

Minden Public Schools
Board of Education
Board of Education Regular Meeting
C.L. Jones Middle School
520 West Third
Minden, NE 68959
Tuesday, August 12, 2014 7:30 PM

1. Roll Call
2. Minutes
3. Public Comment
4. Financial Reports – Action Items
 - 4.a. Consider Financial Reports
5. Old Business – Action Items
 - 5.a. Consider Bills – General Fund
6. Discussion Only
 - 6.a. Report from Superintendent
 - 6.b. Reports from Administrators
7. New Business
 - 7.a. Buildings, Grounds, and Transportation Matters
 - 7.b. Consider Capacity Limits for Policy 5006 Option Enrollment
 - 7.c. Consider Authorization of Superintendent to Dispose of Materials
 - 7.d. Consider Authorization for the 2014-15 School Food Service Program
 - 7.e. Consider Board Membership to the Nebraska Rural Community Schools Association
 - 7.f. Consider Self-Insurance for C.L.Jones ipads
 - 7.g. Consider Approval of 2014-15 Extracurricular and High School Staff Handbooks
 - 7.h. Consider Approval of Transferring Contingency & Qualified Capital Purpose Undertaking Funds into the General Fund
 - 7.i. Consider Purchase of Floor Scrubber
8. Additional Information
9. Adjournment

**MINDEN PUBLIC SCHOOLS
BOARD OF EDUCATION
July 8, 2014**

The agenda for the July 8, 2014 meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and published in the local paper.

The board meeting began at 7:34 pm with all board members present, except Krull.

The board participated in training for the electronic board meeting system with the Nebraska Association of School Boards via weblink.

Motion by Rhynalds and second by Glanzer to approve the minutes from the meeting held June 9. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Grams to approve the financial reports. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Jacobsen to approve the claims against the General Fund. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Glanzer to approve the 2014/2015 Preschool, East Elementary, C.L. Jones, High School, and Staff Handbooks. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Rhynalds to approve authorizing Dr. Melissa Wheelock as the representative of the Minden Public Schools district to sign claims and forms for all federal programs for the 2014/2015 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Grams to approve the Perry Law Firm to remain as the district's legal counsel for 2014/2015. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Jacobsen to approve the Minden Exchange Bank and the First Bank and Trust of Minden as the depository banks for the district in 2014/2015. Roll call: Carpenter, aye; Glanzer, aye; Grams, abstain; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve the Minden Courier as the district newspaper for 2014/2015. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the auditing services of Dana F. Cole for the 2013-2014 audit. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Carpenter to reaffirm Policy 6370 Multicultural Education with no changes recommended. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Grams to approve the 2014/15 extra-duty assignments and authorize Phil Hoyt and Dr. Melissa Wheelock to fill any open assignments. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Carpenter to approve declaring two upright freezers at East Elementary as surplus. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Glanzer to approve the high school Washington, D.C./New York City trip at the end of May 2015. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the purchase of 137 desks and chairs for C.L. Jones. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the purchase of a CarbonMax VB700 volleyball net system for C.L. Jones gym. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

At 9:12 pm, a motion was made by Grams and second by Glanzer for the board to enter executive session discuss pending litigation and for the protection of public interest. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

At 9:32 pm, a motion was made by Grams and second by Glanzer for the board to come out of executive session. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

At 9:34 pm, a motion was made by Carpenter and second by Glanzer to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Rhynalds, aye. Motion carried.

Secretary, Board of Education

2013/14 Projections vs. Actuals for General Fund

As of July 31, 2014

Income

2013/14 Budgeted Income = \$9,656,445.54				
Month	Projected Income	Actual Income	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$1,831,827.72	\$1,979,390.41	\$147,562.69	\$147,562.69
October	\$641,187.98	\$505,275.16	(\$135,912.82)	\$11,649.87
November	\$270,380.48	\$170,147.64	(\$100,232.84)	(\$88,582.97)
December	\$272,311.76	\$160,413.28	(\$111,898.48)	(\$200,481.45)
January	\$1,312,310.95	\$1,735,764.75	\$423,453.80	\$222,972.35
February	\$771,550.00	\$795,053.25	\$23,503.25	\$246,475.60
March	\$479,925.34	\$545,104.74	\$65,179.40	\$311,655.00
April	\$437,436.98	\$273,368.02	(\$164,068.96)	\$147,586.04
May	\$2,381,279.47	\$2,568,376.01	\$187,096.54	\$334,682.58
June	\$917,362.33	\$714,714.17	(\$202,648.16)	\$132,034.42
July	\$142,915.39	\$136,522.18	(\$6,393.21)	\$125,641.21
August	\$197,957.13			

Cash Flow

Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$963,548.34	\$1,224,596.91	\$261,048.57	\$261,048.57
October	(\$146,569.40)	(\$193,391.77)	(\$46,822.37)	\$214,226.20
November	(\$515,436.61)	(\$564,184.48)	(\$48,747.87)	\$165,478.33
December	(\$471,789.11)	(\$542,698.61)	(\$70,909.50)	\$94,568.83
January	\$510,001.40	\$1,041,524.39	\$531,522.99	\$626,091.82
February	\$285.08	\$114,479.28	\$114,194.20	\$740,286.02
March	(\$287,459.00)	(\$131,503.41)	\$155,955.59	\$896,241.61
April	(\$331,887.65)	(\$434,978.46)	(\$103,090.81)	\$793,150.80
May	\$1,528,522.41	\$1,787,525.14	\$259,002.73	\$1,052,153.53
June	(\$24,648.03)	(\$46,601.74)	(\$21,953.71)	\$1,030,199.82
July	(\$629,319.67)	(\$763,691.68)	(\$134,372.01)	\$895,827.81
August	(\$640,247.77)			

Expenses

2013/14 Budgeted Expenses = \$9,701,445.54				
Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$868,279.38	\$754,793.50	(\$113,485.88)	(\$113,485.88)
October	\$787,757.38	\$698,666.93	(\$89,090.45)	(\$202,576.33)
November	\$785,817.09	\$734,332.12	(\$51,484.97)	(\$254,061.30)
December	\$744,100.87	\$703,111.89	(\$40,988.98)	(\$295,050.28)
January	\$802,309.55	\$694,240.36	(\$108,069.19)	(\$403,119.47)
February	\$771,264.92	\$680,573.97	(\$90,690.95)	(\$493,810.42)
March	\$767,384.34	\$676,608.15	(\$90,776.19)	(\$584,586.61)
April	\$769,324.63	\$708,346.48	(\$60,978.15)	(\$645,564.76)
May	\$852,757.06	\$780,850.87	(\$71,906.19)	(\$717,470.95)
June	\$942,010.36	\$761,315.91	(\$180,694.45)	(\$898,165.40)
July	\$772,235.06	\$900,213.86	\$127,978.80	(\$770,186.60)
August	\$838,204.90			

General Fund Balance

Beginning Reconciled GF Balance = \$1,718,976.73			
Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$2,682,525.07	\$2,943,573.64	\$261,048.57
October	\$2,535,955.67	\$2,750,181.87	\$214,226.20
November	\$2,020,519.06	\$2,185,997.39	\$165,478.33
December	\$1,548,729.95	\$1,643,298.78	\$94,568.83
January	\$2,058,731.35	\$2,684,484.99	\$625,753.64
February	\$2,059,016.43	\$2,798,964.27	\$739,947.84
March	\$1,771,557.43	\$2,667,799.04	\$896,241.61
April	\$1,439,669.78	\$2,232,820.58	\$793,150.80
May	\$2,968,192.19	\$4,020,345.72	\$1,052,153.53
June	\$2,943,544.16	\$3,973,743.98	\$1,030,199.82
July	\$2,314,224.49	\$3,210,052.30	\$895,827.81
August	\$1,673,976.72		

MINDEN PUBLIC SCHOOLS
TREASURER'S REPORT
July 31, 2014

SCHOOL BALANCE - June 30, 2014		\$139,800.78
Current Months Receipts		\$138,311.67
Transfers from Investments		\$700,000.00
Total Beginning Balance and Receipts		\$978,112.45
Less: Disbursements		\$902,524.44
Transfer to Investments		\$0.00
Total Disbursements		\$902,524.44
SCHOOL BALANCE - July 31, 2014		\$75,588.01
BALANCE PER BANK STATEMENT - July 31, 2014		\$79,316.14
Deposits In Transit		\$0.00
LESS : Outstanding Checks		\$3,728.13
RECONCILED BANK BALANCE - July 31, 2014		\$75,588.01
(Balance - July 31, 2013 = \$78,330.86)		
GENERAL FUND INVESTMENTS		\$3,134,464.29
Money Market Minden Exchange	\$2,120,716.31	0.15% demand
Money Market First Bank	\$1,013,747.98	0.25% demand
(Balance July 31, 2013 = \$2,754,475.95)		
DEPRECIATION FUND INVESTED		\$621,758.52
Money Market Minden Exchange Bank	\$97,660.35	0.15% demand
Money Market First Bank	\$524,097.67	0.25% demand
Checking Minden Exchange Bank	\$0.50	
(Balance July 31, 2013 = \$120,402.96)		
EMPLOYEE BENEFITS FUND		\$35,064.90
Money Market First Bank	\$35,064.90	0.25% demand
(Balance July 31, 2013 = \$55,152.35)		
CONTINGENCY FUND		\$204,623.57
Money Market, Minden Exchange Bank	\$204,623.57	0.15% demand
(Balance July 31, 2013 = \$294,481.95)		
BUILDING FUND		\$1,560,423.29
Money Market Minden Exchange Bank	\$1,503,201.48	0.15% demand
Money Market First Bank	\$57,220.28	0.25% demand
Checking Minden Exchange Bank	\$1.53	
(Balance July 31, 2013 = \$829,140.65)		
QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND		\$165.42
Money Market Minden Exchange Bank	\$165.42	0.15% demand
(Invested July 31, 2013 = \$172.12)		
LUNCH FUND		\$70,345.30
Money Market First Bank	\$7,920.44	0.05% demand
Checking First Bank	\$62,424.86	
(Balance July 31, 2013 = \$27,257.47)		
FUNDS PLEDGED FOR DEPOSITS		
Minden Exchange Bank	\$5,083,985.63	Plus 250M FDIC
First Bank	\$1,550,000.00	Plus 250M FDIC

William Johnson, Treasurer

Monthly Board Report All Expenses

Account	Description	Published Budget	Disbursed	Balance Remaining	Percentage Spent
1-1100	Instructional Supplies & Services	\$528,736.38	\$417,117.73	\$111,618.65	78.89%
1-1100-110	Instructional Salaries & Benefits	\$4,057,281.89	\$4,037,297.74	\$19,984.15	99.51%
1-1150	English Language Lerner	\$14,146.13	\$13,247.49	\$898.64	93.65%
1-1160	Poverty	\$182,301.11	\$181,362.34	\$938.77	99.49%
1-1200	SPED Supplies & Services	\$97,115.86	\$48,505.06	\$48,610.80	49.95%
1-1200-110	SPED Salaries & Benefits	\$1,011,994.64	\$897,226.90	\$114,767.74	88.66%
1-1290	Preschool Supplies & Services	\$30,750.00	\$12,512.17	\$18,237.83	40.69%
1-1290-110	Preschool Salaries & Benefits	\$35,665.49	\$32,103.91	\$3,561.58	90.01%
1-1310	Gifted Supplies & Services	\$2,134.95	\$525.00	\$1,609.95	24.59%
1-1310-110	Gifted Salaries & Benefits	\$42,492.84	\$42,359.63	\$133.21	99.69%
1-2120	Guidance Supplies & Services	\$3,572.86	\$2,536.61	\$1,036.25	71.00%
1-2120-110	Guidance Salaries & Benefits	\$155,893.81	\$154,078.21	\$1,815.60	98.84%
1-2130	Health Services	\$41,843.19	\$39,681.95	\$2,161.24	94.83%
1-2150	Safety & Security	\$120.00	\$11,425.79	-\$11,305.79	9521.49%
1-2190	Activities Supplies & Services	\$30,000.00	\$35,703.15	-\$5,703.15	119.01%
1-2190-110	Activities Salaries & Benefits	\$191,216.52	\$137,494.63	\$53,721.89	71.91%
1-2210	ESU Grant	\$1,000.00	\$2,015.47	-\$1,015.47	201.55%
1-2222	Media Center Supplies & Services	\$26,242.20	\$24,553.26	\$1,688.94	93.56%
1-2222-110	Media Center Salaries & Benefits	\$143,205.32	\$142,153.54	\$1,051.78	99.27%
1-2310	Board of Education	\$81,220.63	\$46,182.90	\$35,037.73	56.86%
1-2320	Executive Administration Supplies & Services	\$18,100.00	\$7,481.60	\$10,618.40	41.33%
1-2320-110	Executive Administration Salaries & Benefits	\$221,347.10	\$218,208.29	\$3,138.81	98.58%
1-2410	Principals Supplies & Services	\$14,522.30	\$9,978.85	\$4,543.45	68.71%
1-2410-110	Principals Salary & Benefits	\$483,437.64	\$477,756.63	\$5,681.01	98.82%
1-2500	Postage & Telephone	\$20,500.00	\$9,255.76	\$11,244.24	45.15%
1-2510	Business Administration	\$95,860.18	\$105,405.36	-\$9,545.18	109.96%
1-2520	Non-Pupil Vehicle Fuel & Maintenance	\$20,500.00	\$5,784.39	\$14,715.61	28.22%
1-2610	Custodial Supplies & Services	\$30,500.00	\$21,079.95	\$9,420.05	69.11%
1-2610-110	Custodial Salaries & Benefits	\$262,133.32	\$215,863.98	\$46,269.34	82.35%
1-2615	Utilities	\$283,300.00	\$265,403.07	\$17,896.93	93.68%
1-2620	Maintenance Supplies & Services	\$420,500.00	\$176,779.85	\$243,720.15	42.04%
1-2620-110	Maintenance Salaries & Benefits	\$137,214.70	\$116,191.47	\$21,023.23	84.68%
1-2620-300	Insurance	\$106,131.00	\$105,601.00	\$530.00	99.50%
1-2750	Pupil Transportation Supplies & Services	\$428,656.32	\$347,013.71	\$81,642.61	80.95%
1-2750-110	Pupil Transportation Salaries & Benefits	\$123,380.74	\$124,863.51	-\$1,482.77	101.20%
1-3135	High Ability Learners	\$7,000.00	\$7,141.00	-\$141.00	102.01%
1-3501	SCIP Grant	\$0.00	\$799.01	-\$799.01	0.00%
1-4200	Title I Part A	\$102,180.00	\$99,946.47	\$2,233.53	97.81%
1-4310	Title II Part A	\$23,714.00	\$23,714.00	\$0.00	100.00%
1-4400	Federal IDEA Funds	\$169,517.00	\$169,657.78	-\$140.78	100.08%
1-4700	Carl Perkins Grant	\$0.00	\$200.00	-\$200.00	0.00%
1-5000	Repayment of Taxes	\$0.00	\$0.00	\$0.00	0.00%
1-6000	Summer School	\$6,017.42	\$3,528.66	\$2,488.76	58.64%
1-8000	Interfund Transfers	\$50,000.00	\$50,000.00	\$0.00	100.00%
Totals		\$9,701,445.54	\$8,839,737.82	\$861,707.72	91.12%

Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
4798	7/7/2014	Fifth Street IGA	Commodities	\$ 31.72
4799	7/7/2014	Cash-wa Distributing Co.	Commodities	\$ 331.50
4800	7/7/2014	Nebraska Food Distribution	Commodities	\$ 272.14
4801	7/7/2014	Roberts Dairy	Milk Products	\$ 156.25
2759	8/13/2014	Blue Cross Blue Shield	Payroll Liability	\$ 1,403.33
2760	8/13/2014	Minden Public Schools	Payroll Liability	\$ 644.97
2760	8/13/2014	Minden Public Schools	Payroll Liability	\$ 83.26
2761	8/13/2014	Mps Payroll	Payroll Liability	\$ 637.73
2762	8/13/2014	Mps Payroll NE Income Tax	Payroll Liability	\$ 46.56
2763	8/13/2014	Principal Life Insurance Company	Payroll Liability	\$ 14.10
2764	8/13/2014	Guardian (The)	Payroll Liability	\$ 9.55
Subtotal				\$ 3,631.11
Net Payroll - August 2014				\$ 2,607.77
Total				\$ 6,238.88

Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Minden High School

07/01/2014 through 07/31/2014

Bank Statement Reconciliation Summary

1. Statement Balance	\$ 133,370.80
2. - Outstanding checks	\$ 4,062.68
3. + Outstanding Deposits	\$ 0.00
4. + Outstanding Adjustments	\$ 0.00
5. Total	<hr/> \$ 129,308.12
6. + Investments	\$ 37,000.00
7. Book Balance	<hr/> \$ 166,308.12

Check Listing

Date	Check Number	Payee	Reason	Amount
8/13/2014	31187	Ameritas Life Insurance Corp.	Payroll Liability	\$ 450.00
8/13/2014	31188	Annuities Service Center	Payroll Liability	\$ 250.00
8/13/2014	31189	Blue Cross Blue Shield	Payroll Liability	\$ 99,821.48
8/13/2014	31190	Community Health Charities of Nebraska	Payroll Liability	\$ 30.00
8/13/2014	31191	Great American Financial Resources	Payroll Liability	\$ 700.00
8/13/2014	31192	Horace Mann Life Insurance Company	Payroll Liability	\$ 3,520.00
8/13/2014	31193	Minden Public Schools	Payroll Liability	\$ 76,066.82
8/13/2014	31193	Minden Public Schools	Payroll Liability	\$ 806.00
8/13/2014	31193	Minden Public Schools	Payroll Liability	\$ 866.52
8/13/2014	31193	Minden Public Schools	Payroll Liability	\$ 4,788.68
8/13/2014	31194	Mps Payroll	Payroll Liability	\$ 95,276.76
8/13/2014	31195	Mps Payroll NE Income Tax	Payroll Liability	\$ 12,895.34
8/13/2014	31196	New York Life	Payroll Liability	\$ 200.00
8/13/2014	31197	Pacific Life	Payroll Liability	\$ 300.00
8/13/2014	31198	Principal Life Insurance Company	Payroll Liability	\$ 1,609.88
8/13/2014	31199	Guardian (The)	Payroll Liability	\$ 312.30
8/13/2014	31199	Guardian (The)	Payroll Liability	\$ 299.00
08/13/2014	31209	A-1 Refrigeration	Ice Machine Repairs	\$ 357.43
08/13/2014	31210	ABM Janitorial	July Janitorial Service	\$ 4,241.37
08/13/2014	31211	All American Sewer & Drain, LLC	Sewer Line Jetting	\$ 1,050.00
08/13/2014	31212	Alyssa Wetovick	Amethyst Camp Pianist	\$ 170.00
08/13/2014	31213	Amax Contracting, Inc.	East Ceiling Tiles	\$ 261.12
08/13/2014	31214	Apple Computer	HS iPads	\$ 7,580.00
08/13/2014	31214	Apple Computer	HS iPads	\$ 1,995.00
08/13/2014	31214	Apple Computer	East iPads	\$ 7,580.00
08/13/2014	31215	AS Central Services - OCIO	Distance Learning Services	\$ 233.21
08/13/2014	31216	Aunt Jo's Maytag	HS FCS Refrigerator Repair	\$ 39.95
08/13/2014	31217	Aurora Cooperative	Fuel	\$ 305.98
08/13/2014	31218	Benson Tree Service	FB Grandstand & Outdoor Classroom Board Replacement	\$ 1,600.00
08/13/2014	31218	Benson Tree Service	Concrete Crack Repair	\$ 200.00
08/13/2014	31218	Benson Tree Service	Flagpole Refurbishing	\$ 950.00
08/13/2014	31218	Benson Tree Service	Concrete Crack Repair	\$ 1,706.05
08/13/2014	31218	Benson Tree Service	Tree Trimming	\$ 5,000.00
08/13/2014	31218	Benson Tree Service	HS Band Room Window Repair	\$ 300.00
08/13/2014	31218	Benson Tree Service	East Chainlink Fence Repair	\$ 325.00
08/13/2014	31218	Benson Tree Service	HS Wood Shop Fan	\$ 300.00
08/13/2014	31219	Bill's Plumbing	HS Chemistry Lab Drain Repair	\$ 157.78
08/13/2014	31219	Bill's Plumbing	HS Plumbing Repairs	\$ 218.46
08/13/2014	31220	Capstone	East Library Books	\$ 1,684.10
08/13/2014	31220	Capstone	East Library Books	\$ 18.99
08/13/2014	31221	Cardmember Service	HS iPad Covers & Keyboards	\$ 2,024.73
08/13/2014	31221	Cardmember Service	HS iPad Covers & Keyboards	\$ 1,874.75
08/13/2014	31221	Cardmember Service	Board & Central Office ipad Covers	\$ 233.91
08/13/2014	31221	Cardmember Service	Activities Camera Tripod	\$ 39.95
08/13/2014	31221	Cardmember Service	Preschool iPad Covers	\$ 35.40
08/13/2014	31221	Cardmember Service	East iPad Covers	\$ 139.60
08/13/2014	31222	Carter Electric	Grounds Supplies	\$ 31.50
08/13/2014	31222	Carter Electric	FB Field Speaker Remounting	\$ 120.00
08/13/2014	31223	Centra Chemical Service, Inc.	Fertilizer	\$ 998.64
08/13/2014	31223	Centra Chemical Service, Inc.	Chemicals	\$ 594.79
08/13/2014	31224	Central Fire & Safety, Inc.	East Fire Extinguishers	\$ 259.50
08/13/2014	31224	Central Fire & Safety, Inc.	MS Fire Extinguishers	\$ 545.10
08/13/2014	31224	Central Fire & Safety, Inc.	Bus Barn Fire Extinguishers	\$ 168.00
08/13/2014	31224	Central Fire & Safety, Inc.	HS Fire Extinguishers	\$ 242.25
08/13/2014	31225	CenturyLink - Regular Telephone	Preschool Telephone Line	\$ 30.33
08/13/2014	31225	CenturyLink - Regular Telephone	HS Fax Line	\$ 42.91
08/13/2014	31225	CenturyLink - Regular Telephone	HS Telephone Line	\$ 49.91
08/13/2014	31225	CenturyLink - Regular Telephone	Activity Director Relephone Line	\$ 52.73
08/13/2014	31225	CenturyLink - Regular Telephone	MS Telephone Line	\$ 133.11
08/13/2014	31225	CenturyLink - Regular Telephone	District Telephone Line	\$ 242.68
08/13/2014	31225	CenturyLink - Regular Telephone	East Telephone Line	\$ 173.00
08/13/2014	31225	CenturyLink - Regular Telephone	District Emergency Line	\$ 80.76
08/13/2014	31226	Child's World	East Library Books	\$ 140.65
08/13/2014	31227	Children's Plus	East Library Books	\$ 111.18
08/13/2014	31228	Childswork/Childsplay	MS Counselor Supplies	\$ 277.65
08/13/2014	31229	Chramosta Construction	Concrete Work	\$ 13,776.00
08/13/2014	31230	City Of Minden	S Practice Field Water	\$ 17.00
08/13/2014	31230	City Of Minden	Outdoor Classroom Water	\$ 17.00
08/13/2014	31230	City Of Minden	Bus Barn Utilities	\$ 579.05

Check Listing

Date	Check Number	Payee	Reason	Amount
08/13/2014	31230	City Of Minden	MS Utilities	\$ 7,804.98
08/13/2014	31230	City Of Minden	Preschool Utilities	\$ 107.71
08/13/2014	31230	City Of Minden	Activity Building Water/Sewer	\$ 30.00
08/13/2014	31230	City Of Minden	HS Utilities	\$ 3,649.88
08/13/2014	31230	City Of Minden	East Water/Sewer/Garbage	\$ 262.64
08/13/2014	31230	City Of Minden	East Electricity	\$ 4,318.67
08/13/2014	31230	City Of Minden	FB Field Water/Electricity	\$ 82.55
08/13/2014	31231	Communications Engineering, Inc.	HS Security Cameras	\$ 1,805.80
08/13/2014	31232	Computer Hardware, Inc.	MS Computer Cable	\$ 9.95
08/13/2014	31233	Conditioned Air Mechanical Systems & Service	MS HVAC Service	\$ 3,072.78
08/13/2014	31233	Conditioned Air Mechanical Systems & Service	Ms Gym Compressor Replacement	\$ 500.00
08/13/2014	31233	Conditioned Air Mechanical Systems & Service	MS HVAC Repairs	\$ 2,105.92
08/13/2014	31234	Cooperative Producers, Inc.	Propane	\$ 8.25
08/13/2014	31234	Cooperative Producers, Inc.	Propane	\$ 20.63
08/13/2014	31234	Cooperative Producers, Inc.	Grounds Chemicals	\$ 202.03
08/13/2014	31234	Cooperative Producers, Inc.	Grounds Chemicals	\$ 248.40
08/13/2014	31235	Dell Marketing L.P.	HS Computers	\$ 17,778.92
08/13/2014	31236	Diamond Vogel Paint Center	East Painting Materials	\$ 224.24
08/13/2014	31236	Diamond Vogel Paint Center	East Paint	\$ 25.94
08/13/2014	31236	Diamond Vogel Paint Center	East Paint	\$ 128.45
08/13/2014	31236	Diamond Vogel Paint Center	Parking Lot Striping Paint	\$ 210.00
08/13/2014	31237	Dollar General	Custodial Supplies	\$ 13.31
08/13/2014	31237	Dollar General	Custodial Supplies	\$ 6.00
08/13/2014	31238	Eakes Office Plus	Copy & Printing Charges	\$ 5,974.07
08/13/2014	31239	Ebsco	East Magazine Subscriptions	\$ 68.90
08/13/2014	31240	Educational Service Unit #11	4th Quarter SPED Billing	\$ 3,338.73
08/13/2014	31241	Educational Service Unit #7	Title IA Training	\$ 160.00
08/13/2014	31242	Egan Supply Co.	Athletics Supplies	\$ 25.71
08/13/2014	31242	Egan Supply Co.	Central Office Supplies	\$ 25.71
08/13/2014	31242	Egan Supply Co.	Nursing Supplies	\$ 95.50
08/13/2014	31243	Eletech, Inc.	Elevator Maintenance Agreement	\$ 173.35
08/13/2014	31245	Family Physical Therapy & Sports Center, P.C.	OT Services	\$ 210.00
08/13/2014	31246	Fifth Street IGA	HS SPED Supplies	\$ 8.10
08/13/2014	31247	Fifth Street Printing	Printing Charges	\$ 3,547.27
08/13/2014		First Bank - EFT	Bus Payment	\$ 3,974.20
08/13/2014	31248	Gary Braun Electric, Inc.	MS Electrical Repairs	\$ 566.27
08/13/2014	31248	Gary Braun Electric, Inc.	East Electrical Repairs	\$ 254.15
08/13/2014	31249	GovConnection, Inc.	HS Wireless Switches	\$ 2,229.88
08/13/2014	31250	Harris School Solutions	AOD Annual Hosting Fee	\$ 5,588.00
08/13/2014	31250	Harris School Solutions	Bus Barn Time Clock	\$ 950.00
08/13/2014	31250	Harris School Solutions	AOD Programming, Setup, & Training	\$ 4,500.00
08/13/2014	31251	Hearlihy	HS Drafting Supplies	\$ 27.86
08/13/2014	31252	Holiday Inn Express - Columbus	Title IA Conference Lodging	\$ 109.95
08/13/2014	31253	Hometown Leasing	Copier & Printer Lease	\$ 2,734.54
08/13/2014	31254	Houchen Bindery	MS Book Binding	\$ 455.09
08/13/2014	31255	Island Sprinkler Supply	FB Field Sprinkler Head	\$ 95.40
08/13/2014	31256	Jameson Painting, Inc.	MS Roofing Repair	\$ 510.00
08/13/2014	31257	Joel Montes	Band Camp Clinician	\$ 200.00
08/13/2014	31258	John Deere Financial	JD Mower Diagnostics	\$ 75.25
08/13/2014	31258	John Deere Financial	Sprayer Gun	\$ 26.19
08/13/2014	31258	John Deere Financial	Sprayer Parts	\$ 44.65
08/13/2014	31259	Jose A. Montes	Band Camp Clinician	\$ 350.00
08/13/2014	31260	Junior Library Guild	East Library Books	\$ 1,248.00
08/13/2014	31260	Junior Library Guild	HS Library Books	\$ 1,251.00
08/13/2014	31261	Kearney Centre Vacuum	New Vacuum	\$ 400.00
08/13/2014	31262	Kearney County Health Services	Driver Physical	\$ 158.00
08/13/2014	31263	Landmark Implement Carquest	MS Wash Cart Battery	\$ 77.09
08/13/2014	31263	Landmark Implement Carquest	JD Mower Repair	\$ 2.45
08/13/2014	31263	Landmark Implement Carquest	Socket Set	\$ 20.97
08/13/2014	31263	Landmark Implement Carquest	'07 Walker Battery	\$ 39.99
08/13/2014	31264	Lerner Publishing Group	East Library Books	\$ 191.16
08/13/2014	31265	Lou's Sporting Goods	FB Shoulder Pad Racks	\$ 170.55
08/13/2014	31265	Lou's Sporting Goods	FB Helmets	\$ 1,812.44
08/13/2014	31265	Lou's Sporting Goods	FB Sled Pads	\$ 1,205.00
08/13/2014	31266	Mason's Market	Softener Salt	\$ 39.90
08/13/2014	31267	Matthew Davenport	Band Camp Clinician & Marching/Flag Show	\$ 1,200.00
08/13/2014	31268	Menards	East Chaining Fence Supplies	\$ 70.66
08/13/2014	31269	MF Athletic	CC Lane Timer	\$ 575.00
08/13/2014	31270	Mhs Activities Fund	FBLA Sponsor Travel Expenses	\$ 474.89

Check Listing

Date	Check Number	Payee	Reason	Amount
08/13/2014	31271	Midwest Floor Specialists	Gym Floor Rfinishing	\$ 3,991.90
08/13/2014	31272	Miller The Driller, Inc.	Sprinkler Repair Parts	\$ 7.70
08/13/2014	31272	Miller The Driller, Inc.	Outdoor Classroom Repair	\$ 45.96
08/13/2014	31273	Minden Courier	Board Postings & Advertising	\$ 141.70
08/13/2014		Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 26.80
08/13/2014	31274	Minden Hardware	Supplies & Repairs	\$ 562.14
08/13/2014	31275	Minden Lumber & Concrete	Summer Projects & Misc. Repairs	\$ 340.10
08/13/2014	31276	Minden Office Supply	3rd Grade Supplies	\$ 139.40
08/13/2014	31276	Minden Office Supply	East Music Furniture	\$ 114.34
08/13/2014	31276	Minden Office Supply	Bus Barn Printer Ink	\$ 27.94
08/13/2014	31276	Minden Office Supply	AD Office Surge Protector	\$ 17.55
08/13/2014	31276	Minden Office Supply	AD Office Desk	\$ 2,134.80
08/13/2014	31276	Minden Office Supply	HS Principal Office Furniture	\$ 990.00
08/13/2014	31276	Minden Office Supply	MS Chair Mats	\$ 528.61
08/13/2014	31276	Minden Office Supply	HS Chair Mats	\$ 428.07
08/13/2014	31277	Misko Sports	VB Uniforms	\$ 1,732.00
08/13/2014	31278	Mower Medic, LLC	07 Walker & Power Washer Parts	\$ 95.04
08/13/2014	31279	Mps Petty Cash	Postage	\$ 80.84
08/13/2014	31280	NCS Equipment Rental	Scjssor Lift Rental	\$ 382.40
08/13/2014	31281	NCSA	Goggle Summit	\$ 1,393.00
08/13/2014	31281	NCSA	Administrator Days	\$ 185.00
08/13/2014	31281	NCSA	Administrator Days	\$ 585.00
07/24/2014	31185	Nebraska DMV	DMV Records Request	\$ 57.00
08/13/2014	31282	Olson Enterprises, LLC	Bus 93A Rear Door	\$ 200.00
08/13/2014	31283	One Source	July Background Checks	\$ 80.00
08/13/2014	31284	Osgood, John B	Google Summit Meals	\$ 152.74
08/13/2014	31285	Pavelka Truck & Trailer Repair	Bus 14A A/C Repair	\$ 488.43
08/13/2014	31285	Pavelka Truck & Trailer Repair	Bus 14B A/C Repair	\$ 519.47
08/13/2014	31286	Perry, Guthery, Haase & Gessford, P.C., L.L.O	General Legal Expenses	\$ 70.00
08/13/2014	31287	Porta Phone	FB Headsets	\$ 3,743.50
08/13/2014	31288	Presto-X Company	Pest Control Services	\$ 117.80
08/13/2014	31289	Pyramid School Products	HS Principal Office Supplies	\$ 128.94
08/13/2014	31290	Rich Armstrong	Golf Balls	\$ 784.00
08/13/2014	31291	School Mate	East Planners	\$ 292.80
08/13/2014	31292	School Outfitters	East Furniture	\$ 961.97
08/13/2014	31293	School Specialty, Inc.	Preschool Chair	\$ 140.76
08/13/2014	31293	School Specialty, Inc.	MS Art Supplies	\$ 40.35
08/13/2014	31294	Source Gas, LLC	HS Natural Gas	\$ 147.24
08/13/2014	31294	Source Gas, LLC	MS Natural Gas	\$ 376.57
08/13/2014	31294	Source Gas, LLC	East Natural Gas	\$ 518.06
08/13/2014	31294	Source Gas, LLC	Bus Barn Naatural Gas	\$ 52.77
08/13/2014	31294	Source Gas, LLC	Activity Building Natural Gas	\$ 75.00
08/13/2014	31295	Spectrum Industries, Inc.	HS Computer Cart	\$ 1,329.38
08/13/2014	31296	Sunrise Hitek Group, LLC	MS iPad Cases	\$ 5,576.00
08/13/2014	31297	The Bike Shed	Treadmill	\$ 4,799.00
08/13/2014	31298	Thermo King Christensen	Motorcoach Repairs	\$ 904.32
08/13/2014	31299	Tom Dinsdale Automotive, Inc.	Bus 5A A/C Repair	\$ 518.77
07/17/2014	31184	U.S. Post Office	Postage	\$ 300.00
08/13/2014	31300	U.S. Post Office	Postage	\$ 84.80
08/13/2014	31244	United Health Supplies	Athletics Supplies	\$ 184.50
08/13/2014	31301	United Suppliers, Inc.	Outdoor Classroom Cheimicals	\$ 254.00
08/13/2014	31302	Village Uniform	Building Mats	\$ 4,544.23
08/13/2014	31303	Voss Lighting	Light Bulbs	\$ 204.00
08/13/2014	31304	Woodward's Disposal Service, Inc.	Shredding Service	\$ 33.75
08/13/2014	31305	Wright Express Fleet Services	Fuel	\$ 672.32
08/13/2014	31306	Yanda's Music	Bass Repairs	\$ 83.19
08/13/2014	31306	Yanda's Music	Instrument Conditioning	\$ 70.20
08/13/2014	31306	Yanda's Music	Bari Sax Repair	\$ 76.50
08/13/2014	31306	Yanda's Music	Baritone Repair	\$ 65.70
08/13/2014	31306	Yanda's Music	Bartione Repair	\$ 73.70
Subtotal				\$ 488,044.27
Net Payroll - August 2014				\$ 258,996.51
Total General Fund Disbursements - August 2014				\$ 747,040.78

Superintendent's Report

August 2014

Personnel

The first day for all staff members is Monday, August 11th. Please join me in welcoming new staff members to Minden Public Schools: Kodi Austin, East Lifeskills paraprofessional; Steph Emery, middle school academic intervention/district assessment coordinator; Leandra Gonzalez, cook's assistant; Katie Gilson, 5th grade teacher; Carla Jacobs, 4-12 Vocal instructor; John Jacobs, 5-12 Band instructor; Stacy Laue, high school Language Arts teacher; Micah Marvin, high school Math teacher; Stephanie Newcomb, CLJones paraprofessional; Sherry Reichstein, cook's assistant; Morgan Rogers, middle school Life Skills teacher; Kylee Stepp, 4th grade teacher; and Roxy Stonerook, CLJones Life Skills paraprofessional. Welcome to our team!

Budget Meeting and Year End Bills

Total property valuations will not be available for budget planning until August 20th. By that afternoon, the preliminary budget will be finalized, and the finance committee will meet after that time. Please note the special meeting times as we approach the end of the fiscal year:

August 26 Board budget workshop and approval of year-end bills, **6:30 pm**; CLJones Media center

Sept. 9 Board meeting and budget hearings to approve fiscal budget for 2014/2015; **Tuesday, 7:30 pm**

Facility Meetings

We will be hosting three public informational meetings at the high school:

Thursday, Sept. 25th – 7:00 pm

October 1st – 1:00 pm

October 21st – 7:00 pm

Tours will also be given each night, and representatives from DLR, Boyd Jones, and DA Davidson will be in attendance.

Policies

We will have a review of Policy 5006 – Option Enrollment to set capacity limits. This is to be completed annually.

Ballot for Bond Election

I have included a copy of the ballot that will appear in the paper and also the sample ballot for the bond election.

Nebraska Association of School Boards Area Membership Meeting

The NASB membership meeting will take place on Wednesday, September 24th in Kearney. It will begin at 4:45 and will end after the supper that starts at 7:25 pm. The registration deadline is September 17th, and there are no refunds after that date.

NASB State Conference – The state conference will take place November 19th-21st in LaVista. Registration for the conference begins on September 9th.

NOTICE OF SCHOOL BOND ELECTION

\$23,105,000

**KEARNEY COUNTY SCHOOL DISTRICT 0503
(Minden Public Schools)
IN THE STATE OF NEBRASKA**

Tuesday, November 4, 2014

PUBLIC NOTICE is hereby given to the qualified electors of Kearney County School District 0503 (Minden Public Schools) in the State of Nebraska (the “**District**”) that an election to be held in conjunction with the Statewide General election has been called and will be held in the District on Tuesday, November 4, 2014, at which time there shall be submitted to the qualified electors of the District the following proposition:

“Shall Kearney County School District 0503 (Minden Public Schools) in the State of Nebraska (the “**District**”) issue general obligation bonds of the District in an aggregate stated principal amount not to exceed Twenty-three Million One Hundred Five Thousand Dollars (\$23,105,000), for the purpose of paying the costs of purchasing land, site preparation, constructing a new high school building, constructing additions and improvements to the existing middle school and elementary school buildings, and providing the necessary furniture, equipment, and apparatus for such school buildings; such bonds to be issued from time to time as may be determined by the Board of Education, to bear interest at a rate or rates to be determined by the Board of Education and to become due at such time or times as may be fixed by the Board of Education; and

“Shall the District cause to be levied and collected annually a special levy of taxes against all the taxable property in the District sufficient in rate and amount to pay the principal of and interest on such bonds as the same become due?”

FOR such Bonds and tax

AGAINST such Bonds and tax

Electors voting in favor of the proposition shall blacken the oval opposite the words “FOR such Bonds and tax” following such proposition, and electors voting against such proposition shall blacken the oval opposite the words “AGAINST such Bonds and tax” following the proposition.

The polls will be open continuously from 8:00 a.m. to 8:00 p.m. on such date. The voting places for qualified electors of the District will be the same as the voting places designated for the Statewide General Election.

The polling places are accessible to individuals with physical mobility limitations.

Ballots for early voting may be obtained from the County Clerk/Election Commissioner of Kearney County, Nebraska in Kearney, Nebraska.

BY ORDER OF THE BOARD OF EDUCATION
OF KEARNEY COUNTY SCHOOL DISTRICT
0503 (MINDEN PUBLIC SCHOOLS) IN THE
STATE OF NEBRASKA

NOTE TO COUNTY CLERK/ELECTION COMMISSIONER: PUBLISH no less than 40 days prior to election:

September 24, 2014

NOTE TO SCHOOL DISTRICT: PUBLISH weekly for 4 consecutive weeks immediately preceding the election, as follows:

October 8, 2014

October 15, 2014

October 22, 2014

October 29, 2014

SAMPLE BALLOT

\$23,105,000

SCHOOL BOND ELECTION

**KEARNEY COUNTY SCHOOL DISTRICT 0503
(MINDEN PUBLIC SCHOOLS)
IN THE STATE OF NEBRASKA**

Tuesday, November 4, 2014

“Shall Kearney County School District 0503 (Minden Public Schools) in the State of Nebraska (the “District”) issue general obligation bonds of the District in an aggregate stated principal amount not to exceed Twenty-three Million One Hundred Five Thousand Dollars (\$23,105,000), for the purpose of paying the costs of purchasing land, site preparation, constructing a new high school building, constructing additions and improvements to the existing middle school and elementary school buildings, and providing the necessary furniture, equipment, and apparatus for such school buildings; such bonds to be issued from time to time as may be determined by the Board of Education, to bear interest at a rate or rates to be determined by the Board of Education and to become due at such time or times as may be fixed by the Board of Education; and

“Shall the District cause to be levied and collected annually a special levy of taxes against all the taxable property in the District sufficient in rate and amount to pay the principal of and interest on such bonds as the same become due?”

- FOR such Bonds and tax
- AGAINST such Bonds and tax

NOTE TO SCHOOL DISTRICT: PUBLISH immediately before election:

October 29, 2014

MINDEN PUBLIC SCHOOLS

ACTIVITIES/ATHLETIC DEPARTMENT

*Phillip Hoyt, Assistant Principal
Activities Director*

*325 North Yates Avenue
Minden, NE 68959-1598
308-832-2254 School
308-832-1892 Fax*

AUGUST 2014-15 BOARD MEETING ACTIVITIES DIRECTOR REPORT

1. CONGRATULATIONS to the following:

FCCLA National Convention results held in San Antonio, Texas this summer include:

Jessica Rehtus and Joselynn Wiedel received a Gold Medal for their presentation on "Focus on Children – Bullying".

MaShayla Miller and Morgan Houseman received a Silver Medal for their Presentation on "Sports Nutrition – Maintaining Weight for Wrestling". Congratulations to these students and their sponsor Pam Johnson.

FBLA National Leadership Conference held in Nashville, Tennessee this summer include:

Dyan Steinkruger was the 2014 National Champion in Parliamentary Procedure.

Carlie Bauer was chosen to sing the National Anthem this year. This is the second year in a row Minden has had a student sing the National Anthem at the opening ceremonies.

Madison Ayres, Carlie Bauer and Mariah Miller finished on the top 15 in E-Business.

Alex Nielsen, Lee Landrum, Paige Kristensen, James Richards, AJ Horner, and Johnathan Johnson also competed well in various areas. Congratulations to the students and their sponsor, Jane Blum.

2. FALL SWC MEETING – August 6th in Cozad

* The activity directors clarified SWC hosting responsibilities and new revised constitution as of June 2014.

* Superintendents reported on their discussion about federal issues in regarding education, Early Childhood Education, College & Career readiness, NeSA Testing/Accountability, MAPS Testing, Collaboration, and School Finances.

* Principals reported on teacher evaluation programs and summer school programs.

* Activity Directors set the times and dates for the 2014-15 SWC Activities, set future SWC AD meeting dates, discussed possibly changing the format of the August meeting by possibly bringing in 3-Dimensional Coaching for a 2-hour session for coaches and sponsors.

* Coaches/Sponsors reported:

Wrestling-Discussed SWC tournament format with the possibility of adding a JV meet along with the Varsity meet.

Basketball-Discussion was held on the possibility of moving semifinal games back to home sites.

Music/Fine Arts- A vocal clinician has been chosen and working on securing an instrumental clinician.

Golf-Discussion on proposal to change venue to host SWC Golf tournaments to approved 18-hole courses.

Cross Country/Track-Standardizing entry process for meets and using Athletic.net. F.A.T. for SWC meet last year and would like to use for 2015 meet. Also using Athletic.net for standardizing entries, results, additions, etc.

3. FALL SPORTS – Conditioning and practices have begun for the 2014-15 year. Football, softball and girls golf practices began August 11. Volleyball and cross country will begin August 18.

4. ANTICIPATED NUMBERS:	Football	Volleyball	Cross Country	Softball	Girls Golf
	42	22	20	18	10

5. FALL SPORTS PARENT MEETINGS : Monday, August 18, 2014 at CL Jones Middle School 7:00pm

SPORT SCRIMMAGES:

Softball – Friday, August 15th 6:00pm

Football – Thursday, August 21st 7:00pm

Volleyball – Thursday, August 28th 4:30pm

Cross Country – Saturday, August 30th 7:00am

6. FIRST CONTESTS:

Softball – Thursday, August 21st at Hastings High JV/V 5:00/6:30pm

Girls Golf – Friday, August 29th at McCook 9:00am

Football – Friday, Aug 29th at Chase County 7:00pm

Volleyball – Thursday, Sept 4 at Lexington 9/JV/V 5:00pm

Cross Country – Saturday, Sept 6 at Minden Inv. 10:00am

EAST ELEMENTARY SCHOOL
Principal's Report
August 12, 2014

I. **Para educator hired for Life Skills at East Elementary:**

Kodi (Broyles) Austin was hired as a Para educator in the Life Skills classroom with Katie Schmidt. She was hired to replace Alane Swanson, who resigned at the end of the last school year due to taking a job at Mosaic. Kodi graduated from Minden and when she was a senior in high school, she did her school-to-work in the middle school resource classroom with Connie Hansen. Connie had said that Kodi had done an outstanding job with the students and had so much patience with them. Other references said that Kodi was dependable, a good worker, and more importantly, she was willing to learn.

II. **The start of school ...**

Most all of the teachers have been to school and all of us have been busy getting rooms decorated and set up, curriculum and lesson plans ready for when the students arrive on the 13th. Nick and Marsha have worked very hard to get the building ready and looking nice. The carpets have been shampooed, the tile waxed and last week Nick has been painting in the hallways.

III. **Ron Coniglio Writing Workshop** was held on August 7th from 8:30-3:30 at CLJ. My K-3 classroom teachers and several of the specials attended the workshop. I had attended his writing workshop in Kearney last year and he does an excellent job in training teachers.



NEBRASKA Association
301 Centennial Mall South ▪ P.O. Box 94987 ▪ Lincoln, NE 68509-4987
Phone (402) 471-4814/15 ▪ Fax (402) 471-0117

July 16, 2014

Don Hosick, Principal
Minden High School
325 N. Yates Ave.
Minden, NE 68959

Dear Principal Hosick,

On behalf of the Nebraska Family, Career, and Community Leaders of America Association, I would like to extend my greatest thanks to you and your school district for their support of FCCLA. Your students represented Nebraska, Minden High School, and themselves with pride and quality. In addition, I would like to recognize your adviser, Pam Johnson, for her hard work in preparing the students for the competition. Their outstanding work does not go unnoticed by the State Association and I am thankful for their service to Nebraska FCCLA.

I would like to let you know how your students scored in their events.

Student	Event	Medal
Jessica Rehtus	Focus on Children (Senior)	Gold
Joselyn Wiedel	Focus on Children (Senior)	Gold
Morgan Houseman	Sports Nutrition (Senior)	Silver
MaShayla Miller	Sports Nutrition (Senior)	Silver

Their hard work throughout the year is evident. As a whole, Nebraska FCCLA brought home 82 Gold medals, 57 Silver medals, and 4 Bronze medals.

Once again, thank you for your continued support of Family, Career, and Community Leaders of America. If there is ever anything I can do to assist you and the local organization, please let me know by calling 402-471-4814 or by email at allison.kreifels@nebraska.gov. I look forward to your students' continued success.

Sincerely,

Allison Kreifels
Nebraska FCCLA State Adviser
Nebraska FACS Career Field Specialist



COPY

Nebraska Future Business Leaders of America

301 Centennial Mall South · P.O. Box 94987 · Lincoln, NE · 68509-4987

July 15, 2014

Dylan Steinkruger
149 S Inland Ave
Upland, NE 68981-5185

Dear Dylan

Congratulations on your outstanding achievement by being among the elite FBLA members to place in the Top 10 at the FBLA National Leadership Conference (NLC)! Placing first in the Parliamentary Procedure event among the 10,000 students attending the conference is an accomplishment that only a select few achieve.

Nebraska FBLA received 30 Top Ten awards thanks to your hard work and extra effort. The positive example set by you and the other members of the Nebraska FBLA delegation continues our tradition of excellence. Please thank your local advisers, business teachers, school administrators, and local Board of Education for the support provided you to attend the NLC.

It was an honor to have you represent Nebraska at the conference. I wish you continued success in your future activities!

Sincerely

A handwritten signature in cursive script that reads "Bev".

Beverly Newton
Nebraska FBLA State Adviser

C Jane Blum, Adviser
Don Hosick, Principal

**C. L. Jones Middle School
MPS Board of Education Report
August 2014**

Item #1

CLJ Staff Mtg

CLJ Media Center,

August 11,2014, 8:00AM

Agenda/Notes

- Staff members are to bring iPads to all staff meetings.
- All black text is Mr. Osgood, [All text in Blue are live links](#), [Notes by Ann](#)
- Anyone may add an agenda item. If you have an item for the agenda please add your name beside the item. If you add notes to the meeting do so in a different color and add your name.

I. Updates from Summer

- New Staff

Morgan Rogers, CLJMS Life Skills Teacher

Steph Emery, District Assessment/4-8 Academic Intervention

Katie Gilson, 5th grade Teaching Team

Kylee Stepp, 4th grade Teaching Team

Roxy Stonerook, CLJMS Life Skills Paraeducator

Shari Newcomb, CLJMS 4-6 Resource Paraeducator

- ABM Cleaning and Roger

Keith - 4:00-9:00, in charge of everything east of the custodial closet near the gym (7th and 8th grade classrooms, computer labs, media center, Barb's office, teacher workroom, and bathrooms)

Roger - 6:00-3:00, all floors, cafeteria, wrestling gym, activity building, front lobby and front bathrooms; Ann's, Julie's, and John's offices plus office bathroom, central office and central office board room

? - 8:30pm - 5:00am, 4, 5, 6 classrooms, vocal room, all locker rooms including those below the wrestling gym and the activity building, 4/5 bathrooms, activity gym locker rooms, and clean up after activities

Desks Grades 4 & 5

All new desks have been ordered for the self-contained classrooms in grades 4 & 5. Unfortunately, they will not arrive until the end of August.

Ron Coniglio Writing Workshop

On August 7th, 32 MPS staff members attend a writing workshop at CLJMS. Ron Coniglio was the presenter. Kate Hatch of ESU 11, arranged for the inservice to take place at CLJMS. It was outstanding! Staff members gained many writing and instructional insights from Mr. Coniglio. Attending were: Mr. Miller, Mrs. Hansen, Mrs. Woodward, Mrs. Jameson, Mrs. Schwenka, Ms. Schluntz, Mrs. Maulsby, Mrs. Beck, Mrs. Thatcher, Mrs. Gilson, Mrs. Schoone, Mrs. Christensen, Mrs. Space, Mrs. Paulsen, Mrs. Yant, Mrs. Stepp, Mrs. tenBensel, Mrs. Mousel, Mrs. Emery, Mrs. Harsin, Mr. Lovin, Mrs.

Hollinger, Mrs. Petersen, Ms. Oberg, Mrs. Steen, Mrs. Pierce, Mrs. Laue, Mrs. Nelson, Mrs. Ratka, Mrs. Lieske, Mrs. Jorgenson, Mrs. O'Brien, and myself.

Google Summit

On July 16 and 17, seven CLJMS staff members attended the Google Summit in Lincoln. This is an excellent technology conferences. All staff members came back to Minden excited to use in their classroom the new technology presented at the summit.

Attending: Sue Yant, Joann Paulsen, Shawn Wheelock, Nicole Ferguson, Robin Hollinger, Rita Griess, and myself.

Web-based Services

IXL Math and ELA - Licenced for grade 4 - 6 click [HERE](#) Mrs. Paulsen will provide an overview. Ann exported all of the students from Powerschool and uploaded them to ixl.com. The password for all students will be their powerschool ID. Click on [IXL Export](#) to see the names and passwords.

NWEA Maps testing - To view reports click [NWEA Reports](#) Logon cl.jones@mindenwhippets.org Password clj8322338

Reading Assistant - Here is the link to get to the reading assistant logon [mySciLearn](#) . Ann has moved all students to the correct grade level. Teachers will need to add students to their groups or remove and create new ones. Michelle tenBensel and Morgan Rogers went to the Reading Assistant Workshop at ESU#11 on August 6th. We will see what they have to report.

InfoTronics Attendance on Demand - There will be a training for this service on Tuesday, August 12th, at 10:30, with Jeremy, in the media center.

- Network

Network closets were upgraded to gigabyte switches which allows us to use the full capacity of our network (new wiring will be the next step). We now have a 300 meg link to the internet. In nearly every case one should see a much faster internet (bottlenecks are the result of old wiring). Apple Airports have been replaced with Ubiquiti Access Points to handle 1-2-1 digital devices.

- Print/Copy

We have all new printers and copiers in the district. The new printers and copiers have IP address which are different from the former printers. All IP address are on labels placed on each device. For the printers, the IP address shows up in the gel display as well. Jamie and I did add drivers and printers to desktops this summer, however if you have problems printing contact Jamie or me.

We have two high capacity copiers. One is in the Teachers Workroom and the other is in the middle school office. A brief training will take place Monday, August 11, between 8:00 and 9:00.

iPads 4-8

Shawn has worked all summer on preparing over 300 iPads for student and teacher use. This has been a monumental undertaking, but Shawn is the master of iPad deployment. We have a basic plan to get started. iPads will be in every students hands. Teachers will be adjusting instruction and experimenting with digital delivery of education. This will be exciting. As the year goes on I am certain we'll make many changes which will benefits the academic progress of our students.

II. Review of Handbooks

A. Teacher Handbook

1. Questions from staff

B. Teacher Evaluation Handbook

1. Questions from staff

2. Job Targets - Click on [Job Targets](#). Make a Copy. Store in your Drive. Complete and Share back to me.

3. Instructional/Performance Objectives -

[Tips on Instructional Objectives](#) - Mager's Tips. This site has an excellent list of "observable verbs."

[Writing Objectives and Performance Outcomes](#) - Mager's, Gagné and Briggs, & ABCD Format. This site has the best examples of instructional objectives.

4. Closure - Road Tested Lesson Closure: Stick the Landing <http://bit.ly/Wdmss8>

5. Tools for framing a lesson

Bloom's Taxonomy - [Bloom's Taxonomy The 21st Century Version](#)

SAMR - [Wonderful Visual on How to Use the SAMR Model](#)

[SAMR Model Explained Through Examples](#)

C. Student Handbook

1. Questions from staff

2. CLJ Guidelines for Digital Device and Network Use (p. 13)

3. [Digital Device and Policies and Procedures for 1:1 Program](#)

III. Reading Assistant

IV. NWEA Fall Testing

V. iPad distribution Plan

Classroom sets will be in grades 4 & 5. In the past the teachers were able to manage classroom sets via the cloud. For example, anything Nicole Schoone wanted on the 20+ iPads in her room she would download the app to her device and it would automatically populate her classroom set. With iOS 7 update this summer this advantageous method of managing classroom sets went away. As with the 1 to 1 iPads in grades 6 through 8, Shawn will manage and send out apps to all iPads. More on this at the meeting.

Grades 4 & 5 will not have email address associated with the device and the iPads will be housed, supervised and controlled by the classroom teacher. These iPads do not have cases, but they did travel to media. (I believe 5th grade used milk crates with hanging folders to do this, or the kids were just really careful)

Grades 6 - 8 will be 1 to 1 with iPads traveling throughout the day with students. In the beginning, iPads will remain at school. They will be housed in the homeroom/STAR classroom of the student. The homeroom/STAR

teacher will monitor the inventory throughout the day. Meeting with staff members at the Google Summit and at CLJ on Monday, August 4th, we developed the following plan:

- Students get their iPad when they are released from the gym and go to their first period class, which is their homeroom/STAR. Students who need their iPad prior to first period will need to go to the homeroom teacher or a staff member who will take them to the room to get the device.
- 6th grade 5th period is PE/Art. At the end of period 4, Mrs. Paulsen will keep her students iPads. Students from Science and Math will take their iPads to Mrs. Space. The iPads will stay in these rooms until they return after lunch. At that time some will need them for Vocal the others will be in Band or in study hall.
- For grades 7 & 8, students will leave their iPads with their 5th period teachers prior to going to lunch. After lunch they will collect their iPad from the 5th period teacher and go to STAR. (On Friday, they will collect their iPad and go to 7th period)
- 6th grade at the end of the day will plug their iPads in and leave them in their homeroom.
- 7 & 8 will be a little clumsy. At the end of 7th period they will go to their STAR class to charge and store their device. Those students who will need their iPad for 8th period will have to be arranged with the 8th period teacher to get the iPads returned to the students STAR teacher.

VI. First Day Schedule

[Grade 4 First Day Schedule](#)

[Grade 5 First Day Schedule](#)

[Grade 6, 7, & 8 First Day Schedule](#) - In the schedule where it indicates that students will go to their period classes 2, 3, & 4, I would like to insert the iPad distribution. The idea I have is, using the First Day Schedule, Period 2 grade 8 teachers and students will come to the computer labs to set email accounts, and then to the media center to receive their iPads. While in the media center students will set up accounts, passcodes, and apps. Period 3 we will do the same with 7th grade and 6th grade will come period 4.

Here is how I envision the structure of the period.

- Students go to three labs to activate email accounts.
- Students move to the media center to get iPads.
- Students are instructed on how to use the iPad i.e. power button, volume, earbud port, home button,
- Students are told do's and don'ts
- Students set up Email, Google Drive, Passcodes, and Wallpaper with their picture on iPad.

VII. Classroom Webpages

With the iPads being used and students having access to digital lessons we will be using the C. L. Jones homepage to get information to students. Sue has created classroom webpages of all teachers. In addition, she has prepared some professional develop to refresh teachers on how to set up their classroom websites.

[C. L. Jones Middle School Webpage Training](#)

VIII. AR Meeting for discussion about reading levels.

Item #2

**Digital Device
and**

Policies and Procedures for 1:1 Program C. L. Jones Middle School

The iPad program at C. L. Jones Middle School is the cornerstone of the digital device initiative of our school. Students will be using iPads to expand learning opportunities in every grade. While grades four and five will have classroom sets used periodically during the day, students in grades six through eight are issued an iPad to take from class to class. With the device moving with these students, they will be held to a higher standard of care.

The policies, procedures and information within this document apply to all iPads and other digital devices used at C. L. Jones Middle School. Teachers may set additional requirements for use in their classroom.

1. Receiving Your iPad & Check-In

1.1 Receiving Your iPad

iPads will be distributed to students the first day of school. Parents and students must sign and return copies of the Digital Network Use Guidelines and Policies, and Procedures for 1:1 Program: C. L. Jones Middle School.

1.2 iPad Check-In

iPads will be returned during the final week of school and examined for serviceability. Students who transfers out during the school year while return the device on their last day.

1.3 Check -In Fines

Individual school iPads and accessories must be returned to the designated school employee at the end of each school year. Students who withdraw, are suspended or expelled, or terminate enrollment at the Minden Public Schools must return their individual school iPad on the date of termination. If a student fails to return the iPad at the end of the school year or upon termination of enrollment, the student will be subject to criminal prosecution or civil liability. The student will also pay the replacement cost of the iPad (approximately \$500). Failure to return the iPad will result in a theft report being filed with the Minden Police Department.

Students will be responsible for any damage to the iPad and accessories. The student will be charged a fee for any needed repairs, not to exceed the replacement cost of the iPad.

2. Taking Care of Your iPad

Students are responsible for the general care of the iPad they have been issued by the school. iPads that are broken or fail to work properly must be taken to Mr. Wheelock for an evaluation of the equipment.

2.1 General Precautions

- The iPad is school property. Fines will be assessed for any damage to the iPad or accessories.
- Only use a clean, soft cloth to clean the screen, no cleansers of any type.
- Cords and cables must be inserted carefully into the iPad to prevent damage.
- iPad and case must remain free of any writing, drawing, stickers, or labels.
- Students may not remove the case from the iPad at anytime. Only school personnel may remove an iPad from its case.
- iPads must never be left in an unlocked locker or any unsupervised area.
- Students are responsible for keeping their iPad's battery charged for school each day.

2.2 Carrying iPads

The protective cases provided with the iPads have sufficient padding to protect the iPad from normal treatment and provide a suitable means for carrying the device within the school. The guidelines below are to be followed:

- iPads must always be within the protective case.
- When carrying the iPad from class to class, placing it in a bookbag, locker, or designated storage area, the screen protection black plastic cover must be used. Pressure to the screen may cause damage to the iPad. Students are not to place books or any object on top of the iPad.

2.3 Screen Care

The iPad screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on the top of the iPad.
- Do not place anything near the iPad that could put pressure on the screen.
- Do not place anything in the carrying case that will press against the cover.
- The screen is only to be cleaned with a microfiber soft cloth. No water or cleanser is to be used on the screen. Use of chemicals WILL damage the screen.
- Do not “bump” the iPad against lockers, walls, floors, etc. as it will eventually break the screen.

3. Using Your iPad at School

iPads are intended for use at school each day. In addition to teacher expectations, school messages, announcements, calendars and schedules may be accessed using the iPad or computer. Students are responsible for bringing their iPad to class.

3.1 iPad Undergoing Repair

Loaner iPads may be issued to students if their iPad is being repaired. This will only be after arrangements have been made identifying responsibility for the cost of the repair.

3.2 Charging Your iPad's Battery

iPads will be returned to STAR and Home room at the end of each day. Students will be responsible for placing their iPad on the charger.

3.3 Screensavers

- The wallpaper or screensaver on the student iPad will be a picture of the student.
- Passwords must be used.

3.5 Sound, Music, Games, Programs, or Apps

- Only school preloaded accounts will be allowed on the iPad. These include but are not limited to: email, iTunes, Apple ID, etc. Students may not add personal accounts.
- Students may not download anything to the iPad without staff permission.
- Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- Music is allowed on the iPad and can be used at the discretion of the teacher.
- Students must provide their own headphones.

4. Software on iPads

4.1 Originally Installed Software

The software/apps originally installed by the Minden Public School District must remain on the iPad in usable condition and be easily accessible at all times. From time to time the school may add software applications for use. Periodic checks of iPads will be made to ensure that students have not removed required apps.

4.2 Additional Software

Students are not allowed to load extra software/apps on their iPads.

4.3 Inspection

Minden Public Schools staff may inspect student iPad's at anytime.

4.4 Procedure for Re-loading Software

If technical difficulties occur or illegal software or unauthorized Minden Public School installed apps are discovered, the iPad will be taken, erased and reformatted. The school does not accept responsibility for the loss of any app, software, documents, pictures, music, deleted due to a reformatting.

4.5 Software Upgrades

Upgrade versions of licensed software/apps are available from time to time. Students may be required to check in their iPads for periodic updates and syncing.

5. Acceptable Use

The use of the Minden Public Schools technology resources is a privilege, not a right. The privilege of using the technology resources provided by the Minden Public Schools is not transferable or extendible by students to people or groups outside the district and terminates when a student is no longer enrolled with the District. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the school district technology resources may be denied, and the appropriate disciplinary action shall be applied. The C. L. Jones Middle School Digital Use Guidelines Acceptable and C. L. Jones Middle School Student Handbook procedures shall be applied to student infractions.

Violations may result in disciplinary action up to and including suspension/expulsion for students. When applicable, law enforcement agencies may be involved.

5.1 School Responsibilities

- School will provide Internet and email access to its students.
- School will provide Internet blocking of inappropriate materials as able.
- School will provide network data storage areas. These will be treated similar to school lockers. Minden Public Schools personnel may review, monitor, and restrict information stored on or transmitted at anytime.
- School will provide staff guidance to aid students in doing research and help assure student compliance with the policies of the Minden Public Schools and C. L. Jones Middle School administrative policies and procedures.

5.2 Student Responsibilities

- Students will use computer/devices in a responsible and ethical manner.

- Students will obey general school rules concerning behavior and communication that apply to iPad/computer use.
- Students will use all technology resources in an appropriate manner so as not to damage school equipment. This “damage” includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student’s own negligence, errors or omissions.
- Students will help Minden Public Schools protect its computer system/devices by contacting an administrator about any security problems they may encounter.
- Students will monitor all activity on their account(s).
- Students should always secure their iPad after they are done working to protect their work and information.
- If a student should receive email containing inappropriate or abusive language or if the subject matter is questionable, the student will not delete the message and must report the information to school personnel immediately.

5.3 Student Activities Strictly Prohibited

- Illegal installation or transmission of copyrighted materials.
- Any action that violates existing Board policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, racist, threatening, pornographic, obscene, or sexually explicit materials.
- Use of chat rooms, sites selling term papers, book reports and other forms of student work.
- Use of outside data disks or external attachments without prior approval from the administration.
- Changing of iPad setting (exceptions include personal settings such as font size, brightness, etc.)
- Downloading apps.
- Spamming – sending mass or inappropriate emails.
- Gaining access to another student’s accounts, files, and/or data.
- Use of the school’s Internet/email accounts for financial or commercial gain or for any illegal activity.
- Use of anonymous and/or false communications such as MSN Messenger, Yahoo Messenger.
- Students are not allowed to give out personal information, for any reason, over the Internet. This includes, but is not limited to, setting up Internet accounts including those necessary for chat rooms, eBay, email, etc.
- Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
- Vandalism (any malicious attempt to harm or destroy hardware, software, or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.
- Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.

5.4 iPad Care

Students will be held responsible for maintaining their individual iPads and keeping them in good working order. Students will be responsible for damages to their iPads.

- iPad batteries must be charged and ready for school each day.
- iPad cases furnished by the school district must be returned with only normal wear and no alterations to avoid paying a sleeve replacement fee.
- iPads that malfunction or are damaged must be reported to school personnel for immediate action. The

school district will be responsible for repairing iPads that malfunction. iPads that have been intentionally damaged from student misuse or neglect will be repaired with the cost being borne by the student. Students will be responsible for the entire cost of repairs to iPads that are damaged due to the negligent action of the student.

- iPads that are stolen or lost must be reported immediately to the Office.

5.5 Legal Propriety

- Comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask a teacher or parent.
- Plagiarism is forbidden. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- Use or possession or hacking software is strictly prohibited and violators will be subject to disciplinary action. Violation of applicable state or federal law will result in criminal prosecution and/or disciplinary action by the District.

6. Protecting & Storing Your iPad Computer

6.1 iPad Identification

Student iPads will be labeled in the manner specified by the school.

6.2 Storing Your iPad

When students are not using their iPads, they are to be stored in a secured area i.e. a locked locker, locked classroom, or designated supervised area at school. Nothing should be placed on top of the iPad when stored.

Do NOT leave your iPad in a place that is experiencing extreme hot or cold conditions. Extreme heat will damage the unit itself. Extreme cold will cause severe screen damage.

6.3 iPads Left in Unsupervised Areas

Under no circumstances should iPads be left in unsupervised areas. Unsupervised areas include the school grounds and campus, the lunchroom, computer lab, locker rooms, rest rooms, library, unlocked classrooms, dressing rooms and hallways. Any iPad left in these areas is in danger of being stolen. If an iPad is found in an unsupervised area, it will be taken to the office. Violations may result in loss of iPad privileges, fines, and/or other disciplinary actions.

7. Cost of Repairs

Students will be responsible for damages to their iPads and its accessories. This includes, but not limited to, broken screens, cracked plastic pieces, tears to the neoprene cover, inoperable parts, etc. In the case of intentional damage and/or neglect, should the cost to repair exceed the cost of purchasing a new device, the student will pay for full replacement value (approximately \$500). Lost items such as sleeves and cables will be charged the full replacement cost.

Student Pledge for iPad Use

- I will take good care of my iPad.
- I will never leave my iPad unattended.
- I will never loan out my iPad to other individuals.
- I will know where my iPad is at all times.
- I will charge my iPad's battery daily.
- I will keep food and beverages away from my iPad since they may cause damage to the device.
- I will not disassemble any part of my iPad or attempt any repairs.
- I will protect my iPad by keeping it in the case provided.
- I will use my iPad in ways that are appropriate and educational.
- I will not place decorations (such as stickers, markers, etc.) on my iPad or case; I will not deface the serial number on any iPad.
- I understand that my iPad is subject to inspection at any time without notice and remains the property of the Minden Public Schools.
- I will follow the policies outlined in the C. L. Jones Middle School Student Handbook and Digital Device and Policy and Procedures for 1:1 Program.
- I will immediately report to the middle school office any damage, theft, vandalism, and other acts which negatively affect my iPad.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to return the iPad, case, and power cords in good working condition.

I agree to the stipulations set forth in this document and the C. L. Jones Middle School Student Handbook. Please sign and return page 6 to your first period class teacher.

Student Name (please print): _____

Student Signature: _____ Date: _____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Minden Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the [Name] Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline

The application deadline will be waived by the School Board for applications to option into the Minden Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Minden Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Minden Public Schools, with priority to those within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out**Provisions for Release**

A request for release of a resident student of the Minden Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted only on the following conditions:

1. Kindergarten: A release will be granted where the application is for a student who is seeking to enroll and attend the Kindergarten grade level provided the application was filed on or before June 1 prior to the first semester of the next school year.
2. Siblings: A release will be granted where the application would allow the student to attend the same school as a sibling, provided the application is filed at least 30 days prior to the semester in which first enrollment is sought. A “sibling” for this purpose means a child who resides in the same household on a permanent basis with a student who is currently enrolled in the option district and who has the same natural or adoptive parent or who is a stepbrother or stepsister.
3. Educational Programming: A release will be granted where the needs of the student require the District to obtain additional staffing or equipment and it is in the best interests of the District and the student to enroll in the option district. The determination of whether this condition is met shall be made by the Superintendent or the Superintendent’s designee.
4. No Pending Expulsion: The deadline shall not be waived if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent’s designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Minden Public School District, the Superintendent or the Superintendent’s designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Minden Public School District, the Superintendent or the Superintendent’s designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for

appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Minden Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: July 9, 2013

RESOLUTION

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "1" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "1" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____.

The following members voted against the same: _____.

The following members were absent or not voting: _____.

The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 12th day of August, 2014.

MINDEN PUBLIC SCHOOLS

By: _____
President

Attest: _____
Secretary

Appendix "1" to Option Enrollment Policy

The following is Appendix "1" to Policy 5006 for the 2014-2015 School Year. The Board of Education hereby sets forth the maximum number of option students for the 2014-2015 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building which has "0" as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

PROGRAM	PROGRAM CAPACITY	PROJECTED ENROLLMENT	NO. OF OPTION STUDENTS
Kindergarten			
First			
Second			
Third			
Fourth			
Fifth			
Building Capacity, Elementary			
Level I Elementary Special Education			0
Level II & III Elementary Special Education			0
Sixth			
Seventh			
Eighth			
Building Capacity, Middle School Attendance Center			
Level I Middle School Special Education Program			0
Level II and III Middle School Special Education			0
Ninth			
Tenth			
Eleventh			
Twelfth			
Building Capacity, Sr. High School Attendance Center			
Level I Sr. High School Special Education Program			0
Success Center			0
Level II and III Sr. High School Special Education			0



Nebraska Rural Community Schools Association
455 S.11th St, Ste B
Lincoln, NE 68508

Invoice #: 2014-15 Member
Date: Monday, June 16, 2014

Bill To:
MINDEN PUBLIC SCHOOLS
PO BOX 301
MINDEN NE 68959

For: NRCSA Membership Dues

Description	Amount
<i>2014-15 NRCSA Membership Dues Renewal</i>	\$700.00

Total: \$700.00

Make all checks payable to **NRCSA**

If you have any questions concerning this invoice, contact Jeff Bundy at (402) 202-6028 or e-mail: jbundy@nrdsa.net



NREA Discounted Membership *(Through NRCSA)*

2014-15 Membership Form

Instructions:

To complete the form, click on the highlighted boxes and fill in the appropriate information. Please complete the form entirely. When completed use the print command to print a copy to send to the NRCSA office. This form CANNOT be submitted electronically.

School District Name:

Address:

City: State: Zip Code:

Phone: - - Fax: - -

Administrator Name:

Administrator e-mail:

Type of Membership:

There are two different membership options. The discounted individual membership allows one (1) person to join the NREA at a cost of \$75.00. The discounted school district membership allows a maximum of 7 people (board members or other staff) to join the NREA at a cost of \$300.00.

Additional Contacts (District Membership Only): *A maximum of 7 individuals may be included in a school district membership*

Contact 1 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 2 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 3 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 4 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 5 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 6 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>
Contact 7 Name:	<input style="width: 100%; height: 20px;" type="text"/>	Title:	<input style="width: 100%; height: 20px;" type="text"/>	e-mail:	<input style="width: 100%; height: 20px;" type="text"/>

Please include a check for the membership fees payable to the NREA.

Send dues and registration form to:

NRCSA
455 S. 11th St, Suite B
Lincoln, NE 68508