

Board of Education Regular Meeting

Monday, January 11, 2021 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Newly Elected Board Members: Oaths of Office
4. Organization of the Board
 1. Election of Superintendent: Temporary Chair for Board President Nominations
 2. Discuss, consider and take action to elect the 2021 Board President
 3. Discuss, consider and take action to elect the 2021 Board Vice President
5. Approval of Committees, Positions, and Designations
 1. Discuss, consider and take action to appoint the Board Treasurer for 2022.
 2. Discuss, consider and take action to appoint the Board Secretary for 2021
 3. Discuss, consider and take action to elect committees as determined by the Board of Education
 4. Discuss, consider and take action to select the district's legal counsel
 5. Discuss, consider and take action to select depository banks
 6. Discuss, consider and take action to approve the district's newspaper of record
 7. Dissemination of conflict of interest documents
 8. Designate date for the internal evaluation of the Board of Education: Policy #8170
 9. Designate date for the annual review of board policies.
6. Public Comment
7. Staff and Student Presentations
8. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
9. Consent Agenda
 1. Approval of minutes of previous meetings
 2. Approval of Claims/Payment of Bills and Payroll
 3. Financial Report
10. Administrative Reports
 1. Superintendent's Report
 2. Administrative Team Report
11. Discussion Items- Committee Reports
 1. Olson Progress Report
12. Action Items
 1. Presentation, discussion and or official action regarding the evaluation for the Superintendent.
 2. Presentation, discussion and or official action regarding 2021-2022 Superintendent compensation.
 3. Presentation, discussion and or official action to approve the 2021-2022 school calendar

4. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.
5. Proposal for Extension of FFRCA (COVID-19 emergency leave)
6. Strategic Planning Update / Discussion and Next Steps
13. Board of Education Development
 1. "Return to School" Plan Update for Second Semester 2020- 2021.
 2. New Member Board Member Orientation and NASB Board Leadership Opportunities
 3. Board Annual Calendar from NASB
14. Topics for Next Month's Agenda
15. Closed Session
16. Adjournment

Chairperson

Superintendent



STATE *of* NEBRASKA
OFFICE OF THE GOVERNOR
LINCOLN

EXECUTIVE ORDER No. 20-36

CORONA VIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER

WHEREAS, In order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations to the people of Nebraska throughout the state of emergency; and

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act so that citizens may exercise their democratic privilege of participating in meetings of public bodies; and

WHEREAS, for public health purposes, meetings and gatherings have now been limited to no more than 10 people and may be further limited if the presence of COVID-19 warrants;

NOW THEREFORE, I Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to public bodies as defined in Neb. Rev. Stat. §84-1409 (1) and to all public meetings as defined in Neb. Rev. Stat. §84-1409 (2).
2. All governing bodies may meet by videoconference or by telephone conferencing or by conferencing by other electronic communication so long as there is made available at such meeting access to members of the public and to members of the media.

3. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meetings Act shall continue to be complied with by all public bodies and are not waived by this executive order.
4. This waiver shall apply to all public governing body meetings that occur from December 1, 2020 through January 31, 2021.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 25th day of November, 2020.

ATTEST:



Pete Ricketts, Governor



Robert B. Evnen, Secretary of State



Internal Board Policies - OrganizationAnnual Organizational Meeting

- A. An organizational meeting of the District OR-1 School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new Board members are sworn in, the Board will elect from its members a President, Vice President, and appoint a Secretary and Treasurer, and if it is determined by the Board of Education to be needed an ex officio secretary and treasurer and those elected will assume office at the organizational meeting.
 2. Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If the tie is not broken after five ballots, the Chair will determine the winner by the flip of a coin, followed by a vote ratifying such selection. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.
 3. The President shall assume the chair immediately upon the President's election.
- B. The order of business for meeting should be as follows:
1. Call to Order and Roll Call
 2. Oath of office for most recently elected
 3. Elections and Appointments
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 4. Approval of committees, positions, and designations
 - a. Consider, discuss and take action to elect Secretary to the BOE
 - b. Consider, discuss and take action to select Legal counsel
 - c. Consider, discuss and take action to elect Committees as determined by the BOE
 - d. Consider, discuss and take action to select Depository bank(s)
 - e. Consider, discuss and take action to select District newspaper(s) of record

5. Approval of current Board policies and regulations
6. Designate date for the annual review of BOE policies
7. Dissemination to each Board member of conflict of interest statutes
8. Adjournment

Date of Adoption: June 12, 2017

Internal Board Policies - Organization

Standing Committees

It shall be the policy of District OR-1 Public Schools that the following will be the standing committees of the Board of Education:

1. Negotiations Committee
2. Curriculum, Committee on American Civics
3. Transportation/Facilities
4. Budget Committee
5. Policy Committee
6. Administration Review Committee

It shall further be the policy of District OR-1 Public Schools that the board chair shall appoint the members of the above committees.

Legal Reference: Neb. Rev. Stat. § 79-724
 Neb. Rev. Stat. § 79-520

Date of Adoption: January 17, 2017

Date of Revision: June 10, 2019

Internal Board Policies

Standing Committee on Negotiations

It shall be the policy of District OR-1 Public Schools that the Negotiations Committee shall consist of three members appointed by the board chair.

The Negotiations Committee will represent the full Board of Education in negotiations with recognized labor organizations. The full Board of Education may also include selected administrators on the negotiations team. The Board of Education reserves the right to appoint a chief spokesperson who is not a member of the Board to represent the Board in negotiations.

After negotiations are completed, the negotiations committee will make a recommendation to the full Board of Education on the salary schedule and benefits under consideration.

Date of Adoption: January 17, 2017

Internal Board Policies - OrganizationStanding Committee on American Civics

It shall be the policy of District OR-1 Public Schools that the Committee on American Civics shall consist of three members appointed by the Board President. The Committee shall meet at least twice per year. One of the responsibilities of this committee will be to examine recommended social studies textbooks and report findings based on this examination to other members of the Board of Education. The Committee shall take all other steps to ensure compliance with Nebraska law.

It shall further be the policy of District OR-1 Public Schools that the Committee on American Civics shall review all major proposals prepared by the superintendent of schools and instructional staff for adoption of new textbooks, development of new instructional programs, revision of existing instructional programs, modification of established graduation requirements, and other related matters. After the review is completed, the Committee on Curriculum and Americanism will make a recommendation to the full Board of Education about approval or adoption of the matter under consideration.

Legal Reference: Neb. Rev. Stat. § 79-724
 Neb. Rev. Stat. § 79-520
 LB 399 (2019)

Date of Adoption: January 17, 2017

Date of Revision: June 10, 2019

RESOLUTION

RESOLVED, that the official depositories of school funds for this School District is hereby designated to be: **Union Bank, Farmers & Merchants of Palmyra, and First Nebraska Bank (Bennet)** and that the designation of any other institutions as the depositories of school funds is hereby withdrawn.

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, and member _____ seconded the same. After discussion and roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____

_____.
The following members voted against the same: _____

_____.
The following members were absent or not voting: _____

_____.
The above Resolution, having been consented to and approved by more than a majority of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 11th day of January, 2021.

District OR-1 Public Schools

BY: _____
President

Attest:

Secretary

Legal Reference: Neb. Rev. Stat. §§ 77-2350 and 77-2350.01

Date of Adoption: June 12, 2017

Internal Board Policies - Board MembersConflict of Interest/Contracts

It shall be the policy of District OR-1 Public Schools that any contract whether oral or written, formal or informal, which is entered into by the school district and in which a member of the Board of Education is directly or indirectly interested, is voidable unless certain reporting, disclosure and abstention requirements are met. The school district is authorized to enter into a contract in which a member of the Board of Education is directly or indirectly interested so long as:

1. The Board member makes a declaration on the record regarding the nature of his/her interest prior to official consideration of the contract.
2. The affected Board member does not participate in consideration or discussion of the contract.
3. The Board member does not vote on the granting of the contract except that if the number of members of the Board declaring an interest in the contract would prevent the Board with all members present from securing a quorum in the issue, then all members may vote on the matter.
4. The Board member does not in any way participate in the inspection, operation, administration or performance under the contract on the part of the district.

It shall further be the policy of District OR-1 Public Schools that the above provisions apply not only to formal contracts but also to open accounts.

Legal Reference: Neb. Rev. Stat. Sec. 49-14,103.01

Date of Adoption: January 17, 2017

Internal Board PoliciesConflict of Interest - Employment of Family Member of Board Member or Supervisor and Employment of Board Member

1. A member of the Board of Education or an administrator or other employee with supervisory responsibilities may employ or recommend or supervise the employment of an immediate family member if:

- a. He or she does not abuse his or her official position (for this purpose, "abuse" means employing an immediate family member: who is not qualified for and able to perform the duties of the position; at an unreasonably high salary; or who is not required to perform the duties of the position);
- b. He or she makes a full disclosure on the record to the Board of Education and a written disclosure to the Superintendent and/or Secretary of the Board; and,
- c. The Board of Education approves the employment or supervisory position.

2. No immediate family member of a Board of Education or an administrator or other employee with supervisory responsibilities shall be employed by the School District:

- a. Without first having made a reasonable solicitation and consideration of applications for such employment.
- b. Who is not qualified for and able to perform the duties of the position.
- c. For any unreasonably high salary.
- d. Who is not required to perform the duties of the position.

3. Neither the Board of Education nor an administrator or other employee with supervisory responsibilities shall terminate the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

4. This policy shall not apply to an immediate family member of a member of the Board of Education or an administrator or other employee with supervisory responsibilities who was previously employed in a position with the School District prior to the election or appointment of the Board member or employee. Prior to or as soon as reasonably possible after the official date a Board member takes office or an employee assumes his or her responsibilities, such Board member, administrator or other employee with supervisory responsibilities shall make a full disclosure of any immediate family member employed in a position subject to this policy.

5. A member of the Board of Education may not be engaged in a contract to teach with the District OR-1 Public School District. Nor shall a member of the Board of Education cast a vote in favor of the election of any employee when the Board member is related by blood or marriage to such employee.

Legal Reference: Neb. Rev. Stat. §§ 49-1499.04; Sec.49-1499.05; 79-544; and 79-818

Date of Adoption: January 17, 2017

Internal Board PoliciesConflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:

- (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
- (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes.

Legal Reference: Neb. Rev. Stat. § 49-1425; § 49-14,101; § 49-14,102; § 49-14,103; § 49-14,103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04; § 49-14,103.05; § 49-14,103.06; § 79-818; § 79-544 and § 49-1499.

Date of Adoption: January 17, 2017

CONFLICTS LEDGER
CONTRACTS IN WHICH BOARD MEMBER HAS A POSSIBLE CONFLICT

| (1) Names of the contracting parties-- (a) Business | (b) Board member with possible conflict | (2) Nature of the interest of the officer in question | (3) Date contract was approved by Board | (4) Amount of the contract ¹ | (5) Basic terms of the contract |
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Note: May attach and reference NADC Form C-3.

§ 49-14,103.02. Contract with officer; information required; ledger maintained. The person charged with keeping records for each governing body shall maintain separately from other records a ledger containing the information listed in subdivisions (1) through (5) of this section about every contract entered into by the governing body in which an officer of the body has an interest and for which disclosure is made pursuant to section 49-14,103.01. Such information shall be kept in the ledger for five years from the date of the officer's last day in office and shall include the:

- (1) Names of the contracting parties;
- (2) Nature of the interest of the officer in question;
- (3) Date that the contract was approved by the governing body;
- (4) Amount of the contract; and
- (5) Basic terms of the contract.

The information supplied relative to the contract shall be provided no later than ten days after the contract has been signed by both parties. The ledger kept pursuant to this section shall be available for public inspection during the normal working hours of the office in which it is kept.

Source: Laws 1986, LB 548, § 3; Laws 2001, LB 242, § 22.

§ 49-14,103.03. Open account with officer; how treated. An open account established for the benefit of any governing body with a business in which an officer has an interest shall be deemed a contract subject to sections 49-14,103.01 to 49-14,103.06. The statement required to be filed by section 49-14,103.02 shall be filed within ten days after such account is opened. Thereafter, the person charged with keeping records for such governing body shall maintain a running account of amounts purchased on the open account. Purchases made from petty cash or a petty cash fund shall not be subject to sections 49-14,103.01 to 49-14,103.06.

Source: Laws 1986, LB 548, § 4.

¹ If contract involves an open account insert "open account." A running account of amounts purchased is maintained in the records of the District Bookkeeper.

Internal Board Policies - OrganizationBoard Self-Evaluation

The primary purpose for board self-evaluation is for the improvement of school board leadership. In evaluating the board's functions and roles, the board may focus attention to the following:

1. Evaluation shall be conducted in odd years at a scheduled time and place.
2. The evaluation should be a composite of the individual board member's opinions;
3. The evaluation should include a constructive discussion of strengths and weaknesses; and
4. The board should be free to comment on any area related to its function of governing the district.

The board and superintendent will cooperatively develop an evaluation plan that evaluates the various aspects of the board's functions, duties, and roles. The evaluation will include the following items:

1. The evaluation instrument shall define and describe the standards against which the board evaluates its performance.
2. The evaluation shall include the establishment of objectives and strategies for improving board performance.
3. The evaluation shall analyze progress toward existing board goals and examine the need to establish new or revised goals.

Legal Reference: Neb. Rev. Stat. § 79-526

Date of Adoption: January 17, 2017

Board of Education Regular Meeting

Monday, December 14, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

| | |
|-----------------|---------|
| Jaimi Calfee: | Present |
| Doug Church: | Present |
| Brandon Desh: | Present |
| Clayton Maahs: | Present |
| Josh Penterman: | Present |
| Lisa Wilen: | Present |

1. Call to Order and Pledge of Allegiance

- The meeting was called to order by Board of Education President Maahs at 7:00 p.m.

2. Announcement of the Open Meetings Act Posting

- A copy of the new updated Executive Order for Open Meetings is attached for reference.

3. Staff and Student Presentations

- No presentations occurred this month.

4. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Josh Penterman: Abstain, Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Lisa Wilen: Yea

4.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at www.districtor1.org

4.2. Approval of Claims/Payment of Bills and Payroll

4.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

- There are no resignations or hiring of new certificated staff this month.

4.4. Financial Report

4.5. Appointment of New Board Member

- The board appointed Josh Penterman to fill the vacant seat of Susan Royal.

- The attached document includes board action and voting documentation.

5. New Board Member: Oath of Office

- Superintendent Hart will read the Oath of Office to Josh Penterman.
- Mr. Penterman will recite the Oath of Office and document his Oath of Office.
- A copy of the signed Oath of Office document is attached.

6. Administrative Reports

Administrative reports are available in their entirety at:
<https://meeting.sparqdata.com/Public/Organization/174>

6.1. Superintendent's Report

- Discussion centered around science curriculum and NSCAS (state testing) changes.
- The science curriculum committee will meet again in January to discuss options for curriculum and they hope to make a final decision in February. The final selection of materials should have a good balance of text and digital resources to support state and local standards and provide enrichment and remediation for students.
- The discussion also centered around student remote learning and the challenges and successes associated with remote learning.

6.2. Administrative Team Report

- Discussion centered around the work of staff on Wednesday, December 9th. The collaboration amongst teachers has been very beneficial and staff greatly appreciate the COVID-19 Response workdays.
- Updated NSAA activity guidelines now include grandparents as well as household guests for spectators.
- Capacity for indoor activity events remains at 25%.
- The district youth activities plan (for grades PK-6) was approved by the Lancaster County Health Department.

7. Discussion Items- Committee Reports

- There were no scheduled committee meetings this past month.
- New committee assignments will be discussed and voted on at our January meeting.

7.1. Olson Project Complex Update

- The discussion centered around projects and tasks still to be completed. The most recent Olson Complex meeting was summarized as well.

- Questions revolved around seeding and reseeding deadlines, adequate irrigation to ensure proper tree and turf growth, and Olson Complex warranty parameters.

7.2. 2021-2022 School District Calendar Draft

- The discussion centered around developing a district calendar that provides additional flexibility for staff collaboration and extended time (full or half days) for staff to engage in staff development aligned with the district's mission and vision.
- A final calendar proposal will be presented for approval at the January board meeting.

8. Action Items

8.1. Policy Update # 4025: Professional Boundaries

Motion to adopt Policy # 4025 Professional Boundaries Passed with a motion by Doug Church and a second by Lisa Wilen.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- This policy update adds language that prohibits staff sexual conduct or romantic relationships with former students for one year after graduation or leaving the district.

8.2. Policy # 4031: Injury Leave for Employees

Motion to adopt Policy #4031: Injury Leave for Employees Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- This policy requires school districts to provide up to one week of paid "injury" leave to an employee assaulted at school.

8.3. Policy # 4270: Staff Payment During School Closure

Motion to approve Policy 4270: Staff Payments during school closures. Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- Policy # 4270 provides guidance for districts to be able to make determinations about staff compensation during school closures related to a pandemic.

8.4. Policy Update # 5008: Student Attendance

Motion to adopt Board Policy 5008 Student Attendance Passed with a motion by Doug Church and a second by Lisa Wilen.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- This policy update adds mental health to the list for coding of attendance.

8.5. Policy Update # 8342: Designated Method of Giving Notice

Motion to approve Board Policy 8342: Methods of Giving Notice Passed with a motion by Jaimi Calfee and a second by Lisa Wilen.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- This policy update specifies additional requirements for posting of public notices for board meetings.

District OR-1 public notices are currently posted in the following locations:

- The Voice News
- Farmers' Merchant Bank
- Palmyra Post Office
- Palmyra High School
- Bennet Post Office
- Bennet Elementary School
- District OR1 Website

8.6. Covid Response Staff Development Day Proposal: Second Semester: 2020-2021

Motion to approve the Covid -19 Response Day Proposal for Second Semester 2020-2021. Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- Our staff greatly appreciates the opportunities for collaboration these days provide.

8.7. Discuss, consider, and take all necessary action to finalize paperwork authorizing the early redemption of the Series 2015 Bonds.

Motion to authorize financing parameters for the refinancing of Series 15 bonds. Passed with a motion by Brandon Desh and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- Superintendent Hart will work with representatives from Piper Sandler to determine the optimal market time to refinance the bonds.
- The strength of the current market, combined with lower overall interest rates, will result in an expected savings of anywhere from \$95,000 - \$105,000 over the course of the refinancing.

8.8. Presentation, discussion, and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Doug Church and a second by Jaimi Calfee.

Brandon Desh: Abstain, Jaimi Calfee: Yea, Doug Church: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- Out of an abundance of caution, Board member Desh abstained from the vote.

8.9. Presentation, discussion and or official action to receive the Annual Rule 10 Report. Motion to receive the Annual Rule 10 Report Passed with a motion by Brandon Desh and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

- The discussion centered around remaining inclusive of all District OR-1 communities, the success (and future expansion) of the district SENCAP and "dual credit" offerings, and the impact of the report on future strategic planning.
- Questions centered around the number of credits students need to accrue to finish high school.

8.10. Presentation, discussion and or official action to receive the 2020 Audit Report Motion to receive the 2020 Audit Report Passed with a motion by Jaimi Calfee and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Clayton Maahs: Yea, Josh Penterman: Yea, Lisa Wilen: Yea

9. Board of Education Development

9.1. Superintendent Evaluation

- Superintendent Hart gave a presentation self -reflecting on the progress of the superintendent goals so far this year.
- Board members were provided paper copies of the superintendent evaluation document and directed to provide information back to the board president no later than the end of the day on December 31st, 2020.
- The board president will use the board feedback to complete the evaluation instrument.
- The evaluation document will be reviewed with the superintendent at the January board meeting.

9.2. NASB Board Development Opportunities Debrief:

- Board members shared summaries from various NASB training and leadership development opportunities.
- Discussion included the "Fridays at Northeast" presentation at the state conference, student and community engagement, Title IX policies and compliance, NSAA "developing" activities (girls wrestling, Unified Bowling, etc.), State Report Cards, Legal Updates, COVID-19 challenges, and Student Advisory groups.

9.3. Strategic Planning Update / Discussion and Next Steps

- Board members were able to examine two different strategic planning proposals. No action took place as this was a discussion item only.
- The board will revisit this topic at the January board meeting.
- The discussion revolved around strategic planning being directly linked to future results (Olson Complex example).

9.4. Sparq Data Paperless Meeting Information

- The discussion centered around using this Sparq software to more efficiently organize and reference board policies and district documents. An example from another district was used for reference.

10. Return to School Update

- Superintendent Hart discussed revising the "Return to School" plan over the winter break to update current procedures and further align with local health department guidelines.
- The community updates containing COVID -19 data will continue second semester.
- Additional discussion centered around the successes and challenges of "remote learning" for students. We will continue to look at our remote learner data second semester and make adjustments as needed to meet the needs of all learners.

11. Closed Session

- No closed session occurred at the meeting.

12. Topics for Next Month's Agenda

Topics next month will include:

- "Swearing in" of Board Members
- Strategic Planning and Master Facilities Planning Update

- Designate Depositories for Funds
- Election of officers and reorganization of the Board (committee assignments, Federal Authorized Representative, Legal Firm and Auditor)
- Superintendent evaluation
- Budget report
- Board self-evaluation
- 2021-2022 School Calendar

13. Adjournment

- The meeting was adjourned at 9:39 p.m.

Chairperson

Superintendent

01/08/2021 08:42 AM

Posted - All; Fund Number 01; Processing Month 01/2021

User ID: KFH

| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|---------------------|---------------------------|---------------------------------------|--------------|-----------|
| Account Number | | Detail Description | | Amount |
| Checking Account ID | 1 | Fund Number 01 | GENERAL FUND | |
| | 422771 | ABC TERMITE & PEST CONTROL | 01/11/2021 | 90.00 |
| 01 2610 431 003 | | Elem Upkeep of Building | | 90.00 |
| | 422782 | ABC TERMITE & PEST CONTROL | 01/11/2021 | 119.00 |
| 01 2610 431 001 | | HS Upkeep of Building | | 119.00 |
| Total | | ABC TERMITE & PEST CONTROL | | 209.00 |
| | 28434770 | Access Systems Leasing | 01/11/2021 | 4,338.41 |
| 01 1100 440 001 | | HS Copier Lease | | 2,169.21 |
| 01 1100 440 003 | | Elem Copier Lease | | 2,169.20 |
| Total | | Access Systems Leasing | | 4,338.41 |
| | QRT 2 2020 SPED BEST SERV | | 01/11/2021 | 22,036.86 |
| 01 1200 320 001 | | Sped HS Contracted Service | | 22,036.86 |
| Total | | BEST | | 22,036.86 |
| | DN046 - DEC2020 | CASEY'S BUSINESS MASTERCARD | 01/11/2021 | 2,994.10 |
| 01 2650 626 000 | | Vehicle Gasoline | | 333.44 |
| 01 2710 890 000 | | Bus Misc. Expenses | | 26.65 |
| 01 2710 626 000 | | Bus Gas and Oil | | 2,634.01 |
| Total | | CASEY'S BUSINESS MASTERCARD | | 2,994.10 |
| | 4 | CLARK ENERSEN PARTNERS, THE | 01/11/2021 | 602.25 |
| 01 2211 320 000 | | Strategic Planning | | 602.25 |
| Total | | CLARK ENERSEN PARTNERS, THE | | 602.25 |
| | INV0341565 | DakTech Inc. | 01/11/2021 | 913.00 |
| 01 2310 890 000 | | BOE Misc. Expenses | | 913.00 |
| Total | | DakTech Inc. | | 913.00 |
| | 1246740 | DAS State ACCTG-Central Finance | 01/11/2021 | 232.49 |
| 01 2224 530 000 | | Internet Service | | 232.49 |
| Total | | DAS State ACCTG-Central Finance | | 232.49 |
| | 354946A - SHIPPING | DECKER EQUIPMENT | 01/11/2021 | 14.95 |
| 01 2610 610 003 | | Elem Custodian Supplies | | 14.95 |
| Total | | DECKER EQUIPMENT | | 14.95 |
| | 660501 - DEC2020 | EDUCATIONAL SERVICE UNIT #4 | 01/11/2021 | 4,627.08 |
| 01 6408 591 000 | | EARLY CHILDHOOD SERVICES ESU/DISTRICT | | 333.25 |
| 01 1291 591 003 | | Sped Director ages 3-5 Elem | | 166.62 |
| 01 6408 591 000 | | EARLY CHILDHOOD SERVICES ESU/DISTRICT | | 55.56 |
| 01 6406 591 003 | | AD/ECH SERVICES FROM ESU/DISTRICT | | 55.57 |
| 01 6408 591 000 | | EARLY CHILDHOOD SERVICES ESU/DISTRICT | | 91.67 |
| 01 6406 591 003 | | AD/ECH SERVICES FROM ESU/DISTRICT | | 91.66 |
| 01 1200 591 003 | | ELEM SPED DIRECTOR | | 1,499.63 |
| 01 1200 591 001 | | HS SPED DIRECTOR | | 1,333.00 |

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| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|-----------------------|-----------------------------|--|--------------|----------|
| Account Number | | Detail Description | | Amount |
| 01 2620 431 003 | | Elem Repairs & Maintenance | | 1,407.75 |
| | 30043 | HAMILTON SERVICE CO | 01/11/2021 | 221.65 |
| 01 2620 431 003 | | Elem Repairs & Maintenance | | 221.65 |
| | 30045 | HAMILTON SERVICE CO | 01/11/2021 | 237.50 |
| 01 2620 431 001 | | HS Repairs & Maintenance | | 237.50 |
| | 30141 | HAMILTON SERVICE CO | 01/11/2021 | 1,834.90 |
| 01 2620 431 003 | | Elem Repairs & Maintenance | | 1,834.90 |
| | 30164 | HAMILTON SERVICE CO | 01/11/2021 | 332.50 |
| 01 2620 431 001 | | HS Repairs & Maintenance | | 332.50 |
| Total | HAMILTON SERVICE CO | | | 5,262.30 |
| | 590173993 | HOME DEPOT PRO, THE | 01/11/2021 | 422.40 |
| 01 6996 610 003 | | COVID19 ELEM GENERAL SUPPLIES | | 422.40 |
| | 592084065 | HOME DEPOT PRO, THE | 01/11/2021 | 182.75 |
| 01 2610 610 003 | | Elem Custodian Supplies | | 182.75 |
| Total | HOME DEPOT PRO, THE | | | 605.15 |
| | 363061616 | J.W. PEPPER & SON INC. | 01/11/2021 | 422.09 |
| 01 1100 610 001 2 102 | | HS INSTRUMENTAL SUPPLIES | | 422.09 |
| Total | J.W. PEPPER & SON INC. | | | 422.09 |
| | 059308 | JAYMAR Business Forms, Inc. | 01/11/2021 | 165.30 |
| 01 2510 610 000 | | Superintendent Secretary Office Supplies | | 165.30 |
| Total | JAYMAR Business Forms, Inc. | | | 165.30 |
| | DOANE 2020 FALL CED | JOHNSON, HEATH | 01/11/2021 | 984.00 |
| 01 2410 330 001 | | HS Principal Professional Development | | 984.00 |
| Total | JOHNSON, HEATH | | | 984.00 |
| | 169949 | Kidwell Inc | 01/11/2021 | 25.00 |
| 01 2620 431 001 | | HS Repairs & Maintenance | | 25.00 |
| Total | Kidwell Inc | | | 25.00 |
| | DEC2020 MILEAGE | Knutson, Denise | 01/11/2021 | 25.88 |
| 01 1100 333 003 | | Elem Mileage | | 25.88 |
| Total | Knutson, Denise | | | 25.88 |
| | INV56660 | KURITA AMERICA INC | 01/11/2021 | 340.00 |
| 01 2610 431 003 | | Elem Upkeep of Building | | 340.00 |
| Total | KURITA AMERICA INC | | | 340.00 |
| | 51733103 | MATHESON-TRI-GAS INC | 01/11/2021 | 40.24 |
| 01 1100 610 001 | | HS General Supplies | | 40.24 |
| Total | MATHESON-TRI-GAS INC | | | 40.24 |
| | 6291 | MATTICE LOCK & SAFE | 01/11/2021 | 165.86 |
| 01 2610 610 001 | | HS Custodian Supplies | | 165.86 |
| Total | MATTICE LOCK & SAFE | | | 165.86 |
| | QR2 2020 MILEAGE BM | McCreight, Beth | 01/11/2021 | 196.65 |
| 01 1100 333 001 | | HS Mileage | | 196.65 |

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| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|-----------------|---------------------------------|--|--------------|----------|
| Account Number | | Detail Description | | Amount |
| Total | McCreight, Beth | | | 196.65 |
| 01 2610 610 001 | 51765 | MENARDS HS Custodian Supplies | 01/11/2021 | 167.03 |
| 01 2610 610 001 | 52513 | MENARDS HS Custodian Supplies | 01/11/2021 | 17.17 |
| Total | MENARDS | | | 184.20 |
| 01 2610 431 003 | 8342 | Midwest Walls & Landscape, Inc. Elem Upkeep of Building | 01/11/2021 | 300.00 |
| 01 2610 431 003 | 8429 | Midwest Walls & Landscape, Inc. Elem Upkeep of Building | 01/11/2021 | 300.00 |
| Total | Midwest Walls & Landscape, Inc. | | | 600.00 |
| 01 1100 333 003 | QR2 2020 MILEAGE SMR | Murphy-Robb, Sandra Elem Mileage | 01/11/2021 | 155.25 |
| Total | Murphy-Robb, Sandra | | | 155.25 |
| 01 2181 591 001 | O-625 | NCECBVI HS VISUALLY IMPAIRED SERVICES | 01/11/2021 | 328.80 |
| Total | NCECBVI | | | 328.80 |
| 01 2310 890 000 | 45948 | NE ASSOCIATION OF SCHOOL BOARDS BOE Misc. Expenses | 01/11/2021 | 42.00 |
| 01 2310 890 000 | INV-06973- Y6Y2Z3 | NE ASSOCIATION OF SCHOOL BOARDS BOE Misc. Expenses | 01/11/2021 | 150.00 |
| 01 2320 330 000 | INV-07036- M1J1Q4 | NE ASSOCIATION OF SCHOOL BOARDS Superintendent Professional Development | 01/11/2021 | 55.00 |
| Total | NE ASSOCIATION OF SCHOOL BOARDS | | | 247.00 |
| 01 2610 621 001 | 1546-1 -11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 75.38 |
| 01 2610 621 003 | 3273-0 -11/9- 12/9/20 | NEBRASKA CITY UTILITIES Elem Utilities | 01/11/2021 | 3,458.75 |
| 01 2610 621 001 | 3321-7 -11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 4,098.78 |
| 01 2610 621 001 | 39368-6 11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 28.35 |
| 01 2610 621 001 | 43577-6 11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 25.32 |
| 01 2610 621 001 | 43679-0 11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 40.05 |
| 01 2610 621 001 | 44277-2 11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 101.87 |
| 01 2610 621 001 | 44718-5 11/9- 12/9/20 | NEBRASKA CITY UTILITIES HS Utilities | 01/11/2021 | 321.05 |
| 01 2610 621 001 | | HS Utilities | | 321.05 |

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| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|-----------------|--|--|--------------|----------|
| Account Number | | Detail Description | | Amount |
| Total | NEBRASKA CITY UTILITIES | | | 8,149.55 |
| | 118739 | NEBRASKA STATE FIRE MARSHAL | 01/11/2021 | 36.00 |
| 01 2610 431 003 | | Elem Upkeep of Building | | 36.00 |
| Total | NEBRASKA STATE FIRE MARSHAL | | | 36.00 |
| | 00523971 | O'KEEFE ELEVATOR CO, INC | 01/11/2021 | 232.62 |
| 01 2620 431 001 | | HS Repairs & Maintenance | | 232.62 |
| Total | O'KEEFE ELEVATOR CO, INC | | | 232.62 |
| | JO PT DEC2020 | O'Neil, Jan | 01/11/2021 | 3,684.36 |
| 01 6408 320 000 | | IDEA Part B Birth-4 Pre-diagnosis | | 537.73 |
| 01 6406 320 003 | | IDEA Preschool Professional Service | | 667.53 |
| 01 2171 320 003 | | Physical Therapy Elem Contracted Service | | 2,376.04 |
| 01 2171 320 001 | | Physical Therapy HS Contracted Service | | 103.06 |
| Total | O'Neil, Jan | | | 3,684.36 |
| | 1502-20201231 | ONE SOURCE THE BACKGROUND CHECK COMPANY | 01/11/2021 | 54.00 |
| 01 2310 890 000 | | BOE Misc. Expenses | | 54.00 |
| Total | ONE SOURCE THE BACKGROUND CHECK COMPANY | | | 54.00 |
| | 2021 REIMBURSEMENT | PALMYRA ACTIVITY FUND | 01/11/2021 | 276.86 |
| 01 2510 890 000 | | Superintendent Secretary Misc. Expenses | | 276.86 |
| Total | PALMYRA ACTIVITY FUND | | | 276.86 |
| | 67 | Perry, Guthery, Hasse & Gessford, P.C., L.L.O. | 01/11/2021 | 867.00 |
| 01 2330 317 000 | | District Legal Services | | 867.00 |
| Total | Perry, Guthery, Hasse & Gessford, P.C., L.L.O. | | | 867.00 |
| | QRT2 2020 MILEAGE LP | POHLEN, ELIZABETH | 01/11/2021 | 98.90 |
| 01 2161 333 001 | | SPED HS OT MILEAGE | | 98.90 |
| Total | POHLEN, ELIZABETH | | | 98.90 |
| | 1430036658 | POMP'S TIRE SERVICE, INC | 01/11/2021 | 1,521.80 |
| 01 2730 431 000 | | BUS & VEHICLE SERVICING & MAINTENANCE | | 1,521.80 |
| Total | POMP'S TIRE SERVICE, INC | | | 1,521.80 |
| | PHS - 1/23/2021 | RECYCLING ENTERPRISES OF NE, INC. | 01/11/2021 | 90.00 |
| 01 2610 431 001 | | HS Upkeep of Building | | 90.00 |
| Total | RECYCLING ENTERPRISES OF NE, INC. | | | 90.00 |
| | 2079 | SKYLER ENTERPRISES LLC | 01/11/2021 | 1,322.00 |
| 01 2620 420 003 | | Elem Cleaning Service | | 972.00 |
| 01 6996 420 003 | | COVID19 ELEM CLEANING SERVICES | | 350.00 |
| | 2083 | SKYLER ENTERPRISES LLC | 01/11/2021 | 2,335.00 |
| 01 2620 420 001 | | HS Cleaning Service | | 1,685.00 |
| 01 6996 420 001 | | COVID19 HS CLEANING SERVICES | | 650.00 |
| Total | SKYLER ENTERPRISES LLC | | | 3,657.00 |

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| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|---|----------------------|--|--------------|-----------------|
| Account Number | | Detail Description | | |
| 01 2730 431 000 | 154758 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 465.22 |
| 01 2730 431 000 | 154786 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 1,141.02 |
| 01 2730 431 000 | 154802 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 265.50 |
| 01 2730 431 000 | 154822 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 530.45 |
| 01 2730 431 000 | 154897 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 1,279.86 |
| 01 2730 431 000 | 154916 | Southwest Auto BUS & VEHICLE SERVICING & MAINTENANCE | 01/11/2021 | 1,809.50 |
| Total Southwest Auto | | | | <u>5,491.55</u> |
| 01 2310 890 000 | 2162 | SPARQDATA Solutions BOE Misc. Expenses | 01/11/2021 | 3,920.00 |
| Total SPARQDATA Solutions | | | | <u>3,920.00</u> |
| 01 3300 890 003 | 2020 - REC REIMBUR | THOMPSON, TIM & MYCHELLE Rec Program Misc. Expenses | 01/11/2021 | 630.80 |
| Total THOMPSON, TIM & MYCHELLE | | | | <u>630.80</u> |
| 01 1100 610 001 | 08155 - AG CLASS | TRUAX, SHAYLEE HS General Supplies | 01/11/2021 | 27.25 |
| Total TRUAX, SHAYLEE | | | | <u>27.25</u> |
| 01 2610 410 003 | 60781 | VILLAGE OF BENNET Elem Water & Sewer | 01/11/2021 | 323.89 |
| 01 2610 621 003 | | Elem Utilities | | 9.14 |
| Total VILLAGE OF BENNET | | | | <u>333.03</u> |
| 01 2610 410 001 | 107003 - 11/26-12/23 | VILLAGE OF PALMYRA HS Water & Sewer | 01/11/2021 | 31.95 |
| 01 2610 410 001 | 230001 - 11/26-12/23 | VILLAGE OF PALMYRA HS Water & Sewer | 01/11/2021 | 26.00 |
| 01 2610 410 001 | 257001 - 11/26-12/23 | VILLAGE OF PALMYRA HS Water & Sewer | 01/11/2021 | 217.50 |
| 01 2610 410 001 | 274001 - 11/26-12/23 | VILLAGE OF PALMYRA HS Water & Sewer | 01/11/2021 | 26.00 |
| 01 2610 410 001 | 286002 - 11/26-12/23 | VILLAGE OF PALMYRA HS Water & Sewer | 01/11/2021 | 6,929.41 |
| Total VILLAGE OF PALMYRA | | | | <u>7,230.86</u> |
| | 228805 | VOICE NEWS | 01/11/2021 | 6.73 |

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| PO Number | Invoice Number | Vendor Name | Invoice Date | Amount |
|---------------------|-------------------------------|-------------------------------|--------------|-----------|
| Account Number | | Detail Description | | Amount |
| 01 2310 540 000 | | BOE Advertising | | 6.73 |
| | 228949 | VOICE NEWS | 01/11/2021 | 92.16 |
| 01 2310 540 000 | | BOE Advertising | | 92.16 |
| | 228950 | VOICE NEWS | 01/11/2021 | 63.96 |
| 01 2310 540 000 | | BOE Advertising | | 63.96 |
| | 228951 | VOICE NEWS | 01/11/2021 | 36.61 |
| 01 2310 540 000 | | BOE Advertising | | 36.61 |
| | 3000191 | VOICE NEWS | 01/11/2021 | 158.22 |
| 01 2310 540 000 | | BOE Advertising | | 158.22 |
| Total | VOICE NEWS | | | 357.68 |
| | 00455583 | VOLLI COMMUNICATIONS, INC | 01/11/2021 | 113.63 |
| 01 2510 382 001 | | HS Telephone | | 56.81 |
| 01 2510 382 003 | | Elem Telephone | | 56.82 |
| Total | VOLLI COMMUNICATIONS, INC | | | 113.63 |
| | 1720063 | WASTE CONNECTIONS OF NEBRASKA | 01/11/2021 | 810.21 |
| 01 2610 431 001 | | HS Upkeep of Building | | 810.21 |
| Total | WASTE CONNECTIONS OF NEBRASKA | | | 810.21 |
| | 091969071 - DEC2020 | WINDSTREAM | 01/11/2021 | 91.10 |
| 01 2510 382 001 | | HS Telephone | | 91.10 |
| Total | WINDSTREAM | | | 91.10 |
| Fund Number | 01 | | | 87,592.79 |
| Checking Account ID | 1 | | | 87,592.79 |

Payroll December 2020 \$505407.35

January 11, 2021 Bills \$87592.79

Total \$593000.14

**SUPERINTENDENT'S REPORT
REGULAR BOARD MEETING:
Designated Bill Summaries**

Date: January 11th 2021

TO: Palmyra District OR-1 BOE

From: Michael Hart

Re: BOE meeting notes for January 2021

- Next month's regular meeting is scheduled for **Monday, February 8th 2021 at 7:00 p.m.**

A. Consent Agenda Expenditures

Depreciation Fund Claims: None this month

Bond Fund: none this month

Special Building Claims: Total Claims: **\$2,210.87**

- **Lincoln Winwater Works Co. \$1,010.87** – water hydrant installation: south lot: HS
- **Lovell Excavating: \$1,200.00:** – Install meter pit at high school

General Fund Claims: Total claims: **\$87,592.79**

- **Pomp's Tire Service: \$1,521.80** - tire repair and service
- **Casey's: \$2,994.10** – Fuel expenses / misc.
- **Southwest Auto: \$5,491.55** - Vehicle repair and maintenance
- **Hamilton Service: \$5,262.30** – Electrical and HVAC repair at the high school and elementary
- **Ekstrum Auto: \$1,654.80:** Vehicle maintenance and repair
- **Clark Enersen Partners: \$602.25** – Strategic planning expense
- **ESU#6: \$398.36** – Technology services
- **ESU # 4: \$4,627.08** Contracted student services
- **Perry Law: \$867.00** – Legal services
- **Sparq Data Solutions: \$3,920.00:** Sparq Meetings and North Star Negotiations Software
- **Village of Palmyra: \$7,230.86** – water and sewer cumulative costs spring–present
- **Best: \$22,036.86** – Special education high school services

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

Fund: 01 GENERAL FUND

| Account Number | Description | Revised Budget | During Month | To Date | % of Budget | Budget Balance |
|-----------------------------------|--|----------------|--------------|--------------|-------------|----------------|
| 01 1100 | LOCAL PROPERTY TAXES | 5,018,990.00 | 36,013.25 | 974,179.32 | 19.41 | 4,044,810.68 |
| 01 1115 | CARLINE TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1120 | In-Lieu 1957 Levy Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1125 | MOTOR VEHICLE TAXES | 283,952.00 | 27,196.15 | 110,962.78 | 39.08 | 172,989.22 |
| 01 1140 | Interest Levied Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1190 | OTHER TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1312 | SUMMER SCHOOL TUITION | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| 01 1312 1001 | DRIVERS EDUCATION - SUMMER FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1315 | TUITION FROM DISTRICTS - SENCAP | 0.00 | 0.00 | 50.00 | 0.00 | (50.00) |
| 01 1370 | PRESCHOOL TUITION & FEES | 10,000.00 | 550.00 | 10,325.00 | 103.25 | (325.00) |
| 01 1421 | TRANSPORTATION OTHER DISTRICTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 1510 | INTEREST ON INVESTMENTS | 0.00 | 73.76 | 356.28 | 0.00 | (356.28) |
| 01 1800 | REC PROGRAM - COMMUNITY SERVICES | 25,000.00 | 1,793.63 | 9,238.08 | 36.95 | 15,761.92 |
| 01 1910 | RENTAL OF SCHOOL FACILITY | 200.00 | 0.00 | 100.00 | 50.00 | 100.00 |
| 01 1911 | LOCAL LICENSE FEES | 0.00 | 0.00 | 1,734.78 | 0.00 | (1,734.78) |
| 01 1920 | EDUCATION QUEST FOUNDATION | 0.00 | 0.00 | 900.00 | 0.00 | (900.00) |
| 01 1990 | OTHER LOCAL RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: LOCAL RECEIPTS | | 5,348,142.00 | 65,626.79 | 1,107,846.24 | 20.71 | 4,240,295.76 |
| 01 2110 | COUNTY FINES & LICENSE FEES | 20,000.00 | 2,273.43 | 6,827.06 | 34.14 | 13,172.94 |
| 01 2130 | OTHER COUNTY RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 2150 0002 | SAFETY & SECURITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 2210 | ESU RECEIPTS | 5,000.00 | 0.00 | 421.20 | 8.42 | 4,578.80 |
| Subtotal: COUNTY AND ESU RECEIPTS | | 25,000.00 | 2,273.43 | 7,248.26 | 28.99 | 17,751.74 |
| 01 3110 | STATE AID | 1,303,507.00 | 129,817.00 | 524,610.00 | 40.25 | 778,897.00 |
| 01 3120 | SPED SCHOOL AGE | 200,000.00 | 61,306.00 | 61,306.00 | 30.65 | 138,694.00 |
| 01 3125 | SPED TRANSPORTATION | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| 01 3130 | HOMESTEAD EXEMPTION | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 |
| 01 3131 | PROPERTY TAX CREDIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3132 | Personal Property Tax Credit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3180 | PRO-RATE MOTOR VEHICLE | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 |
| 01 3400 | STATE APPORTIONMENT | 52,000.00 | 0.00 | 0.00 | 0.00 | 52,000.00 |
| 01 3500 | QUALITY ED INCENTIVE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3512 | DISTANCE EDUCATION INCENTIVE PAYMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3535 | PAYMENTS FOR HIGH ABILITY LEARNERS | 3,500.00 | 0.00 | 6,079.00 | 173.69 | (2,579.00) |
| 01 3540 | STATE EARLY CHILDHOOD | 60,000.00 | 0.00 | 42,348.00 | 70.58 | 17,652.00 |
| 01 3570 | TEACHER DEVELOPMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3575 | NEBRASKA INNOVATION GRANT PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3800 | REVENUE IN LIEU OF SCHOOL LAND TAX | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 3990 | OTHER STATE RECEIPTS | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 |
| Subtotal: STATE RECEIPTS | | 1,672,507.00 | 191,123.00 | 634,343.00 | 37.93 | 1,038,164.00 |
| 01 4300 | RESTRICTED GRANTS-IN-AID FROM FED GOV | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| 01 4310 | REAP | 35,000.00 | 0.00 | 0.00 | 0.00 | 35,000.00 |
| 01 4500 | GRANTS FROM THE FED GOV THROUGH STATE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4505 | TITLE 1 PART A - CARRY OVER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4506 | TITLE 1 PART A - CURRENT YEAR | 32,000.00 | 0.00 | 0.00 | 0.00 | 32,000.00 |
| 01 4507 | TITLE 1 SCHOOL IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4509 | Title II, Part A ESSA Princ & Teach | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4511 | TITLE V, REAP RURAL LOW INCOME SCH GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4512 | IDEA PART B BASE ALLOCATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4516 | IDEA PRESCHOOL BASE/IDEA ENROL POVERTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4519 | IDEA ENROLLMENT/POVERTY | 85,000.00 | 0.00 | 0.00 | 0.00 | 85,000.00 |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

Fund: 01 GENERAL FUND

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|--|-----------------------|---------------------|---------------------|--------------------|-----------------------|
| 01 4521 | IDEA PART B PROPORTIONATE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4524 | OTHER FEDERAL NON-CATEGORICAL RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4525 | FEDERAL VOCATIONAL & APPLIED TECH EDUC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4531 | Title IV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4580 | Ed Jobs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4599 | Fed State Fiscal Stabilization ARRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4610 | ARRA: Idea Part B Enrollment /Pover | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4630 | ARRA idea | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4708 | MEDICAID REIMBURSEMENT SPED | 7,500.00 | 0.00 | 0.00 | 0.00 | 7,500.00 |
| 01 4709 | MEDICAID ADMIN ACTIVITIES (MAAPS) | 5,500.00 | 0.00 | 0.00 | 0.00 | 5,500.00 |
| 01 4750 | School to Work | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4810 | ARRA TITLE 1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4900 | OTHER FEDERAL RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4965 | Goals 2000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4967 | TITLE IV, PART A SSAE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4985 | NCLB Title II Part D (Technology) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 4994 | SCIP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: FEDERAL RECEIPTS | 170,000.00 | 0.00 | 0.00 | 0.00 | 170,000.00 |
| 01 5200 | FUND TRANSFERS | 0.00 | 0.00 | 45,630.16 | 0.00 | (45,630.16) |
| 01 5300 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 5301 | INSURANCE ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 5400 | LOAN PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 5610 | Art Class Receipts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 5620 | Industrial Arts Receipts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 5690 | OTHER NON-REVENUE RECEIPTS | 1,000.00 | 125,833.39 | 125,833.39 | 12,583.34 | (124,833.39) |
| | Subtotal: NON-REVENUE RECEIPTS | 1,000.00 | 125,833.39 | 171,463.55 | 17,146.36 | (170,463.55) |
| 01 9000 | NON-PROGRAMMED RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: NON-PROGRAM RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Fund Total: | 7,216,649.00 | 384,856.61 | 1,920,901.05 | 26.62 | 5,295,747.95 |

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

Fund: 02 Depreciation

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|--------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 02 1510 | INTEREST ON INVESTMENTS | 0.00 | 78.09 | 168.88 | 0.00 | (168.88) |
| | Subtotal: LOCAL RECIEPTS | 0.00 | 78.09 | 168.88 | 0.00 | (168.88) |
| 02 5200 | FUND TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02 5690 | OTHER NON-REVENUE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: NON-REVENUE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Fund Total: | 0.00 | 78.09 | 168.88 | 0.00 | (168.88) |

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

Fund: 03 Unemployment

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|--------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 03 1510 | INTEREST ON INVESTMENTS | 0.00 | 16.33 | 31.60 | 0.00 | (31.60) |
| | Subtotal: LOCAL RECIEPTS | 0.00 | 16.33 | 31.60 | 0.00 | (31.60) |
| | Fund Total: | 0.00 | 16.33 | 31.60 | 0.00 | (31.60) |

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|---|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 05 1710 0001 | ATHLETIC ADMISSIONS REVENUE | 0.00 | 1,365.00 | 9,134.00 | 0.00 | (9,134.00) |
| 05 1710 0028 | MUSICAL/DRAMA ADMISSIONS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0001 | OTHER ACTIVITY REVENUE | 0.00 | 430.50 | 10,737.39 | 0.00 | (10,737.39) |
| 05 1790 0002 | ANNUAL REVENUE | 0.00 | 400.00 | 450.00 | 0.00 | (450.00) |
| 05 1790 0003 | MUSIC REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0004 | ELEMENTARY PRINCIPAL REVENUE | 0.00 | 1,634.20 | 1,784.20 | 0.00 | (1,784.20) |
| 05 1790 0005 | STUDENT COUNCIL REVENUE | 0.00 | 132.00 | 332.00 | 0.00 | (332.00) |
| 05 1790 0006 | FFA REVENUE | 0.00 | 500.00 | 1,734.00 | 0.00 | (1,734.00) |
| 05 1790 0007 | HIGH SCHOOL PRINCIPAL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0008 | LIFE SKILLS REVENUE | 0.00 | 20.00 | 146.00 | 0.00 | (146.00) |
| 05 1790 0009 | FCCLA REVENUE | 0.00 | 647.50 | 1,851.50 | 0.00 | (1,851.50) |
| 05 1790 0010 | MISC ACCOUNT REVENUE | 0.00 | 0.00 | 2,005.00 | 0.00 | (2,005.00) |
| 05 1790 0011 | ART CLUB REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0012 | NATIONAL HONOR SOCIETY REVENUE | 0.00 | 122.00 | 122.00 | 0.00 | (122.00) |
| 05 1790 0013 | SPEECH REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0014 | FIRST GRADE REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0015 | BOYS BASKETBALL HS REVENUE | 0.00 | 0.00 | 173.20 | 0.00 | (173.20) |
| 05 1790 0016 | CONCESSIONS REVENUE | 0.00 | 1,218.02 | 7,361.17 | 0.00 | (7,361.17) |
| 05 1790 0017 | GIRLS BASKETBALL HS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0018 | BONDS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0019 | INTEREST REVENUE | 0.00 | 6.21 | 26.08 | 0.00 | (26.08) |
| 05 1790 0020 | UNION BANK REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0021 | PALMYRA SPORTS APPAREL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0022 | FIELDS SCHOLARSHIP REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0023 | CROSS COUNTRY REVENUE | 0.00 | 0.00 | 1,235.00 | 0.00 | (1,235.00) |
| 05 1790 0024 | INDUSTRIAL ARTS SHOP REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0025 | LIBRARY REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0026 | PARTY GROUP REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0027 | CLASS OF 2021 REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0028 | MUSICAL/DRAMA REVENUE | 0.00 | 521.00 | 521.00 | 0.00 | (521.00) |
| 05 1790 0029 | WRESTLING REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0030 | GENERAL FUND REIMBURSEMENT REVENUE | 0.00 | 299.49 | 2,509.05 | 0.00 | (2,509.05) |
| 05 1790 0031 | 6TH GRADE REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0032 | WEIGHTS REVENUE | 0.00 | 0.00 | 2,192.50 | 0.00 | (2,192.50) |
| 05 1790 0033 | VOLLEYBALL REVENUE | 0.00 | 132.02 | 2,264.02 | 0.00 | (2,264.02) |
| 05 1790 0034 | IMPREST FUND REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0035 | BENNET BOOSTERS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0036 | CHEERLEADING REVENUE | 0.00 | 0.00 | 218.44 | 0.00 | (218.44) |
| 05 1790 0037 | BENNET BACK-PACK PROGRAM REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0038 | CLASS OF 2020 REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0039 | FAMILY PASSES REVENUE | 0.00 | 0.00 | 4,830.00 | 0.00 | (4,830.00) |
| 05 1790 0040 | STUDENT FEES REVENUE | 0.00 | 0.00 | 4,620.00 | 0.00 | (4,620.00) |
| 05 1790 0041 | QUIZ BOWL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0042 | JR HIGH BASKETBALL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0043 | 8TH GRADE CAMPUS VISIT GRANT REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0044 | SPANISH REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0045 | ENGLISH/PSYCHOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0046 | NEW BAND UNIFORMS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0047 | NATIONAL BREAST CANCER FOUNDATION REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0048 | CLASS OF 2018 REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0049 | SHOW CHOIR REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0050 | CHROMEBOOK INSURANCE REVENUE | 0.00 | 35.00 | 6,466.77 | 0.00 | (6,466.77) |
| 05 1790 0051 | GOLF REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 1790 0052 | CIRCLE OF FRIENDS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

| Fund: 05 Activity Fund | | | | | | |
|-----------------------------|--------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
| 05 1790 0053 | CLASS OF 2019 REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: LOCAL RECIEPTS | 0.00 | 7,462.94 | 60,713.32 | 0.00 | (60,713.32) |
| 05 5200 0001 | FUND TRANSFERS ATHLETICS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 5200 0002 | FUND TRANSFERS ANNUAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: NON-REVENUE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Fund Total: | 0.00 | 7,462.94 | 60,713.32 | 0.00 | (60,713.32) |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

Fund: 06 Hot Lunch

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|---|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 06 1510 | INTEREST ON INVESTMENTS | 0.00 | 3.62 | 11.77 | 0.00 | (11.77) |
| 06 1620 | DAILY SALES OF BREAK/LUNCH/MILK | 0.00 | 439.20 | 11,801.78 | 0.00 | (11,801.78) |
| | Subtotal: LOCAL RECIEPTS | 0.00 | 442.82 | 11,813.55 | 0.00 | (11,813.55) |
| 06 3150 | STATE REIMBURSEMENT(OF NUTRITION PROG) | 0.00 | 35,852.13 | 143,082.95 | 0.00 | (143,082.95) |
| | Subtotal: STATE RECEIPTS | 0.00 | 35,852.13 | 143,082.95 | 0.00 | (143,082.95) |
| 06 4210 | FEDERAL REIMBURSEMENT OF NUTR PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: FEDERAL RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 06 5200 | TRANSFER OF FUNDS | 0.00 | 0.00 | 1,835.00 | 0.00 | (1,835.00) |
| | Subtotal: NON-REVENUE RECEIPTS | 0.00 | 0.00 | 1,835.00 | 0.00 | (1,835.00) |
| | Fund Total: | 0.00 | 36,294.95 | 156,731.50 | 0.00 | (156,731.50) |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

Fund: 07 Bond

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|--------------------------------|------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 07 1100 | LOCAL PROPERTY TAXES | 0.00 | 4,438.13 | 239,813.36 | 0.00 | (239,813.36) |
| 07 1140 | Interest Levied Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 07 1510 | INTEREST | 0.00 | 9.64 | 51.77 | 0.00 | (51.77) |
| Subtotal: LOCAL RECIEPTS | | 0.00 | 4,447.77 | 239,865.13 | 0.00 | (239,865.13) |
| 07 3130 | HOMESTEAD EXEMPTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 07 3131 | PROPERTY TAX CREDIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 07 3132 | Personal Property Tax Credit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 07 3180 | PRO-RATE MOTOR VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: STATE RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 07 5200 | FUND TRANSFERS | 0.00 | 5,000.00 | 5,000.00 | 0.00 | (5,000.00) |
| Subtotal: NON-REVENUE RECEIPTS | | 0.00 | 5,000.00 | 5,000.00 | 0.00 | (5,000.00) |
| Fund Total: | | 0.00 | 9,447.77 | 244,865.13 | 0.00 | (244,865.13) |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

Fund: 08 Special Building Fund

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|--------------------------------|---|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 08 1100 | LOCAL PROPERTY TAXES | 0.00 | 825.14 | 60,035.87 | 0.00 | (60,035.87) |
| 08 1140 | Interest Levied Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 1510 | INTEREST on CD | 0.00 | 1,492.56 | 1,599.73 | 0.00 | (1,599.73) |
| 08 1910 | RENTAL OF SCHOOL EQUIPMENT & FACILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: LOCAL RECIEPTS | | 0.00 | 2,317.70 | 61,635.60 | 0.00 | (61,635.60) |
| 08 3130 | HOMESTEAD EXEMPTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 3131 | PROPERTY TAX CREDIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 3132 | Personal Property Tax Credit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 3180 | PRO-RATE MOTOR VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: STATE RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 5690 | OTHER NON-REVENUE RECIEPTS | 0.00 | 5,000.00 | 5,000.00 | 0.00 | (5,000.00) |
| Subtotal: NON-REVENUE RECEIPTS | | 0.00 | 5,000.00 | 5,000.00 | 0.00 | (5,000.00) |
| Fund Total: | | 0.00 | 7,317.70 | 66,635.60 | 0.00 | (66,635.60) |

Revenue Summary Report
 Processing Month: 12/2020
 Regular; Processing Month 12/2020

Fund: 09 Qualified Capital Purpose Fund

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|--------------------------------|----------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 09 1100 | LOCAL PROPERTY TAXES | 0.00 | 1,200.04 | 32,169.99 | 0.00 | (32,169.99) |
| 09 1140 | Interest Levied Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 1510 | INTEREST ON INVESTMENTS | 0.00 | 2.06 | 17.76 | 0.00 | (17.76) |
| Subtotal: LOCAL RECIEPTS | | 0.00 | 1,202.10 | 32,187.75 | 0.00 | (32,187.75) |
| 09 3130 | HOMESTEAD EXEMPTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 3131 | PROPERTY TAX CREDIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 3132 | Personal Property Tax Credit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 3180 | PRO-RATE MOTOR VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: STATE RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 5100 | ISSUANCE OF BONDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 5120 | PREMIUM ON THE ISSUANCE OF BONDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09 5690 | OTHER NON-REVENUE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: NON-REVENUE RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Total: | | 0.00 | 1,202.10 | 32,187.75 | 0.00 | (32,187.75) |

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

Fund: 12 Student Fee Fund

| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|-----------------------|--------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| 12 1510 | INTEREST ON INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 1741 | EXTRACURRICULAR ACTIVITY FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: LOCAL RECIEPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 5100 | ISSUANCE OF BONDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: NON-REVENUE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Fund Total: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Revenue Summary Report
Processing Month: 12/2020
Regular; Processing Month 12/2020

| | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|--------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| Grand Total: | 7,216,649.00 | 446,676.49 | 2,482,234.83 | 34.40 | 4,734,414.17 |

Balance Sheet

Period Ending: December 2020

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|------------------------------|---|----------------------------|----------------------------|----------------------------|
| Fund: 01 GENERAL FUND | | | | |
| <u>Current Assets</u> | | | | |
| 01 101 | CASH IN BANK | 1,855,981.19 | (237,777.84) | 1,618,203.35 |
| 01 900 | Cash County Treasurer | 848,892.22 | 0.00 | 848,892.22 |
| | Current Assets Subtotal: | <u>2,704,873.41</u> | <u>(237,777.84)</u> | <u>2,467,095.57</u> |
| <u>Other Assets</u> | | | | |
| 01 390 | Budgeted Revenue | 7,216,649.00 | 0.00 | 7,216,649.00 |
| 01 392 | Less: Revenue Received | (1,536,044.44) | (384,856.61) | (1,920,901.05) |
| | Other Assets Subtotal: | <u>5,680,604.56</u> | <u>(384,856.61)</u> | <u>5,295,747.95</u> |
| | Total Assets and Deferred Outflows of Resources: | <u><u>8,385,477.97</u></u> | <u><u>(622,634.45)</u></u> | <u><u>7,762,843.52</u></u> |
| <u>Current Liabilities</u> | | | | |
| 01 450 | PAYROLL DEDUCTION PAYABLE | 0.00 | 0.00 | 0.00 |
| 01 451 | FICA PAYABLE | 0.00 | 0.00 | 0.00 |
| 01 452 | FIT PAYABLE | 0.00 | 0.00 | 0.00 |
| 01 453 | INSURANCE PAYABLE | (1,390.43) | 0.00 | (1,390.43) |
| 01 454 | RETIREMENT PAYABLE | 0.00 | 0.00 | 0.00 |
| 01 455 | SIT PAYABLE | 0.00 | 0.00 | 0.00 |
| | Current Liabilities Subtotal: | <u>(1,390.43)</u> | <u>0.00</u> | <u>(1,390.43)</u> |
| <u>Other Liabilities</u> | | | | |
| 01 690 | Budgeted Expenditures | 7,796,694.52 | 0.00 | 7,796,694.52 |
| 01 692 | Less: Expenditures to Date | (1,994,451.57) | (622,634.45) | (2,617,086.02) |
| | Other Liabilities Subtotal: | <u>5,802,242.95</u> | <u>(622,634.45)</u> | <u>5,179,608.50</u> |
| <u>Fund Balance</u> | | | | |
| 01 704 | Fund Balance - Regular Unspent | 3,164,670.97 | 0.00 | 3,164,670.97 |
| 01 705 | Budgeted Fund Balance | (580,045.52) | 0.00 | (580,045.52) |
| | Fund Balance Subtotal: | <u>2,584,625.45</u> | <u>0.00</u> | <u>2,584,625.45</u> |
| | Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | <u><u>8,385,477.97</u></u> | <u><u>(622,634.45)</u></u> | <u><u>7,762,843.52</u></u> |

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|-----------------------------|-------------------------|----------------------|-----------------------|
| Fund: 02 Depreciation | | | | |
| <u>Current Assets</u> | | | | |
| 02 101 | CASH | 246,887.15 | (9,901.91) | 236,985.24 |
| | Current Assets Subtotal: | <u>246,887.15</u> | <u>(9,901.91)</u> | <u>236,985.24</u> |
| <u>Other Assets</u> | | | | |
| 02 392 | LESS: REVENUE RECEIVED | (90.79) | (78.09) | (168.88) |
| | Other Assets Subtotal: | <u>(90.79)</u> | <u>(78.09)</u> | <u>(168.88)</u> |
| Total Assets and Deferred Outflows of Resources: | | <u>246,796.36</u> | <u>(9,980.00)</u> | <u>236,816.36</u> |
| <u>Other Liabilities</u> | | | | |
| 02 692 | LESS: EXPENDITURES TO DATE | (31,133.96) | (9,980.00) | (41,113.96) |
| | Other Liabilities Subtotal: | <u>(31,133.96)</u> | <u>(9,980.00)</u> | <u>(41,113.96)</u> |
| <u>Fund Balance</u> | | | | |
| 02 704 | FUND BALANCE | 277,930.32 | 0.00 | 277,930.32 |
| | Fund Balance Subtotal: | <u>277,930.32</u> | <u>0.00</u> | <u>277,930.32</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | <u>246,796.36</u> | <u>(9,980.00)</u> | <u>236,816.36</u> |

Balance Sheet

Period Ending: December 2020

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|--------------------------|-------------------------|----------------------|-----------------------|
| Fund: 03 Unemployment | | | | |
| <u>Current Assets</u> | | | | |
| 03 101 | CASH | 19,012.70 | 16.33 | 19,029.03 |
| 03 106 | SAVINGS CERTIFICATES | 20,000.00 | 0.00 | 20,000.00 |
| | Current Assets Subtotal: | <u>39,012.70</u> | <u>16.33</u> | <u>39,029.03</u> |
| <u>Other Assets</u> | | | | |
| 03 392 | LESS: REVENUE RECEIVED | (15.27) | (16.33) | (31.60) |
| | Other Assets Subtotal: | <u>(15.27)</u> | <u>(16.33)</u> | <u>(31.60)</u> |
| Total Assets and Deferred Outflows of Resources: | | <u>38,997.43</u> | <u>0.00</u> | <u>38,997.43</u> |
| <u>Fund Balance</u> | | | | |
| 03 704 | FUND BALANCE | 38,997.43 | 0.00 | 38,997.43 |
| | Fund Balance Subtotal: | <u>38,997.43</u> | <u>0.00</u> | <u>38,997.43</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | <u>38,997.43</u> | <u>0.00</u> | <u>38,997.43</u> |

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|--------------------------|-------------------------|----------------------|-----------------------|
| Fund: 05 | Activity Fund | | | |
| <u>Current Assets</u> | | | | |
| 05 101 | CASH | 158,363.45 | (24,160.85) | 134,202.60 |
| | Current Assets Subtotal: | <u>158,363.45</u> | <u>(24,160.85)</u> | <u>134,202.60</u> |
| <u>Other Assets</u> | | | | |
| 05 392 | LESS: REVENUE RECEIVED | (53,250.38) | (7,462.94) | (60,713.32) |
| | Other Assets Subtotal: | <u>(53,250.38)</u> | <u>(7,462.94)</u> | <u>(60,713.32)</u> |
| Total Assets and Deferred Outflows of Resources: | | <u>105,113.07</u> | <u>(31,623.79)</u> | <u>73,489.28</u> |

Annual; Processing Month 12/2020; Accounts to Include Accounts with Activity; Fund Number 05

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|--------------------------|-------------------------|----------------------|-----------------------|
| Fund: 05 | Activity Fund | | | |
| <u>Current Assets</u> | | | | |
| 05 101 | CASH | 158,363.45 | (24,160.85) | 134,202.60 |
| | Current Assets Subtotal: | 158,363.45 | (24,160.85) | 134,202.60 |
| Total Assets and Deferred Outflows of Resources: | | 158,363.45 | (24,160.85) | 134,202.60 |

| <u>Fund Balance</u> | | | | |
|---------------------|----------------------------|-----------|------------|-----------|
| 05 704 0001 | ATHLETICS | 20,713.93 | (2,698.90) | 18,015.03 |
| 05 704 0002 | ANNUAL | 11,286.60 | (6,103.52) | 5,183.08 |
| 05 704 0003 | MUSIC | 1,240.80 | 0.00 | 1,240.80 |
| 05 704 0004 | ELEMENTARY UNIT | 8,608.60 | 1,362.45 | 9,971.05 |
| 05 704 0005 | STUDENT COUNCIL | 1,801.99 | (179.39) | 1,622.60 |
| 05 704 0006 | FFA | 7,568.11 | 389.84 | 7,957.95 |
| 05 704 0007 | HIGH SCHOOL UNIT | 4,579.01 | (161.74) | 4,417.27 |
| 05 704 0008 | LIFE SKILLS | 604.61 | (15.70) | 588.91 |
| 05 704 0009 | FCCLA | 3,131.96 | (698.00) | 2,433.96 |
| 05 704 0010 | MISC ACCOUNT | 1,565.73 | 0.00 | 1,565.73 |
| 05 704 0011 | ART CLUB | 464.47 | 0.00 | 464.47 |
| 05 704 0012 | NATIONAL HONOR SOCIETY | 899.54 | 122.00 | 1,021.54 |
| 05 704 0013 | SPEECH | 503.28 | 0.00 | 503.28 |
| 05 704 0014 | 1ST GRADE | 621.48 | 0.00 | 621.48 |
| 05 704 0015 | BOYS BASKETBALL | 2,599.11 | 0.00 | 2,599.11 |
| 05 704 0016 | CONCESSIONS | 3,529.90 | 231.33 | 3,761.23 |
| 05 704 0017 | GIRLS BASKETBALL | 979.20 | 0.00 | 979.20 |
| 05 704 0019 | INTEREST | 477.44 | 6.21 | 483.65 |
| 05 704 0020 | UNION BANK | 3,067.38 | 0.00 | 3,067.38 |
| 05 704 0022 | FIELDS SCHOLARSHIP | 4,263.80 | 0.00 | 4,263.80 |
| 05 704 0023 | CROSS COUNTRY | 1,681.60 | 0.00 | 1,681.60 |
| 05 704 0024 | INDUSTRIAL ARTS SHOP | 534.69 | 0.00 | 534.69 |
| 05 704 0025 | LIBRARY | 1,475.35 | 0.00 | 1,475.35 |
| 05 704 0026 | PARTY GROUP | 1,132.31 | 0.00 | 1,132.31 |
| 05 704 0027 | CLASS OF 2021 | 1,215.72 | 0.00 | 1,215.72 |
| 05 704 0028 | MUSICAL/DRAMA | 3,045.88 | (1,013.16) | 2,032.72 |
| 05 704 0029 | WRESTLING | 196.11 | 0.00 | 196.11 |
| 05 704 0030 | GENERAL FUND REIMBURSEMENT | (299.49) | 22.63 | (276.86) |
| 05 704 0031 | 6TH GRADE | 734.13 | 0.00 | 734.13 |
| 05 704 0032 | WEIGHTS | 5,747.54 | 0.00 | 5,747.54 |
| 05 704 0033 | VOLLEYBALL ACCOUNT | 1,783.32 | 132.02 | 1,915.34 |
| 05 704 0034 | IMPREST FUND | 2,000.00 | 0.00 | 2,000.00 |
| 05 704 0035 | BENNET BOOSTERS | 1,589.67 | 0.00 | 1,589.67 |
| 05 704 0036 | CHEERLEADING | 2,245.07 | (265.52) | 1,979.55 |
| 05 704 0037 | BENNET BACK-PACK PROGRAM | 333.21 | 0.00 | 333.21 |
| 05 704 0038 | CLASS OF 2020 | 904.49 | 0.00 | 904.49 |

Balance Sheet

Period Ending: December 2020

Annual; Processing Month 12/2020; Accounts to Include Accounts with Activity; Fund Number 05

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|-----------------------------------|-------------------------|----------------------|-----------------------|
| 05 704 0039 | FAMILY PASSES | 4,830.00 | 0.00 | 4,830.00 |
| 05 704 0040 | STUDENT FEES | 4,620.00 | 0.00 | 4,620.00 |
| 05 704 0041 | QUIZ BOWL | 600.08 | 0.00 | 600.08 |
| 05 704 0042 | JR HIGH BASKETBALL | 20.50 | 0.00 | 20.50 |
| 05 704 0044 | SPANISH | 44.55 | 0.00 | 44.55 |
| 05 704 0045 | ENGLISH/PSYCHOLOGY | 62.01 | 0.00 | 62.01 |
| 05 704 0046 | NEW BAND UNIFORMS | 11,896.40 | (11,896.40) | 0.00 |
| 05 704 0047 | NATIONAL BREAST CANCER FOUNDATION | 0.01 | 0.00 | 0.01 |
| 05 704 0049 | SHOW CHOIR | 1,064.93 | 0.00 | 1,064.93 |
| 05 704 0050 | CHROMEBOOK INSURANCE | 31,533.85 | (3,395.00) | 28,138.85 |
| 05 704 0052 | CIRCLE OF FRIENDS | 864.58 | 0.00 | 864.58 |
| | Fund Balance Subtotal: | 158,363.45 | (24,160.85) | 134,202.60 |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | 158,363.45 | (24,160.85) | 134,202.60 |

Balance Sheet

Period Ending: December 2020

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---------------------------|---|-------------------------|----------------------|-----------------------|
| Fund: 06 Hot Lunch | | | | |
| <u>Current Assets</u> | | | | |
| 06 101 | CASH | 102,593.43 | 7,950.19 | 110,543.62 |
| | Current Assets Subtotal: | <u>102,593.43</u> | <u>7,950.19</u> | <u>110,543.62</u> |
| <u>Other Assets</u> | | | | |
| 06 392 | LESS: REVENUE RECEIVED | (120,436.55) | (36,294.95) | (156,731.50) |
| | Other Assets Subtotal: | <u>(120,436.55)</u> | <u>(36,294.95)</u> | <u>(156,731.50)</u> |
| | Total Assets and Deferred Outflows of Resources: | <u>(17,843.12)</u> | <u>(28,344.76)</u> | <u>(46,187.88)</u> |
| <u>Other Liabilities</u> | | | | |
| 06 692 | LESS: EXPENDITURES TO DATE | (101,072.89) | (28,344.76) | (129,417.65) |
| | Other Liabilities Subtotal: | <u>(101,072.89)</u> | <u>(28,344.76)</u> | <u>(129,417.65)</u> |
| <u>Fund Balance</u> | | | | |
| 06 704 | FUND BALANCE | 83,229.77 | 0.00 | 83,229.77 |
| | Fund Balance Subtotal: | <u>83,229.77</u> | <u>0.00</u> | <u>83,229.77</u> |
| | Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | <u>(17,843.12)</u> | <u>(28,344.76)</u> | <u>(46,187.88)</u> |

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|-----------------------------|-------------------------|----------------------|-----------------------|
| Fund: 07 Bond | | | | |
| <u>Current Assets</u> | | | | |
| 07 101 | CASH | 612,454.65 | (610,164.73) | 2,289.92 |
| 07 900 | Cash County Treasurer | 131,855.65 | 0.00 | 131,855.65 |
| | Current Assets Subtotal: | 744,310.30 | (610,164.73) | 134,145.57 |
| <u>Other Assets</u> | | | | |
| 07 392 | LESS: REVENUE RECEIVED | (235,417.36) | (9,447.77) | (244,865.13) |
| | Other Assets Subtotal: | (235,417.36) | (9,447.77) | (244,865.13) |
| Total Assets and Deferred Outflows of Resources: | | 508,892.94 | (619,612.50) | (110,719.56) |
| <u>Other Liabilities</u> | | | | |
| 07 692 | LESS: EXPENDITURES TO DATE | 0.00 | (619,612.50) | (619,612.50) |
| | Other Liabilities Subtotal: | 0.00 | (619,612.50) | (619,612.50) |
| <u>Fund Balance</u> | | | | |
| 07 704 | FUND BALANCE | 508,892.94 | 0.00 | 508,892.94 |
| | Fund Balance Subtotal: | 508,892.94 | 0.00 | 508,892.94 |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | 508,892.94 | (619,612.50) | (110,719.56) |

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|-----------------------------|-------------------------|----------------------|-----------------------|
| Fund: 08 Special Building Fund | | | | |
| <u>Current Assets</u> | | | | |
| 08 101 | CASH | 617,012.52 | (602.30) | 616,410.22 |
| 08 106 | SAVINGS CERTIFICATES | 50,000.00 | 0.00 | 50,000.00 |
| 08 900 | Cash County Treasurer | 51,637.03 | 0.00 | 51,637.03 |
| | Current Assets Subtotal: | <u>718,649.55</u> | <u>(602.30)</u> | <u>718,047.25</u> |
| <u>Other Assets</u> | | | | |
| 08 392 | LESS: REVENUE RECEIVED | (59,317.90) | (7,317.70) | (66,635.60) |
| | Other Assets Subtotal: | <u>(59,317.90)</u> | <u>(7,317.70)</u> | <u>(66,635.60)</u> |
| Total Assets and Deferred Outflows of Resources: | | <u>659,331.65</u> | <u>(7,920.00)</u> | <u>651,411.65</u> |
| <u>Other Liabilities</u> | | | | |
| 08 692 | LESS: EXPENDITURES TO DATE | 0.00 | (7,920.00) | (7,920.00) |
| | Other Liabilities Subtotal: | <u>0.00</u> | <u>(7,920.00)</u> | <u>(7,920.00)</u> |
| <u>Fund Balance</u> | | | | |
| 08 704 | FUND BALANCE | 659,331.65 | 0.00 | 659,331.65 |
| | Fund Balance Subtotal: | <u>659,331.65</u> | <u>0.00</u> | <u>659,331.65</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | <u>659,331.65</u> | <u>(7,920.00)</u> | <u>651,411.65</u> |

Balance Sheet

Period Ending: December 2020

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|-----------------------------|-------------------------|----------------------|-----------------------|
| Fund: 09 Qualified Capital Purpose Fund | | | | |
| <u>Current Assets</u> | | | | |
| 09 101 | CASH | 134,754.45 | (126,799.15) | 7,955.30 |
| | Current Assets Subtotal: | 134,754.45 | (126,799.15) | 7,955.30 |
| <u>Other Assets</u> | | | | |
| 09 392 | LESS: REVENUE RECEIVED | (30,985.65) | (1,202.10) | (32,187.75) |
| 09 900 | Cash County Treasurer | 27,013.01 | 0.00 | 27,013.01 |
| | Other Assets Subtotal: | (3,972.64) | (1,202.10) | (5,174.74) |
| Total Assets and Deferred Outflows of Resources: | | 130,781.81 | (128,001.25) | 2,780.56 |
| <u>Other Liabilities</u> | | | | |
| 09 692 | LESS: EXPENDITURES TO DATE | 0.00 | (128,001.25) | (128,001.25) |
| | Other Liabilities Subtotal: | 0.00 | (128,001.25) | (128,001.25) |
| <u>Fund Balance</u> | | | | |
| 09 704 | FUND BALANCE | 130,781.81 | 0.00 | 130,781.81 |
| | Fund Balance Subtotal: | 130,781.81 | 0.00 | 130,781.81 |
| Total Liabilities, Deferred Inflows of Resources, and Fund Equity: | | 130,781.81 | (128,001.25) | 2,780.56 |

Balance Sheet

Period Ending: December 2020

Monthly; Processing Month 12/2020; Accounts to Include Accounts with Activity

| <u>Account Number</u> | <u>Description</u> | <u>Previous Balance</u> | <u>Current Month</u> | <u>Ending Balance</u> |
|---|--------------------------|-------------------------|----------------------|-----------------------|
| Fund: 12 | Student Fee Fund | | | |
| <u>Current Assets</u> | | | | |
| 12 101 | CASH | 0.00 | 0.00 | 0.00 |
| | Current Assets Subtotal: | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| <u>Other Assets</u> | | | | |
| 12 392 | LESS: REVENUE RECEIVED | 0.00 | 0.00 | 0.00 |
| | Other Assets Subtotal: | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total Assets and Deferred Outflows of Resources: | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

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Regular, Processing Month 12/2020; Fund Number 01

User ID: KFH

| Function Number | Revised Budget | Expended During Month | Expenditures to Date | % of Budget | Balance at EOM | A/P Outstanding | P/O Outstanding | Unencumbered Balance |
|-----------------|--|-----------------------|----------------------|-------------|----------------|-----------------|-----------------|----------------------|
| 4610 | ARRA: IDEA PART B(611) ENROLL/POV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4630 | ARRA: IDEA PRESCHOOL(619) ENROLL/POV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4690 | OTHER FED NON-CAT EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4700 | BUILDING IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4730 | PERKINS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4955 | ARRA ESEA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4960 | TITLE IV, PRT A NCLB -SAFE & DRUG FREE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4985 | TITLE II, PART D NCLB TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4994 | SPED CONTINUOUS IMPROVEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5000 | DEBT SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6200 | TITLE 1 IMPROVING PROGRAMS FEDERAL SERVI | 69,173.65 | 20,553.93 | 29.71 | 48,619.92 | 0.00 | 0.00 | 48,619.92 |
| 6310 | NCLB TITLE II PART A | 45,008.00 | 0.00 | 0.00 | 45,008.00 | 0.00 | 0.00 | 45,008.00 |
| 6330 | REAP GRANT | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| 6405 | IDEA PRESCHOOL | 22,395.00 | 8,337.00 | 37.23 | 14,058.00 | 0.00 | 0.00 | 14,058.00 |
| 6408 | IDEA ENROLLMENT/POVERTY | 152,317.95 | 49,539.94 | 32.52 | 102,778.01 | 0.00 | 0.00 | 102,778.01 |
| 6411 | IDEA EARLY INTERVENING SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6412 | IDEA PART B PORPORTIONATE SHARE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6810 | TITLE 1, ESSA ACCOUNTABILITY IMPROVING | 10,090.85 | 0.00 | 0.00 | 10,090.85 | 0.00 | 0.00 | 10,090.85 |
| 6969 | TITLE IV PART A | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6992 | REAP | 45,001.00 | 648.99 | 1.44 | 44,352.01 | 0.00 | 0.00 | 44,352.01 |
| 6996 | COVID-19 | 0.00 | 1,907.07 | 0.00 | (39,150.96) | 0.00 | 0.00 | (39,150.96) |
| 8000 | TRANSFERS (OUTGOING) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01 | GENERAL FUND | 7,796,694.52 | 2,617,086.02 | 33.57 | 5,179,608.50 | 0.00 | 0.00 | 5,179,608.50 |

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Function Number

Regular; Processing Month 12/2020; Fund Number 01

User ID: KFH

Expenditure Report by Function/Object - Summary

| Revised Budget | Expended During Month | Expenditures to Date | % of Budget | Balance at EOM | A/P Outstanding | P/O Outstanding | Unencumbered Balance |
|---------------------|-----------------------|----------------------|-------------|----------------|-----------------|-----------------|----------------------|
| 7,196,694.52 | 622,634.45 | 2,617,086.02 | 33.57 | 5,179,608.50 | 0.00 | 0.00 | 5,179,608.50 |
| Grand Total: | | | | | | | |

SUPERINTENDENT'S NARRATIVE REPORT

REGULAR BOARD MEETING:

Information Items

Date: January 11, 2021

TO: Palmyra District OR-1 BOE

From: Michael Hart

Bond Refinancing Follow Up:

- The "Series 2015" general obligation bonds were "called" on 12/27/2020.
- The total savings for our district by refinancing our "Series 2015" bonds is **\$105,827.16**
- More specific cost savings are attached to the board agenda.
- *FYI:* We have another series of bonds (2016) that will be available to refinance early this next summer if the market remains strong and if conditions exist that would make refinancing a viable and cost-effective option. This series is quite a bit larger and could result in some very significant savings for our district.

Strategic Planning Update:

- As we discussed at last month's meeting, I have secured two proposals regarding Strategic Planning for our district. One of the firms is Emilsson LLC and the other firm is NASB.
- We will revisit these two options later in tonight's meeting.
- I would like to schedule a meeting with the Strategic Planning Committee prior to the February board meeting.

Kitchen Update at Bennet Elementary:

- One of the things we have worked on over the past month is to improve some of the kitchen facilities over at Bennet Elementary. Among the items updated:
 - Adding gas line to the kitchen area.
 - Purchasing a new gas range for the kitchen area.
 - Adding a new "hot box" to assist with food preparation and serving
- *This kitchen area at Bennet will continue to be an area of focus as we look to immediately improve our food service capabilities at that building.*

Possible Board Meeting Location Change: February 8, 2021

- In alignment with **Goal Area # 3** in the Superintendent Evaluation document that states: *Seek out career experiences with SCC and dual credit opportunities for students, I would like to propose that we move our regular February 8th board meeting to TCA (The Career Academy) at SECC on that day.*
- This building tour would provide some insights into some additional curriculum and work experience options for our high school students. If it works out, I would propose we have a 5:30 p.m. tour of the facility and then have our regular board meeting on-site at the CTE center following the tour.
- I will provide more details in the next board update.

Transportation Station:

- Fuel Tank Usage and Operations
- Water Hydrant

Backpack Program:

- The Bennet BackPack Program. We have 16 families participating, totaling 53 children!!
- Special thanks to Mrs. Hall for assisting in providing to these families each weekend!!

Updated Legislation: Legislative Preview

- The 107th Nebraska Legislature returns to action on **Wednesday, January 6th**.
- Expected educational related topics of discussion this year are: teacher pay and benefits, property tax relief, school privatization, school safety and security, and coronavirus relief.
- Stay tuned next month for updates on legislative issues.
- The new chair of the education committee is Lynn Walz



Palmyra

January, 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|---|--|-------------------------|--|--|--|
| | | | | | Winter Break- 1 | Winter Break- 2 |
| Winter Break- 3 | Winter Break- 4 | Winter Break- 4:30pm Basketball-B/JV Sterling @ Palmyra High School Auxiliary Gym 4:30pm Basketball-G/JV Sterling @ Palmyra High School 5:45pm Basketball-G/Varsity Sterling @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Sterling @ Palmyra High School Main Gym 5 | Start of 3rd Quarter- 6 | 4:30pm Basketball-G/JV Malcolm @ Palmyra High School 4:30pm Basketball-B/JV Malcolm @ Palmyra High School Auxiliary Gym 5:45pm Basketball-G/Varsity Malcolm @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Malcolm @ Palmyra High School 7 | | 8:00am Wrestling-Varsity Malcolm @ Malcolm High School 9:00am-3:00pm Youth Basketball Tournament- @ Multiple Locations 8 |
| | TBD Basketball-G/Varsity TBA @ TBA 10 | TBD Basketball-B/Varsity TBA @ TBA 11 | | TBD Basketball-B/Varsity TBA @ TBA TBD Basketball-G/Varsity TBA @ TBA 13 | TBD Basketball-G/Varsity TBA @ TBA TBD Basketball-B/Varsity TBA @ TBA 2:00pm Wrestling-Varsity Weeping Water @ Weeping Water High School 15 | TBD Basketball-B/Varsity TBA @ TBA 16 |
| | FFA Leadership Skills Contest- @ Norris High School 17 | 4:30pm Basketball-G/JV Conestoga Cougars @ Palmyra High School 4:30pm Basketball-B/JV Conestoga Cougars @ Palmyra High School Auxiliary Gym 5:45pm Basketball-G/Varsity Conestoga Cougars @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Conestoga Cougars @ Palmyra High School 18 | | 4:00pm Basketball-G/JH Elmwood-Murdock @ Palmyra High School Auxiliary Gym 6:00pm Basketball-G/C Team Syracuse @ Palmyra High School Main Gym 7:15pm Basketball-B/C Team Syracuse @ Palmyra High School Main Gym 20 | 2:30pm Wrestling-Varsity Louisville @ Louisville High School 4:30pm Basketball-B/JV Yutan @ Yutan Elem. gym 4:30pm Basketball-G/JV Yutan @ Yutan HS gym 5:45pm Basketball-G/Varsity Yutan @ Yutan High School 7:30pm Basketball-B/Varsity Yutan @ Yutan High School 22 | TBD Wrestling-Varsity Weeping Water @ Weeping Water High School 9:00am-3:00pm Youth Basketball Tournament- @ Multiple Locations 23 |
| 9:00am-3:00pm Youth Basketball Tournament- @ Multiple Locations 24 | 4:00pm Basketball-G/JH Nebraska City Lourdes (Lourdes Central Catholic School) @ Lourdes Central Catholic High School 6:00pm Basketball-G/C Team Elmwood-Murdock @ Palmyra High School Main Gym 7:15pm Basketball-B/C Team Elmwood-Murdock @ Palmyra High School 25 | 4:30pm Basketball-B/JV Wilber-Clatonia @ Palmyra High School Auxiliary Gym 4:30pm Basketball-G/JV Wilber-Clatonia @ Palmyra High School 5:45pm Basketball-G/Varsity Wilber-Clatonia @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Wilber-Clatonia @ Palmyra High School 26 | | 2:30pm Wrestling-Varsity Freeman @ Freeman High School 4:30pm Basketball-G/JV Elmwood-Murdock @ Palmyra High School 4:30pm Basketball-B/JV Elmwood-Murdock @ Palmyra High School Auxiliary Gym 5:45pm Basketball-G/Varsity Elmwood-Murdock @ Palmyra High School Main Gym 7:30pm Basketball-B/Varsity Elmwood-Murdock @ Palmyra High School 28 | TBD Wrestling-Varsity York @ York High School 4:00pm Wrestling-Varsity (Date & Time Changed from 02-05-21) Malcolm vs. Multiple Schools @ Malcolm High School 29 | TBD Wrestling-Varsity York @ York High School TBD Basketball-B/Varsity TBA @ TBA TBD Basketball-G/Varsity TBA vs. TBA @ TBA 9:00am MUDECAS Speech- @ Humboldt Table Rock Steinauer 30 |

| | | | | | | |
|----|--|--|--|--|--|--|
| 31 | | | | | | |
|----|--|--|--|--|--|--|

Administrative Team Board Report for January 11, 2020

Bennet Elementary and PHS:

1. Second semester is underway. The students and staff all came back from break rested and ready to learn.
2. Report cards for the second quarter were sent out after the holiday break. We are now looking ahead to Parent teacher conferences on Tuesday, February 9th.
3. Wednesday, February 3rd will be a COVID work day for staff which will consist of preparation for parent teacher conferences, deep cleaning of classrooms, and continued Canvas/Chromebook implementation.
4. Bennet Elementary will be celebrating the 100th Day of school on Thursday, January 28th. Bennet Boosters will provide students with a 100 Day Snack.
5. NSCAS testing will be administered in April for students in grades 3-11.

Activities:

- MUDECAS BB (Girls 7th seed in B bracket, Boys 6th seed in B bracket) Jan 11th-16th
- ECNC BB week Jan. 30th-Feb. 6th
- Calendar:
- Sent in separate email.



DISTRICT OR-1

PALMYRA JUNIOR-SENIOR HIGH SCHOOL--BENNET ELEMENTARY

402-780-5327 www.districtor1.org

Michael Hart
Superintendent

Heath Johnson
Secondary Principal

Linde Walter
Elementary Principal

Aaron Hoeft
Activities Director

TO: All extracurricular youth groups using District OR-1 facilities @ Bennet & Palmyra

RE: Covid Protocols

Youth coaches:

As you were aware, all youth sports within Lancaster County up until December 7th were postponed due to the Mayor's implemented protocols. As a district, we followed those directives at both the Bennet and Palmyra location under the guidance of Lancaster County and our Superintendent. We have submitted and received approval for the resumption of these activities at both locations. With that being said, under the plan we submitted, we must also follow strict protocols/guidelines when using these facilities. Outlined below are the protocols that must be followed by all individuals, coaches and players in side our facilities. Please note that these are not optional.

***Temperature checks**

- must be performed prior to entrance into the facility on both coaches and players
- temperature reading must be documented/recorded
- any temperature at or over 100.4 will not be allowed into the facility

***Masks**

- are required in the building at all times for players and coaches
- exception is for players who are involved in the actual practice
- masks are to be worn by players and coaches who are on the sideline

***Social Distancing**

- 6ft apart when on the sideline or bench

Together we prepare our students to successfully meet the challenges of the future.



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Elementary Principal

Aaron Hoeft
Activities Director

***Attendance**

- only players and coaches allowed in the building, no one else is allowed in the building
- parents must drop off players at the door and leave
- parents must pick up outside of the facility when done
- a weekly log must be kept and emailed to the building administrator (HS Aaron Hoeft, Elem Linde Walter) of who was in attendance during your scheduled session. This will include players, coaches and the temperature check information of those individuals.

***Cleaning/Disinfecting**

- sanitizing spray will be available for the sanitation of: equipment, chairs/bleachers, basketballs, and door handles used
- door handles and bleachers must be sprayed prior to exiting the building

*In the event a coach and/or player tests positive for Covid-19, it must be reported. Below is the process for reporting the positive case.

1. The parent of the athlete will notify the coach
2. The coach will notify the school (Aaron Hoeft or Linde Walter)
3. The notified administrator will notify the Superintendent
4. The Superintendent will notify the local health department
5. The school will follow the guidance from the health department and their school protocols

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Aaron Hoeft
Activities Director

*Teams utilizing the building will need to wait until the team before them is completely out of the building. This also means that teams will need to end their practice about 5-10 mins early so that they can sanitize the benches and door handles prior to leaving. Please adjust your times to allow for this so that you are out of the building on the hour so the next team can enter and start.

*Please note that cameras are in use at both locations 24/7. These will be monitored to help ensure the above guidelines/protocols are being followed. It is ultimately the responsibility of the coach in charge of opening up the building to make sure they are followed. If you have issues or need assistance please contact Aaron Hoeft (hoeft.aar@districtor1.net) or Linde Walter (walter.lin@districtor1.net)

Your signature below indicates you will follow the protocols set forth above by the Extracurricular Practice Plan approved by Lancaster County.

Coach Signature: _____ **Date:** _____

Together we prepare our students to successfully meet the challenges of the future.

NSAA Winter Season Guidelines

UPDATED December 31, 2020

Effective January 4, 2021

Circumstances related to the COVID-19 pandemic are constantly changing and vary from community to community. Difficult decisions will have to be made from week to week or even day to day. The health and safety of students, staff, and local communities remain the priority of the NSAA as we provide opportunities to participate in the winter sports season.

Each school has the authority to determine if it will continue to participate in the 2020-21 Winter Season. During the season it will be the responsibility of the host school to provide administrative oversight and compliance with established COVID-19 guidelines in accordance with their local health departments and facilities.

FOR ALL WINTER ACTIVITIES:

The NSAA is requiring the following of schools, officials and spectators for all winter season contests:

- Active participants are permitted, but not required, to wear face coverings during competition/performance.
- Coaches and non-active participants (those not currently on the court, mat or stage) are required to wear face coverings at all times.
- Spectators are required to wear face coverings at all times while attending indoor events.
- Face coverings must cover the nose and mouth.
- **Attendance is restricted to 50% of occupancy. (Yellow DHM)**
- The host school may establish additional requirements in consultation with local health departments. Additional requirements implemented by the host school must be the same for all schools, officials, judges, and spectators.

Recommended protocols for winter contest hosts:

- **6 feet of physical distance between household groups in stands and spectator areas.**
- Create separate points of entry and seating for home and visitor teams/spectators
- Provide no concession stands or separate/multiple concession stands for home and visitor spectators
- Provide separate/multiple restrooms for home and visitor spectators
- Use signage, stanchions or floor markings to ensure physical distancing of 6 feet at concession stands and restrooms
- Communicate availability of locker room space for the opposing team and officials to maintain 6 feet of physical distance
- Implement diligent and effective cleaning and disinfecting of frequently touched objects and surfaces

DISTRICT OR-1 PUBLIC SCHOOL CALENDAR DRAFT: 2021-2022 (Collab. Days)

August 2021

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| 17 teacher days | | | | | | |
| 15 student days | | | | | | |

September 2021

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |
| 21 teacher days | | | | | | |
| 20 student days | | | | | | |

October 2021

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |
| 20 teacher days | | | | | | |
| 20 student days | | | | | | |

November 2021

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |
| 19 teacher days | | | | | | |
| 18 student days | | | | | | |

December 2021

| SU | M | T | W | TH | F | SA |
|------------------------------|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| 15 teacher days | | | | | | |
| 15 student days | | | | | | |
| 92 staff days first semester | | | | | | |

August 2021

- 9-Aug Start of Fall Practice
- 9-Aug Faculty Inservice-8:00-4:00
- 10-Aug Teacher Workday
- 11-Aug First Day of School for Students

September 2021

- 6-Sep NO SCHOOL -Labor Day
- 21-Sep Dismiss @ 1:30 P.M. P-T conf. 2:00-8:00 P.M.
- 22-Sept Collab. PD/WD -No school for students

October 2021

- 15-Oct End of First quarter
- 18-Oct Start 2nd Quarter
- 22-Oct Fall Break; NO SCHOOL

November 2021

- 15-Nov Start Winter Practice
- 16-Nov Collab. PD/WD: One Act Host
- 24-Nov NO SCHOOL Thanksgiving Break
- 25-Nov NO SCHOOL Thanksgiving Break
- 26-Nov NO SCHOOL Thanksgiving Break

December 2021

- 21-Dec End of Second Quarter
- 22-Dec Winter Vacation December 22 - January 6
- 22-28-Dec Five day moratorium period est. by NSAA

January 2022

- 3-5-Jan Winter Vacation
- 5-Jan Collab. PD/WD -No school for students
- 6-Jan School Resumes, Start 3rd Quarter

February 2022

- 2-Feb Collab. PD/WD -No school for students
- 8-Feb Dismiss @ 1:30 P.M. P-T conf. 2:00-8:00 P.M.
- 11-Feb No school - winter break

March 2022

- 1-Mar Start of Spring Practice
- 4-Mar NO SCHOOL Spring Break
- 10-Mar End of Third Quarter
- 11-Mar NO SCHOOL Spring Break
- 14-Mar Collab. PD/WD -No school for students

April 2022

- 14-Apr Dismiss at 1:30 P.M. for Easter Break
- 15-Apr NO SCHOOL: Easter Break
- 18-Apr NO SCHOOL: Easter Break

May 2022

- 7-May Graduation
- 18-May End of Second Semester Elementary: Full day
- 19-May End of Second Semester-1:30 Dismissal H.S.
- 20-May Teacher workday

Notes: Early dismissal times will result in elementary dismissal time of 1:10 p.m.

177 Student Days (88-1st, 89-2nd)

185 Teacher Days (92-1st, 93-2nd)

January 2022

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| 19 teacher days | | | | | | |
| 18 student days | | | | | | |

February 2022

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |
| 19 teacher days | | | | | | |
| 18 student days | | | | | | |

March 2022

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| 21 teacher days | | | | | | |
| 20 student days | | | | | | |

April 2022

| SU | M | T | W | TH | F | SA |
|-----------------|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 19 teacher days | | | | | | |
| 19 student days | | | | | | |

May 2022

| SU | M | T | W | TH | F | SA |
|-------------------------------|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| 15 teacher days | | | | | | |
| 14 student days | | | | | | |
| 93 staff days second semester | | | | | | |

Teacher Days

Vacation Days

Parent Teacher Conferences

1:30 p.m. dismissal High School Only

Full Day: Elementary/ HS: ECNC Host

James B. Gessford
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R. J. Shortridge*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight***
Charles Kaplan
Haleigh B. Carlson
Daniel K. Kaplan



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel
Thomas M. Haase
Rex R. Schultze

*Also admitted in Iowa
** Also admitted in Kansas
***Also admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

COVID-19 VACCINATIONS – EEOC FAQ’S – December 16, 2020

Today (December 16, 2020), the U.S. Equal Employment Opportunity Commission released new FAQ’s regarding employers and mandatory COVID-19 vaccinations. A few key takeaways include:

- Employers may decide that a COVID-19 vaccination is required for all employees under the “direct threat” provisions of the ADA. For public school districts, this might need to be a board-approved decision. Schools should also consider whether a requirement would violate any provisions of a negotiated agreement.
- If an employer requires all employees to receive a COVID-19 vaccination, the employer must consider “opt out” requests from employees who have a disability or sincerely held religious reason not to receive the COVID-19 vaccine.
- For employees who have a disability or sincerely held religious belief and do not want to receive the vaccine, an employer must conduct a “reasonable accommodation” analysis for that employee. If there is no “reasonable accommodation,” then the employer may have to terminate the employee’s employment.
- The EEOC does not consider asking an employee for proof of receipt of a COVID-19 vaccination to be a “disability-related inquiry” under the ADA.

Some schools have already started thinking of ways to incentivize employees (such as with a monetary bonus or an additional paid day off) to receive the vaccine, rather than requiring that every employee receive the vaccine. Each district will need to consider its own situation to determine what it wants to do (or not do).

Please let us know if you have any questions.

You can read the entire FAQ’s here: https://www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term= or below:

ADA and Vaccinations

K.1. For any COVID-19 vaccine that has been approved or authorized by the Food and Drug Administration (FDA), is the administration of a COVID-19 vaccine to an employee by an employer (or by a third party with whom the employer contracts to administer a vaccine) a “medical examination” for purposes of the ADA? (12/16/20)

No. The vaccination itself is not a medical examination. As the Commission explained in [guidance on disability-related inquiries and medical examinations](#), a medical examination is “a procedure or test usually given by a health care professional or in a medical setting that seeks information about an individual’s physical or mental impairments or health.” Examples include “vision tests; blood, urine, and breath analyses; blood pressure screening and cholesterol testing; and diagnostic procedures, such as x-rays, CAT scans, and MRIs.” If a vaccine is administered to an employee by an employer for protection against contracting COVID-19, the employer is not seeking information about an individual’s impairments or current health status and, therefore, it is not a medical examination.

Although the administration of a vaccination is not a medical examination, pre-screening vaccination questions may implicate the ADA’s provision on disability-related inquiries, which are inquiries likely to elicit information about a disability. If the employer administers the vaccine, it must show that such pre-screening questions it asks employees are “job-related and consistent with business necessity.” [See Question K.2.](#)

K.2. According to the CDC, health care providers should ask certain questions before administering a vaccine to ensure that there is no medical reason that would prevent the person from receiving the vaccination. If the employer requires an employee to receive the vaccination from the employer (or a third party with whom the employer contracts to administer a vaccine) and asks these screening questions, are these questions subject to the ADA standards for disability-related inquiries? (12/16/20)

Yes. Pre-vaccination medical screening questions are likely to elicit information about a disability. This means that such questions, if asked by the employer or a contractor on the employer’s behalf, are “disability-related” under the ADA. Thus, if the employer requires an employee to receive the vaccination, administered by the employer, the employer must show that these disability-related screening inquiries are “job-related and consistent with business necessity.” To meet this standard, an employer would need to have a reasonable belief, based on objective evidence, that an employee who does not answer the questions and, therefore, does not receive a vaccination, will pose a direct threat to the health or safety of her or himself or others. [See Question K.5.](#) below for a discussion of direct threat.

By contrast, there are two circumstances in which disability-related screening questions can be asked without needing to satisfy the “job-related and consistent with business necessity” requirement. First, if an employer has offered a vaccination to employees on a voluntary basis (i.e. employees choose whether to be vaccinated), the ADA requires that the employee’s decision to answer pre-screening, disability-related questions also must be voluntary. [42 U.S.C. 12112\(d\)\(4\)\(B\)](#); [29 C.F.R. 1630.14\(d\)](#). If an employee chooses not to answer these questions, the employer may decline to administer the vaccine but may not retaliate against, intimidate, or

threaten the employee for refusing to answer any questions. Second, if an employee receives an employer-required vaccination from a third party that does not have a contract with the employer, such as a pharmacy or other health care provider, the ADA "job-related and consistent with business necessity" restrictions on disability-related inquiries would not apply to the pre-vaccination medical screening questions.

The ADA requires employers to keep any employee medical information obtained in the course of the vaccination program [confidential](#).

K.3. Is asking or requiring an employee to show proof of receipt of a COVID-19 vaccination a disability-related inquiry? (12/16/20)

No. There are many reasons that may explain why an employee has not been vaccinated, which may or may not be disability-related. Simply requesting proof of receipt of a COVID-19 vaccination is not likely to elicit information about a disability and, therefore, is not a disability-related inquiry. However, subsequent employer questions, such as asking why an individual did not receive a vaccination, may elicit information about a disability and would be subject to the pertinent ADA standard that they be "job-related and consistent with business necessity." If an employer requires employees to provide proof that they have received a COVID-19 vaccination from a pharmacy or their own health care provider, the employer may want to warn the employee not to provide any medical information as part of the proof in order to avoid implicating the ADA.

ADA and Title VII Issues Regarding Mandatory Vaccinations

K.4. Where can employers learn more about Emergency Use Authorizations (EUA) of COVID-19 vaccines? (12/16/20)

Some COVID-19 vaccines may only be available to the public for the foreseeable future under EUA granted by the FDA, which is different than approval under FDA vaccine licensure. The [FDA has an obligation](#) to:

[E]nsure that recipients of the vaccine under an EUA are informed, to the extent practicable under the applicable circumstances, that FDA has authorized the emergency use of the vaccine, of the known and potential benefits and risks, the extent to which such benefits and risks are unknown, that they have the option to accept or refuse the vaccine, and of any available alternatives to the product.

The FDA says that this information is typically conveyed in a patient fact sheet that is provided at the time of the vaccine administration and that it posts the fact sheets on its website. More information about EUA vaccines is available on the [FDA's EUA page](#).

K.5. If an employer requires vaccinations when they are available, how should it respond to an employee who indicates that he or she is unable to receive a COVID-19 vaccination because of a disability? (12/16/20)

The ADA allows an employer to have a [qualification standard](#) that includes "a requirement that an individual shall not pose a direct threat to the health or safety of individuals in the

workplace.” However, if a safety-based qualification standard, such as a vaccination requirement, screens out or tends to screen out an individual with a disability, the employer must show that an unvaccinated employee would pose a direct threat due to a “significant risk of substantial harm to the health or safety of the individual or others that cannot be eliminated or reduced by reasonable accommodation.” [29 C.F.R. 1630.2\(r\)](#). Employers should conduct an individualized assessment of four factors in determining whether a direct threat exists: the duration of the risk; the nature and severity of the potential harm; the likelihood that the potential harm will occur; and the imminence of the potential harm. A conclusion that there is a direct threat would include a determination that an unvaccinated individual will expose others to the virus at the worksite. If an employer determines that an individual who cannot be vaccinated due to disability poses a direct threat at the worksite, the employer cannot exclude the employee from the workplace—or take any other action—unless there is no way to provide a reasonable accommodation (absent [undue hardship](#)) that would eliminate or reduce this risk so the unvaccinated employee does not pose a direct threat.

If there is a direct threat that cannot be reduced to an acceptable level, the employer can exclude the employee from physically entering the workplace, but this does not mean the employer may automatically terminate the worker. Employers will need to determine if any other rights apply under the EEO laws or other federal, state, and local authorities. For example, if an employer excludes an employee based on an inability to accommodate a request to be exempt from a vaccination requirement, the employee may be entitled to accommodations such as performing the current position remotely. This is the same step that employers take when physically excluding employees from a worksite due to a current COVID-19 diagnosis or symptoms; some workers may be entitled to telework or, if not, may be eligible to take leave under the Families First Coronavirus Response Act, under the FMLA, or under the employer’s policies. See also [Section J, EEO rights relating to pregnancy](#).

Managers and supervisors responsible for communicating with employees about compliance with the employer’s vaccination requirement should know how to recognize an accommodation request from an employee with a disability and know to whom the request should be referred for consideration. Employers and employees should engage in a flexible, interactive process to identify workplace accommodation options that do not constitute an undue hardship (significant difficulty or expense). This process should include determining whether it is necessary to obtain supporting documentation about the employee’s disability and considering the possible options for accommodation given the nature of the workforce and the employee’s position. The prevalence in the workplace of employees who already have received a COVID-19 vaccination and the amount of contact with others, whose vaccination status could be unknown, may impact the undue hardship consideration. In discussing accommodation requests, employers and employees also may find it helpful to consult the Job Accommodation Network (JAN) website as a resource for different types of accommodations, www.askjan.org. JAN’s materials specific to COVID-19 are at <https://askjan.org/topics/COVID-19.cfm>.

Employers may rely on CDC recommendations when deciding whether an effective accommodation that would not pose an undue hardship is available, but as explained further in [Question K.7.](#), there may be situations where an accommodation is not possible. When an employer makes this decision, the facts about particular job duties and workplaces may be relevant. Employers also should consult applicable Occupational Safety and Health

Administration standards and guidance. Employers can find OSHA COVID-specific resources at: www.osha.gov/SLTC/covid-19/.

Managers and supervisors are reminded that it is unlawful to disclose that an employee is receiving a reasonable accommodation or retaliate against an employee for [requesting an accommodation](#).

K.6. If an employer requires vaccinations when they are available, how should it respond to an employee who indicates that he or she is unable to receive a COVID-19 vaccination because of a sincerely held religious practice or belief? (12/16/20)

Once an employer is on notice that an employee's sincerely held religious belief, practice, or observance prevents the employee from receiving the vaccination, the employer must provide a reasonable accommodation for the religious belief, practice, or observance unless it would pose an undue hardship under Title VII of the Civil Rights Act. Courts have defined "undue hardship" under [Title VII](#) as having more than a *de minimis* cost or burden on the employer. EEOC guidance explains that because the definition of religion is broad and protects beliefs, practices, and observances with which the employer may be unfamiliar, the employer should ordinarily assume that an employee's request for religious accommodation is based on a sincerely held religious belief. If, however, an employee requests a religious accommodation, and an employer has an objective basis for questioning either the religious nature or the sincerity of a particular belief, practice, or observance, the employer would be justified in requesting additional supporting information.

K.7. What happens if an employer cannot exempt or provide a reasonable accommodation to an employee who cannot comply with a mandatory vaccine policy because of a disability or sincerely held religious practice or belief? (12/16/20)

If an employee cannot get vaccinated for COVID-19 because of a disability or sincerely held religious belief, practice, or observance, and there is no reasonable accommodation possible, then it would be lawful for the employer to [exclude](#) the employee from the workplace. This does not mean the employer may automatically terminate the worker. Employers will need to determine if any other rights apply under the EEO laws or other federal, state, and local authorities.

Title II of the Genetic Information Nondiscrimination Act (GINA) and Vaccinations

K.8. Is Title II of GINA implicated when an employer administers a COVID-19 vaccine to employees or requires employees to provide proof that they have received a COVID-19 vaccination? (12/16/20)

No. Administering a COVID-19 vaccination to employees or requiring employees to provide proof that they have received a COVID-19 vaccination does not implicate Title II of GINA because it does not involve the use of genetic information to make employment decisions, or the acquisition or disclosure of "genetic information" as defined by the statute. This includes vaccinations that use messenger RNA (mRNA) technology, which will be discussed more below. As noted in Question K.9. however, if administration of the vaccine requires pre-screening questions that ask

about genetic information, the inquiries seeking genetic information, such as family members' medical histories, may violate GINA.

Under Title II of GINA, employers may not (1) use genetic information to make decisions related to the terms, conditions, and privileges of employment, (2) acquire genetic information except in six narrow circumstances, or (3) disclose genetic information except in six narrow circumstances.

Certain COVID-19 vaccines use mRNA technology. This raises questions about genetics and, specifically, about whether such vaccines modify a recipient's genetic makeup and, therefore, whether requiring an employee to get the vaccine as a condition of employment is an unlawful use of genetic information. The CDC has explained that the mRNA COVID-19 vaccines "do not interact with our DNA in any way" and "mRNA never enters the nucleus of the cell, which is where our DNA (genetic material) is kept." (See <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/different-vaccines/mrna.html> for a detailed discussion about how mRNA vaccines work). Thus, requiring employees to get the vaccine, whether it uses mRNA technology or not, does not violate GINA's prohibitions on using, acquiring, or disclosing genetic information.

K.9. Does asking an employee the pre-vaccination screening questions before administering a COVID-19 vaccine implicate Title II of GINA? (12/16/20)

Pre-vaccination medical screening questions are likely to elicit information about disability, as discussed in [Question K.2.](#), and may elicit information about genetic information, such as questions regarding the immune systems of family members. It is not yet clear what screening checklists for contraindications will be provided with COVID-19 vaccinations.

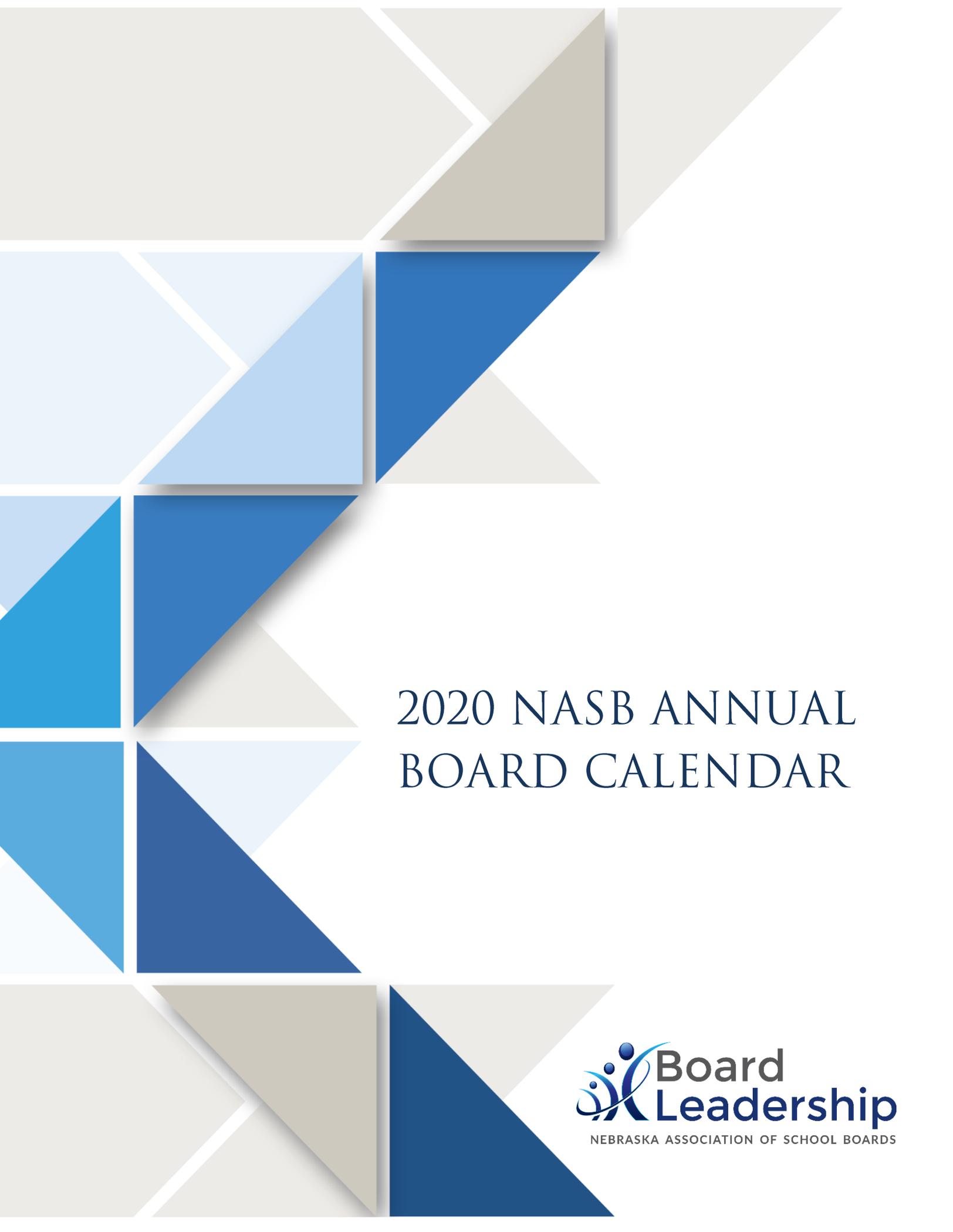
GINA defines "genetic information" to mean:

- Information about an individual's genetic tests;
- Information about the genetic tests of a family member;
- Information about the manifestation of disease or disorder in a family member (i.e., family medical history);
- Information about requests for, or receipt of, genetic services or the participation in clinical research that includes genetic services by the an individual or a family member of the individual; and
- Genetic information about a fetus carried by an individual or family member or of an embryo legally held by an individual or family member using assisted reproductive technology.

29 C.F.R. § 1635.3(c). If the pre-vaccination questions do *not* include any questions about genetic information (including family medical history), then asking them does not implicate GINA. However, if the pre-vaccination questions *do* include questions about genetic information, then employers who want to ensure that employees have been vaccinated may want to request proof of vaccination instead of administering the vaccine themselves.

GINA does not prohibit an individual employee's own health care provider from asking questions about genetic information, but it does prohibit an employer or a doctor working for the employer

from asking questions about genetic information. If an employer requires employees to provide proof that they have received a COVID-19 vaccination from their own health care provider, the employer may want to warn the employee not to provide genetic information as part of the proof. As long as this warning is provided, any genetic information the employer receives in response to its request for proof of vaccination will be considered inadvertent and therefore not unlawful under GINA. See 29 CFR 1635.8(b)(1)(i) for model language that can be used for this warning.



2020 NASB ANNUAL BOARD CALENDAR

2020 NASB ANNUAL BOARD CALENDAR

The Annual Board Calendar is a dynamic document to assist school boards regarding important conference dates, report deadlines, suggested work sessions, and planning reminders. The calendar is constantly evolving as issues and interests unfold. The board president and superintendent collectively should review and update the calendar monthly and include it in the board packet. Please note, this calendar does not include all items a board needs to be aware of, but should serve as a starting point which includes some primary planning and policy functions. NASB is not responsible for any missing information or dates. The user is responsible for reading and understanding the requirements of each statute and deadline. Neither this document nor any of the information in this document is to be used as a formal legal opinion nor is it intended to be used as a substitute for the advice of the user's attorney. NASB recommends the user contact their own attorney for formal legal advice.

Other general monthly activities not included on the attached calendar may include, but are not limited to:

- Committee Reports
- Advisory Committee Activities/Reports
- Curriculum/Instruction Review
- Technology Updates
- Training Requirements
- NASB Member Services

To operate with a comprehensive Annual Board Calendar, the Association encourages you to review the below sites for additional deadlines your district may be required to follow:

Nebraska Department of Education Master Calendar - Identifies all state mandated deadlines to ensure board/administrative accountability. <https://www.education.ne.gov/ndecalendar/>

Superintendent Reports – Please note there are various reports superintendents must file that are not all included on this report. The Association suggests that the board work collaboratively with the superintendents to add any required superintendent reporting to this calendar, as needed. Many of these reports can be found in § 79-528 Federal – There are various federal laws and regulations, which require school districts to adopt certain policies, written procedures, and/or notices. To access a more extensive list of federal policies, please visit: <https://www2.ed.gov/policy/landing.jhtml?src=ft>

The information on the above link is provided by the National School Board Association. NASB does not verify the accuracy or update the federal policies on the above link, and users should check for updates, or consult the school district's attorney.

| | | General Monthly Activities | | | | | | | | | | | | | | | | | | |
|--|---|---|---|-----------|----------|----------|-----------|-----------|-----------------|--|---|--|--|---------------------------|-----------------------------|---|--|-----------------------------|-------------------------|---|
| | | Activity | Statute | Timeframe | Summary | | | | | | | | | | | | | | | |
| January | NASB Events <ul style="list-style-type: none"> NSBA Advocacy Institute | | | | | | | | | | | | | | | | | | | |
| | Planning <ul style="list-style-type: none"> Annual Leadership Team Planning Retreat | | | | | | | | | | | | | | | | | | | |
| | Curriculum <ul style="list-style-type: none"> District Report Card | | | | | | | | | | | | | | | | | | | |
| | Committee Reports | | | | | | | | | | | | | | | | | | | |
| | Personnel <ul style="list-style-type: none"> Approve superintendent contract. Note: For current superintendents or ESU Administrators, before approval of contract/amendment, board must publish a copy of the proposed contract/amendment three days before approval along with estimate and description of all costs. Neb. Rev. Stat. § 79-2402(1). For new superintendents or ESU Administrators, the board must publish a copy of the contract two days after the meeting at which the contract was approved, along with estimate and description of all costs. Neb .Rev. Stat. § 79-2402(2). Review and revise superintendent evaluation instrument Develop new superintendent goals Appoint superintendent as the district’s Non-discrimination Compliance Coordinator Negotiations mandatory mediation if no agreement; Due February 8 – § 48-818.01 | | | | | | | | | | | | | | | | | | | |
| Policy <ul style="list-style-type: none"> Review Board Code of Conduct Sign and file Conflict of Interest form with Board Secretary | | | | | | | | | | | | | | | | | | | | |
| Other <ul style="list-style-type: none"> Board must notify the Secretary of State, County Clerk/Election Commissioner of the number of officers to be elected, the length of terms of office, the vacancies to be filled by election and length of remaining term, and the number of votes to be cast by a registered voter for each office in the statewide primary election https://nebraskalegislature.gov/laws/statutes.php?statute=32-404 Elect board officers | | | | | | | | | | | | | | | | | | | | |
| General Monthly Activities | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Activity</th> <th>Statute</th> <th>Timeframe</th> <th>Summary</th> </tr> </thead> <tbody> <tr> <td>Election Notice</td> <td>§ 32-404 § 32-601</td> <td>On or before January 5</td> <td>Board must notify County Clerk of Election Commissioner of member seats open for the upcoming election.</td> </tr> <tr> <td>Annual Financial Report</td> <td>§ 79-1229</td> <td>On or before January 31</td> <td>Requires an administrator of each ESU to submit to the Commissioner an annual financial report.</td> </tr> <tr> <td>Negotiations</td> <td>§ 48-818.01</td> <td>On or before February 8</td> <td>If an agreement is not reached by February 8, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission, unless the parties mutually agree, in writing, to forgo mandatory mediation or fact finding. NOTE: The negotiations process begins in August – see below.</td> </tr> </tbody> </table> | | | | | Activity | Statute | Timeframe | Summary | Election Notice | § 32-404 § 32-601 | On or before January 5 | Board must notify County Clerk of Election Commissioner of member seats open for the upcoming election. | Annual Financial Report | § 79-1229 | On or before January 31 | Requires an administrator of each ESU to submit to the Commissioner an annual financial report. | Negotiations | § 48-818.01 | On or before February 8 | If an agreement is not reached by February 8, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission, unless the parties mutually agree, in writing, to forgo mandatory mediation or fact finding. NOTE: The negotiations process begins in August – see below. |
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| February | NASB Events <ul style="list-style-type: none"> NASB Legislative Issues Conference | | | | | | | | | | | | | | | | | | | |
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|---|---|---|--|--|
| March | <p>NASB Events</p> <ul style="list-style-type: none"> ▪ NAEP State Convention ▪ NASB Membership Renewal <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Strategic Plan Progress Report <p>Budget</p> <ul style="list-style-type: none"> ▪ Board/Administrators Budget Work Session <p>Committee Reports</p> <p>Curriculum</p> <ul style="list-style-type: none"> ▪ Review School Improvement Plan ▪ Review Alternative Education Program <p>Policy</p> <ul style="list-style-type: none"> ▪ Review Student Attendance Policy | | | |
| | April | <p>NSBA Event</p> <ul style="list-style-type: none"> ▪ NSBA National Conference <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Strategic Plan Progress Report <p>Curriculum</p> <ul style="list-style-type: none"> ▪ Review ELL Program <p>Committee Reports</p> <p>Learning Community</p> <ul style="list-style-type: none"> ▪ Learning Community attendance; Due April 1 § 79-232 through § 79-246 <p>Personnel</p> <ul style="list-style-type: none"> ▪ Teacher Non-Renewal, RIF, and Termination Notices; Due April 15 § 79-831 <p>Policy</p> <ul style="list-style-type: none"> ▪ Review Student Handbooks and relative policies <p>Educational Service Unit</p> <ul style="list-style-type: none"> ▪ Certificated Employee of ESU Non-Renewal, Termination, Amendment Notices; Due April 15 - § 79-1236 | | |
| Activity | | Statute | Timeframe | Summary |
| Learning Community attendance application | | § 79-232 through § 79-246 | On or before April 1 | School district must accept or reject any applications made by a parent or guardian requesting to attend a school that is not in an attendance area where the applicant resides. |
| ESU | | § 79-1236 | On or April 15 of year action is taken on the contract | For any certificated employee whose contract of employment may be amended, terminated or not renewed for the following school year, shall be noticed in writing on or before April 15. |
| Certificated employee contract notice | | § 79-831 | On or before April 15 of each year action is taken on the contract | For any probationary or permanent certificated employee, written notice must be given if the district plans on amending, terminating, or not renewing the employee's contract for the next school year. Final action on this contract must be taken on or before May 15. |

| | |
|-------------|---|
| May | <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Strategic Plan Progress Report <p>Budget</p> <ul style="list-style-type: none"> ▪ State Aid Certification and Distribution (May 1, 2020/LB 79-1022) ▪ Board/Administrators Budget Work Session <p>Committee Reports</p> <p>Curriculum</p> <ul style="list-style-type: none"> ▪ Review Statewide Assessment Results <p>Policy</p> <p>79-262. rules and standards concerning student conduct adopted by the school board and the provisions of section 79-267 to define conduct which the principal or designee is required to report to law enforcement under section 79-293.</p> <p>School board or board of education; rules and standards; establish; distribute and post; review with county attorney.</p> <p>(1) The school board or board of education shall establish and promulgate rules and standards concerning student conduct which are reasonably necessary to carry out or to prevent interference with carrying out any educational function, if such rules and standards are clear and definite so as to provide clear notice to the student and his or her parent or guardian as to the conduct prescribed, prohibited, or required under the rules and standards. Notwithstanding any other provisions contained in the Student Discipline Act, the school board or board of education may by rule specify a particular action as a sanction for particular conduct. Any such action must be otherwise authorized by section 79-258, 79-265, or 79-267. Any such rule shall be binding on all students, school officials, board members, and hearing examiners. Expulsion may be specified as a sanction for particular conduct only if the school board or board of education finds that the type of conduct for which expulsion is specified has the potential to seriously affect the health, safety, or welfare of the student, other students, staff members, or any other person or to otherwise seriously interfere with the educational process. On or before August 1 of each year, all school boards shall annually review in collaboration with the county attorney of the county in which the principal office of the school district is located the rules and standards concerning student conduct adopted by the school board and the provisions of section 79-267 to define conduct which the principal or designee is required to report to law enforcement under section 79-293.</p> <ul style="list-style-type: none"> ▪ |
| June | <p>NASB Events</p> <ul style="list-style-type: none"> ▪ New Board Member Follow-Up ▪ School Law Seminar <p>Advocacy</p> <ul style="list-style-type: none"> ▪ Submit Legislative Resolution or Standing Position to NASB Legislation Committee <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Board Self-Assessment and Goal Planning ▪ Strategic Plan Progress Report <p>Budget</p> <ul style="list-style-type: none"> ▪ Board/Administrators Budget Work Session <p>Committee Reports</p> <p>Curriculum</p> <ul style="list-style-type: none"> ▪ Year End Assessment and Curriculum Review ▪ Review School Improvement Plan |

| | Policy | | |
|--|---|-------------------------|---|
| | <ul style="list-style-type: none"> Annual Review Bullying Prevention Policy; Due July 1 - § 79-2,137 | | |
| | Other | | |
| <ul style="list-style-type: none"> ESUs holding elections in conjunction with the statewide general election must notify the Secretary of State, County Clerks or Election Commissioners of offices to be filled, terms, vacancies, votes to cast, and filing deadlines for each office. § 32-404, § 32-601 | | | |
| Activity | Statute | Timeframe | Summary |
| ESU | § 32-404 § 32-601 | On or before June 15 | ESUs must notify County Clerk or Election Commissioners of member seats to be filled at general election. |
| Bully Prevention Policy | § 79-2,137 | On or before July 1 | School district must review their bullying prevention and education policy annually; update as needed. |

NASB Events

- NASB Board Member Candidate Webinar (even-numbered years only)
- NAEP Summer Workshops
- NASB Orientation (New Superintendents, Board President, and District Administrative Assistant)
- Review NASB Board Awards of Achievement (Deadline for updating points earned.)

Planning

- Monitor progress of district goals, link goals to discussion and action items, adopt board goals
- Strategic Plan Progress Report

Budget

- Board/Administrator Budget Work Session
- Budget Authority and Allowable Reserve Percentage Certification

Committee Reports

Curriculum

- Review Special Education Program
- Review Multi-Cultural Education Program

Policy

- Annual Review Parental and Family Engagement Policy (*public hearing and adoption only if changes*) - [§ 79-531](#) and [§ 79-533](#)
- Student Fees Policy; Due August 1 [§ 79-2,134](#)
The written Meal Charge Policy and guidelines shall be in place and ready to be communicated to staff and households. Under the Student Discipline Policies, the board shall annually review, in collaboration with the County Attorney, the definition of student conduct which the principal or designee is required to report to law enforcement.

Personnel

- Superintendent evaluation and goal planning
- File copy of approved superintendent/ESU administrator contract or any amendments with the Department of Education by August 1 [§ 79-2403](#)

Other

- Distance Education Incentives Application; Due August 1 (through 2020) [§ 79-1337](#)
- Pupils Instruction in Another District Contracts: Due August 15 [§ 79-598](#)

| Activity | Statute | Timeframe | Summary |
|---------------------------------|----------------------------|--------------------------------------|---|
| Student Fees | § 79-2,134 | On or before August 1 | Requires every school board to hold a public hearing proposing a student fee policy. In the meeting, the board shall review the amount of money collected from student fees (per policy) the prior year. They shall then propose and adopt the upcoming school year policy and publish in the student handbook. |
| Distance Education Incentives | § 79-1337 | On or before August 1 (through 2020) | Districts and ESUs shall apply for incentives annually, through 2020, to the Department of Education on or before August 1. |
| Superintendent Contract | § 79-2403 | On or before August 1 | After approval of a contract, or any amendments, for superintendent/ESU administrator services, file a copy of such contract or amendment with the State Department of Education on or before the next succeeding August 1. |
| Instruction in another District | § 79-598 | On or before August 15 | If contracting with a neighboring district(s) for instruction of all or any part of the pupils residing in the district, written contracts shall be filed in the office of the superintendent of the primary high school district. |

August

NASB Events

- NASB Area Membership Meetings: York, Valentine, Gering, and North Platte

Planning

- Monitor progress of district goals, link goals to discussion and action items
- Strategic Plan Progress Report

Budget

- Board/Administrators Budget Work Session
- Certification of District’s Assessed Valuation
- Public Budget Hearing / Adopt Budget; Due on or before September 20 [§ 13-508](#) [§ 79-1084](#), [§ 79-1085](#), [§ 79-1086](#), [§ 13-506](#), [§13-518](#)

Committee Reports

Curriculum

- Review Alternative Education Program

Learning Community

- Learning Community attendance reports; Due September 1 [§ 79-201](#)
- Learning Community Budget; Due September 1 [§ 13-508](#)

Personnel

- Board/All Staff Gathering
- Negotiations employee’s agent request recognition; Due September 1(year preceding contract year) [§ 48-818.01](#)

Policy

Other

- Committee on American civics; Due beginning of school year [§ 79-724](#)
- State school safety director is required to complete an assessment of the security of each school building no later than August 31, 2020. Neb. Rev. Stat. § 79-2,144.

| Activity | Statute | Timeframe | Summary |
|---------------------------------------|--|--|--|
| Negotiations | § 48-811, 816, and 818 | On or before Sept 1 (year preceding the contract year in question) | The certificated and instructional employees’ collective bargaining agent must request recognition as bargaining agent. Boards may enter into collective bargaining agreements for periods not to exceed four years. |
| Committee on American civics | § 79-724 | Beginning of school year | Requires every school board to appoint a committee of three to be known as the committee on American civics. Hold no fewer than two public meetings annually, at least one when public testimony is accepted. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01. |
| Learning Community attendance reports | § 79- 201 | On or before September 1 | Each district that is a member of a learning community needs to report to the leaning community coordinating council attendance reports including violations of attendance, results of attendance investigations, policies on excessive absenteeism and records of notices and reports. |
| Learning Community Budget | § 13-508 | On or before September 1 | Learning communities shall file a copy of their adopted budget statement with member school districts. |
| Negotiations | § 48-811, 816, and 818 | On or before September 15 | Negotiations contract dispute decision; Boards may enter into collective bargaining agreements for periods not to exceed four years. |

| August | Activity | Statute | Timeframe | Summary |
|-------------------------------|-------------------------|---------------------------|---|--|
| | General Budget Adoption | § 13-508 | On or before September 20 | School board shall file with, certify to the levying board, and file with the auditor a copy of the adopted budget statement together with the amount of the tax required to fund the adopted budget. |
| | Class III Budget | § 79-1084 | On or before September 20 | Requires school boards of Class III districts to report to the county board and the learning community coordinating council (if applicable) the entire revenue raised by taxation and all other sources for the previous fiscal year and a budget for the ensuing fiscal year. |
| | Class IV Budget | § 79-1085 | On or before September 20 | Requires school boards of a Class IV district to report to the county board an estimate of the amount of funds required for the next school fiscal year. |
| | Class V Budget | § 79-1086 | On or before September 20 | Requires school board of a Class V district that is a member of a learning community to report to the county board and the learning community coordinating council the entire revenue raised by taxation and all other sources for the previous school fiscal year and a budget for the ensuing school fiscal year. |
| | ESEA Notices | Federal | | Elementary and Secondary Education Act (ESEA) – Requires school districts and individual schools to provide numerous notices to parents the public and others under the No Child Left Behind Act. A complete list, description and sample notices can be found at: http://www.ed.gov/programs/titleiparta/parentinvguid.doc |
| | FERPA Annual Notice | Federal | | Family Educational Rights and Privacy Act (FERPA) - Annual notice provided to parents/guardians and eligible students of their rights to inspect and review educational records, amend education records, consent to disclose personally identifiable information in education records and file a complaint with the U.S. Department of Education. Sample Notice: http://www2.ed.gov/policy/gen/guid/fpco/ferpa/lea-officials.html |
| | PPRA Annual Notice | Federal | | Protection of Pupil Rights Amendment – (PPRA) – Annual notice provided to parents of the policies regarding surveys of students, instructional materials, physical examinations, personal information used for marketing. |
| Child Nutrition Annual Notice | Federal | | Child Nutrition Programs – If school districts participate in National School Lunch Programs the School Breakfast Program or the Special Milk Program, they must provide parents and the public information about fee and reduced price meals and/or free milk and must provide parents with an application form. | |

| | Activity | Statute | Timeframe | Summary |
|---------------|---------------------------|---------|-----------|---|
| August | AHERA Annual Notice | Federal | | Asbestos Hazard Emergency Response Act (AHERA) – requires school districts to have an asbestos management plan for each school building in the district (whether lease or own). Annually, school districts must notify parents, teachers, and employee organizations of the availability of the asbestos management plan. All members of the custodial staff who work in a building containing asbestos must have awareness training and all new custodial staff must be training within the first 60 days of hiring. Sample Notice: http://yosemite.epa.gov/R10/OWCM.NSF/d14dabb756dc1fb3882565000062f164/c18ad083691dc38825672f0058649d!OpenDocument |
| | McKinney-Vento Notice | Federal | | McKinney-Vento Homeless Assistance Act – Requires public notice of the education rights of homeless students. The notice must be disseminated in places where homeless students receive services including schools, family shelters, and soup kitchens. They must be understandable to homeless students and their parents and when necessary in their native language. Downloadable poster: http://center.serve.org/nche/pr/er_poster.php#youth . |
| | Non-discrimination Notice | Federal | | Non- Discrimination - requires all recipients of federal funds to notify their students, parents and others that they do not discriminate on the basis of race, color, national origin, sex, disability, and age, and, if applicable, that they provide equal access to the Boy Scouts of America and other designated youth groups. |
| | IDEA Annual Notice | Federal | | Individuals with Disabilities Education Act (IDEA) – Annual notice to parents of a child with a disability of the district’s procedural safeguards. A notice must also be placed on the district’s website. The notice must be easily understandable and in the native language of the parents. Sample Notice: http://idea.ed.gov/download/modelform_Procedural_Safeguards_June_2009.pdf |

September

NASB Events

- NASB Area Membership Meetings: Nebraska City, Norfolk, La Vista, Fremont, and Kearney
- NASB Board Member Candidate Webinar (even-numbered years only)

Planning

- Monitor progress of district goals, link goals to discussion and action items
- Strategic Plan Progress Report

Committee Reports

Curriculum

- Review Summer School Programs
- Review ACT Results
- Review School Improvement Plan

Learning Community

- Learning Community Coordinating Council Only – learning community levies and total assessed valuation; Due October 15 [§ 79-528](#)

Personnel

- Negotiations contract dispute decision (year of contract, if needed); Due September 15 [§ 48-818.01](#)
- Personnel Report to the Department of Education; Due September 15 [§ 79-804](#)
- Negotiations board must respond to agent request; Due October 1 [§ 48-818.01](#)

Policy

Other

- Annual Emergency Safety Plan – Annual Adoption
- Annual District Report
- Tax Request Hearing for Fund Levies; Due October 13 [§ 77-1601.02](#)
- Poverty Plan; Due October 15 [§ 79-1013](#)
- Superintendent file Membership Report; Due October 15 [§ 79-528](#)
- Limited English Proficiency Plan; Due October 15 [§ 79-1014](#)
- Elementary Site Allowance; Due October 15 [§ 79-1007.15](#)
- Distance Education Incentives Denial Appeal (through 2020); Due October 1 [§ 79-1337](#)

| Activity | Statute | Timeframe | Summary |
|---------------------|--|--|--|
| Negotiations | § 48-818.01 | On or before September 15 | The commission will render a decision on any contract dispute in regards to a non-agreed upon agreement that was due March 25. |
| Personnel Report | § 79-804 | On or before September 15 | All schools shall file with the Department of Education a fall personnel report, specifies the names of all individuals employed by the school who are certificated. |
| Negotiations | § 48-811, 816, and 818 | On or before Oct 1 | The board of directors must respond to an agent’s request for recognition as bargaining agent. Note: Timeframe – Year preceding the contract year in question. |
| Tax Request Hearing | § 77-1601.02 | On or before Oct13 and a special public hearing and proper notice to be held prior to this date. | Requires a school board, ESU, learning community board, who is setting the tax request at a different amount than the prior year, to hold a special public hearing, provide proper notice at least five days prior to the hearing, pass by a majority vote a resolution or ordinance increasing the tax amount and to certify and submit the resolution to the county clerk on or before October 13. |

| September | Activity | Statute | Timeframe | Summary |
|-----------|--|------------------------------|--|--|
| | Distance Education Incentives | § 79-1337 | On or before Oct 1 (thru 2020) | District or ESU may appeal the denial of incentives for any course by the Department of Education to the State Board of Education. |
| | Membership Report | § 79-528 | On or before October 15 | All superintendents must file with the Commissioner of Education the fall school district membership report. |
| | Poverty Plan | § 79-1013 | On or before October 15 | Requires each school district designate a maximum poverty allowance greater than zero dollars to submit a poverty plan for the next school fiscal year to the NDE and to the learning community coordinator council (if applicable). |
| | Limited English Proficiency Plan | § 79-1014 | On or before October 15 | Requires each school district designate a maximum limited English proficiency allowance greater than zero dollars to submit a limited English proficiency plan for the next school fiscal year to the NDE and to the learning community council (if applicable). |
| | Elementary Site Allowance | § 79-1007.15 | On or before October 15 | Requires each school district who qualifies for an elementary site allowance to submit the applicable form to the NDE. |
| October | NASB Events <ul style="list-style-type: none"> NASB Board Member Candidate Webinar (even-numbered years only) Labor Relations Conference Planning <ul style="list-style-type: none"> Monitor progress of district goals, link goals to discussion and action items Strategic Plan Progress Report Budget <ul style="list-style-type: none"> Fall district enrollment figures Committee Reports Curriculum <ul style="list-style-type: none"> Review Statewide Assessment Results AQuESTT Classification Review Educational Service Unit <ul style="list-style-type: none"> Publish Report of Yearly Activities of the ESU Board; Due November 1 § 79-1228 Personnel <ul style="list-style-type: none"> Negotiations shall begin; Due November 1 § 48-818.01 Policy Other <ul style="list-style-type: none"> Appoint Delegate Assembly Representative Review Annual Emergency Safety Plan Superintendents file Financial Report; Due November 1 § 79-528 | | | |
| | Activity | Statute | Timeframe | Summary |
| | Negotiations | § 48-818.01 | On or before November 1 (year preceding the contract year in question) | Negotiations shall begin. No fewer than four negotiations meetings between the certificated and instructional employees' collective-bargaining agent and the board's bargaining agent. |

| | Activity | Statute | Timeframe | Summary |
|-----------------|---|------------------------------|-------------------------|---|
| October | Financial Report | § 79-528 | On or before November 1 | All superintendents must submit to the Commissioner of Education an annual financial report. |
| | ESU | § 79-1228 | November 1 | Board of the ESU must publish a brief report of the yearly activities of the board. |
| November | <p>NASB Events</p> <ul style="list-style-type: none"> ▪ NASA/NASB State Education Conference ▪ NASB Delegate Assembly <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Strategic Plan Progress Report <p>Committee Reports</p> <p>Personnel</p> <ul style="list-style-type: none"> ▪ Distribute superintendent evaluation <p>Policy</p> <p>Other</p> <ul style="list-style-type: none"> ▪ District Audit Report | | | |
| December | <p>NASB Events</p> <ul style="list-style-type: none"> ▪ New Board Member Workshops (Gering, North Platte, York, Broken Bow, West Point, and La Vista) <p>Planning</p> <ul style="list-style-type: none"> ▪ Monitor progress of district goals, link goals to discussion and action items ▪ Strategic Plan Progress Report <p>Personnel</p> <ul style="list-style-type: none"> ▪ Superintendent evaluation <p>Budget</p> <ul style="list-style-type: none"> ▪ Fiscal Year Audit Report <p>Committee Reports</p> <p>Curriculum</p> <ul style="list-style-type: none"> ▪ NDE State of the Schools Report ▪ Review School Improvement Plan <p>Learning Community</p> <ul style="list-style-type: none"> ▪ Report Evaluation and Research Results of Funds Distributed per § 79-1241.03; Due January 1 - § 79-2104.02 <p>Educational Service Unit</p> <ul style="list-style-type: none"> ▪ ESU Annual Financial Report; Due January 31 § 79-1229 <p>Policy</p> | | | |
| | Activity | Statute | Timeframe | Summary |
| | Learning Community | § 79-2104.02 | On or before January 1 | Each learning community shall report evaluation and research results regarding funds distributed per § 79-1241.03 |
| | ESU | § 79-1229 | On or before January 31 | Administrator of ESU shall submit to the Commission of Education the annual financial report. |



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