

Board of Education Regular Meeting
Monday, July 11, 2022 8:00 AM
Conference Room at the Southern Valley
Schools Junior/Senior High School Building,
Oxford, Nebraska
43739 Hwy 89
Oxford, NE 68967

1. OPENING
 - 1.1. Call Meeting to Order
 - 1.2. Pledge of Allegiance
 - 1.3. Roll Call
 - 1.4. Excuse Absent Board Members
 - 1.5. Acknowledge Posted Open Meeting Act
2. CONSENT AGENDA
 - 2.1. Publication of Notice Verification
 - 2.2. Notes Regarding Agenda/Additions
 - 2.3. Approval of Agenda
 - 2.4. Approval of Prior Minutes
 - 2.5. Committee Reports
 - 2.6. Financial/Expenditure Reports
3. RECOGNITION OF VISITORS
 - 3.1. Public Comment
4. DISCUSSION ITEMS
 - 4.1. Superintendent's Report
 - 4.2. Brianna Jorgenson Presentation

4.3. Board Policy Updates (not required)

5. BUSINESS ITEMS

5.1. Approval of Claims

5.1.1. General Fund Checks for Approval

5.1.2. Nutrition Fund Checks for Approval

5.1.3. Activity Fund Checks for Approval

5.1.4. Building Fund Checks for Approval

5.1.5. Bond Fund Checks for Approval

5.1.6. QCPUF Checks for Approval

5.2. Board Policy Updates

6. NEXT MEETING

6.1. August 8th

7. MOTION TO ADJOURN

Board of Education Meeting
June 13, 2022 at 7:15 PM
Conference Room at the Southern Valley Schools Junior/Senior High School Building,
Oxford, Nebraska

The Parent Involvement Hearing opened at 7:27 pm to allow public input on parent involvement. There was no attendance for this meeting and it was closed at 7:28 pm.

The regular meeting of the Southern Valley Board of Education was called to order by President Ryan Hunt at 7:32 pm. The roll was called and the following members were present: Todd Brown, Craig Baily, Steve Hunt, Mike Stalder and Mike Taylor. Others present: Superintendent, Bryce Jorgenson, Elementary Principal, Mark Grove, Incoming Activities Director Ashley Blickenstaff and Incoming Secondary Principal, Josh Lanik.

The Board of Education makes available a current copy of the Open Meetings Act accessible to members of the public. The Open Meetings Act is also posted in the conference room. Notice of the meeting was given in advance by posting in accordance with the Board of Education approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the posted notice and a current copy of the agenda was maintained as stated in the posted notice.

All members and public recited the Pledge of Allegiance.

Motion to approve the consent agenda passed with a motion by Mike Stalder and a second by Mike Taylor.

Craig Baily	Yes
Todd Brown	Yes
Steve Hunt	Yes
Ryan Hunt	Yes
Mike Taylor	Yes
Mike Stalder	Yes

Time was allowed for public comment. No public comment.

Superintendent, Bryce Jorgenson reported on the final activities for the year congratulating the Boys Golf Team on qualifying for the State Tournament placing 3rd at Districts and finishing 8th at State. Congrats to Mitchell Wilson, Trevor Brown, Cierra Dringman, Ann Bose and Brianna Russell for qualifying for the State Track Meet. Ann finished 4th in the High Jump with a jump of 5'5" and breaking the school record. Brianna placed 7th in High Jump. Brianna competed at state the 3 years that they had it and placed every year. Mr. Jorgenson also reported that the Summer School in the Elementary is currently taking place with around 47 students attending, the bus barn should be wrapping up and the new elementary playground will hopefully be close to finished by the next meeting. The hail damage that was reported at the last meeting was substantial but thankfully there was no damage to the seams on the metal roof of the building and there will be no problems with the warranty. The transportation committee will need to meet to discuss the vehicles that were damaged as soon as the report comes back from the adjuster.

A motion to approve the bills of the General Fund, Activity Fund, Nutrition Fund and Building Fund provided by the administration passed with a motion by Craig Baily and a second by Steve Hunt.

Craig Baily	Yes
Todd Brown	Yes
Steve Hunt	Yes
Ryan Hunt	Yes
Mike Taylor	Yes

Mike Stalder Yes

Discussion was held on the breakfast and lunch prices for the 2022-2023 school year. The funding on the current program that is allowing students to have free first meals is set to expire on September 30, 2022 and has not been renewed at the Federal or State level. The board decided that an increase is necessary due to the price of food going up. The new prices per meal will be: Breakfast: PreK-6 \$2.25, 7-12 \$2.35 and Adults \$2.50; Lunch: PreK-6 \$2.90, 7-12 \$3.15 and Adults \$3.85. A motion to approve the new prices passed with a motion by Steve Hunt and a second by Craig Baily.

Craig Baily Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Mike Taylor Yes
Mike Stalder Yes

Discussion was held on raising the substitute teacher rate for the 2022-2023 school year. The daily rate has been \$115/day and after nine consecutive days for the same teacher the rate was \$160/day (long-term substitute). A motion to raise the regular daily rate to \$125 and the long-term rate to \$175/day passed with a motion by Steve Hunt and a second by Todd Brown.

Craig Baily Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Mike Taylor Yes
Mike Stalder Yes

A motion to amend the Para Pay Schedule to add the Full-time Substitute, so they would also be paid based on years of experience, passed with a motion by Craig Baily and a second by Mike Taylor.

Craig Baily Yes
Todd Brown No
Steve Hunt Yes
Ryan Hunt Yes
Mike Taylor Yes
Mike Stalder Yes

Discussion was held on the updates to the handbooks including the new dress code. The student/teacher group met to revise the dress code to simplify the expectations of clothing, jewelry, etc. and added the option to wear hats on Fridays with some exceptions. A motion to approve all handbooks with edits for the breakfast/lunch prices passed earlier and an edit to the cheerleading lettering policy passed with a motion by Craig Baily and a second by Mike Taylor.

Craig Baily Yes
Todd Brown Yes
Steve Hunt Yes
Ryan Hunt Yes
Mike Taylor Yes
Mike Stalder Yes

Discussion was held on Brianna Jorgenson's trip to Washington DC to be recognized for her 1st place finish in the Congressional Art Competition. Southwest Airlines is paying for the plane tickets for all winners to be present at the ceremony and the cost of the hotel room is requested to be reimbursed. As in years past the school has paid for rooms and mileage for student to be present at prestigious events including National FFA, Geography Bees, etc. A motion to reimburse the cost of the hotel room passed with a motion by Steve Hunt and a second by Craig Baily.

Craig Baily	Yes
Todd Brown	Yes
Steve Hunt	Yes
Ryan Hunt	Yes
Mike Taylor	Yes
Mike Stalder	Yes

The next regular meeting is scheduled for July 11th, 2022 at 8:00 am.

Meeting adjourned at 8:43 pm with a motion by Craig Baily and a second by Mike Taylor.

Dated this 15th day of June, 2022.

FURNAS COUNTY SCHOOL DISTRICT #540
A/K/A SOUTHERN VALLEY SCHOOLS
BY: Ryan Hunt, PRESIDENT

ATTEST: Stacey Shafer, Recording Secretary

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01	GENERAL FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS					
01 1100 110 007 000	Clerical Aide	25,000.00	21,964.09	25,000.00	21,970.74	
01 1100 111 001 000	Secondary Salaries	1,372,000.00	1,106,695.44	1,372,000.00	1,048,420.16	
01 1100 111 007 000	Elementary Salaries	800,000.00	679,244.66	800,000.00	607,216.41	
01 1100 112 001 000	Teacher Aide	20,000.00	22,770.24	27,750.00	22,082.50	
01 1100 112 007 000	Teacher Aide	35,000.00	41,169.14	45,000.00	49,874.80	
01 1100 123 000 000	Substitute Teachers Salaries	5,000.00	1,840.00	5,000.00	1,495.00	
01 1100 123 001 000	Substitute Teachers Salaries	50,000.00	29,785.00	44,000.00	36,295.85	
01 1100 123 007 000	Substitute Teachers Salaries	20,000.00	14,401.00	20,000.00	20,231.30	
01 1100 210 007 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 1100 211 000 000	INSURANCE	0.00	0.00	0.00	0.00	
01 1100 211 001 000	Health Ins Secondary	300,000.00	356,321.38	350,000.00	285,999.92	
01 1100 211 007 000	Health Ins Elementary	200,000.00	203,197.51	250,000.00	219,225.30	
01 1100 212 001 000	GROUP HEALTH- PARAS	8,000.00	5,234.08	8,000.00	6,303.78	
01 1100 212 007 000	GROUP HEALTH- PARAS	12,000.00	8,576.36	12,000.00	7,737.02	
01 1100 220 007 000	SS- NON INSTRUCTIONAL	3,000.00	1,600.15	158,000.00	1,623.48	
01 1100 221 001 000	Soc Sec Secondary	90,000.00	82,920.39	0.00	78,463.05	
01 1100 221 007 000	Soc Sec Elementary	52,000.00	50,799.39	0.00	45,533.02	
01 1100 222 001 000	SS- PARAS	2,000.00	1,741.94	2,000.00	1,689.30	
01 1100 222 007 000	SS- PARAS	3,000.00	3,149.43	3,500.00	3,815.42	
01 1100 223 000 000	Soc Sec Subs	500.00	140.79	500.00	114.38	
01 1100 223 001 000	SS- Subs Secondary	2,500.00	2,278.64	2,750.00	2,776.75	
01 1100 223 007 000	SS- Subs Elementary	2,000.00	1,009.05	2,000.00	1,547.73	
01 1100 230 007 000	RETIREMENT- NON INSTRUCTIONAL	4,500.00	2,111.95	4,500.00	2,093.12	
01 1100 231 001 000	Retirement Secondary	125,000.00	108,533.30	125,000.00	102,412.34	
01 1100 231 007 000	Retirement Elementary	75,000.00	66,738.46	80,000.00	57,952.31	
01 1100 232 001 000	RETIREMENT- PARAS	3,000.00	2,249.20	3,200.00	1,366.74	
01 1100 232 007 000	RETIREMENT- PARAS	6,000.00	3,891.00	6,000.00	4,329.10	
01 1100 233 000 000	Retirement Subs	250.00	22.72	250.00	0.00	
01 1100 233 001 000	Retirement Subs- Secondary	500.00	22.72	500.00	90.88	
01 1100 233 007 000	Retirement Subs- Elementary	250.00	0.00	250.00	0.00	
01 1100 237 000 000	Increased Retirement -District	0.00	0.00	0.00	0.00	
01 1100 237 001 000	Increased Retirement -Secondary	0.00	0.00	0.00	0.00	
01 1100 237 007 000	Increased Retirement -Elementary	0.00	0.00	0.00	0.00	
01 1100 260 007 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 1100 261 001 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1100 261 007 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1100 262 001 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 1100 262 007 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 1100 270 007 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 1100 271 001 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1100 271 007 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1100 272 001 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 1100 272 007 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 1100 280 007 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 1100 281 001 000	HSA- PROFESSIONAL	25,000.00	22,713.50	27,000.00	22,685.98	
01 1100 281 007 000	HSA- PROFESSIONAL	15,000.00	14,408.24	17,000.00	14,918.14	
01 1100 330 000 000	Staff Development Expense	8,000.00	5,742.90	8,000.00	0.00	

Budget Worksheet by Function

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 1100 330 000 001	Staff Development Expense- PREK	2,000.00	300.00	200.00	0.00	
01 1100 340 001 000	COPIER/PRINTER- Secondary	0.00	0.00	0.00	0.00	
01 1100 340 007 000	COPIER/PRINTER- Elementary	0.00	0.00	0.00	0.00	
01 1100 340 000 001	Distant Learning Contracted Service	0.00	0.00	0.00	0.00	
01 1100 382 000 000	Distant Learning Salary	0.00	0.00	0.00	0.00	
01 1100 443 001 000	Copy Machine Rental- Secondary- Teaching	0.00	0.00	0.00	4,535.79	
01 1100 443 007 000	Copy Machine Rental- Elem- Teaching	0.00	0.00	0.00	4,535.79	
01 1100 580 000 000	Teacher Travel & Mtg Expense	25,000.00	4,760.47	15,000.00	200.00	
01 1100 591 000 000	ESU SERVICES	2,000.00	6,273.60	7,500.00	5,983.23	
01 1100 610 001 000	Secondary Teaching Supplies	50,000.00	43,000.60	50,000.00	71,086.98	
01 1100 610 007 000	Elementary Teaching Supplies	25,000.00	23,894.19	40,000.00	38,135.44	
01 1100 610 000 001	Teaching Supplies Sv	0.00	0.00	0.00	0.00	
01 1100 610 001 001	FCS Supplies	5,000.00	5,726.23	5,000.00	6,763.18	
01 1100 610 007 001	PREK Teaching Supplies	0.00	0.00	0.00	3,854.14	
01 1100 640 000 000	1:1 Computers	100,000.00	59,036.50	75,000.00	15,474.92	
01 1100 643 000 000	WEB/CLOUD BASED SOFTWARE	50,000.00	55,579.23	75,000.00	37,416.40	
01 1100 650 000 000	SUPPLIES- TECHNOLOGY RELATED	0.00	0.00	0.00	0.00	
01 1100 733 001 001	FCS Furn & Equip	5,000.00	0.00	5,000.00	0.00	
01 1100 890 000 000	Miscellaneous	0.00	0.00	0.00	99.84	
		<u>3,528,500.00</u>	<u>3,059,843.49</u>	<u>3,671,900.00</u>	<u>2,856,350.23</u>	
1100	REGULAR INSTRUCTIONAL PROGRAMS	3,528,500.00	3,059,843.49	3,671,900.00	2,856,350.23	
1160	PROVERTY PROGRAMS					
01 1160 111 000 000	Poverty Instructional Salary	185,000.00	166,129.26	187,000.00	155,765.00	
01 1160 112 000 000	Poverty - Aide	29,000.00	40,490.80	45,000.00	26,050.02	
01 1160 211 000 000	Poverty Insurance	60,000.00	53,019.67	62,000.00	51,437.40	
01 1160 212 000 000	GROUP HEALTH- PARAS	8,000.00	12,495.16	16,000.00	6,318.36	
01 1160 221 000 000	Poverty Social Security	14,000.00	12,498.25	15,000.00	11,724.90	
01 1160 222 000 000	SS- PARAS	2,000.00	2,902.47	4,000.00	1,782.45	
01 1160 231 000 000	Poverty Retirement	18,500.00	16,316.22	19,500.00	15,269.26	
01 1160 231 001 000	Poverty Retirement- Increased Contributi	0.00	0.00	0.00	0.00	
01 1160 232 000 000	RETIREMENT- PARAS	0.00	3,999.59	5,000.00	2,573.15	
01 1160 233 001 000	Poverty Retirement- Increased Contributi	0.00	0.00	0.00	0.00	
01 1160 237 000 000	Poverty Retirement- Increased Contributi	0.00	0.00	0.00	0.00	
01 1160 261 000 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1160 262 000 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 1160 271 000 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1160 272 000 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 1160 281 000 000	HSA- PROFESSIONAL	5,000.00	5,249.42	6,500.00	5,104.80	
01 1160 610 000 000	Poverty Supplies	3,500.00	0.00	0.00	0.00	
		<u>325,000.00</u>	<u>313,100.84</u>	<u>360,000.00</u>	<u>276,025.34</u>	
1160	PROVERTY PROGRAMS	325,000.00	313,100.84	360,000.00	276,025.34	
1190	EARLY CHILDHOOD ED PROGRAMS					
01 1190 610 001 001	Art	0.00	0.00	0.00	63.08	
01 1190 610 007 001	Art	0.00	0.00	0.00	282.49	
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>345.57</u>	
1190	EARLY CHILDHOOD ED PROGRAMS	0.00	0.00	0.00	345.57	
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS					

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 1200 111 000 000	SPED Level I Salary	239,000.00	219,119.49	0.00	102,642.00	
01 1200 111 001 000	SPED Level I Salary	0.00	0.00	125,000.00	107,875.00	
01 1200 111 007 000	SPED Level I Salary	0.00	0.00	125,000.00	0.00	
01 1200 112 000 000	SPED Aide Salary	103,400.00	69,895.57	100,000.00	97,562.74	
01 1200 123 000 000	SPED Substitute Salary	0.00	230.00	0.00	0.00	
01 1200 211 000 000	SPED Insurance	0.00	69,817.99	0.00	35,142.40	
01 1200 211 001 000	GROUP HEALTH- PROFESSIONAL	37,000.00	0.00	40,000.00	32,590.00	
01 1200 211 007 000	GROUP HEALTH- PROFESSIONAL	37,000.00	0.00	40,000.00	0.00	
01 1200 212 000 000	GROUP HEALTH- PARAS	15,500.00	4,802.02	15,500.00	11,201.89	
01 1200 221 000 000	SPED Social Security	18,500.00	16,163.16	0.00	7,744.49	
01 1200 221 001 000	SS- PROFESSIONAL STAFF	0.00	0.00	10,000.00	7,834.28	
01 1200 221 007 000	SS- PROFESSIONAL STAFF	0.00	0.00	10,000.00	0.00	
01 1200 222 000 000	SS- PARAS	8,300.00	5,219.62	7,000.00	7,342.39	
01 1200 223 000 000	SPED Substitute- FICA	0.00	10.47	0.00	0.00	
01 1200 231 000 000	SPED Retirement	23,500.00	21,369.28	0.00	9,982.59	
01 1200 231 001 000	RETIREMENT- PROFESSIONAL	0.00	0.00	12,500.00	10,490.46	
01 1200 231 007 000	RETIREMENT- PROFESSIONAL	0.00	0.00	12,500.00	0.00	
01 1200 232 000 000	RETIREMENT- PARAS	10,500.00	6,588.98	8,500.00	9,418.71	
01 1200 233 000 000	RETIREMENT- SUBS SPED	0.00	0.00	0.00	0.00	
01 1200 237 000 000	SPED Retirement- Increased	0.00	0.00	0.00	0.00	
01 1200 237 007 000	INCREASED RETIREMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 261 000 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 261 001 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 261 007 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 262 000 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 1200 271 000 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 271 001 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 271 007 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1200 272 000 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 1200 281 000 000	HSA- PROFESSIONAL	7,300.00	7,874.13	0.00	2,552.40	
01 1200 281 001 000	HSA- PROFESSIONAL	0.00	0.00	5,000.00	5,104.80	
01 1200 281 007 000	HSA- PROFESSIONAL	0.00	0.00	5,000.00	0.00	
01 1200 330 000 000	SPED Inservice	0.00	0.00	0.00	0.00	
01 1200 580 000 000	SPED Travel	2,000.00	0.00	1,000.00	0.00	
01 1200 591 000 000	ESU ADMIN SERVICES	20,000.00	30,323.19	40,000.00	24,334.13	
01 1200 610 000 000	SPED Teaching Supplies	0.00	3,725.34	5,000.00	1,253.31	
01 1200 610 001 000	SPED Teaching Supplies- Secondary	2,000.00	407.02	1,000.00	2,083.66	
01 1200 610 007 000	SPED Teaching Supplies-Elementary	1,000.00	112.34	1,000.00	3,163.53	
01 1200 642 000 000	SPED Audio Visual	0.00	0.00	0.00	0.00	
01 1200 733 000 000	SPED Equipment	2,000.00	0.00	2,000.00	0.00	
		<u>527,000.00</u>	<u>455,658.60</u>	<u>566,000.00</u>	<u>478,318.78</u>	
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	527,000.00	455,658.60	566,000.00	478,318.78	
1291	SPED PROGRAM EXPENSE- 3-5					
01 1291 320 000 001	SPED Teaching- 3-5- Joy Preschool	0.00	4,709.50	5,000.00	2,530.00	
01 1291 610 000 001	SPED Teaching Supplies- 3-5	7,250.00	0.00	500.00	0.00	
		<u>7,250.00</u>	<u>4,709.50</u>	<u>5,500.00</u>	<u>2,530.00</u>	
1291	SPED PROGRAM EXPENSE- 3-5	7,250.00	4,709.50	5,500.00	2,530.00	
1292	SPED PROGRAM EXPENSE- BIRTH-2					

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 1292 591 000 000	SPED PROGRAM EXPENSE- BIRTH-2	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	
1292	SPED PROGRAM EXPENSE- BIRTH-2	0.00	0.00	0.00	0.00	
1300	SUMMER SCHOOL					
01 1300 111 007 000	Summer School Salaries	3,100.00	0.00	3,100.00	0.00	
01 1300 211 007 000	Summer School Insurance	1,100.00	0.00	1,100.00	0.00	
01 1300 221 007 000	Summer School Social Security	300.00	0.00	300.00	0.00	
01 1300 231 007 000	Summer School Retirement	400.00	0.00	400.00	0.00	
01 1300 237 007 000	Summer School Retirement- Increased	0.00	0.00	0.00	0.00	
01 1300 261 007 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1300 271 007 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1300 281 007 000	HSA- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 1300 610 007 000	Summer School Supplies	1,100.00	107.86	1,100.00	406.40	
		6,000.00	107.86	6,000.00	406.40	
1300	SUMMER SCHOOL	6,000.00	107.86	6,000.00	406.40	
2120	GUIDANCE SERVICES					
01 2120 111 001 000	Guidance Salary	67,000.00	60,001.37	68,000.00	55,406.10	
01 2120 111 007 000	Guidance Salary	0.00	0.00	0.00	0.00	
01 2120 211 001 000	GROUP HEALTH- PROFESSIONAL	18,500.00	16,798.32	19,500.00	16,295.00	
01 2120 211 007 000	GROUP HEALTH- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 221 001 000	SS- PROFESSIONAL STAFF	5,500.00	4,493.38	6,000.00	4,150.44	
01 2120 221 007 000	SS- PROFESSIONAL STAFF	0.00	0.00	0.00	0.00	
01 2120 231 001 000	RETIREMENT- PROFESSIONAL	7,000.00	5,915.92	7,500.00	5,443.97	
01 2120 231 007 000	RETIREMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 237 000 000	Guidance Retirement- Increased	0.00	0.00	0.00	0.00	
01 2120 237 001 000	Guidance Retirement- Increased- Secondar	0.00	0.00	0.00	0.00	
01 2120 261 001 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 261 007 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 271 001 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 271 007 000	WORK COMP- PROFESSIONAL	0.00	1,560.00	0.00	0.00	
01 2120 281 001 000	HSA- PROFESSIONAL	3,000.00	2,624.71	3,500.00	2,552.40	
01 2120 281 007 000	HSA- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2120 340 000 000	Guidance Counseling Services	0.00	0.00	0.00	0.00	
01 2120 340 001 000	Guidance Counseling Services- HS	20,000.00	14,584.06	20,000.00	21,277.55	
01 2120 340 007 000	Guidance Counseling Services -Elem	10,000.00	4,572.51	10,000.00	7,313.18	
01 2120 580 000 001	Guidance Travel & Mtg Expense	7,500.00	0.00	2,000.00	0.00	
01 2120 610 000 000	Guidance Testing Material	0.00	0.00	0.00	0.00	
01 2120 610 001 000	Guidance Testing Material- Secondary	7,500.00	306.00	2,500.00	924.00	
01 2120 610 007 002	Guidance Supplies	3,500.00	681.72	2,500.00	436.87	
01 2120 733 000 001	Guidance Furn/ Equip	5,000.00	0.00	2,000.00	0.00	
		154,500.00	111,537.99	143,500.00	113,799.51	
2120	GUIDANCE SERVICES	154,500.00	111,537.99	143,500.00	113,799.51	
2130	HEALTH SERVICES					
01 2130 210 000 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	0.00	20,000.00	16,295.00	
01 2130 220 000 000	SS- NON INSTRUCTIONAL	0.00	0.00	15,000.00	2,324.40	
01 2130 230 000 000	RETIREMENT-	0.00	0.00	20,000.00	2,982.10	
01 2130 280 000 000	HSA- NON INSTRUCTIONAL	0.00	0.00	5,000.00	2,552.40	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2130 340 000 000	School Nurse	4,000.00	2,924.08	40,000.00	32,783.99	
		4,000.00	2,924.08	100,000.00	56,937.89	
2130	HEALTH SERVICES	4,000.00	2,924.08	100,000.00	56,937.89	
2141	SPED PSYCHOLOGICAL SERVICES					
01 2141 111 000 000	SPED- PSYC SALARIES	0.00	0.00	70,000.00	51,138.00	
01 2141 211 000 000	SPED- GROUP HEALTH	0.00	0.00	0.00	0.00	
01 2141 221 000 000	SPED Social Security	0.00	0.00	7,000.00	3,773.88	
01 2141 231 000 000	SPED RETIREMENT- PROFESSIONAL	0.00	0.00	7,000.00	5,051.34	
01 2141 237 000 000	SPED RETIREMENT- PROFESSIONAL- INCREASED	0.00	0.00	0.00	0.00	
01 2141 340 001 000	SPED COUNSELING SERVICES- HS	20,000.00	8,156.35	23,000.00	2,518.43	
01 2141 340 007 000	SPED COUNCESLING SERVICES- Elem	27,000.00	312.08	5,000.00	2,931.54	
01 2141 591 001 000	ESU SERVICES- SECONDARY	0.00	0.00	0.00	0.00	
01 2141 591 007 000	ESU SERVICES -ELEMENTARY	0.00	0.00	0.00	0.00	
		47,000.00	8,468.43	112,000.00	65,413.19	
2141	SPED PSYCHOLOGICAL SERVICES	47,000.00	8,468.43	112,000.00	65,413.19	
2143	SPED PSYCHOLOGICAL SERVICES 0-2					
01 2143 591 007 000	ESU SERVICES -0-2	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	
2143	SPED PSYCHOLOGICAL SERVICES 0-2	0.00	0.00	0.00	0.00	
2151	SPED SPEECH THERAPY					
01 2151 111 001 000	SPED SPEECH SALARY- HS	0.00	0.00	0.00	19,946.08	
01 2151 111 007 000	SPED SPEECH SALARY- ELEMENTARY	0.00	0.00	0.00	19,946.08	
01 2151 211 001 000	SPED SPEECH -GROUP HEALTH -HS	0.00	0.00	0.00	6,518.08	
01 2151 211 007 000	SPED SPEECH -GROUP HEALTH -ELEM	0.00	0.00	0.00	6,517.92	
01 2151 221 001 000	SPED SPEECH - SS-HS	0.00	0.00	0.00	1,474.80	
01 2151 221 007 000	SPED SPEECH - SS-ELEM	0.00	0.00	0.00	1,474.96	
01 2151 231 001 000	SPED SPEECH- RTMT-HS	0.00	0.00	0.00	1,887.28	
01 2151 231 007 000	SPED SPEECH- RTMT-ELEM	0.00	0.00	0.00	1,887.28	
01 2151 281 001 000	SPED SPEECH -HSA -HS	0.00	0.00	0.00	1,020.96	
01 2151 281 007 000	SPED SPEECH -HSA -ELEM	0.00	0.00	0.00	1,020.96	
01 2151 340 001 000	SPED SPEECH THERAPY- SECONDARY	20,000.00	0.00	20,000.00	0.00	
01 2151 340 007 000	SPED SPEECH THERAPY- ELEMENTARY	70,000.00	0.00	90,000.00	0.00	
01 2151 591 001 000	SPED SPEECH THERAPY- SECONDARY	0.00	95,318.58	0.00	32,995.34	
01 2151 591 007 000	SPED SPEECH THERAPY- Elementary	0.00	0.00	0.00	0.00	
		90,000.00	95,318.58	110,000.00	94,689.74	
2151	SPED SPEECH THERAPY	90,000.00	95,318.58	110,000.00	94,689.74	
2152	SPED SPEECH THERAPY- 3-5					
01 2152 340 007 000	SPED Speech Therapy	0.00	0.00	0.00	0.00	
01 2152 340 000 001	SPED SPEECH THERAPY- 3-5	5,000.00	0.00	0.00	0.00	
01 2152 591 001 000	SPED SPEECH THERAPY- 3-5	0.00	29,626.05	35,000.00	2,182.64	
01 2152 591 000 001	SPED- DEAF EDUCATION SERVICE - 3-5	0.00	4,954.85	5,000.00	2,049.82	
01 2152 591 000 002	SPED Deaf Education Birth-2	0.00	0.00	0.00	0.00	
		5,000.00	34,580.90	40,000.00	4,232.46	
2152	SPED SPEECH THERAPY- 3-5	5,000.00	34,580.90	40,000.00	4,232.46	
2153	SPED SPEECH THERAPY- BIRTH-2					
01 2153 340 000 002	SPED SPEECH THERAPY- BIRTH-2	5,000.00	0.00	0.00	0.00	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2153 591 001 000	SPED SPEECH THERAPY- Birth-2	0.00	3,864.27	5,000.00	0.00	
		5,000.00	3,864.27	5,000.00	0.00	
2153	SPED SPEECH THERAPY- BIRTH-2	5,000.00	3,864.27	5,000.00	0.00	
2161	OCCUPATIONAL THERAPY- SPED SCHOOL AGE					
01 2161 340 001 000	SPED OCCUPATIONAL THERAPY- SECONDARY	38,000.00	10,831.10	15,000.00	11,922.49	
01 2161 340 007 000	SPED OCCUPATIONAL THERAPY- ELEMENTARY	15,000.00	17,854.38	20,000.00	26,247.75	
		53,000.00	28,685.48	35,000.00	38,170.24	
2161	OCCUPATIONAL THERAPY- SPED SCHOOL AGE	53,000.00	28,685.48	35,000.00	38,170.24	
2162	OCCUPATIONAL THERAPY- SPED 3-5					
01 2162 340 000 001	SPED OCCUPATIONAL THERAPY- 3-5	14,500.00	15,054.33	15,500.00	10,946.58	
		14,500.00	15,054.33	15,500.00	10,946.58	
2162	OCCUPATIONAL THERAPY- SPED 3-5	14,500.00	15,054.33	15,500.00	10,946.58	
2163	OCCUPATIONAL THERAPY- SPED BIRTH-2					
01 2163 340 000 002	SPED OCCUPATIONAL THERAPY- BIRTH-2	4,000.00	4,402.82	5,000.00	2,407.34	
		4,000.00	4,402.82	5,000.00	2,407.34	
2163	OCCUPATIONAL THERAPY- SPED BIRTH-2	4,000.00	4,402.82	5,000.00	2,407.34	
2171	PHYSICAL THERAPY- SPED SCHOOL AGE					
01 2171 340 001 000	SPED PHYSICAL THERAPY- SECONDARY	15,000.00	2,127.34	5,000.00	1,995.00	
01 2171 340 007 000	SPED PHYSICAL THERAPY- ELEMENTARY	15,000.00	1,853.97	5,000.00	737.49	
		30,000.00	3,981.31	10,000.00	2,732.49	
2171	PHYSICAL THERAPY- SPED SCHOOL AGE	30,000.00	3,981.31	10,000.00	2,732.49	
2172	PHYSICAL THERAPY- SPED 3-5					
01 2172 340 000 001	SPED PHYSICAL THERAPY- 3-5	8,500.00	3,187.79	5,000.00	479.65	
		8,500.00	3,187.79	5,000.00	479.65	
2172	PHYSICAL THERAPY- SPED 3-5	8,500.00	3,187.79	5,000.00	479.65	
2173	PHYSICAL THERAPY- SPED BIRTH- 2					
01 2173 340 000 002	SPED PHYSICAL THERAPY- BIRTH-2	4,000.00	343.52	2,000.00	392.56	
01 2173 591 001 000	SPED PHYSICAL THERAPY- BIRTH-2	0.00	0.00	0.00	0.00	
		4,000.00	343.52	2,000.00	392.56	
2173	PHYSICAL THERAPY- SPED BIRTH- 2	4,000.00	343.52	2,000.00	392.56	
2220	LIBRARY MEDIA SERVICES					
01 2220 112 007 000	Library Aide Salary	20,000.00	15,691.78	20,000.00	8,369.64	
01 2220 212 007 000	GROUP HEALTH- PARAS	0.00	0.00	0.00	0.00	
01 2220 222 000 000	Library Social Security	0.00	0.00	0.00	0.00	
01 2220 222 007 000	SS- PARAS	1,500.00	1,200.44	1,500.00	640.28	
01 2220 232 000 000	Library Retirement	0.00	0.00	0.00	0.00	
01 2220 232 007 000	RETIREMENT- PARAS	1,800.00	1,550.01	1,800.00	826.74	
01 2220 237 007 000	INCREASED RETIREMENT- PARAS- ELEM	0.00	0.00	0.00	0.00	
01 2220 262 007 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 2220 272 007 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 2220 610 000 000	Library Supplies	1,000.00	956.17	1,000.00	789.29	
01 2220 640 007 000	Library Books	5,000.00	4,123.01	5,000.00	1,110.99	
01 2220 642 000 000	Library Cable & Internet	0.00	0.00	0.00	0.00	
01 2220 642 001 000	Library Cable & Internet- HS	2,500.00	1,325.89	2,500.00	1,150.22	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2220 642 007 000	Library Cable & Internet- Elem	2,500.00	1,325.85	2,500.00	1,150.23	
01 2220 733 000 000	Library Furn/ Equip	0.00	0.00	0.00	0.00	
		<u>34,300.00</u>	<u>26,173.15</u>	<u>34,300.00</u>	<u>14,037.39</u>	
2220	LIBRARY MEDIA SERVICES	34,300.00	26,173.15	34,300.00	14,037.39	
2230	INSTRUCTION RELATED TECHNOLOGY					
01 2230 114 000 000	TECH SALARY- DISTRICT	0.00	0.00	0.00	0.00	
01 2230 382 001 001	Computer Travel & Meeting Expense	0.00	0.00	0.00	0.00	
01 2230 382 007 001	Computer Travel & Meeting Expense	0.00	0.00	0.00	0.00	
01 2230 580 000 000	Computer Travel & Meeting Expense	5,000.00	129.00	0.00	0.00	
01 2230 610 000 000	Computer Supplies- District	5,000.00	14,705.55	0.00	1,915.83	
01 2230 610 001 000	Computer Supplies- Secondary	5,000.00	3,717.14	0.00	2,456.79	
01 2230 610 007 000	Computer Supplies- Elementary	5,000.00	2,816.74	0.00	3,659.51	
01 2230 650 001 000	Computer Software- Instructional HS	0.00	950.00	0.00	185.00	
01 2230 650 007 000	Computer Software- Instructional Elem	0.00	0.00	0.00	0.00	
01 2230 650 001 001	Computer Software- Instructional HS	0.00	0.00	0.00	0.00	
01 2230 734 001 001	Computer Hardware	100,000.00	20,957.61	0.00	17,663.22	
01 2230 734 007 001	Computer Hardware	0.00	12,324.11	0.00	11,500.00	
01 2230 734 007 002	Computer Hardware	0.00	0.00	0.00	0.00	
		<u>120,000.00</u>	<u>55,600.15</u>	<u>0.00</u>	<u>37,380.35</u>	
2230	INSTRUCTION RELATED TECHNOLOGY	120,000.00	55,600.15	0.00	37,380.35	
2310	BOARD OF EDUCATION					
01 2310 116 000 000	Supt. Secretary Salary	55,000.00	48,968.37	57,000.00	50,679.90	
01 2310 216 000 000	GROUP HEALTH- NON CERTIFIED	13,000.00	11,020.90	14,000.00	14,510.13	
01 2310 226 000 000	SS- NON CERTIFIED	4,000.00	3,675.21	4,500.00	3,767.63	
01 2310 236 000 000	RETIREMENT- NON CERTIFIED	5,500.00	4,826.14	6,500.00	4,979.82	
01 2310 266 000 000	UNEMPLOYMENT- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2310 276 000 000	WWORK COMP- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2310 286 000 000	HSA- NON CERTIFIED	1,750.00	1,721.94	2,250.00	2,272.68	
01 2310 317 000 000	Board Legal Counsel	15,000.00	6,801.00	15,000.00	2,535.00	
01 2310 340 000 000	Board Audit	17,000.00	7,100.00	17,000.00	7,100.00	
01 2310 520 000 000	Student Assurance	87,000.00	88,792.50	93,000.00	101,088.00	
01 2310 540 000 000	Board Advertising And Printing	3,000.00	2,297.33	3,000.00	1,216.07	
01 2310 580 000 000	Board Travel	3,000.00	1,990.00	3,000.00	0.00	
01 2310 810 000 000	Board Dues And Fees	9,000.00	4,480.00	7,500.00	6,400.00	
01 2310 890 000 000	Board Expenses	4,500.00	5,495.11	6,500.00	1,420.46	
		<u>217,750.00</u>	<u>187,168.50</u>	<u>229,250.00</u>	<u>195,969.69</u>	
2310	BOARD OF EDUCATION	217,750.00	187,168.50	229,250.00	195,969.69	
2320	EXECUTIVE ADMINISTRATION					
01 2320 105 000 000	Supt. Salary	130,000.00	116,901.67	134,000.00	110,516.66	
01 2320 215 000 000	Supt. Health Insurance	20,000.00	16,798.32	20,500.00	16,295.00	
01 2320 225 000 000	Supt. Social Security	10,000.00	8,692.27	11,000.00	8,226.69	
01 2320 235 000 000	Supt. Retirement	13,500.00	11,536.47	14,500.00	10,876.59	
01 2320 237 000 000	Supt. Retirement- Increased	0.00	0.00	0.00	0.00	
01 2320 265 000 000	UNEMPLOYMENT- SUPT	0.00	0.00	0.00	0.00	
01 2320 275 000 000	WORK COMP- SUPT	0.00	0.00	0.00	0.00	
01 2320 285 000 000	HSA- SUPT	3,000.00	2,624.71	3,500.00	2,552.40	
01 2320 580 000 000	Supt. Travel & Mtg Expense	3,000.00	1,282.00	0.00	838.62	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2320 610 000 000	Supt. Supplies	1,000.00	441.72	100.00	627.97	
01 2320 733 000 000	Supt. Furn/Equip	1,000.00	0.00	1,000.00	0.00	
01 2320 810 000 000	Supt. Dues And Fees	2,000.00	290.00	1,000.00	335.00	
01 2320 890 000 000	Supt. Miscellaneous	0.00	0.00	0.00	0.00	
		<u>183,500.00</u>	<u>158,567.16</u>	<u>185,600.00</u>	<u>150,268.93</u>	
2320	EXECUTIVE ADMINISTRATION	183,500.00	158,567.16	185,600.00	150,268.93	
2330	DISTRICT LEGAL SERVICES					
01 2330 317 000 000	District Legal Counsel	0.00	0.00	0.00	0.00	
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
2330	DISTRICT LEGAL SERVICES	0.00	0.00	0.00	0.00	
2410	OFFICE OF THE PRINCIPAL					
01 2410 110 001 000	Sec Prin Secretary Salary	55,000.00	31,333.96	40,000.00	31,920.10	
01 2410 110 007 000	Elementary Prin Secretary Salary	0.00	0.00	0.00	0.00	
01 2410 111 001 000	Sec Prin Salary	175,000.00	159,500.00	184,000.00	149,366.60	
01 2410 111 007 000	Elem Prin Salary	105,000.00	96,250.00	110,000.00	89,683.30	
01 2410 111 001 003	Asst Sec Prin Salary	0.00	0.00	0.00	0.00	
01 2410 120 007 000	Elementary Prin Secretary Salary- SUB	0.00	0.00	0.00	0.00	
01 2410 123 007 000	Elementary Prin Secretary Salary	0.00	0.00	0.00	0.00	
01 2410 210 001 000	GROUP HEALTH- NON INSTRUCTIONAL	21,000.00	19,423.03	23,000.00	18,847.40	
01 2410 211 001 000	Sec Prin Health Insurance	42,000.00	38,846.06	45,000.00	37,694.80	
01 2410 211 007 000	Elem Prin Health Insurance	18,500.00	16,798.32	20,000.00	16,295.00	
01 2410 211 001 003	GROUP HEALTH- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 220 001 000	SS- NON INSTRUCTIONAL	4,200.00	2,397.05	3,500.00	2,441.89	
01 2410 220 007 000	SS- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2410 221 001 000	Sec Prin Social Security	15,000.00	12,201.86	16,000.00	11,426.62	
01 2410 221 007 000	Elem Prin Social Security	8,000.00	7,162.98	8,300.00	6,678.80	
01 2410 221 001 003	SS- PROFESSIONAL STAFF	0.00	0.00	0.00	0.00	
01 2410 230 001 000	RETIREMENT- NON INSTRUCTIONAL	0.00	3,095.11	5,000.00	3,136.76	
01 2410 230 007 000	RETIREMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2410 231 001 000	Sec Prin Retirement	17,000.00	15,249.99	19,000.00	13,907.58	
01 2410 231 007 000	Elem Prin Retirement	11,000.00	9,507.40	13,000.00	8,818.70	
01 2410 231 001 003	RETIREMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 237 001 000	Sec Prin Retirement- Increased	0.00	0.00	0.00	0.00	
01 2410 237 007 000	Elem Prin Retirement- Increased	0.00	0.00	0.00	0.00	
01 2410 260 001 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2410 261 001 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 261 007 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 261 001 003	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 270 001 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2410 271 001 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 271 007 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 271 001 003	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 280 001 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2410 281 001 000	HSA- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 281 007 000	HSA- PROFESSIONAL	2,500.00	2,624.71	3,500.00	2,552.40	
01 2410 281 001 003	HSA- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 2410 580 001 000	Sec Prin Travel & Mtg Expense	1,000.00	627.30	1,000.00	7.30	
01 2410 580 007 000	Elem Prin Travel & Mtg Expense	1,000.00	370.93	1,000.00	20.00	

Budget Worksheet by Function

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2410 610 001 000	Sec Prin Supplies	1,000.00	2,180.61	1,000.00	103.66	
01 2410 610 007 000	Elem Prin Supplies	1,000.00	2,656.84	1,000.00	60.00	
01 2410 733 001 000	Sec Prin Furn/Equip	1,000.00	0.00	1,000.00	0.00	
01 2410 733 007 000	Elem Prin Furn/Equip	1,000.00	0.00	1,000.00	0.00	
01 2410 810 001 000	Sec Prin Dues And Fees	1,000.00	820.00	1,000.00	585.00	
01 2410 810 007 000	Elem Prin Dues And Fees	1,000.00	0.00	1,000.00	659.00	
		<u>482,200.00</u>	<u>421,046.15</u>	<u>498,300.00</u>	<u>394,204.91</u>	
2410	OFFICE OF THE PRINCIPAL	482,200.00	421,046.15	498,300.00	394,204.91	
2510	GENERAL ADMIN-BUSINESS SERVICE					
01 2510 116 000 000	BUSINESS MANAGER SALARY	0.00	0.00	0.00	0.00	
01 2510 216 000 000	GROUP HEALTH- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2510 226 000 000	SS- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2510 236 000 000	RETIREMENT- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2510 237 000 000	INCREASED RETIREMENT- NON CERT	0.00	0.00	0.00	0.00	
01 2510 286 000 000	HSA- NON CERTIFIED	0.00	0.00	0.00	0.00	
01 2510 340 000 000	Copy Machine Maintenance	75,000.00	53,953.87	65,000.00	8,545.03	
01 2510 443 000 000	Copy Machine Rental	0.00	0.00	0.00	5,335.96	
01 2510 490 000 000	Postage	8,000.00	11,376.02	8,000.00	4,962.89	
01 2510 530 000 000	Telephone	4,500.00	8,415.08	10,000.00	4,671.42	
01 2510 530 001 000	Telephone- HS	6,500.00	3,320.05	5,000.00	4,325.74	
01 2510 530 007 000	Telephone- Elementary	4,000.00	3,320.05	5,000.00	4,126.99	
01 2510 531 000 000	Postage	0.00	0.00	0.00	96.04	
01 2510 550 000 000	PRINTING AND BINDING	0.00	0.00	0.00	2,727.40	
01 2510 580 000 000	Travel Expense- Business Mngr	0.00	0.00	0.00	220.34	
01 2510 810 000 000	Dues & Fees -Business Mngr	0.00	30.00	0.00	215.00	
		<u>98,000.00</u>	<u>80,415.07</u>	<u>93,000.00</u>	<u>35,226.81</u>	
2510	GENERAL ADMIN-BUSINESS SERVICE	98,000.00	80,415.07	93,000.00	35,226.81	
2530	PRINTING, PUBLISHISHING & DUPLICATING					
01 2530 340 001 000	COPIER/PRINTER- Secondary	0.00	0.00	0.00	0.00	
01 2530 340 007 000	COPIER/PRINTER- Elementary	0.00	0.00	0.00	0.00	
01 2530 443 001 000	Copy Machine Rental- Secondary- Teaching	0.00	0.00	0.00	4,535.79	
01 2530 443 007 000	Copy Machine Rental- Elem- Teaching	0.00	0.00	0.00	4,535.79	
01 2530 610 007 000	COPIER/PRINTER SUPPLIES- Elementary	0.00	0.00	0.00	3,202.07	
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,273.65</u>	
2530	PRINTING, PUBLISHISHING & DUPLICATING	0.00	0.00	0.00	12,273.65	
2610	OPERATION OF BUILDINGS					
01 2610 110 000 000	Custodial Salaries	230,000.00	203,894.64	300,000.00	213,321.66	
01 2610 110 001 000	Custodial Salaries	0.00	483.96	0.00	315.00	
01 2610 110 007 000	Custodial Salaries	0.00	0.00	0.00	0.00	
01 2610 210 000 000	Custodial Health Insurance	55,000.00	48,999.19	60,000.00	47,135.99	
01 2610 210 001 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	0.00	0.00	100.78	
01 2610 210 007 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 220 000 000	Custodial Social Security	17,500.00	15,170.03	18,500.00	15,917.16	
01 2610 220 001 000	SS- NON INSTRUCTIONAL	0.00	37.02	0.00	23.82	
01 2610 220 007 000	SS- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 230 000 000	Custodial Retirement	22,000.00	19,712.46	23,500.00	20,705.16	
01 2610 230 001 000	RETIREMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	30.77	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2610 230 007 000	RETIREMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 237 000 000	Custodial Retirement- Increased	0.00	0.00	0.00	0.00	
01 2610 260 000 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 260 001 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 260 007 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 270 000 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 270 001 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 270 007 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 280 000 000	HSA- NON INSTRUCTIONAL	0.00	68.51	0.00	2.24	
01 2610 280 001 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 280 007 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2610 410 000 000	Custodial- Water & Sewer- District	9,500.00	7,646.85	0.00	8,158.87	
01 2610 410 001 000	Custodial- Water & Sewer- Secondary	4,500.00	2,065.71	3,000.00	1,726.02	
01 2610 410 007 000	Custodial- Water & Sewer- Elementary	4,500.00	2,065.73	3,000.00	1,726.05	
01 2610 610 000 000	Custodial- Supplies- District	7,000.00	60,178.65	60,000.00	25,897.54	
01 2610 610 001 000	Custodial- Supplies- Secondary	30,000.00	7,169.92	7,500.00	25,356.11	
01 2610 610 007 000	Custodial- Supplies- Elementary	30,000.00	6,774.24	7,500.00	23,781.34	
01 2610 621 000 000	Custodial- Electricity	500.00	532.73	750.00	120.90	
01 2610 621 001 000	Custodial- Electricity- Secondary	105,000.00	77,754.73	100,000.00	76,365.65	
01 2610 621 007 000	Custodial- Electricity- Elementary	105,000.00	77,754.75	100,000.00	76,326.74	
		<u>620,500.00</u>	<u>530,309.12</u>	<u>683,750.00</u>	<u>537,011.80</u>	
2610	OPERATION OF BUILDINGS	620,500.00	530,309.12	683,750.00	537,011.80	
2620	MAINTENANCE OF BUILDINGS					
01 2620 340 000 000	Custodial- Contracted Services- District	4,500.00	8,421.06	10,000.00	3,453.72	
01 2620 340 001 000	Custodial- Contracted Services Secondary	14,000.00	1,702.80	4,000.00	3,932.18	
01 2620 340 007 000	Custodial- Contracted Services- Elem	14,000.00	1,702.81	4,000.00	3,046.05	
01 2620 420 000 000	Custodial- Professional Services	0.00	3,206.50	4,500.00	1,338.00	
01 2620 490 000 000	Custodial- Grounds Upkeep	0.00	1,010.22	12,000.00	973.66	
01 2620 610 000 000	General Supplies & Repair	45,000.00	62,835.72	60,000.00	51,490.86	
01 2620 733 000 000	Custodial Equipment	15,000.00	11,751.02	15,000.00	7,568.85	
		<u>92,500.00</u>	<u>90,630.13</u>	<u>109,500.00</u>	<u>71,803.32</u>	
2620	MAINTENANCE OF BUILDINGS	92,500.00	90,630.13	109,500.00	71,803.32	
2630	UPKEEP OF GROUNDS					
01 2630 420 000 000	Custodial- Professional Services	50,000.00	33,767.94	0.00	39,314.54	
		<u>50,000.00</u>	<u>33,767.94</u>	<u>0.00</u>	<u>39,314.54</u>	
2630	UPKEEP OF GROUNDS	50,000.00	33,767.94	0.00	39,314.54	
2710	REGULAR PUPIL TRANSPORTATION					
01 2710 110 000 000	Bus Driver Salaries	200,000.00	188,482.05	205,000.00	201,941.57	
01 2710 210 000 000	Bus Driver Health Insurance	17,500.00	14,799.38	19,000.00	16,876.74	
01 2710 220 000 000	Bus Driver Social Security	15,000.00	14,356.78	17,000.00	15,361.27	
01 2710 230 000 000	Bus Driver Retirement	13,000.00	10,336.33	14,000.00	11,617.57	
01 2710 237 000 000	Bus Driver Retirement- Increased Contrib	0.00	0.00	0.00	0.00	
01 2710 260 000 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2710 270 000 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2710 280 000 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2710 330 000 000	Bus Driver License, Physicals, Lab	2,700.00	3,610.22	4,000.00	1,520.40	
01 2710 530 000 000	BUS MAINTENANCE	0.00	0.00	40,000.00	33,216.34	

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 2710 580 000 000	Bus Driver Travel Expense	0.00	592.00	500.00	2,252.00	
01 2710 626 000 000	Bus Gas And Oil	100,000.00	46,644.40	75,000.00	48,691.53	
01 2710 732 000 000	Bus Acquisition	150,000.00	0.00	0.00	0.00	
		<u>498,200.00</u>	<u>278,821.16</u>	<u>374,500.00</u>	<u>331,477.42</u>	
2710	REGULAR PUPIL TRANSPORTATION	498,200.00	278,821.16	374,500.00	331,477.42	
2712	SPED TRANSPORTATION- SCHOOL AGE					
01 2712 110 007 000	SPED Bus Driver Salary	25,000.00	10,771.16	15,000.00	1,954.00	
01 2712 210 007 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	1,729.38	2,500.00	264.23	
01 2712 220 007 000	SPED Social Security	2,500.00	801.37	1,500.00	146.23	
01 2712 230 007 000	SPED Retirement	2,500.00	829.61	1,500.00	181.26	
01 2712 237 007 000	SPED Retirement- Increased Contribution	0.00	0.00	0.00	0.00	
01 2712 260 007 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2712 270 007 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2712 280 007 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2712 510 000 000	SPED Transportation Purchasing Sch Age	0.00	11,792.50	0.00	0.00	
01 2712 519 000 001	SPED Transportation- 3-5	0.00	155.00	0.00	0.00	
01 2712 591 000 000	SPED PROGRAM EXPENSE- 3-5	0.00	0.00	0.00	0.00	
01 2712 732 000 000	SPED Transportation Purchasing Sch Age	0.00	0.00	0.00	0.00	
		<u>30,000.00</u>	<u>26,079.02</u>	<u>20,500.00</u>	<u>2,545.72</u>	
2712	SPED TRANSPORTATION- SCHOOL AGE	30,000.00	26,079.02	20,500.00	2,545.72	
2713	SPED TRANSPORTATION- 3-5					
01 2713 332 007 000	SPED MILEAGE PAID TO PARENTS	0.00	953.53	2,000.00	93.22	
01 2713 510 000 000	SPED Transportation- 3-5	0.00	11,792.50	0.00	0.00	
01 2713 732 000 000	SPED Transportation- 3-5- BUS ACQUISITIO	0.00	0.00	0.00	0.00	
		<u>0.00</u>	<u>12,746.03</u>	<u>2,000.00</u>	<u>93.22</u>	
2713	SPED TRANSPORTATION- 3-5	0.00	12,746.03	2,000.00	93.22	
2730	VEHICLE SERVICING & MAINTENANCE					
01 2730 431 000 000	Bus Maintenance	35,500.00	38,246.71	0.00	6,352.60	
		<u>35,500.00</u>	<u>38,246.71</u>	<u>0.00</u>	<u>6,352.60</u>	
2730	VEHICLE SERVICING & MAINTENANCE	35,500.00	38,246.71	0.00	6,352.60	
2900	OTHER PUPIL SUPPORT SERVICES					
01 2900 110 001 000	Activity Bus Drivers Sal	35,000.00	10,125.33	15,000.00	12,354.93	
01 2900 151 001 000	Activity Support Salaries	150,000.00	156,600.56	190,000.00	145,958.86	
01 2900 151 007 000	Activity Support Salaries	10,000.00	0.00	0.00	0.00	
01 2900 152 001 000	Activity Support Salaries	0.00	0.00	0.00	0.00	
01 2900 210 001 000	GROUP HEALTH- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2900 220 001 000	SS- NON INSTRUCTIONAL	1,500.00	774.64	1,500.00	945.10	
01 2900 221 000 000	Activity Support SS & Medicare	0.00	0.00	0.00	0.00	
01 2900 221 001 000	Activity Support SS & Medicare	10,500.00	11,979.85	5,000.00	11,164.72	
01 2900 230 001 000	RETIREMENT- NON INSTRUCTIONAL	250.00	280.69	350.00	451.52	
01 2900 231 000 000	Activity Support Retirement	0.00	0.00	0.00	0.00	
01 2900 231 001 000	Activity Support Retirement	13,500.00	13,304.37	16,000.00	11,627.53	
01 2900 237 001 000	Activity Support Retirement- Increased	0.00	0.00	0.00	0.00	
01 2900 260 001 000	UNEMPLOYMENT- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2900 270 001 000	WORK COMP- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2900 280 001 000	HSA- NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	
01 2900 610 000 000	Athletic Program Expense	60,000.00	0.00	10,000.00	0.00	

Budget Worksheet by Function

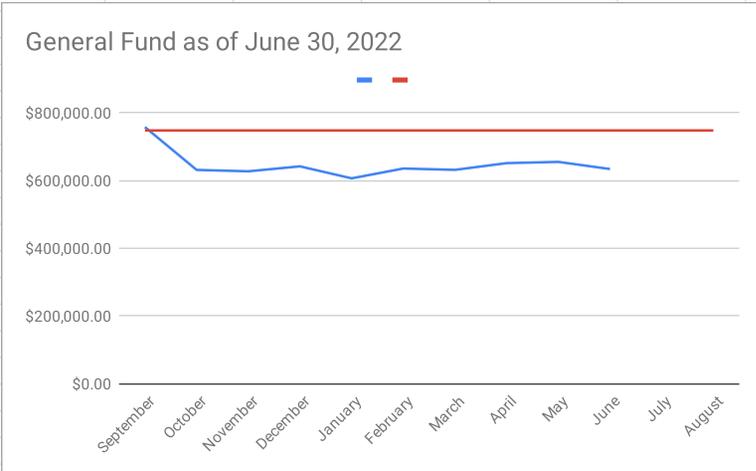
Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
		280,750.00	193,065.44	237,850.00	182,502.66	
2900	OTHER PUPIL SUPPORT SERVICES	280,750.00	193,065.44	237,850.00	182,502.66	
3535	HAL					
01 3535 610 001 000	Secondary Gifted Program	2,500.00	4,683.00	4,500.00	0.00	
01 3535 610 007 000	Elementary Gifted Program	2,500.00	0.00	500.00	4,544.00	
		5,000.00	4,683.00	5,000.00	4,544.00	
3535	HAL	5,000.00	4,683.00	5,000.00	4,544.00	
5000	DEBT SERVICES					
01 5000 831 000 000	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	0.00	
01 5000 832 000 000	INTEREST ON LONG TERM DEBT	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	
5000	DEBT SERVICES	0.00	0.00	0.00	0.00	
6200	TITLE I, PART A NCLB IMPROV THE ACADEM					
01 6200 111 000 000	Title I Teacher Salary	115,000.00	100,529.99	113,500.00	92,830.00	
01 6200 112 000 000	Title I Aide Salary	0.00	0.00	0.00	0.00	
01 6200 211 000 000	Title I Health Insurance	37,500.00	32,466.21	37,500.00	30,982.70	
01 6200 212 000 000	GROUP HEALTH- PARAS	0.00	0.00	0.00	0.00	
01 6200 221 000 000	Title I Social Security	9,000.00	7,407.97	9,000.00	6,817.93	
01 6200 222 000 000	SS- PARAS	0.00	0.00	0.00	0.00	
01 6200 231 000 000	Title I Retirement	12,000.00	9,908.37	12,000.00	9,149.80	
01 6200 232 000 000	RETIREMENT- PARAS	0.00	0.00	0.00	0.00	
01 6200 237 000 000	Title I Retirement- Increased	0.00	0.00	0.00	0.00	
01 6200 261 000 000	UNEMPLOYMENT- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 6200 262 000 000	UNEMPLOYMENT- PARAS	0.00	0.00	0.00	0.00	
01 6200 271 000 000	WORK COMP- PROFESSIONAL	0.00	0.00	0.00	0.00	
01 6200 272 000 000	WORK COMP- PARAS	0.00	0.00	0.00	0.00	
01 6200 281 000 000	HSA- PROFESSIONAL	0.00	1,421.60	2,000.00	1,900.90	
01 6200 610 000 000	TITLE I Supplies	1,000.00	0.00	500.00	0.00	
		174,500.00	151,734.14	174,500.00	141,681.33	
6200	TITLE I, PART A NCLB IMPROV THE ACADEM	174,500.00	151,734.14	174,500.00	141,681.33	
6403	IDEA PART B(611) BASE ALLOC-SCHOOL AGE					
01 6403 340 000 000	IDEA PART B- SCHOOL AGE	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	
6403	IDEA PART B(611) BASE ALLOC-SCHOOL AGE	0.00	0.00	0.00	0.00	
6404	IDEA PART B(611) BASE ALLOC BIRTH TO 4					
01 6404 111 007 000	IDEA/SPED SALARIES	0.00	24,509.44	0.00	0.00	
01 6404 211 007 000	IDEA/SPED- GROUP HEALTH- PROFESSIONAL	0.00	13,235.60	0.00	0.00	
01 6404 212 007 000	IDEA/SPED- INCREASED RETIREMENT	0.00	0.00	0.00	0.00	
01 6404 221 007 000	IDEA/SPED- FICA	0.00	1,618.18	0.00	0.00	
01 6404 231 007 000	IDEA/SPED- RETIREMENT	0.00	2,339.52	0.00	0.00	
01 6404 237 007 000	IDEA/SPED- INCREASED RETIREMENT	0.00	0.00	0.00	0.00	
01 6404 340 000 000	IDEA SPED Birth-4	50,000.00	(41,702.74)	3,000.00	0.00	
		50,000.00	0.00	3,000.00	0.00	
6404	IDEA PART B(611) BASE ALLOC BIRTH TO 4	50,000.00	0.00	3,000.00	0.00	
6406	IDEA PRESCHOOL(619) BASE ALLOC					

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
01 6406 340 000 000	IDEA SPED 3-5	15,000.00	0.00	0.00	0.00	
01 6406 591 000 000	IDEA SPED 3-5	0.00	0.00	0.00	0.00	
		<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
6406	IDEA PRESCHOOL(619) BASE ALLOC	15,000.00	0.00	0.00	0.00	
6408	IDEA PART B (611) Base and Enrollment					
01 6408 340 000 000	IDEA PART B- BASE AND ENROLLMENT	0.00	0.00	93,000.00	0.00	
01 6408 591 000 000	IDEA PART B- BASE AND ENROLLMENT	0.00	0.00	0.00	0.00	
		<u>0.00</u>	<u>0.00</u>	<u>93,000.00</u>	<u>0.00</u>	
6408	IDEA PART B (611) Base and Enrollment	0.00	0.00	93,000.00	0.00	
6410	IDEA ENROLLMENT/POVERTY					
01 6410 112 000 000	IDEA/SPED Aide Salary	0.00	0.00	0.00	0.00	
01 6410 212 000 000	IDEA- GROUP HEALTH- PARAS	0.00	0.00	0.00	0.00	
01 6410 222 000 000	IDEA- FICA PARAS	0.00	0.00	0.00	0.00	
01 6410 232 000 000	RETIREMENT- PARAS	0.00	0.00	0.00	0.00	
01 6410 340 000 000	IDEA Enrollment/Poverty	40,000.00	0.00	0.00	0.00	
		<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
6410	IDEA ENROLLMENT/POVERTY	40,000.00	0.00	0.00	0.00	
6411	IDEA PART B EARLY INTERVENING SERVICES					
01 6411 221 000 000	IDEA - CEIS FICA	0.00	0.00	0.00	0.00	
01 6411 231 000 000	IDEA - CEIS Retirement	0.00	0.00	0.00	0.00	
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
6411	IDEA PART B EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00	
6992	REAP					
01 6992 733 000 000	REAP	12,000.00	0.00	12,000.00	0.00	
		<u>12,000.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	
6992	REAP	12,000.00	0.00	12,000.00	0.00	
8000	TRANSFERS (OUTGOING)					
01 8000 912 000 000	General Fund- Lunch Support	206,000.00	150,000.00	150,000.00	150,000.00	
01 8000 913 000 000	General Fund- Activity Support	109,606.00	0.00	50,000.00	5,000.00	
		<u>315,606.00</u>	<u>150,000.00</u>	<u>200,000.00</u>	<u>155,000.00</u>	
8000	TRANSFERS (OUTGOING)	315,606.00	150,000.00	200,000.00	155,000.00	
9000	NON-PROGRAM EXPENDITURES					
01 9000 900 000 000	Transfers	0.00	0.00	0.00	0.00	
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
9000	NON-PROGRAM EXPENDITURES	0.00	0.00	0.00	0.00	
01	GENERAL FUND	<u>8,168,556.00</u>	<u>6,584,822.66</u>	<u>8,148,450.00</u>	<u>6,315,866.31</u>	

Budget Worksheet by Function

Account Number	Account Description	Previous Revised Budget	Previous to Date	Revised Budget	To Date	New Budget Underlined
Grand Total:		<u>8,168,556.00</u>	<u>6,584,822.66</u>	<u>8,148,450.00</u>	<u>6,315,866.31</u>	

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$757,830.35	\$747,886.00	-\$9,944.35
October	\$631,319.96	\$747,886.00	\$116,566.04
November	\$627,194.00	\$747,886.00	\$120,692.00
December	\$641,813.00	\$747,886.00	\$106,073.00
January	\$606,411.56	\$747,886.00	\$141,474.44
February	\$635,443.00	\$747,886.00	\$112,443.00
March	\$631,488.06	\$747,886.00	\$116,397.94
April	\$651,338.15	\$747,886.00	\$96,547.85
May	\$654,984.68	\$747,886.00	\$92,901.32
June	\$633,914.79	\$747,886.00	\$113,971.21
July		\$747,886.00	
August		\$747,886.00	
Total	\$6,471,737.55	\$8,974,632.00	\$1,007,122.45



Revenue as of June 30, 2022

	Budget	Revenue 6-30	Difference
March	\$4,445,375.08	\$5,015,510.33	\$570,135.25
April	\$5,080,428.66	\$5,566,501.55	\$486,072.89
May	\$5,715,482.24	\$6,872,308.77	\$1,156,826.53
June	\$6,350,535.82	\$7,387,878.78	\$1,037,342.96
July	\$6,985,589.40		
August	\$7,620,642.98		

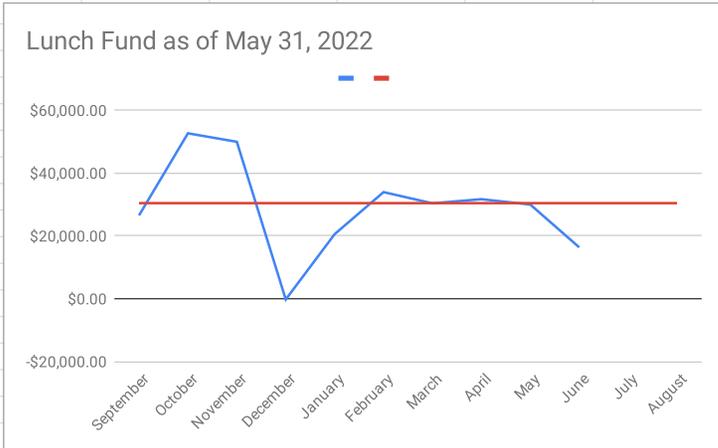
Last year we ended at

\$6,889,964.00

Totals	\$6,471,737.55	\$8,974,632.00	\$1,007,122.45
% Totals	79.42%	110.14%	12.36%

September	8.33%
October	16.67%
November	25.00%
December	33.33%
January	41.67%
February	50.00%
March	58.33%
April	66.67%
May	75.00%
June	83.33%
July	91.67%
August	100.00%

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$26,511.60	\$30,416.67	\$3,905.07
October	\$52,652.21	\$30,416.67	-\$22,235.54
November	\$49,947.49	\$30,416.67	-\$19,530.82
December	-\$255.75	\$30,416.67	\$30,672.42
January	\$20,547.12	\$30,416.67	\$9,869.55
February	\$33,926.95	\$30,416.67	-\$3,510.28
March	\$30,358.13	\$30,416.67	\$58.54
April	\$31,674.14	\$30,416.67	-\$1,257.47
May	\$29,967.29	\$30,416.67	\$449.38
June	\$16,351.52	\$30,416.67	\$14,065.15
July		\$30,416.67	
August		\$30,416.67	



Revenue as of June 30, 2022

	Budget	Revenue	Difference
March	\$217,583.33	\$76,109.54	-\$141,473.79
April	\$248,666.66	\$200,361.24	-\$48,305.42
May	\$279,749.99	\$323,319.63	\$43,569.64
June	\$310,833.32	\$358,957.43	\$48,124.11
July	\$341,916.65		
August	\$372,999.98		

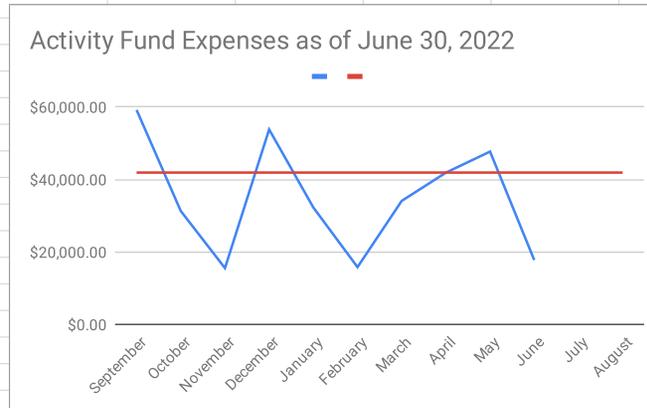
Last Year
\$383,821.00

Totals	\$291,680.70	\$365,011.04	\$12,486.00
% Totals	79.26%	99.18%	3.39%
September		8.33%	
October		16.67%	
November		25.00%	
December		33.33%	
January		41.67%	
February		50.00%	
March		58.33%	
April		66.67%	
May		75.00%	
June		83.33%	
July		91.67%	
August		100.00%	

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$59,227.52	\$41,939.13	-\$17,288.39
October	\$31,328.25	\$41,939.13	\$10,610.88
November	\$15,587.41	\$41,939.13	\$26,351.72
December	\$53,827.00	\$41,939.13	-\$11,887.87
January	\$32,310.82	\$41,939.13	\$9,628.31
February	\$15,850.34	\$41,939.13	\$26,088.79
March	\$34,119.93	\$41,939.13	\$7,819.20
April	\$41,907.38	\$41,939.13	\$31.75
May	\$47,730.54	\$41,939.13	-\$5,791.41
June	\$17,808.59	\$41,939.13	\$24,130.54
July		\$41,939.13	
August		\$41,939.13	

Revenue as of June 30, 2022

	Budget	Revenue	Difference
March	\$163,333.33	\$197,477.71	\$34,144.38
April	\$186,666.66	\$224,159.66	\$37,493.00
May	\$209,999.99	\$257,266.83	\$47,266.84
June	\$233,333.32	\$269,205.86	\$35,872.54
July	\$256,666.65		
August	\$279,999.98		

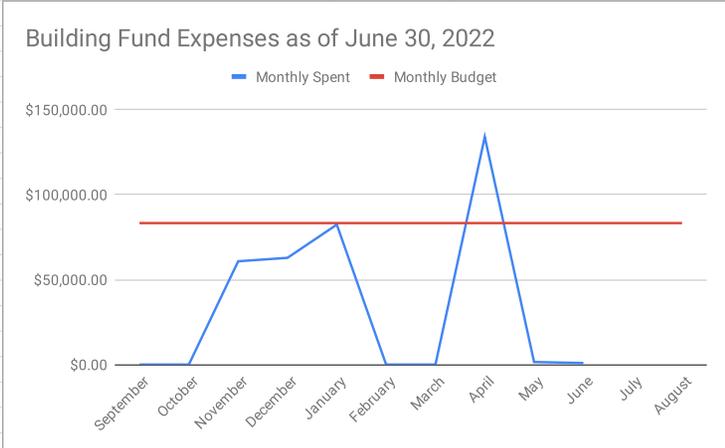


Last Year
\$239,383.00

Totals	\$349,697.78	\$503,269.51	\$69,693.48
% Totals	70.07%	100.84%	13.97%

September	8.33%	41939.12583
October	16.67%	
November	25.00%	
December	33.33%	
January	41.67%	
February	50.00%	
March	58.33%	
April	66.67%	
May	75.00%	
June	83.33%	
July	91.67%	
August	100.00%	

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$0.00	\$83,264.88	\$83,264.88
October	\$0.00	\$83,264.88	\$83,264.88
November	\$60,788.01	\$83,264.88	\$22,476.87
December	\$62,812.03	\$83,264.88	\$20,452.85
January	\$82,358.00	\$83,264.88	\$906.88
February	\$0.00	\$83,264.88	\$83,264.88
March	\$0.00	\$83,264.88	\$83,264.88
April	\$133,983.85	\$83,264.88	-\$50,718.98
May	\$1,486.91	\$83,264.88	\$81,777.97
June	\$901.84	\$83,264.88	\$82,363.04
July		\$83,264.88	\$83,264.88
August		\$83,264.88	\$83,264.88



Revenue as of June 30, 2022

	Budget	Revenue	Difference
March	\$120,755.25	\$129,425.61	\$8,670.36
April	\$138,006.00	\$142,009.67	\$4,003.67
May	\$155,256.75	\$172,825.61	\$17,568.86
June	\$172,507.50	\$181,514.00	\$9,006.50
July	\$189,758.25		
August	\$207,009.00		

Last Year
\$546,325.00

Totals	\$342,330.64	\$999,178.50	\$656,847.86
% Totals	68.60%	200.21%	74.70%

83264.875

September	8.33%
October	16.67%
November	25.00%
December	33.33%
January	41.67%
February	50.00%
March	58.33%
April	66.67%
May	75.00%
June	83.33%
July	91.67%
August	100.00%

Superintendent Report
Board Meeting
July 11, 2022

1. Bus Barn
2. Playground
3. Camera
4. Budget Items and Meetings
5. Open House and Back to school Luncheon
6. Fall Practice

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements. Unless otherwise required by law or contract, the following resignation requirements apply.

SELECT ONE OF THE FOLLOWING PARAGRAPHS

Staff members who submit their resignations to the board of education by the earlier of (a) April 15th or (b) the date designated in a written request of the school board or the administrators to accept employment for the next school year pursuant to section 79-829 (provided that such acceptance date may not be earlier than March 15th of each year) will be released from the next school year's contract. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.

OR

Staff members who submit their resignations to the board of education after _____ but before _____ **[insert whatever date your district uses]** will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Suitability determinations will be made solely by the district and will be based upon, but not limited to, experience, quality, availability of adequate candidates, effect on extracurricular programs, class offerings, and effect on students. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.

Adopted on: _____
Revised on: _____
Reviewed on: _____

4064

Transporting Students in Employee Vehicles

[NOTE TO BE DELETED: PICK ONE OF THE OPTIONS BELOW IF YOU ADOPT THIS POLICY, AND DELETE THE OTHER]

[Option 1] With the permission of the superintendent, school employees may transport students in the employee's personal vehicle even if those students do not live within the employee's household. School employees who transport students in their personal vehicles and those children do not live within the employee's household must comply with the board's policies on pupil transportation and school vehicle use, including Pupil Transportation Driver Qualification Criteria.

[Option 2] School employees shall not use their personal vehicle to transport students except for those students who reside in the employee's own household or if an emergency exists. If an emergency occurs, the employee will contact the administration and parents whenever practicable before providing the emergency transportation.

5012
Testing and Assessment Program

I. Basic Testing and Assessment Program

The school district will use a basic testing and assessment program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The program will be supplemented by such individual and supplementary tests as the needs of the educational program and the district indicate. The superintendent and designees will coordinate the program from Kindergarten through twelfth grade to provide continuity. Teachers are prohibited from engaging in any behavior that adversely affects the validity of test scores as a measure of student achievement. Teachers should consult with relevant board policies and district protocols assessment administration and security.

II. Accountability Reporting

At the board of education's regular July meeting, or as soon after as a report can be completed, the superintendent of schools shall provide an annual written report as required by NDE Rule 10. The report shall be presented to the board and made available to the public. The report must contain the elements required by Rule 10, including but not limited to: student academic performance as reported to NDE (demographics, achievement, educational input characteristics, as defined in section 005.02 of Rule 10); school system demographics; school improvement goals and progress; and financial information about the school district. Building level results will be reported only to appropriate staff for review, goal setting, and intervention as needed.

This report shall not include any individual test scores or assessment, but individual student test scores or assessment results will be reported to the student's parents or legal guardian(s). If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance are provided for those grades.

A comprehensive evaluation of the district shall be conducted at least once every five years using instruments and guides approved by NDE.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6021

District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations

The following criteria shall be used for selecting evaluators according to 92 Nebraska Administrative Code 51-006.07B:

1. Those in-state service agencies that have approved rates for the current year established by the Nebraska Department of Education. A list of service agencies with approved rates, including state agencies, individual providers, and in-state providers may be found at <https://www.education.ne.gov/sped/service-agencies/>.
2. Those Nebraska providers located within 100 [NOTE TO BE DELETED: insert mileage that is appropriate to your district's geographic location.] miles of the building of the district where the child attends when driving by ordinary public roadways, except [include here any exceptions to these criteria necessary for specific assessments which the district would not obtain within the indicated area. Based on feedback from ESU Special Education Directors statewide, these exceptions might include the following: vision-related evaluations (___ miles); evaluations for severe autism spectrum disorder (___ miles); evaluations for severe psychiatric disorders (___ miles); evaluations for significant or atypical orthopedic disorders (___ miles); threat assessments (___ miles); profound hearing impairments (___ miles). You should specifically identify such assessments after consulting with your special education or educational service unit staff, and include those and their relevant mileage range. If no assessments would require a deviation from this area, simply conclude this paragraph after the word "roadways."]
3. Evaluations must consider the educational, health, or other student records of the student provided by the district. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.
4. Evaluations must be provided to the district, including all educational, health, student, or other records created as part of or relied upon to complete the evaluation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.
5. Evaluations must be conducted by a provider that is authorized,

available, and willing to discuss, confer, or otherwise cooperate with the district regarding the evaluation, its results, or any other information related to the evaluation. Such cooperation may include reasonable participation in, or the submission of additional reports or information to, an IEP, MDT, or SAT team. Evaluators must make available to the district any documents or records created in relation to the evaluation, including evaluation and assessment protocols and responses, when the district determines in its sole discretion that such documentation is necessary in order to permit meaningful parental participation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records or information unless disclosure is already authorized by state and federal law.

6. Evaluations must be sufficiently comprehensive for the evaluator to submit to the district a report that specifically details whether the student should be considered eligible for special education and related services, the nature of special education and related services recommended to accommodate the student's suspected disability, and the particular facts or findings underlying the evaluator's conclusions. This report must be submitted to the district within 45 days after the conclusion of the evaluation.
7. Evaluations must meet the then-current state standards for reliability, research-based processes, and educational or professional best practices.
8. Reimbursement to any evaluator chosen in conformance with this policy shall not exceed the cost that would be charged by the school district's contracted providers for the same or substantially similar evaluation.

All special education evaluations, including those independently obtained at the district's expense, must be obtained in a manner consistent with the criteria set forth above, unless state or federal law requires waiver of one or more criteria in order to accommodate unique circumstances.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6037

Selection and Review of Library Media

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

No Right to Materials. The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

Selection Process. The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. To ensure materials selected are appropriate for the district's students and consistent with the district's legal obligations, the following process applies to selection of library materials.

[OPTION 1: PRINCIPAL OR SUPERINTENDENT REVIEW] The school librarian, media specialist, or any individual requesting library materials is responsible for submitting the request in writing to the building principal or to superintendent if there is no principal assigned to the building. The request must include the following

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/or supports student development and learning;

6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The building principal or superintendent will review the library material request and inform the requester whether the material will be accepted or denied. Materials which require expenditure of district funds will be processed consistently with the district's purchasing and procurement policies and practices. There is no appeal from this determination.

[OPTION 2: COMMITTEE REVIEW] The superintendent will establish a library material review committee on an as-needed basis, consisting of at least one administrator, one teacher, and the librarian or media specialist. If the district has no assigned librarian or media specialist, then the committee will include two administrators and a teacher. The superintendent may appoint any teacher he or she deems appropriate based on availability and expertise related to the requested materials.

The school librarian, media specialist, or any individual requesting inclusion of library materials is responsible for submitting the request in writing to the library material review committee. The request must include the following

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The committee will review the requested materials within the timeframe established by the superintendent. In the event the committee does not agree on a particular request, the administrator makes the final determination. There is no appeal from this determination.

[**OPTION 3: BOARD COMMITTEE REVIEW—DISCOURAGED, BUT LAWFUL**]. The school librarian, media specialist, or any individual requesting library materials is responsible for submitting the request in writing to the superintendent. The superintendent will review the request(s) with the curriculum committee of the board, who will make a recommendation to the board for approval or denial of the request.

The request must include the following:

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

There is no appeal from the determination of the board.

Requested Review of Library Materials. A concerned parent of a current student or patron living within the school district boundaries may request the review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material. The parent or patron must first discuss their concern with the building principal and explain their concern regarding the library material. If there is no principal assigned to that building, the parent or patron should discuss their concern with the superintendent. The board believes most concerns will be resolved in this manner.

[**OPTION 1: SUPERINTENDENT REVIEW**] If the parent or patron is dissatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must

complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

[OPTION 2: BOARD COMMITTEE REVIEW] If the parent or patron is unsatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request with the board curriculum committee within a reasonable time after receiving it. The committee may consult with or seek input from the school's librarian or media specialist, staff, and legal counsel at its discretion. The committee will make a recommendation to the board to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination or recommendation the committee deems appropriate. The board will review the request, consider the committee's recommendation, and make a determination regarding the requested review. The decision regarding the review will be communicated to the requester in writing by the superintendent.

The decision of the board is final, and there is no appeal regarding the review of library material.

Additional Rules for Library Media Review. Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent or patron requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy

prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on: _____

Revised on: _____

Reviewed on: _____

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
ACT Finance	20713	Testing	184.00
Total ACT Finance			<u>184.00</u>
Ag Valley Coop	162780 6/25/2022	Bus Fuel	4,233.41
Total Ag Valley Coop			<u>4,233.41</u>
Amazon Capital Services	1JKL-QD6V-QM7R	Teaching Supplies	18.99
Amazon Capital Services	1WJL-KHTY-9PC3	Library Books	15.98
Amazon Capital Services	1Y4X-W36C-1Q3V	1:1 Computers	140.07
Total Amazon Capital Services			<u>175.04</u>
Beaver City Municipal Plant	421000 6/21/22	Bus Barn Utilities	12.16
Total Beaver City Municipal Plant			<u>12.16</u>
Big Apple Fun Center	Summer School 6-23-2	Summer School Supplies	1,297.30
Total Big Apple Fun Center			<u>1,297.30</u>
Bishop Electric	2801	Electrical Work	1,643.87
Total Bishop Electric			<u>1,643.87</u>
Cornhusker International Trucks- Lincoln	3377357	Bus Maintenance	231.48
Total Cornhusker International Trucks- Lincoln			<u>231.48</u>
Dish Network	4465 6/20/22	Utilities	226.91
Total Dish Network			<u>226.91</u>
Eakes Office Products Gi	INV369297	Printing & Copying	6,713.28
Total Eakes Office Products Gi			<u>6,713.28</u>
Esu #11	4144	Software Renewals	3,522.20
Total Esu #11			<u>3,522.20</u>
ESU #3	EM13381	Professional Development-Lanik	18.50
Total ESU #3			<u>18.50</u>
Esu #9	21-1832	Great Plains Summit-Jorgenson	189.00
Total Esu #9			<u>189.00</u>
ESU Coordinating Council	COOP002012	Power School Renewal	305.04
Total ESU Coordinating Council			<u>305.04</u>
FLINN Scientific Inc	2718556	Teaching Supplies	183.20
Total FLINN Scientific Inc			<u>183.20</u>
Follett School Solutions, INC	1477497	Software Renewal	1,513.46
Total Follett School Solutions, INC			<u>1,513.46</u>
Heartland Refrigeration LLC	15190	Repair	1,111.56
Total Heartland Refrigeration LLC			<u>1,111.56</u>
Home Depot Pro	687526798	Custodial Supplies	20.30
Home Depot Pro	688008135	Custodial Supplies	84.24

Vendor Name	Invoice Number	Description	Amount
Total Home Depot Pro			<u>104.54</u>
HomeTown Leasing	12794512 050	Copier Lease	3,354.16
Total HomeTown Leasing			<u>3,354.16</u>
Husker Hardware LLC	755	Custodial Supplies	270.32
Total Husker Hardware LLC			<u>270.32</u>
Inspire Rehabilitation	INV-04754	Physical Therapy	404.12
Inspire Rehabilitation	INV-04769	Physical Therapy	75.36
Total Inspire Rehabilitation			<u>479.48</u>
Integrated Security Solutions	20221214	Fire Alarm Maintenance	580.00
Total Integrated Security Solutions			<u>580.00</u>
JENNIFER SCHUTZ,OTR/L	951498 6/30/22	Occupational Therapy-June 2022	233.04
Total JENNIFER SCHUTZ,OTR/L			<u>233.04</u>
Jim's OK Tire Inc	126533	Bus Maintenance	1,017.00
Total Jim's OK Tire Inc			<u>1,017.00</u>
Johnstone Supply	6168997	Custodial Supplies	76.16
Total Johnstone Supply			<u>76.16</u>
KSB School Law	12125	Legal Council	1,032.50
Total KSB School Law			<u>1,032.50</u>
McDonald, Richard	McDonald 7-11-22	Fuel Reimbursement	226.66
Total McDonald, Richard			<u>226.66</u>
McGraw-Hill School Education Holdings, LLC	123063020001	Teaching Supplies	14.80
McGraw-Hill School Education Holdings, LLC	123122023001	Teaching Supplies	48.92
McGraw-Hill School Education Holdings, LLC	123182777001	Teaching Supplies	48.92
McGraw-Hill School Education Holdings, LLC	123193911001	Teaching Supplies	39.22
Total McGraw-Hill School Education Holdings, LLC			<u>151.86</u>
MCI	08683584723 6/16/22	Telephone	107.33
Total MCI			<u>107.33</u>
Menards	36564	Custodial Supplies	38.69
Total Menards			<u>38.69</u>
Midwest Automatic Fire Sprinkler	18445	Pump Controller	25,765.00
Total Midwest Automatic Fire Sprinkler			<u>25,765.00</u>
Mighty Ducts	16834	Professional Services	850.00
Total Mighty Ducts			<u>850.00</u>
Nasco	290132	Teaching Supplies	27.55
Total Nasco			<u>27.55</u>
National Geographic Kids	Renew 22-23	Subscription Renewal 2022-23	31.65
Total National Geographic Kids			<u>31.65</u>

Vendor Name	Invoice Number	Description	Amount
NCS Pearson	15780642	Assessments-Aug 2021	17.50
NCS Pearson	15780684	Assessments-Aug 2021	21.00
NCS Pearson	16241447	Assessments-Sept 2021	124.25
NCS Pearson	16286524	Assessments-Sept 2021	31.50
NCS Pearson	16310688	Assessments-Sept 2021	75.84
NCS Pearson	16424414	Assessments-Oct 2021	77.00
NCS Pearson	16431571	Assessments-Oct 2021	103.25
NCS Pearson	16446014	Assessments-Oct 2021	71.04
NCS Pearson	16511225	Assessments-Nov 2021	40.25
NCS Pearson	16517846	Assessments-Nov 2021	8.75
NCS Pearson	16530410	Assessments-Nov 2021	12.32
NCS Pearson	16612130	Assessments-Dec 2021	71.75
NCS Pearson	16655076	Assessments-Dec 2021	43.85
NCS Pearson	16718587	Assessments-Dec 2021	36.08
NCS Pearson	17419089	Assessments-Jan 2022	136.50
NCS Pearson	17499410	Assessments-Jan 2022	94.80
NCS Pearson	17549374	Assessments-Jan 2022	71.28
NCS Pearson	17714234	Assessments-Feb. 2022	45.50
NCS Pearson	17728480	Assessments-Feb. 2022	52.60
NCS Pearson	17744492	Assessments-Feb. 2022	44.00
NCS Pearson	17887950	Assessments-Mar. 2022	106.75
NCS Pearson	17909890	Assessments-Mar 2022	98.30
NCS Pearson	17932642	Assessments-Mar. 2022	72.16
NCS Pearson	17997302	Assessments-Apr. 2022	94.50
NCS Pearson	18017536	Assessments-Apr. 2022	21.00
NCS Pearson	18026800	Assessments-Apr. 2022	49.28
NCS Pearson	18171356	Assessments-May 2022	22.75
NCS Pearson	18223663	Assessments-May 2022	23.76
Total NCS Pearson			<u>1,667.56</u>
Nebraska Life	Renewal 22-23	Subscription Renewal 2022-23	25.00
Total Nebraska Life			<u>25.00</u>
One Call Concepts, Inc.	2060691	Locate Fee	4.80
Total One Call Concepts, Inc.			<u>4.80</u>
One Source	4621-20220630	Background Check	25.00
Total One Source			<u>25.00</u>
Overhead Door Company	29515	General Repairs	244.15
Total Overhead Door Company			<u>244.15</u>
Oxford Utilities	7-11-22	Custodial Supplies	69.23
Oxford Utilities	7704 6/30/22	Utilities	660.75
Oxford Utilities	7914 6/20/22	Bus Barn Utilities	35.66
Total Oxford Utilities			<u>765.64</u>
Paper 101	215329-00	Paper Supplies	7,210.17
Total Paper 101			<u>7,210.17</u>
Parco Scientific Company	PU117993	Teaching Supplies	344.00
Total Parco Scientific Company			<u>344.00</u>

Vendor Name	Invoice Number	Description	Amount
Pitney Bowes, Inc.	1020916666	Postage	198.00
Total Pitney Bowes, Inc.			<u>198.00</u>
Plank Road Publishing	22-029760	Teaching Supplies	127.45
Total Plank Road Publishing			<u>127.45</u>
QuaverEd. Inc.	38520	Teaching Supplies	1,960.00
Total QuaverEd. Inc.			<u>1,960.00</u>
Really Good Stuff, Inc.	7944809	Teaching Supplies	21.36
Total Really Good Stuff, Inc.			<u>21.36</u>
Reliable Pest Control	36734	Pest Control	190.00
Total Reliable Pest Control			<u>190.00</u>
S & W Auto Parts	371-738126	Bus Maintenance	113.83
Total S & W Auto Parts			<u>113.83</u>
S&S Worldwide	IN101018620	Teaching Supplies	43.00
S&S Worldwide	IN101031659	Teaching Supplies	39.25
Total S&S Worldwide			<u>82.25</u>
Schmidt, Leighton	Schmidt 7-11-22	Fuel & Phone Reimb.	208.45
Total Schmidt, Leighton			<u>208.45</u>
School Health Corporation	4054938-01	Teaching Supplies	35.08
Total School Health Corporation			<u>35.08</u>
School Specialty Inc	308104005674	Teaching Supplies	745.42
Total School Specialty Inc			<u>745.42</u>
Sherwin-Williams Co	6966-9	Custodial Supplies	6.23
Total Sherwin-Williams Co			<u>6.23</u>
Sinclair Oil Corporation	737 5058 6/28/22	Bus Fuel	773.41
Total Sinclair Oil Corporation			<u>773.41</u>
Student Assurance Services	2022-23 Ins.	Student Assurance 2022-23	612.50
Total Student Assurance Services			<u>612.50</u>
Twin Valleys Public Power	729 7/6/22	Utilites	10,579.45
Total Twin Valleys Public Power			<u>10,579.45</u>
TwoPturf, LLC	3882	Turf Care Program	2,270.42
Total TwoPturf, LLC			<u>2,270.42</u>
Verizon Wireless	9908912580 6/15/22	Telephone	80.04
Total Verizon Wireless			<u>80.04</u>
Village Mercantile	3757	Principal Supplies	11.57
Village Mercantile	3783	SPED Teaching Supplies	13.69
Total Village Mercantile			<u>25.26</u>

Board Report - Board

Vendor Name	Invoice Number	Description	Amount
Village of Stamford	0-1-5 6/6/22	Uttilies	778.00
Total Village of Stamford			<hr/> 778.00
VVS Inc	3600:4263258	General Supplies	281.93
Total VVS Inc			<hr/> 281.93
Wells Fargo Card Services	0842 6/22/22	Credit Card Charges	868.81
Wells Fargo Card Services	0867 6/22/22	Credit Card Charges	234.84
Wells Fargo Card Services	0875 6/22/22	Credit Card Charges	271.94
Wells Fargo Card Services	0909 6/22/22	Credit Card Charges	1,499.94
Total Wells Fargo Card Services			<hr/> 2,875.53
Woodward's Disposal Service, Inc.	NO9069-2849	Uttilies	40.00
Total Woodward's Disposal Service, Inc.			<hr/> 40.00
Fund Number 01			<hr/> 88,197.28
Checking Account ID 1			<hr/> 88,197.28

Furnas County School District 540
Board Report - Payroll

July 20,2022

Gross Payroll	327,715.37
Payroll Taxes	24,502.85
Health/Dental/HSA	99,866.79
Life Insurance	196.53
Retirement	<u>31,607.33</u>
Total Payroll Expenses	\$ 483,888.87

Board Report - Board

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 6	Fund Number 06	NUTRITION FUND	
SV General	PR 7-20-22	Reimburse Insurance Expenses 7-20-22 P/R	2,167.86
Total SV General			<hr/> 2,167.86
Fund Number 06			<hr/> 2,167.86
Checking Account ID 6			<hr/> 2,167.86

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 5	Fund Number 05	ACTIVITY FUND	
Ag Valley Coop	929014	Test Plot Chemical/Fertilizer	607.00
Total Ag Valley Coop			607.00
Amazon Capital Services	1M4R-PJHJ-3K1T	Catcher's Equipment	566.88
Total Amazon Capital Services			566.88
Backroad Brand	242	Special Projects	501.82
Total Backroad Brand			501.82
Beaver City Volunteer Fire Department	BCVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Beaver City Volunteer Fire Department			50.00
Brad Reaves	Reaves 7-11-22	Softball Supplies	15.81
Total Brad Reaves			15.81
Brown, Denise	Brown 7-11-22	Cheer Camp Supplies Reimb.	157.51
Total Brown, Denise			157.51
Central Valley Irrigation	216460	Irrigation Tape Supplies	30.50
Total Central Valley Irrigation			30.50
Cozad Public School	CC 6-29-2022	Cozad HS Cross Country Camp	210.00
Total Cozad Public School			210.00
Edison Volunteer Fire Department	EVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Edison Volunteer Fire Department			50.00
Esu #11	4144 Activity	Summer Weights Tracker	10.08
Total Esu #11			10.08
Image Tech & Printing	9332	BB Camp Shirts	530.00
Image Tech & Printing	9364	Billeter Run Shirts	926.75
Total Image Tech & Printing			1,456.75
Minden High School	VB 7-1-22	Volleyball Camp 7-1-2022	80.00
Total Minden High School			80.00
Misko Sports Inc	INV-0943	FB Equipment	2,925.00
Misko Sports Inc	INV-1095	Wrestling Singlets	420.00
Total Misko Sports Inc			3,345.00
Norfolk Lodge & Suites, Inc.	63298622	FFA Rooms	328.47
Total Norfolk Lodge & Suites, Inc.			328.47
Orleans Volunteer Fire Department	OVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Orleans Volunteer Fire Department			50.00
Oxford Volunteer Fire and Rescue	OVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Oxford Volunteer Fire and Rescue			50.00
Reiman, Christen	Reiman 7-11-22	Irrigation Repair Reimb.	24.70
Total Reiman, Christen			24.70

Board Report - Board

Vendor Name	Invoice Number	Description	Amount
Shafer, Stacey	Shafer 7-11-22	Safety & PBIS Meeting Lunches	171.12
Total Shafer, Stacey			<u>171.12</u>
Stamford Volunteer Fire Department	SVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Stamford Volunteer Fire Department			<u>50.00</u>
Twirly Bird Cafe & Bakery, The	6-21-22	Safety Training Lunch	65.23
Total Twirly Bird Cafe & Bakery, The			<u>65.23</u>
Village Mercantile	3766	Concessions	76.50
Total Village Mercantile			<u>76.50</u>
Village of Orleans	Orleans 7-11-22	Overpayment First Aid	5.00
Total Village of Orleans			<u>5.00</u>
Wells Fargo Card Services	0842 6/22/2022	Credit Card Charges	1,780.90
Wells Fargo Card Services	0867 6/22/2022	Credit Card Charges	2,146.89
Wells Fargo Card Services	0875 6/22/2022	Credit Card Charges	2,539.95
Total Wells Fargo Card Services			<u>6,467.74</u>
Wilsonville-Hendley Fire Department	WHVFD 7-11-22	RPAC Fire Fundraiser	50.00
Total Wilsonville-Hendley Fire Department			<u>50.00</u>
Fund Number 05			<u>14,420.11</u>
Checking Account ID 5			<u>14,420.11</u>

3057 Title IX Policy

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

1. Title IX Coordinator

1.1. **Designation.** The district will designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under this policy, who will be referred to as the "**Title IX Coordinator.**" The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment). This report may be made by any means, including but not limited to, in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours).

2. Definitions. As used in this policy, the following terms are defined as follows:

2.1. **Actual knowledge** means notice of sexual harassment or allegations of sexual harassment to any district employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only district employee with actual knowledge is the respondent (as that term is defined below). "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in subsection 1.1 above.

2.2. **Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

2.3. **Formal complaint** means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment. The only district official who is authorized to initiate the Grievance Process for Formal Complaints of Sexual Harassment against a respondent is the Title IX Coordinator (by signing a formal complaint). At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator under subsection 1.1 above, and by any additional method designated by the district. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the district) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under this policy or under 34 C.F.R. part 106, and will comply with the requirements of this policy and 34 C.F.R. part 106, including subsections 5.1.3–5.1.4 and 34 C.F.R. § 106.45(b)(1)(iii).

2.4. **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

2.5. **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

2.6. **Sexual harassment** means conduct on the basis of sex that satisfies one or more of the following:

2.6.1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;

2.6.2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it

effectively denies a person equal access to the district's education program or activity;

2.6.3. **Sexual assault**, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:

2.6.3.1. **Sex Offenses, Forcible**—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

2.6.3.1.1. **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

2.6.3.1.2. **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.3. **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.4. **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

- 2.6.3.2. **Sex Offenses, Non-forcible**—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.
 - 2.6.3.2.1. **Incest**—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
 - 2.6.3.2.2. **Statutory Rape**—Non-Forcible sexual intercourse with a person who is under the statutory age of consent
- 2.6.4. **Dating violence**, as defined in 34 U.S.C. § 12291(a), which means violence committed by a person—
 - 2.6.4.1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - 2.6.4.2. where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - 2.6.4.2.1. The length of the relationship.
 - 2.6.4.2.2. The type of relationship.
 - 2.6.4.2.3. The frequency of interaction between the persons involved in the relationship.
- 2.6.5. **Domestic violence**, as defined in 34 U.S.C. § 12291(a), which includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who—
 - 2.6.5.1. is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;

2.6.5.2. is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;

2.6.5.3. shares a child in common with the victim; or

2.6.5.4. commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.

2.6.6. **Stalking**, as defined in 34 U.S.C. § 12291(a), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

2.6.6.1. fear for his or her safety or the safety of others; or

2.6.6.2. suffer substantial emotional distress.

2.7. **Supportive measures** means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

3. Discrimination Not Involving Sexual Harassment.

3.1. **General Prohibition.** Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be

subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the district.

3.2. Specific Prohibitions. Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, in providing any aid, benefit, or service to a student, the district will not on the basis of sex:

- 3.2.1. Treat one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;
- 3.2.2. Provide different aid, benefits, or services or provide aid, benefits, or services in a different manner;
- 3.2.3. Deny any person any such aid, benefit, or service;
- 3.2.4. Subject any person to separate or different rules of behavior, sanctions, or other treatment;
- 3.2.5. Apply any rule concerning the domicile or residence of a student or applicant;
- 3.2.6. Aid or perpetuate discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates on the basis of sex in providing any aid, benefit or service to students or employees;
- 3.2.7. Otherwise limit any person in the enjoyment of any right, privilege, advantage, or opportunity.

3.3. Complaint Procedure. All complaints regarding any alleged discrimination on the basis of sex, including without limitation violations of this policy, 34 C.F.R. part 106, Title IX, Title VII, or other state or federal law—when the alleged discrimination does not arise from or relate to an allegation of sexual harassment as defined in subsection 2.6 above—shall be addressed pursuant to the district’s general complaint procedure, Board Policy 2006.

4. Response to Sexual Harassment

4.1. Reporting Sexual Harassment. Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the

District's Title IX Coordinator. No person will be retaliated against based on any report of suspected sexual harassment or retaliation. Any District employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

4.2. General Response to Sexual Harassment. When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. The district will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For the purposes of this policy "education program or activity" includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district's response will treat complainants and respondents equitably by offering supportive measures as defined in subsection 2.7 above to a complainant, and by following the grievance process described in section 5 below before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent. The Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

4.3. Emergency Removal. Nothing in this policy precludes the district from removing a respondent from the district's education program or activity on an emergency basis, provided that the district undertakes an individualized safety and risk analysis, and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. In the event that the district so removes a respondent on an emergency basis, then the district will provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

4.4. Administrative Leave. Nothing in this policy precludes the district from placing a non-student employee respondent on

administrative leave during the pendency of a grievance process that complies with section 5 below. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

4.5. General Response Not Conditioned on Formal Complaint.

With or without a formal complaint, the district will comply with the obligations and procedures described in this section 4.

5. Grievance Process for Formal Complaints of Sexual Harassment.

5.1. General Requirements.

5.1.1. **Equitable Treatment.** The district will treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following the grievance process described in this section 5 before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent. Remedies will be designed to restore or preserve equal access to the district's education program or activity. Remedies may include the same individualized services described in subsection 2.7 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.

5.1.2. **Objective Evaluation.** This grievance process requires an objective evaluation of all relevant evidence—including both inculpatory and exculpatory evidence. Credibility determinations may not be based on a person's status as a complainant, respondent, or witness.

5.1.3. **Absence of Conflicts of Interest or Bias.** The district will require that any individual designated by a recipient as a Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

5.1.4. **Training.** The district will ensure that all individuals or entities described in this Training section 5.1.4 receive

training as provided below. Any materials used to train these individuals will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment.

5.1.4.1. **All District Employees and Board Members.** All district employees and board members will be trained on how to identify and report sexual harassment.

5.1.4.2. **Title IX Coordinators, Investigators, Decision-Makers, or Informal Resolution Facilitators.** The district will ensure that Title IX Coordinators, investigators, decision-makers, or any person designated by the district to facilitate an informal resolution process receive training on:

5.1.4.2.1. The definition of sexual harassment in subsection 2.6;

5.1.4.2.2. The scope of the district's education program or activity;

5.1.4.2.3. How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable; and

5.1.4.2.4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

5.1.4.3. **Decision-Makers.** The district will ensure that decision-makers receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth in subsection **Error! Reference source not found..**

5.1.4.4. **Investigators.** The district will also ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in subsection 5.5.8.

- 5.1.5. **Presumption.** It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- 5.1.6. **Reasonably Prompt Time Frames.** This grievance process shall include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the district offers informal resolution processes. The process shall also allow for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.
- 5.1.7. **Range of Possible Sanctions and Remedies.** Following a determination of responsibility, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion.
- 5.1.8. **Range of Supportive Measures.** The range of supportive measures available to complainants and respondents include those listed in subsection 2.7.
- 5.1.9. **Respect for Privileged Information.** The district will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

5.2. **Notice of Allegations.**

- 5.2.1. **Initial Notice.** Upon receipt of a formal complaint, the district will provide the following written notice to the parties who are known:

5.2.1.1. A copy of this policy.

5.2.1.2. Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in subsection 2.6, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice will include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice will inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, under subsection 5.5.5, and may inspect and review evidence under subsection 5.5.5. The written notice will inform the parties of any provision in the district's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

5.2.2. **Supplemental Notice.** If, in the course of an investigation, the district decides to investigate allegations about the complainant or respondent that are not included in the Initial Notice described above, the district will provide notice of the additional allegations to the parties whose identities are known.

5.3. **Dismissal of Formal Complaint.**

5.3.1. The district will investigate the allegations in a formal complaint.

5.3.2. **Mandatory Dismissals.** The district **must** dismiss a formal complaint if the conduct alleged in the formal complaint:

5.3.2.1. Would not constitute sexual harassment as defined in subsection 2.6 even if proved;

5.3.2.2. Did not occur in the district's education program or activity; or

5.3.2.3. Did not occur against a person in the United States.

5.3.3. **Discretionary Dismissals.** The district **may** dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing:

5.3.3.1. The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;

5.3.3.2. The respondent is no longer enrolled in or employed by the district; or

5.3.3.3. Specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

5.3.4. Upon a dismissal required or permitted pursuant to subsections 5.3.2 or 5.3.3 above, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.

5.3.5. Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.

5.4. **Consolidation of Formal Complaints.** The district may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in this policy to the singular "party," "complainant," or "respondent" include the plural, as applicable.

5.5. **Investigation of Formal Complaint.** When investigating a formal complaint and throughout the grievance process, the district will:

- 5.5.1. Designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint;
- 5.5.2. Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the district and not on the parties provided that the district cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the district obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the district will obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);
- 5.5.3. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- 5.5.4. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- 5.5.5. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;
- 5.5.6. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative

interviews, or other meetings, with sufficient time for the party to prepare to participate;

- 5.5.7. Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the district does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the district will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have at least 10 calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report; and
- 5.5.8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 calendar days prior to the time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

5.6. **Determination Regarding Responsibility**

- 5.6.1. **Decision-Maker(s).** The decision-maker(s) cannot be the same person as the Title IX Coordinator or the investigator(s).
- 5.6.2. **Exchange of Written Questions.** After the district has sent the investigative report to the parties pursuant to subsection 5.5.8, but before reaching a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone

other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) will explain to the party proposing the questions any decision to exclude a question as not relevant.

5.6.3. **Written Determination.** The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) will apply the preponderance of the evidence standard. The written determination will include:

5.6.3.1. Identification of the allegations potentially constituting sexual harassment as defined in subsection 2.6;

5.6.3.2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

5.6.3.3. Findings of fact supporting the determination;

5.6.3.4. Conclusions regarding the application of the district's code of conduct to the facts;

5.6.3.5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the complainant; and

5.6.3.6. The district's procedures and permissible bases for the complainant and respondent to appeal.

5.6.4. The district will provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the

district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

5.6.5. The Title IX Coordinator is responsible for effective implementation of any remedies.

5.7. **Appeals.** The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.

5.7.1. **Time for Appeal.** Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools within ten (10) calendar days of the date of the respective written determination of responsibility or dismissal from which the appeal is taken. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds (from subsection 5.7.2 below) upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal under this policy, 34 C.F.R. part, 106, and Title IX.

5.7.2. **Grounds for Appeal.** Appeals from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, are limited to the following grounds:

5.7.2.1. Procedural irregularity that affected the outcome of the matter;

5.7.2.2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

5.7.2.3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the

individual complainant or respondent that affected the outcome of the matter.

5.7.3. As to all appeals, the district will:

5.7.3.1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;

5.7.3.2. Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;

5.7.3.3. Ensure that the decision-maker(s) for the appeal complies with the standards set forth in subsections 5.1.3–5.1.4.

5.7.3.4. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;

5.7.3.5. Issue a written decision describing the result of the appeal and the rationale for the result; and

5.7.3.6. Provide the written decision simultaneously to both parties.

5.8. Informal Resolution. The district will not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, the district will not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the district:

5.8.1. Provides to the parties a written notice disclosing:

5.8.1.1. The allegations;

- 5.8.1.2. The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;
- 5.8.1.3. That at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and
- 5.8.1.4. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
- 5.8.2. Obtains the parties' voluntary, written consent to the informal resolution process; and
- 5.8.3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

5.9. **Recordkeeping.**

- 5.9.1. The district will maintain for a period of seven years records of:
 - 5.9.1.1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the district's education program or activity;
 - 5.9.1.2. Any appeal and the result therefrom;
 - 5.9.1.3. Any informal resolution and the result therefrom; and
 - 5.9.1.4. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not

maintain a website then the district will make these materials available upon request for inspection by members of the public.

- 5.9.2. For each response required under section 4, the district will create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken.

6. **Superintendent Authorized to Contract.** The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in the roles of the district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

7. **Access to Classes and Schools.**

7.1. **General Standard.** Except as provided in this section or otherwise in 34 C.F.R. part 106, the district will not provide or otherwise carry out any of its education programs or activities separately on the basis of sex, or require or refuse participation therein by any of its students on the basis of sex.

7.1.1. **Contact sports in physical education classes.** This section does not prohibit separation of students by sex within physical education classes or activities during participation in wrestling, boxing, rugby, ice hockey, football, basketball, and other sports the purpose or major activity of which involves bodily contact.

7.1.2. **Ability grouping in physical education classes.** This section does not prohibit grouping of students in physical

education classes and activities by ability as assessed by objective standards of individual performance developed and applied without regard to sex.

7.1.3. **Human sexuality classes.** Classes or portions of classes that deal primarily with human sexuality may be conducted in separate sessions for boys and girls.

7.1.4. **Choruses.** The district may make requirements based on vocal range or quality that may result in a chorus or choruses of one or predominantly one sex.

7.2. **Classes and Extracurricular Activities.** The district may provide nonvocational single-sex classes or extracurricular activities as permitted by 34 C.F.R. part 106.

8. **Athletics.** It is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any interscholastic, club, or intramural athletics offered by the district, and that the district will not provide any such athletics separately on such basis.

8.1. **Separate Teams.** Notwithstanding the foregoing paragraph, the district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport.

8.2. **Equal opportunity.** The district will provide equal athletic opportunity for members of both sexes. Unequal aggregate expenditures for members of each sex or unequal expenditures for male and female teams will not constitute noncompliance with this section.

9. **Certain Different Treatment on the Basis of Sex Permitted.** Nothing herein shall be construed to prohibit the district from treating persons differently on the basis of sex as permitted by Title IX or 34 C.F.R. part 106. For example, and without limiting the foregoing, the district may provide separate toilet, locker room, and shower facilities on the basis of sex, but such facilities provided for students of one sex shall be comparable to such facilities provided for students of the other sex.

10. **Retaliation Prohibited.** Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R.

part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

10.1. Specific Circumstances.

- 10.1.1. The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section.
- 10.1.2. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

11. Notification of Policy. The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

12. Publication of Policy. The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, the name or title,

office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

13. **Application Outside the United States.** The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

14. **Scope of Policy.** Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.

Adopted on: _____

Reviewed on: July 11, 2022

Revised on: _____

3012

School Meal Program and Meal Charges

Meal Program. The school district will make a school meal program available to students. The cost of the program will be determined by the board of education so as to make the program as nearly self-supporting as possible. With board approval, the district may contract with a private company or corporation for the management and/or provision of the program.

The district will notify the families with children attending school of the current guidelines for free or reduced-price school meals. A copy of the complete regulations and procedures regarding reduced-price and free meals shall be available in the office of the superintendent. Families may apply for free or reduced-price school meals at any time during the school year.

Payment Options. Families may pay for school lunches using cash or check.

Meal Charge Policy. The district will notify students and their families of the policy for charged meals, meaning meals received by a student when the student does not have money in hand or in his or her food account. This policy applies to students who receive meals at the free, reduced, or full rates.

Notice of this policy must be provided in writing to all households at the start of each school year and to households that transfer to the school during the school year. Notice may be provided through the student handbook, student registration materials, online portal used to access student accounts, direct mailing or e-mail, newsletter, the district website, and/or any other appropriate means. Notice of this policy will also be provided all school staff responsible for the enforcement of it, including food service professionals responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and other staff involved in enforcing any aspect of this policy.

The district's policy on charged meals is: If a student has no funds available to pay for a meal, the student will be provided and charged for a limited "courtesy meal" option, such as a plain sandwich, milk, and a piece of fruit. Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student.

Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

Collection of Delinquent Meal Charge Debt

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law. Collection efforts may continue into a new school year.

In the event that the Nebraska Department of Education develops a state-level meal charge policy, it shall supersede that portion of this policy.

Adopted on: _____

Revised on: July 11, 2022

Reviewed on: _____

3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

5. Competitive Proposals.

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.

2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be

supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

I. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

J. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be

accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;

- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before

the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____
Revised on: July 11, 2022
Reviewed on: _____

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$109,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.326 and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with

a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$250,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

B. Construction Projects with an estimated cost of between \$109,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an anticipated aggregate cost of \$109,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$109,000 and \$250,000.

IV. Construction Projects with an Anticipated Cost Over \$250,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on

the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the

bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and

financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c).

Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.
2. Maintenance of Construction Records for Projects Financed with Federal Funds
- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
 - b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

- A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.
- B. Contracts covered by this policy are subject to the following additional provisions.
 - 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited

from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

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variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

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The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

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Adopted on: _____

Revised on: July 11, 2022

Reviewed on: _____

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include, but are not necessarily limited to, the Harlan County Journal, Valley Voice, or the Omaha World-Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: _____

Revised on: July 11, 2022

Reviewed on: _____

2010
Preparation for Board Meetings

The superintendent will create the agenda and board packet in consultation with the board president. The materials will be sent or delivered to each board member in advance of the meeting. Members of the public have no entitlement to place an item on the board's agenda, but may address the board during the next meeting at which the board receives public comment. The agenda shall be placed on the district's website at least 24 hours before the school board meeting and shall remain available on the website for at least six months.

Adopted on: _____

Revised on: July 11, 2022

Reviewed on: _____