

Board of Education Regular Meeting

Monday, December 14, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Consent Agenda
 - 3.1. Approval of minutes of previous meetings
 - 3.2. Approval of Claims/Payment of Bills and Payroll
 - 3.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
 - 3.4. Financial Report
 - 3.5. Appointment of New Board Member
4. New Board Member: Oath of Office
5. Administrative Reports
 - 5.1. Superintendent's Report
 - 5.2. Administrative Team Report
 - 5.3. Staff and Student Presentations
6. Discussion Items- Committee Reports
 - 6.1. Olson Project Complex Update
 - 6.2. 2021-2022 School District Calendar Draft
7. Action Items
 - 7.1. Policy Update # 4025: Professional Boundaries
 - 7.2. Policy # 4031: Injury Leave for Employees
 - 7.3. Policy # 4270: Staff Payment During School Closure
 - 7.4. Policy Update # 5008: Student Attendance
 - 7.5. Policy Update # 8342: Designated Method of Giving Notice
 - 7.6. Covid Response Staff Development Day Proposal: Second Semester: 2020-2021
 - 7.7. Discuss, consider, and take all necessary action to finalize paperwork authorizing the early redemption of the Series 2015 Bonds.
 - 7.8. Presentation, discussion, and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.
 - 7.9. Presentation, discussion and or official action to receive the Annual Rule 10 Report.
 - 7.10. Presentation, discussion and or official action to receive the 2020 Audit Report
8. Board of Education Development
 - 8.1. Superintendent Evaluation
 - 8.2. NASB Board Development Opportunities Debrief:
 - 8.3. Strategic Planning Update / Discussion and Next Steps
 - 8.4. Sparq Data Paperless Meeting Information

9. Return to School Update
10. Closed Session
11. Adjournment

Chairperson

Superintendent



STATE *of* NEBRASKA
OFFICE OF THE GOVERNOR
LINCOLN

EXECUTIVE ORDER No. 20-36

CORONA VIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER

WHEREAS, In order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations to the people of Nebraska throughout the state of emergency; and

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act so that citizens may exercise their democratic privilege of participating in meetings of public bodies; and

WHEREAS, for public health purposes, meetings and gatherings have now been limited to no more than 10 people and may be further limited if the presence of COVID-19 warrants;

NOW THEREFORE, I Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to public bodies as defined in Neb. Rev. Stat. §84-1409 (1) and to all public meetings as defined in Neb. Rev. Stat. §84-1409 (2).
2. All governing bodies may meet by videoconference or by telephone conferencing or by conferencing by other electronic communication so long as there is made available at such meeting access to members of the public and to members of the media.

3. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meetings Act shall continue to be complied with by all public bodies and are not waived by this executive order.
4. This waiver shall apply to all public governing body meetings that occur from December 1, 2020 through January 31, 2021.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 25th day of November, 2020.

ATTEST:



Pete Ricketts, Governor



Robert B. Evnen, Secretary of State





STATE *of* NEBRASKA

OFFICE OF THE GOVERNOR

LINCOLN

EXECUTIVE ORDER No. 20-34

**CORONAVIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED
WAIVER FOR ALTERNATIVE PARTICIPATION FOR ELECTED
OFFICIALS**

WHEREAS, a state of emergency was declared in Nebraska on March 13, 2020, to control the spread of the coronavirus known as COVID-19;

WHEREAS, recommendations to slow the spread of this disease include social distancing and avoiding large public gatherings;

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act to provide Nebraskans the opportunity to exercise their democratic privilege of participating in meetings of public bodies; and

WHEREAS, the requirement to isolate or quarantine is immediate and can prevent attendance at public meetings preventing a quorum of elected officials attending.

WHEREAS, continued participation by elected officials that have been ordered to isolate or quarantine by the local public health agency is beneficial to ensure continued government operations and continued representation of constituents.

NOW THEREFORE, I Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to public bodies as defined in Neb. Rev. Stat. §84-1409(1) that are elected and to public meetings as defined in Neb. Rev. Stat. §84-1409(2).
2. Elected officials who have been ordered to quarantine or isolate by the local public health agency due to exposure to COVID-19, in conformance with guidance from the Nebraska Department of Health and Human Services, may fully participate, vote, and be counted as part of a quorum in meetings when attending by videoconference or by telephonic conferencing or by conferencing by other electronic communication without having the meeting site where that elected official is located open to the public as required in §84-

1411 so long as the public body has at least one physical location that provides access to members of the public and to members of the media.

3. For any videoconference location, telephonic conference location, or a conference location held by other electronic communication that is used solely for an elected official ordered to quarantine or isolate the following requirements are hereby waived:
 - a. Neb. Rev. Stat. §84-1411(2)(a) and Neb. Rev. Stat. §84-1411(3)(b) which requires reasonable advance publicized notice of the conference location.
 - b. Neb. Rev. Stat. §84-1411(3)(c) that requires a telephone conference meeting sites must be in a public building.
 - c. Neb. Rev. Stat. §84-1411(2)(c) and Neb. Rev. Stat. §84-1411(3)(e) which require the public body to provide at least one copy of all documents being considered to the public.
 - d. Neb. Rev. Stat. §84-1411(3)(g) which requires that a telephone conference call can last no more than five hours.
4. For purposes of §84-1413(2), votes by videoconference or by telephonic conferencing or by conferencing by other electronic communication shall be recorded in the minutes. Such minutes shall reflect the method of voting if the individual is not physically present.
5. Public meetings of an elected public body where one or more elected officials participate by videoconference, telephone conference, or conference by other electronic communication solely due to orders to isolate or quarantine shall not be subject to the one-half limitation contained in §84-1411(2)(e)(i) or §84-1411(3)(h).
6. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meetings Act shall continue to be complied with by all public bodies and are not waived by this executive order.
7. This waiver shall apply to all public governing body meetings that occur from today through December 31, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 30th day of October, 2020.

ATTEST:



Pete Ricketts, Governor

Robert B. Evnen, Secretary of State

Board of Education Special Meeting

Monday, November 16, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Present

Doug Church: Present

Brandon Desh: Present

Clayton Maahs: Present

Lisa Wilen: Present

1. Call to Order
 - The meeting was called to order by Board of Education President Maahs at 7:00 p.m.
2. Announcement of the Open Meetings Act Posting
 - A copy of the updated Executive Order relating to the Open Meetings Act and board members impacted by COVID-19 is attached.
3. Discussion Item
 - The discussion revolved around the committee interview process.
4. Action Items
 1. Appointment of New Board Member

Discuss, consider and take all necessary action to appoint a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Susan Royal, a member of the Board of Education. Passed with a motion by Jaimi Calfee and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

 - Board members listened to the results of the different interviews conducted by the Board Vacancy Committee and discussed options for appointing a new board member.
 - The discussion centered around the recommendation process and qualifications for new members of the board.
 - The decision to make a final recommendation was very difficult as the applicant pool was very strong and each candidate had their own unique talents and gifts.
 - Board Vacancy Committee members used a rubric of essential board characteristics to determine their final recommendation.
 - After much discussion, applicant Josh Penterman was recommended for appointment to the open board seat.

- All applicants will be personally notified of the recommendation after the decision and those not selected will be encouraged to consider future board service.
 - The board was very pleased to have such quality candidates and expressed appreciation for the work of the committee and the interest from the applicants.
 - No further discussion occurred on this action item.
5. Closed Session
 - The board did not go into closed session during the meeting.
 6. Next Regular Meeting
 - The date and time of the next board meeting will be Monday, December 14th at 7:00 p.m. at Palmyra High School in the media center.
 - 7.
 8. Adjournment
 - The meeting was adjourned at 7:22 p.m.

Chairperson

Superintendent



STATE *of* NEBRASKA

OFFICE OF THE GOVERNOR

LINCOLN

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OFFICIALS**

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WHEREAS, recommendations to slow the spread of this disease include social distancing and avoiding large public gatherings;

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act to provide Nebraskans the opportunity to exercise their democratic privilege of participating in meetings of public bodies; and

WHEREAS, the requirement to isolate or quarantine is immediate and can prevent attendance at public meetings preventing a quorum of elected officials attending.

WHEREAS, continued participation by elected officials that have been ordered to isolate or quarantine by the local public health agency is beneficial to ensure continued government operations and continued representation of constituents.

NOW THEREFORE, I Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to public bodies as defined in Neb. Rev. Stat. §84-1409(1) that are elected and to public meetings as defined in Neb. Rev. Stat. §84-1409(2).
2. Elected officials who have been ordered to quarantine or isolate by the local public health agency due to exposure to COVID-19, in conformance with guidance from the Nebraska Department of Health and Human Services, may fully participate, vote, and be counted as part of a quorum in meetings when attending by videoconference or by telephonic conferencing or by conferencing by other electronic communication without having the meeting site where that elected official is located open to the public as required in §84-

1411 so long as the public body has at least one physical location that provides access to members of the public and to members of the media.

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 - d. Neb. Rev. Stat. §84-1411(3)(g) which requires that a telephone conference call can last no more than five hours.
4. For purposes of §84-1413(2), votes by videoconference or by telephonic conferencing or by conferencing by other electronic communication shall be recorded in the minutes. Such minutes shall reflect the method of voting if the individual is not physically present.
5. Public meetings of an elected public body where one or more elected officials participate by videoconference, telephone conference, or conference by other electronic communication solely due to orders to isolate or quarantine shall not be subject to the one-half limitation contained in §84-1411(2)(e)(i) or §84-1411(3)(h).
6. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meetings Act shall continue to be complied with by all public bodies and are not waived by this executive order.
7. This waiver shall apply to all public governing body meetings that occur from today through December 31, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 30th day of October, 2020.

ATTEST:



Pete Ricketts, Governor

Robert B. Evnen, Secretary of State

District OR-1 Board Agenda Item: November 16, 2020

Discuss, consider and take all necessary action pursuant to Neb. Rev. Stat. §32-570 and §32-574 to appoint a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Susan Royal, a member of the Board of Education. This appointment will be for the remainder of the unexpired term of Susan Royal, which ends on the first Thursday after the first Tuesday in January, 2023.

RESOLUTION

BE IT RESOLVED by the Board of Education of this school district, pursuant to Neb. Rev. Stat. §32-570 and §32-574 that based upon the ballots/votes publicly cast by the members of the Board of Education Board of Education should and does hereby appoint _____, a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Susan Royal, a member of the Board of Education and public servant; said appointment is effective upon the passage of this resolution and shall commence upon administration of the oath of office, and shall continue for the remainder of the unexpired term of Susan Royal, which ends on the first Thursday after the first Tuesday in January, 2023.

The above Resolution having been read in its entirety, member _____ moved for its passage and adoption. Member _____ seconded the same. After discussion and roll call vote, a vote was taken:

The following members voted in favor of passage and adoption of said Resolution: _____

The following members voted against the same: _____

The following members were absent or not voting: _____

The above Resolution having been consented to by a majority of the members of the **Board of Education** was declared as [passed and adopted] / [not passed and not adopted].

DATED this 16th day of November, 2020.

**BOARD OF EDUCATION OF OTOE COUNTY
SCHOOL DISTRICT 66-0501 A/K/A DISTRICT
OR-1 PUBLIC SCHOOL DISTRICT**

By: _____
President

ATTESTED:

Board Member

Board of Education Regular Meeting

Monday, November 9, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Present

Doug Church: Present

Brandon Desh: Present

Clayton Maahs: Present

Lisa Wilen: Present

This information was posted in the following public formats:

- The Voice News (weekly area newspaper)
- Farmers' Merchants Bank - Palmyra
- Palmyra Post Office
- Palmyra High School
- Bennet Post Office
- Bennet Elementary School
- District OR-1 Website - <https://www.districtor1.org/>

The information was posted on October 29, 2020

1. Call to Order and Pledge of Allegiance

- The meeting was called to order by Board of Education President Maahs at 7:00 p.m.

2. Announcement of the Open Meetings Act Posting

- An updated copy of the Open Meetings Act will be posted in the media center as a reference for future meetings.
- The Executive Order attached below allows board members to participate in board meetings in a digital manner if they are experiencing symptoms of COVID-19 or if they are under quarantine orders. The Executive Order ends on December 31st, 2020.

3. Appointment of New Board Member

Discuss, consider and take all necessary action to appoint a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Lance Gee, a member of the Board of Education. Passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea

- Discussion centered around confirming that this temporary appointment for November and December 2020 is in addition to the four-year term that Mrs. Wilen was elected for in the recent election.
- Mrs. Wilen will be reappointed (and sworn in again) in January 2021 for the new four-year term.

4. New Board Member: Oath of Office

- Board member Lisa Wilen was sworn in by Superintendent Hart.
- The Oath of Office was read and recited in accordance with board operating guidelines.

5. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- Discussion centered around clarification of a bill regarding bus maintenance costs. This item was resolved during the discussion.
- No further discussion regarding the consent agenda occurred.

5.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at www.districtor1.org

5.2. Approval of Claims/Payment of Bills and Payroll

5.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

5.4. Financial Report

6. Public Comment

- Public comment centered around current board vacancies and board member responsibilities.
- Potential applicants for the vacant board seat were present at the meeting.

7. Administrative Reports

Administrative reports are available in their entirety at:
<https://meeting.sparqdata.com/Public/Organization/174>

Some of the topics covered in the reports include

7.1. Superintendent's Report

- Discussion centered around COVID-19 updates, NDE reports, and district enrollment information.

7.2. High School Principal

- Discussion centered around Red Ribbon Week and the recent music concert.

7.3. Elementary Principal

- Discussion centered around Red Ribbon Week, and the upcoming Veterans Day program.
- This year, the Veterans Day program will be done in a digital manner and a Striv link will be put up on our website.

7.4. Activities Director Report

- Discussion centered around NSAA winter activity guidelines and the upcoming winter sports student participation numbers
- A question came up about capacity limits. The current capacity limit for indoor activities will be 25%. Specific spectator guidelines at this point will include only household members.

8. Discussion Items- Committee Reports

8.1. Student Thank you Letters

- Students from our district sent letters to the Board of Education thanking members for the opportunity to learn.

8.2. Transportation Committee Meeting Minutes

- Discussion centered around the placement of a temporary fuel tank at the high school to help expedite fueling, the installation of a water hydrant south of the high school near the maintenance shed to facilitate daily vehicle washing of dirt and grime, and the readjustment of bus pick up procedures at Bennet Elementary.
- Discussion also included pre-trip inspections, bus radios, and driver training.
- The Transportation Committee also needs to add another board member to replace a member who resigned and the committee will be looking at budget costs of purchasing new vehicles.

8.3. Americanism Committee Report

- Discussion revolved around district adherence to NDE curriculum standards and recognition of patriotic days and procedures such as The Pledge of Allegiance.
- Discussion also centered around the possibility of having more student opportunities to volunteer in the community. Ideas included being able to count volunteer hours if students are donating blood or participating in extracurricular events.
- An example was shared about students making projects that impact their school and how these projects can help build student confidence and creativity.

- Concern was presented that some students are already involved in numerous activities and they may not have enough time to include volunteer hours into already busy schedules.
- Volunteer hours are good to help students build resumes and gain valuable experience. These volunteer service hours also can assist students in discovering different career options.
- Discussion also included a suggestion that a volunteer community youth group could be shared to help elderly residents with yard work or snow removal, etc.
- This topic may be discussed again at the February board meeting.

8.4. Facility Audit Committee Meeting Minutes

- Discussion centered around strategic growth and planning, expanded capacity at Bennet Elementary, and options for flex space, grade reconfigurations, and addressing future facility needs.

8.5. Olson Project Complex Update

- Discussion centered around the summary of the recent Olson Complex progress report meeting, completion of final "punch list" items, budget summary of remaining project costs, and the scope and timelines of warranties in connection with the project.
- Discussion also included staffing, winter maintenance at the facility, and spring activity scheduling.

9. Action Items

9.1. Board Vacancy Process

Motion to conduct board applicant interviews and provide recommendations for an appointment to fill the current board vacancy. Passed with a motion by Jaimi Calfee and a second by Lisa Wilen.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- Discussion centered around the board agreeing to allow a subcommittee (made up of two current board members) to conduct interviews on Sunday, November 15th. Superintendent Hart will call all board applicants to set up interviews.
- The board also scheduled a Special Board meeting for Monday, November 16th at 7:00 p.m. here at the high school to appoint a new board member based upon the recommendation from the committee.
- Notice of this Special Board meeting will be advertised and posted in alignment with our regular procedures.
- Interviews will utilize standard questions and a rating rubric to identify candidates' strengths and experience.

9.2. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Doug Church and a second by Lisa Wilen.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- Discussion centered around the current invoices submitted for this month.
- Utilizing specialized local businesses to complete some of the recent projects has assisted in lowering overall costs.

9.3. Discuss, consider, and take all necessary action to adopt the resolution authorizing the early redemption of the Series 2015 Bonds.

Motion to adopt a resolution of the Board of Education of Otoe County School District 0501 (Palmyra District OR-1) in the state of Nebraska authorizing the early redemption of the district's general obligation school building bonds, Series 2015, in such amounts and from such maturities as shall be determined by the authorized officials of the district. Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- A representative from our current bond holding company explained the process to the board.

9.4. Bond Refinancing Resolution

Discuss, consider and take all necessary action to adopt the resolution authoring the issuance of General Obligation Refunding Bonds. Passed with a motion by Lisa Wilen and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- Discussion centered around the two bond refinancing resolutions presented.
- Proactively approving a specific resolution allows the district to have the paperwork ready for the sale of the bonds when it feels the market conditions and interest rates are most favorable.

9.5. Strategic Planning Update / Discussion and Next Steps

motion to secure a bid for strategic planning Passed with a motion by Brandon Desh and a second by Doug Church.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

- Discussion centered around being able to provide different options for the board to consider.
- Superintendent Hart will bring some options for consideration back to the full board at next month's regular meeting.

10. Board of Education Development

10.1. COVID Response Day: Staff Development Summary of Work on Canvas

- A presentation from the work our teachers completed on Wednesday, October 14th was presented for discussion.
- Discussion centered around the work involved in creating engaging and purposeful digital content and the challenges of serving in-person and remote learners in a simultaneous manner.
- Discussion also included topics about work/ life balance for staff and students and the shortage of subs in various staff positions (drivers, teachers, paras, food service, etc.) throughout the district.

10.2. NASB State Conference: Thursday, November 19th, and Friday, November 20th, 2020.

- Members of the school board were scheduled to attend the Nebraska Association of School Boards (NASB) State Conference in-person in Omaha on Thursday, November 19th, and Friday, November 20th.
- Due to an increase in COVID cases throughout the state, the conference will now be virtual and done remotely.
- The board will debrief about highlights from the conference at the next regular board meeting in December.

10.3. Superintendent Evaluation

- The evaluation document will be reviewed with the Superintendent and the board at the December 14th regular board meeting.
- Superintendent Hart will provide an overview of artifacts and outcomes completed in alignment with the Superintendent evaluation document at the December board meeting.

10.4. Board of Education Self Evaluation

- The board discussed the self-evaluation process as a way to help build board teamwork and cohesiveness.
- The board will follow up with this topic at a future meeting.

11. Topics for Next Month's Agenda

- Rule 10 Report: District Overview

- Annual Financial Report
- State School Board's Conference Debrief
- Superintendent Evaluation Presentation
- Board Self-Evaluation
- 2021-2022 School Calendar

12. Closed Session

13. Adjournment

- The meeting was adjourned at 9:25 p.m.

Chairperson

Superintendent

**SUPERINTENDENT'S REPORT
REGULAR BOARD MEETING:
Designated Bill Summaries**

Date: December 14th 2020
TO: Palmyra District OR-1 BOE
From: Michael Hart
Re: BOE meeting notes for December 2020

Next month's regular meeting is scheduled for **Monday, December 14, 2020**

A. Consent Agenda Expenditures

OCPUF Claims:

- **BOK Financial: \$127,986.25** (Roof payments for the HS and Elementary buildings)

Depreciation Fund Claims:

- **(REI) Radio Engineering Industries: \$8,150.00** – Security cameras for district vehicles
- **Midwest Bus Repair: \$1,830.00** – Bus camera installation

Bond Fund:

- **BOK Financial: \$616,031.25:** Series 16 Obligation Building Bond payments

Special Building Claims:

- **Lovell Excavating: \$1,800.00:** – Dirt work at the high school south lot
- **Black Diamond Enterprises: \$1,120.00:** – material for bus path at high school south lot

General Fund Claims:

- **Whitehead Oil Co. \$1,868.40:** – Fuel mixture for bus vehicles for winter
- **BOK Financial: Bus Payment: \$12,629.68**
- **Vasa Construction: \$534.56:** - Debris removal at the high school
- **Southwest Auto: \$4,373.09** - Vehicle repair and maintenance
- **Hamilton Service: \$1,124.25** – Electrical and HVAC repair at the high school
- **Ekstrum Auto: \$1,329.95:** Vehicle maintenance and repair
- **ESU#6: \$398.96** – Technology services
- **ESU#\$ \$4,627.08** – Special education services
- **JDB - \$6,140.00** – Annual audit expenses
- **Inspro Insurance: \$27,072.00** – Insurance premiums
- **O'Keefe Elevator: \$1,437.50** – Elevator repair and parts replacement
- **Perry Law: \$420.00** – Legal services
- **NASB - \$700.00** – Board of Education training
- **Freightliner Truck Center: \$1,187.23** – Bus maintenance and repairs
- **Fruhauf Uniforms: \$12,829.00** – High School Band Uniforms

12/10/2020 11:36 AM

Posted - All; Fund Number 01; Processing Month 12/2020

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	AASA 2020	AASA MEMBERSHIP	12/14/2020	470.00
	MEBERSHIP			
01 2320 810 000		Superintendent Dues and Fees		470.00
Total	AASA MEMBERSHIP			470.00
	28263834	Access Systems Leasing	12/14/2020	2,329.90
01 1100 440 001		HS Copier Lease		1,164.95
01 1100 440 003		Elem Copier Lease		1,164.95
Total	Access Systems Leasing			2,329.90
	INV941575	Access Systems	12/14/2020	108.99
01 1100 610 001		HS General Supplies		108.99
Total	Access Systems			108.99
	0013909593	ASCD	12/14/2020	59.00
01 2320 810 000		Superintendent Dues and Fees		59.00
Total	ASCD			59.00
	2020 PREK	BAILEY, NICKI AND STEVEN	12/14/2020	725.00
	REIMBURSEM			
01.1370		PRESCHOOL TUITION & FEES		725.00
Total	BAILEY, NICKI AND STEVEN			725.00
	BBYO1-	Brown, Burke	12/14/2020	649.99
	806374282616			
01 6992-734 001		REAP Secondary Computer Equipment		649.99
Total	Brown, Burke			649.99
	DN046 -	CASEY'S BUSINESS MASTERCARD	12/14/2020	2,901.40
	12/23/2020			
01 2650 626 000		Vehicle Gasoline		277.87
01 2710 626 000		Bus Gas and Oil		2,696.40
01 2710 626 000		Bus Gas and Oil -REBATE		(86.94)
01 2710 890 000		Bus Misc. Expenses		14.07
Total	CASEY'S BUSINESS MASTERCARD			2,901.40
01 2120 890 001	122020 GALLUP	Chaffee, Michael	12/14/2020	479.60
		Counselor HS Misc. Expenses		479.60
01 2120 890 001	163356 -	Chaffee, Michael	12/14/2020	639.78
	GROWING LEA			
		Counselor HS Misc. Expenses		639.78
01 2120 330 001	2020 NSCA	Chaffee, Michael	12/14/2020	99.00
	REGIS			
		Counselor Professional Development		99.00
01 2120 333 001	QRT12020	Chaffee, Michael	12/14/2020	67.28
	MILEAGE MC			
		Counselor HS Mileage		33.64
01 2120 333 003		Counselor Elem Mileage		33.64
Total	Chaffee, Michael			1,285.66
01 2224 530 000	1243097	DAS State ACCTG-Central Finance	12/14/2020	232.49
		Internet Service		232.49
Total	DAS State ACCTG-Central Finance			232.49

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	122020 COVID	Dawson, Laura	12/14/2020	15.96
01 6996 610 003		COVID19 ELEM GENERAL SUPPLIES		15.96
Total Dawson, Laura				15.96
	10312020 - GENERAL	DFC Inc. Decker's Food Center	12/14/2020	109.39
01 1100 610 001		HS General Supplies		65.55
01 1100 610 001		HS General Supplies		32.33
01 1200 610 001		Sped HS Supplies		11.51
	11/30/2020 - GENERAL	DFC Inc. Decker's Food Center	12/14/2020	158.83
01 1100 610 001		HS General Supplies		5.97
01 1100 610 001		HS General Supplies		20.88
01 1100 610 001		HS General Supplies		58.46
01 1100 610 001		HS General Supplies		5.10
01 1100 610 001		HS General Supplies		30.59
01 1200 610 001		Sped HS Supplies		37.83
Total DFC Inc. Decker's Food Center				268.22
	FA4414	DIETZE MUSIC HOUSE	12/14/2020	0.99
01 1100 610 001 2 102		HS INSTRUMENTAL SUPPLIES		0.99
Total DIETZE MUSIC HOUSE				0.99
	7874	DIVERSIFIED DRUG TESTING LLC	12/14/2020	297.50
01 1100 320 001		HS Services/Assessments		297.50
	7888	DIVERSIFIED DRUG TESTING LLC	12/14/2020	297.50
01 1100 320 001		HS Services/Assessments		297.50
	9394	DIVERSIFIED DRUG TESTING LLC	12/14/2020	297.50
01 1100 320 001		HS Services/Assessments		297.50
Total DIVERSIFIED DRUG TESTING LLC				892.50
	660501 - NOV2020	EDUCATIONAL SERVICE UNIT #4	12/14/2020	4,627.08
01 6408 591 000		EARLY CHILDHOOD SERVICES ESU/DISTRICT		333.25
01 1291 591 003		Sped Director ages 3-5 Elem		166.62
01 6408 591 000		EARLY CHILDHOOD SERVICES ESU/DISTRICT		55.56
01 6406 591 003		AD/ECH SERVICES FROM ESU/DISTRICT		55.57
01 6408 591 000		EARLY CHILDHOOD SERVICES ESU/DISTRICT		91.67
01 6406 591 003		AD/ECH SERVICES FROM ESU/DISTRICT		91.66
01 1200 591 003		ELEM SPED DIRECTOR		1,499.63
01 1200 591 001		HS SPED DIRECTOR		1,333.00
01 2151 591 001		HS AUDIOLOGY SERVICE FROM ESU/DISTRICT		500.06
01 2151 591 003		ELEM AUDIOLOGY SERVICES ESU/DISTRICT		500.06
Total EDUCATIONAL SERVICE UNIT #4				4,627.08
	65532	EDUCATIONAL SERVICE UNIT #6	12/14/2020	398.36
01 2224 530 000		Internet Service		398.36
Total EDUCATIONAL SERVICE UNIT #6				398.36

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	324280C	EGAN SUPPLY CO	12/14/2020	31.15
01 2610 610 001		HS Custodian Supplies		31.15
	327089B	EGAN SUPPLY CO	12/14/2020	46.51
01 2610 610 001		HS Custodian Supplies		46.51
	329065	EGAN SUPPLY CO	12/14/2020	446.36
01 2610 610 001		HS Custodian Supplies		446.36
Total	EGAN SUPPLY CO			524.02
	16287	EKSTRUM AUTO TECH INC.	12/14/2020	387.45
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		387.45
	16300	EKSTRUM AUTO TECH INC.	12/14/2020	446.00
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		446.00
	16302	EKSTRUM AUTO TECH INC.	12/14/2020	76.50
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		76.50
	16306	EKSTRUM AUTO TECH INC.	12/14/2020	79.00
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		79.00
	16307	EKSTRUM AUTO TECH INC.	12/14/2020	341.00
01 2650 431 000		Vehicle Repairs & Maintenance		341.00
Total	EKSTRUM AUTO TECH INC.			1,329.95
	1282020 SPED FURNI	Ferretti, Jennifer	12/14/2020	50.00
01 1200 733 001		Sped HS Furniture and Equipment		50.00
Total	Ferretti, Jennifer			50.00
	PAYFLEX - 12/2020	FIRST CONCORD BENEFITS	12/14/2020	100.00
01 2510 890 000		Superintendent Secretary Misc. Expenses		100.00
Total	FIRST CONCORD BENEFITS			100.00
	ZJ1740	FRONTIER COOPERATIVE	12/14/2020	297.99
01 2610 610 001		HS Custodian Supplies		297.99
Total	FRONTIER COOPERATIVE			297.99
	201-12417	FRUHAUF UNIFORMS, INC	12/14/2020	12,829.00
01 2900 610 001 2 003		New Band Uniforms		12,829.00
Total	FRUHAUF UNIFORMS, INC			12,829.00
	9753700	GOPHER SPORT	12/14/2020	942.43
01 1100 610 003		Elem General Supplies		942.43
	9760375	GOPHER SPORT	12/14/2020	75.99
01 1100 610 003		Elem General Supplies		75.99
Total	GOPHER SPORT			1,018.42
	122020 MED REIMB	Hall, Becky	12/14/2020	400.00
01 1100 211 003		Elem Teacher BCBS, Life, Vision, Dental		400.00
Total	Hall, Becky			400.00
	29969	HAMILTON SERVICE CO	12/14/2020	364.25
01 2620 431 001		HS Repairs & Maintenance		364.25

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	29976	HAMILTON SERVICE CO	12/14/2020	498.75
01 2620 431 001		HS Repairs & Maintenance		498.75
	29996	HAMILTON SERVICE CO	12/14/2020	261.25
01 2620 431 001		HS Repairs & Maintenance		261.25
Total	HAMILTON SERVICE CO			<u>1,124.25</u>
	586015703	HOME DEPOT PRO, THE	12/14/2020	768.61
01 2610 610 003		Elem Custodian Supplies		768.61
Total	HOME DEPOT PRO, THE			<u>768.61</u>
	671586	INSPRO INC.	12/14/2020	13,460.00
01 2610 520 001		HS Building Insurance		6,730.00
01 2610 520 003		Elem Building Insurance		6,730.00
	671587	INSPRO INC.	12/14/2020	300.00
01 2310 520 000		BOE Insurance		300.00
	671588	INSPRO INC.	12/14/2020	695.00
01 2310 520 000		BOE Insurance		695.00
	671589	INSPRO INC.	12/14/2020	1,128.00
01 2310 520 000		BOE Insurance		1,128.00
	671590	INSPRO INC.	12/14/2020	720.00
01 2310 520 000		BOE Insurance		720.00
	671591	INSPRO INC.	12/14/2020	1,150.00
01 2310 520 000		BOE Insurance		1,150.00
	671592	INSPRO INC.	12/14/2020	6,056.00
01 2310 520 000		BOE Insurance		6,056.00
	671593	INSPRO INC.	12/14/2020	202.00
01 2310 520 000		BOE Insurance		202.00
	671594	INSPRO INC.	12/14/2020	3,361.00
01 2712 520 000		Sped Bus Insurance		919.00
01 2710 520 000		Bus Insurance		2,442.00
Total	INSPRO INC.			<u>27,072.00</u>
	362989967	J.W. PEPPER & SON INC.	12/14/2020	2.50
01 1100 610 001 2 103		HS VOCAL SUPPLIES		2.50
	362992808	J.W. PEPPER & SON INC.	12/14/2020	38.49
01 1100 610 001 2 103		HS VOCAL SUPPLIES		38.49
Total	J.W. PEPPER & SON INC.			<u>40.99</u>
	25122546	JOSTENS, INC	12/14/2020	314.60
01 2900 610 001 2		Commencement		314.60
	25248381	JOSTENS, INC	12/14/2020	217.85
01 2900 610 001 2		Commencement		217.85
Total	JOSTENS, INC			<u>532.45</u>
	103881	JUDSON IRRIGATION, INC.	12/14/2020	220.00
01 2620 431 003		Elem Repairs & Maintenance		220.00
Total	JUDSON IRRIGATION, INC.			<u>220.00</u>
	19-2123	Julie D. Bauman CPA, P.C	12/14/2020	6,140.00
01 2510 315 000		Accounting and Auditing Services		6,140.00
Total	Julie D. Bauman CPA, P.C			<u>6,140.00</u>
	NOV2020 MILEAGE	Knutson, Denise	12/14/2020	41.40

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Account Number		Detail Description		Amount
01 1100 333 003		Elem Mileage		41.40
Total	Knutson, Denise			41.40
	INV560150	KURITA AMERICA INC	12/14/2020	340.00
01 2610 431 003		Elem Upkeep of Building		340.00
Total	KURITA AMERICA INC			340.00
	51719907	MATHESON-TRI-GAS INC	12/14/2020	39.35
01 1100 610 001		HS General Supplies		39.35
Total	MATHESON-TRI-GAS INC			39.35
	49098	MENARDS	12/14/2020	107.67
01 2610 610 001		HS Custodian Supplies		107.67
	49276	MENARDS	12/14/2020	176.11
01 2610 610 001		HS Custodian Supplies		176.11
	49719	MENARDS	12/14/2020	88.12
01 2610 610 001		HS Custodian Supplies		88.12
	49756	MENARDS	12/14/2020	131.66
01 2610 610 001		HS Custodian Supplies		131.66
	49827	MENARDS	12/14/2020	161.96
01 2610 610 001		HS Custodian Supplies		161.96
	49829	MENARDS	12/14/2020	73.43
01 2610 610 001		HS Custodian Supplies		73.43
	50100	MENARDS	12/14/2020	69.96
01 2610 610 001		HS Custodian Supplies		69.96
	50602	MENARDS	12/14/2020	47.96
01 2610 610 001		HS Custodian Supplies		47.96
	51193	MENARDS	12/14/2020	178.65
01 2610 610 001		HS Custodian Supplies		178.65
Total	MENARDS			1,035.52
	8221	Midwest Walls & Landscape, Inc.	12/14/2020	300.00
01 2610 431 003		Elem Upkeep of Building		300.00
Total	Midwest Walls & Landscape, Inc.			300.00
	62551002059 - ALLSTA	Murphy-Robb, Sandra	12/14/2020	160.00
01 2900 610 001 0 003		Music		160.00
Total	Murphy-Robb, Sandra			160.00
	O-604	NCECBVI	12/14/2020	328.80
01 2181 591 001		HS VISUALLY IMPAIRED SERVICES		328.80
Total	NCECBVI			328.80
	INV-06745-S8J1X7	NE ASSOCIATION OF SCHOOL BOARDS	12/14/2020	250.00
01 2310 890 000		BOE Misc. Expenses		250.00
	INV-06833-Z0S4X3	NE ASSOCIATION OF SCHOOL BOARDS	12/14/2020	280.00
01 2310 890 000		BOE Misc. Expenses		280.00
	INV-06858-Q7G4M8	NE ASSOCIATION OF SCHOOL BOARDS	12/14/2020	70.00
01 2310 890 000		BOE Misc. Expenses		70.00
	INV-06896-S7C5J0	NE ASSOCIATION OF SCHOOL BOARDS	12/14/2020	100.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2310 890 000		BOE Misc. Expenses		100.00
Total	NE ASSOCIATION OF SCHOOL BOARDS			700.00
	1546-1 1007-11092020	NEBRASKA CITY UTILITIES	12/14/2020	75.38
01 2610 621 001		HS Utilities		75.38
	3273-0 1007-11092020	NEBRASKA CITY UTILITIES	12/14/2020	3,687.75
01 2610 621 003		Elem Utilities		3,687.75
	3321-7 1007-11092020	NEBRASKA CITY UTILITIES	12/14/2020	4,419.38
01 2610 621 001		HS Utilities		4,419.38
	39368-6 1007-110920	NEBRASKA CITY UTILITIES	12/14/2020	28.35
01 2610 621 001		HS Utilities		28.35
	43577-6 1007-110920	NEBRASKA CITY UTILITIES	12/14/2020	25.64
01 2610 621 001		HS Utilities		25.64
	43679-0 1007-110920	NEBRASKA CITY UTILITIES	12/14/2020	40.05
01 2610 621 001		HS Utilities		40.05
	44277-2 1007-110920	NEBRASKA CITY UTILITIES	12/14/2020	70.70
01 2610 621 001		HS Utilities		70.70
	44718-5 1007-110920	NEBRASKA CITY UTILITIES	12/14/2020	294.90
01 2610 621 001		HS Utilities		294.90
Total	NEBRASKA CITY UTILITIES			8,642.15
	64547	NEBRASKA COUNCIL OF SCHOOL ADMIN.	12/14/2020	10.00
01 2320 330 000		Superintendent Professional Development		10.00
	66034	NEBRASKA COUNCIL OF SCHOOL ADMIN.	12/14/2020	75.00
01 2320 330 000		Superintendent Professional Development		75.00
Total	NEBRASKA COUNCIL OF SCHOOL ADMIN.			85.00
	01418358	O'KEEFE ELEVATOR CO, INC	12/14/2020	1,437.50
01 2620 431 001		HS Repairs & Maintenance		1,437.50
Total	O'KEEFE ELEVATOR CO, INC			1,437.50
	JO PT NOV 2020	O'Neil, Jan	12/14/2020	3,559.16
01 6408 320 000		IDEA Part B Birth-4 Pre-diagnosis		718.99
01 6406 320 003		IDEA Preschool Professional Service		1,038.38
01 2171 320 003		Physical Therapy Elem Contracted Service		1,537.02
01 2171 320 001		Physical Therapy HS Contracted Service		264.77
Total	O'Neil, Jan			3,559.16
	1502-20201031	ONE SOURCE THE BACKGROUND CHECK COMPANY	12/14/2020	26.00
01 2310 890 000		BOE Misc. Expenses		26.00
	1502-20201130	ONE SOURCE THE BACKGROUND CHECK COMPANY	12/14/2020	148.00
01 2310 890 000		BOE Misc. Expenses		148.00
Total	ONE SOURCE THE BACKGROUND CHECK COMPANY			174.00
	4340	ONTOCOLLEGE WITH JOHN BAYLOR	12/14/2020	150.00
01 1100 735 001		HS Technology Software		150.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	ONTOCOLLEGE WITH JOHN BAYLOR			150.00
	112020 POSTAGE	PALMYRA ACTIVITY FUND	12/14/2020	299.49
	NEWSL			
01 2510 531 001		HS Postage		149.74
01 2510 531 003		Elem Postage		149.75
Total	PALMYRA ACTIVITY FUND			299.49
	66	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.	12/14/2020	420.00
01 2330 317 000		District Legal Services		420.00
Total	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.			420.00
	122020 MED	PETSKA, RACHEL	12/14/2020	697.40
	REIM			
01 1100 211 003		Elem Teacher BCBS, Life, Vision, Dental		697.40
Total	PETSKA, RACHEL			697.40
	12564569	QUILL	12/14/2020	1,279.60
01 1100 610 001		HS General Supplies		1,279.60
	12634743	QUILL	12/14/2020	129.90
01 6996 610 001		COVID19 HS GENERAL SUPPLIES		64.95
01 6996 610 003		COVID19 ELEM GENERAL SUPPLIES		64.95
Total	QUILL			1,409.50
	PHS 12/25/2020	RECYCLING ENTERPRISES OF NE, INC.	12/14/2020	90.00
01 2610 431 001		HS Upkeep of Building		90.00
Total	RECYCLING ENTERPRISES OF NE, INC.			90.00
	208126575387	SCHOOL SPECIALTY	12/14/2020	761.21
01 6996 610 001		COVID19 HS GENERAL SUPPLIES		761.21
Total	SCHOOL SPECIALTY			761.21
	2066	SKYLER ENTERPRISES LLC	12/14/2020	1,900.00
01 2620 420 003		Elem Cleaning Service		1,550.00
01 6996 420 001		COVID19 HS CLEANING SERVICES		350.00
	2071	SKYLER ENTERPRISES LLC	12/14/2020	3,350.00
01 2620 420 001		HS Cleaning Service		2,700.00
01 6996 420 001		COVID19 HS CLEANING SERVICES		650.00
Total	SKYLER ENTERPRISES LLC			5,250.00
	154523	Southwest Auto	12/14/2020	800.76
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		800.76
	154607	Southwest Auto	12/14/2020	2,514.95
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		2,514.95
	154674	Southwest Auto	12/14/2020	705.00
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		705.00
	154697	Southwest Auto	12/14/2020	244.38
01 2650 431 000		Vehicle Repairs & Maintenance		244.38
	154707	Southwest Auto	12/14/2020	108.00
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		108.00
Total	Southwest Auto			4,373.09

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
	QRT12020	Swartzendruber, Sarah	12/14/2020	212.18
	MILEAGE SW			
01 1100 333 001		HS Mileage		212.18
Total		Swartzendruber, Sarah		212.18
	8813194	SYMMETRY ENERGY SOLUTIONS LLC	12/14/2020	435.71
01 2610 621 003		Elem Utilities		134.68
01 2610 621 001		HS Utilities		86.59
01 2610 621 001		HS Utilities		204.44
01 2610 621 003		Elem Utilities		10.00
Total		SYMMETRY ENERGY SOLUTIONS LLC		435.71
	855354658483	SYNCB/AMAZON	12/14/2020	62.29
01 1100 610 003		Elem General Supplies		62.29
Total		SYNCB/AMAZON		62.29
	952714	TRUCK CENTER COMPANIES	12/14/2020	1,187.23
01 2730 431 000		BUS & VEHICLE SERVICING & MAINTENANCE		1,187.23
Total		TRUCK CENTER COMPANIES		1,187.23
	SI-20-019097	UNITE PRIVATE NETWORKS LLC	12/14/2020	1,168.49
01 2224 382 001		HS Distant Learning Connection		584.25
01 2224 382 003		Elem Distant Learning Connection		584.24
Total		UNITE PRIVATE NETWORKS LLC		1,168.49
	299398	Uribe Refuse Services, Inc.	12/14/2020	356.00
01 2610 431 003		Elem Upkeep of Building		356.00
Total		Uribe Refuse Services, Inc.		356.00
	6044	VASA CONSTRUCTION INC	12/14/2020	534.56
01 2620 431 001		HS Repairs & Maintenance		534.56
Total		VASA CONSTRUCTION INC		534.56
	60356	VILLAGE OF BENNET	12/14/2020	581.91
01 2610 410 003		Elem Water & Sewer		545.35
01 2610 621 003		Elem Utilities		36.56
Total		VILLAGE OF BENNET		581.91
	23001 - 1027-112520	VILLAGE OF PALMYRA	12/14/2020	38.81
01 2610 410 001		HS Water & Sewer		38.81
	257001 - 1027-112520	VILLAGE OF PALMYRA	12/14/2020	217.50
01 2610 410 001		HS Water & Sewer		217.50
	274001 - 1027-112520	VILLAGE OF PALMYRA	12/14/2020	26.00
01 2610 410 001		HS Water & Sewer		26.00
	286002 - 1027-112520	VILLAGE OF PALMYRA	12/14/2020	600.00
01 2610 410 001		HS Water & Sewer		600.00
Total		VILLAGE OF PALMYRA		882.31
	227684	VOICE NEWS	12/14/2020	6.73

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2310 540 000		BOE Advertising		6.73
Total	VOICE NEWS			6.73
	0044922	VOLLI COMMUNICATIONS, INC	12/14/2020	113.63
01 2510 382 001		HS Telephone		56.81
01 2510 382 003		Elem Telephone		56.82
Total	VOLLI COMMUNICATIONS, INC			113.63
	INV-08957	WHITEHEAD OIL CO	12/14/2020	1,868.40
01 2710 626 000		Bus Gas and Oil		1,868.40
Total	WHITEHEAD OIL CO			1,868.40
	091969071 - 11/2020	WINDSTREAM	12/14/2020	191.19
01 2510 382 001		HS Telephone		191.19
Total	WINDSTREAM			191.19
Fund Number	01			105,307.42
Checking Account ID	1			105,307.42

Payroll November 2020 \$522190.92

December 14, 2020 Bills \$105307.42

Total \$627498.34

Revenue Summary Report
Processing Month: 11/2020
Regular; Processing Month 11/2020

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL PROPERTY TAXES	5,018,990.00	38,953.01	938,166.07	18.69	4,080,823.93
01 1115	CARLINE TAX	0.00	0.00	0.00	0.00	0.00
01 1120	In-Lieu 1957 Levy Tax	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	283,952.00	32,341.56	83,766.63	29.50	200,185.37
01 1140	Interest Levied Tax	0.00	0.00	0.00	0.00	0.00
01 1190	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
01 1312	SUMMER SCHOOL TUITION	10,000.00	0.00	0.00	0.00	10,000.00
01 1312 1001	DRIVERS EDUCATION - SUMMER FEES	0.00	0.00	0.00	0.00	0.00
01 1315	TUITION FROM DISTRICTS - SENCAP	0.00	0.00	50.00	0.00	(50.00)
01 1370	PRESCHOOL TUITION & FEES	10,000.00	3,950.00	9,775.00	97.75	225.00
01 1421	TRANSPORTATION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1510	INTEREST ON INVESTMENTS	0.00	86.30	282.52	0.00	(282.52)
01 1800	REC PROGRAM - COMMUNITY SERVICES	25,000.00	2,536.00	7,444.45	29.78	17,555.55
01 1910	RENTAL OF SCHOOL FACILITY	200.00	20.00	100.00	50.00	100.00
01 1911	LOCAL LICENSE FEES	0.00	1,734.78	1,734.78	0.00	(1,734.78)
01 1920	EDUCATION QUEST FOUNDATION	0.00	0.00	900.00	0.00	(900.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL RECEIPTS		6,348,142.00	77,821.65	1,042,219.45	19.49	4,305,922.55
01 2110	COUNTY FINES & LICENSE FEES	20,000.00	0.00	4,553.63	22.77	15,446.37
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2210	ESU RECEIPTS	5,000.00	421.20	421.20	8.42	4,578.80
Subtotal: COUNTY AND ESU RECEIPTS		25,000.00	421.20	4,974.83	19.90	20,025.17
01 3110	STATE AID	1,303,507.00	129,817.00	394,793.00	30.29	908,714.00
01 3120	SPED SCHOOL AGE	200,000.00	0.00	0.00	0.00	200,000.00
01 3125	SPED TRANSPORTATION	1,500.00	0.00	0.00	0.00	1,500.00
01 3130	HOMESTEAD EXEMPTION	20,000.00	0.00	0.00	0.00	20,000.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3132	Personal Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	7,000.00	0.00	0.00	0.00	7,000.00
01 3400	STATE APPORTIONMENT	52,000.00	0.00	0.00	0.00	52,000.00
01 3500	QUALITY ED INCENTIVE GRANT	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	0.00	0.00	0.00	0.00
01 3535	PAYMENTS FOR HIGH ABILITY LEARNERS	3,500.00	4.00	6,079.00	173.69	(2,579.00)
01 3540	STATE EARLY CHILDHOOD	60,000.00	0.00	42,348.00	70.58	17,652.00
01 3570	TEACHER DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0.00
01 3575	NEBRASKA INNOVATION GRANT PROGRAM	0.00	0.00	0.00	0.00	0.00
01 3800	REVENUE IN LIEU OF SCHOOL LAND TAX	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE RECEIPTS	25,000.00	0.00	0.00	0.00	25,000.00
Subtotal: STATE RECEIPTS		1,672,507.00	129,821.00	443,220.00	26.50	1,229,287.00
01 4300	RESTRICTED GRANTS-IN-AID FROM FED GOV	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	REAP	35,000.00	0.00	0.00	0.00	35,000.00
01 4500	GRANTS FROM THE FED GOV THROUGH STATE	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE 1 PART A - CARRY OVER	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE 1 PART A - CURRENT YEAR	32,000.00	0.00	0.00	0.00	32,000.00
01 4507	TITLE 1 SCHOOL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
01 4509	Title II, Part A ESSA Princ & Teach	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE V, REAP RURAL LOW INCOME SCH GRANT	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PRESCHOOL BASE/IDEA ENROL POVERTY	0.00	0.00	0.00	0.00	0.00
01 4519	IDEA ENROLLMENT/POVERTY	85,000.00	0.00	0.00	0.00	85,000.00

Revenue Summary Report
Processing Month: 11/2020
Regular; Processing Month 11/2020

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4521	IDEA PART B PROPORTIONATE	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4525	FEDERAL VOCATIONAL & APPLIED TECH EDUC	0.00	0.00	0.00	0.00	0.00
01 4531	Title IV	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA Idea	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID REIMBURSEMENT SPED	7,500.00	0.00	0.00	0.00	7,500.00
01 4709	MEDICAID ADMIN ACTIVITIES (MAAPS)	5,500.00	0.00	0.00	0.00	5,500.00
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	OTHER FEDERAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4965	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4967	TITLE IV, PART A SSAE GRANT	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB: Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL RECEIPTS		170,000.00	0.00	0.00	0.00	170,000.00
01 5200	FUND TRANSFERS	0.00	16,613.28	45,630.16	0.00	(45,630.16)
01 5300	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
01 5301	INSURANCE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
01 5400	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	0.00	0.00	0.00	1,000.00
Subtotal: NON-REVENUE RECEIPTS		1,000.00	16,613.28	45,630.16	4,563.02	(44,630.16)
01 9000	NON-PROGRAMMED RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	0.00	0.00	0.00
Fund Total:		7,216,649.00	224,477.13	1,536,044.44	21.28	5,680,604.56

Balance Sheet

Period Ending: November 2020

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 01 GENERAL FUND				
<u>Current Assets</u>				
01 101	CASH IN BANK	2,258,542.36	(402,561.17)	1,855,981.19
01 900	Cash County Treasurer	848,892.22	0.00	848,892.22
	Current Assets Subtotal:	3,107,434.58	(402,561.17)	2,704,873.41
<u>Other Assets</u>				
01 390	Budgeted Revenue	7,216,649.00	0.00	7,216,649.00
01 392	Less: Revenue Received	(1,311,567.31)	(224,477.13)	(1,536,044.44)
	Other Assets Subtotal:	5,905,081.69	(224,477.13)	5,680,604.56
Total Assets and Deferred Outflows of Resources:		9,012,516.27	(627,038.30)	8,385,477.97
<u>Current Liabilities</u>				
01 450	WAGE PAYROLL DEDUCTION PAYABLE	0.00	0.00	0.00
01 451	EMPLOYEE FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	346.50	(1,736.93)	(1,390.43)
01 454	EMPLOYEE RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	UNEMPLOYMENT COMPENSATION PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	346.50	(1,736.93)	(1,390.43)
<u>Other Liabilities</u>				
01 690	Budgeted Expenditures	7,796,694.52	0.00	7,796,694.52
01 692	Less: Expenditures to Date	(1,369,150.20)	(625,301.37)	(1,994,451.57)
	Other Liabilities Subtotal:	6,427,544.32	(625,301.37)	5,802,242.95
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	3,164,670.97	0.00	3,164,670.97
01 705	Budgeted Fund Balance	(580,045.52)	0.00	(580,045.52)
	Fund Balance Subtotal:	2,584,625.45	0.00	2,584,625.45
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		9,012,516.27	(627,038.30)	8,385,477.97

Balance Sheet

Period Ending: November 2020

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 02 Depreciation				
<u>Current Assets</u>				
02 101	CASH	246,887.15	0.00	246,887.15
	Current Assets Subtotal:	<u>246,887.15</u>	<u>0.00</u>	<u>246,887.15</u>
<u>Other Assets</u>				
02 392	LESS: REVENUE RECEIVED	(90.79)	0.00	(90.79)
	Other Assets Subtotal:	<u>(90.79)</u>	<u>0.00</u>	<u>(90.79)</u>
Total Assets and Deferred Outflows of Resources:		<u>246,796.36</u>	<u>0.00</u>	<u>246,796.36</u>
<u>Other Liabilities</u>				
02 692	LESS: EXPENDITURES TO DATE	(31,133.96)	0.00	(31,133.96)
	Other Liabilities Subtotal:	<u>(31,133.96)</u>	<u>0.00</u>	<u>(31,133.96)</u>
<u>Fund Balance</u>				
02 704	FUND BALANCE	277,930.32	0.00	277,930.32
	Fund Balance Subtotal:	<u>277,930.32</u>	<u>0.00</u>	<u>277,930.32</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>246,796.36</u>	<u>0.00</u>	<u>246,796.36</u>

Balance Sheet

Period Ending: November 2020

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 03 Unemployment				
<u>Current Assets</u>				
03 101	CASH	19,012.70	0.00	19,012.70
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
	Current Assets Subtotal:	39,012.70	0.00	39,012.70
<u>Other Assets</u>				
03 392	LESS: REVENUE RECEIVED	(15.27)	0.00	(15.27)
	Other Assets Subtotal:	(15.27)	0.00	(15.27)
	Total Assets and Deferred Outflows of Resources:	38,997.43	0.00	38,997.43
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,997.43	0.00	38,997.43
	Fund Balance Subtotal:	38,997.43	0.00	38,997.43
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	38,997.43	0.00	38,997.43

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 Activity Fund				
<u>Current Assets</u>				
05 101	CASH	164,274.32	(5,910.87)	158,363.45
	Current Assets Subtotal:	164,274.32	(5,910.87)	158,363.45
<u>Other Assets</u>				
05 392	LESS: REVENUE RECEIVED	(49,195.07)	(4,055.31)	(53,250.38)
	Other Assets Subtotal:	(49,195.07)	(4,055.31)	(53,250.38)
Total Assets and Deferred Outflows of Resources:		115,079.25	(9,966.18)	105,113.07
<u>Other Liabilities</u>				
05 692	LESS: EXPENDITURES TO DATE	(45,380.97)	(9,966.18)	(55,347.15)
	Other Liabilities Subtotal:	(45,380.97)	(9,966.18)	(55,347.15)
<u>Fund Balance</u>				
05 704 0001	ATHLETICS	31,054.86	0.00	31,054.86
05 704 0002	ANNUAL	11,236.60	0.00	11,236.60
05 704 0003	MUSIC	1,240.80	0.00	1,240.80
05 704 0004	ELEMENTARY UNIT	9,056.42	0.00	9,056.42
05 704 0005	STUDENT COUNCIL	2,137.84	0.00	2,137.84
05 704 0006	FFA	7,520.67	0.00	7,520.67
05 704 0007	HIGH SCHOOL UNIT	5,155.45	0.00	5,155.45
05 704 0008	LIFE SKILLS	672.61	0.00	672.61
05 704 0009	FCCLA	3,016.10	0.00	3,016.10
05 704 0010	MISC ACCOUNT	1,395.73	0.00	1,395.73
05 704 0011	ART CLUB	464.47	0.00	464.47
05 704 0012	NATIONAL HONOR SOCIETY	971.50	0.00	971.50
05 704 0013	SPEECH	503.28	0.00	503.28
05 704 0014	1ST GRADE	1,133.70	0.00	1,133.70
05 704 0015	BOYS BASKETBALL	2,505.91	0.00	2,505.91
05 704 0016	CONCESSIONS	3,599.16	0.00	3,599.16
05 704 0017	GIRLS BASKETBALL	979.20	0.00	979.20
05 704 0019	INTEREST	457.57	0.00	457.57
05 704 0020	UNION BANK	3,067.38	0.00	3,067.38
05 704 0022	FIELDS SCHOLARSHIP	4,263.80	0.00	4,263.80
05 704 0023	CROSS COUNTRY	1,281.60	0.00	1,281.60
05 704 0024	INDUSTRIAL ARTS SHOP	534.69	0.00	534.69
05 704 0025	LIBRARY	1,997.31	0.00	1,997.31
05 704 0026	PARTY GROUP	1,132.31	0.00	1,132.31
05 704 0027	CLASS OF 2021	1,215.72	0.00	1,215.72
05 704 0028	MUSICAL/DRAMA	3,540.61	0.00	3,540.61
05 704 0029	WRESTLING	196.11	0.00	196.11
05 704 0030	GENERAL FUND REIMBURSEMENT	(2,123.77)	0.00	(2,123.77)
05 704 0031	6TH GRADE	734.13	0.00	734.13

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
05 704 0032	WEIGHTS	5,128.69	0.00	5,128.69
05 704 0033	VOLLEYBALL ACCOUNT	6,635.03	0.00	6,635.03
05 704 0034	IMPREST FUND	2,000.00	0.00	2,000.00
05 704 0035	BENNET BOOSTERS	1,589.67	0.00	1,589.67
05 704 0036	CHEERLEADING	5,157.23	0.00	5,157.23
05 704 0037	BENNET BACK-PACK PROGRAM	333.21	0.00	333.21
05 704 0038	CLASS OF 2020	904.49	0.00	904.49
05 704 0041	QUIZ BOWL	600.08	0.00	600.08
05 704 0042	JR HIGH BASKETBALL	20.50	0.00	20.50
05 704 0044	SPANISH	44.55	0.00	44.55
05 704 0045	ENGLISH/PSYCHOLOGY	62.01	0.00	62.01
05 704 0046	NEW BAND UNIFORMS	11,896.40	0.00	11,896.40
05 704 0047	INTERNATIONAL BREAST CANCER FOUNDATION	0.01	0.00	0.01
05 704 0049	MIDDLE SCHOOL SHOW CHOIR	1,064.93	0.00	1,064.93
05 704 0050	CHROMEBOOK INSURANCE	25,217.08	0.00	25,217.08
05 704 0052	CIRCLE OF FRIENDS	864.58	0.00	864.58
Fund Balance Subtotal:		160,460.22	0.00	160,460.22
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		115,079.25	(9,966.18)	105,113.07

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 06 Hot Lunch				
<u>Current Assets</u>				
06 101	CASH	95,826.28	6,767.15	102,593.43
	Current Assets Subtotal:	<u>95,826.28</u>	<u>6,767.15</u>	<u>102,593.43</u>
<u>Other Assets</u>				
06 392	LESS: REVENUE RECEIVED	(76,468.09)	(43,968.46)	(120,436.55)
	Other Assets Subtotal:	<u>(76,468.09)</u>	<u>(43,968.46)</u>	<u>(120,436.55)</u>
	Total Assets and Deferred Outflows of Resources:	<u>19,358.19</u>	<u>(37,201.31)</u>	<u>(17,843.12)</u>
<u>Other Liabilities</u>				
06 692	LESS: EXPENDITURES TO DATE	(63,871.58)	(37,201.31)	(101,072.89)
	Other Liabilities Subtotal:	<u>(63,871.58)</u>	<u>(37,201.31)</u>	<u>(101,072.89)</u>
<u>Fund Balance</u>				
06 704	FUND BALANCE	83,229.77	0.00	83,229.77
	Fund Balance Subtotal:	<u>83,229.77</u>	<u>0.00</u>	<u>83,229.77</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>19,358.19</u>	<u>(37,201.31)</u>	<u>(17,843.12)</u>

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 07 Bond				
<u>Current Assets</u>				
07 101	CASH	605,434.52	7,020.13	612,454.65
07 900	Cash County Treasurer	131,855.65	0.00	131,855.65
	Current Assets Subtotal:	<u>737,290.17</u>	<u>7,020.13</u>	<u>744,310.30</u>
<u>Other Assets</u>				
07 392	LESS: REVENUE RECEIVED	(228,397.23)	(7,020.13)	(235,417.36)
	Other Assets Subtotal:	<u>(228,397.23)</u>	<u>(7,020.13)</u>	<u>(235,417.36)</u>
Total Assets and Deferred Outflows of Resources:		<u>508,892.94</u>	<u>0.00</u>	<u>508,892.94</u>
<u>Fund Balance</u>				
07 704	FUND BALANCE	508,892.94	0.00	508,892.94
	Fund Balance Subtotal:	<u>508,892.94</u>	<u>0.00</u>	<u>508,892.94</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>508,892.94</u>	<u>0.00</u>	<u>508,892.94</u>

Balance Sheet

Period Ending: November 2020

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 08 Special Building Fund				
<u>Current Assets</u>				
08 101	CASH	614,662.79	2,349.73	617,012.52
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
08 900	Cash County Treasurer	51,637.03	0.00	51,637.03
	Current Assets Subtotal:	716,299.82	2,349.73	718,649.55
<u>Other Assets</u>				
08 392	LESS: REVENUE RECEIVED	(56,968.17)	(2,349.73)	(59,317.90)
	Other Assets Subtotal:	(56,968.17)	(2,349.73)	(59,317.90)
	Total Assets and Deferred Outflows of Resources:	659,331.65	0.00	659,331.65
<u>Fund Balance</u>				
08 704	659,331.65 FUND BALANCE 0.00 659,331.65	659,331.65	0.00	659,331.65
	Fund Balance Subtotal:	659,331.65	0.00	659,331.65
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	659,331.65	0.00	659,331.65

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 09 Qualified Capital Purpose Fund				
<u>Current Assets</u>				
09 101	CASH	133,557.48	1,196.97	134,754.45
	Current Assets Subtotal:	<u>133,557.48</u>	<u>1,196.97</u>	<u>134,754.45</u>
<u>Other Assets</u>				
09 392	LESS: REVENUE RECEIVED	(29,788.68)	(1,196.97)	(30,985.65)
09 900	Cash County Treasurer	27,013.01	0.00	27,013.01
	Other Assets Subtotal:	<u>(2,775.67)</u>	<u>(1,196.97)</u>	<u>(3,972.64)</u>
Total Assets and Deferred Outflows of Resources:		<u>130,781.81</u>	<u>0.00</u>	<u>130,781.81</u>
<u>Fund Balance</u>				
09 704	FUND BALANCE	130,781.81	0.00	130,781.81
	Fund Balance Subtotal:	<u>130,781.81</u>	<u>0.00</u>	<u>130,781.81</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>130,781.81</u>	<u>0.00</u>	<u>130,781.81</u>

Balance Sheet

Period Ending: November 2020

Monthly; Processing Month 11/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 12	Student Fee Fund			
<u>Current Assets</u>				
12 101	CASH	0.00	0.00	0.00
	Current Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Assets</u>				
12 392	LESS: REVENUE RECEIVED	0.00	0.00	0.00
	Other Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets and Deferred Outflows of Resources:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Expenditure Report by Function/Object - Summary

12/10/2020 11:07 AM

Regular Processing Month 11/2020: Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4610	ARRA: IDEA PART B(611) ENROLL/POV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	ARRA: IDEA PRESCHOOL(619) ENROLL/POV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4690	OTHER FED NON-CAT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730	PERKINS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4955	ARRA ESEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960	TITLE IV, PART A NCLB -SAFE & DRUG FREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4985	TITLE II, PART D NCLB TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4994	SPEED CONTINUOUS IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200	TITLE 1 IMPROVING PROGRAMS FEDERAL SERVI	99,173.85	5,093.65	22.35	53,713.57	0.00	0.00	53,713.57
6310	NCLB TITLE II PART A	45,008.00	0.00	0.00	45,008.00	0.00	0.00	45,008.00
6330	REAP GRANT	40,000.00	0.00	0.00	40,000.00	0.00	0.00	40,000.00
6406	IDEA PRESCHOOL	22,396.00	2,141.04	26.60	16,437.50	0.00	0.00	16,437.50
6408	IDEA ENROLLMENT/POVERTY	152,317.95	12,551.54	24.64	114,779.79	0.00	0.00	114,779.79
6411	IDEA EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412	IDEA PART B PORPORTIONATE SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810	TITLE 1, ESSA ACCOUNTABILITY IMPROVING	10,090.85	0.00	0.00	10,090.85	0.00	0.00	10,090.85
6969	TITLE IV PART A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6992	REAP	45,001.00	0.00	52.29	21,471.94	0.00	0.00	21,471.94
6996	COVID-19	0.00	1,825.04	0.00	(37,243.89)	0.00	0.00	(37,243.89)
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01	GENERAL FUND	7,796,694.52	625,301.37	25.58	5,802,242.95	0.00	0.00	5,802,242.95

12/10/2020 11:07 AM

Function Number

Grand Total:

Expenditure Report by Function/Object - Summary

Regular, Processing Month 11/2020: Fund Number 01

User ID: KFH

Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
7,796,694.52	625,301.37	1,994,457.57	25.58	5,802,242.95	0.00	0.00	5,802,242.95

District OR-1 Board Agenda Item: November 16, 2020

Discuss, consider and take all necessary action pursuant to Neb. Rev. Stat. §32-570 and §32-574 to appoint a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Susan Royal, a member of the Board of Education. This appointment will be for the remainder of the unexpired term of Susan Royal, which ends on the first Thursday after the first Tuesday in January, 2023.

RESOLUTION

BE IT RESOLVED by the Board of Education of this school district, pursuant to Neb. Rev. Stat. §32-570 and §32-574 that based upon the ballots/votes publicly cast by the members of the Board of Education Board of Education should and does hereby appoint **Josh Penterman**, a qualified registered voter of the Otoe County School District 66-0501 a/k/a District OR-1 Public School District, to fill the vacancy on the Board of Education of this district created by the resignation of Susan Royal, a member of the Board of Education and public servant; said appointment is effective upon the passage of this resolution and shall commence upon administration of the oath of office, and shall continue for the remainder of the unexpired term of Susan Royal, which ends on the first Thursday after the first Tuesday in January, 2023.

The above Resolution having been read in its entirety, member **Jaimi Calfee** moved for its passage and adoption. Member **Brandon Desh** seconded the same. After discussion and roll call vote, a vote was taken:

The following members voted in favor of passage and adoption of said Resolution:

- Brandon Desh: **Yes**, Clayton Maahs: **Yes**, Doug Church: **Yes**, Jaimi Calfee: **Yes**, Lisa Wilen: **Yes**

The following members voted against the same: None

The following members were absent or not voting: None

The above Resolution having been consented to by a majority of the members of the **Board of Education** was declared as **[passed and adopted]** / [not passed and not adopted].

DATED this 16th day of November, 2020.

**BOARD OF EDUCATION OF OTOE COUNTY
SCHOOL DISTRICT 66-0501 A/K/A DISTRICT
OR-1 PUBLIC SCHOOL DISTRICT**

By: Clayton Maahs
President

ATTESTED:

_____ Board Member

SUPERINTENDENT'S NARRATIVE REPORT

REGULAR BOARD MEETING:

Information Items

Date: December 14, 2020

TO: Palmyra District OR-1 BOE

From: Michael Hart

COVID Update:

District Numbers as of: 12.11.2020:

- Including our new cases, here are the updated numbers for our district as of 12.4.2020.
 - 20 positive staff cases (9 HS/ 11 Elementary) since the beginning of school in August.
 - 24 positive student cases (16 HS / 8 Elementary) since the beginning of school in August.
 - Total positive COVID cases are now at 44.
- Current public health information for Otoe and Lancaster Counties is listed below:
 - Here is a link to information for [Lancaster County](#).
 - Here is a link to information for the [Southeast District Health Department](#).
- Students or staff impacted by positive COVID cases will quarantine or self-monitor for symptoms in alignment with local health department and district protocols.
- We believe keeping our numbers low is due to the mitigation strategies we have in place and the collective efforts of our staff and students to follow our safety protocols. Special thanks to our staff and students who continue to do their best each and every day.

Strategic Planning Update:

- As we discussed at last month's meeting, I have secured two proposals regarding Strategic Planning for our district. One of the firms is Emilsson LLC and the other firm is NASB. We will discuss these two options later in tonight's meeting.

Supplemental Funding Update:

- **Recycled Tire Grant:** Great news! We have received this grant worth almost **\$122,000** and this money will be utilized for continuing complex improvements.
- **Kitchen Equipment Grant:** We were not approved for our kitchen equipment grant designed to provide additional equipment to enhance our food service program. We will continue to look for alternate funding sources to enhance our kitchen capacity at Bennet Elementary.
- **GEERS Fund (Technology Grant):** We recently submitted a grant to assist with purchasing technology to enhance remote learning for students and were awarded a grant totaling \$108,000 dollars. These grant dollars will be utilized to purchase 270 Chromebooks for our students.

Facility Audit Update:

- Back in October, members of the board and the admin team met with representatives from Clark Enersen to go over a brief summary of the recent district facility audit.
- Topics discussed at this meeting were elementary growth, building transitions, and maximizing space at Bennet Elementary and the high school.
- District admin will meet with designated staff members this spring to prioritize district facility needs

Bus Camera Update:

- Bus cameras have now been installed and are operational on the majority of our district vehicles. These cameras assist with student and vehicle safety and we have been happy with the added security these devices bring for our drivers and students.
- Attached below is a picture from one of our bus cameras.



Transportation Station:

- One of the ways that we hope to improve our transportation efficiency is that we have placed a temporary fuel tank in the south lot behind the high school (near the garage). The fuel tank is a temporary fixture that will be on site throughout these upcoming colder months to help facilitate our drivers fueling up with the correct mixture of diesel. This colder weather fuel mixture is designed to improve winter performance of our bus vehicles.
- We have also created a path and placed crushed rock on this path to assist with district owned vehicles accessing the area. We are also in the process of adding a wash hydrant to this site to provide our drivers an enhanced ability to do additional spot cleaning to clear road debris and dirt.
- We have also cleaned up the area on the south lot behind the high school east of the garage to help with storage and vehicle movement in that area.
- I am attaching some pictures of the site for easy reference.

Area for water hydrant



Fuel tank and bus path



Debris cleared from the south HS lot



Train Information:

- I have had a conversation with representatives from BNSF railroad and I will discuss highlights of my conversation with them during tonight's meeting

Science Curriculum Meeting:

- Members of the admin team and various science teachers across the district met on Wednesday, December 9th to discuss the progress of new science curriculum. The committee decided to set up some webinars from different vendors to hear updates about the various texts and content options.
- The committee will meet again in January to discuss curriculum options and a decision will be made this spring about which curriculum best fits our student and staff instructional needs.

Updated Legislation:

- The 107th Nebraska Legislature returns to action on **Wednesday, January 6th**.
- Expected educational related topics of discussion this year are: teacher pay and benefits, property tax relief, school privatization, school safety and security, and coronavirus relief.
- Stay tuned next month for updates on legislative issues.

Becky Cunningham Memorial:

- In honor of former FCS teacher Becky Cunningham, **\$647.50** was donated from the family to the Family Consumer Science (FCS) program.
- Thanks so much to the Cunningham family for their generous donation. These donated dollars will go towards activities, equipment, and curriculum for students enrolled in this content area.



Palmyra

December, 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4:00pm Basketball-B/JH Mead Jr. / Sr. @ Palmyra High School Auxiliary Gym	2 9:00am District One Act- @ Centennial High School	3 4:30pm Basketball-B/JV Freeman @ Palmyra High School Auxiliary Gym 4:30pm Basketball-G/JV Freeman @ Palmyra High School 4:30pm Wrestling-Varsity Freeman vs. Multiple Schools @ Freeman High School 5:45pm Basketball-G/Varsity Freeman @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Freeman @ Palmyra High School Main Gym	4 4:00pm Basketball-G/JV Southern @ Southern High School 5:00pm Basketball-B/JV Southern @ Southern High School 6:00pm Basketball-G/Varsity Southern @ Southern High School 7:30pm Basketball-B/Varsity Southern @ Southern High School	5 FFA Pancake Feed Member Auction- @ Palmyra High School 9:00am Wrestling-Varsity Conestoga Cougars vs. Multiple Schools @ Conestoga Jr./Sr. High School
6	7 4:00pm Basketball-B/JH Elmwood-Murdock @ Elmwood-Murdock Elementary School	8 Nebraska Power Show- 4:30pm Basketball-B/JV Johnson-Brock @ Palmyra High School Auxiliary Gym 4:30pm Basketball-G/JV Johnson-Brock @ Palmyra High School 6:00pm Basketball-G/Varsity Johnson-Brock @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Johnson-Brock @ Palmyra High School Main Gym	9 No School-Inservice-	10	11 4:00pm Basketball-G/JV Mead Jr. / Sr. @ Mead Jr./Sr. High School 5:00pm Basketball-B/JV Mead Jr. / Sr. @ Mead Jr./Sr. High School 6:00pm Basketball-G/Varsity Mead Jr. / Sr. @ Mead Jr./Sr. High School 7:30pm Basketball-B/Varsity Mead Jr. / Sr. @ Mead Jr./Sr. High School	12 8:00am Basketball-B/JH Palmyra vs. Multiple Schools @ Palmyra High School Auxiliary Gym 10:00am Wrestling-Varsity Meridian vs. Multiple Schools @ Meridian High School
13	14 4:00pm Basketball-B/JH Weeping Water @ Palmyra High School Auxiliary Gym	15 4:30pm Basketball-G/JV Johnson County Central @ Palmyra High School 4:30pm Basketball-B/JV Johnson County Central @ Palmyra High School 5:45pm Basketball-G/Varsity Johnson County Central @ Palmyra High School 7:30pm Basketball-B/Varsity Johnson County Central @ Palmyra High School Main Gym	16	17 4:00pm Basketball-B/JH Raymond Central @ Palmyra High School Auxiliary Gym 4:30pm Basketball-G/JV Weeping Water @ Weeping Water High School 4:30pm Basketball-B/JV Weeping Water @ Weeping Water High School 6:00pm Basketball-G/Varsity Weeping Water @ Weeping Water High School 7:30pm Basketball-B/Varsity Weeping Water @ Weeping Water High School	18	19 8:00am Basketball-B/JH Elmwood-Murdock @ Elmwood-Murdock High School 9:30am Wrestling-Varsity Johnson County Central vs. Multiple Schools @ Johnson County Central Middle School
20	21	22 End of 2nd Quarter 1:30pm Dismiss-	23 NSAA Moratorium-Winter Break-	24 NSAA Moratorium-Winter Break-	25 NSAA Moratorium-Winter Break-	26 NSAA Moratorium-Winter Break-
27 Winter Break- NSAA Moratorium-	28 TBD Basketball-G/Varsity David City vs. Multiple Schools @ David City High School Winter Break- TBD Basketball-B/Varsity David City vs. Multiple Schools @ David City High School	29 TBD Basketball-B/Varsity David City vs. Multiple Schools @ David City High School TBD Basketball-G/Varsity David City vs. Multiple Schools @ David City High School Winter Break-	30 Winter Break- 9:00pm Wrestling-Varsity Fillmore Central vs. Multiple Schools @ Fillmore Central High School	31 Winter Break-		

Administrative Team Board Report for December 14, 2020

High School/Elementary Principal Report

- Our first semester will come to an end on Tuesday, December 22nd. We will be dismissing on December 22nd for Winter Break and returning January 6th. Report cards will go home after the Holiday break.

Activities Director Report

- Winter activities in full participation mode
- All PHS activities are following a spectator 25% attendance protocol that allows 2 family members per athlete to be in attendance. This applies to visiting teams as well. All individuals must possess a ticket provided by the school to enter the building. Other school's attendance protocols may be different when traveling.
- Unified Bowling competed in Districts @ York due to a location change and finished 7th. 3rd season was a success with 24 participants.
- NSAA Moratorium December 23rd through December 27th--All District OR1 facilities will be closed to teams at all levels during this time.
- Holiday Tournaments: G/BBB @ David City Holiday Tournament Dec. 28th & 29th
- Holiday WR Tournament @ Fillmore Central Dec. 30th



DISTRICT OR-1

PALMYRA JUNIOR-SENIOR HIGH SCHOOL--BENNET ELEMENTARY

402-780-5327 www.districtor1.org

Michael Hart
Superintendent

Heath Johnson
Secondary Principal

Linde Walter
Elementary Principal

Aaron Hoeft
Activities Director

TO: All extracurricular youth groups using District OR-1 facilities @ Bennet & Palmyra

RE: Covid Protocols

Youth coaches:

As you were aware, all youth sports within Lancaster County up until December 7th were postponed due to the Mayor's implemented protocols. As a district, we followed those directives at both the Bennet and Palmyra location under the guidance of Lancaster County and our Superintendent. We have submitted and received approval for the resumption of these activities at both locations. With that being said, under the plan we submitted, we must also follow strict protocols/guidelines when using these facilities. Outlined below are the protocols that must be followed by all individuals, coaches and players in side our facilities. Please note that these are not optional.

***Temperature checks**

- must be performed prior to entrance into the facility on both coaches and players
- temperature reading must be documented/recorded
- any temperature at or over 100.4 will not be allowed into the facility

***Masks**

- are required in the building at all times for players and coaches
- exception is for players who are involved in the actual practice
- masks are to be worn by players and coaches who are on the sideline

***Social Distancing**

- 6ft apart when on the sideline or bench

Together we prepare our students to successfully meet the challenges of the future.



DISTRICT OR-1

PALMYRA JUNIOR-SENIOR HIGH SCHOOL--BENNET ELEMENTARY

402-780-5327 www.districtor1.org

Michael Hart
Superintendent

Heath Johnson
Secondary Principal

Linde Walter
Elementary Principal

Aaron Hoeft
Activities Director

***Attendance**

- only players and coaches allowed in the building, no one else is allowed in the building
- parents must drop off players at the door and leave
- parents must pick up outside of the facility when done
- a weekly log must be kept and emailed to the building administrator (HS Aaron Hoeft, Elem Linde Walter) of who was in attendance during your scheduled session. This will include players, coaches and the temperature check information of those individuals.

***Cleaning/Disinfecting**

- sanitizing spray will be available for the sanitation of: equipment, chairs/bleachers, basketballs, and door handles used
- door handles and bleachers must be sprayed prior to exiting the building

*In the event a coach and/or player tests positive for Covid-19, it must be reported. Below is the process for reporting the positive case.

1. The parent of the athlete will notify the coach
2. The coach will notify the school (Aaron Hoeft or Linde Walter)
3. The notified administrator will notify the Superintendent
4. The Superintendent will notify the local health department
5. The school will follow the guidance from the health department and their school protocols

Together we prepare our students to successfully meet the challenges of the future.



DISTRICT OR-1

PALMYRA JUNIOR-SENIOR HIGH SCHOOL--BENNET ELEMENTARY

402-780-5327 www.districtor1.org

Michael Hart
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Secondary Principal

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Elementary Principal

Aaron Hoeft
Activities Director

*Teams utilizing the building will need to wait until the team before them is completely out of the building. This also means that teams will need to end their practice about 5-10 mins early so that they can sanitize the benches and door handles prior to leaving. Please adjust your times to allow for this so that you are out of the building on the hour so the next team can enter and start.

*Please note that cameras are in use at both locations 24/7. These will be monitored to help ensure the above guidelines/protocols are being followed. It is ultimately the responsibility of the coach in charge of opening up the building to make sure they are followed. If you have issues or need assistance please contact Aaron Hoeft (hoeft.aar@districtor1.net) or Linde Walter (walter.lin@districtor1.net)

Your signature below indicates you will follow the protocols set forth above by the Extracurricular Practice Plan approved by Lancaster County.

Coach Signature: _____ **Date:** _____

Together we prepare our students to successfully meet the challenges of the future.



2020-21 NSAA Winter Season Guidelines

UPDATED December 14, 2020

Effective until January 4, 2020

Circumstances related to the COVID-19 pandemic are constantly changing and vary from community to community. Difficult decisions will have to be made from week to week or even day to day. The health and safety of students, staff, and local communities remain the priority of the NSAA as we provide opportunities to participate in the winter sports season.

Each school has the authority to determine if it will participate in the 2020-21 Winter Season. During the season it will be the responsibility of the host school to provide administrative oversight and compliance with established COVID-19 guidelines in accordance with their local health departments and facilities.

FOR ALL WINTER ACTIVITIES:

The NSAA is **requiring** the following of schools, officials and spectators for all winter season contests:

- Active participants are permitted, but not required, to wear face coverings during competition/performance.
- Coaches and non-active participants (those not currently on the court, mat or stage) are required to wear face coverings at all times.
- Spectators are required to wear face coverings at all times while attending indoor events.
- Face coverings must cover the nose and mouth.
- Attendance is restricted to households and may include grandparents.
- 6 feet of physical distance between household groups in stands and spectator areas.
- The host school may establish additional requirements in consultation with local health departments. Additional requirements implemented by the host school must be the same for all schools, officials, judges, and spectators.

Recommended protocols for winter contest hosts:

- Create separate points of entry and seating for home and visitor teams/spectators
- Provide no concession stands or separate/multiple concession stands for home and visitor spectators
- Provide separate/multiple restrooms for home and visitor spectators
- Use signage, stanchions or floor markings to ensure physical distancing of 6 feet at concession stands and restrooms
- Communicate availability of locker room space for the opposing team and officials to maintain 6 feet of physical distance
- Implement diligent and effective cleaning and disinfecting of frequently touched objects and surfaces

PROGRAM NORMS FOR ALL ACTIVITIES:

Symptom Monitoring:

- Participants, coaches, judges, officials and staff must perform a self-screening prior to arriving at school sites or participating in NSAA activities.
- Symptomatic participants, coaches, judges, officials and staff may not attend until:
 1. Visiting a healthcare provider, being given an alternate diagnosis, are fever-free for 24 hours and symptoms have improvedOR
 2. Testing negative for COVID-19

Distancing:

- During practice/rehearsals, coaches and staff shall ensure physical distancing whenever possible. Provide at least 6 feet of distance when participating in warm-up, stretching, instructional time and drills.
- During competition, the team, bench, and backstage areas should be restricted to essential personnel only. Coaches, officials, judges and participants must follow physical distancing guidelines maintaining 6 feet of distance when interacting before, during, and after contests/performances.
- Spectators should maintain at least 6 feet from other spectators who are not part of their household and be at least 12 feet from players and coaches during competition.

Groups:

- Coaches should utilize smaller training/rehearsal groups as much as possible.
- Limit group sizes as much and as often as possible.
- Groups should be kept consistent throughout the season as much as possible.
- A daily attendance record should be kept, including group information.

NSAA encourages schools to play their regularly scheduled competitions unless a COVID-19 issue prevents them from playing. Member schools, in consultation with their local health department, shall be responsible for determining whether a scheduled game, match, contest, or other activity is cancelled or postponed due to a COVID-19 related issue. Member schools shall notify the NSAA of any cancellation or postponement.

The NSAA has great appreciation for all its member schools and their tireless efforts to provide opportunities for learning and participation in NSAA activities. Communication, flexibility, and patience will be key in supporting our high school student participants as they participate in activities this winter season.

**DISTRICT OR-1 PUBLIC SCHOOL
CALENDAR 2021-2022 Draft**

August 2021

SU	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2021

- 9-Aug Start of Fall Practice
- 9-Aug Faculty Inservice-8:00-4:00
- 10-Aug Faculty Inservice-8:00-4:00
- 11-Aug Faculty Inservice-8:00-4:00
- 12-Aug First Day of School

September 2021

- 6-Sep NO SCHOOL -Labor Day
- 21-Sep Dismiss @ 1:30 P.M. P-T conf. 2:00-8:00 P.M.

October 2021

- 15-Oct End of First quarter
- 18-Oct Start 2nd Quarter
- 21-Oct 1:30 Dismissal Fall Break
- 22-Oct Fall Break; NO SCHOOL

November 2021

- 15-Nov Start Winter Practice
- 16-Nov Teacher Inservice No School
- 24-Nov NO SCHOOL Thanksgiving Break
- 25-Nov NO SCHOOL Thanksgiving Break
- 26-Nov NO SCHOOL Thanksgiving Break

December 2021

- 21-Dec End of Second Quarter
- 21-Dec Dismiss at 1:30 for Christmas
- 22-Dec Winter Vacation December 23-January 5
- 22-28-Dec Five day moratorium period est. by NSAA

January 2022

- 1-4-Jan Winter Vacation
- 5-Jan School Resumes, Start 3rd Quarter

February 2022

- 8-Feb Dismiss @ 1:30 P.M. P-T conf. 2:00-8:00 P.M.
- 11-Feb NO SCHOOL Winter Break
- 21-Feb Teacher In-Service No School

March 2022

- 1-Mar Start of Spring Practice
- 4-Mar NO SCHOOL Spring Break
- 10-Mar End of Third Quarter 1:30 Dismissal
- 11-Mar NO SCHOOL Spring Break
- 14-Mar Start 4th Quarter

April 2022

- 14-Apr Dismiss at 1:30 P.M. for Easter Break
- 15-Apr NO SCHOOL: Easter Break
- 18-Apr NO SCHOOL: Easter Break

May 2022

- 7-May Graduation
- 18-May Elementary End of 2nd Semester Reg. Dis.
- 19-May End of Second Semester-1:30 Dismissal H.S.
- 20-May Teacher Work Day

Note: Early dismissal times of 1:30 will result in an elementary dismissal time of 1:10.

179 Student days

185 total for teachers

January 2022

SU	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

SU	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Elementary end of Second Semester
Reg Dismissal

Teacher Days

Vacation Days

Parent Teacher Conferences

Early Dismissal

Personnel - All EmployeesProfessional Boundaries Between Employees and Students

All employees are expected to observe and maintain professional boundaries between themselves and students. A violation of professional boundaries will be regarded as a form of misconduct and may result in disciplinary action.

The following non-exclusive list of actions will be regarded as a violation of the professional boundaries that employees are expected to maintain with a student:

- Using e-mail, text messaging, instant messaging or social networking sites to discuss with a student a matter that does not pertain to school-related activities, such as the student's homework, class activity, school sport or club, or other school-sponsored activity. Electronic communications with students are to be sent simultaneously to multiple recipients, not to just one student, except where the communication is clearly school-related and inappropriate for persons other than the individual student to receive (for example, e-mailing a message about a student's grades).
- Engaging in social-networking friendships with a student on social networking sites. Material that employees post on social networks that is publicly available to those in the school community must reflect the professional image applicable to the employee's position and not impair the employee's capacity to maintain the respect of students and parents or impair the employee's ability to serve as a role model for children. Employees shall not friend or follow students on any social networking site.
- Engaging in sexual activity, a romantic relationship, or dating a student or a former student within one year of the student graduating or otherwise leaving the District.
- Making any sexual advance - verbal, written, or physical - towards a student.
- Showing sexually inappropriate materials or objects to a student.
- Discussing with a student sexual topics that are not related to a specific curriculum.
- Telling sexual jokes to a student.
- Invading a student's physical privacy (e.g., walking in on the student in a restroom).
- Hugging or other physical contact with a student that is initiated by the employee when the student does not seek or want this attention.
- Being overly "touchy" with a specific student.
- Allowing a specific student to get away with misconduct that is not tolerated from other students, except as appropriate for students with an IEP or 504 Plan.
- Discussing with the student the employee's problems that would normally be discussed with adults (e.g., marital problems).

- Giving a student a ride in the employee's personal vehicle without express permission of the student's parent or school administrator unless another adult is in the vehicle.
- Taking a student on an outing without obtaining prior express permission of the student's parent or school administrator.
- Inviting a student to the employee's home without prior express permission of the student's parent and school administrator.
- Going to the student's home when the student's parent or a proper chaperone is not present.
- Giving gifts of a personal nature to a specific student.
- Discussing alcohol, tobacco or other illicit drugs in a non-instructional setting, such as describing a party that the employee attended.
- Discussing another student's or employee's personal matters when it is not appropriate outside of the instructional setting.
- "Grooming," which includes building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

Appropriate exceptions are permitted to the foregoing for legitimate health or educational purposes and for reasons of family relationships between employees and their children who are students in the District. A staff member seeking an exception must receive advance approval from his or her administrator. If a staff member is unable to communicate with an administrator in advance (such as in the event of an emergency), the staff member must notify the administrator as soon as possible, but not later than 24 hours immediately following the event.

Any person who suspects a District employee of engaging in any prohibited conduct under this policy, including grooming, should contact the Superintendent as soon as practical.

An employee who violates this policy may face discipline, up to and including termination of employment, and may be referred to the appropriate certification or credentialing agencies for further discipline.

A violation of this policy will result in referral to the Department of Health and Human Services, law enforcement, or both.

Legal Reference: LB 1080 (2020)

Date of Adoption: [December 14, 2020]

Personnel - All EmployeesProfessional Boundaries Between Employees and Students

All employees are expected to observe and maintain professional boundaries between themselves and students. A violation of professional boundaries will be regarded as a form of misconduct and may result in disciplinary action.

The following non-exclusive list of actions will be regarded as a violation of the professional boundaries that employees are expected to maintain with a student:

- Using e-mail, text messaging, instant messaging or social networking sites to discuss with a student a matter that does not pertain to school-related activities, such as the student's homework, class activity, school sport or club, or other school-sponsored activity. Electronic communications with students are to be sent simultaneously to multiple recipients, not to just one student, except where the communication is clearly school--related and inappropriate for persons other than the individual student to receive (for example, e-mailing a message about a student's grades).
- Engaging in social-networking friendships with a student on social networking sites. Material that employees post on social networks that is publicly available to those in the school community must reflect the professional image applicable to the employee's position and not impair the employee's capacity to maintain the respect of students and parents or impair the employee's ability to serve as a role model for children. Employees shall not friend or follow students on any social networking site.
- Engaging in sexual activity, a romantic relationship, or dating a student or a former student within one year of the student graduating or otherwise leaving the District.
- Making any sexual advance - verbal, written, or physical - towards a student.
- Showing sexually inappropriate materials or objects to a student.
- Discussing with a student sexual topics that are not related to a specific curriculum.
- Telling sexual jokes to a student.
- Invading a student's physical privacy (e.g., walking in on the student in a restroom).
- Hugging or other physical contact with a student that is initiated by the employee when the student does not seek or want this attention.
- Being overly "touchy" with a specific student.
- Allowing a specific student to get away with misconduct that is not tolerated from other students, except as appropriate for students with an IEP or 504 Plan.
- Discussing with the student the employee's problems that would normally be discussed with adults (e.g., marital problems).

- Giving a student a ride in the employee's personal vehicle without express permission of the student's parent or school administrator unless another adult is in the vehicle.
- Taking a student on an outing without obtaining prior express permission of the student's parent or school administrator.
- Inviting a student to the employee's home without prior express permission of the student's parent and school administrator.
- Going to the student's home when the student's parent or a proper chaperone is not present.
- Giving gifts of a personal nature to a specific student.
- Discussing alcohol, tobacco or other illicit drugs in a non-instructional setting, such as describing a party that the employee attended.
- Discussing another student's or employee's personal matters when it is not appropriate outside of the instructional setting.
- "Grooming," which includes building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

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Any person who suspects a District employee of engaging in any prohibited conduct under this policy, including grooming, should contact the Superintendent as soon as practical.

An employee who violates this policy may face discipline, up to and including termination of employment, and may be referred to the appropriate certification or credentialing agencies for further discipline.

A violation of this policy will result in referral to the Department of Health and Human Services, law enforcement, or both.

Legal Reference: LB 1080 (2020)

Date of Adoption: [December 14, 2020]

Personnel - All EmployeesInjury Leave

A District employee who believes that they have been physically injured within the employee's scope of employment by another individual who intentionally, knowingly, or recklessly causes bodily injury to such employee must report such injury to the employee's administrator as soon as practical. An administrator will then investigate the circumstances to determine if the employee qualifies for paid injury leave. The employee may be required to provide confirmation from a physician regarding the causation and the period of time for which an employee is unable to work. If the administrator determines that the employee qualifies for paid injury leave, then the employee will receive up to seven calendar days of paid injury leave to cover the amount of time that the employee was otherwise scheduled to work. Such paid injury leave will not count against the employee's other available leave.

If the administrator determines that the employee does not qualify for paid injury leave, then the employee may be required to use other available leave. There is no appeal process for an employee who has been denied a request for paid injury leave.

Legal Reference: LB 1186 (2020)

Date of Adoption: [December 14, 2020]

Personnel - All EmployeesInjury Leave

A District employee who believes that they have been physically injured within the employee's scope of employment by another individual who intentionally, knowingly, or recklessly causes bodily injury to such employee must report such injury to the employee's administrator as soon as practical. An administrator will then investigate the circumstances to determine if the employee qualifies for paid injury leave. The employee may be required to provide confirmation from a physician regarding the causation and the period of time for which an employee is unable to work. If the administrator determines that the employee qualifies for paid injury leave, then the employee will receive up to seven calendar days of paid injury leave to cover the amount of time that the employee was otherwise scheduled to work. Such paid injury leave will not count against the employee's other available leave.

If the administrator determines that the employee does not qualify for paid injury leave, then the employee may be required to use other available leave. There is no appeal process for an employee who has been denied a request for paid injury leave.

Legal Reference: LB 1186 (2020)

Date of Adoption: [December 14, 2020]

Personnel - All EmployeesStaff Payments During Closure

In the event of inclement weather, a pandemic, or other unexpected or extraordinary circumstances, the Board of Education or the Superintendent may close school or a particular school building in order to protect staff and students from harm, and will establish a reopen date when it is safe to return. If such closure extends for a long period of time as determined by the Superintendent, then the Superintendent may implement procedures, agreements, or other requirements to compensate staff during a closure to ensure staff return to employment after the closure. The District may consistently pay staff according to District policies and procedures already established by salaries or wages.

Legal Reference: 2 C.F.R. § 200.430

Date of Adoption: [December 14, 2020]

Personnel - All EmployeesStaff Payments During Closure

In the event of inclement weather, a pandemic, or other unexpected or extraordinary circumstances, the Board of Education or the Superintendent may close school or a particular school building in order to protect staff and students from harm, and will establish a reopen date when it is safe to return. If such closure extends for a long period of time as determined by the Superintendent, then the Superintendent may implement procedures, agreements, or other requirements to compensate staff during a closure to ensure staff return to employment after the closure. The District may consistently pay staff according to District policies and procedures already established by salaries or wages.

Legal Reference: 2 C.F.R. § 200.430

Date of Adoption: [December 14, 2020]

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

Two school days will be allowed to make up work for each day missed, with a maximum of 10 days allowed to make up work.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in District OR-1 or resides in District OR-1 and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."
5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences which are Not School Excused and the absences are of concern due to the effect of the absences on the student's academics, the student's attendance history, the time of the school year, the reasons for the absences, or other circumstances, one or more meetings will be held between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Educational evaluation;

- (d) Referral to community agencies for economic services;
- (e) Family or individual counseling; and
- (f) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption: [December 14, 2020]

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
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 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
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Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the

[Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
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The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the

child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

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- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Educational evaluation;
- (d) Referral to community agencies for economic services;
- (e) Family or individual counseling; and
- (f) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

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Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption: [December 14, 2020]

Internal Board Policies - Methods of OperationDesignated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by publishing such notice in a newspaper of general circulation within the District's jurisdiction and, if available, on such newspaper's web site. The Board may also give advance notice of meetings by posting. If notice is given by posting, such notice shall be given by posting notice in at least three (3) public places throughout the school district. The school house door, the post office, and a local bank are designated posting places, though other or different places at which the public may reasonably be notified are also designated as permissible places.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. Sections 79-554; 79-555 and 84-1411

Date of Adoption: [December 14.2020]

Internal Board Policies - Methods of OperationDesignated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by publishing such notice in a newspaper of general circulation within the District's jurisdiction and, if available, on such newspaper's web site. The Board may also give advance notice of meetings by posting. If notice is given by posting, such notice shall be given by posting notice in at least three (3) public places throughout the school district. The school house door, the post office, and a local bank are designated posting places, though other or different places at which the public may reasonably be notified are also designated as permissible places.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. Sections 79-554; 79-555 and 84-1411

Date of Adoption: [Insert Date]



District OR-1: Home of the Panthers!!

**Board Of Education Proposal for Teacher and Staff Preparations for
“Remote Learning” and Response to COVID: Second Semester**

12.14.2020

Due to the success of our first semester COVID Response days and in alignment with guidance from the State Board of Education and the Commissioner of Education, I am submitting a second semester recommendation for Teacher and Staff Preparation and COVID Response Events throughout the second semester of the 2020-2021 school year . This is a proposal designed solely to respond to the unprecedented circumstances surrounding the COVID -19 virus. This proposal aligns with current NDE guidance on providing additional staff development days this school year (up to 48 hours) and will not impact our instructional hour requirements through Rule 10.

If approved, I am requesting the following dates to allow our staff time to further enhance our “remote learning” capabilities, deep clean our facilities, and continue to proactively prepare for the unexpected challenges of dealing with the COVID-19 pandemic.

- **Wednesday, February 3rd, 2021** - All Day - No school for students
- **Wednesday, March 17th, 2021** - All Day - No school for students
- **Wednesday, April 14th, 2021** - All Day - No school for students

I believe that this additional time is an investment in our staff, our students, and our community. These events will help our district continue to operate in an effective and purposeful manner in these unprecedented times.

Thank you for your consideration of this request.

Michael. T. Hart

Board approved: December 14th, 2020



District OR-1: Home of the Panthers!!

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Michael. T. Hart

Board approved: _____

Commissioner's Guidance on Instructional Hours: Rules 10, 14

Rules 10 and 14

Topic Summary: Flexibilities for Instructional Hours

Issue Date: October 2, 2020

Expiration Date: June 30, 2021

The State Board of Education, in the **Rule 62 declaratory order**, directed the Commissioner to promote innovation and provide reasonable flexibility and guidance on the provisions of Rule 10 and Rule 14 for the 2020-21 school year to school systems and school districts.

Therefore, the Commissioner is providing reasonable flexibility for school systems and school districts as it relates to instructional hours. School systems and school districts may utilize instructional hours for additional professional learning, teacher and/or staff work time, or time for teachers to consult with parents/caregivers. Up to 12 hours per quarter (or 24 hours per semester or 48 hours per school year) may be used for those purposes. These hours should be used throughout the 2020-2021 school year and are not intended to shorten the semester or the school year. If school systems need to adjust because of COVID-19 impacts, other accommodations can be made.

Other compelling reasons for not meeting instructional hours this year due to COVID-19:

- Significant disruptions in regular school operations
- Difficulty tracking instructional hours for remote and hybrid learning environments
- Need for parent/guardian engagement with teachers or parent-teacher conferences

Each district that does not meet instructional hour requirements or chooses to use the option detailed above will still need to complete and submit an affidavit at the end of the year detailing the specifics of their case, and outlining all efforts made to reach the instructional hour/unit requirements.

During the school year, decisions impacting scheduling and modalities for learning should be documented thoroughly to ensure ease in completing the affidavit.

EXHIBIT "E"
REQUEST OF RECIPIENT FOR PAYMENT OF INVOICE/CONTRACT

THE LELAND J. AND DORTHY H. OLSON CHARITABLE FOUNDATION
REQUEST OF RECIPIENT FOR PAYMENT OF INVOICE/CONTRACT

NOTICE: Pursuant to the Grant and Escrow Agreement, request may be made only for payment of invoices to construct certain improvements to the land of Recipients and install certain facilities thereon, as more particularly described in the Grant and Escrow Agreement.

DATE: December 14 2020

The above name Recipients, being the Recipients of the Olson Foundation under the Grant and Escrow Agreement, hereby jointly request payment of the invoice/contract attached hereto directly to the Payee.

PAYEE:

As Listed Below:

DESCRIPTION OF GOODS OR SERVICES TO BE PURCHASED: [Attach copy of invoice]

Firm	Amount
Benesch (Invoice # 171228)	\$663.25

DATE PAYMENT ON INVOICE/CONTRACT DUE: Completed

DATE OF DELIVERY OF CONVEYANCE, SERVICES, WORK OR GOODS: Completed

The undersigned hereby certifies that the foregoing request for payment of invoice/contract is duly authorized and for the purchase of items authorized by the Grant and Escrow Agreement and for amounts owed pursuant to the terms and conditions of the Project Contracts, as such term is defined in the Grant and Escrow Agreement.

/s/ Michael T. Hart: Secretary

7.2. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented



Michael Hart
 Superintendent
 District OR-1 Public Schools
 425 F Street
 Palmyra, NE 68418

December 4, 2020
 Project No: 00111853.00
 Invoice No: 171228

Geotechnical Services
 Palmyra Sports Complex

Professional Services from November 2, 2020 to November 29, 2020

Task 00002 Construction Observation & Testing

Professional Personnel

	Hours	Rate	Amount
Project Manager I			
Petersen, Doyle	.50	130.00	65.00
Senior Field/Lab Technician			
Wells, William	.50	87.00	43.50
Field/Lab Technician II			
Hergenrader, Cameron	2.50	57.00	142.50
Hergenrader, Marshall	4.00	57.00	228.00
Totals	7.50		479.00
Total Labor			479.00

Unit Billing

2016 Chevy Silverado-UIE318 223JPS			
11/7/2020	0.25 Days @ 65.00		16.25
Dens & Moisture on Shelby Tube Analysis			
	4.0 Samples @ 42.00		168.00
Total Units			184.25
	Total this Task		\$663.25

Billing Limits

	Current	Prior	To-Date
Total Billings	663.25	40,934.60	41,597.85
Limit			43,257.00
Remaining			1,659.15
	Total this Invoice		\$663.25

School District Demographics

District OR-1 Public Schools is a Class III school district that is accredited by the Nebraska Department of Education and the North Central Association. District OR-1 contains the communities of Bennet and Palmyra.

District OR-1 Public Schools is served by an administrative team, including the Superintendent of Schools, a Secondary Principal, an Elementary Principal, and an Activities and Transportation Director. A Technology Coordinator, Guidance Counselor, School Psychologist, Special Education Staff, Title I Staff, and Media Specialist compliment a full instructional staff. Together, we are dedicated to providing excellent educational opportunities for our students.

Our teaching staff is comprised of 47 certificated staff. Twenty-nine members of our teaching staff (56%) hold a Master's Degree or higher.

Our support staff consists of 32 full and part-time employees. Included are bookkeeping and clerical staff, food service personnel, transportation personnel, para-professionals and custodians.

The District operates a Pre-school in compliance with Nebraska Department of Education Rule 11.

Board of Education

- ◆ Clayton Maahs
- ◆ Doug Church
- ◆ Brandon Desh
- ◆ Jaimi Calfee
- ◆ Lisa Wilen
- ◆ Josh Penterman



District OR-1: Hallmarks of Success!

- Diverse Class Offerings and Extracurricular Programming (Dual Credit, Unified Bowling, etc.)
- 1:1 Technology (Chromebooks) for students in grades K-12
- Strong community support
- Outstanding educators dedicated to maximizing the unique gifts and talents of all students.
- Enhanced activity facilities and school buildings
- Character Education: Second Step and 8 to Great
- Business and Higher Education Partnerships (SCC)



General Fund Levy and Valuation Data

<u>School Year</u>	<u>Tax Levy</u>	<u>District Valuation</u>
2020-2021	\$0.8400	\$601,882,493
2019-20	\$0.7961	\$585,294,493
2018-19	\$0.7718	\$564,469,153
2017-18	\$0.7465	\$550,817,378
2016-17	\$0.9055	\$525,154,636

<u>School Year</u>	<u>Total System Levy</u>	<u>Expenditures</u>
2020-2021	\$1.005	*August 2021
2019-2020	\$1.002	\$6,580,522
2018-19	\$0.987	\$6,602,759
2017-18	\$.0924	\$6,237,358
2016-17	\$1.101	\$5,812,327

District OR-1 Public Schools

Rule 10: Annual Report 2020-2021

Mission Statement

“Together, we prepare our students to successfully meet the challenges of the future.”

District OR1 will:

- Model and reinforce self-respect and respect for others.
- Provide equal opportunity for each student to develop his/her potential.
- Seek to develop a sense of individual responsibility and integrity.
- Seek and integrate educationally sound innovations into the curriculum.
- Provide a safe learning environment.



425 F Street, PO Box 130
Palmyra, NE 68418
(402)780-5327
Fax: (402)780-5328

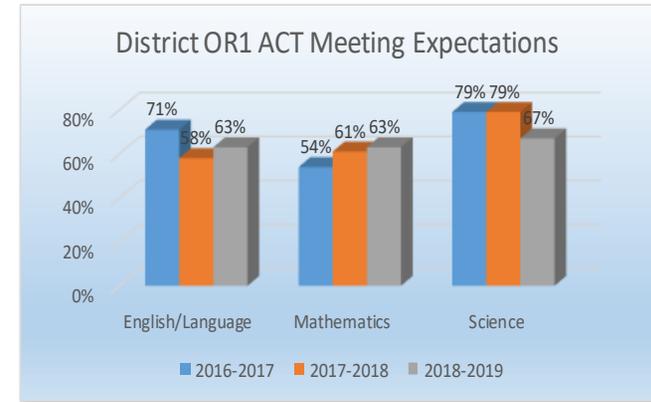
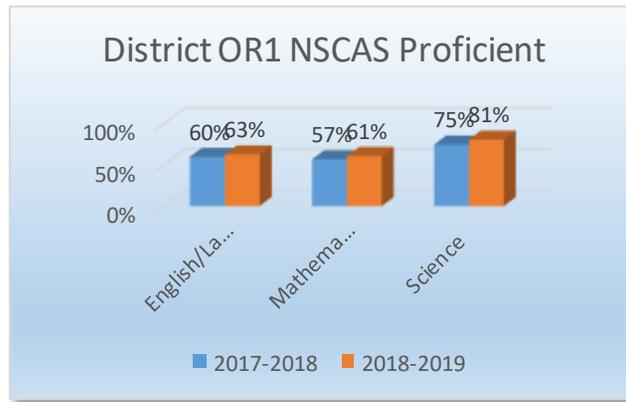
Superintendent of Schools:
Mr. Michael T. Hart

Recent PK-12 Enrollment Totals

2020-21	641
2019-20	610
2018-19	581
2017-18	533

Students in grades K through 11 are tested each year with the nationally normed NWEA Assessment, Measures of Academic Progress (MAPS) to assess their academic progress. Each year, our students are tested in the areas of reading, math, language, science and concepts and processes in the fall and spring. The following test results from 2019 are expressed in terms of percentile rank: *Please note: results from 2019-2020 were not available due to the pandemic.*

Grade 4	Percentile Rank
Reading	63%
Math	58%
Science	70%
Grade 8	Percentile Rank
Reading	56%
Math	53%
Science	59%



School Improvement

District OR-1 first committed to the School Improvement Process (SIP) in the fall of 1993. Since that time the district remains accredited through Cognia (formerly AdvancED) recognizing the continual improvement process necessary to meet the highest standards of school excellence. Upon completion of the 2018 process and review, the district was accredited for the next five years and received the following commendations and required actions:

The external team identified powerful practices in place within District OR-1:

- ◆ Formalized Curriculum Alignment
- ◆ Resources Committed to District Level Organization
- ◆ The Board Has Completed a Strategic Plan
- ◆ Individual Needs of Students are Identified and Met

The external team also provided two required actions for the next cycle:

- ◆ Develop a Process to Continually Assess and Improve Programs
- ◆ Implement the District model of teacher evaluation into classroom practice to improve student learning.

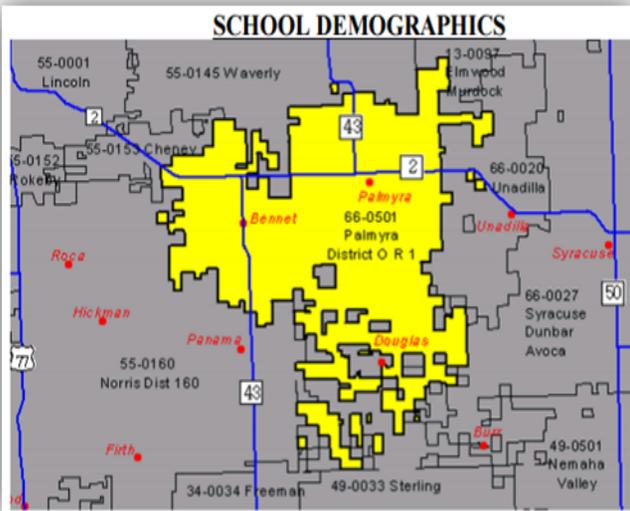
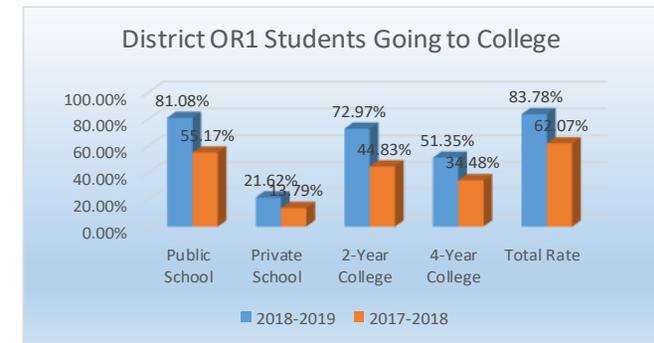
We are committed to continuous improvement to consistently provide the best educational experience for our students!

Dual Credit Course Offerings and Affiliations

College Algebra through SCC.....	3 hours
Comp 1010 /1020 through SCC	6 hours
Education/Special Education: SCC.....	12 hours
SENCAP Available Academies	13 academies

Notes:

- ◆ Since 2014, over 240 students have participated in dual credit courses.
- ◆ SENCAP students have specialized in Health Science, Agriculture, Business, and Education.





District OR-1
Superintendent Performance Objectives
Evaluation Instrument: 2020-2021

*The superintendent will be evaluated once per semester for the 2020-2021
and then once annually after the first year.*

Superintendent: Michael Hart

#1 - COMMUNICATION AND RELATIONSHIPS

- Plan and attend community and school events. Events may need to happen virtually due to the current COVID-19 threat.
- Document classroom visits to ensure all are visited.
- Create a schedule for superintendent building visits that includes sharing goals and be open for feedback.
- Create a virtual option to broadcast monthly BOE meetings.
- Find opportunities to meet with BOE members individually and be visible in the communities. Send weekly updates to members with pertinent information.
- By October 1, BOE members will suggest three people who the superintendent can meet face-to-face or electronically with.

GRADE FOR MIKE IN THIS AREA: **A B C D F**

COMMENTS:

#2 - BUDGET

- As part of the weekly update, the superintendent will break down expenditures outside the norm.
- Continuation of applying for and researching grant opportunities.
- Review previous budgets and processes to determine strategies for developing efficient and effective budgets for the future. Educating stakeholders and the BOE on the budgeting process and tax asking.
- Recommend to the board by September 1st 2020 budgetary opportunities to meet the needs of students, staff and taxpayers of District OR1.

GRADE FOR MIKE IN THIS AREA: **A B C D F**

Board approved: September 14, 2020



District OR-1



COMMENTS:

#3 - INSTRUCTIONAL LEADERSHIP

- Pursue ideas to create more participation and pride in school and community activities.
- Create community and local partnerships to provide real world experiences for students
- Seek out career experiences with SCC and dual credit opportunities for students

GRADE FOR MIKE IN THIS AREA: A B C D F

COMMENTS:

#4 - SCHOOL CLIMATE AND CULTURE

- Become a familiar with the culture and history of District OR1 to jump start the future strategic planning process
- Create a pre and post school wide survey for staff and students to gauge level of climate and culture.
- Engage a climate and culture committee comprised of teachers, support staff, and students
- Work with the digital media club to create platforms of communication to showcase celebrations and marketing for all stakeholders

GRADE FOR MIKE IN THIS AREA: A B C D F

COMMENTS:

OVERALL GRADE FROM BOARD: A B C D F

OVERALL SUMMARY COMMENTS:

Board approved: September 14, 2020



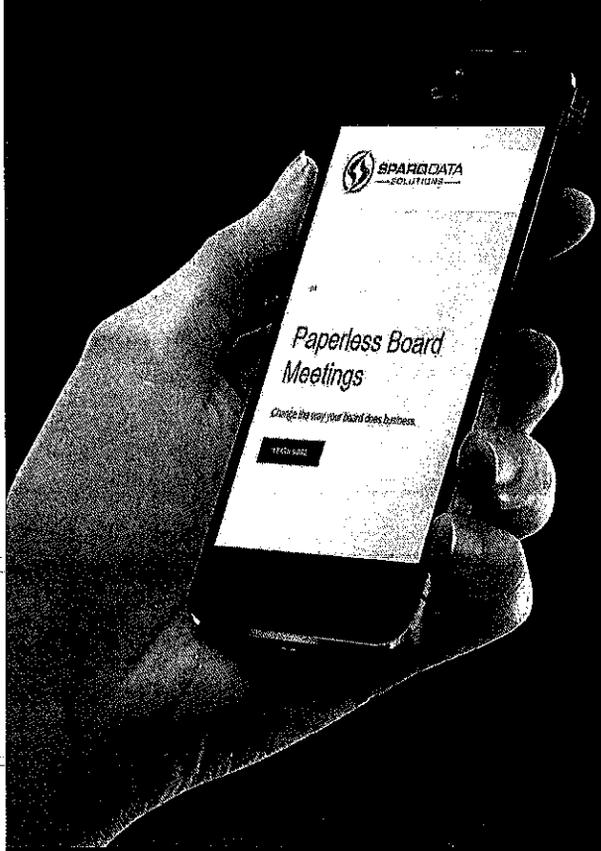
District OR-1



Board President

Superintendent

Board approved: September 14, 2020



PAPERLESS BOARD MEETINGS

ANNOUNCING TIER 2

ONLINE DOCUMENTS

- File Repository & Document Management System
- External Storage Integration
- Online Books (Policy Manuals, Ordinances, Procedures, Handbooks, etc.)

THERE'S MORE...

Ease - the system will automatically convert to PDF

Access - one place for everyone to access your policies, files or documents

Sparq Meetings Integration - policies, files, and other documents can be directly referenced on an agenda item

Control - full control over who can view and update files

User Notes - add private notes & highlights to uploaded documents

Searchability - quickly find a specific document

Versioning - upload a new version of a file and the old version is still accessible



CONTACT NICOLE TO UPGRADE

nicole@spardata.com | 402-817-0229