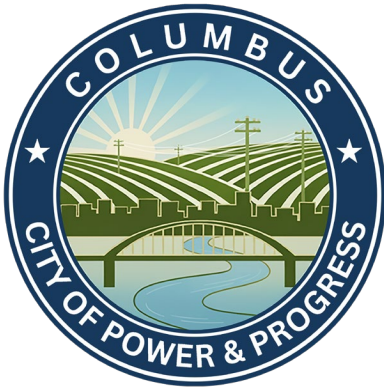




**Accountability – Honesty
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City Clerk's Office
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Memorandum

Date: July 9, 2026

To: Tara Vasicek, City Administrator

From: Shuraya Choat, City Clerk and Rick Bogus, City Engineer

RE: Request to dissolve the Americans with Disabilities Act (ADA) Compliance Committee for the City of Columbus.

Recommendation: Dissolve the ADA Compliance Committee.

Discussion: The Curb Cut Committee (known today as the ADA Compliance Committee) was created by the Public Property, Safety & Works Committee and approved by the Council on February 21, 1994, following the federal adoption of the Americans with Disabilities Act of 1990. The purpose of the committee was to assist with planning, communication, and development of a Transition Plan to ensure the City of Columbus met the ADA requirements.

Over the past 30 years, the committee has successfully fulfilled its original purpose. The ADA Transition Plan was developed and continues to be implemented, and the required grievance procedures, forms, and public notices have been established and communicated appropriately. The committee has played a significant role in helping the City of Columbus achieve compliance with the Americans with Disabilities Act. However, with these foundational responsibilities now in place, staff has consistently had few ADA-related matters requiring committee review, resulting in infrequent meetings and brief agendas when meetings have been held.

After researching ADA requirements, I found that an ADA Compliance Committee is not a requirement for local governments. For local governments with 50 or more employees, the current federal ADA requirements are:

- adopt and distribute a public notice about the relevant provisions of the ADA to all persons who may be interested in its programs, activities, and services;
- designate at least one employee responsible for coordinating compliance with the ADA and investigating ADA complaints; and
- develop and publish grievance procedures to provide fair and prompt resolution of complaints under Title II of the ADA at the local level.

The City Engineer has been designated ADA Coordinator for the City of Columbus and all required forms are available on the City's website. The City of Columbus annually submits the Title VI Annual Update and Accomplishment Report to the Nebraska Department of Transportation in order to be eligible for U.S. Department of Transportation, Federal Highway Administration funding. Citizen ADA comments, questions, or concerns are addressed through the City's established procedures and when appropriate, matters requiring further review or action may be referred to the applicable City committee, such as the Traffic Control Device Committee, Public Property, Safety and Works Committee, or Public Finance, Judiciary and Personnel Committee.

I also contacted several other first-class cities, including Kearney, Fremont, Beatrice, and Norfolk, to review their ADA compliance practices. None of the cities contacted maintain an ADA Compliance Committee. The ADA Coordinator who, with assistance from various departments, monitors and maintains ADA compliance, oversees implementation of ADA requirements, and handles grievances through established internal procedures.

The City of Columbus already follows this same operational model. The primary distinction is that Columbus also provides quarterly reports to the ADA Compliance Committee. Given that ADA compliance responsibilities are already managed internally by the ADA Coordinator and city staff, the committee's role has become largely informational rather than operational.

After a thorough review of the ADA Compliance Committee and with consideration of the time commitment required of both committee members and staff, the City Clerk's Office and the City Engineer, in his capacity as the City's ADA Coordinator, respectfully recommend dissolving the ADA Compliance Committee.

Fiscal Impact: None

Alternative: Do not approve.

Signature: Shuraya Choat

Concurrence: Ruhail J. Bogun

Approved: 