

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON JULY 28, 2026

CALL TO ORDER

Mayor Abbey Pascoe called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Pascoe acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Pascoe and Council Members Dave Nielson and Brooke Ruhter-Engelhardt were in attendance. Council Members David Jespersen and Aaron Delahoyde were absent. Other City Officials present were City Administrator Stephanie Fisher. Also in attendance were Brianna Kosmicki, Tyra Rose, Taylor Walter, Fire Chief Robin Hoffman, and Lancaster County Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Ruhter-Engelhardt moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson and Ruhter-Engelhardt. The following Council Members voted "NAY": None. With only two Council Members present, Mayor Pascoe voted "YEA" to establish a quorum. Motion Carried. 3-0.

APPROVAL OF THE CONSENT AGENDA ITEMS

Minutes of the July 14, 2026 City Council Meeting

Council Member Ruhter-Engelhardt moved to approve the Consent Agenda.. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson and Ruhter-Engelhardt. The following Council Members voted "NAY": None. With only two Council Members present, Mayor Pascoe voted "YEA" to establish a quorum. Motion Carried. 3-0.

PROCLAMATIONS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None.

SHERIFF'S REPORT

Deputy Brownell reported LSO is working with the City on an update to the citation booklets. LSO plans to engage in county-wide educational outreach efforts with community members regarding golf cart, ATV, and UTV safety, so one or two deputies may be seen around town.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Minutes of the July 14, 2026 City Council Meeting

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for Payment

Claims For Payment: July 15 th - 28 th , 2026		
Group A		
Vendor	Description	Amount

ADP Fees	Payroll Fees	\$ 730.41
ADP Payroll	Payroll	\$ 84,375.61
Aqua-Chem, Inc.	Pool Chemicals	\$ 1,366.40
Black Hills Energy	Natural Gas	\$ 170.07
Core & Main	Meter & Readout Purchase	\$ 256.80
Design Wear	Fire Dept t-shirts, hats, heat press coat	\$ 1,870.00
DP Plumbing Co.	Aquatic Center Concession Bldg Repairs	\$ 1,215.88
Faughn Electric	Pool Electrical Repair	\$ 1,955.70
Firespring	Patient Encounter Forms	\$ 541.89
General Traffic Controls Inc.	Supplies	\$ 70.00
Gregg Electric Company	Repairs	\$ 150.00
Hawkins, Inc.	Supplies	\$ 10,650.24
Hippo Equipment	Repairs	\$ 99.83
Hometown Leasing	FD Copier	\$ 71.48
JEO Consulting Group, Inc.	2026 New Well #12, New Well Siting, Comp. Safety Action Plan	\$ 19,789.00
John Hancock USA	Retirement	\$ 3,884.80
Lieb Locating & Plumbing LLC	Camera/Locate Sewer N 140th & Guildford	\$ 650.00
Life-Assist, Inc.	Medical Supplies	\$ 224.08
Lincoln Electric System	Electricity	\$ 671.61
Matheson Tri-Gas, Inc.	Oxygen Bottle Rental	\$ 98.47
Matrix Sciences International	Testing Trees for Pesticide Damage	\$ 926.20
Medica Health Plan Solutions	Health Insurance	\$ 10,644.88
Medica Health Plan Solutions	Health Insurance	\$ 10,644.88
Menards-Lincoln North	Supplies	\$ 251.14
Nadezhda Koval	Cleaning Service	\$ 452.41
Nebraska Landscape Solutions	Fertilizer & Insecticide for Trees	\$ 3,427.67
NE Public Health Environ. Lab	Lab Fees	\$ 1,000.00
NMC, Inc.	Skid Loader Hinge Assembly	\$ 131.55
Pepsi-Cola Of Lincoln	Aquatic Center Concessions	\$ 292.90
Pepsi-Cola Of Lincoln	Aquatic Center Concessions	\$ 99.40
Pepsi-Cola Of Lincoln	Aquatic Center Concessions	\$ 297.90
Pepsi-Cola Of Lincoln	Aquatic Center Concessions	\$ 346.05
Quik Dump Refuse	Garbage Service	\$ 803.91
Rembolt Ludtke LLP	Downtown Redevelopment Plan	\$ 840.00
Rembolt Ludtke LLP	Legal Fees	\$ 3,000.00
Savatree	Park Tree Removal	\$ 2,232.00
S.E. Rural Fire Protection Dist.	Ems Calls	\$ 750.00
Susan Swierczek	Tree Removal Cost Share	\$ 100.00
Tennis Courts Unlimited	Tennis & Basketball Court Resurfacing, New Net Post Systems	\$ 64,650.00
TG Technical Services	Replacement Sensors	\$ 1,024.22
U.S. Postmaster	Stamps/Postage	\$ 333.17
U.S. Bank Equipment Finance	Ricoh Copier Payoff	\$ 9.39
Union Bank & Trust Co.	HSA Accounts	\$ 2,750.00
USA Blue Book	Equivalent Lamps	\$ 134.80
Storage Ninjas	Storage For Engine 34 - F.D. Debit Card Purchase	\$ 155.00
Sam's Club	Snacks And Drinks For Camp Creek Ems Standby	\$ 66.29
Recdesk	Pool Refund - Swimming Lessons	\$ 50.00

Recdesk	Pool Refund - One Daily Admission Adult	\$ 10.50
Recdesk	Pool Refund - Nightly Admission Adult	\$ 8.50
	Claims Group A Total	\$ 234,275.03

Council Member Ruhter-Engelhardt moved to approve the claims in the amount of \$234,275.03. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Nielson and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. With only two Council Members present, Mayor Pascoe voted “YEA” to establish a quorum. Motion Carried. 3-0.

Keno & Sales Tax Reports

Keno & Sales Tax Reports provided for information.

INTRODUCTION OF RESOLUTIONS

Consideration of Resolution 26-16 Approving Additional Volunteer Fire/Rescue Department Member(s)

Council Member Ruhter-Engelhardt moved to approve. Council Member Nielson seconded the motion.

Mayor and Council Members thanked the new members. Fire Chief Hoffman stated the members have been consistently attending meetings and all are pursuing EMT licenses.

The following Council Members voted “YEA”: Nielson and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. With only two Council Members present, Mayor Pascoe voted “YEA” to establish a quorum. Motion Carried. 3-0.

RESOLUTION NUMBER 26-16

RESOLUTION APPROVING ADDITIONAL VOLUNTEER FIRE/RESCUE DEPARTMENT MEMBER(S)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WAVERLY, NEBRASKA:

That the following list of additional member(s) of the Volunteer Fire/Rescue Department of the City of Waverly is hereby approved:

BRIANNA KOSMICKI, TYRA ROSE, TAYLOR WALTER

All member(s) of the Volunteer Fire/Rescue Department of the City duly approved as provided in this Resolution shall be considered employee(s) of the City of Waverly for the purpose of providing them Worker’s Compensation coverage and life insurance.

PASSED AND APPROVED THIS 28TH DAY OF JULY, 2026.

Introduction of Ordinances

None.

INTRODUCTION OF BUSINESS AND COMMUNICATIONS

Consideration of an agreement with JEO Consulting Group to provide engineering services for the installation of Rectangular Rapid Flashing Beacons (RRFB) in an amount not to exceed \$27,250.00.

Council Member Ruhter-Engelhardt moved to approve an agreement with JEO Consulting Group to provide engineering services for the installation of Rectangular. Council Member Nielson seconded the motion.

Council Member Ruhter-Engelhardt advised an engineer is needed to provide evidence they are placed in the correct location. City Administrator Fisher shared the locations for the RRFBs are N 148th and Heywood St/Bluff Rd, and 3 on N 141st on Saint Ronan St, Oldfield St, and Mansfield St.

The following Council Members voted “YEA”: Nielson and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. With only two Council Members present, Mayor Pascoe voted “YEA” to establish a quorum. Motion Carried. 3-0.

Consideration of an agreement from Hanna:Keelan for review services to the City's Comprehensive Plan and Zoning/Subdivision Regulations in an amount not to exceed \$25,000.00.

Council Member Ruhter-Engelhardt moved to approve agreement from Hanna:Keelan for review services to the City's Comprehensive Plan and Zoning/Subdivision. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Nielson and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. With only two Council Members present, Mayor Pascoe voted “YEA” to establish a quorum. Motion Carried. 3-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Nielson

Council Member Nielson reported that flag football registration closed July 24 with a record 203 participants. Kickoff event August 8 at Baxter Toyota where players can pick up their uniform, water bottle, mouthpiece, and additional swag items. Six officials have signed up for the Flag Football Officials Clinic August 8. Fall soccer registration is underway with 72 registrations, closing September 7.

Nielson reported the pool season is going well. The addition of Wednesday night Disco pool parties had 367 attendees on week one and the second was affected by the cold and rainy weather. Regular pool operations will conclude Sunday, August 9 with weekend openings continuing until August 23. The dog swim event is August 23 from 6-8pm; current rabies vaccination required. A tree was removed in the northeast corner of Sharp Park and local quotes are being obtained to repair storm-damaged fencing. Committee members discussed adding pickleball lines to the tennis courts as a future budget item. Mayor Pascoe shared registration for the dog swim event is open through RecDesk and is a fun event.

Public Works (Utilities & Street): Council Member Jespersen

City Administrator Fisher reported residents have been bringing branches to the tree landfill and the team has been pushing the brush pile together preparing to burn. They have been mowing and weed eating along the ditches on Mansfield and Canongate and will continue work in the storm sewer areas throughout the city. The Kinetic project is underway, replacing copper wire with fiber in the ground and adding new fiber in some areas providing new service throughout the community, so far working in Danvers, Eastbourne, and Castlewood area, then in Evandale. Work has started on drainage improvement project on N 134th St near Capital Tower and Kamterter, cleaning out the drainage area, the culvert underneath the highway and railroad, and part of the right-of-way along the north side of the highway will be re-graded. Currently working on the UV system at the wastewater treatment plant and preparing for the install of RRFB on N 148th and Heywood St.

Council Member Nielson reported the new advance warning light was installed on the east side of N 141st on Hwy 6 and is a much-needed addition.

Public Health (Fire & Safety): Council Member Delahoyde

Fire Chief Hoffman reported call volume has been less than normal and a blessing with the heat. For our monthly fire training, we went back to the basics reviewing how communication with the G5 pagers work, reviewed how to properly use I Am Responding and all the features, review the communication of radio transmissions on handhelds and mobiles and how to alert the 911 center. Last Thursday, we had our 95% page turn review, which was a lengthy meeting of three hours but good because we found a few things we missed that will be added to plans. Then yesterday we reviewed the landscaping plan and made a few changes to reduce the budget on that. We are on schedule to bid the fire station on August 6, the pre-bid meeting has been moved to August 20, and the bid opening September 3.

Fiscal & Economic Development: Council Member Ruhter-Engelhardt

Council Member Ruhter-Engelhardt reported the CRA met on July 20 and discussed TIF projects and interim Economic Development Consultant Amanda Staab shared a presentation on a potential creative district in the downtown area. The Planning Commission moved their meeting to Thursday, July 30 at 5:00pm, which is a change from their regular meeting date and time and is posted online. The next WEDC meeting will be August 10.

City Administrator Fisher

City Administrator Fisher we continue to work on the budget; next week on August 4 at 4:00pm is our final budget workshop meeting with our budget prep team. Some economic development affairs in discussion.

ADJOURNMENT

Council Member Ruhter-Engelhardt moved to adjourn the meeting at 6:16 p.m. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Nielson and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. With only two Council Members present, Mayor Pascoe voted “YEA” to establish a quorum. Motion Carried. 3-0.

Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant