

## **Cozad Community Schools**

### **Board of Education Regular Meeting**

**Monday, January 17, 2022 7:00 PM**

#### **Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

## **1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.**

### **1.1. Call to Order, Roll Call**

### **1.2. Nebraska Open Meeting Law, Publication of Meeting**

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the West wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education. The order of agenda items may be changed when deemed necessary.

The board may choose to enter closed (executive) session to discuss any matter for which closed (executive) session is lawful and appropriate.

**1.3. Excused/Unexcused Board Member Absence**

**2. REORGANIZATION OF THE BOARD OF EDUCATION FOR 2022**

**2.1. Election of the President**

Nominations for the office of President

**2.2. Election of the Vice President**

Nominations for the office of Vice President

**2.3. Election of the Secretary**

Nominations for the office of Secretary

**2.4. Appointment of District Treasurer**

**2.5. Designation of the School District Attorney**

KSB Law Firm: Karen Hasse, Steve Williams, Bobby Truhe

**2.6. Designation of District Depositories**

Homestead Bank, Waypoint Bank and Security First Bank

**2.7. Designation of the District Newspaper**

Tri-City Tribune

**2.8. Appointment of Board Committees**

The President of the Board of Education appoints board members to the following committees:

Americanism; Curriculum and Instruction; Facilities (building and grounds) and Finance; Negotiations; Technology and Equipment; Transportation; Personnel and Community Relations; Wellness Center Committee Board; and the Cozad Community Schools Foundation Committee

There is a maximum of three members on any committee.

A tentative board committee meeting schedule is attached. These dates/times can be adjusted as needed.

**2.9. Signing of Potential Conflict of Interest Statement**

Each board member must complete and sign a NADC Form C-2A, which is a Potential Conflict of Interest Statement



**ITEM 4 PERSONS WHO MAY RECEIVE FINANCIAL BENEFIT OR DETRIMENT**

You

Member of your Immediate Family: \_\_\_\_\_  
NAME

Business With Which You

Are Associated (See Definitions) \_\_\_\_\_  
NAME OF BUSINESS

**ITEM 5 NATURE OF FINANCIAL BENEFIT OR DETRIMENT**

**ITEM 6 CONTINUATION**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)

## General Information - Filing Requirements

**I. What is a Potential Conflict of Interest?** - A public official has a potential conflict of interest if he or she is faced with taking an official action or making an official decision which may result in a financial benefit or a financial detriment to the public official; a member of his or her immediate family; or a business with which he or she is associated. The financial effect of the action or decision must be distinguishable from the financial effect on the general public or a broad segment of it.

### II. Who Must File:

- A. An official of a city or village holding elective office who has a potential conflict of interest. An official of the cities of Lincoln or Omaha holding elective office who has a potential conflict of interest should not file this form, but instead should use Form C-2.
- B. An official of a school district holding elective office who has a potential conflict of interest.
- C. An elective office is a public office normally filled by an election. A person appointed to fill a vacancy in a public office normally filled by election holds an elective office.

### III. When and Where to File:

- A. This form should be filed as soon as the person holding elective office is aware that he or she may have a potential conflict of interest and prior to the time that the action is to be taken or the decision made.

- B. This form should be filed with the person who normally keeps records for the governing body of the official holding elective office. For example, the person who keeps records for a city or village may be the city clerk or village clerk. **This form does not need to be filed with the Commission.**
- C. The person filing the form should abstain from participating in or voting on the matter in which he or she has a potential conflict of interest. However, if the person wants an opinion from the Commission as to whether he or she has an actual conflict of interest requiring abstention or non-participation, he or she may send a copy of the form to the Commission along with request for an opinion.

**Disclosure of Contractual Interests by Local Officers.** If you are a local elected official disclosing an interest in a contract or an open account in which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

**Disclosure of the Employment of Immediate Family Members.** If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

## Definitions

Immediate family shall mean a child residing in your household, your spouse or an individual claimed by you or your spouse as a dependent for federal income tax purposes.

Business shall mean any corporation, partnership, limited liability company, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint-stock company, receivership, trust, activity, or entity. NOTE: The definition includes for profit and non-profit entities.

Business with which you are associated shall mean a business: (1) of which you are the sole proprietor; (2) or in which you are a partner, director, or officer; (3) or in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

Elective office shall mean a public office filled by an election, except for federal offices. A person who is appointed to fill a vacancy in a public office which is ordinarily elective holds an elective office.

Person means a business, individual, proprietorship, firm partnership, joint venture, syndicate, business trust, labor organization, company, corporation, association, committee, or any other organization or group of persons acting jointly.

Statutory Authority: Section 49-1499.03 Revised Statutes of Nebraska.

### **3. PUBLIC COMMENTS**

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

### **4. PRINCIPAL/ADMINISTRATIVE REPORTS**

#### **4.1. Patty Wolfe Report**

**Technology Board Report**  
**January 17, 2022**  
**Patty Wolfe - Technology Director**

**1. Segmented Network**

- a. Working with ESU 10 on EduRoam Network for our district
  - i. Secure encryption and authentication standards
  - ii. Authentication can segment staff and students
  - iii. Allows user from an eduroam participating site to have secure network access at any institution connected to eduRoam

**2. CTE (Industrial Technology) Visit**

- a. January 25th visit to Adams Central with Mr. Jayce Dueland
- b. Computer requirements for software for Inventor, Revit, CAD (drafting resources)
- c. 3D Printer
- d. Laser Engraver
- e. Curriculum, technology, and classroom facility

**3. Plans/ Technology Needs for 2022-2023 School year**

- a. Beginning phase of assessing needs for the upcoming 22-23 school year
  - i. CTE Industrial Tech Classroom and Courses
  - ii. High School Lab (Room 123) Business/Computer Media
  - iii. Two grade level chromebooks (possible 2029 & 2030)
  - iv. 2nd Grade new grade level iPads
- b. Staff computer updates
  - i. PCs - 4 year cycle
  - ii. Macbooks - 5 year cycles
- c. Audio/Visual
  - i. 4 classrooms are trying the large screen Vizio TVs for display for students

**4.2. Corey Fisher Report**

**4.3. Jeremy Yilk Report**

**4.4. Brian Regelin Report**

**4.5. Dale Henderson Report**

**4.6. James Ford Report**

**5. SUPERINTENDENT REPORT**

**6. CONSENT AGENDA**

**6.1. Approval of the Minutes of Previous Meeting(s)**

- Monday, December 13, 2021 - Regular Board of Education
- Wednesday, January 5, 2022- Board Retreat

**6.2. Congratulations, Condolences, Correspondences**

**6.3. Classified Resignations**

Kaylynn Johnson, Cozad Elementary Title 1 paraprofessional, effective 1-21-2022

**6.4. Classified Hires**

**6.5. Standing Reports**

**6.5.1. Sub Reports**

**6.5.2. Nutrition Services SNP Claim for Reimbursement Summary**

**6.5.3. Bus Route Averages**

**6.6. Salary Advancement Applications**

Jacob Brummer, York College, Current Issues in Instruction/Education, 3 hours

Jacob Brummer, York College, Navigating in a Diverse Society, 3 hours

Jacob Brummer, York College, Program Planning and Evaluation, 3 hours

Jennifer Walls, University of Nebraska Kearney, Field Experience in School

Library, 3 hours

**7. FINANCIAL REPORTS AND CLAIMS**

**7.1. Financial Report by Account**

**7.2. Financial Claims**

8. **RESIGNATION OF CERTIFICATED STAFF AT THE END OF THE 2021-2022 CONTRACT YEAR**
9. **DESIGNATE SUPERINTENDENT AS THE DISTRICT'S REPRESENTATIVE FOR FEDERAL AND STATE PROGRAM**
10. **DISCUSS, CONSIDER AND TAKE ACTION ON APPROVAL ON THE RECOGNITION OF COZAD EDUCATION ASSOCIATION AS THE EXCLUSIVE BARGAINING AGENT FOR THE DISTRICT'S NON-SUPERVISORY CERTIFICATED STAFF FOR THE 2023-2024 CONTRACT YEAR**
11. **DISCUSS, CONSIDER AND TAKE ACTION ON THE 2022-2023 & 2023-2024 MASTER CALENDAR**

# COZAD COMMUNITY SCHOOLS 2022 – 2023

School Year

0 No School     
 0 Last Day of Quarter/Semester     
   First & Last Days  
0 No School for Students     
 0 No School, PTC, 8 am to 8 pm     
   2:00 pm Early Dismissal, PK-12

9 New Teachers  
 10-12 Teacher Prof Development  
 15 Teacher Prof Development  
 16 First Day of School

AUGUST 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2023						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2-3 No School  
 4 Teacher Prof Development  
 18 Early Dismissal, 2pm

5 No School  
 7 Early Dismissal, 2pm  
 21 Early Dismissal, 2pm  
 29 Parent Teacher Conferences  
 8am -8pm  
 30 No School

SEPTEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

FEBRUARY 2023						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

1 Early Dismissal, 2pm  
 15 Early Dismissal, 2pm  
 16 Parent Teacher Conferences  
 8am -8pm  
 17 No School

5 Early Dismissal, 2pm  
 10 Teacher Prof Development  
 19 Early Dismissal, 2pm  
 End of Qtr 1

OCTOBER 2022						
S	M	T	W	T	F	S
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30	31					

MARCH 2023						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

1 Early Dismissal, 2pm  
 3 No School  
 13 End of Qtr 3  
 15 Early Dismissal, 2pm

2 Early Dismissal, 2pm  
 16 Early Dismissal, 2pm  
 23-25 No School

NOVEMBER 2022						
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APRIL 2023						
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23	24	25	26	27	28	29
30						

5 Early Dismissal, 2pm  
 7 No School  
 10 No School  
 19 Early Dismissal, 2pm

7 Early Dismissal, 2pm  
 22-23 No School  
 26-30 No School

DECEMBER 2022						
S	M	T	W	T	F	S
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MAY 2023						
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21	22	23	24	25	26	27
28	29	30	31			

3 Early Dismissal, 2pm  
 13 Commencement  
 18 Last Day of School  
 19 Teacher Prof Development

Certified Staff Days			
Aug	16	Jan	20
Sept	20.5	Feb	19.5
Oct	21	Mar	22
Nov	19	Apr	18
Dec	15	May	14
Total Staff Days		185	

Student Days			
Aug	12	Jan	19
Sept	19	Feb	18
Oct	20	Mar	22
Nov	19	Apr	18
Dec	15	May	13
Total Student Days		175	

# COZAD COMMUNITY SCHOOLS

## 2023 – 2024 School Year

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 0 Last Day of Quarter/Semester     
   First & Last Days  
0 No School for Students     
 0 No School, PTC, 8 am to 8 pm     
   2:00 pm Early Dismissal, PK-12

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 10-11 Teacher Prof Development  
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JANUARY 2024						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-4 No School  
 5 Teacher Prof Development  
 17 Early Dismissal, 2pm  
 29 Teacher Prof Development

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 20 Early Dismissal, 2pm  
 28 Parent Teacher Conferences  
 8am -8pm  
 29 No School

SEPTEMBER 2023						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY 2024						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

7 Early Dismissal, 2pm  
 21 Early Dismissal, 2pm  
 22 Parent Teacher Conferences  
 8am -8pm  
 23 No School

4 Early Dismissal, 2pm  
 9 Teacher Prof Development  
 18 Early Dismissal, 2pm  
 End of Qtr 1

OCTOBER 2023						
S	M	T	W	T	F	S
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MARCH 2024						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6 Early Dismissal, 2pm  
 8 No School  
 13 End of Qtr 3  
 20 Early Dismissal, 2pm  
 29 No School

1 Early Dismissal, 2pm  
 15 Early Dismissal, 2pm  
 22-24 No School

NOVEMBER 2023						
S	M	T	W	T	F	S
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APRIL 2024						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 No School  
 3 Early Dismissal, 2pm  
 17 Early Dismissal, 2pm

6 Early Dismissal, 2pm  
 20 Early Dismissal, 2pm  
 25-29 No School

DECEMBER 2023						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY 2024						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 Early Dismissal, 2pm  
 11 Commencement  
 16 Last Day of School  
 17 Teacher Prof Development

Certified Staff Days			
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Sept	19.5	Feb	20.5
Oct	22	Mar	19
Nov	19	Apr	21
Dec	16	May	13
Total Staff Days <b>185</b>			

Student Days			
Aug	13	Jan	17
Sept	18	Feb	19
Oct	21	Mar	19
Nov	19	Apr	21
Dec	16	May	12
Total Student Days <b>175</b>			

12. **APPROVAL AND ADOPTION OF A RESOLUTION CALLING FOR A SPECIAL ELECTION TO BE HELD WITHIN THE DISTRICT REGARDING A PROPOSITION TO ISSUE GENERAL OBLIGATION SCHOOL BUILDING BONDS OF THE DISTRICT, IN ONE OR MORE SERIES, AND IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$26,000,000**
13. **DISCUSS, CONSIDER AND TAKE ACTION ON THE POSITION OF A DIRECTOR OF TEACHING AND LEARNING**
14. **DISCUSS, CONSIDER AND TAKE ACTION ON THE APPROVAL OF A LONG TERM SUBSTITUTE TEACHER FOR THE REMAINDER OF THE 2021-2022 SCHOOL YEAR**

15. **DISCUSS, CONSIDER AND TAKE ACTION ON THE PURCHASE OF A MAINTENANCE TRUCK**

2022 Chevy Silverado 2500 HD 4WD, Regular Cab Work Truck

With Hydraulic Snow Plow \$43, 311

16. **DISCUSS, CONSIDER AND TAKE ACTION ON SUPERINTENDENT CONTRACT**

17. **DISCUSSION**

17.1. **Photography RFP**

17.2. **Nutrition RFP**

18. **AGENDA SETTING AND FUTURE MEETINGS**

- February 14, 2022- Board of Education Regular Meeting, 7 pm
- March 14, 2022- Board of Education Regular Meeting, 7pm

19. **ADJOURNMENT**

\* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

\*\***Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

\*\*\***Action Item:** The board reserves the right to take action on any item on the board agenda.