

Board of Education Regular Meeting  
Friday, August 30, 2013 12:00 PM  
Pinnacle Bank (Shelby)  
650 N. Walnut  
Shelby, NE 68662-0218

1. Call to Order
2. Pledge of Allegiance
3. Announce Open Meeting Act Posting and Location
4. Recognition of Visitors  
“Is there anyone present tonight that would like to address the board?”
5. Approval of Agenda
6. Consent Agenda
  - 6.1. Approve August 13th Minutes
  - 6.2. Approve Bills/Payroll/Treasurers Report
7. Administrative Reports
  - 7.1. AYP Update
  - 7.2. Certified/Classified Staffing  
Data indicates that we have 46 students who qualify for ELL/Migrant Program in grades K-12. That accounts for about 12.5% of our student population. This language and culture barrier has an impact on student success in the classroom.  
  
With the addition of full day PK we have also lost our High Ability Learner teacher because Sarah Crane does not have the time to oversee the program. This program has funding but we can not utilize it without a teacher.  
  
I would like to pursue an ELL/HAL teacher at 1.0 FTE for the District. We do have a qualified candidate who interviewed for one of our vacant elementary positions.
  - 7.3. Transfers of Unobligated Funds
8. Old Business

8.1. Approve the Classified Handbook for the 2013-2014 school year

8.2. 2013-2014 Budget Q&A

9. New Business

9.1. Purchase of the property and building at 150 W Park, Shelby for \$240,000

9.2. Vehicle Purchase

6 Passenger 2012 Town and Country for \$24,495

10 Passenger 2005 Chevy Express for \$13,900

10 Passenger 2012 Chevy Express for \$23,000

9.3. Vehicles as Surplus

9.4. Approve the upgrades to the wireless networks at the Rising City and Shelby sites for \$7,600

9.5. Mid-Term Graduation Request

Joanne Olivas transferred in from New Mexico as a senior and would like to graduate mid-term. She currently has 240 earned credits and is enrolled in 35 this semester so she will be totaling 275 by the end of this semester - over the requirement by 15 credits. If need be, please ask the Board to also consider that she is expecting a baby in late February so we could probably anticipate some issues with attendance second semester if she does not graduate mid-term.

Board Policy

2.1 The Board of Education reserves the right to waive the eight (8) semester requirement if the student has 260 credit hours of work.

2.2 If a student would like the Board of Education to consider a waiver of the eight (8) semester requirement, the student and/or his/her parent/guardian must be on the Board Agenda on or before the April regular meeting.

2.3 The Board of Education decision is final.

10. Set Dates

11. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

We have legal matters that need to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

12. Adjournment

**Board of Education Regular Meeting**  
Shelby-Rising City School Library

DRAFT OF MEETING MINUTES FOR August 13, 2013 SCHOOL BOARD MEETING

**Attendance Taken at 8:08 PM:**

Present Board Members:

Roy Houdersheldt  
Jason Ingalls  
Jeff Kuhnel  
Geoffrey Ruth  
Heath Vrbka  
Chris Whitmore

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Announce Open Meeting Act Posting and Location**

**IV. Recognition of Visitors**

Discussion:

Visitors In Attendance:

Jim Hendrickson, Deb Doehling, Ruth Caley, Ada Noyd, Lauren Rabourn, Denise Glock, Bill Curry, Troy Holmberg, and Chip Kay

**V. Approval of Agenda**

**Motion to Amend Passed:** To amend the motion from: "Motion to approve agenda as presented" to: "Motion to approve agenda as presented once amended. Move an Executive Session Discussion Period prior to X.E. Approve Option Enrollment to discuss legal matters regarding option enrollment law." passed with a motion by Jason Ingalls and a second by Heath Vrbka. Aye 6, Nay 0

**Motion Passed:** Motion to approve agenda as presented once amended. Move an Executive Session Discussion Period prior to X.E. Approve Option Enrollment to discuss legal matters regarding option enrollment law. passed with a motion by Chris Whitmore and a second by Geoffrey Ruth. Aye 6, Nay 0

**VI. Consent Agenda**

**Motion Passed:** Motion to approve Consent Agenda passed with a motion by Roy Houdersheldt and a second by Heath Vrbka. Aye 6, Nay 0

**VI.A. Approve July Board Minutes**

**VI.B. Bills/Payroll/Treasurer's Report**

**VII. Board and Committee Reports**

**VII.A. 2013-2014 Board Goals**

Discussion:

The board will use the following month to establish short term (1 year) goals for the 2013-2014 school year.

**VII.B. Safety Committee & Curriculum/Assessment Appointment**

**VII.C. Negotiations**

**VIII. Administrative Reports**

**VIII.A. Athletic Director/Activities Director Report**

Discussion:

Football Practice Started 8/12/2013 with 32 members.

Girls Golf has two coaches. Lauren Rabourn and Lori Zimba will split the coaching responsibility. 3-5 girls participating in golf.

Volleyball Practice being 8/19/2013.

Dance Team has 9 members and have ordered uniforms and plan on performing at the first home football game.

All coaches will have to watch and pass a course on concussions.

**VIII.B. Elementary Principals Report**

Discussion:

Elementary Numbers (as of 8-9-13): Kindergarten 27 (B=14, G=13); First Grade 22 (B=8, G=14); Second Grade 28 (B=13, G=15), Third Grade 20 (B=6, G=14); Fourth Grade 29 (B=16, G=13); Fifth Grade 26 (B=11, G=15); Preschool 4 year old program = 14 (3 on waiting list); Preschool 3 year old program = 12.

Back to School Night will be Tuesday, August 20th at 7:00 pm.

Paraprofessionals have been hired and the elementary staff is complete at this point. There is the possibility of a special needs preschooler enrolling in the future, which may necessitate the need for an additional part time para.

All elementary rooms now have Promethean Boards, including Title I (excluding Resource).

Preschool playground area is being prepared for equipment and fencing. Trees have been removed and equipment is scheduled for delivery and the company will install.

**VIII.C. Middle School Principals Report**

Discussion:

Middle School 6th Grade & New Student Orientation took place on 8/7/13. A special thanks to Cornerstone bank for providing cookies. Parents & Students were able to meet with teachers, kids found their locker and classrooms, and I discussed a few things with parents from the handbook.

Our beginning enrollment is projected to be 96. We have 33 in sixth grade, 30 in seventh grade, and 33 in 8th grade. This includes a few anticipated new students who still need to turn enroll.

The building & grounds look good in Rising City. Our building is ready for students! A BIG thanks Ron & his staff. Susan Doehling and Sue Topil were especially instrumental in getting our building ready. Their efforts are greatly appreciated.

JH FB & VB practices will start 8/19. Information will be given to students to take

home over the first few days of school. Monthly practice calendars are issued to students so families can plan accordingly. A bus will bring students back to Shelby after practices conclude at 5:00.

I would like to thank "the moms" Denise Ingalls, Sam Micek, Tracy Roberts, Sara Neujahr, Karla Wingard and others for trying to salvage our memory book. Due to circumstances beyond our control, we had to issue refund checks to about 70 sets of parents who pre-ordered our memory book. These moms started calling other moms and collected enough pictures to put a memory book together. Orders will be taken when Denise tells me they are ready to collect orders.

This year, the 8th grade computer classes will be in charge of streaming all varsity home games along with various fine arts performances. Striv.tv is updating their website. They will be coming to give our kids training on things we can do to enhance the streaming experience while learning valuable video and computer graphic manipulation techniques. We hope to be able to create, edit, and produce commercials, PSA's, and various video effects during our broadcasts.

You can follow me on twitter, @Mr\_Bill\_Curry, or follow our middle school hashtag, #SRCMS, for up to date 'tweets' related to our middle school.

#### **VIII.D. High School Principals Report**

Discussion:

Our current enrollment numbers for grades 9-12: 122 total  
9: 37                      10: 23                      11: 28                      12: 34

Freshman orientation on August 8 was well attended. We had 35 of 36 enrolled students and/or their parents meet in the west gym. Five National Honor Society members under the guidance of their sponsor, Mrs. Lynne Ruth, conducted the event and did an excellent job. Parents and students were provided tours of the building. Students tested their computer login password. Parents were able to provide their emails for the purpose of receiving information regarding the new online grade book. Students were given a draft copy of their class schedule.

The high school will begin the Friday access period schedule during the first full week of school. Class periods are reduced by five minutes. High school students in good academic and disciplinary standing are allowed to leave after eighth period. Those with grades below passing or owing time for disciplinary reasons are required to remain during the Friday access period.

High school students will be required to use their planners for hall passes this year. From my visits with staff, it appears that this was past practice but implementation was inconsistent. In addition, the staff will promote using the planner to stay organized regarding homework, tests, practices, and meetings.

We will be accessing the high school science curriculum for the purpose of incorporating earth science standards into the current freshmen and sophomore level science classes. In 2012, the science department drafted a curriculum to address this change. We need to review this document and determine necessary revisions based upon essential objectives. For this school year, we are enrolling juniors and sophomores into a one semester earth science course. This course should adequately prepare students for the earth science standards on the NeSA science assessment. With the curriculum revisions, our current freshmen will be exposed to all essential science standards by the end of their sophomore year. Placing the essential standards in the first two years of high school should allow for students to have greater opportunities to enroll in electives, including our college preparatory

science courses; chemistry, physics, anatomy, and physiology.

High school students will report to their class sponsor at the start of the first day of school. Student handbooks and class schedules will be distributed at this time. I will be meeting with individual grade levels throughout the day regarding the handbook and points of emphasis this year. Students will have five school days to drop/add classes.

**VIII.E. Superintendents Report**

**VIII.E.1. 2013-2014 Budget Planning**

**VIII.E.2. Transportation**

**VIII.E.3. Start of School Summary**

**VIII.E.4. Classified Staff - New Hires**

**VIII.E.5. Principal Evaluation Tool**

**IX. Old Business**

**IX.A. State Testing and Assessment Data**

**X. New Business**

**X.A. Approve Facility Study**

**Motion Passed:** Motion to accept the proposal by Hewgley and Associates to perform the District Facility Study for the amount of \$4,500 plus travel expenses. passed with a motion by Geoffrey Ruth and a second by Chris Whitmore. Aye 6, Nay 0

**X.B. Set Substitute Teacher Rate for 2013-2014**

**Motion Passed:** Motion to set the Substitute Teacher Full-Day Rate for 2013-2014 at \$105 passed with a motion by Heath Vrbka and a second by Jason Ingalls. Aye 6, Nay 0

**X.C. Approve 2013-2014 Board Policy Manual**

**Motion Passed:** Motion to accept the updated School Board Policy Manual as the governing policies of the school district with the exception of policy 410.03 and 415.03 which will start the 45 day notice of change to the existing FMLA policy passed with a motion by Chris Whitmore and a second by Roy Houdersheldt. Aye 6, Nay 0

**X.D. Approve 2013-2014 Classified Handbook**

**Motion to Amend Passed:** To amend the motion from: "Motion to approve the 2013-2014 Classified Handbook" to: "Motion to approve the 2013-2014 Classified Handbook: Motion to Table Motion Item X.D." passed with a motion by Jeff Kuhnel and a second by Chris Whitmore. Aye 6, Nay 0

**Motion Passed:** Motion to Table Motion Item X.D. passed with a motion by Jeff Kuhnel and a second by Chris Whitmore. Aye 6, Nay 0

**X.E. Approve Option Enrollment**

**Motion Passed:** Motion to approve applications for student transfer under the Nebraska enrollment option program for Cheyenne Jenkinson, Seth Styskal, and Rebecca Johnson passed with a motion by Roy Houdersheldt and a second by Jason Ingalls. Aye 6, Nay 0

**X.E.1. Motion to enter Executive Session to discuss the legal matters in Option Enrollment Law.**

**Motion Passed:** Motion to enter Executive Session to discuss the legal matters in Option Enrollment Law. passed with a motion by Jeff Kuhnel and a second by Chris Whitmore. Aye 6, Nay 0

**X.E.1.a. Motion to Enter Regular Session**

**Motion Passed:** Motion to Enter Regular Session passed with a motion by Chris Whitmore and a second by Heath Vrbka. Aye 6, Nay 0

**XI. Set Dates**

**XI.A. Special Meeting (Last Business Day in August)**

Discussion:

August 30th at 12:00pm at Pinnacle Bank Board Room.

**XI.B. Budget Hearing, Tax Request Hearing, and Regular September Meeting**

**XII. Executive Session**

**Motion Passed:** Motion to enter executive session to discuss real estate and pending litigation. @10:39PM passed with a motion by Jeff Kuhnel and a second by Roy Houdersheldt. Aye 6, Nay 0

**Motion Passed:** Motion to enter regular session at 11:12PM passed with a motion by Jeff Kuhnel and a second by Chris Whitmore. Aye 6, Nay 0

**XIII. Adjournment**

**Motion Passed:** Motion to adjourn at 11:13PM passed with a motion by Jeff Kuhnel and a second by Chris Whitmore. Aye 6, Nay 0

**GEOFF RUTH**

School Board Secretary