

Board of Education Regular Meeting  
Monday, February 10, 2025 7:30 PM  
Conference Room at the Southern Valley  
Schools Junior/Senior High School Building,  
Oxford, Nebraska  
43739 Hwy 89  
Oxford, NE 68967

1. OPENING THE MEETING
  - 1.1. Call Meeting to Order
  - 1.2. Nebraska Open Meetings Law - Posted on the wall
  - 1.3. Publication of Meeting-notice was provided according to board policy #2008.
  - 1.4. Board Member Roll Call
    - 1.4.1. Excused Absence
    - 1.4.2. Unexcused Absence
    - 1.4.3. Motion to approve absence of \_\_\_\_\_
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CELEBRATION OF EXCELLENCE
5. PUBLIC COMMENT - agenda item specific - Southern Valley Schools Policy 2009  
(President will read an opening statement)
6. INFORMATIONAL ITEMS
  - 6.1. PK-6 Principal's Report
  - 6.2. 7-12 Principal/AD Report
  - 6.3. Superintendent's Report
7. BOARD COMMITTEE REPORTS

## 8. CONSENT AGENDA

### 8.1. Approval of Prior Minutes

### 8.2. Approval of Claims

8.2.1. General Fund Checks for Approval

8.2.2. Nutrition Fund Checks for Approval

8.2.3. Activity Fund Checks for Approval

8.2.4. Building Fund Checks for Approval

8.2.5. Bond Fund Checks for Approval

8.2.6. QCPUF Checks for Approval

### 8.3. Financial/Expenditure Reports

### 8.4. Certificated/Classified Hires/Reassignments/Resignations

### 8.5. Adopt Board Policy

## 9. BOARD POLICY

### 9.1. Policy Review/First Reading

### 9.2. Policy Review per State Statute

### 9.3. Policy Updates from Legislative Session/NDE

## 10. ACTION ITEMS

10.1. Discuss and take possible action on the bids to add fuel tanks to our campus

10.2. Discuss and take possible action on the 2025-2026 School Calendar

10.3. Discuss and take possible action on a change from SVEA for the 2025-2026 school year.

10.4. Discuss and take possible action on the remaining amount from the Hermes Donation.

10.5. Discuss and take possible action on adding another preschool room with staff.

10.6. Discuss and take action on changing all accounts to have all current board members as signatories.

10.7. Discuss and take possible action on increasing bus driver activity pay from \$14 to \$17 for the 2025-2026.

10.8. Discuss and take possible action on the 7-12 Principal Salary for 2025-2026.

11. FUTURE AGENDA ITEMS

12. MOTION TO ADJOURN

Feb. 2025 Board Report

**Past events**

Congratulations to the following students for making the finals: 6th graders Josslyn Fletcher, Gage Herout, Addison Salzer, Miles Lanik, Cedric Lewis, Cohen Minarik. 5th graders Abby Acklin, Jeanie Baenisch, Liam Cash, Xavier Hamilton, Jade Wike, and 4th graders Lydia Rawson and Kendall Quinn. The overall champion was Xavier Hamilton, Gage Herout was our runner-up, and Addison Salzer was 3rd.

We had Spring Pictures on the 6th.

Betsy Hoxmeier is Morgan Huxoll's long-term sub.

**Upcoming Events**

12th - Quiz Bowl at Eustis/Farnam

13th - 12:30 Dismissal. P/T Conferences 1:30 - 7:30

14th - No School

18th - Healthy Habits in Arapahoe 5th and 6th

26th - Quiz Bowl at Alma and Registration and Tours K & PreK

## **7-12 Principal Board Report**

February, 2025

- Enrollment Update
  - 148 (was 149 @ January meeting)
- NSCAS/NWEA Winter Testing Update
- Honor Roll for 2nd Quarter/1st Semester
  - 2nd Quarter: 64% Honor Roll, 58 students Honor Roll w/Distinction (95% ave)
  - 1st Semester: 75% Honor Roll, 69 students Honor Roll w/Distinction 995% ave)
- UNK Honor Choir (Gracie Chavez, Tytus Hall, Stephani Martin) & Underclassmen Honor Band (Sky Harper & Adrian Robinson) & NWU Honor Choir (Gracie Chavez & Tytus Hall)
- Parent-Teacher Conferences
- FFA State Degrees in McCook
  - Brynn Baily, Tayley Becker, Gage Booe, Hayden Taylor
- SV Hosted District FCCLA on Jan 29
  - State Qualifiers: Natalee Holste, Maddie Schoen, Laney Becker, Ellie Weatherwax, Mikah Schultz, Anna Hamilton, Payton Adams, Stella Minarik, AmaLeigh Utterback

## **Activities Director Board Report**

February, 2025

- Winter Sports Update
  - Boys Wrestling: RPAC Champions, RPAC Rundown team of the week
  - Girls Wrestling: 3 state qualifiers (Laney Becker, Hayley Serfontein, Brooke Lentz)
  - Boys Basketball: 4-16
  - Girls Basketball: 16-5, currently 4th in region, sub-district next week
  - Boys & Girls Bowling: districts last week
- Spring Sports Classifications
- Silent Auction
- Speech Season kicked off Saturday @ Gothenburg

Superintendent Report  
Board Meeting  
February 10, 2025

1. Legislative Update
2. Teacher Interviews
3. Policy Update Plan

Board of Education Meeting  
January 13<sup>th</sup>, 2025 at 12:30 pm  
Conference Room at the Southern Valley Schools JR/SR High School Building  
Oxford, Nebraska

The regular meeting of the Southern Valley Board of Education was called to order by Bryce Jorgenson at 12:36pm. The roll was called and the following members were present: Joshua Becker, Todd Brown, Steve Hunt, Stacey Shafer, Mike Stalder, and Emily White. Others present: Superintendent, Bryce Jorgenson, Elementary Principal, Mark Grove, and Secondary Principal/AD, Josh Lanik.

The Board of Education makes available a current copy of the Open Meetings Act accessible to members of the public. The Open Meetings Act is also posted in the conference room. Notice of the meeting was given in advance by posting in accordance with the Board of Education approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the posted notice and a current copy of the agenda was maintained as stated in the posted notice.

Members present and public recited the Pledge of Allegiance.

2025 Southern Valley Board of Education Officers were elected and are as follows:

President: Todd Brown  
Vice President: Steve Hunt  
Secretary: Stacey Shafer  
Treasurer: Mike Stalder

2025 Southern Valley Committee Appointments were made and are as follows:

American Civics: Emily White, Steve Hunt, Mike Stalder  
Ed Witte Trust: Todd Brown  
Extended Sick Leave: Todd Brown  
Facilities: Todd Brown, Mike Taylor, Joshua Becker  
Negotiations: Stacey Shafer, Steve Hunt, Mike Stalder  
Technology: Joshua Becker, Stacey Shafer, Emily White  
Transportation: Todd Brown, Joshua Becker, Mike Stalder  
Financial: Steve Hunt, Todd Brown, Mike Stalder

President Todd Brown continued with the regular meeting.

Motion to approve the consent agenda passed with a motion by Mike Stalder and a second by Steve Hunt.

Joshua Becker	Yes
Todd Brown	Yes
Steve Hunt	Yes
Stacey Shafer	Yes
Mike Stalder	Yes
Emily White	Yes

Visitors were recognized and time was allowed for public comment.

A motion to approve the Two P Turf contract for 2025 with a motion by Mike Stalder and a second by Joshua Becker.

Joshua Becker	Yes
Todd Brown	Yes
Steve Hunt	Yes
Stacey Shafer	Yes
Mike Stalder	Yes
Emily White	Yes

Elementary Principal, Mr. Grove reported on PreK-6<sup>th</sup> enrollment at 249 students, PreK and Kindergarten online registration opened today, and upcoming events such as a Teacher Inservice, Lion's club screening, and 100<sup>th</sup> day of school activities.

Secondary Principal/AD, Mr. Lanik reported 7-12<sup>th</sup> grade enrollment at 149, High school English has a student teacher for a few months, Seniors are on course for graduation, and on January 29<sup>th</sup> SV will host the District FCCLA contest. Mr. Lanik listed the students who received the Fall NCPA Academic All State recognition and discussed winter sports such as Wrestling, Basketball, and Bowling events upcoming are the Silent Auction at SV and the NSAA District Meeting he will attend.

Mr. Jorgenson discussed the 5-Year Strategic Plan/Board planning session upcoming, the ESU presentation with Lawyers in Holdrege Jan. 29<sup>th</sup>, a review of the fuel tank bid from AgValley, and information from PowerSchool.

A motion to approve the bills of the General Fund, Activity Fund, Building Fund, and the Nutrition Fund, provided by the administration, passed with a motion by Mike Stalder and a second by Todd Brown.

Joshua Becker	Yes
Todd Brown	Yes
Steve Hunt	Yes
Stacey Shafer	Yes
Mike Stalder	Yes
Emily White	Yes

A motion to repay the line of credit line that was accessed was passed with a motion by Mike Stalder and a second by Todd Brown.

Joshua Becker	Yes
Todd Brown	Yes
Steve Hunt	Yes
Stacey Shafer	Yes
Mike Stalder	Yes
Emily White	Yes

A motion to accept the resignation letter from Elementary Principal Mark Grove was passed with a motion by Steve Hunt and a second by Todd Brown.

Joshua Becker	Yes
Todd Brown	Yes
Steve Hunt	Yes
Stacey Shafer	Yes
Mike Stalder	Yes
Emily White	Yes

The meeting went into executive session at 2:10pm with a motion by Mike Stalder and a second by Steve Hunt. Executive meeting ended at 2:40pm and meeting adjourned 2:41pm at with a motion by Steve Hunt and a second by Joshua Becker. The next regular meeting is scheduled for February 10, 2025 at 7:30pm.

Dated this 13<sup>th</sup> day of January 2025

FURNAS COUNTY SCHOOL DISTRICT #540

A/K/A SOUTHERN VALLEY SCHOOLS BY: Todd Brown, PRESIDENT

ATTEST: Dana Gesick, Recording Secretary

**Board Report - Board**

Unposted; Batch Description General Fund Invoices to Pay 02102025

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
Ag Valley Coop	162780 01252025	fuel	278.26
Total Ag Valley Coop			278.26
Amazon Capital Services	119W-FRKY-4XWH	maintenance supplies	18.98
Amazon Capital Services	144H-RMJJ-MK9Q	Custodial supplies	8.75
Amazon Capital Services	14JV-G97C-GWKY	HS sped supplies - JL	30.97
Amazon Capital Services	17CY-HNPQ-417F	custodial supplies	28.23
Amazon Capital Services	17CY-HNPQ-GC1V	EL principal supplies	63.66
Amazon Capital Services	17JG-LGYT-1PMH	HS library books	268.40
Amazon Capital Services	1KYL-9PC1-HTW1	Maintenance supplies	175.00
Amazon Capital Services	1MGL-WM61-63PV	nurse supplies	234.80
Amazon Capital Services	1N37-PC7N-CJP9	EI library books	7.25
Amazon Capital Services	1PPR-TVYH-3C6T	HS library supplies - KB	16.96
Amazon Capital Services	1QQ4-97F9-496P	maintenance supplies	137.28
Amazon Capital Services	1RDR-7G49-66GQ	EL Library books	288.65
Amazon Capital Services	1TWT-KPW3-QVMM	maintenance supplies	23.78
Total Amazon Capital Services			1,302.71
Arapahoe-Holbrook Public School	Arapahoe Jan 2025	sped services	802.01
Total Arapahoe-Holbrook Public School			802.01
Beaver City Municipal Plant	421000 01212025	bus barn electric	28.45
Total Beaver City Municipal Plant			28.45
Blick Art Materials	4650712	teaching supplies - RJ	8.79
Total Blick Art Materials			8.79
Bluffs Facility Solutions	493267	custodial supplies	1,001.00
Total Bluffs Facility Solutions			1,001.00
Central Valley Electric, Inc	165434	maintenance supplies	109.50
Total Central Valley Electric, Inc			109.50
Champlin Tire Recycling, Inc.	161568	Rubber Mulch	4,600.00
Total Champlin Tire Recycling, Inc.			4,600.00
Clearly	INV683769	phone	126.76
Total Clearly			126.76
Cobra Midwest	1438	custodial supplies	389.44
Cobra Midwest	1439	custodial supplies	1,300.00
Cobra Midwest	1442	custodial supplies	299.60
Cobra Midwest	1443	custodial supplies	389.44
Cobra Midwest	1444	custodial supplies	197.55
Total Cobra Midwest			2,576.03
College Board	P2411801621	PSAT test - HAL	66.06
Total College Board			66.06
Computer Hardware	162064	ipad carts - EL	1,468.00
Total Computer Hardware			1,468.00
Cornhusker International Trucks- Lincoln	149018	bus maintenance	1,178.78

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Unposted; Batch Description General Fund Invoices to Pay 02102025

User ID: DJG

Vendor Name	Invoice Number	Description	Amount
Cornhusker International Trucks- Lincoln	3406453	bus supplies	52.17
Cornhusker International Trucks- Lincoln	3406794	bus supplies	163.39
Total Cornhusker International Trucks- Lincoln			<u>1,394.34</u>
Dannehl, Linda	Dannehl 02032025	fcs supplies	66.04
Total Dannehl, Linda			<u>66.04</u>
DAS State Acctg - Central Finance State of Nebraska	1462508	internet fees	537.71
Total DAS State Acctg - Central Finance State of Nebraska			<u>537.71</u>
Edia	A9609480-0001	teaching supplies - CH	1,750.00
Total Edia			<u>1,750.00</u>
Einspahr, Kirk	EinspahrK 01312025	cdl renewal	60.00
Total Einspahr, Kirk			<u>60.00</u>
Electrical Engineering & Equipment	102915	maintenance supplies	329.80
Electrical Engineering & Equipment	8672655-02	maintenance supplies	329.80
Total Electrical Engineering & Equipment			<u>659.60</u>
Elevate Counseling and Consulting LLC	Elevate 1 02062025	Counseling Services	4,076.96
Total Elevate Counseling and Consulting LLC			<u>4,076.96</u>
Emergent 3	INV-1228	Safety App Services/Set up	3,750.00
Total Emergent 3			<u>3,750.00</u>
Esu #11	4666	tech support/wrestling poster	124.20
Total Esu #11			<u>124.20</u>
Gonzalez, Elmer	Gonzalez 01312025	mileage	137.06
Total Gonzalez, Elmer			<u>137.06</u>
Graham Tire	1616457963	bus maintenance	2,752.35
Graham Tire	1616458321	bus repairs	3,596.71
Total Graham Tire			<u>6,349.06</u>
Harlan County Journal	60448	meeting mins	119.73
Total Harlan County Journal			<u>119.73</u>
Hi-Line Motors LLC	7-30-24-70	mower maintenance	82.30
Hi-Line Motors LLC	9-10-24-55	mower maintenance	328.04
Total Hi-Line Motors LLC			<u>410.34</u>
HomeTown Leasing	9315 02192025	copier lease	2,331.14
Total HomeTown Leasing			<u>2,331.14</u>
HTMC	2102	spring academic booster radio message	108.00
HTMC	2104	spring sports booster radio message	108.00
Total HTMC			<u>216.00</u>
Husker Hardware LLC	1928	maintenance supplies	272.19
Total Husker Hardware LLC			<u>272.19</u>

Vendor Name	Invoice Number	Description	Amount
Imagine Learning	1038554	MyPath/NWEA/Reading/Math Site License	10,990.00
<b>Total Imagine Learning</b>			<b>10,990.00</b>
Inspire Rehabilitation	INV-11323	PT Services Oct	1,431.31
Inspire Rehabilitation	INV-12142	January speech therapy	2,484.18
Inspire Rehabilitation	INV-12175	January PT Services	593.81
<b>Total Inspire Rehabilitation</b>			<b>4,509.30</b>
Jeff Lange Counseling LLC	1 02062025	Counseling services	3,776.96
<b>Total Jeff Lange Counseling LLC</b>			<b>3,776.96</b>
JENNIFER SCHUTZ,OTR/L	956375 01292025	OT Services Jan	5,367.26
<b>Total JENNIFER SCHUTZ,OTR/L</b>			<b>5,367.26</b>
Jostens	35640121	grad supplies	273.95
<b>Total Jostens</b>			<b>273.95</b>
Kelley's Super Market Inc	2222 02012025	supplies	29.54
Kelley's Super Market Inc	22221 02012025	fcs supplies	145.70
<b>Total Kelley's Super Market Inc</b>			<b>175.24</b>
Kerm's Korner	9628640	fuel	2,312.54
<b>Total Kerm's Korner</b>			<b>2,312.54</b>
KSB School Law	18230	legal counsel	158.50
<b>Total KSB School Law</b>			<b>158.50</b>
Laborie Land Works LLC	1893	topsoil	75.00
<b>Total Laborie Land Works LLC</b>			<b>75.00</b>
Larsen's Ace Hardware	37575	custodial supplies - HS lounge	63.56
Larsen's Ace Hardware	37753	EL gym custodial supplies	18.91
Larsen's Ace Hardware	38169	EL gym custodial supplies	35.92
Larsen's Ace Hardware	38270	custodial supplies	52.53
<b>Total Larsen's Ace Hardware</b>			<b>170.92</b>
Lincoln Public Schools	DOTUI-39	2nd Qtr Tuition 24-25	6,926.00
<b>Total Lincoln Public Schools</b>			<b>6,926.00</b>
Mid-States Automation & Control, Inc.	72-2222	auditorium heat pump repairs	550.00
Mid-States Automation & Control, Inc.	72-2239	HS repairs - heat pump/hot water heater	1,650.00
<b>Total Mid-States Automation &amp; Control, Inc.</b>			<b>2,200.00</b>
NASB	N-52588	New board member workshop	600.00
<b>Total NASB</b>			<b>600.00</b>
NewzBrain Education	1459	license renewal	408.00
<b>Total NewzBrain Education</b>			<b>408.00</b>
NRCSA	LF 037	2025 Legislative Forum Registration - BJ	100.00
<b>Total NRCSA</b>			<b>100.00</b>

**Board Report - Board**

Vendor Name	Invoice Number	Description	Amount
Oxford Utilities	7704 01172025	bus barn utilities	65.45
Oxford Utilities	7704 01312025	utilities	750.55
<b>Total Oxford Utilities</b>			<b>816.00</b>
Pearson Education	28018819	sped teaching supplies	77.90
Pearson Education	28060109	sped teaching supplies	37.05
Pearson Education	28087189	sped teaching supplies	125.80
<b>Total Pearson Education</b>			<b>240.75</b>
Pitney Bowes	4369 01312025	postage	556.46
<b>Total Pitney Bowes</b>			<b>556.46</b>
Prestwick House	446846	teaching supplies - JH	244.18
<b>Total Prestwick House</b>			<b>244.18</b>
Quill Corporation	42491790	supplies	63.26
<b>Total Quill Corporation</b>			<b>63.26</b>
Reliable Pest Control, Inc	50705	pest control	210.00
<b>Total Reliable Pest Control, Inc</b>			<b>210.00</b>
S & W Auto Parts	763657	bus supplies	53.98
S & W Auto Parts	763898	bus supplies	122.87
S & W Auto Parts	763901	custodial supplies	21.84
S & W Auto Parts	763931	bus supplies	219.90
S & W Auto Parts	764015	bus supplies	6.66
S & W Auto Parts	764074	bus supplies	6.66
S & W Auto Parts	764202	bus supplies	19.98
S & W Auto Parts	764297	custodial supplies	70.29
<b>Total S &amp; W Auto Parts</b>			<b>522.18</b>
Sappa Valley Farm & Auto LLC	16069L	fuel	48.13
Sappa Valley Farm & Auto LLC	16072L	fuel	161.70
Sappa Valley Farm & Auto LLC	16086L	fuel	68.75
Sappa Valley Farm & Auto LLC	16107L	fuel	114.68
Sappa Valley Farm & Auto LLC	16128L	fuel	38.50
Sappa Valley Farm & Auto LLC	16129L	fuel	38.50
Sappa Valley Farm & Auto LLC	16210L	fuel	148.50
Sappa Valley Farm & Auto LLC	16233L	fuel	162.36
Sappa Valley Farm & Auto LLC	16234L	fuel	66.96
Sappa Valley Farm & Auto LLC	16307L	fuel	128.34
Sappa Valley Farm & Auto LLC	16348L	fuel	83.81
Sappa Valley Farm & Auto LLC	16405L	fuel	167.64
Sappa Valley Farm & Auto LLC	16446L	fuel	35.28
Sappa Valley Farm & Auto LLC	16449L	fuel	144.90
Sappa Valley Farm & Auto LLC	16469L	fuel	129.36
Sappa Valley Farm & Auto LLC	16496L	fuel	79.38
Sappa Valley Farm & Auto LLC	16508L	fuel	45.57
Sappa Valley Farm & Auto LLC	16512L	fuel	41.16
Sappa Valley Farm & Auto LLC	16514L	fuel	29.40
Sappa Valley Farm & Auto LLC	16527L	fuel	76.15
<b>Total Sappa Valley Farm &amp; Auto LLC</b>			<b>1,809.07</b>
Schmidt, Leighton	Schmidt 01152025	phone reimburse	118.80
<b>Total Schmidt, Leighton</b>			<b>118.80</b>

Vendor Name	Invoice Number	Description	Amount
Southern Valley Activities	ELLIBRARY 02042025	Reimburse SV Act Fund for postage pd	123.45
<b>Total Southern Valley Activities</b>			<b>123.45</b>
Twin Valleys Public Power	729 02062025	electricity	16,360.95
<b>Total Twin Valleys Public Power</b>			<b>16,360.95</b>
TwoPturf, LLC	5921	Turf Care Program	2,416.33
TwoPturf, LLC	5922	Turf Care Program	2,416.33
<b>Total TwoPturf, LLC</b>			<b>4,832.66</b>
U.S. Bank	2836 02062025	cc charges	2,028.34
<b>Total U.S. Bank</b>			<b>2,028.34</b>
Valley Voice	46508	board mins	39.30
Valley Voice	46509	board mins	30.10
Valley Voice	46510	board mins	5.85
Valley Voice	46511	board mins	79.03
<b>Total Valley Voice</b>			<b>154.28</b>
Verizon Wireless	6103670668	phone	80.02
<b>Total Verizon Wireless</b>			<b>80.02</b>
VVS Inc	115151	supplies	241.36
<b>Total VVS Inc</b>			<b>241.36</b>
Wex Bank	102575565	fuel	2,258.85
<b>Total Wex Bank</b>			<b>2,258.85</b>
Woodward's Disposal Service, Inc.	NO9242-1653	shredding	42.50
<b>Total Woodward's Disposal Service, Inc.</b>			<b>42.50</b>
Yanda's Music And Pro Audio	740796	HS teaching supplies HH	69.00
Yanda's Music And Pro Audio	741666	HS teaching supplies HH	47.00
Yanda's Music And Pro Audio	742385	HS teaching supplies HH	32.37
<b>Total Yanda's Music And Pro Audio</b>			<b>148.37</b>
<b>Fund Number 01</b>			<b>103,517.09</b>
<b>Checking Account ID 1</b>			<b>103,517.09</b>

Furnas County School District 540  
Board Report - Payroll

February 20, 2025

Gross Payroll	421,320.76
Health/Dental/HSA	121,260.65
Retirement	38,548.94
Payroll Taxes	<u>31,351.26</u>
Total Payroll Expenses	<u>\$ 612,481.61</u>

02/07/2025 12:55 PM

Unposted; Batch Description Nutrition Fund Invoices to Pay 02102025

User ID: DJG

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 6	Fund Number 06	NUTRITION FUND	
Cash-wa Distributing	14470801	food/supplies	772.93
Cash-wa Distributing	14470802	food	88.22
Cash-wa Distributing	14471189	food	187.80
Cash-wa Distributing	14474013	food	1,131.52
Cash-wa Distributing	14480784	food	198.47
Cash-wa Distributing	14480786	food/supplies	2,624.36
Cash-wa Distributing	14484400	food/supplies	481.69
Cash-wa Distributing	14484401	food	149.42
Cash-wa Distributing	14488508	food	2,193.74
Cash-wa Distributing	14488509	food	301.44
Cash-wa Distributing	14496921	food/supplies	2,794.27
Cash-wa Distributing	14496923	food/supplies	252.08
Cash-wa Distributing	C14471183	food	240.42
Cash-wa Distributing	C14472455	food	240.42
Cash-wa Distributing	C14476435	food	232.59
Cash-wa Distributing	CM3750005	credit food	(240.42)
Cash-wa Distributing	S14487687	food	467.55
Total Cash-wa Distributing			<u>12,116.50</u>
Hogeland's Market	2053001729	food/supplies	113.07
Total Hogeland's Market			<u>113.07</u>
SV General	NutritionPR 02202025	Nutrition PR Feb 2025	20,370.79
Total SV General			<u>20,370.79</u>
US Foods	5165656	food/supplies	2,330.34
US Foods	5348041	food/supplies	2,380.41
US Foods	5525702	food/supplies	1,227.31
US Foods	5702978	food/supplies	960.27
US Foods	5939011	credit memo	(105.87)
Total US Foods			<u>6,792.46</u>
Wiedel, Denise	Wiedel 02042025	food/supplies	205.17
Total Wiedel, Denise			<u>205.17</u>
Fund Number 06			<u>39,597.99</u>
Checking Account ID 6			<u>39,597.99</u>

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 5	Fund Number 05	ACTIVITY FUND	
Albrecht, Marty	MAAlbrecht 1-7-2025	V BBB Ref	150.00
Total Albrecht, Marty			<u>150.00</u>
Amazon Capital Services	1CCX-46R7-7H4H	Prom Supplies	110.97
Amazon Capital Services	1QF3-KV6F-QGJG	Bowling Shirts Leo and Gerogia	69.98
Total Amazon Capital Services			<u>180.95</u>
Amherst Public School	HSGWR 1-1-2025	GHS Wrestling Entry Fee	120.00
Total Amherst Public School			<u>120.00</u>
Arapahoe-Holbrook Public School	EQB 2/3/2025	Elementary Quiz Bowl 2-3-2025	25.00
Arapahoe-Holbrook Public School	HSBBB 2-10-2025	HS JV BBB Fee	50.00
Arapahoe-Holbrook Public School	HSBWRArap1-27-25	HS Wrestling Entry Fee	125.00
Total Arapahoe-Holbrook Public School			<u>200.00</u>
Ballou, Brad	BBallou 2-8-2025	JH BBB SV Invite Ref.	150.00
Ballou, Brad	V*BBallou 2-8-2025	JH BBB SV Invite Ref.	(150.00)
Total Ballou, Brad			<u>0.00</u>
Bienhoff, Randall	RBienhoff 2-7-2025	V BBB Ref	215.00
Total Bienhoff, Randall			<u>215.00</u>
Bose, Kamden	KBose JHGBB 1-16-25	JH GBB Ref	100.00
Total Bose, Kamden			<u>100.00</u>
Broken Bar C Electric, LLC	582	Sign Installation	853.37
Total Broken Bar C Electric, LLC			<u>853.37</u>
Burgeson, Chaston	CBurgesonJHBB1-21-25	JH BBB Ref	100.00
Total Burgeson, Chaston			<u>100.00</u>
Carraher, Cole	CCarraher BB 1-18-25	BB Ref	180.00
Total Carraher, Cole			<u>180.00</u>
Cash-wa Distributing	14470800	hs snack cart	158.99
Cash-wa Distributing	14480785	Concessions	784.24
Cash-wa Distributing	14488510	Concessions	691.03
Cash-wa Distributing	14496925	Concessions	642.28
Cash-wa Distributing	14505226	Concessions	96.50
Total Cash-wa Distributing			<u>2,373.04</u>
Cash	Cash 02062025	cash for drawer	200.00
Total Cash			<u>200.00</u>
Clouse, Dustin	DClouse JHBB 1-20-25	JH BB Ref	200.00
Total Clouse, Dustin			<u>200.00</u>
Colle, Trey	TColle BB 1-18-25	BB Ref	180.00
Total Colle, Trey			<u>180.00</u>
Computer Hardware	163252	Repairs	550.00

Vendor Name	Invoice Number	Description	Amount
Total Computer Hardware			<u>550.00</u>
Dannehl, Linda	LDannehl 1-10-2025	Holiday Lucheon	35.82
Dannehl, Linda	LDannehl 1-30-2025	Supplies FCCLA Districts	159.08
Dannehl, Linda	LDannehl 2-3-2025	Games for auction gift	60.96
Total Dannehl, Linda			<u>255.86</u>
Dollamur Sport Surfaces	202293 / 1-29-2025	Wrestling Mat w/paint	10,775.00
Total Dollamur Sport Surfaces			<u>10,775.00</u>
Esu #11	4666	tech support/wrestling poster	10.46
Total Esu #11			<u>10.46</u>
Eustis-Farman Public School	RPAC Choir 1-20-2025	Meals 6 students @ \$7.00 each	42.00
Eustis-Farman Public School	RPAC Vocal 1-27-25	RPAC Vocal Clinician 1-24-2025	72.22
Total Eustis-Farman Public School			<u>114.22</u>
Flower Patch, The	019145	Sr. Night Bowling	32.00
Total Flower Patch, The			<u>32.00</u>
Franklin Public Schools	HSQBFH 2-12-25	JH Quiz Bowl Entry Fee	25.00
Total Franklin Public Schools			<u>25.00</u>
Gothenburg High School	SpeechGoth 2-8-25	HS Speech Meet Fee	45.00
Total Gothenburg High School			<u>45.00</u>
Harding, Shawn	SHarding 2-7-2025	JV BBBRef	65.00
Total Harding, Shawn			<u>65.00</u>
Horwart, Connie	C Horwart 1-29-2025	Cinnamon Rolls Lions Club Screening	40.00
Total Horwart, Connie			<u>40.00</u>
Husker Hardware LLC	1908	Supplies	59.98
Total Husker Hardware LLC			<u>59.98</u>
Kelley's Super Market Inc	2222 02012025	supplies	17.74
Total Kelley's Super Market Inc			<u>17.74</u>
Kerm's Korner	9628640.	Concessions	254.10
Total Kerm's Korner			<u>254.10</u>
Kim McQuiston	KMcQuiston 1-21-25	Amazon PBIS Supplies	86.92
Total Kim McQuiston			<u>86.92</u>
Long, Aaron	ALong JHBB 1-20-25	JH BB Ref	200.00
Total Long, Aaron			<u>200.00</u>
Marquez, Jennifer	JMarquez 1-28-2025	Supplies	73.59
Total Marquez, Jennifer			<u>73.59</u>
Mason, Nathan	NMason BB 1-18-25	BB Ref	180.00
Total Mason, Nathan			<u>180.00</u>

Vendor Name	Invoice Number	Description	Amount
Melinda Hunt	MHunt 1-30-2025	Supplies	125.36
Total Melinda Hunt			125.36
Mike Williams	MWilliamsBBB 1-21-25	JH BBB Ref	100.00
Total Mike Williams			100.00
Misko Sports Inc	3932	Wilson GST 1003, Ball Prep Kit	675.00
Misko Sports Inc	3945	Schutt F7 FB Helmets	2,770.00
Total Misko Sports Inc			3,445.00
Nebraska FBLA Foundation Trust	FBLA Trust 2-7-2025	FBLA Foundation Trust 2025	100.00
Total Nebraska FBLA Foundation Trust			100.00
Nebraska Wesleyan University	ChoirNWU 2025	Honor Choir Registration Fee	100.00
Total Nebraska Wesleyan University			100.00
Pepsi Cola Bottling Co	31996005	Concessions	508.93
Pepsi Cola Bottling Co	42251007	Concessions	613.59
Pepsi Cola Bottling Co	55303006	Concessions	366.79
Total Pepsi Cola Bottling Co			1,489.31
Riddell All American Sports	952229663	FB Helmets	1,311.95
Total Riddell All American Sports			1,311.95
Samuelson, Jake	JSamuelson 2-7-2025	V BBB Ref	150.00
Total Samuelson, Jake			150.00
Schriner, Amy	ASchriner 2-10-2025	Silent Action Item 121 Reimbursement	121.00
Total Schriner, Amy			121.00
Southwest High School	HSBWR 2-7-25	HS Wrestling Entry Fee	100.00
Southwest High School	HSQB 2-3-2025	HS Quiz Bowl at Southwest	25.00
Southwest High School	RPAC QB 1-17-25	Quiz Bowl Fee	10.00
Total Southwest High School			135.00
SV General	PostProm 1-31-2025	Post Prom Postage	46.23
Total SV General			46.23
SVEA	MHunt 9-20-2024	Money was for SVEA not Special Projects	371.00
Total SVEA			371.00
THAYER CENTRAL HIGH SCHOOL	HS GWR 1-23-25	HS Wrestling Fee Girls	150.00
Total THAYER CENTRAL HIGH SCHOOL			150.00
U.S. Bank	2836 02062025	cc charges	1,057.93
Total U.S. Bank			1,057.93
ULINE	187550576	Laser Supplies	24.00
Total ULINE			24.00
Vacura, Thomas	TJVacuraJHBBB 2-7-25	JH BBB Ref	150.00

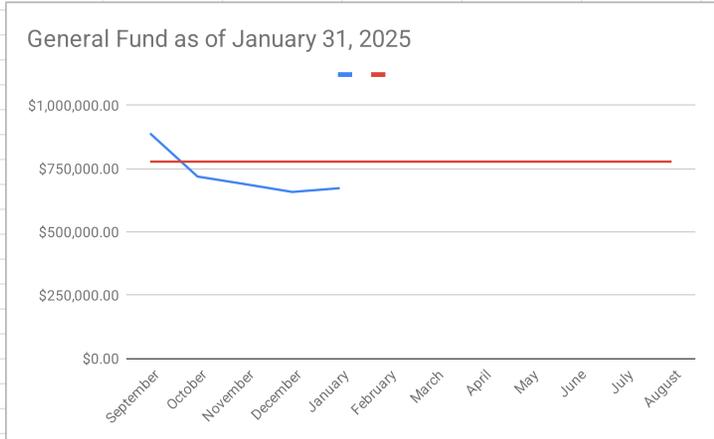
Vendor Name	Invoice Number	Description	Amount
Vacura, Thomas	TVacura JHBB 1-20-25	JH BB Ref	200.00
Vacura, Thomas	TVacuraJHBBB 1-23-25	JHBBB Ref	110.00
<b>Total Vacura, Thomas</b>			<b>460.00</b>
Varsity Spirit Fashions	31412300	Glitter Vinyl Bow	54.62
<b>Total Varsity Spirit Fashions</b>			<b>54.62</b>
Village Mercantile	JoeFBLA 1-18-25	Supplies	31.44
<b>Total Village Mercantile</b>			<b>31.44</b>
Volk, Matt	MVolk 2-7-2025	JV BBBRef	65.00
Volk, Matt	MVolk JH BB 1-20-25	JH BB Ref	200.00
Volk, Matt	MVolk JHGBB 1-16-25	JH GBB Ref	100.00
<b>Total Volk, Matt</b>			<b>365.00</b>
Watson, Levi	LWatson 2-7-2025	JV BBBRef	65.00
Watson, Levi	LWatsonJHBBB 1-23-25	JHBBB Ref	110.00
<b>Total Watson, Levi</b>			<b>175.00</b>
Zimmerman Printing & Shirt Shack	70148	Wrestling Conference Banner	90.00
<b>Total Zimmerman Printing &amp; Shirt Shack</b>			<b>90.00</b>
<b>Fund Number 05</b>			<b>27,740.07</b>
<b>Checking Account ID 5</b>			<b>27,740.07</b>

**Board Report - Board**

Unposted; Batch Description Building Fund Invoices to Pay 02102025

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 8	Fund Number 08	BUILDING FUND	
Broken Bar C Electric, LLC	581	Orleans bus barn/garage door repairs	2,374.17
Total Broken Bar C Electric, LLC			<hr/> 2,374.17
Fund Number 08			<hr/> 2,374.17
Checking Account ID 8			<hr/> 2,374.17

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$888,744.70	\$777,283.00	-\$111,461.70
October	\$718,408.37	\$777,283.00	\$58,874.63
November	\$688,424.60	\$777,283.00	\$88,858.40
December	\$657,424.60	\$777,283.00	\$119,858.40
January	\$672,444.25	\$777,283.00	\$104,838.75
February		\$777,283.00	
March		\$777,283.00	
April		\$777,283.00	
May		\$777,283.00	
June		\$777,283.00	
July		\$777,283.00	
August		\$777,283.00	
<b>Total</b>	<b>\$3,625,446.52</b>	<b>\$9,327,396.00</b>	<b>\$260,968.48</b>



Revenue  
**January**  
**February**  
**March**  
**April**  
**May**  
**June**  
**July**  
**August**

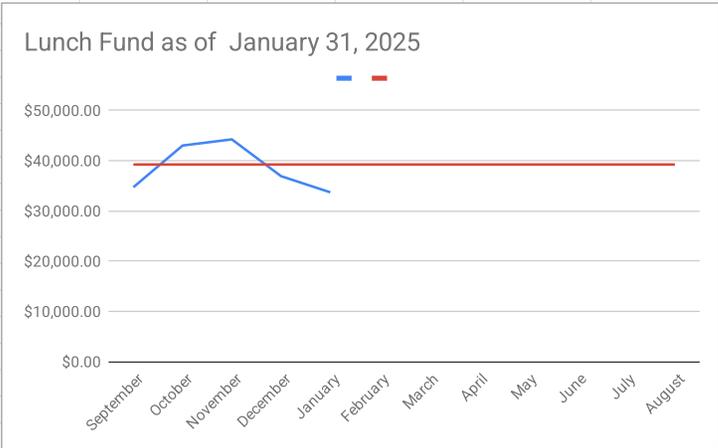
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<b>Totals</b>	<b>\$3,625,446.52</b>	<b>\$9,327,396.00</b>	<b>\$260,968.48</b>
<b>% Totals</b>	<b>39.41%</b>		<b>2.84%</b>

770521.4167

September	8.33%		7693593.96
October	16.67%		
November	25.00%		
December	33.33%		
January	41.67%		
February	50.00%		
March	58.33%		
April	66.67%		
May	75.00%		
June	83.33%		
July	91.67%		
August	100.00%		

	Monthly Spent	Monthly Budget	Amount Remaining
September	\$34,678.84	\$39,197.17	\$4,518.33
October	\$42,974.15	\$39,197.17	-\$3,776.98
November	\$44,196.67	\$39,197.17	-\$4,999.50
December	\$36,877.27	\$39,197.17	\$2,319.90
January	\$33,662.81	\$39,197.17	\$5,534.36
February		\$39,197.17	
March		\$39,197.17	
April		\$39,197.17	
May		\$39,197.17	
June		\$39,197.17	
July		\$39,197.17	
August		\$39,197.17	



	Budget	Revenue	Difference
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			
March			
April			
May			
June			
July			
August			

<b>Totals</b>	\$192,389.74	\$470,377.04	\$3,596.11		37831.58333	39197.16667
<b>% Totals</b>	55.12%	134.78%	1.03%			
September		8.33%				
October		16.67%				
November		25.00%				
December		33.33%				
January		41.67%				
February		50.00%				
March		58.33%				
April		66.67%				
May		75.00%				
June		83.33%				
July		91.67%				
August		100.00%				











**PRINCIPAL'S CONTRACT OF EMPLOYMENT**  
**SOUTHERN VALLEY SCHOOLS**  
**2025-2026**

**THIS CONTRACT** is made by and between the Board of Education of the Southern Valley Schools, District No., 540, located in Furnas County in the State of Nebraska, hereinafter referred to as "**the Board**", and **Natalie Thiessen**, hereinafter referred to as "**the Principal**".

**WITNESSETH:** The Board hereby agrees to employ the Administrator and the Administrator hereby agrees to accept such employment as **Principal of Southern Valley Elementary** and to the following terms and conditions:

**SECTION 1. TERM OF CONTRACT.** The Principal shall be employed for a period of one year, beginning on the 1st day of July, 2025, and expiring on the 30th day of June 2026.

**SECTION 2. SALARY.** In consideration of an annual salary of **\$95,000.00** to be paid the first year and of the further agreements and considerations hereinafter stated, the Principal agrees to perform faithfully administrative duties for the District as prescribed by the laws of the State of Nebraska and by the rules and regulations promulgated by the Board of Education. Said annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of other professional staff employees of the District.

**SECTION 3. PROFESSIONAL STATUS.** The Principal hereby affirms that he/she is not under contract with another School Board or Board of Education covering any part of or all of the same term provided in this Contract. The Principal further affirms that throughout the term of this Contract he/she will hold a valid and appropriate certificate to act as **PK-6** Principal in the State of Nebraska, which certificate shall be registered in the office of the Superintendent of Schools as required by law.

**SECTION 4. PRINCIPAL'S DUTIES:** The duties of the Principal shall be as described in the BOARD OF EDUCATION POLICY MANUAL, which duties shall be performed in accordance with standards and goals, established by the Superintendent of Schools. The Principal agrees to devote his/her time, skill, labor and attention to his/her duties as Principal throughout the term of this Contract;

provided, however, the Principal may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations with approval of the Superintendent.

**SECTION 5. DISCHARGE.** Throughout the term of this Contract, discharge of the Principal's contract shall occur only after mutual agreement of the parties or in compliance with Nebraska Statutes.

**SECTION 6. DISABILITY.** Should the Principal be unable to perform his/her duties by reason of illness, accident or other disability beyond his/her control, and such disability shall continue for more than his/her accumulated sick leave during any school year, the Board may in its discretion make a proportioned reduction from the salary stipulated herein. If such disability is permanent, irreparable, or of such a nature as to make performance of his/her duties impossible, the Board may in its discretion terminate this Contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Principal under any insurance coverage furnished by the District.

**SECTION 7. TRANSPORTATION.** The Board shall provide the Principal transportation required in the performance of his/her official duties or shall reimburse them for such transportation at the rate as set forth by the Board of Education on an annual basis.

**SECTION 8. LEAVE.** The Principal shall be allowed 12 days per year and unused days can be banked and can accumulative to 45 days.

**SECTION 9. PROFESSIONAL DEVELOPMENT.** The Principal shall continue his/her professional development by attending appropriate professional meetings at the local, state, and national levels with the approval of the Superintendent. The district shall pay for membership the Nebraska Council of School Administrators, NASSP, or NAESP or another organization mutually agreed upon by the Principal and Superintendent.

**SECTION 10. FRINGE BENEFITS.** The Principal shall receive all fringe benefits of employment, which are granted other certificated employees of the District.

**SECTION 11. NO PENALTY FOR RELEASE OR RESIGNATION.** There shall be no penalty for release or resignation by the

Principal from his Contract; provided no resignation shall become effective until expiration of the contract unless accepted by the Board and the Board shall fix the time at which the resignation shall take effect.

**SECTION 12. GOVERNING LAWS.** The parties shall be governed by all applicable state and federal laws, rules, and regulations in the performance of his/her respective duties and obligations under this contract.

**SECTION 13. AMENDMENTS TO BE IN WRITING.** This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

**SECTION 14. SEVERABILITY.** If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

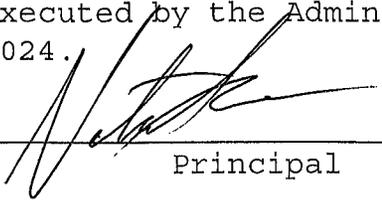
IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below.

Executed by the Board this 10th day of February, 2025.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

Executed by the Administrator this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

  
\_\_\_\_\_  
Principal

# SV Policy Review Calendar 2025

## **Board Meeting, February 10, 2025**

-1001, 1002, 1003, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010

## **Board Meeting, March 10, 2025**

-2011, 2012, 2013, 2014, 2015, 2016, 3001, 3002, 3003, 3003.1, 3004, 3004.1, 3005

## **Board Meeting, April 14, 2025**

-3006, 3007, 3008, 3009, 3010, 3011, 3012, 3013, 3014, 3015, 3016, 3017, 3018, 3019

## **Board Meeting, May 12, 2025**

-3020, 3021, 3022, 3023, 3024, 3025, 3026, 3027, 3028, 3029, 3030, 3031, 3032, 3033

## **Board Meeting, June 9, 2025**

-3034, 3035, 3036, 3037, 3039, 3040, 3041, 3042, 3043, 3044, 3045, 3046, 3047, 3048

## **Board Meeting, July 14, 2025**

-3049, 3050, 3051, 3052, 3053, 3054, 3058, 4002, 4003, 4004, 4005, 4006, 4007, 4008

## **Board Meeting, August 11, 2024**

-4009, 4010, 4011, 4011.1, 4012, 4013, 4014, 4015, 4016, 4017, 4018, 4019, 4020,

## **Board Meeting, September 8, 2025**

-4022, 4023, 4024, 4025, 4027, 4028, 4029, 4030, 4031, 4032, 4034, 4035, 4037, 4038

## **Board Meeting, October 13, 2025**

-4039, 4041, 4042, 4043, 4044, 4045, 4046, 4047, 4048, 4049, 4050, 4051, 4052, 4053

## **Board Meeting, November 10, 2025**

-4056, 4057, 4058, 4059, 4060, 4061, 4062, 5000, 5001, 5002, 5002.1, 5002.2, 5003

## **Board Meeting, December 8, 2025**

-5004, 5005, 5006, 5007, 5008, 5009, 5010, 5011, 5012, 5014, 5015, 5016, 5017, 5018

## **Board Meeting, January 12, 2026**

-5019, 5020, 5022, 5023, 5024, 5025, 5026, 5028, 5030, 5031, 5032, 5033, 5034, 5035

## **Board Meeting, February 9, 2026**

-5036, 5037, 5039, 5040, 5041, 5042, 5043, 5044, 5045, 5046, 5049, 5050, 5052, 5053

## **Board Meeting, March 9, 2026**

-5054, 5055, 5056, 5057, 5059, 5062, 5063, 5064, 5065, 5066, 5067, 6001, 6002, 6003

**Board Meeting, April 13, 2026**

-6004, 6005, 6006, 6007, 6008, 6009, 6010, 6011, 6012, 6013, 6014, 6015, 6016, 6017

**Board Meeting, May 11, 2026**

-6018, 6020, 6021, 6025, 6026, 6027, 6028, 6029, 6030, 6031, 6032, 6033, 6034, 6035,  
6036

**2010**  
**Preparation for Board Meetings**

The superintendent will create the agenda and board packet in consultation with the board president. The materials will be sent or delivered to each board member in advance of the meeting. Members of the public have no entitlement to place an item on the board's agenda, but may address the board during the next meeting at which the board receives public comment. The agenda shall be placed on the district's website at least 24 hours before the school board meeting and shall remain available on the website for at least six months.

Adopted on: \_\_\_\_\_

Revised on: ~~\_\_\_\_\_~~ July 11, 2022

Reviewed on: \_\_\_\_\_

## **2009 Public Participation at Board Meetings**

The board of education shall conduct its meetings in accordance with state law.

The board shall make reasonable efforts to accommodate the public's right to hear the discussions and testimony presented at its meetings. The board shall permit public comment at meetings as required by law, subject to lawful limitations at the discretion of the board. Public comment is a limited forum, and such limitations include a prohibition against discussing particular staff members, students, or officers. Individuals also may be required to sign up for public comment in advance to allow the board to efficiently allocate time. The board may make and enforce other reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, photographing, or recording its meetings.

The board may, at its discretion, enter into executive session in accordance with state law. The public will not be able to view or participate in the meeting while the board is in executive session, and will be required to leave the meeting during the pendency of executive session. The board may enter into executive session in accordance with state law for the following reasons:

- (1) Discussing personnel issues, including but not limited to hiring or discipline;
- (2) Discussing student discipline or placement;
- (3) Consulting with legal counsel or reviewing communications from legal counsel;
- (4) Preparing for negotiations with collective bargaining associations;
- (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business; or
- (6) Discussing school safety information as described in 1-27-1.5(8) and 1-27-1.5(17).

**Library Materials.** Any statements regarding specific library materials, regardless of whether the speaker wishes for the District to maintain a particular source or material or wishes for the district to exclude a specific source or material, will not be allowed during public comment. Such requests will be considered in accordance with District Policy 6032.

Statements regarding the District's policy itself will be considered subject to other lawful limitations on the statement.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **2008 Meetings**

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

### 1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

### 2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include the Harlan County Journal and The Voice. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, and (2) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the

minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

### 3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

### 4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: \_\_\_\_\_

Revised on: July 8, 2024

Reviewed on: \_\_\_\_\_

**2007**  
**Reimbursement and Miscellaneous Expenditures**

1. Board members, employees, and volunteers of the school district are expected to maintain and enhance their effectiveness by being well-informed on issues affecting education. They are encouraged to attend education workshops, conferences, training programs, official functions, hearings, and meetings sponsored by the school district or state and national educational organizations which are helpful to them in performing their duties or which are in the best interests of the school district.
  
2. This board hereby gives prior approval for board members to attend meetings described in the preceding paragraph. Upon approval by the board president, or the superintendent or designee when the board president is unavailable, such board members may attend authorized meetings without further action or approval by the board, and shall be paid or reimbursed for registration costs, tuition costs, fees or charges, travel expenses, and costs of meals and lodging as permitted by law.
  - a. The superintendent or the superintendent's designee may authorize employees and volunteers to attend meetings described in the first paragraph and may authorize the payment of such registration costs, tuition costs, fees, charges, travel expenses, costs of meals, and/or costs of lodging as he or she deems appropriate and as permitted by law.
  
  - b. Expenses for attendance at any of the above activities shall be paid by the school district as allowed by law. The Board shall pay or reimburse attendees for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that such reimbursement is permitted by law.
  
  - c. The board authorizes the expenditure of funds for non-alcoholic beverages for individuals attending public meetings of the board and non-alcoholic beverages and meals for individuals while performing or immediately after performing relief, assistance, or support activities in emergency situations, and for any volunteers during or

immediately following their participation in any activity approved by the board.

- d. It is in the best interest of this school district to recognize service by board members, employees, and volunteers. The board authorizes the president, superintendent or the superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted, provided that no such plaque, certificate, flowers or other item of value shall cost more than \$100.00.
  
- e. Funds may be spent for one recognition dinner each year for elected and appointed officials, employees or volunteers of the school district. The maximum cost per person for such a dinner shall not exceed \$50.00.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **2006 Complaint Procedure**

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

### **Complaint and Appeal Process.**

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, coordinator, superintendent, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
  - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.

- b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
  - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
  - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may be submitted to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov); by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the respondent.
    - 1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.
    - 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - b) Strongly encourage the complainant to reduce his or her concerns to writing.
  - c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
    - 1) All relevant details of the complaint;

- 2) All witnesses and documents which the complainant believes support the complaint;
    - 3) The action or solution which the complainant seeks.
  - d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.
4. If either the complainant or the respondent is not satisfied with the decision, he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal. This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.
- a) The appeal must be in writing.
  - b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
  - c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.
  - d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve allegations against the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:
  - a) When the complaint is about a board policy, not implementation of the policy;
  - b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
  - c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated the decision to the complainant.
- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint or appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g) The board president will notify the complainant and any other person legally required to receive the decision in writing of the decision. If the complaint involves discrimination or harassment allegations against the

Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.

- h) There is no appeal from any decision of the board unless authorized by law.
6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
  - b) Determine whether the complainant has discussed the matter with the superintendent.
    - 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
    - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.

- d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
- e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

**No Retaliation.** The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

**Special Rules Regarding Educational Services and Related Services to Students with Disabilities.** Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the South Dakota Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a

disability or will provide prior written notice of the district's refusal to do so.

**Bad Faith or Serial Filings.** The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (d) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent or board president without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: \_\_\_\_\_

Revised on: July, 2024

Reviewed on: \_\_\_\_\_

## **2005 Conflict of Interest**

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:

a. Business with which a board member is associated shall include the following:

(1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.

(2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.

b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.

c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.

2. Contracts with the School District.

a. No board member or member of his or her immediate family shall enter into a contract valued at two thousand dollars or more, in

any one year, with this school district unless the contract is awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

- b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to make public the board member's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her parent, spouse, or child has a business association with the business involved in the contract or will receive a payment, fee, or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
  - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
  - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
  - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

### 3. Contracts with Board Member's Immediate Family.

- a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:
  - (1) All district employees.
  - (2) All employees within a specific classification but which does not single out the member of his or her immediate family.

### 4. Employing Members of the Immediate Family.

- a. A board member may recommend for employment or supervise the employment of an immediate family member if:
  - (1) The board member does not abuse his or her position.
  - (2) Abuse of official position shall include, but not be limited to, employing an immediate family member:
    - (i) who is not qualified for and able to perform the duties of the position;
    - (ii) for any unreasonably high salary;
    - (iii) who is not required to perform the duties of the position.
  - (3) The board makes a reasonable solicitation and consideration of applications for employment.
  - (4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.
  - (5) The board approves the employment or supervisory position.

- b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.
5. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment
- a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
    - (1) a public official, public employee, or candidate.
    - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
    - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
  - b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.
  - c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.
  - d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.
6. Conflict of Interest Relating to Campaigning or Political Issues
- a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or

election of a candidate or the qualification, passage, or defeat of a ballot question.

- b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.
- c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
- d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
  - (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
  - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

## 7. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
  - (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and
  - (3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.
- b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

#### 8. Recordkeeping

- a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:
  - (1) The names of the contracting parties.
  - (2) The nature of the interest of the board member in question.
  - (3) The date that the contract was approved.
  - (4) The amount of the contract.
  - (5) The basic terms of the contract.
- b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: \_\_\_\_\_

Revised on: Jul 12, 2021

Reviewed on: \_\_\_\_\_

**2003**  
**Development and Education of Board Members**

1. New Board Member Orientation
  - a. All new board members are strongly encouraged to attend new board member training and workshops.
  - b. Sitting board members and the superintendent will assist each new member-elect to understand the board's functions, policies, and procedures before he or she takes office.
  
2. Ongoing Development and Education
  - a. Board members provide the most effective service to the district when they are continuously updated on educational and legal issues. Attendance at meetings directly or indirectly related to education or school matters is encouraged for the value they have to the school system and the professional growth of board members.
  
  - b. Board members are encouraged to engage in continuing education such as:
    - i. Participation in local, regional and state conferences and workshops such as meetings of the Nebraska Association of School Boards, the Nebraska Rural Community Schools Association, and the Nebraska Council of School Administrators.
  
    - ii. Participation in legislative sessions and related activities.
  
    - iii. Participation in national conventions such as the National School Boards Association and/or the American Association of School Administrators on a rotating basis among the members.
  
    - iv. Examination of other school facilities and their programs.

The superintendent shall notify board members of all relevant conferences and workshops, other local and regional meetings, and/or in-service activities.

Board members should refer to Policy 2007 for information on reimbursement for attendance at continuing education and training.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

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Adopted on: December 9, 2019  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

## **2002 Organization of the Board**

### **1. Membership, Term and Election**

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

### **2. Internal Organization and Officers**

#### **a. President**

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

#### **b. Vice President**

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

#### **c. Secretary**

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.
- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the

proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. A treasurer from the board will be designated on a year-to-year basis.
- ii. The treasurer will sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized by the board and has been duly countersigned by the president.
- v. The vice president or secretary may sign any warrant in the absence of either the president or the treasurer.

3. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
  - i. If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.
  - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve

as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

- iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

#### 4. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.
- b. On or before the beginning of each school year, the board shall appoint three members to form a Committee on Americanism. The committee's duties shall be those prescribed by Nebraska statutes.

#### 5. Vacancies

- a. A vacancy on the board of education shall exist when any one of the following occurs:
  - i. A member submits his or her formal resignation from the board.
  - ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.
  - iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
  - iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.

c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **2001 Role of the Board of Education**

The board of education (board) is charged by the Legislature with the duty of providing public elementary and secondary education to the citizens of the district. The Legislature has also created the State Board of Education and the State Department of Education, and has delegated certain regulatory and advisory functions to them. The board is responsible to these agencies as specified by law.

The board's primary duties are: (1) to establish a mission, goals, and policies; (2) to establish and maintain school facilities; (3) to select a superintendent; (4) to adopt a fiscally responsible budget; and (5) to evaluate programs.

### **1. Establishment of Mission, Goals and Policies**

The board shall concern itself with broad questions of mission, goals and policy, rather than administrative details. The application of policies is an administrative task to be performed by the superintendent of schools and his or her administrative staff, who shall be held responsible for the effective administration and supervision of the entire school district.

### **2. Establishment and Maintenance of School Facilities and Other Resources**

The board is the legal agency through which the community works to provide the physical facilities, curriculum, instructional supplies and staff to enable the district's mission and objectives to be carried out. The board will establish and maintain school facilities necessary to educate the students of the district.

### **3. Selection of the Superintendent of Schools**

The board will employ a superintendent of schools as the chief executive to whom it will delegate the administration of the school program. As the chief administrator for the board, the superintendent will implement board policies and supervise the day-to-day operation of the school system. The superintendent will keep the board informed of the implementation of the plans and policies, and will recommend changes to policies as necessary. The superintendent will furnish educational leadership to the board, the school staff, and the community.

### **4. Fiscally Responsible Budget**

The board will annually adopt a fiscally responsible budget that will permit the district to accomplish its goals and objectives. The management of the financial program and the development of the proposed budget for the district is delegated to the superintendent.

The board will work for adequate and dependable financial support of the public schools, promotion of effective and efficient organization, and administration of the district.

#### 5. Evaluation of Program

The board will evaluate, or cause to be evaluated, the progress and results of the educational program on a continuous basis. In making these evaluations, the board will seek and give appropriate weight to the superintendent's analysis and recommendations.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**1002**  
**Creation, Amendment, and Distribution of Board of Education Policies**

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

Each policy shall bear the date when it was adopted, revised or reviewed.

The superintendent shall distribute copies of these policies to all members of the board, maintain a master copy in the central office, and see to it that the policies are maintained on the school district's web site.

**Annual Review**

The board shall review all policies at least once every three years. Nebraska statutes require an annual review and/or hearing to solicit public comment on these specific policies:

Parental Involvement Policy

Title I Parental Involvement Policy

(NOTE: These first two are distinct parental involvement policies, and both must be reviewed annually.)

Student Fees Policy

Bullying

Multicultural Education

Student Assessment

Teacher Evaluation

Student Academic Performance

## Safety and Security Committee

### Attendance and Excessive Absenteeism

The board may update or add policies as needed. The board shall determine the number of copies of policies to be made and their distribution. The superintendent shall maintain an up-to-date master copy of the policies in the main administrative office. Unless otherwise directed by the board, the master copy shall be considered the official district policy manual.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **1001 General Policy Statement**

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

### **Exceptional Circumstances**

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

## **Validity of Policies**

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **1003 Mission Statement**

SV is committed to providing quality curriculum, instruction, and assessment in which all students are encouraged to grow socially, emotionally and academically in a positive learning environment.

### Belief Statements:

- Each individual student should have an opportunity for an education (appropriate for his/her individual needs and interests) through a variety of curricular offerings.
- This "excellence" has a different meaning for different students based on the uniqueness of individuals.
- Students should receive their education in a safe environment that is conducive to learning.
- A major part of the educational experience should lead towards a healthy self-worth of students.
- Education is a shared responsibility between the school, the parents, the community, and the student.
- A level of mutual respect should be maintained between all individuals who share a role in the learning process.
- Communication is a crucial element of successful education.
- Learning is a lifelong process.
- Learning should lead to the development of responsible individuals who are problem solvers and who are contributing members of our society.

Adopted on: December 9, 2019

Revised on: March 10, 2025

Reviewed on: \_\_\_\_\_

**2004  
Oath of Office**

No board member is required to take an oath of office pursuant to Nebraska law. However, new board members may voluntarily take the following oath before entering into their official duties:

I, ....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Board members may affirm the oath orally or in writing. Copies of written oaths will be retained as official records of the school district in the main administrative office and such other places as may be required by law. Board members who give the oath orally will be noted in the minutes.

Adopted on: December 9, 2019

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

SOUTHERN VALLEY TANK/EQUIPMENT QUOTES  
JANUARY 24TH, 2025

Description	Amount	Cost Per Unit	Total
1,000 Gallon Double Wall Horizontal Flameshield Tank UL142	1	\$5,831.35	\$5,831.35
49" dia x 13' White enamel paint			
1,000 Gallon Double Wall Horizontal Fireguard Tank UL2085	1	\$10,767.57	\$10,767.57
54" dia x 11'6" White urethane paint			
520 Gallon Double Wall Horizontal Flameshield Tank UL142	1	\$3,314.05	\$3,314.05
49" dia x 6' White enamel paint			
520 Gallon Double Wall Horizontal Fireguard Tank UL2085	1	\$7,497.30	\$7,497.30
54" dia x 72" White urethane paint			
Freight Charges To: Holdrege, NE (per tank total)	2	\$1,160.00	\$2,320.00

5831.35

+

3,314.05

2320

11,465.4

Accessories for (2) tanks	Amount	Cost Per Unit	Total
(4) Morrison 6" Emergency Male Vent	4	\$148.86	\$595.46
(2) 2" Upflow Vent with 2" x 12" Nipple	2	\$51.46	\$102.92
(2) 2" Overfill Prevention Valve (in required for compliance)	2	\$1,219.41	\$2,438.81
(2) 48" Krueger Leak Gauge	2	\$84.54	\$169.08
(2) 1/4" x 48" Suction Stub	2	\$41.35	\$82.70
(2) 1" Hose Swivel	2	\$91.89	\$183.78
(2) 1" Reconnectable Break Away	2	\$151.35	\$302.70
(2) 1" Hi Flow Cim Tec Filter Head	2	\$17.57	\$35.14
(2) 1" Hi Flow Spin On Filter	2	\$21.11	\$42.23
<b>Total for both tanks</b>			<b>\$3,952.82</b>

3952.82

15,418.22

2453.24

no

-----

18441.46

+ electrical

Fuel Pumps	Amount	Cost Per Unit	Total
FR311VB-meter, hose & auto nozzle	1	\$1,476.62	\$1,476.62
FR711VA-meter, hose & auto nozzle	1	\$934.46	\$934.46
Fuel Nozzle/Hose Swivels (optional)	2	\$35.00	\$70.00

Doesn't include ~~ing~~ electrical



**BUILDING  
TOMORROW  
TOGETHER**

Quantity	Description	Total
<b>Southern Valley Schools fuel tank project</b>		
1	550 gal. DWFS skid tank	\$ 3,741.01
1	1000 gal. DWFS skid tank	\$ 5,010.35
1	Tank top equipment. (tank vents, 3.5 gal. spill containers, drop tubes, clock guages w/overflow alarm, valves and piping)	\$ 8,297.40
1	Gasboy Atlas X Prime 2-product / 2-hose dispenser w/Catlow hanging hardware. (Diesel & E-10) includes color display, alpha-numeric keyboard, mag strip reader, contactless MIFARE reader, and 40 MIFARE tags	\$ 18,607.33
1	EKOS start up (one time fee) ***EKOS Fuel management suite fee of \$179.00/mo to be billed directly to you by the manufacturer	\$ 3,000.00
1	Morrison 434 dispenser pedestal w/black powder coat. Includes 2-stabilizer bars, 2-entry boots, & 2-OPW fire valves.	\$ 2,351.15
2	3/4 HP Red Jacket submersible pump. Includes relay control box.	\$ 4,863.36
15	4" X 7' Sch. 40 black steel bollards. Includes concrete	\$ 3,475.00
1	Equipment rental & tank permitting. (Forklift, mini excavator, auger)	\$ 5,466.47
1	Electrical Materials	\$ 3,361.00
1	Electrical Labor & Mobilization	\$ 11,150.00
1	Installation Labor & Mobilization	\$ 17,386.36

<b>Total</b>	<b>\$ 86,709.43</b>
30% Down Payment with order	<b>\$ 26,012.83</b>

**Balance due on complition**

*CHS in Holdrege  
Basselmanns*



**PROPOSAL: 14935 - Fuel System Installation**

**DATE: 02-10-2025**

**To: Southern Valley Schools**  
- Bryce Jorgenson

**Site: Southern Valley Schools**  
43739 Hwy 89  
Oxford, NE, 68967

**Salesperson: Brent Sinsel**  
brent.sinsel@mwpetroleum.com  
Estimator: Shaun Buck

Quantity	Description	Total
1	550-gallon Double-Wall Flameshield skid tank w/ 300° wrap. Includes freight.	\$3,743.01
1	1,000-gallon Double-Wall Flameshield skid tank w/ 300° wrap. Includes freight.	\$5,010.35
1	Tank top equipment. Includes tank vents, 3.5 gal. spill containers, standard drop tubes, clock gauges w/ overflow alarm, valves, sch. 40 steel piping, & leak gauges.	\$8,297.40
1	Gasboy Atlas X Prime 2-product / 2-hose fuel dispenser. (diesel / E10) Includes hanging hardware, 4.3" color display, alphanumeric keyboard, mag strip reader, contactless MIFARE reader, & 40 MIFARE tags.	\$18,607.33
1	EKOS Startup (one-time fee) *EKOS Fuel Management Suite service fee of \$179.00/month to be billed directly to site by Gasboy.	\$3,000.00
1	Morrison 434 dispenser pedestal w/ black powder coat. Includes (2) stabilizer bars, (2) entry boots, & (2) OPW fire-valves.	\$2,351.15
2	Red Jacket 3/4 hp submersible pump. Includes relay control box.	\$4,863.36
15	4" x 7' sch. 40 black steel bollards. Includes concrete.	\$3,475.00
1	Equipment rental & tank permitting. Forklift, mini excavator, & auger.	\$4,466.47
1	Electrical Materials	\$2,360.00
1	Electrical Labor & Mobilization	\$10,150.00
1	Installation Labor & Mobilization	\$16,243.98
<b>SUBTOTAL:</b>		<b>\$82,568.05</b>
<b>25% Down Payment:</b>		<b>\$20,642.01</b>

**TAXES NOT INCLUDED. ANY APPLICABLE TAXES WILL BE IN ADDITION UPON INVOICE.**

**Exceptions:** All materials are guaranteed to be as specified. All work is to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate.

Note: This proposal is valid for thirty (30) days from the specific date of the proposal. MPE reserves the right to review and adjust this proposal if not approved within thirty (30) days or if any change in manufacturer pricing.

*The parties understand that this is a legally binding agreement.*



**CORPORATE OFFICE**  
500 West South Street  
Lincoln, NE 68522

www.mwpetroleum.com  
service@mwpetroleum.com  
402-476-6681



Accepted by:

\_\_\_\_\_  
Company Representative

\_\_\_\_\_  
Midwest Petroleum Equipment Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Acceptance of this proposal is subject to the terms and conditions on the attached document.*



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**Payment & Billing Terms:**

- 25% Down Payment to secure pricing, due Net 10.
- MPE will invoice for material upon ordering, due Net 10.
- MPE will submit invoice for labor and subcontractor work per monthly progress, due Net 10.
- ACH required unless other payment terms are agreed upon in advance by both parties.

**Acknowledgement:** \_\_\_\_\_

**ACH Information:**

Company Name: Midwest Petroleum Equipment  
FEIN: 83-3410900

**Bank Information:**

Remit to: ar@mwpetroleum.com  
Routing: 104910795  
Checking Account: 0602652935

*The parties understand that this is a legally binding agreement.*

Accepted by:

\_\_\_\_\_

Company Representative

\_\_\_\_\_

Midwest Petroleum Equipment Representative

\_\_\_\_\_

Date

\_\_\_\_\_

Date

Acceptance of this proposal is subject to the terms and conditions on the attached document.



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#### SCOPE OF WORK:

- Provide & install (1) 550-gallon AST & (1) 1,000-gallon AST.
  - Customer to provide 15'x15' concrete tank pad.
- Install tank top equipment.
  - Vents, 3.5 gal. spill containers, overfill protection, clock gauges, solenoid valves, & submersible pumps.
- Trench approx. 68' from building to tank pad for electrical.
- Install (15) 4" steel bollards.
- Electrical conduit & wiring:
  - Install new subpanel feeding off existing 12 space panel.
  - Install conduit & wiring to (2) AST, (2) remotes, (2) solenoid valves, & Atlas Prime dispenser.
  - Install E-stop on the building per NSFIM regulations
  - Install cat5 cabling from Atlas Prime dispenser up to 25' inside shed.
- Install dispenser pedestal box.
- Install piping from submersible pumps to dispenser pedestal.
- Install & startup (1) Gasboy Atlas X Prime dispenser w/ EKOS Fuel Management Software.

#### EXCLUSIONS:

- Site preparation, demolition, hauling, grading, & debris removals
- Surveying & location of private utilities
- Engineering fees including light calculations for canopy
- Shoring for tank hole excavation
- Dewatering (if needed)
- Disposal of groundwater
- Filling the tank with ballast water if needed & discharge of water.
- Backfill compaction testing
- Soil sampling
- Removal and replacement of unsuitable fill
- All concrete pouring and replacement at site including islands & island bumpers
- Grouting including canopy bases
- Additional pipe or fittings due to alterations from site plans provided (proposed fuel & vent piping layouts attached)
- Any additional costs occurred to maintain production during adverse weather conditions
- Painting
- Landscaping
- Finish tile installation
- Costs related to sandy soil conditions
- Dumpster & trash services to be provided by GC
- Additional Tank Surcharges after order date will be passed along to Owner



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## PROPOSAL ACCEPTANCE TERMS & CONDITIONS

1. The aforesigned hereby warrants and represents to Midwest Petroleum Equipment, LLC ("MPE") MPE that he/she has the authority to enter into this Contract and that ever person, firm and entity either having an interest in the real property defined herein as the Job Site and whose consent to the Job is required is aware of this Contract and all matters contemplated hereby and has consented thereto (each such person, firm or entity referred to collectively herein as "Owner").
2. **Delay.** If the job is delayed or postponed due to floods, explosions, strikes, storms, terrorism, or other acts of God through no fault of MPE, Owner shall pay, in addition to the Contract Price, any and all increases in the cost of labor and materials in excess of those in effect on the date of this contract.
3. **Liens.** Please take notice that:
  - a. Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner.
  - b. Nebraska law permits the owner to withhold from the owner's contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from the owner's contractor until the expiration of 120 days from the completion of improvements unless the contractor furnished to the owner waivers of claims for mechanic's liens signed by the persons who furnished any labor or material for the improvement and who provided the owner with timely notice.
4. **Indemnification.** Owner shall indemnify and hold harmless MPE or any of MPE's subcontractors from and against any and all claims, damages, losses, and expenses (including attorney's fees) arising out of or resulting from the performance of this contract and related construction project which are caused in full or in part by or arise from any negligent act(s) or omissions(s) of Owner or any agent, employee or representative of Owner.
5. **Insurance.** Owner shall purchase and maintain general liability, fire, theft, and casualty insurance, including vandalism to cover the materials, personal property and improvements and MPE operations during the job at the job site in an amount deemed adequate by MPE. Any loss or damage incurred or suffered by Owner which arises out of or relates, in any way to MPE's performance of the job, and whether covered by insurance or not, shall be the sole responsibility of Owner. MPE shall maintain liability and workers' compensation insurance in the amount required by law or deemed adequate by MPE.
6. **Underground Tanks.** Upon notification by MPE, owner shall be responsible for filling all underground storage tanks with product or, if product is unavailable, water immediately upon MPE placement of tanks into excavations. Owner shall be responsible for any and all damages and losses that may occur due to floating or unstable tanks if the tanks are not filled as requested.
7. **Additional Work or Work Stoppage.** If any governmental body agency requires any other work completed in addition to the contracted job, owner must pay the cost of such other work in an amount equal to the costs incurred by MPE plus overhead. If a stop work order is issued, MPE may remove its equipment from the Job Site. Additional charges will be added to the contract if the Job is recommenced.
8. **Contaminated Soils, or Environmental Clean-up.** Any costs generated during underground excavation for environmental clean-up, site assessments, consulting fees, disposal of contaminated soil, etc., are the sole responsibility of the Owner, unless specifically stated otherwise in our proposal.
9. **Underground Hazards.** Any underground obstructions encountered, such as bed rock, water frost, foundations, non-locatable underground utility lines or excessive caving requiring shoring is not covered, unless specifically agreed to in our proposal.
10. **Partial Completion.** If the job is terminated or postponed for reasons including but not limited to the above and which are not attributable solely to MPE, the owner shall pay to MPE that portion of the Contract Price representing the percentage of the Job completed upon termination or postponement.
11. **Terms of Payment.** Net thirty (30) days unless otherwise stated on Contract. By signing this Contract, Owner agrees to pay on demand all costs and expenses including legal and out-of-pocket expenses incurred in connection with the collection of amounts due under this contract. Interest will be added to unpaid balance at the rate of 1.5% per month (18% per year)
12. **Incorporation.** The terms and conditions set forth above are deemed fully incorporated into the Proposal as though fully set forth therein. By signing the Proposal, the aforesigned acknowledges and represents that the Owner has completely read each term and provision herein and agrees to the same.

Acknowledgement: \_\_\_\_\_



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# SV Calendar

# 2025-2026

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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22	23	24	25	26	27	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- August 11 - Teacher Work Day
- August 12 - Teacher Work Day
- August 13 - Students First Day
- September 1 - Labor Day (No School)
- September 17 - No School (Inservice)  
P/T Conferences 1:30-7:30
- October 6 - No School. ESU Inservice
- October 10 - End of 1st Quarter (41)
- October 13 - First day of 2nd Quarter
- October 17 - Fall Break
- November 12 - 1:30 Dismissal
- November 26-28 - Thanksgiving Break  
(No School)
- December 12 - SV WR Invite  
(No School for students)
- December 19 - End of 2nd Quarter (45)

- December 24-28 NSAA Moratorium
  - January 5 - School Resumes
  - January 21 - 1:30 Dismissal
  - February 12 - P/T Conference 1:30-7:30  
(No School)
  - February 13 - No School
  - March 11- End of the 3rd Quarter (44)
  - March 16- Start of 4th Quarter
  - March 12-13 Spring Break
  - April 3, 6 - Easter Break
  - May 9 - Graduation 1:00
  - May 11 - 12:30 Dismissal
  - May 20 - Last Day for Students (46)
  - May 21 Last Day for Teachers  
(12:30 Dismissal)
- Total Days 179**

**SOUTHERN VALLEY SCHOOL DISTRICT  
2024-2025 SALARY INFORMATION**

**Josh Lanik**

According to our payroll information, your correct position on the 2024-2025 salary schedule is:

**\$97,000.00**

**EXTRA DUTY ASSIGNMENTS INCLUDE:**

Athletic Director	\$5,737.50
<b>Extra Duty Total</b>	<b>\$5,737.50</b>
<b>Regular Salary</b>	<b>\$97,000.00</b>
<b>Total Compensation</b>	<b>\$102,737.50</b>

**IF YOU DO NOT AGREE WITH THIS INFORMATION, PLEASE STOP BY THE OFFICE BEFORE August 19, 2024 AND WE WILL DOUBLE CHECK THE INFORMATION.**

**IF YOU AGREE WITH THIS INFORMATION, PLEASE SIGN THE SHEET AND RETURN TO THE OFFICE BEFORE August 19, 2024.**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)