

## **Board of Education Regular Meeting**

Monday, November 11, 2019 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Staff and Student Presentations
  1. Presentation, discussion and or official action to receive the strategic planning report from Dr. Larry Dlugosh
4. Consent Agenda
  1. Approval of minutes of previous meetings
  2. Approval of Claims/Payment of Bills and Payroll
  3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
    1. Presentation, Discussion and or Official action to accept Ken Malone's voluntary resignation effective at the end of the 2019-2020 school year.
  4. Financial Report
5. Public Comment
6. Administrative Reports
  1. Superintendent's Report
  2. High School Principal
  3. Elementary Principal
7. Discussion Items- Committee Reports
  1. Olson Foundation progress report
8. Action Items
  1. Presentation, Discussion and or Official action to approve the first reading of policy 3600 Unmanned Aircraft Systems (Drones).
  2. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.
9. Closed Session
10. Board of Education Development
  1. Policy 2230
  2. Superintendent Evaluation
  3. NASB State Conference November 21-22.
  4. Board of Education Self Evaluation
11. Topics for Next Month's Agenda
12. Adjournment

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Chairperson

Superintendent

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**Report: The School District OR-1 Strategic Planning Process 2017 - 2019**  
**Presented on November 11, 2019**

by  
**Larry L. Dlugosh, Emilsson, LLC**

Following approval of the District OR1 Board of Education the initial meetings of the strategic planning team were commenced on September 24 and 25, 2017 at Bennet Elementary School. Twenty-nine people participated as members of the OR1 Strategic Planning Team; 3 members of the Board of Education, 10 faculty and staff members, 3 students, and 13 citizens who resided in the school district. The citizens had a wide variety of expertise that was extremely important for a strategic planning committee. Superintendent Hanger served as an ex-officio member of the committee and provided financial and academic information to the committee as needed.

Larry L. Dlugosh, Emilsson, LLC served as the facilitator for the strategic planning process and in that role coordinated the schedule of the work with Mr. Hanger, Superintendent of Schools, and the individuals who were eventually selected as co-chairs of the Action Planning Teams.

The initial work of the Strategic Planning Team was conducted in face-to-face meetings (September 24 and 25) over an approximately 12 hour period of time. During the initial meetings the Strategic Planning Team was provided a brief history of School District OR-1, financial information including where money to fund and operate the district originated and how the money was deployed. The Team also was provided an overview of the school district's curriculum and instructional program and evidence of student performance as required by accrediting bodies; the Nebraska Department of Education and AdvancEd.

Following a review of the district's performance over a 5 year period, the Strategic Planning Team asked questions about the needs of the school district as it moved forward. The Team anticipated growth in student numbers over a 5-15 year period of time as people from Lincoln moved to Bennet and Palmyra; many to seek a smaller school environment for their children. The Team also considered the growth of the Lincoln Public Schools and the possible impact of that growth on District OR-1.

After a series of dialogues regarding the district's strengths, limitations, opportunities, and threats, and considerations for the desired future of the school district, the Strategic Planning Team proposed a number of goals (15 proposed goals) that they perceived would benefit the district in the future. The Team recommended five goals to the Board of Education. The Strategic Planning Team then narrowed the list of proposed goals to five (5) high ranking goals they wanted to forward to the Board of Education.

At the December 6, 2017 Work Session held at FireSpring in Lincoln, NE, the OR-1 Board of Education reviewed and discussed the 5 edited goals, agreed to study the goals, and prepared to discuss them at the regular Board meeting on December 11, 2017.

Following a discussion of the goals at the December 11, 2017 Board of Education meeting Dr. Dlugosh was instructed to prepare a document that kept intact goals 1-3 and include appropriate bullet points (potential action plans) from goals 4 and 5 in the three remaining goals so as to include the majority of the

work the strategic planning committee completed in September and October. The following three goals were submitted to the board at their January 2018 meeting for their review:

**Goal 1: By 2020 Provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.**

- Construct an outdoor athletic facility (to meet current and future needs of the district)
- Coordinate with (Palmyra and Bennet Village Boards) for joint uses of the spaces for community as well as school programs
- (form interlocal agency agreements for joint funding, revenue sharing, or both if advisable).

**Goal 2: By 2019, the OR1 Public Schools will foster a unified community.**

- Promote the benefits and successes of the OR1 school to district residents
- Promote and advance collaboration between the school district and the communities (of Palmyra and Bennet).
- Educate tax payers about resources needed to support the district,
- Encourage collaboration between the school district and communities.
- Build outreach with alumni and community members of the district to support students/staff, communication, coordinate activities and build relationships.
- Provide targeted communications to effectively reach multiple stakeholder groups in Bennet, Douglas, and Palmyra and in rural areas of Lancaster and Otoe Counties.
- Collaborate with village and county governments, community groups, and booster clubs to unify the communities.

**Goal 3: The Palmyra Bennet School District will continuously implement (academic) programs and the curriculum needed to remain competitive with other area schools.**

- Offer high skill/ high need/high pay curriculum/ courses and opportunities online and through community colleges to high school students and camps/clinics to start sparking interest to elementary schools.
- (Expand dual credit course offerings)
- Examine the K-12 information science and technology curriculum
- Ensure 100% of students grades 6-12 have the ability to engage in core courses 24 hours per day and 7 days per week. (Access to educational opportunities)
- Ensure 100% of students have an opportunity to complete at least one asynchronous course for credit.

Following school board approval of the three strategic goals, action planning teams were formed to begin the process of writing detailed 'blueprints' of how the school district could accomplish the goals. The Action Planning Teams completed their work Summer of 2018 and the school district began the process of implementation of the goals/action plans immediately upon approval of the action plans by the OR-1 Board of Education.

As of October 2019, the goals with their accompanying action plans have been implemented to the following degree:

**Goal 1: By 2020 Provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.**

Goal I and associated objectives are complete with receipt of the Olson Foundation gift to construct an activity and family facility in conjunction with the Village of Palmyra:

August 29, 2018 - The governing boards of the Village of Palmyra and District OR-1 Public Schools met jointly in the West Gymnasium of the District OR-1 high school building on Wednesday, August 29 at 6:00 p.m. They accepted and celebrated a gift from the Leland J. and Dorothy H. Olson Charitable Foundation ("Olson Foundation") in the amount of \$5.4 million for the construction of new activity and recreational facilities to include renovation of the existing ball field, a new baseball facility, a competition running track, an artificial playing field, a playground, and a walking trail in Palmyra.

The Olson Foundation gift will be of great benefit to the children, citizens, and communities of Palmyra and Bennet. It is a result of the kindness, caring, and investment in a young man and his family by the leaders of the Palmyra community more than eighty years ago.

**Goal 2: By 2019, the OR1 Public Schools will foster a unified community.**

**Objective 2.1** is complete as the district has created a digital media class and club that will create digital content, manage the yearbook, maintain the website and satellite kiosks in the school with specific content related to alumni, student news and updates. In addition, the district has redesigned the school web page, established new mobile applications directly tied to the web site and the school twitter feed. This information is also relayed in real time to kiosks on each campus and placed in multiple locations to relay the electronic/digital content and news directly to students and staff as well as to their own mobile devices through the mobile version of the application.

The district continues to publish a quarterly newsletter that has been updated to include information from each staff member throughout the year. This information is also shared with media outlets as appropriate.

**Objective 2.2** was met upon the publishing of a quarterly newsletter in August, November, February and May. The information in the newsletter is also shared with media outlets and stakeholder groups as the newsletter is produced in print to all patrons and option enrollment parents, as well as shared electronically.

Each building produces a bulletin of information weekly that is shared with parents, staff and students on a PK-12 basis in order to provide information from both campus locations.

School administrative team members and staff will begin a process of community discussions in the spring of 2020 to share instructional information with patrons, parents and stakeholders. On

July 9, 2019 the first communication was held at a meeting for students, parents and patrons to review the district's new drug testing policy. District administrators continue the process of working with local subdivisions to coordinate items such as construction of facilities, backflow inspections, street construction and infrastructure repairs. The school district board and administrative team maintain positive relationships with other political subdivisions and planning entities within the district.

**Objective 2.3** is nearing completion with the creation of the Digital Media course and club. The district is completing licensing of "strive" to stream content for activities. The Board has chosen to affirm continuing the naming and branding of the school as District OR-1. This is in conjunction with labeling of district documents, contracts, stationary, vehicles etc.

School administrators have requested that representatives from each of the booster groups hold a joint meeting annually to coordinate events, fundraiser and to prioritize efforts to assist students and activity groups in a joint manner. In 2018-19 the district introduced senior citizen activity passes for sale along with student passes. The district also offers a family pass for the purpose of easing costs on families and those who do not yet have students in the secondary building.

**Goal 3: The Palmyra Bennet School District will continuously implement (academic programs and the curriculum needed to remain competitive with other area schools.**

**Objective 3.1:** During the 2018-19 school year, school district personnel distributed to each of the Junior High and High School students a college planning guide produced by Education Quest. Each guide contains a section on "Exploring Careers" that includes several websites for Nebraska students and citizens to discover "hot jobs" in the state. One of those sites, <http://h3.ne.gov/H3/> is designed specifically for that purpose. Other sites in the guide assist in providing career, education, interest tools to help students hone career choices that are the best fit for themselves. A site of special interest to Nebraskan students is NECareerTours.com where students can view Nebraska industries to learn about career options.

In addition to the Education Quest materials, a speaker from the Nebraska Department of Labor came to meet with entire sophomore class and presented current information about Nebraska jobs and programs to enlist youth in education programs. She also shared Career Ladder information from NEworks.nebraska.gov.

The 8th grade from Palmyra Junior High used the Education Quest materials and the NDE curriculum ENGAGE to explore careers, education, wages, and essential skills. They concluded their exploration with a field trip to SCC to learn about programs and career pathways leading toward "hot jobs."

The school district continues to have a high number of graduating students (about 60%) take Dual Credit courses at some point in their high school experience. Southeast Community College is a major driver in this effort, providing SENCAP courses in 13 different pathways. Each of these pathways invites students to explore a career field while accumulating college credit at a significantly reduced price. Most courses are in General Education Learning

Outcomes (GELO) and can be transferred to other pathways or Academic Transfer for students intending to go to a 4-year college.

SCC also supports the High School on-campus offering, College Algebra, instructed by one of the High School math teachers completing an advanced degree in math instruction. Additional Dual Credit offerings are available through Northeast Community College, Peru State College, UNL and Nebraska Wesleyan.

Other online offerings, not Dual Credit, are available through OdysseyWare, a curriculum containing not only core course instruction but also other fields of interest in a Career Technical Education pathway.

**Objective 3.2:** District OR1's information science and technology curriculum includes technology instruction and modeling during pre-school and is present throughout our students' academic career. Based on the Nebraska Department of Education technology plan, District OR1 facilitates the instruction of the following areas: basic technology, productivity and application tools, digital media, digital citizenship, research, communication and collaboration and programming. Major milestones include the modeling of technology and digital citizenship throughout pk-12, keyboarding beginning in third grade, office skills beginning in ninth grade, and coding/programming beginning in fourth grade.

During the research phase, school district personnel looked at course offerings of conference schools to determine trends in information science and technology programs. Of the schools observed, Nebraska City stood out in its offerings of CAD/CAM courses that align with Southeast Community College programs. A second school, Johnson County Central, stood out with its sponsorship of a digital media arts extra-curricular club.

In summary, as OR-1 compared its offerings to recommendations of the Nebraska Department of Education technology plan and the International Society for Technology in Education (ISTE), local weaknesses were present in offerings of programming/coding, CAD/CAM, and digital media. Recommendations will be made for changes or improvements in the curriculum and programs as well as co and extra-curricular opportunities and implement approved recommendations.

As OR1 personnel looked through data, they began to make incremental changes in courses and offerings during the 2018-2019 school year. First, the district programming/coding scope and sequence was updated to better meet the grades 7-12 NDE and ISTE standards. These changes included implementing programming/coding instruction in grades 8-10, allowing students the opportunity to attend Southeast Community College programming/coding courses as juniors and seniors.

Second, a new course was developed in digital media, allowing the school district to meet ISTE Knowledge Constructor and Innovative Designer standards. Along with this new course, an extra-curricular digital media club was formed. This club will utilize STRIV coursework and Internet portal to allow students to produce live video streaming of district activities. Additionally, this new offering will bring students further into social media development enabling communicating district happenings via the web site and through development of digital

productions that will be pushed to new kiosks obtained this year in both Palmyra and Bennet facilities.

Further recommendations for enhancing information science and technology programs are to develop a scope and sequence of offerings to allow students to learn basic CAD/CAM skills during grades 8-10 that will feed directly into Southeast Community College SENCAP courses, and to explore the development of club and summer enrichment offerings for grades 4-12.

**Objective 3.3** Best practices for support of implementing (academic) programs and the curriculum needed to remain competitive with other area schools include ensuring UNIVERSAL ACCESS to online resources be made available to students and parents. These resources must follow the core structures of all District OR1 course offerings, as the district strives to facilitate real-time interaction with students, teachers, and appropriate non-local resources. District OR1 resources are designed so students may ask questions, participate in discussion, and react to new material in a collaborative way, thus integrating 21<sup>st</sup> Century Skills. To accomplish these standards, resources must be organized to match assignments, be easy to navigate, and be made available to all students during and outside of class hours.

During the 2018-2019 school year, District OR1 moved away from a model where resources were gathered on a single web page, to a multi-point model of online curriculum support including a-synchronous online courses offerings and online credit recovery (Odysseyware), a mobile-friendly district web page (SOCS), a cloud-based Learning Management System model that fully supports resources for all grades 4-12 curricula (Canvas), a subscription to an e-library (Library World), and a cloud-based repository of academic media (Learn360). Through this implementation process, District OR1 has enhanced its ability to make resources available 24/7 in a system that is easy to use, adaptable to individual requirements of each course (including rich multi-media), mobile friendly, dependable, and enhances academic success.

In Step 2, school district personnel examined online connectivity available to students beyond the school buildings and /or outside of the regular school day. In an effort to ensure students have the ability to connect to district resources utilizing school-owned Chromebooks or other personal devices, additional supervision at Palmyra High School beginning at 7:15 a.m. every morning was implemented. Additional out-of-school resources available for students includes the Palmyra Public Library and free wi-fi at Casey's General Stores in Bennet and Palmyra. Research of other districts' practices revealed similar practices throughout our conference. Notable area connectivity solutions include Omaha Public Schools' use of wi-fi in buses and Lincoln Public Schools and Norfolk Public Schools' utilization of cellular-bases hot spots that are checked out to students.

In step 3, the school district explored best practices in other districts for internet connectivity beyond the school buildings and/or outside of the regular school day. Best practices indicate that every student have a minimum of 25 Mbs download and 3 Mbs upload capabilities available during school and outside of school homework times and all traffic be filtered.

Steps 4/5 Included three recommendations for changes or improvements to available resources and implement approved recommendations/make recommendations for changes or improvements to internet connectivity and implement approved recommendations:

1. It is recommended that District OR1 equip buses with Internet capabilities and make available three wi-fi hot spots to be checked out by students unable to connect to the Internet after hours.
2. Further, it is recommended that District OR1 work with the Palmyra Library Board and other private/public organizations to investigate any partnerships that may increase the availability of the Internet to OR1 students. It is recommended that District OR1 maintain all current resources, including 1:1 initiative, web presence, and LMS.
3. Finally, it is recommended that District OR1 continue making a-synchronous courses available to grades 4-12 students; however, it was noted that changing graduation requirements to include mandatory a-synchronous hours not be implemented at this time.

School District OR1 continues to implement appropriate changes and investigate ways and means to improve learning based on the strategic plan, AdvancED accreditation requirements, and the Nebraska Department of Education Standards.

The work of the members of the Strategic Planning Team, the Chairs of the Action Planning Teams, District OR1 staff, administrators, and Board of Education are acknowledged as positive forces in the development and implementation of the strategic plan. District OR-1 is a school district with a promising future.

## **Board of Education Regular Meeting**

Monday, October 14, 2019 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Absent

Doug Church: Present

Brandon Desh: Present

Lance Gee: Present

Clayton Maahs: Present

Susan Royal: Present

Jaimi Calfee: Present (arrived at 7:13)

### 1. Call to Order and Pledge of Allegiance

Meeting called to order by Board of Education President Maahs at 7:00 p.m.

### 2. Announcement of the Open Meetings Act Posting

### 3. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed claims and financial reports.

#### 3.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at [www.districtor1.org](http://www.districtor1.org)

#### 3.2. Approval of Claims/Payment of Bills and Payroll

#### 3.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

#### 3.4. Financial Report

### 4. Public Comment

No members of the public were present for comment.

## 5. Administrative Reports

Administrative reports are available in their entirety at:

<https://meeting.sparqdata.com/Public/Organization/174>

Some of the topics covered in the reports include Parent/Teacher conference attendance, Last Friday enrollment numbers, annual Safety Audit, roofing project update, NSAA One Act, Red Ribbon and Fire Safety week, scheduling and success at the Olson Complex and strategic planning exit report is scheduled for November 11, 2019.

### 5.1. Superintendent's Report

BOE members reviewed information provided and Board member Royal requested a correction to the option enrollment resolution.

### 5.2. High School Principal

### 5.3. Elementary Principal

## 6. Discussion Items- Committee Reports

### 6.1. Transportation, Americanism Committee reports

Transportation committee members Church and Gee reported information about the grant of \$42,000.00 for the purchase of a new bus pursuant to the grant requirements and reviewed purchase options noting future needs for FY 2019 include a ten passenger van and an additional minibus FY 2020.

Americanism committee members Church, Desh and Gee reported information related to the committee meeting and updated requirements. Committee members appreciated the efforts of staff to assist in bringing curriculum information forward to the BOE.

### 6.2. Area membership meeting report

BOE members Desh and Maahs reported information from the Area Membership meeting in Nebraska City.

### 6.3. Olson Foundation progress report

BOE member Desh provided information from progress meetings held with Nemaha Construction and Clark Enersen personnel. BOE members had the opportunity to ask specific questions about the updates and progress.

## 7. Action Items

7.1. Presentation, Discussion and or Official action appointing Superintendent Hanger as official representative responsible for State and Federal forms and applications.

Motion to appoint Superintendent Hanger as official representative responsible for State and Federal forms and applications Passed with a motion by Doug Church and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed information related to federal and state forms.

7.2. Presentation, discussion and or official action authorizing purchase of the new bus pursuant to grant requirements.

Motion to authorize the 84 passenger rear engine bus purchase as presented Passed with a motion by Doug Church and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed the bus specifications as well as potential life span and pricing noting the unit will be a model year 2021.

7.3. Presentation, discussion and or official action regarding the facilities audit proposal from Clark Enersen.

Motion to accept the Clark Enersen proposal as presented Passed with a motion by Brandon Desh and a second by Doug Church.

Susan Royal: Nay, Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea

BOE members reviewed the proposal for a facilities audit from Clark Enersen and discussed the process as previously completed by BVH and Clark Enersen.

7.4. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed claims associated with the Olson Foundation project. Board member Desh abstained from the Benesch claim out of an abundance of caution.

8. Closed Session

## 9. Board of Education Development

November 13, 2019 ESU 4 is hosting an event from 6:00-8:00 p.m. BOE members indicated they were unable to attend this event due to conflicts.

State Conference November 20-22 in Omaha.

Congratulations Lance Gee attaining NASB Level 2 and Brandon Dersh Levels 3 and 4.

## 10. Topics for Next Month's Agenda

The date and time of the next board meeting will be announced.

October 28, 2019 at 7:00 p.m. Special Meeting

November 11, 2019 at 7:00 p.m. Regular meeting

Superintendent appraisal and NASB conference.

## 11. Adjournment

The meeting was duly adjourned at 8:57 p.m. October 14, 2019

## **Board of Education Special**

**Meeting** Monday, October 28, 2019

7:00 PM Palmyra Board of  
Education Room 425 F Street  
Palmyra, NE 68418

Jaimi Calfee: Present  
Doug Church: Present  
Brandon Desh: Present  
Lance Gee: Present  
Clayton Maahs: Present  
Susan Royal: Present

### 1. Call to Order

Meeting called to order by Board of Education President Maahs 7:00 p.m.

### 2. Announcement of the Open Meetings Act Posting

### 3. Action Items

3.1. Presentation, discussion and or official action regarding the Superintendent Search and information from McPherson and Jacobson.

Dr. Mike Lucas and Dr. Derek Joel presented information related to the Superintendent search process as guided by the McPherson Jacobson template provided to the BOE. The application deadline was moved from December 20th to December 19th.

### 4. Closed Session

### 5. Next Regular Meeting

The date and time of the next board meeting will be announced.

November 11, 2019 at 7:00 p.m.

### 6. Adjournment

The meeting was duly adjourned at 8:41 p.m. Monday October 28, 2019.

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

**TO CONTRACTOR:** Weidner Architecture LLC  
4810 N 159 Plaza #89  
Omaha NE 68116

**PROJECT:** District OR-1 Public Schools  
Roofing Improvements 2019

**APPLICATION NO:** 1 Distribution to:  
**APPLICATION DATE:** 10/31/2019 OWNER  
**PERIOD TO:** 10/31/2019 ARCHITECT  
**CONTRACT DATE:** February 20, 2019 CONTRACTOR

X

**FROM CONTRACTOR:** Black Hawk Roof of Nebraska, Inc.  
4346 South 187 Street  
Omaha NE 68135

**PROJECT NOS:** Our job #19-117/19-118

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>1,300,000.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>1,300,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>370,920.00</u>
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)		<u>37,092.00</u>
b. 10 % of Stored Material (Column F on G703)		<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>37,092.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	<u>333,828.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>0.00</u>
8. CURRENT PAYMENT DUE	\$	<u>333,828.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>966,172.00</u>

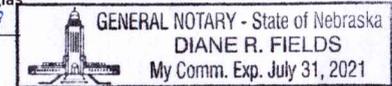
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$0.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Black Hawk Roof of Nebraska, Inc.

By: [Signature] Date: 10/31/19

State of: NE County of: Douglas  
Subscribed and sworn to before me this 31 day of October, 2019  
Notary Public: [Signature]  
My Commission expires: 7-31-21



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ 333,828.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: **WEIDNER ARCHITECTURE LLC**

By: [Signature] Date: Nov. 4, 2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES 1 of 1

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1

APPLICATION DATE: 10/31/2019

PERIOD TO: 10/31/2019

PROJECT NO: Our job #19-117/19-118

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
<b><u>BENNET ELEMENTARY SCHOOL</u></b>									
01	Payment & Performance Bond	\$4,700.00	\$0.00	\$4,700.00	\$0.00	\$4,700.00	100.00%	\$0.00	\$470.00
02	Mobilization	\$15,600.00	\$0.00	\$4,600.00	\$0.00	\$4,600.00	29.49%	\$11,000.00	\$460.00
03	Demolition	\$62,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$62,400.00	\$0.00
04	Insulation Materials	\$75,800.00	\$0.00	\$52,000.00	\$0.00	\$52,000.00	68.60%	\$23,800.00	\$5,200.00
05	Roofing Materials	\$122,500.00	\$0.00	\$105,500.00	\$0.00	\$105,500.00	86.12%	\$17,000.00	\$10,550.00
06	Install Roof System	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$150,000.00	\$0.00
07	Sheet Metal Material	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,000.00	\$0.00
08	Sheet Metal fabrication & installation	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,500.00	\$0.00
09	Equipment	\$32,600.00	\$0.00	\$900.00	\$0.00	\$900.00	2.76%	\$31,700.00	\$90.00
10	Miscellaneous Expenses	\$29,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$29,900.00	\$0.00
11	SubContractor-Plumber	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
<b><u>Palmyra High School</u></b>									
01	Payment & Performance Bond	\$6,400.00	\$0.00	\$6,400.00	\$0.00	\$6,400.00	100.00%	\$0.00	\$640.00
02	Mobilization	\$16,850.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	10.68%	\$15,050.00	\$180.00
03	Demolition	\$69,750.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$69,750.00	\$0.00
04	Insulation Materials	\$110,000.00	\$0.00	\$29,120.00	\$0.00	\$29,120.00	26.47%	\$80,880.00	\$2,912.00
05	Roofing Materials	\$205,300.00	\$0.00	\$165,000.00	\$0.00	\$165,000.00	80.37%	\$40,300.00	\$16,500.00
06	Install Roof System	\$161,300.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$161,300.00	\$0.00
07	Sheet Metal Material	\$16,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,800.00	\$0.00
08	Sheet Metal fabrication & installation	\$14,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,500.00	\$0.00
09	Equipment	\$35,000.00	\$0.00	\$900.00	\$0.00	\$900.00	2.57%	\$34,100.00	\$90.00
10	Miscellaneous Expenses	\$34,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$34,100.00	\$0.00
11	SubContractor-Plumber	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00
12	SubContractor-Mechanical	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
<b>GRAND TOTALS</b>		\$1,300,000.00	\$0.00	\$370,920.00	\$0.00	\$370,920.00	28.53%	\$929,080.00	\$37,092.00

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**SUPERINTENDENTS REPORT  
REGULAR BOARD MEETING**

**Date:** November 11, 2019

**TO:** Palmyra District OR-1 BOE

**From:** Robert Hanger

**Re:** BOE meeting notes for October

Next Months regular meeting is scheduled for December 9, 2019

Possible agenda items include: Annual Performance Report, NASB conference, Annual Audit.

**A. Consent Agenda**

**Depreciation Fund:** \$8500.00 Innovative Protective pole vault pit and cover.

**Special Building Fund:** Electronic Sound Inc. \$9994.29 gym sound equipment and wiring, John Henry's \$2725.00 Water and sewer termination at West 3<sup>rd</sup> street, C&H countertops and cabinets \$1560.00 repair of concessions counter top damaged by appliance.

**Bond Fund:** BOK Financial \$614,286.25 bond principal and interest.

**QCPUF Fund:** \$333,828.00 Roofing project.

**B. General Fund claims:**

Avant: \$298.80 Language assessment.

BEST: \$25,725.06 First quarter tuition.

Capital Autoglass: \$222.35 Van windshield repair.

Capitol City Electric: \$212.05 Emergency light repair Bennet Elementary.

Doug Bush Visual Designs: \$600.00 Marching Band design fee.

Eagle Services: \$452.00 Portable restrooms Palmyra High School.

Electronic Contracting: \$174.00 Palmyra and Bennet fire panel service review.

Hamilton Service: \$186.00 Oven repair Palmyra High School.

John Henry's: \$2049.96 Palmyra High School Sink and faucet repair, mop closet pipe repair inside masonry wall.

Midwest Door and Hardware: \$465.00 Door repair Bennet Elementary.

NASB: \$942.00 Conference registrations.

Palmyra Activity Fund: \$383.68 Strategic planning meeting, High Ability Learner expense, postage.

Perry Law Firm: \$3225.00 Special meeting agenda material, Superintendent contract review (superintendent search), policy material, student items.

Southwest Auto: \$4617.66 Bus repairs and maintenance, bus 15 serpentine belt, alternator, bus 11 heater hose and cooling system, bus 04 exhaust system, headlights, bus 06 ABS, bus 10 heater, light switches, marker lights.

Sync B Amazon: \$826.52 Computer cables, camera supplies, toner, textbook.

Syracuse Town and Country Pharmacy: \$297.70 Epi Pen replacements.

TAESE: \$410.00 Conference registrations.

TCA Outdoor Power: \$269.99 Palmyra High School blower.

Trane: \$747.50 Palmyra High School unit sensor and communication repair.

WeVideo: \$987.00 Annual software reneweal.

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	356873	ABC TERMITE & PEST CONTROL	11/11/2019	90.00
01 2610 431 003		Elem Upkeep of Building		90.00
	356883	ABC TERMITE & PEST CONTROL	11/11/2019	119.00
01 2610 431 001		HS Upkeep of Building		119.00
Total		ABC TERMITE & PEST CONTROL		209.00
	25794091	Access Systems Leasing	11/11/2019	2,239.02
01 1100 440 001		HS Copier Lease		1,119.51
01 1100 440 003		Elem Copier Lease		1,119.51
Total		Access Systems Leasing		2,239.02
	INV796325	Access Systems	11/11/2019	108.99
01 1100 610 001		HS General Supplies		108.99
	INV797683	Access Systems	11/11/2019	108.99
01 1100 610 001		HS General Supplies		108.99
Total		Access Systems		217.98
	13734	Avant Assesment, LLC	11/11/2019	298.80
01 1100 320 001		HS Services/Assessments		298.80
Total		Avant Assesment, LLC		298.80
	9371 - OCT2019	BANK OF AMERICA	11/11/2019	7.95
01 2510 382 001		HS Telephone		3.98
01 2510 382 003		Elem Telephone		3.97
Total		BANK OF AMERICA		7.95
	1ST QRT SPED 2019	BEST	11/11/2019	25,725.06
01 1200 320 001		Sped HS Contracted Service		25,725.06
Total		BEST		25,725.06
	1ST QRT MILG 2019 BB	Brown, Burke	11/11/2019	203.58
01 1100 333 003		Elem Mileage		203.58
Total		Brown, Burke		203.58
	1915	Bush, Douglas	11/11/2019	600.00
01 2900 610 001 0 003		Music		600.00
Total		Bush, Douglas		600.00
	WCA-1010-11798	CAPITAL AUTOGLASS	11/11/2019	222.35
01 2650 430 000		Vehicle Repairs and Maintenance		222.35
Total		CAPITAL AUTOGLASS		222.35
	10943	CAPITOL CITY ELECTRIC, INC	11/11/2019	212.05
01 2620 430 003		Elem Repairs and Maintenance Services		212.05
Total		CAPITOL CITY ELECTRIC, INC		212.05
	DN046 - OCTOBER2019	CASEY'S BUSINESS MASTERCARD	11/11/2019	5,615.89
01 2650 626 000		Vehicle Gasoline		395.55
01 2710 890 000		Bus Misc. Expenses		26.40
01 2710 626 000		Bus Gas and Oil - REBATE		(92.84)

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2710 626 000		Bus Gas and Oil		5,286.78
<b>Total</b>	<b>CASEY'S BUSINESS MASTERCARD</b>			<b>5,615.89</b>
	3941213	CenterPoint Energy Services Retail, LLC	11/11/2019	314.89
01 2610 621 001		HS Natural Gas		222.56
01 2610 621 003		Elem Natural Gas		92.33
<b>Total</b>	<b>CenterPoint Energy Services Retail, LLC</b>			<b>314.89</b>
	1QRT MILEAGE 2019 MC	Chaffee, Michael	11/11/2019	125.28
01 2120 333 001		Counselor HS Mileage		62.64
01 2120 333 003		Counselor Elem Mileage		62.64
<b>Total</b>	<b>Chaffee, Michael</b>			<b>125.28</b>
	1187642	DAS State ACCTG-Central Finance	11/11/2019	229.32
01 2224 530 000		Internet Service		229.32
<b>Total</b>	<b>DAS State ACCTG-Central Finance</b>			<b>229.32</b>
	6327	DIVERSIFIED DRUG TESTING LLC	11/11/2019	295.00
01 1100 320 001		HS Services/Assessments		295.00
<b>Total</b>	<b>DIVERSIFIED DRUG TESTING LLC</b>			<b>295.00</b>
	165596	EAGLE SERVICES	11/11/2019	452.00
01 2620 440 001		HS Rentals of land, building, equip		452.00
<b>Total</b>	<b>EAGLE SERVICES</b>			<b>452.00</b>
	660501 - OCTOBER2019	EDUCATIONAL SERVICE UNIT #4	11/11/2019	4,049.41
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT SD		713.16
01 1291 591 003		Sped Director ages 3-5 Elem		142.62
01 6406 591 003		AD/ECH SERVICES FROM ESU/DISTRICT - AUDI		50.67
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT AU		50.67
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		91.67
01 6406 591 003		AD/ECH SERVICES FROM ESU/DISTRICT - ECH		91.66
01 1200 591 001		HS SPED DIRECTOR		998.42
01 1200 591 003		ELEM SPED DIRECTOR		998.42
01 2151 591 003		ELEM AUDIOLOGY SERVICES ESU/DISTRICT		506.73
01 2151 591 001		HS AUDIOLOGY SERVICE FROM ESU/DISTRICT		405.39
	9187	EDUCATIONAL SERVICE UNIT #4	11/11/2019	375.00
01 1100 330 001		HS Professional Development		187.50
01 1100 330 003		Elem Professional Development		187.50
<b>Total</b>	<b>EDUCATIONAL SERVICE UNIT #4</b>			<b>4,424.41</b>
	1543	EDUCATIONAL SERVICE UNIT #5	11/11/2019	3,167.76
01 1100 591 001		HS Purchased Service ESU/District		1,583.88
01 1100 591 003		Elem Purchased Service ESU/District		1,583.88
<b>Total</b>	<b>EDUCATIONAL SERVICE UNIT #5</b>			<b>3,167.76</b>
	12829	EDUCATIONAL SERVICE UNIT #6	11/11/2019	361.55

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2224 530 000		Internet Service		361.55
Total	EDUCATIONAL SERVICE UNIT #6			361.55
01 2610 610 001	302827	EGAN SUPPLY CO HS Custodian Supplies	11/11/2019	48.08
01 2610 610 001	306549A	EGAN SUPPLY CO HS Custodian Supplies	11/11/2019	162.16
01 2610 610 001	306588	EGAN SUPPLY CO HS Custodian Supplies	11/11/2019	82.90
01 2610 610 001	308111	EGAN SUPPLY CO HS Custodian Supplies	11/11/2019	105.96
01 2610 610 003	308732	EGAN SUPPLY CO Elem Custodian Supplies	11/11/2019	142.20
01 2610 610 003	309143	EGAN SUPPLY CO Elem Custodian Supplies	11/11/2019	142.20
01 2610 610 001	309183	EGAN SUPPLY CO HS Custodian Supplies	11/11/2019	532.80
01 2610 610 001		HS Custodian Supplies		576.73
Total	EGAN SUPPLY CO			1,650.83
01 2620 430 003	LN051052	ELECTRONIC CONTRACTING COMPANY Elem Repairs and Maintenance Services	11/11/2019	87.00
01 2620 430 001	LN051053	ELECTRONIC CONTRACTING COMPANY HS Repairs and Maintenance	11/11/2019	87.00
Total	ELECTRONIC CONTRACTING COMPANY			174.00
01 2510 890 000	OCT2019 PAYFLEX	FIRST CONCORD BENEFITS Superintendent Secretary Misc. Expenses	11/11/2019	100.00
Total	FIRST CONCORD BENEFITS			100.00
01 2610 431 003	2019-60409-00	FREMONT INDUSTRIES, INC KURITA GROUP Elem Upkeep of Building	11/11/2019	340.00
Total	FREMONT INDUSTRIES, INC KURITA GROUP			340.00
01 1100 610 001	5557901	Gabriel, Brad HS General Supplies	11/11/2019	33.98
Total	Gabriel, Brad			33.98
01 2650 626 000	029809	GILL-ROSE, REBECCA Vehicle Gasoline	11/11/2019	25.13
Total	GILL-ROSE, REBECCA			25.13
01 2620 430 001	28671	HAMILTON SERVICE CO HS Repairs and Maintenance	11/11/2019	186.00
Total	HAMILTON SERVICE CO			186.00
01 2610 610 003	518181912	HOME DEPOT PRO, THE Elem Custodian Supplies	11/11/2019	704.60
01 2610 610 003	518661210	HOME DEPOT PRO, THE Elem Custodian Supplies	11/11/2019	630.65
01 2610 610 003	519341168	HOME DEPOT PRO, THE Elem Custodian Supplies	11/11/2019	18.07
Total	HOME DEPOT PRO, THE			1,353.32

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	67709	JENSEN PUBLISHING, INC	11/11/2019	42.00
01 2220 640 001		HS Library Books/Periodicals		42.00
Total	JENSEN PUBLISHING, INC			42.00
	330300	JOHN HENRY'S PLUMBING-HEATING-AIR	11/11/2019	1,266.16
01 2620 430 001		HS Repairs and Maintenance		1,266.16
	333340	JOHN HENRY'S PLUMBING-HEATING-AIR	11/11/2019	178.75
01 2620 430 001		HS Repairs and Maintenance		178.75
	333737	JOHN HENRY'S PLUMBING-HEATING-AIR	11/11/2019	605.05
01 2620 430 001		HS Repairs and Maintenance		605.05
Total	JOHN HENRY'S PLUMBING-HEATING-AIR			2,049.96
	23641744	JOSTENS, INC	11/11/2019	138.12
01 2900 610 001 2		Commencement		138.12
Total	JOSTENS, INC			138.12
	14712	k12 ITC, Inc.	11/11/2019	7,381.02
01 6992 734 001		REAP Secondary Computer Equipment		7,381.02
Total	k12 ITC, Inc.			7,381.02
	102019 MILEAGE DK	Knutson, Denise	11/11/2019	73.08
01 1100 333 003		Elem Mileage		73.08
Total	Knutson, Denise			73.08
	5053	KROON, KEVIN	11/11/2019	160.00
01 1100 739 001		HS Music Equipment		160.00
Total	KROON, KEVIN			160.00
	20565735	MATHESON-TRI-GAS INC	11/11/2019	194.11
01 1100 610 001		HS General Supplies		194.11
	51532683	MATHESON-TRI-GAS INC	11/11/2019	30.94
01 1100 610 001		HS General Supplies		30.94
Total	MATHESON-TRI-GAS INC			225.05
	1ST QRT MILG 2019 BM	McCreight, Beth	11/11/2019	240.12
01 1100 333 001		HS Mileage		240.12
Total	McCreight, Beth			240.12
	2322	MCPHERSON & JACOBSON, LLC	11/11/2019	3,250.00
01 2310 340 001		BOE HS Contracted Service		1,625.00
01 2310 340 003		BOE Elem Contracted Service		1,625.00
Total	MCPHERSON & JACOBSON, LLC			3,250.00
	16006	MENARDS	11/11/2019	119.78
01 2610 610 001		HS Custodian Supplies		119.78
	19348 - CREDIT	MENARDS	11/11/2019	(9.00)
01 2610 610 001		HS Custodian Supplies		(9.00)
	19354	MENARDS	11/11/2019	112.93
01 2610 610 001		HS Custodian Supplies		112.93
	19441	MENARDS	11/11/2019	11.99
01 2610 610 001		HS Custodian Supplies		11.99
	20761	MENARDS	11/11/2019	94.41

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Account Number		Detail Description		Amount
01 2610 610 001		HS Custodian Supplies		94.41
	21417	MENARDS	11/11/2019	51.63
01 2610 610 001		HS Custodian Supplies		51.63
Total	MENARDS			381.74
	095186	MIDWEST DOOR AND HARDWARE	11/11/2019	465.00
01 2620 430 003		Elem Repairs and Maintenance Services		465.00
Total	MIDWEST DOOR AND HARDWARE			465.00
	1ST QRT MILG 2019 SM	Murphy-Robb, Sandra	11/11/2019	219.24
01 1100 333 003		Elem Mileage		219.24
Total	Murphy-Robb, Sandra			219.24
	O-429	NCECBVI	11/11/2019	488.14
01 2181 591 001		HS VISUALLY IMPAIRED SERVICES		488.14
Total	NCECBVI			488.14
	5666190	NCS PEARSON, INC	11/11/2019	1,235.00
01 2140 610 003		Elem Psychology Supplies		1,235.00
	5723730	NCS PEARSON, INC	11/11/2019	88.00
01 2140 610 003		Elem Psychology Supplies		88.00
	7316775	NCS PEARSON, INC	11/11/2019	975.00
01 2150 610 003		Speech Elem Supplies		975.00
	7363463	NCS PEARSON, INC	11/11/2019	608.74
01 2171 320 001		Physical Therapy HS Contracted Service		608.74
Total	NCS PEARSON, INC			2,906.74
	INV-04865- R6M5H1	NE ASSOCIATION OF SCHOOL BOARDS	11/11/2019	314.00
01 2310 890 000		BOE Misc. Expenses		314.00
	INV-04893- T7Z1C8	NE ASSOCIATION OF SCHOOL BOARDS	11/11/2019	314.00
01 2310 890 000		BOE Misc. Expenses		314.00
	INV-04894- H1D8K7	NE ASSOCIATION OF SCHOOL BOARDS	11/11/2019	314.00
01 2310 890 000		BOE Misc. Expenses		314.00
Total	NE ASSOCIATION OF SCHOOL BOARDS			942.00
	1546-1 9/3-10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	75.19
01 2610 622 001		HS Electricity		75.19
	3273-0 9/3-10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	3,665.31
01 2610 622 003		Elem Electricity		3,665.31
	3321-7 9/3-10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	7,935.73
01 2610 622 001		HS Electricity		7,935.73
	39368-6 10/24/2019	NEBRASKA CITY UTILITIES	11/11/2019	27.00
01 2610 622 001		HS Electricity		27.00
	43577-6 9/3- 10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	1.98
01 2610 622 001		HS Electricity		1.98
	43679-0 9/3- 10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	22.79
01 2610 622 001		HS Electricity		22.79
	44718-5 9/3- 10/7/19	NEBRASKA CITY UTILITIES	11/11/2019	330.30

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Account Number		Detail Description		Amount
01 2610 622 001		HS Electricity		330.30
Total	NEBRASKA CITY UTILITIES			12,058.30
	PO#2020-116	NSLHA - NEBRASKA SPEECH-LANGUAGE-HEARING ASSOC.	11/11/2019	618.75
01 2150 330 003		Speech Elem Professional Development		618.75
Total	NSLHA - NEBRASKA SPEECH-LANGUAGE-HEARING ASSOC.			618.75
	10/2-1030/2019 JO	O'Neil, Jan	11/11/2019	4,594.39
01 6404 320 003		IDEA Part B Birth-4 Pre-diagnosis - JO		731.49
01 6406 320 003		IDEA Preschool Professional Service - JO		1,418.80
01 2171 320 003		Physical Therapy Elem Contracted Service		2,010.00
01 2171 320 001		Physical Therapy HS Contracted Service		434.10
Total	O'Neil, Jan			4,594.39
	1502-20191031	ONE SOURCE THE BACKGROUND CHECK COMPANY	11/11/2019	56.00
01 2310 890 000		BOE Misc. Expenses		56.00
Total	ONE SOURCE THE BACKGROUND CHECK COMPANY			56.00
	698971220-01	ORIENTAL TRADING CO, INC	11/11/2019	133.61
01 1100 610 003		Elem General Supplies		133.61
Total	ORIENTAL TRADING CO, INC			133.61
	OCT2019 ACTIVITY	PALMYRA ACTIVITY FUND	11/11/2019	383.68
01 2211 320 000		Strategic Planning		29.80
01 3535 610 000		HAL Supplies		87.00
01 2510 531 001		HS Postage		133.44
01 2510 531 003		Elem Postage		133.44
Total	PALMYRA ACTIVITY FUND			383.68
	OCT2019 TRAINING	PELLA, TRACY	11/11/2019	810.00
01 2140 320 000		Psychologist ESU		810.00
Total	PELLA, TRACY			810.00
	53	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.	11/11/2019	3,225.00
01 2310 317 000		BOE Legal Services		3,225.00
Total	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.			3,225.00
	01759267 - SR 2019	PESI, INC.	11/11/2019	219.99
01 2160 330 003		Occupational Therapy Professional Develo		219.99
Total	PESI, INC.			219.99
	2278860	QUILL	11/11/2019	1,279.60
01 2610 610 003		Elem Custodian Supplies		1,279.60
Total	QUILL			1,279.60
	PHS OCT2019	RECYCLING ENTERPRISES OF NE, INC.	11/11/2019	90.00
01 2610 431 001		HS Upkeep of Building		90.00

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Account Number		Detail Description		Amount
Total	RECYCLING ENTERPRISES OF NE, INC.			90.00
	208123558418	SCHOOL SPECIALTY	11/11/2019	303.35
01 1100 610 003		Elem General Supplies		303.35
Total	SCHOOL SPECIALTY			303.35
	1894	SKYLER ENTERPRISES LLC	11/11/2019	1,550.00
01 2620 420 003		Elem Cleaning Service		1,550.00
	1896	SKYLER ENTERPRISES LLC	11/11/2019	2,700.00
01 2620 420 001		HS Cleaning Service		2,700.00
Total	SKYLER ENTERPRISES LLC			4,250.00
	151847	Southwest Auto	11/11/2019	1,104.70
01 2710 430 000		Bus Repairs and Maintenance		1,104.70
	151886	Southwest Auto	11/11/2019	276.95
01 2710 430 000		Bus Repairs and Maintenance		276.95
	151913	Southwest Auto	11/11/2019	1,957.99
01 2710 430 000		Bus Repairs and Maintenance		1,957.99
	152022	Southwest Auto	11/11/2019	375.50
01 2710 430 000		Bus Repairs and Maintenance		375.50
	152028	Southwest Auto	11/11/2019	902.52
01 2710 430 000		Bus Repairs and Maintenance		902.52
Total	Southwest Auto			4,617.66
	1STQRT MILG 2019 SS	Swartzendruber, Sarah	11/11/2019	234.90
01 1100 333 001		HS Mileage		234.90
Total	Swartzendruber, Sarah			234.90
	436544868546	SYNCB/AMAZON	11/11/2019	14.52
01 1100 610 003		Elem General Supplies		14.52
	437398968453	SYNCB/AMAZON	11/11/2019	19.40
01 6992 734 001		REAP Secondary Computer Equipment		19.40
	459466683377	SYNCB/AMAZON	11/11/2019	128.94
01 1100 610 003		Elem General Supplies		128.94
	465665785356	SYNCB/AMAZON	11/11/2019	196.89
01 2900 610 001 0 001		Athletics		196.89
	466588776953	SYNCB/AMAZON	11/11/2019	13.16
01 1200 610 003		Sped Elem Supplies		13.16
	554737559954	SYNCB/AMAZON	11/11/2019	87.48
01 6992 734 001		REAP Secondary Computer Equipment		87.48
	557498753684	SYNCB/AMAZON	11/11/2019	13.40
01 6992 734 001		REAP Secondary Computer Equipment		13.40
	697597475388	SYNCB/AMAZON	11/11/2019	22.89
01 1100 610 003		Elem General Supplies		22.89
	969356559498	SYNCB/AMAZON	11/11/2019	59.87
01 6992 734 003		REAP Elementary Computer Equipment		59.87
	978769879685	SYNCB/AMAZON	11/11/2019	269.97
01 3540 610 003		Preschool Supplies		269.97
Total	SYNCB/AMAZON			826.52
	007946 - 10/10/2019	SYRACUSE TOWN AND COUNTRY PHARMACY INC	11/11/2019	297.70
01 1100 610 001		HS General Supplies		148.85
01 1100 610 003		Elem General Supplies		148.85

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Posted - All; Fund Number 01; Processing Month 11/2019

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	SYRACUSE TOWN AND COUNTRY PHARMACY INC			297.70
01 2410 330 003	TRIST_166	TAESE/USU Elem Principal Professional Development	11/11/2019	210.00
01 1200 330 001	TRIST_185	TAESE/USU Sped HS Professional Development	11/11/2019	100.00
01 1200 330 003		Sped Elem Professional Development		100.00
Total	TAESE/USU			410.00
01 2610 610 001	INV-1018	TCA OUTDOOR POWER HS Custodian Supplies	11/11/2019	269.99
Total	TCA OUTDOOR POWER			269.99
01 2620 430 003	310345712	TRANE U.S. INC. Elem Repairs and Maintenance Services	11/11/2019	747.50
Total	TRANE U.S. INC.			747.50
01 2224 382 001	SI-19-011658	UNITE PRIVATE NETWORKS LLC HS Distant Learning Connection	11/11/2019	692.50
01 2224 382 003		Elem Distant Learning Connection		692.50
Total	UNITE PRIVATE NETWORKS LLC			1,385.00
01 2610 410 003	54779	VILLAGE OF BENNET Elem Water & Sewer	11/11/2019	1,513.83
01 2610 622 003		Elem Electricity		36.56
Total	VILLAGE OF BENNET			1,550.39
01 2610 410 001	230001 9/27-10/25/19	VILLAGE OF PALMYRA HS Water & Sewer	11/11/2019	365.96
01 2610 410 001	257001 9/27-10/25/19	VILLAGE OF PALMYRA HS Water & Sewer	11/11/2019	230.50
01 2610 410 001	274001 9/27-10/25/19	VILLAGE OF PALMYRA HS Water & Sewer	11/11/2019	7.35
Total	VILLAGE OF PALMYRA			603.81
01 2310 540 000	210325	VOICE NEWS BOE Advertising	11/11/2019	39.13
01 2310 540 000	210326	VOICE NEWS BOE Advertising	11/11/2019	6.31
01 2310 540 000	210597	VOICE NEWS BOE Advertising	11/11/2019	94.26
01 2310 540 000	210598	VOICE NEWS BOE Advertising	11/11/2019	53.44
Total	VOICE NEWS			193.14
01 2510 382 001	0036112	VOLLI COMMUNICATIONS, INC HS Telephone	11/11/2019	55.69
01 2510 382 003		Elem Telephone		55.70
Total	VOLLI COMMUNICATIONS, INC			111.39
	9106	WeViDeo	11/11/2019	987.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 735 001		HS Technology Software		987.00
Total	WeVIDeo			987.00
	1STQRT MILG 2019 JW	WHYMAN, JEN	11/11/2019	229.68
01 1200 333 000		Sped Mileage Paid to Staff		229.68
Total	WHYMAN, JEN			229.68
Fund Number	01			108,234.71
Checking Account ID	1			108,234.71

November 11, 2019 Bills \$108234.71

October 15, 2019 Payroll \$ 500268.86

Total \$608503.57

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Expenditure Report by Function/Object - Summary

Regular, Processing Month 11/2019; Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
01								
1100	3,596,964.55	9,871.52	629,329.91	17.50	2,966,664.64	0.00	0.00	2,966,664.64
1160	57,979.50	0.00	12,976.67	22.38	45,002.83	0.00	0.00	45,002.83
1190	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1200	801,505.60	28,164.74	139,505.93	17.41	661,999.67	0.00	0.00	661,999.67
1212	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1223	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1291	1,800.00	142.62	427.88	23.77	1,372.12	0.00	0.00	1,372.12
1300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1400	8,126.00	0.00	0.00	0.00	8,126.00	0.00	0.00	8,126.00
2120	110,914.30	125.28	15,331.43	13.82	95,582.87	0.00	0.00	95,582.87
2130	3,100.00	0.00	0.00	0.00	3,100.00	0.00	0.00	3,100.00
2140	98,413.24	2,133.00	18,514.02	18.81	79,899.22	0.00	0.00	79,899.22
2150	129,043.34	1,593.75	20,400.33	15.81	108,643.01	0.00	0.00	108,643.01
2151	0.00	912.12	1,570.87	0.00	(1,570.87)	0.00	0.00	(1,570.87)
2152	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2160	61,711.55	219.99	8,540.21	13.84	53,171.34	0.00	0.00	53,171.34
2171	10,300.00	3,052.84	6,361.86	61.96	3,918.14	0.00	0.00	3,918.14
2172	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2173	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2181	0.00	488.14	976.31	0.00	(976.31)	0.00	0.00	(976.31)
2211	1,000.00	29.80	29.80	2.98	970.20	0.00	0.00	970.20
2212	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00
2220	175,385.26	42.00	23,841.39	13.59	151,543.87	0.00	0.00	151,543.87
2224	59,013.00	1,975.87	17,513.54	29.68	41,498.46	0.00	0.00	41,498.46
2310	143,559.00	7,866.14	20,177.31	14.08	123,381.69	0.00	0.00	123,381.69
2320	195,915.06	0.00	31,636.76	16.15	164,278.30	0.00	0.00	164,278.30
2330	13,000.00	0.00	0.00	0.00	13,000.00	0.00	0.00	13,000.00
2410	297,302.28	210.00	54,620.76	18.37	242,681.52	0.00	0.00	242,681.52
2510	93,598.68	486.22	13,677.36	14.61	79,921.32	0.00	0.00	79,921.32
2610	424,600.40	20,101.87	96,531.57	22.73	328,068.73	0.00	0.00	328,068.73
2620	115,900.00	8,536.51	47,924.57	41.35	67,975.43	0.00	0.00	67,975.43
2650	9,150.00	643.03	3,033.11	33.15	6,116.89	0.00	0.00	6,116.89
2660	3,000.00	0.00	250.00	8.33	2,750.00	0.00	0.00	2,750.00
2710	366,839.00	9,838.00	60,998.76	16.63	305,840.24	0.00	0.00	305,840.24
2712	14,812.86	0.00	1,612.66	11.04	13,000.19	0.00	0.00	13,000.19
2900	40,200.00	935.01	1,698.01	4.22	38,501.99	0.00	0.00	38,501.99
3100	0.00	0.00	29,724.46	0.00	(29,724.46)	0.00	0.00	(29,724.46)
3300	35,336.00	0.00	6,221.02	17.61	29,114.98	0.00	0.00	29,114.98
3500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3513	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3535	4,500.00	87.00	6,591.00	146.47	(2,091.00)	0.00	0.00	(2,091.00)
3540	260,445.19	269.97	33,941.15	13.03	226,504.04	0.00	0.00	226,504.04
4100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4400	5,200.00	0.00	0.00	0.00	5,200.00	0.00	0.00	5,200.00
4403	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4410	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4455	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4581	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4590	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Function Number

Expenditure Report by Function/Object - Summary

Regular, Processing Month 11/2019; Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4855	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4860	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4885	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4894	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200	56,325.75	0.00	14,425.56	21.75	51,900.19	0.00	0.00	51,900.19
6310	44,196.00	0.00	3,328.95	7.53	40,867.05	0.00	0.00	40,867.05
6330	21,000.00	0.00	29,207.00	139.08	(8,207.00)	0.00	0.00	(8,207.00)
6404	60,748.55	1,586.99	13,183.22	21.70	47,565.33	0.00	0.00	47,565.33
6406	20,595.00	1,561.13	2,815.14	13.67	17,779.86	0.00	0.00	17,779.86
6410	86,363.59	0.00	12,577.52	14.56	73,786.07	0.00	0.00	73,786.07
6411	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810	10,090.85	0.00	0.00	0.00	10,090.85	0.00	0.00	10,090.85
6969	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6992	45,001.00	7,561.17	15,477.36	34.39	29,523.64	0.00	0.00	29,523.64
8000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01	7,497,765.54	108,234.71	1,394,993.50	18.61	6,102,772.04	0.00	0.00	6,102,772.04

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 01 GENERAL FUND</b>				
<u>Current Assets</u>				
01 101	CASH IN BANK	2,659,069.09	(340,193.54)	2,318,875.55
01 900	Cash County Treasurer	775,981.37	0.00	775,981.37
	Current Assets Subtotal:	3,435,050.46	(340,193.54)	3,094,856.92
<u>Other Assets</u>				
01 390	Budgeted Revenue	6,445,997.00	0.00	6,445,997.00
01 392	Less: Revenue Received	(888,821.15)	(293,876.00)	(1,182,697.15)
	Other Assets Subtotal:	5,557,175.85	(293,876.00)	5,263,299.85
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>8,992,226.31</b>	<b>(634,069.54)</b>	<b>8,358,156.77</b>
<u>Current Liabilities</u>				
01 450	PAYROLL DEDUCTION PAYABLE	1,037.51	0.00	1,037.51
01 451	FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	758.12	0.00	758.12
01 454	RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	SIT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	1,795.63	0.00	1,795.63
<u>Other Liabilities</u>				
01 690	Budgeted Expenditures	7,497,765.54	0.00	7,497,765.54
01 692	Less: Expenditures to Date	(652,689.25)	(634,069.54)	(1,286,758.79)
	Other Liabilities Subtotal:	6,845,076.29	(634,069.54)	6,211,006.75
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	3,197,122.93	0.00	3,197,122.93
01 705	Budgeted Fund Balance	(1,051,768.54)	0.00	(1,051,768.54)
	Fund Balance Subtotal:	2,145,354.39	0.00	2,145,354.39
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>8,992,226.31</b>	<b>(634,069.54)</b>	<b>8,358,156.77</b>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 02 Depreciation</b>				
<u>Current Assets</u>				
02 101	CASH	369,355.10	(15,239.41)	354,115.69
	Current Assets Subtotal:	<u>369,355.10</u>	<u>(15,239.41)</u>	<u>354,115.69</u>
<u>Other Assets</u>				
02 392	LESS: REVENUE RECEIVED	(183.89)	(18.94)	(202.83)
	Other Assets Subtotal:	<u>(183.89)</u>	<u>(18.94)</u>	<u>(202.83)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>369,171.21</u>	<u>(15,258.35)</u>	<u>353,912.86</u>
<u>Other Liabilities</u>				
02 692	LESS: EXPENDITURES TO DATE	0.00	(15,258.35)	(15,258.35)
	Other Liabilities Subtotal:	<u>0.00</u>	<u>(15,258.35)</u>	<u>(15,258.35)</u>
<u>Fund Balance</u>				
02 704	FUND BALANCE	369,171.21	0.00	369,171.21
	Fund Balance Subtotal:	<u>369,171.21</u>	<u>0.00</u>	<u>369,171.21</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>369,171.21</u>	<u>(15,258.35)</u>	<u>353,912.86</u>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 03 Unemployment</b>				
<u>Current Assets</u>				
03 101	CASH	18,862.29	9.24	18,871.53
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
	Current Assets Subtotal:	<u>38,862.29</u>	<u>9.24</u>	<u>38,871.53</u>
<u>Other Assets</u>				
03 392	LESS: REVENUE RECEIVED	(34.53)	(9.24)	(43.77)
	Other Assets Subtotal:	<u>(34.53)</u>	<u>(9.24)</u>	<u>(43.77)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u><u>38,827.76</u></u>	<u><u>0.00</u></u>	<u><u>38,827.76</u></u>
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,827.76	0.00	38,827.76
	Fund Balance Subtotal:	<u>38,827.76</u>	<u>0.00</u>	<u>38,827.76</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u><u>38,827.76</u></u>	<u><u>0.00</u></u>	<u><u>38,827.76</u></u>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 05</b>	<b>Activity Fund</b>			
<u>Current Assets</u>				
05 101	CASH	148,510.74	503.31	149,014.05
	Current Assets Subtotal:	<u>148,510.74</u>	<u>503.31</u>	<u>149,014.05</u>
<u>Other Assets</u>				
05 392	LESS: REVENUE RECEIVED	(26,407.75)	(23,021.72)	(49,429.47)
	Other Assets Subtotal:	<u>(26,407.75)</u>	<u>(23,021.72)</u>	<u>(49,429.47)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>122,102.99</u>	<u>(22,518.41)</u>	<u>99,584.58</u>

Annual; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 05, 09

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05	Activity Fund			
<u>Current Assets</u>				
05 101	CASH	148,510.74	503.31	149,014.05
	Current Assets Subtotal:	148,510.74	503.31	149,014.05
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>148,510.74</b>	<b>503.31</b>	<b>149,014.05</b>

<u>Fund Balance</u>				
05 704 0001	ATHLETIC	22,447.85	88.16	22,536.01
05 704 0002	ANNUAL	10,760.77	(5,929.17)	4,831.60
05 704 0003	MUSIC	1,266.80	0.00	1,266.80
05 704 0004	ELEMENTARY UNIT	10,915.32	(34.32)	10,881.00
05 704 0005	STUDENT COUNCIL	1,136.96	319.80	1,456.76
05 704 0006	FFA	6,586.33	(204.72)	6,381.61
05 704 0007	HIGH SCHOOL UNIT	5,901.68	(313.80)	5,587.88
05 704 0008	LIFE SKILLS	0.00	740.31	740.31
05 704 0009	FCCLA	2,004.42	(244.50)	1,759.92
05 704 0010	MISC ACCOUNT	1,444.12	0.00	1,444.12
05 704 0011	ART CLUB	464.47	0.00	464.47
05 704 0012	NATIONAL HONOR SOCIETY	424.16	129.40	553.56
05 704 0013	SPEECH	609.33	0.00	609.33
05 704 0014	1ST GRADE	716.84	0.00	716.84
05 704 0015	BOYS BASKETBALL	2,036.33	8,552.00	10,588.33
05 704 0016	CONCESSIONS	4,987.68	(706.40)	4,281.28
05 704 0017	GIRLS BASKETBALL	3,003.70	0.00	3,003.70
05 704 0019	INTEREST	375.14	5.95	381.09
05 704 0020	UNION BANK	3,058.90	8.48	3,067.38
05 704 0022	FIELDS SCHOLARSHIP	4,463.80	0.00	4,463.80
05 704 0023	CROSS COUNTRY	1,281.60	0.00	1,281.60
05 704 0024	INDUSTRIAL ARTS SHOP	534.69	0.00	534.69
05 704 0025	LIBRARY	2,031.57	0.00	2,031.57
05 704 0026	PARTY GROUP	1,132.31	0.00	1,132.31
05 704 0027	CLASS OF 2021	(849.17)	2,025.29	1,176.12
05 704 0028	MUSICAL/DRAMA	4,016.99	0.00	4,016.99
05 704 0029	WRESTLING	196.11	0.00	196.11
05 704 0030	GENERAL FUND REIMBURSEMENT	(58.00)	(325.68)	(383.68)
05 704 0031	6TH GRADE	471.13	0.00	471.13
05 704 0032	WEIGHTS	5,323.64	(182.00)	5,141.64
05 704 0033	VOLLEYBALL ACCOUNT	2,446.90	(963.14)	1,483.76
05 704 0034	IMPREST FUND	2,000.00	0.00	2,000.00
05 704 0035	BENNET BOOSTERS	1,589.67	0.00	1,589.67
05 704 0036	CHEERLEADING	3,759.28	(2,949.57)	809.71
05 704 0037	BENNET BACK-PACK PROGRAM	333.21	0.00	333.21
05 704 0038	CLASS OF 2020	1,445.51	0.00	1,445.51

**Balance Sheet**

Period Ending: October 2019

Annual; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund Number 05, 09

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
05 704 0039	FAMILY PASSES	6,750.00	0.00	6,750.00
05 704 0040	STUDENT FEES	4,542.00	90.00	4,632.00
05 704 0041	QUIZ BOWL	600.08	0.00	600.08
05 704 0042	JR HIGH BASKETBALL	20.50	0.00	20.50
05 704 0044	SPANISH	44.55	0.00	44.55
05 704 0045	ENGLISH/PSYCHOLOGY	100.00	0.00	100.00
05 704 0047	NATIONAL BREAST CANCER FOUNDATION	0.01	0.00	0.01
05 704 0049	SHOW CHOIR	2,036.48	397.22	2,433.70
05 704 0050	CHROMEBOOK INSURANCE	26,017.08	140.00	26,157.08
05 704 0051	GOLF	140.00	(140.00)	0.00
Fund Balance Subtotal:		148,510.74	503.31	149,014.05
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>148,510.74</b>	<b>503.31</b>	<b>149,014.05</b>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 06 Hot Lunch</b>				
<u>Current Assets</u>				
06 101	CASH	81,594.04	6,126.15	87,720.19
	Current Assets Subtotal:	<u>81,594.04</u>	<u>6,126.15</u>	<u>87,720.19</u>
<u>Other Assets</u>				
06 392	LESS: REVENUE RECEIVED	(24,504.49)	(38,792.95)	(63,297.44)
	Other Assets Subtotal:	<u>(24,504.49)</u>	<u>(38,792.95)</u>	<u>(63,297.44)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>57,089.55</u>	<u>(32,666.80)</u>	<u>24,422.75</u>
<u>Other Liabilities</u>				
06 692	LESS: EXPENDITURES TO DATE	(28,058.28)	(32,666.80)	(60,725.08)
	Other Liabilities Subtotal:	<u>(28,058.28)</u>	<u>(32,666.80)</u>	<u>(60,725.08)</u>
<u>Fund Balance</u>				
06 704	FUND BALANCE	85,147.83	0.00	85,147.83
	Fund Balance Subtotal:	<u>85,147.83</u>	<u>0.00</u>	<u>85,147.83</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>57,089.55</u>	<u>(32,666.80)</u>	<u>24,422.75</u>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 07 Bond</b>				
<u>Current Assets</u>				
07 101	CASH	544,216.76	42,018.78	586,235.54
07 900	Cash County Treasurer	197,489.39	0.00	197,489.39
	Current Assets Subtotal:	741,706.15	42,018.78	783,724.93
<u>Other Assets</u>				
07 392	LESS: REVENUE RECEIVED	(174,675.40)	(42,018.78)	(216,694.18)
	Other Assets Subtotal:	(174,675.40)	(42,018.78)	(216,694.18)
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>567,030.75</b>	<b>0.00</b>	<b>567,030.75</b>
<u>Fund Balance</u>				
07 704	FUND BALANCE	567,030.75	0.00	567,030.75
	Fund Balance Subtotal:	567,030.75	0.00	567,030.75
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>567,030.75</b>	<b>0.00</b>	<b>567,030.75</b>

**Balance Sheet**

Period Ending: October 2019

Monthly; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund  
 Number 01, 02, 03, 05, 06, 07, 08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 08 Special Building Fund</b>				
<u>Current Assets</u>				
08 101	CASH	578,238.98	(24,550.63)	553,688.35
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
08 900	Cash County Treasurer	86,588.38	0.00	86,588.38
	Current Assets Subtotal:	<u>714,827.36</u>	<u>(24,550.63)</u>	<u>690,276.73</u>
<u>Other Assets</u>				
08 392	LESS: REVENUE RECEIVED	(95,779.89)	(36,473.21)	(132,253.10)
	Other Assets Subtotal:	<u>(95,779.89)</u>	<u>(36,473.21)</u>	<u>(132,253.10)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>619,047.47</u>	<u>(61,023.84)</u>	<u>558,023.63</u>
<u>Other Liabilities</u>				
08 692	LESS: EXPENDITURES TO DATE	(5,242.00)	(61,023.84)	(66,265.84)
	Other Liabilities Subtotal:	<u>(5,242.00)</u>	<u>(61,023.84)</u>	<u>(66,265.84)</u>
<u>Fund Balance</u>				
08 704	FUND BALANCE	624,289.47	0.00	624,289.47
	Fund Balance Subtotal:	<u>624,289.47</u>	<u>0.00</u>	<u>624,289.47</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>619,047.47</u>	<u>(61,023.84)</u>	<u>558,023.63</u>

**Balance Sheet**

Period Ending: October 2019

Annual; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund Number 05, 09

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 09</b>	<b>Qualified Capital Purpose Fund</b>			
<u>Current Assets</u>				
09 101	CASH	0.00	1,304,186.09	1,304,186.09
	Current Assets Subtotal:	0.00	1,304,186.09	1,304,186.09
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>0.00</b>	<b>1,304,186.09</b>	<b>1,304,186.09</b>
<u>Fund Balance</u>				
09 704	FUND BALANCE	0.00	1,304,186.09	1,304,186.09
	Fund Balance Subtotal:	0.00	1,304,186.09	1,304,186.09
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>0.00</b>	<b>1,304,186.09</b>	<b>1,304,186.09</b>

**Revenue Summary Report**  
 Processing Month: 10/2019  
 Regular; Processing Month 10/2019

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL PROPERTY TAXES	4,613,015.00	137,487.95	897,374.00	19.45	3,715,641.00
01 1115	CARLINE TAX	0.00	0.00	0.00	0.00	0.00
01 1120	In-Lieu 1957 Levy Tax	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	283,952.00	27,342.81	41,475.40	14.61	242,476.60
01 1140	Interest Levied Tax	0.00	0.00	0.00	0.00	0.00
01 1190	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
01 1312	SUMMER SCHOOL TUITION	10,000.00	0.00	0.00	0.00	10,000.00
01 1312 1001	DRIVERS EDUCATION - SUMMER FEES	0.00	0.00	0.00	0.00	0.00
01 1315	TUITION FROM DISTRICTS - SENCAP	0.00	0.00	0.00	0.00	0.00
01 1370	PRESCHOOL TUITION & FEES	10,000.00	3,275.00	6,075.00	60.75	3,925.00
01 1421	TRANSPORTATION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1510	INTEREST ON INVESTMENTS	0.00	112.95	215.06	0.00	(215.06)
01 1800	REC PROGRAM - COMMUNITY SERVICES	25,000.00	5,368.35	8,618.82	34.48	16,381.18
01 1910	RENTAL OF SCHOOL FACILITY	200.00	0.00	0.00	0.00	200.00
01 1911	LOCAL LICENSE FEES	0.00	300.00	300.00	0.00	(300.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: LOCAL RECIEPTS	4,942,167.00	173,887.06	954,058.28	19.30	3,988,108.72
01 2110	COUNTY FINES & LICENSE FEES	20,000.00	2,588.09	4,550.82	22.75	15,449.18
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2210	ESU RECEIPTS	5,000.00	0.00	0.00	0.00	5,000.00
	Subtotal: COUNTY AND ESU RECEIPTS	25,000.00	2,588.09	4,550.82	18.20	20,449.18
01 3110	STATE AID	938,830.00	93,883.00	187,766.00	20.00	751,064.00
01 3120	SPED SCHOOL AGE	200,000.00	0.00	0.00	0.00	200,000.00
01 3125	SPED TRANSPORTATION	1,500.00	0.00	0.00	0.00	1,500.00
01 3130	HOMESTEAD EXEMPTION	20,000.00	0.00	0.00	0.00	20,000.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3132	Personal Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	7,000.00	0.00	0.00	0.00	7,000.00
01 3400	STATE APPORTIONMENT	52,000.00	0.00	0.00	0.00	52,000.00
01 3500	QUALITY ED INCENTIVE GRANT	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATON INCENTIVE PAYMENT'S	0.00	0.00	0.00	0.00	0.00
01 3535	PAYMENTS FOR HIGH ABILITY LEARNERS	3,500.00	5,789.00	5,789.00	165.40	(2,289.00)
01 3540	STATE EARLY CHILDHOOD	60,000.00	0.00	0.00	0.00	60,000.00
01 3570	TEACHER DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0.00
01 3800	REVENUE IN LIEU OF SCHOOL LAND TAX	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE RECEIPTS	25,000.00	0.00	0.00	0.00	25,000.00
	Subtotal: STATE RECEIPTS	1,307,830.00	99,672.00	193,555.00	14.80	1,114,275.00
01 4300	RESTRICTED GRANTS-IN-AID FROM FED GOV	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	REAP	35,000.00	0.00	0.00	0.00	35,000.00
01 4500	GRANTS FROM THE FED GOV THROUGH STATE	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE 1 PART A - CARRY OVER	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE 1 PART A - CURRENT YEAR	32,000.00	0.00	0.00	0.00	32,000.00
01 4507	TITLE 1 SCHOOL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II SUPPORTING EFFECTIVE INSTRUCTIO	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE V, REAP RURAL LOW INCOME SCH GRANT	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PRESCHOOL BASE/IDEA ENROL POVERTY	0.00	0.00	0.00	0.00	0.00
01 4519	IDEA ENROLLMENT/POVERTY	85,000.00	0.00	0.00	0.00	85,000.00
01 4521	IDEA PART B PROPORTIONATE	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00

**Revenue Summary Report**  
 Processing Month: 10/2019  
 Regular; Processing Month 10/2019

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4525	FEDERAL VOCATIONAL & APPLIED TECH EDUC	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA Idea	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID REIMBURSEMENT SPED	7,500.00	0.00	0.00	0.00	7,500.00
01 4709	MEDICAID ADMIN ACTIVITIES (MAAPS)	5,500.00	0.00	0.00	0.00	5,500.00
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	OTHER FEDERAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4955	NCLB Title II Part A (teacher/princ	0.00	0.00	0.00	0.00	0.00
01 4985	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4987	TITLE IV, PART A SSAE GRANT	0.00	0.00	0.00	0.00	0.00
01 4975	Innovation in Education (Frameworks	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	170,000.00	0.00	0.00	0.00	170,000.00
01 5200	FUND TRANSFERS	0.00	17,518.76	29,724.46	0.00	(29,724.46)
01 5300	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
01 5301	INSURANCE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
01 5400	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	210.09	808.59	80.86	191.41
	Subtotal: NON-REVENUE RECEIPTS	1,000.00	17,728.85	30,533.05	3,053.31	(29,533.05)
01 9000	NON-PROGRAMMED RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	6,445,997.00	293,876.00	1,182,697.15	18.35	5,263,299.85

## **November Activities Board Report**

### **Fall HS Activities Complete:**

CC-State Qualifiers Chandler Berry and Drew Moyer

FB- Finished 4-4

VB-Finished 11-16

### **Winter Activities**

HS Practices start November 18<sup>th</sup>

JH BBB-26 participants

Unified Bowling-24 participants

FFA Land Judging Team qualified for Nationals in Oklahoma

Marching Band-Division 1 rating @ Oxbow, Superior rating @ Harvest of Harmony Parade



NE Dept. of Revenue Property Assessment Division -- 2019 CERTIFIED SCHOOL ADJUSTED VALUE REPORT, pursuant to Neb. Rev. Stat. 79-1016  
 2019 Adjusted value by "SCHOOL SYSTEM", for use in 2020-2021 state aid calculations  
 BY SCHOOL SYSTEM  
 DO NOT USE THIS REPORT FOR LEVY SETTING PURPOSES  
 OCTOBER 8, 2019

SCHOOL SYSTEM : # 66-0501 PALMYRA OR1 System Class : 3

County Name	Base school name	Class	Basesch	Unif/LC	U/L	2019 Totals				
55 LANCASTER	PALMYRA OR1	3	66-0501			Comm. & Indust. Real Prop.	Ag-Bldgs, Farmsite, & Non-Ag Land	Agric. Land	Mineral	UNADJUSTED
2019	Personal Property									
Unadjusted Value ==>	7,566,386	1,749,935	252,270	175,114,000	6,416,100	3,608,752	67,990,448	0		262,697,991
Level of Value ==>		95.68	99.00	99.00	96.00		72.00			
Factor		0.00334448	0.00334448	-0.03030303						
Adjustment Amount ==>		844	844	-5,306,485	0		0			
* TIF Base Value			0	0	0		0			ADJUSTED
55 Cnty's adjust. value ==>	7,566,386	1,749,935	253,114	169,807,515	6,416,100	3,608,752	67,990,448	0		257,392,250
In this base school										
County Name	Base school name	Class	Basesch	Unif/LC	U/L	2019 Totals				
66 OTOE	PALMYRA OR1	3	66-0501			Comm. & Indust. Real Prop.	Ag-Bldgs, Farmsite, & Non-Ag Land	Agric. Land	Mineral	UNADJUSTED
2019	Personal Property									
Unadjusted Value ==>	7,325,373	16,771,775	5,434,444	108,981,750	12,250,610	3,222,230	168,610,420	0		322,596,602
Level of Value ==>		95.68	95.68	95.00	97.00		73.00			
Factor		0.00334448	0.00334448	0.01052632	-0.01030928		-0.01369863			
Adjustment Amount ==>		18,175	18,175	1,147,177	-126,295		-2,309,732			
* TIF Base Value			0	0	0		0			ADJUSTED
66 Cnty's adjust. value ==>	7,325,373	16,771,775	5,452,619	110,128,927	12,124,315	3,222,230	166,300,688	0		321,325,927
In this base school										
System UNadjusted total ==>	14,891,759	18,521,710	5,686,714	284,095,750	18,666,710	6,830,982	236,600,868	0		585,294,493
System Adjustment Amnts ==>		19,019	19,019	-4,159,308	-126,295		-2,309,732			-6,576,316
System ADJUSTED total ==>	14,891,759	18,521,710	5,705,733	279,936,442	18,540,415	6,830,982	234,291,136	0		578,718,177

\*TIF = Tax Increment Financing; TIF Base value is included in the taxable value, however it must remain unadjusted, therefore it is backed out prior to calculating the adjustment amount & then added back to the total adjusted school value. TIF Excess Value is never included in the taxable value for schools. Factors rounded for display. Agland adjusted to 72%, other real property adjusted to 96%.

## **Superintendent's Report**

November 11, 2019

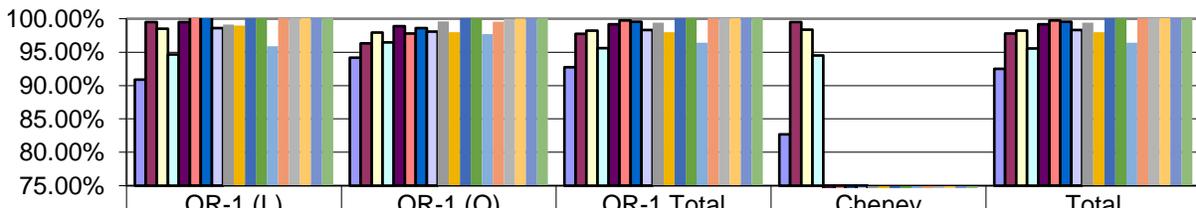
1. Consolidated Data Collections for the month of October have been submitted and include but are not limited to:

Teacher and Principal Evaluation Survey  
Annual Participation Report  
State of the Schools Report  
Report of Suspensions/Expulsions  
Human Resource Contacts  
ESU/District/System/School Information Report  
Non-Certificated Staff  
Pupil Transportation  
Summer School Supplement  
Instructional Time  
Assessed Valuation and Levies  
Annual Financial Report  
Special Education Final Financial Report  
Rule 10 and Rule 11  
New School Adjustment  
Student Growth Adjustment

2. Advisor Collections for the month of October include but are not limited to: Staff, Student and Special Education Snapshot.

3. The Nebraska Department of Property Assessment and Taxation annually determines the value of property within given political sub-divisions. The Nebraska Department of Property Assessment and Taxation whose calculations are used by NDE school finance in calculating local resources, adversely affects a school district in the school finance formula when a county assessment of property is less than the figure that is determined by the Nebraska Department of Property Assessment and Taxation. In addition to the resulting loss in state aid, the district is able to generate property tax dollars only at the value of property values as determined by the county assessors. As indicated in the following chart, the assessments for 2002 thru 2019. The figures indicate the difference between the county assessor's total valuation and the value as determined by the NE Dept. of Property Assessment & Taxation. The difference this year between unadjusted and adjusted property assessments has been set at \$-6,576,316. The Certified School Adjusted Value Report is included in your Board packet.

### Assessment vs Value



	OR-1 (L)	OR-1 (O)	OR-1 Total	Cheney	Total
2002	90.87%	94.15%	92.75%	82.69%	92.50%
2003	99.51%	96.29%	97.74%	99.48%	97.78%
2004	98.52%	97.93%	98.20%	98.38%	98.20%
2005	94.63%	96.44%	95.60%	94.51%	95.57%
2006	99.51%	98.90%	99.19%	0.00%	99.19%
2007	102.03%	97.81%	99.74%	0.00%	99.74%
2008	100.70%	98.61%	99.56%	0.00%	99.56%
2009	98.61%	98.06%	98.31%	0.00%	98.31%
2010	99.13%	99.62%	99.40%	0.00%	99.40%
2011	99.00%	98.00%	98.00%	0.00%	98.00%
2012	103.23%	100.33%	101.63%	0.00%	101.63%
2013	100.13%	101.65%	101.43%	0.00%	101.17%
2014	95.90%	97.68%	96.43%	0.00%	96.43%
2015	102.47%	99.53%	100.07%	0.00%	100.07%
2016	102.67%	100.00%	101.34%	0.00%	101.34%
2017	101.58%	100.05%	100.97%	0.00%	100.97%
2018	100.72%	100.73%	100.73%	0.00%	100.73%
2019	102.06%	100.39%	101.13%	0.00%	101.13%

4. As a result of the annual Safety inspection we have begun making the suggested improvements as we do each year. This includes work on emergency lighting limited by battery life.
  
5. The Nebraska Department of Education has awarded funds to the District OR-1 Early Childhood education grant in the amount of \$42,348.00. These funds meshed with state aid will total approximately \$100,000.00
  
6. Roofing is underway at the Bennet campus. Materials have been delivered to both campus locations.
  
7. Cheever Construction has completed a number of punch list items that were minor. They include but are not limited to door lever repair, trim work in a few locations and tile repair.



# Palmyra

## November, 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					National FFA Convention-	1 National FFA Convention- <b>TBD Volleyball-Varsity TBA vs. TBA</b> @ TBA
Honor Band- @ Doane College	3 <b>6:30pm-7:30pm</b> Youth Basketball Practice- @ Palmyra High School Aux East Gym <b>6:30pm</b> Fall Music Concert- @ Palmyra High School Main West Gym	4	5	6 <b>2:00pm</b> BOWL-JV/Varsity <b>Malcolm</b> @ Sun Valley Lanes	7 FFA Blood Drive- @ Palmyra High School	8 <b>3:00pm</b> Craft Fair Set-Up- @ Palmyra High School
10 <b>8:00am-6:00pm</b> Craft Fair- @ Multiple locations	11 <b>1:00pm</b> ECNC Vocal Clinic- @ Johnson County Central <b>6:30pm-7:30pm</b> Youth Basketball Practice- @ Palmyra High School Aux East Gym	12	13	14 <b>8:00am</b> UNL Math Day- @ University of Nebraska Campus	15 <b>7:00pm</b> One Act Home Performance- @ Palmyra High School Main West Gym	16 <b>9:00am</b> One Act Play- @ Midland University
17 Start Winter Practice- <b>6:30pm-7:30pm</b> Youth Basketball Practice- @ Palmyra High School Aux East Gym	18	19 <b>8:00am</b> UNL Business Day- @ University of Nebraska Campus <b>9:00am</b> ECNC One Act Play- <b>9:00am</b> ECNC One Act Play- @ The Loft Manley, NE	20	21 NMEA Band Performance- <b>4:00pm</b> BOWL-JV/Varsity <b>Johnson County Central</b> @ Harvest Bowl	22 NMEA Band Performance-	23 NMEA Band Performance- <b>8:30am</b> Basketball-B/JH <b>Raymond Central</b> @ Raymond Central High School
24	25 <b>4:00pm</b> Basketball-B/JH <b>Malcolm</b> @ <b>Palmyra High School Auxiliary Gym</b> <b>6:30pm-7:30pm</b> Youth Basketball Practice- @ Palmyra High School Aux East Gym	26	27 No School Thanksgiving Break-	28 No School Thanksgiving Break-	29 No School Thanksgiving Break-	30

## **High School Principal's Report**

1. Veteran's Day program scheduled for Monday November 11<sup>th</sup>. Thanks to Mr. Davenport for all his hard work!
2. Red Ribbon Week was Oct 28<sup>th</sup> –Nov 1<sup>st</sup>. It went very well. Mrs. Ferretti is to be commended for all her hard work.
3. Grades 6-8 attended the UNL pep rally. They were able to hear from Husker athletes on making good decisions. They also got pizza and were able to watch the Husker women's basketball game.
4. Fall music concert was held on Monday at PHS. They students did very well. Mrs. Murphy and Mrs. McCreight did a great job with the preparation and the kids performed well. Also a big thank you to Mr. Hoeft for all his work in making sure things were ready for the performance.

### **November Elementary Principal's Report:**

On October 28-November 1<sup>st</sup> students celebrated Red Ribbon Week and making positive choices. The students enjoyed all the fun dress up days to promote healthy and positive choices organized by the 6<sup>th</sup> grade Student Council members and Mrs. Hanger.

On November 11<sup>th</sup>, Bennet Elementary has invited Veterans of District OR1 families to join us for lunch. Bennet Singers will be providing special music and the first grade students will sign the Pledge of Allegiance.

November 13<sup>th</sup> is National Kindness Day. Bennet Elementary students will be participating in a kindness activity with other students throughout the building.

Monday, December 2<sup>nd</sup> will be the Bennet Elementary Holiday concert at Palmyra High School. The Kdg-3rd grade will perform at 6:30 and 4<sup>th</sup>-6<sup>th</sup> grade, Bennet Singers and Band will perform at 7:45 P.M.

NSCAS (Nebraska Student Centered Assessment System) individual student reports were sent home with students on Friday, November 1<sup>st</sup>.

# Coordination & Progress Meeting Agenda

**DATE & TIME** | 10/15/2019

**PROJECT** | Palmyra Sports Complex

**LOCATION** | Palmyra, NE

**OWNER** | District OR-1/Village of Palmyra

**CONTRACTOR** | Nemaha Sports Construction

*Kyle King; kyle.king@nemaha.net; 402-430-1552*



## 1. Change Management

### a. RFC's/PR's update

Contingency log update/copy to Nemaha? Eric provided to Kyle before meeting.

Change order for dimming and shed work? Will be sent. Option 1 for dimming was selected.

Change order to amend contract amount and completion dates? Eric will send.

### b. RFI #20 - infield grades. Eric to send today. 90' base distance approved by owner.

## 2. Completed since last period:

a. Received remainder of infield materials from CO.

b. Installed posts at City Park outfield.

c. Formed City Park outfield mow-strip.

d. Misc. caulking for building.

e. Track striping completed.

f. Removed City Park overhang columns/footings.

g. Installed temporary City Park overhang bracing.

h. Excavated City park footings.

i. Grading adjacent to plaza/wall w/topsoils.

j. North parking lot grading.

k. Continued rough grading of ballfield outfield when dry (just dried up 10/9).

l. Uleman finished irrigation inside fence adjacent to track/field.

m. Received irrigation pump.

n. SWPPP.

o. Install mow-strip at City Park outfield.

p. Pour City Park building footings.

q. Started sidewalk forming south and east of track.

**r. 10 days of weather impacts since last meeting.**

## 3. Scheduled for next period:

a. Fine grade/seed/sod around track perimeter, inside fence. Work ongoing today.

b. Pour sidewalk adjacent to track and up to east side of building.

c. Start ballfield mow-strips and north half of north lot forming.

d. Install fence fabric at City Park outfield.

- e. Start City Park backstop work.
- f. Start/finish City Park CMU install.
- g. City Park floor/wall rough-in.
- h. Finish ballfield grading prior to amendments.
- i. Start outfield soil amendments. Eric confirmed 1/2 of sand was removed from amendments.

**4. Other items:**

- a. Weather impacts and owner plans/scheduling.
  - Acceleration? Earthwork remedies?
- Rob asked Kyle to coordinate w/Wellmann to winterize building. Thad and Steve will be contacted when this is scheduled.
- Kyle contacted Thad about winterizing City Park and Thad will handle.
- Rob asked Kyle to talk w/Jared on notifying property owners when the sidewalk work will take place.
- Brandon to send a proposed sleeve layout for the temporary backstop for Nemaha to price.
- Kyle met with Brad Gabriel after the meeting to discuss schedule for the shed work. Brad said the framing materials will be on hand this week with trusses arriving in about 5 weeks (mid-to-late November). Brad asked that we contact him when the footings are in so he can coordinate the install. Kyle spoke w/Scott on site and Nemaha will work this into the schedule as the remaining site concrete work progresses and as the weather allows.
- Steve with Nemaha Valley is going to review the mechanical room unit heater this week.
- Kyle will place the order for the door bulb seal for coiling door at concessions.
- A revised schedule will be provided at next meeting.
- **The inclement weather was discussed. It was mentioned that City Park has to be usable by spring as this is their only field. On that note, the usage of the new ballfield could be minimized in the spring as this is an addition and does not displace the owner. Additionally, the no track meets are scheduled for 2020.**
- **The goal of this weather discussion was for the owner to begin to outline a "Plan B." The collective goal remains to get sod laid this fall, but the weather will dictate. Other work scopes not affected by weather will continue as allowed. Additionally, Eric asked that we continue to work hard on good working days to make them count. We cannot control the weather, and with that, we also cannot sacrifice the end product/quality. The seed/sod soil structures are critical, as are the paving subgrades.**

*Next progress meeting: October 29, 2019 at 8am - same location*



# Coordination & Progress Meeting Agenda

**DATE & TIME** | 10/15/2019

**PROJECT** | Palmyra Sports Complex

**LOCATION** | Palmyra, NE

**OWNER** | District OR-1/Village of Palmyra

**CONTRACTOR** | Nemaha Sports Construction

*Kyle King; kyle.king@nemaha.net; 402-430-1552*



## **1. Change Management No discussion.**

### **a. RFC's/PR's/CO's/ASI's update**

Change order(s) to amend contract amount and completion dates?

PR for City Park building electrical work?

**Infield grades ASI**

## **2. Completed since last period: No discussion.**

- a. Fine grade/sod around track perimeter, inside fence.
- b. Poured sidewalk on south side adjacent to track and up to east side of building.
- c. Started north half of north lot forming.
- d. Installed fence fabric at City Park outfield.
- e. Started City Park floor rough-in.
- f. Finish ballfield grading prior to amendments.
- g. Started/finished outfield soil amendments.
- h. Continued City Park electrical work.
- i. 3 days of weather impacts since last meeting.**

## **3. Scheduled for next period: No discussion.**

- a. Start/finish City Park backstop.
- b. Start/finish City Park CMU install.
- c. City Park wall rough-in.
- d. Start mainline and ballfield irrigation.
- e. Winterize buildings.
- f. Start mow-strip excavation, forming and ballfield perimeter fence post installation.
- g. Pour north 2/3 of north parking lot as weather allows - tentative for next week.
- h. Receive warning track materials.
- i. Install shed footings/CMU.
- j. Start install of landscape plantings.
- k. Tentative sod installation for outfield.
- l. Receive City Park trusses/beams.

## **4. Other items:**

- a. Owner accept sidewalk credit for one break lower than 4,000 psi?

Kyle to provide an exhibit and approximate credit to the owner, from subcontractor. This credit was requested today from the subcontractor.

b. Walking trail to school priority? Is a Spring, 2020 completion acceptable?

- Schedule w/extension shows 12/2 completion...so we can switch gears if owner prefers.

Rob, Jared and Brandon all agreed to postpone the sidewalk from City Park to the school until next spring unless the weather allows for sooner. This is not a critical item at this point.

c. Cold weather impacts. Will work as able, in-conjunction w/spec limitations.

d. Updated schedule review (passed out schedules).

Kyle ran through the overall schedule briefly. No major comments from the group. Nemaha will continue efforts as the weather and site conditions allow, respective to the project spec.

e. City Park water/sanitary review on site following meeting.

OTHER:

- Nemaha will contact Rob to still plan to winterize this week.
- TCEP to provide owner a sketch for the temporary backstop. Owner will request sleeve price from Nemaha once received from TCEP.
- Nemaha waiting on bulb seal for coiling door from Overhead Door.
- TCEP to send Nemaha the "green" roof color for City Park.
- Jared expressed concern that City Park needs new dugout benches. Nemaha to await further direction on this item.
- There was a concern that the work by NDOT would impact the work by Nemaha on the south side of Casey's near the roadway into the complex. After the meeting, Eric sent a plan showing that there isn't a proposed conflict at trucks could still enter from the north entrance to Casey's.

*Next progress meeting: November 12, 2019 at 8am - same location*



## Business Operations

### Unmanned Aircraft Systems (Drones)

Unmanned Aircraft Systems (UAS), also called unmanned aerial vehicles or “drones,” are considered aircraft according to the National Transportation Safety Board (NTSB). All aircraft operating in the National Airspace System must follow Federal Aviation Administration (FAA) rules and regulations. Rapid advances in technology provide opportunities for the use of UAS as a tool for education, research and outreach. The purpose of this regulation is to provide clarity and a framework for UAS operations on District OR-1 Public Schools (District OR-1) property, or at or in connection with District OR-1 programs or activities (the “UAS Program”).

The goals of this regulation and the UAS Program are to: (1) support the use of UAS in education, research and outreach within current laws and rules, and (2) protect the safety of the school community; and ensure appropriate oversight for risk management of UAS operations at or in connection with District OR-1 as provided herein. This policy applies to both, District OR-1 owned and non-owned UAS when operated by:

- District OR-1 employees, students and other individuals as part of District OR-1 programs or activities on District OR-1 property or at any location (District OR-1 User)
- Individuals performing contracted services for District OR-1 under FAA civil and governmental use at any location (Commercial Civil UAS User) and
- Hobbyists for recreation on or above District OR-1 property

Hobbyists are not permitted to operate UAS on or above District OR-1 property and any such use is deemed a trespass. Use approval protocols, applications and/or checklist documents are to be developed for District OR-1 Users and Commercial Civil UAS Users by the Superintendent or designee (the “Program Administrator”) who is hereby designated and delegated the authority to issue approvals and otherwise operate and administer the District OR-1 UAS Program as provided herein.

Building administrators and staff shall work with the Program Administrator, personnel in business affairs, instruction, risk management, security and other areas to develop the protocols, procedures and documents to implement this policy, including additional restrictions and sanctions for unauthorized operations on District OR-1 owned or controlled property.

### Requirements for UAS Operation

#### UAS Operations by District OR-1 User

Prior to operating a UAS as part of any District OR-1 activities at any location, the project leader must complete, sign and submit all required information to the Program Administrator and receive approval for UAS flights in support of a specific project. If approved, the UAS operator must follow all District OR-1 policies, state and federal laws and FAA rules and regulations (<https://www.faa.gov/uas/>) including FAA authorization through a Certificate of Waiver or Authorization (COA), Section 333 exemption, and/or other procedures as required by the FAA.

UAS operations outside the United States as part of District OR-1 programs or activities also require a special approval and export controls review.

#### Civil and Governmental UAS Operations

Individuals conducting civil and governmental UAS operations on behalf of District OR-1, including performing contracted services, must comply with state and federal laws, FAA rules and regulations, and this policy including submission of the required information and receipt of approval by the Program Administrator. Anyone operating a UAS not owned by District OR-1 must provide a COA, Section 333 exemption, and/or other evidence issued by the FAA authorizing them to perform the proposed flight, as applicable. Such operators must also provide credentials and a certificate of insurance to be approved by the Program Administrator which shows adequate UAS liability insurance coverage and names the District OR-1 Public Schools as an additional insured.

#### Prohibited UAS Operations

1. UAS operations by District OR-1 Users or Commercial Civil UAS User without submission of all required information and approval by the Program Administrator are prohibited.
2. UAS outdoor or indoor operations, on or above property owned or controlled by District OR-1, that is unsafe or that creates an undue hazard to the school community or the public is prohibited.
3. UAS operations, on or above property owned or controlled by District OR-1, that monitors or records sensitive institutional or personal information or that invades or violates the privacy rights of others is prohibited, including: an individual's workspace or computer; restrooms; changing, dressing or locker rooms; residential rooms, hallways or lounges; health treatment rooms; or daycare facilities.
4. UAS operations above or in proximity of stadiums, sporting events, playfields or green spaces owned or controlled by District OR-1 is prohibited unless the operator obtains any applicable FAA airspace waiver and the operator is granted an exception by the District OR-1 Program Administrator.

#### Penalties for Violation of Policy

Any violations of District OR-1 policies or student code of conduct by an individual will be administered in accordance with applicable District OR-1 discipline protocols, policies and procedures. Individuals who violate this policy may be subject to civil or criminal penalties including trespass and the seizure of the UAS by police or District OR-1 security. Fines, damages and claims against individuals who violate this policy may be the responsibility of that individual.

Date of Adoption: [Insert Date]

TO (OWNER): District OR-1 Public Schools  
425 F Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 8  
PERIOD TO: 10/31/2019

DISTRIBUTION  
TO:  
OWNER  
ARCHITECT  
CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
430 West Pioneers  
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Ebersen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$ 4,833,000.00
2. Net Change by Change Orders	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,833,000.00
4. TOTAL COMPLETED AND STORED TO DATE	\$ 3,832,862.27
5. RETAINAGE:	
a. 7.50 % of Completed Work	\$ 287,464.67
b. 0.00 % of Stored Material	\$ 0.00
Total retainage (Line 5a + 5b)	\$ 287,464.67
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 3,545,535.33
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 3,206,790.00
8. CURRENT PAYMENT DUE	\$ 338,607.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 1,287,602.40

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Landscape Const., Inc.  
430 West Pioneers Lincoln, NE 68522

By:  Date: 10/29/19  
State of: NE  
County of: Lancaster  
Subscribed and Sworn to before me this 29th Day of October 20 19  
Notary Public: [Signature]  
My Commission Expires: 11/11/22



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 338,607.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  Date: 10/29/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

AIA Type Document  
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 8  
PERIOD TO: 10/31/2019

DISTRIBUTION TO:  
OWNER  
ARCHITECT  
CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
430 West Pioneers  
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Everset Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Allowance	50,000.00	0.00	1,862.27	0.00	1,862.27	3.72	48,137.73	139.67
2	Mobilizations	39,000.00	34,000.00	1,000.00	0.00	35,000.00	89.74	4,000.00	2,625.00
3	General Conditions	196,000.00	141,000.00	15,000.00	0.00	156,000.00	79.59	40,000.00	11,700.00
4	Bonds & Insurance	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00	0.00	4,125.00
5	SWPPP, Temp Fence, Traffic Control	49,000.00	36,000.00	1,000.00	0.00	37,000.00	92.50	3,000.00	2,775.00
6	Demo/Earthwork	320,000.00	270,000.00	10,000.00	0.00	280,000.00	87.50	40,000.00	21,000.00
7	Site Utilities (Water, Sanitary, Drainage)	196,000.00	161,000.00	0.00	0.00	161,000.00	82.14	35,000.00	12,075.00
8	Field Subdrainage and Fabric	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00	0.00	4,875.00
9	Concrete, Rebar, Sealants and Pavement Markings	880,000.00	448,000.00	42,000.00	0.00	490,000.00	55.68	390,000.00	36,750.00
10	CMU	26,000.00	10,000.00	0.00	0.00	10,000.00	38.46	16,000.00	760.00
11	Metals (Structural Steel, Railings, Stairs/Grating, Etc.)	54,000.00	30,000.00	10,000.00	0.00	40,000.00	74.07	14,000.00	3,000.00
12	Metal Roofing/Walls/Gutters	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00	0.00	2,475.00
13	Rough Carpentry	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00	0.00	4,650.00
14	Insulation	5,900.00	5,900.00	0.00	0.00	5,900.00	100.00	0.00	442.50
15	Windows and Doors	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	3,000.00
16	Wall/Ceiling Finishes	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	1,500.00
17	Flooring and Resilient Base	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00	0.00	562.50
18	Tiling	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00	0.00	1,650.00
19	Casework and Countertops	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00	0.00	1,725.00
20	Restroom Accessories, Partitions, Marker Boards and Signage	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00	0.00	1,275.00

AIA Type Document  
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools  
425 F. Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 8  
PERIOD TO: 10/31/2019

DISTRIBUTION  
TO:  
OWNER  
ARCHITECT  
CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
430 West Pioneers  
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Erlesen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
21	Paint	18,000.00	15,000.00	0.00	0.00	15,000.00	83.33	3,000.00	1,125.00
22	Flagpole	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00	0.00	337.50
23	Scoreboards	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00	0.00	2,400.00
24	Playground Structure	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00	0.00	3,975.00
25	Athletic Equipment, Sand Pits and Nailer	98,000.00	88,000.00	0.00	0.00	88,000.00	89.80	10,000.00	6,600.00
26	Bleachers	94,000.00	94,000.00	0.00	0.00	94,000.00	100.00	0.00	7,050.00
27	Plumbing and Drinking Fountains	80,000.00	74,000.00	0.00	0.00	74,000.00	92.50	6,000.00	5,550.00
28	HVAC	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00	0.00	1,650.00
29	Electrical	790,000.00	658,000.00	94,000.00	0.00	752,000.00	95.19	38,000.00	56,400.00
30	Asphalt	155,000.00	155,000.00	0.00	0.00	155,000.00	100.00	0.00	11,625.00
31	Bulpen Construction and Synthetic Turf	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00	0.00
32	Track & Field Aggregates	215,000.00	215,000.00	0.00	0.00	215,000.00	100.00	0.00	16,125.00
33	Ballfield Fine Grading, Infields, Warning Tracks and Sod	185,000.00	25,000.00	45,000.00	0.00	70,000.00	37.84	115,000.00	5,250.00
34	Fencing, Backstops, Dugouts and Top-Rail Cap	190,000.00	77,000.00	20,000.00	0.00	97,000.00	51.05	93,000.00	7,275.00
35	Irrigation	98,000.00	28,000.00	13,000.00	0.00	41,000.00	41.84	57,000.00	3,075.00
36	Site Fine Grading/Seed/Sod/Restoration	45,000.00	0.00	8,000.00	0.00	8,000.00	17.78	37,000.00	600.00
37	Landscaping Items	35,000.00	0.00	0.00	0.00	0.00	0.00	35,000.00	0.00
38	Alternates F3-F5C (Synthetic Turf)	394,300.00	394,300.00	0.00	0.00	394,300.00	100.00	0.00	29,572.50
39	Alternate F-10D (Track Surfacing)	158,900.00	150,000.00	8,900.00	0.00	158,900.00	100.00	0.00	11,917.50

AIA Type Document  
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 8  
PERIOD TO: 10/31/2019

DISTRIBUTION  
TO:  
- OWNER  
- ARCHITECT  
- CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
430 West Pioneers  
Lincoln, NE 68522

VIA (ARCHITECT): The Clark Ethersen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECTS  
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
40	Alternate E-1 (Electrical MC Cabling)	-2,100.00	-2,100.00	0.00	0.00	-2,100.00	100.00	0.00	-157.50
<b>REPORT TOTALS</b>		\$4,833,000.00	\$3,563,100.00	\$269,762.27	\$0.00	\$3,832,862.27	79.31	\$1,000,137.73	\$287,464.67



Rob Hanger  
 Superintendent  
 District OR-1 Public Schools  
 425 F Street  
 Palmyra, NE 68418

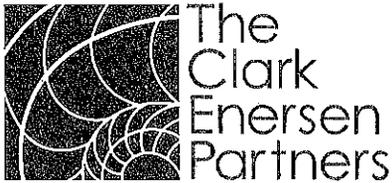
October 4, 2019  
 Project No: 00111853.00  
 Invoice No: 143447

Geotechnical Services  
 Palmyra Sports Complex

**Professional Services from September 2, 2019 to September 29, 2019**

Task	00002	Construction Observation & Testing		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Field/Lab Technician III				
Cihal, Marcus		2.50	66.00	165.00
Totals		2.50		165.00
<b>Total Labor</b>				<b>165.00</b>
<b>Unit Billing</b>				
2018 Chevy Silverado-VMA481 22JG88				
9/27/2019		0.25 Days @	65.00	16.25
Compression Test - Cylinder				
9/29/2019		16.0 Tests @	19.00	304.00
<b>Total Units</b>				<b>320.25</b>
				<b>320.25</b>
			<b>Total this Task</b>	<b>\$485.25</b>
<b>Billing Limits</b>				
	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	485.25	30,964.55	31,449.80	
Limit			43,257.00	
Remaining			11,807.20	
			<b>Total this Invoice</b>	<b>\$485.25</b>

*Hold per  
 Kicks  
 Sports  
 Complex*



Robert Hanger  
 District OR-1 Public Schools  
 PO Box 130  
 Palmyra, NE 68418

October 15, 2019  
 Project No: 845-002-18  
 Invoice No: 13

Project 845-002-18 District OR-1 Palmyra Sports Complex  
**For professional services rendered for the period August 31, 2019 to September 27, 2019 for the referenced project.**

**Fee Earned:**

Total Fee	350,000.00		
Percent Complete	91.00	Total Earned	318,500.00
		Previous Fee Billing	315,000.00
		Current Fee Billing	3,500.00
		<b>Total Fee</b>	<b>3,500.00</b>

**Reimbursable Expenses**

Printing		.10	
<b>Total Reimbursable Expenses</b>		<b>.10</b>	<b>.10</b>

**Billing Limits**

	Current	Prior	To-Date
Fees	3,500.00	315,000.00	318,500.00
Limit			350,000.00
Remaining			31,500.00
Expenses	.10	3,514.10	3,514.20
Limit			3,514.20

**Total this Invoice \$3,500.10**

*Melanie D. Stover*

Melanie D. Stover  
 Business Manager

**~~CKE~~ TAR**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

*SP...*



**Waverly**  
 11200 N. 148th Street  
 Waverly, Nebraska 68462  
 Phone: (402) 786-3030

# Sales Invoice

**Invoice No** 491619  
**Invoice Date** 10/17/2019  
**Terms** Net 30 days  
**Customer** 13454  
**Your Ref** Palmyra High School  
**Our Ref** 4853550  
**Taken By** Ted Johnson  
**Sales Rep** Ted Johnson

**Invoice Address**  
 District OR-1 Palmyra High School  
 Po Box 130  
 Palmyra, Nebraska, 68418

**Delivery Address**  
 District OR-1 Palmyra High School  
 Palmyra School  
 425 F Street  
 Palmyra, Nebraska, 68418



**Receipt Copy**

**Special Instructions**  
 Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327

**Notes**  
 Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327

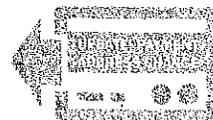
Line	Description	Ordered	Shipped	Per	Price	Per	Total
	Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327						
	Loose Framing Material						
1	2416T4 - 2X4 16' #1 SYP TREATED ABOVE GROUND 1-1/2"x3-1/2"	8	8	ea	869.00	mbf	74.15
2	2416 - 2X4 16' #2 ESLP/SPF/F&L 1-1/2"x3-1/2"	32	32	ea	680.00	mbf	232.11
3	2410 - 2X4 10' #2 ESLP/SPF/F&L 1-1/2"x3-1/2"	140	140	ea	646.00	mbf	602.93
4	21218H - 2X12 18' #2 HEM FIR 1-1/2"x11-1/4"	1	1	ea	923.00	mbf	33.23
5	2616 - 2X6 16' #2 ESLP/SPF/F&L 1-1/2"x5-1/2"	11	11	ea	646.00	mbf	113.70
6	2618 - 2X6 18' #2 ESLP/SPF/F&L 1-1/2"x5-1/2"	1	1	ea	673.00	mbf	12.11
	End of Loose Framing Material						<b>1,068.23</b>

In the event the Buyer's obligations arising under this invoice are enforced through a collection agency or attorneys with or without suit or any other proceeding, Buyer agrees to pay all collection costs or reasonable attorney fees of 25% on the principal balance due plus court costs.	<b>Total Amount</b>	1,068.23
	<b>Sales Tax</b>	0.00% 0.00
	<b>Invoice Total</b>	1,068.23

Goods received in good condition

**Make All Remittances to:**  
 Millard Lumber Inc.  
 PO Box 734247  
 Chicago, IL 60673-4247

**Credit & Billing Inquiries To:**  
 (402) 896-2832  
 www.millardlumber.com



Signature \_\_\_\_\_

Thank you for choosing to do business with Millard Lumber Inc.

*Olson*



**Manufacturing**  
 11200 N. 148th Street  
 Waverly, Nebraska 68462  
 Phone: (402) 786-3030

# Sales Invoice

**Invoice No** 491654  
**Invoice Date** 10/17/2019  
**Terms** Net 30 days  
**Customer** 13454  
**Your Ref** Brad Gabriel  
**Our Ref** 4853530  
**Taken By** Ted Johnson  
**Sales Rep** Ted Johnson

**Invoice Address**  
 District OR-1 Palmyra High School  
 Po Box 130  
 Palmyra, Nebraska, 68418

**Delivery Address**  
 District OR-1 Palmyra High School  
 Brad Gabriel - Palmyra High School  
 425 F Street  
 Palmyra, Nebraska, 68418



**Receipt Copy**

Special Instructions
Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327

Notes
Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327

Line	Description	Ordered	Shipped	Per	Price	Per	Total
1	LVL14 - 1-3/4"X14" LVL 2.0E 2/17  Deliver To South Side Of The Building Near Large Overhead Door, Call Brad Gabriel 30 Minutes Prior To Delivery @ 402-780-5327	34	34	lf	6.56	lf	223.04

In the event the Buyer's obligations arising under this invoice are enforced through a collection agency or attorneys with or without suit or any other proceeding, Buyer agrees to pay all collection costs or reasonable attorney fees of 25% on the principal balance due plus court costs.	<b>Total Amount</b>	223.04
	<b>Sales Tax</b>	0.00%
	<b>Invoice Total</b>	223.04

Goods received in good condition

**Make All Remittances to:**  
 Millard Lumber Inc.  
 PO Box 734247  
 Chicago, IL 60673-4247

**Credit & Billing Inquiries To:**  
 (402) 896-2832  
[www.millardlumber.com](http://www.millardlumber.com)



Signature \_\_\_\_\_

Thank you for choosing to do business with Millard Lumber Inc.

**Christianson Tree Service Inc**

**Invoice**

604 D Road  
 Eagle, NE 68347  
 Phone: 402-430-4644

Phone # 402-430-4644

Date	Invoice #
10/25/2019	207482

Bill To
Village Of Palmyra 425 C St, Palmyra, NE 68418

P.O. No.

Due Date	Project
11/8/2019	

Quantity	Description	Rate	Amount
	Tree removal of cedar in park We will cut to the stump. Yard will be raked up and all hauled away.	525.00	525.00
		<b>Total</b>	<b>\$525.00</b>

## Administration

### Evaluation of Principals and Other Certificated Administrative Personnel

#### 1. Objectives

The Board recognizes that the roles of a school superintendent, principal, assistant principal, and other certificated administrative personnel of the School District (hereinafter collectively referred to as “Administrators”) are varied and complex requiring an appraisal process that accurately measures performance and provides support for the continued growth and improvement of the Administrator. The general job description and an evaluation instrument with performance standards for each administrative position shall be promulgated under the direction of the Superintendent of Schools and approved by the Board of Education, and provided to the affected Administrator. The appraisal process for each Administrator and administrative position shall serve these purposes:

- a. To raise the quality of administration and educational service to the children of our community.
- b. Clarify for the Administrators their respective role in the school system as seen by the Board.
- c. Clarify for all Board members the role of the administration and the immediate priorities among each Administrator’s responsibilities.
- d. Develop harmonious working relationships between the Board and administrative supervisors and each Administrator.
- e. Aid the individual Administrator to grow professionally.

The evaluation of administrative performance is intended to be a cooperative and continuing process designed to improve the quality of the educational program.

#### 2. General Procedures

The formal Administrator appraisal is based primarily upon the procedures and processes defined below. The procedures provide for a consistent and equitable appraisal of important aspects of the Administrator’s duties and responsibilities. They do not, however, specifically include the total range of expectations of the effective performance of the administrative duties of each administrative position or the Administrator assigned to such position. As a result, additional data and information related to the respective administrative role may be utilized to generate a comprehensive appraisal.

#### 3. Appraisal Cycle

Probationary Administrators shall be observed and evaluated at least once each semester, except the Superintendent, who shall be observed and evaluated by the Board of Education once each semester in the first contract year of employment, and once per year each contract year thereafter. Permanent (tenured) Administrators shall be evaluated at least once each school year. Observations and evaluations of greater frequency or number than required may be conducted and made at the request of the Administrator or in the discretion of the appraiser.

The appraisal cycle and appraisal process for a permanent Administrator is intended for the direction of the responsible appraiser. A failure to complete evaluations within the designated cycle or in the manner directed by this policy shall not give the permanent Administrator rights, but may be addressed in evaluating the responsible appraiser's performance.

The entire instructional period for Administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an Administrator's work for no less than fifty (50) minutes (cumulative) during the time periods being evaluated.

#### 4. Appraisal Process

The appraisal process is the responsibility of the Administrator and the Administrator's immediate supervisor as determined by the Board of Education and/or the Superintendent of Schools, provided that the supervisor of the Superintendent shall be the Board of Education. In the event the responsible appraiser has not initiated the appraisal process within the time or in the manner required, the Principal has the responsibility to timely notify the responsible appraiser.

Performance standard categories set forth in the evaluation instrument for each administrative position, as adopted and amended from time-to-time, shall serve as the basis for the informal job-target-based formative appraisal and the formal summative appraisal. During the formal summative appraisal, data is collected as required to provide a basis for appraising the performance categories. Data collection may include, but is not limited to, surveys (formal or informal information gathering from staff, students, parents, community members, and other Administrators), statistics received by routine reports; statistics generated by reports specifically designed for the appraisal; review of sample written materials of the Administrator (such as, for example, a Principal's evaluations of teachers) and observations of performance. The Administrator may be assigned responsibility to assist with data collection and shall have the duty to provide such assistance as is requested.

The collected data along with the professional opinions of the responsible appraiser shall serve as the basis for the final appraisal report.

#### 5. Final Formal Summative Evaluation

The appraisal process culminates in a final formal summative evaluation. The final formal summative evaluation consists of a rating of each performance category identified in the evaluation instrument, identification of whether the Administrator's performance meets or does not meet district standards of performance, a list of deficiencies in the Administrator's performance, suggestions and plans for improvement to assist the Administrator in overcoming such deficiencies, and follow-up evaluations as appropriate in order to correct performance below district standards. As a professional, the Administrator may be assigned responsibility to provide suggestions for improvement plans or similar job growth strategies and shall have the duty of complying with such requests. Further, in the event improvement plans or other similar performance measures are implemented, the Administrator shall have the duty to comply with such plans. The Administrator is expected to be cooperative, professional, and to exhibit a

willingness to improve performance and to accept the constructive criticisms and suggestions of the appraiser.

*See:* Evaluation instruments for each administrative position.

Date of Adoption: April 10, 2017

2019 STATE EDUCATION CONFERENCE  
NOVEMBER 20-22  
CHI HEALTH CENTER - DOWNTOWN OMAHA

# TAKING IT TO THE STREETS



CHI HEALTH CENTER - DOWNTOWN OMAHA  
CO-SPONSORED BY THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS AND  
THE NEBRASKA ASSOCIATION OF SCHOOL ADMINISTRATORS



# REGISTRATION & RESERVATIONS



REGISTRATION FOR THE 2019 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 11, 2019

To register, go to [www.NASBonline.org](http://www.NASBonline.org)

Log in using your email and password, and click the 'Calendar & Events' tab to register.

Registration fees for the conference are as follows:

REGISTER SEPTEMBER 11 THROUGH NOVEMBER 8 NON-MEMBER REGISTRATION	<b>\$250</b>	REGISTER NOVEMBER 9 THROUGH ON SITE PRE-CONFERENCE REGISTRATION	<b>\$300</b>
CANCELLATION FEE (PRIOR TO 11/9)	<b>\$550</b>		<b>\$70</b>
	<b>\$100</b>	<i>(No refunds after the registration deadline)</i>	

## HOTEL RESERVATIONS

**NO MORE SHUTTLES! BETWEEN THE HILTON & MARRIOTT, WE WILL HAVE ENOUGH ROOMS TO ACCOMMODATE ALL ATTENDEES**

TO RESERVE ACCOMMODATIONS AT THE CONFERENCE HOTELS YOU MUST FIRST REGISTER FOR THE CONFERENCE AS DESCRIBED ABOVE.

To qualify for a room, you must complete your conference registration between September 11 and September 27, 2019.

Once your conference registration is complete, you will receive an email with your NASB Registration code and a Conference Hotel reservation link. The code will not be activated until Monday, September 30, 2019.

SUBMIT YOUR CONFERENCE HOTEL ROOM REQUEST MONDAY, SEPTEMBER 30, 2019

THE OMAHA CONVENTION & VISITORS BUREAU WILL ACT AS THE HOUSING AGENT FOR ALL PROPERTIES. EVERY EFFORT WILL BE MADE TO FULFILL EACH REQUESTS HOTEL PREFERENCE TO THE BEST OF THEIR ABILITY.

Hilton Omaha  
\$151 per night  
1001 Cass Street

Omaha Marriott Downtown  
\$159 per night  
222 North 10th Street

A RESERVATION AT ONE OF THE ABOVE IS NOT REQUIRED TO ATTEND THE STATE EDUCATION CONFERENCE



TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# SCHEDULE AT A GLANCE / PRE-CONFERENCE SESSIONS

WEDNESDAY, NOVEMBER 20

PRE-CONFERENCE SESSIONS  
1:00 TO 4:00PM

EXHIBITOR RECEPTION  
4:00 TO 6:00PM

THURSDAY, NOVEMBER 21

BOARD MEMBER/MENTOR COLLABORATION  
7:15 TO 8:00AM

OPENING KEYNOTE SPEAKER  
8:15 TO 9:30AM

A - BREAKOUT SESSIONS  
9:45 TO 10:45AM

B - BREAKOUT SESSIONS  
11:15AM TO 12:15PM

THURSDAY LUNCHEON KEYNOTE SPEAKER  
12:30 TO 2:00PM

C - BREAKOUT SESSIONS  
2:15 TO 3:15PM

D - BREAKOUT SESSIONS  
3:30 TO 4:30PM

FRIDAY, NOVEMBER 22

CLASSROOM SHOWCASE  
8:00 TO 11:45AM

E - BREAKOUT SESSIONS  
9:15 TO 10:15AM

F - BREAKOUT SESSIONS  
10:30 TO 11:30AM

FRIDAY LUNCHEON KEYNOTE SPEAKER  
11:45AM TO 1:15PM

## PRE-CONFERENCE SESSIONS

WEDNESDAY, NOVEMBER 20 | 1:00 TO 4:00PM

### SCHOOL CULTURE: WORKING ON POSITIVE CHANGE

This presentation will cover a broad spectrum of School Culture. Participants will learn what some Nebraska schools are doing to ensure their schools are creating a culture where students can feel safe, supported, and able to excel. We will engage in a discussion of common misconceptions about mental illness in American society. A doctor from the University of Nebraska Medical Center will share the latest neuroscience information and data related to the subject. Hear a student share a detailed account of a monumental mental illness challenge and how it impacted his life and learning. Success stories will be shared here!

#### PRESENTERS:

**Steven Wengel - University of Nebraska Medical Center**  
**Travis Miller - Bayard Public Schools**  
**Kraig Lofquist - ESUCC**  
**Conner Oberhauser - Twin River Public Schools student**

### A DISCUSSION ABOUT THE REALITY OF DRUGS AND SCHOOLS

"Just say no" is no longer the rally cry of Americans. Drugs are affecting both rural and urban communities and it is essential that schools are part of the conversation. This discussion about the impact of drugs on communities and schools will address why some districts have chosen to implement drug testing, student discipline for drug use, the role of School Resource Officer in relation to drugs. Strategies to combat drugs in schools and policies the board needs to implement or update regarding drugs will also be shared.

#### PRESENTERS:

**KSB School Law**  
**Stephen Grizzle - Fairbury Public Schools**  
**Jeff Jensen - Central City Public Schools**  
**Jeremiah Johnson - North Platte Public Schools**



THE ANN MACTIER AWARD WILL BE PRESENTED AT THE THURSDAY LUNCHEON

NASB DELEGATE ASSEMBLY | FRIDAY, NOVEMBER 22 | 8:00 TO 9:30AM

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE FRIDAY LUNCHEON

TO REGISTER FOR THE CONFERENCE VISIT [WWW.NASBONLINE.ORG](http://WWW.NASBONLINE.ORG)

# KEYNOTE SPEAKERS



## BECAUSE OF YOU - DR. ADOLPH BROWN

THURSDAY MORNING OPENING SPEAKER | 8:15 TO 9:30AM

As a former at-risk student who had one foot in gifted education and the other in alternative education, Dr. Adolph Brown knows that the “Whole Student” deserves a “Whole Education.” Born in the heart of the inner city, while spending summers in rural Virginia with his grandfather, Adolph was reared to be very hard-working and reflective. Having had a single parent mother in the housing projects, having been a Head Start student, having been the first of his family of five to graduate high school, and having had his oldest sibling and only brother murdered when he was only 11, Adolph’s life and work have been a voyage of discovery beyond anything he could imagine. Adolph is a recovering middle school special education teacher, university professor, graduate college dean, and corporate project manager. He is an educational and clinical psychologist, master teacher, humorist, author, and philanthropist.



## HOW TO DO THE IMPOSSIBLE EVERY DAY - DANELLE UMSTEAD

THURSDAY LUNCHEON SPEAKER | 12:30 TO 2:00PM

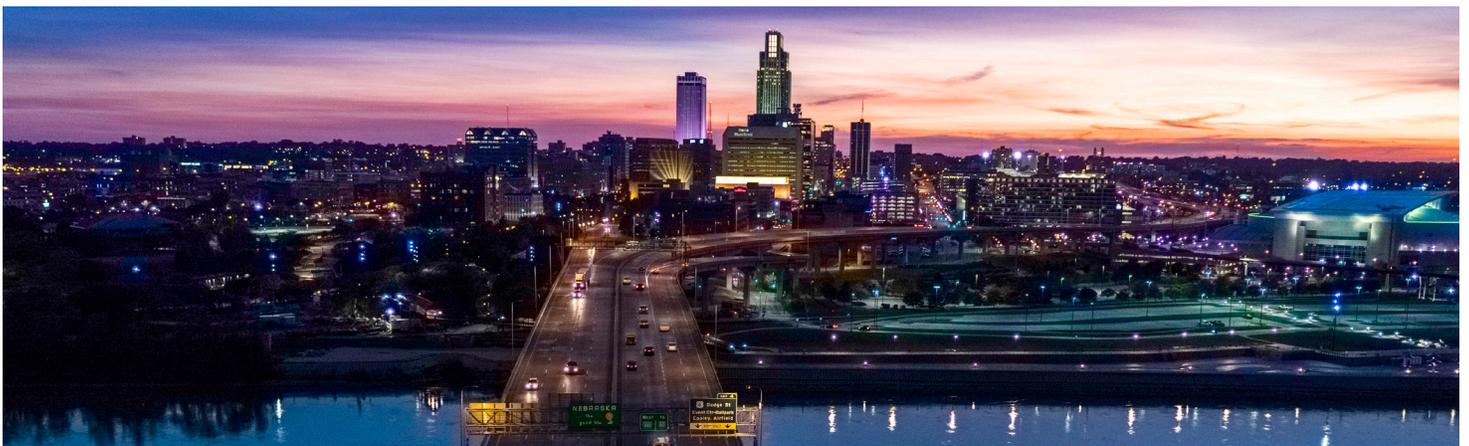
Ever wonder what it is like to hurdle down a mountain on two skis at speeds up to 70 MPH virtually blind, relying on verbal cues from your guide (and husband) a few feet in front of you? This is what Danelle Umstead does every day. At the age of 13, Danelle was diagnosed with Retinitis Pigmentosa, a genetic eye condition where the retina progressively degenerates and eventually causes blindness. She has no central vision and is losing her peripheral vision. Currently, her spotted vision limits her sight to less than five feet without any detail. As her husband Rob skis a few feet in front of Danelle acting as her ‘eyes’ on the course, the amount of trust she has in him is truly remarkable and has created a unique bond on and off the mountain. Together, they make up Team Vision4Gold. “Vision,” Umstead says, “is to have sight, an idea, or a dream.”



## CHOOSE TO BE MOTIVATED - JIM MILLER

FRIDAY LUNCHEON SPEAKER | 11:45AM TO 1:15PM

Hall of Fame Coach Jim Miller won 10 NCAA Team Championships in the sport of wrestling, at Wartburg College in Waverly, Iowa. The best part of his story may be that before arriving at Wartburg, the wrestling program had not won even a Conference title in 15 years, and had not won a National title in any sport, in the history of the college. In Coach Miller's 22 years at Wartburg, his teams finished 1st or 2nd in the Nation 18 times. His high energy presentation will help you understand the culture change that took place, and the key principles that turned the program into the #1 team in the nation.



TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# BREAKOUT SESSIONS & TRACKS

 BOARDSMANSHIP	 LEGISLATIVE & ADVOCACY
 CAREER & COLLEGE READINESS	 MANAGEMENT/ADMINISTRATION
 COMMUNICATION	 NEW BOARD MEMBER
 COMMUNITY ENGAGEMENT	 SCHOOL CULTURE
 CURRICULUM	 SCHOOL SAFETY
 EARLY CHILDHOOD EDUCATION	 STUDENTS
 FINANCE	 TECHNOLOGY
 LEGAL & POLICY	 WELLNESS

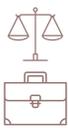
## A - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 21 | 9:45 TO 10:45AM

-  **A1 A CONVERSATION WITH THE CHAIRMAN OF THE EDUCATION COMMITTEE**  
Attend this session to hear views from the Education Committee Chairman. School finance, property taxes, curriculum, and school safety will be among the topics discussed. Time has been allotted for questions as well.  
**PRESENTER: Senator Mike Groene - Chairman of the Education Committee**
-  **A2 THINKING OUTSIDE THE BOX: COMPREHENSIVE PSYCHOLOGICAL SERVICES FOR STUDENTS AND STAFF WITHOUT BREAKING THE BANK**  
 Currently, schools find themselves in a quandary when it comes to addressing mental health concerns for staff and students. Several K-12 schools in Lincoln County are "thinking outside the box" in an effort to provide comprehensive psychological services for students and staff in their districts. School districts are contracting with a Child and Adolescent Psychologist to provide clinical supervision and training to school counselors in an effort to build the schools' capacity to address students' mental health needs. Comprehensive services include psychological evaluations to assist the district with the identification of children with disabilities for ages five through 21 along with behavior consultation services. In addition, clinical psychological services will include substance abuse evaluations, risk/threat assessments, anger management, and safety planning.  
**PRESENTERS: Luke McConnell & Jane Davis - Hershey Public Schools**
-  **A3 HOT TOPICS IN SCHOOL LAW (SESSION ALSO OFFERED E3)**  
They're baaaaack! Learn about the most important, fun, and/or frustrating legal issues facing school boards and administrators. It will be a mix of cases, legal changes, and hot button issues facing all conference attendees. Bring your questions and sense of humor!  
**PRESENTERS: Steve Williams & Bobby Truhe - KSB School Law**
-  **A4 INTEGRATING CTE IN YOUR SCHOOL AND COMMUNITY**  
  
 In this session, Sutton Public Schools will take you through their journey of identifying the need for making intentional and purposeful 7-12 CTE programming decisions. They will address the development and implementation of their Career Pathways Program and how they have created an open, collaborative foundation with their community in their drive to offer as many college and career ready experiences to their students as possible through job shadowing, interning, and working closely with an CTE Community Advisory Committee.  
**PRESENTERS: Brandy Thompson, Zach Parrish & Dana Wiseman - Sutton Public Schools**

TO REGISTER FOR THE CONFERENCE VISIT [WWW.NASBONLINE.ORG](http://WWW.NASBONLINE.ORG)

# THURSDAY BREAKOUT SESSIONS



## **A5 SCHOOL FACILITY CONSTRUCTION: FINANCING, DESIGN & CONSTRUCTION UNDER NEBRASKA LAW**

This session will discuss the various aspects of school facility construction under Nebraska law, including financing options available to school districts, advantages and requirements in engaging and hiring design professionals and construction experts.

**PRESENTERS: Derek Aldridge & Rex Schultze - Perry Law Firm**



## **A6 NON-PROFIT LEARNING CENTER AND DAYCARE WITHIN A PUBLIC SCHOOL**

In January of 2018, Randolph Schools implemented a year-round Early Childhood Learning Center/Daycare housed within their elementary building. Running into many "dead-ends" early in the process; it forced those involved to be creative in working out different solutions to meet a community need. Staffed and managed by a non-profit organization and licensed by HHS, the district is able to avoid the issues associated with running a Rule 11 program. It's a great example of the school and community partnering together to provide both high-quality daycare and Early Childhood education without relying on tax dollars or growing the school budget.

**PRESENTERS: Sandy Owens, Jim Scott & Paul Schmit - Randolph Public Schools**



## **A7 SUPERINTENDENT EVALUATIONS FOR BOARD MEMBERS**

This session will walk through a variety of issues that can arise in superintendent evaluations by board members. We will address various legal issues that board members and superintendents should consider in evaluating their superintendent. Dr. Dan Schnoes of ESU 3 will provide real-world suggestions and guidance on handling a superintendent's evaluation, and practical suggestions for board members and superintendents alike.

**PRESENTERS: Dan Schnoes - ESU 3; Justin Knight - Perry Law Firm**



## **A8 STILL THE GOOD LIFE! LESSONS LEARNED THROUGH THE NORTH BEND FLOOD OF 2019**

Like many other Nebraska residents, the community of North Bend experienced an historic flood this year that damaged many homes and most businesses in town and left the high school building as one of the few dry places left in the area. This session shares the success stories and lessons learned from the March flood, with information on how the high school building served the greater North Bend community during the preparation, evacuation, and eventual recovery mission associated with this natural disaster. The small town teamwork displayed by city leaders, the school system, emergency personnel, and countless neighbors, from both near and far, exemplifies why Nebraska remains 'The Good Life' even during its most perilous moments.

**PRESENTERS: Dan Endorf & Ken Streff - North Bend Central Public Schools**



## **A9 ACADEMIES FOR THE HIGH SCHOOL - PLANNING AND IMPLEMENTATION PROCESS**

Grand Island Public Schools is providing an update to their high school visioning which we shared at the state conference in 2017. We're transforming our high school into the Academies of Grand Island Senior High. We'll share how we have planned for the academies, major milestones, the structure, and the phased implementation efforts. We've learned a lot along the way from how best to communicate, for example, we learned a lot when we moved to block scheduling. The academies are only possible because of our partnerships with community businesses and employers. We'll share how we've successfully structured the business advisory boards.

**PRESENTERS: Dan Phillips, Nicki Stoltenberg, Kelly Enck, Lisa Albers & Heidi Schutz - Grand Island Public Schools**



## **A10 STAYING IN YOUR LANE**

A scenario driven session developed to guide the board and leadership team in establishing roles and defining responsibilities. Session attendees will be invited to engage in discussion and network with others to resolve the scenario topic. The session will close with the opportunity for attendees to ask questions and receive clarification on hot topics regarding board and superintendent duties.

**PRESENTERS: Kori Stanosheck & Marcia Herring - NASB**

# THURSDAY BREAKOUT SESSIONS

## B - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 21 | 11:15AM TO 12:15PM



### **B1 IT'S A SMALL WORLD AFTER ALL!**

It is not unusual for board members to know or connect with a wide range of community members either as a friend, colleague, relative, or acquaintance. The small world we live in can potentially create unique and challenging times for board members. How do you handle it when you cannot make it to the popcorn stand because your status as board member makes you the most popular person at the school event? Attendees will hear from a panel of board members and superintendents who face the challenges of small-town politics.

**PRESENTER: Marcia Herring - NASB**



### **B2 IF NOT US, THEN WHO? YEAR TWO: WELLNESS FOR ALL**



This session will focus on the mental health program developed by Educational Service Unit #5 (ESU5) that provides mental health services to students in the school setting, that began during the 2017-2018 school year. With the overwhelming success of the first year school districts added additional days, and additional school districts came on board for the 2018-2019 school year. The positive impact this program has had for students, families, community patrons, and school personnel has been invaluable. The presentation will focus on how the program has expanded year two; and its positive impacts it has had for ESU 5's school districts and beyond.

**PRESENTERS: Brenda McNiff & Jen McNally - ESU 5**



### **B3 IT'S FOR THE KIDS! LEGAL AND PRACTICAL ANSWERS TO SHOW THAT EVERY COMMUNITY CAN SUPPORT HIGH QUALITY EARLY CHILDHOOD PROGRAMS**

We've heard all the excuses: "There's no one who will do it in town." "Parents ask for it, but it seems like a headache." "What we have is good enough." We don't buy it! Schools have a vested interest in supporting early childhood programs and environments that support kindergarten readiness. This session will cover the many ways schools can be involved in early childhood education, from beginning your own program to innovative approaches to partner with private early childhood providers – including family child care home providers - already in existence. It will also help attendees understand the legal components of being involved in early childhood. When do you need to follow Rule 11 and when must you adhere to child care licensing standards from DHHS? What types of support can legally be offered to early childhood programs? Our hope is that school board members will have a better understanding of how their schools can be involved in the early childhood world, and can use solid ECPs as a staff recruitment and retention tool.

**PRESENTERS: Bobby Truhe - KSB School Law; Adam Feser - First Five Nebraska**



### **B4 NSAA UPDATE**

Attendees will learn about significant changes at NSAA for the 2019-2020 school year. Information regarding potential issues for future years will also be shared.

**PRESENTER: Jay Bellar - NSAA**



### **B5 CAN THEY SAY THAT? PUBLIC COMMENT AT OPEN MEETINGS - INCLUDE PARLIAMENTARY PROCEDURE**

This session will review various laws, attorney general rulings, and practice suggestions when dealing with public comments at open meetings to include some relevant parliamentary procedures and Roberts Rules of Order.

**PRESENTER: Jim Gessford - Perry Law Firm**



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# THURSDAY BREAKOUT SESSIONS



## **B6** A RIVER FLOWED THROUGH IT

During the spring of 2019, the Twin River School District was severed in half by the ravages of spring floods. The administrative team will recount the events that led up to re-opening the district, utilizing a satellite facility after the Loup and other streams reared their ugly heads.

**PRESENTERS: John Weidner, Kyle Metzger, Tod Heier & Spencer Zysset - Twin River School District**



## **B7** STUDENT BOARD REPRESENTATIVE - BUILDING THE FUTURE THROUGH STUDENT LEADERSHIP

Shelby-Rising City Schools will share policy and implementation practices to add a Student Representative on the School Board. The presentation will also include feedback from School Board Members and the Student Representatives on the positive impact of adding this voice and student engagement practice.

**PRESENTERS: Clare Kohl, Jeff Kuhnel & Chip Kay - Shelby-Rising City Public Schools**



## **B8** STRANGER THINGS OF SCHOOL FINANCE

School finance is an ever-changing landscape. During this session, you will learn about a few strange things as they relate to school finance. Some of these will include: ESSA coding, budget authority, and cash reserve. We will also address tax receipts and what happens if the county does not forward your taxes - another reason to track all receipts and expenditures.

**PRESENTERS: Carl Dietz & Matt Fisher - Retired Superintendents**



## **B9** "IF YOU BUILD IT"...OPTION ENRICHMENT FRIDAYS

Facing the lowest enrollment in 21 years, the loss of varsity sports, and growing concerns for the survival of the district, Banner County School Board made the bold move to a 4-day school week – with a twist. The concept of Option Enrichment Fridays offered an innovative approach to grow student access to STEAM learning opportunities, meet the needs of families, and tackle dwindling enrollment. This session chronicles the process of implementing a radical change through the lenses of current research, community consultation, student engagement, and district leadership. Early successes and challenges and an action research approach to analyzing the effectiveness of this "outside-of-the-box" solution for a rural PK-12 school district will be discussed.

**PRESENTERS: Evelyn Browne & Charles Jones - Banner County Schools**



## **B10** LET'S TALK CYBER SECURITY!

You do not need to be an expert, but here's what you 'need to know' in the world of school cyber security! NASB's John Spatz and ALICAP's Megan Boldt, will be sharing some recent Cyber Security incidents that have occurred in our Nebraska schools, while also communicating how your school can obtain FREE resources, to strengthen your school's cyber security efforts. Come to this session! "Cyber-safe than sorry!"

**PRESENTERS: Megan Boldt - ALICAP; John Spatz - NASB**



ANN MACTIER - SCHOOL BOARD  
MEMBER OF THE YEAR AWARD WILL BE  
PRESENTED AT THE THURSDAY LUNCHEON  
THURSDAY, NOVEMBER 21 | 12:30 TO 2:00PM

TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# THURSDAY BREAKOUT SESSIONS

## C - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 21 | 2:15 TO 3:15PM



### C1 A CONVERSATION WITH THE STATE BOARD OF EDUCATION

Join Members of the State Board of Education to hear brief updates on the statewide vision and priorities for Nebraska education. Much of this session will be devoted to question and answer opportunities, as well as a forum for participants to share ideas and input with State Board Members.

**PRESENTERS: State Board of Education Members & Ryan Foor - NDE**



### C2 THE ROLE OF THE SCHOOL SOCIAL WORKER/LICENSED MENTAL HEALTH PRACTITIONER

PCS is a socio-economically diverse Class B district with a 43.6% poverty rate highly committed to providing mental health support for children, families, and employees. Our district is unique, because we have 4.0 FTE school social workers/licensed mental health practitioners (SSW/LMHP), with one at each of the following buildings: an early childhood/Head Start program (serving children birth to 5), a K-4 elementary school, a 5-8 middle school, and a 9-12 high school. Our SSW/LMHP have a broad scope of work. They are active participants on our multi-tiered systems of support behavior/mental health team, the district safety team, and the crisis response team. They also work with individual students and facilitate small groups on various topics related to the needs of the students including, but not limited to, divorce, grief, suicide prevention, and other adverse childhood experiences (ACES). They also provide training for staff members. Join us to learn more about how our district has prioritized mental health support for children, families, and employees.

**PRESENTERS: Sara Barada, Keryl Mines, Amy Petricek & Richard Hasty - Plattsmouth Community Schools**



### C3 YOU HAVE THE RIGHT TO REMAIN .. INFORMED (ABOUT SRO'S)

The safety and security of students within our buildings is the most important priority of every board of education and administrator. One of the recommendations made by the President's Commission on School Safety was to increase the use of school resource officers in schools. While the partnership between your school and local law enforcement is crucial, significant legal issues arise in setting up that partnership. What information can the school share with the police? Who is liable if a police officer uses excessive force on a special education student? How should the agreement between the board and the local law enforcement agency be structured to protect both entities? Answers to these and other important questions about the relationship between school resource officers and your school district will be addressed.

**PRESENTER: Karen Haase - KSB School Law**



### C4 360 SUPERINTENDENT EVALUATION (SESSION ALSO OFFERED F4)

Each year the Raymond Central Board of Education and Superintendent create four mutually agreed upon goals for the upcoming school year. Clearly defined performance goals increase the probability that the superintendent is evaluated on what he or she was hired to do. Raymond Central partnered with NASB to create a 360 Evaluation (fall 2017) to seek feedback from board members, administrators, staff, students, parents and community members based on the annual mutual goals and superintendent standards using surveys. After each evaluation cycle, NASB shares the results with the board and superintendent. The results are used to create future goals for the district along with providing feedback to the superintendent. This session will discuss how the process has transformed superintendent evaluation for Raymond Central, and describe the step by step process used to create the tool, evaluate the tool, and develop the process used.

**PRESENTERS: Harriet Gould & Derrick Joel - Raymond Central Public Schools; Marcia Herring - NASB**



### C5 WHAT BOARD MEMBERS NEED TO KNOW ABOUT EVALUATION OF TENURED (GRIZZLED VETERANS) & PROBATIONARY (ROOKIE) EMPLOYEES

This session will walk through statutes, caselaw and practical advice regarding both probationary and tenured certificated personnel. Legal issues that may arise in personnel situations and practical suggestions and guidance on handling personnel matters will be shared. This session will be targeted to both school administrators and board members.

**PRESENTERS: Justin Knight - Perry Law Firm; John Skretta - ESU 6**



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# THURSDAY BREAKOUT SESSIONS



## C6 NEBRASKA CENTER FOR ADVANCED PROFESSIONAL STUDIES - NCAPS

NCAPS, located in the South Central Unified District, has revolutionized secondary education during the past three years. With the addition of an \$11 million facility, NCAPS offers a personalized learning experience catering to student interests through numerous Career Pathways. The program specializes in a project-based curriculum which incorporates collaborative, interdisciplinary learning. Each junior and senior in the district is paired with a career mentor from their field of choice as students earn college credit and credentialing through their chosen pathway. The NCAPS Advisory Council consists of regional business and industry experts and ensures efforts are consistent with current and future economic needs. See how we can provide rural students the opportunities typically found in larger, more urban settings.

**PRESENTERS: Stan Essink, Ashley Borer, Julie Otero & Ashley Witt - South Central Unified #5**



## C7 BOARD MEMBER ADVOCACY

State senators and school board members have a lot in common. They were both elected by the citizens of their districts. This shared constituency makes school board members the best advocates for their districts and communities. Learn how school board members have been sharing their story and influencing policy. Engaging in policy at the Legislature is not as intimidating as you think. If you know your role and have a plan, you can be an influential voice in state policy. Learn the different strategies for effective school board advocacy.

**PANELISTS: Kim Burry - Bayard Public Schools; Stacie Higgins - Nebraska City Public Schools; Stephanie Summers - David City Public Schools; Lisa Wagner - Central City Public Schools; Facilitated by Colby Coash & Matt Belka - NASB**



## C8 BOARD POLICIES: THE GOOD, THE BAD AND THE UGLY

A school board is required to formulate policy. The administration is then required to implement those policies. Although this process seems straightforward, having "bad" board policies can easily hamstring your administration. "Bad" policies can also place your district in legal jeopardy. This session will walk through common policy mistakes and how to avoid them, and offer practical guidance on what "good" policies should include.

**PRESENTERS: Perry Law Firm**



## C9 STUDENT VOICES

Students from Nebraska high schools share their perspectives on of issues that are important to the leaders of tomorrow.

## D - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 21 | 3:30 TO 4:30PM



## D1 DYNAMIC BOARD RETREATS

Why are Board of Education retreats needed? A board retreat enables the board to work collaboratively with administration to discuss mission, vision, and goals. It stresses the importance of a strategic plan to support the mission, vision, and goals, but especially the discussion and action of the board. Academic accountability is a result of goals focused on the growth of instruction and learning, and retreat allows the board ample time to understand and evaluate the districts academics achievements. Allows the board time to assess the governance role of the board through self-assessment, utilizing a board retreat to identify areas of growth of the board. We'll share information on how to structure an efficient and successful board retreat, including who to invite, how to plan the agenda, and possible agenda topics to cover.

**PRESENTERS: Tawana Grover & Bonnie Hinkle - Grand Island Public Schools; Marcia Herring - NASB**



## D2 NEBRASKA'S SCHOOL LANDS: A MAGNIFICENT ENDOWMENT

Since the birth of Nebraska's statehood, School Trust lands were intended to - and continue to - enhance educational quality in the State of Nebraska. School Trust lands are premised on the idea that every community should have quality public schools, that education benefits the student and community, and that prudence dictates there should be sustained support for those schools and students. This session will discuss the past, present and future of the Board of Educational Lands and Funds of the State of Nebraska, and will detail the benefits currently being provided to the local school districts.

**PRESENTER: Kelly Sudbeck - Board of Educational Lands & Funds of the State of Nebraska**

TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# THURSDAY BREAKOUT SESSIONS

 **D3 SPECIAL ED: WHAT EVERY BOARD MEMBER NEEDS TO KNOW (AND WHY WE CAN'T ALWAYS TELL YOU!)** "What do you mean you can't tell me? I'm on the board!" That is perhaps the most fair yet most legally complex question an administrator may get from his or her board members. Especially in the context of students with disabilities, board members get to know less but have to pay more for education and services to assist those students. This presentation will be a whirlwind tour of the basics of special education and other disability laws, focusing on the things board members need to know and understand about their role: including when they can and can't know, and why. Bring your questions, and at least WE can answer them!

**PRESENTERS: Karen Haase & Bobby Truhe - KSB School Law**

 **D4 NEW CLASSES, NEW PROJECTS AND NEW EQUIPMENT THROUGH COMMUNITY PARTNERSHIPS** Learn about the process we took to fundraise for our new video/ scoreboards through community partnerships. These partnerships have allowed for us to offer new courses for students that will prepare them for 21st Century careers, and are not only funding the project in its entirety, but will generate a continued revenue for the school to use in other areas. We are excited for the opportunity it is bringing to our school and we hope to help you bring it to your school!

**PRESENTERS: Jessica Breitreutz & Jenny Wagner - Centennial Public Schools**

 **D5 LEGISLATURE RECAP & WHAT IT MEANS FOR 2020** The Legislature was busy this year and passed over 250 bills. Many of these bills impact school district operations. Learn about the bills that will affect school districts. Board meetings, curriculum, vaping, and school safety are just a few of the statutory changes made by Senators. Policy revisions, meeting agendas, and MOUs are among the changes districts will be asked to make in the coming year. Participants will learn how these changes affect your district.

**PRESENTERS: Colby Coash - NASB; Mike Dulaney - NCSA**

 **D6 LEADING QUALITY PROGRAMS FOR STUDENTS WITH INTENSIVE NEEDS** LPS has prioritized programming for students who have intensive needs. LPS currently has 6 specialized programs that provide support for students with behavioral needs, mental health concerns, and academic needs. This presentation will examine the history and features of the programs, student effectiveness data, and parent testimonials.

**PRESENTERS: Connie Duncan, Kathy Danek & Matt Larson - Lincoln Public Schools**

 **D7 STUDENT JOURNALISM, PUBLIC FORUMS, AND THE FIRST AMENDMENT** The issue of increasing students' free speech protections is likely here to stay. Courts, in recent years, have generally looked favorably on restricting the speech of students. Legislatures may well look to reverse that trend. Attorneys will evaluate and analyze recent First Amendment cases and legislation that impacts public schools. This will include everything from social media to school publications. This session will address both legal and practical aspects of handling free speech claims, of both students and employees including the forum analysis that courts generally utilize.

**PRESENTERS: Justin Knight & Josh Schauer - Perry Law Firm**

 **D8 BOARD TO BOARD: HOW CAN THE BOARD OF EDUCATION AND THE FOUNDATION BOARD LEVERAGE THEIR MISSIONS FOR STUDENT SUCCESS** The community connections and collaborative work between the board of education and the school district's foundation board is vital to Nebraska public schools. This session will explore the critical initiatives, strategies, and planning efforts involved in advancing the mission-critical work of the board of education and the district's foundation board to ensure district-wide student success now and into the future.

**PRESENTER: Wendy Van - Lincoln Public Schools Foundation; Kori Stanosheck - NASB**



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# FRIDAY BREAKOUT SESSIONS



NASB DELEGATE ASSEMBLY  
FRIDAY, NOVEMBER 22 | 8:00 TO 9:30AM

CLASSROOM SHOWCASE  
FRIDAY, NOVEMBER 22 | 8:00 TO 11:30AM

E - BREAKOUT SESSIONS  
FRIDAY, NOVEMBER 22 | 9:15 TO 10:15AM



## **E1 EARLY LEARNING IN NEBRASKA: OPPORTUNITIES FOR COORDINATION AND COLLABORATION**

The early childhood system in Nebraska is made up of various programs and services administered by a number of agencies and organizations. Through the Federal Preschool Development Grant, Nebraska is in the process of conducting a comprehensive needs assessment and strategic plan to create opportunities for collaboration and coordination among existing programs for early childhood care across the state. An integral piece of the strategic plan is to improve transitions into kindergarten and elementary school, especially for low income and disadvantaged children. This session will describe the current structure of the our early childhood system and explore some of the exciting improvements that are currently underway and planned for the future to best prepare children for success.

**PRESENTER: Elizabeth Everett - First Five Nebraska**



## **E2 RELATIONSHIPS MATTER: MAKING A CONNECTION BETWEEN HOME AND SCHOOL**

Over the past 10 years, Ralston Public Schools has been bridging the home-school connection through a Home Visit Programming Approach. This session will share how the school community is integrating the use of summer home visits to build connections between students, families and the school. This session will explain the journey and lessons learned about how to effectively implement home visits. We'll discuss initial and sustained implementation, common questions, and the advantages and challenges we've experienced along the way.

**PRESENTERS: Linda Richards, Cecilia Wilken, Melissa Stolley, Melissa Yost & Mark Adler - Ralston Public Schools**

TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# FRIDAY BREAKOUT SESSIONS



## **E3** HOT TOPICS IN SCHOOL LAW (SESSION ALSO OFFERED A3)

They're baaaaack! This session will cover the most important, fun, and/or frustrating legal issues facing school boards and administrators. It will be a mix of cases, legal changes, and hot button issues facing all conference attendees. Bring your questions and sense of humor!

**PRESENTERS: Steve Williams & Bobby Truhe - KSB School Law**



## **E4** SCHOOL PSYCHOLOGISTS: COMPREHENSIVE MENTAL AND BEHAVIORAL HEALTH SERVICE PROVIDERS



This presentation will summarize the research regarding the effectiveness of behavioral and mental health service provision in schools, and the unique role school psychologists play in implementing these systems of prevention and intervention. Additionally, examples will be shared of school psychologists currently doing this important work in Nebraska schools. Participants will explore action steps for partnering with school psychologists in this area.

**PRESENTERS: Brian McKeivitt - University of Nebraska-Omaha; Jamie Mapp - ESU 5; Katie Bevins - Lincoln Public Schools; Tessa Petereit - Crete Public Schools; Meghan Smith - Fremont Public Schools; Susan Lindblad - Hastings Public Schools**



## **E5** BOARD MEETINGS & MEETING TECHNOLOGY - COMMON QUESTIONS & PITFALLS FOR BOARD MEMBERS

Every School Board must follow the Open Meetings Act. This session will address recent case law along with common meeting questions and pitfalls, including: regular v. special meetings, advance notice, public hearings, the use of board committees, closed sessions, proper wording of agenda items, the use of technology and more.

**PRESENTERS: Justin Knight & Jim Gessford - Perry Law Firm**



## **E6** 2020/2021 EHA PLAN UPDATES

This session will review any plan or rate changes to the EHA Medical and Dental plans for the 2020/2021 plan year.

**PRESENTERS: Courtney Ray & Greg Long - EHA**



## **E7** A LINE IN THE SAND - TEACHER/COACH - STUDENT BOUNDARY ISSUES

This session will explore the intended and unintended issues that arise in the school setting, in the classroom or in school activities involving school employees (administrators, teachers, para-educators, etc.) and students that cross the boundary line between a professional relationship and one that invaded the personal space, privacy or physical and mental well being of students, and programs, policies and strategies to convey to staff the expectations of the school district and provide guidance and training to protect both students and staff.

**PRESENTER: Rex Schultze - Perry Law Firm**



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# FRIDAY BREAKOUT SESSIONS

## F - BREAKOUT SESSIONS

FRIDAY, NOVEMBER 22 | 10:30 TO 11:30AM

 **F1 RULE 10: WHAT BOARD MEMBERS NEED TO KNOW**  
 Rule 10 provides the regulations and procedures for accreditation used by the Nebraska Department of Education to establish quality education for all public school students in our state. This session will unpack the imperative components of Rule 10, including the AQUESTT connection, that board members need to know in order to effectively govern their school district in a manner that is compliant with the law.

**PRESENTERS: Kori Stanosheck & Melissa Lusk - NASB**

 **F2 TEAMMATES: BUILDING SCHOOL TO COMMUNITY CONNECTIONS**  
 In an ever-changing society that separates schools from communities, TeamMates Mentoring Program seeks to connect safe adult friends to students in local schools. TeamMates mentors and volunteers often appreciate being able to return to their hometown schools to mentor to see how the climate has changed and grown. Mentors new to communities feel an instant connection to school staff and community members when they are matched within TeamMates. Learn how TeamMates continues to bring together communities through inclusive school-based mentoring.

**PRESENTERS: Beth Roberts & Allyson Horne - TeamMates**

 **F3 PAIN IN THE APP, V. 5.0**  
 It's hard to believe the first version of this presentation took place 5 years ago! Each year, this session covers the latest developments in law and educational practices related to social media use and schools. From sexting and cyberbullying to truly frightening predatory behavior perpetuated against school-age kids, the presentation this year will bring all attendees up to speed on the most recent issues schools, administrators, and board members are facing related in the inseparable worlds of public education and technology.

**PRESENTERS: Coady Pruett & Karen Haase - KSB School Law**

 **F4 360 SUPERINTENDENT EVALUATION (SESSION ALSO OFFERED C4)**  
 Each year the Raymond Central Board and Superintendent create four mutually agreed upon goals for the upcoming school year. Clearly defined performance goals increase the probability that the superintendent is evaluated on what he or she was hired to do. Raymond Central partnered with NASB to create a 360 Evaluation ... (Read the full description at C4)

**PRESENTERS: Harriet Gould & Derrick Joel - Raymond Central Public Schools; Marcia Herring - NASB**

 **F5 #WHATDOIDO? NAVIGATING SOCIAL MEDIA PROBLEMS FACED BY SCHOOLS**  
 The days are long gone when the only notification you had to worry about was "You've got mail!" As we all know, today social media places student and staff lives in the public sphere. "Liking" controversial posts, racy images, and even copyright issues are now the concerns of public schools. What's worse, social websites do not come equipped with a handbook to guide schools through the potential pitfalls of discipline and prevention. In this session the attorneys at the Perry Law Firm will discuss the legal and boundaries and obligations of schools regarding social media.

**PRESENTER: Haleigh Carlson - Perry Law Firm**

 **F6 BUILDING A MODEL OF PUBLIC-PRIVATE PARTNERSHIPS TO DEVELOP STEM CAREER PATHWAYS**  
 By its general nature, STEM Ecosystems comprise of a diverse mix of community or state-wide partnerships. Leveraging those partnerships is key in developing a seamless pathway for students to career and beyond, as life-long learners. The Omaha STEM Ecosystem (OSE), established in spring of 2016, addresses the recognized need for improved STEM programming and collaboration in the Omaha community. The goal is to develop a talent pipeline to assure that Omaha remains a robust STEM community.

 **PRESENTERS: Tracie Reding, Chris Schaben, Victoria Novak, Elizabeth Mulkerrin, Julie Sigmon & Jim Dennell - Omaha STEM Ecosystem**

TAKING IT TO THE STREETS OF DOWNTOWN OMAHA

# FRIDAY BREAKOUT SESSIONS



## F7 NEGOTIATIONS FOR BOARD MEMBERS

School districts spend the majority of their budget on their employees. As such, it is critical that board members be familiar with the law and strategies during negotiations. With budgets tightening and attacks on school spending, school districts need to be familiar with the negotiations process.

**PRESENTERS: Perry Law Firm**



## F8 STAKEHOLDER ENGAGEMENT - LESSONS LEARNED - UNDERSTAND- INVOLVE ENGAGE

Stakeholder engagement -- as the old saying goes, if you want someone to hear what you have to say, you have to say it ten times, ten different ways. Grand Island Public Schools will share what we do and what we've learned. We will share the various methods we utilize: Board & Supt. Newsletter, Live with Grover, Board coffees, Campus highlights at meetings, student recognition, townhall meetings, annual report & strategic plan, Select finance committee, K-12 insight survey, PR/PD committee, adding parent voice, Superintendent stakeholder groups.

**PRESENTERS: Tawana Grover, Jennifer Worthington & Bonnie Hinkle - Grand Island Public Schools**

SUPERINTENDENT OF THE YEAR  
WILL BE RECOGNIZED AT THE FRIDAY LUNCHEON  
FRIDAY, NOVEMBER 22 | 11:45AM TO 1:15PM

## REGISTERING FOR THE CONFERENCE

REGISTRATION FOR THE 2019 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 11, 2019

To register, go to the NASB website at [www.NASBonline.org](http://www.NASBonline.org) and log in using your email and password, and click the State Education Conference link.

AS YOU REGISTER, BE SURE TO MAKE PLANS TO ATTEND THE EXHIBITOR RECEPTION  
FROM 4:00 TO 6:00PM ON WEDNESDAY, NOVEMBER 20

IF YOU HAVE SPECIAL DIETARY NEEDS DUE TO A MEDICAL CONDITION,  
CONTACT MAKENZIE BROOKHOUSER AT 800-422-4572 TO ARRANGE ALTERNATIVE MENUS.



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CO-SPONSORED BY THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS AND  
THE NEBRASKA ASSOCIATION OF SCHOOL ADMINISTRATORS



## NASB Monthly Update for Board Meetings - Agenda Item: NOVEMBER 2019

### “NASB Update”

As a board, some items to be focused on during November include:

- Monitor progress of district goals, link goals to discussion and action items
- Review your Strategic Plan Progress Report
- Distribute the superintendent evaluation
- District Audit Report
- **Appoint your NASB Delegate Assembly Representative**
  - *In order for your board to qualify for the President’s Board Award, or the Board of Excellence Award, you must have a voting delegate attend Delegate Assembly!*
  - *If you are unsure if your board has successfully registered a delegate, feel free to check with Matt at [mbelka@NASBOnline.org](mailto:mbelka@NASBOnline.org)*

### **Networking & Events**

November means that we have reached the annual State Education Conference! Reminder that this year we have moved to the CHI Health Center spaced in downtown Omaha, as we had outgrown the meeting and exhibit space in La Vista. To view this year’s agenda, a map of the meeting rooms, etc visit ...

<http://members.nasbonline.org/index.php/state-education-conference>

NASB is also sponsoring an event in December we’d like to get on your radars and attend if interested. The 10<sup>th</sup> Annual Nebraska Child Health & Education Summit, Healthy Minds = Promising Futures will be December 3 in Lincoln. Learn more and register at our events page: <http://members.nasbonline.org/index.php/events>

### **Mark Your Calendar: 2020 Events**

President’s Retreat

January 26 - 27 | Nebraska City    February 16-17 | Sidney    February 16-17 | Kearney

Budget & Finance Workshop

January 29 | Norfolk    February 5 | Kearney

Legislative Issues Conference

February 9-10 | Lincoln

### **Advocacy/2020 Legislative Session:**

The 2020 legislative session will be here before we know it. Stay engaged during the off-season, have a voice at Delegate Assembly, and mark your calendar to attend the Legislative Issues Conference in February!



Follow NASB on twitter at [www.twitter.com/NASBOnline](http://www.twitter.com/NASBOnline) using the hashtag #liveNASB  
and on facebook at [www.facebook.com/NASBOnline](http://www.facebook.com/NASBOnline)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for "This Month In ...". To access the latest newsletter, click here:

<http://members.nasbonline.org/index.php/news-resources/board-notes>

Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska.

We look forward to seeing you in Omaha, November 20-22!

Internal Board Policies - OrganizationBoard Self-Evaluation

The primary purpose for board self-evaluation is for the improvement of school board leadership. In evaluating the board's functions and roles, the board may focus attention to the following:

1. Evaluation shall be conducted in odd years at a scheduled time and place.
2. The evaluation should be a composite of the individual board member's opinions;
3. The evaluation should include a constructive discussion of strengths and weaknesses; and
4. The board should be free to comment on any area related to its function of governing the district.

The board and superintendent will cooperatively develop an evaluation plan that evaluates the various aspects of the board's functions, duties, and roles. The evaluation will include the following items:

1. The evaluation instrument shall define and describe the standards against which the board evaluates its performance.
2. The evaluation shall include the establishment of objectives and strategies for improving board performance.
3. The evaluation shall analyze progress toward existing board goals and examine the need to establish new or revised goals.

Legal Reference: Neb. Rev. Stat. § 79-526

Date of Adoption: January 17, 2017