

Board of Education Regular Meeting
Monday, June 10, 2019 7:00 PM

Media Center at the Palmyra District OR-1
Public Schools
425 F Street
Palmyra, NE 68418

Agenda

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Consent Agenda
 1. Approval of minutes of previous meetings
 2. Approval of Claims/Payment of Bills and Payroll
 3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
 4. Financial Report
4. Public Comment
5. Administrative Reports
 1. Superintendent's Report
 2. High School Principal
 3. Elementary Principal
6. Discussion Items- Committee Reports
 1. Finance Committee meeting date and time
 2. Building committee meeting Friday June 14, 2019 at 9:30 a.m. in Palmyra
 3. Olson Foundation progress report
 4. Curriculum review : Spanish curriculum materials are provided pursuant to policy 6121
7. Action Items
 1. Presentation, discussion and or official action to approve the 2019-2020 Bennet Elementary and Bennet Pre-School Student Handbooks.
 2. Presentation, discussion and or official action to approve the 2019-2020 Palmyra Jr.-Sr. High School Student Handbook.
 3. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.
 4. Presentation, discussion and or official action to revise policies 1120, 5101, 5103, 5104, 5305, 3130, 3131, 5001, 6211, 6410, 8151, 8153.
 5. Presentation, discussion and or official action to approve the First reading of BOE policy 4030 Wage Information.
 6. Presentation, discussion and or official action to approve the First reading of BOE policy 5012 Military Recruiters.
8. Closed Session
9. Board of Education Development
 1. Board of Education yearbook photo recognition and July retreat dates
 2. Superintendent Search Services

10. Topics for Next Month's Agenda
11. Adjournment

Board of Education Regular Meeting

Monday, May 13, 2019 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Present

Doug Church: Absent

Brandon Desh: Present

Lance Gee: Present

Clayton Maahs: Present

Susan Royal: Present

1. Call to Order and Pledge of Allegiance

Meeting called to order by Board of Education President Maahs at 7:00 p.m.

2. Announcement of the Open Meetings Act Posting

Motion to approve the consent agenda as presented after removing the construction claims

Passed with a motion by Brandon Desh and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

3. Consent Agenda

3.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at www.districtor1.org

Board member Royal commented regarding requested changes to the minutes. BOE members offered opinions regarding contents of the minutes and the process for review.

3.2. Approval of Claims/Payment of Bills and Payroll

Motion to hold claims for construction pending completion of specific portions of the project

Passed with a motion by Lance Gee and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

Construction claims total: \$96,811.82. Board members reviewed claims as requested and determined that these payments should be held pending completion of items including but not limited to concrete work at Palmyra parking areas and certain drainage issues at Bennet. Board members reviewed information and pictures of items in need of repair. Building committee members will review the work as it progresses.

3.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

3.3.1. Presentation, discussion and or official action to ratify a teaching contract for Braston Maibaum.

3.4. Financial Report

4. Public Comment

Tim Watson offered thanks to the district for a successful school year. Noting that from a parents perspective the year was a good one. Tim also thanked the board for providing administrators the authority to lead and manage the district and to continue to work through the strategic plan and the accomplishment of specific goals.

5. Administrative Reports

Administrative reports are available in their entirety at:

<https://meeting.sparqdata.com/Public/Organization/174>

Some of the topics covered in the reports include state assessments, SENCAP enrollment, Palmyra property listing, summer enrichment and upcoming dates of importance.

5.1. Superintendent's Report

5.2. High School Principal

5.3. Elementary Principal

6. Discussion Items- Committee Reports

6.1. School Law Seminar report

Board member Desh reported information from the NASB school law seminar and legislative luncheon. The presentations reviewed state statutes pertaining to school law including the duties of board members, the lack of continuing education requirements for BOE members, board authority, open meetings laws, electronic communication, closed session topics, pending legislation and the committee on American Civics.

6.2. NASB Legislative Luncheon

Board members Desh reviewed information from the luncheon as a continuation of the school law update with some additional legislative information.

6.3. Olson Foundation progress report

Board members reviewed progress reports from Nemaha Valley Construction and the Olson project.

6.4. Palmyra south property

BOE members discussed the contract status with Thane Jensen and property south of the school in Palmyra.

7. Action Items

7.1. Presentation, discussion and or official action regarding the utility easement for Nebraska City Utilities.

Motion to approve the utility easement for Nebraska City Utilities Passed with a motion by Jaimi Calfee and a second by Brandon Desh.

Jaimi Calfee: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed the easement requested by NCU as presented.

7.2. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Jaimi Calfee and a second by Brandon Desh.

Jaimi Calfee: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

Board members reviewed the claims presented with regard to the Olson project. Brandon Desh voted yes on all claims except the Benesch bill out of an abundance of caution to which he abstained.

8. Closed Session

9. Board of Education Development

9.1. Policy Review

The BOE reviewed policies 8231, 6213, 1102, 3580, 9320 and completed the FY 2019 review of policy manual items.

10. Topics for Next Month's Agenda

Policy updates, preliminary budget information as available, July retreat dates, student handbooks and annual statistical information.

11. Adjournment

The meeting was duly adjourned at 8:51 p.m.

AIA Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: Bennet Elementary School Add & Rem 50 Dogwood Street Bennet, NE 68317	PROJECT: Bennet Elem School Add & Rem 50 Dogwood Street Bennet, NE 68317	APPLICATION NO: 15 PERIOD TO: 4/30/2019 CONTRACT FOR: CONTRACT DATE: 4/18/2016 PROJECT NOS: BENELEM / /	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Rogge General Contractors Inc. 6101 S. 58th St., Ste. A Lincoln, NE 68516	VIA ARCHITECT:		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	3,069,315.00
2. NET CHANGE BY CHANGE ORDERS	\$	12,897.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	3,082,212.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	3,082,212.00
5. RETAINAGE:		
a. _____ % of Completed Work (Columns D + E on G703)	\$	_____
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	3,082,212.00
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	3,020,567.76
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	61,644.24
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 12,897.00	\$
Total approved this month	\$ 12,897.00	\$
TOTAL	\$ 12,897.00	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Rogge General Contractors Inc.

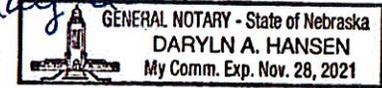
By: *Sandy Rogge*
State of: Nebraska

Date: 5/6/19

County of: Lancaster

Subscribed and sworn to before me this 6th day of May 2019

Notary Public: Daryln A. Hansen
My commission expires: Nov. 28, 2021



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 61,644.24

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: *CDP*

Date: 5/7/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

REQUEST FOR PAYMENT DETAIL

Project: BENELEM / Bennet Elem School Add & F Invoice: 2974

Draw: 15

Period Ending Date: 4/30/2019

Page 2 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1-060	Mobilization	18,213.00	18,213.00			18,213.00	100.00		
1-100	General Conditions	152,293.00	152,293.00			152,293.00	100.00		
1-200	Allowance	35,000.00	35,000.00			35,000.00	100.00		
1-400	Bonds & Insurance	25,220.00	25,220.00			25,220.00	100.00		
2-059	Demolition	9,202.00	9,202.00			9,202.00	100.00		
2-300	Earthwork	138,204.00	138,204.00			138,204.00	100.00		
2-360	Termite Control	1,783.00	1,783.00			1,783.00	100.00		
2-766	Parking Lot Striping	726.00	726.00			726.00	100.00		
2-780	Pavers	11,825.00	11,825.00			11,825.00	100.00		
2-821	Fence	5,321.00	5,321.00			5,321.00	100.00		
2-832	Segmental Retaining Wall	17,738.00	17,738.00			17,738.00	100.00		
2-920	Lawn & Grasses	15,311.00	15,311.00			15,311.00	100.00		
3-300	Concrete Flatwork	188,448.00	188,448.00			188,448.00	100.00		
3-302	Footings & Foundations	32,250.00	32,250.00			32,250.00	100.00		
3-304	Concrete Reinforcing	14,056.00	14,056.00			14,056.00	100.00		
3-410	Arch & Structural Precast Con	369,263.00	369,263.00			369,263.00	100.00		
4-030	Grouting	6,450.00	6,450.00			6,450.00	100.00		
5-120	Structural Steel	41,388.00	41,388.00			41,388.00	100.00		
5-810	Expansion JT Cover	1,771.00	1,771.00			1,771.00	100.00		
5-900	Precast & Steel Erection	72,563.00	72,563.00			72,563.00	100.00		
6-100	Rough Carpentry	8,600.00	8,600.00			8,600.00	100.00		
6-200	Finish Carpentry	37,625.00	37,625.00			37,625.00	100.00		
6-402	Arch Woodwork	62,790.00	62,790.00			62,790.00	100.00		
7-412	Formed Metal Wall Panels	3,010.00	3,010.00			3,010.00	100.00		
7-531	Roofing	91,576.00	91,576.00			91,576.00	100.00		
7-900	Joint Sealants	16,824.00	16,824.00			16,824.00	100.00		
8-110	Doors, Frames & Hardware	77,890.00	77,890.00			77,890.00	100.00		
8-331	Coiling & Sect Overhead Door	5,590.00	5,590.00			5,590.00	100.00		
8-800	Alum Ent/Glass& Glazing	130,645.00	130,645.00			130,645.00	100.00		
9-005	Resilient Flooring&Carpet	190,355.00	190,355.00			190,355.00	100.00		
9-260	Gyp Board Assemblies	176,332.00	176,332.00			176,332.00	100.00		
9-310	Tile	50,525.00	50,525.00			50,525.00	100.00		
9-511	Acoustical Ceilings	83,511.00	83,511.00			83,511.00	100.00		

REQUEST FOR PAYMENT DETAIL

Project: BENELEM / Bennet Elem School Add & F

Invoice: 2974

Draw: 15

Period Ending Date: 4/30/2019

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Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
9-900	Painting & Special Coating	66,650.00	66,650.00			66,650.00	100.00		
10-155	Specialties	31,766.00	31,766.00			31,766.00	100.00		
12-491	Horizontal Louver Blinds	5,222.00	5,222.00			5,222.00	100.00		
15-500	Plumbing & HVAC	366,041.00	366,041.00			366,041.00	100.00		
15-900	Fire Sprinkler	88,150.00	88,150.00			88,150.00	100.00		
16-100	Electrical	419,188.00	419,188.00			419,188.00	100.00		
CO-001	Change Order 1	12,897.00	12,897.00			12,897.00	100.00		
Totals		3,082,212.00	3,082,212.00			3,082,212.00	100.00		

**SUPERINTENDENTS REPORT
REGULAR BOARD MEETING**

Date: June 10, 2019

TO: Palmyra District OR-1 BOE

From: Robert Hanger

Re: BOE meeting notes for June

Next Months regular meeting is scheduled for July 15, 2019

Possible agenda items include:

Budget, Food Service, Student/Staff Handbooks, Student Fee Policy Review, Census Report, Parental Involvement Policy Review, Bullying Policy Review, Board Code of Conduct Policy Review, Establish Option Enrollment Capacities

A. Consent Agenda

Building Fund: \$21,551.97 Control system lease purchase payment (final payment). Rogge General Contractors \$61,644.24 (as reviewed 190513), Gana Trucking \$1472.50 additional rock for bus parking area in Palmyra.

B. General Fund claims:

B2 Environmental: \$1100.00 Interior air quality check at Bennet and Palmyra.

BOK Financial: \$12,629.17 Bus lease purchase payment.

Hamilton's Service: \$816.04 Milk cooler repair Bennet Elementary.

Heartland Seating: \$2370.00 Annual maintenance bleacher maintenance Palmyra east gym.

John Henry's Plumbing: \$1980.70 Replacement faucets at Bennet Elementary.

K12 ITC: \$3301.29 Security cameras for Palmyra and Bennet in areas not currently covered.

NASP: \$385.00 National Honor Society annual dues.

Nebraska City Public Schools: \$24,220 Special Education tuition FY 2018-19.

Nebraska Council of School Administrators: \$335.00 Annual membership renewal.

On to College: \$3630.00 John Baylor ACT test prep.

O'Keefe Elevator: \$215.08 Quarterly maintenance.

Palmyra Activity Fund: \$914.72 High Ability Learner fees, field trip expenses, commencement.

Perry Law Firm: \$75.00 Legislative update.

Priority Plumbing: \$564.30 Glycol system refill Palmyra High School.

Southwest Auto: \$1473.66 Bus maintenance, inspections and repairs. Bus 13 replace warning lamp, Pontiac Montana service call battery replacement, bus 15 cooling system repair, code reset.

Southeast Community College: \$1046.05 Dual credit textbooks.

Stutheit Implement: \$201.14 Mower parts.

Sync B Amazon: \$51.68 Computer hardware and cables.

Trane: \$735.00 Control repair and review Bennet Elementary HVAC.

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Posted - All; Check Date 06/10/2019; Fund Number 01

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	24865003	Access Systems Leasing	06/10/2019	2,239.02
01 1100 440 001		Elem Copier Lease		1,119.51
01 1100 440 002		HS Copier Lease		1,119.51
Total	Access Systems Leasing			2,239.02
	INV 736310	Access Systems	06/10/2019	108.99
01 1100 610 002		HS General Supplies		108.99
	INV736079	Access Systems	06/10/2019	108.99
01 1100 610 002		HS General Supplies		108.99
Total	Access Systems			217.98
	472683	AWARDS UNLIMITED, INC.	06/10/2019	112.81
01 2310 890 000		BOE Misc. Expenses		112.81
	473465	AWARDS UNLIMITED, INC.	06/10/2019	88.00
01 2190 610 002 2		Commencement		88.00
Total	AWARDS UNLIMITED, INC.			200.81
	22426	B2 ENVIRONMENTAL	06/10/2019	1,100.00
01 2610 431 002		HS Upkeep of Building		1,100.00
Total	B2 ENVIRONMENTAL			1,100.00
	6191 - 06/05/2019	BANK OF AMERICA	06/10/2019	7.95
01 2510 382 001		Elem Telephone.		3.98
01 2510 382 002		HS Telephone		3.97
Total	BANK OF AMERICA			7.95
	2019 4TH QRT MILEAGE	Brown, Burke	06/10/2019	146.16
01 1100 333 001		Elem Mileage		146.16
Total	Brown, Burke			146.16
	SS19 REIMB	BRUSS, STEPHANIE	06/10/2019	50.00
01 1312		SUMMER SCHOOL TUITION		50.00
Total	BRUSS, STEPHANIE			50.00
	DN046 - JUNE 2019	CASEY'S BUSINESS MASTERCARD	06/10/2019	4,275.95
01 2650 626 000		Vehicle Gasoline		494.29
01 2710 890 000		Bus Misc. Expenses		24.23
01 2710 626 000		Bus Gas and Oil		3,834.92
01 2710 626 000		Bus Gas and Oil - REBATE		(77.49)
Total	CASEY'S BUSINESS MASTERCARD			4,275.95
	3684973	CenterPoint Energy Services Retail, LLC	06/10/2019	6,991.29
01 2610 621 001		Elem Natual Gas		1,644.06
01 2610 621 002		HS Natural Gas		5,347.23
	3725993	CenterPoint Energy Services Retail, LLC	06/10/2019	2,367.81
01 2610 621 001		Elem Natual Gas		521.12
01 2610 621 002		HS Natural Gas		1,846.69
Total	CenterPoint Energy Services Retail, LLC			9,359.10
	2019 DOT EXAM RH	COMPLETE CHIROPRACTIC & WELLNESS CENTER	06/10/2019	65.00

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Posted - All; Check Date 06/10/2019; Fund Number 01

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2710 890 000		Bus Misc. Expenses		65.00
Total	COMPLETE CHIROPRACTIC & WELLNESS CENTER			65.00
01 2650 626 000	05112019 GAS	CONN, ANDREW	06/10/2019	70.35
		Vehicle Gasoline		70.35
Total	CONN, ANDREW			70.35
01 2710 626 000	3291039	CUBBY'S, INC.	06/10/2019	372.58
		Bus Gas and Oil		372.58
Total	CUBBY'S, INC.			372.58
01 2224 530 000	1164431	DAS State ACCTG-Central Finance	06/10/2019	229.49
		Internet Service		229.49
Total	DAS State ACCTG-Central Finance			229.49
01 1300 610 001	2019 SS SUPPLIES	Dawson, Laura	06/10/2019	340.33
		Summer School Supplies		340.33
Total	Dawson, Laura			340.33
01 1100 610 002	103182 - GENERAL	DFC Inc. Decker's Food Center	06/10/2019	170.28
		HS General Supplies		113.47
01 1200 610 002		Sped HS Supplies		56.81
Total	DFC Inc. Decker's Food Center			170.28
01 2710 890 000	5719	DIVERSIFIED DRUG TESTING LLC	06/10/2019	240.00
		Bus Misc. Expenses		240.00
Total	DIVERSIFIED DRUG TESTING LLC			240.00
01 1291 591 001	660501 - MAY 2019	EDUCATIONAL SERVICE UNIT #4	06/10/2019	3,284.62
01 6406 320 001		Sped Director ages 3-5 Elem		225.42
01 6404 320 001		IDEA Preschool Professional Service - AUD		296.48
01 6406 320 001		IDEA Part B Birth-4 Pre-diagnosis		91.67
01 1200 591 001		IDEA Preschool Professional Service		91.66
01 1200 591 002		ELEM SPED DIRECTOR		1,014.39
01 1200 320 001		HS SPED DIRECTOR		1,014.39
		Sped Elem Contracted Services - AUD		550.61
01 1200 340 001	8991	EDUCATIONAL SERVICE UNIT #4	06/10/2019	2,705.00
01 1200 340 002		Sped Elem Contracted Services		1,352.50
		OTHER PROFESSIONAL SERVICES		1,352.50
01 2130 340 000	9003	EDUCATIONAL SERVICE UNIT #4	06/10/2019	4,600.00
		Health Services from ESU		4,600.00
Total	EDUCATIONAL SERVICE UNIT #4			10,589.62
01 2224 530 000	12053	EDUCATIONAL SERVICE UNIT #6	06/10/2019	370.57
		Internet Service		370.57
Total	EDUCATIONAL SERVICE UNIT #6			370.57
01 2610 610 002	301482	EGAN SUPPLY CO	06/10/2019	205.89
		HS Custodian Supplies		205.89
	301509	EGAN SUPPLY CO	06/10/2019	33.60

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Posted - All; Check Date 06/10/2019; Fund Number 01

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2610 610 002		HS Custodian Supplies		33.60
Total	EGAN SUPPLY CO			239.49
	ESUCC-562950	ESU Coordinating Council	06/10/2019	681.00
01 2310 340 001		BOE Elem Contracted Service		351.00
01 2310 340 002		BOE HS Contracted Service		330.00
Total	ESU Coordinating Council			681.00
	APRIL/MAY2019 PAYFLE	FIRST CONCORD BENEFITS	06/10/2019	200.00
01 2510 890 000		Superintendent Secretary Misc. Expenses		200.00
Total	FIRST CONCORD BENEFITS			200.00
	28018	HAMILTON SERVICE CO	06/10/2019	278.95
01 2620 430 001		Elem Repairs and Maintenance Services		278.95
	28020	HAMILTON SERVICE CO	06/10/2019	537.09
01 2620 430 001		Elem Repairs and Maintenance Services		537.09
Total	HAMILTON SERVICE CO			816.04
	10742	HEARTLAND SEATING INC	06/10/2019	2,370.00
01 2620 430 002		HS Repairs and Maintenance		2,370.00
Total	HEARTLAND SEATING INC			2,370.00
	658232	INSPRO INC.	06/10/2019	9,663.00
01 2310 520 000		BOE Insurance		9,663.00
	658233	INSPRO INC.	06/10/2019	1,073.00
01 2310 520 000		BOE Insurance		1,073.00
	658234	INSPRO INC.	06/10/2019	2,681.00
01 2710 520 000		Bus Insurance		2,681.00
	658235	INSPRO INC.	06/10/2019	202.00
01 2310 520 000		BOE Insurance		202.00
	658236	INSPRO INC.	06/10/2019	6,128.00
01 2310 520 000		BOE Insurance		6,128.00
	658237	INSPRO INC.	06/10/2019	1,112.00
01 2310 520 000		BOE Insurance		1,112.00
	658238	INSPRO INC.	06/10/2019	720.00
01 2310 520 000		BOE Insurance		720.00
	658239	INSPRO INC.	06/10/2019	524.00
01 2310 520 000		BOE Insurance		524.00
	658240	INSPRO INC.	06/10/2019	263.00
01 2310 520 000		BOE Insurance		263.00
Total	INSPRO INC.			22,366.00
	4834223	J.W. PEPPER & SON INC.	06/10/2019	18.74
01 1100 614 002		HS Vocal Supplies		18.74
	5711259	J.W. PEPPER & SON INC.	06/10/2019	11.25
01 1100 614 002		HS Vocal Supplies		11.25
Total	J.W. PEPPER & SON INC.			29.99
	316341	JOHN HENRY'S PLUMBING-HEATING-AIR	06/10/2019	1,980.70
01 2620 430 001		Elem Repairs and Maintenance Services		1,980.70
Total	JOHN HENRY'S PLUMBING-HEATING-AIR			1,980.70
	14430	k12 ITC, Inc.	06/10/2019	3,301.29

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2660 733 000		Security Furniture and Equipment		3,301.29
Total	k12 ITC, Inc.			3,301.29
	2019 4TH QRT MILEAGE	Knutson, Denise	06/10/2019	46.98
01 1100 333 001		Elem Mileage		46.98
Total	Knutson, Denise			46.98
	53552 - MAY2019	Lincoln Journal Star	06/10/2019	300.00
01 2220 640 002		HS Library Books/Periodicals		300.00
Total	Lincoln Journal Star			300.00
	2019 NURSE CONFER	LUNDQUIST, CASEY	06/10/2019	80.00
01 1100 330 001		Elem Professional Development		40.00
01 1100 330 002		HS Professional Development		40.00
Total	LUNDQUIST, CASEY			80.00
	26	MAIN STREET SHARPENING	06/10/2019	28.76
01 2620 430 001		Elem Repairs and Maintenance Services		28.76
Total	MAIN STREET SHARPENING			28.76
	MARCH2019 MALMUSIC	MALCOLM HIGH SCHOOL	06/10/2019	610.00
01 1100 613 002		HS Instrumental Supplies		610.00
Total	MALCOLM HIGH SCHOOL			610.00
	GAS FOR FFA	Malone, Kenneth	06/10/2019	82.74
01 2190 610 002 0 006		FFA		82.74
Total	Malone, Kenneth			82.74
	19677790	MATHESON-TRI-GAS INC	06/10/2019	218.32
01 1100 610 002		HS General Supplies		218.32
	19677791	MATHESON-TRI-GAS INC	06/10/2019	28.12
01 1100 610 002		HS General Supplies		28.12
	51459234	MATHESON-TRI-GAS INC	06/10/2019	28.88
01 1100 610 002		HS General Supplies		28.88
Total	MATHESON-TRI-GAS INC			275.32
	2019 4TH QRT MILEAG	McCracken, Beth	06/10/2019	203.58
01 1100 333 002		HS Mileage		203.58
Total	McCracken, Beth			203.58
	8609	MENARDS	06/10/2019	125.25
01 2610 610 001		Elem Custodian Supplies		125.25
Total	MENARDS			125.25
	014803	MIDWEST FARMERS COOP	06/10/2019	21.00
01 2610 610 002		HS Custodian Supplies		21.00
Total	MIDWEST FARMERS COOP			21.00
	2019 4TH QRT MILEAGE	MOORE, ELYSE	06/10/2019	88.74

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Account Number		Detail Description		Amount
01 2150 333 001		Speech Elem Mileage		88.74
Total	MOORE, ELYSE			88.74
	20119 4TH QRT MILEAG	Murphy-Robb, Sandra	06/10/2019	208.80
01 1100 333 001		Elem Mileage		208.80
Total	Murphy-Robb, Sandra			208.80
	9001172134	NASSP/NHS	06/10/2019	385.00
01 2190 610 002 0 012		National Honor Society		385.00
Total	NASSP/NHS			385.00
	O-389	NCECBVI	06/10/2019	336.00
01 6410 340 001		IDEA Enrollment/Poverty CONTRACTED SERVI		336.00
Total	NCECBVI			336.00
	INV-03768-Z6W5P7	NE ASSOCIATION OF SCHOOL BOARDS	06/10/2019	310.00
01 2310 890 000		BOE Misc. Expenses		155.00
01 2410 330 002		HS Principal Professional Development		155.00
Total	NE ASSOCIATION OF SCHOOL BOARDS			310.00
	0367261-IN	NEBRASKA AIR FILTER, INC	06/10/2019	548.63
01 2610 610 002		HS Custodian Supplies		548.63
Total	NEBRASKA AIR FILTER, INC			548.63
	2018-2019 SCHOOL YEA	NEBRASKA CITY PUBLIC SCHOOLS	06/10/2019	24,220.00
01 1200 340 001		Sped Elem Contracted Services		24,220.00
Total	NEBRASKA CITY PUBLIC SCHOOLS			24,220.00
	1546-1-04/03-05/0319	NEBRASKA CITY UTILITIES	06/10/2019	70.48
01 2610 622 002		HS Electricity		70.48
	3273-0-04/03-05/0319	NEBRASKA CITY UTILITIES	06/10/2019	2,871.14
01 2610 622 001		Elem Electricity		2,871.14
	3321-7-04/03-05/0319	NEBRASKA CITY UTILITIES	06/10/2019	5,774.37
01 2610 622 002		HS Electricity		5,774.37
	39368-6-04/03-050319	NEBRASKA CITY UTILITIES	06/10/2019	27.00
01 2610 622 002		HS Electricity		27.00
	43679-0-04/03-050319	NEBRASKA CITY UTILITIES	06/10/2019	42.49
01 2610 622 002		HS Electricity		42.49
	44277-2-04/03-050319	NEBRASKA CITY UTILITIES	06/10/2019	495.03
01 2610 622 002		HS Electricity		495.03
	44277-2-04/030503192	NEBRASKA CITY UTILITIES	06/10/2019	95.79
01 2610 622 002		HS Electricity		95.79
Total	NEBRASKA CITY UTILITIES			9,376.30
	HJ 2019/20 MEMB	NEBRASKA COUNCIL OF SCHOOL ADMIN.	06/10/2019	335.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2410 810 002		HS Principal Dues and Fees		335.00
Total	NEBRASKA COUNCIL OF SCHOOL ADMIN.			335.00
	00489821	O'KEEFE ELEVATOR CO, INC	06/10/2019	215.08
01 2620 430 002		HS Repairs and Maintenance		215.08
Total	O'KEEFE ELEVATOR CO, INC			215.08
	MAY2019 PT FOR JO	O'Neil, Jan	06/10/2019	2,916.00
01 6404 320 001		IDEA Part B Birth-4 Pre-diagnosis		1,127.78
01 6406 320 001		IDEA Preschool Professional Service		583.18
01 2171 320 001		Physical Therapy Elem Contracted Service		1,121.12
01 2171 320 002		Physical Therapy HS Contracted Service		83.92
Total	O'Neil, Jan			2,916.00
	1502-20190331	ONE SOURCE THE BACKGROUND CHECK COMPANY	06/10/2019	25.00
01 2310 890 000		BOE Misc. Expenses		25.00
	1502-20190531	ONE SOURCE THE BACKGROUND CHECK COMPANY	06/10/2019	52.00
01 2310 890 000		BOE Misc. Expenses		52.00
Total	ONE SOURCE THE BACKGROUND CHECK COMPANY			77.00
	3748	ONTOCOLLEGE WITH JOHN BAYLOR	06/10/2019	3,630.00
01 1100 735 002		HS Technology Software		3,630.00
Total	ONTOCOLLEGE WITH JOHN BAYLOR			3,630.00
	696503808-01	ORIENTAL TRADING CO, INC	06/10/2019	104.83
01 1300 610 001		Summer School Supplies		104.83
Total	ORIENTAL TRADING CO, INC			104.83
	MAY 2019 REIMBURSE	PALMYRA ACTIVITY FUND	06/10/2019	914.72
01 2190 610 002 2		Commencement		10.42
01 3535 610 000		HAL Supplies		100.00
01 3535 610 000		HAL Supplies		175.00
01 3535 610 000		HAL Supplies		142.50
01 3535 610 000		HAL Supplies		100.00
01 3535 610 000		HAL Supplies		75.00
01 3535 610 000		HAL Supplies		100.00
01 2190 610 002		HS Field Trips		111.80
01 3535 610 000		HAL Supplies		100.00
Total	PALMYRA ACTIVITY FUND			914.72
	48	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.	06/10/2019	75.00
01 2310 317 000		BOE Legal Services		75.00
Total	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.			75.00
	1922	PRIORITY PLUMBING	06/10/2019	564.30
01 2620 430 002		HS Repairs and Maintenance		564.30
Total	PRIORITY PLUMBING			564.30
	7569020	QUILL	06/10/2019	1,279.60

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 610 001		Elem General Supplies		1,279.60
Total	QUILL			1,279.60
01 2610 431 002	PHS 05/24/2019	RECYCLING ENTERPRISES OF NE, INC. HS Upkeep of Building	06/10/2019	90.00
Total	RECYCLING ENTERPRISES OF NE, INC.			90.00
01 1200 320 002	007756	Region V Services Sped HS Contracted Service	06/10/2019	236.60
Total	Region V Services			236.60
01 1100 610 001	22516	RIXSTINE RECOGNITION Elem General Supplies	06/10/2019	40.50
Total	RIXSTINE RECOGNITION			40.50
01 3535 610 000	L-35610	SCC Business Office HAL Supplies	06/10/2019	1,046.05
Total	SCC Business Office			1,046.05
01 1100 610 001	208122750563-2	SCHOOL SPECIALTY Elem General Supplies	06/10/2019	70.63
Total	SCHOOL SPECIALTY			70.63
01 2620 420 002	1828	SKYLER ENTERPRISES LLC HS Cleaning Service	06/10/2019	2,700.00
Total	SKYLER ENTERPRISES LLC			2,700.00
01 2710 430 000	150714	Southwest Auto Bus Repairs and Maintenance	06/10/2019	446.03
01 2650 430 000	150850	Southwest Auto Vehicle Repairs and Maintenance	06/10/2019	180.00
01 2650 430 000	150858	Southwest Auto Vehicle Repairs and Maintenance	06/10/2019	140.25
01 2650 430 000	150859	Southwest Auto Vehicle Repairs and Maintenance	06/10/2019	228.82
01 2710 430 000	150865	Southwest Auto Bus Repairs and Maintenance	06/10/2019	478.56
Total	Southwest Auto			1,473.66
01 2620 430 002	P32629	STUTHEIT IMPLEMENT CO HS Repairs and Maintenance	06/10/2019	201.14
Total	STUTHEIT IMPLEMENT CO			201.14
01 1200 610 002	05142019 SPED SUPPLY	STUTZMAN, TAYTUM Sped HS Supplies	06/10/2019	48.96
Total	STUTZMAN, TAYTUM			48.96
01 1100 333 002	2019 4TH QRT MILEAGE	Swartzendruber, Sarah HS Mileage	06/10/2019	234.90
Total	Swartzendruber, Sarah			234.90

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 734 002	439546846456	SYNCB/AMAZON	06/10/2019	29.98
		HS Computer Hardware		29.98
01 1100 734 001	689395949595	SYNCB/AMAZON	06/10/2019	21.70
		Elem Computer Hardware		21.70
Total SYNCB/AMAZON				51.68
01 1300 610 001	90700250	TEACHER SYNERGY, LLC	06/10/2019	233.44
		Summer School Supplies		233.44
Total TEACHER SYNERGY, LLC				233.44
01 2620 430 002	39910738	TRANE U.S. INC.	06/10/2019	650.00
		HS Repairs and Maintenance		650.00
01 2620 430 002	39924949	TRANE U.S. INC.	06/10/2019	85.00
		HS Repairs and Maintenance		85.00
Total TRANE U.S. INC.				735.00
01 2610 622 001	52282	VILLAGE OF BENNET	06/10/2019	537.46
		Elem Electricity		36.56
01 2610 410 001		Elem Water & Sewer		500.90
Total VILLAGE OF BENNET				537.46
01 2610 410 002	230001 0427-05242019	VILLAGE OF PALMYRA	06/10/2019	24.00
		HS Water & Sewer		24.00
01 2610 410 002	257001 0427-05242019	VILLAGE OF PALMYRA	06/10/2019	230.00
		HS Water & Sewer		230.00
01 2610 410 002	274001 0427-05242019	VILLAGE OF PALMYRA	06/10/2019	24.00
		HS Water & Sewer		24.00
Total VILLAGE OF PALMYRA				278.00
01 1100 610 001	204654	VOICE NEWS	06/10/2019	921.20
		Elem General Supplies		921.20
01 2310 540 000	204906	VOICE NEWS	06/10/2019	86.26
		BOE Advertising		86.26
01 2310 540 000	204907	VOICE NEWS	06/10/2019	42.08
		BOE Advertising		42.08
Total VOICE NEWS				1,049.54
01 1200 333 000	2019 4TH QRT MILEAGE	WHYMAN, JEN	06/10/2019	182.70
		Sped Mileage Paid to Staff		182.70
Total WHYMAN, JEN				182.70
01 2510 382 002	091864556 - MAY2019	WINDSTREAM	06/10/2019	116.68
		HS Telephone		116.68
Total WINDSTREAM				116.68
Fund Number	01			118,715.27
Checking Account ID	1			118,715.27

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Expenditure Report by Function/Object - Summary

Regular, Processing Month 06/2019; Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4700 FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730 PERKINS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4855 ARRA ESEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960 TITLE IV, PRT A NCLB -SAFE & DRUG FREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4985 TITLE II, PART D NCLB TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4994 SPED CONTINUOUS IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 TITLE 1 IMPROVING PROGRAMS FEDERAL SERVI	61,838.00	0.00	48,263.93	78.05	13,574.07	0.00	0.00	13,574.07
5310 NCLB TITLE II PART A	0.00	0.00	3,873.75	0.00	(3,873.75)	0.00	0.00	(3,873.75)
6380 REAP GRANT	0.00	0.00	44.00	0.00	(44.00)	0.00	0.00	(44.00)
6404 IDEA PART B 6:1 BASE	48,243.00	1,219.45	49,564.21	107.17	(3,316.21)	0.00	0.00	(3,316.21)
6406 IDEA PRESCHOOL	20,595.00	971.32	14,518.76	70.50	6,076.24	0.00	0.00	6,076.24
6410 IDEA E/P	85,187.00	386.00	57,142.95	67.08	28,044.05	0.00	0.00	28,044.05
6411 IDEA EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412 IDEA PART B PORPORTIONATE SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810 TITLE 1, ESSA ACCOUNTABILITY IMPROVING	10,091.00	0.00	0.00	0.00	10,091.00	0.00	0.00	10,091.00
6969 TITLE IV PART A	0.00	0.00	2,358.00	0.00	(2,358.00)	0.00	0.00	(2,358.00)
6992 REAP	58,000.00	0.00	53,432.30	92.12	4,567.70	0.00	0.00	4,567.70
8000 TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	75.00	0.00	(75.00)	0.00	0.00	(75.00)
01 GENERAL FUND	7,184,687.00	118,665.27	5,338,922.79	74.31	1,845,764.21	0.00	0.00	1,845,764.21

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Function Number

Expenditure Report by Function/Object - Summary

Regular, Processing Month 06/2019; Fund Number 01

User ID: KFH

Revised Budget

7,184,887.00

Expended During Month

118,665.27

% of Budget

74.31

Balance at EOM

1,845,764.21

A/P Outstanding

0.00

P/O Outstanding

0.00

Unencumbered Balance

1,845,764.21

Grand Total:

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 01 GENERAL FUND				
<u>Current Assets</u>				
01 101	CASH IN BANK	2,220,902.57	13,327.48	2,234,230.05
01 110	Receivable Account	0.00	0.00	0.00
	Current Assets Subtotal:	<u>2,220,902.57</u>	<u>13,327.48</u>	<u>2,234,230.05</u>
<u>Other Assets</u>				
01 390	Budgeted Revenue	6,457,043.00	0.00	6,457,043.00
01 392	Less: Revenue Received	(4,002,733.55)	(562,035.96)	(4,564,769.51)
	Other Assets Subtotal:	<u>2,454,309.45</u>	<u>(562,035.96)</u>	<u>1,892,273.49</u>
Total Assets and Deferred Outflows of Resources:		<u>4,675,212.02</u>	<u>(548,708.48)</u>	<u>4,126,503.54</u>
<u>Current Liabilities</u>				
01 450	PAYROLL DEDUCTION PAYABLE	1,037.51	0.00	1,037.51
01 451	FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	758.12	0.00	758.12
01 454	RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	SIT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>1,795.63</u>	<u>0.00</u>	<u>1,795.63</u>
<u>Other Liabilities</u>				
01 690	Budgeted Expenditures	7,184,687.00	0.00	7,184,687.00
01 692	Less: Expenditures to Date	(4,671,549.04)	(548,708.48)	(5,220,257.52)
	Other Liabilities Subtotal:	<u>2,513,137.96</u>	<u>(548,708.48)</u>	<u>1,964,429.48</u>
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	2,887,922.43	0.00	2,887,922.43
01 705	Budgeted Fund Balance	(727,644.00)	0.00	(727,644.00)
	Fund Balance Subtotal:	<u>2,160,278.43</u>	<u>0.00</u>	<u>2,160,278.43</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>4,675,212.02</u>	<u>(548,708.48)</u>	<u>4,126,503.54</u>

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 02 Depreciation				
<u>Current Assets</u>				
02 101	CASH	216,883.84	(7,848.39)	209,035.45
	Current Assets Subtotal:	<u>216,883.84</u>	<u>(7,848.39)</u>	<u>209,035.45</u>
<u>Other Assets</u>				
02 392	LESS: REVENUE RECEIVED	(11,930.07)	4.76	(11,925.31)
	Other Assets Subtotal:	<u>(11,930.07)</u>	<u>4.76</u>	<u>(11,925.31)</u>
	Total Assets and Deferred Outflows of Resources:	<u>204,953.77</u>	<u>(7,843.63)</u>	<u>197,110.14</u>
<u>Other Liabilities</u>				
02 692	LESS: EXPENDITURES TO DATE	(181,609.70)	(7,843.63)	(189,453.33)
	Other Liabilities Subtotal:	<u>(181,609.70)</u>	<u>(7,843.63)</u>	<u>(189,453.33)</u>
<u>Fund Balance</u>				
02 704	FUND BALANCE	386,563.47	0.00	386,563.47
	Fund Balance Subtotal:	<u>386,563.47</u>	<u>0.00</u>	<u>386,563.47</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>204,953.77</u>	<u>(7,843.63)</u>	<u>197,110.14</u>

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 03 Unemployment				
<u>Current Assets</u>				
03 101	CASH	18,735.62	28.53	18,764.15
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
	Current Assets Subtotal:	<u>38,735.62</u>	<u>28.53</u>	<u>38,764.15</u>
<u>Other Assets</u>				
03 392	LESS: REVENUE RECEIVED	(126.57)	(28.53)	(155.10)
	Other Assets Subtotal:	<u>(126.57)</u>	<u>(28.53)</u>	<u>(155.10)</u>
	Total Assets and Deferred Outflows of Resources:	<u>38,609.05</u>	<u>0.00</u>	<u>38,609.05</u>
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,609.05	0.00	38,609.05
	Fund Balance Subtotal:	<u>38,609.05</u>	<u>0.00</u>	<u>38,609.05</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>38,609.05</u>	<u>0.00</u>	<u>38,609.05</u>

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 Activity Fund				
<u>Current Assets</u>				
05 101	CASH	149,710.52	(15,744.16)	133,966.36
	Current Assets Subtotal:	149,710.52	(15,744.16)	133,966.36
<u>Other Assets</u>				
05 392	LESS: REVENUE RECEIVED	(110,827.71)	(18,578.05)	(129,405.76)
	Other Assets Subtotal:	(110,827.71)	(18,578.05)	(129,405.76)
Total Assets and Deferred Outflows of Resources:		38,882.81	(34,322.21)	4,560.60
<u>Other Liabilities</u>				
05 692	LESS: EXPENDITURES TO DATE	(119,695.62)	(34,322.21)	(154,017.83)
	Other Liabilities Subtotal:	(119,695.62)	(34,322.21)	(154,017.83)

Annual; Processing Month 05/2019; Accounts to Include Accounts with Activity; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 Activity Fund				
<u>Current Assets</u>				
05 101	CASH	149,710.52	(15,744.16)	133,966.36
	Current Assets Subtotal:	149,710.52	(15,744.16)	133,966.36
Total Assets and Deferred Outflows of Resources:		149,710.52	(15,744.16)	133,966.36

<u>Fund Balance</u>				
05 704 0001	ATHLETIC	12,204.38	(3,993.98)	8,210.40
05 704 0002	ANNUAL	8,700.33	3,410.00	12,110.33
05 704 0003	MUSIC	85.98	6,000.00	6,085.98
05 704 0004	ELEMENTARY UNIT	11,260.83	(111.45)	11,149.38
05 704 0005	STUDENT COUNCIL	2,010.95	0.00	2,010.95
05 704 0006	FFA	29,862.00	(24,066.86)	5,795.14
05 704 0007	HIGH SCHOOL UNIT	2,427.13	988.31	3,415.44
05 704 0008	LIFE SKILLS	1,032.28	(1,032.28)	0.00
05 704 0009	FCCLA	2,004.42	0.00	2,004.42
05 704 0010	MISC ACCOUNT	1,444.12	0.00	1,444.12
05 704 0011	ART CLUB	464.47	0.00	464.47
05 704 0012	NATIONAL HONOR SOCIETY	424.16	0.00	424.16
05 704 0013	SPEECH	609.33	0.00	609.33
05 704 0014	1ST GRADE	513.24	0.00	513.24
05 704 0015	BOYS BASKETBALL	2,891.62	(1,623.29)	1,268.33
05 704 0016	CONCESSIONS	4,558.98	0.00	4,558.98
05 704 0017	GIRLS BASKETBALL	2,021.70	687.00	2,708.70
05 704 0019	INTEREST	288.11	5.78	293.89
05 704 0022	FIELDS SCHOLARSHIP	4,463.80	0.00	4,463.80
05 704 0023	CROSS COUNTRY	1,271.55	0.00	1,271.55
05 704 0024	INDUSTRIAL ARTS SHOP	534.69	0.00	534.69
05 704 0025	LIBRARY	2,200.20	(168.63)	2,031.57
05 704 0026	PARTY GROUP	1,132.31	0.00	1,132.31
05 704 0027	CLASS OF 2021	0.83	(850.00)	(849.17)
05 704 0028	MUSICAL/DRAMA	5,091.99	0.00	5,091.99
05 704 0029	WRESTLING	196.11	0.00	196.11
05 704 0030	GENERAL FUND REIMBURSEMENT	(1,401.50)	486.78	(914.72)
05 704 0031	6TH GRADE	286.13	185.00	471.13
05 704 0032	WEIGHTS	3,839.16	2,648.64	6,487.80
05 704 0033	VOLLEYBALL ACCOUNT	5,286.30	564.00	5,850.30
05 704 0034	IMPREST FUND	2,000.00	0.00	2,000.00
05 704 0035	BENNET BOOSTERS	1,589.67	0.00	1,589.67
05 704 0036	CHEERLEADING	1,932.63	1,373.50	3,306.13
05 704 0037	BENNET BACK-PACK PROGRAM	333.21	0.00	333.21
05 704 0038	CLASS OF 2020	1,445.51	0.00	1,445.51
05 704 0039	FAMILY PASSES	570.00	0.00	570.00

Annual; Processing Month 05/2019; Accounts to Include Accounts with Activity; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
05 704 0040	STUDENT FEES	8,375.00	0.00	8,375.00
05 704 0041	QUIZ BOWL	600.08	0.00	600.08
05 704 0042	JR HIGH BASKETBALL	20.50	0.00	20.50
05 704 0043	8TH GRADE CAMPUS VISIT GRANT	180.10	(180.10)	0.00
05 704 0044	SPANISH	44.55	0.00	44.55
05 704 0045	ENGLISH/PSYCHOLOGY	100.00	0.00	100.00
05 704 0046	CLASS OF 2016	282.52	0.00	282.52
05 704 0047	NATIONAL BREAST CANCER FOUNDATION	0.01	0.00	0.01
05 704 0049	SHOW CHOIR	1,520.48	0.00	1,520.48
05 704 0050	CHROMEBOOK INSURANCE	24,805.08	139.00	24,944.08
05 704 0053	CLASS OF 2019	205.58	(205.58)	0.00
Fund Balance Subtotal:		149,710.52	(15,744.16)	133,966.36
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		149,710.52	(15,744.16)	133,966.36

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 06 Hot Lunch				
<u>Current Assets</u>				
06 101	CASH	53,686.32	(7,351.60)	46,334.72
	Current Assets Subtotal:	<u>53,686.32</u>	<u>(7,351.60)</u>	<u>46,334.72</u>
<u>Other Assets</u>				
06 392	LESS: REVENUE RECEIVED	(218,028.50)	(19,495.31)	(237,523.81)
	Other Assets Subtotal:	<u>(218,028.50)</u>	<u>(19,495.31)</u>	<u>(237,523.81)</u>
Total Assets and Deferred Outflows of Resources:		<u>(164,342.18)</u>	<u>(26,846.91)</u>	<u>(191,189.09)</u>
<u>Other Liabilities</u>				
06 692	LESS: EXPENDITURES TO DATE	(232,008.19)	(26,846.91)	(258,855.10)
	Other Liabilities Subtotal:	<u>(232,008.19)</u>	<u>(26,846.91)</u>	<u>(258,855.10)</u>
<u>Fund Balance</u>				
06 704	FUND BALANCE	67,666.01	0.00	67,666.01
	Fund Balance Subtotal:	<u>67,666.01</u>	<u>0.00</u>	<u>67,666.01</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>(164,342.18)</u>	<u>(26,846.91)</u>	<u>(191,189.09)</u>

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 07 Bond				
<u>Current Assets</u>				
07 101	CASH	176,589.59	(135,985.58)	40,604.01
	Current Assets Subtotal:	<u>176,589.59</u>	<u>(135,985.58)</u>	<u>40,604.01</u>
<u>Other Assets</u>				
07 392	LESS: REVENUE RECEIVED	(369,774.14)	(180.00)	(369,954.14)
	Other Assets Subtotal:	<u>(369,774.14)</u>	<u>(180.00)</u>	<u>(369,954.14)</u>
Total Assets and Deferred Outflows of Resources:		<u>(193,184.55)</u>	<u>(136,165.58)</u>	<u>(329,350.13)</u>
<u>Other Liabilities</u>				
07 692	LESS: EXPENDITURES TO DATE	(610,800.00)	(136,165.58)	(746,965.58)
	Other Liabilities Subtotal:	<u>(610,800.00)</u>	<u>(136,165.58)</u>	<u>(746,965.58)</u>
<u>Fund Balance</u>				
07 704	FUND BALANCE	417,615.45	0.00	417,615.45
	Fund Balance Subtotal:	<u>417,615.45</u>	<u>0.00</u>	<u>417,615.45</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>(193,184.55)</u>	<u>(136,165.58)</u>	<u>(329,350.13)</u>

Monthly; Processing Month 05/2019; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 08 Special Building FUnd				
<u>Current Assets</u>				
08 101	CASH	364,100.95	(56,763.48)	307,337.47
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
	Current Assets Subtotal:	<u>414,100.95</u>	<u>(56,763.48)</u>	<u>357,337.47</u>
<u>Other Assets</u>				
08 392	LESS: REVENUE RECEIVED	(227,838.87)	(41,598.12)	(269,436.99)
	Other Assets Subtotal:	<u>(227,838.87)</u>	<u>(41,598.12)</u>	<u>(269,436.99)</u>
	Total Assets and Deferred Outflows of Resources:	<u>186,262.08</u>	<u>(98,361.60)</u>	<u>87,900.48</u>
<u>Other Liabilities</u>				
08 692	LESS: EXPENDITURES TO DATE	(354,628.85)	(98,361.60)	(452,990.45)
	Other Liabilities Subtotal:	<u>(354,628.85)</u>	<u>(98,361.60)</u>	<u>(452,990.45)</u>
<u>Fund Balance</u>				
08 704	FUND BALANCE	540,890.93	0.00	540,890.93
	Fund Balance Subtotal:	<u>540,890.93</u>	<u>0.00</u>	<u>540,890.93</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>186,262.08</u>	<u>(98,361.60)</u>	<u>87,900.48</u>

Revenue Summary Report
Processing Month: 05/2019
Regular; Processing Month 05/2019

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL PROPERTY TAXES	4,613,015.00	353,112.86	2,625,276.76	56.91	1,987,738.24
01 1115	CARLINE TAX	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	283,952.00	17,450.57	235,291.95	82.86	48,660.05
01 1190	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
01 1312	SUMMER SCHOOL TUITION	10,000.00	1,850.00	3,650.00	36.50	6,350.00
01 1315	TUITION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1316	SENCAP - TUITION	0.00	0.00	0.00	0.00	0.00
01 1370	PRESCHOOL TUITION & FEES	10,000.00	1,950.00	29,291.00	292.91	(19,291.00)
01 1421	TRANSPORTATION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1510	INTEREST ON INVESTMENTS	0.00	95.58	884.96	0.00	(884.96)
01 1743	DRIVERS EDUCATION - SUMMER FEES	0.00	5,000.00	5,000.00	0.00	(5,000.00)
01 1800	REC PROGRAM - COMMUNITY SERVICES	25,000.00	1,568.27	26,417.70	105.67	(1,417.70)
01 1910	RENTAL OF SCHOOL FACILITY	200.00	0.00	340.00	170.00	(140.00)
01 1911	LOCAL LICENSE FEES	0.00	0.00	730.00	0.00	(730.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	200.00	0.00	(200.00)
Subtotal: LOCAL RECIEPTS		4,942,167.00	381,027.28	2,927,082.37	59.23	2,015,084.63
01 2110	COUNTY FINES & LICENSE FEES	20,000.00	0.00	25,216.33	126.08	(5,216.33)
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2210	ESU RECEIPTS	5,000.00	216.26	9,837.46	196.75	(4,837.46)
Subtotal: COUNTY AND ESU RECEIPTS		25,000.00	216.26	35,053.79	140.22	(10,053.79)
01 3110	STATE AID	949,876.00	94,988.00	856,190.95	90.14	93,685.05
01 3120	SPED SCHOOL AGE	200,000.00	53,194.00	384,497.12	192.25	(184,497.12)
01 3125	SPED TRANSPORTATION	1,500.00	0.00	0.00	0.00	1,500.00
01 3130	HOMESTEAD EXEMPTION	20,000.00	0.00	35,289.06	176.45	(15,289.06)
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	7,000.00	0.00	0.00	0.00	7,000.00
01 3400	STATE APPORTIONMENT	52,000.00	0.00	0.00	0.00	52,000.00
01 3500	QUALITY ED INCENTIVE GRANT	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATON INCENTIVE PAYMENTS	0.00	0.00	0.00	0.00	0.00
01 3513	MENTOR GRANT	0.00	0.00	0.00	0.00	0.00
01 3535	PAYMENTS FOR HIGH ABILITY LEARNERS	3,500.00	0.00	5,232.00	149.49	(1,732.00)
01 3540	STATE EARLY CHILDHOOD	60,000.00	0.00	0.00	0.00	60,000.00
01 3800	REVENUE IN LIEU OF SCHOOL LAND TAX	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE RECEIPTS	25,000.00	0.00	150.00	0.60	24,850.00
Subtotal: STATE RECEIPTS		1,318,876.00	148,182.00	1,281,359.13	97.16	37,516.87
01 4300	RESTRICTED GRANTS-IN-AID FROM FED GOV	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	REAP	35,000.00	0.00	48,322.00	138.06	(13,322.00)
01 4500	GRANTS FROM THE FED GOV THROUGH STATE	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE 1 PART A - CARRY OVER	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE 1 PART A - CURRENT YEAR	32,000.00	0.00	0.00	0.00	32,000.00
01 4507	TITLE 1 SCHOOL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II SUPPORTING EFFECTIVE INSTRUCTIO	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE V, REAP RURAL LOW INCOME SCH GRANT	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PRESCHOOL BASE/IDEA ENROL POVERTY	0.00	0.00	45,203.00	0.00	(45,203.00)
01 4519	IDEA ENROLLMENT/POVERTY	85,000.00	0.00	60,926.00	71.68	24,074.00
01 4521	IDEA PART B PROPORTIONATE	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4525	FEDERAL VOCATIONAL & APPLIED TECH EDUC	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00

Revenue Summary Report
Processing Month: 05/2019,
Regular; Processing Month 05/2019

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA idea	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID REIMBURSEMENT SPED	7,500.00	0.00	0.00	0.00	7,500.00
01 4709	MEDICAID ADMIN ACTIVITIES (MAAPS)	5,500.00	17,911.00	17,911.00	325.65	(12,411.00)
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	OTHER FEDERAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4955	NCLB Title II Part A (teacher/princ	0.00	0.00	0.00	0.00	0.00
01 4960	NCLB Title IV Part A (Safe & Drug F	0.00	0.00	0.00	0.00	0.00
01 4965	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4975	Innovation in Education (Frameworks	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL RECEIPTS		170,000.00	17,911.00	172,362.00	101.39	(2,362.00)
01 5200	FUND TRANSFERS	0.00	14,618.47	139,944.62	0.00	(139,944.62)
01 5300	SALE OF ASSETS	0.00	0.00	500.00	0.00	(500.00)
01 5301	INSURANCE ADJUSTMENTS	0.00	0.00	2,554.00	0.00	(2,554.00)
01 5400	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	80.95	3,383.60	338.36	(2,383.60)
Subtotal: NON-REVENUE RECEIPTS		1,000.00	14,699.42	146,382.22	14,838.22	(145,382.22)
01 9000	NON-PROGRAMMED RECEIPTS	0.00	0.00	2,530.00	0.00	(2,530.00)
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	2,530.00	0.00	(2,530.00)
Fund Total:		6,457,043.00	562,035.96	4,564,769.51	70.69	1,892,273.49



Palmyra

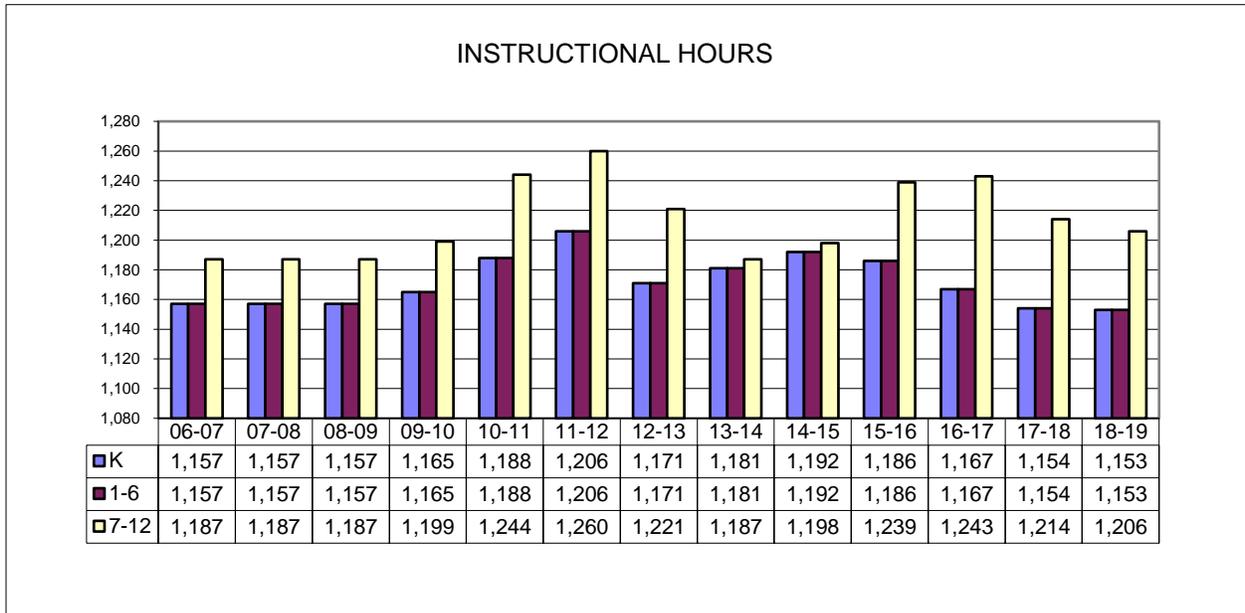
June, 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 NCE Conference @ Kearney Boys Summer League Basketball @ Syracuse GYMF @ Multiple locations 8:30am-12:30pm Drivers Education @ Palmyra High School	4 GYMF @ Multiple locations NCE Conference @ Kearney 8:00am-1:30pm Drivers Education @ Palmyra High School	5 NCE Conference @ Kearney GYMF @ Multiple locations Girls Basketball Summer League @ Elkhorn High School 8:00am-1:30pm Drivers Education @ Palmyra High School	6 NCE Conference @ Kearney GYMF @ Multiple locations 8:00am-1:30pm Drivers Education @ Palmyra High School	7 Palmyra Days GBBC @ Cross County High School GYMF @ Multiple locations 8:00am-1:30pm Drivers Education @ Palmyra High School	8 Palmyra Days Palmyra Parade GBBC @ Kearney GYMF @ Multiple locations 8:00am-1:30pm Drivers Education @ Palmyra High School
9 GBBC @ Kearney GYMF @ Multiple locations	10 Boys Summer League Basketball @ Syracuse 8:00am-1:30pm Drivers Education @ Palmyra High School 4:00pm-6:00pm BBBC @ Palmyra High School Main West Gym	11 8:00am-1:30pm Drivers Education @ Palmyra High School 9:00am-11:00am Boys Youth Basketball Camp Grades 6-7-8 @ Palmyra High School Aux East Gym 4:00pm-6:00pm BBBC @ Palmyra High School Main West Gym 6:30pm-8:00pm Southeast Nebraska All-Star Game Practice @ Palmyra High School Main West Gym	12 Girls Basketball Summer League @ Elkhorn High School 8:00am-1:30pm Drivers Education @ Palmyra High School 9:00am-11:00am Boys Youth Basketball Camp Grades 6-7-8 @ Palmyra High School Aux East Gym 4:00pm-6:00pm BBBC @ Palmyra High School Main West Gym	13 Excellence in Ag Day @ Grand Island GBBC @ York High School Boys Basketball Team Camp @ Grand Island Central Catholic 8:00am-1:30pm Drivers Education @ Palmyra High School	14 8:00am-1:30pm Drivers Education @ Palmyra High School	15 8:00am-1:30pm Drivers Education @ Palmyra High School
16	17 Boys Summer League Basketball @ Syracuse 8:00am-1:30pm Drivers Education @ Palmyra High School	18 Boys Basketball Team Camp @ Allen High School GBBC @ Harvard High School 8:00am-1:30pm Drivers Education @ Palmyra High School	19 Girls Basketball Summer League @ Elkhorn High School 8:00am-1:30pm Drivers Education @ Palmyra High School	20 Boys Basketball Team Camp @ Hastings St. Cecilia 8:00am-1:30pm Drivers Education @ Palmyra High School	21 GBBC @ Minden High School 8:00am-1:30pm Drivers Education @ Palmyra High School	22 8:00am-1:30pm Drivers Education @ Palmyra High School
23	24 Boys Summer League Basketball @ Syracuse 8:00am-1:30pm Drivers Education @ Palmyra High School	25 GBBC @ York High School 8:00am-1:30pm Drivers Education @ Palmyra High School	26 Girls Basketball Summer League @ Elkhorn High School Boys Basketball Team Camp @ York High School 8:00am-1:30pm Drivers Education @ Palmyra High School	27 8:00am-1:30pm Drivers Education @ Palmyra High School	28 8:00am-1:30pm Drivers Education @ Palmyra High School	29 8:00am-1:30pm Drivers Education @ Palmyra High School

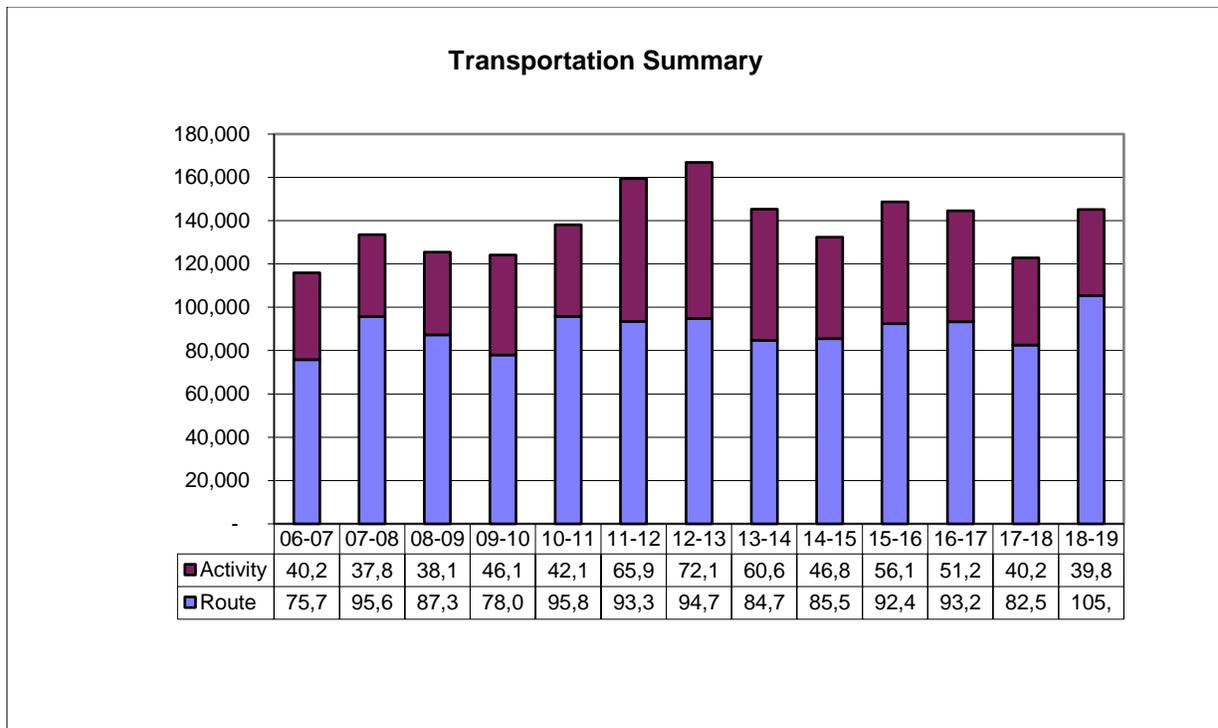
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June 10, 2019

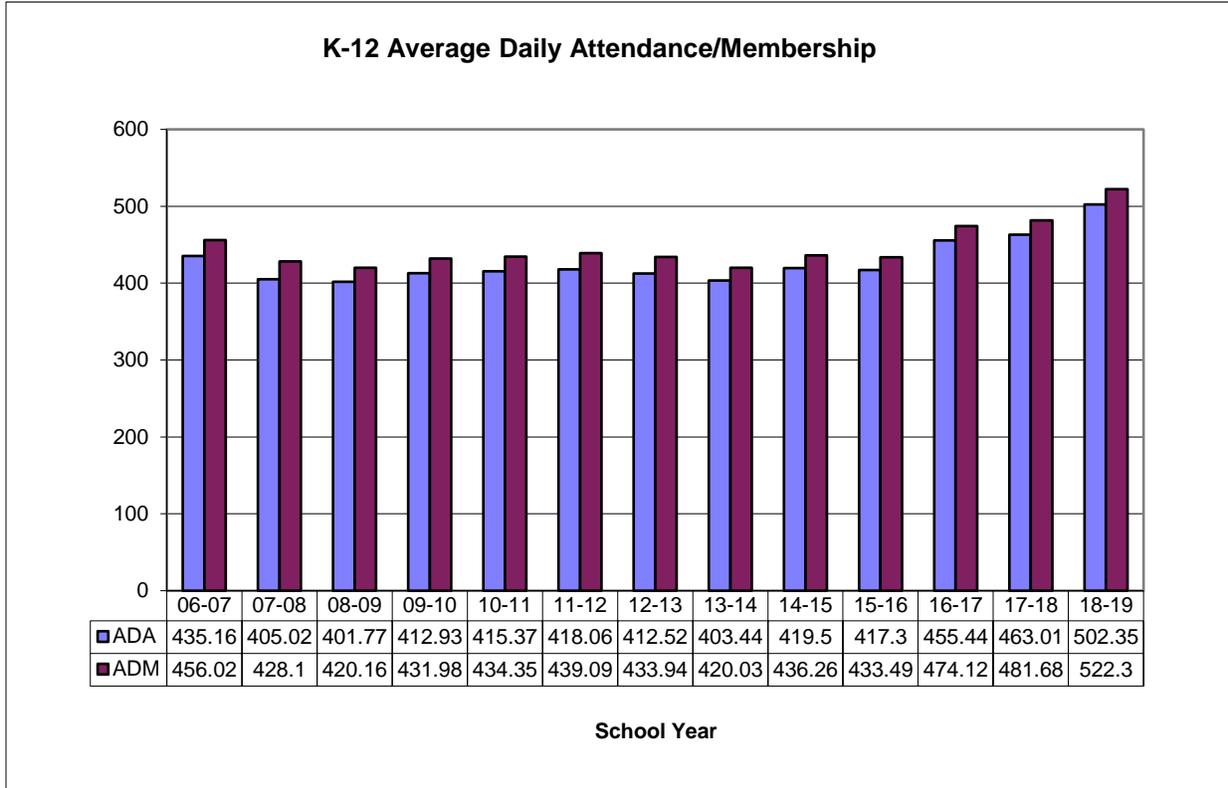
1. Information from the Annual Statistical Summary has been compiled with comparison charts and is provided as follows. This data is submitted to NDE annually through the CDC.



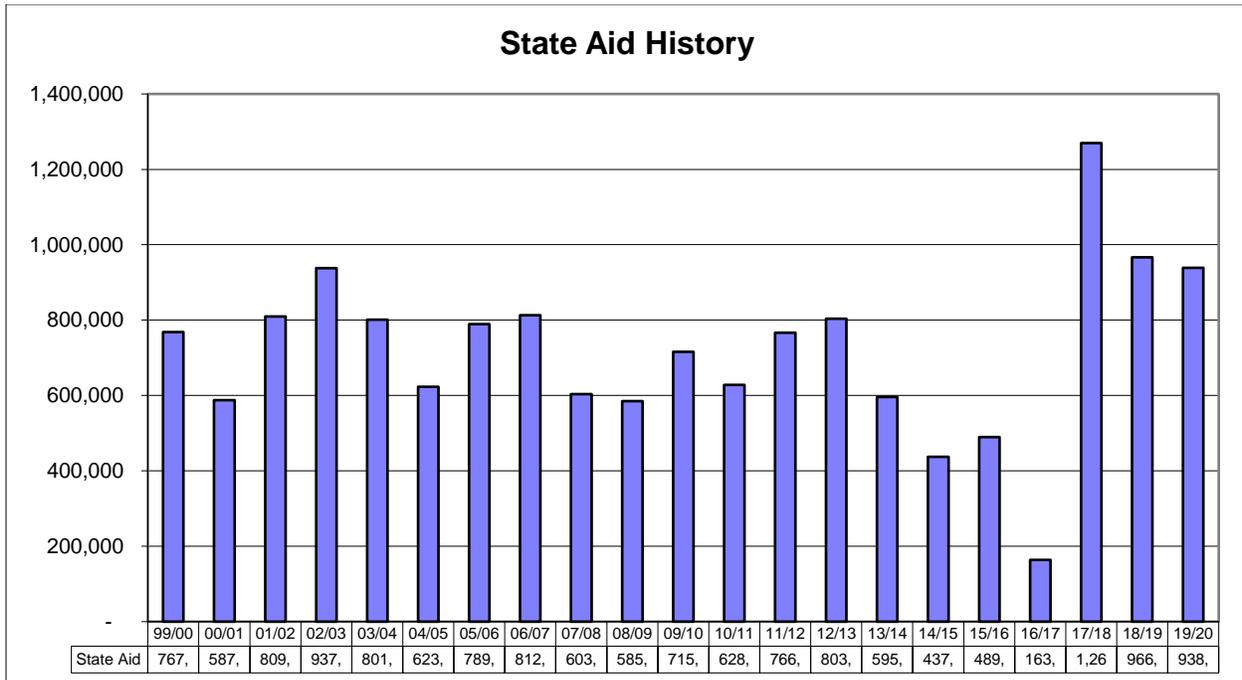
Transportation summary for vehicles includes route miles and activity miles.



Average Daily Membership and Average Daily Attendance.



State Aid has been certified at \$938,830.00 slightly less than last year (\$949,876.00)



2. District OR-1 has received official notification of the Early Childhood Education Program continuation grant amount that we will receive for the 2019-2020 school year in the Grants Management System (GMS). Palmyra District OR 1 will be eligible for a grant with the amount TBD based on a determination from completion of the legislative session.
3. Projects related to the Olson sports complex continue to take place at a rapid pace. Work in the area has been hampered by recent rains but will commence again as soon as weather permits.
4. Due to the late session and new requirements budget information from the state of Nebraska will not be available until on or before July 1, 2019. This adds some time to the budgeting process as you are all no doubt aware.

June High School Principal's Report:

1. Multicultural Report

Annual multi-cultural report indicates compliance with 100% of staff under Rule 16:004.11. A file of those activities is maintained on the system server, and updated per the rule each year by staff. An example is below:

Multicultural Education Report

Teacher: Swartzendruber

Area: 9-12 Painting Class

Course/lesson: Monet Paintings

Lesson time/length: 3 weeks

Brief Description of Multicultural impact:

Monet Paintings-This lesson taught students about Monet and Impressionism as students were asked to create their own Impressionistic Japanese Koi pond using the style of Monet. Claude Monet was a French painter whose 1872 painting, "Impression Sunrise" gave the name to the entire Impressionist movement. Monet felt that nature knows no black or white and nature knows no line. As well as studying Monet, students studied the other Impressionist painters working in France and Europe. The movement lasted from around 1870 to 1910 and included artists such as Monet, Degas and Pissarro. Light, surface, color and capturing fast fleeting moments.

Teacher: Swartzendruber

Area: 9-12 Sculpture Class

Course/lesson: Mandalas

Lesson time/length: 3 weeks

Brief Description of Multicultural impact:

Students learned how to make a 3-D mandala using different levels of relief.

The word "mandala" is from the classical Indian language of Sanskrit. Loosely translated to mean "circle," a mandala is far more than a simple shape. It represents wholeness, and can be seen as a model for the organizational structure of life itself--a cosmic diagram that reminds us of our relation to the infinite, the world that extends both beyond and within our bodies and minds. Describing both material and non-material realities, the mandala appears in all aspects of life: the celestial circles we call earth, sun, and moon, as well as conceptual circles of friends, family, and community.

Multicultural Education Report

Teacher: **Mark Kotik**

Area: **Social Studies**

Course/lesson: ***Social Studies 9 (Geography)***

Lesson time/length: ***3 weeks***

Brief Description of Multicultural impact:

Students will examine the culture of the Middle East in the modern era based on the seven geographic themes and compare it to the culture of the United States. This will be accomplished through the use of Internet investigations, selected videos that relate to the current geographic region, handouts and the use of our textbook.

Course/lesson: ***Geography***

Lesson time/length: ***Quarter 2***

Brief Description of Multicultural impact:

Students will learn about how people in the United States may be "united" under one culture but live, work and play within their own culture regions. Some of these culture regions will include but not be limited to the Northeast, South, Midwest, West and urban vs rural settings.

Course/lesson: ***Government***

Lesson time/length: ***All Year (4 Quarters)***

Brief Description of Multicultural impact:

Students will take a pre-test of the United States Citizenship and Immigration Services (USCIS) exam at the beginning of the school year (quarter one). Student will then study the United States Constitution, the scope and function of the three branches of government in the United States, with the addition of some American History/Geography. At the end of the school year seniors will take the USCIS post-test.

Course/lesson: **Government**

Lesson time/length: **Quarter 3**

Brief Description of Multicultural impact:

Students will examine current laws, failed laws and current legislation to become law; at the local, state, and federal level. The students will research areas for new laws, write a bill, debate the bill in a mock legislative session, and vote on passage of their bill.

Course/lesson: **World History**

Lesson time/length: **3-4 weeks**

Brief Description of Multicultural impact:

Students will study the effects of World War I on the front lines, the home front, the progress of civil/military rights of minorities and women, forever-changing politics, and the short and long term results within various cultures around the world.

Course/lesson: **World History**

Lesson time/length: **2 weeks**

Brief Description of Multicultural impact:

Students will study and discuss the history and origination of many of the popular/mainstream religions of today such as, but not limited to: Buddhism, Confucianism, Christianity, Judaism, Muslim and Daoism. The students will identify the cultures that thrive within these religions today.

2. Parent Student Handbook

This has been provided electronically with changes listed for you. A full copy of the document will be available after the July Board meeting pending lunch and breakfast pricing.

3. Summer Workshop list
 - a. Google Summit
 - i. Burke Brown
 - ii. Cassidy Buescher
 - iii. Miacael Chaffee
 - iv. Jennifer Ferretti
 - v. Rebecca Gill-Rose
 - vi. Jeff Panko
 - vii. Ryan Pollock
 - viii. Matt Smidt
 - b. Canvas
 - i. Burke Brown
 - ii. Cassidy Buescher
 - iii. Michael Chaffee
 - iv. Charlynn Church
 - v. Rebecca Cunningham
 - vi. Jennifer Ferretti
 - vii. Beth McCreight
 - viii. Sandy Murphy-Robb
 - ix. Jeff Panko
 - c. Google Certified Educators Boot Camp - Jeff Panko
 - d. Civil Discourse - Mark Kotik
 - e. Project Citizen - Mark Kotik
 - f. Institute for Holocaust Education - Jeff Panko

June Elementary Principal's Board Report:

The final days of school went really well. We had awards assemblies for students who were awarded certificates for: Accelerated Reader, Perfect Attendance, Music, Art, Computer, Physical Fitness and Presential Achievement. It was wonderful to recognize so many students for their accomplishments this year!

Summer Enrichment:

Summer Enrichment began Monday, June 3rd. We have 135 students enrolled. Summer Enrichment will continue through June 20th.

Multicultural Report:

Multicultural reports indicate compliance with 100% of staff under Rule 16.004.11. A binder of specific classroom activities is in the office, and I have attached two specific examples.

Grade: 2nd Grade **Area:** Reading/Social Studies

Course/lesson: Yeh-Shen

Lesson time/length: A weeklong study of the book

Brief Description of Multicultural impact: **Yeh- Shen** is a Chinese Cinderella story. We compare Yeh-Shen with the American Cinderella. We also did a study of Chinese culture and made Koi kites as a culminating project.

Grade: 4th Grade **Area:** Reading/Writing/Social Studies

Course/lesson: Reading and Social Studies-Sacagawea

The students read about how Sacagawea helped Lewis & Clark on their journey of exploration. They did several reading activities to enhance their understanding of this expedition. The skills that were focused on were main idea and details, cause and effect, vocabulary, and comprehension. Students were also tested over this story. Students also read and watched a video about this historical time in Social Studies.

Lesson time/length: 1 week

Brief Description of Multicultural impact: Throughout the week, students learned who Sacagawea was and all of her accomplishments as a Native American in those times, as well as her contribution to Lewis & Clark's journey. We discussed the trials she faced personally and what society expected of her. The students did a critical thinking writing excerpt to go along with this topic as well. Students were also able to watch a video about her journey with Lewis & Clark to culminate the week. They learned a lot about Native American life and how influential she was at that point in history.

Preschool and Elementary Handbook:

This has been provided electronically with changes listed for you. A full copy of the document will be available after the July Board meeting pending lunch and breakfast pricing.

Coordination & Progress Meeting Agenda

DATE & TIME | 5/14/2019

PROJECT | Palmyra Sports Complex

LOCATION | Palmyra, NE

OWNER | District OR-1/Village of Palmyra

CONTRACTOR | Nemaha Sports Construction

Kyle King; kyle.king@nemaha.net; 402-430-1552



1. Change Management

a. RFI's outstanding

- #7 - scoreboard details
- #8 - misc. plan questions
- #9 - Water line service vs. main designation
- #10 - water pressure/facility demands

No discussion on this.

b. RFC's/PR's update

- #1 has been returned. Over-ex per PR #1 - voided
- #2 has been returned. Water service changes per PR #2.
- #3 has been submitted. Weather.
- #4 is forthcoming. Sanitary tie-in credit.
- #5 is forthcoming. Sanitary/water pipe material change.
- #6 has been returned. Parking lot blockouts for NCU.
- #7 has been returned. Eliminate sanitary manholes.

TCEP tally per owner request? Forthcoming Change Order for above items?

Eric sent Rob an updated tally and will send that tally to Kyle as well.

c. Submittals update.

- Field subdrainage (fabric, pipe, backfill aggregate)
- Field aggregates
- HM doors - keying. *Kyle will schedule a meeting with Darrell Huss.*
- Sheathing products

2. Completed since last period:

- a. Waterline installation completed. *Sampling/testing will be handled with Thad*
- b. Sanitary cleanouts installed under building.
- c. Sanitary manhole credit taken. 6" line upsized into building.
- d. Finished prep and placement of west 1/3 of south lot.
- e. Finished rough grading to new elevation of track/field.
- f. Water line tested. Thad okayed.
- g. Field storm installed up to track crossing.
- h. Rob confirmed fiber conduit coordination is taking place with NCU.
- i. Finished prep and placement of middle section of south lot except north 1/4.

- j. All cleanouts tied together at south side of building.
- k. Settlement period was deemed completed per Benesch on 5/3/2019.
- l. Rains on 4/30, 5/5-5/8, 5/11. No work the week of 5/6 due to rains.
- m. SWPPP reports updated.
- n. South parking lot approach poured.
- o. Excavated footings and received rebar.
- p. Continued sanitary install.
- q. Several items planned for this past period have been delayed to upcoming period.
Footings, building rough-ins, sanitary, electrical/subdrainage UG's.

No other discussion on these items.

3. Scheduled for next period:

- a. Fine tune dirt on entire site and perform conformance surveys.
- b. Finish install of sanitary.
- c. Finish north 1/4 of middle pour after subgrade is reworked.
- d. Finish footings with electrical and plumbing sleeving.
- e. Building floor rough-ins.
- f. CMU block lay-up.
- g. Receive field lighting bases and start site underground electrical.
- h. Start field curb.
- i. Start field subdrainage.
- j. Start "walkway" wall.

4. Other items:

Tree root review/plan in outfield topsoil.

Concern was raised by Jared regarding water draining from south lot to adjacent properties to the west. TCEP indicated that they did not change the overall way that the previous area drained (direction), it is now just a hard surface as opposed to earth. A quick walk/review of this area was performed after the meeting. Owner/TCEP to review further in case this topic comes up again.

Next progress meeting: Tuesday, May 28, 2019 at 8am - same location



Coordination & Progress Meeting Agenda

DATE & TIME | 5/28/2019

PROJECT | Palmyra Sports Complex

LOCATION | Palmyra, NE

OWNER | District OR-1/Village of Palmyra

CONTRACTOR | Nemaha Sports Construction

Kyle King; kyle.king@nemaha.net; 402-430-1552



1. Change Management

a. RFI's outstanding

#7 - scoreboard details - in progress; waiting on scoreboard color samples

#8 - misc. plan questions

#10 - water pressure/facility demands

b. RFC's/PR's update

TCEP provided a contingency log per owner request.

c. Submittals update.

Track aggregates

Backstop info - working with Eric Silvey on the back material.

Fencing

HM doors - keying

Rob has been dealing w/Jason at MDH on the keying. It was discussed how to properly key the facility upgrades with careful consideration to whom will have access to particular areas.

Rob is going to email Jason and the team with the decisions that were made today. It was also discussed that adding another layer of interior fencing may be considered. Kyle will await further direction from TCEP on this topic.

2. Completed since last period: No discussion on these items.

a. Finished north 1/4 of middle pour after subgrade was reworked.

b. Finished building footings with electrical and plumbing sleeving.

c. Finished building floor rough-ins (electrical and plumbing). Thad reviewed.

d. Received athletic equipment.

e. Received Musco pole bases.

f. Completed backfilling of storm across track with Benesch on site for review entire time.

g. Sealed up site from rains prior to last weeks forecast to help protect site.

h. No work week of 5/20 due to wet conditions and spec limitations (quality).

i. Had to postpone block install, site electrical start, CIP wall start, etc..

3. Scheduled for next period: No discussion on these items.

a. Fine tune dirt on entire site and complete conformance surveys.

b. Finish install of sanitary.

c. Start/finish CMU block lay-up.

- d. Start site underground electrical.
- e. Install Musco pole bases.
- f. Start/finish "walkway" wall.
- g. Start field subdrainage
- h. Start field curb.

4. Other items:

- Tree root review/plan in outfield topsoil. **Eric Silvey to review.**
- Attic stock (WT, infield, conditioner) - location (32 tons total - 3 truck loads approx).
Placing these in super sacks is preferred. Owner will find a place to store.
- Track and football field markings - **Eric to contact Rob on 8-man markings.**
- Track surfacing date - owner facility schedule?
Rob will provide schedule. Surfacing tentative for September.
- Scoreboard color samples - **Kyle will deliver when received.**

Next progress meeting: Tuesday, June 11, 2019 at 8am - same location





Description

Taken Date

2019/05/30 18:09:02

Uploaded By

Shawn Booth

Upload Date

2019/05/30 20:25:57

File Name

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Description

Taken Date

2019/05/30 17:25:08

Uploaded By

Shawn Booth

Upload Date

2019/05/30 20:24:27

File Name

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Taken Date

2019/05/22 14:54:00

Uploaded By

Shawn Booth

Upload Date

2019/05/22 16:23:30

File Name

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Description

Taken Date

2019/05/20 14:23:11

Uploaded By

Kyle King

Upload Date

2019/05/20 14:23:15

File Name

[945EFE94-CCE0-4274-8EDC-E0F7...](#)

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): District OR 1 Public Schools 425 F Street Palmyra, NE 68418	PROJECT: Palmyra Sports Complex	APPLICATION NO: 3 PERIOD TO: 5/31/2019	DISTRIBUTION TO: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
FROM (CONTRACTOR): Nemaha Landscape Const., Inc. 430 West Pioneers Lincoln, NE 68522	VIA (ARCHITECT): The Clark Eriksen Partners 1010 Lincoln Mall, Suite 200 Lincoln, NE 68510	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2018

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Type Document is attached.

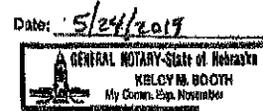
1. ORIGINAL CONTRACT SUM	\$ 4,833,000.00
2. Net Change by Change Orders	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,833,000.00
4. TOTAL COMPLETED AND STORED TO DATE	\$ 705,400.00
6. RETAINAGE:	
a. 10.00 % of Completed Work	\$ 84,840.00
b. 10.00 % of Stored Material	\$ 8,000.00
Total retainage (Line 5a + 5b)	\$ 70,540.00
6. TOTAL EARNED LESS RETAINAGE	\$ 534,860.00
<small>(Line 4 less Line 6 Total)</small>	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT <small>(Line 6 from prior Certificate)</small>	\$ 442,350.00
8. CURRENT PAYMENT DUE	\$ 192,510.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE <small>(Line 3 less Line 8)</small>	\$ 4,188,140.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Landscape Const., Inc.
430 West Pioneers Lincoln, NE 68522

By:



State of: NE
County of: Lancaster

Subscribed and Sworn to before me this 24th Day of May

Notary Public:
My Commission Expires: 11/4/22

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 192,510.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 4/4/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Olson

AIA Type Document
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools
426 F Street
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 3
PERIOD TO: 6/31/2019

DISTRIBUTION
TO:
... OWNER
... ARCHITECT
... CONTRACTOR

FROM (CONTRACTOR): Nernaha Landeche Const., Inc.
400 West Pioneers
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Emerson Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Allowance	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
2	Mobilizations	32,000.00	14,000.00	3,000.00	0.00	17,000.00	43.59	22,000.00	1,700.00
3	General Conditions	198,000.00	36,000.00	18,000.00	0.00	60,000.00	25.61	148,000.00	5,000.00
4	Bonds & Insurance	95,000.00	56,000.00	0.00	0.00	55,000.00	100.00	0.00	6,500.00
5	SW/PPP, Temp Fence, Traffic Control	40,000.00	20,000.00	5,000.00	0.00	25,000.00	62.50	15,000.00	2,500.00
6	Demo/Earthwork	320,000.00	180,000.00	10,000.00	0.00	200,000.00	62.50	120,000.00	20,000.00
7	Site Utilities (Water, Sanitary, Drainage)	196,000.00	55,000.00	30,000.00	0.00	85,000.00	43.37	111,000.00	6,500.00
8	Field Subdrainage and Fabric	65,000.00	0.00	0.00	0.00	0.00	0.00	65,000.00	0.00
9	Concrete, Rebar, Sealants and Pavement Markings	880,000.00	115,000.00	75,000.00	8,000.00	198,000.00	22.50	682,000.00	19,800.00
10	CMU	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00
11	Metals (Structural Steel, Railings, Stairs/Grating, Etc.)	84,000.00	0.00	0.00	0.00	0.00	0.00	84,000.00	0.00
12	Metal Roofing/Walls/Gutters	33,000.00	0.00	0.00	0.00	0.00	0.00	33,000.00	0.00
13	Rough Carpentry	82,000.00	0.00	0.00	0.00	0.00	0.00	82,000.00	0.00
14	Insulation	5,900.00	0.00	0.00	0.00	0.00	0.00	5,900.00	0.00
15	Windows and Doors	40,080.00	0.00	0.00	1,000.00	1,000.00	2.50	39,080.00	100.00
16	Wall/Ceiling Finishes	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
17	Flooring and Resilient Base	7,500.00	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00
18	Tiling	22,000.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00
19	Casework and Countertops	23,000.00	0.00	1,000.00	0.00	1,000.00	4.35	22,000.00	100.00
20	Restroom Accessories, Partitions, Marker Boards and Signage	17,000.00	0.00	0.00	0.00	0.00	0.00	17,000.00	0.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 3
PERIOD TO: 5/31/2019

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
480 West Pioneer
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Eversen Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
21	Paint	18,000.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00
22	Flagpole	4,500.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00
23	Scoreboards	32,000.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.00
24	Playground Structure	53,000.00	0.00	0.00	0.00	0.00	0.00	53,000.00	0.00
25	Athletic Equipment, Sand Pits and Natter	98,000.00	0.00	0.00	50,000.00	50,000.00	51.02	48,000.00	5,000.00
26	Bleachers	94,000.00	0.00	0.00	0.00	0.00	0.00	94,000.00	0.00
27	Plumbing and Drinking Fountains	80,000.00	0.00	13,000.00	0.00	13,000.00	16.25	67,000.00	1,300.00
28	HVAC	22,000.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00
29	Electrical	780,000.00	7,500.00	8,000.00	0.00	12,500.00	1.58	777,500.00	1,280.00
30	Asphalt	155,000.00	0.00	0.00	0.00	0.00	0.00	155,000.00	0.00
31	Bulpen Construction and Synthetic Turf	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00	0.00
32	Track & Field Aggregates	216,000.00	0.00	0.00	0.00	0.00	0.00	216,000.00	0.00
33	Ballfield Fine Grading, Infields, Warning Tracks and Sod	185,000.00	0.00	0.00	0.00	0.00	0.00	185,000.00	0.00
34	Fencing, Backstops, Dugouts and Top-Rail Cap	190,000.00	0.00	0.00	0.00	0.00	0.00	190,000.00	0.00
35	Irrigation	98,000.00	0.00	0.00	0.00	0.00	0.00	98,000.00	0.00
36	Site Fins Grading/Seed/Sod/Restoration	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
37	Landscaping Items	35,000.00	0.00	0.00	0.00	0.00	0.00	35,000.00	0.00
38	Allentals F3-F3C (Synthetic Turf)	394,300.00	0.00	0.00	0.00	0.00	0.00	394,300.00	0.00
39	Allentals F-100 (Track Surfacing)	158,900.00	0.00	0.00	0.00	0.00	0.00	158,900.00	0.00

AIA Type Document
Application and Certification for Payment

Page 4 of 4

TO (OWNER): District OR 1 Public Schools
425 F Street
Palmyra, NE 68448

PROJECT: Palmyra Sports Complex

APPLICATION NO: 3
PERIOD TO: 8/31/2019

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.
430 West Pioneers
Lincoln, NE 68522

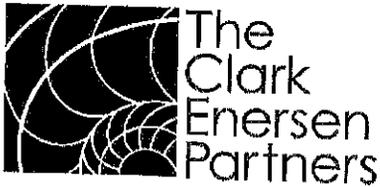
VIA (ARCHITECT): The Clark Emerson Partners
1010 Lincoln Mall, Suite 200
Lincoln, NE 68510

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
40	Alternate E-1 (Electrical MC Cabling)	-2,100.00	0.00	-2,100.00	0.00	-2,100.00	100.00	0.00	-210.00
REPORT TOTALS		\$4,633,000.00	\$491,600.00	\$164,900.00	\$69,000.00	\$706,400.00	14.00	\$4,127,600.00	\$70,540.00



Robert Hanger
 District OR-1 Public Schools
 PO Box 130
 Palmyra, NE 68418

May 20, 2019
 Project No: 845-002-18
 Invoice No: 8

Project 845-002-18 District OR-1 Palmyra Sports Complex
For professional services rendered for the period March 30, 2019 to May 3, 2019 for the referenced project.

Fee Earned:

Total Fee	350,000.00			
Percent Complete	82.00	Total Earned	287,000.00	
		Previous Fee Billing	280,000.00	
		Current Fee Billing	7,000.00	
		Total Fee		7,000.00

Reimbursable Expenses

Printing			35.70	
Travel			149.64	
Total Reimbursable Expenses			185.34	185.34

Billing Limits

Fees	Current	Prior	To-Date
Limit	7,000.00	280,000.00	287,000.00
Remaining			350,000.00
Expenses			63,000.00
Limit	185.34	3,026.04	3,211.38

Total this Invoice \$7,185.34

Melanie D. Stover
 Melanie D. Stover
 Business Manager

~~AK~~ TAR

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Architecture | Landscape Architecture | Engineering | Interiors | Planning

1010 Lincoln Mall, Suite 200, Lincoln, Nebraska 68508-2883
 402.477.9291 phone | 402.477.6542 fax

clarkenersen.com
 Nebraska | Missouri | Kansas | Colorado | Oregon

01/15/19



Rob Hanger
 Superintendent
 District OR-1 Public Schools
 425 F Street
 Palmyra, NE 68418

May 17, 2019

Project No: 00111853.00
 Invoice No: 135401

Geotechnical Services
 Palmyra Sports Complex

Professional Services from April 15, 2019 to May 12, 2019

Task 00002 Construction Observation & Testing

Professional Personnel

	Hours	Rate	Amount	
Senior Field/Lab Technician				
Wells, William	6.50	87.00	565.50	
Field/Lab Technician II				
Cihal, Marcus	63.00	57.00	3,591.00	
Surveyor (RLS)				
Egger, John	9.00	89.00	801.00	
Totals	78.50		4,957.50	
Total Labor				4,957.50

Reimbursable Expenses

Field Expense				
3/26/2019 Wells, William		Settlement Plate supplies	37.78	
Total Reimbursables			37.78	37.78

Unit Billing

2017 Chevy Silverado-ULW069 229JQ9

4/19/2019	0.25 Days @ 65.00	16.25
4/28/2019	0.25 Days @ 65.00	16.25
5/3/2019	0.25 Days @ 65.00	16.25

2018 Chevy Silverado-VMA481 22JG88

4/15/2019	0.25 Days @ 65.00	16.25
4/18/2019	0.25 Days @ 65.00	16.25
4/19/2019	0.75 Days @ 65.00	48.75
4/20/2019	0.25 Days @ 65.00	16.25
4/22/2019	0.25 Days @ 65.00	16.25
4/23/2019	0.25 Days @ 65.00	16.25
4/24/2019	0.25 Days @ 65.00	16.25
4/26/2019	0.5 Days @ 65.00	32.50
4/29/2019	0.25 Days @ 65.00	16.25
4/30/2019	0.25 Days @ 65.00	16.25
5/1/2019	0.25 Days @ 65.00	16.25
5/2/2019	0.5 Days @ 65.00	32.50
5/3/2019	0.5 Days @ 65.00	32.50

Project	00111853.00	Palmyra Sports Complex	Invoice	135401
5/4/2019		0.25 Days @ 65.00	16.25	
5/10/2019		0.5 Days @ 65.00	32.50	
5/11/2019		0.25 Days @ 65.00	16.25	
Compression Test - Cylinder				
5/12/2019		9.0 Tests @ 19.00	171.00	
Handling Charge - Reserve Cylinder				
5/12/2019		10.0 Cylinders @ 7.00	70.00	
Single-Use Concrete Cylinder Mold				
5/12/2019		40.0 Each @ 3.00	120.00	
	Total Units		767.25	767.25
		Total this Task		\$5,762.53
Billing Limits				
		Current	Prior	To-Date
Total Billings		5,762.53	7,315.77	13,078.30
Limit				43,257.00
Remaining				30,178.70
		Total this Invoice		<u><u>\$5,762.53</u></u>

Community RelationsTobacco Policy

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings.

For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. This does not preclude adults from wearing non-visible nicotine patches, or using nicotine gum without displaying the product container, as part of a smoking cessation program.

Legal Reference: Neb. Rev. Stat. §§ 71-5716 to 5734 (Nebraska Clean Indoor Air Act)

Date of Adoption: May 8, 2017

Date of Revision: June 10, 2019

Business OperationsPurchasing Policies

The Superintendent shall ensure that all purchases are made in the interest of economy and efficiency. Where necessary, standards and procedures shall be established to accomplish the following policies of the Board of Education:

1. Purchases up to \$10,000. For the greatest efficiency in expediting purchases, the administration shall be authorized to purchase any item specifically budgeted which has a sale price within the established limit.
2. Purchases from \$10,000 up to \$90,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance. Since this is a proposal system, not a bidding process, the school district in no way shall be obligated to arbitrarily award the contract to the lowest proposal, but shall reserve the right to reject any and all proposals or to waive any informality in any proposal it deems advisable, and to award to the proposer which, in its opinion, is most desirable.
3. Purchases of \$90,000 and above. The Superintendent shall advertise for sealed bids which shall be opened in conformity with any applicable laws and in compliance with any procedures established by the Superintendent. The Board retains the right to determine the responsibility of the bidders, and shall award the contract to the lowest responsible bidder meeting specifications, be the bidder a member or apart from the local community.
4. Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or superintendent shall be personally liable for payment for the supplies or equipment purchased.
5. School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.
6. The District need not comply with the bidding requirements if the District purchases property from the Nebraska State Purchasing Bureau, so long as the Nebraska State Purchasing Bureau competitively bid the purchase of property.

Credit Card Purchasing Program

1. The Board of Education authorizes the Superintendent or designee to contract with one or more financial institutions, card-issuing banks, credit card companies, charge card companies, debit card companies, or third-party merchant banks capable of operating a purchasing card program on behalf of the District.
2. The Board of Education delegates to the Superintendent or designee: (a) the determination of the type of purchasing card or cards to be utilized in the District's purchasing card program; and (b) the determination of which employees shall be approved or disapproved to be assigned a purchasing card in the District's purchasing card program. The Superintendent shall submit the approved names to the Board, from time to time.
3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
4. An itemized receipt for purposes of tracking expenditures shall accompany all purchasing card purchases. In the event that a receipt does not accompany an authorized cardholder's purchase, the Superintendent or designee shall temporarily or permanently suspend said cardholder's purchasing card privileges.
5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

Legal Reference: Neb. Rev. Stat. § 13-610

Date of Adoption: April 10, 2017

Date of Revision: June 10, 2019

Business Operations

Procurement Plan – School Food Authorities

The following procurement policy statement shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. This statement is meant to provide guidance to our personnel and vendors on acceptable and/or required procurement practices. Our goal is to fully implement all required and recommended procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the State Agency.

Procurement Policy

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than \$250,000 (small purchase threshold) per procurement event or in aggregate purchases this organization will follow the informal Small Purchase Procedures.
- When the annual total for food service program related items is greater than \$250,000 (small purchase threshold) per year per procurement event or in aggregate purchases this organization will follow the Formal Competitive Solicitation Procedures.

Micro-Purchase Procedures

Micro-Purchases may be used for single purchases under \$10,000 made with a vendor [2 CFR 200.320(a)].

Prices will be reviewed for reasonableness [2 CFR 200.320(a)].

Purchases will be spread equitably among all qualified sources [2 CFR 200.320(a)].

Small Purchase Procedures

For purchases made below the small purchase threshold, Small Purchase Procedures will be utilized to purchase necessary goods and services. When Small Purchase Procedures are used, this organization will take the following steps:

1. Contact a reasonable number of qualified vendors.
2. Write specifications for goods and services.
3. Document each vendor's quoted price. (ex. log sheet)
3. Select the company that provides the lowest, most responsive, and responsible bid.
4. Document supplier who was awarded the quote.
5. Manage orders by confirming product and prices match quotes.

Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation Procedures are used, this organization will take the following steps:

1. Prepare an Invitation for Bid (“IFB”) or Request for Proposal (“RFP”) document specifically addressing the items to be procured
 - a. Include detailed specifications
 - b. Ensure price will be most heavily weighted
2. Publicly announce and advertise the bid/proposal at least 21 calendar days prior to bid opening
 - a. Announcements will include the date, time and location in which bids will be opened
3. Determine the most responsive and responsible bid/proposal by using the selection criteria set forth in the bid/proposal document
 - a. Responsible bidders will be those whose bid/proposal conform to all of the terms, conditions and requirements of the IFB/RFP
 - b. Responsible bidders will be those who are capable of performing successfully under the terms and conditions of the contract.
4. Award the contract
 - a. To the most responsive and responsible bidder based on the criteria set forth in the IFB/RFP
 - b. At least two weeks before program operations begin
 - c. If a protest is received, it must be handled in accordance with 7 CFR 210.21
5. Retain all records pertaining to the formal competitive bid process for a period of five years plus the current year

(Note: If the small purchase threshold established in the sponsor’s procurement policy statement is less than \$150,000, the smaller bid threshold will govern.)

Procurement Summary

This organization incorporates the following elements into the Procurement Policy Statement, as required by 2 CFR 200 and 7 CFR parts 210, 3016 and 3019.

- A. Competition: We shall demonstrate our goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted. [7 CFR 210.21(c)(1)] [2 CFR Part 200.319(a)(1-7)]
- B. Comparability: We recognize for true competition to take place, we must maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles. [2 CFR 200.319(a)(6)]
- C. Documentation: We shall maintain for the current year and the preceding three years all significant materials that will serve to document our policies and procedures. [2 CFR 200.318(i)]

- D. Code of Conduct: This program shall be governed by the attached Code of Conduct and it shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program. [2 CFR 200.318(c)(1)]
- E. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation file. [2 CFR Part 200.318(b)]
- G. General Requirements:
1. Small, minority and women's businesses enterprises and labor surplus firms are used when possible. [2 CFR 200.321]
 2. Ensure compliance with the Buy American Provision when purchasing food 7 CRF 210.21(d).
 3. A cost or price analysis in connection with every procurement action in excess of the Small Purchase Threshold including contract modifications. [2 CFR 200.323(a)]
 4. Documented Procurement Procedures and activities will be maintained. [2 CFR 200.318(a)]
- H. Duties of Food Service Supervisor:
1. Plan the goods or services needed for the school food service program for the school year based on planned menus through needs assessment, forecasting and budgeting.
 2. Develop written specifications for food/supplies needed. Include details such as descriptions and product requirements (e.g. packaging, weight, pack size, etc.) for needed goods or services.
 3. Compare product specifications among all vendors/contractors. Information for prices obtained from grocery stores, farmer's markets, etc.
 4. Make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service, and price.
 5. Place and confirm orders with vendors or make plans to purchase the required items.
 6. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service and price.
 7. To work with vendors on a fair and equal basis.
 8. To conduct an in-house procurement review once per year.

Date of Adoption: July 17, 2017

Date of Revision: June 10, 2019

StudentsAdmission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the Board.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) emotional/social development (2) pre academic skills, and (3) fine motor skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
 1. Cognitive ability such as the Wechsler Pre Primary Scale of Intelligence III, or the Stanford-Binet V;
 2. a test of emotional/social development such as the Behavior Assessment System for Children, Second Edition (BASC-2);
 3. A test of pre-academic skills such as the KDG Readiness Test, Kaufman Test of Educational Achievement or DIAL- Developmental Indicators for the Assessment of Learning.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Packet* from the School District Administrative.

Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day-care provider, or a physician.

The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than May 25th of the spring before fall enrollment to allow summer assessment to be completed.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes than an exception to the immunization requirements are met.
- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the

requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Military Families

If a parent presents evidence to the District of military orders that military family will be stationed in the State of Nebraska during the current or following school year, the District will enroll preliminarily the parent's students.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012
 Neb. Rev. Stat. § 79-214
 Neb. Rev. Stat. §§ 79-217 to 79-223
 Neb. Rev. Stat. § 79-266.01
 173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: March 13, 2017

Date of Revision: June 10, 2019

StudentsStudent Discipline

A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

- a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
- b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering

the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.

- e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
 3. Expulsion:
 - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
 - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

personal injury to the student himself or herself, other students, school employees, or school volunteers.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
 - d. Alternative Education: Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
 - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
 - f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
4. **Emergency Exclusion**: A student may be excluded from school in the following circumstances:

- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
 - C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the

consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school

- employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
 11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
 12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
 13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
 14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
 15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
 16. Willfully violating the behavioral expectations for riding school buses or vehicles.
 17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
 - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
 - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
 18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational

function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material

- that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
- b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
 - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
 - e. Head wear including hats, caps, bandannas, and scarves.
 - f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
 - g. Clothing or jewelry that is gang related.
 - h. Visible body piercing (other than ears).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student’s level of learning and progress, to

provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:
- (1) “Cheating” means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:
 - (a) Tests (includes tests, quizzes and other examinations or academic performances):
 - (i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
 - (ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
 - (iv) Use of Other Student to Take Test. Having another person take one’s place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.

- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
 - i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
 - (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
 - (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
 - (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

- (2) “Plagiarism” means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
- (3) “Contributing” to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
 - (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
 - (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

- a. Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.
- b. Definitions.
- (1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
 - (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
 - (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
 - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
 - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.
- c. Possession and Use of Electronic Devices.
- (1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.
 - (2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to prohibit

student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

- (3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).
- (4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

- (1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.
- (2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.
 - (i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action,

consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.

- (ii) **Second Violation:** Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
- (iii) **Third Violation:** Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

- (3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:
 - (i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.
 - (ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.

- (4) Reporting to Law Enforcement: Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.
- e. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.
- E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
1. 1st Offense: Student will be confronted and directed to cease.
 2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
 3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.
- If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:
1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
 2. Students in the hallway during class time must have a pass with them.
 3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
 4. Students are expected to bring all books and necessary materials to class. This includes study halls.
 5. Assignments for all classes are due as assigned by the teacher.
 6. Students are not to operate the mini-blinds or the windows.
 7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
 8. Students are to be in their seats and ready for class on the tardy bell.

9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student’s maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student’s parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. sections 79-254 to 79-296

Date of Adoption: March 13, 2017

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Students

Extracurricular Activity

Section 1 Extracurricular Activity Philosophy

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, FBLA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if an FBLA or FCCLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on or off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under

the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, bullying, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is

not a violation. The term “under the influence” has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
11. Repeated violation of any of the school rules.
12. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
13. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
14. Dressing or grooming in a manner which is dangerous to the student’s health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
15. Willfully violating the behavioral expectations for those students riding [Name] Public Schools buses or vehicles used for activity purposes.
16. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
17. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
18. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant’s attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
19. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations in writing.
20. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

Drug and Alcohol Violations.**Meaning of Terms.**

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences.

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug and alcohol violations on the student participants, other students and the school, the following consequences are established for such violations:

Drugs and Alcohol.

An activity participant who violates the drug or alcohol rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 45 days.
2. Second or Any Subsequent Offense: One calendar year.
3. Reduction for Self-Reporting: If the student has self-reported, the first violation shall be reduced to 21 days for the first violation. A commensurate reduction (approximately one-half, as determined by the administration) for a second or subsequent violation shall be given for self-reporting.
4. Reduction for Participation in Chemical Dependency Program: If the student and parents agree to participate in a school-approved program for chemical dependency, the consequence will be reduced to only the next activity in which the student was to participate (including at least one contest) in the case of a first violation, and to a commensurate reduction (approximately 80%, as determined by the administration, for a second or subsequent violation).
The program must be administered by a certified alcohol and drug abuse counselor and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to the Activities Director. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extracurricular activities for one calendar year. All costs associated with the program are to be borne by the student/parent or guardian.
5. More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not limited by the foregoing, and may be established in the good discretion of the administration.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 30 consecutive days.
2. Second or Any Subsequent Offense: One calendar year.

When Suspensions Begin. All suspensions begin with the next scheduled activity in which the student is a participant, after the determination by school officials of the sanction to be imposed; provided that the school officials shall have the discretion to establish a time period for the suspension that makes the suspension have a real consequence for the student. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions

in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Self-Reporting. A student who violates the Code of Conduct must self-report. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process, but the student will be later required to give a written statement of the self-report. The self-report must be made the earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must identify the events that took place, what conduct the student engaged in, and any witnesses to the student's conduct, and will be required to put this information in a written statement. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, the student will be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.

4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
 - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
 - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and make a decision.
 - a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
 - b. The request for a hearing must be received by the Superintendent's office within five days of receipt of the notice letter.
 - c. If a hearing is requested:

- i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
 - ii. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
 - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
 - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures
6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3 Attendance

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have "excessive absences" as determined under the school's attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.
3. On the day of a contest, performance or other activity, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, or activity.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments or family emergencies. The exception must be approved by the Principal or Athletic Director.

Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

Section 4 Academic Standards

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities must show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities, students must:

1. Be enrolled in at least 25 credit hours in the semester of participation.
2. Maintain passing grades in all courses. A student who is not passing one or more classes at progress reporting times will be ineligible to participate in extracurricular activity contests or performances if the grade remains below passing one week after progress reporting time. The student will remain ineligible until the student is passing all classes.
3. Maintain an overall “C” average to participate in extracurricular activities, except school dances.
4. Academic requirements do not apply to:
 - (A) Instructional field trips which are a part of the scheduled course learning experience; or
 - (B) Activities or events which are a part of the student’s grade requirements.

Legal Reference: Neb. Rev. Stat. §§ 79-254 to 79-296

Date of Adoption: March 13, 2017

Date of Revision: June 10, 2019

StudentsDrug and Substance Use and Prevention**Drug-Free Schools**

The District shall implement regulations and practices which will ensure compliance with the Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects.

Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs, which will include in the curriculum the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades of this School District. Further, the District will have proper in-service orientation and training for all employed staff.

Standards of Conduct; Notice to Students and Parents

Students are to be provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities. It shall be the further policy of the District to keep a file showing receipt of standards of conduct and a statement of disciplinary sanctions that may be taken for violations of such standards of conduct. The receipt shall be signed by both student and parent or guardian and returned to the respective Principal. It shall contain in prominent letters the following language:

"RECEIPT SHALL SERVE TO DEMONSTRATE THAT YOU AS PARENT OR GUARDIAN OF A STUDENT ATTENDING [NAME] PUBLIC SCHOOLS HAVE RECEIVED NOTICE OF THE STANDARDS OF CONDUCT OF THIS DISTRICT EXPECTED OF STUDENTS CONCERNING THE ABSOLUTE PROHIBITION AGAINST THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF ANY OF THE SCHOOL'S ACTIVITIES AS DESCRIBED IN BOARD POLICY OR ADMINISTRATIVE REGULATION. THIS NOTICE IS BEING PROVIDED TO YOU PURSUANT TO P.L. 101-226 AND 34 C.F.R. PART 86, BOTH FEDERAL LEGAL REQUIREMENTS FOR THE DISTRICT TO OBTAIN ANY FEDERAL FINANCIAL ASSISTANCE. YOUR SIGNATURE ON THIS RECEIPT ACKNOWLEDGES THAT YOU AND YOUR CHILD OR CHILDREN WHO ARE STUDENTS ATTENDING THIS DISTRICT FULLY UNDERSTAND THE DISTRICT'S POSITION ABSOLUTELY PROHIBITING THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF THE SCHOOL'S ACTIVITIES AS HEREIN ABOVE DESCRIBED AND THAT COMPLIANCE WITH THESE STANDARDS IS MANDATORY. ANY NON-COMPLIANCE WITH THESE STANDARDS CAN AND WILL RESULT IN PUNITIVE MEASURES BEING

TAKEN AGAINST ANY STUDENT FAILING TO COMPLY WITH THESE STANDARDS."

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations

Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs

Students are to be provided information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs within sixty miles of the administrative offices of the District or, where no such services are found, within the State of Nebraska. Information concerning such resources shall be presented to all of the students of the District upon request by the counselor.

In the event of disciplinary proceedings against any student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel shall confer with any such student and his or her parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel shall consider to be of benefit to any such student and his or her parent or parents or guardian.

Safe and Drug-Free Schools-- Parental Notice of Right to Withdraw

Parents will be notified that, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the School District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

Standards of Student Conduct Pertaining to the Possession, Use, or Distribution of Illicit Drugs, Alcohol or Tobacco.

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs, alcohol or tobacco (including electronic nicotine delivery systems) on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited

- to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
 6. Possession, use or distribution of any tobacco product (including electronic nicotine delivery systems).

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including short term suspension, long term suspension, expulsion, and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The [Name] Public School District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational climate or activity, the school then has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff. The school will issue a statement to all students and employed staff that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. The school shall make available to students and employed staff information about any drug and alcohol counseling, and rehabilitation and re-entry programs, which are available to students.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

StudentsSchool Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of District OR-1 Public Schools and their guests may attend.
 - a. Students currently attending District OR-1 High School or another Nebraska high school who have not been restricted from attending extracurricular activities at District OR-1 High School or their own school are generally considered appropriate dates or invited guests.
 - b. Persons who are younger than 16 or older than 19 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
 - c. Some school dances may be restricted to students attending specified grades levels at District OR-1 Public Schools. For any dances at the middle school level, only students attending District OR-1 Public Schools in the grade(s) for which the dance is being held may attend.
 - d. Students who have been suspended from school or from extracurricular activities may not attend.
 - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
 - f. Rules for dances may restrict students and their guests from leaving the dance until the dance ends without written parental permission on a form provided.
 - g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.

2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco (including electronic nicotine delivery systems) are prohibited. Anyone using these or showing the affects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change

unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

Eligibility for Selection of Royalty. Nomination and selection of royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the “royalty” for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Specific Dance Eligibility and Selection Requirements:
 - a. Homecoming Queen & King:
 - Only a senior girl shall be eligible to be Queen and only a Senior boy shall be eligible to be King.
 - To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
 - The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week. Crowning will be held at the fall sports event deemed to have the largest attendance.
 - b. Prom King and Queen:
 - Only a Senior girl shall be eligible to be Queen and a Senior boy shall be eligible to be King. The candidates may not have been previously selected as royalty at another school sponsored dance.
 - To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
 - The queen and king will be chosen from the qualified nominees by secret vote of the junior class.

InstructionCurriculum – Assessments (Policy No. 6211)1. State Assessments.

The District OR-1 Public School District has adopted an assessment plan and has aligned the curriculum with the state approved content standards. The assessment plan includes a schedule and procedures for assessing success in achieving state standards.

Teachers are to clearly articulate the learning targets and align instruction to the learning targets within each of the content standards. Teachers are to give students instruction on the content prior to students being assessed on each content standard in order to provide learning opportunities for all students.

The assessments are to be conducted in accordance with the assessment plan schedule. Teachers are to conduct the assessments in a manner that assures it accurately assesses whether or not students are meeting the targets outlined by the content standards.

Assessment results are to be reported by the teachers in the manner and within the time directed by the administration or designee. The assessment data is to be used to meet state standards, to provide students and parents with information about student progress, to enhance school improvement planning, and to improve instruction. The assessment data is to be evaluated by teachers to monitor student learning and to improve instruction or terminate ineffective teaching practices to ensure students are being given the opportunity to meet the standards.

2. Achieving Valid Assessments.

Educators are responsible for maintaining the integrity of the assessments to ensure that assessments provide a valid measure of student progress and accomplishments. Educators are not to engage in any practice that may result in assessment results that do not reflect student learning, knowledge, skills or abilities in the area assessed.

For purposes of this policy, student assessments include both “standardized assessments” (including state assessments, norm referenced tests, and evaluations conducted for special education eligibility) and “coursework assessments” (e.g., classroom tests, quizzes, and other evaluative tools used to assign grades).

The following specific assessment expectations and rules apply:

- a. Integrity of the Assessment Instrument. The integrity of the assessment instrument is to be maintained.
 - i. Standardized Assessments. Standardized assessment instruments are not to be made available to students at any time before the student takes the assessment. The assessment instrument is to be maintained in a secure manner.

- ii. Coursework Assessments. Coursework assessment instruments are to be periodically modified to keep the assessments current and prevent students from effectively using “test banks.” For coursework assessments that are given on a repeat basis to students at different times (e.g., a test that is given to students throughout the school day), the educator is to remind students to not share the content of the assessment with students who will be taking the assessment later.

b. Teaching for Success on Assessments.

It is appropriate for educators to prepare students to do well on assessments. This is to be accomplished in a manner that assures the assessment accurately reflects the student’s knowledge, and not simply test preparation.

- i. Teach the Content. Educators are to prepare students to do well on assessments by teaching the subject content. Educators are not to “teach to the test” by teaching based solely on the content of the assessment. The content is to be taught to the students over an appropriate amount of time prior to the assessment. “Cramming” assessment content just before the assessment is to be taken is not appropriate. Review of content previously taught is appropriate.

- ii. Practice Tests. Educators are to prepare students by teaching test taking skills independent of the subject matter being assessed. Educators are not to conduct reviews (drills) using earlier (no longer published) versions of the same test, using alternate (parallel) forms of the same published test, or using actual items from the current form of a standardized test that will be administered to students. Educators are not to conduct reviews (drills) using items of identical format (for example, multiple choice) to the exclusion of other formats.

c. Conditions for Successful Assessments.

- i. Communications. Educators are to communicate to students and parents when assessments will be administered, the purpose of the assessment and how the assessment results will be used. Educators are to motivate students to do their best on assessments. Educators are to read and be familiar with assessment administration directions in advance and communicate the rules to students accurately and clearly.

- ii. Climate. Educators are to have sufficient assessment materials available (e.g., No. 2 pencils, if needed). The classroom is to be arranged to allow comfortable seating. Distractions are to be eliminated. Educators in nearby classrooms are to be informed that the assessment is to be administered so noises from neighboring classrooms are kept at a minimum. Activities or arrangements are to be made for students who finish early so such students do not cause a distraction to other students still taking the assessment.

- iii. Security. Educators are to monitor students while administering assessments to ensure students are complying with standards of academic integrity. Students who violate standards of academic integrity are to be reported to the administration.

- d. Full Participation. Educators are to make efforts to have all eligible students take the assessments. The educator should develop a list of students who will be exempted from assessment and the reason for the exemption and submit the list for review and approval by the Principal.

- e. Assistance During Assessments.
 - i. Standardized Assessments. Educators are not to provide assistance to students while a standardized assessment is being administered except as provided for in a student's 504 Plan or IEP. This includes giving "hints," giving extra time, reading the tests to students or defining or pronouncing words for students, allowing students access to instructional material related to the content of the assessment (e.g., displaying a map during a social studies assessment) or allowing students access to mechanical aids (e.g., calculators).

 - ii. Coursework Assessments. For coursework assessments, students may be allowed access to instructional materials or mechanical aids only when all students being given the assessment are given the aids and use of the aids does not hinder the students from learning the content of the lesson.

- f. Student Answers. Assessments are to reflect the students' work as submitted by the students. During the assessments, educators are to monitor students to make sure directions are being followed (e.g., students are using a No. 2 pencil on all "bubble" sheet assessments and completely erase mistaken answers and extra marks on "bubble" sheet assessments). Educators are not to change answers on a student's assessment sheet or otherwise participate in the submission of false or misleading assessment results.

All employees are to adhere to the Nebraska Student-Centered Assessment System (NSCAS) Security Procedures and report breaches in security to Superintendent or the Superintendent's assessment designee for report to the Nebraska Department of Education. Professionalism, common sense, and practical procedures provide the framework for testing ethics.

Violations of the rules and expectations set forth in this policy will be considered to be a breach of the District's standard of ethics and may result in disciplinary consequences. Educators are to report suspected violations of the expectation to the administration. The administration is to investigate and appropriately respond to violations of the expectations.

Legal Reference: NDE Rule 10.05; NDE Rule 27.004.02H and 004.03D

Date of Adoption: February 13, 2017

Date of Revision: June 10, 2019

InstructionCombined District and School Title I Parent and Family Engagement Policy

District OR-1 intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, *Section 1116(a-f) ESSA, (Every Student Succeeds Act) of 2015.*

In General

The written District parent and family engagement policy has been developed jointly with, updated periodically and distributed to parents and family members of participating children and the local community in an understandable and uniform format. This policy agreed on by such parents describes the means for carrying out the requirements as listed below.

- Parents and family members of all students are welcomed and encouraged to become involved with their child's school and education; this includes parents and family members that have limited English proficiency, limited literacy, are economically disadvantaged, have disabilities, racial or ethnic minority background or are migratory children. Information related to school and parent programs, meetings, school reports and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.
- Parents are involved in the planning, review, evaluation and improvement of the Title I program, Parent and Family Engagement Policy and the School-Parent Compact at an annual parent meeting scheduled at a convenient time. This would include the planning and implementation of effective parent and family involvement activities.
- Conduct, with meaningful parent and family involvement, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy. Use the evaluation findings to design evidence-based strategies for more effective parental involvement, and to revise the Parent and Family Engagement Policy.
- Opportunities are provided for parents and family members to participate in decisions related to the education of their child/children. The school and local educational agency shall provide other reasonable support for parental involvement activities.
- Parents of participating children will be provided timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand.
- Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.
- Coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

Internal Board Policies - OrganizationStanding Committees

It shall be the policy of District OR-1 Public Schools that the following will be the standing committees of the Board of Education:

1. Negotiations Committee
2. Curriculum, Committee on American Civics
3. Transportation/Facilities
4. Budget Committee
5. Policy Committee
6. Administration Review Committee

It shall further be the policy of District OR-1 Public Schools that the board chair shall appoint the members of the above committees.

Legal Reference: Neb. Rev. Stat. § 79-724
Neb. Rev. Stat. § 79-520

Date of Adoption: January 17, 2017

Date of Revision: June 10, 2018

Internal Board Policies - OrganizationStanding Committee on American Civics

It shall be the policy of District OR-1 Public Schools that the Committee on American Civics shall consist of three members appointed by the Board President. The Committee shall meet at least twice per year. One of the responsibilities of this committee will be to examine recommended social studies textbooks and report findings based on this examination to other members of the Board of Education. The Committee shall take all other steps to ensure compliance with Nebraska law.

It shall further be the policy of [Name] Public Schools that the Committee on American Civics shall review all major proposals prepared by the superintendent of schools and instructional staff for adoption of new textbooks, development of new instructional programs, revision of existing instructional programs, modification of established graduation requirements, and other related matters. After the review is completed, the Committee on Curriculum and Americanism will make a recommendation to the full Board of Education about approval or adoption of the matter under consideration.

Legal Reference: Neb. Rev. Stat. § 79-724
 Neb. Rev. Stat. § 79-520
 LB 399 (2019)

Date of Adoption: January 17, 2017

Date of Revision: June 10, 2019

Personnel - All EmployeesWage Information

The District will not terminate or retaliate against any employee for inquiring about or sharing compensation information for the purpose of determining whether the District gives equal pay for equal work. However, an employee with authorized access to wage information as part of their job function, who discloses the wages of other employees to those who do not have authorized access to other employees' compensation information, may be disciplined for such disclosure, up to and including termination, unless the disclosure is made in response to a complaint or investigation proceeding, hearing or other similar action.

Legal Reference: LB 217 (2019)

Date of Adoption: June 10, 2019

StudentsMilitary Recruiters

The District will provide access to routine directory information to each student in a high school grade upon a request made by a military recruiter, unless the student's parent or guardian has submitted a written request that the student's information not be shared with a military recruiter. The District will provide military recruiters with the same access to a student in a high school grade as the District provides to postsecondary educational institutions or to prospective employers of such students.

If a parent or guardian does not want his or her student's information to be provided to a military recruiter, the parent must submit a written request to the Superintendent.

Legal Reference: LB 575 (2019)

Date of Adoption: June 10, 2019

NASB Monthly Update for Board Meetings - Agenda Item: JUNE 2019

“NASB Update”

Welcome to Summer! As a board, some items to be focused on during June include:

- Submit Legislative Resolutions or Standing Positions to the NASB Legislation Committee for consideration by July 1.
 - To view NASB’s current legislative agenda, visit <http://members.nasbonline.org/index.php/nasb-s-legislative-agenda>
 - Submit your legislative proposals at: <http://www.nasbonline.org/registrations/ProposedResolution.aspx>
- Monitor progress of district goals, link goals to discussion and action items
- Review your Board Self-Assessment, Goal Planning, and your Strategic Plan Progress Report
- Conduct a Board/Administrators Budget Work Session
- Have a Year End Assessment and Curriculum Review
- Review your School Improvement Plan
- Annual Review of your Bullying Prevention Policy; Due July 1 - § 79-2,137

With the 2019 Legislative Session now complete, keep close tabs on NASB’s Advocacy efforts and look for a year end summary of the bills you will need to be aware of as some policies will be changing. While the Session is over, advocacy is year-round. Now come the interim hearings, and work is already being done for 2020. Stay up to speed on the Government Relations section of www.NASBOnline.org ... following NASB on social media for posts, videos and updates, and at the Bills specific page at <https://nasb.envisiams.com/legislative-bills>

We are excited for the June networking opportunities and events taking place in Kearney, which include:

- June 13 | New Board Member Connections | Kearney
- June 13 | NASB Member Golf Outing | Kearney (RSVP to sendorf@NASBOnline.org)
- June 13-14 | School Law Seminar | Kearney

You can learn more, and register for the above events at www.NASBOnline.org

NASB will be hosting NAEP Workshops in Gering & Lincoln on July 16th, and in Kearney & Norfolk on July 17th.

Area Membership Meetings will be here before we know it, in 9 locations starting mid-August. Mark your calendar now, as some dates are different than in past years.

August 20 | Valentine - August 21 | Fremont - August 22 | La Vista

August 26 | Gering - August 27 | North Platte - August 28 | Kearney

September 4 | York - September 18 | Nebraska City - September 25 | Norfolk



Follow NASB on twitter at www.twitter.com/NASBOnline using the hashtag #liveNASB
and on facebook at www.facebook.com/NASBOnline

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for "This Month In ...". To access the latest newsletter, click here:

<http://members.nasbonline.org/index.php/news-resources/board-notes>

Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska.