

## **Agenda**

- I. Call to Order
  - I.1. Pledge of Allegiance
  - I.2. Posting Verification
  - I.3. Open Meetings Act
  - I.4. Mission Statement
- II. Roll Call
- III. Amendments to the Agenda/Approval of the Proposed Agenda
- IV. Recognition of Visitors/Public Comments Pertaining to Action Items
- V. Discussion Items
  - V.1. Building Progress Update
- VI. Action Items
  - VI.1. Approval and Signing of July Regular Meeting Minutes
  - VI.2. Approval of District Expenditures and Monthly Budget Reports
  - VI.3. Approve Real Estate Purchase
  - VI.4. Approve BD Construction Building Pay App #6
  - VI.5. Approve and Adopt 2023-2024 Handbooks
  - VI.6. Approve Teaching Contracts
  - VI.7. Adopt Board Resolution Pertaining LB243
  - VI.8. Amend School Calendar for Change of Start Date
  - VI.9. Approval of Nebraska Agriculture Academy Services
- VII. Policy Review
- VIII. Administrative Reports
  - VIII.1. Superintendent Report
  - VIII.2. Principal Report
  - VIII.3. ESU 15 Report
  - VIII.4. NASB Update
- IX. Executive Session
  - IX.1. Enter into Executive Session
  - IX.2. Return to Open Session
- X. Recognition of Visitors/Public Comments
- XI. Next Regular Meeting
- XII. Adjourn

## **Wauneta-Palisade Schools Board of Education Regular Meeting Minutes**

The Board of Education for the District of Chase County School District #15-0536 a/k/a Wauneta-Palisade Public Schools was convened in open, public session for a Regular Meeting at 6:03 PM Mountain on July 17, 2023, in the Central Office, Wauneta Attendance Center, PO Box 368, Wauneta, NE 69045, by President Sandman.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of the meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

### **Announcement of Open Meetings Act Posting**

At the beginning of the meeting, President Sandman announced and informed the public that a current copy of the Open Meeting Act is permanently posted in the meeting room on a laminated poster, accessible to members of the public.

### **Mission Statement**

Inspiring our Youth, Expecting Results Everyday

I. Call to Order. President Sandman called the meeting to order at 6:03 pm MT.

I.1. Pledge of Allegiance. The Pledge of Allegiance was recited.

I.2. Posting Verification. Maris and McKinney verified.

I.3. Open Meetings Act

I.4. Mission Statement

II. Roll Call. All present.

III. Amendments to the Agenda/Approval of the Proposed Agenda. None

IV. Discussion Items

IV.1. Americanism/Instruction Committee Report. The committee reported that everything is good to go for 2023-2024.

IV.2. Student Fees Policy. Student Fee Policy was reviewed and found to be complete. The annual adoption will happen during Policy Review.

IV.3. Building Project Update. OAC meeting tomorrow at 10 am MT. Building erection should begin this week, footings have been formed/poured. The elevator pit is poured and walls erected up to third floor. Drywall is up on 2nd floor and most of the HVAC units are here and working on installation. Rick Petit is doing a great job keeping everyone on task and keeping the project moving forward. Geier is happy with the progress made. We continue to make payments for the building project.

V. Recognition of Visitors/Public Comments Pertaining to Action Items. None

#### VI. Action Items

VI.1. Approve and Sign 6/12/2023 Meeting Minutes. To approve and sign the 6/12/2023 regular meeting minutes passed with a motion by Laurie Maris and a second by Hondo Fanning.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.2. Approve District Expenditures and Budget Reports. To accept the monthly budget reports as presented and approve the district expenditures of payroll \$232883.01, General Fund Payables \$40,649.15, Building Fund Payables \$657,514.72 (which includes BD Payments 4 & 5) for a Grand Total of \$931,046.88 passed with a motion by Laurie Maris and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.3. Approve BD Payment #5. To approve pay application #5 to BD for \$474,382.55 for building expenses passed with a motion by Allison Sandman and a second by Hondo Fanning.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

#### VII. Policy Review

VII.1. Annual Adoption of Student Fees Policy 5416. To adopt student fees policy 5416 for 2023-2024 passed with a motion by Laurie Maris and a second by Aaron McKinney.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VII.2. 2nd Reading of Updated Policies 4171, 5004, 1101, 5006, 5101, 5102, 5103, 5205, 5602, 6212, 6284, 6215, 6288, 6600, 6700, 6921, 8130, 6930. To approve the updated policies 4171, 5004, 1101, 5006, 5101, 5102, 5103, 5205, 5602, 6212, 6284, 6215, 6288, 6600, 6700, 6921, 8130, 6930 and waive the oral reading of the policies passed with a motion by Hondo Fanning and a second by Marty Wheeler.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

#### VIII. Administrative Reports

VIII.1. Superintendent Report. Geier reported that Herbert has been in to work on technology transition, Sorenson has her room ready for classes, Bauer has been working on her curriculum, McAlevy has been working on her new art curriculum. Geier shared a budget update and is working through all the information. Drivers Ed will finish this week. Building cleaning and

property cleanup is going well to be prepared for school. Administrator days begins 7/26 in Kearney.

VIII.2. Principal Report

VIII.3. ESU 15 Report. No ESU 15 meeting in July. Phillip Piquet will meet with each ESU school district superintendent and all ESU 15 board members.

VIII.4. NASB Update. Annual Membership Meeting is 8/29/023 in North Platte

IX. Recognition of Visitors/Public Comments. None

XI. Next Regular Meeting. Monday, August 14, 2023, at 6 pm MT/7 pm CT in Wauneta.

XII. Adjourn. President Sandman adjourned the meeting at 6:57 pm MT.

Respectfully submitted,  
Marj Rundback.  
Recording Secretary

Dated this July 17, 2023  
Chase County School District #536  
a/k/a Wauneta-Palisade Public Schools

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Board Secretary Board President

# REQUEST FOR PAYMENT

From: BD Construction, Inc. / Kearney  
 P.O. Box 726 / 209 E 6th Street  
 Kearney, NE 68848

To: Wauneta Palisade Public Schools  
 214 W Wichita St  
 Wauneta, NE 69045

Invoice: 800041  
 Draw: 6  
 Invoice date: 8/9/2023  
 Period ending date: 7/31/2023

Contract For:

**Request for payment:**

Original contract amount	\$7,497,217.50	
Approved changes	\$0.00	
Revised contract amount		\$7,497,217.50
Contract completed to date		\$1,841,182.36
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$92,059.14	
Total completed less retainage		\$1,749,123.22
Less previous requests	\$1,180,190.21	
Current request for payment		\$568,933.01
Current billing		\$598,876.86
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$29,943.85	
Current amount due		\$568,933.01
Remaining contract to bill	\$5,748,094.28	

Project: 22-02-0301  
 Wauneta Palisade Reno & Addition

Contract date: 11/19/2021

Architect: Wilkins Hinrichs Stober Arch

Scope: School Renovation & Addition

Architect Approval	Amount Certified	Date
--------------------	------------------	------

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Wauneta Palisade Public Schools relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: BD Construction, Inc. / Kearney

State Of Nebraska

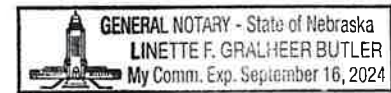
County Of Buffalo

By: Kent E. Conder

Subscribed and sworn to before me this 9 day of August, 2023

Date: 8/9/2023

Notary Public Linette F. Gralheer Butler  
 My commission expires: 9.16.24



## REQUEST FOR PAYMENT DETAIL

Project: 22-02-0301 / Waunetal PalisadeReno&Ad

Invoice: 800041

Draw: 6

Period Ending Date: 7/31/2023 Detail Page 2 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1.0	Pre-Con General Conditions	37,625.00	37,625.00			37,625.00	100.00		1,881.25
2.0	General Conditions	526,590.40	82,390.00	15,765.00		98,155.00	18.64	428,435.40	4,907.76
3.0	General Requirements	206,046.60	60,449.37	20,331.79		80,781.16	39.21	125,265.44	4,039.06
4.0	Temporary Walls - Allowance	45,000.00	4,085.90	2,134.62		6,220.52	13.82	38,779.48	311.03
5.0	Interior Demo - Midwest Demc	108,300.00	75,277.00	5,500.00		80,777.00	74.59	27,523.00	4,038.85
6.0	Building Concrete - Heartland	392,154.66		146,811.64		146,811.64	37.44	245,343.02	7,340.58
7.0	Misc Concrete - Allowance	25,000.00						25,000.00	
8.0	Reinforcing Steel - Conc Ind	32,610.00	26,529.78			26,529.78	81.35	6,080.22	1,326.49
9.0	Excavate Elev Pit - Est Cost	7,500.00						7,500.00	
10.0	Masonry - Masonry Unlimited	45,780.00		45,780.00		45,780.00	100.00		2,289.00
11.0	Structural Steel - 4G Steel	78,764.00		11,640.00		11,640.00	14.78	67,124.00	582.00
12.0	Strcl Steel Erect - Est Cost	75,000.00		10,596.73		10,596.73	14.13	64,403.27	529.84
13.0	Carpentry - BD Construction	127,158.00		6,125.00		6,125.00	4.82	121,033.00	306.25
14.0	Casework - Designercraft	37,094.00	994.00			994.00	2.68	36,100.00	49.70
15.0	Roofing Addition - Tri Cities	35,035.00						35,035.00	
16.0	Roof Patch - Allowance	5,000.00						5,000.00	
17.0	Sealants - BD Construction	23,683.00						23,683.00	
18.0	Doors & Hardware - Metal D&I	169,558.00	151,235.00			151,235.00	89.19	18,323.00	7,561.75
19.0	Coiling Door - PTC	37,149.00	1,131.00			1,131.00	3.04	36,018.00	56.55
20.0	Kalwall System - SGH	29,367.00	425.00			425.00	1.45	28,942.00	21.25
21.0	Alum Strfront & Glaz - Tri Co	115,087.00	7,840.00	16,513.64		24,353.64	21.16	90,733.36	1,217.68
22.0	Drywall & Framing - Mitchell	838,942.00	54,257.00	25,825.00		80,082.00	9.55	758,860.00	4,004.10
23.0	Painting	123,769.00						123,769.00	
24.0	Acoustical Ceiling - TC Ceilng	53,400.00						53,400.00	
25.0	Flooring - Floors	114,283.00	39,345.32	29,679.41		69,024.73	60.40	45,258.27	3,451.24
26.0	Polished Concrete - SurfaceSI	26,600.00						26,600.00	
27.0	Display & Markers Boards - P1	28,054.60		25,689.42		25,689.42	91.57	2,365.18	1,284.47
28.0	Wall Protection - EPCO	9,323.46						9,323.46	
29.0	Fire Extinguishers - EPCO	1,557.00						1,557.00	
30.0	Toilet Accessories - EPCO	2,769.00		2,531.00		2,531.00	91.40	238.00	126.55
31.0	Toilet Partitions - PTC	7,498.82						7,498.82	
32.0	Interior Signage - Allowance	500.00						500.00	
33.0	Exterior Signage - Allowance	15,000.00						15,000.00	

## REQUEST FOR PAYMENT DETAIL

Project: 22-02-0301 / Wauneta Palisade Reno & Ad

Invoice: 800041

Draw: 6

Period Ending Date: 7/31/2023 Detail Page 3 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
34.0	Athletic Equipment - PTC	100,738.75	2,205.00			2,205.00	2.19	98,533.75	110.25
35.0	Window Coverings - Craftsma	1,123.00						1,123.00	
36.0	Gym Floor - Sports Unlimited	91,483.00						91,483.00	
37.0	Pre Eng Metal Bldg - Ceco	392,506.00	345,490.00			345,490.00	88.02	47,016.00	17,274.50
38.0	PEMB Erect - Big Johnson	195,379.00	6,512.22			6,512.22	3.33	188,866.78	325.61
39.0	Elevator - TK Elevators	145,265.00		72,632.50		72,632.50	50.00	72,632.50	3,631.63
40.0	Fire Suppresion - NE FireSpkl	55,449.00	29,900.00			29,900.00	53.92	25,549.00	1,495.00
41.0	Plumbing	321,215.01						321,215.01	
41.1	SteamPipeRadtrRemoval-Allo	12,500.00						12,500.00	
42.0	HVAC - Rutts Htg & Air	1,004,342.50	144,090.68	116,455.00		260,545.68	25.94	743,796.82	13,027.28
43.0	Electrical - Pivot Electric	616,600.00						616,600.00	
44.0	Communications - Kidwell	164,824.00	38,692.00	4,700.00		43,392.00	26.33	121,432.00	2,169.60
45.0	Earthwork - TK Ventures	101,763.64	55,147.00			55,147.00	54.19	46,616.64	2,757.35
46.0	Termite Control - Allowance	5,000.00						5,000.00	
47.0	Parking Lot Striping - Allowan	5,000.00						5,000.00	
48.0	Owner's Contingency	164,944.22						164,944.22	
49.0	Post Bid Inflation	50,000.00						50,000.00	
50.0	Estimating Adjustment	323,542.15	12,613.50	11,648.16		24,261.66	7.50	299,280.49	1,213.09
51.0	Contractor's Fee	356,643.69	58,811.73	28,517.95		87,329.68	24.49	269,314.01	4,366.48
52.0	CM Bond Costs	7,700.00	7,259.00			7,259.00	94.27	441.00	362.95

Totals	7,497,217.50	1,242,305.50	598,876.86		1,841,182.36	24.56	5,656,035.14	92,059.14
--------	--------------	--------------	------------	--	--------------	-------	--------------	-----------

# B | D Construction

CSI	Division	Description	Quantity	Rate	Amount
	01	<b>General Conditions</b>			
	01-3113.10	Sr. Accounting	3	\$ 75.00	\$ 225.00
	01-3113.20	Accounting	8.5	\$ 70.00	\$ 595.00
	01-3113.30	Construction Op Director		\$ 115.00	\$ -
	01-3113.44	Field Operations Director	2	\$ 115.00	\$ 230.00
	01-3113-45	Project Engineer		\$ 150.00	\$ -
	01-3113.50	Project Manager	27	\$ 80.00	\$ 2,160.00
			5.5	\$ 100.00	\$ 550.00
	01-3113.55	Assistant Project Manager	12	\$ 65.00	\$ 780.00
	01-3113.60	Superintendent	113.5	\$ 85.00	\$ 9,647.50
			5.5	\$ 105.00	\$ 577.50
		Monthly Bonus	1	\$ 1,000.00	\$ 1,000.00

**TOTAL GENERAL CONDITIONS**

**\$ 15,765.00**

01	General Requirements				
01-3100.40	Incidental Const Services				
	Leadman	10	\$ 70.00	\$ 700.00	
		0	\$ 87.50	\$ -	
	Laborer	52	\$ 50.00	\$ 2,600.00	
			\$ 62.50	\$ -	
	Other Misc Costs		\$	\$ 596.73	
			\$	\$ -	
			\$	\$ 182.75	
			\$	\$ 160.00	
			\$	\$ 264.67	
			\$	\$ 318.45	
			\$	\$ -	
			\$	\$ 300.00	
			\$	\$ 228.94	
			\$	\$ 267.45	
			\$	\$ 75.00	
70-1000.20	Equipment Fuel				
70-1000.99	Mileage	6	\$ 50.00	\$ 300.00	
			\$	\$ 228.94	
			\$	\$ 267.45	
			\$	\$ 75.00	
			\$	\$ 309.82	
			\$	\$ 309.82	
			\$	\$ 424.44	
			\$	\$ 360.25	
			\$	\$ 196.50	
			\$	\$ 397.59	
			\$	\$ 2,926.67	
70-2000.99	Lodging				
70-3000.99	Meals				
		2	\$ 25.00	\$ 50.00	
		5	\$ 25.00	\$ 125.00	
		5	\$ 25.00	\$ 125.00	
		7	\$ 25.00	\$ 175.00	
		2	\$ 25.00	\$ 50.00	

70-7000.99 Equipment

<u>BD Equipment</u>					
<u>Leased Equipment</u>					
Job Trailer	1	\$650.00			4,107.71
Storage Trailer	1	\$160.00			650.00
Skid Steer	1	\$1,395.00			160.00
Forklift	1	\$2,400.00			1,395.00
Dumpster	1	\$275.00			2,400.00
Conex Box	1	\$200.00			275.00
					200.00
<b>TOTAL GENERAL REQUIREMENTS</b>					<b>\$ 20,331.79</b>

**01 Temporary Barriers**

01-5600.99 Temporary Walls					
Laborer	20	\$ 50.00	\$		1,000.00
Material		\$ 62.50	\$		1,134.62

**05 Metals**

05-1000.10 Structural Metal Framing					
05-1000.20 Structural Steel Erection					
Material			\$		-
Superintendent	11.5	\$ 65.00	\$		747.50
Leadman	3.5	\$ 105.00	\$		367.50
Laborer	51.5	\$ 70.00	\$		3,605.00
	13	\$ 87.50	\$		1,137.50
	52.5	\$ 50.00	\$		2,625.00
Material	4	\$ 62.50	\$		250.00
					1,864.23
<b>TOTAL METALS</b>					<b>\$ 10,596.73</b>

**70 Contingencies**

70-1100.99 Estimating Adjustment					
Misc Demolition					
Superintendent	23	\$ 65.00	\$		1,495.00
Laborer	166.5	\$ 50.00	\$		8,325.00
Materials			\$		1,828.16
<b>TOTAL CONTINGENCY</b>					<b>\$ 11,648.16</b>

All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b> Wauneta-Palisade School - CMA			
01-3100-40 Incidental Const Services			
6517 First National-7626-RP			
PO Box 2818			
Omaha	NE	68103	
2023-07-20c	07-20-2023	knife	10.64
6518 First National-3801-RP			
PO Box 2818			
Omaha	NE	68103	
2023-07-06	07-06-2023	filter bags	31.93
2023-07-12	07-11-2023	bucket/mop	123.52
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE	68103	
2023-05-31	05-31-2023	grinder/blades/cut wheels	293.22
2023-06-05	06-05-2023	pinch point bar	59.63
2023-06-12	06-12-2023	front pull nozzle	12.77
2023-07-20b	07-20-2023	linchpin/spingsnap/bolt	22.26
2023-07-20c	07-20-2023	tiedown	42.76
		CSI Total	596.73*
01-3113-70 Safety Director			
19318 Safety Advisers Inc.			
331 Midland Drive			
Council Bluffs	IA	51503	
4329	06-13-2023	safety visits	182.75
		CSI Total	182.75*
01-5133-10 Temporary Telephone (Cell Phon			
6545 First National-9948-MR			
PO Box 2818			
Omaha	NE	68103	
2023-07-12	07-12-2023	Verizon 5/21/23 to 6/20/23	160.00
		CSI Total	160.00*

All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b> Wauneta-Palisade School - CMA			
01-5136-10 Temporary Water Drinking			
3082 Culligan Water Conditioning			
211 W 19th St			
Kearney	NE 68847		
2023-06-174110 06-27-2023 drinking water-howells dodge			240.75
6517 First National-7626-RP			
PO Box 2818			
Omaha	NE 68103		
2023-07-12b 07-12-2023 ice			10.00
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE 68103		
2023-06-10 06-10-2023 drinking water			13.92
01-5219-10 Sanitary Facilities			
19262 Scotties Potties Inc			
PO Box 487			
Ogallala	NE 69153		
848458MC 07-18-2023 porta jon rental			318.45
01-5600-99 Temporary Barriers and Enclosu			
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE 68103		
2023-07-20 07-20-2023 2x4x8			14.93
2023-07-29 07-29-2023 door/keypad/screws/tape			431.02
13300 Mead Lumber			
1740 Bill Babka Dr			
Columbus	NE 68601		
9285734 06-21-2023 lumber			688.67
CSI Total			1,134.62*

All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b> Wauneta-Palisade School - CMA			
01-7423-10 Rough Cleaning			
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE 68103		
2023-06-24	06-24-2023 blades/hose/shop vac		228.94
		CSI Total	228.94*
01-7423-20 Final Cleaning			
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE 68103		
2023-07-30b	07-30-2023 hose/bags/shop vac		267.45
		CSI Total	267.45*
02-4100-99 Demolition			
1207 Adams Lumber - Imperial			
PO Box 878			
Imperial	NE 69033		
440351	07-20-2023 concrete mix/sealant/plywood		257.64
440352	07-20-2023 blades/caulk		77.69
440358	07-21-2023 bucket/sealant/concrete mix		82.49
6517 First National-7626-RP			
PO Box 2818			
Omaha	NE 68103		
2023-07-19b	07-19-2023 lumber		113.81
2023-07-20b	07-20-2023 shovel		57.49
6551 First National-7395-ML			
PO Box 2818			
Omaha	NE 68103		
2023-06-06	06-06-2023 jack hammer		95.85
2023-06-11c	06-11-2023 blades/screws/nails		368.48
2023-06-20b	06-20-2023 grinder/blade/adapter/hose		246.16
2023-06-22	06-22-2023 bits/bolts/rods		28.55

## All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b>			
02-4100-99		Wauneta-Palisade School - CMA	
13231		Midwest Demolition Company	
		1935 Yolande Ave	
		Lincoln	
		NE 68521	
WPPS-04	07-20-2023	Draw 04-WPPS	5,500.00
		CSI Total	6,828.16*
03-3000-99		Cast In Place Concrete	
8155		Heartland Concrete & Const	
9295		Osborne Dr West	
		Hastings	
		NE 68901	
WPPS-01	07-28-2023	Draw 01-WPPS	146,811.64
		CSI Total	146,811.64*
04-0500-99		Common Work Results - Masonry	
13371		Masonry Unlimited LLC	
		306 East 6th Street	
		Kearney	
		NE 68847	
WPPS-01	07-24-2023	Draw 01-WPPS	45,780.00
		CSI Total	45,780.00*
05-1000-20		Structrual Steel Erection	
6011		Fastenal Company	
		PO Box 1286	
		Winona	
		MN 55987-1286	
NEKEA200437	07-07-2023	cutting wheels/drill bits	229.72
6517		First National-7626-RP	
		PO Box 2818	
		Omaha	
		NE 68103	
		2023-07-07	70.49
		2023-07-20	86.01
		07-07-2023 rec-blades	
		07-20-2023 Fuel BD24	
10115		Jack Lederman Co., Inc.	
		1901 5th Avenue	
		Keatney	
		NE 68845	
103192	07-10-2023	beam	123.26
w31999	07-11-2023	cut angles/plates/drill holes	1,354.75
		CSI Total	1,864.23*

All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b> Wauneta-Palisade School - CMA			
05-1000-99 Structural Metal Framing			
6114 4G Steel Fabrication			
4851 S. 16th Street			
Lincoln	NE 68512		
23466-1	07-17-2023 Draw-WPPS		11,640.00
		CSI Total	11,640.00*
06-1000-10 Rough Carpentry			
2000 BD Construction Inc/Kearney			
PO Box 726			
Kearney	NE 68848		
800029	07-20-2023 Draw 01-WPPS SP		6,125.00
		CSI Total	6,125.00*
08-4113-10 Aluminum Storefront / Windows			
20252 Tri-County Glass Inc			
PO Box 789			
Kearney	NE 68848-0789		
WPPS-02	07-20-2023 Draw 02-WPPS		16,513.64
		CSI Total	16,513.64*
09-2116-10 Gypsum Drywall			
13078 Mitchell Drywall, Inc.			
PO Box 1329			
North Platte	NE 69103		
WPPS-03	07-19-2023 Draw 03-WPPS		25,825.00
		CSI Total	25,825.00*
09-9600-10 Flooring			
6046 Floors Inc			
PO Box 22877			
Lincoln	NE 68542-2877		
WPPS-02	07-20-2023 Draw 02-WPPS		29,679.41
		CSI Total	29,679.41*

All Invoices

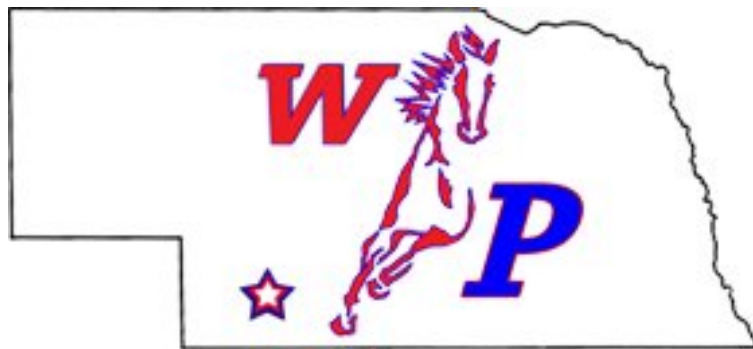
Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b>			
Wauneta-Palisade School - CMA			
10-1100-10 Display & Marker Boards			
16051 Porter Trustin Carlson Company			
PO Box 11158			
Omaha	NE 68111-0158		
WPPSa-01	07-11-2023 Draw 01-WPPSa		25,689.42
		CSI Total	25,689.42*
10-2800-10 Toilet Accessories			
5080 EPCO Ltd, Inc.			
1159 E. Pierce Street			
Council Bluffs	IA 51503		
2343701	07-17-2023 Draw-WPPS		2,531.00
		CSI Total	2,531.00*
14-2000-99 Elevators			
15006 TK Elevator Corporation			
PO Box 3796			
Carol Stream	IL 60132-3796		
1000533682	07-06-2023 Draw-WPPS		72,632.50
		CSI Total	72,632.50*
23-0100-99 Oper & Maintenance of HVAC Sys			
18082 Rutts Heating & A/C, Inc			
1001 W 1st Street			
Hastings	NE 68901		
47894	07-20-2023 Draw 05-WPPS		116,455.00
		CSI Total	116,455.00*
27-0100-99 Communications			
11342 Kidwell			
3333 Folkways Circle			
Lincoln	NE 68504		
223501	07-20-2023 Draw 04-WPPS		4,700.00
		CSI Total	4,700.00*

All Invoices

Invoice	Invoice Date	Description	Original Amount
<b>22-02-030</b> Wauneta-Palisade School - CMA			
70-1000-20 Equipment Fuel			
6518 First National-3801-RP			
PO Box 2818			
Omaha		NE 68103	
2023-07-11	07-11-2023	fuel-bd4	75.00
		CSI Total	75.00*
70-7000-99 K Equipment			
18139 Raka Rentals			
PO Box 200368			
Dallas		TX 75320-0368	
28407-0003	07-13-2023	telehandler/loader rental	4,107.71
		CSI Total	4,107.71*
		Report Totals:	520,411.32*

# WAUNETA—PALISADE PUBLIC SCHOOLS

*Inspiring Our Youth & Expecting Results Every Day*



**2023-2024**

## PreK-5 STUDENT HANDBOOK

School Website: [www.waunetapalisadeschools.org](http://www.waunetapalisadeschools.org)



School Facebook Page: [www.facebook.com/waunetapalisadeschools](https://www.facebook.com/waunetapalisadeschools)



School Twitter Page: [@WPBroncos](https://twitter.com/WPBroncos)



# Mission Statement

*Inspiring Our Youth & Expecting  
Results Every Day*



## **Welcome & Intent of Handbook**

Parents and Students: At Wauneta-Palisade School we believe that all students can and will learn. Through the scope of our mission statement, all Wauneta-Palisade staff and administration will work to create that environment and fulfill that mission for our students. In order to fulfill our mission and make this school year as enjoyable as possible, all students must accept the responsibilities for monitoring a good school. Cooperation between your fellow students and the school staff will enable you to always be proud that you attend Wauneta-Palisade Schools. This handbook has been developed to help you understand your responsibilities as a student, parent or guardian. As with all such documents it cannot possibly cover all contingencies, and therefore is subject to appropriate administrative interpretation to serve the best interests of students, parents, patrons, and the District.

- Mr. Geier & Mr. Frecks

## **Notice of Discrimination**

Applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the Wauneta-Palisade Public Schools, District #536, are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or employment in, its programs and activities. Any person having inquiries concerning the regulations implementing Title I, Title VI, Title IX or Section 504 is directed to contact the Superintendent, 214 West Wichita, Wauneta-Palisade Public Schools, Wauneta NE 69045, 308-394-5650. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education regarding the school's compliance with these laws.

## **Student Behavior Philosophy and Expectations**

It is the goal of Wauneta-Palisade School to continually provide a safe and secure environment that is conducive to learning for all students, and we believe that it is the student's responsibility to help maintain that environment, and take responsibility for their own actions.

The following is a list of the expectations for students, and is the behavioral standard that all Wauneta-Palisade Students will be held to at the appropriate level while in school, in school vehicles, or at any school related function:

## **The Wauneta-Palisade Six**

1. Follow instructions and respect authority figures
2. Speak and communicate appropriately
3. Move throughout the school and classroom appropriately
4. Keep hands, feet, and objects to yourself
5. Come to school prepared
6. Be respectful to yourself and others

## **School Hours**

Doors open at 7:45 CT in Palisade, 6:45 MT in Wauneta. Supervision provided at this time.

School hours: 8:30-4:30 CT in Palisade, 7:30-3:30 MT in Wauneta.

Students are not to be on school grounds during off hours.

## **Severe Weather - School Dismissal**

The administration shall have the authority to call off or dismiss school in cases of severe weather. An "All Call" will be made to phone numbers present in the online school system. It is the responsibility of each family to provide updated phone numbers to the office in a timely manner. Public announcement of school closure will also generally be made over McCook radio stations, the school Facebook page, and NTV news out of Kearney.

## **Attendance**

Students will be allowed eight days total absences per semester. In order for a student to receive an excused absence for illness after they have exceeded eight days, they must submit a written doctor's excuse. One day will be allowed for each day missed to do makeup work. Prearranged absence work is to be completed before leaving school. If your child's absence is unexpected please contact the school secretary. Work may be sent home after school for anyone wishing to make arrangements with the teacher. Upon returning to school the child shall have a written excuse from home. Please check in at the office to sign your child out of the building during school hours. If you do not pick your child up, please send a note, signed by you (parent/guardian), or call the school office ahead of time, with the designee and that person can sign your child out of school.

**Without a note, your child will not be released from school.**

## **Electronic Devices**

Philosophy and Purpose- Wauneta-Palisade Public School believes that computers and all related technologies are educational tools that can be used to enhance the educational opportunities provided to our students. Access to school computers, tablets, chromebooks, internet, e-mail, and use of personal electronic devices on school grounds is a privilege and not a right. Individuals are responsible for their actions and communications when using computers and related technologies. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the district hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

Definition- "Electronic devices," include, but are not limited to, cell phones, smart phones, mp3 players, iPods, iPads, tablets, chromebooks, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, laptop computers, and or electronic or battery powered instruments which transmit voice, text, or data from one person to another.

1. Electronic devices are not to be used during school hours (7:50 - 3:06 MT). Exception: Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a laptop computer for a class presentation).
2. Wauneta-Palisade electronic equipment shall be treated like school lockers for students. No reasonable expectation of privacy exists in relation to equipment use. Network administrators may review files, information equipment, and e-mail of staff and students to maintain system integrity and Ensure users are acting responsibly. Users should not expect that any information stored or used on the network, servers, or in computers/ipads, would be private.
3. Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan.
4. Students shall not use electronic devices at any time or place for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment, or (f) activities which invade the privacy of others or (g) pictures used to intimidate, embarrass, or harass any staff member or student.
5. Electronic devices used in violation of school policy may be confiscated by school personnel and returned to the student or parent guardian at an appropriate time.
6. All violations and disciplinary action imposed will be in accord with administrative discretion and interpretation. Students are permitted to possess and use electronic devices before and after school hours provided that they do not commit any of the abuses listed above. The administration has the discretion to limit use of electronic devices on school grounds or activities, both home and away, if abuse occurs.

## **Student Dress**

Wauneta-Palisade students are expected to dress neatly and appropriately while attending School and school activities. No vulgar and inappropriate sayings on clothing, these include: tobacco, alcohol, etc. All students shall be prohibited from wearing caps in the building. Students should always remember that they represent our school and community and they should use good taste in dress and grooming.

## **Use Of Telephone**

Students will not be called from classes to answer telephone calls, except in the case of an emergency. The office personnel will take a message to be given to the student. Students will not be permitted to make telephone calls except during the lunch period, unless an emergency exists. The school will not be responsible for long distance telephone calls, unless it's an emergency.

## **School Bus Safety Code for Pupils**

1. I will not play games on the street, sidewalk or highway or push my playmates while waiting for the school bus.
2. I will wait for the bus to come to a full stop before attempting to get on the bus, or before I get up from my seat to get off the bus.
3. I will not put books, feet, or anything in the aisles of the bus.
4. When it is time to board the bus I will go immediately to my assigned seat.
5. I will never tamper with the bus or with any of its equipment.
6. I will never put my hands or any of my body out of the windows.
7. I will report immediately to the driver any damages to the bus.
8. I will abstain from loud talking, profanity, playing or fighting on the bus.
9. I will obey my bus driver and/or supervisor and accept and perform any instructions the driver gives me.
10. I will not push anyone when unloading or loading.
11. I will not damage any property of the bus.
12. I will use seat belts when provided.

The following will be the general procedure for any student not obeying or observing this safety code or who is a discipline problem:

- First Offense: Parent/Guardian will receive written or verbal notice of the infraction.
- Second Offense. Student may be suspended from riding the bus for five school days and parent/guardian may be asked to meet with the transportation supervisor, bus driver, and principal prior to riding again.
- Third Offense. Student may be suspended from all school provided transportation for the remainder of the semester.

Depending upon the seriousness of the offense, a student may be suspended from the bus indefinitely for a first or second offense. The administration, in collaboration with the transportation director, will determine the severity of the offense.

## **Physical Education**

It is requested that all students shall have non-marking shoes to be used for PE classes. A note will be sent home if your child's shoes are inappropriate or if your child continues to wear shoes, which are not suitable for PE. These do not have to be new shoes, but they MUST be clean.

## **Treats**

All treats brought into the school for birthdays, parties, etc. shall be store bought and individually commercially wrapped.

## **Pets**

Pupils will be allowed to bring pets to school ONLY if the teacher gives his/her consent, and if the parent will bring the pet to school and remain during the showing to return the pet home. We do not have the facilities to keep pets at School.

## **Classrooms**

All items that are left at school shall have the students name displayed on them somewhere. Lost and found articles will be kept until the end of the year and then disposed of.

## **Classroom Visitation**

Any parent wishing to visit the classroom shall first check in at the school office and receive a visitors pass. Visitations should be kept to a minimum, so that it doesn't interfere with the educational process. Siblings or other family members may visit classrooms ONLY if they are accompanied by a parent and as long as they are not a distraction.

## **Party Invitations**

We have had instances in the past when a student will ask to hand out party invitations. This is permitted AS LONG AS EVERY CHILD IN THE CLASSROOM IS INCLUDED. If this is not the case, the invitations will NOT be distributed at School.

## **Lunch Count, Purchase, & Charge Policy**

Lunch count will be picked up from each class during the first period of each day. This is a federal program. Free and Reduced Priced Lunch applications will be distributed to students at the beginning of the school year.

***Non-discrimination Statement** - This institution is an equal opportunity provider.*

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
[1400 Independence Avenue, SW](#)  
[Washington, D.C. 20250-9410](#)
- (2) Fax: (202) 690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

### **LUNCH CHARGE POLICY:**

- If a student is unable to pay for their meal at the time of purchase, the student will be allowed to charge a meal to their account.
- Meal fees are as subject to change annually and are available at either school office.
- If the dollar amount charged exceeds \$10.00, the school district will contact the family of the student regarding the student's account until paid.
- If a student is without meal money on a consistent basis, the school district will investigate the situation and take further action as needed. If financial hardship exists, the household will be encouraged to apply or reapply for free or reduced-price meals for their child. Parents are responsible for paying daily meal fees until a written approval for free meals is received.
- If the dollar amount charged exceeds \$50.00, students will not be allowed to receive "seconds", and the School District will pursue legal action to collect money from the family.

### **Lunchroom Rules**

We expect students in the lunchroom to behave. Rules are important and students, as well as parents, need to be aware of what is expected.

- DO NOT THROW FOOD
- NO ROUGH PLAY AT THE TABLES
- TALK IN A QUIET VOICE
- RAISE YOUR HAND IF YOU WANT TO BE EXCUSED
- DO NOT RUN IN THE LUNCHROOM
- SIT DOWN UNLESS YOU HAVE PERMISSION TO MOVE AROUND

Any parent wanting to eat lunch shall notify the school secretary prior to the start of the school day.

## **Playground Rules**

With large numbers of students on the playground, we have a few simple rules that are easily understood by all. No matter how many rules are made, there always seems to be an instance where a situation does not apply to the rule. We encourage all students to respect the rights of others on the playground. Please note the following PLAYGROUND RULES:

1. Please play away from the building and in sight of the supervisor on duty.
2. No fighting or rough play.
3. Students are not to leave the playground without permission
4. Only one person shall be allowed on each end of the teeter-totter at a time.
5. No bumping or jumping off, or walking off of the teeter-totters.
6. On the slide, only one child at a time sitting down and frontwards is allowed. Students shall take turns climbing the steps and one at a time shall use the slide.
7. No food, chewing gum, or drinks on the playground.
8. Jump ropes are for jumping rope only.
9. No playing "chicken" on the jungle gym.
10. Ask permission to retrieve balls that go off of the playground (street, people's property, etc.)
11. There shall be no throwing of rocks, gravel, snow or mud.
12. Only children wearing proper snow shoes shall be allowed to play in the areas covered with snow. Those not wearing snow boots will have to remain in areas without snow.
13. The playground supervisor shall determine when and if coats are necessary.
14. Any child who takes out equipment is responsible for bringing it back into the school.
15. Always act with respect toward others.
16. EVERYBODY HAS A RIGHT TO BE HERE. DO NOT INTERFERE WITH THAT RIGHT!

## **Indoor Gym Recess Rules**

1. No playing on the bleachers.
2. Stay off the wrestling mats and stage
3. Jump ropes are for jumping rope only
4. Basketballs and volleyballs are NOT to be kicked
5. No pushing and shoving
6. Only play in your designated area
7. Don't leave the gym without permission
8. No street shoes.

## **Grievance Procedure**

Wauneta-Palisade Public Schools has a grievance procedure which students and parents may follow if they have grievances:

1. Request a grievance from the office.
2. Complete and submit the form to the appropriate school official according to the instructions on the form.

## **Health and Personal Records**

**Medications:** Medications will be given that are brought to school in a prescription container with the label intact stating the medication to be given, the amount, and the doctor prescribing. Parents will be given a form to sign for each medicine to give permission for the medicine to be given. If you anticipate your child needing Tylenol, Cough drops, or some other over the Counter medication this must be sent by you to the school in the Original container with your name Written on the container. Again, a form giving permission for the medication to be give the dosage, and frequency will need to be signed by you and kept on file for the school year, ALL MEDICINES will be kept in the school nurses medicine Cabinet.

**Illness:** If your child is ill you will be notified by the School. It is your responsibility to pick up your child. Emergency cards are kept on file with telephone numbers of who to notify in case of injury or illness. If your child has a temperature of 100 degrees or higher they will be sent home. No student will be sent home without an adult being notified. If you question if your child should be in school, contact the school to check.

**Physicals:** All Kindergarten, Seventh graders, and transfer students from out of state are required to have a physical. Minimum Immunizations requirements are: 3 Hepatitis B Shots; 3 Diphtheria, Tetanus, Pertussis (DTP shots); 3 Polio Vaccines; 2 Measles, Mumps, Rubella (MMR) shots.

And: Documentation they have had chickenpox

Or: 1-13yr-olds must have 1 dose chickenpox vaccine (Varicella) and over 13yrs, need 2 doses of chickenpox vaccine.

Other students: 3 DTP, 3 Polio, 2 MMR

## **Suspension and Expulsion**

The Principal may determine that it is necessary to exclude a pupil from classes. The decision to exclude is made after the Principal has investigated the facts, given the pupil oral or written notices of the charges against him/her, and provided an opportunity for the pupil to present his/her Version.

The range of possible exclusions includes:

1. Short term suspension for a period of time up to five (5) school days.
2. Emergency exclusion for a period of time as long as the student's presence in the school presents a danger to himself herself or others.
3. Long term suspension is for a period of time exceeding five (5) school days but less than twenty (20) School days.
4. Expulsion is for a period of time not to exceed the remainder of the semester in which the expulsion took effect.

A pupil cannot attend School, any School function, or be on School property during the duration of a suspension, exclusion, or expulsion until receiving permission from the administration.

- I. The following may constitute grounds for short-term suspension, long-term suspension, or expulsion.
  - 1) Use of violence, force coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes
  - 2) Willfully causing or attempting to cause substantial damage to private or school property, stealing or attempting to steal private or school property of substantial value, or repeated damage or theft involving private or school property of small Value
  - 3) Causing or attempting to cause physical injury to a school employee or to any student. Physical injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision
  - 4) Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from each student
  - 5) Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon
  - 6) Engaging in the unlawful possession, Selling, dispensing, or use of a controlled substance, tobacco or alcoholic liquor
  - 7) Public indecency, except that this Subdivision shall apply only to students at least twelve years of age but less than nineteen years of age
  - 8) Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interfered with School purposes
  - 9) Repeated or flagrant violation of rules and regulations. This includes persistent failure to comply with directions of teachers and/or other School personnel, and/or rules of teachers, and/or rules of other school personnel.

II. Administrative and teaching personnel may take actions regarding student behavior, which are reasonably necessary to aid the student, further School purposes, or prevent interference with the educational process. Such actions may include counseling of students, parent Conferences, rearrangement of Schedules, requirements that a student receive counseling, or restricting participation in extracurricular activities. Should a teacher need to utilize greater means to influence student attitude and conduct, he/she may assign a detention to be served before school, after school, or during the lunch hour.

III. Before long-term suspension or expulsion is invoked, the pupil may, upon request, have a hearing on the specific charges. Pupils are advised of this right When a Principal decides to recommend one of the above actions. If a hearing is not requested within five (5) school days the recommendation will go into effect.

IV. Students who are suspended will receive a zero in each class missed. However, if a student is suspended he/she will be allowed to make up all Work and tests missed.

## **Substances on School Grounds**

Wauneta/Palisade Schools prohibit the use or possession of alcohol, tobacco, synthetic drugs such as K2, marijuana, cannabis products, e-cigarettes and/or vapor products, electronic nicotine delivery system, and other controlled substances on or near school property. Students using, or having the above in their possession on or near any school property, including busses, may be suspended from school and school activities. They may also be subject to action from law enforcement.

## **Notice on Right to be Excluded from Published Lists**

"Privacy Rights of Students and Parents Act" (Title 45P99) If you wish to be excluded from a school directory (class annual, football programs etc.) you must inform the principal or superintendent no later than the second week of school. Parents may also request that their children be excluded from photos placed onto the Wauneta-Palisade Schools official webpage, or social media accounts. Parents always have the right to review all of their child's records.

# Combined District and School Title I Parent and Family Engagement Policy

Wauneta-Palisade intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, *Section 1116(a-f) ESSA, (Every Student Succeeds Act) of 2015.*

## **In General**

The written District parent and family engagement policy has been developed jointly with, updated periodically and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents describes the means for carrying out the requirements as listed below.

- Parents and family members of all students are welcomed and encouraged to become involved with their child's school and education; this includes parents and family members that have limited English proficiency, limited literacy, are economically disadvantaged, have disabilities, racial or ethnic minority background or are migratory children. Information related to school and parent programs, meetings, school reports and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.
- Parents are involved in the planning, review, evaluation and improvement of the Title I program, Parent and Family Engagement Policy and the School-Parent Compact at an annual parent meeting scheduled at a convenient time. This would include the planning and implementation of effective parent and family involvement activities.
- Conduct, with meaningful parent and family involvement, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy. Use the evaluation findings to design evidence-based strategies for more effective parental involvement, and to revise the Parent and Family Engagement Policy.
- Opportunities are provided for parents and family members to participate in decisions related to the education of their child/children. The school and local educational agency shall provide other reasonable support for parental involvement activities.
- Parents of participating children will be provided timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand.
- Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.
- Coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

It is the policy of the Nebraska Department of Education not to discriminate on the basis of gender, disability, race, color, religion, marital status, age, national origin or genetic information in its education programs, administration, policies, employment or other agency programs.

## **NOTICE CONCERNING STAFF QUALIFICATIONS**

The Every Student Succeeds Act of 2015 gives parents the right to acquire information about the professional qualifications of their child's classroom teachers. Upon request, Wauneta-Palisade Schools will give parents the following information about their child's classroom teacher:

1. Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or provisional teaching certificate.
3. The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree.

We will also, upon request, tell parents whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

The request for information should be made to an administrator in your child's school building. The information will be provide to you in a timely manner.

Finally, Wauneta-Palisade Schools will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who does not meet the requirements of the Act.

## **WAUNETA-PALISADE PUBLIC SCHOOLS - PARENT/STUDENT/SCHOOL COMPACT**

As a school, we will:

- *Provide a high-quality effective curriculum and learning environment that is safe, conducive to learning, and that enables the student to meet the State's student academic achievement standards*
- *Believe that each student can learn*
- *Show respect for each child and his/her family*
- *Provide meaningful and appropriate activities*
- *Provide and maintain open communication with each student and his/her parents*
- *Provide opportunities for parents to volunteer & participate in their child's class and observe classroom activities*
- *Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)*

As a student, I will:

- *Believe that I can learn and will learn*
- *Come to school prepared with my homework and my supplies*
- *Try to do my best in my work*
- *Be responsible for my own behavior*
- *Obey the school rules*
- *Show respect for myself, my school, and other people*

As a Parent/Guardian, I will:

- *Support my child's learning by ensuring he/she has proper rest and nutrition and attends school on time and on a regular basis*
- *Believe that my child can learn and will learn*
- *Provide a home environment that sets a positive tone for learning & encourages my child to learn*
- *Strive to make positive use of my time with my child ("quality" one on one time)*
- *Encourage my child to complete his/her assignments*
- *Communicate regularly with my child's teachers*
- *Support my child's learning by encouraging my child to read at home and reading with him/her*
- *Participate in decisions relating to the education of my child through a mutually respectful relationship with school and staff*
- *Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)*
- *Support my child's class/school (i.e. volunteering in my child's classroom/school, communicating with my child's teachers, and attending school events when possible, etc.)*

### **Acknowledgement of Receipt**

Parent of Guardian: Your signature below indicates that you, as a parent or guardian of a student of Wauneta-Palisade Public Schools have received and reviewed a copy of this student handbook and understand that your children are subject to the rules and policies herein. **In addition, your signature here indicates that you have read the acceptable computer use policy and agree to allow your child to use school computers/ipads under the conditions contained in that policy.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_.

**Student Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_.

**If you as a parent wish to have an account on our student information system, please provide your email:** \_\_\_\_\_.

(This will enable you to receive announcements, information about your student's grades, calendars and schedules, school lunch account information, and other pertinent information about your Child via personal message center.)

# WAUNETA–PALISADE PUBLIC SCHOOLS

*Inspiring Our Youth & Expecting Results Every Day*



**2023-2024**

## 6–12 STUDENT HANDBOOK

School Website: [www.waunetapalisadeschools.org](http://www.waunetapalisadeschools.org)



School Facebook Page: [www.facebook.com/waunetapalisadeschools](https://www.facebook.com/waunetapalisadeschools)



School Twitter Page: [@WPBroncos](https://twitter.com/WPBroncos)



Mission Statement.....	2	Welcome & Intent of Hand Book.....	3
Notice of Discrimination.....	3	Behavioral Philosophy & Expectations.....	3
Attendance.....	4	Extended Absences.....	4
School Activity Absences.....	4	Unexcused Absences.....	4
Tardies.....	5	Leaving school during the school day.....	5
Suspension and Expulsion.....	5	School Dress Policy.....	6
Electronic Devices.....	6	Lockers.....	7
Attendance and Grade Reports.....	7	Eligibility.....	7
Student's Record Files.....	7	Building.....	7
Honor Students.....	8	National Honor Society.....	8
Academic Honor Roll Policy.....	8	Commencement Program.....	8
Class Funds Policy.....	9	Detentions.....	9
Substances on School Grounds.....	9	Candy, Gum, Snacks, and Soft Drinks.....	9
Work Release Option.....	9	Dishonorable Conduct.....	10
Student Affections.....	10	Graduation Requirements.....	10
Junior High Promotion.....	11	Automobile Policy.....	11
Transportation Policy.....	11	Meetings.....	11
School Bus Safety Code.....	11	Non-Traditional Students.....	12
Homecoming Activities.....	12	Scheduling Activities.....	12
School Dances - Jr. High.....	12	School Dances (Sr. High).....	12
School Elections.....	13	Lost and Found.....	13
Organization Sponsorships.....	13	Lunch count and purchases.....	13
Money making Projects.....	13	Open Lunch.....	14
Lunch Charge Policy.....	14	Registration.....	15
Guidance Program.....	14	Severe Weather - School dismissal.....	15
Grading System.....	15	Sexual Harassment.....	15
Hazing and Bullying.....	15	Student Substance Abuse.....	16
Dating Violence.....	16	Internet Usage.....	18
Guns/Weapons/Explosive Policy.....	17	Student Visitors.....	18
Distance Learning Center.....	18	Right to be Excluded from Published lists.....	18
Grievance Procedure.....	18	Concussion Policy and Information.....	20
Letter Requirements.....	19	Signature Page.....	25
Parent/Family Engagement Policy.....	23		

# Mission Statement

*Inspiring Our Youth &  
Expecting Results Every Day*



## **Welcome & Intent of Handbook**

Parents and Students: At Wauneta-Palisade School we believe that all students can and will learn. Through the scope of our mission statement, all Wauneta-Palisade staff and administration will work to create that environment and fulfill that mission for our students. In order to fulfill our mission and make this school year as enjoyable as possible, all students must accept the responsibilities for monitoring a good school. Cooperation between your fellow students and the school staff will enable you to always be proud that you attend Wauneta-Palisade Schools. This handbook has been developed to help you understand your responsibilities as a student, parent or guardian. As with all such documents it cannot possibly cover all contingencies, and therefore is subject to appropriate administrative interpretation to serve the best interests of students, parents, patrons, and the District.

- Mr. Geier, Mr. Frecks

## **Notice of Discrimination**

Applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the Wauneta-Palisade Public Schools, District #536, are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or employment in, its programs and activities. Any person having inquiries concerning the regulations implementing Title I, Title VI, Title IX or Section 504 is directed to contact the Superintendent, 214 West Wichita, Wauneta-Palisade Public Schools, Wauneta NE 69045, 308-394-5650. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education regarding the school's compliance with these laws.

## **Student Behavior Philosophy and Expectations**

It is the goal of Wauneta-Palisade School to continually provide a safe and secure environment that is conducive to learning for all students, and we believe that it is the student's responsibility to help maintain that environment, and take responsibility for their own actions. The following is a list of the expectations for students, and is the behavioral standard that all Wauneta-Palisade Students will be held to at the appropriate level while in school, in school vehicles, or at any school related function:

## **The Wauneta-Palisade Six**

1. Follow instructions and respect authority figures
2. Speak and communicate appropriately
3. Move throughout the school and classroom appropriately
4. Keep hands, feet, and objects to yourself
5. Be prepared
6. Be respectful to yourself and others

## **Attendance**

Regular attendance in school is required by school law of Nebraska 79-201, which states that "a child is of mandatory attendance age if the child (a) will reach six years of age prior to January 1 of the then-current school year and (b) has not reached eighteen years of age." Excluding school related activities, students may not be absent from school or class more than eight days during a semester. Students participating in school related activities under the supervision of a school staff member are considered present.

The school administration and school board believe that the main responsibility for attendance lies with the student's parent/guardian. Parents/guardians are asked to cooperate with the school to keep the number of absences to a minimum. However, it is understandable that a student will be absent periodically due to circumstances beyond his/her control. It is the responsibility of the parent to notify the school by 9:00 a.m. MT on days when the student is absent due to illness.

Students in grades 9-12 who accumulate more than ten (10) absences in a course, regardless of whether the absences are excused or unexcused, during one semester shall have a reduction in credits received for the course. Credits will be reduced in each course using the following scale:

- 11-15 absences: Loss of one (1) Credit hour
- 16-20 absences: Loss of two (2) credit hours
- 21 or more absences: Loss of three (3) credit hours

The parent(s) or guardian(s) may appeal a credit reduction decision by giving the principal a written appeal request within ten (10) calendar days after notice of the credit reduction. The appeal request forms can be picked up in the office of either the Wauneta or Palisade Attendance Centers. The appeal will be decided by the Credit Appeal Committee which will consist of the Principal and two faculty members. The parents and student are responsible for showing justification for the absences.

Extended illness, injury, surgery, or other medical emergency supported by a doctor's statement will be recorded in the office. Typically, absences of this nature are excluded from the ten absence policy.

## **Excused Absences**

The following types of absences may be excused, provided the required procedures have been followed.

1. Illness of the student
2. Serious illness or death in the immediate family
3. Medical or Dental attention
4. Absences approved in advance by the Principal
5. Court appearances that are required by a Court Order
6. College visits planned in advance and the school is notified by the parent at least one (1) day before the absence
7. Family trips in which the student accompanies parent(s)/guardian(s)

The Principal shall have the discretion to deny approval for any of the foregoing reasons, depending on circumstances such as the student's number of absences, the student's academic status, the tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

## **School Activity Absences**

Absences for participation in inter-school activities (sponsored by the school) will not count toward the maximum number of absences allowed. Make-up work for these types of activities is the responsibility of the student. Students who have planned absences (non-school related) need to have a student absence slip signed by their instructors before they leave. If they do not have this slip signed, the absence may be considered unexcused and the teacher may issue a zero grade for Work missed that day. It is the responsibility of the student to seek out these absence slips and get them turned back into the office or to their sponsors. The school secretary and/or Principal will make random calls to those absent. A note signed by the parent guardian must be sent with the student requesting an excused absence. Pre-excused absences may be obtained by the parent guardian by sending a note. Students with excused absences have one day for each day absent to make up work.

## **Unexcused Absences**

In accordance with Nebraska School Law Section 79-201, the administration of the School shall determine if absences are excused or unexcused. Students will be considered absent and excused if they are absent without the consent of a parent (guardian) or if they are absent for a reason considered unacceptable by the Principal. Unexcused absences may result in the student owing time to be served or in-school Suspension. Students engaging in unexcused absences may be considered truant and be subjected to disciplinary consequences for truancy. Teachers will not be asked to take time to arrange make-up work for students who are absent for non-essential reasons. Any student who receives an unexcused absence or is suspended will be awarded a grade of zero in each class missed. However, if a student is suspended he/she will be allowed to make up all Work and tests missed.

## **Tardies**

All students should be punctual in arriving at school and to classes. A student who is tardy to school should be accompanied by a written excuse or phone call. Any student tardy to School must report to the office. If a student is more than ten (10) minutes late he/she shall be judged absent for that class period. Any student 30 minutes or more late to school will be unable to practice or participate in extracurricular activities that night unless the absence is excused by the administration. Coaches may impose consequences for any student that was unable to practice due to late arrival to School.

- Students are allowed a sum of five tardies during a semester. For each tardy after this, the student will be assigned a detention.

## **Leaving school during the school day**

No student is to leave school while school is in session without the permission of the administration. Permission will only be granted if the parents have made arrangements with the principal's office in advance, either by phone or written notice. All students who leave school must also sign out when leaving and sign in upon returning.

## **Suspension and Expulsion**

The Principal may determine that it is necessary to exclude a pupil from classes. The decision to exclude is made after the Principal has investigated the facts, given the pupil oral or written notices of the charges against him/her, and provided an opportunity for the pupil to present his/her version of events.

The range of possible exclusions includes:

1. Short term suspension for a period of time up to five (5) school days.
2. Emergency exclusion for a period of time as long as the student's presence in the school presents a danger to himself/herself or others.
3. Long term suspension is for a period of time exceeding five (5) school days but less than twenty (20) School days.
4. Expulsion is for a period of time not to exceed the remainder of the semester in which the expulsion took effect.

A pupil cannot attend School, any School function, or be on School property during the duration of a suspension, exclusion, or expulsion until receiving permission from the administration.

- I. The following may constitute grounds for short-term suspension, long-term suspension, or expulsion.
  - 1) Use of violence, force coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes
  - 2) Willfully causing or attempting to cause substantial damage to private or school property, stealing or attempting to steal private or school property of substantial value, or repeated damage or theft involving private or school property of small Value
  - 3) Causing or attempting to cause physical injury to a school employee or to any student. Physical injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision
  - 4) Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from each student
  - 5) Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon
  - 6) Engaging in the unlawful possession, Selling, dispensing, or use of a controlled substance, tobacco or alcoholic liquor
  - 7) Public indecency, except that this Subdivision shall apply only to students at least twelve years of age but less than nineteen years of age
  - 8) Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interfered with School purposes
  - 9) Repeated or flagrant violation of rules and regulations. This includes persistent failure to comply with directions of teachers and/or other School personnel, and/or rules of teachers, and/or rules of other school personnel.

II. Administrative and teaching personnel may take actions regarding student behavior, which are reasonably necessary to aid the student, further School purposes, or prevent interference with the educational process. Such actions may include counseling of students, parent conferences, rearrangement of Schedules, requirements that a student receive counseling, or restricting participation in extracurricular activities. Should a teacher need to utilize greater means to influence student attitude and conduct, he/she may assign a detention to be served before school, after school, or during lunch.

III. Before long-term suspension or expulsion is invoked, the pupil may, upon request, have a hearing on the specific charges. Pupils are advised of this right When a Principal decides to recommend one of the above actions. If a hearing is not requested within five (5) school days the recommendation will go into effect.

IV. Students who are suspended will receive a zero in each class missed. However, if a student is suspended he/she will be allowed to make up all Work and tests missed.

## **School Dress Policy**

In the matter of student dress it is policy that the student body of Wauneta/Palisade should maintain a conservative dignity in the student's apparel. Students will be asked to change any clothing considered to be disruptive to the learning environment. The purpose of a conservative dress policy is to encourage students to place values, not on superficial standards such as dress or popularity, but rather upon the lasting and proven standards of character, intellect, ability, and dignity and to encourage young men and women to seek attention and peer approval by excellence in such substantial traits as academic achievement rather than odd regalia. The administration will determine what constitutes appropriate attire. The general policy for both boys and girls is as follows:

1. No odd regalia shall be allowed that detracts from the educational process, nor any type of clothing that is not deemed to be conducive to a good school environment. Shirts/blouses must cover the torso all the way to the waistline. Any sleeveless shirt must have shoulder straps at least three inches in width and tight fitting under the arms. Shirts that have been altered by cutting off the sleeves are not allowed outside of physical education classes. Undergarments should not be exposed.
2. Dress for School, and school sponsored activities must be appropriate and in good taste for the occasion.
3. Hats and sunglasses will be off while in the school building.
4. Shorts and skirts should be, at minimum, mid-thigh length.
5. Clothing with excessive holes is considered inappropriate.
6. Beer, Profanity, or other logos printed on clothing, that are not conducive to a good school environment are not allowed.
7. No gang related attire will be worn on school premises, or to any school sponsored activities.

## **Electronic Devices**

**Philosophy and Purpose-** Wauneta-Palisade Public School believes that computers and all related technologies are educational tools that can be used to enhance the educational opportunities provided to our students. Access to school computers, tablets, chromebooks, internet, e-mail, and use of personal electronic devices on school grounds is a privilege and not a right. Individuals are responsible for their actions and communications when using computers and related technologies. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the district hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

**Definition-** "Electronic devices," include, but are not limited to, cell phones, smart phones, mp3 players, iPods, iPads, tablets, chromebooks, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, laptop computers, and or electronic or battery powered instruments which transmit voice, text, or data from one person to another.

1. Electronic devices are not to be used during school hours (7:50 - 3:06 MT). **Exception:** Students may appropriately use electronic devices in between classes and during their lunch hour in the hallways by the student lockers, gym lobby, or on the grounds outside of the building. Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a laptop computer for a class presentation).
2. Wauneta-Palisade electronic equipment shall be treated like school lockers for students. No reasonable expectation of privacy exists in relation to equipment use. Network administrators may review files, information equipment, and e-mail of staff and students to maintain system integrity and ensure users are acting responsibly. Users should not expect that any information stored or used on the network, servers, or in computers/ipads, would be private.
3. Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan.
4. Students shall not use electronic devices at any time or place for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment, or (f) activities which invade the privacy of others or (g) pictures used to intimidate, embarrass, or harass any staff member or student.
5. Electronic devices used in violation of school policy may be confiscated by school personnel and returned to the student or parent guardian at an appropriate time.
6. All violations and disciplinary action imposed will be in accord with administrative discretion and interpretation. Students are permitted to possess and use electronic devices before and after school hours provided that they do not commit any of the abuses listed above. The administration has the discretion to limit use of electronic devices on school grounds or activities, both home and away, if abuse occurs.

## **Lockers**

No type of permanent markings, decals, or stickers will be allowed on lockers, with the exception of pre-activity spirit signs. The Wauneta/Palisade Public School cohabitates lockers with students and the lockers remain in the ownership of the school system. Periodic locker inspections can be held at the administrator's discretion. Valuables such as money, cell phones, calculators, etc. should not be left in hall lockers or gym lockers. The Wauneta-Palisade Schools will not be responsible for lost, stolen or misplaced money. Because lockers are the property of Wauneta-Palisade Schools, only school issued padlocks are allowed on the lockers. An exception may be granted if a student using his or her own padlock with a key provides a copy of the key to the office. Combination padlocks are available in the office for checkout.

## **Attendance and Grade Reports**

Attendance and grade reports to parents will be made on a nine-Week basis. Office records of pupil marks should be placed on report cards within three school days after the end of the grading period. Report cards will be handed out on Friday following the nine-Week period or as near as possible a week after the end of the period.

Incompletes may be given at the end of a quarterly grading period. Students will have two weeks to complete the required work. The decision to issue an incomplete grade is done at teacher discretion in consultation with administration.

## **Eligibility**

Students must maintain passing grades (D- or above) in all classes and be enrolled in no fewer than four (4) classes to be eligible to represent Wauneta/Palisade Public School in any inter-school activity/competition. Ineligible periods are from Tuesday of each week until Tuesday of the following Week.

The first week that a student is failing two or more subjects they will be placed on academic probation. Students placed on academic probation will be required to spend 30 minutes each day in focused study time working to improve their grades. This time may be spent with a teacher or administration and can be served before school, after school, or during lunch. The time and location of this study hall will be determined by the administration. If a student is failing two or more subjects for two consecutive weeks they are ineligible and will continue to be on academic probation for that week. Down slips are turned in by teachers by 12:00 PM on each Monday and determine students eligibility status for the following week. All students are eligible for the first two weeks of each new quarter.

Activities affected by the weekly ineligibility list include, but are not limited to, the following:

Athletic contests, Dances, Instrumental and Vocal music contests, Musical, Winter and Spring concerts Speech and One-Act play performances, FFA and FBLA events, Inter-High and Quiz Bowl competitions, award banquets, and any other activity deemed as being extracurricular.

Eligibility for class field trips will be determined by the nature of the educational experience and the impact of missed class time for the student.

## **Student's Record Files**

Any student, his or her parents or guardians, teachers, Counselors, and School administrators shall have access to the student's record files during administrative office hours. Requests will be made to the school administrator, counselor, or teacher who will be present while the file is removed from the cabinet. Academic records and disciplinary records will be kept in separate files and disciplinary records of individual students will be destroyed upon the student's graduation or three years after the student has left the school. Except for the student, parents/guardians, teachers, counselors, and School administrators, no other person or persons shall have access to the student's records unless the student or his/her parents/guardian gives personal or written authorization. The student must sign a release form each time academic information (transcript, rank, etc.) is released by the Wauneta/Palisade Public School.

## **Building**

The building will be open to students at 6:45 a.m. MT in Wauneta and 7:45 a.m. CT in Palisade. Pupils with definite work assignments may report earlier. All pupils except those engaged in school-based organized activities under the direct supervision of a coach or sponsor are to be cleared of the building by 3:45 p.m. MT (Wauneta) 4:45 p.m. CT (Palisade).

## **Honor Students**

The valedictorian and the salutatorian of each graduating class are to be selected on the basis of scholastic grade averages. To determine the Valedictorian and salutatorian students, averages will be obtained by using the minimum divisor of subjects taken among Contenders for class honors. (For example if "A" has sixteen subjects and "B" has twenty, "B" Will be allowed to disregard four of his lowest grades in order to equalize the averages and recognize student initiative.) Contenders must have completed all of their junior and senior year within the Wauneta/Palisade school system. Students who take core college classes over the DLC have the option of including those classes into their GPA and can be counted toward honors. Class standings will be averaged on high school grades for all eight semesters and are to be calculated on the following point system:

A+/A =	4.0	C =	2.0
A- =	3.7	C- =	1.7
B+ =	3.3	D+ =	1.3
B =	3.0	D =	1.0
B- =	2.7	D- =	1.0
C+ =	2.3	F =	0.0

Honor points will be totaled and divided by the number of grades to establish an honor point average that will then become the basis for ranking Students in the class.

Any and all honors are given with the recommendation, consent and approval of the High School Faculty. In the event of a tie, equal honors will be given, Students earning a grade point average of 3.50 or higher Will be recognized as being graduated With "High Distinction".

## **National Honor Society**

The Frenchman Valley Chapter of the National Honor Society is an organization intended to allow faculty members to bestow honors on those students who have the highest achievements in four areas: scholarship, character, leadership, and service. The Society will adhere to the following selection procedures.

1. In early spring, letters are sent to all students in grades 10-11 with a 3.0 cumulative GPA, inviting them to join the NHS. Application forms and an explanation of the process are included with this letter.
2. Once the application deadline has passed, the advisor creates a list of students who have returned membership application forms. This list is given to faculty and administration that are asked to rate those students in each of four categories (scholarship, character, leadership, and service) on a scale of 1 to 5.
3. The advisor compiles the individual survey results and offers them, along with the completed application forms, to the faculty council for review.
4. The faculty Council, which will consist of 5 teachers who are to remain anonymous, votes independently by selecting any of the potential candidates they feel are worthy of membership in the NHS.
5. The advisor collects the votes of the Council. Any student receiving a majority vote (3 out of 5) is elected into the Society. There will be no quota or predetermined number of inductees in any given year.
6. Students who are in the society may be dismissed following due process for violating their oath of membership. The faculty disciplinary committee may gather evidence from a variety of sources including testimony, law enforcement citations and other documentation to decide what disciplinary action to take against a member. The faculty disciplinary Committee makes the final decision on disciplinary cases. There is no appeals process.

## **Academic Honor Roll Policy**

- High Honor Roll—A student achieves "High Honor Roll" for the grading period if he/she has a GPA of 4.0 over all classes for the grading period in question.
- Honor Roll—A student achieves "Honor Roll" for the grading period if he/she has a GPA in the range of 3.50-3.99 over all classes for the grading period in question.
- Honor Roll and High Honor Roll are figured for quarterly and semesterly grading periods.

## **Commencement Program**

There will be a commencement program with the date selected and placed on the calendar by the administration. The graduating seniors will wear caps, gowns, and appropriate attire and footwear. The seniors have a prerogative to select the speaker with the approval of the sponsor(s) and administration and select the music, again with approval of the sponsor(s) and administration. Student participation in commencement ceremonies is optional. Any student choosing not to successfully complete the commencement program, but having resolved all financial and academic obligations, may stay in School until School is dismissed for the year and have their graduation certificate mailed to them. The school will pay the fee for a ceremonial diploma package for students who have chosen to successfully go through the commencement proceedings, and these students will be released from school immediately after the ceremony. Any student choosing not to successfully go through commencement proceedings, but still wishing to receive the ceremonial diploma package, will be charged a fee. All financial and academic obligations that a student has to the school must be resolved prior to receiving a diploma.

## **Class Funds Policy**

The Board of Education directed the Administration to transfer all the remaining funds of graduated classes to the Junior class.

## **Detentions**

Any student who is issued a detention by a staff member will serve the detention either on the day the detention was issued or on the following day. If a student is scheduled to serve a detention and does not show up for the detention or school because of a documented medical absence, he/she will owe the detention on the next school day. If the student does not serve the detention for any non-medical reason, he/she may have to serve two detentions. If both detentions are not served, the student will be suspended. Absences for School sporting events are NOT acceptable reasons for missing detentions. If a student who has already earned two consecutive detentions earns another detention on one of the two days that they already owe detention, that student will be suspended.

## **Substances on School Grounds**

Wauneta/Palisade Schools prohibit the use or possession of alcohol, tobacco, synthetic drugs such as K2, marijuana, cannabis products, e-cigarettes and/or vapor products, electronic nicotine delivery system, and other controlled substances on or near school property. Students using, or having the above in their possession on or near any school property, including buses, may be suspended from school and school activities. They may also be subject to action from law enforcement.

## **Candy, Gum, Snacks, and Drinks**

Candy, gum, Snacks, and drinks will be allowed only in student hallways. They may not be brought into classrooms. This privilege may be revoked if students are not keeping locker areas and hallways clear of debris. No food or drink other than water is to be brought into a classroom unless the teacher obtains permission from the administration.

## **Work Release Option**

Wauneta-Palisade Schools offers a work release option to high school juniors and seniors who qualify. The coordinator and administration will set the times that participants in the program will be gone from school to work at a job, but students will generally be excused the last two periods of the day for this activity. A brief handbook regarding guidelines of participation will be created and distributed to participants. The work release time is not considered a class so no course credit is given for the periods in which a student participates in the program.

### **Requirements for eligibility:**

1. Students must either be a senior or a junior in his/her second semester. Second semester juniors must have passed all courses during the first Semester of their junior year and have earned twenty-five credits in English, Science, and Math.
2. Students must apply with the program coordinator before the date the coordinator sets each semester.
3. Students must sign a contract/agreement with the employer stating the hours and duties expected.
4. Students are required to turn in Weekly hours work sheets signed by the employer and work release coordinator.
5. Students must be academically eligible for extracurricular activities.
6. Students cannot have been ineligible due to the violation of the substance abuse policy during the semester prior to applying for the work release option. The work release option will be revoked if a student violates the substance abuse policy during the Semester in which he/she is participating in the program. The student would also be unable to participate in the program during the next semester.
7. Students will still register for regular afternoon classes.
8. All employers and student participants will be approved by the program coordinator, as well as by the administration.
9. Students must be in good standing with their attendance. If a student has more than ten absences in any class, the student will lose the privilege of the work release program.
10. Participants must have minimum graduation requirements met without the classes that will be missed due to work release.

### **Disciplinary Actions:**

1. If weekly worksheets are not turned in, they will be placed on the down list just like a student in a traditional class, and students will be subject to disciplinary action based upon that system.
2. Participants may be subject to return to regular classes for the remainder of the semester just as though they were a transfer student coming into the system for the following reasons:
  - A. If they are academically ineligible for extracurricular activities.
  - B. If their work is unsatisfactory to the employer or they are fired or quit the job.
  - C. If they are placed on the substance abuse list during the school year.
3. The student will notify the employer and coordinator if they need to miss work for any reason, or else disciplinary consequences will be issued.
4. Students who are absent due to illness the entire day from school may not go to work during school time.

Liability:

1. Students are expected to leave School grounds during the assigned work study period(s). If a student remains at school during the scheduled work periods, he/she must report to the office or a supervised classroom after gaining permission from the instructor.
2. Once the student leaves School and steps into a car, that student is liable for himself/herself just as if they had signed out of school until they return for athletics or other activities. Students wishing to participate in the work release program must provide their own transportation to and from the job.
3. Employers are liable only while the student is on the job.

**Dishonorable Conduct**

If, in the opinion of the superintendent or principal, a student shall be considered to have brought discredit on the school, or continues to be a discipline problem, he/she may be dropped from any and all offices and shall not represent the school in any activity for a period to be determined by the administration.

**Student Affections**

There shall be no public display of physical affections by students at school, school functions, or on school property. Repeated failure to refrain from this activity will result in disciplinary action.

**Graduation Requirements**

<u>Subject Areas</u>	<u>College Prep</u>	<u>General</u>
English.....	40.....	40.....
Science.....	40.....	30.....
Math.....	40.....	30.....
Social Studies.....	40.....	40.....
Fine Arts.....	10.....	10.....
Practical Arts.....	10.....	10.....
Health, Safety, P.E. ....	20.....	20.....
Electives.....	80.....	75.....
Speech/Drama.....	10.....	5.....
<b>Total</b>	<b>290</b>	<b>260</b>

These requirements are considered a minimum core of studies for Wauneta/Palisade High School students. All students and especially those who plan pre-professional or college education after high school should work closely with the Counselor in planning their schedules of study.

English- Required 40 credits. English I, II, III, and IV are required in sequence.

Science- Required 30 credits. Physical Science is required of 9th graders, Biology 1 is required of 10th graders, and Chemistry or Integrated Science is required of 11th graders. Advanced Chemistry, Advanced Biology, and Physics may be counted towards the additional science credits needed for graduation.

Math- Required 30 credits. Algebra 1 or pre-algebra is required of 9th graders unless the student has an IEP or has completed Algebra 1 during his or her eighth grade year, Algebra II, Geometry, Calculus, Advanced Math, or Consumer Math may be used toward math requirements upon recommendation of the math department. For college bound students, many colleges/universities will only accept courses that have built upon previous knowledge. For example, a student completes Consumer Math after completing Algebra 1 and Algebra 2. The college may choose not to accept the Consumer Math credits as meeting their entrance requirements. Students and parents/guardians should consider this when enrolling in math courses.

Social Studies- Required 40 Credits. A progression of Social Studies courses will be followed: World Geography required of all 9th graders, World History/Economics required of all 10th graders(beginning with the graduating class of 2015), American History for all 11th graders, and American Government for 12th graders.

Fine Arts- Required 10 Credits, Includes Art I, Art II, Choir, or Band.

Practical Arts- Required 10 credits. Includes Family/Consumer Sciences, Shop, Business, or Ag courses.

Health & Physical Education- Required 20 credits in strength/conditioning, health, or physical education courses

Speech/Drama- Required 5 credits.

The credit requirement for graduation is 265 credits with 290 credits recommended for college bound students. Exceptions to the provision of this general pattern may be made by the board upon the recommendation of the Superintendent who will support his recommendations with justifiable reasons. A complete record of this recommendation and of the action taken upon it by the board will be included in the minutes of the official record. Further eligibility is based upon the completion of the required program at a time designated by the superintendent and approved by the board and the satisfactory clearing of the record as far as such matters as disciplinary actions, payment of fees, etc. are concerned. Students must have completed a minimum of 65 credits as a Freshman to be classified as a Sophomore, 130 credits to be classified as a Junior and 195 credits to be classified as a Senior.

### **Junior High Promotion**

In order to be promoted to the next grade level, a junior high student must pass each semester of all four of the core academic courses—math, english, social studies, science. If a student fails to pass all semesters of these courses but still wishes to receive promotion, he/she must successfully complete the summer school program provided by the school. If a junior high student fails to pass any semester of any core subject and fails to successfully complete the summer school program, then that student shall repeat the same junior high grade the following year.

### **Automobile Policy**

Driving cars is a privilege. Protect this freedom by observing all driving rules and regulations. Once a vehicle is parked, it shall remain parked until the end of the school day. Driving at noon is prohibited. Students will not be allowed to sit or ride in vehicles during school hours. All vehicles must be parked in the designated east gravel parking area when school is in session. The North paved parking lot is reserved for staff parking only. Students need to obtain permission from the office before going to their vehicles during the school day. The school will not be responsible for damage to or theft from vehicles. **LOCK YOUR VEHICLES.**

### **Transportation Policy**

If any student is active in a school function sanctioned by the district with transportation provided, the student is expected to ride to and from the activity by the provided transportation (busses and/or suburbans). An exception to this shall be that the parent/guardian of a student may request that his/her child ride with another adult from the activity. The parent guardian must personally make this request through the school administration or receive his/her child directly from the bus. For purposes of this policy, an adult is an individual of at least 19 years of age that is not enrolled in high school.

### **Meetings**

Any meeting that is not part of the regular Classroom procedure must have the approval of the principal before being called. Sponsors should seek approval. Meetings should be held during designated periods set by the administration. Meetings should not exceed one per month unless permission has been given by the administration.

### **School Bus Safety Code for Pupils**

1. I will not play games on the street, sidewalk, or highway or push other students while waiting for the school bus.
2. I will wait for the bus to come to a full stop before attempting to get on the bus, or before I get up from my seat to get off the bus.
3. I will not put books, feet, or anything in the aisles of the bus.
4. When it is time to board the bus I will go immediately to my assigned seat.
5. I will never tamper with the bus or with any of its equipment.
6. I will never put my hands or any of my body out of the windows.
7. I will report immediately to the driver any damages to the bus.
8. I will abstain from loud talking, profanity, playing or fighting on the bus.
9. I will obey my bus driver and/or supervisor and accept and perform any instructions the driver gives me.
10. I will not push anyone when unloading or loading.
11. I will not damage any property of the bus.
12. I will use seat belts when provided.

The following will be the general procedure for any student not obeying or observing this safety code or who is a discipline problem:

- First Offense: Parents/Guardians will receive written notice of the infraction.
- Second Offense. Student will be suspended from riding the bus for five school days and parents/guardians may be asked to meet with the transportation supervisor, bus driver, and principal prior to riding again.
- Third Offense. Student is suspended from all school provided transportation for the remainder of the semester,

Depending upon the seriousness of the offense, a student may be suspended from the bus indefinitely for a first or second offense. The administration, in collaboration with the transportation director, will determine the severity of the offense.

## **Non-Traditional Students**

The term "non-traditional" refers to any person twenty years old or older, or a person who has not been in attendance in some resident School for the previous two years. "Non-Traditional" may be admitted to Wauneta/Palisade High School for the purpose of completing their high school education provided the following criteria are understood, accepted and satisfied.

1. Such students are to be accepted only on the recommendation of the Superintendent of Schools.
2. Such students shall be considered "Non-Traditional" and shall not be considered a member of any particular class.
3. It is to be understood that such students are in attendance for academic purposes only and should not become active participants in extra-curricular activities.
4. It is to be expected that such students set a high example of scholarship and behavior for others and that any misconduct for infraction of school rules shall terminate the non-traditional student's status as a student.

## **Homecoming Activities**

Homecoming activities are the responsibility of the student council and will follow these general rules:

1. Administration/AD will consult with coaches & Booster Club to determine the game for homecoming.
2. Homecoming activities/preparation will typically begin on Tuesday and conclude on Friday.
3. A general plan will be drawn up in writing, which must be initially approved by the Student Council sponsor. Upon initial approval, the sponsor will present the plan to the principal for approval and appropriate scheduling at least 10 days prior to the event. Such things as dates, students, times, etc. and cleanup of events should be furnished to the principal.

## **Scheduling Activities**

Any event that involves students and use of school facilities and/or school equipment after school hours should be cleared through the principal and then listed on the master calendar in the principal's office. In the case of parties, picnics, hikes, and the like, notice should be given at least ten days in advance so as to avoid conflicts

## **School Dances - Jr. High**

Each class may schedule one class party per year. All parties must be initially approved by the sponsor of the group desiring to have a party, and then the sponsor of the group must gain the approval of the principal and have the party scheduled at an appropriate time before proceeding with plans for the party.

The following rules will be in force for all school parties, any deviation must be approved in advance by the board of education:

1. It shall be the responsibility of the sponsor and officers of the organization or class sponsoring the party to arrange the attendance of two teachers and four parents (two couples) as additional sponsors. All sponsors should be approved by the administration.
2. The party will ordinarily begin at 7:00 p.m. MT and will end promptly at 10:00 p.m. MT.
3. Alcoholic beverages, drugs of all kinds, and tobacco in any form are prohibited, and anyone using these or showing the effects of use will be asked to leave, and the parents will be contacted. Students and dates may be required to submit to a breathalyzer prior to gaining entrance. Those who wish not to submit to a breathalyzer will not gain entrance.
4. School parties are for those enrolled in the grade sponsoring the party and others are not allowed to attend. (Jr. High)
5. All parties will be "closed door," that is, a sign will indicate to all as they enter that they will not be allowed to leave and return. In other words, all who come should be prepared to stay until they are ready to leave for the evening.
6. Lights will be left on.

## **School Dances (Sr. High)**

The homecoming dance will be counted as the dance for the first quarter, and the Jr-Sr. prom will be counted as the dance for the fourth quarter. The sponsor of the group desiring to have a dance must initially approve all dances, and then the sponsor must gain the approval of the principal and have the dance scheduled at an appropriate time before proceeding with plans for the dance.

The following rules will be enforced for all school dances. Any deviation must be approved in advance by the school board:

1. It will be the responsibility of the sponsor of the organization or class sponsoring the dance to arrange the attendance of two teachers and four other adults as additional sponsors.
2. The dance will ordinarily begin at 7:00pm MT and end promptly at 11:00 MT.
3. Alcoholic beverages, drugs of any kind, and tobacco in any form are prohibited, and anyone using these or showing the effects of use will be asked to leave and their parents may be contacted. Students and dates may be required to submit to a breathalyzer prior to gaining entrance. Those who wish not to submit to a breathalyzer will not gain entrance.
4. School dances are for those enrolled in grades 9-12 in Wauneta-Palisade High School. Attendance at all school dances is restricted to students in grades 9-12 exclusive. EXCEPTION: Names of outside dates who are no older than one year past graduation OR an approved graduate of Wauneta-Palisade High School, and which have been given to and approved by the sponsor in advance, will be allowed to attend Jr-Sr. prom and homecoming. The administration reserves the right to refuse admittance to anyone not currently enrolled in Wauneta-Palisade High School.
5. All dances will be "closed door" dances. That means that the sponsors will designate a time after the dance has begun that the doors will be locked. After that time, no one will be admitted or readmitted. At prom, the doors will be locked immediately after the promenade.

6. Lights may be periodically turned on by sponsors, a deputy, or administration.
7. A deputy law enforcement officer may be hired by the Superintendent for a dance and payment will be made out of the proceeds of the dance.

### **School Elections**

All School elections will be carried out strictly in accordance with the best democratic procedures. On only insignificant issues will there be any deviation from the use of the secret ballot. All school elections of class officers, organization officers, and the like will be held by the close of the school year.

### **Organization Sponsorships**

School classes, clubs, and organizations shall have at least one faculty advisor. The principal may require more faculty advisors or parent sponsors if he thinks it is advisable.

### **Lost and Found**

All lost and found articles should be turned in at the high school principal's office. Those who have lost articles should check with that office. Articles left past the end of the school year will be donated.

### **Money Making Projects**

In as much as arrangements have been made to provide funds to classes by pro-rating concession returns to classes with needs for funds, additional money making activities will be kept at a minimum, Junior high classes will assess class dues for their needs, since they are small, and will not be involved in any money making activities. Freshmen and Sophomore classes and all organizations will be limited to one major money making project per school year. The junior and senior classes will be limited to one major money-making project per semester, or two a school year, but no more than two projects within one semester. The sponsor or sponsors of the group desiring a project must initially approve money making projects. Thereafter, the sponsor of the organization or class must meet with and gain the approval of the principal, have the project scheduled at an appropriate time, and use care in planning and carrying out the project. Examples of major money making projects: FFA Fruit sales and Junior magazine Sales. No class or organization is allowed to use another class's money making project. Soup and Pie suppers or cake sales are not counted as major money making projects.

### **Lunch Count, Purchase, & Charge Policy**

Lunch count will be picked up from each class during the first period of each day. This is a federal program. Free and Reduced Priced Lunch applications will be distributed to students at the beginning of the school year.

#### **Non-discrimination Statement** - *This institution is an equal opportunity provider.*

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
[1400 Independence Avenue, SW](http://www.usda.gov)  
[Washington, D.C. 20250](http://www.usda.gov)-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

## **LUNCH CHARGE POLICY:**

- If a student is unable to pay for their meal at the time of purchase, the student will be allowed to charge a meal to their account.
- Meal fees are subject to change annually and are available at either school office.
- If the dollar amount charged exceeds \$10.00, the school district will contact the family of the student regarding the student's account until paid.
- If a student is without meal money on a consistent basis, the school district will investigate the situation and take further action as needed. If financial hardship exists, the household will be encouraged to apply or reapply for free or reduced-price meals for their child. Parents are responsible for paying daily meal fees until a written approval for free meals is received.
- If the dollar amount charged exceeds \$50.00, students will not be allowed to receive "seconds", and the School District will pursue legal action to collect money from the family.

## **Open Lunch**

Students in grades 9-12 have the option to leave the school grounds during their scheduled lunch break. Any food brought back to the school must be consumed in an area assigned by the administration. Students are required to return before the start of the next class period and be on time to their class immediately following lunch. Failure to do so can result in the loss of the open campus privilege. Students may also lose the open lunch privilege due to failing grades, excessive absences or tardies. During open lunch, students may ride from school with a parent guardian or walk to their intended destination.

## **Guidance Program**

### **A. Counseling**

Wauneta-Palisade Jr. and Sr. High School has a counselor to offer the following services to students:

1. Assistance in planning the high School program.
2. Assistance in planning College.
3. Assistance in Vocational planning (Career planning).
4. Counsel for students who need help with personal problems.
5. Individual testing.
6. Group testing.
7. Parental and staff conference regarding student progress, concerning college selections, national testing

programs, academic problems, and registration for the coming year. When a student's achievement or behavior indicates problems or adjustment, the counselor may call for the student. Ideally, the counselor should serve the needs and desires of the student, therefore, most counseling should be initiated at the student's request. An individual should ask for help when he needs it and not wait for the counselor to call for an interview.

### **B. Education Information**

- Educational, Occupational Information Center (Guidance Office)- Materials dealing with college information, occupations, job outlook analysis, and other post-high School data are available.
- Students and their parents are encouraged to use the materials and resources available in these vital areas of concern. Certain high school course requirements, and more frequently, post-high school education is required for entrance into most occupations. To assure preparation for the career of your choice requires thought and planning. Increasing costs and competition make choices of college or training school both complex and vital. Some important factors to investigate early are:
  - Course Offerings
  - Entrance Requirements
  - Admission Procedures
  - Costs
  - Scholarships
  - Loan Programs
- Your counselor and teachers are able to advise you in regard to educational programs. An extensive file of catalogues and brochures of colleges, universities, training schools and the armed forces is located in the guidance office or library.

### **C. Testing Program**

The following Standardized tests will be given during the school year.

1. MAP Growth Test
  - a. Students in grades K-12 will take the MAP Growth Tests.
2. ACT
  - a. Students in grade 11 will take the ACT test
3. NSCAS (state testing)
  - a. Students in grades 3-8 will take the NSCAS tests.

There are two major college entrance exams. They are the ACT (American College Test), more recently referred to as the ACT Assessment, and the College Board Scholastic Aptitude Test (SAT). If you are planning on going to a four year college or a university, you will have to take either the ACT or the SAT. To determine which test you should take, check the current catalogue of the school of your choice (available in the guidance office). Registration packets for these tests can be picked up in the counselor's office. Specific test dates for the SAT and ACT are posted in the guidance office. - Specific test dates, times and places for the MAP Growth and NSCAS tests will be announced. Any other standardized testing administered through the guidance department will be done on an individual and Volunteer basis. (Example - interest, personality testing.)

## **Registration (9-12)**

Registration is normally conducted in the spring. Students should make an effort to Satisfy required courses in their required Sequence first, before choosing electives. Schedules will not be changed in the fall except in emergency situations. All students must be enrolled in a minimum of eight (8) subjects. Before a student drops a class they must first locate another class to take.

Within the first five school days of a semester, a student may request a schedule change through the Counselor's Office. The form must be signed by the student, parent/guardian, and the teacher of the course in which the student wishes to enroll. After the five day period, all schedule changes must be approved by the Principal. Any student removed from a class for disciplinary reasons will receive a failing grade.

## **Grading System**

The grading system used in Wauneta-Palisade Public School grades K-12 is as follows:

Range:

A = 93-100

B = 85-92

C = 77-84

D = 70- 76

F = 0-69

## **Severe Weather - School Dismissal**

The administration shall have the authority to call off or dismiss school in cases of severe weather. An "All Call" will be made to phone numbers present in the online school system. It is the responsibility of each family to provide updated phone numbers to the office in a timely manner. Public announcement of school closure will also generally be made over McCook radio stations, the school Facebook page, and NTV news out of Kearney.

## **Hazing and Bullying**

No form of hazing or bullying (including cyber bullying) shall be permitted by any pupil attending the Wauneta/Palisade Public School. This rule applies to persons connected with any school organization, club, class or any other activities of the school's. Hazing or bullying activities that are an outgrowth of school connections or class relationships shall be interpreted as under the direct supervision of the Wauneta/Palisade Public School. In the event of the violations of the rule against hazing or bullying, school authorities shall take appropriate disciplinary measures against the student or students responsible for the act. Engaging in hazing activities may cause the student to forfeit his right to attend the Wauneta/Palisade Public Schools and is a Class 3 Felony. Any student engaging in hazing activities will be reported to law enforcement.

- **HAZING**. To physically, mentally, or emotionally harm a person with abusive, ridiculing, or demeaning treatment.

## **Sexual Harassment**

Sexual harassment is prohibited. Sexual harassment is defined as creating a hostile environment through behaviors, displays, or language that:

1. Are unwelcome. Legally, unwelcome behavior does not mean merely upsetting or offensive acts. This refers to a pattern of behavior that makes someone feel dread, fear, anxiety, concern or sadness. This behavior may be considered sexual harassment, even after the offensive behavior stops.
2. Are pervasive. Pervasive means that offensive behavior is happening more than once--that a pattern is developing. This would include repeated comments that are sexually offensive in nature.
3. Are related to gender.
4. Substantially interferes with a student's educational Opportunity.

## **Dating Violence (School Board Policy Number 5420)**

Wauneta-Palisade Public Schools strives to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Dating Violence will not be tolerated.

For purposes of this policy, "dating Violence" means a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. "Dating partner" means any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term. Incidents of dating violence involving students at school will be addressed as the administration determines appropriate, within the scope and subject to the limits of the district's authority.

Dating Violence education that is age-appropriate will be incorporated into the school program. Dating violence education will include, but not be limited to defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

## **Student Substance Abuse (General Rules)**

These general rules shall pertain to all students of the Wauneta-Palisade Schools and those students who are involved with extracurricular activities where competition exists. These rules also apply when students are involved in school related functions including, but not limited to, the following: FFA and FBLA events, athletic banquet, honor's night or other awards banquets, dances, musical concerts, spring musical, quiz bowl, speech night, and Inter-High Day.

Drugs, Alcoholic Beverages, Smoking, Theft, Tobacco—Because of the destructive force of these things, no member of any squad, team, or group shall consume or be in possession of alcoholic beverages, use or be in possession of tobacco in any form, or use or be in possession or in the presence of any illicit drugs or drug paraphernalia at any time during a period to start with the first day of fall sports practice and lasting until the last event scheduled in the spring, or be involved in theft.

"In the presence of" shall mean, but not be limited to, students having knowledge of illegal use of alcohol or drugs as in the following examples:

1. Being in and/or around a Vehicle Where alcohol/drugs are possessed/consumed illegally.
2. Attending gatherings where alcohol/drugs are possessed/consumed illegally.

The administration may judge each "in the presence of" situation(s) on its own merits and take into consideration circumstances of a unique nature.

Ways in which a school official may determine that a violation has occurred include-but are not limited to-the following:

1. The student may self-report before the end of the first school day after the violation occurs.
2. MRO verified positive drug test results.
3. School officials may learn of the violation from law enforcement officers.
4. The student may enter a county diversion program.
5. A school official may witness the student violating the rules.

The school administrator considering a suspension from activities will make what he/she believes to be a reasonable investigation of the facts surrounding the violation and determine if a suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose. All suspensions are subject to administrative discretion.

### **First Offense**

The student may be required to attend practice at the determination of coaches/sponsors and administration.

- The student will complete a drug and alcohol curriculum provided by the school.
- The student will complete 10 hours of community service.
- If School officials learn of a violation through any means other than self-reporting, the student will be ineligible to participate in any extracurricular activity for 21 calendar days. If a student self reports, the student will be ineligible to participate in any extracurricular activity for 10 calendar days. The day of the first scheduled event of any activity in which the student participates shall be the first day for counting purposes.
- If the end of an activity or school year precedes the end of the 21/10 days, the remaining days will be carried over to the next activity or school year, so the student completes the required number of days.
- The student may/may not letter and/or receive team awards as determined by coaches/sponsors and administration.
- The student must submit to a district administered test and test negative before returning to any activity. The student may be subject to follow-up drug tests at least one time per month for up to the next 12 months or end upon graduation.

## **Second Offense**

The student may be required to attend practice at the determination of coaches/sponsors and administration.

- The student will complete 20 hours of community service to be assigned and/or approved by the administration.
- If School officials learn of a violation through any means other than self-reporting, the student will be ineligible to participate in any extracurricular activity for 42 calendar days. If a student self reports, the student will be ineligible to participate in any extracurricular activity for 20 calendar days. The day of the first scheduled event of any activity in which the student participates shall be the first day for counting purposes.
- If the end of an activity or school year precedes the end of the 42/20 days, the remaining days will be carried over to the next activity or school year, so the student completes the required number of days.
- The student may/may not letter and/or receive team awards as determined by coaches/sponsors and administration.
- The student shall obtain a drug and alcohol assessment at the student's expense from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to the Drug Program Coordinator. The student is strongly encouraged to comply with the assessment recommendations.
- The student must submit to a district administered test and test negative before returning to any activity. The student may be subject to follow-up drug tests at least one time per month for up to the next 12 months or end upon graduation.

## **Third and Each Subsequent Offense**

The student may be required to attend practice at the determination of coaches/sponsors and administration.

- The student will be ineligible to participate in any extracurricular activity for one calendar year.

Appeal- After a student has been informed of what he/she has been accused of, been presented with a summary of evidence, and been afforded the opportunity to present his/her version of the facts, the student may be notified orally or in writing that disciplinary action has been or may be taken. A notice will be mailed to parents within two School days or within such additional time as is reasonably necessary following the student notification. This notice will include a form to request an informal hearing with the superintendent to appeal the disciplinary suspension. If a hearing is requested, the request must be signed by the parent guardian and must be delivered to the office of the superintendent within five (5) calendar days of when the notice was delivered to parents. The superintendent then has ten (10) calendar days to schedule the hearing and notify the participants. The superintendent will have five (5) calendar days to render a written decision. There will be no stay of the penalty imposed pending appeal. Nothing contained in this regulation will prevent the student, parents, guardian or representative from discussing and settling the matter with the appropriate school personnel at any stage.

### **I. Prevention**

The Wauneta/Palisade School District will provide students with information and activities focused on preventing students from using alcohol and drugs. Prevention activities will be centered on the instructional program, guidance and counseling, school climate, and family and community involvement.

### **II. Intervention**

The Wauneta/Palisade School District shall establish and maintain an assistance program, through a team approach, to aid students who are chemically involved to successfully address their harmful involvement with chemicals and to continue in a school program.

### **III. Discipline**

Students have the right to attend school in an environment free of alcohol and drugs. Students are not to possess, sell, or use drugs, alcohol, unauthorized medication, or drug-related paraphernalia. They shall not be under the influence of alcohol or drugs on or near school premises or at any school sponsored activity. The consequences for possession or being under the influence of alcohol or drugs, abusive chemicals, unauthorized medication, or drug-related paraphernalia will result in disciplinary action. Where violations of the law are involved, law enforcement agencies may be notified.

### **IV. Aftercare**

The Wauneta/Palisade School District will work cooperatively with the student, parents, and community treatment personnel, to support an aftercare plan.

## **Guns/Weapons/Explosives Policy**

If a student is determined to have brought a firearm, weapon, knife, or explosives to school, the student shall be expelled from school for a period of not less than one year. This includes pocket knives, sharp objects, fireworks, etc. that could be used or may cause bodily harm to another person. The Superintendent may modify such one-year expulsion requirements on a case-by-case basis.

A student involved in the knowing and intentional possession, use or transmission of a firearm or other dangerous weapon or explosive, shall be expelled for the remainder of the school year if the misconduct occurs during the first semester and, if it occurs during the second semester or summer school, it may remain in effect for the first semester the following school year.

(79-4180)

## **Internet Usage**

During the school day, internet usage is available to all students for educational purposes only, with proper supervision required. Not all sources on the Internet provide accurate, complete, or current information. Students need to be a good information consumer, questioning the validity of the information you find. There is sexually explicit material and other information/resources, which you may personally find controversial and/or inappropriate on the internet. Those students who engage in activities through use of the internet that are found to be inappropriate and unacceptable for educational purposes will be subject to disciplinary action.

All students wanting to utilize internet services at the school must complete the Internet Usage Form in the student handbook.

## **Distance Learning Center**

Students who want to take college level classes over the distance learning system may receive dual credit for high school and college credit, providing they are willing to pay college tuition and expenses. Any student who wants to take a high school course that is being taught over the distance learning system may do so and receive high school credit. Students who want DLC grades averaged in with their high School GPA must provide the guidance Counselor with proof of grade in providing a copy of their college transcript or report card (inclusion of DLC grades with high school grades is optional).

If Wauneta-Palisade Schools are in session, students are required to be present even if the distance learning class is not in session. Likewise, there will be times when Wauneta-Palisade Schools will not be in session due to Vacation and the distance learning class will be in session. In these instances, students should make arrangements with the distance learning instructor.

## **Student Visitors**

Student visitors will be kept to a minimum, with few exceptions. No student is to bring another visitor student to school without first having prior approval from the Principal. Upon approval, the visitor should report to the office when arriving, and pick up a visitor's pass. This pass must be returned to the office prior to leaving the building.

## **Grievance Procedure**

Wauneta-Palisade Public Schools has a grievance procedure which students and parents may follow if they have grievances:

1. Request a grievance procedure form from the office.
2. Complete and submit the form to the appropriate school official according to the instructions and information on the form.

## **Notice on Right to be Excluded from Published Lists**

"Privacy Rights of Students and Parents Act" (Title 45P99) If you wish to be excluded from a school directory (class annual, football programs etc.) you must inform the principal or superintendent no later than the second week of school. Parents may also request that their children be excluded from photos placed onto the Wauneta-Palisade Schools official webpage, or social media accounts. Parents always have the right to review all of their child's records.

## Wauneta-Palisade High School Letter "WP" Standards

The letter "WP" is symbolic of achievement in the activities of Wauneta-Palisade High School. One should wear the letter "WP" with pride. One who wears this letter should conduct himself herself in such a way as to bring honor to the individual as well as uphold the honor of the school and maintain the high ideals of the activity in which the individual lettered. In order to letter, participants must complete the season in good standing, except in case of injury or hardship as determined by the coach. Following are the standards one must attain in order to earn the letter "WP" in each activity:

Football — To letter in Football one must:

1. Earn at least twice many quarters as there are Varsity games and have the recommendation of the Head Coach.
  - Players may earn quarters by the following:
    - Play in one play of any quarter of a varsity game (1)
    - Be named scout player of the week (2)
    - Be named to first semester honor roll (2)
    - Have zero discipline issues/office referrals (2)
    - Participate in winter sport (2)
    - Participate in track (2)

**OR**

2. Have perfect practice attendance and have the recommendation of the Head Coach.

Volleyball — To letter in Volleyball one must:

- Play in as many varsity games as there are varsity contests and have the recommendation of the Head Coach.

Basketball — To letter in Basketball one must:

- Play in as many Varsity quarters as there are varsity games and have the recommendation of the Head Coach.

Track — To letter in Track one must:

1. Break a School record - or
2. Score 8 points in any dual or triangular meet - or
3. Score in a major meet (4 teams or more) - and
4. Have the recommendation of the Head Coach.

Speech and Drama — To earn a Speech and Drama letter, one must:

1. Compete on either the conference and district one-act team or the conference and district speech team.
2. Attend 75% of all regular season contests.
3. Rehearse at least one hour with coach the week prior to a regular season contest.
4. Follow all activity rules and regulations of the Wauneta-Palisade High School and the Wauneta-Palisade Speech and Drama Team.
5. Have the recommendation of the Speech/Drama coaches.

Wrestling—One can letter in Wrestling by:

1. Making Weight (per day of event)..... 1 point
  2. Decisioning Opponent..... 2 points
  3. Pinning opponent..... 4 points
  4. Losing by decision (not major)..... 1 point
  5. Medal individually in a tournament..... 20 points
  6. Winning a tournament individually..... 15 bonus points
  7. Winning by forfeit..... 4 points
  8. Coach's discretionary points..... 10 points max.
- Total points needed to letter..... 50 points**

Student Manager — To letter as a student manager one must

1. Manage for two athletic sports - or
2. Participate in one sport and manage in another
3. Have the recommendation of the Head Coach

Cheerleading- See Cheer handbook

## **Concussion Policy**

Medical management of sports-related concussion continues to evolve. Recently, there has been a significant amount of new research regarding sports-related concussions in high school athletes. Wauneta-Palisade School District has established this protocol to provide education about concussion for coaches, school personnel, parents, and athletes. This protocol outlines procedures for staff to follow in managing concussions, and outlines school policy as it pertains to return to learn and return to play issues following a concussion.

Wauneta-Palisade School District seeks to provide a safe return to activity for all athletes following any injury, but particularly after a concussion. In order to effectively and consistently manage these injuries, procedures have been developed to aid in ensuring that concussed athletes are identified, treated and referred appropriately, receive appropriate care during the school day (including academic accommodations) and are fully recovered prior to returning to activity.

This protocol shall be reviewed annually by the administration and concussion management team of Wauneta-Palisade School District. The concussion management team will consist of the athletic director, the school nurse, the guidance counselor, and the return to learn liaison (when appropriate). Any changes or modifications will be reviewed and given to athletic department staff, including coaches and other appropriate school personnel in writing.

## **Baseline Testing**

All students will take the ImPact (Immediate Post-Concussion Assessment and Cognitive Testing) Baseline concussion test prior to participating in any school related practice or contest. This test will assist in the decision of a licensed health care professional in determining when a concussed athlete will be allowed to return to activity.

## **Recognition of Concussion**

Common signs and symptoms of sports-related concussion

### **Signs (observed by others):**

- Athlete appears dazed or stunned
- Confusion
- Forgets plays
- Unsure about game, score, opponent
- Moves clumsily (altered coordination)

### **Signs continued::**

- Balance problems
- Personality change
- Responds slowly to questions
- Forgets events prior to hit
- Forgets events after the hit
- Loss of consciousness (any duration)

### **Symptoms (reported by the athlete):**

- Headache
- Fatigue
- Nausea or vomiting
- Double vision, blurry vision
- Sensitive to light or noise
- Feels sluggish
- Feels foggy
- Problems concentrating
- Problems remembering

These signs and symptoms following a suspected blow to the head or body are indicative of probable concussion. Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest or practice for the remainder of that day and shall not return to play until cleared by an appropriate health care professional.

## **Management and Referral Guidelines for All Staff**

1. The following situations indicate a medical emergency and require activation of the Emergency Medical System:

- Any athlete with a witnessed loss of consciousness (LOC) on any duration should be spine boarded and transported immediately to nearest emergency department via emergency vehicle
- Any athlete who has symptoms of a concussion, and who is not stable (i.e., condition is worsening), is to be transported immediately to the nearest emergency department via emergency vehicle
- Any athlete who exhibits any of the following symptoms should be transported immediately to the nearest emergency department, via emergency vehicle
  - o Deterioration of neurological function
  - o Decreasing level of consciousness
  - o Decrease or irregularity in respirations
  - o Any signs of symptoms of associated injuries, spine or skull fracture, or bleeding
  - o Mental status changes: lethargy, difficulty maintaining arousal, confusion or agitation
  - o Seizure activity

2. An athlete who is symptomatic but stable, may be transported by his or her parents. The parents should be advised to contact the athlete's primary care provider, or seek care at the nearest emergency department, on the day of the injury.

## **Guidelines and Procedures for Coaches**

### **RECOGNIZE – REMOVE – REFER**

#### *Recognize concussion*

1. All coaches should become familiar with the signs and symptoms of concussion that are described above
2. Annual training will occur for coaches of every sport

#### *Remove from activity*

Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health care professional.

#### **When in Doubt, sit 'em out**

*Refer the athlete for medical evaluation*

1. The coach is responsible for notifying the athlete's parents of the injury.
  - a. Contact the parents to inform them of the injury. Depending on the injury, either an emergency vehicle will transport or parents will pick the athlete up at the event for transport.
  
  - b. A medical evaluation and written authorization from an appropriate licensed healthcare provider (i.e. MD, DO, PA-C, APRN, neuropsychologist, athletic trainer), and written authorization from a parent must be provided prior to beginning the "Return to Play" process.
2. In the event that an athlete's parents cannot be reached, and the athlete is able to be sent home (rather than directly to MD):
  - The coach should insure that the athlete will be with a responsible individual, who is capable of monitoring the athlete and understanding the home care instructions, before allowing the athlete to go home.
  - The coach should continue efforts to reach a parent.
  - If there is any question about the status of the athlete, or if the athlete is not able to be monitored appropriately, the athlete should be referred to an Emergency Department for evaluation. A coach should accompany the athlete and remain with the athlete until a parent arrives.

**Athletes with suspected head injuries should not be permitted to drive home.**

3. Coaches should seek assistance from the host site certified athletic trainer (ATC) if available.

## **Follow-Up Care of the Athlete During the School Day**

### ***Responsibilities of the concussion management team after notification of student's concussion:***

1. The athlete will be instructed to report to a member of the concussion management team upon his or her return to school. At that point the student will be:
  - Re-evaluated utilizing a graded symptom checklist
  - Provided with an individualized "Return to Learn" and in school care plan based on both the athlete's current condition, and initial injury information provided by the parent.
2. Notify the student's teachers of the injury immediately, and inform them that the athlete is restricted from all physical activity until cleared by his or her treating physician.
3. Monitor the athlete on a regular basis during the school day and continue to make appropriate accommodations in the athlete's "Return to Learn" plan.
4. Communicate with the athlete, the athlete's parents, teachers, and coaches on a regular basis, to provide the most effective care for the student.

# Combined District and School

## Title I Parent and Family Engagement Policy

Wauneta-Palisade intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, *Section 1116(a -f) ESSA, (Every Student Succeeds Act) of 2015.*

### In General

The written District parent and family engagement policy has been developed jointly with, updated periodically and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents describes the means for carrying out the requirements as listed below.

- Parents and family members of all students are welcomed and encouraged to become involved with their child's school and education; this includes parents and family members that have limited English proficiency, limited literacy, are economically disadvantaged, have disabilities, racial or ethnic minority background or are migratory children. Information related to school and parent programs, meetings, school reports and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.
- Parents are involved in the planning, review, evaluation and improvement of the Title I program, Parent and Family Engagement Policy and the School-Parent Compact at an annual parent meeting scheduled at a convenient time. This would include the planning and implementation of effective parent and family involvement activities.
- Conduct, with meaningful parent and family involvement, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy. Use the evaluation findings to design evidence-based strategies for more effective parental involvement, and to revise the Parent and Family Engagement Policy.
- Opportunities are provided for parents and family members to participate in decisions related to the education of their child/children. The school and local educational agency shall provide other reasonable support for parental involvement activities.
- Parents of participating children will be provided timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand.
- Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.
- Coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

It is the policy of the Nebraska Department of Education not to discriminate on the basis of gender, disability, race, color, religion, marital status, age, national origin or genetic information in its education programs, administration, policies, employment or other agency programs.

## **NOTICE CONCERNING STAFF QUALIFICATIONS**

The Every Student Succeeds Act of 2015 gives parents the right to acquire information about the professional qualifications of their child's classroom teachers. Upon request, Wauneta-Palisade Schools will give parents the following information about their child's classroom teacher:

1. Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or provisional teaching certificate.
3. The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree.

We will also, upon request, tell parents whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

The request for information should be made to an administrator in your child's school building. The information will be provide to you in a timely manner.

Finally, Wauneta-Palisade Schools will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who does not meet the requirements of the Act.

## **WAUNETA-PALISADE PUBLIC SCHOOLS - PARENT/STUDENT/SCHOOL COMPACT**

As a school, we will:

- *Provide a high-quality effective curriculum and learning environment that is safe, conducive to learning, and that enables the student to meet the State's student academic achievement standards*
- *Believe that each student can learn*
- *Show respect for each child and his/her family*
- *Provide meaningful and appropriate activities*
- *Provide and maintain open communication with each student and his/her parents*
- *Provide opportunities for parents to volunteer & participate in their child's class and observe classroom activities*
- *Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)*

As a student, I will:

- *Believe that I can learn and will learn*
- *Come to school prepared with my homework and my supplies*
- *Try to do my best in my work*
- *Be responsible for my own behavior*
- *Obey the school rules*
- *Show respect for myself, my school, and other people*

As a Parent/Guardian, I will:

- *Support my child's learning by ensuring he/she has proper rest and nutrition and attends school on time and on a regular basis*
- *Believe that my child can learn and will learn*
- *Provide a home environment that sets a positive tone for learning & encourages my child to learn*
- *Strive to make positive use of my time with my child ("quality" one on one time)*
- *Encourage my child to complete his/her assignments*
- *Communicate regularly with my child's teachers*
- *Support my child's learning by encouraging my child to read at home and reading with him/her*
- *Participate in decisions relating to the education of my child through a mutually respectful relationship with school and staff*
- *Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)*
- *Support my child's class/school (i.e. volunteering in my child's classroom/school, communicating with my child's teachers, and attending school events when possible, etc.)*

### **Acknowledgement of Receipt**

Parent of Guardian: Your signature below indicates that you, as a parent or guardian of a student of Wauneta-Palisade Public Schools have received and reviewed a copy of this student handbook and understand that your children are subject to the rules and policies herein. **In addition, your signature here indicates that you have read the acceptable computer use policy and agree to allow your child to use school computers/devices under the conditions contained in that policy.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**If you as a parent wish to have an account on our student information system, please provide your email:** \_\_\_\_\_

(This will enable you to receive announcements, information about your student's grades, calendars and schedules, school lunch account information, and other pertinent information about your Child via personal message center.)

**RESOLUTION**

**WHEREAS**, the Nebraska Legislature enacted several measures this past legislative session, including LB 243, to adjust public school district revenue and finances; and,

**WHEREAS**, LB 243 generally limits a public school district’s property tax request authority, subject to limited exceptions; and

**WHEREAS**, LB 243 includes an exception to generally allow a school district to otherwise exceed the default property tax request authority if at least seventy percent of the Board of Education votes in favor of the increased request; and

**WHEREAS**, a Board of Education of a school district with an average daily membership of Less than 471 students may increase its tax request by an additional seven percent above the base growth percentage; and

**WHEREAS**, the School District’s average daily membership is 240 students; and

**WHEREAS**, due to rising enrollment, student and staffing needs, and the need to maintain its budgetary obligations, the Board of Education of Wauneta-Palisade Public Schools, (the “School District”) hereby desires to increase its base growth percentage by an additional seven percent or other maximum amount as permitted by law; and;

**WHEREAS**, public notice of this possible increase was published in a legal newspaper of general circulation in the School District at least one week prior to this Board meeting.

**NOW, THEREFORE, BE IT RESOLVED** that, pursuant to Section 5 of 2023 Neb. Laws 243, at least seventy percent of the Board of Education of the School District affirmatively votes to increase to the School District’s overall property tax request authority by an additional seven percent above the base growth percentage, or other maximum amount as permitted by law. The Superintendent or designee is hereby authorized and directed to take any action consistent with this Resolution to ensure that the School District’s overall property tax request complies with this Resolution.

The foregoing Resolution having been read in its entirety, Member \_\_\_\_\_ moved for their passage and adoption. Member \_\_\_\_\_ seconded same. After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The following members voted against the same:

\_\_\_\_\_.

The following members were absent or not voting:

\_\_\_\_\_.

The above Resolution having been consented to by at least seventy percent of the Members of the Board of Education, it was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings law.

**DATED** this \_\_\_ day of August, 2023.

**WAUNETA-PALISADE PUBLIC SCHOOLS**

**BY:** \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

# 2023-2024

## WAUNETA-PALISADE SCHOOL CALENDAR

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3 Student days - 6 teacher days

August 7: First day of fall practice  
 August 22 & 23: New Teacher Orientation  
 August 24, 25 & 28: PD Days  
 August 29: First day of school- 2 Hr ER Day  
 August 30: First day of Pre-School

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20 student days - 21 Teacher days

January 3: No School, PD Day  
 January 4: First day of 2nd sem.  
 January 26: 2 hr late start, PD time

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20 Student days - 20 teacher days

September 4: Labor Day No School  
 September 5: 2 hr late start, PD time

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

20 Student days - 21 Teacher days

February 16: No School, PD Day

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 student days - 22 teacher days

October 20: End of 1st quarter  
 October 26: PT Conference - 2 Hr ER Day  
 October 27: No School, PD Day

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

18 Student days - 18 teacher days

March 1: No School  
 March 8: No School  
 March 15: End 3rd Quarter  
*From March 23rd*  
 March 25: 2 hr late start, PD time  
 March 29-April 1: No School, Easter

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

20 Student days - 20 teacher days

November 10: Veteran's Day  
 November 22: 2 hr Early Release  
 November 23-24: No school, Thanksgiving  
 November 27: 2 Hour late start, PD

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

20 student days - 21 teacher days

April 26: No School, PD

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 Student days - 15 teacher days

December 21: End of 1st semester, 2 hr ER  
 December 23-27 NSAA Moratorium

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

18 student days - 20 teacher days

May 11: Graduation  
 May 24: Last day, 11mt/12ct ER  
 May 27-28: Teacher Work Day

New Teacher Days- 186  
 Teacher Days- 184  
 Students Days- 175

1st qt-38 Student days  
 2nd qt-41 Student days - 79 first semester  
 3rd qt-49 Student days  
 4th qt-47 Student days - 96 second semester