

THE CAREER ACADEMY JOINT BOARD MEETING
MINUTES OF MEETING - Tuesday, June 3, 2025, at 9:30 AM
The Career Academy 8800 O Street - Conf. Room 200 Lincoln, Nebraska

1. CALL TO ORDER
2. ANNOUNCE OPEN MEETING ACT POSTING AND LOCATION
3. ROLL CALL
4. APPROVAL OF MINUTES
5. PUBLIC COMMENT
6. CONSENT AGENDA
 - 6.1. Routine Business
 - 6.2. Human Resources Matters
 - 6.3. Student Enrollment Matters
7. INFORMATIONAL ITEMS/REPORTS
 - 7.1. Facilities Update
 - 7.2. Fundraising and Donor Update
 - 7.3. Director's Report
 - 7.4. Other Reports
8. ACTION ITEMS
9. ITEMS PULLED FROM CONSENT AGENDA
10. EXPEDITED/EMERGENCY ACTIONS
11. ANNOUNCEMENT OF UPCOMING MEETING DATES OR EVENTS FOR THE BOARD
12. REQUEST FOR CLOSED SESSION
13. ADJOURNMENT

**THE CAREER ACADEMY JOINT BOARD MEETING
MARCH 4, 2025, 9:30 A.M.
ROOM 200**

1. CALL TO ORDER

The meeting of the Joint Board members (hereinafter "Joint Board") of the Southeast Community College Area (hereinafter "College") and Lincoln Public Schools (hereinafter the "District") Career and Technology Education ("CTE") Joint Venture Consortium (hereinafter "Consortium") created by Interlocal Agreement dated October 17, 2013 ("Agreement"), was called to order by chair Paul Illich 9:34 a.m. on March 4, 2025. Notice of the meeting was given in advance by publication and posting according to law.

2. ANNOUNCE OPEN MEETING ACT POSTING AND LOCATION

One current copy of the Open Meetings Act was posted in the meeting room at a location accessible to the members of the public. At the beginning of this meeting, the chair announced and informed the public about the location of the posted Open Meetings Act information.

3. ROLL CALL

Present Board Members:

Dr. Skretta LPS
Dr. Illich SCC
Ms. Mumgaard LPS
Mr. Uhrmacher SCC

It was determined that a quorum was present to conduct business.

4. APPROVAL OF MINUTES

A motion was made by Mr. Uhrmacher and seconded by Ms. Mumgaard to approve the December 3, 2024 minutes of the Joint Board meeting as presented.

Motion Passed:

Mr. Uhrmacher	YES
Dr. Skretta	YES
Dr. Illich	YES
Ms. Mumgaard	YES

MOTION PASSED

5. PUBLIC COMMENT

6. CONSENT AGENDA

Speaker(s): Dr. Illich

- 6.1 Routine Business**
- 6.2 Human Resource Matters**
- 6.3 Student Enrollment Matters**

No items presented for consent.

7. INFORMATIONAL ITEMS/REPORTS

7.1 Facilities Update

Speaker(s) :

No facility updates at this time.

7.2 Fundraising and Donor Update

Speaker(s) : Kass Mounce

Kass Mounce briefed the Board on fundraising and donor updates. There are currently 15 funds for TCA totaling \$669,000 with 8 of those funds invested. The newest donation to TCA is \$5,000 annually for tool kits for construction students.

7.3 Director's Report

Speaker(s) : Josh Jones

Josh Jones briefed the Board. The applications for the 2025-26 school year are ahead of last year at this time. Historically 20% of students will not show up on day one. Projected enrollment for 2025-26: 827 students.

Mr. Jones commended Jill Sand (Dean of Health Science for SCC) for accommodating the needs of the Health Science students. He highlighted Electrical Construction - the growth has tripled since TCA started. Arlyn Uhrmacher asked if TCA classes are ever integrated with other SCC students. Mr. Jones explained that there are SCC students integrated with TCA students when the class is held at a building outside of TCA.

Dr. Michaelis mentioned that SCC used to have a rule that a student could not obtain a certificate until the student graduated high school. Now a student can apply for the credential and achieve that certificate before they graduate (Welding, Culinary, Engineering, etc) high school, which is important for employability.

Mr. Jones spoke about the new programming for 2025-26. He explained that there is a huge need for child care employees in the workforce. However, the Early Childhood Education Pathway at TCA struggles with enrollment numbers every year. The new program at TCA will cater to students that have IEPs and take adjusted programming at the home high school. These would be students that might typically struggle academically at TCA. TCA will accept 16-20 of these students to participate in continuing education type child care classes with the possibility of obtaining a child development association certificate. Lincoln Littles and Educare have expressed a strong desire to be business partners for this program. These students will graduate high school with two years' experience and possible credentials. Mr. Jones plans to hire a new Special Education Instructor to work in conjunction with the Early Childhood Instructor to run this program.

Ms. Mumgaard commended this new plan and said this will speak to a very large group of people that typically do not look at TCA as attainable.

ACTION ITEMS

Speaker(s) : Dr. Illich

8. ITEMS PULLED FROM CONSENT AGENDA

9. EXPEDITED/EMERGENCY ACTIONS

10. ANNOUNCEMENT OF UPCOMING MEETING DATES OR EVENTS FOR THE BOARD

The next regular meeting is scheduled for June 3, 2025 at 9:30 a.m. in Room 200 at The Career Academy.

11. REQUEST FOR CLOSED SESSION

There was no request for closed session.

12. ADJOURNMENT

Board President, Dr. Illich, adjourned the meeting at 10:14 a.m.

DATED this 4th day of March 2025

SOUTHEAST COMMUNITY COLLEGE AREA AND LINCOLN

PUBLIC SCHOOLS CAREER ACADEMY JOINT BOARD

TCA Director's Report

June, 2025

Student Voice

- Henry Alvarez, Zaemn Nash (Culinary Pathway...2 year graduates)
- Affoue Boko (Former TCA student, Current SCC student)

25/26 Application Data

- Current:

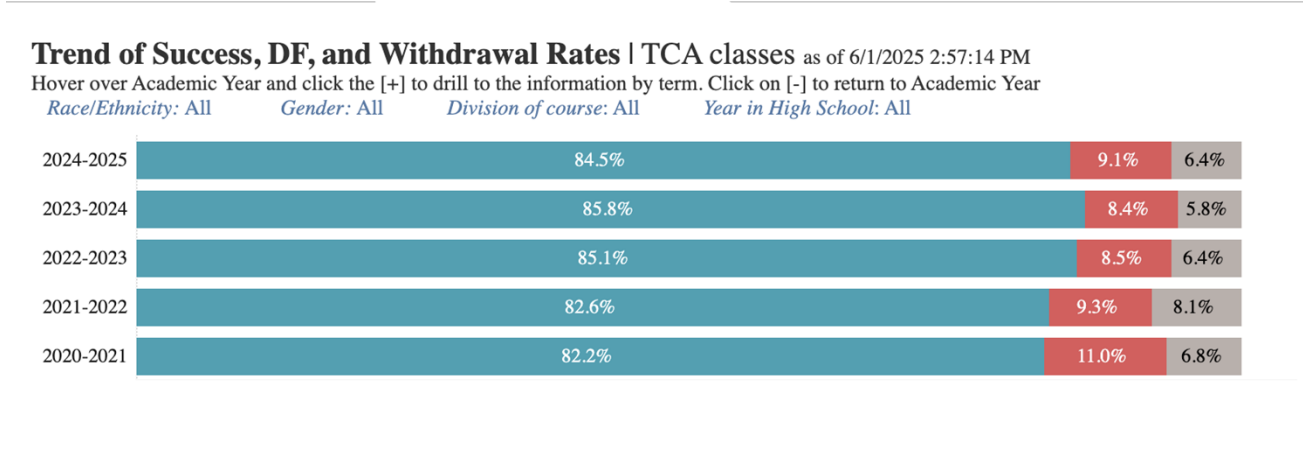
Total Apps to Date = 837		ALL Apps		ACCEPT		CONFIRMED	
Sorted UNIQUE Pathways (Formula in A3)	Total	Sophomore	Junior	Sophomore	Junior	Sophomore	Junior
ACADEMIC TRANSFER	53	41	12	38	11	31	8
AG/BIO	33	27	6	26	6	21	5
BUSINESS	50	39	11	35	7	24	3
CONSTRUCTION-ELECTRICAL	37	21	16	17	13	14	11
CONSTRUCTION-ELECTRICAL (WAITLIST	5	3	2	2	1	1	1
CONSTRUCTION-HVAC	15	10	5	7	2	6	3
CONSTRUCTION-RESIDENTIAL	34	24	10	21	9	21	8
CRIMINAL JUSTICE	58	53	5	52	2	39	3
CRIMINAL JUSTICE (WAITLIST ONLY AT TH	5	4	1	3	0	1	0
CULINARY	37	27	10	26	5	17	3
CULINARY (WAITLIST ONLY AT THIS TIME)	5	4	1	2	1	0	1
EARLY CHILDHOOD EDUCATION	20	18	2	18	1	14	0
ENGINEERING	52	42	10	39	8	28	8
HEALTH SCIENCE	254	184	70	165	68	125	48
HUMAN SERVICES	38	28	10	24	6	19	4
IT-NETWORKING & CYBERSECURITY	15	11	4	10	3	10	3
IT-PROGRAMMING	10	9	1	8	1	7	1
K-12 EDUCATION	33	23	10	22	10	17	8
PRECISION MACHINING	11	11	0	9	0	10	0
WELDING	70	56	14	49	9	43	7
WELDING (WAITLIST ONLY AT THIS TI	3	2	1	1	0	0	0
	0	0	0	0	0	0	0
TOTALS (from Values Above)	838	637	201	574	163	448	125
<i>Direct Counts on "AppsProcessed" Tab</i>	838	637	201	637	201	637	201
		100.0%	100.0%	90.1%	81.1%	70.3%	62.2%

- Historical Perspective
 - 24/25: 841 applications
 - 23/24: 716 applications
 - 22/23: 795 applications

25/26 Projections

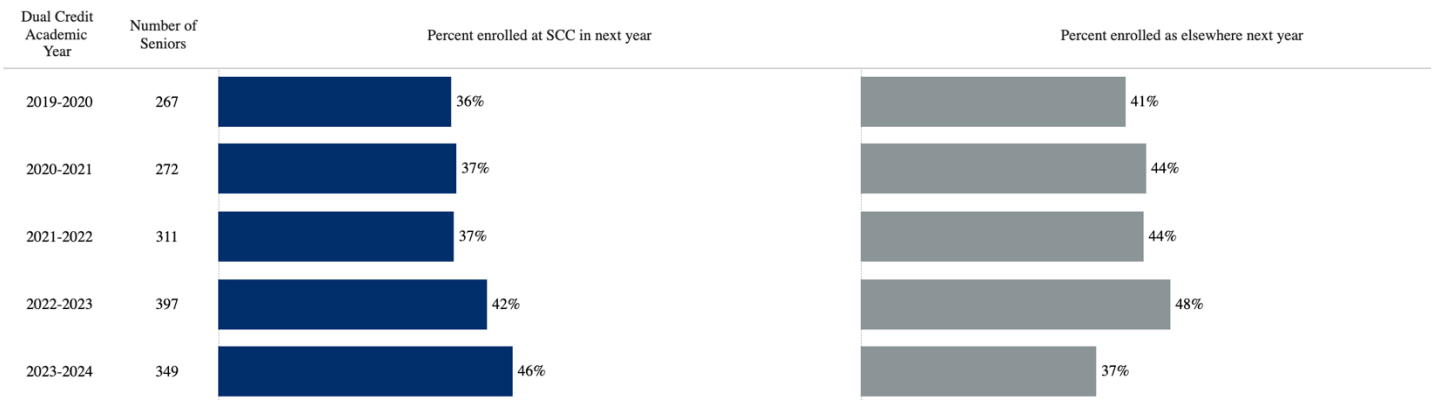
- Returning Seniors: 281...75% retention from Fall 24.
- New Seniors: 139... (25 Unregistered) ... **Total Seniors: 395 Registered**
- New Juniors: 428... (29 Unregistered) ... **Total Juniors: 399 Registered**
 - 794 Total registered students (through SCC)...up from 771 in 24/25 on June 3rd.
- New Adjusted ECED Pathway (continuing education) ... **15 students anticipated**
- Independence Academy Precision Machine (continuing education): **10 students anticipated**
- Total student enrollment projections: 818 (traditional and CE model)
 - 54 students left to register.

24/25 Academic Data:



Matriculation Data:

Percent of Dual Credit Seniors Who Enroll After High School as of 6/1/2025 2:56:08 PM
 'Dual Credit Academic Year' refers to that year's senior class.



Structure of classes at The Career Academy

- Three unique time frames for students to attend (AM, Mid-Day, PM) ...All sessions last 2 hours with the AM session beginning at 8:15 and the PM session ending at 2:45.
- Students choose pathway.
- HHS counselor & TCA counselor communicate on scheduling needs.
- Most pathways, have defined time when students attend (i.e.: 1st year programming students attend in the AM, 2nd year programming students attend in the PM)
 - Health Sciences, Academic Transfer, Welding, Construction, Electrical, Business-multiple times for students to attend-greater flexibility.
- Times for pathway courses are determined by SCC instructor schedules, number of students projected for pathway, and availability of SCC instructors.
- Pathway courses traditionally are 4 days/week-some students create unique experiences (less pathway classes or additional classes in other pathways are examples of the unique schedules that can be created).
- Students take the following LPS graduation requirements on the 5th day of attendance at TCA (day of the week varies by pathway)
 - Juniors Semester 1: Take Charge
 - Juniors Semester 2: Economics, Psychology, Information Technology, US History Sem 2 (dual credit option for 1st time this year).
 - Seniors Semester 1: Government & Politics
 - Seniors Semester 2: Sr. English-Capstone Project. Last year we greatly reduced number of students to create a more robust Capstone experience that truly embodies a capstone project.
- What is factored into students scheduling?
 - Student/family choice
 - Graduation needs
 - Extra support for students
 - Home high school conflicts

Career Technical Student Organization Update

- Cyber Patriot-State Champion Platinum Division
- Educator Rising – 9 students finished in the top three at the state conference
 - Students will attend Educator Rising National Conference/Competition in Orlando, FL
- HOSA – 2 state champions
 - National Anatomage Table Competition in Las Vegas
 - HOSA International Conference/Competition in Nashville
- SkillsUSA-5 state champions
 - 4 students attending SkillsUSA Nationals in Atlanta
 - Commercial Roofing
 - Culinary
 - Restaurant Service
 - Computer Programming

Other items for discussion

- LPS Foundation fundraising event in October.
- Facilities updates
 - Welding lab updates for plasma cutters: \$4992
 - New AV equipment:
 - AVI: \$22,457
 - BIZCO: \$16,115
- Culinary uniform cleaning outsourcing-CINTAS
 - \$5400/year
- SCC street & sidewalk maintenance discussion.

**The Career Academy
Annual Projections
As of March 31, 2025**

	<u>COOP & SCC BUDGET</u>	<u>LPS ONLY COSTS</u>		<u>SCC ONLY COSTS</u>		<u>SPLIT COSTS</u>		<u>TOTAL COSTS</u>		<u>ESTIMATED REMAINING BUDGET</u>
			<u>8/31/25</u>		<u>6/30/25</u>	<u>9/1/24 -</u>	<u>8/31/25</u>	<u>9/1/24 -</u>	<u>8/31/25 Projected</u>	
		<u>9/1/24 - 3/31/25</u>	<u>Projected YTD</u>	<u>7/1/24 - 3/31/25</u>	<u>Projected YTD</u>	<u>3/31/25</u>	<u>Projected YTD</u>	<u>3/31/25</u>	<u>YTD</u>	
Principal's Office:										
Director						\$77,898.73	\$133,540.68	\$77,898.73	\$133,540.68	
Office Staff						\$60,481.58	\$103,682.71	\$60,481.58	\$103,682.71	
Benefits						\$49,745.48	\$85,277.97	\$49,745.48	\$85,277.97	
Advertising						\$37.36	\$64.05	\$37.36	\$64.05	
Contracted Services						\$0.00	\$0.00	\$0.00	\$0.00	
Printing						\$0.00	\$0.00	\$0.00	\$0.00	
Supplies						\$11,523.56	\$19,754.67	\$11,523.56	\$19,754.67	
Meeting Expense (E-Mtg)						\$0.00	\$0.00	\$0.00	\$0.00	
Admin Mileage						\$1,353.17	\$2,319.72	\$1,353.17	\$2,319.72	
Total Principal's Office	\$330,716.00					\$201,039.88	\$344,639.79	\$201,039.88	\$344,639.79	-\$13,923.79
Guidance Office:										
Counselor		\$46,922.82	\$80,439.12					\$46,922.82	\$80,439.12	
Add'l Duties		\$4,049.36	\$6,941.76					\$4,049.36	\$6,941.76	
Substitutes		\$0.00	\$0.00					\$0.00	\$0.00	
Benefits		\$14,559.61	\$24,959.33					\$14,559.61	\$24,959.33	
Supplies		\$0.00	\$0.00					\$0.00	\$0.00	
Total Guidance Office	\$112,405.00	\$65,531.79	\$112,340.21					\$65,531.79	\$112,340.21	\$64.79
General Instruction:										
Teacher		\$392,375.82	\$672,644.26	\$870,550.20	\$1,160,733.60			\$1,262,926.02	\$1,833,377.86	
Extra Assignments		\$42,512.26	\$72,878.16					\$42,512.26	\$72,878.16	
Optional Period		\$0.00	\$0.00					\$0.00	\$0.00	
Substitutes		\$2,637.26	\$4,521.02					\$2,637.26	\$4,521.02	
Benefits		\$156,045.19	\$267,506.04	\$297,100.94	\$396,134.59			\$453,146.13	\$663,640.63	
Contracted Services		\$0.00	\$0.00	\$74,108.43	\$98,811.24	\$1,334.59	\$1,779.45	\$75,443.02	\$100,590.69	
Supplies		\$3,705.68	\$6,352.59			\$0.00	\$0.00	\$3,705.68	\$6,352.59	
Software		\$15,324.00	\$26,269.71					\$15,324.00	\$26,269.71	
Textbooks		\$80,350.16	\$137,743.13					\$80,350.16	\$137,743.13	
Equipment		\$0.00	\$0.00	\$5,862.61	\$7,816.81	\$0.00	\$0.00	\$5,862.61	\$7,816.81	
Travel		\$0.00	\$0.00	\$2,153.60	\$2,871.47			\$2,153.60	\$2,871.47	
Total General Instruction	\$2,928,878.00	\$692,950.37	\$1,187,914.92	\$1,249,775.78	\$1,666,367.71	\$1,334.59	\$1,779.45	\$1,944,060.74	\$2,856,062.08	\$72,815.92
Activities & Additional Hours:										
Extra Assignment		\$7,169.73	\$12,290.97					\$7,169.73	\$12,290.97	
Benefits		\$744.34	\$1,276.01					\$744.34	\$1,276.01	
Staff Development		\$1,000.00	\$1,714.29					\$1,000.00	\$1,714.29	
Total Activities & Addtl Hours	\$20,265.00	\$8,914.07	\$15,281.26					\$8,914.07	\$15,281.26	\$4,983.74
Pupil Transportation	\$461,470.00	\$195,432.17	\$461,470.00					\$195,432.17	\$461,470.00	\$0.00

	<u>COOP & SCC BUDGET</u>	<u>LPS ONLY COSTS</u>		<u>SCC ONLY COSTS</u>		<u>SPLIT COSTS</u>		<u>TOTAL COSTS</u>		<u>ESTIMATED REMAINING BUDGET</u>
		<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	<u>7/1/24 - 3/31/25</u>	<u>6/30/25 Projected YTD</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	
Staff Development	\$9,620.00	\$0.00	\$0.00					\$0.00	\$0.00	\$9,620.00
Legal	\$6,000.00					\$1,134.00	\$6,000.00	\$1,134.00	\$6,000.00	\$0.00
Equipment						\$12,585.47	\$16,780.63	\$12,585.47	\$16,780.63	-\$16,780.63
Property & Liability Insurance	\$103,410.00					\$0.00	\$103,410.00	\$0.00	\$103,410.00	\$0.00
Building Maintenance	\$18,000.00					\$23,410.51	\$31,214.01	\$23,410.51	\$31,214.01	-\$13,214.01
Remodeling	\$100,000.00					\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
Custodial:										
Salaries						\$109,211.27	\$145,615.03	\$109,211.27	\$145,615.03	
Benefits						\$28,229.60	\$37,639.47	\$28,229.60	\$37,639.47	
Supplies						\$13,721.04	\$18,294.72	\$13,721.04	\$18,294.72	
Total Custodial	\$188,680.00					\$151,161.91	\$201,549.21	\$151,161.91	\$201,549.21	-\$12,869.21
Computing Services:										
Salaries						\$42,819.27	\$57,092.36	\$42,819.27	\$57,092.36	
Benefits						\$11,835.85	\$15,781.13	\$11,835.85	\$15,781.13	
Telephone						\$394.63	\$526.17	\$394.63	\$526.17	
Total Computing Services	\$60,080.00					\$55,049.75	\$73,399.67	\$55,049.75	\$73,399.67	-\$13,319.67
Utilities:										
Refuse						\$2,247.63	\$2,996.84	\$2,247.63	\$2,996.84	
Water & Sewer						\$1,248.86	\$1,665.15	\$1,248.86	\$1,665.15	
Heating & Cooling						\$4,233.07	\$5,644.09	\$4,233.07	\$5,644.09	
Electric						\$62,654.04	\$83,538.72	\$62,654.04	\$83,538.72	
Total Utilities	\$100,000.00					\$70,383.60	\$93,844.80	\$70,383.60	\$93,844.80	\$6,155.20
Landscaping & Grounds	\$15,000.00					\$2,366.30	\$3,155.07	\$2,366.30	\$3,155.07	\$11,844.93
Total Expenditures	\$4,454,524.00	\$962,828.40	\$1,777,006.39	\$1,249,775.78	\$1,666,367.71	\$518,466.01	\$975,772.63	\$2,731,070.19	\$4,419,146.74	\$35,377.26

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Annual Projections
As of March 31, 2025**

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		<u>9/1/24 - 3/31/25</u>	<u>8/31/25</u>	<u>7/1/24 - 3/31/25</u>	<u>6/30/25</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected</u>	
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Supplies		\$3,705.68	\$6,352.59			\$0.00	\$0.00	\$3,705.68	\$6,352.59	
Software		\$15,324.00	\$26,269.71					\$15,324.00	\$26,269.71	
Textbooks		\$80,350.16	\$137,743.13					\$80,350.16	\$137,743.13	
Equipment		\$0.00	\$0.00	\$5,862.61	\$7,816.81	\$0.00	\$0.00	\$5,862.61	\$7,816.81	
Travel		\$0.00	\$0.00	\$2,153.60	\$2,871.47			\$2,153.60	\$2,871.47	
Total General Instruction	\$2,928,878.00	\$692,950.37	\$1,187,914.92	\$1,249,775.78	\$1,666,367.71	\$1,334.59	\$1,779.45	\$1,944,060.74	\$2,856,062.08	\$72,815.92
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Staff Development		\$1,000.00	\$1,714.29					\$1,000.00	\$1,714.29	
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Pupil Transportation	\$461,470.00	\$195,432.17	\$461,470.00					\$195,432.17	\$461,470.00	\$0.00

	<u>COOP & SCC BUDGET</u>	<u>LPS ONLY COSTS</u>		<u>SCC ONLY COSTS</u>		<u>SPLIT COSTS</u>		<u>TOTAL COSTS</u>		<u>ESTIMATED REMAINING BUDGET</u>
		<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	<u>7/1/24 - 3/31/25</u>	<u>6/30/25 Projected YTD</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	<u>9/1/24 - 3/31/25</u>	<u>8/31/25 Projected YTD</u>	
Staff Development	\$9,620.00	\$0.00	\$0.00					\$0.00	\$0.00	\$9,620.00
Legal	\$6,000.00					\$1,134.00	\$6,000.00	\$1,134.00	\$6,000.00	\$0.00
Equipment						\$12,585.47	\$16,780.63	\$12,585.47	\$16,780.63	-\$16,780.63
Property & Liability Insurance	\$103,410.00					\$0.00	\$103,410.00	\$0.00	\$103,410.00	\$0.00
Building Maintenance	\$18,000.00					\$23,410.51	\$31,214.01	\$23,410.51	\$31,214.01	-\$13,214.01
Remodeling	\$100,000.00					\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
Custodial:										
Salaries						\$109,211.27	\$145,615.03	\$109,211.27	\$145,615.03	
Benefits						\$28,229.60	\$37,639.47	\$28,229.60	\$37,639.47	
Supplies						\$13,721.04	\$18,294.72	\$13,721.04	\$18,294.72	
Total Custodial	\$188,680.00					\$151,161.91	\$201,549.21	\$151,161.91	\$201,549.21	-\$12,869.21
Computing Services:										
Salaries						\$42,819.27	\$57,092.36	\$42,819.27	\$57,092.36	
Benefits						\$11,835.85	\$15,781.13	\$11,835.85	\$15,781.13	
Telephone						\$394.63	\$526.17	\$394.63	\$526.17	
Total Computing Services	\$60,080.00					\$55,049.75	\$73,399.67	\$55,049.75	\$73,399.67	-\$13,319.67
Utilities:										
Refuse						\$2,247.63	\$2,996.84	\$2,247.63	\$2,996.84	
Water & Sewer						\$1,248.86	\$1,665.15	\$1,248.86	\$1,665.15	
Heating & Cooling						\$4,233.07	\$5,644.09	\$4,233.07	\$5,644.09	
Electric						\$62,654.04	\$83,538.72	\$62,654.04	\$83,538.72	
Total Utilities	\$100,000.00					\$70,383.60	\$93,844.80	\$70,383.60	\$93,844.80	\$6,155.20
Landscaping & Grounds	\$15,000.00					\$2,366.30	\$3,155.07	\$2,366.30	\$3,155.07	\$11,844.93
Total Expenditures	\$4,454,524.00	\$962,828.40	\$1,777,006.39	\$1,249,775.78	\$1,666,367.71	\$518,466.01	\$975,772.63	\$2,731,070.19	\$4,419,146.74	\$35,377.26