

**Cozad Community Schools
Board of Education Regular Meeting
Monday, July 14, 2025 7:00 PM
Office of the Superintendent**

Mission: Cozad Community Schools, in partnership with family and community, prepares students to be successful lifelong learners through quality education.

Vision: Cozad Creates Success

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.

1.1. Call to Order, Roll Call

1.2. Pledge of Allegiance

1.3. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the West wall of the meeting room.

Notice of this meeting was given in advance by publication in the Cozad Local and posted on the Cozad Community Schools website and at the District Office, Cozad Post Office and Wilson Public Library. Notice of this meeting was also given in advance to all members of the Board of Education. The order of agenda items may be changed when deemed necessary.

The board may choose to enter closed (executive) session to discuss any matter for which closed (executive) session is lawful and appropriate.

1.4. Excused/Unexcused Board Member Absence

2. APPROVAL OF THE AGENDA

This agenda item enables the board to validate if an item was added prior to the 24-hour period before the board meeting. If an item was added, the board may verify when the modifications were made and when the updated agenda was posted to the district website.

3. HAYMAKER HIGHLIGHT

4. PUBLIC COMMENT

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board.

We have _____ speakers who have signed up to speak. We will allow ___ minutes per speaker for a total of _____ minutes.

During the public comment portion of this meeting, those who have signed up need to be allowed to speak without interruption for the time allotted by the Board. We understand that people may have strong feelings

about the issues they come to speak about. We ask that you respect the opinions of all who speak and that you refrain from applause, conduct that interferes with the Board meeting, or other outbursts during the presentations. Offensive language, vulgar personal attacks, or hostile conduct will not be tolerated. If the Board President determines any statement or comment constitutes offensive language, a vulgar personal attack, or hostile conduct, then the Board President will rule the person out of order, and the person forfeits any remaining time. You should be further advised that there is no legal protection for any comments that are made, including slanderous comments. Each person should choose their words carefully.

The Board is not obligated to respond to public comments or questions because such dialogue could violate the Open Meetings Act.

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The board needs to be allowed to conduct our business in this public setting uninterrupted. Any questions or concerns that arise from this meeting can be addressed via phone or email to the administration or Board after the meeting has concluded.

If the subject of your public comment is related to a particular student or staff member, we ask that you not mention the student or staff member by name in the public session. The Board has a complaint procedure in policy, and the Board will not respond to or consider any complaints unless and until an individual follows the complaint policy.

As a reminder, under the Open Meetings Act, the Board of Education is legally obligated to require any member of the public desiring to address the Board to identify himself or herself, including an address and the name of any organization you may represent. As a result, please state and spell your first and last name, state your current address, and let us know if you are here representing any particular organization before you begin your public comment.

It is now _____ p.m. Our first speaker _____

5. **SUPERINTENDENT REPORT**

2025 Budget Process Scenario To Be Considered:

1. July 8: Committees with Carl
2. July 14: Update from Dan at Board meeting
3. July 28: Special Preliminary Budget Meeting
4. August 13: Welcome Back for Staff: Dan emphasizes budget constraints/attrition
5. August 18: Budget Authority consideration at the Board meeting
6. August 20: Valuation increase notice from County
7. August 26: Annual Special Budget Meeting with Carl
8. September: Joint Public Hearing in Lex
9. September 15: Board vote on 2025-26 Budget
10. September - Nov. 1: Dan meets with staff and Supts. Unity Council
11. Nov. 17: Dan presents steps to lower costs via attrition, etc... at Board meeting
12. November 24: Negotiations Begins
13. Hiring Season: Use resignations as a means to minimize expense for 2026-27

6. CONSENT AGENDA

6.1. Approval of the Minutes of Previous Meeting(s)

June 16, 2025- Special Board of Education Meeting Minutes
June 16, 2025- Regular Board of Education Meeting Minutes

Board of Education Regular Meeting

Monday, June 16, 2025 7:00 PM

Office of the Superintendent

1710 Meridian Ave

Cozad, NE 69130

Posted Locations:

- Cozad Local
- Cozad Community Schools District Office
- Cozad Post Office
- Wilson Public Library

Posted Date: 6/12/2025

The meeting was called to order at 7:00 PM

Joel Carlson: Present
Will Geiger: Present
Kiley Goff: Present
Stacey Mundell: Present
John Peden Absent
Michele Starman: Present

Present: 5, Absent: 1.

1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.

1.1. Call to Order, Roll Call

1.2. Pledge of Allegiance

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1.4. Excused/Unexcused Board Member Absence

Motion to excuse board member John Peden. Passed with a motion by Joel Carlson and a second by Michele Starman.

Will Geiger: Nay, Joel Carlson: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 4, Nay: 1

2. APPROVAL OF THE AGENDA

Motion to approve the agenda Passed with a motion by Michele Starman and a second by Stacey Mundell.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

This agenda item enables the board to validate if an item was added prior to the 24-hour period before the board meeting. If an item was added, the board may verify when the modifications were made and when the updated agenda was posted to the district website.

3. HAYMAKER HIGHLIGHT

Dr. Endorf discussed the roles of volunteers. Mr. Frauen and Ms. Schacher as administrative interns. Mr. Frauen talked about his experience at the transportation conference. Ms. Schacher presented her experiences so far with the safety committee.

4. PUBLIC COMMENT

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We have _____ speakers who have signed up to speak. We will allow ___ minutes per speaker for a total of _____ minutes.

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It is now _____ p.m. Our first speaker _____

There was no public comment.

5. SUPERINTENDENT REPORT

Dr. Endorf highlighted the agenda for the evening. He then discussed some expenditure items purchased by teachers as part of the annual ordering process of supplies. He also highlighted other purchases for the Board to be aware of.

6. CONSENT AGENDA

Motion to approve the consent agenda, as presented Passed with a motion by Stacey Mundell and a second by Michele Starman.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

6.1. Approval of the Minutes of Previous Meeting(s)

6.2. Congratulations, Condolences, Correspondences

Condolences to Patty Wolfe and family on the loss of her brother, Denny.

6.3. Classified Resignations

6.4. Classified Hires

6.5. Standing Reports

6.5.1. Nutrition Services SNP Claim for Reimbursement Summary

6.5.2. Bus Route Averages

7. GENERAL, LUNCH, ACTIVITIES AND DEPRECIATION FINANCIAL REPORTS AND CLAIMS

Motion to approve the general, lunch, activities and depreciation financial report as presented, including monthly expenditures, which reflects the current financial standing of the District Passed with a motion by Michele Starman and a second by Will Geiger.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

7.1. Financial Report by Account

7.2. Financial Claims

8. BUILDING FINANCIAL CLAIMS

Motion to approve the building financial claims as presented, including monthly expenditures, which reflects the current financial standing of the District Passed with a motion by Michele Starman and a second by Stacey Mundell.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

Dr. Endorf discussed the relocation of Ethan's park to the elementary site and his appreciation for the excellent work done by Paulsens with this complicated project.

8.1. Financial Claims

9. BOND FINANCIAL CLAIMS

Motion to approve the bond financial claims as presented, including monthly expenditures, which reflects the current financial standing of the District Passed with a motion by Stacey Mundell and a second by Joel Carlson.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

Endorf outlined the regular payment on the bond fund as approved at the May meeting.

9.1. Financial Claims

10. QCPUF FINANCIAL CLAIMS

Motion to approve the QCPUF financial claims as presented, including monthly expenditures, which reflects the current financial standing of the District Passed with a motion by Michele Starman and a second by Stacey Mundell.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

10.1. Financial Claims

11. COMMITTEE REPORTS

President Goff presented information on the early stages of the budget for the financial committee. She also spoke for the executive committee as well and shared that they looked at the EOP and discussed safety initiatives for the schools. The personnel committee was represented by Board Member Mundell. She spoke about the last Personnel Committee meeting and mentioned a discussion related the the HAL program. The policy committee is making progress on the 5000s series and hope to have these policies prepared for the July Board meeting.

12. DISCUSS, CONSIDER AND TAKE ACTION ON APPROVAL OF COZAD COMMUNITY HEALTH SYSTEM- RANDOM DRUG TESTING PROPOSAL

Motion to approve the Cozad Community Hospital proposal as presented Passed with a motion by Stacey Mundell and a second by Joel Carlson.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

Activities Director Mr. Yilk gave a presentation to the board regarding data pertaining to the drug screening policy and the process related to randomization of students tested.

13. DISCUSS, CONSIDER AND TAKE ACTION ON THE 2025-26 RESPONSIBLE USE AGREEMENT

Motion to approve the 2025-26 Responsible Use Agreement as presented Passed with a motion by Michele Starman and a second by Will Geiger.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

14. DISCUSS, CONSIDER AND TAKE ACTION ON THE 2025-2026 TAKE HOME AGREEMENT

Motion to approve the 2025-26 Take Home Agreement as presented. Passed with a motion by Michele Starman and a second by Will Geiger.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman:
Yea
Yea: 5, Nay: 0

Discussion about the one-to-one device take-home policy was discussed by the board and the administrators.

15. DISCUSS, CONSIDER AND TAKE ACTION TO CONTRACT FOR PHYSICAL AND OCCUPATIONAL THERAPY SERVICES WITH COZAD COMMUNITY HOSPITAL FOR THE 2025-2026 SCHOOL YEAR

Motion to approve the PT and OT Agreement with Cozad Community Hospital for 2025-26
Passed with a motion by Joel Carlson and a second by Michele Starman.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman:
Yea
Yea: 5, Nay: 0

16. DISCUSS, CONSIDER AND TAKE ACTION ON 2025-26 RATES FOR AFTER ZONE, PRESCHOOL, AND ADMISSION TO ACTIVITIES

Motion to adopt 2025-26 rates as presented for preschool and athletic rates. Preschool - \$265/Month Student Activity Pass - \$40 Adult Activity Pass - \$110 Family Activity Pass - \$235
Passed with a motion by Stacey Mundell and a second by Michele Starman.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman:
Yea
Yea: 5, Nay: 0

Dr. Endorf presented data regarding various price rates between conference schools and the history of rates for preschool and AfterZone..

17. SIP/STRATEGIC PLAN UPDATE FROM NASB

Dr. Endorf discussed information about the CIP visit in March. The Board discussed the earlier meeting regarding the new Strategic Plan.

18. 2025-26 DISTRICT LEADERSHIP MODEL REPORT

Dr. Endorf presented information regarding a leadership hierarchy spreadsheet to the Board. HS Principal Mr. Fisher presented a document to the board regarding Building and Grounds information and procedures. Mr. Yilk outlined his role as the new leader of the Transportation department.

19. ANNUAL DISTRICT TRANSPORTATION REPORT

Transportation Director Mr. Yilk presented information regarding transportation and safety inspections that are new requirements for the upcoming year.

20. 2025-26 EMERGENCY OPERATIONS PLAN AND DISTRICT SAFETY REPORT

Dr. Endorf discussed the beginning phase of implementing a reunification plan. He met with the district's safety team and law enforcement about a reunification plan and plans to have a strategy in place by the beginning of the school year.

21. ANNUAL BULLYING PREVENTION REPORT

Dr. Endorf reported on the student bullying policy and steps taken to minimize bullying in school.

22. ANNUAL PROFESSIONAL BOUNDARIES POLICY REVIEW

Dr. Endorf discussed the term "grooming" and how it relates to school policy as part of his annual report about this policy..

23. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION ON STUDENT DRESS CODE POLICY

Dr. Endorf discussed new dress code legislation and how it pertains to our handbooks and policy.

24. ANNUAL DISTRICT TITLE I PARENT AND FAMILY ENGAGEMENT POLICY AND PARENT/COMMUNITY AND SCHOOLS REPORT

Dr. Endorf mentioned action in the legislature related to parent and community involvement. Mrs. Goff asked the audience if they had any comments related to the topic. There were no comments.

25. BACKPACK PROGRAM REPORT

Mr. Dowdy presented the annual overview of the school Backpack program.

26. SUMMER PROJECTS REPORT

Dr. Endorf discussed items on the summer project list. He anticipates completion of all projects by August.

27. AGENDA SETTING AND FUTURE MEETINGS

Monday, July 14, 2025- Regular Board of Education Meeting, 7pm

28. ADJOURNMENT

Motion to adjourn the meeting at 8:44pm. Passed with a motion by Joel Carlson and a second by Stacey Mundell.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.

The meeting was adjourned at 8:44 PM.

Dr. Dan Endorf, Superintendent
Cozad Community Schools District No. 11

Board of Education Special Meeting

Monday, June 16, 2025 5:00 PM

Office of the Superintendent

1710 Meridian Ave

Cozad, NE 69130

Posted Locations:

- Cozad Local
- Cozad Community Schools District Office
- Cozad Post Office
- Wilson Public Library

Posted Date: 6/12/2025

The meeting was called to order at 5:00 PM

Joel Carlson: Present

Kiley Goff: Present

Stacey Mundell: Present

Michele Starman: Present

Present: 4, Absent: 2.

Will Geiger: Present

Present: 5, Absent: 1.

1. BOARD OF EDUCATION SPECIAL MEETING 5:00 P.M.

1.1. Call to Order, Roll Call

1.2. Pledge of Allegiance

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1.4. Excused/Unexcused Board Member Absence

Motion to excuse board member John Peden & Will Geiger Passed with a motion by Stacey Mundell and a second by Michele Starman.

Joel Carlson: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea
Yea: 4, Nay: 0

Will Geiger arrived at 5:10pm

2. APPROVAL OF THE AGENDA

Motion to approve the agenda Passed with a motion by Stacey Mundell and a second by Michele Starman.

Joel Carlson: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea
Yea: 4, Nay: 0

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It is now _____ p.m. Our first speaker _____

There was no public comment.

4. STRATEGIC PLAN

Marcia Herring of NASB presented an outline of data collection for a strategic plan. She also described the process that was used to create the plan. Other team members include: Stephanie Summers, Caden Frank, Ben Anderjaska. Stephanie presented data from engagement surveys and the community engagement meeting. Stephanie and Caden presented the board with an executive summary of the strategic plan. The presenters discussed next steps leading to the potential adoption of the strategic plan in July.

5. ADJOURNMENT

Motion to adjourn the meeting at 6:47pm Passed with a motion by Joel Carlson and a second by Michele Starman.

Joel Carlson: Yea, Will Geiger: Yea, Kiley Goff: Yea, Stacey Mundell: Yea, Michele Starman: Yea

Yea: 5, Nay: 0

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*****Action Item:** The board reserves the right to take action on any item on the board agenda.

The meeting was adjourned at 6:47 PM.

Dr. Dan Endorf, Superintendent
Cozad Community Schools District No. 11

6.2. Congratulations, Condolences, Correspondences

6.3. Classified Resignations

6.4. Classified Hires:

- Bobbie Strain - Elementary TLC Paraprofessional
- Savannah Savick - Elementary Art Paraprofessional
- Scott Maddox - Activities Bus Driver

6.5. Standing Reports

6.5.1. Sub Reports

6.5.2. Nutrition Services SNP Claim for Reimbursement Summary

SFSP Claim For Reimbursement Summary

240011 Status: Active
Cozad Community Schools
 DBA:
 1710 Meridian Avenue
 Cozad, NE 69130

Confirmation #: GGMHVC

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jun 2025	0	07/07/2025	07/07/2025		Original

General Information

Meal Description	Number of Participating Sites	Total Number of Days Food Served	Average Daily Attendance	Number of Eligible Children (Camp only)
Breakfast	2	29	97	0
AM Snack	0	0	0	0
Lunch	2	29	108	0
PM Snack	0	0	0	0
Supper	0	0	0	0

Self-Prep and/or Vended-Rural Meals Served to Children

Meal Description	First Meals Served (A)	Second Meals Served (B)	Second Meals Allowed (C)	Camp 1st Meals Served (D)	Camp 2nd Meals Served (E)	Camp 2nd Meals Allowed (F)	Reimbursable Meals Total (A+C+D+F)
Breakfast	2,524	0	0	0	0	0	2,524
AM Snack	0	0	0	0	0	0	0
Lunch	2,609	1	1	0	0	0	2,610
PM Snack	0	0	0	0	0	0	0
Supper	0	0	0	0	0	0	0

Operating Reimbursement

Meal Description	Total Reimbursable Meals Served	Reimbursement Rate	Reimbursement Amount
Breakfast	2,524	2.8100	7,092.44
AM Snack	0	1.1400	0.00
Lunch	2,610	4.8900	12,762.90
PM Snack	0	1.1400	0.00
Supper	0	4.8900	0.00
Total			19,855.34

Administrative Reimbursement - Self-Prep and/or Vended Rural

Meal Description	Total Reimbursable Meals Served	Reimbursement Rate	Reimbursement Amount
Breakfast	2,524	0.2775	700.41
AM Snack	0	0.1400	0.00
Lunch	2,610	0.5125	1,337.63
PM Snack	0	0.1400	0.00
Supper	0	0.5125	0.00
Total			2,038.04

Claim Reimbursement Total

21,893.38

Sponsor Claim Reimbursement Totals	Operating Reimbursement	Administrative Reimbursement	Reimbursement Totals
Current Claim Earnings	19,855.34	2,038.04	21,893.38
Previous Claim Earnings	0.00	0.00	0.00
Earned Amount	19,855.34	2,038.04	21,893.38
Net Claim Reimbursement Total	19,855.34	2,038.04	21,893.38

[Hide Site Meal Details](#)

Site Meal Totals

0002 Cozad Elementary

Meal Type	Operating Days	ADA	Eligible Meals	Allowed 2nd Meals	Rate	Amount
Breakfast	21	31	633	0	3.0875	1,954.38
Lunch	21	61	1,267	0	5.4025	6,844.96
Site Total						8,799.34

0004 Cozad Middle School

Meal Type	Operating Days	ADA	Eligible Meals	Allowed 2nd Meals	Rate	Amount
Breakfast	29	66	1,891	0	3.0875	5,838.46
Lunch	29	47	1,342	1	5.4025	7,255.55
Site Total						13,094.01

6.5.3. **Bus Route Averages**

6.6. **Salary Advancement Applications**

Calleigh Osmera, UNK, Improvement of Instruction in Elemenetary School Science, 3 hrs
Kimberly Heimann, Peru State, Study Design and Data Collection, 3 hrs
Kimberly Heimann, Peru State, Technology and Mediated Instruction, 3 hrs
Tessa Throckmorton, Fort Hays State University, Professional Ethics in School Psychology, 3hrs
Tessa Throckmorton, Fort Hays State University, Inferential Statistics, 3 hrs
Tessa Throckmorton, Fort Hays State University, Appraisal of Children, 4 hrs
Tessa Throckmorton, Fort Hays State University, Developmental Psychology, 3 hrs
Tessa Throckmorton, Fort Hays State University, Observations in School Psychology, 1 hr
Tessa Throckmorton, Fort Hays State University, Advanced Child Psychopathology, 3 hrs
Tessa Throckmorton, Fort Hays State University, Advanced Learning and Motivation, 3 hrs

SALARY ADVANCEMENT APPLICATION

All faculty members who plan to take graduate credit hours which may be used in salary advancement on the district's salary schedule **must complete this application prior to enrolling in any courses.** All faculty members that plan on working toward a graduate degree, **must also submit a plan of study.**

In order to receive credit for salary advancement on the fall salary schedule, this application must be approved. All applications **must be submitted to the District Office by April 1st.** If April 1st is on a Saturday or Sunday, the applications must be received the prior business day. If an application is submitted after April 1st, hours of credit will not be given on the fall salary schedule.

Transcripts evidencing satisfactory completion of hours **must be on file in the District Office by October 1st.** If October 1st is on a Saturday or Sunday, the transcripts must be received the business day prior to October 1st. In the event that a teacher fails to submit a transcript as required by this paragraph, such teacher shall not be eligible for salary schedule advancement on the fall salary schedule.

*****This application must be submitted and approved PRIOR to registering for the course.*****

Name: Calleigh Osmera Date: May 14, 2025

College granting course credit: University of Nebraska at Kearney

Course number: TE 853D Course term date: June 30 - July 25

Number of graduate course hours: 3

Course title: Improvement of Instruction in Elementary School Science

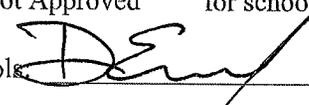
Course description: An examination of current literature and practices made relative to science content, methods, and materials in elementary school science.

How will this course be used to improve your teaching methods and why do you wish to take it?
This course will help me improve my science instruction and assessment. I would like to take this course because we are receiving a new science curriculum for the 2025 - 2026 school year. This course will help me understand the new curriculum and the different components of the 5E lesson layouts. I also want to learn how to prioritize and expand on lessons that meet Nebraska State Standards and support cross-curricular connections. This course is also a requirement for the program I am working towards.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: 2026-2027 Board notified: _____

Superintendent of Schools:  Date: 5-22-25

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

All faculty members who plan to take graduate credit hours which may be used in salary advancement on the district's salary schedule **must complete this application prior to enrolling in any courses**. All faculty members that plan on working toward a graduate degree, **must also submit a plan of study**.

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*****This application must be submitted and approved PRIOR to registering for the course.*****

Name: Kimberly Heumann Date: 3/6/25

College granting course credit: Peru State College

Course number: Educ-601-OBAX Course term date: Summer May 12 - July 4th

Number of graduate course hours: 3

Course title: Study Design and Data Collection

Course description: A focus on understanding research methods with a focus on factors that influence validity and reliability

How will this course be used to improve your teaching methods and why do you wish to take it?

I will develop better skills on data interpretation and be able to identify factors that affect my interventions. I will learn strategies on how to adjust and be flexible with factors outside of my control and be able to better myself on my classroom instruction and interventions based on data.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: 26-27 Board notified: _____

Superintendent of Schools: [Signature] Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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This application must be submitted and approved **PRIOR** to registering for the course.

Name: Kimberly Heimann Date: 3/6/25
College granting course credit: Peru State College
Course number: EDUC-1612-OBAX Course term date: Summer June 9-Aug 1
Number of graduate course hours: 3
Course title: Technology and Mediated-Instruction
Course description: Provides participants with an understanding of educational technology and how to integrate it in classrooms.

How will this course be used to improve your teaching methods and why do you wish to take it?

I will be able to research educational issues related to instruction with technology, along with positive aspects. I will aim to learn and find a healthy balance at the elementary school.

Submit this application to the District Office by **April 1st** (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools: _____ Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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*****This application must be submitted and approved PRIOR to registering for the course.*****

Name: Tyssa Throckmorton Date: 6/29/25

College granting course credit: Fort Hays State University

Course number: PSY 830 Course term date: Spring '25

Number of graduate course hours: 3

Course title: Professional Ethics in School psychology

Course description: A study of current ethic codes for psychologists and their application to activities related to psychotherapy, psychological assessment, research, and teaching with emphasis of procedures to ensure professional conduct and avoidance of malpractice.

How will this course be used to improve your teaching methods and why do you wish to take it?
This class prepared me for ethical practices as an aspiring school psychologist and will also improve my practices as a special education teacher in terms of confidentiality, need-to-know basis, and writing legally defensible IEP's.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools: *Denise* Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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This application must be submitted and approved **PRIOR** to registering for the course.

Name: Tessa Throckmorton Date: 6/26/25

College granting course credit: Fort Hays State University

Course number: PSY 850 Course term date: Spring '25

Number of graduate course hours: 3

Course title: Inferential Statistics

Course description: Hypothesis testing and basic experimental design. Applications of t, f, and chi-square distributions are reviewed.

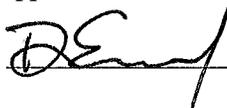
How will this course be used to improve your teaching methods and why do you wish to take it?

This course has well-prepared me to not only interpret statistical information in evidence-based practices, but also in the interpretation of assessment-related psychometrics and will therefore, allow me to improve my practices in using IQ and achievement data to inform my teaching practices.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools:  Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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This application must be submitted and approved **PRIOR** to registering for the course.

Name: JESSA THROCKMORTON Date: 06/25/29

College granting course credit: Fort Hays State University

Course number: PSY 840 Course term date: Summer '29

Number of graduate course hours: 34

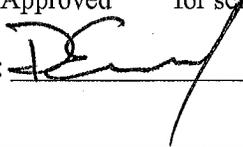
Course title: Appraisal of Children

Course description: Practice in administration, scoring, and interpretation of a variety of diagnostic instruments with emphasis on report writing, theories of intelligence testing, and best practices of assessment

How will this course be used to improve your teaching methods and why do you wish to take it?
In providing formal training in diagnostic instruments, including cognitive and achievement assessments, I am better equipped in performing/administering such assessments and using this data to tailor instruction for each individual student on my caseload.

Submit this application to the District Office by **April 1st** (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____
Superintendent of Schools:  Date: _____
Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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*****This application must be submitted and approved PRIOR to registering for the course.*****

Name: Tessa Throckmorton Date: 06/26/25

College granting course credit: Fort Hays State University

Course number: PSY 810 Course term date: Fall '25

Number of graduate course hours: 3

Course title: Developmental Psychology

Course description: Reviews theoretical foundations of developmental psychology and considers application of developmental theory to practice of psychology.

How will this course be used to improve your teaching methods and why do you wish to take it?

This course will prepare me in providing insight into typical patterns of development, which will allow for more accurate and potential earlier identification of atypical patterns of development, preparing me for future practice in school psychology as well as improved practice in my role as a special education teacher.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools: [Signature] Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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This application must be submitted and approved **PRIOR** to registering for the course.

Name: Tissa Throckmorton Date: 06/26/25

College granting course credit: Fort Hays State University

Course number: PSY 881 Course term date: Fall '25

Number of graduate course hours: 1

Course title: Observations in School Psychology

Course description: Students will shadow a practicing school psychologist and make systematic observations of school children's behavior.

How will this course be used to improve your teaching methods and why do you wish to take it?

With formal practice observing student behavior under the supervision of a practicing school psychologist, I will be able to use this practice and my passion for behavior within my own classroom to establish patterns of behavior and accurately/efficiently collect baseline data when necessary.

Submit this application to the District Office by **April 1st** (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools: [Signature] Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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*****This application must be submitted and approved PRIOR to registering for the course.*****

Name: Tessa Throckmorton Date: 6/25/25

College granting course credit: Fort Hays State University

Course number: PSY 812 Course term date: Spring '25 26

Number of graduate course hours: 3

Course title: Advanced Child Psychopathology

Course description: Examines the symptoms, diagnosis, etiology, treatment, prevention, and controversial issues surrounding child psychopathology such as ADHD, Conduct Disorders, Autism, Child Onset Schizophrenia, Mood/Anxiety Disorders, Trauma, Social Withdrawal and Somatoform Disorders.

How will this course be used to improve your teaching methods and why do you wish to take it?

This course will improve my teaching methods by better preparing me to serve students with psychopathology-related exceptionalities while also preparing me to serve and assess these students as a school psychologist.

Submit this application to the District Office by April 1st (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools:  Date: _____

Transcripts received by: _____ Date: _____

SALARY ADVANCEMENT APPLICATION

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This application must be submitted and approved **PRIOR** to registering for the course.

Name: Tessa Throckmorton Date: 1/25/25

College granting course credit: Fort Hays State University

Course number: PSY 812 820 Course term date: Spring '25 21e

Number of graduate course hours: 3

Course title: Advanced Learning and Motivation

Course description: Discusses the principles of learning and the processes of motivating behavior.

How will this course be used to improve your teaching methods and why do you wish to take it?

The knowledge from this course will improve my teaching methods by equipping me with the tools to understand why students struggle, how to tailor instruction to meet individual student needs, and how to effectively motivate behavior in the classroom based on a conceptual framework. This will also prepare me to make realistic recommendations as a school psychologist.

Submit this application to the District Office by **April 1st** (or prior business day if April 1st is on a Saturday or Sunday).

DISTRICT OFFICE USE ONLY

Approved Not Approved for school year: _____ Board notified: _____

Superintendent of Schools: [Signature] Date: _____

Transcripts received by: _____ Date: _____

6.7. Census Report

**SCHOOL DISTRICT
CENSUS REPORT
2025**

NDE 02-023
Data Submitted: 7/9/2025
Date Final: July 20

County-District Number:	District Name:	District City:	Class of District:
24-0011-000	COZAD COMMUNITY SCHOOLS	COZAD	3

This is the school district's official consolidated census report of children. Please refer to Section 79-528(1) of the Nebraska Revised Statutes for the state requirements in completing this form. The purpose of this form is to report the count of children age five through eighteen years by age, county and school district in which they reside on June 30. Please keep a copy for your files.

Age	COUNTY NAMES AND NUMBERS						
	DAWSON 24	CUSTER 21					
Age 5	56	0					
Age 6	64	0					
Age 7	69	0					
Age 8	69	0					
Age 9	71	0					
Age 10	90	0					
Age 11	79	0					
Age 12	71	0					
Age 13	75	0					
Age 14	66	0					
Age 15	66	0					
Age 16	71	0					
Age 17	55	0					
Age 18	57	0					
Total	959	0					

District Total Census		
Total Current	Total Prior	Total Difference
959	946	13
1.37% of change		

This document is for district files. Do not submit hard copy to NDE.

7. GENERAL, LUNCH, ACTIVITIES AND DEPRECIATION FINANCIAL REPORTS AND CLAIMS

7.1. Financial Report by Account

Regular; Processing Month 06/2025; Accounts to Include Accounts with Activity; Fund Number 01

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	Local Property Taxes	8,500,000.00	343,778.59	6,700,090.86	78.82	1,799,909.14
01 1100 0000	Cash Balance - Placeholder	0.00	0.00	0.00	0.00	0.00
01 1115	Carline Taxes	15,000.00	0.00	18,969.70	126.46	(3,969.70)
01 1125	Motor Vehicle Taxes	450,000.00	32,570.87	479,386.40	106.53	(29,386.40)
01 1311	Tuition from Individuals Reg Education	9,000.00	0.00	7,200.00	80.00	1,800.00
01 1323	TUITION FROM OTHER SCHOOL DISTRICTS-SPED	0.00	163.25	591.80	0.00	(591.80)
01 1370	Preschool Tuition and Fees	45,000.00	1,275.00	43,832.50	97.41	1,167.50
01 1510	Interest on Investments	10,000.00	27,051.22	176,600.37	1,766.00	(166,600.37)
01 1800	Community Services Activities	20,000.00	997.00	19,620.00	98.10	380.00
01 1910	Rental of Equip/Prop/Facilities	100.00	0.00	125.00	125.00	(25.00)
01 1911	Local License Fees	3,500.00	0.00	0.00	0.00	3,500.00
01 1920	Contributions and Donations	0.00	0.00	626.74	0.00	(626.74)
01 1921	Police Court Fines	1,000.00	0.00	125.00	12.50	875.00
01 1925	Categorical Grants from Corp/Private	5,000.00	0.00	9,000.00	180.00	(4,000.00)
01 1980	Refund of Prior Year Expenditures	0.00	280.00	1,400.00	0.00	(1,400.00)
01 1990	Miscellaneous Local Receipts	3,000.00	5,400.00	5,700.00	190.00	(2,700.00)
Subtotal: 1000		9,061,600.00	411,515.93	7,463,268.37	82.36	1,598,331.63
01 2110	County Fines and License Fees	60,000.00	5,582.26	85,513.82	142.52	(25,513.82)
01 2210	ESU Receipts	1,500.00	0.00	3,142.48	209.50	(1,642.48)
Subtotal: 2000		61,500.00	5,582.26	88,656.30	144.16	(27,156.30)
01 3110	State Aid	2,737,085.00	273,704.00	2,737,085.00	100.00	0.00
01 3120	SPED Reimb (School Age)	1,200,000.00	395,499.00	1,315,656.00	109.64	(115,656.00)
01 3125	SPED Transportation Reimb (School Age)	20,000.00	0.00	16,750.00	83.75	3,250.00
01 3130	Homestead Exemption	150,000.00	33,589.41	134,357.64	89.57	15,642.36
01 3131	Property Tax Credit	510,000.00	0.00	2,854,894.06	559.78	(2,344,894.06)
01 3180	Pro-Rate Motor Vehicle	21,000.00	0.00	18,448.97	87.85	2,551.03
01 3400	State Apportionment	150,000.00	0.00	297,686.82	198.46	(147,686.82)
01 3535	Payments for High Ability Learners	5,000.00	0.00	0.00	0.00	5,000.00
01 3540	State Early Childhood	20,000.00	0.00	11,086.00	55.43	8,914.00
01 3551	CAREER EDUCATION	0.00	0.00	7,199.00	0.00	(7,199.00)
Subtotal: 3000		4,813,085.00	702,792.41	7,393,163.49	153.61	(2,580,078.49)
01 4212	Title I, Part A:Support for Improvement	0.00	0.00	52,094.00	0.00	(52,094.00)
01 4421	IDEA PART-B ARP-BASE & ENROLLMENT POVERTY ALLOCATION	20,000.00	0.00	0.00	0.00	20,000.00
01 4422	IDEA PRESCHOOL ARP-BASE/ENROLLMENT POVERTY ALLOCATION	3,000.00	0.00	0.00	0.00	3,000.00
01 4505	Title I, Part A	185,000.00	0.00	194,693.00	105.24	(9,693.00)
01 4509	Title II, Part A	25,000.00	0.00	28,232.00	112.93	(3,232.00)
01 4512	IDEA Base	10,000.00	0.00	0.00	0.00	10,000.00
01 4516	IDEA Preschool	5,000.00	0.00	9,298.00	185.96	(4,298.00)
01 4518	IDEA Part B (611) Base & Enroll/Poverty	225,000.00	0.00	247,494.00	110.00	(22,494.00)
01 4521	IDEA PART B PROPORTIONATE SHARE	0.00	0.00	6,130.00	0.00	(6,130.00)
01 4530	OTHER FEDERAL RECEIPTS	1,500.00	0.00	0.00	0.00	1,500.00
01 4531	Title IV, Part B - 21st Century Grant	50,000.00	57,600.00	115,200.00	230.40	(65,200.00)
01 4708	MIPS	10,000.00	0.00	8,820.19	88.20	1,179.81
01 4709	MAAPS	15,000.00	0.00	5,882.23	39.21	9,117.77
01 4969	Title IV-A, SSAE Grant	10,000.00	0.00	15,170.00	151.70	(5,170.00)
01 4988	ARP-EXPANDED LEARNING AFTERSCHOOL (ARP ESSER III)	10,000.00	0.00	48,938.00	489.38	(38,938.00)
01 4989	ARP-EXPANDED LEARNING SUMMER (ARP ESSER III)	0.00	0.00	50,795.00	0.00	(50,795.00)
Subtotal: 4000		569,500.00	57,600.00	782,746.42	137.44	(213,246.42)
01 5300	Sale of Property	550.00	0.00	0.00	0.00	550.00

Regular; Processing Month 06/2025; Accounts to Include Accounts with
 Activity; Fund Number 01

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 5301	Insurance Adjustments	5,000.00	0.00	5,698.03	113.96	(698.03)
01 5690	OTHER NON-REVENUE RECEIPTS	10,000.00	1,215.19	4,373.78	43.74	5,626.22
Subtotal: 5000		15,550.00	1,215.19	10,071.81	64.77	5,478.19
01 9000	Non-Program Receipts	0.00	0.00	672.13	0.00	(672.13)
Subtotal: Non-Program Receipts		0.00	0.00	672.13	0.00	(672.13)
Fund Total:		14,521,235.00	1,178,705.79	15,738,578.52	108.38	(1,217,343.52)

Revenue Summary Report
Processing Month: 06/2025

Regular; Processing Month 06/2025; Accounts to Include Accounts with
Activity; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	14,521,235.00	1,178,705.79	15,738,578.52	108.38	(1,217,343.52)

**Expenditure Report by Function/Object -
Summary**

07/07/2025 01:55 PM

Regular; Processing Month 06/2025; Fund Number 01

User ID: CCM

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
01	GENERAL FUND								
1100	REGULAR INSTRUCTION	6,153,450.00	440,331.32	4,392,800.09	72.96	1,760,649.91	0.00	96,610.44	1,664,039.47
1101	1101 - WOODS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1102	1102 - METALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1103	1103 - VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1105	1105 -ART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1106	1106 - FCS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1108	1108 - GREENHOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1109	1109 - AGRICULTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1110	1110 - BUSINESS_FBLA/SKILLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1111	1111 - HAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1125	REG INSTR PROG SCHOOL AGE (FLEX-SPEND)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1150	LIMITED ENGLISH PROF PROGRAMS	216,500.00	20,243.09	199,242.34	92.22	17,257.66	0.00	405.93	16,851.73
1160	PROVERTY PROGRAMS	604,590.00	55,893.56	561,515.88	92.88	43,074.12	0.00	0.00	43,074.12
1190	EARLY CHILDHOOD PROGRAMS	126,550.00	14,540.40	117,823.99	95.01	8,726.01	0.00	2,416.98	6,309.03
1195	REG INSTR PROG BELOW AGE 5 (FLEX-SPEND)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1200	SPED INSTR PROGRAM SCHOOL AGE	1,703,300.00	113,979.48	1,184,864.60	69.85	518,435.40	0.00	4,829.02	513,606.38
1201	1201 - SPED DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1202	1202	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1203	1203	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1204	1204	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1205	1205	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1206	1206	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1207	1207	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1291	SPED INSTR PROGRAMS (AGE 3-5)	33,000.00	577.48	5,285.77	19.72	27,714.23	0.00	1,221.20	26,493.03
1292	SPED INSTR PROGRAMS (AGE 0-2)	0.00	0.00	492.80	0.00	(492.80)	0.00	0.00	(492.80)
1300	SUMMER SCHOOL	29,950.00	1,339.82	2,728.64	9.11	27,221.36	0.00	0.00	27,221.36
2110	ATTENDANCE AND SOCIAL WORK SERVICES	8,100.00	0.00	0.00	0.00	8,100.00	0.00	0.00	8,100.00
2120	GUIDANCE SERVICES	371,400.00	16,540.07	170,740.36	46.03	200,659.64	0.00	202.16	200,457.48
2130	HEALTH SERVICES	95,700.00	6,076.18	39,704.10	41.95	55,995.90	0.00	441.46	55,554.44
2140	PSYCHOLOGICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2141	PSYCHOLOGICAL SERVICES SCHOOL AGE	114,100.00	8,930.76	89,591.58	79.72	24,508.42	0.00	1,367.30	23,141.12
2151	SPEECH PATH & AUDIOLOGY SVCS SCHOOL AGE	149,000.00	9,544.57	99,182.07	66.57	49,817.93	0.00	0.00	49,817.93
2152	SPEECH PATH & AUDIOLOGY SVCS (AGE 3-5)	55,000.00	7,638.77	33,270.58	60.49	21,729.42	0.00	0.00	21,729.42
2153	SPEECH PATH & AUDIOLOGY SVCS (AGE 0-2)	50,000.00	2,385.08	13,022.88	26.05	36,977.12	0.00	0.00	36,977.12
2161	OCCUPATIONAL THERAPY SVCS SCHOOL AGE	15,600.00	1,546.52	17,143.25	109.89	(1,543.25)	0.00	0.00	(1,543.25)
2162	OCCUPATIONAL THERAPY SVCS (AGE 3-5)	500.00	724.75	1,337.92	267.58	(837.92)	0.00	0.00	(837.92)
2163	OCCUPATIONAL THERAPY SVCS (AGE 0-2)	0.00	209.25	209.25	0.00	(209.25)	0.00	0.00	(209.25)
2171	PHYSICAL THERAPY SERVICES SCHOOL AGE	2,400.00	135.00	1,700.30	70.85	699.70	0.00	0.00	699.70
2172	PHYSICAL THERAPY SERVICES (AGE 3-5)	150.00	189.00	573.75	382.50	(423.75)	0.00	0.00	(423.75)
2173	PHYSICAL THERAPY SERVICES (AGE 0-2)	0.00	81.00	81.00	0.00	(81.00)	0.00	0.00	(81.00)
2181	VISUALLY IMP/VISION SVCS SCHOOL AGE	7,000.00	171.67	1,716.70	24.52	5,283.30	0.00	0.00	5,283.30
2190	OTHER SUPPORT SERVICES - STUDENT	326,500.00	24,088.04	288,951.26	88.50	37,548.74	0.00	0.00	37,548.74
2191	2191 - SPEECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2192	2192 - FALL PLAY/MUSICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2193	2193 - DIG JOURNALISM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2194	2194 - NHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2195	2195 - ONE ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2210	IMPROVEMENT OF INSTRUCTION	500.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00
2211	SCHOOL IMPROVEMENT	4,500.00	0.00	0.00	0.00	4,500.00	0.00	0.00	4,500.00
2212	INSTR AND CURR DEVELOPMENT	108,500.00	8,150.23	81,827.30	75.42	26,672.70	0.00	0.00	26,672.70
2213	INSTRUCTIONAL STAFF TRAINING	14,600.00	0.00	437.82	3.00	14,162.18	0.00	0.00	14,162.18
2219	OTHER IMPROVEMENT OF INSTRUCTION SVCS	12,000.00	0.00	10,699.85	89.17	1,300.15	0.00	0.00	1,300.15
2220	LIBRARY/MEDIA SERVICES	198,300.00	16,524.82	114,350.34	60.86	83,949.66	0.00	6,337.72	77,611.94

**Expenditure Report by Function/Object -
Summary**

Regular; Processing Month 06/2025; Fund Number 01

User ID: CCM

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
6997	ESSER II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6998	ARP ESSER III	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	335,184.00	0.00	58,000.00	17.30	277,184.00	0.00	0.00	277,184.00
9000	NON PROGRAM EXPENDITURES	215,326.00	0.00	672.13	0.31	214,653.87	0.00	0.00	214,653.87
01	GENERAL FUND	16,806,900.00	1,106,681.28	11,426,669.15	68.97	5,380,230.85	0.00	164,332.83	5,215,898.02

**Expenditure Report by Function/Object -
Summary**

Regular; Processing Month 06/2025; Fund Number 01

	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
Grand Total:	16,806,900.00	1,106,681.28	11,426,669.15	68.97	5,380,230.85	0.00	164,332.83	5,215,898.02

SCHOOL DISTRICT NO. 11-Waypoint Bank/Custody Receipts

CUSIP#	ISSUE	MATURITY	AMOUNT
3130AJNT2	FEDERAL HOME LOAN BANK	6/4/2027	943,140.00
3130AKPJ9	FHLB	1/28/2028	604,460.20
3130AKT48	FHLB	1/27/2028	930,270.00
3130ALAV6	FHLB	2/24/2028	945,570.00
3130ALH31	FHLB	3/22/2029	466,400.00
3130ALMG6	FHLB	3/24/2031	456,415.00
3130AMPN6	FHLB	6/16/2028	473,865.00
3133MMT6	FFCB	1/13/2027	949,570.00
3130G45C3	FANNIE MAE	10/27/2025	740,400.00
259291MR0	DOUGLAS CO S/D#1	12/15/1932	234,540.95
259353MF4	DOUGLAS CO S/D#59	12/15/2028	185,732.00
878848JV3	TECUMSEH RFDG GO UT	12/15/2027	185,612.00
6817126Z3	OMAHA TXBLRFDG SER B	4/15/2026	292,659.00
48128UYD5	JM MORGAN CHASE BK CD	7/28/2028	\$248,000.00
			<hr/>
			\$7,656,634.15
F.C.I.C.			<hr/>
			250,000.00
			<hr/>
			\$10,206,634.15

ACCOUNTS:	General Ckg-3009	1,585,723.62
	General MMA-7526	6,070,862.09
	Revolving Acct-0602	5,030.52
	125 Plan-2801	27,806.71
	Hot Lunch-3020	157,256.18
	CEA Checking-4650	834.96
	CEA Savings-1759	2,638.36
	Sunshine-7651	6.82

7,850,159.26

Amount of coverage over deposits.
Dated this first day of July, 2025.

\$2,356,474.89

Susan Klopping

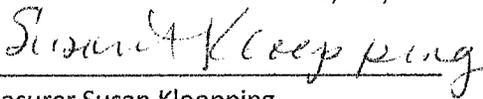
Treasurer Susan Klopping

SCHOOL DISTRICT NO. 11-Homestead Bank

Nebraska Bankers Insurance and Services Company meets 102% of the Statutory Pledge Required.

ACCOUNTS:	798058	\$	346,730.58
	79702		1,428,256.70
	798017		1,714,114.30
			<hr/>
			3,489,101.58

Dated this first day of July, 2025.

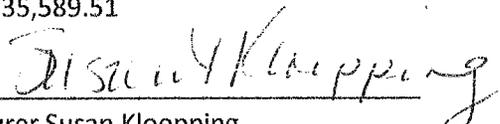

Treasurer Susan Klopping

SCHOOL DISTRICT NO. 11--SECURITY 1ST BANK

Nebraska Bankers Insurance and Services Company meets 102% of the Statutory Pledge Required.

ACCOUNTS:	STUDENT FEES -1095	10,802.47
	BOND FUND-9391	887,493.32
	EMP BENEFITS-6735	5,659.22
	QCPUF-5319	<u>31,634.50</u>
		\$935,589.51

Dated this first day of June, 2025.


Treasurer Susan Klopping

SCHOOL DISTRICT NO. 11 COZAD CITY SCHOOLS

Activities Account

Beginning balance as June 1, 2025		\$371,884.80
Income: Receipts	14,478.21	
Interest	1,257.32	\$ 15,735.53
Disbursements:		\$ 40,889.75
Closing balance as of June 30, 2025		\$ 346,730.58
Homestead Bank #058		\$ 346,730.58

Respectfully submitted,


Susan Kloeping
District No. 11 Treasurer

GENERAL FUND

Comparison

Beginning Balance as of 6/1/2025	\$ 7,564,233.93		
Deposits	\$ 1,151,654.57		
Interest	\$ 27,051.22		
NPERS corrections	\$ 7,165.50		
Payroll expenses	\$ 955,674.42	\$ 913,430.95	as of 6/20/2024
ACH Fee	\$ 75.00	\$ 75.00	as of 6/20/2024
Accounts Payable expenses	\$ 154,052.08	\$ 240,139.63	as of 6/20/2024
Total book balance as of 6/30/2025	<u>\$ 7,640,303.72</u>	<u>\$ 6,002,495.36</u>	as of 6/30/2024
Projected tax deposit	\$ 128,880.76	\$ 125,673.53	as of 7/15/2024
Other deposits to date	\$ 340.00	\$ 1,547.85	as of 7/15/2024
Payroll to date	\$ 896,648.78	\$ 863,650.43	as of 7/15/2024
Accounts Payable to date	\$ 136,833.05	\$ 220,420.35	as of 7/15/2024
Total book balance as of 7/10/2025	<u>\$ 6,736,042.65</u>	<u>\$ 5,045,645.96</u>	as of 7/15/2024

BOND FUND

Beginning Balance as of 6/1/2025	\$ 2,174,979.24		
Deposits	\$ 152.48		
Deposit-2022 Bond	\$ 100,632.95		
Interest	\$ 3,381.78		
Disbursements	\$ 1,391,653.13		
Total book balance as of 6/30/2025	<u>\$ 887,493.32</u>	\$ 867,378.34	as of 6/30/2024
Interfund Loan	\$ -	\$ -	
Interfund Loan Payment	\$ -		
Bond payment-Series 2020	\$ -	\$ -	as of 7/15/2024
Bond payment-Series 2022	\$ -	\$ -	
Wire Fee	\$ -		
Projected tax deposit	\$ 10.94	\$ 11,925.07	as of 7/15/2024
Projected tax deposit-2022	\$ 23,770.65	\$ 18,296.51	
Total book balance as of 7/10/2025	<u>\$ 911,274.91</u>	<u>\$ 897,599.92</u>	as of 7/15/2024

BUILDING FUND

Beginning Balance as of 6/1/2025	\$ 1,492,110.66		
Deposits	\$ 18,217.35		
Interest	\$ 5,135.19		
Disbursements	\$ 87,206.50		
Total book balance as of 6/30/2025	<u>\$ 1,428,256.70</u>	\$ 2,864,669.73	as of 6/30/2024
Projected tax deposit	\$ 4,374.71	\$ 2,642.43	as of 7/15/2024
Other deposits to date	\$ -	\$ -	
Disbursements to date	\$ 213,416.83	\$ 29,351.95	as of 7/15/2024
Total book balance as of 7/10/2025	<u>\$ 1,219,214.58</u>	<u>\$ 2,837,960.21</u>	as of 7/15/2024

QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND

Beginning Balance as of 6/1/2025	\$ 219,886.37		
Deposits	\$ 11,446.13	\$ -	
Interest	\$ 175.75	\$ 654.36	as of 6/20/2024
Disbursements	\$ 199,873.75		as of 6/20/2024
Total book balance as of 6/30/2025	<u>\$ 31,634.50</u>	\$ 1,991,003.30	as of 6/30/2024
Projected tax deposit	\$ 2,779.47		
Accounts Payable to date	\$ -	\$ 730,181.00	as of 7/15/2024
Total book balance as of 7/10/2025	<u>\$ 34,413.97</u>	<u>\$ 1,260,822.30</u>	as of 7/15/2024

DEPRECIATION FUND

Beginning Balance as of 6/1/2025	\$ 1,708,154.48	
Deposits	\$ -	
Interest	\$ 5,959.82	
Disbursements	\$ -	
Total book balance as of 6/30/2025	<u>\$ 1,714,114.30</u>	\$ 1,537,733.34 as of 6/30/2024
Accounts Payable to date	\$ -	
Total book balance as of 7/3/2025	<u>\$ 1,714,114.30</u>	

LUNCH FUND

Beginning Balance as of 6/1/2025	\$ 180,073.18	
Deposits	\$ 36,516.07	
Voided Checks	\$ -	
Interest	\$ 633.83	
Payroll expenses	\$ -	
Accounts Payable expenses	\$ 60,100.10	\$ 42,638.76 as of 6/20/2024
Total book balance as of 6/30/2025	<u>\$ 157,122.98</u>	\$ 530,884.53 as of 6/30/2024
Projected federal reimbursement	\$ 21,893.38	\$ 20,583.79 as of 7/15/2024
Other deposits to date	\$ -	\$ 70.15 as of 7/15/2024
Payroll to date	\$ -	
Accounts Payable to date	\$ 18,129.91	\$ 18,421.20 as of 7/15/2024
Total book balance as of 7/10/2025	<u>\$ 160,886.45</u>	\$ 533,117.27 as of 7/15/2024

EMPLOYEE BENEFIT FUND

Beginning Balance as of 6/1/2025	\$ 5,733.50	
Deposits	\$ 13.16	
Interest	\$ 6.06	
Disbursements	\$ 106.66	
Total book balance as of 6/30/2025	<u>\$ 5,646.06</u>	\$ 2,931.47 as of 6/30/2024
Expected transfer from General Fund	\$ -	\$ -
Disbursements to date	\$ 106.66	\$ - as of 7/15/2024
Total book balance as of 7/10/2025	<u>\$ 5,539.40</u>	\$ 2,931.47 as of 7/15/2024

STUDENT FEE FUND

Beginning Balance as of 6/1/2025	\$ 10,791.03	
Deposits		
Interest	\$ 11.44	
Disbursements	\$ -	
Total book balance as of 6/30/2025	<u>\$ 10,802.47</u>	\$ 5,644.77 as of 6/30/2024
Other deposits to date	\$ -	\$ - as of 7/15/2024
Disbursements to date	\$ -	\$ - as of 7/15/2024
Total book balance as of 7/3/2025	<u>\$ 10,802.47</u>	\$ 5,644.77 as of 7/15/2024

7.2. Financial Claims

Detail Check Register

Unposted; Batch Description GENERAL FUND CHECKS JULY 2025

Checking Account: 1
Check Number: 806

GENERAL CHECKING

Check Type: Automatic Payment Check Date: 07/14/2025 Vendor: BLACHILL

BLACK HILLS ENERGY

Check Total: 902.07

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
JUNE2025	06/26/2025		BHE363178: Gas services - HS	01 2610 621 001	137.59
JUNE2025	06/26/2025		SG285404: Gas services - Trans House	01 2610 621 001	45.37
JUNE2025	06/26/2025		BHE350720: Gas services - FB Stadium	01 2610 621 001	64.37
JUNE2025	06/26/2025		BHE363178: Gas services - MS	01 2610 621 002	137.58
JUNE2025	06/26/2025		BHE363102: Gas services - EL	01 2610 621 004	465.44
JUNE2025	06/26/2025		SG584718: Gas services - CEEC	01 2610 621 005	51.72

Check Number: 807

Check Type: Automatic Payment Check Date: 07/14/2025 Vendor: PUMPPANTRY

PUMP & PANTRY

Check Total: 1,166.57

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
105735849	06/30/2025		Driver's Education - Fuel	01 1300 610 001	187.05
105735849	06/30/2025		#102 - Fuel	01 2650 626 000	0.00
105735849	06/30/2025		#201 - Fuel	01 2650 626 000	0.00
105735849	06/30/2025		#202 - Fuel	01 2650 626 000	0.00
105735849	06/30/2025		#206 - Fuel	01 2650 626 000	0.00
105735849	06/30/2025		#205 - Fuel	01 2650 626 000	39.04
105735849	06/30/2025		#204 - Fuel	01 2650 626 000	0.00
105735849	06/30/2025		New cards shipping	01 2710 610 000	0.00
105735849	06/30/2025		#93A - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#312 - Fuel	01 2710 626 000	36.00
105735849	06/30/2025		#314 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		Card replacement fee	01 2710 626 000	0.00
105735849	06/30/2025		#303 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#124 - Fuel	01 2710 626 000	330.68
105735849	06/30/2025		#125 - Fuel	01 2710 626 000	181.11
105735849	06/30/2025		#126 - Fuel	01 2710 626 000	141.94
105735849	06/30/2025		#122 - Fuel	01 2710 626 000	86.22
105735849	06/30/2025		#123 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#311 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		Rebates and reversals	01 2710 626 000	0.00
105735849	06/30/2025		#110 - Fuel (2019 Exp)	01 2710 626 000	0.00
105735849	06/30/2025		#117 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#116 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#114 - Fuel	01 2710 626 000	50.67
105735849	06/30/2025		#304 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#305 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#308 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#309 - Fuel	01 2710 626 000	0.00
105735849	06/30/2025		#111 - Fuel (2023 Exp)	01 2710 626 000	0.00
105735849	06/30/2025		#119 - Fuel	01 2710 626 000	113.86
105735849	06/30/2025		#310 - Fuel	01 2710 626 000	0.00

Checking Account: 1		GENERAL CHECKING				
105735849	06/30/2025		#120 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#121 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#306 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#300 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#118 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#302 - Fuel	01 2710 626 000	0.00	
105735849	06/30/2025		#307 - Fuel	01 2712 626 000	0.00	
Check Number: 808	Check Type: Automatic Payment	Check Date: 07/14/2025	Vendor: VERIZON	VERIZON WIRELESS	Check Total: 160.04	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6115687034	06/10/2025		Cellular Services- May 2025-June 2025	01 2510 382 000	160.04	
Check Number: 31013	Check Type: Check	Check Date: 07/14/2025	Vendor: 222HARD	222 HARDWARE	Check Total: 993.52	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2505-280925	05/05/2025		Duct tape	01 2710 610 000	7.99	
2506-284731	06/10/2025		Tile seal; screwdriver	01 2610 610 001	17.27	
2506-284732	06/10/2025		Painters tape	01 2610 610 001	24.87	
2506-284763	06/10/2025		Gap & crack foam	01 2610 610 004	5.49	
2506-285031	06/12/2025		Painting supplies	01 2610 610 004	211.25	
2506-285110	06/13/2025		Painting supplies	01 2610 610 001	151.04	
2506-285122	06/13/2025		Knit cover	01 2610 610 004	5.99	
2506-285181	06/13/2025		Misc fasteners-mowers	01 2630 610 000	22.28	
2506-285181	06/13/2025		Clipboard storage for buses	01 2730 610 000	18.99	
2506-285391	06/16/2025		Misc fasteners-lawnmower	01 2630 610 000	1.50	
2506-285530	06/17/2025		Misc fasteners	01 2610 610 001	22.89	
2506-285573	06/17/2025		Ear muffs	01 2710 610 000	28.99	
2506-285742	06/19/2025		Sealant for countertops	01 2610 610 001	6.99	
2506-286176	06/23/2025		Tree limb cutter	01 2630 610 000	27.99	
2506-286366	06/25/2025		Paint & pant supplies for old tape room	01 2610 610 001	94.23	
2507-286963	07/01/2025		Stud Sensor	01 2610 610 004	38.99	
2507-286963	07/01/2025		Cable ties	01 2610 610 004	10.99	
2507-286963	07/01/2025		9V battery	01 2610 610 004	7.99	
2507-286983	07/01/2025		Slice cups	01 1190 610 005	9.99	
2507-287085	07/02/2025		Box of screws	01 2610 610 002	6.99	
2507-287522	07/07/2025		Door stops	01 2610 610 004	47.95	
2507-287528	07/07/2025		Clipboard storage for buses	01 2710 610 000	189.90	
2507-287543	07/07/2025		Tile spacers	01 2610 610 004	5.49	
2507-287543	07/07/2025		Cove adhesive	01 2610 610 004	10.99	
2507-287549	07/07/2025		Return tile spacers	01 2610 610 004	(1.51)	
2507-287582	07/07/2025		Cable ties	01 2610 610 004	17.99	
Check Number: 31014	Check Type: Check	Check Date: 07/14/2025	Vendor: ACCOBRAN	ACCO BRANDS USA LLC	Check Total: 544.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Checking Account: 1		GENERAL CHECKING				
4730343420	05/22/2025	CCS33353	Laminating Film (GBC)	01 1100 610 004	544.00	
Check Number: 31015	Check Type: Check	Check Date: 07/14/2025	Vendor: AMAZON	AMAZON.COM	Check Total:	1,385.21
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
111-9220050-9998632	06/16/2025	CCS33463	Torixqi 2 pc flourescent light covers (n	01 1200 610 002	9.99	
111-9220050-9998632	06/16/2025	CCS33463	Hortson 6 pc flourescent light covers (c	01 1200 610 002	26.99	
111-9220050-9998632	06/16/2025	CCS33463	Time Timer Visual Tracker	01 1200 610 002	28.89	
111-9220050-9998632	06/16/2025	CCS33463	Dinner Spoons (Tablespoons) set of 6	01 1200 610 002	7.99	
111-9220050-9998632	06/16/2025	CCS33463	Squishy Fidget Toys set of 4	01 1200 610 002	19.99	
111-9220050-9998632	06/16/2025	CCS33463	Can Do Thera-Putty	01 1200 610 002	10.36	
111-9220050-9998632	06/16/2025	CCS33463	Calming Sensory Light Ocean Projector	01 1200 610 002	11.99	
111-9220050-9998632	06/16/2025	CCS33463	Time Timer Magnetic	01 1200 610 002	31.95	
111-9220050-9998632	06/16/2025	CCS33463	Cord organizer	01 1200 610 002	6.73	
111-9220050-9998632	06/16/2025	CCS33463	Promotion	01 1200 610 002	(2.20)	
111-9220050-9998632	06/16/2025	CCS33463	A 5 is Against the Law book	01 1200 640 002	13.24	
113-1040024-0706647	05/28/2025	CCS33494	acoustic foam for sound barrier between	01 2610 610 004	93.98	
113-1243523-9301059	05/28/2025	CCS33493	Task Chair, armless	01 1100 610 004	199.58	
113-1243523-9301059	05/28/2025	CCS33493	Stools set of 4 (black) for activity tab	01 1100 610 004	189.98	
113-3439488-30738001	05/19/2025	CCS33460	Small White Portable Rolling Desk - 32 I	01 1100 610 004	79.99	
113-5278168-6850610	06/24/2025	CCS33513	Letaya 5 Drawer File Cabinet with Lock,M	01 1200 610 000	258.00	
113-6133399-3469869	05/28/2025	CCS33485	fine tip markers	01 1200 610 004	23.98	
113-6133399-3469869	05/28/2025	CCS33485	file organizer	01 1200 610 004	22.07	
113-6133399-3469869	05/28/2025	CCS33485	3 hole punch	01 1200 610 004	16.35	
113-6133399-3469869	05/28/2025	CCS33485	6 tier paper	01 1200 610 004	21.69	
113-6133399-3469869	05/28/2025	CCS33485	file holder vertical	01 1200 610 004	26.99	
113-6133399-34698691	05/28/2025	ACT04090	Power Strip	01 1100 610 001	23.98	
113-8496442-8867458	05/28/2025	CCS33489	Plates	01 1100 610 004	47.04	
113-8496442-8867458	05/28/2025	CCS33489	Forks	01 1100 610 004	18.77	
113-8496442-8867458	05/28/2025	CCS33489	Revolution poster	01 1100 610 004	16.99	
113-8496442-8867458	05/28/2025	CCS33489	Civil war poster	01 1100 610 004	12.99	
113-8496442-8867458	05/28/2025	CCS33489	Roller coaster engineering kit	01 1100 610 004	45.95	
113-8496442-8867458	05/28/2025	CCS33489	Snap circuits green energy exploration k	01 1100 610 004	43.99	
114-0966280-6222662	06/17/2025	CCS33509	Top Flight PSTF10NWT #10 Envelopes, Stri	01 1100 610 004	37.98	
114-0966280-6222662	06/17/2025	CCS33509	Address Labels for Inkjet Printers 1" x	01 1100 610 004	38.99	
Check Number: 31016	Check Type: Check	Check Date: 07/14/2025	Vendor: AXXENTCOZ	AXXENT BUILDINGS, LLC	Check Total:	93.23
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6870	07/02/2025		Replace keypad-bus barn OHD	01 2620 431 001	93.23	
Check Number: 31017	Check Type: Check	Check Date: 07/14/2025	Vendor: BEANDAWN	Dawn Beans	Check Total:	168.63
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
SKILLSNAT25	07/07/2025		Meal reimbursement-SkillsUSA nationals	01 1100 580 001 0010	168.63	

Detail Check Register

Unposted; Batch Description GENERAL FUND CHECKS JULY 2025

Checking Account: 1

GENERAL CHECKING

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
31018	Check	07/14/2025	BLOOMZ	BLOOMZ HEADQUARTERS	4,162.50
6508		06/24/2025		Bloomz subscription renewal 25-26	4,162.50
31019	Check	07/14/2025	BOUNSTAY	Bound to Stay Bound Books, Inc.	956.00
244255		06/26/2025		50 copies of The Outsiders, hard cover	956.00
31020	Check	07/14/2025	BSNSPOR	BSN Sports, LLC	7.66
929908313		05/29/2025		Mat Tape	7.66
31021	Check	07/14/2025	CARDMEMB	CARDMEMBER SERVICES	1,980.67
05132025		05/13/2025		Brain Pop video support for all subjects	129.00
150452481		06/09/2025		DHHS: Background check	4.00
150918323		06/24/2025		DHHS: Background check	4.00
2000132-64833355		06/16/2025	CCS33464	Walmart:Stainless Steel Dinner Tableware	2.96
2000132-64833355		06/16/2025	CCS33464	Walmart: Non-Scratch Scrub Sponges, 4	2.18
2000132-64833355		06/16/2025	CCS33464	Walmart: Ultra Dish Liquid, Original,	2.46
2000132-64833355		06/16/2025	CCS33464	Walmart: Blue Raspberry Drink enhancer	7.48
2000132-64833355		06/16/2025	CCS33464	Walmart: Glacier Freeze Hydrate	7.92
2000132-64833355		06/16/2025	CCS33464	Walmart: Mini Size glue gun	10.68
2000132-64833355		06/16/2025	CCS33464	Walmart:Swiffer Wet Jet Mop Cleaning Pad	14.44
2000132-64833355		06/16/2025	CCS33464	Walmart: Automatic Dishwasher Pacs	9.98
2000132-64833355		06/16/2025	CCS33464	Walmart: Swiffer Power Mop Floor Cleaner	24.94
2000132-64833355		06/16/2025	CCS33464	Walmart: Featherweight Stick vacuum	33.98
2000132-64833355		06/16/2025	CCS33464	Walmart: Swiffer Wet Jet Mop Refill Sol	12.94
2000132-64833355		06/16/2025	CCS33464	Walmart: 6-Cup Nonstick Steel Muffin Pan	5.36
2000132-64833355		06/16/2025	CCS33464	Walmart: JBees Ctrl Bubble Machine	19.99
2000132-64833355		06/16/2025	CCS33464	Walmart: 5 pk Kids Cups with Straws/Lids	20.99
2000132-64833355		06/16/2025	CCS33464	Walmart: Colors and Shapes Sensory Pad	15.99
22		06/17/2025		Studio 6 Bistro: Board meeting meal	220.00
2845650-2		06/20/2025		USPS: Postage to mail fingerprints	1.77
3729689-2		05/30/2025		USPS: Postage to mail fingerprints	2.31
JUNE2025		06/03/2025		NE DMV: Background checks 8 bus drivers	60.00
WPS-CS260158		06/05/2025	CCS33501	WPS: CAS-2 assessment	527.30
WPS-CS260158		06/05/2025	CCS33501	WPS: CAS-2 assessment	840.00
31022	Check	07/14/2025	COUNTRYCOO	COUNTRY PARTNERS COOPERATIVE	139.94
120044		06/18/2025		Ruby Diesel 49.1 GL/\$2.85gl	139.94

Checking Account: 1

GENERAL CHECKING

Check Number: 31023	Check Type: Check	Check Date: 07/14/2025	Vendor: COZAAUTO	COZAD AUTO SUPPLY	Check Total: 1,154.38
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
878243	06/03/2025		Oil filter	01 2630 610 000	14.95
878243	06/03/2025		Brake cleaner	01 2630 610 000	9.42
878382	06/05/2025		Windshield wash	01 2710 610 000	20.34
878505	06/09/2025		Lawnmower fuse	01 2630 610 000	2.87
878515	06/09/2025		Golf cart batteries	01 2630 610 000	1,145.58
878545	06/09/2025		Refund core deposit-battery	01 2630 610 000	(162.00)
878546	06/09/2025		Battery cables	01 2630 610 000	9.37
878546	06/09/2025		Returned oil filter	01 2630 610 000	(14.95)
878599	06/10/2025		Hub nut-lawn mower	01 2630 610 000	10.76
878777	06/12/2025		#103 oil filter	01 2710 610 000	9.09
878777	06/12/2025		#103 oil	01 2710 610 000	69.60
878931	06/16/2025		Edger belt	01 2630 610 000	17.81
879007	06/17/2025		Antifreeze	01 2710 610 000	21.54

Check Number: 31024	Check Type: Check	Check Date: 07/14/2025	Vendor: DEMCO	DEMCO	Check Total: 1,038.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
7648508	05/19/2025	CCS33416	date due slips	01 2220 610 004	30.39
7648508	05/19/2025	CCS33416	stick together poster	01 2220 610 004	33.99
7648508	05/19/2025	CCS33416	nonstick scissors	01 2220 610 004	24.93
7648508	05/19/2025	CCS33416	subject classification fantasy	01 2220 610 004	9.43
7648508	05/19/2025	CCS33416	subject classification scary	01 2220 610 004	9.43
7648508	05/19/2025	CCS33416	subject classification humor	01 2220 610 004	9.43
7648508	05/19/2025	CCS33416	subject classification sci fi	01 2220 610 004	9.43
7648508	05/19/2025	CCS33416	shelf organizer	01 2220 610 004	269.85
7648508	05/19/2025	CCS33416	plagiarism ebook	01 2220 610 004	9.49
7648508	05/19/2025	CCS33416	ship & Hand	01 2220 610 004	10.95
7658863	06/12/2025	CCS33413	Shipping for order (split HS)	01 2220 610 001	69.02
7658863	06/12/2025	CCS33413	Book covers (split HS)	01 2220 610 001	108.14
7658863	06/12/2025	CCS33413	Book covers (split MS)	01 2220 610 002	108.14
7658863	06/12/2025	CCS33413	Signage to organize MS Library nonfictio	01 2220 610 002	116.10
7658863	06/12/2025	CCS33413	Shipping for order (split MS)	01 2220 610 002	69.03
7658863	06/12/2025	CCS33413	Magazine/Newspaper rack that is easier t	01 2220 610 002	151.05

Check Number: 31025	Check Type: Check	Check Date: 07/14/2025	Vendor: DOWDJUST	Justin Dowdy	Check Total: 145.54
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
CELLJUNE25	07/01/2025		Reimburse cellphone-June 2025	01 2410 291 004	72.77
CELLMAY25	07/01/2025		Reimburse cellphone-May 2025	01 2410 291 004	72.77

Check Number: 31026	Check Type: Check	Check Date: 07/14/2025	Vendor: EARLAUTO	EARL'S AUTO GLASS	Check Total: 55.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
12812	06/12/2025		#103 windshield repair	01 2730 431 000	55.00

Checking Account: 1

GENERAL CHECKING

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
31027	Check	07/14/2025	ENDODANI	Daniel Endorf	76.42
CELLMAY25	06/25/2025		Reimburse cellphone-May 2025	01 2320 295 000	76.42
31028	Check	07/14/2025	EUSTBODY	EUSTIS BODY SHOP	1,406.00
100707	06/13/2025		#102 headlight	01 2730 431 000	1,406.00
31029	Check	07/14/2025	FUNFUNC	Fun and Function LLC	336.39
932803	06/05/2025	CCS33499	OT - chair fidgets	01 1200 610 004	39.98
932803	06/05/2025	CCS33499	OT- Tickle Turtle	01 1200 610 004	11.99
932803	06/05/2025	CCS33499	OT - Chewies	01 1200 610 004	89.99
932803	06/05/2025	CCS33499	OT - noise reduction headphones	01 1200 610 004	53.98
932803	06/05/2025	CCS33499	OT - noise reduction headphones	01 1200 610 004	30.49
932803	06/05/2025	CCS33499	OT - noise reduction headphones	01 1200 610 004	95.97
932803	06/05/2025	CCS33499	OT - pencil toppers	01 1200 610 004	13.99
31030	Check	07/14/2025	GIBBSMIT	GIBBS SMITH, PUBLISHER	458.68
154479	06/16/2025	CCS33507	NE Adventure books- 4th grade SS (Added	01 1100 640 004	458.68
31031	Check	07/14/2025	HOMAJEAN	JEANNIE HOMAN	370.70
JAN25-MAR25	06/02/2025		Accompanist-EL-1-21-25 to 3-18-25	01 1100 340 004 0004	370.70
31032	Check	07/14/2025	SUPPWORK	Home Depot U.S.A., Inc.	1,749.77
866988165	05/29/2025		Custodial supplies for District	01 2610 610 000	1,051.14
870955150	06/24/2025		Repair MS scrubber	01 2610 431 002	482.26
871393708	06/26/2025		Part for EL scrubber	01 2610 610 004	216.37
31033	Check	07/14/2025	HOMELEAS	HOMETOWN LEASING	1,842.71
0006	07/01/2025		Acct#12800875- Leasing of Printer Equip	01 2510 443 000	1,842.71
31034	Check	07/14/2025	HUNTCLEA	HUNT CLEANERS, INC.	16.89
IN00259424	06/24/2025		24" dust mop drycleaned	01 2620 340 004	3.28
IN00259424	06/24/2025		48" dust mop drycleaned	01 2620 340 004	4.36
IN00259424	06/24/2025		Mop drycleaned	01 2620 340 004	8.00
IN00259424	06/24/2025		Cozad environmental fee	01 2620 340 004	1.25
31035	Check	07/14/2025	IDEALPROF	Ideal Professional Cleaners	722.50

Checking Account: 1		GENERAL CHECKING					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
9169	06/17/2025	CCS33508	Marching Band Uniform Summer Dry Cleanin	01 1100 340 002 0004	722.50		
Check Number: 31036	Check Type: Check	Check Date: 07/14/2025	Vendor: INSTAWAR	INSTRUMENTALIST AWARDS LLC	Check Total:	210.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
2502	06/01/2025		Director/Band wall plaque	01 1100 610 001 0004	123.00		
2502	06/01/2025		Director/Band award	01 1100 610 001 0004	65.00		
2502	06/01/2025		Shipping	01 1100 610 001 0004	22.00		
Check Number: 31037	Check Type: Check	Check Date: 07/14/2025	Vendor: KRVNFM	KRVN-FM	Check Total:	550.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
IN-LX-1250654678	06/22/2025	CCS33505	Advertising for June 18 Job Fair	01 2570 540 000	550.00		
Check Number: 31038	Check Type: Check	Check Date: 07/14/2025	Vendor: MATHESON	MATHESON TRI-GAS, INC.	Check Total:	556.49	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
52527602	06/30/2025		Acetylene	01 1100 610 001 0009	126.00		
52527602	06/30/2025		C-25 High Grade AWS	01 1100 610 001 0009	157.50		
52527602	06/30/2025		Oxygen 251 CF	01 1100 610 001 0009	157.50		
52527602	06/30/2025		Hazardous Materials Charge	01 1100 610 001 0009	20.99		
52527602	06/30/2025		Argon 155 CF	01 1100 610 001 0009	94.50		
Check Number: 31039	Check Type: Check	Check Date: 07/14/2025	Vendor: MERIRENT	MERIDIAN RENTALS	Check Total:	114.88	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
031595	07/02/2025		Repair edger	01 2630 431 000	33.10		
068310	06/13/2025		Edger blades	01 2630 610 000	81.78		
Check Number: 31040	Check Type: Check	Check Date: 07/14/2025	Vendor: MOHLAMY	Amy Mohler	Check Total:	7.70	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
JUNE2025	07/01/2025		Mileage 6.4.25 through 6.30.25	01 2650 333 000	7.70		
Check Number: 31041	Check Type: Check	Check Date: 07/14/2025	Vendor: NCSA	NE COUNCIL OF SCHOOL ADMINISTRATORS	Check Total:	600.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
86749	06/12/2025		NCE Conference registration-Horwart	01 1100 330 001 0009	300.00		
86750	06/12/2025	CCS33447	NCE Conference registration	01 1100 330 001 0006	300.00		
Check Number: 31042	Check Type: Check	Check Date: 07/14/2025	Vendor: NEBRLIBR	NEBRASKA LIBRARY COMMISSION	Check Total:	1,682.03	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
33047	07/03/2025	CCS33424	SIRS database renewal	01 2220 640 001	1,682.03		
Check Number: 31043	Check Type: Check	Check Date: 07/14/2025	Vendor: NRCSA	NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION	Check Total:	850.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
1043-25-26	07/01/2025		2025-26 NRCSA Membership Dues Renewal	01 2310 810 000	850.00		
Check Number: 31044	Check Type: Check	Check Date: 07/14/2025	Vendor: ONESOUR	ONE SOURCE	Check Total:	245.00	

Checking Account: 1

GENERAL CHECKING

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2022183100	07/01/2025		2512988-T Negley	01 2570 340 000	25.00
2022183100	07/01/2025		2520225-S Maddox	01 2570 340 000	30.00
2022183100	07/01/2025		2521418-T Jenner	01 2570 340 000	25.00
2022183100	07/01/2025		2524546-B Bussinger	01 2570 340 000	5.00
2022183100	07/01/2025		2527983-J Howarter	01 2570 340 000	25.00
2022183100	07/01/2025		2530887-J Anderson	01 2570 340 000	30.00
2022183100	07/01/2025		2530914-T Henderson	01 2570 340 000	5.00
2022183100	07/01/2025		2547341-S Fokken	01 2570 340 000	5.00
2022183100	07/01/2025		2561235-T Schneider	01 2570 340 000	5.00
2022183100	07/01/2025		2585259-S Olbright	01 2570 340 000	65.00
2022183100	07/01/2025		2511257-A Leblanc	01 2570 340 004	25.00

Check Number: 31045 Check Type: Check Check Date: 07/14/2025 Vendor: PEAREduc PEARSON EDUCATION Check Total: 2,899.80

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
28955042	07/03/2025	CCS33394	Pearson Anatomy and Physiology- 7 years	01 1100 640 001	2,685.00
28955042	07/03/2025	CCS33394	Shipping and Handling	01 1100 640 001	214.80

Check Number: 31046 Check Type: Check Check Date: 07/14/2025 Vendor: PERFTRUC PERFORMANCE TRUCK & TRAILER REPAIR Check Total: 10,816.40

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
18879	06/01/2025		#311 Annual inspection; install new dash	01 2730 431 000	3,546.16
18918	06/05/2025		#310 Annual inspection; replace sensor	01 2730 431 000	3,466.49
18944	06/13/2025		#307 Annual inspection, change oil/filte	01 2732 431 000	912.97
18947	06/16/2025		#304 Annual inspection, change oil	01 2732 431 000	1,014.70
18965	06/20/2025		#312 Annual inspection, change oil	01 2730 431 000	545.78
18973	06/23/2025		#306 Annual inspection, change oil	01 2730 431 000	1,330.30

Check Number: 31047 Check Type: Check Check Date: 07/14/2025 Vendor: PERRGUTH PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O. Check Total: 720.00

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
128	06/20/2025		Legal services	01 2330 317 000	720.00

Check Number: 31048 Check Type: Check Check Date: 07/14/2025 Vendor: PYRASCHO PYRAMID-SCHOOL PRODUCTS Check Total: 2,413.57

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
S1487967.001	06/23/2025	CCS33326	Dry Erase Markers-Chisel Tip-Assorted Co	01 2320 610 000	5.58
S1487967.001	06/23/2025	CCS33326	Washable Window Markers	01 2320 610 000	3.79
S1488167.001	06/12/2025	CCS33346	Crayola Color Sticks-Classpack-12 Colors	01 1100 610 002	48.95
S1488167.001	06/12/2025	CCS33346	Markers-Conical Tip-Marks-A-Lot-Black	01 1100 610 002	5.69
S1488167.001	06/12/2025	CCS33346	Index Cards-4x6-Ruled	01 1100 610 002	8.90
S1488167.001	06/12/2025	CCS33346	Book Rings-Loose Leaf-1/2"	01 1100 610 002	8.18
S1488167.001	06/12/2025	CCS33346	Masking Tape-1/2"x60 yd rolls	01 1100 610 002	103.32
S1488167.001	06/12/2025	CCS33346	Gel Ink Rollerball Pen-Black	01 1100 610 002	58.45

Checking Account:	1	GENERAL CHECKING				
S1488167.001	06/12/2025	CCS33346	Gel Ink Rollerball Pen-Blue	01 1100 610 002		58.45
S1488167.001	06/12/2025	CCS33346	All Purpose Pencils	01 1100 610 002		176.04
S1488167.001	06/12/2025	CCS33346	Sheet Protectors-Top-Loading	01 1100 610 002		1.95
S1488167.001	06/12/2025	CCS33346	Dry Erase Markers-Chisel Tip-Assorted Co	01 1100 610 002		5.58
S1488167.001	06/12/2025	CCS33346	Dry Erase Markers-Chisel Tip-Assorted Co	01 1100 610 002		56.90
S1488167.001	06/12/2025	CCS33346	Punch-3-Hole-Manual-Medium Duty-Black	01 1100 610 002		67.19
S1488167.001	06/12/2025	CCS33346	Round Multicolor-1/2"-Magnets	01 1100 610 002		38.85
S1488167.001	06/12/2025	CCS33346	Split Timer Stopwatch-Digital Electronic	01 1100 610 002		77.94
S1488167.001	06/12/2025	CCS33346	Colored Pencils-12 Color Set	01 1100 610 002		76.80
S1488167.001	06/12/2025	CCS33346	Utility Knife-Light Duty	01 1100 610 002 0005		5.39
S1488167.001	06/12/2025	CCS33346	General Purpose Scour Pad	01 1100 610 002 0005		5.25
S1488167.001	06/12/2025	CCS33346	Sheet Protectors-Top-Loading	01 1100 610 002 0005		1.95
S1488167.001	06/12/2025	CCS33346	Paint Markers-Fine Point-Black	01 1100 610 002 0005		5.90
S1488167.001	06/12/2025	CCS33346	Paint Markers-Fine Point-White	01 1100 610 002 0005		5.90
S1488167.001	06/12/2025	CCS33346	Dry Erase Markers-Chisel Tip-Assorted Co	01 1150 610 002		27.90
S1488167.001	06/12/2025	CCS33346	Hot Glue Gun	01 1150 610 002		9.95
S1488167.001	06/12/2025	CCS33346	Glue Stick-Washable-Prang Purple-.28 oz	01 1200 610 002		4.20
S1488167.001	06/12/2025	CCS33346	Ring Binder-3-Ring-3"-Red	01 1200 610 002		71.40
S1488167.001	06/12/2025	CCS33346	Colored Pencils-12 Color Set	01 1200 610 002		15.36
S1488167.001	06/12/2025	CCS33346	Round Multicolor-1/2"-Magnets	01 1200 610 002		12.95
S1488167.001	06/12/2025	CCS33346	Dry Erase Markers-Chisel Tip-Assorted Co	01 1200 610 002		34.14
S1488167.001	06/12/2025	CCS33346	All Purpose Pencils	01 1200 610 002		39.12
S1488167.001	06/12/2025	CCS33346	Pencil Grip-Foam	01 1200 610 002		23.80
S1488167.001	06/12/2025	CCS33346	Marker Classpack-Crayola-Broadline	01 2220 610 002		50.89
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-12 color set-Crayola V	01 1100 610 001		40.68
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-Fine Tip-Black-12 Pack	01 1100 610 001		22.35
S1488172.001	06/16/2025	CCS33368	Porous Point Pen-Black (Medium)	01 1100 610 001		8.35
S1488172.001	06/16/2025	CCS33368	Porous Point-Blue (Medium)	01 1100 610 001		8.35
S1488172.001	06/16/2025	CCS33368	Porous Point Pen-Red (Medium)	01 1100 610 001		8.35
S1488172.001	06/16/2025	CCS33368	Compressed Gas-Ozone Safe	01 1100 610 001		55.68
S1488172.001	06/16/2025	CCS33368	Gel Ink Rollerball Pen-Black	01 1100 610 001		35.07
S1488172.001	06/16/2025	CCS33368	Gel Ink Rollerball Pen-Blue	01 1100 610 001		35.07
S1488172.001	06/16/2025	CCS33368	Gel Ink Rollerball Pen-Red	01 1100 610 001		35.07
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 1100 610 001		136.92
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-Chisel Tip-Assorted Co	01 1100 610 001		34.14
S1488172.001	06/16/2025	CCS33368	Marker Classpack-Crayola-Broadline	01 1100 610 001		50.89
S1488172.001	06/16/2025	CCS33368	Single Subject Notebooks-College Ruled	01 1100 610 001		47.80
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 1100 610 001 0001		19.56
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 1100 610 001 0003		19.56
S1488172.001	06/16/2025	CCS33368	Electric Stapler (Half Strip Standard St	01 1100 610 001 0003		44.95
S1488172.001	06/16/2025	CCS33368	EZ Clips	01 1100 610 001 0003		3.37

Checking Account: 1		GENERAL CHECKING				
S1488172.001	06/16/2025	CCS33368	Paint Makers-Fine Point-Black	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	Paint Markers-Fine Point-Blue	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	Paint Markers-Fine Point-Green	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	Paint Markers-Fine Point-Red	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	Paint Markers-Fine Point-White	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	Paint Markers-Fine Point-Yellow	01 1100 610 001 0005	2.95	
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 1100 610 001 0005	39.12	
S1488172.001	06/16/2025	CCS33368	Glue Sticks-Washable-Crayola .88 oz	01 1100 610 001 0005	6.95	
S1488172.001	06/16/2025	CCS33368	Washable Window Markers	01 1100 610 001 0005	22.74	
S1488172.001	06/16/2025	CCS33368	Nitrile Exam Gloves-Large	01 1100 610 001 0005	38.90	
S1488172.001	06/16/2025	CCS33368	General Purpose Scour Pads	01 1100 610 001 0005	10.50	
S1488172.001	06/16/2025	CCS33368	Watercolor Sets-Oval Pans-Crayola (6 set	01 1100 610 001 0005	28.68	
S1488172.001	06/16/2025	CCS33368	Drawing Pencil with Eraser-For Beginners	01 1100 610 001 0005	27.12	
S1488172.001	06/16/2025	CCS33368	Oil Pastel-16 Colors	01 1100 610 001 0005	44.88	
S1488172.001	06/16/2025	CCS33368	Kneaded Rubber Erasers	01 1100 610 001 0005	27.80	
S1488172.001	06/16/2025	CCS33368	Dual Ended Dry Erase Markers-4 Markers p	01 1100 610 001 0006	12.90	
S1488172.001	06/16/2025	CCS33368	Crayola Markers-Washable-Classpack-200 C	01 1100 610 001 0006	50.95	
S1488172.001	06/16/2025	CCS33368	Mavalus Tape Large Roll-White	01 1100 610 001 0006	23.95	
S1488172.001	06/16/2025	CCS33368	Markers-Window Markers	01 1100 610 001 0006	88.56	
S1488172.001	06/16/2025	CCS33368	Crayola Crayons-Regular Size-Classpack-8	01 1100 610 001 0006	37.29	
S1488172.001	06/16/2025	CCS33368	Crayola Crayons-Regular Size-Classpack-1	01 1100 610 001 0006	37.29	
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-Chisel Tip-Assorted Co	01 1100 610 001 0009	5.58	
S1488172.001	06/16/2025	CCS33368	Broom-For Unfinished Floors-24" Width	01 1100 610 001 0009	41.50	
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-Chisel Tip-Assorted Co	01 1100 610 001 0009	11.38	
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 1200 610 001	39.12	
S1488172.001	06/16/2025	CCS33368	Dry Erase Markers-Chisel Tip-Assorted Co	01 2120 610 001	22.76	
S1488172.001	06/16/2025	CCS33368	All Purpose Pencils	01 2120 610 001	19.56	
S1488172.001	06/16/2025	CCS33368	US Classroom Flag-24x36-Nylon	01 2120 610 001	26.85	
S1488172.001	06/16/2025	CCS33368	Flag Holder-Wall Mount	01 2120 610 001	8.67	
Check Number: 31049	Check Type: Check	Check Date: 07/14/2025	Vendor: ROCH100	Rochester 100 Inc.	Check Total: 855.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV098095	06/09/2025	CCS33492	Nicky's Communicator@ Spanish/Bilingual-	01 1100 610 004	855.00	
Check Number: 31050	Check Type: Check	Check Date: 07/14/2025	Vendor: SBAUTODE	S.B. Auto Detailing	Check Total: 2,000.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
13788	05/06/2025		#125 System X coating (Inv 13766 - #126)	01 2730 431 000	1,000.00	
13805	05/12/2025		#124 System X coating	01 2730 431 000	1,000.00	
Check Number: 31051	Check Type: Check	Check Date: 07/14/2025	Vendor: SCCLLLC	SCCL, LLC	Check Total: 150.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AUG2025	07/01/2025		Rental of unit #36-August	01 2610 441 000	150.00	

Checking Account: 1

GENERAL CHECKING

Check Number: 31052	Check Type: Check	Check Date: 07/14/2025	Vendor: SCHOHEAL	School Health Corporation	Check Total: 248.21
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
CINV000247889	06/10/2025	CCS33487	supplies 25-26	01 2130 610 000	193.34
CINV000248821	06/12/2025	CCS33449	nursing supplies for 25-26	01 2130 610 000	26.19
CINV000254755	06/27/2025	CCS33449	nursing supplies for 25-26	01 2130 610 000	28.68

Check Number: 31053

Check Type: Check

Check Date: 07/14/2025

Vendor: SCHOSPEC

SCHOOL SPECIALTY, LLC

Check Total: 749.15

749.15

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
308104705325	06/09/2025	CCS33370	Manila File Folders-Legal Size	01 1100 610 001	29.16
308104705325	06/09/2025	CCS33370	Push Pins Plastic 1/4" Clear	01 1100 610 001	0.62
308104705325	06/09/2025	CCS33370	Index Cards-5x8-Ruled	01 1100 610 001	14.10
308104705325	06/09/2025	CCS33370	Mavalus Tape-White	01 1100 610 001 0003	3.79
308104705325	06/09/2025	CCS33370	Precision Knife-4" Long	01 1100 610 001 0005	24.48
308104705325	06/09/2025	CCS33370	Artist Acrylic Mediums-Gel Medium	01 1100 610 001 0005	16.58
308104705325	06/09/2025	CCS33370	White Bristle Brushes-1/4 in	01 1100 610 001 0005	25.98
308104705325	06/09/2025	CCS33370	White Bristle Brushes-1/2 in	01 1100 610 001 0005	16.89
308104705325	06/09/2025	CCS33370	Mat Frames-Pre-Cut-12x18-Black	01 1100 610 001 0005	25.32
308104705325	06/09/2025	CCS33370	Precision Knife-4" Long	01 1100 610 001 0006	16.32
308104705659	06/10/2025	CCS33347	Clipsboards-9x12 1/2-Letter	01 1100 610 002	31.04
308104705659	06/10/2025	CCS33347	Kraft Paper-Black	01 1100 610 002	77.99
308104705659	06/10/2025	CCS33347	Tagboard-9x12-White	01 1100 610 002	10.54
308104705659	06/10/2025	CCS33347	Credit from 9/24	01 1100 610 002	(27.24)
308104705659	06/10/2025	CCS33347	Beaker Tongs	01 1100 610 002	30.48
308104705659	06/10/2025	CCS33347	Test Tube Rack-Plastic-Holds 12 tubes	01 1100 610 002	20.82
308104705659	06/10/2025	CCS33347	Test Tube Rack-Plastic-Holds 6 tubes	01 1100 610 002	19.02
308104705659	06/10/2025	CCS33347	Rubber Stopper Assortment	01 1100 610 002	16.58
308104705659	06/10/2025	CCS33347	Flasks-500mL Cap	01 1100 610 002	22.92
308104705659	06/10/2025	CCS33347	Flasks-1000mL Cap	01 1100 610 002	43.94
308104705659	06/10/2025	CCS33347	Composition Book	01 1100 610 002	61.20
308104705659	06/10/2025	CCS33347	Book Rings-Loose Leaf-1"	01 1100 610 002	4.93
308104705659	06/10/2025	CCS33347	Mavalus Tape-White	01 1100 610 002	30.32
308104705659	06/10/2025	CCS33347	Mavalus Tape-White	01 1100 610 002 0005	22.74
308104705659	06/10/2025	CCS33347	Mini Glue Sticks	01 1100 610 002 0005	5.01
308104705659	06/10/2025	CCS33347	Liquid Tempera-Washable-Red-1 Gallon-Cra	01 1100 610 002 0005	14.95
308104705659	06/10/2025	CCS33347	Liquid Tempera-Washable-White-1 Gallon-C	01 1100 610 002 0005	14.95
308104705659	06/10/2025	CCS33347	Liquid Tempera-Washable-Yellow-1 Gallon-	01 1100 610 002 0005	14.95
308104705659	06/10/2025	CCS33347	Ceramic Glazes-Gloss-01 Black Magic-Opag	01 1100 610 002 0005	16.94
308104705659	06/10/2025	CCS33347	Ceramic Glazes-Gloss-11 White-Opaque-Pin	01 1100 610 002 0005	16.94
308104705659	06/10/2025	CCS33347	Ceramic Glazes-Gloss-51 Lilac-Translucen	01 1100 610 002 0005	22.93
308104705659	06/10/2025	CCS33347	Ceramic Glazes-Gloss-55 Purple-Transpare	01 1100 610 002 0005	22.93
308104705659	06/10/2025	CCS33347	Ceramic Glazes-Gloss-65 Ambert-Transpare	01 1100 610 002 0005	22.93
308104705659	06/10/2025	CCS33347	Pencil Sharpener-Handheld-Plastic-Double	01 1100 610 002 0005	18.56

Detail Check Register

Unposted; Batch Description GENERAL FUND CHECKS JULY 2025

Checking Account: 1		GENERAL CHECKING				
308104705659	06/10/2025	CCS33347	Paper Clips-Vinyl Coated-Colored	01 1200 610 002	1.05	
308104705659	06/10/2025	CCS33347	Pencil Sharpener-Handheld-Plastic	01 1200 610 002	5.26	
308104705659	06/10/2025	CCS33347	Mavalus Tape-White	01 2220 610 002	30.32	
308104705659	06/10/2025	CCS33347	Clipboards-9x12 1/2-Letter	01 2220 610 002	2.91	
Check Number: 31054	Check Type: Check	Check Date: 07/14/2025	Vendor: SHIFFLER	SHIFFLER EQUIPMENT SALES INC	Check Total:	29.53
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10014010-00	09/16/2024	CCS33078	Claridge flag holder 1" map rail	01 1100 610 001	4.01	
10014010-00	09/16/2024	CCS33078	Claridge combo hook/clip 1" map rail	01 1100 610 001	8.52	
10014010-00	09/16/2024	CCS33078	Shipping	01 1100 610 001	17.00	
Check Number: 31055	Check Type: Check	Check Date: 07/14/2025	Vendor: SONNYS	Sonny's Super Foods	Check Total:	28.97
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
JUNE25-1	07/01/2025		Water for Board Meeting	01 2310 610 000	4.99	
JUNE25-2	07/01/2025		Coffee for lounge	01 1100 610 001	23.98	
Check Number: 31056	Check Type: Check	Check Date: 07/14/2025	Vendor: STAPADVA	STAPLES ADVANTAGE	Check Total:	2,809.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6034310142	06/10/2025	CCS33348	Masking Tape-1"x60 yd roll	01 1100 610 002	151.20	
6034310142	06/10/2025	CCS33348	Masking Tape-1"x60 yd roll	01 1100 610 002 0005	50.40	
6034310143	06/10/2025	CCS33348	Kraft Paper-Dark Blue	01 1100 610 002	69.00	
6034310145	06/10/2025	CCS33348	Laminating Pouches-Letter Size	01 1100 610 002	20.61	
6034310145	06/10/2025	CCS33348	AA Cell-Alkaline Batteries	01 1100 610 002	21.63	
6034310145	06/10/2025	CCS33348	AAA Cell-Alkaline Batteries	01 1100 610 002	22.35	
6034310145	06/10/2025	CCS33348	Manila File Folders-Letter Size	01 1100 610 002	29.96	
6034310145	06/10/2025	CCS33348	Manila Envelopes-6x9-32 pound	01 1100 610 002	13.48	
6034310145	06/10/2025	CCS33348	Legal Pads-5x7 1/4-White	01 1100 610 002	6.20	
6034310145	06/10/2025	CCS33348	Glue Sticks	01 1100 610 002	14.70	
6034310145	06/10/2025	CCS33348	Desk Tray-Letter Size-Plastic-Black	01 1100 610 002	43.17	
6034310145	06/10/2025	CCS33348	Clear Tape-1.88"x54.6 yds	01 1100 610 002	123.60	
6034310145	06/10/2025	CCS33348	Pencil Erasers	01 1100 610 002	15.30	
6034310145	06/10/2025	CCS33348	Hand Sanitizer-12 oz Pump Bottles	01 1100 610 002	49.86	
6034310145	06/10/2025	CCS33348	Push Pin Magents	01 1100 610 002 0005	18.98	
6034310145	06/10/2025	CCS33348	Pencil Erasers	01 1100 610 002 0005	6.12	
6034310145	06/10/2025	CCS33348	Glue Sticks	01 1100 610 002 0005	8.82	
6034310145	06/10/2025	CCS33348	Glue Sticks	01 1150 610 002	5.88	
6034310145	06/10/2025	CCS33348	Manila Envelopes-6x9-32 pound	01 1200 610 002	13.48	
6034310145	06/10/2025	CCS33348	Nylon Zippered Pencil Pouch	01 1200 610 002	25.92	
6034310145	06/10/2025	CCS33348	Push Pin Magnets	01 1200 610 002	18.98	
6034310145	06/10/2025	CCS33348	Pocket Calculator-8 Digit Solar LCD-Port	01 2220 610 002	14.96	
6034310145	06/10/2025	CCS33348	Laminating Pouches-Letter Size	01 2220 610 002	27.48	
6034310146	06/10/2025	CCS33359	Push Pin Magnets	01 1100 610 004	37.96	
6034310146	06/10/2025	CCS33359	Pencil Erasers	01 1100 610 004	3.06	

Checking Account:	1	GENERAL CHECKING			
6034310146	06/10/2025	CCS33359	Laminating Pouches-Letter Size	01 1100 610 004	6.87
6034310146	06/10/2025	CCS33359	AA Cell-Alkaline Batteries	01 1100 610 004	86.52
6034310146	06/10/2025	CCS33359	Clear Tape-1.88x54.6 yds	01 1100 610 004	26.30
6034310146	06/10/2025	CCS33359	Desk Tray-Letter Size-Plastic-Black	01 1100 610 004	14.39
6034310146	06/10/2025	CCS33359	Dry Erase Markers-Chisel Tip (Low Odor)-	01 1100 610 004	25.20
6034310146	06/10/2025	CCS33359	Correction Film-Dry Line-Disposable	01 1100 610 004	34.20
6034310146	06/10/2025	CCS33359	AAA Cell-Alkaline Batteries	01 1100 610 004	44.70
6034310146	06/10/2025	CCS33359	Manila File Folders-Letter Size	01 1100 610 004	29.96
6034310146	06/10/2025	CCS33359	Foam Bowls-12 oz	01 1100 610 004	43.80
6034310146	06/10/2025	CCS33359	Clear Tape-1.88x54.6 yds	01 1100 610 004	61.80
6034310146	06/10/2025	CCS33359	Glue Sticks	01 2220 610 004	2.94
6034310254	06/10/2025	CCS33371	Graphing Calculator-TI84 Plus	01 1100 610 001	186.96
6034310255	06/10/2025	CCS33371	Graphing Calculator-TI84 Plus	01 1100 610 001	336.87
6034310255	06/10/2025	CCS33371	Pencil Erasers	01 1100 610 001	6.12
6034310255	06/10/2025	CCS33371	Desk Tray-Letter Size-Plastic-Black	01 1100 610 001	14.39
6034310255	06/10/2025	CCS33371	AA Cell-Alkaline Batteries	01 1100 610 001	36.05
6034310255	06/10/2025	CCS33371	Legal Pads-8 1/2 x 11 3/4-White	01 1100 610 001	21.18
6034310255	06/10/2025	CCS33371	AAA Cell-Alkaline Batteries	01 1100 610 001	44.70
6034310255	06/10/2025	CCS33371	Security Tint Easy close Envelopes-No 10	01 1100 610 001	27.66
6034310255	06/10/2025	CCS33371	D Cell-Alkaline Batteries	01 1100 610 001	9.04
6034310255	06/10/2025	CCS33371	White Envelopes-No 6 1/2	01 1100 610 001	13.48
6034310255	06/10/2025	CCS33371	Erasers-Whiteboard-3M	01 1100 610 001 0003	4.74
6034310255	06/10/2025	CCS33371	Pencil Erasers	01 1100 610 001 0005	12.24
6034310255	06/10/2025	CCS33371	Desk Tray-Letter Size-Plastic-Black	01 1100 610 001 0005	14.39
6034310255	06/10/2025	CCS33371	Legal Pads-8 1/2 x 11 3/4-Canary	01 1100 610 001 0005	11.98
6034310255	06/10/2025	CCS33371	Glue Sticks	01 1100 610 001 0005	11.76
6034310255	06/10/2025	CCS33371	Clear Tape	01 1100 610 001 0005	26.30
6034310255	06/10/2025	CCS33371	Desk Tray-Letter Size-Plastic-Black	01 1100 610 001 0006	14.39
6034310255	06/10/2025	CCS33371	AA Cell-Alkaline Batteries	01 1100 610 001 0009	36.05
6034310255	06/10/2025	CCS33371	Hand Sanitizer-12 ox Pump Bottles	01 1100 610 001 0009	49.86
6034310255	06/10/2025	CCS33371	Correction Film-Dry Line-Disposable	01 1100 610 004	57.00
6034310255	06/10/2025	CCS33371	Laminating Pouches-Letter Size	01 1150 610 001	6.87
6034310255	06/10/2025	CCS33371	Correction Film-Dry Line-Disposable	01 1150 610 001	11.40
6034310255	06/10/2025	CCS33371	AAA Cell-Alkaline Batteries	01 1150 610 001	7.45
6034310255	06/10/2025	CCS33371	AA Cell-Alkaline Batteries	01 1150 610 001	7.21
6034310255	06/10/2025	CCS33371	Push Pin Magnets	01 1200 610 001	18.98
6034310255	06/10/2025	CCS33371	Push Pin Magnets	01 2120 610 001	18.98
6034310255	06/10/2025	CCS33371	Desk Tray-Letter Size-Plastic-Black	01 2120 610 001	28.78
6034310255	06/10/2025	CCS33371	Desk Tray-Letter Size-Plastic-Black	01 2410 610 001	14.39
6034374092	06/11/2025	CCS33338	AA Cell-Alkaline Batteries	01 1190 610 005	28.84
6034374092	06/11/2025	CCS33338	Correction Film-Dry Line-Disposable	01 1190 610 005	11.40

Detail Check Register

Unposted; Batch Description GENERAL FUND CHECKS JULY 2025

Checking Account: 1		GENERAL CHECKING				
6034374092	06/11/2025	CCS33338	Clear Tape-1.88x54.6 yrds	01 1190 610 005	26.30	
6034374092	06/11/2025	CCS33338	Foam Bowls-12 oz	01 1190 610 005	43.80	
6034374092	06/11/2025	CCS33338	Manila File Folders-Letter Size	01 1291 610 005	29.96	
6034374092	06/11/2025	CCS33338	AA Cell-Alkaline Batteries	01 1291 610 005	7.21	
6034374092	06/11/2025	CCS33338	AAA Cell-Alkaline Batteries	01 1291 610 005	7.45	
6034374369	06/11/2025	CCS33348	Elementary Calculator TI-108	01 1100 610 002	59.00	
6034513044	06/13/2025	CCS33359	Medium Mounting Hooks	01 1100 610 004	36.48	
6034513045	06/13/2025	CCS33348	Ring Binder-3-Ring-1"-Red	01 2670 610 000	119.04	
6034513063	06/13/2025	CCS33371	Portion cups-Plastic-4 oz	01 1100 610 001 0005	28.28	
6034513063	06/13/2025	CCS33371	Masking Tape	01 1150 610 004	83.52	
6034742339	06/17/2025	CCS33359	Watercolor Mixing Set-Oval Pans (Case of	01 1100 610 004	2.48	
6034742391	06/17/2025	CCS33371	Prismacolor Art Pencils	01 1100 610 001 0005	60.48	
6034742391	06/17/2025	CCS33371	Heavy Duty Wipers-Towels	01 1100 610 001 0006	26.16	
Check Number: 31057	Check Type: Check	Check Date: 07/14/2025	Vendor: SYNDPUBL	Syndicate Publishing	Check Total: 186.07	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2025-2026SUB	07/01/2025		Subscription for DO	01 2510 610 000	65.00	
23006	06/05/2025		6/5 Notice of June 10 Non-public mtg	01 2310 540 000	11.13	
23010	06/12/2025		Notice of June 16 Meeting	01 2310 540 000	9.49	
23010	06/12/2025		Notice of June 16 Special Meeting	01 2310 540 000	9.16	
23112	06/27/2025		6/26 Minutes of June 16 Meeting	01 2310 540 000	79.51	
23112	06/27/2025		6/26 Minutes of June 16 Special Meeting	01 2310 540 000	11.78	
Check Number: 31058	Check Type: Check	Check Date: 07/14/2025	Vendor: TTLAWNCA	T & T Lawncare LLC	Check Total: 6,244.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10191	06/23/2025		Bareground insecticide	01 2630 431 000	1,000.00	
10191	06/23/2025		1st app-Spraying HS	01 2630 431 001	684.00	
10191	06/23/2025		1st app-Spraying Wellness Center	01 2630 431 001	184.00	
10191	06/23/2025		1st app-Spraying outside football field	01 2630 431 001	720.00	
10191	06/23/2025		1st app-Spraying outside of track	01 2630 431 001	0.00	
10191	06/23/2025		1st app-Spraying football field	01 2630 431 001	720.00	
10191	06/23/2025		1st app-Spraying practice field	01 2630 431 001	1,560.00	
10191	06/23/2025		1st app-Spraying Elementary	01 2630 431 004	736.00	
10191	06/23/2025		1st app-Spraying CEEC	01 2630 431 005	640.00	
Check Number: 31059	Check Type: Check	Check Date: 07/14/2025	Vendor: TEACSTRA	TEACHING STRATEGIES	Check Total: 1,143.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV219588	06/30/2025	CCS33512	GOLDASSESSment	01 1291 610 005	1,143.25	
Check Number: 31060	Check Type: Check	Check Date: 07/14/2025	Vendor: TROYTIRE	Troy's Tire & Auto	Check Total: 33.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
5949	06/18/2025		Tire repair-lawnmower	01 2630 431 000	33.00	

Detail Check Register

Unposted; Batch Description GENERAL FUND CHECKS JULY 2025

Checking Account: 1

GENERAL CHECKING

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
31061	Check	07/14/2025	VIRCOINC	VIRCO INC	18,149.04
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
1647600	06/12/2025	CCS33490	analogy series chairs with casters (blac	01 1100 610 001	8,426.60
1647600	06/12/2025	CCS33490	metaphor series 18' chairs (black)- HS	01 1100 610 001	3,546.40
1647603	06/12/2025	CCS33490	metaphor series 16" -slate gray chair- E	01 1100 610 004	3,151.20
1647603	06/12/2025	CCS33490	metaphor series 18" slate gray chair- EL	01 1100 610 004	2,659.80
1647603	06/12/2025	CCS33490	4000 activity Table - ELEM	01 1100 610 004	365.04
31062	Check	07/14/2025	WOLFPATT	Patty Wolfe	75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
CELLJUNE25	07/01/2025		Reimburse cellphone-June	01 2580 294 000	75.00
17101	Direct Deposit	07/14/2025	BOPW	BOARD OF PUBLIC WORKS	25,066.37
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
JUNE2025	07/01/2025		7693: Water - Transition House	01 2610 410 001	127.45
JUNE2025	07/01/2025		7693: Sewer - Transition House	01 2610 410 001	35.80
JUNE2025	07/01/2025		1166: Water - HS	01 2610 410 001	46.80
JUNE2025	07/01/2025		1166: Sewer - HS	01 2610 410 001	82.05
JUNE2025	07/01/2025		2134: Water - Stadium Well	01 2610 410 001	236.60
JUNE2025	07/01/2025		1169: Water - HS Sprinklers	01 2610 410 001	200.20
JUNE2025	07/01/2025		5862: Water - MS	01 2610 410 002	392.60
JUNE2025	07/01/2025		5862: Sewer - MS	01 2610 410 002	63.30
JUNE2025	07/01/2025		6160: Water - EL Sprinklers	01 2610 410 004	28.60
JUNE2025	07/01/2025		5679: Water - EL	01 2610 410 004	114.40
JUNE2025	07/01/2025		5679: Sewer - EL	01 2610 410 004	88.72
JUNE2025	07/01/2025		53: Water - CEEC - Soccer Field	01 2610 410 005	1,661.40
JUNE2025	07/01/2025		1166: Sanitation - HS	01 2610 420 001	473.00
JUNE2025	07/01/2025		7693: Sanitation - Transition House	01 2610 420 001	17.20
JUNE2025	07/01/2025		5862: Sanitation - MS	01 2610 420 002	107.50
JUNE2025	07/01/2025		5679: Sanitation - EL	01 2610 420 004	215.00
JUNE2025	07/01/2025		2496: Electricity - Concessions	01 2610 621 001	51.84
JUNE2025	07/01/2025		1168: Electricity - Stadium	01 2610 621 001	96.45
JUNE2025	07/01/2025		1170: Electricity - Stadium Well	01 2610 621 001	154.40
JUNE2025	07/01/2025		7693: Electricity - Transition House	01 2610 621 001	35.15
JUNE2025	07/01/2025		5862: Electricity - MS	01 2610 621 002	3,557.17
JUNE2025	07/01/2025		5679: Electricity - EL	01 2610 621 004	7,107.34
JUNE2025	07/01/2025		6653: Electricity - EL Garage/Greenhouse	01 2610 621 004	33.59
JUNE2025	07/01/2025		1166:Electricity HS	01 2620 110 000	10,139.81
17102	Direct Deposit	07/14/2025	COZAHOSP	COZAD COMMUNITY HOSPITAL	707.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
07092025	07/09/2025		Occupational Therapy Services-School Age	01 2161 320 001	0.00
07092025	07/09/2025		Occupational Therapy Services-School Age	01 2161 320 002	0.00

Checking Account: 1		GENERAL CHECKING			
07092025	07/09/2025		Occupational Therapy Services-School Age	01 2161 320 004	0.00
07092025	07/09/2025		Planning time	01 2161 320 004	60.75
07092025	07/09/2025		Occupational Therapy Services-Age 3-4	01 2162 320 005	0.00
07092025	07/09/2025		Occupational Therapy Services - Birth-2	01 2163 320 000	256.77
07092025PT	07/09/2025		Physical Therapy Services-School Age	01 2171 320 001	0.00
07092025PT	07/09/2025		Physical Therapy Services-School Age	01 2171 320 004	0.00
07092025PT	07/09/2025		Physical Therapy Services-Age 3-5	01 2172 320 005	0.00
07092025PT	07/09/2025		Physical Therapy Services - Birth-2	01 2173 320 000	67.23
07092025PT	07/09/2025		Planning time	01 6408 320 000	60.75
JUNE2025	07/07/2025		DOT UA-T Negley	01 2710 340 000	33.40
JUNE2025	07/07/2025		DOT UA-T Kloppenborg	01 2710 340 000	33.40
JUNE2025	07/07/2025		DOT UA-T Henderson	01 2710 340 000	33.40
JUNE2025	07/07/2025		CDL exam/UA-R Henderson	01 2710 340 000	161.55
Check Number: 17103	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: COZASERV	COZAD SERVICES, INC.	Check Total: 1,099.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
3321	06/25/2025		Checked chiller	01 2620 431 001	90.00
3322	06/26/2025		Check chiller-reset	01 2620 431 001	90.00
3334	06/01/2025		Water filters for drinking fountains	01 2620 610 000	829.44
3880	06/16/2025		Reset chiller	01 2620 431 001	90.00
Check Number: 17104	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: COZATELE	COZAD TELEPHONE CO.	Check Total: 1,470.02
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
JUNE2025	07/01/2025		Telephone Services-June 2025	01 2560 382 000	1,470.02
Check Number: 17105	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: DAWSPST	DAWSON PEST CONTROL	Check Total: 207.43
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
28036	06/30/2025		Interior Spray all building	01 2610 431 000	207.43
Check Number: 17106	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: EAKESKE	EAKES OFFICE PLUS - KEARNEY	Check Total: 1,967.73
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
9151007-0	07/07/2025	CCS33491	HON Metro Double Pedestal Desk (Black me	01 1100 610 004	1,101.73
9151007-0	07/07/2025	CCS33491	Delivery and Placement	01 1100 610 004	230.00
INV659496	06/16/2025		Contract base rate-DocMgt-June	01 2510 643 000	318.00
INV665807	07/09/2025		Contract base rate-DocMgt-July	01 2510 643 000	318.00
Check Number: 17107	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: ESU10	EDUCATIONAL SERVICE UNIT #10	Check Total: 19,353.42
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
06302025	06/30/2025		Student Record System Inservice	01 1200 591 000	2,982.00
06302025	06/30/2025		SpEd Supplemental Supervision Billing	01 1200 591 001	309.90
06302025	06/30/2025		Vocational Secondary Billing	01 1200 591 001	144.25
06302025	06/30/2025		Vocational Secondary Billing	01 1200 591 002	144.25
06302025	06/30/2025		SpEd Supplemental Supervision Billing	01 1200 591 002	309.89

Checking Account: 1		GENERAL CHECKING			
06302025	06/30/2025		Deaf Education Secondary Billing	01 2151 591 001	221.56
06302025	06/30/2025		Audiology School Age Sec Billing	01 2151 591 001	89.04
06302025	06/30/2025		Speech SA Secondary Billing	01 2151 591 001	1,880.38
06302025	06/30/2025		Speech SA Secondary Billing	01 2151 591 002	1,880.39
06302025	06/30/2025		Audiology School Age Sec Billing	01 2151 591 002	89.05
06302025	06/30/2025		Deaf Education Elementary Billing	01 2151 591 002	221.56
06302025	06/30/2025		Deaf Education Secondary Billing	01 2151 591 002	221.56
06302025	06/30/2025		Audiology School Age Elem Billing	01 2151 591 004	178.09
06302025	06/30/2025		Speech SA Elementary Billing	01 2151 591 004	1,253.59
06302025	06/30/2025		Speech Ages 3-4 Billing	01 2152 591 005	6,209.45
06302025	06/30/2025		Audiology Ages 3-4 Billing	01 2152 591 005	44.54
06302025	06/30/2025		Deaf Education Ages 3-4 Billing	01 2152 591 005	221.56
06302025	06/30/2025		Audiology Birth-2 Billing	01 2153 591 000	44.54
06302025	06/30/2025		Speech Birth-2 Billing	01 2153 591 000	2,147.82
26223	06/23/2025		PowerSchool-End of Year prep	01 2580 330 000	40.00
26223	06/23/2025		Adviser Work Day	01 2580 330 000	20.00
26223	06/23/2025		Technical support	01 2580 340 000	225.00
26223-1	06/23/2025	CCS33497	Registration PS Conf	01 2580 330 000	375.00
26318-1	06/25/2025		Wkshp: Strategic Leadership-C Williams	01 2213 330 000	40.00
26318-2	06/25/2025		Wkshp: Strategic Leadership-J Dowdy	01 2410 330 004	40.00
JUNE2025	06/17/2025		Wkshp: Life Skills Deep Dive-K Hodge	01 1200 330 002	20.00
Check Number: 17108	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: FLASELEC	FLASH ELECTRIC, LLC	Check Total: 1,158.18
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
7835	06/01/2025		HS lights, switches and outlets	01 2620 431 001	1,158.18
Check Number: 17109	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: LANDMARK	LANDMARK IMPLEMENT, INC.	Check Total: 431.22
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
11929038	06/16/2025		Lawnmower connector	01 2630 610 000	84.70
11931508	06/19/2025		Mulching blade	01 2630 610 000	201.78
11939029	07/02/2025		Latch for lawn mower	01 2630 610 000	13.31
11939029	07/02/2025		Blade deflector	01 2630 610 000	21.00
11940889	07/08/2025		Lawnmower parts	01 2630 610 000	110.43
Check Number: 17110	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: PAPETIGE	PAPER TIGER SHREDDING	Check Total: 189.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
220249	06/30/2025		Paper Shredding-DO	01 2610 420 000	27.00
220249	06/30/2025		Paper Shredding HS	01 2610 420 001	54.00
220249	06/30/2025		Paper Shredding MS	01 2610 420 002	27.00
220249	06/30/2025		Paper Shredding ELEM	01 2610 420 004	54.00
220249	06/30/2025		Paper Shredding-CEEC	01 2610 420 005	27.00
Check Number: 17111	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: SOFTWAREUN	Software Unlimited, Inc.	Check Total: 8,590.00

Checking Account: 1

GENERAL CHECKING

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20250628-117	06/28/2025		2025-2026 School Accounting System (AP/P	01 2510 643 000	4,600.00
20250628-117	06/28/2025		2025-2026 SAS Online Users annual fee (u	01 2510 643 000	2,790.00
20250628-117	06/28/2025		2025-2026 WebLink Annual Fee	01 2510 643 000	700.00
20250628-117	06/28/2025		2025-2026 WebLink Hosting annual fee	01 2510 643 000	500.00
20250628-117	06/28/2025		2025-2026 Human Resources Annual Fee	01 2510 643 000	400.00
20250628-117	06/28/2025		2025-2026 Human Resources credit	01 2510 643 000	(400.00)

Check Number: 17112	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: TMS	TIME MANAGEMENT SYSTEMS, INC.	Check Total:	192.68
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
339071	07/01/2025		AOD maintenance-June 2025	01 2510 643 000	192.68	

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 136,833.05

Checking Account: 6 LUNCH FUND

Check Number: 26683	Check Type: Check	Check Date: 07/14/2025	Vendor: 222HARD	222 HARDWARE	Check Total:	2.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2505-281196	05/08/2025		Misc fasteners-kitchen freezer	06 3100 610 000	2.76	

Check Number: 26684	Check Type: Check	Check Date: 07/14/2025	Vendor: OPAAFOOD	OPAA! FOOD MANAGEMENT OF NEBRASKA, LLC	Check Total:	18,007.15
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<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
NE00065765	07/09/2025		Summer Student Lunches	06 3100 340 000	9,528.58
NE00065765	07/09/2025		Summer Student Breakfasts	06 3100 340 000	1,461.91
NE00065765	07/09/2025		Snacks	06 3100 340 000	0.00
NE00065765	07/09/2025		Ala Carte sales	06 3100 340 000	0.00
NE00065765	07/09/2025		Adult Lunches	06 3100 340 000	127.54
NE00065765	07/09/2025		Adult Breakfasts	06 3100 340 000	0.00
NE00065765	07/09/2025		Commodity credit	06 3100 340 000	0.00
NE00065765	07/09/2025		Summer Non-Con Lunches	06 3100 340 000	2,521.86
NE00065765	07/09/2025		Summer Non-Con Breakfasts	06 3100 340 000	4,367.26

Check Number: 69	Check Type: Direct Deposit	Check Date: 07/14/2025	Vendor: FLASELEC	FLASH ELECTRIC, LLC	Check Total:	120.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
7870	06/23/2025		Service call-kitchen outlet	06 3100 431 001	120.00	

*Denotes Expensed Invoice Item

Checking Account ID: 6

Total without Voids: 18,129.91

Detail Check Register

Posted; Batch Description EMPLOYEE BENEFITS JULY 2025

Checking Account: 3

EMPLOYEE BENEFIT

Check Number: 1108

Check Type: Automatic Payment Check Date: 07/14/2025 Vendor: AMERITAS

Ameritas Life Insurance Corp.

Check Total:

13.16

Invoice Number

Invoice Date

PO Number

Detail Description

Chart of Account Number

Detail Amount

JULY2025

07/01/2025

COBRA Vision premium-Cover

03 9000 950 000

13.16

*Denotes Expensed Invoice Item

Checking Account ID: 3

Total without Voids:

13.16

8. BUILDING FINANCIAL CLAIMS

8.1. Financial Claims

Checking Account: 8		BUILDING FUND				
Check Number: 1101	Check Type: Check	Check Date: 07/14/2025	Vendor: KUCEPAIN	Kucera Painting Inc.	Check Total:	24,300.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AUDITORIUM1	07/01/2025		2025 Auditorium walls-App 1	08 4700 450 001	2,500.00	
WELDSHOP1	07/01/2025		2025 Welding Shop-App 1	08 4700 450 001	11,000.00	
WOODSHOP1	07/01/2025		2025 Wood Shop-App 1	08 4700 450 001	10,800.00	
Check Number: 1102	Check Type: Check	Check Date: 07/14/2025	Vendor: PAULSEN	PAULSEN, INC.	Check Total:	188,679.33
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2025-1	07/01/2025		2025 EL 1st & 2nd grade rooms-Pay App 1	08 4700 450 004	188,679.33	
Check Number: 1103	Check Type: Check	Check Date: 07/14/2025	Vendor: WILKARCH	WILKINS ARCHITECTURE DESIGN PLANNING LLC	Check Total:	437.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6760	06/26/2025		HS-Auditorium	08 4700 450 001	187.50	
6761	07/28/2025		ELEM 2025 Remodel	08 4700 450 004	250.00	
6761	07/28/2025		ELEM-2025 Remodel-reimb-Elec engineer	08 4700 450 004	0.00	

*Denotes Expensed Invoice Item

Checking Account ID: 8

Total without Voids: 213,416.83

9. COMMITTEE REPORTS

2025 BOARD COMMITTEES

Committee	Board Members	Notes/Purpose	Tentative Dates
Executive Committee	Kiley Michele Other	Board Meeting Prep	Friday Before the Monthly Meeting
American Civics	Stacey Will Michelle	2 mtgs/year; *2 pm dismissals	March Board Mtg; October Board Mtg
Curr, Instruct, Assess and Tech	Joel Stacey Michelle	Adoption, Curr Council; Assessment **2 pm dismissals	Jan 6, Jan 22, Feb 5, Feb 25, March 5, April 2, Aug 6, Oct 1
Facilities	Will Kiley Joel	Busy Committee!	As Needed
Finance/Transportation	Kiley John Joel	Budget Prep	Feb 5, June 4, Aug 6, Sept 3
Policy	Kiley Michelle Stacey	Policy Transition coming in June	April 2, May 7, June-July
Negotiations/Personnel	Michelle Will Stacey	Certified/Class -ified/ Admin Wages	Oct - Jan; April 2 Feb 28
Wellness	Kiley John	Wellness	May 7

10. DISCUSS, CONSIDER AND TAKE ACTION REGARDING 2025-26 RATES FOR AFTERZONE

AfterZone Information From Karmen Morse

Federal Guidelines Versus DHHS Guidelines:

Free/Reduced Lunch Students are Free	District Sets Payment Rate
1:15 Student/Staff Ratio	1:15 Student/Staff Ratio
Staff Training Required	Staff Training Required
Monthly Meetings/Reports/Surveys	N/A
IDEA Regulations Pertain	IDEA Regulations ??
Enrollment: 120 school year; 80 Summer	Enrollment: Unknown
2 Years Remain on Grant: Frozen at this time	N/A

AFTERZONE: Financial Breakdown

AfterZone is a valued after school and summer program run via district dollars, a federal grant, and local donations. The federal dollars are currently frozen with much uncertainty; furthermore, there are many constraints connected to the federal dollars.

<u>REVENUE Source</u>	<u>REVENUE Dollars</u>
Federal Grant	\$57,600
Tuition	\$30,017
Charitable Funds of Cozad	\$ 5,000
TOTAL REVENUE	\$92,617

EXPENSE:

- 2023-24 AfterZone Cost to District: \$174,668.
- Payroll costs will increase in 2025-26 due to minimum wage law going into effect.

Options for Consideration:

- Terminate AfterZone
- District covers the cost
- Facilitate program through the Foundation
- Participants pay
- Other?

SUMMER CURRENT		
	PART TIME	FULL TIME
FREE	\$ -	\$ -
REDUCED	\$ -	\$ -
REGULAR	\$ 10.00	\$ 15.00
DAILY AVE*	\$ 3.33	\$ 5.00

SCHOOL CURRENT		
	DAILY	
FREE	\$ -	
REDUCED	\$ -	
REGULAR	\$ 3.00	
DAILY AVE*	\$ 1.00	

SUMMER PROPOSED		
	PART TIME	FULL TIME
FREE	\$ 5.00	\$ 7.00
REDUCED	\$ 5.00	\$ 7.00
REGULAR	\$ 17.00	\$ 20.00
DAILY AVE*	\$ 9.00	\$ 11.33

SCHOOL PROPOSED		
	DAILY	
FREE	\$ 5.00	
REDUCED	\$ 5.00	
REGULAR	\$ 7.00	
DAILY AVE*	\$ 5.67	

***ASSUMING 1/3 EACH GROUP OF KIDS**

SCHOOL YEAR KIDS: 120 PER DAY

SUMMER KIDS: 80

FREE/REDUCED ACCOUNTS FOR 2/3 OF KIDS ATTENDING

GIVING UP GRANT CAN ALLOW FOR MORE SUMMER DAYS OF AZ

EMPLOYEES: SCHOOL DAYS-10 SUMMER-18 1:15 RATIO

21ST CENTURY GRANT: \$57,600 PER YEAR

STIPULATES: FREE/REDUCED CAN NOT PAY

LIMITS US TO BEING OPEN 40 DAYS OR LESS IN SUMMER

DAILY AVERAGE: \$5 PER KID

BREAK DOWN FOR ONE KID	
\$5	DAILY
\$25	WEEKLY
\$ 112.50	MONTHLY
\$ 1,181.25	YEARLY (10.5 months)

\$5 AVERAGE DAILY BREAKDOWN			
YEARLY AVERAGE		AMOUNT OF KIDS	YEARLY INCOME
\$ 1,181.25	X	120	\$ 141,750.00

DAILY AVERAGE: \$7 PER KID

BREAK DOWN FOR ONE KID	
\$7	DAILY
\$35	WEEKLY
\$ 157.50	MONTHLY
\$ 1,653.75	YEARLY (10.5 months)

\$7 AVERAGE DAILY BREAKDOWN			
YEARLY AVERAGE		AMOUNT OF KIDS	YEARLY INCOME
\$ 1,653.75	X	120	\$ 198,450.00

DAILY AVERAGE:		\$10 PER KID	
BREAK DOWN FOR ONE KID			
\$10	DAILY		
\$50	WEEKLY		
\$ 225.00	MONTHLY		
\$ 2,362.50	YEARLY (10.5 months)		
\$10 AVERAGE DAILY BREAKDOWN			
YEARLY AVERAGE		AMOUNT OF KIDS	YEARLY INCOME
\$	2,362.50	X	120
			\$
			283,500.00

11. **DISCUSS, CONSIDER AND TAKE ACTION ON MEAL PRICES FOR 2025-2026**

EL/CEEC Breakfast:\$1.65

MS/HS Breakfast:\$1.90

EL/CEEC Lunch:\$3.00

MS/HS Lunch:\$3.20

Adult Breakfast \$3.10

Adult Lunch \$5.10

With .10 cents raise:

School	Class/Size	EL Breakfast	EL Lunch	MS/HS Breakfast	MS/HS Lunch	District Free & Reduced %	Adults
O'Neill	800	\$1.60	\$2.75	\$1.60	\$2.75	51.00%	\$2.65 Breakfast - \$4.30 Lunch (Subs eat free)
Minden	781	\$1.25	\$3.25	\$1.25	\$3.50/\$3.75	34.31%	\$4.50
Holdrege	1013	\$2.15	\$3.45	\$2.15	\$3.65	42.00%	\$5.00
McCook	1386	\$2.30	\$3.30	\$2.40	\$3.55	42.50%	\$4.45
Gothenburg	829	\$1.95	\$3.00	\$1.95	\$3.30	44.27%	\$4.90
Ogallala							
Broken Bow	886					40.29%	
Cozad		\$1.75	\$3.10	\$2.00	\$3.30	53.00%	\$5.10
National Reduced Rate		\$0.30	\$0.40	\$0.30	\$0.40		
Cozad has the highest free & reduced. This helps because of the state reimbursement rates.							
Reimbursable Meals	Full Price	Reduced	Free			A La Carte Sales:	Staff Meals:
2024-2025							
Breakfast	8,747	5,774	18,105			\$2,686.85	\$570.40
Lunch	41,303	17,360	46,487			\$51,207.50	\$7,221.60
Paid off \$1,483.10 from 34 family debts in 24-25 school year. That number is likely to increase with recent gov't changes to benefits							
				combined total			
Family Funds in Account	\$29,838.03	\$521.74	\$29,316.29				

12. DISCUSS, CONSIDER AND TAKE ACTION ON 2025-2026 HANDBOOKS AND ACTIVITIES GUIDELINES

Cozad Elementary and Early Education Student/Parent Handbook

PK-5th
2025-2026

#HaymakerWay



Mission:

Cozad Community Schools, in partnership with family and community, prepares students to be successful lifelong learners through quality education.

Vision:

Cozad Creates Success

Students, their families, and potential employees of Cozad School District are hereby notified that the Cozad High School does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, career and technology programs or activities as set forth in compliance with federal and state statutes and regulations. Any persons having inquiries concerning Cozad High School compliance with Title II, Title VI, Title IX and/or Section 504 may contact: Dr. Dan Endorf, Superintendent

Elementary Leadership Personnel

Principal: *Justin Dowdy*

Dir. of Teaching and Learning/Assistant Principal: *Taylor Jenner*

Dir. of Student Services/Assistant Principal: *Teressa Schneider and Jackie Anderson*

Administrative Assistant: *Haleigh Hendricksen*

Administrative Assistant: *Amy Mohler*

School Guidance Counselor: *Amber Ross*

Title I Coordinator: *Courtney Arends*

Elementary Office Phone: (308) 784-3462 - Preschool Office Phone: (308) 784-3381

STUDENT - PARENT HANDBOOK OF COZAD COMMUNITY SCHOOLS 2025-2026

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Acknowledgment of Receipt Form

**Cozad Community Schools Student-Parent Handbook
2024-2025 School Year**

Foreword

WELCOME

Dear Students and Parents:

On behalf of the faculty, administration, and board of education, we welcome you to another school year. We are looking forward to helping your children reach their learning potential and achieve their educational goals in the upcoming year.

Please read this handbook carefully. Students and their parents are responsible for knowing the rules, regulations, and procedures covered in this handbook. The student handbook is an extension of school policies and has the force and effect of board policy when approved by the board of education.

There are several forms at the end of this handbook that you must read, sign, and return no later than August 30th, 2024.

This handbook contains information of value to every student and parent. It contains explanations of school regulations and procedures necessary for our school to run smoothly and efficiently. If you are ever in doubt about what is the right thing to do, ask a classroom teacher, speak with the building principal, or contact my office.

Sincerely,

Dr. Dan Endorf
Superintendent

Section 1 Intent of Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, regulations, and general information about Cozad Community Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

The Policies of the Board of Education may cover areas not addressed in this Handbook. Every parent or guardian and student should familiarize themselves with Board Policies online at: <https://cozadschoolsboardpolicies.weebly.com/>.

Section 2 School Calendar

COZAD COMMUNITY SCHOOLS

2025–2026

School Year

0 No School	0 Last Day of Quarter/Semester	0 First & Last Days	0 No School for Students	0 No School, PTC, 8 am to 8 pm	0 2:00 pm Early Dismissal, PK-12
---	--	---	---	--	---

12 New Teachers

13-18 Teacher Prof Development

19 First Day of School

1-5 No School

5 Teacher Prof Development

21 Early Dismissal, 2 pm

1 No School

3 Early Dismissal, 2 pm

17 Early Dismissal, 2 pm

4 Early Dismissal, 2 pm

19 Early Dismissal, 2 pm

20 No School

27 Parent Teacher Conferences
8am -8pm

1 Early Dismissal, 2 pm

2 Parent Teacher Conferences
8am -8pm

3 No School

17 End of Quarter

20 Teacher Prof Development

22 Early Dismissal, 2 pm

11 Early Dismissal, 2 pm

13 End of Quarter, No School

25 Early Dismissal, 2 pm

5 Early Dismissal, 2 pm

19 Early Dismissal, 2 pm

26-28 No School

1 Early Dismissal, 2 pm

3 No School

6 No School

15 Early Dismissal, 2 pm

3 Early Dismissal, 2 pm

17 Early Dismissal, 2 pm

19 End of Quarter

22-31 No School

7 Early Dismissal, 2 pm

9 Commencement

21 Last Day of School
for Students
11 am Dimissal

22 Teacher Prof Development

AUGUST 2025

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2026

S	M	T	W	T	F	S
					1 2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY 2026

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

OCTOBER 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2026

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

APRIL 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Certified Staff Days

Aug	13	Jan	20
Sept	21	Feb	19.5
Oct	22.5	Mar	21
Nov	17	Apr	20
Dec	15	May	16
Total Staff Days		185	

Student Days

Aug	9	Jan	19
Sept	21	Feb	18
Oct	20	Mar	21
Nov	17	Apr	20
Dec	15	May	15
Total Student Days		175	

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Student Handbook: 2025-2026

Article 1 – Mission and Goals

Section 1 Mutual Respect

The Cozad Community Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member, peers, or insubordination on the part of students will not be tolerated.

Section 2 Complaint Procedures

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are other procedures identified in the Handbook to address specific complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

1. Complaint procedure
Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.
Step 2. Address the concern with the Principal if the matter is not resolved at Step 1.
Step 3. Address the concern with the Superintendent if the matter is not resolved at Step 2.
Step 4. Address the concern to the Board of Education if the matter is not resolved at Step 3.
2. Conditions Applicable to All Levels of Complaint Procedure
All information to be considered at each step should be placed in writing in order to be most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.
3. No Retaliation
The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Article 2 – School Day

Section 1 Daily Schedule

	Elementary	Early Education Center
Doors Open	7:30 a.m.	7:40 a.m.
School Begins	8:00 a.m.	8:00 a.m.
School Ends	3:20 p.m.	3:10 p.m.
After School Study Hall	3:25 p.m. -3:55 p.m. Grades 3-5, as assigned	
Lunch and Recess	<p><u>Kindergarten</u> Lunch: 10:50-11:20 Recess: 11:20-11:40</p> <p><u>1st Grade</u> Lunch: 11:00-11:30 Recess: 11:30-11:50</p> <p><u>2nd Grade</u> Lunch: 11:55-12:25 Recess: 12:25-12:45</p> <p><u>3rd Grade</u> Lunch: 11:30-12:00 Recess: 12:00-12:20</p> <p><u>4th Grade</u> Lunch: 12:15-12:45 Recess: 12:45-1:05</p> <p><u>5th Grade</u> Lunch: 12:25-12:55 Recess: 12:55-1:15</p>	<p><u>Preschool</u> Recess: 10:40-11:10 Lunch: 11:20-11:50</p>

Section 2 Shortened Schedule

	Elementary	Early Education Center
Doors Open	7:30 a.m.	7:40 a.m.
School Begins	8:00 a.m.	8:00 a.m.
School Ends	2:00 p.m.	2:00 p.m.
Lunch and Recess	Times do not change from daily schedule	<u>Preschool</u> Recess: 10:40-11:10 Lunch: 11:20-11:50

Section 3 Severe Weather and School Cancellations

The Superintendent may close public schools in case of severe weather or an emergency. The school will notify parents and guardians, as well as the local media, when the schools will be closed.

Parental Decisions. Parents may decide to keep their children at home during inclement weather because of personal circumstances. Students absent because of severe weather when school is in session will generally be considered an excused absence.

Pickup During Inclement Weather. Parents should not come to school during severe weather, such as during a tornado warning since students will be moved into safe areas of the building and will not ordinarily be released during inclement weather or dangerous circumstances.

Inclement Weather Guidelines (Elementary and Preschool)

To ensure the safety and well-being of students during colder weather, the following policy outlines temperature guidelines for outside/inside recess:

- Windchill Above 20°F:

Full Outdoor Recess

Students may have the usual length of recess outside. Appropriate winter clothing (coat, gloves, hat, etc.) must be worn.

- Windchill 10°F to 20°F:

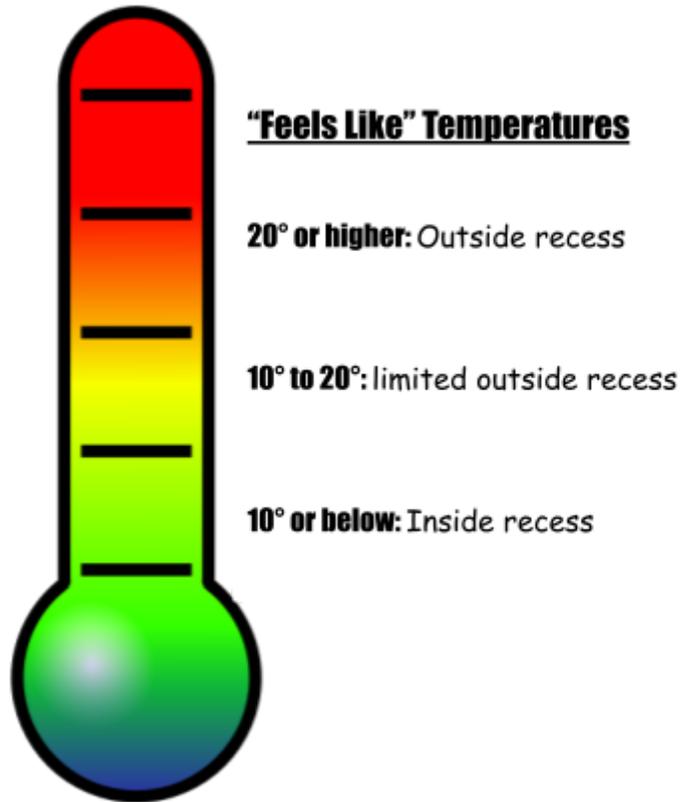
Limited Outdoor Recess (5-10 minutes) or Grade-Level Discretion

Students may go outside briefly or participate in inside recess as determined by the grade-level teams. Proper winter clothing is required to limit skin exposure

- Windchill Below 10°F:

Indoor Recess

Recess will be held indoors. Teachers can facilitate activities in classrooms, or designated indoor recess spaces. All spaces must be supervised.



Section 4 Open-Closed Campus

All students are required to remain on campus during the school day. Students are only permitted to leave after a parent or legal guardian signs them out.

Section 5 Supervision Responsibility Before/After School

Arrival at School/Dismissal From School

Students are expected to arrive at school no more than 30 minutes prior to the first class or school program in which they are participating. Prior to that time, the school is not responsible for supervision of the students. Students will ordinarily be admitted to the school building at 7:30 a.m. Students will not be permitted to enter earlier unless the Principal determines it to be necessary due to inclement weather or other factors. Students are to enter through their assigned entrance and proceed to designated areas.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, detention etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. The school is not responsible for supervision of students once the

students are to have left school grounds.

Certain days on the calendar are “shortened days,” meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days, so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

Signing a Child In and Out of School

Parents or guardians are required to check in with the office if they are entering after their child’s first class or leaving prior to their child’s final class. The parent or guardian must report to the main office for this purpose. Parents may not go directly to the classrooms. The schools will only release children to adults designated by the parent or an emergency contact.

Section 6 Elementary and Preschool Information

A. After School Study Hall

After School Study Hall is a make-up assignment or work completion session for students in grade 3-5 who need additional support completing their grade-level work. This program can be used to help retake tests, finish classwork, or provide extra assistance.

Students who are not meeting the school academic expectations set by Cozad Elementary will be talked to by that classroom teacher to help provide a solution. **Considerations to improve motivation: class rewards, individual incentives, praise reports home, etc.**



Students who are not meeting the school academic expectations set by Cozad Elementary will be talked to for the second time by that classroom teacher. This conversation will be **communicated with parents** to help support the student in their learning.



Students who are continuously failing to meet the academic expectations set by Cozad Elementary will be verbally brought **to the leadership team** to discuss next steps. This conversation will determine the **WHY**, to explain the reason behind the academic expectations not being met.



Students who are determined to be suited for Study Hall will have their parents notified and a scheduled day will be decided on for an after school session with the student’s classroom teacher. This will take place

from 3:25pm up until 3:55 pm. (If this doesn't work for families, other plans will be decided upon with the classroom teacher.) Failure to comply with assigned study hall or failure to work with the school could increase consequences (See Student Handbook)



Students who begin Study Hall will attend **their teacher's classroom** from 3:25pm up until 3:55 pm.



After 4 weeks of Study Hall, the team will meet again to determine the success from the Study Hall program. If the issue is remedied, then the student will stop attending Study Hall. If the student continues to fail to meet the academic expectations set by Cozad Elementary the team will begin to implement consequences to help the student finish the work. (EX. Loss of recess, specials, etc.)

B. Band

Students may participate in the elementary band and begin taking band lessons in the 5th grade. Instruments will be provided by students or the school as provided by school policy. Fees may be charged as allowed or provided in the Public Elementary and Secondary Student Fee Authorization Act and the school's student fee policy or other applicable policy.

C. Cafeteria Rules

1. All food must be consumed in the areas designated by the school.
2. After students have eaten, they must return trays to the kitchen. All straws, papers, milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray into the correct container. Forks and spoons should be placed in the pan with water, NOT THROWN AWAY!
3. Students are to use proper manners including eating quietly and respectful conversations
4. Students may not throw food or other items.
5. Students should remain at their tables until they are dismissed.
6. Students must treat lunch personnel with respect.
7. Students who violate the above rules will be disciplined.
8. Parents may eat lunch with their child. Lunch account deduction or cash will be based on the school's current lunch rate.

D. Candy, Gum, and Food

Students may not bring candy or gum to school unless they have prior permission from their classroom teacher or the administration.

No outside food or drinks are allowed into classrooms without permission from the classroom teacher. Food or drinks that are brought in during the morning must be eaten or drunk in the cafeteria prior to the start of school. Food and drinks for birthdays or parties are acceptable, if

cleared by the teacher beforehand. These foods should be prepackaged, store-bought. NO HOMEMAD food will be distributed at school. Please be conscientious of food allergies.

E. Communicating with Parents

There will be frequent written and verbal communication between preschool and elementary staff and families regarding student progress and other pertinent information. Parents will be informed through student progress, classroom and building events through telephone calls, emails, home visits, newsletters, Bloomz, and social media. Please read newsletters, social media and reference school calendars to stay informed about CES, CEEC, and district events designed to include you in your child's education.

F. Field Trips

Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate in a field trip by signing a permission slip and providing it to the school before the field trip. Students who have not completed classroom work on time may not be allowed to attend field trips. Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

G. Homework

Classroom teachers will often assign homework. Parents who have questions about homework or concerns about class work should contact the teacher. Questions not resolved by the teacher should be referred to the administration.

Each student is expected to spend some time preparing for studies outside of school hours. The amount of time that is needed will depend upon each student and each grade level.

Students who struggle to complete assignments or who must spend an inordinate amount of time completing an assignment should seek the help and advice of their teachers and consult with the principal and/or the guidance counselor.

H. Lost and Found

All lost and found articles are to be taken to the CES or CEEC lost and found areas. Students may claim lost articles there. Unclaimed articles will be donated to a local charity or otherwise disposed of at the conclusion of each quarter or discretion of the building principal.

I. Parties

Elementary classes may have seasonal parties during the year. Parents shall communicate with their student's classroom teacher for the teacher's rules regarding birthday and holiday parties. Invitations for private parties and non-school-sponsored events may not be distributed at school.

J. Physical Education

The school district requires students to receive physical education to assist them in developing gross and fine motor skills. Students are not required to wear P.E. uniforms, but are encouraged to wear tennis shoes for P.E.

K. Playground Rules

Students must follow these rules to keep the playground safe when they are using the playground as part of the school day:

1. Students must obey the playground supervisor at all times.
2. Students may not leave the perimeter of the playground to retrieve a ball unless given permission by the playground supervisor.
3. Students must play away from the school windows.
4. Touch and flag football are permitted, but tackle football is prohibited. Students may only play football on grassy areas.
5. Students may throw balls and other authorized play equipment. They may not throw rocks, gravel, snowballs, and clothing.
6. Students must use the playground equipment properly and in a safe manner.
7. Students may not leave the playground after they have arrived at school for the day.

Students who violate these rules will be disciplined with the loss of recess or other privileges, detention, and/or other consequences.

The school's playgrounds, equipment, and surrounding areas are generally not supervised. Staff will supervise students when the students are using these areas as part of the school day or as part of a school activity. At all other times and in all other circumstances, the school district does not provide supervision of its playgrounds, equipment, and surrounding areas.

L. Police Questioning and Apprehension

School district staff will comply with board policy regarding police questioning of students.

M. Secret Organizations

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society, or association.

N. Therapy Animals

A therapy animal is a pet that has been trained and certified to provide comfort and emotional support to individuals in hospitals, schools, and other settings. These animals do not have the same legal access rights as service animals and are considered visitors or guests, not a necessary accommodation. To maintain a focused, safe, and distraction-free learning environment, therapy animals are permitted only under the following conditions: Therapy animals may not be brought daily or used as personal emotional support animals. The animal is certified by a recognized therapy animal organization (e.g., Pet Partners, Therapy Dogs International). Prior written approval must be obtained from the principal. The animal's presence has a clear educational or emotional benefit for students and aligns with school programming.

Section 7

Curriculum & Assessment (Preschool)

Teaching Strategies GOLD

We use the Nebraska Department of Early Childhood Education Teaching Strategies GOLD Curricular Objective and Assessment System. Thirty-eight objectives that guide teaching and learning at the foundation of the Teaching Strategies GOLD. Based on predictors of school success and state early learning standards, these objectives help teachers focus on what matters most for children's success. It is intended for use as a key component with any developmentally appropriate early childhood curriculum and program. Teaching Strategies GOLD is inclusive of all children, including English-language learners and children with disabilities.

Assessment

Results Matter in Nebraska

The Cozad Early Education Center participates in the Nebraska Results Matter Program. Results Matter in Nebraska is a child, program, and family outcomes measurement system designed and implemented to improve programs and supports for all young children from birth to age five (B-5). Districts and ESUs are expected to serve children within inclusive classrooms that represent a full range of abilities and disabilities and the social, linguistic, and economic diversity of families within the community.

Results Matter measures child progress and program quality to accomplish these purposes: improve experiences, learning, development, and lives of young children from birth to age five and their families.

This is accomplished through the completion of the Teaching Strategies Gold Assessment throughout the school year. This assessment is based on observations of children within the classroom. The results of this assessment will be used to inform you of your child's progress in the preschool program. You will receive updates on your child's progress in November and May. The dates may not correspond with other report card dates.

Child Assessment and Program Evaluation

The CEEC pre-kindergarten program is involved in on-going child assessment and program evaluation. Child assessment is based on observations of children in the classroom and recorded on the Teaching Strategies GOLD website. Individual child results are shared with parents in November and May. Program results will be posted on the school website in May.

Program evaluation is based on the results of an outside observation utilizing the CLASS PreK Rating Scale or the ECERS-3. The results of this evaluation will also be available on the school website. Parents will also be asked to complete a survey about the program at least once a year. These results will be reviewed by the advisory board and used for program improvement.

Drop off and Pick up Procedure (Preschool)

Preschool parking is available on the east side of the elementary building for pick up and drop off. Please enter and exit the building through the east preschool door.

Sign-In

Each day preschool students must be signed into their classroom. Any notes for the day can be made in the sign-in book or given to the teacher. The staff will sign in students arriving on the bus. We understand that this is a new experience for many children and they may be reluctant to have their parents leave. However, we have found that when parents give their child a reassuring

hug and leave promptly after entering the building, it can be less stressful for the child. We ask that when you enter the building you direct your student to either eat breakfast or complete an activity in the flex lunchroom.

Sign-Out

At dismissal, parents must sign their children out for the day. The staff will sign out students leaving on the bus. This helps us assure safety. You will be required to provide the names of people you authorize the school to release your child to. If someone other than the parent will be picking up the child, the staff must have the authorization (written note, phone call, etc.) to release the child to that person. If a child is not picked up at the dismissal

Home Visits (Preschool)

Home visits are scheduled throughout the school year and are a requirement of the Nebraska Department of Education for children attending preschool. Preschool teachers will work with you to find a convenient time to schedule home visits. Preschool families will participate in two home visits and the option for one parent-teacher conference each school year.

Preschool Enrollment

The following criteria is used to prioritize and determine eligibility for children who are eligible for preschool (CEEC) enrollment. All children will be accepted by date of application based on the following prioritization criteria. After the application deadline admittance to the preschool will be closed unless program capacity has not been reached. At that point, any applications received will be reviewed and eligibility will be based on a first-come, first-serve basis. Students of employees of Cozad Community Schools may receive higher prioritization.

Application Eligibility

Children living in the school district that are ages 3, 4, and 5 by July 31st, are eligible to apply for preschool enrollment. Application acceptance will begin January 1st and the application deadline will be April 4. Applications after the deadline will be considered until program capacity is met.

Program Capacity

- 60 total capacity for Cozad Early Education Center.
- 54 of the 60 will be of age 4 by July 31st . If there are vacancies then 3 and 5 year-olds would be accepted until program capacity is met.

Children eligible for CEEC enrollment is based on the following criteria in order of priority:

1. 4 year olds who previously attended CEEC.
2. 4 year olds with IEPs will receive first priority when living in the district and applying for entrance.
3. 4 year olds who are living in the district will receive the next priority.
4. 3 year olds with IEPs living in the district will be prioritized next.
5. 5 year olds with IEPs living in the district.
6. 5 year olds living in the district will be accepted after 4 year olds, 3 year olds, and before capacity.
7. 3 year olds (who turn 4 first semester) living in the district will be accepted after 4 year olds and before capacity.

8. 3 year olds (who turn 4 second semester) living in the district will be accepted after 4 year olds and before capacity.
9. Students living outside the district who are age eligible.

Mid-Year Enrollment

Children who move into the district during the school year and wish to attend CEEC will be considered if they meet age requirements and there is an opening in the program.

Children who are newly eligible with a disability will be accepted into the program to fulfill the Individualized Education Plan (IEP) if the IEP team determines the program is the best placement for the child and there is an opening in the program.

Preschool Clothing Attire

In preschool, your child will spend a great deal of each day on the floor inside and playing outside. Please dress your child for an active school day. Students must come to school dressed in clean, neat, and appropriate clothing to conform to educational standards. The clothing attire should be suitable for the classroom, school activities, and weather. Students will not be permitted to wear clothing that is inappropriate for school. (See Dress Code Policy)

All children will need a complete change of clothing including underwear, socks, shirt, and pants to be stored in their lockers. Extra clothes are needed even after they conquer potty training. Label your child's clothing that can be removed such as: hats, mittens, boots, sweatshirts, coats, etc. Students will play outside each day unless there is precipitation falling, or the temperature is dangerously cold.

Students must wear coats outdoors when the weather makes it advisable. The staff will decide when coats are required for recess. Students may choose to wear overshoes or boots when the playground is wet or muddy. Waterproof boots worn to school should be taken off and regular shoes worn during the day.

Elementary students must wear coats outdoors when the weather makes it advisable. The staff will decide when coats are required for recess.

Elementary students may choose to wear over shoes or boots when the playground is wet, muddy, or snowy. Waterproof boots worn to school should be taken off and regular shoes worn during the day. Boots worn to school must be marked with the student's name.

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student's report card. Other pertinent information will be communicated to parents by mail or by personal contact.

Article 3 – Use of Building and Grounds

Section 1 Visitors

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits to classrooms during the first week of school and the last week of school may be limited to ensure a smooth transition. Visits by parents are permitted; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

Section 2 Smoke-Free Environment

All of our school buildings and grounds are smoke and tobacco-free. No smoking or tobacco is allowed on school grounds or at any school activity.

Section 3 Care of School Property

1. Students are responsible for the proper care of all books, equipment, supplies, and furniture supplied by the school.
2. Students who damage property, break windows, or cause other harm to school property or equipment will be required to pay the cost to repair or replace the item and may be subject to disciplinary action.

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued.

Section 4 Lockers

Each student will be assigned a locker. Students must use their own lockers and are not to share lockers with other students, except as assigned by school officials. Students may be expected to keep all books, etc., in their assigned locker. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Students may not display images, information or messages that may cause a substantial disruption to the operations of the school. If a staff member sees or learns of an image or message that may cause a disruption, the staff member may ask the student to remove the image or message from the locker. If the student refuses, then the administration will meet with the student and parents to discuss the situation. The principal shall have the final say on whether a student needs to remove the image or message from the locker.

Section 5 Searches of Lockers and Other Types of Searches

Student lockers, desks, computers, and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding usage of or items placed in or on school property, including student vehicles parked on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers, and other such property may be conducted at the discretion of the administration.

The following rules apply to searches of students and of a student's personal property and to the seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or a school rule violation. The search is to be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted at the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities.
5. Searches of the District's computer system may be conducted at the discretion of the administration at any time.

Section 6 Video Surveillance

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students, and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the administration. As a result, notice is hereby given that video surveillance may occur on District property. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state, or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Section 7 Recording of Others

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted, (2) by authorized staff for purposes of child welfare (for example, to record images of injuries to students caused or believed to be caused by another person), or (3) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including students, parents, and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

Section 8 Use of Cell Phones

Students may not use cell phones or other personal electronic devices (including wearable devices) while at school, except as permitted in this handbook, in a student learning plan, by school administration or for medical reasons. ~~A student who violates this rule may be required~~

~~to turn their phone or devices into the office or lose phone privileges for an extended period of time.~~

Students are personally and solely responsible for the security of their cell phones and other electronic devices. The school district is not responsible for theft, loss, or damage of a cell phone or any calls made on a cell phone.

Students who violate this policy will have their cell phones or other electronic devices confiscated immediately. The administration will return confiscated devices to the offending student's parent or guardian after meeting with the parent or guardian to discuss the violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student found to be in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state or federal agencies, which may result in arrest, criminal prosecution, and possible inclusion on sex offender registries.

With permission from staff, students may use the school's phone to contact parents. Parents are encouraged to contact the school to relay a message to their student.

Section 9 Student Valuables

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. The school does not guarantee or represent that the student's property will not be subject to loss, theft, or damage.

Section 10 Bulletins and Announcements

Bulletin boards and display areas are available for school-related and approved materials to be posted and displayed. Announcements for school-related and approved materials may also be posted on Bloomz. Posters and announcements to be used in the halls, in Bloomz or materials for distribution need to be approved by the Principal's office. Displays and announcements must directly affect and be a benefit for students at Cozad Elementary School. The person or organization responsible for distributing the posters is responsible for seeing that all posters are removed within 48 hours after the event or when directed by the Principal.

Section 11 Copyright

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship. Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

Section 12 — Behavioral Points of Contact

~~The District maintains a registry of local mental health and counseling resources, including those resource services that can be accessed by families and individuals outside of school. To gain more information about these resources, parents and/or students should contact their building principal. This information, as well as the District's behavioral points of contact, are also listed on the District's website.~~

Article 4 – Attendance

Section 1 Attendance

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations and staff are responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance.

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age

Preschool Attendance

If a student is ill or going to be absent from school, we request that the parent or guardian notify the office by calling CEEC office 784-3381. A written request to have a child excused from classes early should be sent with the child on the morning of the early dismissal. Out of consideration of other students, please pick up students before 12:00 PM or after 12:45 pm to avoid disruption of rest time.

Parents are obligated to:

- 1) Call the appropriate building office to inform the school of the reason for each absence.
- 2) Submit a doctor's statement, if requested.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a

report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Section 2 Attendance and Absences

Excused and Unexcused (or Unresolved) Absences. An absence from school will be reported as: (a) an excused absence or (b) an unexcused absence.

1. Excused Absences. Absences should be cleared through the Principal's office in advance, whenever possible. An absence or tardy, even with parental approval, may not be considered excused by the school. All absences, except for illness and/or death in the family, require advance approval. An absence for any of the following reasons will be typically excused, provided the required procedures have been followed:
 - a. Attendance at a funeral ~~for a member of the immediate family (parents, siblings, and grandparents).~~
 - b. Illness which causes a student to be absent from school.
 - c. Doctor or dental appointment which requires student to be absent from school.
 - d. Court appearances that are required by a court order.
 - e. School sponsored activities which require students to be absent from school.
 - f. Other absences which have received prior approval from the Principal.

The Principal has the discretion to deny approval for a student's absence, depending on circumstances, such as the student's absence record, the student's academic status, the tests or other projects which may be missed, and other relevant reasons.

2. Unexcused and Unresolved Absences: An absence which is not excused is unexcused. An absence that is unresolved is unexcused unless resolved in a timely manner. If a student's absence is unexcused the student may receive zeros for any class work missed during the absence and may be required to make up work and the time missed.

Tardy to School. Students will be considered tardy to school if they are not seated in their assigned class or ready and attentive in their assigned area when the bell for their first-class rings.

~~Tardy to Class. Students have a sufficient time period between classes to make it to their next assigned class on time. Students will be considered tardy to class if they are not in their assigned classroom when the tardy bell rings unless they have a pass from a staff member. Specific tardy guidelines once students are in the classroom doorway are at the discretion of the classroom teacher.~~

Leaving School or Class. Students who leave school for any reason during the school day must get signed out by parents or guardians ~~check out of the office~~ before leaving. ~~Students leaving school must be cleared in advance by the student's parent or legal guardian.~~ Upon returning to school that same day, parents must sign students back in at the office.

Students who leave school without permission and without signing out in the proper manner, or who leave their assigned classroom without teacher permission, may be considered truant. If a student leaves school grounds without permission, law enforcement will be called immediately.

Section 3 Make-up Work

~~Written~~ Make-up work may be assigned for each day missed regardless of the type of absence. For excused absences due to illness or emergency, students will have two school days for each day of excused absence to complete make-up work. If make-up work is not completed, students may receive no credit for the work required. Additional time each student is allowed for make-up work will be determined by the teacher. The student has the responsibility to contact teachers, initially, regarding make-up assignments. After School Study Hall may be assigned to help students complete their work.

Section 4 Attendance is Required to Participate in Activities

Full-time students must attend school at least half of the school day on the day of any scheduled school activity in order to participate in the activity. Part-time eligible students must attend their classes on the day of the school activity in order to participate in the activity. A “school activity” includes athletic performance, contests, practices, and dances. Failure to attend may result in a student being withheld from participation in the activity. The Principal retains the right to grant participation should exceptional circumstances prevail.

Section 5 Truancy

A student who engages in unexcused absences may be considered truant under state law. Truancy is a violation of school rules. The consequence of trancies may include disciplinary action up to expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Truant Behavior. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child aged six (6) to eighteen (18) to attend school regularly without lawful reason, shall within three (3) days report such violation to the Superintendent or designee. The Superintendent or designee shall immediately cause an investigation into any such report to be made. The Superintendent or designee shall also investigate any case when, based on the Superintendent’s personal knowledge or based on a report or complaint from any resident of the district, the Superintendent or designee believes that any child is unlawfully absent from school. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate the child's truant behavior.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

1. One or more meetings shall be held between a school attendance officer, school social worker, or other person designated by the school administration and the parent/guardian and the student to report and attempt to solve the truancy

problem. If the parent/guardian refuses to participate in such meeting, the principal shall place in the student's attendance records documentation of such refusal.

2. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child.
3. Educational evaluation, which may include a psychological evaluation, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parent/guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Reporting Habitual Truancy. Students who accumulate twenty (20) unexcused absences or the hourly equivalent per year shall be deemed to be habitually truant. If the student continues to be or becomes habitually truant, the principal shall serve a written notice to the person violating the Nebraska truancy laws (i.e., the person who has legal or active charge or control of the student) warning him or her to comply with the provisions of that law. If within one (1) week after the time the notice is given such person is still violating the school attendance laws or policies, the Principal shall file a report with the county attorney of the county in which such person resides.

Article 5 – Scholastic Achievement

Section 1 Grading System

Students will receive letter grades on report cards and transcripts. The following scale will be used to assign letter grades and a grade point average from a percent:

A+	99-100	A	95-98	A-	93-94
B+	91-92	B	87-90	B-	85-86
C+	83-84	C	80-82	C-	77-79
D+	74-76	D	62-73	D-	70-71
F	0-69				

Music, PE, Media/Library and Behavior Grades:

E	94.5-100	E-	92.5-94	G+	90.5-92
G	86.5-90	G-	84.5-86	S+	82.5-84
S	79.5-82	S-	76.5-79	N	76-70

U	O-69				
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Kindergarten Standard Based Grading				
NT- Not tested	1-Beginning	2-Progressing	3-Meets Standard	4-Exceeds Standard

Each teacher will define the grading procedures to be used in their classes.

~~**Section 2 — High School Yearly Course Requirements**~~

~~High school students in all grade levels are required to register in the following courses: Math, Social Studies, Science, Health and Physical Education, and Language Arts Core.~~

~~High school students are required to register in the following exploratory courses:~~

9th Grade	
10th Grade	
11th Grade	
12th Grade	

~~All students are required to successfully complete six (6) semesters of exploratory courses. Students also have the option of taking band or a vocal music/study hall combination.~~

~~**Section 3 — Graduation Requirements**~~

~~To participate in commencement exercises or receive a Cozad Community Schools' diploma, a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions.~~

~~To be eligible for graduation from Cozad High School, a student must have earned a minimum of 240 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.~~

~~Satisfactory completion of the following courses must be presented in the candidate's record:~~

English	40 semester hours
Social Sciences	30 semester hours
Science	20 semester hours
Math	30 semester hours
P.E. and Health	10 semester hours
Financial Literacy Course	5 credit hours

~~Exceptions to these requirements may be made by the Board of Education upon the recommendation of the Superintendent, who will support the recommendation with justifiable reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.~~

~~A student who has not met the requirements for graduation but who has attended school regularly may, with the recommendation of the Superintendent, be granted a Certificate of Attendance. Students receiving a Certificate of Attendance shall not be eligible to participate in graduation exercises.~~

Section 2 Promotion and Retention

Students will be placed at the grade level and in the courses best suited to them academically, socially, and emotionally as determined by the school's professional staff. Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the professional staff to be appropriate for the educational interests of the student and the educational program.

~~Section 5 Schedule Changes~~

~~Students needing schedule changes should notify the Principal. Schedule changes must be initiated by the teachers involved, the Principal or counselor, and the student's parent or guardian. Final approval of all schedule changes will be made by the Principal.~~

Section 3 Interim Reports

Various supplemental reports may be made available to parents throughout the school year concerning student's performance. These reports may describe student work of an exceptional nature or work which needs improving. These reports will be sent as the teacher determines appropriate.

Section 4 Report Cards

Report cards are issued at the end of each quarter. A grade of "I" (incomplete) received at the end of a grading period must be made up within two (2) weeks or missing assignments will receive grades of "0" and those grades will be averaged into the final grade. No incompletes will be given at the end of the fourth quarter, unless permission to do so is granted by the principal. ~~as all coursework must be completed by the end of the fourth quarter.~~ All grades are subject to adjustment by the Principal for academic reasons. **The report card is one tool designed to aid the parent in determining the progress of the child.**

Section 5 Parent-Teacher Conferences

Parent-teacher conferences will be held **once per semester.** There will also be parent nights throughout the year. ~~Refer to the school calendar for the schedule.~~ Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with the teachers.

Section 6 Honor Roll

The purpose of the honor roll is to recognize those students who demonstrate academic excellence. Honor rolls will be determined for 1st, 2nd, 3rd, and 4th quarters. Students will be recognized accordingly:

1. Students receiving all "A's" will be classified as High Honor Roll
2. Students receiving "A's" and only one "B" for all classes will be classified as Honor Roll.
3. All class grades are figured the same for honor roll status.

~~Section 10 — National Honor Society~~

~~The National Honor Society chapter of Cozad Community Schools is a duly chartered and affiliated chapter of this prestigious national organization.~~

~~Admission to the National Honor Society~~

~~Membership is open to those students who meet the required standards in four (4) areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected to be members by a five (5) member Faculty Council, appointed by the principal, which bestows this honor upon qualified students on behalf of the faculty of our school each semester.~~

~~Students in the 10th, 11th, or 12th grades are eligible for membership. For the scholarship criterion, a student must have a cumulative grade point average of 3.0 or better on a 4.0 scale. Those students who meet this criterion are invited to complete a Student Activity Information Form that provides the Faculty Council with information regarding the candidate's leadership and service. A history of leadership experience and participation in school or community service is required.~~

~~To evaluate a candidate's character, the faculty council uses two (2) forms of input: first, school disciplinary records are reviewed; second, members of the faculty are solicited for input regarding their professional reflections on a candidate's service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. A majority vote of the council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule.~~

~~Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance in all four (4) criteria (or better) that led to their selection. This obligation includes regular attendance at chapter meetings when and as scheduled and participation in the chapter service projects(s). [Insert other member obligations here if they exist for your chapter.]~~

~~Removal from National Honor Society~~

~~A student may be removed from the NHS by action of the Principal upon a determination by the Principal that the student:~~

- ~~1. **Prior Conduct.** Engaged in conduct prior to induction which was not known at the time of induction and which, if known, would have caused denial of induction;~~
 - ~~2. **Post-Induction Conduct.** Engaged in conduct after induction which is grounds for a student to be long-term suspended or expelled from school under the student code of conduct; which is grounds for suspension or removal from any extracurricular activity of the school, or which would cause denial of induction if such conduct had taken place prior to the time of induction.~~
- ~~The student may appeal the Principal's decision to the Superintendent by giving written notice of appeal to the Superintendent within ten (10) calendar days of receipt of the Principal's removal decision. The appeal procedures shall be established at the discretion of the Superintendent to allow a fair opportunity for the student's views and information to be considered. The decision of the Superintendent on the appeal shall be final.~~

Article 6 - Support Services

Section 1 Special Education Services

What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

Students Who May Benefit

A student verified as having autism, behavior disorders, deaf-blindness, developmental delay, hearing impairments, mental handicaps, multiple disabilities, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

How are Students With Disabilities Identified?

Referrals are made by staff or parents to a Student Assistance Team. If the Student Assistance Team or comparable problem-solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

Independent Evaluation

If a parent disagrees with an evaluation completed by the school district, the parent has a right to request an independent educational evaluation at public expense. Parents should direct inquiries to school officials to determine if the school district will arrange for further evaluation at the school's expense. If school district officials feel the original evaluation was appropriate and the parents disagree, a due process hearing may be initiated. If it is determined that the original evaluation was appropriate, parents still have the right to an independent educational evaluation at their own expense.

Reevaluation

Students identified for special education will be reevaluated at least every three (3) years by the student's IEP team. The IEP team will review existing evaluation data on the student and will identify what additional data, if any, is needed. The school district will obtain parental consent prior to conducting any reevaluation of a student with a disability.

Individual Education Program (IEP)

Upon a student being verified as having a disability, a conference will be held with parents. At the conference, an Individualized Education Program (IEP) will be developed specifying programs and services which will be provided by the schools. Parent consent will be obtained prior to a student being placed for the first time in a program providing special education and related services or early intervention services to infants and toddlers. Once in place, the IEP is reviewed on an annual basis, or more frequently as needed. Parents will be given a copy of the IEP.

Special Education Placement

The student's placement in a special education program is dependent on the student's educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment will occur only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Determination of a student's educational placement will be made by the IEP team.

Written notice shall be given to parents at a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

More Information

Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 (special education appeal procedures) may contact the Superintendent. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website.

Section 2 Students with Disabilities: Section 504

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973. Under Section 504, parents have the following rights:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of your child's disability.
2. Have the school district advise you of your rights under federal law.

3. Receive notice with respect to identification, evaluation, or placement of your child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child receive services and be educated in facilities which are comparable to those provided to students without disabilities.
6. Have your child receive an individualized evaluation and receive special education and related services if your child is found eligible under Section 504.
7. Have evaluation, eligibility, educational and placement decisions made based on a variety of information sources and by persons who know your child and who are knowledgeable about the evaluation data and placement options.
8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if your child were placed in a program operated by the school district.
9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district.
10. Examine all relevant records relating to decisions regarding your child's identification, evaluation, and placement. Obtain copies of educational records at a reasonable cost on the same terms as records are provided to students without a disability unless the fee would effectively deny you access to the records.
11. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of your child. If the school district refuses this request, it shall notify you within a reasonable time, and advise you of the right to a hearing.
13. File a local grievance in accordance with school policy.
14. Request an impartial hearing related to decisions regarding your child's identification, eligibility, and educational program or placement with opportunity for participation by the person's parents or guardian and representation by counsel, and a review procedure. This is provided in the local grievance procedure.

Section 3 Health Services

Student Illnesses

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home may include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, live head lice or nits, or on determination by the school nurse that the child's condition prevents meaningful participation in the educational program, presents a health risk to the child or others, or that medical consultation is warranted unless the condition resolves. Students may not return to school until they have been fever free without fever reducing medication for 24 hours.

Health Problems Limiting Activities

Parents who do not want their children to play outdoors or participate in physical education for health reasons must send a written doctor's request to school.

Guidelines for Administering Medication

Whenever possible, students should be provided medications outside of school hours. In the event it is necessary that a student take or have medication at school, the parents/guardians must provide a signed written consent for the student to be given medication at school. A consent form is available at the school health office. If a student has asthma or diabetes and is capable of self-managing his or her health condition, the student may coordinate with the health office to develop a self-management plan and **have a health plan on file.**

Medications must be provided to the school by the parent/guardian in the pharmacy-labeled or manufacturer-labeled bottle. Repackaged medications will not be accepted. Medications may require a physician's authorization to be given at school or, for asthma and anaphylaxis, a health care professional who prescribed the medication for treatment of the student's condition. The school nurse may limit medications as the nurse deems appropriate.

School Health Screening

Children in Preschool and Kindergarten through fifth grade, as well as children in **seventh and tenth** grades are screened for vision, hearing, dental defects, height, and weight. Students with identified health concerns may also be screened. Parents who do not wish their child to participate in the school screening program must communicate in writing to the school health office at the start of the school year.

~~Children in Preschool and Kindergarten through third grade, as well as children in sixth and ninth grades are screened for vision, hearing, dental defects, height, and weight. The screening program also incorporates scoliosis and blood pressure at the sixth and ninth grades. Students with identified health concerns may also be screened. Parents who do not wish their child to participate in the school screening program must communicate in writing to the school health office at the start of the school year.~~

Physical and Visual Examination

Evidence of a physical examination and a visual evaluation is required within six (6) months prior to entrance into kindergarten and, in the case of transfer from out of state, to any other grade. A physical examination is also required prior to entrance into the seventh grade. The physical examination is to be completed by a physician, a physician's assistant, or an advanced practice registered nurse; the visual evaluation is to be completed by any of the forgoing or an optometrist. A parent or guardian who objects to the physical examination and/or visual evaluation may submit a written statement of refusal for his or her child. Waiver forms are available in the school health office. Additional physical examination requirements exist for students participating in athletic participation.

Immunizations

Students must show proof of immunization. A student who does not comply with the immunization requirements will not be permitted to continue in school. Students with medical

conditions or sincerely held religious beliefs which do not allow immunizations must complete a **notarized** affidavit.

Unimmunized students may nonetheless be excluded from school in the event of a disease outbreak.

Birth Certificate Requirements

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

Guidelines for Head Lice or Nits

The following guidelines are in place to better control a nuisance condition, reduce absenteeism due to head lice, and involve parents as partners with the school in control efforts:

1. Children will be sent home from school for live head lice or nits. Children may return to school once it is treated with approved treatment.
2. Health office staff will provide written treatment information and instructions, including how to check and identify head lice.
3. A child who is sent home from school for head lice should miss no more than two (2) school days.
4. A child who has been sent from school due to head lice must come to the health office for inspection before returning to class.
5. A child who returns to class with nits (eggs) will be checked again in 7-10 days.
6. Families are encouraged to report head lice to the school health office.
7. Classroom-wide or school-wide head checks will be conducted as needed in order to control the condition at school.

Guidelines for Bed Bugs

The following guidelines are in place to better control a nuisance condition, reduce absenteeism due to bed bugs, and involve parents as partners with the school in control efforts:

1. A child who has a live bed bug on their person or their belongings will be sent to the office for further examination. Parents will be notified and education materials will be sent home.
2. If live bed bugs continue to be found on a child, a plan will be made with the parents to help stop infestation at the school.

Section 4 Transportation Services

Transportation to and from school is provided to students in accordance with law and Board policy. Students may also be provided transportation on field trips and when participating in school activities. **Riding school vehicles is a privilege, not a right. The bus drivers have the same**

authority as teachers while transporting students. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. If misconduct is recurring, the student will not be allowed to ride the bus.

Students who ride the bus to school will arrive in time for them to eat breakfast at school. Parents must contact their bus driver if a student will not ride the bus on a given day. Bus drivers endeavor to adhere to their schedule, and will wait for riders only a short period of time so as not to jeopardize the time remaining for the rest of their schedule.

Non-resident or option enrollment students may ride the buses, but they will be charged a fee to be established by the board of education. The Superintendent will schedule bus routes, and questions concerning them should be directed to that office.

Students are expected to follow the following rules while riding school buses:

Behavior on School Buses

1. General Conduct Rules Apply: While riding a school bus, a student must follow the same student conduct rules which apply when the student is on school property or attending school activities, functions, or events. There are also special conduct rules for riding school buses. These rules also apply to riding other school vehicles.
2. Special Conduct Rules for Riding School Buses.
 - A. Rules for Getting On and Off the Bus
 1. Be on time to be picked up. As a general rule, get to your bus stop five (5) minutes before your scheduled pick-up time. If you miss the bus, immediately return to your home, and tell your parents so they can take you to school.
 2. While waiting for the bus, stay at least five (5) feet away from the street, road, or highway. Wait until the bus comes to a complete stop before approaching the bus.
 3. You may exit the bus only at your approved destination (your school or your approved bus stop). Exit the bus as directed by the driver. Do not run.
 4. If you must cross the street after exiting the bus, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
 - B. Rules on the Bus
 1. Be respectful of the bus driver. Immediately follow all directions of the driver and any paraeducator or adult on the bus.
 2. Sit in your seat facing forward. Use seat belts in vehicles in which they are available.
 3. Talk quietly and use appropriate language.
 4. Keep all parts of your body inside the bus.
 5. Keep your arms, legs, and belongings to yourself.

6. No fighting, harassment, bullying, intimidation, or horseplay.
 7. Do not throw any object.
 8. No eating, drinking, use of tobacco, alcohol, drugs, or flammables.
 9. Do not bring any weapon (real or imitation) or dangerous objects on the school bus.
 10. Do not damage the school bus.
 11. Video cameras may be placed on buses, at random, to monitor student behavior on the bus.
3. Getting the Driver's Assistance: If you need assistance from the driver, wait until the bus is at a full stop. If you are close enough, tell the driver what you need. If you are too far away for the driver to hear you, ask a student in front of you to get the driver's attention. If necessary, walk up to the driver, while the bus is at a full stop. If you need immediate assistance in an emergency, take all action needed to safely get the help of the driver.
 4. Consequences for Rule Violations: Consequences for school bus misconduct may include restriction or suspension of bus privileges and other disciplinary measures, up to and including expulsion from school.

Section 5 Threat Assessment

The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

1. Definitions

- a. A **threat** is an expression of a willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
 - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
 - ii. A **transient threat** is an expression of anger or frustration that can be quickly or easily resolved.
 - iii. A **substantive threat** is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.
- b. A **threat assessment** is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of identifying and responding to serious threats in a systematic, data-informed way.
 - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat

assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.

- ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act *solely* as part of a threat assessment.

2. Obligation to Report Threatening Statements or Behaviors

All staff and students must report **substantive threats** to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such reports regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS WHICH REQUIRE IMMEDIATE INTERVENTION SHOULD BE REPORTED TO THE POLICE AT 911.

3. Threat Assessment Team

The threat assessment team (team) shall consist of the superintendent of schools, building principal(s), guidance counselor and local law enforcement. Others who may be included, depending on the threat, are: information technology staff, the school nurse, members of the mental health profession who would be willing to work with the school. Not every team member needs to participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or Section 504 of the Rehabilitation Act, as appropriate. Neither the student nor their student's family members are part of the threat assessment team.

The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.

4. Threat Assessment Investigation and Response

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator

must contact law enforcement if the administrator believes that an individual poses a clear and immediate threat of serious violence.

If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening behavior. The team may, but is not required to, review the following types of information:

- Review of the threatening behavior and/or communication;
- Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
- Review of school and other records for any prior history or interventions with the students involved;
- Any other investigatory methods that the team determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the individual of concern to the appropriate school administrator for consequences under the school's student discipline policy or, if appropriate, report the results of its investigation to the student's individualized education plan team.

Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

5. Communication with the Public about Reported Threats

The team will keep members of the school community appropriately informed about substantive threats and about the team's response to those threats. This communication may include oral announcements, written communication sent home with students, or communication through print or broadcast media. However, the team will not reveal the identity of the individual of concern or of any target(s) of threatened violence unless permitted by law.

6. Coordination with the Crisis Team After Resolution of Threat

The threat assessment team will confer with the district's crisis team after a threat has been investigated to provide the crisis team with information that the crisis team may use in assessing or revising the district's All-Hazard School Safety Plan.

Article 7 – Drugs, Alcohol and Tobacco

7. Drug-Free Schools

The District is a safe and drug-free schools zone. Any use, possession, distribution, manufacture, sale, consumption, or ingestion of illicit drugs or tobacco products on school grounds, at a school activity, or in a school vehicle is strictly prohibited.

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property or while participating at a school activity at any time.

Section 2 Education and Prevention

Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs for students. Further, the District will have proper in-service orientation and training for all employed staff.

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations. Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs. Information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs is available to all of the students upon request of the Counselor.

Safe and Drug-Free Schools—Parental Notice. Pursuant to the provisions of federal law, if, upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction, a parent objects to the participation of their child in such programs and activities, then the parent may notify the District of such objection in writing. Upon receipt of such notice, the student will be withdrawn from the program or activity to which parental objection has been made.

Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco

The District prohibits the possession, use, or distribution of illicit drugs (including electronic nicotine delivery systems) and alcohol on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. The conduct prohibited includes, but not be limited to, the following:

1. Possession, use, distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not

- limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
 6. Possession, use or distribution of any tobacco product.

Disciplinary Sanctions

Violation of any of the above prohibited conduct will result in student discipline, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardians will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Article 8 – Student Conduct Rules

Section 1 Purpose of Student Conduct Rules

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of these student conduct rules will result in disciplinary action.

Section 2 Forms of School Discipline

Students who violate the student conduct rules may be subject to the following forms of discipline:

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five (5) school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
 - c. Within 24 hours or such additional time as is reasonably necessary, but not more than 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct, or violation of the rule or standard and the reasons for the action taken.
 - d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
 - e. A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
 - f. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be short-term suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with these disciplinary procedures.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five (5) school days but less than twenty (20) school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. Pursuant to the Nebraska Student Discipline Act, a notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
3. Expulsion:
- a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the

- second semester, or (b) within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
- b. Suspension Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.
 - c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
 - d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal, or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
 - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) if the Superintendent approves the suspension of an expulsion. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
 - f. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one (1) of the six (6) regional accrediting bodies in the United States.

4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
 - a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five (5) school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or designee determines that an emergency exclusion shall extend beyond five days, a hearing may, upon a parent or guardian's request, be held and a final determination made within ten (10) school days after the initial date of exclusion. Such appeal procedures shall substantially comply with the procedures set forth in this Handbook for a long-term suspension or expulsion and be modified by the Board of Education only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
6. Student Conduct Expectations. Students are not to engage in conduct which causes, or which creates a reasonable likelihood that it will cause, a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well-being or rights of other students, staff, or visitors. All students are expected to attend school in a manner that is respectful and with behavior that is conducive to a positive learning environment. Student use of profanity will not be tolerated.

7. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff, and other persons or to interfere with the educational process otherwise seriously. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
- a. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 - b. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
 - c. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 - d. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 - e. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
 - f. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
 - g. Engaging in selling, using, possessing, or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence"

has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

- h. Public indecency or sexual conduct.
- i. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
- j. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
- k. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
- l. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
- m. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
- n. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race (including skin color, hair texture and protective hairstyles), gender, disability, national origin, or religion.
- o. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
- p. Willfully violating behavioral expectations for riding school buses or vehicles.

In addition to the foregoing, a student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action

may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The known and intentional possession, use, or transmission of a dangerous weapon other than a firearm. The term “dangerous weapon” includes any personal safety or security device (such as tasers, mace, and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device to school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student’s locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

Further, a student will be expelled for one (1) calendar year if the student knowingly and intentionally possesses, uses, or transmits a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. The term “firearm” means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. The only exception to this rule is if the student obtains prior written permission to bring the firearm on school grounds by the Superintendent for a school-related purpose.

8. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules may be grounds for disciplinary action, up to and including an expulsion.
 - a. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. The following is a non-exhaustive list of examples of attire that are not appropriate at school:
 - i. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - ii. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horseplay” or that would damage property (e.g. cleats).
 - iii. Headwear including hats, caps, and bandannas.
 - iv. Clothing or jewelry which exhibits nudity, makes sexual references, or carries lewd, indecent, or vulgar double meaning.
 - v. Clothing or jewelry that is gang related.
 - vi. Bare feet (some type of footwear must be worn)

- vii. Short-shorts, spandex shorts, or cutoffs
- viii. Hairstyles which distract from the learning process or the health and safety for either the student or others
- ix. Bare "midriff" (belly button) styles, see-through and low cut blouses, halters, tank tops or thin-strapped tops (spaghetti straps)
- x. Pants and shorts worn below the waist so as to expose undergarments
- xi. Any other clothing that the administration deems inappropriate for the school setting.

The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code may result in more serious disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more serious discipline, up to expulsion.

b. Academic Integrity.

- i. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- ii. Definitions: The following definitions provide a guide to the standards of academic integrity:
 - (1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:
 - (a) Tests (includes tests, quizzes and other examinations or academic performances):
 - (i) Advance Information: Obtaining, reviewing, or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the

student informs other students in a later section of the questions that appear on the test.

- (ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
 - (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
 - (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- (i) Use of Another’s Paper: Copying another student’s paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - (ii) Re-use of One’s Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
 - (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student’s work. For example, a student engages in cheating if the student has a draft essay reviewed by the student’s parent or sibling, and the essay is substantially re-written by the student’s parent or sibling. Assistance

from home is encouraged, but the work must remain the student's.

- (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
- (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
- (2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
 - (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves the use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
 - (3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions **may will** occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
 - (i) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standard, the instructor will assign a grade which the instructor determines to be appropriate for the work.

- (ii) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
 - (iii) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

- 9. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
 - a. 1st Offense: Student will be directed to stop.
 - b. 2nd Offense: Student will be directed to stop, and parents will be notified.
 - c. 3rd Offense: Student will be suspended from school for a minimum of one (1) day, and parents and student will need to meet with the administration to address the ongoing conduct.If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.

- 10. Law Violations
Any act of a student which is a basis for expulsion and which the Principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible.

- 11. Anti-Bullying:
One of the missions of the District is to provide safe and secure environments for all students and staff. Students who are the victim of bullying or harassment or who observe such occurrences are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report. The school's anti-bullying is available for review on the District's website.

- 12. Network, E-Mail, Internet, and Other Computer Use Rules:
 - a. General Rules:
 - i. The network is provided to staff and students to conduct research and communicate with others. Access to network services is given to staff and students who have agreed to act in a responsible manner. Access for all staff and students is a privilege and not a right.
 - ii. Individual users of the district network are responsible for their behavior, actions, problems, and communications involving and over the network.

Users will comply with district rules and will honor the agreements they have signed. Beyond clarification of such rules, the district is not responsible for restricting, monitoring, editing, or controlling the information, equipment or communications of individuals utilizing the network or the end product or result of such utilization.

- iii. Network storage areas shall be treated like school lockers for students. Network administrators may review files, information, equipment, messages and communications of staff and students to maintain system integrity and ensure that users are using the network system responsibly. Users should not expect that files or any information stored or otherwise used or retained on the network, district servers, or in computers, will be private. No reasonable expectation of privacy shall exist in relation to network use.
 - iv. Users should not expect, and the district does not warrant, any information or products obtained from the network, that files or information stored, obtained, or used on the network will be private, and use of the network waives and relinquishes all such privacy rights, interests or claims to confidentiality the user may have under state or federal law.
 - v. The district will not be liable for, and does not warrant in any way, purchases made by any user over the network. Users shall not make purchases of goods and/or services via the district's network.
- b. Rules for Acceptable Use of Computers and the Network: The following rules for acceptable use of computers and the network, including Internet, shall apply to all students:
- i. Students shall not erase, remake, or make unusable anyone else's computer, information, files, or programs.
 - ii. Students shall not let other people use their name, account, log-on password, or files for any reason (except for authorized staff members).
 - iii. Students shall not use or try to discover another user's account or password.
 - iv. Students shall not use the computer for unlawful purposes, such as illegal copying or installation of unauthorized software.
 - v. Students shall not copy, change, or transfer any software or documentation provided by teachers, or other students without permission from the network administrators.
 - vi. Students shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code, software or information designed to self-replicate, damage, or otherwise hinder the performance of the network or any computer's memory, file system, or software.
 - vii. Students shall not use the computer to annoy or harass others with language, images, or threats. Users shall not access, accept, create, or send any obscene, vulgar, lewd, tasteless, or objectionable messages, information, language, or images.

- viii. Students shall not damage the network or equipment, damage information belonging to others, misuse network resources, or allow others to misuse network resources.

Due Process

The following procedures shall be followed with regard to any long-term suspension, expulsion, or mandatory reassignment.

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be

suspended by the principal until the date the long term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student, student's parents, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

Section 3 Student Code of Conduct and Consequences

Preschool Classroom Behavior Expectations

While attending preschool, children are learning at all times and their behavior needs to be directed in a positive way. Our school district has implemented The Teaching Pyramid: A Model for Supporting Social Competence and Preventing Challenging Behavior in Young Children. We rely on well-planned classroom routines, engaging curriculum, and experienced staff to help children make good choices and interact appropriately with their peers. We provide a quiet place within the classroom for children who need help with their behavior and also time to think about the choices they make. Adults support learning appropriate behavior practices through social stories, visuals, and positive relationships.

Cozad Elementary Code of Conduct

In the event that a child's behavior is noticeably disruptive to the class, harmful to self, or to other children, the child may be temporarily removed from the class to work individually on developing appropriate classroom behavior. For any child who engages in repeated patterns of challenging behavior that clearly interferes with the child's social-emotional development, the staff will initiate the Prevent, Teach, Reinforce for Young Children (PTR-YC) model. In this model, all staff members involved with the child work with the parents to develop a plan for individualized positive behavior support. They are treated with respect and dignity. Our goal is to help each child develop internal self-control and problem-solving skills to manage better as they grow and become adults.

Student behavior and attitude in the classroom must be cooperative and serious. All students must:

- arrive to class on time;
- prepare for class with all necessary materials;
- be considerate of others;
- respond promptly to all directions of the teacher; and
- take care of school property and the property of others.

Teachers will establish classroom conduct rules that students must obey.

Elementary Code of Conduct and Consequences

Level of Response:

When determining the level of response to a violation of the Code of Conduct, school staff will consider the age of the student, the student's intent, the severity of the circumstances, the level of disruption to the school environment (either during or after the violation), the repeated nature of the situation (if applicable), and any other mitigating or aggravating factors. School response will not necessarily begin at the lowest level indicated for a first offense.

Whenever there is a response assigned to a student behavior, there should be an accompanying intervention to try and teach appropriate behavior to the student. These interventions may be used as preventative measures, or as a student reenters the school/classroom after a suspension.

Repeated Violations:

Concerning a violation at any level, it may be relevant that the student has committed the same, or similar, violation multiple times during the same school year. In such a case, Repeated Violations may be added as a secondary violation. Repeated Violations will not be used as a primary violation or alone. There may be instances of repeated violations that warrant a higher level of response than indicated in this Code.

Law Enforcement Contact

When indicated and appropriate, school officials will contact CPD officers to report school violations that may also be criminal charges. In these instances, school officials will notify parents of that report. The notification may take place at any point in the investigation that is deemed appropriate based on a variety of circumstances.

Principal Discretion Statement

Based upon a variety of factors, situations and circumstances, the administration reserves the right to make decisions outside of the parameters of this code of conduct and use their best judgment on situations that overlap or cross over various categories. In these instances, decisions will be made in conjunction with district-level administration.

***The list of violations, interventions, responses, and consequences are not intended to be exhaustive.**

Minor Behaviors

(Teacher Managed)

LEVEL 1

Who: Teachers primarily handle these situations within their classroom. They will seek the support of the Administration, Counselors, SPED case managers and other members of the team as needed.

Level 1 Interventions and Responses are aimed to teach alternative behavior so that students can learn and demonstrate safe, respectful and responsible behavior. Staff members are encouraged to try a variety of teaching and classroom management strategies

LEVEL 1 MTSS Behavior Response

1. Redirect the Student, provide prompts, provide choice
2. Reteach and practice appropriate behavior with the student.
3. Contact Parents (Optional)

Possible LEVEL 1 Consequences

- Verbal Correction
- Practice and reteach desired behavior
- Think Seat/Break from classroom
- Work Done: Complete Assignment/After School Study Hall
- Loss of Recess/Loss of privilege means losing opportunities that could include extracurricular school activities on or off campus before, during, or after school.
- Loss of classroom privileges

*Frequency and intentionality are determining factors for Level 1 Behaviors.

LEVEL 1 Violations

LEVEL 1 Consequences:

Blurring

Unsafe, but not aggressive behaviors

Inappropriate use of tools

Not following adult directions

Lack of participation or active listening

Not following Cozad Elementary expected behaviors

Off Task

Disruptive behaviors

Level 1 violations do not need input into Educlimber

Movement in classroom during direct instruction	
1st offense dress code violation	
Cursing (unintentional)	

Minor Behaviors
(Teacher Managed)

LEVEL 2

Who: Teachers primarily handle these situations within their classroom. They will seek the support of the Administration, Counselors, SPED case managers and other members of the team as needed.

Level 2 interventions often involve support staff, both school-based and within the community, and/or the administrator. These interventions aim to increase the student’s skills, positive view of schooling, and positive experience at school so that misbehavior is less likely to continue or escalate.

Short-term In School Suspensions may be applied due to the severity or chronic nature of an individual behavior. In cases of multiple suspensions, a problem-solving team may be utilized.

A SAT team meeting will be scheduled for continued Level 2 behavior to create a behavior intervention plan (BIP) for the student. CES will utilize MTSS Framework to problem solve:

1. Identify: What is the problem?
2. Analyze: Why is it occurring?
3. Action Plan: What can be done to solve it?
4. Implement: Who, What, When, Where, How?
 - a.  Cozad Hand Report Template
5. Reflect: What did and did not work
6. Repeat steps as needed

- Possible LEVEL 2 Consequences**
- [Logical Consequences](#)
 - Loss of Classroom privileges
 - Think seat/break from classroom
 - After School Study Hall
 - Loss of Recess Choices
 - Partial Loss of Recess
 - Alternative Location
 - Isolated seating in the classroom
 - Removal from classroom

<p><u>LEVEL 2 MTSS Behavior Response</u></p> <ol style="list-style-type: none"> 1. Redirect the Student, provide prompts, provide choice 2. Reteach and practice appropriate behavior with the student. 3. Yellow Think Sheet to be completed by student, sent home, and returned with parent signature. 1-on-1 conference with the student. <ol style="list-style-type: none"> a. State the behavior of the student b. Inform why it is inappropriate behavior c. Affirm the correct, desired behavior d. Practice desired behavior (if necessary) e. Apologize to the victim (verbal or written) 4. Contact Parents via phone, Bloomz, message 5. Logical and Natural Consequences at teacher discretion 6. Send the student to the office for repeated Level 2 behaviors. Enter incident on eduCLIMBER ASAP. 	
<p><u>LEVEL 2 Violations</u></p>	<p><u>Level 2 Consequences:</u></p>
<p>Repeated Level 1 behaviors (within the same week)</p>	<p>Must do: Think Sheet, Parent Contact, Logical Consequences</p> <p>Other consequences vary per violation</p>
<p>Disrespecting adults (talking back, noncompliance, mimicking, inappropriate gestures or language)</p>	
<p>Unsafe, aggressive or intentional behavior towards self or others</p>	
<p>Uncooperative/inappropriate contact with peers (name calling, hurtful language, minor physical incident)</p>	
<p>Disrespecting school property (misuse of items, causing minor damage)</p>	
<p>Dishonesty</p>	
<p>Lying</p>	
<p>Cheating</p>	

Petty Theft (little to no value)	
Intentional disruptions to learning (noises, interrupting, movement during direct instruction, etc.)	
2nd offense dress code violation	
Cursing (at someone or with intent, aggressive language)	
Incomplete Student Work	
Irresponsible use of school internet and technology (not inappropriate)	

Major Behaviors (Office Managed)	
<p><u>LEVEL 3</u></p> <p>Teachers and other staff members will refer students to administrators who will work with the team to identify the appropriate intervention and response.</p> <p>Level 3 violations will involve the removal of a student from the school environment due to the severity of the behavior. The duration of the short-term suspension, if issued, is to be limited as much as possible while adequately addressing the behavior. In cases of multiple suspensions, a problem-solving team may be utilized.</p> <p><u>LEVEL 3 MTSS Behavior Response</u></p> <ol style="list-style-type: none"> 1. Send to the office with eduCLIMBER referral <ol style="list-style-type: none"> a. Call/notify office when a student is coming 2. Administration will conference with the student to reflect, reteach, and rehearse desired behavior. 	<p><u>Possible LEVEL 3 Consequences</u></p> <ul style="list-style-type: none"> ● Loss of Privileges ● Loss of Recess ● Removal from classroom ● Alternative learning location ● ISS ● OSS ● Expulsion ● Consequences lasting multiple days

<p>3. Administration will assign appropriate consequences and will contact the parent or legal guardian. An Admin-Parent meeting will be scheduled if Admin. deems necessary.</p>	
<p><u>LEVEL 3 Violations</u></p>	<p><u>Level 3 Consequences:</u></p>
<p>Repeated Level 2 Violations</p>	<ul style="list-style-type: none"> ● Removal from Classroom ● Loss of Privileges ● Alternate Learning Location
<p>Verbal Threats or Vulgar Language towards others</p>	<ul style="list-style-type: none"> ● Loss of Privileges ● Removal from Classroom ● ISS
<p>Leaving School Grounds without permission</p>	<ul style="list-style-type: none"> ● Contact Law Enforcement ● Loss of Privileges ● ISS
<p>Bullying, Threats, or Intimidation</p>	<ul style="list-style-type: none"> ● Alternate learning Location ● Removal from Classroom ● ISS or STOSS
<p>Lying or Cheating (repeated offense)</p>	<ul style="list-style-type: none"> ● ISS
<p>Inappropriate/ irresponsible use of school internet and technology (vulgar, sexual, abusive, bully)</p>	<ul style="list-style-type: none"> ● ISS ● Loss of use of technology
<p>Major Behaviors (Office Managed)</p>	
<p><u>LEVEL 4</u> Who: These situations will be referred immediately to an Administrator and handled swiftly and in collaboration with the entire team and District Office personnel.</p>	<p><u>Possible LEVEL 4 Consequences</u></p> <ul style="list-style-type: none"> ● ISS ● STOSS (short term out of school suspension)

<p>Level 4 violations have the potential to significantly impact the safety of the school environment. These violations may result in the long term removal of a student from the school environment due to the severity of the behavior. Such violations may result in long term suspension up to expulsion from school.</p> <p><u>LEVEL 4 MTSS Behavior Response</u></p> <ol style="list-style-type: none"> 1. Send to the office with eduCLIMBER referral <ol style="list-style-type: none"> a. Call/notify office when a student is coming 2. Administration will conference with the student to reflect, reteach, and rehearse desired behavior. 3. Administration will assign appropriate consequences and will contact the parent or legal guardian. An Admin-Parent meeting will be scheduled if Admin. deems necessary. 4. MTSS Behavior Team will meet to outline an appropriate Behavior Intervention Plan (BIP). This plan will be communicated with parents prior to implementation 5. State-Mandated Incident Reports will be entered on PowerSchool by Administration 	<ul style="list-style-type: none"> ● LTOSS (long term out of school suspension) ● Expulsion ● Notify Law Enforcement
<p><u>LEVEL 4 Violations</u></p>	<p><u>EDUCLIMBER CODE:</u></p>
<p>Physical Assault on School Personnel</p>	<ul style="list-style-type: none"> ● STOSS or LTOSS
<p>Fighting (kicking, hitting, pushing, shoving, biting, tackling) with Intent to Harm</p>	<ul style="list-style-type: none"> ● STOSS or LTOSS
<p>Verbal Assault/obscene language directed toward school personnel</p>	<ul style="list-style-type: none"> ● ISS or STOSS
<p>Verbal Assault/Threat directed toward any student.</p>	<ul style="list-style-type: none"> ● ISS or STOSS
<p>Bomb Threats</p>	<ul style="list-style-type: none"> ● Expulsion ● Notify Law Enforcement
<p>Vandalism to School or Private Property</p>	<ul style="list-style-type: none"> ● ISS or STOSS
<p>Major Injury to Another Student</p>	<ul style="list-style-type: none"> ● STOSS or LTOSS

False Fire Alarms	<ul style="list-style-type: none"> ● STOSS
Engaging in Activity Forbidden by Law	<ul style="list-style-type: none"> ● See Possible Level 4 Consequences
Possessing a Weapon (other than Firearm)	<ul style="list-style-type: none"> ● LTOSS
Threatening with an Object	<ul style="list-style-type: none"> ● ISS or STOSS
Possessing, distributing Alcohol, Drugs, or other Controlled Substances	<ul style="list-style-type: none"> ● Expulsion ● Notify Law Enforcement
Repeated Level 3 Violations	<ul style="list-style-type: none"> ● STOSS
Harassment: Verbal, Physical, Sexual, Racial, or Cyber	<ul style="list-style-type: none"> ● STOSS
Theft of High Value items	<ul style="list-style-type: none"> ● Expulsion ● Notify Law Enforcement

School Wide Expectations

	<u>Responsible</u>	<u>Respectful</u>	<u>Safe</u>
Assemblies	<ul style="list-style-type: none"> ● Be prepared to listen ● Stay in your spot ● Participate appropriately 	<ul style="list-style-type: none"> ● Quiet feet ● Eyes on the speaker ● Listening Ears/Voices Off 	<ul style="list-style-type: none"> ● Hands and feet to yourself ● Remain seated
Playground	<ul style="list-style-type: none"> ● Line up quickly and quietly ● Ask for help from an adult ● Get permission to reenter the building ● Put all equipment away 	<ul style="list-style-type: none"> ● Play fair ● Use kind words and actions ● Include others 	<ul style="list-style-type: none"> ● Stay where adults can see you ● Hands and feet to yourself ● Use equipment properly
Hallways	<ul style="list-style-type: none"> ● Go where you need to go ● Stay in line 	<ul style="list-style-type: none"> ● Voices off ● Listen and follow directions 	<ul style="list-style-type: none"> ● Hands and feet to yourself ● Walking feet ● Eyes forward ● Stay on the right side

Bathrooms	<ul style="list-style-type: none"> ● Flush ● Wash hands ● Return to class quickly 	<ul style="list-style-type: none"> ● Quiet voices ● Clean up after yourself ● Give others privacy 	<ul style="list-style-type: none"> ● Hands and feet to self ● Keep water in the sink ● No climbing ● Walking feet
Lunchroom	<ul style="list-style-type: none"> ● Eat your own food. ● Stay in your spot. ● Take what you will eat. 	<ul style="list-style-type: none"> ● Use quiet voices. ● Clean your area. ● Be kind and use your manners. 	<ul style="list-style-type: none"> ● Walking feet. ● Hold the tray with 2 hands. ● Listen and follow directions.
Classroom and Specials	<ul style="list-style-type: none"> ● Do your best ● Be prepared to learn ● Stay on task 	<ul style="list-style-type: none"> ● Listen and follow directions ● Raise your hand to speak 	<ul style="list-style-type: none"> ● Walking feet ● Hands and feet to yourself ● Use materials correctly
Before School	<ul style="list-style-type: none"> ● Place your backpacks in your lock ● Go directly to the cafeteria or the gym. 	<ul style="list-style-type: none"> ● Use appropriate voice level ● Appropriate conversations ● Follow Hallway Expectations 	<ul style="list-style-type: none"> ● Keep your hand and feet to self ● Walking Bike on School Grounds
After School	<ul style="list-style-type: none"> ● Take all personal items home including communication folder ● Follow all School rules ● Go to where you're going right away. 	<ul style="list-style-type: none"> ● Follow all School rules ● Take your time leaving (do not rush or push your way through) 	<ul style="list-style-type: none"> ● Keep your hand and feet to self ● Walking Bike on School Grounds

Article 9 – Student Fees Policy

The District's general policy is to provide free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy

is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District has set forth in policy its guidelines or policies for specific categories of student fees. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The policy includes specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics. The District’s entire Student Fees Policy is available on the District’s website.

2025-2026 Student Fees
Specification of Required Materials and Fees

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Elementary Program		
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes (encouraged, not required)
Art classes and special projects or events	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged
Music—Optional band courses (5th Grade only)	Musical instruments and accessories	Musical instruments may be purchased at students' expense. Limited instruments available for use by any student. \$40/year for instrument rental from the school. \$50 maximum expense for replacement of or new accessories (reeds, valve oil, drumsticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.)
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None—necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be

		handed out by the office or individual teachers.
Field Trips	Transportation and admission costs of field trips	None—costs of school sponsored; class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Technological Devices	Convenience Take-home fee	\$20 take home fee to use computers and other school-issued devices at home to complete assignments. Students may be charged for damage to such items. Students and parents may, but not required, purchase insurance coverage for the device by the district for \$20.

Article 10 – State and Federal Programs

Section 1 Notice of Nondiscrimination

The School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in the admission, access to its facilities or programs or activities, treatment, or employment.

Section 2 Designation of Coordinators

Any person having concerns or needing information about the District’s compliance with anti-discrimination laws or policies should contact the District’s designated Coordinator for the applicable anti-discrimination law.

Law, Policy, or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race (including skin color, hair texture and	Dr. Dan Endorf, Superintendent

	protective hairstyles), color, or national origin; harassment	
Title IX	Discrimination or harassment based on sex; gender equity	Jeremy Yilk, Activities Director
Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA)	Discrimination, harassment, or reasonable accommodations of persons with disabilities	Amber Ross, Counselor
Homeless student laws	Children who are homeless	Sera Shoemaker, Nurse
Safe and Drug Free Schools and Communities	Safe and drug free schools	Dr. Dan Endorf, Superintendent

The Coordinator may be contacted at: 1710 Meridian Ave., Cozad, Nebraska 69130, (308)784-2745.

Section 3 Multicultural

The philosophy of the District’s multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination, or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

Section 4 Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973

The following is a description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement of your child.
4. Have your child receive a free appropriate public education.
5. Have your child receive services and be educated in facilities which are comparable to those provided to every student.
6. Have evaluation, educational and placement decisions made based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.

7. Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to you than would be incurred if the student were placed in a program operated by the district.
8. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
9. Examine all relevant records relating to decisions regarding your child's identification, evaluation, and placement.
10. Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program, or placement. (You and your child may take part in the hearing. Hearing requests are to be made to the Superintendent.)
11. File a local grievance.

Section 5 Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit

personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another School District in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605

Notice Concerning Directory Information

The District may disclose directory information. The types of personally identifiable information that the District has designated as directory information are as follows:

1. Student's Name, address, telephone listing, and the name, address, telephone listings (if not unlisted), e-mail address and work or other contact information of the student's parent/guardian or other adult acting in loco parentis or with authority to act as parent or guardian in educational matters for the student;
2. School and dates of attendance;
3. Student's current grade;
4. Student's enrollment status (e.g. full-time or part-time);
5. Student's date of birth and place of birth;
6. Student's extra-curricular participation;
7. Student's achievement awards or honors;
8. Student's weight and height if a member of an athletic team;
9. Student's photograph; and
10. School or school district the student attended before he or she enrolled in Cozad Community Schools.

Notwithstanding the foregoing, the District does not designate as directory information personally identifiable information from students' education records where the District determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the District designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want information about the student designated as directory information is as follows: two (2) weeks from the time this information is first received. Please contact the Superintendent's office to indicate your refusal to have your child's information designated as directory information.

The District may disclose information about former students without meeting the conditions in this section.

The District's policy is for education records to be kept confidential except as permitted by the FERPA law, and the District does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District does not either approve or disapprove such teaching practices and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Section 6 Military Recruiters

The District will provide military recruiters with access to routine directory information of each high school student unless the student's parent or guardian requests in writing that their student's information not be shared with a military recruiter. Parents and guardians who do not want their student's information to be shared with a military recruiter must notify the high school principal in writing. If a parent or guardian does not notify the high school principal in writing, the District will provide a military recruiter with the student's routine directory information.

Section 7 Combined District and School Title I Parent and Family Involvement

The written District parent and family engagement policy has been developed jointly with, updated periodically, and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents is available for review on the District's website.

Cozad Community Schools Title I

General Description of Title:

Any student, for whom assessments indicate a need for intervention in the areas of reading and math, will receive instruction and assistance that will help them to attain a measure of success in the classroom. This will be accomplished through specific skill-related interventions decided on by the classroom teacher and the Title I coordinator.

Cozad Elementary:

It is the school's responsibility to provide a high-quality curriculum and instruction in a supportive learning environment that enables each child to meet Nebraska State achievement standards.

Cozad Elementary Student:

I know that my education is important to me. It will help me become a better person. I will:

- Give my best effort each school day;
- Be at school on time;
- Have a growth mindset and never give up;
- Help to keep my school a great place to be;
- Follow the school rules of Be Safe, Be Responsible, Be Respectful

Cozad Elementary Parents:

We understand that involvement in my child's education will help his/her success and attitude and will carry out the following responsibilities:

- Make sure my child is understanding their school work;
- Make sure my child gets adequate sleep and a healthy diet;
- Make sure my child gets to school on time;
- Encourage reading with my child each day;
- Support the school in developing positive behaviors;
- Communicate and work with teachers and other school staff to support and challenge my child.

Cozad Elementary Teachers:

We understand the importance of the school experience to all and my role as the teacher and agree to carry out the following responsibilities:

- Teach necessary concepts to all students;
- Be aware of the needs of my students, and do my best to accommodate them;
- Regularly communicate with parents on their child's progress;
- Provide a safe, healthy, and positive environment for my students;
- Respect students as they are;
- Communicate and work with families to support learning.

Contact information: Title 1 Teacher- Courtney Arends: 308-784-3462 courtney.arends@cozadschools.net

Principal- Justin Dowdy: 308-783-3462 justin.dowdy@cozadschools.net

Section 8 Student Privacy Protection Policy

Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed “Definition of Surveys of Matters Deemed to be Sensitive”), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: “Notification of and Right to Opt-Out of Specific Events.”

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term “instructional materials” for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable time and place as will not interfere with the educator’s intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: “Notification of and Right to Opt-Out of Specific Events.”

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. “Personal information” for purposes of this policy means individually identifiable information about a student including: a student or parent’s first and last name, home address, telephone number, and social security number. The term “personal information,” for purposes of this policy, does not include information collected from students for the exclusive purpose of

developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The District will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and,

Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical

examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above-listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be “sensitive” for purposes of this policy:

1. Political affiliations or beliefs of the student or the student’s parent;
2. Mental or psychological problems of the student or the student’s parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student’s parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section 11 Homeless Students

The District shall ensure that homeless children and youths shall have equal access to the same free, appropriate public education, including public preschool education, as provided to other children and youths. Any person with knowledge of a homeless student in the District should contact the District’s Homeless Coordinator. A copy of the District’s Homeless Policy is available on the District’s website.

AVAILABILITY OF HANDBOOKS

The 2024-2025 Student-Parent Handbook of Cozad Community Schools is available on the internet at <https://www.cozadschools.net/>.

Because of the expense of printing the handbooks, we are asking that you consider using the internet to access and review the 2024-2025 Student-Parent Handbook. Using the internet to access the handbook will allow the district to direct printing dollars to instructional needs and eliminate the need for you to search for your handbook when you have questions throughout the year. Thank you for considering this new use of technology to improve school-home

communication.

Please return to the Principal’s Office by **August 29, 2025**. This will allow us time to get the Handbook to all students and parents before school starts while avoiding the necessity of printing more copies of the Handbooks than necessary.

- Thank you for providing the 2025-2026 Student-Parent Handbook online. I will review it on the internet. My signed receipt below acknowledges receipt of the Handbook in a satisfactory manner via the internet.**
- I prefer a paper copy of the Handbook.**

Name

RECEIPT OF 2024-2025 STUDENT-PARENT HANDBOOK

This signed receipt acknowledges receipt of the 2024-2025 Student-Parent Handbook of Cozad Community Schools. We understand that the handbook contains student conduct and discipline rules and information about Safe and Drug-Free Schools and that we agree to follow such conduct and discipline rules. This receipt also serves to acknowledge that we understand the District’s policies of non-discrimination and equity, and that specific complaint and grievance procedures exist in the handbook which should be used to respond to harassment or discrimination.

Date: _____

Date: _____

Student’s Signature

Parent or Legal Guardian’s Signature

COZAD MIDDLE - HIGH SCHOOL STUDENT - PARENT HANDBOOK 2025 - 2026



Students, their families, and potential employees of Cozad School District are hereby notified that the Cozad High School does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, career and technology programs or activities as set forth in compliance with federal and state statutes and regulations. Any persons having inquiries concerning Cozad High School compliance with Title II, Title VI, Title IX and/or Section 504 may contact: Dr. Dan Endorf, Superintendent

WELCOME

Dear Students and Parents:

On behalf of the faculty, administration, and board of education, we welcome you to Cozad Community Schools. On behalf of all district faculty, we look forward to helping your children reach their learning potential and achieve their educational goals.

Please read this handbook carefully. Students and their parents are responsible for knowing the rules, regulations, and procedures covered in this handbook. The student handbook is an extension of school policies and has the force and effect of board policy when approved by the board of education.

There are several forms at the end of this handbook that you must read, sign, and return no later than August 29, 2025.

This handbook contains information of value to every student and parent. It contains explanations of school expectations, regulations and procedures necessary for our school to run smoothly and efficiently. If you are ever in doubt about what is the right thing to do, ask a classroom teacher, speak with the building principal, or contact my office.

Sincerely,

Dr. Dan Endorf
Superintendent

**Cozad High School
1710 Meridian Avenue
Cozad, NE 69130**

**Telephone: 308-784-2744
Fax: 308-217-4505**

**Cozad Middle School
1810 Meridian Avenue
Cozad, NE 69130**

**Telephone: 308-784-2746
Fax: 308-217-4506**

COZAD COMMUNITY SCHOOLS WEBSITE www.cozadschools.net

- **District Superintendent: Dr. Dan Endorf**
- **High School Principal: Corey Fisher**
- **Middle School Principal: Joshua Asche**
- **Activities Director/Assistant High School Principal: Jeremy Yilk**
- **Special Education Directors: Teresa Schneider & Jackie Anderson**
- **High School Guidance Counselors: Jordan Haarberg and Daniel Revelo**
- **Middle School Guidance Counselor: Lyndee Koch**

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Cozad Community Schools Student-Parent Handbook 2025-2026 School Year

Foreword

Section 1 Intent of Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, regulations, and general information about Cozad Community Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

The Policies of the Board of Education may cover areas not addressed in this Handbook. Every parent or guardian and student should familiarize themselves with Board Policies online at: <https://cozadschoolsboardpolicies.weebly.com/>.

Section 2 School Calendar

2025-2026

School Year

0 No School	0 Last Day of Quarter/Semester	□ First & Last Days
0 No School for Students	0 No School, PTC, 8 am to 8 pm	□ 2:00 pm Early Dismissal, PK-12

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12	New Teachers
13-18	Teacher Prof Development
19	First Day of School

1-5	No School
5	Teacher Prof Development
21	Early Dismissal, 2 pm

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

1	No School
3	Early Dismissal, 2 pm
17	Early Dismissal, 2 pm

4	Early Dismissal, 2 pm
19	Early Dismissal, 2 pm
20	No School
27	Parent Teacher Conferences 8am -8pm

OCTOBER 2025						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1	Early Dismissal, 2 pm
13	End of Quarter, No School
25	Early Dismissal, 2 pm

1	Early Dismissal, 2 pm
3	No School
6	No School
15	Early Dismissal, 2 pm

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

APRIL 2026						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

5	Early Dismissal, 2 pm
19	Early Dismissal, 2 pm
26-28	No School

1	Early Dismissal, 2 pm
3	No School
6	No School
15	Early Dismissal, 2 pm

DECEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

3	Early Dismissal, 2 pm
17	Early Dismissal, 2 pm
19	End of Quarter
22-31	No School

7	Early Dismissal, 2 pm
9	Commencement
21	Last Day of School for Students 11 am Dismissal
22	Teacher Prof Development

Certified Staff Days				Student Days			
Aug	13	Jan	20	Aug	9	Jan	19
Sept	21	Feb	19.5	Sept	21	Feb	18
Oct	22.5	Mar	21	Oct	20	Mar	21
Nov	17	Apr	20	Nov	17	Apr	20
Dec	15	May	16	Dec	15	May	15
Total Staff Days				Total Student Days			
185				175			

Article 1 – Mission and Goals

Section 1 Mutual Respect

The Cozad Community Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member, peers or insubordination on the part of students will not be tolerated.

Section 2 Complaint Procedures

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are other procedures identified in the Handbook to address specific complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

1. Complaint procedure
 - Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.
 - Step 2. Address the concern with the Principal if the matter is not resolved at Step 1.
 - Step 3. Address the concern with the Superintendent if the matter is not resolved at Step 2.
 - Step 4. Address the concern to the Board of Education if the matter is not resolved at Step 3.
2. Conditions Applicable to All Levels of Complaint Procedure

All information to be considered at each step should be placed in writing in order to be most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.
3. **No Retaliation.** The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Article 2 – School Day

Section 1 Daily Schedule

Regular Daily Schedule	2:00 P.M. Early Dismissal	Late Start Schedule
1 8:10-8:58	1 8:10-8:48	1 10:00-10:39
2 9:01-9:49	2 8:51-9:29	2 10:42-11:21
3 9:52-10:40	3 9:32-10:10	5A 11:24-12:03
4 10:43-11:31	4 10:13-10:50	Lunch 11:21-11:51
5A 11:34-12:22	5A 10:53-11:30	5B 11:54-12:33
Lunch 11:31-12:01	Lunch 10:50-11:20	Lunch 12:03-12:33
5B 12:04-12:52	5B 11:23-12:00	3 12:36-1:15
Lunch 12:22-12:52	Lunch 11:30-12:00	4 1:18-1:57
6 12:55-1:43	6 12:03-12:40	6 2:00-2:39
7 1:46-2:34	7 12:43-1:20	7 2:43-3:25
8 2:37-3:25	8 1:23-2:00	No 8th PERIOD

All students in grades 9-12 will report to their 8th period Academic Success classroom at the start of 8th period. Senior students who meet academic, attendance and behavior expectations may be dismissed early from their last period. Senior early dismissal time will be determined and communicated by administration.

Section 2 Severe Weather and School Cancellations

The Superintendent may close public schools in case of severe weather or an emergency. The school will notify parents and guardians, as well as the local media, when the schools will be closed.

Parental Decisions. Parents may decide to keep their children at home during inclement weather because of personal circumstances. Students absent because of severe weather when school is in session will generally be considered an excused absence.

Pickup During Inclement Weather. Parents should not come to school during severe weather, such as during a tornado warning since students will be moved into safe areas of the building and will not ordinarily be released during inclement weather or dangerous circumstances.

Section 3 Open-Closed Campus, Student Driving and Parking

All students are required to remain on campus during the school day, except **juniors and seniors** for students who are eligible to leave campus during lunch (**Lunchtime Driving Privilege**).

Students in grades 9-12 who have a valid driver license may drive off campus for lunch only if they have secured their parents' written permission on a form obtained at the high school office. A completed signature form will be considered written parent permission for the

duration of the school year. This is a variation of school policy for closed campus and is granted only with the stipulation that students understand and adhere to the following expectations:

1. Students must have a valid driver's license. **No learner's permit.**
2. Students must be passing **ALL** classes as per standard grading practice (70% or above or as defined in an IEP).
3. Students must not be in violation of the school's attendance policy (can not be truant or have excessive unexcused/unresolved absences).
4. No unexcused tardies upon returning from lunch.
5. Students must travel in their own vehicle and **can not have passengers.**
6. Violation of any school policy may result in suspension of this privilege.
7. **IF THE STUDENT IS NOT IN GOOD STANDING (1-6 ABOVE) THE STUDENT WILL NOT BE ALLOWED TO PARTICIPATE IN THE LUNCHTIME DRIVING PRIVILEGE**

Students and parents must understand that driving off campus during lunch is a privilege and can be revoked at any time for violation of the above stated expectations or for reasons determined by school administration.

Driving and Parking Personal Vehicles and Reporting Vehicle/Driving Accidents

Students who drive privately owned motor vehicles to school must obey the following rules:

1. Students may not move their vehicles during the school day without the permission of the building principal or superintendent. Students will not be allowed to sit in or be around their vehicles during the school day, without administrative permission.
2. Students must drive with care to ensure the safety of the pedestrians. Students may not drive carelessly or with excessive speed.
3. By driving personal vehicles to school and parking on school grounds, students consent to having that vehicle searched by school officials when they have reasonable suspicion that such a search will reveal a violation of school rules.
4. All vehicle/driving accidents on school grounds shall be reported to the office of the principal in a timely manner.

Section 4 Supervision Responsibility Before/After School

Arrival at School/Dismissal From School

Students are expected to arrive at school no more than 15 to 20 minutes prior to the first class, unless participating in a school program (including breakfast) or school activity. Prior to that time, the school is not responsible for supervision of the students. Students will ordinarily be admitted to the school building at **7:30 am.** ~~15 minutes prior to the first class.~~ Students will not be permitted to enter earlier unless the Principal determines it to be necessary due to inclement weather or other factors. Students are to enter through their assigned entrance and proceed to

designated areas.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, detention etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. The school is not responsible for supervision of students once the students are to have left school grounds.

Certain days on the calendar are “shortened days,” meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days, so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

Signing a Child In and Out of School

Parents or guardians are required to check in with the office if they are entering after their child’s first class or leaving prior to their child’s final class. The parent or guardian must report to the main office for this purpose. Parents may not go directly to the classrooms. The schools will only release children to adults designated by the parent or an emergency contact.

Article 3 – Use of Building and Grounds

Section 1 Visitors

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits to classrooms during the first week of school and the last week of school may be limited to ensure a smooth transition. Visits by parents are permitted; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

Police or other law enforcement officers may be called to the school at the request of school administration, or may initiate contact with the school in connection with a criminal investigation. The school district shall inform parents when law enforcement officers seek access to their student prior to the student being questioned unless the officers are investigating charges that the student has been the victim of abuse or neglect. Members of the school district staff will comply with board policy regarding police questioning of students.

Section 2 Smoke-Free Environment

All of our school buildings and grounds are smoke and tobacco-free. No smoking or tobacco is allowed on school grounds or at any school activity.

Section 3 Care of School Property

1. Students are responsible for the proper care of all books, equipment, supplies, and furniture supplied by the school.
2. Students who damage property, break windows, or cause other harm to school property or equipment will be required to pay the cost to repair or replace the item and may be subject to disciplinary action.

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued.

Section 4 Lockers

Each student will be assigned a locker, and may be assigned an athletic locker as well if they are participating in an athletic activity or PE class. Students must use their own lockers and are not to share lockers with other students, except as assigned by school officials. Students are expected to keep all books, etc., in their assigned locker. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Students may not display images, information or messages that may cause a substantial disruption to the operations of the school. If a staff member sees or learns of an image or message that may cause a disruption, the staff member may ask the student to remove the image or message from the locker. If the student refuses, then the administration will meet with the student and parents to discuss the situation. The principal shall have the final say on whether a student needs to remove the image or message from the locker.

Section 5 Searches of Lockers and Other Types of Searches

Student lockers, desks, computers, and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding usage of or items placed in or on school property, including student vehicles parked on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers, and other such property may be conducted at the discretion of the administration.

The following rules apply to searches of students and of a student's personal property and to the seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or a school rule violation. The search is to be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted at the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities.
5. Searches of the District's computer system may be conducted at the discretion of the administration at any time.

Section 6 Video Surveillance

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students, and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the administration. As a result, notice is hereby given that video surveillance may occur on District property. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state, or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Section 7 Recording of Others

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted, (2) by authorized staff for purposes of child welfare (for example, to record images of injuries to students caused or believed to be caused by another person), or (3) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including students, parents, and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

Section 8 Use of Cell Phones

~~Students may not use cell phones during class time. A student who violates this rule may be required to turn their phone into the office or lose phone privileges for an extended period of time.~~

Students may not use cell phones or other electronic devices while at school, except as permitted in this handbook, in a student learning plan, by school administration or for medical reasons.

Students are not permitted to have their cell phone on their person or in their possession during class session and are expected to keep cell phones in their hall locker.

Students may access/use cell phones or other personal electronic devices in the common areas of the school before, during lunch, during student lounge and after school, so long as they do not create a distraction or a disruption. Students may not use cell phones or other personal electronic devices during class, while they are in locker rooms or restrooms. Students are expected to comply with the school district's general expectations for cell phone and other electronic device use.

Students may not use cell phones or other electronic devices while riding in a school vehicle unless they have express permission to do so from the vehicle's driver or activity sponsor/coach.

Students are personally and solely responsible for the security of their cell phones and other electronic devices. The school district is not responsible for theft, loss, or damage of a cell phone or any messages sent, or calls made on a cell phone.

Students who violate this policy or classroom expectations may have their cell phones or other electronic devices confiscated immediately. The administration will return confiscated devices after meeting with the student and/or parent/guardian to discuss the violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including detention, suspension, or expulsion.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student found to be in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state or federal agencies, which may result in arrest, criminal prosecution, and possible inclusion on sex offender registries.

Section 9 Student Valuables

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. The school does not guarantee or represent that the student's property will not be subject to loss, theft, or damage.

Section 10 Bulletins and Announcements

Bulletin boards and display cases/areas are available for school-related and approved materials to be posted and displayed. Posters to be used in the halls or materials for distribution need to be approved by the Principal's office. The person or organization responsible for distributing the posters is responsible for seeing that all posters are removed within 48 hours after the event or when directed by the Principal.

Section 11 Copyright

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship. Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

Article 4 – Attendance

Section 1 Attendance

Children who have not turned eighteen years of age are of mandatory attendance age. Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations and staff are responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance.

Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities.

Section 2 Attendance and Absences

Excused and Unexcused (or Unresolved) Absences. An absence from school will be reported as: (a) an excused absence or (b) an unexcused absence.

1. Excused Absences. Absences should be cleared through the Principal's office in advance, whenever possible. An absence or tardy, even with parental approval, may not be considered excused by the school. All absences, except for illness and/or death in the family, require advance approval. An absence for any of the following reasons will be typically excused, provided the required procedures have been followed:
 - a. Attendance at a funeral ~~for a member of the immediate family (parents, siblings, and grandparents).~~
 - b. Illness which causes a student to be absent from school.
 - c. Doctor or dental appointment which requires the student to be absent from school.
 - d. Court appearances that are required by a court order.
 - e. School sponsored activities which require students to be absent from school.
 - f. Other absences which have received prior approval from the Principal.

The Principal has the discretion to deny approval for a student's absence, depending on circumstances, such as the student's absence record, the student's academic status, the tests or other projects which may be missed, and other relevant reasons.

2. Unexcused and Unresolved Absences: An absence which is not excused is unexcused. If a student's absence is unexcused the student may receive zeros for any class work missed during the absence and may be required to make up work and the time missed. Unresolved absences are considered unexcused unless resolved in a timely manner.

Tardy to School. Students will be considered tardy to school if they are not seated in their assigned class or ready and attentive in their assigned area when the bell for their first-class rings.

Tardy to Class. Students have a sufficient time period between classes to make it to their next assigned class on time. Students will be considered tardy to class if they are not in their assigned classroom when the tardy bell rings unless they have a pass from a staff member. Specific tardy guidelines once students are in the classroom doorway are at the discretion of the classroom teacher.

Unexcused Tardy. Unexcused tardies are considered a Group B offense as outlined in the Student Code of Conduct Outline of Offenses and Consequences.

Leaving School or Class. Students who leave school for any reason during the school day must check out of the office and must have a SmartPass before leaving. Students leaving school must be cleared in advance by the student's parent or legal guardian. Upon returning to school that same day, students must check in at the office. Students who leave school without permission and without signing out in the proper manner, or who leave their assigned classroom without teacher permission, may be considered truant. Parents and/or law enforcement may be notified.

Section 3 Make-up Work

Written Make-up work may be assigned for each day missed regardless of the type of absence. For excused absences due to illness or emergency, students will have two school days for each day of excused absence to complete make-up work. If make-up work is not completed, students may receive no credit for the work required. Additional make-up time may be allowed as determined by the teacher. The student has the responsibility to contact teachers, initially, regarding make-up assignments.

Section 4 Attendance is Required to Participate in Activities

Full-time students must be in attendance by the start of fifth period all day on the day of any scheduled school activity in order to participate in the activity. Part-time eligible students must attend their classes on the day of the school activity in order to participate in the activity. A "school activity" includes athletic performances, contests, practices, and dances. Failure to attend may result in a student being withheld from participation in the activity. The Principal retains the right to grant participation should exceptional circumstances prevail.

Section 5 Truancy

A student who engages in unexcused absences may be considered truant under state law. Truancy is a violation of school rules. The consequence of trancies may include disciplinary action up to expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Truant Behavior. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child aged six (6) to eighteen (18) to attend school regularly without lawful reason, shall within three (3) days report such violation to the Superintendent or designee. The Superintendent or designee shall immediately cause an investigation into any such report to be made. The Superintendent or designee shall

also investigate any case when, based on the Superintendent's personal knowledge or based on a report or complaint from any resident of the district, the Superintendent or designee believes that any child is unlawfully absent from school. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate the child's truant behavior.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences **in a quarter** shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

1. One or more meetings shall be held between a school attendance officer, school social worker, or other person designated by the school administration and the parent/guardian and the student to report and attempt to solve the truancy problem. If the parent/guardian refuses to participate in such a meeting, the principal shall place in the student's attendance records documentation of such refusal.
2. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child.
3. Educational evaluation, which may include a psychological evaluation, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parent/guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Reporting Habitual Truancy. Students who accumulate twenty (20) unexcused absences or the hourly equivalent per year shall be deemed to be habitually truant. If the student continues to be or becomes habitually truant, the principal shall serve a written notice to the person violating the Nebraska truancy laws (i.e., the person who has legal or active charge or control of the student) warning him or her to comply with the provisions of that law. If within one (1) week after the time the notice is given such person is still violating the school attendance laws or policies, the Principal shall file a report with the county attorney of the county in which such person resides.

Article 5 – Scholastic Achievement

Section 1 Grading System

Students will receive letter grades on report cards and transcripts. Each teacher will define the grading procedures to be used in their classes. The following scale will be used to assign letter grades and a grade point average from a percent:

General Grade		Honors Grade	
Scale		Scale <small>(value added 10-point scale)</small>	
A+	98.5 and above	A+	96.7 and above
A	94.5 - 98.4	A	93.3 - 96.6
A-	92.5 - 94.4	A-	90.0 - 93.2
B+	90.5 - 92.4	B+	86.7 - 89.9
B	86.5 - 90.4	B	83.3 - 86.6
B-	84.5 - 86.4	B-	80.0 - 83.2
C+	82.5 - 84.4	C+	76.7 - 79.9
C	79.5 - 82.4	C	73.3 - 76.6
C-	76.5 - 79.4	C-	70.0 - 73.2
D+	73.5 - 76.4	D+	66.7 - 69.9
D	71.5 - 73.4	D	63.3 - 66.6
D-	69.5 - 71.4	D-	60.0 - 63.2
F	0 - 69.4	F	0 - 59.9

Section 2 Academic Eligibility

In order for students to be eligible to compete, perform, or participate in all or any extra co-curricular activities as identified in the Cozad High School Activity Handbook they must meet the following criteria:

1. Any student who is failing in two or more classes will be placed on a WARNING LIST FOR ONE WEEK. During this week they are still eligible to participate.
2. The following week, any student who was on the warning list and is still failing two or more classes, will be ineligible for participation in extracurricular activities for one week.
3. A student will remain ineligible for participation in extracurricular activities until they are no longer failing two or more classes.

Eligibility lists are created on Friday and apply to the following week's activities beginning on Monday and continuing through Sunday. Students will remain ineligible for the duration of that time. Eligibility is based on semester grades.

Section 3 Academic Success and Student Lounge

Students will have an Academic Success period as a part of their regular education schedule. Students will report to their assigned Academic Success classroom each day during the designated period and will be expected to engage in academic work. Students who are in good academic standing, who maintain appropriate attendance and positive behavior may be permitted to participate in the Student Lounge Privilege that is held in the Student Commons during their Academic Success period.

Section 4 Academic Support Programs

Academic Support Programs are intended to provide time and support to students who are failing one or more classes or who may have missing assignments. Students who are failing in one or more classes on a given Friday may be required to attend the After School Academic Support Program on the designated day(s) the following week. Students shall be informed if they are expected to attend and session dates and times will also be announced to students each week.

Section 5 Graduation Requirements (including Class Rank)

It shall be the responsibility of the High School Principal to determine academic grade point average, class rank and eligibility for graduation, subject to review by the Superintendent.

Grade point average (G.P.A.) shall be maintained for the 9th through 12th grades. Courses taken prior to 9th grade are not considered for G.P.A. purposes.

Pass/fail grades will be assigned to those courses in which students are granted credit when they begin attending Cozad Community Schools.

Student class rank shall be determined by using a numeric grade point average derived from all classes graded on a numeric basis. To be included in the class ranking, a student must have received a numeric grade for each core curriculum class in which he/she was enrolled. Students who transfer into the school district will be eligible to be included in class ranking. Students who transfer into the school district in the middle of their senior year will be eligible to be included in class ranking, although a mid-year transfer will not displace the ranking of a student who has not transferred mid-year. In those circumstances there will be two students holding the relevant class ranking.

To participate in commencement exercises or receive a Cozad Community Schools' diploma, a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions.

The three students with the highest GPA will be the graduation speakers. In case of ties for the top three spots, all students tied for the top three will be given the right to speak at graduation.

High School Seniors who have completed the necessary graduation requirements for Cozad Community Schools, including attending graduation practices and are eligible for May graduation, are permitted to participate in the graduation ceremony. Parents of students who may not qualify for their high school diploma because of academic deficiencies will be notified in a

timely manner. Mid-term graduates and Alternative Education graduates may not participate in the May ceremony.

Transfer students must meet the minimum hour requirement for graduation both in terms of total number and specific subject areas. Substitutions may be made for deficiencies in required courses, provided that it was not possible to include the courses on the student's schedule while enrolled at this school district.

Students must earn 240 total credit hours in order to graduate from high school. Required courses and credit hours that students must complete in order to qualify for the Cozad High School Diploma are:

COURSE REQUIREMENTS	CREDIT HOURS
English:	8 semesters and/or at least 40 credit hours
Science	30 Credit Hours
Math	30 Credit Hours
Social Studies	35 Credit Hours *Including Government and Economics
Physical Education	5 Credit Hours
Health	5 Credit Hours
Personal Finance	5 Credit Hours
Electives	90 Credit Hours

Each student shall also complete and submit a Free Application for Federal Student Aid prior to graduation, unless the required opt-out form is completed by either: (1) the student's parent or legal guardian; (2) the Principal, if the Principal determines that good cause exists not to require the student to complete the FAFSA; or (3) an emancipated student or student of at least 19 years of age.

Students who receive special education services are mainstreamed into the regular education curriculum when appropriate. The curriculum content of regular education classes may be modified to accommodate the individual needs and abilities of verified special education students. Each curriculum modification will be included on the student's Individual Education Plan by the Multidisciplinary Team and/or school staffing teams composed of special and regular education staff. Hours in special education will be counted toward a high school diploma.

To be eligible for graduation from Cozad High School, a student must have earned a minimum of

240 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.

Section 6 Commencement Ceremony (Board Policy 6006)

The district shall conduct a commencement ceremony for members of the senior class at the end of the school year. Participation in the ceremony is a privilege, not a right, and the superintendent or his/her designee may prohibit students who have violated conduct rules from participating in the ceremony as a consequence for the misconduct.

The ceremony may be held virtually if deemed necessary by the Superintendent.

Cozad Community School District students who have not completed all requirements for graduation prescribed by the laws and written policies of the State of Nebraska, and the policies, rules, regulations, standards and lawful directives of the Board of Education, or the Administration of the Cozad Community School District are not eligible for the traditional commencement ceremony. With the exception, any student with identified disabilities, having an IEP stating special education services should continue past the date of that student's normal graduation date, may participate in the commencement ceremony and receive an unsigned diploma.

The administration shall not deviate from this policy unless it is necessary to do so in order to comply with the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), or an order issued by a court of administrative tribunal with competent jurisdiction.

If a student did not complete all the requirements to participate in the traditional commencement ceremony but has the credits to receive a diploma, the student has two options to receive their diploma:

1. Pick up your diploma from the high school office the Monday after the traditional commencement ceremony.
2. Request to have a special ceremony with family at the board office. Such a request shall be submitted to the High School Principal, upon which a date and time will be determined.

Alternative Education students will also have the option to receive their diploma at a special ceremony with family at the board office or pick up their diploma at the high school office.

Administrative Standards For Participation in Senior Specific Activities:

In order for a Senior student to participate in Senior specific activities during Semester 2 of their senior year, the Senior student:

- Can not be truant during Semester 2 (no Unresolved absences).
- Is required to be passing (D- or above) in all 4th Quarter and Semester 2 courses for which they are enrolled. (Senior specific activities may include but are not limited to Senior Seminar, Senior Cap/Gown Walk at CES, Pen Pal Picnic, Senior Tea, Senior Honors Night, Senior BBQ, Senior Class Trip, Senior Breakfast, Senior Cares, etc.)
- Is expected to conduct themselves in an Honest, Respectful and Accountable manner and adhere to student conduct expectations outlined in the Student Handbook during Semester 2.

Mid-Term Graduation

Students are generally required to attend four years of high school (minimum of seven semesters) to be eligible to receive a diploma from the school district.

The Board of Education, upon receiving administrative recommendation, may grant midterm exit from high school to students who have completed the requirements for graduation. To be considered for mid-term exit from high school, the student and his/her parents or guardian should apply during the first quarter of the student's senior year. The Board of Education will act on all requests. Any student who is granted midterm exit from high school forfeits all privileges of high school enrollment.

Exceptions to these requirements may be made by the Board of Education upon the recommendation of the Superintendent, who will support the recommendation with justifiable reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.

A student who has not met the requirements for graduation but who has attended school regularly may, with the recommendation of the Superintendent, be granted a Certificate of Attendance. Students receiving a Certificate of Attendance shall not be eligible to participate in graduation exercises.

Section 7 Promotion and Retention

Students will be placed at the grade level and in the courses best suited to them academically, socially, and emotionally as determined by the school's professional staff. Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the professional staff to be appropriate for the educational interests of the student and the educational program.

Section 8 Schedule Changes

Changes to student class schedules will be considered and may be allowed after following these steps:

1. The student must visit with the class instructor and the Guidance Counselor.
2. The student's parents must visit with the instructor and/or the Guidance Counselor regarding the proposed change.
3. A change of class is contingent upon space available, permission from the new instructor, parental/guardian approval and the approval of the Guidance Counselor and/or Principal.

Changes will be made only during the first week of each semester unless approved otherwise by the building principal.. Appropriate documentation (signatures of student, parent/guardian, instructor, Guidance Counselor, or Principal) must accompany these changes. Students are encouraged to complete this process before a new semester begins.

~~Students needing schedule changes should notify the Principal. Schedule changes must be initiated by the teachers involved, the Principal or counselor, and the student's parent or guardian. Final approval of all schedule changes will be made by the Principal.~~

Section 9 Interim Reports

Various supplemental reports may be made available to parents throughout the school year concerning student's performance. These reports may describe student work of an exceptional nature or work which needs improving. These reports will be sent as the teacher determines appropriate.

Section 10 Report Cards

Report cards are issued at the end of each semester ~~quarter~~. For secondary students, letter grades are used to designate a student's progress. A grade of "F" (failing) carries no credit. A grade of "I" (incomplete) received at the end of a grading period must be made up within two (2) weeks or missing assignments will receive grades of "0" and those grades will be averaged into the final grade. No incompletes will be given at the end of the fourth quarter unless permission to do so is granted by the principal in extenuating circumstances ~~as all coursework must be completed by the end of the fourth quarter~~. All grades are subject to adjustment by the Principal for academic reasons.

Section 11 Parent-Teacher Conferences

Parent-teacher conferences will be held once per semester. Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with the teachers.

Section 12 Honor Roll

The purpose of the honor roll is to recognize those students who demonstrate academic excellence. ~~Honor rolls will be determined for 1st, 2nd, 3rd, and 4th quarters~~. Students will be recognized accordingly:

1. **MIDDLE SCHOOL HONOR ROLL:** The purpose of the honor roll is to recognize those students who demonstrate academic excellence. Honor rolls will be determined for 1st, 2nd, 3rd and 4th quarters as well as first and second semester. Students will be recognized accordingly: Honor Roll will be awarded quarterly (all our exploratory classes are quarter

classes in grades 6-7-8. Students in grades 6-7-8 will be named to the honor roll if they have a 3.25 combined GPA. Students who fail a class are not eligible for the honor roll, regardless of their overall GPA.

2. **HIGH SCHOOL HONOR ROLL:** High school students who achieve all “A s” (4.0) on their report card at the end of each semester will be so recognized; “High Honors”: refers to students who maintain an average of 3.7 to 3.99; “Honors” refers to students with an average of 3.4 to 3.69. The numerical value given letter grades are as follows:

3. A = 4 points B = 3 points C = 2 points D = 1 point

Section 13 National Honor Society

The National Honor Society chapter of Cozad Community Schools is a duly chartered and affiliated chapter of this prestigious national organization. Information regarding admission to and removal from the National Honor Society can be accessed through the high school office and the National Honor Society handbook.

Admission to the National Honor Society

~~Membership is open to those students who meet the required standards in four (4) areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected to be members by a five (5) member Faculty Council, appointed by the principal, which bestows this honor upon qualified students on behalf of the faculty of our school each semester.~~

~~Students in the 10th, 11th, or 12th grades are eligible for membership. For the scholarship criterion, a student must have a cumulative grade point average of 3.0 or better on a 4.0 scale. Those students who meet this criterion are invited to complete a Student Activity Information Form that provides the Faculty Council with information regarding the candidate’s leadership and service. A history of leadership experience and participation in school or community service is required.~~

~~To evaluate a candidate’s character, the faculty council uses two (2) forms of input: first, school disciplinary records are reviewed; second, members of the faculty are solicited for input regarding their professional reflections on a candidate’s service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. A majority vote of the council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule.~~

~~Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance in all four (4) criteria (or better) that led to their selection. This obligation includes regular attendance at chapter meetings when and as scheduled and participation in the chapter service projects(s). **[Insert other member obligations here if they exist for your chapter.]**~~

Removal from National Honor Society

~~A student may be removed from the NHS by action of the Principal upon a determination by the Principal that the student:~~

- ~~1. **Prior Conduct.** Engaged in conduct prior to induction which was not known at the time of induction and which, if known, would have caused denial of induction;~~
 - ~~2. **Post-Induction Conduct.** Engaged in conduct after induction which is grounds for a student to be long-term suspended or expelled from school under the student code of conduct; which is grounds for suspension or removal from any extracurricular activity of the school, or which would cause denial of induction if such conduct had taken place prior to the time of induction.~~
- ~~The student may appeal the Principal's decision to the Superintendent by giving written notice of appeal to the Superintendent within ten (10) calendar days of receipt of the Principal's removal decision. The appeal procedures shall be established at the discretion of the Superintendent to allow a fair opportunity for the student's views and information to be considered. The decision of the Superintendent on the appeal shall be final.~~

Article 6 - Support Services

Section 1 Special Education Services

What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

Students Who May Benefit

A student verified as having autism, behavior disorders, deaf-blindness, developmental delay, hearing impairments, mental handicaps, multiple disabilities, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

How are Students With Disabilities Identified?

Referrals are made by staff or parents to a Student Assistance Team. If the Student Assistance Team or comparable problem-solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

Independent Evaluation

If a parent disagrees with an evaluation completed by the school district, the parent has a right to request an independent educational evaluation at public expense. Parents should direct inquiries to school officials to determine if the school district will arrange for further evaluation at the school's expense. If school district officials feel the original evaluation was appropriate and the parents disagree, a due process hearing may be initiated. If it is determined that the original evaluation was appropriate, parents still have the right to an independent educational evaluation at their own expense.

Reevaluation

Students identified for special education will be reevaluated at least every three (3) years by the student's IEP team. The IEP team will review existing evaluation data on the student and will identify what additional data, if any, is needed. The school district will obtain parental consent prior to conducting any reevaluation of a student with a disability.

Individual Education Program (IEP)

Upon a student being verified as having a disability, a conference will be held with parents. At the conference, an Individualized Education Program (IEP) will be developed specifying programs and services which will be provided by the schools. Parent consent will be obtained prior to a student being placed for the first time in a program providing special education and related services or early intervention services to infants and toddlers. Once in place, the IEP is reviewed on an annual basis, or more frequently as needed. Parents will be given a copy of the IEP.

Special Education Placement

The student's placement in a special education program is dependent on the student's educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment will occur only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Determination of a student's educational placement will be made by the IEP team.

Written notice shall be given to parents at a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

More Information

Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 (special education appeal procedures) may contact the Superintendent. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website.

Section 2 Students with Disabilities: Section 504

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973. Under Section 504, parents have the following rights:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of your child's disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement of your

- child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
 5. Have your child receive services and be educated in facilities which are comparable to those provided to students without disabilities.
 6. Have your child receive an individualized evaluation and receive special education and related services if your child is found eligible under Section 504.
 7. Have evaluation, eligibility, educational and placement decisions made based on a variety of information sources and by persons who know your child and who are knowledgeable about the evaluation data and placement options.
 8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if your child were placed in a program operated by the school district.
 9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district.
 10. Examine all relevant records relating to decisions regarding your child's identification, evaluation, and placement. Obtain copies of educational records at a reasonable cost on the same terms as records are provided to students without a disability unless the fee would effectively deny you access to the records.
 11. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
 12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of your child. If the school district refuses this request, it shall notify you within a reasonable time, and advise you of the right to a hearing.
 13. File a local grievance in accordance with school policy.
 14. Request an impartial hearing related to decisions regarding your child's identification, eligibility, and educational program or placement with opportunity for participation by the person's parents or guardian and representation by counsel, and a review procedure. This is provided in the local grievance procedure.

Section 3 Health Services

Student Illnesses

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home may include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, live head lice, or on determination by the school nurse that the child's condition prevents meaningful participation in the educational program, presents a health risk to the child or others, or that medical consultation is warranted unless the condition resolves.

Guidelines for Administering Medication

Whenever possible, students should be provided medications outside of school hours. In the event it is necessary that a student take or have medication at school, the parents/guardians must provide a signed written consent for the student to be given medication at school. A consent form is available at the school health office. If a student has asthma or diabetes and is capable of self-managing his or her health condition, the student may coordinate with the health office to develop a self-management plan.

Medications must be provided to the school by the parent/guardian in the pharmacy-labeled or manufacturer-labeled bottle. Repackaged medications will not be accepted. Medications may require a physician's authorization to be given at school or, for asthma and anaphylaxis, a health care professional who prescribed the medication for treatment of the student's condition. The school nurse may limit medications as the nurse deems appropriate.

School Health Screening

Children in Preschool and Kindergarten through third grade, as well as children in sixth and ninth grades are screened for vision, hearing, dental defects, height, and weight. The screening program also incorporates scoliosis and blood pressure at the sixth and ninth grades. Students with identified health concerns may also be screened. Parents who do not wish their child to participate in the school screening program must communicate in writing to the school health office at the start of the school year.

Physical and Visual Examination

Evidence of a physical examination and a visual evaluation is required within six (6) months prior to entrance into kindergarten and, in the case of transfer from out of state, to any other grade. A physical examination is also required prior to entrance into the seventh grade. The physical examination is to be completed by a physician, a physician's assistant, or an advanced practice registered nurse; the visual evaluation is to be completed by any of the forgoing or an optometrist. A parent or guardian who objects to the physical examination and/or visual evaluation may submit a written statement of refusal for his or her child. Waiver forms are available in the school health office. Additional physical examination requirements exist for students participating in athletic participation.

Immunizations

Students must show proof of immunization. A student who does not comply with the immunization requirements will not be permitted to continue in school. Students with medical conditions or sincerely held religious beliefs which do not allow immunizations must complete an affidavit.

Unimmunized students may nonetheless be excluded from school in the event of a disease outbreak.

Birth Certificate Requirements

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

Guidelines for Head Lice

The following guidelines are in place to better control a nuisance condition, reduce absenteeism due to head lice, and involve parents as partners with the school in control efforts:

1. Children will be sent home from school for live head lice. In the event a child has two (2) cases of live lice in a semester, the child will be sent home until free of both live lice and nits (eggs).
2. Health office staff will provide written treatment information and instructions, including how to check and identify head lice.
3. A child who is sent home from school for head lice should miss no more than two (2) school days.
4. A child who has been sent from school due to head lice must come to the health office for inspection before returning to class.
5. A child who returns to class with nits (eggs) will be checked again in 7-10 days.
6. Families are encouraged to report head lice to the school health office.
7. Classroom-wide or school-wide head checks will be conducted as needed in order to control the condition at school.

Section 4 Transportation Services

Transportation to and from school is provided to students in accordance with law and Board policy. Students may also be provided transportation on field trips and when participating in school activities. Riding school vehicles is a privilege, not a right. The bus drivers have the same authority as teachers while transporting students. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. If misconduct is recurring, the student will not be allowed to ride the bus.

Students are expected to follow the following rules while riding school buses:

Behavior on School Buses

1. General Conduct Rules Apply: While riding a school bus, a student must follow the same student conduct rules which apply when the student is on school property or attending school activities, functions, or events. There are also special conduct rules for riding school buses. These rules also apply to riding other school vehicles.
2. Special Conduct Rules for Riding School Buses.
 - A. Rules for Getting On and Off the Bus
 1. Be on time to be picked up. As a general rule, get to your bus stop five (5) minutes before your scheduled pick-up time. If you miss the bus, immediately return to your home, and tell your parents so they can take you to school.

2. While waiting for the bus, stay at least five (5) feet away from the street, road, or highway. Wait until the bus comes to a complete stop before approaching the bus.
3. You may exit the bus only at your approved destination (your school or your approved bus stop). Exit the bus as directed by the driver. Do not run.
4. If you must cross the street after exiting the bus, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.

B. Rules on the Bus

1. Be respectful of the bus driver. Immediately follow all directions of the driver and any paraeducator or adult on the bus.
 2. Sit in your seat facing forward. Use seat belts in vehicles in which they are available.
 3. Talk quietly and use appropriate language.
 4. Keep all parts of your body inside the bus.
 5. Keep your arms, legs, and belongings to yourself.
 6. No fighting, harassment, bullying, intimidation, or horseplay.
 7. Do not throw any object.
 8. No eating, drinking, use of tobacco, vapes, alcohol, drugs, or flammables.
 9. Do not bring any weapon (real or imitation) or dangerous objects on the school bus.
 10. Do not damage the school bus.
 11. Video cameras may be placed on buses, at random, to monitor student behavior on the bus.
3. Getting the Driver's Assistance: If you need assistance from the driver, wait until the bus is at a full stop. If you are close enough, tell the driver what you need. If you are too far away for the driver to hear you, ask a student in front of you to get the driver's attention. If necessary, walk up to the driver, while the bus is at a full stop. If you need immediate assistance in an emergency, take all action needed to safely get the help of the driver.
4. Consequences for Rule Violations: Consequences for school bus misconduct may include restriction or suspension of bus privileges and other disciplinary measures, up to and including expulsion from school.

Section 5 Threat Assessment

The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

1. Definitions

- a. A **threat** is an expression of a willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
 - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
 - ii. A **transient threat** is an expression of anger or frustration that can be quickly or easily resolved.
 - iii. A **substantive threat** is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.
- b. A **threat assessment** is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of identifying and responding to serious threats in a systematic, data-informed way.
 - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.
 - ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act *solely* as part of a threat assessment.

2. Obligation to Report Threatening Statements or Behaviors

All staff and students must report **substantive threats** to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such reports regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS WHICH REQUIRE IMMEDIATE INTERVENTION SHOULD BE REPORTED TO THE POLICE AT 911.

3. Threat Assessment Team

The threat assessment team (team) shall consist of the superintendent of schools, building principal(s), guidance counselor and local law enforcement. Others who may be included, depending on the threat, are: information technology staff, the school nurse, members of the mental health profession who would be willing to work with the school. Not every team member needs to participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or Section 504 of the Rehabilitation Act, as appropriate. Neither the student nor their student's family members are part of the threat assessment team.

The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.

4. Threat Assessment Investigation and Response

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator must contact law enforcement if the administrator believes that an individual poses a clear and immediate threat of serious violence.

If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening behavior. The team may, but is not required to, review the following types of information:

- Review of the threatening behavior and/or communication;
- Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
- Review of school and other records for any prior history or interventions with the students involved;
- Any other investigatory methods that the team determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the

individual of concern to the appropriate school administrator for consequences under the school's student discipline policy or, if appropriate, report the results of its investigation to the student's individualized education plan team.

Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

5. Communication with the Public about Reported Threats

The team will keep members of the school community appropriately informed about substantive threats and about the team's response to those threats. This communication may include oral announcements, written communication sent home with students, or communication through print or broadcast media. However, the team will not reveal the identity of the individual of concern or of any target(s) of threatened violence unless permitted by law.

6. Coordination with the Crisis Team After Resolution of Threat

The threat assessment team will confer with the district's crisis team after a threat has been investigated to provide the crisis team with information that the crisis team may use in assessing or revising the district's All-Hazard School Safety Plan.

Article 7 – Drugs, Alcohol and Tobacco

Section 1 Drug-Free Schools

The District is a safe and drug-free school zone. Any use, possession, distribution, manufacture, sale, consumption, or ingestion of illicit drugs or tobacco products on school grounds, at a school activity, or in a school vehicle is strictly prohibited.

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property or while participating at a school activity at any time.

The administration is authorized to use sniffer dogs to minimize the presence of illicit items on school grounds. Students and staff are specifically notified of the following:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Vehicles parked on school property may be sniffed by sniffer dogs at any time.
3. Classrooms and other common areas may be sniffed by sniffer dogs at any time students and staff are not present.
4. If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

Section 2 Education and Prevention

Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs for students. Further, the District will have proper in-service orientation and training for all employed staff.

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations. Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs. Information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs is available to all of the students upon request of the Counselor.

Safe and Drug-Free Schools—Parental Notice. Pursuant to the provisions of federal law, if, upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction, a parent objects to the participation of their child in such programs and activities, then the parent may notify the District of such objection in writing. Upon receipt of such notice, the student will be withdrawn from the program or activity to which parental objection has been made.

Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco

The District prohibits the possession, use, or distribution of illicit drugs (including electronic nicotine delivery systems) and alcohol on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. The conduct prohibited includes, but not be limited to, the following:

1. Possession, use distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco product (including electronic nicotine delivery systems).

Disciplinary Sanctions

Violation of any of the above prohibited conduct will result in student discipline, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardians will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Article 8 – Student Conduct Rules

Purpose of Student Conduct Rules

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of these student conduct rules will result in disciplinary action.

Student Conduct Expectations

Students are not to engage in conduct which causes, or which creates a reasonable likelihood that it will cause, a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well-being or rights of other students, staff, or visitors. All students are expected to attend school in a manner that is honest, respectful and with behavior that is accountable and conducive to a positive learning environment. **Student use of profanity will not be tolerated.**

GENERAL STUDENT EXPECTATIONS

1. **Backpacks:** Backpacks are not permitted in classrooms. Upon arrival at school, students are expected to immediately place backpacks and/or other personal bags in their school or gym/activities lockers.
2. **Cafeteria Rules:**
 - A. All food must be consumed in the areas designated by the school.
 - B. After students have eaten, they must return trays to the kitchen. All straws, papers, milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray onto the correct container.
 - C. Students are to use proper manners including eating quietly.
 - D. Students may not throw food or other items.
 - E. Second servings are available to those who have made an effort to clean their trays and have requisite funds as required by board policy.
 - F. Students must treat lunch personnel with respect.

3. **Classroom Behaviors:** Student behavior in the classroom is expected to be honest, respectful, and accountable. Students are expected to:
- A. arrive at class on time.
 - B. be prepared to participate in class with all necessary materials.
 - C. be considerate and respectful towards others. No profanity.
 - D. remain awake and alert (no sleeping or appearance of sleeping)
 - E. respond promptly to all directions of the teacher; and
 - F. take care of school property and the property of others.

Teachers may establish classroom conduct rules and routines that are specific to their classroom.

4. **Field Trips:** Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate in a field trip by signing a permission slip and providing it to the school before the field trip. Students who have not completed classroom work on time may not be allowed to attend field trips. Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

5. **Initiations and Hazing:** Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

- A. Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non approved initiations is subject to discipline as permitted by policy and law.
- B. Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.

6. Telephone Calls: The school's telephone may be used only with permission of staff.

Forms of School Discipline

Students who violate the student conduct rules may be subject to the following forms of discipline:

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five (5) school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary, but not more than 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct, or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
- e. A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
- f. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be short-term suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through

second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with these disciplinary procedures.

2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five (5) school days but less than twenty (20) school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. Pursuant to the Nebraska Student Discipline Act, a notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
3. Expulsion:
 - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
 - b. Suspension Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations missed during the period of suspension. During this period,

the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
 - d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal, or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
 - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) if the Superintendent approves the suspension of an expulsion. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
 - f. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept non-duplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one (1) of the six (6) regional accrediting bodies in the United States.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student’s conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five (5) school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or designee determines that an emergency exclusion shall extend beyond five days, a hearing may, upon a parent or guardian’s request, be held and a final determination made within ten (10) school days after the initial date of exclusion. Such appeal procedures shall substantially comply with the procedures set forth in this Handbook for a long-term suspension or expulsion and be modified by the Board

of Education only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

6. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff, and other persons or to interfere with the educational process otherwise seriously. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
 - a. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 - b. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
 - c. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 - d. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that

it was necessary to protect some other person shall not constitute a violation of this subdivision.

- e. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
- f. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
- g. Engaging in selling, using, possessing, or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
- h. Public indecency or sexual conduct.
- i. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
- j. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
- k. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or has the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
- l. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
- m. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.

- n. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race (including skin color, hair texture and protective hairstyles), gender, disability, national origin, or religion.
- o. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
- p. Willfully violating behavioral expectations for riding school buses or vehicles.

In addition to the foregoing, a student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The known and intentional possession, use, or transmission of a dangerous weapon other than a firearm. The term “dangerous weapon” includes any personal safety or security device (such as tasers, mace, and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device to school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student’s locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

Further, a student will be expelled for one (1) calendar year if the student knowingly and intentionally possesses, uses, or transmits a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. The term “firearm” means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. The only exception to this rule is if the student

obtains prior written permission to bring the firearm on school grounds by the Superintendent for a school-related purpose.

7. _ The following additional student conduct expectations are established. Failure to comply with such rules may be grounds for disciplinary action, up to and including an expulsion.
8. Student Appearance/Dress Code: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. School activities uniforms worn during the school day must be approved by school administration. The following is a non-exhaustive list of examples of attire that are not appropriate at school:
 1. Clothing, tattoos or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 2. Clothing tattoos or jewelry which exhibits nudity, makes sexual references, or carries lewd, profane, indecent, or vulgar double meaning.
 3. Clothing tattoos or jewelry that is gang related.
 4. Caps, hats, hoods and bandannas inside the school buildings during the regular school day.
 5. Headphones (including earbuds, air pods, etc.). Teachers may allow the use of headphones, earbuds, air pods, etc. for learning purposes.
 6. Bare feet (some type of footwear must be worn).
 7. Hairstyles which distract from the learning process or the health and safety for either the student or others.
 8. Any clothing that could cause damage to others or school property (pliers/plier holders, chains, etc.)
 9. Shirts, tops, or other clothing worn unbuttoned, unzipped, or otherwise purposely unfastened.
 10. Bare "midriff" (belly button) styles, see-through and low cut tops, halter tops, tank tops or thin-strapped tops (spaghetti straps)
 11. Spandex/lycra shorts (form fitting shorts)
 12. Coats during school hours unless the student has permission from a faculty member
 13. All pants must have a hemline, be worn at the waist in an appropriate manner and must cover all undergarments. The length and/or fit of pants, shorts, skirts, and dresses should be such that they are appropriate and not reflect poorly on the school
 14. Any other clothing that the administration deems inappropriate for the school setting.

Students who violate dress code guidelines will be required to correct the violation by changing into something appropriate at school or returning home to change. A detention or suspension may be given to make up the time away from

school. Continual violations of the dress code may result in more serious disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more serious discipline, up to expulsion.

Students participating in graduation exercises will be expected to dress in a manner that reflects the prestige of the occasion. Blue jeans, T-shirts, shorts, tennis shoes, flip-flops, and slippers are prohibited. Students shall NOT have any symbol or writing on their cap or gown.

The above-mentioned dress code requirements are for the protection of all students attending Cozad Middle and High Schools and to promote a positive learning environment. All concerns brought to the administration will be evaluated and addressed individually. Coaches and other staff members, in areas of public interscholastic and athletic appearance, may specify additional requirements for dress and grooming. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval.

~~On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes.~~

9. Academic Integrity.

- i. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- ii. Definitions: The following definitions provide a guide to the standards of academic integrity:
 - (1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:
 - (a) Tests (includes tests, quizzes and other examinations or academic

performances):

- (i) Advance Information: Obtaining, reviewing, or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
 - (ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formula in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
 - (iv) Use of Other Student to Take Test: Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
 - (v) Misrepresenting Need to Delay Test: Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- (i) Use of Another’s Paper: Copying another student’s paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - (ii) Re-use of One’s Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.

- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
 - (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
 - (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
- (2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves the use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
- (3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions **may** **will** occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (i) Academic Sanction. The instructor will refuse to accept the student's

work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standard, the instructor will assign a grade which the instructor determines to be appropriate for the work.

- (ii) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
- (iii) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

10. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

~~a. 1st Offense: Student(s) will be directed to stop.~~

~~b. 2nd Offense: Student(s) will be directed to stop, and parents will be notified.~~

~~c. 3rd Offense: Student(s) will be suspended from school for a minimum of one (1) day, and parents and student will need to meet with the administration to address the ongoing conduct.~~

~~If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.~~

11. Law Violations

Any act of a student which is a basis for expulsion and which the Principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible.

12. Anti-Bullying:

One of the missions of the District is to provide safe and secure environments for all students and staff. Students who are the victim of bullying or harassment or who observe such occurrences are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report. The school's anti-bullying is available for review on the District's website.

13. Network, E-Mail, Internet, and Other Computer Use Rules:
- a. General Rules:
- i. The network is provided to staff and students to conduct research and communicate with others. Access to network services is given to staff and students who have agreed to act in a responsible manner. Access for all staff and students is a privilege and not a right.
 - ii. Individual users of the district network are responsible for their behavior, actions, problems, and communications involving and over the network. Users will comply with district rules and will honor the agreements they have signed. Beyond clarification of such rules, the district is not responsible for restricting, monitoring, editing, or controlling the information, equipment or communications of individuals utilizing the network or the end product or result of such utilization.
 - iii. Network storage areas shall be treated like school lockers for students. Network administrators may review files, information, equipment, messages and communications of staff and students to maintain system integrity and ensure that users are using the network system responsibly. Users should not expect that files or any information stored or otherwise used or retained on the network, district servers, or in computers, will be private. No reasonable expectation of privacy shall exist in relation to network use.
 - iv. Users should not expect, and the district does not warrant, any information or products obtained from the network, that files or information stored, obtained, or used on the network will be private, and use of the network waives and relinquishes all such privacy rights, interests or claims to confidentiality the user may have under state or federal law.
 - v. The district will not be liable for, and does not warrant in any way, purchases made by any user over the network. Users shall not make purchases of goods and/or services via the district's network.
- b. Rules for Acceptable Use of Computers and the Network: The following rules for acceptable use of computers and the network, including Internet, shall apply to all students:
- i. Students shall not erase, remake, or make unusable anyone else's computer, information, files, or programs.
 - ii. Students shall not let other people use their name, account, log-on password, or files for any reason (except for authorized staff members).
 - iii. Students shall not use or try to discover another user's account or password.
 - iv. Students shall not use the computer for unlawful purposes, such as illegal copying or installation of unauthorized software.
 - v. Students shall not copy, change, or transfer any software or documentation provided by teachers, or other students without permission from the network administrators.

- vi. Students shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code, software or information designed to self-replicate, damage, or otherwise hinder the performance of the network or any computer's memory, file system, or software.
- vii. Students shall not use the computer to annoy or harass others with language, images, or threats. Users shall not access, accept, create, or send any obscene, vulgar, lewd, tasteless, or objectionable messages, information, language, or images.
- viii. Students shall not damage the network or equipment, damage information belonging to others, misuse network resources, or allow others to misuse network resources.

Due Process

The following procedures shall be followed with regard to any long-term suspension, expulsion, or mandatory reassignment.

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and

(ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and

f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.

3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student, student's parents, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.

5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.

6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.

7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

Section 5 Student Code of Conduct Outline of Offenses and Consequences

The building principal is responsible for identifying and determining which group the misconduct applies. For misconduct that may not be specifically identified in this section 5, the building principal will determine appropriate consequences for the misconduct.

GROUP A

Being in an unauthorized area

Graffiti on body or clothing

PDA (Public Display of Affection)

*Improper care of school equipment

**Tardy

***Wearing inappropriate clothes (hats, caps, other headwear, alcohol/drug related clothing, and obscene clothing) or violation of backpack expectations

****Theft under \$5.00

*****Food/drink outside authorized areas ~ Food/drink brought in from outside the school without proper permission

*****Traffic Violation

GROUP A CONSEQUENCES

1st offense - Verbal Warning

2nd offense - Contact with parents

3rd offense - Detention

4th offense and beyond - One or more of the following options (detention, work with school personnel, ISS, STOSS, LTOSS, parent conference, parent visitation) **Special circumstances:**

*Tardiness handled according to stated policy

**Tardiness handled according to stated policy

***Students will remove inappropriate clothing, and parent/guardian must pick up the inappropriate clothing. (Time will be made up equal to the time out of class.)

****Replace item and detention

*****Confiscation of food/drink, or taken to the commons, or taken to the nearest trash receptacle.

*****Prevent students from driving on school property, and possibly contacting appropriate law enforcement agencies.

GROUP B

Lying to school personnel

Disrespectful/Rude/Insubordinate/Defiant attitude directed toward a staff member Disturbance of a school function

In an unauthorized vehicle during lunch

Leaving school grounds without permission

Obscene language or gestures

Tampering with school records, bogus pass Threatening to do bodily injury to someone other than school employee

Graffiti on school property

*Cheating

** Theft over \$5.00

***Inappropriate use of the computer

GROUP B CONSEQUENCES

1st offense - detention

2nd offense and beyond - one or more of the following consequences (detention, work with school personnel, removal from class via ISS during the problem class or lunch time, ISS, STOSS, LTOSS, parent/guardian conference, parent/guardian visitation) Special circumstance:

* Cheating-Student receives a 0% on the assignment

**ISS

***Lose the right to use computers for internet/email purposes

GROUP C

Repeated violations of the rules above

Hazing

Fighting

Inappropriate racial remarks

Truant (missing all day)

Skipping (missing less than all day)

*Use/Possession of Tobacco

*Use/Possession of Nicotine Delivery Systems (Vape Devices)

**Sexual Harassment Policy #5026

GROUP C CONSEQUENCES

One or more of the following consequences (ISS, STOSS, LTOSS, expulsion recommendation, parent/guardian conference, contact appropriate law enforcement agency when applicable, parent visitation)

*Refer to Tobacco Section

**To be handled in accordance with Board Policy 5035

**To be handled in accordance with Board Policy 5035

GROUP D

Physical assault on school personnel or other student

Verbal assault/obscene language directed toward school personnel or other student

Bomb threats

Damage to school or private property

Major injury to any student caused by a student Use of violence, force, coercion, threat, substantial interference with school purposes

Stealing or threat to obtain money or anything of value

False fire alarms

Causing fires

Engaging in activity forbidden by law

*Possessing a weapon Policy 5049

GROUP D CONSEQUENCES

One or more of the following consequences (STOSS, LTOSS, Recommendation for expulsion, Notification of appropriate Law Enforcement agency, parent/guardian conference, parent visitation)

*Handled according to State/Federal Law (refer to Board Policy 5049)

GROUP E

Possession/consumption of any drug, alcohol, or look alike drug at school

GROUP E CONSEQUENCES

First offense: Refer to Board Policy 5035

Second offense: Refer to Board Policy 5035

Third offense: Refer to Board Policy 5035

Article 9 – Student Fees Policy

The District’s general policy is to provide free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District’s policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District has set forth in policy its guidelines or policies for specific categories of student fees. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The policy includes specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics. The District’s entire Student Fees Policy is available on the District’s website.

Article 10 – State and Federal Programs

Section 1 Notice of Nondiscrimination

The School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in the admission, access to its facilities or programs or activities, treatment, or employment.

Section 2 Designation of Coordinators

Any person having concerns or needing information about the District’s compliance with anti-discrimination laws or policies should contact the District’s designated Coordinator for the applicable anti-discrimination law.

Law, Policy, or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race (including skin color, hair texture and protective hairstyles), color, or national origin; harassment	Jeremy Yilk, MS/HS Activities Director
Title IX	Discrimination or harassment based on sex; gender equity	Jeremy Yilk, MS/HS Activities Director
Section 504 of the Rehabilitation Act and the Americans with Disabilities	Discrimination, harassment, or reasonable accommodations of persons	Lyndee Koch, MS Guidance Counselor Dawn Beans, Teacher & HS

Act (ADA)	with disabilities	504 Coordinator
Homeless student laws	Children who are homeless	Sera Shoemaker, District Nurse
Safe and Drug Free Schools and Communities	Safe and drug free schools	Dr. Dan Endorf, District Superintendent

The Coordinators may be contacted at: 1710 Meridian Ave, Cozad, Nebraska 69130, 308-784-2745.

Section 3 Multicultural

The philosophy of the District’s multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination, or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

Section 4 Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973

The following is a description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement of your child.
4. Have your child receive a free appropriate public education.
5. Have your child receive services and be educated in facilities which are comparable to those provided to every student.
6. Have evaluation, educational and placement decisions made based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
7. Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to you than would be incurred if the student were placed in a program operated by the district.
8. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
9. Examine all relevant records relating to decisions regarding your child’s

- identification, evaluation, and placement.
10. Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program, or placement. (You and your child may take part in the hearing. Hearing requests are to be made to the Superintendent.)
 11. File a local grievance.

Section 5 Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses education records without consent to officials of another School District in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605

Notice Concerning Directory Information

The District may disclose directory information. The types of personally identifiable information that the District has designated as directory information are as follows:

1. Student's Name, address, telephone listing, and the name, address, telephone listings (if not unlisted), e-mail address and work or other contact information of the student's parent/guardian or other adult acting in loco parentis or with authority to act as parent or guardian in educational matters for the student;
2. School and dates of attendance;
3. Student's current grade;
4. Student's enrollment status (e.g. full-time or part-time);
5. Student's date of birth and place of birth;
6. Student's extra-curricular participation;
7. Student's achievement awards or honors;
8. Student's weight and height if a member of an athletic team;
9. Student's photograph; and
10. School or school district the student attended before he or she enrolled in Cozad Community Schools.

Notwithstanding the foregoing, the District does not designate as directory information personally identifiable information from students' education records where the District determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the District designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want information about the student designated as directory information is as follows: two (2) weeks from the time this information is first received. Please contact the Superintendent's office to indicate your refusal to have your child's information designated as directory information.

The District may disclose information about former students without meeting the conditions in this section.

The District's policy is for education records to be kept confidential except as permitted by the FERPA law, and the District does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District does not either approve or disapprove such teaching practices and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Section 6 Military Recruiters

The District will provide military recruiters with access to routine directory information of each high school student unless the student's parent or guardian requests in writing that their student's information not be shared with a military recruiter. Parents and guardians who do not want their student's information to be shared with a military recruiter must notify the high school principal in writing. If a parent or guardian does not notify the high school principal in writing, the District will provide a military recruiter with the student's routine directory information.

Section 7 Combined District and School Title I Parent and Family Involvement

The written District parent and family engagement policy has been developed jointly with, updated periodically, and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents is available for review on the District's website.

Section 8 Student Privacy Protection Policy

Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed "Definition of Surveys of Matters Deemed to be Sensitive"), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term “instructional materials” for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable time and place as will not interfere with the educator’s intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: “Notification of and Right to Opt-Out of Specific Events.”

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. “Personal information” for purposes of this policy means individually identifiable information about a student including: a student or parent’s first and last name, home address, telephone number, and social security number. The term “personal information,” for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public

release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The District will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and,

Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of

the above-listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be “sensitive” for purposes of this policy:

1. Political affiliations or beliefs of the student or the student’s parent;
2. Mental or psychological problems of the student or the student’s parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student’s parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section 11 Homeless Students

The District shall ensure that homeless children and youths shall have equal access to the same free, appropriate public education, including public preschool education, as provided to other children and youths. Any person with knowledge of a homeless student in the District should contact the District’s Homeless Coordinator. A copy of the District’s Homeless Policy is available on the District’s website.



STUDENT NAME _____ **GRADE** _____

STUDENT PROFILE INFORMATION
School Year 2025-2026

Student's Name: _____

Parent's Preferred Home Phone Number: _____

Parent's Email addresses: _____

Home Address: _____

Father's Name: _____

Employer: _____ Employer Phone: _____

Father's Cellphone: _____

Mother's Name: _____

Employer: _____ Employer Phone: _____

Mother's Cellphone: _____

Emergency Contact: _____ Emergency Contact Phone: _____

Emergency Contact: _____ Emergency Contact Phone: _____

Emergency Contact: _____ Emergency Contact Phone: _____

Physician's Name: _____



Parent's Signature: _____



STUDENT NAME _____ **GRADE** _____

EMERGENCY MEDICAL (RELEASE) INFORMATION SIGN-OFF SHEET

1. I/we have read the policies concerning activities found in the Activities Handbook and understand them fully. I/we agree that my/our son/daughter will abide by these policies while he/she is involved in activities of Cozad Middle School and/or High School and that the school and its sponsors/coaches will follow these policies.
2. I/we further understand that should there ever be a time whereby I/we have a question regarding these policies or if my/our son/daughter has not been in accordance with these policies, a conference may be requested with school personnel - Principal, Activities Director and/or Coach/Sponsor - to discuss the matter further. Complete due process procedures for NSAA policies are available from the Activities Director.
3. I/we understand the **school carries NO insurance** of any kind to cover medical expenses incurred while participating, and I/we will assume all such expenses personally.
4. **(Please examine your insurance policies carefully to make sure they cover interscholastic athletic participation and if they do not, the school has information on special insurance policies for athletic participation.)**
5. I/we hereby give my/our consent for our son/daughter to accompany any school group of which he/she is a member on any of its local or out of town trips. I/we authorize the school to obtain, through a physician of its own choice, any emergency medical care that may become reasonably necessary for the student in the course of such activities or such travel.



Parent/Guardian Signature _____ **Date** _____

MEDICAL INFORMATION SIGN-OFF

Please complete the following Emergency Information

Parent's Address _____

Home Phone # _____

Mother's Work Phone # _____ Father's Work Phone # _____

_____ Phone Number _____

Physician's Name: _____ Phone Number: _____

Hospitalization Insurance (Type, Group and ID#): _____

History of Diabetes YES NO History of Epilepsy YES NO

Please List Any Allergies to Sulfa, Penicillin, Latex, etc.: _____



Parent /Guardian gives permission to administer anesthetic and/or emergency treatment as required:

Parent/Guardian Signature _____ **Date** _____

****My child's medical history from school records may be shared with supervising coaches & staff members.**



2024-2025 Cozad High School Counseling Information and Consent

Introduction:

Cozad Community Schools are committed to providing quality education to its students. In an effort to achieve this goal, parents/guardians or school staff may refer students for counseling, or students may request counseling. The focus of the counseling program is to help students better navigate their social, emotional, academic, and professional lives. There is no cost for counseling services provided at Cozad High School.

Provisions of Services:

It is a goal of the Cozad High School Counselors to obtain parent/guardian written permission for all students in order to make our services available to them. Services include intake assessment, short-term counseling, individual counseling, crisis intervention, group counseling, and referrals as needed. School counseling services are aimed to be most effective in the students' education and socialization within the school community. These services are not intended as a substitute for psychological counseling, diagnosis, or medication treatment, which are not the responsibility or liability of the school counselor. As school counselors, there may come a time where our services may not be sufficient for a child. At this point, referring a student to a Clinical Mental Health Counselor is best. At that time, parents will be called to discuss this transition.

Benefits:

Utilizing the school counselors at Cozad High School can help improve a student's ability to relate with others, provide a clear understanding of themselves, in addition to identifying values, goals, and an ability to deal with everyday stress. The counselors also help students prepare for plans after high school, rather it be continuing their education, entering the workforce, or beginning a military career.

Confidentiality:

In order to build trust with the child, the school counselor will keep information confidential with some possible exceptions. The counselor is required by law to share information with the appropriate authorities, given the circumstance at hand:

- Presenting a serious danger to self or another person
- Evidence or disclosure of abuse (physically or sexually) or neglect
- Threats to school security
- Criminal or delinquency proceedings are pending

The counselor will make the child aware of these limits of confidentiality. If you would like the counselor to share information with a third party, such as a community counselor, psychiatrist, social services worker, or pediatrician, you will need to sign an additional release of information form.

Contact Information:

Jordan Haarberg (HS)	jordan.haarberg@cozadschools.net	(308) 784-2744
Daniel Revelo (HS)	daniel.revelo@cozadschools.net	(308) 784-2744
Lyndee Koch (MS)	lyndee.koch@cozadschools.net	(308) 784-2746



STUDENT NAME _____ **GRADE** _____

Cozad High School Counselor Consent

Student Name: _____

Parents/Guardians Name _____

I, _____, am the legal parent/guardian of _____.

I have read and understand the terms of the Cozad High School Counselors Informed Consent.

Please Check One:



- I give permission for my student to receive individual and/or group counseling services while attending Cozad High School. (If your child is invited to join a recurring group, you will receive additional information at that time.)
- I choose to decline school counseling services for my child at this time.

Please Initial Below:

_____ I understand that myself or my student may withdraw or request counseling from the school counselors at any time with parent/guardian consent.



Custodial Parent/Guardian Signature: _____ **Date:** _____

Daytime Phone: _____ **Cell Phone:** _____

Email Address: _____



NAME: _____



Class of: _____

Student and Staff RESPONSIBLE USE AGREEMENT

2025-2026

Cozad Community Schools' information technology resources, including school-owned devices, email and Internet access, are provided for educational purposes. Cozad Community School provides computer, network, e-mail, and Internet access to individuals as part of the learning environment. The use of these resources is a privilege and not a right. While these systems have the power to deliver a vast number of resources to classrooms and enhance education, their effectiveness depends on the responsible and ethical use by every individual. Users of the Cozad Community School network and devices are required to adhere to state and federal law and board policy. The following Student/Staff Responsible Use Agreement is based on district policy and regulations. Adherence to the following policy, both at school and in online activities which relate to school, is necessary for continued access to the school's technological resources:

Staff/Students must

1. Respect and protect the privacy of others.
 - Use only assigned accounts.
 - Not view, use, copy or distribute passwords or data belonging to others without their permission, or without authorization of appropriate school personnel.
 - Not distribute private information about others or themselves.
 - Not record or share photos, videos or other representations of others without their permission.
 - Not use devices assigned to other students unless specifically instructed to do so by the teacher or other school official.

2. Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices, as posted.
 - All staff and students must obtain approval from the technology department for the use of any personal devices, including personal computers, to access our network. If approved, it is the responsibility of users to maintain the security of their personal devices when accessing school resources and the network.
 - Staff members intending to purchase devices requiring network connectivity must also seek approval/guidance from the technology department.
 - Student use of personal or school owned devices in the classroom only if authorized to do so by the teacher. Again, no personal devices can be connected and used on the school network without the permission/approval of the technology department and building administrator.
 - Student use of personal or school owned devices only in appropriate and professional manners.
 - Not use the school network, accounts or devices to access materials or participate in inappropriate activities which violate student behavior policies or acceptable professional conduct.
 - Report security risks or violations to a teacher or network administrator.
 - Not destroy, damage or alter data, devices or equipment that do not belong to them.
 - Conserve, protect, and share these resources with other students and Internet users.
 - Not intentionally attempt to avoid or bypass content filtering.

3. Respect and protect the intellectual property of others.
 - Be informed and follow correct and legal copyright rules and practices.
 - Be ethical in citing sources and not plagiarize, cheat or copy the work of others
 - Misuse of artificial intelligence (AI) for cheating and plagiarism is prohibited, as it undermines the principles of academic integrity, fairness, and personal growth that are fundamental to our high school community.

4. Respect and practice the principles of community.
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to a teacher or school official.
 - Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - Not through intended action or inaction further other acts that are criminal or violate the school's code of conduct.



COZAD COMMUNITY SCHOOLS

Home of the Haymakers

- Not send spam, phishing emails, or other mass unsolicited mailings.
- Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Social Media and Digital Citizenship:

- Social networking sites and resources (Facebook, YouTube, SnapChat, Twitter, Instagram, etc) can be useful tools in the educational environment. Students and staff may make use of social networking tools in or outside of the classroom, provided classroom rules, district policies, and the school's code of conduct are followed. **Student or staff online activity which interferes with or hinders the educational process is subject to school policies, even if no school accounts or resources are used!**
- At Cozad Community Schools we strive to teach and model positive online activity and responsible digital citizenship. This includes:
 - Stressing the importance to staff and students of building a positive online presence.
 - Integrating digital citizenship instruction and modeling across the curriculum.
 - Using social media in the classroom and as a district to promote learning and engagement.

NO EXPECTATION OF PRIVACY

Because the District owns the device, students have no expectation of confidentiality or privacy with respect to the device. The District may, without prior notice or consent, log into, view, monitor, collect or record the use of the device and any corresponding technology tools at any time for any reason or no reason at all. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks and school-owned devices in order to further the health, safety, discipline, or security of any student or other person, or to protect property.

Under the provisions of this Policy, parents or guardians who allow students to use personal technology, and students who elect to use personal technology, do so knowing that it diminishes any expectation of privacy with regard to the personal technology. The school may search privately-owned, personal technology if there is a reasonable suspicion that a student has violated the school's policies, agreements, rules, or directives while using the personal technology.

VIOLATION OF EXPECTATIONS

Any student who fails to abide by the rules specified by District staff, Board policies, Student Handbook, and the terms of this Agreement may immediately lose technology privileges. A student who loses technology privileges will be required to complete coursework in another manner (such as hard copies). If a student loses his or her technology privileges, that decision shall be final and not subject to appeal.

DAMAGE TO OR LOSS OF DEVICE

By signing this Agreement, the parent and student understand, acknowledge, and agree that they are responsible for any damage, theft or loss of the device, other than normal wear and tear. The parent and student hereby acknowledge and agree that they will be financially responsible for any damage beyond normal wear and tear as determined by the District, in the District's sole and absolute discretion. Further, the parent and student hereby acknowledge and agree that they are solely responsible for the risk of loss of the device and will be financially responsible for the replacement cost, as determined by the District, for any device that is lost or stolen.

I HAVE READ THIS AGREEMENT AND AGREE TO COMPLY WITH ALL OF ITS TERMS AND CONDITIONS.

Date: _____

Date: _____



Parent Name

Student Name

Parent Signature

Student Signature

PARENTS, PLEASE DISCUSS THESE RULES WITH YOUR STUDENT TO ENSURE HE OR SHE UNDERSTANDS THEM.



STUDENT NAME _____ **GRADE** _____

**COZAD MIDDLE AND HIGH SCHOOL
 STUDENT HANDBOOK PARENT/STUDENT SIGN-OFF SHEET 2024-2025**

A. Cozad Middle School/High School Parent and Student Handbook

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Cozad Community Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.



_____ I have reviewed and understand the Parent and Student Handbook,
Student's Initials including the district drug and alcohol policy.



_____ I have read the Parent/Student Handbook, including the district drug and
Parent's Initials alcohol policy and reviewed it with my child.

B. Cozad Community Schools Haymakers Activity Handbook

The Cozad Activities Department will provide a positive, life changing experience to our students to maximize their potential and represent the community of Cozad in a first class manner.



_____ I have reviewed and understand the Haymaker Activities Handbook.
Student's Initials



_____ I have read the Haymaker Activities Handbook and reviewed it with my
Parent's Initials child.

C. Cozad Community Schools Student and Staff Responsible Use Agreement

Cozad Community Schools' information technology resources, including school-owned devices, email and Internet access, are provided for educational purposes. Students will adhere to the following policy at school, at home, and any online activities.



_____ I have reviewed and understand the Responsible User Agreement.
Student's Initials



_____ I have read the Responsible Use Agreement and reviewed it with my child.
Parent's Initials

FINAL SIGNATURES FOR SIGN OFF FORM



_____ **Student's Signature** **Date**



_____ **Parent's Signature** **Date**



STUDENT NAME _____ **GRADE** _____

AVAILABILITY OF HANDBOOKS

The 2025-2026 Student-Parent Handbook of Cozad Community Schools is available on the internet at <https://www.cozadschools.net/>.

Because of the expense of printing the handbooks, we are asking that you consider using the internet to access and review the 2025-2026 Student-Parent Handbook. Using the internet to access the handbook will allow the district to direct printing dollars to instructional needs and eliminate the need for you to search for your handbook when you have questions throughout the year. Thank you for considering this new use of technology to improve school-home communication.

Please return to the Principal’s Office by **August 29, 2025**. This will allow us time to get the Handbook to all students and parents before school starts while avoiding the necessity of printing more copies of the Handbooks than necessary.



- Thank you for providing the 2025-2026 Student-Parent Handbook online. I will review it on the internet. My signed receipt below acknowledges receipt of the Handbook in a satisfactory manner via the internet.**
- I prefer a paper copy of the Handbook.**
Name: _____

RECEIPT OF 2025-2026 STUDENT-PARENT HANDBOOK

This signed receipt acknowledges receipt of the 2025-2026 Student-Parent Handbook of Cozad Community Schools. We understand that the handbook contains student conduct and discipline rules and information about Safe and Drug-Free Schools and that we agree to follow such conduct and discipline rules. This receipt also serves to acknowledge that we understand the District’s policies of non-discrimination and equity, and that specific complaint and grievance procedures exist in the handbook which should be used to respond to harassment or discrimination.



Date: _____

Date: _____



Student’s Signature

Parent or Legal Guardian’s Signature

Cozad Community Schools
Activity Handbook
2025-2026

Superintendent: Dr. Dan Endorf
High School Principal: Corey Fisher
Middle School Principal: Josh Asche
Activities Director: Jeremy Yilk
Activities Secretary: Roxanne Reyes



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<u>Section 1</u>	<u>Code of Conduct</u>	<u>Pg. 14</u>
<u>Section 2</u>	<u>Discipline</u>	<u>Pg. 14,15</u>
<u>Section 3</u>	<u>Initiations and Hazing</u>	<u>Pg. 15,16</u>
<u>Section 4</u>	<u>Secret Organizations</u>	<u>Pg. 16</u>
<u>Section 5</u>	<u>Outside Organizations</u>	<u>Pg. 16</u>
<u>Section 6</u>	<u>Discipline Procedures</u>	<u>Pg. 16</u>

Article 8 - CCS Activities Concussion Information

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Article 9 - NCAA I, NCAA II Eligibility

<u>Section 1</u>	<u>NCAA I</u>	<u>Pg. 17,18</u>
<u>Section 2</u>	<u>NCAA H</u>	<u>Pg. 18</u>

Article 10 - CCS Activities Drug Testing Policy

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<u>Section 3</u>	<u>Consent to Perform Urinalysis</u>	<u>Pg. 22</u>
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Article 11 - CCS Activities Disclaimer

<u>Section 1</u>	<u>Guidelines are Subject to Change</u>	<u>Pg. 23</u>
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ARTICLE 1:
CCS Activities Mission and Vision

Section 1: OVERVIEW OF PROGRAMS

Cozad Schools provides a comprehensive co-curricular activity program for all students grades 7-12. The philosophy of the activity program is consistent with school district philosophy in that it contributes to the development of responsible and efficient citizens for democratic living. Participation in the activity program will help a student to learn self-discipline, self-motivation, goal setting, leadership skills and the ability to work with a group to achieve objectives and communication skills. To be successful within our activity program and within our democratic society a student must possess and develop some of the following character traits: strong work ethic, pride in one's self, honesty, integrity, willingness to follow directions, respect for others and respect for authority.

Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community, and the students themselves. In their play and their conduct, students represent all these groups. Such experiences contribute to the knowledge, skill, and emotional patterns that they possess, thereby making them better individuals and citizens.

The Cozad Community School District is a member of the Nebraska School Activities Association, which is a voluntary organization of public and parochial schools of Nebraska organized for the purpose of promoting and regulating the competition between schools in what is generally known as the extracurricular activities. A copy of these guidelines can be found at <https://nsaa-static.s3.amazonaws.com/textfile/yb/c&b.pdf>

All students participating in extracurricular activities shall follow the rules provided by the Nebraska School Activities Association and rules of Cozad Community Schools. The Superintendent or designee shall, as required by law, designate each school-sponsored interscholastic athletic team or sport as either: (1) boys; (2) girls; or (3) mixed. A student's eligibility to participate shall be based upon the student's sex at birth as shown on the student's birth certificate.

Students who represent Cozad Community Schools in any of its allied or extracurricular activities shall practice a high level of citizenship both in school and in community living.

Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains, and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck, and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis, or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility. Every student who participates in an extracurricular activity assumes the risks inherent in such activities.

Since research indicates a student involved in co-curricular activities has a greater chance for success during adulthood, these programs have been established. Many of the character traits required to be a successful participant are exactly those that will promote

a successful life after high school. We hope the information provided within this Activity Handbook makes both your child's and your experience with the Cozad High School and the Cozad Middle School Activity Programs less stressful and more enjoyable.

Section 2: MISSION STATEMENT

The Cozad Activities Department will provide a positive, life changing experience to our student athletes where we will field teams as well as student athletes who maximize their potential and represent the community of Cozad in a first class manner.

All of these activities are educationally based. They serve as an integral part of the overall educational process, and are uniquely positioned to enhance the experiences of our students. Haymaker Administration and Coaches will share this same common focus: **to positively impact the lives of our students.** In the pursuit of excellence, the Cozad Activities Department strives to be the most innovative and successful activities program in the Southwest Conference and to position our participants and teams to compete with others for district, state and national honors.

Section 3: ACTIVITIES PROGRAM VALUES

VALUE # 1: COMPETITORS

Principal 1: Pursue Excellence

Outcome 1: Better Student-Athletes, Better People

Principal 2: Embrace High Expectations

Outcome 2: Level of Performance Rises in Practice & Competitions

Principal 3: Set Challenging Goals and Visualize Success

Outcome 3: Clear Benchmarks for Team & Individual Performance

VALUE # 2: TOUGHNESS

Principal 1: How You Do Anything is How You Do Everything

Outcome 1: Level of Performance Increases Due to Improved Daily Habits

Principal 2: No B-C-E (Blame-Complain-Excuse) Language

Outcome 2: Ownership of Performance and Of One's Life

Principal 3: Circumstance Free Effort and Attitude

Outcome 3: Perform at High Level Regardless of Environment Around Student-Athlete

VALUE # 3: LOVE

Principal 1: Sweep the Sheds: Never Be too Big to Do The Little Things Right!

Outcome 1: Servant Leadership Flows From the Top Down; Out-Do Others in Service

Principal 2: C-P-S (Consistent, Positive, & Specific) Feedback Given to Student-Athletes

Outcome 2: Train Student-Athletes Who Correct Negative Behaviors or Positive Performance

Principal 3: Be a Good Ancestor; Plant Trees You Will Never See!

Outcome 3: Step Into Lives of Student-Athlete & Invest Beyond the Field or Court for Eternity

Section 4: ACTIVITIES PROGRAM GOALS

1. The Cozad Activities Department will invest into our coaches training in their sport through providing the opportunities to attend clinics or meet with other coaches in the profession to develop professionally.
2. The Cozad Activities Department will invest time into meeting with coaches before the season, weekly throughout the season, and at the end of the season to encourage, evaluate, and monitor the well being of the different activity programs.
3. The Cozad Activities Department will strive to finish in the TOP 3 in both the Boys and Girls Southwest Conference Cup Standings.
4. The Cozad Activities Department will continue to work with the various members in the community to build support for all of the Haymaker activities.

Section 5: NSAA SPORTSMANSHIP RULES

Cozad High School has traditionally had tremendous enthusiasm for sports. This enthusiasm has played a vital role in the success of our teams. If your child speaks with the coach, and you feel the need to move to step 2, please call the coach or email the coach to set up a time to meet with your child present. The Cozad High School telephone number is 784-2744. The Cozad Middle School number is 784-2746. If the coach cannot be reached, call the Activities Director. A meeting will be set up for you. Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not generally promote positive resolution. If there is still conflict, after step 2, the parent should call and set up an appointment with the Activities Director to discuss the situation with the coach, parent, and participant present.

CCS student athletes serve as ambassadors for both Cozad Community Schools and the community of Cozad and as a result determine how spectators and community members view our school. Each coach is required to establish rules and penalties regarding sportsmanship behavior in each sport. This MUST be approved in advance by the activities director and also be outlined in each coach's handbook that is given to student athletes and parents at the beginning of the season meeting. All student athletes will be expected to comply with the expectations as well as consequences involved. An attitude of friendly sportsmanship should be reflected by all spectators, no matter how strong their loyalty to their team.

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents, and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

The administration supervising an activity shall have the authority to implement good sportsmanship expectations. Any participant, parent, or spectator who fails to uphold the good sportsmanship expectations may be removed from an event and banned from returning.

Students must abide by the Nebraska School Activities Association Sportsmanship Rules. A complete copy of the NSAA sportsmanship rules can be found at <http://www.nsaahome.org/nsaaforms/pdf/manualsp.pdf>. Unsportsmanlike conduct shall include physical or verbal assault upon any participant, game official, or spectator, or any acts that may endanger the personal safety of individuals involved, or acts which hinder the normal progress of a contest or lead to the restriction or discontinuance of a contest.

If a student, participant, patron and/or staff member representing a member school acts in a manner constituting unsportsmanlike behavior during competition the member school and/or individuals shall be subject to penalties. A student, participant, patron, and/or staff member may not be permitted to attend activities if involved in unsportsmanlike conduct.

ARTICLE 2:

CCS Activities Assignments

Sections 1: SPORTS AND ACTIVITIES

FALL SPORTS

FOOTBALL

Head Coach: Jared Crick

Assistants - High School: Trey Botts, Chris Tvrdy, Scott Adkisson, Dreu Young, Conor Young, Kaleb Lussetto, Cale Osborn (V)

8th Head / Assistant: Derek Hammerlun /

7th Head / Assistant: Nick Broz / Brian Cargill

VOLLEYBALL

Head Coach: Trysta Asche

Assistants - High School: Lexie Anthony, Amanda Rossell

8th Head / Assistant: Stephanie Rush / Alisa Favinger

7th Head / Assistant: Bill Shafer / Shavonne Schacher

SOFTBALL

Head Coach: Brent Dinslage

Assistants: Samantha Crick, Courtney Hanson, Grace Boller (V), Travis Munster (V)

CROSS COUNTRY

Head Coach: Jacob Brummer

Assistants: Nick Auwerda, Daniel Revelo, Anne Burkholder (V)

GIRLS GOLF

Head Coach: Jordan Haarberg

Assistants: Chad Atchison

WINTER SPORTS

GIRLS BASKETBALL

Head Coach: Kip Stephens

Assistants - High School: Amber Ross, Sydney Reichert

8th Head / Assistant: Brent Frauen / Ashley Simpson

7th Head / Assistant: Alisa Favinger / Courtney Hanson

BOYS BASKETBALL

Head Coach: Nick Broz

Assistants - High School: Dillon Higgins, Kaleb Lussetto

8th Head / Assistant: Brent Dinslage / Trey Botts

7th Head / Assistant: Brian Cargill / [REDACTED]

GIRLS WRESTLING

Head Coach: Tim Negley

Assistant High School: Erika Brown / Anne Burkholder (V)

7th/8th Head Coach: Barry Mraz

7th/8th Assistant: Lyndee Koch

BOYS WRESTLING

Head Coach: Derek Hammerlun

Assistants - High School: Brian Messersmith, Martin Rascon, Will Craig, Ryan Zoucha (V)

7th/8th Head Coach: Barry Mraz

7th/8th Assistant: Martin Rascon

SPRING SPORTS

BOYS GOLF

Head Coach: Darrel Francescato

Assistant: Smoke Cornelius, Tim Hansen (V)

GIRLS TRACK

Head Coach: Trey Botts

Assistants - High School: Brian Cargill, Scott Adkisson, Rod Baker, Mason Held, Luke Pinkelman

7th/8th Head Coach: Seth Vlasak

7th/8th Assistants: Alisa Favinger, Shavonne Shacher, Lexie Trimble, Sydney Reichert, [REDACTED]

BOYS TRACK

Head Coach: Jacob Brummer

Assistants - High School: Brian Cargill, Scott Adkisson, Rod Baker, Mason Held, Luke Pinkelman

Jr. High Head Coach: Seth Vlasak

Jr. High Assistants: Alisa Favinger, Shavonne Shacher, Lexie Trimble, Sydney Reichert, [REDACTED]

ACTIVITIES

NATIONAL HONOR SOCIETY

Woody Blackmore, Amanda Rossell

VOCAL MUSIC

Amanda Kidder

DIGITAL JOURNALISM

Heather Schultz

ONE ACT

Kyle Vincent, Mercedes Guerra, Nick Auwerda

WEIGHT TRAINING

Coaches

QUIZ BOWL

Nick Auwerda, Jennifer Walls

SPEECH

Woody Blackmore, Janira Rodriguez,

CHEER TEAM

Alyson Racek, Tatum Sassali

DANCE TEAM

Tara Linn, Kristen Wilkins

Omar Carlos

STUDENT COUNCIL

Dawn Beans

SCHOOL PLAY/MUSICAL

Amanda Kidder, Senja Stephens,
Mercedez Guerra

INSTRUMENTAL MUSIC

DeVere Larington

CONCESSIONS

Dawn Beans

SMASH

Jennifer Walls, Samantha Crick

SPIRIT CLUB

Dawn Beans

TRI-M

DeVere Larington

SKILLSUSA

Dawn Beans

FFA

Brandon Horwart

FCCLA

Jessica De La Torre, Yanira Rodriguez

SENIOR CLASS

Dawn Beans, Amanda Rossell

JUNIOR CLASS

Kristen Wilkins, Jennifer Walls

SOPHOMORE CLASS

Jacob Brummer, Derek Hammerlun

FRESHMAN CLASS

Marcie Kostrunek, Yanira Rodriguez

ARTICLE 3:

CCS ACTIVITIES COMMUNICATION PLAN

Section 1: CHAIN OF COMMUNICATION

Cozad High School understands the emotions, frustrations and expectations that are present by participating in interscholastic activities. Many concerns or problems that arise are commonly items that are miscommunicated or misunderstood. That is why we suggest that if any student athlete may have a problem(s) or concern(s), he/she should communicate those concerns to the head coach/sponsor prior to any communication by a parent. In the event that a parent feels the need to contact a coach about a situation involving their daughter/son prior to the student-athlete discussing the situation with the coach first, it shall be the coach's prerogative to include the student athlete in the initial discussion with the parent so there is transparency for all parties in regard to the issues being discussed. In addition, the coach may ask another party such as a school administrator or assistant coach to sit in on any such conversation.

This is the chain of command:

1. Student Athlete to Coach
2. Student Athlete and Parent to Coach
3. Student Athlete, Parent, to Coach and Activities Director.

Section 2: COACH - PARENT COMMUNICATION

Please remember, involvement in activities is your child's opportunity to succeed and fail in a safe environment. As your children become involved in the programs at Cozad Middle School and Cozad High School, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times discussion with the coach is encouraged, but also, please encourage your kids in all situations.

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place. Any concerns raised about the coach will be redirected to the coach to address directly with the coach.

Students and parents are expected to communicate professionally with coaches. Any parent who fails to communicate in a professional manner may be asked to leave school grounds.

INFORMATION YOU SHOULD EXPECT FROM YOUR CHILD'S COACH

At the beginning of each season, parents will have an opportunity to and are encouraged to attend a coach, player, parent meeting. At this time, you should become aware of the following:

1. Philosophy of the coach and the expectations the coach has for your child, as well as all the players on the squad.
2. Locations and times of all practices and contests.
3. Team requirements: practices, special equipment, out of season conditioning.
4. Procedure followed should your child be injured during participation.
5. Discipline that may result in the denial of your child's participation.

COMMUNICATION COACHES EXPECT FROM PARENTS

1. Concerns expressed following the chain of command below.
2. Notification of any schedule conflict well in advance.
3. Specific concerns with regard to a coach's philosophy and/or expectations.

APPROPRIATE CONCERNS TO DISCUSS WITH COACHES

1. The treatment of your child, mentally and physically.
2. Ways to help your child improve.
3. Concerns about your child's behavior.

It is very difficult to accept your child not playing as much as you may hope. **Coaches are professionals.** They make judgment decisions based on what they believe to be best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those on the following list, must be left to the discretion of the coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH COACHES

1. Playing time.
2. Team Strategy.
3. Play calling.
4. Other student athletes.

ELECTRONIC COMMUNICATION

The school board supports the use of technology by coaches, extracurricular sponsors, and other staff members to communicate with students for legitimate educational, extracurricular, and other school-related purposes. However, electronic communication between students and teachers, sponsors, and coaches shall be appropriate at all times and shall not violate any law, district policies, or the Regulations and Standards for Professional Practices Criteria, commonly known as Rule 27 of the Nebraska Department of Education ("Rule 27"). Please see the Social Media Policy for School District Employees for further explanation.

Section 3: PARENT CODE OF CONDUCT

The following list is not a complete code of conduct for you, but it gives you a compass to evaluate your behavior as a sports parent.

1. Positively cheer for your child and his/her team.
2. Show interest, enthusiasm, and support for your child and his/her teammates and coaches.
3. Be in control of your emotions.
4. Remain in the spectator area during games.
5. Help when asked by coaches or officials.
6. Understand that your role is not to coach, but to support as a spectator.
7. Make comments that are positive toward players and coaches of both teams as well as officials.
8. Do not drink alcohol at contests or attend contests while under the influence of drugs or alcohol.
9. Thank coaches, officials, and other volunteers who conducted the event.

ARTICLE 4: **CCS Activities Guidelines**

Section 1: ACADEMIC ELIGIBILITY

In order for students to be eligible to compete, perform, or participate in all or any extra co-curricular activities as identified in our activity handbook they must meet the following criteria:

1. Any student who is failing in two or more classes will be placed on a WARNING LIST FOR ONE WEEK. During this week they are still eligible to participate.
2. The following week, any student who was on the warning list and is still failing two or more classes, will be ineligible for participation in extracurricular activities during that week.
3. A student will remain ineligible for participation in extracurricular activities until they are no longer failing two or more classes.

4. Eligibility lists are created on Friday and apply to the following week's activities. Students will remain ineligible for the duration of that time.

Section 2: SPORTS SEASONS

All interscholastic sports are divided into three seasons: Fall, Winter, and Spring. These divisions and the first organized practice dates are set by the NSAA. They will be published in the official school calendar each year.

NSAA Dates for the 2025-2026 School Year are:

<u>FALL</u>	<u>OPENING PRACTICE</u>	<u>CLOSE OF SEASON</u>
Football	August 11, 2025	Football Playoffs
Girls Golf	August 11, 2025	State Meet
Softball	August 11, 2025	State Tournament
Cross Country	August 11, 2025	State Meet
Volleyball	August 11, 2025	State Tournament
<u>WINTER</u>	<u>OPENING PRACTICE</u>	<u>CLOSE OF SEASON</u>
Wrestling	November 17th, 2025	State Meet
Basketball	November 17th, 2025	State Tournament
<u>SPRING</u>	<u>OPENING PRACTICE</u>	<u>CLOSE OF SEASON</u>
Boys Golf	March 2nd, 2026	State Meet
Track	March 2nd, 2026	State Meet

Section 3: PRE-PRACTICE REQUIREMENTS

A. All participants must meet the following requirements before they start practice for the intended competition season (Fall/Winter/Spring):

1. Completed physical exam form
2. Completed NSAA form (Parent Agreement)
3. Concussion Test (If Applicable for Participant)
4. Medical Release Form
5. Drug Testing Policy Consent
6. **Off-Campus Transportation Form**
7. Pay any fees that might go along with the activity
8. ***\$40 participation fee REQUIRED for all NSAA activity participants***
 - a. *All students who participate in a NSAA sport or activity must purchase or make arrangements with the Activities Director, the HS Office Staff, or MS Office Staff to pay the Student Participation Fee.*

B. All members of other Cozad Community Schools activities must meet the following requirements:

1. Permission to participate in activities.
 - a. Participant agreement to activity guidelines
 - b. Parent agreement to activity guidelines
 - c. Pay any fees that might go along with the activity

Section 4: PRACTICE REGULATIONS DURING SCHOOL

Practice sessions are essential for preparation in competitive events. School facilities are provided for the enhancement of activity programs. The following behaviors are expected of all students:

1. No student should ever practice or work out using indoor school facilities unless he/she is under the direct sponsorship/supervision of a coach/faculty sponsor.
2. No actions should ever be done by a coach or student to take away from the sport in season.
3. Students are required to attend all practices and contests unless excused by the coach or sponsor.

4. Students must adhere to the student dress code as noted in the student handbook.
5. Coaches may be able to conduct non-mandatory practices on days when school is closed due to inclement weather if administrative approval is obtained.

Section 5: STARTING DISMISSAL AND LENGTH OF PRACTICE

All starting times of practices will be designed by the individual coach/sponsor with the approval of the Activities Director. All participants are expected to be at practice at the times set by the coach/sponsor. As a general rule, if the participant is in school that day, they should also be at practice after school. Each coach/sponsor will determine the discipline for unexcused absences. The following general guidelines will be followed by all coaches/sponsors:

1. All Cozad High School athletic/activity practices will conclude in time for students to be out of the building by 9:30 p.m.
2. All Cozad Middle School athletic/activity practices will conclude in time for students to be out of the building by 9:00 p.m.
3. Wednesday evening practices will be cut short to allow students to attend church functions. The following guidelines will be followed:
 - a. Activity practices will be organized so that all participants are showered, dressed and out of the facilities by 6:30 pm on Wednesday nights.
4. Saturday evening practice will be avoided if at all possible. Building Principal or Activities Director approval must be obtained prior to scheduling Saturday evening practice.
5. In order for there to be a scheduled Sunday practice, the coach/sponsor must get permission from the Building Principal/Activities Director. The Building Principal/Activities Director must inform the Superintendent and School Board of all Sunday practices. Sunday practices will only be granted for special, extenuating circumstances.

Section 6: PARTICIPATION AND ATTENDANCE

1. **Students must be in school by 10:00 a.m. the day of any scheduled school activity to be eligible to participate in the activity. This includes all school activities (sports contests, competitions, performances, field trips, dances etc). Exception: The absence must be excused by school administration in advance. A school-sponsored activity is an exception.**
2. A team member is not allowed to practice unless he/she is in school one-half day on the day of practice. (Note: one-half day means the student must be in school by 12:00 noon.) Exceptions may be made by the Activities Director or Building Principal if arrangements are made in advance of the student being gone.
3. Students are expected to be at all practices scheduled by the sponsor. Should a student not be able to attend a practice, he/she must contact the sponsor in advance. Participants may be excused for absences resulting from a participant's illness, a death in the family, a doctor's appointment, a court appearance, or other absences that are arranged in advance.

Section 7: DECEMBER MORATORIUM

To avoid an inadvertent violation during the NSAA imposed moratorium period, the Cozad Community Schools gyms, weight room and other athletic practice facilities will be unavailable for use by anyone for any purpose. In addition, grade 9-12 students are not allowed to practice or compete in any facility that is owned, used or leased by the school, whether or not a coach, sponsor or other adult person associated with the program is present. There can be no contact with the school coach, sponsor or other adult person associated with the program if a student chooses to workout in a facility that is not owned, used or leased by the school.

The 2025-2026 5-Day Practice/Competition Moratorium is December 24-28.

Section 8: TEAM SELECTION

The philosophy of Cozad Community Schools is that everyone should be given the opportunity to become a member of any team for which they are eligible. However, because of some circumstances beyond our control the school may have to limit the size of their teams. If circumstances develop that cause the school to release an individual from the team, the coach, participant and Activities Director will have a conference and the student will be informed about why they are released from the squad.

“Team Selection” and “Playing Time” decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purposes of the activities program, the coaches and sponsors shall use the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

1. **School Representation:** Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of high ideals and appropriate values, which shall include good citizenship in the school and in the community.
2. **Success:** Student participants must demonstrate that they can make the activity program more successful, both from the standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria

include the student's: (1) talent or skill, (2) desire to improve the student's own skill or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

Section 9: CONFLICTS BETWEEN ACTIVITIES

At the beginning of every athletic season the Activities Director will meet with the sponsors of all activities to go over any conflicts there may be among activities. If conflicts arise among two or more activities over practice or performance times, they will be worked out by the sponsors involved and the Activities Director so that the student(s) affected may be able to benefit from both activities in question. The following is a guideline that may be followed in resolving conflicts among activities:

- A. Competition has priority over practice.
- B. District level competition has priority over regular scheduled competition.
- C. State level competition has priority over District level competition.

Section 10: CHANGING ACTIVITIES

No individual will be allowed to change activities during a season without first having a conference with the sponsors involved and the Activities Director, and input from the Building Principal. From this conference a decision will be made whether the student will be allowed to change activities—If the student is allowed to change activities, he/she will be allowed to practice but will not be able to compete in the new activity for seven school days.

If an individual is cut from a squad because of disciplinary reason by the coaching staff, or if they quit on their own accord after the first varsity contest, he/she may not practice for the next sport season using school facilities or under the supervision of a coach until the sport which he/she has quit is completed.

If an individual is cut from a squad by the coaching staff, he/she may then participate in another sport of that season if permissible under the rules of the Nebraska School Activities Association.

Section 11: LETTERING REQUIREMENTS

A list of all students eligible for letter awards will be determined by the head coach or sponsor of each activity following the final interscholastic contest of the season. Letters will be awarded by the head coach in accordance with the requirements listed in the activities handbook or at a coach's discretion. Letter requirements may be amended to cover unforeseen situations. A general requirement in all activities is that the participant complete the season in good standing. Injuries may cause a reasonable exception to the requirement. The Activities Director will obtain the required letter certificates and chenille letters. Only one chenille letter will be awarded by the school per individual. Letter certificates will be awarded by the coach or sponsor at appropriate banquets. Certificates of participation should be presented to students who complete the activity season in good standing. Letter winners shall receive one sport pin for each sport they letter in plus a gold bar for each year they letter.

A. LETTER IN BAND

1. Participate in all major performances throughout the school year, including concerts, halftime shows, and parade performances. (Football players are excused from halftime shows.)
2. Be in attendance at pep band appearances for volleyball, wrestling, girls basketball, and boys basketball. One unexcused absence each semester will be allowed.
3. Be an active and conscientious band member in rehearsals.
4. Extra projects such as entries, giving lessons to 6th grade students, etc., may be used to make up any absences in 1. and 2. above by special permission of the director.
5. In all cases, the participant must have the sponsor's recommendation.

B. LETTERING IN GIRLS BASKETBALL

1. To be eligible, an athlete must play in 60% of available quarters during the regular season, or suit up and participate in the district or state tournament.
2. A player must complete the season unless she is injured or ill.
3. The above requirements can be waived in the case of an athlete who has contributed a great deal to the team.
4. In all cases, the athlete must have the coach's recommendation.

C. LETTERING IN BOYS BASKETBALL

1. Must finish out the season as an eligible student-athlete and member of the team.
2. Practice: No Unexcused absences
3. Play in 70% or more of all varsity games
4. All Seniors who have been out for at least 3 seasons
5. Nomination made by the Cozad Boys Basketball Coaching Staff.

D. LETTERING IN CHORUS

1. Participate in all major performances throughout the school year, including concerts and graduation. A student may be excused from above only due to illness or funeral.
2. Be an active and hardworking member of the chorus.
3. In all cases, the participant must have the sponsor's recommendation.

E. LETTERING IN CROSS COUNTRY

1. In order to letter, one must be counted toward team score in at least two meets.
2. The above requirement may be waived in the case of an athlete who has contributed a great deal to the team.
3. In all cases, the athlete must have the coach's recommendation.

F. LETTERING IN FOOTBALL

1. Each athlete that plays at least one snap in 18 or more varsity quarters.($\frac{1}{2}$ the season)
2. Each year there will be an offensive and defensive scout team All-American Award. This is voted on by the coaching staff. Work Ethic, Attendance & Leadership are all taken into consideration.
3. All Seniors that stay out for the entire season regardless of playing time will letter.

G. LETTERING IN BOYS' GOLF

1. An athlete must complete either of the following: Compete in 6 of the 12 Varsity Competitions, earn a medal at a Varsity Competition, or compete at District or State.
2. In order to letter you must complete the golf season, unless injured or ill.
3. The above requirement can be waived in the case of an athlete who has contributed a great deal to the team.
4. In all cases, the athlete must have the coach's recommendation.

H. LETTERING IN GIRLS' GOLF

1. Play in all varsity meets except one.
2. Medal in the Dawson County meet.
3. Play in Southwest Conference, District, State.
4. In order to letter, you must complete the above criteria unless injured or ill.
5. The above requirements may be waived on the coach's recommendation.

I. LETTERING IN PLAY PRODUCTION

1. Attend all stage rehearsals and crew calls. (Exceptions will be made due to participation in another school activity or illness.)
2. Attend all competitions.
3. Maintain a speaking role on-stage, a featured non-speaking role onstage, or crew position.
4. Non-speaking or technical members may letter by showing a high degree of leadership and dedication.

J. LETTERING IN SOFTBALL

1. To be eligible, an athlete must participate in a third of the innings played during the regular season, or suit up in the district or state tournament.
2. A player must complete the season unless she is injured or ill.
3. The above requirements can be waived in the case of an athlete who has contributed a great deal to the team.
4. In all cases, the athlete must have the coach's recommendation.

K. LETTERING IN SPEECH

1. Compete at Varsity Level in all events for six or more competitions per season.
2. Compete in an Ensemble or Individual event at Conference and/or District Speech.
3. Accumulate 75 points (Honors Status) in the National Speech and Debate Association.
4. In all cases, the participant must have the coach's recommendation

L. LETTERING IN TRACK

1. Score point(s) in a Varsity Competition (four or more teams)
2. Participate in at least 7 Varsity Competitions (with 4 or more teams)
3. The above requirements can be waived in the case of an athlete who has contributed a great deal to the team.
4. In all cases, the athlete must have the coach's recommendation.

M. LETTERING IN VOLLEYBALL

1. Play 50% of varsity matches and suit up for districts or State Tournament
2. In order to letter you must complete the volleyball season, unless injured or ill.

3. Any 4-year player who stays out and completes their senior season on the varsity roster despite playing time.
4. The above requirements can be waived in the case that an athlete who contributed a great deal to the team - must have the coach's recommendation.

N. LETTERING IN BOYS WRESTLING

1. An athlete must score 25 points in varsity competition and place in the top four in at least one invitational meet. Points are earned according to how many team points are awarded in tournament competition and in dual competition.
2. A non-varsity participant may earn a letter by scoring 45 points (excluding forfeits) in junior varsity competition and placing first and second in a tournament. Points are scored (earned) in the same manner as in varsity competition.
3. Team captains must complete 15 hours of service with the Cozad Youth Wrestling Program. Non captains must complete 10 hours of service with the Cozad Youth Wrestling program
4. In all cases, the participant must have the coach's recommendation.

O. LETTERING IN GIRLS WRESTLING

1. Compete as the varsity wrestler in at least 50% of the team competitions or 75% of their individual matches.
2. Must wrestle at least 20 matches
3. Exceptions can be made by the coaching staff for senior or injured wrestlers.

Section 12: FUNDRAISING

~~All school sponsored fundraising activities must be approved by a member of the school district administration. Fundraising for any activity must comply with the district's policies, including applicable provisions specifically pertaining to Booster Clubs and PTOs for non-school sponsored fundraising. Use of the school mascot shall not be permitted unless approved by the Superintendent.~~

All teachers, coaches and sponsors shall earnestly seek to educate students in the services performed by the humanitarian agencies, and shall encourage students to participate in their financial support as a social and community project, but no fundraising drives are to be conducted by non-school agencies or for non-school activities among the student population. Students may engage in raising funds, under the control of school officials, for certain approved student activities, provided the project has the approval of the high school activities director/principal.

Students or student groups desiring to raise money through fund drives in one form or another will present their written requests to the high school activities director/principal for their approval. The approval will be based on the following criteria:

1. **Where the funds will be used. Preference will be given to those activities in which usage of tax money would be doubtful or illegal, such as trips and awards of a personal nature. Any drive which seeks or tends to circumvent a Board decision will be rejected. A definite goal for the expenditure of the funds received must be established.**
2. **Quality of the product or suitability of the product sold. Items which are overpriced or of an embarrassing or controversial nature to the school will be rejected. Items which are in direct competition with local businesses shall be avoided where practicable.**
3. **The number of fund drives per organization are limited to 1 per year unless approved by the High School Activities Director.**
4. **The Board will not be responsible for any losses incurred. Principals will need to approve locations and subject matter of all posters in the drive.**

Section 13: INSURANCE

The school district does not provide medical or other insurance coverage for students who participate in athletic contests or other activities. It is the parents' responsibility to provide adequate insurance to cover any medical expenses that may be incurred while the student is participating in athletics or other activities.

The school district makes an accident insurance plan available for purchase by participants and their families through an authorized insurance agent. Information about policies which families may purchase will be available prior to each sports season and at fall registration.

ARTICLE 5:
NSAA ACTIVITIES GUIDELINES

Section 1: Constitution and Bylaws 2023-2024

~~Cozad Community Schools is a member school of the Nebraska School Activities Association (NSAA). Cozad Community Schools will abide by and follow the provided activity guidelines listed in the NSAA Constitution and Bylaws. A copy of these guidelines can be found at <https://nsaa-static.s3.amazonaws.com/textfile/yb/c&b.pdf>~~

ARTICLE 6:
DRESSING ROOMS, EQUIPMENT, STUDENT FEES, AND TRANSPORTATION

Section 1: DRESSING ROOM AND PRACTICE AREA POLICIES

Each student will be issued a locker to store all school equipment checked out to them, to secure personal property during practice/contests, and to use during physical education classes. The students will be assessed the cost of replacing the lock if it is not checked in as due. The school is not responsible for items lost or stolen. All students will be under the direct supervision of the coach or sponsor in charge while dressing. A student must not linger in the dressing room or endanger the safety of others. All cases of misconduct while dressing will be dealt with by the coach or sponsor in charge. Students are always to respect equipment and supplies in the training room. Coaches/sponsors offices and equipment rooms are off-limits to all students and student managers unless by a coach's or sponsor's request.

Section 2: EQUIPMENT

1. Cozad Community Schools try to furnish all participants with as much of the equipment needed as is possible. Cozad Community School coaches are confident that the school has proper equipment and in the case of contact sports, the athletes are well protected.
2. All equipment will be checked out to individuals at the beginning of the season by the coach or sponsor in charge. The participant will be responsible for the equipment and should be prepared to pay for the cost of replacement, if it is not checked in at the end of the season in reasonable condition.
3. It is the responsibility of the participant to check in the equipment at the end of the season or immediately should they quit an activity. If a participant fails to check in their equipment at the designated time or immediately should they quit the activity, he/she will be expected to pay for the cost of replacement.
4. All collections for lost equipment will be handled in the Activities Director's office.
5. No student will be allowed to go out for another activity until they have turned in all equipment checked out to them from any previous school activity.
6. A student will be allowed to wear equipment checked out to him/her only at practices, on game days, and at contests. Any student found to be wearing school equipment outside of practice or possessing school equipment can expect to be treated as possessing property not belonging to them. Any request to wear school clothing during the school day must first be approved by the Activities Director.

Section 3: STUDENT FEES

Refer to Cozad Community Schools Board Policy [or Website](#).

Section 4: GUIDELINES FOR THE USE OF THE WEIGHT TRAINING EQUIPMENT

- A. The equipment will be kept in an assigned area and will never be used unless there is an assigned supervisor present.
- B. The equipment will be used for the following purposes and in the following priorities:
 1. Physical education instruction – Physical fitness program or weight training class.
 2. By the sport in season – Program to be designed by the head coach and sponsored by the head coach or his/her assistants.
 3. Athletes who are out for two sports but are in their off-season.
 4. Summer conditioning instruction – for all athletes 9-12 for the coming year.
 5. Adult education instruction – Physical fitness program.
 6. Adult members of the Cozad School District.

Section 5: TEAM TRAVEL

- A. Transportation: Cozad's activity teams and staff members travel to and from events by school bus or school vehicles. Travel by private cars is discouraged, but when used, strict insurance standards are adhered to and adult drivers are used. It is expected that all members of a team return from a contest by the same transportation provided for taking them to the contest. This will promote team camaraderie and unity among the players. **Exceptions:** A student may go with his/her parents in case of a family emergency, illness or injury. They may also continue on a trip with his/her parents or their adult designee after a

contest. The student's parents must gain permission from the Activities Director or Building Principal by filling out a form in advance and presenting this form in person to the head sponsor before the student is allowed to leave after the completion of that activity contest.

- B. Dress: Dress of team members should be clean, neat and in good taste.
- C. Meals: When an organization is required or will be away from home all day for a contest, or if the return trip home is exceptionally long, arrangements will be made to feed the members. When and where the members will eat will be decided by the sponsor and activities director. Generally speaking, team members will eat the pre-game meal at home.
- D. When traveling by bus, students should remember the following:
 - 1. Always be on time for departure
 - 2. There will be no loud or boisterous behavior.
 - 3. All riders will remain seated for the entire distance.
 - 4. There will be complete silence when the bus stops for railroad crossings.
 - 5. There will be no yelling out windows or waving of arms out the window.
 - 6. No obscene gestures will be allowed.
 - 7. Students will always exit the bus by using the front door.
 - 8. Any food or drink may be taken on the bus with permission from the sponsor and bus driver. All trash will be cleaned up upon arrival back to the school. The cleanup will be the responsibility of the students/sponsors/coaches with the trash being thrown away in the proper place.
- E. Students who have a concussion will not travel to or from school activities with their team until they advance through the return to learn protocol. This happens once the athlete is concussion symptom free for 24 hours, has been post-concussion tested, and is cleared to return to light aerobic exercise per the return to play protocol.

Section SCHOOL DANCES

A school sponsored dance is a school activity (not part of the general curriculum or school day), subject to all provisions of the Code of Conduct. Attending a school dance is a privilege (not a right) available to those students who meet all requirements for participation.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. **Who Can Attend: Only students from the School District and their guests may attend. Students currently attending the District's High School must meet academic eligibility requirements.**
 - a. Students currently attending the District's High School, or another Nebraska high school, are generally considered appropriate dates or invited guests. The Principal may prevent a student from attending if the Principal determines that a student may cause a disruption at the dance or would otherwise distract from the dance itself (such as a student who is serving an expulsion).
 - b. Persons who are younger than a Freshman in HS or older than 20 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
 - c. Some school dances may be restricted to students attending specified grades levels.
 - d. Students who have been suspended from school or from extracurricular activities may not attend.
 - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
 - f. Students or their guests who engage in inappropriate behavior, whether on or off the dance floor, may be asked to leave.
2. **Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco are prohibited. Anyone using these or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents or guardians may be contacted.**

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.
3. **Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether a student's attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing.**

Eligibility for Selection as Royalty

Homecoming Royalty

To be eligible for the Homecoming court, students must have earned a varsity letter in at least one sport during their high school years. Voting is conducted via Google Form and is open to all students in grades 9–12. The selection process includes three rounds: an initial vote narrows the field to the top 10 candidates, followed by a second vote to determine the final 5, and a final vote to select the Homecoming King and Queen. In the event of a tie, high teachers will provide a vote for the tie-breaker.

Mid-Winter Royalty

For Mid-Winter royalty, each participating school organization (such as FCCLA, FFA, SkillsUSA, NHS, Tri-M, One-Act, Speech, Spirit Club, etc.) nominates one male and one female representative. The entire student body (9th-12th grade) then votes through a Google Form to select the Mid-Winter King and Queen.

Prom Royalty

Prom royalty is selected through a two-round voting process. In the first round, seniors nominate five senior boys and five senior girls as King and Queen candidates, while juniors vote for three junior boys and three junior girls as Prom Court candidates. In the second round, all juniors, seniors, and staff vote to determine the Prom King, Queen, Prince, Princess, and Court. Students who have previously been crowned Homecoming or Mid-Winter King or Queen are not eligible to be Prom King or Queen candidates.

ARTICLE 7:

CCS ACTIVITIES CODE OF CONDUCT, DISCIPLINE, AND INITIATIONS/HAZING

Section 1: EXTRACURRICULAR ACTIVITY CODE OF CONDUCT

~~All activity sponsors and school administrators expect participants to be something special, so therefore, all participants are expected to meet demands that the normal student does not. Also, because activities can be very demanding upon an individual, both mentally and physically, this code of conduct should be followed:~~

Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants not only represent themselves, but also their school and community in all their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures, and rules.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities.

Extracurricular activities mean student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to all Sports, Cheerleading, Dance Team, Spirit Club, Pep Band, Vocal, Band, Speech, One-Act, FCCLA, FFA, SkillsUSA, Quiz Bowl, Student Council, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school

shall not be permitted to participate in activities during the period of the suspension or expulsion and may also receive an extended activity suspension.

~~A. Appearance:~~

- ~~1. Participants should be neat, clean, and well-groomed.~~
- ~~2. All participants should take pride in their dress and appearance.~~

~~B. No Tobacco:~~

- ~~1. There is no place in Cozad activities on the High School or Middle School level for a participant who uses tobacco.~~
- ~~2. Anyone who does will not only be hurting themselves, but also the team.~~

~~C. No Drinking or Use of Drugs:~~

- ~~1. Use of alcohol by a person under the age of 21 is illegal. So is using drugs. There is no way to justify any participant using any form of alcoholic beverages or any form of drugs. Again, they are hurting themselves as well as the team.~~

~~D. Citizenship and Student Behavior:~~

- ~~1. Students involved in activities are expected to be on their best behavior both in and outside of school.~~

Grounds for Extracurricular Activity Discipline. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation as approved by school administration:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, bullying, harassment, or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing alcohol, tobacco, narcotics, drugs, a controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. (**Note:** Refer to "Drug and Alcohol Violations" for further information).
8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
11. Repeated violation of any of the school rules.
12. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
13. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
14. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or

- engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
15. Willfully violating the behavioral expectations for those students riding District buses or vehicles used for activity purposes.
 16. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
 17. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
 18. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
 19. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, if participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
 20. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

Consequences.

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Section 2: DISCIPLINE DRUG AND ALCOHOL VIOLATIONS AND CONSEQUENCES

- A. Any student of Cozad Middle School or Cozad High School who, during the NSAA Calendar Year is observed, under the influence of, in possession of, or distributing:
 1. Tobacco, Tobacco Substitute (cigars, cigarettes, e-cigs, chew, snuff, vapes, etc.)
 - a. First Offense: The tobacco and its containers will be confiscated and destroyed. The student may not attend or participate in any school activities for two weeks. The student will miss two weeks worth of contests starting when the school is informed of the rule violation, when the student admits to guilt, or when an investigation by the Principal, Activities Director, and/or Coach determines the student's guilt. The penalty of missing two weeks worth of contests carries over from activity to activity and from year to year for grades 9-12, and at the Middle School from grades 7 and 8. (~~Explanation — if an athlete out for a fall sport gets is convicted of Minor In Possession after the season has ended, he/she will miss the first two weeks worth of competition in the next sport they go out for or the first two weeks of competition that next fall if they are a one sport athlete.~~)
 - b. Second Offense: The tobacco and its containers will be confiscated from the student and destroyed. The student may not attend any school activity for five weeks. The student misses five weeks of contests before being eligible to participate (may overlap into the next sport). If an athlete was convicted of Minor In Possession as a freshman and gets convicted of Minor In Possession again as a senior, it will be a second offense suspension.
 - c. Third Offense: The student will be suspended from all school activities for the remainder of their high school career. ~~Students may regain eligibility by successful completion of chemical abuse treatment program approved by administration, but will remain on activities probation for the remainder of his/her high school career.~~
 2. Alcohol
 - a. First Offense: The student may not attend or participate in any school activities for two weeks. The student will miss two weeks worth of contests starting when the school is informed of the rule violation, when the student admits to guilt, or when an investigation by the Principal, Activities Director, and/or Coach determines the student's guilt. The penalty of missing two weeks worth of contests carries over from

activity to activity and from year to year for grades 9-12, and at the Middle School from grades 7 and 8. ~~(Explanation — if an athlete out for a fall sport gets is convicted of Minor In Possession after the season has ended, he/she will miss the first two weeks worth of competition in the next sport they go out for or the first two weeks of competition that next fall if they are a one-sport athlete.)~~

- b. **Second Offense:** The student may not attend any school activity for five weeks. The student misses five weeks of contests before being eligible to participate (may overlap into the next sport). If an athlete was convicted of Minor In Possession as a freshman and gets convicted of Minor In Possession again as a senior, it will be a second offense suspension.
- c. **Third Offense:** The student will be suspended from all school activities for the remainder of their high school career. ~~Students may regain eligibility by successful completion of chemical abuse treatment program approved by administration, but will remain on activities probation for the remainder of his/her high school career.~~

3. Illegal Drugs

- a. **First Offense:** The student may not attend or participate in any school activities for two weeks. The student will miss two weeks worth of contests starting when the school is informed of the rule violation, when the student admits to guilt, or when an investigation by the Principal, Activities Director, and/or Coach determines the student's guilt. The penalty of missing two weeks worth of contests carries over from activity to activity and from year to year for grades 9-12, and at the Middle School from grades 7 and 8. ~~(Explanation — if an athlete out for a fall sport gets is convicted of Minor In Possession after the season has ended, he/she will miss the first two weeks worth of competition in the next sport they go out for or the first two weeks of competition that next fall if they are in one school activity.)~~
- b. **Second Offense:** The student may not attend any school activity for five weeks. The student misses five weeks of contests before being eligible to participate (may overlap into the next sport). If an athlete was convicted of Minor In Possession as a freshman and gets convicted of Minor In Possession again as a senior, it will be a second offense suspension.
- c. **Third Offense:** The student will be suspended from all school activities for the remainder of their high school career. ~~Students may regain eligibility by successful completion of chemical abuse treatment program approved by administration, but will remain on activities probation for the remainder of his/her high school career.~~

4. Steroids

- a. **First Offense:** The student may not attend or participate in any school activities for two weeks. The student will miss two weeks worth of contests starting when the school is informed of the rule violation, when the student admits to guilt, or when an investigation by the Principal, Activities Director, and/or Coach determines the student's guilt. The penalty of missing two weeks worth of contests carries over from activity to activity and from year to year for grades 9-12, and at the Middle School from grades 7 and 8.
- b. **Second Offense:** The student may not attend any school activity for five weeks. The student misses five weeks of contests before being eligible to participate (may overlap into the next sport). If an athlete was convicted of Minor In Possession as a freshman and gets convicted of Minor In Possession again as a senior, it will be a second offense suspension.
- c. **Third Offense:** The student will be suspended from all school activities for the remainder of their high school career.

Reduction for Participation in Chemical Dependency Program for Third Violation: If the student and parents agree to participate in a school-approved program for chemical dependency, the program must be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of the program must be submitted in writing to the Activities Director. Failure to participate and successfully complete the approved chemical dependency program will cause the participating student to be suspended from extracurricular activities for the remainder of their high school career. All costs associated with the program are to be borne by the student/parent or guardian.

Reduction for Self-Reporting: If the student has self-reported, the violation shall be reduced to one week for the first violation.

Self-Reporting. A student who violates the Code of Conduct is highly encouraged to self-report. To qualify as a self-reporter, a student must disclose their rule(s) violation to the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The self-report must be made earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must be forthright and honest about their conduct and any questions asked by the administration. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, a self-reporting student may be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to provide the information fully, completely, and honestly. Students may be disciplined for a failure to be honest and forthright.

When Suspensions Begin. All suspensions for competing will begin with the next scheduled activity in which the student is a participant, after the determination by school officials of the sanction to be imposed; provided that the school officials shall have the discretion to establish a time for the suspension that makes the suspension have a real consequence for the student. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a Code violation. The coach/sponsor, with the Activities Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Investigation and Appeal

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. **Investigation.** The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether a Code of Conduct violation occurred and, if so, whether a consequence will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. **Meeting.** Prior to the implementation of any consequence, the school official considering the suspension, or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person, by phone, or by other electronic means.
 - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the investigation outcome, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential when determined to be appropriate by the school official.
 - b. The suspension may be imposed prior to the meeting if the meeting cannot reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. **Notice Letter.** Within two school days, or such additional time as is reasonable following the suspension, the Activities Director or the Activities Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.

4. **Informal Hearing Before Superintendent.** If the student or student's parent/guardian requests an informal hearing before the Superintendent, then the Superintendent may designate the Activities Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and decide.
 - a. A request for a hearing must be signed or sent by the parent or guardian.
 - b. If a hearing is requested:
 - i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
 - ii. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
 - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days, unless good cause exists to render the decision at a later date. The written decision will be mailed or emailed to the parents or guardian.
5. **No Stay of Penalty.** There will be no stay of the penalty imposed pending the hearing process.
6. **Opportunity for Informal Resolution.** These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3: INITIATIONS and HAZING

Initiations: Initiations by classes, clubs or athletic teams are prohibited except with the approval of the administration. Any student who engages in or encourages initiations that have not been approved by the administration is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

The administration may only give consent to initiation activities that are consistent with student conduct expectations and that do not present a risk of physical or mental injury or belittlement.

Hazing: Hazing by classes, clubs, athletic teams or other student organizations are prohibited. Hazing means any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such prohibited hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, sexual conduct, nudity, or any brutal treatment or the performance of any act which endangers the physical or mental health or safety of any person or the coercing of any such activity. Hazing is prohibited even though the person who has been the subject of the hazing consents to the activity. Any student who engages in or encourages hazing is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

Initiations and hazing activities are not permitted. Students who violate this rule may be denied any or all school privileges and may be expelled.

Section 4: SECRET ORGANIZATIONS

It is unlawful for students to participate in or be members of any secret fraternity or secret organization that is in any degree a school organization. Any student who violates this restriction is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

No student shall participate in or be a member of any secret fraternity or secret organization that is in any degree a school organization. Students who violate this rule may be denied any or all privileges and maybe be expelled.

Section 5 OUTSIDE ORGANIZATIONS

It is unlawful for any person, whether a student of the District or not, to enter upon the school grounds or any school building for the purpose of rushing or soliciting, while there, any student to join any fraternity, society, or association organized outside of the schools. Any person who violates this restriction is subject to criminal prosecution and removal and exclusion from school grounds.

Section 6: STUDENT ORGANIZATIONS

The Superintendent shall approve formal student organizations, provide adequate supervision, and administer student

finances for student organizations and activities. Student organizations, as a vital part of the total education program, should accomplish the following criteria:

- 1) Extend and reinforce the instructional program.
- 2) Give students practice in democratic self-government.
- 3) Develop student morale and support for the school.
- 4) Honor outstanding student achievement.
- 5) Provide wholesome social and recreational activities.

Guidelines for Establishing a New Student Organization

1. Initial Proposal

Interested parties must first meet with the Activities Director to present their idea and discuss the proposed organization's purpose and objectives.

2. Securing a Faculty Sponsor

A staff member must agree to serve as the official sponsor or advisor for the proposed organization. This individual will provide guidance and oversight.

3. Administrative Review

The proposal will be reviewed by school administration to ensure it aligns with the district's policies, values, and educational mission.

4. Board of Education Approval

Final approval must be obtained from the Board of Education before the organization is formally recognized and allowed to operate within the school.

~~Section 6: DISCIPLINE PROCEDURES~~

~~Prior to any disciplinary action under this activities code, the following procedures shall be followed:~~

~~As used in this "Discipline Procedures" section, "Investigator" means the coach or activity sponsor of the team or activity in which the student is participating, or any teacher, school official, or school representative whom the Principal or the Superintendent has authorized to perform the duties and responsibilities of "Investigator" as described below:~~

- ~~1. The Investigator shall make an investigation of alleged violation and provide an opportunity for the student to present his or her version of the facts surrounding the alleged violation.~~
- ~~2. The Investigator shall consider all information obtained as a result of the investigation, including information obtained from the student, and shall render a decision regarding disciplinary action. Within a reasonable period of time of the Investigator's decision, the student and his/her parent or guardian shall be given written notice of the disciplinary action taken by the Investigator.~~
- ~~3. Appeals of decision must be made to the Office of the Superintendent within 48 hours of notification.~~

Article 8:

CCS ACTIVITIES CONCUSSION AND INJURY INFORMATION

Section 1: CONCUSSION INFORMATION and LINKS

The Nebraska Unicameral has found that concussions are one of the "most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed."

The School District will:

- A. Require all coaches, sponsors and trainers to complete the following on-line course on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury:
 - Concussion in Sports (NFHSLearn.com)
- B. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:

- a. The signs and symptoms of a concussion;
- b. The risks posed by sustaining a concussion; and
- c. The actions a student should take in response to sustaining a concussion, including notification of his or her coaches.

Return to Learn plus Return to Play equals return to activity. If a student/athlete continues to receive adjustments for academics due to presence of symptoms, they should be considered symptomatic and not be allowed to return to physical activity (practice or weight training).

Once a concussion has been diagnosed by a healthcare professional, we will establish a support system for the student/athlete. This system will involve communication and collaboration with parents, school personnel, coaches, athletic trainers, and other healthcare providers.

Athletes will be given an impact Test to establish their "baseline". This test is administered to students who are 7th through 12th grade in our programs. Each year, we will baseline test all incoming 7th, 9th, and 11th graders as well as athletes new to our programs.

We are using resources provided by the Nebraska Sports Concussion Network. All links are available on the concussion link on our school website. {Link to all on this site}

<http://www.nebsportsconcussion.org/resources/forms.html>

LINKS TO IMPORTANT CONCUSSION INFORMATION AND FORMS: CONCUSSION MATERIALS & RESOURCES

CDC Heads Up - Fact Sheet for Athletes

http://www.cdc.gov/concussion/pdf/Athletes_Fact_Sheet-a.pdf

CDC Heads Up - Fact Sheet for Parents

http://www.cdc.gov/concussion/pdf/Parents_Fact_Sheet-a.pdf

CDC Heads Up - Fact Sheet for Coaches

http://www.cdc.gov/concussion/pdf/coaches_Engl.pdf

Home Instructions for Parents & Concussed Athlete

<http://www.nebsportsconcussion.org/images/pdfs/home%20instructions.pdf>

Return To Learn

<http://www.nebsportsconcussion.org/images/pdfs/return%20to%20learn1.pdf>

Return to Play

<http://www.nebsportsconcussion.org/images/pdfs/return%20to%20play%20guidelines.pdf>

Return To Play - Written Clearance Form

<http://www.nebsportsconcussion.org/images/pdfs/return%20to%20play%20-%20clearance%20form.pdf>

Refer to the following pages for concussion information. Additional information is available from Activities Director, at the high school office or may be located at <https://www.cozadschools.net/page/concussion-education>

Section 2: INJURIES

Participants who suffer any type of injury while involved in extracurricular activities must notify the coach or sponsor immediately. The coach or sponsor will then evaluate the injury and, if necessary, notify the participant's parents or seek immediate medical treatment.

If at any time during participation a doctor removes an athlete from participation because of an illness or injury, the athlete must have a written release from a doctor before participating again. The written release must be given to the coach or sponsor of the activity.

Note: The release requirement will be satisfied if the initial doctor's order specifies the duration of the student's restriction from participation and/or competition. Also see concussion information above.

Article 9:
NCAA I, NCAA II

Section 1: NCAA DIVISION I

To be eligible to compete in NCAA sports during your first year at a Division I school, you must meet **ALL** the following requirements:

- Earn 16 NCAA-approved core-course credits:
 - Four years of English.
 - Three years of math (Algebra 1 or higher).
 - Two years of science (including one year of lab, if offered).
 - One additional year of English, math or science.
 - Two years of social science.
 - Four additional years of English, math, science, social science, world language or non doctrinal religion/philosophy.
- Complete 10 of your 16 NCAA-approved core-course credits, including seven in English, math or science, before the start of the seventh semester.
- Complete your 16 NCAA-approved core-course credits in eight academic semesters or four consecutive academic years from the start of ninth grade.
- Earn a minimum 2.3 core-course GPA.
- Submit your final transcript with proof of graduation to the Eligibility Center.

<https://www.ncaa.org/sports/2014/10/24/play-division-i-sports.aspx>

Section 2: NCAA DIVISION II

To be eligible to compete in NCAA sports during your first year at a Division II school, you must meet **ALL** the following requirements:

- Earn 16 NCAA-approved core-course credits:
 - Three years of English.
 - Two years of math (Algebra 1 or higher).
 - Two years of science (including one year of lab, if offered).
 - Three additional years of English, math or science.
 - Two years of social science.
 - Four additional years of English, math, science, social science, world language or non doctrinal religion/philosophy.
- Earn a minimum 2.2 core-course GPA.
- Submit your final transcript with proof of graduation to the Eligibility Center.

<https://www.ncaa.org/sports/2014/10/24/play-division-ii-sports.aspx>

ARTICLE 10:
CCS ACTIVITIES DRUG TESTING POLICY

Section 1: OVERVIEW

The procedure for initial and random drug testing of students in 7-12 Cozad Community Schools activities is accomplished in conjunction with an independent drug testing Vendor selected by the Board of Education. Following the initial testing, the Vendor is provided by the Designated Official a list of eligible students and in turn randomly selects these students for drug testing at regular intervals. The Vendor will send qualified collectors to the school who will oversee the collection of all specimens as outlined in this document. Results are reported to the Building Principal or Activities Director.

A. A STATEMENT OF NEED AND PURPOSE

Recognizing that observed and suspected use of alcohol and illicit drugs by Cozad Community Schools students is a serious concern, a program of deterrence will be instituted as a proactive approach to a truly drug free school. Likewise, students using illegal drugs pose a threat to their own safety, as well as to that of other students. The purpose of this program is fourfold:

- (1) to provide for the safety of all Students
- (2) to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs
- (3) to encourage students who use drugs to participate in drug treatment programs
- (4) prevent the impact drug and alcohol use has on the learning centers of the brain allowing students to achieve their full academic potential while a student within Cozad Community Schools Schools.

The program is designed to create a safe, drug free, environment for students and assist them in getting help when needed.

B. SUPPORTING DATA

Random urine drug testing of a public school is legal as determined by the United States Supreme Court in the case of **Vernonia School District 47J (Oregon) v. Wayne and Judy Acton** and **Pottawatomie v. Earls**.

C. DEFINITIONS

Vendor - The medical office or company selected by the Board of Education to carry out the policy and procedure.

Designated Official - The individual hired by the school or district to oversee the drug testing program of the school or district.

Medical Review Officer (MRO) - A licensed physician trained and certified in the process and interpretation of drug testing results.

Illicit substance - A drug classified by the Drug Enforcement Administration (DEA) as being available only by prescription from a physician or classified as being controlled and having no therapeutic use.

Banned Substance - A substance defined by School policy as being banned from use by students.

Student Participant - A qualified student participating on a sanctioned team as defined by the NSAA, an extracurricular activity as defined by the board.

SAMHSA - The Substance Abuse and Mental Health Services Administration; a governmental agency that certifies toxicology laboratories that perform drug testing following strict guidelines and constant quality assurance programs.

GC/MS - Gas Chromatography/Mass Spectrometry; a scientific process to identify specific chemical compounds. A molecular fingerprint is obtained that identifies a chemical compound with 100% accuracy.

Quantitative Levels - The measurement levels of a specific chemical in the urine reported usually in nanograms per milliliter (ng/ml).

Chain-of-custody Form - A preprinted form provided by the testing laboratory that records all contact with the provided specimen. The form is initiated by the collector and donor then follows with the specimen until the results are certified by the testing scientist and forwarded to the MRO for final certification.

Adulterant/Adulteration - Any attempt to alter the outcome of a urine drug test by adding a substance to the sample, attempting to switch the sample, or otherwise interfere with the detection of illicit or banned substances in the urine, or purposefully over hydrating oneself in an attempt to dilute the urine to decrease possible detection of illicit or banned substances.

D. PROCEDURES FOR STUDENTS

a. Informed Consent for Testing

At the beginning of each year/season, or when a student moves into the District, students and parent/guardian/custodian will complete and sign the **Cozad Community Schools Code of Conduct and Expectations Informed Consent Agreement** (Section 3). No student may participate until this form is properly executed and on file with the School. A signed consent form from the previous school year will stay on file until a new form is signed.

b. Urine Drug Testing Frequency

At the beginning of each year/season or when a student moves into the District, all students wishing to participate in activities may be subject to urine testing for illicit or banned substances as specified in Section F. Following enrollment, students will be randomly tested on a monthly basis anytime during the school year. Any student who refuses to submit to urine drug testing will be considered a positive test.

c. Testing Pool / Activity Drop Form

The student will remain in the pool through graduation or until they file an “Activity Drop Form”. A student electing to drop out of the pool is ineligible for activities for a calendar year.

d. Sample Collection

Samples will be collected as outlined under Vendor Requirements, Category F below. Any eligible student selected randomly for urine drug testing who is not in school on the day of testing will be tested at the next available testing time. Students not able to provide an adequate urine specimen at the testing time will be unable to participate until the proper specimen is provided. Arrangements may be made for special collections at a Vendor Collection site with prior approval of the Building Principal or Designated Official. There may be an additional fee associated with the use of an off-site collection point.

E. CONFIDENTIALITY OF RESULTS

The testing collection process will be conducted in a manner that protects student privacy, guards against tampered specimens and ensures an accurate chain of custody of the specimen. All drug test results are considered confidential information and will be handled accordingly.

F. VENDOR REQUIREMENTS

At a minimum, the Vendor must be able to provide the following services:

a. Random Selection of Eligible Students

Once provided a list of eligible identified numbers, the Vendor must select the required number of students in a random and confidential manner. Monthly, the Vendor will arrange with the Designated Official a day and time to do the collection of specimens. The schedule will not follow any recognizable pattern. The selected student numbers will be given to the Designated Official, who will arrange for these students to report to the collection area.

b. Collection of Urine Specimens

The Vendor will oversee the collection of urine specimens as outlined in the **Procedures for Random Urine Drug Testing of Cozad Community Schools Students**. Students will be given as much privacy as possible in the obtaining of the specimen.

c. Testing of Urine Specimens

The Vendor will have all specimens tested for the specified illicit or banned substances by a qualified laboratory. All specimens must be initially tested using a highly accurate screening multi-drug test immuno-assay technique.

The testing laboratory must be able to test for the following drug classes, substances or their metabolites in collected urine specimens. The Building Principal may specify specific classes or substances to be tested.

Amphetamine	Barbiturates	Buprenorphine
Benzodiazepines	Cocaine	Cotinine
Ethyl Glucuronide (Alcohol)	Fentanyl	Marijuana
MDMA (Ecstasy)		

e. Reporting of Random Urine Test Results by Vendor

The vendor will certify all urine drug screens as negative or positive. Positive findings will be reported by telephone or email in a confidential manner to the Designated Official.

f. Statistical Reporting and Confidentiality of Urine Drug Test Results

The Vendor, testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication or media without expressed written consent of the Cozad Community Schools Board of Education. However, the Vendor will provide the Designated Official with an annual report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive urine specimens.

G. PROCEDURES IN THE EVENT OF A POSITIVE RESULT

a. Whenever a student's test result indicates the presence of illegal drugs or banned substances or adulteration, the following will occur *after* notification of the parent:

- (1) The Designated Official, within 24 hours, will notify the parent/guardian/custodian first, then the student of any positive results. The Designated Official may keep all test results for a period up to one year.
- (2) If the parent/guardian/custodian or student wishes to contest the results, the Vendor will arrange for the split portion of the specimen to be submitted to another laboratory approved by the Board of Education for reconfirmation. This is done at parent/guardian/custodian or student expense. Such a request must be made to the Building Principal in writing within 48 hours from first notification of positive test results. The student must get a Doctor's order to be able to get a second test done on the same sample at a different laboratory. If there is not enough sample to retest, a new sample may be required.
- (3) The MRO may use quantitative results to determine if positive results on repeat testing indicate recent use of illicit or banned substances or the natural decline of levels of the illicit or banned substance from the body. If the MRO feels the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative result may be reported.

b. First Positive Result

The student may not attend any school activities for two weeks. The student will miss two weeks worth of contests on the day starting when the school finds out about the positive result or when the student admits to guilt. The penalty of missing two weeks worth of contests carries over from activity to activity and from year to year for grades 9-12, and at the Middle School from grades 7 and 8. (Explanation – if a student out for a fall sport fails a random drug test, after the season has ended, he/she will miss the first two weeks worth of competition in the next activity they go out for or the first two weeks of competition that next fall if they are a one-sport athlete.)

c. Second Positive Result

The student may not attend any school activity for five weeks. The student misses five weeks of contests before being eligible to participate (may overlap into the next activity - if a student fails a random drug test as a freshman and fails a random drug test again as a senior, it will be a second offense suspension).

d. Third Positive Result

The student will be suspended from all school activities for the remainder of their high school career. Students may regain eligibility by successful completion of chemical abuse treatment **program approved by administration**, but will remain on activities probation for the remainder of his/her high school career.

e. Self-Report

A student who self-reports, prior to providing a urine sample will comply with the requirements set in section 7b of this policy, except there will be only one week of forfeiture of all activities. The week forfeiture begins on the day of self-report. Self-reports may be used as a *first offense only*, subsequent positives following a self-report will continue to actions stated in 7c and 7d. A student may only self-report one time while a student in the Cozad Community Schools.

f. Prescription Drug Positive

A student that tests positive for a prescription drug, the Parent/Guardian will submit the legal prescription document for the prescribed drug. Upon receipt of this document and recognition of it, the suspension from activities will be lifted and no assessment or intervention will be required. A student that is determined to have used a prescription drug without a legal prescription in their name will be given a positive test result.

H. NON-PUNITIVE NATURE OF POLICY

No student will be penalized academically for testing positive for illegal drugs or banned substances. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the Cozad Community Schools Board of Education will not solicit. In the event of service of any such subpoena or legal process, the

student and the student's custodial parent, legal guardian, or custodian will be notified at least 72 hours before response is made by the Cozad Community Schools School Board of Education, to the extent permitted by such subpoena or legal process.

I. ILLICIT OR BANNED SUBSTANCES

For the purpose of this Policy, the following drug classes, substances or their metabolites that can be tested for are considered illicit or banned for Cozad Community Schools Students:

Alcohol	Amphetamines	Barbiturates
Benzodiazepines (Valium)	Cocaine	Marijuana
MDMA (Ecstasy)	Methadone	Opiates (Codeine)
Phencyclidine	Propoxyphene	Synthetic Cannabinoids

Section 2: INFORMED CONSENT AGREEMENT

Student Name (Print) _____

Grade _____

Parent/Guardian/Custodian Name (print) _____

Home Phone _____

Work Phone _____

AS A STUDENT:

I understand and agree that participation in activities is a privilege that may be withdrawn for violations of the **Code of Conduct and Expectations**, hereinafter **Code of Conduct**. I have read the **Code of Conduct** and thoroughly understand the consequences that I will face if I do not honor my commitment to the **Code of Conduct**. I understand and realize that there is risk of injury in participating in activities. I understand that when I participate in any activity program, I will be subjected to initial and random urine drug testing, and if I refuse, I will not be allowed to practice or participate. I have read the consent on the reverse of this form and agree to its terms. I understand this is binding while a student within the Cozad Community Schools.

Student Signature _____

Date _____

AS A PARENT/GUARDIAN/CUSTODIAN:

I have read the **Code of Conduct** and understand the responsibilities of my son/daughter/ward as a participant in activities in the Cozad Community Schools. I understand and realize that there is an assumed risk of injury involved for my son/daughter/ward as a participant in activities. I understand that my son/daughter/ward, when participating in activities, may be subjected to initial and random urine drug testing, and if they refuse, will not be allowed to practice or participate.. I have read the consent on the reverse of this form and agree to its terms. I also understand that if my son/daughter/ward has completed their season and does not intend on participating in other activities for the remainder of the year, I may remove them from the random program with a signed Activity Drop Out form. Failure to do so is my consent to offer the deterrence of random drug testing for my son/daughter/ward until the end of the testing year. I understand this is binding while my son/daughter/ward is a student within the Cozad Community Schools.

Parent/Guardian/Custodian Signature _____

Date _____

Section 3: CONSENT TO PERFORM URINALYSIS

We hereby consent to allow the student named on the front of this form to undergo urinalysis testing for the presence of illicit drugs or banned substances in accordance with the **Policy and Procedure for Random Urine Drug Testing of Cozad Community Schools** as approved by the Cozad Community Schools Board of Education. We understand that the collection process will be overseen by a qualified vendor. We understand that any urine samples will be sent only to a certified medical laboratory for actual testing, and that the samples will be coded to provide confidentiality.

We hereby give our consent to the medical vendor selected by the Cozad Community Schools Board, their laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform urinalysis testing for the detection of illicit drugs or banned substances.

We further give permission to the medical vendor selected by the Cozad Community Schools Board, its doctors, employees, or agents, to release all results of these tests to the Medical Review Officer (MRO) working for the medical vendor. We understand these results will be forwarded to the Building Principal/Activities Director and will also be made available to us.

We understand that consent pursuant to this **Informed Consent Agreement** will be effective for all activities in which this student might participate during the current school year.

We hereby release the Cozad Community Schools Board of Education, Cozad Community Hospital and its employees from any legal responsibility or liability for the release of such information and records.

Section 4: ACTIVITY DROP FORM

I, _____ wish to withdraw from

I will submit this form to the Activities Director. My name will be withdrawn from the testing pool on the date this is received by the Activities Director.

Completing this form will pertain to all activities. I understand, by withdrawing, I can no longer participate in any activities, and I may not receive recognition as a member of these activities programs. I may re-enter the testing pool after a period of one (1) calendar year by filling out a new consent testing form.

I UNDERSTAND THAT I HAVE 15 DAYS TO RECONSIDER THE DECISION AND RE-ENTER THE POOL

Student Name (Print)

Parent or Guardian Name (Print)

Student Signature

Parent or Guardian Signature

Date

Date

Activities Director

Date of Receipt

**Article 11:
CCS ACTIVITIES GUIDELINE DISCLAIMER**

Section 1: GUIDELINES ARE SUBJECT TO CHANGE

Procedures and regulations set forth may be altered or revised as dictated by necessity. Changes will be announced and posted on the school district social media platforms. ~~If conflicts exist among the Activities Handbook and the Student Handbook and/or Board Policy, Student Handbook and/or Board Policy will take precedence.~~

13. **DISCUSS, CONSIDER AND TAKE ACTION TO ESTABLISH STUDENT FEES FOR NON-EXTRACURRICULAR ACTIVITIES, INCLUDING THE AFTERZONE PROGRAM, FOR THE 2025-26 SCHOOL YEAR.**

Review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2024-2025 school year.

The public will be asked to provide input on the student fees policy for 2025-26.

DATE	CK #	ENTRY	CASH IN/OUT	Interest	Skills USA	Activities	NHS	STAND	FBLA	Pep Club	Tri M	SR Class (2022)	JR Class (2023)	SO Class (2024)	FR Class (2025)	Band Inst. fee	MS Act. Guitar Rental	Device fee	FCCLA	FFA	LINE TOTAL	BALANCE
9/1/2024	BEG	Balance Forward	\$5,657.14	\$75.64	\$0.00	\$5,581.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,657.14	\$5,657.14
9/5/2024	DEP	Activity fee	\$3,012.50			\$3,012.50																
9/16/2024	DEP	Activity fee	\$1,652.50			\$1,652.50																
9/26/2024	DEP	Activity fee	\$105.00			\$105.00																
9/30/2024	DEP	Interest	\$9.66	\$9.66																		
10/18/2024	DEP	Activity fee	\$70.00			\$70.00																
10/31/2024	DEP	Interest	\$11.47	\$11.47																		
11/12/2024	DEP	Activity fee	\$70.00			\$70.00																
11/20/2024	DEP	Activity fee	\$35.00			\$35.00																
11/22/2024	DEP	Activity fee	\$35.00			\$35.00																
11/30/2024	DEP	Interest	\$11.22	\$11.22																		
12/31/2024	DEP	Interest	\$11.69	\$11.69																		
1/30/2025	DEP	Activity fee	\$52.50			\$52.50																
1/31/2025	DEP	Interest	\$11.71	\$11.71																		
2/28/2025	DEP	Interest	\$10.63	\$10.63																		
3/31/2025	DEP	Interest	\$11.78	\$11.78																		
4/30/2025	DEP	Interest	\$11.42	\$11.42																		
5/30/2025	DEP	Interest	\$11.81	\$11.81																		
6/30/2025	DEP	Interest	\$11.44	\$11.44																		
			\$0.00									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		ENDING BALANCE	\$10,802.47	\$188.47	\$0.00	\$10,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,802.47	\$10,802.47

STAYS IN THIS ACCOUNT - DOES NOT GET TRANSFERRED AT EOY.

5045 Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

A. Definitions.

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities.

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire.

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items.

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects.

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school. Some courses that require additional fees are as follows:

- Industrial Technology Classes
 - H.S. Woods I and II: \$50
 - Metals Shop: \$50

- Art Classes
 - H.S. Honors Art: \$20

- Family and Consumer Science Classes
 - 7th F.C.S. Sewing Project: \$10
 - 8th F.C.S. Sewing Project: \$10
 - High School F.C.S.: \$30

5. Technological Devices

The district will provide students with the technological devices necessary to complete all basic curricular projects.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students in grades 6-12 may, but are not required, to purchase a take-home protection fee. The maximum dollar amount of take-home protection fee will be \$20. Students in grades 6-12 who do not purchase the take-home protection fee will not be allowed to take their devices off school property. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it is not needed to cover the costs of any damage to the device.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Activity Card: \$40
 - Covers admission to all extracurricular events
- Student Participation Fee: \$40
 - Required of all students who participate in athletics and/or other extracurricular activities. Includes admission to extracurricular events.

- National Honor Society: \$40
- Cheerleading, Jazz Team: Not to exceed \$1800
 - Students must purchase uniforms, poms, and shoes selected by the sponsor and/or student group.
- Football: \$ 300
 - Students must provide their own football shoes and undergarments.
- Golf: \$500
 - Students must provide their own golf shoes, undergarments, and clubs
- Softball: \$300
 - Students must provide their own shoes, gloves, belts and undergarments
- Track, Volleyball, Wrestling, Basketball: \$300
 - Students must provide their own shoes and undergarments
- Invention Convention/Science Fairs: \$40
- FCCLA: \$165
- FFA:
 - State and Local Dues: \$35
 - Jacket:\$80
 - Clothing: \$120
- Physicals: \$50
 - Students are required to have a physical taken for participation in athletics.
- SKILLS USA: \$25
- Spirit Club: \$10
- Field Trips: \$40
 - If curricular in nature, no fees charged. If extra-curricular in nature, fees may be charged.

7. Post-Secondary Education Costs.

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

8. Transportation Costs.

The district may charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

9. Copies of Student Files or Records.

The district may charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

10. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$2650 annually.

11. Participation in Summer School or Night School.

The district may charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

12. Charges for Food Consumed by Students.

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades PK-5
 - Regular Price \$ 1.75
 - Reduced Price \$ 0.30
- Breakfast Program – Grades 6-12
 - Regular Price \$ 2.00
 - Reduced Price \$ 0.30
- Lunch Program – Grades PK-5
 - Regular Price \$ 3.10
 - Reduced Price \$ 0.40
- Lunch Program – Grades 6-12
 - Regular Price \$ 3.30
 - Reduced Price \$ 0.40

13. Charges for Musical Extracurricular Activities.

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activity fees and the equipment or attire required for participation in musical extracurricular activities:

- Band: \$90
 - Students must provide their own instruments and marching band shoes.
 - Consumable supplies (oils, reeds): \$20 (Subject to waiver)
- Flag Corps: \$760
 - Students must purchase uniforms and shoes selected by the sponsor and/or student group
- Choir:
 - Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be as follows:
 - Concert Polo Shirt: \$25
(waived if student participates in Fall Choir Fundraiser)
 - Robe Cleaning Fee: \$16
 - A Cappella Gown/Vest Cleaning Fee: \$16
 - If purchased: \$70
 - Middle School T-shirt: \$10
(waived if student participates in Fall Choir Fundraiser)

14. Contributions High School Class Extracurricular Activities.

High school students are eligible to participate in a number of unique extracurricular activities, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund. The due for the class fund will be as follows:

- Grade 9: \$10
- Grade 10: \$15
- Grade 11: \$20
- Grade 12: \$10

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

E. Voluntary Contributions to Defray Costs.

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

F. Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which

they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

G. Student Fee Fund.

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 7/15/2019

Revised on: 7/14/2025

Reviewed on: 7/17/2023

14. **DISCUSS, CONSIDER AND TAKE ACTION RELATED TO ADOPTION OF 5000 SERIES OF BOARD POLICY**

Cozad Policies (on-line) List	Perry Policy List	Compared to Cozad Policies	Compared to Perry Policies	Name of Policy
	TOC			
	5000		OK	Introductory Statement
5001			5008	Attendance
	5001		move early admission date to march 15 per Board	Admission Requirements
	5001	5010, 5011, 5055		Forms for Health Related Admission Requirements
5002			5005	Admission of Students
	5002		OK	Discontinuance of Enrollment for Children Younger Than Six Years of Age with Affidavit and Parent Release
5003			5004	Admission of Part-Time Students
	5003		added in current 6008 at end and took out existing final paragraph	Assignment of Students: Grade Placement and Transfer Students
5004			5006	Option Enrollment
5004			5006	Resolution - Appendix 1
	5004	5003	Move home school dates Per Board/ credits per J Knight	Full-time and Part-time Enrollment
	5004		OK	Application of Non-Public School Student for Part-time Enrollment
5005				Transportation of Option Students
	5005	5002	OK	Student Residence, Admission and Contracting for Educational Services
5006			5007	Foreign Exchange Students
	5006	5004	Updated to new Perry policy last year -- OK	Option Enrollment
	5006	5004	OK	Resolution and Appendix
	5006		OK	Sample option enrollment rejection letter
5007			5102	Enrollment of Expelled Students
	5007	5006	Go with new Perry policy	Foreign Exchange Students
5008			5422	Pregnant or Parenting Students
	5008	5001	OK - Principals/Handbooks	Student Attendance

		5008		OK	Collaborative Plan
		5008		OK	Sample letter to county attorney
5009					Adult Education
		5009		OK -Added lunch time driving sentence for Juniors and Seniors-Deep Dive coming**	Attendance During Day/field trips
5010				Will use Policy 5001 Forms	Immunizations
		5010		OK	School Census
5011				Will use Policy 5001 Forms	Physical Examination and Visual Examination of Students
		5011	5034	OK	Parent-Student Handbook
5012					Testing and Assessment Program
		5012	5017	OK	Military Recruiters
5014				5418	Homeless Students
5015				5202x	Protection of Pupil Rights
5016				5202	Student Records
5017				5012	Routine Directory Information
5018				6400	Parent and Guardian Involvement in Education Policies
5019					Communicating with Parents
5020				5202	Rights of Custodial and Non-Custodial Parents
5022				5101, 5413	Investigations, Arrests, and Other Student Contact by Law Enforcement and Health and Human Services
5023					Student Illness
5024				6910	Medication of Students
5025					Student Insurance
5028				5303	Initiations and Hazing
5030				5420	Dating Violence
5031				5101	Student Appearance
5032				5417 AR	Closed Campus
5033					Student Driving and Parking
5034				5011	Handbooks
5035				5101	Student Discipline

	5036			5406	Lockers
	5037			6800	Student Internet and Computer Access
	5039			5303	Fundraising Activities
	5040				Work Permits
	5041				Student Government
	5042			1110	Bulletin Boards
	5043				School-Sponsored Publications
	5044			5505	Safe Pupil Transportation Plan
	5045			5416	Student Fees
	5046			6284	Secret Organization
	5048			5601	Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions
	5049			6700	Firearms and Weapons
	5050				Reporting Related to Exempt (Home) Schools
	5052			5417	School Wellness Policy
	5052.1			5417	School Wellness Policy Addendum
	5053			5601	Self-Management of Diabetes or Asthma/Anaphylaxis
	5054			5415	Student Bullying
	5055			5001 Forms	Enrollment in Kindergarten
	5056				Free Expression by Students
	5057			6410	District Title I Parent and Family Engagement Policy
	5062				Lice and Nits
	5064				Title I Supplement, Not Supplant
	5066			5206	Early Graduation
	5067				Student Assistance Team Process
					Student Discipline
		5101	5022, 5031, 5035	Principals done; J Knight answered questions; AI language replaces current policy	
		5102	5007	OK	
				Alternative Education Programs or Plans for Expelled Students	

	5103		Yilk -- connect with Activities Guidelines***	Extracurricular Activities Discipline
	5104		Fisher/Yilk	Drug and Substance Use and Prevention
				Academic Reporting and Progress
	5201	6009	Principals -- OK	Promotion and Retention
	5202	5016, 5020	J Knight answered question -- now OK	Student Records
	5202x	5015	Added Cozad Police-- Optional FERPA eliminated per Board	Notification of Student Rights
	5203		OK	Academic Progress
	5204		Grading directed to handbooks	Grading System
	5205	6005	Fisher -- OK	Graduation
	5206	5066	Use current 5066 per Board and add BOE mtg requirement	Early Graduation
	5207		Principals -- OK	Make-up Work
	5208		Fisher -- OK	High School Credit for Middle School Courses
				Student Activities
	5301		Need J Knight wording	Association Activities
	5302		OK - Yilk to make new organizational request process guidelines	Student Organizations
	5303	5028, 5039	Moving to 1 Door-to-door fundraiser approved through AD	Student Activities, Hazing, Fund-Raising and Supervision
	5304		add to Activities Guidelines	Selection of Students for Participation in Activities
	5305		Remove policy - add to Admin Guidelines - no 21 year olds at dances	School Dances
	5401		OK	Equal Educational Opportunities/Health and Welfare
	5401		OK	Complaint form
	5402	4054	OK	Child Abuse and Neglect
	5403		OK	Married Students
	5405	4018	OK	Corporal Punishment
	5406	5036	OK	Search and Seizure
	5407		OK	Vandalism
	5408		Modified lice/bed bugs per Nurse Sera	Health Inspections
	5409	3048	OK Per Nurse Sera	Communicable Diseases

	5412		OK	Missing Persons
	5413	5022	OK - per June Board Mtg	Requests to Contact Students and Student Interviews by Non-School Personnel
	5414		Committee to meet with Jenner on July 30-- deep dive coming	Identification of Learners with High Ability
	5415	5054	OK	Anti-Bullying Policy
	5415 Attachment		Unneeded if using Sparq - can eliminate per J Knight	Sample Minutes for Annual Bullying Policy Hearing
	5416	5045	update current cozad policy and keep what we have	Student Fees Policy
	5417	5052	Keeping current policy as federal changes coming	School Wellness Policy
	5417	5052.1, 5032	Keeping current policy as federal changes coming	Wellness Regulations
	5418	5014	OK	Homeless Students
	Forms		OK	Homeless Education Program Forms
	5419		from legislature per Justin - can opt out in Aug per Board	Student Privacy Protection
	5420	5030	OK	Dating Violence
	5421	6033	OK	Use of Restraints and Seclusion
	5422	5008	OK	Pregnant and Parenting Students
	5501	3011	OK	Bus Transportation.
	5503		OK	Use of School Buses
	5504		OK	Special Education Transportation
	5505	5044	OK	Safe Pupil Transportation Plan (development of Plan) Use with ALICAP or other Plan
	5506	5044	Shared with ALICAP -- OK to proceed	Safe Pupil Transportation Plan
	5601	5048, 5053	OK per Sera	Asthma and Allergic Reaction Protocol with Waiver
	5601		checking with Sera/Justin Knight	Protocol Medical Form
	5602		OK per sera	Naloxone
	5603		New Per NDE -- OK	Behavioral Intervention /Classroom

15. **DISCUSS, CONSIDER, AND TAKE ACTION TO APPROVE THE RESOLUTION DESIGNATING VECTOR TRAININGS AS THE APPROPRIATE AND PROPER SOURCE OF TRAINING FOR DISTRICT STAFF DURING THE 2025-26 SCHOOL YEAR, AND AUTHORIZE THE SUPERINTENDENT TO TAKE ALL NECESSARY STEPS TO ENSURE STAFF TRAINING IN ACCORDANCE WITH NEBRASKA LAW AND RULE 10.**



School District Plans, Policies, and Annual Trainings' Requirements

**Important or Highlighted - May Not Be An All-Inclusive List*

 Date Completed:	<p><u>Behavioral Intervention Training and Teacher Support Act</u></p> <p>Neb. §§ 79-3602 & 79-3603</p> <ul style="list-style-type: none"> ● Required - Neb. §§ 79-3602 & 79-3603: <ul style="list-style-type: none"> ○ Educational Service Unit Coordinating Council (ESUCC) ensures training is available statewide with a system of support for teachers in place (2024-25 school year) ○ School districts ensure that each administrator, teacher, paraprofessional, school nurse, and counselor receives behavioral awareness training (beginning in school year 2026-27) and have behavioral awareness review training at least once every 3 years thereafter ○ On or before July 1, 2025, and on or before July 1 of each year thereafter, each school district shall submit a behavioral awareness training report to the ESUCC ● Required - Neb. §§ 79-3602 & 79-3603: <ul style="list-style-type: none"> ○ Each school district designates one or more school employees as a behavioral awareness point of contact for each school building or other division as determined by such school district (2023-24 school year) ○ Each point of contact must be trained in behavioral awareness and have knowledge of community service providers and other resources that are available for the students and families in their school district ○ Each school district lists their point of contact(s) on the district website and in any school directory for the school(s) the contact serves ● Required Training: Behavioral Awareness Training for administrators, teachers, paraprofessionals, school nurses, and counselors; Behavioral Awareness Training for the district "Point of Contact(s)" ● <i>See Mandated Times for Training section below</i> ● Resources: <ul style="list-style-type: none"> ○ Educational Service Unit Coordinating Council: Training Flyer with Options, FAQ, Links ○ Nebraska Department of Education: NDE Learning Network ○ Record District Data on the ESUCC Behavior Intervention Training Reporting Tool (BIRT) <ul style="list-style-type: none"> ■ <i>Access to the BIRT is through the Nebraska Cloud. Follow the prompts on the site. If you are unable to access, please contact your ESU or contact the ESUCC Tech Support team directly via the "Help" button at the bottom of the BIRT site</i> ● Reference: <ul style="list-style-type: none"> ○ Neb. §§ 79-3602 & 79-3603
 Date Completed:	<p><u>Bullying</u></p> <p>Statute: 79-2, 137; Rule 10, Code Section 011: School Environment (011.01F)</p> <ul style="list-style-type: none"> ● Required: Policy and Comprehensive Training/Education Plan <ul style="list-style-type: none"> ○ Training and instruction of all groups (<i>certified, non-certified staff, students, parents/community, volunteers, etc.</i>) with a comprehensive training/education plan that should be updated annually



	<ul style="list-style-type: none"> ● Required Training: Introductory staff development provides awareness of bullying and can be conducted through direct presentations, meetings, role plays, video resources, literature, etc. ● References: <ul style="list-style-type: none"> ○ Rule 10, page 3 ○ Nebraska Department of Education: CSSS: Staff Development & Resources for Teachers
<input type="checkbox"/> Date Completed:	<p><u>Concussion Awareness</u> Concussion Awareness Act</p> <ul style="list-style-type: none"> ● Required: Protocols and Practice for <i>Removal from Play, Return to Plan, and Return-to-Learn</i> ● Required Training: All coaches, youth athletes, and their parents or guardians must be provided with education about the risks and symptoms ● Reference: <ul style="list-style-type: none"> ○ Department of Health and Human Services
<input type="checkbox"/> Date Completed:	<p><u>Dating Violence Prevention</u> See also: Title IX as dating violence is included in the definition of sexual harassment State Statute 79-2, 141 Rule 10, Code Section 011: School Environment (011.01G)</p> <ul style="list-style-type: none"> ● Required: Policy, Published policy in School District Handbook or similar manual or publication ● Required Training: <i>Staff that are deemed appropriate by a school district's administration</i> and shall include, but not be limited to, basic awareness of dating violence, warning signs of dating violence, and the school district's dating violence policy ● <i>See Mandated Times for Training section below</i> ● Resources: <ul style="list-style-type: none"> ○ Nebraska Department of Education: CSSS: Dating Violence Prevention ○ Nebraska Department of Education Model Policies (MP 1, p. 3)
<input type="checkbox"/> Date Completed:	<p><u>Driver Qualifications and Operational Procedures</u> Title 92, Chapter 91</p> <ul style="list-style-type: none"> ● Required: To be a Pupil Transportation Driver (003.02) <ul style="list-style-type: none"> ○ Eligibility (003.02A, A1, A2, A3, A4) ○ Specific Vehicle Operator's License (003.02B) ○ Initial Training Requirements for Qualification (003.02C, C1, C2, C3) ○ <i>Requirements</i> for an individual to Maintain Status (003.02D) ● Required: Employer Responsibilities (003.03) and Procedures & Safety (004 & 005) <ul style="list-style-type: none"> ○ Must include having a valid Medical Examiner's Certificate, driving records annually obtained from the Nebraska Department of Motor Vehicles, and a criminal history record that includes information from the Nebraska State Patrol for all individuals that are to be employed as pupil transportation vehicle drivers ○ Procedures & operating regulations are in place & followed (004.01-004.07M / 005.01-005.03A) ● Required Training: Employers shall annually provide a minimum of two (2) hours of inservice training for all pupil transportation vehicle drivers that, at a minimum, include emergency evacuations, loading/unloading, student management, vehicle inspections and the school's Safe Pupil Transportation Plan (003.02E) ● Reference: Title 92, Chapter 91
<input type="checkbox"/>	<p><u>School Safety and Security Plan</u> Statute: 79-2, 144; Rule 10, Code Section 011: School Environment (011.01B, C, and D)</p>



<p>Date Completed:</p>	<ul style="list-style-type: none"> ● Required: A Plan, a Committee, and an Annual Review and Site Visit ● Required Training: Fire Drills, Tornado Drills, Intruder Drill ● References: <ul style="list-style-type: none"> ○ Rule 10, page 3 ○ Nebraska Department of Education: Nebraska School Safety Vision
<p><input type="checkbox"/></p> <p>Date Completed:</p>	<p><u>School Safety and Security Reporting System</u> Nebraska Statute 79-2, 144</p> <ul style="list-style-type: none"> ● Required: The Nebraska Department of Education must undertake certain efforts (<i>e.g., establish a Safe2HelpNE report line statewide, track and evaluate the effectiveness and usage of the Safe2HelpNE report line, appoint state school security director, adopt and promulgate rules and regulations to carry out the School Safety and Security Reporting System Act</i>) ● Required Training: NDE must provide training for the members of any threat assessment team serving a public or nonpublic school. ● Reference: Nebraska State Statute 79-2, 144
<p><input type="checkbox"/></p> <p>Date Completed:</p>	<p><u>Seclusion and Restraints</u> Rule 10, Code Section 011: School Environment (011.01E)</p> <ul style="list-style-type: none"> ● Required: Policy ● Required Training: Identified key educators utilizing restraints
<p><input type="checkbox"/></p> <p>Date Completed:</p>	<p><u>Seizures Safe Schools Act</u> Nebraska Statutes 79-3203 & 79-3204</p> <ul style="list-style-type: none"> ● Required: The State Board of Education must adopt and promulgate rules and regulations to carry out this Act and includes training requirements for school employees, procedures for developing seizure action plans, and the content of a seizure action plan. ● Required Training: <ul style="list-style-type: none"> ○ 79-3203(1): One school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved by the United States FDA. ○ 79-3204: In addition to any other professional development and collegial planning activities for certificated school employees, each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two school years. ● Resources: Nebraska Department of Education: School Health Services ● References: <ul style="list-style-type: none"> ○ Nebraska Statutes 79-3203 & 79-3204 ○ The Nebraska Department of Education: School Health Services
<p><input type="checkbox"/></p> <p>Date Completed:</p>	<p><u>SRO Training</u> State Statute 79-2704 / LB1377</p> <ul style="list-style-type: none"> ● Required Training: (2) <i>Require a minimum of one administrator in each elementary or secondary school where a school resource officer or security guard is assigned to attend a reasonable amount of training, as determined by each school board, (change for 2024-2025 school year from minimum of twenty hours) focused on school-based law enforcement, including, but not limited to, coursework focused on school law, student rights, understanding special needs students and students with disabilities, conflict de-escalation techniques, ethics for school resource officers and security guards, teenage brain development, adolescent behavior, implicit bias training,</i>



	<p><i>diversity and cultural awareness, trauma-informed responses, and preventing violence in school settings.</i></p> <ul style="list-style-type: none"> ● References: <ul style="list-style-type: none"> ○ State Statute 79-2704 <ul style="list-style-type: none"> ■ Important: Memorandum of Understanding and Training Requirements ○ Nebraska Department of Education <ul style="list-style-type: none"> ■ Model MOU for SRO ■ Model MOU for Security Agency ○ LB1377
<div style="text-align: center;">  Date Completed: </div>	<p><u>State Assessments</u> Standards, Assessment, and Accountability (SAA) <i>Updated each year by NDE and located on DAC page</i></p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ Identify a District Assessment Contact (DAC) each year ○ Prevent Assessment Irregularities (e.g., maintaining security of test materials, proper test preparation guidelines and administration procedures, incident reporting procedures, etc.) ○ ESSA - Alternate Assessment guidelines are followed ● Required Training: Annual training at the district and school level for all individuals involved in test administration
<div style="text-align: center;">  Date Completed: </div>	<p><u>Suicide Prevention</u> State Statute 79-2, 145-146</p> <ul style="list-style-type: none"> ● Required Training: <ul style="list-style-type: none"> ○ <i>“Beginning in school year 2023-24, all public school employees who interact with students and any other appropriate personnel, as determined by the school superintendent, shall receive at least one hour of behavioral and mental health training with a focus on suicide awareness and prevention training each year.</i> ○ <i>Such training may include, but need not be limited to, topics such as identification of early warning signs and symptoms of behavioral and mental health issues in students, appropriate and effective responses for educators to student behavioral and mental health issues, trauma-informed care, and procedures for making students and parents and guardians aware of services and supports for behavioral and mental health issues.</i> ○ <i>This training shall be provided within the framework of existing inservice training programs offered by the State Department of Education or as part of required professional development activities.”</i> ○ <i>See Mandated Times for Training section below</i> ● References: <ul style="list-style-type: none"> ○ CSSS: Suicide Prevention & Response ○ State Statute 79-2, 146
<p>Required Policies and Practices with “highly recommended” trainings</p>	
<div style="text-align: center;">  Date Completed: </div>	<p><u>Bloodborne Pathogens</u> Department of Labor: Occupational Safety and Health Administration, Standard 29 CFR 1910.1030</p> <ul style="list-style-type: none"> ● Required: Employers safeguard employees who face potential occupational exposure to blood or other potentially infectious materials ● Training: NOT Required, but recommended as a way to protect employees and reduce the risk of exposure.



	<ul style="list-style-type: none"> Reference: Nebraska Safety Council
<input type="checkbox"/> Date Completed:	<p><u>Child Abuse Reporting</u> State Statute 28-711</p> <ul style="list-style-type: none"> Required: District Policy and Prodecures for Mandatory Reporting; State Law, <i>“When any school employee has reasonable cause to believe a child has been subjected to child abuse or neglect or observes such child being subjected to...”</i> Training: NOT Required, but recommended to train staff on this law requirement and the district’s mandatory reporting policy and procedures Reference: Revised State Statute 28-711
District Requirements	
<input type="checkbox"/> Date Completed:	<p><u>Behavioral Intervention and Management</u> Nebraska Statute 79-262.01</p> <ul style="list-style-type: none"> Required: Policy <ul style="list-style-type: none"> <i>“On or before July 1, 2025, the State Department of Education shall develop and adopt a model policy relating to behavioral intervention, behavioral management, classroom management, and removal of a student from a classroom in school. The model policy shall include appropriate training for school employees on behavioral intervention, behavioral management, classroom management, and removal of a student from a classroom in schools and how frequently such training shall be required. The length of such training shall be a reasonable amount as determined by each school board.</i> <i>“On or before August 1, 2025, each school district shall develop and adopt a policy consistent with or comparable to the model policy developed by the State Department of Education pursuant to subsection of this section, which shall be a requirement for accreditation in accordance with section 79-703. Such policy shall be filed with the Commissioner of Education. The policy developed and adopted by a school district pursuant to this subsection shall be included with any notifications required under the Student Discipline Act.”</i> <i>“Beginning in school year 2026-27, each school district shall ensure that any school employee who has behavioral management responsibilities participates in behavioral awareness and intervention training consistent with the school district policy developed and adopted in accordance with subsection (2) of this section. Such training shall be provided by the school district or such school district’s educational service unit. The length of such training shall be a reasonable amount as determined by the school board.”</i> Resources: Nebraska Department of Education Model Policies (MP 5, p. 19) Reference: Nebraska State Statute 79-262.01
<input type="checkbox"/> Date Completed:	<p><u>Cell Phones</u> LB 140</p> <ul style="list-style-type: none"> Required: Policy <ul style="list-style-type: none"> Each public school board must develop and adopt a policy relating to use of <i>“any device which transmits by electronic means any writing, sound, visual image, or data of any nature to another electronic communication device”</i> (which includes cell phones) by students as prescribed Reference: LB 140



<input type="checkbox"/> Date Completed:	<p><u>Dress Codes for Students</u> 79-2,158</p> <ul style="list-style-type: none"> ● Required: Policy <ul style="list-style-type: none"> ○ <i>“On or before July 1, 2025, the school board of each school district shall adopt a written dress code and grooming policy to be implemented at the start of the 2025-26 school year that is consistent with the model policy developed by the State Department of Education in accordance with 79-2,158 of this act and may include any other procedures and provisions the school board deems appropriate.”</i> ● Resources: Nebraska Department of Education Model Policies (MP 3, p. 9) ● Reference: Nebraska State Statute 79-2.158
<input type="checkbox"/> Date Completed:	<p><u>Dyslexia</u> Nebraska Statute § 79-11,157.01</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ Districts collect and maintain data as identified in the statute beginning in the 2023-2024 school year with guidance provided by the Nebraska Department of Education ● NOTE: This supplements the Nebraska Legislatures previous Nebraska Reading Improvement Act intended to remove barriers to students’ progress in reading ● References: <ul style="list-style-type: none"> ○ Nebraska Statute § 79-11,157.01 ○ Nebraska Department of Education: Nebraska Reads
<input type="checkbox"/> Date Completed:	<p><u>Financial Aid for Students</u> State Statute 79-729</p> <ul style="list-style-type: none"> ● Required: <i>“Beginning in school year 2024-25, each public high school student shall complete and submit to the United States Department of Education a Free Application for Federal Student Aid prior to graduating from such high school except as otherwise provided in this subsection.”</i> ● NOTE: There are exceptions in this statute (79-729(3)(i)-(iii)) ● Reference: Nebraska State Statute 79-729
<input type="checkbox"/> Date Completed:	<p><u>Financial Literacy Act</u> Nebraska Statute 79-729</p> <ul style="list-style-type: none"> ● Required: For students attending public schools – “beginning in school year 2023-24, at least five of the minimum credit hours shall be a high school course in personal finance or financial literacy.” ● Reference: Nebraska Statute 79-729
<input type="checkbox"/> Date Completed:	<p><u>Firearm at School</u> 28-1204.04</p> <ul style="list-style-type: none"> ● For Class I and II School Districts and Private, Denominational, or Parochial ● Does not apply to a public elementary or secondary school in a Class III, IV, or V school district. ● Required: Policy <ul style="list-style-type: none"> ○ <i>Written policy shall, at a minimum, include requirements for personal qualifications, training, appropriate firearms and ammunition, and appropriate use of force.</i> ● Resources: Nebraska Department of Education Model Policies (MP 4, p. 14) ● Reference: 28-1204.04
<input type="checkbox"/>	<p><u>Grade Retention (Promotion and Retention)</u> Statute 79-2, 161</p>



<p>Date Completed:</p>	<p>Grade Retention LB71</p> <ul style="list-style-type: none"> ● Required: Policy <ul style="list-style-type: none"> ○ A parent may require their student repeat a grade if the student meets one of the identified reasons. For kindergarten through fourth grade students, a parent may retain their student for (i) academic needs, (ii) illness, or (iii) excessive absenteeism. For students in fifth through twelfth grade, a parent may retain their student for excessive absenteeism. ○ Create Policy 5201 to meet the requirement allowing parents to require their student to repeat a grade if statutory criteria is met ● References: <ul style="list-style-type: none"> ○ LB 71, Section 11 ○ Statute 79-2, 161
<p> Date Completed:</p>	<p><u>Harassment and Discrimination</u> Statute: 79-2, 137; Title IX</p> <ul style="list-style-type: none"> ● Required: Policies (Nondiscrimination, Harassment, Complaint/Grievance Procedures, etc.) ● Schools are highly encouraged to post the following information on their school websites: <ol style="list-style-type: none"> 1. <i>The contact information for the school's Title IX Coordinator; and</i> 2. <i>The school's non-discrimination policy.</i> ● Training: Training for the Title IX Coordinator is highly recommended ● References: <ol style="list-style-type: none"> a. Nebraska Sexual Harassment Training b. NE Equal Opportunity Commission c. U.S. Department of Education Office of Civil Rights
<p> Date Completed:</p>	<p><u>Lobbying and Membership Fees</u> LB 304</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ <i>“Each political subdivision shall publicly disclose the following on its website:</i> ○ <i>(a) Membership dues paid annually to any association or organization, identifying each such association or organization and the dues amounts paid; and</i> ○ <i>(b) Fees paid to any individual lobbyist or lobbying firm other than any fees paid for lobbying services that may be included in the membership dues described in subdivision (2)(a) of this section.”</i> ● Reference: LB 304, Section 2
<p> Date Completed:</p>	<p><u>Option Enrollment</u> State Statute 79-238</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ By October 15th of each school year and for the purpose of option enrollment, school districts must adopt by resolution specific capacity standards for acceptance and ejection of applications for the following school year. ○ This is inclusive of the district having a plan, process, and individualized communication related to the “capacity for special education services operated by an option school district shall be determined on a case-by-case basis.” ○ Keep records of option enrollment applications and data to report to the Nebraska Department of Education by July 1st each year ● Reference: Nebraska State Statute 79-238
<p></p>	<p><u>Pregnant and Parenting Students</u> LB 427 (2017)</p> <ul style="list-style-type: none"> ● Required: Policy



Date Completed:	<ul style="list-style-type: none"> ○ Related to pregnancy and child care for pregnant and parenting students ● Resources: Nebraska Department of Education Model Policies (MP 2, p. 5) ● Reference: LB 427
<input type="checkbox"/> Date Completed:	<p><u>Property Tax Request Joint Hearing</u></p> <p>Nebraska Statutes 77-1630 through 77-1634</p> <ul style="list-style-type: none"> ● Districts need to prepare for and review the joint public hearing and the budget and tax request process and timelines. ● If the district participates in the hearing, <i>at least one elected official (board member) from each participating political subdivision shall attend the joint public hearing</i> ● Districts need to sufficiently plan to ensure that they meet the new law’s very specific and condensed time frame. ● Of note: <ul style="list-style-type: none"> ○ There is a tab on the auditor’s budget document to calculate the allowable growth percentage and related requirements. ○ A school district will only have <u>one</u> certified allowable growth percentage to represent total growth across all counties. Districts that land in multiple counties will need to make sure that they take this into consideration. ● Districts are strongly encouraged to work with their counties over the summer to plan for this joint hearing to avoid any last-minute confusion or delays. ● Reference: Nebraska State Statutes 77-1630, et seq
<input type="checkbox"/> Date Completed:	<p><u>School Board Policies</u></p> <ul style="list-style-type: none"> ● Check with your school attorney for Annual vs. Time Frame (i.e., “every 3 years”) reviews
<input type="checkbox"/> Date Completed:	<p><u>State Reporting Requirements</u></p> <p>ADVISER, Consolidated Data Collection, Grants Management, etc.</p> <ul style="list-style-type: none"> ● Contact NDE for guidance, utilize NDE Weekly Digest/NDE Bulletin for timelines and reporting updates
<input type="checkbox"/> Date Completed:	<p><u>Student Discipline Act Updates</u></p> <p>State Statute 79-256</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ School Board Policies and Student Handbook(s) reflective of the changes in: <ul style="list-style-type: none"> ■ suspensions, expulsions, mandatory reassignments, access to education and completing school work, and reporting and process requirements (timelines and communication) ● Reference: Nebraska’s Student Discipline Act
<input type="checkbox"/> Date Completed:	<p><u>Suspensions for PreKindergarten - 2nd Grade Student</u></p> <p>Nebraska Statute 79-265.01</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ Policy stating <i>“an elementary school shall not suspend a student in pre-kindergarten through second grade. Each school district shall develop a policy to implement this section which shall include disciplinary measures inside the school as an alternative to suspension.”</i>



	<ul style="list-style-type: none"> ○ NOTE: “An elementary school may suspend a student in pre-kindergarten through second grade if such student brings a deadly weapon on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event.” ● Reference: Nebraska State Statute 79-265.01
<input type="checkbox"/> Date Completed:	<p><u>Youth Organizations</u> Nebraska Statute 79-297</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ Each school district shall, upon request, allow a representative of any youth organization to provide (i) oral or written information to the students of such school district regarding the youth organization and how such youth organization furthers the educational interests and civic involvement of students in a manner consistent with good citizenship and (ii) services and activities to any student of such school district who is a member of such youth organization. ○ NOTE: Groups are limited to those youth organizations with a corporation chartered by Congress and listed in 36 U.S.C. Subtitle II, Part B, as of January 1, 2023. ● Reference: Nebraska Statute 79-297
Legislation Impacting Future Requirements	
<input type="checkbox"/> Date Completed:	<p><u>Anaphylaxis</u> LB 457</p> <ul style="list-style-type: none"> ● Required: Policy <ul style="list-style-type: none"> ○ “Require the Department of Health and Human Services in consultation with the State Department of Education to develop model policies relating to anaphylaxis for use in school districts and licensed child care programs as prescribed; to require school districts to adopt a policy relating to anaphylaxis as prescribed.” ○ “On or before July 1, 2026, the school board of each school 16 district shall adopt a written policy to address incidents of anaphylaxis 17 involving students at school. A school board may use the model policy for 18 use in school districts developed pursuant to section 1 of this act as a 19 guide. Such policy shall not conflict with or hinder the implementation 20 of an individualized anaphylaxis plan of a student and shall be 21 consistent with section 79-224 relating to self-management by a student.” ● Reference: LB 457
<input type="checkbox"/> Date Completed:	<p><u>Computer Science and Technology Education Act</u> State Statute 79-729</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ For students attending public schools – “Beginning in school year 2027-28 at least five of the minimum credit hours shall include computer science and technology education as required under section 79-3304.” ● Reference: Nebraska State Statute 79-729
<input type="checkbox"/> Date Completed:	<p><u>Library Directory</u> LB 390</p> <ul style="list-style-type: none"> ● Required: <ul style="list-style-type: none"> ○ Beginning of the 2026-27 school year, school districts must adopt a policy “relating to access by a parent, guardian, or educational decision maker to certain school library information.”



- Reference: [LB 390](#)

Mandated Times for Training

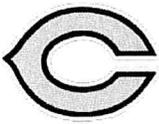
LB 1377

- **Required:** This provision provides flexibility related to previously set time requirements for various education-related statutes (noted below) through the phrase, “The length of such training shall be a reasonable amount as determined by each school board.” In many cases, the statutes prescribe one hour or a specific time requirement. This new training provision has school boards determine a reasonable amount of time(s) applying to the following:
 - Training for school employees on behavioral intervention, behavioral management, classroom management, and removal of a student from a classroom in schools (§ 79262.01);
 - Dating violence training (§ 79-2,141)
 - Mental health training with a focus on suicide awareness and prevention training (§ 792,146)
 - Training for the members to conduct threat assessments, engage in crisis intervention, increase awareness of concerning behavior among school staff, students, and the public, and interrupt violence in the planning stage to thwart potential harm to persons and property (§ 79-3105)
 - Beginning in school year 2026-27, training to ensure that each administrator, teacher, paraprofessional, school nurse, and counselor receives behavioral awareness training (§ 79-3602)
 - Behavioral awareness point of contact training, including knowledge of community service providers and other resources available for the students and families in the school district (§ 79-3603)
- Reference: [LB 1377, Sections 21-24, 87, 93-94](#)



Date
Completed:





Cozad Pre-Service Schedule August 2025

7:45 am-4:00 pm Tuesday, August 12th– <i>New Teaching Staff</i>		
7:45-8:00 am	Coffee & Breakfast (Cozad Chamber and Tourism Welcome)	Middle School Media Center
8:00 am	<u>Picture for Cozad Local</u> <i>by Melanie Nutt</i>	Barn
8:00-8:30 am	<u>Welcome to Cozad! Bus Tour of Cozad</u> Mr. Fisher & Dr. Endorf	Middle School Media Center
8:30-9:30 am	<u>District Information (w/Admin.)</u> <ul style="list-style-type: none"> ● Safeschools - S. Shoemaker ● Activities/Transportation-J. Yilk ● SPED 101/Section 504- Schneider or Anderson ● SRP- Dowdy ● Mandatory Reporting, Title IX, Appropriate Behavior, Teacher Certification - C. Fisher ● Be Smart, Be Professional and Be Visible & Social Media Use - Fisher/Asche ● MTSS/Flowchart/Marzano/Curriculum - Jenner ● New Teacher Orientation Fall 2025 	Middle School Media Center
9:30-10:00 am	<u>Technology Information</u> <i>(Resources, Canvas, PowerSchool, Clever, Securly, etc.)</i> Patty Wolfe	Middle School Media Center
10:00-12:30 am	<u>Building Administrators</u> <ul style="list-style-type: none"> ● Investing in our Community (Be Present in Cozad) ● Evaluations ● Building Level Expectations ● Building Procedures ● Marzano Growth Plans ● Building Marzano Expectations 	" Middle School Classrooms
12:30-1:30 pm	<u>District Welcome Lunch - in HS Commons</u> <ul style="list-style-type: none"> ● Mentees and Mentors, Administration and Mayor Marcus Kloepping 	Taphouse Cater
1:30-3:15 pm	<u>Mentor/Mentee Time (Mentors arrive)</u> <ul style="list-style-type: none"> ● Tour all of the buildings <ul style="list-style-type: none"> ○ Highlight meeting spaces: MS Library, HS Commons, Auditorium, HS Library, Elem Library ● Review Mentor Handbook ● Educlimber- Data, Behaviors, Interventions ● Schedule Dates to Meet 	Assigned Building

	<ul style="list-style-type: none"> Curriculum and Program Walkthrough <ul style="list-style-type: none"> Elementary- CKLA, TCI, Envisions, Savvas Experience Science, IXL, Instructional Guides MS- (subject specific), IXL, Canvas, Instructional Guides HS- (subject specific), IXL, Canvas, Instructional Guides Cozad New Teacher Curriculum Folder Technology/Software–Canvas/Powerschool/Clever– Attendance, Gradebook, lunch count, room technology (connecting to projector, etc.), etc. 	
3:15-4:00 pm	<p style="text-align: center;"><u>DO Paperwork</u></p> <p style="text-align: center;">New Hire Packet / Employment Documents (for I-9) Purchasing Guidelines, WebLink Access & Tutorial, Salary Advancement, Contract Auto-Renewal & Deadlines, Negotiated Agreement- Benefits/Leave, Who Does What at D.O.</p>	District Office Board Room
4:00-4:15 pm	CEA PROVIDES BLIZZARDS FOR NEW STAFF- CEA President	Middle School

7:45 am-4:00 pm	Wednesday, August 13th– All District Staff
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7:45-8:15 am	Breakfast by OOPA Scooter’s Coffee Juice and Fruit	High School Commons		
8:15-9:30 am	<u>Welcome Back</u> Dr. Endorf	Auditorium (no food or drinks)		
9:45 am -12:00 pm	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <u>Teachers-</u> <u>*Transportation video and Vector</u> <u>Trainings on your own*</u> </td> <td style="width: 50%; text-align: center;"> Para training- ESU All paras Middle School Media Center </td> </tr> </table>	<u>Teachers-</u> <u>*Transportation video and Vector</u> <u>Trainings on your own*</u>	Para training- ESU All paras Middle School Media Center	Assigned Buildings/Classrooms
<u>Teachers-</u> <u>*Transportation video and Vector</u> <u>Trainings on your own*</u>	Para training- ESU All paras Middle School Media Center			
12:00 pm-1:15 pm	<u>LUNCH ON YOUR OWN</u>			
1:15-3:00 pm	<p style="text-align: center;"><u>Building Level Meetings</u></p> <ul style="list-style-type: none"> HS–Staff Meeting in HS Commons MS–Staff Meeting in MS Library CE/CEEC–Staff Meeting in CEEC Flex Lunchroom (Back to school & OPEN HOUSE INFO) <ul style="list-style-type: none"> Marzano Personal Instructional Growth Plan <ul style="list-style-type: none"> ■ □ Marzano Growth Plans 2024-25 	Assigned Buildings/Classrooms		
3:00-4:00 pm	<u>CPI: Overview</u> - Brian Graham All Staff	High School Commons		

7:45 am-4:00 pm	Thursday, August 14th– All District Staff *Anyone not involved in a session, work time in classrooms/Vector trainings*	
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Breakfast On Your Own			
8:00-8:30 am	**Non Coaches and Sponsors report to their building**		Individual Buildings
	<u>Activities Meeting/Concessions</u> <u>(All HS/MS Coaches & Sponsors)</u> – Mr. Yilk		Auditorium
8:30-9:00 am	<u>Concessions Sign up</u> - Dawn Beans		
9:00-10:00 am	<u>District Update</u> – CCS Admin Team directors/Safe2Help (Fisher)/Threat Assessment (Fisher)/Title IX (Yilk)/Safety (Asche)/Crisis Team (Endorf, Koch, Haarberg) -All Staff <input type="checkbox"/> Cozad Community Schools: CIP Update 24-25 (Jenner)		Auditorium
10:15 - 11:00 am	<u>403b, BCBS, Aflac, 457b, Charitable Funds, CASA</u>		Auditorium
11:15-12:00 pm	<u>Curriculum Council</u>	Work time in room	HS Commons
12:00 - 12:30 pm	<u>SUC Team</u>		
12:15 - 1:30 pm	Lunch on your own		
1:30-4:00 pm	*All other teachers working on Vector Trainings and Seizure trainings* Assign Safe Schools - Suicide, Dating Violence, PPE, Asthma <u>Teacher Work Time when complete</u> <u>CPR Recertification Session #1</u>		Individual Classroom

7:45 am-4:00 pm	Friday, August 15th– All District Staff *Anyone not involved in a session, work time in classrooms, or Vector Trainings*	
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8:00-8:15 am	Breakfast on your own -All Staff		High School Commons
8:45-9:15 am	<u>PAC Meeting (HS/MS/Elem)</u>	<u>Everyone Else: Work time</u>	High School Commons
9:15 am- 10:30 am	<u>Sped Meeting: Sped Directors and Sped Staff</u> <u>CPR Recertification Session #2</u>		Individual Classroom
9:30 am - 10:30 am	PTO Team Meeting		HS Conference Room
12:00-1:15 pm	Lunch on your own <u>CEA-HS Library: 1:00-1:15pm</u>		
1:30-2:30 pm	<u>Work time in your room</u>		Individual Classroom

	<u>CPR Recertification Session #3</u>	Middle School Commons
2:30-4:00 pm	MS/HS Building Level Meetings	Assigned Building
	<u>Elementary Grade Level Meetings</u> Building specific- Please meet with your teams and discuss any pressing items.	Elementary

7:45 am-4:00 pm	Monday, August 18th– <i>All District Staff</i> *Anyone not involved in a session, work time in classrooms*	
Morning	<u>The Crossing Fellowship:</u> Lucinda Deliveries to buildings of snacks and waters	Individual Buildings
7:45-8:30 am	<u>Work time in your room</u>	Individual Classroom
	<u>Medication Training</u>	Elementary
8:30-9:30 am	<u>Work time in your room</u>	Individual Classroom
	<u>Attack on Asthma Training:</u>	Elementary
10:00 -12:00 pm	<u>Work time in your room</u>	Individual Classroom
	<u>CPR/AED/Stop the Bleed:</u>	Elementary
12:00 -1:00 pm	Lunch on your own	
1:00 - 1:30 pm	<u>HS Staff Medical Training (O.R.)</u>	HS Library
1:30-2:00 pm	<u>Crisis Team</u>	Board Room
2:00 - 2:30 pm	<u>Threat Assessment Team</u>	Board Room
2:30-4:00 pm	Building Level/Department Meetings (if needed)	Assigned Building

16. DISCUSS, CONSIDER AND TAKE ACTION ON THE NEW STRATEGIC PLAN



COZAD COMMUNITY SCHOOLS

**STRATEGIC PLAN FRAMEWORK
2025-2030**



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COZAD COMMUNITY SCHOOLS

Dan Endorf, Superintendent

COZAD COMMUNITY SCHOOLS BOARD OF EDUCATION

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COZAD COMMUNITY SCHOOLS

CURRENT MISSION STATEMENT

Cozad Community Schools, in partnership with family and community, prepares students to be successful lifelong learners through quality education.

MISSION STATEMENT OPTIONS

1. Cozad Community Schools: Grow. Support. Empower. (Haymaker Way)
2. Developing students who are inspired to dream big, believe in their potential, and achieve their goals.



STRATEGIC PLAN FRAMEWORK

Purpose of the Framework

Through the engagement of students, parents, staff, administrators, and community via online surveys and an in-person community meeting, the needs of Cozad Community Schools were identified and categorized into ten Guiding Principles of a high-functioning school district. (For more information and a look at the data, please see the Cozad Community Schools Needs Analysis and Data Addendum.) This Strategic Plan Framework is the first step in creating a plan of action to address the identified needs. The action items to follow align to the data gathered, as well as extant data available about the community and school district. This use of local data ensures that the Strategic Plan is custom designed to address the specific characteristics of local challenges. Through purposeful implementation and commitment to collective development, this Framework defines the path to creating a more connected and high-achieving school district.

Utilization of the Strategic Plan Framework

This Strategic Plan represents the collective resolve to inspire and empower students. The Guiding Principles, Objectives, and Strategies set forth below create the path toward reaching the 2025-2030 benchmarks for student learning. However, meeting benchmarks is dependent upon more than the simple design—there must be dedication, at every level, to the consistent and effective implementation of the specific Strategies and measurable Performance Indicators and work to integrate the Strategic Plan into the district’s day-to-day operations.

Definitions of Framework Terms

Guiding Principles

The Guiding Principles highlight the areas Cozad Community Schools will build upon to support the mission and vision of the school district.

Objective

The Objective states the area of focus and outcome that Cozad Community Schools will achieve.

Strategy

The Strategies provide details of how the Objective will be met.

Performance Indicators

The Performance Indicators identify specific tasks, assignments, or actions staff members will follow to realize the stated Objective and Strategy.

GUIDING PRINCIPLES

The ten Guiding Principles of the Nebraska Association School Boards (NASB) Strategic Planning Process describe the structures, resources, and dynamics of a high-functioning school district. These elements were influenced by Marzano and Danielson Instructional Models and are in alignment with the Nebraska State Board of Education AQuESTT Tenets/Accreditation and NASB Board Governance Standards. Through careful planning, the use of quality data, and a commitment to continuous improvement, growth in these ten Guiding Principles can lead to lasting, positive change for a public school. The Guiding Principles are as follows:

Academic Learning & Success	<i>A balanced learning process that includes instructional methods to improve learning and growth for each student.</i>
Student-Centered Learning Environment	<i>A learning environment centered on the health and safety of the staff and students is vital to the student's physical, mental, and emotional wellness.</i>
Cultural Inclusion & Engagement	<i>The school district fosters a positive and engaging climate for staff and students designed to meet the unique needs of under-represented groups.</i>
District/Building Culture & Climate	<i>Positive and stable relationships among staff, students, and families are the foundation of a school's culture and climate.</i>
Personnel Effectiveness	<i>Each student is engaged by effective educators throughout their learning experiences, such that schools and districts develop effective teachers and school leaders who establish a culture of success.</i>
Social-Emotional & Mental Health Well-Being	<i>Social-emotional and mental health well-being of students and staff is a critical component of a high-functioning school district.</i>
Access to Educational Opportunities	<i>Providing all students with the opportunities to achieve their personal best after graduation is a cornerstone of a high-achieving school district.</i>
Family & Community Partnerships	<i>Student success and engagement relies on positive partnerships and relationships to fundamentally improve the outcomes for each student, school, district, and community.</i>
District Resources	<i>District leadership, in collaboration with building administration, aligns and manages district resources in a responsible manner to meet goals and to promote growth of instruction and student learning.</i>
Board Governance	<i>Effective board practice based on objective governance standards ensures accountability focused on growth and student learning.</i>

BOARD GOVERNANCE STANDARDS

NASB STANDARDS FOR EFFECTIVE BOARD GOVERNANCE

To promote student growth and achievement, an effective school board will adopt and adhere to board leadership and governance standards.

1. MISSION, VISION & GOALS

The board annually reviews the district's mission, annually adopting board and district goals to support the long-term vision.

2. POLICY GOVERNANCE

The board annually reviews, revises, and develops policies and procedures to ensure accountability focused on growth and student achievement.

3. STAKEHOLDER & COMMUNITY ENGAGEMENT

The board establishes effective communication with internal and external stakeholders to promote the district's image and to build and sustain long-term partnerships that serve education.

4. ACCOUNTABILITY & STUDENT ACHIEVEMENT

The board continuously monitors the progress of district goals utilizing data to support growth and promote shared accountability for maximizing student achievement.

5. ADVOCACY

The board advocates for children, public education, learning, and equity to support improved student achievement for all students.

6. DISTRICT RESOURCES

The board aligns and manages district resources in a responsible manner to meet goals and to promote growth of student achievement.

7. BOARD OPERATIONS

The board ensures meetings are effective, efficient, and orderly focused on policy and proper board governance and conduct.

8. BOARD-SUPERINTENDENT RELATIONS

The board and superintendent establish and sustain a professional and collaborative working relationship to support and advocate for growth and student achievement.

9. PROFESSIONAL DEVELOPMENT

The board aligns and manages district resources in a responsible manner to meet goals and to promote growth of student achievement.

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS

The Professional Standards for Educational Leaders (PSEL) are organized around the qualities and values of leadership that contribute to student success as indicated by research and practice. The standards serve as a foundation for professional development for both district and building level administration, as well as school board members.

Mission, Vision, and Core Values	<i>Effective educational leaders develop, advocate, and enact a shared mission, vision, and core values of high-quality education and academic success and well-being of each student.</i>
Ethics and Professional Norms	<i>Effective educational leaders act ethically and according to professional norms to promote each student's academic success and well-being.</i>
Equity and Cultural Responsiveness	<i>Effective educational leaders strive for equity of educational opportunity and culturally responsive practices to promote each student's academic success and well-being.</i>
Curriculum, Instruction, and Assessment	<i>Effective educational leaders develop and support intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student's academic success and well-being.</i>
Community of Care and Support for Students	<i>Effective educational leaders cultivate an inclusive, caring, and supportive³ school community that promotes the academic success and well-being of each student.</i>
Professional Capacity of School Personnel	<i>Effective educational leaders develop the professional capacity and practice of school personnel to promote each student's academic success and well-being.</i>
Professional Community for Teachers and Staff	<i>Effective educational leaders foster a professional community of teacher and other professional staff to promote each student's academic success and well-being.</i>
Meaningful Engagement of Families and Community	<i>Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.</i>
Operations and Management	<i>Effective educational leaders manage school operations and resources to promote each student's academic success and well-being.</i>
School Improvement	<i>Effective educational leaders act as agents of continuous improvement to promote each student's academic success and well-being..</i>

GUIDING PRINCIPLES OF FOCUS

The identified Guiding Principles of Focus are targeted within the plan based upon multiple data points collected throughout the assessment phase of the NASB Strategic Planning Process. Data collection included stakeholder engagement through the Strategic Overview Committee (SOC) meetings, a community meeting, and online surveys of Cozad Community School’s administrators, certified and classified staff, students, and parents. Through data analysis, the NASB Board Leadership Team developed overarching Objectives and specific Strategies consistent with the needs presented through stakeholder engagement. The identified Objectives and Strategies are aligned with the Professional Standards for Educational Leaders (PSEL) and the NASB Standards of Effective Board Governance.

COZAD COMMUNITY SCHOOLS

PERSONNEL EFFECTIVENESS
Objective: Ensure the effectiveness of staff by implementing a comprehensive onboarding process, necessary professional development, and intentional evaluations that will continuously improve instructional quality and student outcomes, as well as build and sustain cohesion and unity among the staff.

CULTURAL INCLUSION & ENGAGEMENT
Objective: Implement support systems within the developed Multi-Tiered System of Supports (MTSS) framework that address the unique needs of underrepresented groups, using evidence-based practices to enhance student belonging and academic success, while fostering an inclusive environment through targeted professional development and community engagement.

ACCESS TO EDUCATIONAL OPPORTUNITIES
Objective: To ensure all students have access to comprehensive educational opportunities that will allow them to achieve their fullest potential and excel in their personal and professional lives after graduation.

BOARD GOVERNANCE
Objective: Create a system of governance that ensures the operations, management, and instructional practices of Cozad Community Schools aligns to community expectations through collaboration, shared accountability, and policy governance resulting in improved student success.

PERSONNEL EFFECTIVENESS

Each student is engaged by effective educators throughout their learning experiences, such that schools and districts develop effective teachers and school leaders who establish a culture of success.

Objective 1: Ensure the effectiveness of staff by implementing a comprehensive onboarding process, necessary professional development, and intentional evaluations that will continuously improve instructional quality and student outcomes, as well as build and sustain cohesion and unity among the staff. (PSEL Standard 4: Curriculum, Instruction, and Assessment, PSEL Standard 6: Professional Capacity of School Personnel, PSEL Standard 7: Professional Community for Teachers and Staff)

Strategy 1.1: Consistently implement certified/classified staff onboarding and mentorship programs to support and retain staff while encouraging professional growth through the utilization of the instructional framework, development of quality lesson plans, and implementing effective instructional practices. (*Academic Learning & Success, Student-Centered Learning Environment*)

Recommended Performance Indicators:

- a) Administration and appropriate staff will develop and implement an onboarding process for certified and classified staff to support their introduction to the community, district mission/vision, and district processes and procedures throughout their first year in the district.
- b) Administration will ensure all teachers, with attention given to new hires, have access to and use high-quality curriculum resources, including curriculum maps, common assessments, instructional materials, and classroom management resources.
- c) Administration and appropriate staff will ensure the district's certified staff onboarding process includes a focus on utilizing the district-adopted instructional framework, alignment to the certified staff evaluation tool, and the framework's effect on student academic success.
- d) Administration and appropriate staff will develop a three-year mentorship program designed to intentionally and effectively support staff as they acclimate to the district, focusing on both personal and professional growth goals.

Strategy 1.2: Evaluate current professional development practices to ensure a structured and relevant annual professional development plan designed to improve student success. (*Academic Learning & Success, Student-Centered Learning Environment, Board Governance Standard IV: Accountability & Student Achievement, Board Governance Standard VI: District Resources*)

Recommended Performance Indicators:

- a) District leadership will develop an annual professional development plan that allows for intentional and meaningful educational opportunities, including dedicated time with Professional Learning Communities (PLCs) focused on utilizing data to support students and improve student achievement with direct and immediate application to the classroom.
- b) The administration will present an annual professional development plan for board approval to ensure district policy and resources support continual, intentional, and effective professional development for all staff.
- c) The board will support personnel effectiveness through allocation of district resources and calendar approval, receiving regular reports from administration regarding implementation of professional development within the classroom and certified staff feedback on effectiveness.
- d) Administration will evaluate the effectiveness of the district professional development opportunities annually, including time allocation, subject matter, application to the classroom, and the fidelity of implementation within the classroom.

Strategy 1.3: Align professional development to support quality instruction, high-level learning environment, and an effective MTSS process. (*Student-Centered Learning Environment, Social-Emotional & Mental Health Well-Being, Board Governance Standard VI: District Resources*)

Recommended Performance Indicators:

- a) District leadership, in partnership with the Educational Service Unit, will continue to provide professional development regarding the implementation of the district-adopted Marzano Instructional Framework, maintaining support for new and experienced certified staff through Marzano-aligned evaluations and professional growth plans.
- b) The board and superintendent will align district resources to continuously provide training for administrators to effectively evaluate certificated staff using an evaluation tool aligned to the Marzano Instructional Framework.
- c) District leadership will provide professional development opportunities focused on staff-identified areas of growth (i.e. cultural inclusion, social-emotional and mental health well-being, behavior interventions, and lesson planning) as they relate to the fidelity of the MTSS implementation.

CULTURAL INCLUSION & ENGAGEMENT

The school district fosters a positive and engaging climate for staff and students designed to meet the unique needs of under-represented groups.

Objective 2: Implement support systems within the developed Multi-Tiered System of Supports (MTSS) framework that address the unique needs of underrepresented groups, using evidence-based practices to enhance student belonging and academic success, while fostering an inclusive environment through targeted professional development and community engagement. (PSEL Standard 3: Equity and Cultural Responsiveness, PSEL Standard 4: Curriculum, Instruction, and Assessment, PSEL Standard 5: Community of Care and Support for Students)

Strategy 2.1: Provide comprehensive training and professional development for staff to deepen their understanding of the unique needs of students and families in under-represented groups. (*Student-Centered Learning Environment, Personnel Effectiveness, Board Governance Standard VI: District Resources*)

Recommended Performance Indicators:

- a) The administration will develop a Cultural Engagement Team to implement, survey, and monitor the needs and culture of Cozad Community Schools to ensure consistent attention to the diverse students and families within the district.
- b) The administration and Cultural Engagement Team will support student success through professional development partnerships with Educational Service Unit 10, Bridges Out of Poverty, and other community action focused on serving students and families from low socioeconomic status and underrepresented backgrounds.
- c) The administration and appropriate staff will evaluate current English Language Learners (ELL) supports, ensuring adequate implementation of resources within the MTSS framework.
- d) The administration will develop a plan for, and the board will allocate resources to, providing consistent and on-going training to all staff to prepare and effectively grow and sustain the current social-emotional, English Language Learner (ELL), and Special Education (SPED) supports, including instructional and classroom management strategies within the regular classroom.

Strategy 2.2: Continually evaluate the effectiveness of the MTSS process to ensure effective academic and social-emotional/behavioral instruction and interventions, particularly focusing on low socioeconomic and underrepresented groups. (*Academic Learning & Success, Student-Centered Learning Environment, Social-Emotional & Mental Health Well-Being*)

Recommended Performance Indicators:

- a) The administration and appropriate staff will establish and implement a consistent plan to effectively use academic data to support the needs of students from diverse cultural and socioeconomic backgrounds.
- b) District leadership will review student demographic data, focusing on underrepresented groups, to ensure ELL and SPED support for the growing student and staffing needs of a changing student enrollment.
- c) The administration will create regular opportunities for staff to work collaboratively across all buildings and to provide feedback for growing and improving student achievement through PLCs, intentionally utilizing data regarding students of lower socioeconomic status, under-represented backgrounds, and special education.
- d) The administration and appropriate staff will continually evaluate the effectiveness of the systems and resources utilized throughout the district to support at-risk students and those of underrepresented groups, updating the MTSS framework as needed to reflect processes and resources currently utilized.

Strategy 2.3: Foster a positive working relationship with outside entities (i.e. non-profit, faith-based, business, etc.) to further develop resources that address both physical and social needs of families of lower socioeconomic status and under-represented groups. (*Student-Centered Learning Environment, Family & Community Partnerships, Board Governance Standard III: Stakeholder & Community Engagement, Board Governance Standard V: Advocacy*)

Recommended Performance Indicators:

- a) The board and superintendent will align district resources to provide high-quality professional development, including dedicated time to work in PLCs that increase the staff's capacity to collaborate, design, and implement innovative curriculum that meets the diverse needs of students.
- b) The board and superintendent will evaluate and align district resources, including community partnerships, to ensure adequate, highly qualified mental health professionals are available to staff and students.
- c) The administration and school improvement team will review district student demographic data, focusing on underrepresented groups, to ensure ELL and SPED support for the growing student and staffing needs of a changing student enrollment.

ACCESS TO EDUCATIONAL OPPORTUNITIES

Providing all students with the opportunities to achieve their personal best after graduation is a cornerstone of a high-achieving school district.

Objective 3: To ensure all students have access to comprehensive educational opportunities that will allow them to achieve their fullest potential and excel in their personal and professional lives after graduation. (PSEL Standard 8: Meaningful Engagement of Families and Community)

Strategy 3.1: Evaluate current programming and course offerings in career and technical education opportunities, expand college readiness courses, and ensure a relevant, rigorous course catalogue. (*Academic Learning & Success, Student-Centered Learning Environment, Family & Community Partnerships, Board Governance Standard III: Community Engagement*)

Recommended Performance Indicators:

- a) District leadership will survey student interest in career and technical education courses, dual credit coursework, and college readiness courses.
- b) District leadership will collaborate with community partners and post-secondary institutions to explore opportunities for partnering to increase curricular offerings for students and to maximize the use of community resources in the educational process.
- c) District leadership will continually evaluate the quality and rigor of the curriculum and course catalogue to ensure they support relevant, diverse learning opportunities for CCS students.

Strategy 3.2: Clarify and communicate with staff and stakeholders the availability, structure, and importance of offering students the opportunity to participate in a High Ability Learner (HAL) program. (*Academic Learning & Success*)

Recommended Performance Indicators:

- a) The administration and appropriate staff will review and evaluate current processes for identifying HAL students within the district, ensuring the district is using an evidence-based, data-driven qualification process to identify students for the HAL program.
- b) The administration and appropriate staff will research and identify evidence-based, intentional programming for HALs that considers both the students' academic needs, as well as social/emotional development level.
- c) The administration and staff will expand and integrate HAL opportunities to challenge identified students to reach goals and potential by advancing their individual academic knowledge, skill, and abilities.
- d) District leadership will provide opportunities for professional development to ensure staff are equipped to differentiate classroom learning and instruction.

Strategy 3.3: Research and develop a workforce development program, focusing on career and technical education course offerings, career pathways, and partnerships within the community. (*Academic Learning & Success, Family & Community Partnerships, Board Governance Standard III: Community Engagement*)

Recommended Performance Indicators:

- a) The administration and appropriate staff will utilize student and business surveys to develop a data-driven workforce development program focused on aligning workforce needs of the community and student interests.
- b) The administration and appropriate staff will develop partnerships within the community to support internships and job shadowing opportunities to support career readiness.
- c) District leadership will continually evaluate and obtain community feedback regarding the implementation, achievements, and challenges of the workforce development program.

BOARD GOVERNANCE

Effective board practice based on objective governance standards ensures accountability focused on growth and student learning.

Objective 4: Create a system of governance that ensures the operations, management, and instructional practices of Cozad Community Schools aligns to community expectations through collaboration, shared accountability, and policy governance resulting in improved student success. (PSEL Standard 6: Professional Capacity of School Personnel, PSEL Standard 9: Operations and Management, PSEL Standard 10: School Improvement)

Strategy 4.1: Ensure mutual accountability of the board and administration through well-documented roles and responsibilities (i.e. job descriptions) and evaluation tools, and sustain positive, professional, and collaborative working relationships to support and advocate for the growth of student learning. (*Board Governance Standard IV: Accountability and Student Achievement, Board Governance Standard VIII: Board-Superintendent Relations*)

Recommended Performance Indicators:

- a) The administration and board will work collaboratively through committees to develop and/or update all district leadership job descriptions.
- b) The board will review the superintendent evaluation instrument, ensuring alignment with the superintendent job description, district goals, and related district policies.
- c) The board and superintendent will draft specific, measurable, attainable, and timely superintendent goals reflecting the objectives and strategies outlined in the Cozad Community Schools Strategic Plan.
- d) The board will consistently complete a board self-assessment to measure the progress and success of the board, reflect on the board's support of the Cozad Community School Strategic Plan, and identify areas of growth.
- e) The board will draft and adopt specific, measurable, and attainable board goals reflecting how the Cozad Community Schools Board of Education will support the district superintendent, building administrators, and staff in the implementation of the Cozad Community Schools Strategic Plan.

Strategy 4.2: The board and superintendent will participate in continuous, appropriate training and professional development to build shared knowledge and values focused on proper board governance and student success. (*Board Governance Standard IX: Professional Development*)

Recommended Performance Indicators:

- a) The board will adopt a new board member onboarding process aligned to the NASB Annual Board Calendar to ensure the orientation of new board members to effective board governance, professional conduct, chain of command, and policy governance.
- b) The board will establish an ad hoc Governance Committee to establish clear expectations for board norms/code of conduct, including internal and public accountability for professional growth focused on educational issues supporting student success.
- c) The board will participate in professional development opportunities, including learning from district staff during regular meetings of the board, to build shared knowledge and best practices for board governance, with emphasis on topics in support of the Cozad Community Schools Strategic Plan.
- d) The board will annually adopt a Board Development Calendar to ensure accountability to stakeholders of the board's commitment to building shared knowledge of educational issues related to the Cozad Community Schools Strategic Plan and student success.

Strategy 4.3: The board will ensure meetings are student-focused by receiving updates, reports, and data to validate program impact on instruction and learning, ensuring alignment with long-term district goals and district policy. (*Board Governance Standard III: Stakeholder and Community Engagement, Board Governance Standard IV: Accountability and Student Achievement*)

Recommended Performance Indicators:

- a) The ad hoc Governance Committee will establish clear expectations for program review reports from administration, including relevant data to be included, to verify effective use of district resources, bringing recommendations to the whole board for approval.
- b) The board will support the Cozad Community Schools Strategic Plan and the operations of the district through effective committee work and policy governance, including a timely review of the district policy manual.
- c) The board will continually monitor the progress and success of the Strategic Plan and request timely updates from the administration, including a regular agenda item for monthly board meetings.
- d) The board will support the development of administrative guidelines to ensure communication, consistency, transparency, and stability within the district processes and procedures.
- e) The board will re-engage district patrons annually/biannually to provide timely updates on the progress of the Strategic Plan and to seek input from stakeholders.

REMAINING GUIDING PRINCIPLES

Guiding Principle I: Academic Learning & Success

Objective: Ensure the district provides educational leadership and highly effective staff to support students academically, personally, and mentally, as well as to build and sustain cohesion and unity among staff.

Strategy 1: The board, in collaboration with the superintendent, will align district resources to support professional development through instructional coaches regarding the district-adopted instructional framework, including co-planning, co-teaching, observation, and feedback.

Strategy 2: The district will align the Cozad School Improvement Goals to the Nebraska Literacy Project proficiency threshold as proposed by the Nebraska State Board of Education. (*Personnel Effectiveness, Student-Centered Learning Environment*)

Guiding Principle II: Student-Centered Learning Environment

Objective: Provide students with the opportunity and support to develop their own capacity to make educational choices, set individual goals, monitor their progress, and reflect upon their learning.

Strategy 1: The board, in collaboration with the superintendent, will align district resources to support an effective MTSS process, quality instruction, and a high-level learning environment. (*Academic Learning & Success, Personnel Effectiveness, Board Governance Standard VI: District Resources*)

Strategy 2: Administrators will implement the MTSS model with fidelity throughout the entire district, ensuring consistency in identification and implementation of supports throughout the district.

Guiding Principle IV: District/Building Culture & Climate

Objective: To develop and sustain a district culture that exemplifies and models high expectations, while encouraging a healthy, respectful, and safe learning environment for all staff and students.

Strategy 1: The administration will foster a culture of trust and transparency by implementing open communication channels, regular updates, and inclusive decision-making processes, ensuring all staff and stakeholders are informed and engaged. *(Personnel Effectiveness)*

Strategy 2: District leadership will establish strong communication models to sustain effective and positive connections with all staff regarding district systems and processes (communication guidelines and expectations, instructional framework expectations and implementation, onboarding, mentorship program etc.). *(Student-Centered Learning Environment, Personnel Effectiveness)*

Guiding Principle VI: Social-Emotional & Mental Health Well-Being

Objective: To enhance the learning experience and social-emotional support for the health, safety, and well-being of both students and staff.

Strategy 1: District leadership will research and identify strategies, partnering with outside entities when available, to equip staff to understand and support their own mental health and well-being. *(Family & Community Partnerships, Personnel Effectiveness)*

Strategy 2: The district will expand learning opportunities to support student and parent understanding of mental well-being, including providing at-home resources and strategies. *(Family & Community Partnerships, Student-Centered Learning Environment)*

Strategy 3: District leadership will examine student data related to bullying, research evidence-based Social, Emotional, and Behavioral Learning (SEBL) curriculum, and provide necessary education and support to reduce bullying at all levels. *(District/Building Culture & Climate, Student-Centered Learning Environment)*

Guiding Principle VIII: Family & Community Partnerships

Objective: Grow and sustain a mutually supportive and trusting partnership with all stakeholder groups for the benefit of the mission and Cozad Community Schools Strategic Plan and to sustain a positive connection with the community.

Strategy 1: District leadership will encourage and support community partnerships to enhance classroom learning and engagement opportunities. (*Access to Educational Opportunities*)

Strategy 2: The board will support family and community partnerships through allocation of district resources, strengthening participation through school and program engagement opportunities to aid in the growth of student learning and success. (*Student-Centered Learning Environment, Board Governance Standard VI: District Resources*)

Guiding Principle IX: District Resources

Objective: Alignment of resources focused on highly effective staff, facility maintenance and improvement, and safe, effective learning environments.

Strategy 1: The superintendent will develop a comprehensive long-term budget plan, including a facilities plan, to address both short-term and long-term goals, the functionality of learning spaces, future program offerings, and staffing needs. (*Student-Centered Learning Environment, Access to Educational Opportunities*)

Strategy 2: Develop a comprehensive plan to strategically allocate district resources, ensuring sufficient staffing of teachers and paraprofessionals in key areas to support optimal student outcomes. (*Student-Centered Learning Environment, Personnel Effectiveness*)

FINAL STEPS

District Leadership Action Steps

To ensure the success and implementation of the forthcoming Strategic Plan, district leadership will:

- A. Assign staff to manage and oversee Objectives, Strategies, and Performance Indicators.
- B. Monitor and assess the implementation, making necessary and appropriate adjustments as needed.
- C. Collect evidence to illustrate the progress and success of the implementation of the Strategies.
- D. Commit resources needed to ensure the progress and success of the plan.
- E. Align the plan to the board's annual calendar and monthly meeting agenda to measure progress and success.
- F. Communicate progress of the plan to internal and external stakeholders as appropriate.

Alignment Matrix (if this option was selected)

The alignment matrix links the strategic plan strategies to the Nebraska Framework Accreditation Standards.

Progress Analysis

Once the Strategic Plan has been adopted, superintendent and school administrators will begin implementing Strategies. Members of the NASB Board Leadership Team will engage the district at the three- and six-month marks and annually thereafter. At the end of each year, the Association will facilitate a progress analysis of the Strategic Plan to monitor the district's successes. This will include engaging the board, administration, school improvement team, and community stakeholders and reporting progress during an advertised meeting of the board. The district will continue to carry out the Objectives of the Strategic Plan, sustaining the Strategies where growth has been made and moving forward on other Strategies, ensuring progress over the three-to-five-year period.

17. **ONBOARDING FOR NEW LEADERSHIP FOR 2025-26 REPORT**
18. **SUMMER PROJECTS REPORT**

2025 SUMMER PROJECTS LIST:

1. New Roofs project
2. New Auditorium project
3. New Grades 1 - 2 Classrooms project
4. New welding booths and vocational wing painting project
5. Move Ethan's Park to Elementary school
6. Terrazzo flooring refinishing
7. Painting – spot painting in areas of need

19. **UPCOMING NASB TRAININGS**

July 29th in Kearney--Leadership Workshop for Superintendent and Board Members

20. **AGENDA SETTING AND FUTURE MEETINGS**

July 28, 2025 - Special Board Meeting

August 18, 2025- Board of Education Regular Meeting- 7pm

August 26, 2025- Board of Education Special Meeting

21. **ADJOURNMENT**

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.