

City Council Regular Meeting
Monday, March 18, 2024 6:00 PM
Columbus Community Building/Community Room
2500 14 Street
Columbus, NE 68601

The Mayor and City Council reserve the right to go into closed session as per Section 84-1410 of the Nebraska Revised Statutes. A current agenda is on file at City Hall, 2500 14 Street, Columbus, Nebraska. For more information, call 402-562-4224 or visit our website at www.columbusne.us.

{{Name: Agenda Item Name}}

1. STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL CALL

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Source: Laws 2004, LB 821, § 34.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

Annotations

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2; Laws 2021, LB83, § 11; Laws 2022, LB922, § 12.

Operative Date: July 21, 2022

Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of

having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- Although the Open Meetings Act does not define "subcommittee," a subcommittee is generally defined as a group within a committee to which the committee may refer business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- The Open Meetings Act does not require policymakers to remain ignorant of the issues they must decide until the moment the public is invited to comment on a proposed policy. By excluding nonquorum subgroups from the definition of a public body, the Legislature has balanced the public's need to be heard on matters of public policy with a practical accommodation for a public body's need for information to conduct business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate

should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or

(ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a

recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the

public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (2)(b)(i) and (2)(b)(ii) of this section.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13.

Note: The Revisor of Statutes has pursuant to section 49-769 correlated LB742, section 1, with LB908, section 1, and LB922, section 13, to reflect all amendments.

Note: Changes made by LB742 and LB908 became effective July 21, 2022. Changes made by LB922 became operative July 21, 2022.

Cross References

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.

- **Municipal Cooperative Financing Act**, see section 18-2401.

Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the instate location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1; Laws 2021, LB83, § 13.

Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs

earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1; Laws 2021, LB83, § 14; Laws 2022, LB742, § 2.

Effective Date: July 21, 2022

Annotations

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943,

and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).

- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

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Source: http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414

Date: July 2022

2. PRAYER

3. NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA - The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

4.A. Minutes of March 4, 2024, City Council meeting.

PROCEEDINGS OF CITY COUNCIL
March 4, 2024

A regular meeting of the mayor and council of the City of Columbus, Nebraska, was convened in open and public session on March 4, 2024, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14th Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on February 28, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Notice of this meeting was given simultaneously to the mayor and members of the city council, with a copy of the acknowledgment of receipt of notice being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT:** Mayor Bulkley announced that a copy of the Open Meetings Act is posted in the meeting room. Present were Mayor James Bulkley and Council Members Cynthia Alarcón, Charlie Bahr, Hope Freshour, Troy Hiemer, Rich Jablonski, Kat Lopez, Prent Roth, and Ron Schilling. City staff members included City Attorney Gene Schumacher, City Administrator Tara Vasicek, City Clerk Janelle Kline, City Engineer Rick Bogus, Police Chief Charles Sherer, Public Works Director Chuck Sliva, Park and Recreation Director Betsy Eckhardt, Public Property Director Doug Moore, Planning and Economic Development Coordinator Jean Van Iperen, Assistant Fire Chief Nathan Jones, Fire Captain Chris Warren, Firefighters Joel Vollertsen, Trina Osuna, Christian Jones, Broderick Hoefft, Alex Hays, Natalee Porter, and Celestino Carbajal, and Communications Manager Matt Lindberg.
2. **PRAYER:** Jablonski led in prayer.
3. **NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE:** The National Anthem was played and the Pledge of Allegiance was recited.
4. **CONSENT AGENDA:** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda. The items on the consent agenda were approved as presented with a motion by Jablonski and a second by Bahr. Alarcón, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
 - 4.A. **Minutes of February 20, 2024, City Council meeting.**
 - 4.B. **Minutes of February 20, 2024, Community Development Agency meeting.**
 - 4.C. **Reappointment of Jake Wacha and Marty Eaton to Employee Retirement Committee for two-year term.**

- 4.D. Specifications, estimate of cost in the amount of \$45,700, and authorization to advertise for bids for yard waste removal for transfer station. (Specifications on file in the public works department.)**
- 4.E. Resolution No. R24-20 approving temporary drainage easement agreement with Meadow Ridge Properties, LLC.** Resolution No. R24-20 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE TEMPORARY DRAINAGE EASEMENT AGREEMENT WITH MEADOW RIDGE PROPERTIES LLC FOR MEADOW RIDGE ELEVENTH ADDITION A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.
- 4.F. Resolution No. R24-21 approving permanent drainage easement agreement with Kenneth E. Robinson and Hanne Robinson.** Resolution No. R24-21 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE PERMANENT DRAINAGE EASEMENT AGREEMENT WITH KENNETH E. ROBINSON AND HANNE ROBINSON, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.
- 4.G. Resolution No. R24-22 approving permanent utility easement agreement with Columbus Sales Pavilion, Inc.** Resolution No. R24-22 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING A PERMANENT UTILITY EASEMENT WITH COLUMBUS SALES PAVILION, INC., A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.
- 4.H. Resolution No. R24-23 approving one-year extension to interlocal agreement with Platte County for prosecution services.** Resolution No. R24-23 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING A ONE-YEAR EXTENSION OF THE INTERLOCAL COOPERATION AGREEMENT WITH PLATTE COUNTY FOR PROSECUTION SERVICES IN THE AMOUNT OF \$48,744.
- 4.I. Resolution No. R24-24 authorizing city to apply for and administer a Rural Business Development Grant from the United States Department of Agriculture.** Resolution No. R24-24 is entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AUTHORIZING THE CITY TO APPLY FOR AND ADMINISTER A RURAL BUSINESS DEVELOPMENT GRANT FROM THE UNITED STATES

DEPARTMENT OF AGRICULTURE; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

4.J. Payroll and bills on file: B=Bnd Pymnts; CP=Capt'l Proj; E=Expns; G=Grnts; I=Insrnc; L=Lic; M=Mbrshp; P=Pyemt; R=Rfnd; S=Srv & Supp; T=Trng; 3/15/24 payroll \$815,968.28; 911 Custom 3,605.00 S; A&K Cnslt 2,300.00 T; Ace Hrdwr 616.50 S; Adv Auto 557.11 S; Appld Conn Tech 6,854.00 S,CP; Arnold Mtr 299.37 S; Bst Vrsn Media 456.00 S; Blckstn Publish 333.74 S; Bomgaars 1,525.29 S; Bnd Tree Med 379.50 S; Capt'l One-Walmart 187.15 S; Carahsoft Tech 1,378.53 S; Casey's Mail 743.99 S; CCC 225.00 T; Cntrl Snd & Grvl 3,316.76 S; Cty of Schuyler 700.00 T; Cole-Parmer 535.77 S; Col Area Chmbr 1,180.00 M; CCH 264.56 S; Col Custom Emb 151.00 S; Col Dr & Window 639.20 S; Col Plmb 268.35 S; Col Sm Animal Hosp 317.33 S; Consol Mngt 330.35 T; Core & Mn 25,206.62 S; Dale Johnson Trkg 15,208.85 S; Danko 3,448.74 S; DAS St Acc 1,663.99 S; Demco 150.21 S; Dohmen Grg Dr 55.00 S; Eakes 652.19 S; Ed M. Fld Eq 822.40 S; Electrical Eng 156.64 S; Electronic Eng 1,082.80 S; Ernst 1,000.00 S; Frst Nat'l Bnk Omaha 50.00 S; Fisher Scntfc 828.13 S; Gale 319.94 S; Galls 178.93 S; Gehring Constr 9,011.50 S; Grainger 243.75 S; Grt Plns Bldng Sup 16.86 S; Grt Plns Comm 199.95 S; Hach 95.85 S; Hawkins 2,069.88 S; T Heidtbrink 36.27 R; Holiday Inn Kearney 265.20 T; Hmtwn Lsng 175.00 S; Ingram 1,628.07 S; Intrst Battery 431.85 S; Jackson Srv 2,151.32 S; John Deere Fin 4,800.00 S; Kelly Sup 175.04 S; Kirkham Michael & Assoc 1,346.67 CP; KnowBe4 4,991.00 S; Lawson 211.28 S; Lincoln Jrnl Str 927.90 S; Lincoln Winwtr Wrks 3,296.77 S; Logan Contr 1,641.82 S; D Long 95.98 R; M&O 413.82 S; Medline Ind 615.42 S; Menards 1,273.55 S; MidW Tape 50.96 S; Midwst Turf & Irrigtn 2,983.24 S; Moms & Mops 480.00 S; Motion Ind 62.88 S; Muni Sup 1,501.47 S; Napa Auto 238.36 S; NDEE 165.00 T; NE Law Enf 369.85 T; NE Pub Hlth 477.00 T; NE NE Econ 510.00 S; NoSwett Fncg 841.08 S; Obrist 151.14 S; Occptnl Hth Srv 4,289.00 S; O'Reilly 77.65 S; Paxton Contr 30.54 R; Performance Prntg 541.09 S; Pete Lien & Sons 14,415.25 S; Petty Csh 184.54 S; Pioneer Manu 1,149.90 S; Platte Cnty Hwy Dpt 118,916.69 CP; Pomp's Tire 298.63 S; Prestox 122.04 S; Prodctvty Pls 1,344.78 S; Quadient 642.63 S; RDO Trk Cntr 1,289.66 S; Reardon 349.30 S; Rensenhouse 590.54 S; Sandry Fire Sup 9,890.00 CP; Schuyler Sun 108.99 S; Security Eq 16,671.00 CP; Srvcmstr 2,295.00 S; Sherwin-Williams 197.20 S; Shevlin 162.82 S; Slvr Pressure Srv 55.00 S; Simple Distr 318.00 S; Snap On 1,051.50 S; Spr Svr 64.40 S; TEP OPCO 4,275.00 S; The Home Depot 638.04 S; Tire Outlet 689.00 S; UPS 68.95 S; USA Blue Bk 349.16 S; Van Wall Eq 1,074.93 S; Wemhoff Refrig 539.48 S; WLT Cnsltg 2,000.00 S; Zimco 8,176.70 S; Zoobean 1,075.00 S. TOTAL \$1,131,845.36.

5. APPROVAL OF MINUTES: Included in Consent Agenda

6. SPECIAL PRESENTATIONS:

6.A. Request of Nebraska State Athletic Trainers' Association for proclamation declaring March 2024 as National Athletic Training Month. Bulkley proclaimed March 2024 as National Athletic Training Month and commended the local athletic trainers for their continued dedication to the community.

7. PUBLIC HEARINGS: None

8. PETITIONS AND COMMUNICATIONS: None

9. REPORTS OF CITY OFFICES:

9.A. Update on Nebraska Department of Transportation 23rd Street Reconstruction Project. Bogus clarified that construction at E 6th Avenue was delayed due to weather and will resume March 6 with the intersection being completed in quarters in order to remain open. Once completed crews will transition to phase two from 16th Avenue through 26th Avenue. Bogus added that alternative truck routes will be available during this construction phase and additional signage for the affected businesses will be posted. A map of alternative routes and business access points are available on the city's website.

10. REPORTS OF COUNCIL COMMITTEES: None

11. REPORTS OF SPECIAL COMMITTEES: None

12. REPORTS ON LEGISLATION: None

13. NEW BUSINESS:

13.A. Appointment of Thomas Ernst as firefighter. Jablonski read a brief resume and the mayor's appointment of Thomas Ernst was ratified with a motion by Bahr and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

13.B. Appointment of Patricia Hawthorne as firefighter. Jablonski read a brief resume and the mayor's appointment of Patricia Hawthorne was ratified with a motion by Schilling and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

13.C. Appointment of Ethan Morrow as firefighter. Jablonski read a brief resume and the mayor's appointment of Ethan Morrow was ratified with a motion by Freshour and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

13.D. Appointment of Dustin Saner as firefighter. Jablonski read a brief resume and the mayor's appointment of Dustin Saner was ratified with a motion by Hiemer and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

- 13.E. Appointment of Ron Sparkman as firefighter.** Jablonski read a brief resume and the mayor's appointment of Ron Sparkman was ratified with a motion by Bahr and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- 13.F. Appointment of Craig Warnick as firefighter.** Jablonski read a brief resume and the mayor's appointment of Craig Warnick was ratified with a motion by Freshour and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- 13.G. Appointment of Dalton Witt as firefighter.** Jablonski read a brief resume and the mayor's appointment of Dalton Witt was ratified with a motion by Schilling and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- All of the appointed firefighters were in attendance and they each thanked the council for the opportunity to serve.
- 13.H. Quote from No Swett Fencing and Decks in the amount of \$41,830 for fencing around Loup River water trail at ADM access site.** Vasicek stated that a grant from the Columbus Area Convention & Visitors Bureau will cover 50 percent of the cost. The quote from No Swett Fencing and Decks for fencing was accepted with a motion by Lopez and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- 13.I. Quotes from Motorola Solutions and Electronic Engineering in the total amount of \$33,604.57 for upgrades to the radio tower on Shady Lake Road for police department. CIP 21-1** The quotes from Motorola Solutions and Electronic Engineering for radio tower upgrades were accepted with a motion by Jablonski and a second by Lopez. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- 13.J. Quote from B-D Construction, Inc. in the amount of \$11,256 for water damage repair at airport.** Vasicek clarified that the city's insurance company is investigating the incident. The quote from B-D Construction, Inc. for water damage repair was accepted with a motion by Roth and a second by Freshour. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
- 13.K. Plans, specifications, estimate of cost in the amount of \$1,348,303, and authorization to advertise for bids for 8-place T-hangar for airport. (Plans and specifications on file in the engineering department.)** Vasicek stated that 90 percent of this project will be funded by the Federal Aviation Administration. The plans, specifications, estimate of cost, and authorization to advertise for bids for 8-place T-hangar were approved with a motion by Bahr and a second by Roth. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

- 13.L. Plans, specifications, estimate of cost in the amount of \$75,000, and authorization to advertise for bids for Water Improvements 2024. (Plans and specifications on file in the engineering department.)** Bogus explained that Union Pacific Railroad (UPRR) requested a water pipe be relocated. He pointed out that replacing the old pipe and relocating it to the south side without crossing under the railroad tracks, would be a less expensive option. Vasicek added this would also reduce long-term costs as UPRR charges annual fees on all pipe crossings. The plans, specifications, estimate of cost, and authorization to advertise for bids for 2024 water improvements were approved with a motion by Roth and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 13.M. Comments from mayor and city council members.** Jablonski commended the new firefighters and was pleased to have well-qualified applicants willing to relocate. Bulkley announced the next event for Morning Brew Community Chats has been changed to Saturday, March 9, from 9 to 10 a.m., in hopes of attracting more community participation and asked citizens to complete the downtown viaduct survey posted on the city website. He stated that he and all four council members have filed for re-election, along with two new candidates, one for mayor and another for the fourth ward.
- 14. RESOLUTIONS:**
- 14.A. Resolution No. R24-25 approving Change Order No. 1 with Rutjens Construction, Inc. in the amount of \$87,322.93 for revisions to final quantities for Lost Creek Parkway sewer from 10th Avenue to 63rd Avenue.** Resolution No. R24-25 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING FINAL PROJECT CHANGE ORDER NO. 1 WITH RUTJENS CONSTRUCTION, INC. IN THE AMOUNT OF \$87,322.93, FOR LOST CREEK PARKWAY SEWER FROM 10 AVENUE TO 63 AVENUE PROJECT was adopted with a motion by Roth and a second by Hiemer. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.
- 14.B. Resolution No. R24-26 selecting design-build delivery system for artificial turf at Pawnee Park baseball field and designating City Engineer Rick Bogus to serve as Performance Criteria Developer.** Bulkley thanked Cory Reeder for all the work he has done on this project. Resolution No. R24-26 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, SELECTING DESIGN-BUILD DELIVERY SYSTEM FOR DESIGN AND CONSTRUCTION OF ARTIFICIAL TURF AT PAWNEE PARK BASEBALL FIELD AND DESIGNATING CITY ENGINEER RICK BOGUS, TO SERVE AS PERFORMANCE CRITERIA DEVELOPER IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 13-2901 THROUGH 13-2914, REISSUE REVISED STATUTES OF NEBRASKA, 1943, AS AMENDED, was adopted with a motion by Bahr and a second by Schilling.

PROCEEDINGS OF CITY COUNCIL

March 4, 2024

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Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.

15. **ORDINANCES ON FIRST READING:** None
16. **ORDINANCES ON SECOND READING:** None
17. **ORDINANCES ON THIRD READING:**
 - 17.A. **Ordinance No. 24-02 amending city code to authorize selling or distribution of food, drink, and other refreshments in parks through a special event permit.** On its third reading, Ordinance No. 24-02 entitled: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING SECTION 97.01 OF CHAPTER 97 OF TITLE IX OF ORDINANCE NO. 24-01 (COLUMBUS CITY CODE) TO ALLOW FOR THE SELLING AND DISTRIBUTION OF FOOD, DRINK, AND OTHER REFRESHMENTS IN ANY PARK THROUGH A SPECIAL EVENT PERMIT; REPEALING ALL ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM was adopted with a motion by Schilling and a second by Freshour. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted “Aye” and none voted “Nay”.
18. **CONSIDERATION OF PAYROLL AND BILLS ON FILE:** Included in Consent Agenda.
19. **UNFINISHED BUSINESS:** None
20. **ADJOURNMENT:** The meeting adjourned at 6:34 p.m.

Presented and approved this 18th day of March 2024.

OFFICE OF THE CITY CLERK

: Janelle Kline

4.B. Minutes of March 4, 2024, Community Development Agency meeting.

COMMUNITY DEVELOPMENT AGENCY
March 4, 2024

A meeting of the city council, as the Community Development Agency, of the City of Columbus, Nebraska, was convened in open and public session on March 4, 2024, at 6:36 p.m. in the Columbus Community Building, Community Room, 2500 14th Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on February 29, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Notice of this meeting was given simultaneously to the mayor and members of the city council, with a copy of the acknowledgment of receipt of notice being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL CALL:** Bulkley announced that a copy of the Open Meetings Act is posted in the meeting room. Present were Mayor James Bulkley and Council Members Cynthia Alarcòn, Charlie Bahr, Hope Freshour, Troy Hiemer, Rich Jablonski, Kat Lopez, Prent Roth, and Ron Schilling. City staff members included City Administrator Tara Vasicek, City Clerk Janelle Kline, City Engineer Rick Bogus, Police Chief Charles Sherer, Planning and Economic Development Coordinator Jean Van Iperen, Communications Manager Matt Lindberg, and Assistant City Clerk Kelli Keyes.
2. **Resolution No. R24-27 authorizing issuance of Tax Increment Revenue Bond in the amount of \$2,525,000 for RBack Enterprises, LLC.** Resolution No. R24-27 entitled: A RESOLUTION OF THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF COLUMBUS, NEBRASKA, ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ACTING AS THE GOVERNING BODY OF THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF COLUMBUS, NEBRASKA, AUTHORIZING THE ISSUANCE OF A TAX INCREMENT REVENUE BOND FOR THE RBACK ENTERPRISES REDEVELOPMENT PROJECT; PROVIDING FOR THE TERMS AND PROVISIONS OF SAID BOND; AND PLEDGING REVENUES OF THE AGENCY PURSUANT TO THE COMMUNITY DEVELOPMENT LAW was adopted with a motion by Jablonski and a second by Schilling. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".
3. **Resolution No. R24-28 approving redevelopment project submitted by Terry Norris in conjunction with 23rd Street Corridor Area Redevelopment Plan, awarding a revocable grant in the amount of \$9,452.86 for the redevelopment project, and entering into a redevelopment contract for the same.** Resolution No. R24-28 entitled: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AS GOVERNING BODY OF THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING AN

ADMINISTRATIVE PLAN AMENDMENT AND REDEVELOPMENT CONTRACT FOR A REDEVELOPMENT PROJECT UNDERTAKEN BY TERRY NORRIS, IN ACCORDANCE WITH THE "AMENDMENT TO REDEVELOPMENT PLAN FOR THE 23RD STREET CORRIDOR REDEVELOPMENT AREA" was adopted with a motion by Hiemer and a second by Bahr. Alarcòn, Bahr, Freshour, Hiemer, Jablonski, Lopez, Roth, and Schilling voted "Aye" and none voted "Nay".

4. **Adjournment:** The meeting adjourned at 6:40 p.m.

Presented and approved this 18 day of March 2024.

OFFICE OF THE CITY CLERK

:Janelle Kline

4.C. Minutes of March 4, 2024, Civil Service Commission meeting certifying Tim Moser, Derek Salak, Ryan Sabata, and JoJo Dunn as fire captain candidates.

CIVIL SERVICE COMMISSION MINUTES

March 4, 2024

A meeting of the Columbus Civil Service Commission was convened in open and public session on Monday, March 4, 2024 at 4:45 p.m. in the Conference Room at the Fire Station.

Notice of this meeting was given in advance thereof by public posting in City Hall, Platte County Courthouse, and Columbus Public Library on February 7, 2024. Availability of the agenda was communicated in the advance notice and in the notice to the Columbus Civil Service Commission of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT AND ROLL CALL:

The following statement: "In compliance with the Open Meetings Act, Legislative Bill 898, Second Session Ninety-Ninth Legislature of Nebraska, a current copy of the Act is available in this meeting room".

Present were members, Logan Bronson, Jessica Caban, Chris Steinke and Russ Strehle. Member Troy Loeffelholz was absent. The minutes from the February 12, 2024 meeting were approved with a motion by Caban and a second by Steinke with all members voting "Aye".

The purpose of the meeting was to interview five applicants for the three positions of Fire Captain and agree if the candidates would be certified to the appointing authority as qualified for the position of Fire Captain for one year.

Following discussion, a motion was made by Strehle and seconded by Steinke to certify to the Mayor and City Council, the applicants Tim Moser, Derek Salak, Ryan Sabata and JoJo Dunn. The motion passed unanimously.

There being no further items of business for the agenda, the meeting was adjourned.

Respectfully submitted,

Tammy Orender
Civil Service Commission Secretary

4.D. Reappointment of Jessica Cabán to Civil Service Commission for five-year term.



City Hall
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: March 11, 2024
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Reappointments

With your permission, I wish to submit the following name to you for reappointment at the March 18, 2024, City Council meeting. Per Council Rules, the two-week waiting period is automatically waived for someone who is reappointed to the same or similar position.

CIVIL SERVICE COMMISSION (Five-Year Term)

Jessica Cabán


James B. Bulkley, Mayor

4.E. Resolution No. R24-29 approving permanent drainage easement agreement with George R. Novak and Carolyn J. Novak.

Draft

RESOLUTION NO. R24-29

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE PERMANENT DRAINAGE EASEMENT AGREEMENT WITH GEORGE R. NOVAK AND CAROLYN J. NOVAK A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN; TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS; AND TO REPEAL ALL RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HEREWITH.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, that the permanent drainage easement agreement and Exhibit "A" attached hereto, and incorporated herein by this reference with George R. Novak and Carolyn J. Novak be approved and the mayor is hereby authorized, directed, and empowered to execute the same on behalf of the City of Columbus, Nebraska.

This resolution shall repeal all resolutions or portions thereof in conflict herewith.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: March 13, 2024
FROM: Richard J. Bogus, P.E., City Engineer
TO: Tara Vasicek, City Administrator
RE: George R. Novak & Carolyn J. Novak Drainage Easement Agreement
– 112 Lakeshore Drive

RECOMMENDATION:

I recommend approval of the permanent drainage easement agreement on the property owned by George R. Novak & Carolyn J. Novak, 112 Lakeshore Drive

DISCUSSION:

The permanent drainage easement is for storm sewer improvements. Any disturbed areas will be replaced with sod.

FISCAL IMPACT:

Permanent easement donated.

ALTERNATIVE:

Do not approve.

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

When Recorded Return To:
City of Columbus
ATTN: Engineering Department
P.O. Box 1677
Columbus, NE 68601

DRAINAGE EASEMENT AGREEMENT

THIS DRAINAGE EASEMENT AGREEMENT is made and entered into on this day 4th of March, 2024, by and between George R. & Carolyn J. Novak, husband and wife, (hereinafter referred to as "Grantors"), and the City of Columbus a Municipal Corporation in the State of Nebraska (hereinafter referred to as "Grantee").

Grantors hereby grants and conveys to Grantee, its successors, assigns, employees, agents, contractors, invitees, and licensees a perpetual and permanent drainage easement over and upon the following described real estate, to-wit:

A permanent drainage easement for the construction and maintenance of storm sewer located in Lot 28, Block O, Wagner Lakes Subdivision, City of Columbus, Platte County Nebraska more particularly described as follows:

Commencing at the northeast corner of Lot 28, Block O, Wagner Lakes Subdivision, and assuming the east line of said Lot 28 to have a bearing of S 06°29'55" E, thence S 06°29'55" E and on said east line, 33.31 feet to the point of beginning; thence S 06°29'55" E on said east line, 90.04 feet; thence N 19°21'22" W, 33.34 feet; thence N 00°50'56" E, 58.01 feet; to the point of beginning, said easement containing 334 square feet more or less.

This easement is further described and defined on the map referenced as "EXHIBIT A", which is attached hereto and incorporated herein by this reference.

The purpose of the drainage easement is to provide the Grantee, its successors, assigns, employees, agents, contractors, invitees, and licensees, with access to and from the aforementioned described real estate for the purpose of construction, inspection, maintenance, operation, or repair of drainage facilities and related improvements (in the form of ditches, swales, channels, culverts, ponds, trenches, catch basins, storm drains, pipes, manhole, other appurtenant facilities, etc.), and the removal of vegetation and hazards, over, across, in, and through the easement, all at the will and discretion of the Grantee. Grantee, its successors, assigns, employees, agents, contractors, invitees, and licensees, is further hereby granted the right of ingress and egress to and from said real estate to carry out the rights prescribed in this drainage easement. Grantors shall not block or restrict Grantee's use and access to the real estate and easement area.

The easement granted herein shall run with the land and be binding upon the Grantors, their heirs, successors, personal representatives and assigns, and inure to the benefit of Grantee, its successors and assigns.

*****REMAINDER OF PAGE LEFT INTENTIONALLY BLANK*****

GRANTORS:

George R. Novak
George R. Novak

Carolyn J. Novak
Carolyn J. Novak

STATE OF maricopa)
~~NEBRASKA~~) ss.
COUNTY OF PLATTE)

The above Agreement was acknowledged before me on the 4th day of march, 2024, by George R. Novak and Carolyn J. Novak.

WITNESS my hand and Notarial Seal the day and year above written.



Brett Anderson
Notary Public

GRANTEE:

James B. Bulkley, Mayor of the
City of Columbus, Nebraska

STATE OF NEBRASKA)
) ss.
COUNTY OF PLATTE)

The above Agreement was acknowledged before me on the _____ day of _____, 2024, by James B. Bulkley, Mayor for the City of Columbus, a political subdivision of the State of Nebraska.

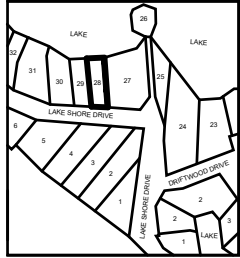
WITNESS my hand and Notarial Seal the day and year above written.

Notary Public

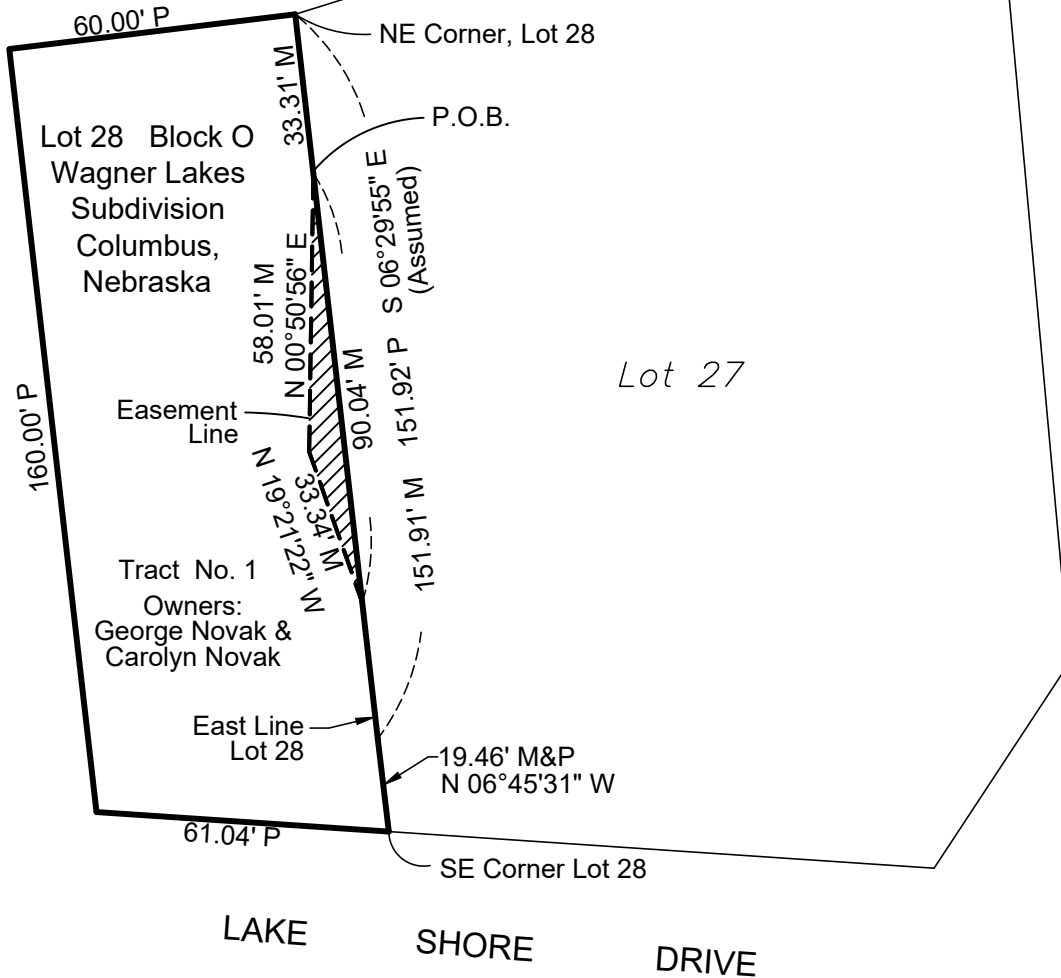
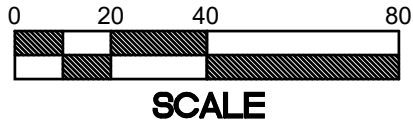
APPROVED AS TO FORM:

Eugene J. Anderson
CITY ATTORNEY

EXHIBIT



SITUATION SKETCH



Permanent Storm Sewer Drainage Easement


A permanent drainage easement for the construction and maintenance of storm sewer located in Lot 28, Block O, Wagner Lakes Subdivision, City of Columbus, Platte County Nebraska more particularly described as follows:

Commencing at the northeast corner of Lot 28, Block O, Wagner Lakes Subdivision, and assuming the east line of said Lot 28 to have a bearing of S 06°29'55" E; thence S 06°29'55" E and on said east line. 33.31 feet to the point of beginning; thence S 06°29'55" E on said east line, 90.04 feet; thence N 19°21'22" W, 33.34 feet; thence N 00°50'56" E, 58.01 feet to the point of beginning, said easement containing 334 square feet more or less.

Plat Showing
PERMANENT STORM SEWER DRAINAGE EASEMENT
To be Acquired from Land Owned by
Owners: George R. & Carolyn J Novak

Tract No. 1

Permanent Easement

 334 sq. ft more or less

Scale: 1" = 40'

Date: September. 29, 2023

Drawn By: J.M.L.

Sheet 1 of 1

4.F. Finance department report.

CASH SUMMARY BY FUND FOR CITY OF COLUMBUS
 FROM 10/01/2023 TO 02/29/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 02/29/2024
100	GENERAL FUND	7,728,514.35	6,864,861.15	9,659,835.70	4,933,539.80
160	PLATE CO LIBRARY SERVICE	95,067.68	1,706.43	186.84	96,587.27
175	ARP ACT FUNDS	847,529.63	18,367.59	1,669.59	864,227.63
189	PERPETUAL CARE	82,197.67	1,475.41	161.54	83,511.54
200	STREETS/ENGINEERING	730,820.71	2,015,252.43	3,918,113.55	(1,172,040.41)
205	AIRPORT	996,928.71	349,131.00	227,557.89	1,118,501.82
206	DOWNTOWN BID	0.00	61,234.88	2,895.50	58,339.38
210	SALES TAX	5,536,946.72	2,895,515.54	1,793,154.39	6,639,307.87
211	1/2 CENT SALES TAX	89,022.85	2,640,802.14	1,572,781.20	1,157,043.79
220	COMMUNICATIONS - E911	158,536.41	1,491,819.23	1,034,891.41	615,464.23
221	COMMUNICATIONS - WIRELESS E911	215,511.30	51,146.07	34,117.35	232,540.02
225	COMMUNICATIONS-EC-911 EQUIPMENT	(294,733.12)	0.00	9,853.35	(304,586.47)
240	HOUSING REHAB & LOANS	95,686.13	29,519.06	2,589.23	122,615.96
260	PROGRESS AND JOBS GROWTH	1,479,780.51	320,471.51	3,104.41	1,797,147.61
270	KENO	724,450.53	385,589.98	215,433.77	894,606.74
400	DEBT SERVICE FUND	(435,561.78)	38,771.08	703,928.25	(1,100,718.95)
480	COMMUNITY REDEVL AUTH	586,724.70	157,030.67	432,473.49	311,281.88
500	UTILITY SERVICE	17,160,788.69	6,130,616.90	6,086,461.93	17,204,943.66
520	WATER	13,649,169.20	2,530,231.82	3,090,789.88	13,088,611.14
530	LOUP DISTRIBUTION	1,895,368.89	2,208,370.70	1,165,836.74	2,937,902.85
560	STORMWATER UTILITY	1,165,306.77	203,919.12	67,251.58	1,301,974.31
570	SOLID WASTE DIVISION	3,361,338.91	1,086,085.98	765,864.20	3,681,560.69
600	HEALTH INSURANCE	2,602,497.84	471,188.42	490,543.46	2,583,142.80
710	FIRE PENSION	79,163.05	1,402.98	3,198.48	77,367.55
730	LICENSES TO SCHOOLS	2,515.00	10,470.00	1,915.00	11,070.00
740	LIBRARY FOUNDATION	761,071.19	0.00	0.00	761,071.19
745	LIBRARY ENDOWMENT	1,151,125.13	0.00	0.00	1,151,125.13
750	GERRARD PARK TRUST	135,927.90	7,903.06	0.00	143,830.96
999	PAYROLL CLEARING	2,755.12	4,055,935.22	4,171,624.70	(112,934.36)
	TOTAL - ALL FUNDS	60,604,450.69	34,028,818.37	35,456,233.43	59,177,035.63

4.G. Payroll and bills on file.

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
02359 03/19/2024	911 CUSTOM LLC INVOICE	55798	SURVIVAL ARMOR SIDE STRAPS - MAGDALENO QM	55.00	
			Total:	55.00	
			Net of 1 Invoices / 0 Checks	55.00	
11129 03/19/2024	A & K CONSULTING LLC INVOICE	2024-003	2 DAY PEER SUPPORT TRAINING	600.00	
			Total:	600.00	
			Net of 1 Invoices / 0 Checks	600.00	
02057 03/19/2024	A TO Z MESSAGING INVOICE	17995	ANSWERING SERVICE	130.00	
			Total:	130.00	
			Net of 1 Invoices / 0 Checks	130.00	
00116 03/19/2024	ACE HARDWARE & GARDEN CNT INVOICE	201502/5	SCRAPER, STEEL WOOL	10.98	
03/19/2024	INVOICE	201490/5	RSTP GLS WHITE	16.99	
03/19/2024	INVOICE	201482/5	MASTER PADLOCKS	84.00	
03/19/2024	INVOICE	201481/5	CREDIT - MASTER PADLOCKS	(101.94)	
03/19/2024	INVOICE	201561/5	MARKER PAINT	4.99	
03/19/2024	INVOICE	201558/5	SPRAY PAINT	7.99	
03/19/2024	INVOICE	201711/5	NUTS, BOLTS, SCREWS	17.70	
03/19/2024	INVOICE	201710/5	ICE/FRIDGE FILTER	14.99	
03/19/2024	INVOICE	201699/5	GREASE GUN	229.99	
03/19/2024	INVOICE	201673/5	FUSE	13.18	
03/19/2024	INVOICE	201659/5	PROPANE	117.36	
03/19/2024	INVOICE	201656/5	COUPLE 1/2" PUSH, STRT ELBOW	21.97	
03/19/2024	INVOICE	201655/5	NUTS, BOLTS, SCREWS	17.30	
03/19/2024	INVOICE	201629/5	COUPLE 1/2" PUSH, HX NT	0.97	
03/19/2024	INVOICE	201840/5	HG DS WHITE	46.99	
03/19/2024	INVOICE	201837/5	SPLYFCT, QT VALVES	21.58	
03/19/2024	INVOICE	201810/5	CLAMP	23.92	
03/19/2024	INVOICE	201698/5	CREDIT - GREASE GUN	(152.99)	
03/19/2024	INVOICE	201697/5	GREASE GUN	152.99	
03/19/2024	INVOICE	201753/5	BOLT	3.98	
03/19/2024	INVOICE	201752/5	DS WHITE 1 GAL, PAINT TRY	98.76	
03/19/2024	INVOICE	201736/5	AIR COUPLER	13.98	
03/19/2024	INVOICE	201732/5	NUTS, BOLTS, SCREWS	6.38	
03/19/2024	INVOICE	201726/5	HEX BUSH 3/8"	3.99	
03/19/2024	INVOICE	201718/5	PLEATED FILTERS	323.82	
03/19/2024	INVOICE	201861/5	BALL VALVE, STRAIGHT VALVE, PUSH TEE, SHARKI	42.36	
03/19/2024	INVOICE	201860/5	PUSH THREAD ADAPTER	5.59	
03/19/2024	INVOICE	201480/5	6 - MASTER PADLOCKS	101.94	
			Total:	1,149.76	
			Net of 28 Invoices / 0 Checks	1,149.76	
00180 03/19/2024	ADVANCE AUTO PARTS INVOICE	5606406763037	HI COUNT LED	31.86	
03/19/2024	INVOICE	5606406763032	IN LINE FUSE HOLDER	9.72	
03/19/2024	INVOICE	5606406562977	AIR FILTER	43.03	
03/19/2024	INVOICE	5606406863082	OIL FILTER	2.62	
03/19/2024	INVOICE	5606406863084	OIL FILTER	2.62	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	5606404062298	SERVICE JACK	599.99	
03/19/2024	INVOICE	5606405916292	7 BLADE SAE CONN CABLE	42.99	
03/19/2024	INVOICE	5606405362618	WASHER FLUID	82.29	
03/19/2024	INVOICE	5606403762153	6 - AIR FILTERS	207.24	
03/19/2024	INVOICE	5606405762708	OIL, FUEL & AIR FILTERS	135.58	
03/19/2024	INVOICE	5606405762709	AIR FILTER	28.69	
03/19/2024	INVOICE	5606405762711	RETURN - AIR FILTER	(28.69)	
03/19/2024	INVOICE	5606405962794	MINI BULB	11.88	
03/19/2024	INVOICE	5606406162860	OIL FILTER	5.24	
03/19/2024	INVOICE	5606405930863	LUBE, FUEL FILTER, AIR FILTER	124.22	
Total:				1,299.28	
Net of 15 Invoices / 0 Checks				1,299.28	
11135	ALAN PEDERSON				
03/19/2024	INVOICE	3.14.2024	DOWN PAYMENT ON SHUFFLEBOARD TABLE	5,000.00	
Total:				5,000.00	
Net of 1 Invoices / 0 Checks				5,000.00	
11037	ANDERSON JACQUELYN				
03/19/2024	INVOICE	3.19.2024	MILEAGE	14.62	
03/19/2024	INVOICE	2.17.2024	MILEAGE	6.49	
Total:				21.11	
Net of 2 Invoices / 0 Checks				21.11	
00418	AQUA-CHEM INC				
03/19/2024	INVOICE	00204553	CHEMICALS	2,110.00	
Total:				2,110.00	
Net of 1 Invoices / 0 Checks				2,110.00	
00587	AQUA-PURE INC				
03/19/2024	INVOICE	COLNE2403	MONTHLY SERVICE CONTRACT - NORTH & SOUTH WE:	6,117.38	
Total:				6,117.38	
Net of 1 Invoices / 0 Checks				6,117.38	
10561	ARNOLD MOTOR SUPPLY				
03/19/2024	INVOICE	78NV098813	PM 5W20 SYN, ENGINE OIL FILTER	40.10	
03/19/2024	INVOICE	78NV099123	OIL SEAL	39.16	
03/19/2024	INVOICE	78NV099186	FUEL FILTER	16.94	
03/19/2024	INVOICE	78NV099216	TAPER BEARING SET, OIL SEAL	96.51	
03/19/2024	INVOICE	78NV099008	HYDRAULIC FILTER, ENGINE OIL FILTER	63.70	
03/19/2024	INVOICE	78NV098553	RAVEN NITRILE	17.69	
03/19/2024	INVOICE	78NV098704	PRIME/ORG CAMPAT 50/50 1 GAL	18.74	
03/19/2024	INVOICE	78NV098663	STANDARD MOTOR PRODUCTS	55.15	
03/19/2024	INVOICE	78NV098714	BRAKLEEN, PM 5W20 SYN BLEND	74.55	
03/19/2024	INVOICE	78NV099130	PRIME/CONV GREEN 50/50 1 GAL	8.46	
03/19/2024	INVOICE	78NV099001	AIR, HYDRAULIC & ENGINE OIL FILTERS	285.52	
03/19/2024	INVOICE	78NV099378	HUB CAP, STT LAMP RED	149.50	
03/19/2024	INVOICE	78NV099239	12V BATTERY	127.96	
03/19/2024	INVOICE	78NV099657	PIGTAIL RING TERMINAL	4.86	
Total:				998.84	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 14 Invoices / 0 Checks	998.84	
00107 03/19/2024	AT&T MOBILITY INVOICE	287321675065X02282	WIRELESS FINAL BILL	15.68	
			Total:	15.68	
			Net of 1 Invoices / 0 Checks	15.68	
10243 03/19/2024	BAUER UNDERGROUND INC. INVOICE	18047	FIBER RING	20,433.61	
			Total:	20,433.61	
			Net of 1 Invoices / 0 Checks	20,433.61	
00461 03/19/2024	BEHLEN TOWING LLC INVOICE	32352	TOWING	150.00	
03/19/2024	INVOICE	32354	TOWING	150.00	
03/19/2024	INVOICE	33143	TOWING	150.00	
03/19/2024	INVOICE	33255	TOWING	150.00	
03/19/2024	INVOICE	32362	TOWING	150.00	
03/19/2024	INVOICE	32364	TOWING	150.00	
03/19/2024	INVOICE	32254	TOWING	150.00	
03/19/2024	INVOICE	32365	TOWING	150.00	
03/19/2024	INVOICE	33256	TOWING	150.00	
03/19/2024	INVOICE	32378	TOWING	150.00	
03/19/2024	INVOICE	32381	TOWING	150.00	
03/19/2024	INVOICE	32380	TOWING	150.00	
			Total:	1,800.00	
			Net of 12 Invoices / 0 Checks	1,800.00	
11132 03/19/2024	BERGANKDV INVOICE	1221180	PROGRESS BILLING FOR AUDIT	50,000.00	
			Total:	50,000.00	
			Net of 1 Invoices / 0 Checks	50,000.00	
03256 03/19/2024	BLACK HILLS ENERGY INVOICE	6007 1329 48 MAR	2NATURAL GAS	2,318.88	
03/19/2024	INVOICE	8429 6210 02 MAR	2NATURAL GAS	555.53	
03/19/2024	INVOICE	0815 1921 72 MAR	2NATURAL GAS	534.03	
03/19/2024	INVOICE	0778 7198 98 MAR	2NATURAL GAS	431.72	
03/19/2024	INVOICE	6310 3990 85 MAR	2NATURAL GAS	364.82	
03/19/2024	INVOICE	4447 5106 07 MAR	2NATURAL GAS	231.86	
03/19/2024	INVOICE	7226 0844 98 MAR	2NATURAL GAS	170.14	
03/19/2024	INVOICE	1450 5796 12 MAR	2NATURAL GAS	163.01	
03/19/2024	INVOICE	5431 5180 01 MAR	2NATURAL GAS	129.14	
03/19/2024	INVOICE	5915 3548 20 MAR	2NATURAL GAS	93.62	
03/19/2024	INVOICE	7504 0422 35 MAR	2NATURAL GAS	85.60	
03/19/2024	INVOICE	5048 9157 09 MAR	2NATURAL GAS	84.69	
03/19/2024	INVOICE	6942 7542 63 MAR	2NATURAL GAS	80.60	
03/19/2024	INVOICE	5317 1214 84 MAR	2NATURAL GAS	70.85	
03/19/2024	INVOICE	2278 6168 20 MAR	2NATURAL GAS	69.50	
03/19/2024	INVOICE	3343 6679 78 MAR	2NATURAL GAS	63.23	
03/19/2024	INVOICE	4086 6115 74 MAR	2NATURAL GAS	63.23	
03/19/2024	INVOICE	5389 9420 88 MAR	2NATURAL GAS	60.71	
03/19/2024	INVOICE	4665 9615 35 MAR	2NATURAL GAS	59.46	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	9767 8260 47 MAR	2NATURAL GAS	54.44	
03/19/2024	INVOICE	1164 9983 32 MAR	2NATURAL GAS	43.12	
			Total:	5,728.18	
			Net of 21 Invoices / 0 Checks	5,728.18	
10348	BLUE TO GOLD LLC				
03/19/2024	INVOICE	BTG-CN-21399	MASTERING SEARCH & SEIZURE	450.00	
			Total:	450.00	
			Net of 1 Invoices / 0 Checks	450.00	
00240	BOUND TREE MEDICAL LLC				
03/19/2024	INVOICE	85275558	NASOPHARYNGEAL AIRWAY	59.95	
03/19/2024	INVOICE	85275557	ALCOHOL PREP PADS, SUCTION CANISTER, G3 CLII	375.64	
03/19/2024	INVOICE	85264084	GAUZE, GAUZE SPONGE, ADHESIVE BANDAGE, ELEC'	249.37	
			Total:	684.96	
			Net of 3 Invoices / 0 Checks	684.96	
00005	BROWN'S SHOE FIT CO				
03/19/2024	INVOICE	COL PD	YAK TRAK PRO - SYLVESTER QM	233.99	
			Total:	233.99	
			Net of 1 Invoices / 0 Checks	233.99	
02979	CAPITAL BUSINESS SYSTEMS				
03/19/2024	INVOICE	1373201	COPIER CONTRACT	110.20	
			Total:	110.20	
			Net of 1 Invoices / 0 Checks	110.20	
00091	CAROLINA SOFTWARE				
03/19/2024	INVOICE	90006	WASTEWORX SQL SITE LICENSE, REMOTE INSTALL	4,900.00	
			Total:	4,900.00	
			Net of 1 Invoices / 0 Checks	4,900.00	
10604	CASEY'S MAIL SERVICE LLC				
03/19/2024	INVOICE	3567	DAILY MAIL & WATER STATEMENTS	4,535.32	
			Total:	4,535.32	
			Net of 1 Invoices / 0 Checks	4,535.32	
00060	CDW GOVERNMENT				
03/19/2024	INVOICE	PS91793	CISCO 1000BT SFP TRANCEIVER	490.16	
			Total:	490.16	
			Net of 1 Invoices / 0 Checks	490.16	
01209	CENTER POINT LARGE PRINT				
03/19/2024	INVOICE	2077807	MATERIALS	94.08	
			Total:	94.08	
			Net of 1 Invoices / 0 Checks	94.08	

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01148 03/19/2024	CENTURY LINK INVOICE	402D330443046	MAR E911 PHONE CHARGES	930.00	
			Total:	930.00	
			Net of 1 Invoices / 0 Checks	930.00	
10795 03/19/2024	CHESTERMAN COMPANY INVOICE	11327505	MONSTER, PEACE TEA	109.16	
			Total:	109.16	
			Net of 1 Invoices / 0 Checks	109.16	
10642 03/19/2024	CHROME N' STEEL TRUCK & TRAILER LLC INVOICE	7811	DD OIL FILTER, KIT-FILTER, TS OIL FILTER	147.00	
			Total:	147.00	
			Net of 1 Invoices / 0 Checks	147.00	
00567	CITY OF COLUMBUS				
03/19/2024	INVOICE	200-28755-00	MAR 2WATER & SEWER	42.92	
03/19/2024	INVOICE	200-37998-00	MAR 2WATER & SEWER	238.86	
03/19/2024	INVOICE	200-41055-00	MAR 2WATER & SEWER	25.82	
03/19/2024	INVOICE	300-44995-00	MAR 2WATER & SEWER	98.21	
03/19/2024	INVOICE	300-47517-00	MAR 2WATER & SEWER	89.97	
03/19/2024	INVOICE	300-50035-00	MAR 2WATER & SEWER	57.58	
03/19/2024	INVOICE	300-57935-00	MAR 2WATER & SEWER	3,409.23	
03/19/2024	INVOICE	300-57936-00	MAR 2WATER & SEWER	102.65	
03/19/2024	INVOICE	300-57937-00	MAR 2WATER & SEWER	196.30	
03/19/2024	INVOICE	300-61005-00	MAR 2WATER & SEWER	76.84	
03/19/2024	INVOICE	400-65101-00	MAR 2WATER & SEWER	89.97	
03/19/2024	INVOICE	400-69475-00	MAR 2WATER & SEWER	42.92	
03/19/2024	INVOICE	400-81020-00	MAR 2WATER & SEWER	214.29	
03/19/2024	INVOICE	300-57934-00	MAR 2WATER & SEWER	260.15	
03/19/2024	INVOICE	300-45762-00	MAR 2WATER & SEWER	30.92	
03/19/2024	INVOICE	300-44985-02	MAR 2WATER & SEWER	25.19	
03/19/2024	INVOICE	200-39615-01	MAR 2WATER & SEWER	105.18	
03/19/2024	INVOICE	300-45761-00	MAR 2WATER & SEWER	24.94	
03/19/2024	INVOICE	300-54059-00	MAR 2WATER & SEWER	95.68	
03/19/2024	INVOICE	200-21960-05	MAR 2WATER & SEWER	118.98	
03/19/2024	INVOICE	200-39575-00	MAR 2WATER & SEWER	25.19	
03/19/2024	INVOICE	300-47514-00	MAR 2WATER & SEWER	76.85	
03/19/2024	INVOICE	300-47518-00	MAR 2WATER & SEWER	46.11	
03/19/2024	INVOICE	300-49615-00	MAR 2WATER & SEWER	15.78	
03/19/2024	INVOICE	300-62105-00	MAR 2WATER & SEWER	44.21	
03/19/2024	INVOICE	300-62155-00	MAR 2WATER & SEWER	31.53	
03/19/2024	INVOICE	200-21982-00	MAR 2WATER & SEWER	381.30	
03/19/2024	INVOICE	100-13650-01	MAR 2WATER & SEWER	566.80	
03/19/2024	INVOICE	300-44986-00	MAR 2WATER & SEWER	89.97	
03/19/2024	INVOICE	300-57938-00	MAR 2WATER & SEWER	96.31	
03/19/2024	INVOICE	400-70005-01	MAR 2WATER & SEWER	184.06	
			Total:	6,904.71	
			Net of 31 Invoices / 0 Checks	6,904.71	
00262 03/19/2024	CLUB PROPHET SYSTEMS INVOICE	INV2082919	MONTHLY TEE SHEET, ONLINE RESERVATION	500.00	

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			Total:	500.00	
			Net of 1 Invoices / 0 Checks	500.00	
02542	CNC REPAIR LLC				
03/19/2024	INVOICE	9229	LUBE OIL FILTER, AIR FILTER VIN #1647	84.31	
03/19/2024	INVOICE	9228	LUBE OIL FILTER, AIR FILTER, FRONT SWAY BAR	277.97	
03/19/2024	INVOICE	9232	LUBE OIL FILTER, AIR FILTER VIN #7839	62.75	
03/19/2024	INVOICE	9237	BATTERY, TIRE REPAIR VIN #1009	202.69	
03/19/2024	INVOICE	9252	LUBE OIL FILTER VIN #7979	45.09	
03/19/2024	INVOICE	9257	LUBE OIL FILTER VIN #8538	45.09	
03/19/2024	INVOICE	9261	LUBE OIL FILTER, TRANSMISSION SERVICE, SPARI	613.35	
03/19/2024	INVOICE	9282	TIRE REPAIR VIN #8537	19.50	
03/19/2024	INVOICE	9283	LUBE OIL FILTER VIN #5404	45.09	
03/19/2024	INVOICE	9306	LUBE OIL FILTER VIN #2756	49.76	
03/19/2024	INVOICE	9329	REPLACE OXYGEN SENSORS VIN #8539	783.62	
03/19/2024	INVOICE	9330	REPLACE HALFSHAFT, FRONT & REAR BRAKES PADS	1,193.67	
03/19/2024	INVOICE	9399	TIRE REPAIR VIN #7979	19.50	
			Total:	3,442.39	
			Net of 13 Invoices / 0 Checks	3,442.39	
10768	COLUMBUS CREDIT SERVICES				
03/19/2024	INVOICE	ACCTY150 FEB 24	COLLECTIONS	185.59	
			Total:	185.59	
			Net of 1 Invoices / 0 Checks	185.59	
00127	COLUMBUS SCREEN PRINTING				
03/19/2024	INVOICE	035819	POLOS	118.00	
			Total:	118.00	
			Net of 1 Invoices / 0 Checks	118.00	
03142	COLUMBUS STEEL SUPPLY				
03/19/2024	INVOICE	147602	SQ TUBING	198.10	
			Total:	198.10	
			Net of 1 Invoices / 0 Checks	198.10	
01081	CONSOLIDATED MANAGEMENT CO				
03/19/2024	INVOICE	CMC-INV-2400783	MEALS - FULLER & MEISINGER	231.25	
03/19/2024	INVOICE	CMC-INV-2400862	MEALS - FULLER & MEISINGER	230.75	
			Total:	462.00	
			Net of 2 Invoices / 0 Checks	462.00	
01525	CORNHUSKER MARRIOTT HOTEL				
03/19/2024	INVOICE	9762	PRENT ROTH	224.00	
03/19/2024	INVOICE	9745	KELLI KEYES	224.00	
			Total:	448.00	
			Net of 2 Invoices / 0 Checks	448.00	
03147	CORNHUSKER PUBLIC POWER DIST				
03/19/2024	INVOICE	415030001 MAR 24	ELECTRICITY	96.80	
03/19/2024	INVOICE	415030005 MAR 24	ELECTRICITY	36.89	

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03/19/2024	INVOICE	415030006 MAR 24	ELECTRICITY	183.95	
03/19/2024	INVOICE	415030007 MAR 24	ELECTRICITY	254.70	
03/19/2024	INVOICE	415030008 MAR 24	ELECTRICITY	172.83	
03/19/2024	INVOICE	415030009 MAR 24	ELECTRICITY	155.65	
			Total:	900.82	
			Net of 6 Invoices / 0 Checks	900.82	
10755	CROWNE PLAZA				
03/19/2024	INVOICE	65686	BRADEN LABENZ	144.95	
			Total:	144.95	
			Net of 1 Invoices / 0 Checks	144.95	
03149	CULLIGAN OF COLUMBUS				
03/19/2024	INVOICE	90230199	SALT PELLET DELIVERED 50#	63.75	
03/19/2024	INVOICE	281781	DI REGENERATION	398.02	
03/19/2024	INVOICE	282364	EQUIPMENT - POU COOLER	43.00	
03/19/2024	INVOICE	282395	EQUIPMENT - REVERSE OSMOSIS	32.00	
03/19/2024	INVOICE	282402	EQUIPMENT - REVERSE OSMOSIS	65.50	
			Total:	602.27	
			Net of 5 Invoices / 0 Checks	602.27	
00061	DALE JOHNSON TRUCKING				
03/19/2024	INVOICE	39747	ROAD GRAVEL	2,747.96	
			Total:	2,747.96	
			Net of 1 Invoices / 0 Checks	2,747.96	
00270	DANKO EMERGENCY EQUIPMENT				
03/19/2024	INVOICE	134384	DEX FXR COAT & PANT	3,451.35	
			Total:	3,451.35	
			Net of 1 Invoices / 0 Checks	3,451.35	
03152	DEMCO INC				
03/19/2024	INVOICE	7450283	BOOKMARKS, DRAWSTRING BAGS	148.78	
			Total:	148.78	
			Net of 1 Invoices / 0 Checks	148.78	
00374	DUNBAR DOUGLAS				
03/19/2024	INVOICE	3.01.2024	MONTHLY CONTRACT	7,234.86	
03/19/2024	INVOICE	3.01.2024	MONTHLY COMMISSIONS-GREEN FEES & CART RENTA	10,478.92	
			Total:	17,713.78	
			Net of 2 Invoices / 0 Checks	17,713.78	
03158	EAKES OFFICE SOLUTIONS				
03/19/2024	INVOICE	8893792-0	CORRECTION TAPE, STAPLE REMOVER, ENV MOISTE	58.94	
03/19/2024	INVOICE	8892253-0	CASH DRAWER TRAY	237.85	
03/19/2024	INVOICE	INV533342	COPIER CONTRACT	69.45	
03/19/2024	INVOICE	8898570-0	CARD, IJ	38.11	
03/19/2024	INVOICE	8894805-0	ACRYLIC NAME PLATE, 2X10	106.75	
03/19/2024	INVOICE	8895386-0	CORRECTION TAPE, STAPLER	54.62	

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03/19/2024	INVOICE	8895222-0	LASER CARDS, NOTE BOOK, APPT BOOK	139.68	
			Total:	705.40	
			Net of 7 Invoices / 0 Checks	705.40	
01741 03/19/2024	ECOLAB INVOICE	6343951088	TEMP STRIPS FOR DISH MACHINE	94.95	
			Total:	94.95	
			Net of 1 Invoices / 0 Checks	94.95	
03093 03/19/2024	ERGOMETRICS INVOICE	145300	FIRE TEAM PROMOTE TESTING	814.64	
			Total:	814.64	
			Net of 1 Invoices / 0 Checks	814.64	
00285 03/19/2024	EVIDENT, INC INVOICE	W110295	NITRILE GLOVES	705.00	
			Total:	705.00	
			Net of 1 Invoices / 0 Checks	705.00	
02519 03/19/2024	EXTRACTOR CORPORATION INVOICE	24-438	MOTOR - 115 VOLT	297.00	
			Total:	297.00	
			Net of 1 Invoices / 0 Checks	297.00	
00242	FIRST NATIONAL BANK OMAHA				
03/19/2024	INVOICE	730047542	FUN EXPRESS	1,393.89	
03/19/2024	INVOICE	730047644	FUN EXPRESS - DRAW STRING BACKPACK	339.99	
03/19/2024	INVOICE	111-6366848-221625	POLICE EARPIECE - MCCLOUD QM	115.50	
03/19/2024	INVOICE	111-9562922-208664	AMAZON - PUZZLES, SUDOKO, CROSSWORD	63.64	
03/19/2024	INVOICE	111-3340478-666103	AMAZON - BUBBLE MAILERS	34.50	
03/19/2024	INVOICE	111-1930809-498744	AMAZON - WINDOW SIGN HOLDER	272.64	
03/19/2024	INVOICE	111-0388834-638265	AMAZON - INVISIBLE TAPE, DRY ERASE BOARD	61.98	
03/19/2024	INVOICE	111-2808778-412821	AMAZON - REFUND	(53.94)	
03/19/2024	INVOICE	1946	NE SECRETARY OF STATE-NOTARY APPLICATION PF:	30.00	
03/19/2024	INVOICE	111-2784914-620666	AMAZON - DISINFECTING WIPES	39.99	
03/19/2024	INVOICE	111-3883127-172900	AMAZON - PRINTABLE SHIPPING LABELS	12.19	
03/19/2024	INVOICE	114-2605772-137781	AMAZON - SCRAPER TOOL, JIGSAW PUZZLES, VEND:	98.52	
03/19/2024	INVOICE	114-5637345-674583	AMAZON - SAPPHIQUE, WOLF BY WOLF, 22 SIMPLE	53.01	
03/19/2024	INVOICE	11-1930809-498744	AMAZON - REFUND WINDOW SIGN HOLDER	(136.32)	
03/19/2024	INVOICE	111-1930809-498744	AMAZON - REFUND WINDOW SIGN HOLDER	(136.32)	
03/19/2024	INVOICE	111-0546590-842021	AMAZON - 12 QT STACKABLE STORAGE BOX	48.39	
03/19/2024	INVOICE	111-7635332-803304	AMAZON - 7.5 QT STACKABLE STORAGE BOX	41.99	
03/19/2024	INVOICE	112-3878198-964824	AMAZON - SQUISHMELLOWS POKEMON	34.50	
03/19/2024	INVOICE	611207745	CRUNCHYROLL - PREMIUM STREAMING MEMBERSHIP	79.99	
03/19/2024	INVOICE	26402	NATIONAL TREE COMPANY - ARTIFICIAL CHRISTMA:	695.99	
03/19/2024	INVOICE	111-0284052-545940	AMAZON - STERILITE STORAGE TOTE	18.50	
03/19/2024	INVOICE	111-1383084-878981	AMAZON - 20QT STACKABLE STORAGE BIN	65.94	
03/19/2024	INVOICE	112-3324684-458261	AMAZON - STANLEY TUMBLER, BEATS HEADPHONES,	356.59	
03/19/2024	INVOICE	111-0695500-117146	AMAZON - 6QT STORAGE BOX	44.99	
03/19/2024	INVOICE	51094736940	NINTENDO OF AMERICA	100.00	
03/19/2024	INVOICE	51094738982	NINTENDO OF AMERICA	100.00	

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03/19/2024	INVOICE	20593	ALA ELEARNING - WEBINAR TACKLING SEX ED	63.20	
03/19/2024	INVOICE	111-6541085-372824	AMAZON - PACKAGING TAPE	28.49	
03/19/2024	INVOICE	2292024	CONSTANT CONTACT	87.78	
03/19/2024	INVOICE	111-6458525-061623	AMAZON - TONER CARTRIDGES	483.60	
03/19/2024	INVOICE	111-1923277-116824	AMAZON - TONER CATRIDGES	422.98	
03/19/2024	INVOICE	HD01430600029EUS	ADOBE CREATIVE CLOUD	34.99	
03/19/2024	INVOICE	114-1096728-343146	AMAZON - USB WALL CHARGER, SELFIE STICK, HDI	82.33	
03/19/2024	INVOICE	111-0913237-047623	AMAZON - SWITCH CONTROLLER, HEADSET HOLDER,	684.10	
03/19/2024	INVOICE	1175405	ALA ANNUAL CONFERENCE REGISTRATION	410.00	
03/19/2024	INVOICE	16449836	PIZZA RANCH - 2 MEALS	32.74	
03/19/2024	INVOICE	90782226	CUSTOM PRINTED SIGNS	22.36	
03/19/2024	INVOICE	3042024BHM	BHM WORLD HERALD SUBSCRIPTION	34.99	
03/19/2024	INVOICE	2402081030-F839	MIDWEST STEEL SUPPLY-STEEL DOM ROUND TUBING	184.38	
03/19/2024	INVOICE	1068803	APCO INTERNATIONAL - ONLINE MEMBER CROMWELL	491.00	
03/19/2024	INVOICE	1068806	APCO INTERNATIONAL - ONLINE EARLY NONMBR BOI	488.00	
03/19/2024	INVOICE	1069369	APCO INTERNATIONAL - RECERTIFICATION STUTHM	135.00	
03/19/2024	INVOICE	1070027	APCO INTERNATIONAL - RECERTIFICATION HIGGIN:	60.00	
03/19/2024	INVOICE	1070394	APCO INTERNATIONAL RECERTIFICATION WIESE	30.00	
03/19/2024	INVOICE	1070396	APCO INTERNATIONAL - EARLY ONLINE MEMBER JOI	277.00	
03/19/2024	INVOICE	113-0489624-941706	AMAZON - PHOTOGRAPHY LIGHTING, BACKDROP	99.99	
03/19/2024	INVOICE	113-8503981-196263	AMAZON - BLUE PORTRAIT BACKDROP	31.98	
03/19/2024	INVOICE	86281	HEADSETS DIRECT - 10 POLY ENCORE PRO 540	787.00	
03/19/2024	INVOICE	113-0814811-072586	AMAZON - EPSON PORTABLE SCANNET	253.90	
03/19/2024	INVOICE	1	SIGNATURE APPLIANCE - REFRIGERATOR	668.70	
03/19/2024	INVOICE	111-1443811-959863	AMAZON - POWER TAKE OFF SWITCH	45.70	
03/19/2024	INVOICE	111-6334058-716346	AMAZON - LABELS	181.90	
03/19/2024	INVOICE	820451	NE RECREATION & PARK ASSOCIATION-AQUATICS W	65.00	
03/19/2024	INVOICE	111-2949025-650902	AMAZON - PUMP GASKET, GASKET, PUMP COVER	17.37	
03/19/2024	INVOICE	111-2210419-916102	AMAZON - WATER PUMP	58.98	
03/19/2024	INVOICE	2KPE5ZBFPJ2	META ADS - ACTIVITIES SIGN UP DAY	95.96	
03/19/2024	INVOICE	4620-194	LEAGUE OF NE MUNICIPALITIES-PARKING & MEAL	49.88	
03/19/2024	INVOICE	96653519	HAMPTON INN-HOTEL ROOM FOR ACTIVE SHOOTER II	321.00	
03/19/2024	INVOICE	885356	NATL REGISTRY OF EMTS-EMT RENEWAL GRAY	25.00	
03/19/2024	INVOICE	907239169	SLEEP INN - MOSER HOTEL TRAINING IN MO	389.10	
03/19/2024	INVOICE	2000020453	SIREN NET - LED LIGHTHEAD	274.30	
03/19/2024	INVOICE	20240570	NATIONAL TACTICAL OFFICERS ASSOC- SUPERVISI	622.00	
03/19/2024	INVOICE	123915	LIFESAVERS CONFERENCE-WINDLE	700.00	
03/19/2024	INVOICE	113-2880590-686981	AMAZON - ACRYLIC DISPLAY CASE	69.96	
03/19/2024	INVOICE	113-0799892-732504	AMAZON - ACRYLIC CLEAR SHOE BOXES	19.59	
03/19/2024	INVOICE	12168	NLEFIA - RED DOT SIGHTS FOR DUTY PISTOLS	400.00	
03/19/2024	INVOICE	113-6907281-158260	AMAZON - MEMO BOOK, RECEIPT ROLL, HP BLACK/	105.24	
03/19/2024	INVOICE	892299	NATL REGISTRY OF EMT'S-RECERTIFICATION HATH	32.00	
03/19/2024	INVOICE	CC-LF-N6HX	A-K CONSULTING - 2 DAY PEER SUPPORT TRAININ	300.00	
03/19/2024	INVOICE	10901898	NSVFA - 8TH ANNUAL LEADERSHIP SYMPOSIUM	50.00	
03/19/2024	INVOICE	892322	NATIONAL REGISTRY OF EMT'S PARAMEDIC RECERT	32.00	
03/19/2024	INVOICE	892335	NATIONAL REGISTRY OF EMT'S PARAMEDIC RECERT	32.00	
03/19/2024	INVOICE	TRAINING	TRAINING - MEALS & GAS	267.80	
03/19/2024	INVOICE	INUS0224061	FARONICS - DEEP FREEZE ENT NA MAINTENANCE RI	693.00	
03/19/2024	INVOICE	112-6354260-747380	AMAZON - CANON PG, HIGH YIELD INK	325.56	
03/19/2024	INVOICE	112-2840435-005066	AMAZON - FLEXIBLE NYLON LABELS	67.95	
03/19/2024	INVOICE	112-4664854-186504	AMAZON - MOUNTING KITS	285.00	
03/19/2024	INVOICE	112-9597236-609221	AMAZON - HP PRINTHEADS	231.80	
03/19/2024	INVOICE	112-6054825-171540	AMAZON - DESK GROMMET	7.99	
03/19/2024	INVOICE	112-9998223-517465	AMAZON - HP PRINTHEAD	115.90	
03/19/2024	INVOICE	112-1554111-486343	AMAZON - PENTEL REFILL INK	19.98	
03/19/2024	INVOICE	112-8194880-711221	AMAZON - PHONE TRIPOD	15.98	
03/19/2024	INVOICE	112-5115519-457783	AMAZON - HIGHLIGHTERS	5.94	

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03/19/2024	INVOICE	112-1109646-820422	AMAZON - BATTERY BACKUP	482.56	
03/19/2024	INVOICE	112-4211834-427626	AMAZON - BACKDROP STAND, LIGHTING KIT, PHOT	135.95	
03/19/2024	INVOICE	112-9909690-166023	AMAZON - TONER CARTRIDGES	460.56	
03/19/2024	INVOICE	112-6012579-797546	AMAZON - HUBCAPS, RUBBER MUD GUARDS	387.16	
03/19/2024	INVOICE	112-6764240-827626	AMAZON - DISH SOAP, SCRUB BRUSH, DRY ERASE I	28.90	
03/19/2024	INVOICE	12121	NATL LAW ENFORCEMENT - LE MEMBERSHIP	50.00	
03/19/2024	INVOICE	LBIH	NATIONAL TACTICAL OFF - SUPERVISING PATROL (311.00	
Total:				17,450.67	
Net of 90 Invoices / 0 Checks				17,450.67	
00169	FRONTIER				
03/19/2024	INVOICE	30818802060523942	E911 PHONE CHARGES 3/01/24 TO 3/29/24	304.12	
03/19/2024	INVOICE	30818801750912722	PHONE/INTERNET/FAX LINES	2,532.09	
03/19/2024	INVOICE	40256277850209002	NWP 3/01/24 TO 3/29/24	94.36	
Total:				2,930.57	
Net of 3 Invoices / 0 Checks				2,930.57	
03172	GALLS LLC				
03/19/2024	INVOICE	027024461	MIDWAY VINYL FUR TROOPER CAP	36.31	
03/19/2024	INVOICE	027025232	MIDWAY VINYL FUR TROOPER CAP	108.94	
03/19/2024	INVOICE	027112295	NYLON TROUSER BELT	58.04	
03/19/2024	INVOICE	027124071	TACLITE PDU CLASS B SHIRT	179.62	
Total:				382.91	
Net of 4 Invoices / 0 Checks				382.91	
03174	GEHRING CONSTRUCTION &				
03/19/2024	INVOICE	75204	17TH AVE & 6TH ST	575.00	
03/19/2024	INVOICE	75233	FLOAT BRACKET, MAG BULL FLOAT, FINISH BROOM	394.93	
03/19/2024	INVOICE	75248	24" SONOTUBE	901.44	
03/19/2024	INVOICE	24014	ONE PALLET OF TAR	1,881.00	
03/19/2024	INVOICE	75266	CRUSHED CONCRETE	1,378.00	
03/19/2024	INVOICE	75267	15TH ST & 18TH AVE	220.63	
Total:				5,351.00	
Net of 6 Invoices / 0 Checks				5,351.00	
10401	GOLFNOW				
03/19/2024	INVOICE	INV00088439	WEBSITE/EMAIL HOSTING	191.22	
Total:				191.22	
Net of 1 Invoices / 0 Checks				191.22	
02075	GREAT PLAINS COMMUNICATIONS				
03/19/2024	INVOICE	139461 4025648127	PHONE/INTERNET CHARGES 03/16-04/15	1,413.74	
Total:				1,413.74	
Net of 1 Invoices / 0 Checks				1,413.74	
01070	GREY HOUSE PUBLISHING INC				
03/19/2024	INVOICE	984022	WEIS RATINGS CONSUMER BOX SET	462.05	
Total:				462.05	
Net of 1 Invoices / 0 Checks				462.05	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
02904	GUNSLINGERS LLC				
03/19/2024	INVOICE	23001	STREAMLIGHT TLR-1 HL LIGHT - BLUNK QM	150.00	
03/19/2024	INVOICE	23304	SHIELD ARMS G 48 MAG, STREAMLIGHT MACROSTRE	90.00	
			Total:	240.00	
			Net of 2 Invoices / 0 Checks	240.00	
03182	HACH COMPANY				
03/19/2024	INVOICE	13945999	PHOSPHORUS TNT	179.70	
			Total:	179.70	
			Net of 1 Invoices / 0 Checks	179.70	
03183	HADLEY-BRAITHWAIT COMPANY				
03/19/2024	INVOICE	229765	TOILET PAPER, CENTER PULL TOWELS	97.90	
03/19/2024	INVOICE	230778	MULTI FOLD TOWELS, 60 GAL TRASH BAGS	137.85	
			Total:	235.75	
			Net of 2 Invoices / 0 Checks	235.75	
00272	HAWKINS INC				
03/19/2024	INVOICE	6700101	CHEMICALS	3,090.39	
			Total:	3,090.39	
			Net of 1 Invoices / 0 Checks	3,090.39	
03185	HDR ENGINEERING INC				
03/19/2024	INVOICE	1200599451	LOST CREEK PARKWAY SEWER PROJECT	5,655.61	
03/19/2024	INVOICE	1200599453	DESIGN & CONSTRUCTION LOST CREEK PRKWY WATE	3,474.64	
03/19/2024	INVOICE	1200599454	WATER SYSTEM HYDRAULIC MODEL & MASTER PLAN	11,245.00	
			Total:	20,375.25	
			Net of 3 Invoices / 0 Checks	20,375.25	
01424	HEARTLAND NATURAL GAS LLC				
03/19/2024	INVOICE	132542	NATURAL GAS	488.05	
03/19/2024	INVOICE	132540	NATURAL GAS	1,320.34	
03/19/2024	INVOICE	132541	NATURAL GAS	298.38	
03/19/2024	INVOICE	132551	NATURAL GAS	85.29	
03/19/2024	INVOICE	132548	NATURAL GAS	1,332.33	
03/19/2024	INVOICE	132544	NATURAL GAS	43.39	
03/19/2024	INVOICE	132547	NATURAL GAS	1,442.15	
03/19/2024	INVOICE	132546	NATURAL GAS	107.27	
03/19/2024	INVOICE	132553	NATURAL GAS	854.28	
03/19/2024	INVOICE	132543	NATURAL GAS	82.73	
03/19/2024	INVOICE	132552	NATURAL GAS	1,379.41	
03/19/2024	INVOICE	132545	NATURAL GAS	205.10	
			Total:	7,638.72	
			Net of 12 Invoices / 0 Checks	7,638.72	
10975	HEARTLAND OFFICE CLEANERS				
03/19/2024	INVOICE	21941	MARCH CLEANING SERVICE	500.00	
			Total:	500.00	
			Net of 1 Invoices / 0 Checks	500.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
01724	HOBBY LOBBY				
03/19/2024	INVOICE	129740498	PAPER CRAFTS	20.75	
03/19/2024	INVOICE	129707595	PAPER CRAFTS	63.89	
			Total:	84.64	
			Net of 2 Invoices / 0 Checks	84.64	
00403	HOWERTER MD MARK S				
03/19/2024	INVOICE	3.01.2024	EMERGENCY MEDICAL DIRECTOR - JCC	616.00	
03/19/2024	INVOICE	03.01.2023	EMERGENCY MEDICAL DIRECTOR	655.00	
			Total:	1,271.00	
			Net of 2 Invoices / 0 Checks	1,271.00	
03192	HY-VEE INC				
03/19/2024	INVOICE	5888907868	COOKIES, WATER	31.94	
03/19/2024	INVOICE	5888263639	FIRE CIVIL SERVICE INTERVIEWS MEAL	97.48	
03/19/2024	INVOICE	5888904771	COOKIES, CHIPS, POP, HAMBURGER	229.34	
03/19/2024	INVOICE	5888445435	BAKERY	43.96	
03/19/2024	INVOICE	5888297406	TEDDY GRAHAMS, CHIPS, WATER, GUMMP WORMS, T	175.66	
03/19/2024	INVOICE	5889143065	TEDDY GRAHAMS, CHEZZ ITS, HI-C	103.78	
			Total:	682.16	
			Net of 6 Invoices / 0 Checks	682.16	
10722	INTERSTATE POWER SYSTEMS INC				
03/19/2024	INVOICE	R023058267:01	UNIT #51- TURBINE CODES	419.94	
			Total:	419.94	
			Net of 1 Invoices / 0 Checks	419.94	
00183	INTOXIMETERS INC				
03/19/2024	INVOICE	755090	REPAIR HH HANDHELD	323.25	
			Total:	323.25	
			Net of 1 Invoices / 0 Checks	323.25	
03199	JACKSON SERVICES INC				
03/19/2024	INVOICE	5252812	UNIFORMS	236.98	
03/19/2024	INVOICE	5254335	MAT, MOPS, POLISH TOWEL, WINDSHIELD WIPES, :	133.89	
03/19/2024	INVOICE	5251869	UNIFORMS	93.25	
03/19/2024	INVOICE	5251861	UNIFORMS	135.04	
03/19/2024	INVOICE	5251871	UNIFORMS	26.94	
03/19/2024	INVOICE	5251870	MAT	2.92	
03/19/2024	INVOICE	5251868	UNIFORMS	109.59	
03/19/2024	INVOICE	5250900	MATS	43.03	
03/19/2024	INVOICE	5246749	SHOP TOWELS, UNIFORMS	251.07	
03/19/2024	INVOICE	5246762	UNIFORMS	26.54	
03/19/2024	INVOICE	5246761	MAT, BAR TOWELS, SHOP TOWELS ORANGE	24.35	
03/19/2024	INVOICE	5246760	UNIFORMS	93.20	
03/19/2024	INVOICE	5246759	MATS, ROLLER TOWELS, UNIFORMS	144.00	
03/19/2024	INVOICE	5246750	UNIFORMS	134.99	
03/19/2024	INVOICE	5243864	UNIFORMS	73.49	
03/19/2024	INVOICE	5243863	UNIFORMS	25.62	
03/19/2024	INVOICE	5243857	MATS	63.83	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	1,618.73	
			Net of 17 Invoices / 0 Checks	1,618.73	
00532	JEO CONSULTING GROUP INC				
03/19/2024	INVOICE	148686	STORM WATER TREATMENT FACILITY BANK STUDY 21	2,658.75	
03/19/2024	INVOICE	148659	FLOOD MITIGATION & RESILIENCY PLAN	6,450.00	
			Total:	9,108.75	
			Net of 2 Invoices / 0 Checks	9,108.75	
10724	KEARNEY PUBLIC LIBRARY				
03/19/2024	INVOICE	223155537	LOST ITEM - INTERLIBRARY LOAN	24.00	
			Total:	24.00	
			Net of 1 Invoices / 0 Checks	24.00	
01644	KEYES KELLI				
03/19/2024	INVOICE	2.28.2024	MILEAGE TO LINCOLN	105.86	
			Total:	105.86	
			Net of 1 Invoices / 0 Checks	105.86	
03205	KIRKHAM MICHAEL & ASSOCIATES				
03/19/2024	INVOICE	95308	CONSTRUCT 8-PLACE T-HANGAR	12,120.00	
			Total:	12,120.00	
			Net of 1 Invoices / 0 Checks	12,120.00	
03206	KOCH EXCAVATING CO INC				
03/19/2024	INVOICE	34635	5 YARDS BLACK MULCH	225.00	
			Total:	225.00	
			Net of 1 Invoices / 0 Checks	225.00	
02236	LANGUAGE LINE SERVICES INC				
03/19/2024	INVOICE	11243662	OVER THE PHONE INTERPRETATION	158.94	
03/19/2024	INVOICE	11228802	OVER THE PHONE INTERPRETATION	171.54	
			Total:	330.48	
			Net of 2 Invoices / 0 Checks	330.48	
03210	LEAGUE OF NEBR MUNICIPALITIES				
03/19/2024	INVOICE	193788	MIDWINTER CONFERENCE LUNCH	30.00	
03/19/2024	INVOICE	2023	ANNUAL DUES	944.00	
			Total:	974.00	
			Net of 2 Invoices / 0 Checks	974.00	
10929	LIBRARY MARKET				
03/19/2024	INVOICE	3293	LIBRARY CALENDAR ANNUAL SUBSCRIPTION	1,500.00	
			Total:	1,500.00	
			Net of 1 Invoices / 0 Checks	1,500.00	
00822	LINCOLN WINWATER WORKS				
03/19/2024	INVOICE	10000501	VALMATIC REPAIR KIT	788.04	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	788.04	
			Net of 1 Invoices / 0 Checks	788.04	
00013	LOGAN CONTRACTORS SUPPLY INC				
03/19/2024	INVOICE	D63943	ALT/GENERATOR SS125 HOSE, DUCK BILL W/SLOT	1,049.98	
			Total:	1,049.98	
			Net of 1 Invoices / 0 Checks	1,049.98	
03214	LOUP POWER DISTRICT				
03/19/2024	INVOICE	169004 MARCH 24	ELECTRICITY	1,328.60	
03/19/2024	INVOICE	169005 MARCH 24	ELECTRICITY	124.03	
03/19/2024	INVOICE	169009 MARCH 24	ELECTRICITY	27.81	
03/19/2024	INVOICE	169016 MARCH 24	ELECTRICITY	43.96	
03/19/2024	INVOICE	169017 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	169018 MARCH 24	ELECTRICITY	3.08	
03/19/2024	INVOICE	169019 MARCH 24	ELECTRICITY	53.66	
03/19/2024	INVOICE	169020 MARCH 24	ELECTRICITY	12.91	
03/19/2024	INVOICE	169022 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	169023 MARCH 24	ELECTRICITY	275.65	
03/19/2024	INVOICE	169024 MARCH 24	ELECTRICITY	54.47	
03/19/2024	INVOICE	169026 MARCH 24	ELECTRICITY	89.64	
03/19/2024	INVOICE	169027 MARCH 24	ELECTRICITY	12.91	
03/19/2024	INVOICE	169028 MARCH 24	ELECTRICITY	531.17	
03/19/2024	INVOICE	169029 MARCH 24	ELECTRICITY	512.77	
03/19/2024	INVOICE	169030 MARCH 24	ELECTRICITY	206.21	
03/19/2024	INVOICE	169031 MARCH 24	ELECTRICITY	74.37	
03/19/2024	INVOICE	169033 MARCH 24	ELECTRICITY	35.96	
03/19/2024	INVOICE	169035 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	169036 MARCH 24	ELECTRICITY	180.09	
03/19/2024	INVOICE	169038 MARCH 24	ELECTRICITY	4,898.40	
03/19/2024	INVOICE	169039 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	169041 MARCH 24	ELECTRICITY	33.99	
03/19/2024	INVOICE	169043 MARCH 24	ELECTRICITY	36.51	
03/19/2024	INVOICE	169044 MARCH 24	ELECTRICITY	37.12	
03/19/2024	INVOICE	169045 MARCH 24	ELECTRICITY	38.03	
03/19/2024	INVOICE	169048 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	169050 MARCH 24	ELECTRICITY	93.46	
03/19/2024	INVOICE	169051 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	169053 MARCH 24	ELECTRICITY	41.14	
03/19/2024	INVOICE	169055 MARCH 24	ELECTRICITY	25.61	
03/19/2024	INVOICE	169056 MARCH 24	ELECTRICITY	39.14	
03/19/2024	INVOICE	169057 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	169058 MARCH 24	ELECTRICITY	39.24	
03/19/2024	INVOICE	169060 MARCH 24	ELECTRICITY	28.03	
03/19/2024	INVOICE	169061 MARCH 24	ELECTRICITY	31.57	
03/19/2024	INVOICE	169062 MARCH 24	ELECTRICITY	158.35	
03/19/2024	INVOICE	169064 MARCH 24	ELECTRICITY	32.47	
03/19/2024	INVOICE	169065 MARCH 24	ELECTRICITY	895.44	
03/19/2024	INVOICE	169066 MARCH 24	ELECTRICITY	45.20	
03/19/2024	INVOICE	169069 MARCH 24	ELECTRICITY	40.13	
03/19/2024	INVOICE	169072 MARCH 24	ELECTRICITY	250.00	
03/19/2024	INVOICE	169073 MARCH 24	ELECTRICITY	36.21	
03/19/2024	INVOICE	169074 MARCH 24	ELECTRICITY	30.15	
03/19/2024	INVOICE	169077 MARCH 24	ELECTRICITY	25.61	
03/19/2024	INVOICE	169080 MARCH 24	ELECTRICITY	123.86	
03/19/2024	INVOICE	169081 MARCH 24	ELECTRICITY	36.11	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	169082 MARCH 24	ELECTRICITY	104.77	
03/19/2024	INVOICE	169085 MARCH 24	ELECTRICITY	1,658.97	
03/19/2024	INVOICE	169086 MARCH 24	ELECTRICITY	341.01	
03/19/2024	INVOICE	169087 MARCH 24	ELECTRICITY	396.31	
03/19/2024	INVOICE	169089 MARCH 24	ELECTRICITY	33.69	
03/19/2024	INVOICE	169090 MARCH 24	ELECTRICITY	35.71	
03/19/2024	INVOICE	169091 MARCH 24	ELECTRICITY	72.04	
03/19/2024	INVOICE	169092 MARCH 24	ELECTRICITY	56.89	
03/19/2024	INVOICE	169093 MARCH 24	ELECTRICITY	65.73	
03/19/2024	INVOICE	169094 MARCH 24	ELECTRICITY	52.99	
03/19/2024	INVOICE	169096 MARCH 24	ELECTRICITY	462.91	
03/19/2024	INVOICE	169097 MARCH 24	ELECTRICITY	29.04	
03/19/2024	INVOICE	169098 MARCH 24	ELECTRICITY	36.54	
03/19/2024	INVOICE	169099 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	169107 MARCH 24	ELECTRICITY	78.64	
03/19/2024	INVOICE	169112 MARCH 24	ELECTRICITY	98.63	
03/19/2024	INVOICE	169116 MARCH 24	ELECTRICITY	36.65	
03/19/2024	INVOICE	169118 MARCH 24	ELECTRICITY	49.04	
03/19/2024	INVOICE	169120 MARCH 24	ELECTRICITY	2,766.40	
03/19/2024	INVOICE	169121 MARCH 24	ELECTRICITY	4,677.40	
03/19/2024	INVOICE	169122 MARCH 24	ELECTRICITY	2,462.46	
03/19/2024	INVOICE	169123 MARCH 24	ELECTRICITY	52.88	
03/19/2024	INVOICE	169124 MARCH 24	ELECTRICITY	70.15	
03/19/2024	INVOICE	169125 MARCH 24	ELECTRICITY	45.98	
03/19/2024	INVOICE	169126 MARCH 24	ELECTRICITY	99.83	
03/19/2024	INVOICE	169127 MARCH 24	ELECTRICITY	46.59	
03/19/2024	INVOICE	169130 MARCH 24	ELECTRICITY	37.70	
03/19/2024	INVOICE	169131 MARCH 24	ELECTRICITY	4.15	
03/19/2024	INVOICE	169132 MARCH 24	ELECTRICITY	61.36	
03/19/2024	INVOICE	169133 MARCH 24	ELECTRICITY	9,041.76	
03/19/2024	INVOICE	169135 MARCH 24	ELECTRICITY	2,339.96	
03/19/2024	INVOICE	169136 MARCH 24	ELECTRICITY	64.19	
03/19/2024	INVOICE	169137 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	169138 MARCH 24	ELECTRICITY	79.94	
03/19/2024	INVOICE	400001 MARCH 24	ELECTRICITY	486.86	
03/19/2024	INVOICE	400002 MARCH 24	ELECTRICITY	340.60	
03/19/2024	INVOICE	400003 MARCH 24	ELECTRICITY	54.93	
03/19/2024	INVOICE	400004 MARCH 24	ELECTRICITY	579.54	
03/19/2024	INVOICE	400005 MARCH 24	ELECTRICITY	27.63	
03/19/2024	INVOICE	400006 MARCH 24	ELECTRICITY	25.51	
03/19/2024	INVOICE	400008 MARCH 24	ELECTRICITY	25.61	
03/19/2024	INVOICE	400009 MARCH 24	ELECTRICITY	44.19	
03/19/2024	INVOICE	400010 MARCH 24	ELECTRICITY	38.43	
03/19/2024	INVOICE	400011 MARCH 24	ELECTRICITY	27.42	
03/19/2024	INVOICE	169083 MARCH 24	ELECTRICITY	1,225.79	
03/19/2024	INVOICE	169084 MARCH 24	ELECTRICITY	1,391.69	
03/19/2024	INVOICE	400012 MARCH 24	ELECTRICITY	31.26	
03/19/2024	INVOICE	400013 MARCH 24	ELECTRICITY	38.53	
03/19/2024	INVOICE	400015 MARCH 24	ELECTRICITY	425.47	
03/19/2024	INVOICE	400016 MARCH 24	ELECTRICITY	59.01	
03/19/2024	INVOICE	400017 MARCH 24	ELECTRICITY	43.38	
03/19/2024	INVOICE	400018 MARCH 24	ELECTRICITY	41.56	
03/19/2024	INVOICE	400019 MARCH 24	ELECTRICITY	128.01	
03/19/2024	INVOICE	400020 MARCH 24	ELECTRICITY	473.20	
03/19/2024	INVOICE	400023 MARCH 24	ELECTRICITY	66.16	
03/19/2024	INVOICE	400024 MARCH 24	ELECTRICITY	25.71	
03/19/2024	INVOICE	400025 MARCH 24	ELECTRICITY	68.33	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	400026 MARCH 24	ELECTRICITY	25.51	
03/19/2024	INVOICE	400028 MARCH 24	ELECTRICITY	96.32	
03/19/2024	INVOICE	400029 MARCH 24	ELECTRICITY	77.70	
03/19/2024	INVOICE	400030 MARCH 24	ELECTRICITY	30.45	
03/19/2024	INVOICE	400031 MARCH 24	ELECTRICITY	114.66	
03/19/2024	INVOICE	400032 MARCH 24	ELECTRICITY	81.69	
03/19/2024	INVOICE	400033 MARCH 24	ELECTRICITY	137.96	
03/19/2024	INVOICE	400034 MARCH 24	ELECTRICITY	25.40	
03/19/2024	INVOICE	400036 MARCH 24	ELECTRICITY	841.27	
03/19/2024	INVOICE	400037 MARCH 24	ELECTRICITY	45.40	
03/19/2024	INVOICE	400039 MARCH 24	ELECTRICITY	70.84	
03/19/2024	INVOICE	400040 MARCH 24	ELECTRICITY	28,432.50	
03/19/2024	INVOICE	400041 MARCH 24	ELECTRICITY	47.04	
03/19/2024	INVOICE	400042 MARCH 24	ELECTRICITY	33.89	
03/19/2024	INVOICE	400044 MARCH 24	ELECTRICITY	44.99	
03/19/2024	INVOICE	400046 MARCH 24	ELECTRICITY	26.38	
03/19/2024	INVOICE	400047 MARCH 24	ELECTRICITY	543.77	
03/19/2024	INVOICE	400048 MARCH 24	ELECTRICITY	37.50	
03/19/2024	INVOICE	400049 MARCH 24	ELECTRICITY	38.01	
03/19/2024	INVOICE	400051 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	400052 MARCH 24	ELECTRICITY	25.61	
03/19/2024	INVOICE	400055 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	400057 MARCH 24	ELECTRICITY	58.91	
03/19/2024	INVOICE	400059 MARCH 24	ELECTRICITY	170.11	
03/19/2024	INVOICE	400060 MARCH 24	ELECTRICITY	9,991.98	
03/19/2024	INVOICE	400061 MARCH 24	ELECTRICITY	36.82	
03/19/2024	INVOICE	400062 MARCH 24	ELECTRICITY	33.69	
03/19/2024	INVOICE	400063 MARCH 24	ELECTRICITY	38.64	
03/19/2024	INVOICE	400065 MARCH 24	ELECTRICITY	5,895.69	
03/19/2024	INVOICE	400068 MARCH 24	ELECTRICITY	62.98	
03/19/2024	INVOICE	400069 MARCH 24	ELECTRICITY	36.31	
03/19/2024	INVOICE	400070 MARCH 24	ELECTRICITY	1,408.14	
03/19/2024	INVOICE	400071 MARCH 24	ELECTRICITY	39.54	
03/19/2024	INVOICE	400072 MARCH 24	ELECTRICITY	25.00	
03/19/2024	INVOICE	400073 MARCH 24	ELECTRICITY	37.32	
03/19/2024	INVOICE	400075 MARCH 24	ELECTRICITY	37.42	
03/19/2024	INVOICE	400076 MARCH 24	ELECTRICITY	32.27	
03/19/2024	INVOICE	400077 MARCH 24	ELECTRICITY	33.89	
03/19/2024	INVOICE	400079 MARCH 24	ELECTRICITY	207.88	
03/19/2024	INVOICE	400081 MARCH 24	ELECTRICITY	185.19	
03/19/2024	INVOICE	400083 MARCH 24	ELECTRICITY	64.29	
03/19/2024	INVOICE	400084 MARCH 24	ELECTRICITY	82.97	
03/19/2024	INVOICE	400085 MARCH 24	ELECTRICITY	31.26	
03/19/2024	INVOICE	400088 MARCH 24	ELECTRICITY	35.82	
03/19/2024	INVOICE	400089 MARCH 24	ELECTRICITY	414.96	
03/19/2024	INVOICE	400090 MARCH 24	ELECTRICITY	60.02	
03/19/2024	INVOICE	400091 MARCH 24	ELECTRICITY	260.36	
03/19/2024	INVOICE	400092 MARCH 24	ELECTRICITY	28.03	
03/19/2024	INVOICE	400093 MARCH 24	ELECTRICITY	37.73	
03/19/2024	INVOICE	400094 MARCH 24	ELECTRICITY	160.16	
03/19/2024	INVOICE	400095 MARCH 24	ELECTRICITY	133.68	
03/19/2024	INVOICE	400096 MARCH 24	ELECTRICITY	1,233.96	
03/19/2024	INVOICE	400097 MARCH 24	ELECTRICITY	849.06	
03/19/2024	INVOICE	400098 MARCH 24	ELECTRICITY	100.00	
03/19/2024	INVOICE	400099 MARCH 24	ELECTRICITY	338.52	
03/19/2024	INVOICE	169008	ELECTRICITY - FINAL	11.77	
03/19/2024	INVOICE	169003	ELECTRICITY - FINAL	11.87	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	94,952.32	
			Net of 161 Invoices / 0 Checks	94,952.32	
03212 03/19/2024	MATHESON-LINWELD INVOICE	52311475	MEDICAL OXYGEN	56.63	
			Total:	56.63	
			Net of 1 Invoices / 0 Checks	56.63	
02101 03/19/2024	MD SOLUTIONS INC INVOICE	0055315	14" & 24" CANTILEVER ARM BRACKETS, CROSS PI	1,908.51	
			Total:	1,908.51	
			Net of 1 Invoices / 0 Checks	1,908.51	
00083 03/19/2024 03/19/2024	MECHANICAL SALES INC INVOICE INVOICE	57995 58032	SERVICE CRAC UNIT PARTS INSTALLED ON SERESCO UNIT	4,867.94 5,454.95	
			Total:	10,322.89	
			Net of 2 Invoices / 0 Checks	10,322.89	
03220 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024	MENARDS INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	2458 2447 2868 2862 2679 2778 2562 2565 2516 2441 2423 2426 2382	3" ROLLERBLADE CASTER CHARMIN 12 - 2.5GAL DEF 3LB SLEGE HAMMER, 8LB SLEDGE HAMMER CONDUIT, TAPCON HEX, SHALLOW HANDY BOX, UF (C MASTER 4" FOAM & FRAME, 9" DEEPWELL TRAY LI 2"X20' HOOK & LOOP, HEAVY DUTY SPONGES 12 - 2.5 GAL DEF MIP ELBOW, FIP BRS BUSH, BRASS NIPPLE AIR HOSE RETURN - 4 ECOAIRE 3PK 14X20 AIR FILTERS DAWN, TIDE PODS, WASHER CLEANER	25.29 65.82 113.76 50.96 181.19 106.20 17.80 113.76 15.73 49.99 (59.96) 267.80 152.59	
			Total:	1,100.93	
			Net of 13 Invoices / 0 Checks	1,100.93	
00890 03/19/2024	MID-NEBRASKA MUTUAL AID ASSOC. INVOICE	2.27.2024	2024 ANNUAL MEMBERSHIP DUES	40.00	
			Total:	40.00	
			Net of 1 Invoices / 0 Checks	40.00	
03224 03/19/2024	MIDWEST LABORATORIES INC INVOICE	1174507	TESTING & SUPPLIES	878.59	
			Total:	878.59	
			Net of 1 Invoices / 0 Checks	878.59	
00192 03/19/2024	MIDWEST MACHINE & TOOL INC INVOICE	50608	SHAFT SLEEVES	350.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	350.00	
			Net of 1 Invoices / 0 Checks	350.00	
10976 03/19/2024	MIDWEST PETROLEUM EQUIPMENT LLC INVOICE	38471T	ANNUAL INSPECTION, FUNCTIONAL TEST ON OVERF	386.25	
			Total:	386.25	
			Net of 1 Invoices / 0 Checks	386.25	
03226 03/19/2024	MIDWEST SERVICE & SALES CO INVOICE	0035271	5' WHITE PLASTIC FLEX POSTS	1,475.00	
			Total:	1,475.00	
			Net of 1 Invoices / 0 Checks	1,475.00	
00463 03/19/2024	MIKE'S TOWING INVOICE	38708	TOWING	150.00	
03/19/2024	INVOICE	40119	TOWING	150.00	
03/19/2024	INVOICE	40120	TOWING	150.00	
03/19/2024	INVOICE	40063	TOWING	150.00	
03/19/2024	INVOICE	40123	TOWING	150.00	
03/19/2024	INVOICE	40126	TOWING	150.00	
03/19/2024	INVOICE	40130	TOWING	150.00	
03/19/2024	INVOICE	40131	TOWING	150.00	
03/19/2024	INVOICE	40186	TOWING	150.00	
			Total:	1,350.00	
			Net of 9 Invoices / 0 Checks	1,350.00	
03230 03/19/2024	MOTION INDUSTRIES INC INVOICE	NE07-00504065	ROL BEARING MTD UNITS	1,365.16	
			Total:	1,365.16	
			Net of 1 Invoices / 0 Checks	1,365.16	
10225 03/19/2024	NAPA AUTO PARTS OF COLUMBUS INVOICE	743523	BATTERY	143.35	
03/19/2024	INVOICE	743248	CREDIT - PAID IN ERROR	(56.05)	
			Total:	87.30	
			Net of 2 Invoices / 0 Checks	87.30	
03233 03/19/2024	NEBRASKA LAW ENFORCEMENT INVOICE	13332	CERTIFICATION FEE - 216TH BASIC TRAINING SE:	150.00	
			Total:	150.00	
			Net of 1 Invoices / 0 Checks	150.00	
00131 03/19/2024	NEBRASKA NOTARY ASSOCIATION INVOICE	3.19.2024	NOTARY BOND & STAMP - PENSICK	77.00	
03/19/2024	INVOICE	3.19.2024	NOTARY BOND & STAMP - LOVELL	77.00	
			Total:	154.00	
			Net of 2 Invoices / 0 Checks	154.00	
11076	NEBRASKA RECREATION & PARK ASSOC				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	820464	2024 NERPA ANNUAL AGENCY MEMBERSHIP	420.00	
			Total:	420.00	
			Net of 1 Invoices / 0 Checks	420.00	
00029	NEBRASKA STATE FIRE MARSHAL				
03/19/2024	INVOICE	130527	ANNUAL BOILER CERTIFICATION	36.00	
03/19/2024	INVOICE	98529	ANNUAL INSPECTION	120.00	
			Total:	156.00	
			Net of 2 Invoices / 0 Checks	156.00	
03245	NORTHEAST NEBRASKA SOLID				
03/19/2024	INVOICE	2292024	LANDFILL CHARGES	63,274.55	
			Total:	63,274.55	
			Net of 1 Invoices / 0 Checks	63,274.55	
03249	OCCUPATIONAL HEALTH SERV				
03/19/2024	INVOICE	4606	COLLECTION & TESTING	1,518.00	
03/19/2024	INVOICE	5074	COLLECTION & TESTING	313.00	
			Total:	1,831.00	
			Net of 2 Invoices / 0 Checks	1,831.00	
02852	OLSON'S PEST TECHNICIANS				
03/19/2024	INVOICE	341259	PEST CONTROL	85.00	
03/19/2024	INVOICE	341260	PEST CONTROL	50.00	
03/19/2024	INVOICE	341261	PEST CONTROL	85.00	
03/19/2024	INVOICE	341262	PEST CONTROL	55.00	
03/19/2024	INVOICE	341263	PEST CONTROL	50.00	
03/19/2024	INVOICE	342695	PEST CONTROL	57.50	
03/19/2024	INVOICE	342696	PEST CONTROL	70.00	
			Total:	452.50	
			Net of 7 Invoices / 0 Checks	452.50	
01451	ONE CALL CONCEPTS INC				
03/19/2024	INVOICE	4020124	LOCATE FEES	255.06	
			Total:	255.06	
			Net of 1 Invoices / 0 Checks	255.06	
01307	ONE SOURCE				
03/19/2024	INVOICE	2022149060	BACKGROUND CHECK	17.00	
			Total:	17.00	
			Net of 1 Invoices / 0 Checks	17.00	
00176	O'REILLY AUTOMOTIVE INC				
03/19/2024	INVOICE	0681-257260	LED CUBE	74.48	
03/19/2024	INVOICE	0681-268117	ULTRA STAT, RADIATOR CAP, COOLANT HOSE, ANT	107.22	
03/19/2024	INVOICE	0681-267718	WD-40, 11OZ PENETRNT	73.93	
03/19/2024	INVOICE	0681-268276	V-BELT	15.94	
03/19/2024	INVOICE	0681-268400	CREDIT - V-BELT	(15.94)	
03/19/2024	INVOICE	0681-264734	WEATHER STRIP, 5LB MAG P/U	11.08	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	0681-269089	OIL FILTER	23.99	
03/19/2024	INVOICE	0681-269549	OIL FILTER	4.99	
			Total:	295.69	
			Net of 8 Invoices / 0 Checks	295.69	
10411	PAPER TIGER SHREDDING				
03/19/2024	INVOICE	195163	64 GALLON CONTAINER	35.00	
			Total:	35.00	
			Net of 1 Invoices / 0 Checks	35.00	
00345	PETE LIEN & SONS INC.				
03/19/2024	INVOICE	CD99151143	QUICKLIME FINES	13,886.82	
			Total:	13,886.82	
			Net of 1 Invoices / 0 Checks	13,886.82	
03259	PIONEER MANUFACTURING CO, INC				
03/19/2024	INVOICE	INV916296	SHUT OFF GUN MOUNT KIT, PAINT CONTROL CABLE	235.97	
			Total:	235.97	
			Net of 1 Invoices / 0 Checks	235.97	
00155	PLATTE COUNTY				
03/19/2024	INVOICE	MONTHLY	COUNTY ATTORNEY SERVICES	3,940.00	
			Total:	3,940.00	
			Net of 1 Invoices / 0 Checks	3,940.00	
01077	PLATTE VALLEY COMMUNICATIONS				
03/19/2024	INVOICE	012400217	SERVICE CALL HUMPHREY TOWER	343.75	
			Total:	343.75	
			Net of 1 Invoices / 0 Checks	343.75	
10241	POMP'S TIRE SERVICE INC.				
03/19/2024	INVOICE	1440020474	USED TRUCK TIRE	158.00	
			Total:	158.00	
			Net of 1 Invoices / 0 Checks	158.00	
02647	PORTER NATALEE L.				
03/19/2024	INVOICE	2.04.2024	KEARNEY WINTER FIRE SCHOOL-LUNCH, LODGING	137.13	
			Total:	137.13	
			Net of 1 Invoices / 0 Checks	137.13	
03261	PRESTOX				
03/19/2024	INVOICE	58219790	PEST CONTROL - 424 E 8TH ST	59.80	
03/19/2024	INVOICE	58219791	PEST CONTROL - 4630 HOWARD BLVD	62.24	
			Total:	122.04	
			Net of 2 Invoices / 0 Checks	122.04	
00575	PRODUCTIVITY PLUS ACCT-TITAN				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	19232259	GLASS, RH, HANDLE, LATCH BRACKET, BUMPER	388.89	
			Total:	388.89	
			Net of 1 Invoices / 0 Checks	388.89	
03264	REARDON LAWN & GARDEN INC				
03/19/2024	INVOICE	8481	WORMGEAR	10.00	
03/19/2024	INVOICE	8457	TRIMMER, DUROCUT 20-2 PRECUT LINE HEAD	398.98	
			Total:	408.98	
			Net of 2 Invoices / 0 Checks	408.98	
00161	REMBOLT LUDTKE LLP				
03/19/2024	INVOICE	178	LABOR & EMPLOYMENT ISSUES	402.00	
			Total:	402.00	
			Net of 1 Invoices / 0 Checks	402.00	
03163	RENSENHOUSE				
03/19/2024	INVOICE	1145-1020559	COMPACT FLUORESCENT, BALLAST, EMERGENCY LIGI	474.90	
			Total:	474.90	
			Net of 1 Invoices / 0 Checks	474.90	
10977	ROTH PRENT				
03/19/2024	INVOICE	2.29.2024	LNM MIDWINTER CONFERENCE-MEAL, PARKING, MILI	145.23	
			Total:	145.23	
			Net of 1 Invoices / 0 Checks	145.23	
01596	RVW INC				
03/19/2024	INVOICE	13657	2024 FIBER PROJECT ASSISTANCE	3,110.44	
			Total:	3,110.44	
			Net of 1 Invoices / 0 Checks	3,110.44	
10793	SAND CREEK CONSTRUCTION COMPANY				
03/19/2024	INVOICE	190	GERRARD PARK TENNIS & PICKLEBALL COURT RENO'	3,545.00	
			Total:	3,545.00	
			Net of 1 Invoices / 0 Checks	3,545.00	
03270	SAPP BROS COLUMBUS INC				
03/19/2024	INVOICE	CP0087377	2 -03FT CB ANTENNAS	43.98	
03/19/2024	INVOICE	IN4382632	FUEL	4,035.00	
03/19/2024	INVOICE	IN4388681	FUEL	7,428.36	
03/19/2024	INVOICE	IN4385195	AMERIGUARD 5W30	726.50	
03/19/2024	INVOICE	IN4382619	FUEL	10,543.00	
			Total:	22,776.84	
			Net of 5 Invoices / 0 Checks	22,776.84	
03271	SCHIEFFER SIGNS INC				
03/19/2024	INVOICE	47102	2'X5' ALUMINUM SIGN FOR NEW FRONT ENTRY-ARP:	200.00	
03/19/2024	INVOICE	47100	INDOOR ROOMS, EAST ENTRANCE SIGNS-ARPA FUND:	238.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	438.00	
			Net of 2 Invoices / 0 Checks	438.00	
03275	SECURITY EQUIPMENT INC				
03/19/2024	INVOICE	846302	TROUBLESHOT KEYPADS	1,008.73	
03/19/2024	INVOICE	845809	3RD FLOOR DOOR RELOCATION	608.00	
			Total:	1,616.73	
			Net of 2 Invoices / 0 Checks	1,616.73	
00465	SERVICEMASTER BY SHEVLIN				
03/19/2024	INVOICE	10795	MONTHLY JANITORIAL SERVICES	6,980.00	
03/19/2024	INVOICE	10791	MONTHLY JANITORIAL SERVICES	3,850.00	
03/19/2024	INVOICE	10799	MONTHLY JANITORIAL SERVICES	2,485.00	
			Total:	13,315.00	
			Net of 3 Invoices / 0 Checks	13,315.00	
02308	SERVICEMASTER CLEANING &				
03/19/2024	INVOICE	7149	CARPET CLEAN	521.94	
			Total:	521.94	
			Net of 1 Invoices / 0 Checks	521.94	
01090	SHEVLIN SUPPLY				
03/19/2024	INVOICE	7309	CAN LINERS, BATH TISSUE, MULTI FOLD TOWELS	104.74	
03/19/2024	INVOICE	7308	CAN LINERS, BATH TISSUE, MULTI FOLD TOWELS	104.74	
03/19/2024	INVOICE	7290	BATH TISSUE, HAND SOAP, M/F TOWELS	144.64	
03/19/2024	INVOICE	7294	KLEENEX	59.92	
			Total:	414.04	
			Net of 4 Invoices / 0 Checks	414.04	
11134	SHIRTS ARE US LLC				
03/19/2024	INVOICE	348	SHIRTS	2,123.00	
			Total:	2,123.00	
			Net of 1 Invoices / 0 Checks	2,123.00	
03277	SIPPLE, HANSEN, EMERSON,				
03/19/2024	INVOICE	1-00M FEB 24	LEGAL SERVICES	4,261.35	
			Total:	4,261.35	
			Net of 1 Invoices / 0 Checks	4,261.35	
01394	SIRIUS COMPUTER SOLUTIONS INC.				
03/19/2024	INVOICE	INV-000998451	COMMVAULT PREMIUM MAINTENANCE/SUPPORT 3/20/:	4,084.83	
03/19/2024	INVOICE	INV-000998092	PARKS WIFI PHASE 2	814.33	
			Total:	4,899.16	
			Net of 2 Invoices / 0 Checks	4,899.16	
00118	SOLID WASTE ASSOCIATION OF				
03/19/2024	INVOICE	2025-1484974	ASSOCIATION DUES	449.00	
			Total:	449.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Net of 1 Invoices / 0 Checks	449.00	
02972 03/19/2024	SPEICHER ELECTRIC INVOICE	2274	WIRE STORM SIREN - BIG IRON LOCATION	795.39	
			Total:	795.39	
			Net of 1 Invoices / 0 Checks	795.39	
10595 03/19/2024	STANARD & ASSOCIATES INC. INVOICE	SA000057053	24 - ENTRY LEVEL FIREFIGHTER SELECTION TEST	477.00	
			Total:	477.00	
			Net of 1 Invoices / 0 Checks	477.00	
03280 03/19/2024 03/19/2024 03/19/2024	STATE OF NEBR DEPT OF REVENUE INVOICE INVOICE INVOICE	2292024GOLF 2292024POOLS 2292024UTILITY	SALES TA - FEBRUARY 2024 GOLF SALES TAX - FEBRUARY 2024 POOLS SALES TAX - FEBRUARY 2024 UTILITY	4,954.47 430.89 43,611.27	
			Total:	48,996.63	
			Net of 3 Invoices / 0 Checks	48,996.63	
00105 03/19/2024 03/19/2024 03/19/2024	SUPER SAVER INVOICE INVOICE INVOICE	124371 124878 124760	GROCERIES, SANDWICH BAGS GROCERIES GROCERIES	29.22 14.52 14.72	
			Total:	58.46	
			Net of 3 Invoices / 0 Checks	58.46	
00110 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024	SYSCO LINCOLN INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	561477468 561489226 561513608 561501659 561486693 16176471P 16176646P 561516455	GROCERIES, GLOVES, HANDSOAP, MOPS, COFFEE GROCERIES, 8 OZ CUPS, 4 OZ CUPS/LIDS GROCERIES, CUPS, FOIL GROCERIES CREDIT - MILK-DAMAGED CREDIT - THERMOMETER DEFECTIVE CREDIT - STOUFER LASAGNA PITCHER 32 OZ	1,744.70 1,823.01 2,072.52 1,849.88 (19.85) (32.69) (242.18) 11.29	
			Total:	7,206.68	
			Net of 8 Invoices / 0 Checks	7,206.68	
02743 03/19/2024	TELECOMMUNICATION SYSTEMS INC. INVOICE	04INV-000044262	MONTHLY CIRCUIT FEE, MAINTENANCE & MONITORII	1,970.67	
			Total:	1,970.67	
			Net of 1 Invoices / 0 Checks	1,970.67	
10987 03/19/2024	THE GOLF SHOP INVOICE	218	MONTHLY TERMINAL USAGE FEE FEBRUARY 2024	743.69	
			Total:	743.69	
			Net of 1 Invoices / 0 Checks	743.69	
03128	TIRE OUTLET INC				

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
03/19/2024	INVOICE	225283	TIRES	1,127.00	
03/19/2024	INVOICE	225340	TIRES	291.00	
03/19/2024	INVOICE	225221	LOAD TIRE REPAIR	60.00	
03/19/2024	INVOICE	225290	TURF MASTER TIRE	89.00	
			Total:	1,567.00	
			Net of 4 Invoices / 0 Checks	1,567.00	
10589	TK ELEVATOR CORPORATION				
03/19/2024	INVOICE	1000589800	MAINTENANCE CONTRACT	248.20	
			Total:	248.20	
			Net of 1 Invoices / 0 Checks	248.20	
10588	TOO FAST SUPPLY				
03/19/2024	INVOICE	423675	BAND SAW BLADE, PULLEY TIRE	31.19	
			Total:	31.19	
			Net of 1 Invoices / 0 Checks	31.19	
01564	TOOLEY DRUG				
03/19/2024	INVOICE	01177526	CONTOUR NEXT	77.66	
			Total:	77.66	
			Net of 1 Invoices / 0 Checks	77.66	
03283	TRACTOR SUPPLY CREDIT PLAN				
03/19/2024	INVOICE	617015	SHOP TOWELS, ANTIFREEZE, CHAIN LUBE, LIQUID	127.08	
			Total:	127.08	
			Net of 1 Invoices / 0 Checks	127.08	
10412	TRITECH SOFTWARE SYSTEMS				
03/19/2024	INVOICE	404389	FIELD OPS SUBSCRIPTION - POLK COUNTY	44.93	
03/19/2024	INVOICE	404393	FIELD OPS SUBSCRIPTION - PLATTE COUNTY MAIN	46.90	
			Total:	91.83	
			Net of 2 Invoices / 0 Checks	91.83	
00550	TRUCK CENTER COMPANIES				
03/19/2024	INVOICE	XA11103772:01	LAMP LED 12V	20.46	
			Total:	20.46	
			Net of 1 Invoices / 0 Checks	20.46	
01413	TWIN RIVERS VETERINARY CLINIC				
03/19/2024	INVOICE	183357	VETERINARY SERVICES	265.00	
			Total:	265.00	
			Net of 1 Invoices / 0 Checks	265.00	
03294	USA BLUE BOOK				
03/19/2024	INVOICE	INV00277967	6 - SJE PUMP MASTER, CABLE WEOGHT FOR FLOAT	930.65	
03/19/2024	INVOICE	INV00290212	FREE CHLORINE SENSOR	2,453.83	
03/19/2024	INVOICE	INV00290093	LIQUILINE CONTROLLER, MEMOSENS SENSOR, CHLOI	4,485.77	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
			Total:	7,870.25	
			Net of 3 Invoices / 0 Checks	7,870.25	
10948 03/19/2024	VAN DYKE CARROLL INVOICE	3.01.2024	OPEN/CLOSE CEMETERY GATES	146.50	
			Total:	146.50	
			Net of 1 Invoices / 0 Checks	146.50	
11066 03/19/2024 03/19/2024	VAN IPEREN JEAN INVOICE INVOICE	2.20.2024 2.22.2024	2024 ART ADVOCACY DAY - REGISTRATION & MILE; MILEAGE - BONNAVILLA & EAGLE CREST HOMES TO	140.74 98.25	
			Total:	238.99	
			Net of 2 Invoices / 0 Checks	238.99	
02045 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024	VAN WALL EQUIPMENT INC INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE	6146834 6138744 6145100 6145036 6148811 6148780 6152149	SEAT KIT O-RING, VALVE TOWEL SNAP, PLCMT FLAG, SPIKE BRUSH, PLASTIC TOWEL SNAP, PLCMT FLAG, PLASTIC CUP, ROYALTI SOLID FLAGS, DIVOT MATE SOLID FLAGS, HOLE CUTTER, RUBBER RING V-BELT, DISK	259.79 1,041.84 941.25 351.00 676.63 1,038.30 83.24	
			Total:	4,392.05	
			Net of 7 Invoices / 0 Checks	4,392.05	
10961 03/19/2024	VERIZON INVOICE	362000054827	GPS UNITS	45.85	
			Total:	45.85	
			Net of 1 Invoices / 0 Checks	45.85	
01181 03/19/2024 03/19/2024 03/19/2024 03/19/2024 03/19/2024	VERIZON WIRELESS INVOICE INVOICE INVOICE INVOICE INVOICE	9958392718 9957675635 9957727288 9957727289 9957727287	CELL PHONE FEB 06 - MAR 05 CELL PHONE JAN 27 - FEB 26 CELL PHONE JAN 27 - FEB 26 - ELLEY COFFIN CELL PHONE JAN 27 - FEB 26 CELL PHONE JAN 27 - FEB 26	840.21 1,227.52 42.88 80.02 2,423.90	
			Total:	4,614.53	
			Net of 5 Invoices / 0 Checks	4,614.53	
03154 03/19/2024	WASTE CONNECTIONS OF NEBRASKA INVOICE	6877508T054	GARBAGE SERVICE	561.50	
			Total:	561.50	
			Net of 1 Invoices / 0 Checks	561.50	
02708 03/19/2024	WELLNESS PARTNERS LLC INVOICE	5158	MONTHLY NEWSLETTER	10.00	
			Total:	10.00	
			Net of 1 Invoices / 0 Checks	10.00	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
10537 03/19/2024	WIESE, CINDY INVOICE	3.6.2024	MEALS - TRAINING IN YORK	22.29	
			Total:	22.29	
			Net of 1 Invoices / 0 Checks	22.29	
11104 03/19/2024	WLT CONSULTING INVOICE	COLNE-202403	2023 FEMA GRANT APPLICATIONS COLUMBUS AREA 1	1,000.00	
			Total:	1,000.00	
			Net of 1 Invoices / 0 Checks	1,000.00	
			invoices and 0 checks for 149 vendors:	580,804.69	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
98301	AQUA-PURE INC	03/03/2024	03/19/2024	6,117.38	6,117.38	Open	N
98329	SERVICEMASTER BY SHEVLIN	03/01/2024	03/19/2024	6,980.00	6,980.00	Open	N
98479	LOUP POWER DISTRICT	03/01/2024	03/19/2024	9,041.76	9,041.76	Open	N
98531	LOUP POWER DISTRICT	03/01/2024	03/19/2024	9,991.98	9,991.98	Open	N
98535	LOUP POWER DISTRICT	03/01/2024	03/19/2024	5,895.69	5,895.69	Open	N
98595	DUNBAR DOUGLAS	03/01/2024	03/19/2024	7,234.86	7,234.86	Open	N
98703	MECHANICAL SALES INC	03/07/2024	03/19/2024	5,454.95	5,454.95	Open	N
98803	SAPP BROS COLUMBUS INC	02/21/2024	03/19/2024	7,428.36	7,428.36	Open	N
98806	HDR ENGINEERING INC	02/27/2024	03/19/2024	5,655.61	5,655.61	Open	N
98811	JEO CONSULTING GROUP INC	02/29/2024	03/19/2024	6,450.00	6,450.00	Open	N
98970	ALAN PEDERSON	03/14/2024	03/19/2024	5,000.00	5,000.00	Open	N

# of Invoices:	11	# Due:	11	Totals:	75,250.59	75,250.59
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 75,250.59 75,250.59

--- TOTALS BY FUND ---

100 - GENERAL FUND	40,161.57	40,161.57
500 - UTILITY SERVICE	15,647.59	15,647.59
520 - WATER	12,013.07	12,013.07
570 - SOLID WASTE DIVISION	7,428.36	7,428.36

--- TOTALS BY DEPT/ACTIVITY ---

100 - GENERAL ADMINISTRATION	6,450.00	6,450.00
103 - COLUMBUS SENIOR CENTER	5,000.00	5,000.00
130 - LIBRARY	16,021.76	16,021.76
152 - AQUATIC CENTER POOL	5,454.95	5,454.95
155 - VAN BERG GOLF COURSE	2,387.56	2,387.56
156 - QUAIL RUN GOLF COURSE	4,847.30	4,847.30
500 - WASTEWATER COLLECTION	5,655.61	5,655.61
501 - WASTEWATER TREATMENT FAC	9,991.98	9,991.98
520 - WATER	12,013.07	12,013.07
570 - TRANSFER STATION	7,428.36	7,428.36

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 100 GENERAL ADMINISTRATION					
100-100-52700	TRAINING AND TUITION	CROWNE PLAZA	BRADEN LABENZ	72.47	
100-100-52700-CREAT	TRAINING AND TUITION	VAN IPEREN JEAN	2024 ART ADVOCACY DAY - REGISTRATION &	238.99	
100-100-52710	EMPLOYEE RECRUITMENT/RETENTION	HY-VEE INC	COOKIES, WATER	31.94	
100-100-53200	PROFESSIONAL SERVICES	BERGANKDV	PROGRESS BILLING FOR AUDIT	50,000.00	
100-100-53200	PROFESSIONAL SERVICES	SIPPLE, HANSEN, EMERSON,	LEGAL SERVICES	4,261.35	
100-100-53400	COMPUTER SUPPORT/MAINT	CDW GOVERNMENT	CISCO 1000BT SFP TRANCEIVER	490.16	
100-100-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	FARONICS - DEEP FREEZE ENT NA MAINTENAN	978.00	
100-100-53400	COMPUTER SUPPORT/MAINT	SIRIUS COMPUTER SOLUTIONS	COMMVAULT PREMIUM MAINTENANCE/SUPPORT 3	4,084.83	
100-100-54310	BUILDING MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - DESK GROMMET	7.99	
100-100-54310	BUILDING MAINTENANCE	JACKSON SERVICES INC	MATS	63.83	
100-100-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	85.00	
100-100-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	ICE/FRIDGE FILTER	14.99	
100-100-55900	MISCELLANEOUS	LEAGUE OF NEBR MUNICIPALIT	MIDWINTER CONFERENCE LUNCH	30.00	
100-100-56010	SUPPLIES	EAKES OFFICE SOLUTIONS	ACRYLIC NAME PLATE, 2X10	106.75	
100-100-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - PENTEL REFILL INK	64.86	
100-100-56010	SUPPLIES	SHEVLIN SUPPLY	CAN LINERS, BATH TISSUE, MULTI FOLD TOW	104.74	
100-100-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CARD, IJ	38.11	
100-100-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - FLEXIBLE NYLON LABELS	528.51	
100-100-56030	CLEANING SUPPLIES/SERVICE	SERVICEMASTER BY SHEVLIN	MONTHLY JANITORIAL SERVICES	3,850.00	
100-100-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL & WATER STATEMENTS	91.66	
100-100-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,339.96	
100-100-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	190.65	
100-100-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	418.20	
100-100-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	144.84	
100-100-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26 - ELLEY COFF	380.18	
100-100-56250	REFUSE	PAPER TIGER SHREDDING	64 GALLON CONTAINER	35.00	
100-100-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	123.75	
100-100-56410	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	BHM WORLD HERALD SUBSCRIPTION	34.99	
100-100-56410	BOOKS AND PUBLICATIONS	WELLNESS PARTNERS LLC	MONTHLY NEWSLETTER	10.00	
100-100-56620	EMERGENCY MANAGEMENT	BLACK HILLS ENERGY	NATURAL GAS	93.62	
100-100-56620	EMERGENCY MANAGEMENT	HEARTLAND NATURAL GAS LLC	NATURAL GAS	107.27	
100-100-56620	EMERGENCY MANAGEMENT	LOUP POWER DISTRICT	ELECTRICITY	357.40	
100-100-56650	MEMBERSHIP DUES	LEAGUE OF NEBR MUNICIPALIT	ANNUAL DUES	944.00	
100-100-57200-20003	CAPITAL-LAND & BUILDINGS	JEO CONSULTING GROUP INC	FLOOD MITIGATION & RESILIENCY PLAN	6,450.00	
100-100-57200-21092	CAPITAL-LAND & BUILDINGS	SECURITY EQUIPMENT INC	3RD FLOOR DOOR RELOCATION	608.00	
100-100-57510-19009	CAPITAL-EQUIPMENT	BAUER UNDERGROUND INC.	FIBER RING	20,433.61	
100-100-57510-19009	CAPITAL-EQUIPMENT	RVW INC	2024 FIBER PROJECT ASSISTANCE	3,110.44	
100-100-57510-19009	CAPITAL-EQUIPMENT	SIRIUS COMPUTER SOLUTIONS	PARKS WIFI PHASE 2	814.33	
Total For Dept 100 GENERAL ADMINISTRATION				101,740.42	
Dept 102 COLUMBUS AREA TRANSIT					
100-102-54310	BUILDING & GROUNDS MAINT	MIDWEST PETROLEUM EQUIPME	ANNUAL INSPECTION, FUNCTIONAL TEST ON C	128.75	
100-102-54310	BUILDING & GROUNDS MAINT	OLSON'S PEST TECHNICIANS	PEST CONTROL	50.00	
100-102-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	PM 5W20 SYN, ENGINE OIL FILTER	40.10	
100-102-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	85.60	
100-102-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	85.29	
100-102-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	98.63	
100-102-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	98.21	
100-102-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	18.83	
100-102-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	14.61	
100-102-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	42.88	
Total For Dept 102 COLUMBUS AREA TRANSIT				662.90	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 103 COLUMBUS SENIOR CENTER					
100-103-55900	MISCELLANEOUS	ALAN PEDERSON	DOWN PAYMENT ON SHUFFLEBOARD TABLE	5,000.00	
100-103-55900	MISCELLANEOUS	FIRST NATIONAL BANK OMAHA	SIGNATURE APPLIANCE - REFRIGERATOR	668.70	
100-103-55900	MISCELLANEOUS	SCHIEFFER SIGNS INC	2'X5' ALUMINUM SIGN FOR NEW FRONT ENTRY	438.00	
100-103-56010-III-B	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	32.75	
100-103-56010-III-B	SUPPLIES	SYSCO LINCOLN	GROCERIES, 8 OZ CUPS, 4 OZ CUPS/LIDS	19.00	
100-103-56010-III-C	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	32.75	
100-103-56010-III-C	SUPPLIES	ECOLAB	TEMP STRIPS FOR DISH MACHINE	94.95	
100-103-56010-III-C	SUPPLIES	SUPER SAVER	GROCERIES, SANDWICH BAGS	13.08	
100-103-56010-III-C	SUPPLIES	SYSCO LINCOLN	GROCERIES, GLOVES, HANDSOAP, MOPS, COFF	200.88	
100-103-56020-III-B	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CORRECTION TAPE, STAPLE REMOVER, ENV MC	29.47	
100-103-56020-III-C	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CORRECTION TAPE, STAPLE REMOVER, ENV MC	29.47	
100-103-56030-III-B	CLEANING SUPPLIES/SERVICE	SYSCO LINCOLN	GROCERIES, GLOVES, HANDSOAP, MOPS, COFF	41.49	
100-103-56030-III-C	CLEANING SUPPLIES/SERVICE	SYSCO LINCOLN	GROCERIES, GLOVES, HANDSOAP, MOPS, COFF	41.49	
100-103-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	36.53	
100-103-56300-III-C	FOOD COSTS	SUPER SAVER	GROCERIES, SANDWICH BAGS	45.38	
100-103-56300-III-C	FOOD COSTS	SYSCO LINCOLN	GROCERIES, GLOVES, HANDSOAP, MOPS, COFF	6,836.02	
100-103-56400-III-B	PROGRAMS	SYSCO LINCOLN	GROCERIES, GLOVES, HANDSOAP, MOPS, COFF	67.80	
Total For Dept 103 COLUMBUS SENIOR CENTER				13,627.76	
Dept 105 FINANCE					
100-105-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	36.53	
100-105-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	128.64	
Total For Dept 105 FINANCE				165.17	
Dept 106 CITY CLERK					
100-106-52700	TRAINING AND TUITION	CORNHUSKER MARRIOTT HOTEL	KELLI KEYES	224.00	
100-106-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	LEAGUE OF NE MUNICIPALITIES-PARKING & M	49.88	
100-106-52700	TRAINING AND TUITION	KEYES KELLI	MILEAGE TO LINCOLN	105.86	
100-106-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	29.22	
Total For Dept 106 CITY CLERK				408.96	
Dept 107 MAYOR/COUNCIL					
100-107-52700	TRAINING AND TUITION	CORNHUSKER MARRIOTT HOTEL	PRENT ROTH	224.00	
100-107-52700	TRAINING AND TUITION	ROTH PRENT	LNM MIDWINTER CONFERENCE-MEAL, PARKING,	145.23	
Total For Dept 107 MAYOR/COUNCIL				369.23	
Dept 108 HUMAN RESOURCES					
100-108-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	107.14	
100-108-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	7.31	
Total For Dept 108 HUMAN RESOURCES				114.45	
Dept 110 POLICE					
100-110-52700	TRAINING AND TUITION	BLUE TO GOLD LLC	MASTERING SEARCH & SEIZURE	450.00	
100-110-52700	TRAINING AND TUITION	CONSOLIDATED MANAGEMENT CC	MEALS - FULLER & MEISINGER	462.00	
100-110-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	HAMPTON INN-HOTEL ROOM FOR ACTIVE SHOOI	2,193.50	
100-110-52700	TRAINING AND TUITION	NEBRASKA LAW ENFORCEMENT	CERTIFICATION FEE - 216TH BASIC TRAININ	150.00	
100-110-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	313.00	
100-110-52800	UNIFORMS	GALLS LLC	MIDWAY VINYL FUR TROOPER CAP	382.91	
100-110-52810	UNIFORMS-QUARTERMASTER	911 CUSTOM LLC	SURVIVAL ARMOR SIDE STRAPS - MAGDALENO	55.00	
100-110-52810	UNIFORMS-QUARTERMASTER	BROWN'S SHOE FIT CO	YAK TRAK PRO - SYLVESTER QM	233.99	
100-110-52810	UNIFORMS-QUARTERMASTER	FIRST NATIONAL BANK OMAHA	POLICE EARPIECE - MCCLOUD QM	115.50	
100-110-52810	UNIFORMS-QUARTERMASTER	GUNSLINGERS LLC	STREAMLIGHT TLR-1 HL LIGHT - BLUNK QM	240.00	
100-110-53200	PROFESSIONAL SERVICES	LANGUAGE LINE SERVICES INC	OVER THE PHONE INTERPRETATION	158.94	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 110 POLICE					
100-110-53200	PROFESSIONAL SERVICES	PLATTE COUNTY	COUNTY ATTORNEY SERVICES	3,940.00	
100-110-53200	PROFESSIONAL SERVICES	TWIN RIVERS VETERINARY CL	VETERINARY SERVICES	265.00	
100-110-54310	BUILDING MAINTENANCE	MIDWEST PETROLEUM EQUIPMEN	ANNUAL INSPECTION, FUNCTIONAL TEST ON C	128.75	
100-110-54310	BUILDING MAINTENANCE	NEBRASKA STATE FIRE MARSH	ANNUAL INSPECTION	120.00	
100-110-54320	EQUIPMENT MAINTENANCE	INTOXIMETERS INC	REPAIR HH HANDHELD	323.25	
100-110-54330	VEHICLE MAINTENANCE	CNC REPAIR LLC	LUBE OIL FILTER, AIR FILTER VIN #1647	3,442.39	
100-110-54380	MAINTENANCE AGREEMENTS	OLSON'S PEST TECHNICIANS	PEST CONTROL	85.00	
100-110-54380	MAINTENANCE AGREEMENTS	TK ELEVATOR CORPORATION	MAINTENANCE CONTRACT	248.20	
100-110-54530	VEHICLE TOWING	BEHLEN TOWING LLC	TOWING	1,800.00	
100-110-54530	VEHICLE TOWING	MIKE'S TOWING	TOWING	1,350.00	
100-110-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - ACRYLIC DISPLAY CASE	105.03	
100-110-56010	SUPPLIES	SHEVLIN SUPPLY	BATH TISSUE, HAND SOAP, M/F TOWELS	144.64	
100-110-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - MEMO BOOK, RECEIPT ROLL, HP BI	89.76	
100-110-56030	CLEANING SUPPLIES/SERVICE	SERVICEMASTER BY SHEVLIN	MONTHLY JANITORIAL SERVICES	2,485.00	
100-110-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	4,035.00	
100-110-56190	PERSONAL PROTECTIVE SUPP	EVIDENT, INC	NITRILE GLOVES	705.00	
100-110-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	341.08	
100-110-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	687.96	
100-110-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,962.47	
100-110-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	143.92	
100-110-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	245.70	
100-110-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	412.94	
100-110-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE FEB 06 - MAR 05	840.21	
100-110-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	40.00	
100-110-56650	MEMBERSHIP DUES	FIRST NATIONAL BANK OMAHA	NATL LAW ENFORCEMENT - LE MEMBERSHIP	50.00	
Total For Dept 110 POLICE				29,746.14	
Dept 120 FIRE					
100-120-52700	TRAINING AND TUITION	A & K CONSULTING LLC	2 DAY PEER SUPPORT TRAINING	200.00	
100-120-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	HAMPTON INN-HOTEL ROOM FOR ACTIVE SHOOT	479.47	
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	ERGOMETRICS	FIRE TEAM PROMOTE TESTING	814.64	
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	HY-VEE INC	FIRE CIVIL SERVICE INTERVIEWS MEAL	97.48	
100-120-52710	EMPLOYEE RECRUITMENT/RETENTION	STANARD & ASSOCIATES INC.	24 - ENTRY LEVEL FIREFIGHTER SELECTION	477.00	
100-120-52800	UNIFORMS	SHIRTS ARE US LLC	SHIRTS	1,061.50	
100-120-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	PLEATED FILTERS	161.91	
100-120-54310	BUILDING MAINTENANCE	MENARDS	RETURN - 4 ECOAIRE 3PK 14X20	103.92	
100-120-54310	BUILDING MAINTENANCE	PRESTOX	PEST CONTROL - 424 E 8TH ST	61.02	
100-120-54310	BUILDING MAINTENANCE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	53.12	
100-120-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	PRIME/ORG CAMPAT 50/50 1 GAL	18.74	
100-120-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BACKDROP STAND, LIGHTING KIT,	135.95	
100-120-56010	SUPPLIES	MENARDS	2"X20' HOOK & LOOP, HEAVY DUTY SPONGES	17.80	
100-120-56020	OFFICE SUPPLIES	CAPITAL BUSINESS SYSTEMS	COPIER CONTRACT	55.10	
100-120-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	COPIER CONTRACT	34.73	
100-120-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT, MOPS, POLISH TOWEL, WINDSHIELD WIE	66.94	
100-120-56030	CLEANING SUPPLIES/SERVICE	MENARDS	DAWN, TIDE PODS, WASHER CLEANER	76.30	
100-120-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	482.88	
100-120-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	660.17	
100-120-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,312.14	
100-120-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	139.87	
100-120-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	253.38	
100-120-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	120.54	
100-120-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	613.76	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 120 FIRE					
100-120-57510-20022	CAPITAL-EQUIPMENT	DANKO EMERGENCY EQUIPMENT	DEX FXR COAT & PANT	3,451.35	
Total For Dept 120 FIRE				10,949.71	
Dept 121 RESCUE					
100-121-52700	TRAINING AND TUITION	A & K CONSULTING LLC	2 DAY PEER SUPPORT TRAINING	200.00	
100-121-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	NATL REGISTRY OF EMTS-EMT RENEWAL GRAY	439.96	
100-121-52800	UNIFORMS	SHIRTS ARE US LLC	SHIRTS	1,061.50	
100-121-53200	PROFESSIONAL SERVICES	HOWERTER MD MARK S	EMERGENCY MEDICAL DIRECTOR	655.00	
100-121-53200	PROFESSIONAL SERVICES	REMBOLT LUDTKE LLP	LABOR & EMPLOYMENT ISSUES	402.00	
100-121-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	PLEATED FILTERS	161.91	
100-121-54310	BUILDING MAINTENANCE	MENARDS	RETURN - 4 ECOAIRE 3PK 14X20	103.92	
100-121-54310	BUILDING MAINTENANCE	PRESTOX	PEST CONTROL - 424 E 8TH ST	61.02	
100-121-54310	BUILDING MAINTENANCE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	53.13	
100-121-54330	VEHICLE MAINTENANCE	FIRST NATIONAL BANK OMAHA	SIREN NET - LED LIGHTHEAD	274.30	
100-121-55930	REFUNDS	COLUMBUS CREDIT SERVICES	COLLECTIONS	185.59	
100-121-56010	SUPPLIES	BOUND TREE MEDICAL LLC	NASOPHARYNGEAL AIRWAY	684.96	
100-121-56010	SUPPLIES	MATHESON-LINWELD	MEDICAL OXYGEN	56.63	
100-121-56010	SUPPLIES	TOOLEY DRUG	CONTOUR NEXT	77.66	
100-121-56020	OFFICE SUPPLIES	CAPITAL BUSINESS SYSTEMS	COPIER CONTRACT	55.10	
100-121-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	COPIER CONTRACT	34.72	
100-121-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT, MOPS, POLISH TOWEL, WINDSHIELD WIE	66.95	
100-121-56030	CLEANING SUPPLIES/SERVICE	MENARDS	DAWN, TIDE PODS, WASHER CLEANER	76.29	
100-121-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	482.87	
100-121-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	660.17	
100-121-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,312.14	
100-121-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	139.87	
100-121-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	253.38	
100-121-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	120.54	
100-121-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	613.76	
Total For Dept 121 RESCUE				8,233.37	
Dept 125 VOLUNTEER FIRE DEPARTMENT					
100-125-52700	TRAINING AND TUITION	A & K CONSULTING LLC	2 DAY PEER SUPPORT TRAINING	200.00	
100-125-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	SLEEP INN - MOSER HOTEL TRAINING IN MO	368.97	
100-125-52700	TRAINING AND TUITION	PORTER NATALEE L.	KEARNEY WINTER FIRE SCHOOL-LUNCH, LODGI	137.13	
100-125-56650	MEMBERSHIP DUES	MID-NEBRASKA MUTUAL AID AS	2024 ANNUAL MEMBERSHIP DUES	40.00	
Total For Dept 125 VOLUNTEER FIRE DEPARTMENT				746.10	
Dept 130 LIBRARY					
100-130-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	ALA ELEARNING - WEBINAR TACKLING SEX EI	473.20	
100-130-53400-MOBIL	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - USB WALL CHARGER, SELFIE STIC	25.98	
100-130-53400-PCLAB	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - TONER CARTRIDGES	906.58	
100-130-53400-STAFF	COMPUTER SUPPORT/MAINT	LIBRARY MARKET	LIBRARY CALENDAR ANNUAL SUBSCRIPTION	1,500.00	
100-130-55400	ADVERTISING AND PROMOTION	FIRST NATIONAL BANK OMAHA	AMAZON - WINDOW SIGN HOLDER	107.77	
100-130-56010-BUILD	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - DISINFECTING WIPES	1,115.74	
100-130-56010-BUILD	SUPPLIES	SHEVLIN SUPPLY	CAN LINERS, BATH TISSUE, MULTI FOLD TOW	164.66	
100-130-56010-MTRLS	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - BUBBLE MAILERS	241.05	
100-130-56010-PATRN	SUPPLIES	DEMCO INC	BOOKMARKS, DRAWSTRING BAGS	77.38	
100-130-56010-STAFF	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - SCRAPER TOOL, JIGSAW PUZZLES,	66.26	
100-130-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - INVISIBLE TAPE, DRY ERASE BOAF	130.68	
100-130-56030	CLEANING SUPPLIES/SERVICE	SERVICEMASTER BY SHEVLIN	MONTHLY JANITORIAL SERVICES	6,980.00	
100-130-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	9,041.76	
100-130-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	190.65	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 130 LIBRARY					
100-130-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	102.27	
100-130-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	42.88	
100-130-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	123.75	
100-130-56400-ADULT	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - PUZZLES, SUDOKO, CROSSWORD	82.41	
100-130-56400-CHILD	PROGRAMS	ANDERSON JACQUELYN	MILEAGE	21.11	
100-130-56400-CHILD	PROGRAMS	HOBBY LOBBY	PAPER CRAFTS	20.75	
100-130-56400-CHILD	PROGRAMS	HY-VEE INC	BAKERY	323.40	
100-130-56400-CHSRP	PROGRAMS	FIRST NATIONAL BANK OMAHA	FUN EXPRESS	1,733.88	
100-130-56400-YASCH	PROGRAMS	DEMCO INC	BOOKMARKS, DRAWSTRING BAGS	71.40	
100-130-56400-YASCH	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - USB WALL CHARGER, SELFIE STICK	197.96	
100-130-56400-YASCH	PROGRAMS	HOBBY LOBBY	PAPER CRAFTS	63.89	
100-130-56400-YASCH	PROGRAMS	HY-VEE INC	COOKIES, CHIPS, POP, HAMBURGER	229.34	
100-130-56400-YASRP	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - SCRAPER TOOL, JIGSAW PUZZLES,	558.61	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	CENTER POINT LARGE PRINT	MATERIALS	94.08	
100-130-56410-ADULT	BOOKS AND PUBLICATIONS	GREY HOUSE PUBLISHING INC	WEIS RATINGS CONSUMER BOX SET	462.05	
100-130-56410-REPLC	BOOKS AND PUBLICATIONS	KEARNEY PUBLIC LIBRARY	LOST ITEM - INTERLIBRARY LOAN	24.00	
100-130-56410-YOUNG	BOOKS AND PUBLICATIONS	FIRST NATIONAL BANK OMAHA	AMAZON - SAPPHIQUE, WOLF BY WOLF, 22 SI	253.01	
100-130-56650	MEMBERSHIP DUES	FIRST NATIONAL BANK OMAHA	NE SECRETARY OF STATE-NOTARY APPLICATIO	30.00	
100-130-57200-20030	CAPITAL-LAND & BUILDINGS	FIRST NATIONAL BANK OMAHA	ADOBE CREATIVE CLOUD	34.99	
Total For Dept 130 LIBRARY				25,491.49	
Dept 140 CEMETERY					
100-140-53520	CONTRACT SERVICES	VAN DYKE CARROLL	OPEN/CLOSE CEMETERY GATES	146.50	
100-140-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	TURF MASTER TIRE	89.00	
100-140-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	160.68	
100-140-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	25.82	
100-140-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	7.31	
100-140-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	42.88	
Total For Dept 140 CEMETERY				472.19	
Dept 145 COMMUNITY DEVELOPMENT					
100-145-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	CUSTOM PRINTED SIGNS	22.36	
100-145-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - HIGHLIGHTERS	5.94	
100-145-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	36.53	
100-145-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	300.16	
Total For Dept 145 COMMUNITY DEVELOPMENT				364.99	
Dept 150 PARKS					
100-150-52710	EMPLOYEE RECRUITMENT/RETENTION	NEBRASKA RECREATION & PARKS	2024 NERPA ANNUAL AGENCY MEMBERSHIP	280.00	
100-150-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	176.00	
100-150-52710	EMPLOYEE RECRUITMENT/RETENTION	ONE SOURCE	BACKGROUND CHECK	17.00	
100-150-52800	UNIFORMS	COLUMBUS SCREEN PRINTING	POLOS	96.00	
100-150-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	25.62	
100-150-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	MARKER PAINT	50.43	
100-150-54310	BUILDING MAINTENANCE	CULLIGAN OF COLUMBUS	EQUIPMENT - POU COOLER	43.00	
100-150-54310	BUILDING MAINTENANCE	KOCH EXCAVATING CO INC	5 YARDS BLACK MULCH	225.00	
100-150-54310	BUILDING MAINTENANCE	MIDWEST PETROLEUM EQUIPMENT	ANNUAL INSPECTION, FUNCTIONAL TEST ON C	128.75	
100-150-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	COUPLE 1/2" PUSH, STRT ELBOW	21.97	
100-150-54320	EQUIPMENT MAINTENANCE	ARNOLD MOTOR SUPPLY	OIL SEAL	559.44	
100-150-54320	EQUIPMENT MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - POWER TAKE OFF SWITCH	122.05	
100-150-54320	EQUIPMENT MAINTENANCE	PIONEER MANUFACTURING CO,	SHUT OFF GUN MOUNT KIT, PAINT CONTROL C	235.97	
100-150-54320	EQUIPMENT MAINTENANCE	REARDON LAWN & GARDEN INC	WORMGEAR	10.00	
100-150-54320	EQUIPMENT MAINTENANCE	SAPP BROS COLUMBUS INC	AMERIGUARD 5W30	726.50	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 150 PARKS					
100-150-54320	EQUIPMENT MAINTENANCE	TRUCK CENTER COMPANIES	LAMP LED 12V	20.46	
100-150-54330	VEHICLE MAINTENANCE	ARNOLD MOTOR SUPPLY	FUEL FILTER	80.55	
100-150-54520	EQUIPMENT RENTAL/PURCHASE	REARDON LAWN & GARDEN INC	TRIMMER, DUROCUT 20-2 PRECUT LINE HEAD	398.98	
100-150-55400	ADVERTISING AND PROMOTION	FIRST NATIONAL BANK OMAHA	AMAZON - LABELS	186.91	
100-150-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	SCRAPER, STEEL WOOL	10.98	
100-150-56020	OFFICE SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - CANON PG, HIGH YIELD INK	325.56	
100-150-56190	PERSONAL PROTECTIVE SUPP	ARNOLD MOTOR SUPPLY	RAVEN NITRILE	17.69	
100-150-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	124.64	
100-150-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	141.86	
100-150-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,538.27	
100-150-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	679.34	
100-150-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	29.22	
100-150-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	205.79	
100-150-56400	PROGRAMS	FIRST NATIONAL BANK OMAHA	AMAZON - LABELS	90.95	
100-150-57200-24013	CAPITAL-LAND & BUILDINGS	SAND CREEK CONSTRUCTION CC	GERRARD PARK TENNIS & PICKLEBALL COURT	3,545.00	
Total For Dept 150 PARKS				11,113.93	
Dept 151 PAWNEE PLUNGE WATER PARK					
100-151-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	NE RECREATION & PARK ASSOCIATION-AQUATI	32.50	
100-151-54310	BUILDING MAINTENANCE	ACE HARDWARE & GARDEN CNT	CLAMP	86.64	
100-151-54310	BUILDING MAINTENANCE	MENARDS	CONDUIT, TAPCON HEX, SHALLOW HANDY BOX,	231.18	
100-151-54310	BUILDING MAINTENANCE	RENSENHOUSE	COMPACT FLUORESCENT, BALLAST, EMERGENCY	474.90	
100-151-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	80.60	
100-151-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,408.14	
100-151-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	98.46	
100-151-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	14.61	
100-151-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - FEBRUARY 2024 POOLS	146.84	
Total For Dept 151 PAWNEE PLUNGE WATER PARK				2,573.87	
Dept 152 AQUATIC CENTER POOL					
100-152-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	NE RECREATION & PARK ASSOCIATION-AQUATI	32.50	
100-152-52710	EMPLOYEE RECRUITMENT/RETENTION	NEBRASKA RECREATION & PARK	2024 NERPA ANNUAL AGENCY MEMBERSHIP	140.00	
100-152-52800	UNIFORMS	COLUMBUS SCREEN PRINTING	POLOS	22.00	
100-152-53200	PROFESSIONAL SERVICES	JACKSON SERVICES INC	MATS	43.03	
100-152-53200	PROFESSIONAL SERVICES	NEBRASKA STATE FIRE MARSH	ANNUAL BOILER CERTIFICATION	36.00	
100-152-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	57.50	
100-152-54320	EQUIPMENT MAINTENANCE	EXTRACTOR CORPORATION	MOTOR - 115 VOLT	297.00	
100-152-54320	EQUIPMENT MAINTENANCE	MECHANICAL SALES INC	PARTS INSTALLED ON SERESCO UNIT	5,454.95	
100-152-56060	CHEMICALS	AQUA-CHEM INC	CHEMICALS	2,110.00	
100-152-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	555.53	
100-152-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	1,379.41	
100-152-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	4,898.40	
100-152-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	238.86	
100-152-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	100.14	
100-152-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	14.61	
100-152-56300	FOOD COSTS	CHESTERMAN COMPANY	MONSTER, PEACE TEA	109.16	
100-152-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - FEBRUARY 2024 POOLS	284.05	
Total For Dept 152 AQUATIC CENTER POOL				15,773.14	
Dept 155 VAN BERG GOLF COURSE					
100-155-53500	COMMISSION ON CARTS	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	927.15	
100-155-53520	CONTRACT SERVICES	DUNBAR DOUGLAS	MONTHLY CONTRACT	2,387.56	
100-155-53530	COMMISSION ON GREEN FEES	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	543.26	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 100 GENERAL FUND					
Dept 155 VAN BERG GOLF COURSE					
100-155-53540	COMMISSION ON PASSES	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	872.05	
100-155-54320	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS OF COLUMBU	CREDIT - PAID IN ERROR	(56.05)	
100-155-54320	EQUIPMENT MAINTENANCE	VAN WALL EQUIPMENT INC	SEAT KIT	1,301.63	
100-155-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	RSTP GLS WHITE	254.97	
100-155-56010	SUPPLIES	VAN WALL EQUIPMENT INC	TOWEL SNAP, PLCMT FLAG, PLASTIC CUP, RC	1,389.30	
100-155-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	129.14	
100-155-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	565.02	
100-155-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	46.11	
100-155-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	21.92	
100-155-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TA - FEBRUARY 2024 GOLF	1,111.87	
Total For Dept 155 VAN BERG GOLF COURSE				9,493.93	
Dept 156 QUAIL RUN GOLF COURSE					
100-156-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	176.00	
100-156-53400	COMPUTER SUPPORT/MAINT	CLUB PROPHET SYSTEMS	MONTHLY TEE SHEET, ONLINE RESERVATION	500.00	
100-156-53400	COMPUTER SUPPORT/MAINT	GOLFNOW	WEBSITE/EMAIL HOSTING	191.22	
100-156-53500	COMMISSION ON CARTS	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	2,910.08	
100-156-53520	CONTRACT SERVICES	DUNBAR DOUGLAS	MONTHLY CONTRACT	4,847.30	
100-156-53530	COMMISSION ON GREEN FEES	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	284.75	
100-156-53540	COMMISSION ON PASSES	DUNBAR DOUGLAS	MONTHLY COMMISSIONS-GREEN FEES & CART F	4,941.63	
100-156-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	70.00	
100-156-54310	BUILDING MAINTENANCE	SERVICEMASTER CLEANING &	CARPET CLEAN	521.94	
100-156-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	BOLT	3.98	
100-156-54320	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS OF COLUMBU	BATTERY	143.35	
100-156-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	TIRES	1,418.00	
100-156-54320	EQUIPMENT MAINTENANCE	VAN WALL EQUIPMENT INC	V-BELT, DISK	83.24	
100-156-55920	MISC FEES	THE GOLF SHOP	MONTHLY TERMINAL USAGE FEE FEBRUARY 202	743.69	
100-156-56010	SUPPLIES	JACKSON SERVICES INC	UNIFORMS	53.48	
100-156-56010	SUPPLIES	MENARDS	MASTER 4" FOAM & FRAME, 9" DEEPWELL TRF	106.20	
100-156-56010	SUPPLIES	VAN WALL EQUIPMENT INC	TOWEL SNAP, PLCMT FLAG, SPIKE BRUSH, PI	1,617.88	
100-156-56110	PRO-SHOP SUPPLIES	CULLIGAN OF COLUMBUS	SALT PELLET DELIVERED 50#	63.75	
100-156-56110	PRO-SHOP SUPPLIES	HADLEY-BRAITHWAIT COMPANY	TOILET PAPER, CENTER PULL TOWELS	97.90	
100-156-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	84.69	
100-156-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	287.83	
100-156-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	825.64	
100-156-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	75.74	
100-156-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	100.14	
100-156-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	58.44	
100-156-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	82.89	
100-156-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TA - FEBRUARY 2024 GOLF	3,842.60	
Total For Dept 156 QUAIL RUN GOLF COURSE				24,132.36	
Total For Fund 100 GENERAL FUND				256,180.11	
Fund 200 STREETS/ENGINEERING					
Dept 200 STREETS					
200-200-52700	TRAINING AND TUITION	CROWNE PLAZA	BRADEN LABENZ	72.48	
200-200-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	PIZZA RANCH - 2 MEALS	32.74	
200-200-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	134.00	
200-200-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	424.23	
200-200-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - HP PRINTHEADS	115.90	
200-200-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	18.33	
200-200-54320	EQUIPMENT MAINTENANCE	ACE HARDWARE & GARDEN CNT	HEX BUSH 3/8"	3.99	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 200 STREETS/ENGINEERING					
Dept 200 STREETS					
200-200-54320	EQUIPMENT MAINTENANCE	LOGAN CONTRACTORS SUPPLY	1ALT/GENERATOR SS125 HOSE, DUCK BILL W/S	1,049.98	
200-200-54320	EQUIPMENT MAINTENANCE	SPEICHER ELECTRIC	WIRE STORM SIREN - BIG IRON LOCATION	795.39	
200-200-54320	EQUIPMENT MAINTENANCE	TIRE OUTLET INC	LOAD TIRE REPAIR	60.00	
200-200-54450	STREET MAINTENANCE	GEHRING CONSTRUCTION &	24" SONOTUBE	1,122.07	
200-200-54460	LAND MAINTENANCE	ACE HARDWARE & GARDEN CNT	6 - MASTER PADLOCKS	101.94	
200-200-54460	LAND MAINTENANCE	MIDWEST SERVICE & SALES CC	5' WHITE PLASTIC FLEX POSTS	1,475.00	
200-200-56010	SUPPLIES	ACE HARDWARE & GARDEN CNT	MASTER PADLOCKS	245.17	
200-200-56010	SUPPLIES	DALE JOHNSON TRUCKING	ROAD GRAVEL	2,747.96	
200-200-56010	SUPPLIES	GEHRING CONSTRUCTION &	ONE PALLET OF TAR	3,259.00	
200-200-56010	SUPPLIES	TRACTOR SUPPLY CREDIT PLAN	SHOP TOWELS, ANTIFREEZE, CHAIN LUBE, LI	127.08	
200-200-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	10,543.00	
200-200-56120	TRAFFIC SIGNS	MD SOLUTIONS INC	14" & 24" CANTILEVER ARM BRACKETS, CRO	1,908.51	
200-200-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	255.37	
200-200-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	598.00	
200-200-56220	ELECTRICITY	CORNHUSKER PUBLIC POWER DJ	ELECTRICITY	594.30	
200-200-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	31,574.54	
200-200-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	425.10	
200-200-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	29.22	
200-200-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	168.65	
200-200-56250	REFUSE	NORTHEAST NEBRASKA SOLID	LANDFILL CHARGES	8,637.42	
200-200-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	47.75	
Total For Dept 200 STREETS				66,567.12	
Dept 202 MECHANICS SHOP					
200-202-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	63.82	
200-202-56010	SUPPLIES	ADVANCE AUTO PARTS	WASHER FLUID	82.29	
200-202-56010	SUPPLIES	O'REILLY AUTOMOTIVE INC	WD-40, 11OZ PENETRNT	73.93	
200-202-56130	SUPPLIES FOR RESALE	ACE HARDWARE & GARDEN CNT	FUSE	13.18	
200-202-56130	SUPPLIES FOR RESALE	ADVANCE AUTO PARTS	HI COUNT LED	492.78	
200-202-56130	SUPPLIES FOR RESALE	ARNOLD MOTOR SUPPLY	HUB CAP, STT LAMP RED	282.32	
200-202-56130	SUPPLIES FOR RESALE	CHROME N' STEEL TRUCK & TF	DD OIL FILTER, KIT-FILTER, TS OIL FILTE	147.00	
200-202-56130	SUPPLIES FOR RESALE	FIRST NATIONAL BANK OMAHA	AMAZON - HUBCAPS, RUBBER MUD GUARDS	387.16	
200-202-56130	SUPPLIES FOR RESALE	INTERSTATE POWER SYSTEMS	UNIT #51- TURBINE CODES	419.94	
200-202-56130	SUPPLIES FOR RESALE	MENARDS	MIP ELBOW, FIP BRS BUSH, BRASS NIPPLE	15.73	
200-202-56130	SUPPLIES FOR RESALE	O'REILLY AUTOMOTIVE INC	LED CUBE	103.46	
200-202-56130	SUPPLIES FOR RESALE	PRODUCTIVITY PLUS ACCT-TI	GLASS, RH, HANDLE, LATCH BRACKET, BUMPE	388.89	
Total For Dept 202 MECHANICS SHOP				2,470.50	
Total For Fund 200 STREETS/ENGINEERING				69,037.62	
Fund 205 AIRPORT					
Dept 205 AIRPORT					
205-205-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	67.00	
205-205-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	MARCH CLEANING SERVICE	250.00	
205-205-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	1,697.72	
205-205-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	25.19	
205-205-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	21.92	
205-205-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	85.76	
205-205-56260	UTILITIES - FSS BUILDING	CITY OF COLUMBUS	WATER & SEWER	52.59	
205-205-56260	UTILITIES - FSS BUILDING	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	40.00	
205-205-57200-23030	CAPITAL-LAND & BUILDINGS	KIRKHAM MICHAEL & ASSOCIA	CONSTRUCT 8-PLACE T-HANGAR	12,120.00	
Total For Dept 205 AIRPORT				14,360.18	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 205 AIRPORT					
Total For Fund 205 AIRPORT				14,360.18	
Fund 220 COMMUNICATIONS - E911					
Dept 220 E911					
220-220-52700	TRAINING AND TUITION	FIRST NATIONAL BANK OMAHA	APCO INTERNATIONAL - ONLINE MEMBER CROM	1,481.00	
220-220-52700	TRAINING AND TUITION	NEBRASKA NOTARY ASSOCIATION	NOTARY BOND & STAMP - PENSICK	154.00	
220-220-52700	TRAINING AND TUITION	WIESE, CINDY	MEALS - TRAINING IN YORK	22.29	
220-220-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	345.00	
220-220-53200	PROFESSIONAL SERVICES	HOWERTER MD MARK S	EMERGENCY MEDICAL DIRECTOR - JCC	616.00	
220-220-53200	PROFESSIONAL SERVICES	LANGUAGE LINE SERVICES INC	OVER THE PHONE INTERPRETATION	171.54	
220-220-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	HEADSETS DIRECT - 10 POLY ENCORE PRO 54	1,040.90	
220-220-53400	COMPUTER SUPPORT/MAINT	MECHANICAL SALES INC	SERVICE CRAC UNIT	4,867.94	
220-220-54380	MAINTENANCE AGREEMENTS	TRITECH SOFTWARE SYSTEMS	FIELD OPS SUBSCRIPTION - POLK COUNTY	91.83	
220-220-56010	SUPPLIES	CULLIGAN OF COLUMBUS	EQUIPMENT - REVERSE OSMOSIS	32.00	
220-220-56010	SUPPLIES	FIRST NATIONAL BANK OMAHA	AMAZON - PHOTOGRAPHY LIGHTING, BACKDROE	131.97	
220-220-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CORRECTION TAPE, STAPLER	54.62	
220-220-56030	CLEANING SUPPLIES/SERVICE	HEARTLAND OFFICE CLEANERS	MARCH CLEANING SERVICE	250.00	
220-220-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	616.98	
220-220-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	52.59	
220-220-56240	TELEPHONE	AT&T MOBILITY	WIRELESS FINAL BILL	15.68	
220-220-56240	TELEPHONE	CENTURY LINK	E911 PHONE CHARGES	930.00	
220-220-56240	TELEPHONE	FRONTIER	E911 PHONE CHARGES 3/01/24 TO 3/29/24	954.14	
220-220-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	7.31	
220-220-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	122.90	
220-220-56250	REFUSE	WASTE CONNECTIONS OF NEBRASKA	GARBAGE SERVICE	40.00	
220-220-57510-21084	CAPITAL-EQUIPMENT	PLATTE VALLEY COMMUNICATIONS	SERVICE CALL HUMPHREY TOWER	343.75	
Total For Dept 220 E911				12,342.44	
Total For Fund 220 COMMUNICATIONS - E911				12,342.44	
Fund 225 COMMUNICATIONS-EC-911 EQUIPMENT SHARING					
Dept 225 EC-911 EQUIPMENT SHARING					
225-225-56240	TELEPHONE	TELECOMMUNICATION SYSTEMS	MONTHLY CIRCUIT FEE, MAINTENANCE & MONI	1,970.67	
Total For Dept 225 EC-911 EQUIPMENT SHARING				1,970.67	
Total For Fund 225 COMMUNICATIONS-EC-911 EQUIPMENT SHAF				1,970.67	
Fund 500 UTILITY SERVICE					
Dept 500 WASTEWATER COLLECTION					
500-500-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	270.03	
500-500-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - HP PRINTHEADS	115.90	
500-500-53400	COMPUTER SUPPORT/MAINT	MENARDS	3" ROLLERBLADE CASTER	12.65	
500-500-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	18.34	
500-500-54390	SYSTEM MAINTENANCE	ONE CALL CONCEPTS INC	LOCATE FEES	127.53	
500-500-54390	SYSTEM MAINTENANCE	USA BLUE BOOK	6 - SJE PUMP MASTER, CABLE WEOGHT FOR E	930.65	
500-500-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CASH DRAWER TRAY	188.77	
500-500-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL & WATER STATEMENTS	2,221.83	
500-500-56090	SMALL TOOLS	GEHRING CONSTRUCTION &	FLOAT BRACKET, MAG BULL FLOAT, FINISH E	197.46	
500-500-56090	SMALL TOOLS	MENARDS	3LB SLEGE HAMMER, 8LB SLEDGE HAMMER	25.48	
500-500-56220	ELECTRICITY	CORNHUSKER PUBLIC POWER DI	ELECTRICITY	306.52	
500-500-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	2,251.63	
500-500-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	70.85	
500-500-56240	TELEPHONE	A TO Z MESSAGING	ANSWERING SERVICE	65.00	
500-500-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	33.48	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 500 UTILITY SERVICE					
Dept 500 WASTEWATER COLLECTION					
500-500-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	304.38	
500-500-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	20.00	
500-500-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - FEBRUARY 2024 UTILITY	36,534.37	
500-500-57300-20091	CAPITAL-NEW CONSTRUCTION	HDR ENGINEERING INC	LOST CREEK PARKWAY SEWER PROJECT	5,655.61	
Total For Dept 500 WASTEWATER COLLECTION				49,350.48	
Dept 501 WASTEWATER TREATMENT FAC					
500-501-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	134.00	
500-501-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	186.45	
500-501-54320	EQUIPMENT MAINTENANCE	FIRST NATIONAL BANK OMAHA	MIDWEST STEEL SUPPLY-STEEL DOM ROUND T	184.38	
500-501-54320	EQUIPMENT MAINTENANCE	MIDWEST MACHINE & TOOL INC	SHAFT SLEEVES	350.00	
500-501-54320	EQUIPMENT MAINTENANCE	MOTION INDUSTRIES INC	ROL BEARING MTD UNITS	1,365.16	
500-501-54320	EQUIPMENT MAINTENANCE	TOO FAST SUPPLY	BAND SAW BLADE, PULLEY TIRE	31.19	
500-501-55640	COMPLIANCE TESTING	MIDWEST LABORATORIES INC	TESTING & SUPPLIES	878.59	
500-501-56010	SUPPLIES	HADLEY-BRAITHWAIT COMPANY	MULTI FOLD TOWELS, 60 GAL TRASH BAGS	137.85	
500-501-56010	SUPPLIES	O'REILLY AUTOMOTIVE INC	WEATHER STRIP, 5LB MAG P/U	11.08	
500-501-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MAT	27.27	
500-501-56060	CHEMICALS	PETE LIEN & SONS INC.	QUICKLIME FINES	13,886.82	
500-501-56100	LABORATORY	CULLIGAN OF COLUMBUS	DI REGENERATION	398.02	
500-501-56100	LABORATORY	HACH COMPANY	PHOSPHORUS TNT	179.70	
500-501-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	2,318.88	
500-501-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	2,774.48	
500-501-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	14,669.38	
500-501-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	3,804.49	
500-501-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	107.14	
500-501-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	36.53	
500-501-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	85.76	
500-501-56250	REFUSE	NORTHEAST NEBRASKA SOLID	LANDFILL CHARGES	95.60	
Total For Dept 501 WASTEWATER TREATMENT FAC				41,662.77	
Total For Fund 500 UTILITY SERVICE				91,013.25	
Fund 520 WATER					
Dept 520 WATER					
520-520-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	419.00	
520-520-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	73.49	
520-520-53400	COMPUTER SUPPORT/MAINT	FIRST NATIONAL BANK OMAHA	AMAZON - HP PRINTHEADS	115.90	
520-520-53400	COMPUTER SUPPORT/MAINT	MENARDS	3" ROLLERBLADE CASTER	12.64	
520-520-54310	BUILDING MAINTENANCE	OLSON'S PEST TECHNICIANS	PEST CONTROL	18.33	
520-520-54310	BUILDING MAINTENANCE	SECURITY EQUIPMENT INC	TROUBLESHOT KEYPADS	1,008.73	
520-520-54320	EQUIPMENT MAINTENANCE	FIRST NATIONAL BANK OMAHA	AMAZON - BATTERY BACKUP	482.56	
520-520-54390	SYSTEM MAINTENANCE	ACE HARDWARE & GARDEN CNT	NUTS, BOLTS, SCREWS	17.70	
520-520-54390	SYSTEM MAINTENANCE	GEHRING CONSTRUCTION &	17TH AVE & 6TH ST	575.00	
520-520-54390	SYSTEM MAINTENANCE	ONE CALL CONCEPTS INC	LOCATE FEES	127.53	
520-520-54390	SYSTEM MAINTENANCE	USA BLUE BOOK	FREE CHLORINE SENSOR	6,939.60	
520-520-54420	WELL MAINTENANCE	LINCOLN WINWATER WORKS	VALMATIC REPAIR KIT	788.04	
520-520-54420	WELL MAINTENANCE	O'REILLY AUTOMOTIVE INC	ULTRA STAT, RADIATOR CAP, COOLANT HOSE,	107.22	
520-520-56010	SUPPLIES	MENARDS	CHARMIN	65.82	
520-520-56020	OFFICE SUPPLIES	EAKES OFFICE SOLUTIONS	CASH DRAWER TRAY	188.76	
520-520-56040	POSTAGE AND FREIGHT	CASEY'S MAIL SERVICE LLC	DAILY MAIL & WATER STATEMENTS	2,221.83	
520-520-56060	CHEMICALS	AQUA-PURE INC	MONTHLY SERVICE CONTRACT - NORTH & SOU	6,117.38	
520-520-56060	CHEMICALS	HAWKINS INC	CHEMICALS	3,090.39	
520-520-56090	SMALL TOOLS	GEHRING CONSTRUCTION &	FLOAT BRACKET, MAG BULL FLOAT, FINISH E	197.47	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 520 WATER					
Dept 520 WATER					
520-520-56090	SMALL TOOLS	MENARDS	3LB SLEGE HAMMER, 8LB SLEDGE HAMMER	25.48	
520-520-56210	NATURAL GAS	BLACK HILLS ENERGY	NATURAL GAS	693.28	
520-520-56210	NATURAL GAS	HEARTLAND NATURAL GAS LLC	NATURAL GAS	256.28	
520-520-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	15,425.98	
520-520-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	201.79	
520-520-56240	TELEPHONE	A TO Z MESSAGING	ANSWERING SERVICE	65.00	
520-520-56240	TELEPHONE	FRONTIER	PHONE/INTERNET/FAX LINES	273.92	
520-520-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	55.39	
520-520-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	510.17	
520-520-56250	REFUSE	WASTE CONNECTIONS OF NEBR	GARBAGE SERVICE	20.00	
520-520-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - FEBRUARY 2024 UTILITY	4,993.58	
520-520-57200-22031	CAPITAL-LAND & BUILDINGS	HDR ENGINEERING INC	DESIGN & CONSTRUCTION LOST CREEK PRKWY	3,474.64	
520-520-57510-23042	CAPITAL-EQUIPMENT	HDR ENGINEERING INC	WATER SYSTEM HYDRAULIC MODEL & MASTER E	11,245.00	
Total For Dept 520 WATER				59,807.90	
Total For Fund 520 WATER				59,807.90	
Fund 560 STORMWATER UTILITY					
Dept 560 STORMWATER UTILITY					
560-560-53200	PROFESSIONAL SERVICES	WLT CONSULTING	2023 FEMA GRANT APPLICATIONS COLUMBUS P	1,000.00	
560-560-53400	COMPUTER SUPPORT/MAINT	VERIZON	GPS UNITS	45.85	
560-560-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	42.92	
560-560-56690	SALES TAX REMITTANCE	STATE OF NEBR DEPT OF REVE	SALES TAX - FEBRUARY 2024 UTILITY	2,083.32	
560-560-57200-24037	CAPITAL-LAND & BUILDINGS	JEO CONSULTING GROUP INC	STORM WATER TREATMENT FACILITY BANK STU	2,658.75	
Total For Dept 560 STORMWATER UTILITY				5,830.84	
Total For Fund 560 STORMWATER UTILITY				5,830.84	
Fund 570 SOLID WASTE DIVISION					
Dept 570 TRANSFER STATION					
570-570-52710	EMPLOYEE RECRUITMENT/RETENTION	OCCUPATIONAL HEALTH SERV	COLLECTION & TESTING	67.00	
570-570-52800	UNIFORMS	JACKSON SERVICES INC	UNIFORMS	219.43	
570-570-53200	PROFESSIONAL SERVICES	OLSON'S PEST TECHNICIANS	PEST CONTROL	50.00	
570-570-53400	COMPUTER SUPPORT/MAINT	CAROLINA SOFTWARE	WASTEWORKS SQL SITE LICENSE, REMOTE INS	4,900.00	
570-570-54320	EQUIPMENT MAINTENANCE	ADVANCE AUTO PARTS	LUBE, FUEL FILTER, AIR FILTER	124.22	
570-570-54330	VEHICLE MAINTENANCE	COLUMBUS STEEL SUPPLY	SQ TUBING	198.10	
570-570-54330	VEHICLE MAINTENANCE	POMP'S TIRE SERVICE INC.	USED TRUCK TIRE	158.00	
570-570-54330	VEHICLE MAINTENANCE	SAPP BROS COLUMBUS INC	2 -03FT CB ANTENNAS	43.98	
570-570-54550	LANDFILL DISPOSAL	NORTHEAST NEBRASKA SOLID	LANDFILL CHARGES	54,541.53	
570-570-56030	CLEANING SUPPLIES/SERVICE	JACKSON SERVICES INC	MATS, ROLLER TOWELS, UNIFORMS	34.16	
570-570-56050	FUEL	MENARDS	12 - 2.5GAL DEF	227.52	
570-570-56050	FUEL	SAPP BROS COLUMBUS INC	FUEL	7,428.36	
570-570-56090	SMALL TOOLS	ADVANCE AUTO PARTS	SERVICE JACK	599.99	
570-570-56220	ELECTRICITY	LOUP POWER DISTRICT	ELECTRICITY	895.44	
570-570-56230	WATER AND SEWER	CITY OF COLUMBUS	WATER & SEWER	260.15	
570-570-56240	TELEPHONE	GREAT PLAINS COMMUNICATION	PHONE/INTERNET CHARGES 03/16-04/15	21.92	
570-570-56240	TELEPHONE	VERIZON WIRELESS	CELL PHONE JAN 27 - FEB 26	42.88	
570-570-56650	MEMBERSHIP DUES	SOLID WASTE ASSOCIATION OF	ASSOCIATION DUES	449.00	
Total For Dept 570 TRANSFER STATION				70,261.68	
Total For Fund 570 SOLID WASTE DIVISION				70,261.68	

03/15/2024 01:10 PM
User: LAURA.RUPP
DB: Columbus

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBUS, NE
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 100 GENERAL FUND	256,180.11
Fund 200 STREETS/ENGINEE	69,037.62
Fund 205 AIRPORT	14,360.18
Fund 220 COMMUNICATIONS	12,342.44
Fund 225 COMMUNICATIONS-	1,970.67
Fund 500 UTILITY SERVICE	91,013.25
Fund 520 WATER	59,807.90
Fund 560 STORMWATER UTII	5,830.84
Fund 570 SOLID WASTE DIV	70,261.68

Total For All Funds:	<u>580,804.69</u>
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5. APPROVAL OF MINUTES - Included in Consent Agenda

6. SPECIAL PRESENTATIONS - None

7. PUBLIC HEARINGS

7.A. Public hearing - Application of SKL LLC dba Maria's Authentic Mexican Cuisine and Riverside Lounge for Class C liquor license at 265 33 Avenue.

NOTICE OF HEARING
TO ALL PARTIES IN INTEREST AND CITIZENS OF
COLUMBUS, NEBRASKA

You are hereby notified that a public hearing before the city council of the City of Columbus, NE, will be held on Monday, March 18, 2024, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 St, Columbus, NE, on the application for a retail liquor license for SKL, LLC dba Maria's Authentic Mexican Cuisine/Riverside Lounge, 265 33 Ave, Columbus, NE, and at said time and place you may appear and be heard.

City of Columbus, NE
Janelle Kline, City Clerk

Publish 03:07:24
Two Affidavits of Publication

*** Proof of Publication ***

Newspaper: COLUMBUS TELEGRAM

STATE OF NEBRASKA)
County of Platte) SS.

CITY OF COLUMBUS, NE

PO BOX 1677
COLUMBUS, NE 68602

ORDER NUMBER 1210304

Joe Volcek

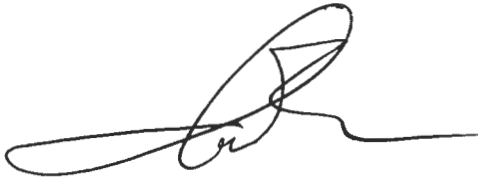
, being duly sworn, deposes and says she/he is a Clerk of the Columbus Telegram, a legal newspaper printed and published daily Tuesday-Saturday in Platte County, State of Nebraska and of general circulation in Platte County; that said newspaper has a bona fide circulation published within said county for more than 52 successive weeks immediately prior to the first date of the published notice, and is produced in an office maintained at the place of publication.

This affidavit is a true and correct copy of notice which appeared in said newspaper. The notice was

NOTICE OF HEARING
TO ALL PARTIES IN
INTEREST AND
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City of Columbus, NE
Janelle Kline, City Clerk
March 7, 2024 ZNEZ



Section: Class Legals

Category: 0099 LEGALS

PUBLISHED ON: 03/07/2024

TOTAL AD COST: 14.12

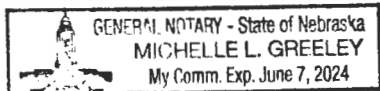
FILED ON: 3/7/2024

Subscribed in my presence and sworn to before me this 7th day

of March, 2024

Michelle L Greeley

Notary Public





COLUMBUS POLICE DEPARTMENT

2330 14th Street • Columbus, Nebraska 68601 • Phone (402) 564-3201 • Fax (402) 562-7325

TO: HONORABLE MAYOR AND CITY COUNCIL
CITY OF COLUMBUS

FROM: CHARLES L. SHERER, CHIEF OF POLICE *CS*

DATE: MARCH 13, 2024

SUBJECT: MARIA'S AUTHENTIC MEXICAN CUISINE AND
RIVERSIDE LOUNGE
265 33RD AVENUE
COLUMBUS, NEBRASKA

LIQUOR MANAGER: STEVEN LUONG

A corporation named SKL LLC is opening a restaurant/lounge called Maria's Authentic Mexican Cuisine and Riverside Lounge. This will be in the Ramada Inn.

A. The adequacy of existing law enforcement resources and services in the area:

There are adequate law enforcement resources and services in the area.

B. The recommendation of the police department or any other law enforcement agency:

The Columbus Police Department has no recommendation.

C. Existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises, potential traffic and parking problems, and the proximity and availability of on-street and off-street parking:

There is heavy motor vehicle traffic at this location. There is very light pedestrian traffic. There seems to be no traffic or parking problems. There will be adequate parking within their parking lot.

D. Zoning restrictions and the local governing body's zoning and land-use policies:

The area is zoned for business.

- E. Sanitation or sanitary conditions on or about the proposed licensed premises:

Sanitation or sanitary conditions are in order.

- F. The existence of a citizen's protest or opposition to the application:

There is no known citizen protest or opposition to the application.

- G. The existing population and projected growth within the jurisdiction of the local governing body and within the area to be served:

There is normal projected population growth within the jurisdiction of the local governing body and within the area to be served.

- H. The existing liquor licenses, the class of each such license, and the distance and times of travel between establishments issued such licenses:

There are three liquor licenses in the near vicinity of this location. One is at Parkview Express which is 5 blocks away or a 5 minute walk. Another is at Kat's Car Wash which is 5 blocks away or a 5 minute walk. The last one is at Godfather's Pizza which is 5 blocks away or a 5 minute walk.

- I. Whether the proposed license would be compatible with the neighborhood or community where the proposed premises are located:

The proposed license is compatible with this area.

- J. Whether the type of business or activity proposed to be operated or presently operated in conjunction with the proposed license is and will be consistent with the public interest as declared in section 53-101.01:

The type of business and activity proposed will be consistent with public intent.

- K. Whether the applicant can ensure that all alcoholic beverages, including beer and wine, will be handled by persons in accordance with section 53-102:

There is no evidence shown that the applicant will not ensure that all alcoholic beverages will be handled by persons in accordance with section 53-102.

- L. Whether the applicant has taken every reasonable precaution to protect against the possibility of shoplifting of alcoholic liquor, which alcoholic liquor shall be displayed and kept in and sold from an area which is reasonably secured:

There is no evidence that the applicant will not take every reasonable precaution to prevent shoplifting and the area is reasonably secured. All alcohol will be stored behind the bar in coolers or on shelves that are not accessible to the public.

- M. Whether the applicant is fit, willing, and able to properly provide the service proposed in conformance with all provisions and requirements of, and rules and regulations adopted and promulgated pursuant to the act:

There is no evidence showing that the applicant is not fit, willing, and able to properly provide the service proposed in conformance with all provisions and requirements of, and rules and regulations adopted and promulgated pursuant to the act.

- N. Whether the applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure that the licensee can conform to all the provisions and requirements of, and rules and regulations adopted promulgated pursuant to the act:

There is no evidence shown that the applicant will not demonstrate that the type of management and control over the licensed premises and will ensure that the licensee can conform to all the provisions and requirements of, and rules and regulations adopted promulgated pursuant to the act.

- O. The background information of the applicant established by information contained in the public records of the commission and investigations conducted by law enforcement agencies:

The background information does not reveal any felony arrests or violations of the applicant.

- P. Past evidence of discrimination involving the applicant as evidenced by findings of fact before any administrative board or agency of the local governing body, and other governmental board or agency of the local governing body, and other governmental unit, or any court of law:

There is no evidence of discrimination involving the applicant.

- Q. Whether the applicant or the applicant's representatives suppressed any fact or provided any inaccurate information to the commission or local body or the employees of the commission or local governing body in regards to the license application or liquor investigations. The applicant shall be required to cooperate in providing a full disclosure to the investigation agents of the local governing body.

The applicant and applicant's representatives have not suppressed or provided inaccurate information to the local governing body.

- R. Proximity of and impact on schools, hospitals, libraries, parks, and other public institutions:

There does not appear that there will be any impact on local schools, libraries, parks, and other public institutions.

- S. Whether activities proposed to be conducted on the licensed premises or in adjacent related outdoor areas will create unreasonable noise or disturbance:

Activities will not create unreasonable noise.

- T. Compliance with state laws, liquor rules and regulations and municipal ordinances and regulations and whether or not the applicant has ever forfeited bond to appear in court to answer charges of having committed a felony or charges of having violated any law or ordinance enacted in the interest of good morals and decency or has been convicted of violating or has forfeited bond to appear in court and answer charges for violating any law or ordinance relating to alcoholic liquor:

There is no evidence to show that the applicant has forfeited bond to appear in court for violating any liquor law or ordinance relating to alcoholic liquor.

LIQUOR APPLICATION REPORTS
ENGINEER'S REPORT

DATE: February 21, 2024

DUE DATE: March 4, 2024

Applicant SKL, LLC dba Maria's Authentic Mexican Cuisine/
Riverside Lounge

Address 265 33rd Avenue, Columbus, NE 68601

Legal Description Lot 2, Blk A, New World Inn Sub.

IS (x) IS NOT () WITHIN THE CORPORATE LIMITS OF THE MUNICIPALITY

**IF NOT, DO NOT PROCEED - NOTIFY THE MUNICIPAL CLERK'S OFFICE
AND RETURN THIS FORM**

Requested License or Action: Class C

Existing Zoning: B-2

Existing Land Use: Commercial

Adjacent Land Use and Zoning:

North: B2

South: R-2

East: R-2

West: R-1

General Neighborhood/Area Land Uses: Business/Commercial

Designation of Adjacent Street (Local, Collector, Minor or Major Arterial, Expressway): Expressway

33rd Avenue Hwy 81/30 (Westside) 67'

Speed Limit: 40 mph

Average Daily Traffic Count: 18,000



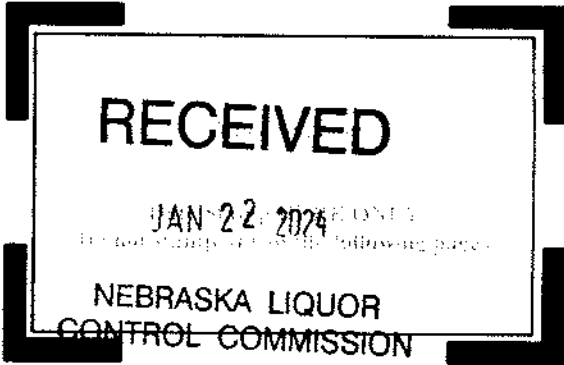
Richard J. Bogus, P.E.
City Engineer

APPLICATION FOR LIQUOR LICENSE CHECKLIST RETAIL

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License Class: C

License Number:
126246



Office Use Only

NEW REPLACING 102746 TOP Yes/No denied

Hot List Yes/No Initial: CA

PLEASE READ CAREFULLY

See directions on the next page. Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

APPLICANT NAME SKL, LLC

TRADE (DBA) NAME SKL, LLC ? Maria's Authentic Mexican Cuisine + Riverside Lounge

PREVIOUS TRADE (DBA) NAME N/A

CONTACT NAME AND PHONE NUMBER Steven Luong 402-942-1557

CONTACT EMAIL ADDRESS Steven.luong@doane.edu
riversidelounge2024@gmail.com

Office use only	
PAYMENT TYPE <u>Payoff</u>	
AMOUNT <u>\$400.</u> RCPT	
RECEIVED: <u>1/23/24</u>	
DATE DEPOSITED	

DIRECTIONS

Each item must be included with your application

1. Application fee of \$400 (nonrefundable), please pay online thru our PAYPORT system or enclose payment made payable to the Nebraska Liquor Control Commission
2. Enclose the appropriate application forms
 - Individual License (Form 104)
 - Partnership License (Form 105)
 - Corporate License (Form 101 & Form 103)
 - Limited Liability Company (LLC) (Form 102 & Form 103)Corporation or Limited Liability Company (LLC) must be active with the Nebraska Secretary of State
3. For citizenship enclose U.S. birth certificate; U.S. passport or naturalization paper
 - a. For residency enclose proof of registered voter in Nebraska
 - b. If permanent resident include Employment Authorization Card or Permanent Resident Card
 - c. See Applicant Guidelines for further assistance
4. Form 147 - Fingerprints are required for each person as defined in new application guide, found on our website under "Licensing Tab" in "Guidelines/Brochures".
5. If purchasing an already licensed business; include Form 125—Temporary Operating Permit (TOP)
 - a. Form 125 must be signed by the seller (current licensee) and the buyer (applicant)
 - b. Provide a copy of the business purchase agreement from the seller (current licensee sells "the business currently licensed" to applicant)
 - c. Provide a copy of alcohol inventory being purchased (must include quantity, brand name and container size)
 - d. Enclose a list of the assets being purchased (furniture, fixtures and equipment)
6. If building is owned or being purchased send a copy of the deed or purchase agreement in the name of the applicant.
7. If building is being leased, send a copy of signed lease in the name of the applicant. Lease term must run through the license year being applied for.
8. Submit a copy of your business plan.

RETAIL LICENSE(S) Application Fee \$400 (nonrefundable)
CLASS C LICENSE TERM IS FROM NOVEMBER 1 – OCTOBER 31
ALL OTHER CLASSES TERM IS MAY 1 – APRIL 30

- A BEER, ON SALE ONLY
 - B BEER, OFF SALE ONLY**
 - C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE**
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(4) YES NO
 - D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY**
 - F BOTTLE CLUB,
 - I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(5) YES NO
 - J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120
 - AB BEER, ON AND OFF SALE
 - AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
 - IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY
 - Class K Catering endorsement (Submit Form 106) – Catering license (K) expires same as underlying retail license
 - Class G Growler endorsement (Submit Form 165) – Class C licenses only
- **Class B, Class C, Class D license do you intend to allow drive through services under Neb Rev. Statute 53-178.01(2) YES NO

ADDITIONAL FEES WILL BE ASSESSED AT THE CITY/VILLAGE OR COUNTY LEVEL WHEN THE LICENSE IS ISSUED

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- Individual License (requires insert FORM 104)
- Partnership License (requires insert FORM 105)
- Corporate License (requires FORM 101 & FORM 103)
- Limited Liability Company (LLC) (requires FORM 102 & FORM 103)

Name _____ Phone Number _____

Firm Name _____

Email address _____

Should we contact you with any questions on the application? YES _____ NO _____

Trade Name (doing business as) SKL, LLC Mariage's Authent. Amer. Cuisin / Riverside Lounge

Street Address 265 33rd Avenue

City Columbus County Platte Zip Code 68601

Premises Telephone number 402-835-4350

Business e-mail address Steven.luong@doane.edu

Is this location inside the city/village corporate limits YES NO

MAILING ADDRESS (where you want to receive mail from the Commission)

Check if same as premises

Name Steven Luong

Street Address 3369 33rd Avenue

City Columbus State NE Zip Code 68601 7413

**IN THE SPACE PROVIDED BELOW DRAW OR ATTACH A DIAGRAM OF THE AREA TO BE LICENSED
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)
INDICATE THE DIRECTION OF NORTH**

Building length ²²⁰~~251~~ x width ³¹⁰~~156~~ in feet

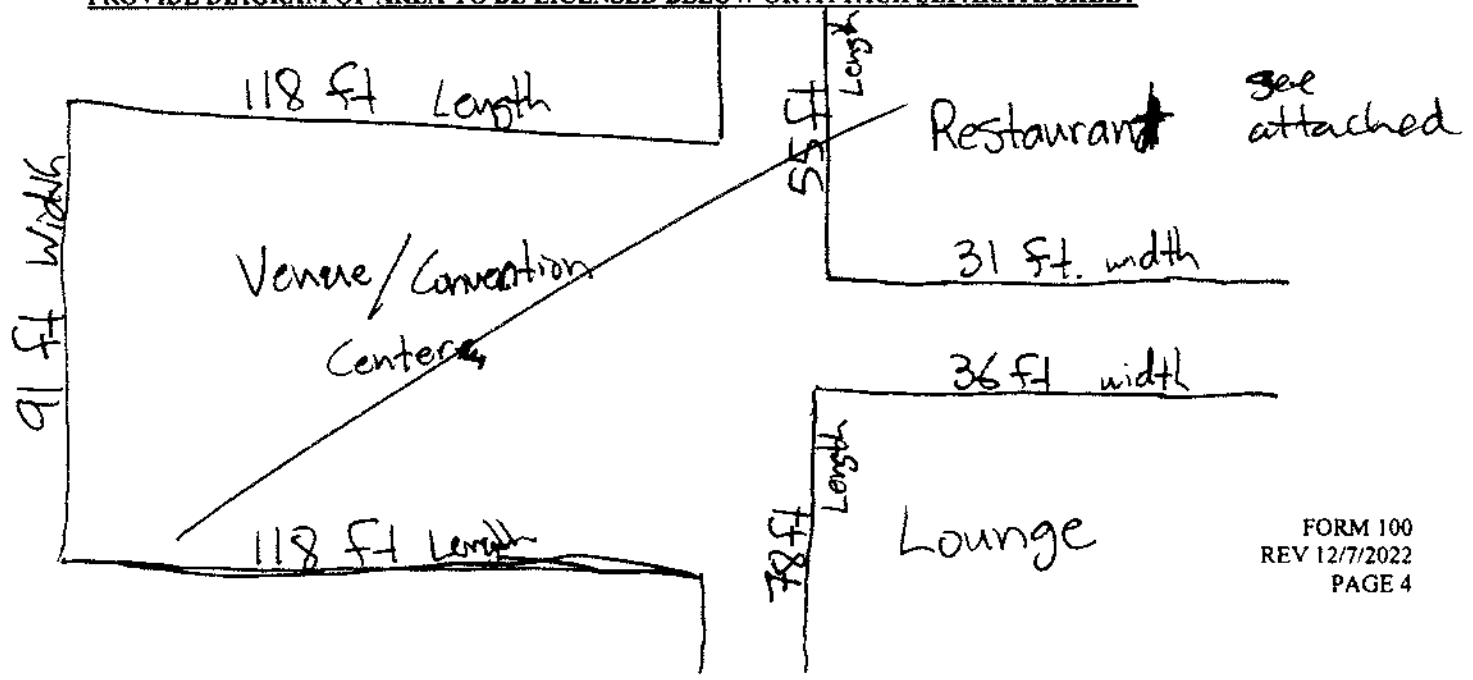
Is there a basement? Yes No If yes, length _____ x width _____ in feet

Is there an outdoor area? Yes No If yes, length _____ x width _____ in feet+

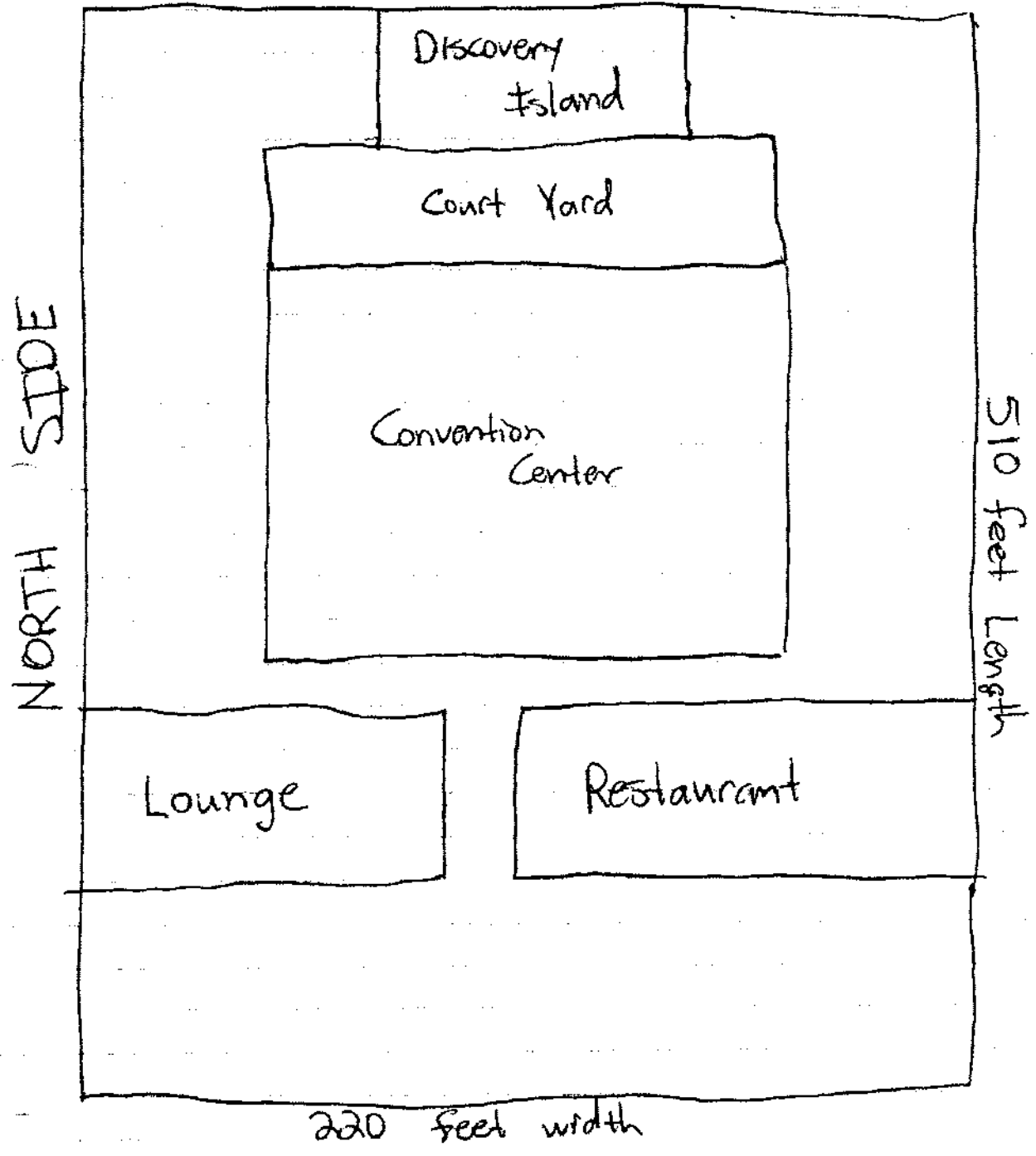
*If including an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing

Number of floors of the building 2

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET



Entire two story motel approximately 220 x 510 including restaurant, lounge, convention center, courtyards, and discovery island.



1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

Include traffic violations. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO If yes, please explain below or attach a separate page

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition
Steven Luong	2014	Seward, NE	MIP, open container	paid ticket

2. Was this premise licensed as liquor licensed business within the last two (2) years?

YES NO

If yes, provide business name and license number _____

3. Are you buying the business of a current retail liquor license?

YES NO

If yes, give name of business and liquor license number NBC Capital, LLC / CK - 102746

4. Are you filing a temporary operating permit (TOP) to operate during the application process?

YES NO

If yes

a) Attach temporary operating permit (TOP) (Form 125)

a) Submit a copy of the business purchase agreement _____

b) Include a list of alcohol being purchased, list the name brand, container size and how many _____

c) Submit a list of the furniture, fixtures and equipment _____

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

____ YES NO

If yes, list the lender(s) _____

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

____ YES NO

If yes, explain. (all involved persons must be disclosed on application)

No silent partners 019.01E Silent Partners; Profit Sharing: No licensee or partner, principal, agent or employee of any Retail Liquor License shall permit any other person not licensed or included as a partner, principal, or stockholder of any Retail Liquor License to participate in the sharing of profits or liabilities arising from any Retail Liquor License. (53-1,100)

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

YES ____ NO

If yes, list such item(s) and the owner. equipment, furnishings

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; or within 300 feet of a college or university campus?

____ YES NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) **AND PROVIDE FORM 134 – CHURCH OR FORM 135 – CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS**

9. Is anyone listed on this application a law enforcement officer? If yes, list the person, the law enforcement agency involved and the person's exact duties. (Nebraska Revised Statute 53-125(15))

____ YES NO

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

One United Credit Union, Steven Luong

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

N/A

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)

Experience

Applicant Name/Job Title	Date of Employment	Name & Location of Business

13. If the property is owned, submit a copy of the deed or proof of ownership. If leased, submit a copy of the lease covering the entire license year.

Documents must be in the name of applicant as owner or lessee

- Lease expiration date _____
 Deed
 Purchase Agreement

14. When do you intend to open for business? when license issued

15. What will be the main nature of business? Restaurant, Bar, Venue

16. What are the anticipated hours of operation? see business plan

17. List the principal residence(s) for the past 10 years for **ALL** persons required to sign, including spouses.

APPLICANT CITY & STATE	YEAR		SPOUSE CITY & STATE	YEAR	
	FROM	TO		FROM	TO
Columbus, NE	2010	2014	Columbus, NE		
Lincoln, NE	2014	2017			
North Bend, NE	2017	2018			
Columbus, NE	2020	2024			
Seward, NE	2018	2019			

If necessary, attach a separate sheet

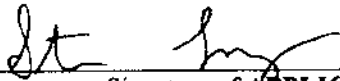
SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

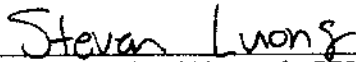
Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

***Applicant Notification and Record Challenge:** Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28. CFR, 16.34.*

**Must be signed by all applicant(s) and spouse(s) owning more than 25%
(YOU MAY NEED TO PRINT MULTIPLE SIGNATURE PAGES)**



Signature of APPLICANT



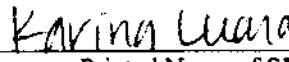
Printed Name of APPLICANT

Signature of APPLICANT

Printed Name of APPLICANT



Signature of SPOUSE



Printed Name of SPOUSE

Signature of SPOUSE

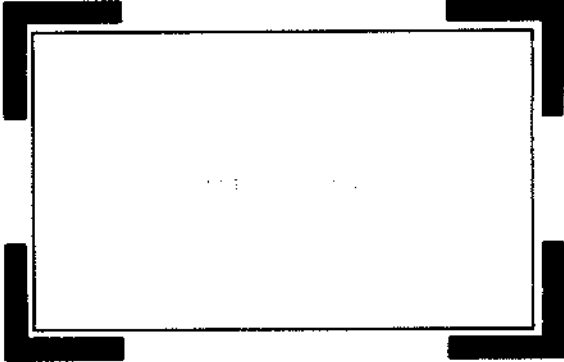
Printed Name of SPOUSE

LIMITED LIABILITY COMPANY (LLC)

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: _____

License Number: _____



INSTRUCTIONS

1. All members and spouses must be listed
2. Managing/Contact member and all members holding over 25 % shares of stock and their spouse (if applicable) must sign the signature page of the application
3. Managing/Contact member and all members holding over 25% interest and their spouses must submit fingerprints. See Form 147 for further information
4. Attach copy of Articles of Organization

Name of Limited Liability Company that will hold license as listed on the Articles of Organization

SKL, LLC

Name of Registered Agent: SKL, LLC

LLC Address: 265 33rd Avenue

City: Columbus State: NE Zip Code: 68601

LLC Phone Number: 402-942-1557 LLC Fax Number: N/A

Name of Managing/Contact Member

Name and information of contact member must be listed on following page

Last Name: Luong First Name: Steven MI: K.L.

Home Address: 3369 33rd Avenue City: Columbus

State: NE Zip Code: 68601 Home Phone Number: 402-942-1557

Signature of Managing/Contact Member

List names of all members and their spouses (even if a spousal affidavit has been submitted)

Last Name: Luong First Name: Steven MI: Kc
Social Security Number: [REDACTED] Date of Birth: [REDACTED]
Spouse Full Name (indicate N/A if single): Karina Luong
Spouse Social Security Number: [REDACTED] Date of Birth: [REDACTED]
Percentage of member ownership 100%

Last Name: _____ First Name: _____ MI: _____
Social Security Number: _____ Date of Birth: _____
Spouse Full Name (indicate N/A if single): _____
Spouse Social Security Number: _____ Date of Birth: _____
Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____
Social Security Number: _____ Date of Birth: _____
Spouse Full Name (indicate N/A if single): _____
Spouse Social Security Number: _____ Date of Birth: _____
Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____
Social Security Number: _____ Date of Birth: _____
Spouse Full Name (indicate N/A if single): _____
Spouse Social Security Number: _____ Date of Birth: _____
Percentage of member ownership _____

List names of all members and their spouses (even if a spousal affidavit has been submitted)

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Is the applying Limited Liability Company owned 100% by another corporation/LEC?

YES NO

If yes, Form 185 is required

Indicate the company's tax year with the IRS (Example January through December)

Starting Date: January Ending Date: December

Is this a Non Profit Corporation?

YES NO

If yes, provide the Federal ID #. _____

Nebraska Secretary of State

SKL, LLC

Thu Jan 25 09:10:46 2024

SOS Account Number

2311357096

Status

Active

Principal Office Address

No address on file

Registered Agent and Office Address

DANIEL C. PAULEY
3555 FARNAM STREET, SUITE 1000
OMAHA, NE 68131

Designated Office Address

265 33RD AVENUE
COLUMBUS, NE 68601

Nature of Business

Not Available

Entity Type

Domestic LLC

Qualifying State: NE

Date Filed

Nov 29 2023

Next Report Due Date

Jan 01 2025

Filed Documents

Filed documents for SKL, LLC may be available for purchase and downloading by selecting the Purchase Now button. Your Nebraska.gov account will be charged the indicated amount for each item you view. If no Purchase Now button appears, please contact Secretary of State's office to request document(s).

Document	Date Filed	Price	
Certificate of Organization	Nov 29 2023	\$0.45 = 1 page(s) @ \$0.45 per page	Purchase Now
Proof of Publication	Dec 27 2023	\$0.90 = 2 page(s) @ \$0.45 per page	Purchase Now

Good Standing Documents

- If you need your Certificate of Good Standing Apostilled or Authenticated for use in another country, you must contact the Nebraska Secretary of State's office directly for information and instructions. Documents obtained from this site cannot be Apostilled or Authenticated.

Online Certificate of Good Standing with Electronic Validation

\$6.50

This certificate is available for immediate viewing/printing from your desktop. A Verification ID is provided on the certificate to validate authenticity online at the Secretary of State's website.

[Purchase Now](#)

Certificate of Good Standing - USPS Mail Delivery

\$10.00

This is a paper certificate mailed to you from the Secretary of State's office within 2-3 business days.

[Continue to Order](#)

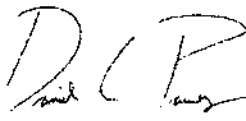
[↑ Back to Top](#)

**CERTIFICATE OF ORGANIZATION
OF
SKL, LLC**

The undersigned, desiring to form a limited liability company (the "Company") under the Nebraska Uniform Limited Liability Companies Act, NEB. REV. STAT. §§ 21-101, *et seq* (the "Act"), does hereby state as follows:

1. **Name**. The name of the Company shall be SKL, LLC.
2. **Designated Office**. The designated office of the Company is 265 33rd Avenue, Columbus, Nebraska 68601.
3. **Purpose**. The Company may conduct any and all business allowed by law.
4. **Registered Agent & Office**. The name and mailing address of the limited liability company's registered agent is Daniel C. Pauley, 3555 Farnam Street, Suite 1000, Omaha, NE 68131.

EXECUTED by the Organizer on the 28th day of November, 2023.

By: 

Daniel C. Pauley, Organizer

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is dated this 13 day of February, 2024, (02/13/24) by and between iKhanic Hospitality NE LLC, A Wyoming limited liability company, hereinafter referred to as "Landlord", and SKL, LLC, a Nebraska limited liability company, hereinafter referred to as "Tenant".

WITNESSETH:

1. **LEASED PREMISES:** For and in consideration of the rents and covenants hereinafter contained, Landlord does hereby rent to Tenant, and Tenant leases from Landlord, the "Premises", which includes the following described real estate: Ramada Hotel & Convention Center ("Hotel") which includes the bar, restaurant, ballroom, and discovery island pool located at 265 33rd Ave, Columbus, Nebraska 68601.

2. **USE OF PROPERTY:** The Premises may be used by Tenant for all uses reasonable and necessary for the operation of a restaurant, bar, and video lottery business, provided that such uses are not otherwise prohibited by applicable law, subject to the terms and conditions of this Lease. Landlord shall have the sole right to approve Tenant's hours of operation of the restaurant, bar, Entirety of Ramada Hotel and convention center includes within the hotel restaurant, lounge, discovery pool area, and ballroom. Tenant shall have the right to install tenant identification signage on the Premises and the building at Tenant's sole cost and expense, within the permitted signage space, provided such signage complies with all applicable laws and all published or recorded rules, regulations, warranties, and restrictions and approved in writing by Landlord. Tenant shall provide all plans, specifications, and copies of the proposed contracts and necessary permits required for the installation of signage prior to giving written consent. Tenant is responsible for removing signage and to make any necessary repairs after signage removal and shall restore the surface on which the signage was installed to its preinstallation condition. Tenant should be responsible for obtaining liquor license.

3. **TERM:** The term of this Lease shall be for a period of one (1) years, commencing on the Effective Date, subject to the conditions as set forth in this Lease. This Lease shall be effective and binding in accordance with its terms as of the Effective Date upon the parties' mutual execution of this Lease. Upon mutual agreement of the parties, the Lease may be renewed for additional terms with adjustment to the rent or other terms as may be agreed. The Term and any subsequent renewal term agreed to by the parties shall be referred to as the "Term". Exit clause will allow the tenant to pay 2(Two) months rent to exit out of the remaining term of the lease.

4. **RENT AND OTHER OBLIGATIONS:** Tenant shall pay to Landlord as rent each month, the following amounts: a. Tenant will pay as follows: First 3(Three) Months: \$3,000.00 (Three Thousand Dollars) Next 3(Three) Months: \$5,500.00 (Five Thousand Five hundred Dollars) Final 6(Six) Months: \$7,000.00 (Seven Thousand dollars) 2 b. Tenant shall provide all sales reports to Landlord each month for the prior month's sales. c. The Restaurant will be required to maintain

and stock the rest rooms located directly in front of the restaurant. d. Tenant will be required to furnish financials and tax reports upon request by Landlord. All rent payments shall be paid to Landlord by Tenant by the Tenth (10th) day of every month. Tenant shall pay Landlord a daily \$200 service charge for any Rent payment not paid on or before the 10th day of the month to cover the extra expense and work involved in collecting and handling delinquent payments. Security Deposit of \$10,000.00 (Ten thousand dollars) will be required.

5. INSURANCE: a. LIABILITY INSURANCE - TENANT. Tenant, at its sole cost and expense, shall obtain and keep in force a Commercial General Liability policy of insurance protecting Tenant against claims for bodily injury, personal injury and property damage, based upon or arising out of the Tenant's use, occupancy and/or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than \$1,000,000 per occurrence. Tenant shall add Landlord or Landlord's assigns as an additional insured by means of an endorsement at least as broad as the Insurance Service Organization's "Additional Insured-Managers or Lessors of Premises" Endorsement. The policy shall not contain any intra-insured exclusions as between insured persons or organizations, but shall include coverage for liability assumed under this Lease as an "insured contract" for the performance of Tenant's indemnity obligations under this Lease. Tenant shall carry like coverage against loss or damage by a boiler or internal explosion by boilers, if there is a boiler on the Premises. The limits of such insurance shall not, however, limit the liability of Tenant nor relieve Tenant of any obligation under this Lease. The insurance required under this paragraph shall be considered primary and non-contributory with similar insurance coverage carried by Landlord, whose insurance shall be considered excess insurance only. If requested by Landlord, Tenant shall provide an endorsement on its liability policy in this regard. b. PROPERTY INSURANCE. Landlord shall obtain and keep in force a policy or policies in the name of Landlord, with loss payable to Landlord, and to any lender or assign of Landlord insuring loss or damage to the Premises. The amount of such insurance shall be equal to the full insurable replacement cost of the Premises as the same shall exist from time to time, or the amount required by any lender of Landlord, but in no event more than the available insurable value thereof. Such insurance shall contain exclusions and coverages that Landlord determines, in Landlord's reasonable discretion, to be necessary or appropriate. If the coverage is available and commercially appropriate, in Landlord's reasonable discretion, such policy or policies shall insure against all risks of direct physical loss or damage, including rental value (except the perils of flood and/or earthquake unless required by Landlord's lender), including coverage for debris removal and the enforcement of any applicable laws, covenants or restrictions of record, regulations, and ordinances requiring the upgrading, demolition, reconstruction or replacement of any portion of the Premises as the result of a covered loss. Said policy or policies may also contain an agreed valuation provision in lieu of any coinsurance clause and a deductible clause, if Landlord determines, in Landlord's reasonable discretion, that such provision or clause is necessary or appropriate. If such insurance coverage has a deductible, then the deductible will be an amount that Landlord determines, in Landlord's reasonable discretion, to be appropriate.

Tenant shall be liable for such deductible amount in the event of an insured loss only to the extent such insured loss was caused by or the result of Tenant, Tenant's agents, employees, or contractors, or such party's negligent or intentional acts or omissions. c. ADDITIONAL TENANT INSURANCE. (i) Property Damage. Tenant shall obtain and maintain at its sole cost and expense insurance coverage on all of Tenant's personal property, trade fixtures, inventory, and equipment located on or within the Premises. The proceeds from any such insurance shall be used by Tenant for the replacement of Tenant's personal property, trade fixtures, inventory, and equipment. Landlord is not responsible for any losses to Tenant's personal property. (ii) Worker's Compensation Insurance. Tenant shall obtain and maintain, at its sole cost and expense, Worker's Compensation Insurance in such amount as may be statutorily required. (iii) No Representation of Adequate Coverage. Landlord makes no representation that the limits or forms of coverage of insurance specified herein are adequate to cover Tenant's property, business operations, or obligations under this Lease. d. INSURANCE POLICIES. Tenant shall not do nor permit to be done anything that invalidates the required insurance policies. No later than five (5) business days prior to the estimated Effective Date, Tenant shall provide to Landlord a certificate of insurance evidencing the insurance Tenant is required to maintain under this Lease and that the insurance company will not terminate said insurance without giving Landlord at least thirty (30) days written notice. If Tenant shall fail to procure and maintain the insurance required to be carried by it, Landlord may, but shall not be required to, procure and maintain the same and invoice the other parties for the premiums of said policy. e. WAIVER OF SUBROGATION. Anything in this Lease to the contrary notwithstanding, Tenant and Landlord each hereby release and relieve the other from all rights of recovery, claim, action or cause of actions, and waive their entire right to recover against the other, for any loss or damage that may occur to the Premises or a part, or to any personal property, trade fixtures, inventory or equipment located on or within the Premises or attached to the building, by reason of fire or the elements, or such other cause or hazard covered by the property insurance required to be maintained under this Lease by Tenant and Landlord, regardless of cause or origin, occurring on or after the Effective Date of this Lease. The parties will each look to their own insurance for recovery of any loss resulting from fire or other casualty. The foregoing waiver shall not apply to the extent of Tenant's obligation to pay deductibles and rent as set out in this Lease. Each party to this Lease agrees to promptly give the insurance company that has issued the property insurance policies, including fire and extended coverage insurance policies, under this Lease, written notice of the terms of the waiver as contained in this paragraph, and to have such insurance policies properly endorsed, if necessary, to prevent the invalidation of the insurance coverage by reason of the waiver contained in this paragraph.

6. HOLD HARMLESS: Tenant agrees to comply with all applicable laws, rules, ordinances, regulations, and restrictions of the city, county, the State of Nebraska, and the United States related to the Premises, together with all other applicable recorded restrictions and written warranties, and Tenant agrees to indemnify, defend, and hold Landlord its members, employees and officers harmless from any liability, loss, cost, or claim for damages or injury arising out of

Tenant's use and occupation of the Premises or resulting from the failure of Tenant to perform its obligations under this Lease, except to the extent that the foregoing arises from the intentional acts or gross negligence of Landlord, its agents, employees, licensees or contractors. Except as otherwise set forth in this Lease, Landlord agrees to indemnify, defend and hold Tenant harmless from any liability, loss, cost or claim for damages or injury or obligation to the extent arising from conditions existing on the Premises prior to the Effective Date, or to the extent resulting from the failure of Landlord to perform its obligations under this Lease, except only to the extent that any of the foregoing arises from the acts or omissions of Tenant, its agents, employees, licensees or contractors, including Tenant's failure to perform its obligations under this Lease.

7. TOXIC OR HAZARDOUS MATERIALS: Tenant shall not store, use, or dispose of any toxic or hazardous materials in, on, or about the Premises without the prior written consent of Landlord. Tenant shall be solely responsible for and shall defend, indemnify, and hold Landlord, its agents and employees, harmless from and against all claims, costs, liabilities, including attorney's fees and costs, arising out of or in connection with the Tenant's storage, use, or disposal of any 5 toxic or hazardous material in, on, or about, the Premises. Tenant's obligations under this Section shall survive the termination of this Lease.

8. CONDITION OF PREMISES: Tenant acknowledges that it has inspected the Premises and Tenant accepts the Premises in its current condition. At the end of the Term, Tenant, at its expense, shall (i) surrender the Premises in the same condition as it existed on the Effective Date, reasonable wear and tear excepted; (ii) have removed all of Tenant's property from the Premises; (iii) have repaired any damage to the Premises caused by the removal of Tenant's property; and (iv) leave the Premises free of trash and debris. If Tenant fails to comply with this Section, Landlord may cause the Premises to be cleaned and repaired and may recover the cost of such work from Tenant.

9. MAINTENANCE AND UPKEEP: Landlord shall keep the foundations, exterior walls, and roof in good repair, and if necessary or required by proper governmental authority, make modifications or replacements thereof. Tenant shall be required to make any such repairs, modifications or replacements that become necessary by reason of the negligence or acts of Tenant, its agents, employees, or customers. Tenant acknowledges that the lavatories located in the leased Premises are Tenant's responsibility to clean and maintain. Tenant shall repair, replace and keep in good order, ordinary wear and tear excepted, the Premises and all of the building equipment contained therein, including but not limited to, plumbing, electrical fixtures and all kitchen equipment serving the Premises. Landlord shall at all times have access to the premises, building and equipment, and may enter the Premises for the purpose of repairing and maintaining the same with prior notice to Tenant. Tenant shall permit no waste, damage or injury to the Premises.

10. AFFIXING AND REMOVING PROPERTY: No alteration, improvement, or addition to the Premises shall be made without the written consent of Landlord, which shall not be

unreasonably denied. Except for Tenant's personal property and trade fixtures, all buildings, repairs, alterations, additions, improvements, installations, and other non-trade fixtures installed or erected on the Premises, whether by or at the expense of Tenant or Landlord, shall belong to Landlord and shall remain on and be surrendered with the Premises at the expiration of the Term. However, at Landlord's option, Tenant shall remove Tenant's alterations or improvements prior to the expiration of the Term and return the Premises to its original condition.

11. ASSIGNMENT AND SUBLETTING: Tenant shall not assign, sublet, transfer, encumber, or pledge this Lease, nor permit the whole or any part of the Premises to be occupied by others without the written consent of Landlord. For the purpose of this provision, any transfer of a majority or controlling interest in Tenant (whether in one or more related or unrelated transactions), whether by transfer of interests, consolidation, merger, transfer of assets, or by operation of law, shall be deemed an assignment of this Lease. Notwithstanding any permitted assignment or subletting, Tenant shall at all times remain directly, primarily, and fully responsible and liable for the payment of the rent and compliance with the other obligations under the terms and provisions of this Lease. 6 12. RIGHT OF ENTRY: Landlord or Landlord's agents and employees may enter at reasonable hours to inspect or show the Premises to prospective lenders and purchasers, and to do anything Landlord may be required to do under the terms of this Lease or which Landlord may deem necessary for the good of the Premises.

13. DESTRUCTION OF PREMISES: If the Premises are partially destroyed or damaged in a manner that prevents Tenant from using the Premises in a normal manner consistent with the ordinary operation of Tenant, and if the damage is reasonably repairable within four (4) months after the occurrence of the destruction, and if the cost of repair is covered by insurance, Landlord shall repair the Premises within said four (4) months using the insurance proceeds, and all Base Rent shall abate during the period of the repair in the proportion that the rentable area of the portion of the Premises that Tenant is prevented from using (and does not use), bears to the total rentable area of the Premises, unless such damage or destruction has been caused by the fault of Tenant, in which case there will be no abatement. If the damage or destruction was caused by the negligence, acts or omissions of Tenant, then Tenant shall be responsible for the cost of repairs in excess of the insurance required to be carried under this Lease and Tenant shall be responsible for the amount of any deductible actually paid by Landlord (notwithstanding any termination of this Lease). If the damage is not repairable within four (4) months after the occurrence of the destruction, then either party may elect to terminate this Lease by giving to the other party written notice within ten (10) days after being provided notice that the damage is not repairable within four (4) months. If any portion of the cost of repairs is uninsured, then Landlord may elect to terminate this Lease by giving written notice to Tenant within thirty (30) days after being provided notice that any portion of the cost of repairs is uninsured. Any such termination shall be effective as of the date of the casualty event. Notwithstanding any such termination, Tenant shall work with Landlord to ensure that the insurance proceeds (other than Tenant's personal property insurance proceeds) are paid to

Landlord. Tenant will hold Landlord harmless from any loss of income of Tenant as a result of any damage to or destruction of the Premises. Subject to the other terms of this Lease, Landlord shall make such repairs promptly and in such a manner as not to unreasonably interfere with Tenant's occupancy.

14. **CONTRACTOR'S LIENS:** Neither Tenant, nor anyone claiming through Tenant, shall have the right to file contractor's liens (f/k/a mechanic's liens) or any other kind of lien on the Premises. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are reasonably necessary in order to keep the Premises free of all liens resulting from construction done by or for Tenant. Should any such liens be filed or recorded against the Premises with respect to work performed for, or materials supplied to or on behalf of, Tenant, or should any action affecting the title thereto be commenced, Tenant shall cause such liens to be released of record within thirty (30) days after notice thereof. 7

15. **ENCUMBRANCE OF REAL ESTATE:** The Tenant shall not encumber the real estate in any manner, including causing any lien, mortgage, debt, or liability to be placed against the real estate at any time, except as allowed by the Landlord, in Landlord's sole discretion.

16. **EMINENT DOMAIN:** If all or part of the Premises be taken under eminent domain so that the Premises are unsuitable, in Tenant's reasonable opinion, for Tenant's use, then this Lease shall terminate as of the date that title vests in the acquiring authority and the rent charges shall be adjusted to such date. The Landlord shall be entitled to the proceeds of the eminent domain award to Landlord. Nothing herein shall be construed to prevent Tenant from separately pursuing a claim against the requisite authority for Tenant's independent loss or damage to the extent available; however, no award to Tenant shall reduce the award to Landlord. Tenant shall have no claim against Landlord for the value of the unexpired term of this Lease.

17. **NOTICES:** Any notice given under this Lease may be given by (a) mailing written notice, postage prepaid, certified mail, return receipt requested, or (b) personal delivery. Notice shall be addressed to:

Landlord: iKhanic Hospitality NE LLC 265 33rd Ave Columbus, NE 68601

Tenant: SKL LLC 265 33rd Ave Columbus, NE 68601

18. **DEFAULT:**

a. **DEFAULT BY TENANT.** Tenant shall be in default if (i) Tenant's fails to make any payment of rent or other obligations as and when due, where such failure continues for a period of five (5) days after receipt of written notice thereof from Landlord to Tenant; provided, however, that such notice shall be in lieu of, and not in addition to, any notice required under applicable law; (ii) Tenant fails to perform any of its agreements and obligations contained in this Lease, other than as described in the previous sentence, and fails to cure such default within thirty (15) days after receipt of written notice by Landlord, unless such compliance

reasonably takes longer than thirty (15) days and Tenant diligently pursues completion of performance and compliance. If Tenant is in default, Landlord may do any one or more of the following: (i) enter upon the Premises either with or without process of law and expel, remove, and put out Tenant or any other persons, together with all personal property; (ii) terminate this lease; (iii) lease the Premises or any part of the Premises upon such terms and conditions as Landlord may deem appropriate; (iv) bring an action to enforce the Lease; (v) pursue any and all other remedies allowed or provided by Nebraska law. Notwithstanding anything contained herein to the contrary, following any termination of this Lease by Landlord in accordance with this Section, Landlord agrees to use reasonable efforts to re-let the Premises in order to mitigate Landlord's damages in the event of a default by Tenant under this Lease.

b. **DEFAULT BY LANDLORD:** If Landlord fails to comply with its obligations under this Lease, Tenant may, at its option, and in addition to all other remedies available at law or equity (other than termination), perform such obligations on Landlord's behalf, provided Tenant first delivers to Landlord a ten (15) day written notice (except in a life-threatening situation) indicating that Tenant will be performing such obligation(s) if Landlord fails to perform such obligation(s) within such additional ten (15) day period; provided, further, however, that if the nature of Landlord's failure is such that more than ten (15) days are required for Landlord to complete its obligation, then Tenant shall not commence to perform such obligation of Landlord if Landlord commenced the applicable obligation within such ten (15) day period and thereafter diligently prosecutes such maintenance, repair or replacement to completion. Any work performed by or on behalf of Tenant shall be performed in accordance with all applicable laws, ordinances, rules, warranties and regulations. Landlord shall reimburse Tenant for Tenant's reasonable out-of-pocket costs and expenses incurred in connection with the exercise of such right to the extent not covered by Tenant's insurance or a maintenance contract within thirty (30) days after receipt of an itemized invoice for such costs and expenses.

19. **QUIET POSSESSION:** Landlord agrees, so long as Tenant fully complies with all of the terms, covenants, and conditions of this Lease, Tenant shall and may peaceably and quietly have, hold, and enjoy the Premises for the Term, and such right to quiet enjoyment shall be binding upon Landlord, its heirs, successors, or assigns, but only during such party's ownership of the Premises. 20. **ATTORNEYS' FEES:** If Landlord or Tenant institutes an unlawful detainer or breach of lease action against the other relating to this Lease or any default under this Lease, then the prevailing party shall be entitled to recover all of its reasonable costs and expenses in connection therewith, including, but not limited to, reasonable attorneys' fees actually incurred, from the non-prevailing party. The attorneys' fees and legal costs award shall not be computed according to any court fee schedule, but shall be sufficient to fully reimburse all attorneys' fees and costs reasonably incurred in good faith by the prevailing party. 21. **SUBORDINATION:** This Lease shall be subject and subordinate at all times to any existing mortgages and any mortgages hereinafter obtained on the Premises.

22. **WAIVER:** No delay or omission in the exercise of any right or remedy of Landlord in the event of any default by Tenant, or of Tenant in the event of any default by Landlord, shall impair such right or remedy or be construed as a waiver. Any waiver by Landlord of any breach or default by Tenant shall not be deemed or construed a continuing waiver for any subsequent breach or default.

23. **LANDLORD TRANSFERS AND LIABILITY:** Landlord may, without restriction, sell, assign or transfer in any manner all or any portion of the Premises, any interest therein or any of Landlord's rights under this Lease. If Landlord assigns its rights under this Lease, then Landlord shall automatically be released from any further obligations hereunder. The Security Deposit of \$10,000 (ten thousand dollars) shall be refunded to the tenant upon checking of the premises condition. Condition shall be the same as it was given prior to lease.

24. **SUCCESSORS AND ASSIGNS:** Subject to the foregoing provisions of this Lease, the provisions of this Lease shall not run with the Premises and shall be binding upon and shall inure to the benefit of the parties, their respective successors, personal representatives and assigns and this Lease may be executed in separate counterparts, each of which shall be deemed an original and all of which duly shall constitute the same instrument.

25. **ESTOPPEL CERTIFICATES:** Tenant shall at any time, upon not less than ten (10) days written notice, execute, acknowledge, and deliver to Landlord or to any lender of or purchaser from Landlord a statement in writing certifying that this Agreement is unmodified and in full force and effect (or if modified stating the nature of such modification) and the date to which the rent and other charges are paid in advance, if any, and acknowledging that there are not, to Tenant's knowledge, any uncured defaults on the party of Landlord or specifying such defaults if they are claimed. Any such statement may be conclusively relied upon by any prospective purchaser or encumbrances of the Premises or the business of Landlord.

26. **AUTHORITY:** Each individual executing this Lease on behalf of Tenant and Landlord represents and warrants that he or she is duly authorized to execute and deliver this Lease on behalf of Tenant and Landlord, respectively, in accordance with the bylaws, operating agreement, and resolutions of said limited liability company, as the case may be, and that this Lease is binding upon Tenant and Landlord.

27. **GOVERNING LAW:** This Lease shall be governed by and construed in accordance with the laws of the State of Nebraska, without reference to principles of conflicts of laws.

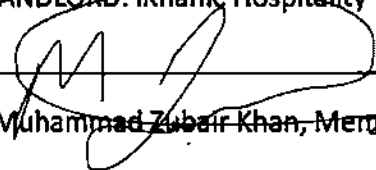
28. **TIME:** Time and strict and punctual performance are of the essence with respect to each provision of this Lease.

29. **SEVERABILITY:** If any clause or provision of this Lease is illegal, invalid, or unenforceable under present or future law, then the remainder of this Lease shall not be affected thereby. Tenant will pay rent without any right of offset or deduction, except as otherwise set forth in this Agreement.

30. ENTIRE AGREEMENT: This Lease constitutes the entire agreement of the parties and it may be changed, modified or terminated, only by an agreement in writing signed by the parties. There are no covenants, promises, assurances, representations, warranties, statements, conditions, or understandings, either oral or written, between them, other than as herein set forth.

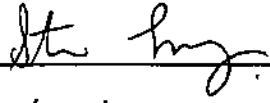
IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the Effective Date.

LANDLORD: Khanic Hospitality NE LLC By:

 _____ 2/13/24
Muhammad Zubair Khan, Member Date

TENANT:

SKL LLC

By:  _____ 02/13/24
Owner/member Date
Steven Luong

SKL LLC Business Plan

Overview

SKL LLC is applying for this liquor license to be able to serve alcohol/liquor in our restaurant, lounge, convention venue all area's are located inside of the Ramada inn at 265 33rd Avenue in Columbus,NE.

Hours of operation:

- Restaurant as of now planned to be open from 11AM-9PM Sunday-Thursday. Same opening time on Friday's & Saturdays but closing at 10PM.
- Lounge as of now planned to be open Tuesday-Sunday. Tuesday -Thursday minimal hours of about 5:30PM-8:30PM. Fridays & Saturdays the lounge will open at 8PM and closing at 1AM. Alcohol will stop being served at 12:45PM.
- Convention Venue hours will vary due to only serving there when there are events booked there. We see this being operated more during the weekends when any private and public events are being hosted.

Safety/Security

- Restaurant, Lounge, and convention venue will have every person that looks under the age of 40 present a ID to verify they are the legal limit to consume alcohol.
- For busy nights in the lounge and Convention venue there will be wrist bands that are put on for anyone that is verified is 21 and older that wants to consume any type of alcohol.
- Security guards will be present on high traffic nights in the lounge and in the venue.
- There is working security cameras in both Restaurant and lounge. Security cameras in the venue are located at the main entrances of the venue.
- All 3 locations have more than 1 emergency exists.
- Anyone who serves alcohol will be over the age of 19.

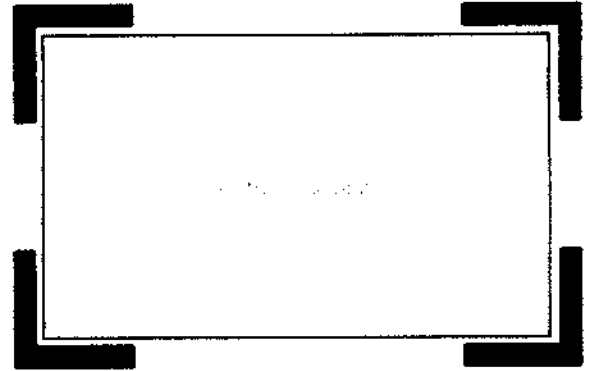
7.A.1. Application of Maria's Authentic Mexican Cuisine and Riverside Lounge for Steven Luong as manager in conjunction with liquor license.

MANAGER APPLICATION FORM 103

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: _____

License Number: _____



MANAGER MUST:

- Be at least 21-years of age
- Complete all sections of the application.
- Form must be signed by a **member or corporate officer**
- Include Form 147 –Fingerprints are required
- Provide a copy of one of the following: US birth certificate, US Passport, naturalization papers OR legal resident documentation
- Be a resident of the state of Nebraska and if an US citizen be a registered voter in the State of Nebraska
- Spouse who **will** participate in the business, the spouse must meet the same requirements as the manager applicant:

Spouse who **will not** participate in the business

- Complete the Spousal Affidavit of Non Participation (Form 116). **Be sure to complete both halves of this form.**

Name of Corporation/LLC: SKL, LLC

Premises Trade Name/DBA: Authentic Mexican Cuisine
Mana's ~~Restaurant~~, Riverside Lounge

Premises Street Address: 265 33rd Avenue

City: Columbus County: Platte Zip Code: 68601

Premises Phone Number: 402-942-1557

Premises Email address: Steven.wong@doane.edu

SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

The individual whose name is listed as a corporate officer or managing member as reported or listed with the Commission.



PERSONAL INFORMATION

Last Name: Luong First Name: Steven MI: KL
Home Address: 3369 33rd Avenue
City: Columbus County: Platte Zip Code: 68601
Home Phone Number: 402-942-1557
Driver's License Number: [REDACTED]
Social Security Number: [REDACTED]
Date of Birth: [REDACTED] Place of Birth: [REDACTED]
Email address: Steven.Luong@doane.edu

EMPLOYMENT INFORMATION

YES NO

SPOUSE INFORMATION

Spouses Last Name: Luong First Name: Karina MI: _____
Social Security Number: [REDACTED]
Driver's License Number: [REDACTED]
Date of Birth: [REDACTED] Place of Birth: [REDACTED]

RECENT RESIDENCES

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Columbus, NE</u>	<u>2013</u>	<u>2023</u>			

YEAR FROM TO		NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2017	2024	Noble Nails	Steven	402-606-3323

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Steven Luong	2014	Seward, NE	MIP, ^{open} container	paid ticket

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

YES NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

YES NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed Form 147 regarding fingerprints?

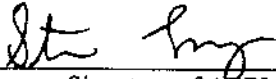
YES NO

SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

***Applicant Notification and Record Challenge:** Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.*

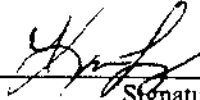
Must be signed by applicant and spouse.



Signature of **APPLICANT**

Steven Luong

Printed Name of **APPLICANT**



Signature of **SPOUSE**

Karina Luong

Printed Name of **SPOUSE**

**SPOUSAL AFFIDAVIT OF
NON PARTICIPATION INSERT**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

I acknowledge that I am the spouse of a liquor license holder. My signature below confirms that I will not have any interest, directly or indirectly in the operation of the business (§53-125(13)) of the Liquor Control Act. I will not tend bar, make sales, serve patrons, stock shelves, write checks, sign invoices, represent myself as the owner or in any way participate in the day to day operations of this business in any capacity. The penalty guideline for violation of this affidavit is cancellation of the liquor license.

I acknowledge that I am the applicant of the non-participating spouse of the individual signing below. I understand that my spouse and I are responsible for compliance with the conditions set out above. If, it is determined that my spouse has violated (§53-125(13)) the commission may cancel or revoke the liquor license.

[Signature]
Signature of **NON-PARTICIPATING SPOUSE**

Karina Luong
Print Name

[Signature]
Signature of **APPLICANT**

Steven Luong
Print Name

State of Nebraska, County of Platte

State of Nebraska, County of Platte

The foregoing instrument was acknowledged before me
this JANUARY 18, 2024 (date)

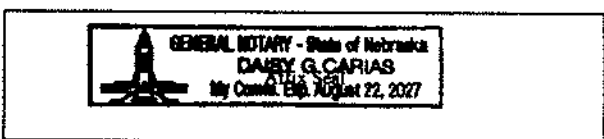
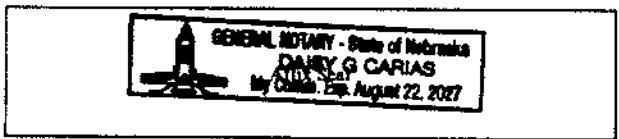
The foregoing instrument was acknowledged before me
this JANUARY 18, 2024 (date)

by Karina Luong
Name of person acknowledged
(Individual signing document)

by STEVEN LUONG
Name of person acknowledged
(Individual signing document)

[Signature]
Notary Public Signature

[Signature]
Notary Public Signature



In compliance with the ADA, this spousal affidavit of non participation is available in other formats for persons with disabilities. A ten day advance period is requested in writing to produce the alternate format.

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Date Stamp HERE ONLY

Do not stamp any of the following pages

**THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:
DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE**
- Fee payment of **\$45.25 per person** **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the **NSP PayPort** online system at www.ne.gov/go/nsp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
4600 Innovation Drive
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP – CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

******Please Submit this form with your completed application to the Liquor Control Commission******

Trade Name Maria's Authentic Mexican Cuisine, Riverside Lounge

Name of Person Being Fingerprinted: Steven Luong

Date of Birth: Last 4 SSN:

Date fingerprints were taken: 01/16/24

Location where fingerprints were taken: Platte County Detention Facility

How was payment made to NSP?

NSP PAYPORT CASH CHECK SENT TO NSP CK #

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES

SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED



[Back to Lookup](#) / [Registrant Detail](#)

Steven KI Luong

Political Party
Nonpartisan

Precinct
3B

Election Details

05/14/2024 2024 Primary Election

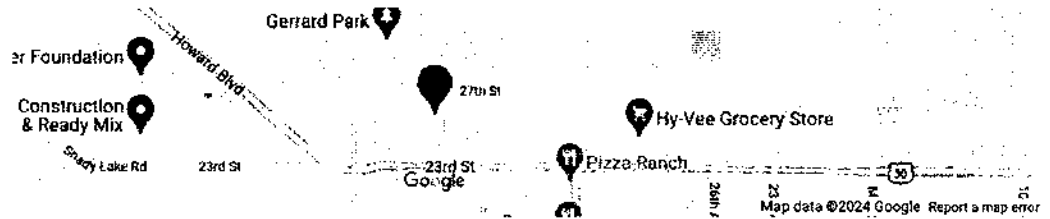
We did not find an absentee or provisional ballot associated with this election (may not be available after certification). Note: This website does not track the status of a traditional ballot voted at the polls. If you voted a traditional ballot at the polls, your ballot was accepted and counted.

Polling Location

Columbus Housing Authority/Heritage House

2554 40th Ave. Columbus, NE 68601
Community Room

[View larger map](#)



Districts

[Show](#) ▼

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7.B. Public hearing - Application of Granville Custom Homes LLC for final plat and development agreement of West Elks 2nd Subdivision (south of 68th Street and 56th Avenue Place). (Planning Commission recommends approval.)

NOTICE OF HEARING

You are hereby notified that a public hearing before the mayor and council of the City of Columbus, NE, will be held on Monday, March 18, 2024, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 St, Columbus, NE, on the final plat and development agreement of West Elks 2nd Subdivision, a tract of land located in the East 1/2 of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska, more particularly described as follows: Commencing at the Northeast corner of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska; thence S 90°00'00" W on the North line of said Northwest 1/4, 680.00 feet to the Point of Beginning; thence S 90°00'00" W on said North line, 564.00 feet; thence S 00°00'00" W and perpendicular to said North line, 1817.53 feet; thence N 89°51'02" E and parallel to the South line of said Northwest 1/4, 1243.96 feet to a point on the East line of said Southwest 1/4; thence N 00°00'01" W on said East line, 39.69 feet to the Southeast corner of West Elks Subdivision, Platte County, Nebraska; thence S 90°00'00" W on the South line of said West Elks Subdivision, 566.27 feet to the Southwest corner of said West Elks Subdivision; thence N 00°00'00" E on the West line of said West Elks Subdivision and perpendicular to said North line, 1543.53 feet to a point of curvature on the South Right-of-Way line of 56th Avenue Place; thence Southwesterly on a 360.00 foot radius curve to the left on said Right-of-Way line, 45.94 feet of which said curve has a chord bearing of S 86°20'40" W, 45.91 feet to a point of tangency on said Right-of-Way line; thence S 90°00'00" W on said Right-of-Way line, 67.91 feet; thence N 00°00'00" W, 235.00 feet to the Point of Beginning, containing 28.16 acres, more or less (south of 68 St and 56 Avenue Place) and at said time and place you may appear and be heard.

City of Columbus, NE
Janelle Kline, City Clerk

Publish: 03:07:24
Two Affidavits of Publication

**MAJOR APPLICATION
FOR SUBDIVISION OR ADDITION
PRELIMINARY PLAT / FINAL
(CIRCLE ONE)**

DATE: January 22, 2024

NAME OF SUBDIVISION: West Elks 2nd Subdivision

NAME OF PROPERTY OWNER: Granville Custom Homes, LLC

CONTACT INFORMATION:

NAME OF REPRESENTATIVE OR PROPERTY OWNER: Steven Ramaekers

ADDRESS OF REPRESENTATIVE OR PROPERTY OWNER: 4514 Howard Blvd, Columbus, NE 68601

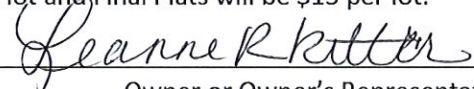
PHONE NUMBER: 402-276-3476

REPRESENTATIVE OR PROPERTY OWNER E-MAIL: steven@granville-homes.com

NUMBER OF LOTS IN SUBDIVISION: 25 lots & 2 outlots

ADDRESS OF SUBDIVISION: part of the E 1/2 of the NW 1/4 of S2, T17N, R1W

I hereby apply for a Major Subdivision / Addition and have paid \$300.00 application fee plus additional lot review fees - Preliminary Plats will be \$20 per lot and Final Plats will be \$15 per lot.



Owner or Owner's Representative

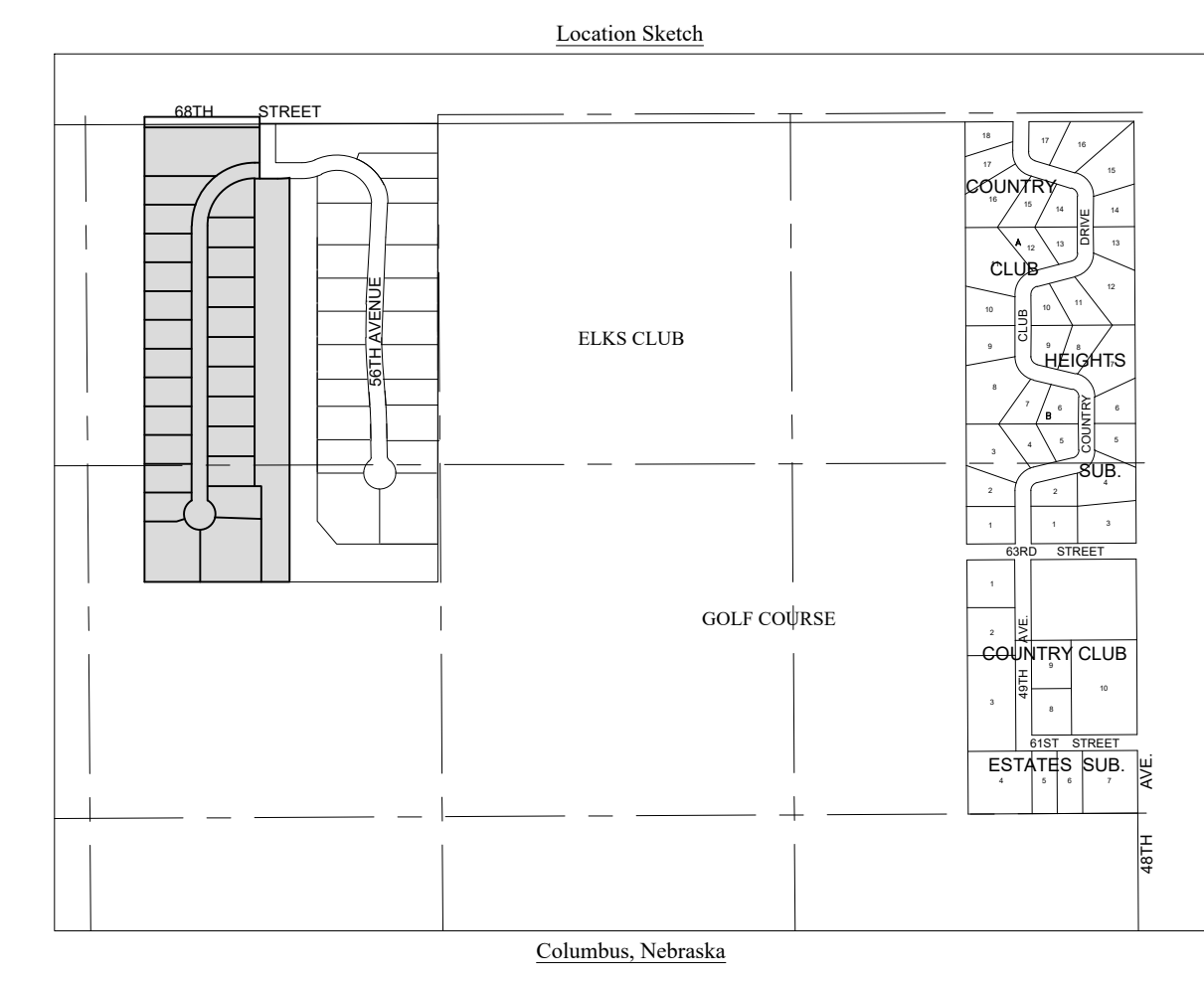
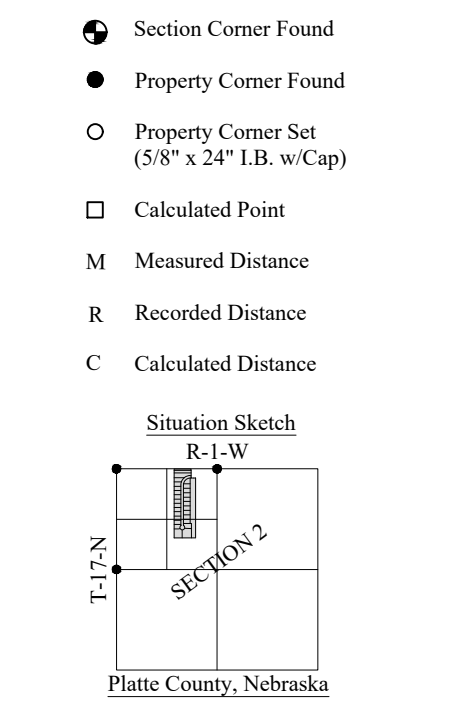
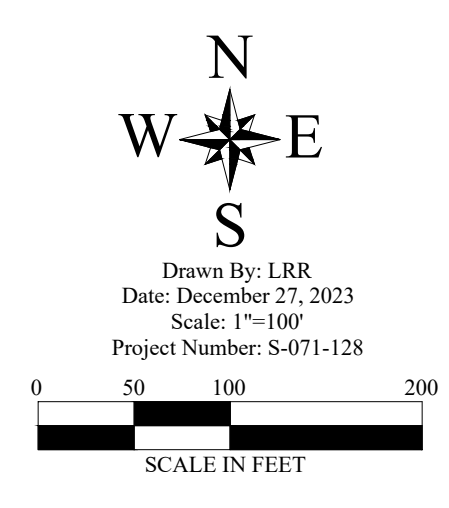
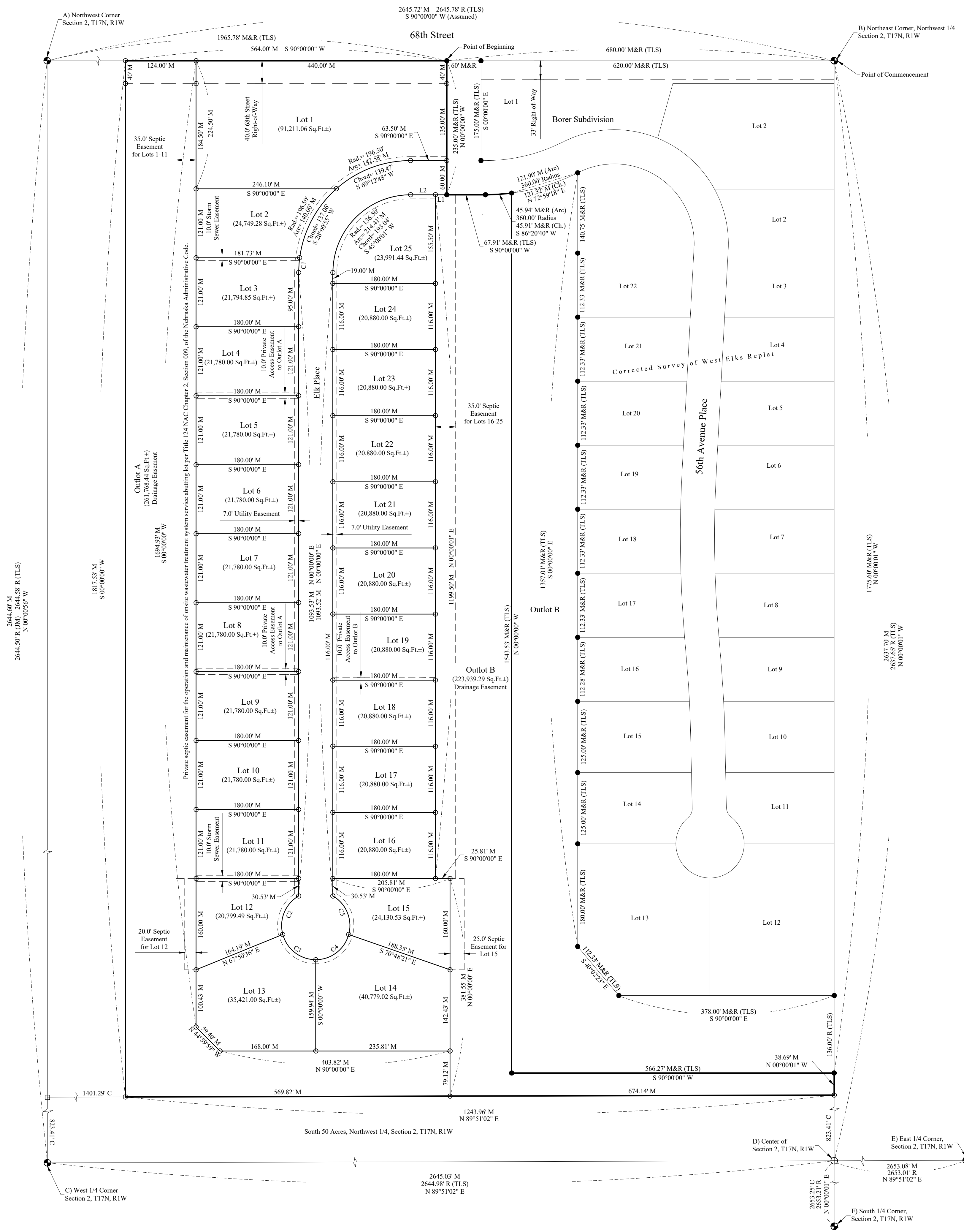
Steven Ramaekers

Attorney / Legal Counsel for Applicant

Development Agreement submitted on: _____

City Attorney
Neal Valorz – nvalorz@1492law.com
Gene G. Schumacher – gschum@1492law.com

FINAL PLAT
WEST ELKS 2ND SUBDIVISION
 A Subdivision of Part of the East 1/2 of the Northwest 1/4 of Section 2,
 T17N, R1W of the 6th P.M., Platte County, Nebraska.



Developer:
 Steven Ramackers
 Granville Custom Homes, Inc.
 4514 Howard Blvd.
 Columbus, NE 68601

Engineer:
 John A. Zwillingman
 Advanced Consulting Engineering Services, Inc.
 133 W. Washington Street
 West Point, NE 68788
 Phone: 402-372-1923

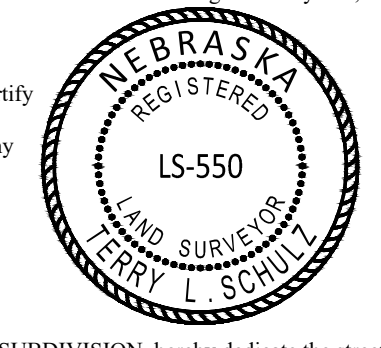
Surveyor:
 Terry L. Schulz
 Advanced Consulting Engineering Services, Inc.
 133 W. Washington Street
 West Point, NE 68788
 Phone: 402-372-1923

Zoning:
 Existing Zone: RR - Rural Residential
 Proposed Zone: R1 - Single Family Residential

LEGAL DESCRIPTION
 A tract of land located in the East 1/2 of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska, more particularly described as follows:
 Commencing at the Northeast corner of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska; thence S 90°00'00" W on the North line of said Northwest 1/4, 680.00 feet to the Point of Beginning; thence S 90°00'00" W on said North line, 564.00 feet; thence S 00°00'00" W and perpendicular to said North line, 1817.53 feet; thence N 89°51'02" E and parallel to the South line of said Northwest 1/4, 1243.96 feet to a point on the East line of said Northwest 1/4, thence N 00°00'01" W on said East line, 38.69 feet to the Southeast corner of the Corrected Survey of West Elks Replat, Platte County, Nebraska; thence S 90°00'00" W on the South line of said Corrected Survey of West Elks Replat, 566.27 feet to the Southwest corner of said Corrected Survey of West Elks Replat; thence N 00°00'00" E on the West line of said Corrected Survey of West Elks Replat and perpendicular to said North line, 1543.53 feet to a point of curvature on the South Right-of-Way line of 56th Avenue Place; thence Southwesterly on a 360.00 foot radius curve to the left on said Right-of-Way line, 45.94 feet of which said curve has a chord bearing of S 86°20'40" W, 45.91 feet to a point of tangency on said Right-of-Way line; thence S 90°00'00" W on said Right-of-Way line, 67.91 feet; thence N 00°00'00" W, 235.00 feet to the Point of Beginning, containing 28.16 acres, more or less.

SURVEYOR'S CERTIFICATE
 I, Terry L. Schulz, a Registered Land Surveyor of the State of Nebraska, do hereby certify that the survey described above was made by me or under my direct supervision on December 27, 2023, and that all dimensions are in feet and are correct to the best of my knowledge and belief.

Terry L. Schulz, State of Nebraska, LS #550 Date _____



DEDICATION
 I, Granville Custom Homes, Inc., owner of the described property, WEST ELKS 2ND SUBDIVISION, hereby dedicate the streets, avenues, roads, and public grounds designated upon and referred to in this Plat to the use and benefit of the public and provide all easements shown on this Plat for drainage facilities, public utilities, signs and right-of-way. Tract of land shall hereinafter be known as WEST ELKS 2ND SUBDIVISION of part of the East 1/2 of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska.

Steven Ramackers
 Granville Custom Homes, Inc.

STATE OF NEBRASKA ss
 COUNTY OF PLATTE)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public, duly commissioned and qualified in and for said County and State, appeared Steven Ramackers, Representative of Granville Custom Homes, Inc., to be personally known to be the identical persons who executed the foregoing instrument and acknowledged the signing thereof to be their voluntary act and deed.

Witness my hand and official seal on the date last written.

My Commission expires: _____

Notary Public _____

COLUMBUS, NEBRASKA SCHOOL BOARD
 This Final Plat of WEST ELKS 2ND SUBDIVISION to the City of Columbus, Nebraska is approved by Lakeview Community Schools
 on this _____ day of _____, 2024.

School Superintendent _____

COLUMBUS, NEBRASKA PLANNING COMMISSION
 This Final Plat of WEST ELKS 2ND SUBDIVISION to the City of Columbus, Nebraska approved by the Planning Commission
 on this _____ day of _____, 2024.

Chairman _____

COLUMBUS, NEBRASKA CITY COUNCIL
 This Final Plat of WEST ELKS 2ND SUBDIVISION to the City of Columbus, Nebraska approved by the City Council
 on this _____ day of _____, 2024.

Mayor _____ City Clerk _____

PLATTE COUNTY BOARD
 This Final Plat above plat approved by the County Board of Supervisors of Platte County, by Resolution No. _____ duly passed
 on the _____ day of _____, 2024.

County Clerk _____ Chairman, County Board _____

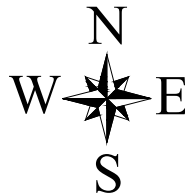
FIELD NOTES

- A) Northwest Corner, Section 2, T17N, R1W: Found 1" Iron Pipe. 47.18" NE to Nail in Corner Fence Post. 47.20" NW to Nail in Power Pole. 48.45" SW to Nail and Disc in Corner Fence Post. 56.91" SW to Nail on Top of Fence Post.
- B) Northeast Corner, Northwest 1/4, Section 2, T17N, R1W: Found 1" Iron Pipe. 32.85" North to "X" Nails in Power Pole. 32.78" South to 1" Iron Pipe on North Side of 18" Tree. 76.54" NE to Nail and Disc in Power Pole.
- C) West 1/4 Corner, Section 2, T17N, R1W: Found 1-1/2" Iron Pipe. 36.35" SW to 5/8" Iron Bar Witness. 43.24" NW to Nail & Disc in Power Pole. 32.94" East to 5/8" Rebar with Cap, LS#455.
- D) Center of Section 2, T17N, R1W: Set 5/8"x24" Iron Bar with Cap, LS#550. Corner falls on SW side of Corner Fence Post. 10.91" South to Nail in Fence Post. 8.67" North to Nail in Fence Post. 19.17" North to Nail in Fence Post.
- E) East 1/4 Corner, Section 2, T17N, R1W: Found Mag Spike with Washer in Asphalt as Recorded by Thomas A. Tremel, LS#455, dated July 27, 2011. 33.88" East to "X" Nails in Power Pole. 32.91" West to "X" Nails in Stub Power Pole. 33.06" West to 5/8" Rebar with Cap, LS#673. 53.45" NE to Drill Hole in Top Center of Concrete Headwall. On Centerline of 48th Avenue (North-South).
- F) South 1/4 Corner, Section 2, T17N, R1W: Found Iron Shaft "x" 0.4 feet deep. 88.36" WSW to Nail & Disc in Power Pole. 32.95" South to 5/8" Rebar with Cap, LS#455. 21.40" SSW to Mag-Nail in Top of CMP, South end. 22.57" NWW to Mag-Nail in Top of CMP, North end. Corner is 11.5' East to North-South CMP Culvert.

Curve Data	Line Data
C1 Radius= 196.50' Arc Length= 26.08' M Chord Length= 26.06' M S 03°48'08" W	L1 20.00' M N 90°00'00" W
C2 Radius= 60.00' Arc Length= 78.60' M Chord Length= 73.10' M S 22°28'10" W	L2 43.50' M N 90°00'00" W
C3 Radius= 60.00' Arc Length= 78.48' M Chord Length= 73.00' M S 55°31'50" E	
C4 Radius= 60.00' Arc Length= 78.48' M Chord Length= 73.00' M N 52°31'43" E	
C5 Radius= 60.00' Arc Length= 78.60' M Chord Length= 73.10' M N 22°28'07" W	



LOCATION MAP
No Scale



Drawn By: LRR
Date: January 30, 2024
Scale: None
Project Number: S-071-128



**ADVANCED CONSULTING
ENGINEERING SERVICES**

West Point & Columbus
Phone: (402) 372-1923

7.B.1. Resolution No. R24-30 approving final plat and development agreement.

DRAFT

RESOLUTION NO. R24-30

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING A FINAL PLAT OF A PARCEL OF LAND DESCRIBED AS A TRACT OF LAND LOCATED IN THE EAST 1/2 OF THE NORTHWEST 1/4 OF SECTION 2, T17N, R1W OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF SECTION 2, T17N, R1W OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA; THENCE S 90°00'00" W ON THE NORTH LINE OF SAID NORTHWEST 1/4, 680.00 FEET TO THE POINT OF BEGINNING; THENCE S 90°00'00" W ON SAID NORTH LINE, 564.00 FEET; THENCE S 00°00'00" W AND PERPENDICULAR TO SAID NORTH LINE, 1817.53 FEET; THENCE N 89°51'02" E AND PARALLEL TO THE SOUTH LINE OF SAID NORTHWEST 1/4, 1243.96 FEET TO A POINT ON THE EAST LINE OF SAID SOUTHWEST 1/4; THENCE N 00°00'01" W ON SAID EAST LINE, 39.69 FEET TO THE SOUTHEAST CORNER OF WEST ELKS SUBDIVISION, PLATTE COUNTY, NEBRASKA; THENCE S 90°00'00" W ON THE SOUTH LINE OF SAID WEST ELKS SUBDIVISION, 566.27 FEET TO THE SOUTHWEST CORNER OF SAID WEST ELKS SUBDIVISION; THENCE N 00°00'00" E ON THE WEST LINE OF SAID WEST ELKS SUBDIVISION AND PERPENDICULAR TO SAID NORTH LINE, 1543.53 FEET TO A POINT OF CURVATURE ON THE SOUTH RIGHT-OF-WAY LINE OF 56TH AVENUE PLACE; THENCE SOUTHWESTERLY ON A 360.00 FOOT RADIUS CURVE TO THE LEFT ON SAID RIGHT-OF-WAY LINE, 45.94 FEET OF WHICH SAID CURVE HAS A CHORD BEARING OF S 86°20'40" W, 45.91 FEET TO A POINT OF TANGENCY ON SAID RIGHT-OF-WAY LINE; THENCE S 90°00'00" W ON SAID RIGHT-OF-WAY LINE, 67.91 FEET; THENCE N 00°00'00" W, 235.00 FEET TO THE POINT OF BEGINNING, CONTAINING 28.16 ACRES, MORE OR LESS, HEREAFTER TO BE KNOWN AS WEST ELKS 2ND SUBDIVISION, PLATTE COUNTY, NEBRASKA; AND APPROVING AND ACCEPTING THE WEST ELKS 2ND SUBDIVISION DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF COLUMBUS, NEBRASKA, A MUNICIPAL CORPORATION, AND GRANVILLE CUSTOM HOMES, INC., A NEBRASKA CORPORATION.

WHEREAS, Granville Custom Homes, Inc., a Nebraska Corporation, is the owner of the following described real estate:

A Tract of land located in the East 1/2 of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska, more particularly described as follows:

Commencing at the Northeast corner of the Northwest 1/4 of Section 2, T17N, R1W of the 6th P.M., Platte County, Nebraska; thence S 90°00'00" W on the North line of said Northwest 1/4, 680.00 feet to the Point of Beginning; thence S 90°00'00" W on said North line, 564.00 feet; thence S 00°00'00" W and perpendicular to said North line, 1817.53 feet; thence N 89°51'02" E and parallel to the South line of said Northwest 1/4, 1243.96

feet to a point on the East line of said Southwest 1/4; thence N 00°00'01" W on said East line, 39.69 feet to the Southeast corner of West Elks Subdivision, Platte County, Nebraska; thence S 90°00'00" W on the South line of said West Elks Subdivision, 566.27 feet to the Southwest corner of said West Elks Subdivision; thence N 00°00'00" E on the West line of said West Elks Subdivision and perpendicular to said North line, 1543.53 feet to a point of curvature on the South Right-of-Way line of 56th Avenue Place; thence Southwesterly on a 360.00 foot radius curve to the left on said Right-of-Way line, 45.94 feet of which said curve has a chord bearing of S 86°20'40" W, 45.91 feet to a point of tangency on said Right-of-Way line; thence S 90°00'00" W on said Right-of-Way line, 67.91 feet; thence N 00°00'00" W, 235.00 feet to the Point of Beginning, containing 28.16 acres, more or less.

all of which is presently an unplatted tract of land which is beyond the corporate limits but is within the zoning jurisdiction, of the City of Columbus, Nebraska; and

WHEREAS, said owner has caused an accurate plat thereof to be made, designating explicitly the land so laid out and particularly describing any lots, blocks, streets, roadways, and easements belonging to such subdivision, said plat bearing the certificate of Terry L. Schultz, RLS #550, under the date _____, 2024, a copy of which is hereto attached; and

WHEREAS, said owner has executed an instrument of dedication of the streets, public ways, and utility easements to the use and benefit of the public, all as provided by law, said instrument is attached to said plat, and

WHEREAS, said owner has agreed to pay all costs to construct and pave the streets and install stormwater inlets and related appurtenances according to the regulations of the City of Columbus and the requirements of the city engineer and deliver the same to the county of Platte County, Nebraska, upon completion;

WHEREAS, the area is zoned "R-1" (Single-Family Residential District) according to the zoning regulations of the City of Columbus, Nebraska, and

WHEREAS, the proposed subdivision is beyond the corporate limits of the City of Columbus, Nebraska, and is not being annexed to the City, but it is within the extraterritorial zoning and subdivision jurisdiction of the City; and

WHEREAS, said proposed plat and development agreement has been heretofore submitted to the Planning Commission of the City of Columbus, Nebraska, the city engineer, and Lakeview Community School District No. 71-005, Platte County, Nebraska, and the Board of Supervisors of Platte County, Nebraska; and

WHEREAS, it appearing from the record and all of the evidence on file that all parties in interest and citizens of Columbus, Nebraska, have been duly notified of the hearings called for the purpose of approving the final plat; and

WHEREAS, after public hearing, the Planning Commission recommended approval of the plat of said subdivision, with a waiver of the cul-de-sac length and a waiver of the requirement that vision from the entrance to the end not be restricted, and

WHEREAS, a proposed Subdivision Agreement between the developer and the City of Columbus has been prepared for said subdivision setting forth the duties and responsibilities of the subdivider and lot owners, said agreement is attached hereto and incorporated herein by reference; and

WHEREAS, the mayor and the city council have held a public hearing on the approval of the Final Plat of said subdivision and following such public hearing, and having heard all persons appearing at such hearing, approved said Final Plat.

NOW, THEREFORE, BE IT RESOLVED by the mayor and council of the City of Columbus, Nebraska, that the Final Plat for West Elks 2nd Subdivision, Platte County, Nebraska, is hereby approved as provided by law, waiving both the cul-de-sac length limitation and the requirement that vision from the entrance to the end not be restricted, that the mayor and clerk be and hereby are authorized and instructed to endorse such approval on said original plat, the area carry a classification "R-1" (Single-Family Residential District) according to the zoning regulation of the City of Columbus, Nebraska; that the West Elks 2nd Subdivision Development Agreement attached hereto is hereby approved and accepted and the mayor and clerk are hereby authorized to sign said Development Agreement.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ___ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: March 5, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: West Elks 2nd Subdivision - Final Plat

RECOMMENDATION:

I recommend the approval of the final plat of West Elks Subdivision as it is consistent with the Preliminary Plat with the waiver request on the length of the cul-de-sac road. The Preliminary Plat was approved by the Planning Commission on March 14, 2022, and City Council on March 21, 2022.

DISCUSSION:

The addition consists of 26 residential lots and 3 outlots. The street will require a waiver of cul-de-sac roadway length. The street right-of-way and easements will be dedicated to the public. The storm water treatment facility is within Outlot B.

The subdivision is within the City's extraterritorial jurisdiction but outside of the city annexation opportunity at this time.

FISCAL IMPACT:

No City utilities or roadways.

ALTERNATIVE:

Do not approve.

CONCURRENCE:

By: Andrew J. Woehner

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

Master Form last revised 9/10/2021

Please return to:
Steven Ramaekers
Granville Custom Homes, Inc.
4514 Howard Blvd
Columbus, NE 68601

WEST ELKS 2ND SUBDIVISION
DEVELOPMENT AGREEMENT

THIS AGREEMENT, made and entered on 4th day of March, 2024, by and between Granville Custom Homes, Inc., (hereinafter referred to as "Subdivider") and the CITY OF COLUMBUS, a Municipal Corporation in the State of Nebraska (hereinafter referred to as "City")

WITNESSETH

WHEREAS, Subdivider is the owner of the land included within the proposed plat attached hereto as Exhibit "A", commonly known as West Elks 2nd Subdivision, within the extraterritorial zoning and platting jurisdiction of the City of Columbus, Platte County, Nebraska, (hereinafter referred to as the "Area to be Developed"); and,

WHEREAS, the CITY requires public improvements in the Area to be Developed; and,

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

For the purpose of this Development Agreement, the following words and phrases shall have the following meanings:

The "cost" or "entire cost" of a type of improvement shall be deemed to include all construction costs, engineering fees, attorneys' fees, testing expenses, publication costs; financing costs and miscellaneous costs.

"Property benefited" shall mean property within the Area to be Developed (Exhibit "A"), which will comprise 28.16 acres of property.

SECTION I

Subdivider and City covenant that the following public improvements shall be installed and provided by Subdivider as set forth herein, at Subdivider's expense, subject to the exceptions and clarifications detailed herein:

A. The Subdivider shall install street improvements and storm sewer improvements in accordance with city standards. The Subdivider shall be responsible for the design, financing, and construction of said public infrastructure improvements as detailed herein.

B. Concrete paving of internal streets, dedicated per plat (Exhibit "A"), all of said paving to be thirty three (33) feet in width and six (6) inches thick, and shall be constructed according to city standards. The entire cost of paving and storm sewer system improvements be paid by the Subdivider.

C. The storm water sewer system, including, but not limited to: mains, inlets, manholes, and related appurtenances shall be constructed according to City standards in dedicated street right-of-way and easement areas, per plat (Exhibit "A") to be located on storm water system plan prepared by a Nebraska Licensed Civil Engineer. The Subdivider will be responsible for the design, financing, and construction of said storm sewer system improvements. The entire cost of storm sewer system improvements shall be paid by the Subdivider, with the exception of storm sewer mains in dedicated right-of-way that are greater than 12-inches. In such case, the, the cost over 12-inches shall be paid for by the City subject to the final approval of plans and specifications by the City.

Drainageways and storm-water detention areas shall be maintained to operate as designed by the Subdivider or an association of owners of the lots in the subdivision.

D. Natural gas distribution mains, if any, shall be located within a dedicated street right-of-way or easement areas dedicated per plat (Exhibit "A"), which Subdivider shall arrange to be installed by the local gas franchisee. Any additional cost participation required by the local gas franchisee for the installation of gas mains, if any, shall be borne by the Subdivider.

E. Subdivider will arrange for underground electrical service to each buildable lot within the Area to be Developed to be provided by Cornhusker Power District at no cost to the City. If any relocation or adjusting of existing electrical mains are required, the costs shall be borne by the Subdivider.

F. Grading for the Area to be Developed shall be completed by the Subdivider at Subdivider's expense pursuant to the drainage and grading plan elevations to be provided by Advanced Consulting And Engineering, Inc. submitted with the Final Plat. Post construction storm water management systems shall be installed, maintained, and fully functional in accordance with the City of Columbus Code of Ordinances, Chapter 53, at Subdivider's expense. Subdivider agrees to obtain a Nebraska Department of Environmental Quality, National Pollutant Discharge Elimination System, Construction Storm Water Notice of Intent (NOI), including the Storm Water Pollution Prevention Plan (SWPPP), prior to disturbing more than one acre. The Subdivider shall provide a copy of the NOI and SWPPP, name and contact information of the certified person/firm providing the inspections to the City as part of the City's Municipal Storm Sewer Separation System requirements. If less than one acre is disturbed, the Subdivider shall complete a small lot NOI SWPPP.

G. Each platted lot shall be served by a septic system and water well. The septic system and well will be installed by the subsequent owner of each lot in compliance with applicable state law regarding the same.

H. The use of private access easements to Outlots A & B shall be addressed in covenants to be filed by the Developer prior to the sale of any lot. The parties understand that this is not a public easement and confers no rights, obligations or liability to the City of Columbus.

SECTION II

Subdivider and City covenant and agree that the Subdivider will abide by and incorporate into all of its construction contracts the provisions required by the regulations of the City pertaining to construction of public improvements, and testing procedures therefor, except as otherwise provided in this Development Agreement.

SECTION III

All buildings for which a building permit is issued by the City of Columbus within the Area to Be Developed shall be subject to compliance with the terms of the permit.

SECTION IV

Installation of entrance signs or related fixtures and any median landscaping and related fixtures, if any, shall be paid by the Subdivider. Plans for such proposed improvements that are to be located in public right-of-way and a proposed maintenance agreement for the improvements must be submitted to the City for review and approval prior to the installation of improvements.

No separate administrative entity or joint venture, among the parties, is deemed created by virtue of the Development Agreement.

The administration of this Development Agreement shall be through the offices of the undersigned officers for their respective entities.

This Development Agreement shall be binding upon parties, their respective successors and assigns.

This Development Agreement replaces and declares void any prior agreements or resolutions regarding the development of the Area to be Developed

This Development Agreement shall be recorded at the Platte County Register of Deeds office, at the Subdivider's expense, within 90 days of final plat approval.

SECTION V

The Subdivider shall install all public improvements within a time period of two (2) years after the signing of this Development Agreement. An extension of this time period may be requested by the Subdivider and if said request receives a favorable recommendation of Planning Commission and approval by the City Council the deadline will be extended pursuant to the new deadline set by the City Council.

SECTION VI

This Agreement shall run with the land and be binding upon and inure to the benefit of all parties hereto, their successors and assigns, including all future lot owners of the area to be developed.

IN WITNESS WHEREOF, we the executing parties, by ourselves or our respective duly authorized agents, hereby enter into this Development Agreement:

ATTEST:

CITY OF COLUMBUS

CITY CLERK

MAYOR Date

APPROVED AS TO FORM

CITY ATTORNEY

SUBDIVIDER

Granville Custom Homes, Inc.

By Steven Ramaekers, President

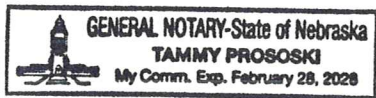


Dated this 4th day of March, 2024.

STATE OF NEBRASKA)
) ss.
COUNTY OF PLATTE)

On this 4th day of MARCH, 2024, before me a Notary Public, duly commissioned and qualified in and for said County, appeared Steven Ramaekers, who is personally known by me to be the identical person whose name is affixed to the Development Agreement, and acknowledged the execution thereof to be his voluntary act and deed as such officer of said corporation.

Witness my hand and Notarial Seal the day and year last above written.





Notary Public

(My commission expires: 2-28-2028)

7.C. Public hearing - Application of Zegar Investment Properties LLC to rezone property located on the north side of 8th Street at 10th Avenue from "R-3" (Multi-Family Residential District) to "B-2" (General Commercial District) and amend the Future Land Use Map of the Comprehensive Plan. (Planning Commission recommends approval.)

NOTICE OF HEARING
TO ALL PARTIES IN INTEREST AND CITIZENS OF
COLUMBUS, NEBRASKA

You are hereby notified that a public hearing before the mayor and city council of the City of Columbus, NE, will be held on Monday, March 18, 2024, at 6 p.m. in the Columbus Community Building, Community Room, 2500 14 St, Columbus, NE, on the application to rezone a tract of land located on Lot 1, Cuzzin's Corner 2nd Subdivision to the City of Columbus, Platte County, Nebraska and a tract of land located in the SE1/4 of the SW1/4 of Section 20, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as follows: Beginning at the Northwest corner of Lot 1, Cuzzin's Corner 3rd Subdivision to the City of Columbus, Platte County, Nebraska; thence N89°19'47"E on the North line of said Lot 1, 289.27 feet to the Northeast corner of said Lot 1; thence S01°31'27"E on the East line of said Lot 1, 200.03 feet to the Southeast corner of said Lot 1, said corner also being the Northwest corner of Lot 1, Cuzzin's Corner 2nd Subdivision; thence S01°27'32"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 125.60 feet; thence N89°18'33"E, 117.01 feet; thence S01°33'30"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 149.47 feet to the Southwest corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N89°17'30"E on the South line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 249.41 feet to the Southeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°36'21"E on the East line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 275.50 feet to the Northeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°29'41"W, 413.86 feet; thence S88°40'00"W, 651.15 feet to a point on the East Right-of-Way line of 12th Avenue; thence 800°20'59"E on said East Right-of-Way line, 206.91 feet to the Point of Beginning, Original City of Columbus, Platte County, Nebraska, (north side of 8th St at 10th Ave) from "R-3" (Multi-Family Residential District) to "B-2" (General Commercial District) and at said hearing, the Planning Commission will consider amending the Future Land Use Map of the Comprehensive Plan to reflect the same change in zoning for said real estate and at said time and place you may appear and be heard.

City of Columbus, NE
Janelle Kline, City Clerk

Publish: 03:07:24
Two Affidavits of Publication

REZONING APPLICATION

An application for a rezoning may be filed with the Community Development Office. Any such application will not be deemed submitted until all of the stated information is included. It is the responsibility of the applicant to provide all of the requested information. Incomplete applications WILL NOT be placed on the Planning Commission Agenda until all such missing information is provided. Such completed application shall be submitted to the Community Development Office at least 21 calendar days (including holidays) before the Planning Commission meeting at which time the public hearing on the application will be held.

APPLICANT/PROPERTY OWNER NAME: Zegar Investment Properties, LLC

APPLICANT MAILING ADDRESS: 3050 33 Avenue

APPLICANT PHONE NUMBER: (402) 492-9200

APPLICANT EMAIL ADDRESS: scottzegar@gmail.com

ATTORNEY/FIRM: Aimee Cizek

ATTORNEY PHONE NUMBER: (402) 829-7144

ATTORNEY E-MAIL ADDRESS: aimeecizek@mgwl.com

ADDRESS OF PROPERTY TO BE REZONED: see attached

LEGAL DESCRIPTION OF PROPERTY:
see attached

PRESENT ZONING CLASSIFICATION: R3

REQUESTED ZONING CLASSIFICATION: B2

DESCRIPTION OF THE REASON FOR THE REZONING APPLICATION:

Owner plans to build multi-family homes on the property and requires a smaller setback and larger impervious coverage in order to ensure adequate parking and storage for tenants and to maximize the use of the property for said purpose.

NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE: (Include aerial image of proposed development on property and existing surrounding zoning classifications, any graphic information, including site plans, elevations or other drawings, necessary to describe the proposed use)

To ensure adequate parking and storage for tenants and to maximize the use of land for said purpose.

I hereby apply for a Rezoning Application and have paid the \$500 application fee.

DATED THIS 15 DAY OF February, 2024.



Owner or Owner's Representative



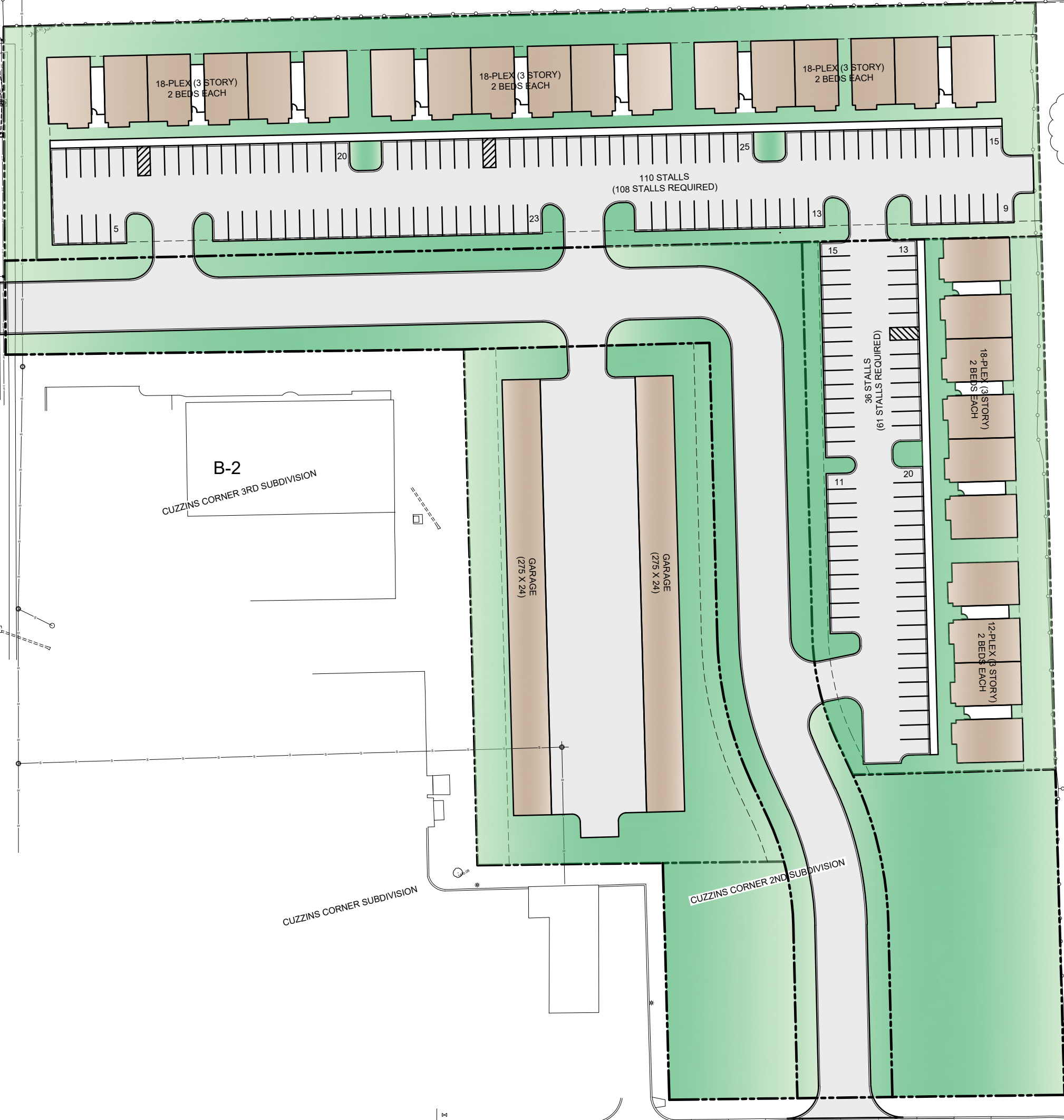
**PROPOSED
CUZZIN'S CORNER
4th ADDITION**

LOCATION MAP
No Scale



Drawn By: RTK
Date: November 2, 2023
Scale: None
Project Number: S-071-146

12TH AVENUE



B-2
CUZZINS CORNER 3RD SUBDIVISION

GARAGE
(275 X 24)

GARAGE
(275 X 24)

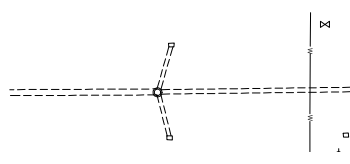
110 STALLS
(108 STALLS REQUIRED)

36 STALLS
(36 STALLS REQUIRED)

CUZZINS CORNER SUBDIVISION

CUZZINS CORNER 2ND SUBDIVISION

8TH STREET



7.C.1. Ordinance No. 24-07 approving rezoning.

DRAFT

ORDINANCE NO. 24-07

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, AMENDING THE COLUMBUS LAND DEVELOPMENT ORDINANCE FOR THE CITY OF COLUMBUS, ZONING CHAPTER, PASSED AND ADOPTED AUGUST 21, 2023, AS THE ZONING CODE FOR THE CITY OF COLUMBUS, NEBRASKA, BY ORDINANCE NO. 23-09, TO REZONE AND RECLASSIFY THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT: LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION TO THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA, AND A TRACT OF LAND LOCATED IN THE SE1/4 OF THE SW1/4 OF SECTION 20, TOWNSHIP 17 NORTH, RANGE 1 EAST OF THE 6TH P.M., PLATTE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT 1, CUZZIN'S CORNER 3RD SUBDIVISION TO THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA; THENCE N89°19'47"E ON THE NORTH LINE OF SAID LOT 1, 289.27 FEET TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE S01°31'27"E ON THE EAST LINE OF SAID LOT 1, 200.03 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1, SAID CORNER ALSO BEING THE NORTHWEST CORNER OF LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION; THENCE S01°27'32"E ON THE WEST LINE OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION, 125.60 FEET; THENCE N89°18'33"E, 117.01 FEET; THENCE S01°33'30"E ON THE WEST LINE OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION, 149.47 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION; THENCE N89°17'30"E ON THE SOUTH LINE OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION, 249.41 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION; THENCE N01°36'21"E ON THE EAST LINE OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION, 275.50 FEET TO THE NORTHEAST CORNER OF SAID LOT 1, CUZZIN'S CORNER 2ND SUBDIVISION; THENCE N01°29'41"W, 413.86 FEET; THENCE S88°40'00"W, 651.15 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF 12TH AVENUE; THENCE S00°20'59"E ON SAID EAST RIGHT-OF-WAY LINE, 206.91 FEET TO THE POINT OF BEGINNING.

from the present zoning classification of "R3" (Multi-Family Residential District) to "B2" (General Commercial District); to amend the Zoning Map and the Future Land Use Map which have been adopted and made a part of said City of Columbus, Nebraska, Land Development Ordinance to show said rezoning and reclassification; to repeal all ordinances and resolutions or parts thereof in conflict herewith; to provide for the publication of this ordinance in pamphlet form; and to provide for the effective date.

WHEREAS, it appearing from the record and all of the evidence on file that all parties in interest and citizens of Columbus, Nebraska, have been duly notified of hearings called for the purpose of rezoning and reclassifying the following described real estate, to wit:

Lot 1, Cuzzin's Corner 2nd Subdivision to the City of Columbus, Platte County, Nebraska, and a tract of land located in the SE1/4 of the SW1/4 of Section 20, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as follows: Beginning at the Northwest corner of Lot 1, Cuzzin's Corner 3rd Subdivision to the City of Columbus, Platte County, Nebraska; thence N89°19'47"E on the North line of said Lot 1, 289.27 feet to the Northeast corner of said Lot 1; thence S01°31'27"E on the East line of said Lot 1, 200.03 feet to the Southeast corner of said Lot 1, said corner also being the Northwest corner of Lot 1, Cuzzin's Corner 2nd Subdivision; thence S01°27'32"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 125.60 feet; thence N89°18'33"E, 117.01 feet; thence S01°33'30"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 149.47 feet to the Southwest corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N89°17'30"E on the South line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 249.41 feet to the Southeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°36'21"E on the East line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 275.50 feet to the Northeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°29'41"W, 413.86 feet; thence S88°40'00"W, 651.15 feet to a point on the East Right-of-Way line of 12th Avenue; thence S00°20'59"E on said East Right-of-Way line, 206.91 feet to the Point of Beginning.

from the present zoning classification of "R3" (Multi-Family Residential District) TO "B2" (General Commercial District); and to amend the Zoning Map and the Future Land Use Map which have been adopted and made a part of City of Columbus Land Development Ordinance, Zoning Chapter, to show said rezoning and reclassification as provided by law, and

WHEREAS, the Planning Commission held a hearing thereon, and has heard all persons appearing at such hearing and in consideration of the evidence and the premises, has voted to recommend approval of the rezoning application; and

WHEREAS, the mayor and city council have held a separate hearing thereon and have heard all persons appearing at such hearing and in consideration of the evidence and the premises hereby find and determine that said rezoning will be for the public good and general welfare and will provide for the proper, appropriate, and best use of said real estate.

NOW, THEREFORE, be it ordained by the mayor and council of the City of Columbus, Nebraska;

Section 1. That the Columbus Land Development Ordinance, Zoning Chapter, passed and adopted August 21, 2023, as the Zoning Code for the City of Columbus by Ordinance No. 23-09 be and the same is hereby amended to show that the following described real estate, to-wit:

Lot 1, Cuzzin's Corner 2nd Subdivision to the City of Columbus, Platte County, Nebraska, and a tract of land located in the SE1/4 of the SW1/4 of Section 20, Township 17 North, Range 1 East of the 6th P.M., Platte County, Nebraska, more particularly described as follows: Beginning at the Northwest corner of Lot 1, Cuzzin's Corner 3rd Subdivision to the City of Columbus, Platte County, Nebraska; thence N89°19'47"E on the North line

of said Lot 1, 289.27 feet to the Northeast corner of said Lot 1; thence S01°31'27"E on the East line of said Lot 1, 200.03 feet to the Southeast corner of said Lot 1, said corner also being the Northwest corner of Lot 1, Cuzzin's Corner 2nd Subdivision; thence S01°27'32"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 125.60 feet; thence N89°18'33"E, 117.01 feet; thence S01°33'30"E on the West line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 149.47 feet to the Southwest corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N89°17'30"E on the South line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 249.41 feet to the Southeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°36'21"E on the East line of said Lot 1, Cuzzin's Corner 2nd Subdivision, 275.50 feet to the Northeast corner of said Lot 1, Cuzzin's Corner 2nd Subdivision; thence N01°29'41"W, 413.86 feet; thence S88°40'00"W, 651.15 feet to a point on the East Right-of-Way line of 12th Avenue; thence S00°20'59"E on said East Right-of-Way line, 206.91 feet to the Point of Beginning.

has been rezoned and reclassified from the present zoning classification of "R3" (Multi-Family Residential District) TO "B2" (General Commercial District); and that the Future Land Use Map as well as the Zoning Map which have been adopted and made a part of said Columbus Land Development Ordinance, Zoning Chapter, be and the same are hereby amended to show such rezoning and reclassification.

Section 2. That all ordinances and resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. That this ordinance shall become effective immediately upon and be in full force and effect after its passage, adoption, and publication as provided by law. Publication shall be in pamphlet form as authorized by §16-405 of Nebraska Revised Statutes with distribution to be made by making copies available to the public upon request at the city offices.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF COLUMBUS
MEMORANDUM**

DATE: March 1, 2024
FROM: Andy Woehrer, Chief Building and Code Official
TO: Tara Vasicek, City Administrator
RE: Cuzzin's Corner 4th Addition rezoning from R-3 to B-2 to allow the development for multi-family residential lots.

RECOMMENDATION:

I recommend approval of this rezoning from R-3 Multiple-Family Residential to B-2 General Commercial District and to amend the Future Land Use map accordingly.

DISCUSSION:

We have received an application to rezone this addition from R-3 to B-2 for the construction of multi-family housing development. The zoning for the area is a good fit and is in conformance with the Columbus Land Development Ordinance.

FISCAL IMPACT:

None

ALTERNATIVE:

Deny the Rezoning

SIGNATURE:

By: Andy J Woehrer

Approved By: 

8. PETITIONS AND COMMUNICATIONS - None

9. REPORTS OF CITY OFFICES - Finance department report included in Consent Agenda.

9.A. Update on Nebraska Department of Transportation 23rd Street Reconstruction Project.

NDOT - 23rd Street Reconstruction Project

The Nebraska Department of Transportation and Paulsen Construction provided the following 23rd Street Reconstruction 2024 construction season update for Segment 2 (23rd Street from 16th Avenue through 26th Avenue) and in Segment 1 East 6th Avenue intersection reconstruction.

- Segment 1: East 6th Avenue intersection construction is about one-fourth complete, or one of the four quadrants. The quadrant paving is curing before they can move to the next quadrant.
- Segment 1: Sidewalks and ramps at intersections will be constructed a time and labor allows, but the priority is working on the East 6th Avenue intersection
- Segment 2: The contractor has closed 18th Avenue southbound is closed at 18th Avenue for about another month.
- Segment 2: Milling and pavement removal operations starting on the east end. The utility construction will begin as soon as enough removal work has occurred.

REMINDER:

- Alternate route signs around the project, the same as Segment 1 last year, remain in place. They direct traffic to use Lost Creek Parkway or 8th Street.
- Additional advanced construction signage and temporary no parking signs near intersections of “back business access” roadways in Segment 2 are in place
- Alternate route map to “back of business access” in Segment 2, where possible, is on the City website

NDOT PROJECT WEBSITE and SOCIAL MEDIA SPECIFICALLY FOR THIS PROJECT:

- NDOT website page: <https://dot.nebraska.gov/projects/future-projects/23rd-st-columbus/>
 - You can subscribe to receive updates
- “X” @23rdStColumbus
 - You can follow to receive updates

9.B. 2023 tax increment financing report.



The City of **Columbus**

FINANCE DEPARTMENT

Office (402) 562-4231 • Fax (402) 563-1380

The Community [Development Agency/Redevelopment Authority] of the City of Columbus, Nebraska, provides this report in compliance with the requirements under Section 18-2117.02, Nebraska Revised Statutes, Sections 18-2101, et. seq. (the "Nebraska Community Development Law"). The Nebraska Community Development Law governs the use of tax-increment financing. Pursuant to Section 18-2117.02 of the Nebraska Community Development Law, this report contains the following information:

(1) The total number of redevelopment projects within the city that have been financed in whole or in part through the division of taxes as provided in section 18-2147:

To date, twenty-four redevelopment projects within the city have been financed in whole or in part through the division of taxes as provided in section 18-2147.

(2) The total estimated project costs for all such redevelopment projects:

The total estimated project costs for all such redevelopment projects listed in item 1 above is \$296,696,430.00.

(3) A comparison between the initial projected valuation of property included in each such redevelopment project as described in the redevelopment contract and the assessed value of the property included in each such redevelopment project as of January 1 of the year of the report:

Please see the attached Redevelopment Project Matrix.

(4) The number of such redevelopment projects for which financing has been paid in full during the previous calendar year and for which taxes are no longer being divided pursuant to section 18-2147:

No redevelopment projects utilizing the division of taxes were paid in full during the previous calendar year.

(5) The number of such redevelopment projects approved by the governing body in the previous calendar year:

One redevelopment project was approved by the City Council of the City of Columbus in the previous calendar year.



The City of **Columbus**

FINANCE DEPARTMENT

Office (402) 562-4231 • Fax (402) 563-1380

(6) Information specific to each such redevelopment projects approved by the governing body in the previous calendar year, including the project area, project type, amount of financing approved, and total estimated project costs:

1. Rback Enterprises, Area 8, \$2,525,000 Financed, \$18,500,337 Est. Cost

(7) The percentage of the city that has been designated as blighted.

Currently, 25% of the City of Columbus, Nebraska, has been designated as blighted, substandard and in need of redevelopment.

If you have any questions concerning the contents of this report, please contact Heather Lindsley, Finance Director at 402-562-4229. Thank you.

Sincerely,

Heather Lindsley
Finance Director
City of Columbus

2023 CITY OF COLUMBUS ANNUAL TIF REPORTING

Project Description	Redevel Area	Year Approved	Amount of Financing	Est. Project Cost	Base Valuation	2023 Valuation	Estimated Valuation per Redevel. Plan	2022 TIF Taxes Collected (2023 Taxes won't be paid until May and August)	Project Paid In Full
Rback Enterprises	Area 8	2023	2,525,000.00	18,500,337.00			16,962,600.00		
Convergence	Area 10	2022	13,250,000.00	89,039,538.00			77,316,729.00		
B&R Stores-Super Saver	Area 1	2022	1,500,000.00	21,486,147.00			10,776,000.00		
Freddy's	Area 1	2020	215,000.00	3,351,000.00	137,175.00	1,068,750.00	1,200,000.00	17,591.98	
Starbucks Coffee Shop	Area 1	2020	277,000.00	1,591,000.00	89,985.00	534,375.00	1,500,000.00	10,192.54	
Ace Oversize Storage-Armory Neighborhood	Area 9	2021	123,400.00	744,160.00	61,625.00	598,505.00	690,600.00	10,138.52	
SERC LLC	Area 8	2018	1,006,636.00	6,970,000.00	122,000.00	162,000.00	6,970,000.00	755.42	
EKEA	Area 3	2020	800,000.00	4,800,000.00	13,670.00	215,000.00	4,800,000.00	3,801.98	
FRC Housing LLC	Area 2	2019	232,067.00	5,224,844.00	250,000.00	1,698,080.00	1,226,600.00	27,345.72	
4J Capital Redevelopment Proj.	Area 6	2019	2,866,500.00	26,738,280.00	561,815.00	19,232,800.00	14,624,071.00	352,585.14	
Sequoia	Area 3	2018	83,000.00	387,537.00	117,565.00	253,125.00	325,000.00	2,559.94	
Frontier Project-Armory Neighborhood	Area 9	2018	2,629,356.00	17,269,408.00	300,000.00	2,425,990.00	17,325,000.00	45,929.95	
Project Description	Redevel Area	Year Approved	Amount of Financing	Est. Project Cost	Base Valuation	2023 Valuation	Estimated Valuation per Redevel. Plan	2022 TIF Taxes Collected (2023 Taxes won't be paid until May and August)	Project Paid In Full
Farm View	Area 5	2018	3,354,938.00	30,377,499.00	227,860.00	8,004,610.00	8,305,000.00	149,639.48	
West Elks	Area 1	2018	155,650.00	1,091,650.00	146,650.00	914,050.00	1,000,000.00	14,491.68	

23rd St Corridor Project	Area 6	2021	6,663,837.00	9,379,030.00	109,640,345.00	112,901,535.00	143,816,467.00	66,255.60	
33rd Ave-Phase I Retail Project	Area 1	2018	375,000.00	2,330,000.00	527,710.00	2,226,565.00	2,250,000.00	18,486.64	
33rd Ave-Phase 2 Retail Project	Area 1	2020	575,000.00	3,295,000.00	370,285.00	2,190,000.00	2,870,285.00	31,736.74	
33rd Ave-Apartment Project	Area 1	2018	1,225,000.00	7,891,000.00	234,805.00	6,575,800.00	6,675,000.00	119,744.14	
33rd Ave-Hotel Project	Area 1	2018	975,000.00	8,530,000.00	188,815.00	3,620,500.00	4,000,000.00	64,804.36	
Westgate I (Hobby Lobby)	Area 2	2014	226,000.00	3,500,000.00	1,089,785.00	2,717,750.00	1,089,785.00	30,742.68	
NBC Capital-(Ramada)	Area 4	2013	510,000.00	2,500,000.00	625,915.00	3,736,690.00	625,915.00	58,744.26	
Westgate II (Slumberland)	Area 2	2010	368,694.00	4,200,000.00	1,712,260.00	3,152,815.00	1,712,260.00	27,203.62	
Hy-Vee Shopping Center		2004	500,000.00	4,500,000.00	1,925,675.00	5,428,810.00	1,925,675.00		Yes-2015
Village Addition Shopping Center		2001	3,350,000.00	23,000,000.00	1,095,090.00	23,842,090.00	1,095,090.00		Yes-2015
			43,787,078.00	296,696,430.00	119,439,030.00	201,499,840.00	329,082,077.00	1,052,750.39	

25% of The City of Columbus is Blighted

10. REPORTS OF COUNCIL COMMITTEES

10.A.PUBLIC PROPERTY, SAFETY, AND WORKS COMMITTEE - March 11, 2024

PUBLIC PROPERTY, SAFETY, AND WORKS COMMITTEE
March 11, 2024

A meeting of the Public Property, Safety, and Works Committee of the City of Columbus, Nebraska, was convened in open and public session on March 11, 2024, at 4:12 p.m. in the Columbus Community Building, Community Room, 2500 14th Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on March 7, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and members of the city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **Statement of Compliance with Open Meetings Act and Roll Call:** Chair Bahr announced that a copy of the Open Meetings Act is posted in the meeting room. Present were the following Public Property, Safety, and Works Committee Members: Council Members Charlie Bahr, Prent Roth, and Ron Schilling. Council Member Kat Lopez was absent and excused. City staff members included City Clerk Janelle Kline, City Engineer Rick Bogus, and Assistant City Clerk Shuraya Frauendorfer.
2. **Election of chair and vice chair.** Bahr called for nominations for chair. Schilling nominated Bahr to serve as chair. Bahr called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Schilling and a second by Roth. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent. Bahr called for nominations for vice chair. Bahr nominated Schilling to serve as vice chair. Bahr called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Roth and a second by Schilling. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent. Bahr was elected to serve as chair and Schilling was elected to serve as vice chair with a motion by Roth and a second by Schilling. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent.
3. **Request of Clark Grant, on behalf of Ferguson Properties, Inc., to extend the time period for completion of public improvements for Park Place 10th Addition to April 17, 2025.** Clark Grant, attorney on behalf of the applicant, explained that this project has been delayed due to the fact that a natural gas line interferes with the future 33rd Street and the developer is working with Black Hills Energy to resolve the issue. A recommendation was made to approve the request to extend the completion of public improvements for Park Place 10th Addition to April 17, 2025, with a motion by Schilling and a second by Bahr. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent.
4. **Request of Clark Grant, on behalf of Ferguson Properties, Inc., to extend the time period for completion of public improvements for Centennial Park 8th**

PUBLIC PROPERTY, SAFETY, AND WORKS COMMITTEE

March 11, 2024

Page 2

- Addition to April 17, 2025.** Clark Grant, attorney on behalf of the applicant, explained that this project was planned to follow completion of Park Place 10th Addition and due to the delay of Park Place 10th Addition, the applicant is also requesting an extension be granted for Centennial Park 8th Addition. A recommendation was made to approve the request to extend the completion of public improvements for Centennial Park 8th Addition to April 17, 2025, with a motion by Schilling and a second by Roth. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent.
5. **Cost share of paving and infrastructure 2024.** Bogus explained the type of construction projects where the city's cost share will be utilized and noted that costs were obtained from data and information from local paving and infrastructure contractors. A recommendation was made to approve the city cost share of paving and infrastructure for 2024 with a motion by Roth and a second by Schilling. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent.
6. **Traffic Control Device Committee reports for 3rd and 4th Quarter 2023 and 1st Quarter 2024.** A recommendation was made to approve the quarterly reports of the Traffic Control Device Committee with a motion by Roth and a second by Schilling. Bahr, Roth, and Schilling voted "Aye" and none voted "Nay". Lopez was absent.
7. **Adjournment:** The meeting adjourned at 4:23 p.m.

OFFICE OF THE CITY CLERK

:Janelle Kline

10.A.1. Request of Clark Grant, on behalf of Ferguson Properties, Inc., to extend the time period for completion of public improvements for Park Place 10th Addition to April 17, 2025.

The City of **Columbus**

MEMORANDUM

DATE: March 5, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: Park Place 10th Addition – Public Improvement Extension Request

RECOMMENDATION:

I recommend consideration of the request of Clark Grant, on behalf of Ferguson Properties, Inc. to extend the time period for completion of public improvements for Park Place 10th Addition to April 17, 2025.

DISCUSSION:

In accordance with the Development Agreement approved on April 18, 2022, all public improvements are to be installed within two (2) years of the date of the agreement. The agreement indicates the Subdivider (Ferguson Properties) may request an extension of this time period with the extended deadline pursuant to the new deadline set by the City Council. The request is to extend the deadline to April 17, 2025.

Attached is correspondence from Clark Grant, Grant & Grant, on behalf of the Developer, Ferguson Properties, requesting the time extension and stating the reason for the request. The City has confirmed with Black Hills Energy the Subdivider is in negotiations.

FISCAL IMPACT:

None.

ALTERNATIVE:

Do not approve. Revise the extension date requested.

SIGNATURE:

By: Richard J. Bogus

Approved By: _____

PARK PLACE 10TH ADDITION



LAW OFFICES
GRANT & GRANT
1464 27TH AVENUE
COLUMBUS, NE 68601

WILLIAM H. GRANT (1930-2013)
CLARK J. GRANT, P.C., L.L.O
clark@grantattorney.com

TELEPHONE (402) 564-3274
FAX (402) 564-7055
assistant@grantattorney.com

February 13, 2024

Mayor James Buckley
City of Columbus
2500 14th Street, Suite 3
P.O. Box 1677
Columbus, NE 68602

Re: Park Place 10th Addition and Centennial Park 8th Addition Development Agreements

Dear Mayor and City Council Members:

I represent Ferguson Properties regarding Park Place 10th Addition and Centennial Park 8th Addition and the Development Agreements which were both entered into with the City of Columbus on April 18, 2022. As you know, the Development Agreements require the Subdivider to install all public improvements within 2 years of signing the Development Agreement. Pursuant to section VI of the Development Agreement, we are requesting an extension of the deadline for a period of one year.

The progress on Park Place 10th Addition has been delayed due to an issue with a natural gas facility owned by Black Hills Energy. The gas facility is located directly in the path of the area where 33rd Street will be extended as part of Park Place 10th Addition. We are in the midst of negotiations with Black Hills Energy for moving the gas facility.

We appreciate your consideration of this matter and we will present additional information on the date of the City Council meeting.

Very truly yours,

GRANT AND GRANT


Clark J. Grant

CJG: kh
cc: James Ferguson, City Clerk

10.A.2. Request of Clark Grant, on behalf of Ferguson Properties, Inc., to extend the time period for completion of public improvements for Centennial Park 8th Addition to April 17, 2025.

The City of **Columbus**

MEMORANDUM

DATE: March 5, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: Centennial Park 8th Addition – Public Improvement Extension Request

RECOMMENDATION:

I recommend consideration of the request of Clark Grant, on behalf of Ferguson Properties, Inc. to extend the time period for completion of public improvements for Centennial Park 8th Addition to April 17, 2025.

DISCUSSION:

In accordance with the Development Agreement approved on April 18, 2022, all public improvements are to be installed within two (2) years of the date of the agreement. The agreement indicates the Subdivider (Ferguson Properties) may request an extension of this time period with the extended deadline pursuant to the new deadline set by the City Council. The request is to extend the deadline to April 17, 2025.

Attached is correspondence from Clark Grant, Grant & Grant, on behalf of the Developer, Ferguson Properties, requesting the time extension and stating the reason for the request. The City has confirmed with Black Hills Energy the Subdivider is in negotiations.

FISCAL IMPACT:

None.

ALTERNATIVE:

Do not approve. Revise the extension date requested.

SIGNATURE:

By: Richard J. Bogus

Approved By: _____

CENTENNIAL PARK 8TH ADDITION



2nd St

5th Ave

3rd St

3rd Ave

6th Ave

1st St

S 6th Ave

LAW OFFICES
GRANT & GRANT
1464 27TH AVENUE
COLUMBUS, NE 68601

WILLIAM H. GRANT (1930-2013)
CLARK J. GRANT, P.C., L.L.O
clark@grantattorney.com

TELEPHONE (402) 564-3274
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February 13, 2024

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Re: Park Place 10th Addition and Centennial Park 8th Addition Development Agreements


Dear Mayor and City Council Members:

I represent Ferguson Properties regarding Park Place 10th Addition and Centennial Park 8th Addition and the Development Agreements which were both entered into with the City of Columbus on April 18, 2022. As you know, the Development Agreements require the Subdivider to install all public improvements within 2 years of signing the Development Agreement. Pursuant to section VI of the Development Agreement, we are requesting an extension of the deadline for a period of one year.

The progress on Park Place 10th Addition has been delayed due to an issue with a natural gas facility owned by Black Hills Energy. The gas facility is located directly in the path of the area where 33rd Street will be extended as part of Park Place 10th Addition. We are in the midst of negotiations with Black Hills Energy for moving the gas facility.

We appreciate your consideration of this matter and we will present additional information on the date of the City Council meeting.

Very truly yours,

GRANT AND GRANT

Clark J. Grant

CJG: kh
cc: James Ferguson, City Clerk

10.A.3. Cost share of paving and infrastructure 2024.

The City of **Columbus**

MEMORANDUM

DATE: March 5, 2024
FROM: Richard J. Bogus, P.E., City Engineer
TO: Tara Vasicek, City Administrator
RE: City Cost Shares of Paving and Infrastructure 2024

RECOMMENDATION:

Approval of the City of Columbus Cost Shares for the 2024 Construction Season as attached.

DISCUSSION:

In accordance with the City Assessment Policy, Development Agreements, and various City cost share policies and reimbursement the attached "City of Columbus Cost Shares for 2024-2025 Construction Season".is presented for approved work and services. The intent is to establish cost shares for the main construction items as it is understood that not all items can be addressed. Items not addressed will be reviewed by the City Engineer who will obtain data and information from contractor's who do not have a vested interest and determine cost shares for those items, if any.

The cost for improvements are based on standard construction and conditions, with no additional cost sharing allowed due to above normal conditions, locations, material or labor supplier cost spikes, use of federal or state labor rates, or related work or situations. It is not the intent to cost share on every potential construction cost, materials, service, or requirement to build the project.

Costs were obtained from data and information local paving and infrastructure contractors and those who work in town, City bid projects tabulations, and some private development bid projects. If the developer/property owner provided cost request is less than the maximum cost share, the lower cost will be used.

FISCAL IMPACT:

City share of costs as stated in the attachment. The increase from 2023 was around 20 percent.

ALTERNATIVE:

Revise City cost share amounts or basis of calculation

SIGNATURE:

By: Richard J. Bogus

Approved By: _____

City of Columbus Cost Shares for 2024 Construction Season

In accordance with the City Assessment Policy, Development Agreements, and various City cost share policies and reimbursement the following is the 2024-2025 construction season City cost shares for approved work and services. ***The intent is to establish cost shares for the main construction items, as it is understood that not all items can be addressed. It is not the intent to fully pay for these items, but provide a partial reimbursement.*** Items not addressed will be reviewed by the City Engineer who will obtain data and information from contractor's who do not have a vested interest and determine cost shares for those items, if any.

The cost for improvements are based on standard construction and conditions, with no additional cost sharing allowed due to above normal conditions, locations, material or labor supplier cost spikes, use of federal or state labor rates, or related work or situations. It is not the intent to cost share on every potential construction cost, materials, service, or requirement to build the project.

Costs were obtained from data and information with local paving and infrastructure contractors and those who work in town, City bid projects tabulations, and some private development bid projects. If the developer/property owner provided a cost request is less than the maximum cost share, the lower cost will be used.

Water

Developer/Property Owner Cost – Cost of a PVC 6-inch diameter water main, gate valves with roadway box, fittings, fire hydrants, and service lines. This includes boring costs, dewatering costs, bedding, locator wire and attachments, and other costs associated with installation of the constructed water main

City Cost – The difference in cost between the base 6-inch diameter PVC water main, valve, fittings, and borings larger than 6-inch diameter

Maximum cost differences from the base 6-inch diameter PVC water main per lineal foot, 6-inch gate valve and 6-inch fitting for standard construction

ADDITIONAL COST WATER MAIN	COST PER LINEAL FOOT
<i>8-inch</i>	<i>\$ 4.30</i>
<i>10-inch</i>	<i>\$ 5.75</i>
<i>12-inch</i>	<i>\$13.00</i>

ADDITIONAL COST GATE VALVE	COST PER EACH
<i>8-inch</i>	<i>\$415.00</i>
<i>10-inch</i>	<i>\$1,045.00</i>
<i>12-inch</i>	<i>\$1,440.00</i>

ADDITIONAL COST STANDARD FITTING	COST PER EACH
8-inch	\$100.00
10-inch	\$230.00
12-inch	\$335.00

Sanitary Sewer

Developer/Property Owner Cost – Cost of a PVC 8-inch diameter sewer main, manholes, tees, and service lines. This includes boring costs, dewatering costs, bedding, and other costs associated with installation of the constructed sewer main.

City Cost – The difference in cost the between the base 8-inch diameter PVC sanitary sewer main larger than 8-inches in diameter

Maximum cost differences from the base 8-inch diameter PVC sanitary sewer main per lineal foot for standard construction

ADDITIONAL COST SEWER MAIN	COST PER LINEAL FOOT
10-inch	\$ 5.75
12-inch	\$13.00

Storm Sewer

Developer/Property Owner Cost – 12-inch RCP storm sewer, inlets, manholes, bedding, and other costs associated with installation of a 12-inch RCP storm sewer

City Cost – The difference in cost for a RCP storm sewer larger than 12-inches in diameter

Maximum cost differences from the base 12-inch RCP storm sewer per lineal foot for standard construction

ADDITIONAL COST STORM SEWER	COST PER LINEAL FOOT
15-inch	\$ 8.60
18-inch	\$ 14.40
24-inch	\$ 28.80
30-inch	\$ 45.80

Street Paving

Developer/Property Owner Cost (Residential) – 33-foot wide, 6-inch thick PC Concrete

Developer/Property Owner Cost (Commercial/Industrial) – 33-foot wide and the total thickness as determined by the Design Engineer and approved by the City Engineer based upon the traffic in the development

City Cost (Residential) – Difference in cost between PC concrete paving wider than 33-foot and thicker than 6-inches and intersection costs which are not assessable

City Cost (Commercial/Industrial) – Difference in cost between PC Concrete paving wider than 33-foot and thickness than the development determined amount and intersection costs which are not assessable.

- ***Maximum cost difference of PC Concrete paving per square yard per inch of thickness greater than 6-inches for standard mixes and construction = \$4.50 per square yard per additional inch of thickness***

For example: 8-inch PC concrete is calculated at \$4.50 per square yard times 2-inches of additional thickness = \$9.00 per square yard

- ***Maximum cost per square yard of 6-inch PC concrete street paving, including all machine and hand work = \$64.20 per square yard***

Intersection costs are for street paving which are not assessable. Intersection costs do not include any other work or service, such as but not limited to, sidewalks, utilities, signage, and so forth.

Sidewalks and Trails

Developer/Property Owner Cost – Sidewalk, 4-foot to 5-foot in width, or as required in the zoning, agreement, or to match existing sidewalks, 4-inch thick or 5-inch PC Concrete sidewalk paving as required. 6-inch thickness at driveways as required, thus no reimbursement for additional thickness. Trails – 8 feet or 10 feet width, as required on master plan, agreement, or to match existing trails, 6-inch thick PC Concrete trail paving as required.

City Cost – Actual cost of American's with Disability Act ramp detectable warning panels obtained from the Public Works Department and intersection costs of sidewalk and related street paving

- ***Maximum cost of ADA ramp detectable warning panel = purchased rate of panel from Public Works Department***

For example, the current 2-foot by 4-foot panel cost is \$130

- ***Maximum cost per square yard of PC concrete sidewalk and trail paving***
 - ***4-inch thick PC concrete sidewalk paving, 4-foot and 5-foot in width = \$64.20 per square yard, includes cost of thickened paving across driveways***
 - ***5-inch thick PC concrete sidewalk paving, greater than 5-foot in width = \$73.70 per square yard***
 - ***6-inch thick PC concrete trail paving, regardless of width = \$78.20 per square yard***
 - ***Maximum cost difference of PC Concrete sidewalk and trail paving per square yard per inch of thickness greater for standard mixes and construction = \$4.50 per square yard per additional inch of thickness***

10.A.4. Traffic Control Device Committee reports for 3rd and 4th Quarter 2023 and 1st Quarter 2024.

TRAFFIC CONTROL DEVICE COMMITTEE

Quarterly Report

July – September 2023

July

No Meeting held this month.

August

No Meeting held this month.

September

A. Review 8th Street & 3rd Avenue Intersection:

Discussion: A citizen email concern of vehicles running the four way stops at this intersection. Statistics from Police Department do not show an influx of accidents, however recommendation made by Vasicek to have the Street Department review options for posts and/or signage with lights which would provide advanced warning when vehicles approach the intersection. It was noted the South Mobility Study final report made recommendation for this intersection be considered for a roundabout.

Vasicek made a motion and seconded by Borchers for Street Department to review options and costs for lighted posts and/or signage, which would provide advanced warning to vehicles approaching the intersection. Bogus, Vasicek, Sherer, and Borchers voted "Aye" and none voted "Nay". Absent Chuck Sliva

B. Review of ADA parking for the Community Building:

Discussion: Comments on the parking around Community Building and ADA parking availability. Official Community Building parking lot is to the east, which is currently under construction. Parking plan includes ADA stalls and location, which meet the federal regulations. The Community Building temporary parking lot during construction of the east parking lot is the lot located directly south of 14th Street. Existing ADA stalls and locations in this lot meet the federal regulations. Vasicek noted it will be a fair distance to the front door from the east parking lot and recommends the addition of two ADA parking stalls in 14th Street in front of the Community Building with additional ADA ramps. It was noted the next fiscal year includes a capital improvement project of a 14th Street crosswalk with a speed table to the south parking lot.

Lorena Breuer, Joyce (Jasper) Heins, Karen Jasper, and Geri Jasper addressed the committee and asked to take into consideration adding ADA parking in front of the Community Building.

Vasicek made motion and seconded by Sherer to proceed with the addition of two ADA parking stalls and three ADA ramps in 14th Street in front of the Community Building. Bogus, Vasicek, Sherer, and Borchers voted "Aye" and none voted "Nay". Absent Chuck Sliva

C. Review parallel parking east side of Platte County Court House and Frankfort Square:

A Platte County Board Member asked for consideration of the parallel parking on east side of the Platte County Court House and Frankfort Square to be replaced with angled parking.

Discussion: The former fire stations used to be located on 26th Avenue across from the Court House and parallel parking was a need to allow fire trucks to exit their building. Street Department will look into the addition of an ADA stall on the south end (west side) of 26th Avenue at the 14th Street intersection along with additional angled parking to the alley. The change to angled parking will need to add in stall count in the area or the parking will need to remain as is.

It was noted that the parallel stalls cannot be made into angled stalls on 26th Avenue between 13th to 14th Streets due to through and turn lanes.

Vasicek made motion and seconded by Borchers to have the Street Department look into adding an ADA stall and angled parking on 26th Avenue from 14th Street north to the alley and proceed if

determined it will result is for additional stalls and is feasible. Bogus, Vasicek, Sherer, and Borchers, voted "Aye" and none voted "Nay". Absent Chuck Sliva

D. Review of 26th Street parking limits and crosswalk east of 23rd Avenue and south of Columbus Middle School:

Discussion: The Columbus Middle School requested a review of existing parking signage on the south side of 26th Street abutting Trinity Lutheran Church and the addition of a school crossing in the vicinity. Existing parking signs on this segment of 26th Avenue are "10 Minute Parking School Days 7AM-6PM". CMS proposal to have no parking during school times. Proposed crosswalk addition with an actuated signal would be located east of the CMS parking lot exit with right out only designation onto 26th Street. Staff will contact the church for notification. It was noted that the church parking lot may be into the public right-of-way, which will be reviewed by staff.

Borchers made motion and seconded by Vasicek to review current parking signage on the south side of 26th Street from 23rd Avenue east along Trinity Lutheran Church property and to construct and stripe a school crossing. Bogus, Vasicek, Sherer, and Borchers, voted "Aye" and none voted "Nay". Absent Chuck Sliva

E. Review of Traffic Device needs within the City:

Chief Sherer mentioned traffic control after Pawnee Park football games on 8th Street and 33rd Avenue – Review of controlling traffic signal lights at said intersection. Borchers noted this has been looked into before and that the controller would need to be replaced which it is not currently in the NDOT schedule to replace. Cost would be high to allow a police department control feature which would need NDOT approval.

A public guest at the meeting mentioned that on 7th Street they are concerned of the speed of vehicles. Chief Sherer indicated the Police Department has been on this street numerous times and do not see the violations mentioned.

A public guest at the meeting mentioned on 39th Street between 33rd Ave. to 31st Ave. that when school lets out the traffic increases and are not driving speed limit. Chief Sherer suggested for them to get the license plate numbers and call into the non-emergency number and Police will have a conversation with the individuals.

OLD BUSINESS

None

UNFINISHED BUSINESS

None

TRAFFIC CONTROL DEVICE COMMITTEE

Quarterly Report

October – December 2023

October

No Meeting held this month.

November

No Meeting held this month.

December

No Meeting held this month.

TRAFFIC CONTROL DEVICE COMMITTEE

Quarterly Report

January – March 2024

January

No Meeting held this month.

February

A. Review East 5th Avenue and 25th Street Stop Signs:

Discussion: In light of the expansion of The Flats Apartment complex, reassessment of the traffic control measures at the intersection of East 5th Avenue and 25th Street is warranted. A yield sign was previously installed for southbound traffic on East 5th Avenue, due to the traffic flow. The additional anticipated increase in traffic volumes and existing issues, the current traffic control signage is inadequate. Recommendation, with the projected rise in traffic activity, it is recommended to install stop signs for both northbound and southbound traffic on East 5th Avenue at 25th Street to enhance safety.

Sherer made a motion and seconded by Borchers for the addition of northbound and southbound traffic stop signs on East 5th Avenue at 25th Street. Bogus, Vasicek, Sherer, Sliva and Borchers voted "Aye" and none voted "Nay".

B. Review 22nd Avenue and 19th Street to place Stop Signs:

Discussion: A request by a concerned property owner regarding the potential placement of stop signs at the intersection of 22nd Avenue and 19th Street. Currently 19th Street serves as a through street with stop signs at all intersections from 33rd Avenue to 23rd Avenue. Recommendation by Borchers to place the speed signs and collect traffic data at the intersection for review of warrants for the placement of stop signs.

Sliva made motion and seconded by Borchers to place the speed signs to collect data at the intersection for review of warrants for the placement of stop signs on 22nd Avenue and 19th Street. Bogus, Vasicek, Sherer, Sliva and Borchers, voted "Aye" and none voted "Nay".

C. Review of Traffic Device needs with the City:

There were no additional needs presented at this time.

OLD BUSINESS

A. None

UNFINISHED BUSINESS

A. Follow up on 8th Street & 3rd Avenue intersection from September 11, 2023 meeting:

The new signs arrived. Borchers recommended that due to the weight of these signs the poles used for pedestrian crossings posts also be used for these stop signs. It was determined that the stop signs will be placed in each direction of traffic at the intersection. The Street Department will review the northeast corner with the intention of adjusting it to allow sufficient space for semis to make turns when traveling west.

March

No meeting held this month.

10.B.PUBLIC FINANCE, JUDICIARY, AND PERSONNEL COMMITTEE - March 12, 2024

PUBLIC FINANCE, JUDICIARY, AND PERSONNEL COMMITTEE
March 12, 2024

A meeting of the Public Finance, Judiciary, and Personnel Committee of the City of Columbus, Nebraska, was convened in open and public session on March 12, 2024, at 4 p.m. in the Community Building, Community Room, 2500 14 Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on March 7, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice and in the notice to the mayor and members of the city council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **Statement of Compliance with Open Meetings Act and Roll Call:** Chair Hiemer announced that a copy of the Open Meetings Act is posted in the meeting room. Present were the following Public Finance, Judiciary, and Personnel Committee members: Council Members Cynthia Alarcòn, Hope Freshour, Troy Hiemer, and Rich Jablonski. City staff members included City Administrator Tara Vasicek, City Clerk Janelle Kline, Finance Director Heather Lindsley, Human Resource Director Tammy Orender, and Assistant City Clerk Kelli Keyes. Also present was Mayor James Bulkley.

2. **Election of chair and vice chair.** Hiemer called for nominations for chair. Jablonski nominated Hiemer to serve as chair. Hiemer called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Jablonski and a second by Freshour. Alarcòn, Freshour, Hiemer, and Jablonski voted "Aye" and none voted "Nay". Hiemer called for nominations for vice chair. Jablonski nominated Freshour to serve as vice chair. Hiemer called for further nominations and no other nominations were brought forward. The nominations closed with a motion by Jablonski and a second by Hiemer. Alarcòn, Freshour, Hiemer, and Jablonski voted "Aye" and none voted "Nay". Hiemer was elected to serve as chair and Freshour was elected to serve as vice chair with a motion by Jablonski and a second by Hiemer. Alarcòn, Freshour, Hiemer, and Jablonski voted "Aye" and none voted "Nay".

3. **Financial and Compliance Audit for year-end September 30, 2023.** Tim Lens, CPA with BerganKDV, gave a summary of the financial and compliance audit for fiscal year 22-23 and pointed out that this is a draft report, with highlighted items to be updated for the final report. He stated that all financial statements for the city were found to be in accordance with the generally accepted accounting principles and the budget for FY23-24 is in compliance. A report for compliance and internal controls for financial reporting was completed and a deficiency in segregation of duties was identified; however, he clarified this is not an uncommon finding with smaller accounting departments. A material weakness was also found regarding journal entries, with Lens stating that additional training would be provided. He

addressed the single audit report, stating it was required since the city's federal aid for the year exceeded \$750,000. Covid-19 state and local recovery funds in the amount of \$3.4 million were selected for review and the audit team found everything to be within compliance. In conclusion, Lens pointed out that the MD&A, a full list of TIF projects, all city leases, and subscription based IT agreements need to be added to the report. He explained that all open items would be addressed this week, with a final report being issued before the March 31st deadline. A recommendation to approve the Financial and Compliance Audit with corrections to follow was accepted with a motion by Jablonski and a second by Hiemer. Alarcòn, Freshour, Hiemer, and Jablonski voted "Aye" and none voted "Nay".

4. **Quote from Capital City Concepts in the amount of \$22,000 for benefit and wage study of non-unionized employees.** Orender explained that a study was completed five years ago and she feels an updated study is necessary as it would compare towns of similar size and take into consideration how other entities handle raises, merit pay, and cost of living adjustments. She stated that in order to recruit the best possible candidates, evaluating all factors are important to stay competitive. Vasicek pointed out that it is common to do a benefit and wage study every 3-5 years and explained that significant wage increases were implemented with the previous study. A recommendation to approve the quote from Capital City Concepts for a benefit and wage study was accepted with a motion by Alarcòn and a second by Freshour. Alarcòn, Freshour, Hiemer, and Jablonski voted "Aye" and none voted "Nay".

5. **Adjournment.** The meeting adjourned at 4:17 p.m.

OFFICE OF THE CITY CLERK

:Janelle Kline

10.B.1. Financial and Compliance Audit for year-end September 30, 2023.

City of Columbus, Nebraska

**Independent Auditor's Reports and
Financial Statements**

September 30, 2023

PRELIMINARY

**City of Columbus, Nebraska
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PRELIMINARY



Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Columbus
Columbus, Nebraska

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Columbus, Nebraska (the "City"), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City, as of September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1 to the financial statements, in 2023, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 96, Subscription-Based Information Technology Arrangements (SBITAs). Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- ◆ Exercise professional judgment and maintain professional skepticism throughout the audit.
- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- ◆ Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparisons be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical content. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Required Supplementary Information (Continued)

Management has omitted the management’s discussion and analysis and pension information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City’s basic financial statements. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March __, 2024, on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

Omaha, Nebraska
March __, 2024

City of Columbus
Statement of Net Position
September 30, 2023

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and cash equivalents	\$ (1,401,064)	\$ 10,491,928	\$ 9,090,864
Cash at county treasurer	343,096	-	343,096
Investments	22,169,032	14,150,991	36,320,023
Accounts receivable	3,805,087	2,411,193	6,216,280
Special assessments receivable	1,964,040	-	1,964,040
Notes receivable	1,607,265	-	1,607,265
Unbilled receivables	-	2,256,241	2,256,241
Inventory	-	312,707	312,707
Land	3,728,689	709,058	4,437,747
Equipment	26,602,162	10,213,231	36,815,393
Buildings	170,479,345	128,115,526	298,594,871
Leased assets - buildings	698,980	-	698,980
SBITA	723,866	-	723,866
Construction in progress	42,022,570	4,526,578	46,549,148
Less accumulated depreciation and amortization	(72,984,977)	(58,085,358)	(131,070,335)
Restricted cash, cash equivalents, and investments	1,779,248	10,335,756	12,115,004
Total assets	<u>201,537,339</u>	<u>125,437,851</u>	<u>326,975,190</u>
Liabilities			
Accounts payable	960,282	378,507	1,338,789
Accrued expenses	350,879	62,396	413,275
Compensated absences	1,273,902	271,194	1,545,096
Unearned revenue	733,914	-	733,914
Interest payable	154,613	358,463	513,076
Long-term debt, net	-	-	-
Unamortized bond premium	958,544	3,484,231	4,442,775
Payable within one year	1,802,336	2,040,000	3,842,336
Payable after one year	34,849,648	33,400,000	68,249,648
Total liabilities	<u>41,084,118</u>	<u>39,994,791</u>	<u>81,078,909</u>
Deferred Inflows of Resources			
Deferred inflows related to leases	420,186	-	420,186
Net Position			
Net investment in capital assets	133,660,107	46,554,804	180,214,911
Restricted for debt service	1,779,248	10,335,756	12,115,004
Unrestricted	24,593,680	28,552,500	53,146,180
Total net position	<u>160,033,035</u>	<u>85,443,060</u>	<u>245,476,095</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 201,537,339</u>	<u>\$ 125,437,851</u>	<u>\$ 326,975,190</u>

See accompanying notes to the basic financial statements.

City of Columbus
Statement of Activities
Year Ended September 30, 2023

Functions/Programs	Expenses	Program Revenues			Net Revenues (Expenses) and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Net Total
General services	\$ 4,250,844	\$ -	\$ 190,165	3,419,634	\$ (641,045)	\$ -	\$ (641,045)
Public safety	11,219,098	1,116,453	356,457	-	(9,746,188)	-	(9,746,188)
Public works	6,778,345	157,409	-	118,195	(6,502,741)	-	(6,502,741)
Cultural and recreation	7,475,383	1,703,853	2,636,843	-	(3,134,687)	-	(3,134,687)
Community development	1,405,736	798,308	81,869	-	(525,559)	-	(525,559)
Interest	916,615	-	-	-	(916,615)	-	(916,615)
Health insurance	(18,639)	107,371	-	-	126,010	-	126,010
Total governmental activities	32,027,382	3,883,394	3,265,334	3,537,829	(21,340,825)	-	(21,340,825)
Business-type activities							
Water	3,140,004	4,546,817	-	-	-	1,406,813	1,406,813
Sewer	5,985,793	8,593,375	-	-	-	2,607,582	2,607,582
Electric	163,667	4,406,469	-	-	-	4,242,802	4,242,802
Storm water	519,878	512,894	-	-	-	(6,984)	(6,984)
Solid waste	2,105,005	2,567,081	-	-	-	462,076	462,076
Total business-type activities	11,914,347	20,626,636	-	-	-	8,712,289	8,712,289
Total primary government	<u>\$ 43,941,729</u>	<u>\$ 24,510,030</u>	<u>\$ 3,265,334</u>	<u>\$ 3,537,829</u>	<u>\$ (21,340,825)</u>	<u>\$ 8,712,289</u>	<u>\$ (12,628,536)</u>
General revenues							
Property taxes					6,486,116	-	6,486,116
Sales taxes					14,366,722	-	14,366,722
Other taxes and fees					3,715,106	-	3,715,106
Miscellaneous					733,050	-	733,050
Investment earnings					1,158,797	967,468	2,126,265
Gain (loss) on disposal of capital assets					26,674	(969)	25,705
Transfers					2,139,636	(2,139,636)	-
Total general revenues					28,626,101	(1,173,137)	27,452,964
Change in net position					7,285,276	7,539,152	14,824,428
Net position - beginning of year					153,020,413	77,743,501	230,763,914
Prior period adjustment					(272,654)	160,407	(112,247)
Net position - beginning of year, as restated					152,747,759	77,903,908	230,651,667
Net position - end of year					<u>\$ 160,033,035</u>	<u>\$ 85,443,060</u>	<u>\$ 245,476,095</u>

See accompanying notes to the basic financial statements.

City of Columbus
Balance Sheet - Governmental Funds
September 30, 2023

	<u>General Fund</u>	<u>Streets Engineering Fund</u>	<u>Sales Tax Fund</u>
Assets			
Cash and cash equivalents	\$ 1,959,440	\$ 39,349	\$ (2,808,434)
Cash at county treasurer	318,430	-	-
Due from other funds	-	-	-
Investments	5,726,828	691,472	8,345,380
Receivables			
Accounts, net of allowance	22,817	726	-
Due from other governments	46,364	-	1,101,705
Property taxes	43,112	337,864	-
Special assessments	-	1,794,738	-
Notes	-	127,835	-
Grants	1,193,997	-	-
Leases	317,315	-	-
Restricted assets			
Cash and cash equivalents	-	-	-
Investments	-	-	-
	<u>\$ 9,628,303</u>	<u>\$ 2,991,984</u>	<u>\$ 6,638,651</u>
Liabilities			
Accounts payable	\$ 617,113	\$ 79,464	\$ -
Accrued expenses	292,840	32,879	-
Due to other funds	-	-	-
Unearned revenue	-	-	-
Total liabilities	<u>909,953</u>	<u>112,343</u>	<u>-</u>
Deferred Inflows of Resources			
Unavailable revenues	1,193,997	1,794,738	-
Deferred inflows related to leases	297,147	-	-
Total deferred inflows of resources	<u>1,491,144</u>	<u>1,794,738</u>	<u>-</u>
Fund Balances			
Nonspendable	-	-	-
Restricted	-	1,084,903	6,638,651
Committed	-	-	-
Assigned	174,231	-	-
Unassigned	7,052,975	-	-
Total fund balances	<u>7,227,206</u>	<u>1,084,903</u>	<u>6,638,651</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,628,303</u>	<u>\$ 2,991,984</u>	<u>\$ 6,638,651</u>

See accompanying notes to the basic financial statements.

<u>1/2 Cent Sales Tax Fund</u>	<u>ARP Act Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ (1,690,226)	\$ 822,702	\$ (51,478)	\$ (1,728,647)
-	-	24,666	343,096
-	-	-	-
-	24,828	5,105,610	19,894,118
-	-	8,129	31,672
502,759	-	100,552	1,751,380
-	-	4,022	384,998
-	-	169,302	1,964,040
-	-	1,479,430	1,607,265
-	-	-	1,193,997
-	-	125,725	443,040
-	-	-	-
<u>1,779,248</u>	<u>-</u>	<u>-</u>	<u>1,779,248</u>
<u>\$ 591,781</u>	<u>\$ 847,530</u>	<u>\$ 6,965,958</u>	<u>\$ 27,664,207</u>
\$ -	\$ -	\$ 38,827	\$ 735,404
-	-	25,160	350,879
-	-	-	-
-	733,914	-	733,914
<u>-</u>	<u>733,914</u>	<u>63,987</u>	<u>1,820,197</u>
-	-	1,672,318	4,661,053
-	-	123,039	420,186
<u>-</u>	<u>-</u>	<u>1,795,357</u>	<u>5,081,239</u>
-	-	135,928	135,928
591,781	113,616	4,274,687	12,703,638
-	-	1,151,125	1,151,125
-	-	-	174,231
-	-	(455,126)	6,597,849
<u>591,781</u>	<u>113,616</u>	<u>5,106,614</u>	<u>20,762,771</u>
<u>\$ 591,781</u>	<u>\$ 847,530</u>	<u>\$ 6,965,958</u>	<u>\$ 27,664,207</u>

PRELIMINARY

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City of Columbus
Reconciliation of the Balance Sheet to
the Statement of Net Position - Governmental Funds
September 30, 2023

Total fund balances - governmental funds \$ 20,762,771

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.

Capital assets	244,255,612
Less accumulated depreciation	(72,984,977)

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.

Long-term liabilities at year-end consist of:

Bond principal payable	(29,630,000)
Leases payable	(501,971)
SBITA payable	(675,013)
Compensated absences payable	(1,273,902)
COPs	(5,845,000)
Bond premium	(958,544)

Deferred outflows of resources and deferred inflows of resources are created as a result of various differences related to pensions that are not recognized in the governmental funds.

Deferred outflows of resources related to pensions	
Deferred inflows of resources related to pensions	

Governmental funds do not report a liability for accrued interest until due and payable. (154,613)

Delinquent receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds. 4,661,053

The Internal Service Fund is used by management to charge the costs of self-insurance and employee benefits; the assets and liabilities of the Internal Service Fund are reported in the governmental activities in the statement of net position. 2,377,619

Total net position - governmental activities \$ 160,033,035

City of Columbus
Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds
Year Ended September 30, 2023

	General Fund	Streets Engineering Fund	Sales Tax Fund
Revenues			
Property taxes	\$ 5,954,405	\$ -	\$ -
Fees, taxes, permits and licenses	889,366	658,712	-
Sales tax	1,628,586	3,263,435	6,216,033
Charges for services	2,772,015	145,539	-
Donations	128,496	-	-
Grants	864,926	702,750	-
Investment earnings	164,570	53,567	231,975
Miscellaneous	337,882	28,253	-
Total revenues	<u>12,740,246</u>	<u>4,852,256</u>	<u>6,448,008</u>
Expenditures			
Current			
General government	2,611,531	-	-
Public safety	8,238,461	-	-
Public works	-	3,096,080	-
Cultural and recreation	5,972,298	-	-
Community development	728,903	-	-
Capital outlay	16,018,674	9,057,194	-
Debt service			
Principal on leases	104,281	-	-
Interest on leases	24,250	-	-
Principal	-	-	-
Interest and fiscal charges	-	-	-
Total expenditures	<u>33,698,398</u>	<u>12,153,274</u>	<u>-</u>
Excess of revenues over (under) expenditures	(20,958,152)	(7,301,018)	6,448,008
Other Financing Sources (Uses)			
SBITA	51,459	-	-
Transfers in	24,218,538	5,059,996	-
Transfers out	(480,000)	-	(9,265,809)
Total other financing sources (uses)	<u>23,789,997</u>	<u>5,059,996</u>	<u>(9,265,809)</u>
Net change in fund balances	2,831,845	(2,241,022)	(2,817,801)
Fund Balances			
Beginning of year, as originally reported	4,395,361	3,598,579	9,456,452
Prior period adjustment (note 13)	-	(272,654)	-
Beginning of year, as restated	<u>4,395,361</u>	<u>3,325,925</u>	<u>9,456,452</u>
End of year	<u>\$ 7,227,206</u>	<u>\$ 1,084,903</u>	<u>\$ 6,638,651</u>

See accompanying notes to the basic financial statements.

1/2 Cent Sales Tax Fund	ARP Act Fund	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ 531,711	\$ 6,486,116
-	-	156,970	1,705,048
2,807,552	-	427,772	14,343,378
-	-	989,037	3,906,591
-	-	2,061,392	2,189,888
-	3,419,634	228,639	5,215,949
128,276	100,365	422,381	1,101,134
-	-	1,612,254	1,978,389
<u>2,935,828</u>	<u>3,519,999</u>	<u>6,430,156</u>	<u>36,926,493</u>
-	-	-	2,611,531
-	-	2,276,653	10,515,114
-	-	287,711	3,383,791
-	-	3,907	5,976,205
-	-	684,289	1,413,192
-	-	435,242	25,511,110
-	-	-	104,281
-	-	-	24,250
630,000	-	845,000	1,475,000
594,223	-	399,020	993,243
<u>1,224,223</u>	<u>-</u>	<u>4,931,822</u>	<u>52,007,717</u>
1,711,605	3,519,999	1,498,334	(15,081,224)
-	-	472,787	524,246
-	-	804,291	30,082,825
(4,764,250)	(3,419,634)	(10,013,496)	(27,943,189)
<u>(4,764,250)</u>	<u>(3,419,634)</u>	<u>(8,736,418)</u>	<u>2,663,882</u>
(3,052,645)	100,365	(7,238,084)	(12,417,342)
3,644,426	13,251	12,344,698	33,452,767
-	-	-	(272,654)
<u>3,644,426</u>	<u>13,251</u>	<u>12,344,698</u>	<u>33,180,113</u>
<u>\$ 591,781</u>	<u>\$ 113,616</u>	<u>\$ 5,106,614</u>	<u>\$ 20,762,771</u>

City of Columbus
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances to the
Statement of Activities - Governmental Funds
Year Ended September 30, 2023

Net change in fund balances - governmental funds \$ (12,417,342)

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlay is reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.

Capital outlay	26,294,000
Depreciation and amortization expense	(8,070,519)
Remaining book value of disposed assets	(244,214)

Compensated absences are recognized as paid in the governmental funds but recognized as the expense is incurred in the Statement of Activities. (5,238)

Principal payments on long-term debt are recognized as expenditures in the governmental funds but as an increase in the net position in the Statement of Activities. 1,628,134

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and thus requires use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. 11,102

The issuance of long-term debt provides current financial resources to governmental funds and has no effect on net position. These amounts are reported in the governmental funds as a source of funds. These amounts are not shown as revenues in the Statement of Activities, but rather constitute long-term liabilities in the Statement of Net Position. (524,246)

The governmental funds report the effect of bond premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Amortization of bond premiums 79,595

Delinquent receivables will be collected this year, but are not available soon enough to pay for the current period's expenditures and, therefore, are not revenues in the funds.

Special assessments delinquent	459,771
Notes receivable	(83,489)
Other receivables	(36,134)

The Internal Service Fund is used by management to charge the costs of self-insurance and employee benefits the net revenue of the Internal Service Fund is reported with the governmental activities 193,856

Change in net position - governmental activities \$ 7,285,276

City of Columbus
Statement of Net Position - Proprietary Funds
September 30, 2023

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Electric Fund</u>
Assets			
Current assets			
Cash and cash equivalents	\$ 2,910,420	\$ 5,567,551	\$ 13,974
Investments	9,223,371	1,756,104	698,468
Receivables			
Interfund	-	-	2,362,040
Accounts and leases (net of allowance)	614,563	1,454,843	-
Unbilled receivables	377,770	641,936	1,182,926
Inventory	279,742	32,965	-
Total current assets	<u>13,405,866</u>	<u>9,453,399</u>	<u>4,257,408</u>
Noncurrent assets			
Capital assets			
Land	243,714	356,806	-
Buildings	31,614,569	65,045,002	6,191,214
Equipment	5,259,729	3,040,922	-
Construction in progress	868,036	3,455,134	-
Accumulated depreciation	(18,699,207)	(21,580,500)	(5,651,916)
Total capital assets, net	<u>19,286,841</u>	<u>50,317,364</u>	<u>539,298</u>
Restricted Assets			
Investments	1,139,393	9,196,363	-
Total assets	<u>33,832,100</u>	<u>68,967,126</u>	<u>4,796,706</u>
Liabilities			
Current liabilities			
Accounts payable	\$ 140,053	\$ 150,073	\$ -
Accrued expenses	6,396	43,331	-
Interfund payable	-	-	-
Interest payable	39,739	318,099	-
Current portion of long-term obligations	225,032	1,589,968	-
Total current liabilities	<u>411,220</u>	<u>2,101,471</u>	<u>-</u>
Noncurrent liabilities			
Compensated absences	23,810	199,209	-
Unamortized bond premiums	701,252	2,782,979	-
Noncurrent portion of long-term obligations	1,402,043	31,537,957	-
Total noncurrent liabilities	<u>2,127,105</u>	<u>34,520,145</u>	<u>-</u>
Total liabilities	<u>2,538,325</u>	<u>36,621,616</u>	<u>-</u>
Deferred Inflows of Resources			
Deferred inflows related to pensions	-	-	-
Net Position			
Net investment in capital assets	16,958,514	14,406,460	539,298
Restricted for debt service	1,139,393	9,196,363	-
Unrestricted	13,195,868	8,742,687	4,257,408
Total net position	<u>31,293,775</u>	<u>32,345,510</u>	<u>4,796,706</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 33,832,100</u>	<u>\$ 68,967,126</u>	<u>\$ 4,796,706</u>

See accompanying notes to the basic financial statements.

Storm Water Fund	Solid Waste Fund	Total Enterprise Funds	Governmental Activities Internal Service Fund
\$ 650,971	\$ 1,349,012	\$ 10,491,928	\$ 327,583
484,266	1,988,782	14,150,991	2,274,914
-	-	2,362,040	-
155,064	186,723	2,411,193	-
30,066	23,543	2,256,241	-
-	-	312,707	-
<u>1,320,367</u>	<u>3,548,060</u>	<u>31,985,100</u>	<u>2,602,497</u>
3,000	105,538	709,058	-
19,706,764	5,557,977	128,115,526	-
40,378	1,872,202	10,213,231	-
203,408	-	4,526,578	-
(9,610,398)	(2,543,337)	(58,085,358)	-
<u>10,343,152</u>	<u>4,992,380</u>	<u>85,479,035</u>	<u>-</u>
-	-	10,335,756	-
<u>11,663,519</u>	<u>8,540,440</u>	<u>127,799,891</u>	<u>2,602,497</u>
\$ 6,759	\$ 81,622	\$ 378,507	\$ 224,878
-	12,669	62,396	-
-	2,362,040	2,362,040	-
-	625	358,463	-
-	225,000	2,040,000	-
<u>6,759</u>	<u>2,681,956</u>	<u>5,201,406</u>	<u>224,878</u>
-	48,175	271,194	-
-	-	3,484,231	-
-	460,000	33,400,000	-
-	508,175	37,155,425	-
<u>6,759</u>	<u>3,190,131</u>	<u>42,356,831</u>	<u>224,878</u>
-	-	-	-
10,343,152	4,307,380	46,554,804	-
-	-	10,335,756	-
<u>1,313,608</u>	<u>1,042,929</u>	<u>28,552,500</u>	<u>2,377,619</u>
<u>11,656,760</u>	<u>5,350,309</u>	<u>85,443,060</u>	<u>2,377,619</u>
\$ 11,663,519	\$ 8,540,440	\$ 127,799,891	\$ 2,602,497

See accompanying notes to the basic financial statements.

City of Columbus
Statement of Revenues, Expenses, and Changes
in Fund Net Position - Proprietary Funds
Year Ended September 30, 2023

	Water Fund	Sewer Fund	Electric Fund
Operating revenues			
Charges for services	\$ 4,166,735	\$ 7,864,559	\$ -
Franchise fees	-	-	4,406,469
Fees, taxes, permits, and licenses	97,940	53,924	-
Sales tax	33,659	577,500	-
Operating grants	-	-	-
Misc operating revenues	248,483	97,392	-
Total operating revenues	<u>4,546,817</u>	<u>8,593,375</u>	<u>4,406,469</u>
Operating expenses			
Personnel services	1,016,215	1,632,818	-
Insurance	40,551	103,976	-
Supplies	365,905	301,713	-
Professional services	2,450	1,597	-
Repairs and maintenance	329,299	327,112	-
Heat, light and power, phone	223,090	302,750	-
Landfill disposal	-	-	-
Sales tax remitted	66,787	474,099	-
Other operating	79,475	25,666	-
Depreciation	1,015,012	1,946,210	163,667
Advertising and promotion	199	-	-
Total operating expenses	<u>3,138,983</u>	<u>5,115,941</u>	<u>163,667</u>
Operating income (loss)	1,407,834	3,477,434	4,242,802
Nonoperating revenues (expenses)			
Interest expense, net	(1,021)	(869,852)	-
Investment earnings	397,363	396,000	53,155
Total nonoperating revenues (expenses)	<u>396,342</u>	<u>(473,852)</u>	<u>53,155</u>
Change in net position before transfers	1,804,176	3,003,582	4,295,957
Operating transfers			
Transfers in	625,000	2,794,634	-
Transfers out	(120,000)	(120,000)	(5,270,270)
Gain (loss) on disposal of asset	(1,061)	-	-
Change in net position	2,308,115	5,678,216	(974,313)
Net position			
Beginning of year, as previously stated	29,006,040	26,704,430	5,771,019
Prior period adjustment (Note 12)	(20,380)	(37,136)	-
Beginning of year	<u>28,985,660</u>	<u>26,667,294</u>	<u>5,771,019</u>
End of year	<u>\$ 31,293,775</u>	<u>\$ 32,345,510</u>	<u>\$ 4,796,706</u>

See accompanying notes to the basic financial statements.

Storm Water Fund	Solid Waste Fund	Total Enterprise Funds	Governmental Activities Internal Service Fund
\$ -	\$ 2,545,291	\$ 14,576,585	\$ 38,291
-	-	4,406,469	-
487,918	1,200	640,982	69,080
24,976	-	636,135	-
-	-	-	-
-	20,590	366,465	-
<u>512,894</u>	<u>2,567,081</u>	<u>20,626,636</u>	<u>107,371</u>
39,134	664,118	3,352,285	-
-	21,825	166,352	-
1,586	168,917	838,121	-
10,811	886	15,744	(18,639)
7,784	143,338	807,533	-
558	12,910	539,308	-
-	793,409	793,409	-
29,344	-	570,230	-
828	52,758	158,727	-
428,049	242,869	3,795,807	-
1,784	-	1,983	-
<u>519,878</u>	<u>2,101,030</u>	<u>11,039,499</u>	<u>(18,639)</u>
(6,984)	466,051	9,587,137	126,010
-	(3,975)	(874,848)	-
29,949	91,001	967,468	67,846
<u>29,949</u>	<u>87,026</u>	<u>92,620</u>	<u>67,846</u>
22,965	553,077	9,679,757	193,856
-	-	3,419,634	-
-	(49,000)	(5,559,270)	-
-	92	(969)	-
<u>22,965</u>	<u>504,169</u>	<u>7,539,152</u>	<u>193,856</u>
11,415,872	4,846,140	77,743,501	2,183,763
217,923	-	160,407	-
<u>11,633,795</u>	<u>4,846,140</u>	<u>77,903,908</u>	<u>2,183,763</u>
<u>\$ 11,656,760</u>	<u>\$ 5,350,309</u>	<u>\$ 85,443,060</u>	<u>\$ 2,377,619</u>

See accompanying notes to the basic financial statements.

City of Columbus
Statement of Cash Flows - Proprietary Funds
Year Ended September 30, 2023

	Water Fund	Sewer Fund	Electric Fund
Cash Flows - Operating Activities			
Receipts from customers and users	\$ 4,391,229	\$ 8,503,717	\$ 4,455,926
Payments to suppliers	(1,164,738)	(1,474,049)	-
Payments to employees	(1,012,334)	(1,613,570)	-
Other receipts	248,483	97,392	-
Net cash flows - operating activities	<u>2,462,640</u>	<u>5,513,490</u>	<u>4,455,926</u>
Cash Flows - Noncapital Financing Activities			
Transfer from other funds	625,000	2,794,634	-
Transfer to other funds	(120,000)	(120,000)	(5,270,270)
Net cash flows - noncapital financing activities	<u>505,000</u>	<u>2,674,634</u>	<u>(5,270,270)</u>
Cash Flows - Capital and Related Financing Activities			
Principal paid on debt	(218,990)	(1,591,010)	-
Interest paid on debt	(158,543)	(1,305,110)	-
Proceeds from disposal of capital assets	38,427	77,460	-
Acquisition of capital assets	(3,633,549)	(3,241,255)	-
Net cash flows - capital and related financing activities	<u>(3,972,655)</u>	<u>(6,059,915)</u>	<u>-</u>
Cash Flows - Investing Activities			
Net (purchase) sales of investments	352,521	2,864,009	(16,330)
Interest and dividends	397,363	396,000	53,155
Net cash flows - investing activities	<u>749,884</u>	<u>3,260,009</u>	<u>36,825</u>
Net change in cash and cash equivalents	(255,131)	5,388,218	(777,519)
Cash and Cash Equivalents			
Beginning of year	<u>4,304,944</u>	<u>9,375,696</u>	<u>791,493</u>
End of year	<u>\$ 4,049,813</u>	<u>\$ 14,763,914</u>	<u>\$ 13,974</u>
Reconciliation of Operating Income (Loss) to Net Cash Flows - Operating Activities			
Operating income (loss)	\$ 1,407,834	\$ 3,477,434	\$ 4,242,802
Adjustments to reconcile operating income (loss) to net cash flows - operating activities			
Depreciation expense	1,015,012	1,946,210	163,667
Accounts receivable	133,260	7,734	49,457
Inventory	(74,693)	26,658	-
Accounts payable	17,711	36,206	-
Salaries payable	3,881	19,248	-
Unearned revenues	(40,365)	-	-
Total adjustments	<u>1,054,806</u>	<u>2,036,056</u>	<u>213,124</u>
Net cash flows - operating activities	<u>\$ 2,462,640</u>	<u>\$ 5,513,490</u>	<u>\$ 4,455,926</u>
Noncash Investing, Capital, and Related Financing Activities			
Amortization of bond premiums and discounts	<u>\$ 151,600</u>	<u>\$ 370,035</u>	<u>\$ -</u>

See accompanying notes to the basic financial statements.

Storm Water Fund	Solid Waste Fund	Total Enterprise Funds	Governmental Activities Internal Service Fund
\$ 389,830	\$ 2,543,451	\$ 20,284,153	\$ 126,010
(49,512)	(1,186,359)	(3,874,658)	13,675
(39,134)	(654,390)	(3,319,428)	-
-	20,590	366,465	-
<u>301,184</u>	<u>723,292</u>	<u>13,456,532</u>	<u>139,685</u>
-	-	3,419,634	-
-	(49,000)	(5,559,270)	-
-	(49,000)	(2,139,636)	-
-	(220,000)	(2,030,000)	-
-	(5,134)	(1,468,787)	-
550	92	116,529	-
(105,996)	(230,840)	(7,211,640)	-
<u>(105,446)</u>	<u>(455,882)</u>	<u>(10,593,898)</u>	<u>-</u>
(7,972)	(23,637)	3,168,591	(18,093)
29,949	91,001	967,468	67,846
<u>21,977</u>	<u>67,364</u>	<u>4,136,059</u>	<u>49,753</u>
217,715	285,774	4,859,057	189,438
<u>433,256</u>	<u>1,063,238</u>	<u>15,968,627</u>	<u>138,145</u>
<u>\$ 650,971</u>	<u>\$ 1,349,012</u>	<u>\$ 20,827,684</u>	<u>\$ 327,583</u>
\$ (6,984)	\$ 466,051	\$ 9,587,137	\$ 126,010
428,049	242,869	3,795,807	-
(123,064)	(3,040)	64,347	-
-	-	(48,035)	-
3,183	7,684	64,784	13,675
-	9,728	32,857	-
-	-	(40,365)	-
<u>308,168</u>	<u>257,241</u>	<u>3,869,395</u>	<u>13,675</u>
<u>\$ 301,184</u>	<u>\$ 723,292</u>	<u>\$ 13,456,532</u>	<u>\$ 139,685</u>
\$ -	\$ -	\$ 521,635	\$ -

City of Columbus
Statement of Fiduciary Net Position - Fiduciary Funds
September 30, 2023

	<u>Custodial Funds</u>
Assets	
Cash	\$ 589,240
Total Assets	<u>589,240</u>
Liabilities	
Accounts payable and amounts due to others	<u>\$ 589,240</u>
Total Liabilities	<u>589,240</u>
Net Position	<u><u>\$ -</u></u>

PRELIMINARY

City of Columbus
Statement of Changes in Fiduciary Net Position - Fiduciary Funds
For the Year Ended September 30, 2023

	Custodial Funds
Additions	
Collections for schools	\$ 18,017
Collections for tax increment financing	1,107,517
Total additions	1,125,534
Deductions	
Payments to schools	18,017
Payments for tax increment financing	1,107,517
Total Deductions	1,125,534
Change in Net Assets	-
Net Assets	
Beginning of Year	-
Ending of Year	\$ -

PRELIMINARY

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The City of Columbus, Nebraska, (the “City”) is a tax-exempt political subdivision and operates under a Mayor and an eight-member City Council form of government.

A. Reporting Entity

In evaluating how to define the reporting entity for financial reporting purposes, management has considered all potential component units. The decision to include a component unit in the reporting entity was made by applying the criteria set forth in Governmental Accounting Standards Board pronouncements. These criteria state that the financial reporting entity consist of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. Based on these criteria, the Gerrard Park Trust, the Library Endowment Fund, and the Library Foundation should be included in the financial statements of the City. These entities are considered blended component units of the City and are reported as if they were a part of the primary government.

B. Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all the nonfiduciary activities of the government. For the most part the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of Activities demonstrates the degree to which the direct expenses of a given function, or a segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

Fund Financial Statements - Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and individual proprietary funds are reported as separate columns in the fund financial statements.

Proprietary funds are used to account for operations that are financed in a manner similar to private business enterprises, (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide Financial Statements (Continued)

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Description of Funds:

Major Governmental Funds:

The General Fund - This is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Streets/Engineering Fund - This fund accounts for funds required to be used for streets, public works and other infrastructure projects.

The Sales Tax Fund and ½ Cent Sales Tax Fund - These funds account for City-enacted sales tax, as further described in Note 16, and expenditures for transportation purposes, which include construction and maintenance of streets, roads, and bridges to the extent of tax revenues.

The ARP Act Fund - This fund accounts for funds received from the American Rescue Plan Act. Additionally, the City reports the following non-major fund types:

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for certain purposes. These nonmajor funds consist of the Airport, E911, Wireless E911, E911 Equipment Share, Housing Rehabilitation and Loans, Economic Development Reuse, Progress and Jobs Growth, Keno, Community Redevelopment Authority, Tax Increment Financing, and Library Foundation funds.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Description of Funds:(Continued)

Major Governmental Funds: (Continued)

Capital Projects Fund - The nonmajor Capital Projects Fund is used to account for resources restricted for the acquisition or construction of specific capital projects with transfer made to governmental funds.

Debt Service Fund - The Debt Service Fund accounts for the accumulation of financial resources for the payment of interest and principal on the general long-term debt of the City other than the debt service payments made by the enterprise funds. Ad valorem taxes are used for the payment of principal and interest on the City's general obligation bonds.

Permanent Funds - The Permanent Funds account for assets held by the City pursuant to trust agreements. The principal portion of this fund type must remain intact, but the earnings may be used to achieve the objectives of the fund. These nonmajor funds consist of the Library Trust and Gerrard Park Trust funds.

Major Proprietary Funds:

The *Water, Sewer, Stormwater, and Solid Waste Funds* are used to account for all activities necessary for the provision of water, sewer, and waste disposal services to City residents.

The *Electric Fund* accounts for franchise fees received from Loup Power District. Revenues are used to maintain distribution lines to City customers.

Additionally, the City reports the following fund types:

The *Internal Service Fund* accounts for self-insurance reserves and employee benefits for covered employees provided to other departments or agencies of the City on a cost reimbursement basis.

The *Custodial Fund* accounts for the receipts and disbursements of funds on behalf of other organizations.

D. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

E. Cash and Investments

For the purpose of the Statement of Net Position and Balance Sheet, "cash and cash equivalents" include all demand accounts and savings accounts. For the purpose of proprietary fund Statement of Cash Flows, "cash and cash equivalents" include all cash on hand, demand accounts, savings accounts, and equity in pooled cash which has an original maturity of three months or less. The County Treasurer's cash represents revenues collected not yet remitted to the City.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Cash and Investments (Continued)

Nonnegotiable certificates of deposit and money market funds are carried at amortized cost, which approximates fair value. All other investments are carried at fair value. Fair value is determined using quoted market prices.

Investment income includes dividend and interest income and the net change for the year in the fair value of investments carried at fair value. Investment income is assigned to the funds with which the related investment asset is associated.

F. Receivables

Accounts receivable represents the amounts due from customers for services provided. An allowance for uncollectible accounts is recorded based on historical collection information. Property taxes are recorded as a receivable when levied. Historically, the uncollectible portion of taxes receivable has been negligible and no allowance for uncollectible taxes has been recorded. Property taxes levied for the 2022-2023 tax year are recorded as revenue in the governmental fund financial statements when levied and collected within 60 days after September 30, 2023. The portion not collected within 60 days after year-end is recorded as a deferred inflow of resources - unavailable revenue in the governmental funds.

The City considers sales and use tax and highway allocation funds receivable and available when collected by the State of Nebraska. Amounts recorded as due from other governments include the portion of sales and use taxes and highway allocations due to the City from the State of Nebraska. The proprietary funds use the reserve method of accounting for bad debts. Allowance for uncollectible accounts, in the amount of \$1,200 and \$1,800 in the Sewer Fund and Water Fund, respectively, as of September 30, 2023, are shown netted against the respective accounts receivable balances for the proprietary funds. The City records an estimated amount of unbilled revenue for services rendered but not yet billed as of the close of the year.

G. Lease Receivables

The City is lessor for several noncancellable leases for land and building use and recognizes a related lease receivable and a deferred inflow of resources. At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of the lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the lease term.

The City monitors changes in circumstances that would require a remeasurement of its leases and will remeasure the lease receivable and deferred inflow of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

H. Inventories

In the governmental funds, disbursements for inventory type items, which consist of expendable supplies held for consumption, are considered expenditures at the time of purchase and not at the time the items are used.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Inventories (Continued)

For the proprietary funds, inventory consists of plumbing supplies and replacement parts. Inventory is valued at the lower of cost or market, using a first-in, first-out (FIFO) method. Inventory is recorded as an expenditure when consumed, rather than when purchased.

I. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and proprietary funds balance sheet. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value on the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as the projects are constructed.

Property, plant, and equipment are depreciated using the straight-line method over the following estimated useful lives:

Land Improvements and Buildings	5-50 Years
Equipment	3-20 Years
Vehicles	5-30 Years

J. Leased Assets

Leased assets are initially recorded at the initial measurement of the lease liability, plus lease payments made at or before the commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease, plus initial direct costs that are ancillary to place the asset into service. Leased assets are amortized on the straight-line basis over the shorter of the lease term or the useful life of the underlying asset.

K. Restricted Assets

Certain resources are classified as restricted assets because their use is limited by applicable covenants, contracts, agreements, and statutes.

L. Deferred Inflows of Resources

In addition to liabilities, the statement of net position or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has two items that qualifies for reporting in this category. The unavailable revenues reported in the governmental funds balance sheet are from property taxes, special assessments, grants receivable and certain other receivables that are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflow for lease receivables are future lease revenues to be collected for lease agreements entered into with third parties. It is recognized as an inflow of resources in a systematic and rational manner over the lease term.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Net Position

Net position is classified as net investment in capital and lease assets, unrestricted net position and restricted net position.

N. Fund Balance

Fund balances for the City's governmental funds are classified as follows:

- ◆ *Nonspendable* - These are resources which cannot be spent because they are either (a) not in spendable form (such as inventory); or (b) legally or contractually required to be maintained intact.
- ◆ *Restricted* - These are resources with constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- ◆ *Committed* - These are resources which are subject to limitations the government imposes upon itself at its highest level of decision-making authority and that remain binding unless removed in the same manner.
- ◆ *Assigned* - These are resources neither restricted nor committed for which a government has a stated intended use as established by the City Council or a body or official to which the City Council has delegated the authority to assign amounts for specific purposes.
- ◆ *Unassigned* - These are resources which cannot be properly classified as one of the other four categories. The General fund should be the only fund that reports a positive unassigned fund balance amount.

The City's policy is to spend restricted amounts first when both restricted and unrestricted fund balances are available unless there are legal restrictions that prohibit doing so. Additionally, the City is to first spend committed, then assigned, and lastly unassigned amounts of unrestricted fund balances when expenditures are made.

The City does not have a formal minimum fund balance policy.

O. Interfund Transfers

Permanent reallocation of resources between funds of the reporting entity is classified as transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

P. Compensated Absences

City employees earn sick, vacation and comp leave throughout each month and leave is fully vested when earned. All accumulated sick, vacation and comp leave, subject to limitations, is paid at separation. All vacation and sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. In the governmental funds, only compensated absences that have matured as of year-end, for example, as a result of employee resignations and retirements, are recorded as a fund liability.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. Compensated Absences (Continued)

Accruals are based on current salary rates plus an additional amount for compensation-related payments such as Social Security and Medicare taxes and pension amounts using rates in effect at that date.

NOTE 2 - BUDGET PROCESS AND PROPERTY TAXES

For the fiscal year ended September 30, 2023, the City followed these procedures in establishing the budgetary data reflected in the accompanying financial statements:

Prior to September 1, the City submitted to the City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget included proposed expenditures and the means of financing them.

The budget is published with subsequent public hearings to obtain taxpayer comments. Prior to September 30, the budget was legally adopted by the City Council and was then filed with the appropriate state and county officials.

Property taxes were levied in October of 2022 on the assessed value of listed property. The County Assessor of Platte County, Nebraska, determined the City of Columbus's valuation to be \$2,019,761,372 in August of 2022.

The City, through the budget process, requested a total of \$6,366,005 in property taxes. Based on the August of 2022 valuation previously mentioned, the tax levy for the City of Columbus was established at \$0.315186 per \$100 of property value.

NOTE 3 - DEPOSITS AND INVESTMENTS

Nebraska Statutes provide that the City may, by and with the consent of the City Council, invest the funds of the City in securities, including repurchase agreements. Appropriate securities include those that would normally be acquired by individuals of prudence, discretion and intelligence when dealing with the property of another.

A. Deposits

The City's deposits consist of cash, certificates of deposit and securities. Some balances held at a financial institution were covered by federal depository insurance or collateralized with securities held by the pledging financial institution's trust department or agent in the government's name. A portion of the cash balances are held in an investment account and not at a financial institution.

Custodial Credit Risk - Deposits: This is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City's policy regarding custodial credit risk is determined by state statute as described above.

For reporting purposes, the collateral on the City's bank deposits is classified in these categories:

1. Insured or collateralized with securities held by the City or by its agent in the City's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.
3. Uncollateralized or collateralized with securities held by the pledging financial institution, or by its trust department or agent, but not in the City's name.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

A. Deposits (Continued)

None of the City's deposits in excess of the amount insured by the Federal Deposit Insurance Corporation shall be allowed to accumulate in any financial institution unless (a) the financial institution gives a surety bond, (b) the financial institution provides the City with securities as collateral on the excess funds or (c) the financial institution issues a joint custody receipt to the benefit of the City where a third party financial institution actually holds the security.

Interest Rate Risk: As a means of limiting its exposure to changes in interest rates, the City's policy for certificates of deposit is to limit maturities to less than two years. All of the City's certificates of deposit are classified as investments on the statements of net position/balance sheets and mature within one year of September 30, 2022.

B. Investments

The City's investments consist of investments in nonnegotiable certificates of deposits, equity securities, fixed income funds, mutual funds, and money markets.

The City attempts to mitigate the following types of deposit and investment risks through compliance with the state statutes. The types of deposit and investment risks are the following:

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investment policy requires that market conditions and investment securities be analyzed to determine the maximum yield to be obtained and to minimize the impact of rising interest rates. The maturities of investments are as follows:

Investment Type	Investment Maturities			
	Fair Value	Less than One Year	1-5 Years	6-10 Years
Certificates of deposit	\$ 25,066,083	\$ 25,066,083	\$ -	\$ -
Equities	51,520	51,520	-	-
Fixed income funds	82,281	82,281	-	-
Mutual funds	1,132,221	1,132,221	-	-
Money markets	22,102,922	22,102,922	-	-
Total Investments	\$ 48,435,027	\$ 48,435,027	\$ -	\$ -

Credit Risk: The City's investment policies regarding credit risk are governed by state statutes as described above.

Concentration of Credit Risk: The City's investment policy places no limits on the amounts that may be invested in any one issuer.

Custodial Credit Risk - Investments: Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The City's policy regarding custodial credit risk is determined by state statute as described above.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

C. Fair Value of Investments

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets or liabilities

Level 2 - Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that **are**

Level 3 - Unobservable inputs supported by little or no market activity and are significant to the fair value of the assets or liabilities.

The City's investments in certificates of deposit and money markets are carried at cost, and thus are not included within the fair value hierarchy.

D. Recurring Measurements

The following table presents the fair value measurements of investments recognized in the accompanying financial statements measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at September 30, 2023:

Investment Type	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Observable Inputs (Level 3)
Equities	\$ 51,520	\$ 51,520	\$ -	\$ -
Fixed income funds	82,281	82,281	-	-
Mutual funds	1,132,221	1,132,221	-	-
Total Investments	\$ 1,266,022	\$ 1,266,022	\$ -	\$ -

E. Summary of Carrying Values

Deposits and investments of the City at September 30, 2022, consisted of the following:

Deposits	\$ 9,680,104
Investments	48,435,027
	<u>\$ 58,115,131</u>

Included in the following statement of net position captions:

	Government-Wide	Fiduciary Funds	Total
Cash and cash equivalents	\$ 9,090,864	\$ 589,240	\$ 9,680,104
Investments	36,320,023	-	36,320,023
Restricted cash, cash equivalents, and investments	12,115,004	-	12,115,004
Total	\$ 57,525,891	\$ 589,240	\$ 58,115,131

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 4 - NOTES RECEIVABLE

On August 3, 2012, the City loaned Central American Foods, LLC \$45,000 and on October 15, 2012, the City loaned \$46,000 for a total of \$91,000 for equipment purchases to support the cheese-making business in Columbus. The loan carries no interest and payments of \$22,750 are due annually beginning July 1, 2014, with the final payment due July 1, 2017. The outstanding balance at September 30, 2023, is \$88,075.

On February 2, 2015, the City loaned Blazer Holdings, LLC and Blazer, LLC collectively \$300,000 for start-up expenses relating to the purchase of a business. The loan carries interest at 1.00% and is payable in monthly installments of \$5,130 beginning March 1, 2016, with the final payment due February 1, 2021. The outstanding balance at September 30, 2022, is \$0. On February 21, 2018, the City gave a second loan to Blazer, LLC for \$150,000 for expenses relating to the purchase of a business. The loan carries interest at 1.00% and is payable in monthly installments of \$3,190 beginning March 21, 2019 with the final payment due February 21, 2023. The outstanding balance at September 30, 2023, is \$6,334.

On October 1, 2018, the City loaned Columbus Hydraulics \$600,000. The loan carries interest at 1.00% and is payable in monthly installments of \$5,130 starting on November 1, 2020, with the final payment due on October 1, 2025. An additional balloon payment of \$300,000 is also due on October 1, 2025. The outstanding balance at September 30, 2023, is \$431,778.

On April 7, 2021, the City loaned Habitat for Humanity of Columbus, Nebraska \$103,000. The loan carries interest at 1.00% and is payable in a onetime lump sum payment on April 7, 2026. The outstanding balance at September 30, 2023, is \$103,000.

On September 19, 2022, the City loaned Columbus Area Childcare \$225,000. The loan carries interest at 1.00% and is payable in a onetime lump sum payment on April 30, 2026. The outstanding balance at September 30, 2023 is \$225,000.

The City has issued various down-payment assistance loans to residents. The loans are second mortgages on the houses and will be repaid after the first mortgage is paid in full. The outstanding balance at September 30, 2023, is \$625,243.

On December 5, 2017, the City loaned the East District Health Department \$286,254. The loan carries interest at 4.00% and is payable in monthly installments of \$3,000 starting on January 5, 2018 with the final payment due on August 5, 2027. The outstanding balance at September 30, 2023, is \$127,835.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 4 - NOTES RECEIVABLE (CONTINUED)

The following is a summary of notes receivable outstanding as of September 30, 2022, detailed above:

	<u>Original Date</u>	<u>Due Date</u>	<u>Original Amount</u>	<u>Interest Rate</u>	<u>2023 Balance</u>
2012 Central American Foods	8/3/2012	7/1/2017	\$ 91,000	0.00%	\$ 88,075
2018 Blazer	2/21/2018	2/21/2023	150,000	1.00%	6,334
2019 Columbus Hydraulics	10/1/2018	10/1/2025	600,000	1.00%	431,778
2021 Habitat for Humanity of Columbus	4/7/2021	4/7/2026	103,000	1.00%	103,000
2022 Columbus Area Childcare	9/19/2022	4/30/2026	225,000	1.00%	225,000
Total					<u>854,187</u>
Housing rehabilitation loans	Various	Various	Various	Various	625,243
East Central District Health Department	12/5/2017	8/5/2027	286,254	4.00%	127,835
Total					<u>\$ 1,607,265</u>

NOTE 5 - LEASES RECEIVABLE

The City leases land to various third parties, the terms of which expire in 2023 through 2041. Revenue recognized under lease contracts during the year ended September 30, 2023, was \$22,711 in the general fund, \$88,542 in the nonmajor governmental funds, and \$40,365 in the water fund.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 6 - CAPITAL AND LEASE ASSETS

Capital and lease asset activity for the year ended September 30, 2023, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities				
Capital assets not being depreciated				
Land	\$ 3,728,689	\$ -	\$ -	\$ 3,728,689
Construction in progress	37,490,146	15,517,514	10,985,090	42,022,570
Total capital assets not being depreciated	<u>41,218,835</u>	<u>15,517,514</u>	<u>10,985,090</u>	<u>45,751,259</u>
Capital assets being depreciated				
Buildings	155,247,355	17,057,374	1,825,384	170,479,345
Machinery, equipment and vehicles	23,177,981	4,280,804	856,623	26,602,162
SBITA	199,621	524,245	-	723,866
Leased assets - buildings	698,980	-	-	698,980
Total capital assets being depreciated	<u>179,323,937</u>	<u>21,862,423</u>	<u>2,682,007</u>	<u>198,504,353</u>
Less accumulated depreciation for				
Buildings	(50,824,278)	(5,670,595)	(1,617,688)	(54,877,185)
Machinery, equipment and vehicles	(16,312,502)	(2,300,999)	(787,964)	(17,825,537)
SBITA	-	(53,005)	-	(53,005)
Leased assets - buildings	(114,625)	(114,625)	-	(229,250)
Total accumulated depreciation	<u>(67,251,405)</u>	<u>(8,139,224)</u>	<u>(2,405,652)</u>	<u>(72,984,977)</u>
Total capital assets being depreciated, net	<u>112,072,532</u>	<u>13,723,199</u>	<u>276,355</u>	<u>125,519,376</u>
Governmental activities capital position, net	<u>\$ 153,291,367</u>	<u>\$ 29,240,713</u>	<u>\$ 11,261,445</u>	<u>\$ 171,270,635</u>

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 6 - CAPITAL AND LEASE ASSETS (CONTINUED)

	Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities				
Capital assets not being depreciated				
Land	\$ 709,058	\$ -	\$ -	\$ 709,058
Construction in progress	1,275,783	3,498,445	247,650	4,526,578
Total capital assets not being depreciated	<u>1,984,841</u>	<u>3,498,445</u>	<u>247,650</u>	<u>5,235,636</u>
Capital assets being depreciated				
Land improvements and buildings	124,607,441	3,515,573	7,488	128,115,526
Equipment	9,892,639	568,135	247,543	10,213,231
Total capital assets being depreciated	<u>134,500,080</u>	<u>4,083,708</u>	<u>255,031</u>	<u>138,328,757</u>
Total accumulated depreciation	<u>(54,464,628)</u>	<u>(3,792,826)</u>	<u>(172,096)</u>	<u>(58,085,358)</u>
Total capital assets being depreciated, net	<u>80,035,452</u>	<u>290,882</u>	<u>82,935</u>	<u>80,243,399</u>
Business-type activities capital assets, net	<u>\$ 82,020,293</u>	<u>\$ 3,789,327</u>	<u>\$ 330,585</u>	<u>\$ 85,479,035</u>

Depreciation and amortization expense was charged to functions/programs of the primary government as follows:

Governmental activities	
General government	\$ 1,359,729
Public safety	1,816,601
Public works	3,403,728
Cultural and recreation	1,499,178
Community development	6,983
Total depreciation expense - governmental activities	<u>\$ 8,086,219</u>
Business-type activities	
Water	\$ 1,012,031
Sewer	1,946,210
Electric	163,667
Storm water	428,049
Solid waste	242,869
Total depreciation expense - business-type activities	<u>\$ 3,792,826</u>

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 7 - LONG-TERM LIABILITIES

The following is a summary of changes in long-term liabilities for the year ended September 30, 2023:

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Governmental activities					
General obligation bonds	\$ 7,165,000	\$ -	\$ (495,000)	\$ 6,670,000	\$ 515,000
Sales tax revenue bonds	23,590,000	-	(630,000)	22,960,000	660,000
Certificates of participation	6,195,000	-	(350,000)	5,845,000	365,000
Leases	606,252	-	(104,281)	501,971	111,055
SBITA	199,621	524,245	(48,853)	675,013	151,281
Unamortized bond premiums	1,038,137	-	(79,593)	958,544	-
	<u>38,794,010</u>	<u>524,245</u>	<u>(1,707,727)</u>	<u>37,610,528</u>	<u>1,802,336</u>
Compensated absences	1,268,664	5,238	-	1,273,902	-
Total governmental activities	<u>40,062,674</u>	<u>529,483</u>	<u>(1,707,727)</u>	<u>38,884,430</u>	<u>1,802,336</u>
Business-type activities					
Certificates of participation	905,000	-	(220,000)	685,000	225,000
Bonds payable	36,565,000	-	(1,810,000)	34,755,000	1,815,000
Unamortized bond premiums	4,005,866	-	(521,635)	3,484,231	-
	<u>41,475,866</u>	<u>-</u>	<u>(2,551,635)</u>	<u>38,924,231</u>	<u>2,040,000</u>
Compensated absences	272,021	-	(827)	271,194	-
Total business-type activities	<u>41,747,887</u>	<u>-</u>	<u>(2,552,462)</u>	<u>39,195,425</u>	<u>2,040,000</u>
Total primary government	<u>\$ 81,810,561</u>	<u>\$ 529,483</u>	<u>\$ (4,260,189)</u>	<u>\$ 78,079,855</u>	<u>\$ 3,842,336</u>

A. General Obligation Bonds

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital activities. General obligation bonds have been issued for governmental activities only.

General obligation bonds are direct obligations and pledge the full faith and credit of the City. These bonds generally are issued as 15-year serial bonds with substantially equal debt service payments each year. General obligation bonds currently outstanding are as follows:

On December 27, 2013, the City issued General Obligation Flood Control Refunding Bonds in the amount of \$4,750,000. This note was refinanced in the fiscal year ending September 30, 2020. The new issue bears interest from 0.72 to 0.87%. Final payment is due on November 15, 2023. The outstanding balance as of September 30, 2023, is \$495,000.

On September 1, 2021, the City issued General Obligation Highway Allocation Fund Pledge Bonds in the amount of \$6,175,000. The issue bears interest at 3.00%. Final payment is due on December 15, 2036. The outstanding balance as of September 30, 2023, is \$6,175,000.

On September 25, 2018 the City issued Public Safety Sales Tax bonds in the amount of \$15,840,000. The issue bears interest from 3.625 to 5.00%. Final payment is due on September 30, 2038. The outstanding balance at September 30, 2023 is \$12,960,000.

On April 15, 2021, the City issued Sales Tax Revenue Bond Anticipation Notes (Community Building Project) in the amount of \$10,000,000. The issue bears interest of 0.85%. Final payment is June 15, 2024. The outstanding balance at September 30, 2023 is \$10,000,000.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 7 - LONG-TERM LIABILITIES (CONTINUED)

A. General Obligation Bonds (Continued)

On June 30, 2021, the City issued Certificates of Participation in the amount of \$6,540,000. The issue bears interest from 3.00 to 4.00%. Final payment is due on June 15, 2036. The outstanding balance at September 30, 2023 is \$5,845,000.

The City has received bond premiums in governmental funds totaling \$1,234,791. The City is amortizing the bond premiums using the straight-line method over the life of the various bond issues as a reduction of interest expense. Amortization for the year ended September 30, 2023, totaled \$79,593. The unamortized premium balance at September 30, 2023, is \$958,544 and is reported as an addition to long-term debt.

Annual debt service requirement to maturity, including principal and interest, for long-term debt as of September 30, 2023, are as follows:

Year Ending December 31,	Governmental Activities					
	General Obligation Bonds		Sales Tax Revenue Bonds		Certificates of Participation	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	\$ 515,000	\$ 187,103	\$ 10,660,000	\$ 467,138	\$ 365,000	\$ 186,750
2025	75,000	183,525	690,000	440,738	380,000	172,150
2026	135,000	180,375	715,000	413,138	395,000	156,950
2027	195,000	175,425	745,000	384,538	410,000	141,150
2028	260,000	168,600	775,000	354,738	425,000	128,850
2029-2033	2,400,000	666,750	4,295,000	1,348,450	2,310,000	445,950
2034-2038	3,090,000	184,500	5,080,000	565,500	1,560,000	94,500
Total	<u>\$ 6,670,000</u>	<u>\$ 1,746,278</u>	<u>\$ 22,960,000</u>	<u>\$ 3,974,240</u>	<u>\$ 5,845,000</u>	<u>\$ 1,326,300</u>

B. Business-Type Activity Debt

On March 21, 2014, the City issued Certificates of Participation in the amount of \$2,470,000. The issue bears interest from 0.45 to 3.40%. Final payment is due on September 15, 2026. The outstanding balance at September 30, 2023, is \$685,000.

On August 7, 2012, the City issued Combined Revenue and Refunding Bonds in the amount of \$5,785,000. The issue bears interest from 0.30 to 3.10%. Final payment was due on June 15, 2027. On July 23, 2015, the City issued Series 2015A Combined Revenue Refunding Bonds in the amount of \$4,030,000. The issue bears interest from 2.00 to 3.30%. Final payment was due on June 15, 2030. The outstanding balance at September 30, 2023, is \$2,980,869.

On August 26, 2015, the City issued Series 2015B Combined Revenue Bonds in the amount of \$9,800,000. The issue bears interest from 3.00 to 3.55%. Final payment was due on June 15, 2035. These 3 bonds were refinanced into one bond on August 19, 2020. This issue bears interest from 4 - 5% and final payment is due on June 15, 2035. The outstanding balance at September 30, 2023, is \$9,264,131.

On December 3, 2015, the City issued Series 2015C Combined Revenue Refunding Bonds in the amount of \$8,530,000. The issue bears interest from 0.60 to 2.05%. Final payment is due on December 15, 2023. The outstanding balance at September 30, 2023, is \$955,000.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 7 - LONG-TERM LIABILITIES (CONTINUED)

B. Business-Type Activity Debt (Continued)

On September 30, 2016, the City issued Series 2016 Combined Revenue Refunding Bonds in the amount of \$13,760,000. The issue bears interest from 2.00 to 4.00%. Final payment is due on December 15, 2036. The outstanding balance at September 30, 2023, is \$11,175,000.

On December 27, 2018, the City issued Series 2018 Combined Revenue Bonds in the amount of \$10,380,000. The issue bears interest from 4.00 to 5.00%. Final payment is due on June 15, 2038. The outstanding balance at September 30, 2023, is \$10,380,000.

The City has received bond premiums totaling \$5,534,939. The City is amortizing the bond premiums using the straight-line method over the life of the various bond issues as a reduction of interest expense. Amortization for the year ended September 30, 2023, totaled \$521,634. The unamortized premium balance at September 30, 2022, is \$3,484,232 and is reported as an addition to long-term debt.

Annual debt service requirement to maturity, including principal and interest, for long-term debt as of September 30, 2023, are as follows:

Year Ending December 31,	Business-Type Activities			
	Certificates of Participation		Bonds Payable	
	Principal	Interest	Principal	Interest
2024	\$ 225,000	\$ 7,495	\$ 1,815,000	\$ 1,415,414
2025	230,000	5,290	1,965,000	1,374,524
2026	230,000	2,806	2,020,000	1,282,024
2027	-	-	2,130,000	1,192,725
2028	-	-	2,205,000	1,095,575
2029-2033	-	-	12,700,000	3,832,375
2034-2038	-	-	11,920,000	1,063,863
Total	<u>\$ 685,000</u>	<u>\$ 15,591</u>	<u>\$ 34,755,000</u>	<u>\$ 11,256,500</u>

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 8 - LEASE LIABILITIES

The City leases building and parking lot space, the terms of which expire in various years through 2031.

The following is a schedule by year of payments under the leases as of September 30, 2023:

<u>Year Ending December 31,</u>	Governmental Activities		
	Principal	Interest	Total
2024	\$ 111,055	\$ 20,079	\$ 131,134
2025	118,152	15,637	133,789
2026	125,587	10,911	136,498
2027	133,375	5,887	139,262
2028	3,089	552	3,641
2029-2031	10,713	877	11,590
Total	\$501,971	\$53,943	\$555,914

NOTE 9 - DEFINED CONTRIBUTION RETIREMENT PLANS

The City has multiple defined contribution plans.

A. Employees' Pension Plan

All regular full-time civilian employees of the City are covered by a voluntary defined contribution plan. Contributions made by the City equal 6% of the participants' compensation. Participants also contribute 6% of their earnings. Vesting of employer contributions occurs over seven years of employment. The amount of employer and employee contributions to this plan during the fiscal year was \$578,834 and \$560,671, respectively. There were no forfeitures used to offset employer contributions for the year ended September 30, 2023. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

B. Fire Retirement Plan

All regular full-time fire fighters of the City are covered by a defined contribution plan. Certain fire fighters are also covered by a single employer defined benefit pension plan (see Note 10). Participants are required to contribute 6.50% of their earnings but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 13% of the participants' earnings. Vesting of employer contributions occurs between four and seven years of employment. Forfeitures shall be allocated to the Unallocated Employer Account and if the Unallocated Employer Account is sufficient to meet Plan liabilities, then forfeitures shall first be used to pay expenses of administration and then to reduce City contributions. The plan members and the City contributed \$97,412 and \$194,824, respectively, to the plan during the year ended September 30, 2023. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 9 - DEFINED CONTRIBUTION RETIREMENT PLANS (CONTINUED)

C. Police Retirement Plan

All regular full-time sworn officers of the City are covered by a defined contribution plan. Certain sworn officers are also covered by a single employer defined benefit pension plan (see Note 10). Participants are required to contribute 7.0% of their earnings but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 7.0% of the participants' earnings. Vesting of employer contributions occurs between two and seven years of employment. Forfeitures shall be allocated to the Unallocated Employer Account and if the Unallocated Employer Account is sufficient to meet Plan liabilities, then forfeitures shall first be used to pay expenses of administration and then to reduce City contributions. The plan members and the City contributed \$207,193 and \$207,193, respectively, to the plan during the year ended September 30, 2023. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

Note 10 - Defined Benefit Pension Plan

A. Fire Plan

Employees who were hired prior to January 1, 1984, the date at which the Fire Plan was amended from a defined benefit plan to the current status as a defined contribution plan, were assured of receiving retirement benefits under the new plan at least as great as those under the old defined benefit plan.

Plan Description

The City has a single-employer defined benefit pension plan covering fire fighters hired on or before December 31, 1983. The plan is closed to new employees. The terms of the plan, including contribution rates and minimum pension benefits are established through State Statute. The City does not issue a separate report that includes financial statements and required supplementary information for the fire pension plan.

Summary of Benefit Provisions

Contribution rates are described for the defined contribution plan in Note 9. The accumulated value of the employee and employer account including contributions and investment earnings is the Retirement Account Value. In the event that a participant's retirement account value will not provide for the minimum pension benefits of the plan, the City will be required to contribute an additional amount to fund the minimum pension benefits specified in Statute. Participants must have been employed on January 1, 1984 and continuously employed by the City through retirement date after attaining age 55 and completing 25 years of service. Minimum pension benefit equals 40% of regular pay for commencement between ages 55 and 60; 50% of regular pay for commencement at age 60 or later offset by the State Statute Actuarial Equivalence of the Retirement Account Value.

Plan Membership

As of September 30, 2023, plan membership consists of 1 inactive member entitled to but not yet receiving benefits and 1 inactive member currently receiving benefits.

Contributions and Funding Policy

The City's contributions for the additional amount to fund minimum pension benefits are limited to amounts paid to retirees during the fiscal year. Contributions made by the City for the year ended September 30, 2023, were \$7,308.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 10 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

B. Actuarial Methods and Assumptions and Pension Liability

Actuarially determined contribution rates are calculated as the City's contributions paid to retirees during the fiscal year to fund the minimum pension benefits of the plan. Valuations were determined using the following actuarial assumptions:

Valuation Date	December 31, 2020
Measurement Date	September 30, 2021
Actuarial Cost Method	Entry Age Normal
Investment Rate of Return	1.00%

Pub-2010 Public Safety Retiree and Public Safety Contingent Annuitant Median Mortality Table (Amount- Weighted), both with fully generational projection of mortality improvements using Scale MP-2020.

The City's obligation is unfunded at September 30, 2023. The City has assigned an allocation of certificates of deposit totaling \$79,163 for pension benefits as of September 30, 2023, but these assets are not held in trust. The actuarial present value of future benefits at December 31, 2020, the most recent actuarial valuation date, was \$125,423. After deducting the actuarial value of the assets allocated by the City of \$79,163, the remaining balance of \$46,260 has been deemed immaterial by management and is not recorded in the governmental activities financial statements.

NOTE 11 - COMMITMENTS AND CONTINGENCIES

The City participates in numerous federal- and state-assisted grant programs which are governed by various rules and regulations of the grantor agencies. These programs are subject to financial and compliance audits by the granting agencies. To the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the City, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants.

The City has elected to be a reimbursable employer with regard to unemployment claims filed by former employees. Therefore, the City is required to reimburse to State of Nebraska for any claims paid on behalf of the City. As of September 30, 2023, the amount of liability, if any, is indeterminable.

Various lawsuits and claims against the City are presently pending involving claims for personal injury, tax appeals, and miscellaneous cases. In the opinion of management, suits or claims, either individually or in the aggregate, will not have a material effect on the financial position of the City. The City had construction project commitments of \$12,479,609 as of September 30, 2023 as outlined below:

- ◆ The SID 184 project had contract price of \$2,417,125. As of September 30, 2022, \$573,100 had been paid. The remaining commitment is \$1,844,025,
- ◆ The Community Building had a contract price of \$26,328,096. As of September 30, 2022, \$16,713,590 had been paid. The remaining commitment is \$9,614,506.
- ◆ The Fire Station #2 had a contract price of \$1,802,494. As of September 30, 2022, \$815,720 had been paid. The remaining commitment is \$986,774.
- ◆ The Pawnee Park Baseball Lighting had a contract price of \$539,691. As of September 30, 2022, \$505,387 had been paid. The remaining commitment is \$34,304.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 12 - MAJOR CUSTOMERS

The City received approximately 25% of the total water revenues and approximately 24% of total sewer revenues from one major customer in the year ended September 30, 2023.

NOTE 13 - SELF-INSURANCE PLAN

The City’s health insurance coverage is a partially self-insured plan administered by a third-party administrator. The City pays the administrator to manage the employee health plan operations and to purchase reinsurance to cover specific claims over \$80,000 and aggregate claims that are over \$3,535,723 or 100% of the expected annual claims, whichever is greater.

NOTE 14 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year, the City carried commercial insurance for general liability, linebacker, property, umbrella, worker’s compensation, inland marine, automobile, law enforcement and crime coverage. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 15 - INTERFUND BALANCES AND TRANSFERS

In 2014, the Electric fund loaned \$2,362,040 to the Solid Waste fund for the acquisition and construction of a transfer station. The loan is to be repaid in annual installments, with fixed or variable interest as determined by the Mayor and Finance Director at the time payment is issued. Interest-only payments began September 15, 2014, and principal payments begin September 15, 2027. Final payment is due September 15, 2034.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Those that are related to goods and services transactions are classified as “due to and from other funds”.

	Due to			Total
	Electric Fund	Health Insurance Fund	General Fund	
Due from				
General	\$ -	\$ -	\$ -	\$ -
1/2 Cent Sales Tax Fund	-	-	-	-
Nonmajor Governmental Funds	-	-	-	-
Solid Waste Fund	2,362,040	-	-	2,362,040
	<u>\$ 2,362,040</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,362,040</u>
Total due to other funds				

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 15 - INTERFUND BALANCES AND TRANSFERS (CONTINUED)

Transfers between funds are to cover operational expenses for the funds and to move assets to the appropriate funds.

	Transfer From							Total	
	General	Sales Tax	1/2 Cent Sales Tax	Nonmajor Governmental	Water	Sewer	Electric		Solid Waste
Transfer to									
General	\$ -	\$ 4,382,858	\$ 4,764,250	\$ 9,512,160	\$ 120,000	\$ 120,000	\$ 5,270,270	\$ 49,000	\$ 24,218,538
Streets/Engineering	340,000	4,719,996	-	-	-	-	-	-	5,059,996
Nonmajor Governmental	140,000	162,955	-	501,336	-	-	-	-	804,291
Water	625,000	-	-	-	-	-	-	-	625,000
Sewer	2,794,634	-	-	-	-	-	-	-	2,794,634
Total due to other funds	<u>\$ 3,899,634</u>	<u>\$ 9,265,809</u>	<u>\$ 4,764,250</u>	<u>\$ 10,013,496</u>	<u>\$ 120,000</u>	<u>\$ 120,000</u>	<u>\$ 5,270,270</u>	<u>\$ 49,000</u>	<u>\$ 33,502,459</u>

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

NOTE 16 - SALES TAX

The City has received voter approval ten times since 1995 for a one percent or one-half percent City sales tax. Currently, the local sales tax rate is a total of one and one-half percent (1.50%). Through March of 2027, the 1% may be used for capital improvements, including street and drainage projects and to repay debt for the same type of projects, and to fund the operation of Pawnee Plunge Water Park and Columbus Aquatic Center.

The one-half percent tax was reauthorized at the May 10, 2016, election. The one-half percent is for funding Police and Fire facilities and a Library/Cultural Arts Center. This tax will cease upon the later of the completion of such projects, voter rejection of bond elections for such projects or the date on which there are no outstanding bonds.

NOTE 17 - TAX ABATEMENTS

The City provides tax abatements through three programs: Tax Increment Financing (TIF) program, Employment and Investment Growth Act, and Nebraska Advantage Act.

The City issued Tax Increment Financing Bonds in the amount of \$368,694 for the Westgate Center Redevelopment Project, Slumberland, on February 19, 2013. These bonds shall be payable solely from the tax increment revenues and other funding as provided.

The City issued Tax Increment Financing Bonds in the amount of \$510,000 for the NBC Capital Redevelopment Project, Ramada-Columbus, on November 18, 2013. These bonds shall be payable solely from the tax increment revenues and other funding as provided.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 17 - TAX ABATEMENTS (CONTINUED)

The City issued Tax Increment Financing Bonds in the amount of \$226,000 for the Westgate Center Redevelopment Project, Hobby Lobby, on November 14, 2014. These bonds shall be payable solely from the tax increment revenues and other funding as provided.

The bonds shall not, in any event, be a debt of the City, except to the extent of the pledge of the tax increment revenue for the payment of the principal and interest on the bonds. Therefore, no liability relating to the bonds is recorded.

The Tax Increment Financing Law allows for the increased property taxes generated by the improvement of blighted property to be used to pay for financing of community redevelopment projects. The City declares the area as substandard, blighted and in need of redevelopment and is required to prepare a redevelopment plan. TIF bonds may be issued for the acquisition of property, site preparation, and public improvements. An agreement is entered into between the City and the Developer and a base valuation is established. The base property valuation remains assessable to all taxing entities. Any increase in value and the resulting property taxes are used to pay off debt incurred for the redevelopment project within a 15- year period.

Information relevant to the TIF abatements granted by the City for the year ended September 30, 2022 follows:

Project	Years Remaining on Agreement	2022 TIF Valuation	Proceeds Paid During Year-End 9/30/2023
NBC Capital (Ramada)	5	\$ 3,736,690	\$ 31,013
Westgate Center Redevelopment Project (Slumberland)	2	\$ 3,152,815	\$ 27,060
Westgate Center Redevelopment Project (Hobby Lobby)	6	\$ 2,717,750	\$ 30,693

The Employment and Investment Growth Act and the Nebraska Advantage Act provide benefits in the form of sales tax rebates for businesses which invest and/or increase employment by specified amounts. Businesses that qualify must be involved in research, data processing, finance or businesses transporting, wholesaling, storing, or selling products, but not retailers who do not make their own products. Businesses must propose a qualifying project and be approved by the State of Nebraska Department of Revenue. The obligations of each party are set out in a contract with the State. If the project qualifies for benefits, but later falls below the required levels of jobs or investment, the company receives no benefits for that year and one-seventh of the benefits already received are recaptured for each year the company fails to qualify.

For the year ended September 30, 2022, the State of Nebraska on behalf of the City abated approximately \$18,500 in sales tax revenue under these two programs.

City of Columbus, Nebraska
Notes to Basic Financial Statements

NOTE 18 - FUND BALANCES

As of September 30, 2023, governmental fund balances are classified as follows:

	General Fund	Streets/ Engineering Fund	Sales Tax Fund	1/2 Cent Sales Tax Fund	ARP Act Fund	Other Governmental Funds	Total
Nonspendable							
Gerrard Park Trust	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,928	\$ 135,928
Restricted for							
Debt service	-	-	-	591,781	-	-	591,781
Public safety	-	-	-	-	-	45,629	45,629
Airport	-	-	-	-	-	974,404	974,404
Capital improvements	-	1,084,903	6,638,651	-	113,616	-	7,837,170
Housing	-	-	-	-	-	93,596	93,596
Economic development	-	-	-	-	-	2,399,987	2,399,987
Library	-	-	-	-	-	761,071	761,071
Total restricted	<u>-</u>	<u>1,084,903</u>	<u>6,638,651</u>	<u>591,781</u>	<u>113,616</u>	<u>4,274,687</u>	<u>12,703,638</u>
Committed for							
Library endowment	-	-	-	-	-	1,151,125	1,151,125
Total committed	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,151,125</u>	<u>1,151,125</u>
Assigned for							
Pension benefits	79,163	-	-	-	-	-	79,163
Library	95,068	-	-	-	-	-	95,068
Total assigned	<u>174,231</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>174,231</u>
Unassigned	7,052,975	-	-	-	-	(455,126)	6,597,849
Total fund balances	<u>\$ 7,227,206</u>	<u>\$ 1,084,903</u>	<u>\$ 6,638,651</u>	<u>\$ 591,781</u>	<u>\$ 113,616</u>	<u>\$ 5,106,614</u>	<u>\$ 20,762,771</u>

PRELIMINARY

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REQUIRED SUPPLEMENTARY INFORMATION

PRELIMINARY

City of Columbus
Schedule of Receipts, Disbursements and Changes in
Fund Balances - Budget to Actual - Budget Basis - General Fund
Year Ended September 30, 2023

	Original and Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues			
Property taxes	\$ 6,104,665	\$ 5,974,297	\$ (130,368)
Fees, taxes, permits, and licenses	609,000	879,173	270,173
Sales tax	1,669,740	1,582,222	(87,518)
Donations	23,200	128,496	105,296
Charges for services	2,334,700	2,762,555	427,855
Grants	1,712,911	864,926	(847,985)
Other local revenues	26,950	337,882	310,932
Investment income	37,650	164,570	126,920
Total revenues	<u>12,518,816</u>	<u>12,694,121</u>	<u>175,305</u>
Expenditures			
General government	2,317,510	2,746,364	428,854
Public safety	8,110,095	8,506,510	396,415
Parks and recreation	5,564,220	6,192,717	628,497
Community development	722,140	750,580	28,440
Capital outlay	22,287,115	18,210,618	(4,076,497)
Total expenditures	<u>39,001,080</u>	<u>36,406,789</u>	<u>(2,594,291)</u>
Excess of revenues over (under) expenditures	<u>(26,482,264)</u>	<u>(23,712,668)</u>	<u>2,769,596</u>
Other Financing Sources (Uses)			
Proceeds from long-term debt, net	4,300,000	-	(4,300,000)
Transfers in (out), net	22,998,674	23,738,538	739,864
Total other financing sources (uses)	<u>27,298,674</u>	<u>23,738,538</u>	<u>(3,560,136)</u>
Net change in fund balances	<u>\$ 816,410</u>	<u>\$ 25,870</u>	<u>\$ (790,540)</u>

City of Columbus, Nebraska
Schedule of Receipts, Disbursements and
Changes in Fund Balances - Budget to Actual - Budget Basis -
Streets/Engineering Fund
Year Ended September 30, 2023

	Original and Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues			
Fees, taxes, permits, and licenses	\$ 3,365,357	\$ 3,928,783	\$ 563,426
Charges for services	132,500	145,539	13,039
Grants	536,495	702,750	166,255
Other local revenues	60,000	32,052	(27,948)
Investment income	12,750	53,567	40,817
Total revenues	<u>4,107,102</u>	<u>4,862,691</u>	<u>755,589</u>
Expenditures			
Public works	2,964,708	3,160,243	195,535
Capital outlay	10,452,868	9,057,194	(1,395,674)
Total expenditures	<u>13,417,576</u>	<u>12,217,437</u>	<u>(1,200,139)</u>
Excess of revenues over (under) expenditures	<u>(9,310,474)</u>	<u>(7,354,746)</u>	<u>1,955,728</u>
Other Financing Sources (Uses)			
Proceeds from long-term debt, net	2,396,868	-	(2,396,868)
Transfers in (out), net	5,285,282	5,059,996	(225,286)
Total other financing sources (uses)	<u>7,682,150</u>	<u>5,059,996</u>	<u>(2,622,154)</u>
Net change in fund balances	<u>\$ (1,628,324)</u>	<u>\$ (2,294,750)</u>	<u>\$ (666,426)</u>

City of Columbus, Nebraska
Schedule of Receipts, Disbursements and Changes in Fund
Balances - Budget to Actual - Budget Basis - Sales Tax Fund
Year Ended September 30, 2023

	Original and Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues			
Sales tax	\$ 5,508,333	\$ 6,185,066	\$ 676,733
Investment income	100,000	231,975	131,975
Total revenues	<u>5,608,333</u>	<u>6,417,041</u>	<u>808,708</u>
Excess of revenues over expenditures	<u>5,608,333</u>	<u>6,417,041</u>	<u>808,708</u>
Other Financing Sources (Uses)			
Transfers in (out), net	<u>(10,418,586)</u>	<u>(9,265,809)</u>	<u>1,152,777</u>
Total other financing sources (uses)	<u>(10,418,586)</u>	<u>(9,265,809)</u>	<u>1,152,777</u>
Net change in fund balances	<u>\$ (4,810,253)</u>	<u>\$ (2,848,768)</u>	<u>\$ 1,961,485</u>

PRELIMINARY

City of Columbus, Nebraska
Schedule of Receipts, Disbursements and Changes in Fund Balances -
Budget to Actual - Budget Basis - ½ Cent Sales Tax Fund
Year Ended September 30, 2023

	Original and Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues			
Sales tax	\$ 2,566,667	\$ 2,801,135	\$ 234,468
Investment income	40,000	128,276	88,276
Total revenues	<u>2,606,667</u>	<u>2,929,411</u>	<u>322,744</u>
Expenditures			
Principal	630,000	630,000	-
Other	583,640	594,223	10,583
Total expenditures	<u>1,213,640</u>	<u>1,224,223</u>	<u>10,583</u>
Excess of revenues over expenditures	<u>1,393,027</u>	<u>1,705,188</u>	<u>312,161</u>
Other Financing Sources (Uses)			
Transfers in (out), net	(6,450,000)	(4,764,250)	1,685,750
Total other financing sources (uses)	<u>(6,450,000)</u>	<u>(4,764,250)</u>	<u>1,685,750</u>
Net change in fund balances	<u>\$ (5,056,973)</u>	<u>\$ (3,059,062)</u>	<u>\$ 1,997,911</u>

PRELIMINARY

City of Columbus
Schedule of Receipts, Disbursements and Changes in
Fund Balances - Budget to Actual - Budget Basis - ARP Act Fund
Year Ended September 30, 2023

	Original and Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues			
Investment income	\$ -	\$ 100,365	\$ 100,365
Total revenues	<u>-</u>	<u>100,365</u>	<u>100,365</u>
Excess of revenues over expenditures	<u>-</u>	<u>100,365</u>	<u>100,365</u>
Other Financing Sources (Uses)			
Transfers in (out), net	(4,025,000)	(3,419,634)	605,366
Total other financing sources (uses)	<u>(4,025,000)</u>	<u>(3,419,634)</u>	<u>605,366</u>
Net change in fund balances	<u>\$ (4,025,000)</u>	<u>\$ (3,319,269)</u>	<u>\$ 705,731</u>

PRELIMINARY

City of Columbus
Note to Required Supplementary Information

NOTE 1 - BUDGETARY ACCOUNTING

Annual budgets are adopted on a basis consistent with the Nebraska Budget Act. The Nebraska Budget Act requires that the City adopt its budget on a *cash basis*. All annual appropriations lapse at fiscal year-end.

The appropriated budget is prepared by fund, function, and department. The City's department heads may make transfers of appropriations within a fund with the City Administrator's approval. Transfers of appropriations between funds require the approval of the City Council. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the city level.

Encumbrances (e.g., purchase orders, contracts) outstanding at year-end do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

Amounts presented on a non-GAAP budget basis of accounting differ from those presented in accordance with GAAP due to the treatment afforded accruals, encumbrances, and funds for which legally adopted annual budgets are established. A reconciliation for the year ended September 30, 2023, which discloses the nature and amount of the adjustments necessary to convert the actual GAAP data to the budgetary basis, is presented below:

	General Fund	Streets/ Engineering Fund	Sales Tax Fund	1/2 Cent Tax Fund	ARP Act Fund
Excess (deficiency) of revenues over expenditures and other financing uses (budgetary basis)	\$ 25,870	\$ (2,294,750)	\$ (2,848,768)	\$ (3,059,062)	\$ (3,319,269)
Adjustments					
To adjust revenues for receivables and deferred revenue	46,125	(10,435)	30,967	6,417	3,419,634
To adjust expenses for payables and accrued expenses	2,759,850	64,163			
To adjust other financing sources and (uses) for receivables and deferred revenue	-	-	-	-	-
	<u>\$ 2,831,845</u>	<u>\$ (2,241,022)</u>	<u>\$ (2,817,801)</u>	<u>\$ (3,052,645)</u>	<u>\$ 100,365</u>

PRELIMINARY

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PRELIMINARY

REQUIRED SUPPLEMENTARY INFORMATION

City of Columbus
Schedule of Expenditures of Federal Awards
Year Ended September 30, 2023

Federal Agency/Pass Through Agency/Program Title	Federal Assistance Living Number	Expenditures
U.S. Department of Homeland Security		
COVID-19 - Disaster Grants - Public Assistance	97.036	\$ 96,224
Building Resilient Infrastructure and Communities	97.047	<u>162,134</u>
Total U.S. Department of Homeland Security		<u>258,358</u>
US Department of Justice		
Bulletproof Vest Partnership Program	16.607	1,885
Total U.S. Department of Justice		<u>1,885</u>
U.S. Department of Transportation		
Highway Safety Cluster		
Through Nebraska Department of Transportation		
State Community Highway Safety	20.600	18,250
Total U.S. Department of Transportation and Highway Safety Cluster		18,250
Through Nebraska Department of Transportation		
Formula Grants for Rural Areas	20.509	152,588
Airport Improvement Program	20.106	<u>16,619</u>
Total U.S. Department of Transportation		<u>187,457</u>
U.S. Department of Treasury		
Through State of Nebraska		
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	3,419,634
Total U.S. Department of Treasury		<u>3,419,634</u>
Total Federal Expenditures		<u>\$ 3,867,334</u>

City of Columbus
Notes to the Schedule of Expenditures of Federal Awards
Year Ended September 30, 2023

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the City of Columbus, Nebraska under programs of the federal government for the year ended September 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Columbus, Nebraska, it is not intended to and does not present the financial position, changes in net position or cash flows of the City of Columbus, Nebraska.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, or other applicable regulatory guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3 - INDIRECT COST RATE

The City of Columbus, Nebraska has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

PRELIMINARY

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**Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Columbus
Columbus, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Columbus, Nebraska (the City), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March __, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2023-001 to be a material weakness.

Report on Internal Control Over Financial Reporting (Continued)

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2023-002 to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The City’s Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City’s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The City’s response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Omaha, Nebraska
March __, 2024



**Report on Compliance for the Major Federal Program
and Report on Internal Control over Compliance in Accordance with
the Uniform Guidance**

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Columbus
Columbus, Nebraska

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited the City of Columbus, Nebraska's (the City's) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended September 30, 2023. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2023.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the "Auditor's Responsibilities for the Audit of Compliance" section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- ◆ Exercise professional judgment and maintain professional skepticism throughout the audit.
- ◆ Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- ◆ Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Report on Internal Control Over Compliance (Continued)

Our consideration of internal control over compliance was for the limited purpose described in the “Auditor’s Responsibilities for the Audit of Compliance” section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Omaha, Nebraska

March __, 2024

**City of Columbus, Nebraska
 Schedule of Findings and Questioned Costs
 Year Ended June 30, 2023**

SECTION I - SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued:

We issued an unmodified opinion on the fair presentation of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information in accordance with accounting principles generally accepted in the United States of America (GAAP).

Internal control over financial reporting:

- ◆ Material weakness(es) identified?
- ◆ Significant deficiency(ies) identified?

Yes, Audit finding 2023-001
 Yes, Audit finding 2023-002

Noncompliance material to financial statement noted?

No

Federal Awards

Type of auditor’s report issued on compliance for major programs:

Unmodified

Internal control over major programs:

- ◆ Material weakness(es) identified?
- ◆ Significant deficiency(ies) identified?

No
 None reported

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

No

Identification of Major Programs

Assistance Listing No:
 Name of Federal Program

21.027
 COVID-19 - Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low risk auditee?

No

**City of Columbus, Nebraska
Schedule of Findings and Questioned Costs
Year Ended June 30, 2023**

SECTION II - FINANCIAL STATEMENT FINDINGS

2023-001 Material Weakness

Adjusting Journal Entries

Condition:

Audit adjustments were proposed to properly report various areas of financial reports.

Criteria:

Management is responsible for the preparation of financial statements in accordance with accounting principles generally accepted in the United States of America. Procedures were not maintained throughout the year that allowed for proper evaluation of potential adjustments that, individually or in the aggregate, had a significant effect on the financial statements.

Effect or Potential Effect:

Current year adjustments were identified through assistance from the auditor.

Recommendation:

Management should consider modification to procedures to ensure controls and resources are in place to allow for preparation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management should also reconcile the general ledger to the capital asset module periodically throughout the year.

Responsible Official's Response:

Management has reviewed the adjustments and will implement procedures to identify and record any necessary entries in the future.

**City of Columbus, Nebraska
Schedule of Findings and Questioned Costs
Year Ended June 30, 2022**

SECTION II - FINANCIAL STATEMENT FINDINGS (CONTINUED)

2023-002 Significant Deficiency

Segregation of Duties

Condition:

The City utilizes its office and accounting personnel to segregate duties where feasible but due to the size of the accounting and office staff during the year the City did not have appropriate segregation of duties in all areas. There are instances where individuals responsible for performing or overseeing accounting functions also have access to cash and cash items.

Criteria:

Proper internal accounting controls require segregation of duties so that no one individual has access to both the accounting records and cash items or handles a transaction from inception to completion.

Effect or Potential Effect:

Intentional or unintentional errors could be made and not be detected within a timely period by the City's management in the normal course of performing their assigned functions.

Recommendation:

A remedy for this situation would be for the City to reassign duties to other personnel, accounting staff or an outsourced accountant to allow for improved internal accounting control and segregation of duties.

Responsible Official's Response:

The City continues to evaluate its processes and controls and will implement changes to improve its internal control structure where feasible.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

**City of Columbus, Nebraska
Summary Schedule of Prior Audit Findings
Year Ended September 30, 2023**

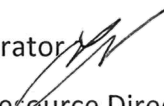
Reference Number	Summary of Finding	Status
2022-001	Audit Adjustments Proposed and Restatement of Beginning Balances	Partially Corrected See 2023-001
2022-002	Segregation of Duties	Uncorrected See 2023-002

PRELIMINARY

10.B.2. Quote from Capital City Concepts in the amount of \$22,000 for benefit and wage study for non-unionized employees.



City of Columbus
Human Resources / Risk Management
2500 14th St. Suite 3
Columbus, NE 68601
402-562-4243
www.columbusne.us

DATE: February 15, 2024
TO: Tara Vasicek, City Administrator 
FROM: Tammy Orender, Human Resource Director
RE: Benefit/Wage Study 2024

RECOMMENDATION:

Have Capital City Concepts complete a benefit/wage study on all non-union job positions.

DISCUSSION:

Having a study completed is valuable for the city to attract new people and retain the great workforce we currently have. We want to make sure we are competitive with other Cities our size. The study will also include how comparable cities handle employee raises, merit pay and cost of living increases and the number of fulltime employees that are allocated to each position. The last study that was completed was in 2019. The cost to have Capital City Concepts complete the study this year will be \$22,000.

CAPITAL CITY CONCEPTS, LLC

February 15, 2024

Tammy Orender
Human Resources Director
2500 14th St., Suite 3
P.O. BOX 1677
Columbus, NE 68602-1677

Dear Tammy,

Per your request of, I have attached a proposal for a Comparability Study. This study should provide information necessary to establish compensation parameters for the City of Columbus non- union employees. The comparability study would be conducted under Nebraska Commission of Industrial Relations Guidelines and use current commission methods for the calculations of comparable wage and benefit information.

NCIR study, this type of study would include only cities that meet the criteria established by the NCIR. Data collection with each proximate array member, gathering wage data and obtaining specific job match information, while making detailed comparisons of benefit packages at the various locations (as well as future cost projection). The wage administration process, organizational structure, and where employees are allocated will also be reviewed. The fee for this study would be \$22,000 expenses included, except travel expenses to Columbus. NCIR studies are more concerned with following Statute 48-818.

Thank you for the opportunity to work on this study with you as we do enjoy the challenges that they offer.

Sincerely,

Paul W. Essman
Capital City Concepts L.L.C.

SCOPE OF SERVICES AND ASSOCIATED COSTS

A. OBJECTIVE

To establish pay lines for the non-union employees of the City of Columbus that are comparable to the prevalent wage rates within a selected labor market and to meet the requirements of Nebraska Statute 48-818. The wage administration process, organizational structure, and where employees are allocated will also be reviewed. All benefits provided by Columbus will be reviewed and of course, current Commission of Industrial Relations standards would be used to exhibit benefit information.

B. PROCESS

1. A management review of current job descriptions to ensure that the descriptions reflect work being performed.
2. Select survey sources. Survey sources will be selected by a consultant, with consultation from City.
3. Design survey package. Consultant will design survey instrument to fit City of Columbus information needs.
4. Establish data collection schedule. With some initial contact provided by City of Columbus, Consultant will contact array members.
5. Collect data and informational material from each input.
6. Analyze data. Using established Commission criteria.
7. Compute findings.
8. Issue reports.

C. PROJECT COST

- 1. Wage / Benefit NCIR Study \$ 22,000.00 *
- 2. Payment in full after report issued.

* Expenses included, except travel to Columbus.

D. PROJECT TIMELINE

This part of the project is dependent upon job description update. The wage study can be completed approximately 90 days after Step B (1) is finished.

E. PROJECT CONSULTANTS

Sheila Schukei
 Nebraska Pay Surveys
 2701 Dover Drive
 Norfolk, NE 68701
 (402) 649-1183

Paul W. Essman
 Capital City Concepts L.L.C.
 4136 Boulder Drive
 Lincoln, NE 68516
 (402) 475-4994

The wage survey proposal is accepted as of _____. This agreement is between Paul W. Essman, doing business as Capital City Concepts, LLC (“Consultant”) and City of Columbus (“Client”).

IN WITNESS WHEREOF, the parties hereto have signed this agreement on the dates written below.

City of Columbus, Client

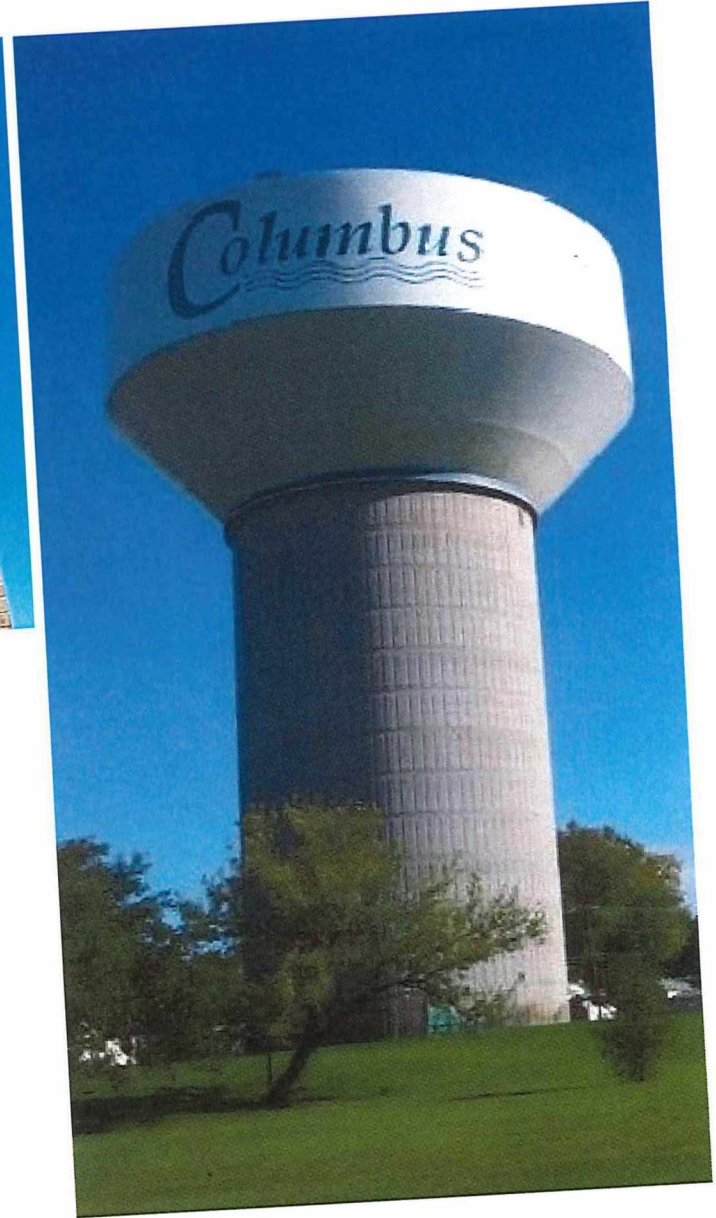
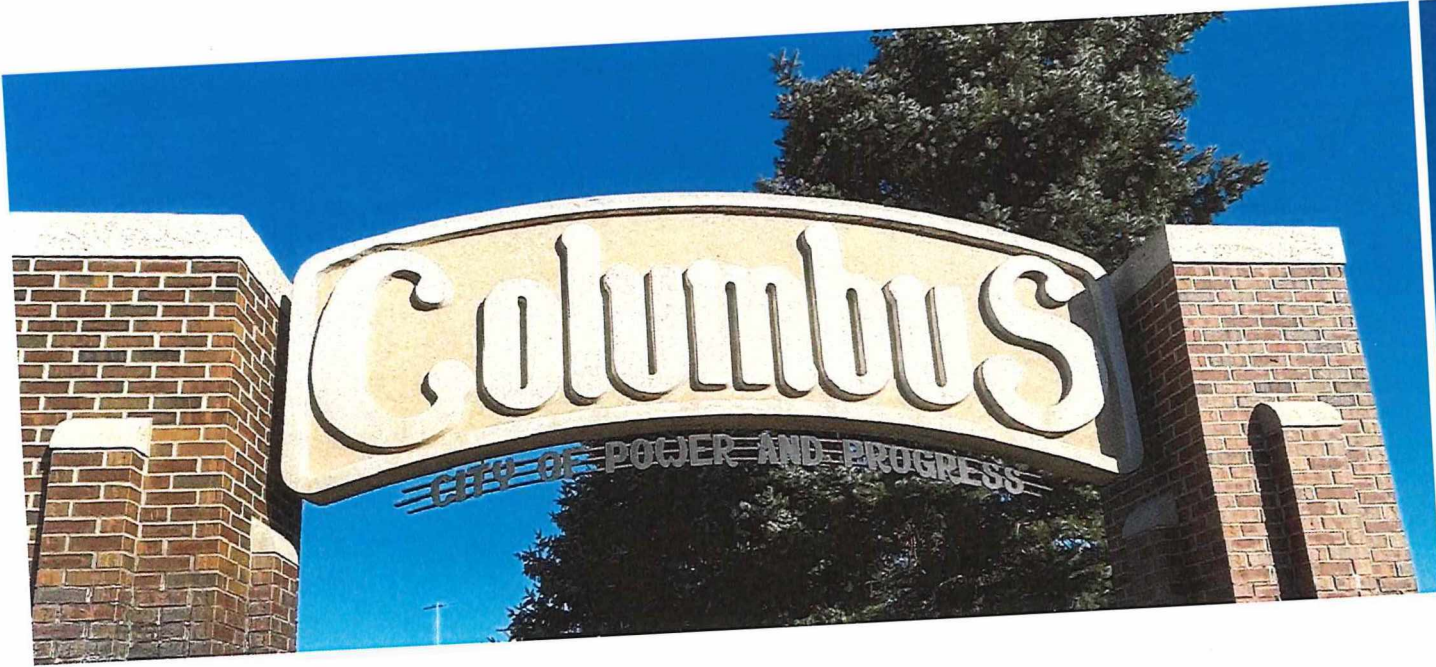
Paul W. Essman, Consultant

Date: _____

Date: _____

10.C.COMMITTEE OF THE WHOLE - March 18, 2024

10.C.1. Water and Wastewater Rate Study



Water and Wastewater Rate Study

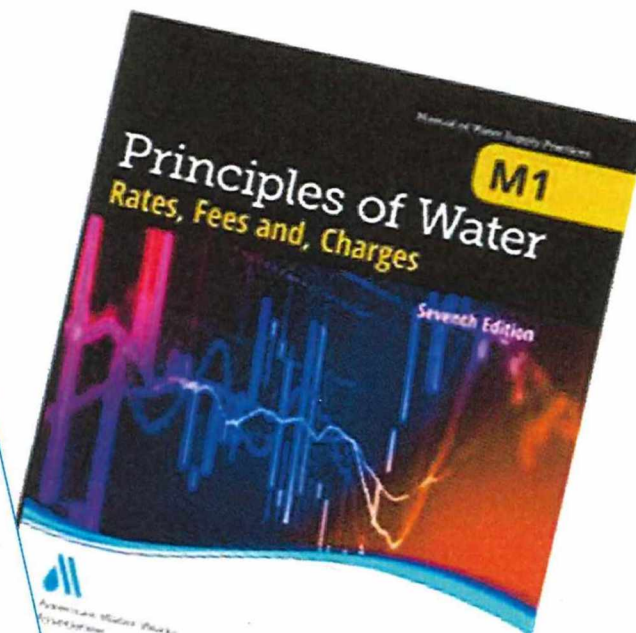
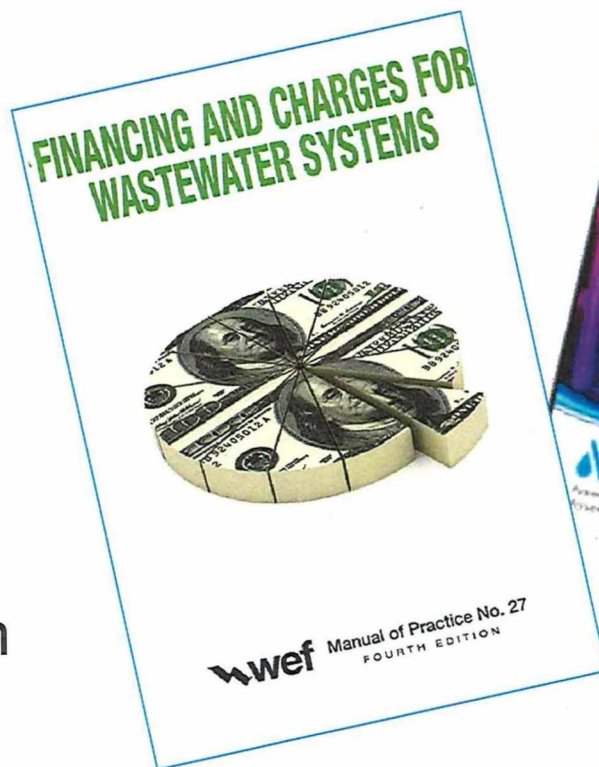


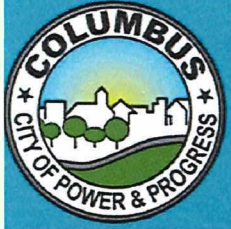
02/20/2024



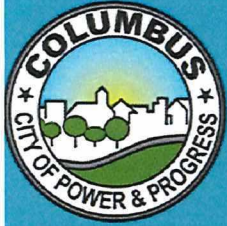
Agenda

- A** Rate Study Overview
- B** Revenue Requirement
- C** Cost of Service
- D** Rate Design
- E** Questions and Discussion



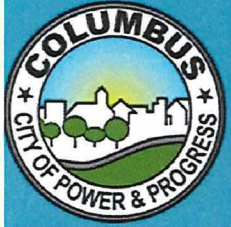


A Rate Study Overview



Rate Study Purpose

- Provide sufficient revenue to operate and maintain the City's water and sewer infrastructure
- Develop cost-based and proportional rates to reflect customer characteristics and system infrastructure requirements
- Provide financial planning:
 - Costs for labor, materials, equipment, etc.
 - Funding capital improvement needs
 - Maintain target minimum reserves
 - Meet debt coverage requirements
- Use generally accepted methodologies tailored to the City's system and customer characteristics



Cost-Based Rates

Revenue Requirement

Compares the revenue of the utility to the expenses to evaluate the level of overall rates



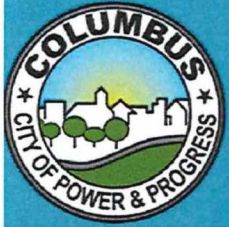
Cost of Service

Equitably allocates and distributes the revenue requirement between the various customer classes of service



Rate Design

Design rates for each class of service to meet the revenue needs of the water utility, along with any other rate design goals and objectives



Key Issues



Adequately fund annual operating costs for both utilities

Costs **increase** annually from inflation

Maintain prudent reserve levels



Providing sufficient annual renewal and replacement funding

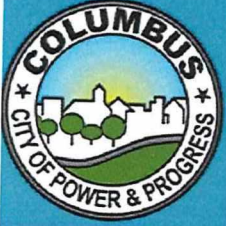
Water – significant capital improvement needs

Sewer – current rates support annual capital funding needs

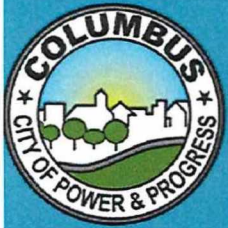


Cost-based and proportional rates

Based on customer demands – avoid one class subsidizing another, all need to pay “**fair share**”



B Revenue Requirement



Revenue Requirement Overview

Compares utility revenues to expenses

- Determines the level of rate revenue adjustment necessary

Uses prudent financial planning criteria

- Adequate funding of renewal and replacements
- Maintaining sufficient ending reserve balances

Reviews a specific time period

- Typically five-to-ten-year period
- Rate Setting is often 2 – 5 years

Utilities is analyzed on a “stand-alone basis”

- No transfer from other City funds
- Rates need to support operations and capital

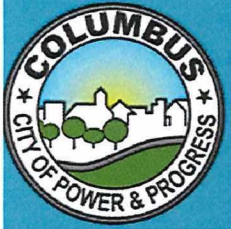
Utilizes the “cash basis” methodology

- Generally accepted method for municipal utilities



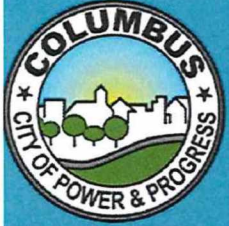
Revenue Requirement Key Assumptions

- Rate revenues independently calculated
 - Current adopted rates
 - Recent customer characteristics
- O&M expenses based on adopted 2023 budget
 - Projected through 2033 based on inflation estimates
 - Water includes additional O&M related to capital improvements
- Capital funding plan developed based on current capital plans
 - Ongoing water master plan
- Rate setting projections focuses on the next five-year period (2024-2028)
 - Developed projections for full 10-years

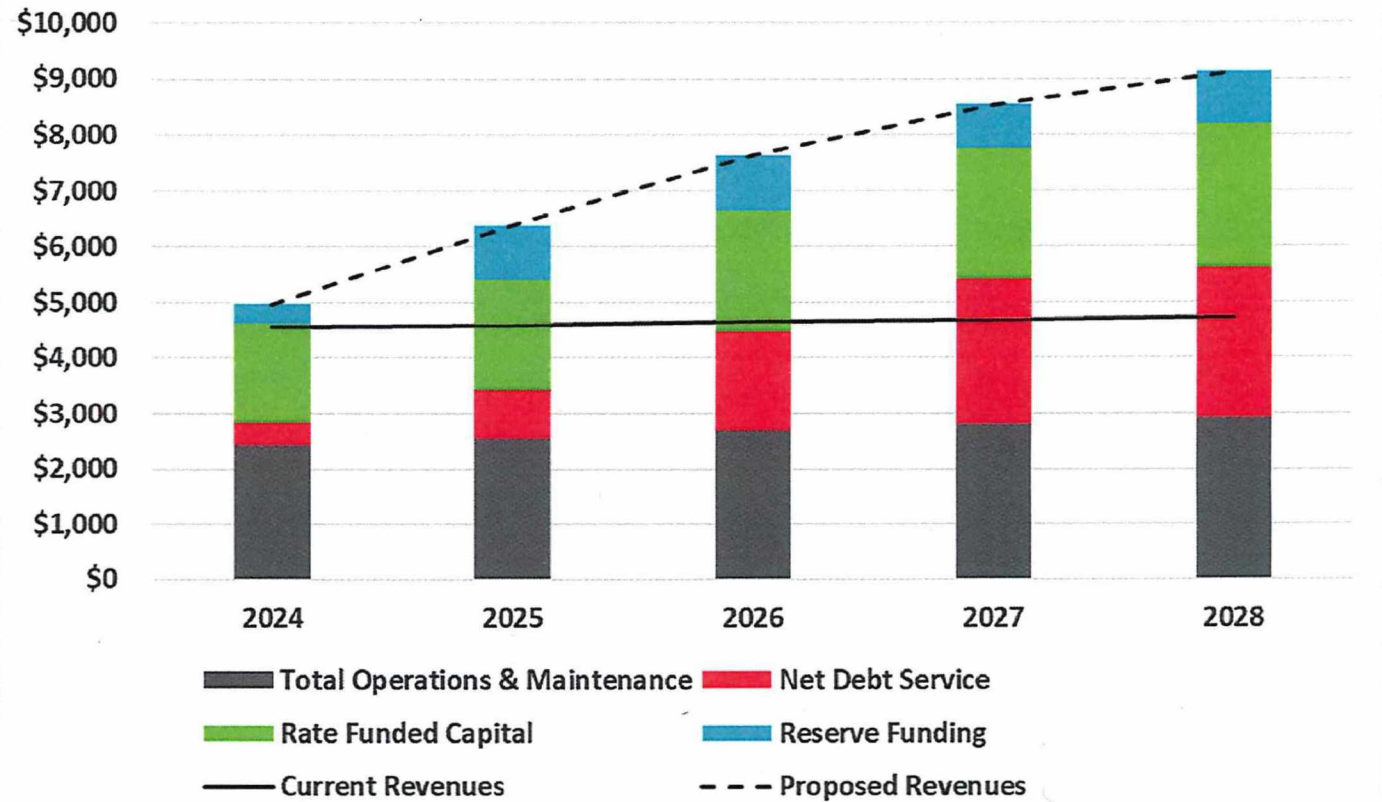


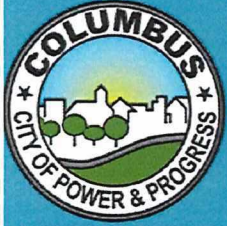
Water Capital Funding Analysis



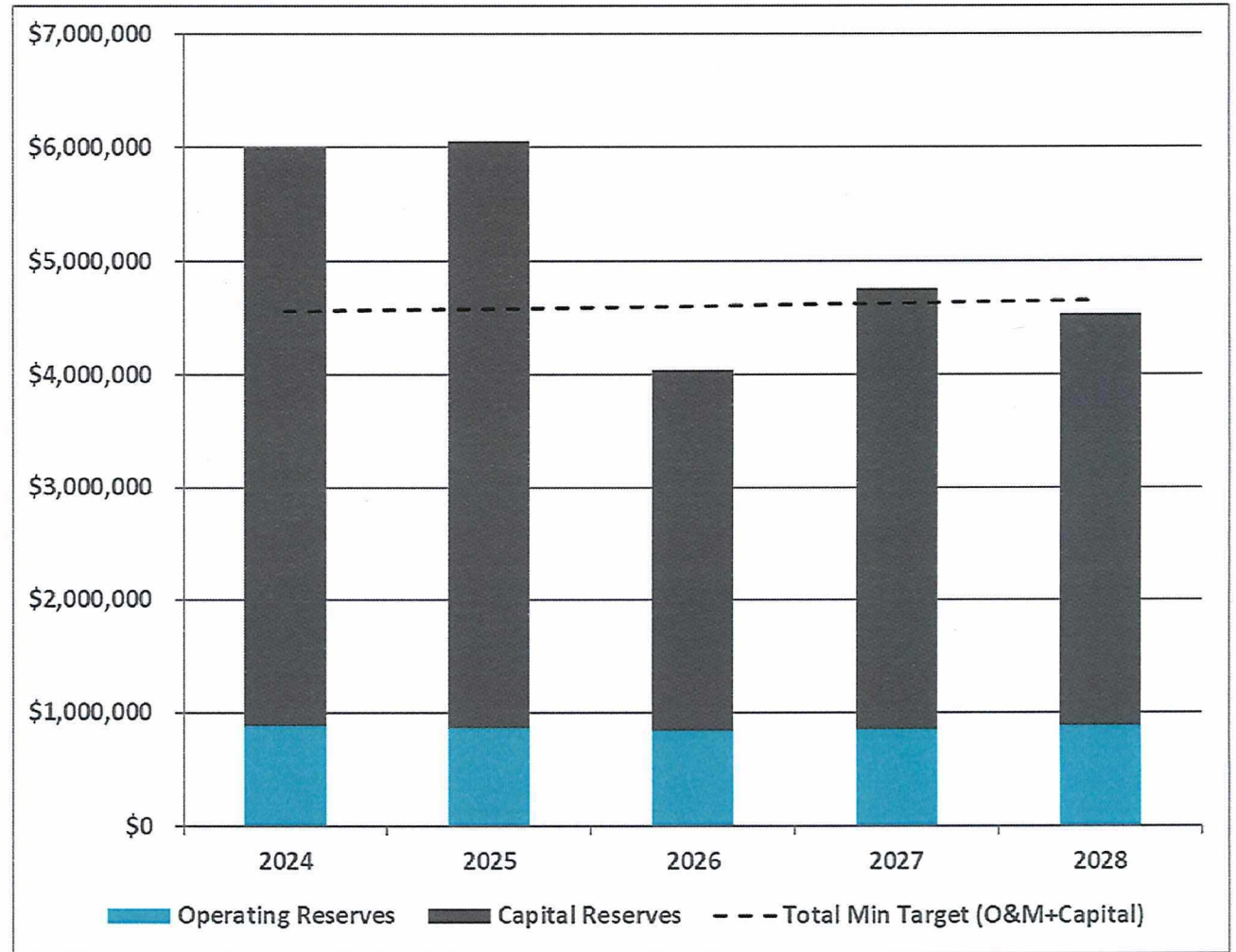


Water Revenue Requirement

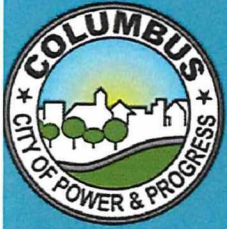




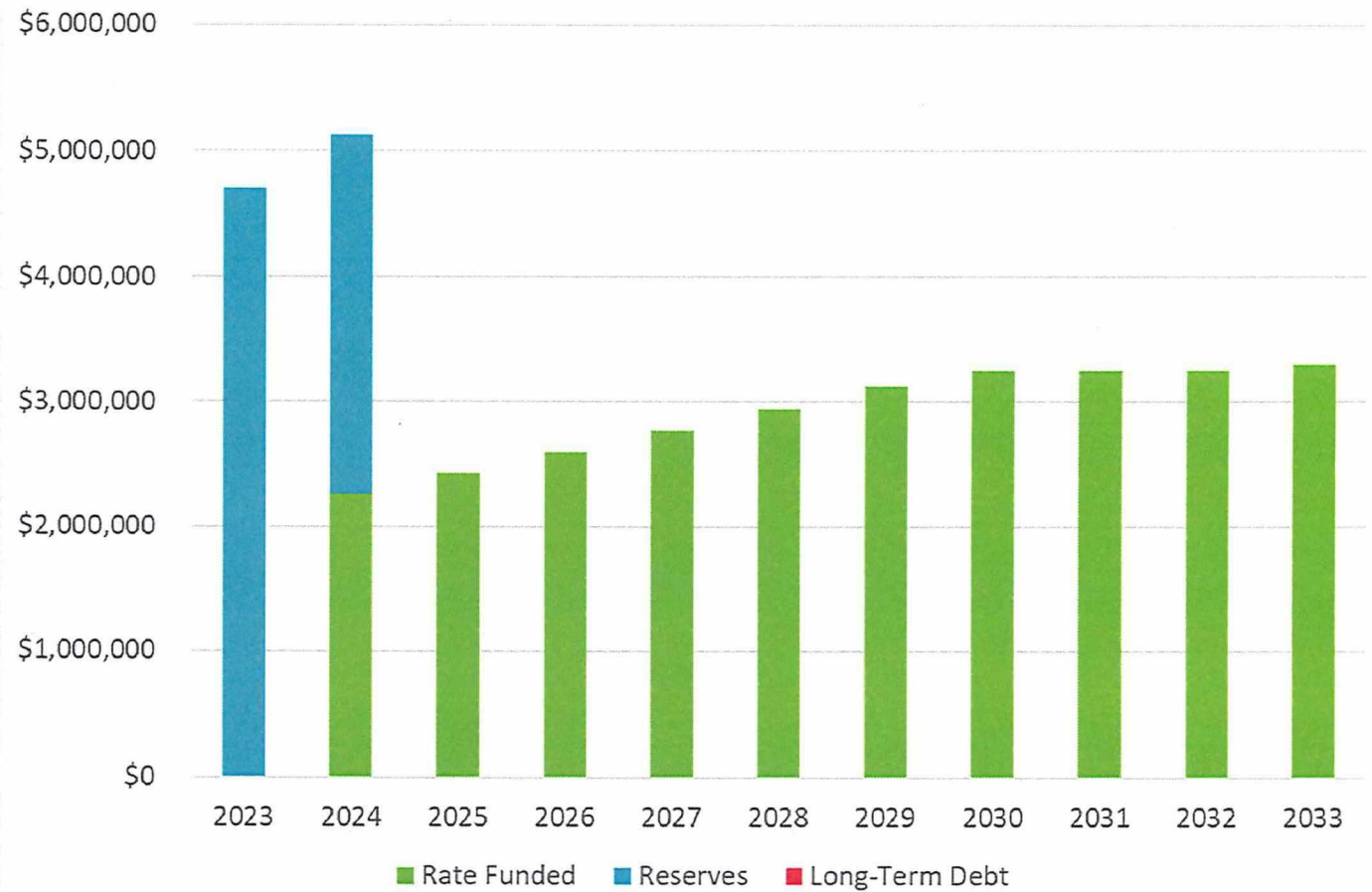
Sewer Ending Reserves

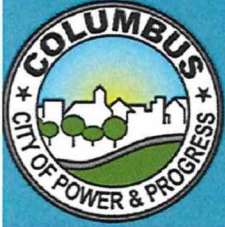


Minimum Target = 90 days of O&M + 1-year of CIP less Debt Funded

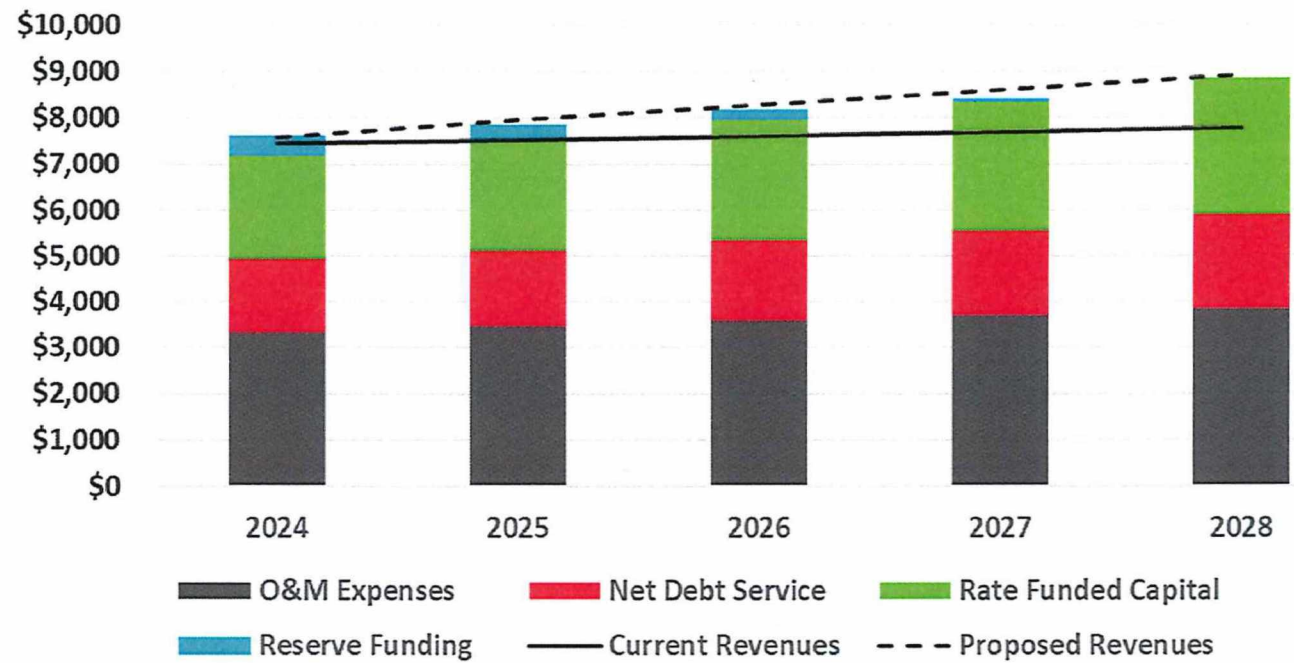


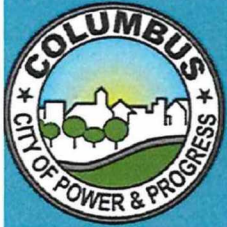
Sewer Capital Funding Analysis



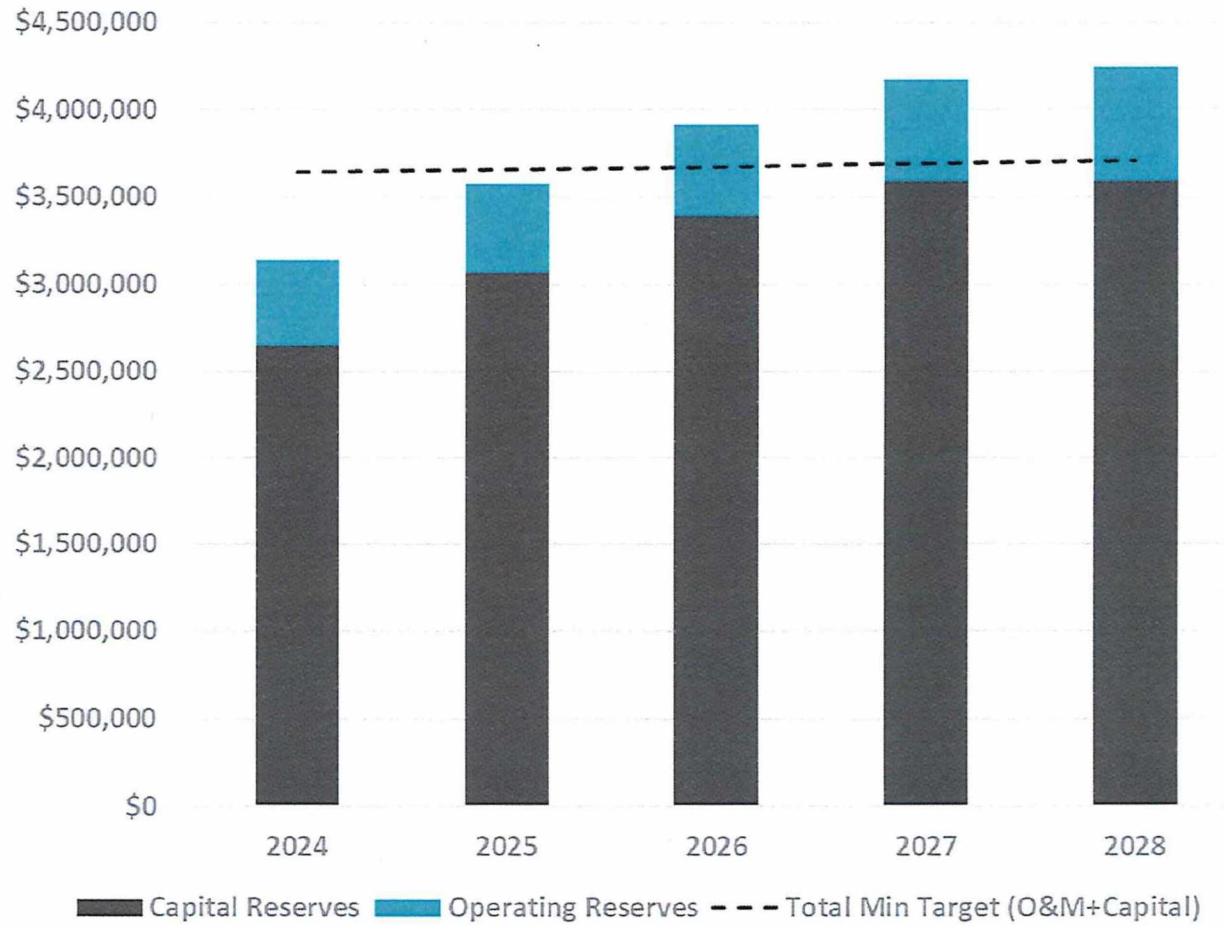


Sewer Revenue Requirement

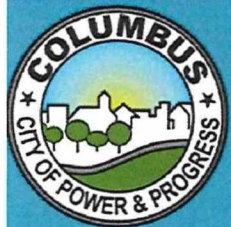




Sewer Ending Reserves



Minimum Target = 90 days of O&M + 1-year of CIP

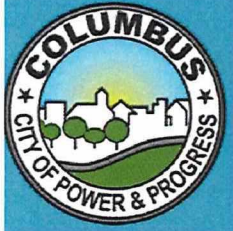


Projected Rate Transition Plan

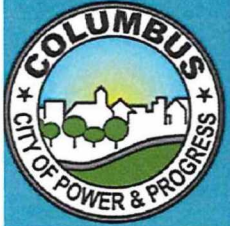
- Annual rate adjustments are necessary to fund the water and sewer utilities
 - **Capital** – increase of funding for annual renewal, replacement, and needed improvements
 - **Reserves** – maintain adequate funds to support cash flow, emergencies, and credit ratings
 - Maintain adequate financial metrics needed to issue long-term debt

	2023	2024	2025	2026	2027	2028
Water						
Avg Customer Bill ¹	\$20.28	\$24.23	\$28.96	\$34.61	\$38.76	\$41.28
Monthly Change	--	\$3.95	\$4.73	\$5.65	\$4.15	\$2.52
Sewer						
Avg Customer Bill ²	\$35.06	\$36.11	\$37.20	\$38.31	\$39.46	\$40.64
Monthly Change	--	\$1.05	\$1.08	\$1.12	\$1.15	\$1.18

1 – ¾ Meter Billing Charge + 10,000 Gal
 2 – ¾ Meter Billing Charge + 5,000 Gal



C Cost of Service



Water Cost of Service

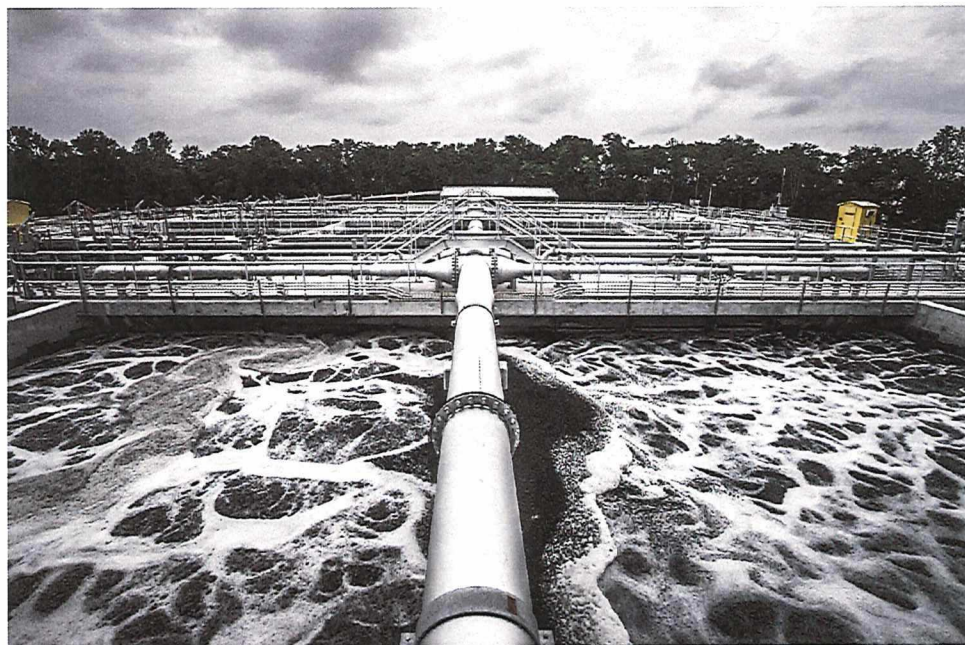
- Key rate drivers
 - Average annual consumption
 - Peak consumption/demands
- Allocated and distributed the revenue requirement for 2024
- Some cost differences exist
- First cost of service completed in some time
- Recommend across the board rate adjustments

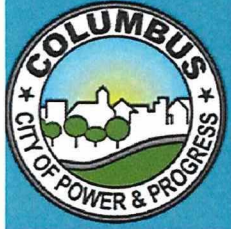




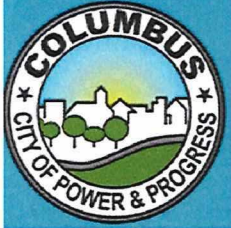
Sewer Cost of Service

- Key rate drivers:
 - Average wastewater volumes
 - Strength of the wastewater volumes
- Allocated and distributed the revenue requirement for 2024
- Minimal differences in the cost of service
- Recommend across the board adjustments
- First cost of service study completed in some time





C Rate Design



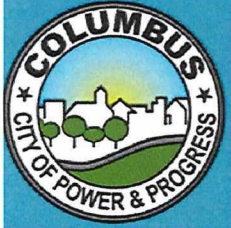
Rate Design Overview

Based on the results of the revenue requirement and cost of service analyses

Meet the rate design goals and objectives of the City

Produce sufficient revenues to meet the target revenues of each utility, and each class of service

Are cost-based and equitable



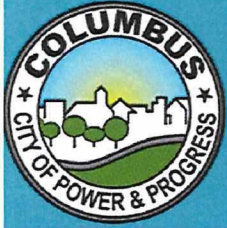
Rate Design Summary

Maintained the current rate structure for each utility

Service charge – Monthly fee increasing by meter size

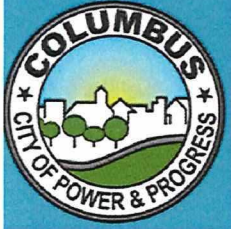
Usage charge – Flat fee per 1000 gallons consumed for all customers

Maintained outside city rate differential

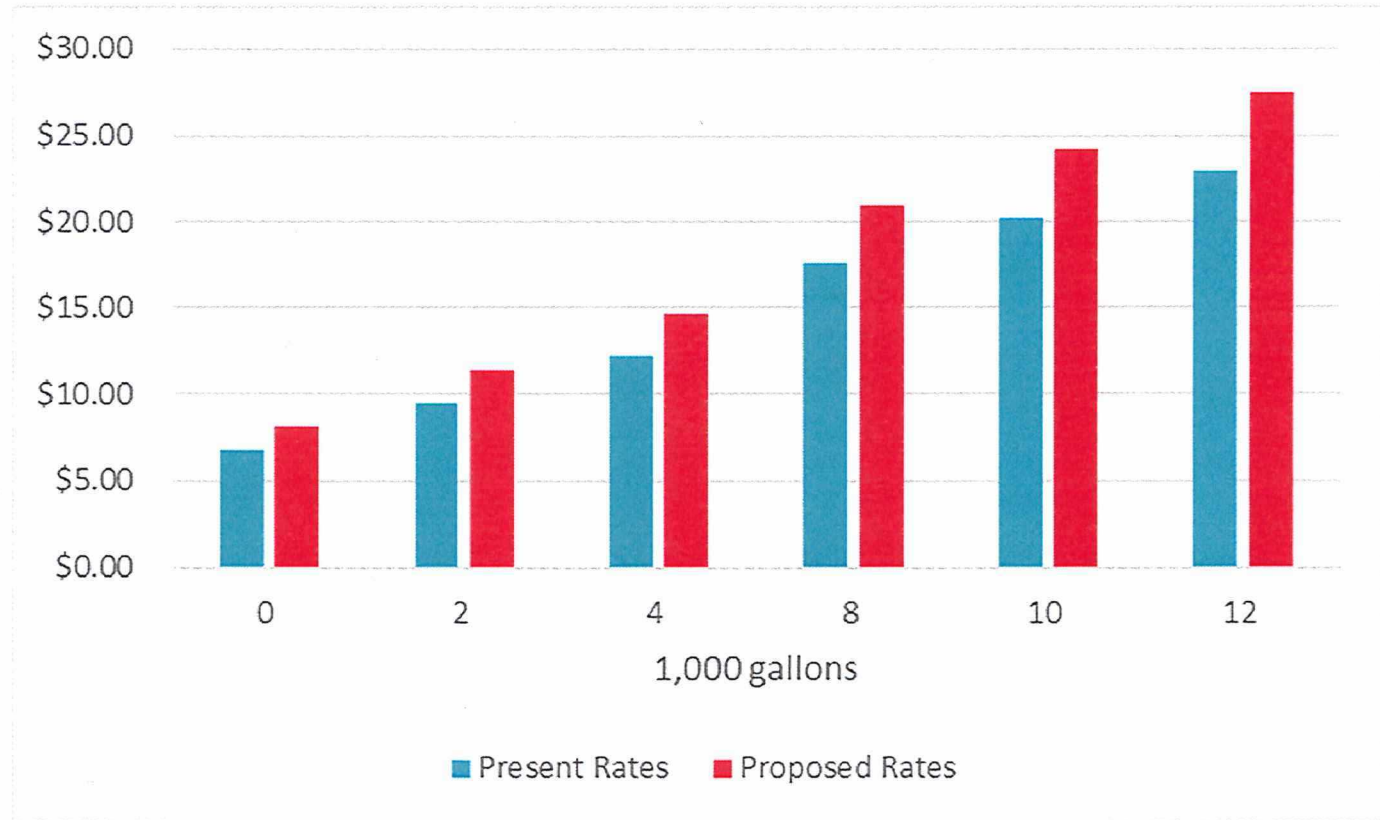


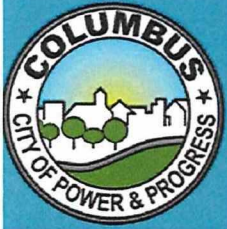
Proposed Residential Water Rates

	<i>Present Rates</i>	<i>Proposed Rates</i>				
		2024	2025	2026	2027	2028
Service Charges	<i>\$ / Mo</i>					
3/4"	\$6.78	\$8.10	\$9.68	\$11.57	\$12.96	\$13.80
1"	6.78	8.10	9.68	11.57	12.96	13.80
1-1/2"	20.35	24.32	29.06	34.73	38.89	41.42
2"	33.92	40.53	48.44	57.88	64.83	69.04
3"	67.85	81.08	96.89	115.79	129.68	138.11
4"	101.77	121.62	145.33	173.67	194.51	207.15
6"	203.54	243.23	290.66	347.34	389.02	414.31
8"	339.24	405.39	484.44	578.91	648.38	690.52
10"	508.86	608.09	726.66	868.36	972.57	1,035.79
12"	949.86	1,135.08	1,356.42	1,620.93	1,815.44	1,933.44
Consumption Charge Inside	<i>\$ / 1000</i>					
All Consumption	\$1.35	\$1.61	\$1.93	\$2.30	\$2.58	\$2.75
Consumption Charge Outside	<i>\$ / 1000</i>					
All Consumption	\$2.68	\$3.20	\$3.83	\$4.57	\$5.12	\$5.46



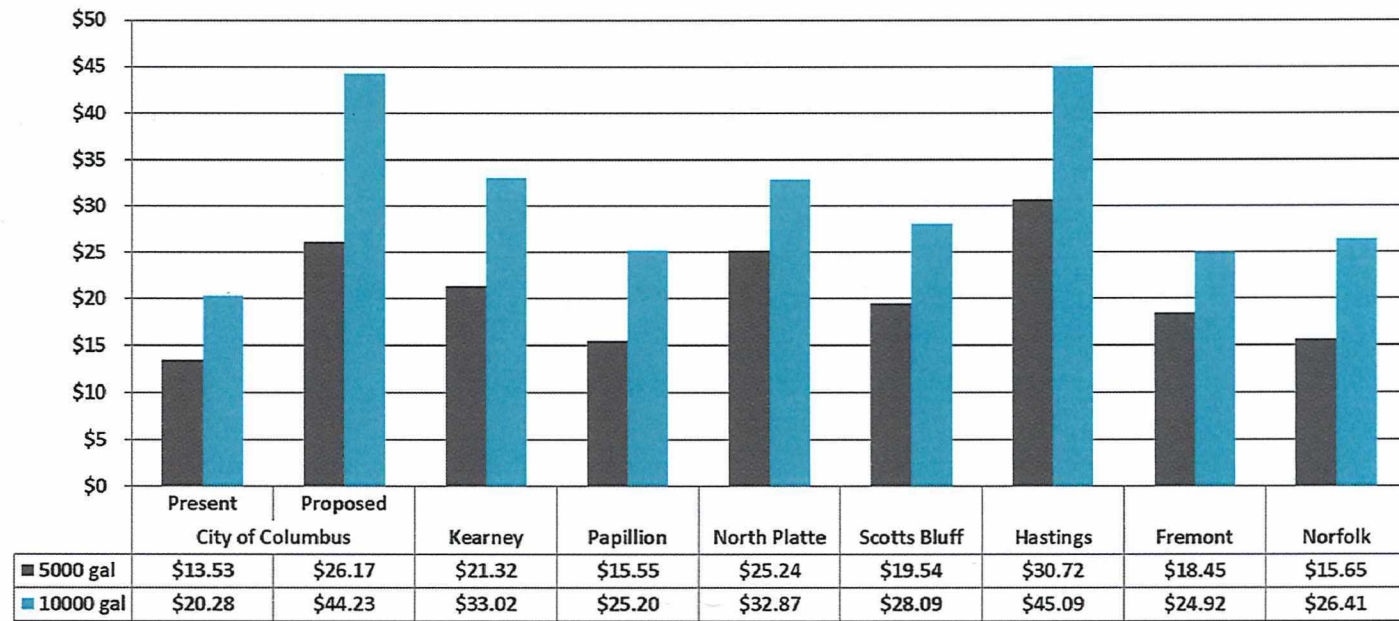
2025 Residential Monthly Water Bill Comparison

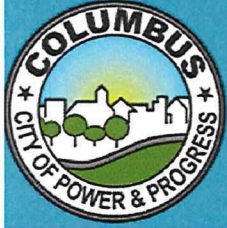




2025 Local Residential Water Bill Comparison

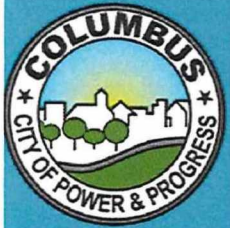
Water Rate Comparison: Single Family Residential 3/4" Meter (Monthly Bill)





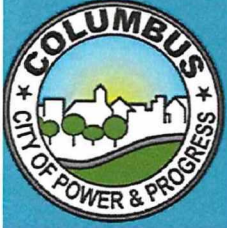
Proposed Commercial Water Rates

	<i>Present Rates</i>	<i>Proposed Rates</i>				
		2024	2025	2026	2027	2028
Service Charges	<i>\$ / Mo</i>					
3/4"	\$6.78	\$8.10	\$9.68	\$11.57	\$12.96	\$13.80
1"	6.78	8.10	9.68	11.57	12.96	13.80
1-1/2"	20.35	24.32	29.06	34.73	38.89	41.42
2"	33.92	40.53	48.44	57.88	64.83	69.04
3"	67.85	81.08	96.89	115.79	129.68	138.11
4"	101.77	121.62	145.33	173.67	194.51	207.15
6"	203.54	243.23	290.66	347.34	389.02	414.31
8"	339.24	405.39	484.44	578.91	648.38	690.52
10"	508.86	608.09	726.66	868.36	972.57	1,035.79
12"	949.86	1,135.08	1,356.42	1,620.93	1,815.44	1,933.44
Consumption Charge Inside	<i>\$ / 1000</i>					
All Consumption	\$1.21	\$1.45	\$1.73	\$2.06	\$2.31	\$2.46
Consumption Charge Outside	<i>\$ / 1000</i>					
All Consumption	2.63	\$3.14	\$3.76	\$4.49	\$5.03	\$5.35



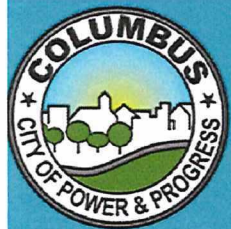
Proposed Industrial Water Rates

	<i>Present Rates</i>	<i>Proposed Rates</i>				
		2024	2025	2026	2027	2028
Service Charges	<i>\$/ Mo</i>					
3/4"	\$6.78	\$8.10	\$9.68	\$11.57	\$12.96	\$13.80
1"	6.78	8.10	9.68	11.57	12.96	13.80
1-1/2"	20.35	24.32	29.06	34.73	38.89	41.42
2"	33.92	40.53	48.44	57.88	64.83	69.04
3"	67.85	81.08	96.89	115.79	129.68	138.11
4"	101.77	121.62	145.33	173.67	194.51	207.15
6"	203.54	243.23	290.66	347.34	389.02	414.31
8"	339.24	405.39	484.44	578.91	648.38	690.52
10"	508.86	608.09	726.66	868.36	972.57	1,035.79
12"	949.86	1,135.08	1,356.42	1,620.93	1,815.44	1,933.44
Consumption Charge Inside	<i>\$/ 1000</i>					
All Consumption	\$1.19	\$1.42	\$1.70	\$2.03	\$2.27	\$2.42
Consumption Charge Outside	<i>\$/ 1000</i>					
All Consumption	\$2.47	\$2.95	\$3.53	\$4.22	\$4.72	\$5.03

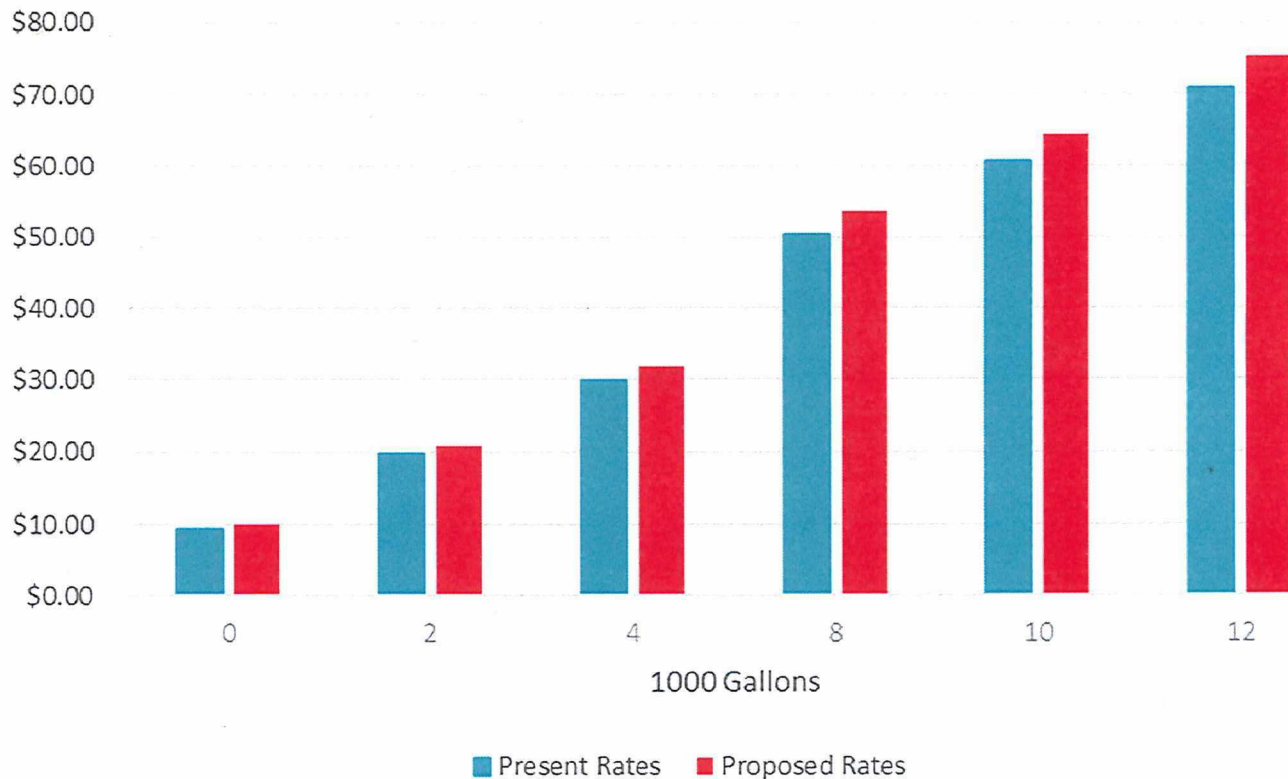


Proposed Sewer Rates

	<i>Present Rates</i>	<i>Proposed Rates</i>				
		2024	2025	2026	2027	2028
Service Charges	Rate					
3/4"	\$9.41	\$9.69	\$9.98	\$10.28	\$10.59	\$10.91
1"	9.41	9.69	9.98	10.28	10.59	10.91
1-1/2"	28.23	29.08	29.95	30.85	31.77	32.73
2"	47.05	48.46	49.92	51.41	52.96	54.54
3"	94.09	96.91	99.82	102.81	105.90	109.08
4"	141.14	145.37	149.74	154.23	158.85	163.62
6"	282.28	290.75	299.47	308.45	317.71	327.24
8"	470.47	484.58	499.12	514.10	529.52	545.40
10"	705.71	726.88	748.69	771.15	794.28	818.11
12"	1,317.33	1,356.85	1,397.56	1,439.48	1,482.67	1,527.15
Consumption Charge Inside	<i>\$/1000</i>					
All Consumption	\$5.13	\$5.28	\$5.44	\$5.61	\$5.77	\$5.95
Consumption Charge Outside	<i>\$/1000</i>					
All Consumption	\$7.37	\$7.59	\$7.82	\$8.05	\$8.29	\$8.54
Sewer Surcharge Rates	<i>Per Pound</i>					
BOD	\$0.234	\$0.241	\$0.248	\$0.256	\$0.263	\$0.271
TSS	\$0.194	\$0.200	\$0.206	\$0.212	\$0.218	\$0.225
Grease	\$0.388	\$0.400	\$0.412	\$0.424	\$0.437	\$0.450



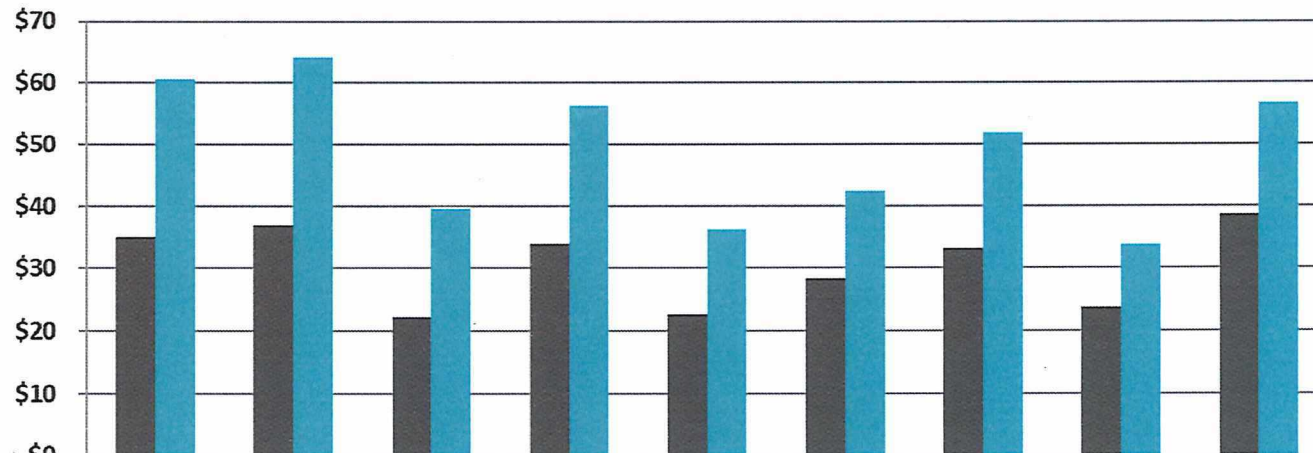
2025 Residential Monthly Sewer Bill Comparison



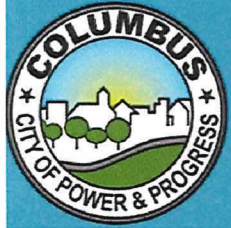


2025 Local Sewer Bill Comparison

Sewer Rate Comparison: Single Family Residential (Monthly Bill)



	Present	Proposed (2025)	Kearney	Papillion	North Platte	Scotts Bluff	Hastings	Fremont	Norfolk
	City of Columbus								
■ 5,000 gal	\$35.06	\$36.90	\$22.17	\$34.04	\$22.70	\$28.46	\$33.16	\$23.78	\$38.72
■ 10,000 gal	\$60.71	\$64.12	\$39.61	\$56.29	\$36.20	\$42.41	\$51.81	\$33.80	\$56.70



Summary of the Rate Study

Rate adjustments are necessary

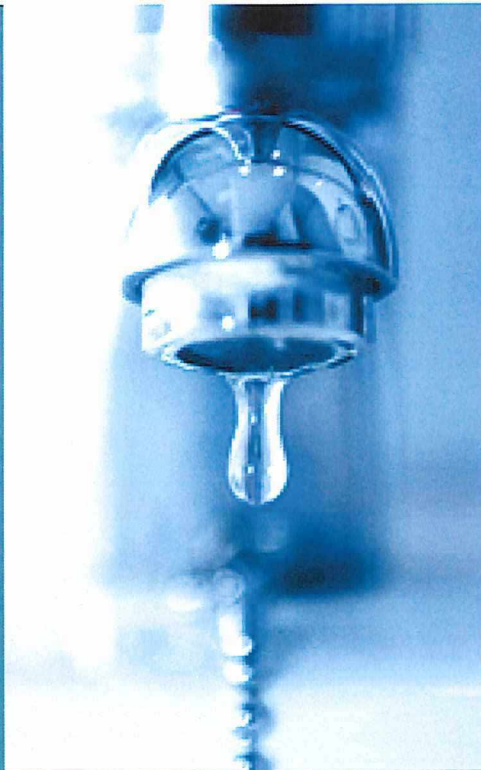
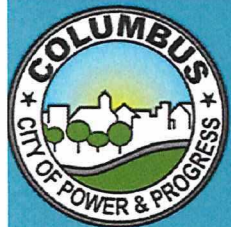
- Support ongoing O&M expenses and inflationary impacts
- Identified water capital improvements

Cost of service shows some cost differences

- First cost of service analysis completed in some time
- Recommend across the board adjustments

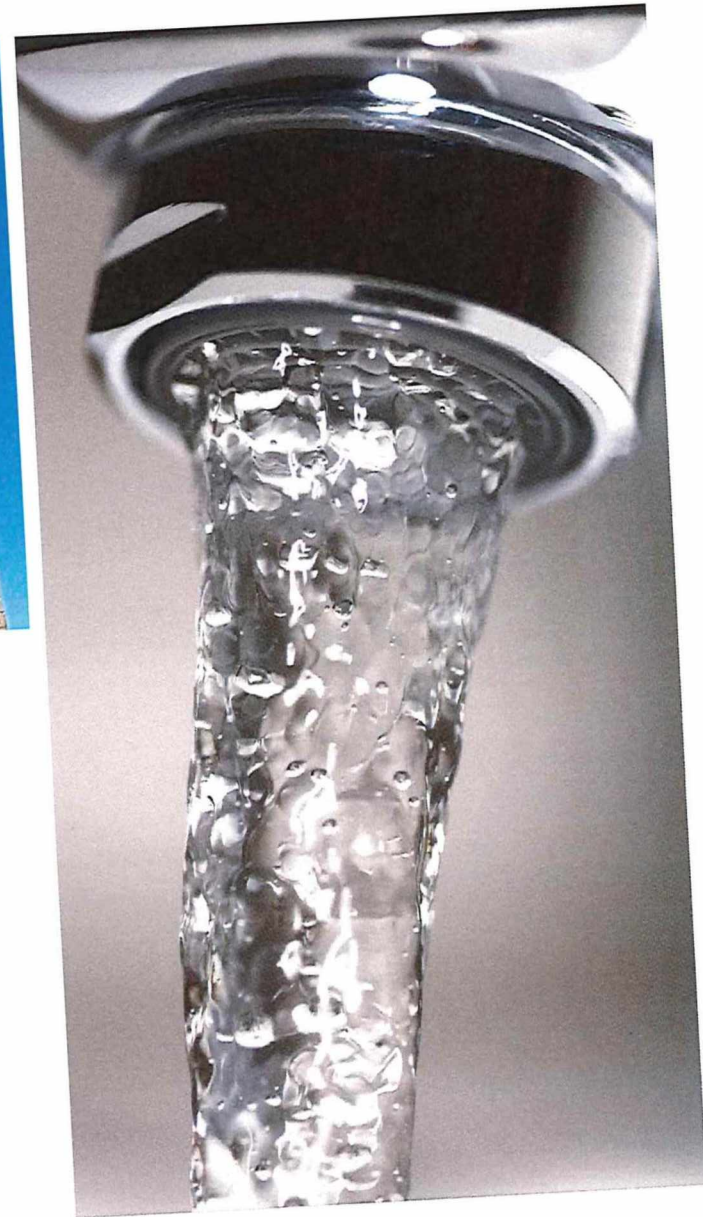
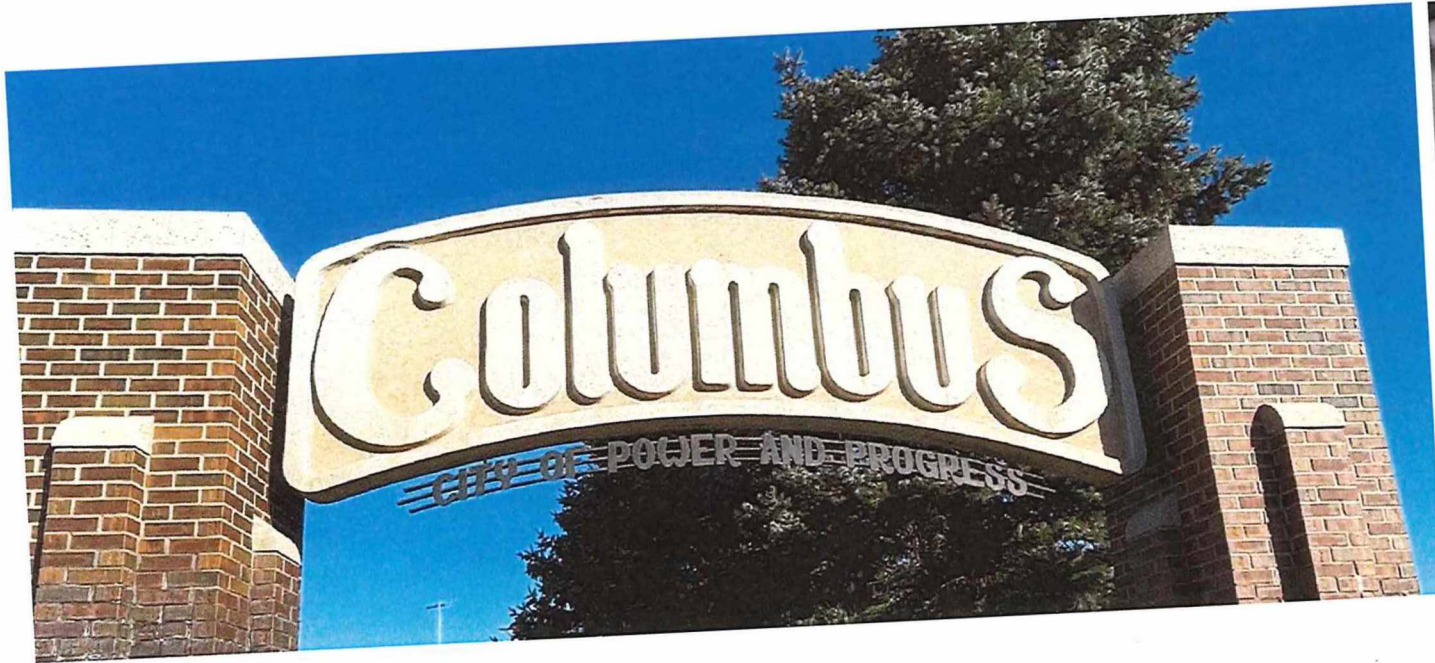
Proposed rates support projected O&M and Capital needs

- Maintained current rate structure
- Only level of the rates was adjusted



Questions and Discussion

10.C.2. Water Master Plan



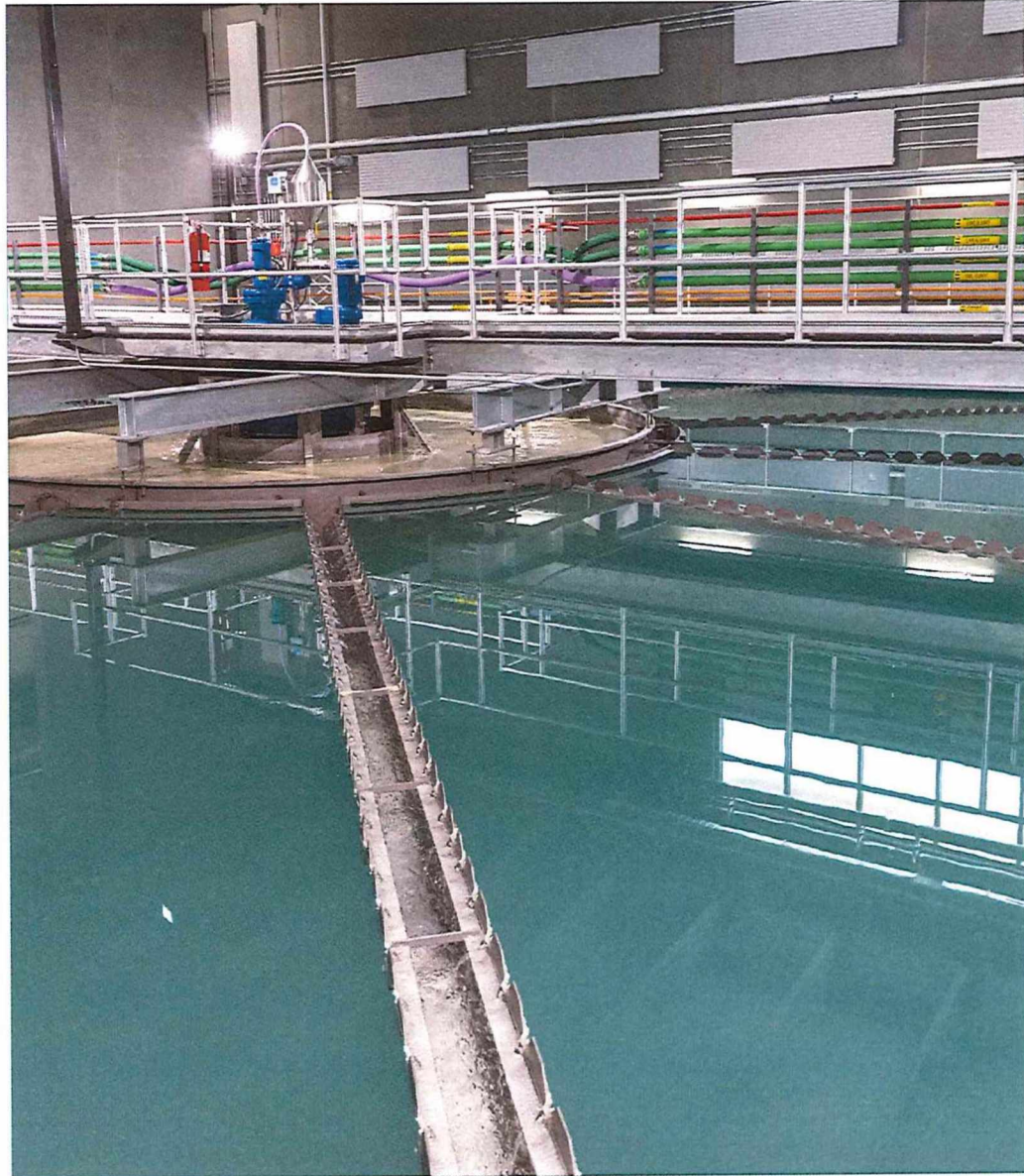
Water Master Plan

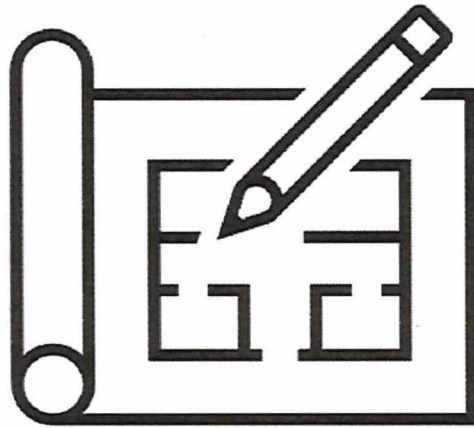


February 20, 2024

Agenda

- A** Master Planning Overview
- B** Demand Projections
- C** System Evaluation
- D** Treatment Evaluation
- E** Improvements Overview
- F** Questions and Conversation





Capital Improvement Planning Overview



Water Master Plan Purpose:

- Detailed assessment of existing system – hydraulics and treatment
- Identification of projected future demands
- Development of strategies to address system challenges
- Development of an implementable, prioritized, and adaptable CIP



Project Scope

Water Demand Projections

- Develop future water demand based on population projections

Water System Evaluation

- Develop a hydraulic model of the current system to identify deficiencies and needed improvements
- Model the system with future demand projections to identify anticipated improvements

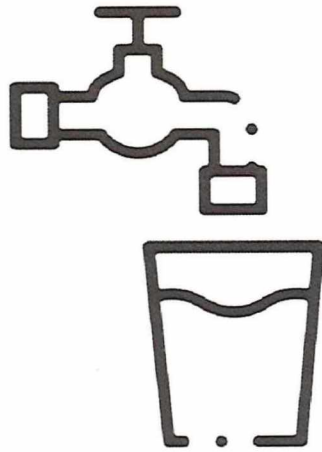
Treatment Evaluation

- Evaluate the existing water data and develop treatment options
- Evaluate well field expansion options
- Evaluate clearwell expansion options

CIP Recommendations

- Develop budgetary estimates and timelines for recommend projects





Water Demand Projections



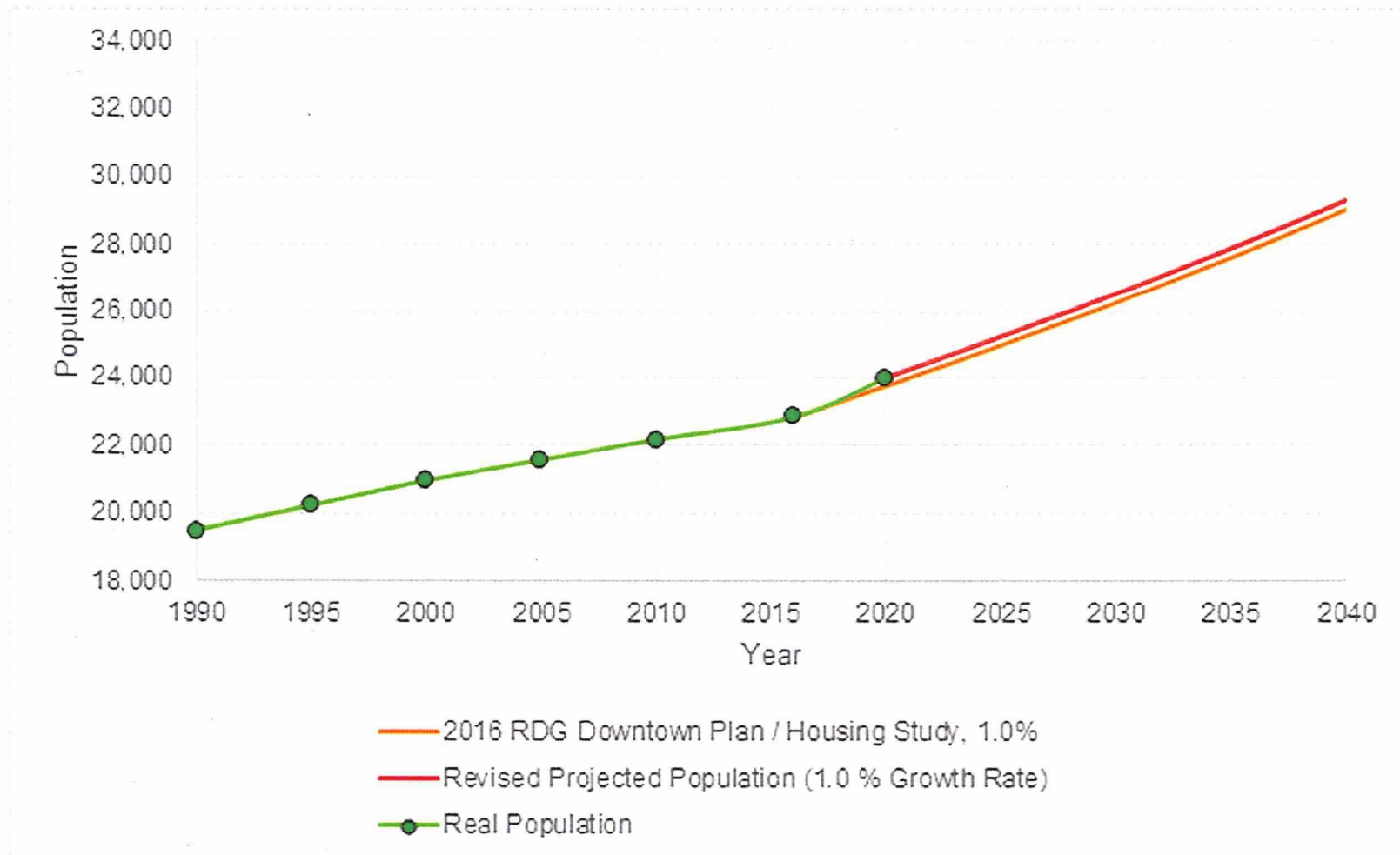
Population Projection Overview

- Based on Envision Columbus 2040
- Columbus population rose steadily since 1960
- Based on 2020 census, current population is 24,028
- Multiple scenarios ran based on 2018 Comprehensive Plan
- 1% annual growth recommended as conservative estimate

Year	Projected Population, 1.0% Growth Rate
2020 (Existing)	24,028
2025	25,300
2030	26,600
2035	27,900
2040	29,300



Estimating Future Populations

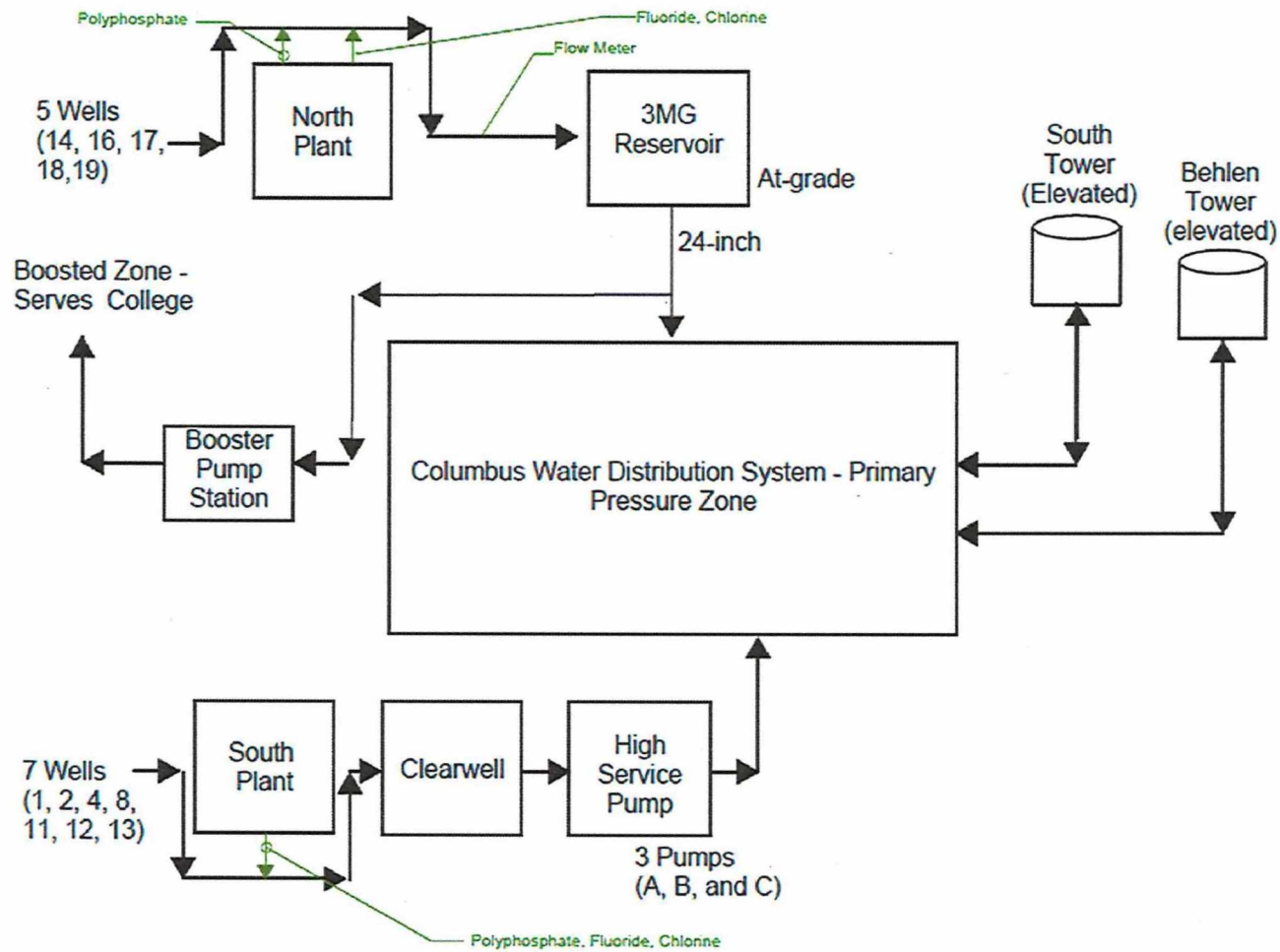




Water System Evaluation and Optimization



Columbus Water Distribution System



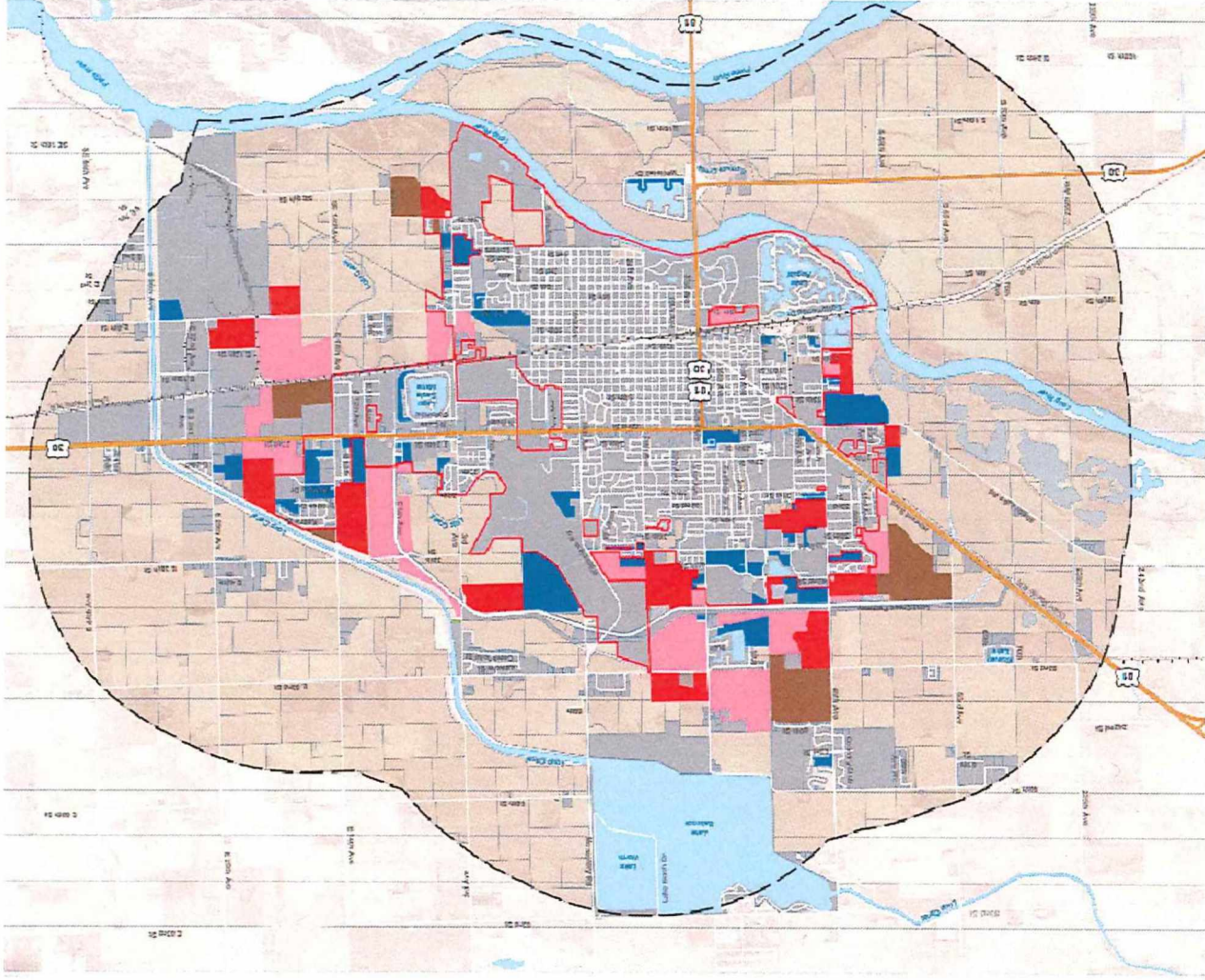
Distribution System Evaluation

- Developed hydraulic model for the existing system
- Validated the model with flow tests
- Incorporated water use projections
- Evaluated near term (2025), mid term (2030), and long term (2040)
 - Pressures
 - Velocities
 - Fire flows





Columbus' Vision for 2040 – Projected growth areas



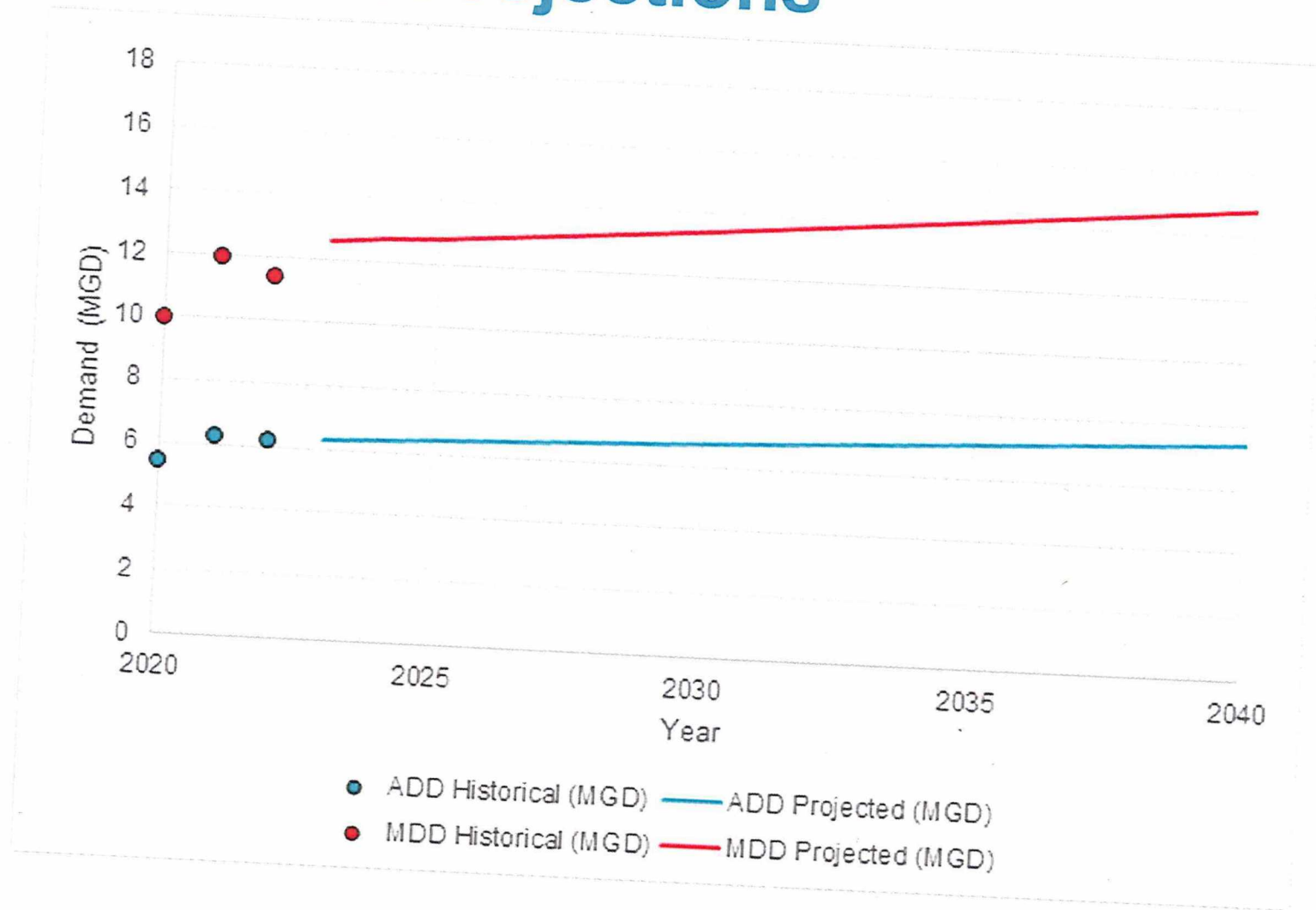
Water Use Projections

- Average Daily Demand (ADD)
- Maximum Daily Demand (MDD)
- Projected demand based on projected 1% annual growth
- Recommended to plan for 14.8 MDD
 - Projections would be adjusted if large or unforeseen development materializes

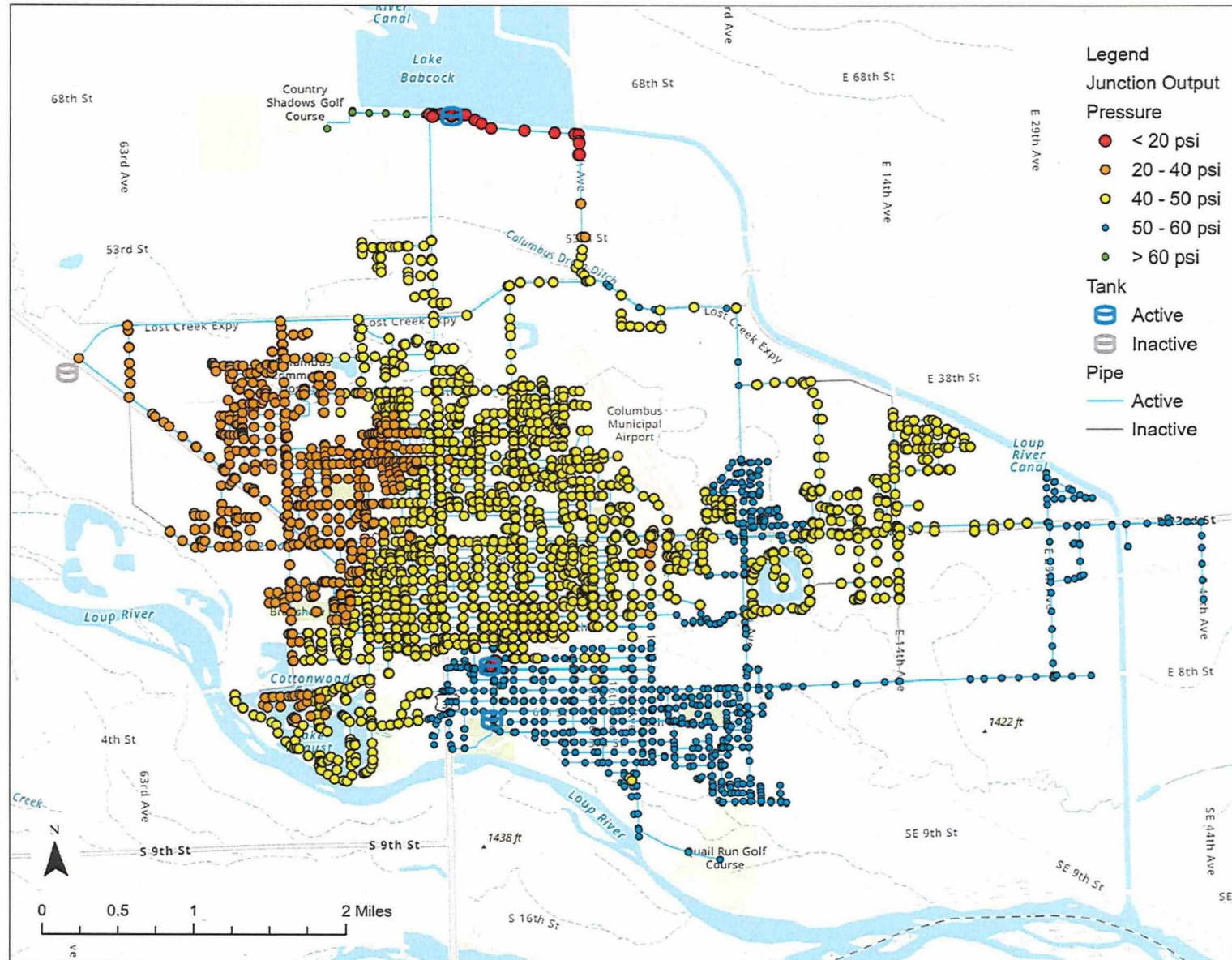
Year	ADD (MGD)	MDD (MGD)
Existing	6.1	12.1
2025	6.4	12.8
2030	6.7	13.5
2035	7.1	14.1
2040	7.4	14.8



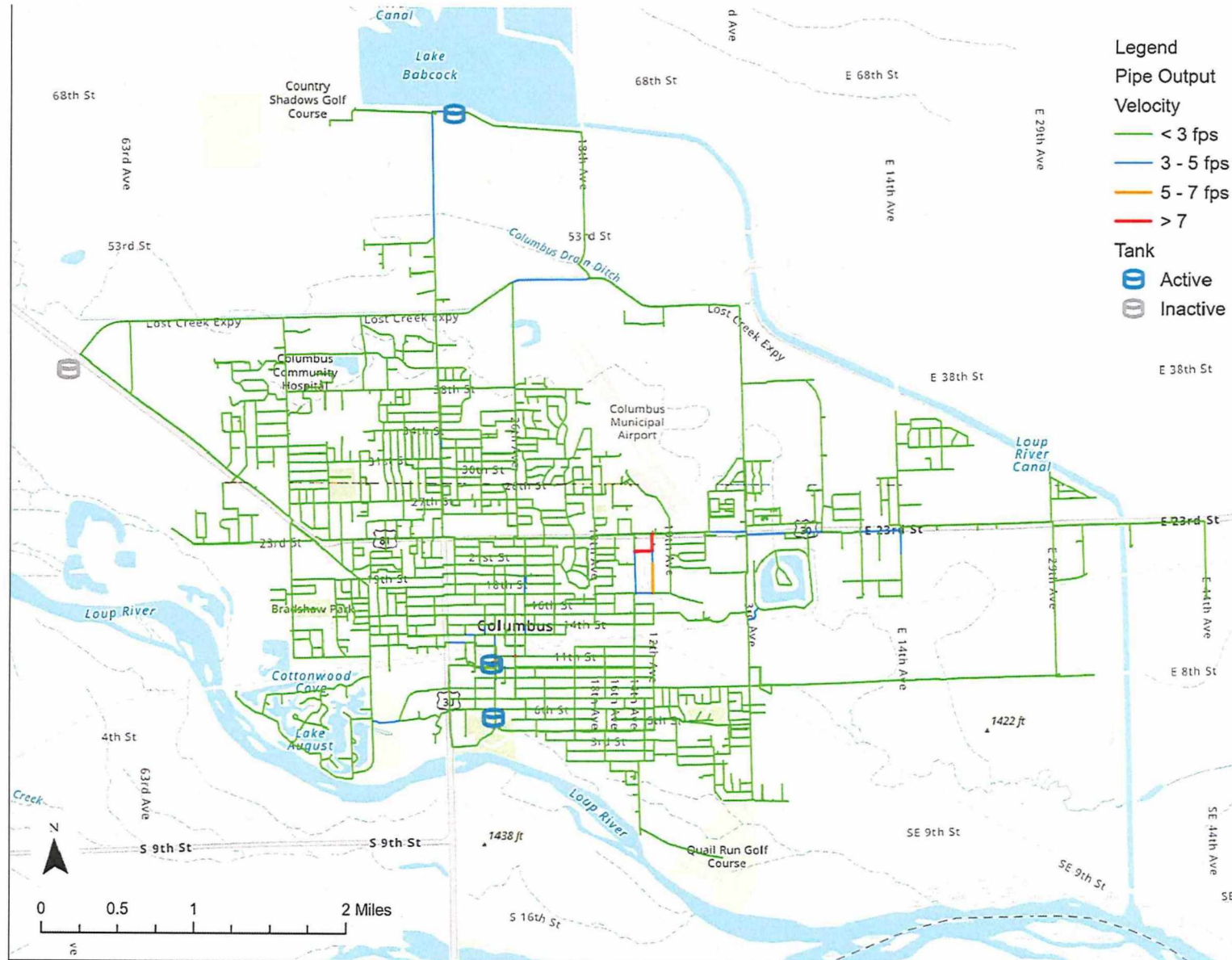
Water Demand Projections



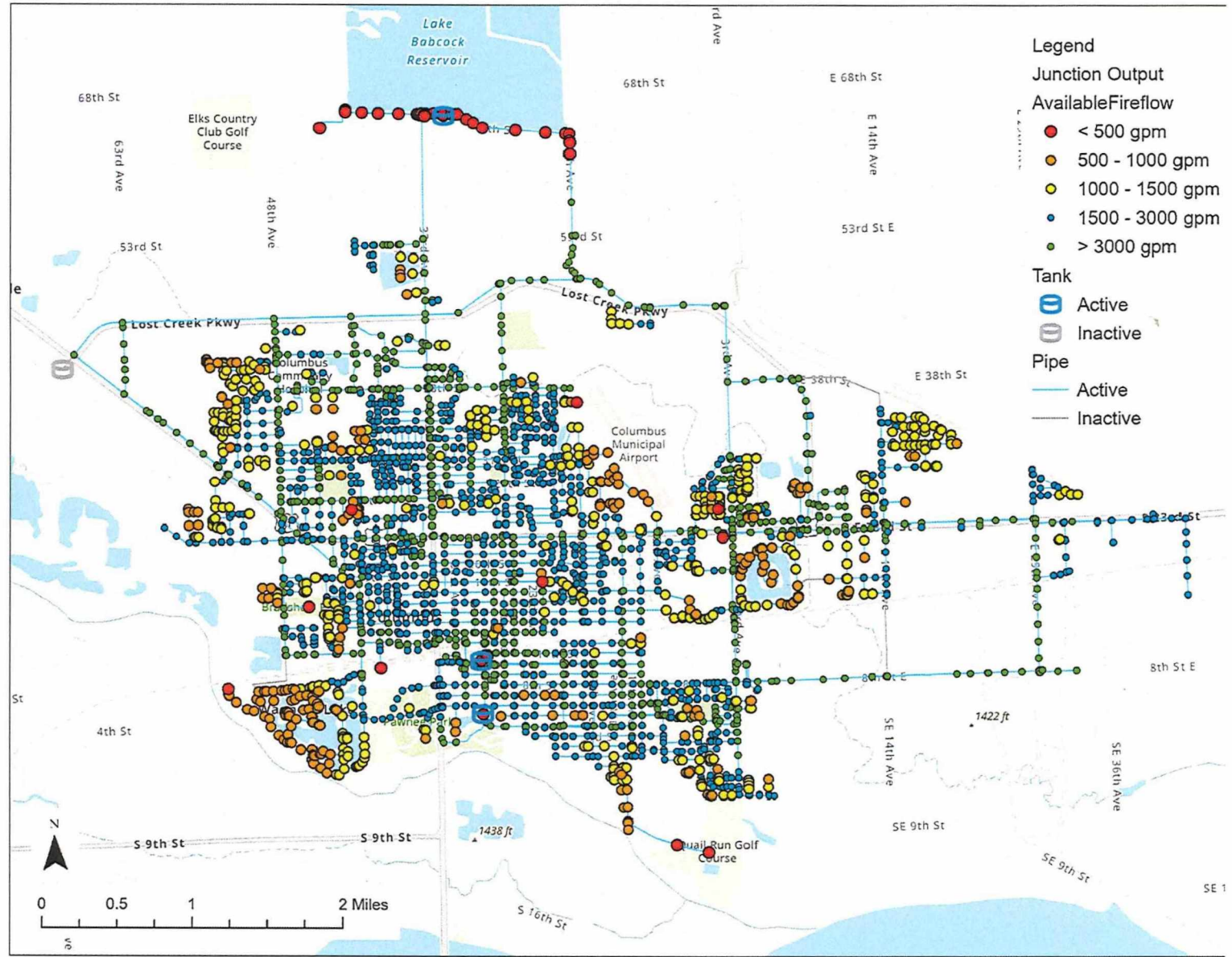
2040 Pressure Model Results with no Improvements



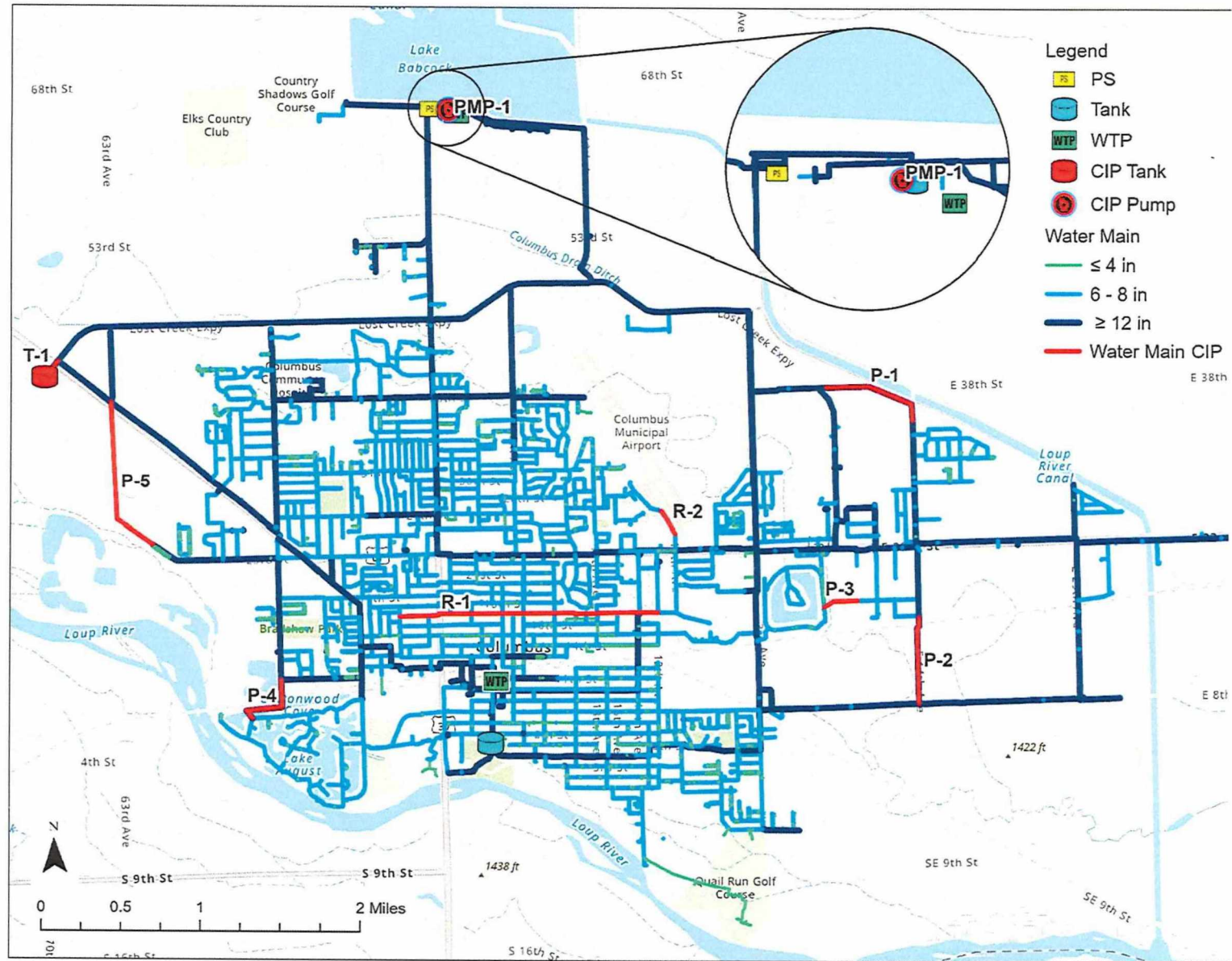
2040 Velocity Model Results with no Improvements



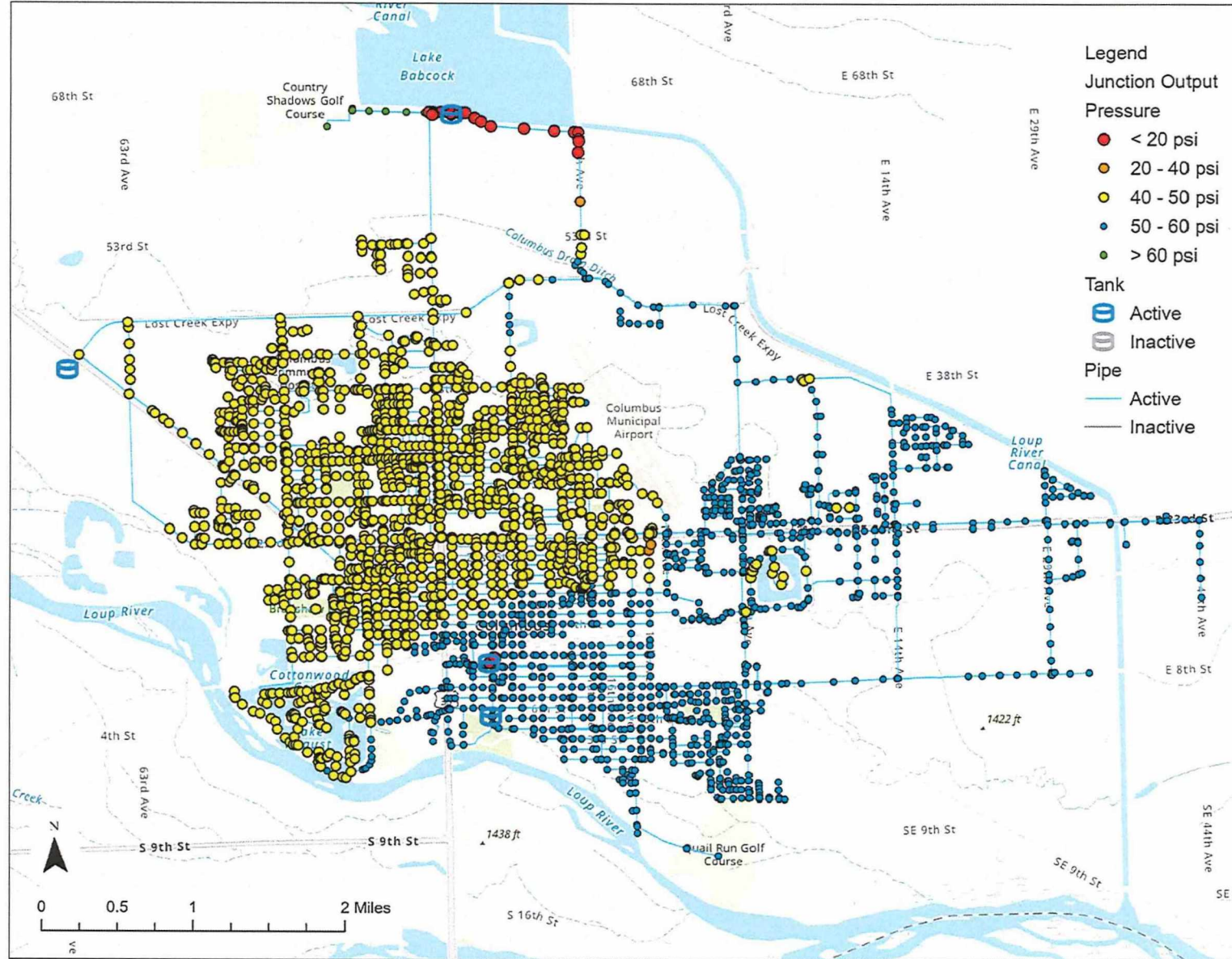
2040 Fire Flow Model Results with no Improvements



Key Transmission and Storage Improvements



2040 Pressure Model with Proposed System Improvements



Storage and Pump Station Evaluation

- Storage volume components: operational, fire flow, and reserve
- Existing system: South elevated tower and north reservoir
- Behlen tower not counted for operational or fire flow storage
- Incorporated water use projections
- Evaluated near term (2025), mid term (2030), and long term (2040)



Storage Evaluation

- Storage evaluation conducted using existing storage capacity and demands
- City currently has 2.6 MG of usable storage capacity.
- Current storage deficit: 0.9 MG
 - 2030 projected deficit: 1.4 MG
 - 2040 projected deficit: 1.7 MG

2040 Evaluation		Storage Required per Storage Criteria (MG)			
Storage Facility	Storage Capacity (MG)	Operational	Fire Flow	Total	Surplus/Deficit
South WTP Tower	2.00	3.2	1.0	4.2	-1.7
North WTP Reservoir	0.42				
Behlen	0				
Total Usable Storage	2.42				



Storage Evaluation – Version 2

- Storage evaluation considers new North Reservoir Pump Station
- The new clearwell considers the North Reservoir to hold the fire flow volume
- This project reduces the total deficit from 1.7 MG to 1.2 MG year 2040

2040 Evaluation		Storage Required per Storage Criteria (MG)			
Storage Facility	Storage Capacity (MG)	Operational	Fire Flow	Total	Surplus/Deficit
South WTP Tower	2.00	3.2	0	3.2	-1.2
North WTP Reservoir	0				
Behlen	0				
Total Usable Storage	2.0				



Pump Station Evaluation

Required:

- Pump station sized to handle maximum daily demand (MDD) and fire flow requirements

Existing System:

- System pressure maintained by the water tower and ground storage reservoir
- High service pump station located at South Treatment Plant
- North reservoir water level maintained by discharge from wells
- Only upper portion of north reservoir available for fired demand

Challenge:

- Loss of north reservoir capacity due to treatment addition



Pump System Evaluation

Based on Maximum Day Demand

Existing Capacity

- Required Capacity: 12.4 MGD
- Available Capacity: 13.2 MGD 0.8 MGD excess capacity

2030 Required Capacity

- Required Capacity: 13.8 MGD
- Available Capacity: 13.2 MGD 0.6 MGD deficit

2040 Required Capacity

- Required Capacity: 14.8 MGD
- Available Capacity: 13.2 MGD 1.9 MGD deficit



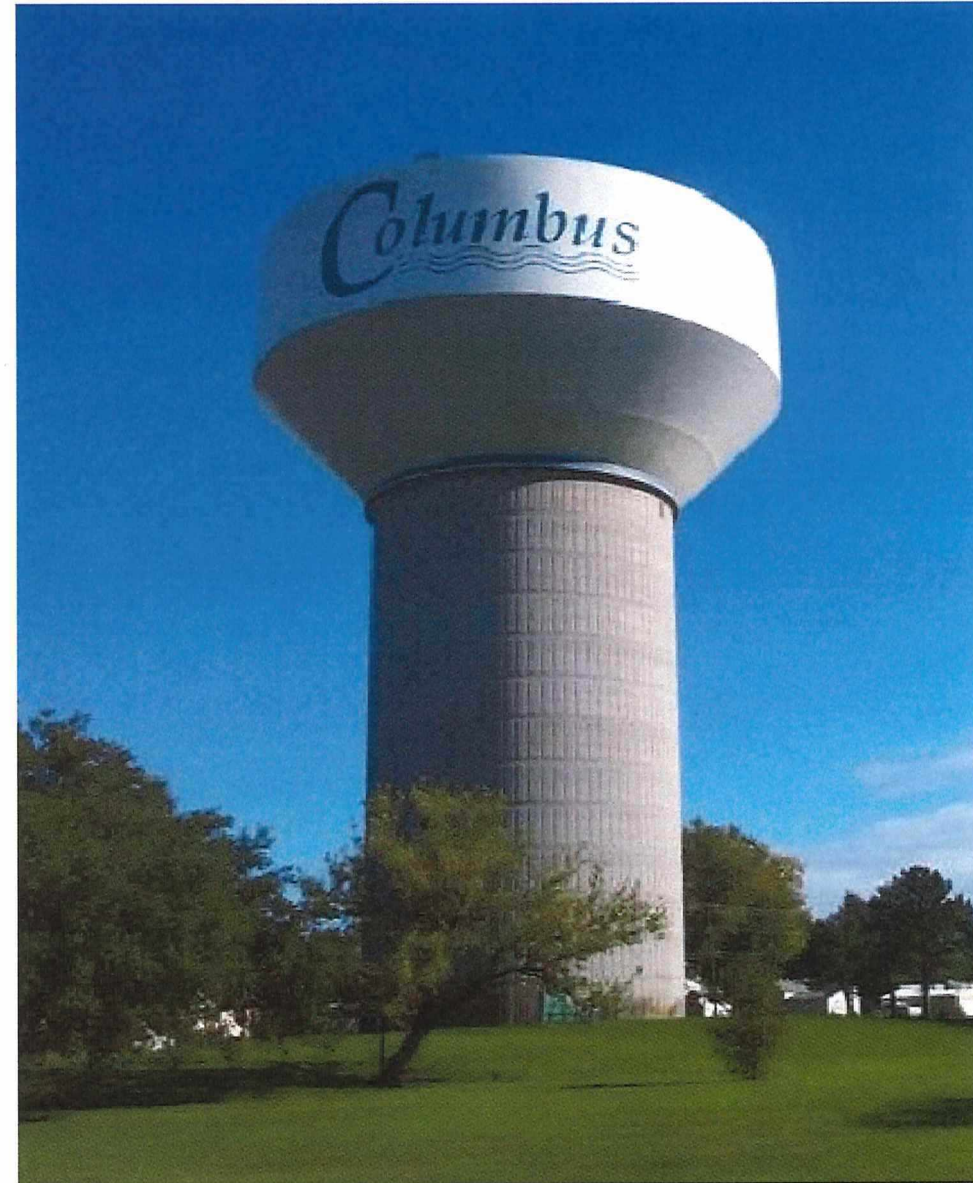
Recommended Pump Station Improvements

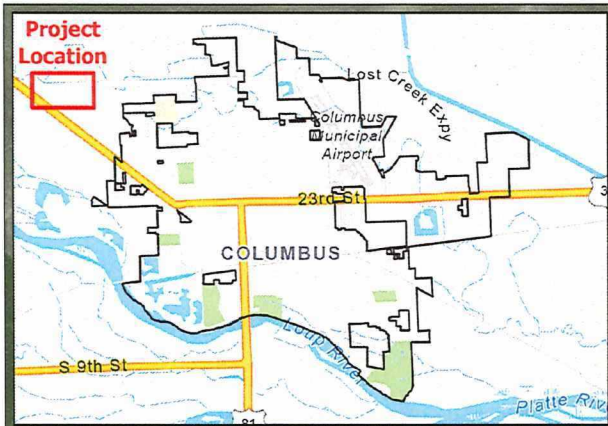
- Construct a new high service pump station at the North Treatment Plant with the proposed treatment system.
- The usable volume of North Reservoir of from 0.42 MG increases to 3 MG, but as a clearwell (not system storage).
- This project also allows the City to maintain higher pressures in the transmission main near the North Reservoir



Elevated Storage and Pumping Recommendations

1. New Elevated Tower on west side of City
2. New high service pump station at the North Water Treatment Plant





Slide 27

0 Move to after storage evaluation slide?
Guimond, Austin, 2024-02-09T17:37:42.093

CKO 0 Yep
Koenig, Chris, 2024-02-12T21:19:52.710



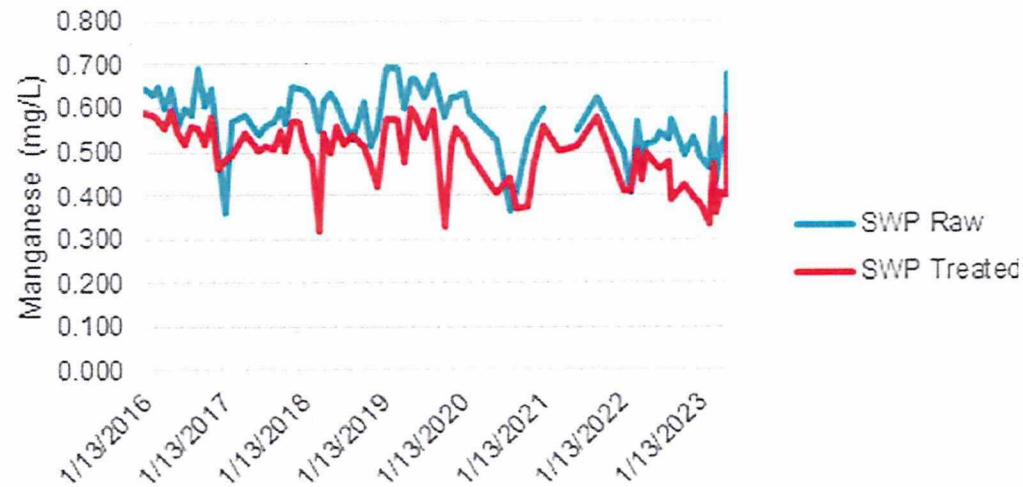
Treatment Evaluation Wellfield Expansion, Additional Clearwell



Existing Conditions

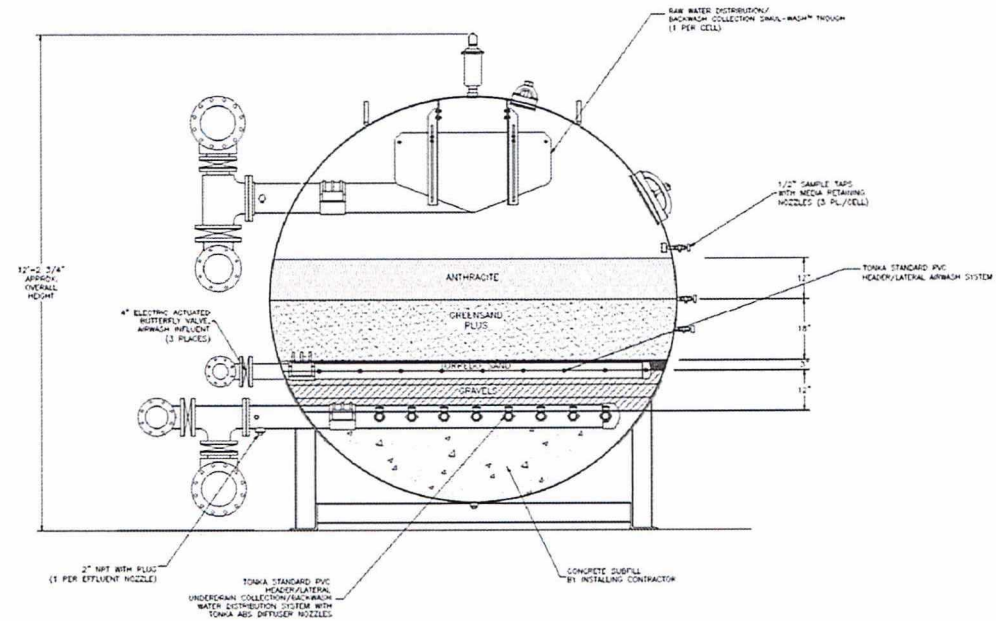
- Raw water contains high levels of manganese
 - EPA secondary health advisory
 - Recommended level: 1.0 mg/L
 - 4.45 mg/l
- Current treatment: Sequestration using polyphosphate
 - Sequestration does not remove manganese
 - Recommended levels for sequestration is 0.1 mg/L

Columbus South Plant Manganese Concentrations

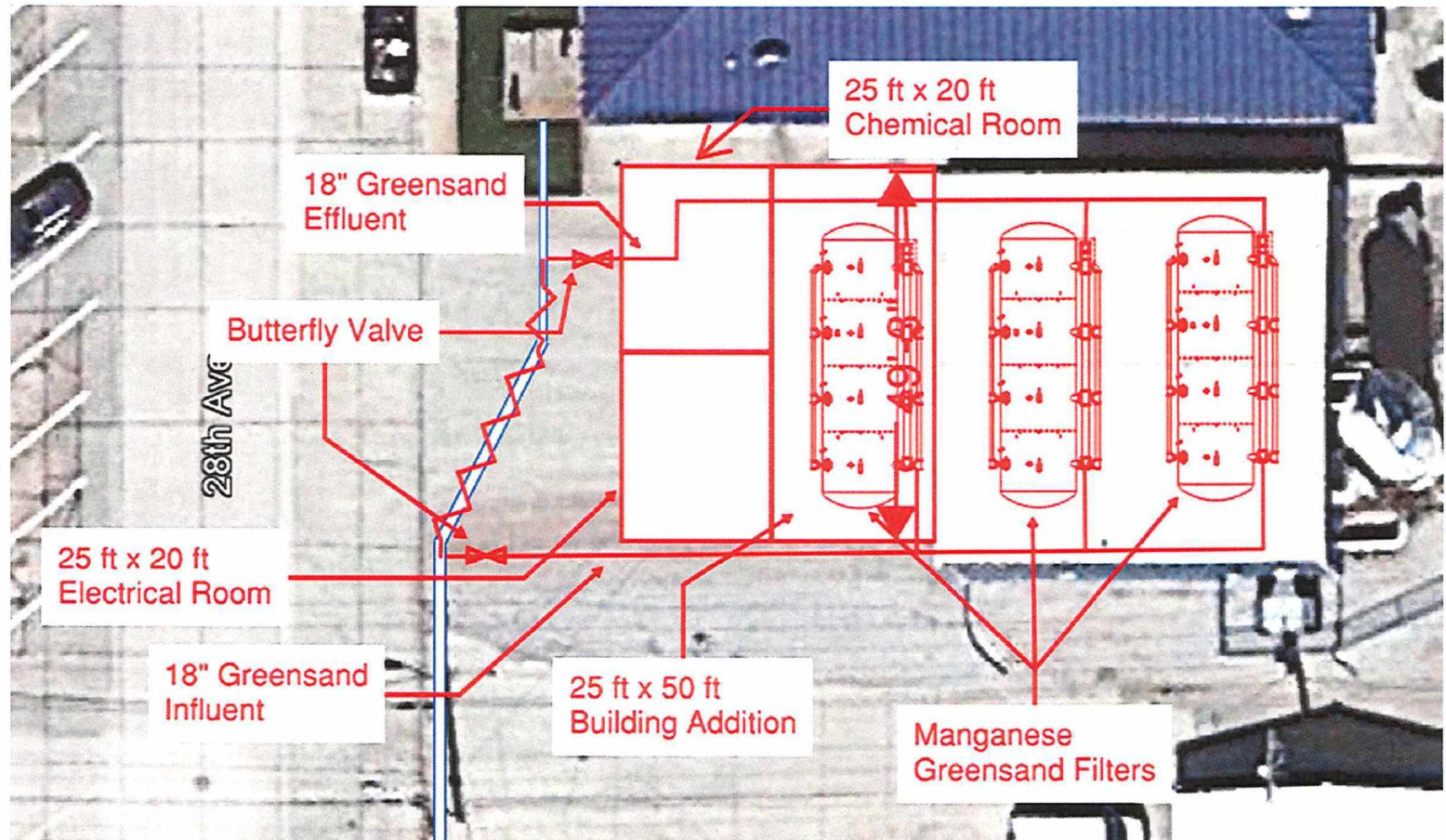


Recommended Treatment Approach

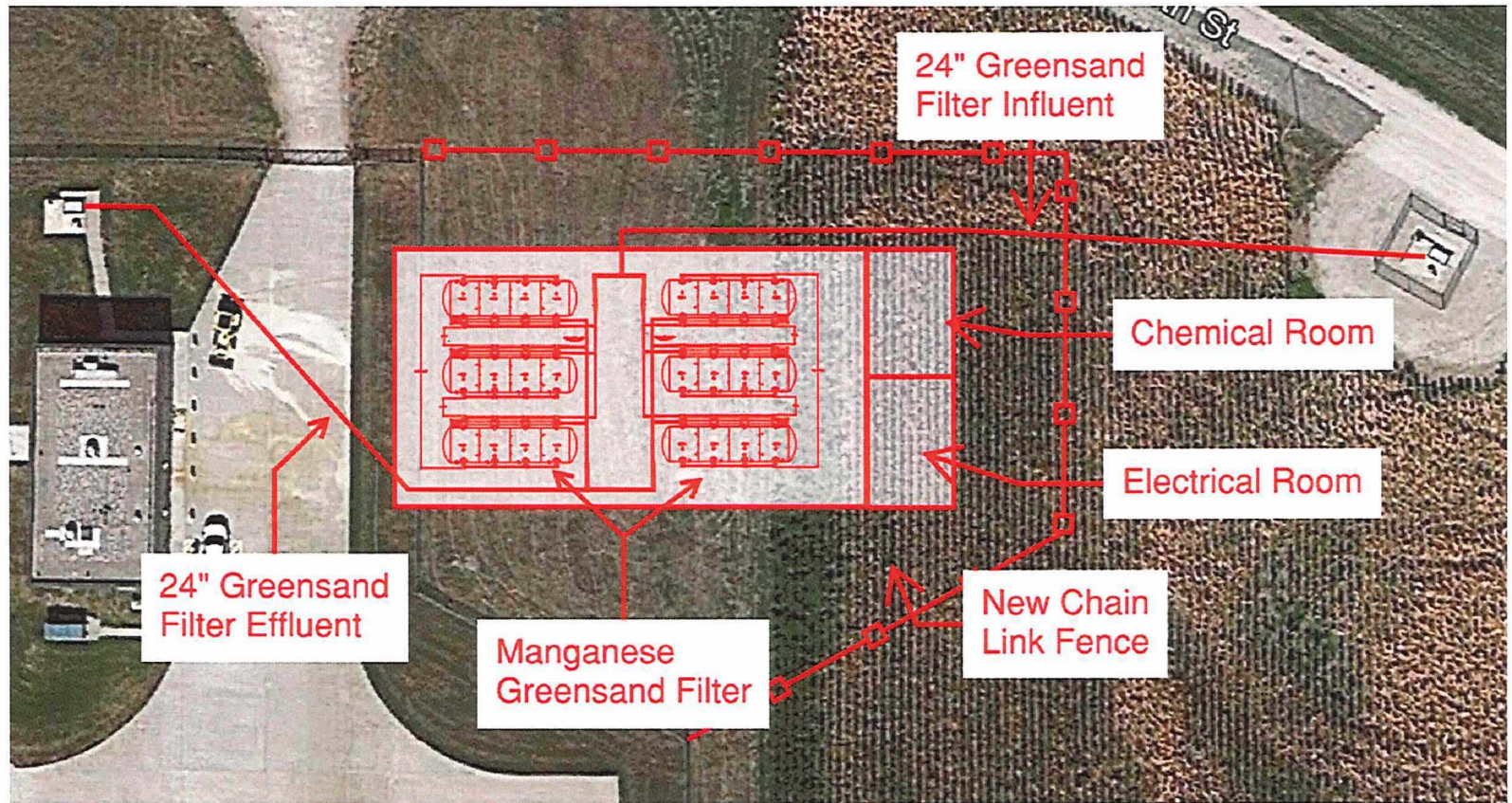
- Manganese greensand filtration have a filter media manufactured with glauconite and coated with manganese oxide
 - Package system
 - Soluble iron and manganese binds with the media
 - Remove manganese from finished water, improving water quality



South Treatment Plant Treatment Configuration

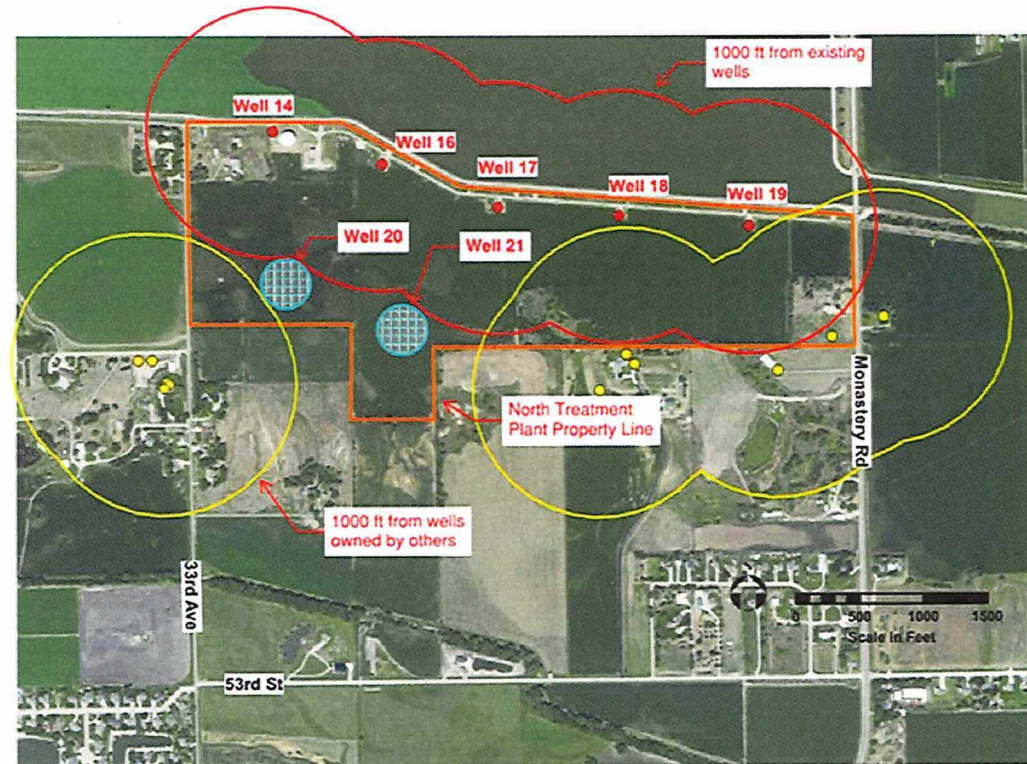


North Treatment Plant Treatment Configuration



New North Wellfield Improvements

- Based on demand projections two new wells at the north wellfield are recommended
- Each well could produce an estimated 1,500 gpm for North WTP
- One well necessary to meet the 2030 demands
- Second well necessary to meet the 2040 demands



New development planned south of proposed well 21.
New locations are being evaluated



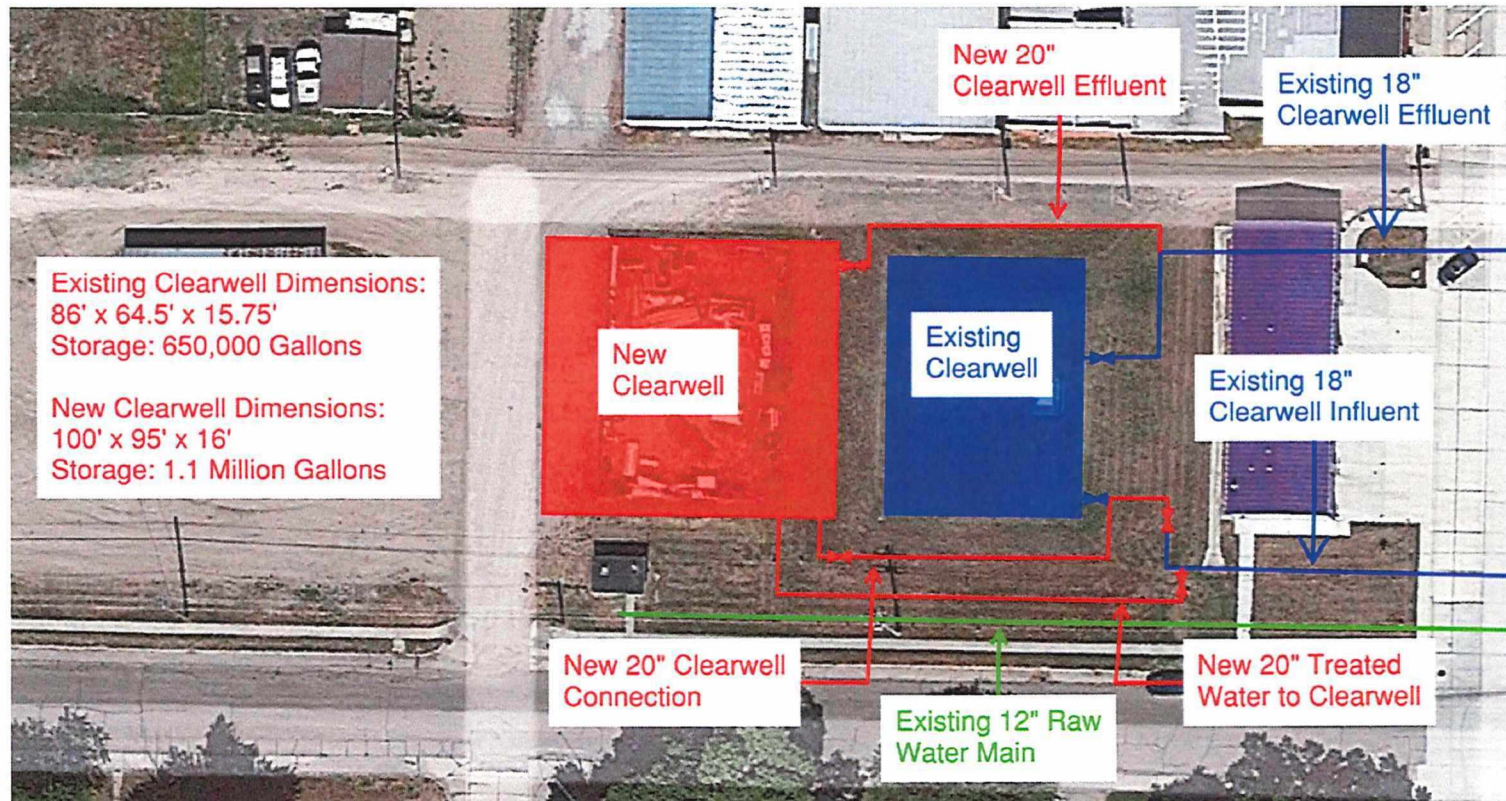
South Treatment Plant Clearwell

- Clearwell is a ground storage reservoir that supplies the high service pumps
- Existing clearwell too small for the high service pumps
- Existing clearwell cannot be taken out of service for maintenance or inspection



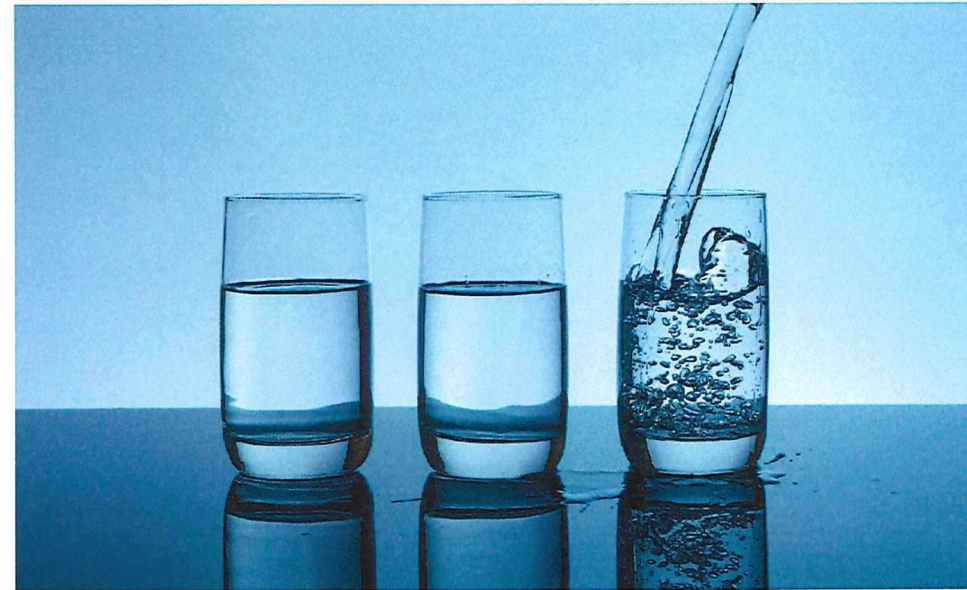
Recommended New Clearwell

- New clearwell to west of existing



Raw Water and Treatment Recommendations

1. Recommend greensand manganese filtration at both water treatment plants
 - North WTP 2026
 - South WTP 2030
2. Two additional 1,500 gpm wells at north wellfield
3. New 1.1 MG clearwell at South WTP (2040)





Prioritized Capital Improvement Plan

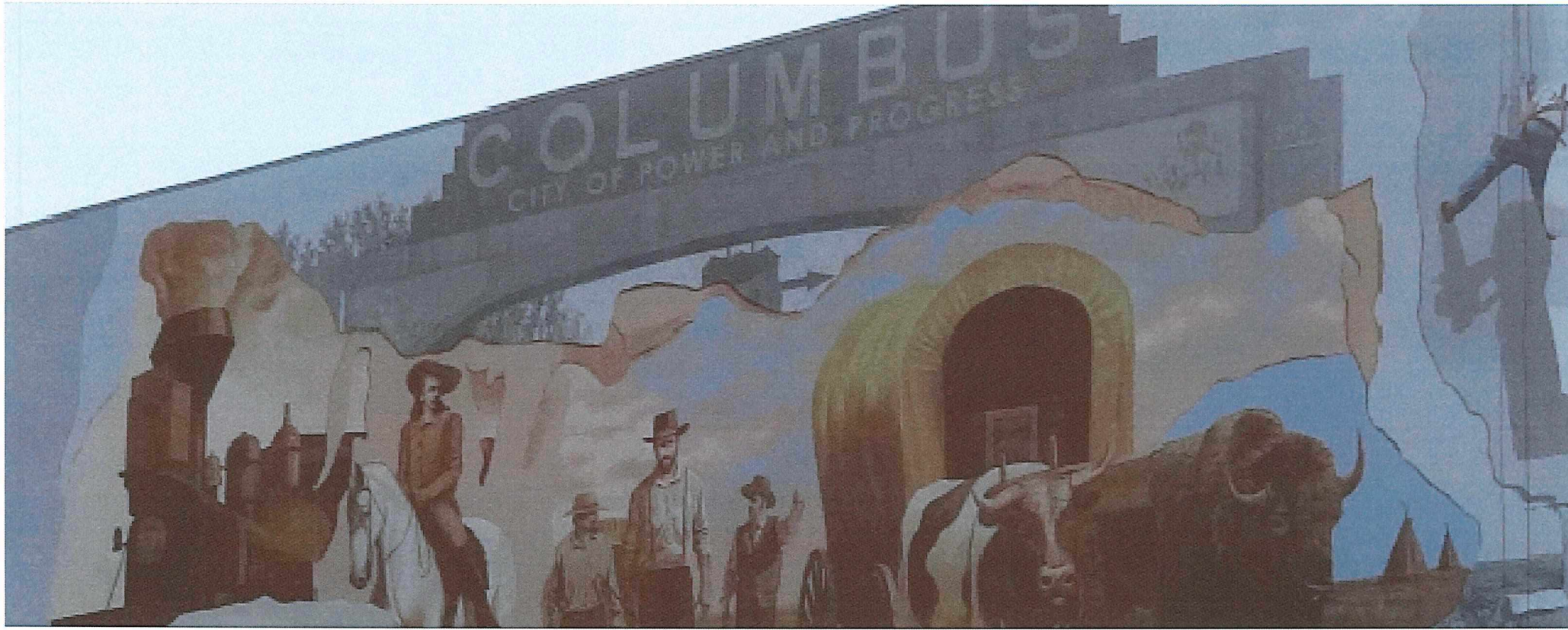


Prioritized CIP through 2030

Project	Description	Priority / Rank	Year	OPC
RW-1	Commission a new 1,500 gpm well	1	2025	\$3,483,000
WTP-3	Add North WTP manganese greensand filter	2	2026	\$34,096,000
WTP-4	North WTP High Service Pump Station	3	2027	\$8,667,000
RW-2	Commission a new 1,500 gpm well	4	2028	\$3,483,000
T-1	New northwest 1.25 MG storage tank	5	2029	\$7,670,000
WTP-2	Add South WTP manganese greensand filter	6	2030	\$11,967,000
R-1	Replacement of existing 6" main with 12" main	7A	2030	\$2,144,000
P-1	Add 12" transmission main to improve fire flow	7B	2030	\$505,000
P-2	Add 12" transmission main to improve fire flow capacity	7C	2030	\$678,000
P-5	Add 12" main to improve conveyance and increase system pressures	7D	2030	\$1,105,000

Longer term improvements: Post 2030

Project	Description	Priority / Rank	Year	OPC
WTP-1	New clearwell at South WTP	8	2040	\$5,309,000
P-3	Add 8" main to improve localized pressure and fire flow	9A	2040	\$231,000
P-4	Add 12" main to improve transmission	9B	2040	\$803,000
R-2	Replace 4" mains near the airport with 6" mains	9C	2040	\$162,000
R-3	Replace remaining 4" mains with 6" mains to address fire flow deficiencies	10	2040	\$3,960,000



Questions?

11. **REPORTS OF SPECIAL COMMITTEES - None**

12. **REPORTS ON LEGISLATION - None**

13. **NEW BUSINESS**

13.A.Appointment of JoJo Dunn as fire captain.



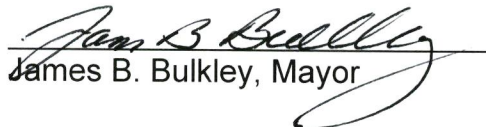
City Hall
2500 14th St.
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: March 11, 2024
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Appointment

With your permission, I wish to submit the name of **JoJo Dunn** for appointment to the position of Fire Captain. Per Council Rules, the two-week waiting period is waived for an appointment of a paid firefighter. Mr. Dunn was one of three candidates certified for Fire Captain by the Civil Service Commission at their meeting held March 4, 2024.

JoJo Dunn is a resident of Humphrey and has been employed with the City of Columbus for 11 years. During that time, he has served in many different capacities including as an acting supervisor, supply/pharmacy officer, and liaison to our medical director. He also has previous law enforcement experience, and 18 years of experience as a paramedic. JoJo currently serves as the President of IAFF Local 1575, and has played an instrumental role in the progress of the fire department over the past two years.


James B. Bulkley, Mayor

13.B.Appointment of Ryan Sabata as fire captain.




City Hall
2500 14th St.
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: March 11, 2024
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Appointment

With your permission, I wish to submit the name of **Ryan Sabata** for appointment to the position of Fire Captain. Per Council Rules, the two-week waiting period is waived for an appointment of a paid firefighter. Mr. Sabata was one of three candidates certified for Fire Captain by the Civil Service Commission at their meeting held March 4, 2024.

Ryan Sabata is a resident of David City and has been employed with the City of Columbus for 9 years. During his service he has been instrumental in the training of department personnel and has obtained many technical rescue certifications. Ryan has 24 years of total fire service experience and is also an instructor with the Nebraska State Fire Marshal. He is also the owner/operator of his family's farm, R/J Farms, and is very passionate about agriculture, which lead Ryan to obtaining over \$100,000 in donations to build our very own grain bin technical rescue prop in 2023.


James B. Bulkley, Mayor

13.C.Appointment of Derek Salak as fire captain.



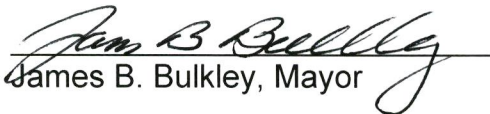
City Hall
2500 14th St.
Columbus, NE 68601
402-562-4232
columbusne.us

MEMORANDUM

DATE: March 11, 2024
TO: City Council Members
FROM: James B. Bulkley, Mayor
SUBJECT: Appointment

With your permission, I wish to submit the name of **Derek Salak** for appointment to the position of Fire Captain. Per Council Rules, the two-week waiting period is waived for an appointment of a paid firefighter. Mr. Salak was one of three candidates certified for Fire Captain by the Civil Service Commission at their meeting held March 4, 2024.

Derek Salak is a resident of Columbus, and has been employed with the City of Columbus for 4 years. He previously served as a volunteer with the Columbus Volunteer Fire Department before being hired as a full-time firefighter. Derek is a former mechanic and is passionate about ensuring the apparatus of the fire department are in working order. Last year, Derek created a department-wide apparatus maintenance plan and worked diligently to ensure the necessary repairs were being completed. His work with our apparatus has put our department in the best position possible to ensure we are able to provide prompt responses.


James B. Bulkley, Mayor

13.D.Plans, specifications, estimate of cost in the amount of \$340,000, and authorization to advertise for bids for Fiber Network Project 2024 (Plans and specifications on file in the engineering department.) *CIP #19-09*

MEMORANDUM

DATE: March 13, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: Fiber Network Project 2024

RECOMMENDATION:

I recommend approval of the plans, specifications, cost estimate in the amount of \$340,000 for the above-referenced project, and to authorize staff to advertise for bids.

DISCUSSION:

Work includes construction of approximately 6.6 miles of new fiber optics and using approximately 0.3 miles of existing fiber connecting Bradshaw Park, Wilderness Park, Sunset Park, Frontier Park, and the Platte County Emergency Management Tower on Shady Lake Road to the City's fiber optic network. The network will also be used by Joint Communications Center, Police Department, and Fire Department at the Platte County Emergency Management Tower for radio repeaters.

The network along 23rd Street from Howard Boulevard west to the Platte County Emergency Management Tower on Shady Lake Road was coordinated with Platte County. Platte County will reimburse the City for their portion of work and services.

Construction would begin immediately upon receipt of Notice Proceed in late April or early May 2024 and anticipated to be complete in July 2024.

Additional work and services include an agreement with RVW, Inc. and purchasing of network equipment by the City. The Joint Communications Center will have other costs associated with the radio repeater not in this CIP.

FISCAL IMPACT:

Part of 2023-2024 CIP 19-009 in the amount of \$550,000

ALTERNATIVE:

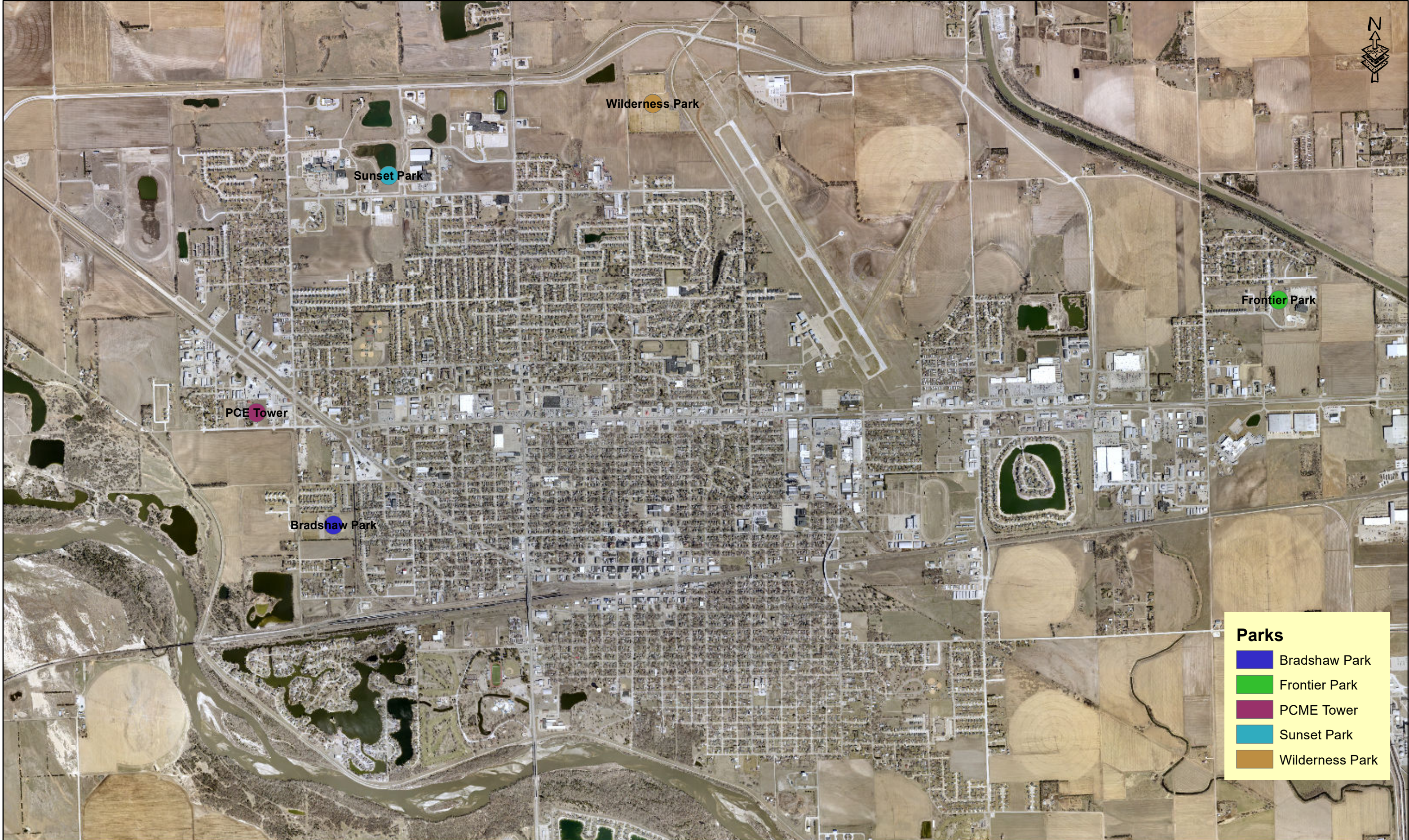
Do not approve.

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

CITY OF COLUMBUS PARKS & PLATTE COUNTY EMERGENCY TOWER



13.E. Application of Steven Ramaekers for preliminary plat of Farm View Second Subdivision (16th Avenue and 31st Street). (Planning Commission recommends approval.)

**MAJOR APPLICATION
FOR SUBDIVISION OR ADDITION
PRELIMINARY PLAT / FINAL
(CIRCLE ONE)**

DATE: February 1, 2024

NAME OF SUBDIVISION: Farm View Second Subdivision

NAME OF PROPERTY OWNER: Steven Ramaekers

CONTACT INFORMATION:

NAME OF REPRESENTATIVE OR PROPERTY OWNER: Steven Ramaekers

ADDRESS OF REPRESENTATIVE OR PROPERTY OWNER: 4514 Howard Blvd, Columbus, NE 68601

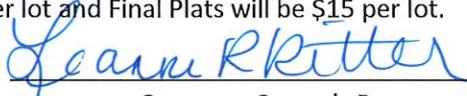
PHONE NUMBER: 402-276-3476

REPRESENTATIVE OR PROPERTY OWNER E-MAIL: steven@granville-homes.com

NUMBER OF LOTS IN SUBDIVISION: 30

ADDRESS OF SUBDIVISION: 16th Ave & 31st St, Columbus, NE S17-T17N-R1E

I hereby apply for a Major Subdivision / Addition and have paid \$300.00 application fee plus additional lot review fees - Preliminary Plats will be \$20 per lot and Final Plats will be \$15 per lot.



Owner or Owner's Representative

Attorney / Legal Counsel for Applicant

Development Agreement submitted on: _____

City Attorney

Neal Valorz – nvalorz@1492law.com

Gene G. Schumacher – gschum@1492law.com

The City of **Columbus**

MEMORANDUM

DATE: March 6, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: Farm View Second Subdivision – Preliminary Plat

RECOMMENDATION:

I recommend the approval of the preliminary plat of Farm View Second Subdivision as it is amenable with the adjacent land use, consistent with the Farm View area master layout plan, and is in accordance with the Columbus Land Development Ordinance.

DISCUSSION:

The addition consists of 30 residential lots, paving and utility extensions, and stormwater treatment and detention. The property is within the corporate limits.

The development agreement will require the Subdivider to submit any FAA or NDOT Aeronautics Division permits and notifications and provide copies to the City.

The development agreement will require the Subdivider to sign and file a Noise and Operations Easement since abutting the airport.

A temporary drainage easement agreement to be located in the property north of this subdivision (future Farm View Third Subdivision) will need to be provided for approval concurrent with the Final Plat.

FISCAL IMPACT:

Minor costs for street and utility maintenance.

ALTERNATIVE:

Do not approve.

CONCURRENCE:

By: Andrew J. Wehr

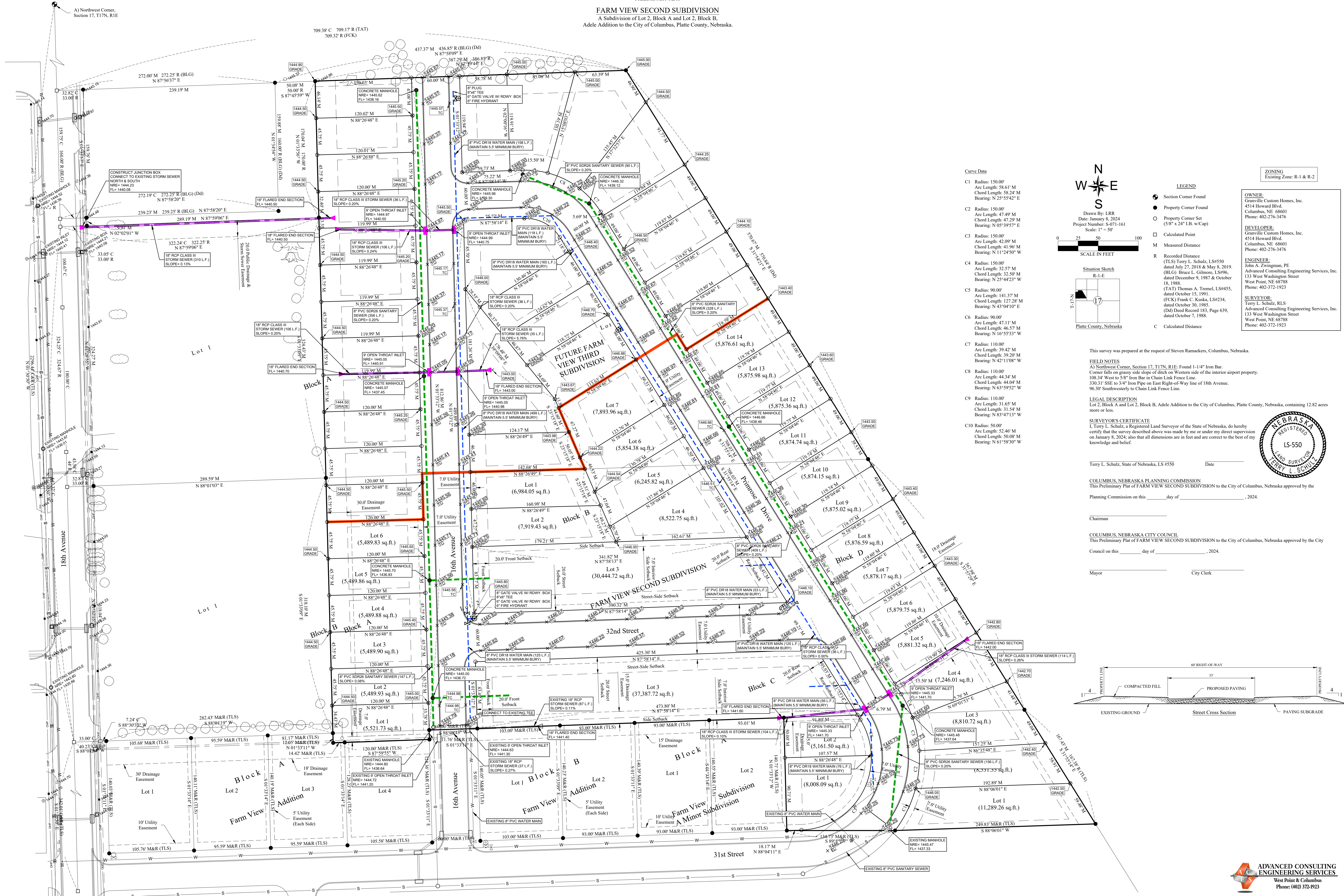
SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

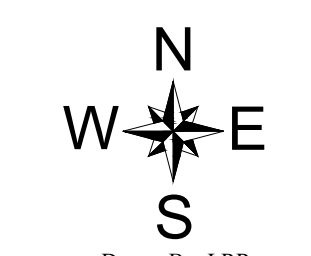
FARM VIEW SECOND SUBDIVISION
 A Subdivision of Lot 2, Block A and Lot 2, Block B,
 Adele Addition to the City of Columbus, Platte County, Nebraska.

PRELIMINARY PLAT

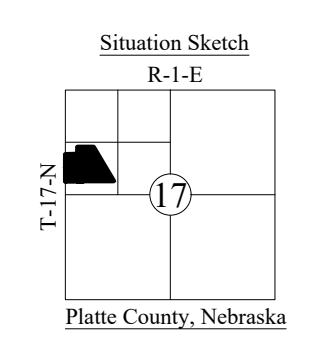


Curve Data

- C1 Radius: 150.00'
Arc Length: 58.61' M
Chord Length: 58.24' M
Bearing: N 25°55'42" E
- C2 Radius: 150.00'
Arc Length: 47.49' M
Chord Length: 47.29' M
Bearing: N 05°39'57" E
- C3 Radius: 150.00'
Arc Length: 42.09' M
Chord Length: 41.96' M
Bearing: N 11°24'50" W
- C4 Radius: 150.00'
Arc Length: 32.57' M
Chord Length: 32.50' M
Bearing: N 25°44'23" W
- C5 Radius: 90.00'
Arc Length: 141.37' M
Chord Length: 127.28' M
Bearing: N 43°04'10" E
- C6 Radius: 90.00'
Arc Length: 47.11' M
Chord Length: 46.57' M
Bearing: N 16°55'33" W
- C7 Radius: 110.00'
Arc Length: 39.42' M
Chord Length: 39.20' M
Bearing: N 42°11'08" W
- C8 Radius: 110.00'
Arc Length: 44.34' M
Chord Length: 44.04' M
Bearing: N 63°59'52" W
- C9 Radius: 110.00'
Arc Length: 31.65' M
Chord Length: 31.54' M
Bearing: N 83°47'13" W
- C10 Radius: 50.00'
Arc Length: 52.46' M
Chord Length: 50.08' M
Bearing: N 61°58'30" W



Drawn By: LRR
 Date: January 8, 2024
 Project Number: S-071-161
 Scale: 1" = 50'



LEGEND

- Section Corner Found
- Property Corner Found
- Property Corner Set (5/8" x 24" I.B. w/ Cap)
- Calculated Point
- M Measured Distance
- R Recorded Distance
- C Calculated Distance

ZONING
 Existing Zone: R-1 & R-2

OWNER:
 Granville Custom Homes, Inc.
 4514 Howard Blvd.
 Columbus, NE 68601
 Phone: 402-276-3476

DEVELOPER:
 Granville Custom Homes, Inc.
 4514 Howard Blvd.
 Columbus, NE 68601
 Phone: 402-276-3476

ENGINEER:
 John A. Zwingman, PE
 Advanced Consulting Engineering Services, Inc.
 133 West Washington Street
 West Point, NE 68788
 Phone: 402-372-1923

SURVEYOR:
 Terry L. Schulz, RLS
 Advanced Consulting Engineering Services, Inc.
 133 West Washington Street
 West Point, NE 68788
 Phone: 402-372-1923

This survey was prepared at the request of Steven Ramaekers, Columbus, Nebraska.

FIELD NOTES
 A) Northwest Corner, Section 17, T17N, R1E: Found 1-1/4" Iron Bar.
 Corner falls on grassy side slope of ditch on Western side of the interior airport property.
 108.34' West to 5/8" Iron Bar in Chain Link Fence Line.
 330.31' SSE to 3/4" Iron Pipe on East Right-of-Way line of 18th Avenue.
 96.30' Southwesterly to Chain Link Fence Line.

LEGAL DESCRIPTION
 Lot 2, Block A and Lot 2, Block B, Adele Addition to the City of Columbus, Platte County, Nebraska, containing 12.82 acre more or less.

SURVEYOR'S CERTIFICATE
 I, Terry L. Schulz, a Registered Land Surveyor of the State of Nebraska, do hereby certify that the survey described above was made by me or under my direct supervision on January 8, 2024; also that all dimensions are in feet and are correct to the best of my knowledge and belief.



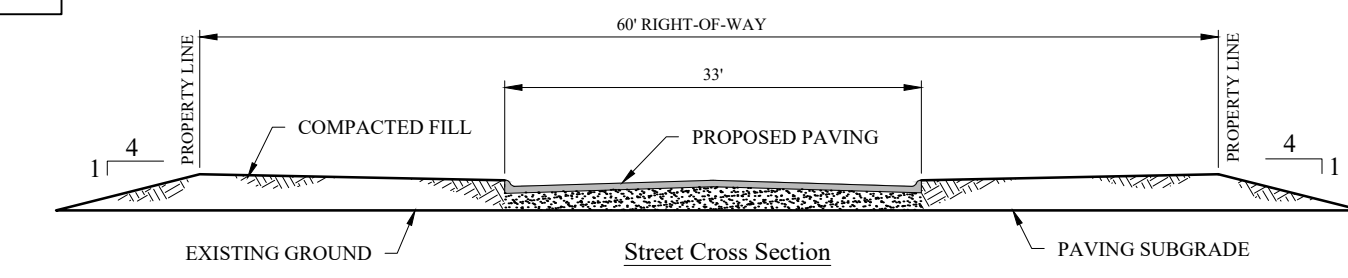
Terry L. Schulz, State of Nebraska, LS #550 _____ Date _____

COLUMBUS, NEBRASKA PLANNING COMMISSION
 This Preliminary Plat of FARM VIEW SECOND SUBDIVISION to the City of Columbus, Nebraska approved by the Planning Commission on this _____ day of _____, 2024.

Chairman _____

COLUMBUS, NEBRASKA CITY COUNCIL
 This Preliminary Plat of FARM VIEW SECOND SUBDIVISION to the City of Columbus, Nebraska approved by the City Council on this _____ day of _____, 2024.

Mayor _____ City Clerk _____





Google Earth

31st St

21st Ave

18th Ave

32nd St

31st St



13.F. Administrative policies and standard operating guidelines for fire department.

**Columbus Fire Department
Memorandum
For Record**

DATE: 18 March 2024
TO: Tara Vasicek, City Administrator
FROM: Ryan Gray, Fire Chief
RE: Fire Department Policies and Guidelines

RECOMMENDATION:

Approve the administrative policies and guidelines for the fire department.

DISCUSSION:

As part of our path of progress, the fire department put together a committee of members last year to develop administrative policies and operational guidelines to assist our employees in decision making and to ensure that expectations and processes were clearly explained.

As a result, the committee put forward the policies and guidelines contained with my approval for the consideration and approval of City Council.

The last set of guidelines were approved by City Council in 2016. It is the intent of the fire department to conduct an annual review of these documents to ensure they are current and meet the expanding needs of the department.

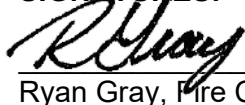
FISCAL IMPACT:

None

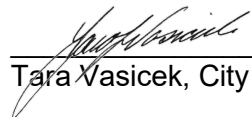
ALTERNATIVES:

At this time, there are no other viable options.

SIGNATURES:



Ryan Gray, Fire Chief



Tara Vasicek, City Administrator



Columbus Fire Department

Administrative Policies & Standard Operating Guidelines



*Columbus Fire Department
4630 Howard Blvd. Columbus, NE 68601*

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Administrative Policies

- AP 1-Department Organization
- AP 2-Document Control
- AP 3-Apperance and Grooming
- AP 4-Accident Investigation Procedures
- AP 5-EMS Quality Assurance/Quality Improvement
- AP 6- Reassignments
- AP 7-Timesheets
- AP 8-Training and Travel
- AP 9- Uniforms

Standard Operating Guidelines

- SOG 1-Emergency Vehicle Operations
- SOG 2-Acting Officer
- SOG 3-Entry Firefighter
- SOG 4-Gear Washing
- SOG 5-I Am Responding Application
- SOG 6-On-Scene Decontamination
- SOG 7-After-Incident Decontamination
- SOG 8-MAYDAY
- SOG 9-Rapid Intervention Team
- SOG 10-MDT Usage
- SOG 11-Minimum Staffing
- SOG 12-Personal Protective Equipment
- SOG 13-Personally Owned Vehicles
- SOG 14-Probationary Training
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- SOG 16-Reserve Deployment
- SOG 17-Solar Panel/ESS Fires
- SOG 18-Station Standby
- SOG 19-Traffic Vest Usage

Organizational Chart

	Columbus Fire Department	
	Subject	Department Organization
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 1	Date: 03/18/2024

Background

The fire service is historically a para-military organization relying on information to travel up and down the chain of command in order to incidents to run safely and effectively.

Purpose

The purpose of this guideline is to outline the structure of the Columbus Fire Department (CFD). Each member must be aware of where they fit within the organizational structure. Such information helps to provide for the member's safety as well as the efficiency and effectiveness of the department.

Applicability

This guideline applies to all CFD personnel.

Definitions

Chain of Command: The hierarchical orderly line of authority in command, control, executive, or management positions within the CFD.

Unity of Command: Every member has a specific supervisor. The supervisor is responsible to ensure that the employee is aware of situations, conditions, and standards that affect the performance of their duties. Likewise, it is the employee's responsibility to assure that their supervisor is aware of conditions and concerns about the workplace.

Span of Control: The CFD is organized in a manner so that each supervisor is responsible for a specific number of units. This is done to assure that the work is performed in a timely and efficient manner.

Division of Labor: Work within the department is assigned to units and members, to minimize duplication of effort. Work assignments are made with consideration to several factors. Additionally, the concept of division of labor allows for the assignment of responsibility and recognition of achievement.

Organizational Chart

Discipline: Discipline within the organization is maintained by each employee working to improve the organization, by recognizing obstacles to good service, and quickly forwarding identified problems to those individuals best able to handle the situation.

Policy

It is the policy of the CFD to organize its' structure in a fashion that will allow for optimal efficiency and effectiveness in service delivery to the community.

The Fire Chief reserves the right to change the structure as needed to adapt to the city government, fire service, and the community needs.

The department will be organized in a manner where supervisors are responsible for a number of units/personnel that allow for an acceptable span of control and to ensure that work is performed in a timely and efficient manner in accordance with the complexity and/or the number of duties and responsibilities.

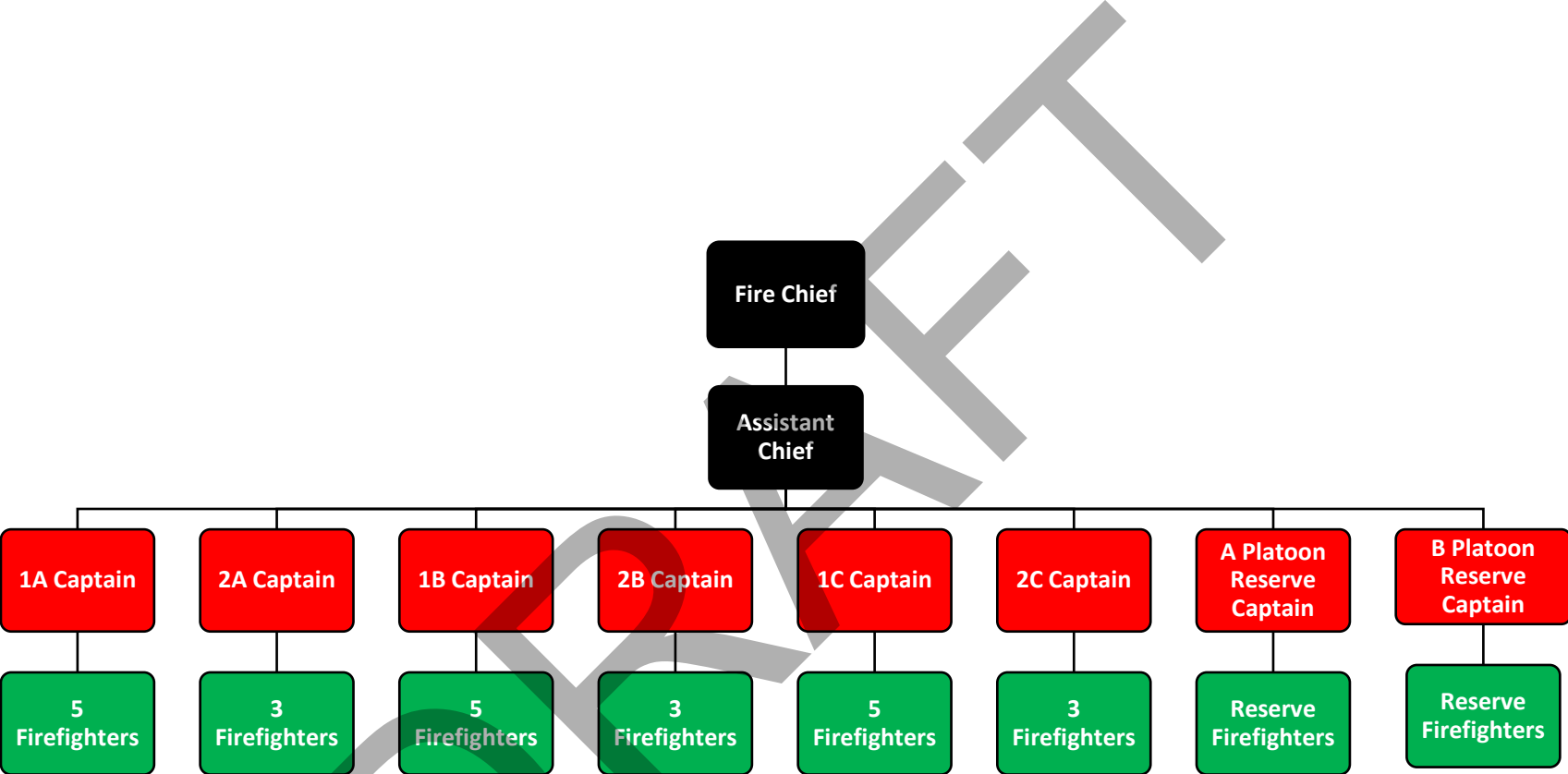
Responsibilities


All members are responsible for knowing the organizational structure and for working within its confines, unless special circumstances necessitate the need to work outside of the organizational structure.

Procedures

The organization is headed by the Office of the Fire Chief. The organization is further divided down to one Assistant Chief who assists the Fire Chief in overall operations of the fire department. Three Captains will be assigned to oversee a shift of 6 personnel and are responsible for the day to day activities within the department including but not limited to: response to emergency calls, station cleanliness, apparatus maintenance and readiness, and other duties as assigned. Firefighters, Firefighter/EMTs, and Firefighter/Paramedics may be assigned duties as seen necessary by their Captain or a Chief Officer.

Organizational Chart



	Columbus Fire Department	
	Subject	Document Control
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 2	Date: 03/18/2024

Background

This Standard Operating Guideline (SOG) defines and identifies official Columbus Fire Department (CFD) documents. This SOG establishes processes for the development, review and implementation of official department documents.

Purpose

Establish an approved process for drafting, reviewing, approving, implementing, replacing, and/or rescinding official department documents.

Increase the department’s accountability and transparency with drafting, reviewing, approving, implementing, replacing, and/or rescinding official department documents.

Applicability

This SOG applies to all CFD personnel.

Definitions

Official Department documents: A document containing official department information that is required to be read by department personnel. These documents are:

- Standard Operating Guidelines (Black)
- General Orders (Green)
- Information Bulletins (Yellow)
- Safety Bulletins (Red)
- Training Bulletins (Blue)
- Official Memoranda (Orange)

Document Control Officer (DCO): The department employee assigned by the Fire Chief with the responsibility for publishing and distributing documents through the Document Control Process.

Electronic Mail (E-mail): An electronic means or conduit to communicate. A document may be attached to an E-mail and will be considered an official form of communication.

Electronic Document Control Board: Web-based version of the Document Control Board.

Policies and Guidelines Manual: The Policies and Guidelines Manual is a comprehensive collection of all active General Orders and Standard Department Policies made available to all department employees at stations and facilities.

Standard Operating Guideline (SOG): A published directive that is originated by the Fire Chief or an Executive Team member. SOGs shall be maintained in the Policies and Guidelines Manual until rescinded, updated or replaced.

General Order (GO): A written document issued by the Fire Chief detailing all steps and activities of a department process or Guideline that is in effect for one year or less. GOs remain valid until their expiration date or one year from their issue. GOs will be kept in the Policies and Guidelines Manual until they expire.

Information Bulletin (IB): A document approved by the Fire Chief to inform department employees of a matter of importance. Information Bulletins shall be archived electronically on the Fire Drive.

Safety Bulletin (SB): A document issued by the Health and Safety Unit to inform department employees of urgent matters regarding worker health and safety. Safety Bulletins shall be archived electronically on the Fire Drive.

Training Bulletin (TB): A document issued by the Assistant Chief to inform department employees of training opportunities. A Training Bulletin shall be archived electronically on the Fire Drive.

Official Memoranda: Memoranda in standard format, normally issued by a Command Staff member, to provide information to the department or to other City departments or agencies. OMs shall be archived on the Fire Drive.

Policy

It is the policy of the CFD to provide clear and concise information to personnel through the use of official department documents.

It is the policy of the CFD to provide each department employee the opportunity to provide feedback on draft SOGs when possible. The Fire Chief or their designee, reserves the right to issue any policy without employee feedback. The other official documents do not have to follow a review process, however the author may choose to do so if warranted.

Responsibilities

All Department personnel are responsible for:

Reading and maintaining a continuous awareness of the content of official department documents.

Adhering to the approved process for providing feedback on draft SOGs.

Supervisory Personnel are responsible for:

Ensuring that subordinate personnel read and comply with official policies and Guidelines outlined in department documents.

Ensuring that subordinate personnel are familiar with the approved process for providing feedback on draft SOGs.

Captains are responsible for:

Ensuring that documents in the Policies and Guidelines Manual are current and correct.

The Document Control Officer is responsible for:

Assigning document numbers to official department documents.

Maintaining master files (electronic and paper) of official department documents.

Collecting, processing, and forwarding personnel feedback relating to the proposed SOGs to the appropriate subject matter experts.

Posting documents onto the Fire Drive.

Maintaining the document index.

Procedures

All official Department documents must be typed utilizing Times New Roman, font size 12.

All draft documents submitted for consideration as official department documentation shall:

Be on the correct template.

Be submitted electronically to the Fire Chief through the chain of command for review and approval.

Standard Operating Guidelines (SOG) must be:

Be submitted on the correct template and formatted accurately

Numbered by category, subcategory and SOG number. Example: SOG 200 for an SOG that is issued in the Operations category.

Maintained in the Department Policies and Guidelines Manual until replaced, rescinded, or revised.

General Orders (GO) must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and General Order number. Example: GO 17-010 for a GO that was issued in 2017 and is the tenth GO (regardless of category) issued that year by the DCO.

Maintained in the Fire Drive and in the Policies and Guidelines Manual and valid until rescinded, updated, or converted to an SOG.

Removed from the Fire Drive, and Policies and Guidelines Manual at the time of expiration or one year from issuance.

Information Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Information Bulletin number of that year. Example: IB 16-003 for an Information Bulletin that was issued in 2016 and is the third IB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Safety Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Safety Bulletin number. Example: SB 17-006 for a Safety Bulletin that was issued in 2017 and is the sixth SB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Training Bulletins must be:

Submitted on the correct template and formatted accurately.

Safety Bulletins must be:

Submitted on the correct template and formatted accurately.

Numbered sequentially by year and Safety Bulletin number. Example: SB 17-006 for a Safety Bulletin that was issued in 2017 and is the sixth SB issued that year by the DCO.

Posted on the Fire Drive for thirty (30) calendar days from the date of issuance.

Training Bulletins must be:

Submitted on the correct template and formatted accurately

Numbered sequentially by year and Training Bulletin Number. Example: TB 13-009 for a Training Bulletin that was issued in 2013 and is the ninth TB issued that year by the DCO.

Posted on the Fire Drive until the training that is being advertised has been completed.

Distribution of a new or revised document automatically cancels the existing issue of the same document or page and is identified by a new issue date and a cancellation section.

Development and revision of SOGs must be completed according to the department's approved process.

When necessary, changes to draft SOGs and GOs will be made according to recommendations received from the appropriate subject matter expert.

The preparation of draft documents may be assigned to any personnel that may be subject matter experts in the policy area being developed.

Preparation of Official Department Documents

Official department documents must be prepared in accordance with the format and standards contained in this SOG. The originator must submit approval from a Shift Commander or Assistant Chief, along with the electronic draft documents for SOGs, GOs and IBs to the DCO via email to the Fire Chief. Safety Bulletins and Training Bulletins coming from the Assistant Chief or the Training Officer respectively do not require approval by a Section Chief or the Fire Chief.

SOG Review/Feedback Process


If it is determined that a SOG or GO will go through the feedback process, the Fire Chief will post the draft document electronically on the Fire Drive. The Fire Chief will send an email to all employees notifying them of the new draft document.

Department employees interested in providing feedback to modify a draft SOG should submit feedback on the internal SOG/GO Review/Feedback form via email

The Document Control Officer will collect all feedback and route it to the subject matter expert for a response.

Draft SOGs will have a period of thirty (30) calendar days from date of issuance to be reviewed and for receipt of feedback. Once the thirty (30) day review period expires, the draft SOG along with the comments will be returned to the originator for disposition.

After completion of the review/feedback process, the DCO or designee will review the draft SOG and prepare a clean copy for final review and feedback. The DCO will incorporate the Fire Chief's final changes, and prepare a clean copy for the Fire Chief's signature. Once the Fire Chief signs the document, it is considered finalized and approved.

	Columbus Fire Department	
	Subject	Personal Appearance and Grooming
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 3	Date: 03/18/2024

Background

The fire service is a profession steeped in tradition that holds the utmost respect from the public. To protect this trust, firefighters must appear in a professional manner whenever dealing with the public.

Purpose

The purpose of this policy is to accommodate safe performance of duties, a professional public image, reasonable flexibility and neat appearance in uniform.

Applicability

This policy applies to all personnel of the Columbus Fire Department.

Policy

All personnel shall be in presentable condition while representing the Columbus Fire Department.

Responsibilities

All officers have the responsibility to ensure department personnel adhere to the provisions of the policy.

The Fire Chief shall have final authority over what constitutes vulgar or offensive language, symbols, or any violation of the City of Columbus’s Anti-Discrimination policy in any body art, clothing, body modifications, or any other situation in which poor favor will fall on the public image of the Fire Service. The Fire Chief shall have the final authority of what is accepted by the Columbus Fire Department in regards to personal and professional appearance.

Procedures

Personal Care Hygiene

- Any hair style, facial hair, body modification, or anything impeding the fit of the SCBA mask will not be allowed.
- Although firefighters can be involved in all forms of tasks and duties that often get them extremely dirty, uniform appearance should return back to achievable standard as soon as possible.

Hair

- Hair is to be neatly groomed and clean and shall not present ragged, neglected, or unkempt appearance. It shall be cut, styled and worn in a professional matter.
- Any hair touching the shoulders shall be kept in a bun, ponytail, or braided to prevent the hair from getting caught in equipment or contaminated.
- The bulk or length of the hair should not interfere with the proper wearing of any PPE.
- Hair pins, hair ties and barrettes may be worn to meet the requirement of this standard, but should not interfere with the proper wearing of any PPE and be made of a material that will not melt when subjected to heat. Ribbons, feathers or other flammable ornamentation may not be worn in the hair.
- Hair Coloring must be of a natural color. Unnatural hair coloring, such as green, purple, blue, bright red, etc. are not permitted. Hair pins, hair ties, or barrettes must be neutral in color.

Wigs and Hair Pieces

- Wigs, Hair Pieces and similar devices may be worn while on duty. If a wig or hair piece is worn it must conform to this policy for natural hair and must not cause a safety hazard. Items used to hold hair in place must be concealed as much as reasonably possible. Wigs or hair pieces shall be natural in makeup and not synthetic.

Facial Hair

- Personnel shall be clean-shaven when reporting for duty or representing the department. No personnel shall report to work or be on duty with facial hair of sufficient length to potentially interfere with an individuals' ability to maintain a safe SCBA face piece seal.
- Side burns must be cut and maintained so they do not contact the SCBA face-piece seal and must be completely covered by the protective hood.
- Mustaches may be worn, but must be cut neatly groomed, and maintained so they don't interfere with the SCBA face piece seal. A small patch of beard, shaped, centered and allowed to grow under the lower lip is permissible.

Jewelry

- A limited amount of jewelry may be worn while in uniform provided the items are discrete, do not expose the wearer to undue risk or hazard, and comply with this policy.
- Jewelry in the nose, eyebrow, lip or any other place than in the ear lobes are not permitted.
- Ear jewelry is limited to no more than two post style earrings worn in the ear lobe. Post style earrings shall be simple without any dangles or exhibiting offensive emblems.
- Necklaces or chains worn about the neck are permitted as long as they are concealed beneath an approved uniform shirt or jacket. No more than one necklace will be allowed while on duty. Pendants shall be small in nature, no larger than a fifty-cent piece.
- Hand Jewelry (rings) which are loose or protrudes and may catch in machinery or equipment may not be worn while on duty. Silicon rings should be considered for wear while on duty to prevent de-gloving incidents. Wedding bands or rings are approved for wear at the wearer's discretion.

Tattoos

- Tattoos that depict explicit content or other offensive implications must be covered at all times while on duty. This includes tattoos, body art or brandings on the body that are visible outside the uniform. Any tattoo, branding, or body art above the collar of the shirt is not permitted.

General Hygiene

- Body and breath shall be kept free of odor. The use of deodorant, frequent showering, and regular brushing of teeth will help control any undesirable odors that could be emitted for fire department personnel. Uniforms shall be laundered in a timely manner to prevent bacteria and contamination from entering clothing. Workout clothes shall be laundered to prevent unwanted smells in the locker rooms.

Fingernails

- Fingernails shall be kept clean and neatly trimmed. Decorative nails or nail accoutrements are not allowed. Fingernails shall not extend more than 1/8 inch past the tip of the finger. Fingernail polish shall be kept to conservative colors and designs.


Eyeglasses and Contact Lenses

- Eyeglasses shall be of a simple, conservative construction. Elaborate or ornate frames shall not be permitted. Contact lens must be clear in nature or of a natural eye color.

Cosmetics

- Cosmetics shall be simple and conservative so that colors blend in with the natural skin tone. Any exaggerated or faddish designs are not permitted while on duty. Lip stick shall be of a conservative natural color and conservative application.

DRAFT

	Columbus Fire Department	
	Subject	Accident Investigation (non-injury)
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 4	Date: 03/18/2024

Background

When an accident occurs, it is always a time of confusion of what forms to fill out and who to call. This document should help streamline the process and answer those questions. Obviously, the goal is to remain accident free and we strive for that at the Columbus Fire Department.

Purpose

The purpose of this policy is to guide personnel through the forms and processes needed after an accident occurs whether it is vehicle or property.

Applicability

This policy applies to all members of the Columbus Fire Department.

Definitions

LARM- League Association of Risk Management

Policy

All forms and notifications shall be made per this document.


Responsibilities

- It is the responsibility of the firefighters to report the incident to the Captain.
- It is the responsibility of the Captain to begin the process, fill out the forms, notify the Duty Chief, and ensure all forms are submitted before the end of the shift.
- It is the responsibility of the Duty Chief to ensure all forms are found and the policy is followed.
- It is the responsibility to the Fire Chief to submit the forms to HR within 12 hours of the next business day.

Procedures

- An accident must immediately be reported to the Captain or Acting Captain.
- After an accident occurs, once feasible to do so, the Duty Chief shall be contacted and advised of the situation.
- Pictures of the damage shall be sent to the Duty Chief as soon as possible.
- Occupational Health shall be contacted as soon as feasible to schedule a drug and alcohol test and the employee shall be driven there by the Duty Chief or the Captain.
- The LARM Automobile Claim Form, the Accident Investigation Report, and the Accident Reporting Analysis Process Form shall be completed. These documents shall be copied from the Fire Drive under Organizational Forms, Accident and Injury Forms and the masters shall not be altered.
- If the accident involves property and not a vehicle, the LARM Property Claim Form will replace the LARM Automotive Claim Form in the document set.
- All forms shall be submitted to the Fire Chief before the end of the shift.
- All witnesses shall provide a written statement of the events which will be submitted in the document packet.

DRAFT

	Columbus Fire Department	
	Subject	EMS QA/QI
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 5	Date: 03/18/2024

Background

Ensuring proper documentation and patient care delivery are imperative to any service. This is done by continuing to master the craft and hone skills utilized in patient care. Periodic review is necessary to ensure the highest quality delivery to patients.

Purpose

The purpose of this guideline is to improve patient care and reporting/documentation of patient care.

Applicability

This SOG pertains to all Emergency Medical Services (EMS) personnel.

Definitions

PMD: Physician Medical Director

QA/QI Officer: Designated Captain responsible for QA/QI

Policy

According to the State of Nebraska Title 172, Chapter 12, Section 004.10B, Subsection V, All EMS services are required to implement a quality assurance program. The quality assurance program must include:

1. An annual review of protocols and standing orders.
2. Medical care audits as needed; and
3. Continuing medical education for the emergency medical services personnel

This policy will cover the monthly review of patient care reports.


Responsibilities

It is the responsibility of the QA/QI Officer is to ensure that the process is done in a timely manner.

Procedures

1. On a monthly basis, the QA/QI Officer shall select 4 EMS calls per provider (if available) to review, focusing on higher acuity calls (strokes, chest pains, traumas, cardiac arrests) along with lower acuity calls to ensure legal obligation is met with refusals and documentation.
2. When reviewing an EMS call, the Officer will utilize the QA form. Once completed, the form will be emailed to the appropriate Shift Captain for forwarding to the appropriate provider.
3. If there is a call that triggers a PMD review, a copy of that call and QA form will be given to the PMD.
4. Quarterly the QA/ QI Officer will conduct a CME highlighting teachable calls from the past 3 months.
5. If a provider has a concern about a particular call, they can submit the call number to the QA/QI Officer for a focused review.

DRAFT

	Columbus Fire Department	
	Subject	Reassignments
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 6	Date: 03/18/2024

Purpose

To have in place a mechanism for moving personnel throughout the department to support the service delivery system. These assignments can be long-term or short-term, voluntary or involuntary.

Applicability

This policy applies to all career members of the Columbus Fire Department.

Policy

The Fire Chief assigns and reassigns personnel under the authority granted by the City Code § 33.02. Reassignments fall into two (2) categories, voluntary and involuntary.

Voluntary


- Consideration will be given to personnel who request reassignments for various reasons.
- Personnel may request reassignments in writing and/or via email. Personnel must follow their chain-of-command with comments from every level attached to the request.

Involuntary

- The Fire Chief makes involuntary assignments or reassignments for various reasons:
- To balance the strength of personnel.
- To balance qualified drivers, pump operators, officers and acting officers.
- For the good of the Department.
- For the growth and development of personnel.

Procedures

- Submit a letter, addressed to the Fire Chief stating your request(s) and reasons for request. Forward through the chain-of-command via intercity mail.
- Requests may not be refused at any level other than the Fire Chief.
- Some reassignments must be made immediately for various reasons but every attempt will be made to give adequate notice of reassignment.

	Columbus Fire Department	
	Subject	Timesheets
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 7	Date: 03/18/2024

Background

Payroll is always a unique skill to learn when changing careers or software changes as time goes on. This policy will help outline requirements for timesheets.

Purpose

The purpose of this policy is to help guide personnel on completing accurate timesheets to avoid confusion and missed compensation.

Applicability

This policy applies to all members of the Columbus Fire Department

Definitions

Abbreviations: S/L=Sick Leave, VAC=vacation, MIL=Military Leave, O/S=Overshift, B/U=Backup, S/S=Short Shift, FS/L=Family Sick Leave

Policy

Personnel timesheets must be completed by 10:00 am the Sunday after the pay cycle ends.

Captains must approve all timesheets by 12:00 pm (noon) the Sunday after the pay cycle ends.

Any additional hours will need to have a description associated with them. Descriptions will vary due to the reason for the additional hours. Below are examples to utilize.

- **Backups:** Incident #, Time of call, Time you clocked out, B/U # 750 @ 09:20 – 10:15
- **Short Shift:** Time you clocked in, Time you clocked out, Reason, S/S 0800 – 2000, DS Class, KL Vacation
- **Regular additional** (for approved training, meeting, committee, presentations, etc.): Reason, start time, Time you clocked out, CME: 0800 – 0900. Any shifts that go over predesignated stop time shall be documented in regular additional with justification. (OS 08:00-09:00, call number, and reasoning).

Regular additional: Any hours outside the following categories of regular hours, emergency callback, and short shift shall be placed in this category if pay is desired.

Fire call back/ Overtime: This would be backups and emergency call backs and upstaffing in unique situations.


Over shift: Over shift occurs when a call is received before shift change and the call extends into the oncoming shift. Regular additional time will be paid from the end of the shift to the time that you complete your report or other associated tasks. Please note that if an emergency call occurs during the middle of the night and you elect to finish that report in the morning, regular additional time will not be granted.

Daylight Savings: Daylight savings time is logged as actual hours worked e.g.: if you work in the spring on daylight savings you will be compensated for 23 hours.

Personal Holiday: Personal holiday is able to be used at any time in the calendar year. If the hours are not used they are forfeited. When the hours are used in comp, finance needs a notification to move the hours from the bank to comp. Personal holidays are placed in the comp time- straight rate category if comp is desired.

Responsibilities

It is the responsibility of all personnel to ensure their timesheets are completed on time and to the best of their abilities. It is the responsibility of the Captains to ensure timesheets are correct before submission to administration. It is the responsibility of administration to ensure the final check is complete and the timesheet is accurate before submission to finance.

	Columbus Fire Department	
	Subject	Training/Travel Requests
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 8	Date: 03/18/2024

Background

Training is integral to the success of the fire department. Prior to personnel being allowed to leave for training, some administrative actions need to take place to ensure personnel accountability while away.

Purpose

The purpose of the policy is to outline timelines and requirements for training outside of the department.

Applicability

This policy applies to all members of the Columbus Fire Department.

Definitions

Detached Duty- Detached duty is allowing a person time off from their shifts without penalizing their leave banks for training.

Training Request- Located on the Fire Drive, a training request gives a summary of the training to be received and where the training will be conducted.

Travel Request- Located on the Fire Drive, a travel request signifies a person leaving the city for training at another location along with travel plans.

Policy

All requests shall be submitted to the Fire Chief per the requirements listed before personnel are allowed to go to training outside of the department.

Responsibilities


It is the Fire Chiefs responsibility to ensure all requests are handled in a timely manner and forwarded on to the City Administrator for approval.

It is the responsibility of the Captain to ensure all forms are filled out correctly to expedite the processing of the request.

It is the responsibility of the firefighter to ensure all forms are filled out completely before the deadline.

Procedures

1. Training requests shall be submitted as soon as a training of interest becomes available but no later than 30 days prior to the training.
2. A travel request is required for travel outside the City of Columbus. A travel request form must be submitted to the Fire Chief no later than 30 days before the training. The travel request form must also indicate meals requested, anticipated mileage, airfare, car rental, lodging, and travel plan for the trip.
3. A department vehicle will be provided for travel if available, however, if one is not available personnel may submit for mileage reimbursement.
4. Meal and fuel reimbursements will reflect the current reimbursement rates as identified by the city.
5. All other questions on expense reimbursement can be found in the city personnel manual sec. 9
6. Courses outlined as required in the employee's current job description that do not end in licensure i.e. paramedic, shall be deemed compensable.
7. Any other courses or training, the compensability shall be determined by the Fire Chief.

	Columbus Fire Department	
	Subject	CFD Duty Uniform Policy
	Approved	R.S. Gray, Fire Chief
	SOG #: AP 9	Date: 03/18/2024

Purpose

To provide uniformity in dress and ensure a neat, professional appearance of all Columbus Fire Department personnel at all times, to instill a degree of personal discipline and pride among members, and to ensure that clothing will not be detrimental to safety or job performance.

Applicability

The following policy shall apply to all fire department personnel.

Policy

- ***Footwear:*** Shoes and boots shall be black in color. All visible portions of socks shall be black or navy blue for all shoes that do not rise above the ankles. Shoes shall be cleaned and shined when wearing the uniform. Footwear may not be worn in an untied or unzipped fashion.
- ***Pants:*** Pants shall be navy blue uniform pants as approved by the “uniform committee”. Quantity of pants is determined by collective bargaining agreement for career staff and the Fire Chief shall designate an appropriate number of pants for Reserve staff.
- ***Belts:*** Belts shall be black in color. Hardware shall of neutral colors such as black, silver, or gold. No ostentatious buckles shall be allowed.
- ***Shirts:***
 - Department personnel will wear navy blue shirts with the appropriate design/color of print, depending on rank.
 - Crew neck sweatshirts and hoodie sweatshirts may be worn on duty, as long as they meet the department’s uniform design requirements. These items are not covered under collective bargaining contact and must be paid for by the employee through the uniform committee shirt order.
 - Duty shirts will have “COLUMBUS FIRE DEPT.” screen printed on the back, red “CFD” uniform logo over left chest, and name and job title over right chest.

Note: t-shirts currently only have job title. Job titles are limited to “FIREFIGHTER”, “FF/EMT”, “FF/MEDIC”, “CAPTAIN”, “ASST CHIEF”, or “FIRE CHIEF”.

- Special occasion shirts may be worn at the discretion of fire chief. Example being breast cancer awareness month and its associated “pink” t-shirt.
- **Jackets:**
 - A ¼ zip job shirt will be provided.
 - One additional cold weather coat will be provided. Either Carhartt traditional quilt lined coat or Condor Phantom softshell jacket.
 - Jackets will have name and title embroidered over right chest, department patch on left shoulder and American flag patch on right should. Flag will be white outlined and stars facing forward for Firefighters and Gold outline with stars facing forward for officers.
- **Hats:** A navy blue baseball type hat and/or stocking caps with the red “CFD” cursive logo on front will be allowed as supplement to duty uniform. Hats will be purchased by the individual. Items are not covered in the collective bargaining agreement.

Wearing the Uniform:

- All members are expected to maintain a neat and clean appearance at all times.
- Personnel shall be in the appropriate uniform by the beginning of their duty shift and remain so for the entire shift unless special circumstances arise such as exercising, special assignments delegated by the Captain, or after hours.
- Uniform shirts and T-shirts shall remain tucked in at all times unless a job shirt or other outer covering is in place.
- The Class A uniform will be worn only on special occasions as designated by the Fire Chief.
- All uniform items shall be kept and laundered at station; this should prevent unnecessary exposures.
- Reserve Firefighters shall be in uniform for trainings, public events, duty time, and any other circumstance set forth by the Fire Chief or his designee.

Uniform Condition: Damaged or excessively faded uniform items shall be turned in to the Fire Chief for replacement. The Fire Chief has the discretion to direct personnel to replace footwear due to excessive wear.

Responsibilities

It is the responsibility of the shift supervisor to assure his/her crew maintains appropriate amounts and quality of uniforms.

Procedures

Uniform Committee will be comprised of 1 member from each shift. The committee will be responsible for ordering uniform items when needed.

Uniform Classes

Class A Uniform (Full Dress):

- Dress Jacket and Pants
- White Dress Shirt
- Black Tie
- Dress Belt
- Dress shoes
- Hat (Hats shall be worn when *outdoors* in full Class A, without exception)
- Appropriate uniform hardware based on rank.

Class A uniforms will be worn at all formal events, by order of the Fire Chief.

Class B Uniform (Half Dress):


- White Dress Shirt
- Tie (Based on event type and directive from the Fire Chief. Language will be “Class B with Tie, or Class B without Tie)
- Dress Pants
- Dress Shoes
- Dress Belt
- Appropriate uniform hardware based on rank.

Class C Uniform:

- Navy blue Polo
- Duty Pants
- Duty Belt
- Duty Boots/Shoes
- Approved outerwear as outlined above

Class D Uniform (Duty Dress):

- Navy blue tee shirt (short or long sleeve)
- Duty Pants
- Duty Belt
- Duty Boots/Shoes
- Approved outerwear as outlined above

	Columbus Fire Department	
	Subject	Emergency Vehicle Operations
	Approved	R.S. Gray, Fire Chief
	SOG #: 1	Date: 03/18/2024

Background

The driving skills needed to properly operate an emergency vehicle can be acquired with training, experience, and the application of sound safety habits.

Emergency vehicles, by law, are granted the “right-of-way” when responding to a fire or other emergency only when the right away is granted from other motorists. Operators of emergency vehicles are permitted to abstain from certain traffic laws and regulations in order to get emergency personnel and equipment to an incident in the shortest possible time. This privilege places a burden of responsibility on the emergency vehicle operator “to drive with due regard for the safety of other motorists and pedestrians.”

If motorists do not recognize the vehicle as partaking in emergency response, they cannot yield the right away to the responding apparatus. Sound defensive driving skills are imperative to the safety of the responders and general public.

Purpose

This guideline is designed to advise Fire Department personnel on the proper driving techniques and safety procedures while responding in an emergency vehicle.

Applicability

This policy applies to all members of the Columbus Fire Department.

Policy

All drivers of fire department vehicles shall adhere to the provisions of this document.

Responsibilities

It is the responsibility of the firefighters to understand the limitations and special driving characteristics of the emergency vehicle.

It is the responsibility of the Captain to ensure all firefighters are operating emergency vehicles in a safe, responsible manner and immediately stop any unsafe action.

Procedures

1. General Guidelines

- a. All personnel that will be driving a fire department vehicle must maintain a valid Nebraska state driver's license and maintain a current emergency vehicle operator course certificate along with the necessary continuing education requirements set forth by the AHJ.
- b. The driver of the apparatus is responsible to operate the vehicle in a safe manner, clearing the intersection of potential traffic hazards, and ensuring that traffic has yielded prior to proceeding through an intersection. Whenever feasible the officer shall control all emergency signals (lights, sirens, and air horns) on the apparatus.
- c. When apparatus is in motion, all occupants must have safety restraints in place.
 - i) Personnel providing care to patients in the patient compartment of the ambulance are exempt from the mandatory seat belt requirement in accordance with Nebraska Revised Statute 60-6,270 subsection C. However, each attendant will attempt to fasten their seat belts dictated by the patient care being rendered.
 - ii) With the approval of the OIC, a member of the Patient's family may ride in the ambulance. Family members must be seat belted in at all times. Family members may be allowed to ride in the patient compartment during extenuating circumstances such as the ability to translate for the EMS crew however, it is preferred that family members ride in the front passenger seat of the ambulance.
- d. It is the responsibility of the OIC to determine the most appropriate response mode and resources needed for all incidents. The response mode can be upgraded or downgraded at the discretion of the OIC.

2. Response

- a. The driver of an emergency vehicle will not set the vehicle in motion until:
 - i) A 360-degree check around the assigned vehicle has been conducted.
 - ii) All personnel responding on the vehicle are accounted for and seated with seat belts secured.
- b. If an emergent response is deemed necessary, lights and sirens shall be used in conjunction with each other to give the maximum warning notification to other drivers.
- c. Response route should be the most direct possible. However, traffic patterns, traffic control devices, time of day, and other factors should be considered.

3. Nebraska Revised Statute 60-6,114

Authorized emergency vehicles; privileges; conditions.

(1) Subject to the conditions stated in the Nebraska Rules of the Road, the driver of an authorized emergency vehicle, when responding to an emergency call, when pursuing an actual or suspected violator of the law, or when responding to but not when returning from a fire alarm, may:

(a) Stop, park, or stand, irrespective of the provisions of the rules, and disregard regulations governing direction of movement or turning in specified directions; and

(b) Except for wreckers towing disabled vehicles and highway maintenance vehicles and equipment:

(i) Proceed past a steady red indication, a flashing red indication, or a stop sign but only after slowing down as may be necessary for safe operation; and

(ii) Exceed the maximum speed limits so long as he or she does not endanger life, limb, or property.

(2) Except when operated as a police vehicle, the exemptions granted in subsection (1) of this section shall apply only when the driver of such vehicle, while in motion, sounds an audible signal by bell, siren, or exhaust whistle as may be reasonably necessary and when such vehicle is equipped with at least one lighted light displaying a red light visible under normal atmospheric conditions from a distance of five hundred feet to the front of such vehicle.

(3) The exemptions granted in subsection (1) of this section shall not relieve the driver from the duty to drive with due regard for the safety of all persons, nor shall such provisions protect such driver from the consequences of his or her reckless disregard for the safety of others.

(4) Authorized emergency vehicles operated by police and fire departments shall not be subject to the size and weight limitations of sections [60-6,288](#) to [60-6,290](#) and [60-6,294](#).

4. Scene Operations

- a. Emergency warning lights will be used when parked unless circumstances dictate otherwise such as standoff incidents, non-emergent response, discretion of the OIC.
- b. Traffic directional arrows on the vehicles will be utilized.
- c. The IC will ensure proper blocking procedures are in place to protect personnel working on roadways.
- d. The IC will consider the use of traffic cones, especially on a longer duration or high-speed roadway incidents.


5. Backing up of Fire Department Vehicles

- a. Avoid backing when possible. Where backing is unavoidable, use guides to direct traffic and/or assist the driver in avoiding accidents. The use of a spotter (or multiple spotters) shall be in place at all times when any apparatus is backing.
- b. A spotter(s) is necessary in other cases such as blind driveways, low light, excessive traffic, and other unique hazards that make backing or maneuvering difficult.

- c. When on scene, overhead lights should be activated to warn drivers of the vehicle actions.
- d. The spotter shall always be in view through a side mirror. If visual of the spotter is lost, the driver will stop the apparatus until the spotter is relocated in the mirror.
- e. Spotters shall have a portable radio or wireless headsets on in order to communicate with the operator in cases when visibility is low, and to better be able to immediately communicate emergency instructions such as “Stop”.
- f. Passenger sized vehicles (i.e., Chief’s vehicles, utility vehicles, etc.) do not require the use of a spotter.
- g. The use of headsets (Fire Com’s) is required if available to ensure good communication of all personnel in the cab of the apparatus.

6. Other Apparatus Safety Procedures

- a. Drivers shall always attempt to pass any vehicle on the left side. Avoid passing any vehicle on the right side while using emergency lights and sirens.
- b. Should your siren or warning lights fail during an emergency response, proceed non-emergent and comply with all traffic laws. Notify the dispatcher of your situation.
- c. Due to the size, weight, and center of gravity of fire apparatus, take consideration to adverse road conditions, and confined routes of travel such as alleys and parking lots, and adjust the operation of the vehicle as appropriate. When able to do so, apparatus shall use an alternate route of travel in an effort to minimize the risk of an accident in these cases.
- d. If it is deemed necessary for an apparatus to pass another, communication between both vehicles needs to occur before passing.
- e. While driving with lights and sirens all music shall be turned off.
- f. No sirens or horns shall be used inside of the apparatus bay.

	Columbus Fire Department	
	Subject	Acting Officer
	Approved	R.S. Gray, Fire Chief
	SOG #: 2	Date: 03/18/2024

Background

In past years, the Acting Officer (A/O) was based upon seniority and Fire Chief’s discretion. This policy will define minimum requirements and selection criteria for the A/O.

Purpose

The purposes of this policy is to identify and establish the requirements and guidelines for acting out of rank in the absence of an officer.

Applicability

This policy applies to all members of the Columbus Fire Department.

Definitions

A/O- Acting Officers are personnel who fill a Captain’s position with all the delegated authority and responsibility of such.

Officer- A shift Captain who resides in a promoted position.

Policy

For a person to act out of rank they must have completed their Acting Officer task book. In the instance where no personnel have completed their task book, the Captain, Assistant Chief, or Fire Chief shall assign an A/O to fill the vacancy.

Those serving as an A/O shall be compensated at the rate set forth by the collective bargaining contract.

Those interested in serving as an A/O shall have completed their probationary task book and be off probation before being allowed to start on the A/O task book.

Those interested in an A/O role shall be certified to the Firefighter II level with Officer I being preferred.

Responsibilities

It is the responsibility of the shift Captain to assign a person to fill the A/O position. If the Captain is unable to fulfill this duty, the duty shall fall on the daily Duty Chief to assign the A/O.

The A/O is responsible for and expected to complete all daily activities required of the company officer. This includes but is not limited to:

- Staffing assignments
- Oversee apparatus checks and report discrepancies and deficiencies
- Complete additional assigned tasks
- Complete all scheduled tasks
- Oversee company training
- Complete daily reports and ensure accuracy in these reports


Roles and responsibilities may change based upon the length of the assignment to include:

- Performance appraisals
- Budgetary requests
- Managing shift collateral duties
- Disciplinary issues

Procedures

Individuals interested in the A/O position shall request the task through their company officer and shall complete the task book within one calendar year.

After task book completion, the Captain shall request a meeting with the Fire Chief and/or Assistant Chief along with the aspiring A/O to discuss expectations and review the selected tasks within the task book to ensure competency.

	Columbus Fire Department	
	Subject	Entry Firefighter Policy
	Approved	R.S. Gray, Fire Chief
	SOG #: 3	Date: 03/18/2024

Background

Firefighting is a fluid and changing environment. Specialized training not only aids in keeping personnel safe but also helps remove liability from the department.

Purpose

The purpose of this policy is to guide personnel on their capabilities and limitations based on their training level.

Applicability

This policy applies to all members of the Columbus Fire Department.

Definitions

IDLH- Immediately Dangerous to Life and Health

Policy

Only firefighters possessing Firefighter I (FFI) or higher-level certifications will be allowed in IDLH environments.

Responsibilities


It is the responsibility of Incident Commanders to ensure only personnel possessing appropriate certifications are allowed in IDLH environments.

Captains or Acting Captains are responsible for ensuring their personnel meet the minimum requirements of their personnel to enter an IDLH environment.

It is the responsibility of firefighters to ensure they are operating within the scope of their credentials.

Procedures

1. Any personnel not having the minimum requirement shall disclose this to the Incident Commander to ensure proper task assignment and personnel allocation.

	Columbus Fire Department	
	Subject	Gear Washing
	Approved	R.S. Gray, Fire Chief
	SOG #: 4	Date: 03/18/2024

Background

Cancer mitigation and prevention is the culmination of years of discipline and actively reducing the exposure to cancer.

Purpose

The purpose of this policy is to help reduce the chronic exposure to carcinogenic substances that are present in higher levels in today’s fires. Carcinogens are released at a high rate during the combustion of synthetic materials. The more a firefighter is exposed to these carcinogens, the more likely the development of occupational cancer. The goal of this policy is to reduce the risk of exposure through removal of the contaminants through the cleaning of PPE.

Applicability

This applies to all members of the Columbus Fire Department

Policy


Gear will be maintained in a clean state at all times outside of operations on the fireground or training ground. At a minimum, gear is to be washed thoroughly quarterly. This policy reflects all aspects of the PPE; gloves, helmet, protective hoods, boots, SCBA masks, and all other PPE used in firefighting and technical rescue that is housed in the Columbus Fire Department and furnished by the entity.

Responsibilities

It is the responsibility of all members of the Columbus Fire Department to ensure their gear is clean and serviceable. It is the responsibility of all members to ensure that their gear is not contaminating other personnel’s gear while it is in the locker rooms, increasing the risk to others as well as increasing the risk to themselves. Company Officers and Chief Officers have the ultimate responsibility through inspection and enforcement to ensure this policy is being followed. Clean gear is the new badge of honor in the fire service.

Procedures

- Any PPE subjected to an IDLH atmosphere will be washed when returning to quarters and let to air dry and reassembled as soon as feasible.
- The shell will be removed from the liner and will be inspected for signs of excessive wear and degradation that may require replacing of the garment.
- All closures will be secured including Velcro to reduce wear on the garment and reduce debris in the Velcro improving its life expectancy and performance.
- The liner of the gear will be turned inside out to protect the moisture barrier of the liner. This practice also allows for quicker dry time on the liner when it is air dried.
- No PPE will be placed in the dryers. All PPE will be air dried in the designated gear rooms based on the station assignment.
- Helmets will be kept clean and free of smoke particles paying special attention to the liner of the helmet that contacts the skin directly.
- Hoods and ear flaps of the helmet will be washed with the shells of the turnout gear.
- Special attention will be paid to the gloves and boots of the ensembles as they retain the most contamination.
- Liners and shells will always be washed separately to help reduce the risk of cross contamination between the garments.
- SCBA masks will be kept clean and routinely disinfected to reduce the risk of bacterial growth. The mask should be broken down and the components cleaned thoroughly before reassembly. Only approved mask cleaner and microfiber towels shall be used on SCBA masks.
- The lens of the SCBA mask will be inspected for signs of thermal degradation and damage.
- Any garment that comes in contact with blood or bodily fluids will be washed upon returning to quarters.
- If a garment is found damaged, it must be reported up the chain of command for replacement.
- When inspecting gear, pay close attention to the expiration dates on the garment as NFPA only recommends 10 years on structural firefighting PPE before it needs replaced. If a garment is found to be over the 10-year threshold, report it up the chain of command.

	Columbus Fire Department	
	Subject	I Am Responding
	Approved	R.S. Gray, Fire Chief
	SOG #: 5	Date: 03/18/2024

Background

I Am Responding (IAR) is a response platform used by the department to aid in resource allocation and knowing what personnel are enroute to the station. This program is a huge benefit to incident commanders knowing how many personnel they will have at their disposal should a large alarm or multiple calls come in at the same time.

Purpose

The purpose of this policy is to aid in the use of IAR and when it is applicable.

Applicability

This policy applies to all members of the Columbus Fire Department.

Policy

Whenever feasible, personnel not on duty will mark themselves enroute to the call and subsequently mark the apparatus enroute once the apparatus is sufficiently staffed. This allows the incident commander to see how far out the apparatus is from scene and assign tasks appropriately.

Responsibilities

It is the responsibility of the Captain (Acting Captain) to ensure staffing is in IAR and to notify the Duty Chief if staffing falls below the minimum.

It is the responsibility of the firefighters to mark themselves enroute to calls while not on duty and to mark the apparatus enroute once it is sufficiently staffed.

Procedures


Captains (Acting Captains)- It is the responsibility of the Captain/ Acting Captain to log in to IAR to update staffing and apparatus assignments of their crew. This allows the Duty Chief to see how many personnel are on duty for the day. Should staffing fall below the minimum number, a phone call shall be made to the Duty Chief so they are away of the deficit.

Should any apparatus be moved stations or taken out of service, the apparatus shall be noted as such in IAR as soon as possible so response can be adjusted based on the move or lack of the apparatus. A reason as to the moving or taking the apparatus out of service shall be noted in the notes section of the prompt.

When scheduling any events, a point of contact, an address, a phone number to reach the point of contact, a brief summary of the request, and the person entering the request shall be in the notes section of the event to eliminate confusion.

Maintenance requests or appointments shall be placed into IAR so apparatus can be moved in a timely fashion to fill the gap.

DRAFT

	Columbus Fire Department	
	Subject	On Scene Fire Decon
	Approved	R.S. Gray, Fire Chief
	SOG #: 6	Date: 03/18/2024

Background

Cancer through chronic exposures to carcinogens has come to light in the past decade. With this new insight, cancer prevention and removal of carcinogens has come to the forefront in the health and well being of first responders. This policy will lay out some decon techniques to aid in the reduction of exposure to carcinogens.

Purpose

The purpose of this policy is to guide responders in on-scene decontamination techniques.

Applicability

This policy applies to all members of the Columbus Fire Department.

Policy

Given the specific weather conditions and hazards present, the Incident Commander will choose the appropriate and applicable decontamination procedure to ensure the safety and well-being of the responders on scene.

Responsibilities

All uniformed personnel exposed to the products of combustion are responsible for ensuring they complete on scene decontamination as directed by the incident commander (IC) or his/her designee after completing all operational assignments. This includes returning to the station for showers, and changing clothing/uniform.

Incident commanders are responsible for:

- Determining when on scene decontamination is required, must consider weather conditions.
- Determine the level of firefighting decontamination appropriate for personnel.
- Announcing the location of where decontamination will occur.
- Ensuring personnel are compliant with directive.

All officers are responsible for:

- Monitoring their personnel for exposure to the products of combustion and ensuring decontamination of PPEs and skin occurs on scene.
- Ensuring their unit is made available for responses as soon as feasible after personnel and equipment are clean.
- First arriving pump engineer, or other unit(s) assigned by the IC, are responsible for:
 - Identify the location of on scene decontamination and informing the chain-of-command.
 - Preparing the on-scene decontamination area.
 - Performing on scene decontamination.
 - Preparing PPE doffing area.
 - Assist with PPE doffing.

Procedures

- On scene decontamination of PPE shall be performed on incidents where personnel are exposed to the products of combustion and when the IC determines it is required.
- An on-scene decontamination area shall be upwind from the operational area at a distance where no additional exposure may be possible. The green DECON bucket will be placed at this location. The contents of green DECON bucket are as follows:
 - Two plastic scrub brushes
 - Liquid dish soap
 - ¾ inch flex garden hose (25')
 - Garden type spray nozzle
 - 1 ½ to garden hose reducer
- On scene decontamination requires personnel being decontaminated to remain in full PPE with facepiece donned and breathing bottle air in an attempt to limit respiratory exposure. Personnel performing the decontamination should also be in full PPE with facepiece and breathing bottle air. It is preferred that a “buddy” type decon is performed amongst the contaminated persons in an attempt to limit unnecessary contamination to “clean” individuals.
- On scene decontamination is a head to toe, and front and back, cleaning of the PPE.
- All tools that are used on a fire scene should go through the decon process as well
- Three variations of on-scene decon can be considered based on weather and exposure level. The type of decon will be determined by the IC.

Cold weather decons (below freezing temps): will be a Dry brush technique only, NO water

Light Exposure: Exposure to dry products of combustion for a short duration.

- Decontamination requirements – Simple water rinse used to remove loose dry contaminates. See procedures below.

Moderate to Heavy Exposure: Exposure to interior firefighting or exterior operations while working in close proximity to the fire for longer durations.

- Decontamination requirements –Initial water pre-rinse, water and soap mixture scrub followed with water spray rinse. See procedure below.

PPE doffing shall take place next to and upwind from the decontamination area. The white

Doffing bucket will be placed at this location. Contents of the doffing bucket are as follows

- One box of EMS gloves (size XL)
- Plethora of Hero wipes
- One box of respiratory protection masks (N95)
- Roll of disposable paper towels
- Roll of large black plastic trash bags for PPE
- Roll of smaller white trash bags for soiled hero wipes and disposable towels.
- Roll of tape and a marker.
- Engine 44, engine 45, and engine 23 will be equipped with Decon and Doffing buckets.

IC shall:

- Recognize hazards and determine if dry decon or soap/water decon is required.
- 2. Assign personnel to be responsible for on-scene Decon and Doffing zones

Decon zone personnel shall:

- Locate and prepare the area upwind from the incident and downwind from the rehab/medical treatment area. Personnel decontaminating others shall don full PPE, facepiece and SCBA, ems gloves may be worn instead of structural gloves. Use “buddy” type decon whenever possible.

For Cold Weather dry Decon:

- Ready dry brushes
- Begin decon at head and brush in a downward fashion until entire body has been brushed.

For simple rinse decon: Light exposure

- Attach ¾ inch garden hose line to truck outlet with Decon reducer and slightly open valve to charge line.
- Initiate rinse to remove large contaminants in a head to toe, front to back manner. Caution must be taken not to cause contamination spread due to high nozzle pressures.

For soap/water decon: Moderate to heavy exposure

- Attach ¾ inch garden hose line to truck outlet with Decon reducer and slightly open valve to charge line.

- Prepare soap mixture with three-ounce dish soap and three gallons water mixed in Green five-gallon bucket and ready brushes.
- Initiate pre-rinse to remove large contaminants in a head to toe, front to back manner. Caution must be taken not to cause contamination spread due to high nozzle pressures.
- Soap solution should be applied with scrub brush. Starting at the helmet, scrubbing in a top to bottom, front to back fashion. This includes SCBA.
- Rinse with water in same head to toe, front to back manner.

Personnel to be Decontaminated shall:

- Enter decontamination area after completing all operational assignments while in full PPE and breathing bottle air.
- Close all PPE pockets and open storm flaps exposing zipper.
- The individual being decontaminated stands upright with arms extended away from body at 90 degrees and feet shoulder width apart.
- After Decon has been performed proceed to Doffing area.

Doffing zone personnel shall:

- Locate doffing zone upwind from both decon zone and incident. Location should also be in close proximity and downwind from any rehab/medical treatment areas. Position White Doffing bucket in this area. Personnel assisting with doffing of PPE shall don appropriate PPE; ems gloves and N95 mask at minimum.
- Ready one white garbage bag for trash (for used hero wipes and used paper towels)
- Ready one large black garbage bag per decon'd person (for gear containment)
- 4. Assist personnel with the doffing of gear

Personnel doffing gear post decon shall:

- Proceed to doffing zone indicated by the presence of white bucket.
- Personnel should be positioned near large black plastic bag used for containment of PPE. Place items in bag as removed.
- Remove helmet and place on ground
- Remove structure gloves. Avoid skin contact with exterior of glove.
- Use hero wipes to clean hands. Place all soiled wipe/towels in white trash bag.
- Dry hands with clean disposable paper towel.
- Don impermeable ems gloves to limit skin contact with PPE and contaminants.
- Remove hood over facepiece to limit neck contamination. Disconnect from air once hood is off, and place hood in black bag.
- Remove facepiece and SCBA and continue to work toward the feet. Place all PPE in bag.
- Seal plastic bag with knot or tape if available.
- Remove impermeable gloves and discard.
- Use hero wipes to clean skin areas susceptible to exposure of contaminants. These areas include but are not limited to: face, ears, neck, arms, wrists, and legs.


Post decon/doffing concerns:

- Transport “gear bag” in a compartment where exposure is minimized, yet should be transported in the same vehicle as the individual in case of back to back calls.
- If gear is transported in a separate vehicle, the vehicle will accompany the primary apparatus to the scene of the next alarm.
- Once returned to station, PPE should be cleaned per CFD policies and procedures.
- All decon’d personnel should shower as soon as possible post incident for a more thorough washing of the skin. New clothing (duty uniform) should be changed into.
- Be sure to label bag to ensure accountability and identification of gear should a second fire/emergency arise.

Post call procedures:

- Assure Decon and Doffing buckets are fully restocked
- Assure brushes are rinsed, clean and in good condition
- Assure buckets are rinsed, clean and in good condition
- Allow buckets and contents to air dry with lid removed prior to being placed back on engine. Can rotate buckets from backup engine onto front line engines.
- Once buckets and contents are dry, reseal lid and place back on engine.

Elements of this policy may not apply when emergency incidents require immediate engagement of personnel and equipment.

	Columbus Fire Department	
	Subject	Post Fire Equipment/Personnel Decon
	Approved	R.S. Gray, Fire Chief
	SOG #: 7	Date: 03/18/2024

Background

Removing carcinogens and returning apparatus to service is the primary goal of returning to service after an incident, primarily a fire. Quick and effective cleaning and restocking of both the personnel and apparatus is the cornerstone to rapid deployment should a second call come forth. While the process may be tedious and monotonous, it will pay off in dividends at the end of a career if the firefighter is able to leave in a healthy state.

Purpose

To provide Columbus Fire Department policy and procedures regarding decontamination of persons and equipment upon returning from an incident.

Applicability

All uniformed personnel exposed to the products of combustion are responsible to ensure they complete the post scene decontamination as directed by the company officer after completing essential equipment replenishment. This includes cleaning of apparatus compartments, showering, cleaning of PPE, and cleaning of uniforms.

Policy

Returning apparatus to service is the primary responsibility once returning to quarters. The likelihood of additional and immediate calls is too high to leave the apparatus cannibalized while other duties are performed.

The cleaning of porous materials in apparatus will reduce likelihood of constant exposure to carcinogens. All surfaces in the apparatus shall be wiped down and vacuumed to ensure the highest reduction of carcinogens.

Air paks shall be washed down and decontaminated including bottles and the harnesses as they remain in contact with the firefighters throughout most of the day.

Once the apparatus is cleaned and returned to service, all reports shall be put on hold until after the officer has showered and put on a clean uniform. Utilizing furniture with contaminated clothing will lead to the spread of carcinogens and increase the chronic exposure to these contaminants.

Showering is imperative to the removal of skin contaminants, post incident scene decontamination is not sufficient enough to provide complete removal of these carcinogens. Special attention should be paid to the neck, hands, groin, and face. Complete showering with soap and shampoo is suggested to clean the skin and hair completely.

A fresh uniform shall be donned after the shower and the dirty uniform shall be laundered in the decontamination room. The new uniform includes under garments.

Responsibilities

Company officers are responsible for:

1. Ensuring all apparatus are outfitted with supplies utilized during operations including hose, water, foam, decontamination supplies, and SCBA bottles.
2. Ensuring the cabs of apparatus are cleaned and vacuumed out to remove as many contaminants as possible.
3. Ensure all contaminated personnel are directed to shower as soon as practical to remove contaminants from skin.
4. Ensure all uniforms worn are laundered promptly.
5. Ensure all PPE is laundered as per manufacturer instructions.
6. Ensure that personnel are not allowed to contact the furniture with contaminated uniforms.


Firefighters are responsible for:

1. Ensuring their personally assigned gear is ready for decontamination and if applicable, a backup set is ready for use.
2. All activities are completed before their departure unless permission is specifically granted.
3. The state of their gear and location of contaminated gear is relayed to the on-duty shift.
4. Apparatus are gone through and are ready for the inevitable next call.

Procedures

1. Apparatus are restocked with water, foam, air bottles, decontamination equipment, and any other supplies utilized during suppression activities.
2. The cab of the apparatus is cleaned and vacuumed out to avoid the spread of carcinogens.
3. PPE is removed from the apparatus and remains in their decontamination bags until they are laundered.
4. SCBA are cleaned and replaced on the apparatus.
5. Spare turnout gear is placed in service while primary set is being laundered.
6. Personnel are directed to shower to remove skin contaminants
7. Personnel shall don a clean uniform.
8. Personnel shall launder uniforms to remove contaminants.
9. Personnel shall launder PPE per manufacturer instructions including helmets and SCBA masks. Gloves and N95 masks shall be worn during the cleaning process.

DRAFT

	Columbus Fire Department	
	Subject	Mayday
	Approved	R.S. Gray, Fire Chief
	SOG #: 8	Date: 03/18/2024

Purpose

All Fire Department personnel operating on an emergency scene will know the proper technique to request emergency assistance.

Applicability

This procedure applies to all Columbus Fire Department Personnel.

Procedures

MAYDAY Decision Parameters

Any member who is in need of immediate assistance shall make a MAYDAY declaration. A MAYDAY should be declared as soon as a member recognizes the need for assistance.

Declaring a MAYDAY should not be delayed. The following situations are parameters for declaring a MAYDAY:

- Entangled, pinned or stuck and unable to self-extricate.
- Falling through a roof, floor or other structural component and unable to self-extricate.
- Caught in a flashover.
- Disoriented and/or lost, no contact with the hose or search-line, and/or unable to find an exit.
- Primary exit blocked by fire or structural collapse and unable to find a secondary exit.
- Low-air alarm sounding and unable to find exit.
- Out of air or SCBA failure in an IDLH atmosphere.
- Any injury or illness preventing self-extrication from an IDLH atmosphere.
- Any situation in which a member believes they need immediate assistance to reduce the likelihood of significant injury or death.
- If a firefighter witnesses or has confirmed that another firefighter is lost or in trouble.

Note: Once a MAYDAY has been declared, the incident strategy must change to a High Priority Rescue effort for the firefighter or team that made the MAYDAY declaration while still maintaining fire suppression efforts and incident stabilization.

Calling a MAYDAY

A call for MAYDAY is initiated by the words, “**MAYDAY, MAYDAY, MAYDAY...**” And, if possible, should be repeated until the Incident Commander (IC) acknowledges it.

Personnel who declare a MAYDAY shall identify themselves by name, current assignment, and the names of any other team members with them. This may aid in locating the distressed personnel. Any member who declares a MAYDAY should be prepared to transmit the following information using the “LUNAR” format.

L = Location: The location of the member within the IDLH atmosphere. This should include the floor/division and geographic position (A, B, C, D side).

U = Unit: Unit Assignment/Designation

N = Name: Name(s) of the Firefighter(s)

A = Air Supply/Assignment: The member in distress shall inform the IC of the status of their air supply and remaining cylinder pressure and actions they were performing.

R = Resources Needed: Reason for the MAYDAY (e.g., lost, trapped, etc.) and equipment/resources needed for rescue.

Actions of Firefighter Declaring a MAYDAY

Manually activate the PASS device. If it interferes with radio communications, it may be turned off during those transmissions. Once the messages are completed the device is to be manually re-activated. The PASS shall remain on until rescued.

Follow a hose line or search rope to the exterior or look for a secondary means of egress to include a safe haven with a window inside of the structure. Notify the IC of your actions/movements.

Remember, the male hose coupling lugs run the length of the coupling and lead back to the pump panel of the apparatus (*Smooth, Bump, Bump to the Pump*).

Attempt to find an exterior wall. Once a wall is found, a door, window, or hallway can usually be found. **If needed, walls can be breached for escape or for fresh air.**

If the firefighter cannot find a way out, he/she should seek a safe refuge. There may be another room or floor. Any change in location shall be relayed to the IC.

The firefighter should make a conscious effort to limit air usage by controlling breathing and limiting physical activity as much as possible but, always attempt self-rescue or betterment of the situation if possible.

If the firefighter cannot exit, he/she should assume a horizontal position on the floor that maximizes the audible effects of the pass device/radio use. Firefighters should attempt to position themselves near a wall, doorway, or hallway.

If assuming a position to await rescuers, the firefighter should direct his/her flashlight towards the ceiling. Also, the firefighter should attempt tapping noises (e.g., striking tools against the floor, walls, etc.) to assist rescuers in locating the firefighter.

As the situation changes, the firefighter is to advise the IC promptly. Should the firefighter correct the situation, the IC is to be informed.

Note: If the initiator of the MAYDAY self-extricates and/or exits that structure they must notify their company officer and the IC.

Responsibilities and Actions of Company Officers in Declaring a Mayday

Company officers are responsible for knowing the location and assignment of all members operating under their command at all times.

When a company officer cannot locate a firefighter or crew assigned to his/her command, the company officer must immediately notify the IC and declare a Mayday for the missing member.

The company officer will announce the name(s) of the firefighter(s), their last known location, last known assignment, and any actions taken or being taken to locate the missing members. Company officers will ensure that firefighting positions are not abandoned during the rescue effort and that free-lancing is controlled.

Duties of the Incident Commander (IC) During a MAYDAY

Rapid, concise decisions and actions must be taken to increase survivability. The following is a list of actions to be taken by the IC for a reported missing or trapped firefighter. These guidelines do not need to be accomplished in the order listed but the first four should be accomplished rapidly.

1. Deploy the RIT to initiate a search and rescue operations and setup an additional RIT(s) for the same.
2. Immediately upon report of a missing/trapped firefighter or a MAYDAY, the IC will initiate Emergency Traffic radio communications.

3. Conduct a PAR for all companies operating on the incident scene. An accurate count will assist in determining the number of firefighters missing, their identities, their last known work area, and which companies are affected. When a member, unit, company, group, or team fails to answer the radio when called, the IC shall take the following actions:

- Attempt to contact the member, unit, company, group, or team on the assigned TAC channel two (2) additional times.
- Change the operations plan to a high-priority rescue effort and expand the Incident Management System (IMS) to meet the needs of the rescue.
- IC Should immediately establish a Rescue Branch/Group under the IMS make the decision to stay the IC or transfer command of the incident to another individual. The IC should not be in command of the Rescue Branch/Group and the Fire Ground operations simultaneously.
- Have incoming units report to a designated staging area.
- Have all companies not directly involved in the rescue effort move to a different TAC channel.

4. Mutual Aid from the two closest departments shall be requested with the request for personnel and ambulances.

5. Firefighting efforts should be concentrated on reinforcing existing positions, keeping the fire out of the rescue area, and providing adequate ventilation and lighting. **Do not abandon firefighting positions.**

6. Assure that a medical treatment and transport group is established to receive injured firefighters.


7. Verify that all doors are unlocked and opened, at least in the immediate area of the rescue. Doors should be secured open unless doing so will have negative effects on the fire.

8. Aggressively ventilate and provide interior and exterior lighting.

9. The IC should continuously monitor the stability and safety of the operation.

Deployment of the Rapid Intervention Team

Refer to Rapid Intervention Team SOG for the roles and responsibilities of RIT.

	Columbus Fire Department	
	Subject	Rapid Intervention Team
	Approved	R.S. Gray, Fire Chief
	SOG #: 9	Date: 03/18/2024

Purpose

To provide for an orderly and timely rescue of Fire Department personnel operating at emergency scene.

Applicability

This procedure shall apply to all members of the Columbus Fire Department when operating in environments that are Immediately Dangerous to Life and Health (IDLH), at confined space incidents, during trench rescue operations, or any incident where the Incident Commander determines a RIT is needed.

Responsibilities

- After reporting to the IC and receiving an assignment(s), the RIT shall take the following actions:
- Maintain verbal and/or radio communications with the IC or other supervisor in the command structure to which the RIT is assigned.
- Conduct a 360-degree incident scene survey to become familiar with the layout of the structure and to identify any of the following:
 - Construction Type
 - Extent of fire travel.
 - Changing fire conditions.
 - Presence of exposures.
 - Possible ingress and egress routes (Primary/Alternate)
 - Presence of basement.
 - Obvious safety hazards (e.g., unstable walls, downed power lines, security bars on windows, basements, and construction types).

- Immediately report to the IC any safety hazards, evidence of fire extension or threat to exposures found during the incident scene survey. Note: A 360-degree incident survey may not be practical at incidents that involve large structures. Multiple RIT Teams may be used and assigned under a Division Supervisor.
- Closely monitor all radio transmissions and maintain awareness of incident conditions and the location of companies operating on the scene at all times.
- Ensure that at least one (1) secondary egress route has been established for the area(s) in which members are working. The RIT team should announce the secondary egress location to the interior units. This may include:
 - Placing a ladder to an upper floor, an upper porch, a porch roof, or the roof of the structure.
 - Opening or forcing an exterior door or window while maintaining flow path control.
 - Cutting or removing security bars from the window.
 - Cutting or removing a plywood door or window covering at a vacant structure.
- Note: If any of these tasks will be time consuming or exhausting for the RIT, the IC shall assign another unit/company to complete the task.
- When available, and if the situation allows, review any available pre-fire plans on the structure involved.
- At times it may be necessary to assign various tasks to the RIT to support incident scene operations. The RIT may be assigned to complete tasks, provided the tasks do not:
 - Require the RIT to enter into any area that is IDLH.
 - Prevent the RIT from immediately deploying to rescue a downed or trapped member.
 - Prevent the company officer of the RIT from monitoring all radio transmissions and maintaining
 - constant awareness of incident conditions and scene operations at all times.

Ideally, the RIT is a committed company it is not an on-deck company. The RIT shall not be used to provide relief for operating units/companies until the incident has been stabilized and it has been confirmed by atmospheric monitoring that IDLH environments no longer exist. It shall be the responsibility of the IC to maintain an adequate number of companies in reserve to provide relief, based on the magnitude of the incident and the weather conditions. However, given unique situations with staffing, weather, or specialized incident hazards, the RIT company may be deployed to perform other functions and replaced with a fresh company after a full briefing.

Procedures


Establishing a RIT

- RIT shall be established and identified by the Incident Commander only.
- The company(s) assigned to RIT will assume the radio designation “RIT” and not as their company designation, for radio communications. The assigned Division and RIT will be used should more than one RIT be required (e.g., Division C RIT, Division 7 RIT).
- All members assigned to the RIT will be minimally equipped with:
 - Full turnout gear
 - Self-Contained Breathing Apparatus (SCBA)
 - Portable radio
 - Hand light
 - Thermal Camera
- The following equipment shall be assembled by the RIT and staged at a location that will not impede on-going emergency operations:
 - Basic forcible entry/exit tools (e.g., flat-headed axe and Halligan bar, pike poles)
 - Search rope
 - RIT Rescue Air-Supply bag
 - Specialty RIT equipment – (e.g., reciprocating saw, Rabbit tool, Cable Cutter, Bolt Cutters)
- The RIT shall always remain together as a team and shall maintain a constant state of readiness and awareness.
- The location of the RIT will be determined by the RIT officer and announced to the Incident Commander (IC) by radio communication. The location should be in an area that allows ready access but does not impede the on-going operations. The RIT Officer should continually evaluate the RIT location for optimum effectiveness and notify the IC of any needed change in location.
- At incidents involving special hazards (e.g., high rise fires, industrial emergencies, etc.), the RIT will stand-by in a designated staging area. In instances where firefighters have the potential to become easily trapped (e.g., large commercial occupancies) and affecting a rescue may be potentially difficult or lengthy in duration, the IC should expand the size of the RIT by requesting additional companies to respond to the scene.
- In the event of an incident in which members are operating in multiple IDLH environments at remote locations (e.g., fire in a large commercial structure, large aircraft crash and a fire in a residential neighborhood, etc.) the IC should consider establishing a RIT for each location.
- In the event the RIT is activated to search for missing and/or rescue trapped members, the IC shall establish additional RIT(s). Additionally, rescue operations will prove to be resource and manpower demanding, thus the IC should consider requesting additional resources whenever a RIT is activated.

Discontinuing the Use of a RIT

- RIT operations will be discontinued at the discretion of the IC only.
- Prior to discontinuing the use of the RIT the IC shall give consideration that the following conditions have been met:
 - “Fire Under Control” or “Incident Under Control” has been declared.
 - Ongoing operations no longer pose a risk to members – including salvage and overhaul operations.
 - IDLH environment(s) no longer exist. The IC should direct a Company to perform atmospheric monitoring after the incident has been stabilized and the structure has been sufficiently ventilated.
 - All members operating inside the structure shall continue to wear SCBA until the carbon monoxide (CO) levels have dropped below 35 parts per million and hydrogen cyanide (HCN) has dropped below 4 parts per million. Only when CO and HCN levels have dropped below these thresholds may members remove their SCBA.

DRAFT

	Columbus Fire Department	
	Subject	MDT Use
	Approved	R.S. Gray, Fire Chief
	SOG #: 10	Date: 03/18/2024

Background

MDT's (Mobile Data Terminals) are apparatus mounted computers or tablets that contain programs to allow responding personnel to have information about the call such as mapping, hydrant locations, preplans, and a myriad of other information available to make tactical decisions while still en-route to the scene.

Purpose

The purpose of this policy is to help guide the personnel on proper use of the MDT to allow the safest response possible.

Applicability

This policy applies to all members of the Columbus Fire Department.

Policy

MDT's shall not be used by the operator of the vehicle while the vehicle is in motion.

Responsibilities


It is the responsibility of all personnel to ensure that vehicles are operated in the safest manner possible. It is the responsibility of the officer of the apparatus to have a thorough understanding in the operation and usage of the MDT to ensure the proper address is located in a quick and efficient manner and begin locating special hazards and water supply while en-route to the call.

Procedures

1. Before going en-route, the officer and driver shall ensure they have the correct address and have the most efficient route selected.
2. If no officer is available, all mapping shall be entered prior to the apparatus going in motion.
3. The officer shall select the closest appropriate hydrant if applicable and communicate this information to other responding apparatus.
4. If preplans are available, they should be accessed en-route to give a basic layout of the structure and possible hazards that may be involved in the incident.

5. Once in the vehicle and the vehicle is ready to respond, respond now will be selected on I Am Responding to give the IC an approximately location and estimated arrival time of the apparatus to begin making tactical decisions based upon the apparatus's proximity to the incident.

DRAFT

	Columbus Fire Department	
	Subject	Minimum Staffing
	Approved	R.S. Gray, Fire Chief
	SOG #: 11	Date: 03/18/2024

Background

The fire service requires a certain amount of people to accomplish tasks safely and effectively. This can be a challenge for even the most well-staffed departments in the country. The goal is to reduce the times that staffing falls below a preset number to assist in operations and implementation of resources on scenes.

Purpose

The purpose of this policy is to inform Captains and Acting Captains on the minimum staffing for the Columbus Fire Department.

Applicability

This policy is applicable to all members of the Columbus Fire Department.

Policy

The minimum staffing for the Columbus Fire Department will be 9 (5-Station 1, 4-Station 2) personnel in aggregate of Career personnel and if needed this number can be supplemented by Reserve personnel.

Responsibilities

It is the responsibility of the Captain to ensure this number is achieved.

It is the responsibility of the Duty Chief to assist in reaching the minimum staffing.


Procedures

1. Minimum staffing shall be maintained whenever possible to maintain a safe and sufficient number of personnel.
2. Vacation will only be allowed to one personnel at a time to maintain the minimum staffing of six.
3. Training requests should be reviewed and time should be taken in to consideration to not allow on duty personnel to fall below 9.
4. If staffing falls to 8, contact off duty career personnel to fill the vacancy. If the vacancy cannot be filled in a reasonable time, contact level I Reserve personnel (preferably with

EMT) to fill the vacancy. If no Level I personnel responds, level III personnel shall be contacted to fill the vacancy.

5. Reserve implementation is at the discretion of the Captain or designee to fill the roles they are most suited for in the riding assignments.
6. If staffing falls to 8 personnel, the Duty Chief will be contacted via phone call.

DRAFT

	Columbus Fire Department	
	Subject	Personal Protective Equipment
	Approved	R.S. Gray, Fire Chief
	SOG #: 12	Date: 03/18/2024

Background

With the awareness of PFAS gear coming to light, new ways of approaching PPE and needed protection to reduce PFAS exposure have become important. Reducing chronic exposures can help keep responders safe however appropriate PPE must still be utilized during certain call types.

Purpose

- For the physical safety of department personnel, members are provided with personal protective equipment. This policy addresses at a minimum the selection, care, maintenance, inspection, cleaning, storage, and record keeping along with generalized usage policies designed to provide protection to operating members. Members/users of Personal Protective Equipment (PPE) need to be cognizant that all PPE has limitations and will not protect members from all incidents of injury or health concerns.
- This standard operating guideline addresses personal protective equipment. The primary objective is to reduce the safety and health risks associated with improper selection, poor maintenance, inadequate care, excess wear and improper use of PPE consistent with NFPA 1851.

Applicability

This policy applies to all members of the Columbus Fire Department

Definitions

Advanced Cleaning: The thorough cleaning of ensembles or elements by washing with cleaning agents.

Drag Rescue Device (DRD): A component integrated within the protective coat element to aid in the rescue of an incapacitated fire fighter.

Ensemble Elements: The compliant products that provide protection to the upper and lower torso, arms, legs, head, hands and feet.

Hazardous Materials (HazMat): Substances that when released are capable of creating harm to people, the environment, and property.

Independent Service Provider: A service provider verified by a third-party certification organization to conduct any one or a combination of advanced inspection, advanced cleaning, basic repair, or advanced repair service.

Routine Cleaning: The light cleaning of ensembles or ensemble elements performed by the end user without taking the elements out of service.

Service Life: The period for which compliant product can be useful before retirement.

Structural Fire Fighting: The activities of rescue, fire suppression, and property conservation in buildings, enclosed structures, vehicles, marine vessels, or like properties that are involved in a fire or emergency.

Structural Fire Fighting Protective Ensemble: Multiple elements of compliant protective clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations.

Shall: Indicates a mandatory requirement.

Should: Indicates a recommendation or that which is advised but not required.

Policy

PPE shall be cared for in the appropriate manner and utilized in the appropriate manner laid out in this policy.

Responsibilities

- Company Officers or Acting Officers shall be responsible for training the members of their crew(s) in the care, use, inspection, maintenance, and limitations of assigned personal protective equipment (PPE). Company Officers and Incident Commanders shall be responsible for ensuring that all personnel under their command adhere to these policies and appropriate levels of protection are utilized given the specific hazards of the incident.
- Individuals are responsible for the upkeep and cleanliness of their issued PPE along with reporting of any issues with issued PPE. The individuals are required to keep track of all of their assigned gear and report any missing gear to the Quartermaster.
- The Quartermaster is charged with care and maintenance of gear in storage along with issuing and tracking of PPE assigned to members.

Procedures

Selection of Department PPE

- Prior to procurement a committee will meet to analyze purposed PPE with considerations given to the following:
 - PPE performance expectations to include thermal and physiological effects.
 - Style and design for user comfort and wear performance.
 - Construction for quality, durability and garment service life.
 - Manufacturer capabilities to meet department performance demands, technical information, service, warranty and customer support.

Training

- New fire fighters will receive training on the care, use and maintenance of their assigned PPE before being allowed to participate in training or operations including live fire training.
- Whenever ensembles or ensemble components are replaced, changed or improved all department members shall receive additional training in the care, use and maintenance of their assigned PPE.

Protective Ensemble

- The mission of PPE is to provide the user an envelope of protection from multiple hazards and repeated exposures. A protective ensemble is clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations. A present-day protective ensemble consists of a helmet, hood, jacket, trousers, gloves, eye protection, and footwear.
- Types and definitions of approved Department Protective Ensembles:
 - **Structural Turnout Gear:** Helmet, hood, fire coat, gloves, fire pants with boots and self-contained breathing apparatus (SCBA).
 - **Hybrid Turnout Gear:** Helmet, hood, technical rescue coat, extrication gloves, technical rescue pants with boots.
 - **Work Uniform / Station Wear:** As specified by Incident Command when limited to no risk exists.
 - **Hazardous Materials (HazMat) Gear:** Appropriate level of protection will be determined by the HazMat Safety Officer and/or the Incident Commander.

Usage

- All personnel, except Chief Officers, shall don the required PPE for the emergency prior to boarding the apparatus. Chief Officers shall don the required and situational PPE prior to reporting to the Incident Command Post.
- All personnel who are directly engaged in emergency operations or can reasonably anticipate that they may become involved on short notice, shall be attired in a PPE ensemble specific to the incident type detailed in the PPE Chart of Required Personal Protective Equipment.
- If a response is dispatched while the apparatus is in motion, the engineer, when safe to do so, shall pull to a safe location and allow personnel to don their PPE. At no time shall personnel remove seatbelts to don PPE or wear structural firefighting helmets while the apparatus is in motion.
- Any Department personnel performing testing or training shall wear a level of PPE that is appropriate for the testing or training scenario.
- All fire apparatus engineers, when out of the driver's seat and working on or around the apparatus at an emergency incident, shall be attired in the level of PPE required of other firefighters for the incident type. A SCBA does not have to be worn but must be

immediately available for use if required. A combination of structural and hybrid gear can be worn by engineers operating apparatus at the discretion of the Incident Commander.

- Personnel who are directly involved in providing patient care shall don the required PPE prior to contacting the patient.
- If Hybrid Turnout Gear is the required PPE for an incident response, structural turnout gear shall accompany personnel.
- Hybrid turnout gear may be left at the station should the incident require only structural turnout gear i.e. structural fires. Upon return to the fire station hybrid gear shall be returned to a ready state.
- Minimum PPE requirements for different incident types can be found in this document.

Routine Inspections

- Individual members shall conduct a routine inspection of their protective ensembles and individual ensemble elements after each use for the following:
 - Soiling
 - Contamination
 - Physical damage such as rips, tears, and cuts
 - Damaged or missing hardware and components
 - Thermal damage such as charring, burn holes, melting, discoloration
 - Damaged or missing reflective trim
 - Loss of seam integrity and broken or missing stitches
 - Correct assembly of the shell, liner and DRD device
 - Loss of face opening adjustment on fire hoods
 - Shrinkage, loss of flexibility, and inverted liners for gloves
 - Exposed protective toe, mid-sole or shank for boots
 - Loss of water resistance for boots
- DRD components shall be inspected for the following:
 - Correct installation in the garment.
 - Soiling
 - Contamination
 - Physical damage such as cuts, tears, punctures, cracking or splitting
 - Thermal damage such as charring, burn holes, melting, discoloration
 - Loss of seam integrity and broken or missing stitches

Advanced Inspections

- Advanced inspections shall be conducted when routine inspections indicate that a problem could exist and shall be performed by the equipment manufacturer or a verified independent service provider.
- Advanced inspections shall be documented electronically in VECTOR Software® and records kept for the service life of the protective ensemble.

Monthly Inspections

- Company Officers shall conduct a routine inspection of their subordinates' protective ensembles and individual ensemble elements the first Sunday of each month.
- Monthly Inspections shall be documented electronically in VECTOR Software®.

Gross Decontamination

- Gross decontamination shall take place when turnout gear becomes contaminated or soiled after usage and should take place before members enter their vehicle to return to quarters to minimize contamination of the interior cab area.
- Fire fighters are encouraged to always bring their duty shoes/boots along with them to the incident for purposes of wearing back to the station after they remove their gear.
- Procedure for on-scene gross decontamination:
 - Crew assembles in an area free of traffic or other hazards.
 - The crew shall remain in their PPE, including SCBA and go through a very simple decontamination using a stiff bristled brush and a fresh water rinse. Heavy scrubbing or spraying with high velocity water jets, such as a power washer or pressurized hose line, shall not be used.
 - After the member has been washed and rinsed from head to toe, the member should doff the PPE.
 - Heavily soiled or contaminated gear shall be removed after gross contamination, placed into a plastic bag, and transported using a utility vehicle or placed in an outside apparatus compartment.
 - Decontamination wipes shall then be used to clean the face, head and neck area as well as the hands.
- See On Scene Decontamination Policy for more detailed instructions.
- Members should shower and don clean uniforms/clothes as soon as possible upon return to quarters.
- Fire fighters shall switch to their second set of structural turnout gear, including second protective hood and gloves, or advise their company officer to arrange for a spare set to be used from the quartermaster cache.
- Gross decontaminated gear shall be removed from the plastic bags and timely laundering completed.

Routine Cleaning and Laundering

- Each fire fighter shall be responsible for the routine laundering of their issued PPE using department provided specialized equipment used to wash and decontaminate turnout gear according to manufacturer's recommendations.
- Chlorine bleach or chlorinated solvents shall not be used to clean or decontaminate PPE ensembles.
- Soiled or contaminated PPE ensembles shall not be brought home, washed in home laundries or washed in public laundries unless specified to handle firefighting protective clothing. Commercial dryers shall not be used.
- All PPE Ensembles shall be cleaned and decontaminated at a minimum quarterly. Ensembles shall be washed when soiled with by-products of combustion, human bodily fluids or hazardous material exposure.
- Protective hood and gloves shall not be worn without first being laundered.

- Shells and liners shall be separated, and machine washed with similar layers to avoid cross contamination.
- The DRD shall be removed prior to coat cleaning and inspected. If the DRD requires cleaning it shall be placed in a separate mesh bag for washing.
- All closures shall be fastened prior to placing gear in washer.
- Gear shall be hung to dry and shall not be placed in dryers.
- Documentation of turnout gear laundering shall be documented using VECTOR Software®.
- See Gear Washing Policy for a more detailed description of washing procedure.

Repair of PPE Ensembles

- Structural Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located. The effected fire fighter shall move into their second set of Structural Turnout Gear. If the fire fighter does not have a second set of Structural Turnout Gear, they will be given a temporary replacement from the quartermaster cache.
- Hybrid Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located. The fire fighter will be given a temporary Hybrid Turnout Gear replacement from the quartermaster cache. If no replacement Hybrid Turnout Gear is available, the fire fighter will wear Structural Turnout Gear for all responses that Hybrid Turnout Gear would be the required PPE until his/her set of Hybrid Turnout Gear is repaired and placed back into service.
- Any time a PPE Ensemble is removed from service the Department Quartermaster shall be notified so they can inspect the gear and take the appropriate action to schedule repair. Documentation shall also be made in VECTOR Software®.

Storage of PPE Ensembles

- Structural and Hybrid Turnout Gear shall not be stored in direct sunlight or exposed to direct sunlight when not being worn. When placing gear ensembles in storage areas they shall be clean and dry before storage.
- Structural and Hybrid Turnout gear shall not be stored in living areas or in contact with hydraulic fluids, solvents, hydrocarbons, vapors, or other contaminants.

Retirement of PPE

- The Department shall retire PPE ensembles and elements that are worn, damaged or contaminated to the extent the Department deems it not possible or cost effective to repair. Ensembles and elements that are no longer serviceable to the Department for emergency operations and any ensembles and elements that are not in compliance with the NFPA standard at the date of their manufacture shall be retired.
- Turnout gear shall be removed from service ten (10) years after the date of manufacture and either destroyed or disposed of to prevent any potential use for firefighting or emergency activities, including live fire training.

Severe Injury and Fatality Procedures

- Following a severe injury or fatality to a firefighter, company officers shall immediately remove the PPE from service and preserve all components of the turnout gear ensemble including SCBA used by the injured or deceased fire fighter.
- The turnout gear ensemble, including SCBA, shall not be laundered. All PPE is to be kept in the exact condition in which it is confiscated.
- Turnout gear and SCBA shall be non-destructively tagged and secured at a location with controlled, documented access where proper chain of custody will be maintained by the Fire Chief or his/her designee. In the case of a fatality this may include utilization of Columbus Police Department Evidence Technicians. The affected turnout gear and SCBA shall be stored in a paper or cardboard container to prevent further damage. Plastic containers shall not be used.
- The affected PPE and SCBA shall be made available to qualified members of the Department or outside experts as approved by the Fire Chief, to determine the condition thereof.
- Retention time for the custody of the PPE shall be determined by the Fire Chief.

Recordkeeping


- The department shall maintain records on all PPE ensembles and elements. Electronic documentation in VECTOR Software® shall include the following:
 - To whom equipment was issued including date and condition.
 - Manufacturer's model name, design, identification number, lot number, and serial number, year and month of manufacture.
 - All dates of cleaning and monthly PPE inspections.
 - All dates of advanced, specialized cleaning or decontamination, including who performed them.
 - All date(s) of repairs, including who performed repair, and brief description of the repair performed.
 - Date of retirement and method(s) of disposal.

**Columbus Fire Department
Chart of Required Personal Protective Equipment**

These PPE requirements are for initial response and operations. Company Officers and/or the Incident Commander may add or reduce PPE based on current or expected scene conditions.

<i>Response Type</i>	<i>Minimum Required PPE</i>	<i>Situational PPE</i>
<ul style="list-style-type: none"> • Structure Fire • Vehicle Fire • Rubbish/dumpster fire • Outside fire w/exposure • Vehicle accident w/fire • Inside smoke investigation • Activated fire alarm • Alarm investigations • Inside odor investigation • Inside gas leak • Live fire training 	<ul style="list-style-type: none"> • Full Turnout Gear including SCBA 	<ul style="list-style-type: none"> • Hearing Protection • Eye Protection • High Visibility Safety Vest
<ul style="list-style-type: none"> • Vehicle accident-no fire • Vehicle accident w/ extrication • Grass/brush fire • Outside smoke investigation • Outside odor investigation • Carbon monoxide alarm • Generalized investigations • Fuel spills • Flooding • Wire down or arcing 	<ul style="list-style-type: none"> • Hybrid Turnout Gear 	<ul style="list-style-type: none"> • SCBA • Full Turnout Gear • Hearing protection • Eye protection • High visibility safety vest • Work uniform/Station wear • Gloves
<ul style="list-style-type: none"> • Medical emergencies 	<ul style="list-style-type: none"> • Work Uniform / Station Wear • Medical Gloves • Safety Glasses 	<ul style="list-style-type: none"> • Hybrid Turnout Gear • Face Shield • HEPA Mask • Disposable Gown • Hearing Protection
<ul style="list-style-type: none"> • Water rescue (shore operations) 	<ul style="list-style-type: none"> • Work Uniform/Station Wear • Personal Flotation Device (PFD) 	<ul style="list-style-type: none"> • Hybrid Turnout Gear • Determined Incident Commander
<ul style="list-style-type: none"> • Stuck elevator • Lock out to building 	<ul style="list-style-type: none"> • Work Uniform/Station Wear • Helmet • Gloves 	<ul style="list-style-type: none"> • Hybrid Turnout Gear
<ul style="list-style-type: none"> • Specialty incidents (dive, water, swift water, trench, vertical, hazardous materials) 	<ul style="list-style-type: none"> • Determined by specialty team Safety Officer and/or Incident Commander 	<ul style="list-style-type: none"> • Determined by specialty team Safety Officer and/or Incident Commander

SCBAs are required to be worn and in use anytime you enter a potential IDLH atmosphere and will continue to be worn until the Company Officer or Incident Commander determines that they are no longer required.

	Columbus Fire Department	
	Subject	POV Response
	Approved	R.S. Gray, Fire Chief
	SOG #: 13	Date: 03/18/2024

Background

POV response has been a hot topic in the fire service where personnel drive their personal vehicles to fire and other emergency scenes. POV response can create a challenge with adherence to crew integrity and resource allocation as the unknown factor is very high. Personnel also arrive on scenes without personal protective equipment and rely on the first due company to provide this equipment, which may not be available, rendering the personnel unable to be used tactically.

Purpose

The purpose of the policy is to clarify when personal vehicle response is acceptable and the conditions herein

Applicability

This policy is applicable to all personnel of the Columbus Fire Department.

Policy


Unless dire circumstances arise, no POV response shall be allowed to any structure fires, personal injury collisions, grass/brush fires, or technical rescues unless in a supervisory role and properly equipped for the expected role.

Responsibilities

It is the responsibility of all personnel of the Columbus Fire Department that good judgment is utilized and the policy is followed. It is the responsibility of the Company Officers and Chief Officers to ensure adherence to the policy and correct any action in violation.

Procedures

1. POV response shall be allowed during medical calls pending a medic unit is on scene, manpower is requested, or the personnel are properly equipped with the minimum personal protective equipment.
2. No hazards or flashing lights of any color shall be utilized to the response.
3. All traffic laws must be obeyed by the driver of the vehicle.
4. Chief Officers or OIC shall amend this policy as the situation dictates.

	Columbus Fire Department	
	Subject	Probationary Training
	Approved	R.S. Gray, Fire Chief
	SOG #: 14	Date: 03/18/2024

Background

Regardless of previous training, every Probationary Firefighter needs to be brought up to speed on the operations of the Columbus Fire Department. Certain skills may need refreshed on to ensure competency and equipment familiarization.

Purpose

The purpose of this policy is to guide in the training of new hires and new reserve Probationary Firefighters.

Applicability

This policy applies to all personnel in the Columbus Fire Department.

Policy

All Probationary Firefighters in the Columbus Fire Department shall complete their assigned Probationary Firefighter books within 6 months of starting. Failure to complete the assigned task books may result in removal from the Columbus Fire Department.

Responsibilities


It is the responsibility of the Assistant Fire Chief to ensure all components of the Probationary Firefighter books are completed before the 6-month deadline.

It is the responsibility of the assigned Captain to ensure task orientation and that the book is being completed by the Probationary Firefighter.

It is the responsibility of the Probationary Firefighter to ensure their book is completed before the deadline.

Procedures

During the first year of employment, Probationary Firefighters must attain 240 hours of training including FFI and Hazmat Operations hours. These hours count to the ISO requirement for new hire training.

	Columbus Fire Department	
	Subject	PAR System
	Approved	R.S. Gray, Fire Chief
	SOG #: 15	Date: 03/18/2024

Background

Accountability is always a challenge as incidents become larger and scaled up. Having accountability on scenes directly correlates to having a safer scene for all personnel.

Purpose

The personnel accountability system is designed to provide a safe, accurate, and efficient system of accounting for all personnel during an emergency incident. This system is designed to complement and work within the Columbus Fire Department Incident Management System.

Applicability

This procedure applies to all Columbus Fire Department Personnel

Definitions

Policy

All personnel shall abide by the PAR system requirements set forth in this policy.

Responsibilities

It is the responsibility of the firefighters to ensure their tags reach the Passports.

It is the responsibility of the Captain to ensure all Passports are filled out and given to the IC.

It is the responsibility of the IC to ensure the PAR system is used when applicable.

Procedures

The Columbus Fire Department shall utilize a system of helmet identification tags designating apparatus assignments, nametags, passports, and status boards to assist every supervisor in accounting for all units and personnel while operating at emergency incidents.

Officers will remain responsible for the units and personnel assigned to them.

Incident Command shall remain responsible for the units and personnel assigned to the incident.

The system shall:

- Allow all personnel assigned to an incident to know to whom they report, and who reports to them.
- Restrict freelancing.
- Allow for the dynamic use of personnel to meet changing staffing needs.
- The Accountability Officer shall be charged with collection of the Passports from the apparatus. Should no Accountability Officer be appointed, the collection point will be the passenger seat of the Incident Commanders vehicle.

System Components

The Accountability System uses helmet ID tags, Passport tags, and status boards to account for and identify companies and individuals on the incident. All personnel are responsible for ensuring that the helmet ID tags and passports always remain current (up-to-the-minute) and intact. Makeup kits will be with the IC for Mutual Aid companies and will be the responsibility of the IC or Accountability Officer to obtain apparatus numbers and names from Mutual Aid companies for tracking in the system.

Helmet ID Tags

Each helmet shall be equipped with a Velcro strips permanently attached to the underside of the helmet. Attached should be a Velcro backed reflective helmet ID tag, which identifies everyone's present assignment of the day.

Noncertified Firefighters- **Orange** icons with white letters

Certified Firefighters- **Green** icons with white letters

Captains- **Red** icons with white letters


EMS Only- **Blue** icons with white letters

Chief Officers- **Black** icons with white letters

Individuals are responsible for their issued icons.

All members of the Columbus Fire Department shall be issued three (3) plastic tags (2" X 1/2") with Velcro backing which shall contain their last name. The PAR tag shall be placed on the passport of the unit that the member is currently assigned. Personnel leaving a unit shall remove their PAR tag from the unit passport and place it under the helmet brim with their spare PAR tag(s).

Any Firefighter/Paramedic or EMT, to included Company Officers and Chief Officers who are also Paramedics or EMT's, will have their certification level engraved on their appropriately colored PAR tag to signify "EMS" provider.

	Columbus Fire Department	
	Subject	Reserve Deployment
	Approved	R.S. Gray, Fire Chief
	SOG #: 16	Date: 03/18/2024

Background

The Columbus Fire Department Reserve Firefighters are a group of personnel that are deployed to supplement emergency response when the need arises.

Purpose

The purpose of this policy is to clearly define the deployment of the Columbus Fire Department Reserve Firefighters. No policy can cover every instance where the need for more personnel will arise but this document should give a baseline for most situations.

Applicability

This policy is applicable to all personnel of the Columbus Fire Department

Definitions

Level I- Certified interior firefighters possessing a minimum of Firefighter I certification.

Level II- Non-Certified firefighters who act in a support role at the scene.

Level III- EMS only assisting in EMS calls and Rehabilitative roles and patient transport on the fireground.

OIC- Officer in Charge

JCC- Joint Communication Center

Policy


The Reserve Firefighters shall be deployed based upon nature of call, call volume, or at the discretion of a Captain, Chief Officer, or OIC.

Responsibilities

It is the responsibility of the Captain or Chief Officers to deploy the Reserve Firefighter based up the needs of the incident if the alarm did not initially deploy the Reserves. It is the responsibility of the Captain or Chief Officers to deploy the Reserve Firefighters based upon call volume that is not able to be handled efficiently by on duty personnel

Procedures

1. All task force calls will automatically deploy all reserve firefighters including Level III personnel.
2. Any additional medical calls not covered by on duty personnel will allow for 3 reserves to respond to the call for compensation unless additional personnel are requested by the OIC. The Reserves shall be deployed at the receipt of the second call for compensation. If a third call arises, three more reserves will be allowed to come in for compensation.
3. A minimum of one EMT must be present before an ambulance staffed with Reserves can respond. The exception to this is if the engine has diverted, this is a request for additional personnel on scene, or the OIC or Chief communicated the need for the ambulance if they are on scene.
4. Any shift falling below 5 personnel will allow for Level I or III Reserves to be deployed to reach the minimum staffing of 5 personnel
5. Level III personnel are allowed to complete hours via station staffing time through coordination with the on-duty Captain.
6. Reserve personnel are to respond to their designated station unless directed to the scene or another station by the OIC or Chief Officer at the time of dispatch.
7. Reserve personnel shall dictate an OIC of the apparatus they are responding on and this person shall ride in the officer seat and be deemed the group leader of the assignment upon arrival on scene by the IC. The OIC shall bring the accountability tag system to the IC or Accountability Officer upon arrival at the command post and an assignment shall be given to the crew.
8. If sufficient Level I personnel arrive at the station to deploy an apparatus, Level II personnel will take an additional apparatus such as Rescue 1 or Utility 1 based on the needs of the incident.
9. Level II personnel shall not be allowed in any IDLH zone of an incident. Level II personnel may operate in the warm zone of an incident or assist in command components of an incident as dictated by the IC.

	Columbus Fire Department	
	Subject	Solar and ESS Fires
	Approved	R.S. Gray, Fire Chief
	SOG #: 17	Date: 03/18/2024

Background:

Photovoltaic panels (PV), commonly known as solar panels, are an alternative electrical generation system which converts solar energy to electricity. This system consists of photovoltaic solar panels and other electrical components used to capture solar energy and convert it to electrical power. Many systems are roof mounted, and present hazards to firefighting operations. Strings of photovoltaic modules are wired together to form an array, which can produce up to 600 volts commonly in a residential system. Photovoltaic modules are commonly mounted above existing roof surfaces. These modules and arrays can be powered by **sunlight** and by **artificial light** that could be produced from street lights and fire department scene lighting. These modules/arrays are then wired to an inverter that is used to convert the power generated by the PV modules from direct current to alternating current.

Purpose:

These provisions are promulgated and designed to provide a structured approach for the safe response to and operation on the scene of incidents involving Photovoltaic Panels (Solar Panels).

Definitions

Thermal runaway: is the process where self-heating occurs faster than can be dissipated, resulting in vaporized electrolyte, fire and/or explosions

ESS: energy storage systems

Procedures

Complete a 360 to locate PV and ESS:

- The first arriving member should complete a 360-walkaround of the building to locate any solar panels and or energy storage systems (ESS) present. Many such systems will be located outside, in a garage or basement.
- Look for placards that are usually placed on the electrical utilities box on the exterior of the house or on the system itself if it is located outside.
- Contact utilities and PV installer. The local electrical utility companies are only responsible for the connection to the house from their utility lines and may not be able to help with PV and ESS.
- Consider VEIS and/or defensive tactics with heavy fire involvement of PV roof systems and ESS systems within structure.

Turn off all systems:

- Turn off the main breaker from the grid utility.
- Turn off the DC/AC disconnect from the solar and storage. Turning off only the main utility breaker will activate the backup battery to the home, so it is imperative to turn off all the systems to eliminate the possibility of the interior firefighters receiving an electric shock.

Roof Ventilation:

- If a roof is discovered to have multiple solar panels covering the majority of it, the IC should immediately consider hydraulic, natural, or PPV horizontal ventilation in addition to the increased dead load to the roof structure.
- Solar panels create electricity day and night that travels through conduit, do not cut, damage or touch any part of the system. Conduit may be hidden. Locate stable part of the roof that is clear of solar panels and conduit if vertical ventilation is to be attempted.

Commence fire attack – from a distance:

- Apply a straight stream from a minimum of 20 feet away or use a fog pattern, 30 degrees or greater, from 5 feet away. Copious amounts of water is the most effective tool to extinguish the ESS. The back of the solar panels are made of combustible material and can burn very easily. If the roof is involved consider foam or consider defensive procedures.

Battery fire:


- If a battery is burning within confined space apply the same fire flow principles as the solar panel fire. Ventilate the area, then approach it by flowing water at a minimum distance of 20 feet with a straight stream switching to a fog pattern, 30 degrees or greater, as you progress closer. Aim to apply water directly to burning cells.
- A note on temperature: When actively burning, batteries can produce temperatures in excess of 1,200 degrees F, and reach thermal runaway temperature between 300 to 400 degrees F. The batteries can start degrading at temperatures as low as 200 degrees, causing them to produce combustible toxic gases that will need to be aggressively ventilated. If the battery is stored in a confined area and has been exposed to temperatures above 150 degrees F, it is critical that firefighters adequately ventilate the area first before making entry to reduce high concentrations of combustible gases.

Perform overhaul:

- Firefighters shall wear full PPE and SCBA.
- Solar panels need to be evaluated by a certified electrician after every structure fire. Firefighters should not touch any part of the system until this has been accomplished.
- Firefighters shall consider covering the panels without coming in direct contact with either the panels or conduit. Black plastic sheeting at least 3-mm thick or traditional canvas tarps are effective for completing this overhaul technique. **PV systems exposed to light are always energized**
- After a battery has been extinguished, firefighters shall keep flowing copious amounts of water on the battery to cool it to ambient air temperature. If the cells are not sufficiently cooled, temperatures could rise and lead to thermal runaway. Burn tests with lithium-ion Batteries have shown that damaged battery cells can create enough heat to cause a fire even

72 hours after being extinguished. Do not touch the battery, and wait for a certified electrician to evaluate its state of charge and supervise its removal from the structure if necessary. The IC should explain all of this to the owner (if they are on scene) and recommend that they immediately contact their installer or a qualified electrician.

DRAFT

	Columbus Fire Department	
	Subject	Station Standby
	Approved	R.S. Gray, Fire Chief
	SOG #: 18	Date: 03/18/2024

Background

Station standbys (backups) are a great way to replenish resources during day-to-day operations. Voluntary response to backups is always greatly appreciated and helps keep apparatus staffed in the event another call should occur.

Purpose

The purpose of this policy is to give general guidelines of what to do during a backup.

Applicability

This policy applies to all member of the Columbus Fire Department.

Definitions

Backup- a voluntary callback to the station to provide station “backup” in the event of another call.

Policy


All apparatus will be returned to the in-service state prior to anyone being released from a backup unless otherwise directed by the on-duty Captain.

Procedures

- When coming in for backup, ensure your readiness for the next call. See what apparatus are available and make a plan for multiple incidents that could come in such as a fire or another ems call.
- Announce on the radio that the station is staffed and which station is staffed.
- Ensure PPE is in a state of readiness.
- Fill out the callbook ensuring all calls for service are accounted for in numerical order to prevent misnumbering of the call.
- Answer any phone calls and take messages to forward on to the Captain if you are unable to answer the callers request.
- When apparatus return from the call, gather necessary supplies to expedite restocking and return to service time.

- Once apparatus are fully stocked and the Captain has given the ok, you will be released.
- If a Captain or Incident Commander has not released you and you leave, you will not get credit or compensation for the call.

DRAFT

	Columbus Fire Department	
	Subject	Traffic Vest Use
	Approved	R.S. Gray, Fire Chief
	SOG #: 19	Date: 03/18/2024

Background

Traffic vests are implemented per DOT and MUTCD regulations to add an additional layer of protection when working on roadways as firefighting PPE does not meet the needed visibility.

Purpose

The purpose of this policy is to prevent personnel injury while operating on a roadway.

Applicability

This policy applies to all personnel of the Columbus Fire Department

Definitions

Policy


Any personnel operating in a roadway will don a traffic vest unless there is confirmed fire involvement.

Responsibilities

It is the responsibility of all personnel of the Columbus Fire Department to ensure they comply with the traffic vest policy. It is the responsibility of the IC to ensure that all personnel on scenes are wearing traffic vests and that they are worn appropriately.

Procedures

1. Upon exiting the apparatus, the personnel will immediately don an approved traffic safety vest if not already donned.
2. If confirmed or highly suspect of fire, the vest shall be discarded as they have a low ignition temperature and are not considered in the NFPA 1971 certification for a firefighting ensemble.

	Columbus Fire Department	
	Subject	Turnout Gear Storage
	Approved	R.S. Gray, Fire Chief
	SOG #: 20	Date: 03/18/2024

Background

Storing PPE in a vehicle is a common practice that must be analyzed as new science comes out. Storing PPE inside of a vehicle allows for the PPE to off gas and fill the occupant compartment with harmful carcinogens. The practice of storing PPE in a vehicle also allows for increased difficulty in maintaining accountability of the PPE as well as the increased risk of theft of the PPE. Proper PPE storage techniques will allow for prolonged life of the PPE.

Purpose

The purpose of this policy is to outline correct and proper storage of turnout gear and other PPE supplied by the Columbus Fire Department.

Applicability

This policy applies to all personnel of the Columbus Fire Department.

Definitions

PPE-All protective turnout gear issued by the Columbus Fire Department to include, helmet, gloves, flash hood, boots, jacket, and pants.

Policy

PPE will only be allowed to be transported in vehicles for training purposes. Only at the discretion of the IC shall PPE be allowed in vehicles for scene response per the POV policy.

Responsibilities

It is the responsibility of all Columbus Fire Department personnel to understand the risks of transporting contaminated PPE in the vehicles in which they transport their families and themselves. It is the responsibility of all Columbus Fire Department personnel to ensure their gear is stored properly while at their designated station.

Procedures

1. Gear shall be allowed in POV's as long as it is cleaned and utilized for training at which point it will be returned to the personnel's designated station upon completion of training. Training involving IDLH environments will constitute bagging and separation of gear from occupant compartment if possible.
2. No PPE (structural or wildland) shall be permanently stored in personnel's POV for scene response.
3. Turnout gear shall be stored in the gear rooms of the designated station in the appropriate cubicle assigned to the firefighter.
4. Gear shall be kept in a clean manner while stored in the gear room to prevent off gassing and contamination of other PPE
5. Wet turnout gear shall be hung to dry before putting back into the assigned locker to prevent damage to the PPE.
6. Helmets shall be stored upside down or on a device to suspend helmet from the suspension system
7. PPE shall be initialed to ensure they are returned to the proper personnel upon washing
8. Second sets of PPE shall be in a ready state for quick deployment should the primary set require laundering.

DRAFT

13.G. Comments from mayor and city council members.

14. RESOLUTIONS

14.A. Resolution No. R24-31 accepting Deed of Dedication for The Flats Second Subdivision a minor subdivision of Lots 34 and 35, Block A, The Village First Addition (intersection of 25th Street and East 5th Avenue). (Planning Commission recommends approval.)

DRAFT

RESOLUTION NO. R24-31

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, ACCEPTING THE DEED OF DEDICATION TO A PARCEL OF LAND MORE PARTICULARLY DESCRIBED AS FOLLOWS: LOTS 34 AND 35, BLOCK A, THE VILLAGE FIRST ADDITION TO THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA, HEREINAFTER TO BE KNOWN AS "THE FLATS SECOND SUBDIVISION TO THE CITY OF COLUMBUS, PLATTE COUNTY, NEBRASKA".

WHEREAS, 4J Capital 2, LLC, a Nebraska limited liability company, is the owner of the real estate more particularly described as follows:

Lots 34 and 35, Block A, The Village First Addition to the City of Columbus, Platte County, Nebraska;

all of which is presently within the corporate city limits and is within the zoning jurisdiction of the City of Columbus, Nebraska; and

WHEREAS, said owner has laid out said land into lots with appropriate easement areas under the name The Flats Second Subdivision to the City of Columbus, Platte County, Nebraska (the "Subdivision"); and

WHEREAS, said owner has caused an accurate plat thereof to be made, designating explicitly the land so laid out and particularly describing any and all lots and easements belonging to the Subdivision, all as provided by law, a copy of which plat is attached hereto (the "Minor Plat"); and

WHEREAS, said owner has executed an instrument of dedication to the public easement areas to the use and benefit of the public, all as provided by law, said instrument being attached to the Minor Plat; and

WHEREAS, the Minor Plat has attached thereon a certificate of a competent land surveyor certifying the same as provided by law, and said plat and Deed of Dedication in no way changes the present zoning classification of the area included therein; and

WHEREAS, the Minor Plat referred to herein is the plat bearing the certificate of John W. Von Dollen, registered land surveyor, under the date of _____, 202__, which plat has been heretofore approved by the City Administrator; and

WHEREAS, said owner has agreed to pay all costs necessary to extend water and sewer mains to the Subdivision and to pay all costs for laying such water and sewer mains within the Subdivision itself, all in accordance with the subdivision regulations of the Columbus Land Development Ordinance; and

WHEREAS, it appearing from the record and all of the evidence on file that all parties in interest and citizens of Columbus, Nebraska have been duly notified of the hearings called for the purpose of accepting the Deed of Dedication; and

WHEREAS, after public hearing, the Planning Commission recommended acceptance of the Deed of Dedication; and

WHEREAS, the Mayor and City Council held a public hearing on the acceptance of the Deed of Dedication and following such public hearing, and having heard all persons appearing at such hearing, approved the same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Columbus, Nebraska, that the Deed of Dedication for The Flats Second Subdivision to the City of Columbus, Platte County, Nebraska, a minor subdivision of Lots 34 and 35, Block A, The Village First Addition to the City of Columbus, Platte County, Nebraska, be and the same is hereby accepted.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ___ DAY OF _____, 20__.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: March 6, 2024
FROM : Richard J. Bogus, City Engineer
TO: Tara Vasicek, City Administrator
RE: The Flats Second Subdivision – Minor Plat and Deed of Dedication

RECOMMENDATION:

I recommend the approval of the Minor Plat, Resolution and Deed of Dedication of The Flats Second Subdivision.

DISCUSSION:

The Flats Second Subdivision is a minor plat, but requires the dedication of an easement and the lots are contiguous to the corporate limits and will be brought into the City. Therefore, a recommendation is required by the Planning Commission and approval by the City Council. The minor plat will be approved and signed administratively upon approval.

The Development Agreement includes a requirement that prior to developing lots which required public roadway extensions, a Major Subdivision is required to dedicate required right-of-way, additional easements, and related items.

FISCAL IMPACT:

None.

ALTERNATIVE:

Do not approve.

CONCURRENCE:

By: Andrew J. Wiseman

SIGNATURE:

By: Richard J. Bogus

Approved By: [Signature]

Please return to:
Andrew R. Willis
Cline, Williams, Wight Johnson & Oldfather LLP
233 S 13th Street
1900 US Bank Bldg.
Lincoln, NE 68508

DEED OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

That 4J Capital 2, LLC, a Nebraska limited liability company, is the proprietor and owner of the following described property:

Lots 34 and 35, Block A, The Village First Addition to the City of Columbus, Platte County, Nebraska;

and has caused the above-described real estate to be laid out into lots and easement areas, as applicable, under the name The Flats Second Subdivision to the City of Columbus, Platte County, Nebraska, designating explicitly the land so laid out and particularly describing any and all lots and easements belonging to such subdivision, a plat of which bearing date of _____, 202__, and certified by John W. Von Dollen, registered land surveyor, is attached hereto.

Said owner hereby dedicates the public easement areas set out and described on said plat to the use and benefit of the public, together with a perpetual easement for the installation of public utilities and maintenance thereof over and across the lots as set out in said plat.

Said owner and dedicator covenants and agrees with the City of Columbus to lay, at its own expense, and in accordance with specifications acceptable to the City Water and Sanitary Sewer Department, and deliver the same to the City of Columbus, Nebraska, without cost to it the necessary water and sewer mains to adequately serve such platted area and to deliver the same to the City without cost to it.

Please return to:

Andrew R. Willis
Cline, Williams, Wight Johnson & Oldfather LLP
233 S 13th Street
1900 US Bank Bldg.
Lincoln, NE 68508

**THE FLATS SECOND SUBDIVISION
DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT, made and entered into this ____ day of _____, 20___, by and between 4J Capital 2, LLC, a Nebraska limited liability company (hereinafter referred to as "Subdivider"), and the CITY OF COLUMBUS, a Municipal Corporation in the State of Nebraska (hereinafter referred to as "City")

WITNESSETH

WHEREAS, Subdivider is the owner of the land included within the proposed plat attached hereto as Exhibit "A", commonly known as The Flats Second Subdivision to the City of Columbus, Platte County, Nebraska (hereinafter referred to as the "Area to be Developed") within the City's zoning and platting jurisdiction; and

WHEREAS, the City requires public improvements in the Area to be Developed; and

WHEREAS, the Subdivider wishes to connect the system of sanitary sewers, water, and storm sewers to be constructed within the Area to be Developed to the sanitary sewer, water, and storm sewer system of the City.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

For the purpose of this Development Agreement, the following words and phrases shall have the following meanings:

The "cost" or "entire cost" of a type of improvement shall be deemed to include all construction costs, engineering fees, attorneys' fees, testing expenses, publication costs; financing costs and miscellaneous costs.

“Property benefited” shall mean property within the Area to be Developed (Exhibit “A”), which will comprise 1.759 acres of property.

SECTION I

Subdivider and City covenant that the following public improvements shall be installed and provided by Subdivider as set forth herein, at Subdivider’s expense, subject to the exceptions and clarifications detailed herein:

A. Subdivider shall install and/or extend any required water and sewer mains, if any, necessary to adequately serve each buildable lot within the Area to be Developed per City Code.

B. Subdivider shall arrange for any required natural gas distribution mains, if any, necessary to adequately serve each buildable lot within the Area to be Developed to be installed by the local gas franchisee, such mains to be located within dedicated adjacent street right-of way or easements. Any additional cost participation required by the local gas franchisee for the installation of gas mains, if any, shall be borne by the Subdivider.

C. Subdivider shall arrange for any required underground electrical service to each buildable lot within the Area to be Developed to be provided by Loup Power District at no cost to the City. If any relocation or adjusting of existing electrical mains is required, the costs shall be borne by the Subdivider.

D. Subdivider shall install any required concrete sidewalk four feet wide and four inches thick, or six inches thick at driveways or trails, in accordance with the American’s with Disability Act and per City Code on each lot within the Area to be Developed or shall contract with the builder to construct the same at the time each lot is developed. If Subdivider fails to do so, the lot owner along with the Subdivider shall be responsible for installing the sidewalk. If any lot remains a common area lot or is located adjacent to a designated arterial or collector, Subdivider shall install the sidewalk for said lot(s) as part of the initial construction.

E. Grading for the Area to be Developed shall be completed by the Subdivider, at the Subdivider’s expense, pursuant to the site and drainage plan and submitted with the Minor Plat. Any required post construction storm water management systems shall be installed and maintained and fully functional in accordance with the City of Columbus Code of Ordinances, Chapter 53, at Subdivider’s expense. Subdivider agrees to obtain a Nebraska Department of Environment and Energy, National Pollutant Discharge Elimination System (NPDES), Construction Storm Water Notice of Intent (NOI), including the Storm Water Pollution Prevention Plan (SWPPP), prior to disturbing more than one acre. The Subdivider shall provide a copy of the NOI and SWPPP to the City as part of the City’s Municipal Storm Sewer Separation System requirements.

SECTION II

Subdivider and City covenant and agree that the Subdivider shall abide by and incorporate into all of its construction contracts the provisions required by the regulations of the City pertaining to construction of public improvements, and testing procedures therefor, except as otherwise provided in this Development Agreement.

SECTION III

A. Subject to the conditions and provisions hereinafter specified, the City hereby grants permission to the Subdivider to connect its sewer system to the sewer system of the City in such manner and at such place or places designated on plans submitted by the Subdivider's engineer and approved by the City.

B. Without prior written approval by the City, the Subdivider shall not permit any sewer lines or sewers outside the present boundaries of the Area to be Developed to connect to the sewer or sewer lines of the Area to be Developed, any sewers of the City, any outfall sewer of the City, or any sewage treatment plant of the City. The City shall have exclusive control over connections to its sewers whether inside or outside the boundaries of the Area to be Developed.

C. At all times, all sewage from and through said Area to be Developed into the City sewer system shall be in conformity with the ordinances, regulations, and conditions applicable to sewers and sewage within the City as now existing and as from time to time may be amended.

D. Before any connection from any premises to the sewer system of the Area to be Developed may be made, a permit shall be obtained for said premises, and its connection from the City, it being expressly understood that the City reserves the right to collect all connection charges and fees as required by city ordinances or rules now or hereafter in force; all such connections shall comply with minimum standards prescribed by the City.

E. Notwithstanding any other provisions of this Development Agreement, City retains the right to disconnect the sewer of any industry, or other sewer user within the Area to be Developed, which is discharging into the sewer system in violation of any applicable ordinance, statute, rule or regulations.

SECTION IV

All buildings built in the Area to be Developed, shall be constructed in compliance with the most recent City of Columbus Building Requirements at the time of application for the building permits, in the extent possible.

SECTION V

Installation of entrance signs or related fixtures and any median landscaping and related fixtures, if any, shall be paid by the Subdivider. Plans for such proposed improvements that are to be located in public right-of-way and a proposed maintenance agreement for the improvements must be submitted to the City for review and approval prior to the installation of improvements.

No separate administrative entity or joint venture, among the parties, is deemed created by virtue of the Development Agreement.

The administration of this Development Agreement shall be through the offices of the undersigned officers for their respective entities.

This Development Agreement shall be binding upon parties, their respective successors and assigns.

This Development Agreement replaces and declares void any prior agreements or resolutions regarding the development of the Area to be Developed

This Development Agreement shall be recorded at the Platte County Register of Deeds office, at the Subdivider's expense, within 30 days of final plat approval.

SECTION VI

The Subdivider shall install all required public improvements within a time period of two (2) years after the signing of this Development Agreement. Any extension of this time period shall be made by favorable recommendation of Planning Commission and approval by the City Council.

SECTION VII

This Development Agreement shall run with the land and shall be binding upon and insure to the benefit of all parties hereto, their successors and assigns, including all future lot owners of the Area to be Developed.

[Signature Pages Follow]

IN WITNESS WHEREOF, we the executing parties, by ourselves or our respective duly authorized agents, hereby enter into this Development Agreement:

ATTEST:

CITY OF COLUMBUS

CITY CLERK

CITY ADMINISTRATOR

Dated this ____ day of _____, 20__.

STATE OF NEBRASKA)
) ss.
COUNTY OF PLATTE)

The foregoing instrument was acknowledged before me on _____, 20__, by Tara Vasicek and Janelle Kline, City Administrator and City Clerk, respectively, of the City of Columbus, a Municipal Corporation in the State of Nebraska, on behalf of the City.

(SEAL)

Notary Public

APPROVED AS TO FORM



CITY ATTORNEY

SUBDIVIDER

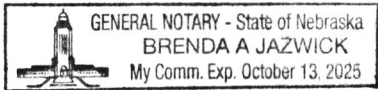
4J CAPITAL 2, LLC

By: [Signature]
Dated this 31 day of JANUARY, 2024

STATE OF NEBRASKA)
) ss.
COUNTY OF Platte)

The foregoing instrument was acknowledged before me on 31, 2024, by JEFFREY D. HEDRICK, Member of 4J Capital 2, LLC, a Nebraska limited liability company, on behalf of the company.

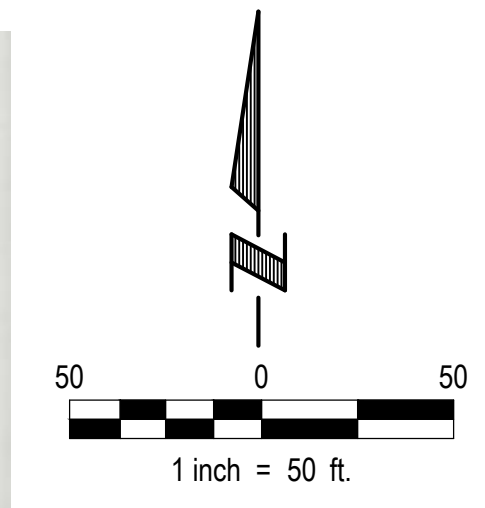
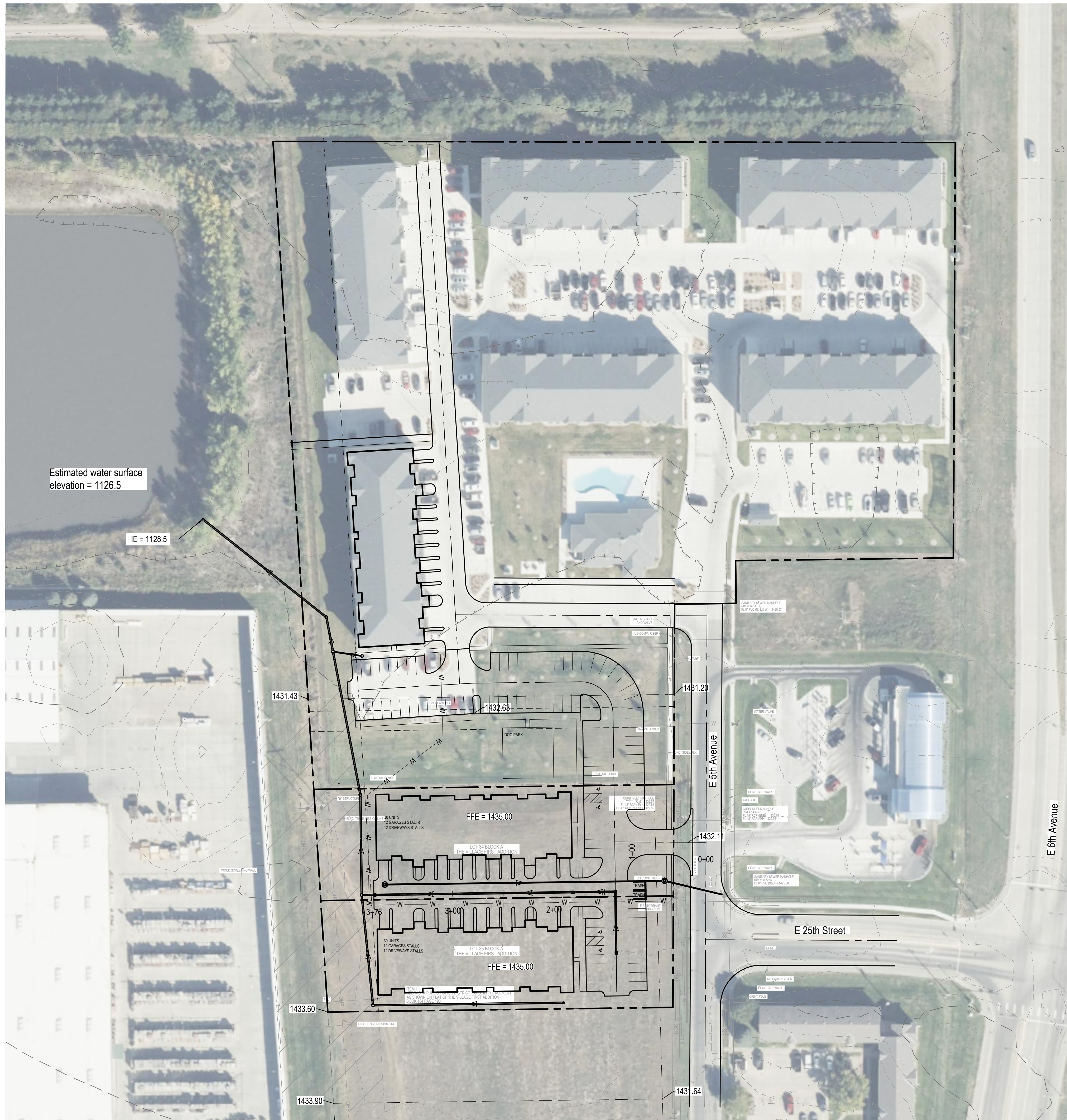
(SEAL)



[Signature]
Notary Public

EXHIBIT "A"
MINOR PLAT
OF
THE FLATS SECOND SUBDIVISION

[Attached]



Preliminary Site Development and Design Notes

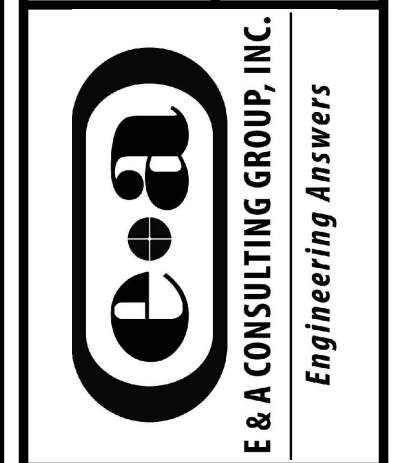
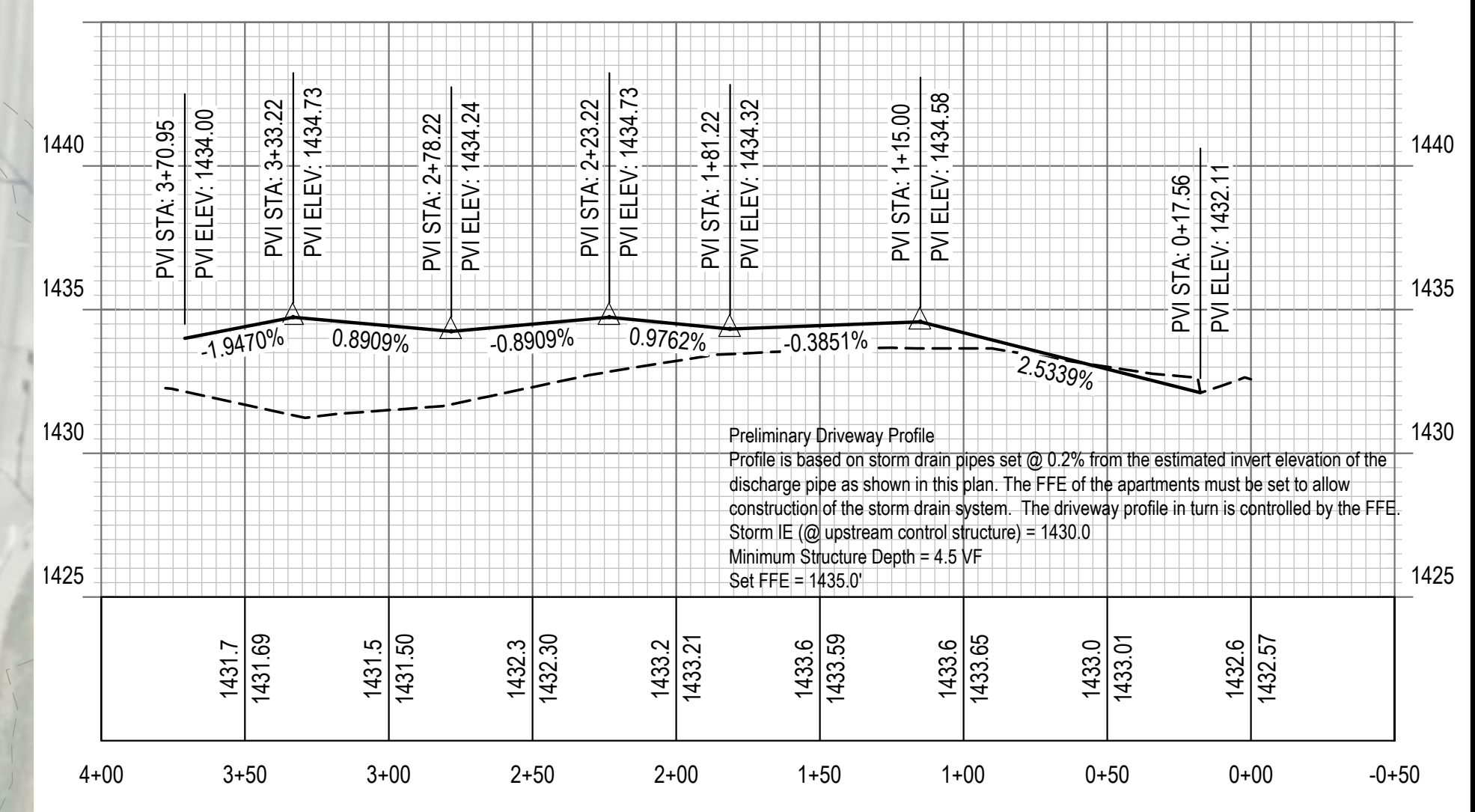
- This plan includes ALTA survey data obtained for the project site lots, aerial photo information obtained from a geo-location map of the overall surrounding area, and overall surface model data obtained from Google Earth.
- The project property is zoned "B-2" General Commercial.
- The proposed development includes the addition of two 30-unit apartment buildings and associated site improvements.
- The present directive from the owner is to develop the new lots without the need to replat the property. The noted directive requires that building and associated improvements be limited to areas encompassed within the property boundaries.
- Parking requirements for the site are based on the following criteria and breakdown of apartments in the proposed development:

Apartment Type	Parking Requirement	# of Units	Required Parking Spaces
Studio	1 Stall / Unit	6	6
1 Bedroom	1.5 Stalls / Unit	28	42
2 Bedroom	2 Stalls / Unit	26	52
Total =		60	100

- A "Storm Sewer Drainage Easement" dated March 9, 2007 exists that addresses storm runoff from the site property. The following paragraph describes the property granted drainage privileges to route storm runoff from "Benefited Properties" to an existing storm water detention basin northwest of the defined "Benefited Properties". The said properties are defined as follows:

"The Benefited Property"
 Following the conveyance to Dial of the parcels described in Paragraph 1, Regal presently remains the owner of certain real estate lying North of 24th Street in the City of Columbus and adjacent to and abutting Lots 2 and 3, The Village Plaza Fourth Addition on the East thereof, which retained property lies within the Southwest Quarter of said Section 16-17-1, and includes, without limitation, Lots in the platted Village First Addition, as well as other property lying northerly thereof. For convenience and brevity, the foregoing property retained by Regal shall be referred to herein as the "Benefited Property".

- Flood elevation data for the site is presently unknown. Finish floor elevation (FFE) of the apartments will be set a minimum of 1-foot above 100-year flood elevations for the site property. Thus, FFE are subject to change once flood elevation data is received.
- The preliminary FFE of the buildings has been set at elevation 1435.00. The FFE is presently based on grading and drainage requirements to drain the proposed storm sewer system to the existing stormwater basin located northwest of the site.



SITE PLAN

Revisors	Description	Date
JTL		8/22/23
TMY		
AS		

Proj No: P2023.164.001
 Date: 8/22/23
 Designed By: JTL
 Drawn By: TMY
 Scale: AS SHOWN
 Sheet: 1 of 1
 8/22/23 12:25 PM K:\Projects\2023\164\001\Engineering\CAD\Hatch\000_PFE_1435.dwg
 User: Wad

14.B. Resolution No. R24-32 approving agency agreement with Nebraska Department of Transportation, Aeronautics Division, for AIP Grant No. 3-31-0019-018-2024 to obtain federal assistance for construction of 8-place T-hanger at airport. *CIP #23-30*

DRAFT

RESOLUTION NO. R24-32

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE AGENCY AGREEMENT WITH NEBRASKA DEPARTMENT OF TRANSPORTATION, AERONAUTICS DIVISION FOR AIP GRANT NO. 3-31-0019-018-2024 TO BE SUBMITTED BY THE DEPARTMENT TO THE FEDERAL AVIATION ADMINISTRATION TO OBTAIN FEDERAL ASSISTANCE FOR THE DEVELOPMENT OF THE COLUMBUS MUNICIPAL AIRPORT, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

BE IT RESOLVED by the mayor and council of the City of Columbus, Nebraska, that:

1. The City of Columbus shall enter into an Agency Agreement with the Department of Transportation, Aeronautics Division for AIP Grant No. 3-31-0019-018-2024 for the purpose of obtaining federal assistance for the Columbus Municipal Airport and that such agreement shall be set forth herein below.
2. The mayor of the City of Columbus is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Columbus, and the city clerk is hereby authorized to attest said execution.
3. The said agreement, referred to hereinabove, is inserted in full and attached herewith, and made a part hereof as Exhibit "O".

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: 3-13-2024
FROM: Ross Niedbalski
TO: Tara Vasicek, City Administrator
Subject: T-Hangar Project

RECOMMENDATION: I recommend approval of the agency agreements with Nebraska Department of Transportation, Division of Aeronautics, to submit grant applications to the FAA for the 8-Place T-Hangar project.

Discussion: The agreements with the Department of Transportation, Division of Aeronautics, and grant applications are necessary to move forward with attaining funding for the 8-Place T-Hangar project. The first agreement and grant application is for funding from Airport Improvement Program (AIP) funds. The second agreement and grant application is for funding from Bipartisan Infrastructure Law (BIL) funds. These are both funds provided to the airport by the Federal Aviation Administration (FAA). Both the AIP and BIL applications show the full amount of the construction costs. This is just a place holder until the FAA decides how to divide the funds.

Agreements with design consultants and contractors will come at a later date including a breakdown of funds and expenses.

Fiscal Impact: This is a budgeted item under the CIP 8-Place T-Hangar Project.

By: Ross Niedbalski
Ross Niedbalski, Airport Manager

Approved By: Tara Vasicek
Tara Vasicek, City Administrator

AGENCY AGREEMENT

Projects No. 3-31-0019-018-2024 (B01)

This is an agreement between the City of Columbus, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Columbus Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.
- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

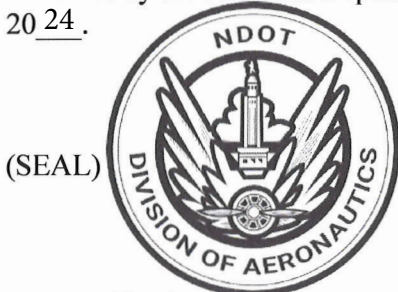
"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

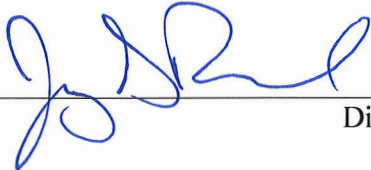
"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this 1st day of March 2024.





 Director

Executed by the Airport Sponsor this ___ day of _____, 20____.

 Clerk

 Mayor

EXHIBIT A
AGENCY AGREEMENT
ADMINISTRATIVE SERVICES

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

EXHIBIT B
AGENCY AGREEMENT
SCHEDULE OF FEES AND CHARGES

A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

* Employees in these positions receive time and one half for time worked over 40 hours per week.

B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

Resolution No. _____

EXTRACT FROM THE MINUTES OF AN OFFICIAL MEETING OF THE CITY COUNCIL OF COLUMBUS, NEBRASKA, SPONSOR OF COLUMBUS MUNICIPAL AIRPORT, HELD ON _____, 2024.

The following resolution was introduced by _____, read in full, seconded by _____ and considered:

A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGENCY AGREEMENT WITH NEBRASKA DEPARTMENT OF TRANSPORTATION, DIVISION OF AERONAUTICS FOR PROJECTS NO. 3-31-0019-018-2024 TO BE SUBMITTED BY THE DEPARTMENT TO THE FEDERAL AVIATION ADMINISTRATION TO OBTAIN FEDERAL ASSISTANCE FOR THE DEVELOPMENT OF THE AIRPORT:

Be it resolved by the Mayor and members of the City Council of Columbus, Nebraska, that:

1. The City of Columbus shall enter into an Agency Agreement with the Department of Transportation, Division of Aeronautics for Projects No. 3-31-0019-018-2024 for the purpose of obtaining Federal assistance for the Airport and that such agreement shall be set forth hereinbelow.
2. The Mayor of Columbus is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Columbus, and the City Clerk is hereby authorized to attest said execution.
3. The said agreement, referred to hereinabove, is inserted in full and attached herewith, and made a part hereof as Exhibit "O".

Upon calling for a vote on the resolution, ____ voted yea, and ____ voted nay, and the resolution therefore was declared passed and approved on _____, 20__.

ATTEST: _____
Clerk

Mayor

AGENCY AGREEMENT

Projects No. 3-31-0019-018-2024 (B01)

This is an agreement between the City of Columbus, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Columbus Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.

- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

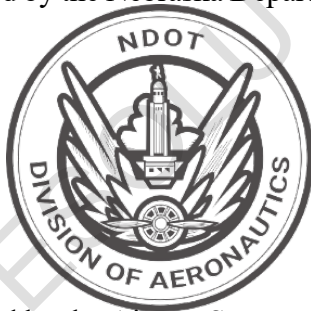
"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this ____ day of ____ 20__.

(SEAL)



Director

Executed by the Airport Sponsor this ____ day of _____, 20__.

Clerk

Mayor

EXHIBIT A
AGENCY AGREEMENT
ADMINISTRATIVE SERVICES

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

EXHIBIT B
AGENCY AGREEMENT
SCHEDULE OF FEES AND CHARGES

- A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

* Employees in these positions receive time and one half for time worked over 40 hours per week.

- B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

- C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

- D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): New Continuation * Other (Specify) Revision
---	---

*3. Date Received: _____ 4. Applicant Identifier: _____

5a. Federal Entity Identifier: _____ *5b. Federal Award Identifier: _____

State Use Only:

6. Date Received by State: _____ 7. State Application Identifier: _____

8. APPLICANT INFORMATION:

*a. Legal Name: _____

*b. Employer/Taxpayer Identification Number (EIN/TIN): _____ *c. UEI: _____

d. Address:

*Street 1: _____
Street 2: _____
*City: _____
County/Parish: _____
*State: _____
*Province: _____
*Country: _____
*Zip / Postal Code: _____

e. Organizational Unit:

Department Name: _____ Division Name: _____

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

Title: _____

Organizational Affiliation: _____

*Telephone Number: _____ Fax Number: _____

*Email: _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal _____
*b. Applicant _____
*c. State _____
*d. Local _____
*e. Other _____
*f. Program Income _____
*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

*Title:

*Telephone Number:

Fax Number:

* Email:

*Signature of Authorized Representative:

*Date Signed:



Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

Yes	No	N/A
-----	----	-----

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).

Yes	No	N/A
-----	----	-----

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

Yes	No	N/A
-----	----	-----

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- Yes No N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- Yes No N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
- b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
- c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes No N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- Yes No N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
- b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
- c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
- d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- Yes No N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
- b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
- c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes No N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
- Yes No N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes	No	N/A
-----	----	-----

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

Yes No N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

Yes No N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

Yes No N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

Yes No N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

Yes No N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

Yes No N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

Yes No N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

Yes No N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

Yes No N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

Yes No N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

Yes No N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

Yes No N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

Yes No N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

- a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.
- b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.
- c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).

Yes	No	N/A
-----	----	-----

5. Sponsor has publicized or will publicize a RFQ that:
 - a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
 - b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).

Yes	No	N/A
-----	----	-----

6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).

Yes	No	N/A
-----	----	-----

7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).

Yes	No	N/A
-----	----	-----

8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
 - a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
 - b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).

Yes	No	N/A
-----	----	-----

9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).

Yes	No	N/A
-----	----	-----

10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).

Yes	No	N/A
-----	----	-----

11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).

Yes	No	N/A
-----	----	-----

12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)

Yes	No	N/A
-----	----	-----

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

14.C.Resolution No. R24-33 approving agency agreement with Nebraska Department of Transportation, Aeronautics Division, for BIL Grant No. 3-31-0019-019-2024 to obtain federal assistance for construction of 8-place T-hanger at airport. *CIP #23-30*

DRAFT

RESOLUTION NO. R24-33

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLUMBUS, NEBRASKA, APPROVING THE AGENCY AGREEMENT WITH NEBRASKA DEPARTMENT OF TRANSPORTATION, AERONAUTICS DIVISION FOR BIL GRANT NO. 3-31-0019-019-2024 TO BE SUBMITTED BY THE DEPARTMENT TO THE FEDERAL AVIATION ADMINISTRATION TO OBTAIN FEDERAL ASSISTANCE FOR THE DEVELOPMENT OF THE COLUMBUS MUNICIPAL AIRPORT, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE; AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY OF COLUMBUS, NEBRASKA.

BE IT RESOLVED by the mayor and council of the City of Columbus, Nebraska, that:

1. The City of Columbus shall enter into an Agency Agreement with the Department of Transportation, Aeronautics Division for BIL Grant No. 3-31-0019-019-2024 for the purpose of obtaining federal assistance for the Columbus Municipal Airport and that such agreement shall be set forth herein below.
2. The mayor of the City of Columbus is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Columbus, and the city clerk is hereby authorized to attest said execution.
3. The said agreement, referred to hereinabove, is inserted in full and attached herewith, and made a part hereof as Exhibit "O".

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

The City of **Columbus**

MEMORANDUM

DATE: 3-13-2024
FROM: Ross Niedbalski
TO: Tara Vasicek, City Administrator
Subject: T-Hangar Project

RECOMMENDATION: I recommend approval of the agency agreements with Nebraska Department of Transportation, Division of Aeronautics, to submit grant applications to the FAA for the 8-Place T-Hangar project.

Discussion: The agreements with the Department of Transportation, Division of Aeronautics, and grant applications are necessary to move forward with attaining funding for the 8-Place T-Hangar project. The first agreement and grant application is for funding from Airport Improvement Program (AIP) funds. The second agreement and grant application is for funding from Bipartisan Infrastructure Law (BIL) funds. These are both funds provided to the airport by the Federal Aviation Administration (FAA). Both the AIP and BIL applications show the full amount of the construction costs. This is just a place holder until the FAA decides how to divide the funds.

Agreements with design consultants and contractors will come at a later date including a breakdown of funds and expenses.

Fiscal Impact: This is a budgeted item under the CIP 8-Place T-Hangar Project.

By: Ross Niedbalski
Ross Niedbalski, Airport Manager

Approved By: Tara Vasicek
Tara Vasicek, City Administrator

AGENCY AGREEMENT

Projects No. 3-31-0019-019-2024 (B01)

This is an agreement between the City of Columbus, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Columbus Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.
- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

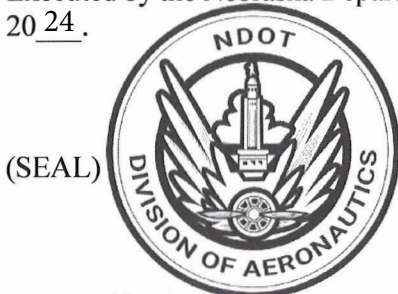
"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

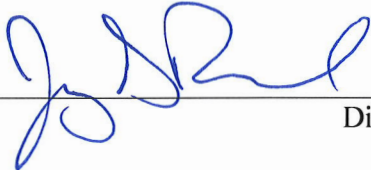
"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this 1st day of March 2024.





 Director

Executed by the Airport Sponsor this ___ day of _____, 20____.

 Clerk

 Mayor

EXHIBIT A
AGENCY AGREEMENT
ADMINISTRATIVE SERVICES

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

EXHIBIT B
AGENCY AGREEMENT
SCHEDULE OF FEES AND CHARGES

- A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

* Employees in these positions receive time and one half for time worked over 40 hours per week.

- B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

- C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

- D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

Resolution No. _____

EXTRACT FROM THE MINUTES OF AN OFFICIAL MEETING OF THE CITY COUNCIL OF COLUMBUS, NEBRASKA, SPONSOR OF COLUMBUS MUNICIPAL AIRPORT, HELD ON _____, 2024.

The following resolution was introduced by _____, read in full, seconded by _____ and considered:

A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGENCY AGREEMENT WITH NEBRASKA DEPARTMENT OF TRANSPORTATION, DIVISION OF AERONAUTICS FOR PROJECTS NO. 3-31-0019-019-2024 TO BE SUBMITTED BY THE DEPARTMENT TO THE FEDERAL AVIATION ADMINISTRATION TO OBTAIN FEDERAL ASSISTANCE FOR THE DEVELOPMENT OF THE AIRPORT:

Be it resolved by the Mayor and members of the City Council of Columbus, Nebraska, that:

1. The City of Columbus shall enter into an Agency Agreement with the Department of Transportation, Division of Aeronautics for Projects No. 3-31-0019-019-2024 for the purpose of obtaining Federal assistance for the Airport and that such agreement shall be set forth hereinbelow.
2. The Mayor of Columbus is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Columbus, and the City Clerk is hereby authorized to attest said execution.
3. The said agreement, referred to hereinabove, is inserted in full and attached herewith, and made a part hereof as Exhibit "O".

Upon calling for a vote on the resolution, ____ voted yea, and ____ voted nay, and the resolution therefore was declared passed and approved on _____, 20__.

ATTEST: _____
Clerk

Mayor

AGENCY AGREEMENT

Projects No. 3-31-0019-019-2024 (B01)

This is an agreement between the City of Columbus, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Columbus Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.

- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

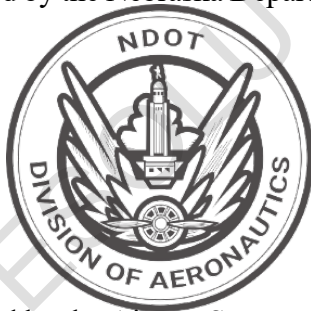
"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this ____ day of ____ 20__.

(SEAL)



Director

Executed by the Airport Sponsor this ____ day of _____, 20__.

Clerk

Mayor

EXHIBIT A
AGENCY AGREEMENT
ADMINISTRATIVE SERVICES

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

EXHIBIT B
AGENCY AGREEMENT
SCHEDULE OF FEES AND CHARGES

- A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

* Employees in these positions receive time and one half for time worked over 40 hours per week.

- B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

- C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

- D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): New Continuation * Other (Specify) Revision
---	---

*3. Date Received: _____ 4. Applicant Identifier: _____

5a. Federal Entity Identifier: _____ *5b. Federal Award Identifier: _____

State Use Only:

6. Date Received by State: _____ 7. State Application Identifier: _____

8. APPLICANT INFORMATION:

*a. Legal Name: _____

*b. Employer/Taxpayer Identification Number (EIN/TIN): _____ *c. UEI: _____

d. Address:

*Street 1: _____
Street 2: _____
*City: _____
County/Parish: _____
*State: _____
*Province: _____
*Country: _____
*Zip / Postal Code _____

e. Organizational Unit:

Department Name: _____ Division Name: _____

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

Title: _____

Organizational Affiliation: _____

*Telephone Number: _____ Fax Number: _____

*Email: _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: _____

*b. Program/Project: _____

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: _____

*b. End Date: _____

18. Estimated Funding (\$):

*a. Federal _____

*b. Applicant _____

*c. State _____

*d. Local _____

*e. Other _____

*f. Program Income _____

*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____

Middle Name: _____

*Last Name: _____

Suffix: _____

*Title: _____

*Telephone Number: _____

Fax Number: _____

* Email: _____

*Signature of Authorized Representative: _____

*Date Signed: _____

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

Yes No N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).

Yes No N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

Yes No N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- Yes No N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- Yes No N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
- b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
- c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes No N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- Yes No N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
- b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
- c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
- d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- Yes No N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
- b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
- c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes No N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
- Yes No N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The sponsor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes	No	N/A
-----	----	-----

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

Yes No N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

Yes No N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

Yes No N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

Yes No N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

Yes No N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

Yes No N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

Yes No N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

Yes No N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

Yes No N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

Yes No N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

Yes No N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

Yes No N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

Yes No N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

- a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.
- b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.
- c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Selection of Consultants Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).

Yes	No	N/A
-----	----	-----

5. Sponsor has publicized or will publicize a RFQ that:
 - a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
 - b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).

Yes	No	N/A
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6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).

Yes	No	N/A
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7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).

Yes	No	N/A
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8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
 - a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
 - b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).

Yes	No	N/A
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9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).

Yes	No	N/A
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10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).

Yes	No	N/A
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11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).

Yes	No	N/A
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12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)

Yes	No	N/A
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13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

15. **ORDINANCES ON FIRST READING - None**
16. **ORDINANCES ON SECOND READING - None**
17. **ORDINANCES ON THIRD READING - None**
18. **CONSIDERATION OF PAYROLL AND BILLS ON FILE - Included in Consent Agenda.**
19. **UNFINISHED BUSINESS - None**
20. **ADJOURNMENT**