



**GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
November 11, 2025
7:00 PM
Meadows Community Rooms
270 N. Grove Ave
Elgin, IL 60120**

AGENDA

1. Call to Order
2. Statement from Chief Executive Officer
3. Public Comment
4. Comments for the Good of the Organization
5. Action: Approval of Minutes 2
 - October 14, 2025 Regular Board Meeting
 - October 23, 2025 Special Board Meeting
6. Action: Treasurer's Report and Payment of Bills 7
 - Payment of bills for November 11, 2025, including the list of bills to be paid between November 11, 2025 and December 9, 2025, and all bills over \$10,000.
7. Correspondence
8. Reports:
 - A. Chief Executive Officer 34
9. Action: Ordinance No. 2025 -11-1: .02 Percent Building and Equipment 41
 - Required for building maintenance and repairs, which is incorporated into the total levy
10. Action: Ordinance No. 2025-11-2: Levy and Assessment of Taxes 44
 - Required levy and assessment of taxes to meet library operations.
11. Action: Close Library District until 1:00 pm on November 18, 2025 for Staff Training
12. Action: Personnel Policies 55
 - 6.05.7 Blood and Organ Donation Leave (update)
 - 6.05.6 Military Funeral Honors Detail Leave (new)
 - 6.10.5 Neonatal Intensive Care Leave (new)
13. Action: Annexation Ordinance 2025-11-3
 - Requested by homeowners
14. Other
15. Adjournment

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

October 14, 2025

7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees Bedolla, Lara, Garcia and Symonds. Chief Executive Officer Carole Medal, Ancel Glink Attorney Britt Isaly, Jason Perkunas from Shales McNutt Construction, and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:00 p.m.

Secretary Henderson administered the oath of office to Ling Low.

There were no public comments.

Comments for the Good of the Organization were read. The library received five new five-star Google reviews this month.

Garcia motioned to approve the September 9, 2025, Public Hearing and Board Meeting minutes; seconded by Symonds. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Treasurer Bedolla moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$ 449, 271.73 and the revised list of bills to be paid prior to the next board meeting; seconded by Lara. CEO Medal announced that all checks issued to Baker & Taylor will be voided due to a credit owed to the library and the company's closure. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Symonds motioned to approve the following KidSpace Phase 2 Construction bids as recommended by Shales McNutt with totals including Alternates 1&2

06A General Trades work be awarded to Hargrave Builders for \$147,150

09A Painting work be awarded to Nedrow Decorating for \$13,150

09B Flooring work be awarded to Rockford Carpetland for \$135,500

21A Fire Protection work be awarded to Automatic Fire Systems for \$12,133

26A Electrical work be awarded to Ascend Electric for \$53,100; seconded by Garcia.

Jason Perkunas from Shales McNutt Construction gave an overview of the construction projects and the bidding process. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Symonds motioned to approve the Demco Furniture & Fixtures proposal in the amount of \$408,987.86; seconded by Henderson. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

There was a discussion on developing a clear and actionable procedure for library staff in the event of an unexpected visit by law enforcement agents. The discussion emphasized the need for guidelines that prioritize legal compliance, patron safety, and staff protection without requiring staff to interpret legal documents. Board members expressed strong concerns about community

fear, the need for stronger language in public-facing communications, and better visibility of resources.

Lara motioned to hold a special meeting, October 23 at 7 pm; seconded by Henderson. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

There is no correspondence.

Foundation Report

The Foundation met on October 7 and elected Rafael Villagomez as a new board member. The recent Booksale was a success, raising \$22,742. The board also approved \$2,500 in funding for a History Museum project focused on documenting the history of the Hispanic community in Elgin. The El Trote race will take place this Saturday with over 900 participants expected.

CEO Report

The Dinosaur Exhibit led to a 30% increase in attendance in September, as well as higher material checkouts and new library card registrations. Our exhibit staff and members of the ALA program division met to discuss the impact and history of our exhibits for an upcoming article. Several trees at the Main Library have been marked for removal due to overplanting, disease, and the need to prevent potential damage to the building. The South Elgin site work has begun including the installation of an outside mailbox. More work will be done in the spring.

Henderson motioned to approve the security report as presented; seconded by Garcia. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Robert Moffett, Division Chief of Access Services, gave an update on the collapse of Baker and Taylor. After many years of collaboration with Baker & Taylor, the Library has decided to discontinue purchasing shelf-ready materials.

Other

Trustee Symonds inquired if the electricity budget needs to be adjusted due to the energy consumption of the Dinosaur Exhibit. She also asked what will happen to the memorial bricks from the trees that will be removed. Trustee Garcia expressed appreciation to the Library and Foundation for the successful Dinosaur exhibit and inquired about the cost of having security staff at the branches constantly. Trustee Symonds thanked the Rakow Branch for hosting the Renaissance program, noting that her family thoroughly enjoyed it.

Garcia motioned to adjourn; seconded by Lara. A voice vote resulted in 7 ayes, no nays.

Meeting adjourned at 9:00 p.m.

Approved November 11, 2025

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Special Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

October 23, 2025

7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees Bedolla, Lara, Low, Garcia and Symonds. Chief Executive Officer Carole Medal, Ancel Glink Attorney Britt Isaly, and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:08 p.m.

Public Comment

Two public comments expressed gratitude to the board members for their dedication on serving the community during this challenging time. They also emphasized the importance of having clear protocols, procedures, resources and informational signage in place.

Bedolla motioned to approve Resolution No. 2025-10-A as presented; seconded by Symonds. Motion was amended with the addition of citation and translation. There was a discussion regarding the resolution's message being strong and consistent with what was decided at the last meeting. They also discussed the importance of making sure the resolution is effectively shared with the public, including the library's website, the January newsletter, at all buildings, along with a Spanish translation for accessibility. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Henderson motioned to adopt this Internal Procedure for Responding to Immigration and Customs Enforcement (ICE) on Library Properties as revised; seconded by Bedolla. There was a discussion on changes to the Internal procedures. The procedures are to provide guidance for staff and security on how to respond appropriately when approached by ICE agents, along with protecting staff and patrons' rights. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Symonds motioned to adjourn; seconded by Garcia. A voice vote resulted in 7 ayes, no nays.

Meeting adjourned at 8:29 p.m.

Approved November 11, 2025

/s/ Tiffany Henderson

Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Minutes - corrected

270 N. Grove Ave., Elgin, IL

October 14, 2025

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Garcia motioned to adjourn; seconded by Lara. A voice vote resulted in 7 ayes, no nays.

Meeting adjourned at 9:00 p.m.

Approved November 11, 2025

/S/ Tiffany Henderson

Tiffany Henderson, Secretary

Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 12/09/2025

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH & DENTAL INSURANCE INSURANCE	10-41-110-0	\$ 130,000.00
CHASE		
DEBT CERTIFICATE PRINCIPAL SE	10-42-206-0	\$ 140,000.00
DEBT CERTIFICATE INTEREST SE	10-42-206-5	\$ 5,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED/NEXTERA		
ELECTRICITY	10-42-201-*	\$ 52,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
DEARBORN FINANCIAL		
LIFE INSURANCE	10-41-111-0	\$ 2,500.00
GREGORY ERICKSON		
EXHIBITS & DISPLAYS	10-43-335-0	\$ 1,500.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,000.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
LRS		
REPAIR./MAINT. OF BUILDING	60-42-200-9	\$ 1,500.00
MIDWEST TAPE/HOOPLA		
EBOOKS	10-44-435-*	\$ 30,000.00
NICOR/CONSTELLATION ENERGY		
NATURAL GAS	10-42-200-*	\$ 50,000.00
PADDOCK PUBLICATIONS		
LEGAL PUBLICATIONS	10-42-220-2	\$ 500.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
SHALES MCNUTT CONSTRUCTION		
SE EXPANSION	10-49-930-0	\$ 600,000.00
SKIRMONT MECHANICAL		
REPAIR/MAINT. BUILDING	60-42-200-*	\$ 2,000.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VERDANT		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
VSP VISION		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 3,500.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00
ZABBIX		
COMPUTER EQUIPMENT	10-45-500-0	\$ 9,000.00

BILLS TO BE PAID PRIOR TO 12/09/2025

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALL WINDOW CLEANING		
REPAIR/MAINT. OF BUILDING	60-42-200-0	\$ 1,850.00
BERNA		
STORAGE & MOVING	10-42-209-0	\$ 227.50
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	\$ 1,247.49
COMPLETE CLEANING		
REPAIR/MAINT. OF BUILDING	60-42-200-0	\$ 1,730.00
DEMCO		
MATERIAL PROCESSING SUPPLIES	10-43-310-0	\$ 411.40
ELGIN KEY & LOCK		
BUILDING & GROUNDS SUPPLIES	60-43-320-0	\$ 35.50
GRAINGER		
BUILDING & GROUNDS SUPPLIES	60-43-320-0	\$ 51.43
KD REPAIR		
VEHICLE MAINT: MOBILE SERVICES	10-42-270-0	\$ 187.77
MIDWEST TAPE		
MATERIALS PROCESSING SERVICES	10-42-265-0	\$ 822.39
NELLI PRIES		
TAP REIMBURSEMENT	10-42-290-4	\$ 165.60
PARAGON MICRO		
COMPUTER MAINTENANCE	10-42-255-2	\$ 824.00
SAFEGARD EXTERMINATING		
REPAIR/MAINT. OF BUILDING	60-42-200*	\$ 407.00
SAM'S CLUB		
PRAD: OTHER	10-42-222-2	\$ 81.69
FOOD & BEVERAGE	10-43-360*	\$ 78.12
STAPLES ADVANTAGE		
OFFICE SUPPLIES	10-43-300-0	\$ 240.20
COPY SHOP SUPPLIES	10-43-320-0	\$ 473.57
ULINE		
SIGNAGE	60-43-370-0	\$ 339.71
UNIQUE MANAGEMENT		
COLLECTION AGENCY	10-42-215-0	\$ 1,704.05
VAUGHAN PLANTSCAPES		
REPAIR/MAINT. OF GROUNDS	60-42-210-0	\$ 243.76

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 11/06/25

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BILLS PAID REPORT FOR NOVEMBER, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735) 120125 C/D LEASE: DAVIS ROAD	11/11/25 CK# 151750 10-42-204-9	\$10,106.67 10,106.67
4IMPRINT, INC. (5420) 14458220 PUBLIC RELATIONS: PROMOTIONS	11/11/25 CK# 151751 10-42-222-3	\$1,916.41 1,916.41
ACENET, INC. (6044) 684973 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	11/11/25 CK# 151807 10-42-255-3	\$25.80 25.80
ALGONQUIN AREA PUBLIC LIBRARY (4416) 11132025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	11/11/25 CK# 151752 10-42-230-3	\$88.00 88.00
ALGONQUIN AREA PUBLIC LIBRARY (4416) 12022025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	11/11/25 CK# 151753 10-42-230-3	\$35.00 35.00
ALL WINDOW CLEANING SERVICE, INC. (172) 48537 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	11/11/25 CK# 151754 60-42-200-7	\$550.00 550.00
ALLIANZ GLOBAL (6601) 10302025 MP CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151804 10-42-290-3	\$31.68 31.68
AMAZON CAPITAL SERVICES (6460) 1F7Q-M4T9-3QPF ARTS & CRAFTS SUPPLIES: COMM SVCS 1G1P-NHD9-1L4R BOOKS: ADULT 1G1P-NHD9-1L4R BOOKS: YOUTH 1G1P-NHD9-1L4R BOOKS: BRANCH YOUTH 1G1P-NHD9-1L4R AUDIO-VISUAL: ADULT 1G1P-NHD9-1L4R AUDIO-VISUAL: YOUTH 1G1P-NHD9-1L4R TOYS & KITS: COMMUNITY SVCS FY25 1GFN-PCMK-3DWV GRAPHICS SUPPLIES 1JVQ-7HYJ-33PJ SMALL LIBRARY EQUIPMENT 1LG6-N64F-1WT7 PUBLIC PROGRAMMING:YOUTH 1LG6-N64F-1WT7 GRAPHICS SUPPLIES 1LG6-N64F-1WT7 TOYS & KITS: KIDSPACE 1MXM-T6YT-3TLJ PUBLIC PROGRAMMING:HISPANIC SVCS 1MXM-T6YT-3TLJ COMPUTER EQUIPMENT	11/11/25 CK# 151755 10-43-330-3 10-44-400-1 10-44-400-2 10-44-400-6 10-44-420-1 10-44-420-2 10-44-440-2 10-43-330-0 10-45-540-0 10-42-230-2 10-43-330-0 10-44-440-0 10-42-230-1 10-45-500-0	\$1,485.20 13.72 44.58 94.10 34.28 41.97 254.47 25.98 31.96 23.18 96.50 294.12 31.99 60.35 438.00
AMERICAN AIRLINES (6473) GDIKCS MP CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151804 10-42-290-3	\$395.96 395.96
AMERICAN LIBRARY ASSOCIATION (242) 0019392 CM DUES & MEMBERSHIPS 2229699 NM DUES & MEMBERSHIPS	11/11/25 CK# 151756 10-42-280-0 10-42-280-0	\$395.00 215.00 180.00
AMERICAN LIBRARY ASSOCIATION (242) 2009876 BM CC PYMT (6415) FOR DUES & MEMBERSHIPS	11/11/25 CK# 151802 10-42-280-0	\$215.00 215.00
APPLE INC. (5203) 4793831 CC PYMT (6416) FOR COMPUTER EQUIPMENT	11/11/25 CK# 151803 10-45-500-0	\$388.00 388.00
AURORA SIGN CO (5852) 251321-1 REPAIR/MAINT. OF BUILDING	11/11/25 CK# 151757 60-42-200-0	\$375.00 375.00
BATTERIES PLUS BULBS (416) P86362916 BUILDING & GROUNDS SUPPLIES	11/11/25 CK# 151758 60-43-320-0	\$55.44 55.44
BAYCOM (6848) EQUIPINV 058711 RISK MANAGEMENT: FACILITIES	11/11/25 CK# 151759 50-42-210-0	\$155.00 155.00
BLICK ART MATERIALS (1043) 34610136 CC PYMT (6417) FOR ARTS & CRAFTS SUPPLIES: YOUTH	11/11/25 CK# 151804 10-43-330-1	\$83.16 83.16
BLINDS.COM (7055) 14883838 CC PYMT (6419) FOR BUILDING & GROUNDS SUPPLIES	11/11/25 CK# 151806 60-43-320-0	\$176.78 176.78

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 11/06/25

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BILLS PAID REPORT FOR NOVEMBER, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BOUCHER KATELYN (7041)	11/11/25 CK# 151760	\$434.35
1020 1023 CONFERENCES: ALL EXPENSES	10-42-290-3	434.35
BUILT BY BURKE CONCRETE (5863)	11/11/25 CK# 151761	\$16,431.01
25-1032 CAPITAL IMPROVEMENTS	10-49-900-0	16,431.01
CDW GOVERNMENT, INC. (842)	11/11/25 CK# 151762	\$4,761.14
AG36J2F COMPUTER EQUIPMENT	10-45-500-0	504.12
AG3ST8X COMPUTER EQUIPMENT	10-45-500-0	59.20
AG4331L OFFICE SUPPLIES/COMPUTER	10-43-300-2	339.50
AG46Z1T OFFICE SUPPLIES/COMPUTER	10-43-300-2	252.20
AG4QE6D COMPUTER EQUIPMENT	10-45-500-0	436.76
AG5MX3J COMPUTER EQUIPMENT	10-45-500-0	3,169.36
CENTRAL STATES BUS SALES, INC (6111)	11/11/25 CK# 151763	\$96.00
IN677969 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	96.00
CHICAGO BRONZE (7087)	11/11/25 CK# 151764	\$1,000.00
12072025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	1,000.00
CHICAGO SUN-TIMES (5075)	11/11/25 CK# 151765	\$264.00
11 2026 PERIODICALS	10-44-410-0	264.00
CHICAGO TRIBUNE (739)	11/11/25 CK# 151766	\$370.99
1029 1030 2026 PERIODICALS: BRANCH	10-44-410-5	370.99
CINCO BOOKS CORP (6838)	11/11/25 CK# 151767	\$660.75
51235 BOOKS: YOUTH	10-44-400-2	605.87
51235 BOOKS: BRANCH YOUTH	10-44-400-6	54.88
CINTAS CORPORATION LOC. #355 (4662)	11/11/25 CK# 151768	\$9,429.35
4243340068 B JANITORIAL SUPPLIES	10-43-370-0	74.63
4245561278 B JANITORIAL SUPPLIES	10-43-370-0	10.17
4245723330 JANITORIAL SUPPLIES	10-43-370-0	806.00
4246539432 JANITORIAL SUPPLIES	10-43-370-0	64.30
4246921161 JANITORIAL SUPPLIES	10-43-370-0	280.33
4247042601 JANITORIAL SUPPLIES	10-43-370-0	333.61
4247044336 JANITORIAL SUPPLIES	10-43-370-0	1,814.97
4247203596 JANITORIAL SUPPLIES	10-43-370-0	64.30
4247780484 JANITORIAL SUPPLIES	10-43-370-0	153.70
4247781954 JANITORIAL SUPPLIES	10-43-370-0	1,834.26
4248023552 JANITORIAL SUPPLIES	10-43-370-0	64.30
4248024984 JANITORIAL SUPPLIES	10-43-370-0	313.56
4248593951 JANITORIAL SUPPLIES	10-43-370-0	273.92
4248593961 JANITORIAL SUPPLIES	10-43-370-0	513.62
4248595454 JANITORIAL SUPPLIES	10-43-370-0	1,957.38
4248765132 JANITORIAL SUPPLIES	10-43-370-0	64.30
9343362023 JANITORIAL SUPPLIES	10-43-370-0	806.00
CIRCLE K (7085)	11/11/25 CK# 151811	\$44.35
1385091 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	44.35
COMPLETE CLEANING COMPANY, INC. (835)	11/11/25 CK# 151769	\$24,342.00
AW17212 GENERAL CLEANING SERVICE	10-42-235-0	2,150.00
AW17241 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	935.00
AW17912 GENERAL CLEANING SERVICE	10-42-235-0	900.00
AW18127 GENERAL CLEANING SERVICE	10-42-235-0	1,540.00
AW18610 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,290.00
AW18648 REPAIR/MAINT. OF BUILDING	60-42-200-0	670.00
C31585 GENERAL CLEANING SERVICE	10-42-235-0	3,047.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

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BILLS PAID REPORT FOR NOVEMBER, 2025

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
C31586 GENERAL CLEANING SERVICE	10-42-235-0	9,555.00
C31783 GENERAL CLEANING SVC: SOUTH ELGIN	10-42-235-7	4,255.00
COMPUTYPE, INC (4719)	11/11/25 CK# 151770	\$379.50
710902 SMALL EQUIP MAINT: A-V	10-42-270-3	379.50
CONFERENCE FOOD & BEVERAGE (6685)	11/11/25 CK# 151810	\$271.45
10081014 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	271.45
CONFERENCE FOOD & BEVERAGE (6685)	11/11/25 CK# 151811	\$133.68
10071014 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	133.68
CONSTANT CONTACT (5729)	11/11/25 CK# 151805	\$474.00
10272025 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	474.00
CORDOBA MARIA (6564)	11/11/25 CK# 151771	\$420.00
SEPT OCT PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	420.00
CROSBY CINDY LYNN (6338)	11/11/25 CK# 151772	\$290.00
11202025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	290.00
DANNY'S PIZZA (6381)	11/11/25 CK# 151802	\$111.71
10232025 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	39.90
925537 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	71.81
DATA 2 CORPORATION (966)	11/11/25 CK# 151773	\$876.26
INV0505621 OFFICE SUPPLIES/COMPUTER	10-43-300-2	500.00
INV0505621 MATERIALS PROCESSING SUPPLIES	10-43-310-0	376.26
DAVEY TREE EXPERT COMPANY (975)	11/11/25 CK# 151774	\$8,347.00
920093369 REPAIR/MAINT. OF GROUNDS	60-42-210-0	6,285.00
920093369 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	2,062.00
DEL CARMEN BAKERY (6867)	11/11/25 CK# 151802	\$250.00
169296 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	250.00
DEMCO (1000)	11/11/25 CK# 151775	\$195.01
7711197 MATERIALS PROCESSING SUPPLIES	10-43-310-0	195.01
DEMCO (1000)	11/11/25 CK# 151804	\$53.14
5289045600 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	53.14
DIAZ JOSE (6627)	11/11/25 CK# 151776	\$150.00
10232025 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	150.00
DIGICORP, INC. (5694)	11/11/25 CK# 151777	\$279.00
356229 ONLINE COMPUTER SERVICES	10-42-255-1	279.00
DIGITAL OCEAN (6303)	11/11/25 CK# 151807	\$53.57
527918197 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	53.57
DISCOUNT SCHOOL SUPPLY (4536)	11/11/25 CK# 151804	\$641.88
W2119425 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	641.88
DOLLAR TREE (6171)	11/11/25 CK# 151804	\$9.25
17821 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	9.25
DUO SECURITY, LLC (6066)	11/11/25 CK# 151803	\$360.00
10032025 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00
E-RATE FUNDING SOLUTIONS LLC (5403)	11/11/25 CK# 151778	\$4,500.00
251015 CONSULT. & PROF. FEES:OTHER	10-42-225-2	4,500.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	11/11/25 CK# 151779	\$12,099.95
17684 RISK MANAGEMENT: PROJECTS	50-42-210-2	133.95
17703 COMPUTER EQUIPMENT	10-45-500-0	11,966.00

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
EFOODHANDLERS (7086)	11/11/25 CK# 151811	\$17.90
10232025 JF CC PYMT (6425) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	7.95
54140 JD CC PYMT (6425) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	9.95
ELGIN AREA CHAMBER OF COMMERCE (1144)	11/11/25 CK# 151780	\$525.00
3688 CONTINUING ED: REGISTRATION/FEES	10-42-290-1	525.00
ELGIN HISPANIC NETWORK (1154)	11/11/25 CK# 151802	\$65.00
2446 CC PYMT (6415) FOR CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	65.00
ELGIN KEY & LOCK COMPANY (1155)	11/11/25 CK# 151781	\$104.00
251745 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	104.00
ENCOMPASS (7082)	11/11/25 CK# 151803	\$62.05
1-30209 CC PYMT (6416) FOR COMPUTER EQUIPMENT	10-45-500-0	62.05
ENGBERG ANDERSON, INC. (4014)	11/11/25 CK# 151782	\$4,384.85
25383201-4 CAPITAL IMPROVEMENTS	10-49-900-0	4,384.85
ERICKSON GREGORY (7072)	11/11/25 CK# 151783	\$2,400.00
11132025 EXHIBITS AND DISPLAYS	10-43-335-0	2,400.00
ETHIC ROOFING CO (6025)	11/11/25 CK# 151784	\$1,520.00
1673 REPAIR/MAINT. OF BUILDING	60-42-200-0	760.00
1673 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	760.00
FACEBOOK (6067)	11/11/25 CK# 151808	\$471.47
2WVLH697P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	22.00
54ZT64M7P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	200.00
RUG973Z6P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	200.00
YBJ2Z3D7P2 CC PYMT (6421) FOR PUBLIC RELATIONS: GENERAL	10-42-222-2	49.47
FLETCHER, PETER (5020)	11/11/25 CK# 151785	\$400.00
11232025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	400.00
FRANK & SONS ENTERPRISES, INC (4545)	11/11/25 CK# 151786	\$3,385.00
1379 REPAIR/MAINT. OF GROUNDS	60-42-210-0	750.00
1380 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	375.00
3387 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	700.00
3388 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,560.00
GARCIA XITLALI (6561)	11/11/25 CK# 151787	\$200.00
11012025 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	200.00
GIBBERMAN SUSAN (7073)	11/11/25 CK# 151788	\$200.00
12042025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	200.00
GILPATRICK, KAREN (5886)	11/11/25 CK# 151789	\$765.00
074 CONSULT. & PROF. FEES:OTHER	10-42-225-2	765.00
GOODRICH THERESA (7074)	11/11/25 CK# 151790	\$300.00
11232025 PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	300.00
GRAINGER (1449)	11/11/25 CK# 151791	\$1,352.84
9677634777 JANITORIAL SUPPLIES	10-43-370-0	420.04
9682634333 JANITORIAL SUPPLIES	10-43-370-0	61.34
9689437474 REPAIR/MAINT. OF BUILDING	60-42-200-0	871.46
GRANT PROFESSIONALS ASSOCIATION (6356)	11/11/25 CK# 151802	\$400.00
200066048 CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	400.00
GRASSHOPPER (6074)	11/11/25 CK# 151803	\$20.49
10272025 CC PYMT (6416) FOR OFFICE SUPPLIES/COMPUTER	10-43-300-2	20.49

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GREAT LAKES SNOW AND POND SYSTEMS, INC (6390)	11/11/25 CK# 151792	\$12,705.00
7357 REPAIR/MAINT. OF GROUNDS	60-42-210-0	7,395.00
7357 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	5,310.00
HAGG PRESS (1505)	11/11/25 CK# 151793	\$16,667.00
124509 PUBLIC RELATIONS: NEWSLETTER	10-42-222-1	16,667.00
HELM SERVICE (5979)	11/11/25 CK# 151794	\$16,529.53
CHI148324C REPAIR/MAINT. OF HVAC	60-42-220-0	3,278.25
CHI148325C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	268.75
CHI148326C REPAIR/MAINT. OF HVAC	60-42-220-0	4,861.75
CHI205711 FURNITURE AND FIXTURES	10-45-510-0	3,219.78
CHI205760 REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	4,901.00
HILTON (6590)	11/11/25 CK# 151810	\$1,277.34
3299565590 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	638.67
3303611920 CC PYMT (6424) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	638.67
HOBBY LOBBY (6133)	11/11/25 CK# 151810	\$137.79
658051 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	110.71
942709 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS	10-42-230-9	27.08
HOBBY LOBBY (6133)	11/11/25 CK# 151812	\$11.95
28721 CC PYMT (6426) FOR PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	11.95
HOME DEPOT (6340)	11/11/25 CK# 151805	\$179.00
220196 CC PYMT (6418) FOR EXHIBITS AND DISPLAYS	10-43-335-0	179.00
HUFFMAN, DEBORAH (1650)	11/11/25 CK# 151795	\$157.50
102025 CONSULT. & PROF. FEES:OTHER	10-42-225-2	157.50
ICONS8 LLC (6654)	11/11/25 CK# 151807	\$111.20
D201C8F8-0003 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	111.20
ILLINOIS LIBRARY ASSOCIATION (3822)	11/11/25 CK# 151796	\$1,100.00
322897 GBPLD DUES & MEMBERSHIPS	10-42-280-0	750.00
322985 ED DUES & MEMBERSHIPS	10-42-280-0	200.00
323002 JB DUES & MEMBERSHIPS	10-42-280-0	75.00
324697 LL DUES & MEMBERSHIPS	10-42-280-0	75.00
ILLINOIS LIBRARY ASSOCIATION (3822)	11/11/25 CK# 151802	\$350.00
319440 JM CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	350.00
ILLINOIS LIBRARY ASSOCIATION (3822)	11/11/25 CK# 151804	\$650.00
322595 RL CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	325.00
322601 KB CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	325.00
ILLINOIS STATE POLICE (4466)	11/11/25 CK# 151797	\$500.00
10232025 RISK MANAGEMENT: HR	50-42-210-1	500.00
INFORMATION TODAY, INC. (1732)	11/11/25 CK# 151798	\$452.03
1792684-B1 BOOKS: ADULT	10-44-400-1	452.03
INGRAM (1734)	11/11/25 CK# 151799	\$14,098.77
91029065 BOOKS: ADULT	10-44-400-1	107.84
91029066 BOOKS: YOUTH	10-44-400-2	21.05
91029066 BOOKS: BRANCH YOUTH	10-44-400-6	7.52
91029067 BOOKS: ADULT	10-44-400-1	15.86
91029068 BOOKS: ADULT	10-44-400-1	201.90
91029068 BOOKS: YOUTH	10-44-400-2	21.77
91029068 BOOKS: BRANCH ADULT	10-44-400-5	36.98
91029068 BOOKS: BRANCH YOUTH	10-44-400-6	6.00

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
91029069 BOOKS: ADULT	10-44-400-1	201.19
91029069 BOOKS: BRANCH ADULT	10-44-400-5	145.00
91029070 BOOKS: ADULT	10-44-400-1	16.30
91029070 BOOKS: YOUTH	10-44-400-2	73.35
91029070 BOOKS: BRANCH YOUTH	10-44-400-6	95.19
91066818 BOOKS: YOUTH	10-44-400-2	36.82
91066818 BOOKS: BRANCH YOUTH	10-44-400-6	11.61
91066819 BOOKS: ADULT	10-44-400-1	22.88
91066819 BOOKS: YOUTH	10-44-400-2	350.64
91066820 MATERIAL PROCESSING SERVICES	10-42-265-0	42.12
91115872 BOOKS: ADULT	10-44-400-1	-14.98
91161758 BOOKS: ADULT	10-44-400-1	243.60
91161758 BOOKS: YOUTH	10-44-400-2	47.87
91161758 BOOKS: BRANCH ADULT	10-44-400-5	109.43
91172170 BOOKS: YOUTH	10-44-400-2	103.88
91172170 BOOKS: BRANCH YOUTH	10-44-400-6	5.31
91172171 BOOKS: YOUTH	10-44-400-2	34.69
91172172 BOOKS: ADULT	10-44-400-1	29.05
91172173 MATERIAL PROCESSING SERVICES	10-42-265-0	30.42
91200856 BOOKS: YOUTH	10-44-400-2	249.43
91200856 BOOKS: BRANCH YOUTH	10-44-400-6	127.84
91200857 BOOKS: ADULT	10-44-400-1	16.00
91200858 MATERIAL PROCESSING SERVICES	10-42-265-0	37.44
91200859 BOOKS: YOUTH	10-44-400-2	14.29
91200860 MATERIAL PROCESSING SERVICES	10-42-265-0	2.34
91200861 BOOKS: YOUTH	10-44-400-2	30.57
91200862 BOOKS: ADULT	10-44-400-1	19.32
91200862 BOOKS: BRANCH ADULT	10-44-400-5	19.33
91200863 BOOKS: ADULT	10-44-400-1	19.79
91200864 BOOKS: ADULT	10-44-400-1	228.58
91200864 BOOKS: YOUTH	10-44-400-2	21.08
91200865 BOOKS: YOUTH	10-44-400-2	11.24
91217910 BOOKS: ADULT	10-44-400-1	57.62
91217911 BOOKS: ADULT	10-44-400-1	46.93
91217911 BOOKS: BRANCH ADULT	10-44-400-5	34.82
91217912 BOOKS: ADULT	10-44-400-1	85.95
91217913 BOOKS: ADULT	10-44-400-1	85.82
91217913 BOOKS: YOUTH	10-44-400-2	11.36
91233500 BOOKS: ADULT	10-44-400-1	17.10
91233501 BOOKS: ADULT	10-44-400-1	135.46
91233501 BOOKS: YOUTH	10-44-400-2	22.19
91233501 BOOKS: BRANCH YOUTH	10-44-400-6	11.38
91233502 BOOKS: ADULT	10-44-400-1	62.45
91233502 BOOKS: YOUTH	10-44-400-2	100.26
91233502 BOOKS: BRANCH YOUTH	10-44-400-6	22.76
91233503 BOOKS: ADULT	10-44-400-1	12.52
91233504 BOOKS: ADULT	10-44-400-1	18.83
91267106 BOOKS: YOUTH	10-44-400-2	17.68
91267107 MATERIAL PROCESSING SERVICES	10-42-265-0	2.34
91267108 BOOKS: YOUTH	10-44-400-2	33.95
91267109 BOOKS: ADULT	10-44-400-1	18.19
91295185 BOOKS: ADULT	10-44-400-1	9.85

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
91295186 BOOKS: ADULT	10-44-400-1	38.98
91295187 BOOKS: ADULT	10-44-400-1	17.10
91295187 BOOKS: YOUTH	10-44-400-2	8.31
91295188 BOOKS: YOUTH	10-44-400-2	19.64
91295189 BOOKS: ADULT	10-44-400-1	7.94
91295189 BOOKS: YOUTH	10-44-400-2	18.40
91295189 BOOKS: BRANCH YOUTH	10-44-400-6	18.39
91295190 BOOKS: ADULT	10-44-400-1	20.00
91295191 BOOKS: YOUTH	10-44-400-2	45.17
91295192 BOOKS: ADULT	10-44-400-1	39.51
91295193 BOOKS: ADULT	10-44-400-1	19.96
91295194 BOOKS: ADULT	10-44-400-1	16.51
91295195 BOOKS: ADULT	10-44-400-1	17.02
91295196 BOOKS: ADULT	10-44-400-1	208.52
91295196 BOOKS: YOUTH	10-44-400-2	10.82
91295196 BOOKS: BRANCH ADULT	10-44-400-5	95.79
91335354 BOOKS: YOUTH	10-44-400-2	44.84
91335354 BOOKS: BRANCH YOUTH	10-44-400-6	32.83
91335355 BOOKS: YOUTH	10-44-400-2	115.09
91335355 BOOKS: BRANCH YOUTH	10-44-400-6	54.87
91335356 MATERIAL PROCESSING SERVICES	10-42-265-0	53.82
91335357 BOOKS: ADULT	10-44-400-1	17.12
91378831 BOOKS: ADULT	10-44-400-1	17.04
91378832 BOOKS: ADULT	10-44-400-1	17.64
91378833 BOOKS: YOUTH	10-44-400-2	11.40
91378834 BOOKS: ADULT	10-44-400-1	33.94
91378835 BOOKS: ADULT	10-44-400-1	35.33
91378835 BOOKS: YOUTH	10-44-400-2	170.23
91378835 BOOKS: BRANCH YOUTH	10-44-400-6	66.51
91430716 BOOKS: ADULT	10-44-400-1	12.81
91430717 BOOKS: YOUTH	10-44-400-2	33.41
91430717 BOOKS: BRANCH YOUTH	10-44-400-6	23.02
91430718 BOOKS: YOUTH	10-44-400-2	58.41
91430718 BOOKS: BRANCH YOUTH	10-44-400-6	42.45
91430719 MATERIAL PROCESSING SERVICES	10-42-265-0	37.44
91439112 COMPUTER CATALOG SERVICE	10-42-260-0	350.00
91458895 BOOKS: BRANCH YOUTH	10-44-400-6	63.38
91458896 BOOKS: YOUTH	10-44-400-2	9.80
91458897 BOOKS: ADULT	10-44-400-1	40.21
91458898 BOOKS: YOUTH	10-44-400-2	15.28
91458899 BOOKS: ADULT	10-44-400-1	63.20
91458899 BOOKS: BRANCH ADULT	10-44-400-5	25.55
91458900 BOOKS: ADULT	10-44-400-1	11.53
91458900 BOOKS: YOUTH	10-44-400-2	45.31
91458900 BOOKS: BRANCH YOUTH	10-44-400-6	7.58
91469466 BOOKS: YOUTH	10-44-400-2	10.81
91469467 BOOKS: YOUTH	10-44-400-2	13.09
91469468 BOOKS: ADULT	10-44-400-1	69.12
91469468 BOOKS: BRANCH ADULT	10-44-400-5	69.12
91469469 BOOKS: ADULT	10-44-400-1	15.91
91469470 BOOKS: ADULT	10-44-400-1	17.04
91469471 BOOKS: ADULT	10-44-400-1	12.12

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
91469471 BOOKS: BRANCH ADULT	10-44-400-5	19.99
91469472 BOOKS: ADULT	10-44-400-1	96.52
91469472 BOOKS: YOUTH	10-44-400-2	122.88
91469472 BOOKS: BRANCH ADULT	10-44-400-5	34.27
91469472 BOOKS: BRANCH YOUTH	10-44-400-6	16.35
91469473 BOOKS: ADULT	10-44-400-1	10.23
91469473 BOOKS: YOUTH	10-44-400-2	7.52
91469473 BOOKS: BRANCH YOUTH	10-44-400-6	7.52
91469474 BOOKS: YOUTH	10-44-400-2	11.35
91469475 BOOKS: BRANCH ADULT	10-44-400-5	10.23
91469476 BOOKS: YOUTH	10-44-400-2	8.27
91469477 BOOKS: ADULT	10-44-400-1	206.24
91469477 BOOKS: YOUTH	10-44-400-2	413.67
91469477 BOOKS: BRANCH ADULT	10-44-400-5	68.04
91469477 BOOKS: BRANCH YOUTH	10-44-400-6	93.16
91509977 BOOKS: YOUTH	10-44-400-2	39.96
91509978 BOOKS: YOUTH	10-44-400-2	11.39
91509979 BOOKS: ADULT	10-44-400-1	17.00
91509980 BOOKS: YOUTH	10-44-400-2	11.33
91509981 BOOKS: YOUTH	10-44-400-2	62.24
91509981 BOOKS: BRANCH YOUTH	10-44-400-6	39.57
91509982 BOOKS: ADULT	10-44-400-1	166.90
91509982 BOOKS: YOUTH	10-44-400-2	172.33
91509982 BOOKS: BRANCH YOUTH	10-44-400-6	28.95
91551280 BOOKS: ADULT	10-44-400-1	16.41
91551281 BOOKS: ADULT	10-44-400-1	40.82
91551281 BOOKS: BRANCH ADULT	10-44-400-5	40.84
91551282 BOOKS: ADULT	10-44-400-1	16.95
91551283 BOOKS: BRANCH ADULT	10-44-400-5	16.95
91551284 BOOKS: ADULT	10-44-400-1	16.27
91551285 BOOKS: ADULT	10-44-400-1	2,125.79
91551285 BOOKS: YOUTH	10-44-400-2	10.17
91551285 BOOKS: BRANCH ADULT	10-44-400-5	871.88
91579816 BOOKS: YOUTH	10-44-400-2	17.12
91579817 MATERIAL PROCESSING SERVICES	10-42-265-0	2.34
91592240 BOOKS: BRANCH YOUTH	10-44-400-6	50.05
91592241 BOOKS: YOUTH	10-44-400-2	10.98
91592242 BOOKS: YOUTH	10-44-400-2	54.27
91592243 BOOKS: ADULT	10-44-400-1	49.11
91592243 BOOKS: YOUTH	10-44-400-2	24.25
91592243 BOOKS: BRANCH ADULT	10-44-400-5	34.48
91611402 BOOKS: YOUTH	10-44-400-2	84.09
91611402 BOOKS: BRANCH YOUTH	10-44-400-6	52.16
91611403 BOOKS: ADULT	10-44-400-1	16.43
91611404 BOOKS: YOUTH	10-44-400-2	12.46
91611405 BOOKS: YOUTH	10-44-400-2	55.51
91611405 BOOKS: BRANCH YOUTH	10-44-400-6	53.26
91611406 BOOKS: ADULT	10-44-400-1	67.33
91611406 BOOKS: BRANCH ADULT	10-44-400-5	67.90
91611407 BOOKS: ADULT	10-44-400-1	310.51
91611407 BOOKS: YOUTH	10-44-400-2	125.48
91611407 BOOKS: BRANCH ADULT	10-44-400-5	99.31

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
91622679 BOOKS: ADULT	10-44-400-1	105.75
91622679 BOOKS: BRANCH ADULT	10-44-400-5	69.00
91643847 BOOKS: YOUTH	10-44-400-2	28.20
91643847 BOOKS: BRANCH ADULT	10-44-400-5	19.92
91643848 BOOKS: ADULT	10-44-400-1	10.24
91643848 BOOKS: BRANCH ADULT	10-44-400-5	10.24
91643849 BOOKS: BRANCH ADULT	10-44-400-5	17.01
91643850 BOOKS: ADULT	10-44-400-1	12.48
91643851 BOOKS: ADULT	10-44-400-1	17.03
91643851 BOOKS: BRANCH ADULT	10-44-400-5	17.03
91643852 BOOKS: ADULT	10-44-400-1	155.64
91643852 BOOKS: YOUTH	10-44-400-2	16.32
91643852 BOOKS: BRANCH ADULT	10-44-400-5	119.31
91643853 BOOKS: ADULT	10-44-400-1	16.87
91643853 BOOKS: YOUTH	10-44-400-2	20.57
91643853 BOOKS: BRANCH YOUTH	10-44-400-6	9.79
91643854 BOOKS: ADULT	10-44-400-1	17.00
91643854 BOOKS: BRANCH ADULT	10-44-400-5	34.01
91643855 BOOKS: YOUTH	10-44-400-2	12.50
91643855 BOOKS: BRANCH YOUTH	10-44-400-6	12.50
91643856 BOOKS: ADULT	10-44-400-1	49.65
91680557 BOOKS: YOUTH	10-44-400-2	30.23
91680557 BOOKS: BRANCH YOUTH	10-44-400-6	32.92
91680558 BOOKS: YOUTH	10-44-400-2	10.87
91680559 BOOKS: ADULT	10-44-400-1	12.12
91680559 BOOKS: YOUTH	10-44-400-2	54.90
91680560 BOOKS: YOUTH	10-44-400-2	31.05
91680560 BOOKS: BRANCH YOUTH	10-44-400-6	31.07
91680561 MATERIAL PROCESSING SERVICES	10-42-265-0	39.78
91692694 BOOKS: ADULT	10-44-400-1	15.89
91692694 BOOKS: BRANCH ADULT	10-44-400-5	15.89
91692695 BOOKS: YOUTH	10-44-400-2	9.64
91692695 BOOKS: BRANCH YOUTH	10-44-400-6	9.63
91692696 BOOKS: YOUTH	10-44-400-2	22.16
91692697 BOOKS: ADULT	10-44-400-1	269.38
91692697 BOOKS: BRANCH ADULT	10-44-400-5	213.04
91692698 BOOKS: ADULT	10-44-400-1	104.80
91692698 BOOKS: YOUTH	10-44-400-2	78.31
91692698 BOOKS: BRANCH ADULT	10-44-400-5	37.42
91692698 BOOKS: BRANCH YOUTH	10-44-400-6	32.60
91720375 BOOKS: ADULT	10-44-400-1	11.53
91720376 BOOKS: ADULT	10-44-400-1	14.20
91720376 BOOKS: BRANCH ADULT	10-44-400-5	14.19
91720377 BOOKS: BRANCH ADULT	10-44-400-5	17.03
91720378 BOOKS: ADULT	10-44-400-1	56.93
91720378 BOOKS: BRANCH ADULT	10-44-400-5	56.95
91720379 BOOKS: ADULT	10-44-400-1	34.70
91720380 BOOKS: ADULT	10-44-400-1	92.34
91720380 BOOKS: YOUTH	10-44-400-2	19.65
91720380 BOOKS: BRANCH ADULT	10-44-400-5	32.50
91720381 BOOKS: ADULT	10-44-400-1	16.54
91767299 CR BOOKS: BRANCH ADULT	10-44-400-5	-36.89

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INJECTION & WATERPROOFING SYSTEMS, INC. (4154) 102725-E CAPITAL IMPROVEMENTS	11/11/25 CK# 151800 10-49-900-0	\$14,800.00 14,800.00
JEWEL-OSCO (1632) 800941 CC PYMT (6415) FOR PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151802 10-42-230-1	\$135.92 135.92
KAGI.COM (7029) 10082025 CC PYMT (6416) FOR OFFICE SUPPLIES/COMPUTER	11/11/25 CK# 151803 10-43-300-2	\$19.40 19.40
KANOPY LLC (5682) 476271-PPU ELECTRONIC RESOURCES: STREAMING	11/11/25 CK# 151801 10-44-435-3	\$773.00 773.00
KONICA MINOLTA BUSINESS SOLUTIONS (4183) 504778581 COMPUTER MAINTENANCE	11/11/25 CK# 151815 10-42-255-2	\$1,373.00 1,373.00
L.L BEAN (6249) 10392666037 CC PYMT (6427) FOR MATERIALS PROCESSING SUPPLIES	11/11/25 CK# 151813 10-43-310-0	\$522.77 522.77
LASER PRO CO., INC. (1983) 141642 OFFICE SUPPLIES/COMPUTER 141685 OFFICE SUPPLIES/COMPUTER 141744 OFFICE SUPPLIES/COMPUTER	11/11/25 CK# 151816 10-43-300-2 10-43-300-2 10-43-300-2	\$2,009.00 1,108.00 345.00 556.00
LIBRARYWORKS, INC. (6021) 24857 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	11/11/25 CK# 151802 10-42-290-1	\$49.00 49.00
LYONS STANTON SUSAN (7079) 11152025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	11/11/25 CK# 151817 10-42-230-3	\$500.00 500.00
M13 GRAPHICS (6283) 1094236 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL 1097829 CC PYMT (6418) FOR PUBLIC RELATIONS: PROMOTIONS	11/11/25 CK# 151805 10-42-222-2 10-42-222-3	\$347.52 52.44 295.08
MAILGUN TECHNOLOGIES, INC (6058) 83483467 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	11/11/25 CK# 151807 10-42-255-3	\$80.00 80.00
MAKESTICKERS (7083) 18057229 CC PYMT (6418) FOR PUBLIC RELATIONS: PROMOTIONS	11/11/25 CK# 151805 10-42-222-3	\$547.25 547.25
MARIN ANGELES (7063) 11012025 PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151818 10-42-230-1	\$150.00 150.00
MARTIN AUTO SERVICE (6803) 30735 VEHICLE MAINTENANCE: FACILITIES	11/11/25 CK# 151819 10-42-270-1	\$5,850.66 5,850.66
MARTINEZ, BETTY 2 (4305) OCT PUBLIC PROGRAMMING:HISPANIC SVCS SEPT OCT PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151820 10-42-230-1 10-42-230-1	\$1,400.00 140.00 1,260.00
MATHISEN MARTINA (7075) 11202025 PUBLIC PROGRAMMING:BRANCH SVCS	11/11/25 CK# 151821 10-42-230-0	\$300.00 300.00
MEDINA, FERNANDO (4895) SEPT OCT DIGITAL LIT CLASSES BILINGUAL	11/11/25 CK# 151822 10-42-230-7	\$1,400.00 1,400.00
MESINO ADRIAN (7076) 10162025 PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151823 10-42-230-1	\$150.00 150.00
MIDWEST TAPE (2256) 507849381 AUDIO-VISUAL: ADULT 507849381 AUDIO-VISUAL: BRANCH ADULT 507857199 AUDIO-VISUAL: ADULT 507857201 AUDIO-VISUAL: ADULT 507857202 AUDIO-VISUAL: ADULT 507857203 AUDIO-VISUAL: ADULT	11/11/25 CK# 151824 10-44-420-1 10-44-420-5 10-44-420-1 10-44-420-1 10-44-420-1 10-44-420-1	\$12,887.36 440.88 182.15 71.94 351.94 64.79 77.23

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MIDWEST TAPE (2256) CONTINUED ...		
507857204 AUDIO-VISUAL: ADULT	10-44-420-1	85.45
507857205 AUDIO-VISUAL: ADULT	10-44-420-1	118.11
507857206 AUDIO-VISUAL: ADULT	10-44-420-1	31.99
507857207 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	21.74
507857208 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	128.93
507879449 AUDIO-VISUAL: ADULT	10-44-420-1	69.71
507879449 AUDIO-VISUAL: YOUTH	10-44-420-2	83.22
507879449 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	50.97
507879449 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	53.23
507885924 AUDIO-VISUAL: ADULT	10-44-420-1	1,494.93
507885924 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	769.21
507885938 AUDIO-VISUAL: ADULT	10-44-420-1	89.96
507885938 AUDIO-VISUAL: YOUTH	10-44-420-2	38.98
507885939 AUDIO-VISUAL: ADULT	10-44-420-1	525.90
507885939 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	72.99
507886160 AUDIO-VISUAL: ADULT	10-44-420-1	11.99
507886161 AUDIO-VISUAL: ADULT	10-44-420-1	13.49
507886163 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	14.99
507922610 AUDIO-VISUAL: ADULT	10-44-420-1	50.96
507922612 AUDIO-VISUAL: ADULT	10-44-420-1	99.70
507922613 AUDIO-VISUAL: ADULT	10-44-420-1	645.87
507922613 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	39.99
507922614 AUDIO-VISUAL: ADULT	10-44-420-1	628.71
507922615 AUDIO-VISUAL: ADULT	10-44-420-1	98.17
507922616 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	119.21
507922617 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	208.41
507950635 AUDIO-VISUAL: ADULT	10-44-420-1	1,100.54
507950635 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	773.67
507956534 AUDIO-VISUAL: ADULT	10-44-420-1	530.77
507956535 AUDIO-VISUAL: ADULT	10-44-420-1	84.98
507956536 AUDIO-VISUAL: ADULT	10-44-420-1	140.78
507956537 AUDIO-VISUAL: ADULT	10-44-420-1	27.88
507956539 AUDIO-VISUAL: YOUTH	10-44-420-2	22.49
507956730 AUDIO-VISUAL: ADULT	10-44-420-1	17.99
507956731 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	239.12
507956732 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	51.73
507979316 AUDIO-VISUAL: ADULT	10-44-420-1	843.39
507979316 AUDIO-VISUAL: YOUTH	10-44-420-2	118.46
507979316 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	521.77
507979316 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	59.23
507991455 AUDIO-VISUAL: ADULT	10-44-420-1	428.79
507991456 AUDIO-VISUAL: ADULT	10-44-420-1	236.95
507991456 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	105.98
507991457 AUDIO-VISUAL: ADULT	10-44-420-1	194.37
507991458 AUDIO-VISUAL: ADULT	10-44-420-1	134.20
507991459 AUDIO-VISUAL: ADULT	10-44-420-1	13.49
507991461 AUDIO-VISUAL: ADULT	10-44-420-1	17.99
507991462 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	167.19
507991463 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	299.86
MIDWEST TAPE / HOOPLA (6521)	11/11/25 CK# 151825	\$25,850.26
507967475 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	25,850.26

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MOKENA LOT CLEANERS LLC (6955) 21256 REPAIR/MAINT. OF GROUNDS	11/11/25 CK# 151826 60-42-210-0	\$1,750.00 1,750.00
OCLC (4723) 1000467993 COMPUTER CATALOG SERVICE	11/11/25 CK# 151827 10-42-260-0	\$892.70 892.70
OFF THE RECORD, LLC (7071) 1 CONSULT. & PROF. FEES:OTHER	11/11/25 CK# 151828 10-42-225-2	\$400.00 400.00
ORIENTAL TRADING CO., INC. (2563) 739299700 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	11/11/25 CK# 151804 10-42-230-2	\$179.19 179.19
OTIS ELEVATOR COMPANY (4788) 100402100034 REPAIR/MAINT. OF BUILDING	11/11/25 CK# 151829 60-42-200-0	\$1,272.24 1,272.24
OVERDRIVE, INC. (4535) 16706CP25343093 ELECTRONIC RESOURCES: EBOOKS/AUDIO 16706MA25338897 ELECTRONIC RESOURCES: EBOOKS/AUDIO 16706MA25344558 ELECTRONIC RESOURCES: EBOOKS/AUDIO	11/11/25 CK# 151830 10-44-435-2 10-44-435-2 10-44-435-2	\$31,227.63 7,451.01 4,330.95 19,445.67
PARAGON MICRO INC. (4877) S5232083 COMPUTER EQUIPMENT S5236348 COMPUTER MAINTENANCE S5236357 COMPUTER MAINTENANCE S5236367 COMPUTER MAINTENANCE	11/11/25 CK# 151831 10-45-500-0 10-42-255-2 10-42-255-2 10-42-255-2	\$13,951.73 4,339.99 4,033.90 398.99 5,178.85
PAYPAL, INC (6059) 163415184 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	11/11/25 CK# 151807 10-42-255-3	\$19.95 19.95
PETTY CASH - SARA JOHNSON (4777) 112025 PUBLIC PROGRAMMING:HISPANIC SVCS 112025 CONTINUING EDUCATION:TRAVEL & MEALS 112025 CONFERENCES: ALL EXPENSES 112025 VOLUNTEERS 112025 FOOD & BEVERAGE: COMMUNITY SVCS 112025 CONTINGENCY 112025 BUILDING & GROUNDS SUPPLIES	11/11/25 CK# 151832 10-42-230-1 10-42-290-2 10-42-290-3 10-43-305-0 10-43-360-2 10-45-599-0 60-43-320-0	\$360.26 43.45 223.35 10.35 7.98 14.58 14.99 45.56
PLA CONFERENCE (6220) 1308 SS CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES 1424 MB CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES 1448 AF CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES 2298 BM CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES 2314 RM CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151802 10-42-290-3 10-42-290-3 10-42-290-3 10-42-290-3 10-42-290-3	\$1,820.00 364.00 364.00 364.00 364.00 364.00
PLA CONFERENCE (6220) 1484 MP CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151804 10-42-290-3	\$364.00 364.00
PLA CONFERENCE (6220) 2300 JB CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES 2320 GL CC PYMT (6427) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151813 10-42-290-3 10-42-290-3	\$728.00 364.00 364.00
PRESTIGE GROUT MARBLE & GRANITE (4990) 16932 GENERAL CLEANING SERVICE: RAKOW	11/11/25 CK# 151833 10-42-235-5	\$2,400.00 2,400.00
RALPH HELM INC. (2804) 11493 VEHICLE MAINTENANCE: FACILITIES	11/11/25 CK# 151834 10-42-270-1	\$996.43 996.43
RAYNESUPREME (7077) 11222025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	11/11/25 CK# 151835 10-42-230-3	\$150.00 150.00
REVERSO (6822) 10142025 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	11/11/25 CK# 151802 10-44-435-1	\$9.99 9.99

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RICE, DANIEL (6373) 1005 1011 CONFERENCES: ALL EXPENSES	11/11/25 CK# 151836 10-42-290-3	\$1,271.88 1,271.88
RMC IMAGING INC. (4033) 3135 COPIER/VIEWSCAN MAINTENANCE	11/11/25 CK# 151837 10-42-245-2	\$1,530.00 1,530.00
ROMAN-GONZALEZ, ANGELICA (5989) 11012025 PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151838 10-42-230-1	\$150.00 150.00
ROTARY CLUB OF ELGIN (3757) 0318 DC DUES & MEMBERSHIPS 0330 CM DUES & MEMBERSHIPS	11/11/25 CK# 151839 10-42-280-0 10-42-280-0	\$450.00 225.00 225.00
ROYAL PUBLISHING INC (5765) 8170024 PUBLIC RELATIONS: GENERAL	11/11/25 CK# 151840 10-42-222-2	\$165.00 165.00
SAM'S CLUB DIRECT (5057) 801702 CC PYMT (6415) FOR PUBLIC PROGRAMMING:HISPANIC SVCS	11/11/25 CK# 151802 10-42-230-1	\$6.59 6.59
SANDBAG STORE (7084) 86260 CC PYMT (6418) FOR PUBLIC RELATIONS: GENERAL	11/11/25 CK# 151805 10-42-222-2	\$335.00 335.00
SEBERT LANDSCAPING (6199) S611344 REPAIR/MAINT. OF GROUNDS S611857 REPAIR/MAINT. OF GRDS: RAKOW S611895 REPAIR/MAINT. OF GROUNDS	11/11/25 CK# 151841 60-42-210-0 60-42-210-5 60-42-210-0	\$3,190.00 2,380.00 270.00 540.00
SEHR CONSULTING, LLC (7078) 12022025 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	11/11/25 CK# 151842 10-42-230-3	\$250.00 250.00
SHELL (6682) 839971 CC PYMT (6425) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151811 10-42-290-3	\$43.50 43.50
SHELL (6682) 80319 CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	11/11/25 CK# 151814 10-42-290-3	\$9.81 9.81
SHRM (6127) CS2821809 CC PYMT (6415) FOR DUES & MEMBERSHIPS	11/11/25 CK# 151802 10-42-280-0	\$299.00 299.00
SIGNS BY TOMORROW (3081) 32448 SIGNAGE	11/11/25 CK# 151843 60-43-370-0	\$54.99 54.99
SKILLPATH SEMINARS (4250) 600236016 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	11/11/25 CK# 151802 10-42-290-1	\$199.00 199.00
SKYWARE INVENTORY (7015) 10222025 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	11/11/25 CK# 151805 10-44-435-5	\$6.00 6.00
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393) NOBEMBER 2025 COMMON AREA MAINT: SO ELGIN	11/11/25 CK# 151844 10-42-204-0	\$3,014.46 3,014.46
SPECIALTY STORE SERVICES (7081) 217479 CC PYMT (6415) FOR OFFICE SUPPLIES/GENERAL	11/11/25 CK# 151802 10-43-300-1	\$56.88 56.88
SPOTIFY (6086) 10142025 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	11/11/25 CK# 151804 10-42-230-2	\$19.99 19.99
SPOTIFY (6086) 10292025 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS	11/11/25 CK# 151810 10-42-230-9	\$19.99 19.99
STAPLES (3180) 9933411269 CC PYMT (6415) FOR OFFICE SUPPLIES/GENERAL 9933523932 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9933523962 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9933524014 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL 9933524060 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	11/11/25 CK# 151802 10-43-300-1 10-43-320-0 10-43-320-0 10-43-320-0 10-43-320-0	\$1,761.44 82.22 119.97 119.97 119.97 119.97

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
STAPLES (3180) CONTINUED ...		
9933524104 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.97
9933524160 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.97
9933524214 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.97
9933524250 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.97
9984534308 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
9984534372 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
9984534412 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
9984534446 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
9984534489 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
9984534533 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	119.91
SUSHKEVICH KSENIA (7080)	11/11/25 CK# 151845	\$500.00
11302025 PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	500.00
TARGET (6108)	11/11/25 CK# 151804	\$364.42
6643173 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	364.42
TARGET (6108)	11/11/25 CK# 151810	\$100.92
942364 CC PYMT (6424) FOR FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	100.92
TEACHERS PAY TEACHERS (6257)	11/11/25 CK# 151804	\$5.50
315171202 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	5.50
TN MARKETING (6669)	11/11/25 CK# 151846	\$2,500.00
05313 ELECTRONIC RESOURCES: DATABASES	10-44-435-0	2,500.00
TODAY'S BUSINESS SOLUTIONS, INC. (3346)	11/11/25 CK# 151847	\$8,613.21
103025-11 CONTINGENCY	10-42-299-0	798.56
18973 COMPUTER MAINTENANCE	10-42-255-2	7,814.65
UNIVERSITY OF WISCONSIN - MADISON (3468)	11/11/25 CK# 151802	\$600.00
638025 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	600.00
VOLGISTICS (6071)	11/11/25 CK# 151802	\$70.00
10202025 CC PYMT (6415) FOR COMPUTER MAINTENANCE	10-42-255-2	70.00
WALL STREET JOURNAL (3556)	11/11/25 CK# 151802	\$779.88
10092025 CC PYMT (6415) FOR PERIODICALS	10-44-410-0	779.88
WALMART (6075)	11/11/25 CK# 151802	\$136.32
209307 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	136.32
WALMART (6075)	11/11/25 CK# 151804	\$60.50
22650 CC PYMT (6417) FOR ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	22.52
37712144 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	37.98
WALMART (6075)	11/11/25 CK# 151809	\$118.08
47856 CC PYMT (6423) FOR PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	65.97
664130 CC PYMT (6423) FOR PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	52.11
WEX BANK (5012)	11/11/25 CK# 151848	\$839.06
108293107 FUEL/GASOLINE: FACILITES	10-43-350-0	331.11
108293107 FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	507.95
WILD GOOSE CHASE (3616)	11/11/25 CK# 151849	\$1,846.00
252710 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	581.00
252711 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,265.00
WIN IT SERVICES, LLC (7070)	11/11/25 CK# 151850	\$276.60
215112 ONLINE COMPUTER SERVICES	10-42-255-1	276.60
ZIEGLER MERCEDES BENZ (6148)	11/11/25 CK# 151810	\$1,067.49
916353 CC PYMT (6424) FOR VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	1,067.49

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ZIEGLER'S ACE HARDWARE (111)	11/11/25 CK# 151851	\$479.41
179264/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	14.23
179274/A REPAIR/MAINT. OF BUILDING	60-42-200-0	10.11
179301/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	17.09
179325/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	24.60
179338/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	8.53
179340/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	60.00
179435/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	85.58
179454/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	36.09
179473/A ELECTRICAL SUPPLIES/BULBS	10-43-380-0	24.68
179478/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	198.50

GAIL BORDEN PUBLIC LIBRARY DISTRICT
 BILLS PAID REPORT FOR NOVEMBER, 2025
 SUMMARY ALL FUNDS

RUN DATE: 11/06/25
 RUN TIME: 01:47PM

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	288,973.43	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	788.95	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	52,803.95	*
TOTAL ALL FUNDS			342,566.33	**

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES & BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	133,528.91	419,995.59	23.86	1,760,000	1,340,004.41	21.21	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	354,181.25	1,040,692.74	24.06	4,325,000	3,284,307.26	21.46	4,850,000
10-41-102-0	SALARIES & WAGES/SUPPORT	324,494.20	1,013,639.70	24.66	4,110,000	3,096,360.30	22.53	4,500,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	36,312.85	121,252.44	22.88	530,000	408,747.56	17.83	680,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	83,776.88	268,412.74	21.20	1,266,100	997,687.26	17.89	1,500,000
10-41-111-0	LIFE INSURANCE	0.00	2,526.58	25.27	10,000	7,473.42	19.44	13,000
*TOTAL	SALARIES & BENEFITS	932,294.09	2,866,519.79	23.89	12,001,100	9,134,580.21	21.20	13,523,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	6,940.37	13,316.78	13.06	102,000	88,683.22	10.88	122,400
10-42-200-5	NATURAL GAS: RAKOW	64.17	121.30	2.43	5,000	4,878.70	2.02	6,000
10-42-200-7	NATURAL GAS: SOUTH ELGIN	228.33	342.52	8.16	4,200	3,857.48	6.72	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	62.52	185.83	3.64	5,100	4,914.17	3.05	6,100
10-42-201-0	ELECTRICITY	40,139.93	119,848.39	32.39	370,000	250,151.61	26.99	444,000
10-42-201-5	ELECTRICITY: RAKOW	7,069.97	10,106.78	22.46	45,000	34,893.22	18.72	54,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	1,681.30	1,782.85	3.96	45,000	43,217.15	3.30	54,000
10-42-201-9	ELECTRICITY: DAVIS ROAD	561.00	1,782.75	29.71	6,000	4,217.25	24.76	7,200
10-42-202-0	WATER & SEWER	2,905.58	5,338.81	28.10	19,000	13,661.19	23.42	22,800
10-42-202-5	WATER & SEWER: RAKOW	624.04	1,248.08	22.69	5,500	4,251.92	18.91	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	334.66	1,000.52	18.19	5,500	4,499.48	15.16	6,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	62.64	104.18	4.34	2,400	2,295.82	3.59	2,900
10-42-203-1	TELEPHONE/LINE CHARGES	1,729.18	4,360.88	25.06	17,400	13,039.12	20.87	20,900
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,281.00	9,842.95	21.73	45,300	35,457.05	18.09	54,400
10-42-203-4	TELEPHONE: MOBILE	1,542.92	1,758.68	20.45	8,600	6,841.32	17.07	10,300
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	9,043.38	22.61	40,000	30,956.62	18.84	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	10,106.67	30,320.01	24.65	123,000	92,679.99	20.54	147,600
10-42-205-0	BANKING FEES	1,948.50	5,243.34	25.58	20,500	15,256.66	21.31	24,600
10-42-206-0	DEBT CERT PRINCIPAL	0.00	0.00	0.00	130,000	130,000.00	0.00	140,000
10-42-206-5	DEBT CERT INTEREST	0.00	0.00	0.00	6,000	6,000.00	0.00	10,000
10-42-209-0	STORAGE/MOVING	1,735.00	2,385.00	79.50	3,000	615.00	56.79	4,200
10-42-210-0	POSTAGE & SHIPPING	17.55	3,309.31	18.39	18,000	14,690.69	15.32	21,600
10-42-215-0	COLLECTION AGENCY	1,122.90	2,265.50	12.59	18,000	15,734.50	10.49	21,600
10-42-220-2	LEGAL PUBLICATIONS	34.50	34.50	1.38	2,500	2,465.50	1.15	3,000
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	18,792.00	22,392.00	14.16	158,100	135,708.00	12.44	180,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	470.37	515.39	2.79	18,500	17,984.61	2.32	22,200
10-42-222-3	PUBLIC RELATIONS: PROMOTIONS	3,379.15	4,379.74	23.93	18,300	13,920.26	20.00	21,900
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	993.00	1,188.50	9.51	12,500	11,311.50	7.92	15,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	690.50	1,781.00	2.18	81,700	79,919.00	1.82	98,000
10-42-230-0	PUBLIC PROGRAMMING:BRANCH SVCS	2,092.98	2,671.56	10.40	25,700	23,028.44	8.67	30,800
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	840.00	2,145.10	11.72	18,300	16,154.90	9.79	21,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	1,314.23	4,699.92	16.21	29,000	24,300.08	13.51	34,800
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY ENGAGI	6,271.02	9,891.02	39.56	25,000	15,108.98	32.97	30,000
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	300.00	300.00	12.00	2,500	2,200.00	10.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	0.00	0.00	8,000	8,000.00	0.00	9,600
10-42-230-6	PUBLIC PROGRAMMING: TEEN-INFO SVCS	0.00	0.00	0.00	800	800.00	0.00	1,000
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	0.00	0.00	6,700	6,700.00	0.00	8,000
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	0.00	1,050.00	16.15	6,500	5,450.00	13.46	7,800
10-42-230-9	PUBLIC PROGRAMMING:MOBILE SVCS	106.75	538.64	16.32	3,300	2,761.36	13.81	3,900
10-42-235-0	GENERAL CLEANING SERVICE	15,755.00	38,395.00	19.20	200,000	161,605.00	16.00	240,000
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	3,047.00	9,141.00	18.28	50,000	40,859.00	15.24	60,000
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	4,255.00	12,765.00	24.08	53,000	40,235.00	20.07	63,600
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	0.00	0.00	2,500	2,500.00	0.00	3,000
10-42-240-0	PRINTING: OUTSIDE	0.00	1,080.00	10.80	10,000	8,920.00	9.00	12,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-0	COPIER LEASES	1,092.82	2,493.78	37.22	6,700	4,206.22	30.79	8,100
10-42-245-1	COPIER LEASES: PRAD	0.00	3,401.24	17.44	19,500	16,098.76	14.54	23,400
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	1,049.10	1,580.84	15.65	10,100	8,519.16	12.96	12,200
10-42-245-3	COPIER MAINTENANCE: PRAD	555.28	1,550.09	7.35	21,100	19,549.91	6.13	25,300
10-42-246-0	SORTER LEASE	106,102.00	106,102.00	100.00	106,100	-2.00	83.35	127,300
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	7,186.91	20,921.34	22.23	94,100	73,178.66	18.53	112,900
10-42-255-2	COMPUTER MAINTENANCE	3,832.85	36,322.00	14.53	249,900	213,578.00	12.11	299,900
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	552.52	28,859.99	44.81	64,400	35,540.01	37.34	77,300
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	0.00	15,815.32	10.54	150,000	134,184.68	8.79	180,000
10-42-260-0	COMPUTER CATALOG SERVICE	0.00	31,237.28	99.80	31,300	62.72	83.30	37,500
10-42-265-0	MATERIAL PROCESSING SERVICES	1,092.64	4,296.80	3.74	115,000	110,703.20	3.11	138,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	56.99	1,195.04	2.10	57,000	55,804.96	1.76	68,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	3,279.61	3,298.60	21.99	15,000	11,701.40	18.33	18,000
10-42-270-2	SMALL EQUIP MAINT.: OFFICE	0.00	0.00	0.00	2,700	2,700.00	0.00	3,300
10-42-270-3	SMALL EQUIP MAINT: A-V	135.00	135.00	3.65	3,700	3,565.00	3.00	4,500
10-42-275-0	PAYROLL PROCESSING	3,646.04	11,234.48	24.42	46,000	34,765.52	20.35	55,200
10-42-280-0	DUES & MEMBERSHIPS	759.00	6,679.00	33.40	20,000	13,321.00	27.83	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	1,349.00	3,679.00	11.87	31,000	27,321.00	9.89	37,200
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	482.23	936.30	11.70	8,000	7,063.70	9.75	9,600
10-42-290-3	CONFERENCES: ALL EXPENSES	3,576.30	18,074.02	25.82	70,000	51,925.98	21.52	84,000
10-42-290-4	CONTINUING ED: TAP	648.00	648.00	7.62	8,500	7,852.00	6.35	10,200
10-42-290-5	TELECOMMUTING EXPENSES	0.00	0.00	0.00	900	900.00	0.00	1,100
10-42-299-0	CONTINGENCY	1,000.00	1,125.00	22.50	5,000	3,875.00	18.75	6,000
*TOTAL	CONTRACTUAL SERVICES	279,910.48	636,261.33	21.79	2,920,400	2,284,138.67	18.27	3,481,800
	<u>SUPPLIES</u>							
10-43-300-1	OFFICE SUPPLIES/GENERAL	369.53	707.92	7.87	9,000	8,292.08	6.55	10,800
10-43-300-2	OFFICE SUPPLIES/COMPUTER	3,274.97	6,117.39	15.18	40,300	34,182.61	12.67	48,300
10-43-300-4	PASSPORT SERVICES SUPPLIES	0.00	886.67	30.57	2,900	2,013.33	25.33	3,500
10-43-300-5	DIGITAL SERVICES MERCHANDISE	0.00	0.00	0.00	1,100	1,100.00	0.00	1,400
10-43-301-0	SUPPLIES: WORK APPAREL	168.74	372.54	5.73	6,500	6,127.46	4.78	7,800
10-43-305-0	VOLUNTEERS	0.00	48.88	0.70	7,000	6,951.12	0.58	8,400
10-43-310-0	MATERIALS PROCESSING SUPPLIES	1,323.57	3,685.58	16.75	22,000	18,314.42	13.96	26,400
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	617.65	1,583.81	10.28	15,400	13,816.19	8.61	18,400
10-43-330-0	GRAPHICS SUPPLIES	346.23	433.20	3.33	13,000	12,566.80	2.78	15,600
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	155.71	287.63	7.19	4,000	3,712.37	5.99	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	275.33	318.64	6.50	4,900	4,581.36	5.49	5,800
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	240.34	347.97	9.16	3,800	3,452.03	7.73	4,500
10-43-335-0	EXHIBITS AND DISPLAYS	0.00	5,202.08	14.45	36,000	30,797.92	12.04	43,200
10-43-350-0	FUEL/GASOLINE: FACILITES	340.85	738.58	11.36	6,500	5,761.42	9.47	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	361.99	919.60	11.50	8,000	7,080.40	9.58	9,600
10-43-360-0	FOOD & BEVERAGE: ADMIN	0.00	88.06	1.31	6,700	6,611.94	1.09	8,100
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	62.32	496.12	18.37	2,700	2,203.88	15.50	3,200
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	24.30	24.30	1.52	1,600	1,575.70	1.28	1,900
10-43-360-3	FOOD & BEVERAGE: PRAD	0.00	0.00	0.00	700	700.00	0.00	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	0.00	0.00	1,700	1,700.00	0.00	2,100
10-43-370-0	JANITORIAL SUPPLIES	8,693.31	24,300.37	23.59	103,000	78,699.63	19.66	123,600
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	0.00	634.04	6.34	10,000	9,365.96	5.28	12,000
10-43-399-0	MISCELLANEOUS	0.00	0.00	0.00	5,000	5,000.00	0.00	6,000
*TOTAL	SUPPLIES	16,254.84	47,193.38	15.12	312,100	264,906.62	12.61	374,400

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>MATERIALS</u>								
10-44-400-1	BOOKS: ADULT	5,276.64	15,306.18	7.29	210,000	194,693.82	6.07	252,000
10-44-400-2	BOOKS: YOUTH	2,132.14	7,749.40	8.07	96,000	88,250.60	6.73	115,200
10-44-400-4	IN-HOUSE REFERENCE	0.00	0.00	0.00	1,200	1,200.00	0.00	1,500
10-44-400-5	BOOKS: BRANCH ADULT	1,147.98	3,642.49	6.17	59,000	55,357.51	5.14	70,800
10-44-400-6	BOOKS: BRANCH YOUTH	670.12	2,084.63	11.15	18,700	16,615.37	9.31	22,400
10-44-410-0	PERIODICALS	385.00	584.00	5.31	11,000	10,416.00	4.42	13,200
10-44-410-5	PERIODICALS: BRANCH	0.00	165.07	3.30	5,000	4,834.93	2.75	6,000
10-44-420-1	AUDIO-VISUAL: ADULT	2,057.52	7,652.68	8.55	89,500	81,847.32	7.13	107,400
10-44-420-2	AUDIO-VISUAL: YOUTH	1,175.60	1,714.39	10.08	17,000	15,285.61	8.40	20,400
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	482.07	2,206.60	9.19	24,000	21,793.40	7.66	28,800
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	327.66	574.94	6.39	9,000	8,425.06	5.32	10,800
10-44-430-0	DIGITIZATION AND PRESERVATION	1,999.00	1,999.00	11.76	17,000	15,001.00	9.80	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	33,382.26	83,593.48	69.66	120,000	36,406.52	52.25	160,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	2,579.08	6,614.07	31.50	21,000	14,385.93	25.44	26,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	26,360.68	51,844.40	18.85	275,000	223,155.60	15.71	330,000
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	26,292.79	77,721.65	27.24	285,300	207,578.35	22.70	342,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	3,391.50	29,787.50	65.61	45,400	15,612.50	54.66	54,500
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	539.99	1,019.99	3.02	33,800	32,780.01	2.52	40,500
10-44-440-0	TOYS & KITS: KIDSPACE	1,003.52	2,826.15	23.55	12,000	9,173.85	19.63	14,400
10-44-440-1	GAMES: TEEN SVCS	0.00	0.00	0.00	800	800.00	0.00	1,000
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	99.95	1,277.43	24.57	5,200	3,922.57	20.60	6,200
*TOTAL	MATERIALS	109,303.50	298,364.05	22.00	1,355,900	1,057,535.95	18.15	1,643,900
<u>EQUIPMENT</u>								
10-45-500-0	COMPUTER EQUIPMENT	220.79	7,579.43	2.46	308,500	300,920.57	2.05	370,200
10-45-510-0	FURNITURE AND FIXTURES	25,344.83	25,950.01	14.51	178,800	152,849.99	11.80	220,000
10-45-520-0	OFFICE EQUIPMENT	0.00	155.59	0.98	15,800	15,644.41	0.82	19,000
10-45-530-0	AUDIO-VISUAL EQUIPMENT	313.11	313.11	2.45	12,800	12,486.89	2.05	15,300
10-45-540-0	SMALL LIBRARY EQUIPMENT	104.00	604.00	8.63	7,000	6,396.00	7.19	8,400
10-45-599-0	CONTINGENCY	0.00	0.00	0.00	5,000	5,000.00	0.00	6,000
*TOTAL	EQUIPMENT	25,982.73	34,602.14	6.55	527,900	493,297.86	5.42	638,900
<u>CAPITAL IMPROVEMENTS</u>								
10-49-900-0	CAPITAL IMPROVEMENTS	11,196.01	40,734.71	2.70	1,510,500	1,469,765.29	1.85	2,200,000
10-49-930-0	SE EXPANSION	62,933.77	62,933.77	9.68	650,000	587,066.23	8.39	750,000
*TOTAL	CAPITAL IMPROVEMENTS	74,129.78	103,668.48	4.80	2,160,500	2,056,831.52	3.51	2,950,000
**TOTAL	GENERAL FUND	1437,875.42	3,986,609.17	20.68	19,277,900	15,291,290.83	17.63	22,612,000
<u>I.M.R.F. FUND</u>								
<u>SALARIES & BENEFITS</u>								
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	75,944.52	229,332.18	23.64	970,000	740,667.82	20.85	1,100,000
*TOTAL	SALARIES & BENEFITS	75,944.52	229,332.18	23.64	970,000	740,667.82	20.85	1,100,000
**TOTAL	I.M.R.F. FUND	75,944.52	229,332.18	23.64	970,000	740,667.82	20.85	1,100,000
<u>SOCIAL SECURITY FUND</u>								
<u>SALARIES & BENEFITS</u>								
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	63,898.94	195,625.29	24.51	798,000	602,374.71	21.26	920,000
*TOTAL	SALARIES & BENEFITS	63,898.94	195,625.29	24.51	798,000	602,374.71	21.26	920,000
**TOTAL	SOCIAL SECURITY FUND	63,898.94	195,625.29	24.51	798,000	602,374.71	21.26	920,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>AUDIT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
40-42-200-0	AUDIT EXPENSES	14,400.00	14,400.00	87.80	16,400	2,000.00	77.84	18,500
*TOTAL	CONTRACTUAL SERVICES	14,400.00	14,400.00	87.80	16,400	2,000.00	77.84	18,500
**TOTAL	AUDIT FUND	14,400.00	14,400.00	87.80	16,400	2,000.00	77.84	18,500
<u>LIABILITY INS. FUND</u>								
<u>SALARIES & BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	23,000	23,000.00	0.00	28,000
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	1,409.83	11.75	12,000	10,590.17	9.79	14,400
*TOTAL	SALARIES & BENEFITS	0.00	1,409.83	4.03	35,000	33,590.17	3.33	42,400
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	50.00	50.00	0.03	180,000	179,950.00	0.02	230,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	4,812.52	6,017.49	8.76	68,700	62,682.51	7.30	82,400
50-42-210-1	RISK MANAGEMENT: HR	21.00	12,418.00	78.59	15,800	3,382.00	65.36	19,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	6,678.28	6,678.28	11.51	58,000	51,321.72	9.61	69,500
*TOTAL	CONTRACTUAL SERVICES	11,561.80	25,163.77	7.80	322,500	297,336.23	6.28	400,900
**TOTAL	LIABILITY INS. FUND	11,561.80	26,573.60	7.43	357,500	330,926.40	5.99	443,300
<u>BUILDING & EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	12,258.49	30,044.68	11.36	264,500	234,455.32	8.84	340,000
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	2,177.56	5,610.08	12.06	46,500	40,889.92	10.05	55,800
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	811.78	2,641.48	8.52	31,000	28,358.52	7.12	37,100
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	3,345.53	3,765.87	57.94	6,500	2,734.13	48.28	7,800
60-42-210-0	REPAIR/MAINT. OF GROUNDS	20,311.76	33,133.28	17.91	185,000	151,866.72	14.92	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	6,186.00	8,581.00	11.44	75,000	66,419.00	9.53	90,000
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	2,990.61	3,319.17	66.38	5,000	1,680.83	55.32	6,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
60-42-220-0	REPAIR/MAINT. OF HVAC	8,140.00	13,731.97	8.32	165,000	151,268.03	6.94	198,000
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	268.75	878.50	2.75	32,000	31,121.50	2.20	40,000
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	800.00	800.00	2.50	32,000	31,200.00	2.00	40,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	0.00	0.00	0.00	500	500.00	0.00	600
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	0.00	0.00	0.00	50,000	50,000.00	0.00	60,000
*TOTAL	CONTRACTUAL SERVICES	57,290.48	102,506.03	11.39	900,300	797,793.97	9.27	1,106,000
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	901.74	3,046.55	12.19	25,000	21,953.45	10.16	30,000
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	0.00	81.90	0.28	29,000	28,918.10	0.23	35,000
60-43-399-0	MISCELLANEOUS	424.87	1,001.11	20.02	5,000	3,998.89	16.69	6,000
*TOTAL	SUPPLIES	1,326.61	4,129.56	6.83	60,500	56,370.44	5.67	72,800
<u>EQUIPMENT</u>								
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	0.00	453.95	9.08	5,000	4,546.05	6.98	6,500
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,500
*TOTAL	EQUIPMENT	0.00	453.95	7.57	6,000	5,546.05	5.67	8,000
**TOTAL	BUILDING & EQUIPMENT FUND	58,617.09	107,089.54	11.08	966,800	859,710.46	9.02	1,186,800

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>BUILDING RESERVE FUND</u>							
	<u>CONTRACTUAL SERVICES</u>							
90-42-205-0	INVESTMENT FEES	57.74	170.80	0.00	0	-170.80	11.39	1,500
*TOTAL	CONTRACTUAL SERVICES	57.74	170.80	0.00	0	-170.80	11.39	1,500
	<u>CAPITAL IMPROVEMENTS</u>							
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	0	0.00	0.00	348,300
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0	0.00	0.00	348,300
**TOTAL	BUILDING RESERVE FUND	57.74	170.80	0.00	0	-170.80	0.05	349,800
	<u>GIFT FUND</u>							
	<u>SUPPLIES</u>							
98-43-399-0	GIFT FUND EXPENSES	0.00	399.00	0.00	0	-399.00	0.08	518,400
*TOTAL	SUPPLIES	0.00	399.00	0.00	0	-399.00	0.08	518,400
**TOTAL	GIFT FUND	0.00	399.00	0.00	0	-399.00	0.08	518,400
	<u>FUND SUMMARY</u>							
10	GENERAL	1437,875.42	3,986,609.17	20.68	19,277,900	15,291,290.83	17.63	22,612,000
20	I.M.R.F	75,944.52	229,332.18	23.64	970,000	740,667.82	20.85	1,100,000
30	SOCIAL SECURITY	63,898.94	195,625.29	24.51	798,000	602,374.71	21.26	920,000
40	AUDIT	14,400.00	14,400.00	87.80	16,400	2,000.00	77.84	18,500
50	LIABILITY INS.	11,561.80	26,573.60	7.43	357,500	330,926.40	5.99	443,300
60	BUILDING & EQUIPMENT	58,617.09	107,089.54	11.08	966,800	859,710.46	9.02	1,186,800
90	SPECIAL/BUILDING RESERVE	57.74	170.80	0.00	0	-170.80	0.05	349,800
98	GIFT	0.00	399.00	0.00	0	-399.00	0.08	518,400
	TOTALS ALL FUNDS	1662,355.51	4,560,199.58	20.37	22,386,600	17,826,400.42	16.80	27,148,800

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	5,341,664.80	5,877,462.45	33.11	17,752,800	11,875,337.55
10-31	REPLACEMENT TAXES	0.00	42,156.41	18.38	229,400	187,243.59
10-32	INTEREST EARNED	53,646.59	137,080.54	36.55	375,000	237,919.46
10-33	FINES AND FEES	20,035.97	60,357.68	24.79	243,500	183,142.32
10-34	MISCELLANEOUS INCOME	0.00	0.00	0.00	1,900	1,900.00
10-35	DEVELOPER FEES	5,976.86	13,950.18	11.63	120,000	106,049.82
10-36	GRANTS	0.00	221,112.83	30.66	721,100	499,987.17
10-39	MISCELLANEOUS	15,120.00	113,145.80	174.07	65,000	-48,145.80
**TOTAL	GENERAL FUND	5,436,444.22	6,465,265.89	33.14	19,508,700	13,043,434.11
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	233,858.04	257,390.75	33.12	777,100	519,709.25
20-31	REPLACEMENT TAXES	0.00	1,497.32	18.49	8,100	6,602.68
**TOTAL	I.M.R.F. FUND	233,858.04	258,888.07	32.97	785,200	526,311.93
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	213,398.16	234,938.87	33.13	709,100	474,161.13
**TOTAL	SOCIAL SECURITY FUND	213,398.16	234,938.87	33.13	709,100	474,161.13
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	4,380.83	4,823.05	33.03	14,600	9,776.95
**TOTAL	AUDIT FUND	4,380.83	4,823.05	33.03	14,600	9,776.95
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	96,464.14	106,157.83	33.11	320,600	214,442.17
**TOTAL	LIABILITY INS. FUND	96,464.14	106,157.83	33.11	320,600	214,442.17
<u>BUILDING & EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	248,456.41	273,391.34	33.11	825,800	552,408.66
**TOTAL	BUILDING & EQUIPMENT FUND	248,456.41	273,391.34	33.11	825,800	552,408.66
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	1,222.31	3,144.41	44.92	7,000	3,855.59
**TOTAL	BUILDING RESERVE FUND	1,222.31	3,144.41	44.92	7,000	3,855.59
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	0.00	0.00	0.00	500,000	500,000.00
**TOTAL	GIFT FUND	0.00	0.00	0.00	500,000	500,000.00
GRAND TOTAL		6,234,224.11	7,346,609.46	32.41	22,671,000	15,324,390.54

RECAP BY FUND

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	5,436,444.22	6,465,265.89	33.14	19,508,700	13,043,434.11
20	I.M.R.F	233,858.04	258,888.07	32.97	785,200	526,311.93
30	SOCIAL SECURITY	213,398.16	234,938.87	33.13	709,100	474,161.13
40	AUDIT	4,380.83	4,823.05	33.03	14,600	9,776.95
50	LIABILITY INS.	96,464.14	106,157.83	33.11	320,600	214,442.17
60	BUILDING & EQUIPMENT	248,456.41	273,391.34	33.11	825,800	552,408.66
90	SPECIAL/BUILDING RESERVE	1,222.31	3,144.41	44.92	7,000	3,855.59
98	GIFT	0.00	0.00	0.00	500,000	500,000.00
	TOTALS ALL FUNDS	6,234,224.11	7,346,609.46	32.41	22,671,000	15,324,390.54

**GAIL BORDEN PUBLIC LIBRARY DISTRICT FY26
NOVEMBER 2025 BOARD MEETING**

REVENUES				
	<u>Working Budget</u>	<u>Actual</u>		
Taxes	\$ 20,737,500	\$ 7,251,739		35.0%
Fines and Fees	\$ 243,500	\$ 60,358		24.8%
Misc Income	\$ 626,686	\$ 250,227		39.9%
Developer Fees	\$ 120,000	\$ 13,950		11.6%
Grants	\$ 321,100	\$ 221,113		68.9%
Total Revenues	\$ 22,048,786	\$ 7,797,387 *		35.4%
EXPENDITURES				
	<u>Working Budget</u>	<u>Actual</u>		
Personnel	\$ 13,804,100	\$ 3,932,238 ^		28.5%
Contractual Services	\$ 4,159,600	\$ 1,176,779		28.3%
Supplies	\$ 372,600	\$ 94,996		25.5%
Materials	\$ 1,355,900	\$ 470,672		34.7%
Equipment	\$ 533,900	\$ 65,475		12.3%
Capital Improvements	\$ 2,160,500	\$ 347,077		16.1%
Total Expenditures	\$ 22,386,600	\$ 6,087,237 **		27.2%

*tax receipts only through 11/6/25
^payroll posted through 10/15/25
**invoices posted through 11/6/25

Personnel				
FY 2025 2026				
OCTOBER 2025	Full Time	Part Time	Total	FTE
	97	138	235	153.50
New Hires	2	3	5	3.28
Separations	0	1	1	0.48
Current	99	140	239	156.30
OCTOBER 2025				
	Hours	# of Vol		
	893	187		
YTD (Jan-Dec 2025)	8,200	431		5.04
YTD Value of Volunteer Hours			\$	285,278

The Gail Borden Public Library District continued its commitment to community engagement and strategic improvements throughout October by successfully hosting a huge fundraiser, celebrating Hispanic Heritage Month and achieving notable increases in key metrics.

Running on Success

The second annual **El Trote de las Calacas 5K Race & Cultural Marketplace** delivered exceptional results in cultural appreciation, fundraising and digital visibility.

The event drew an impressive **992 registrants** and **2,500 overall attendees**, providing visibility and strong support for Hispanic culture along with the Library Foundation.

More than **80 volunteers** contributed **250+ volunteer hours**, showcasing powerful community spirit and support. Digital campaigns showcased outstanding performance, with the webpage logging **11,366 total views** and social media content related to El Trote ranking among some of our highest-performing posts for the month.

This initiative was the result of significant collaboration and execution, from complex safety and logistical coordination to high-performing promotional efforts and more.

Assessment is already underway, using the event's successes as momentum to further improve next year's experience.



Cultural Connections: Día de los Muertos Ofrenda

The annual Día de los Muertos **Community Ofrenda** has already been a highly successful cultural initiative, establishing a vital space for community connection, reflection and cultural heritage.

We received a record-high of **284 photo submissions** from the community, demonstrating the profound significance of this tradition. The Grand Opening **drew 121 attendees** in person, and **3,212 views** on the livestream.

Day of the Dead programming promoted cultural learning. Attendees engaged in hands-on workshops, including the creation of papel picado and decorating sugar skulls. The children's mini ofrenda fostered intergenerational remembrance and emotional connection.

Promotional efforts drove the highest Facebook engagement of the month, maximizing the reach of this offering far beyond the building's physical walls.



Dynamic Dinosaur Discovery

The Dinosaur Explorer exhibit continues to generate a high level of community interest and engagement, successfully cementing its role as a high-impact educational resource.

- We have already seen a **13.2% attendance increase** at the Main Library this month (compared to 2024).
- The exhibit has spurred a **significant 57% increase in dinosaur-related book circulation** (compared to 2024).
- So far, **445 students and educators** have visited the exhibit for scheduled class tours.
- Interactive features have shown outstanding use. The "dinosaur egg hunt" iPad game designed by staff has already garnered **1,940 plays** and accumulated **over 108 hours of active playtime**.
- Nearly **1,900 dinosaur green screen photos have been captured**, emphasizing the importance of visitor engagement with lasting memories.
- The exhibit webpage logged **3,447 views** this month, and dinosaur posts on social media remains some of our highest-performing content.



Additionally, we coordinated high-impact November program offerings featuring Professor Gregory Erickson, the world-renowned paleontologist behind the exhibit, to further enrich student and visitor experience.

Engaging Everyone Everywhere

Strategic outreach, programming and literacy efforts connected thousands of residents with Library services in thoughtful and impactful ways.

The library's **social services arm remains critical**, with appointment slots consistently filled. Staff noted a significant spike in Social Security account access questions, possibly linked to the Federal government shutdown, while inquiries regarding form-filling, immigration and employment remain in high-demand.



Student Success visits have resumed, serving two local schools with a **commitment to providing equal access to resources**. Implementing a schedule of two visits per school each month ensures that every single class has the opportunity to explore and utilize the Bookmobile's collection.

We actively **engaged over 500 participants** across numerous community venues and schools, **championing Hispanic Heritage Month** and directly connecting with the "próxima generación de líderes." These high-impact efforts successfully showcased Library value, drove interest in the Dinosaur Exhibit and Ofrenda, and **established strong partnerships** for future card sign-ups and programming.

The **Veteran's Voices** series continues to **preserve and share invaluable local histories**, with Veteran volunteers participating in a recorded panel discussion, along with individual recording sessions. Their continued engagement is crucial, directly enriching our community by ensuring these important personal stories and experiences are recorded and accessible.



Engaging Everyone Everywhere Continued...

The team successfully **engaged over 2,300 eighth-grade students** and parents at the U-46 Explore Expo, showcasing the valuable services of Studio 270 and the Digital Media Lab. This outreach emphasized the Library's **commitment to youth engagement** and **providing access to creative resources** that can spark interest in a digital media career.



Volunteer Services made successful new connections at the **Elgin Community College Volunteer Fair**, promoting valuable service opportunities. Staff promoted Library resources and career pathways to 33 students at the **Judson University Career & Internship Expo**. We also ensured continuity of service by briefing U-46 homebound teachers on available Library information and resources.



The **Annual Author's Fair** was a success, with **170 attendees** enjoying the event in the River Room. The authors were delighted with the venue, reaffirming the Library's value as a premier host for local literary talent.

October's **seasonal programs drew hundreds** of visitors for maximum community fun and engagement. The **Halloween Boo Bash** was a major success, offering a sensory haunted house, games, crafts and a live pumpkin carving for families. The Library extended its reach by hosting seniors from care communities alongside our youngest patrons for the **Children's Costume Parades**, and by participating in key external events like the **Elgin Police Department's Halloween Extravaganza**.



Acclaimed Accomplishments



The Life Enrichment Team won an **Elgin Image Award** ("Creating a Difference" category) for its long-standing commitment to serving older adults, promoting lifelong learning and reducing isolation across senior residential communities. Additionally, Library Foundation Directors Karen Fox and Mike McKay were both honored with Image Awards in the category of "Volunteer Extraordinaire."

Grant funds have been received from the State of Illinois (ISHRAB) to digitize five volumes of the Elgin Dairy Report, **ensuring the preservation and wide accessibility of this vital local history** for the community.

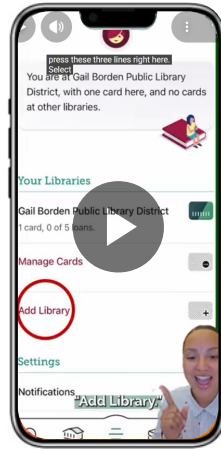


We are excited to be **featured in an upcoming ALA magazine piece** highlighting how GBPL successfully uses exhibits to bring people into the Library, **establishing us as a national model for engaging communities.**

Enhancing Experience and E-Access

We **significantly expanded our digital offerings** in response to customer feedback and to better serve the community. Our customers now have broader access to a range of Libby eBooks and audiobooks available and reduced wait times. This offering is possible thanks to a new **forged partnership** with Evanston Public Library.

Additionally, we launched an updated design for the library catalog which **optimizes** the layout for easier use, **streamlines** the searching process, and **improves the overall user experience**.



Excellence & Expertise: Expanding Our Reach

Gail Borden is now the third **certified Family Place Library in Illinois**. This prestigious certification affirms the Library's commitment to early childhood development and will directly benefit our youngest patrons through new offerings like a Parent-Child Workshop.

The team demonstrated excellence in outreach innovation at the **ABOS Conference**. Our Sprinter vehicle was featured in the conference showcase, earning widespread attention and confirming the Library's role as a leader in effective, engaging community service.



Family Place Libraries
Building Foundations for Early Learning



Safety, Services, and Structural Resilience

We made significant investments and strategic enhancements, focusing on patron safety, operational efficiency and modernized services.



Strengthening Operational Readiness: Staff proactively worked to **strengthen safety and operational procedures** across all branches, ensuring a more secure environment for both staff and customers. Key initiatives include developing and revising Emergency Procedures Manuals and protocols.



Modernizing Systems: Staff successfully executed key upgrades and infrastructure moves to modernize patron services and improve efficiency.

Optimized Internal Workflows: Staff executed internal restructuring and IT support for staffing moves in multiple workrooms ensuring seamless operations and efficient use of space.

Simplified Patron Transactions: New credit card readers and self-service kiosks were installed across all locations, simplifying the payment workflow and making transactions easier for users.

Enhanced Programming Capabilities: The team finalized plans and submitted a proposal to significantly upgrade the Audio/Video and lighting systems in the Meadows Room, which will dramatically improve the quality of future programs, meetings and live-streams.



Structural Integrity: Major facility upgrades were completed to safeguard patrons and property. This included installing fire suppression sprinklers in the South Elgin Branch study pods and pouring an emergency exit sidewalk for improved safety and accessibility. We also protected the Main building's structure and improved energy efficiency by completing critical caulking and waterproofing.



Comments for the Good of the Organization

The library received 5 new 5-star Google reviews.

“[The Ofrenda is] a lovely display. Thank you Gail Borden Public Library always doing amazing things for our community.”

A customer from Des Plaines said that she has
“Never been here before and it is absolutely beautiful.”

A little boy leaving with his mom said,
*“This is such a good day!
The dinosaurs are so much fun!”*

One patron shared how reading helped her heal after losing her husband and expressed heartfelt appreciation for the library being a welcoming environment.

*“Great staff, great selection.
A gemstone of the Elgin community.”*

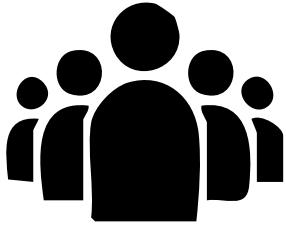
“I brought my 4.5 year old [to the Ofrenda] today, who recently has had a lot of questions about death. It was a beautiful opportunity for us to have a conversation in a meaningful way.”

“It’s a great exhibit! Nice to see an interactive dinosaur exhibit without having to go elsewhere to pay for it.”

A customer said that they were happy that we have the License Plate Renewal Services. He hopes that we will always have this service because it is so convenient and he loves it.

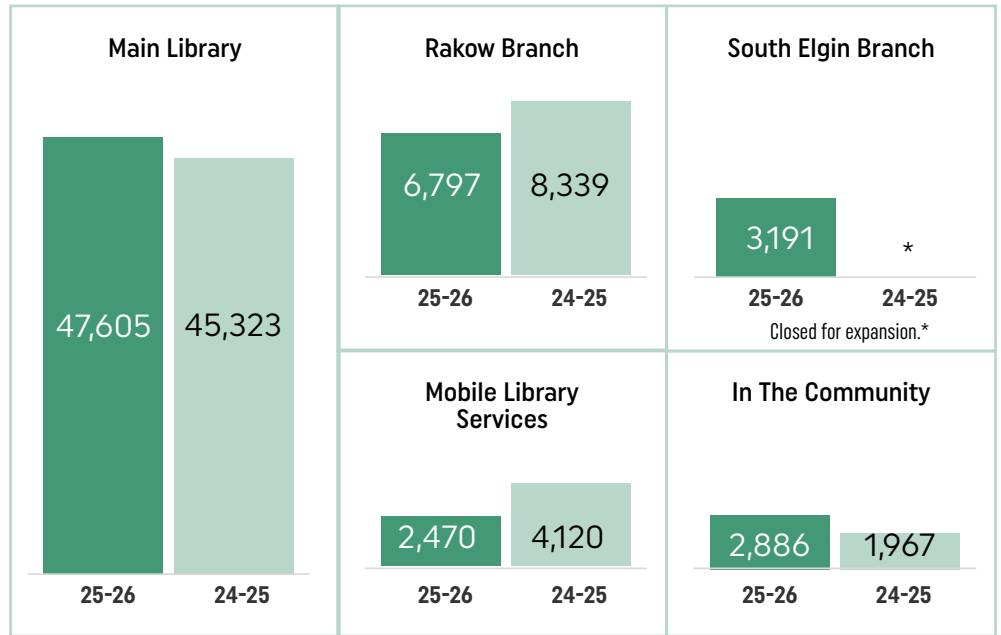
Visits

62,949



Total Visits FY YTD
240,727

6.4% ↑
from previous FY

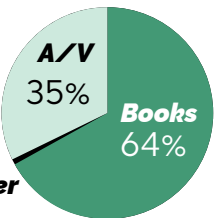
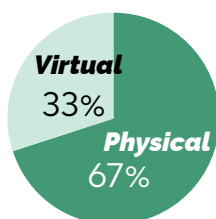
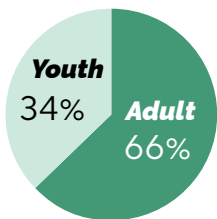
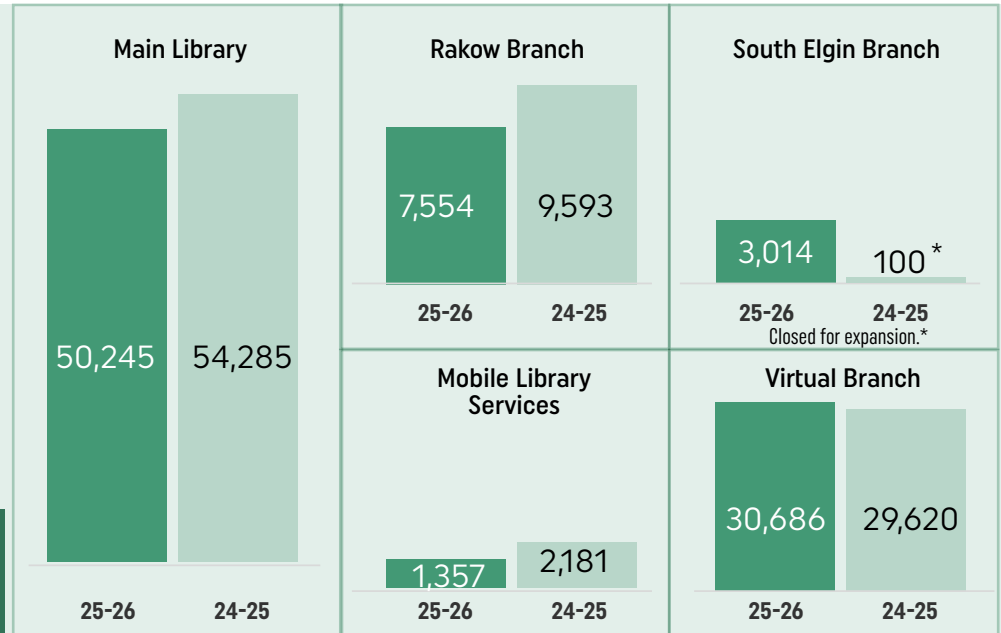


Circulation

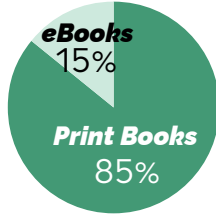
92,856



Total Circulation FY YTD
385,427



Other
1%



What impacted numbers this month?

October 1-31 (Main)
Dinosaur Exhibit

October 24 (SEB)
Closed

October 13 (Rakow)
Halloween Boo Bash

October 28 (ITC)
EPD Halloween Extravaganza

October 18 (Main)
Trote de las Calacas

October 29 & 30 (Main)
Preschool Halloween Party

October 22-31 (Main)
Ofrenda

New Library Cards

	FY25-26	New to District	District Total	District+RBs Total
		1000	83,936	89,567
	FY24-25	534	79,309	84,354
	% Change	87%	6%	6%

1,000

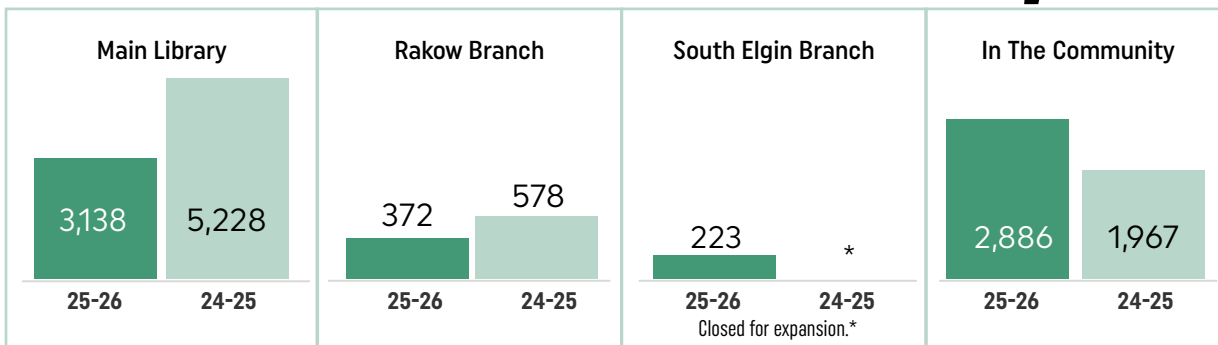


Total New Cards
FY YTD

2,888

Program Attendance

6,619



Total Attendance
FY YTD
28,432

Program Sessions



General Statistics

11,247
Reference Questions

217 Passports
245 Passport Photos

License Plate Renewals
154

893 Volunteer Hours

86,921
Website Views
10.6% ↑
from previous month

38%
e-Newsletter Open Rate

Social Media (Facebook | Instagram | YouTube)
Post Views **646,000+**
Engagements **10,800+**

1,900 ↑ Facebook Link Clicks
2,343 ↑ YouTube Subscribers

ORDINANCE NO. 2025-11-1
ORDINANCE OF THE BOARD OF TRUSTEES OF THE
GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS DETERMINING
TO LEVY AN ADDITIONAL LIBRARY TAX
FISCAL YEAR JULY 1, 2025 to JUNE 30, 2026

WHEREAS, the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District") proposes to levy an additional 0.02% tax for the purchase of sites and buildings, for the construction and equipment of library buildings, for the rental of buildings required for library purposes and for maintenance, repairs and alterations of library buildings and equipment.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois that:

Section 1: The District hereby determines to levy such additional 0.02% tax for the fiscal year commencing July 1, 2025 and ending June 30, 2026, subject to the provisions of the Public Library District Act of 1991 and as otherwise provided by law; and

Section 2: This Ordinance shall be published within fifteen (15) days after its adoption as provided by law and shall be effective within thirty (30) days after such publication, unless if a petition signed by electors of the District equal in number to 10 percent or more of the registered voters of the District (which number of registered voters is equal to 8,078 of the total 80,788 registered voters in the District) is filed with the Board of Library Trustees within thirty (30) days after the publication of this Ordinance, then the question of whether this Ordinance shall become effective shall be submitted to the electors of the Gail Borden Public Library District in an election in accordance with the general election law. The Secretary of the Board of Trustees of the Gail Borden Public Library District will provide a petition form to any individual requesting one.

Section 3: This Ordinance shall become effective upon its approval, posting and publication, as provided by law.

Passed by the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, this 11th day of November 2025 by a vote of:

AYES: 6

NAYS: 1

ABSENT: 0

Approved this 11th day of November 2025.

/s/ Jean Bednar
President, The Board of Library Trustees of the
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

/s/ Tiffany Henderson
Secretary, The Board of Library Trustees of the
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

(SEAL)

2025 Levy Calculation

Sara Johnson, Director of Finance

The 2025 Levy Calculation chart is a synopsis of the change in levy request from 2024 to 2025.

“Operating Budget 2025-2026” shows the approved working budget for 2025-2026 by fund.

“Appropriation 2025-2026” shows the approved appropriation, or legal spending limit, for 2025-2026. The Levy amount cannot exceed the Appropriation amount.

“Levy 2025” and “Levy 2024” show the amounts levied, or requested, by the library in those respective years.

The “% change” is the percent increase in the total levy requested from last year (2024) to this year (2025).

The “Levy History” section shows the operating levy amounts that we requested each year 2020-2024, as well as the actual taxes extended (amount billed to the taxpayers) in those years.

The 2025 Levy request is estimated using the designated 2.9% CPI rate and estimated new growth.

2025 Levy Calculation

CPI 2.9%

Fund	Operating Budget 2025 2026	Appropriation 2025 2026	Levy 2025	Levy 2024	
General	\$ 19,277,900	\$ 22,812,000	\$ 18,690,000	\$ 18,275,000	
IMRF	\$ 970,000	\$ 1,100,000	\$ 1,100,000	\$ 800,000	
Soc Sec	\$ 798,000	\$ 920,000	\$ 850,000	\$ 730,000	
Audit	\$ 16,400	\$ 18,500	\$ 15,000	\$ 15,000	
Ins/Risk	\$ 357,500	\$ 443,300	\$ 370,000	\$ 330,000	
Bldg Maint	\$ 966,800	\$ 1,186,800	\$ 975,000	\$ 850,000	
Operating Bdgt	\$ 22,386,600	\$ 26,480,600	\$ 22,000,000	\$ 21,000,000	Levy % Change
					4.76%

Levy History	CPI	Operating Levy (Requested Amount)	Tax Extension (Extended Amount)
		2024	2024-Estim
			Cook Pending
	3.4%	\$ 21,000,000	\$ 20,611,068
		2023	2023
	5.0%	\$ 19,700,000	\$ 19,414,147
		2022	2022
	5.0%	\$ 18,300,000	\$ 18,289,218
		2021	2021
	1.4%	\$ 17,800,000	\$ 17,207,059
		2020	2020
	**	\$ 17,200,000	\$ 16,826,365

**Based on Limited Operating Rate .486 approved by taxpayers 03/2020

ORDINANCE No. 2025-11-2
ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES
OF THE GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025
AND ENDING JUNE 30, 2026

BE IT ORDAINED by the Board of Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, as follows:

Section 1: That pursuant to authority vested in it by law, including the Illinois Public Library District Act of 1991, the Board of Trustees of the GAIL BORDEN PUBLIC LIBRARY DISTRICT, Kane and Cook Counties, Illinois, does hereby find, declare and ordain that the total amount of appropriations required to be assessed, levied and collected from the tax levy for the current fiscal year, in order to meet and defray all the necessary expenses and liabilities of said Public Library District, including the General Corporate Fund, the Illinois Municipal Retirement Fund, the Social Security Fund, the Audit Fund, the Liability Insurance and Risk Management Fund, and the Building, Equipment and Maintenance Fund is TWENTY TWO MILLION DOLLARS (\$22,000,000).

Section 2: That the sum of TWENTY-TWO MILLION DOLLARS (\$22,000,000) (1) be and the same is assessed and levied from and against all taxable property within the limits of said GAIL BORDEN PUBLIC LIBRARY DISTRICT as the same is assessed and equalized for state and county purposes for the current year 2025, and are to be applied in liquidation of TWENTY SIX MILLION FOUR HUNDRED EIGHTY THOUSAND SIX HUNDRED (\$26,480,600) of appropriations heretofore made by Ordinance adopted by the Board of Trustees of the GAIL BORDEN PUBLIC LIBRARY DISTRICT at a meeting thereof convened and held on September 9, 2025, and duly published as provided by law, and known as Ordinance 2025-9-1 which ordinance is hereby incorporated by reference;

and (2) be and the same is hereby assessed and levied upon all the taxable property in said public library district for the current fiscal year; and that TWENTY-TWO MILLION DOLLARS (\$22,000,000) is to be collected from said tax levy for the current fiscal year, the total of which has been ascertained as afore stated, and being as follows, to wit:

GENERAL CORPORATE FUND

1. Personnel Services	13,523,000
2. Contractual Services	3,331,800
3. Supplies	374,400
4. Materials	1,643,900
5. Capital Improvements/Acquisitions/Equipment	3,588,900
6. Loan Expenditure	150,000
7. HUD Grant Expenditure	<u>200,000</u>
General Corporate Fund Total	\$ 22,812,000

Total General Corporate Fund Appropriations	\$ 22,812,000
Less Amount from Other Sources	- 4,122,000
Amount to be Raised from Real Estate Taxes	\$ 18,690,000

The aforesaid amount of \$18,690,000 hereby is levied as the General Corporate Fund. The foregoing appropriations are appropriated for the General Corporate Fund for corporate purposes from the proceeds of the general public library property tax and may also be from proceeds of a special tax for the Working Cash Fund which may be transferred to the General Corporate Fund and which is in addition to all other library taxes as provided by law. Said general public library property tax appropriations, less estimated amounts receivable from other sources, are hereby levied from the proceeds of the tax for general corporate purposes as provided by law in the Public Library District Act of 1991, 75 ILCS 16/1-1 et seq. (formerly Ill. Rev. Stat., Chap. 81, Sec. 1001-1 et seq.), or as otherwise provided by law.

ILLINOIS MUNICIPAL RETIREMENT FUND

Total Illinois Municipal Retirement Fund Appropriations	\$ 1,100,000
Less Amount from Other Sources	0
Amount to be Raised from Real Estate Taxes	\$1,100,000

The aforesaid amount of \$1,100,000 hereby is levied as the Illinois Municipal Retirement Fund. The foregoing appropriations are hereby appropriated from the proceeds of a special tax for the Illinois Municipal Retirement Fund and are for the purpose of paying the Library District's contribution to the Illinois Municipal Retirement Fund and are in addition to all other library district taxes as provided by law. Said appropriations are hereby levied from the proceeds of a special tax for Illinois Municipal Retirement Fund contribution purposes and are in addition to all other library district taxes as provided by law in said Public Library District Act of 1991, or in 40 ILCS 5/7-171 et seq. (formerly Ill. Rev. Stat., Chap. 108-1/2, Sec. 7-171), or as otherwise provided by law.

SOCIAL SECURITY FUND

Total Social Security Fund Appropriations	\$ 920,000
Less Amount from Other Sources	-70,000
Amount to be Raised from Real Estate Taxes	\$ 850,000

The aforesaid amount of \$850,000 hereby is levied as the Social Security Fund. The foregoing appropriations are hereby appropriated from the proceeds of a special tax for the Social Security Fund and are for the purpose of paying the Library District's contribution to the Social Security Fund and are in addition to all other library district taxes as provided by law. Said appropriations are hereby levied from the proceeds of a special tax for Social Security Fund contribution purposes and are in addition to all other library district taxes as provided by law in said Public Library District Act of 1991, or in 40 ILCS 5/7-170 et seq. (formerly Ill. Rev. Stat., Chap. 108-1/2, Sec. 7-170), or as otherwise provided by law.

AUDIT FUND

Total Audit Fund Appropriations	\$ 18,500
Less Amount from Other Sources	- 3,500
Amount to be Raised from Real Estate Taxes	\$ 15,000

The aforesaid amount of \$15,000 hereby is levied as the Audit Fund. The foregoing appropriations are hereby appropriated from the proceeds of a special tax for the Audit Fund and are for audit expense purposes and are in addition to all other library district taxes as provided by law. Said appropriations are hereby levied from the proceeds of a special tax for audit expense purposes and are in addition to all other library district taxes as provided by law in said Public Library District Act of 1991, or in 50 ILCS 310/9 (formerly Ill. Rev. Stat., Chap. 85, Sec. 709), or as otherwise provided by law.

LIABILITY INSURANCE AND RISK MANAGEMENT FUND

Total Liability Insurance/Risk Management Fund Appropriations	\$ 443,300
Less Amount from Other Sources	- 73,300
Amount to be Raised from Real Estate Taxes	\$ 370,000

The aforesaid amount of \$370,000 hereby is levied as the Liability Insurance and Risk Management Fund. The foregoing appropriations are hereby appropriated from the proceeds of a special tax for the Liability Insurance and Risk Management Fund and are for the purpose of liability, property damage, compensation and risk management expense and are in addition to all other library district taxes as provided by law. Said appropriations are hereby levied from the proceeds of a special tax for liability, property damage, compensation and risk management expense purposes and are in addition to all other library district taxes as provided by law in said Public Library District Act of 1991, or in 745 ILCS 10/9-107 (formerly Ill. Rev. Stat., Chap. 85, Sec. 9-107), or as otherwise provided by law.

BUILDING, EQUIPMENT AND MAINTENANCE FUND

Total Building, Equipment & Maintenance Fund Appropriations	\$1,186,800
Less Amount from Other Sources	- 211,800
Amount to be Raised from Real Estate Taxes	\$ 975,000

The aforesaid amount of \$975,000 hereby is levied as the Building, Equipment and Maintenance Fund. The foregoing appropriations are hereby appropriated from the proceeds of a special tax for the Building, Equipment and Maintenance Fund for the purposes of the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes and for maintenance, repairs and alterations of library buildings and equipment and are in addition to all other library district taxes as provided by law. Said appropriations are hereby levied from the proceeds of a special tax for the purposes of the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes and for maintenance, repairs and alterations of library buildings and equipment and are in addition to all other library district taxes as provided by law in said Public Library District Act of 1991, or as otherwise provided by law.

SUMMARY BY FUND

GENERAL CORPORATE FUND LEVY	\$ 18,690,000
ILLINOIS MUNICIPAL RETIREMENT FUND LEVY	1,100,000
SOCIAL SECURITY FUND LEVY	850,000
AUDIT FUND LEVY	15,000
LIABILITY INSURANCE AND RISK MANAGEMENT FUND LEVY	370,000
BUILDING, EQUIPMENT AND MAINTENANCE FUND LEVY	<u>975,000</u>
TOTAL	\$ 22,000,000

Section 3: That the total amount of TWENTY TWO MILLION DOLLARS (\$22,000,000), ascertained as aforesaid, be and the same hereby is assessed, levied, extended, and collected on all property within the Public Library District in order to meet and defray all the necessary expenses and liabilities of the said Public Library District as required by statute or voted by the people in accordance with the law.

Section 4: All unexpended balances of any item or items of the General Corporate Fund levy made by this Ordinance may be expended in making up and insufficiency or deficit in any item or items in the same General Corporate Fund levy made by this Ordinance. To the extent permitted by law, all unexpended balances of any fund levy made by this Ordinance may be expended in making up any insufficiency or deficit in any other fund levy made by this Ordinance.

Section 5: All unexpended balances of any item or items of the proceeds received annually from annual public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund for the purposes for which that fund was created, or as otherwise provided by law.

Section 6: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerks of Kane and Cook Counties within the time specified by law and said County Clerks are hereby directed to cause the foregoing levy amounts to be assessed, extended and collected upon and against the taxable property within the territorial limits of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, and in accordance with the laws and statutes of the State of Illinois.

Section 7: That this Ordinance shall take effect and be in full force and effect from and after its passage and approval as required by law.

ADOPTED AND APPROVED this 11th day of November 2025, pursuant to a roll call vote

as follows:

AYES: 7

NAYS: 0

ABSENT: 0

Approved this 11th day of November 2025.

/s/ Jean Bednar
President, Board of Library Trustees of the
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

ATTEST:

/s/ Tiffany Henderson
Secretary, Board of Library Trustees
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

CERTIFICATION

The undersigned, Tiffany Henderson, hereby certifies that she is the Secretary of the Board of Library Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, that she was duly elected, has qualified, and is now acting as such Secretary, that she is the keeper of the records and seal of said District, and that the document attached hereto is a true, complete, and correct copy of Ordinance No. 2025-11-2 entitled:

ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES
OF THE GAIL BORDEN PUBLIC LIBRARY DISTRICT,
KANE AND COOK COUNTIES, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025
AND ENDING JUNE 30, 2026

Which Ordinance was duly passed by the Board of Library Trustees of said District on the 11th day of November 2025 and approved by the President of said District on the 11th day of November 2025, which Ordinance has been duly filed with the undersigned as Secretary of said District and is now in full force and effect.

IN WITNESS THEREOF, the undersigned has hereto set his hand and affixed the corporate seal of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, this 11th day of November 2025.

/s/ Tiffany Henderson
Secretary, The Board of Library Trustees of the
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

(SEAL)

CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION
IN ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55
THROUGH 200/18-100 ILLINOIS COMPILED STATUTES

I, Jean Bednar, hereby certify to the Kane County Clerk and the Cook County Clerk that GAIL BORDEN PUBLIC LIBRARY DISTRICT has complied with all provisions of Truth in Taxation, as amended, with respect to the adoption of the 2025 Tax Levy.

_____ The District levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year; therefore, the publication and hearing provisions of Truth in Taxation are inapplicable.

XXX The District levied an amount of ad valorem tax that is greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year; therefore, the publication and hearing provisions of Truth in Taxation are applicable and have been met.

Said public hearing was held on the 11th of November 2025

/s/ Jean Bednar
President, Board of Library Trustees of the
Gail Borden Public Library District,
Kane and Cook Counties, Illinois

11/11/2025
Date

(SEAL)

6.05.7 Blood and Organ Donation Leave

Leave for Blood Donation

In compliance with the Illinois Employee Blood Donation Leave Act (820 ILCS 149/), full-time employees who have been employed with the Library for at least 6 months may take paid time off for blood or organ donation.

To use paid leave for blood donation, employees must request and obtain their supervisor's approval at least 2 days in advance to avoid disrupting departmental schedules.

Full-time employees may use up to 1 hour of paid leave every 56 days to donate blood.

Leave for Organ Donation

Full-time and part-time employees are eligible to take **paid** time off for organ donation. Employees may use up to 10 days of paid leave within a 12-month period when donating an organ such as a kidney, liver, lung, pancreas, intestine, bone marrow, or skin.

Leave taken for organ donation may run concurrently with the Family and Medical Leave Act (FMLA) and will require additional documentation. Leave requests for organ donation must be submitted to Human Resources at least 30 days in advance. The request must be in writing, utilizing the library's Employee Leave Request Form and must be approved before taking the leave. Leave requests will be forwarded to the Chief Executive Officer for consideration and final approval. A return-to-work release must be submitted to Human Resources by the employee's healthcare provider before returning to work.

Time off taken under this policy for blood or organ donation will not be deducted from an employee's sick, vacation, floating holiday, or personal time accruals. Additionally, if an employee has exhausted their FMLA leave entitlement, they may still be entitled to take additional leave time under this policy.

6.05.51 Military Funeral Honors Detail Leave

In accordance with Illinois law (820 ILCS 151.12), the Library provides paid leave for eligible employees to participate in *Military Funeral Honors Detail*. This special *Detail* is an honor guard detail provided under federal law for the funeral of any veteran. The funeral honors detail performs a special ceremony that may include folding of the U.S. flag, presentation of the flag to the veteran's family, or playing Taps.

Employee eligibility includes:

1. Having been employed by the Library for at least 12-months; and
2. Working at least 1,250 hours during the year before the requested leave; and
3. Being a retired or active member of the United States Armed Forces (including the Reserves and Illinois National Guard); or
4. Being an authorized provider or a registered member of an authorized provider, including a member of a veteran's service organization.

Eligible employees may take up to 8 hours of paid leave per month, not to exceed 40 hours in a calendar year, to participate in *Military Funeral Honors Details*.

Time off taken under this policy will **not** be deducted from an employee's sick, vacation, floating holiday, or personal time accruals.

Employees requesting leave under this policy must give reasonable, practicable notice and utilize the *Library's Leave Request Form*. Leave requests will be forwarded to the Chief Executive Officer for consideration and final approval. Leave requests will be considered based on operational needs and may be denied if approval would result in staffing levels falling below the minimum required to maintain safe and efficient Library operations.

The Library may request the official notice of the Funeral Honors Detail or confirmation of the employee's participation from the veteran's organization.

Approved by Board of Trustees 11/11/25

6.10.5 Neonatal Intensive Care Leave

This policy provides full-time and part-time employees with job-protected leave when their child is admitted to a Neonatal Intensive Care Unit (NICU), in compliance with the *Illinois Family Neonatal Intensive Care Leave Act* (Public Act 104-0259).

Eligibility

All employees are eligible to take up to 20 days of unpaid leave while any child of the employee is a patient in the NICU. “Child” is defined as an employee’s son or daughter who is biological, adopted, foster child, stepchild, legal ward, or a child of a person standing in loco parentis.

Employees may take NICU leave either continuously or intermittently. Intermittent leave must be taken in increments of no less than 2 hours.

Employees who are eligible for leave under the Family Medical Leave Act (FMLA) must first use all available FMLA leave before using NICU leave under this policy.

Procedure for Requesting Leave

Employees should notify Human Resources as soon as practicable when they become aware of the need for NICU leave. An Employee Leave Request Form may be provided to the employee and should be returned as soon as possible for approval. The start and end dates for the leave, and whether the leave will be continuous or intermittent, will need to be provided. The Library may request verification of the need for NICU leave.

Benefits During Leave

NICU leave will be unpaid. Employees may elect, but will not be required, to substitute available paid leave (e.g., sick, vacation, floating holiday, or personal time) for unpaid NICU leave.

Applicable health and other insurance benefits will continue during the leave period, under the same terms as if the employee was actively working.

Job Protection

Employees returning from NICU leave will be reinstated to their same position or substantially equivalent position with the same or equivalent pay, benefits, and working conditions.

Approved by Board of Trustees 11/11/25