

## **Cozad Community Schools**

### **Board of Education Regular Meeting**

**Monday, January 16, 2023 7:00 PM**

#### **Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

## **1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.**

### **1.1. Call to Order, Roll Call**

### **1.2. Nebraska Open Meeting Law, Publication of Meeting**

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the West wall of the meeting room.

Notice of this meeting was given in advance by publication in the Cozad Local and posted on the Cozad Community Schools website and at the District Office, Cozad Post Office and Wilson Public Library. Notice of this meeting was also given in advance to all members of the Board of Education. The order of agenda items may be changed when deemed necessary.

The board may choose to enter closed (executive) session to discuss any matter for which closed (executive) session is lawful and appropriate.

**1.3. Excused/Unexcused Board Member Absence**

**2. REORGANIZATION OF THE BOARD OF EDUCATION FOR 2023**

**2.1. Election of the President**

Nominations for the office of President

**2.2. Election of the Vice President**

Nominations for the Vice President

**2.3. Election of Secretary**

Nominations for the office of Secretary

**2.4. Appointment of District Treasurer**

District Treasurer

**2.5. Designation of the School District Attorney**

KSB Law Firm: Karen Hasse, Steve Williams, Bobby Truhe

**2.6. Designation of District Depositories**

Homestead Bank, Waypoint Bank and Security First Bank

**2.7. Designation of the District Newspaper**

Cozad Local

**2.8. Appointment of Board Committees**

The President of the Board of Education appoints board members to the following committees:

Americanism; Curriculum and Instruction; Facilities (building and grounds) and Finance; Negotiations; Technology and Equipment; Transportation; Personnel and Community Relations; Wellness Center Committee Board; and the Cozad Community Schools Foundation Committee

There is a maximum of three members on any committee.

A tentative board committee meeting schedule is attached. These dates/times can be adjusted as needed.

**2.9. Signing of Potential Conflict of Interest Statement**

Each board member must complete and sign a NADC Form C-2A, which is a Potential Conflict of Interest Statement



**ITEM 4 PERSONS WHO MAY RECEIVE FINANCIAL BENEFIT OR DETRIMENT**

You

Member of your Immediate Family: \_\_\_\_\_  
NAME

Business With Which You

Are Associated (See Definitions) \_\_\_\_\_  
NAME OF BUSINESS

**ITEM 5 NATURE OF FINANCIAL BENEFIT OR DETRIMENT**

**ITEM 6 CONTINUATION**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)

## General Information - Filing Requirements

**I. What is a Potential Conflict of Interest?** - A public official has a potential conflict of interest if he or she is faced with taking an official action or making an official decision which may result in a financial benefit or a financial detriment to the public official; a member of his or her immediate family; or a business with which he or she is associated. The financial effect of the action or decision must be distinguishable from the financial effect on the general public or a broad segment of it.

### II. Who Must File:

- A. An official of a city or village holding elective office who has a potential conflict of interest. An official of the cities of Lincoln or Omaha holding elective office who has a potential conflict of interest should not file this form, but instead should use Form C-2.
- B. An official of a school district holding elective office who has a potential conflict of interest.
- C. An elective office is a public office normally filled by an election. A person appointed to fill a vacancy in a public office normally filled by election holds an elective office.

### III. When and Where to File:

- A. This form should be filed as soon as the person holding elective office is aware that he or she may have a potential conflict of interest and prior to the time that the action is to be taken or the decision made.

- B. This form should be filed with the person who normally keeps records for the governing body of the official holding elective office. For example, the person who keeps records for a city or village may be the city clerk or village clerk. **This form does not need to be filed with the Commission.**
- C. The person filing the form should abstain from participating in or voting on the matter in which he or she has a potential conflict of interest. However, if the person wants an opinion from the Commission as to whether he or she has an actual conflict of interest requiring abstention or non-participation, he or she may send a copy of the form to the Commission along with request for an opinion.

**Disclosure of Contractual Interests by Local Officers.** If you are a local elected official disclosing an interest in a contract or an open account in which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

**Disclosure of the Employment of Immediate Family Members.** If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

## Definitions

Immediate family shall mean a child residing in your household, your spouse or an individual claimed by you or your spouse as a dependent for federal income tax purposes.

Business shall mean any corporation, partnership, limited liability company, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint-stock company, receivership, trust, activity, or entity. NOTE: The definition includes for profit and non-profit entities.

Business with which you are associated shall mean a business: (1) of which you are the sole proprietor; (2) or in which you are a partner, director, or officer; (3) or in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

Elective office shall mean a public office filled by an election, except for federal offices. A person who is appointed to fill a vacancy in a public office which is ordinarily elective holds an elective office.

Person means a business, individual, proprietorship, firm partnership, joint venture, syndicate, business trust, labor organization, company, corporation, association, committee, or any other organization or group of persons acting jointly.

Statutory Authority: Section 49-1499.03 Revised Statutes of Nebraska.

### **3. PUBLIC COMMENTS**

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and address and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

### **4. PRINCIPAL/ADMINISTRATIVE REPORTS**

**4.1. Patty Wolfe Report**

**4.2. Corey Fisher Report**

**4.3. Jeremy Yilk Report**

**4.4. Brian Regelin Report**

**4.5. Kyle Hoehner Report**

**4.6. Teresa Schneider Report**

**4.7. Connor Williams Report**

### **5. SUPERINTENDENT REPORT**

### **6. COMMITTEE REPORTS**

Committee's time to share out discussion and notes from committee meetings.

### **7. REVIEW OF SCHOOL BOARD POLICIES**

## **1001 General Policy Statement**

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

### **Exceptional Circumstances**

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

### **Validity of Policies**

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: 03/20/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**1002**  
**Creation, Amendment, and Distribution of Board of Education**  
**Policies**

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

Each policy shall bear the date when it was adopted, revised or reviewed.

The superintendent shall distribute copies of these policies to all members of the board, maintain a master copy in the central office, and see to it that the policies are maintained on the school district's web site.

**Annual Review**

The board shall review all policies at least once every three years. Nebraska statutes require an annual review and/or hearing to solicit public comment on these specific policies:

Parental Involvement Policy

Title I Parental Involvement Policy

(NOTE: These first two are distinct parental involvement policies, and both must be reviewed annually.)

Student Fees Policy

Bullying

Multicultural Education

Student Assessment

Teacher Evaluation

Student Academic Performance

Safety and Security Committee

## Attendance and Excessive Absenteeism

The board may update or add policies as needed. The board shall determine the number of copies of policies to be made and their distribution. The superintendent shall maintain an up-to-date master copy of the policies in the main administrative office. Unless otherwise directed by the board, the master copy shall be considered the official district policy manual.

Adopted on: 03/20/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**1003**  
**Mission Statement**

“Cozad Community Schools in partnership with family and community prepares students to be successful lifelong learners through quality education.”

Adopted on: 03/20/2017

Revised on: 01/18/2021

Reviewed on: \_\_\_\_\_

**1004**  
**Legal Designation**

This District is designated the Cozad Community Schools, District No. 11, Dawson County, State of Nebraska.

Adopted on: 12/8/98

Revised on: 1/18/2021

Reviewed on: 9/15/08

**8. CONSENT AGENDA**

**8.1. Approval of the Minutes of Previous Meeting(s)**

- Minutes, 12.12.2022, Board of Education Regular Meeting, 7pm

**Board of Education Regular Meeting**

Monday, December 12, 2022 7:00 PM

Office of the Superintendent

1910 Meridian Ave

Cozad, NE 69130

Posted Locations:

- Cozad Local
- Cozad Community Schools District Office
- Cozad Post Office
- Wilson Public Library

Posted Date: 12/7/2022

The meeting was called to order at 7:00 PM

Ann Burkholder: Present

Joel Carlson: Present

Judy Eggleston: Present

Kiley Goff: Present

John Peden: Present

Michele Starman: Present

Present: 6.

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No public comment was made.

## **3. PRINCIPAL/ADMINISTRATIVE REPORTS**

### **3.1. Patty Wolfe Report**

#### **1. Instructional Minutes**

##### **1. NDE Information:**

**Definition of Instructional Time: The planned total number of clock minutes of instruction for each course offering. Generally, this should be at least as many minutes as is required for completion by the related state-defined course. This field (data) is now required to be submitted for all 9th-12th grade students courses to meet Rule 10 instructional unit requirements (900 minutes = 1 IU).**

- 2. Currently entering this information into PowerSchool for our 9-12 grade courses**
- 3. Most schools will NOT meet this requirement by NDE this year. In order to meet it, a high school would need a minimum of 180 days at 50 minutes per period. They stated not to worry about it at this time as they are collecting the data and aware schools will be short. I will keep you posted as this progresses.**

#### **2. Plans/ Technology Needs for 2023-2024 School year**

- 1. Beginning phase of assessing needs for the upcoming 23-24 school year**

1. **Class of 2031 (current 4th graders) new Chromebooks**
  2. **Staff rotation and new staff - updating inventory and ages of current staff devices**
  3. **Need to update two (2) technology department chromebooks. Use between buildings and at home for work. End of life on our current chromebooks is June 2023**
2. **\*\* Assessing our needs and beginning to research the needs of the teachers for their courses and students. I will continue to update you as I move forward with this.**
3. **Marquee**
1. **As you may have noticed, the marquee on the corner of Meridian and 16th is a little behind. I am working on resetting the marquee. The electricians this past summer moved the breaker for the power and when the sign "locks up" and needs reset, I need to shut off the power. Mr. Ford has been in touch with the electric company and I am waiting on John Smock or Brian Bussinger to locate the breaker. Just wanted the Board to be aware of why the marquee is showing out-dated information.**

#### 4. **Recycle**

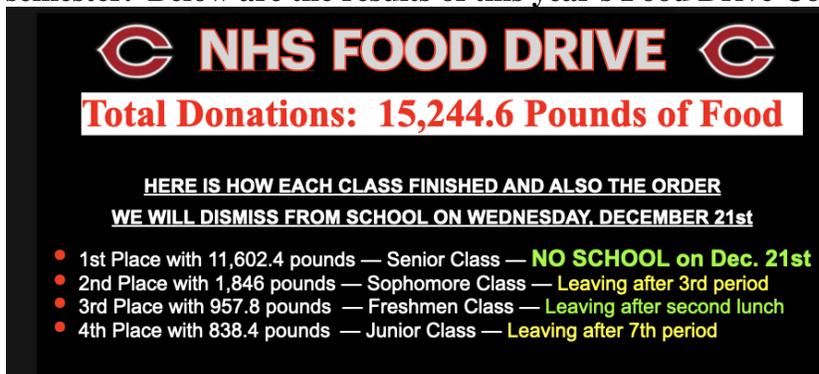
**Our old student Dell 3180 chromebooks have "expired" (end of life) and we will be recycling all of these old units. We will not receive any money for these devices because they have reached their Auto Update Expiration (AUE) date. I am investigating companies that would take them and not charge us.**

#### 3.2. **Corey Fisher Report**

#### **NATIONAL HONOR SOCIETY FOOD DRIVE FOR COMMUNITY FOOD PANTRY:**

**The Cozad High School National Honor Society again held their annual Food Pantry Canned Food Drive competition in late November. A total of 15,244 pounds of food was raised to help local families with Christmas boxes and food throughout the winter season. This is well above the 13,111 pounds of food that was raised in 2021. This is an annual community service event our schools participate in and a great opportunity for our students to engage in our community. As has been the tradition, classes compete against each other to earn early dismissal time on the last day of school for the**

semester. Below are the results of this year's Food Drive Competition.



**NHS FOOD DRIVE**

**Total Donations: 15,244.6 Pounds of Food**

HERE IS HOW EACH CLASS FINISHED AND ALSO THE ORDER  
WE WILL DISMISS FROM SCHOOL ON WEDNESDAY, DECEMBER 21st

- 1st Place with 11,602.4 pounds — Senior Class — **NO SCHOOL on Dec. 21st**
- 2nd Place with 1,846 pounds — Sophomore Class — **Leaving after 3rd period**
- 3rd Place with 957.8 pounds — Freshmen Class — **Leaving after second lunch**
- 4th Place with 838.4 pounds — Junior Class — **Leaving after 7th period**

### TEACHER EVALUATIONS:

- I have conducted the fall formal evaluations for all probationary, non-tenured teachers at the high school as required by board policy. A reminder that tenured teachers are evaluated at least once per school year and non-tenured (probationary) teachers are evaluated at least twice per school year (once per semester).

### 2023-2024 STUDENT REGISTRATION AND COURSE SCHEDULING:

- We are beginning initial discussion for and early preparation for student registration and course scheduling for the 2023-2024 school year. We will begin student-pre-registration in February and begin building the 2023-2024 class schedule once students have completed class registration requests.
- Our goal again this year is to develop the 2023-2024 class schedule early in the semester in order to allow teachers adequate time to prepare for the 2023-2024 school year, more efficient budgeting/requisitioning processes and less adjustment to student schedules at the start of next school year.
- Mr. Williams, Mrs. Haarberg, Mr. Revelo, Mrs. Wolfe and I will continue to work with curriculum departments in the coming weeks as we work to update course descriptions, complete student registrations and develop the schedule.

**ALTERNATIVE EDUCATION UPDATE:** We are nearing the completion of the first semester of the new Alternative Education Program for middle and high school students. There are middle and high school students who are attending in the morning session and there are high school only students attending in the afternoon session.

- Ms. Sandra Burke is the new teacher assigned to the Alternative Education classroom and has done a great job with building relationships with students and collaborating with administration as we continue to build the program specifics.

- The primary goal remains to improve credit acquisition for all students participating in the Alternative Education Program.

**CONTINUOUS SCHOOL IMPROVEMENT PROCESS (CIP) AT CHS:**

- School Improvement has a renewed focus throughout the entire district. This past Wednesday, December 7th the High School Integrated Team held our first meeting of this school year and began working through the step by step process we will use to identify our improvement goals for the coming three plus years. The CHS Integrated, MTSS and Core Curriculum Teams are shown below:

<b>High School Teams:</b>			
<b><u>MTSS- Building Integrated:</u></b>			
Corey Fisher* (HS-Principal)	Marcie Kostrunek (Spanish)	Dawn Beans (CTE)	Nick Auwerda (Sci.)
Jordan Haarberg (HS-Counselor)	Jeremy Yilk (AD/Asst.Principal)	Daniel Revelo (HS-Counselor)	Kyle Vincent (S.S.)
Connor Williams (Dir. T/L)	Karen Klein (HS-SPED)		
<b><u>MTSS- Reading:</u></b>			
Woody Blackmore* (ELA)	Jan Kloeping (ELA)	Marissa Campbell (ELA)	Ethan Haarberg (HS-SPED)
Connor Williams (Dir. T/L)	Corey Fisher (HS-Principal)		
<b><u>MTSS- Math:</u></b>			
Chris Tvrdy* (Math)	Ron Bubak (Math)	Kristen Wilkins (Math)	Connor Williams (Dir. T/L)
Corey Fisher (HS-Principal)			
<b><u>MTSS- Behavior:</u></b>			
Jordan Haarberg* (HS-Counselor)	Corey Fisher (HS-Principal)	Dawn Beans (Business)	Jeremy Yilk (AD/Asst.Principal)
Jayce Dueland (CTE)	Trey Botts (HS-Art)	Amanda Rossell (S.S.)	Patty Wolfe (Director of Technology)
Marcie Kostrunek (Spanish)	Daniel Revelo (HS-Counselor)		
<b><u>MTSS Social Studies:</u></b>			
Amanda Rossell* (S.S.)	Kyle Vincent (S.S.)	Derek Hammerlun (S.S.)	Connor Williams (Dir. T/L)
<b><u>MTSS Science:</u></b>			
Nick Auwerda* (Sci.)	Jacob Brummer (Sci.)	Paul Besong (Sci.)	Connor Williams (Dir. T/L)
Corey Fisher (HS-Principal)			

**STUDENT CREDIT ACQUISITION TRACKING:** In August I informed parents of our focus on tracking student passing rate throughout each semester and each school year. We have also held that our goal is for 97% or more of all high school students to earn full credits for the classes in which they are enrolled in a given semester. Below is the data that was shared in August from previous semesters and the updated data for this fall semester.

- We do track student passing rate each week and students and staff are informed of our weekly percentage each week.
- The Wednesday After School Program (W.A.S.P.) continues to be a positive support program for students who need extra work time or additional academic support.
- Parent communication has also been a focus for our staff this semester and has resulted in greater parent involvement especially for students not performing at an expected level.

**May 2021** → 79% of all students earned full credits for classes in which they were enrolled.

**2021-2022 School Year:**

- **December 2021** → 86% of all students earned full credits for the semester for classes in which they were enrolled.
- **May 2022** → 91% of all students earned full credits for the semester for the classes in which they were enrolled.

**2022-2023 School Year:**

- **2022-2023 Fall Semester Weekly Average** → 90% of all CHS students passing all classes.

- **December 2022 → ??? of all students earned full credits for the semester for the classes in which they were enrolled.**
  - **We will identify the percentage of students who will earn full credits for this semester after December 21st.**

**At this time, I anticipate that percentage to be above 94%.**

### **3.3. Jeremy Yilk Report**

#### 1. Fall Activities Update

##### a. One-Act

i. The One-Act cast & crew finished their season in Minden at the B-5 district competition. (placing 3rd). Outstanding Acting Awards - Ava Joyce, Samuel Blackmore, Karyn Burkholder, Mallory Applegate, and Mackenzie Smock.

##### ii. Upcoming

1. N/A

#### 2. Winter Activities Update

##### a. Girls Basketball

##### i. HS GBB

1. The high school teams (JV&V) began their season last week at Chase County, Maxwell and Pleasanton. Current Record: 1-2

##### ii. MS GBB

1. The 7th/8th GBB teams are wrapping up their seasons this month with their final games in Ogallala. Both grade levels have been working hard to improve their skills.

##### iii. Upcoming

1. JV & V BB @ Hershey (12.9) / JV & V BB vs Valentine (12.10) / 7th & 8th @ Ogallala (12.12) / 9th & 10th BB vs Broken Bow (12.12) / JV & V GBB @ McCook (12.13)

##### b. Boys Basketball

##### i. HS BBB

1. The high school teams (JV&V) began their season last week at Chase County, Maxwell and Pleasanton. Current Record: 1-2

##### ii. MS BBB

1. N/A

##### iii. Upcoming

1. JV & V BB @ Hershey (12.9) / JV & V BB vs Valentine (12.10) / 9th & 10th BB vs Broken Bow (12.12) /

### c. Wrestling

#### i. HS WR

1. The HS wrestling team began their season at home last week hosting Mitchell in a dual and hosting the Cozad Invite (Var & JV). The team defeated Mitchell 58-24 and they placed runner-up as a team.

a. Varsity Medalists: Aaron Wilson - 1st (106); Bryson Bussinger - 2nd (120); Kooper Pohl - 6th (138); Dreu White - 1st (145); Brock Malcom - 3rd (152); Hayden Russman - 2nd (160); Isaac White - 1st (182); Lane Wright - 2nd (195)

b. JV Medalists: Juan Perez - 3rd (113); Drake Hasbrouck - 1st (120); Brayan Lozoya - 2nd (152); Lorenzo Levario - 1st (160); Landon Baker - 2nd (170)

#### ii. MS WR

1. The 7th/8th WR teams are wrapping up their seasons this month with their final meet in Broken Bow. Both grade levels have been working hard to improve their skills.

#### iii. Upcoming

1. Var @ Colby Invite (12.9 & 12.10) / 7th-8th @ Broken Bow (12.12) / JV & Var Dual vs Holdrege (12.13)

### 3. Other

a. We have a plan in place to bring in Dave Riser to paint a replacement picture in the HS gym. (Middle of July)

b. Fall Sports orders are being finalized for 2023 season (Sept 1 billing)

## **3.4. Brian Regelin Report**

### **MS Board Report 12/12/22- Brian Regelin**

I will be attending the last Middle School basketball games in Ogallala tonight and will not make it back for the meeting tonight. If you have any questions please contact me. The first semester is coming to an end next week and has been a huge success. I am very proud of the work we have done this school year and we are looking forward to improving and continuing to grow in the second semester.

A BIG shout-out to our substitute teachers this school year. We have some awesome teachers on our sub list this school year and they are making a huge impact for Cozad Community Schools.

The MS Quiz Bowl team has been formed as part of our HAL program. We have 30 students signed up to participate. Practice will start in January.

Middle School Spelling Bee sign up is happening now and practice will start in January.

WHAT: Cozad Middle School Spelling Bee

WHEN: Finals are Wednesday, February 22<sup>nd</sup> at 1:15 p.m.

PRIZE: The final 3 will receive a part of the Hershel Olson Family Memorial Spelling Bee Award.

1st Place ~ \$500 2nd Place ~ \$350 3rd Place ~ \$175

WHO: Open to any Cozad Middle School student 6th - 8th grade. We will have weekly practices during Academic Success. The winner will go on to compete in the state spelling bee.

Cozad Middle School students finished their paper drive and did an outstanding job of giving back to their community by donating and delivering paper products and laundry detergent again this year to the Cozad Food Pantry. Thank you Mrs. Walls for organizing this.

We had our MS Band and Choir concert last week and they did a nice job performing.

Girls' Basketball and Wrestling will have their last competition of the year today. The coaches' and students did a nice job of representing Cozad and improved throughout the season. Boys Basketball will meet this week and start practice on January 5<sup>th</sup>.

We had our first CIP meeting with our MS team last week and decided on 4 data sources that we will be looking at to determine our strengths and weaknesses and our goals for our district and building.

Winter MAP testing will take place this week.

MTSS teams will be meeting on December 19<sup>th</sup>. We will look at roster changes to the intervention classes and changes for the MTSS behavior plan. We have 2 students that are currently receiving tier 2 support.

### **3.5. Kyle Hoehner Report**

#### **CE PLAYGROUND COMMITTEE/MEETINGS**

Playground Specifications: The Playground Committee has been meeting to finalize plans for the

new CE playground equipment. Parameters that have been set: The cost should not exceed \$100,000. It

must be ages 5-12 accessible, have a capacity of 80+, have safety surfacing, and must be ADA accessible.

2022-23 CE Playground Committee: James Ford, Teresa Schneider, Connor Williams, Kim Smock, Steph Schroeder, Ashley Simpson, Denise Clodfelter, Heidi Cover, Caitlin Smith, Blair

Stuthman, Sydney Widick, Brooke-Lynn Rascon, and Kyle Hoehner.

#### **ROTARY - USA DICTIONARY PROGRAM**

Members of the Cozad Area Rotary Club handed out dictionaries to all our 3 rd graders last Friday,

December 9 th . This is an annual event in many Nebraska communities.

#### **4 th /5 th GRADE WINTER MUSIC PROGRAM**

UPDATED: The 4th / 5th Grade Winter Music Program has been rescheduled to Tuesday, Dec. 13th :

Under the direction of CE Vocal Music Director, Mrs. Senja Stephens, our 4th and 5th grade students will

perform for the Cozad Community on Tuesday, December 13th at the CHS Auditorium.

#### **LOCKDOWN DRILL #2**

Our 2nd Lockdown Drill was a success. Our staff and students did a tremendous job of

following  
protocol to prepare for such a situation.

### HAL PRESENTATIONS

Our 3 rd 4 th and 5th grade HAL (High Ability Learner) students have been giving presentations to their classmates, parents, and administrators. Our kiddos have done an admirable job with this inspiring work. Many of those who have given their 1st presentations are already working on their 2nd subjects.

### 3.6. Teresa Schneider Report

#### Special Education

- **Teacher evaluations are completed for the fall semester.**
- **Our special education monitoring review from NDE was held on November 29th. Mr. Ford, Mrs. Suchsland (speech pathologist), Bethany Hyatt (school psychologist) and myself were in attendance. The state asked for clarification on some items and then shared our outcomes. They looked closely at early childhood and child find and also graduation rate and transition plans. Overall it was a positive experience. They praised us for our work in the area of reevaluations, IEP timelines, goals, and service time and dates. A couple areas they noted were clerical in nature. We will receive a written report prior to Christmas break and at that time if we have any corrections we will be required to submit a Corrective Action Plan.**
- **I have attended 24 IEP/MDT meetings since the last board meeting. The rest of the administrative team covered when I was unavailable.**

#### CEEC

- **On November 30th we recognized 6 kind kids. Mayor Kloepping joined us to help recognize these great students.**
- **CEEC participated in the can food drive and surpassed their goal and will be treated to ice cream before Christmas break.**
- **CEEC participated in Kindness week by having dress up days. It was a fun week for students and staff.**
- **Students were videotaped acting out their Thanksgiving play and these were shared with parents.**

- **CEEC sent 2 new paras to the ParaEducator Conference in Kearney on November 8.**

**I will have fulfilled 57.5 days of my 125 day contract or 46% (Sept, Oct, Nov, Dec)**

### **3.7. Connor Williams Report**

**Our curriculum focus lately at Cozad Community Schools has been the updating and improving of our curriculum page on our website. You will find current information regarding curriculum, instruction, and assessment. New documents such as: Curriculum At a Glance, CKLA Instructional Decisions, assessment descriptions, and much more will all be conveniently located here.**

**I have also had the opportunity to get into several classrooms across the district to observe some high quality teaching and learning. I have been impressed with the relay of instruction and the healthy relationships that teachers have established to make their rooms a productive learning environment.**

#### **Elementary:**

- **At Cozad Elementary School we have completed "Curriculum At a Glance" documents to help communicate the units we are teaching and the critical topics that are addressed in each of those units. We have also narrowed our math resources down to two options: Origo math and enVisions math.**

#### **Middle School/High School:**

- **At Cozad Middle and High School we have narrowed our math curriculum resources to two high quality choices: IntoMath/AGA and Reveal Math. We will dive deeper into these resources to choose the best fit for our kids. We are also working on including a new mandatory course to abide by the Computer Science and Technology Act. This will be a semester requirement for graduation starting with our current 8th graders.**

## **4. SUPERINTENDENT REPORT**

0	75 M 42 / F 33
1	76 M 34 / F 42
2	71 M 32 / F 39
3	77 M 40 / F 37
4	72 M 37 / F 35
5	70 M 36 / F 34
6	70 M 35 / F 35
7	64 M 29 / F 35
8	65 M 37 / F 28
9	63 M 34 / F 29
10	68 M 40 / F 28
11	59 M 28 / F 31
12	74 M 45 / F 29
Total	974 M 515 / F 459

**Enrollment-Up 13 students from last month**

**NEP Data discussion 21-22 school year-[Similar Peers](#), [Geographic](#), [Snapshot](#), [ACT/NSCAS](#)**

**22-23 Cozad Data from EduClimber- [Behavior](#), [Early Reading](#), [CBM](#), [MS Math](#), [aReading MS](#), Elem Math, and MAP will be shared in January not done testing**

**Topics of Discussion:**

- **Bus-[Link](#), [Link](#)**
- **Annual Report-[CCS Report Card 2022.pub](#)**
- **Finance Committee-[Notes](#)**
- **Budget update**
- Calendar [School District Master Calendar .xlsx - 24-25.pdf](#)

Board discussed the constant change in students enrolling and transferring out of Cozad. James explained it as students moving to the area and then moving away with jobs or low income housing. Ford showed the board the 21-22 NEP Data discussion. He compared Cozad to Fairbury with similar numbers with students and test scores. The behavior comparison showed a steep decrease in numbers from last year. They believe the steep decrease is from students being better supported, having parents involved and MTSS- easy to follow. The board asked how Cozad could go from the Good to Great ranking. James said adopting high-quality research-based curriculums, and aligning our curriculums vertically and horizontally we should see steady growth over the next three to five years.

## **5. CONSENT AGENDA**

Motion to approve the consent agenda, as presented Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

### **5.1. Approval of the Minutes of Previous Meeting(s)**

11.14.2022- Regular Board of Education, 7pm

### **5.2. Congratulations, Condolences, Correspondences**

### **5.3. Classified Resignations**

### **5.4. Classified Hires**

### **5.5. Standing Reports**

#### **5.5.1. Sub Reports**

#### **5.5.2. Nutrition Services SNP Claim for Reimbursement Summary**

### **5.5.3. Bus Route Averages**

### **5.6. Salary Advancement Applications**

## **6. FINANCIAL REPORTS AND CLAIMS**

Motion to approve the financial report as presented, including monthly expenditures, which reflects the current financial standing of the District. Passed with a motion by Judy Eggleston and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

### **6.1. Financial Report by Account**

### **6.2. Financial Claims**

## **7. BUILDING FINANCIAL REPORTS AND CLAIMS**

Motion to approve the building financial report as presented, including monthly expenditures, which reflects the current building financial standing Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

### **7.1. Financial Report by Account**

### **7.2. Financial Claims**

## **8. BOND FINANCIAL REPORTS AND CLAIMS**

Motion to approve the bond financial report as presented, including monthly expenditures, which reflects the current building financial standing Passed with a motion by Kiley Goff and a second by Judy Eggleston.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

### **8.1. Financial Report**

### **8.2. Financial Claims**

## **9. DISCUSS, CONSIDER AND TAKE ACTION ON BUILDERS RISK INSURANCE THROUGH ALICAP**

Motion to approve the Builders Risk Insurance Passed with a motion by Kiley Goff and a second by Ann Burkholder.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**10. DISCUSS, CONSIDER AND TAKE ACTION ON THE 2023-2024 & 2024-2025 MASTER CALENDAR**

Motion to approve the Master Calendars for 2023-2024 school year Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**11. DISCUSS, CONSIDER AND TAKE ACTION ON THE APPROVAL OF THE COZAD COMMUNITY SCHOOLS BOARD OF EDUCATION RESPONSE LETTER TO NEBRASKA DEPARTMENT OF EDUCATION IN COMPLIANCE OF THE AUDIT**

Motion to approve the letter to Nebraska Department of Education in response to compliance in audit Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**12. DISCUSS, CONSIDER AND TAKE ACTION ON HIRING MICHELLE HARTNETT AS A CONSULTANT**

Motion to approve Michelle Hartnett as consultant for "Renew America's Schools" Federal Grant Program Passed with a motion by John Peden and a second by Ann Burkholder.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

Michelle Hartnett would be a consultant for the US Department of Energy's "Renew America's Schools" Federal Grant Program

**13. DISCUSS, CONSIDER AND TAKE ACTION ON HIRING BRIAN GRAHAM AS DISTRICT'S TRAINER FOR CRISIS PREVENTION**

Motion to approve hiring Brian Graham as the District's Crisis Prevention Trainer Passed with a motion by Ann Burkholder and a second by Judy Eggleston.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**14. DISCUSS, CONSIDER AND TAKE ACTION ON PURCHASING A PLAYGROUND**

Motion to approve the purchase of a playground through Creative Sites, LLC Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**15. DISCUSS, CONSIDER AND TAKE ACTION ON THE APPROVAL AND ADOPTION OF A RESOLUTION REMOVING AND APPOINTING A DIRECTOR OF THE COZAD EDUCATIONAL FACILITIES LEASING CORPORATION**

Motion to approve the adoption of a resolution removing and appointing a director of the Cozad Educational Facilities Leasing Corporation Passed with a motion by Ann Burkholder and a second by Kiley Goff.

Judy Eggleston: Nay, Ann Burkholder: Yea, Joel Carlson: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 5, Nay: 1

**16. DISCUSS, CONSIDER AND TAKE ACTION ON NEGOTIATED AGREEMENT**

Motion to approve the Negotiated Agreement for the 2023-2024 school year Passed with a motion by John Peden and a second by Joel Carlson.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

**17. DISCUSS, CONSIDER AND TAKE ACTION ON SUPERINTENDENT CONTRACT**

Motion to enter executive session for negotiations with James Ford for compensation and contract negotiations. 8:14pm Passed with a motion by Judy Eggleston and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

Executive session concluded at 8:37pm.

**18. AGENDA SETTING AND FUTURE MEETINGS**

- Monday, January 16th, Board of Education Regular Meeting, 7pm

John Peden gave a quick update from the Wellness Committee.

**19. ADJOURNMENT**

Motion to adjourn the meeting at 8:41pm Passed with a motion by Judy Eggleston and a second by Kiley Goff.

Ann Burkholder: Yea, Joel Carlson: Yea, Judy Eggleston: Yea, Kiley Goff: Yea, John Peden: Yea, Michele Starman: Yea  
Yea: 6, Nay: 0

\* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

\*\***Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

\*\*\***Action Item:** The board reserves the right to take action on any item on the board agenda.

The meeting was adjourned at 8:41 PM.

Mr. James Ford, Interim Superintendent  
Cozad Community Schools District No. 11

**8.2. Congratulations, Condolences, Correspondences**

**8.3. Classified Resignations**

**8.4. Classified Hires**

**8.5. Standing Reports**

**8.5.1. Sub Reports**

**8.5.2. Nutrition Services SNP Claim for Reimbursement Summary**

**8.5.3. Bus Route Averages**

**8.6. Salary Advancement Applications**

**8.7. Local Substitute Certificate**

**9. GENERAL & LUNCH FINANCIAL REPORTS AND CLAIMS**

**9.1. Financial Report by Account**

**9.2. Financial Claims**

**10. BUILDING FINANCIAL REPORTS AND CLAIMS**

**10.1. Financial Report**

**10.2. Financial Claims**

**11. BOND FINANCIAL REPORTS AND CLAIMS**

**11.1. Financial Report**

**11.2. Financial Claims**

**12. RESIGNATION OF CERTIFICATED STAFF AT THE END OF THE 2022-2023 CONTRACT YEAR**

**13. DISCUSS, CONSIDER AND TAKE ACTION ON PURCHASING A BUS FROM MASTER'S TRANSPORTATION**

Option 1- \$280,000

Option 2- \$345,900

# 57 Passenger Super Coach



Master's  
*Transportation* Inc.



Master's Transportation has been serving the bus industry nationwide for more than 30 years. Our long-standing partnerships with the most trusted vehicles manufactures in the industry allow us to provide our clients a large inventory of comfortable, stylish and dependable vehicles.

Thank you for the opportunity to partner with you.



# 57 Passenger Executive Coach



## Chassis Specifications

## Other Chassis Specs

Make:

Engine:

Seating Capacity:

Transmission:

GVWR:

Mileage:



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*Transportation*

To learn more visit our website

[www.MastersTransportation.com](http://www.MastersTransportation.com)



# 57 Passenger Executive Coach

## Body Specifications

Exterior:

Flooring:

Passenger Seating:

Door:

Windows:

Roof:

Heat:

Air Conditioning:

Lighting:

Seat Belts:

Wheels:



## Other Specifications



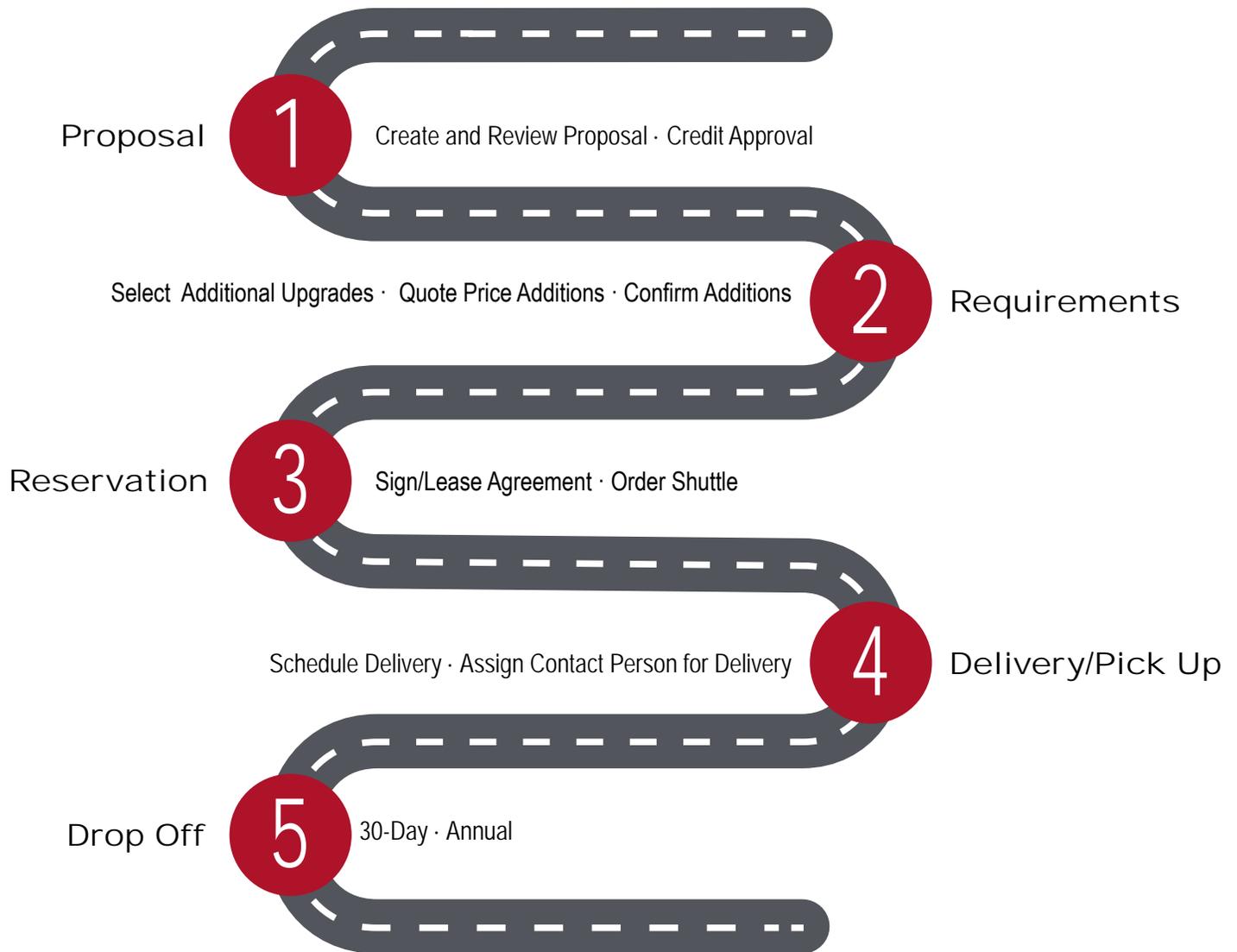
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Delivery of your vehicles is just the beginning. We will continue to check in with you on a regular basis to make certain your vehicle continues to operate at its maximum potential. We want to ensure your satisfactions with your partnership with Master's Transportation.



# 57 Passenger Executive Coach

## Price/Payments

Validity:

Terms and Conditions:



To learn more visit our website

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# 57 Passenger Executive Coach

## Contact Information

Thank you for the opportunity. Please feel free to contact me with any questions.



To learn more visit our website

[www.MastersTransportation.com](http://www.MastersTransportation.com)

**14. DISCUSS, CONSIDER AND TAKE ACTION ON BOARD POLICY 6037**

6037- Selection and Review of Library Media

## **6037**

### **Selection and Review of Library Media**

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

**No Right to Materials.** The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

**Selection Process.** The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. To ensure materials selected are appropriate for the district's students and consistent with the district's legal obligations, the following process applies to selection of library materials.

**COMMITTEE REVIEW:** The superintendent will establish a library material review committee on an as-needed basis, consisting of at least one administrator, one teacher, and the librarian or media specialist. If the district has no assigned librarian or media specialist, then the committee will include two administrators and a teacher. The superintendent may appoint any teacher he or she deems appropriate based on availability and expertise related to the requested materials.

The school librarian, media specialist, or any individual requesting inclusion of library materials is responsible for submitting the request in writing to the library material review committee. The request must include the following

1. Name of the book, material, or resource;

2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The committee will review the requested materials within the timeframe established by the superintendent. In the event the committee does not agree on a particular request, the administrator makes the final determination. There is no appeal from this determination.

**Requested Review of Library Materials.** A concerned parent of a current student or patron living within the school district boundaries may request the review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material. The parent or patron must first discuss their concern with the building principal and explain their concern regarding the library material. If there is no principal assigned to that building, the parent or patron should discuss their concern with the superintendent. The board believes most concerns will be resolved in this manner.

**SUPERINTENDENT REVIEW:** If the parent or patron is dissatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

**Additional Rules for Library Media Review.** Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent or patron requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

15. **DISCUSS, CONSIDER AND TAKE ACTION ON SUPERINTENDENT'S CONTRACT**

16. **AGENDA SETTING AND FUTURE MEETINGS**

- February 13, 2023, Regular Board of Education Meeting, 7pm

17. **ADJOURNMENT**

\* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

\*\***Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

\*\*\***Action Item:** The board reserves the right to take action on any item on the board agenda.