

Board of Education Regular Meeting
Monday, August 12, 2024 7:00 PM
Music Room, Humboldt
810 Central Ave
Humboldt, NE 68376-9706

1. **OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL - PLEDGE OF ALLEGIANCE***
2. **WELCOME PATRONS AND GUESTS**
3. **PATRON COMMENT**
4. **APPROVE CONSENT AGENDA**
 - 4.1. Meeting Minutes
 - 4.2. Bills for Payment
 - 4.3. Review Treasurer's report
5. **REPORTS**
 - 5.1. Principal Caniglia
 - 5.2. Principal Standerford
 - 5.3. NASB Report - Neal Kanel
 - 5.4. Committee Reports
6. **AGENDA ITEMS**
 - 6.1. Approve board member's leave of absence
 - 6.2. ALICAP Insurance Renewal
 - 6.3. UNL Extension Renewal
 - 6.4. Calendar Change: Switch the early out day on December 6 to December 13 and have a full day on December 6. Due to 3rd grade field trip to Peru.
 - 6.5. Treadmill Replacement (Lease)
 - 6.6. Personnel Hires:
 - Stephanie Schmit - FCS
 - Michele Wendlandt - Para
 - Alana Thompson - Para
 - 6.7. Personnel Resignations
 - James Johnson
 - 6.8. Policies Final Read for Approval.
 - 6.9. Repair of North HVAC Unit \$39,648 - Beatrice Mechanical
7. **SUPERINTENDENT GRIFFITH REPORT**
8. **BOARD MEMBER CONCERNS**
9. **ADJOURN**

Board of Education Regular Meeting

Monday, July 8, 2024 7:00 PM

Music Room, Humboldt

Attendance Taken at 7:01 PM. Kyle Hilgenfeld: Present, Mike Kanel: Present, Neal Kanel: Present, Dave Mezger: Present, Scott Ogle: Present, Leah Reyes: Absent.

1. OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL -PLEDGE OF ALLEGIANCE*

2. WELCOME PATRONS AND GUESTS

Co-op Baseball was up for discussion.

3. PATRON COMMENT

4. APPROVE CONSENT AGENDA

Approved passed with a motion by Mike Kanel and a second by Dave Mezger. Yea: 5, Nay: 0

4.1. Meeting Minutes

4.2. Bills for Payment

4.3. Review Treasurer's report

5. REPORTS

5.1. NASB Report - Neal Kanel

5.2. Assistant Principal Report

5.3. Committee Reports

5.3.1. Interim Principal Committee

Met & have the interim principal lined up, Kim Caniglia.

5.3.2. Policy Committee

Discussed the updated policies we received from KASB & cell phone policy.

5.3.3. Building Committee

Discussed the HVAC that needs updated in the commons area.

6. AGENDA ITEMS

6.1. Approve board member's leave of absence

Motion to approve board member's leave of absence passed with a motion by Mike Kanel and a second by Kyle Hilgenfeld. Yea: 5, Nay: 0

6.2. Baseball Coop - Auburn

Motion to approve Co-op with Auburn for Baseball passed with a motion by Mike Kanel and a second by Kyle Hilgenfeld. Yea: 4, Nay: 1

6.3. 6-12 Student Handbook for approval

Motion to approve passed with a motion by Kyle Hilgenfeld and a second by Dave Mezger. Yea: 5, Nay: 0

6.4. Activity Handbook for approval

Motion to approve the 2nd reading passed with a motion by Neal Kanel and a second by Dave Mezger. Yea: 5, Nay: 0

6.5. Staff Handbook for approval

Motion to approve passed with a motion by Kyle Hilgenfeld and a second by Mike Kanel. Yea: 5, Nay: 0

6.6. Policy Update Second read

6.7. Personnel

6.7.1. Hires

Kimberly Caniglia - 7-12 Principal

Karla Cash - Custodian

Motion to approve 24/25 contract for Kim Caniglia passed with a motion by Neal Kanel and a second by Mike Kanel. Yea: 5, Nay: 0

Motion to approve Karla Cash passed with a motion by Neal Kanel and a second by Dave Mezger. Yea: 5, Nay: 0

6.7.2. Reassignment

Kim Standerford to PK-6 Principal Supplemental extra duty 3% for Tech/Data

Motion to approve passed with a motion by Mike Kanel and a second by Neal Kanel. Yea: 5,

Nay: 0

7. SUPERINTENDENT GRIFFITH REPORT

8. BOARD MEMBER CONCERNS

9. ADJOURN

Adjourn at 7:22pm

Respectfully submitted,

Chantel Farwell

Account Number	Detail Description	Amount
01 1200 650 000	PO 7912 - School Psych Comp	1,899.00
Total APPLE COMPUTER INC		1,899.00
01 1100 643 000	TRob Course	1,149.77
Total ARGOSY PUBLISHING INC		1,149.77
01 2620 350 000	Repairs	95.00
Total BEATRICE MECHANICAL SERVICE		95.00
01 2152 340 003	3-5 Speech	223.04
01 2151 591 000	SA Speech	783.38
Total Bippes, Alexis		1,006.42
01 2620 610 000	Maintenance Supplies	1,527.37
Total Blecha's General Store		1,527.37
01 2710 340 000	Parts/Supplies	551.34
Total BOOMGARN, RENEE		551.34
01 2620 610 000	MAINT Supplies	967.96
01 6989 610 000	PO STEAM	98.48
01 1100 733 001	PO 8030	2,276.52
01 3541 580 003	Sixpence Travel Expenses	524.79
01 2510 310 000	Interest	188.98
01 6210 610 003	PO 7940	169.99
01 1100 640 003	PO 7989	58.18
01 1100 640 003	PO 8000	51.31
01 1100 733 003	PO 7999	148.35
01 2620 610 000	MAINT Supplies	284.88
01 3541 610 003	PO 8012.8020.8034	432.80
01 2130 610 000	PO 7903	1,160.37
01 6210 610 003	PO 7941	405.81
01 1100 610 002	PO 7919	287.00
01 1100 610 003	PO 7969	149.85
01 2510 610 000	PO 8018	67.87
01 1100 610 003	PO 7946	67.20
01 2320 890 000	PO 8038	51.00
01 6989 610 000	PO 7963	268.14
01 1100 610 003	PO 7959	236.45
01 2151 610 000	EverydaySpeech	199.99
01 6989 610 000	PO 7961/7962	232.87
01 2510 531 000	PO 7987	1,653.15
01 2230 650 000	PO 8031	2,076.08
01 1100 733 001	PO 8029	2,587.93
01 1100 610 001	PO 8024	288.24
01 6989 610 000	PO 7965/7966	652.67
01 6988 610 000	PO 8043	81.19
01 6989 610 000	PO STEAM	31.05
Total CARDMEMBER SERVICE		15,699.10
01 6989 610 000	July	93.78
01 6989 610 000	June	31.43
Total CLEANING COUSINS, LLC		125.21
01 2320 890 000	Staff Presentation	1,750.00
Total D2UP		1,750.00
01 2230 650 000	tech / OCIO	267.63
Total DAS STATE ACCOUNTING - CENTRAL FINANCE		267.63
01 2620 610 000	Custodial Supplies & Name sign	467.96
Total DECKER INC		467.96
01 1100 610 001	Music Supplies	4,033.20
Total DIETZE MUSIC HOUSE		4,033.20
01 2620 350 000	Labor & materials	71.86

Account Number	Detail Description	Amount
Total Don Plager		71.86
01 2620 350 000	Maintenance Repairs	130.00
01 2620 610 000	Maintenance Parts	652.14
01 2620 350 000	Repairs	130.00
01 2620 610 000	Supplies	24.45
01 2620 610 000	Maint Parts	55.90
01 2620 350 000	Maint Repairs	65.00
Total DSTK PHILLIPS, INC		1,057.49
01 2620 610 000	8967264-0	116.00
01 2620 610 000	8975283-0	3,986.66
01 1100 440 000	INV568044 EGoldfax Cont	38.99
Total EAKES OFFICE SOLUTIONS		4,141.65
01 2620 610 000	PO 7838	145.62
01 2620 610 000	PO 7996	183.44
Total EGAN SUPPLY CO		329.06
01 2213 330 000	MG New Teacher Workshop	30.00
01 1200 330 000	VM.CE.CB.AG.JT Workshop	150.00
01 2213 330 000	Golden Readers Workshop	100.00
Total ESU #4		280.00
01 2230 643 000	Tech hosting services	61.23
01 1200 330 000	ASD Workshop	120.00
Total ESU #6		181.23
01 2620 420 000	trash-utilities	590.00
Total FALLS CITY SANITATION		590.00
01 2330 317 000	semi-annual contract	400.00
Total FANKHAUSER, NELSEN, WERTS & ZISKEY, PC		400.00
01 2620 610 000	999380	154.06
01 2620 610 000	000043	134.14
01 2620 610 000	000761	157.36
01 2620 610 000	001037	225.54
01 2620 610 000	Credit	(49.99)
Total FARM & CITY SUPPLY		621.11
01 1100 382 001	distance learning	1,072.46
Total FIBER PLATFORM, LLC		1,072.46
01 2620 610 000	Maint Supplies	177.00
Total GEORGE MARBURGER		177.00
01 2130 610 000	PO 8001 CNA Books	590.58
Total HARTMAN PUBLISHING		590.58
01 1100 440 000	August Staple Copier Lease	90.77
01 1100 440 000	August Copier Lease	1,287.03
Total Hometown Leasing		1,377.80
01 1100 640 003	PO 7970 6-12 Books	1,370.54
01 1100 640 001	PO 7970 9-12 Books	3,532.14
01 1100 640 003	MAP Growth K-12	2,002.50
01 1100 640 001	MAP Growth K-12	1,335.00
Total HOUGHTON MIFFLIN CO		8,240.18
01 102	payroll expenses	506,266.90
Total HTRS PAYROLL ACCT		506,266.90
01 2710 890 000	Vehicle Misc. Parts	270.00
Total HULLMAN'S FORD-LINCOLN		270.00
01 2310 540 000	advertising	9.78
Total HUMBOLDT STANDARD		9.78
01 1100 333 000	Mileage Reimb-Mar/Apr/May	194.57
Total Ingwersen, Dan		194.57

Account Number	Detail Description	Amount
01 1100 890 001	Staff Breakfast	831.25
Total JANA ANDERSON		831.25
01 6998 610 000	PO 8053	28,307.18
Total KANSAS CITY AUDIO-VISUAL, INC		28,307.18
01 2310 540 000	advertising-radio	125.00
Total KNZA INC		125.00
01 2330 317 000	legal services	1,988.00
Total KSB School Law		1,988.00
01 2620 350 000	water soft contract	492.48
Total KURITA AMERICA INC		492.48
01 2230 643 000	Annual Regulator Compliance	350.00
Total MAGIC-WRIGHTER, INC		350.00
01 6408 340 003	0-2 yo	190.20
01 6408 340 003	3-5 yo	190.20
01 2161 340 000	SA	570.60
Total MALCOLM, MARY		951.00
01 6989 610 000	PO 7879 STEAM	3,850.00
Total MCT, Inc.		3,850.00
01 2620 610 000	Gym Floor	4,982.75
Total MID-AMERICAN RESEARCH		4,982.75
01 2620 610 000	Maintenance Supplies	772.89
Total MWI, LLC		772.89
01 6408 340 003	0-2 yo	380.40
01 6408 340 003	3-5 yo	317.00
01 2171 340 000	SA	570.60
Total NATIONAL THERAPEUTIC ASSOCIATES, INC		1,268.00
01 2510 340 000	NCSA Membership 2024-25 CF	435.00
Total NCSA - NEBRASKA COUNCIL OF SCHOOL ADMIN		435.00
01 2320 310 000	SUPT DUES & FEES	300.00
Total Next Generation in Trucking		300.00
01 2570 330 000	PO 8016 ELA Teacher Training	3,360.00
Total NoRedInk Corp		3,360.00
01 2610 621 000	31711	41.11
01 2610 621 000	43465	43.93
01 2610 621 000	43471	6,208.96
Total NPPD		6,294.00
01 1100 890 001	2024-25 test prep	2,300.00
Total ONTOCOLL		2,300.00
01 2710 890 000	RJ Exam	160.00
Total PAWNEE COUNTY MEMORIAL HOSPITAL		160.00
01 2310 540 000	advertising	7.50
01 2310 540 000	advertising	148.50
01 2310 540 000	advertising	336.00
01 2310 540 000	advertising	12.38
01 2310 540 000	advertising	18.38
01 2310 540 000	advertising	88.13
01 2310 540 000	advertising	602.63
Total Pawnee Republican		1,213.52
01 2620 610 000	Maintenance Supplies	99.95
01 2620 610 000	Maint Supplies	102.90
Total PAWNEE TRUE VALUE		202.85
01 2710 626 000	FUEL	158.55
Total Sapp Bros.		158.55

Account Number	Detail Description	Amount
01 2620 350 000	pest control-spraying	72.00
01 2620 350 000	pest control-spraying	72.00
Total SCHENDEL PEST CONTROL		<u>144.00</u>
01 1100 610 001	HS Planners	1,188.00
01 1100 610 002	MS Planner	406.00
Total SCHOOL MATE		<u>1,594.00</u>
01 6988 610 000	PO 7845 STEAM	77.99
Total SCHOOL SPECIALTY LLC		<u>77.99</u>
01 2620 350 000	Fire Alarm Inspection	350.00
Total SECURITY SERVICES		<u>350.00</u>
01 6989 610 000	WG PO 8041 - Rooms for Camp Dir.	1,050.00
Total Standerford, Kim		<u>1,050.00</u>
01 2710 626 000	GAS & DIESEL	770.80
01 2712 626 000	SPED GAS/DIESEL FUEL	49.00
Total STATION SERVICE CENTER INC., THE		<u>819.80</u>
01 2320 650 000	315626	4,847.00
01 2320 650 000	315625	695.00
Total TIME MANAGEMENT SYSTEMS		<u>5,542.00</u>
01 2620 350 000	elevator maintenance	543.26
Total TK ELEVATOR CORPORATION		<u>543.26</u>
01 1100 610 001	PO 7918	2,743.94
Total Today's Classroom		<u>2,743.94</u>
01 2710 340 000	XA108140004:01	108.35
01 2710 340 000	XA108140874:01	177.10
01 2710 340 000	XA108141896:01	179.82
Total TRUCK CENTER COMPANIES		<u>465.27</u>
01 2510 530 000	long distance	86.94
Total VERIZON BUSINESS		<u>86.94</u>
01 2510 530 000	7215	620.87
01 2510 530 000	9335	109.09
Total WINDSTREAM NEBRASKA		<u>729.96</u>
Checking Account ID 1		<u>626,933.30</u>

Humboldt Table Tock S Rock Steinauer School
Breakfast/Lunch Program

Jul-24

RECEIPTS

Lunches

State

Int.

\$1.25

TOTAL RECEIPTS

\$1.25

EXPENSES

Todd Dierberger

\$16.40

TOTAL EXPENSE

\$16.40

BALANCE

\$29,411.29

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2024 - 07/2024

Regular: Beginning Month 07/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0099	2026	3,708.33	0.00	0.00	0.00	3,708.33
05 704 0100	Athletics - Miscellaneous	(35,535.76)	1,602.05	25,991.95	0.00	(11,145.86)
05 704 0102	2029	655.25	0.00	0.00	0.00	655.25
05 704 0122	2025	7,268.83	0.00	0.00	0.00	7,268.83
05 704 0123	2021	2,174.69	0.00	0.00	0.00	2,174.69
05 704 0124	2023	1,624.08	0.00	0.00	0.00	1,624.08
05 704 0125	2024	766.55	0.00	0.00	0.00	766.55
05 704 0132	2027	1,367.05	0.00	0.00	0.00	1,367.05
05 704 0133	2028	2,192.33	0.00	0.00	0.00	2,192.33
05 704 0135	Annual	(977.46)	0.00	992.46	0.00	15.00
05 704 0136	Drill Team	1,100.19	0.00	0.00	0.00	1,100.19
05 704 0137	Track	(321.16)	0.00	587.05	0.00	265.89
05 704 0138	Concession	3,638.47	0.00	0.00	0.00	3,638.47
05 704 0139	FCS	429.76	0.00	0.00	0.00	429.76
05 704 0140	Industrial Arts	3,976.12	0.00	0.00	0.00	3,976.12
05 704 0141	One Act	149.45	0.00	0.00	0.00	149.45
05 704 0142	Student Council - H S	630.39	0.00	0.00	0.00	630.39
05 704 0143	H.S. Youth Leadership	4,887.23	0.00	0.00	0.00	4,887.23
05 704 0144	H.S. Cheerleading	3,008.08	11,262.94	160.00	0.00	(8,094.86)
05 704 0145	Legion Scholarship	1,921.96	0.00	0.00	0.00	1,921.96
05 704 0146	Foundation Scholarship	(10,925.00)	0.00	11,200.00	0.00	275.00
05 704 0147	Donations	4,206.49	0.00	525.18	0.00	4,731.67
05 704 0148	Activities	(17,265.32)	0.00	17,265.32	0.00	0.00
05 704 0149	Library	5,373.55	0.00	0.00	0.00	5,373.55
05 704 0150	Wrestling	(1,104.77)	0.00	1,104.77	0.00	0.00
05 704 0151	Grants & Scholarships	3,059.74	0.00	0.00	0.00	3,059.74
05 704 0152	Elementary	671.21	0.00	0.00	0.00	671.21
05 704 0154	Music (new)	1,461.71	120.00	500.00	0.00	1,841.71
05 704 0155	Snack Cart	1,432.31	0.00	0.00	0.00	1,432.31
05 704 0156	Leap Program	4,564.00	0.00	0.00	0.00	4,564.00
05 704 0157	COF	2,461.99	0.00	0.00	0.00	2,461.99
05 704 0160	Cheerleading-Mid School	65.00	0.00	0.00	0.00	65.00
05 704 0161	StuCo - Middle School	2,186.19	0.00	0.00	0.00	2,186.19
05 704 0162	Mock Trial	705.43	0.00	0.00	0.00	705.43
05 704 0163	Volleyball Club	(930.61)	273.00	1,390.00	0.00	186.39
05 704 0164	Golf Club	858.36	0.00	0.00	0.00	858.36

Regular: Beginning Month 07/2024; Processing Month 07/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0165	Middle School-Youth Leadership	946.66	0.00	0.00	0.00	946.66
05 704 0166	Power Lifting	2,957.30	0.00	0.00	0.00	2,957.30
05 704 0168	Speech	294.74	0.00	81.00	0.00	375.74
05 704 0169	MS Robotics	2,425.66	0.00	0.00	0.00	2,425.66
05 704 0171	Boys Basketball	1,983.36	0.00	500.00	0.00	2,483.36
05 704 0172	Girls Basketball	1,171.88	0.00	525.00	0.00	1,696.88
05 704 0173	Sport Posters	717.98	0.00	0.00	0.00	717.98
05 704 0174	Football Club	919.16	0.00	0.00	0.00	919.16
05 704 0175	FFA	87.34	270.00	0.00	0.00	(182.66)
05 704 0176	HS Robotics	77.58	0.00	0.00	0.00	77.58
05 704 0995	Interest	382.79	0.00	1.30	0.00	384.09
05 704 0996	Service Charge	(4,052.80)	0.00	0.00	0.00	(4,052.80)
Fund Total: 05		7,396.31	13,527.99	60,824.03	0.00	54,692.35

Fund: 01

General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	Taxes Levied/Assessed	5,826,263.00	19,755.90	4,328,154.76	74.29	1,498,108.24
01 1115	Carline Tax	30,900.00	0.00	10,562.28	34.18	20,337.72
01 1120	Public Power Dist. Sales Tax	0.00	0.00	37,696.94	0.00	(37,696.94)
01 1125	Motor Vehicle Tax	432,600.00	21,561.99	264,426.30	61.12	168,173.70
01 1140	Penalties/Int on Taxes	26,780.00	368.32	16,387.65	61.19	10,392.35
01 1190	Other taxes levied	0.00	(50.89)	302,774.66	0.00	(302,774.66)
01 1311	Tuition Drivers Education	6,180.00	200.00	4,950.00	80.10	1,230.00
01 1315	Tuition from other entities(early entry)	3,605.00	0.00	4,566.48	126.67	(961.48)
01 1370	Preschool tuition	30,900.00	30.00	19,545.68	63.25	11,354.32
01 1800 1810	Fitness Center Dues	7,210.00	250.00	2,950.00	40.92	4,260.00
01 1800 1830	Laptop Fees	7,210.00	0.00	3,592.00	49.82	3,618.00
01 1800 1840	Industrial Arts Fees	1,545.00	0.00	951.00	61.55	594.00
01 1800 1850	Before/After School Program	0.00	0.00	699.00	0.00	(699.00)
01 1800 1860	For future use	0.00	0.00	300.00	0.00	(300.00)
01 1800 1870	Daycare Receipts	0.00	0.00	18,085.00	0.00	(18,085.00)
01 1910	Rental Of School Facilities	5,150.00	0.00	1,170.00	22.72	3,980.00
01 1911	Local license fees	9,270.00	0.00	4,053.30	43.72	5,216.70
01 1920	Contributions/Donations	10,300.00	0.00	24,538.35	238.24	(14,238.35)
01 1921	City-Police court fines	0.00	0.00	10,602.27	0.00	(10,602.27)
01 1925	Grant Receipts	51,500.00	0.00	270.00	0.52	51,230.00
01 1990	Misc local revenue (garn)	10,300.00	0.00	1,487.71	14.44	8,812.29
	Subtotal: LOCAL RECIEPTS	6,459,713.00	42,115.32	5,057,763.38	78.30	1,401,949.62
01 2110	County Fines & Lience Fees	115,360.00	4,691.78	30,808.59	26.71	84,551.41
01 2130	Other County Sources	0.00	0.00	3,931.39	0.00	(3,931.39)
01 2210	ESU Receipts	18,540.00	2,820.71	12,395.96	66.86	6,144.04
	Subtotal: COUNTY AND ESU RECEIPTS	133,900.00	7,512.49	47,135.94	35.20	86,764.06
01 3110	State Aid	49,440.00	0.00	397,431.00	803.87	(347,991.00)
01 3120	SPED School Age (SA)	644,265.00	0.00	992,044.00	153.98	(347,779.00)
01 3125	SPED Transportation (SA)	27,810.00	0.00	0.00	0.00	27,810.00
01 3130	Homestead Exemption	114,330.00	6,959.05	34,754.26	30.40	79,575.74
01 3131	Property tax credit	824,000.00	3,820.30	747,436.78	90.71	76,563.22
01 3133	Nameplate Capacity Tax (windmills)	206,000.00	0.00	83,567.33	40.57	122,432.67
01 3180	Pro Rate Motor Vehicle	30,900.00	2,972.32	13,509.95	43.72	17,390.05
01 3400	State apportionment	128,750.00	0.00	74,106.76	57.56	54,643.24
01 3535	High ability learners	6,695.00	0.00	4,280.00	63.93	2,415.00
01 3541	Sixpence Grant Receipts	93,730.00	0.00	71,568.00	76.36	22,162.00
01 3990	Other State Receipts	10,300.00	0.00	0.00	0.00	10,300.00
	Subtotal: STATE RECEIPTS	2,136,220.00	13,751.67	2,418,698.08	113.22	(282,478.08)
01 4310	REAP Grants	30,900.00	0.00	0.00	0.00	30,900.00
01 4421	IDEA Part B (611) ARP	0.00	0.00	12,600.00	0.00	(12,600.00)
01 4422	Prek (619) ARP Base Enrol. Poverty	0.00	0.00	1,083.00	0.00	(1,083.00)
01 4505	Title I, Part A ESSA	113,300.00	0.00	73,301.00	64.70	39,999.00
01 4516	IDEA PreK Base (619) Age 3-5	5,150.00	0.00	645.00	12.52	4,505.00
01 4518	SPED - IDEA Base/Enr Pov	360,500.00	0.00	120,140.00	33.33	240,360.00
01 4521	IDEA Part B, Propt, Age 3-21	25,750.00	0.00	2,719.00	10.56	23,031.00
01 4705	Flood control	25,750.00	0.00	15,585.52	60.53	10,164.48
01 4708	Medicaid in Public Schools MIPS	0.00	0.00	39,704.15	0.00	(39,704.15)
01 4709	Medicaid Admin Activities MAAAPS	28,840.00	0.00	7,243.30	25.12	21,596.70
01 4969	TITLE IV (6969)	26,780.00	0.00	10,000.00	37.34	16,780.00
01 4988	ARP ESSER III AFTER school	0.00	0.00	60,955.00	0.00	(60,955.00)
01 4989	ARP - ESSER III SUMMER school	0.00	10,000.00	50,789.00	0.00	(50,789.00)
01 4996	CARES ACT - ESSERS 1	0.00	0.00	0.00	0.00	0.00
01 4997	Cares Act - ESSERS II	61,800.00	0.00	0.00	0.00	61,800.00
01 4998	ESSERS III ARP	293,550.00	0.00	136,763.00	46.59	156,787.00

Fund: 01 General Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
	Subtotal: FEDERAL RECEIPTS	972,320.00	10,000.00	531,527.97	54.67	440,792.03
01 5200	Fund Transfers In (from other HTRS fund)	10,300.00	0.00	233,786.38	2,269.77	(223,486.38)
01 5300	Sale of Property	10,300.00	0.00	904.60	8.78	9,395.40
01 5301	Insurance refunds/adjustments	5,150.00	0.00	3,626.00	70.41	1,524.00
01 5500	TRANSFERS FROM FUNDS (INCOMING)	103,000.00	0.00	15,753.12	15.29	87,246.88
01 5690	Other Non-revenue Receipt	128,381.00	0.00	102,952.97	80.19	25,428.03
	Subtotal: NON-REVENUE RECEIPTS	257,131.00	0.00	357,023.07	138.85	(99,892.07)
01 9000	Non-programmed Receipts	51,500.00	0.00	69,974.45	135.87	(18,474.45)
	Subtotal: NON-PROGRAM RECEIPTS	51,500.00	0.00	69,974.45	135.87	(18,474.45)
	Fund Total:	10,010,784.00	73,379.48	8,482,122.89	84.73	1,528,661.11

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	DEPR INTEREST	0.00	204.55	5,588.32	0.00	(5,588.32)
	Subtotal: LOCAL RECIEPTS	0.00	204.55	5,588.32	0.00	(5,588.32)
	Fund Total:	0.00	204.55	5,588.32	0.00	(5,588.32)

Fund: 03 Employee Benefit Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
03 1510	EE BEN INTEREST	0.00	115.04	1,365.64	0.00	(1,365.64)
	Subtotal: LOCAL RECIEPTS	0.00	115.04	1,365.64	0.00	(1,365.64)
	Fund Total:	0.00	115.04	1,365.64	0.00	(1,365.64)

Fund: 05 ACTIVITY FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 1710 0099	2026 Revenue	0.00	0.00	4,887.30	0.00	(4,887.30)
05 1710 0100	Athletics - Miscellaneous Revenue	0.00	25,991.95	54,082.14	0.00	(54,082.14)
05 1710 0102	2029	0.00	0.00	1,146.00	0.00	(1,146.00)
05 1710 0122	2025	0.00	0.00	7,951.94	0.00	(7,951.94)
05 1710 0125	2024 Revenue	0.00	0.00	992.85	0.00	(992.85)
05 1710 0132	2027 Revenue	0.00	0.00	578.55	0.00	(578.55)
05 1710 0133	2028 Revenue	0.00	0.00	1,513.88	0.00	(1,513.88)
05 1710 0135	Annual Revenue	0.00	992.46	7,456.46	0.00	(7,456.46)
05 1710 0137	Track Revenue	0.00	587.05	587.05	0.00	(587.05)
05 1710 0138	Concession	0.00	0.00	25,466.75	0.00	(25,466.75)
05 1710 0141	One Act Revenue	0.00	0.00	1,946.40	0.00	(1,946.40)
05 1710 0142	Student Council - H S Revenue	0.00	0.00	1,296.20	0.00	(1,296.20)
05 1710 0143	H.S Youth Leadership Revenue	0.00	0.00	929.44	0.00	(929.44)
05 1710 0144	H.S. Cheerleading Revenue	0.00	160.00	19,554.12	0.00	(19,554.12)
05 1710 0145	Legion Scholarship Revenue	0.00	0.00	1,400.00	0.00	(1,400.00)
05 1710 0146	Foundation Scholarship Revenue	0.00	11,200.00	21,900.00	0.00	(21,900.00)
05 1710 0147	Donations Revenue	0.00	525.18	1,544.18	0.00	(1,544.18)
05 1710 0148	Activities Revenue	0.00	17,265.32	31,418.78	0.00	(31,418.78)
05 1710 0149	Library Revenue	0.00	0.00	774.65	0.00	(774.65)
05 1710 0150	Wrestling Reveue	0.00	1,104.77	1,104.77	0.00	(1,104.77)
05 1710 0154	Music Revenue (new)	0.00	500.00	7,623.17	0.00	(7,623.17)
05 1710 0155	Snack Cart Revenue	0.00	0.00	6,485.20	0.00	(6,485.20)
05 1710 0160	Cheerleading-Mid School Revenue	0.00	0.00	65.00	0.00	(65.00)
05 1710 0163	Volleyball Club Revenue	0.00	1,390.00	5,517.25	0.00	(5,517.25)
05 1710 0164	Golf Club Revenue	0.00	0.00	90.00	0.00	(90.00)
05 1710 0168	Speech Revenue	0.00	81.00	1,453.14	0.00	(1,453.14)
05 1710 0171	Boys Basketball Revenue	0.00	500.00	747.26	0.00	(747.26)
05 1710 0172	Girls Basketball Revenue	0.00	525.00	1,266.88	0.00	(1,266.88)
05 1710 0173	Sport Posters Revenue	0.00	0.00	(9,763.25)	0.00	9,763.25
05 1710 0174	Football Club Revenue	0.00	0.00	1,923.90	0.00	(1,923.90)
05 1710 0175	FFA	0.00	0.00	9,141.50	0.00	(9,141.50)
05 1710 0176	High School Robotics	0.00	0.00	23.00	0.00	(23.00)
05 1710 0995	Interest Revenue	0.00	1.30	27.35	0.00	(27.35)
Subtotal: LOCAL RECIEPTS		0.00	60,824.03	211,131.86	0.00	(211,131.86)
Fund Total:		0.00	60,824.03	211,131.86	0.00	(211,131.86)

Fund: 06 School Nutrition

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	INTEREST	0.00	1.25	29.49	0.00	(29.49)
06 1611	SALE OF LUNCHES/MILK	0.00	0.00	70,501.59	0.00	(70,501.59)
	Subtotal: LOCAL RECIEPTS	0.00	1.25	70,531.08	0.00	(70,531.08)
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	0.00	113,674.24	0.00	(113,674.24)
	Subtotal: STATE RECEIPTS	0.00	0.00	113,674.24	0.00	(113,674.24)
	Fund Total:	0.00	1.25	184,205.32	0.00	(184,205.32)

Fund: 08 Building Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	BUILDING COUNTY RECEIPTS	0.00	785.63	196,702.43	0.00	(196,702.43)
08 1115	BLDG CARLINE TAXES	0.00	0.00	341.82	0.00	(341.82)
08 1120	PUBLIC POWER DIST SALES TAX	0.00	0.00	1,545.51	0.00	(1,545.51)
08 1140	BLDG PEN/INT ON TAXES	0.00	8.79	371.19	0.00	(371.19)
08 1510	BLDG - INTEREST	0.00	1,439.75	14,298.98	0.00	(14,298.98)
Subtotal: LOCAL RECIEPTS		0.00	2,234.17	213,259.93	0.00	(213,259.93)
08 3130	BLDG HOMESTEAD EXEMPTION	0.00	312.53	1,561.37	0.00	(1,561.37)
08 3131	BLDG PROPERTY TAX CREDIT	0.00	(8.92)	16,576.46	0.00	(16,576.46)
08 3132	BLDG Personal property tax credit	0.00	176.01	30,589.85	0.00	(30,589.85)
08 3133	BLDG Nameplate Capacity	0.00	0.00	3,822.66	0.00	(3,822.66)
08 3180	BLDG PRO-RATE MV	0.00	130.11	752.67	0.00	(752.67)
Subtotal: STATE RECEIPTS		0.00	609.73	53,303.01	0.00	(53,303.01)
Fund Total:		0.00	2,843.90	266,562.94	0.00	(266,562.94)

Fund: 09 Qualified Capital Purpose Undtk Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
09 1100	QCPUF COUNTY RECEIPTS	0.00	0.00	88.17	0.00	(88.17)
09 1115	QCPUF CARLINE TAXES	0.00	0.00	6.12	0.00	(6.12)
09 1140	QCPUF PEN/INT ON TAXES	0.00	0.00	111.39	0.00	(111.39)
09 1510	QCPUF INTEREST	0.00	13.24	66.79	0.00	(66.79)
	Subtotal: LOCAL RECIEPTS	0.00	13.24	272.47	0.00	(272.47)
09 3131	QCPUF PROPERTY TAX CREDIT	0.00	(0.07)	(0.07)	0.00	0.07
	Subtotal: STATE RECEIPTS	0.00	(0.07)	(0.07)	0.00	0.07
	Fund Total:	0.00	13.17	272.40	0.00	(272.40)

Fund: 12 Student Fees Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
12 1510	STU FEES INTEREST	0.00	4.14	44.70	0.00	(44.70)
	Subtotal: LOCAL RECIEPTS	0.00	4.14	44.70	0.00	(44.70)
	Fund Total:	0.00	4.14	44.70	0.00	(44.70)

Revenue Summary Report
Processing Month: 07/2024

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	10,010,784.00	137,385.56	9,151,294.07	91.41	859,489.93

HTRS ACCOUNT BALANCES - Cash on Hand

07.31.2024

Account		July	Previous Month
ACTIVITY ACCOUNT	x488	\$ 54,692.35	\$ 7,394.97
BREAKFAST/LUNCH	x462	\$ 29,411.29	\$ 29,426.44
BUILDING FUND	x0640	\$ 1,067,520.70	\$ 1,064,676.80
DEPRECIATION	x3541	\$ 242,141.12	\$ 241,936.57
EMPLOYEE BEN FUND MM	x7455	\$ 136,193.23	\$ 136,078.19
GENERAL FUND	x2567	\$ 1,799,968.73	\$ 2,339,639.51
OFFICE ACCOUNT	x3638	\$ 3,462.64	\$ 3,662.64
PAYROLL FUND	x2648	\$ 3,720.89	\$ 5,913.38
QCPUF	x2583	\$ 7,271.77	\$ 7,258.60
STUDENT FEES	x5156	\$ 13,576.31	\$ 13,572.17

INTERNAL TRANSFERS - Current FY	
<u>GENERAL to LUNCH FUND</u>	
<u>GENERAL to Activity FUND</u>	\$ 45,000
<u>GENERAL to PAYROLL</u>	

Expenditure Report by Function/Object -
Detail_KW

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User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01	General Fund				
1100	REGULAR INSTRUCTIONAL PROGRAMS				
01 1100 111 000	Extra Duty Salary	175,100.00	6,933.00	115.47	(27,093.05)
01 1100 111 001	HS Teacher Salaries	1,004,250.00	52,969.71	62.45	377,083.65
01 1100 111 002	MS Teacher Salaries	235,847.00	27,661.84	135.90	(84,673.62)
01 1100 111 003	EL Teacher Salaries	569,590.00	42,068.50	80.51	111,008.51
111	SALARIES TCHR/PROF	1,984,787.00	129,633.05	81.04	376,325.49
01 1100 112 002	MS AIDE/PARA	0.00	99.51	0.00	(3,270.31)
01 1100 112 003	EL AIDE/PARA	40,000.00	741.76	72.06	11,177.62
112	SALARIES AIDE/PARA	40,000.00	841.27	80.23	7,907.31
01 1100 113 001	HS SUB TCHR	41,200.00	0.00	73.80	10,792.70
01 1100 113 002	MS SUB TCHR	6,511.00	0.00	462.41	(23,596.50)
01 1100 113 003	EL SUB TCHR	30,900.00	0.00	178.71	(24,322.29)
113	SALARIES SUB TCHR	78,611.00	0.00	147.23	(37,126.09)
01 1100 153 000	TEACH SUB/CLASS COVERAGE	5,150.00	490.00	43.83	2,892.50
01 1100 153 001	EXTRA DUTY / STIPENDS	15,450.00	290.00	102.69	(416.25)
01 1100 153 002	CERT Unused Leave Payouts	12,360.00	0.00	94.01	739.99
153	EXTRA DUTY / STIPENDS	32,960.00	780.00	90.24	3,216.24
01 1100 211 000	D GROUP INSURANCE TCHR/PROF	30,900.00	1,024.79	95.47	1,400.76
01 1100 211 001	HS GROUP INSURANCE TCHR/PROF	262,650.00	15,420.34	70.44	77,639.19
01 1100 211 002	MS GROUP INSURANCE TCHR/PROF	87,550.00	7,270.61	93.35	5,822.32
01 1100 211 003	EL GROUP INSURANCE TCHR/PROF	175,100.00	13,206.89	85.66	25,107.68
211	GROUP INS TCHR/PROF	556,200.00	36,922.63	80.23	109,969.95
01 1100 212 003	EL GROUP INSURANCE AIDE/PARA	10,300.00	0.00	51.55	4,990.03
212	GROUP INSURANCE AIDE/PARA	10,300.00	0.00	51.55	4,990.03
01 1100 213 001	CERTIFIED CLASS COVG-BCBS	3,000.00	0.00	96.84	94.92
01 1100 213 003	CERTIFIED CLASS COVG-BCBS	250.00	0.00	103.43	(8.58)
213	CERTIFIED CLASS COVG-BCBS	3,250.00	0.00	97.34	86.34
01 1100 221 000	D SOCIAL SECURITY TCHR/PROF	15,450.00	532.35	99.80	31.45
01 1100 221 001	HS SOCIAL SECURITY TCHR/PROF	66,950.00	4,004.40	70.87	19,502.71
01 1100 221 002	MS SOCIAL SECURITY TCHR/PROF	20,600.00	2,110.67	118.57	(3,824.61)
01 1100 221 003	EL SOCIAL SECURITY TCHR/PROF	41,200.00	3,207.81	84.73	6,292.89
221	SOCIAL SECURITY TCHR/PROF	144,200.00	9,855.23	84.74	22,002.44
01 1100 222 001	HS SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 222 002	MS SOCIAL SECURITY AIDE/PARA	250.00	7.61	100.48	(1.20)
01 1100 222 003	EL SOCIAL SECURITY AIDE/PARA	2,060.00	57.01	104.81	(99.08)
222	SOCIAL SECURITY AIDE/PARA	2,310.00	64.62	104.34	(100.28)
01 1100 223 000	SOCIAL SECURITY Tchr Sub Pay	1,030.00	37.48	16.77	857.27
01 1100 223 001	HS SOCIAL SECURITY SUB TCHR	4,120.00	22.19	85.73	587.84
01 1100 223 002	MS SOCIAL SECURITY SUB TCHR	2,000.00	0.00	159.98	(1,199.61)
01 1100 223 003	EL SOCIAL SECURITY SUB TCHR	3,000.00	0.00	140.82	(1,224.62)
223	SOCIAL SECURITY SUB TCHR	10,150.00	59.67	109.65	(979.12)
01 1100 231 000	D RETIREMENT TCHR/PROF	12,360.00	644.52	130.68	(3,791.77)
01 1100 231 001	HS RETIREMENT TCHR/PROF	62,830.00	5,232.24	97.04	1,858.09
01 1100 231 002	MS RETIREMENT TCHR/PROF	25,000.00	2,732.37	126.61	(6,651.65)

Expenditure Report by Function/Object -
Detail_KW

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User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1100 231 003	EL RETIREMENT TCHR/PROF	36,050.00	4,155.43	125.65	(9,247.63)
231 RETIREMENT TCHR/PROF		136,240.00	12,764.56	113.09	(17,832.96)
01 1100 232 001	HS RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 232 002	MS RETIREMENT AIDE/PARA	0.00	0.00	0.00	(313.24)
01 1100 232 003	EL RETIREMENT AIDE/PARA	3,000.00	3.42	105.12	(153.66)
232 RETIREMENT AIDE/PARA		3,000.00	3.42	115.56	(466.90)
01 1100 233 000	RETIREMENT Tchr Class Covg	515.00	48.42	42.97	293.69
01 1100 233 001	HS RETIREMENT SUB TCHR	2,000.00	7.40	73.68	526.39
01 1100 233 002	MS RETIREMENT SUB TCHR	2,500.00	0.00	118.96	(473.95)
01 1100 233 003	EL RETIREMENT SUB TCHR	515.00	0.00	21.30	405.33
233 RETIREMENT SUB TCHR		5,530.00	55.82	86.41	751.46
01 1100 237 000	D RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1100 237 001	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 237 002	MSIncreased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 237 003	ELIncreased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 1100 260 000	D UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
260 UNEMPLOYMENT PMTS		0.00	0.00	0.00	0.00
01 1100 281 000	D LTD/STD TCHR/PROF	412.00	34.80	118.43	(75.93)
01 1100 281 001	HS LTD/STD TCHR/PROF	6,180.00	333.52	65.49	2,132.66
01 1100 281 002	MS LTD/STD TCHR/PROF	1,545.00	185.83	139.95	(617.24)
01 1100 281 003	EL LTD/STD TCHR/PROF	3,605.00	267.92	84.27	567.05
281 LTD/STD TCHR/PROF		11,742.00	822.07	82.91	2,006.54
01 1100 282 001	HS LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 282 002	MS LTD/STD AIDE/PARA	0.00	0.00	0.00	(13.91)
01 1100 282 003	EL LTD/STD AIDE/PARA	206.00	5.66	75.77	49.92
282 LTD/STD AIDE/PARA		206.00	5.66	82.52	36.01
01 1100 283 001	LTD/STD SUB TCHR	50.00	0.00	37.90	31.05
01 1100 283 002	LTD/STD SUB TCHR	100.00	0.00	97.74	2.26
01 1100 283 003	LTD/STD SUB TCHR	103.00	0.00	3.49	99.41
283 LTD/STD SUB TCHR		253.00	0.00	47.54	132.72
01 1100 320 000	PROF EDUC SERVICES	8,240.00	0.00	4.39	7,878.53
320 PROF EDUC SERVICES		8,240.00	0.00	4.39	7,878.53
01 1100 333 000	MILEAGE PAID TO STAFF	2,060.00	0.00	26.39	1,516.43
333 MILEAGE TO STAFF		2,060.00	0.00	26.39	1,516.43
01 1100 382 001	Tuition - Distance Learning	12,000.00	1,071.03	152.00	(6,240.48)
01 1100 382 002	Tuition - Distance Learning	0.00	0.00	0.00	0.00
382 DISTANCE LEARNING		12,000.00	1,071.03	152.00	(6,240.48)
01 1100 440 000	DISTRICT RENTALS/LEASES	46,350.00	1,416.79	45.53	25,245.69
440 LEASE/RENTALS		46,350.00	1,416.79	45.53	25,245.69
01 1100 580 000	INSTRUCTIONAL TRAVEL EXPENSES	2,000.00	256.00	80.92	381.63
580 TRAVEL EXPENSES		2,000.00	256.00	80.92	381.63
01 1100 610 001	HS Teaching Supplies	103,000.00	0.00	23.58	78,711.32
01 1100 610 002	MS Teaching Supplies	8,949.00	0.00	70.24	2,663.16
01 1100 610 003	EL Teaching Supplies	10,300.00	1,116.77	61.56	3,959.06
610 SUPPLIES		122,249.00	1,116.77	30.20	85,333.54

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1100 640 001	HS Textbooks	11,330.00	0.00	0.00	11,330.00
01 1100 640 002	MS Textbooks	5,150.00	0.00	0.00	5,150.00
01 1100 640 003	EL Textbooks	5,150.00	1,400.00	38.71	3,156.54
640	BOOKS/PERIODICALS	21,630.00	1,400.00	9.22	19,636.54
01 1100 643 000	WEB/CLOUD BASED SOFTWARE	36,050.00	2,530.00	19.93	28,865.12
643	WEB/CLOUD BASED SOFTWARE	36,050.00	2,530.00	19.93	28,865.12
01 1100 733 001	HS Furniture And Equipment	3,090.00	1,161.00	332.30	(7,177.93)
01 1100 733 002	MS Furniture And Equipment	1,030.00	0.00	94.25	59.22
01 1100 733 003	EL Furniture And Equipment	2,060.00	0.00	57.61	873.32
733	FURNITURE/FIXTURES	6,180.00	1,161.00	201.06	(6,245.39)
01 1100 890 001	HS Other Expense	10,300.00	0.00	63.63	3,745.74
01 1100 890 002	MS Other Expense	1,030.00	0.00	467.88	(3,789.14)
01 1100 890 003	EL Other Expense	3,090.00	0.00	203.64	(3,202.40)
890	MISC EXPENDITURES	14,420.00	0.00	122.51	(3,245.80)
1100	REGULAR INSTRUCTIONAL PROGRAMS	3,290,918.00	200,759.59	81.04	624,044.99
1150	LIMITED ENGLISH PROF PROGRAMS				
01 1150 111 003	LEP/ESL SALARIES TCHR/PROF	5,356.00	0.00	0.00	5,356.00
111	SALARIES TCHR/PROF	5,356.00	0.00	0.00	5,356.00
01 1150 211 003	ELA GROUP INSURANCE TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 1150 221 003	ELA SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 1150 231 003	ELA RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1150 281 003	ELA LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
1150	LIMITED ENGLISH PROF PROGRAMS	5,356.00	0.00	0.00	5,356.00
1160	POVERTY PROGRAMS				
01 1160 111 003	Teacher Salaries - Poverty	200,850.00	13,001.33	71.20	57,835.37
111	SALARIES TCHR/PROF	200,850.00	13,001.33	71.20	57,835.37
01 1160 113 003	Substitute Salaries - Poverty	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR	0.00	0.00	0.00	0.00
01 1160 211 003	Health Insurance - Poverty	39,140.00	3,154.47	87.99	4,700.43
211	GROUP INS TCHR/PROF	39,140.00	3,154.47	87.99	4,700.43
01 1160 221 003	Social Security - Poverty	15,450.00	969.61	69.03	4,784.64
221	SOCIAL SECURITY TCHR/PROF	15,450.00	969.61	69.03	4,784.64
01 1160 231 003	Retirement - Poverty	14,420.00	1,284.25	97.97	293.25
231	RETIREMENT TCHR/PROF	14,420.00	1,284.25	97.97	293.25
01 1160 237 003	Inc Ret Contribution Rate	5,150.00	0.00	0.00	5,150.00
237	Inc Ret Contribution Rate	5,150.00	0.00	0.00	5,150.00
01 1160 281 003	Long Term Disability - Poverty	1,236.00	85.50	75.48	303.12
281	LTD/STD TCHR/PROF	1,236.00	85.50	75.48	303.12
01 1160 610 003	Teaching Supplies - Poverty	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 1160 890 003	Other Expense - Poverty	0.00	0.00	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
1160	POVERTY PROGRAMS	276,246.00	18,495.16	73.55	73,066.81
1190	EARLY CHILDHOOD ED PROGRAMS				
01 1190 111 003	Early Childhood Salary	113,300.00	9,669.34	118.57	(21,041.07)
111	SALARIES TCHR/PROF	113,300.00	9,669.34	118.57	(21,041.07)
01 1190 112 003	EC Early Childhood Aide	8,755.00	0.00	13.90	7,538.24
112	SALARIES AIDE/PARA	8,755.00	0.00	13.90	7,538.24
01 1190 113 003	EC Substitute Salaries	1,030.00	0.00	18.48	839.68
113	SALARIES SUB TCHR	1,030.00	0.00	18.48	839.68
01 1190 211 003	EC Health Insurance	41,200.00	4,305.92	135.82	(14,757.04)
211	GROUP INS TCHR/PROF	41,200.00	4,305.92	135.82	(14,757.04)
01 1190 212 003	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	(190.99)
212	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	(190.99)
01 1190 221 003	EC Social Security	8,858.00	733.32	113.89	(1,230.28)
221	SOCIAL SECURITY TCHR/PROF	8,858.00	733.32	113.89	(1,230.28)
01 1190 222 003	EC SOC SEC AIDE/PARA	927.00	0.00	10.03	833.98
222	SOCIAL SECURITY AIDE/PARA	927.00	0.00	10.03	833.98
01 1190 223 003	EC SOC SEC SUB TCHR	103.00	0.00	14.14	88.44
223	SOCIAL SECURITY SUB TCHR	103.00	0.00	14.14	88.44
01 1190 231 003	EC Retirement	9,270.00	955.12	143.15	(3,999.94)
231	RETIREMENT TCHR/PROF	9,270.00	955.12	143.15	(3,999.94)
01 1190 232 003	RETIREMENT AIDE/PARA	1,030.00	0.00	6.20	966.11
232	RETIREMENT AIDE/PARA	1,030.00	0.00	6.20	966.11
01 1190 237 003	Increased Retirement Contribution Rate	3,090.00	0.00	0.00	3,090.00
237	Inc Ret Contribution Rate	3,090.00	0.00	0.00	3,090.00
01 1190 281 003	EC LTD/STD TCHR/PROF	927.00	66.63	99.11	8.24
281	LTD/STD TCHR/PROF	927.00	66.63	99.11	8.24
01 1190 282 003	LTD/STD AIDE/PARA	103.00	0.00	4.55	98.31
282	LTD/STD AIDE/PARA	103.00	0.00	4.55	98.31
01 1190 283 003	LTD/STD SUB TCHR	0.00	0.00	0.00	(0.04)
283	LTD/STD SUB TCHR	0.00	0.00	0.00	(0.04)
01 1190 330 003	EC STAFF DEVELOPMENT/TRAINING	412.00	0.00	71.60	117.00
330	STAFF DEVELOPMENT/TRAINING	412.00	0.00	71.60	117.00
01 1190 333 003	EC Mileage	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
01 1190 610 003	EC Supplies	2,060.00	0.00	134.75	(715.90)
610	SUPPLIES	2,060.00	0.00	134.75	(715.90)
01 1190 733 003	EC Furniture & Equipment	3,090.00	0.00	32.47	2,086.53
733	FURNITURE/FIXTURES	3,090.00	0.00	32.47	2,086.53
1190	EARLY CHILDHOOD ED PROGRAMS	194,155.00	15,730.33	113.53	(26,268.73)
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS				
01 1200 111 001	HS SPED Teacher Salaries	156,560.00	7,467.81	62.24	59,109.49
01 1200 111 002	MS SPED Teacher Salaries	74,160.00	9,045.13	132.71	(24,256.01)
01 1200 111 003	EL SPED Teacher Salaries	226,600.00	16,287.48	75.84	54,750.58

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111	SALARIES TCHR/PROF	457,320.00	32,800.42	80.41	89,604.06
01 1200 112 001	HS SPED Teacher Aide	0.00	1,511.02	0.00	(34,118.61)
01 1200 112 002	MS SPED Teacher Aide	0.00	895.55	0.00	(11,948.58)
01 1200 112 003	EL SPED Teacher Aide	159,650.00	1,901.10	113.34	(21,298.61)
112	SALARIES AIDE/PARA	159,650.00	4,307.67	142.20	(67,365.80)
01 1200 113 001	HS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 002	MS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 003	EL SPED Substitute Salaries	2,060.00	0.00	0.00	2,060.00
113	SALARIES SUB TCHR	2,060.00	0.00	0.00	2,060.00
01 1200 211 001	HS SPED GROUP INS TCHR/PROF	56,650.00	2,906.59	65.00	19,827.31
01 1200 211 002	MS SPED GROUP INS TCHR/PROF	21,630.00	3,868.23	186.68	(18,748.15)
01 1200 211 003	EL SPED GROUP INS TCHR/PROF	70,040.00	6,293.09	94.53	3,829.54
211	GROUP INS TCHR/PROF	148,320.00	13,067.91	96.69	4,908.70
01 1200 212 003	EL SPED GROUP INS AIDE/PARA	309.00	0.00	12,780.39	(39,182.42)
212	GROUP INSURANCE AIDE/PARA	309.00	0.00	12,780.39	(39,182.42)
01 1200 221 001	HS SPED SOCIAL SECURITY TCHR/PROF	13,390.00	562.82	54.99	6,027.19
01 1200 221 002	MS SPED SOCIAL SECURITY TCHR/PROF	7,210.00	683.93	103.01	(216.96)
01 1200 221 003	EL SPED SOCIAL SECURITY TCHR/PROF	19,570.00	1,236.08	66.68	6,521.50
221	SOCIAL SECURITY TCHR/PROF	40,170.00	2,482.83	69.30	12,331.73
01 1200 222 001	SOCIAL SECURITY AIDE/PARA	0.00	115.60	0.00	(2,621.42)
01 1200 222 002	MS SPED SOCIAL SECURITY AIDE/PARA	0.00	68.51	0.00	(918.27)
01 1200 222 003	EL SPED SOCIAL SECURITY AIDE/PARA	13,390.00	146.97	102.00	(268.07)
222	SOCIAL SECURITY AIDE/PARA	13,390.00	331.08	128.44	(3,807.76)
01 1200 223 003	EL SPED SOCIAL SECURITY SUB TCHR	103.00	0.00	0.00	103.00
223	SOCIAL SECURITY SUB TCHR	103.00	0.00	0.00	103.00
01 1200 231 001	HS SPED RETIREMENT TCHR/PROF	15,656.00	737.65	58.27	6,533.43
01 1200 231 002	MS SPED RETIREMENT TCHR/PROF	7,416.00	893.46	130.83	(2,286.46)
01 1200 231 003	EL SPED RETIREMENT TCHR/PROF	22,660.00	1,608.85	74.91	5,685.10
231	RETIREMENT TCHR/PROF	45,732.00	3,239.96	78.28	9,932.07
01 1200 232 001	RETIREMENT AIDE/PARA	0.00	0.00	0.00	(3,220.94)
01 1200 232 002	MS RETIREMENT AIDE/PARA	0.00	0.00	0.00	(1,091.79)
01 1200 232 003	EL SPED RETIREMENT AIDE/PARA	15,965.00	23.55	113.26	(2,116.47)
232	RETIREMENT AIDE/PARA	15,965.00	23.55	140.27	(6,429.20)
01 1200 237 001	Increased Retirement Contribution Rate	4,120.00	0.00	0.00	4,120.00
01 1200 237 002	Increased Retirement Contribution Rate	2,060.00	0.00	0.00	2,060.00
01 1200 237 003	Increased Retirement Contribution Rate	9,270.00	0.00	0.00	9,270.00
237	Inc Ret Contribution Rate	15,450.00	0.00	0.00	15,450.00
01 1200 281 001	HS SPED LTD/STD TCHR/PROF	1,545.00	42.21	38.44	951.03
01 1200 281 002	MS SPED LTD/STD TCHR/PROF	824.00	62.19	80.69	159.13
01 1200 281 003	HS SPED LTD/STD TCHR/PROF	1,854.00	127.95	72.62	507.56
281	LTD/STD TCHR/PROF	4,223.00	232.35	61.69	1,617.72

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01 1200 282 001	LTD/STD AIDE/PARA	0.00	0.00	0.00	(148.23)
01 1200 282 002	LTD/STD AIDE/PARA	0.00	0.00	0.00	(54.66)
01 1200 282 003	EL SPED LTD/STD AIDE/PARA	1,030.00	29.90	106.95	(71.57)
282	LTD/STD AIDE/PARA	1,030.00	29.90	126.65	(274.46)
01 1200 330 000	SPED STAFF DEV/TRAINING	8,240.00	40.00	17.72	6,780.00
330	STAFF DEVELOPMENT/TRAINING	8,240.00	40.00	17.72	6,780.00
01 1200 333 000	SPED Mileage to Staff	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
01 1200 340 003	Non-ESU OTHER PROF SERVICES	1,545.00	0.00	0.00	1,545.00
340	OTHER PROFESSIONAL SERVICES	1,545.00	0.00	0.00	1,545.00
01 1200 431 000	SPED NON-TECH BLDG REPAIRS/MAINT	0.00	0.00	0.00	0.00
431	NON-TECH REPAIRS/MAINT	0.00	0.00	0.00	0.00
01 1200 580 000	SPED TRAVEL EXPENSES	0.00	0.00	0.00	(710.27)
580	TRAVEL EXPENSES	0.00	0.00	0.00	(710.27)
01 1200 591 001	HS PURCHASED SERVICES	46,350.00	0.00	33.23	30,947.20
01 1200 591 002	MS PURCHASED SERVICES	14,420.00	0.00	1.12	14,258.77
01 1200 591 003	EL PURCHASED SERVICES	103,000.00	4,630.92	28.72	73,422.88
591	PURCHASED SERVICES	163,770.00	4,630.92	27.56	118,628.85
01 1200 610 001	HS SPED Supplies	4,120.00	76.68	43.80	2,315.41
01 1200 610 002	MS SPED Supplies	1,030.00	0.00	187.43	(900.49)
01 1200 610 003	EL SPED Supplies	4,120.00	4,095.00	100.56	(22.87)
610	SUPPLIES	9,270.00	4,171.68	84.98	1,392.05
01 1200 640 001	HS SPED Textbooks	0.00	0.00	0.00	0.00
01 1200 640 002	MS SPED Textbooks	0.00	0.00	0.00	0.00
01 1200 640 003	EL SPED Textbooks	0.00	0.00	0.00	0.00
640	BOOKS/PERIODICALS	0.00	0.00	0.00	0.00
01 1200 643 000	SPED Web/Cloud Based Software	15,450.00	4,599.94	33.32	10,302.08
643	WEB/CLOUD BASED SOFTWARE	15,450.00	4,599.94	33.32	10,302.08
01 1200 650 000	SPED Computer Hardware	13,390.00	0.00	9.46	12,123.00
650	TECH SUPPLIES	13,390.00	0.00	9.46	12,123.00
01 1200 733 001	HS SPED Furniture And Equipment	0.00	0.00	0.00	(388.99)
01 1200 733 002	MS SPED Furniture And Equipment	0.00	0.00	0.00	(1,730.23)
01 1200 733 003	EL SPED Furniture And Equipment	3,090.00	0.00	0.00	3,090.00
733	FURNITURE/FIXTURES	3,090.00	0.00	68.58	970.78
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	1,118,477.00	69,958.21	84.80	169,979.13
1291	SPED 3-5 YO				
01 1291 111 003	SPED PREK SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 211 003	Sped BAF - BCBS	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 221 003	SPED BAF - Fica	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 231 003	SPED BAF - Retire	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 281 003	SPED BAF - LTD	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00

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01 1291 591 003	SPED 3-5 YO PURCH SERVICES	1,000.00	0.00	0.00	1,000.00
591 PURCHASED SERVICES		1,000.00	0.00	0.00	1,000.00
1291 SPED 3-5 YO		1,000.00	0.00	0.00	1,000.00
1292 SPED DIRECTOR					
01 1292 591 003	EC SPED DIR 0-2 yo	2,000.00	0.00	0.00	2,000.00
591 PURCHASED SERVICES		2,000.00	0.00	0.00	2,000.00
1292 SPED DIRECTOR		2,000.00	0.00	0.00	2,000.00
1300 SUMMER SCHOOL					
01 1300 111 001	Driver's Education Salary	0.00	1,597.50	0.00	(3,645.00)
111 SALARIES TCHR/PROF		0.00	1,597.50	0.00	(3,645.00)
01 1300 211 001	Driver's Ed Summer School	0.00	461.04	0.00	(981.02)
211 GROUP INS TCHR/PROF		0.00	461.04	0.00	(981.02)
01 1300 221 001	DrEd Social Security	0.00	122.34	0.00	(279.18)
221 SOCIAL SECURITY TCHR/PROF		0.00	122.34	0.00	(279.18)
01 1300 231 001	DrEd Retirement	0.00	157.80	0.00	(360.05)
231 RETIREMENT TCHR/PROF		0.00	157.80	0.00	(360.05)
01 1300 237 001	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 1300 281 001	DrEd LTD/STD	0.00	8.27	0.00	(18.07)
281 LTD/STD TCHR/PROF		0.00	8.27	0.00	(18.07)
01 1300 338 001	DrEd Repairs	0.00	0.00	0.00	0.00
338 REPAIRS AND MAINTENANCE		0.00	0.00	0.00	0.00
01 1300 580 001	DrEd GAS & OIL	1,000.00	0.00	0.00	1,000.00
580 TRAVEL EXPENSES		1,000.00	0.00	0.00	1,000.00
1300 SUMMER SCHOOL		1,000.00	2,346.95	528.33	(4,283.32)
2120 GUIDANCE SERVICES					
01 2120 111 001	HS Counselor's Salary	66,950.00	7,701.58	89.57	6,981.72
01 2120 111 002	MS Counselor's Salary	25,750.00	2,404.27	102.71	(696.97)
01 2120 111 003	EL Counselor's Salary	41,200.00	3,606.40	96.29	1,529.60
111 SALARIES TCHR/PROF		133,900.00	13,712.25	94.16	7,814.35
01 2120 211 001	HS Group Ins Counselor	19,570.00	2,361.17	115.99	(3,128.87)
01 2120 211 002	MS Group Ins Counselor	5,150.00	510.06	114.29	(736.13)
01 2120 211 003	EL Group Ins Counselor	8,240.00	765.08	107.15	(589.31)
211 GROUP INS TCHR/PROF		32,960.00	3,636.31	113.51	(4,454.31)
01 2120 221 001	HS Social Security	4,120.00	591.24	111.84	(487.74)
01 2120 221 002	MS Social Security	2,266.00	184.66	89.68	233.74
01 2120 221 003	EL Social Security	3,399.00	277.01	89.69	350.58
221 SOCIAL SECURITY TCHR/PROF		9,785.00	1,052.91	99.01	96.58
01 2120 231 001	HS Retirement COUNSELOR	6,695.00	760.74	88.48	771.46
01 2120 231 002	MS Retirement COUNSELOR	2,575.00	237.49	99.94	1.47
01 2120 231 003	EL Retirement COUNSELOR	4,000.00	356.24	96.51	139.74
231 RETIREMENT TCHR/PROF		13,270.00	1,354.47	93.12	912.67
01 2120 237 001	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 2120 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00

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01 2120 281 001	HS LTD/STD COUNSELOR	500.00	40.32	77.36	113.18
01 2120 281 002	MS LTD/STD COUNSELOR	200.00	13.94	83.83	32.35
01 2120 281 003	EL LTD/STD COUNSELOR	0.00	20.92	0.00	(251.42)
281 LTD/STD TCHR/PROF		700.00	75.18	115.13	(105.89)
01 2120 330 001	HS Counselor DEV/TRAINING	0.00	0.00	0.00	(249.90)
01 2120 330 002	MS Counselor DEV/TRAINING	0.00	0.00	0.00	0.00
01 2120 330 003	EL Counselor DEV/TRAINING	0.00	0.00	0.00	0.00
330 STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	(249.90)
01 2120 610 001	HS Guidance Supplies	5,000.00	0.00	0.00	5,000.00
01 2120 610 002	MS Guidance Supplies	0.00	0.00	0.00	(11.09)
01 2120 610 003	EL Guidance Supplies	0.00	0.00	0.00	0.00
610 SUPPLIES		5,000.00	0.00	0.22	4,988.91
01 2120 890 001	HS Other Expense	0.00	0.00	0.00	(180.00)
01 2120 890 002	MS Other Expense	0.00	0.00	0.00	0.00
01 2120 890 003	EL Other Expense	0.00	0.00	0.00	0.00
890 MISC EXPENDITURES		0.00	0.00	0.00	(180.00)
2120 GUIDANCE SERVICES		195,615.00	19,831.12	95.49	8,822.41
2130 HEALTH SERVICES					
01 2130 116 000	SALARIES NURSE	48,410.00	1,377.90	119.61	(9,492.63)
116 SALARIES PROF CLASS		48,410.00	1,377.90	119.61	(9,492.63)
01 2130 216 000	GROUP INSURANCE NURSE	0.00	2,306.93	0.00	(22,986.01)
216 GROUP INSURANCE PROF CLASS		0.00	2,306.93	0.00	(22,986.01)
01 2130 226 000	SOCIAL SECURITY NURSE	3,914.00	105.11	113.11	(513.10)
226 SOCIAL SECURITY PROF CLASS		3,914.00	105.11	113.11	(513.10)
01 2130 236 000	RETIREMENT NURSE	4,841.00	53.13	110.18	(492.70)
236 RETIREMENT PROF CLASS		4,841.00	53.13	110.18	(492.70)
01 2130 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 2130 286 000	LTD/STD NURSE	206.00	26.09	147.19	(97.21)
286 LTD/STD PROF CLASS		206.00	26.09	147.19	(97.21)
01 2130 320 000	Student Health Screenings	2,575.00	0.00	103.46	(89.00)
320 PROF EDUC SERVICES		2,575.00	0.00	103.46	(89.00)
01 2130 610 000	Nurse Supplies	4,635.00	789.15	359.41	(12,023.79)
610 SUPPLIES		4,635.00	789.15	359.41	(12,023.79)
2130 HEALTH SERVICES		64,581.00	4,658.31	170.76	(45,694.44)
2141 SPED SA Psych Services					
01 2141 591 000	SPED SA Psych Services	144,200.00	9,542.40	57.88	60,737.60
591 PURCHASED SERVICES		144,200.00	9,542.40	57.88	60,737.60
01 2141 610 000	School Psych Supplies	0.00	1,105.76	0.00	(1,105.76)
01 2141 610 001	School Psych HS Supplies	0.00	0.00	0.00	0.00
01 2141 610 002	School Psych MS Supplies	0.00	0.00	0.00	0.00
01 2141 610 003	School Psych EL Supplies	0.00	0.00	0.00	0.00
610 SUPPLIES		0.00	1,105.76	0.00	(1,105.76)
2141 SPED SA Psych Services		144,200.00	10,648.16	58.65	59,631.84
2142 SPED 3-5 Pscyh Services					
01 2142 591 003	SPED 3-5 Psych Services	0.00	0.00	0.00	0.00

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591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2142	SPED 3-5 Pscyh Services	0.00	0.00	0.00	0.00
2143	SPED 0-2 Psych Services				
01 2143 591 003	SPED 0-2 Psych Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2143	SPED 0-2 Psych Services	0.00	0.00	0.00	0.00
2151	SPED SA Speech/Audiology				
01 2151 111 001	Speech Path HS SALARIES TCHR/PROF	0.00	1,583.33	0.00	(17,416.63)
01 2151 111 002	Speech Path MS RETIREMENT TCHR/PROF	0.00	1,250.01	0.00	(13,750.01)
01 2151 111 003	Speech Path EL SALARIES TCHR/PROF	0.00	2,916.68	0.00	(32,083.38)
111	SALARIES TCHR/PROF	0.00	5,750.02	0.00	(63,250.02)
01 2151 211 001	Speech Path HS GROUP INS TCHR/PROF	0.00	310.69	0.00	(3,630.69)
01 2151 211 002	Speech Path MS GROUP INS TCHR/PROF	0.00	245.29	0.00	(2,866.26)
01 2151 211 003	Speech Path EL GROUP INS TCHR/PROF	0.00	572.33	0.00	(6,687.99)
211	GROUP INS TCHR/PROF	0.00	1,128.31	0.00	(13,184.94)
01 2151 221 001	Speech Path HS SOC SECTCHR/PROF	0.00	121.35	0.00	(1,334.55)
01 2151 221 002	Speech Path MS SOC SEC TCHR/PROF	0.00	95.79	0.00	(1,053.46)
01 2151 221 003	Speech Path EL SOC SEC TCHR/PROF	0.00	223.53	0.00	(2,458.29)
221	SOCIAL SECURITY TCHR/PROF	0.00	440.67	0.00	(4,846.30)
01 2151 231 001	Speech Path HS RETIREMENT TCHR/PROF	0.00	156.40	0.00	(1,720.49)
01 2151 231 002	Speech Path MS RETIREMENT TCHR/PROF	0.00	123.47	0.00	(1,358.17)
01 2151 231 003	Speech Path EL RETIREMENT TCHR/PROF	0.00	288.10	0.00	(3,169.10)
231	RETIREMENT TCHR/PROF	0.00	567.97	0.00	(6,247.76)
01 2151 237 001	HS Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
01 2151 237 002	MS Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
01 2151 237 003	EL Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2151 281 001	Speech Path HS LTD/STD TCHR/PROF	0.00	8.52	0.00	(89.86)
01 2151 281 002	Speech Path MS LTD/STD TCHR/PROF	0.00	6.74	0.00	(71.10)
01 2151 281 003	Speech Path HS LTD/STD TCHR/PROF	0.00	15.72	0.00	(165.80)
281	LTD/STD TCHR/PROF	0.00	30.98	0.00	(326.76)
01 2151 591 000	SPED SA Speech/Audiology	144,200.00	2,236.92	13.40	124,872.30
591	PURCHASED SERVICES	144,200.00	2,236.92	13.40	124,872.30
01 2151 610 000	SPED Speech Path SUPPLIES	2,060.00	0.00	17.95	1,690.16
610	SUPPLIES	2,060.00	0.00	17.95	1,690.16
2151	SPED SA Speech/Audiology	146,260.00	10,154.87	73.54	38,706.68
2152	SPED 3-5 Speech/Audiology				
01 2152 340 003	SPED 3-5 Speech/Audiology Prf Serv	0.00	0.00	0.00	0.00

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340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2152 591 003	SPED 3-5 Speech/Audiology	1,030.00	0.00	0.00	1,030.00
591	PURCHASED SERVICES	1,030.00	0.00	0.00	1,030.00
2152	SPED 3-5 Speech/Audiology	1,030.00	0.00	0.00	1,030.00
2153	SPED 0-2 Speech/Audiology				
01 2153 591 003	SPED 0-2 Speech/Audiology	1,000.00	0.00	0.00	1,000.00
591	PURCHASED SERVICES	1,000.00	0.00	0.00	1,000.00
2153	SPED 0-2 Speech/Audiology	1,000.00	0.00	0.00	1,000.00
2161	SPED SA OccTherapy				
01 2161 340 000	SPED SA OccTherapy (nonESU)	56,650.00	4,728.41	84.51	8,774.66
340	OTHER PROFESSIONAL SERVICES	56,650.00	4,728.41	84.51	8,774.66
2161	SPED SA OccTherapy	56,650.00	4,728.41	84.51	8,774.66
2162	SPED 3-5 OccTherapy				
01 2162 340 003	SPED 3-5 OccTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2162	SPED 3-5 OccTherapy	0.00	0.00	0.00	0.00
2163	SPED 0-2 OccTherapy				
01 2163 340 003	SPED 0-2 OccTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2163	SPED 0-2 OccTherapy	0.00	0.00	0.00	0.00
2171	SPED SA PhysTherapy				
01 2171 340 000	SPED SA PhysTherapy (nonESU)	20,600.00	570.05	45.90	11,145.54
340	OTHER PROFESSIONAL SERVICES	20,600.00	570.05	45.90	11,145.54
2171	SPED SA PhysTherapy	20,600.00	570.05	45.90	11,145.54
2172	SPED 3-5 PhysTherapy				
01 2172 340 003	SPED 3-5 PhysTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2172	SPED 3-5 PhysTherapy	0.00	0.00	0.00	0.00
2173	SPED 0-2 PhysTherapy				
01 2173 340 003	SPED 0-2 PhysTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2173	SPED 0-2 PhysTherapy	0.00	0.00	0.00	0.00
2181	SPED SA Vision Services				
01 2181 340 000	SPED SA-Vision Prof Serv	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2181 591 000	SPED SA Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2181	SPED SA Vision Services	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services				
01 2182 340 003	SPED 3-5YO Vision Serv	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2182 591 003	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services				

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01 2183 340 003	SPED 0-2YO Vision Services	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2183 591 003	SPED 0-2 Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services	0.00	0.00	0.00	0.00
2211	SCHOOL IMPROVEMENT				
01 2211 111 000	School Impr - Salaries	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 2211 333 000	School Impr - Travel	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
2211	SCHOOL IMPROVEMENT	0.00	0.00	0.00	0.00
2213	SCHOOL IMPROVEMENT				
01 2213 330 000	INSTRUCTIONAL STAFF DEV/TRAINING	20,600.00	630.00	35.34	13,320.40
330	STAFF DEVELOPMENT/TRAINING	20,600.00	630.00	35.34	13,320.40
2213	SCHOOL IMPROVEMENT	20,600.00	630.00	35.34	13,320.40
2220	LIBRARY/MEDIA SERVICES				
01 2220 111 000	Library/Media Tchr Salaries	65,920.00	5,226.67	87.22	8,426.63
111	SALARIES TCHR/PROF	65,920.00	5,226.67	87.22	8,426.63
01 2220 112 000	Library Aide Salary	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 113 000	L/M Substitute Salaries	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR	0.00	0.00	0.00	0.00
01 2220 211 000	L/M Group Ins	18,540.00	1,635.23	94.76	970.77
211	GROUP INS TCHR/PROF	18,540.00	1,635.23	94.76	970.77
01 2220 221 000	L/M Social Security TCHR/PROF	4,635.00	370.30	88.05	553.78
221	SOCIAL SECURITY TCHR/PROF	4,635.00	370.30	88.05	553.78
01 2220 222 000	L/M Social Security AIDE	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 231 000	L/M Retirement TCHR/PROF	6,592.00	516.28	86.15	912.92
231	RETIREMENT TCHR/PROF	6,592.00	516.28	86.15	912.92
01 2220 232 000	L/M Retirement AIDE	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2220 281 000	L/M LTD/STD TCHR/PROF	515.00	35.79	75.58	125.75
281	LTD/STD TCHR/PROF	515.00	35.79	75.58	125.75
01 2220 282 000	L/M LTD/STD AIDE	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 610 000	L/M Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 2220 640 000	Library Books & Subscriptions	5,232.00	0.00	13.16	4,543.36
640	BOOKS/PERIODICALS	5,232.00	0.00	13.16	4,543.36
01 2220 650 000	L/M Computer Software	0.00	0.00	0.00	0.00
650	TECH SUPPLIES	0.00	0.00	0.00	0.00

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01 2220 733 000	L/M Furniture And Equipment	0.00	0.00	0.00	0.00
733 FURNITURE/FIXTURES		0.00	0.00	0.00	0.00
01 2220 890 000	L/M Other Expense	0.00	0.00	0.00	0.00
890 MISC EXPENDITURES		0.00	0.00	0.00	0.00
2220 LIBRARY/MEDIA SERVICES		101,434.00	7,784.27	84.69	15,533.21
2224 EDUCATIONAL TELEVISION SERVICES					
01 2224 382 000	Distant Learning / Internet	8,240.00	0.00	101.94	(160.00)
382 DISTANCE LEARNING		8,240.00	0.00	101.94	(160.00)
2224 EDUCATIONAL TELEVISION SERVICES		8,240.00	0.00	101.94	(160.00)
2230 INSTRUCTION RELATED TECH					
01 2230 111 000	Technology Coordinator	70,040.00	666.67	10.47	62,706.63
111 SALARIES TCHR/PROF		70,040.00	666.67	10.47	62,706.63
01 2230 116 000	Technology Support Staff	60,770.00	4,451.12	81.23	11,408.20
116 SALARIES PROF CLASS		60,770.00	4,451.12	81.23	11,408.20
01 2230 211 000	Technology Group Ins TCHR/PROF	21,630.00	223.23	11.23	19,201.78
211 GROUP INS TCHR/PROF		21,630.00	223.23	11.23	19,201.78
01 2230 216 000	Technology Group Ins SUPPORT PROF CLASS	19,570.00	1,887.96	106.12	(1,197.56)
216 GROUP INSURANCE PROF CLASS		19,570.00	1,887.96	106.12	(1,197.56)
01 2230 221 000	Technology Social Security TCHR/PROF	5,665.00	51.09	9.92	5,103.08
221 SOCIAL SECURITY TCHR/PROF		5,665.00	51.09	9.92	5,103.08
01 2230 226 000	Technology Social Security PROF CLASS	7,210.00	316.85	48.76	3,694.34
226 SOCIAL SECURITY PROF CLASS		7,210.00	316.85	48.76	3,694.34
01 2230 231 000	Technology Retirement TCHR/PROF	8,240.00	65.85	8.79	7,515.65
231 RETIREMENT TCHR/PROF		8,240.00	65.85	8.79	7,515.65
01 2230 236 000	Technology Retirement PROF CLASS	6,180.00	439.67	78.90	1,304.14
236 RETIREMENT PROF CLASS		6,180.00	439.67	78.90	1,304.14
01 2230 237 000	Increased Retirement Contribution Rate	2,060.00	0.00	0.00	2,060.00
237 Inc Ret Contribution Rate		2,060.00	0.00	0.00	2,060.00
01 2230 281 000	Technology LTD/STD TCHR/PROF	515.00	4.24	8.81	469.65
281 LTD/STD TCHR/PROF		515.00	4.24	8.81	469.65
01 2230 286 000	Technology LTD/STD PROF CLASS	412.00	19.94	52.42	196.04
286 LTD/STD PROF CLASS		412.00	19.94	52.42	196.04
01 2230 333 000	TECH Mileage	0.00	0.00	0.00	0.00
333 MILEAGE TO STAFF		0.00	0.00	0.00	0.00
01 2230 591 000	TECH PURCHASED SERVICES	1,030.00	0.00	1.65	1,013.00
591 PURCHASED SERVICES		1,030.00	0.00	1.65	1,013.00
01 2230 610 000	Tech Supplies	0.00	0.00	0.00	(1,845.76)
610 SUPPLIES		0.00	0.00	0.00	(1,845.76)
01 2230 643 000	TECH Web/Cloud Based Software	103,000.00	21,047.73	71.23	29,637.34
643 WEB/CLOUD BASED SOFTWARE		103,000.00	21,047.73	71.23	29,637.34
01 2230 650 000	TECH Supplies/Soft/Hardware	97,850.00	267.63	27.51	70,927.98
650 TECH SUPPLIES		97,850.00	267.63	27.51	70,927.98

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01 2230 734 000	TECH Hardware Capital Outlay	0.00	0.00	0.00	0.00
734	TECH HARDWARE	0.00	0.00	0.00	0.00
01 2230 735 000	TECH Software Capital Outlay	0.00	0.00	0.00	0.00
735	TECH SOFTWARE	0.00	0.00	0.00	0.00
2230	INSTRUCTION RELATED TECH	404,172.00	29,441.98	47.50	212,194.51
2310	BOARD OF EDUCATION				
01 2310 330 000	BOE DEV/TRAINING	1,545.00	0.00	51.91	743.00
330	STAFF DEVELOPMENT/TRAINING	1,545.00	0.00	51.91	743.00
01 2310 340 000	Contracted Serv / Hearing Officer	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2310 520 000	PROPERTY/LIABILITY INSURANCE	144,200.00	0.00	0.00	144,200.00
520	PROPERTY/LIABILITY INSURANCE	144,200.00	0.00	0.00	144,200.00
01 2310 540 000	ADVERTISING	9,785.00	1,288.38	104.19	(409.96)
540	ADVERTISING	9,785.00	1,288.38	104.19	(409.96)
01 2310 580 000	TRAVEL EXPENSES	0.00	0.00	0.00	(73.15)
580	TRAVEL EXPENSES	0.00	0.00	0.00	(73.15)
01 2310 610 000	BOE Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 2310 733 000	SUPT FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2310 810 000	BOE Dues & Fees	13,390.00	0.00	98.22	238.00
810	DUES & FEES	13,390.00	0.00	98.22	238.00
01 2310 890 000	BOE Misc Expense	1,545.00	0.00	36.36	983.17
890	MISC EXPENDITURES	1,545.00	0.00	36.36	983.17
2310	BOARD OF EDUCATION	170,465.00	1,288.38	14.54	145,681.06
2320	EXECUTIVE ADMINISTRATION				
01 2320 105 000	SUPERINTENDENT SALARY	135,960.00	11,291.63	91.36	11,751.67
105	SUPERINTENDENT SALARY	135,960.00	11,291.63	91.36	11,751.67
01 2320 155 000	SUPT ADDT'L COMP	0.00	0.00	0.00	0.00
155	SUPT ADDT'L COMP	0.00	0.00	0.00	0.00
01 2320 159 000	SUPT Cell Stipend	0.00	0.00	0.00	0.00
159	STIPENDS	0.00	0.00	0.00	0.00
01 2320 215 000	SUPT GROUP INS	20,600.00	1,625.62	86.80	2,718.18
215	GROUP INSURANCE SUPT	20,600.00	1,625.62	86.80	2,718.18
01 2320 221 000	SUPT SOCIAL SECURITY	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 2320 223 000	SOC SEC SUPT STIPEND	155.00	7.65	54.28	70.87
223	SOCIAL SECURITY SUB TCHR	155.00	7.65	54.28	70.87
01 2320 225 000	SUPT SOCIAL SECURITY	10,815.00	864.40	89.25	1,163.05
225	SOCIAL SECURITY SUPT	10,815.00	864.40	89.25	1,163.05
01 2320 233 000	RET SUPT STIPEND	80.00	9.88	135.85	(28.68)
233	RETIREMENT SUB TCHR	80.00	9.88	135.85	(28.68)
01 2320 235 000	SUPT RETIREMENT	13,905.00	1,115.36	88.61	1,584.14
235	RETIREMENT SUPT	13,905.00	1,115.36	88.61	1,584.14
01 2320 237 000	Increased Retirement Contribution Rate	3,500.00	0.00	0.00	3,500.00

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237	Inc Ret Contribution Rate	3,500.00	0.00	0.00	3,500.00
01 2320 285 000	SUPT LTD/STD	600.00	44.90	82.32	106.10
285	LTD/STD SUPT	600.00	44.90	82.32	106.10
01 2320 295 000	OTHER BENEFITS (CELL PHONE/moving)	0.00	75.00	0.00	(2,700.00)
295	OTHER BENEFITS (CELL PHONE)	0.00	75.00	0.00	(2,700.00)
01 2320 310 000	SUPT DUES & FEES	1,500.00	0.00	14.67	1,280.00
310	OFFICIAL ADMIN SERVICES	1,500.00	0.00	14.67	1,280.00
01 2320 330 000	SUPT Staff Dev/Training	10,000.00	485.00	25.37	7,463.00
330	STAFF DEVELOPMENT/TRAINING	10,000.00	485.00	25.37	7,463.00
01 2320 333 000	SUPT Mileage	103.00	100.00	1,067.96	(997.00)
333	MILEAGE TO STAFF	103.00	100.00	1,067.96	(997.00)
01 2320 560 000	SUPT Computer Hardware	0.00	0.00	0.00	0.00
560	COMPUTER HARDWARE	0.00	0.00	0.00	0.00
01 2320 580 000	SUPT TRAVEL EXPENSES	0.00	700.67	0.00	(3,616.27)
580	TRAVEL EXPENSES	0.00	700.67	0.00	(3,616.27)
01 2320 610 000	SUPT Supplies	3,000.00	0.00	24.80	2,256.13
610	SUPPLIES	3,000.00	0.00	24.80	2,256.13
01 2320 650 000	SUPT Computer Software	50,000.00	242.00	5.62	47,191.75
650	TECH SUPPLIES	50,000.00	242.00	5.62	47,191.75
01 2320 733 000	SUPT Furniture & Equipment	0.00	0.00	0.00	(5,846.00)
733	FURNITURE/FIXTURES	0.00	0.00	0.00	(5,846.00)
01 2320 890 000	SUPT Other Expense	3,000.00	0.00	92.68	219.51
890	MISC EXPENDITURES	3,000.00	0.00	92.68	219.51
2320	EXECUTIVE ADMINISTRATION	253,218.00	16,562.11	73.89	66,116.45
2330	District Legal Services				
01 2330 317 000	LEGAL SERVICES	15,000.00	68.00	102.45	(368.12)
317	CONTRACCTED LEGAL SERVICES	15,000.00	68.00	102.45	(368.12)
2330	District Legal Services	15,000.00	68.00	102.45	(368.12)
2410	OFFICE OF THE PRINCIPAL				
01 2410 110 000	Clerical Salaries	56,000.00	4,478.27	116.57	(9,280.89)
110	SALARIES NON-INSTR	56,000.00	4,478.27	116.57	(9,280.89)
01 2410 111 001	HS PRINCIPAL HEAD&ASST SALARIES	65,000.00	5,541.67	76.35	15,375.03
01 2410 111 002	MS PRINCIPAL HEAD&ASST SALARIES	40,000.00	5,541.68	122.29	(8,916.68)
01 2410 111 003	EL PRINCIPAL HEAD&ASST SALARIES	60,000.00	2,000.00	75.63	14,625.00
111	SALARIES TCHR/PROF	165,000.00	13,083.35	87.22	21,083.35
01 2410 210 000	Clerical Group Insurance	42,000.00	3,854.03	100.32	(135.75)
210	GROUP INSURANCE NON-INSTR	42,000.00	3,854.03	100.32	(135.75)
01 2410 211 001	HS PRINCIPAL OFFICE GROUP INS	15,000.00	1,500.90	91.79	1,231.85
01 2410 211 002	MS PRINCIPAL OFFICE GROUP INS	9,000.00	1,500.90	151.13	(4,601.85)
01 2410 211 003	EL PRINCIPAL OFFICE GROUP INS	10,000.00	669.68	127.71	(2,770.73)
211	GROUP INS TCHR/PROF	34,000.00	3,671.48	118.06	(6,140.73)
01 2410 220 000	Clerical Social Security	5,000.00	343.33	100.03	(1.72)

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
220	SOCIAL SECURITY NON-INSTR	5,000.00	343.33	100.03	(1.72)
01 2410 221 001	HS PRINCIPAL OFFICE SOC SEC	5,000.00	425.91	76.24	1,188.18
01 2410 221 002	MS PRINCIPAL OFFICE SOC SEC	5,000.00	425.93	75.15	1,242.67
01 2410 221 003	EL PRINCIPAL OFFICE SOC SEC	5,000.00	153.29	69.69	1,515.43
221	SOCIAL SECURITY TCHR/PROF	15,000.00	1,005.13	73.69	3,946.28
01 2410 230 000	Clerical Retirement	5,000.00	442.36	128.42	(1,421.24)
230	RETIREMENT NON-INSTR	5,000.00	442.36	128.42	(1,421.24)
01 2410 231 001	HS PRINCIPAL OFFICE RETIREMENT	5,000.00	547.40	98.04	98.12
01 2410 231 002	MS PRINCIPAL OFFICE RETIREMENT	5,000.00	547.40	96.64	168.04
01 2410 231 003	EL PRINCIPAL OFFICE RETIREMENT	5,000.00	197.56	89.64	517.96
231	RETIREMENT TCHR/PROF	15,000.00	1,292.36	94.77	784.12
01 2410 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 2410 237 001	Increased Retirement Contribution Rate	1,000.00	0.00	0.00	1,000.00
01 2410 237 002	Increased Retirement Contribution Rate	1,000.00	0.00	0.00	1,000.00
01 2410 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	2,000.00	0.00	0.00	2,000.00
01 2410 280 000	Clerical LTD/STD	500.00	45.09	97.54	12.32
280	LTD/STD NON-INSTR	500.00	45.09	97.54	12.32
01 2410 281 001	HS PRINCIPAL OFFICE LTD/STD	400.00	34.85	75.10	99.60
01 2410 281 002	MS PRINCIPAL OFFICE LTD/STD	300.00	34.85	98.68	3.97
01 2410 281 003	EL PRINCIPAL OFFICE LTD/STD	400.00	12.72	68.51	125.97
281	LTD/STD TCHR/PROF	1,100.00	82.42	79.13	229.54
01 2410 310 000	PRINC OFFICE DUES/FEES	1,500.00	0.00	41.33	880.00
310	OFFICIAL ADMIN SERVICES	1,500.00	0.00	41.33	880.00
01 2410 330 000	PRINCIPAL OFFICE STAFF DEV/TRN	5,000.00	0.00	4.00	4,800.00
330	STAFF DEVELOPMENT/TRAINING	5,000.00	0.00	4.00	4,800.00
01 2410 580 000	PRINC OFFICE TRAVEL EXPENSES	1,000.00	246.00	157.82	(578.18)
580	TRAVEL EXPENSES	1,000.00	246.00	157.82	(578.18)
01 2410 610 001	HS PRINCIPAL OFFICE SUPPLIES	0.00	0.00	0.00	0.00
01 2410 610 002	MS PRINCIPAL OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 2410 610 003	EL PRINCIPAL OFFICE SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 2410 733 000	PRIN OFFICE FURNITURE	3,000.00	0.00	106.70	(201.00)
733	FURNITURE/FIXTURES	3,000.00	0.00	106.70	(201.00)
01 2410 890 000	PRINCIPAL OFFICE MISC EXP	600.00	0.00	88.34	69.95
890	MISC EXPENDITURES	600.00	0.00	88.34	69.95
2410	OFFICE OF THE PRINCIPAL	352,700.00	28,543.82	95.17	17,046.05
2510	FISCAL SERVICES				
01 2510 112 000	Concession Mgr Salaries	5,000.00	0.00	38.63	3,068.67
112	SALARIES AIDE/PARA	5,000.00	0.00	38.63	3,068.67
01 2510 116 000	FISCAL SERVICES SALARIES	50,000.00	3,044.13	90.24	4,881.60

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116	SALARIES PROF CLASS	50,000.00	3,044.13	90.24	4,881.60
01 2510 210 000	Concession Mgr Group Ins	0.00	0.00	0.00	0.00
210	GROUP INSURANCE NON-INSTR	0.00	0.00	0.00	0.00
01 2510 212 000	CONCMGR GROUP INS AIDE/PARA	175.00	0.00	0.00	175.00
212	GROUP INSURANCE AIDE/PARA	175.00	0.00	0.00	175.00
01 2510 216 000	FISCAL SERVICES GROUP INS	40,000.00	2,232.27	61.39	15,445.03
216	GROUP INSURANCE PROF CLASS	40,000.00	2,232.27	61.39	15,445.03
01 2510 220 000	Concession Mgr Soc Sec	0.00	0.00	0.00	0.00
220	SOCIAL SECURITY NON-INSTR	0.00	0.00	0.00	0.00
01 2510 222 000	SOCIAL SECURITY CONC MGR	300.00	0.00	49.44	151.67
222	SOCIAL SECURITY AIDE/PARA	300.00	0.00	49.44	151.67
01 2510 226 000	SOCIAL SECURITY PROF CLASS	5,000.00	230.08	68.41	1,579.56
226	SOCIAL SECURITY PROF CLASS	5,000.00	230.08	68.41	1,579.56
01 2510 232 000	Concession Mgr Retirement	350.00	0.00	54.51	159.21
232	RETIREMENT AIDE/PARA	350.00	0.00	54.51	159.21
01 2510 236 000	FISCAL SERVICES RETIREMENT	7,500.00	300.69	59.42	3,043.31
236	RETIREMENT PROF CLASS	7,500.00	300.69	59.42	3,043.31
01 2510 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2510 282 000	Concession Mgr LTD/STD	15.00	0.00	52.13	7.18
282	LTD/STD AIDE/PARA	15.00	0.00	52.13	7.18
01 2510 286 000	FISCAL SERVICES LTD/STD	400.00	28.46	77.00	92.01
286	LTD/STD PROF CLASS	400.00	28.46	77.00	92.01
01 2510 310 000	FISCAL SERV/BANK FEES	1,000.00	87.76	142.70	(427.01)
310	OFFICIAL ADMIN SERVICES	1,000.00	87.76	142.70	(427.01)
01 2510 315 000	AUDIT/BUDGET SERVICES	11,000.00	0.00	89.55	1,150.00
315	ACCOUNTING/AUDITING SERVICES	11,000.00	0.00	89.55	1,150.00
01 2510 330 000	FISCAL OFFICE ST DEV/TRN	2,000.00	0.00	7.75	1,845.00
330	STAFF DEVELOPMENT/TRAINING	2,000.00	0.00	7.75	1,845.00
01 2510 340 000	OTHER PROFESSIONAL FISCAL SERVICES	1,500.00	57.45	110.12	(151.75)
340	OTHER PROFESSIONAL SERVICES	1,500.00	57.45	110.12	(151.75)
01 2510 530 000	PHONE/INTERNET	15,000.00	968.15	71.50	4,275.62
530	PHONE/INTERNET	15,000.00	968.15	71.50	4,275.62
01 2510 531 000	POSTAGE	6,000.00	0.00	86.70	797.72
531	POSTAGE	6,000.00	0.00	86.70	797.72
01 2510 580 000	FISCAL SERV TRAVEL EXPENSES	500.00	0.00	68.06	159.68
580	TRAVEL EXPENSES	500.00	0.00	68.06	159.68
01 2510 610 000	FISCAL OFFICE SUPPLIES	2,000.00	0.00	84.39	312.12
610	SUPPLIES	2,000.00	0.00	84.39	312.12
01 2510 733 000	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2510 890 000	FISCAL SERVICES MISC EXP	200.00	460.15	354.03	(508.05)
890	MISC EXPENDITURES	200.00	460.15	354.03	(508.05)

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2510	FISCAL SERVICES	147,940.00	7,409.14	75.63	36,056.57
2570	PERSONNEL SERV-ESRP				
01 2570 330 000	NON-INSTR STAFF DEV/TRAINING	1,000.00	1,257.00	132.52	(325.18)
330	STAFF DEVELOPMENT/TRAINING	1,000.00	1,257.00	132.52	(325.18)
2570	PERSONNEL SERV-ESRP	1,000.00	1,257.00	132.52	(325.18)
2590	WORKERS COMP INS				
01 2590 270 000	WORKERS COMP NON-INSTR	52,000.00	0.00	0.00	52,000.00
270	WORKERS COMP NON-INSTR	52,000.00	0.00	0.00	52,000.00
01 2590 271 000	WORKERS COMP TCHR/PROF	45,000.00	0.00	0.00	45,000.00
271	WORKERS COMP TCHR/PROF	45,000.00	0.00	0.00	45,000.00
2590	WORKERS COMP INS	97,000.00	0.00	0.00	97,000.00
2610	OPERATION OF BUILDINGS				
01 2610 520 000	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00
520	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00
01 2610 621 000	UTILITIES NAT GAS/FUEL	120,000.00	7,937.63	78.33	26,003.43
621	NATURAL GAS	120,000.00	7,937.63	78.33	26,003.43
2610	OPERATION OF BUILDINGS	120,000.00	7,937.63	78.33	26,003.43
2620	MAINT OF BUILDINGS				
01 2620 110 000	MAINTENANCE STAFF SALARIES	150,000.00	13,014.94	107.00	(10,495.36)
110	SALARIES NON-INSTR	150,000.00	13,014.94	107.00	(10,495.36)
01 2620 210 000	MAINT GROUP INS	35,000.00	3,272.60	107.53	(2,634.90)
210	GROUP INSURANCE NON-INSTR	35,000.00	3,272.60	107.53	(2,634.90)
01 2620 220 000	MAINT SOCIAL SECURITY	10,000.00	994.13	122.64	(2,264.30)
220	SOCIAL SECURITY NON-INSTR	10,000.00	994.13	122.64	(2,264.30)
01 2620 230 000	MAINT RETIREMENT	15,000.00	1,285.59	105.69	(853.40)
230	RETIREMENT NON-INSTR	15,000.00	1,285.59	105.69	(853.40)
01 2620 237 000	Increased Retirement Contribution Rate	4,000.00	0.00	0.00	4,000.00
237	Inc Ret Contribution Rate	4,000.00	0.00	0.00	4,000.00
01 2620 280 000	MAINT LTD/STD	700.00	58.55	80.97	133.23
280	LTD/STD NON-INSTR	700.00	58.55	80.97	133.23
01 2620 330 000	MAINT STAFF DEV/TRN	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 2620 340 000	OTHER PROFESSIONAL SERVICES	7,000.00	800.00	52.80	3,304.20
340	OTHER PROFESSIONAL SERVICES	7,000.00	800.00	52.80	3,304.20
01 2620 350 000	MAINT. REPAIRS	80,000.00	21,835.76	62.47	30,024.29
350	TECHNICAL SERVICES	80,000.00	21,835.76	62.47	30,024.29
01 2620 410 000	WATER & SEWER	15,000.00	1,466.91	91.11	1,334.14
410	WATER/SEWER	15,000.00	1,466.91	91.11	1,334.14
01 2620 420 000	TRASH SERVICE	5,000.00	561.70	90.67	466.40
420	TRASH SERVICE	5,000.00	561.70	90.67	466.40
01 2620 431 000	BLDG REPAIRS & MAINT	60,000.00	0.00	207.32	(64,393.76)
431	NON-TECH REPAIRS/MAINT	60,000.00	0.00	207.32	(64,393.76)
01 2620 450 000	CONSTRUCTION/REMODEL SERVICES	65,000.00	0.00	97.32	1,741.00

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450	CONSTRUCTION SERVICES	65,000.00	0.00	97.32	1,741.00
01 2620 610 000	MAINT Supplies	40,000.00	15,270.99	134.97	(13,986.12)
610	SUPPLIES	40,000.00	15,270.99	134.97	(13,986.12)
01 2620 733 000	MAINT Furniture & Equipment	5,000.00	0.00	12.26	4,387.25
733	FURNITURE/FIXTURES	5,000.00	0.00	12.26	4,387.25
01 2620 890 000	MISC EXPENSE	0.00	68.80	0.00	(344.60)
890	MISC EXPENDITURES	0.00	68.80	0.00	(344.60)
2620	MAINT OF BUILDINGS	491,700.00	58,629.97	110.08	(49,581.93)
2630	OUTSIDE MAINTENANCE				
01 2630 340 000	OUTSIDE REPAIRS/MAINT	10,000.00	295.35	364.31	(26,431.06)
340	OTHER PROFESSIONAL SERVICES	10,000.00	295.35	364.31	(26,431.06)
2630	OUTSIDE MAINTENANCE	10,000.00	295.35	364.31	(26,431.06)
2650	VEHICLE OPER/MAINT/PURCH (NON STUDENT)				
01 2650 732 000	Vehicle Aquisition (non-pupil)	0.00	0.00	0.00	0.00
732	VEHICLES	0.00	0.00	0.00	0.00
2650	VEHICLE OPER/MAINT/PURCH (NON STUDENT)	0.00	0.00	0.00	0.00
2660	SECURITY (CAMAERAS)				
01 2660 590 000	SCHOOL RESOURCE OFFICER	0.00	0.00	0.00	0.00
590	INTERAGENCY PURCH SERVICES	0.00	0.00	0.00	0.00
2660	SECURITY (CAMAERAS)	0.00	0.00	0.00	0.00
2670	SAFETY (FIRE ALARM)				
01 2670 650 000	Safety Tech Supplies	1,500.00	0.00	100.00	0.00
650	TECH SUPPLIES	1,500.00	0.00	100.00	0.00
01 2670 734 000	Safety Tech Hardware	0.00	0.00	0.00	0.00
734	TECH HARDWARE	0.00	0.00	0.00	0.00
2670	SAFETY (FIRE ALARM)	1,500.00	0.00	100.00	0.00
2710	VEHICLE OPER/MAINT/PURCH (STUDENT)				
01 2710 110 000	TRANSPORTATION Salaries	170,000.00	15,484.85	124.43	(41,531.89)
110	SALARIES NON-INSTR	170,000.00	15,484.85	124.43	(41,531.89)
01 2710 210 000	TRANSP GROUP INSURANCE	30,000.00	1,732.80	73.48	7,954.64
210	GROUP INSURANCE NON-INSTR	30,000.00	1,732.80	73.48	7,954.64
01 2710 220 000	TRANSP SOCIAL SECURITY	15,000.00	1,171.88	106.85	(1,026.89)
220	SOCIAL SECURITY NON-INSTR	15,000.00	1,171.88	106.85	(1,026.89)
01 2710 230 000	TRANSP RETIREMENT	17,000.00	1,316.21	121.31	(3,622.45)
230	RETIREMENT NON-INSTR	17,000.00	1,316.21	121.31	(3,622.45)
01 2710 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2710 260 000	Unemployment Payments	0.00	0.00	0.00	0.00
260	UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
01 2710 271 000	Workmen's Compensation	0.00	0.00	0.00	0.00
271	WORKERS COMP TCHR/PROF	0.00	0.00	0.00	0.00
01 2710 280 000	TRANSP LTD/STD	500.00	48.62	117.94	(89.69)
280	LTD/STD NON-INSTR	500.00	48.62	117.94	(89.69)
01 2710 330 000	TRANSP STAFF DEV/TRN	1,000.00	927.00	426.30	(3,263.00)

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330	STAFF DEVELOPMENT/TRAINING	1,000.00	927.00	426.30	(3,263.00)
01 2710 340 000	VEHICLE REPAIRS/MAINT	30,000.00	2,011.83	107.78	(2,333.64)
340	OTHER PROFESSIONAL SERVICES	30,000.00	2,011.83	107.78	(2,333.64)
01 2710 610 000	VEHICLE PARTS/SUPPLIES	10,300.00	64.86	212.44	(11,581.49)
610	SUPPLIES	10,300.00	64.86	212.44	(11,581.49)
01 2710 626 000	GAS & DIESEL	60,000.00	3,349.79	66.26	20,246.34
626	GAS/DIESEL FUEL	60,000.00	3,349.79	66.26	20,246.34
01 2710 732 000	Bus Acquisition (pupil)	215,000.00	0.00	45.53	117,100.00
732	VEHICLES	215,000.00	0.00	45.53	117,100.00
01 2710 890 000	Transp. Other Expense	3,000.00	188.50	99.80	6.05
890	MISC EXPENDITURES	3,000.00	188.50	99.80	6.05
2710	VEHICLE OPER/MAINT/PURCH (STUDENT)	551,800.00	26,296.34	85.17	81,857.98
2712	VEHICLE OPER/MAINT/PURCH (SPED)				
01 2712 110 000	Sped Transportation Salaries	20,000.00	200.40	93.53	1,293.50
110	SALARIES NON-INSTR	20,000.00	200.40	93.53	1,293.50
01 2712 210 000	SPED TRANSP Group Ins	1,000.00	0.00	173.55	(735.49)
210	GROUP INSURANCE NON-INSTR	1,000.00	0.00	173.55	(735.49)
01 2712 220 000	SPED TRANSP Soc Sec	1,500.00	15.34	95.09	73.66
220	SOCIAL SECURITY NON-INSTR	1,500.00	15.34	95.09	73.66
01 2712 230 000	SPED TRANS Retirement	2,000.00	0.00	91.40	172.05
230	RETIREMENT NON-INSTR	2,000.00	0.00	91.40	172.05
01 2712 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2712 280 000	SPED TRANSP LTD/STD	50.00	0.00	141.04	(20.52)
280	LTD/STD NON-INSTR	50.00	0.00	141.04	(20.52)
01 2712 330 000	SPED TRANSP STAFF DEV/TRAINING	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 2712 332 000	SPED Mileage to Parents	0.00	0.00	0.00	(696.01)
332	MILEAGE TO PARENTS	0.00	0.00	0.00	(696.01)
01 2712 626 000	SPED GAS/DIESEL FUEL	5,000.00	104.50	30.08	3,496.00
626	GAS/DIESEL FUEL	5,000.00	104.50	30.08	3,496.00
01 2712 732 000	SPED VEHICLE OP/MAINT/PURCH	5,000.00	0.00	20.47	3,976.43
732	VEHICLES	5,000.00	0.00	20.47	3,976.43
2712	VEHICLE OPER/MAINT/PURCH (SPED)	34,550.00	320.24	78.12	7,559.62
2732	SPED Vehicle Rep/Maint				
01 2732 430 000	SPED Vehicle Rep/Maint	0.00	0.00	0.00	0.00
430	OUTSIDE REPAIRS/MAINT	0.00	0.00	0.00	0.00
2732	SPED Vehicle Rep/Maint	0.00	0.00	0.00	0.00
2792	SPED Transp Services				
01 2792 510 000	Sped Transportation	0.00	0.00	0.00	0.00
510	STUDENT TRANSPORTATION SERVICES	0.00	0.00	0.00	0.00
2792	SPED Transp Services	0.00	0.00	0.00	0.00
2900	OTHER SUPPORT SERVICES				
01 2900 890 000	Non-Revenue/Other Support Serv	0.00	0.00	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
2900	OTHER SUPPORT SERVICES	0.00	0.00	0.00	0.00
3300	COMMUNITY SERV OPER				
01 3300 100 000	Daycare Salaries	150,000.00	8,729.95	42.62	86,076.45
100	SALARIES	150,000.00	8,729.95	42.62	86,076.45
01 3300 111 000	Daycare Teacher Salaries	15,000.00	2,908.88	34.90	9,765.75
111	SALARIES TCHR/PROF	15,000.00	2,908.88	34.90	9,765.75
01 3300 112 000	Daycare Aide Salaries	50,000.00	9,911.81	23.43	38,286.69
112	SALARIES AIDE/PARA	50,000.00	9,911.81	23.43	38,286.69
01 3300 210 000	DAYCARE GROUP INSURANCE NON-INSTR	10,000.00	832.47	74.92	2,507.77
210	GROUP INSURANCE NON-INSTR	10,000.00	832.47	74.92	2,507.77
01 3300 211 000	Daycare GROUP INS TCHR/PROF	200.00	1,194.51	644.02	(1,088.03)
211	GROUP INS TCHR/PROF	200.00	1,194.51	644.02	(1,088.03)
01 3300 212 000	Daycare GROUP INSURANCE AIDE/PARA	200.00	3,714.39	1,874.21	(3,548.42)
212	GROUP INSURANCE AIDE/PARA	200.00	3,714.39	1,874.21	(3,548.42)
01 3300 220 000	DAYCARE SOCIAL SECURITY NON-INSTR	5,000.00	669.09	97.93	103.48
220	SOCIAL SECURITY NON-INSTR	5,000.00	669.09	97.93	103.48
01 3300 221 000	Daycare SOCIAL SECURITY TCHR/PROF	200.00	223.66	200.63	(201.26)
221	SOCIAL SECURITY TCHR/PROF	200.00	223.66	200.63	(201.26)
01 3300 222 000	Daycare SOCIAL SECURITY AIDE/PARA	200.00	761.66	449.76	(699.51)
222	SOCIAL SECURITY AIDE/PARA	200.00	761.66	449.76	(699.51)
01 3300 230 000	DAYCARE RETIREMENT NON-INSTR	5,000.00	862.33	126.29	(1,314.25)
230	RETIREMENT NON-INSTR	5,000.00	862.33	126.29	(1,314.25)
01 3300 231 000	Daycare RETIREMENT TCHR/PROF	500.00	287.34	103.41	(17.04)
231	RETIREMENT TCHR/PROF	500.00	287.34	103.41	(17.04)
01 3300 232 000	Daycare RETIREMENT AIDE/PARA	500.00	979.06	231.40	(657.00)
232	RETIREMENT AIDE/PARA	500.00	979.06	231.40	(657.00)
01 3300 280 000	DAYCARE LTD/STD NON-INSTR	200.00	46.23	175.92	(151.83)
280	LTD/STD NON-INSTR	200.00	46.23	175.92	(151.83)
01 3300 281 000	Daycare LTD/STD Teacher	0.00	24.66	0.00	(26.19)
281	LTD/STD TCHR/PROF	0.00	24.66	0.00	(26.19)
01 3300 282 000	Daycare LTD/STD Aide/Para	0.00	58.36	0.00	(59.23)
282	LTD/STD AIDE/PARA	0.00	58.36	0.00	(59.23)
01 3300 400 000	Daycare Supplies & Materials	0.00	0.00	0.00	0.00
400	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00
01 3300 470 000	Daycare Food	500.00	959.41	217.38	(586.92)
470	FOOD	500.00	959.41	217.38	(586.92)
01 3300 610 000	Daycare Supplies	3,500.00	449.67	144.47	(1,556.44)
610	SUPPLIES	3,500.00	449.67	144.47	(1,556.44)
01 3300 890 000	Daycare Misc Expenditures	500.00	188.16	79.63	101.84
890	MISC EXPENDITURES	500.00	188.16	79.63	101.84

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3300	COMMUNITY SERV OPER	241,500.00	32,801.64	47.44	126,935.86
3400	FOUNDATION GRANT				
01 3400 610 000	Foundation Grant Expenditures	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
3400	FOUNDATION GRANT	0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS				
01 3535 111 003	High Ability Learners	5,000.00	0.00	0.00	5,000.00
111	SALARIES TCHR/PROF	5,000.00	0.00	0.00	5,000.00
01 3535 211 003	HAL Group Insurance	2,000.00	0.00	0.00	2,000.00
211	GROUP INS TCHR/PROF	2,000.00	0.00	0.00	2,000.00
01 3535 221 003	HAL Social Security	500.00	0.00	0.00	500.00
221	SOCIAL SECURITY TCHR/PROF	500.00	0.00	0.00	500.00
01 3535 231 003	HAL Retirement	500.00	0.00	0.00	500.00
231	RETIREMENT TCHR/PROF	500.00	0.00	0.00	500.00
01 3535 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 3535 281 003	HAL LTD/STD	50.00	0.00	0.00	50.00
281	LTD/STD TCHR/PROF	50.00	0.00	0.00	50.00
01 3535 330 003	HAL STAFF DEV/TRNG	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 3535 610 003	HAL Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 3535 650 003	High Ability Software	400.00	0.00	0.00	400.00
650	TECH SUPPLIES	400.00	0.00	0.00	400.00
01 3535 733 003	HAL Furniture & Equipment	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS	8,450.00	0.00	0.00	8,450.00
3541	EARLY CHILDHOOD ENDOWMENT GRANTS				
01 3541 111 003	Sixpence Coordinator Salaries	20,000.00	1,714.57	83.71	3,258.73
111	SALARIES TCHR/PROF	20,000.00	1,714.57	83.71	3,258.73
01 3541 112 003	SIXPENCE SALARIES AIDE	80,000.00	4,271.75	79.28	16,578.84
112	SALARIES AIDE/PARA	80,000.00	4,271.75	79.28	16,578.84
01 3541 211 003	Sixpence Coord Group Insurance	15,000.00	634.49	40.83	8,876.21
211	GROUP INS TCHR/PROF	15,000.00	634.49	40.83	8,876.21
01 3541 212 003	GROUP INSURANCE - AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 3541 221 003	Coord. Social Security	1,500.00	126.46	82.11	268.37
221	SOCIAL SECURITY TCHR/PROF	1,500.00	126.46	82.11	268.37
01 3541 222 003	SOCIAL SECURITY AIDE	3,500.00	328.22	139.17	(1,371.06)
222	SOCIAL SECURITY AIDE/PARA	3,500.00	328.22	139.17	(1,371.06)
01 3541 231 003	Coord. Retirement	2,000.00	169.36	82.68	346.34
231	RETIREMENT TCHR/PROF	2,000.00	169.36	82.68	346.34
01 3541 232 003	SIXPENCE RETIREMENT - AIDE	500.00	421.95	1,252.92	(5,764.61)
232	RETIREMENT AIDE/PARA	500.00	421.95	1,252.92	(5,764.61)
01 3541 237 003	Increased Retirement Contribution	0.00	0.00	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
	Rate				
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 3541 256 003	SIXPENGE TUITION REIMB	0.00	0.00	0.00	0.00
256	PROF TUITION REIMB	0.00	0.00	0.00	0.00
01 3541 281 003	Coordinator LTD/STD	150.00	11.24	72.88	40.68
281	LTD/STD TCHR/PROF	150.00	11.24	72.88	40.68
01 3541 282 003	LTD/STD AIDE	150.00	18.73	168.54	(102.81)
282	LTD/STD AIDE/PARA	150.00	18.73	168.54	(102.81)
01 3541 330 003	Sixpence Travel/Staff Development	5,000.00	0.00	14.89	4,255.66
330	STAFF DEVELOPMENT/TRAINING	5,000.00	0.00	14.89	4,255.66
01 3541 333 003	Sixpence Mileage to Staff	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
01 3541 340 003	Sixpence Professional Services	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 3541 580 003	Sixpence Travel Expenses	500.00	86.15	120.84	(104.22)
580	TRAVEL EXPENSES	500.00	86.15	120.84	(104.22)
01 3541 610 003	Sixpence Supplies/Family Inv	15,000.00	0.00	29.30	10,604.46
610	SUPPLIES	15,000.00	0.00	29.30	10,604.46
01 3541 733 003	Sixpence Furniture and Equipment	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 3541 890 000	SIXPENGE OTHER EXP	5,000.00	68.08	9.34	4,533.19
890	MISC EXPENDITURES	5,000.00	68.08	9.34	4,533.19
3541	EARLY CHILDHOOD ENDOWMENT GRANTS	148,300.00	7,851.00	72.07	41,419.78
3570	Teacher Eval Grant				
01 3570 610 000	Teacher Eval Grant	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
3570	Teacher Eval Grant	0.00	0.00	0.00	0.00
4300	OTHER PROFESSIONAL SERVICES				
01 4300 340 000	PROFESSIONAL SERVICES-ARCHIT/ENGINEER	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
4300	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
4411	IDEA PART B EARLY INTERVENING SERVICES				
01 4411 610 003	IDEA Part B-Early Interven. (Rtl)	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
4411	IDEA PART B EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE				
01 4412 591 003	IDEA Prof. Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE	0.00	0.00	0.00	0.00
4900	OTHER FEDERAL EXPENDITURES				
01 4900 610 003	Drug Education - Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
4900	OTHER FEDERAL EXPENDITURES	0.00	0.00	0.00	0.00
6200	FEDERAL-TITLE I PART A ESSA				
01 6200 111 002	Title I SALARIES MS TCHR/PROF	40,000.00	3,501.87	61.28	15,486.91

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01 6200 111 003	Title I, Part A ELEM SALARIES	60,000.00	7,225.87	113.92	(8,351.77)
111 SALARIES TCHR/PROF		100,000.00	10,727.74	92.86	7,135.14
01 6200 112 003	Title I - Aide Salaries	0.00	0.00	0.00	0.00
112 SALARIES AIDE/PARA		0.00	0.00	0.00	0.00
01 6200 113 003	Title I Substitute Salaries	0.00	0.00	0.00	0.00
113 SALARIES SUB TCHR		0.00	0.00	0.00	0.00
01 6200 211 002	Title I GROUP INS MS TCHR/PROF	5,500.00	521.74	66.40	1,847.82
01 6200 211 003	Title I Group Insurance	25,000.00	2,320.99	88.05	2,987.96
211 GROUP INS TCHR/PROF		30,500.00	2,842.73	84.14	4,835.78
01 6200 221 002	Title I MS SOC SEC TCHR/PROF	3,000.00	258.38	60.29	1,191.33
01 6200 221 003	Title I Social Security TCHR	8,000.00	534.86	63.59	2,912.68
221 SOCIAL SECURITY TCHR/PROF		11,000.00	793.24	62.69	4,104.01
01 6200 223 003	Title I SOC SEC SUB TCHR	0.00	0.00	0.00	0.00
223 SOCIAL SECURITY SUB TCHR		0.00	0.00	0.00	0.00
01 6200 231 002	Title I RET MS TCHR/PROF	4,000.00	345.91	60.53	1,578.63
01 6200 231 003	Title I Retirement EL	8,000.00	713.75	84.39	1,248.41
231 RETIREMENT TCHR/PROF		12,000.00	1,059.66	76.44	2,827.04
01 6200 237 002	MS Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6200 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 6200 281 002	Title I MS LTD/STD TCHR/PROF	300.00	23.49	54.81	135.57
01 6200 281 003	Title I LTD/STD	700.00	47.92	65.01	244.94
281 LTD/STD TCHR/PROF		1,000.00	71.41	61.95	380.51
01 6200 330 003	Title I Staff Dev/Training	400.00	0.00	0.00	400.00
330 STAFF DEVELOPMENT/TRAINING		400.00	0.00	0.00	400.00
01 6200 560 003	Title I Computer Hardware	0.00	0.00	0.00	0.00
560 COMPUTER HARDWARE		0.00	0.00	0.00	0.00
01 6200 580 003	Title I Travel Expenses	0.00	0.00	0.00	0.00
580 TRAVEL EXPENSES		0.00	0.00	0.00	0.00
01 6200 610 003	Title I Supplies	0.00	0.00	0.00	0.00
610 SUPPLIES		0.00	0.00	0.00	0.00
01 6200 650 003	Title I Computer Software	500.00	0.00	20.00	400.01
650 TECH SUPPLIES		500.00	0.00	20.00	400.01
01 6200 733 003	Title I Furniture & Equipment	1,000.00	0.00	0.00	1,000.00
733 FURNITURE/FIXTURES		1,000.00	0.00	0.00	1,000.00
01 6200 890 003	Title I Misc. Expenses	0.00	0.00	0.00	0.00
890 MISC EXPENDITURES		0.00	0.00	0.00	0.00
6200 FEDERAL-TITLE I PART A ESSA		156,400.00	15,494.78	86.52	21,082.49
6210 FEDERAL-TITLE I PART A ACCTBLTY					
01 6210 330 003	Title I Acctblty TRAVEL/Training EXPENSE	0.00	0.00	0.00	0.00
330 STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	0.00
01 6210 610 003	Title I Acctblty SUPPLIES	0.00	0.00	0.00	0.00
610 SUPPLIES		0.00	0.00	0.00	0.00
01 6210 650 003	Title I Acctblty COMPUTER SOFTWARE	0.00	0.00	0.00	0.00

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650	TECH SUPPLIES	0.00	0.00	0.00	0.00
6210	FEDERAL-TITLE I PART A ACCTBLTY	0.00	0.00	0.00	0.00
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4				
01 6406 340 000	SPED-IDEA- 3-5 other PROF SERV	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 6406 591 003	IDEA Preschool 3-5 Prf Serv	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4	0.00	0.00	0.00	0.00
6408	FEDERAL-IDEA PART B (611) BASE AGE 0-4				
01 6408 111 003	IDEA Part B Base Salary (prek BAF)	15,000.00	1,750.01	128.33	(4,250.01)
111	SALARIES TCHR/PROF	15,000.00	1,750.01	128.33	(4,250.01)
01 6408 112 003	IDEA Part B Base Aide (prek BAF)	50,000.00	2,741.88	134.60	(17,299.28)
112	SALARIES AIDE/PARA	50,000.00	2,741.88	134.60	(17,299.28)
01 6408 211 003	IDEA Part B Base Ins. (prek BAF)	6,000.00	343.40	66.88	1,987.21
211	GROUP INS TCHR/PROF	6,000.00	343.40	66.88	1,987.21
01 6408 212 003	GROUP INSURANCE AIDE/PARA	3,000.00	0.00	99.76	7.07
212	GROUP INSURANCE AIDE/PARA	3,000.00	0.00	99.76	7.07
01 6408 221 003	IDEA Part B Base Soc.Sec. (prek BA	1,000.00	134.12	147.50	(475.01)
221	SOCIAL SECURITY TCHR/PROF	1,000.00	134.12	147.50	(475.01)
01 6408 222 003	IDEA SOC SEC PARA	4,000.00	209.76	129.06	(1,162.38)
222	SOCIAL SECURITY AIDE/PARA	4,000.00	209.76	129.06	(1,162.38)
01 6408 231 003	IDEA Part B Base Ret. (prek BAF)	2,000.00	172.86	95.07	98.54
231	RETIREMENT TCHR/PROF	2,000.00	172.86	95.07	98.54
01 6408 232 003	IDEA RETIREMT PARA	5,000.00	0.00	127.08	(1,354.14)
232	RETIREMENT AIDE/PARA	5,000.00	0.00	127.08	(1,354.14)
01 6408 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6408 281 003	IDEA Part B Base LTD (prek BAF)	100.00	9.43	99.47	0.53
281	LTD/STD TCHR/PROF	100.00	9.43	99.47	0.53
01 6408 282 003	IDEA LTD/STD PARA	100.00	0.00	276.30	(176.30)
282	LTD/STD AIDE/PARA	100.00	0.00	276.30	(176.30)
01 6408 340 003	IDEA 0-4 YO Prof Services	15,000.00	1,055.28	125.68	(3,851.50)
340	OTHER PROFESSIONAL SERVICES	15,000.00	1,055.28	125.68	(3,851.50)
01 6408 591 003	IDEA Part B 0-2 YO Prof Services B	40,000.00	1,098.65	34.14	26,343.09
591	PURCHASED SERVICES	40,000.00	1,098.65	34.14	26,343.09
01 6408 610 003	IDEA BAF SUPPLIES	1,000.00	0.00	0.00	1,000.00
610	SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 6408 732 003	IDEA Part B - Vehicle Aq.	0.00	0.00	0.00	0.00
732	VEHICLES	0.00	0.00	0.00	0.00
6408	FEDERAL-IDEA PART B (611) BASE AGE 0-4	142,200.00	7,515.39	99.39	867.82
6410	FEDERAL-IDEA PART E/P (619				
01 6410 112 003	IDEA E/P - Salaries	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6410 340 003	SPED IDEA E/P 619	0.00	0.00	0.00	0.00

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340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 6410 560 003	Sped IDEA - Computer Hard.	0.00	0.00	0.00	0.00
560	COMPUTER HARDWARE	0.00	0.00	0.00	0.00
01 6410 591 003	IDEA E/P 3-5 YO Contracted Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 6410 610 003	IDEA E/P Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
6410	FEDERAL-IDEA PART E/P (619	0.00	0.00	0.00	0.00
6412	IDEA Non-Public				
01 6412 111 003	IDEA Non-Public SALARIES	6,500.00	833.34	141.03	(2,666.64)
111	SALARIES TCHR/PROF	6,500.00	833.34	141.03	(2,666.64)
01 6412 211 003	GROUP INSURANCE TCHR/PROF	2,500.00	163.52	76.43	589.18
211	GROUP INS TCHR/PROF	2,500.00	163.52	76.43	589.18
01 6412 221 003	IDEA SOCIAL SECURITY TCHR/PROF	500.00	63.86	140.46	(202.30)
221	SOCIAL SECURITY TCHR/PROF	500.00	63.86	140.46	(202.30)
01 6412 231 003	IDEA RETIREMENT TCHR/PROF	650.00	82.32	139.30	(255.43)
231	RETIREMENT TCHR/PROF	650.00	82.32	139.30	(255.43)
01 6412 237 003	IDEA Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6412 281 003	IDEA LTD/STD TCHR/PROF	40.00	4.49	118.38	(7.35)
281	LTD/STD TCHR/PROF	40.00	4.49	118.38	(7.35)
6412	IDEA Non-Public	10,190.00	1,147.53	124.95	(2,542.54)
6421	IDEA Part-B (611) ARP Birth-21				
01 6421 591 000	IDEA Part-B SA Speech/Audiology	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
6421	IDEA Part-B (611) ARP Birth-21	0.00	0.00	0.00	0.00
6422	IDEA Preschool (619) ARP				
01 6422 340 003	IDEA 0-4 Prof Services	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
6422	IDEA Preschool (619) ARP	0.00	0.00	0.00	0.00
6969	Title IV ESSA/SSAE Grant				
01 6969 111 000	TITLE IV SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 211 000	TITLE IV GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 221 000	TITLE IV SOCIAL SEC TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 231 000	TITLE IV RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 281 000	TITLE IV LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 340 000	Title IV ESSA/SSAE Grant	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 6969 490 000	Title IV SSAE Grant Other Materials	0.00	0.00	0.00	0.00
490	OTHER SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00
01 6969 610 000	Title IV SSAE Grant Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
6969	Title IV ESSA/SSAE Grant	0.00	0.00	0.00	0.00
6988	ARP - ESSER III After School				
01 6988 111 000	ARP-ESSER III AFTERSchl Teacher Salaries	25,000.00	0.00	112.36	(3,090.00)
111	SALARIES TCHR/PROF	25,000.00	0.00	112.36	(3,090.00)
01 6988 112 000	ARP ESSER III AFTERSCH-AIDE/PARA	2,000.00	0.00	63.01	739.75
112	SALARIES AIDE/PARA	2,000.00	0.00	63.01	739.75
01 6988 211 000	ARP-ESSER III AFTERSchl GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6988 212 000	ARP-ESSERIII AFTERSchl GROUP INS AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 6988 221 000	ARP-ESSER III AFTERSchl SOC SEC TCHR/PROF	1,500.00	0.00	143.28	(649.16)
221	SOCIAL SECURITY TCHR/PROF	1,500.00	0.00	143.28	(649.16)
01 6988 222 000	ARP-ESSER III AFTERSchl SOC SEC AIDE/PARA	0.00	0.00	0.00	(96.42)
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	(96.42)
01 6988 231 000	ARP-ESSER III AFTERSchl RETIREMENT TCHR/PROF	2,000.00	0.00	124.53	(490.69)
231	RETIREMENT TCHR/PROF	2,000.00	0.00	124.53	(490.69)
01 6988 232 000	ARP-ESSER III AFTERSchl RETIREMENT AIDE/PARA	0.00	0.00	0.00	(23.73)
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	(23.73)
01 6988 237 000	ESSERS III Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6988 281 000	ARP-ESSER III AFTERSchl LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6988 282 000	ARP-ESSER III AFTERSchl LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6988 330 000	ARP-ESSERIII AFTERSchl STAFF DEV/TRNG	2,500.00	0.00	75.12	622.00
330	STAFF DEVELOPMENT/TRAINING	2,500.00	0.00	75.12	622.00
01 6988 610 000	ARP-ESSER III AFTERSchl SUPPLIES	30,000.00	0.00	154.35	(16,304.02)
610	SUPPLIES	30,000.00	0.00	154.35	(16,304.02)
6988	ARP - ESSER III After School	63,000.00	0.00	130.62	(19,292.27)
6989	ARP-ESSER III SUMMER SCHOOL				
01 6989 111 000	ARP-ESSER III ELC summer TEACHER	6,000.00	6,153.30	166.81	(4,008.30)
111	SALARIES TCHR/PROF	6,000.00	6,153.30	166.81	(4,008.30)
01 6989 112 000	ARP-ESSER III ELC summer AIDE	0.00	793.85	0.00	(793.85)

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112	SALARIES AIDE/PARA	0.00	793.85	0.00	(793.85)
01 6989 211 000	ARP-ESSER III summer GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6989 212 000	ARP-ESSER III ELC summer GROUP INS AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 6989 221 000	ARP-ESSER III ELC summer SOC SEC TCHR	500.00	470.71	153.12	(265.61)
221	SOCIAL SECURITY TCHR/PROF	500.00	470.71	153.12	(265.61)
01 6989 222 000	ARP ESSER III ELC summer SOC SEC AIDE	0.00	60.75	0.00	(60.75)
222	SOCIAL SECURITY AIDE/PARA	0.00	60.75	0.00	(60.75)
01 6989 231 000	ARP-ESSER III ELC summer RETIREMENT TEACHER	500.00	607.80	197.72	(488.60)
231	RETIREMENT TCHR/PROF	500.00	607.80	197.72	(488.60)
01 6989 232 000	ARP ESSER III ELC summer RETIREMNT AIDE	0.00	65.82	0.00	(65.82)
232	RETIREMENT AIDE/PARA	0.00	65.82	0.00	(65.82)
01 6989 237 000	ESSER III Summer Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6989 281 000	ARP-ESSER III summer LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6989 282 000	ARP-ESSER III summer LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6989 330 000	ESSER III Summer Staff Dev/Training	500.00	0.00	100.00	0.00
330	STAFF DEVELOPMENT/TRAINING	500.00	0.00	100.00	0.00
01 6989 610 000	ARP ESSER III ELC summer SUPPLIES	3,000.00	196.81	709.56	(18,286.70)
610	SUPPLIES	3,000.00	196.81	709.56	(18,286.70)
6989	ARP-ESSER III SUMMER SCHOOL	10,500.00	8,349.04	328.28	(23,969.63)
6992	FEDERAL-REAP				
01 6992 610 003	REAP Grant Expend	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
6992	FEDERAL-REAP	0.00	0.00	0.00	0.00
6996	COVID / ESSER				
01 6996 111 000	ESSERS I SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 112 000	COVID CARES ACT SALARIES	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 132 000	COVID OVERTIME AIDE/PARA	0.00	0.00	0.00	0.00
132	OVERTIME AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 210 000	COVID GROUP INS NON-INSTR	0.00	0.00	0.00	0.00
210	GROUP INSURANCE NON-INSTR	0.00	0.00	0.00	0.00
01 6996 211 000	ESSERS I GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00

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211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 221 000	ESSERS I SOC SEC TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 222 000	COVID SOC SEC AIDE/PARA	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 231 000	ESSERS I RET TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 232 000	COVID RETIREMT AIDE/PARA	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 281 000	ESSERS I LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 282 000	COVID LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 320 000	ESSERS I EDUC SERV SUPPORT	0.00	0.00	0.00	0.00
320	PROF EDUC SERVICES	0.00	0.00	0.00	0.00
01 6996 610 000	COVID/ESSER SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 6996 643 000	COVID WEB/CLOUD BASED SOFTWARE	0.00	0.00	0.00	0.00
643	WEB/CLOUD BASED SOFTWARE	0.00	0.00	0.00	0.00
01 6996 733 000	ESSERS/CARES ACT FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
6996	COVID / ESSER	0.00	0.00	0.00	0.00
6997	ESSER II - CARES ACT				
01 6997 111 000	ESSERS II SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 211 000	ESSERS II GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 221 000	ESSERS II SOC SEC TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 231 000	ESSERS II RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 237 000	ESSER II Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6997 281 000	ESSERS II LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 330 000	ESSERS II -STAFF DEV/TRAINING	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 6997 610 000	ESSERS II SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 6997 650 000	ESSERS II - TECH SUPPLIES	0.00	0.00	0.00	0.00
650	TECH SUPPLIES	0.00	0.00	0.00	0.00
01 6997 733 000	ESSERS II (Cares Act)FURNITURE/FIXTURES	0.00	0.00	0.00	0.00

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733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 6997 734 000	TECH HARDWARE / CAPITAL	0.00	0.00	0.00	0.00
734	TECH HARDWARE	0.00	0.00	0.00	0.00
6997	ESSER II - CARES ACT	0.00	0.00	0.00	0.00
6998	ESSERS III Cares Act Funding				
01 6998 111 000	ARP-ESSER III TCHR	10,000.00	7,186.66	739.20	(63,919.80)
111	SALARIES TCHR/PROF	10,000.00	7,186.66	739.20	(63,919.80)
01 6998 112 000	ARP-ESSER III AIDE	40,000.00	0.00	0.00	40,000.00
112	SALARIES AIDE/PARA	40,000.00	0.00	0.00	40,000.00
01 6998 211 000	ESSERS III GROUP INS TCHR/PROF	20,000.00	2,953.17	136.77	(7,354.53)
211	GROUP INS TCHR/PROF	20,000.00	2,953.17	136.77	(7,354.53)
01 6998 221 000	ARP-ESSER III TCHR SocSec	15,000.00	544.65	37.36	9,396.66
221	SOCIAL SECURITY TCHR/PROF	15,000.00	544.65	37.36	9,396.66
01 6998 222 000	ARP-ESSER III AIDE SocSec	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6998 231 000	ARP-ESSER III TchrRET	15,000.00	709.88	48.68	7,698.39
231	RETIREMENT TCHR/PROF	15,000.00	709.88	48.68	7,698.39
01 6998 232 000	ARP-ESSER III AideRET	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6998 237 000	ESSERS III Care Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6998 281 000	ESSERS III LTD/STD TCHR/PROF	1,000.00	56.67	55.00	450.04
281	LTD/STD TCHR/PROF	1,000.00	56.67	55.00	450.04
01 6998 282 000	ESSER III LTD/STD AIDE	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6998 330 000	ESSERS III (Cares) Staff Developmt	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 6998 490 000	ESSERS III CONSTRUCTION SERV.	20,000.00	0.00	0.00	20,000.00
490	OTHER SUPPLIES AND MATERIALS	20,000.00	0.00	0.00	20,000.00
01 6998 610 000	ARP-ESSER III Supplies	0.00	30,106.40	0.00	(30,106.40)
610	SUPPLIES	0.00	30,106.40	0.00	(30,106.40)
01 6998 733 000	ESSERS III (Cares) FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 6998 734 000	ESSERS III ARP TECH HARD/CAP ASSTS	5,000.00	0.00	0.00	5,000.00
734	TECH HARDWARE	5,000.00	0.00	0.00	5,000.00
01 6998 890 000	ESSER III MISC EXP	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
6998	ESSERS III Cares Act Funding	126,000.00	41,557.43	114.95	(18,835.64)
8000	TRANSFERS (OUTGOING)				
01 8000 912 000	TRANSFER TO HOT LUNCH	0.00	0.00	0.00	0.00
912	TRANSFER TO LUNCH FUND	0.00	0.00	0.00	0.00
01 8000 913 000	TRANSFER TO ACTIVITY ACCT	0.00	45,000.00	0.00	(45,000.00)

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913	TRANSFER TO ACTIVITY FUND	0.00	45,000.00	0.00	(45,000.00)
01 8000 917 000	TRANSFER TO EE BEN FUND	0.00	0.00	0.00	0.00
917	TRANSFER TO EE BEN FUND	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	45,000.00	0.00	(45,000.00)
9000	NON-PROGRAM EXPENDITURES				
01 9000 110 000	Kitchen Payroll	70,000.00	2,358.98	111.79	(8,255.62)
110	SALARIES NON-INSTR	70,000.00	2,358.98	111.79	(8,255.62)
01 9000 210 000	KITCHEN GROUP INS	25,000.00	1,718.03	123.70	(5,925.77)
210	GROUP INSURANCE NON-INSTR	25,000.00	1,718.03	123.70	(5,925.77)
01 9000 220 000	KITCHEN SOCIAL SECURITY	8,000.00	171.19	65.00	2,800.36
220	SOCIAL SECURITY NON-INSTR	8,000.00	171.19	65.00	2,800.36
01 9000 230 000	KITCHEN RETIREMENT	9,000.00	26.14	82.30	1,593.34
230	RETIREMENT NON-INSTR	9,000.00	26.14	82.30	1,593.34
01 9000 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 9000 260 000	UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
260	UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
01 9000 280 000	KITCHEN LTD	500.00	23.32	71.34	143.28
280	LTD/STD NON-INSTR	500.00	23.32	71.34	143.28
01 9000 900 000	MISC EXP-expected carryover	85,000.00	0.00	0.00	85,000.00
900	OTHER	85,000.00	0.00	0.00	85,000.00
9000	NON-PROGRAM EXPENDITURES	197,500.00	4,297.66	61.85	75,355.59
9003	REPAYMENT OF INTERFUND LOAN FR BLDG				
01 9003 001 000	INTERFUND LOANS	0.00	0.00	0.00	0.00
001	InterFund LOANS	0.00	0.00	0.00	0.00
9003	REPAYMENT OF INTERFUND LOAN FR BLDG	0.00	0.00	0.00	0.00
01	General Fund	9,404,447.00	708,359.86	81.56	1,734,286.02

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02	Depreciation Fund				
2900	OTHER SUPPORT SERVICES				
02 2900 450 000	DEPRECIATION-Facility Maint.	0.00	0.00	0.00	(122,815.60)
450	CONSTRUCTION SERVICES	0.00	0.00	0.00	(122,815.60)
02 2900 650 000	DEPRECIATION-Technology	0.00	0.00	0.00	0.00
650	TECH SUPPLIES	0.00	0.00	0.00	0.00
02 2900 732 000	PURCHASE VEHICLES/BUSES	0.00	0.00	0.00	(272,155.00)
732	VEHICLES	0.00	0.00	0.00	(272,155.00)
2900	OTHER SUPPORT SERVICES	0.00	0.00	0.00	(394,970.60)
02	Depreciation Fund	0.00	0.00	0.00	(394,970.60)

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03	Employee Benefit Fund				
2900	OTHER SUPPORT SERVICES				
03 2900 281 000	EE Benefit Fund Pmts to EE	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
03 2900 890 000	EE BENEFIT FUND-ESRP PMT	0.00	0.00	0.00	(20,733.07)
890	MISC EXPENDITURES	0.00	0.00	0.00	(20,733.07)
2900	OTHER SUPPORT SERVICES	0.00	0.00	0.00	(20,733.07)
8000	TRANSFERS (OUTGOING)				
03 8000 911 000	EE BEN FUND-xfer to General Fund	0.00	0.00	0.00	0.00
911	Transfer To The General Fund	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00
03	Employee Benefit Fund	0.00	0.00	0.00	(20,733.07)

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05	ACTIVITY FUND				
2900	OTHER SUPPORT SERVICES				
05 2900 610 000 099	2026 Expense	0.00	0.00	0.00	(3,448.60)
05 2900 610 000 100	Athletics - Miscellaneous Expense	0.00	1,602.05	0.00	(65,141.50)
05 2900 610 000 102	2029	0.00	0.00	0.00	(490.75)
05 2900 610 001 122	2025 Expense	0.00	0.00	0.00	(4,156.01)
05 2900 610 001 123	2021 Expense	0.00	0.00	0.00	(73.44)
05 2900 610 001 124	2023 Expense	0.00	0.00	0.00	0.00
05 2900 610 001 125	2024 Expense	0.00	0.00	0.00	(4,734.90)
05 2900 610 001 126	2022 Expense	0.00	0.00	0.00	0.00
05 2900 610 001 128	2020 Expense	0.00	0.00	0.00	0.00
05 2900 610 001 132	2027 Expense	0.00	0.00	0.00	0.00
05 2900 610 001 133	2028 Expense	0.00	0.00	0.00	(226.85)
05 2900 610 001 135	Annual Expense	0.00	0.00	0.00	(7,566.46)
05 2900 610 001 136	Drill Team Expense	0.00	0.00	0.00	0.00
05 2900 610 000 137	Track Expense	0.00	0.00	0.00	(1,445.42)
05 2900 610 001 137	Track Expense	0.00	0.00	0.00	0.00
05 2900 610 002 137	Track Expense	0.00	0.00	0.00	(54.97)
05 2900 610 000 138	Concession	0.00	0.00	0.00	(19,055.59)
05 2900 610 001 138	Concession	0.00	0.00	0.00	(3,437.89)
05 2900 610 001 139	FCS Expense	0.00	0.00	0.00	0.00
05 2900 610 001 140	Industrial Arts Expense	0.00	0.00	0.00	0.00
05 2900 610 001 141	One Act Expense	0.00	0.00	0.00	(2,508.50)
05 2900 610 001 142	Student Council - H S Expense	0.00	0.00	0.00	(2,143.64)
05 2900 610 001 143	H.S. Youth Leadership Expense	0.00	0.00	0.00	(1,053.91)
05 2900 610 001 144	H.S. Cheerleading Expense	0.00	11,262.94	0.00	(25,078.49)
05 2900 610 001 145	Legion Scholarship Expense	0.00	0.00	0.00	(1,200.00)
05 2900 610 001 146	Foundation Scholarship Expense	0.00	0.00	0.00	(22,125.00)
05 2900 610 000 147	Donations Expense	0.00	0.00	0.00	(1,419.35)
05 2900 610 000 148	Activities Expense	0.00	0.00	0.00	(31,430.34)
05 2900 610 000 149	Library Expense	0.00	0.00	0.00	(1,704.70)
05 2900 610 000 150	Wrestling Expense	0.00	0.00	0.00	(1,283.12)
05 2900 610 001 150	Wrestling Expense	0.00	0.00	0.00	(189.95)
05 2900 610 002 150	Wrestling Expense	0.00	0.00	0.00	0.00
05 2900 610 001 151	Grants & Scholarships	0.00	0.00	0.00	(1,028.47)
05 2900 610 003 152	Elementary Expense	0.00	0.00	0.00	0.00
05 2900 610 000 154	Music Expense (new)	0.00	120.00	0.00	(6,624.70)
05 2900 610 001 155	Snack Cart Expense	0.00	0.00	0.00	(5,698.50)
05 2900 610 000 156	Leap Program	0.00	0.00	0.00	0.00
05 2900 610 000 157	COF Expense	0.00	0.00	0.00	(152.99)
05 2900 610 002 160	Cheerleading-Mid School Expense	0.00	0.00	0.00	0.00
05 2900 610 002 161	StuCo - Middle School Expense	0.00	0.00	0.00	0.00
05 2900 610 001 162	Mock Trial Expense	0.00	0.00	0.00	0.00
05 2900 610 000 163	Volleyball Club Expense	0.00	0.00	0.00	(2,279.47)
05 2900 610 001 163	Volleyball Club Expense	0.00	273.00	0.00	(1,383.00)
05 2900 610 002 163	Volleyball Club Expense	0.00	0.00	0.00	(824.20)
05 2900 610 001 164	Golf Club Expense	0.00	0.00	0.00	(265.50)
05 2900 610 002 165	Middle School-Youth Leadership Expense	0.00	0.00	0.00	0.00
05 2900 610 001 166	Power Lifting Expense	0.00	0.00	0.00	0.00
05 2900 610 001 168	Speech Expense	0.00	0.00	0.00	(1,077.40)
05 2900 610 002 169	mid. school robotics	0.00	0.00	0.00	(88.05)
05 2900 610 001 170	Flags Account Expense	0.00	0.00	0.00	0.00
05 2900 610 000 171	Boys Basketball Expense	0.00	0.00	0.00	(650.00)
05 2900 610 001 171	Boys Basketball Expense	0.00	0.00	0.00	(967.41)

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
05 2900 610 002 171	Boys Basketball Expense	0.00	0.00	0.00	0.00
05 2900 610 000 172	Girls Basketball Expense	0.00	0.00	0.00	(50.00)
05 2900 610 002 172	Girls Basketball Expense	0.00	0.00	0.00	(580.00)
05 2900 610 001 173	Sport Posters Expense	0.00	0.00	0.00	0.00
05 2900 610 000 174	Football Club Expense	0.00	0.00	0.00	(1,408.40)
05 2900 610 001 174	Football Club Expense	0.00	0.00	0.00	(387.58)
05 2900 610 002 174	Football Club Expense	0.00	0.00	0.00	0.00
05 2900 610 001 175	FFA	0.00	270.00	0.00	(11,950.83)
05 2900 610 001 176	HS Robotics	0.00	0.00	0.00	(886.57)
05 2900 610 000 995	Int. expense	0.00	0.00	0.00	0.00
05 2900 610 000 996	Service Charge Expense	0.00	0.00	0.00	(46.35)
610	SUPPLIES	0.00	13,527.99	0.00	(236,318.80)
2900	OTHER SUPPORT SERVICES	0.00	13,527.99	0.00	(236,318.80)
05	ACTIVITY FUND	0.00	13,527.99	0.00	(236,318.80)

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
06	School Nutrition				
3100	Food Service Operations				
06 3100 110 000	Lunch Salaries	0.00	0.00	0.00	(61,637.85)
110	SALARIES NON-INSTR	0.00	0.00	0.00	(61,637.85)
06 3100 210 000	Lunch GROUP INSURANCE NON-INSTR	0.00	0.00	0.00	(23,006.24)
210	GROUP INSURANCE NON-INSTR	0.00	0.00	0.00	(23,006.24)
06 3100 220 000	Lunch SOCIAL SECURITY NON-INSTR	0.00	0.00	0.00	(4,108.62)
220	SOCIAL SECURITY NON-INSTR	0.00	0.00	0.00	(4,108.62)
06 3100 230 000	Lunch RETIREMENT NON-INSTR	0.00	0.00	0.00	(5,988.53)
230	RETIREMENT NON-INSTR	0.00	0.00	0.00	(5,988.53)
06 3100 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
06 3100 260 000	UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
260	UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
06 3100 280 000	Lunch LTD/STD NON-INSTR	0.00	0.00	0.00	(267.16)
280	LTD/STD NON-INSTR	0.00	0.00	0.00	(267.16)
06 3100 610 000	OTHER SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
06 3100 630 000	FOOD	0.00	0.00	0.00	(123,730.82)
630	DUES AND FEES	0.00	0.00	0.00	(123,730.82)
06 3100 890 000	OTHER MISC EXPENSES	0.00	0.00	0.00	(2,956.89)
890	MISC EXPENDITURES	0.00	0.00	0.00	(2,956.89)
3100	Food Service Operations	0.00	0.00	0.00	(221,696.11)
8000	TRANSFERS (OUTGOING)				
06 8000 911 000	transfers to general acct.	0.00	0.00	0.00	0.00
911	Transfer To The General Fund	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00
06	School Nutrition	0.00	0.00	0.00	(221,696.11)

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
07	Bond Fund				
8000	TRANSFERS (OUTGOING)				
07 8000 911 000	Transfer To The General Fund	0.00	0.00	0.00	0.00
911	Transfer To The General Fund	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00
07	Bond Fund	0.00	0.00	0.00	0.00

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
08	Building Fund				
2515	BUILDINGS & SITES				
08 2515 340 000	BLDG CONTRACTED OR SECURED SERVICES	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2515	BUILDINGS & SITES	0.00	0.00	0.00	0.00
2610	OPERATION OF BUILDINGS				
08 2610 890 000	BLDG-MAINT OF BLDGS	0.00	0.00	0.00	(27,132.50)
890	MISC EXPENDITURES	0.00	0.00	0.00	(27,132.50)
2610	OPERATION OF BUILDINGS	0.00	0.00	0.00	(27,132.50)
4500	BLDG AQUISITION/CONSTRUCTION				
08 4500 490 000	BLDG-PURCH PROPERTY SERV	0.00	0.00	0.00	0.00
490	OTHER SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00
08 4500 720 000	ACQUIRE/CONSTRUCT BUILDINGS	0.00	0.00	0.00	0.00
720	ACQUIRE/CONSTRUCT BUILDINGS	0.00	0.00	0.00	0.00
4500	BLDG AQUISITION/CONSTRUCTION	0.00	0.00	0.00	0.00
9001	QCPUF LOAN to General Fund				
08 9001 001 000	LOAN from BUILDING to GEN	0.00	0.00	0.00	0.00
001	InterFund LOANS	0.00	0.00	0.00	0.00
9001	QCPUF LOAN to General Fund	0.00	0.00	0.00	0.00
9004	LOAN from BLDG to QCPUF				
08 9004 001 000	LOAN from BUILDING to QCPUF	0.00	0.00	0.00	0.00
001	InterFund LOANS	0.00	0.00	0.00	0.00
9004	LOAN from BLDG to QCPUF	0.00	0.00	0.00	0.00
08	Building Fund	0.00	0.00	0.00	(27,132.50)

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
09	Qualified Capital Purpose Undtk Fund				
5000	DEBT SERVICES				
09 5000 830 000	QCPUF DUES & FEES	0.00	0.00	0.00	(1.25)
830	QCPUF OTHER EXPENDITURES	0.00	0.00	0.00	(1.25)
09 5000 831 000	PRINCIPAL ON LONG TERM DEBT	0.00	0.00	0.00	0.00
831	PRINCIPAL ON LONG TERM DEBT	0.00	0.00	0.00	0.00
09 5000 832 000	INTEREST ON LONG TERM DEBT	0.00	0.00	0.00	0.00
832	INTEREST ON LONG TERM DEBT	0.00	0.00	0.00	0.00
5000	DEBT SERVICES	0.00	0.00	0.00	(1.25)
09	Qualified Capital Purpose Undtk Fund	0.00	0.00	0.00	(1.25)

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
12	Student Fees Fund				
2900	OTHER SUPPORT SERVICES				
12 2900 810 000	StuFees-Student Support Serv	0.00	0.00	0.00	0.00
810	DUES & FEES	0.00	0.00	0.00	0.00
2900	OTHER SUPPORT SERVICES	0.00	0.00	0.00	0.00
12	Student Fees Fund	0.00	0.00	0.00	0.00

**Expenditure Report by Function/Object -
Detail_KW**

08/09/2024 03:32 PM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
Grand Total:		9,404,447.00	721,887.85	91.14	833,433.69

**HTRS Grades 7-12
Principal's Report
Kim Caniglia
August 12, 2024**

Providing a Titan learning environment that is **Positive Respectful Intentional Determined and Engaged.**

HTRS 7-12 Enrollment

7th Grade - 18
8th Grade - 18
9th Grade - 29
10th Grade - 23
11th Grade - 17
12th Grade - 16
Other - 4
Total = 125

Beginning of the School Year

We have had several students getting registered for the 2024-25 school year. New teachers have been busy getting acclimated to the district and our returning teachers started on August 8, 2024.

Staff Kick-Off on August 8, 2024, went off without a hitch. Pep Band, Cheerleaders and Student Council attended to greet and perform for the staff at breakfast. Yearbook staff took a district staff picture.

Staff In-Service occurred last week and this week.

The Restorative Practice Team used learned strategies to engage the staff at in-service.

All teachers are setting up their classrooms, creating lessons, writing syllabus and goals.

A big thank you goes out to the buildings, grounds, transportation and housekeeping department for getting the facilities ready for students and staff.

The first day of school is Friday, August 16, 2024.

School Counselor Report

Most high school students' schedules are completed. Some electives were added over the past few weeks and there are some staff changes. After school starts, the high school students have one week to change electives if needed.

We are introducing a 9th grade semester-long careers class.. This class will utilize YouScience to explore abilities and interests, match them with potential careers, develop their personal learning plans (PLPs), discuss and track community service, and other career and postsecondary planning activities. Every 9th grader not taking Introduction to Ag (which will contain its own career development lessons) will be in this class for one semester. Mrs. DeJonge will be teaching the class with Mrs. Rogers.

We are introducing an Intro to Health Sciences (Mrs. Robison) and an Intro to Skilled/Technical Sciences (Mr. Catlin) class. The goal is that these classes, paired with the PLP process, will bring more attention to all of the vocational offerings we have at HTRS.

We received the College Access Grant. This grant provides \$2,500 a year over four years toward our college-going activities. We last received this grant in 2018. A committee of teachers and students will help develop new ideas for using this grant and help students discover potential colleges and careers. In the past, we have used the money for meals on college visits, Postsecondary Prep Day, and Apply2College day, among other activities.

Activities Report

Michelle Glathar managed our weights program this summer. This year we decided to have separate lifting sessions for the boys and girls. A goal was set for athletes to attend the weightroom 80% of the time. 14 boys and 20 girls were able to make that goal. The Booster Club has agreed to purchase T-Shirts for these students.

The track record board has been updated with the new track records. New track records set this past season were girls 4x800 relay (Grayson Sherman, Addy Bittner, Laramie Glathar, and Lillian Bowen), Boys 100 and 200 (JJ McQueen), and Boys 4x100 (Brogan Dunlap, Matheus Valloto, Drayven Lamb, and JJ McQueen).

There is a plan to replace the treadmills in the weight room. The HTRS Booster Club has agreed to donate \$7,000 for new treadmills.

There is communication with Auburn's AD about finalizing the baseball co-op with the NSAA. We are currently working on the girls' soccer co-op for spring 2025.

Practice started today for football, volleyball, and golf.

Mr Coffey held marching band practice and individual lessons throughout the summer. The marching band performs today at the Nemaha County parade in Auburn.

A big thank you goes out to all our coaches for their hard work over the summer. Our coaches held camps, took our athletes to team camps, and had our athletes participate in summer leagues.

HTRS grades 7-12 will focus on a learning environment that is inclusive and supports a Positive, Respectful, Intentional, Determined and Engaged (PRIDE) school culture.

Educationally yours,
Kimberly L. Caniglia



Kim Standerford
PreK - 6 Principal
HTRS Public School
402 862-2151

August Board Report

Assessments 2024 -2025

- Fall NSCAS - August 19 - September 27
- scheduling for this will be done soon

Textbooks/Curriculum Platforms

- Most of the textbooks have come in - waiting on a few
- Curriculum needs - Science for K - 8 and Social Studies for K - 4
- Samples have been requested from the companies

2024 - 2025 School Year

- Schedule changes have been completed, I hope!!
- In-service days were well-received
- Restorative Practices Team - lead several relationship-building activities with the staff 😊👏
- Great start to a great year!
- Welcome to the new staff!!

Kim Caniglia - Principal	Kasey True - Preschool	Chambre Blondo - 1st	Michelle Glathar - 1st
Jenny Eickmann - 2nd	Maren DeJonge - WBL/FFA	Stephanie Schmit - Online Proctor/FCS	Megan Vrbka - AG/FFA
Stacey Foster - JAG	Alexis Bippes - Speech	Jeff Tlamka - Psychologist	Joyce Strobel - Para
Rhiannon Kohler - Para	Andrea Sikora - VB coach	Nic Sikora - VB coach	Jamie Stice - Coach
Destinee Arnold - Early Learning Center	Saydee Hardesty - Early Learning Center	Mary Ann Kroeger - Early Learning Center	Brenda Rowland - Early Learning Center
Samantha Wissman -SRO	Karla Cash - Custodian	Michele Wendtlant - Para	Alayna Thompson - Para

#TitanPride

Kim Standerford

NASB BOARD NOTES

A MONTHLY PUBLICATION FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS



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324,000 Students

1,700 Locally Elected School Board Members

260 Member Districts/ESUs

ONE NEBRASKA

Snapshots



IN THIS EDITION OF BOARD NOTES ...

**LEGISLATIVE UPDATE: THE SPECIAL SESSION & NASB STATEMENT
AT THE BOARD TABLE**

**LESS THAN A MONTH FROM AREA MEMBERSHIP MEETINGS
OPEN POSITIONS ON THE NASB BOARD & LEGISLATION COMMITTEE**

NASB PARTICIPATES IN NATIONAL FORUM ON ED POLICY

NEW FACES AT NASB

ADVANCING EDUCATION IN THE ERA OF AI

THIS MONTH IN ... AND MUCH MORE!

The NASB provides programs, services, and advocacy to strengthen public education for all Nebraskans. Learn more at www.NASBonline.org

TRAINING, NETWORKING, ENGAGEMENT & EVENTS



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<https://members.nasbonline.org/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'. If you do not have an email and password to log in or have forgotten it, please contact NASB at 402-423-4951 for assistance.



Legislative Special Session Begins Thursday, July 25 ... See Page 3



Area Membership Meetings begin August 20



- August 20 - North Platte
- August 21 - Gering
- August 22 - Valentine
- August 27 - Kearney
- August 28 - York
- September 4 - Norfolk
- September 11 - Nebraska City
- September 24 - Omaha
- September 25 - Fremont



Labor Relations Conference - October 2-3 - Lincoln

Statewide General Election Day - November 5

State Education Conference - November 20-22 - CHI Health Center Omaha
Delegate Assembly - November 22

New Board Member Workshops - December 2024

- December 2 - Norfolk
- December 3 - Kearney
- December 4 - Gering
- December 5 - North Platte
- December 10 - York
- December 11 - Omaha

LEG UPDATE: THE SPECIAL SESSION & NASB STATEMENT

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<https://members.nasbonline.org/government-relations>

SPECIAL SESSION SCHEDULE AND UPDATE BASED ON WHAT WE THINK WE KNOW ...

While the formal call from the Governor has not been made yet, the Special Session is scheduled to begin Thursday, July 25. Here is what we know.

The first three days (Thursday, Friday, and Saturday) will be reserved for bill introduction only.

Once the final bills have been introduced on Saturday, your NASB Legislation Committee will meet later that afternoon to analyze the bills and discuss our engagement strategy. Hearings start Monday morning and we'll be preparing testimony on any necessary bills that might impact local control, or the accountability, stability, purpose and/or uncertainty of the role of the locally elected school board member, and public education in Nebraska as a whole.

Hearings will continue through Tuesday, July 30, with debate to start sometime after.



NASB STATEMENT PRIOR TO THE SPECIAL SESSION ...

NASB has been approached by a number of media outlets and have declined comment until we had seen a more formalized plan. With the Governor's Press Conference unveiling "The Nebraska Plan to Cut Property Taxes: The Playbook" on Thursday, July 18, we have supplied the following thoughts to the media.

As the Governor's plan for property tax relief has not been formally presented, NASB will reserve final judgement until legislation is introduced. However, our membership, as locally elected leaders, will guide their decisions on the following key thoughts:

- **Local control.** School board members are elected locally and are in the best position to understand the needs of their communities and students. As such, we have concerns about the impact this plan will have on school boards to meet the unique needs of their individual communities. Roughly 79% of Nebraska school board members are serving at or within 100 miles of the district from which they graduated.
- **Accountability.** School board members are ultimately accountable to their constituents for the spending decisions they make. Moving this accountability to the State seems contrary to the notion of local control.
- **Purpose.** Each district has unique needs and priorities which are revealed during the budgeting process. It is unknown how the Governor's plan will impact districts' abilities to meet those considerations.
- **Stability.** While recognizing the recent investments in K-12 education, skepticism about the State's ability to honor its commitments is well founded and could be especially relevant in a recessive economic environment.
- **Uncertainty.** The recent change to state funding for community colleges is new and its impact is yet to be determined. It may be too early to use this as a model for success.

Reach out with questions, stay informed locally, at the state level, and through us over the next few weeks.

Thanks! Colby, John, Matt & Lindsey

Check out the latest version of the Open Meetings Act on NASB's GR page

AT THE BOARD TABLE

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BOARD AGENDA ITEMS FOR YOUR MONTHLY MEETINGS

<https://members.nasbonline.org/board-leadership>



Each month, this space reflects recommended regular board meeting agenda items to include in the upcoming board meeting agenda. Please contact Marcia at mherring@NASBonline.org if you have questions or recommendations for improving the Board Meeting Annual Calendar.

AUGUST BOARD AGENDA ITEMS

Please see the July 15 email from mherring@NASBonline.org and shiggins@NASBonline.org for the draft of the August Board Meeting Agenda. If you have questions or need us to resend the email, please feel free to contact Marcia at 402-450-5152 or Stacie at 402-209-1608.

DID YOU KNOW?

The NASB Board Leadership department facilitates membership and provides professional development for the board secretary, district and building administrative assistants, bookkeepers, and business managers. The **Nebraska Administrative Education Professionals (NAEP)** annual membership drive kicks off on August 1, 2024. Membership facts:

- NAEP Membership is made up of **270+ district/ESU secretaries, administrative assistants, bookkeepers, business managers, and other building office staff members** who work with the Board of Education, and Superintendent/ESU Administrator
- NAEP members receive access to a **discussion board** to network and communicate with the entire NAEP community across the state, **document/resource** library and **shared Google folder** to support your day-to-day work demands, **NAEP member database** to contact and network with other members, etc.
- Annual **NAEP State Convention** to bring NAEP members from across the state together to learn, network, and collaborate. Convention is held in Kearney.
- **Virtual "Table Talks"** and networking opportunities are provided to allow members to connect regarding tips/tricks in addition to the discussion board throughout the year as well as virtual learning opportunities such as **Lunch and Learns**.
- Additional services are offered as member needs surface/are requested.

Interested in joining the NAEP membership, please contact:
Katie Corfield, NASB Board Leadership Associate - kcorfield@NASBonline.org
Marcia Herring, Director of Board Leadership - mherring@NASBonline.org



LESS THAN A MONTH FROM AREA MEMBERSHIP MEETINGS

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<https://members.nasbonline.org/events/area-membership-meetings>

REG NOW!

- August 20 - North Platte
- August 21 - Gering
- August 22 - Valentine
- August 27 - Kearney
- August 28 - York
- September 4 - Norfolk
- September 11 - Nebraska City
- September 24 - Omaha
- September 25 - Fremont

AGENDA

- 4:30 PM - Registration & Exhibitors
- 5:00 PM - Opening Session
- 5:15 PM - Legislative Update
- 5:50 PM - Break & Exhibitors
- 6:05 PM - Training Sessions #1
- 6:35 PM - Break & Exhibitors
- 6:50 PM - Training Sessions #2
- 7:20 PM - Dinner & Recognition

2024 AREA MEMBERSHIP MEETINGS

Leadership - Training - Recognition - Networking - Vision

North Platte - Gering - Valentine - Kearney - York - Norfolk - Nebraska City - Omaha - Fremont

Topics include: Legislative Update; How Does Nebraska Compare?; School Claims, Insurance Trends and High-Risk Activities; Accountability and Stakeholder Engagement; Networks of Support: Inspiring Local Leadership; Open Meetings, Option Enrollments, and Ouch, Title IX!; Support for Board and Superintendent Leadership Success

OPEN POSITIONS ON THE NASB BOARD & LEG COMMITTEE

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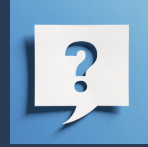
<https://members.nasbonline.org/board-of-directors>



Your Name Here?



Your Name Here?



Your Name Here?



Your Name Here?

NOMINATION FORMS HAVE BEEN SENT ...

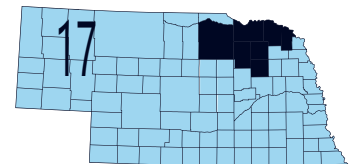
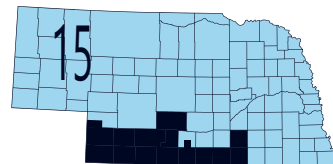
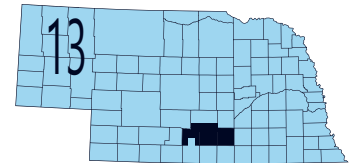
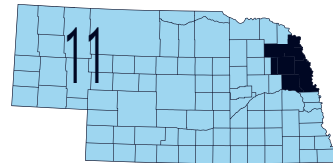
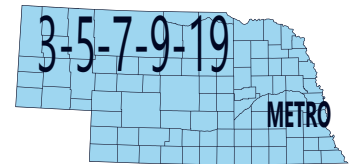
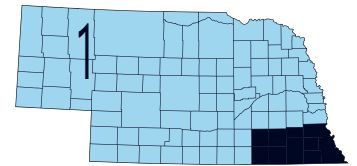
Nomination forms for seats on both the NASB Board of Directors and the NASB Legislation Committee have been emailed to each School Board Member, Superintendent/ESU Administrator and Secretary. These are great opportunities to expand your leadership horizons by serving on a statewide board committed to providing resources to school and ESU board members.

NASB Board of Directors

The following is a list of the seats that are up for election (or appointment*), as well as the current director. The deadline for nominations is August 30, 2024.

To see what Region you are in visit: <https://members.nasbonline.org/board-of-directors>

- Region 1 – Neal Kanel
- Region 3 – Renee Vokt
- Region 5 – Tracy Casady*
- Region 7 – Shavonna Holman*
- Region 9 – Piyush Srivastav*
- Region 11 – Jim Vlach
- Region 13 – Marilyn Bohn
- Region 15 – Allison Sandman
- Region 17 – Michelle Reikofski
- Region 19 – Amanda McGill Johnson*



NASB Legislation Committee

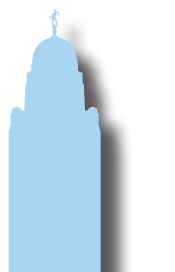
The following is a list of the seats that are up for election (or appointment*), as well as the current representative.

To see what Seat you are in visit <https://members.nasbonline.org/government-relations/legislation-committee-bylaws>

The deadline for nominations is August 30, 2024.

- Seat #2 – Jane Erdenberger*
- Seat #4 – Kathy Danek*
- Seat #6 – Beth Morrissette
- Seat #8 – Amanda McGill Johnson*
- Seat #10 – Marla Grier
- Seat #12 – Ryne Seaman
- Seat #14 – Jim Vlach
- Seat #16 – Dawn Lindsley

Any additional questions may be emailed to Sallie Horky at shorky@NASBonline.org



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<https://www.ecs.org/>

Earlier this month, NASB Executive Director, John Spatz, Association Executive Director and Director of Government Relations, Colby Coash, and NASB Board Member, Dr. Shavonna Holman, participated in the annual National Forum on Education Policy put on by the Education Commission of the States (ECS), in Washington D.C.



ECS is a membership organization that partners with education policy leaders to address issues by sharing resources and expertise. John serves a key role with this group, making sure Nebraska's school board members have a voice at the table. Created over 50 years ago, ECS serves both the people who develop and implement education policy and the students who directly benefit. At the Forum, many issues of common interest were addressed, such as education workforce shortages and early childhood issues.

The organization is led by a Governor as its chair, the vice chair is a legislator, and the political party of the chair and vice chair positions alternate every two years. The current Chair of ECS is Kansas Governor, Laura Kelly. ECS supports all 50 states and four territories – the District of Columbia, American Samoa, Puerto Rico, and the Virgin Islands. Each state appoints seven commissioners who help guide the work of ECS, and their own state's education agendas. Commissioners also have the authority to approve amendments to bylaws and provide strategic information to ECS staff regarding state education policy issues.

The key role ECS plays is to bring education leaders together from different backgrounds, states, and political views at annual gatherings to provide opportunities to interact, learn, and collaborate.

“The ECS Conference was truly inspiring! Three days of engaging sessions, thought-provoking speakers, and connecting with fellow education leaders from across the country left me energized. It's remarkable to see the collaborative effort towards crafting effective policies and eliminating those that hinder our students and public education. I left feeling even more motivated to contribute to this important work in my own community and hope to inspire my fellow Nebraska colleagues as well. The future of public education feels brighter thanks to the collective passion on display at the Forum.” - Shavonna Holman, Ed.D., Omaha BOE & NASB Region Director

In Nebraska, the ECS representatives are: Governor Jim Pillen; Commissioner of Education Brian Maher; Senators Lynn Walz, Kathleen Kauth, and LuAnn Linehan; John Spatz, Executive Director, NASB; and Mike Baumgartner, Executive Director of the Nebraska Coordinating Commission for Higher Education.

ECS is the trusted source for comprehensive knowledge and resources on hundreds of education policy issues. It is a non-partisan organization that provides research of both sides of issues along with what is happening on the issue in other areas. ECS gives policy makers the information they need in shaping policy in their state on critical educational issues. While covering the full spectrum of education policy, Education Commission of the States dives deeply into key issues impacting all states.

To learn more, visit their website at <http://www.ecs.org/>



NEW FACES AT NASB

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<https://members.nasbonline.org/about-us/nasb-staff>

The last few months have seen some new faces join NASB. Get to know Nate, Kenna and Avary!



Nate Alspaugh - IT Specialist

Nate grew up and stayed in Lincoln his whole life and serves as NASB's formal IT Specialist. He currently attends classes at Southeast Community College studying computer information technology and has worked as a data/IT specialist in the workforce for five years. In his free time, he enjoys working on various multimedia and AV projects, computer language programming to automate work for hobbies, and playing competitive fighting videogames.



McKenna DeRiese - Board Leadership Administrative Assistant

Kenna works as an Administrative Assistant to the Board Leadership Team. She grew up in Lincoln and attended Lincoln Public Schools for K-12. She graduated from UNL in 2024 with a degree in Advertising, Public Relations, and Journalism with a minor in Education Studies. Kenna has had the privilege of working on the marketing team for various organizations such as the Down Syndrome Association of Nebraska and won the 2020 MLK Contributor Award for her work with Lincoln's MLK Youth Rally and March. She's a lover of dogs, drawing, and disposable cameras. When she's not working or writing, Kenna loves to read any book she can get her hands on, go on walks with her husband, Jack, and play with her daughter, Daphne.



Avary Pansing Brooks - Event Planning and Engagement Assistant

Avary is the Event Planning and Engagement Assistant to the Director of Member Engagement. She helps organize and implement events such as the State Education Conference, Area Membership Meetings, and the annual Membership Drive. She grew up in Lincoln and attended Lincoln Public Schools for K-12. She graduated from American University in Washington, DC, with a degree in Communications, Law, Economics, and Government. Avary has a professional background in policy, development, fundraising, and nonprofits. In her spare time, she loves to paint, go to parks with her dog, and go to movies.

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ADVANCING EDUCATION IN THE ERA OF AI

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Prior to her election to the State Board of Education in November 2020, Patti Gubbels served on the Norfolk Board of Education, and was a member of the NASB Board of Directors, and the NASB Legislation Committee since 2016.

This summer the Nebraska Department of Education, the Educational Service Units, and the Educational Service Unit Coordinating Council partnered to present the Future Ready Nebraska-Advancing Education in the Era of AI Conference. Sessions included a variety of education and artificial intelligence topics such as "Re-imagining Teaching with AI," "Evidence of Learning +AI", "Best Resources for Teaching Digital Literacy", "Digital Ethics", and my favorite, "Information Literacy in the Age of Fake News."



The information literacy session resonated with me because of the prevalence of misinformation in the digital world. The session, presented by Dr. Kristen Mattson, emphasized the importance of arming students with thinking tools that help them determine if what they are seeing and reading digitally is real and accurate. Dr. Mattson identified five types of misinformation, explained why misinformation information is created or shared, and emphasized how misinformation intends to trigger emotions and influence actions.

Students need to learn to verify information before believing what they read or see digitally. The first step in managing information is to determine if a post, email, text, or article is misinformation and to identify what kind of misinformation it is. For example, Imposter Content is misinformation that presents as a legitimate business or entity and then asks for money or gift cards to remedy an issue. An example is the scam email message telling individuals their packages cannot be delivered by UPS and to call and provide a credit card number to reschedule delivery.

Fabricated Information is made up and is designed to deceive one into thinking it is real. Examples of this kind of misinformation occur when individuals intentionally post untrue information or generate AI images to look like individuals. Because AI is designed to be creative rather than accurate, generated facial images can be detected. whichfacesreal.com is a website that identifies flaws to look for in AI generated faces.

One strategy for students to use to determine if what they read is fabricated misinformation, is lateral reading. Students can learn to evaluate the credibility of a source by comparing it with other sources that are related to the presented information. For example, researching multiple websites on a topic, looking for bias, directly asking a person quoted if the posted information is accurate, and checking citations, are elements of lateral reading.

Students also need to understand why individuals create misinformation. Is misinformation created to promote individual interests at the expense of others? Is it created to promote the interests of a group? Is misinformation created and shared in a genuine way based on what a person believes to be true? Or is the misinformation malicious and intended to provoke, damage, or hurt others?

Finally, misinformation is best managed when students understand their own psychology. Misinformation preys on emotions. Misinformation is designed to evoke emotions such as anger or curiosity and to draw individuals in. With frauds, the evoked emotion is fear used to gain acceptance of the information as true. Emotions lead to action. When we are angry, afraid or curious, we respond, accept invitations or demands without taking the time to think before we act. Students can learn to pause emotions before accepting or reposting misinformation, taking the bait, providing credit card information, or responding inappropriately.

Developmentally, if students see something they are likely to believe it. We need to help students understand, in the world of created misinformation, that "seeing is NOT believing." I will admit that this conference session provided me, as an adult, with new insights about the importance of verifying digital information, understanding motivations for generating false information, and considering how misinformation depends on manipulation of emotions to get desired human reactions.

As an education policy maker, the AI in Education Conference reminded me how important it is to adopt policies and incorporate content standards that include critical thinking and decision making, especially as they relate to digital information literacy.

Editor's Note: The opinions expressed in the column are those of Patti Gubbels and do not necessarily represent the Nebraska State Board of Education.

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... MEMBER ENGAGEMENT

Thank you to all of you that attended ALICAP Summer Workshops and Board Candidate Workshops. It's great to engage so many members in the Summer! Be sure and mark your calendar for the Area Membership Meeting closest to you. See you soon!

- Sharon -

... BOARD LEADERSHIP

Check out "At the Board Table" on page 4.

Marcia, Katie, Caden, Stacie, Ben, Stephanie & McKenna

... TECHNOLOGY

Welcome Grand Island Public Schools to Negotiations

Negotiations season is right around the corner! If you're looking for a refresher or a demonstration, reach out to Darion!

Nicole will be at Administrator Days in Kearney this week! Stop by the Sparq booth and say hello!

Welcome Sparq Meetings Subscribers:
Papillion La Vista Community Schools
Creek Valley Public Schools
Homer Community Schools

Darion - dmiller@NASBOnline.org
Nicole - nkobus@NASBOnline.org
www.sparqdata.com

... ADVOCACY & GOVERNMENT RELATIONS

Check out Page 3 for the latest on the Special Session, Town Halls, and more. Stay engaged and informed here over the next few weeks!

Call Colby & Matt with questions any time!

... POLICY

Board members should be aware that public comment must now be allowed at each board meeting after the recent passage of LB43, introduced by Senators Sanders and Conrad. This applies to all regular and special meetings, and any work sessions or hearings where the board has a quorum. Boards can still determine the amount of time each person is given to speak and the total time allowed for public comment. When updated posters for the Open Meetings Act become available, the outdated ones should be replaced since a current copy of the laws must be posted.

Contact Jim to learn more!

... GALLUP STRENGTHS

This month's theme is Learner. Those with Learner in their Top 5 likely have a great desire to learn and continuously improve. The process of learning, rather than the outcome, excites you. Find ways to track the progress of your learning and celebrate your accomplishments.

Contact Shari to setup a Gallup retreat sbecker@NASBOnline.org

... AWARDS OF ACHIEVEMENT

Individual award recipients, and boards earning a board award will be recognized at their local Area Membership Meeting. An email will be going out the beginning of August to confirm recipients for this year. Contact Kem with questions at kloecker@NASBOnline.org

... DATA ANALYTICS

With a new school year starting soon, your district may be considering whether to overhaul certain programs and curriculum. NASB's Data Analytics can help you to evaluate your standardized testing data in a meaningful way to provide an evidence-based foundation as to whether or not your current curriculum is under-achieving. It's all about turning raw data into knowledge, then letting that knowledge guide your planning discussions.

Contact Jim to learn more!

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... ENERGY PURCHASING

Natural gas prices have trended slightly lower this summer but have generally traded in a holding pattern with quite stable inflation levels, jobs creation, gas storage levels, and projections of energy usage. Perhaps the big story in the coming months will be the hurricane season in the gulf, affecting not just offshore gas and oil platforms, but also the many Liquid Natural Gas export terminals now positioned along the coast. Our market consultants at NJUMP and CJUMP will continue to monitor gas markets for sudden purchasing opportunities.

Contact Jim to learn more!

... ALICAP & INSURANCE

ALICAP thanks to all 180+ school administrators and central office staff, who attended the Annual ALICAP Summer Safety Workshops! The ALICAP team appreciates everyone's time and focus for school safety. Let's make 24-25 a great year!

Thanks, Megan!



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Paul Grieger
Managing Director,
Public Finance
402-392-7986
pgrieger@dadco.com



Cody Wickham
Senior Vice President,
Public Finance
402-392-7989
cwickham@dadco.com



Andy Forney
Senior Vice President,
Public Finance
402-392-7988
aforney@dadco.com

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- QCPUF Bonds
- Refinancing Bond Issues



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... FOUNDATION

The Nebraska Public Leadership Foundation (NPLF) has created a scholarship program for high school seniors who are pursuing higher education to become a teacher in a Nebraska public school system. In thousands of classrooms across Nebraska, teachers lead our students to discover new and important facts and ideas, the steppingstones that shape their future. NPLF supports the students who want to give to the overall mission of success for every student in Nebraska. Please consider helping today's student leaders become tomorrow's education leaders by donating to the NPLF Student Scholarship Program at www.nepublicleadership.org

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Dundy County Stratton



Stacy Jolley - President-Elect
Millard



Brad Wilkins - Vice President
Ainsworth



Kim Burry - Past President
Bayard

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<https://members.nasbonline.org/board-of-directors>



Region 1 - Neal Kanel
HTRS



Region 2 - Sarah Centineo
Bellevue



Region 3 - Renee Vokt
Elkhorn



Region 4 - Elizabeth Kumru
Ralston



Region 5 - Shavonna Holman
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Region 6 - Ricky Smith
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Region 11 - Jim Vlach
Lyons-Decatur Northeast



Region 12 - Lisa Wagner
Central City



Region 13 - Marilyn Bohn
ESU 10



Region 14 - Steve Koch
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Region 15 - Allison Sandman
Wau नेता-Palisade



Region 16 - Suzanne Sapp
Ashland-Greenwood



Region 17 - Michelle Reikofski
Osmond



Region 18 - Susan Ernest
Leyton



Region 19 - Amanda McGill Johnson
Millard

YOUR NASB STAFF

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John Spatz
Executive Director



Nate Alspaugh
IT Specialist



Ben Anderjaska
Board Leadership Data
and Support Specialist



Makenzie Barry
ALICAP Data &
Financial Specialist



Shari Becker
Director of Education
Leadership Search Service



Matt Belka
Director of Marketing,
Communications & Advocacy



Megan Boldt
Associate Executive Director
Director of ALICAP



Craig Caples
Director of Technology



Colby Coash
Associate Executive Director
Dir. of Government Relations



Katie Corfield
Board Leadership Online
Survey Specialist



McKenna DeRiese
Board Leadership
Administrative Assistant



Sharon Endorf
Director of
Member Engagement



Caden Frank
Board Leadership Community
Engagement Specialist



Marcia Herring
Director of Board Leadership



Stacie Higgins
Board Leadership Specialist



Sallie Horky
Chief Operating Officer



Rachel Horstman
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Kem Loecker
Executive Administrative
Assistant



Jim Luebbe
Director of Policy Services



Avary Pansing Brooks
Event Planning &
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View the full, detailed listings with contact info at:

<https://members.nasbonline.org/about-us/affiliate-members>

YOUR 2024 PLATINUM AFFILIATES

YOUR 2024 GOLD AFFILIATES

YOUR 2024 NASB AFFILIATES

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BVH Architecture
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Creative Sites, LLC
SILVER LEVEL AFFILIATE

PLAYGROUND/SCOREBOARDS (CONTINUED)

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PLATINUM LEVEL AFFILIATE

Cunningham Recreation/GameTime

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One Source The Background Check Company
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Master's Transportation
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A MONTHLY PUBLICATION FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS



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The NASB provides programs, services and advocacy to strengthen public education for all Nebraskans. Learn more at www.NASBonline.org



Nebraska Association of School Boards
All Lines Interlocal Cooperative Aggregate Pool

DATE: August 1, 2024
TO: All ALICAP member districts/ESU's
FROM: Megan Boldt – Director of ALICAP
SUBJECT: 2024-2025 Billing Statements

2024-2025 ALICAP Billing Statement Enclosed: Enclosed you will find your district's/ESU's 24-25 renewal billing statement. Please review this document and remit payment no later than September 30, 2024.

Renewal Explanation: As communicated at ALICAP's July Summer Workshops, ALICAP's board formally approved the property deductible change, effective 9-1-2024, to \$2,500 per occurrence. Administrators, please share this information with the appropriate central office staff members. **ALICAP's Property Deductible is now \$2,500 per occurrence.** However, the automobile physical damage deductible will remain at \$500. If anyone has questions regarding this change (the first deductible change since inception) please do not hesitate to reach out.

Breakdown of premium: Below is the package premium breakdown: Please share this information with your district/ESU's business manager.

Property = 67%
General Liability = 7%
Umbrella = 5%
Errors & Omissions = 3%
Auto= 18%

\$1.5 Million Dividend: The ALICAP Board of Trustess declared a \$1.5 million dollar dividend for the 2024-2025 policy year. This is another large dividend being returned to you, the OWNER! As always, this comes to your district/ESU in the form of a credit on your billing statement.

Thank you for another successful year with ALICAP!



Nebraska Association of School Boards
All Lines Interlocal Cooperative Aggregate Pool

NASB ALICAP PREMIUM CONTRIBUTION BILLING STATEMENT
Original notice for policy year 2024-2025
9/1/24 through 8/31/25

Name of School District/ESU: **HTRS Public Schools**

Workers Compensation:

Class Code	Original estimated payroll		9/1/24 Pool Rates	Cost
8868	\$3,950,000	X	.0040	\$15,800
9101	\$375,000	X	.0323	\$12,113
7380	\$200,000	X	.0531	\$10,620
Total	\$4,525,000			

Base premium contribution	\$38,533
Experience Modifier (<i>times</i>)	<u>0.74</u>
Modified Premium	\$28,514
Premium Size Discount (<i>less</i>)	<u>\$2,563</u>
contribution required per estimated payroll figures	\$25,951

Property, Liability, Boiler and Machinery, Errors and Omissions: **\$74,971**

Contribution Due for 24-25 policy year **\$100,922**

Credits:

Owner Dividend Credit	<u>(\$4,212)</u>
Loss Control Credit	<u>0</u>

Total Credit **(\$4,212)**

Net Contribution Due for 24/25 Policy Year **\$96,710**

Legend of Classification Codes:
8868 = Professional employees, teachers, administrators, aides and clerical
9101 = Custodians, cooks, and all other employees
7380 = Bus Drivers

PLEASE MAKE CHECKS PAYABLE TO AND REMIT TO
NASB ALICAP
1311 Stockwell Street
Lincoln, NE 68502

Billing is subject to adjustment based upon audited payroll figures or upon any applicable statutory requirement.

Payment due no later than September 30, 2024



George Griffith <georgegriffith@htrstitans.org>

Jami Ankrom - partnership funding commitments 2024/2025

1 message

Kaytlyn Kennedy <kaytlyn.kennedy@unl.edu>
To: George Griffith <georgegriffith@htrstitans.org>

Mon, Jul 8, 2024 at 2:25 PM

Dear Dr. Griffith and HTRS School Board Members,

Thank you for your continued support of the 4-H Extension Assistant in Richardson County, held by Jami Ankrom. The collaborative partnership between Nebraska Extension allows Extension to sustain a strong and impactful local Extension presence by providing a variety of educational opportunities to our local youth through school enrichment, after-school programming, and youth development programs.

Like most employers, Nebraska Extension is experiencing unprecedented challenges attracting and retaining quality employees. To remain competitive in attracting the level of experience and expertise required for the Extension assistant positions, the University has increased base starting salaries for the assistant positions effective July 1, 2024. Simultaneously, this requires salary equity adjustments to those Extension assistants who are currently employed by the University of Nebraska – Lincoln. Due to this, for the 2024/2025 year, Jami's base salary and benefits package is expected to increase to approximately \$80,964 with the salary totaling approximately \$49,069.

For the 2023/2024 year, HTRS committed to fund 18% of the salary and benefit package which totaled approximately \$13,050. For the 2024/2025 year, I am asking you to consider funding Jami's position in the same capacity as last year. A commitment from HTRS at 18% would total approximately \$14,574. If HTRS would like to increase their contribution, approximate percentages are as follows:

- 19% is approximately \$15,383
- 20% is approximately \$16,193

If the school is willing to continue their partnership with Nebraska Extension, please send a formal commitment letter to me via mail or email with the amount decided upon no later than August 1, 2024. If you would like to pursue the option of maintaining a commitment for more than one year at a time (for example, 2 years, 5 years, etc.) please include that in the commitment letter.

Once again, thank you for your continued partnership with Nebraska Extension. Please contact me with any question or concerns.



Kaytlyn Kennedy

Assoc Exten Educator

University of Nebraska–Lincoln

Nebraska Extension - Richardson County

[4022454324](tel:4022454324)



July 9, 2024

Mr. James Kerwin
Push Pedal Pull

Subject: Lease Proposal

Quote: 1134000

Applicant: **Humboldt Table Rock Steinauer High School**
Omaha, NE

Equipment: Fitness Equipment w/ 4 Years Extended Warranty
Cost: \$27,067
Term: 48 Months/48 Payments
Structure: Lease Contract
Frequency: Monthly Payments
Payment: \$705 Monthly (plus any applicable taxes)

End of Term:
P3 takes ownership of equipment

Equipment: Fitness Equipment w/o Extended Warranty
Cost: \$25,367
Term: 36 Months/36 Payments
Structure: Lease Contract
Frequency: Monthly Payments
Payment: \$830 Monthly (plus any applicable taxes)

End of Term:
P3 takes ownership of equipment

Notes:

This is a proposal only and subject to application, approval, and execution of mutually acceptable documentation.

Quote Valid for 30 Days.

Sincerely,

Dan Lynch
President

221 2nd Street E. Hastings, MN 55033
T: 651.480.8070 F: 651.438.4188

2006 Complaint Procedure

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, coordinator, superintendent, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
 - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.

- b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
 - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
 - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may be submitted to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the respondent.
 - 1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.
 - 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
 - b) Strongly encourage the complainant to reduce his or her concerns to writing.
 - c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
 - 1) All relevant details of the complaint;

- 2) All witnesses and documents which the complainant believes support the complaint;
 - 3) The action or solution which the complainant seeks.
 - d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.
4. If either the complainant or the respondent is not satisfied with the decision, he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal. This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.
- a) The appeal must be in writing.
 - b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
 - c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.
 - d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve allegations against the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:
 - a) When the complaint is about a board policy, not implementation of the policy;
 - b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
 - c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated the decision to the complainant.
- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint or appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g) The board president will notify the complainant and any other person legally required to receive the decision in writing of the decision. If the complaint involves discrimination or harassment allegations against the

Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.

- h) There is no appeal from any decision of the board unless authorized by law.
6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
 - b) Determine whether the complainant has discussed the matter with the superintendent.
 - 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
 - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
 - c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.

- d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
- e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a

disability or will provide prior written notice of the district's refusal to do so.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (d) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent or board president without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: July 13, 2009

Reviewed on: March 11, 2013

Reviewed on: March 13, 2016

Revised on: June 11, 2018

Revised on: September 16, 2019

Revised on: August 10, 2020

Revised on: _____

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include the Humboldt Standard, Pawnee City Republican and the Falls City Journal. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, and (2) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: July 13, 2009

Reviewed on: August 12, 2013

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Revised on: February 10, 2020

Revised on: November 16, 2020

Revised on: _____

2009
Public Participation at Board Meetings

WELCOME

The board of education shall conduct its meetings in accordance with the Nebraska Open Meetings Act.

The board shall make reasonable efforts to accommodate the public's right to hear the discussions and testimony presented at its meetings. The board shall make available at the meeting, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed in open session of the meeting.

Except for closed sessions, the board will allow members of the public an opportunity to speak at each meeting. The board may make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, photographing, or recording its meetings.

The board shall not require members of the public to identify themselves as a condition for admission to the meeting, nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. However, the board shall require members of the public desiring to address the board to identify themselves, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

The HTRS Board of Education (Board of Education) wishes to extend a welcome to all visitors and district patrons. The following procedures will assist individuals with questions they may have about addressing the board or having an item placed on the agenda.

REGULAR MEETING

Regular scheduled meetings of the Board of Education are held the second Monday of each month in a designated room located at the Humboldt site. The meetings begin at 7:00 p.m. unless designated by resolution or in the notice of the meeting. If that day or time falls on a holiday or is otherwise unsuitable to a majority of the members, the meeting may be held on an appropriate alternate time or day before the 15th day of the month.

WHO MAY ADDRESS THE BOARD OF EDUCATION

1. Residents of the school district.
2. Members of the staff and student body.
3. Parents of students enrolled in the school district.
4. Individuals who have been requested by the Superintendent of Schools or members of the Board of Education to present information

- on a given subject.
5. Nonresidents who have requested and received permission of the president of the Board of Education or the superintendent of school in the prescribed manner.

DISCUSSION OF AGENDA ITEMS

Only items on the written board agenda will be discussed at any meeting unless the Board of Education by a majority action, approves the placing of an emergency item on the agenda.

TO PLACE AN ITEM ON THE AGENDA

An applicant may place an item on the agenda by filing a written request with the Superintendent of Schools at least one week prior to the regularly scheduled board meeting. The written request should include the name, address, and telephone number of the person making the request; the name of the organization or group represented, if any; a statement of action to be requested of the Board of Education; and any pertinent background information leading to the request.

TIME AND PLACEMENT OF THE AGENDA

The Superintendent of Schools, upon receipt of a properly executed request, shall set a date for inclusion of the requested item on the agenda as soon as practicable, bearing in mind such consideration as allowing time to gather pertinent information, to assemble members of the staff who have knowledge of the subject, etc. The Superintendent of Schools shall notify the individual or group of the date, time, and place of the meeting at which the item will be considered.

TO SPEAK TO AN ITEM ON THE AGENDA

1. Be recognized by the presiding officer.
2. State your name and address.
3. State the subject about which you wish to speak.

TO SPEAK TO AN ITEM NOT ON THE AGENDA

1. Be recognized by the presiding officer.
2. State your name and address.
3. State the subject and present the message about which you wish to speak. No action will be taken by the Board of Education on items brought up during the visitor's period. If action is desired, the subject should be placed on the agenda of a future meeting.

TIME LIMIT FOR SPEAKERS

A time limit of five minutes per speaker will be allowed. Not more than a total of twenty minutes will be allowed for the presentation of any specific topic. These time limits may be changed by a majority vote of the Board of Education. When more than one person is supporting a specific topic, care

should be taken not to repeat comments supporting like items. Groups are encouraged to select one speaker to present their message.

CONDUCT AND REMARKS CONSIDERED OUT OF ORDER

Undue interruption or other interference with the orderly conduct of business is not allowed. Degrading or abusive remarks are always out of order. A speaker's privilege to address the Board of Education may be terminated if he or she persists in making unacceptable statements or in conducting oneself in an offensive manner as judged by the Board of Education.

QUESTIONS AND COMMENTS BY THE BOARD OF EDUCATION AND THE SUPERINTENDENT OF SCHOOLS

Members of the Board of Education and the Superintendent of Schools may question a speaker or make comments in response to the speaker's remarks. Members of the Board of Education and the Superintendent of Schools are not subject to questioning by the speakers.

CHARGES, COMPLAINTS, OR CHALLENGES

At a public meeting of the Board of Education, no person shall orally initiate charges or complaints against individual employees of the school district or challenge instructional materials used by the district. All such charges, complaints, or challenges shall be presented to the Superintendent of Schools or the Board of Education in writing, signed by the complainant. All such charges, if presented to the members of the Board of Education shall be referred to the Superintendent of Schools for investigation and report.

CIRCULATION OF MATERIALS

Any written or printed material to be circulated at a board meeting must be submitted to the Superintendent of Schools by the Wednesday preceding the meeting. This material will be transmitted to the members of the Board of Education for their review and disposition.

Adopted on: June 15, 2009

Reviewed on: August 12, 2013

Revised on: March 14, 2016

Reviewed on: February 10, 2020

Reviewed on: June 14, 2021

Revised on:

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$109,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.326 and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with

a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$250,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Simplified Acquisition Procedures)

For construction projects subject to this policy, simplified acquisitions are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

B. Construction Projects with an estimated cost of between \$109,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an anticipated aggregate cost of \$109,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$109,000 and \$250,000.

IV. Construction Projects with an Anticipated Cost Over \$250,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on

the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the

bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.322 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. This includes a "Buy American" provision that provides that as appropriate and to the extent consistent with law, the District and contractor should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of the Buy American provision must be included in all subawards including all contracts and purchase orders for work or products under this award.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner

providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with

federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Construction Records for Projects Financed with Federal Funds

- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

- A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.
- B. Contracts covered by this policy are subject to the following additional provisions.
 - 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
 - 2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
 - 3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, board members, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and

number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up

to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program

income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and § 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule

10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3004.1
Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Simplified Acquisition Procedures)

Simplified acquisitions are purchases that, in the aggregate amount, are more than \$10,000 and less than \$250,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The procurement transaction can only be fulfilled by a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

5. Competitive Proposals.

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the

capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;

4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the

property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time

sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;

- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before

the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and

State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Revised on: September 16, 2019

Revised on: November 16, 2020

Revised on: June 14, 2021

Revised on: August 8, 2022

Revised on: July 10, 2023

Revised on:

3011
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3017
Official Communication with the Public

Only individuals who have prior administrative approval may issue press releases or other official communication regarding school-related activities and events in furtherance of the individual's official responsibilities. The superintendent may delegate responsibility for communicating with the media to building principals, the activities director, event sponsors, and other staff on an ad hoc basis.

Adopted on: January 14, 2019

Revised on: _____

3032

Fees for School District Records

Requests for school district records shall be subject to applicable fees. No fee shall be charged for providing a copy of a student or public record if a specific law or regulation requires the copy to be provided without charge.

Student Records. Students and their parents or guardians shall not be charged any fee to inspect and review the student's files or records. Students and their parents or guardians who desire a copy of the student's files or records shall not be charged.

Students and their parents or guardians **shall not be charged any fee:**

- To search for or retrieve any student's files or records.
- For a copy of a student's Individualized Education Plan (IEP).
- For copy of the special education evaluation report and the documentation of determination of eligibility for special education services upon completion of the administration of assessments and other evaluation measures.
- If the fee effectively prevents the parents from exercising their right to inspect and review student records.

Student Records - Transfer School. A copy of the student's files or records, including academic material and any disciplinary material relating to any suspension or expulsion shall be provided at no charge, upon request, to any public or private school to which the student transfers.

Public Records. Individuals requesting copies of public records shall pay the actual added cost of making the copies available.

- For photocopies, actual added costs may include a reasonably apportioned cost of the supplies, such as paper, toner, other equipment used in preparing the copies, and any additional payment obligation for the time of contractors necessarily incurred to comply with the copy request.
- For printouts of computerized data on paper, actual added cost may include computer run time and the cost of materials for making the copy.
- For electronic data, the actual added cost may include the reasonably calculated actual added cost of the computer run time, any necessary analysis and programming, and production of a report in the form furnished to the requester.
- For residents of Nebraska, the actual added cost shall not include any charge for the existing salary or pay obligation to public officer or employees for the first eight hours. The fee for records shall not include any charge for the services of an attorney or any other person

to review the requested public records seeking a legal basis to withhold the public records from the public. No special service charge or fee shall be charged for copies of blank forms or pages that have all meaningful information redacted.

- For nonresidents of Nebraska, the actual added cost used as the basis for the calculation of a fee for records may include a charge for the proportion of the existing salary or pay obligation to the public officers or employees, including a proportional charge for the services of an attorney to review the requested public records, for the time spent searching, identifying, physically redacting, copying, or reviewing such records.
- The district shall not charge any fee for copies of public records that is prohibited by law but reserves the right to charge any other fee allowed by law.

The fee schedule for public records copies is as follows:

Copying and faxing of personal information is discouraged, however we realize sometimes it is necessary. The cost of copies shall be kept to a minimum and is not intended for bulk copies, such as bulletins, programs, etc. for outside entities.

The fee schedule for copies, faxes, laminated items, etc. is \$5.00 per 50 copies, etc. Example: 1-50 copies costs \$5.00, 50-100 copies cost \$10.00, 100 - 150 copies costs \$15.00, etc. Postage fees are charged actual cost. Actual added costs as reasonable may be charged at administrative discretion.

Deposit. The school district may require a deposit before providing copies of student or public records if the estimated cost to fulfill the request exceeds fifty dollars.

Waiver. Documents may be furnished without charge or at a reduced charge where the district determines that waiver or reduction is in the public interest.

Adopted on: January 14, 2019

Revised on:

3033
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3053 Nondiscrimination

The School District does not discriminate on the basis of prohibited factors in employment and educational programs/activities. The School District affirmatively strives to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin

Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of sex

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40

The Equal Pay Act of 1963 as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions

The Pregnant Workers Fairness Act (PWFA) – requires covered employers to provide reasonable accommodations to qualified employee’s or applicant’s known limitations related to, affected by, or arising out of pregnancy, childbirth, or related medical conditions.

The Uniformed Services Employment and Reemployment Rights Act (USERRA) – provides job protections and reemployment rights to military reservists and National Guard members called to active duty

The Boy Scouts of America Equal Access Act which prohibits discrimination against groups that wish to access district facilities

The Nebraska Fair Employment Practice Act (FEPA) – prohibits employment discrimination on the basis of race, color, national origin, religion, sex (including pregnancy), disability, marital status, and retaliation

Nebraska Age Discrimination in Employment Act (Age Act) – prohibits employment discrimination on the basis of age for those individuals who are over 40 years of age

The Equal Pay Act of Nebraska – prohibits discriminatory wage practices based on sex

The Nebraska Equal Opportunity in Education Act – prohibits discrimination on the basis of sex (including pregnancy) by any educational institution

Veterans Preference Law (NEB. REV. STAT §§ 48-225 to 48-231) - stipulates categorical preferences for employment for military veterans and for the spouses of disabled veterans

Additional School Board policies prohibit harassment and/or discrimination against students, employees, or patrons on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Any person who believes she or he has been discriminated against, denied a benefit, or excluded from participation in any district education program or activity may file a complaint using the district's complaint procedures.

Inquiries regarding compliance with any of the laws referred to in this policy may be directed to the superintendent or to the district's Title IX and/or Section 504/ADA Coordinator.

Revision of Policy 4001

Revised on: September 16, 2019

Reviewed on: June 14, 2021

Revised on:

3057 Title IX

Nondiscrimination. The school district does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates including in admission and employment. Inquiries about Title IX may be referred to the school district's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The school district's Title IX Coordinator may be contacted at Title IX Coordinator, 810 Central Ave. Humboldt NE 68376, email: georgegriffith@htrstitans.org, [402-862-2235. The school district's nondiscrimination policy and grievance procedures are included this policy or can be accessed at: <https://www.htrstitans.com/page/title-ix-school-board-policy>. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact the Title IX Coordinator.

Publication Notice. The school district will include the following notice on its website and in each handbook, catalog, announcement, bulletin, application form, and other places as required by law:

The school district prohibits sex discrimination in any education program or activity that it operates and individuals may report concerns or questions to the Title IX Coordinator. The school district's Title IX policy, notice, and other information may be accessed at the following link: <https://www.htrstitans.com/page/notice-of-nondiscriminati>.

Retaliation Prohibited. Retaliation, including peer retaliation, is prohibited in the school district's education program or activity. If the school district has information about conduct that reasonably may constitute retaliation under Title IX, it may be required to treat it as an allegation of sex discrimination. Upon receiving a complaint alleging retaliation, the school district will initiate its grievance procedures or informal resolution process.

Definitions. As used in this policy, the following terms are defined as follows:

Complainant means an employee, a student, or a parent, guardian, or other individual with the legal right to act on behalf of a complainant who is alleged to have been subjected to conduct that could constitute sex discrimination, including sex-based harassment; or any other person who may have been subjected to sex discrimination when that person was participating or attempting to participate in the school district's education program or activity.

Complaint means an oral or written request to the school district that objectively can be understood as a request for the school district to investigate and make a determination about alleged sex discrimination under Title IX.

Consent for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. School district officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

Respondent means a person who is alleged to have violated the school district's prohibition on sex discrimination. When a sex discrimination complaint alleges that the school district's policy or practice discriminates on the basis of sex, the school district is not considered a respondent.

Sex-based harassment prohibited by this part is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex that is:

Quid pro quo harassment. An employee, agent, or other person authorized by the school district to provide an aid, benefit, or service under the school district's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;

Hostile environment harassment. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the school district's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- The degree to which the conduct affected the complainant's ability to access the school district's education program or activity;
- The type, frequency, and duration of the conduct;
- The parties' ages, roles within the school district's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
- The location of the conduct and the context in which the conduct occurred; and
- Other sex-based harassment in the school district's education program or activity.

Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

Sex Offenses, Forcible—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

- **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity
- **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity
- **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses, Non-forcible—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.

- **Incest**—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
- **Statutory Rape**—Non-Forcible sexual intercourse with a person who is under the statutory age of consent

Dating violence meaning violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length and type of relationship and the frequency of interaction between the persons involved in the relationship;

Domestic violence meaning felony or misdemeanor crimes committed by a person who:

- Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the school district, or a person similarly situated to a spouse of the victim;

- Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
- Shares a child in common with the victim; or
- Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction

Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

Response to Sex-based Harassment.

All Employees. All school district employees must notify the Title IX Coordinator when the employee has information about conduct that reasonably may constitute sex discrimination, including sex-based harassment under Title IX.

Title IX Coordinator. The school district will designate and authorize at least one employee as the school district's "Title IX Coordinator," to coordinate the school district's efforts to comply with its responsibilities under Title IX and this policy. The superintendent or Title IX Coordinator is authorized to delegate specific duties to one or more designees.

For conduct that could constitute sex-based harassment, the Title IX Coordinator must take the following actions:

- Offer and coordinate supportive measures for the complainant and for the respondent;
- Notify the complainant or the individual who reported the conduct of the grievance procedures and, if appropriate, the informal resolution process.
- Take other appropriate steps to avoid the recurrence of sex discrimination and restore or maintain equal access to the school district's programs and activities.

Supportive Measures. The school district will provide supportive measures, as appropriate, in cases involving sex-based harassment. These measures may include but are not limited to: counseling; extending deadlines; increased supervision; no-contact directives; leaves of absence; changes in class, work, or activities, regardless of whether there is a comparable alternative; and training and education programs related to sex-based harassment. Supportive measures may be continued, modified, or discontinued at the conclusion of any grievance process. Supportive measures will not be disclosed to anyone other than the person to whom they apply and others, including school officials, who need to know the supportive measures to implement them.

Requests to Modify Supportive Measures. A complainant or respondent may request modification or reversal of the school district's decision to provide, deny, change, or terminate supportive measures applicable to them. Requests must be made to the Title IX Coordinator in writing, and an impartial individual will review the request.

Students with Disabilities. If the complainant or respondent is a student with a disability, the Title IX Coordinator will consult with one or more members of the student's IEP or Section 504 team to determine compliance with those laws while implementing supportive measures and all other requirements of this policy and Title IX.

Emergency Removal. The school district is authorized to remove a respondent from the school district's education program or activity on an emergency basis, provided that the school district undertakes an individualized safety and risk analysis; determines that an imminent and serious threat to the health or safety of a complainant or other persons arising from the allegations of sex discrimination justifies removal; and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

Administrative Leave. The school district is authorized to place an employee respondent on administrative leave from employment responsibilities during the pendency of the school district's grievance procedures.

Informal Resolution. The school district may offer an informal resolution process unless the complaint includes allegations that an employee engaged in sex-based harassment of a student or informal resolution would be contrary to law. Prior to initiating informal resolution, the parties will be provided with notice of the allegations. Participation in informal resolution is voluntary, and any informal resolution will include consent from the complainant and respondent, the ability to withdraw from the process, and the right to resume the grievance process. If an agreement is reached, it precludes the parties from initiating or resuming the grievance process.

The informal resolution facilitator will not be the same person as the investigator or the decisionmaker in the school district's grievance procedures. Potential terms that may be included in an informal resolution agreement include but are not limited to restrictions on contact, restrictions on participation in programs or activities, and disciplinary sanctions.

If informal resolution is offered, the school district will maintain all evidence gathered, communications about the informal resolution process, and the agreement reached. This information will be disclosed to outside individuals only as permitted by law and if required to implement the requirements of the agreement or Title IX. If no agreement is reached, only relevant and permissible

evidence received during the informal resolution process will be considered during the grievance process.

Grievance Procedures to Resolve Complaints of Sex Discrimination. Any person designated as Title IX Coordinator, investigator, or decision maker will not have a conflict of interest or bias for or against any party, generally or specifically. The decisionmaker may be the same person as the Title IX Coordinator or investigator.

Complaint. Complaints of sex-based harassment may only be made by a complainant; a parent, guardian, or other individual with the legal right to act on behalf of a complainant; or the Title IX Coordinator. Complaints of sex discrimination (excluding complaints of sex-based harassment) may be made by any person who was participating or attempting to participate in the school district's education program or activity at the time of the alleged sex discrimination.

Complaint by Coordinator. In the absence of a complaint made by any other individual, the Title IX Coordinator will determine whether to initiate a complaint of sex discrimination. The Title IX Coordinator must consider, at a minimum, the following factors:

- The complainant's request not to proceed with the initiation of a complaint;
- The complainant's reasonable safety concerns regarding the initiation of a complaint;
- The risk that additional acts of sex discrimination would occur if a complaint is not initiated;
- The severity of the alleged sex discrimination, including whether the discrimination, if established, would require the removal of a respondent from campus or imposition of another disciplinary sanction to end the discrimination and prevent its recurrence;
- The age and relationship of the parties, including whether the respondent is an employee of the school district;
- The scope of the alleged sex discrimination, including information suggesting a pattern, ongoing sex discrimination, or sex discrimination alleged to have impacted multiple individuals;
- The availability of evidence to assist a decisionmaker in determining whether sex discrimination occurred; and
- Whether the school district could end the alleged sex discrimination and prevent its recurrence without initiating its grievance procedures.

If the Title IX Coordinator initiates a complaint, they will notify the complainant prior to doing so and address reasonable concerns about the complainant's safety or the safety of others, including by providing supportive measures.

Consolidation of Complaints. The school district may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances. When more than one complainant or more than one respondent is involved, references in this section to a party, complainant, or respondent include the plural, as applicable.

Basic Procedures. This grievance procedure is governed by the following basic requirements:

- A respondent is presumed not responsible for the alleged sex discrimination until a determination is made at the conclusion of the grievance procedure;
- The school district will treat the complainant and respondent equitably throughout the grievance process;
- The school district will take reasonable steps to protect the privacy of individuals participating in the grievance process in a manner that does not restrict the parties from obtaining and presenting evidence, speaking to witnesses, consulting with family members or advisors, or otherwise participating in the grievance process;
- The District will use the following timelines for each complaint, but the Title IX Coordinator or designee may extend them as needed:

Major Stage	Target Duration (calendar days)
Completion of the school district’s decision whether to dismiss or investigate a complaint of sex discrimination	1-15
Investigation	1-30
Determination	1-30
Appeal	1-20

Notice of Allegations. Upon initiation of the grievance procedure, the school district will provide notice of the allegations to the parties whose identities are known. The notice will include a copy of this policy; the parties involved in the incident(s); the conduct alleged to constitute sex discrimination; and the date(s) and location(s) of the alleged incident(s), if available. Retaliation is prohibited.

If the school district decides to investigate additional allegations of sex discrimination that are not included in the initial notice, the school district will provide notice of the additional allegations to the parties.

Complaint Investigation. The burden is on the school district to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred. The individual investigating and deciding the complaint will:

- Provide an equal opportunity for the parties to present fact witnesses and relevant and permissible evidence;
- Objectively review all evidence gathered through the investigation and determine what evidence is relevant and permissible;
- Provide each party with an accurate description of the relevant and permissible evidence, and upon request, copies of this evidence;
- Provide the parties a reasonable opportunity to respond to the evidence;
- Use a process that enables the decisionmaker to question parties and witnesses to adequately assess a party's or witness's credibility, but credibility will not be based upon any individual's status as a complainant, respondent, or witness; and
- Take reasonable steps to prevent and address the parties' unauthorized disclosure of information and evidence obtained solely through the grievance procedures. For purposes of this paragraph, disclosures of such information and evidence for purposes of administrative proceedings or litigation related to the complaint of sex discrimination are authorized.

Relevant and Permissible Evidence. The school district will consider relevant and permissible evidence. Relevant evidence is evidence related to the allegations of sex discrimination under investigation as part of the grievance procedure. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.

Generally relevant evidence is permissible, but does not include:

- Evidence that is protected under a privilege as recognized by Federal or State law;
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional in connection with the provision of treatment to the party or witness unless the school district obtains that party's or witness's voluntary, written consent for use in this grievance procedures; and
- Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless that evidence is offered to prove that someone other than the respondent committed the alleged conduct

or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude a determination that sex-based harassment occurred.

Determining Whether Sex Discrimination Occurred. The school district will:

- Use the preponderance of the evidence standard of proof, that it is more likely than not, to determine whether sex discrimination occurred;
- Use only relevant and permissible evidence to reach a determination;
- Notify the parties in writing of the determination whether sex discrimination occurred, including the rationale for such determination, and the procedures and permissible bases for the complainant and respondent to appeal, if applicable;
- If there is a determination that sex discrimination occurred, coordinate and provide remedies to restore equal access, coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions, and require the Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur;
- Not discipline a party, witness, or others participating in a school district's grievance procedures for making a false statement or for engaging in consensual sexual conduct based solely on the school district's determination whether sex discrimination occurred.

Dismissal of a Complaint. A complaint of sex discrimination made through the grievance procedure may be dismissed for any of the following reasons:

- The school district is unable to identify the respondent after taking reasonable steps to do so;
- The respondent is not participating in the school district's education program or activity and is not employed by the school district;
- The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and the school district determines that without the complainant's withdrawn allegations, the remaining alleged conduct would not constitute sex discrimination even if proven;
- The school district determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint under this paragraph, the school

district must make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, the school district will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district must also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.

The school district will notify the complainant that a dismissal may be appealed and provide the complainant with an opportunity to appeal the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district must also notify the respondent that the dismissal may be appealed on the bases set out in this policy. Upon the dismissal of a complaint, at a minimum, the school district will:

- Offer supportive measures to the complainant, and offer supportive measures to the respondent if the respondent has been notified of the complaint;
- Require its Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.

Appeal. The school district will provide the parties the opportunity to appeal the decisionmaker's written determination or a dismissal of a complaint, on the grounds identified below. The school district will implement appeal procedures equally for the parties, including a reasonable and equal opportunity to make a statement in support of or challenging the outcome being appealed. Appeals under Title IX, like other comparable proceedings, will be handled consistent with the school district's general complaint policy.

Time for Appeal. Appeals may only be initiated by submitting a written Notice of Appeal to the superintendent within three (3) calendar days of the party's receipt of (1) the written determination of whether sex discrimination occurred from which the appeal is taken, or (2) the written dismissal of the complaint from which the appeal is taken.

Notice of Appeal Filed By Party. The Notice of Appeal must include (a) the name of the party or parties appealing, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds (from the following subsection) upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal under this policy and Title IX.

Appeals of Dismissals. If a dismissal is appealed, the school district will provide notice of the allegations to the complainant and respondent if not provided previously.

Appeal Decision. The decisionmaker for the appeal will be an individual who did not take part in the investigation, determination, and/or decision to dismiss the complaint. The appeal decisionmaker will notify the parties of the result of the appeal and the rationale for the result.

Disciplinary Sanctions and Remedies. If it is determined that sex-based harassment occurred, the school district may impose disciplinary sanctions that may include suspension, expulsion, mandatory reassignment, adverse employment action up to and including termination, or any other actions regarding student behavior that are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation.

Superintendent Authorized to Contract. The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in the roles of the school district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

Recordkeeping. The school district will maintain the following documents for a period of at least seven years:

- For each complaint of sex discrimination, records documenting the informal resolution process or grievance procedures and the outcome.
- Records documenting the actions the school district took to meet its obligations under Title IX for any allegation of sex discrimination.
- All materials used to provide training as required by this policy. The school district will make these training materials available upon request for inspection by members of the public.

Adopted on: August 10, 2020

Revised on: August 8, 2022

Revised on: _____

3059 Audio and Video Recording

Students, staff, parents/guardians, and patrons should assume that any class or activity in the school may be recorded by the school district for legitimate educational purposes. There is no reasonable expectation of privacy within classrooms, common areas of the school building or on school grounds outside of the building. Recordings permitted pursuant to this policy may only be used for authorized purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy "recording" includes still photographs, video, audio, and other similar data captured in any medium.

Secret Recordings. No person is permitted to make surreptitious recordings on school grounds unless authorized by the superintendent.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings when such recordings are deemed necessary or appropriate by an authorized representative of the district. The district will not maintain recordings unless the recording is purposefully copied and saved. Any recording not copied and maintained separately may only be accessible by the authorized representative for a limited time. Recordings made by the district may be destroyed by an authorized representative at any time unless retention is required by law.

Recordings Made by Parents/Guardians and Patrons. Parents/guardians and patrons may make recordings of school activities in a non-disruptive manner including things like athletic contests and school board meetings to the extent permitted by law unless otherwise lawfully restricted by the administration. Parents/guardians or patrons may not make recordings if they are volunteering or visiting school during the school day without permission of the administration or supervising staff member and subject to this policy, such as recording their child's classroom activities or recess. Parents may not record meetings with administrators or staff, including meetings related to a student's IEP or 504 plan. Violation of this policy will result in immediate termination of any meeting that is being recorded and may be grounds for exclusion from school property, loss of volunteer privileges, or other restrictions deemed appropriate by the administration.

Recordings Made by Staff. Staff members may make recordings of classroom instruction, student behavior or performance, and school activities

without prior administrative approval only for legitimate educational purposes. Staff members may not make secret recordings while on duty, even if those recordings do not violate state or federal criminal or privacy laws. Staff members who violate this provision may be subject to consequences up to termination for classified staff and cancellation of contract for certificated staff.

Recordings Made by Students. This policy applies to students during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event. Students may make recordings of school activities in a non-disruptive manner including things like athletic contests and other extracurricular performances to the extent permitted by law. Students generally are not permitted to record classroom instruction or members of the school community during the school day without the express consent of a staff member or as required by the student's education plan. Student use of assistive technology that has the capacity to record and/or transmit recordings (*e.g.*, AngelSense) must be approved by the student's education team or administration. Students remain subject to all other district policies and rules. In no event shall recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

Adopted on: July 11, 2016
Revised on: August 14, 2017
Revised on: September 16, 2019
Revised on: June 14, 2021
Revised on: July 10, 2023
Revised on:

3060 Firearms and Weapons for Non-Students

Weapons. No person may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No person may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms. The prohibition against firearms does not apply to:

1. The issuance of firearms to or possession by members of the armed forces of the United States, active or reserve, National Guard of this State, or Reserve Officers' Training Corps or peace officers or other duly authorized law enforcement officers when on duty or training;
2. The possession of firearms by peace officers or other duly authorized law enforcement officers

The carrying of firearms by qualified law enforcement officers or qualified retired law enforcement officers carrying pursuant to 18 U.S.C. 926B or 926C, respectively, as such sections existed on January 1, 2023

3. Firearms that may lawfully be possessed by a person who is receiving instruction at the school under the immediate supervision of an adult instructor;
4. Firearms which may lawfully be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard;

5. Firearms contained within a private vehicle ***operated by a nonstudent adult*** that are not loaded ***and*** are enclosed in a case or are in a locked firearm rack that is on a motor vehicle; or

6. A handgun carried as a concealed handgun by a nonstudent other than a minor or prohibited person in a vehicle or on his or her person while riding in or on a vehicle into or onto any parking area, which is open to the public and used by the school if, prior to exiting the vehicle, the handgun is locked inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area.

Consequences. In the event a person violates this policy, the school may:

- Make a report to law enforcement;
- Ban any violator from school grounds, school vehicles, or school events for any time period it deems appropriate; and/or
- Take any other action allowed by law.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4011
Employee Leave Under the Family and Medical Leave Act
(FMLA)

The school district shall provide leave to its employees in accordance with the Family and Medical Leave Act ("FMLA"). The terms used herein shall have the meaning ascribed to them under the FMLA. Employees may also qualify for leave under the Nebraska Family Military Leave Act, which is covered under the district's policy for that law. If an employee qualifies for leave under both the Family and Medical Leave Act and the Nebraska Military Leave Act, any leave taken by the employee will count concurrently toward the leave limits of both acts.

I. Qualifying for Leave

A. Qualified Employees

1. To be eligible for *unpaid* leave under this policy, an employee must:
 - a. Make the request for leave at a time when the school district employs 50 or more workers;
 - b. Have been working for the school district for at least 12 months prior to the request; and
 - c. Have worked a minimum of 1,250 hours during the 12-month period immediately preceding the commencement of the leave.
2. The applicable 12-month period for computing an employee's entitlement to FMLA leave shall be "rolling" 12-month period measured backward from the date an employee uses any FMLA leave.
3. Employees ineligible for FMLA leave for any reason may be eligible for leave under the Nebraska Family Military Leave Act and should consult policy 4011.1.

B. Qualified Circumstances Necessitating Leave

1. The school district will grant an eligible employee up to a total of 12 workweeks of *unpaid* leave under the following conditions:
 - a. For birth of a son or daughter, and to care for the newborn child;
 - b. For placement of a son or daughter with the employee for adoption or foster care;

- c. To care for the employee's spouse, son, daughter, or parent with a serious health condition;
 - d. Because of a serious health condition that makes the employee unable to perform the functions of his or her job; or
 - e. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation.
2. The school district will grant an eligible employee who is the spouse, son, daughter, parent or next of kin of a Covered Servicemember a total of 26 workweeks of **unpaid** leave during a 12-month period to care for the service member as permitted under the FMLA. The leave described in this paragraph shall only be available during a single 12-month period.

For purposes of this provision and this policy, "Covered Servicemember" includes both Military Members and covered Veterans, so long as the covered Veteran was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran.

3. During the single 12-month period described in paragraph I(B)(2), an eligible employee shall be entitled to a combined total of 26 workweeks of leave under paragraphs I(B)(1) and I(B)(2). Nothing in this paragraph shall limit the availability of leave under paragraph I(B)(1) during any other 12-month period.

C. Limitations on Leave

1. Leave for birth or placement for adoption or foster care must conclude within 12 months of the birth or placement.
2. In any case in which a husband and wife both employed by the school district are entitled to FMLA leave:

- a. The aggregate number of workweeks of FMLA leave to which both are entitled is limited to 12 during any 12-month period if such leave is taken (i) because of the birth of a son or daughter of the employee and in order to care for such son or daughter; (ii) because of the placement of a son or daughter with the employee for adoption or foster care; or (iii) to care for a sick parent who has a serious health condition; and
- b. The aggregate number of workweeks of FMLA leave to which both that husband and wife are entitled is limited to 26 during the single 12-month period in which leave is taken to care for a Covered Servicemember and the husband and wife employees are both either the son, daughter, parent, or next of kin of such Covered Servicemember, if the leave is taken for this reason or a combination of this reason and one of the three reasons described in paragraph I(C)(2)(a). If the leave taken by the husband and wife includes leave described in paragraph I(C)(2)(a), the limitation in paragraph I(C)(2)(a) shall apply to the leave described in I(C)(2)(a).

D. Qualifying Notice and Certification

Employees seeking to use FMLA leave will be required to provide:

- 1. 30-day advance notice when the need to take the leave is foreseeable; provided, if (a) the leave is for needed treatment which is required to begin in less than thirty days or (b) the leave is for the reason set forth in paragraph I(B)(1)(e), the employee shall provide such notice to the school district as is reasonable and practical;
- 2. Medical certification supporting the need for leave due to a Serious Health Condition affecting the employee or family member or to care for a Military Member, and/or due to a Serious Injury or Illness to care for a Veteran;

3. Second or third medical opinions and periodic recertifications (at the school district's expense);
4. Certification supporting the need for leave because of a qualifying exigency arising out of the fact that the employee's spouse, son, daughter or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in the National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation;
5. Certification supporting the need for leave to care for a Veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran, and who is undergoing medical treatment, recuperation, or therapy for a Serious Injury or Illness; and
6. Periodic reports during leave, at a frequency reasonably requested by the superintendent, regarding the employee's status and intent to return to work.

E. Scheduling Leave

When leave is needed to care for a family member, for the employee's own illness, or to care for a Covered Servicemember, and such leave is foreseeable based on planned medical treatment, the employee must attempt to schedule treatment so as not to unduly disrupt the school district's operations.

II. Relationship with District During Leave

A. Leave to Be Unpaid

All leave provided to employees under the provisions of the FMLA and this policy shall be unpaid leave.

B. Substitution of Paid Leave

1. The school district requires employees to substitute any accrued paid vacation leave, paid personal leave, paid family leave, paid medical leave or paid sick leave for FMLA leave. However, nothing in this policy shall require the school district to provide paid sick or

medical leave in any situation in which the school district would not normally provide such paid leave.

2. If an employee uses paid leave under circumstances which do not qualify as FMLA leave, the leave will not count against the number of workweeks of FMLA leave to which the employee is entitled.
3. Any paid leave which is substituted for FMLA leave will be subtracted from the number of workweeks of unpaid leave provided by the FMLA and this policy.

C. Group Health Plan Benefits

1. The school district will continue group health plan benefits on the same basis as coverage would have been provided if the employee had been continuously employed during the FMLA leave period.
2. Any share of health plan premiums which have been paid by the employee prior to FMLA leave must continue to be paid by the employee during the FMLA leave period.

D. Intermittent or Reduced-Schedule Leave

1. Leave may be taken under this policy intermittently or on a reduced-leave schedule under certain circumstances.
 - a. When leave is taken because of a birth or because of a placement of a child for adoption or foster care, an eligible employee may take leave intermittently or on a reduced-leave schedule only with the agreement of the school district. In such a case, the superintendent shall have the authority to approve or disapprove such intermittent or reduced leave schedule, in the superintendent's sole discretion.
 - b. When leave is taken to care for a sick family member, for an employee's own serious health condition, or to care for a covered Veteran or Military Member, an eligible employee may take leave intermittently or on a reduced-leave schedule when medically necessary.
 - c. When leave is taken by an eligible employee because of any qualifying exigency arising out of the fact that the employee's spouse, son,

daughter, or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation, the employee may take leave intermittently or on a reduced-leave schedule.

- d. When leave is taken by an eligible employee to care for a Covered Servicemember, including a Veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran, and who is undergoing medical treatment, recuperation, or therapy for a Serious Injury or Illness
 - e. Intermittent or reduced leave shall not result in a reduction in the employee's total amount of leave beyond the amount of leave actually taken.
 - f. When an instructional employee seeks to take intermittent leave in connection with a family or personal illness (e.g. physical therapy or periodic care for a sick relative) or to care for a covered Veteran or Military Member, and when such leave would constitute at least 20 percent of the total number of working days in the period during which the leave would extend, the school district may require the employee to elect to take leave in a block, instead of intermittently, for the entire period or to transfer to an available alternative position within the school system that is equivalent in pay, for which the employee is qualified, and which better accommodates the intermittent leave.
2. If an eligible employee requests intermittent leave or leave on a reduced-leave schedule that is foreseeable based on planned medical treatment, including during a period of recovery from a serious health condition, the school district may require the employee to transfer temporarily to an available alternative

position for which the employee is qualified and which better accommodates recurring periods of leave than does the employee's regular position. Such alternative position must have equivalent pay and benefits as the employee's permanent position.

3. Leave taken on an intermittent or reduced-schedule basis will be tracked hourly.

III. Return from Leave

A. Restoration to Position

1. On return from FMLA leave, an employee is entitled to be returned to the same position the employee held when leave commenced, or to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment.
2. Any leave taken under this policy will not result in the loss of any employment benefits accrued prior to the date on which the leave commenced.
3. An eligible employee is not entitled to accrual of any seniority or employment benefits during any period of leave, or any right, benefit, or position of employment other than to which the employee would have been entitled had the employee not taken leave.

B. Denial of Restoration

1. The school district reserves the right to deny restoration to any eligible employee who is a "key employee" (that is an employee who is salaried and among the highest paid 10% of the employees of the school district) if such denial is necessary to prevent substantial and grievous economic injury to the operations of the school district.
2. If the school district intends to deny restoration to such an employee, it will:
 - a. notify the employee of his/her status as a "key employee" in response to the employee's notice of intent to take FMLA leave;

- b. notify the employee as soon as the school district decides it will deny job restoration and explain the reasons for this decision;
- c. offer the employee a reasonable opportunity to return to work from FMLA leave after giving this notice; and
- d. make a final determination as to whether reinstatement will be denied at the end of the leave period if the employee then requests restoration.

C. Failure to Return from Leave

If an employee fails to return from FMLA leave after the period of leave to which the employee is entitled has expired, the employee shall reimburse the district for any premiums the employer paid for maintaining health insurance coverage for the employee during the employee's FMLA leave unless the reason the employee does not return is due to: (1) the continuation, recurrence, or onset of the serious health condition which entitled the employee to FMLA leave and the employee provides the district with sufficient certification from the proper health care provider of such continuation, recurrence, or onset of the serious health condition or (2) other circumstances beyond the employee's control.

IV. Notice to Employees

- A.** The school district will post in conspicuous places where employees are employed notices explaining the FMLA and providing information concerning the procedures for filing complaints of FMLA violations with the U.S. Wage and Hour Division.
- B.** To the extent that any provision in this policy is in any manner inconsistent with the provisions of the Act or the regulations promulgated thereunder, the Act and regulations shall prevail over the provisions of this policy. The school district reserves the right to modify this policy from time to time in its sole discretion.
- C.** Employees may direct any questions or concerns regarding FMLA leave to the superintendent.

Adopted on: July 13, 2009
Revised on: August 12, 2013
Reviewed on: January 13, 2014
Reviewed on: March 13, 2016
Revised on: August 14, 2017
Reviewed on: August 10, 2020
Revised on:

4053
Conflict of Interest

Any school district employee who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For the purposes of this policy:
 - a. Business with which an employee is associated shall include the following:
 - (1) A business in which the employee or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.
 - (2) A business in which the employee or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the employee or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the employee reports the name and address of the company and stockbroker.
 - b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.
 - c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes
2. Contracts with the School District.
 - a. No employee or member of his or her immediate family shall enter into a contract valued at two thousand dollars or more, in any one year, with this school district unless the contract is

awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular business hours the proposals considered and the contract awarded.

- b. The existence of any conflict of interest in any contract in which the employee has an interest and in which the school district is a party, or the failure to make public the employee's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for public notice shall apply when the employee, or his or her immediate family has a business association with the business involved in the contract or will receive a direct pecuniary fee or commission as a result of the contract.

3. Employing Members of the Immediate Family.

- a. An employee may employ or recommend or supervise the employment of an immediate family member if:
 - (1) The employee does not abuse his or her position.
 - (a) Abuse of official position shall include, but not be limited to, employing an immediate family member:
 - (i) who is not qualified for and able to perform the duties of the position;
 - (ii) for any unreasonably high salary;
 - (iii) who is not required to perform the duties of the position.
 - (2) The employee makes a reasonable solicitation and consideration of applications for employment.
 - (3) The employee makes a full disclosure on the record to the governing body of the school district and to the secretary of the board.
 - (4) The board approves the employment or supervisory position.

- b. The employee shall not terminate the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.
4. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment
- a. No employee shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
 - (1) a public official, public employee, or candidate.
 - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
 - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
 - b. No employee shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the employee would thereby be influenced.
 - c. An employee shall not use or authorize the use of his or her public employment or any confidential information received through the public employment to obtain financial gain, other than compensation provided by law, for himself or herself or a member of his or her immediate family, or a business with which he or she is associated.
 - d. An employee shall not use or authorize the use of personnel, resources, property, or funds under that person's official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items for personal financial gain, other than compensation provided by law.
5. Conflict of Interest Relating to Campaigning or Political Issues

- a. Except as provided below, an employee shall not authorize the use of school district personnel, property, resources, or funds for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
 - b. This does not prohibit an employee from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.
 - c. This does not prohibit an employee from discussing and voting upon a resolution supporting or opposing a ballot question.
 - d. This does not prohibit an employee under the direct supervision of a public official from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
 - e. An employee may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the school district. However, this shall not be done during a time that the individual is engaged in his or her official duties.
6. Additional Procedures Applicable to Employees With An Annual Salary and Benefits of More than \$150,000 Per Year
- a. Staff whose annual salary and benefits exceed one hundred fifty thousand dollars should assess whether they have a conflict of interest before taking any action or making any decision.
 - b. Employees have a conflict of interest pursuant to this subdivision of the policy when their actions or decisions may cause financial benefit or detriment to themselves, a business with which they are associated or a member of their immediate family.

- i. When assessing whether a conflict of interest exists, qualifying staff members should assess whether the benefit or detriment identified is distinguishable from the effects of such action on the public generally or a broad segment of the public.
 - ii. If qualifying employees are unsure as to whether a conflict of interest exists, they may apply to the Nebraska Political Accountability and Disclosure Commission for an opinion as to whether they have a conflict of interest.
 - c. Qualifying employees who determine that a conflict of interest does exist under this policy shall:
 - i. Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
 - ii. Deliver a copy of the statement to the secretary of the board of education, who shall enter the statement onto the public records of the school district; and
 - iii. Abstain from participating in the matter in which the employee has a conflict of interest.
 - d. This subsection does not prevent a qualifying employee from making or participating in the making of a decision to the extent that the employee's participation is legally required for the action or decision to be made.
7. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: July 13, 2009
Reviewed on: January 13, 2014
Reviewed on: March 13, 2016
Revised on: August 14, 2017
Reviewed on: August 10, 2020
Revised on: _____

5001 Compulsory Attendance and Excessive Absenteeism

“School success is 90 percent showing up; the other half is mental.” Yogi Berra

Research on policies and practices that effectively encourage regular student attendance share some key components:

1. Education of parents regarding school attendance requirements.
2. Effective policies and practices to monitor attendance.
3. Clear definition of excessive absenteeism and a two-stage response to excessive absences.

The board has considered this educational research and used it to create the following policy on Compulsory Attendance and Excessive Absenteeism.

Required Attendance

Every person residing in the school district, who has legal, or actual charge, or control of any child, who is of mandatory attendance age, shall cause that child to attend a public or private school regularly, unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1, of the current school year, are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance, if the child’s parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing enrollment – 5-Year-Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1, of the current school year shall submit a signed, written request to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district, until the beginning of the following school year, unless otherwise required by law.

Discontinuing Enrollment – 16- and 17-Year-Old Students

5001

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Discontinuing Enrollment – 16- and 17-Year-Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes, but is not limited to, filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Expectations for Regular Attendance:

1. Students are expected to attend every class, every day.
2. The only "excused" absences shall be:
 - a. Absences when a licensed health care provider has confirmed in writing that, in his/her professional medical opinion and within his/her scope of practice, the student or a child whom the student is parenting is so physically or mentally ill that attendance of the student is impracticable or impossible;
 - b. Absences when the Nebraska State Patrol confirms, in writing, that weather conditions have made the roads impassable, so that the student's attendance is impracticable or impossible;
 - c. Student attendance at a school-sponsored activity;
 - d. Student has been suspended or expelled from school by the school district; and
 - e. Absences required by law enforcement, child protective services, or a court of competent jurisdiction, confirmed in writing to the school district.
3. All other absences, including absences for physical or mental illnesses, family events, and routine appointments are simply "absent."

4. Upon return from every absence or partial-day absence, students may remain after school for 30 minutes to meet with teachers, work on missed assignments, or simply to study. The location and supervision of the student will be determined by the building principal in consultation with the student's classroom teacher(s).
5. Students must not be absent from any course more than 14 days, in any given semester, in order to earn academic credit for that course for that semester. Students who lose credit in any given course, due to absences, may appeal that loss of credit to his/her building principal.

Attendance Incentives:

Building principals will establish attendance incentives for their students. Those may include:

- Special recognition of students who have 95% or greater attendance each quarter,
- Excusal from certain classroom assignments (final exam, written report) for students with 95% or greater attendance each semester,
- Special rewards (movie day, field day, extra recess) for students who have 95% or greater attendance.

At the conclusion of each semester, building principals report to the board what incentives were implemented and the effectiveness of the incentive in improving student attendance and engagement.

When students are absent from school, district staff will respond as follows:

First Stage Response to Absences

First Stage Response to Excessive Absences

1. A member of district staff will contact the parent/guardian via telephone for every absence if the parent has not contacted the school in advance.
2. Parents/Guardians will be notified by letter after five (5) absences per-semester and again at ten (10) absences a semester. After fifteen (15) absences in a semester a meeting will be called and collaborative agreement addressing barriers of attendance will be held.
3. This meeting must be attended by attendance officer, parents, social worker or principal, and the student (if appropriate),
4. This meeting shall be documented.
5. The meeting shall develop a collaborative plan to assist the student in improving his/her attendance.
6. Building principals must meet with teachers who have 10% of their students miss seven or more days of class in any given quarter to review strategies to

increase student engagement. A consistent pattern of student absences from a teacher's classes may result in a formal remediation plan.

7. The superintendent must meet with the building principal if more than 10% of students miss seven or more days of class in any quarter to review strategies to improve the school building's climate. A consistent pattern of building-wide absenteeism may result in a formal remediation plan

Second State Response to Absences

Students who accrue more than 20 absences in a school year may be referred to the county attorney for action under NEB. REV. STAT. § 43-247(3)(a) and (b).

Adopted on: July 13, 2009

Reviewed on: May 12, 20

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Revised on: April 9, 2018

Reviewed on: August 10, 2020

Revised on: June 14, 2021

Revised on: August 12, 2024

Acknowledgment of Receipt

I understand that consistent school attendance is required by state law. I also understand that student achievement is directly linked to excellent attendance. I have received the board of education's policy on student attendance and have reviewed it.

Student Name _____

Student Signature _____

Date _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____

5004 Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for ensuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. Option Student Defined.** Option student means a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. Resident School District Defined.** Resident school district means the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. Option School District Defined.** Option school district means the school district that a student chooses to attend other than his or her resident school district.
- d. Elementary School Defined.** Elementary school means grades K -5.
- e. Middle School Defined.** Middle school means grades 6- 8.
- f. High School Defined.** High school means grades 9 through 12.

2. Persons Entitled to Apply for Option Enrollment of Students. Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

3. Duties, Entitlements and Rights of Option Students. Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

4. Standards for Acceptance or Rejection of Option Students.

- a. Special Education Capacity.** Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that the student has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been identified as a student with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the

director's designee who must determine if the school district and the appropriate class, grade level, or school building has the capacity to provide the applicant the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

- b. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, and projected number of students with which the option school district will contract based on existing contractual arrangements. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.
- c. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- d. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

 - i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
 - ii. Would require the procurement of new equipment, technology, or furnishings;
 - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
 - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
 - v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

- e. **Prohibited Standards.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.
 - f. **Order of Acceptance.** If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, class, grade level or school building, applicants shall be accepted in the following order:
 - i. students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;
 - ii. thereafter, option students shall be accepted into such program, class, grade level or school building in the order in which written applications were received by the school district.
 - g. **Maximum Capacity Report.** The school district will annually establish, publish, and report the capacity for each school building under the district's control pursuant to procedures, criteria, and deadlines established by the Nebraska Department of Education.
- 5. False or Misleading Option Applications.** If, prior to the student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information, the option application will be rejected.
- 6. Academic Credits and Graduation.** The school district shall accept credits toward graduation that were awarded by another school district, and shall award a diploma to an option student if the student meets the graduation requirements of the school district.
- 7. Information Regarding Schools, Programs, Policies and Procedures.** The school district, its officers and employees, shall make information about the school district and its schools, programs, policies and procedures available to all interested people.
- 8. Procedure for Students Optioning Into or Out of the School District.**
- a. The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district

shall be deemed submitted when the application is actually received in the school district's business office.

- b.** On or before April 1st, the school district shall notify the parent or legal guardian of any student who has submitted an application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

9. Late Applications and Requests for Release

- a.** The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:
 - i. When the district has already entered into contracts with teaching staff for the following school year;
 - ii. When the district has already contracted for the performance of specific services for the student;
 - iii. When the release of the student would have a negative financial impact or loss of revenue for the district.
- b.** The board of education will approve late applications to option into the district under the following conditions:
 - i. When the resident district has released the student, or if the student is an option student at the time of such application and applying to become an option student at a subsequent option school district, a release approval from the option school district the student is attending at the time of such application;
 - ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;
- c.** The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

10. Students Who Do Not Need a Release from the Resident District

- a.** A student does not need to be released from his/her resident district or the option school district the student is attending at the time of application under the following circumstances:
 - i. When the student has relocated to a different resident

school district after February 1

- ii. When a student's option school district merges with another district effective after February 1
- b. The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

11. Cancellation of Option.

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
- b. Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

12. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: July 13, 2009
Revised on: August 12, 2013
Reviewed on: May 12, 2014
Reviewed on: March 13, 2016
Revised on: June 13, 2016
Reviewed on: August 10, 2020
Revised on: July 10, 2023
Revised on: _____

5005 Transportation

The school district will provide free transportation, partially provide free transportation, or pay an allowance for transportation in lieu of free transportation on each day school is in session to the students who reside in the district and qualify for transportation according to the district's transportation plan. The families of students who will not be provided transportation pursuant to the district's plan or who must drive students to a pick-up point will be reimbursed according to statute if they qualify for such reimbursement. Parents seeking mileage reimbursement must submit requests to the district on forms which may be obtained from the office of the Superintendent of Schools.

When a student who has been attending the district is placed into foster care, school district staff will collaborate with state and local child welfare agencies to determine whether transportation is required under state law when it is in the child's best interest that their school of origin be maintained. The district will only provide transportation to students placed in foster care when the responsible child welfare agency agrees to reimburse the school district for the cost of transportation or when transportation is otherwise required by law. The board designates the Superintendent of Schools as the initial point of contact for child welfare agency representatives to discuss transportation issues related to children in foster care.

Students who are homeless will be provided with transportation pursuant to Board Policy 5014.

The district will provide transportation to tuition students in accordance with the contract provisions, if any, for services from the contracting districts.

The use of buses for class parties, field trips, and similar purposes shall require the prior approval of the superintendent or appropriate principal.

Option Transportation. The board of education does not provide transportation services or mileage reimbursement for option-enrolled students unless otherwise required by law

Students who qualify for free lunch may be entitled to transportation or mileage reimbursement pursuant to state law.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5008 Pregnant or Parenting Students

The District will not discriminate in its education program or activity against any student based on the student's current, potential, or past pregnancy. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs.

I. Accommodations Regarding Attendance and Participation

A. Generally

Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. Such a plan may include:

1. If the student cannot regularly attend classes, the provision of online courses;
2. The arrangement of meeting times with teachers;
3. If the student has not identified appropriate childcare, the identification of child care providers that meet statutory requirements for quality and care; and
4. All other curricular adjustments, modifications, and means of supplementing classroom attendance deemed appropriate by the school administrators including, but not limited to, modification of attendance policies.

B. Students with Disabilities

For students with disabilities who have an IEP or Section 504 plan, the administrators, student's parents or guardians, and student if appropriate will collaborate with the student's educational team to coordinate accommodations consistent with state and federal law. As permitted by law, students may be entitled to accommodations as a result of pregnancy.

C. Title IX

When a student, or a person with a legal right to act on a student's behalf, informs a District employee of the student's pregnancy or related conditions, the District will inform the student of the Title IX Coordinator's contact information. The employee will also inform the student that the Title IX Coordinator can coordinate

actions to prevent sex discrimination and ensure the student's equal access to the District's education program or activity.

The District will make reasonable accommodations to the District's policies, practices, and procedures as necessary to prevent sex discrimination and ensure equal access to the District's education program or activity. The District will coordinate reasonable modifications based on the student's individualized need. The District will consult with the student when determining what reasonable modifications may be appropriate, and the student has the discretion to accept or decline the reasonable modifications offered by the District.

The District will allow the student to voluntarily access any separate and comparable portion of the District's education program or activity. The District will allow the student to voluntarily take a leave of absence from the District's education program or activity to cover, at a minimum, the period of time deemed medically necessary by the student's licensed healthcare provider. Upon the student's return, the student will be reinstated to the student's academic status, and as practicable, to the extracurricular status that the student held when the voluntary leave began.

II. Accommodations Regarding Lactation and Breastfeeding

A. Accommodations

1. In order to accommodate lactating and breastfeeding students, the district will provide reasonable opportunities to express breast milk or breastfeed in a place, other than a bathroom, which is shielded from view and free from intrusion from district students, employees, and the public.
2. Students who wish or need to express breast milk on a regular schedule will work with school administrators to create a schedule which accommodates the student's needs while facilitating education to the maximum extent possible.
3. The district will provide a location for students to store expressed breast milk in or near the location designated for students to express milk to create the least amount of disruption to the student's participation in class or activities.

B. Educational Process

In order to prevent interference with the educational process, no student shall express breast milk within school classrooms or

buses. Nothing in this policy limits the authority of the administration to impose consequences consistent with the Student Discipline Act and other state and federal law.

Adopted on: July 13, 2009

Reviewed on: May 12, 2014

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Revised on: April 9, 2018

Revised on: June 11, 2018

Reviewed on: June 14, 2021

Revised on: _____

5013 Student Searches by School Staff

Authority to Conduct Reasonable Cause Searches. Multiple state and federal laws permit the board to establish health, safety, and discipline rules governing students. The law permits searches when there is a reasonable suspicion that a search will lead to evidence that the student is violating the law, board policy, or other school rules, and the search is reasonably limited in scope. This policy is designed to clarify and implement the board's authority under the law and to authorize the use of metal detecting wands as a component of reasonable suspicion searches.

Need for Searches. The district has seen a marked increase of disciplinary issues related to possession of vaping devices, along with other contraband and unsafe items on school grounds, in school vehicles, and at school activities. Possession of these items disrupts the educational environment and poses a substantial risk to the health and safety of students, school personnel, and patrons, but many of the items of concern are difficult to detect and may be hidden by students intentionally. For these and other reasons, the board authorizes reasonable searches of students' possessions and their persons by school administration or those individuals designated by administration to conduct searches, including the use of metal detecting wands.

Use of Wands. Use of a metal detecting wand is intended to detect concealed items after there is reasonable suspicion of student misconduct justifying a search. This policy is not designed to suggest or require that all students are searched by wand without reasonable suspicion. The use of the wand will allow for searches to be conducted in a minimally invasive manner after the administration has reasonable suspicion to search.

Any search of a student's person as a result of reasonable suspicion shall be conducted in private. The student and their possessions may be scanned with a wand by an authorized school official. If the wand detects metal on the student, the student will be asked to remove any potential sources of metal from that area. If the wand alerts a second time, staff may conduct additional searches as permitted by law. If the wand detects metal in a student's backpack, bag, coat, purse, or other possession, the student will be asked to remove all metal items. If the wand alerts a second time, staff may conduct additional searches as permitted by law.

In the event of student refusal or defiance during a wand search, authorized personnel may conduct other types of searches if permitted by law; may discipline the student for failure to comply; and may refer the matter to appropriate law enforcement authorities.

Handling Search Results. Upon discovering any prohibited item, the appropriate administrator will confiscate the item, notify the student's parents or guardians, and make any other report as required by law. Discipline or other exclusion may be imposed as permitted by law and district policy at the discretion of the administration. In circumstances where the item may appropriately be returned to the student, the student's parent or guardian may be asked to retrieve the item.

Adopted on: _____

Revised on: _____

Reviewed on: _____

NEW OPTION AVAILABLE

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school

employee or his or her designee, or at a school-sponsored activity or athletic event. As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An

opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.

4. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school

for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the

following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when

such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-

- 320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
 11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally

considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/newcomers; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;

- i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- j. Violations of the district's acceptable computer use policy;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.

3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's parent or guardian must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's parent or guardian of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's parent or guardian, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession

of the school board or board of education no later than forty-eight hours prior to the hearing.

9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: July 13, 2009

Reviewed on: June 9, 2014

Reviewed on: March 14, 2016

Revised on: June 11, 2018

Revised on: September 16, 2019

Revised on: August 10, 2020

Revised on: July 11, 2023

Revised on: _____

5049
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5052 School Wellness

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

2. Goals for Physical Activity

- a. The school district's curriculum shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lit.

- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
 - i. USDA National School Lunch and School Breakfast nutrition standards
 - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.

- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, and Fundraisers)

- a. Definitions. "Competitive food" means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day. For the purpose of competitive food standards implementation, "school day" means the period from the midnight before to 30 minutes after the end of the official school day.
- b. Applicability. Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive food sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. Fundraiser Exemptions. A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially

- exempted fundraiser
- d. foods or beverages may be sold in competition with school meals in the food service area during the meal service.
 - e. Other Exemptions. The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.
 - f. Other Limitations. No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

9. Triennial Assessment

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

10. Public Notice

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) found at:

<https://api.healthiergeneration.org/resource/2>.

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Revised on: March 14, 2016

Revised on: August 14, 2017

Reviewed on: August 10, 2020

Revised on: July 10, 2023

Revised on: _____

6025

Student Cell Phone and Other Electronic Devices

These guidelines and procedures are being implemented to help maximize instructional time reduce the number of outside distractions for students during the school day, standardize communication, and enhance student and staff safety.

Middle School (7-8):

The expectation is that all elementary school students and middle school will keep personal electronic devices turned off or on silent in their lockers (MS) or other designated area.

- First offense: Phone (or other electronic device) is brought to the office by your teacher. You may pick it up at the end of the day.
- Second offense: Phone is brought to the office by your teacher. Your parent/guardian will pick it up at the end of the day.
- Third offense: Phone is brought to the office by your teacher. Your parent/guardians will pick it up at the end of the day. **YOU MAY NOT BRING YOUR PHONE TO SCHOOL FOR 30 DAYS** or turn it into the office each day.
- Fourth offense: Students will be required to turn their phones into the office at the start of the school day where it will remain locked in the safe until the student's day is done.

It is recommended that these devices stay at home as the school is not responsible for the loss of personal items brought to school.

Parents or guardians who need to communicate immediate information with their student during school hours can continue to contact the school office and a message will be shared with the student as soon as possible.

High School (9-12)

- Students may use their personal devices before and after school, during passing periods (unless it becomes a safety issue or a tardy problem), and during lunch in the lunchroom.
- All personal electronic devices must be out of sight or placed in the designated area and completely silenced or powered off during the instructional period (unless given permission by the teacher or it is required as part of the student's individualized education plan (i.e. IEP, 504, MTSS plan, health plan, etc. This includes all classrooms, library, gym, fitness center, , music room, etc.
- Smartwatches may be worn, but cannot be used for communication purposes. If a violation occurs with a smartwatch, students will be asked to remove them to follow the digital device procedures.
- Earbuds and headphones will not be allowed in the classroom unless it is required as part of the instructional activities and/or the student's individualized education plan (i.e. IEP, 504, MTSS plan, health plan, etc.).
- If earbuds or headphones are worn before school, after school, during passing period or during lunch, only one earbud may be worn due to safety concerns.
- If an electronic device is seen during the instructional period, the staff member will follow this procedure:

Step 1: The staff member will confiscate the phone or electronic device and keep it until the end of the period.

Step 2: The staff member will confiscate the phone or electronic device and the device will be sent to the main office. The phone or electronic device will stay in the office for at least the rest of the school day.

Step 3: The staff member will confiscate the phone or electronic device and the device will be sent to the main office. Parents and school personnel will collaborate to have the phone turned in at the beginning of the day and picked up prior to leaving for the day.

Please note: If the student does not comply with this request and refuses to turn over the device, this interaction becomes a student disciplinary issue for refusal to comply and not following directions. Consequences for refusal to comply and not following directions will be administered in alignment with Policy 5035 Student Discipline.

- The teacher will contact the office and the device will be held in the main office for the remainder of the day and the incident will be logged as cell phone misuse.
- Students who need to contact parents/guardians for emergency reasons during the school day may request to use the phone in the school office.
- Parents/guardians who need to communicate immediate information with their student during school hours may contact the school office and a message will be shared with the student as soon as possible.

Students also have the opportunity and choice to leave their electronic device at home, in their vehicle, or to place the electronic device in their school locker during the school day.

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when permitted by law.

Students may not have cell phones or electronic devices on while they are in locker rooms, restrooms, or any other area in which others may have a reasonable expectation of privacy.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (including things like texting, sexting, e-mailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct

While on school property, at a school activity, or in a school vehicle, students may not use their cell phones or electronic devices to bully, harass, or intimidate any other person as governed by the student code of conduct.

Students shall be personally and solely responsible for the security of their electronic devices. The district is not responsible for theft, loss or damage of any electronic device, including or any calls or downloads.

Adopted on: August 10, 2009

Reviewed on: August 11, 2014

6031 Emergency Exclusion

Grounds for Emergency Exclusion. Any student may be excluded from school in the following circumstances subject to the procedural provisions governing short term suspension found elsewhere in these policies or state law:

(a) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or

(b) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers that prompted the exclusion.

Extension of Exclusion. Pursuant to the Student Discipline Act, the principal has the authority to exclude a student from school for up to five school days on an emergency basis. If the superintendent or superintendent's designee determines that it is appropriate to consider the extension of an exclusion beyond five days, such consideration shall be made according to the procedures set forth below.

Notification of Student's Parent(s) or Guardian(s). The superintendent or the superintendent's designee shall notify the student's parent(s) or guardian(s) that the principal has proposed the extension of the exclusion. If the initial notice is oral, the superintendent shall confirm it in writing. The notice shall include notice of a recommended hearing examiner and an alternate hearing examiner for consideration by the parent(s) or guardian(s) if a hearing is requested.

Opportunity to Request a Hearing. The student's parent(s) or guardian(s) may submit a request for a hearing on the proposed extension of the exclusion within one school day of receiving the notice of the proposed extension.

Failure to Request a Hearing. If the parent(s) or guardian(s) do not request a hearing within two school days of receiving oral or written notice, the proposed extension of the exclusion shall automatically go into effect.

Appointment and Qualifications of a Hearing Examiner. The parent(s) or guardian(s) shall notify the superintendent within one school day of receiving notice of the recommended extension and proposed hearing examiner and alternate hearing examiner if the alternate hearing examiner is preferred.

Hearing Examiner's Notice to Parent(s) or Guardian(s). The hearing examiner shall promptly give written notice of the time, date and place of the hearing. The hearing will be held within ten school days after the initial date of exclusion; provided, the hearing may be held more than five school days after receipt of the request upon a showing of good cause. No hearing will be held on less than two (2) school days' notice unless otherwise agreed to by the student's parent(s) or guardian(s) and school officials.

Continued Exclusion. If a hearing is requested, the principal may determine in his or her sole discretion that the student shall remain excluded from school until the hearing officer makes a recommendation to the superintendent.

Examination of Student's Records and Affidavits. Prior to the hearing, the student and his/her parent(s) or guardian(s) shall have the right to examine and have school officials explain the student's records and any affidavits that will be used by school officials at the hearing.

Attendance at Hearing. The hearing may be attended by the hearing examiner, the principal (or designee), the student, and the student's parents or guardian(s). The student may be represented at this hearing by a representative of the family's choice.

Student's Witness(es). The student and his/her parent(s) or guardian(s) may ask any person with knowledge of the events leading up to the sanction or with general knowledge of the student's character to testify on behalf of the student. If school personnel or other students are requested to testify by the student's parent(s) or guardian(s), the hearing officer shall endeavor to help obtain the presence of such witnesses at the hearing.

Right to Know Issues and Nature of Testimony. The student and his/her parent(s) or guardian(s) have the right to request in advance of the hearing

the issues which the administration will propose in support of the extension, and the general nature of the testimony of any administrative or expert witnesses.

Presence of Student and Witnesses at the Hearing. The student and witnesses may be excluded at the discretion of the hearing examiner in accordance with state statutes. The student may speak in his/her own defense and may be questioned on such testimony, but may choose not to testify. The school district shall make available to testify at the hearing any employee who is a witness to the matter upon request from the parent(s) or guardian(s).

Sworn or Affirmed Testimony. The principal or his or her designee shall present evidence supporting the recommended extension. Witnesses will give testimony under oath of affirmation, and may be questioned.

Hearing Examiner's Report and Recommendations. The hearing examiner shall prepare a report of his or her findings and recommendations, and forward the report to the superintendent.

Superintendent's Decision. The superintendent will review the hearing examiner's report and determine whether to extend the exclusion. He or she shall have the decision delivered or sent by registered or certified mail to the student, student's parent(s), or guardian(s). If the superintendent decides to extend the exclusion, the extension will take effect immediately.

Adopted on: August 10, 2009
Reviewed on: August 11, 2014
Reviewed on: March 14, 2016
Revised on: June 11, 2018
Reviewed on: June 14, 2021
Revised on: _____

6036

Reading Instruction and Intervention Services

The purpose of this policy is to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. It is the school district's goal that each student be able to read at or above grade level by third grade.

Effective Reading Teachers. It is the intent of the school district to employ teachers for kindergarten through third grade who are effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement.

Reading Assessment. The school district will administer a reading assessment approved by the Nebraska Department of Education three times during the school year to all students in kindergarten through third grade. Exceptions to this requirement include:

- Any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years;
- Any student receiving special education services for whom such assessment would conflict with the individualized education plan; and
- Any student receiving services under a plan pursuant to the requirements of section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794, or Title II of the federal Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165, as such acts and sections existed on January 1, 2018, for whom such assessment would conflict with such section 504 or Title II plan.

The first assessment for kindergarten students must occur within the first 45 calendar days that school is in session of each school year. For all other grades, the first assessment must occur within the first 30 calendar days that school is in session of each school year.

Diagnostic assessments used within a supplemental reading intervention program do not require Nebraska Department of Education approval.

Deficiency Identification. Any student in kindergarten through third grade performing below the threshold level as determined by the Nebraska Department of Education shall be identified as having a reading deficiency for purposes of the Nebraska Reading Improvement Act and this policy. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the

threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act or this policy shall prohibit a school district from identifying any other student as having a reading deficiency.

Supplemental Reading Intervention Program. The school district will provide a supplemental reading intervention program to ensure that students can read at or above grade level at the end of third grade. The school district may work collaboratively with a reading specialist at the Nebraska Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program must be:

- Provided to any student identified as having a reading deficiency;
- Implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- Made available as a summer reading program between each summer for any student who has been enrolled in grade one, grade two, or grade three or in a higher grade and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. The summer reading program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or offered online.

The supplemental reading intervention program may also include:

- Reading intervention practices that are evidence-based;
- Diagnostic assessments to identify specific skill-based strengths and weaknesses a student may have;
- Frequent monitoring of student progress throughout the school year with instruction adjusted accordingly;
- Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;

- Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

Parent/Guardian Notification. The school will give notice in writing or by electronic communication to the parent(s) or guardian(s) of any student identified as having a reading deficiency within 15 working days of such identification that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Reading Improvement Plan. Any student who is identified as having a reading deficiency will receive an individualized reading improvement plan, that shall include a supplemental reading intervention program, no later than 30 days after the identification of the reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program to remedy the reading deficiency. The student must receive reading intervention services through the supplemental reading intervention program until the student is no longer identified as having a reading deficiency.

Reading Progress. Each student in kindergarten through third grade and his or her parent(s) or guardian(s) will be informed of the student's reading progress within a reasonable time after the school district receives the results from the student's approved reading assessment.

NDE Professional Learning System. The Nebraska Department of Education provides a professional learning system. The elementary school(s) and early childhood education programs approved by the State Board of Education will ensure that teachers who teach children from four years of age through third grade are aware of the professional learning system and are adequately trained regarding evidence-based reading instruction to effectively instruct students in reading.

NDE Report. On or before July 1 of each year, the school district will provide the required information relating to dyslexia to the Nebraska Department of Education.

Reviewed on: June 11, 2018
Adopted on: July 9, 2018
Reviewed on: August 10, 2020
Revised on: June 14, 2021
Revised on: _____

6039

Repeat of Grade at Parent-Guardian Request

Parents and guardians may request that their student repeat a grade level under the following conditions:

Students in Kindergarten through Fourth Grade

Parents and guardians of students in kindergarten through fourth grade may request that their student repeat the grade level that the student has just completed under the following conditions:

- 1) If the student is at least one year below grade level and behind the child's typically developing peers in reading, English, and language arts such that the child does not possess the necessary academic skills required to succeed in reading, English, and language arts at grade level for the next grade to which the student would otherwise advance; or
- 2) If the student was absent fifty percent or more of the days in which school was in session for students during the school year which the student has just completed; or
- 3) If the student experienced a severe mental or physical illness resulting in hospitalization of two or more weeks during the school year.

Students in Fifth through Twelfth Grade

Parents and guardians of students in fifth through twelfth grade may request that their student repeat the grade level that the student has just completed if the student was absent fifty percent or more of the days in which school was in session for students during the school year which the student has just completed.

Procedure for Parent Requests for Student Grade Repetition

Parents and guardians who seek to have their student repeat the grade level just completed must submit a written request to the student's building principal no earlier than the day after the last scheduled student attendance day of the school year, and no later than two weeks after that date. This deadline may be waived by the superintendent for good cause shown. The request must include written documentation that provides evidence that the parents or guardians believe substantiate that the conditions outlined above

have been met.

The principal shall promptly forward the request to the superintendent or his/her designee, along with any building-level information about the student which the principal believes will be relevant to the superintendent or designee in responding to the parents' or guardian's request.

The superintendent or designee shall review the request and promptly schedule a meeting with the parents or guardians. At this meeting, the superintendent or designee shall identify any alternative educational opportunities available to the student, including remedial instruction if applicable, and verify any special education supports available to the student. If the child's parent or guardian still intends to have such child repeat a grade, the parent or guardian shall complete a form prescribed by the Nebraska Department of Education and return the form to the office of the superintendent of schools.

Upon completion of the form and if all requirements pursuant to this policy are met, the school district shall have the child repeat the child's grade for the next school year.

Nothing in this policy modifies the school district's policies on mandatory attendance and reporting excessive absenteeism to the county attorney or other members of law enforcement. Likewise, nothing in this policy shall dictate or direct the provision of special education or related services, including but not limited to any IEP team decision about the appropriate educational placement of a child with a disability under Rule 51 of the Nebraska Department of Education.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6041
Malcolm X Day Education

Each year on May 19th, designated as El-Hajj Malik ElShabazz, Malcolm X Day, the school district will hold suitable exercises in recognition of the sacrifices of the late Nebraska Hall of Fame inductee El-Hajj Malik El-Shabazz, Malcolm X, and his contributions to the betterment of society. When May 19th falls on a Saturday or Sunday, the district will provide the suitable exercises during the preceding or following week. The program shall be implemented within any applicable laws and/or regulations.

Adopted on: _____
Revised on: _____
Reviewed on: _____

NEW 2024

6042 Projection Maps

The school district will only use the Gall-Peters projection map or a similar cylindrical equal-area projection map or the AuthaGraph projection map for display or use in the classroom. Use of the Mercator projection map is prohibited unless:

1. The Mercator projection map is used in conjunction with other projection maps in a teaching exercise to demonstrate that all maps are flawed in some way and different map projections serve different functions and may affect how individuals view the world; or
2. The Mercator projection map is part of any:
 - a. book or material obtained prior to July 19, 2024; or geographic information system; or computer program that renders a three-dimensional representation of Earth based primarily on satellite imagery, such as Google Earth or similar software; and
 - b. a Gall-Peters projection map or similar cylindrical equal-area projection map or an AuthaGraph projection map is displayed in the classroom or shown to students during the lesson in which a Mercator projection map is used.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6043

Sharing Mapping Data

This policy shall provide for the sharing of information to public safety agencies in order to implement effective emergency response protocols.

Definition. Mapping data means maps relating to the school buildings or school property with data for an efficient emergency response.

Sharing of Mapping Data. Mapping data shall be shared in an electronic or printable format with public safety agencies that provide emergency services to district property to assist those agencies in responding to an emergency on district property.

Requirements Related to Mapping Data. Mapping data shared with public safety agencies pursuant to this policy shall meet the following requirements:

- The mapping data shall be compatible with and able to be integrated into software platforms used by public safety that provide emergency services to the specific school for which the data is provided without requiring:
 - The purchase of additional software by such public safety agencies; or
 - The integration of third-party software to view the data;
- The mapping data shall be a finished map product in a file format easily accessible using a standard or open-source file reader, depending on the needs of the school and the public safety agency;
- The mapping data shall be provided in a printable format;
- The mapping data shall be verified for accuracy, during production and annually, through a walk-through of the school campus;
- The mapping data shall give an indication of what direction is true north;
- The mapping data shall include accurate floor plans overlaid on accurate, verified aerial imagery of the school campus;
- The mapping data shall contain site-specific labeling that matches the structure of school buildings, including room labels, hallway names, external door or stairwell numbers, locations of hazards, key utility locations, key boxes, automated external defibrillators, and trauma kits using standard labeling rules set by the State Department of Education;
- The mapping data shall contain site-specific labeling that matches the school grounds, including parking areas, athletic fields, surrounding roads, and neighboring properties using standard labeling rules set by the State Department of Education; and
- The mapping data shall be overlaid with a grid and coordinates.

Annual Certification or Updates. The district shall annually:

- Certify to the appropriate public safety agencies that the mapping data provided pursuant to this policy is accurate; or
- If such information has changed, provide the appropriate public safety agencies with updated mapping data.

Reimbursement. The Superintendent shall apply to the State Department of Education in the manner prescribed by the Commissioner of Education for a grant to cover the costs of providing payment to vendors on behalf of the school district to facilitate the implementation of mapping data in accordance with this policy. Such application shall include a copy of this school policy, an estimate from a vendor on the cost of providing such mapping data that meets the requirements of this policy, and any other information the department may require. Alternatively, the Superintendent may apply to and contract with the district's educational service unit in the manner prescribed by the educational service unit for purposes of covering the costs of facilitating mapping data in accordance with this policy.

Adopted on: _____

Revised on: _____

Reviewed on: _____

NEW Req for Grant

BEATRICE MECHANICAL SERVICE INC.

**“Small Town Friendly Service, Big City
Performance and Professionalism”**

2403 CENTENNIAL DRIVE
POST OFFICE BOX 6
BEATRICE, NE 68310

www.beatricemechanical.net

Telephone 402/223-5663
Fax 402/228-1896

07/18/2024

Mr. George Griffeth, Superintendent
HTRS Public Schools
810 Central Avenue
Humboldt, NE 68376

RE: Discussion and Proposal for Replacement of Compressors in North Addition Daikin Chiller.

Dear Mr. Griffeth:

Please accept this letter as our proposal for the above referenced project. On July 7, 2024, we responded to a no cooling service call for the north addition to the high school building. Our service technician found the line fuses blown in the electrical safety disconnect switches for the chiller. He determined that two of the four compressors in the chiller had motor windings that were shorted to ground, commonly referred to as a burnout, causing the fuses to open. He disconnected the power to the two failed compressors, allowing the chiller to continue to operate at 50% capacity (35 tons). This will likely get you by as long as the building remains well below full occupancy, a normal condition during the summer months. When school resumes, the building is more intensively occupied, and we have hot weather in August it is highly unlikely that the chiller will be able to keep up with the cooling load.

As I mentioned at the beginning of this letter, the Daikin chiller has four compressors, two sets of two compressors (commonly called a tandem scroll), piped together to act as one compressor. We have lost one compressor in each tandem scroll. It is possible to keep running “as is” for a while, but a compressor burn out does typically damage the refrigeration oil in the system and the refrigerant (R410A) causing the oil and refrigerant to decompose and will eventually cause a burnout of the remaining scroll compressors in the system. We checked with the Daikin manufacturers representative on replacement compressors. The preferred method of dealing with this type of burnout is to replace both sets of tandem scroll compressors with new factory assembled tandem scroll compressors. There is much less work involved with this option as it is much easier to clean up the contaminants in the system from the burnout and less overall labor is required. The Daikin representative informed us that Daikin no longer provides tandem scroll assemblies but did have the individual compressors on hand that we could assemble into tandem scrolls in the field. We did contact a Copeland wholesaler and they can provide tandem scroll compressors factory assembled, but the compressors that we needed were not available for another 5 to 7 weeks, which puts us and you in a bind as school will be starting before the compressors arrive, during what is usually the hottest days of the school year and it will take several days with the chiller completely down as we replace the compressors.

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07/18/2024

Mr. George Griffeth, Superintendent
HTRS Public Schools
810 Central Avenue
Humboldt, NE 68376

RE: Discussion and Proposal for Replacement of Compressors in North Addition Daikin Chiller-
Page Two.

With the discussion in mind, Beatrice Mechanical proposes the following scope of work and pricing.

- We will recover the refrigerant in the chiller and send to a recycling center.
- We will remove and dispose of the existing compressors, keeping the tandem scroll mounting components for use if you decide to pursue the four new individual compressor option.
- We will provide and install either two Copeland ZPU418-TE5 complete tandem scroll systems or four Daikin provided compressors, field assembled into two tandem scroll systems.
- We will provide and install two suction line filter dryers for system cleanup after burnout.
- We will replace the liquid line filter dryer cores with charcoal-based burnout block filter dryer cores to aid with system clean up.
- We will provide and install new POE refrigeration oil in each compressor if the four-compressor field installed option is chosen. The factory built tandem scrolls already have oil charged in the system, one of the reasons the installation labor is simpler for that option.
- We will leak test, evacuate, recharge each system with new R410A, start up, test, and run system.

Beatrice Mechanical proposes to provide the scope for work described above for a total installed price not to exceed **\$39,648.00** for the Daikin provided/field assembled compressor replacement option. Five working days lead time on compressors. Our installed price for the factory provided tandem scroll compressor assemblies is not to exceed **\$37,328.00**. Five-to-seven-week lead time on compressors.

Thank you for the opportunity to work with you on this project. Please feel free to contact me if you need any additional information.

Sincerely,



Beatrice Mechanical Service Inc.
Dennis M Schuster, President



Dr. George Griffith, Superintendent Report

August 2024

As I have been working on the budget for next year, the special session has left a good deal up in the air regarding funding. The following organizations including The Nebraska Council of School Administrators, Nebraska Association of School Boards, Nebraska State Education Association Schools Taking Action for Children's Education (STANCE), Greater Nebraska Schools Association, Nebraska Rural Community Schools Association, Educational Service Units Coordinating Council, and Stand for Schools stand united in their opposition to AM 51 and LB 9. Some of the reasons for the opposition is the reliance on future legislatures in assuring funding for school, AM 51 requires an update to the school funding formula by 2027-27 fiscal school year which has been attempted many times since I have been in the state and the reliance on state funding for most of the future school financing and on future legislatures. Yes, there needs to be property tax relief, but we just need to look at how many lawsuits KS has had over the last 20 years in an attempt to get funding to acceptable levels. There is no way the state can guarantee the amount of funding due to the change in members of the legislature and the inevitable downturn in state revenue. I hope to be able to give an update on the progress of these changes since the legislature is meeting at 1:00 pm on August 12.

I want to thank the music department and the cheerleaders for their exuberant welcome back of the staff on Wednesday and the leadership of Mrs. Caniglia and Mrs. Standerford for getting things of and running while I was tied up in a meeting.

I also want to thank our restorative practice team of Heather Clements, Jaime Frey, Megan Howe, Tami Robison, and Mrs. Standerford for their strong leadership in implementing the training they received with all staff. We plan to continue this process and have additional staff trained including getting some of this leadership group trained to train the rest of the staff.

The sheriff's department worked with other agencies to do an active shooter walk-through of the school and presented information to the staff on Thursday. We will do more training and update our school safety plan through our safety committee.

I am excited for the coming year and believe we will have a great year. I am also looking forward to having students back in school on Friday!