

Board of Education Special Meeting  
Monday, August 31, 2020 12:00 PM  
Shelby-Rising City School Conf. Room 402  
650 N. Walnut  
Shelby, NE 68662-0218

1. Call to Order
2. Pledge of Allegiance
3. Announce Open Meeting Act Posting and Location
4. Recognition of Visitors  
During this time visitors may request to the board the opportunity to speak at the appropriate time. The Board then allow for Public Comments. Each speaker will be limited to 5 minutes and all of the Public Comment time will be limited to 30 minutes. An exception will be made for those speakers appearing on the Agenda as presenters.
5. Approval of Agenda
6. Consent Agenda
  1. Minutes
  2. Treasurers Report
7. Administrative Reports
  1. Superintendents Report
  2. Activity Director Report
8. District Reports
  1. Board/Committee Report
9. Discussion Items
10. Action Items
  1. Discuss and take all necessary action on the transfer of General Fund money to the Activity Fund

2. Discuss and take all necessary action on the transfer of money from the General Fund to the Depreciation Fund
3. Discuss and take all necessary action on updated Title IX Policy (2nd Reading)

11. Set Dates

12. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

We have legal matters that need to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

13. Adjournment

Kasey Hopwood: Present  
Jeff Kuhnel: Present  
Geoffrey Ruth: Present  
Jackie Sliva: Present  
Heath Vrbka: Present  
Chris Whitmore: Present

Present: 6.

Meeting called to order by Jeff Kuhnel.

#### 1. Call to Order

#### 2. Pledge of Allegiance

#### 3. Announce Open Meeting Act Posting and Location

#### 4. Recognition of Visitors

#### 5. Approval of Agenda

Motion to approve agenda as presented Passed with a motion by Jackie Sliva and a second by Chris Whitmore.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

#### 6. Consent Agenda

Motion to approve Consent Agenda Passed with a motion by Geoffrey Ruth and a second by Heath Vrbka.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

#### 6.1. Minutes

#### 6.2. Treasurers Report

Motion to approve Consent Agenda and payroll fringe benefits of \$368,074.50. Passed with a motion by Geoffrey Ruth and a second by Chris Whitmore.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

#### 7. Administrative Reports

#### 7.1. Athletic Director/Activities Director Report

#### 7.2. Elementary Principals Report

#### 7.3. Secondary Principals Report

#### 7.4. Superintendents Report

- 7.4.1. Share information on:
  - 2020-21 Budget
  - Covid Procedures
  - 2020 Nebraska Legislature
  - New Hires
  - Net Option Information

#### 8. District Reports

##### 8.1. Technology Report

##### 8.2. Maintenance/Facilities/Transportation Report

##### 8.3. Board/Committee Report

#### 9. Discussion Items

#### 10. Action Items

##### 10.1. Discuss and take all necessary action on authorizing the Superintendent to request a local substitute certificate for Erin Baker.

Motion to approve authorizing the Superintendent to request a local substitute certificate for Erin Baker. Passed with a motion by Kasey Hopwood and a second by Chris Whitmore.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

##### 10.2. Discuss and take all necessary action on Policy Update first readings.

Motion to approve the first readings of the following updates to policies: 0103.00, 0104.00, 0204.02, 0204.07, 0204.11, 0402.01, 0404.06, 0501.00, and 0504.18. Passed with a motion by Heath Vrbka and a second by Jackie Sliva.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

##### 10.3. Discuss and take necessary action on the resignation of Lori Ziemba

Motion to approve the resignation of Lori Ziemba Passed with a motion by Chris Whitmore and a second by Geoffrey Ruth.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

##### 10.4. Discuss and take necessary action on the appointment of Kasey Hopwood to the Shelby Library Foundation Board

Motion to approve the appointment of Kasey Hopwood to the Shelby Library Foundation Board. Passed with a motion by Geoffrey Ruth and a second by Heath Vrbka.

Kasey Hopwood: Abstain (With Conflict), Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

10.5. Discuss and take all necessary action on new Title IX Policy First Reading

Motion to approve the new Title IX Policy first readings for policies: 0103.00, 0402.01, 0402.15, 0403.03, 0404.06, 0405.00, 0501.00, 0504.03, 0504.14, 0504.18, 0504.20, 0504.21, 0505.03, and 1004.03. Passed with a motion by Kasey Hopwood and a second by Jackie Sliva.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

10.6. Discuss and take all necessary action on the District Strategic Plan 2020-2025

Motion to approve the District Strategic Plan 2020-2025 Passed with a motion by Jackie Sliva and a second by Chris Whitmore.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

11. Set Dates

11.1. Set dates for Budget Hearing and Tax Asking Hearing

12. Executive Session

13. Adjournment

Motion to adjourn Passed with a motion by Jeff Kuhnel and a second by Geoffrey Ruth.

Kasey Hopwood: Yea, Jeff Kuhnel: Yea, Geoffrey Ruth: Yea, Jackie Sliva: Yea, Heath Vrbka: Yea, Chris Whitmore: Yea  
Yea: 6, Nay: 0

**Board of Education**  
**Shelby-Rising City Public Schools**  
**EOFY Meeting**  
**August 31, 2020**  
**12:00**

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	Fund: 01 GENERAL FUND
38504	ACTIVITIES FUND	40,000.00
38505	AMAZON	1,990.48
38506	AMPLIFY EDUCATION, INC.	31,488.08
38507	ASSETGENIE, INC.	860.40
38508	ASSURED FIRE PROTECTION	864.00
38509	BLACK HILLS ENERGY	221.12
38510	CALLAWAY ROLLOFFS, LLC	829.67
38511	CAPITAL ONE	569.88
38512	CENTRAL NEBRASKA REHABILITATION SERVICES	990.90
38513	CONSTELLATION ENERGY	222.63
38514	CUBBYS CORPORATE OFFICE	358.48
38515	CULLIGAN OF YORK	203.50
38516	DEPRECIATION FUND	75,000.00
38517	E.S.U. #7	2.60
38518	EAKES OFFICE SOLUTIONS	6,068.24
38519	EDUCATIONAL SERVICE UNIT 10	1,253.09
38520	EDUTYPING	1,618.20
38521	FLINN SCIENTIFIC INC.	292.60
38522	GARNER, RACHEL	940.50
38523	hand2mind, Inc.	14.44
38524	HOMETOWN LEASING	834.20
38525	JJ & ZAK	5,000.00
38526	JOHN DEERE FINANCIAL	219.00
38527	JOURNEYED.COM, INC.	500.00
38528	KSB SCHOOL LAW, PC, LLO	6,213.00
38529	LINCOLN JOURNAL STAR	711.62

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
38530	LINGO	312.84
38531	MATHESON TRI-GAS INC.	1,856.21
38532	MCGRAW-HILL EDUCATION	177.93
38533	MECHANICAL SALES, INC	8,402.30
38534	MENARDS	1,894.96
38535	MID-AMERICAN RESEARCH CHEMICAL	1,406.00
38536	MIDWEST ALARM SERVICES	118.80
38537	NAPA AUTO AND TRUCK PARTS	643.29
38538	NATIONAL ART & SCHOOL SUPPLIES INC.	62.88
38539	NE COUNCIL OF SCHOOL ADM.	300.00
38540	NE SAFETY CENTER	250.00
38541	NEBRASKA ASSOCIATION OF SCIENCE TEACHERS	25.00
38542	NEWZBRAIN CIVICS EDUCATION	109.00
38543	NORTHWEST EVALUATION ASSOCIATION	2,550.00
38544	ORKIN PEST CONTROL	91.17
38545	OVER HEAD DOOR	398.12
38546	PAPER 101	845.17
38547	PAY FLEX	100.00
38548	PINNACLE AGENCY	986.00
38549	POLK CO. RURAL PUBLIC POWER DISTRICT	8,041.09
38550	POLK COUNTY HEALTH DEPARTMENT	165.62
38551	POLK COUNTY NEWS	111.81
38552	RENAISSANCE LEARNING	2,466.00
38553	SCHOLASTIC	1,509.72
38554	SCHOOL SPECIALITY	221.08
38555	SFM	11,259.00
38556	SHELBY AUTO CLINIC	522.10

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
38557	SHELBY LUMBER CO.	526.63
38558	SOFTWARE UNLIMITED INC	5,850.00
38559	TRUCK CENTER COMPANIES	771.37
38560	UNIVERSITY OF NEBRASKA - KEARNEY	2,000.00
38561	VERIZON WIRELESS	309.45
38562	VILLAGE OF SHELBY	1,134.56
38563	WINDSTREAM	2,090.04
38564	WOLFE, WENDY	269.40

INVOICES:	\$	235,044.17
PAYROLL:	\$	368,074.50
TOTAL:	\$	603,118.67

Batch Description: AUGUST 2020 GENERAL FUND INVOICES  
 Vendor ID: ACTIVITIES ACTIVITIES FUND  
 Processing Month: 08/2020  
 Invoice Number: 20200828  
 Amount: 40,000.00

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 8000 913 000 0000 0 000 TRANSFER TO ACTIVITIES FUND  
 Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 40,000.00 N

Vendor ID: AMAZON AMAZON  
 PO Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Number: 82820  
 Amount: 1,990.48

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 1100 610 003 0100 0 000 SUPPLIES - WILTON  
 01 6200 610 002 0000 0 000 SUPPLIES - WILLIS  
 01 1100 610 001 0135 0 000 SUPPLIES - SEGNER  
 01 1100 733 000 0000 0 000 TEACHER DESK CHAIRS  
 01 2610 610 000 0000 0 000 CUSTODIAL SUPPLIES  
 01 2230 650 000 0000 0 000 TECH SUPPLIES  
 01 2130 610 000 0000 0 000 NURSE SUPPLIES

Vendor ID: AMPLIFY AMPLIFY EDUCATION, INC.  
 PO Number: 022489  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Number: 022489  
 Amount: 31,488.08

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 1100 643 000 0000 0 000 AMPLIFY SCIENCE  
 Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 31,488.08 N

Vendor ID: ASSETGENIE ASSETGENIE, INC.  
 PO Number: 1484658,637,5711  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Number: 1484658,637,5711  
 Amount: 860.40

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 2230 650 000 0000 0 000 TECH SUPPLIES  
 Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 860.40 N

Vendor ID: ASSURED ASSURED FIRE PROTECTION  
 PO Number: 7153,7239  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Number: 7153,7239  
 Amount: 864.00

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 2670 352 000 0000 0 000 INSPECTION OF FIRE EXTINGUISHERS  
 Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 864.00 N

Vendor ID: BLACKHILLS BLACK HILLS ENERGY  
 PO Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Number: 82820  
 Amount: 221.12

Description:  
 Sequence: 1 Check Type: Checking Account ID:  
 Chart of Account Number Detail Description  
 01 2610 621 000 0000 0 000 FUEL  
 Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 221.12 N

Vendor ID: CALLROLLOFF CALLAWAY ROLLOFFS, LLC  
 PO Number: 24780,24841,24910  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 829.67  
 Invoice Number: 24780,24841,24910  
 Amount: 829.67

Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Check Number: Check Date: Invoice Number: 82820 Amount: 569.88  
Chart of Account Number Detail Description Asset/Asset Tag In Full  
 01 2620 420 000 0000 0 000 LANDFILL & DUMPSTER FEES 829.67 N 829.67 N 1099 Amount: 0.00

Vendor ID: CAPITAL CAPITAL ONE PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 1100 610 001 0180 0 000 IND ARTS SUPPLIES 34.79 N  
 01 2590 643 000 0000 0 000 ADOBE & BAMBOO 377.09 N  
 01 1100 643 000 0000 0 000 WEB BASED SOFTWARE 158.00 N

Vendor ID: CENTRAL CENTRAL NEBRASKA REHABILITATION SERVICES PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 990.90  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 1200 320 000 0000 0 000 PT SERVICES 990.90 N

Vendor ID: CONSTELLA CONSTELLATION ENERGY PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 222.63  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 2610 621 000 0000 0 000 FUEL 222.63 N

Vendor ID: CUBBYSCORP CUBBYS CORPORATE OFFICE PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 358.48  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 2590 890 000 0000 0 000 MISC ITEMS 142.63 N  
 01 2610 610 000 0000 0 000 PROPANE OF GRILL TANKS 109.95 N  
 01 2610 626 000 0000 0 000 GAS FOR MAINTENANCE 39.94 N  
 01 2710 626 000 0000 0 000 VAN GAS 65.96 N

Vendor ID: CULLIGANYO CULLIGAN OF YORK PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 203.50  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 2610 610 000 0000 0 000 WATER & RENTAL FEE 203.50 N

Vendor ID: DEPREC DEPRECIATION FUND PO Number: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 75,000.00  
 Description: Check Number: Check Date:  
 Sequence: 1 Check Type: Checking Account ID: Cost Center ID: Detail Amount: Asset/Asset Tag In Full  
Chart of Account Number Detail Description  
 01 8000 915 000 0000 0 000 TRANSFER TO DEPRECIATION FUND 75,000.00 N

Vendor ID: ESU7 E.S.U. #7

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 82820  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1100 550 002 0020 0 000 2ND GRADE PRINTING

2.60 N  
Amount: 2.60

Vendor ID: EAKESO EAKES OFFICE SOLUTIONS

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 82820  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1100 733 000 0000 0 000 OFFICE FURNITURE

2,202.58 N  
Amount: 6,068.24

01 2120 610 001 0000 0 000 SUPPLIES - VOSS

26.70 N

01 1100 610 000 0160 0 000 SUPPLIES - BLEX

66.31 N

01 1100 610 000 0170 0 000 SUPPLIES - EVANS

87.71 N

01 6996 960 000 0000 0 000 SANITIZER & STAND DISPENSERS & MASKS

1,230.18 N

01 2590 443 000 0000 0 000 COPIER CONTRACT

490.12 N

01 2610 610 000 0000 0 000 CUSTODIAL SUPPLIES

957.79 N

01 1100 610 002 0010 0 000 1ST GRADE SUPPLIES

528.89 N

01 1200 610 000 0000 0 000 SPED SUPPLIES

477.96 N

Vendor ID: ESU #10 EDUCATIONAL SERVICE UNIT 10

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 82820  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1200 643 000 0000 0 000 NEWS 2 YOU & UNIQUE LEARNING SUBSCRIPTIO

1,253.09 N  
Amount: 1,253.09

Vendor ID: EDUTYPING EDUTYPING

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 82820  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1100 643 000 0000 0 000 WEB BASED TYPING

1,618.20 N  
Amount: 1,618.20

Vendor ID: FLINN FLINN SCIENTIFIC INC.

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 2495553  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1100 610 001 0145 0 000 HS SUPPLIES

292.60 N  
Amount: 292.60

Vendor ID: GARNERRACH GARNER, RACHEL

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: Invoice Number: 82820  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 940.50  
Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1200 320 000 0000 0 000 SUMMER SPED SLP SERVICES

940.50 N  
Amount: 940.50

Vendor ID: HAND2MIND hand2mind, Inc. Amount: 14.44  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 1200 610 000 0000 0 000 BANANAGRAMS  
 PO Number: Invoice Number: 60244032  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 14.44 N

Vendor ID: HOMETO HOMETOWN LEASING Amount: 834.20  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2590 443 000 0000 0 000 COPIER PAYMENTS  
 PO Number: Invoice Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 834.20 N

Vendor ID: JJZAK JJ & ZAK Amount: 5,000.00  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2213 330 000 0000 0 000 POWER OF ICU TRAINING  
 PO Number: Invoice Number: 52720  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 5,000.00 N

Vendor ID: JOHNDEERE JOHN DEERE FINANCIAL Amount: 219.00  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2610 610 000 0000 0 000 TURF CARE SPRAYER  
 PO Number: Invoice Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 219.00 N

Vendor ID: JOURNEYED JOURNEYED.COM, INC. Amount: 500.00  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 1100 643 000 0000 0 000 ADOBE K-12 LISC  
 PO Number: Invoice Number: 10376537  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 500.00 N

Vendor ID: KSBSSCHLAW KSB SCHOOL LAW, PC, LLO Amount: 6,213.00  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2330 317 000 0000 0 000 LEGAL SERVICES  
 PO Number: Invoice Number: 8546,8394  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 6,213.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 6,213.00 N

Vendor ID: LINGO LINCOLN JOURNAL STAR Amount: 711.62  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2310 540 000 0000 0 000 BOARD MINUTES AND JOB POSTINGS  
 PO Number: Invoice Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 711.62 0.00 N

Vendor ID: LINGO LINGO Amount: 312.84  
 Description:  
 Sequence: 1 Check Type: Checking Account ID:  
Chart of Account Number Detail Description  
 01 2310 540 000 0000 0 000 BOARD MINUTES AND JOB POSTINGS  
 PO Number: Invoice Number: 29173989,29096117  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Check Number: Check Date:  
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 312.84 0.00 N

Chart of Account Number      Detail Description  
01 2590 530 000 0000 0 000      LONG DISTANCE      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MATHESON**      **MATHESON TRI-GAS INC.**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      1,856.21

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 1100 610 001 0180 0 000      IND ARTS SUPPLIES      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MCGRAW**      **MCGRAW-HILL EDUCATION**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      177.93

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 1100 640 003 0130 0 000      WORLD HISTORY BOOK & LESSON CENTER      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MECHANICAL**      **MECHANICAL SALES, INC**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      8,402.30

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 2620 430 000 0000 0 000      MAINTENANCE ON HVAC      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MENARD**      **MENARDS**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      1,894.96

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 2610 610 000 0000 0 000      CUSTODIAL SUPPLIES      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MIDAME**      **MID-AMERICAN RESEARCH CHEMICAL**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      1,406.00

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 2610 610 000 0000 0 000      CUSTODIAL SUPPLIES      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: MIDWESTALA**      **MIDWEST ALARM SERVICES**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      118.80

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description  
01 2670 352 000 0000 0 000      FIRE ALARM MONITORING SEPT - NOV      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full

**Vendor ID: NAPAALTO**      **NAPA AUTO AND TRUCK PARTS**      PO Number:      Invoice Date:      Due Date:      Status:      A      1099 Amount:      0.00      Amount:      643.29

Description:      Sequence:      1      Check Type:      Checking Account ID:  
Chart of Account Number      Detail Description

01 2710 610 000 0000 0 000 TRANSPORTATION SUPPLIES 643.29 0.00 N

Vendor ID: NATLART NATIONAL ART & SCHOOL SUPPLIES INC. PO Number: 1308 Invoice Number: 1308 Amount: 62.88  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 1100 610 000 0185 0 000 ART SUPPLIES 62.88 N

Vendor ID: NECSA NE COUNCIL OF SCHOOL ADM. PO Number: 64576,64577 Invoice Number: 64576,64577 Amount: 300.00  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 2320 810 000 0000 0 000 KLUTH ADMIN DAYS 150.00 N  
 01 2410 810 001 0000 0 000 TROFHOLZ ADMIN DAYS 150.00 N

Vendor ID: NESAFE NE SAFETY CENTER PO Number: 57-7875 Invoice Number: 57-7875 Amount: 250.00  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 2710 330 000 0000 0 000 PUPIL TRANSPORTATION IN-SERVICE 250.00 N

Vendor ID: NEASSCOSCI NEBRASKA ASSOCIATION OF SCIENCE TEACHERS PO Number: 04568 Invoice Number: 04568 Amount: 25.00  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 2213 330 000 0000 0 000 NATS CONFERENCE REGISTRATION 25.00 N

Vendor ID: NEWZBRAIN NEWZBRAIN CIVICS EDUCATION PO Number: 3489 Invoice Number: 3489 Amount: 109.00  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 1100 643 000 0000 0 000 20-21 WEB SITE LISC 109.00 N

Vendor ID: NWEA NORTHWEST EVALUATION ASSOCIATION PO Number: 37551 Invoice Number: 37551 Amount: 2,550.00  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 2240 320 000 0000 0 000 MAP TESTING 2,550.00 N

Vendor ID: ORKINP ORKIN PEST CONTROL PO Number: 200969755 Invoice Number: 200969755 Amount: 91.17  
 Description: Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Sequence: 1 Check Type: Check Number: Check Date:  
 Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full  
 01 2610 420 000 0000 0 000 PEST CONTROL 91.17 N

**Vendor ID: OVERHEADDO**      **OVER HEAD DOOR**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 2620 420 000 0000 0 000      WORK ON BUS BARN DOORS

**Vendor ID: PAPER101**      **PAPER 101**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 2590 610 000 0000 0 000      COPIER PAPER

**Vendor ID: PAYFLEX**      **PAY FLEX**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 1100 291 000 0000 0 000      ADMIN FEE

**Vendor ID: PINNAG**      **PINNACLE AGENCY**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 2610 520 000 0000 0 000      BOILER PREMIUM

**Vendor ID: POLKCORPP**      **POLK CO. RURAL PUBLIC POWER DISTRICT**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 2610 622 000 0000 0 000      ELECTRICITY

**Vendor ID: POLKCS**      **POLK COUNTY NEWS**  
 Description:  
 Sequence: 1      Check Type:  
Chart of Account Number      Detail Description  
 01 2310 540 000 0000 0 000      BOARD MINUTES

**Vendor ID: RENAISS**      **RENAISSANCE LEARNING**  
 Description:  
 Sequence: 1      Check Type:

**PO Number:**      **Invoice Number:** 0096522,0096567      **Amount:** 398.12  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 398.12      N

**PO Number:**      **Invoice Number:** 178565-00      **Amount:** 845.17  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 845.17      N

**PO Number:**      **Invoice Number:** 82820      **Amount:** 100.00  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 100.00      N

**PO Number:**      **Invoice Number:** 82820      **Amount:** 986.00  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 986.00      N

**PO Number:**      **Invoice Number:** 82820      **Amount:** 8,041.09  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 8,041.09      N

**PO Number:**      **Invoice Number:** 26751      **Amount:** 111.81  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**  
Cost Center ID      Detail Amount 1099 Detail Amount Asset/Asset Tag      In Full  
 111.81      N

**PO Number:**      **Invoice Number:** RPRNQ2273667      **Amount:** 2,466.00  
**Invoice Date:** 08/28/2020      **Due Date:** 08/31/2020      **Status:** A      **1099 Amount:** 0.00  
**Check Number:**      **Check Date:**

Chart of Account Number 01 1100 643 000 0000 0 000 Detail Description ACCELERATED READER RENEWAL Cost Center ID Detail Amount 2,466.00 Invoice Number: M6933951 Status: A Invoice Date: 08/31/2020 Due Date: 08/31/2020 Amount: 1,509.72

**Vendor ID: SCHOLASTIC SCHOLASTIC**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number 01 1190 610 002 0000 0 000 Detail Description PK Checking Account ID:  
 01 1100 610 002 0070 0 000 K  
 01 1100 610 002 0010 0 000 1ST  
 01 1100 610 002 0020 0 000 2ND  
 01 1100 610 002 0050 0 000 5TH

**Vendor ID: SCHOSP SCHOOL SPECIALTY**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number 01 1100 610 001 0145 0 000 Detail Description SUPPLIES - MORNERN  
 01 1190 610 002 0000 0 000 SUPPLIES - PK  
 01 1100 610 002 0070 0 000 SUPPLIES - K  
 01 1100 610 002 0020 0 000 SUPPLIS - 2ND

**Vendor ID: SFM SFM**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number 01 2590 520 000 0000 0 000 Detail Description WORK COMP POLICY

**Vendor ID: SHELBYAUTO SHELBY AUTO CLINIC**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number 01 2710 430 000 0000 0 000 Detail Description BUS REPAIRS  
 01 2710 626 000 0000 0 000 OIL

**Vendor ID: SHELBYLUM SHELBY LUMBER CO.**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number 01 2610 610 000 0000 0 000 Detail Description CUSTODIAL SUPPLIES

**Vendor ID: SOFTWA SOFTWARE UNLIMITED INC**  
Description:  
Sequence: 1 Check Type:  
Chart of Account Number Detail Description

PO Number: Invoice Date: Invoice Number: Status: Invoice Date: Due Date: Amount:  
 PO Number: 20200424-1150 Invoice Number: 82820  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 133.98  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 522.10  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 526.63  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00  
 Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 5,850.00

01 2590 643 000 0000 0 000 20-21 ANNUAL FEE

5,850.00

N

Vendor ID: TRUCKGCEN TRUCK CENTER COMPANIES

PO Number: Invoice Number: 2178241J,122427 Amount: 771.37  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 2710 430 000 0000 0 000 BUS REPAIRS

771.37

N

Vendor ID: UNOFKE UNIVERSITY OF NEBRASKA - KEARNEY

PO Number: Invoice Number: 82820 Amount: 2,000.00  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 2213 330 000 0000 0 000 TRANSITIONAL TEACHER PLACEMENT CONTRACT

2,000.00

N

Vendor ID: VERIZON VERIZON WIRELESS

PO Number: Invoice Number: 9859659901 Amount: 309.45  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 2710 530 000 0000 0 000 BUS PHONES

309.45

N

Vendor ID: VILLAG VILLAGE OF SHELBY

PO Number: Invoice Number: 232126 Amount: 1,134.56  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 485.00

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 2610 410 000 0000 0 000 WATER, SEWER & GARBAGE

1,134.56

N

Vendor ID: WINDSTREAM WINDSTREAM

PO Number: Invoice Number: 82820 Amount: 2,090.04  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 0.00

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 2590 530 000 0000 0 000 TELEPHONE & INTERNET

2,090.04

N

Vendor ID: WOLFE WOLFE, WENDY

PO Number: Invoice Number: 82820 Amount: 269.40  
Invoice Date: 08/28/2020 Due Date: 08/31/2020 Status: A 1099 Amount: 269.40

Description: Checking Account ID:

Check Number: Check Date:

Sequence: 1 Check Type: Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

01 1200 320 000 0000 0 000 SUMMER SPED

269.40

N

Batch 1099 Total: 10,028.07 Batch Total: 235,044.17  
Report 1099 Total: 10,028.07 Report Total: 235,044.17

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
GENERAL FUND - PETTY CASH**

**Balance 07/01/20**          \$ 7,975.97

**RECEIPTS:**

General Fund Reimbursement

**Total Receipts:**          \$ -

**DISBURSEMENTS:**

Capital One - EHA                                  \$ 1,502.02

**Total Disbursements:**      \$ 1,502.02

**Balance: 07/31/20**          \$ 6,473.95

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
GENERAL FUND - PETTY CASH**

Balance 08/01/20           \$ 6,473.95

**RECEIPTS:**

General Fund Reimbursement

Total Receipts:           \$ -

**DISBURSEMENTS:**

WAL-MART	\$ 161.64
SFM	\$ 3,755.00

Total Disbursements:   \$ 3,916.64

Balance: 08/30/20       \$ 2,557.31

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
BUILDING FUND**

**Balance 07/01/20                    \$            77,830.64**

**RECEIPTS:**

Polk County Treasurer	\$	790.44
Butler County Treasurer	\$	586.60
Interest	\$	3.34

**Total Receipts:                    \$            1,380.38**

**DISBURSEMENTS:**

**Total Disbursements:            \$            -**

**Balance: 07/31/20                    \$            79,211.02**

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
BUILDING FUND**

**Balance 08/01/20**                      \$            79,211.02

**RECEIPTS:**

Butler County Treasurer	\$	403.32
Polk County Treasurer	\$	1,195.61
Interest		

**Total Receipts:**                      \$            1,598.93

**DISBURSEMENTS:**

**Total Disbursements:**                \$            -

**Balance: 08/30/20**                      \$            80,809.95

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
GENERAL FUND - BOND**

**Balance 07/01/20            \$    585,764.84**

**RECEIPTS:**

Polk Co. Treas.	\$	3,651.16
Butler Co. Treas.	\$	2,700.42
Interest	\$	25.05

**Total Receipts:            \$        6,376.63**

**DISBURSEMENTS:**

**Total Disbursements:    \$            -**

**Balance: 07/31/20            \$    592,141.47**

**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
GENERAL FUND - BOND**

**Balance 08/01/20**                    \$ 592,141.47

**RECEIPTS:**

Polk Co. Treas.	\$ 5,503.83
Butler Co. Treas.	\$ 1,869.20
Interest	

**Total Receipts:**                    \$ 7,373.03

**DISBURSEMENTS:**

**Total Disbursements:**            \$ -

**Balance: 08/30/20**                    \$ 599,514.50

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**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
EMPLOYEE BENEFIT ACCOUNT**

Beginning Balance 07/01/20:       \$       20,676.47

**Receipts:**

General Fund	\$    3,614.24	
<b>Total Received:</b>		<b>\$       3,614.24</b>

**Expended Out:**

Monthly Claims	\$    1,464.00	
Monthly Claims	\$    3,165.48	
Monthly Claims	\$        86.00	
Monthly Claims	\$       472.00	
<b>Total Expended Out:</b>		<b>\$       5,187.48</b>

Ending Balance 07/31/20:       \$       19,103.23

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**SHELBY-RISING CITY PUBLIC SCHOOL  
FINANCIAL REPORT  
EMPLOYEE BENEFIT ACCOUNT**

**Beginning Balance 08/01/20:       \$       19,103.23**

**Receipts:**

General Fund                               \$   3,614.24

**Total Received:   \$       3,614.24**

**Expended Out:**

Monthly Claims                               1,464.00

Monthly Claims                               6,584.15

Monthly Claims                               1,854.98

Monthly Claims

**Total Expended Out:   \$       9,903.13**

**Ending Balance 08/28/20:       \$       12,814.34**

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Board Stipend:

The annual Board Stipend of \$240.00 will be paid.

Total: \$1440

August 31, 2020



**SHELBY-RISING CITY PUBLIC SCHOOLS**  
**FINANCIAL REPORT**  
**NUTRITION FUND**

**Beginning Balance 08/01/20**

**\$ 58,001.12**

**RECEIPTS:**

	<b>AMOUNT</b>
Family Receipts	\$ 5,847.00
PK Milk Money	\$ 627.00
State of NE Reimbursements	\$ -
Other Lunch/Milk Money Receipts	\$ 420.00
Interest	
<b><u>Total Receipts</u></b>	<b><u>\$ 6,894.00</u></b>

**DISBURSEMENTS:**

<b>Name:</b>	<b>Ck No.</b>	<b>AMOUNT</b>
SRC General Fund	2892	\$ 1,528.75

**Total Disbursements:**

**\$ 1,528.75**

**Ending Balance 08/31/20**

**\$ 63,366.37**

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# Shelby-Rising City Schools



2019-2020  
End of Fiscal Period  
Account Summary as of August 31, 2020

## **GENERAL FUND**

Cash Balance (8.28.20)	\$ 1,910,681.07
Planned Expenses	\$ 50,000.00
Planned Transfers	\$ 115,000.00 (\$40,000 Activities/\$75,000 Depreciation)
Cash Balance to Carry Over 2020	\$ 1,745,681.00
Cash Balance Carried Over in 2019	\$ 1,352,499.00

## **SPECIAL BUILDING FUND**

Current Fund Balance (7.31.20)	\$ 80,809.95
Planned Expenses	\$ 0.00
Planned Transfers	\$ 0.00
Fund Balance to Carry over in 2020	\$ 80,809.95
Fund Balance Carried Over in 2019	\$ 22,995.17

## **BOND FUND**

Current Fund Balance (7.31.20)	\$599,514.50
Planned Expenses	\$ 0.00
Planned Transfers	\$ 0.00
Fund Balance to Carry Over in 2020	\$ 599,514.50
Fund Balance Carried Over in 2019	\$ 552,269.22

## **DEPRECIATION FUND**

Current Fund Balance, Including CD (7.31.20)	\$368,992.38 (\$172,000 is in a CD/\$196,992.38 in Account)
Planned Receipts	\$ 75,000.00 (General Fund Transfer)
Fund Balance to Carry Over in 2019	\$ 443,992.38
Fund Balance Carried Over in 2018	\$ 411,431.86

**LEVY / VALUATION HISTORY**

Shelby-Rising City School District

Year	Butler	Change	Polk	Change	Total	Change	GF Levy	GF Tax Revenue	Yearly +/-	Tax Asking +/-	Total Levy	Total Tax	Total Change	Bond	Building Fund
11-12	\$ 173,143,924		\$ 236,543,539		\$ 409,687,463.00		1.000000	\$ 4,196,130.14			1.030000	\$ 4,219,780.87			
12-13	\$ 190,671,982	10.12%	\$ 263,580,881	11.43%	\$ 454,252,863.00	10.88%	1.000000	\$ 4,542,528.63	8.26%	\$ 346,398.49	1.030000	\$ 4,678,804.49	10.88%		
13-14	\$ 227,587,958	19.36%	\$ 316,255,272	19.98%	\$ 543,843,230.00	19.72%	0.894000	\$ 4,861,958.48	7.03%	\$ 319,429.85	0.950000	\$ 5,166,510.69	10.42%		
14-15	\$ 255,188,613	12.13%	\$ 375,838,839	18.84%	\$ 631,027,452.00	16.03%	0.605733	\$ 3,822,341.52	-21.38%	\$ (1,039,616.96)	0.700451	\$ 4,420,038.10	-14.45%		
15-16	\$ 279,799,429	9.64%	\$ 446,078,466	18.69%	\$ 725,877,895.00	15.03%	0.600000	\$ 4,355,267.37	13.94%	\$ 532,925.85	0.749895	\$ 5,443,322.04	23.15%	\$ 797,703.51	
16-17	\$ 316,414,611	13.09%	\$ 467,830,337	4.88%	\$ 784,244,948.00	8.04%	0.600000	\$ 4,705,469.69	8.04%	\$ 350,202.32	0.762583	\$ 5,980,518.65	9.87%	\$ 1,275,025.44	
17-18	\$ 322,293,389	1.86%	\$ 472,627,166	1.03%	\$ 794,920,555.00	1.36%	0.644000	\$ 5,119,288.37	8.79%	\$ 413,818.69	0.799000	\$ 6,351,415.23	6.20%	\$ 1,017,498.31	\$ 214,628.55
18-19	\$ 323,863,507	0.49%	\$ 454,727,685	-3.79%	\$ 778,591,192.00	-2.05%	0.685000	\$ 5,333,349.67	4.18%	\$ 214,061.29	0.840000	\$ 6,540,166.01	2.97%	\$ 1,012,168.55	\$ 194,647.80
19-20	\$ 326,318,640	0.76%	\$ 432,632,222	-4.86%	\$ 758,950,862.00	-2.52%	0.699000	\$ 5,305,066.53	-0.53%	\$ (28,283.14)	0.861500	\$ 6,538,361.68	-0.03%	\$ 1,013,199.40	\$ 220,095.75
20-21	\$324,000,064	-0.71%	\$ 435,269,438	0.61%	\$ 759,269,502.00	0.04%	0.679050	\$ 5,163,032.61	-2.68%	\$ (142,033.92)	0.813130	\$ 6,324,410.00	-3.27%	\$ 949,845.15	\$ 211,533.00

Updated 8/27/20

**Notes:**

First Two Years of Merger the District Received Incentive Funds from NDE - Reducing Tax Needs.

Starting with 15-16 the District is paying back the Bond.

Starting with 17-18 the District is in one facility.

2020-2021	Levy	Tax Asking	+/-	% Change
GF	0.680000	\$ 5,163,033	\$ (142,033.92)	-2.663%
Bond	0.125100	\$ 949,845	\$ (63,354.25)	-6.259%
Building	0.027860	\$ 211,533	\$ (8,562.75)	-4.399%
<b>Total</b>	<b>0.832960</b>	<b>\$ 6,324,410</b>	<b>\$ (213,951.95)</b>	<b>-3.271%</b>

14-15 Salary Projections

105000  
10000  
6000  
2400000  
154000  
1100000  
  
680000

\$ 4,455,000.00 Salary/Benefits Totals

\$ 1,200,000.00 Monthly Plant/Instructional Expenses

\$ 5,655,000.00 (Projected Actual Expenditure Need)

\$ 5,791,000.00 \$103,000 \$ 5,894,000.00 (Budget Authority)

Prop Taxes \$ 5,340,014.00 GF Levy 0.87

**Projected Revenue**

Cash Balance \$ 2,000,000.00

State Aid \$ 113,625.00

SPED 56% \$ 200,000.00

REAP	\$	30,000.00
IDEA	\$	90,000.00
County Trea Bal		
Motor Vehicle	\$	120,000.00
Interest	\$	2,500.00
Comm Serv	\$	6,000.00
Other Local	\$	3,300.00
Fines License	\$	500.00
ESU	\$	35,000.00
SPED Transp	\$	-
HAL	\$	-
MAAPS	\$	15,000.00
<b>Total</b>	<b>\$</b>	<b>615,925.00</b>

Delinquency           \$       106,800.28

Expected Rev.         \$       5,849,138.72

### Shelby-Rising City Public Schools

Year	Butler	Increase	Polk	Increase	Total	Increase
11-12						
12-13	\$ 190,671,982		\$ 263,580,881		\$ 454,252,863.00	
13-14	\$ 227,587,958	19.36%	\$ 316,255,272	19.98%	\$ 543,843,230.00	19.72%
14-15	\$ 255,188,613	12.13%	\$ 375,838,839	18.84%	\$ 631,027,452.00	16.03%

15-16	\$ 279,799,429	9.64%	\$ 446,078,466	18.69%	\$ 725,877,895.10	15.03%
4-Year Change	\$ 89,127,447		\$ 182,497,585		\$ 271,625,032.10	59.80%

\*In 2011-12 & 2012-13 the District received funding from the State of Nebraska to assist in the transition of consolidation. Those funds are only offered during the first two years of transition.

Year	Tax Revenue	% Change	\$ Change	Total Levy	Total Tax	
11-12	\$ 4,196,130.14			1.030000	\$ -	
12-13	\$ 4,542,528.63	8.26%	\$ 346,398.49	1.030000	\$ 4,678,804.49	
13-14	\$ 4,861,958.48	7.03%	\$ 319,429.85	0.950000	\$ 5,166,510.69	10.42%
14-15	\$ 3,822,341.52	-21.38%	\$ (1,039,616.96)	0.700451	\$ 4,420,038.10	-14.45%
15-16	\$ 4,355,267.37	13.94%	\$ 532,925.85	0.749895	\$ 5,443,322.04	23.15%
	<b>-\$ 187,261.26</b>	<b>-4.12%</b>			<b>\$ 764,517.55</b>	<b>16.34%</b>

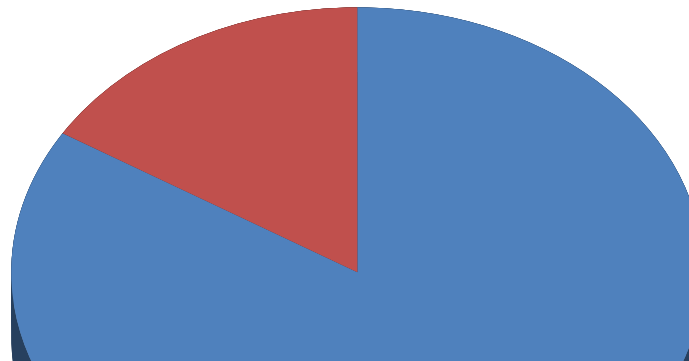
**Chip Kay 7-10-14**

\$	5,893,959.00	Budget Authority	
\$	5,155,876.00		0.84 GF Levy
\$	738,083.00	Revenue Needed	

\$	530,000.00	NonTax Revenue
\$	208,083.00	Cash Reserve or Budgeted Below

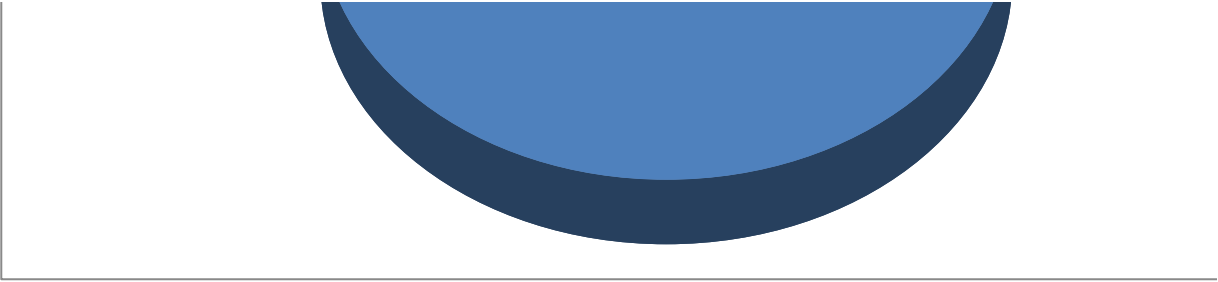
Local Property Taxes	\$	5,333,349.67
State, Federal, and Grant	\$	1,031,915.33
total need		6365265

### 2018-19 Anticipated General Fund Revenue



GF Levy
1.000000
1.000000
0.894000
0.605733

0.600000













EQUAL OPPORTUNITY EMPLOYMENT

The \_\_\_\_\_ School District shall provide equal opportunity to employees and applicants for employment in accordance with applicable equal employment opportunity and non-discrimination laws, directives and regulations of federal, state and local governing bodies. Opportunity to all employees and applicants for employment includes hiring, placement, promotion, transfer or demotion, recruitment, advertising or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or termination. Employees will support and comply with the district's established equal employment opportunity and non-discrimination policies. Employees shall be given notice of this policy annually. The board shall appoint an employee to serve as non-discrimination compliance coordinator.

Individuals who file an application with the school district will be given consideration for employment if they meet or exceed the qualifications set by the board, administration, and Nebraska Department of Education for the position for which they apply. In employing individuals, the district will not discriminate in any aspect of employment with regard to race, color, religion, national or ethnic origin, sex, disability, age, marital status, genetic background, veteran status, pregnancy, childbirth or related medical condition, or sexual orientation or gender identity.

Advertisements and notices for vacancies within the district shall contain the following statement: "The \_\_\_\_\_ School District is an equal opportunity employer (EOE)." The statement shall also appear on application forms.

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and non-discrimination laws and policies, including but not limited to complaints of discrimination, shall be directed to the Compliance Coordinator:

Name and/or Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and non-discrimination laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to the Director of the Kansas Office of Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO 64106, (816) 268-0550, the Nebraska Equal Opportunity Commission, State Office Building, 301 Centennial Mall South, 5th floor, P.O. Box 94394, Lincoln, NE 68509-4934, (402) 471-2024 or (800) 642-6112 or by email to OCR.KansasCity@ed.gov.

This inquiry or complaint to the federal office may be done instead of, or in addition to, an inquiry or complaint at the local level.

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Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of sexual harassment or discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged sexual harassment or discrimination as well as the incidents of alleged violations of this policy.

Further information and procedures for filing a complaint are available at the website of the Nebraska Equal Opportunity Commission, <http://www.neoc.ne.gov/comp/comp.htm>.

Legal Reference:     29 U.S.C. §§ 621-634 (1994).  
                          42 U.S.C. §§ 2000e et seq. (1994).  
                          42 U.S.C. §§ 12101 et seq. (1994).  
                          Neb. Statute 48-1101 et seq. (Nebr. Fair Employment Practice Act)

Cross Reference:    103    Equal Educational Opportunity  
                          404.06 Harassment by Employees  
                          406.02 Certificated Employee Qualifications, Recruitment  
  and Selection  
                          412.02 Support Staff Qualifications, Recruitment and  
  Selection

## STAFF CONDUCT WITH STUDENTS

The Board expects all staff members, including teachers, coaches, counselors, administrators, and others to maintain the highest professional, moral, and ethical standards in their conduct with students. For the purposes of this policy, staff members also include school volunteers. The term “students” excludes a staff member’s immediate family members.

The interactions and relationships between staff members and students should be based upon mutual respect and trust; an understanding of the appropriate boundaries between adults and students in and outside of the educational setting; and consistency with the educational mission of the schools.

Staff members are expected to be sensitive to the appearance of impropriety in their conduct with students. Staff members are encouraged to discuss issues with their building administrator or supervisor whenever they are unsure whether particular conduct may constitute a violation of this policy.

### **Unacceptable Conduct**

Examples of unacceptable conduct by staff members include but are not limited to the following:

- Any type of sexual or inappropriate physical contact with students or any other conduct that might be considered harassment under the Board's policy on Harassment By Employees;
- Singling out a particular student or students for personal attention and friendship beyond the normal teacher-student relationship;
- Associating with students in any situation or activity that includes the presence of alcohol, drugs, or tobacco or that could be considered sexually suggestive;
- For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, staff members are expected to be supportive but to refer the student to appropriate guidance/counseling staff. In either case, staff involvement should be limited to a direct connection to the student's school performance;
- Sending students on personal errands;
- Sexual banter, allusions, jokes, or innuendos with students;
- Asking a student to keep a secret;

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- Disclosing personal, sexual, family, employment concerns, or other private matters to one or more students;
- Addressing students with terms of endearment, pet names, or otherwise in an overly familiar manner; and
- Permitting students to address you by your first name, nickname or otherwise in an overly familiar manner.
- Being alone with individual students by closing a room door except when dealing with issues of health by appropriate personnel, or being alone with individual students outside of normal school hours;
- Maintaining personal contact with a student outside of school by phone, email, Instant Messenger or Internet chat rooms, social networking websites, or letters (beyond homework or other legitimate school business);
- Exchanging personal gifts (beyond the customary student teacher gifts); and/or
- Socializing or spending time with students (including but not limited to activities such as going out for meals or movies, shopping, traveling, and recreational activities) outside of school sponsored events or except as participants in organized community activities.

Students and/or their parents/guardians are strongly encouraged to notify the principal if they believe a teacher or other staff member may be engaging in conduct that violates this policy.

Staff members are required to notify promptly the principal or superintendent if they become aware of a situation that may constitute a violation of this policy.

Staff violations of this policy may result in disciplinary action up to and including dismissal. Violations involving sexual or other abuse will also result in referral to the Department of Health and Human Services and/or law enforcement in accordance with the Board's policy on Child Abuse Reporting.

Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of this policy.

This policy shall be included in future employee, student and volunteer handbooks.

## ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES

Physical or sexual abuse of students, including inappropriate and intentional sexual behavior, by employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers of the school district under the direction and control of the school district. Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

The school district will respond promptly to allegations of abuse of students by school district employees by investigating or arranging for the investigation of an allegation. The processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in the investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

The superintendent will appoint an investigator and alternate investigator of opposite sexes. The investigator will pass the findings on to the superintendent who will complete any further investigations as deemed necessary and take appropriate final action.

Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing abuse of students investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of this policy.

The superintendent is responsible for implementing this policy and for organizing employee training when needed relating to this policy. Procedures shall be reviewed periodically for adequacy and accuracy.

Cross Reference:                   403.02 Child Abuse Reporting  
  404.06 Harassment by Employees  
  505.06 Corporal Punishment

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## ~~HARASSMENT BY EMPLOYEES~~

Harassment of employees, students, volunteers or visitors will not be tolerated in the school district. School district includes school district facilities, school district property, or property within the jurisdiction of the school district; while on school-owned or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the district.

Harassment includes, but is not limited to, race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other prohibited status. Harassment by board members, administrators, employees, parents, vendors, and others doing business with the school district is prohibited. Employees whose behavior is alleged to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, discharge or other appropriate action. Other individuals whose behavior is alleged to be in violation of this policy will be subject to appropriate sanctions as determined and imposed by the superintendent or board.

~~Sexual harassment shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:~~

- ~~• submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, or participation in school programs or activities;~~
- ~~• submission to or rejection of such conduct by an individual is used as the basis for decisions affecting such individual's employment or education; or~~
- ~~• such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or learning environment.~~

~~Sexual harassment as set out above, may include, but is not limited to the following:~~

- ~~• verbal or written harassment or abuse, or unwelcome communication implying sexual motives or intentions;~~
- ~~• pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;~~
- ~~• unwelcome touching;~~
- ~~• unwelcome and offensive public sexual display of affection;~~
- ~~• suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's job, promotions, recommendations, etc.~~

Harassment on the basis of race, religion, national or ethnic origin, color, marital status,

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disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or other prohibited status means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs, activities or employment;
- submission to or rejection of such conduct by an individual is used as the basis for decisions affecting the individual; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or
- creating an intimidating, offensive or hostile learning or work environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse or unwelcome communication implying sexual motives or intentions;;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual;-
- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;

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- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's job, promotions, recommendations, etc.

Employees, students, volunteers or visitors who believe they have suffered harassment shall report such matters to the Compliance Coordinator or building principal investigator for harassment complaints. ~~However, claims regarding harassment may also be reported to the alternate investigator for harassment complaints.~~

Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of sexual harassment or discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged sexual harassment or discrimination as well as the incidents of alleged violations of this policy.

Upon receiving a complaint, the investigator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the

investigator to promptly and reasonably investigate claims of harassment and to pass the findings on to the superintendent who shall complete such further investigation as deemed necessary and take such final action as appropriate. It is the intention of the district to complete its investigation within ten (10) working days after receiving a complaint unless extenuating circumstances such as unavailability of a witness or needing additional time because of the complexity of the investigation or the need to involve outside experts. The extended timeframe for investigation due to extenuating circumstances shall not exceed ten (10) days without the consent of the complainant, unless the alleged victim agrees to a longer time limit. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.

No one shall retaliate against an employee or student because they have filed a harassment complaint, assisted or participated in a harassment investigation, proceeding, or hearing regarding a harassment charge or because they have opposed language or conduct that violates this policy. This policy should be used when an employee is the alleged harasser or the alleged victim. It is strongly recommended the investigator and alternate investigator be of opposite sexes.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. The superintendent or superintendent's designee shall also be responsible for organizing training programs to educate employees, students and others involved with the school district about harassment and the school district's policy prohibiting harassment. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Legal Reference: 42 U.S.C. §§ 2000e et seq. (1994).  
29 C.F.R. Pt. 1604.11 (1996).

Cross Reference: 103 Equal Educational Opportunity  
402.01 Equal Opportunity Employment  
402.05 Employee Grievances  
403.03 Abuse of Students by School District Employees  
405 Employee Conduct and Appearance  
504.18 Harassment By Students  
505 Student Discipline

## EMPLOYEE CONDUCT AND APPEARANCE

Employees are role models for the students who come in contact with them during and after school hours. The board recognizes the positive effect employees can have on students in this capacity. To this end, the board strongly suggests and encourages employees to dress themselves, groom themselves and conduct themselves in a manner appropriate to the educational environment.

Employees shall conduct themselves in a professional manner. Employees shall dress in attire appropriate for their position. Clothing should be neat, clean, and in good taste. Discretion and common sense call for an avoidance of extremes which would interfere with or have an effect on the educational process.

Certificated employees of the school district shall follow the code of ethics for their profession as established by the Nebraska Professional Practices Commission.

Every report of alleged violations of employee conduct policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing employee conduct investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of employee conduct policies.

Legal Reference: NDE Rule 27

Cross Reference: 305 Administrative Code Of Ethics  
402.02 Employee Orientation  
404.06 Harassment by Employees  
404.07 Substance-Free Workplace  
408 Certificated Employee Termination of Employment  
414 Support Staff Termination of Employment

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## OBJECTIVES FOR EQUAL EDUCATIONAL OPPORTUNITIES FOR STUDENTS

This section of the board policy manual is devoted to the board's goals and objectives for assisting the students of the school district in obtaining an education. Each student shall have an opportunity to obtain an education in compliance with the policies in this series. It is the goal of the board to develop a healthy social, intellectual, emotional, and physical self-concept in the students enrolled in the school district. Each student attending school will have the opportunity to use it and its education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student the same opportunity.

The board supports the delivery of the education program and services to students free of discrimination on the basis of race, color, national origin, sex, disability, religion or marital status, sexual orientation or gender identity and provides equal access to the Boy Scouts and other designated youth groups. This concept of equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students.

Board policies, rules and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school owned, operated, or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

This section of the board policy refers to the term "parents" in many of the policies. The term parents for purposes of this policy manual shall mean the legal parents. It shall also mean the legal guardian or custodian of a student and students who have reached the age of majority or are otherwise considered an adult by law.

Inquiries by students regarding compliance with equal educational opportunity laws and policies, including but not limited to complaints of discrimination, shall be directed to the [Compliance Coordinators or the building principal](#) ~~superintendent or his or her designee.~~

Inquiries may also be directed in writing to the Director of the Kansas Office of Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO 64106, (816) 268-0550, the Nebraska Equal Opportunity Commission, State Office Building, 301 Centennial Mall South, 5th floor, P.O. Box 94394, Lincoln, NE 68509-4934, (402) 471-2024 or (800) 642-6112 or by email to [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov). This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.

~~Further information and copies of the procedures for filing a complaint are available in~~

Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of sexual harassment or discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged sexual harassment or discrimination as well as the incidents of alleged violations of this policy.

Further information and copies of the procedures for filing a complaint are available in the school district's central administrative office and the administrative office in each attendance center.

Legal Reference:                   Sect. 504 of the Rehabilitation Act of 1973  
  20 U.S.C. §1681 et seq. (1994)  
  34 C.F.R. §104 et seq.  
  34 C.F.R. §160 et seq.  
  Neb. Statute 79-2,114 et seq. (Neb. Equal Opportunity in  
  Education Act).

Cross Reference:                 100    District Organization and Basic Commitments

## STUDENT CONDUCT

The board believes inappropriate student conduct causes serious disruption to the learning environment, interferes with the rights of others, and threatens the health and safety of students, employees and the public. The Superintendent and staff will develop and implement age-appropriate student codes of conduct to facilitate the educational process.

Students shall conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district. This policy will also apply while on school owned, operated or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

Students who violate this policy and the administrative regulations supporting it will be subject to disciplinary measures including, but not limited to, removal from the classroom, detention, suspension, probation and expulsion. The codes of conduct will include measures to prevent or discourage behavior which interferes with the educational program, behavior which disrupts the orderly and efficient operation of the school or the functioning of school activities, behavior which interferes with the maintenance of a learning environment, behavior that is violent or destructive, or behavior which interferes with the rights of other students to pursue their education. Procedures will be available to allow rights of due process for all students.

Every report of alleged violations of student conduct policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing student conduct investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of student conduct policies.

This disciplinary process is designed to create the expectation that the degree of discipline imposed by the school will be proportionate to the severity of the behavior of the particular student, the previous discipline history of the student and other relevant factors. It will also include parental involvement processes designed to enable parents, guardians, teachers and school administrators to work together to improve and enhance appropriate student behavior and academic performance. All student codes of conduct shall be submitted to the board for approval or review.

Approved

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### HAZING, INITIATION, SECRET SOCIETIES OR GANG ACTIVITIES

Hazing or initiation by any school organizations, groups, clubs, teams or individuals are prohibited unless specifically approved by the administration. Anyone engaging in hazing or initiation behavior will be subject to disciplinary action up to and including expulsion.

Hazing is any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act which endangers the physical or mental health or safety of any person or the coercing of any such activity.

Every report of alleged hazing or initiation that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing hazing or initiation investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged hazing or initiation.

The Board of Education prohibits the organization of school-sponsored fraternities, sororities or secret organizations wherein membership is determined by members themselves rather than on the basis of free choice. The Board considers those organizations or memberships in those organizations detrimental to the good conduct and discipline of the school. Interference with the instructional program of the district by those groups will not be condoned, and no organizational activities are permitted under the sponsorship of the school district or its personnel.

In addition, the use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, is disruptive of a positive learning environment and will not be tolerated.

Legal Reference: Neb. Statute 79-2,101 to 2,102  
Cross Reference: 505 Student Discipline  
506 Student Activities

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## HARASSMENT BY STUDENTS

Harassment of ~~employees,~~ students, ~~volunteers~~ staff or visitors ~~by other students~~ will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment includes, but is not limited to, race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other prohibited status. Harassment by board members, administrators, employees, parents, vendors, and others doing business with the school district is prohibited. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, suspension and expulsion.

~~Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:~~

- ~~• submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;~~
- ~~• submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or~~
- ~~• such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, offensive or hostile learning or work environment.~~

~~Sexual harassment as set out above, may include, but is not limited to the following:~~

- ~~• verbal or written harassment or abuse, or unwelcome communication implying sexual motives or intentions;~~
- ~~• pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;~~
- ~~• unwelcome touching;~~
- ~~• unwelcome and offensive public sexual display of affection;~~
- ~~• suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, achievements, etc.~~

Harassment on the basis of race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or

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other prohibited status means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or
- creating an intimidating, offensive or hostile learning or work environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse or unwelcome communication implying sexual motives or intentions;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual;
- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's job, promotions, recommendations, etc.

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Revised

The district will promptly and reasonably investigate allegations of harassment. The Compliance Coordinator or ~~The building principal~~ will be responsible for receiving~~handling~~ all complaints by students alleging harassment.

Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of sexual harassment or discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged sexual harassment or discrimination as well as the incidents of alleged violations of this policy.

Upon receiving a complaint, the investigator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the investigator to promptly and reasonably investigate claims of harassment and to pass the findings on to the superintendent who shall complete such further investigation as deemed necessary and take such final action as appropriate. It is the intention of the district to complete its investigation within ten (10) working days after receiving a

complaint unless extenuating circumstances such as unavailability of a witness or needing additional time because of the complexity of the investigation or the need to involve outside experts. The extended timeframe for investigation due to extenuating circumstances shall not exceed ten (10) days without the consent of the complainant, unless the alleged victim agrees to a longer time limit. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.

Retaliation against an individual because the individual has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against an individual in violation of this policy will be subject to discipline, up to and including, suspension and expulsion.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. These rules will be printed and distributed to students and parents in the student handbook. The superintendent shall also be responsible for organizing training programs for students and employees. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Legal References:           20 U.S.C. §§ 1221-1234i (1994)  
                                  20 U.S.C. § 1681 et seq.  
                                  29 U.S.C. § 794 (1994)  
                                  42 U.S.C. § 1983  
                                  42 U.S.C. §§ 2000d-2000d-7 (1994).  
                                  42 U.S.C. §§ 12101 et. seq. (1994).

Cross References:         404.06 Harassment by Employees  
                                  505    Student Discipline  
                                  507    Student Records

## BULLYING PREVENTION

The board recognizes the negative impact that bullying has on student health, welfare, safety, and the school's learning environment and prohibits such behavior. Bullying is defined as any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, at a designated school bus stop, or at school-sponsored activities or school-sponsored athletic events.

Bullying may constitute grounds for detention, suspension, expulsion or mandatory reassignment, subject to state and federal statutes and the district's student discipline and due process procedures.

Every report of alleged bullying that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.

It shall be the responsibility of the superintendent to implement appropriate programs or procedures for the purpose of educating students regarding bullying prevention.

This policy shall be reviewed annually.

Legal Reference:                   Neb. Statute 79-2,137

Cross Reference:                505     Student Discipline

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## DATING VIOLENCE PREVENTION

The board prohibits behavior that has a negative impact on student health, welfare, safety, and the school's learning environment. Incidents of dating violence will not be tolerated on school grounds, in district vehicles, or at school sponsored activities or school-sponsored athletic events.

Dating violence is defined as a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. Dating partner means any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious or long-term.

The district will provide appropriate training to staff and incorporate within its educational program age-appropriate dating violence education that shall include, but not be limited to, defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

Every report of alleged dating violence that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing dating violence investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged dating violence.

This policy shall be published in the student handbook.

Legal Reference: Neb. Statute 79-2,141

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## SUSPENSION AND EXPULSION OF STUDENTS

The authority to suspend for a "short term" and to propose an "extended term" suspension and/or expulsion is delegated to the principal or his or her designee. A short-term suspension shall mean the exclusion of a student from school attendance for a period not to exceed five school days. A long-term suspension means the exclusion of a student from school attendance for a period exceeding five school days but less than twenty school days.

The provisions of this section apply to all pupils enrolled in the school district. When considering possible courses of action for special education students in regard to alleged violations of school rules, policies, and regulations, procedural due process rights guaranteed under applicable Federal and State statutes are applicable. The school district is obligated to see that every special education student is provided an appropriate educational program without cost to the parent. Conversely, schools are not required to maintain pupils who are a danger to themselves or others in regular attendance centers.

Suspension from classes or school will not be carried out unless the student while subject to school authority:

1. uses violence, force, threat or intimidation in a manner causing substantial interference with school purposes; or
2. causes or attempts to cause substantial damage to school or private property or steals or attempts to steal school or private property of substantial value; or
3. causes or attempts to cause physical injury to another person except in self-defense; or threatens or intimidates any student for the purpose or intent of obtaining something of value from the student; or
4. possesses or transmits any firearm, knife, explosive or other dangerous object that is ordinarily considered a weapon; or
5. engages in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor; or
6. commits public indecency as defined in Nebraska statute 28-806 if that student is at least twelve years of age but less than nineteen years of age; or
7. commits or attempts to commit sexual assault against any person if a complaint has been filed by a prosecutor alleging the incident as required in Nebraska statute 79-267.8; or
8. engages in bullying as defined in section 79-2,137; or
9. engages in any other illegal activity which constitutes a danger to other students or interferes with school purposes; or
10. repeatedly violates the policies, rules and standards of student conduct established by the district.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

A given suspension will be for a period of time not to exceed 5 school days. A student will be informed of the charges against him or her and, if the student denies them, an explanation of the evidence will be given and the student will be given an opportunity to refute the charges. No time delay is necessary between the time a pupil is notified of the charges and the time of the hearing before the principal.

Guidelines to ensure that students are afforded due process during a suspension or proposed suspension from school will be developed. The procedural rules, regulations and guidelines will be approved by the Board of Education and made known to students, parents and school staff.

Every report of alleged violations of student conduct policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing student conduct investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of student conduct policies.

Administrative procedures complying with the Student Discipline Act shall also be in place to ensure due process to the student should the principal decide to administer a long-term suspension, expulsion, or mandatory reassignment.

Emergency Exclusion: Any student may be excluded from school in the following circumstances:

- 1) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- 2) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Such an emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, a hearing will be held and a final determination made within ten school days after the initial date of exclusion. Such procedure shall substantially comply with the procedures set forth in state statutes 79-266 to 287 for a long-term suspension or expulsion and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

The principal should make a reasonable effort to contact the parent(s) or guardian(s) of a suspended student by telephone or to communicate to them directly regarding the specific

act(s) for which the suspension is ordered and the length of the suspension. If personal contact cannot be made then a notice will be mailed to parents within 24 hours stating the specific act(s) for which the suspension is ordered and the length of the suspension.

All records and documentation regarding suspension will be destroyed within three years of the student's continuous absence from school. No information regarding a suspension will be communicated to any person not directly involved in the disciplinary proceedings.

The right of appeal to the Board of Education in cases involving student suspension described in this policy does not extend to a suspension from a student extracurricular activities program or other disciplinary action affecting participation in an extracurricular activities program.

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools within the district for a period of time as defined in Nebraska statute 79-283.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board of Education and made known to students, parents and school staff. The principal shall keep records of all expulsions.

All cases of expulsion shall be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only when a student (a) has a dangerous communicable disease transmissible through normal school contacts and poses an immediate threat to the health and safety of the school community; or (b) exhibits conduct which presents a clear threat to the physical safety of himself/herself or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

When a student is expelled, the student shall be provided with:

1. Notice of the standard of conduct allegedly violated, acts the student is alleged to have committed and a summary of the evidence to be presented against the student;
2. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
3. A statement that the student has a right to a hearing, upon request, on the specified charges;

4. A description of the hearing procedures, along with procedures for appealing any decision rendered at the hearing;
5. A statement the principal, legal counsel for the school, the student, the student's parent or representative or guardian has the right;
  - A. to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and;
  - B. to know the identity of the witnesses to appear at the hearing and the substance of their testimony;
6. A form on which the student or the student's parent/guardian may request a hearing.

#### Violations of Law Relating to Suspensions or Expulsions

1. Student violations or suspected violations of Nebraska law will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Student violations of school policy that are not apparent violations of law will be addressed by school administrators without reporting them to law enforcement. Administrators should consider the student's maturity, and known behavioral, emotional or mental disorders, if applicable. It will be the responsibility of the referring administrator to contact the student's parent that a referral to legal authorities has been or will be made, if applicable.

On or before August 1 the school board will annually review the reporting guidelines above with the County Attorney. These shall be distributed to all parents and guardians and their students at the beginning of each school year, or at the time of enrollment if during the school year. The guidelines shall also be posted conspicuously in each school during the school year.

2. Except in instances of suspected child abuse, when a principal or designee releases a minor student to a law enforcement officer for the purpose of removing the minor from the school premises, immediate steps shall be taken to notify the parent, guardian, or other relative having control of the minor about the minor's release to the officer and about the place to which the minor is reportedly being taken. In cases of suspected child abuse, the principal or designee will provide the law enforcement officer with the address and telephone number of the minor's parents or guardian.

Supplemental to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.



## LIVE BROADCAST OR VIDEOTAPING

Within the limitations described below, Individuals may broadcast or videotape public school district events, including open board meetings, as long as it does not interfere with or disrupt the school district event and it does not create an undue burden in adapting the buildings and sites to accommodate the request.

It shall be within the discretion of the superintendent to determine whether the request is unduly burdensome and whether the broadcast or videotaping will interfere with or disrupt the school district event.

In addition to limitations on recording or transmitting image or sound in policy 504.12 referenced below, anyone recording or transmitting any sound or image of any person (including themselves) must have the prior consent of the person or persons being recorded or whose image or sound is being transmitted. This requirement applies to all persons, including staff, students, volunteers, and community members, at district facilities or attending district sponsored events. This policy does not apply to District-sponsored athletic events or activities where the focus of the recording or transmission is on the student performances or activity. Nothing in this policy shall prohibit the recording of an Individualized Education Program meeting when necessary to implement parental rights as guaranteed by the Individuals with Disabilities Education Act or in conducting meetings to implement Section 504.

News media coverage of sports and other special events is encouraged. Radio broadcasts of events will be arranged through the superintendent's office. Videotaping of classroom activities will be allowed at the discretion of the superintendent. Parents will be notified prior to videotaping of classroom activities.

It shall be the responsibility of the superintendent to implement this policy and for handling requests for other broadcasting or videotaping activities develop administrative regulations outlining the procedures for making the request and the rules for operation if the request is granted.

Cross Reference: 504.12 Regulated Electronic Devices

~~News media coverage of sports and other special events is encouraged. Radio broadcasts of events will be arranged through the superintendent's office.~~

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_