



HISTORIC PRESERVATION COMMISSION MEETING

August 26th, 2025 at 7:00 PM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Present
Scott Kuncl	Present
Tom King	Present

3. Consent Agenda

3.A. July 22nd, 2025 Meeting Minutes

Jennifer Robison motioned, and Janet Jeffries seconded to approve the July 22nd, 2025 meeting minutes.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye

Janet Jeffries stated that Thomas Reeves spells Tom, Thom.

4. Items of Business

4.A. New Business

4.B. Review and Consider Application for Request For A Certificate Of Appropriateness

Historic Preservation Commission member Janet Jeffries went through the Request for Historic Property/Local Landmark Designation Form.

City Attorney Anna Burge recommended to add the date of construction under section 4.

Classification.

The completed forms are to be returned to City Administrator and Historic Preservation Commission Director Tom Ourada.

Historic Preservation Commission Chair Tom King stated that he would send the members an example of the request for a certificate of appropriateness.

Scott Kuncl motioned, and Janet Jeffries seconded to approve the form and have the City make modifications.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye

Aye: 4 No:0

4.C. Discussion on list of all CLG local landmarks

There was a discussion about using the form once it is completed for the CLG local landmarks. The commission also discussed having an introductory information meeting on Sunday, October 26th, 2025 at 2:00 p.m. at the Crete Carrier Community Room. City Administrator and Historic Preservation Commission Director Tom Ourada mentioned that the commission could have a presentation with slides and a rotating format for the meeting. Commission member Janet Jeffries mentioned having a map of Crete with historic sites. Commission Chair Tom King mentioned that they could possibly have Mayor Dave Bauer make a statement and then Ourada could provide information on the Certified Local Governments, and then they could go into the history of Crete.

5. Petitions - Communications - Resident Concerns

6. Officers' Reports

The next meeting will be on Tuesday, September 30th, 2025 at 7:00 p.m. During that meeting, the commission will be discussing the public information meeting that will be on Sunday, October 26th, 2025 at 2:00 p.m. at the Crete Carrier Community Room at the Library.

6.A. Chairperson's Report

6.B. Director's Report

7. Adjournment

Scott Kuncl motioned, and Janet Jeffries seconded to adjourn the meeting at 8:06 p.m.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye