



Regular Board of Directors Meeting

Monday, October 18, 2021 at 6:30 PM

Educational Service Unit 7, Oak Room  
2657 44th Avenue  
Columbus, NE 68601-8537

1. Call the Meeting to Order  
**Speaker(s):** Board President or Designee  
**Rationale:**

#### **LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

1. Notification of Open Meetings Law  
**Speaker(s):** Board President or Designee  
**Rationale:**  
This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.
2. Roll Call  
**Speaker(s):** Board President or Designee
3. Absent Board Members  
**Speaker(s):** Board President or Designee

**Rationale:**

Board Member Marni Danhauer will be absent due to personal reasons.

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

**Recommended Motion(s):**

Approval of Board Member absences as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

4. Pledge of Allegiance

**Speaker(s):** Board President or Designee

2. Approval of Agenda

**Speaker(s):** Board President or Designee

**Rationale:**

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

**Recommended Motion(s):**

Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

3. Welcome Visitors

**Speaker(s):** Board President or Designee

4. Public Comment

**Speaker(s):** Board President or Designee

**Rationale:** The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

5. Consent Agenda

**Speaker(s):** Board President or Designee

**Rationale:**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the Bills
- Policy review with no recommended changes
- Other Routine Agenda Items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

**Recommended Motion(s):**

Consent agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

1. Minutes

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

2. Presentation of Bills #73059 through #73205 totaling \$761,100.43

**Speaker(s):** Board President or Designee

**Rationale:**

The summary of bills for the current month total:\$761,100.43 - Bills #73059 through #73205

Inservice bills total: \$0

	Amount	Vendor	Description
73060	\$6,230.00	AESA Registrations	AESA Registrations for Board, Admin, PD
73063	\$23,486.25	Amazon	Migrant/Tech/SPED/Grants supplies
73075	\$10,406.17	Capital One	Tech/SPED/Grants travel and supplies
73077	\$6,133.98	Central NE Rehab Services	SPED SLP Services
73108	\$7,500.00	Josh Arias	Latino Summit Keynote Speaker
73128	\$5,175.59	Miotees Custom T-shirts	Latino Summit T-shirts
73145	\$7,628.69	Schuyer Comm. Schools	Instructional Coach - Schuyer - flow through
73150	\$5,189.80	State of NE - Department of Admin	Network Services charges

**This is a consent item.**

3. TRA - Excess Lodging and Meals

**Speaker(s):** Board President or Designee

**Rationale:** Excess Lodging and Meals:The Admin Dept has one TRA excess while attending the 2021 AESA Educators' Call to Action in Washington, DC. The conference was September 15-17, 2021.

Excess for lodging and meals:

Larianne Polk - \$46.44

**This is a consent item.**

4. Reading of Article I, Section 2, C Chief Administrator Evaluation  
**Speaker(s):** Board President or Designee  
**Rationale:**  
**This is a consent item.**
5. Reading of Article I, Section 3, G Compensation of Board Members  
**Speaker(s):** Board President or Designee  
**Rationale:**  
**This is a consent item.**
6. Reading of Article IV, Section 10, C Supervision, Assignment, and Evaluation When Serving Schools  
**Speaker(s):** Board President or Designee  
**Rationale:**  
**This is a consent item.**
7. Reading of Article V, Section 8, A Procedures for Control of Infectious Diseases  
**Speaker(s):** Board President or Designee  
**Rationale:**  
**This is a consent item.**
6. Spotlight - Title III  
**Speaker(s):** Administrator or Designee  
**Rationale:** Spotlight - Title III (1:26-3:34 and 12:51-20:30)
7. Treasurer's Report  
**Speaker(s):** Board President or Designee  
**Rationale:** Review the breakdown of the Treasurer's Report  
**Recommended Motion(s):**  
Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Board Member #1 and a second by Board Member #2.
8. Board Goals Work Session  
**Speaker(s):** Board President or Designee  
**Rationale:** Board will consider approval of developed goals from the October Board Work Session.  
  
**Recommendation:** Discuss, consider and take any action necessary to approve the developed goals as presented.  
**Recommended Motion(s):**  
Discuss, consider and take any action necessary to approve the developed goals as presented Passed with a motion by Board Member #1 and a second by Board Member #2.
9. Redistricting  
**Speaker(s):** Board President or Designee  
**Rationale:** At this time, the Center for Public Affairs Research has completed digitizing our 2010 boundaries and has imported our 2020 population counts. The attached document includes the analysis of total population equality across election districts. As a result of the analysis, the Center for Public Affairs Research expects election district boundaries to change. The attached map contains suggested boundary changes meeting the requirements of redistricting. The Board will use this time to discuss and ask questions related to the

suggested map. Final maps and documents will not be available until additional information on legislative boundaries and precincts are provided. The Board will approve the new 2020 district map in a board meeting after the information is received.

**Recommended Motion(s):**

Discuss, consider and take any action necessary to approve a Special Board Meeting on \_\_\_\_\_, 2021 Passed with a motion by Board Member #1 and a second by Board Member #2.

10. Administrator's Report General

**Speaker(s):** Administrator or Designee

**Rationale:**

- Goals - Attached for your Review
- ESUCC Update
- Board & Administrator (handout)
- Upcoming Events
- 2 Factor Authentication

1. Services Update

**Speaker(s):** Administrator or Designee

**Rationale:**

- SIMPL Update
  - SIMPL: Service Implementation Model Process & Log (Short Intro)
  - SIMPL: Customizing the Annual Planning Process for Nebraska

2. Facilities Update

**Speaker(s):** Administrator or Designee

**Rationale:** The Administrator will provide information on playground addition during this item.

3. Legislative Update

**Speaker(s):** Administrator or Designee

**Rationale:** During this item, the Administrator will provide a Legislative Update to members of the Board.

- Preview to the 2022 Legislative Session.

11. Committee Reports

**Speaker(s):** Committee Chair

1. Negotiations Committee Report

**Speaker(s):** Negotiations Committee Chair

**Rationale:** Reports of activities and discussions from the Negotiations Committee will take place during this item.

2. Administrator Evaluation Committee Report

**Speaker(s):** Administrator Evaluation Committee Chair

**Rationale:** A report of activities from the Administrator Evaluation Committee will be given during this item. Administrator Evaluation Committee: Dawn Lindsley, Donald Ellison, Marni Danhauer, and Joyce Baumert.

Evaluation Timeline:

- **August:** Evaluation Committee to meet in September to go through comments and create a summary. Larianne will meet with the Evaluation

Committee chair.

- **September:** Full Board is provided a copy of the Administrator Evaluation

- **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.

- **November:** Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.

- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.

- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.

#### 12. Conference Report

**Speaker(s):** Conference Attendees

**Rationale:** Conference Attendees will report on their learnings.

- AESA Educators' Call to Action (attachment)
- Labor Relations Conference

#### 13. Adjournment

**Speaker(s):** Board President or Designee

Created by: Mindy Reed, Secretary to the ESU 7 Board of Directors

# Open Meetings Act

## **Neb. Rev. Stat. § 84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

## **Neb. Rev. Stat. § 84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

## **Neb. Rev. Stat. § 84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

## **Neb. Rev. Stat. § 84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such

individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the

members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Neb. Rev. Stat. § 84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual meetings authorized; emergency meeting without notice; appearance before public body.**

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the

meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as

would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in Open Meetings Act

number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

**Neb. Rev. Stat. § 84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Neb. Rev. Stat. § 84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of

the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

**Neb. Rev. Stat. § 84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

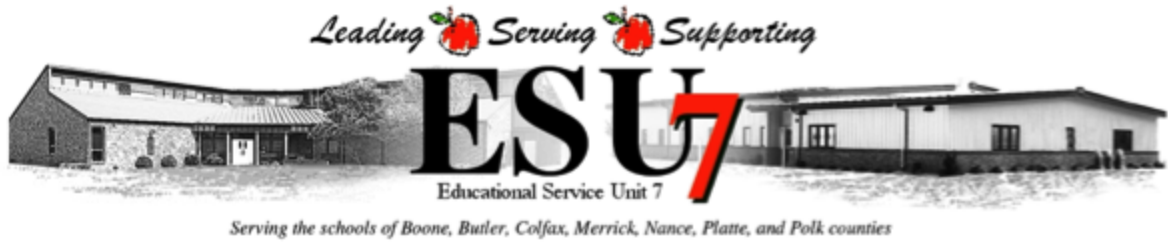
(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Neb. Rev. Stat. § 84-1415. Open Meetings Act; requirements; waiver; validity of action.**

No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.



## **ESU 7 Budget Hearing**

ESU 7 Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, September 13, 2021 at 5:15 PM

Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/03/2021

Attendance Taken at 5:16 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Absent

Donald Ellison: Absent

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 10, Absent: 2.

1. Call the Meeting to Order

**LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:16pm  
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator  
Linda Shefcyk, Business Manager  
Mindy Reed, Secretary to the Board of Directors  
Marc Ostmeyer, Professional Development Director  
Tami Clay, Special Education Director  
Dan Ellsworth, Network Operations Director

2. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

3. Roll Call

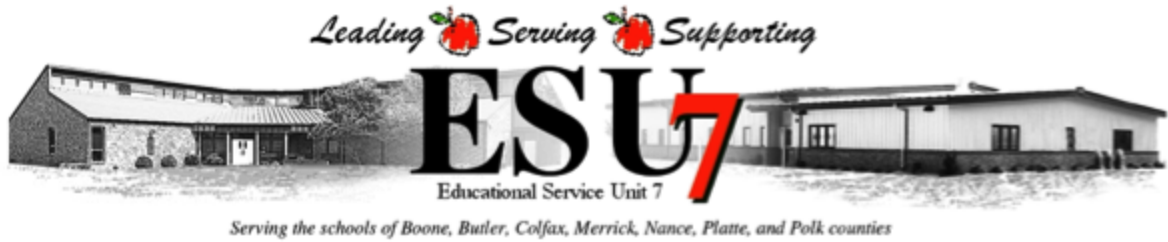
4. Budget Hearing

Administrator Polk reviewed the attached slide show.

5. Adjournment

Hearing adjourned at 5:43pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.



## **Tax Asking/Final Levy**

ESU 7 Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, September 13, 2021 at 5:25 PM

Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/03/2021

Attendance Taken at 5:44 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Absent

Donald Ellison: Absent

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 10, Absent: 2.

1. Call the Meeting to Order

**LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:44pm  
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator  
Linda Shefcyk, Business Manager  
Mindy Reed, Secretary to the Board of Directors  
Marc Ostmeyer, Professional Development Director  
Tami Clay, Special Education Director  
Dan Ellsworth, Network Operations Director

2. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

3. Roll Call

4. Tax Asking Hearing/Setting Final Levy  
Administrator Polk reviewed the attached slide show.

5. Adjournment  
Hearing adjourned at 5:47pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.



## **Regular Board of Directors Meeting**

Educational Service Unit 7, Oak Room

2657 44th Avenue

Columbus, NE 68601-8537

Monday, September 13, 2021 at 5:30 PM

Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/03/2021

Attendance Taken at 5:47 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Absent

Donald Ellison: Absent

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 10, Absent: 2.

Attendance Update Taken at 5:56 PM.

Jennifer Miller: Absent

Present: 9, Absent: 3.

Attendance Update Taken at 6:37 PM.

Dawn Lindsley: Absent

Present: 8, Absent: 4.

1. Call the Meeting to Order

**LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:47pm  
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator  
Linda Shefcyk, Business Manager  
Mindy Reed, Secretary to the Board of Directors  
Marci Ostmeyer, Professional Development Director  
Tami Clay, Special Education Director  
Dan Ellsworth, Network Operations Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

1.3. Absent Board Members

Board Member Marni Danhauer will be absent due to personal reasons. Board Member Richard Luebbe may be absent due to personal reasons.

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Jack Young and a second by Gary Wieseler.

Marni Danhauer:	Absent
Donald Ellison:	Absent
Bob Arp:	Yea
Joyce Baumert:	Yea

Dan Hoesly: Yea  
Dawn Lindsley: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

Board members Marni Danhauer and Donald Ellison were absent due to personal reasons.

1.4. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Joyce Baumert and a second by Bob Arp.

Marni Danhauer: Absent  
Donald Ellison: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Dan Hoesly: Yea  
Dawn Lindsley: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

3. Welcome Visitors

No visitors present.

4. Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present

petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.  
No public comments were provided.

5. 2021-2022 Resolution for Tax Asking and Final Levy

Now be it therefore resolved that the Board of ESU 7 has a tax request of \$2,664,964.08 for the 2021-2022 fiscal year and the final levy of the Board of ESU 7 should be, and hereby is set at .015 for the 2021-2022 fiscal year.

**Recommendation:** Discuss, consider and take any necessary action to approve the 2021-2022 Tax Asking and Final Levy Resolution as presented.

Discuss, consider and take any necessary action to approve the 2021-2022 Tax Asking and Final Levy Resolution as presented Passed with a motion by Gary Wieseler and a second by Richard Stephens.

Marni Danhauer: Absent

Donald Ellison: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

6. Adoption of the 2021-2022 Budget

Discuss, consider and take any action necessary to approve the 2021-2022 Budget as presented.

Discuss, consider and take any action necessary to approve the 2021-2022 Budget as presented Passed with a motion by Dan Hoesly and a second by Bob Arp.

Marni Danhauer: Absent

Donald Ellison: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

## 7. Consent Agenda

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the Bills
- Policies with no recommended changes
- Other Routine Agenda Items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Richard Luebbe and a second by Jack Young.

Marni Danhauer: Absent

Donald Ellison: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

### 7.1. Minutes

**This is a consent item.**

### 7.2. Article I, Section 1, A ESU Name

**This is a consent item.**

### 7.3. Article I, Section 1, C Statutory Role

**This is a consent item.**

### 7.4. Article I, Section 1, D Principle Office

**This is a consent item.**

- 7.5. Article I, Section 2, A Board's Name and Role  
**This is a consent item.**
- 7.6. Article I, Section 3, C Role of Individual Board Members  
**This is a consent item.**
- 7.7. Article III, Section 5, I Credit Card Purchasing Program  
**This is a consent item.**
- 7.8. Presentation of Bills #72890 through #73058 totaling \$984,830.35

The summary of bills for the current month total:\$984,830.35 - Bills #72890 through #73058

Inservice bills total: \$0

	Amount	Vendor	Description
72908	\$10,898.14	CCS Presentation Systems	Technology Equipment for school flow throughs
72914	\$7,863.74	Clarkson Public Schools	Title I and IIA Reimbursement
72923	\$6,500.00	David Lorden	Title II Consultant
72926	\$24,002.00	East Butler Public Schools	Title I and IIA Reimbursement
72947	\$19,535.00	Imagine Learning	Migrant/Title III Literacy Software
72968	\$6,400.00	Marzano Resources, LLC	Title II Consultant
72972	\$45,708.00	NASB Alicap	Workers Comp/Property/Liability Insurance
72991	\$7,628.69	Schuyler Comm. School	Instructional Coach flow through
72995	\$68,141.60	Shelby-Rising City Public School	Title I and IIA Reimbursement
72997	\$38,416.97	St. Edward Public School	Summer Transition and IIA Reimbursement
72999	\$5,189.80	State of NE - Department of Admin	Network Services charges

**This is a consent item.**

8. Treasurer's Report

Review the breakdown of the Treasurer's Report.

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Dan Hoesly and a second by Gary Wieseler.

- Marni Danhauer: Absent
- Donald Ellison: Absent
- Bob Arp: **Yea**
- Joyce Baumert: **Yea**
- Dan Hoesly: **Yea**

Dawn Lindsley: Yea  
Richard Luebbe: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

The final Treasurer's Report for the last fiscal year ended with \$3,980,553.55 cash on hand. The goal was to get to \$4,000,000.00.

9. Spotlight - Licensed Mental Health Practitioners  
The Licensed Mental Health Practitioners will present the Spotlight presentation to the Board.  
Ronelle Jackson, Mollie Morrow, and Merridie Kaup reviewed the attached slide show. The board members followed up with several questions and interest in this topic.
10. Reading of Article I, Section 1, B Vision, Mission, Beliefs

#### Article I, Section 1, B **Vision, Mission, Beliefs**

~~1. The mission of ESU 7 is to provide leadership and services supporting the improvement of teaching and learning.~~

~~2. Educational Service Unit 7 Believes:~~

~~We walk behind schools to keep them moving, beside them to help them stay focused and on track, and far enough in front to not only see where they are going, but anticipate their needs.~~

~~1. We believe...all public school districts are a vital part of service planning.~~

~~2. We believe...in offering effective and efficient services to public schools.~~

~~3. We believe...in leading with trust and reliability.~~

~~4. We believe...in hiring high quality and diverse staff.~~

~~5. We believe...in collaboration between NDE, ESU 7 and districts to benefit all stakeholders.~~

~~6. We believe...in focusing on student and family learning to create productive citizens and adults.~~

~~7. We believe...in innovation.~~

~~Vision~~

~~To be a leader in innovative service delivery, ESU 7 prioritizes three areas: people, services, and efficiency.~~

- ~~• People: To be a family centered place to work where people are inspired to continue to grow.~~
- ~~• Services: Provide innovative services for school districts to meet current and anticipate future needs.~~
- ~~• Efficiency: Maximize our services by scaling them up to optimize outcomes.~~

## **Mission**

**The mission of ESU 7 is to provide leadership and support by delivering customized and innovative services.**

## **Beliefs**

**We believe in...**

- People first**
- Leading with trust and reliability**
- Customized and innovative services**
- Best practice expertise**
- Intentional data driven service planning**
- Authentic collaboration**
- Maximizing efficiencies**

**Recommendation:** Discuss, consider and take all necessary action to approve Article I, Section 1, B Vision, Mission, Beliefs as presented.

Discuss, consider and take all necessary action to approve Article I, Section 1, B Vision, Mission, Beliefs as presented Passed with a motion by Bob Arp and a second by Jack Young.

Marni Danhauer:	Absent
Donald Ellison:	Absent
Dawn Lindsley:	Absent
Jennifer Miller:	Absent
Joyce Baumert:	Abstain (Without Conflict)

Bob Arp: Yea  
Dan Hoesly: Yea  
Richard Luebbe: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea

Yea: 7, Nay: 0, Absent: 4, Abstain (Without Conflict): 1

11. Representation at NESUBA and State Education Conference Delegate Assembly  
Selection of one Board Member to represent ESU 7 at the Delegate Assembly November 19, 2021 at 8:00am.

Selection of two Board Members to represent ESU 7 at the Annual NESUBA business meeting.

Board President Doug Pauley and Board Vice President Jack Young will be the representatives at the Annual NESUBA business meeting.

12. Credit Card Purchasing Program  
Per Article III, Section 5, I Credit Card Purchasing Program, the names of the employees who are assigned an ESU 7 purchasing card will be submitted to the Board for review and approval.

Approved Employees:

- Larianne Polk
- Dan Ellsworth
- Marci Ostmeyer
- Cynthia Alarcon
- Brooke Kavan
- Brooke Koliha
- Kendra Gustafson
- Laura Plas
- Mark Brady
- Otis Pierce
- Mindy Reed
- Linda Shefcyk
- Liz Lawrence
- Tami Clay
- Megan Kassing
- Angie Arndt
- Angel Mayberry
- Abby Pfister

**Recommendation:** Discuss, consider and take action to approve the list of approved employees who are assigned an ESU 7 purchasing card as presented.

Discuss, consider and take action to approve the employees who are assigned an ESU 7 purchasing card as presented Passed with a motion by Richard Stephens and a second by Gary Wieseler.

Marni Danhauer: Absent  
Donald Ellison: Absent  
Dawn Lindsley: Absent  
Jennifer Miller: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Dan Hoesly: Yea  
Richard Luebbe: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 8, Nay: 0, Absent: 4

### 13. **Administrator's Report General**

- Goals - Attached for your Review
- ESUCC Update
- Board Election Information
- Upcoming Events
- Board & Administrator - September 2021
- NASB Awards of Achievement
- October Work Session - Administrator Polk would like to have a work session October 18, 2021 to write goals with the Board. The work session will start at 5:45pm. The October Board Meeting will start at 6:30pm.

Discuss, consider and take action to approve the Work Session at 5:45pm on October 18, 2021 with the Board Meeting starting at 6:30pm Passed with a motion by Richard Stephens and a second by Jack Young.

Marni Danhauer: Absent  
Donald Ellison: Absent  
Dawn Lindsley: Absent  
Jennifer Miller: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Dan Hoesly: Yea  
Richard Luebbe: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea

Jack Young: Yea  
Yea: 8, Nay: 0, Absent: 4

Administrator Polk reviewed the attached slide show. Administrator Polk reviewed the homepage of the SIMPL website with the Board and explained what the data each section means. Administrator Polk also reviewed the NASB Awards of Achievement and thanked the Board for attending the conferences.

#### 13.1. Services Update

Items inside this item include visit updates, quarterly report, director reports, etc.

- Quarterly Update
- SIMPL Update

#### 13.2. Facilities Update

The Administrator will provide a facilities update during this item.

- Sidewalks
- The Oak/Maple AV project has been modified to include additional microphones. Director Ellsworth recommends the additional microphones to ensure better quality and tracking. These microphones will cost an additional \$10,967.62.

Discuss, consider and take any action necessary to approve the additional microphone costs of \$10,967.62 as discussed Passed with a motion by Dan Hoesly and a second by Doug Pauley.

Marni Danhauer: Absent  
Donald Ellison: Absent  
Dawn Lindsley: Absent  
Jennifer Miller: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Dan Hoesly: Yea  
Richard Luebbe: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 8, Nay: 0, Absent: 4

Administrator Polk provided the Board with an update on the sidewalks. Director Ellsworth discussed the audio visual project. The current project layout is designed for a room slightly smaller than the Oak/Maple Conference Room. The additional microphones will detect where sound is coming from. The project needs an additional 6 microphone units.

### 13.3. Personnel

New Hire: Macy Bakenhus, Paraprofessional.

### 13.4. Legislative Update

During this item, the Administrator will provide a Legislative Update to members of the Board.

- Administrator Polk is attending Educator's Call to Action September 15-17, 2021
- Monday, Sept. 13 - Thursday, Sept. 30 -- Tentative dates for special legislative session regarding redistricting.
- Friday, Oct. 29 -- The Nebraska Economic Forecasting Advisory Board meets. 1 p.m. State Capitol, Room TBA. Lincoln.

## 14. Committee Reports

### 14.1. Budget Committee Report

Reports of Budget Committee activities and discussion will take place during this item.

Board Member Gary Wieseler updated the rest of the Board on the Budget Committee. Administrator Polk thanked the Budget Committee and Business Manager Linda Shefcyk for all of their help on the budget and reviewing it in so much detail.

### 14.2. Negotiations Committee Report

Reports of activities and discussions from the Negotiations Committee will take place during this item.

Board Member Richard Stephens provided the Board with an update on the Negotiations Committee Meeting. The Negotiations Committee met with ESUEA prior to the October Board Meeting.

### 14.3. Administrator Evaluation Committee Report

A report of activities from the Administrator Evaluation Committee will be given during this item. Administrator Evaluation Committee: Dawn Lindsley, Donald Ellison, Marni Danhauer, and Joyce Baumert.

Evaluation Timeline:

- **August:** Evaluation Committee to meet in September to go through comments and create a summary. Larianne will meet with the Evaluation Committee chair.
- **September:** Full Board is provided a copy of the Administrator Evaluation
- **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.
- **November:** Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.
- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in

December Board Meeting following Closed Session requirements with Administrator present.

- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.

A paper copy of Administrator Polk's evaluation was provided to the Board for their study and reference. A digital version will be emailed to them in October.

15. Conference Report

Conference Attendees will report on their learnings.

- Area Membership Meetings

Board President Doug Pauley provided an update from the session he attended at the Norfolk Area Membership Meeting which was related to professional standards between employees and students.

16. Adjournment

Meeting adjourned at 7:26pm

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073059	20.00	10/20/21	10060 ADMINISTRATORS IN-SERVICE	C
10	00073060	6,230.00	10/20/21	10080 AESA REGISTRATION	C
10	00073061	64.96	10/20/21	12416 ALLISON RUDOLPH	C
10	00073062	420.00	10/20/21	190428 ALMQUIST, MALTZAHN, GALLOWAY & LUTH, PC	C
10	00073063	23,486.25	10/20/21	10391 AMAZON	C
10	00073064	383.71	10/20/21	120155 AMY J SLAMA	C
10	00073065	841.68	10/20/21	130180 AMY MAZANKOWSKI	C
10	00073066	593.60	10/20/21	7633 ANA SANTOS	C
10	00073067	1,038.00	10/20/21	10681 APPLE COMPUTER, INC.	C
10	00073068	2,025.00	10/20/21	388 APPLIED CONNECTIVE TECHNOLOGIES	C
10	00073069	669.62	10/20/21	6114 AVERA MEDICAL GROUP-O'NEILL	C
10	00073070	2,615.48	10/20/21	20022 BALLARD & TIGHE	C
10	00073071	120.00	10/20/21	20428 BOONE CENTRAL SCHOOLS	C
10	00073072	1,650.00	10/20/21	9032 BRENDA SAXE	C
10	00073073	142.86	10/20/21	12238 BRENT DIECKHOFF	C
10	00073074	50.40	10/20/21	6700 BROOKE KAVAN	C
10	00073075	10,406.17	10/20/21	30039 CAPITAL ONE BANK (USA), N.A.	C
10	00073076	467.80	10/20/21	1996 CASEY'S MAIL SERVICE LLC	C
10	00073077	6,133.98	10/20/21	8940 CENTRAL NE REHAB SERVICES	C
10	00073078	100.00	10/20/21	30271 CENTRO HISPANO COMUNITARIO DE NEBRASKA	C
10	00073079	423.59	10/20/21	30550 CITY OF COLUMBUS WATER & SANIT	C
10	00073080	3,576.00	10/20/21	31230 CONNECTING POINT	C
10	00073081	251.29	10/20/21	4812 CUBBY'S, INC.	C
10	00073082	348.00	10/20/21	31570 CULLIGAN OF COLUMBUS	C
10	00073083	1,500.00	10/20/21	12289 CYBR SCHOOL LLC	C
10	00073084	1,609.00	10/20/21	40190 DAKTECH COMPUTERS	C
10	00073085	4,750.58	10/20/21	40725 EAKES OFFICE SOLUTIONS	C
10	00073086	1,195.30	10/20/21	50060 EAST BUTLER PUBLIC SCHOOL	C
10	00073087	948.96	10/20/21	50065 EAST CENTRAL DIST HEALTH DEPARTMENT	C
10	00073088	606,873.58	10/20/21	50825 ED SERVICE UNIT 7-PAYROLL	C
10	00073089	128.20	10/20/21	50630 ERNST AUTO CENTER	C
10	00073090	192.01	10/20/21	7560 HOSTED SERVICES	C
10	00073091	300.00	10/20/21	50750 ESU 10	C
10	00073092	30.00	10/20/21	50725 ESU 6	C
10	00073093	229.90	10/20/21	60017 FAIRFIELD INN & SUITES BY MARRIOTT	C
10	00073094	81.26	10/20/21	60056 FIRST NATIONAL BANK	C
10	00073095	140.32	10/20/21	70406 GOTTBORG AUTO COMPANY LLC	C
10	00073096	318.90	10/20/21	7013 GREAT PLAINS COMMUNICATIONS	C
10	00073097	1,022.00	10/20/21	11460 HAYLEY MURPHY	C
10	00073098	65.41	10/20/21	5894 HEIDI ADAMS	C
10	00073099	2,062.66	10/20/21	80352 HEINEMANN	C
10	00073100	558.00	10/20/21	80543 HOMETOWN LEASING	C
10	00073101	722.94	10/20/21	80880 HY-VEE	C
10	00073102	143.84	10/20/21	90088 INDOFF INCORPORATED	C
10	00073103	2.00	10/20/21	5223 J.P. COOKE CO.	C
10	00073104	142.24	10/20/21	40719 JENNIFER DUNN	C
10	00073105	861.84	10/20/21	3387 JENNIFER FISTLER	C
10	00073106	150.00	10/20/21	12394 JENNIFER KAY GERDES	C
10	00073107	20.16	10/20/21	353 JILLIAN SCHMIDT	C
10	00073108	7,500.00	10/20/21	11932 JOSH ARIAS	C
10	00073109	262.75	10/20/21	6319 JOURNEYED.COM, INC.	C
10	00073110	539.84	10/20/21	260092 JUDY A ZADINA	C
10	00073111	998.48	10/20/21	110030 JULIE R KAHLER	C
10	00073112	60.37	10/20/21	574 KAROL BANKSON-RECKNOR	C
10	00073113	600.00	10/20/21	260089 KATHLEEN ZADINA	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073114	1,347.00	10/20/21	110235 KIDDIE CAB	C
10	00073115	29.57	10/20/21	12050 KIMBERLY LOSEKE	C
10	00073116	252.00	10/20/21	4839 KSB SCHOOL LAW	C
10	00073117	250.00	10/20/21	120129 LAKEVIEW COMMUNITY SCHOOLS	C
10	00073118	136.08	10/20/21	6718 LAURA PLAS	C
10	00073119	278.74	10/20/21	12408 LAURIE SCHLAUTMAN	C
10	00073120	120.00	10/20/21	120223 LEIGH COMMUNITY SCHOOLS	C
10	00073121	278.00	10/20/21	120280 LIED LODGE & CONFERENCE CENTER	C
10	00073122	92.10	10/20/21	120314 LINCOLN JOURNAL STAR	C
10	00073123	663.04	10/20/21	40545 LISA DURANSKI	C
10	00073124	2,879.88	10/20/21	120550 LOUP POWER DIST	C
10	00073125	400.00	10/20/21	220090 LYNN VOLLBRACTH	C
10	00073126	1,155.03	10/20/21	130060 MADISON HIGH SCHOOL	C
10	00073127	20.50	10/20/21	5410 MARK BRADY	C
10	00073128	5,175.59	10/20/21	11355 MIOTEES CUSTOM T-SHIRTS	C
10	00073129	80.00	10/20/21	9199 NACIA	C
10	00073130	851.24	10/20/21	12386 NATIONAL INSTITUTE FOR DIRECT INSTRUCTIO	C
10	00073131	150.00	10/20/21	140351 NCSA	C
10	00073132	128.11	10/20/21	140570 NEBRASKA TECHNOLOGY & TELECOM.	C
10	00073133	43.00	10/20/21	6351 NENSSA	C
10	00073134	695.00	10/20/21	7153 O'NEILL FAMILY EYECARE, P.C.	C
10	00073135	15.00	10/20/21	12122 ONE SOURCE THE BACKGROUND CHECK COMPANY	C
10	00073136	48.16	10/20/21	418 OTIS PIERCE	C
10	00073137	193.17	10/20/21	160033 PALMER PUBLIC SCHOOL	C
10	00073138	225.00	10/20/21	160095 PERRY,GUTHERY, HAASE& GESSFORD P.C.,L.L.	C
10	00073139	202.52	10/20/21	160450 PIZZA RANCH	C
10	00073140	172.17	10/20/21	160672 PRESTO-X	C
10	00073141	32.83	10/20/21	170029 QUALITY SOUND	C
10	00073142	33.77	10/20/21	3336 REARDON LAWN & GARDEN INC.	C
10	00073143	3,317.75	10/20/21	12106 REGION INSIGHTS	C
10	00073144	504.56	10/20/21	30268 SANDY CERNY	C
10	00073145	7,628.69	10/20/21	190164 SCHUYLER COMMUNITY SCHOOLS	C
10	00073146	83.89	10/20/21	3573 SHANNON GARCIA	C
10	00073147	247.52	10/20/21	8524 SHAYNA CEPEL	C
10	00073148	112.00	10/20/21	190390 SHELBY-RISING CITY PUBLIC SCHOOL	C
10	00073149	690.62	10/20/21	190675 SRA/MCGRAW-HILL	C
10	00073150	5,189.80	10/20/21	190850 STATE OF NEBRASKA - DEPARTMENT OF ADMIN	C
10	00073151	3,050.18	10/20/21	2720 STREAKWAVE WIRELESS, INC.	C
10	00073152	455.02	10/20/21	191085 SUPER SAVER	C
10	00073153	46.87	10/20/21	160655 SYMMETRY ENERGY SOLUTIONS, LLC	C
10	00073154	112.25	10/20/21	200606 U & I SANITATION	C
10	00073155	150.00	10/20/21	8826 UNIVERSITY OF NE BOARD OF REGENTS	C
10	00073156	1,503.52	10/20/21	10320 VERIZON WIRELESS	C
10	00073157	1,764.45	10/20/21	8702 VISIX, INC.	C
10	00073158	468.01	10/20/21	230049 CAPITAL ONE-WALMART (SPED)	C
10	00073159	240.00	10/20/21	230195 WAYNE COMM. SCHOOLS	C
10	00073160	200.62	10/20/21	230249 WEST POINT PUBLIC SCHOOLS	C
10	00073161	706.32	10/20/21	10510 ABBY PFISTER	A
10	00073162	397.60	10/20/21	1082 ANGEL D MAYBERRY	A
10	00073163	197.12	10/20/21	40709 ANN DUBAS	A
10	00073164	579.04	10/20/21	990 BRANDY ROSE	A
10	00073165	818.72	10/20/21	5967 CASSANDRA RUTH	A
10	00073166	701.68	10/20/21	9512 CASSIE KRINGS	A
10	00073167	553.28	10/20/21	11690 CHRIS HILLIARD	A
10	00073168	99.58	10/20/21	70017 CYNTHIA ALARCON	A

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00073169	1,068.48	10/20/21	180474 DARLENE RODRIGUEZ	A
10	00073170	699.33	10/20/21	10529 DAVID VANDERHEIDEN	A
10	00073171	532.56	10/20/21	12262 ELIZABETH PREISTER	A
10	00073172	768.32	10/20/21	7099 HALEY KUNZE	A
10	00073173	1,144.64	10/20/21	20135 ISAURA BARRETO	A
10	00073174	259.84	10/20/21	8559 JACLYN TERNUS	A
10	00073175	255.36	10/20/21	12220 JALAYNE FREY	A
10	00073176	559.44	10/20/21	10952 JENNIFER RIVERA	A
10	00073177	540.96	10/20/21	11223 JILL WURDEMAN	A
10	00073178	809.20	10/20/21	8540 JOLYNN KAHLANDT	A
10	00073179	128.80	10/20/21	6459 KAISE RECEK	A
10	00073180	26.88	10/20/21	11983 KENDRA GUSTAFSON	A
10	00073181	83.44	10/20/21	100521 KRIS JOHNSON	A
10	00073182	134.50	10/20/21	160636 LARIANNE POLK	A
10	00073183	112.00	10/20/21	12190 LINCOLN QUTEIFAN	A
10	00073184	589.68	10/20/21	12270 LORI DINGEL	A
10	00073185	754.32	10/20/21	190434 LORI SIMANEK	A
10	00073186	1,355.14	10/20/21	11797 MARIA RODRIGUEZ	A
10	00073187	128.80	10/20/21	50632 MEGAN KASSING	A
10	00073188	339.92	10/20/21	11479 MEGAN WELCH	A
10	00073189	813.12	10/20/21	4650 MELINDA VELECELA	A
10	00073190	782.60	10/20/21	12246 MERRIDIE KAUP	A
10	00073191	126.39	10/20/21	11304 MINDY REED	A
10	00073192	361.20	10/20/21	12254 MOLLIE MORROW	A
10	00073193	481.60	10/20/21	8788 NATHALIE VARGAS	A
10	00073194	168.00	10/20/21	160280 PAULA PETERSON	A
10	00073195	1,112.72	10/20/21	5983 RACHEL GARNER	A
10	00073196	374.36	10/20/21	10375 RONELLE JACKSON	A
10	00073197	1,022.00	10/20/21	130708 SHARON M BROWN	A
10	00073198	548.24	10/20/21	10740 SHELLI EICKMEIER	A
10	00073199	375.92	10/20/21	12165 STEPHANIE FOREMAN	A
10	00073200	188.16	10/20/21	11436 TAMRA CLAY	A
10	00073201	299.00	10/20/21	3239 TRAVIS KASSING	A
10	00073202	474.32	10/20/21	10774 TRICIA SPIEKER	A
10	00073203	878.08	10/20/21	230361 WENDY WOLFE	A
10	00073204	772.24	10/20/21	10545 YARIBEY RODRIGUEZ	A
10	00073205	195.35	10/20/21	50825 ED SERVICE UNIT 7-PAYROLL	C

Total Bank No 10 761,100.43

Total Manual Checks	.00
Total Computer Checks	737,977.53
Total ACH Checks	23,122.90
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 761,100.43

Number of Checks 147

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
					<b>Batch Yr    Batch No    Amount</b>
					22    000042    56,541.58
					22    000045    39,788.36
					22    000048    57,701.56
					22    000049    606,873.58
					22    000054    195.35

**Article I, Section 2, C Chief Administrator Evaluation**

The purpose of evaluating the administrator is not to micromanage the organization, but to provide oversight and public assurance that the policies are being effectively implemented. The evaluation process offers the board the avenue to strengthen communication with the administrator and is an ongoing process to enable the board the occasion to provide formal feedback for professional growth (Herring, p. 24).

The Board of the Educational Service Unit 7 will conduct an appraisal of the job performance of the Administrator according to applicable law. The ESU 7 Board will follow timelines and procedures set by the Board Evaluation Committee.

The evaluation form will include standards of performance in the following areas of:

- Relations with the Board
- Community Relationships
- Staff and Personnel Relationships
- Educational Leadership
- Business and Finance
- Professional/Personal Qualities
- Professional Growth

The Administrator will use the above standards to prepare a self-evaluation.

The Board may request input from school districts using Educational Service Unit 7 services and personnel regarding the responsiveness of the Administrator to the needs of the school district.

The Educational Service Unit 7 Board will include specific annual goals or target areas as part of the annual Administrator's evaluation. These written goals or target areas should be developed in collaboration with the Board, the Administrator, and/or Educational Service Unit 7 staff to improve the services provided.

The Board President or Evaluation Committee will develop a written summary of Board-submitted evaluations, including both the strengths and the growth opportunities of the Administrator, and place it in the Administrator's personnel file to be incorporated into the next cycle of evaluations.

Legal Reference:	
Date of Adoption:	February 17, 2003

Date(s) of Review and Revision:	May 21, 2012 October 15, 2012 June 20, 2016 December 16, 2019 December 21, 2020 October 18, 2021
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**Article I, Section 3, G Compensation of Board Members**

Members of the Board shall receive no compensation for their services. Members may be reimbursed for the actual and necessary expenses incurred in the performance of their duties, pursuant to law and by a majority vote of the Board.

The Board may permit its members to participate in ESU 7’s hospitalization, medical, surgical, accident, sickness, or term life insurance coverage or any one or more of such coverages. A Board member electing to participate in the insurance program of ESU 7 shall pay both the employee and the employer portions of the premium for such coverage. This coverage is available to Board members beginning the first day of the first full month following the Board meeting when the Board member is sworn in.

If the Board opts to permit its members to participate in insurance coverage, the Administrator shall report quarterly at a Board meeting the board members who have elected such coverage. Such a report shall be made available in the ESU 7 office for review by the public upon request.

Legal Reference:	§ 79-1217(3); § 79-1232
Related Policy:	Coffee Act Policy (Reimbursable Expenses)
Date of Adoption:	January 15, 2018
Date of Review:	October 18, 2021

## **Article IV, Section 10, C Supervision, Assignment, and Evaluation When Serving Schools**

The policies governing the supervision, assignment and evaluation of ESU employees when they are serving on the instructional or service faculty of a school are as follows:

1. **Supervision.** Employees assigned to serve a school remain responsible for adhering to the policies of the ESU and to the directives of their ESU supervisor. Employees must further adhere to the policies of the school applicable to their assignment and duties and to the directives of the school's Superintendent or designated administrator of the school; provided such are consistent with ESU policies and directives and with the employee's assignment. The employee's supervisor is to coordinate and communicate with the employee and with the school's administration and make such personal visits to the employee at the school as needed to ensure that the employee is adhering to such responsibilities and receiving the necessary resources and proper treatment. The employee's supervisor is to establish a protocol to ensure that the employee is at the school at the time the employee is responsible to be at the school.
2. **Assignment.** In making assignments of employees to serve schools, consideration will be given to the wishes of the employee and the schools. However, the ESU reserves the right to assign and reassign in the best interests of the ESU as determined by the Administrator.
3. **Evaluation.** When evaluating the performance of an employee assigned to serve a school, the evaluator is to consider, and solicit as needed, information from the school administration related to the performance of the employee while performing duties at schools. Observations of performance of the employee at the school should be made as appropriate to complete the evaluation.

Legal Reference:	NDE Rule 84, section 3.05
Date of Adoption:	November 18, 2019
Date of Review:	October 18, 2021

## Section 8- Communicable and Infectious Diseases

### Article V, Section 8, A Procedures for Control of Infectious Diseases

It shall be the policy of Educational Service Unit 7 to adopt an Exposure Control Plan for the purpose of eliminating or minimizing student and employee exposure to job related risks associated with bloodborne pathogens. It is the further purpose of this policy to provide a legal and structural framework in which the administration shall develop procedures and practices for the purposes such as, but not limited to, identifying employees with occupational exposure risks from bloodborne pathogens, informing such employees of such risks, informing such employees of their rights, implementing methods of record keeping, and implementing practices to minimize or eliminate, where possible, risks to employees from bloodborne pathogens. "Employee" as used herein does not include volunteers, trainees other than student teachers assigned to ESU 7, under the supervision of ESU 7, or independent contractors. "Student" as used herein shall mean a student attending one of the ESU programs located on ESU 7 Campus.

#### 1. Students

a. Students will be excluded from school for the following communicable diseases.

Each of the communicable diseases listed below has a period for exclusion.

- i. Measles (Rubeola): Students may return to school the fifth day after the onset of the rash. The State Health Department must be notified immediately. Students who are at risk of contracting the disease (who have not been adequately immunized against measles) will be excluded or served in another manner for the duration of the measles outbreak.
- ii. Three Day Measles (Rubella): Students may return to school seven days after the onset of the rash. The State Health Department must be notified immediately. Students who are at risk of contracting the disease (who have not been adequately immunized against rubella) will be excluded or served in another manner for the duration of the rubella outbreak.
- iii. Mumps: Students may return nine days after the onset of Parotid swelling. The State Health Department must be notified immediately.
- iv. Chicken Pox (Varicella): Students may return to school seven days after the initial onset of the rash if all pox are dry and the student is symptom-free.
- v. Shingles (Herpes Zoster): Students may return to school after all lesions are dried.
- vi. Streptococcal Infection: Students may return to school 24 hours after the start of antibiotic therapy regimen if body temperature is normal.
- vii. Ringworm (Tinea Corporis), Impetigo, Scabies, and Pinkeye (Conjunctivitis): Students shall remain out of school at least one day and until treatment has begun. Students with mild tinea corporis, impetigo,

- scabies and conjunctivitis may be sent home at the end of the school day with instructions not to return until under a physician's care.
- viii. Head Lice: Students shall be excluded from school until completion of first treatment and all nits (eggs) are removed. Students with head lice will be sent home with instructions not to return until after completion of the first treatment and removal of all nits.
  - ix. Herpes Simplex Virus: Students having open skin lesions that cannot be covered with a dressing shall be excluded from school until the lesions are dried.
  - x. Hepatitis A: Students may be readmitted to school upon approval of their physician.
  - xi. Elevated Body Temperature: Students with temperatures over 100 degrees shall be sent home from school. Body temperatures must be normal for 24 hours before returning to school without the use of over the counter pain/fever reducers.
  - xii. COVID-19 (Coronavirus): Symptoms include fever, cough, and shortness of breath. Use universal hand washing procedures, hand sanitizers, and coughing in tissue/elbow. CDC believes symptoms of COVID-19 may appear in as few as 2 days or as long as 14 days after exposure. Students with confirmed positive COVID-19 will not return to school until determined not contagious by current CDC guidelines.
  - xiii. Hepatitis B and Human Immunodeficiency Virus (HIV) also referred to as Aids Related Complex (ARC) and Acquired Immune Deficiency Syndrome (AIDS): Determination of the school attendance status of a student with Hepatitis B or HIV/ARC/AIDS will be on a case by case basis.
    - 1. If the ESU Administrator, program supervisor or the Superintendent of the student's district of residence receives information that a student attending any ESU 7 regional program has become infected with Hepatitis B or HIV, the Superintendent of the student's district of residence shall contact the parents of the student to determine if they wish their child to continue to receive educational services as currently being provided under his/her Individual Education Program (IEP).
    - 2. If the student is to continue to be served by the ESU 7 regional program, the ESU Administrator shall immediately convene a planning team which shall prepare recommendations needed to appropriately accommodate the student in his/her current placement. The planning team shall include, but not be limited to the following persons.
      - a. The student's parents or guardians.
      - b. The student's representative (at the option of the parents).
      - c. The student's physician.

- d. The ESU 7 Administrator or Designee.
  - e. The ESU 7 Program Supervisor.
  - f. The ESU 7 attorney.
  - g. The Superintendent of the school district housing the regional program.
  - h. The Superintendent of the student's school of residence.
  - i. The student's teacher or teachers.
  - j. The ESU 7 medical representative (at the option of the ESU 7 Administrator).
  - k. The consultants representing the Nebraska State Departments of Health and Education.
3. The planning team shall: (1) Receive a medical overview of the student's condition; (2) Consider the nature of the risk (how the disease is transmitted); (3) Consider the severity of the risk (the potential harm to third parties); (4) Consider the behavior and neurological development of the student; (5) Consider the student's interaction with staff and other students; (6) Consider the desires and needs of the student and his/her family; (7) Consider the age of the student; (8) Consider the degree to which other individuals with whom the student will interact; and (9) Consider any other pertinent factors reasonably related to the decision.
  4. The planning team shall generate recommendations for serving the student for the teachers, the program supervisor, other students, the administrator of the school housing the regional program, the superintendent of the student's school district of residence and the custodian(s). The planning team shall generate recommendations concerning the restroom facilities, lunchroom facilities, transportation, public relations and any emergency procedures. Should the planning team recommend a change in the current IEP or IFSP, an IEP or IFSP meeting shall be convened immediately.
  5. It is the goal of ESU 7 that all Hepatitis B and HIV/ARCS/AIDS affected students be able to attend regional programs and participate in activities in an unrestricted setting so long as such attendance and participation would be reasonable. However, exceptions will be made for students with neurological impairments or developmental delays resulting in a lack of control over bodily fluids and displays of behavior such as biting, or students who have uncovered oozing lesions.
- b. The privacy of the student and his/her family must be protected and the knowledge that a student has a communicable condition should be confined to persons with a direct need to know basis unless parental authorization is obtained to waive privacy rights. If it becomes necessary to inform others, these

persons will be provided with information concerning the necessary precautions and will be informed of confidentiality rights and privacy requirements.

## 2. Employees

- a. Contagious and Infectious Diseases: When an employee has a contagious or infectious disease in a communicable stage or presents more than a minimal risk of transmission to others, the employee should not report to work and is expected to follow the absence from work as listed under the heading "Students" earlier in this policy. Prior to returning to work, employees shall upon request submit a physician's statement stating that the employee is able to return to work and does not pose a significant risk of transmission of the disease to others.
  - b. Bloodborne Pathogen Communicable Diseases: Communicable diseases subject to this part include diseases spread via bloodborne pathogens, including Human immunodeficiency virus (HIV Including AIDS) and Hepatitis B (only carriers are of concern). An employee with a communicable disease, or an applicant for employment, shall be employed or be continued in employment without consideration of the communicable disease provided the employee or applicant is able to perform the essential functions of the position with such reasonable accommodations as may be necessary and provided the communicable disease does not pose an imminent threat to the health or the safety of others within the employee's work environment. Employees who have a communicable disease are expected to conduct themselves in such a manner as to not place others at risk and, in the event reasonable accommodation is necessary to avoid such risk, to make a confidential request for such accommodation.
- General Provisions:
    - No Discrimination or Harassment: No employee or student shall be unlawfully discriminated against or subjected to harassment on the basis of having a communicable disease
    - Privacy: Every employee has a duty to treat as highly confidential any knowledge or speculation concerning the bloodborne pathogen status of a student, applicant or employee.

No information regarding a person's bloodborne pathogen status will be divulged to any individual or organization other than ESU employees or agents who have a need to know of the circumstances, appropriate officials of the school in which the student is enrolled, and emergency medical personnel with a need to know, without a court order or a signed and dated consent of the person with the bloodborne pathogen infection (or the parent or guardian of a minor).

3. Records: All health records, notes, and other documents that reference an employee's bloodborne pathogen status or occupational exposure will be maintained in a separate confidential medical file for the employee. Records of occupational exposure shall be maintained for at least the duration of employment plus 30 years in accordance with OSHA standards.

All health records, notes, and other documents that reference a student’s bloodborne pathogen status will be maintained in a separate confidential medical file for the student.

4. Infection Control: All employees are required to consistently follow infection control guidelines. Employees are required to follow the exposure control plan of the ESU established in accordance with OSHA’s “Occupational Exposure to Blood-Borne Pathogens” Standard. The use of universal precautions is mandated and work practice controls to minimize or prevent potential exposure are to be implemented. Any incident of exposure to blood shall be reported, evaluated, and follow-up completed and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees’ right to know requirements. Equipment and supplies needed to apply the infection control guidelines will be maintained and kept accessible.

5. Staff Development: The Administrator or designee will make communicable disease and bloodborne pathogen education programs available to employees as appropriate to convey guidance on infection control procedures and inform employees about ESU policies.

Legal Reference:	173 NAC 3 (HHS Control of Communicable Disease regulation) §§ 20-167 and 20-168 (HIV/AIDs statutes) § 79-264 (student emergency exclusion) 29 CFR 1910.1030 (OSHA Bloodborne Pathogens regulation) ADA-42 U.S.C. §12101 et seq.; 28 CFR §35.101 et seq. Rehabilitation Act of 1973, Section 504--29 U.S.C. §791, et seq.; 34 CFR §104, et seq. Nebraska Fair Employment Practices Act--§§48-1101 to 48-1126 20 U.S.C. 1232g (FERPA)
Date of Adoption:	June 17, 2019
Date of Review:	October 18, 2021

# Title III Consortium Update

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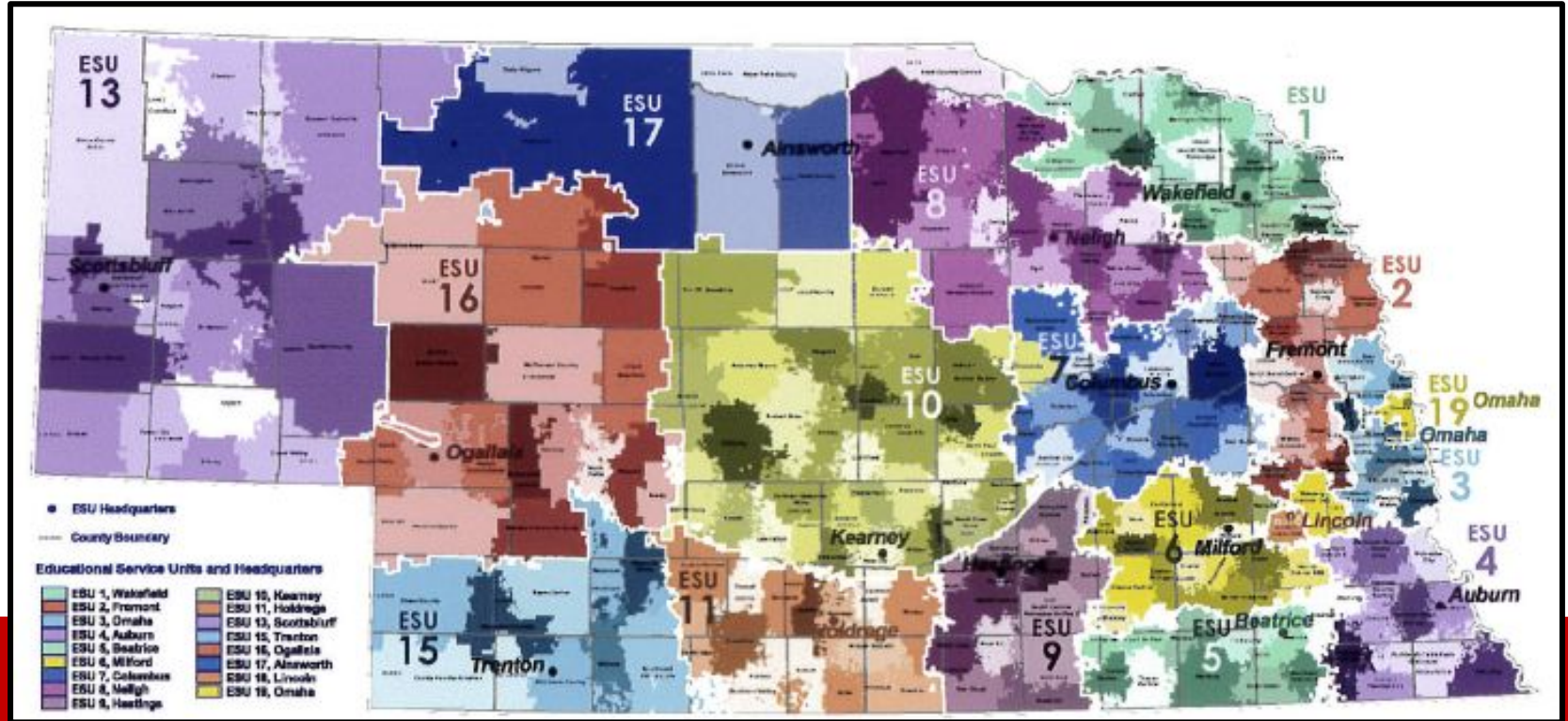
10/18/21

Mark Brady

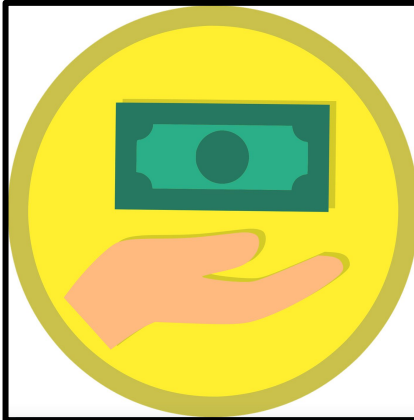
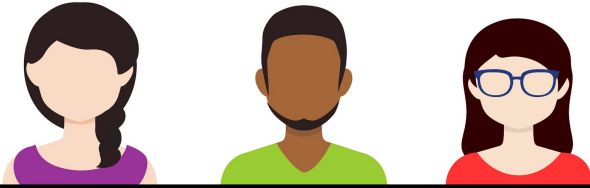
[mbrady@esu7.org](mailto:mbrady@esu7.org)



# ESU 7 Title III Consortium



809 Students



\$105,247 (21-22  
Projected  
Allocation)



39 Districts (Ranging from  
one student to 134  
students)

## ESU 7 as Fiscal Agent

- Completes and submits grant application (annually)
- Prepares budget based on needs assessment
- Provides NDE with appropriate documentation for expenditures
- Hosts NDE monitoring visit



## Additional Support

- Plans and hosts consortium meetings
- Coordinates and/or leads PD in districts
- Manages and distributes consortium instructional resources
- Assists districts with ELPA 21 testing and Rule 15 compliance





- Facilitates translation support
- Shares information from Title III office at NDE
- Supports with general Title III-related questions

## Most Notable Needs

(Based on 20-21 Needs Assessment)

1. Supporting English Learners in the Regular Education Classroom
2. Technology Support for English Learners
3. Tools and Strategies for Regular Education Teachers
4. Effective Family Outreach
5. Supporting Newcomers

# Title III Fund Usage 20-21

- Consortium meetings (sub pay, mileage)
- Online licenses (Rosetta Stone, Imagine Learning)
- Extended year support
- Supplemental instructional materials and technology
- Parent and family engagement activities
- Professional development offerings and stipends
- Improving EL programs



Source: Amazon.com

September '21 Treasurer Report

<b>Beginning Balance September 1, 2021</b>				<b>\$75,553.55</b>		
<b>RECEIPTS</b>						
Property taxes			\$530,009.61			
SPED			\$259.78			
General/Flow Through			\$157,661.27			
Grants			\$370,956.82			
<b>TOTAL RECEIPTS</b>			<b>\$1,058,887.48</b>	<b>\$1,058,887.48</b>		
				<b>\$1,134,441.03</b>		
Transfer to Money Market				\$0.00	+	
Total Funds Available				<b>\$1,134,441.03</b>		
<b>DISBURSEMENTS:</b>						
General Fund			\$265,807.37			
SPED			\$332,642.91			
Grants			\$386,380.07			
<b>Total DISBURSEMENTS Check #72890 thru #73058</b>			<b>\$984,830.35</b>	<b>\$984,830.35</b>	-	
<b>Ending balance, SEPTEMBER 30, 2021</b>				<b>\$149,610.68</b>		

Checking balance						\$149,610.68
Money Market Deposit Account at First National Bank						\$3,305,000.00
Money Market Deposit Account at First National Bank						\$100,000.00
Money Market Deposit Account at Bank of Clarks						\$100,000.00
Money Market Deposit Account at Columbus Bank & Trust						\$100,000.00
Certificate of Deposit - Great Western Bank						\$200,000.00
Certificate of Deposit - First National Bank-Columbus						\$100,000.00
<b>TOTAL CASH ON HAND (includes the amounts below)</b>						<b>\$4,054,610.68</b>
<b>CASH RESERVE</b>	<b>\$1,332,482.04</b>					
<b>PROTECTED BUDGET AUTHORITY</b>	<b>\$1,325,459.00</b>					
<b>Funds that are due to ESU 7</b>						
Grants						(\$1,585,298.19)
Production/Art Media Accounts Receivable						(\$10,580.25)
Network Support Accounts Receivable						(\$7,169.75)
Misc. Flow thru Accounts Receivable						(\$6,291.31)
Outstanding Receivables						(\$24,041.31)
<b>Total due to ESU 7</b>						<b>(\$1,609,339.50)</b>

	2020-2021	2021-2022	2020-2021	2021-2022		
	Dollars Spent Per Month	Dollars Spent Per Month	Percentage spent each month	Percentage spent each month		
September	\$219,458.69	\$230,646.07	8.41%	8.65%	Total Budget	\$14,750,740.08
October	\$193,540.30	\$0.00	7.42%	0.00%	30% of budget	\$4,425,222.02
November	\$170,793.79	\$0.00	6.55%	0.00%	Earmarked set aside	0
December	\$170,207.74	\$0.00	6.53%	0.00%	Total budget spent to date	\$984,830.35
January	\$163,271.84	\$0.00	6.26%	0.00%		
February	\$185,946.19	\$0.00	7.13%	0.00%	NOTES	
March	\$160,023.15	\$0.00	6.13%	0.00%		
April	\$175,952.25	\$0.00	6.75%	0.00%		
May	\$188,816.11	\$0.00	7.24%	0.00%		
June	\$175,773.04	\$0.00	6.74%	0.00%		
July	\$194,713.50	\$0.00	7.46%	0.00%		
August	\$268,457.00	\$0.00	10.29%	0.00%		
<b>Approved Total General Budget for Levy \$</b>			<b>\$2,608,410.23</b>	<b>\$2,664,964.08</b>		
<b>Total Spent to date</b>			<b>\$2,266,953.60</b>	<b>\$230,646.07</b>		
Dollars approved from cash reserve				\$0.00		

# Redistricting Nebraska



UNIVERSITY OF NEBRASKA AT OMAHA

CENTER FOR PUBLIC AFFAIRS RESEARCH

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# ANALYSIS OF 2020 POPULATION

The United States Census Bureau has released population counts from the decennial census. Following their release, pursuant Nebraska Revised Statute 32-553, any political subdivision that elects members of their governing body must ensure their political subdivisions are substantially equal in total population.

Table One includes your 2020 Census population and establishes the equality of population counts across current subdistricts.

**Table One**

<b>Total Population</b>				
	76,125			
<b>Target Population</b>				
	6,344			
<b>Subdistrict</b>	<b>Population 2020</b>	<b>Target Population Deviation</b>	<b>Target Pop Dev %</b>	
1	4,633	(1,711)	-27%	
2	6,586	242	4%	
3	5,489	(855)	-13%	
4	7,014	670	11%	
5	6,896	552	9%	
6	6,896	552	9%	
7	6,208	(136)	-2%	
8	6,686	342	5%	
9	6,875	531	8%	
10	6,561	217	3%	
11	5,624	(720)	-11%	
12	6,657	313	5%	





# ANALYSIS OF 2020 POPULATION

## Terms in Table Defined

**Total Population** – 2020 Census total population count for your jurisdiction.

**Target Population** – computed by dividing total population by the number of subdistricts. *This value is the size each subdistrict would need to be to perfectly equalize population.*

**Population 2020** - 2020 Census total population count within the 2010 subdistrict boundary.

**Target Population Deviation** – computed difference between the current population counts in the subdistrict and the target population for the subdistrict. *Note, numbers in parentheses are negative values.*

**Target Population Deviation Percent** – The proportion of the target population deviation to the target population. To ensure your subdistricts are “substantially equal” the target population deviation percent should be as close to zero as possible.





*Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties*

## ESU 7 Goals

### Board of Directors

- Goal 1:
- Goal 2:
- Goal 3:
- Goal 4:

### Administrator

- Goal 1:
- Goal 2:
- Goal 3:

### Directors

- Goal 1: By July 31, 2022, Directors will identify different methods of measurement and visualization of key data points on service performance and service selection.

### Agency Team

- Goal 1: By May 20, 2022, Agency Team will coordinate the implementation of agency wide processes by documenting progress on all topics
- Goal 2: In order to meet our vision, Agency Team will develop processes to enable staff to provide innovative services and to grow as professionals.

### Departments

- Administration: By July 31, 2022 ESU 7 will fully implement a document management system across departments.
- Cen7ter: Cen7ter staff will increase their team mentality and get to know each other better by implementing a team building exercise at least once per month in order to collaborate more effectively.
- Early Childhood: By May 2022, Early Childhood team will develop and clarify roles, responsibilities and expectations amongst service providers from different agencies or districts.
- Grants: By May 2022, the Grants Department will have a document prepared to be disseminated to districts (Google Doc & Hardcopy) which outlines services and resources available.
- Learning Academy: By May 2022, Learning Academy staff will learn how to navigate and implement Acellus to effectively support our students in progressing academically as evidenced by student progress and grades.



*Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties*

- Mental Health: By May 2022, the Mental Health Department will formalize a belief system and solidify service delivery across districts utilizing consistent protocols.
- Migrant: By the end of the 21-22 MEP performance period, we will increase the communication, engagement, and participation among migrant families and students.
- Network Operations:
- Production: By July 2022, ensure that every staff member is trained and proficient in every area of the department.
- Professional Development: By May 2022, we will develop and implement a process to maximize and optimize our service planning and delivery.
- Psychology: By May of 2022, members of our department will intentionally select, participate in, and apply professional development learning to meet the needs of our districts.
- Speech: By May 20, 2022, the Speech Department will share a presentation with current districts and ESU 7 Administrators about the roles and responsibilities of Speech Language Pathologists in schools.
- Vision:



# ESUCC and ESU Pandemic Response: Support for Students Statewide

As school districts began to implement closures and pivot to online learning in the Spring of 2020, ESUCC and ESU partners statewide immediately jumped into action. Work began to organize resources, coordinate communication, and bring professional learning resources together across the state to provide support to districts, their educators, and the 329,000+ students we serve. As Fall 2020 brought about re-opening plans, PPE orders, and ever changing health guidelines, ESU partners were right there, standing with districts to ensure students' academic and social-emotional needs were met and educators across the state had the support needed. ESUCC and ESUs continue to provide support in response to pandemic challenges, bringing innovative resources, passionate educators and exceptional service to districts and students across Nebraska.

## Safety Equipment & Logistics



### Hand Sanitizer

- Coalesced orders for **244** school districts
- **75,000** gallons (retails for \$2,250,000)
- Scheduled delivery to each ESU-then dispersed to schools
- Public and Private



### Masks

- **2,000,000** Masks distributed (retails for \$2 million)
- Scheduled delivery to each ESU-then dispersed to schools
- Public and Private



### Student Dividers

- Built plexiglass dividers for social distancing and student safety
- Dispersed dividers to schools in need of equipment

## Student and Teacher Supports



### Governor's Emergency Education Relief Fund

- Coalesced over **30,000** device orders & made the purchases
- Public, Private, and Homeschool
- Provided **3,411** "hotspot" Internet access to students in need



### Technology Needs

- Loaner MiFi devices shared with districts
- Adapted Zooms license to allow for larger audiences, protections of content, and no time limits.



### Instructional Needs

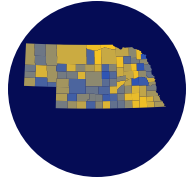
- Mental Health supports for teachers and students
- Remote teacher professional development and remote learning podcast
- Professional development for acceleration of learning

## Communication & Operations



### First Contact for Critical Messaging

- Held Regional Health Department Meetings
- NDE communication sharing with districts
- Statewide Education Agencies
- School attorney information



### Statewide Leadership

- Chaired and members of statewide committees for development of resources
- NRCSA's Remote Learning Plans
- ESUCC website of resources for online learning



### Partnerships

- Health Departments
- Emergency Management
- Hospitals/clinics
- Local government

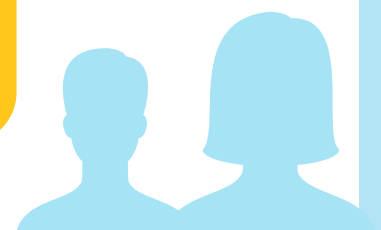
## Feedback from Our Districts

### Quotes from Our Superintendents:

"Our ESU brought all schools in the region together regardless of size, demographics, or public/private"

"Strategies over the past 18 months have really supported schools during the Pandemic."

"Without our ESU support, I am not sure I would have made it through my first year as a new superintendent."



# Board & Administrator

## FOR SCHOOL BOARD MEMBERS

October 2021 Vol. 35, No. 6

### Confirm board members' eligibility, residency

While board members are generally required to live in the district they purport to represent, their eligibility has been increasingly questioned if they split their time between two homes. It's important for the board to discuss how to treat members who rent or own second homes outside the district and whether it should examine how much time they spend there.

For example, the eligibility of a 20-year member of the Anson County Board of Education in North Carolina was questioned after learning that she split her time between North Carolina and Mississippi where she rented property due to a job promotion. Similarly, a Palm Beach County (FL) School Board member's residency was questioned in 2020 when stakeholders learned that she purchased a home in another district under her mother's maiden name. Her eligibility was challenged via voter registration fraud and mortgage fraud. In another Florida county, a lawsuit was recently filed, and an emergency injunction sought to remove an Alachua County school board member when it was discovered she didn't live in the district she was elected to represent. Governor DeSantis declared a vacancy, effectively removing her by executive order.

To avoid such situations in your district: Act now. The start of the school year is a good time to review and revise eligibility requirements for board members. Proactive steps, noted below,

can ensure that your board's mandate that members reside in the district is foolproof. Work with district council to discern whether the policy align with voter registration laws, homestead exemptions, or tax rolls.

#### Steps to take

**1. Examine how the board describes its residency requirements.** While boards cannot dictate that member maintain full-time residence in the district, they may require that the member maintain her permanent or primary residence there.

**2. Confirm the member is eligible to vote in the district.** Ask if he lives in the county where he is registered to vote. Typically, state law doesn't allow members of the public to challenge an elected official's residence, so they might indirectly challenge eligibility through voter registration.

**3. Prior to any school board campaign, ensure that your board develops comprehensive eligibility requirements and that it vets each candidate.** This might mean that each candidate certifies or signs an affidavit confirming that she meets school board member qualification criteria.

**4. Determine how to remove a board member.** In some state, board members and members of the public don't have the authority to remove a board member who is determined no longer eligible. That power rests with the state's governor. ■

## Explain board role for community members on social media, website

While many parents understand that the school board serves an important role in their children's education, many may not know what that role entails. For instance, they may believe that they should bring complaints about teacher misconduct directly to the board rather than administrative staff.

To bring awareness to the community, consider working with your information technology experts to post a brief summary on the district's website and social media pages explaining what the board's responsibilities are. For example, you may clarify in the summary that the board:

- Hires and evaluates the superintendent.

- Sets the vision and goals for the district.
- Adopts the annual budget and oversees district finances.

Additionally, it may be beneficial to explain other board matters, such as how often the board holds a meeting, what qualities make a great board member, how board members are elected or appointed, and what committees do.

This will not only assist parents, students, and school employees in becoming more familiar with the board's role, but also help inform individuals who are or may be interested in becoming a board member in the future. ■

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## Take the initiative to brush up on board ethics

Proper board behavior is key to the success of a school district. This not only applies to board members' personal behavior, but their behavior when doing board business as well.

While board members may sometimes look to the superintendent for advice on following a code of ethics, they shouldn't expect the superintendent to tell them right from wrong. Instead, new and veteran board members alike should work with the board president to hold periodic professional development

on ethical behavior and decision-making.

It may also be wise for the board to review its current bylaws and policies on conflicts of interest, financial disclosures, and other topics related to board ethics and conduct. In some cases, a board may find that those policies and bylaws may need to be revised or clarified, with assistance from legal counsel, to address hazy issues, such as communications with the public through electronic devices, applications, and social media. ■

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## Periodically meet with superintendent to boost board effectiveness

A collaborative relationship between the superintendent and the board president benefits the entire school board and the district as a whole. Accordingly, make it a habit to meet with your superintendent on a quarterly basis to analyze your board's effectiveness and discuss what you can do, as a team, to support board members.

During this meeting, for example, you may ask and consider questions such as the following:

1. How can we facilitate the onboarding process for new board members? Who should be involved in this process?
2. How should board members deal with criticism

from the public during public board meetings? Should the board work together to respond to criticisms or comments sent to an individual board member?

3. Is the workload divided evenly among board members? If not, how can we achieve balance to ensure each board member is productive and feels supported?

4. Are there certain issues that spark conflict among board members? Would sending those issues to a board committee prevent future disputes?

5. Are board members appropriately focusing on policy issues and not overstepping their role? ■



# AESA

ASSOCIATION OF  
EDUCATIONAL SERVICE AGENCIES

## Making a Difference

### Spotlighting How ESAs Impact the Nation's Education System

Discover how ESAs partnered with their local school districts and other agencies to deliver high-impact services during the COVID-19 pandemic.

## The Power of Nine

Washington Association of Educational Service Districts (AESD) |  Tumwater, WA

*Washington State ESAs responded quickly to the need for information and PPE for students and staff, and ensured that schools operated successfully during the pandemic.*

### THE CHALLENGE:

When the COVID-19 pandemic hit, school districts across Washington State needed access to timely and accurate information from state officials, hard to find personal protective equipment for students and staff, and instruction in best practices for moving education to online platforms.

### THE SOLUTION :

Accustomed to working together to serve the needs of schools on a regional basis, AESD partnered with state and local leaders to address the increased needs caused by the pandemic. The network leveraged its collective purchasing power to acquire \$8 million in supplies and distribute them to schools. AESD created an online survey to gather questions from individual districts and communicated these questions to state officials so they could respond in a timely manner. Additionally, they provided a biweekly webinar with the

State Superintendent of Public Instruction. AESD also set up a variety of online training opportunities to help districts choose appropriate online learning management systems and enhance their virtual instruction.

### THE RESULT:

Schools were able to operate successfully throughout the pandemic and increased state funding to the network will support these initiatives going forward.

### CONTACT: :

Jessica Vavrus  
OSPI/AESD Network Executive Director  
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Dear Reader,

Why are you receiving this brochure? We think the work of regional Educational Service Agencies (ESAs) is amazing! In this edition, we choose to highlight the role of ESAs as we traverse the effects of the pandemic on education. As you will read, ESAs are solution-driven, highly collaborative, and a hub for services upon which many regional school districts rely.

While every state's regional system of educational service agency structure might be slightly different or may be called by a slightly different name (BOCES, RESAs, IUs, AEs, CESAs, etc.), nationally, ESAs share a common goal. They partner with public and private schools and school districts to find and provide effective and efficient solutions that support school districts as they deliver the education our nation's students deserve. I have the privilege to lead the Association of Educational Service Agencies (AESAs) and witness first-hand the quality of work they deliver.

Your support of Educational Service Agencies through policy and funding is critical to our nation's schools, our students, the future workforce, and our country. We hope you enjoy reading how ESAs truly do make a difference, not just in crisis, but every day, too. If I can answer any questions or be of any assistance, please feel free to contact me.

**Joan Wade EdD**  
AESAs Executive  
Director  
(920) 420-8822  
jwade@aesa.us



## Reimagining Education in the Wake of a Pandemic

Ohio Educational Service Center Association (OESCA) |  Columbus, OH

*In the wake of the pandemic, Ohio's ESC Association members joined forces with state and regional partners to create a Reframing Education Initiative to help districts determine how to reframe and rethink the delivery of high-quality instructional opportunities for all students.*

### THE CHALLENGE:

After Ohio schools shut down because of the COVID-19 pandemic, state and regional education leaders realized there was an opportunity to help schools develop ways to reframe and rethink the delivery of high-quality educational opportunities for all students.

### THE SOLUTION :

OESCA members helped launch a statewide project, the "Reframing Education Initiative," which created a decision-making framework designed to support schools in planning to meet the needs of all students in a multifaceted and multilayered manner and connect them to evidence-based resources and best practices. The initiative also created resources and a planning template to help districts develop a Remote Learning Plan that was required to be submitted to state officials last summer before the start of the 2020-21 school year.

### THE RESULT:

The Reframing Education Initiative has served as the foundation for OESCA and its membership to engage in a collaborative, co-design process with the state education agency and other implementation partners in several statewide initiatives including the Remote Learning Alliance and Remote Learning, which seek to help districts establish and maintain their virtual instruction programs.

### CONTACT:

Dr. Craig Burford  
OESCA Executive Director  
(614) 846-3855 | burford@oesca.org



**"The time is right for Ohio to begin reframing its education model so that learning can become the constant and time and place can become the variables."**

- Dr. Craig Burford, OESCA

## Working Together to Keep Schools Safe

Nebraska Educational Service Unit Coordinating Council (ESUCC) | 📍 LaVista, NE

*Nebraska ESUs coordinated with local and national organizations to provide hard-to-find masks, PPE, and common cleaning supplies to ensure school districts opened on time for the 2020-21 school year.*

### THE CHALLENGE:

Masks and other personal protective equipment, as well as common cleaning supplies, were hard to find in the early days of the COVID-19 pandemic. Without those supplies, Nebraska school districts would not have been able to open for in-person instruction the fall of 2020.

### THE SOLUTION :

ESUs in Nebraska collaborated with FEMA to purchase and distribute 2 million masks to schools in time for the first day of school. Another purchase was made in December. The ESUs also partnered with the University of

Nebraska and the Nebraska Ethanol Board to obtain 75,000 gallons of hand sanitizer to be delivered to the schools – at no cost to the schools – with the help of the Nebraska Forest Department, in time for the first day of classes. The ESUCC cooperative purchase program allowed districts to purchase more of the needed supplies at a reduced cost as they became available.

The ESUCC provided other services to state schools including communication, professional development and training, coordination to provide access to the Internet and devices for students who lacked them, and

advocacy on important issues such as school attendance, accreditation status and teacher certification requirements.

### THE RESULT:

Schools were able to open on time for the 2020-21 school year and continue to operate safely.

### CONTACT:

Dr. Kraig Lofquist  
ESUCC Executive Director  
402-597-4915, klofquist@esucc.org



**“When the pandemic hit, everyone realized the ESUs were a perfect solution to address a myriad of issues.”** – Dr. Kraig Lofquist, ESUCC

## Connecting Michigan Students & Staff to the Internet

The Michigan Association of Intermediate School Administrators (MAISA) | 📍 Lansing, MI

*When the COVID-19 pandemic forced schools online, initial data showed that 500,000 students and educators throughout the state could not access the internet for remote learning. MAISA and its partners formed the MiConnect initiative to address internet access.*

### THE CHALLENGE:

The COVID-19 pandemic meant many Michigan schools closed to in-person learning and pivoted to remote learning for students. Although most students and educators were able to access the Internet from home, many were unable to do so due to the lack of appropriate devices or Internet connections. Initial data showed 500,000 students and educators could not access the Internet.

### THE SOLUTION :

To assess and address the need for all students and educators to have Internet access, MAISA and its affiliate, Michigan Education Technology Leaders (METL), recognized that private and public partnerships were necessary and formed the MiConnect initiative. MAISA received a \$300,000 planning grant from one of its public partners, the Charles Stewart Mott Foundation, to begin that work.

### THE RESULT:

A comprehensive effort to analyze the connectivity gap among Michigan students and educators is underway with the ultimate goal of leveraging public and private partnerships to close the gap and provide digital inclusion.

### CONTACT:

Dr. William Miller  
MAISA Executive Director  
517-327-9263, gomaisa.org





*Making a Difference*

**Spotlighting How ESAs Impact the Nation's Education System**

## Partnerships Bring Vaccine to Educators in Oregon & Texas

Clackamas Education Service District |  Clackamas, OR

*When the COVID-19 vaccine became available, Clackamas ESD spearheaded a partnership to launch a large-scale vaccination clinic that vaccinated approximately 40,000 educators.*

Region 10 Education Service Center |  Richardson, TX

*When two local supermarket chains' pharmacies had COVID-19 vaccines available, Region 10 ESC in Richardson, Texas opened its doors to 4,400 area educators to receive the vaccine.*

### THE CHALLENGE:

As the first COVID-19 vaccines became available in 2021, officials in the greater Portland, Oregon area and northern Texas recognized that making sure educators were among the first to be vaccinated was a top priority. However, since there were thousands of educators and large geographic areas involved, the logistics were difficult.

### THE SOLUTION :

In both states, Education Service Districts (ESDs) realized that partnerships with healthcare providers could streamline the vaccination process.

In Oregon, the Clackamas Education Service District reached out to four healthcare providers – Kaiser, OHSU, Legacy, and Providence – and helped form a partnership with the providers and two other ESDs. In less than a month, the group planned and launched a large-scale vaccination clinic in downtown Portland.

In Texas, Region 10 ESC collaborated with two supermarket chain pharmacies – Tom Thumb and Albertsons – that had vaccine and personnel but no central location. Region 10 opened its headquarters to provide a central

vaccination site. Personnel from the Oregon and Texas ESDs helped organize and coordinate the clinics in their respective states.

### THE RESULT:

Thousands of educators were vaccinated at both clinics, which helped advance the statewide efforts to reopen schools to in-person learning.

### CONTACTS:

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Clackamas ESD Superintendent  
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