

Board of Education Regular Meeting
Monday, April 8, 2019 7:00 PM

Media Center at the Palmyra District OR-1
Public Schools
425 F Street
Palmyra, NE 68418

Agenda

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Staff and Student Presentations
 1. Alternative Seating
4. Consent Agenda
 1. Approval of minutes of previous meetings
 2. Approval of Claims/Payment of Bills and Payroll
 3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
 1. Presentation, Discussion and or Official action to accept Lexus Kleeb's voluntary resignation.
 2. Presentation, Discussion and or Official action to accept Lonnie Goodrich's voluntary resignation.
 3. Presentation, discussion and or official action to ratify a teaching contract for Elizabeth Kurtenbach
 4. Financial Report
5. Public Comment
6. Administrative Reports
 1. Superintendent's Report
 2. High School Principal
 3. Elementary Principal
7. Discussion Items- Committee Reports
 1. Building and Transportation Committee reports
8. Action Items
 1. Presentation, discussion and or official action to adopt the ESU 4 Core Services Resolution authorizing the Superintendent to act as the Board's representative in matters dealing with the provisions of Core Services provided by ESU 4.
 2. Presentation, discussion and or official action to approve the Special Education Service Agreement with ESU 4.
 3. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.
9. Closed Session
10. Board of Education Development
 1. Policy Review
11. Topics for Next Month's Agenda

12. Adjournment

Board of Education Regular Meeting

Monday, March 11, 2019 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Absent

Doug Church: Present

Brandon Desh: Present

Lance Gee: Present

Clayton Maahs: Present

Susan Royal: Present

1. Call to Order and Pledge of Allegiance

Meeting called to order by Board of Education President Maahs at 7:00 p.m.

2. Announcement of the Open Meetings Act Posting

3. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

3.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at www.districtor1.org

3.2. Approval of Claims/Payment of Bills and Payroll

3.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

3.3.1. Presentation, discussion and or official action to ratify a contract for School Psychologist Kloreace Linke.

3.4. Financial Report

4. Public Comment

Craig Bolz offered comments regarding education expense and new technology.

5. Administrative Reports

Administrative reports are available in their entirety at:

<https://meeting.sparqdata.com/Public/Organization/174>

Some of the topics covered in the reports include legislative updates, REAP grant application status, committee meeting time changes, NSCAS testing, family reading night, kindergarten roundup, caring project, NAEP testing, juuling information and congratulations to the cheer squad placing at state. BOE members had an opportunity to ask administrators questions regarding items reported.

5.1. Superintendent's Report

5.2. High School Principal

5.3. Elementary Principal

6. Discussion Items- Committee Reports

6.1. Presidents Retreat

Members reported information gleaned from the retreat offered by NASB. The conference was attended by board members Dersh, Gee, Maahs and Royal. Topics included member mentoring programs, claims reporting, committee of the whole, agenda creation, relationships and trust gained through committee work, conflict of interest.

6.2. Building Committee and Transportation Committee

These meetings have been moved to March 25, 2019 at 1:30 p.m.

6.3. Disposition of the property located at 645 West Third street

BOE members were updated that no activity regarding the house has been reported.

7. Action Items

7.1. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but

not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

Firm	Amount
Clark Enersen	\$19,679.68
Benesch	\$130.00
Perry Firm	\$1800.00

BOE members reviewed the claims as presented.

7.2. Presentation, discussion and or official action with regard to review and action on the contract with Nemaha Landscape Corporation, Inc., for the construction of the bids for the Olson Foundation Activities Facilities Project for District OR 1 Public Schools and the Village of Palmyra, Nebraska (Olson Foundation Project).

Motion to approve the contract with Nemaha Landscape Corporation, Inc., for construction of Olson Foundation Activities Facilities Project for District OR-1 Public Schools and the Village of Palmyra, Nebraska (Olson Foundation Project) Passed with a motion by Brandon Desh and a second by Doug Church.

Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed contract information as presented in the document.

8. Closed Session

9. Board of Education Development

9.1. Policy Review:

March: 3570, 4003, 5101, 5401, 9320 BOE members engaged in review of policy materials as presented.

Upcoming policy review schedule:

April: 5402, 5406, 5418, 6410, 3410ZB

May: 8231, 6213, 1102, 3580, 9320

9.2. Policy Review Board of Education Code of Ethics 8272.

9.3. Teacher-Administrator-Board of Education Relationships Policy 8347.

BOE members reviewed the policy as presented and discussed lines of communication between board and instructional staff.

9.4. South Beltway and Bennet development

Board member Desh reported information from the recent planning committee meeting. BOE members reviewed information related to the south beltway construction and timing. Growth in Bennet was projected to grow by approximately 200 over the next decade. The board also reviewed Evergreen Place development in Bennet.

10. Topics for Next Month's Agenda include
Staffing Review, Annual Facility Review, Preliminary Report of Major Requisitions

A report from the building and transportation committees will be available in April.

11. Adjournment

The meeting was duly adjourned at 8:34 p.m. Monday March 11, 2019.

SUPERINTENDENTS REPORT REGULAR BOARD MEETING

Date: April 08, 2019

TO: Palmyra District OR-1 BOE

From: Robert Hanger

Re: BOE meeting notes for April

Next Months regular meeting is scheduled for May 13, 2019

Possible agenda items include:

Construction, requisitions, staffing, state aid information if available.

A. Consent Agenda

B. General Fund claims:

Best: \$11,175.56 Second quarter tuition.

Bank of America: \$7.95 Cloud fax service.

Cubby's: \$396.67 Fuel with winter blend. This will be a recurring bill during cold months of the school term.

Dillon Remodel: \$580.00 Installation of mounting brackets, display case and conference banners.

Dunlap Industries: \$2836.40 Gym floor protective covering for west gym.

FireSPK: \$510.00 Annual sprinkler inspection Bennet Elementary.

Green's Furnace and Plumbing: \$268.70 Restroom repairs Palmyra H.S.

John Henry's: \$455.02 Drain repair at Palmyra High School.

Journey Ed: \$2789.38 Annual Microsoft education software renewal.

Midwest Masonry: \$150.00 wall repair from summer work on the Palmyra east lobby drinking fountain.

Nebraska Association of School Boards: \$90.00 Conference registration.

NETA: \$447.00 State wide technology conference registrations.

Palmyra Activity Fund: \$483.35 Bus fuel, Peru State College competition entry fee.

Perry Law Firm: \$765.00 Conflict of interest considerations and memorandums, policy review.

Schaefer's Appliance: \$190.46 Repair diagnostics Bennet Elementary refrigerator, Palmyra dishwasher.

Southwest Auto: \$7315.10 Bus 13 replace left rear speed sensor, replace fuel filters, repair ABS, stop arm, bus 04 repair engine oil leak, repair stop arm, battery shut off, replace front shocks, light switch assembly, wiper blades, bus 12 exhaust and regeneration repair, ABS diagnostic and repair, installed new rotors, bus 07 accelerator sensor and wiring harness, glow plugs, bus 06 repair walk in door, temperature gauge, rebuild alternator, speedometer cable repair, bus 08 repair stop arm, block heater, bus 11 rebuild starter, replace headlamp, power steering filter.

TCA Outdoor Power: \$435.20 Leaf blower, sidewalk salt, fuel can and two cycle mix.

Volli Communications: \$120.39 Voice over IP phone system. This will be a recurring bill over time taking the place of Intelepeer.

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 1	ASD CONF - 2019 JENF	Fund Number 01 University of Nebraska	GENERAL FUND 04/08/2019	210.00
01 1200 330 002		Sped HS Professional Development		210.00
Total University of Nebraska				210.00
01 1100 610 002	INV714500	Access Systems HS General Supplies	04/08/2019	49.34
01 1100 610 002	INV715356	Access Systems HS General Supplies	04/08/2019	108.99
Total Access Systems				158.33
01 2510 382 001	9371 - APRIL2019	BANK OF AMERICA Elem Telephone	04/08/2019	3.97
01 2510 382 002		HS Telephone		3.98
Total BANK OF AMERICA				7.95
01 1200 320 002	2ND QRT 2019	BEST Sped HS Contracted Service	04/08/2019	11,175.56
Total BEST				11,175.56
01 1100 333 001	3RD QRT MILEAGE BB19	Brown, Burke Elem Mileage	04/08/2019	140.94
Total Brown, Burke				140.94
01 2710 890 000	DN046 - APRIL 2019	CASEY'S BUSINESS MASTERCARD Bus Misc. Expenses	04/08/2019	74.98
01 2650 626 000		Vehicle Gasoline		386.65
01 2710 626 000		Bus Gas and Oil		1,885.19
01 2710 626 000		Bus Gas and Oil		(83.57)
Total CASEY'S BUSINESS MASTERCARD				2,263.25
01 2610 621 001	3637673	CenterPoint Energy Services Retail, LLC Elem Natual Gas	04/08/2019	100.38
01 2610 621 001		Elem Natual Gas		1,849.13
01 2610 621 002		HS Natural Gas		1,887.29
01 2610 621 002		HS Natural Gas		3,729.99
01 2610 621 001		Elem Natual Gas		(1,779.96)
01 2610 621 002		HS Natural Gas		(1,779.96)
Total CenterPoint Energy Services Retail, LLC				4,006.87
01 2120 333 002	3RD QRT MIL 2019 CM	Chaffee, Michael Counselor HS Mileage	04/08/2019	67.86
Total Chaffee, Michael				67.86
01 2710 890 000	03272019 DOT EXAM AH	COMPLETE CHIROPRACTIC & WELLNESS CENTER Bus Misc. Expenses	04/08/2019	65.00
01 2710 890 000	DOT 2019 DK	COMPLETE CHIROPRACTIC & WELLNESS CENTER Bus Misc. Expenses	04/08/2019	65.00
Total COMPLETE CHIROPRACTIC & WELLNESS				130.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
CENTER				
01 2710 626 000	3091830	CUBBY'S, INC.	04/08/2019	396.67
		Bus Gas and Oil		396.67
Total	CUBBY'S, INC.			396.67
01 2224 530 000	1155360	DAS State ACCTG-Central Finance	04/08/2019	229.49
		Internet Service		229.49
Total	DAS State ACCTG-Central Finance			229.49
01 1100 610 002	103176 - GENERAL	DFC Inc. Decker's Food Center	04/08/2019	30.50
		HS General Supplies		30.50
01 1200 610 002	103178 - GENERAL	DFC Inc. Decker's Food Center	04/08/2019	63.63
		Sped HS Supplies		35.53
01 1100 610 002		HS General Supplies		28.10
01 1200 610 002	103180 - GENERAL	DFC Inc. Decker's Food Center	04/08/2019	40.67
		Sped HS Supplies		18.36
01 1100 610 002		HS General Supplies		6.75
01 3540 610 001		Preschool Supplies		15.56
Total	DFC Inc. Decker's Food Center			134.80
01 1100 614 002	EY6595	DIETZE MUSIC HOUSE	04/08/2019	24.30
		HS Vocal Supplies		24.30
Total	DIETZE MUSIC HOUSE			24.30
01 2620 430 002	03122019 PHS	DILLON REMODEL & DESIGN	04/08/2019	580.00
		HS Repairs and Maintenance		580.00
Total	DILLON REMODEL & DESIGN			580.00
01 2620 430 002	16436	DUNLAP INDUSTRIES	04/08/2019	2,836.40
		HS Repairs and Maintenance		2,836.40
Total	DUNLAP INDUSTRIES			2,836.40
01 1200 330 002	159060 - 04/01/2019	EDUCATIONAL SERVICE UNIT #10	04/08/2019	45.00
		Sped HS Professional Development		45.00
Total	EDUCATIONAL SERVICE UNIT #10			45.00
01 1291 591 001	660501 - MARCH 2019	EDUCATIONAL SERVICE UNIT #4	04/08/2019	3,458.02
01 6406 320 001		Sped Director ages 3-5 Elem		242.76
01 6404 320 001		IDEA Preschool Professional Service		296.48
01 6404 320 001		IDEA Part B Birth-4 Pre-diagnosis		91.67
01 6404 320 001		IDEA Part B Birth-4 Pre-diagnosis		91.66
01 1200 591 001		ELEM SPED DIRECTOR		1,092.42
01 1200 591 002		HS SPED DIRECTOR		1,092.42
01 1200 320 001		Sped Elem Contracted Services		550.61
01 2660 890 000	8906 - 2	EDUCATIONAL SERVICE UNIT #4	04/08/2019	14.00
		Security Misc. Expenses		14.00
01 1200 330 002	8929	EDUCATIONAL SERVICE UNIT #4	04/08/2019	25.00
		Sped HS Professional Development		25.00
Total	EDUCATIONAL SERVICE UNIT #4			3,497.02

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	1093	EDUCATIONAL SERVICE UNIT #5	04/08/2019	30.00
01 2120 330 002		Counselor Professional Development		30.00
Total		EDUCATIONAL SERVICE UNIT #5		30.00
	11896	EDUCATIONAL SERVICE UNIT #6	04/08/2019	392.27
01 2224 530 000		Internet Service		392.27
Total		EDUCATIONAL SERVICE UNIT #6		392.27
	297100	EGAN SUPPLY CO	04/08/2019	36.14
01 2610 610 002		HS Custodian Supplies		36.14
Total		EGAN SUPPLY CO		36.14
	15405	EKSTRUM AUTO TECH INC.	04/08/2019	185.00
01 2710 430 000		Bus Repairs and Maintenance		185.00
	15409	EKSTRUM AUTO TECH INC.	04/08/2019	116.00
01 2710 430 000		Bus Repairs and Maintenance		116.00
	15415	EKSTRUM AUTO TECH INC.	04/08/2019	33.00
01 2710 430 000		Bus Repairs and Maintenance		33.00
	15437	EKSTRUM AUTO TECH INC.	04/08/2019	60.00
01 2710 430 000		Bus Repairs and Maintenance		60.00
Total		EKSTRUM AUTO TECH INC.		394.00
	2433	fireSPK, Inc.	04/08/2019	510.00
01 2620 430 002		HS Repairs and Maintenance		510.00
Total		fireSPK, Inc.		510.00
	MARCH-2019 PAYFLEX	FIRST CONCORD BENEFITS	04/08/2019	225.00
01 2510 890 000		Superintendent Secretary Misc. Expenses		225.00
	PAYFLEX MAR2019	FIRST CONCORD BENEFITS	04/08/2019	100.00
01 2510 890 000		Superintendent Secretary Misc. Expenses		100.00
Total		FIRST CONCORD BENEFITS		325.00
	2019-46059-00	FREMONT INDUSTRIES, INC KURITA GROUP	04/08/2019	340.00
01 2610 431 001		Elem Upkeep of Building		340.00
Total		FREMONT INDUSTRIES, INC KURITA GROUP		340.00
	78611	GREEN'S FURNACE & PLUMBING CO., INC	04/08/2019	268.70
01 2620 430 002		HS Repairs and Maintenance		268.70
Total		GREEN'S FURNACE & PLUMBING CO., INC		268.70
	56082	HEARTLAND SCENIC STUDIO, INC.	04/08/2019	24.63
01 2620 430 001		HS Repairs and Maintenance Services		24.63
Total		HEARTLAND SCENIC STUDIO, INC.		24.63
	155410	HOBY REGISTRATION	04/08/2019	225.00
01 2190 610 002 0 012		National Honor Society		225.00
Total		HOBY REGISTRATION		225.00
	03605226	J.W. PEPPER & SON INC.	04/08/2019	25.00
01 1100 614 002		HS Vocal Supplies		25.00
	03607094	J.W. PEPPER & SON INC.	04/08/2019	32.98

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Account Number		Detail Description		Amount
01 1100 614 002		HS Vocal Supplies		32.98
	3301753	J.W. PEPPER & SON INC.	04/08/2019	23.50
01 1100 614 002		HS Vocal Supplies		23.50
Total	J.W. PEPPER & SON INC.			81.48
	313055	JOHN HENRY'S PLUMBING-HEATING-AIR	04/08/2019	455.02
01 2620 430 002		HS Repairs and Maintenance		455.02
Total	JOHN HENRY'S PLUMBING-HEATING-AIR			455.02
	10310395	JourneyEd.com, Inc.	04/08/2019	2,789.38
01 6992 735 001		REAP ELEM TECHNOLOGY SOFTWARE		1,394.69
01 6992 735 002		REAP HS TECHNOLOGY SOFTWARE		1,394.69
Total	JourneyEd.com, Inc.			2,789.38
	MARCH 2019 MIL. DK	Knutson, Denise	04/08/2019	52.20
01 1100 333 001		Elem Mileage		52.20
Total	Knutson, Denise			52.20
	0314-15-19 MMC	MALCOLM HIGH SCHOOL	04/08/2019	186.00
01 1100 614 002		HS Vocal Supplies		186.00
Total	MALCOLM HIGH SCHOOL			186.00
	19299526	MATHESON-TRI-GAS INC	04/08/2019	233.46
01 1100 610 002		HS General Supplies		233.46
	51433011	MATHESON-TRI-GAS INC	04/08/2019	18.59
01 1100 610 002		HS General Supplies		18.59
Total	MATHESON-TRI-GAS INC			252.05
	3RD QRT 2019 BM	McCreight, Beth	04/08/2019	182.70
01 1100 333 001		Elem Mileage		182.70
Total	McCreight, Beth			182.70
	1234	MENARDS	04/08/2019	248.46
01 2610 610 002		HS Custodian Supplies		248.46
	1723	MENARDS	04/08/2019	32.90
01 2610 610 002		HS Custodian Supplies		32.90
	2779	MENARDS	04/08/2019	638.47
01 2610 610 001		Elem Custodian Supplies		638.47
Total	MENARDS			919.83
	156	MIDWEST MASONARY. INC	04/08/2019	150.00
01 2620 430 002		HS Repairs and Maintenance		150.00
Total	MIDWEST MASONARY. INC			150.00
	5027	Midwest Walls & Landscape, Inc.	04/08/2019	300.00
01 2610 431 001		Elem Upkeep of Building		300.00
	5132	Midwest Walls & Landscape, Inc.	04/08/2019	300.00
01 2610 431 001		Elem Upkeep of Building		300.00
Total	Midwest Walls & Landscape, Inc.			600.00
	3RD QRT 2019 EM	MOORE, ELYSE	04/08/2019	88.74

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2150 333 001		Speech Elem Mileage		88.74
Total	MOORE, ELYSE			88.74
	3RD QRT 2019 MIL SM	Murphy-Robb, Sandra	04/08/2019	182.70
01 1100 333 001		Elem Mileage		182.70
Total	Murphy-Robb, Sandra			182.70
	NASCD 2019 MEMBERSHI	NASCD	04/08/2019	40.00
01 2410 810 002		HS Principal Dues and Fees		40.00
Total	NASCD			40.00
	310956	NASCO	04/08/2019	29.95
01 1100 610 002		HS General Supplies		29.95
Total	NASCO			29.95
	O-362	NCECBVI	04/08/2019	336.00
01 6410 340 001		IDEA Enrollment/Poverty CONTRACTED SERVI		336.00
Total	NCECBVI			336.00
	INV-03546- D4T2W1	NE ASSOCIATION OF SCHOOL BOARDS	04/08/2019	90.00
01 2310 890 000		BOE Misc. Expenses		90.00
Total	NE ASSOCIATION OF SCHOOL BOARDS			90.00
	57-6552BUS	NE SAFETY CENTER @ UNK	04/08/2019	100.00
01 2710 890 000		Bus Misc. Expenses		100.00
Total	NE SAFETY CENTER @ UNK			100.00
	1546-1 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	57.85
01 2610 622 002		HS Electricity		57.85
	3273-0 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	4,573.55
01 2610 622 001		Elem Electricity		4,573.55
	3321-7 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	6,143.51
01 2610 622 002		HS Electricity		6,143.51
	39368-6 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	187.57
01 2610 622 002		HS Electricity		187.57
	43577-6 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	119.39
01 2610 622 002		HS Electricity		119.39
	43679-0 2/04- 3/06/19	NEBRASKA CITY UTILITIES	04/08/2019	43.49
01 2610 622 002		HS Electricity		43.49
Total	NEBRASKA CITY UTILITIES			11,125.36
	772190	NETA Conference Registration	04/08/2019	149.00
01 1100 330 002		HS Professional Development		149.00
	772192	NETA Conference Registration	04/08/2019	149.00
01 2410 330 002		HS Principal Professional Development		149.00
	772193	NETA Conference Registration	04/08/2019	149.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 330 002		HS Professional Development		149.00
Total	NETA Conference Registration			447.00
	03/04-03/31/19 PT	O'Neil, Jan	04/08/2019	3,484.88
01 6404 320 001		IDEA Part B Birth-4 Pre-diagnosis		1,142.48
01 6406 320 001		IDEA Preschool Professional Service		900.30
01 2171 320 001		Physical Therapy Elem Contracted Service		1,400.14
01 2171 320 002		Physical Therapy HS Contracted Service		41.96
Total	O'Neil, Jan			3,484.88
	03/2019 GEN REIMB	PALMYRA ACTIVITY FUND	04/08/2019	483.35
01 2710 626 000		Bus Gas and Oil		363.35
01 3535 610 000		HAL Supplies		70.00
01 3535 610 000		HAL Supplies		50.00
Total	PALMYRA ACTIVITY FUND			483.35
	46	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.	04/08/2019	765.00
01 2310 317 000		BOE Legal Services		765.00
Total	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.			765.00
	POSTAGE 412019	PITNEY BOWES INC	04/08/2019	500.00
01 2510 531 001		Elem Postage		250.00
01 2510 531 002		HS Postage		250.00
Total	PITNEY BOWES INC			500.00
	5627719	QUILL	04/08/2019	1,119.60
01 1100 610 001		Elem General Supplies		1,119.60
	5627952	QUILL	04/08/2019	1,119.60
01 1100 610 002		HS General Supplies		1,119.60
Total	QUILL			2,239.20
	007700	Region V Services	04/08/2019	273.00
01 1200 320 002		Sped HS Contracted Service		273.00
Total	Region V Services			273.00
	37934	Schaefer's Appliance Service, Inc.	04/08/2019	95.23
01 2610 431 002		HS Upkeep of Building		95.23
	38557	Schaefer's Appliance Service, Inc.	04/08/2019	95.23
01 2610 431 001		Elem Upkeep of Building		95.23
Total	Schaefer's Appliance Service, Inc.			190.46
	1803	SKYLER ENTERPRISES LLC	04/08/2019	2,700.00
01 2620 420 002		HS Cleaning Service		2,700.00
Total	SKYLER ENTERPRISES LLC			2,700.00
	150262	Southwest Auto	04/08/2019	244.15
01 2710 430 000		Bus Repairs and Maintenance		244.15
	150266	Southwest Auto	04/08/2019	229.42
01 2710 430 000		Bus Repairs and Maintenance		229.42
	150276	Southwest Auto	04/08/2019	381.25
01 2710 430 000		Bus Repairs and Maintenance		381.25
	150283	Southwest Auto	04/08/2019	702.92

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2710 430 000		Bus Repairs and Maintenance		702.92
	150295	Southwest Auto	04/08/2019	629.88
01 2710 430 000		Bus Repairs and Maintenance		629.88
	150309	Southwest Auto	04/08/2019	1,402.96
01 2710 430 000		Bus Repairs and Maintenance		1,402.96
	150335	Southwest Auto	04/08/2019	1,103.55
01 2710 430 000		Bus Repairs and Maintenance		1,103.55
	150338	Southwest Auto	04/08/2019	520.70
01 2710 430 000		Bus Repairs and Maintenance		520.70
	150351	Southwest Auto	04/08/2019	1,332.38
01 2710 430 000		Bus Repairs and Maintenance		1,332.38
	150393	Southwest Auto	04/08/2019	396.00
01 2710 430 000		Bus Repairs and Maintenance		396.00
	150404	Southwest Auto	04/08/2019	371.89
01 2710 430 000		Bus Repairs and Maintenance		371.89
Total Southwest Auto				<u>7,315.10</u>
	476156609	SUPPLYWORKS	04/08/2019	(82.92)
01 2610 610 001		Elem Custodian Supplies		(82.92)
	480090166	SUPPLYWORKS	04/08/2019	75.50
01 2610 610 001		Elem Custodian Supplies		75.50
	480525344	SUPPLYWORKS	04/08/2019	66.15
01 2610 610 001		Elem Custodian Supplies		66.15
	480745132	SUPPLYWORKS	04/08/2019	125.00
01 2610 610 001		Elem Custodian Supplies		125.00
	481455111	SUPPLYWORKS	04/08/2019	26.50
01 2610 610 001		Elem Custodian Supplies		26.50
Total SUPPLYWORKS				<u>210.23</u>
	3RD QRT 2019 MIL SS	Swartzendruber, Sarah	04/08/2019	182.70
01 1100 333 002		HS Mileage		182.70
Total Swartzendruber, Sarah				<u>182.70</u>
	746736783698	SYNCB/AMAZON	04/08/2019	44.00
01 6330 734 001		REAP GRANT/Computer Equipment		44.00
Total SYNCB/AMAZON				<u>44.00</u>
	TSC 679624	Tate, James	04/08/2019	11.04
01 2710 626 000		Bus Gas and Oil		11.04
Total Tate, James				<u>11.04</u>
	50846	TCA OUTDOOR POWER	04/08/2019	435.20
01 2610 610 002		HS Custodian Supplies		435.20
Total TCA OUTDOOR POWER				<u>435.20</u>
	SI-19-001724	UNITE PRIVATE NETWORKS LLC	04/08/2019	1,385.00
01 2224 382 001		Elem Distant Learning Connection		692.50
01 2224 382 002		HS Distant Learning Connection		692.50
Total UNITE PRIVATE NETWORKS LLC				<u>1,385.00</u>
	76182 - MAR/APR2019	Uribe Refuse Services, Inc.	04/08/2019	326.00
01 2610 431 001		Elem Upkeep of Building		326.00

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Posted - All; Batch Description 2 Records Selected

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
Total	Urbe Refuse Services, Inc.			326.00
	51377	VILLAGE OF BENNET	04/08/2019	370.45
01 2610 410 001		Elem Water & Sewer		333.89
01 2610 622 001		Elem Electricity		36.56
Total	VILLAGE OF BENNET			370.45
	230001 -2/27-3/26/19	VILLAGE OF PALMYRA	04/08/2019	24.00
01 2610 410 002		HS Water & Sewer		24.00
	257001 -2/27-3/26/19	VILLAGE OF PALMYRA	04/08/2019	194.50
01 2610 410 002		HS Water & Sewer		194.50
	274001 -2/27-3/26/19	VILLAGE OF PALMYRA	04/08/2019	24.00
01 2610 410 002		HS Water & Sewer		24.00
Total	VILLAGE OF PALMYRA			242.50
	201471	VOICE NEWS	04/08/2019	96.00
01 2310 540 000		BOE Advertising		96.00
	201498	VOICE NEWS	04/08/2019	96.00
01 2310 540 000		BOE Advertising		96.00
	202199	VOICE NEWS	04/08/2019	6.31
01 2310 540 000		BOE Advertising		6.31
	202551	VOICE NEWS	04/08/2019	34.08
01 2310 540 000		BOE Advertising		34.08
	202552	VOICE NEWS	04/08/2019	88.79
01 2310 540 000		BOE Advertising		88.79
Total	VOICE NEWS			321.18
	0031385	VOLLI COMMUNICATIONS, INC	04/08/2019	120.39
01 2510 382 001		Elem Telephone		60.20
01 2510 382 002		HS Telephone		60.19
Total	VOLLI COMMUNICATIONS, INC			120.39
	1864195	WASTE CONNECTIONS OF NEBRASKA	04/08/2019	739.78
01 2610 431 002		HS Upkeep of Building		739.78
Total	WASTE CONNECTIONS OF NEBRASKA			739.78
	3RD QRT 2019 MIL JW	WHYMAN, JEN	04/08/2019	173.42
01 1200 333 000		Sped Mileage Paid to Staff		173.42
Total	WHYMAN, JEN			173.42
	091864556 - 03/06/19	WINDSTREAM	04/08/2019	117.12
01 2510 382 002		HS Telephone		117.12
Total	WINDSTREAM			117.12
Fund Number	01			69,188.59
Checking Account ID	1			69,188.59

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Regular, Processing Month 04/2019, Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4700 FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730 PERKINS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4955 ARRA ESEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960 TITLE IV, PRT A NCLB -SAFE & DRUG FREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4985 TITLE II, PART D NCLB TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4994 SPED CONTINUOUS IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200 TITLE 1 IMPROVING PROGRAMS FEDERAL SERV	61,636.00	0.00	36,575.38	59.34	23,262.62	0.00	0.00	23,262.62
6310 NCLB TITLE II PART A	0.00	0.00	3,873.75	0.00	(3,873.75)	0.00	0.00	(3,873.75)
6330 REAP GRANT	0.00	44.00	44.00	0.00	(44.00)	0.00	0.00	(44.00)
6404 IDEA PART B 611 BASE	46,248.00	1,325.81	38,626.96	83.52	7,621.04	0.00	0.00	7,621.04
6406 IDEA PRESCHOOL	20,595.00	1,196.78	10,966.34	53.39	9,598.66	0.00	0.00	9,598.66
6410 IDEA E/P	85,187.00	336.00	44,267.24	51.96	40,919.76	0.00	0.00	40,919.76
6411 IDEA EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412 IDEA PART B PORPORTIONATE SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6610 TITLE 1, ESSA ACCOUNTABILITY IMPROVING	10,091.00	0.00	0.00	0.00	10,091.00	0.00	0.00	10,091.00
6969 TITLE IV PART A	0.00	0.00	2,358.00	0.00	(2,358.00)	0.00	0.00	(2,358.00)
6992 REAP	56,000.00	2,789.38	53,055.31	94.74	4,944.69	0.00	0.00	4,944.69
8000 TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	75.00	0.00	(75.00)	0.00	0.00	(75.00)
01 GENERAL FUND	7,184,687.00	66,188.59	4,195,892.49	58.40	2,986,794.51	0.00	0.00	2,986,794.51

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 01 GENERAL FUND				
<u>Current Assets</u>				
01 101	CASH IN BANK	2,196,580.91	(242,439.84)	1,954,141.07
01 110	Receivable Account	0.00	0.00	0.00
	Current Assets Subtotal:	2,196,580.91	(242,439.84)	1,954,141.07
<u>Other Assets</u>				
01 390	Budgeted Revenue	6,457,043.00	0.00	6,457,043.00
01 392	Less: Revenue Received	(2,838,150.93)	(352,975.98)	(3,191,126.91)
	Other Assets Subtotal:	3,618,892.07	(352,975.98)	3,265,916.09
Total Assets and Deferred Outflows of Resources:		5,815,472.98	(595,415.82)	5,220,057.16
<u>Current Liabilities</u>				
01 402	Accounts Payable	0.00	0.00	0.00
01 450	PAYROLL DEDUCTION PAYABLE	1,037.51	0.00	1,037.51
01 451	FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	758.12	0.00	758.12
01 454	RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	SIT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	1,795.63	0.00	1,795.63
<u>Other Liabilities</u>				
01 603	Encumbrance Commitments	0.00	0.00	0.00
01 690	Budgeted Expenditures	7,184,687.00	0.00	7,184,687.00
01 692	Less: Expenditures to Date	(3,531,288.08)	(595,415.82)	(4,126,703.90)
01 694	Less: Encumbrance Commitments	0.00	0.00	0.00
01 696	Less: Outstanding Accounts Pa	0.00	0.00	0.00
	Other Liabilities Subtotal:	3,653,398.92	(595,415.82)	3,057,983.10
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	2,887,922.43	0.00	2,887,922.43
01 705	Budgeted Fund Balance	(727,644.00)	0.00	(727,644.00)
01 999	Suspense Account	0.00	0.00	0.00
	Fund Balance Subtotal:	2,160,278.43	0.00	2,160,278.43
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		5,815,472.98	(595,415.82)	5,220,057.16

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 02 Depreciation				
<u>Current Assets</u>				
02 101	CASH	233,954.68	(17,072.12)	216,882.56
	Current Assets Subtotal:	<u>233,954.68</u>	<u>(17,072.12)</u>	<u>216,882.56</u>
<u>Other Assets</u>				
02 390	BUDGETED REVENUE	0.00	0.00	0.00
02 392	LESS: REVENUE RECEIVED	(11,789.91)	(138.88)	(11,928.79)
	Other Assets Subtotal:	<u>(11,789.91)</u>	<u>(138.88)</u>	<u>(11,928.79)</u>
	Total Assets and Deferred Outflows of Resources:	<u><u>222,164.77</u></u>	<u><u>(17,211.00)</u></u>	<u><u>204,953.77</u></u>
<u>Current Liabilities</u>				
02 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
02 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
02 603	ENCUMBRANCES	0.00	0.00	0.00
02 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
02 692	LESS: EXPENDITURES TO DATE	(164,398.70)	(17,211.00)	(181,609.70)
02 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(164,398.70)</u>	<u>(17,211.00)</u>	<u>(181,609.70)</u>
<u>Fund Balance</u>				
02 704	FUND BALANCE	386,563.47	0.00	386,563.47
02 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>386,563.47</u>	<u>0.00</u>	<u>386,563.47</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u><u>222,164.77</u></u>	<u><u>(17,211.00)</u></u>	<u><u>204,953.77</u></u>

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 03 Unemployment				
<u>Current Assets</u>				
03 101	CASH	18,704.68	18.42	18,723.10
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
	Current Assets Subtotal:	38,704.68	18.42	38,723.10
<u>Other Assets</u>				
03 390	BUDGETED REVENUE	0.00	0.00	0.00
03 392	LESS: REVENUE RECEIVED	(95.63)	(18.42)	(114.05)
	Other Assets Subtotal:	(95.63)	(18.42)	(114.05)
Total Assets and Deferred Outflows of Resources:		38,609.05	0.00	38,609.05
<u>Current Liabilities</u>				
03 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
03 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
03 603	ENCUMBRANCES	0.00	0.00	0.00
03 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
03 692	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
03 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,609.05	0.00	38,609.05
03 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	38,609.05	0.00	38,609.05
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		38,609.05	0.00	38,609.05

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 Activity Fund				
<u>Current Assets</u>				
05 101	CASH	147,835.24	(1,031.44)	146,803.80
	Current Assets Subtotal:	<u>147,835.24</u>	<u>(1,031.44)</u>	<u>146,803.80</u>
<u>Other Assets</u>				
05 390	BUDGETED REVENUE	0.00	0.00	0.00
05 392	LESS: REVENUE RECEIVED	(85,007.49)	(6,320.55)	(91,328.04)
	Other Assets Subtotal:	<u>(85,007.49)</u>	<u>(6,320.55)</u>	<u>(91,328.04)</u>
Total Assets and Deferred Outflows of Resources:		<u>62,827.75</u>	<u>(7,351.99)</u>	<u>55,475.76</u>
<u>Current Liabilities</u>				
05 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
05 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
05 603	ENCUMBRANCES	0.00	0.00	0.00
05 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
05 692	LESS: EXPENDITURES TO DATE	(95,750.68)	(7,351.99)	(103,102.67)
05 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(95,750.68)</u>	<u>(7,351.99)</u>	<u>(103,102.67)</u>

Balance Sheet
Period Ending: March 2019
Annual; Processing Month 03/2019; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 Activity Fund				
<u>Current Assets</u>				
05 101	CASH	147,835.24	(1,031.44)	146,803.80
	Current Assets Subtotal:	147,835.24	(1,031.44)	146,803.80
Total Assets and Deferred Outflows of Resources:		147,835.24	(1,031.44)	146,803.80
<u>Current Liabilities</u>				
05 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
05 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
05 603	ENCUMBRANCES	0.00	0.00	0.00
05 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
05 704 0001	ATHLETIC	15,489.52	(1,053.76)	14,435.76
05 704 0002	ANNUAL	8,700.33	0.00	8,700.33
05 704 0003	MUSIC	1,069.98	0.00	1,069.98
05 704 0004	ELEMENTARY UNIT	11,430.41	(48.92)	11,381.49
05 704 0005	STUDENT COUNCIL	2,010.95	0.00	2,010.95
05 704 0006	FFA	29,508.29	240.00	29,748.29
05 704 0007	HIGH SCHOOL UNIT	550.31	1,802.32	2,352.63
05 704 0008	P CLUB	1,032.28	0.00	1,032.28
05 704 0009	FCCLA	2,219.42	(154.00)	2,065.42
05 704 0010	MISC ACCOUNT	1,925.41	(258.98)	1,666.43
05 704 0011	ART CLUB	464.47	0.00	464.47
05 704 0012	NATIONAL HONOR SOCIETY	532.77	0.00	532.77
05 704 0013	SPEECH	609.33	0.00	609.33
05 704 0014	1ST GRADE	513.24	0.00	513.24
05 704 0015	BOYS BASKETBALL	1,874.37	233.50	2,107.87
05 704 0016	CONCESSIONS	5,296.39	(182.15)	5,114.24
05 704 0017	GIRLS BASKETBALL	2,823.97	(863.27)	1,960.70
05 704 0018	BONDS	0.00	0.00	0.00
05 704 0019	INTEREST	276.15	5.63	281.78
05 704 0020	UNION BANK	0.00	0.00	0.00
05 704 0021	PALMYRA SPORTS APPAREL	0.00	0.00	0.00
05 704 0022	FIELDS SCHOLARSHIP	4,463.80	0.00	4,463.80
05 704 0023	CROSS COUNTRY	1,271.55	0.00	1,271.55
05 704 0024	INDUSTRIAL ARTS SHOP	534.69	0.00	534.69
05 704 0025	LIBRARY	2,200.20	0.00	2,200.20
05 704 0026	PARTY GROUP	1,132.31	0.00	1,132.31
05 704 0027	CLASS OF 2017	0.83	0.00	0.83

Balance Sheet
Period Ending: March 2019
Annual; Processing Month 03/2019; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
05 704 0028	MUSICAL/DRAMA	3,990.31	(623.20)	3,367.11
05 704 0029	WRESTLING	196.11	0.00	196.11
05 704 0030	GENERAL FUND REIMBURSEMENT	(518.68)	35.33	(483.35)
05 704 0031	6TH GRADE	286.13	0.00	286.13
05 704 0032	WEIGHTS	2,688.16	0.00	2,688.16
05 704 0033	VOLLEYBALL ACCOUNT	952.30	0.00	952.30
05 704 0034	IMPREST FUND	2,000.00	0.00	2,000.00
05 704 0035	BENNET BOOSTERS	1,589.67	0.00	1,589.67
05 704 0036	CHEERLEADING	1,610.57	(762.94)	847.63
05 704 0037	BENNET BACK-PACK PROGRAM	333.21	0.00	333.21
05 704 0038	CLASS OF 2020	700.95	674.00	1,374.95
05 704 0039	FAMILY PASSES	570.00	105.00	675.00
05 704 0040	STUDENT FEES	8,375.00	0.00	8,375.00
05 704 0041	QUIZ BOWL	600.08	0.00	600.08
05 704 0042	JR HIGH BASKETBALL	20.50	0.00	20.50
05 704 0043	8TH GRADE CAMPUS VISIT GRANT	180.10	0.00	180.10
05 704 0044	SPANISH	44.55	0.00	44.55
05 704 0045	TROPHY CASE	100.00	0.00	100.00
05 704 0046	CLASS OF 2016	282.52	0.00	282.52
05 704 0047	NATIONAL BREAST CANCER FOUNDATION	0.01	0.00	0.01
05 704 0048	CLASS OF 2018	0.00	0.00	0.00
05 704 0049	SHOW CHOIR	1,072.46	(250.00)	822.46
05 704 0050	CHROMEBOOK INSURANCE	24,925.08	70.00	24,995.08
05 704 0051	GOLF	0.00	0.00	0.00
05 704 0053	CLASS OF 2019	1,905.24	0.00	1,905.24
Fund Balance Subtotal:		147,835.24	(1,031.44)	146,803.80
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		147,835.24	(1,031.44)	146,803.80

Balance Sheet
Period Ending: March 2019
Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 06 Hot Lunch				
<u>Current Assets</u>				
06 101	CASH	53,842.49	4,638.73	58,481.22
	Current Assets Subtotal:	<u>53,842.49</u>	<u>4,638.73</u>	<u>58,481.22</u>
<u>Other Assets</u>				
06 390	BUDGETED REVENUE	0.00	0.00	0.00
06 392	LESS: REVENUE RECEIVED	(158,698.22)	(34,168.84)	(192,867.06)
	Other Assets Subtotal:	<u>(158,698.22)</u>	<u>(34,168.84)</u>	<u>(192,867.06)</u>
Total Assets and Deferred Outflows of Resources:		<u>(104,855.73)</u>	<u>(29,530.11)</u>	<u>(134,385.84)</u>
<u>Current Liabilities</u>				
06 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
06 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
06 603	ENCUMBRANCES	0.00	0.00	0.00
06 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
06 692	LESS: EXPENDITURES TO DATE	(172,521.74)	(29,530.11)	(202,051.85)
06 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(172,521.74)</u>	<u>(29,530.11)</u>	<u>(202,051.85)</u>
<u>Fund Balance</u>				
06 704	FUND BALANCE	67,666.01	0.00	67,666.01
06 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>67,666.01</u>	<u>0.00</u>	<u>67,666.01</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>(104,855.73)</u>	<u>(29,530.11)</u>	<u>(134,385.84)</u>

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 07 Bond				
<u>Current Assets</u>				
07 101	CASH	122,642.09	31,407.05	154,049.14
	Current Assets Subtotal:	<u>122,642.09</u>	<u>31,407.05</u>	<u>154,049.14</u>
<u>Other Assets</u>				
07 390	BUDGETED REVENUE	0.00	0.00	0.00
07 392	LESS: REVENUE RECEIVED	(315,826.64)	(31,407.05)	(347,233.69)
	Other Assets Subtotal:	<u>(315,826.64)</u>	<u>(31,407.05)</u>	<u>(347,233.69)</u>
Total Assets and Deferred Outflows of Resources:		<u>(193,184.55)</u>	<u>0.00</u>	<u>(193,184.55)</u>
<u>Current Liabilities</u>				
07 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
07 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
07 603	ENCUMBRANCES	0.00	0.00	0.00
07 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
07 692	LESS: EXPENDITURES TO DATE	(610,800.00)	0.00	(610,800.00)
07 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(610,800.00)</u>	<u>0.00</u>	<u>(610,800.00)</u>
<u>Fund Balance</u>				
07 704	FUND BALANCE	417,615.45	0.00	417,615.45
07 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>417,615.45</u>	<u>0.00</u>	<u>417,615.45</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>(193,184.55)</u>	<u>0.00</u>	<u>(193,184.55)</u>

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 08 Special Building FUnD				
<u>Current Assets</u>				
08 101	CASH	277,261.93	15,745.15	293,007.08
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
	Current Assets Subtotal:	<u>327,261.93</u>	<u>15,745.15</u>	<u>343,007.08</u>
<u>Other Assets</u>				
08 390	BUDGETED REVENUE	0.00	0.00	0.00
08 392	LESS: REVENUE RECEIVED	(138,529.93)	(18,215.07)	(156,745.00)
	Other Assets Subtotal:	<u>(138,529.93)</u>	<u>(18,215.07)</u>	<u>(156,745.00)</u>
	Total Assets and Deferred Outflows of Resources:	<u><u>188,732.00</u></u>	<u><u>(2,469.92)</u></u>	<u><u>186,262.08</u></u>
<u>Current Liabilities</u>				
08 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
08 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
08 603	ENCUMBRANCES	0.00	0.00	0.00
08 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
08 692	LESS: EXPENDITURES TO DATE	(352,158.93)	(2,469.92)	(354,628.85)
08 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(352,158.93)</u>	<u>(2,469.92)</u>	<u>(354,628.85)</u>
<u>Fund Balance</u>				
08 704	FUND BALANCE	540,890.93	0.00	540,890.93
08 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>540,890.93</u>	<u>0.00</u>	<u>540,890.93</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u><u>188,732.00</u></u>	<u><u>(2,469.92)</u></u>	<u><u>186,262.08</u></u>

Balance Sheet
 Period Ending: March 2019
 Monthly; Processing Month 03/2019

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 09 Construction				
<u>Current Assets</u>				
09 101	CASH	18.20	0.00	18.20
	Current Assets Subtotal:	<u>18.20</u>	<u>0.00</u>	<u>18.20</u>
<u>Other Assets</u>				
09 390	BUDGETED REVENUE	0.00	0.00	0.00
09 392	LESS: REVENUE RECEIVED	(217,135.39)	0.00	(217,135.39)
	Other Assets Subtotal:	<u>(217,135.39)</u>	<u>0.00</u>	<u>(217,135.39)</u>
	Total Assets and Deferred Outflows of Resources:	<u>(217,117.19)</u>	<u>0.00</u>	<u>(217,117.19)</u>
<u>Current Liabilities</u>				
09 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
09 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
09 692	LESS: EXPENDITURES TO DATE	(217,133.08)	0.00	(217,133.08)
	Other Liabilities Subtotal:	<u>(217,133.08)</u>	<u>0.00</u>	<u>(217,133.08)</u>
<u>Fund Balance</u>				
09 704	FUND BALANCE	15.89	0.00	15.89
09 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>15.89</u>	<u>0.00</u>	<u>15.89</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>(217,117.19)</u>	<u>0.00</u>	<u>(217,117.19)</u>

Revenue Summary Report
Processing Month: 03/2019
Regular; Processing Month 03/2019

Fund: 01 GENERAL FUND						
Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL PROPERTY TAXES	4,613,015.00	147,148.74	1,867,726.57	36.59	2,925,288.43
01 1115	CARLINE TAX	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	283,952.00	24,922.41	191,642.94	67.49	92,309.06
01 1190	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
01 1312	SUMMER SCHOOL TUITION	10,000.00	0.00	0.00	0.00	10,000.00
01 1315	TUITION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1316	SENCAP - TUITION	0.00	0.00	0.00	0.00	0.00
01 1370	PRESCHOOL TUITION & FEES	10,000.00	4,475.00	23,701.00	237.01	(13,701.00)
01 1421	TRANSPORTATION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1510	INTEREST ON INVESTMENTS	0.00	82.88	694.78	0.00	(694.78)
01 1743	DRIVERS EDUCATION - SUMMER FEES	0.00	0.00	0.00	0.00	0.00
01 1800	REC PROGRAM - COMMUNITY SERVICES	25,000.00	1,614.06	22,046.21	88.18	2,953.79
01 1910	RENTAL OF SCHOOL FACILITY	200.00	0.00	40.00	20.00	160.00
01 1911	LOCAL LICENSE FEES	0.00	20.00	730.00	0.00	(730.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL RECIEPTS		4,942,167.00	178,263.09	1,926,581.50	38.98	3,015,585.50
01 2110	COUNTY FINES & LICENSE FEES	20,000.00	0.00	24,166.73	120.83	(4,166.73)
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2210	ESU RECEIPTS	5,000.00	0.00	9,621.20	192.42	(4,621.20)
Subtotal: COUNTY AND ESU RECEIPTS		25,000.00	0.00	33,787.93	135.15	(8,787.93)
01 3110	STATE AID	949,876.00	94,988.00	666,214.95	70.14	283,661.05
01 3120	SPED SCHOOL AGE	200,000.00	52,492.26	276,898.12	138.45	(76,898.12)
01 3125	SPED TRANSPORTATION	1,500.00	0.00	0.00	0.00	1,500.00
01 3130	HOMESTEAD EXEMPTION	20,000.00	11,716.15	11,716.15	58.58	8,283.85
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	7,000.00	0.00	0.00	0.00	7,000.00
01 3400	STATE APPORTIONMENT	52,000.00	0.00	0.00	0.00	52,000.00
01 3500	QUALITY ED INCENTIVE GRANT	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATON INCENTIVE PAYMENTS	0.00	0.00	0.00	0.00	0.00
01 3513	MENTOR GRANT	0.00	0.00	0.00	0.00	0.00
01 3535	PAYMENTS FOR HIGH ABILITY LEARNERS	3,500.00	0.00	5,232.00	149.49	(1,732.00)
01 3540	STATE EARLY CHILDHOOD	60,000.00	0.00	0.00	0.00	60,000.00
01 3800	REVENUE IN LIEU OF SCHOOL LAND TAX	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE RECEIPTS	25,000.00	0.00	150.00	0.60	24,850.00
Subtotal: STATE RECEIPTS		1,318,876.00	159,196.41	960,211.22	72.81	358,664.78
01 4300	RESTRICTED GRANTS-IN-AID FROM FED GOV	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	REAP	35,000.00	0.00	48,322.00	138.06	(13,322.00)
01 4500	GRANTS FROM THE FED GOV THROUGH STATE	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE 1 PART A - CARRY OVER	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE 1 PART A - CURRENT YEAR	32,000.00	0.00	0.00	0.00	32,000.00
01 4507	TITLE 1 SCHOOL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II SUPPORTING EFFECTIVE INSTRUCTIO	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE V, REAP RURAL LOW INCOME SCH GRANT	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PRESCHOOL BASE/IDEA ENROL POVERTY	0.00	0.00	45,203.00	0.00	(45,203.00)
01 4519	IDEA ENROLLMENT/POVERTY	85,000.00	0.00	60,926.00	71.68	24,074.00
01 4521	IDEA PART B PROPORTIONATE	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4525	FEDERAL VOCATIONAL & APPLIED TECH EDUC	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00

Revenue Summary Report
 Processing Month: 03/2019
 Regular; Processing Month 03/2019

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA Idea	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID REIMBURSEMENT SPED	7,500.00	0.00	0.00	0.00	7,500.00
01 4709	MEDICAID ADMIN ACTIVITIES (MAAPS)	5,500.00	0.00	0.00	0.00	5,500.00
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	OTHER FEDERAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4955	NCLB Title II Part A (teacher/princ	0.00	0.00	0.00	0.00	0.00
01 4960	NCLB Title IV Part A (Safe & Drug F	0.00	0.00	0.00	0.00	0.00
01 4965	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4975	Innovation in Education (Frameworks	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL RECEIPTS		170,000.00	0.00	154,451.00	90.85	15,549.00
01 5200	FUND TRANSFERS	0.00	15,516.48	109,155.55	0.00	(109,155.55)
01 5300	SALE OF ASSETS	0.00	0.00	500.00	0.00	(500.00)
01 5301	INSURANCE ADJUSTMENTS	0.00	0.00	885.00	0.00	(885.00)
01 5400	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	0.00	3,024.71	302.47	(2,024.71)
Subtotal: NON-REVENUE RECEIPTS		1,000.00	15,516.48	113,565.26	11,356.53	(112,565.26)
01 9000	NON-PROGRAMMED RECEIPTS	0.00	0.00	2,530.00	0.00	(2,530.00)
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	2,530.00	0.00	(2,530.00)
Fund Total:		6,457,043.00	352,975.98	3,191,126.91	49.42	3,265,916.09

April Activities Board Report

41 JH Track Participants

District Music April 12th @ Neb. City HS

7-12 Spring Concert April 15th @ PHS

Elementary Spring Concert April 29th @ PHS

Jazz Band, Band, Choir and Show Choir earn straight superiors at MUDECAS

National FFA participating in Oklahoma City April 30th-May 4th

Peru State Math Competition: Algebra 2 Team - 2nd Place Georgia B.- 3rd place
Geometry Andrew W. - 1st place Geometry Cayden M. - 1st place Algebra

JH Choir Superior rating at Malcolm Music Contest

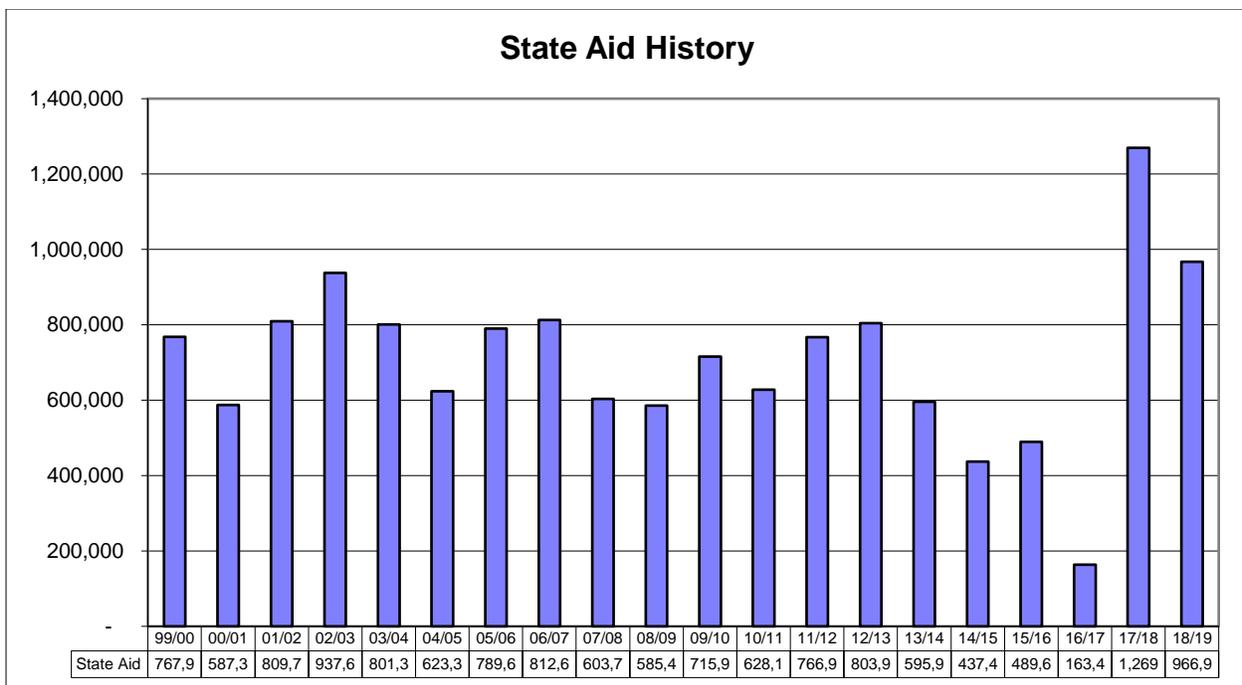
Elem band and Bennet Singers earn straight 1's at Malcolm

April Activities Calendar Attached

Superintendent's Report

April 8, 2019

1. The Department of Education has not yet certified State Aid to District OR-1. During FY 2017 OR-1 received \$1,283,328 in FY 2018 The district received \$949,876. State Aid can best be summarized as Needs/Resources. As the District's valuation increases the equalization formula reduces aid which is a trend we have seen for a number of years in rural districts. Several factors will impact our aid including but not limited to the Needs Stabilization subsequent to the new school adjustment and the "Student Growth" adjustment. Currently state aid for FY 2019 is projected to be \$928,114. This amount is a reflection of the adjustments mentioned coupled with the increase in valuation reported by the district in August of 2018. This amount will be the stable keeping in mind that it could change dramatically pending the passage of legislation.



2. Progress continues to be made in the process to change out phone hardware and software. I would like to thank Mr. Brown and ESU 4 staff for their work to make this as smooth as possible.

3. We need to continue to monitor legislation as the session continues. In particular items related to revenue and state aid will be moving toward completion in the next several weeks.

4. Work to complete the grading at the new Bennet parking lot will begin when the weather and temperatures allow.

5. Palmyra concrete repairs to the east side of the entrance area are scheduled for April weather permitting.

6. The winter was particularly hard on our roofing systems. Tremco has been on site to repair areas where the snow load and freeze thaw cycle exposed weaknesses and caused leaks. Bennet is scheduled as the first roof to be installed by Tremco pending temperatures necessary for the product application.

7. There are no major supply changes or capital outlay requisitions as currently reported noting that requisitions were due today and require additional review. There will be planned upgrades to the Elementary science textbook series due to the age of the current product and the fact that state standards have been changed. I would like to thank the Elementary research committee for the many long hours they have spent in research. We are also looking ahead to social studies standards undergoing significant changes as well.

8. Upon completion of Kindergarten roundup/enrollment the class has altered the traditional pattern of a small class following a large class. This year's incoming Kindergarten numbers have exceeded 54 students noting that we traditionally gain some additional students during the summer months. This number is in excess of our established 25 per section and has now trumped the former plan for three sections of grade five which is projected to be at 48. This is in keeping with our established guidelines for section totals and we remain with three traveling staff and therefore three sections in grades K, 1, and 3. This leaves one flex room available at Bennet Elementary. With one remaining flex room available the administrative team will be evaluating the potential impact of a fourth three section grade if the incoming Kindergarten of 2020 is again in excess of 25 students per section (50). This decision will have significant bearing on the shared staff, facilities, and grade level instructional staff.



Palmyra

April, 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4:00pm Golf-B/Varsity Milford @ Woodland Hills Golf Course	2 State FFA 10:00am L Street Choir @ Geneva High School 10:00am Track-Varsity Malcolm vs. Multiple Schools @ Malcolm High School	3 State FFA	4 State FFA	5 9:00am Track-JH Johnson County Central @ Johnson County Central High School
7 Mudecas JH Quiz Bowl @ Southern High School 1:00pm Mudecas JH Quiz Bowl @ Southern High School	8 1:00pm Track-Varsity Yutan @ Yutan High School	9 9:30am Golf-B/Varsity Milford @ Thornridge GC	10 4:00pm Track-JH Raymond Central vs. Multiple Schools @ Raymond Central High School	11 District Music Contest District Music Contest @ Nebraska City HS	12 Prom @ Hidden Valley Golf Course 9:00am Track-Varsity Freeman vs. Multiple Schools @ Freeman High School	13
14 7:00pm-10:00am Post Prom Event @ Palmyra High School	15 7-12 Spring Concert @ Palmyra High School	16 9:30am Golf-B/Varsity Johnson County Central @ Tecumseh Country Club 9:30am Track-Varsity Falls City Sacred Heart @ Syracuse High School	17 10:00am Track-JH Freeman vs. Multiple Schools @ Freeman High School 5:30pm National Honor Society Induction @ Palmyra High School Library	18 1:30 Early Dismissal 9:00am Golf-B/Varsity Lincoln Christian @ Crooked Creek Golf Course	19 Easter Break No School	20
21 Easter Break No School	22 10:00am Track-Varsity Conestoga Cougars @ Conestoga Jr./Sr. High School 2:00pm Golf-B/Varsity Palmyra vs. Multiple Schools @ Woodland Hills Golf Course	23 8:30am Golf-B/Varsity Palmyra vs. Multiple Schools @ Woodland Hills Golf Course	24 3:00pm Track-JH Johnson County Central vs. Multiple Schools @ Johnson County Central High School	25	26 10:00am Track-Varsity Malcolm vs. Multiple Schools @ Malcolm High School	27
28 7:00pm Elementary Spring Concert @ Palmyra High School	29 9:00am Track-Varsity Freeman @ Freeman High School	30				

April High School Principal's Report:

1. HS Concert is Monday April 15th @ 7 pm
2. NSCAS testing will begin April 23rd
3. Senior's last day is May 3rd. Graduation is May 11th @ 2 pm
4. High School raised \$1,438.02 for victims of the flood. Seniors led all classes with \$675.86.

April Elementary Principal's Report:

Kindergarten Round Up:

Bennet Elementary had KDG Round Up on Friday, April 5th from 9:00-11:00 AM.

Summer Enrichment:

Bennet Elementary will offer Summer Enrichment for students entering Kindergarten to Fifth grade from June 3rd-20th. Registration will end April 24th.

NSCAS Test:

Bennet Elementary will begin NSCAS testing on Monday, April 8th and will finish Monday, April 15th.

Elementary Spring Concert:

The 4th-6th grade Spring Concert will be Monday, April 29th at 6:30 PM. The concert will be at the Palmyra High School.

6th Grade Orientation:

The 6th grade students will visit the Junior High for an orientation on Wednesday, May 1st.

Change Drive:

District OR1 students and staff have been collecting money for the 2019 Children's Fund Nebraska Flood Relief.

Committee agenda and notes: Lance, Jaimi and Doug were present.

Committee members met with Clark Enersen and Cheever representatives to review concrete replacement at the east entrance site. A timeline of mid-April was established as a start point.

Bus parking south will add the additional rock. When complete we will look at necessary work for outlets. Nebraska City has been on site.

Committee members reviewed the north parking area where buses currently are stored and agreed to wait on rocking any of that surface pending the outcome of the south property proposal.

Bennet Parking: Final grading needs to be completed at that location along with striping. Parking areas on both campuses will need some repair and striping or sealing as required annually.

Cheever Construction reviewed concrete repairs at Palmyra for the east entrance.

Roofing repairs due to winter are scheduled for this week and next. One of the joints in Palmyra is scheduled as you may recall for this spring as well. This is in the commons where new roof transition meets existing. Bennet Elementary replacement is on track when temps reach 50 degrees and rising including nights with half of Palmyra scheduled for the fall of 2019 and the second half in the summer/fall of 2020. Mr. Hanger pointed out a perforation in the gym roof membrane noting the cause is unknown but recent. Repairs are scheduled.

Transportation Vehicle Fleet:

As of 3/22/19

2013 Ford Van: 53,700

2016 Chrysler: 12,841

2007 Chrysler Van: 91,734

2010 Ford Fusion: 82,299

Upon review Mr. Hanger noted that the current bus fleet is working well. New buses have been primarily used for activities and perform well over the road. The committee reviewed the age and mileage on the current vehicle fleet. It was noted that bus 02 is being taken out of service due to the cost to repair current engine issues and transmission failure. The school is engaged in a grant for low Sulphur emissions to cover purchase of a new unit that meets current emission guidelines. Future needs will include a van and mini bus.

Committee members wished to express a sincere thank you from the Board of Education to the custodial and transportation employees who assisted in snow removal and the safe transportation of students throughout a difficult winter season.



Educational Service Unit 4

919 16th Street
Auburn, NE 68305
402.274.4354
402.274.4356 (fax)
www.esu4.org

Administrator Gregg Robke	Director of Support Services Chuck Hummel	Health Services Director Carina Zentner, RN	Professional Development Directors Jen Madison/Lori Broady
Special Education Director Ellen Stokebrand	NCECBVI Campus Administrator Sally Schreiner	Technology Director Dustin Buggei	Technology Integration Ben Hanika

Date: March 8, 2019

To: ESU 4 Supt

From: Gregg Robke
Administrator 

Re: Core Services Resolution
Program Support: 2019-2020 School Year

The service units in Nebraska are required by law to provide *Core Services* (Rule 84) to member schools. In order to do that, the state provides some funding, which is based on the student enrollment numbers for each district. This information is shared with superintendents each year.

I have not received a draft from NDE regarding Core Services funds for 2019-2020. The amount for 2018-2019 was \$112,358.56.

Each service unit in the state is given the responsibility to define Core Services within the following prerequisites:

- A. Core Services shall be within the following service areas in order of priority:
 - a. Staff Development
 - b. Technology; and
 - c. Instructional Material Services;
- B. Core Services shall improve teaching and student learning by focusing on enhancing school improvement efforts, meeting statewide requirements, and achieving statewide goals in the state's system of elementary and secondary education;
- C. Core Services shall provide schools with access to services that:
 - a. The educational service unit and its member school districts have identified as necessary services;
 - b. Are difficult, if not impossible, for most individual school districts to effectively and efficiently provide with their own personnel and financial resources;
 - c. Can be efficiently provided by each educational service unit to its member school districts;
 - d. Can be adequately funded to ensure that the service is provided equitably to the state's public school districts;
- D. Core Services shall be designed so that the effectiveness and efficiency of the service can be evaluated on a statewide basis; and

E. Core Services shall be provided by the educational service unit in a manner that minimizes the costs of administration or service delivery to member school districts.

Statutes also state that in order for Core Services to be provided to member schools, two-thirds of the member districts representing a majority of the students must approve these services. The statute also has the same requirement for additional services provided by the ESU and funded by the general fund tax levy. In the past a district's participation in Core Service Programs has been identified by a resolution (enclosed) approved by the board of education for each district. Support services have been identified and supported by the unit's Advisory Committee. In addition to utilizing property tax receipts for support services, portions of those costs are paid for by the districts utilizing the services. This plan has been, and is discussed continually, and is supported by the Advisory Committee.

At this point, the amount of Core Services funding is not known. To meet the intent of the law in a professional manner given the financial constraints continues to be a challenge. The financial and professional support shown by our districts is wonderful and has been very beneficial. Such support allows the services to continue.

Enclosed with this memo is a resolution for each district's Board of Education to consider. With that support and an endorsement from ESU 4's Board we will receive state funding in order to support Core Services for the 2019-2020 school year. Please consider this resolution at your April Board meeting and return the resolution document to me. I will ask for ESU 4 Board action at the May Board meeting.

Thank you to your Board for the continued support for ESU 4's Core Services programs. As well, thank you for the endorsement of the identified support services we have provided and will continue to provide.

GR/kt



Educational Service Unit 4

919 16th Street, P.O. Box 310, Auburn, Nebraska 68305-0310
(402) 274-4354/Fax: (402) 274-4356
www.esu4.org

Administrator Director of Support Services Health Services Director Professional Development Directors
Gregg Robke Chuck Hummel Catrina Zentner, RN Jen Madison / Lori Broady

Special Education Director NCECBVI Campus Administrator Technology Director Technology Integration
Ellen Stokebrand Sally Schreiner Dustin Buggi Ben Hanika

**2019-2020
AGREEMENT FOR SPECIAL EDUCATION SERVICES**

THIS AGREEMENT is issued this 27th day of February, by and between the Palmyra District OR 1 Public Schools in the County of Otoe, in the State of Nebraska, a/k/a Palmyra OR 1# 660501 ("School District") and Educational Service Unit 4, a political subdivision ("ESU 4"). In consideration of the mutual agreement hereinafter set forth, the recitals hereinafter contained, the parties agree as follows:

RECITALS

- 1. ESU 4 is duly qualified, by virtue of provisions of the statues of the State of Nebraska, to provide and render services to school districts on a contract basis, in exchange for compensation as provided in this Agreement.
- 2. The School District desires to contract with ESU 4 for the delivery of certain mandatory or discretionary educational services by ESU 4 for the benefits of the School District and it's students.
- 3. This Agreement constitutes the agreement and understanding of the parties with respect to the subject matter hereof. This Agreement is entirely integrated, i.e., there are no other agreements, written or oral, concerning the subject matter hereof, except those which are expressly delineated in this instrument, or by a mutually accepted written addendum.

COVENANTS

- 1. Services Contracted. ESU 4 shall provide, for the time period specified hereinafter, the following services at facilities which shall be provided by the School District or by ESU 4 in accordance with the terms of this Agreement.
- 2. Services Provided. The services provided, as identified in the preceding paragraph of this Agreement, may be referred to, from time to time, as "Hourly" or "Level III" or "Early Childhood" services for purposes of reference only.
- 3. Compensation. The parties acknowledge that ESU 4 shall, in good faith, determine its cost incurred in connection with each of the contracted programs in accordance with internal cost accounting systems, methods, and techniques deemed appropriate by ESU 4, and accomplished in the manner consistent with the rules, regulations and laws of the State of Nebraska. Upon determination of such costs, ESU 4 shall prepare a statement for the services contracted and provided for amounts due to ESU 4 from the School District in accordance with the provisions of this Agreement. The estimated costs set forth in paragraph one hereof, shall constitute estimates only, and shall not, in any manner or under any circumstances, become or constitute the ultimate or final amount due from the School District to ESU 4 for the services

*Courageously leading a dynamic revolution in education
"The Mission of ESU 4 is to improve student learning through a
commitment to communication, accountability and leadership."*

rendered. Rather, the actual, final amount due for mutually agreed upon services rendered by ESU 4 to the School District shall be the amount(s) as ESU 4 shall determine in accordance with its good faith internal accounting systems, methods, and techniques, conducted and accomplished in accordance with the rules and regulations of laws of the State of Nebraska. ESU 4 shall determine its costs, shall submit to the School District its billing for services rendered, on a 9 month basis, beginning in August of the school year. Each and every statement shall become due and payable upon receipt by the School District.

4. Manner of Delivery of Service. ESU 4 shall, in its discretion, assign personnel, and work cooperatively with the School District to provide services, monitoring, supervising, evaluating, and other services as required by Individual Educational Plan or other services requested by the School District. Any and all educational, personnel salaries, benefits, administrative prerogatives or ESU 4 policies which do or may impact upon the obligations of the parties pursuant to this Agreement, including the calculations of sums due hereunder, shall be determined by ESU 4, in its sole judgment and discretion, in a manner consistent with the law.
5. Default. In the event of material breach of the obligations of either party pursuant to this Agreement, the party who has not breached may, in its discretion, immediately cancel or rescind this Agreement without advance notice, hereunder pending resolution by a court of competent jurisdiction, of any disputes or issues arising from claims of breach. Neither party to this Agreement may, however, arbitrarily or unilaterally cancel, suspend or terminate this Agreement prior to the expiration thereof, except in the event of breach, or except upon mutual agreement of the parties.
6. Authority. Each party acknowledges and represents that the persons executing this Agreement have a full, unconditional authority to execute this Agreement. This Agreement shall be governed by, and construed in accordance with the laws of the State of Nebraska, and shall be binding upon the parties hereto and their successors.

ADDENDUM: _____

IN WITNESS WHEREOF, we have hereunto subscribed our names.

By the order of the Board of Education of

By the Order of the Board of Education of
Educational Service Unit 4

School District Official

Date

ESU 4 Administrator

Date

SCHOOL: Palmyra District OR 1 660501

HOURLY PROGRAMS			
(Figures below are on an annual basis.)			
SUPPORT SERVICE PROGRAM	PROJECTED AMOUNT OF TIME	PROJECTED RATE RATE	PROJECTED COST
Director of Special Education	120	\$214.00	\$25,680.00
Audiologist	80	\$114.00	\$9,120.00
Psychological Services	0	\$140.00	\$0.00
Speech Therapy	0	\$140.00	\$0.00
Deaf Educator	0	\$250.00	\$0.00
TOTAL COST - HOURLY PROGRAMS			\$34,800.00
LEVEL III SERVICES			
PROGRAM	NUMBER OF STUDENTS	ESTIMATED RATE	ESTIMATED COST
Life Skills	0	\$45,000.00	\$0.00
B-FIT	0	\$42,000.00	\$0.00
			\$0.00
TOTAL COST - LEVEL III PROGRAMS			\$0.00
BELOW AGE FIVE SERVICES			
PROGRAM	PROJECTED AMOUNT OF TIME	ESTIMATED RATE	ESTIMATED COST
Early Childhood - Home based service (0-5)	0	\$125.00	\$0.00
TOTAL COST - EARLY CHILDHOOD PROGRAM			\$0.00
Due March 20th 2019		TOTAL CONTRACT	\$34,800.00



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

233 South 13 Street, Suite 1400

Lincoln, NE 68508

402-476-9200

District OR-1 Public Schools (aka Palmyra-Bennet)
425 "F" Street
Palmyra, NE 68418

Page: 1

Statement Date: 03/24/2019

Account No. 7911.30000

Statement No. 7

Olson Foundation

PREVIOUS BALANCE		\$4,725.00
	<u>FEES</u>	
02/27/2019	Review Jeff Emanuel questions	
03/04/2019	Prepare motion to approve Nemaha Landscape, Inc. contract.	
CURRENT FEES		300.00
TOTAL FOR CURRENT SERVICES		300.00
BALANCE DUE FOR ABOVE LEGAL SERVICES		<u>\$5,025.00</u>

To ensure proper credit, please include your account number (7911.30000) on your check.

We pride ourselves on being a full-service firm that has helped our clients achieve their goals for over 90 years.

Please visit www.perrylawfirm.com to learn more about our firm's various practice areas:

Banking Law

Business & Commercial Law

Creditor's Rights/Bankruptcy

Personal Injury

Family Law & Mediation

General Litigation

Estate Planning & Probate

Guardianship

Real Estate

School Law

Workers' Compensation

Labor & Employment Law

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmira, NE 68418

PROJECT: Palmira Sports Complex

APPLICATION NO: 1
PERIOD TO: 3/31/2019

DISTRIBUTION TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
430 West Pioneers
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Eriksen Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECTS
PROJECT NO:

CONTRACT FOR: Palmira Sports Complex

CONTRACT DATE: 2/28/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Type Document is attached.

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$	4,833,000.00
2. Net Change by Change Orders \$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$	4,833,000.00
4. TOTAL COMPLETED AND STORED TO DATE \$	134,000.00

5. RETAINAGE:

a. 10.00% of Completed Work	\$	13,400.00
b. 0.00% of Stored Material	\$	0.00

Total retainage (Line 5a + 5b) \$ 13,400.00

6. TOTAL EARNED LESS RETAINAGE \$ 120,600.00
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate) \$ 0.00

8. CURRENT PAYMENT DUE \$ 120,600.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 4,712,400.00

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 120,600.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *[Signature]*
By: _____

Date: 4/1/19

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTRACTOR: Nemaha Landscape Const., Inc.
430 West Pioneers Lincoln, NE 68522

By: *[Signature]*
Date: 3/25/2019



State of: NE
County of: Lancaster
Subscribed and Sworn to before me this _____
Notary Public: *[Signature]*
My Commission Expires: 11-14-20

Day of March 2019

AIA Type Document
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 1
PERIOD TO: 3/31/2019

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
430 West Pioneers
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Eriksen Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Allowance	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
2	Mobilizations	39,000.00	0.00	9,000.00	0.00	9,000.00	23.08	30,000.00	900.00
3	General Conditions	196,000.00	0.00	20,000.00	0.00	20,000.00	10.20	176,000.00	2,000.00
4	Bonds & Insurance	55,000.00	0.00	55,000.00	0.00	55,000.00	100.00	0.00	5,500.00
5	SWPPP, Temp Fence, Traffic Control	40,000.00	0.00	15,000.00	0.00	15,000.00	37.50	25,000.00	1,500.00
6	Demo/Earthwork	320,000.00	0.00	35,000.00	0.00	35,000.00	10.94	285,000.00	3,500.00
7	Site Utilities (Water, Sanitary, Drainage)	196,000.00	0.00	0.00	0.00	0.00	0.00	196,000.00	0.00
8	Field Subdrainage and Fabric	65,000.00	0.00	0.00	0.00	0.00	0.00	65,000.00	0.00
9	Concrete, Rebar, Sealants and Pavement Markings	880,000.00	0.00	0.00	0.00	0.00	0.00	880,000.00	0.00
10	CMU	26,000.00	0.00	0.00	0.00	0.00	0.00	26,000.00	0.00
11	Metals (Structural Steel, Railings, Stairs/Grating, Etc.)	54,000.00	0.00	0.00	0.00	0.00	0.00	54,000.00	0.00
12	Metal Roofing/Walls/Gutters	33,000.00	0.00	0.00	0.00	0.00	0.00	33,000.00	0.00
13	Rough Carpentry	62,000.00	0.00	0.00	0.00	0.00	0.00	62,000.00	0.00
14	Insulation	5,900.00	0.00	0.00	0.00	0.00	0.00	5,900.00	0.00
15	Windows and Doors	40,000.00	0.00	0.00	0.00	0.00	0.00	40,000.00	0.00
16	Wall/Ceiling Finishes	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
17	Flooring and Resilient Base	7,500.00	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00
18	Tiling	22,000.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00
19	Casework and Countertops	23,000.00	0.00	0.00	0.00	0.00	0.00	23,000.00	0.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 1

PERIOD TO: 3/31/2019

DISTRIBUTION TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
430 West Pioneers
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Eriksen Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
20	Restroom Accessories, Partitions, Marker Boards and Signage	17,000.00	0.00	0.00	0.00	0.00	0.00	17,000.00	0.00
21	Paint	18,000.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00
22	Flagpole	4,500.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00
23	Scoreboards	32,000.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.00
24	Playground Structure	53,000.00	0.00	0.00	0.00	0.00	0.00	53,000.00	0.00
25	Athletic Equipment, Sand Pits and Nailer	98,000.00	0.00	0.00	0.00	0.00	0.00	98,000.00	0.00
26	Bleachers	94,000.00	0.00	0.00	0.00	0.00	0.00	94,000.00	0.00
27	Plumbing and Drinking Fountains	80,000.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0.00
28	HVAC	22,000.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00
29	Electrical	790,000.00	0.00	0.00	0.00	0.00	0.00	790,000.00	0.00
30	Asphalt	155,000.00	0.00	0.00	0.00	0.00	0.00	155,000.00	0.00
31	Bulpen Construction and Synthetic Turf	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00	0.00
32	Track & Field Aggregates	215,000.00	0.00	0.00	0.00	0.00	0.00	215,000.00	0.00
33	Ballfield Fire Grading, Infields, Warning Tracks and Sod	185,000.00	0.00	0.00	0.00	0.00	0.00	185,000.00	0.00
34	Fencing, Backstops, Dugouts and Top-Rail Cap	190,000.00	0.00	0.00	0.00	0.00	0.00	190,000.00	0.00
35	Irrigation	98,000.00	0.00	0.00	0.00	0.00	0.00	98,000.00	0.00
36	Site Fine Grading/Seed/Sod/Restoration	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
37	Landscaping Items	35,000.00	0.00	0.00	0.00	0.00	0.00	35,000.00	0.00
38	Alternates F3-F3C (Synthetic Turf)	394,300.00	0.00	0.00	0.00	0.00	0.00	394,300.00	0.00

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 1
PERIOD TO: 3/31/2019

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
430 West Pioneers
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Enersen Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
39	Alternate F-10D (Track Surfacing)	158,900.00	0.00	0.00	0.00	0.00	0.00	158,900.00	0.00
40	Alternate E-1 (Electrical MC Cabling)	-2,100.00	0.00	0.00	0.00	0.00	0.00	-2,100.00	0.00
REPORT TOTALS		\$4,833,000.00	\$0.00	\$134,000.00	\$0.00	\$134,000.00	2.77	\$4,699,000.00	\$13,400.00

NASB Monthly Update for Board Meetings

Agenda Item: APRIL 2019

“NASB Update”

Welcome to April. The Legislature is over half of the way through and are now into full days with Committee Hearings being over. Priority Bills have been chosen, so keep close tabs on NASB’s Advocacy efforts. As specific bills come to the floor for full debate, we may be needing your help in contacting your Senators to explain both the good and bad of particular bills.

In late March, NASB facilitated meetings with members of the Revenue Committee, and school board members from their district. The meetings were very successful, and something we look at doing in the future with other committees. With that, mark your calendars and join us:

- **Thursday, April 25** ... NASB Legislative Lunch & Meeting with Senators, 11a to 130p ... RSVP now to mbelka@NASBonline.org

With a lot of movement and updates daily now ... stay up to speed on all bills, most of which have constant movement, bookmark “Bills to Follow” at the Government Relations section of www.NASBonline.org

<https://nasb.envisiams.com/legislative-bills>

It is important to know how each specific bill impacts your specific district and community in both the short term, and long term. Note the talking points on specific bills under the “Summary” tab as well. Please let NASB know how we can help.

April will see the **Spring Legal Workshops** titled ‘School Law for Board Members – A Primer and Legislative Update’

- April 16 | Gering Civic Center
- April 17 | Holiday Inn Express - North Platte
- April 24 | ESU 3 - La Vista

Mark Your Calendar for **NASB’s June networking and events** as well: Registration, and more detailed information is coming soon!

- June 13 | New Board Member Follow-Up Retreat | Kearney
- June 13 | NASB Member Golf Outing | Kearney (RSVP to sendorf@NASBonline.org)
- June 13-14 | School Law Seminar | Kearney

You can learn more, and register for the above events at www.NASBonline.org

Stay engaged online at www.NASBonline.org

Follow NASB on twitter at www.twitter.com/NASBonline using the hashtag #liveNASB and on facebook at www.facebook.com/NASBonline

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for “This Month In ...” To access the latest newsletter, click here:

<http://members.nasbonline.org/index.php/news-resources/board-notes>

Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska.

Basic First Aid Procedures

The information supplied is provided by the Nebraska Department of Education. District OR-1 and its employees disclaim any liability for losses that may incur as a result of the information provided in this policy. While employees are provided access to this information they are not required to be trained in first aid. The information available in this policy is for emergency guidance only and supplemental to examination by and advice of medical professionals. Any information regarding first aid treatments is not meant to replace the advice of medical professionals including physicians, paramedics, emergency room attendants, nurses or other licensed medical personnel.

First aid is the immediate and temporary care given to the victim of an accident or sudden illness until medical services can be obtained. Keep these points in mind when handling situations that may require you to administer first aid:

- Remove everyone from danger and then provide first aid in a safe location. Also, do not attempt to make a rescue until you are sure you won't become a victim.
- Remain calm. Keeping your composure while helping the injured person will help him/her to keep calm and cooperate. If the person becomes anxious or excited, the damage from the injury could be increased.
- Plan quickly what you need to do. Learn basic procedures or have your first aid information available so you can care for the injured person.
- Send for professional help as soon as possible. The local emergency telephone number is _____. The school telephone number is: _____
- Let the person know that help is on the way and try to make them as comfortable as possible.

Evaluating the Situation and Setting Priorities

To effectively deal with emergencies, the situation must be evaluated and priorities set.

Three evaluations which must be made to establish priorities for treatment: <ul style="list-style-type: none"> • Condition of the scene • Type of injury • Need for treatment 	Primary first aid procedures are to: <ul style="list-style-type: none"> • Restore breathing. • Control bleeding. • Prevent shock
--	---

Whenever possible, do not move the victim. Treat the person where you find him/her. However, several types of situations require the person to be moved out of immediate danger, such as fire, electrocution, and drowning.

Bleeding

Bleeding needs immediate attention. Evaluate the type of bleeding and the amount of blood lost:

<ul style="list-style-type: none"> • Capillary oozing. 	Injuries to capillaries or small veins. It is indicated by steady oozing of dark colored blood.
<ul style="list-style-type: none"> • Venous bleeding 	Bleeding from the vein. It is indicated by a flow of dark-colored blood at a steady rate.
<ul style="list-style-type: none"> • Arterial bleeding. 	Bleeding from an artery. It is indicated by bright red blood flowing quickly in spurts.

Blood flowing in a small, steady stream or small spurts can be serious, but can be controlled. Blood flowing in a heavy stream or large spurts is very serious and must be brought under control immediately.

The primary step to control bleeding is to exert direct pressure over the wound. Place the cleanest material available against the bleeding point and apply pressure by hand until the wound clots and can be dressed with bandages. If necessary, apply direct, even pressure with your bare hand. If blood soaks through the bandage, do not remove it. Apply more bandages and secure them. Make sure the bandages are not too tight so circulation is not restricted.

Look for swelling around the wound. If the bandage interferes with the circulation of the blood, loosen it. Elevate the wound above the level of the heart, except when there is a broken bone.

Artery Pressure Point

If direct pressure on the wound does not control bleeding, direct pressure on any artery pressure point closest to the wound is necessary. The artery pressure point must be located between the heart and the wound.

Tourniquet Warning

A tourniquet should only be used for hemorrhaging that cannot be controlled by direct or arterial pressure. Tourniquets are dangerous to apply, to leave on, and to remove. Stoppage of blood supply below the tourniquet can lead to gangrene and loss of limb.

Shock

Shock occurs when the vital body functions are depressed. The three most common causes of shock are:

- Excessive bleeding
- Inadequate breathing
- Unsplintered fractures

If shock is not treated promptly, death may result, even if the injury causing the shock is not severe enough to cause death. It is NOT recommended that drivers attempt to splint a fractured bone; instead simply treat the victim for shock.

Recognizing shock

When a person is in shock, the skin is pale, cold, clammy, and moist with beads of sweat around the lips and forehead. The pulse is fast, weak, or entirely absent. Breathing is shallow and irregular and the eyes are dull and vacant with dilated pupils. The person complains of nausea and dizziness. The individual may be unaware of the seriousness of the injury and then suddenly collapse.

Control of shock

The victim should lie down on top of an article of clothing, newspaper or other material and kept warm with a light blanket. In warmer temperatures, it is not necessary to use a cover.

The person should not become overly warm so that perspiration occurs. Perspiration draws blood to the skin, away from the interior of the body where it is needed. In order to help the flow of blood to the heart and head, elevate their legs at least 12 inches high. If there is a head or chest injury or breathing seems difficult, elevate the chest instead of the legs.

Offer small amounts of water to the person every 15 minutes. Do not give water if the victim is vomiting, nauseous, or unconscious.

Burns

It is not recommended to treat burns. First aid treatment often causes complications and interferes with the treatment given by the physicians. Keep the burned area uncontaminated and treat for shock.

Do not apply burn preparation and do not use ice water. It intensifies the shock. There are exceptions when it may be necessary to give first aid. Chemicals may continue to burn the skin if they are not removed. Large amounts of water should be used to flush the area free of the chemicals, particularly if it is a chemical burn of the eyes or face.

Be Prepared--Learn Cardiopulmonary Resuscitation (CPR)

CPR should be used when a person is unresponsive or when breathing or heart beat stops.

1. Call 911 immediately or ask someone else to do so.
2. Try to get the person to respond; if he doesn't, roll the person on his or her back.
3. Start chest compressions. Place the heel of your hand on the center of the victim's chest. Put your other hand on top of the first with your fingers interlaced.
4. Press down so you compress the chest at least 2 inches in adults and children and 1.5 inches in infants. One hundred times a minute or even a little faster is optimal. (That's about the same rhythm as the beat of the Bee Gee's song "Stayin' Alive.")
5. If you're been trained in CPR, you can now open the airway with a head tilt and chin lift.
6. Pinch closed the nose of the victim. Take a normal breath, cover the victim's mouth with yours to create an airtight seal, and then give two, one-second breaths as you watch for the chest to rise.
7. Continue compressions and breaths -- 30 compressions, two breaths -- until help arrives.

Epilepsy

Once an epileptic seizure begins, you may not be able to move the person. Try to prevent him/her from injury, such as striking his head or body against any hard, sharp, or hot object.

Do not restrain the person or interfere with his movements. Epilepsy victims seldom bite their tongues during seizures. More harm is done when an object is forced between the teeth or into the mouth. Breaking teeth, cutting lips, mouth, or tongue, can occur more often than by the tongue being bitten because of the seizure.

You should communicate information about any seizure to the parents and to the school authorities.

Choking

The Heimlich Method, or Hug of Life, is a procedure to help a choking person. Stand behind the person, place your arms around his/her waist and grasp your hands together halfway between the navel and sternum (right below the rib cage). Form a fist with the thumb side against the midriff area. Grasp your fist with your other hand, press midriff area with a quick upward thrust. If the person has collapsed, turn him on his back. Straddle him and press into the same spot with a quick upward thrust with the heel of one hand placed on top of the other hand. Continue until object is freed and/or the person begins coughing.

Do not pound or slap a choking person on the back. This can force the object further into the throat. Artificial respiration or offering water is useless because the throat is blocked. Children often choke from running with food or other objects in their mouths.

StudentsChild Abuse and Neglect

School employees shall promptly report to the appropriate law enforcement agency and the principal when they have reasonable cause to believe that a child has been subjected to abuse or neglect, including sexual abuse, or circumstances which reasonably would result in abuse or neglect. The principal will ensure that the report has been made to the proper law enforcement agency or other agency as required by law.

This requirement shall apply to all school employees, including coaches and volunteers, participating in interstate amateur athletic competition. The term “promptly” means “within a 24-hour period.”

Legal Reference: Neb. Rev. Stat. § 28-711
34 U.S.C. § 20341

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StudentsSearch and Seizures

When it is determined based on searches that a person has violated a Board policy, administrative regulation, building rule, student conduct rule or personnel expectation, or the law, the person shall be subject to appropriate disciplinary action and a report to law enforcement may be made.

Student lockers, desks and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. Periodic, random searches of student lockers may be conducted in the discretion of the administration.

The following procedures will be used for conducting searches:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or rule violation. The search must be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted in the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities, provided that: a) the student gave consent for testing in advance (attendance at or participation in the extracurricular activity may be withheld in the absence of consent), b) the testing actually be random, c) that the testing procedures limit any intrusion on student privacy, and provide for an appropriate level of confidentiality and accuracy, and d) that the response to positive tests take into consideration student safety and compliance with laws related to reporting and releasing students to law enforcement.
5. School officials may search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file.
6. Searches of the District's computer system may be conducted in the discretion of the administration at any time.

The following procedures will be used for the removal of personal property:

1. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be seized by school officials. Any illegal drugs, firearm or dangerous weapon shall be confiscated and delivered to law enforcement as soon as practicable.
2. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process may be removed from student possession.

The District is not responsible for the security or safety of personal property which employees, students, or other building users may bring to school.

Legal Reference: Neb. Rev. Stat. § 28-1204.04 (firearms)

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Homeless Education Program

HOMELESS STUDENT ENROLLMENT INFORMATION & PLACEMENT REQUEST

Child's Name: (Last Name) (First Name) (M.I.) Birth Date: Grade

Parent/Guardian Name (Last Name) (First Name) (M.I.) Unaccompanied Youth ("Yes" or "No")

Current Address

Telephone Number: (If phone # not available, phone number of someone who can be contacted and their relationship, if any).

Information provided on this form is confidential.

1. Homeless Status

a. Do you live in any of these following situations?

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (example: evicted from home, cannot afford housing, etc.)
in a motel, hotel, campground or similar setting due to lack of alternative adequate accommodations
in emergency or transitional shelters such as domestic violence or homeless shelters or transitional housing shelter or agency
have a primary nighttime residence that is a place not designed for or ordinarily used as a regular sleeping accommodation for humans
in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
None of the above.

b. How long do you anticipate living in current location?

2. School Most Recently Attended

School: (School Name) (City) (State)

Dates of Attendance: to

Grade level when last attended:

3. Eligible for any of these educational and school related activities and services?

Special Education (IDEA) If yes, please identify disability and special education services previously provided :

- English Language Learners (ELL) Gifted Vocational Education
- Other _____

4. Possible Barriers to Education

- No Birth Certificate No immunizations or other medical records
- No School Records Transportation School Selection
- Other issues/barriers _____

5. Requested Services and Activities to be Provided by Homeless Student Program

- Obtaining or transferring records necessary for enrollment
- Emergency assistance related to school attendance
- Expedited evaluations
- Transportation Clothing to meet a school requirement School supplies
- Early childhood program Tutoring or other instructional support
- Before/after-school, mentoring, summer programs
- Referrals for medical, dental, or other health services
- Referral to other programs/services
- Assistance with participation in school programs
- Parent education related to rights/resources
- Coordination between schools and agencies
- Counseling Addressing needs related to domestic violence
- Staff professional development/awareness
- Other _____

6. Placement

a. School placement requested by parent/guardian or unaccompanied youth:

b. Reason(s) for Request: _____

c. Name of "School of Origin" _____

(School of Origin means the school that the child attended when permanently housed or the school in which the child was last enrolled).

Enrollment Date _____

Has student been withdrawn? _____

If so, what was the withdraw date? _____

d. Distance from:

i. Residence to the school of origin (miles): _____

ii. Residence to the school requested (if not school of origin): _____

Parent or Guardian or Unaccompanied Youth's signature

Date

Children living in homeless situations have certain rights under the McKinney-Vento Homeless Assistance Act. Please contact the Homeless Coordinator with any questions.

WRITTEN NOTIFICATION OF ENROLLMENT/PLACEMENT DECISION FOR HOMELESS STUDENT

Child's Name: _____

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian _____ Unaccompanied Youth _____
(Name) (Name)

After reviewing your request to enroll the child, the determinations are as follows:

Homeless student program eligibility:

- _____ Child does not qualify under the homeless student program.
- _____ Child qualifies under the homeless student program. This determination was based upon: _____

Placement (if enrolled under the homeless student program) was made based on best interest of the student. The placement will be at: _____
(Name)

Explanation for this determination (if not school of origin or the choice of parent/guardian or unaccompanied youth, give detail): _____

If you are not satisfied with the determinations, you have the right to use the dispute resolution process. Contact the Homeless Coordinator and complete a Dispute Resolution Form.

Notices:

- The student has the right to be immediately admitted in the school in which enrollment is sought pending resolution of the dispute.
- You may contact the Nebraska Commissioner of Education
Nebraska Department of Education
matt.blomstedt@nebraska.gov
Telephone: (402) 471-5020
- You may seek the assistance of advocates or attorneys.

Administrator

Date

Written Notification Form was given to parent/guardian or unaccompanied youth on _____ (Date).

Homeless Education Program

DISPUTE RESOLUTION FORM

This form should be completed when a dispute arises over school enrollment/placement.

Child's Name: _____

Person completing form: _____
(Name) (Relation to Student)

I may be contacted at (address/phone/e-mail): _____

I wish to dispute the following decision: _____

The decision I am disputing was wrong because (give detailed information in support of your position and use an attachment if necessary): _____

Persons who have information to support my position (include contact information): _____

I request that the following action be taken on this dispute: _____

Parent or Guardian or Unaccompanied Youth's signature _____ Date _____

-----For School Use-----

Date received by Homeless Coordinator _____

-----Determination of Homeless Coordinator-----

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian _____ Unaccompanied Youth _____
(Name) (Name)

After reviewing the information relevant to your dispute my determination is as follows:

Explanation for this determination: _____

Notice of Right to Appeal: If you are not satisfied with the determination on this dispute, you have the right to appeal as provided for in the Nebraska Department of Education Rule 19. The appeal is to be filed with the Commissioner of Education within 30 calendar days of receipt of this decision. For information about an appeal you may contact:

Nebraska Commissioner of Education
Nebraska Department of Education
matt.blomstedt@nebraska.gov
Telephone: (402) 471-5020

Administrator

Date

The Determination of the Homeless Coordinator on this dispute was given to parent/guardian or unaccompanied youth on _____ (Date).

InstructionTitle I Parental and Family Engagement Policy

The written District Parent and Family Engagement Policy has been developed jointly with, updated periodically and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents describes the means for carrying out the requirements as listed below.

- Parents and family members of all students are welcomed and encouraged to become involved with their child's school and education; this includes parents and family members that have limited English proficiency, limited literacy, are economically disadvantaged, have disabilities, racial or ethnic minority background or are migratory children. Information related to school and parent programs, meetings, school reports and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.

- Parents are involved in the planning, review, evaluation and improvement of the Title I program, Parent and Family Engagement Policy and the School-Parent Compact at an annual parent meeting scheduled at a convenient time. This would include the planning and implementation of effective parent and family involvement activities.

- Conduct, with meaningful parent and family involvement, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy. Use the evaluation findings to design evidence-based strategies for more effective parental involvement, and to revise the Parent and Family Engagement Policy.

- Opportunities are provided for parents and family members to participate in decisions related to the education of their child/children. The school and local educational agency shall provide other reasonable support for parental involvement activities.

- Parents of participating children will be provided timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand.

- Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

- Coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

Legal Authorities: 20 U.S.C. §§6318 and 7801(32)

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