

## **Agenda**

1. Call to Order/Opening the Meeting
  - 1.1. Public Meeting Announcement
  - 1.2. Open Meetings Act posted on South wall of Innovation Lab
  - 1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice
  - 1.4. Pledge of Allegiance
  - 1.5. Consent Agenda
    - 1.5.1. Consider Minutes of Previous Meeting(s) and Their Approval (appendix A)
    - 1.5.2. Consider Current Bills and Their Approval (appendix B)
    - 1.5.3. Consider Financial Statements/Treasurer's Report (appendix C)
  - 1.6. Community Input
  - 1.7. Celebration of Excellence - Kevin Chavez
2. Administrator Reports
  - 2.1. Athletic Director
  - 2.2. Principal
  - 2.3. Superintendent
3. Board Committee Reports
  - 3.1. Facility
  - 3.2. Negotiations
  - 3.3. Transportation
  - 3.4. Americanism
4. Discussion/Action Items
  - 4.1. Financial Literacy Report
  - 4.2. Resignations
    - 4.2.1. Shelby High
    - 4.2.2. Scott Schwarz
    - 4.2.3. Shauna Wilken
  - 4.3. New Hires
  - 4.4. ALICAP Safety Inspection Results (Rule 10)
  - 4.5. Review Superintendent Evaluation Summary
  - 4.6. Audit Report
  - 4.7. Annual State of the School Report
5. Upcoming Learning Events
  - 5.1. NASB Legislative Issues Conference - January 25-26, Lincoln
  - 5.2. KSB Hot Topics - January 28th
  - 5.3. President's Retreat - February 16, Kearney
  - 5.4. NRCSA Legislative Forum - February 26 in Lincoln
  - 5.5. NRCSA Spring Conference March 18-20
  - 5.6. Amplified Budget & Finance Workshop, April 8 - Kearney

6. Next Meeting - January 12, 2026 at 6:00
7. Closed/Executive Session (if necessary)
8. Adjourn

Board of Education Regular Meeting  
Monday, November 10, 2025 6:00 PM Central

Bertrand Community School Media Center  
503 School Street  
Bertrand, NE 68927

Ross Boggs: Present  
Chris Davison: Present  
Isaac Kuck: Present  
Christy Pelton: Present  
Jonathan Sand: Present  
Ross Winheim: Present

Present: 6.

Also present: Nicole LeClaire, Steve Bristol, Craig Newcomb, and Steph Edgren

## 1. Call to Order/Opening the Meeting

### 1.1. Public Meeting Announcement

### 1.2. Open Meetings Act posted on South wall of Innovation Lab

### 1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice

### 1.4. Pledge of Allegiance

### 1.5. Consent Agenda

Motion to approve consent agenda, passed with a motion by Ross Boggs and a second by Chris Davison.

Ross Boggs: Yea, Chris Davison: Yea, Isaac Kuck: Yea, Christy Pelton: Yea, Jonathan Sand: Yea, Ross Winheim: Yea

Yea: 6, Nay: 0

#### 1.5.1. Consider Minutes of Previous Meeting(s) and Their Approval (appendix A)

#### 1.5.2. Consider Current Bills and Their Approval (appendix B)

#### 1.5.3. Consider Financial Statements/Treasurer's Report (appendix C)

### 1.6. Community Input -None

### 1.7. Celebration of Excellence - Shelby Forster & Culinary Arts Students

## 2. Administrator Reports

2.1. Athletic Director, Craig Newcomb, reported on winter sports participation numbers, activities classifications and district assignments, and this month's activities.

2.2. Principal, Steve Bristol, reported on calendar happenings, transportation, and facilities updates.

2.3. Superintendent, Nicole LeClaire, reported on student learning and achievements, personnel and staff updates, finance and budget, student activities, community relations, professional development, facilities and operations, Give 2 Grow campaign. District goals and

priorities update, state determinations, upcoming professional learning, assessment calendar, and family literacy initiative.

3. Board Committee Reports

3.1. Facility- discussion on the shop renovation possibilities.

3.2. Negotiations- upcoming

3.3. Transportation - nothing

3.4. Americanism - nothing

4. Discussion/Action Items

4.1. Preschool Literacy Kits Distribution

4.2. Rule 10 Safety Inspection

4.3. Superintendent Evaluation

4.4. 2024-2025 Audit

Motion to table acting on accepting results of 2024-2025 audit, passed with a motion by Ross Boggs and a second by Ross Winheim.

Ross Boggs: Yea, Chris Davison: Yea, Isaac Kuck: Yea, Christy Pelton: Yea, Jonathan Sand: Yea, Ross Winheim: Yea

Yea: 6, Nay: 0

5. Upcoming Learning Events

5.1. State Conference - November 19-20

5.2. Board President Retreat - February 16th - Kearney

6. Next Meeting - December 15 @ 6:00 pm

7. Closed/Executive Session -

8. Adjourn

Motion to adjourn the November 10<sup>th</sup> regular Board of Education meeting at 6:43 pm, and set the next regular Board of Education meeting for December 15<sup>th</sup> at 6:00 pm, passed with a motion by Chris Davison and a second by Christy Pelton.

Ross Boggs: Yea, Chris Davison: Yea, Isaac Kuck: Yea, Christy Pelton: Yea, Jonathan Sand: Yea, Ross Winheim: Yea

Yea: 6, Nay: 0

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Description</u>
45259	ACE HARDWARE	578.71	BUILDING/GROUNDS
45260	AG ED COOP ACCOUNT	12,105.35	AG ED SALARY REIMB.
45261	ALMQUIST, MALTZAHN, GALLOWAY &	100.00	PLAN MAINT & SUPPLIES
45262	AMAZON CAPITAL SERVICES	3,647.33	AMAZON SUPPLY PURCHASES
45263	APPLE COMPUTER INC.	499.00	COMPUTER HARDWARE
45264	AUTO SHACK, INC.	1,067.16	VEHICLE REPAIRS
45265	BAND SHOPPE	486.75	INSTRUCTION EXP.
45266	BERTRAND AREA CHAMBER OF COMMERCE	1,400.00	STAFF
45267	BLACK HILLS ENERGY	1,445.25	NATURAL GAS
45268	BREINIG DIESEL LLC	130.00	BUS REPAIR
45269	BRISTOL, STEVE	100.00	REIMBURSEMENT
45270	CAROLINA BIOLOGICAL SUPPLY	77.70	INSTRUCTION SUPPLIES
45271	CDL, INC.	1,941.53	MONTHLY SERVICE
45272	CDW-G GOVERNMENT, INC.	36.36	COMPUTER SUPPLIES
45273	CROSS COUNTRY MARKET	95.61	SUPPLIES
45274	EAKES OFFICE SOLUTIONS	610.19	COPIES/SUPPLIES/FURNITURE
45275	EDUCATIONAL SERVICE UNIT #9	1,240.00	MTG/DEAF/VISION
45276	ESU #11	23,907.70	MONTHLY/QUARTERLY SERVICES
45277	ESU COORDINATING COUNCIL	195.57	SOFTWARE LICENSES
	FSB	35.00	ACH FEE
45278	FRONTIER COMMUNICATIONS	242.28	TELEPHONE
45279	GENERAL FUND CLEARING	530.66	REIMBURSEMENT
45280	GRAPHIC ARTS SHOP	360.00	PRINTING ENV.
45281	GREEN LANDSCAPES INC.	725.00	GROUNDS
45282	HAMILTON INFORMATION SYSTEMS, INC.	2,298.36	TECH WIRING & CABLE
45283	HIGH BROTHERS PARTNERSHIP	422.22	GROUNDS
45284	HOLDREGE DAILY CITIZEN	224.19	LEGAL NOTICES
45285	HOLIDAY INN - KEARNEY	249.90	MEETING EXP.
45286	HOMETOWN LEASING	1,811.16	COPIER PAYMENT
45287	INSPIRE REHABILITATION, LLC	972.06	SPED PT
45288	JAYMAR BUSINESS FORMS, INC.	475.20	DISTRICT SUPPLIES
45289	JOSTENS	364.88	GRADUATION MATERIALS
45290	JW PEPPER	931.32	MUSIC SUPPLIES
45291	KSB SCHOOL LAW	1,578.50	LEGAL EXPENSE
45292	KULLY PIPE & STEEL SUPPLY	453.26	SHOP SUPPLIES
	QUADIENT FINANCE	583.30	POSTAGE & METER
45293	LECLAIRE, NICOLE	70.18	TELEPHONE REIMB.
45294	LEE ADVERTISING	129.02	KEARNEY HUB ADVERTISING
45295	LEXINGTON REGIONAL HEALTH CENTER	779.48	PHYSICAL/COUNSELING
45296	MENARDS	215.10	BLDG MAINT & SUPPLIES
45297	NCS PEARSON INC.,	288.00	PSYCH/SPED/SPEECH MATERIALS
45298	NEBRASKA ASSOCIATION OF SCH BD	2,100.00	MTG/MEMBERSHIP/SUPT SEARCH
45299	NEBRASKA COUNCIL OF SCHOOL ADM	149.00	MEETING
45300	NEW LEAF TELETHERAPY LLC	300.00	STAFF TELETHERAPY
45302	O'REILLY AUTO PARTS	58.28	VEHICLE REPAIR
45301	OMNIFY	150.00	BENEFITS
45303	PLUMBING & HEATING WHOLESALE INC.	75.19	BUILDING MAINTENANCE
45304	PSYCH COOP ACCT	10,741.07	PSYCH COOP EXP.
45305	RELIABLE PEST CONTROL SERVICES	124.00	BUILDING MAINTENANCE
45306	RENAISSANCE LEARNING INC.	3,109.40	ACCELERATED READER
45307	RUTT HEATING & A/C INC.	9,785.20	HTG & A/C REPAIR
45308	SOUTHERN POWER DISTRICT	3,809.00	ELECTRICITY
45309	STATE OF NEBRASKA	467.14	NETWORK SERVICE
	TIME MANAGEMENT SYSTEMS	250.29	TIME CARD SYSTEM
45310	UNK ACADEMIC ADVISING & CAREER	175.00	EMPLOYMENT FAIR
45311	US BANK	5,813.25	CREDIT CARD CHARGES

45312 VERIZON WIRELESS  
45313 VILLAGE OF BERTRAND  
45314 WAYNE STATE COLLEGE  
45315 WINDSTREAM  
45316 YANDA'S MUSIC

125.06 CELL PHONE  
819.87 WATER/SEWER/TRASH/  
65.00 CAREER FAIR  
81.62 TELEPHONE SERVICE  
133.98 INSTRUMENT REPAIR/SUPPLIES

December 2025 Bills	\$101,735.63
December 2025 Payroll	<u>\$361,019.71</u>
December 2025 Totals	<u>\$462,755.34</u>

GENERAL FUND CLEARING  
NOVEMBER 30, 2025

GFC

\$	DATE	CK#	TO	ACCT #	DESCRIPTION
25.00	11/04/25	4387	So Valley School	11100810002000	Elem Quiz Bowl
50.00	11/04/25	4388	Axtell School	11100810001000	JH & HS quiz Bowls
25.00	11/04/25	4389	Axtell School	11100810002000	Elem Quiz Bowl
25.00	11/07/25	4390	Arapahoe School	11100810001000	HS quiz Bowl
25.00	11/07/25	4391	Maywood School	11100810002000	Elem Quiz Bowl
25.00	11/12/25	4392	Franklin School	11100810002000	Elem Quiz Bowl
25.00	11/12/25	4393	Franklin School	11100810001000	JH Quiz Bowl
135.00	11/07/25	4394	LHS	11100610002000	Music Program Apples
65.00	11/13/25	4395	York FFA	16700810001000	Welding Competition
130.66	11/24/25	4396	US Post Office	12510531000000	US Postmaster
25.00	11/25/25	4397	Cambridge School	11100810001000	JH Quiz bowl
530.66					

BERTRAND COMMUNITY SCHOOL FINANCIAL REPORT AS OF NOVEMBER 30, 2025

	RECEIPTS	DISBURSEMENT	BALANCE
<b>GENERAL FUND</b>			
(Checking & Money Market)			
<b>Balance OCTOBER 31, 2025</b>			<u>\$2,760,750.75</u>
Receipts	\$96,658.86		
Disbursements			
Bills & Payroll		\$459,474.18	
CD=\$1,500,000			
<b>Balance NOVEMBER 30, 2025</b>			<u>\$2,397,935.43</u>
<b>ACTIVITY FUND</b>			
<b>Balance OCTOBER 31, 2025</b>			<u>\$156,634.02</u>
Receipts	\$2,934.18		
Disbursements		\$14,882.88	
<b>Balance NOVEMBER 30, 2025</b>			<u>\$144,685.32</u>
<b>ATHLETIC FUND</b>			
<b>Balance OCTOBER 31, 2025</b>			\$68,057.73
Receipts	\$1,075.11		
Disbursements		\$2,605.15	
<b>Balance NOVEMBER 30, 2025</b>			<u>\$66,527.69</u>
<b>DEPRECIATION FUND</b>			
(Bus Replacement)			
<b>Balance OCTOBER 31, 2025</b>			<u>\$660,460.88</u>
Interest	\$543.01		
Disbursements			
None			
<b>Balance NOVEMBER 30, 2025</b>			<u>\$661,003.89</u>
<b>BUILDING FUND (Regular)</b>			
<b>Balance SEPTEMBER 30, 2025</b>			<u>\$1,860,069.29</u>
Receipts			
Gosper Co.	\$1,446.88		
Phelps Co.	\$2,557.66		
Interest	\$765.11		
Disbursements			
None			
<b>Balance NOVEMBER 30, 2025</b>			<u>\$1,864,838.94</u>
<b>BOND FUND</b>			
Receipts	\$1,635.34		<u>\$374,033.34</u>
Disbursements			
None			
<b>Balance NOVEMBER 30, 2025</b>			<u>\$375,668.68</u>
<b>QCPF-2</b>			
Receipts	\$2,221.62		<u>\$388,236.51</u>
Disbursements			
None			
<b>Balance NOVEMBER 30, 2025</b>			<u>\$390,458.13</u>
<b>HISTORICAL INFORMATION</b>			
	<u>2022</u>	<u>2023</u>	<u>2024</u>
General	\$1,427,932	\$1,982,585	2,715,452
Depreciation/Bus Replacement	\$462,509	\$546,493	604,783
Building	\$612,858	\$1,027,923	1,464,548
Bond	\$180,079	\$205,973	212,553
QCPF #2	\$130,813	\$108,255	94,678

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 8101	FUND BALANCE/GENERAL	5,942.23	0.00	0.00	0.00	5,942.23
05 704 8102	FUND BALANCE/LIBRARY	982.84	0.00	0.00	0.00	982.84
05 704 8103	FUND BALANCE/POP MACHINE	(266.25)	0.00	0.00	0.00	(266.25)
05 704 8104	FUND BALANCE/AG EDUCATION	3,550.00	0.00	0.00	0.00	3,550.00
05 704 8105	FUND BALANCE/SHOP - WOODS	5,987.38	0.00	0.00	0.00	5,987.38
05 704 8106	FUND BALANCE/CLASS 2028	1,802.11	0.00	0.00	0.00	1,802.11
05 704 8107	FUND BALANCE/CLASS OF 2021	1,458.55	0.00	0.00	0.00	1,458.55
05 704 8108	FUND BALANCE/CLASS OF 2023	47.60	0.00	0.00	0.00	47.60
05 704 8109	FUND BALANCE/CLASS OF 2024	1,334.00	0.00	0.00	0.00	1,334.00
05 704 8110	FUND BALANCE/CLASS OF 2025	963.43	0.00	0.00	0.00	963.43
05 704 8111	FUND BALANCE/CLASS OF 2026	547.27	0.00	0.00	0.00	547.27
05 704 8112	FUND BALANCE/CLASS OF 2027	5,464.08	0.00	0.00	0.00	5,464.08
05 704 8113	FUND BALANCE/CLASS OF 2032	340.00	0.00	0.00	0.00	340.00
05 704 8114	FUND BALANCE/B CLUB	18,790.59	0.00	0.00	0.00	18,790.59
05 704 8116	FUND BALANCE/NHS	7,108.63	83.28	0.00	0.00	7,025.35
05 704 8117	FUND BALANCE/STUDENT COUNCIL	1,782.35	0.00	0.00	0.00	1,782.35
05 704 8120	FUND BALANCE/BAND	10,504.16	7,415.00	0.00	0.00	3,089.16
05 704 8121	FUND BALANCE/CONCESSIONS	(1,290.51)	1,106.15	40.75	0.00	(2,355.91)
05 704 8126	FUND BALANCE/BCSVSO	1,883.85	0.00	0.00	0.00	1,883.85
05 704 8130	FUND BALANCE/PLAY	921.23	2,293.00	0.00	0.00	(1,371.77)
05 704 8135	FUND BALANCE/READING ENRICH	4,635.66	27.82	0.00	0.00	4,607.84
05 704 8136	FUND BALANCE/SPEECH	110.41	0.00	0.00	0.00	110.41
05 704 8137	FUND BALANCE/INST. RENTAL	75.00	0.00	0.00	0.00	75.00
05 704 8144	FUND BALANCE-STUDENT FEES	180.00	0.00	0.00	0.00	180.00
05 704 8145	FUND BALANCE-YEARBOOK 2022-2023	(160.07)	0.00	0.00	0.00	(160.07)
05 704 8146	FUND BALANCE YEARBOOK 2023-2024	(1,798.73)	0.00	0.00	0.00	(1,798.73)
05 704 8148	FUND BALANCE YEARBOOK 24-25	5,787.31	2,985.29	842.56	0.00	3,644.58
05 704 8149	FUND BALANCE/ELEM GRANT	1,310.06	0.00	0.00	0.00	1,310.06
05 704 8150	FUND BALANCE - JEANS FUND	(729.56)	449.02	0.00	0.00	(1,178.58)
05 704 8151	FUND BALANCE-GREENHOUSE DONATIONS	239.29	0.00	0.00	0.00	239.29
05 704 8152	FUND BALANCE BEEF BOOSTERS FTF	(184.02)	0.00	0.00	0.00	(184.02)
05 704 8154	FUND BALANCE - ART PROJECTS	795.58	0.00	0.00	0.00	795.58
05 704 8155	FUND BALANCE - DIABETES SUPPLIES	1,268.18	0.00	0.00	0.00	1,268.18
05 704 8159	FUND BALANCE-IPAD INSURANCE	69,568.84	0.00	250.00	0.00	69,818.84
05 704 8160	VIKING GRIND FUND BALANCE	1,145.00	523.32	1,800.87	0.00	2,422.55
05 704 8175	FUND BALANCE BLEACHERS	0.00	0.00	0.00	0.00	0.00
05 704 8176	FUND BALANCE/CONCESSIONS HOLDING	6,577.53	0.00	0.00	0.00	6,577.53
	FAFSA NIGHT GRANT FUND BALANCE	(40.00)	0.00	0.00	0.00	(40.00)

Activity Fund Balance Report - Summary - Exclude Encumbrances  
11/2025 - 11/2025

Chart of Account Description

Fund Total: 05

Beginning Balance  
156,634.02

Expenses  
14,882.88

Revenues  
2,934.18

Balance Change  
0.00

Balance  
144,685.32

Fund: 04 ATHLETICS

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
04 704	FUND BALANCE	45,385.39	0.00	0.00	0.00	45,385.39
04 704 9101	ATH GATE FUND BALANCE	4,422.00	0.00	120.11	0.00	4,542.11
04 704 9102	ATH MISC. FUND BALANCE	(8,975.13)	2,195.15	0.00	0.00	(11,170.28)
04 704 9103	ATH OFFICIALS FUND BALANCE	(9,260.00)	150.00	0.00	0.00	(9,410.00)
04 704 9104	ATH MEET FUND BALANCE	(786.00)	260.00	100.00	0.00	(946.00)
04 704 9105	ATH EQUIPMENT FUND BALANCE	(725.59)	0.00	0.00	0.00	(725.59)
04 704 9120	ATH VOLLEYBALL FUND BALANCE	2,888.17	0.00	0.00	0.00	2,888.17
04 704 9121	ATH FOOTBALL FUND BALANCE	3,595.39	0.00	855.00	0.00	4,450.39
04 704 9122	ATH BOY BB FUND BALANCE	918.18	0.00	0.00	0.00	918.18
04 704 9123	ATH GIRLS BB FUND BALANCE	3,549.49	0.00	0.00	0.00	3,549.49
04 704 9124	ATH CC FUND BALANCE	932.76	0.00	0.00	0.00	932.76
04 704 9125	ATH CHEERLEADERS FUND BALANCE	3,762.96	0.00	0.00	0.00	3,762.96
04 704 9126	ATH TRACK FUND BALANCE	8,617.00	0.00	0.00	0.00	8,617.00
04 704 9127	FUND BALANCE - GOLF	1,934.58	0.00	0.00	0.00	1,934.58
04 704 9128	ATH W/R FUND BALANCE	1,060.08	0.00	0.00	0.00	1,060.08
04 704 9140	ATH VIKING STORE FUND BALANCE	3,788.62	0.00	0.00	0.00	3,788.62
04 704 9141	ATH DONATED FUNDS BALANCE	7,266.96	0.00	0.00	0.00	7,266.96
04 704 9150	ATH VIKING BOOSTER CLUB FUND BALANCE	(317.13)	0.00	0.00	0.00	(317.13)
	Fund Total: 04	68,057.73	2,605.15	1,075.11	0.00	66,527.69

**Cash Balance 10/31/2025** \$56,298.29

**Receipts**

Student Lunches	\$6,568.40
General Fund	\$0.00
Noon Duty	\$0.00
State Reimb.	\$11,258.50
Adult	
Roll	\$367.00
Preschool	\$264.21
Rebate	
Reimbursement	\$0.00

**Total Receipts** \$18,458.11

**Total Available** \$74,756.40

**Expenditures**

Food	\$12,171.71
Salary	\$13,570.74
SS	\$637.03
Medicare	\$148.98
Retirement	\$1,098.52
Insurance	\$3,221.58
Equipment/Improvements/Supplies	\$430.00
Other	\$0.00

**Total Expenditures** \$31,278.56

**Cash Balance 11/30/2025** \$43,477.84

Placing, Awards, Recognition for the One Act Play

RPAC - East 1st Place

Jyden Wilkens, Ashlynn Edgren, Isaac Hernandez, Addie Andersen, Ryker Schroeder, Alyvia Rabe & Sofia Guajardo — Outstanding Tech Crew

District - Runner Up

Jyden Wilkens, Ashlynn Edgren, Isaac Hernandez, Addie Andersen, Ryker Schroeder, Alyvia Rabe & Sofia Guajardo. Kevin Chavez - Outstanding Actor —-- Outstanding Tech Crew

Football & Volleyball - All District / Conference - Fall 2024

Football

(All District)

Hunter Nelson - 1st Team RB/DB

Rhett Brown - HM

Waylon Olesen - HM

Volleyball

(All Conference)

Addison Anderson - RPAC East HM

Adrian Sand - RPAC East HM

Winter sports participation (final) numbers

Boys Basketball: 13

Girls Basketball: 12

Boys Wrestling: 11

Girls Wrestling: 2

This month's activities

TUE DEC. 16 — VBB vs. Hi-Line: JV - 4:30; GV - 6:00; BV - 7:30

FRI DEC 19 — WR @ Alma Quad - 4:00

SAT DEC 20 — WR @ Cambridge Inv-10:00

— BB vs. Blue Hill: JV - 2:00; GV - 3:30; BV - 5:00

DEC 24—28: — NSAA Moratorium: Gym/Weight Room/School Closed to Students

MON DEC. 29— BB @ Elm Creek Tournament: Girls - 11:00; Boys - 12:45 (both teams vs. Gibbon)

TUE DEC. 30 — BB @ Elm Creek Tournament: Times TBD. Girls - 11:00 or 2:30; Boys 12:45 or 4:15

FRI JAN. 2 — BB @ Wauneta-Palisade: JV - 3:30; GV - 5:00; BV - 6:30

SAT JAN. 3 — BWR @ Pleasanton Inv. - 9:00;

— GWR @ SEM Inv. - 11:00

TUE JAN 6 — BB vs. Wilcox-Hildreth: JV - 4:30; GV - 6:00; BV - 7:30

THU JAN 8 — BB vs. Southern Valley: JV - 4:30; GV - 6:00; BV - 7:30

FRI JAN. 9 — WR: @ Burwell Invite – 11:30

SAT JAN. 10 — BB @ South Loup: JV - 4:00; GV - 5:30; BV - 7:00

MON JAN. 12 — JHBB vs Loomis (G & B) - 2:00

— F/S BB @ Cambridge Tournament: Girls - 4:00 & 6:30; Boys - 5:15 & 7:45

## **December 2025 Board Report**

### **Important Dates**

PK-5th Grade Elementary Music Concert 12/9/25

High School Christmas Program 12/18/24 at 6:30 p.m.

MAP

**JH and HS Finals** - On Dec 18th and 19th the JH and HS will complete their Semester Final Exams. We run a modified daily schedule and will have a 1:00 p.m. dismissal on both days.

**Christmas break** is 12/22-1/5/26 for students, Teachers return 1/5/26 and students return 1/6/26.

**NSAA Moratorium** 12/24-12/28



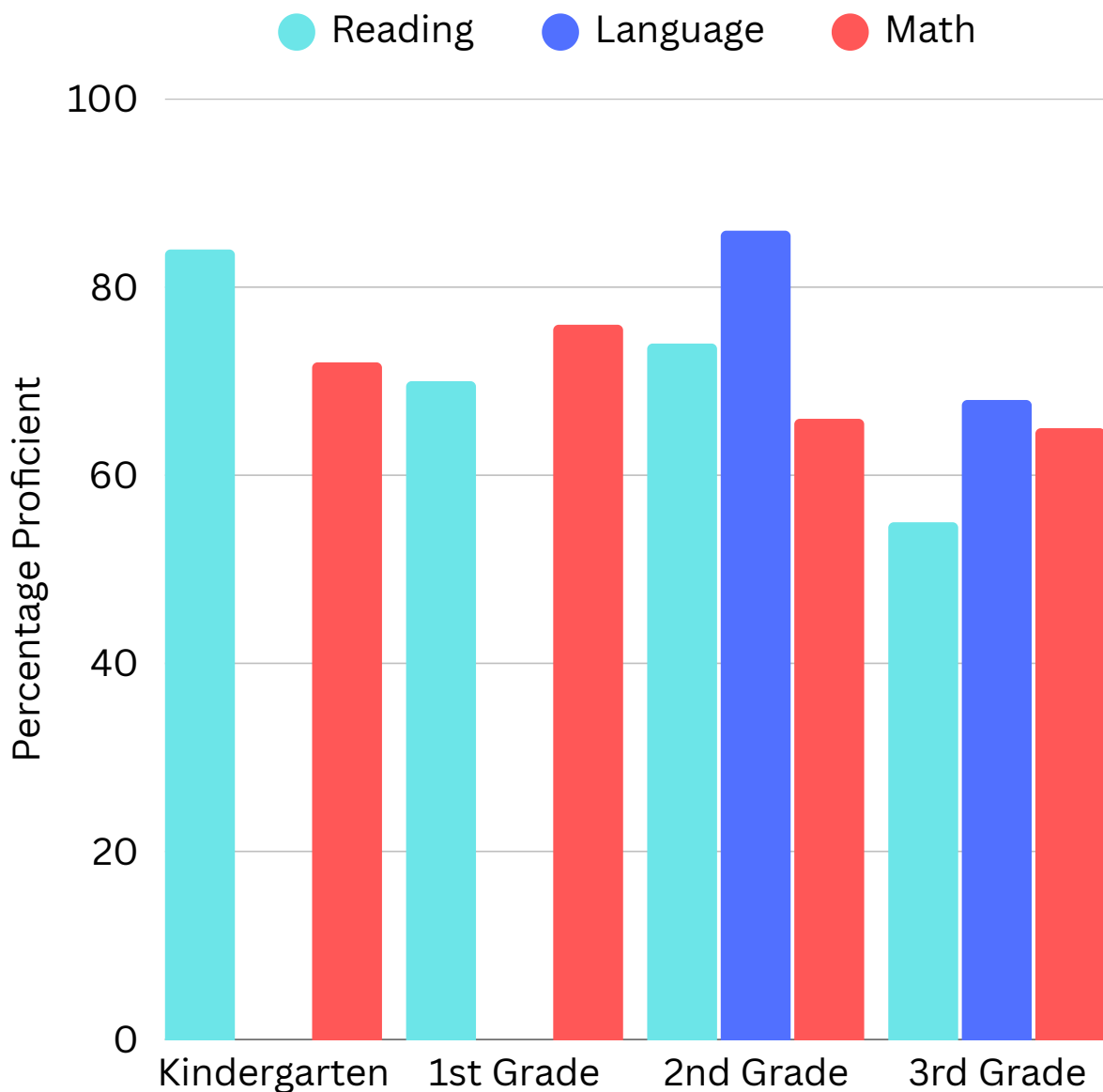
## Vision & Mission

*Honor Tradition. Inspire the Future.*

Rooted in the values, strength, and tradition of our Nebraska community and guided by a dedicated and passionate staff, Bertrand Community School is nurturing a vibrant, future-focused learning environment in which all students are equipped with the skills, knowledge, and character to shape their future as thoughtful, responsible citizens.

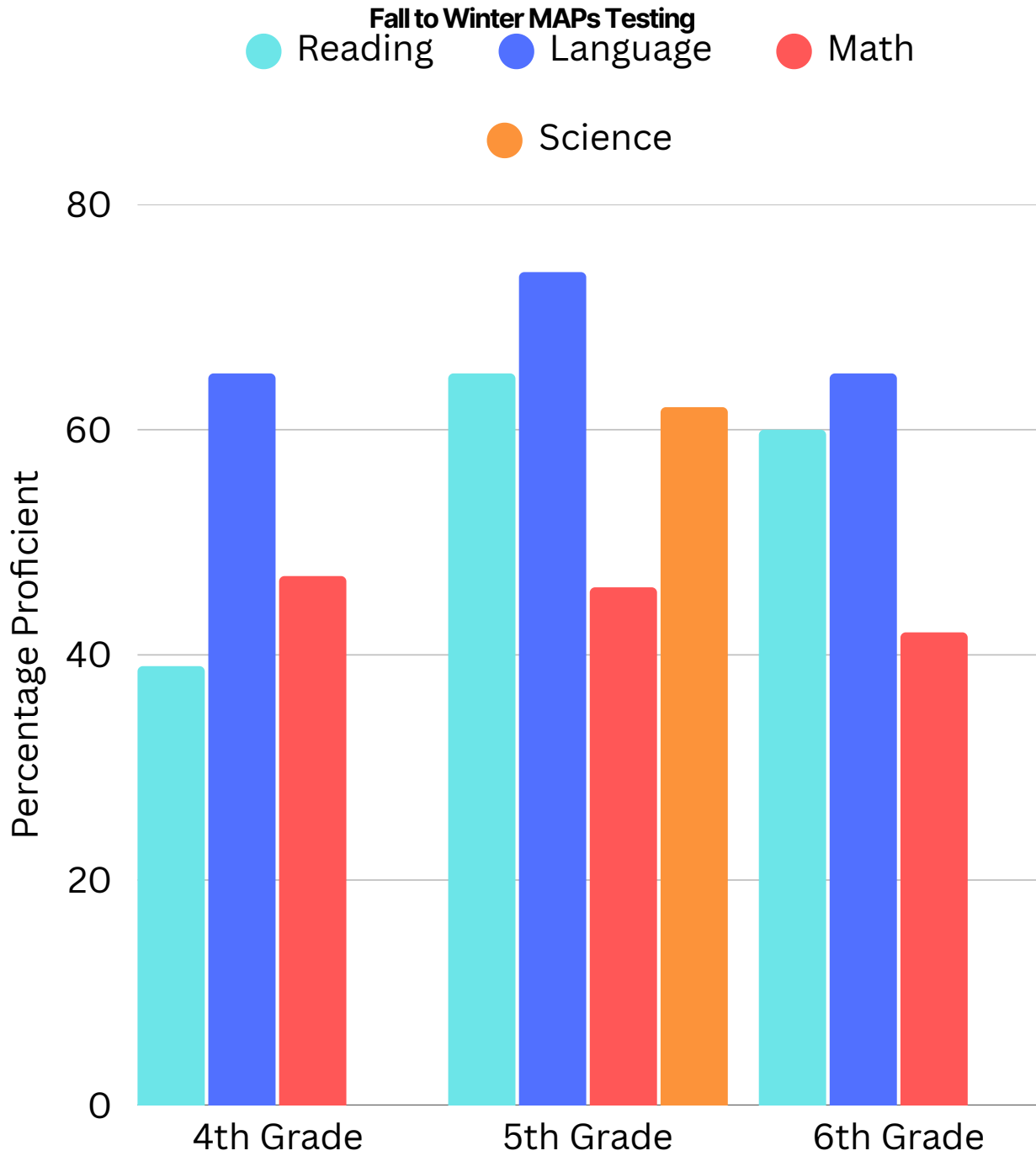
## Student Learning & Achievement

Fall to Winter MAPs Testing





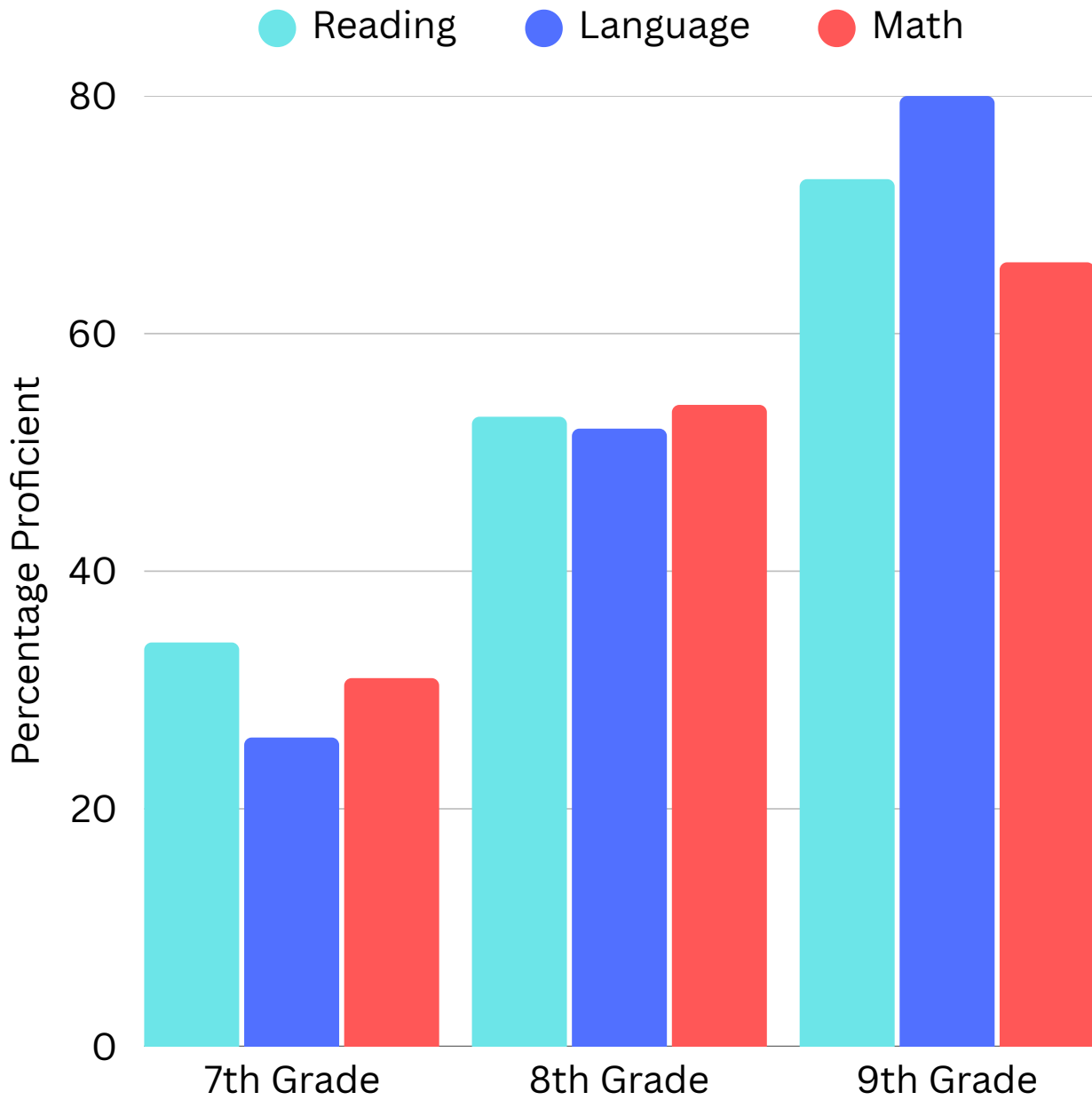
## Student Learning & Achievement





## Student Learning & Achievement

Fall to Winter MAPs Testing





MONDAY  
15 DECEMBER 2025

# BERTRAND COMMUNITY SCHOOL SUPERINTENDENT REPORT

## Personnel & Staff Updates

Open Positions have been posted to NDE

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## Finance & Budget

COPS Grant has been awarded. This is a reimbursement-based grant for safety & security measures. I will work with the Safety Team & Facilities Committee to determine priorities

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## Policy & Compliance

Nothing to Report

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## Student Activities

A/R Games are on Wednesday.

6-12 Christmas Concert Wednesday

Finals Thursday/Friday. Dismiss at 1:00 both days

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## Community Relations

BACF Banquet went well. I was able to talk to different communities about the things we are doing in Bertrand with CTE and network with people all over the state.

## Professional Development

December 5<sup>th</sup> Inservice focused on assessment results and progress monitoring. We are seeing great gains with our student growth and intervention programs.

Anna Gardine, Cole Birkel & I attended the CTE VISION Conference in Nashville last week.

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## Facilities & Operations

Shop Project - Contracts submitted for review.

I'd like to establish an exploratory committee on the possibility of a site-based daycare. We currently have over 50% of our staff with children under 18 months and/or expecting their first or second child in the next 6 months.

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## Give 2 Grow Campaign

The Annual Give 2 Grow Campaign raised \$44,734.00 to go toward the bleacher project and CTE efforts. We are waiting on the announcement for matching funds to withdraw.



MONDAY  
15 DECEMBER 2025

BERTRAND COMMUNITY SCHOOL  
**SUPERINTENDENT REPORT**

## District Goals & Priorities Update

### *Mission & Vision Statements*

*PBIS Expectations in progress - V\*I\*K\*I\*N\*G*

*Data Review at September/December Inservice*

PD Alignment to CIP Goals

*Tier One Expectations included in Weekly Update*

Staff are engaging with MTSS/CIP work and we are making steady progress

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## Nebraska Perceptual Survey

Perceptual Survey (Rule 10) has been posted and opened on November 4<sup>th</sup>. Survey will close December 15<sup>th</sup>.

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## Upcoming Professional Learning

### **JANUARY:**

**-NASB Legislative Issues Conference**

**-KSB Hot Topics**

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## Assessment Calendar

Pre-ACT (10) - Spring (TBD)

ACT (11) - April 7

NSCAS (3-8) - March 23 - May 1 Window

# BERTRAND COMMUNITY SCHOOL

*“Honor Tradition. Inspire the Future.”*

503 School Street \* Bertrand, Nebraska 68927 \* Phone 308-472-3427 \* FAX 308-472-3429

Web Page [www.bertrandvikings.org](http://www.bertrandvikings.org)

---

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Superintendent  
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Steve Bristol  
Principal  
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Jenna Christensen  
Guidance Counselor  
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## Financial Literacy Act Compliance Report

Nebraska Revised Statute 79-3004 (Financial Literacy Act) requires all Nebraska school districts to:

- Provide financial literacy instruction in grades K–12,
  - Ensure all high school students complete at least one five-credit course in Personal Finance/Financial Literacy prior to graduation, and
  - Annually report to the Board on student progress and district implementation
- 

### 1. High School Financial Literacy Course Requirement

- Course Offered: Lifetime Readiness (5 credits) – aligned to Nebraska Financial Literacy Standards.
- Course Status: The course meets the statutory definition of financial literacy, including instruction in:
  - Budgeting & record-keeping
  - Banking & financial institutions
  - Taxes
  - Credit & debt management
  - Savings & investment
  - Risk management & insurance

### 2. K–8 Financial Literacy Instruction

- Financial literacy content is integrated into the K–8 instructional program through:
  - Elementary (K–3):
    - Social Studies units on earning, saving, spending, wants vs. needs
    - Classroom banking simulations
    - Use of district-approved materials aligned to NDE financial literacy indicators
  - Middle School (4–8):
    - Embedded standards in Social Studies curriculum
    - Budgeting & career-readiness activities connected to Career Pathways
    - Digital literacy lessons on online safety, purchasing, and financial decision-making

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### 3. Student Completion:

- 100% of seniors scheduled to graduate in May 2026 are enrolled in or have already completed the required Personal Finance course.
- All transcripts reflect the completion requirement for previous graduating classes since the law took effect.

### 4. Statement of Compliance

- Based on current course offerings, student enrollment/completion, and K–12 instructional integration, Bertrand Community School declares full compliance with all provisions of the Nebraska Financial Literacy Act for the 2025-2026 school year.
- It is recommended that the Bertrand Board of Education accept this Financial Literacy Compliance Report as evidence that the district meets all statutory requirements under Neb. Rev. Stat. 79-3004.



**2025-2026 SUMMARY REPORT  
CARL DIETZ, LOSS CONTROL CONSULTANT  
BERTRAND PUBLIC SCHOOLS**

Inspection date: November 3, 2025

Key persons met with: Nicole LeClair-Superintendent. Steve Bristol.

'Experience Modifier' Rates: 2025-0.80; 2024-.79; 2023-0.75; 2022-.75; 2021-.75; 2020-.75,

**NOTES FROM ADMINISTRATIVE INTERVIEW**

- I. **CYBER SECURITY:** The District is currently **Qualified**.
  - A. **Questions/Concerns reach out to Daniel Shonka** at [daniel.shonka@prmne.com](mailto:daniel.shonka@prmne.com) (402) 957-4150.
  - B. Homeland Security offers Cyber screenings, vulnerability assessments, and penetration testing for Schools, FOR FREE. Contact Nic Brand at [Nicholas.brand@cisa.dhs.gov](mailto:Nicholas.brand@cisa.dhs.gov)
- II. **SAFETY COMMITTEES: Complete**
  - A. **Nebraska Department of Education Rule 10:** The school district has a safety committee composed of representatives of the faculty, parents, and community. The committee meets at least once a year and keeps accurate documentation of the meeting(s). The school district has an outside person conduct an annual safety review and submit the report to the superintendent.
  - B. **Nebraska law 48-443 (from LB-757 1993).** The school district is an employer, and as such, all state and federal worker safety laws apply to your school district. The Safety Committee meets quarterly, documents these meetings and keeps the records for at least three years.
- III. **ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA) Complete**
  - A. Conduct a Three-Year inspection, maintain an update management plan onsite, notify parents and staff annually of the management plan, designate a contact person, train custodial staff in asbestos awareness and ensure all inspections and abatement are handled by licensed professionals.
- IV. **SEXUAL HARASSMENT/ABUSE/TITLE IX: Complete**
  - A. **DATING VIOLENCE:** Nebraska Education Law 79-2,141 (3) "To ensure notice of a school district's dating violence policy, the policy shall be published in any school district handbook, manual, or similar publication that sets forth the comprehensive rules." (4) "Each school district shall provide dating violence training to staff deemed appropriate by a school district's administration." 79-2, 141 "Each school district shall incorporate dating violence education that is age-appropriate into the school program.
  - B. **Title IX Guidelines-August 2020: Complete**
    1. Coordinator (1) your Title IX Coordinator must be an employee; (2) Investigator (3) Decision-Maker or the individual who would hear an appeal.
    2. Make sure your Title IX policy is updated. The new regulations require you to provide notice of your Title IX policy This includes posting it on your website and including it in your handbooks.

- V. **Concussion Protocol: Complete**
- VI. **Suicide Prevention: Complete.** Suicide Hotline # 988.
  - A. Below is the link for “Safe-2-Help” and Suicide Hotline posters.
    - 1. <https://www.education.ne.gov/wp-content/uploads/2023/05/Safe2Help-988-911-Poster.pdf>
- VII. **Job Descriptions need to be updated with lifting requirements.**
- VIII. **MSDS**-The Safety Data Sheets are available.
- IX. **Accident Reports-**
- X. **Drills-**
  - A. Tornado (within the first two weeks of school) **Yes**,
  - B. Lock-Down, **Yes**
  - C. Fire (within the first two weeks of school) **Yes**,
  - D. Evacuation and unification drills-**Yes**
  - E. Bus evacuation (twice during year) Leaders and Helpers should be identified during the evacuation training **Yes**
- XI. **Other training**
  - A. AED training, CPR, First Aid all **Complete**.
  - B. NDE Emergency Operating Procedures (EOP). **Complete**
  - C. **Safe Schools-196** modules completed last year.
- XII. **Seizure training-COMLETE.**
  - A. Anaphylaxis -- Statute, 79-3204 --Beginning with school year 2022-23, in addition to any other professional development and collegial planning activities for certificated school employees, each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two school years.
  - B. Asthma-Anaphylaxis -- Statute, 79-3203 -- Each school shall have at least one school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved.

**INTERIOR WALK THROUGH SUMMARY. The custodial closet storage room should be shut and locked.**

- **Front Entry-secured entry.Needs updated. The front entrance is locked, but once visitors are allowed into the building they have direct access to the hallway. A secure vestibule is recommended for added security.**
  - School has a ‘controlled entry’ with a secure vestibule
  - School has surveillance cameras & recording equipment
- **Office area**
  - Electrical cords are covered or secured to prevent a tripping hazard.
  - File cabinets, shelves, partitions properly secured and free of loose items.
  - Safety equipment is readily available.
- **Hallways/Stairways/Exits. Exit S door needs to be inspected.**
  - Hallways have 6’ wide unobstructed pathway
  - Handrails are in good condition
  - Steps are covered with a non-slip coating or tread to prevent slips
- **Lights**

- All exit lights and emergency lights are in working order 2<sup>nd</sup> power source
  - Emergency exit lights tested twice per year
- Make sure all staff members know where the main water shut-off, electrical shut-off and gas shut-off valves are located.
- Outside exit doors are numbered (matched interior)
- **Fire Extinguishers:**
  - Fire alarm system/fire extinguishers are inspected annually
  - Fire extinguishers are inspected monthly in-house
- Classroom doors are shut and locked when occupied. **NO.**
- Door windows have a blind that can be pulled down during lockdowns. Emergency exit signs are posted in classrooms.
- Classrooms are clean and free from obstructions or trip hazards.(4' wide exit). Classrooms are organized with sufficient walkways and access throughout the room.
- Child prepared artwork does not exceed 20 percent of the wall area.
- Windows in classroom doors should be uncovered. **NO, Room 407 is covered.**
- Rooms larger than 1,000 SF have two exits with lighted exit signs.
- Classrooms are clearly marked with numbers
- Teachers can lock classrooms from inside the classroom.
- Classroom doors have a window.
- Electrical cords are not tripping hazards.
- GFI outlets located within 6' of sinks
- Storage is 24" below the ceiling in buildings without fire sprinklers or 18" below the ceiling in buildings with fire sprinklers.
- **Art Room: NA**  
The kiln is in a separate locked room and it is properly vented.
- **Science:** the corrosives cabinet needs to be labeled
  - Flammables and corrosive liquids are locked in a separate room in properly labeled cabinets. Flammables are in a properly labeled cabinet. Corrosives were not locked in a cabinet.
  - There is an emergency gas shut off valve and it is properly labeled.
  - Safety goggles, an eye wash station and a fire blanket are all available.
- **Industrial Arts The industrial arts area is much better, but still needs a lot of work. This room will be renovated by next summer.**
  - Power equipment is properly grounded.
  - Manufactured guards are in place.
  - Fire exit and route signs highly visible?
  - There are clear pathways between machinery, electrical panels and to the exit doors and there is adequate space available to safely operate equipment.
  - The shop is adequately ventilated.
  - Items are stored so as not to present a tripping hazard.
  - Cords and cables are arranged so as not to present a tripping hazard.
  - Emergency shut-offs are clearly visible and readily accessible.
  - Floor areas are kept clear of tripping hazards.
  - The dust collector system is operating well and maintained on a regular basis.
  - All machinery securely fastened to the floor or work bench.
  - Oil based paints and stains are kept in a flammable cabinet.
  - Fire extinguishers accessible, mounted properly, and inspection tagged.
  - Compressed gas cylinders are secure.

- Personal Protective Equipment (PPE), goggles and aprons etc. are available?
- **Gymnasium:**
  - Bleachers in good condition and provided with guardrails.
  - Lights are protected from glass breakage.
  - There are mats behind the basketball goals and in other potential hazard areas.
  - Movable backboards have safety straps and they are regularly inspected.
- **FCS room: The outlets in this room need to be Ground Fault Circuit Interrupters-GFCI.**
  - Fire extinguishers are accessible, mounted properly, and inspected.
  - Gas shut-off valves are easily accessible
  - GFCI breakers are properly installed.
- **Tornado Shelter-** The tornado shelter is clearly marked and this area has been declared a safe area by the safety committee. **Make sure the tornado shelter area has a proper sign.**
- **Food Preparation Facility: Check to be sure the ladder in the food storage room is adequate**
  - The auto hood suppression systems inspected and certified by an outside firm on a regular basis?
  - Floors have non-skid surfaces or rubber matting
  - Heavy items stored on lower shelves in storage areas
  - A ladder or step stool available for upper shelved items
  - A Type K fire extinguisher is available in the kitchen area, wall mounted and at least one near the exit.
  - A gas line shut-off valve is readily accessible near each appliance.
- **Boiler room: The exit by the boiler room needs to have a lighted exit sign**
  - The room is clean and orderly and not used for storage.
  - Electrical panels and breaker boxes clear of obstructions
  - The doors shut and locked when not in use
  - A fire extinguisher is kept in the furnace/boiler room.
  - Emergency shut-off switches located by exits, accessible and labeled.
  - The boiler inspection certificate is current and prominently displayed. The inspection sticker needs to be placed in the boiler room. 9/5/24.
- **Restrooms – OK – ADA compliant.**

**EXTERIOR WALK THROUGH SUMMARY. The drain by the north east part of the sidewalk and the gymnasium needs to be replaced.**

- Sidewalks/Concrete areas are in good condition.
- Crosswalks are properly marked and maintained
- The student loading zone is properly marked and the area is monitored by adults.
- The parking lot is in good condition.
- Fencing around school is in good condition.
- **Playground/Playground equipment** is in good condition (see USCP guidebook for more information).
  - The fall area needs 6"-9" of rubber, wood mulch or pea gravel.
- Athletic fields are in good condition
  - Light poles are in good condition

- Bleacher seating is inspected, broken wood boards are replaced, handrails are available
- Sprinkler heads on the football field are not a hazard.
- Bus Barn-fire extinguisher, first aid kit, Transportation book
- Signs located in safe positions (not hanging over sidewalks)
- Roof drains do not drain over sidewalks
- The outside stairs and exit doors are clear of ice and snow (seasonal)

**TRANSPORTATION FLEET: Did not inspect during this visit**

1. RULE 92 005.41A2 Each bus shall be equipped with a durable webbing cutter (belt cutter) having a full width handgrip and a protected, replaceable or non-corrodible blade. The belt cutter shall be mounted in a location accessible to the seated driver in an easily detachable manner. Seat belt cutting devices are attached to the keys of each vehicle.
2. The vehicles were equipped with first aid kits, body fluid clean-up kits, fire extinguishers and emergency markers.

**Contact Reminders (below information is also included on the ALICAP website)**

**Sexual Harassment** - Sarah Loftus 402-963-2861

**Ransomware Contact** - Shari Shonka 402-884-3751 extension 1

**Workmen's Compensation** - Jennifer Cheever 402-963-2804 OR

Mandy Rady 402.963.2843 OR Todd Jones 402-963-2852

**Auto, Property, Liability** - Sarah Loftus 402-963-2861

**Facility Claims** - Maurice Anderson at 402-955-9903

**Nurse 24/7 Hotline for Workers' Compensation Injuries-** 855-364-9865

**Any Questions** - Megan Boldt 402-423-4951

**DISCLAIMER**

*Because it is solely your responsibility to make safety and health inspections and take whatever actions may be necessary to prevent losses, enforce safety procedures, detect and eliminate hazardous conditions and comply with any federal, state or local law, annual NDE Rule 10 review or any other rule or regulation concerning safety or health, we must advise you that by conduction of surveys and issuing recommendations or reports, ALICAP does not undertake to render services or assume a duty to you or for your benefit or to any third person or for that person's benefit. ALICAP's surveys, recommendations and reports are made solely for the purpose of aiding us in reducing our losses and are not intended to detect or point out all the hazardous conditions on your property or in your operations. There may be hazardous conditions on your property or in your operations which have not been either detected or pointed out to you. You must not rely solely on ALICAP's surveys, recommendations or reports to discover any hazardous conditions as it is your responsibility to do so.*

Carl Dietz, NASB, ALICAP 308 289-3920

## REQUIRED TRAINING/DRILLS FOR PUBLIC SCHOOLS-Checklist

Regulations for Public Schools			
PROGRAM	STATUTE or RULE	REQUIRED TRAINING/DRILLS	Date
Alcohol/Drug Abuse	79-712	79-712 Required for Students	
Asbestos management plan		Federal law	
Asthma-Anaphylaxis	79-224 (79-639)	Each school shall have at least one school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of seizure rescue medication or medication prescribed to treat seizure disorder symptoms.	
Asthma-Anaphylaxis New 2022	79-3203-3204	Each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two years.	
Bloodborne Pathogen Exposure Prevention	OSHA	Highly recommended, not required;	
Bullying Prevention/ Education	79-2,137	Policy is required	
Child Abuse Reporting	79-2, 157 and 28-711	District policy and procedures for mandatory reporting is REQUIRED	
Concussion Protocol	71-9104	Protocol and practice for <i>Removal from Play, Return to Plan, Return-to-Learn</i> ;	
CPR		Training for coaches is required. AED training is required if used in the district.	
Dating Violence	79-2, 139. Also Rule 10 section 011	Published policy in School District Handbook or similar manual/publication; training is for staff that are deemed appropriate by a school district's administration	
Drug-free workplace	41 USC Section 702	Federal law, signed copy of notice of policy from every employee	
EOP – Emergency Operation Plans	79-2, 141 (Rule 10 Safety)	The school district must have a plan, committee, and annual review and site visit.	
Evacuation/Fire Drills	81-527	10 Drills – once a month and one additional drill the first 30 days of school	
Firearms in School	79-263	Policy is required, training is required.	
First Aid		Training is required for coaches	
Heat Related Issues		Training is required for Coaches and Extra-Duty Sponsors	
Harassment/ discrimination/Title IX	79-2,137	Policy must be posted on the website; training is required for Title IX personnel	

Rule 10 Safety and Security Committee and Annual Audit	Rule 10	Each school system shall have a school safety/security committee which includes representatives of faculty, parents, and the community. The committee meets at least annually to prepare and/or review safety/security plans and procedures. The school system's safety and security plan is reviewed annually by one or more persons not on the local school system safety committee and not an employee of the school system. This review will include a visit to school buildings to analyze plans and procedures, and provide recommendations.	
School safety and security reporting system	LB 322; State Statute to amend 79-2,144	School Safety and Security Plan" for 79-2. Must provide training for members of any threat assessment team serving a public or nonpublic school	
Sexual Harassment	79-879	Policy required	
Sexual Misconduct	79-866	Policy required	
Shelter/Tornado drills	79-2, 144	Two Drills required; once during the first two weeks of school and once in March	
Suicide Awareness and Prevention Training	79-2, 144-146 ; see also 79-538	At least one hour of training per year for school personnel	
Transportation Guidelines	79-609 Federal Highway Safety Act	Two bus evacuation drills (one during the first month of school and one in January) for each pupil who is transported in a school vehicle. Each bus shall be equipped with a belt cutter. All vehicles should be equipped with first aid kits, body fluid clean-up kits, fire extinguishers and emergency markers.	
Use of Personal Protective Equipment	OSHA	Training is required	
Workplace Safety Committee/Labor Committee	48-443	The school district is an employer and all state and federal worker safety laws apply. The law requires that you have a 'Labor Committee' that meets quarterly. The committee includes representatives from all work departments. The focus of the committee is on the day-to-day safety of the students and staff. Document each meeting and keep the records for at least three years.	