



## APPLICATION FOR THE Crete Carrier Room Grant

### **SECTION ONE: APPLICANT INFORMATION**

Name of Applicant/ Organization: Asian Community and Cultural Center

Contact: Andrew Farias

Address: 144 N. 44th St., Suite A, Lincoln, NE 68503

Phone: (832) 298-0211 E-mail: andrew@lincolnasiancenter.org

Description of Event: In collaboration with Crete, the Asian Center will offer free citizenship classes in-person, which will be facilitated by virtual instructors in Lincoln and in-person volunteers in Crete.

Date and Time of Event: Monday and Tuesday evenings from 5:00 - 7:00 PM beginning January 8th, 2024

City Sponsor/Advocate: Marilyn Schacht

### **SECTION TWO: COMMUNITY PURPOSE**

Mission of the Event/Organization: The Asian Community and Cultural Center is a nonprofit organization that supports and empowers all refugees and immigrants through programs and services and advances the sharing of Asian cultures and the other cultural heritages of our clients with the community at large. Our vision is to ensure immigrants in Lincoln and surrounding areas will have access to the resources and support they need to lead better lives. By offering free citizenship classes in Crete, we aim to fulfill our mission by providing the necessary resources to receive citizenship.

Community Served by the Organization: The Asian Community and Cultural Center serves all immigrants and refugees.

Population Served by the Event: The population served by our free citizenship classes are primarily green card holders who aspire to take the United States citizenship exam.

### **SECTION THREE: FINANCIAL NEED**

Please explain your need for assistance to rent the Crete Carrier Room: The Asian Center is a nonprofit organization with a limited budget for programming and events. Given that our classes will also be free and open to the public, we are hopeful to receive assistance to rent the Crete Carrier Room for these classes.

### **SECTION FOUR: GENERAL TERMS AND CONDITIONS**

If awarded, the requested funds will be paid to cover the fee and security deposit for use of the Crete Carrier Room. Any costs to clean or repair damage to the event space shall be billed to the grant recipient and must be paid upon receipt of an invoice from the City. The recipient must remain in good standing with the City of Crete to maintain eligibility for the grant.

By obtaining funds from the City of Crete, the recipient acknowledges acceptance of the terms and conditions of the award. The City of Crete may withdraw this grant if the event or the nature of the event changes and is determined to no longer fulfill the grant's purpose.

## **SECTION FIVE: APPLICANT CERTIFICATION**

### **CERTIFICATION**

***I/WE CERTIFY THAT THE INFORMATION PROVIDED WITHIN THIS APPLICATION IS TRUE AND CORRECT AS OF THE DATE SHOWN BELOW. IN THE EVENT THAT CIRCUMSTANCES CHANGE BEFORE THE EVENT, I WILL, WITHIN TEN DAYS, NOTIFY THE CITY OF CRETE AND RE-SUBMIT MY APPLICATION.***

Signature:\_Date:\_ Signature:\_Date:\_

## **SUPPORTING DOCUMENTATION**

Please attach copies of the following documents with your application (check all that apply). Failure to attach proper documentation may result in a delay in processing your application for assistance.

- ☐ Event Program or Invitation
- ☐ Documentation supporting the Mission of the Organization or Event.
- ☐ Copy(ies) of driver's license or other legal photo identification for individuals responsible for the event.
- ☐ Proof of Insurance
- ☐ Crete Carrier Room Rental Agreement

**Please mail or bring this signed application and required documents to:**

City of Crete  
243 E. 13<sup>th</sup> Street, PO Box 86  
Crete, NE 68333