

Board of Education Regular Meeting
Monday, January 13, 2025 7:00 PM
District Office Board Room
401 South Pine Street
Valley, NE 68064-0378

1. Call to Order	
2. Swearing In of New Board Member	
3. Public Communications and Correspondence	3
4. Approval of Agenda	
5. Administrative Reports	5
5.1. Superintendent's Report	23
5.2. Financial Report	27
6. Consent Agenda	
6.1. Approve Minutes	34
6.2. Approve Claims for Payment	
6.3. Approve Financial Report	
6.4. Approve Classified Staff	
7. New Business	
7.1. Board Election of Officers	
7.2. Approval of Committees, Positions, and Designations	
7.3. Approval of Interlocal Agreement and Cooperative	
7.4. Approval of Current Board Policies and Regulations	
7.5. Designate Annual Review of Board of Education Policies	
7.6. Conflict of Interest Policy & Statute and Code of Ethics Policy Review	37

7.7. Annual Review of the HVAC Equipment Evaluation

43

7.8. Affirm the Appointment of Mr. Alan Sarka as Elementary Principal

8. **Adjournment**

Board of Education

Cole Groteluschen

Dr. Kelly Hinrichs

Luke Janke

Jamie Jorgensen

Elizabeth Mayer

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.

Meetings of the Board

When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

Business of the Board

Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

Mission Statement

DC West Community Schools engages, prepares, and empowers all of our students for the future.



The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

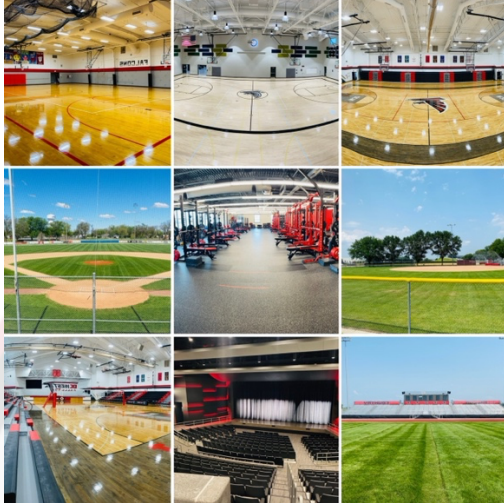
Employees and Others: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or ocr.kansascity@ed.gov.

Board Meeting Procedures

“Engage, Prepare, and Empower”

**Douglas County West
Community Schools
P.O. Box 378
401 S. Pine St.
Valley, Nebraska 68064**



Douglas County West High School and Middle School Director of Athletics & Activities Board Report January 2025 Mr. Jeremy Travis

It has been a good start to the New Year here in 2025 for DC West. We are always trying to maximize our individual and team talents to help set up our programs for success. We are approaching the times of our winter seasons that the grind is real and the results matter for post-season levels of competition. I am proud of our Falcons attempting to represent The Falcon Way. It seems that we have everyone working together and those collective efforts and partnerships feel positive here at DC West!



This was a **Staff Recognition Night** here at DC West where seniors from both DC West and Logan View in high school wrestling, cheerleading, girls basketball, and boys basketball nominated a staff member that they consider as most influential to them to receive some recognition. This was an impactful night for all involved.



DCWest Falcons
@DCWestFalcons

Our Falcon Wrestling Team had a great day of competing at Wahoo! 🏆 🥈 🥉

Champion
So. Hunter Holding 🏆 144

Runner-Up
So. Brayton Holding 🥈 138
Sr. Kayden VerMaas 🥉 190

So. Josue Lopez 🥉 120

So. Hudson Harlow 4th 126

#RiseUp 🦅 #TheFalconWay

Our **HS Wrestling Team** just participated in an extremely competitive tournament in Wahoo before Christmas Break and finished in 6th overall out of 15 teams which is excellent considering we were only able to fill 7 varsity weight classes on the day. We aren't currently built for duals with the open weight classes but we are at a competitive level for tournaments with a very young team. I'm looking forward to continuing to watch them learn and grow on and off the mat. The Falcons are led by Head Wrestling Coach Ryan Braun.



Our **High School Cheerleading and Dance Team** continue to thrive, be present, and support all of our programs. They are active in our pep rallies and we appreciate all of their efforts and school spirit being displayed from them. They help bring a level of passion and energy to all events. The Cheerleading Head Coach is Alyssa Lindahl and our Dance Head Coach is Maggie Dailey.



Our **HS Boys Basketball Team** is currently (8-1) on the season and were the David City Holiday Tournament Champions. Our **HS Girls Basketball Team** is currently (2-8) on the season and were the David City Holiday Tournament Runner-Ups. The Head Girls Basketball Coach is Russ Ninemire and the Head Boys Basketball Coach is Chip Daehling.

To view upcoming **Team Schedules or Events**, please take the following steps:

- Go to www.dcwest.org
- Click on the Activities Calendar
- Click on View Schedules
- Select Team
- Click View

There are a lot of moving parts in athletics and activities but everyone is working together towards the same common goal. I want to Thank everyone that has helped work at an event, supported our school and programs, and that have cheered on our Falcons. We are trying to RISE UP this school year and I'm a really proud Falcon!

Mr. Travis

JEREMY TRAVIS
Director of Athletics & Activities (7-12)

DC WEST Community Schools
Engage, Prepare, and Empower

401 S. Pine Street
Valley, NE 68064
402.359.2583
jtravis@dcwest.org
@DCWestFalcons

January, 2025
Board Report
Dr. Jed Johnston
DC West Elementary School

Contents:

1. Positive Office Referrals
2. Second Quarter Award Ceremony
3. Holiday Tour at the PAC
4. PTSA Activity
5. Preschool Gingerbread Activity
6. Walking Club
7. High School Stem Project -
8. Falcon Student Advisory Council
9. K-Kids Falcon Leaders
10. Holiday Gift Baskets
11. Personal Thank You

Positive Office Referrals - In a little over a month 56 Positive Office Referrals have been made recognizing a student for being kind, respectful, and/or responsible.. Students are nominated by an adult in the building and come to the office. The Principal or Assistant Principal completes a certificate and makes a positive call home. The kids beam! The parents are proud! The Positive Office Referrals are a part of a larger plan to promote the Falcon Way and promote a culture of positivity.

Second Quarter Award Ceremony - , second quarter awards, honored students in grades Kindergarten through fifth. More than 140 students were recognized for achievement, kindness, work ethos, and more. The Awards Ceremony is none of many ways to recognize students who demonstrate the Falcon Way.



Holiday Tour at the PAC - The elementary had the pleasure to attend a concert in the PAC given by the DC West choirs and bands. It was an excellent program which celebrated the holiday spirits and showed the elementary students a polished performance that resulted from hard work and talent.



In addition, we were able to see how the student population fit into the PAC. The PAC is our On-Campus Reunification Site in case of the need to evacuate the elementary building - part of the Safety

Emergency Plan. Teachers had previously designated rows for students and it was good to practice entering and finding their seats. Practicing for safety measures is always useful.



PTSA

- Meeting - Regular monthly meeting was held. Among agenda items was thanking outgoing PTSA President, Alyssa Lindahl, and welcoming the new President, Linsey Bellinger, as well as the other officers.
- Cookie Decorating - this activity attracted many DC WEST Families for cookie decorating, movies, and fun in the gym.

Preschool Gingerbread Activity - A regular part of the PreSchool Year is inviting families to participate in classroom activities in the classroom - including craft, academic, play, reading, fine motor, and more. Three classrooms in the morning and three in the afternoon were full of parents and grandparents and family friends working with their preschooler. The seasonal theme featured creating and decorating gingerbread houses.



Walking Club - The morning Walking Club is an opportunity to



bring students who are standing in line outside and engage in some healthy activity - walking and conversation. It begins at 7:45 and helps cut down on the long wait outside before school and also is an efficient way to supervise. It's nice to see members of the high school basketball team join our students in the morning. This is a great way to interact with the older students who serve as positive role models for our students.

High School Stem Project - High school stem classes demonstrated to fourth graders 13 different games they developed. Each of the fourth grade classrooms were able to experience the games and engage with the high school stem students. Represents another way in which the older students engage the elementary students and demonstrate their creativity, hard work, and effort.



Holiday Gift Basket - The semester culminated in a wonderful activity involving hundreds, from middle and high school students moving food to the classrooms, to the classrooms sorting and delivering food, to 5th grade assembling boxes, to all staff filling baskets, to volunteers the next day completing basket, and more volunteers delivering food baskets to 250 families. Dr. Dee Acklie was the catalyst for this successful project.⁹












Finally, a Personal Thank You - I would be remiss if I didn't thank some special DC West people who supported me this past week. My Mother passed away on January 3. She was a former music teacher and long-time supporter of education. As a primary caretaker who was prepared for the inevitable, the loss was still emotionally challenging. Dr. Poloncic, Dr. Marten, Mr. Alan Sarka, Larissa Travis (and many more!) went above and beyond to support me. Each assured me to go do what I needed to do and let school go for a bit - which is hard to do. As professionals, we hope for this kind of leadership in such times and I truly felt their support and leadership. So many of the Administrative Team and the Elementary Staff sent thoughts and concerns and offered support. This has all been much appreciated and helps to make DC West a special place. What makes it even more special, is this is the same care I have seen given to students every day!

January 7, 2025
 Board Report
 Alan Sarka
 DC West Community Schools

Contents:

1. Staff Holiday Calendar
2. Visit from Santa and his Reindeer
3. Winter Holiday Concert in the PAC
4. FALCOINS progress towards school wide reward
5. Staff professional development on Grading for Learning

1. Staff Holiday Calendar

December Fun Calendar - DC West Elementary 2024				
Monday	Tuesday	Wednesday	Thursday	Friday
2 Mondays are for Donuts!  Stop by the lounge to enjoy a sweet treat!	3 Family First! <i>Bring your holiday card or photo of your family today and hang it in the lounge.</i>	4 Mistletoes  Wear your favorite Holiday Socks	5 Holiday Trivia and comfy clothes! 	6 Spirit Friday! Wear your DC West spirit wear! 
9 Wear Red & White and comfy clothes 	10 Brrrrr. It's Bagel Day  Stop into the staff lounge and enjoy a Panera bagel and cream cheese to start your day	11 Grichy Wednesday  Wear Green or Grinch Themed outfit	12 Casey's Breakfast Pizza from Kris Kringle 	13  Spirit Day: Wear your Favorite Ugly Sweater Day
16  HOLIDAY HAT DAY! Wear a holiday hat to school!	17  Holiday Scavenger Hunt Find a hidden ornament around the building and return for a prize!	18 Flannels by the fire  Wear your favorite comfy flannel	19 Staff Birthday Potluck 	20 Polar Express Day! Wear Pajamas and enjoy an afternoon movie 

During the month of December a staff morale boosting calendar was created. Each day there was something to look forward to, either fun dress or food. Staff expressed how much fun they had participating during the three weeks of activities. Students also had the opportunity to participate in Grinch Day, Ugly Sweater Day, and Polar Express Day.

2. Visit from Santa and his Reindeer



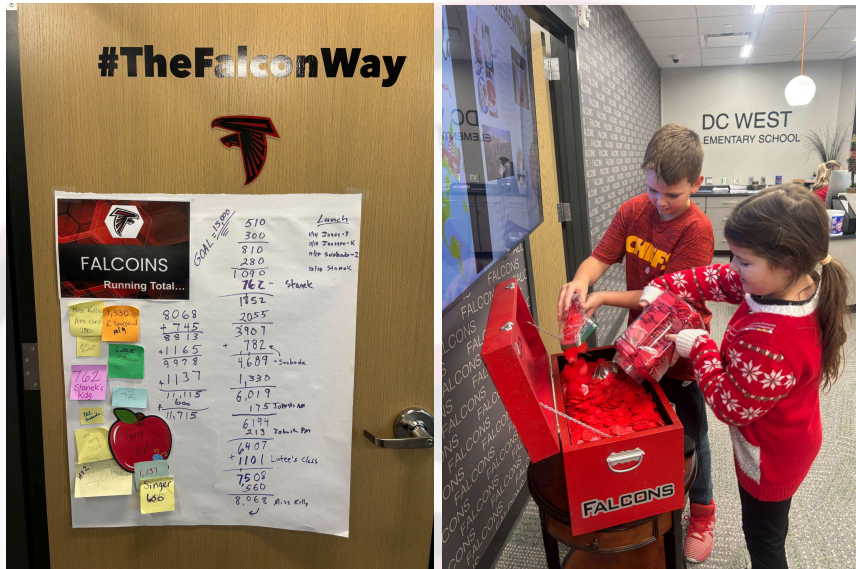
This day was so much fun for our students. During school arrival Santa (Mrs. Shawn in pre-K) and her pet reindeer (Dr. Polonic) were out on the front drive greeting students and waving to cars. The kids were so excited to see these characters come to life. Students ran in smiling with holiday spirit shining all over their faces. Santa and the Reindeer then went class to class passing out candy canes and spreading holiday cheer.

3. Winter Holiday Concert in the PAC



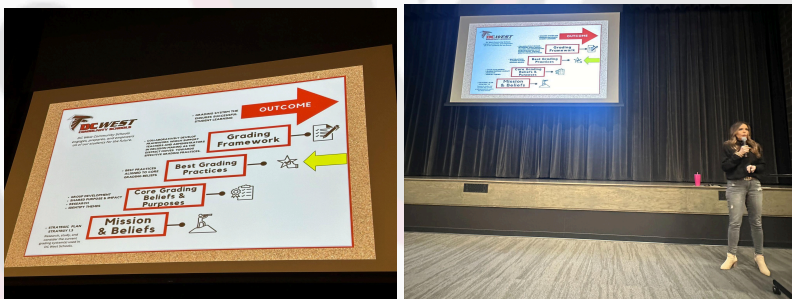
Secondary students put on quite the show at their Holiday concert for the elementary students. The elementary students filled the PAC, and really enjoyed watching the talents of our secondary students. There was singing and playing and at the end our students were asked to participate by singing along.

4. FALCOINS progress towards school wide reward



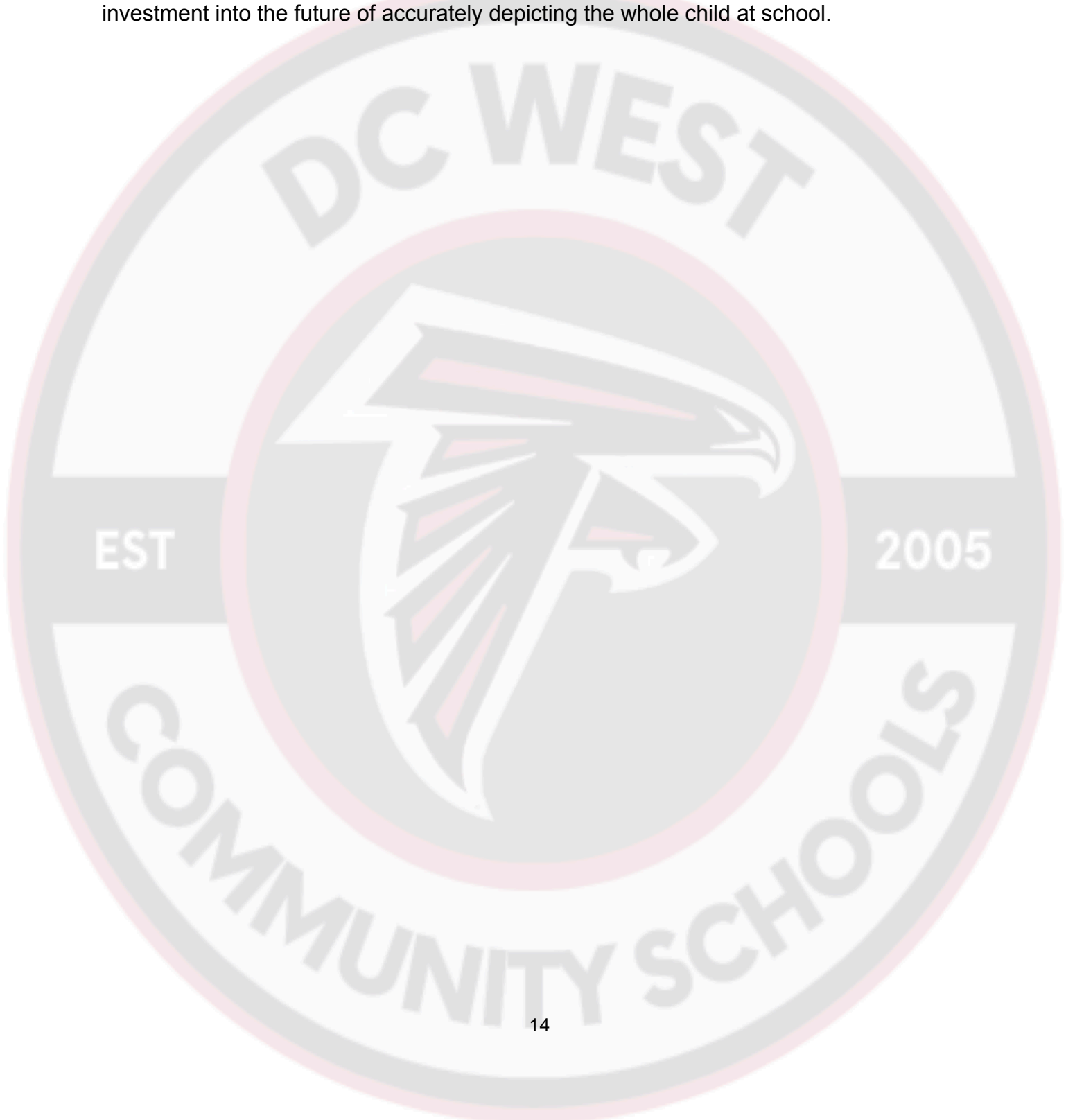
DC West elementary Falcons are working everyday to earn FALCOINS by following the Falcon Way of being Respectful, Responsible, and Safe. Each class keeps track of their class total and when the class container is full they send students to the office to dump them and record the number of FALCOINS contributed. Our students are always so proud to be the ones chosen to take the FALCOINS to the office. We then record the number on our running total sheet until we hit the school-wide goal. This round the goal is 15,000. We are currently at a little over 8,000.

5. Staff Development Day: Grading for Learning



January 6th, 2025, Dr. Marten and Mrs. Pechous presented to staff on the future of grading in DC West. They involved the entire K-12 staff to create ownership and buy in. An area of focus was choosing the language of the report card around college and

career readiness skills. We were together as a whole staff and then broke into breakout groups by school to decide on developmentally appropriate language. We then came back together to identify common themes as a whole group. The time was a great investment into the future of accurately depicting the whole child at school.



January 2025 Special Education Report

Welcome to 2025! We are looking forward to this being a great year in the Special Education department. Here are some of the recent and upcoming happenings in our department.

Staffing Updates

Welcome to Garrett Hoffman, High School Special Education Teacher, who started his teaching career with us this semester! Garrett is a 2021 DC West graduate who earned a secondary special education degree from UNO in December. We are excited to welcome Garrett back to DC West. He filled a vacancy created late last spring when Mr. Hansen was named the Middle School Counselor.

In addition to Mr. Hoffman starting at DC West High School, Mekenna Haahr has moved from working as a high school special education teacher three days/week to full-time. With the addition of Mr. Hoffman and Mrs. Haahr's increased FTE, our special education department is now operating at full capacity. We are also fully staffed with special education paras at all levels. Our only current opening is for a 2025-26 full-time early childhood speech-language pathologist as we hope to transition away from using contracted services for that position.

Projections for 2025-26

Our special education teachers have been busy evaluating student needs and looking forward to growth and movement for next year. Our projections for next year compared to our current student totals are currently as follows:

Level	2024-25			2025-26		
	Number of Students with IFSPs/IEPs	Number of SPED Teachers	Number of SPED Paras	Number of Students with IFSPs/IEPs	Number of SPED Teachers (anticipated need)	Number of SPED Paras (potential need)
Birth-3	14	1	0	7	1	0
Preschool	10	3	6	16	3	TBD
Elementary	96	6	15	84	6	TBD
Middle School	34	3	3	43	3	TBD

High School	44	3	4	44	3	TBD
Young Adult (18-21)	1	0	0	0	0	0
TOTAL	199	16	27	194	16	TBD

Our number of students with IEPs is projected to be stable next year. We will likely increase our number of Birth-3 students as those referrals come in over time, and we may have some adjustments from students moving in or out of the district. We anticipate increased numbers at the preschool and middle levels with large incoming classes at both levels and small exiting classes. Due to a large number of fifth graders moving to middle school and a small number of preschoolers moving to kindergarten, the elementary should see slightly decreased numbers. High school will likely remain stable. Given these projections, we are not anticipating additional certified staff additions. We will continue to monitor the level of individual student needs to inform the need for paras for next year.

Other Happenings

- The Region 2 Nebraska Association of Special Education Supervisors (NASSES) met with representatives from NDE on December 17. We reviewed the data sources contributing to a district's designation as a district that meets requirements or needs improvement or support in special education. As a reminder, our district was one of only 23 districts in the state to meet requirements last year.
- We had a great day of professional learning with our district on Monday, January 6. Dr. Marten led a full day of learning about best practices in grading for learning focusing on accuracy in grading. Members of our grading committee presented information about social, emotional, and behavioral skills that contribute to strong academic achievement and readiness for college and careers. We are excited to continue this journey to support our students in monitoring and developing skills that will prepare them for success in their next phase, whatever that may be.
- We are starting to prepare for our external accreditation visit and will consider how our special education improvement work in inclusive practices and effective reading intervention and instruction supports this work.
- Several special education teachers are continuing their professional learning through the ESU 3 North Side Special Education Community of Practice and ESU 3's Inclusive Practices Academy. We will spend a day in Fort Calhoun at the end of January to continue our learning and networking around effective IEP writing and will participate in

day 3 of 4 in the Inclusive Practices Academy on January 29, where we will work with our general education partners to learn more about effective co-teaching practices.

- Our District Special Education Improvement Team is continuing to meet and look at data to inform our improvement efforts. We have determined that the high leverage practice we will focus on this year is flexible grouping, which will allow us to provide more specialized and tailored instruction to students in our co-taught classrooms.

Thank you for your continued support of our staff, students, and programming! We appreciate it! Have a great month!

Nicki

Nicki Pechous, Ed.S.
Director of Special Education

Board Report
January 13, 2025

Shawna Younghans- Administrative Facilitator
DC West High School

New calendar year, new start! As we begin the semester, the Faculty Senate wanted to help motivate students to be on time for classes with a whole school incentive. During the 3rd and 4th quarter, DC West High School will participate in a grade level challenge to increase the time students are in class and decrease the numbers of tardies. We will calculate the per student average, per grade level of tardies each week during the 3rd and 4th quarter. The class with the lowest average number of tardies at the end of each quarter will earn gym time and a snack during their keystone period. First semester students earned 2,222 tardies. That will be our baseline to measure success. Incentive poster is below.

We want to motivate and continue our procedures when tardies occur. The following procedure was started and will be continued during 2nd semester. The plan includes if a student earns 5 tardies combined for all class periods, the student will earn a 30 min detention to be served before or after school. The student will earn a 2nd detention at 10 tardies earned. If a student earns 15 tardies combined for all their class periods, the student will meet with School Administration to problem solve why the student is tardy to classes multiple times along with a consequence. Detention emails will be sent to students and student's guardians. Notifications will be given to the student during Keystone as well. The email notification will give information regarding detention procedures.

Our teachers bring the curriculum alive and are the special scoop that helps students learn. Our focus this semester will be promoting all the amazing experiences that students have here at DC West with our attendance campaign starting 1/13/2025.

Go Falcons and watch for all the exciting things we are learning at DC West.

Mrs. Shawna Younghans

DC WEST Quarterly Competition

ON TIME, ON TARGET

Be ON TIME to class to WIN your class

**OPEN GYM TIME WITH SNACK
DURING KEYSTONE**

Which class will have the least amount
of tardies on average, per person?

9TH

10TH

CLOSEST average to zero WINS

12TH

11TH

Results posted weekly

Engage, Prepare and Empower



**Every day,
All day**

**DC WEST
COMMUNITY SCHOOLS**

The story of why attendance matters.

**Board Report
Douglas County West High School**

**Jim Knott – High School Principal
January 13, 2025**

Final exams were held on December 19 and 20, effectively ending the first semester at DC West. Second semester classes began for students on Tuesday, January 7. Winter activities continued over winter break and are at about the halfway point.

With the state ACT test date coming up for all juniors on March 25th, part of the focus at the high school is to make sure all of our students are as prepared as possible. As mentioned in my previous board report, John Baylor ACT Test Prep classes start in January for all juniors and volunteering sophomores. Baylor Test Prep provides five, one and a half hour sessions during the school day in January and February to prepare students for the ACT test. Lessons focus not only on content in math, science, and ELA, but also on test taking strategies.

The high school staff is also working to provide any needed “last-minute” ACT-based instruction to juniors, sophomores, and freshmen. On Friday, January 10th, the high school staff met to do an item-by-item question review of 11th grade PreACT tests. Math teacher Heather Cox stated, “PreACT item analysis helps teachers know if the ACT content is being taught in our curriculum and retained by students. If we find a large percentage of students miss a certain question, it helps us to know what concepts our students are struggling with. When we know that information, we can then go back and review and reteach the concepts as necessary in our classes.” Staff members leave the meeting with a list of concepts to review and reteach in the tested areas of math, science, and ELA.

In July, former DC West graduate, Garrett Hoffman was hired as a High School Special Education teacher at DC West. He started at DC West High School on January 6th. Garrett said, “I have really enjoyed my first couple of days. I think it helps that I am a 2021 DC West graduate and already feel at home with the students and staff. I am fortunate to join a great community of teachers and students and am looking forward to the rest of the semester.” A brief bio of Mr. Hoffmann is listed below.

Garrett Hoffman

Education: University of Nebraska, Omaha

*Bachelor of Science (Dec. 2024)

*Major: Secondary Special Education

*TEDO (Teacher Educational Diversity) Member

Teaching Related Experience

*Liberty Middle School, Papillion LaVista Community Schools (Fall 2024)

*Student Teaching – Middle School Special Education

*Assistant Track Coach – Hurdles & Middle Distance

Special Education Practicums

*Elkhorn Middle School (Spring 2024)

*Bellevue East High School (Spring 2023)

*Omaha Northwest High School (Fall 2022)

High School enrollment as of January 8, 2025

<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
95	83	67	81	326



Board of Education Report - January 2025

Dr. Dawn Marten, Director of Learning

Professional Learning

On January 6, teachers and administration participated in a full day of professional learning with a focus on research-based grading beliefs. Staff focused on the DC West Grading Belief of Accuracy: Grades communicate student learning on content standards and do not include other factors. The objective for the day was to identify skills that enhance student academic progress and achievement. The finalized list of these skills will become the DC West College and Career Readiness Skills. Further information will be shared when finalized.

This professional learning is in direct alignment with **Strategy 1.3**: Research, study, and consider the current grading system(s) used in DC West Community Schools.

1.3(b)	Define the criteria to measure an effective and measurable grading system to support student success.
1.3(d)	Align the proposed grading system to ensure successful student learning. Consider existing priorities identified in the strategic plan needs analysis.

2023-2024 AQUESTT Ratings District Comparison

Upon request, from the December Board of Education Meeting, below is the 23-24 AQUESTT Rating comparison for schools in our conference.



DC WEST

COMMUNITY SCHOOLS

CREATING PASSIONATE LEARNERS

PO Box 378 • Valley, NE 68064 • www.dcwest.org • Ph: 402.359.2583 Fax: 402.359.4371

District	District Level	Elem	MS	HS
DC West	Great	Great	Great	Great
Arlington	Excellent	Excellent	MS: Great HS: Excellent	
Conestoga	Great	Great	Middle/High School MS: Great HS: Great	
Fort Calhoun	Excellent	Excellent	Jr-Sr High MS: Excellent HS: Excellent	
Logan View	Excellent	Great	Jr-Sr High MS: Excellent HS: Great	
Louisville	Great	Great	Great	Excellent
Raymond Central	Great	Great	Good	Great
Syracuse	Excellent	Great	Excellent	Excellent
Yutan	Excellent	Excellent	MS: Great HS: Great	



DC WEST Community Schools

Engage, Prepare, and Empower

Superintendent's Report January 13, 2025

Thank you for the opportunity to learn and grow from your feedback in my evaluation process in December. I appreciate working for a supportive Board of Education and look forward to another successful year leading with you!

Superintendent Goals 2025:

- Lead the vision and support needed to implement strategic plan priorities in 2024. Particularly engaging in the area of high level proficiency in core area student achievement district-wide.
- Complete construction of the new sports complex opening on time and on budget.
- Complete the adoption and implementation of a new administrator evaluation system.
- Continue to unify, lead, and empower the entire administrative team to excellence.
- Identify with the Board, areas to study & research to facilitate the growth of the communities and district in the next five to ten years so we are proactive rather than reactive. Seek outside resources to consult in this process.
- Begin to develop a leadership succession plan within the district and a transition process to proactively identify and transition new leadership within the district. (Strategic Plan, Strategy 3.4)

Annual Budgeted Technology Purchase

Director of Technology, Sandi Kerkhoff, has proposed the attached annual purchase for the 2025-2026 school year. As a reminder, we keep our technology equipment on a three year rotation in order to keep updated technology in the hands of our students and staff as well as maximize the recycling opportunity of used technology that we replace. We are currently in our third year of our three year rotation for this annual budgeted purchase. I am sharing this month so that if you have any questions in review, Sandi and I can answer those for you. I will plan to put this on the February agenda for your approval.

Traffic Study on the Intersection of 270th & Meigs

MAPA (Metropolitan Area Planning Agency) has approved a grant for the City of Valley to conduct a traffic study on the intersection of 270th & Meigs. They have agreed to keep in communication with us on the results of the study as we create our safe routes to the new sports complex plans. We appreciate this collaboration and partnership with the City of Valley and MAPA. The targeted completion for the traffic study will be the spring of 2025.

Board Meeting Dates 2025

January 13th

February 10th

March 17th

April 14th

May 12th

June 16th

July 14th (possible reschedule)

August 11th

September 15th

October 13th

November 10th

December 15th

Upcoming Dates:

[2024-2025 District Calendar](#)

[Activities Calendar](#)

January 20~ No School Staff or Students

January 26-27~ NASB Legislative Issues Conference, Lincoln

February 10~ 7PM Regular Board of Education Meeting

Apple Purchase (3 Year Cycle)

3-Year Plan (prepare for price increase & lots of changes for year 3)

Year 1 (2023-2024) - Refresh 30% Student iPads, New Teacher iPads, iMac Refresh, Account for Growth

Year 2 (2024-2025) - All Staff/Teacher MacBook Refresh, Refresh 30% Student iPads

Year 3 (2025-2026) - Refresh 40% Student iPads, HS MacBook Air & MacMinis (Labs: ~75 Macs) & Staff iMacs

Year 3 (2025-2026) - Refresh Student iPads (~40%) - Grades: 1. 4. 7. 10. & Kindergarten				
Use	Item	Quantity	Price per Unit	Total Price
Refresh iPads (Grades K,1,4,7,10) (FAC - alt Ed & School Board)	iPads 10th Generation, 10.9-inch 64 GB (10pk)	440 Devices 44 - 10 packs	\$324	\$142,560.00
iPad Case w/ Keyboard Students Grades 4,7,10 New Students Grade 4-12	Logitech Rugged Combo Touch 4 Smart Connect Keyboard w/ Trackpad	290 Cases	\$119.95	\$34,785.50
iPad Case Students Grade 1 New Students K-3	STM dux iPad Case (10 pk)	160 Cases 16 (10-packs)	\$41.95 \$419.50/Pack	\$6,712.00
				\$184,057.50

Year 3 (2025-2026) - Refresh High School Classroom Devices & Other				
Use	Item	Quantity	Price per Unit	Total Price
Refresh/Update Laptops (HS Classes - Art, Business, Sports Media)	MacBook Air 13-inch, Apple M3 Chip 8-core CPU/GPU, 256GB (5 pk)	50	\$979	\$48,950
	Brenthaven 360 Case For 13-inch MacBook Air (5k)	50	\$44.95	\$2,247.50
Refresh/Update Desktops (HS Computer Science)	MacMini Apple M4 Chip, 512 GB 10-core CPU/GPU (5 pk)	15	\$679	\$10,185
Refresh/Update Desktops (Yearbook, Health Paras, Secretaries, Maintenance Technology, etc..)	iMac 24-inch iMac w/ Retina 4.5k display, Apple M4 Chip Silver w/ Numeric Keypad	20	\$1429	\$28,580
New Staff & Extra for Staff (Dongles & Apple Pencils)	Apple Pencils Dongles (USB-C to HDMI)	20 Dongles 25 Apple Pencils	Dongles - \$69/each Apple Pencils - \$69/each	Dongles - \$1,380 Apple Pencils - \$1,725
				\$93,067.50
			Total 2025	\$277,125.00
			Recycle \$\$ 2025	\$65,425
			Total Year 3 after Recycle\$\$	\$211,700

Timeline - for Approval

Mention the purchase to the School Board in December or January.

Present the purchase to the School Board in January/February for Approval.

Order by the end of February/March 2025.

Payment to Apple in April 2025. .

Financial Recap December 2024

	12/1/2024	Receipts	Expenditures	12/31/2024
General Fund	\$3,510,091.48	\$ 1,418,431.18	\$ 1,398,962.85	\$3,529,559.81
Depreciation Fund	\$1,876,289.39	\$ 2,534.81	\$ 215,833.00	\$1,662,991.20
Food Service Fund	\$111,616.11	\$ 53,732.05	\$ 73,184.63	\$92,163.53
Qualified Capital Fund	\$130,189.53	\$ 1,900.87	\$ -	\$132,090.40
Bond Fund	\$1,036,199.66	\$ 5,950.80	\$ -	\$1,042,150.46
Special Building Fund	\$777,563.36	\$ 107,625.03	\$ 871,667.98	\$13,520.41
	\$7,441,949.53	\$1,590,174.74	\$2,559,648.46	\$6,472,475.81

General Fund Detail

<u>Expenditures</u>		December	YTD	Budgeted		Revenues	December	YTD
All Instructional Program	\$	653,280.55	\$ 2,539,899.08	\$ 8,372,681.00	Personal and Prop Taxes	\$	30,428.92	\$ 871,054.72
SPED Instructional Program	\$	189,221.26	\$ 748,098.03	\$ 2,266,547.00	Carline Tax	\$	-	\$ 734.41
Support Services SPED Related	\$	42,816.17	\$ 175,187.04	\$ 596,720.00	Motor Vehicle Taxes	\$	118,110.44	\$ 500,222.10
Support Services Non-SPED Related	\$	50,121.73	\$ 181,658.59	\$ 497,980.00	Facility Rental	\$	-	\$ 90.00
Support Instructional	\$	49,577.16	\$ 236,891.97	\$ 757,644.00	Tuition Received from Individuals	\$	3,957.50	\$ 35,790.25
Board of Education	\$	3,261.73	\$ 18,401.79	\$ 87,200.00	Interest	\$	3,547.91	\$ 18,483.42
Executive Administration Services	\$	32,442.18	\$ 119,110.51	\$ 387,300.00	Local License Fees	\$	1,700.00	\$ 3,040.00
District Legal Services	\$	1,600.00	\$ 5,448.50	\$ 40,000.00	Grants from Corporations/Private	\$	75.00	\$ 132,188.94
Office of the Principal	\$	78,275.01	\$ 324,331.66	\$ 965,742.00	Other Local Receipts	\$	(250.00)	\$ 6,031.59
General Admin - Business Services	\$	44,312.71	\$ 108,402.28	\$ 323,944.00	County Fines and License Fees	\$	3,553.41	\$ 9,433.73
Maint & Operation of Building & Sit	\$	104,741.42	\$ 601,981.31	\$ 2,026,979.00	ESU Receipts	\$	-	\$ 8,198.51
Vehicle Acquisition & Maint	\$	-	\$ 755.60	\$ 15,713.00	State Aid	\$	569,494.00	\$ 1,140,453.00
Regular Pupil Transportation	\$	70,779.23	\$ 154,946.73	\$ 550,095.00	Special Education Programs	\$	223,522.00	\$ 223,522.00
SPED Pupil Transportation	\$	20,015.65	\$ 45,807.32	\$ 165,302.00	Special Education Transportation	\$	-	\$ -
Categorical Grant from Coporation	\$	11,434.78	\$ 38,777.78	\$ 164,525.00	Homestead Exemption	\$	-	\$ -
State Categorical Programs	\$	10,764.38	\$ 50,557.52	\$ 137,588.00	Pro-Rate Motor Vehicle	\$	-	\$ 2,382.76
Federal Programs	\$	36,318.89	\$ 146,458.69	\$ 439,266.00	High Ability Learners	\$	-	\$ 9,786.00
Transfer Out	\$	-	\$ -	\$ -	Early Childhood Grant	\$	65,222.00	\$ 65,222.00
	\$	1,398,962.85	\$ 5,496,714.40	\$ 17,795,226.00	State Apportionment	\$	-	\$ -
					Other State Receipts	\$	-	\$ -
					Prop & Personal Property Tax Credit	\$	-	\$ -
					Title ESSA Programs	\$	139,407.00	\$ 139,407.00
					IDEA Programs	\$	259,663.00	\$ 259,663.00
					Medicaid	\$	-	\$ 8,312.92
					ESSER II & ESSER III	\$	-	\$ -
					Other Federal Categorical Receipts	\$	-	\$ -
					Sale of Property	\$	-	\$ 6,931.25
					Insurance Adjustment	\$	-	\$ -
						\$	1,418,431.18	\$ 3,440,947.60

December 2024 Payroll

Net Payroll	\$	639,254.29
Payroll Taxes (District)	\$	67,664.35
Payroll Withholding (Employees)	\$	165,154.34
Retirement (District)	\$	85,476.01
Retirement Withholding (Employees)	\$	84,629.68

Activity Fund Balance Report - Summary - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	INTEREST	2,885.12	0.00	122.12	0.00	3,007.24
05 704 1001	ACTIVITY PASSES	21,647.64	0.00	0.00	0.00	21,647.64
05 704 1002	CORPORATE SPONSORSHIPS	6,384.89	222.38	0.00	0.00	6,162.51
05 704 1003	INSTRUMENTAL MUSIC	1,765.50	277.00	1,109.50	0.00	2,598.00
05 704 1004	HS DC WEST TRAVEL	163.14	0.00	0.00	0.00	163.14
05 704 1005	STAFF LOUNGE	1,974.58	27.96	0.00	0.00	1,946.62
05 704 1007	VALLEY WAY	10,477.53	29.96	0.00	0.00	10,447.57
05 704 1011	PTSA DONATION	24,449.68	20,331.98	0.00	0.00	4,117.70
05 704 1023	PROM	2,797.59	0.00	0.00	0.00	2,797.59
05 704 1102	ARTS & HUMANITIES	447.02	0.00	0.00	0.00	447.02
05 704 1104	ATHLETICS HS	7,138.53	3,212.00	3,362.00	0.00	7,288.53
05 704 1106	BASEBALL TEAM	974.55	0.00	0.00	0.00	974.55
05 704 1107	BAND	2,453.85	831.00	749.50	0.00	2,372.35
05 704 1108	CHEER	4,562.79	417.90	3.25	0.00	4,148.14
05 704 1110	SPRING PLAY	1,727.16	0.00	0.00	0.00	1,727.16
05 704 1111	BBB TEAM	224.76	412.40	235.00	0.00	47.36
05 704 1112	CONCESSIONS	37,178.42	4,447.75	4,012.05	0.00	36,742.72
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79
05 704 1114	DANCE TEAM	1,090.74	0.00	0.00	0.00	1,090.74
05 704 1115	HS MUSICAL	7.17	0.00	0.00	0.00	7.17
05 704 1116	ONE ACT	1,332.47	846.97	564.56	0.00	1,050.06
05 704 1117	FBLA	2,500.22	0.00	15.00	0.00	2,515.22
05 704 1118	HIGH SCHOOL	288.51	87.50	6.00	0.00	207.01
05 704 1119	DC TECH 1:1	1,900.23	0.00	80.00	0.00	1,980.23
05 704 1120	GBB TEAM	6,187.39	0.00	100.00	0.00	6,287.39
05 704 1123	HOSA	3,598.77	186.20	25.00	0.00	3,437.57
05 704 1124	STUCO HS	3,609.42	0.00	0.00	0.00	3,609.42
05 704 1128	NATIONAL HONOR SOCIETY	1,500.89	0.00	0.00	0.00	1,500.89
05 704 1131	FOOTBALL TEAM	967.10	0.00	0.00	0.00	967.10
05 704 1132	SCIENCE CLUB	442.19	0.00	173.00	0.00	615.19
05 704 1133	SPEECH TEAM	2,811.88	0.00	374.04	0.00	3,185.92
05 704 1134	VOCAL MUSIC	4,241.97	867.00	292.50	0.00	3,667.47
05 704 1136	WORLD LANGUAGE CLUB	671.02	0.00	5.00	0.00	676.02
05 704 1137	ROBOTICS TEAM	3,021.08	90.00	500.00	0.00	3,431.08
05 704 1141	GOLF TEAM	84.88	0.00	0.00	0.00	84.88
05 704 1142	YEARBOOK HS	3,282.49	0.00	0.00	0.00	3,282.49

Activity Fund Balance Report - Summary - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 1151	CROSS COUNTRY TEAM	1,975.43	0.00	0.00	0.00	1,975.43
05 704 1161	SOFTBALL TEAM	6,476.37	1,068.51	22.50	0.00	5,430.36
05 704 1166	BOYS TRACK TEAM	128.02	0.00	0.00	0.00	128.02
05 704 1176	VOLLEYBALL TEAM	4,801.77	0.00	0.00	0.00	4,801.77
05 704 1186	WRESTLING TEAM	1,668.67	1,368.00	1,368.00	0.00	1,668.67
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12
05 704 1199	CHANGE BAGS	0.00	0.00	0.00	0.00	0.00
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68
05 704 1224	STUCO MS	14,030.12	1,518.00	838.75	0.00	13,350.87
05 704 1225	COFFEE CART - EL SPED	1,576.40	0.00	0.00	0.00	1,576.40
05 704 1319	DISNEY MUSICAL	15,203.93	0.00	0.00	0.00	15,203.93
05 704 1320	PRESCHOOL	10,715.43	1,918.54	2,843.00	0.00	11,639.89
05 704 2112	MS CONCESSIONS	1,725.48	385.57	1,016.75	0.00	2,356.66
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05
05 704 2126	MS GBB TEAM	0.00	0.00	0.00	0.00	0.00
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47
05 704 2201	ART CLUB MS	153.83	0.00	0.00	0.00	153.83
05 704 2204	ATHLETICS MS	1,317.30	720.00	1,145.00	0.00	1,742.30
05 704 2205	UNIFIED SPORTS	1,567.03	224.92	30.00	0.00	1,372.11
05 704 2216	MS DRAMA	96.47	0.00	0.00	0.00	96.47
05 704 2218	MIDDLE SCHOOL	954.71	0.00	0.00	0.00	954.71
05 704 2242	MS YEARBOOK	3,269.48	0.00	20.00	0.00	3,289.48
05 704 3220	ELEM FIELD TRIP	4,864.59	0.00	0.00	0.00	4,864.59
05 704 3221	PBIS/FALCOIN	3,477.35	0.00	0.00	0.00	3,477.35
05 704 3222	BATTLE OF THE BOOKS	105.50	0.00	0.00	0.00	105.50
05 704 3318	ELEMENTARY	5,420.44	0.00	0.00	0.00	5,420.44
Fund Total: 05		255,659.60	39,491.54	19,012.52	0.00	235,180.58

Activity Fund Balance Report - Summary - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 12 STUDENT FEES

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT PARTICIPATION FEE	23,734.26	74.00	70.00	0.00	23,730.26
Fund Total: 12		23,734.26	74.00	70.00	0.00	23,730.26

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JANUARY 13, 2025 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
AMAZON CAPITAL SERVICES		2,854.76
AWARDS UNLIMITED INC		150.07
BALDWIN'S FLOORING AMERICA		26.88
BOYS TOWN		2,700.00
BSN SPORTS LLC		7,333.03
CINTAS CORP		362.52
CONTROL TEMP, INC.		471.00
DAILY RECORD, THE		283.99
DC WEST FOOD SERVICE		1,429.00
DIETZE MUSIC HOUSE		215.20
EDUCATIONAL SERVICE UNIT #3		282.23
EGAN SUPPLY CO		8,397.91
ELECTRONIC SOUND INC		1,125.00
ELKHORN AUTOMOTIVE		2,476.45
ENGINEERED CONTROLS		92.94
ERGOTRON, INC		116.57
FIBER PLATFORM, LLC		558.32
FIREGUARD INC		2,453.50
FIRST NEBRASKA BANK-VALLEY		25.00
FIRST STUDENT		7,797.74
FREMONT ELECTRIC INC		1,985.00
HEARTLAND PEST CONTROL		260.00
HOMETOWN LEASING		2,522.27
JAYMAR BUSINESS FORM, INC		309.09
JOHNSON, ALEX		325.00
JUST FOR KIDS THERAPY INC		8,196.25
JW PEPPER & SONS		22.00
LANGUAGE LINE SERVICES, INC		39.04
MARKING REFRIGERATION		869.25
MATHESON TRI-GAS INC		41.47
MENARDS - ELKHORN		275.29
METAL DOORS & HARDWARE CO		215.00
METRO COMMUNITY COLLEGE BOOKSTORE		1,487.52
MY CENTRAL SUPPLY		148.61
NATIONAL RESTAURANT SOLUTIONS, LLC		180.00
OMAHA WORLD-HERALD		2,700.00
ONE SOURCE		695.00
PERRY GUTHERY HAASE & GESSFORD		64.00
PUBLICATION PRINTING		101.50
SPARQDATA SOLUTIONS INC		2,600.00
SPEECH SQUAD, LLC		5,528.25
STANZEL'S MOW & SNOW LLC		986.50
VALLEY ACE HARDWARE		391.69
VERIZON		90.12
WASTE CONNECTIONS OF NEBR, INC		1,208.82
WATER ENGINEERING INC		302.50
Fund Number 01		<u>70,696.28</u>
Checking Account ID 6	Fund Number 06 NUTRITION FUND	
AMAZON CAPITAL SERVICES		184.95
CASH-WA DISTRIBUTING		8,630.22
CHESTERMAN CO		476.53
CINTAS CORP		581.88
HILAND DAIRY	31	2,940.77
ROTELLA'S ITALIAN BAKERY INC		77.55

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JANUARY 13, 2025 BOARD BILLS

User ID: CQ

Vendor Name

Vendor Description

Amount

SYSCO LINCOLN

3,234.70

US FOOD INC

3,906.72

Fund Number 06

20,033.32

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MID MONTH BILLS - DECEMBER 2024 / JANUARY 2025

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		62.75
BSN SPORTS LLC		1,827.00
CASEY'S BUSINESS MASTERCARD		29.37
CITY OF VALLEY		614.50
EDUCATIONAL SERVICE UNIT #3		161.07
ENGINEERED CONTROLS		5,030.00
EPS LEARNING		897.88
FIRST STUDENT		36,657.00
FLINN SCIENTIFIC INC		235.06
HAYS, DAN		65.00
HUMANEX VENTURES LLC		5,700.00
JACOX, LESLIE		1,320.00
LOVE'S TRAVEL STOPS & COUNTRY STORE		1,799.63
MADISON NATIONAL LIFE INS CO IN		2,934.63
MAGIC WRIGHTER E-SERVICE		250.00
MARTIN, SR., MARK		250.00
MIDWEST MOVEMENT		170.00
NE COUNCIL OF SCHOOL ADM		120.00
NEBRASKA AIR FILTER		6,105.04
NEBRASKA SAFETY CENTER		250.00
OMAHA PUBLIC POWER DISTRICT		19,261.74
OVERDRIVE INC		750.00
POWERSCHOOL GROUP LLC		6,910.25
PRAIRIE MECHANICAL CORP		1,432.00
REALLY GREAT READING COMPANY, LLC		59.00
SCHOOL HEALTH CORPORATION		160.00
USBANK		549.23
WAYNE STATE COLLEGE		275.00
ZOOM VIDEO COMMUNICATION, INC.		5.81
Fund Number 01		<u>93,881.96</u>
Checking Account ID 2	Fund Number 02 DEPRECIATION	
CROUCH RECREATIONAL DESIGN INC		115,833.00
Fund Number 02		<u>115,833.00</u>
Checking Account ID 6	Fund Number 06 NUTRITION FUND	
DC WEST COMMUNITY SCHOOLS		249.31
Fund Number 06		<u>249.31</u>

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
Monday, December 16, 2024**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, December 16, 2024 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present
Luke Janke: Present
Jamie Jorgensen: Present
Bill Koile: Present
Elizabeth Mayer: Present
Jim Tomanek: Present

Present: 6.

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Public Communications and Correspondence

Comments from the audience were accepted at this time. Correspondence addressed to the Board was presented.

An email was received from a community member referencing DC West students and population trends. Dr. Poloncic thanked Bill Koile for his 4 years of service on the Board of Education.

3. Approval of Agenda

Motion to approve agenda as presented Passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

4. Administrative Reports

4.1. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda Passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

5.1. Approve Minutes
Regular Meeting Date:
Special Meeting Date:

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. New Business

6.1. 2024 Audit Report to the Board

Timothy Lens from Bergan KDV presented the finding of the annual audit that was conducted in the fall.

6.2. Playground Project Discussion with DC West PTSA

Due to concerns that were brought forward after the approval of playground equipment in the November meeting, it was requested by the Board that a representative from the PTSA attend the December meeting to discuss concerns, feedback and a path moving forward. PTSA representative Linsey Bellinger was present at the meeting. The Buildings and Grounds committee also met on December 10th in advance of the December Board meeting, to review questions submitted by the PTSA, as well as feedback gathered from elementary staff. The PTSA stated that they did not disapprove of the equipment approved at the prior Board meeting, they just wanted a discussion.

Renderings of proposals and quotes from the November meeting were shown again to the Board, and to PTSA representative Linsey Bellinger. Dr. Poloncic also shared a picture of where the new playground equipment (option A-approved at November meeting) would be placed in relation to the other equipment that will be staying on the playground. The PTSA also asked if there was a future plan to add more equipment or turf to the remaining parts of the playground. Dr. Poloncic stated that the committee discussed and said that this has not been determined right now. The PTSA also asked if going forward would the Board be open to a partnership for supplemental equipment. The Board stated that they would be open for discussion on this but ask that those discussions start at the committee levels.

Dr. Poloncic presented option B, which took into consideration some of the feedback and wants that were brought forward by staff and the PTSA after the November meeting. This option would require additional funding. The Board discussed where the additional funding would come from if the new design, option B, was approved. It was determined that if option B was what the PTSA wanted to move forward with, they would be asked to provide the additional funding as the Board had already approved option A at the prior meeting. The executive Board of the PTSA stepped out to further discuss how they would like to proceed. The Board Tabled their discussion to allow the PTSA to confer.

After item 6.3 on our agenda the PTSA returned to the Board Room and stated that after listening to the elementary and what they think their needs are for the students, the PTSA is willing to move forward with option B and increase their funding to \$38,300 if option B is the design that the school Board moves to approve. They also stated that if any grants that the PTSA applied for and awarded would now be going toward covering the difference that the PTSA would be making up.

Motion to rescind the vote for approving the elementary playground from last month Passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

Motion to approve design B from Crouch Recreation in the amount of \$231,666.00 with donation from PTSA & the Foundation Passed with a motion from Luke Janke and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

6.3. 2024 Student Achievement & Accountability Presentation

Dr. Dawn Marten, Director of Learning, presented the 2024 student achievement and accountability data to the Board of Education on behalf of the DC West administration.

6.4. Approve Certificated Staff Positions

The administration recommended Sara Widhelm as school nurse for approval by the Board.

The administration also recommended the approval of an additional .2 FTE in Speech/Language for the 2025-2026 school year as thoroughly explained in Nicki Pechous' November Board Report.

Motion to approve Sara Widhelm as district school nurse and the addition of .2 FTE in Speech/Language Pathology Passed with a motion by Bill Koile and a second by Jim Tomanek.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

6.5. Superintendent Report~ 2024 Goals Presentation

Superintendent, Dr. Poloncic made a presentation of the accomplishments of her 2024 Superintendent Goals & targeted areas of evaluation to the Board for their consideration in her evaluation that was conducted at the end of the meeting.

7. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

Personnel matters needed to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with

Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

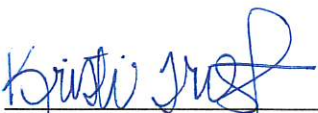
Motion to enter in Executive Session Passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

8. Motion to Reconvene to Regular Session and Adjournment

Motion to reconvene to regular session and adjourn meeting at 9:25pm Passed with a motion by Luke Janke and a second by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 7, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Poloncic, Superintendent

Internal Board Policies

Conflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:

- (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
- (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax

purposes.

Legal Reference: Neb. Rev. Stat. Sec. 49-1425; Sec. 49-14,101; Sec. 49-14,102; Sec. 49-14,103; Sec. 49-14,103.01; Sec. 49-14,103.02; Sec. 49-14,103.03; Sec. 49-14,103.04; Sec. 49-14,103.05; Sec. 49-14,103.06; Sec. 79-818; Sec. 79-544 and Sec. 49-1499.

Date of Adoption: November 15, 2021

49-1499.03. Political subdivision personnel; school board; discharge of official duties; potential conflict; actions required; nepotism; restrictions on supervision of family members.

(1)(a) An official of a political subdivision designated in section 49-1493 who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and

(ii) Deliver a copy of the statement to the commission and to the person in charge of keeping records for the political subdivision who shall enter the statement onto the public records of the subdivision.

(b) The official shall take such action as the commission shall advise or prescribe to remove himself or herself from influence over the action or decision on the matter.

(c) This subsection does not prevent such a person from making or participating in the making of a governmental decision to the extent that the individual's participation is legally required for the action or decision to be made. A person acting pursuant to this subdivision shall report the occurrence to the commission.

(2)(a) Any person holding an elective office of a city or village not designated in section 49-1493 and any person holding an elective office of a school district who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;

(ii) Deliver a copy of the statement to the person in charge of keeping records for the city, village, or school district who shall enter the statement onto the public

records of the city, village, or school district; and

(iii) Except as otherwise provided in subsection (3) of this section, abstain from participating or voting on the matter in which the person holding elective office has a conflict of interest.

(b) The person holding elective office may apply to the commission for an opinion as to whether the person has a conflict of interest.

(3)(a) This section does not prevent a person holding an elective office of any city, village, or school district from making or participating in the making of a governmental decision:

(i) To the extent that the individual's participation is legally required for the action or decision to be made; or

(ii) If the potential conflict of interest is based on a business association and (A) such business association is an association of cities and villages or school districts, (B) the city, village, or school district is a member of such association, and (C) the business association exists only as the result of such person holding elective office.

(b) A person holding elective office of any city subject to subsection (1) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (1)(a)(i) and (ii) of this section.

(c) A person subject to subsection (2) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (2)(a)(i) and (ii) of this section.

(4) Matters involving an interest in a contract are governed either by sections 49-14,102 and 49-14,103 or by sections 49-14,103.01 to 49-14,103.06. Matters involving the hiring of an immediate family member are governed by section 49-1499.04. Matters involving nepotism or the supervision of a family member by an official or employee in the executive branch of state government are governed by section 49-1499.07.

Source: Laws 2001, LB 242, § 14; Laws 2005, LB 242, § 42; Laws 2009, LB322, § 3; Laws 2019, LB411, § 66.

Internal Board Policies - Board MembersCode of Ethics

It shall be the policy of Douglas County West Community Schools that members of the Board of Education will exercise their responsibilities in accordance with the following Code of Ethics:

1. As a member of the local Board of Education, representing all the citizens of the Douglas County West Community School District, each Board member will recognize:
 - a. That he or she has been entrusted with the educational development of the children and youth of the district.
 - b. That the district expects that the first and greatest concern of a school Board member will be the best interest of each and every one of the young people enrolled in the district's schools.
 - c. That the future welfare of this district, of this state, and of our nation depends in the largest measure upon the quality of education provided in Douglas County West Community Schools to meet the needs of every learner.
 - d. That members of the Board of Education must collectively take the initiative in helping all the people in this district to have updated, accurate information about the public schools system, and to provide the finest possible school programs, school staff, and school facilities.
 - e. That by statute the authority of the Board of Education is derived from the state which is ultimately responsible for the organization and operation of the public schools and which determines the degree of discretionary power exercised by the Board representing the people of the [Name] district.
 - f. That a school Board member must never neglect his or her personal obligation to the district and legal obligation to the State of Nebraska, nor surrender these responsibilities to any other person, group or organization; but that, beyond this, each school Board member has a moral and civic obligation to our country which can remain strong and free only so long as public schools in the United States are kept strong and free.
2. In view of the foregoing consideration, it must be the constant endeavor of each school Board member:
 - a. To devote time, thought and study to the duties and responsibilities of a school Board member so that he/she may render effective and creditable service.

- b. To work with fellow school Board members in a spirit of harmony and cooperation so as to convert differences of opinion which arise during discussion and debate into a consensus for the benefit of the students enrolled in Douglas County West Community Schools.
- c. To base personal decisions upon all available facts in each situation, to vote honest conviction in every case, unswayed by partisan bias of any kind; thereafter, to abide by and uphold the final majority decision of the Board of Education.
- d. To remember at all times that individual Board members have no local authority outside the meetings of the Board of Education, and to conduct relationships with school staff members, local citizens, and all media of communication on the basis of this fact.
- e. To resist every temptation and outside pressure to use the position as a school Board member to benefit either oneself, immediate family or any other individual or agency apart from the total interest of the school system.
- f. To recognize that it is as important for the Board of Education to understand and evaluate the educational program of Douglas County West Community Schools as it is to plan for the business of the school district.
- g. To bear in mind under all circumstances that the primary function of the Board of Education is to establish and maintain the policies by which the schools are to be administered, but that the administration of the educational program and the conduct of school business shall be the primary responsibility of the Superintendent of Schools and the professional and non-professional staff members who are employed to work with the Superintendent of Schools.
- h. To welcome and encourage active cooperation by citizens, organizations, and the media of communication in Douglas County West Community Schools with respect to the establishment of policy on current school operation and proposed future developments.
- i. To strive step by step to achieve the ideal conditions for the most effective service by a Board of Education to its district, in a spirit of teamwork and unwavering commitment to the American system of public education as a primary means for preservation and perpetuation of our representative democracy.

Date of Adoption: November 15, 2021

DC West Schools Valley, Nebraska

HVAC Equipment Life Expectancy and Cost Estimation



September 16, 2022

MEI Project #: 22354



mechanical | electrical | lighting | technology | commissioning

MORRISSEY ENGINEERING INC
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Section 1.0 - Summary

This document provides an overall review of the existing heating, ventilation, and air conditioning (HVAC) equipment in the DC West Middle/High School and Elementary Schools. The age and life expectancy of equipment have been identified along with an estimated cost and timeline for replacement. Estimated costs are based on current industry averages and will increase based on inflation rate. Estimates are not given for equipment with more than 10 years of life expectancy remaining. Cost estimates include material, labor, overhead, and profit based on budget pricing from equipment manufacturers and industry average values.

A walk-through of the Middle/High School was performed on 8-31-2022. The building has been through numerous additions and renovations since the original building and HVAC equipment is of various ages. The only equipment currently past their median life expectancy are three (3) air handling units located in the mechanical rooms to the north of the central gymnasium. The rest of the equipment age is still below the median life expectancy. A table of life expectancy and cost of replacements is given for all major HVAC equipment.

The elementary school was built in 2018 and all equipment is assumed to be original from when the building was built. An equipment list was compiled to help determine the schedule of equipment replacements.

Section 2.0 – Middle School

Boiler Room Equipment

The building is heated by three (3) Aerco hot water boilers. The hot water system serves a combination of fan powered boxes, baseboard heaters, air handling units, and reheat coils. Two (2) of the boilers have been replaced within the last 2 years due to failed heat exchangers or other maintenance issues. The third boiler is approximately 12 years old. The rest of the boiler room equipment (pumps, VFDs, piping specialties, etc.) were replaced as part of the 2017 Summer Renovation project.

Equipment Tag	Equipment Type	Capacity	Model Number	Serial Number	Age of Equipment (Years)	Median Life Expectancy	Replacement Cost
B-1	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	G-20-1085	2	25	N/A
B-2	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	Unknown	2	25	N/A
B-3	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	G-10-0445	12	25	\$60,000
HWP-1, 2	Hot Water Pump	150 gpm @ 98 ft	B&G E-1510 2EB	Unknown	4	20	N/A

Air Handling Units

There are three (3) indoor air handling units located in the mechanical rooms on the north side of the gym.

AHU-1 is located on the 1st floor and serves fan powered boxes in the new classroom addition that is currently under construction. The associated condensing unit, ACCU-1 is located on the roof. This AHU has a constant volume fan and is a cooling only unit (no heating coil). Space heating is provided by fan powered boxes with hot water reheat coils at the zone level. The AHU is original to when this area was built (1991), however, the mixed air damper actuators have been replaced as part of the new addition project.

AHU-2 is located on the 2nd floor mezzanine and serves the gymnasium. This AHU is a constant volume heating only unit and has no cooling capabilities. The hot water valve was recently replaced to be a 3-way valve and has a new actuator.

AHU-3 is also located on the 2nd floor mezzanine and serves the locker room area. This AHU is a constant volume unit and has both heating and cooling capabilities. The associated DX condensing unit is located on grade to the north of the mechanical room.

Equipment Tag	Equipment Type	Original Capacity	Area Served	Age of Equipment (Years)	Median Life Expectancy	Estimated Replacement Cost
AHU-1 / ACCU-1	Air Handling Unit with DX cooling only	20,900 cfm	Classroom Addition	31	25 (Fans) 20 (DX Coils)	\$80,000 / \$36,500 ^{1,2}
AHU-2	Air Handling Unit with hot water heat	19,500 cfm	Gymnasium	31	25 (Fans) 20 (HW Coil)	\$109,000 / \$48,000 ²
AHU-3 / ACCU-3	Air Handling Unit with hot water heat and DX cooling	9,300 cfm	Locker Rooms	31	25 (Fans) 20 (DX and HW Coils)	\$56,000 / \$24,500 ²

1. Cost based on 14,000 cfm unit as balanced in 2021 renovation/addition project currently under construction.
2. Cost includes AHU with hot water heat, DX cooling, and remote condensing unit. Does not include cost of any new DDC controls.

Packaged Rooftop Units

There are 13 packaged rooftop units (RTUs) of various ages and configurations. See the roof plan on the next page for location of each unit. The ages of all RTUs are currently below their median life expectancy.

Equipment Tag	Area Served	Capacity (Tons)	Model Number	Serial Number	Age (Years)	Median Life Expectancy (Years)	Replacement Cost
RTU-1	Classroom Wing	27.5	Trane TCD330	O18D02641	4	15	N/A
RTU-2	Classroom Wing	25	Trane THD240	181610522D	4	15	N/A
RTU-3	Classroom Wing	20	Trane YHD240	181610472D	4	15	N/A
RTU-4	Classroom Wing	15	Trane THD180	142610821D	8	15	\$28,000 ¹
RTU-5	Classroom Wing	25	Trane YHD300	133210710D	9	15	\$43,000 ¹
RTU-6	Entry and Main Corridor	25	Trane TCD301	112410233D	11	15	\$43,000 ¹
RTU-7	Commons Area	20	Trane YHD240	133210700D	9	15	\$35,000 ¹
RTU-8	Cafeteria and Classrooms	15	Trane THD180	142610803D	8	15	\$28,000 ¹
RTU-9	Admin Offices	6	Trane TSC072	112312111L	11	15	\$13,000 ¹
RTU-10	Classrooms	7.5	Trane THC092	181612651L	4	15	N/A
RTU-11	Locker Rooms	7.5	Daikin DPS007	FBOU170400912	5	15	\$79,000 ^{1,2,3}
RTU-12	Wrestling Room	25	Daikin DPS025	FBOU170400914	5	15	\$86,000 ^{1,2}
RTU-13	South Gymnasium	20	Trane OAKD240	OA272404-1	4	15	N/A

- 1 Includes DX Cooling, Supply Fan, Gas Heat, Economizer, VAV control, Hail Guards, High efficiency, SS drain pan, High Fault Circuit Breaker, BACnet card, and Hot Gas Reheat
- 2 Includes inverter scroll compressor
- 3 Includes energy recovery wheel



Section 3.0 – Elementary School

The elementary school was built in 2019 and all equipment is new. A list of equipment is provided to help determine schedule of replacements. A replacement cost is not given since the equipment is not expected to be replaced within the next 10 years.

Equipment Tag	Equipment Type	Area Served	Capacity	Age (Years)	Median Life Expectancy (Years)	Replacement Cost
AHU-E01	Water-Cooled Heat Pump	E101	7,000 cfm	3	19	N/A
AHU-E02	Water-Cooled Heat Pump	E129	4,200 cfm	3	19	N/A
DOAS-A01	Water-Cooled Heat Pump	Area A	2,000 cfm	3	19	N/A
DOAS-B01	Water-Cooled Heat Pump	Area B	2,940 cfm	3	19	N/A
DOAS-B02	Water-Cooled Heat Pump	Area B	1,495 cfm	3	19	N/A
DOAS-C01	Water-Cooled Heat Pump	Area C	3,330 cfm	3	19	N/A
DOAS-D01	Water-Cooled Heat Pump	Area D	2,940 cfm	3	19	N/A
HP-XXX	Water-Cooled Heat Pumps	All	500-2,000 cfm	3	19	N/A
MAU-E01	Makeup Air Unit	Kitchen	5,670 cfm	3	15	N/A
CT-1	Cooling Tower	Bldg Cooling	225 tons	3	20	N/A
B-1	Boiler	Bldg Heating	2,000 mbh	3	25	N/A