

BOARD OF AIRPORT COMMISSIONERS MEETING
May 9, 2023

A meeting of the Board of Airport Commissioners of the City of Columbus, Nebraska, was convened in open and public session on May 9, 2023, at 12 p.m. in the Council Chambers, 1369 25 Avenue, Columbus, Nebraska.

Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on April 26, 2023, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor, members of the city council, and members of the board of airport commissioners. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **Statement of compliance with Open Meetings Act and Roll Call:** Chair Cruise announced that a copy of the Open Meetings Act is available at this meeting. Present were Members Robert Cruise, Keith Harbour, Brian Kenwood, and Brad Keyes. Member Dennis Worden was absent. City staff members included City Administrator Tara Vasicek, City Attorney Neal Valorz, and Assistant City Clerk Kelli Keyes.
2. **Election of chair and vice chair:** Cruise called for nominations for chair of the Columbus Board of Airport Commissioners. Keyes nominated Cruise to serve as chair. Cruise called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Cruise and a second by Keyes. Cruise, Harbour, Kenwood, and Keyes, voted "Aye" and none voted "Nay". Worden was absent. Cruise called for nominations for vice chair of the Columbus Board of Airport Commissioners. Cruise nominated Kenwood to serve as vice chair. Cruise called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Cruise and a second by Keyes. Cruise, Harbour, Kenwood, and Keyes, voted "Aye" and none voted "Nay". Worden was absent. Cruise was elected chair and Kenwood was elected vice chair with a motion by Keyes and a second by Cruise. Cruise, Harbour, Kenwood, and Keyes, voted "Aye" and none voted "Nay". Worden was absent.
3. **Selection of Finance Committee and Building and Grounds Committee:** Cruise appointed Keyes and himself to the Finance Committee and Harbour and Kenwood to the Building and Grounds Committee.
4. **Minutes of January 10, 2023, meeting:** The minutes were approved as presented with a motion by Kenwood and a second by Harbour. Cruise, Harbour, Kenwood, and Keyes voted "Aye" and none voted "Nay". Worden was absent.
5. **Assignment and assumption of lease agreement from Winfield Solutions, LLC to Central Valley Ag for hangar space at airport:** Niedbalski reported that he was approached by Winfield about the possible sale of their hanger and air

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pad. CVA is waiting for council approval to finalize the purchase. A recommendation was made to approve the assignment and assumption of lease agreement from Winfield Solutions, LLC to Central Valley Ag for hangar space at airport with a motion by Keyes and a second by Kenwood. Cruise, Harbour, Kenwood, and Keyes voted "Aye" and none voted "Nay". Worden was absent.

6. **Review hangar lease agreement:** Discussion was held with regard to adding a requirement to the lease that airplanes be airworthy in order to incentivize renters to fly their planes and not just store them. Concerns were voiced about the hangar waiting list, and them not wanting to be too controlling. It was noted that hangar fees will be increased which may alleviate this issue. This item will be revisited at a future meeting to allow further review.
7. **Schedule of Fees for Fiscal Year 2023-2024:** Niedbalski compared fees with local airports and found that the city's rates were low. A recommendation was made to approve the Schedule of Fees for Fiscal Year 2023-2024 with a motion by Cruise and a second by Keyes. Cruise, Harbour, Kenwood, and Keyes voted "Aye" and none voted "Nay". Worden was absent.
8. **Financial reports for January, February, March, and April 2023:** The financial reports for January, February, March, and April 2023 were presented.
9. **Manager report:** Niedbalski reported that Platte Valley Precast has begun repairs to Hangar 1406 and has completed the interior floor. The outside portion is on hold due to the weather. The Airport Layout Plan and new 8 Place T-Hangar projects are scheduled for this year. Harbour announced there will be a Red Star formation flying clinic June 22-25, 2023, and twelve participants are currently signed up.
10. **Adjournment:** The meeting adjourned at 12:40 p.m.

OFFICE OF THE CITY CLERK

: Kelli Keyes