

Cozad Community Schools

Board of Education Regular Meeting

Monday, November 15, 2021 7:00 PM

Office of the Superintendent

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.

1.1. Call to Order, Roll Call

1.2. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the West wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education. The order of agenda items may be changed when deemed necessary.

The board may choose to enter closed (executive) session to discuss any matter for which closed (executive) session is lawful and appropriate.

1.3. Excused/Unexcused Board Member Absence

2. PUBLIC COMMENTS

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

3. AUDIT REPORT VIA TELECONFERENCE CALL WITH MARY LUTH, FROM ALMQUIST, MALTZAHAN, GALLOWAY AND LUTH



To the Board of Education
Cozad Community Schools - District #11
Dawson County, Nebraska

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, the aggregate remaining fund information, and the fiduciary funds of Cozad Community Schools - District #11 for the year ended August 31, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 15, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Cozad Community Schools - District #11 are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended August 31, 2021. We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was depreciation of capital assets.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

SHAREHOLDERS:

Robert D. Almquist
Phillip D. Maltzahn
Marcy J. Luth
Heidi A. Asnby
Christine R. Shenk
Michael E. Hoback
Joseph P. Stump
Kyle R. Overturf
Tracy A. Cannon

1203 W 2nd Street
P.O. Box 1407
Grand Island, NE 68802
P 308-381-1810
F 308-381-4824
EMAIL cpa@gicpas.com

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Six audit adjustments decreased the net position of the School District's governmental funds by \$11,263. One audit adjustment had no effect on the net position of the School District's proprietary funds. The following material misstatement detected as a result of audit procedures was corrected by management:

1. County treasurer cash and property taxes were decreased \$41,768 in the General Fund and \$17,667 in the Bond Fund, and were increased \$47,042 in the Building Fund.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all of the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

In connection with our audit of the financial statements of Cozad Community Schools - District #11 as of August 31, 2021, we noted certain matters that we believe you should consider. Our observations were formed as a by-product of our audit procedures, which did not include a comprehensive review for the purpose of submitting detailed recommendations.

1. Security First Bank added an account (Cozad Football Boosters) to the bank confirmation, as this account is listed under the school's federal identification number. The account had a balance of \$6,847.70 as of August 31, 2021 but was not accounted for by the school and prior to the audit, administration had no knowledge that this account had been set up. We recommend removing the school's identification number from this account or accounting for it as part of the School's Activity Fund.

Other Matters

We were engaged to report on the nonmajor governmental fund combining statements, Activity Fund statement of receipts, disbursements, and fund balance and the schedule of expenditures of federal awards, which accompany the financial statements but are not required supplementary information (RSI). With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the management's discussion and analysis, budgetary comparison schedules, county treasurer statements of receipts and disbursements, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Education and administration of Cozad Community Schools - District #11 and is not intended to be and should not be used by anyone other than these specified parties.

AMGL, PC.

Grand Island, Nebraska
October 28, 2021



To the Board of Education
Cozad Community Schools - District #11
Dawson County, Nebraska

In planning and performing our audit of the financial statements of Cozad Community Schools - District #11 as of and for the year ended August 31, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the School District's internal control to be a significant deficiency:

The size of the School District's accounting and administrative staff precludes certain internal controls that would be preferred if the office staff were large enough to provide optimum segregation of duties. This lack of segregation of duties creates an opportunity for employees to commit fraud that may go undetected. This situation suggests that the Board of Education remain involved in the financial affairs of the School District to provide oversight and independent review functions.

SHAREHOLDERS:

Robert D. Almqvist
Phillip D. Maltzahn
Marcy J. Luth
Heidi A. Ashby
Christine R. Shenk
Michael E. Heback
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This communication is intended solely for the information and use of management, the Board of Education, and others within the School District, and is not intended to be and should not be used by anyone other than these specified parties.

AMGL, P.C.

Grand Island, Nebraska
October 28, 2021

4. PRINCIPAL/ADMINISTRATIVE REPORTS

4.1. Patty Wolfe Report

4.2. Corey Fisher Report

Cozad High School

1710 Meridian Ave., Cozad, NE 69130

Corey Fisher, Principal

e-mail: corey.fisher@cozadschools.net

Phone: (308) 784-2744

THE BIG 3:

- BE HONEST
- BE RESPECTFUL
- BE ACCOUNTABLE

Date: November 15, 2021

Re: Board Report (High School)

WEDNESDAY AFTER SCHOOL PROGRAM:

As I with the Board in October, we have implemented the Wednesday After School Program at the high school.

- Each Friday, students *who have two or more failing grades* will be informed that they are ineligible for school sponsored extracurricular activities and the lunchtime driving privilege for the coming week (Monday-Sunday). They will also be informed that they are expected to attend the Wednesday After School Academic Support Program from 3:30 p.m. – 4:10 p.m.
- Parents who prefer that their student ***NOT*** participate in the Wednesday After School Academic Support Program must opt out by completing and returning an opt out form that was mailed home to all parents. Parents who choose for their student to not participate when they have failing grades, assume responsibility for monitoring their student's academic performance and for addressing credit recovery with the school if credits are not earned at the end of a semester.

MULTI-TIERED SYSTEMS OF SUPPORT (MTSS) AT CHS

On November 2nd, the high school Math and English Language Arts teachers met and participated in an MTSS introductory workshop led by Mr. Ford and Mrs. Hyatt. We will soon add a behavioral team as a part of this process. As we work to emphasize improvements in the areas of teaching, learning and student behavior, I am confident that utilizing the MTSS framework will help our staff use data to identify and prioritize needs, develop our vision and strengthen our school in areas we identify as being of highest need. This is not a new "program" or "process". Rather, it is a system that helps us identify how to best support students. All students. We will continue to collaborate with our building staff as we work to engage more in the MTSS process. While it will require focused time from our teachers, I am confident we will be able to continue to create a strong vision for the future of Cozad High School.

ENGLISH LANGUAGE ARTS (ELA) CURRICULUM ALIGNMENT WORK:

Our English teachers will have the opportunity to work with ESU 10 staff on both December 16th and again on January 27th as they continue to the Cozad High School Language Arts Curriculum with the new Nebraska ELA State Standards and review curriculum materials for purchase this coming Spring. Curriculum alignment work can be a daunting process but the work is essential to assure that our district curriculum is aligned with the new standards and to assure that the materials we purchase allows our teachers to deliver the curriculum to the students. Our English Language Arts teachers will be tasked with the alignment process and will also conduct the curriculum materials review once the sample materials arrive. As always, this work will take time. I am confident that our staff will complete the curriculum alignment and curriculum materials review in a timely manner so that they can prepare for implementation at the start of the 2022-2023 school year.

NATIONAL HONOR SOCIETY INDUCTION CEREMONY AND COZAD COMMUNITY SCHOLARSHIP ASSOCIATION AWARDS:

- Since 1946, students have been inducted into the National Honor Society at Cozad High School making this the longest standing tradition in our school's history. On October 19th, seven CHS students were inducted into the Cozad Chapter of the National Honor Society. Congratulations to Madelyn Spaulding, Xavier Chinchilla, Alexander Svajgr, Samuel Hergenrader, Alex Werne, Connor Brock, and Madison Rowley.



- On October 19th the Cozad Community Scholarship Association presented awards to CHS students who demonstrated excellence on the annual fall MAP Assessments in September. Numerous students earned awards and were recognized for their efforts. Congratulations to those students who earned recognition and THANK YOU to the Cozad Community Scholarship Association for their continued support of our students.



VETERANS DAY PROGRAM:

The annual Cozad Community Veterans Day Program was held on Thursday, November 11th in the CHS Gymnasium. Middle and High School students and staff welcomed and celebrated community Veterans. THANK YOU to the Cozad VFW Post #890 and Melanie Nutt for their collaboration and helping organize the program.



4.3. Jeremy Yilk Report

4.4. Brian Regelin Report

4.5. Dale Henderson Report

4.6. James Ford Report

5. SUPERINTENDENT REPORT

6. CONSENT AGENDA

6.1. Approval of the Minutes of Previous Meeting(s)

Board of Education Regular Meeting

Monday, October 18, 2021 7:00 PM

Office of the Superintendent

1910 Meridian Ave

Cozad, NE 69130

Posted Locations:

- Tri-City Tribune
- Cozad Community Schools District Office
- Cozad Post Office
- Wilson Public Library

Posted Date: 10/14/2021

The meeting was called to order at 7:00 PM.

Ann Burkholder: Present
Joel Carlson: Present
Judy Eggleston: Present
Kiley Goff: Present
John Peden: Present
Michele Starman: Present

1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.

1.1. Call to Order, Roll Call

President Starman called the meeting to order at 7pm.

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1.3. Excused/Unexcused Board Member Absence

No board members were absent.

2. PUBLIC COMMENTS

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When you have been recognized, please stand and state your name and come forward to the front of the board table.

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3 members of the public were present. One member spoke.

3. PRINCIPAL/ADMINISTRATIVE REPORTS

3.1. Patty Wolfe Report

1. Emergency Connectivity Funding (ECF)

- a. Awarded \$27,580.00 for 70 devices (iPads) for Grade 1
 - i. Apple Quote expired and this model no longer available on commerce site
 - ii. Filed an amended application for the newer iPad (different specs available)-

- b. Awarded \$2,400.06 for 1 year subscription costs of our hotspots

2. Nebraska Department of Education (NDE) Adviser Fall Data

- . 2021-2022 Fall Collection (as of 10/1/2021)

. Student Demographics

i. Special Education Program

ii. School Enrollment

iii. Early Childhood Program

iv. Food Program

v. English Learner Program

- a. Due on October 15th, 2021

- b. Audit of reports (October 16-31, 2021)--Superintendent signs off on Oct. 31st

- c. Staff Reporting--Staff Demographics & Position Assignments

3. Alicap Ransomware Extended Coverage

. Declined for extended ransomware coverage--we still have our Cyber Liability coverage but with a \$75,000 deductible. Based on 5 key indicators:

. Advanced threat protection settings enabled for all email users--YES

- i. Multifactor authentication settings enabled for all email users—NO
- ii. Multifactor authentication settings enabled for access to privileged accounts or files—NO
- iii. Multifactor authentication settings enabled for access to back-up files—NO
- iv. Back-up files disconnected and inaccessible from our organization's general network—YES
 - a. Working on changing the three "No's" to "Yes" so extended coverage will be provided—\$250,000 with \$1,000 deductible

3.2. Corey Fisher Report

WALKTHROUGH OBSERVATIONS AND FORMAL EVALUATIONS:

Formal evaluations continue for non-tenured and tenured high school staff. As I shared last month, I consider formal evaluations as one of the most important priorities for principals. In addition to formal evaluations, I am also conducting informal walkthrough observations. Walkthrough observations are quick and offer immediate feedback to teachers. The primary purpose of any evaluation/observation is to provide feedback to teachers focused on instructional performance and classroom management.

FALL PARENT TEACHER CONFERENCES:

Fall Parent-Teacher Conferences will be held on Thursday, October 21, 2021 from 8 a.m. - 8:00 p.m. at the High School. Teachers will be available throughout the day for parents to meet and conference about their student's academic performance.

ASVAB TEST FOR JUNIORS:

CHS Junior students will participate in the ASVAB Test on October 18, 2021 from 8:00 a.m. - 11:30 a.m. ASVAB stands for Armed Services Vocational Aptitude Battery. This assessment has been researched and developed by the United States Department of Defense. It is well respected given to Junior students in many high schools in Nebraska and data from the assessments are used by students and schools for career exploration.

NHS INDUCTION AND CCSA AWARDS:

The annual CHS National Honor Society Induction Ceremony will be held on Tuesday, October 19, 2021 at 6:00 p.m. We will also hold the Cozad Community Scholarship Association Awards Program in conjunction with NHS Induction. Based on Fall MAP

Assessments, students who performed in the 90th percentile and also the top three performing students in each class will be recognized with awards.

WEDNESDAY AFTER SCHOOL PROGRAM:

Beginning Wednesday, October 27, 2021 we will begin holding the weekly Wednesday After School Program where students in grades 9-12 will have the opportunity to remain after school to complete school work, get assistance from teachers and possibly peer tutors. The program will run from 3:30 p.m. - 4:10 p.m. Students who are deemed ineligible based on academic performance will be expected to attend but it will be open to all high school students.

VETERANS DAY PROGRAM:

The annual Veterans Day Program will be held on Thursday, November 11, 2021 in the High School Gym or Wellness Center. I am collaborating with the Cozad VFW Post #890 as we prepare the program.

FRESHMEN CORPS RETREAT:

On September 29th CHS Freshmen spent the day at Camp Comeca for their annual Freshmen CORPS retreat. They enjoyed hiking, swimming, and canoeing on the lake, as well as playing volleyball, gaga ball and kickball. The day was a great chance for the Freshmen to come together as a class, away from school, and get to know each other better. A BIG THANK YOU to the sponsors and Freshman CORPS teachers that include Jessica De laTorre, Laura Johnson, Karen Klein, Amanda Rossell and Chris Tvrdy.

Mr. Fisher wanted to congratulate Lynzi Becker as the most decorated golfer in Cozad and 4 time state medal winner. He also wanted to congratulate Mallory Applegate and Karyn Burkholder on earning their ticket to state.

3.3. Jeremy Yilk Report

1. Fall Activities Update

a. Football

i. Varsity is currently 5-2. Parents Night will be on 10.22.21 vs Kearney Catholic.

ii. MS Football: 8th Grade 4-0 record / 7th Grade 3-1 record

iii. Upcoming

1. Var FB @ Broken Bow (10.15) / 9th/10th FB vs Lexington (10.14)
/ Var FB vs Kearney Catholic (10.22)

b. Volleyball

i. Varsity is currently 0-21. SWC Invite and Sub-Districts are right around the corner.

ii. MS Volleyball: 8th Grade A: 2-7 B: 3-3 C: 2-2 record / 7th Grade A: 2-7 B: 2-7 C: 3-4 record

iii. Upcoming

1. @ Elm Creek (10.18) / @ SWC - Minden (10.22) / @ Sub-Districts - TBD (10.25)

c. Softball

i. Congratulations to the softball team on beating Auburn in the C-8 district final! It was done in dramatic fashion hitting a walk-off homerun to win the game!

ii. Currently 24-11 ranked #8 in OWH / #9 in LJS. Beat Hershey and Gothenburg in the C-10 sub-district tournament previously on 10.4.21.

iii. Upcoming

1. State Tournament @ Hastings (10.13.21-10.15.21)
2. Vs Bishop Neumann - 2:00 pm

d. Girls Golf

i. Congratulations to the girls golf team on qualifying for the state tournament at the Elks Country Club in Columbus. They were district runner-up! They were able to qualify after coming up 1 stroke short last year at districts.

ii. Upcoming

1. State Golf (10.11.21-10.12.21)

e. Cross Country

i. SWC Invite @ McCook - Medalists = Mallory Applegate 5th / Karyn Burkholder 6th / Lorenzo Levario 12th

ii. Upcoming

1. @ District Meet (10.14) / @ State Meet - Kearney (10.22)

f. One-Act

i. Continuing to practice and prepare for upcoming festivals in November

ii. B-5 District Assignment @ Holdrege

1. Teams: Holdrege, Minden, Adams Central, St. Paul, Cozad, Ogallala, Kearney Catholic, Broken Bow

iii. Upcoming

1. Loup City Festival (11.5)

g. Other

i. Congratulations to Reagan Armagost and Jacob Weatherly on being crowned Homecoming King and Queen

ii. HS Gym Floor Updates

1. Last coat of finish was applied on 10.7.21.
 - a. New trim and threshold will be put on
 - b. Volleyball standard holes cut
2. Wait 3 weeks before using

3. Wait 1 month before bleachers can be pulled out
4. New wall padding will be put up in November

3.4. Brian Regelin Report

MS Board Report 10/18/21- Brian Regelin

We will have our first of two Activities sessions starting November 22nd. Sessions will include Coding, Robotics, Board Games and Cards, History Day, Guitar Lessons, Watercolor Techniques & Paper Crafting, Crafts, Basketball 101, Culinary Arts, Science Fair, Puzzles and more.

Canvas Training is going well and the Middle School will be using Canvas as our Learning Management System for all teachers next school year.

The Student Congress pep rally for fall sports teams was held on Friday. The Middle School sports teams had a lot of success and improved throughout the season.

Student Congress is leading a door decorating contest for bully prevention month.

Academic Success period is going well. Students using My Path are making good progress and I feel it is creating student achievement opportunities for all Middle School students, including High Ability Learners. Interventions are also going very well and the MTSS team will be meeting next week to add some more progress monitoring to those classes.

3.5. Dale Henderson Report

1. Elementary and class sizes:

Grade Level Total Students
per grade
level:

Average
Students per
section:

Kindergarten 80 20
1 st Grade 64 16
2 nd Grade 73 18.25
3 rd Grade 68 17

4 th Grade 69 23
5 th Grade 67 22.3
Total
Students:

421 19.136

2. MTSS:

- + The reading team is working on selecting a new curriculum. We Zoomed with Table Rock Public schools last week to discuss the series they use, "Into Reading." Meetings and section process are ongoing.
- + The Behavior Team meets every other month. This team is analyzing behavior strategies/programs for a formal elementary system.
- + Math MTSS team are working on decision rules and curriculum for intervention times.

3. Teachers are preparing for P/T Conferences on October 21 st .

4. Upcoming events:

- + Nov. 9 th - AZ/Title I Family night.
- + Nov. 11 th - Elementary Veteran's Day program.

3.6. James Ford Report

CEEC: We had our first Kind Kids presentation and it was a success. Our presenter was Ms. Simpson and the students thought it was pretty cool they got to have their picture taken with her and posted in the hallway. Each student that was awarded will get to have the sign for the whole month of October. Each student will get to have the sign in their yard at some point during the school year. Students also were able to tour the fire hall and they were very excited to get to ride on the bus for their first field trip! Staff at CEEC are working hard to update our guiding documents for the MTSS process. We will work on these during the early-out time. Parent-teacher conferences are coming soon and we anticipate a great turnout.

SPED: Progress reports for the first quarter of the school year are going out on October 15th. Students and staff have been working very hard and I am proud of the growth that they have made. Staff will receive training on October 20th on proper procedures for writing progress reports, transition training, and general SPED-related information during the early out.

MTSS: On October 20th I will be helping lead a training along with the school counselors on the utilization of the program Mosaic. This is the social-emotional training

program that the district was awarded to pilot for the next two years. This K-12 program will hopefully lead to positive results for our students who need more support in the area of social-emotional development. We are coordinating at each building to find times to continue our work on the MTSS process at each building.

4. SUPERINTENDENT REPORT

Ms. Simpson explained to the board she is currently working with roofing companies for quotes on materials. She is also in talks with ETI on HVAC materials for this summer. Simpson touched based that she is almost done with her Superintendent transition meetings. She only has local businesses to meet with. Simpson plans to present her findings in December.

5. CONSENT AGENDA

Motion to approve the consent agenda, as presented Passed with a motion by Ann Burkholder and a second by Kiley Goff.

John Peden: Nay, Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, Michele Starman: Yea

Yea: 5, Nay: 1

5.1. Approval of the Minutes of Previous Meeting(s)

- Monday, September 13, 2021- Board of Education Tax Request Hearing
- Monday, September 13, 2021- Board of Education Regular Meeting
- Monday, October 11, 2021- Board of Education Special Meeting

5.2. Congratulations, Condolences, Correspondences

Condolences to John and Kim Smock on the passing of John's father, Ervin.

Congratulations to Caitlin and Matt Smith on the birth of their son, Calman.

5.3. Classified Resignations

5.4. Classified Hires

Amberlynn Cullers, Afterzone Paraprofessional

5.5. Standing Reports

5.5.1. Sub Reports

5.5.2. Nutrition Services SNP Claim for Reimbursement Summary

Reimbursement for August and September.

5.5.3. Bus Route Averages

5.6. Local Sub Certificate

6. DISCUSS, CONSIDER AND TAKE ACTION ON LEASE PURCHASE INTEREST PAYMENT

Motion to approve the Lease Purchase Interest Payment of \$13,053.75 Passed with a motion by John Peden and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea
Yea: 6, Nay: 0

Semiannual Payment

Due November 15

7. DISCUSS, CONSIDER AND TAKE ACTION ON THE APPROVAL OF EXTENDED TIME CONTRACT

Motion to approve the Extended Time Contract as presented Passed with a motion by John Peden and a second by Judy Eggleston.

Michele Starman: Abstain (With Conflict), Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea
Yea: 5, Nay: 0, Abstain (With Conflict): 1

8. FINANCIAL REPORTS AND CLAIMS

Motion to approve the financial report as presented, including monthly expenditures, which reflects the current financial standing of the District. Passed with a motion by Judy Eggleston and a second by Joel Carlson.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea
Yea: 6, Nay: 0

8.1. Financial Report by Account

8.2. Financial Claims

9. DISCUSS, CONSIDER AND TAKE ACTION ON FIRST NATIONAL CAPITAL MARKETS INC. CONSULTING SERVICES CONTRACT

Motion to approve the First National Capital Markets Consulting Services Agreement with a financial term of \$2,500 for engagement fee with the correction of Dawson County School District 0011 Passed with a motion by John Peden and a second by Judy Eggleston.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea
Yea: 6, Nay: 0

\$2,500 Engagement Fee

10. DISCUSS, CONSIDER AND TAKE ACTION ON THE APPOINTMENT OF LOCAL BOARD REPRESENTATIVE FOR THE NASB DELEGATE ASSEMBLY AT STATE CONFERENCE

Motion to make Kiley Goff as the Local Board Representative for the NASB Delegate Assembly at State Conference Passed with a motion by John Peden and a second by Judy Eggleston.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea
Yea: 6, Nay: 0

11. DISCUSSION

11.1. Staff Professional Development

Ms. Simpson explained to the board some of the new things that the district is doing during teacher in-services.

11.2. Building Plan

Jacob Sertich with Wilkins presented to the board with some of the newest ideas for building plans at the Elementary and High School that came from the latest building committee meeting. As of now there is no official plans but will try to build new ones based on the ideas of the building committee. Sertich spoke to the board about the possibility of redoing all roofs on the Elementary, Middle School and High School for 4.5 Million. By including this in the bond it will help, so the buildings are all starting with a clean slate. Ms. Simpson included that by including the roofs the district could then earmark depreciation funds for roofs for 20 years from now and have enough funds to redo them all when the time comes. Sertich included that in November they would hold Stakeholder Community Meetings do get ideas and dislikes from the community to help move the plans forward for a bond.

11.3. Update on Transition Plan

Ms. Simpson explained she was looking at the districts areas of strength and areas in need of improvement (creating action plans). She is creating a data snapshot of how the district is performing right now and what a Cozad student looks like. Her next steps are re-prioritizing the Strategic Plan and building actions plans.

12. AGENDA SETTING AND FUTURE MEETINGS

- Monday, November 15, 2021, Board of Education Regular Meeting, 7pm
- Monday, December 13, 2021, Board of Education Regular Meeting, 7pm

13. ADJOURNMENT

Motion to adjourn the meeting at 8:21pm Passed with a motion by Judy Eggleston and a second by John Peden.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea
Yea: 6, Nay: 0

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.

The meeting was adjourned at 8:21 PM.

Ms. Angela Simpson, Superintendent
Cozad Community Schools District No. 11

6.2. Congratulations, Condolences, Correspondences

Condolences to Cecily and Alan Clark on the passing of Cecily's mother, Martha.

6.3. Classified Resignations

Katherine Klein, CEEC Paraprofessional effective 10.21.2021

Reva Royce, AfterZone Paraprofessional effective 10.29.2021

6.4. Classified Hires

6.5. Standing Reports

6.5.1. **Sub Reports**

6.5.2. **Nutrition Services SNP Claim for Reimbursement Summary**

6.5.3. **Bus Route Averages**

6.6. Salary Advancement Applications

Karsyn Bell, University of Nebraska-Lincoln, Infants with Disabilities, 3 hours
Karsyn Bell, University of Nebraska-Lincoln, Practicum, 1 hour

6.7. Local Sub

-Kaylynn Johnson, Local Sub
-Megan Sorensen, Local Sub

7. DISCUSS, CONSIDER AND TAKE ACTION TO REVIEW ROOFING BIDS

Tremco Presenting roofing bids
Pending Bond Election

8. DISCUSS, CONSIDER AND TAKE ACTION ON APPROVAL OF BOND PAYMENT

Bok Financial Bond Payment of \$261,811.75

9. DISCUSS, CONSIDER AND TAKE ACTION ON THE APPROVAL OF FUND TRANSFER FROM GENERAL TO ACTIVITY FUND FOR ONE-ACT

\$2,000 additional funds to One-Act for 2021-2022. One-Act received \$2,000 in September 2021 Transfer

10. FINANCIAL REPORTS AND CLAIMS

10.1. **Financial Report by Report**

10.2. **Financial Claims**

11. DISCUSS, CONSIDER AND TAKE ACTION ON WAYPOINT SAFE DEPOSIT BOX SIGNATURE CARD

12. DISCUSS, CONSIDER AND TAKE ACTION ON REVISED POLICY 2009: PUBLIC PARTICIPATION AT THE BOARD MEETINGS

2009
Public Participation at Board Meetings

The board of education shall conduct its meetings in accordance with the Nebraska Open Meetings Act.

The board shall make reasonable efforts to accommodate the public's right to hear the discussions and testimony presented at its meetings. The board shall make available at the meeting, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed in open session of the meeting.

The board is not required to allow citizens to speak at each meeting, but it will provide the opportunity for public participation at least four times per year. The board may make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, photographing, or recording its meetings.

The board shall not require members of the public to identify themselves as a condition for admission to the meeting, nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. However, the board shall require members of the public desiring to address the board to identify themselves, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

Adopted on: 3/20/2017

Revised on: 11/15/2021

Reviewed on: _____

2009
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Adopted on: _____

Revised on: _____

Reviewed on: _____

13. SUPERINTENDENT EVALUATION

Board members were provided with an evaluation tool after the October regular board meeting to complete their individual evaluation of the Superintendent. These individual evaluations were compiled for the final evaluation to be presented to the Superintendent. The Superintendent job description was attached for guidance during the evaluation process

14. DISCUSSION

14.1. **Committee Reports**

14.2. **Findings of Superintendent Plan**

14.3. **Facility Improvement Plan**

15. AGENDA SETTING AND FUTURE MEETINGS

- Monday, December 13, 2021, Regular Board of Education Mtg, 7pm
- Monday, January 17, 2022, Regular Board of Education Mtg, 7pm

16. ADJOURNMENT

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

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*****Action Item:** The board reserves the right to take action on any item on the board agenda.