

Board of Education Regular Meeting  
Monday, April 14, 2025 7:00 PM  
District Office Board Room  
401 South Pine Street  
Valley, NE 68064-0378

<b>1. Call to Order</b>	
<b>2. Public Communications and Correspondence</b>	<b>3</b>
<b>3. Approval of Agenda</b>	
<b>4. Administrative Reports</b>	<b>5</b>
4.1. Superintendent's Report	37
4.2. Financial Report	39
<b>5. Consent Agenda</b>	
5.1. Approve Minutes	47
5.2. Approve Claims for Payment	
5.3. Approve Financial Report	
5.4. Approve Classified Staff	
<b>6. Committee Reports</b>	
<b>7. New Business</b>	
7.1. Facility Use Agreement Discussion & Approval	52
7.2. Report from City of Valley Mayor, Cindy Grove	62
7.3. Approve the Last Day of School 2024-2025	65
7.4. Approve Physical Education Curriculum Resources Purchase	66
7.5. Approve Classified & Administrative Salaries for the 2025-2026 School Year	70

7.6. Approve Certificated Staff Resignations

7.7. Approve Certificated Staff Hires

8. **Adjournment**

## Board of Education

Cole Groteluschen

Dr. Kelly Hinrichs

Luke Janke

Jamie Jorgensen

Elizabeth Mayer

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

*This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.*

## Meetings of the Board

### When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

### Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

### Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

## Business of the Board

### Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

### Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

#### **Mission Statement**

**DC West Community Schools engages, prepares, and empowers all of our students for the future.**



## **Board Meeting Procedures**

*“Engage, Prepare, and Empower”*

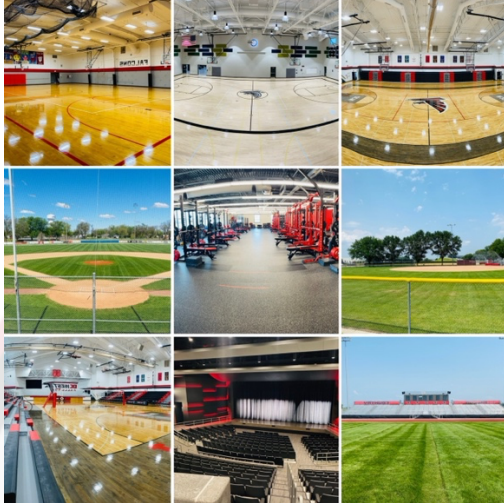
**Douglas County West  
Community Schools  
P.O. Box 378  
401 S. Pine St.  
Valley, Nebraska 68064**

The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

**Students:** Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

**Employees and Others:** Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or [ocr.kansascity@ed.gov](mailto:ocr.kansascity@ed.gov).



### Douglas County West High School and Middle School Director of Athletics & Activities Board Report April 2025 Mr. Jeremy Travis

Well, the Spring is off and running for the Falcons! It is busy, busy, busy, and did I say busy.....The days and night are long but it is all worth it for everyone in the end. We have HS District Contest coming up, we are off and running in Baseball, Track, Boy's Golf, and our Soccer Co-op with Omaha Concordia/Omaha Roncalli/Omaha Brownel-Talbot. Our MS Track Team has 75 participants and just finished up their first competition. The coaches and students are really working hard to represent us The Falcon Way and I am proud of their efforts!



Our HS Boys Basketball Team participate in the **NSAA Class B State Tournament** at Pinnacle Bank Arena falling to eventual state champion Omaha Skutt. As a School, we did receive State Runner-up in Class B in Sportsmanship, which is outstanding for our school, team, and community! Our Boys Head Coach is Chip Daehling.



Sophomore, Noelle Beyl represented our **Falcons Speech Team at State Speech** at Kearney High School. We are super proud of Noelle and we are excited for her and her teammates in the future! Our Speech Head Coach is Kristi Eggen.



We had two UNO Women's Basketball Team Players speak to our **SALT** group this past week. This was another tremendous opportunity for our Falcons to keep learning and growing from others that have had success in their life!



Our **NCC Band Members** had the opportunity to participate in the NCC Band Concert earlier this month at Conestoga High School. It was rewarding watching our students passionately participate and represent our school and band program at DC West. Our HS Instrumental Director is Elizabeth Guinn.



Our **HS Honor Choir, Choir, and MS Choir** had the opportunity to perform in our Spring Concert in the Performing Arts Center. They performed very well and it is fun to continue to watch their overall growth in singing. Our Vocal Music Director is Dawn Beyl.



We have 6 **HS Soccer participants from DC West** that participate on a Co-op with Omaha Concordia, Omaha Roncalli, and Omaha Brownel-Talbot. The team is young, competitive, and fun to watch. All of their home games are played at Omaha Concordia High School. The Team is coached by Head Coach, Laura Troutman.



Our **HS Girls and Boys Track Team** has had the opportunity to participate in two indoor events at Doane University and The College of St. Mary's. They have also participated in one outdoor competition at Platteview. We have some individuals that are really competing at a high level and have a chance to represent the Falcons at the highest levels. Our Falcons are coached by John Brockhaus (Girls Head Coach) and Mattie Subbert (Boys Head Coach).



Our **HS Baseball Team** is currently off to a (3-5) start on the very young Varsity Season while losing 5 games by a total of 6 runs. So, they are very competitive and are trying to find ways to finish games. They are improving by the inning and I am looking forward to watching them continue to get better and better. The Head Coach of our Falcons Baseball Team is Joel Voss.




Our **MS Track Team** has 75 participants out this season, which is fantastic. They just finished up the DC West Invite as Champions of both the girls and boys team, which is exciting for them and our future. The Falcons are Coached by Amber Axeline (Girls Head Coach) and Jake Subbert (Boys Head Coach).

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# MONTH

Junior, Zane Wohlers and Junior, Bella Zach were named HS Athletes of the Month in March!

To view upcoming **Team Schedules or Events**, please take the following steps:

- Go to [www.dccwest.org](http://www.dccwest.org)
- Click on the Activities Calendar
- Click on View Schedules
- Select Team
- Click View

There are a lot of moving parts in athletics and activities but everyone is working together towards the same common goal. I want to Thank everyone that has helped work at an event, supported our school and programs, and that have cheered on our Falcons. We are trying to RISE UP this school year and I'm a really proud Falcon!

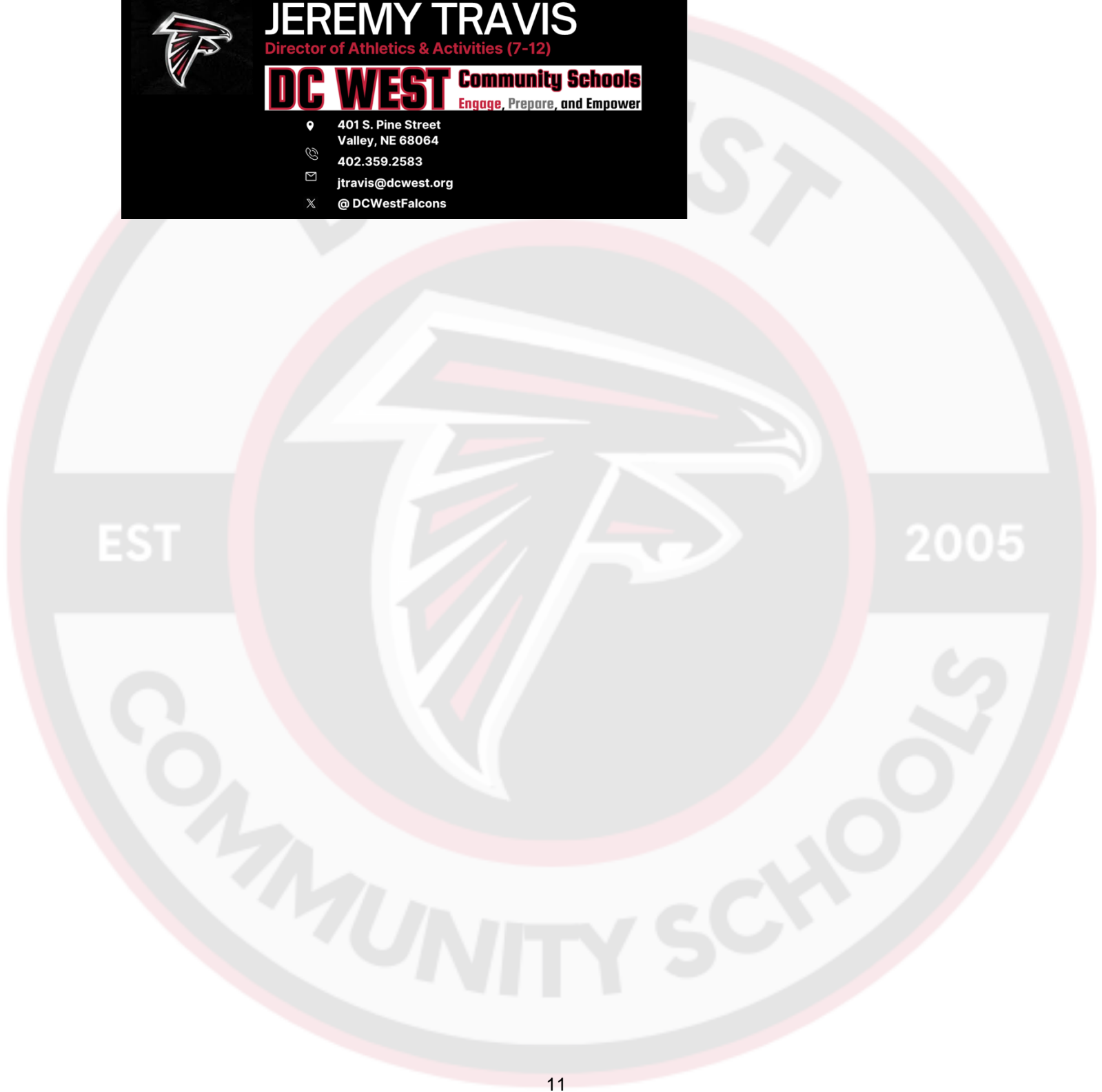
Mr. Travis

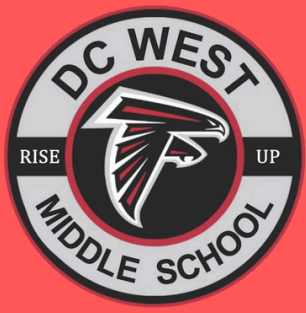


**JEREMY TRAVIS**  
Director of Athletics & Activities (7-12)

**DC WEST** Community Schools  
Engage, Prepare, and Empower

401 S. Pine Street  
Valley, NE 68064  
402.359.2583  
jtravis@dcwest.org  
@DCWestFalcons





# DC WEST MIDDLE SCHOOL

April 2025 | From The Desk of Dr. Kerns

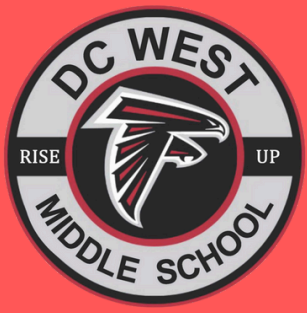
Our teachers and myself are actively wrapping up year-end summaries and personalized goal forms, ensuring a strong finish and a thoughtful reflection on growth and progress. These reflections provide valuable insights into student development and are an important part of our continuous improvement process.

Spring activities are in full swing, with our track season now underway. We are thrilled to have over 70 students participating this year, demonstrating both enthusiasm and school spirit. Additionally, the PTSA recently sponsored a spring dance that was a major success, with well over 100 students in attendance enjoying an evening of music, fun, and positive social interaction.

We're also proud to share several noteworthy achievements. Coach Watts has been nominated for the OSCAS Female Coach of the Year, a well-deserved recognition of her dedication and leadership. Meanwhile, our 7th and 8th grade musicians represented our school with excellence at the Platteview Middle School Solo Ensemble Festival, earning 12 Division I ratings and 4 Division II ratings. These accomplishments reflect the hard work of both students and staff, and we look forward to finishing the year on a high note.

- Dr. Jeffrey Kerns



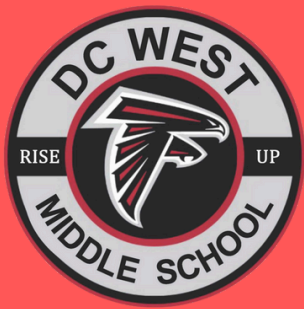


# DC WEST MIDDLE SCHOOL

April 2025 | From The Desk of Dr. Kerns

## Snapshots From The Middle School





# DC WEST MIDDLE SCHOOL

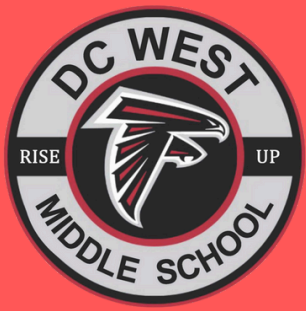
April 2025 | From The Desk of Dr. Kerns

## STATE AND DISTRICT ASSESSMENT

Grades	Assessment	Dates	Testing Time
6-8	ELA NSCAS	April 9th & 10th	*Block Schedule 8:48-10:21
6-8	Math NSCAS	April 15th & 16th	*Block Schedule 8:48-10:21
8	Science NSCAS	April 22th & 24th	In Class

We have moved ELA and Math State Assessment (NSCAS) to a block schedule in the morning. Research shows that students tend to perform better on tests when taken earlier in the day. By scheduling the assessments in the morning, we aim to maximize students' focus and energy levels. This adjustment ensures that students are tackling their tests during a time when they are most alert and mentally prepared.

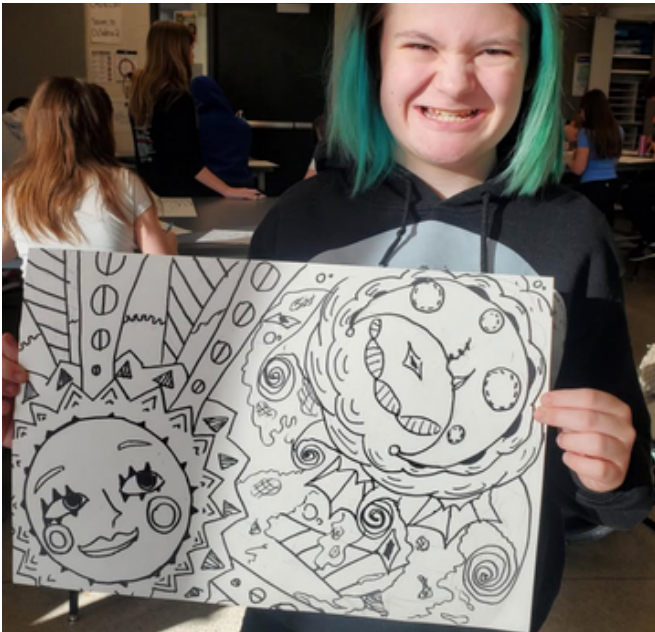
Studies support the idea that morning testing can lead to improved outcomes. We believe this change will provide our students with the best opportunity to demonstrate their knowledge and skills.

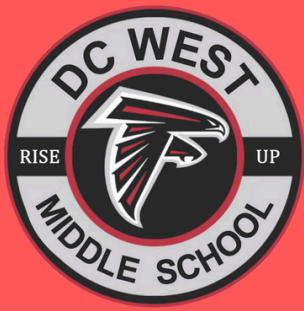


# DC WEST MIDDLE SCHOOL

April 2025 | From The Desk of Dr. Kerns

## MS ART PROJECTS





# DC WEST MIDDLE SCHOOL

April 2025 | From The Desk of Dr. Kerns

## Building Staff Development Focus: Logical Consequences

Logical consequences are a foundational element of the Responsive Classroom approach to discipline. Unlike punitive measures, logical consequences are respectful, non-punitive responses to misbehavior that help students reflect on their actions and learn from their mistakes without feeling shamed or embarrassed. These consequences are directly related to the behavior, offering students a chance to fix what they've done, regain self-control, and return to learning in a constructive way. Depending on the situation and the individual child, teachers may use one or more logical consequences, sometimes in combination with other strategies like reminders or redirection.

The primary goals of using logical consequences are to stop the misbehavior, keep everyone safe, and preserve the child's dignity. These outcomes support a learning environment where all students can thrive. Rather than focusing on punishment, logical consequences prioritize learning and growth, encouraging students to take responsibility for their actions. Additionally, they help children see the impact of their behavior on themselves and others, ultimately aiming to return the student to productive learning as quickly as possible. This balanced approach promotes both emotional safety and academic focus within the classroom.

There are three main types of logical consequences. The first is "You break it, you fix it," which encourages students to repair the damage they've caused, whether it be physical (like cleaning a mess) or emotional (like apologizing to a peer). The second type is "Loss of privilege," used when students misuse a particular right or opportunity, such as misusing technology or not following playground rules. The third is "Take a break," which gives students a chance to step away, calm down, and regain control before rejoining the group. All three types are meant to be developmentally appropriate and administered respectfully, helping students recognize mistakes without feeling demeaned.

For logical consequences to be effective, they must be applied consistently and with care. Teachers should ensure the consequence is directly related to the behavior, reasonable in scope, and delivered with a tone of respect. A follow-up conversation can further reinforce the learning, helping students understand what went wrong and how to make better choices in the future. Ultimately, logical consequences are not just a tool for managing behavior—they are a way to teach life skills like accountability, empathy, and self-regulation. This approach reflects the Responsive Classroom's core belief: children learn best in safe, supportive environments where discipline is viewed as an opportunity for growth.



### **Board Report April 2025**

#### **Dr. Dawn Marten - Director of Learning**

#### **NE Continuous Improvement External Report from March 27-28**

The purpose of the external visit is to review the documentation and efforts for continuous improvement by the school system and to affirm compliance with Section 009 of Rule 10. External visits also serve to provide meaningful feedback that can be used to continue improvement goals. In Nebraska, a network of professional peers volunteer to serve on external teams. Prior to the visit, team members versed themselves on best practices and data literacy for continuous improvement.

The responsibilities of the external team include:

1. Review school system evidence of continuous improvement.
2. Observe educational services provided by the school system.
3. Assess the progress and effectiveness of the action plan.
4. Provide feedback for continued improvement.

Below are the commendations and recommendations provided by the External Team. We take pride in the positive feedback regarding the work we have accomplished and the goals we have established for the school district in which aligns with our District strategic plan.

#### **District Commendations:**

##### **School-Community Connections**

Many stakeholders expressed appreciation for the strong relationship between the school and the community. This connection is evident in the community's active participation in school activities, such as athletic contests and other events. The school has also established meaningful partnerships, including collaboration with the Kiwanis organization. Additionally, student groups have taken part in community service projects, further strengthening the bond between the school and the community. The Parent-Teacher Organization (PTO) plays a role in supporting the school, demonstrating a shared commitment to supporting students and enhancing their educational experience.

##### **Positive School Culture**

The district has cultivated a positive school culture by offering a variety of activities that engage and support students. These activities provide students with opportunities to grow, connect, and contribute to their school environment. Celebrating student successes is a key aspect of this culture, reinforcing a sense of pride and accomplishment. Additionally, positive behavioral supports are in place to encourage and reinforce constructive behaviors, ensuring that students feel valued and supported in their learning journey.



### **Staff Involvement in the Planning Process**

Teachers and staff play an active role in shaping decisions at both the building and district levels. Their input helps guide the direction of initiatives and ensures that changes are thoughtfully implemented. Staff members also provide valuable insight into the pacing of implementation, allowing for a more effective and manageable rollout of new strategies. By involving staff in the decision-making process, the district fosters a sense of ownership and collaboration, ultimately strengthening the impact of its initiatives.

### **Comprehensive Strategic Planning Process**

The district has engaged in a thorough strategic planning process that includes input from a wide range of stakeholders. This process has led to the development of strategies and actions designed to drive the district forward. The comprehensive planning efforts have established a strong foundation, offering a clear direction for future initiatives. As the district continues its school improvement process, the strategies identified through this planning effort will serve as a valuable framework for decision-making at both the district and building levels.

### **Intentional Focus on Instructional Time**

Recognizing the direct impact of instructional time on student learning, the leadership team has prioritized efforts to maximize and protect time dedicated to instruction. Discussions have emphasized the importance of “bell-to-bell instruction,” ensuring that every moment in the classroom is used effectively. Schools have begun adjusting schedules to provide more intentional instructional time, reinforcing the district’s commitment to academic excellence. Additionally, leaders continue to evaluate the time students spend outside of instruction, exploring ways to safeguard instructional time.

### **District Recommendations**

#### **Evaluation of Tier I**

A critical focus for continuous school improvement is evaluating the effectiveness of Tier I instruction. This includes ensuring that all classrooms implement effective instructional practices and utilize high-quality materials to support student learning. As the district reviews Tier II and Tier III interventions, it is essential to maintain a strong emphasis on the foundational impact of Tier I instruction. Strengthening this core level of instruction will enhance learning outcomes for all students and reduce the need for additional interventions.

#### **Establish Measurable Academic Goals**

As part of the school improvement process, buildings should create measurable



academic outcome goals for each building. These goals will provide a clear framework for monitoring progress and evaluating instructional improvements.

### **Align Strategic Plan Strategies with Building School Improvement Plans**

To create a cohesive and aligned approach to school improvement, the district should continue to integrate key strategies from the strategic plan into individual building improvement plans. By selecting strategies that most closely align with desired student outcomes, schools can focus on the most impactful initiatives. Additionally, establishing a structured process for measuring the effectiveness of these initiatives will allow the district to determine which strategies should be prioritized and which may need to be adjusted or discontinued. This approach ensures that school improvement efforts remain data-driven and aligned with the district's long-term vision.

### **Middle School MOEC Attendance Improvement Cohort – Year 2**

Our Middle School has been awarded three grants in collaboration with MOEC Attendance Improvement Cohort for the second year in a row.

- **GRANT #1:** Guidelines: \$1,000 to be used this year to support specific strategies and interventions to improve attendance for all students in your building. Funds can be used for materials and resources needed to support, enhance, and implement strategies and interventions your team has developed, as well as for hours outside contract for teachers to be involved. While funds can be used for incentives that are tied to the strategies and interventions you have identified for this grant, funds cannot be used for electronics gift cards. Please consider incorporating community partners in your implementation, if possible.

DCW Plan: This initiative has multiple layers of support and incentives to develop a sense of student belonging that contributes to lowering the school's chronic absenteeism rate. The funds would purchase snacks, rewards, and swag for the Awesome Attendance Raffle, Daily Falcon Flyer (positive student recognition), Weekly Falcon Grams (above and beyond student recognition), Student of the Month, and Quarterly Falcon Rewards & Assembly (recognition for good grades, no/growth in lowering office referrals, no missing assignment, and attendance improvement).

- **GRANT #2:** Guidelines: \$1,000 to be used this year to support strategies and interventions, as well as related incentives, for Tier II and III students in your building. You need to examine actionable data to assess which specific students need the support for which you seek funding, and you need to identify barriers and assets that affect their attendance so that your strategies are tailored and targeted. Funds can be used for materials and resources needed to support, enhance, and implement



strategies and interventions your team has developed, as well as for hours outside contract for teachers to be involved. While funds can be used for incentives that are directly related to the strategies and interventions you have identified for this grant, funds cannot be used for electronics or gift cards.

DCW Plan: Purchase materials that support, enhance, and implement our newly developed Middle School Peer Mentor Program. This program's goal is to work with students, guiding them toward both academic success and personal growth. The program has been established on the foundation of boosting student confidence and nurturing the belief that everyone can thrive in whatever they choose to do. Additionally, we want to help students feel better about themselves and more positive about school. This is accomplished through matching a middle school mentee to a high school mentor. We will be in year two of implementation. Year 1 was a success with kids.

- **GRANT #3:** \$2,000 to be used this year for professional learning opportunities that support attendance team collaboration and learning. Funds can be used for things like conference/workshop registration and speaker fees but cannot be used for travel. In addition, because we recognize the need to build capacity (professional training and time) to not only organize a multi-tiered attendance strategy, examine data, and identify barrier, but also to mobilize everyone in the school community, funds can be used for things like teacher/educator stipends, substitute teacher reimbursement, and meeting participation incentives.

DCW Plan: Responsive Classroom training registration fees for staff to attend a 4-day training this summer. Responsive Classroom aligns with our Attendance Improvement goal of developing and fostering student belonging with school, teachers, and peers.

April, 2025  
Board Report  
Dr. Jed Johnston  
DC West Elementary School

- **Parent/Teacher Conferences**
- **Youth Frontiers Kindness Retreat**
- **Third Quarter Awards Assembly**
- **Frameworks Visit**
- **PTSA Glow Party**
- **5th Wax Museum**
- **Kindergarten Roundup**
- **Third Grade Program**
- **Sowah Drumming Residency**

**Parent/Teacher Conferences:** 96.88% of the students PreK-5 were represented through attendance. There were 560 total conferences held.

**Youth Frontiers Kindness Retreat:** After multiple attempts to schedule/reschedule due to inclement weather, the Friendship Day was held for fourth grade students.. The high energy, interactive retreat was held in the gym for a large portion of the day. The Kindness Retreat was led by Youth Frontiers Staff and also tapped the talents of a team of DC West High School Students to help. It was interesting to watch the high school students experience leadership and their skill development while benefiting our 4th graders. The program was made possible from a grant from the DC West Foundation and organized by Counselor Kristen Reeves.

**Third Quarter Awards Assembly** 143 K-5 grade students were recognized during the ceremony. Areas awarded, though varied from grade level to grade level, included: academic achievement, strong performances, improvement, integrity, following the Falcon Way, attitude, perseverance, and more. Parents and family were invited to attend. Members of the K-Kids Falcon LEaders served as hosts and greeted guests at the door.

**Frameworks Visit** was a very learning and affirming experience. As a school, the information is useful in reviewing our goals and establishing future goals.

### **Commendations**

#### Academic Support: Using Data to Drive Student Success

Data drives the decisions made to support student academic success. In both reading and math, staff analyze assessment results and intervention progress to identify student needs. This data helps us determine which students require additional support, the type of intervention needed, and how to adjust instruction for maximum impact.

### Whole Child Development: Fostering Emotional Well-Being and Positive Behavior

Prioritizing the whole child by implementing effective strategies using Responsive Classroom that support both behavior and emotional well-being. By fostering strong relationships and promoting emotional resilience. Students feel at home and articulated they would never want to have to move schools.

### Leadership Development: Empowering Students and Staff

Cultivating leadership by providing meaningful opportunities for both students and staff. Students develop leadership skills through roles in K-Kids Falcon Leaders and Falcon Advisory Council through classroom responsibilities and service projects. Staff members are empowered to lead through professional learning opportunities and committee involvement. Staff feel like they have a seat at the table when it comes to decision making.

### Community Partnerships: Strengthening Connections with Families and the Community

Strong partnerships are valued with parents and the community. Through open communication and collaboration meaningful connections that support student success. By engaging families as active partners in their child's education and collaborating with local organizations, a network of support is established that enhances learning experiences and strengthens the school community.

## **Recommendations**

### Enhancing Data-Driven Decision Making with EduClimber

This initiative focuses on leveraging the EduClimber platform to enhance the accuracy and depth of student data collection and analysis. By implementing EduClimber, educators and administrators gain access to a centralized system that provides a comprehensive view of each student's academic progress, attendance, behavior, and other relevant metrics. This enables more informed decision-making regarding instructional strategies, interventions, and resource allocation.

### Setting and Achieving Measurable School-Wide Goals

This aspect emphasizes the importance of establishing clear, measurable academic goals that drive school-wide improvement efforts. By setting specific and attainable targets, the school community can focus its resources and energies on achieving tangible results. These goals should be aligned with the school's overall mission and vision, and they should be based on data-driven analysis of student performance and school needs. The measurable nature of these goals allows for ongoing monitoring and evaluation, enabling the school to track progress, make necessary adjustments, and celebrate successes.

### Strengthening School Culture Through "The Falcon Way"

"The Falcon Way" represents a set of core values, behavioral expectations, and guiding principles that define the school's culture and promote a positive learning

environment. The refinement and implementation of "The Falcon Way" involves a collaborative process of reviewing, revising, and reinforcing these principles to ensure they are relevant, meaningful, and consistently applied throughout the school community. This initiative emphasizes the importance of character development, positive relationships, and a strong sense of community, all of which are essential for student success within a positive school climate.

**PTSA Glow Party** To engage families in a fun activity, the PTSA sponsored a 2-hour Gold Party. Over 130 kids and families attended in the elementary gym and cafeteria. Newly selected members of the DC West Cheer Team and other high school volunteers helped out. It was rewarding to see families having fun together and students engaging in leadership.



**5th Wax Museum:** All fifth grade students participate in the culminating night. Each chooses a figure from history or a current well known person; researches information; prepares a display; and writes/memorizes a 1-3 minute speech about that person. This long-term project takes weeks to prepare. The days prior to the Wax Museum night, students practice presenting to each other, to other adults in the building, and many go about the school presenting to other classrooms. The culminating event, the Wax Museum, took place in the evening. They set up in the gym, the stage, the cafeteria, and the 4/5 pod and gave their speeches multiple times to parents and families.

One fifth grader told me that he gave his speech 30 times, but was able to answer any questions tossed his way.

**Kindergarten Roundup** was a huge success. 73 students and parents took part in the morning event. Students had a short kindergarten experience with each of the Kindergarten Teachers. Parents gathered in the gym for an information session. All were reunited and seemed excited about being a part of the Falcon Community.



**Third Grade Program** was well attended. The program came about as a result of a 6 week collaboration between PE, Music, Art, and Media. (The program also was a result of Personalized Goals that are a part of the Teacher Appraisal and Continuous Growth Process.)



**Sowah Drumming Residency:** Music Teacher Kaitlin Beck sponsored through a grant from the Nebraska Arts Council the West African Drumming Residency Project. The weeklong residency featured Sowah Mensah who led and played with Kaitlin during music classes. The drumming club also had special lessons and experiences with the talented musician. The culminating activity will be a concert in the PAC for the school.



**Jim Knott - High School Principal**  
**Board Report**

**Douglas County West High School**  
**April 14, 2025**

As we approach the end of the school year, many important events are either happening or are on the horizon at the high school. We recently finished administering the state-required Nebraska ACT on March 25. Sixty-five out of sixty-seven juniors arrived on time and ready to test that morning - an accomplishment in itself. The two students that were absent made up the test on April 8. Thanks go out to our ACT team of Dr. Dawn Marten, Katie Richards, Nikki Billedeaux, Trey Baker, Lindsey Boardman, Matt Caldwell, Chip Daehling, Kim LaChapelle, Dalton Tremayne, Randy Donner, Garrett Hoffman, Peggy Cooper, Kristen Phillips, Rachel Smith, and Shawna Younghans. The amount of time this group spent organizing and administering the test according to strict ACT standards is definitely appreciated. We should receive preliminary ACT results before the end of the school year.

We recently interviewed and hired three teaching positions for next year. They are listed below.

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The **third quarter honor roll** is attached to the second page of this report.



April 9, 2025

Board Report

Alan Sarka

DC West Community Schools

Contents:

1. SECP Breakfast for School as HUB
2. Continuous Improvement Visit
3. Artist in Residence Sowah from Ghana
4. 3rd grade Performance
5. 5th grade wax museum

### 1. SECP Breakfast for School as HUB



Mr. Sarka, Dr. Acklie, and Mrs. Pechous attended the Superintendent's early childhood plan breakfast meeting in support of DC West elementary's partnership with the Buffett institute. Mrs. Pechous was on the leadership panel and did a great job articulating our work towards our actions steps of Instructional Excellence, Leadership Effectiveness, and Family and Community Engagement. Some of the things that were highlighted were our working with grading for learning, MTSS/PLC systems of support, and the continued work to increase family and community engagement.

## 2. Continuous Improvement Visit

### Commendations

#### Academic Support: Using Data to Drive Student Success

Data drives the decisions made to support student academic success. In both reading and math, staff analyze assessment results and intervention progress to identify student needs. This data helps us determine which students require additional support, the type of intervention needed, and how to adjust instruction for maximum impact.

#### Whole Child Development: Fostering Emotional Well-Being and Positive Behavior

Prioritizing the whole child by implementing effective strategies using Responsive Classroom that support both behavior and emotional well-being. By fostering strong relationships and promoting emotional resilience. Students feel at home and articulated they would never want to have to move schools.

#### Leadership Development: Empowering Students and Staff

Cultivating leadership by providing meaningful opportunities for both students and staff. Students develop leadership skills through roles in K-Kids Falcon Leaders and Falcon Advisory Council through classroom responsibilities and service projects. Staff members are empowered to lead through professional learning opportunities and committee involvement. Staff feel like they have a seat at the table when it comes to decision making.

#### Community Partnerships: Strengthening Connections with Families and the Community

Strong partnerships are valued with parents and the community. Through open communication and collaboration meaningful connections that support student success. By engaging families as active partners in their child's education and collaborating with local organizations, a network of support is established that enhances learning experiences and strengthens the school community.

### Recommendations

#### Enhancing Data-Driven Decision Making with EduClimber

This initiative focuses on leveraging the EduClimber platform to enhance the accuracy and depth of student data collection and analysis. By implementing EduClimber, educators and administrators gain access to a centralized system that provides a comprehensive view of each student's academic progress, attendance, behavior, and other relevant metrics. This enables more informed decision-making regarding instructional strategies, interventions, and resource allocation.

### Setting and Achieving Measurable School-Wide Goals

This aspect emphasizes the importance of establishing clear, measurable academic goals that drive school-wide improvement efforts. By setting specific and attainable targets, the school community can focus its resources and energies on achieving tangible results. These goals should be aligned with the school's overall mission and vision, and they should be based on data-driven analysis of student performance and school needs. The measurable nature of these goals allows for ongoing monitoring and evaluation, enabling the school to track progress, make necessary adjustments, and celebrate successes.

### Strengthening School Culture Through "The Falcon Way"

"The Falcon Way" represents a set of core values, behavioral expectations, and guiding principles that define the school's culture and promote a positive learning environment. The refinement and implementation of "The Falcon Way" involves a collaborative process of reviewing, revising, and reinforcing these principles to ensure they are relevant, meaningful, and consistently applied throughout the school community. This initiative emphasizes the importance of character development, positive relationships, and a strong sense of community, all of which are essential for student success within a positive school climate.

### 3. Artist in Residence Mr. Sowah

DC West Elementary is fortunate to have an artist in residence teaching African culture and introducing different African instruments. Please reference the schedule below

2025 SOWAH RESIDENCY SCHEDULE				
Monday	Tuesday	Wednesday	Thursday	Friday
Singer - 5th 8:30-9:15 am	Donohoe - 5th 8:30-9:15 am	Presler - 5th 8:30-9:15 am	Axline - 5th 8:30-9:15 am	Final Rehearsal 8:10-9:10 am
Peterson - 3rd 9:15-10:00 am	Toelle - 3rd 9:15-10:00 am	Core Group 9:15-10:00 am	Jonas - 3rd 9:15-10:00 am	Performance 9:15-10:15 am
Price - 2nd 10:05-10:50 am	Svoboda - 2nd 10:05-10:50 am	Shepard - 2nd 10:10-10:55 am	West - 2nd 10:10-10:55 am	
Lutze - 4th 10:50-11:35 am	Blaszkiewicz - 4th 10:50-11:35 am	Fischer - 4th 10:50-11:35 am	Olson - 4th 10:50-11:35 am	
Lunch 11:35-12:05 pm	Lunch 11:35-12:05 pm	Lunch 11:35-12:05 pm	Lunch 11:35-12:05 pm	
	Assembly - Pk, K, 1st 1:40-2:30 pm			
Core Group 2:30-3:30 pm	Core Group 2:30-3:30 pm	Core Group 2:30-3:30 pm	Core Group 2:30-3:30 pm	
			Staff Drumming 3:45-4:30 pm	
<b>4.5 hours</b>	<b>4.75 hours</b>	<b>4 hours</b>	<b>4.75 hours</b>	<b>2 hours</b>

#### 4. 3rd grade Performance

DC West is lucky to have a very dynamic music education teacher that is Orff trained and certified. Ms. Beck hosted many families for the 3rd grade performance that included singing, instrument playing, movement, and dancing. The performance was a trip through many countries in Central America. Student leaders narrated the performance with facts about each country and then a set would follow that included cultural influence.



#### 5. 5th Grade Wax Museum

5th grade students worked so incredibly hard on a wax museum project that culminated in an after school night where they shared what they practiced and learned with 5th grade families. Our 5th graders first selected a famous person that was influential in history. They then researched the person and developed a visual poster board and memorized a speech. To help with their memorization and nerves many 5th graders went to other grade level classrooms to deliver their

speech as practice for the big night. On the night of the Wax Museum, students came dressed as the famous person they were presenting. They stayed in character as they presented to anyone that came up to their display. They did an amazing job in both content and their presentations. It is not easy to have to memorize and deliver a speech and they knocked it out of the park. We were so very proud of them.



Board Report  
April 12th, 2025

Shawna Younghans- Administrative Facilitator

The month of March has been filled with many opportunities to problem solve with students and families. Ms. Richards and I have a constant pulse on our senior students to ensure all are meeting graduation requirements and passing their respected classes. Some students needed to stay during their “early out” periods to complete assignments to ensure completion with a passing grade.

The entire high school team has been working through our new FIPS (Falcon Individual Problem Solving process to find interventions that help students succeed. We are finding success in checking on students in academic support and have found that we need to be stronger in finding motivation for students to attend Falcon’s nest.

We have completed our first on time, on target incentive program. The juniors won by .01 with the seniors coming in 2nd. This was done by averaging the tardies by the number of students in that grade level. We learned that we need to monitor data that may change faster than an average. It did not seem motivating for students when the numbers did not change drastically. When talking with students, they did not feel their time management would affect the outcome.

Go Falcons!

Mrs. Shawna Younghans

DC WEST Quarterly Competition

**ON TIME,  
ON TARGET**

Be ON TIME to class to WIN your class

**OPEN GYM TIME WITH SNACK  
DURING KEYSTONE**

Which class will have the least amount  
of tardies on average, per person?

**9TH 10TH  
12TH 11TH**

CLOSEST average to zero WINS

Results posted weekly

Engage, Prepare and Empower  
**Every day,  
All day**  
**DC WEST  
COMMUNITY SCHOOLS**  
The story of why attendance matters.

**Jim Knott - High School Principal**  
**Board Report**

**Douglas County West High School**  
**April 14, 2025**

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## March 2025 Special Education Report

### ***Staffing Updates***

As mentioned last month, Mekenna Haahr has resigned from her position as high school special education teacher. We have hired Kim Loofe as her replacement. Kim comes to us with 26 years of teaching experience, most recently as a high school special education teacher in Kearney. Kim has worked in the Kearney, Elkhorn, and Westside school districts as a special education teacher and reading specialist, bringing a wealth of knowledge and experience to our team. We are excited to welcome her to our Falcon Family!

Sailor Bails, Grades 2-3 Resource, has resigned to accept a position as a first-grade classroom teacher in Millard. Sailor has done a great job as a special education teacher on our elementary team, and we are sad to see her leave, but wish her the best. With her resignation, we are currently recruiting for an elementary special education teacher

### ***High School Life Skills Course Additions for 2025-2026***

In an effort to continually refine our special education programming to ensure that we are meeting all students' needs, we are planning to add some high school special education classes to our course offerings next year so that all students can earn the required credits for graduation. These courses will be aligned to the Extended Indicators of the Nebraska College and Career Readiness Standards for math, ELA, and science. The courses will not require any additional staffing and will use the Unique curriculum program that we already utilize for individual students whose IEPs indicate the need for modified curriculum. Students will be recommended for these courses by their IEP team only. The courses we would like to propose to the Board when we submit recommended course changes for the 2025-2026 school year include:

- ELA Connections (formerly Reading Improvement)
- Math Connections (formerly General Math)
- Science Connections
- Social Studies Connections
- Social Skills
- Independent Living Skills

A small group of special educators is working on course descriptions, scope and sequence, and curriculum maps for these courses, with the courses ready for implementation in the fall.

### Crisis Response Team/Psychological First Aid

The DC West Crisis Response Team (Psychological First Aid Team) met on March 10 to review, revise, and update district Crisis Response Procedures. Staff participating in this work included Kristen Phillips, Katie Richards, Ty Hansen, Kristen Reeves, Reagan Rosenberg, Kelsey Nabity, and Karla Sextro. The team will present the updates and annual training to the Administrative team in May.

### District Continuous Improvement Team

The District Continuous Improvement Team met on March 11 to continue our work on Tier 1 SEBL work. The morning was spent analyzing district data as compiled in the [District Continuous Improvement Plan](#). The team discussed district strengths and areas for growth based on the data.

Next, the team spent time refining building-wide values or behavior expectations to focus on for schoolwide implementation. The elementary and middle school decided to focus on the acronym “RISE” (see below), and the high school is selecting values that align with the acronym “SOAR.” The team also provided input on academic behaviors to group and align in the district’s grading for learning journey, and we discussed how to measure student need for behavior or social skills teaching and support through academic behavior reporting or use of a universal screener.



*Thank you for your continued support of our staff, students, and programming! We appreciate it! Have a great month!*

Nicki Pechous, Ed.S.  
Director of Special Education



# DC WEST Community Schools

Engage, Prepare, and Empower

## Superintendent's Report April 14, 2025

### Elementary Classrooms

As the elementary teachers and administration started planning class lists for the 2025-2026 school year, they began programming discussions that they felt would work best for students and their educational needs. Administration approached me about utilizing their current classroom teaching FTE in a configuration to provide more classroom teachers to next year's fifth grade which is the largest class in the elementary school. We had projected the utilization of four classroom teachers and through this discussion we have determined that we will utilize five classroom teachers in fifth grade and three classroom teachers in the third and fourth grade for the 2025-2026 school year. We are not asking the Board for reconsideration of capacity setting as we will still consider the fifth grade at full program capacity for option enrollment. Mr. Sarka will be communicating with parents in the upcoming fifth grade class about this decision once more final plans are made.

Grade	Projected Enrollment	Openings for Option	April 1st Option Accepted, Waitlist, and Denied
K	68	12	9 accepted
1	60	20	1 accepted
2	85	0	0 accepted, 1 waitlist
3	60	20	0 accepted
4	60	6	1 accepted
5	93	0	0 accepted, 2 waitlist

### Personal Electronic Device Policy

Over the course of the school year, our administrative team has had several discussions about our current student handbook policies on cell phones and other personal electronic devices in each of our buildings. Our conversation has led to a desire among the team to create a more cohesive district wide policy on personal electronic devices for the 2025-2026 school year. This has come about as there is more research on the impact of such policies on improvement in academic achievement and overall mental wellness of students. Our administrative team has formed a workgroup that is researching options for consideration and the drafting of policy or procedure that our entire administrative team will consider and

ultimately come to a consensus around. We will keep the Board informed of our progress and ultimately ask that the Board consider our recommendations as included in student handbooks for the 2025-2026 school year. We look forward to the work and sharing more with you in the coming months.

### **Valley Alumni Donation**

Dave Williams has approached me on behalf of the Valley Alumni Organization as they would like to donate the flagpole at the new athletic complex. They are closing an account that had leftover funds. I am working with our contractor, MCL, to pull the pricing of the flagpole. The Alumni Organization has requested that the flagpole be labeled with a plaque honoring the donation. I will follow the Board Policy 1320 to carry out the project. I wanted to notify the Board in advance.

### **Superintendent Goals 2025:**

- Lead the vision and support needed to implement strategic plan priorities in 2025. Particularly engaging in the area of high level proficiency in core area student achievement district-wide.
- Complete construction of the new sports complex opening on time and on budget.
- Complete the adoption and implementation of a new administrator evaluation system.
- Continue to unify, lead, and empower the entire administrative team to excellence.
- Identify with the Board, areas to study & research to facilitate the growth of the communities and district in the next five to ten years so we are proactive rather than reactive. Seek outside resources to consult in this process.
- Begin to develop a leadership succession plan within the district and a transition process to proactively identify and transition new leadership within the district. (Strategic Plan, Strategy 3.4)

### **Upcoming Dates:**

[2024-2025 District Calendar](#)

[2025-2026 District Calendar](#)

[Activities Calendar](#)

**April 18~** No School, Teacher Professional Learning

**April 30~** High School Leadership Dinner at 6:30 (Board Members Invited)

**May 2~** Senior Scholarship Breakfast

**May 11~** Graduation 2:00 p.m., All Board members presiding

**May 12~** Regular Board of Education Meeting

**May 16~** 2:30 p.m. DC West Retirement Celebration

## Financial Recap March 2025

	2/27/2025	Receipts	Expenditures	3/31/2025
<b>General Fund</b>	\$4,017,810.35	\$ 2,740,840.00	\$ 1,533,384.38	\$5,225,265.97
<b>Depreciation Fund</b>	\$1,627,988.68	\$ 4,667.43	\$ -	\$1,632,656.11
<b>Food Service Fund</b>	\$89,779.44	\$ 45,786.63	\$ 45,633.55	\$89,932.52
<b>Qualified Capital Fund</b>	\$174,578.75	\$ 98,208.16	\$ -	\$272,786.91
<b>Bond Fund</b>	\$1,177,334.27	\$ 90,791.04	\$ -	\$1,268,125.31
<b>Special Building Fund</b>	\$180,408.16	\$ 382,625.80	\$ -	\$563,033.96
	<b>\$7,267,899.65</b>	<b>\$3,362,919.06</b>	<b>\$1,579,017.93</b>	<b>\$9,051,800.78</b>

### General Fund Detail

<u>Expenditures</u>	March	YTD	Budgeted	<u>Revenues</u>	March	YTD
All Instructional Program	\$ 889,385.54	\$ 4,668,662.49	\$ 8,372,681.00	Personal and Prop Taxes	\$ 201,080.14	\$ 1,843,960.54
SPED Instructional Program	\$ 162,804.85	\$ 1,279,284.38	\$ 2,266,547.00	Carline Tax	\$ -	\$ 734.41
Support Services SPED Related	\$ 40,660.87	\$ 297,737.19	\$ 596,720.00	Motor Vehicle Taxes	\$ 110,143.68	\$ 891,891.06
Support Services Non-SPED Related	\$ 36,744.96	\$ 305,594.37	\$ 497,980.00	Facility Rental	\$ 90.00	\$ 2,205.00
Support Instructional	\$ 49,279.55	\$ 375,671.55	\$ 757,644.00	Tuition Received from Individuals	\$ 8,913.74	\$ 64,059.84
Board of Education	\$ 7,107.50	\$ 37,384.58	\$ 87,200.00	Interest	\$ 7,841.54	\$ 30,120.77
Executive Administration Services	\$ 31,045.86	\$ 206,085.05	\$ 387,300.00	Local License Fees	\$ -	\$ 3,040.00
District Legal Services	\$ 1,254.80	\$ 12,526.30	\$ 40,000.00	Grants from Corporations/Private	\$ -	\$ 179,291.48
Office of the Principal	\$ 79,590.56	\$ 558,851.20	\$ 965,742.00	Other Local Receipts	\$ 32.39	\$ 6,614.09
General Admin - Business Services	\$ 22,888.41	\$ 173,766.08	\$ 323,944.00	County Fines and License Fees	\$ 3,113.05	\$ 15,303.34
Maint & Operation of Building & Sit	\$ 115,597.25	\$ 930,335.95	\$ 2,026,979.00	ESU Receipts	\$ -	\$ 5,473.00
Vehicle Acquisition & Maint	\$ -	\$ 755.60	\$ 15,713.00	State Aid	\$ 569,494.00	\$ 1,994,694.00
Regular Pupil Transportation	\$ 32,907.23	\$ 236,991.57	\$ 550,095.00	Special Education Programs	\$ 256,220.00	\$ 991,766.00
SPED Pupil Transportation	\$ 10,007.12	\$ 69,814.85	\$ 165,302.00	Special Education Transportation	\$ -	\$ -
Categorical Grant from Coporation	\$ 8,813.71	\$ 64,546.72	\$ 164,525.00	Homestead Exemption	\$ 30,424.04	\$ 30,424.04
State Categorical Programs	\$ 10,756.73	\$ 82,827.71	\$ 137,588.00	Pro-Rate Motor Vehicle	\$ -	\$ 6,299.63
Federal Programs	\$ 34,539.44	\$ 251,916.97	\$ 439,266.00	High Ability Learners	\$ -	\$ 9,786.00
Transfer Out	\$ -	\$ -	\$ -	Early Childhood Grant	\$ -	\$ 65,222.00
	<b>\$ 1,533,384.38</b>	<b>\$ 9,552,752.56</b>	<b>\$ 17,795,226.00</b>	State Apportionment	\$ -	\$ 333,245.60
				Other State Receipts	\$ -	\$ -
				Prop & Personal Property Tax Credit	\$ 1,553,487.42	\$ 1,553,487.42
				Title ESSA Programs	\$ -	\$ 139,407.00
				IDEA Programs	\$ -	\$ 259,663.00
				Medicaid	\$ -	\$ 15,543.45
				ESSER II & ESSER III	\$ -	\$ 743,529.00
				Other Federal Categorical Receipts	\$ -	\$ -
				Sale of Property	\$ -	\$ 6,931.25
				Insurance Adjustment	\$ -	\$ -
					<b>\$ 2,740,840.00</b>	<b>\$ 9,192,691.92</b>

### March 2025 Payroll

Net Payroll	\$ 613,337.67
Payroll Taxes (District)	\$ 65,788.28
Payroll Withholding (Employees)	\$ 156,191.28
Retirement (District)	\$ 82,171.55
Retirement Withholding (Employees)	\$ 81,357.98

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

03/2025 - 03/2025

Regular; Beginning Month 03/2025; Processing Month 03/2025; Accounts to Include Accounts with Activity; Fund Number 05, 12

**Fund: 05      ACTIVITY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	INTEREST	3,119.58	0.00	218.07	0.00	3,337.65
05 704 1001	ACTIVITY PASSES	21,707.64	0.00	0.00	0.00	21,707.64
05 704 1002	CORPORATE SPONSORSHIPS	5,873.70	903.50	0.00	0.00	4,970.20
05 704 1003	INSTRUMENTAL MUSIC	3,598.00	45.00	156.00	0.00	3,709.00
05 704 1004	HS DC WEST TRAVEL	906.14	0.00	0.00	0.00	906.14
05 704 1005	STAFF LOUNGE	2,008.44	0.00	39.59	0.00	2,048.03
05 704 1007	VALLEY WAY	9,572.57	0.00	0.00	0.00	9,572.57
05 704 1011	PTSA DONATION	4,117.70	0.00	0.00	0.00	4,117.70
05 704 1023	PROM	2,797.59	0.00	0.00	0.00	2,797.59
05 704 1102	ARTS & HUMANITIES	447.02	0.00	0.00	0.00	447.02
05 704 1104	ATHLETICS HS	8,282.93	5,264.81	2,156.67	0.00	5,174.79
05 704 1106	BASEBALL TEAM	1,199.55	0.00	0.00	0.00	1,199.55
05 704 1107	BAND	2,918.40	0.00	20.00	0.00	2,938.40
05 704 1108	CHEER	2,738.76	528.28	620.00	0.00	2,830.48
05 704 1110	SPRING PLAY	1,727.16	0.00	0.00	0.00	1,727.16
05 704 1111	BBB TEAM	362.05	0.00	0.00	0.00	362.05
05 704 1112	CONCESSIONS	36,991.99	2,316.02	754.50	0.00	35,430.47
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79
05 704 1114	DANCE TEAM	1,364.63	0.00	251.50	0.00	1,616.13
05 704 1115	HS MUSICAL	5,774.65	397.10	80.00	0.00	5,457.55
05 704 1116	ONE ACT	1,050.06	0.00	0.00	0.00	1,050.06
05 704 1117	FBLA	2,230.22	0.00	0.00	0.00	2,230.22
05 704 1118	HIGH SCHOOL	213.01	0.00	6.00	0.00	219.01
05 704 1119	DC TECH 1:1	2,040.23	0.00	40.00	0.00	2,080.23
05 704 1120	GBB TEAM	4,717.14	0.00	50.00	0.00	4,767.14
05 704 1123	HOSA	3,242.57	0.00	270.00	0.00	3,512.57
05 704 1124	STUCO HS	3,636.94	0.00	0.00	0.00	3,636.94
05 704 1128	NATIONAL HONOR SOCIETY	1,500.89	0.00	0.00	0.00	1,500.89
05 704 1131	FOOTBALL TEAM	517.60	0.00	0.00	0.00	517.60
05 704 1132	SCIENCE CLUB	615.19	0.00	0.00	0.00	615.19
05 704 1133	SPEECH TEAM	3,156.17	0.00	0.00	0.00	3,156.17
05 704 1134	VOCAL MUSIC	3,928.97	0.00	18.00	0.00	3,946.97
05 704 1136	WORLD LANGUAGE CLUB	642.12	0.00	5.00	0.00	647.12
05 704 1137	ROBOTICS TEAM	3,176.08	0.00	250.00	0.00	3,426.08
05 704 1141	GOLF TEAM	84.88	0.00	30.00	0.00	114.88
05 704 1142	YEARBOOK HS	3,332.49	0.00	0.00	0.00	3,332.49

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05 704 1151	CROSS COUNTRY TEAM	1,975.43	0.00	0.00	0.00	1,975.43
05 704 1161	SOFTBALL TEAM	5,430.36	0.00	0.00	0.00	5,430.36
05 704 1166	BOYS TRACK TEAM	185.52	0.00	0.00	0.00	185.52
05 704 1167	GIRLS TRACK TEAM	57.50	0.00	0.00	0.00	57.50
05 704 1176	VOLLEYBALL TEAM	5,123.90	0.00	0.00	0.00	5,123.90
05 704 1186	WRESTLING TEAM	1,668.67	0.00	0.00	0.00	1,668.67
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12
05 704 1199	CHANGE BAGS	0.00	0.00	0.00	0.00	0.00
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68
05 704 1224	STUCO MS	13,571.47	0.00	0.00	0.00	13,571.47
05 704 1225	COFFEE CART - EL SPED	1,576.40	0.00	0.00	0.00	1,576.40
05 704 1319	DISNEY MUSICAL	15,203.93	0.00	0.00	0.00	15,203.93
05 704 1320	PRESCHOOL	11,286.84	237.87	2,145.00	0.00	13,193.97
05 704 2112	MS CONCESSIONS	2,759.96	113.85	0.00	0.00	2,646.11
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47
05 704 2201	ART CLUB MS	279.83	121.95	0.00	0.00	157.88
05 704 2204	ATHLETICS MS	2,212.30	310.00	0.00	0.00	1,902.30
05 704 2205	UNIFIED SPORTS	1,224.14	135.32	224.00	0.00	1,312.82
05 704 2216	MS DRAMA	96.47	0.00	0.00	0.00	96.47
05 704 2218	MIDDLE SCHOOL	972.71	0.00	1,663.00	0.00	2,635.71
05 704 2242	MS YEARBOOK	3,289.48	0.00	20.00	0.00	3,309.48
05 704 3220	ELEM FIELD TRIP	4,294.59	0.00	0.00	0.00	4,294.59
05 704 3221	PBIS/FALCOIN	4,344.73	0.00	174.21	0.00	4,518.94
05 704 3222	BATTLE OF THE BOOKS	105.50	0.00	0.00	0.00	105.50
05 704 3318	ELEMENTARY	5,535.69	595.54	597.53	0.00	5,537.68
Fund Total: 05		242,128.59	10,969.24	9,789.07	0.00	240,948.42

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

03/2025 - 03/2025

Regular; Beginning Month 03/2025; Processing Month 03/2025; Accounts to Include Accounts with Activity; Fund Number 05, 12

**Fund: 12      STUDENT FEES**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT PARTICIPATION FEE	24,638.22	740.00	0.00	0.00	23,898.22
	Fund Total: 12	24,638.22	740.00	0.00	0.00	23,898.22

04/10/2025 05:34 AM

APRIL 14, 2025 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
AMAZON CAPITAL SERVICES		603.11
ARROW STAGE LINES		1,350.00
AWARDS UNLIMITED INC		2,302.35
BOOKWORM, INC, THE		689.00
BORDER STATES INDUSTRIES INC		293.20
BROMM & ASSOCIATES		15,200.00
BSN SPORTS LLC		508.25
CINTAS CORP		453.15
CLASSIC SPORTSWEAR & AWARDS		564.15
CLEVER		1,800.00
COMMONWEALTH ELECTRIC COMPANY of the Midwest		1,456.26
COX BUSINESS		198.61
CROWN PLAZA HOTEL & RESORTS		1,096.90
DAILY RECORD, THE		321.33
DC WEST FOOD SERVICE		1,299.77
DIETZE MUSIC HOUSE		374.05
DIRECT IMPACT MEDIA LLC		533.44
EAGLE SERVICES INC.		521.28
EGAN SUPPLY CO		2,530.57
ENGINEERED CONTROLS, INC		5,266.25
FIBER PLATFORM, LLC		558.32
FIREGUARD LLC		350.00
FIRST STUDENT		36,093.87
FREMONT ELECTRIC INC		3,190.00
GOODWIN TUCKER		300.95
HEARTLAND PEST CONTROL		260.00
HOMETOWN LEASING		2,522.27
HORACE MANN LEAGUE OF THE USA		175.00
JOHNSON, ALEX		175.00
JOSTENS INC		1,353.90
JUST FOR KIDS THERAPY INC		6,448.00
JW PEPPER & SONS		82.24
KEYMASTERS OF GREATER OMAHA INC		186.20
LANGUAGE LINE SERVICES, INC		42.47
LYMAN-RICHEY CORPORATION		589.46
MATHESON TRI-GAS INC		225.26
MENARDS - ELKHORN		613.95
METAL DOORS & HARDWARE CO		220.00
MIDWEST IMPRESSIONS INC		153.00
MIDWEST MOVEMENT		85.00
MILLARD SPRINKLER INC		3,228.47
NCS PEARSON INC		770.00
NE COUNCIL OF SCHOOL ADM		375.00
NEBRASKA TURF PRODUCTS, INC		1,832.28
ODEY'S INC		13,875.50
OMAHA WORLD-HERALD		2,700.00
ONE SOURCE		122.00
PERRY GUTHERY HAASE & GESSFORD		499.80
PRIME SECURED		180.00
PUBLICATION PRINTING		3,030.56
PYRAMID EDUCATIONAL CONSULTANTS		429.00
SPEECH SQUAD, LLC		7,452.00
STANZEL'S MOW & SNOW LLC		18,531.00
TK ELEVATOR CORPORATION		1,772.11

04/10/2025 05:34 AM

APRIL 14, 2025 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
VALLEY ACE HARDWARE		79.95
VALLEY CORPORATION		13,959.72
VERIZON		90.12
VISITING NURSE HEALTH SERVICES		220.00
WASTE CONNECTIONS OF NEBR, INC		1,208.82
WATER ENGINEERING INC		302.50
WINSUPPLY COMMERCIAL CHARGE		412.69
Fund Number 01		<u>162,058.08</u>

Checking Account ID 6	Fund Number 06	NUTRITION FUND	
CASH-WA DISTRIBUTING			11,092.76
CHESTERMAN CO			981.11
CINTAS CORP			727.35
HILAND DAIRY			4,555.39
ROTELLA'S ITALIAN BAKERY INC			713.74
SYSCO LINCOLN			3,210.89
US FOOD INC			10,902.90
Fund Number 06			<u>32,184.14</u>

04/10/2025 05:33 AM

MID MONTH BILLS - MARCH/APRIL 2025

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		125.75
AMAZING ARTHUR		300.00
AMAZON CAPITAL SERVICES		1,179.52
APPLE COMPUTER INC		97,732.50
ASHLAND-GREENWOOD HIGH SCHOOL		40.00
AUL SPECIAL PAY TRUST		5,000.00
BEERBOHM, DANIELLE		72.80
BOYS TOWN		5,400.00
BSN SPORTS LLC		2,718.64
CARSON, JEN		43.40
CASEY'S BUSINESS MASTERCARD		203.51
CITI CARD - COSTCO		880.13
CITY OF VALLEY		1,240.50
CONTROL DEPOT		302.40
COX BUSINESS		196.89
DC WEST FOOD SERVICE		1,217.10
DEIDEL, SHERIDAN		50.00
DIETZE MUSIC HOUSE		185.14
EDUCATIONAL SERVICE UNIT #3		290.00
ELKHORN PUBLIC SCHOOLS		318.00
ERICSON, BETH		112.00
FIBER PLATFORM, LLC		558.32
FIREGUARD LLC		1,232.90
HEARTLAND PEST CONTROL		260.00
HUMANEX VENTURES LLC		25,500.00
JENSEN, RANDY		375.00
JOHNSON, ALEX		250.00
JUST FOR KIDS THERAPY INC		6,365.75
KUBICEK, MITCH		210.00
LANGUAGE LINE SERVICES, INC		6.21
LANIK, ELA		50.00
LOGUE, BRITTNEY		50.00
LOVE'S TRAVEL STOPS & COUNTRY STORE		1,601.40
MADISON NATIONAL LIFE INS CO IN		2,908.02
MAGIC WRIGHTER, INC.		229.00
MARTEN, DAWN		6.35
MATHESON TRI-GAS INC		39.90
MENSAH, SOWAH		6,000.00
MOLLOY, SEAN		196.00
NEBR STATE FIRE MARSHAL AGENCY		360.00
NEBRASKA COACHES ASSOC		32.12
NSAA DISTRICT II		580.00
OMAHA PUBLIC POWER DISTRICT		19,675.42
OMAHA WORLD-HERALD		2,700.00
ONE SOURCE		259.00
PECHOUS, NICOLE		20.00
PERRY GUTHERY HAASE & GESSFORD		1,254.80
PETTY CASH		264.75
PHILLIPS, SAMARA		50.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		96.00
PLATTEVIEW HIGH SCHOOL		340.00
PLATTSMOUTH COMMUNITY SCHOOL		69.00
POWERSCHOOL GROUP LLC		7,078.46
REMM, KYLIE		160.00

04/10/2025 05:33 AM

MID MONTH BILLS - MARCH/APRIL 2025

User ID: CQ

Vendor Name	Vendor Description	Amount
SECURITY EQUIPMENT INC.		274.50
SOESTER, CAMERON		100.80
SPEECH SQUAD, LLC		9,740.25
SYRACUSE HIGH SCHOOL		50.00
SYSCLOUD INC.		2,720.00
THUNDERBIRDS FORENSICS BOOSTER CLUB		108.00
TIMECLOCK PLUS, LLC		4,875.00
TIMING ACADEMY, THE		500.00
USBANK		13,711.39
VECTOR SOLUTIONS		4,806.66
VERIZON		90.12
VIC'S POPCORN		115.00
WALMART COMMUNITY		561.10
WASTE CONNECTIONS OF NEBR, INC		1,208.82
WATER ENGINEERING INC		302.50
WOODRIVER ENERGY LLC		24,354.98
ZOOM VIDEO COMMUNICATION, INC.		3.50
Fund Number 01		<hr/> 259,909.30

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Thursday, March 27, 2025**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Thursday, March 27, 2025 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 4:00 PM.

Cole Groteluschen: Present  
Kelly Hinrichs: Present  
Luke Janke: Present  
Jamie Jorgensen: Absent  
Elizabeth Mayer: Present  
Jim Tomanek: Present

Present: 5, Absent: 1.

**1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

**2. Approval of Agenda**

Motion to approve agenda as presented Passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.  
Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea  
Yea: 5, Nay: 0

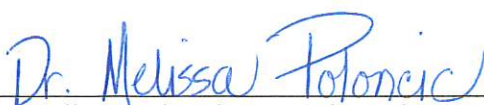
**3. New Business**

3.1. DC West Continuous Improvement Visit District Presentation & Board Interview with External Team Members.

**4. Adjournment**

Motion to adjourn meeting at 6:25pm Passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.  
Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea  
Yea: 5, Nay: 0

  
\_\_\_\_\_  
Kristi Trost, Board Secretary

  
\_\_\_\_\_  
Dr. Melissa Poloncic, Superintendent

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Monday, March 10, 2025**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, March 10, 2025 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Cole Groteluschen: Present  
Kelly Hinrichs: Present  
Luke Janke: Present  
Jamie Jorgensen: Present  
Elizabeth Mayer: Present  
Jim Tomanek: Present

Present: 6.

### **1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

### **2. Public Communications and Correspondence**

Comments from the audience were accepted at this time. Correspondence addressed to the Board was presented.

DC West Youth Representative, Nick Hummell, Vice President of DC West Youth Sports, spoke on behalf of the organization regarding the proposed facility use fees.

CEO of the Learning Community, Gerald Kuhn, addressed the board.

### **3. Approval of Agenda**

Motion to approve agenda as presented Passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Cole Groteluschen: **Yea**, Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Elizabeth Mayer: **Yea**, Jim Tomanek: **Yea**

Yea: 6, Nay: 0

### **4. Administrative Reports**

4.1. Superintendent's Report

4.2. Financial Report

### **5. Consent Agenda**

Motion to approve Consent Agenda Passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.

Cole Groteluschen: **Yea**, Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Elizabeth Mayer: **Yea**, Jim Tomanek: **Yea**

Yea: 6, Nay: 0

5.1. Approve Minutes  
Regular Meeting Date:  
Special Meeting Date:

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff  
Sara Crawford- Exit Custodial  
Nikki Kingham-Exit MS Secretary  
Hannah Morrison-Exit Elem Sped para

Susan Harder- Hire Preschool Para  
Fernando Hunter-Hire Custodial  
Bara Feldhacker- Hire HS Health Para  
Chelsea Dembinski move to MS Secretary

## 6. Old Business

6.1. Committee Reports

The Negotiations Committee of the Board will meet on Wednesday, March 26th, to discuss Classified and Administrative salaries and pay for the 2025-2026 school year.

## 7. New Business

7.1. Continuous Improvement Visit Overview

In preparation for the upcoming Continuous Improvement Visit on March 27th-28th, Dr. Marten briefed the Board on preparations, schedule, and the Board's role during the visit.

Groteluschen asked Dr. Marten what our message will be to the external team of school administrators regarding DC West's test scores.

7.2. Facility Use Discussion

The Board continued discussion on the revision of facility use and the updating of the fees and forms associated. It was discussed that the determination for charging the DC West Youth for the use of facilities was to offset the cost of maintenance/upkeep. The number of requests for usage of the facilities was also the reason for the need to update our facility use form and fees. When members of the Board met with the Youth Organization last month, they requested the Youth Organization give the board a financial impact statement on possible facility usage fees on their organization, as of this meeting the board had not received. The Board would like to continue communication with the Youth Organization and discuss a possible flat fee, per season, rate and have further discussion on financial impact. There was also a request that we look at our smaller conference schools to see what they are charging for facility usage. There was discussion about having the funds from rentals reinvested into the facility used.

7.3. Approve Resolution for Policy 5006 Option Enrollment Capacity

Per policy 5006, option enrollment capacity is determined by the Board of Education. The resolution for appendix 1 to the option enrollment policy was passed in October. The administration recommends the approval of a new resolution dated March 10th in order to use the most updated enrollment information available in determining Option Enrollment acceptance between March 15th and April 1st.

It was asked if before accepting option students we vet them to see if they are in SPED/Title or any other programs. It was also noted that if an applicant lies on an option enrollment application per policy, we have the right to deny the application.

Motion to approve Resolution of Appendix 1 to Option Enrollment Policy Passed with a motion by Kelly Hinrichs and a second by Luke Janke.

49

Cole Groteluschen: **Yea**, Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Elizabeth Mayer: **Yea**, Jim

Tomanek: Yea

Yea: 6, Nay: 0

#### 7.4. Approve Certified Position, .5 FTE Instructional Coach

The administration recommends the addition of .5 FTE District Instructional Coach to be paired with the vacant .5 FTE High Ability Learners Teaching position in the Elementary for a full-time position to begin the 2025-2026 school year.

Instructional Coach Job Responsibilities:

- Provide personalized support to teachers, helping them refine instructional practices, adopt new teaching strategies, and improve classroom management.
- Offers ongoing, job-embedded professional learning tailored to individual teacher needs.
- Foster a collaborative culture where teachers can share best practices and learn from one another. Mentor novice teachers, helping them transition smoothly into the profession.
- Benefits for Students:
  - Improved Instruction: Teachers who receive coaching can better implement strategies that lead to increased student engagement, understanding, and achievement, which directly impacts student outcomes.
  - Differentiation: An instructional coach would help teachers better differentiate instruction to meet diverse student needs, from gifted learners to students who require additional support.
  - Use of Data: An instructional Coach assists teachers in using data to inform their instruction, ensuring that teaching is aligned with student learning needs and goals.
- Collaboration with Administration and Teachers
  - Partnership with Leadership: Work closely with principals and teachers to align coaching efforts with school-wide goals and priorities. This ensures a cohesive approach to improving school performance.
  - Consistency with Vision: Supports the district's mission of continuous improvement and professional development.

Motion to approve the addition of .5 FTE Instructional Coach for the 2025-2026 school year Passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

#### 7.5. Approve Certificated Staff Hires for the 2025-2026 School Year

The administration recommends the following for approval of hire to begin the 2025-2026 school year:

Meghan Ranslem, Elementary Assistant Principal

Morgan Thompson, Assistant Band & Choir Teacher

Motion to approve Meghan Ranslem, Elementary Assistant Principal and Morgan Thompson, Assistant Band & Choir Teacher Passed with a motion by Kelly Hinrichs and a second by Cole Groteluschen.

Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

#### 7.6. Approve Certificated Resignations

The following certificated staff have submitted resignation and retirement at the end of the 2024-2025 school year:

Mekenna Haahr, High School Special Education

LeAnn Siekman, Middle School Science (Retirement)

Motion to approve Mekenna Haahr's resignation as High School Special Education Teacher and LeAnn Siekman's Retirement as Middle School Science Teacher at the end of the 2024-2025 school year Passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

7.7. Approve Student Early Completion Plan

DC West junior, Amelia North, has applied for early completion of high school in December 2025 according to Board policy 5206 Early Completion Plan. She has fulfilled all the requirements per policy and the administration would recommend the Board approve her early completion.

Motion to approve the early completion plan for Amelia North per Board policy 5206 Passed with a motion by Elizabeth Mayer and a second by Kelly Hinrichs.

Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

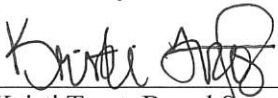
Yea: 6, Nay: 0

**8. Adjournment**

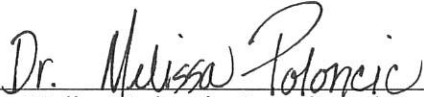
Motion to adjourn meeting @8:13 Passed with a motion by Jamie Jorgensen and a second by Jim Tomanek.

Cole Groteluschen: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Polonic, Superintendent



## Facilities Use Form

REQUEST FOR USE OF SCHOOL FACILITIES

Once form is submitted you will be contacted by the District Office for notification of approval or denial of request.

THIS AGREEMENT is entered into by and between the DC West Community Schools (hereinafter "the District") and the following organization and/or individual (hereinafter "the User"):

**Name**

First Name

Last Name

**Contact Name**

\*If Organization

**E-mail \***

**Cell Phone Number \***

Area Code

Phone Number

**Other Phone Number \***

Area Code

Phone Number

Address \*

Street Address

Street Address Line 2

City State / Province

Postal / Zip Code Country

WHEREAS the User desires to use the following facilities and/or equipment of the District on the date(s) and time(s) and for the purpose(s) noted below:

School Building \*

- DC West High School
- DC West Middle School
- DC West Elementary School
- District

Area(s) of Use: \*

Date(s) of Use: \*

Start Time: \*

Submit in 3 hour increments

End Time: \*

Submit in 3 hour increments

All fees are for the first three hours of use. Additional fees are charged for each extra hour calculated at the fractional rate of the three-hour fee.

Areas of Use	3 hour increments Fee
Elementary Gym	\$100.00
Competition Gym/North Gym	\$150.00
South Gym	\$50.00
Cafeteria/Multipurpose	\$90.00
Campus Stadium	\$600.00
Classroom	\$60.00
Performing Arts Center	\$400.00
Baseball/Softball Fields	\$100.00

Practice Field	\$50.00
Wrestling Room	\$50.00

Athletic Fields other than Stadiums \* Determined on a field-by-field basis

NOW THEREFORE, it is agreed by and between the parties as follows:

1. That the District will permit the User to use the facilities and/or equipment on the date(s) and time(s) and for the purposes noted above;
2. That the User will pay the District the charges noted above;
3. That this request permits the use of only the area(s) and/or equipment noted, and, that if User uses any areas or equipment not noted above, the User agrees to pay the applicable rate for such use(s) plus an additional twenty-five percent (25%);
4. That the User agrees (a) to comply with all District policies, rules, and regulations that govern use of facilities; (b) to be financially responsible for any damages incurred to facilities, grounds, or equipment during the period of such use; (c) to have the Superintendent of Schools as the final determiner as to whether repair or replacement is the appropriate remedy for any damages; (d) to be wholly responsible for the supervision and control of all persons and activities during such use; and (e) to defend, protect, indemnify, and hold the District harmless for any and all claims, suits, actions, damages, judgments, or causes of action arising out of or in any way related to such use.
5. That, unless waived in writing by the District, the User agrees to provide a Certificate of Liability Insurance in the amount of one million dollars (\$1,000,000). In addition, the user holds the DC West Community Schools harmless and agrees to indemnify against all injuries to participants and spectators.
6. That this request may be cancelled for any of the following reasons: (a) failure of the User to pay applicable fees or charges for this use or any prior use; (b) failure of the User to reimburse the District for damages incurred during this use or any prior use; (c) evidence satisfactory to the District that User's use of the facility would violate a District policy, rule, or regulation or would be illegal; (d) any violation of the terms and conditions of this request; (e) any change in the school activities that presents a conflict with the use; (f) any snow or ice accumulations that would require additional removal costs for the District; (g) failure of the User to maintain required liability insurance or failure to keep a current Certificate of Liability Insurance on file for the date(s) of use; or (h) any other event or circumstance which, in the opinion of the administration, necessitates cancellation of the use.
7. That in the event this request is cancelled, the District shall not be responsible for any damages (including consequential damages) incurred by the User as a result of such cancellation.
8. That the rental fee shall be used to compensate the District for expenses incurred in providing building access and for other normal overhead expenses, such as heating, air conditioning, lighting, and general maintenance services; and, that such charge does include the assignment of a custodian on duty during the time of use.
9. That the User shall be responsible for providing labor related to setup, cleanup (except mopping, vacuuming, and emptying trash), and conducting of the use unless this request expressly states otherwise under "Special Requests" above;
10. That in situations where no advanced cancellation notice has been received by the District and the User does not appear at the scheduled time, the custodian(s) assigned to such use shall remain available at the facility for

one hour before securing the building, and, that a fee may be assessed to the User for such time;

11. When kitchen facilities are requested, a kitchen staff member must be present and overtime wages for the kitchen staff person may be requested at the discretion of the Superintendent.
12. That in the event of significant snowfall (or ice accumulation) prior to a use of District facilities, the District's superintendent or his designee shall make a determination as to whether or not snow (or ice) removal is required, and, if such is required (and if such removal is not necessary for other school-related activities) the scheduled use shall be canceled, or, if mutually agreed to by the User, the snow (or ice) will be removed by District personnel and an additional charge for such will be assessed to the User.
13. That all snow (or ice) removal on school District property must be made by school District personnel or by properly insured independent contractors approved by and working for the District, and that the User will not be permitted to engage in snow (or ice) removal activities nor will the User be permitted to hold activities on school property without proper snow (or ice) removal;
14. If, on a school day, school is canceled due to inclement weather, activities for that evening will also be canceled at the discretion of the Superintendent.
15. That the User will make all reasonable efforts to ensure that vehicles parking on school grounds as part of this use shall be properly parked, and, that vehicles that are improperly parked shall be subject to towing from school grounds at the owner's expense, and that improper parking shall include, but not be limited to, parking in driveways or throughways, parking over painted stall lines, parking on sidewalks, and parking on grassed areas.
16. That the User will not permit nor acquiesce to any use of tobacco, alcohol, or controlled substances in school buildings or on school grounds.
17. That the User will be responsible for picking up a key prior to use and returning the key on the next school day following use when necessary.
18. At the discretion of the Superintendent, rental fees may be waived or reduced as a part of an agreement with a local organization according to the following categories:

**A. Category 1 Uses:** Building or district-wide school events, activities, and programs. No fees will be assessed. A charge may be assessed for a use which requires additional staff time.

**B. Category 2 Uses:** Events or activities that designed to serve district students or are related to any function of the school and are planned and directed by school-affiliated non-profit groups and events or activities and programs, such as DC West PTSA, DC West Schools Foundation & DC West Booster Club. No facility use fee will be assessed for those events or activities. A charge for custodian time may be assessed for weekend usage. An additional charge may be assessed for a use which requires additional staff time.

**C. Category 3 Uses:** Non-profit youth, civic, service, or other groups whose purpose is to promote the general welfare of the community. A reduced facility use fee may be assessed. A charge for custodian time may be assessed for weekend usage. An additional charge may be assessed for a use which requires additional staff time.

**D. Category 4 Uses:** Individuals or groups involved in activities not listed above will be assessed facility use fee. A charge for custodian time will be assessed for weekend usage. An additional charge may be assessed for a use which requires additional staff time.

IN WITNESS WHEREOF the parties set their hands on the date(s) indicated below:

**Signature of  
Individual  
completing form:**

Clear

Clicking submit does not approve the use of the Facility you are requesting. The District Office will be in contact with you for approval or denial.

[Submit Application for Review](#)

[Print Form](#)

Powered by Jotform



Melissa Poloncic <mpoloncic@dcwest.org>

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## DC West Youth Sports

7 messages

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**Justin Hayes** <coachjehayes@gmail.com>  
To: Melissa Poloncic <mpoloncic@dcwest.org>

Wed, Mar 26, 2025 at 2:47 PM

Hi Melissa,

I wanted to touch base regarding the idea of renting the facility by the hour for DCWYSO. After reviewing the costs, we've found that they are still quite high for us—more than \$7K above what we've historically invested into the fields on a yearly basis. This would ultimately result in a significant increase that would need to be passed on to our community families.

Our rates are currently in line with other towns of similar size. Given the considerable increase, I'd suggest that the board consider establishing a more manageable fee per season, allowing us to pay by the "season" instead of by the hour. This would help keep things more sustainable for us while still allowing access.

The DCWYSO board feels that we need to stay around \$10,000 total for our fee usage. This will still require some work on our end to secure sponsors to avoid raising our fees. Here's a rough proposal for a seasonal fee schedule:

- Baseball/Softball/T-Ball: \$6K
- Basketball: \$2K
- Football: \$1.5K
- Micro Soccer: \$150

Let me know your thoughts, and if you'd like to discuss further.

Best regards,

Justin Hayes

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Justin E. Hayes, Ed. S.  
Board President  
DCWYSO  
Cell 402-677-7388  
Email: [coachjehayes@gmail.com](mailto:coachjehayes@gmail.com)

The information contained in this message and any attachment may be proprietary, confidential, and privileged or subject to the work product doctrine and thus protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by replying to this message and deleting it and all copies and backups thereof. Thank you.

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**Melissa Poloncic** <mpoloncic@dcwest.org>  
To: Justin Hayes <coachjehayes@gmail.com>

Wed, Mar 26, 2025 at 5:13 PM

Justin,

I really appreciate this clear and specific information and will pass it along to the Board committee and then also to the Board as a whole. I have also been doing more research for the committee with smaller surrounding communities and specific questions about local youth organization use. I will be sharing that with the committee as well. I'd like to approach this by getting the buildings and grounds board committee back together to discuss your proposal and my research findings and then coordinate another meeting with you and whatever fellow officers from the youth organization you feel would be important for the conversation after the committee has met. That way we all have a bit clearer direction for a proposal that the entire board could discuss at the upcoming April meeting. How does that sound to you?

Melissa

[Quoted text hidden]



Dr. Melissa Poloncic  
Superintendent, DC West  
401 S Pine St, PO Box 378  
Valley, NE 68064  
402-359-2583

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**Justin Hayes** <coachjehayes@gmail.com>  
To: Melissa Poloncic <mpoloncic@dcwest.org>

Thu, Mar 27, 2025 at 7:24 AM

Melissa,

Of course! I completely understand your perspective, and I appreciate you taking the time to respond. I'm glad we're on the same page regarding the importance of youth development and supporting the DC West community. I am confident we will find a compromise that works for everyone. Let's continue collaborating to find a solution that benefits all involved.

If you have any updates or new ideas, please don't hesitate to share them with me! Typically, I am free after 4:30 PM on most days when scheduling a meeting.

Justin Hayes

Sent from my iPhone

On Mar 26, 2025, at 5:13 PM, Melissa Poloncic <mpoloncic@dcwest.org> wrote:

[Quoted text hidden]

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**Melissa Poloncic** <mpoloncic@dcwest.org>  
To: Justin Hayes <coachjehayes@gmail.com>  
Cc: Jeremy Travis <jtravis@dcwest.org>

Wed, Apr 2, 2025 at 4:10 PM

Hi Justin! I met with the buildings and grounds board committee and discussed this proposal. We had a great discussion and they really appreciated DCWYSO giving a starting point on fee usage. Here is what the board committee is proposing for 2025-2026:

- Baseball/Softball/T-Ball: **\$6K**
- Basketball: ~~\$2K~~ **\$1K**

- Football: \$4.5K \$1K
- Micro Soccer: ~~\$150~~ \$0

Their suggestion is that representatives from DCWYSO and our administration sit down and discuss exactly what is included in the fee payment, such as use of concessions, mowing, watering, etc. and then what we might ask the youth organization to do such as dumping trash, drag the fields a few times a week, etc. Same with football. Basketball is pretty cut and dry with the gym usage.

They also suggested we negotiate the fee each year so that if a cost increases for us in maintenance, we are able to revisit that from year to year. Basically, the board wants to be able to recoup any expense we have in maintaining the areas that we wouldn't have had otherwise. For example, the Odeys bill for this summer is \$9,779 for the four fields, half of those we only need to maintain for the youth, so having this fee payment would offset that cost. The board committee wants to ensure that you know we are not looking to make money from DCWYSO, they simply want to make sure that costs that we wouldn't otherwise have are offset. We would begin with the fee payments with Football in the fall of 2025.

How does this sound to you and your board? Is this something you would feel comfortable with if we proposed to our board at the April 14th meeting? If so, would you be able to attend the meeting on the 14th to show that support as the committee proposes this to the rest of the board?

Thank you for your consideration and certainly I am available by phone to discuss any questions you have.  
Melissa  
402-359-2583

[Quoted text hidden]

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**Justin Hayes** <coachjehayes@gmail.com>  
To: Melissa Poloncic <mpoloncic@dcwest.org>  
Cc: Jeremy Travis <jtravis@dcwest.org>

Thu, Apr 3, 2025 at 12:26 PM

Thank you so much! I wholeheartedly agree – this partnership is incredibly valuable, and we're all aligned in working toward the same goal. It's wonderful to see both DCWSYO and the school working together to find a balanced solution that benefits everyone. I truly appreciate the dedication of the BOE, your and everyone involved in crafting a manageable season fee structure. Together, we're ensuring the best possible experience for our community.

I'm also happy to attend the BOE meeting on the 14th to demonstrate our united front and commitment to working together for the benefit of our community.

Looking forward to continuing this collaboration!

Justin

[Quoted text hidden]

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**Jeremy Travis** <jtravis@dcwest.org>  
To: Melissa Poloncic <mpoloncic@dcwest.org>  
Cc: Justin Hayes <coachjehayes@gmail.com>

Thu, Apr 3, 2025 at 12:37 PM

Thanks for all you and the DCWYSO do for our Future Falcons! It doesn't go unnoticed and we appreciate the partnership! Please stay in communication with us as we continue to move forward as we want to make sure that we are all working together. Take care and have a fantastic day!

JT



On Wed, Apr 2, 2025 at 4:10 PM Melissa Poloncic <[mpoloncic@dcwest.org](mailto:mpoloncic@dcwest.org)> wrote:  
[Quoted text hidden]

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**Melissa Poloncic** <[mpoloncic@dcwest.org](mailto:mpoloncic@dcwest.org)>  
To: Justin Hayes <[coachjehayes@gmail.com](mailto:coachjehayes@gmail.com)>  
Cc: Jeremy Travis <[jtravis@dcwest.org](mailto:jtravis@dcwest.org)>

Thu, Apr 3, 2025 at 5:17 PM

Great! I really appreciate us working together on this as well, we are better together! At the end of the day, it is about our kids. Thank you so much for being willing to attend on the 14th. I will put it on the front of the agenda so you don't have to stay the entire meeting if you don't want to.

Please let me know if anything else pops up before the meeting,  
Melissa

[Quoted text hidden]

Facility Use Comparison of Regional and Conference Schools 3.24.25

School District	Cert. of Liability Insurance Amount	Varied Pay for Community (NonProfit) vs. Non Community (For Profit)	Elem Gym	MS Gym	HS Gym	Classroom	Stadium	Auditorium	Cafeteria/ Multipurpose	Athletic Fields	Clause for District Student Roster Use	Clause for Agreement with Local Organization	Rates per	Addtl Staffing Fees	Do you charge your local youth organization for usage?	
Arlington																No
Ashland																No response
Bellevue		Yes		\$150-300	\$150-300	\$35-70	\$500-2500	\$200-400	\$125-250	\$100-500		Yes	4 hours	Yes	Trade for maintenance	
Bennington	\$1 M	Yes	\$50-75		\$150-225	\$40-60	\$400-3200	\$150-400	\$50-75	TBD	Yes	Yes	3 hours	Yes		
Conestoga																No
DC West	\$1 M	Yes	\$60-75	\$75-120	\$90-150	\$40-60	\$300-600		\$60-90	TBD	Yes	Yes	3 hours	Yes		
Elkhorn	\$1 M	Yes	\$50-75	\$80-120	\$150-225	\$40-60	\$400-3200	\$150-350	\$50-75	TBD	Yes		3 hours	Yes	50% or more residents, no fee	
Fort Calhoun	\$1 M				\$150 & 250								2 hours	Yes	Tournaments only	
Fremont	\$1 M	No	\$50	\$150	\$100	\$30		\$300	\$100				per day	Yes		
Gretna	\$1 M		\$250	\$250	\$350	\$200		\$450	\$250	\$300	Yes	Yes	3 hours	Yes	No	
Logan View	No charges															No
Louisville	\$1M	Yes (Ask charging fee for activity)	\$100-400		\$300-500		\$300-500		\$100-200				Day	Yes	No	
Millard		Yes	\$0-50	\$0-65	\$0-75	\$0-10	\$0-600	\$0-75	\$0-60	\$50-300	Yes	Yes		Yes	Email	
Omaha		Yes	\$50-100	\$150-300	\$150-300	\$25-50	\$175-900	\$225-450	\$50-100				4 hours	Yes		
Papillion																No
Platteview																Trade for maintenance
Ralston	\$5 M		\$50	\$250/ 3hr	\$75/hr	\$20	\$300/ 3hr	\$400-800	\$100-250							
Raymond Central	\$1 M	Yes	\$50		\$50	\$50	\$1,000		\$50-150				1.5-6hrs	Yes	No	
Syracuse	\$1 M	Sup Determined/ NSAA Permitted														No
Wahoo																No
Westside	\$1 M	Yes	\$35-45/hr	\$35-45/hr	\$35-45/hr	\$25-30	\$1,000	\$500		\$35-50/hr	Yes		1-4 hour	Yes		
Yutan	\$1M	Sup Determined														No



## Mission

The City of Valley is committed to maintaining a great quality of family living with exceptional public services and opportunities to continue to grow in a proactive manner while preserving our small town identity.

## Vision

The City of Valley shall maintain its small town identity and shall realize growth and economic opportunity.

## Population Data

**47.1** median age

**50%** male population

**50%** female population

**\$106,750** median household income

**\$153,860** mean household income

**5%** poverty rate

## City Data

**1,516** residential water customers

**94** commercial water customers

**1,737** police calls (2024)

**19** employees (FTEs)

## Residential Development

- 84 lots currently available
- 2 other residential developments in early stages

### Timber Shores (SID)

38 total lots

32 developed or have permits

### Bluewater (TIF)

255 total lots

246 developed or have permits

### Flatwater

130 total lots

102 developed or have permits

### Country Aire (SID)

47 total lots

27 developed or have permits

### Stillwater

25 total lots (23 residential)

3 have permits

### Others - in early stages

Valley Landing

Catalina

## Commercial Development

- Catalina
- Falcon Business Park
- Valley Landing
- Valley Lakes Business Park

## City Projects

- Park enhancements
- Water Treatment plant expansion
- Municipal building

# DC West Community Schools

## 2024-2025 CALENDAR

### August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 6-7 New Teacher Professional Development/ Workdays  
 Aug. 8,9,12,13 Teacher Work Days/ Professional Development  
 Aug. 12 Open House  
 Aug. 14 1st Day of Classes: Dismiss @ 11:45 a.m.  
 Afternoon: Teacher Professional Development  
 Sept. 2 NO SCHOOL - Labor Day

### January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct. 8 EL Parent/Teacher Conferences 3:45-7:45 p.m.  
 Oct. 9 MS/HS Parent/Teacher Conferences 3:45-7:45 p.m.  
 Oct. 9 End 1st Quarter (40)  
 Oct. 10 NO SCHOOL- Teacher Professional Development  
 Oct. 10 NO SCHOOL - EL/MS/HS Parent/Teacher Conferences 12:30  
 Oct. 11 NO SCHOOL- Conference Comp Day  
 Oct. 14 NO SCHOOL - EL/MS/HS Teacher Workday

### February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Nov. 27-29 NO SCHOOL - Thanksgiving Break  
 Dec. 20 End 1st Semester (46, 86 days)  
 Dec. 23 NO SCHOOL- Teacher Work Day  
 Dec. 23-Jan. 3 NO SCHOOL - Winter Break  
 Jan. 6 NO SCHOOL - Teacher Professional Development  
 Jan. 7 First Day of Second Semester  
 Jan. 20 NO SCHOOL- MLK Day

### March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Feb. 17 NO SCHOOL- Teacher Professional Development  
 Mar. 6 End 3rd Quarter (44)  
 Mar. 7 NO SCHOOL - Teacher Workday  
 Mar. 11 EL Parent/Teacher Conferences 3:45-7:45 p.m.  
 Mar. 12 MS/HS Parent/Teacher Conferences 3:45-7:45 p.m.  
 Mar. 13 NO SCHOOL - Teacher Professional Development  
 Mar. 13 NO SCHOOL - EL/MS/HS Parent/Teacher Conferences 12:30-8:00 p.m.  
 Mar. 14 NO SCHOOL- Conference Comp Day  
 Mar. 17-21 NO SCHOOL - Spring Break

### April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr. 18 NO SCHOOL- Teacher Professional Development  
 May 11 Graduation Sunday  
 May 22 or earlier End 2nd Semester (40, 84 days)  
 May 20, 21, 22 Built in Snow Days  
 \*\*Last Day for students: Dismiss @ 11:45 a.m.  
 May 23 or earlier NO SCHOOL -Teacher Workday

### May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

School in Session (170 Days)

Approved 3.11.24

- NO SCHOOL - New Staff Professional Development/ Workdays
- NO SCHOOL - Teacher Workday
- NO SCHOOL - Teacher Professional Development
- NO SCHOOL for Staff & Students
- Indicates Friday Early Dismissal Parent Teacher Conferences (EL, MS, HS)

CALENDAR INCLUDES 3 SNOW DAYS

## **DC West Community Schools PE Curriculum Purchase Proposal**

This proposal outlines the rationale for investing in instructional and physical education resources across all school levels, informed by a comprehensive review of existing materials and infrastructure. As part of our ongoing commitment to educational excellence, we are following our established 7-year curriculum cycle and resource adoption process, ensuring that these investments align with our strategic plan and support continuous improvement in teaching and learning. The purpose of these purchases is twofold: to modernize aging resources that no longer meet the needs of our students and staff and to proactively maintain opportunity, safety, and academic/physical education readiness identified through teacher and student feedback. These strategic investments align with our district’s mission to foster excellence by ensuring every student—from kindergarten through graduation—has access to tools that reflect current educational standards, technological advancements, and best practices in student wellness. By replacing outdated materials, enhancing under-resourced programs, and prioritizing safety, we aim to create an equitable learning environment that empowers students to thrive academically, physically, and socially. Below are details of how these new resources will strategically replace obsolete tools, address gaps, and elevate outcomes for our students.

### **Resource Evaluation Process**

To ensure fiscally responsible and impactful investments, the following steps were taken:

1. **Inventory Audit:** Conducted a review of current instructional materials, physical education equipment, and technology.
2. **Stakeholder Feedback:** Gathered input from teachers, coaches, and students to identify needed resources.
3. **Gap Analysis:** Compared existing resources to state standards, safety guidelines, and peer-district benchmarks through an informal review process..
4. **Prioritization:** Focused on replacements that maximize student engagement, safety, and academic/physical education performance.

### Instructional Resources: Replacement & Enhancement

Our curriculum and resource audit revealed that current PE equipment had a need to update resources to effectively support skill development aligned with state physical standards.

- **Replacement/Enhancement:** Samples of items to purchase high-durability balls, mats, climbing apparatuses, physical agility monitors, updated technology to gamify fitness tracking, and equipment for weight room.
- **Impact:** Modern resources will foster lifelong physical activity habits, improve motor skills, and ensure equitable access for all students.

### Budget Justification

- **Cost Efficiency:** Replacing broken/outdated items now avoids higher repair/replacement costs later.
- **Compliance:** New resources meet updated safety standards (OSHA, NFHS) and curricular mandates.
- **Opportunity:** Ensures all schools have access to modern tools, closing resource disparities.

Elementary PE	\$50,338.34
Middle School PE	\$7,821.22
High School PE	\$8,421.15
High School physical education Conditioning	\$105,380.29
<b>Approx. Total</b>	<b>~\$171,961.00</b>

**Douglas County West Community Schools  
Curriculum Cycle & Resource Adoption Process**



Content Area	Standards Approval <i>Implement following school year</i>	21-22	22-23	23-24	<b>24-25</b>	25-26	26-27	27-28
<b>Career Education</b> Content Areas: Ag. Food & Natural Resources, Business, Communication & Info Systems, Health Sciences, HR & Ed, Skills & Technical Sciences		Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7	Phase 7	Phase 7
<b>English Language Arts: Reading &amp; Writing</b>	Fall 2021	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research
<b>Fine Arts: Instrumental &amp; Vocal Music, Art</b>	Fall 2014	Phase 7	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement
<b>Health Education</b>	National Standards	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7
<b>Mathematics</b>	Fall 2022	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7	Phase 7	Phase 7	Phase 7
<b>Physical Education</b>	Fall 2016 Fall 2026	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7	Phase 7
<b>SEBL</b>		Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7	Phase 7	Phase 7
<b>Science</b>	Fall 2024	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement	Phase 7
<b>Social Studies</b>	Fall 2019	Phase 7	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement
<b>World Languages: Spanish &amp; French</b>	Fall 2019	Phase 7	Phase 7	Phase 7	Phase 7	Phase 1, 2 Alignment & Research	Phase 3, 4, 5 Pilot, Purchase, Development	Phase 6 Implement

## Curriculum Cycle & Resource Adoption Process

Timeline	Process	Overview of Curriculum Work & Tasks
<p><b>Year 1 Fall &amp; Spring</b></p>	<p><b>Phase 1 &amp; 2: Alignment &amp; Research</b></p>	<p><b>Fall Semester:</b></p> <ul style="list-style-type: none"> <li>● Identify the K-12 Curriculum Review Committee               <ul style="list-style-type: none"> <li>○ Develop a shared learning process (e.g. read a book, professional literature, academic articles, or participate in a professional learning session/workshop, review national organization)</li> </ul> </li> <li>● Establish a shared curriculum vision, beliefs, and philosophy statement for the curriculum content area               <ul style="list-style-type: none"> <li>○ Research the latest instructional strategies, concepts, methods of teaching the content area</li> <li>○ Identify a research-based framework, instructional strategies/practices, or structure</li> </ul> </li> <li>● Review state standards               <ul style="list-style-type: none"> <li>○ Examine rigor of instructional changes that need to be made to teach these standards</li> <li>○ Examine if the current course structure meets new standards requirements. Consider adding or deleting courses as necessary to meet the standards.</li> </ul> </li> <li>● Analyze current achievement data on NSCAS, MAP Growth, Pre-ACT, and/or ACT</li> <li>● Prepare curriculum map alignment to state standards               <ul style="list-style-type: none"> <li>○ Identify and unpack priority standards</li> <li>○ Check for K-12 alignment of priority standards</li> </ul> </li> </ul> <p><b>Spring Semester:</b></p> <ul style="list-style-type: none"> <li>● Research K-12 instructional resources               <ul style="list-style-type: none"> <li>○ Develop a textbook review checklist form using knowledge of best instructional practice in the content area</li> <li>○ Order sample resources for review</li> <li>○ Complete a curriculum materials review based on state standards, alignment to DC West Instructional Model, technology, multicultural considerations, external review, etc.</li> </ul> </li> </ul>
<p><b>Year 2 Fall, Winter &amp; Summer</b></p>	<p><b>Phase 3, 4, 5: Pilot, Purchase &amp; Development</b></p>	<p><b>Fall Semester:</b></p> <ul style="list-style-type: none"> <li>● Pilot curriculum and collect feedback from participating staff on curriculum resources</li> <li>● Come to a consensus on resources that will meet the needs above as well as meet community norms and expectations</li> <li>● Contact selected publisher to produce bids with the cost of materials</li> <li>● Submit selected materials to the board for review and public comment</li> <li>● Submit an order for instructional materials</li> </ul> <p><b>Winter Semester:</b></p> <ul style="list-style-type: none"> <li>● Develop a curriculum map with timeline, topic, learning goals, vocabulary, resources, and assessment</li> </ul> <p><b>Summer:</b></p> <ul style="list-style-type: none"> <li>● Further develop the curriculum map</li> <li>● Provide product training to staff</li> <li>● Provide professional learning for staff on instructional strategies in the context of the materials used</li> </ul>
<p><b>Year 3 School Year</b></p>	<p><b>Phase 6: Implement</b></p>	<p><b>School Year:</b></p> <ul style="list-style-type: none"> <li>● Reconvene Curriculum Review Committee for further needed work</li> <li>● Provide product training to staff as needed</li> <li>● Provide professional learning for staff on instructional strategies in the context of the materials used as needed</li> <li>● Provide observation training to administrators</li> </ul>
<p><b>Year 4-7 School Year</b></p>	<p><b>Phase: 7 Monitor &amp; Maintain</b></p>	<p><b>School Year:</b></p> <ul style="list-style-type: none"> <li>● Reconvene Curriculum Review for further needed work</li> <li>● Adjust Curriculum Map as needed</li> <li>● Determine the need for supplemental curriculum &amp; materials as determined in the prior year</li> <li>● Develop common formative and summative assessments</li> <li>● Develop scoring guides, tools, and proficiency scales</li> <li>● Provide professional learning as needed</li> <li>● Update standards unpacking &amp; common summative assessment as needed</li> </ul>

**DOUGLAS COUNTY WEST SCHOOL**

2025-26 CLASSIFIED PART-TIME SALARY SCHEDULE							
STEP	A	B	C	D	E	F	G
1	\$ 15.24	\$ 16.76	\$ 17.20	\$ 17.76	\$ 18.54	\$ 20.26	\$ 22.33
2	\$ 15.41	\$ 16.93	\$ 17.43	\$ 17.98	\$ 18.76	\$ 20.55	\$ 22.66
3	\$ 15.59	\$ 17.10	\$ 17.65	\$ 18.21	\$ 18.98	\$ 20.83	\$ 23.00
4	\$ 15.75	\$ 17.26	\$ 17.88	\$ 18.43	\$ 19.21	\$ 21.09	\$ 23.32
5	\$ 15.93	\$ 17.43	\$ 18.09	\$ 18.66	\$ 19.43	\$ 21.38	\$ 23.66
6	\$ 16.09	\$ 17.59	\$ 18.32	\$ 18.88	\$ 19.66	\$ 21.66	\$ 24.00
7	\$ 16.26	\$ 17.76	\$ 18.54	\$ 19.10	\$ 19.87	\$ 21.94	\$ 24.33
8	\$ 16.44	\$ 17.93	\$ 18.71	\$ 19.32	\$ 20.10	\$ 22.21	\$ 24.67
9	\$ 16.59	\$ 18.09	\$ 18.88	\$ 19.54	\$ 20.31	\$ 22.50	\$ 24.99
10	\$ 16.78	\$ 18.27	\$ 19.04	\$ 19.76	\$ 20.55	\$ 22.77	\$ 25.33
11	\$ 16.94	\$ 18.43	\$ 19.27	\$ 20.05	\$ 20.77	\$ 23.05	\$ 25.67
12	\$ 17.10	\$ 18.59	\$ 19.43	\$ 20.31	\$ 20.99	\$ 23.32	\$ 26.01
13	\$ 17.28	\$ 18.76	\$ 19.60	\$ 20.60	\$ 21.22	\$ 23.60	\$ 26.33
14	\$ 17.44	\$ 18.93	\$ 19.76	\$ 20.88	\$ 21.43	\$ 23.89	\$ 26.66
15	\$ 17.62	\$ 19.10	\$ 19.93	\$ 21.16	\$ 21.66	\$ 24.16	\$ 27.00
16	\$ 17.79	\$ 19.27	\$ 20.10	\$ 21.43	\$ 21.88	\$ 24.44	\$ 27.34
17	\$ 17.95	\$ 19.43	\$ 20.29	\$ 21.72	\$ 22.11	\$ 24.72	\$ 27.67
18	\$ 18.13	\$ 19.60	\$ 20.44	\$ 21.99	\$ 22.33	\$ 24.99	\$ 28.00
19	\$ 18.29	\$ 19.76	\$ 20.60	\$ 22.27	\$ 22.55	\$ 25.28	\$ 28.34
20	\$ 18.46	\$ 19.93	\$ 20.88	\$ 22.55	\$ 22.77	\$ 25.56	\$ 28.68
21	\$ 18.64	\$ 20.10	\$ 21.16	\$ 22.82	\$ 23.00	\$ 25.83	\$ 29.02
22	\$ 18.82	\$ 20.24	\$ 21.41	\$ 23.08	\$ 23.19	\$ 26.08	\$ 29.30
23	\$ 19.05	\$ 20.41	\$ 21.68	\$ 23.34	\$ 23.41	\$ 26.36	\$ 29.62
24	\$ 19.28	\$ 20.57	\$ 21.96	\$ 23.62	\$ 23.63	\$ 26.62	\$ 29.95
25	\$ 19.49	\$ 20.72	\$ 22.24	\$ 23.89	\$ 23.85	\$ 26.90	\$ 30.28
26	\$ 19.72	\$ 20.89	\$ 22.51	\$ 24.17	\$ 24.07	\$ 27.18	\$ 30.61

2025-26 CLASSIFIED PPACA FULL-TIME SALARY SCHEDULE								
STEP	CF	DF	EF	FF	GF	HF	IF	JF
1	\$ 16.35	\$ 17.18	\$ 17.96	\$ 19.85	\$ 23.63	\$ 28.35	\$ 32.09	\$ 21.40
2	\$ 16.51	\$ 17.40	\$ 18.18	\$ 20.07	\$ 23.96	\$ 28.74	\$ 32.68	\$ 21.74
3	\$ 16.68	\$ 17.62	\$ 18.40	\$ 20.29	\$ 24.30	\$ 29.13	\$ 33.30	\$ 22.08
4	\$ 16.84	\$ 17.84	\$ 18.63	\$ 20.51	\$ 24.63	\$ 29.52	\$ 33.92	\$ 22.40
5	\$ 17.01	\$ 18.07	\$ 18.85	\$ 20.75	\$ 24.96	\$ 29.91	\$ 34.52	\$ 22.74
6	\$ 17.18	\$ 18.29	\$ 19.07	\$ 20.96	\$ 25.30	\$ 30.30	\$ 35.14	\$ 23.08
7	\$ 17.34	\$ 18.52	\$ 19.30	\$ 21.19	\$ 25.63	\$ 30.69	\$ 35.75	\$ 23.41
8	\$ 17.52	\$ 18.73	\$ 19.51	\$ 21.40	\$ 25.96	\$ 31.07	\$ 36.36	\$ 23.74
9	\$ 17.68	\$ 18.96	\$ 19.73	\$ 21.63	\$ 26.30	\$ 31.46	\$ 36.96	\$ 24.07
10	\$ 17.84	\$ 19.17	\$ 19.95	\$ 21.84	\$ 26.63	\$ 31.85	\$ 37.59	\$ 24.41
11	\$ 18.01	\$ 19.41	\$ 20.18	\$ 22.08	\$ 26.96	\$ 32.24	\$ 38.19	\$ 24.74
12	\$ 18.18	\$ 19.63	\$ 20.41	\$ 22.30	\$ 27.29	\$ 32.63	\$ 38.81	\$ 25.07
13	\$ 18.34	\$ 19.85	\$ 20.62	\$ 22.52	\$ 27.63	\$ 33.02	\$ 39.43	\$ 25.41
14	\$ 18.52	\$ 20.07	\$ 20.85	\$ 22.74	\$ 27.97	\$ 33.41	\$ 40.02	\$ 25.74
15	\$ 18.68	\$ 20.29	\$ 21.06	\$ 23.02	\$ 28.30	\$ 33.79	\$ 40.65	\$ 26.07
16	\$ 18.85	\$ 20.51	\$ 21.29	\$ 23.34	\$ 28.64	\$ 34.13	\$ 41.24	\$ 26.41
17	\$ 19.02	\$ 20.75	\$ 21.51	\$ 23.68	\$ 28.97	\$ 34.63	\$ 41.86	\$ 26.75
18	\$ 19.17	\$ 20.96	\$ 21.74	\$ 24.02	\$ 29.42	\$ 35.07	\$ 42.49	\$ 27.08
19	\$ 19.35	\$ 21.19	\$ 21.96	\$ 24.35	\$ 29.86	\$ 35.53	\$ 43.08	\$ 27.40
20	\$ 19.51	\$ 21.40	\$ 22.18	\$ 24.68	\$ 30.30	\$ 35.97	\$ 43.70	\$ 27.74
21	\$ 19.68	\$ 21.63	\$ 22.40	\$ 25.02	\$ 30.74	\$ 36.41	\$ 44.31	\$ 28.07
22	\$ 19.85	\$ 21.85	\$ 22.63	\$ 25.35	\$ 31.18	\$ 36.87	\$ 44.60	\$ 28.41
23	\$ 20.02	\$ 22.08	\$ 22.85	\$ 25.68	\$ 31.63	\$ 37.30	\$ 45.21	\$ 28.74
24	\$ 20.18	\$ 22.30	\$ 23.07	\$ 26.01	\$ 32.07	\$ 37.73	\$ 45.80	\$ 29.07
25	\$ 20.33	\$ 22.52	\$ 23.29	\$ 26.33	\$ 32.50	\$ 38.16	\$ 46.39	\$ 29.40
26	\$ 20.50	\$ 22.75	\$ 23.52	\$ 26.66	\$ 32.94	\$ 38.59	\$ 46.88	\$ 29.73

- A Food Service, Part Time Custodian
- B Para (Reg. Ed.), Part Time Driver, Kitchen Manager
- C Para (Library, PSR, SPED, Work Room)
- D Para (PK, Health Needs), Office Aide
- E Counselor's Secretary
- F District Office Assistant
- G Part Time Accompanist

- CF Para (PSR, SPED)
- DF Para (Health Needs), Full Time Custodian
- EF Light Maintenance
- FF Building & Counseling Secertary, Head Custodian
- GF Maintenance, Technology Support
- HF District Office Secretary, Human Resource
- IF Business Manager
- JF Food Service Director

# 2025-26 CLASSIFIED STAFF SALARIES

Proposed Classified Staff increases include movement on the salary schedule, increase in insurance benefit as well as increases to the base. Hourly increases range from **3.46% - 4.35%**

The proposed Classified Salary Schedule is divided into two separate schedules defined as Part-Time and Full-Time. The base pay was increased in each column by **2.75%**.

The Full-Time positions include an insurance benefit.

Group 1	B & G Director, District Office F/T Staff, B & G F/T Staff	Continue to receive 50% of \$2500 deductible premium toward insurance (value of <b>\$4,369.26</b> ) or \$2640 cash stipend
Group 2	Other "Full-Time" Staff (less than year-round)	Continue to receive 50% of \$2500 deductible premium toward insurance (value of <b>\$4,369.26</b> ) or \$2100 cash stipend

## *24-25 to 25-26 Budget Comparison*

Salaries and insurance benefits budgeted for 24-25	\$2,421,375
Subtract: Eliminated the Reg Ed Para (PSR)	8,263
<b>Adjusted 2024-25 budget</b>	<b>\$2,413,112</b>
Increase in Step	77,578
Increase in Benefits/ Health Insurance Cost	15,990
<b>Total proposed salaries and insurance benefits for 24-25</b>	<b>\$2,506,680</b>
<b>Total increase in classified</b>	<b>\$93,568</b>
<b>Increase in percentage</b>	<b>3.88%</b>

Administrative Salaries 2024-2025

Name	Salary	Flat Salary (Benefits)	Total Salary	Contract Days
Johnston	\$110,000.00	\$22,000.00	\$132,000.00	220
Kerns	\$114,360.00	\$22,000.00	\$136,360.00	220
Knott	\$139,278.00	\$22,000.00	\$161,278.00	220
Marten	\$119,032.00	\$22,000.00	\$141,032.00	225
Pechous	\$109,300.00	\$22,000.00	\$131,300.00	220
Polonicic	\$189,727.00	\$23,359.00	\$213,086.00	260
Sarka	\$83,000.00	\$22,000.00	\$105,000.00	215
Travis	\$117,328.00	\$22,000.00	\$139,328.00	220
<b>Total</b>	<b>\$982,025.00</b>	<b>\$177,359.00</b>	<b>\$1,159,384.00</b>	

Proposed Administrative Salaries 2025-2026

Name	Salary	Flat Salary (Benefits)	Total Salary	Contract Days	Notes
					**Last Year
Kerns	\$114,360.00	\$22,000.00	\$136,360.00	220	Agreement
Knott	\$145,406.00	\$22,000.00	\$167,406.00	220	3.80%
Marten	\$124,391.00	\$22,000.00	\$146,391.00	225	3.80%
					**3.8% + Add
					5 days
Pechous	\$116,884.00	\$22,000.00	\$138,884.00	225	(\$2595)
Polonicic	\$197,824.00	\$23,359.00	\$221,183.00	260	3.80%
Ranslem	\$83,000.00	\$22,000.00	\$105,000.00	215	**New
Sarka	\$112,000.00	\$22,000.00	\$134,000.00	220	**New
Travis	\$122,622.00	\$22,000.00	\$144,622.00	220	3.80%
					<b>2.9%</b>
					<b>Increase</b>
<b>Total</b>	<b>\$1,016,487.00</b>	<b>\$177,359.00</b>	<b>\$1,193,846.00</b>		<b>Overall</b>