

InstructionGuidance

The classroom teacher is a key figure in the guidance of youth in both the elementary and secondary schools. The counselor and teachers, by pooling their knowledge and resources, accept the students where they are and help them go as far as their potentialities permit. The students are helped to know and develop their abilities and to recognize and accept their limitations, and in this way to better understand themselves.

The guidance program includes five (5) basic services:

1. **Inventory Service.** Emphasis is placed upon a system of accurate and complete student records that accentuate the uniqueness of the individual students.
2. **Informational Service.** Information in the areas of occupational, educational and vocational guidance is made available to teachers, students and parents.
3. **Counseling Service.** For an effective program, all students are encouraged to seek individual counseling.
4. **Placement Service.** This service assists students in the selection of appropriate occupations, educational institutions and work experiences.
5. **Follow-up Service.** A continuing follow-up of former students through surveys should be pursued in order to evaluate and improve the effectiveness of the school program.

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