

Board of Education Regular Meeting  
Monday, November 9, 2020 6:00 PM  
Northside Elementary Commons  
1200 14th Avenue  
Nebraska City , NE 68410

1. Call to Order
  - 1.1. Roll Call
  - 1.2. Pledge of Allegiance
  - 1.3. Requests from Board Members to be Absent from this meeting
  - 1.4. Welcome to Visitors and Public
  - 1.5. Approval of Agenda
  - 1.6. Citizen Comment Time
  - 1.7. Approval of Minutes
  - 1.8. Claims and Accounts
  - 1.9. Financial Report
  - 1.10. Principal's Comments – “What’s Happening With The PIONEERS!
2. Old Business
  - 2.1. 2nd Avenue Property
3. New Business
  - 3.1. Committee Reports
    - 3.1.1. Education, Americanism and Civics
    - 3.1.2. Buildings and Grounds
    - 3.1.3. Finance
    - 3.1.4. Policy
  - 3.2. Snow Removal Bid
  - 3.3. Otoe County Land Reutilization Commission.
  - 3.4. Policy revision per state statutes
  - 3.5. Policy 3004.1 - Fiscal Management for Purchasing and Procurement Using Federal Funds First Reading per state statute
  - 3.6. Superintendent Evaluation
  - 3.7. Superintendent's Report
  - 3.8. Executive Session
4. Adjournment

NEBRASKA CITY BOARD OF EDUCATION  
Regular Meeting

Held at 6:00 P.M. at 1700 14th Avenue on the second  
Monday of every month (unless otherwise posted).

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**CITIZEN COMMENT TIME**

- Will be a maximum of 30 minutes in length beginning immediately after roll call is taken.
  - An individual may have the floor a maximum of 5 minutes.
  - If citizens wish to speak they must be in attendance, to be recognized, immediately following the roll call.
  - This is an opportunity to be heard by the board, however the board will not be responding at this time.
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Ways to be heard at a Board of Education meeting:

1. Submit, at least one week in advance, a written request to be placed on the agenda.
2. When the Board has a public hearing (i.e. Budget Hearing).
3. During Citizen Comment Time as stated above.
4. When called upon by a member of the Board.
5. Notify the Superintendent by Noon the day of the meeting to speak to an item on the agenda.

Citizens may always contact the Board in writing at any time. If you wish to do so you may send your communication to the Superintendent and he will distribute your letter to all board members.

**A point to remember:**

A Board of Education meeting is a meeting in the public, not a public meeting.

**Board of Education Regular Meeting  
Monday, October 12, 2020 6:00 PM  
Commons at Northside Elementary  
1200 14th Avenue  
Nebraska City, NE 68410**

The News Press and B103 were notified.

Notice was published on the Nebraska City Public Schools website on Monday, September 21, 2020 stating the time and place of the meeting and stating that the known subjects on the agenda were on file and available for public inspection at the District Central Office, 1700 14th Avenue, Nebraska City, Nebraska. A copy of the posting on Monday, September 21, 2020 is attached to these minutes.

This meeting is subject to the Open Meetings Law and Availability of the Agenda pursuant to Nebr. Rev. Stat. Chapter 84, Article 1412(8). A current copy of the Open Meeting Act is posted in the meeting room and the Agenda is available.

**1. Call to Order**

**1.1. Roll Call**

Kent Blum:	Absent
Lisa Chaney:	Absent
Carol Crook:	Present
Jeff Frields:	Present
Stacie Higgins:	Present
Stephen Luther:	Present
Jim Nemec:	Present
Nick Schmitz:	Absent
Teri Stukenholtz:	Present
Present:	7, Absent: 2

**1.2. Pledge of Allegiance**

**1.3. Requests from Board Members to be Absent from this meeting**

**Order #16399-Motion Passed:** Motion to approve the requests to be absent from Kent Blum and Lisa Chaney. This motion, made by Teri Stukenholtz and seconded by Jim Nemec, passed.

Kent Blum:	Absent
Lisa Chaney:	Absent
Carol Crook:	Yea
Jeff Frields:	Yea
Stacie Higgins:	Yea
Stephen Luther:	Yea
Jim Nemec:	Yea
Nick Schmitz:	Yea
Teri Stukenholtz:	Yea
Yea:	7, Nay: 0, Absent: 2

**1.4. Welcome to Visitors and Public**

**1.5. Approval of Agenda**

**Order #16400-Motion Passed:** Motion to approve the agenda for October 12, 2020. This motion, made by Nick Schmitz and seconded by Carol Crook, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

#### 1.6. Citizen Comment Time

#### 1.7. Approval of Minutes

**Order #16401-Motion Passed:** Motion to approve the minutes from the Tax Request Hearing and Regular Meeting on September 14, 2020. This motion, made by Jim Nemec and seconded by Stephen Luther passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

#### 1.8. Claims and Accounts

**Order #16402-Motion Passed:** Motion to approve the claims and accounts as presented. This motion, made by Jim Nemec and seconded by Teri Stukenholtz, passed.

**General Fund:** \$498,823.24; **Lunch Fund:** \$70,686.77; **Payroll Fund:** \$1,228,934.35; **Payroll Benefits Fund:** \$208,248.76; **Building Fund:** \$1,500.00

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

#### 1.9. Financial Report

**Order #16403-Motion Passed:** Motion to approve the financial report as presented with the current balance in the treasury being \$-156,196.99. Balance does not include \$2,400,000.00 borrowed from TANS. This motion, made by Jim Nemec and seconded by Teri Stukenholtz, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

### **1.10. Principal’s Comments- “What’s Happening With The PIONEERS!”**

#### **2. Old Business**

#### **3. New Business**

##### **3.1. Committee Reports**

- 3.1.1. Buildings and Grounds Committee**
- 3.1.2. Education, Americanism and Civics Committee**
- 3.1.3. Finance Committee**
- 3.1.4. Policy Committee**

##### **3.2. Recognize Collective Bargaining Unit**

**Order #16404-Motion Passed:** Motion to approve the Nebraska City Education Association as the sole Collective Bargaining Unit for the 2021-2022 and 2022-2023 school years. This motion, made by Teri Stukenholtz and seconded by Carol Crook, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

##### **3.3. NASB Recognition of Board Members**

##### **3.4. QCPUF**

**Order #16405-Motion Passed:** Motion to approve a resolution authorizing the early redemption of the District's outstanding Limited Tax Building Improvement and Refunding Bonds, Series 2015; and the issuance of Limited Tax Building Improvement Refunding Bonds, Series 2020 in an amount not to exceed \$1,400,000, for the purpose of refinancing the District's Limited Tax Building Improvement and Refunding Bonds, Series 2015 in order to achieve interest cost savings. This motion, made by Jim Nemec and seconded by Jeff Frields, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemec: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

### 3.5. Nebraska City Recreation Agency JPA Refunding Bonds

**Order #16406-Motion Passed:** Motion to approve a Resolution authorizing and approving the issuance by the Nebraska City Recreation Agency (the "Joint Entity") of its Sales Tax Revenue Refunding Bonds, Series 2020, in an aggregate principal amount not to exceed \$2,800,000, for the purpose of refunding the Joint Entity's outstanding Sales Tax Revenue Bonds, Series 2015, and related matters. This motion, made by Jim Nemecek and seconded by Teri Stukenholtz, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemecek: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

### 3.6. Board Policy #3028-Sex Offenders

**Order #16407-Motion Passed:** Motion to approve the revisions of Policy 3028-Sex Offenders per state statute. This motion, made by Jim Nemecek and seconded by Teri Stukenholtz, passed.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemecek: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

### 3.7. Superintendent's Report

#### 4.0. Adjournment

**Order #16408-Motion Passed:** Motion to adjourn at 6:57 PM passed with a motion by Teri Stukenholtz and seconded by Nick Schmitz.

Kent Blum: Absent  
Lisa Chaney: Absent  
Carol Crook: Yea  
Jeff Frields: Yea  
Stacie Higgins: Yea  
Stephen Luther: Yea  
Jim Nemecek: Yea  
Nick Schmitz: Yea  
Teri Stukenholtz: Yea  
Yea: 7, Nay: 0, Absent: 2

Submitted by Mark Fritch, Secretary

**Board of Education Work Session  
Wednesday, October 15, 2020 6:00 PM  
Commons at Northside Elementary  
1200 14th Avenue  
Nebraska City, NE 68410**

The News Press and B103 were notified.

Notice was published on the Nebraska City Public Schools website on Wednesday, September 30, 2020 stating the time and place of the meeting and stating that the known subjects on the agenda were on file and available for public inspection at the District Central Office, 1700 14th Avenue, Nebraska City, Nebraska. A copy of the posting on Wednesday, September 30, 2020 is attached to these minutes.

This meeting is subject to the Open Meetings Law and Availability of the Agenda pursuant to Nebr. Rev. Stat. Chapter 84, Article 1412(8). A current copy of the Open Meeting Act is posted in the meeting room and the Agenda is available.

**1. Call to Order**

Board President Kent Blum called the meeting to order at 6:00 PM.

**2. Roll Call**

Kent Blum: Present

Lisa Chaney: Present

Carol Crook: Present

Jeff Frields: Present

Stacie Higgins: Present

Jim Nemeec: Present

Nick Schmitz: Present

Teri Stukenholtz: Present

Stephen Luther: Present

Present: 9, Absent: 0

Rex Pfeil was also present

**3. Discussion of District Revenue and Expenditures**

Chuck Wiest from Arbor Bank and Jeff Schneider, Superintendent of Hastings Public Schools (via Zoom) gave presentations to the Board.

**4. Adjournment**

The meeting concluded at 7:52 PM

Submitted by Mark Fritch, Secretary



NEBRASKA CITY PUBLIC SCHOOLS // NEWS // REGULAR BOARD

MEETING: OCTOBER 12, 2020



## REGULAR BOARD MEETING: OCTOBER 12, 2020

DAMIEN BERTWELL

MONDAY, SEPTEMBER 21, 2020

NOTICE OF MEETING

**OTOE COUNTY SCHOOL DISTRICT 111**

NOTICE IS HEREBY GIVEN that a **Regular Meeting** of the Board of Education of Otoe County School District 111, in the State of Nebraska, will be held at **6:00** o'clock P.M., October 12, 2020 at **Northside Elementary in the Commons, 1200 14th Avenue**, Nebraska City, Nebraska, in the Boardroom, which meeting will be open to the public. An agenda for such meetings, kept continuously current, is available for public inspection at the office of the Superintendent.

Mark Fritch

Superintendent of Schools



Nebraska City Public  
 Schools  
 1700 14th Avenue  
 Nebraska City, NE 68410  
 Phone: 402-873-6033  
 Fax: (402) 873-6030

SCHOOLS

- Nebraska City Public Schools
- Nebraska City High School
- Nebraska City Middle School
- Hayward Elementary School
- Northside Elementary School

EXPLORE

- Live Feed
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- News
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NEBRASKA CITY PUBLIC SCHOOLS // NEWS // BOARD WORK SESSION:

OCTOBER 15, 2020



## BOARD WORK SESSION: OCTOBER 15, 2020

DAMIEN BERTWELL

WEDNESDAY, SEPTEMBER 30, 2020

**NOTICE OF MEETING OTOE COUNTY SCHOOL DISTRICT 111 IN THE STATE OF NEBRASKA**

October 15, 2020 at Northside Elementary, 1200 14th Avenue, Nebraska City, Nebraska, in the Commons, which meeting will be open to the public. An agenda for such meetings, kept continuously current, is available for public inspection at the office of the Superintendent.

Mark Fritch  
 Superintendent of Schools



Nebraska City Public  
 Schools  
 1700 14th Avenue  
 Nebraska City, NE 68410  
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Nebraska City Public Schools

Board Report - Bill Listing

Oct-20

Vendor Name	Description	Check Total
Checking Account ID	08 Fund Number 08 Building Fund	
PRO TECH ELECTRIC SERVICES, INC	HS FIELD LIGHTS	2,013.68
SCHNEIDER ELECTRIC	BUS OUTLETS	894.00
Fund Number	08	<u>2,907.68</u>
Checking Account ID	08	<u>2,907.68</u>
Checking Account ID	09 Fund Number 09 QCPUF Fund	
BOK FINANCIAL	2015 BOND SERIES PAYMENT	157,242.50
WELLS FARGO BANK NA	BUILD AMERICA BOND SERIES	11,619.47
Fund Number	09	<u>168,861.97</u>
Checking Account ID	09	<u>168,861.97</u>
Checking Account ID	1 Fund Number 01 General Fund	
ACCO BRANDS USA LLC	COOP SUPPLIES	40.08
AGTAC SERVICES, LLC	CONTRACTED SERVICES	31,822.88
AMAZON.COM	SUPPLIES	760.83
AMERICAN NATIONAL BANK	LOAN PAYMENT	1,260.03
AMERICAN RECYCLING AND SANITATION	TRASH SERVICE	2,003.35
AMERICOM COMMUNICATIONS	INTERCOM REPAIRS	380.00
ARBOR BANK	LOAN PAYMENT	21,805.84
ARBOR OUTDOOR POWER	CHAINSAW PARTS	28.00
BLICK ART MATERIALS	SUPPLIES	16.32
BOBCAT OF OMAHA	BRUSH FOR BOBCAT	675.56
BOHL PLUMBING	DISTRICT HVAC REPAIRS	1,686.48
BROWN GLASS CO.	VEHICLE REPAIRS	451.60
CAPITAL BUSINESS SYSTEMS	STAPLES	203.85
CAPITAL BUSINESS SYSTEMS	COPIER LEASE	4,991.37
CARD SERVICES	SANITIZER & OTHER SUPPLIES	3,481.16
CARPENTER PAPER COMPANY	CUSTODIAL SUPPLIES	3,675.49
CATHY CHRISTIANSEN	CONTRACTED SERVICES	100.00

DAS STATE ACCOUNTING - CENTRAL	DISTANCE LEARNING	232.49
DIETZE MUSIC	INSTRUMENT REPAIRS	50.00
DOUGLAS TIRE	TIRES	809.20
ESU #4	CONTRACTED SERVICES	2,583.75
ESU#7	ASC CONFERENCE	150.00
EWELL EDUCATIONAL SERVICES	AG RECORD BOOKS	325.00
FIRST CLASS FLOWERS	FUNERAL	40.00
FOLLETT SCHOOL SOLUTIONS	JOURNEYS BOOKS	2,950.29
GARRATT-CALLAHAN CO.	SUPPLIES	1,560.00
GRUNWALD MECHANICAL CONTRACTORS &	BOILER REPAIRS	1,527.00
HEARTLAND ROOFING CONSULTANTS	SERVICE CONTRACT	2,408.75
Home Depot Pro	CUSTODIAL SUPPLIES	6,109.08
INDOFF INCORPORATED	CUSTODIAL SUPPLIES	689.78
J.F. AHERN CO.	ANNUAL SERVICE	1,128.00
JOHNNY'S CYCLE	PARTS	153.65
JUDY GOERING	CLUBS SUPPLIES	102.40
KREIFELS ELECTRIC, LLC	HW LIGHT REPAIRS	212.50
KSB SCHOOL LAW, PC, LLO	LEGAL SERVICES	240.00
L'HEUREUX SNOW REMOVAL	SNOW REMOVAL	500.00
LANDIS ENGINE	CHAINSAW PARTS	23.25
LAWSON PRODUCTS INC.	CUSTODIAL SUPPLIES	676.88
LIBRARY WORLD, INC.	ANNUAL SUBSCRIPTION	1,840.00
LINCOLN PUBLIC SCHOOLS	CLEAR MASKS	328.62
LUNCHTIME SOLUTIONS, INC.	ACT TESTING SNACKS & PREK SNACKS	599.76
MADISON NATIONAL LIFE	OCT CLASSIFIED LTD PREMIUMS	533.50
MATHESON TRI-GAS INC.	WELDING SUPPLIES	736.56
MEAD LUMBER	BARRIER SUPPLIES	31.28
MECHANICAL SALES PARTS, INC.	HW PUMP REPAIRS	1,126.00
MENARDS SOUTH	SUPPLIES	1,263.84
MID STATES SCHOOL BUS, INC.	STUDENT TRANSPORTATION	24,935.67
MILLER MONROE FARRELL INSURANCE	INSURANCE	13,701.00
MULLENAX AUTO SUPPLY	SUPPLIES	17.40

NANCY FRERICHS	MILEAGE	14.00
NASB	BOARD WORKSHOPS	2,969.00
NATIONAL ART AND SCHOOL SUPPLY	COOP SUPPLIES	132.54
NCECBVI	CONTRACTED SERVICES	8,400.00
NCSA	ADMIN DAYS/ANNUAL MEMBERSHIPS	4,030.00
NCPS FOUNDATION	RENT	250.00
NEBRASKA CITY FIRE RESCUE	CPR TRAINING AND COVID PPE	1,587.84
NEBRASKA CITY UTILITIES	SEPT UTILITIES	48,570.53
NEBRASKA STATE FIRE MARSHAL AGENCY	ELEVATOR & BOILER INSPECTIONS	744.00
O'KEEFE ELEVATOR COMPANY, INC.	SERVICE CONTRACT	848.76
O'REILLY AUTO PARTS	VEHICLE REPAIRS	598.52
ONE SOURCE	BACKGROUND CHECKS	54.00
PARALLEL TECHNOLOGIES, INC	HVAC SERVICE CALLS	1,920.00
PAYROLL ACCOUNT-NC PUBLIC SCH	2ND PAYROLL NOV 2020	1,195,439.21
PUPIL TRANSPORTATION, UNK	TRANSPORT TRAINING	600.00
PURCHASE POWER	POSTAGE	1,066.69
REHAB VISIONS	TRAINER FEE 2ND SEMESTER 19-20	6,000.00
REX PFEIL	CONSULTING SERVICES	2,123.20
RIVER VIEW PEST CONTROL, INC.	PEST CONTROL	1,060.00
SACHI TECH LLC	PIK KID APP	2,950.00
SAM'S CLUB DIRECT	MEMBERSHIP FEE	48.15
SCHOOL SPECIALTY, INC.	SUPPLIES	33.77
SECURITY EQUIPMENT INC.	SERVICE CALL	133.00
SOUTHEAST PLUMBING AND HEATING	4 UNITS REPAIRED	399.50
SUSAN BORCHER	CONTRACTED SERVICES	2,512.70
TAESE/USU	SPED CONFERENCE	200.00
TAMARA CHASE	MILEAGE	31.15
UNITE PRIVATE NETWORKS	INTERNET	766.83
UNITED RENTALS	DISC BRAKES	245.56
VERIZON WIRELESS	CELL PHONE	844.97
VOSS LIGHTING	LIGHT BULBS	1,271.28
VOYAGER FLEET SYSTEMS	GAS	2,367.17

WALMART COMMUNITY/RFCSELLC		FOOD LAB SUPPLIES		42.49
WESTLAKE ACE HARDWARE		NS SUPPLIES		40.08
WEX BANK		GAS		914.26
WINDSTREAM		DISTRICT PHONE		2,911.89
Fund Number	01			<u>1,433,089.58</u>
Checking Account ID	1			<u>1,433,089.58</u>
Checking Account ID	10	Fund Number	10	Cooperative Fund
ESU #5		POWERSCHOOL SUPPORT		9,605.00
Fund Number	10			<u>9,605.00</u>
Checking Account ID	10			<u>9,605.00</u>
Checking Account ID	2	Fund Number	01	General Fund
BLUE CROSS BLUE SHIELD		OCT PREMIUMS		204,839.47
MADISON NATIONAL LIFE		OCT LIFE INS PREMIUMS		1,765.40
VSP, INC		OCT VISION PREMIUMS		1,587.78
Fund Number	01			<u>208,192.65</u>
Checking Account ID	2			<u>208,192.65</u>
Checking Account ID	6	Fund Number	06	School Nutritional Services
HOBART SERVICE		HW KITCHEN REPAIRS		379.68
LUNCHTIME SOLUTIONS, INC.		LUNCH SERVICE		90,667.59
TECHMASTERS		MS & HW KITCHEN REPAIRS		1,837.18
Fund Number	06			<u>92,884.45</u>
Checking Account ID	6			<u>92,884.45</u>

Nebraska City Public Schools  
October 2020  
Summary Financial Report

**General Fund**

The General Fund finances all facets of services rendered by the school district including payroll, benefits, equipment, supplies, insurance, building occupancy, contracted services, and other daily functions and operations of the district. The tax levy for this fund is restricted to \$1.05 plus qualified exclusions. The proposed General Fund levy for 2020-21 is \$1.059942.

Balance Forward	1,960,780.89
Revenue	1,098,408.47
Expenses	<u>1,466,584.72</u>
Balance	1,592,604.64

**Building Fund**

The Building Fund is used to acquire or improve sites and/or to erect, alter or improve buildings. The sale of bonds, the sale of property, or tax receipts will be the primary sources of revenue for the Special Building Fund. Regardless of the source of money to be used for building construction and related costs, all income for the purposes of this fund shall be accountable through this fund. The tax levy for this fund falls under the \$1.05 levy limit and is further restricted to \$0.14 with local board approval or \$0.175 following a vote of the people for a term not to exceed ten years. The proposed Building Fund levy for 2020-21 is \$0.009988.

Balance Forward	66,545.95
Revenue	10.38
Expenses	<u>2,907.68</u>
Balance	63,648.65

**QCPUF Fund**

A Qualified Capital Purpose Undertaking Fund (QCPUF) may be established for the removal of environmental hazards, the reduction or elimination of accessibility barriers in school district buildings, modifications for life safety code violations, life safety hazards, and mold abatement and prevention projects for existing facilities only. General Fund expenditures for the purpose of this fund are not allowable. Effective April 19, 2016, the tax levy for this fund is restricted to \$0.03. The tax levy for QCPUF projects in place prior to April 19, 2016, remains at \$0.052. The levy may exceed the \$0.03 levy limit if valuation has decreased from the last year bonds were issued and the bond principal and interest obligation cannot be met. Tax levies cannot exceed ten years for each project. The proposed QCPUF levy for 2020-21 is \$0.030228.

Balance Forward	285,245.85
Revenue	21,882.70
Expenses	<u>168,861.97</u>
Balance	138,266.58

**Cooperative Fund**

The Cooperative Fund may be used by the school district acting as the fiscal agent for any cooperative activity between one or more public agencies. All school districts, including the school district acting as the fiscal agent, shall show the payment for services to the cooperative in their General Fund. Nebraska City Public Schools utilized the Cooperative Fund to receipt and disburse funds received Technology Bonds. Those funds are no longer available to be accessed or used.

Balance Forward	126,739.02
Revenue	16.10
Expenses	<u>9,605.00</u>
Balance	117,155.31

**Depreciation Fund**

The purpose of the Depreciation Fund is to facilitate the eventual purchase of costly items by spreading replacement costs over a period of years in order to avoid a disproportionate tax effort in a single year to make the purchase. To allocate monies from the General Fund, a school district will transfer funds as an expense from the General Fund, and the Depreciation Fund will show the transfer as revenue from the General Fund. The school district must divide this fund into more than one account to allocate a portion of this fund for different valid purposes. The Depreciation Fund is a component of the General Fund.

Balance Forward	198,524.42
Revenue	0.00
Expenses	<u>0.00</u>
Balance	198,524.42

**School Nutrition Fund**

The School Nutrition Fund (formerly School Lunch Fund) is required to accommodate the financial activities of all Nutrition Programs operated by the school district. The School Nutrition Fund shall reflect a record of all revenues and expenditures incident to the operation of all Nutrition Programs. If a deficit is incurred in the operation, the deficiency shall be covered by funds transferred from the General Fund.

Balance Forward	210,199.23
Revenue	97,229.01
Expenses	<u>92,884.45</u>
Balance	214,543.79

**Payroll Account**

An internal account created for exclusive use by Nebraska City Public Schools. This account receives funds from the General Fund on a monthly basis to cover monthly payroll, benefits, and associated expenses.

Balance Forward	27,864.19
Revenue	1,228,934.35
Expenses	<u>1,227,394.45</u>
Balance	29,404.09

**Section 125 Account**

An internal account created for exclusive use by Nebraska City Public Schools. This account receives funds from individual employees' monthly salary/wages to cover monthly employee-elected deductions for childcare and healthcare expenses.

Balance Forward	37,281.27
Revenue	6,436.06
Expenses	<u>6,432.81</u>
Balance	37,284.52

**Meyer Memorial Fund**

An internal account created for exclusive use by Nebraska City Public Schools. This fund, established by donations from the Meyer family, is used to fund scholarships.

Balance Forward	233,715.78
Revenue	.08
Expenses	<u>3,304.80</u>
Balance	230,411.06

<b>GENERAL FUND MONTHLY FINANCIAL REPORT</b>			<b>REC'D MONTH</b>	<b>REC'D THRU:</b>	<b>REC'D THRU</b>		<b>20-21</b>	<b>19-20</b>
	<b>BUDGETED</b>	<b>OCT</b>	<b>10/31/2020</b>	<b>10/31/2019</b>	<b>DIFFERENCE</b>	<b>% OF BUDGET TO</b>	<b>% OF BUDGET TO</b>	
<b>RECEIPTS:</b>						<b>BE RECEIVED</b>	<b>BE RECEIVED</b>	
LOCAL PROPERTY TAXES	9,224,197.00	566,911.77	2,940,346.13	2,962,091.57	-21,745.44	68.12%		
CARLINE TAX	10,250.00	2,127.53	2,699.03	1,565.96	1,133.07	73.67%		
IN LIEU OF TAX, 5% GROSS	5,650.00				0.00			
MOTOR VEHICLE TAX	765,000.00	65,984.91	144,090.56	131,284.33	12,806.23	81.16%		
PENALTIES AND INTEREST ON TAXES								
TUITION FROM OTHER DISTRICTS-SPED					0.00			
LOCAL LICENSE FEES, CITY	9,000.00	300.00	375.00		375.00	95.83%		
RENTAL OF SCHOOL FACILITIES	2,000.00				0.00			
OTHER LOCAL REVENUE	46,900.00	203.22	203.22	9,100.94	-8,897.72	99.57%		
COUNTY FINES & LICENSE FEES	122,000.00	15,250.05	27,160.21	23,475.20	3,685.01	77.74%		
PSC and SCC Receipts					0.00			
ESU RECEIPTS					0.00			
OTHER COUNTY SOURCES					0.00			
STATE AID	4,060,964.00	406,096.00	812,192.00	830,528.00	-18,336.00	80.00%		
SPECIAL EDUCATION PROGRAM	1,158,500.00				0.00	100.00%		
SPECIAL EDUCATION TRANSP.	25,000.00				0.00	100.00%		
HOMESTEAD EXEMPTION	258,000.00				0.00	100.00%		
RELIEF TO PROPERTY TAXPAYERS	525,000.00				0.00	100.00%		
PERSONAL PROPERTY TAX CREDIT	38,000.00				0.00	100.00%		
HIGH ABILITY LEARNERS	9,074.00	9,141.00	9,141.00	9,951.00	-810.00	-0.74%		
RULE 4 TEXTBOOK LOAN	20,000.00				0.00	100.00%		
PRO-RATE MOTOR VEHICLE	25,500.00	269.25	269.25	279.83	-10.58	98.94%		
STATE APPORTIONMENT	224,420.00				0.00	100.00%		
IN LIEU OF SCHOOL LAND TAX					0.00			
DISTANCE EDUCATION INCENTIVE PAYMENTS					0.00			
0.00 STATE EARLY CHILDHOOD	87,398.00		11,987.00	35,534.00	-23,547.00	86.28%		
0.00 TITLE I	356,044.00			42,265.00	-42,265.00	100.00%		
TITLE I, PART A NCLB IMPROV BASIC PRGM					0.00			
0.00 TITLE II PART A	67,217.00		989.00		989.00	98.53%		
IDEA BASE					0.00			
IDEA PRESCHOOL BASE	7,908.00			456.00	-456.00	100.00%		
113,313.00 IDEA ENROLL/POVERTY	439,743.00				0.00	100.00%		
IDEA NON PUBLIC	56,712.00	14,962.00	14,962.00	16,315.00	-1,353.00	73.62%		
MEDICAID IN PUBLIC SCHOOLS					0.00			
MAAPS RECEIPTS	38,000.00				0.00	100.00%		
ESSERS/CARES GRANT	258,486.00					100.00%		
N-SPDG GRANT	3,000.00				0.00			
0.00 TITLE IV, PART B, NCLB 21ST CENTURY	200,649.00	2,004.00	32,238.00	37,725.00	-5,487.00	83.93%		
LONG TERM LOAN-LOC	3,350,000.00				0.00			
TAX ANTICIPATION NOTES								
SALE OF PROPERTY				263.00	-263.00			
TRANSFERS FROM FUNDS					0.00			
OTHER NON-REVENUE RECEIPTS				60.00	-60.00			
TOTAL WITHOUT INTERCOMPANY RECEIPTS	21,394,612.00	1,083,249.73	3,996,652.40	4,100,894.83	-104,242.43	81.32%	76.74%	
NON PROGRAM RECEIPTS						Does not include TANS		
GRAND TOTAL	21,394,612.00	1,083,249.73	3,996,652.40	4,100,894.83				
113,313.00								

			DISB. MONTH	DISB. THRU:	DISB. THRU:		20-21	19-20
	DISBURSEMENTS:		OCT	10/31/2020	10/30/2019	DIFFERENCE	% OF BUDGET TO	% OF BUDGET TO
							BE SPENT	BE SPENT
1100	INSTRUCTION	6,456,200.00	534,392.38	1,041,414.31	1,083,214.25	-41,799.94	83.87%	
1115	CAREER ACADEMY	196,400.00	16,249.36	31,913.33	31,623.19	290.14	83.75%	
1150	ELL	304,150.00	25,216.47	39,062.58	41,360.80	-2,298.22	87.16%	
1160	POVERTY	1,295,045.00	110,454.53	203,629.08	206,721.57	-3,092.49	84.28%	
1190	PRESCHOOL LOCAL FUNDS	168,000.00	15,911.91	22,659.38	23,107.11	-447.73	86.51%	
1200	SPECIAL EDUCATION	2,588,800.00	223,415.41	367,220.82	352,744.75	14,476.07	85.82%	
1300	DRIVER'S ED/SUMMER SCHOOL	20,455.00		10,271.02	0.00	10,271.02	49.79%	
2120	GUIDANCE	267,825.00	24,328.49	43,359.20	37,697.77	5,661.43	83.81%	
2130	HEALTH/NURSE	91,145.00	8,144.94	16,033.49	15,507.78	525.71	82.41%	
2140	PSYCHOLOGY	207,750.00	12,691.55	30,717.65	33,292.90	-2,575.25	85.21%	
2150	SPEECH/AUDIOLOGY	259,600.00	20,898.73	33,888.06	29,758.82	4,129.24	86.95%	
2160	OCCUPATIONAL THERAPY	49,990.00	4,069.12	8,007.00	5,943.48	2,063.52	83.98%	
2170	PHYSICAL THERAPY	22,400.00	780.75	2,592.20	2,783.67	-191.47	88.43%	
2180	VISION	700.00	0.00	0.00	0.00	0.00	100.00%	
2190	OTHER SUPPORT SERVICES	80,000.00	7,093.33	7,093.33	1,845.69	5,247.64	91.13%	
2212	CURRICULUM DIRECTOR	80,190.00	7,182.72	13,628.36	10,482.73	3,145.63	83.00%	
2214	STANDARDS DIRECTOR	92,090.00	7,144.03	24,337.16	9,965.96	14,371.20	73.57%	
2220	LIBRARY	342,870.00	34,523.53	51,290.17	50,123.12	1,167.05	85.04%	
2290	EARLY RETIREMENT	191,468.00		191,468.00	130,701.00	60,767.00	0.00%	
2310	SCHOOL BOARD	95,550.00	5,108.30	21,787.09	18,115.46	3,671.63	77.20%	
2320	SUPERINTENDENT	284,975.00	24,337.87	48,748.13	48,444.28	303.85	82.89%	
2410	PRINCIPALS	960,850.00	88,488.61	163,445.93	151,208.64	12,237.29	82.99%	
2510	BUSINESS OFFICE	327,840.00	19,711.81	40,497.10	41,582.67	-1,085.57	87.65%	
2520	VEHICLE ACQUISTION	0.00	0.00	0.00	0.00	0.00	0.00%	
2580	TECHNOLOGY	238,930.00	8,027.01	20,107.17	15,596.15	4,511.02	91.58%	
2610	PLANT OPERATION	1,055,730.00	78,062.40	213,300.74	176,088.54	37,212.20	79.80%	
2620	MAINTENANCE	584,725.00	45,500.67	88,621.55	130,738.06	-42,116.51	84.84%	
2700	PUPIL TRANSPORTATION	368,795.00	33,007.42	58,081.82	60,168.32	-2,086.50	84.25%	
3599	TEXTBOOK LOAN	20,000.00				0.00	100.00%	
3535	HIGH ABILITY LEARNERS	102,750.00	8,165.41	16,216.83	16,952.30	-735.47	84.22%	
3540	STATE EARLY CHILDHOOD	89,380.00	7,339.42	14,494.33	11,956.51	2,537.82	83.78%	
5000	DEBT SERVICES	3,700,500.00	23,065.87	46,131.74	46,131.74	0.00	98.75%	
6200	TITLE I	394,220.00	33,241.85	65,272.12	78,541.26	-13,269.14	83.44%	
6310	TITLE II PART A	62,200.00	501.73	8,824.72	11,793.28	-2,968.56	85.81%	
6406	IDEA PART B PRESCHOOL	7,805.00	430.14	430.14	0.00	430.14	94.49%	
6408	IDEA BASE/ENROLLMENT/POVERTY	318,654.00	21,554.74	48,020.92	71,282.60	-23,261.68	84.93%	
6412	NON-PUBLIC SPED	39,653.00	1,733.94	3,417.02	4,271.00	-853.98	91.38%	
6700	PERKINS	0.00		3,684.43	0.00	3,684.43		
6968	TITLE IV, PART B, NCLB 21ST CENTURY	222,980.00	7,272.80	13,193.63	28,832.29	-15,638.66	94.08%	
6990	N-SPDG GRANT-PBIS	3,600.00			2,987.99	-2,987.99	100.00%	
6996	ESSERS/CARES GRANT	258,486.00	7,983.74	9,471.09		9,471.09	96.34%	
	SUBTOTAL	21,852,701.00	1,466,030.98	3,022,331.64	2,981,565.68	40,765.96	86.17%	83.58%
	TRANSFER TO FUND							
	NON-PROGRAM CHARGES				350,000.00			
	TOTAL DISBURSEMENTS:	21,852,701.00	1,466,030.98	3,022,331.64	3,331,565.68			

Does NOT include TANS

	Balance on hand District Treasury 8-31-20	-1,628,955.08						
	Receipts through: 8-31-2021	3,996,652.40						
	TOTAL BALANCE & RECEIPTS	2,367,697.32						
	Outstanding warrants 8-31-20	152,432.82						
	Warrants issued through: 8-31-2021	3,022,331.64						
	TOTAL WARRANTS	3,174,764.46						
	BALANCE	-807,067.14						
	Balance in District Treasury	-602,739.88 *						
	Outstanding warrants	207,831.04						
	VSP Payment from Wrong Account	3,175.56						
	Auditor Adjusting Entry	328.22						
	BALANCE	-807,067.14						
	<b>*BALANCE DOES NOT INCLUDE \$2,400,000.00 TANS</b>							

Activity Fund Balance Report - Summary - Exclude Encumbrances  
10/2020 - 10/2020  
Regular, Beginning Month 10/2020; Processing Month 10/2020; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0001			VARSIY FOOTBALL BALANCE	2,723.11	3,035.34	2,844.00	0.00	2,531.77
05 704 0002			9TH FOOTBALL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0003			7-8 FOOTBALL BALANCE	(1,381.00)	390.00	1,112.75	0.00	(658.25)
05 704 0004			VARSIY BBB BALANCE	(585.09)	0.00	0.00	0.00	(585.09)
05 704 0005			9TH BBB BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0006			7-8 GBB BALANCE	(440.91)	0.00	0.00	0.00	(440.91)
05 704 0007			7-8 BBB BALANCE	(361.14)	0.00	0.00	0.00	(361.14)
05 704 0008			VARSIY B TRACK BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0009			NC INVITATIONAL TRACK BALANCE	3,188.34	0.00	0.00	0.00	3,188.34
05 704 0010			TRAVELING GIRLS BB BALANCE	5,439.03	562.23	0.00	0.00	4,876.80
05 704 0011			7-8 TRACK BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0012			VARSIY WRESTLING BALANCE	(644.40)	0.00	0.00	0.00	(644.40)
05 704 0013			7-8 WRESTLING BALANCE	(162.69)	0.00	0.00	0.00	(162.69)
05 704 0014			CROSS COUNTRY BALANCE	(855.79)	1,479.95	625.00	0.00	(1,710.74)
05 704 0015			VARSIY GIRLS TRACK BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0016			VARSIY GBB BALANCE	(1,870.94)	0.00	0.00	0.00	(1,870.94)
05 704 0017			9TH GBB BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0018			VARSIY VOLLEYBALL BALANCE	(992.00)	2,847.42	457.00	0.00	(3,182.42)
05 704 0019			9TH VOLLEYBALL BALANCE	(1,000.00)	60.00	0.00	0.00	(1,060.00)
05 704 0020			7-8 VOLLEYBALL BALANCE	0.00	430.00	605.00	0.00	175.00
05 704 0021			BOYS TENNIS BALANCE	(618.68)	75.00	0.00	0.00	(693.68)
05 704 0022			GIRLS TENNIS BALANCE	(343.68)	0.00	0.00	0.00	(343.68)
05 704 0023			MS CRAFTS BALANCE	1,465.61	0.00	0.00	0.00	1,465.61
05 704 0024			GOLF BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0025			FFA BALANCE	629.68	344.46	0.00	0.00	285.22
05 704 0026			FCCLA BALANCE	339.11	986.91	0.00	0.00	(647.80)
05 704 0027			PIONNER YOUTH BOYS BASKETBALL BALANCE	6,133.82	0.00	0.00	0.00	6,133.82
05 704 0028			NS BOOK FUND BALANCE	2,190.28	0.00	0.00	0.00	2,190.28
05 704 0029			SINGERS BALANCE	(126.25)	0.00	0.00	0.00	(126.25)
05 704 0030			MUSICAL BALANCE	6,563.19	0.00	0.00	0.00	6,563.19
05 704 0031			DECA BALANCE	1,764.20	926.05	342.00	0.00	1,180.15
05 704 0032			HS OFFICE FACULTY BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0033			FBLA BALANCE	414.27	0.00	0.00	0.00	414.27
05 704 0034			HS POP MONEY BALANCE	14.16	0.00	0.00	0.00	14.16
05 704 0035			MS POP BALANCE	356.07	0.00	0.00	0.00	356.07
05 704 0036			HS BAND RESALE BALANCE	(906.77)	0.00	0.00	0.00	(906.77)

Activity Fund Balance Report - Summary - Exclude Encumbrances

10/2020 - 10/2020  
Regular, Beginning Month 10/2020; Processing Month 10/2020; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0037			MS BAND RESALE BALANCE	367.29	0.00	141.00	0.00	508.29
05 704 0038			MS WRESTLING CLUB BALANCE	(10.16)	0.00	0.00	0.00	(10.16)
05 704 0039			PIONEER FOOTBALL BALANCE	297.77	0.00	0.00	0.00	297.77
05 704 0040			WEIGHTLIFTING BALANCE	538.69	0.00	0.00	0.00	538.69
05 704 0041			MS TRACK CLUB BALANCE	633.00	0.00	0.00	0.00	633.00
05 704 0042			CHILDRENS CHOIR BALANCE	364.71	0.00	0.00	0.00	364.71
05 704 0043			HW BOOK FUND BALANCE	1,465.39	0.00	0.00	0.00	1,465.39
05 704 0044			WRESTLING MATMAIDS BALANCE	322.14	0.00	0.00	0.00	322.14
05 704 0045			CHEERLEADERS BALANCE	(1,848.26)	9,771.40	0.00	0.00	(11,619.66)
05 704 0046			CLASS OF 2023 BALANCE	501.71	60.95	111.75	0.00	552.51
05 704 0047			DANCE TEAM BALANCE	(635.32)	0.00	0.00	0.00	(635.32)
05 704 0048			SPEECH CONTEST BALANCE	2,258.94	0.00	0.00	0.00	2,258.94
05 704 0049			DRAMA ACTIVITY BALANCE	596.15	0.00	0.00	0.00	596.15
05 704 0050			MS STUDENT COUNCIL BALANCE	14,350.68	58.10	0.00	0.00	14,292.58
05 704 0051			HS STUDENT COUNCIL BALANCE	1,338.68	0.00	0.00	0.00	1,338.68
05 704 0052			JOURNALISM BALANCE	6,558.64	0.00	0.00	0.00	6,558.64
05 704 0053			BIG MAC MATH BALANCE	4,027.08	0.00	0.00	0.00	4,027.08
05 704 0054			ART CLUB BALANCE	1,465.81	0.00	0.00	0.00	1,465.81
05 704 0055			CONSTRUCTION CLASS BALANCE	2.91	0.00	0.00	0.00	2.91
05 704 0056			NATIONAL HONOR SOCIETY BALANCE	1,363.36	0.00	0.00	0.00	1,363.36
05 704 0057			DISTRICT ACTIVITY FUND BALANCE	363.28	35.00	0.00	0.00	328.28
05 704 0058			HS BAND ACTIVITY BALANCE	(678.38)	0.00	0.00	0.00	(678.38)
05 704 0059			6TH GRADE BAND BALANCE	(1,005.68)	0.00	0.00	0.00	(1,005.68)
05 704 0060			HS BOOK SALES BALANCE	4,310.27	0.00	0.00	0.00	4,310.27
05 704 0061			HS SCIENCE GRANT BALANCE	2.02	0.00	0.00	0.00	2.02
05 704 0062			HS QUIZ BOWL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0063			MS QUIZ BOWL BALANCE	38.00	0.00	0.00	0.00	38.00
05 704 0064			HS SCIENCE CLUB BALANCE	1,621.47	0.00	120.00	0.00	1,741.47
05 704 0065			HS COLOR GUARD BALANCE	178.37	0.00	0.00	0.00	178.37
05 704 0066			HS METALS BALANCE	4.82	0.00	0.00	0.00	4.82
05 704 0067			MS HOME EC. LAB BALANCE	50.03	0.00	0.00	0.00	50.03
05 704 0068			HS CONCESSIONS BALANCE	(1,452.61)	501.70	2,326.90	0.00	372.59
05 704 0069			PRECEDERS BALANCE	25.20	0.00	0.00	0.00	25.20
05 704 0070			VARSIITY CLUB BALANCE	21,584.87	0.00	3,770.00	0.00	25,354.87
05 704 0071			WELLNESS BALANCE	(822.25)	0.00	0.00	0.00	(822.25)
05 704 0072			DRIVER EDUCATION BALANCE	15,878.01	0.00	0.00	0.00	15,878.01

Activity Fund Balance Report - Summary - Exclude Encumbrances

10/2020 - 10/2020

Regular; Beginning Month 10/2020; Processing Month 10/2020; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0073			MS SHOP ACTIVITY BALANCE	1,843.03	0.00	0.00	0.00	1,843.03
05 704 0074			HS PROMOTIONS BALANCE	1,750.00	0.00	0.00	0.00	1,750.00
05 704 0075			SPECIAL EQUIPMENT BALANCE	(1,019.11)	0.00	0.00	0.00	(1,019.11)
05 704 0076			GOLF INVITE BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0077			HS PRIDE BALANCE	1,165.80	0.00	0.00	0.00	1,165.80
05 704 0078			PIONEER GEAR BALANCE	744.07	0.00	0.00	0.00	744.07
05 704 0079			HORTICULTURE BALANCE	603.27	0.00	0.00	0.00	603.27
05 704 0080			BOYS COOP TENNIS BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0081			CLASS OF 2021 BALANCE	891.43	0.00	0.00	0.00	891.43
05 704 0082			MS PRIDE BALANCE	602.50	0.00	97.68	0.00	700.18
05 704 0083			ATHLETIC TRAINER SUPPLIES BALANCE	(577.11)	0.00	0.00	0.00	(577.11)
05 704 0084			MS SCIENCE BOWL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0085			HW PURPLE JAM BALANCE	500.32	0.00	0.00	0.00	500.32
05 704 0086			SUMMER SB LEAGUE BALANCE	1,155.25	0.00	0.00	0.00	1,155.25
05 704 0087			HAYWARD FUNDRAISER BALANCE	4,693.82	0.00	0.00	0.00	4,693.82
05 704 0088			MS BOOK SALES BALANCE	1,330.28	0.00	0.00	0.00	1,330.28
05 704 0089			PICTURE BOARD BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0090			VOLLEYBALL CLUB BALANCE	492.68	0.00	0.00	0.00	492.68
05 704 0091			GIRLS SOCCER CLUB BALANCE	43.95	0.00	0.00	0.00	43.95
05 704 0092			CLASS OF 2024 BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0093			BROADCASTING CLASS BALANCE	31.64	0.00	0.00	0.00	31.64
05 704 0094			HS SHOP RESALE BALANCE	62.77	0.00	0.00	0.00	62.77
05 704 0095			HS ENGLISH BALANCE	291.86	0.00	0.00	0.00	291.86
05 704 0096			PIONEER PERKS BALANCE	651.33	0.00	0.00	0.00	651.33
05 704 0097			NS FUNDRAISER BALANCE	3,201.69	0.00	0.00	0.00	3,201.69
05 704 0098			BBB SUMMER LEAGUE BALANCE	1,726.31	0.00	0.00	0.00	1,726.31
05 704 0099			WRESTLING CLUB BALANCE	(3,195.14)	0.00	0.00	0.00	(3,195.14)
05 704 0100			HW DARE BALANCE	79.52	0.00	0.00	0.00	79.52
05 704 0101			PIONEER CROSS COUNTRY BALANCE	686.48	0.00	0.00	0.00	686.48
05 704 0102			CHOIR ROBE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0103			DISTRICT II MUSIC CONTEST BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0104			HS SCIENCE SCHOLARSHIP BALANCE	417.51	0.00	0.00	0.00	417.51
05 704 0105			B&G SOCCER BALANCE	0.00	1,455.72	0.00	0.00	(1,455.72)
05 704 0106			BOYS TENNIS CLUB BALANCE	(219.34)	0.00	0.00	0.00	(219.34)
05 704 0107			GIRLS GOLF BALANCE	(630.00)	150.45	225.00	0.00	(455.45)
05 704 0108			EXPRESSIONS BALANCE	3,417.46	0.00	0.00	0.00	3,417.46

Activity Fund Balance Report - Summary - Exclude Encumbrances

10/2020 - 10/2020  
Regular; Beginning Month 10/2020; Processing Month 10/2020; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0109			FB JERSEYS BALANCE	60.83	0.00	0.00	0.00	60.83
05 704 0110			MS VOCAL BALANCE	190.00	0.00	0.00	0.00	190.00
05 704 0111			HS SPED BALANCE	60.36	0.00	0.00	0.00	60.36
05 704 0112			SUMMER GBB BALANCE	(569.68)	0.00	0.00	0.00	(569.68)
05 704 0113			PHOTO CLUB BALANCE	111.53	0.00	0.00	0.00	111.53
05 704 0114			HS TEXTILES BALANCE	3.15	0.00	0.00	0.00	3.15
05 704 0115			GIRLS TENNIS CLUB BALANCE	(736.27)	0.00	0.00	0.00	(736.27)
05 704 0116			STUDENT FEE DONATION BALANCE	707.00	0.00	0.00	0.00	707.00
05 704 0117			BOYS SOCCER CLUB BALANCE	3,305.23	0.00	0.00	0.00	3,305.23
05 704 0118			ARCHERY CLUB BALANCE	68.38	0.00	0.00	0.00	68.38
05 704 0119			WASHINGTON TRIP BALANCE	4,975.84	1,991.11	1,301.00	0.00	4,285.73
05 704 0120			COOP BASEBALL BALANCE	2,000.00	0.00	0.00	0.00	2,000.00
05 704 0121			CLASS OF 2022 BALANCE	707.92	0.00	0.00	0.00	707.92
05 704 0122			TENNIS INVITE BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0123			SOFTBALL BALANCE	(958.00)	4,044.31	856.00	0.00	(4,146.31)
05 704 0124			CD/INTEREST BALANCE	(21,250.54)	0.00	2.88	0.00	(21,247.66)
05 704 0125			BASEBALL BALANCE	(729.88)	0.00	0.00	0.00	(729.88)
05 704 0126			MUSIC TRIP BALANCE	2,266.01	0.00	0.00	0.00	2,266.01
05 704 0127			HAL BALANCE	370.46	0.00	0.00	0.00	370.46
05 704 0128			BASEBALL CLUB BALANCE	1,099.75	0.00	0.00	0.00	1,099.75
05 704 0129			CAREER & HUMAN DEVELOPMENT BALANCE	40.44	0.00	0.00	0.00	40.44
05 704 0130			HS SOUND SYSTEM BALANCE	995.21	0.00	0.00	0.00	995.21
05 704 0131			SUMMER SCHOOL BALANCE	1,491.62	0.00	0.00	0.00	1,491.62
05 704 0132			HS ART FEES BALANCE	3,971.70	0.00	0.00	0.00	3,971.70
05 704 0133			HS SPANISH FEES BALANCE	206.73	0.00	0.00	0.00	206.73
05 704 0134			MS FCS BALANCE	766.47	0.00	0.00	0.00	766.47
05 704 0135			MS ART FEES BALANCE	2,551.13	0.00	81.00	0.00	2,632.13
05 704 0136			MS IT FEES BALANCE	3,614.82	0.00	50.00	0.00	3,664.82
05 704 0137			HS FOOD FEES BALANCE	837.33	0.00	0.00	0.00	837.33
05 704 0138			COLLEGE TUITION FEES BALANCE	536.82	0.00	100.00	0.00	636.82
05 704 0139			CONSUMER MATH SCHOLARSHIP BALANCE	920.00	350.00	0.00	0.00	570.00
05 704 0140			READING SUPPLEMENT BALANCE	555.98	0.00	0.00	0.00	555.98
05 704 0141			CO BALANCE	12,435.86	100.00	0.00	0.00	12,335.86
05 704 0142			HEALTH SCIENCE GRANT FUND BALANCE	360.31	0.00	0.00	0.00	360.31
05 704 0143			CLASS OF 2020 BALANCE	409.53	0.00	0.00	0.00	409.53
05 704 0144			PIONEER PETE BALANCE	2,191.22	0.00	0.00	0.00	2,191.22

10/2020 - 10/2020  
Regular, Beginning Month 10/2020; Processing Month 10/2020; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0145		HS TRACK CLUB BALANCE	HS TRACK CLUB BALANCE	179.28	0.00	0.00	0.00	179.28
05 704 0146		DISTRICT WRESTLING BALANCE	DISTRICT WRESTLING BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0147		DISTRICT BASKETBALL BALANCE	DISTRICT BASKETBALL BALANCE	(872.00)	0.00	0.00	0.00	(872.00)
05 704 0148		NAT'L JR. HONOR SOCIETY BALANCE	NAT'L JR. HONOR SOCIETY BALANCE	1,089.35	0.00	0.00	0.00	1,089.35
05 704 0149		DISTRICT SOCCER BALANCE	DISTRICT SOCCER BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0150		MS VOLLEYBALL CLUB BALANCE	MS VOLLEYBALL CLUB BALANCE	1,054.37	0.00	0.00	0.00	1,054.37
05 704 0151		MS FCCLA BALANCE	MS FCCLA BALANCE	1,019.18	0.00	0.00	0.00	1,019.18
05 704 0152		ACTIVITY ADMIN. BALANCE	ACTIVITY ADMIN. BALANCE	3,552.78	0.00	0.00	0.00	3,552.78
05 704 0153		ROBOTICS BALANCE	ROBOTICS BALANCE	(3.64)	0.00	0.00	0.00	(3.64)
05 704 0154		DISTRICT VOLLEYBALL BALANCE	DISTRICT VOLLEYBALL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0155		MS ROBOTICS BALANCE	MS ROBOTICS BALANCE	1,175.80	0.00	173.00	0.00	1,348.80
05 704 0156		DISTRICT BASEBALL BALANCE	DISTRICT BASEBALL BALANCE	415.70	930.00	1,135.00	0.00	620.70
05 704 0157		TECHNOLOGY BALANCE	TECHNOLOGY BALANCE	13,569.83	1,277.75	184.00	0.00	12,476.08
05 704 0158		MS LIFE SKILLS BALANCE	MS LIFE SKILLS BALANCE	3,076.04	0.00	0.00	0.00	3,076.04
05 704 0159		CA CONSTRUCTION BALANCE	CA CONSTRUCTION BALANCE	8,828.94	0.00	0.00	0.00	8,828.94
05 704 0160		CA HEALTH BALANCE	CA HEALTH BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0161		CA WELDING BALANCE	CA WELDING BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0162		CA-INFORMATION TECHNOLOGY BALANCE	CA-INFORMATION TECHNOLOGY BALANCE	244.12	0.00	0.00	0.00	244.12
05 704 0163		YOUTH TENNIS CLUB BALANCE	YOUTH TENNIS CLUB BALANCE	1,906.89	421.83	0.00	0.00	1,485.06
Fund Total: 05				174,634.33	32,085.68	16,660.96	0.00	159,209.61

Premier Bank Balance \$ 165,871.81  
 Outstanding Checks - 6,662.20  
 Balance \$ 159,209.61

October 2020 Enrollment

BUILDING	PK	K	1	2	3	4	5	GRADES						TOTAL		
								6	7	8	9	10	11		12	
Northside	55	112	104	86												357
Hayward					91	95	111									297
Middle School								106	92	102						300
High School											97	116	106	105		424
*Other									1					1	1	3
TOTAL	55	112	104	86	91	95	111	106	93	102	97	116	107	106		1381
10/31/19 COUNT	56	114	93	100	101	120	114	96	105	99	124	104	97	106		1429
	-1	-2	11	-14	-10	-25	-3	10	-12	3	-27	12	10	0		-48
* Special Education students contracted to other schools or agencies.																

11/2/2020

Board Meeting Mileage Sheet

DATE	PURCHASED	YEAR	TRADE NAME	STYLE	NUMBER	BODY TYPE	CAPACITY	VEHICLE ID#	CYLINDERS	COST	LICENSE #	MILEAGE
11/18/2002		2001	OLDSMOBILE	VAN	TAN	SILJOUETTE	7	1GHDX23E41D221511	6	15700	53026	206400
10/26/2005		2005	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31L95HAZ7728	6	17950	45007	167869
1/26/2006		2005	CHRYSLER	VAN	GOLD	TOWN&COUNTRY	7	2C4GP44R25R519767	6	18900	44957	203632
11/19/2007		2007	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31L27DA62220	8	19549	53028	174093
1/4/2008		2007	CHEVY	VAN	TAN	ES UPLANDER	7	GNDV23107D159355	6	15570	51495	160456
8/12/2008		2004	CHEVY	PICKUP	SILVER	HEAVY DUTY	6	1GCHK23G64F153924	8	14880	44965	196774
6/26/2018		2013	FORD	PICKUP	RED	F150	5	1FTFW1EF1DKF26059	8	21000	58436	110792
7/20/2009		2008	CHEVY	VAN	WHITE	UPLANDER LS	7	GNDV23118D104608	6	15926	55997	151377
7/22/2009		2008	CHEVY	VAN	RED	UPLANDER LS	7	GNDV23128D130117	6	15926	51678	174279
8/17/2009		2001	CHEVY	VAN	WHITE	EXPRESS	2	1GCHG35R111152386	6	9014	51494	96300
9/23/2009		2009	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31LX9DA54328	6	22249	53021	61974
7/29/2011		2000	FORD	VAN	WHITE	ECONOLINE	2	1FTRE1422YHB91542	6	5480	55989	157573
11/16/2011		2011	DODGE VAN	VAN	SILVER	GRAND CARAVAN	5	2D4RN3DG5BR626494	6	17500	56539	108976
11/16/2012		2011	DODGE VAN	VAN	SILVER	GRAND CARAVAN	5	2D4RN3DG9BR628362	6	17500	56540	160798
Dec 2013		1982	Chevy	PLOW TRUCK	GOLD/BROWN	PICK-UP	3	1GCGK24MOCJ161836	8	3000	57651	151077
5/1/2016		2003	Ford E450	SPED BUS	13	FORD E450/CUTAWAY	13	1FDWEW45F83HB65697	8		57655	162153

**Board of Education Report**  
**19-20 School**  
**November 2020**

**General Information**

The PTO fundraiser has been completed and was very successful, as of this time a total has not been made official but it was very close to the \$20,000 the PTO set for their goal.

Students will be participating in several Veterans day activities. Kindergarten is making a special package of letters and items to send to Camp Pendelton where Mrs. Clarks Nephew is stationed. All grades will be providing thank you pictures of students for a video Ms. Meredith is working on.

**Upcoming Events**

No upcoming events

**Recognition:**

I would like to recognize the Lunchtime solutions staff, Michelle Snyder and Alissa Schmitz, for all the work they are doing to help make sure the students are provided lunch and breakfast on the days they are not in school. It has put extra stress on them but they are doing it efficiently and with a positive attitude.

# Board of Education Report Hayward Elementary School October 12th, 2020

## General Information

### 1. Student Enrollment

Sept. 9th	3rd- 92	4th- 93	5th- 111	Total- 296
Oct. 5th	3rd- 91	4th- 94	5th- 113	Total- 298
Nov. 2nd	3rd-	4th-	5th-	Total

## Notables

### 1. Hayward Heroes for October

- Olivia L'Heureux
- Juan Tovar Crispin

### 2. Kahoot PJ winners

Mr. Hamilton, Miss Riesberg, Mrs. Rut & Miss Wilson

### 3. Western Star Masonic Lodge

- \$250 donation towards Pioneers on the Move



## Activities and/or Athletics

1. Pioneers on the Move Dance Parties
2. Halloween Parties

## Upcoming Events

1. Nov. 11th - Watching H.S. Veterans Program
2. Nov. 20th - Letters to Troops are due
3. Nov- Veterans Day Posters



## November 9th Board Report

### **General Information:**

- Staff and Students have been working very hard to make the alternate schedule in Orange successful. Students report enjoying the smaller class sizes.
- Students wrapped up their 1st quarter and many middle school students earned Honor Roll for their grades. Gold Honor Roll is all students with a 4.0 GPA, Silver Honor Roll is at least a 3.5 GPA, and Bronze Honor Roll is at least a 3.0 GPA.
- 6th grade had 14 students make Gold, 35 students make Silver, and 19 students make Bronze. Overall 65% of 6th grade students made the 1st Quarter Honor Roll.
- 7th grade had 13 students make Gold, 44 students make silver, and 13 students make Bronze Honor Roll. Overall, 73% of 7th grade student made Honor Roll.
- 8th grade had 7 students make Gold, 42 students make Silver, and 21 students make Bronze Honor Roll. Overall, 68% of 8th grade students made Honor Roll
- Students earned House Points for making Honor Roll and participating in 1st Quarter activities.
  - 6th Place- Steinhart
  - 5th Place - Beilman
  - 4th Place - Hayward
  - 3rd Place- Kimmel
  - 2nd Place - Mayhew
  - 1st Place - Morton

### **Notables:**

- 322 Positive Referrals have been earned by students, in contrast, to 109 office referrals. Positive referrals are given to students showing exemplary behavior
- Through the ICU process, 2,069 missing assignments have been completed. Students are beginning to get back in the process of using ICU to complete quality work.

### **Activities and/or Athletics:**

- Boys' Basketball will be starting their season this week. The boys' are excited to

### **Upcoming Events:**

- Child Advocacy Center Presentation - Nov. 18, Dec. 2nd

# **Board of Education Report**

## **High School**

### **November 9th, 2020**

#### **General Information -**

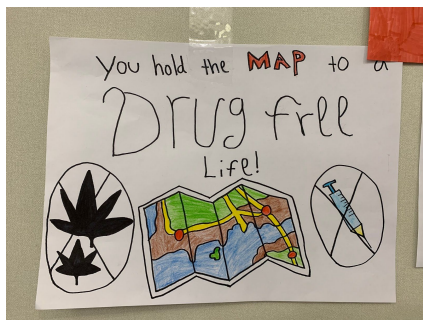
- Teachers and students are doing well adjusting to the “Orange” requirements and schedule.
- Informational videos on attendance from “Home”, completion of activities, and “Orange” schedule information have been well received. More videos will follow.
- National Honor Society Inductions will be moved to the spring due to logistics.
- NCHS Student Council is continuing to explore ways to be interactive with the district and provide connections with elementary students. The treat bags were well received by elementary students.
- Community support has been amazing.
- Honor Roll for 1st quarter will be published next week as students finalize all the activities they may have missed due to absences. We have given a “grace period” due to protocols and schedules.
- Fall Choir Concert was held on November 2nd with livestream available on our YouTube channel. Each student was able to invite two individuals to be in-person. Mrs. Stanek and administration are reviewing protocol and determining what adjustments should be made for the next concert.
- One-Act will be performing this week (Nov. 13th and Nov. 14th) and all students will be performing in masks. Students will be limited to four spectators and will livestream the performance on our YouTube.

# Board of Education Report

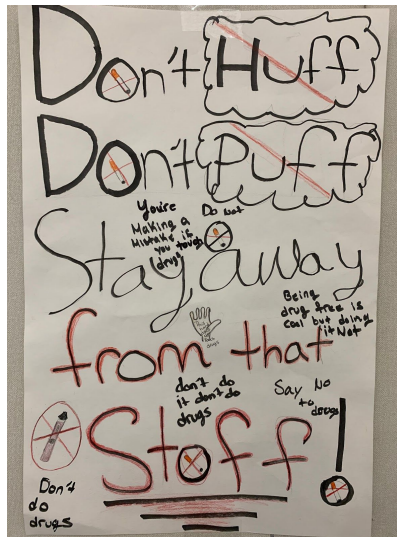
## MS Activities

### November 9th, 2020

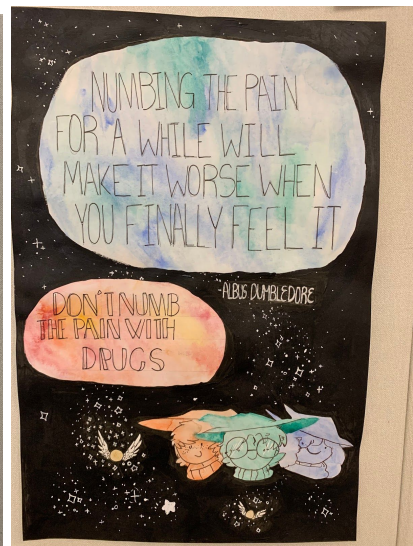
- PRIDE (Pioneers Reaching Into Drug Education): PRIDE participated and wrapped up Red Ribbon Week from 10/26-10/30. The events consisted of a grade level poster contest where students voted on the messaging and artistic abilities of the participants. The winners were 6th-Nova Wulf, 7th-Mia Valquier, 8th-Mikalynn Wylie. NCMS also participated in a wear RED campaign to show our commitment to being drug and alcohol free on Thursday and Friday of RRW. The first period classes to wear the most red won prizes as well, Mr. Case and Mrs. Teten's classes were the winners and both classes received treat bags made courtesy of PRIDE.



Nova Wulf (6th)



Mia Valquier (7th)



Mikalynn Wylie (8th)

- National Junior Honor Society: Veterans day is approaching and NJHS usually hosts a veterans breakfast for our military community members. Because this will not be possible this year, NJHS is donating funds to McDonalds for a free coffee and breakfast sandwich for our Veterans to show support and gratitude for their dedication and sacrifices for our nation.
- Boys Basketball: Boys basketball is off and running (or dribbling). Practices for boys basketball started on October 21st and the team has been doing a phenomenal job adapting to the ever changing COVID situation. We have 29 boys out for basketball and look forward to our first game in Beatrice on November 9th.
- Pioneer Production: With changes to events and spectator regulations, the Pioneer Production team is working at live streaming events for our middle school viewers. This team of students is learning how to live stream, film, produce, and manage content for live events at the middle school. Be on the lookout for our first live event on Tuesday November 10th!



**Board of Education Report  
High School Activity and Athletic Report  
Matt Koehler**

**High School Activity Numbers and Activity/Athletics Summary for the End of Fall and Beginning of Winter Sports seasons:**

**Softball:**

Finished the season with a record of 17-11. We took 1st place in the Milford Tournament, 2nd place in the Syracuse Tournament, and 2nd place in the Falls City Tournament.

Finished 3rd at the TrailBlazer Conference Tournament and Finished 3rd in the Conference Regular Season Standings.

Seeded as the #1 seed for our Sub District and hosted the Sub District Tournament on Oct. 5th and 6th.

1st Team All Conference: Emilee Marth

2nd Team All Conference: Alyssa Bottorff, Kendyl Schmitz

Honorable Mention: Sydni Tellez, Pacie Lee & Sydnee Nickels

**Boys Tennis:**

State Tournament

3rd Place as a Team: Class B!

2nd Place #1 Singles - Federico Maccari

4th Place #2 Singles - Clay Stovall

8th Place #2 Doubles - Anthony Robinson & Eli McNeely

**Season**

10-1 Dual Record

21 Team Member

**Records Broken**

Season wins - 10

Highest Finish @ State - 3rd

Most Points @ State - 30

Most Singles Wins Season: 26 Federico Naccaru

Most Combined Wins Season: 31 Clay Stovall (Singles & Doubles)

We are waiting on NSAA to find official records from Clay's Freshman and Sophomore year. He may have broken several career records.

Federico Maccari was selected First Team All State  
Clay Stoval, Anthony Robinson, and Eli McNeely we're All State Honorable Mention.

### **Girls Golf:**

10th Place Finish Class B State Tournament

District Champs

Trailblazer Conference Runner-ups

2nd at Nebraska City Invite, Blair Invite, and Plattsmouth Invite

Brynn Bohlen - 15th Place Class B State Tournament, Seward Invite and Conference Individual Champion

### **Boys and Girls Cross Country:**

Girls team had 2 team championships including being Trailblazer Conference champs and 5 runner-up team finishes.

Boys won 2 team championships and 4 other top 3 finishes.

Both teams finished 4th at districts . Chloe Schaulis and Sabir Musa were state qualifiers with Chloe being our first 4 time state qualifier in 17 years.

Team records set for girls were 26 team medals in a season. Boys also set a team record for medals in a season 26. Team total of 52 medals was also a team record.

### **Football: 2-6**

Braden Thompson set 3 school records (receptions in a season, receiving yards in a season, and points scored in a season). Braden set these records in 8 games, as the final game of the season with Lincoln Christian was cancelled due to COVID. MJ Nelson came within 105 passing yards of breaking a 26 year old record for passing yards in a season. There is a lot of promise moving forward, as there is a large number of returning players for the 2021 season (only 6 players graduate) and the participation numbers at the middle school level was great this fall. We look forward to growing and developing this offseason in order to take the next step in the fall of 2021.

### **Volleyball:**

In full, the 2020 volleyball season was a step in the right direction toward program success. At the Lincoln Christian tournament, we reached double digit wins, also marking the highest win total since 2015. Also, it was the first time we had won more games than lost at a tournament since I've arrived. Doesn't seem like much, but performing consistently has been a hurdle that we've talked about in practices and game prep.

**Team Stats (Noteworthy):**

2019 Team Hitting Percentage: .120 ---- 2020 Team Hitting Percentage: **.174**

2019 Team Aces: 168 ---- 2020 Team Aces: **191**

2019 Team Blocks: 64 ---- 2020 Team Blocks: **88**

2nd Team All Conference: Alexis Hoover

Honorable Mention: Rachel Russell & Halle Thompson

**Winter Sports**

Practices start on Nov 16th for Boys and Girls Wrestling, Boys and Girls Basketball

**FFA:** Watched the National FFA Convention last Thursday since they could not attend in person this year. They are also doing Livestock Judging and visited with KanEquip after school last week.

Katie Nielson received her American FFA Degree.

**One Act Play:** Community performances on Nov 12th, 13th and 14th. Conference competition on Nov 24th and District Performance on Nov. 30th.

**Science Club:**

15 members: Concluding Officer elections on Nov 3rd. Then we will plan our activities for the rest of the year.

**Speech:**

32 students are planning on going out for Speech. First Speech meet is on Dec 11. There will be a mixture of traditional speech meets along with Virtual Competitions.

**NHS:** 14 members in NHS

We are currently unable to hold the Red Cross Blood Drive due to Covid.

The NHS Induction night has been moved to February and the application process will start in January.

**FBLA:** 7 students signed up for FBLA so far. Working on getting them registered through the state FBLA.

**Student Council:**

Came in on a Sunday and made individual halloween goodie bags for all Pre-K through 5th grade students. Also made bags for NCECBVI School and then donated the leftover candy to Lourdes.

Received donations from the following businesses for Halloween Goodie Bags.

<ul style="list-style-type: none"><li>• Car Quest</li><li>• American National Bank</li><li>• FCCLA</li><li>• Welsh Management Group/Table Creek</li><li>• Todd &amp; Jill Yost</li><li>• Teresa Albers</li><li>• Jeff &amp; Teresa Fields</li></ul>	<ul style="list-style-type: none"><li>• Knapp Roofing</li><li>• Andrews Monument</li><li>• Wehling Insurance</li><li>• Husker Rehab</li><li>• Spiral Communications</li><li>• Varsity Club</li><li>• Arbor Bank</li></ul>	<ul style="list-style-type: none"><li>• BluePrint Financial Planning</li><li>• NCHS Student Council</li><li>• El Portal</li><li>• Science Club</li><li>• Bernard Real Estate</li><li>• Denniston Taxidermy Studio</li><li>• Barrett Clinic</li><li>• Southard's Auto Body Repair</li></ul>
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**Quiz Bowl:** No Updates. Begins 2nd semester.

**Jazz Band:** No Updates

**Varsity Club:** No Updates

**Expressions:** No Updates

**FCCLA:** No Update

# Snow Removal (RFP)

2020-2021

Name	L'Heureux's Snow Removal	
Phone	Home - 402-873-4943 Cell 402-613-0432	
Equipment	4 Trucks with Snowplows Dump truck and loader and sander	
Cost Snow Removal	\$125 per truck per hour	
Cost Salt & Sand	Nebraska City High School	- 550 <sup>-</sup>
	Career Academy	- 150 <sup>-</sup>
	Northside Elementary	- 200 <sup>-</sup>
	Hayward Elementary	- 150 <sup>-</sup>
	Nebraska City Middle School	- 150 <sup>-</sup>
	Central Offices	- 200 <sup>-</sup>
Reference	Nebraska City Public Schools	
Ins.	Attached	
Comments	When asked for extra salt and sand around entryways etc. Cost will be accordingly	



**SHELTER INSURANCE COMPANIES**

GENERAL LIABILITY  
EVIDENCE OF INSURANCE  
AS OF 10/19/2020

NAME AND ADDRESS OF NAMED INSURED:  
LHEUREUX JERRY DBA LHEUREUX SN  
OW REMOVAL  
921 10TH CORSO  
NEBRASKA CITY, NE 68410-3112

AGENT:  
JANET KELLER  
719 CENTRAL AVE  
NEBRASKA CITY, NE 68410-2450  
(402) 873-9149  
AGENT NUMBER 26-AF91-21

<b>Policy Number: 26-31-6072715-1</b>	<b>Effective Date: 01/16/2020, 12:01 AM Central Time</b>
	<b>Expiration Date: 01/16/2021, 12:01 AM Central Time</b>

This policy will continue to renew as long as we offer to renew it and you pay the required premium by the due date.

THE LOCATION OF THE DESCRIBED PREMISES IS 921 10TH CORSO NEBRASKA CITY NE 68410  
BUSINESS OF THE NAMED INSURED IS: SNOW REMOVAL FOR COMMERCIAL AND RESIDENT  
THE NAMED INSURED IS: INDIVIDUAL  
THE LIMIT OF THE COMPANYS LIABILITY IS STATED IN THE POLICY AND APPLIES AS FOLLOWS:

Limits of Insurance	Amount
General Aggregate (Other Than Product - Completed Operations)	\$ 1,000,000
Personal and Advertising Injury Limit	\$ 1,000,000
Each Occurrence Limit	\$ 1,000,000
Rented To You Limit	\$ 100,000
Medical Expense Limit (Any One Person)	\$ 5,000
Premium	\$ 100.00

Coverage Form and Description of Hazards			Premium Basis	Premium
Code	Key	Description		
<b>921 10TH CORSO NEBRASKA CITY NE 68410 (COUNTY 131)</b>				
Premises and Operations				
99310	4	SNOW AND ICE REMOVAL - CONTRACTOR	13152	76.00
Products and Completed Operations				

THE FOLLOWING ENDORSEMENTS ARE A PART OF THIS POLICY AND ARE ATTACHED:

Code	Key	Description	Limit
CG 00 01 04 13		Commercial General Liability Coverage Form	
CG 22 92 12 07		Snow Plow Operations Coverage	
CG 21 04 11 85		Exclusion - Products - Completed Operations Hazards	
CG 20 11 12 19	NEBRASKA CITY PUBLIC SCHOOLS	Additional Insured - Managers Or Lessors Of Premises	

TERM 12 MONTHS ZONE CODE 502
---------------------------------

ADDITIONAL INSURED  
NEBRASKA CITY PUBLIC SCHOOLS

AGENT Janet Keller  
26-AF91-21

## INTERLOCAL AGREEMENT

**THIS INTERLOCAL AGREEMENT** (hereinafter referred to as "Agreement") is made and entered into as of the Effective Date (as defined herein) by and between the Douglas County Land Reutilization Commission, (hereinafter referred to "DCLRC") and the Otoe County Land Reutilization Commission, hereinafter referred to as the "Otoe County LRC".

### RECITALS

1. The DCLRC and the Otoe County LRC enter into this Agreement by authority of Section 18 of Article XV of the Constitution of the State of Nebraska and the Interlocal Cooperation Act of the State of Nebraska §13-801 et seq., R.R.S., 1943, as amended (the "Interlocal Cooperation Act").
2. The DCLRC and Otoe County LRC are each statutorily created public corporation acting in a governmental capacity and as political subdivisions of this State. The purpose for the creation of the DCLRC and Otoe County LRC is to foster the public purpose of returning land which is in a non revenue-generating non tax-producing status to effective utilization in order to provide housing, industry, and jobs for the citizens of their respective counties and new tax revenue for their respective counties. The DCLRC and the Otoe County LRC are statutorily created pursuant to §77-3201 et seq., R.R.S., 1943, as amended the "Land Reutilization Commission").
3. The beneficiaries of the DCLRC and the Otoe County LRC shall be the taxing authorities of each their respective counties pursuant to the tax delinquent Sheriffs Foreclosure Sale of real estate in their respective counties.
4. The Otoe County LRC deems it to be in its best interest and in the best interest of the residents of its county to make the most efficient use of their powers by enabling them to cooperate with the DCLRC on a basis of mutual advantage and for the DCLRC to provide to the Otoe County LRC management, services, marketing, personnel and facilities in a administrative capacity that will afford to the Otoe County LRC the most advantageous geographic, economic an other factors influencing the needs and developments of the Otoe County LRC.

**IN CONSIDERATION OF THE AGREEMENT HEREIN CONTAINED, THE DCLRC AND THE COUNTY DUE HEREBY MUTUALLY AGREE AS FOLLOWS:**

### ARTICLE I

#### ADOPTION

Section 1.01. This Agreement is adopted pursuant to the Interlocal Cooperation Act and shall be effective upon the passing of such approval by resolution of the governing body of the DCLRC and the Otoe County LRC, the two public corporations acting in a governmental capacity and political subdivisions of this State that are participating in the Agreement.

## 2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

### 1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

### 2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be ~~posted on the school district's website.~~ **published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include, but are not necessarily limited to, the Nebraska City News Press or the Omaha World-Herald.** Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to ~~publish the notice of any meeting in a newspaper of general circulation within the district if, in the opinion of the superintendent, it is convenient and useful to do so.~~ **on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.**

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

### 3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay ~~and the updated date, time, and location of the postponed meeting~~ to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. **Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.**

### 4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, **the method(s) and date(s) of the meeting notice**, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and may be published on the school district's website.

Adopted on: November 14, 2016

Revised on: July 10, 2017

Reviewed on:

## 5067

### Student Assistance Team ~~Process~~ or Comparable Problem Solving Team

Pursuant to the Rules of the Nebraska Department of Education, the school district uses general education student assistance teams (SATs) or a comparable problem solving team ("Team"). The SAT or Team will use and document problem-solving and intervention strategies to assist teachers in the provision of general education and ~~SATs consider and create problem-solving and intervention strategies to assist classroom teachers~~ to meet the needs of students who may be struggling in the general curriculum or who are struggling to comply with the student code of conduct or to meet acceptable behavioral and social norms.

If the SAT or Team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. The referral shall comply with the requirements of the Rules of the Nebraska Department of Education.

All teaching staff must:

- 1) Support the SAT or Team process by appropriately referring students who may benefit from the SAT or Team process; and
- 2) Faithfully and consistently implementing the intervention strategies recommended by the SAT or Team.

The failure to support the SAT or Team process is a serious matter and may constitute just cause for terminating or canceling a teacher's employment.

Adopted on: December 21, 2016

Revised on:

Reviewed on:

## 5018

### Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
  - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
  - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
  - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide **NeSA** assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
  - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
- 3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
  - a. Building principals may excuse a student from any single school experience at the parent's written request.
  - b. When appropriate, alternative experiences will be provided for the student by the school.
- 4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
- 5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
- 6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
  - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.
  - b. State Assessments

~~The District cannot approve requests to opt out of state assessments. Approval of such requests is contrary to state law.~~

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will

result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
  - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
  - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: December 21, 2016

Revised on: July 10, 2017

Reviewed on:

## **3001 Budget**

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

**Proposed Budget.** The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

~~The board shall present the proposed budget to the public so that patrons may review it and participate in any public hearing(s). The board shall consider and adopt the budget in accordance with Nebraska law.~~

**Budget Hearing Notice.** Notice of place and time of the hearing, together with a summary of the proposed budget statement, must be published at least four calendar days prior to the date set for hearing in a newspaper of general circulation within the school district. The four calendar days shall include the day of publication but not the day of hearing.

**Budget Hearing.** The board must conduct a hearing prior to adopting the budget. The hearing must be held separately from any regularly scheduled meeting and may not be limited by time. The board must make a presentation outlining key provisions of the proposed budget statement, including, but not limited to, a comparison with the prior year's budget. Any member of the public desiring to speak on the proposed budget statement shall be allowed to address the board at the hearing and must be given a reasonable amount of time to do so. Five minutes shall generally be considered a reasonable amount of time.

**Budget Hearing Documents.** The board must make at least three copies of the proposed budget statement and at least one copy of all other reproducible written material to be discussed at the hearing available to the public at the hearing.

**Budget Adoption.** After the budget hearing, the proposed budget statement

shall be adopted or amended and adopted as amended. If the adopted budget statement reflects a change from that shown in the published proposed budget statement, a summary of the changes (including the items changed and the reasons for such changes) must be published in a newspaper of general circulation within the school district within twenty calendar days after its adoption without further hearing.

**Certification and Filing.** The amount to be received from personal and real property taxation shall be certified to the appropriate levying board as provided by law. The budget shall also be filed with the state auditor.

**Purchase Authorization.** Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

**Monthly Report.** At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

Adopted on: November 14, 2016

Revised on:

Reviewed on:

## **3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds**

### **I. Applicability of Policy**

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

### **II. Procurement System**

The District maintains the following purchasing procedures.

#### **A. Responsibility for Purchasing**

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

## **B. Methods of Purchasing**

The type of purchase procedures required depends on the cost of the item(s) being purchased.

### **1. Purchases up to \$10,000 (Micro-Purchases)**

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

### **2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)**

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

### **3. Purchases Over \$250,000**

#### **a) Sealed Bids (Formal Advertising)**

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

#### **b) Contract/Price Analysis**

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

#### **4. Noncompetitive Proposals (Sole Sourcing)**

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
  - 1) The item is available only from a single source;
  - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
  - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
  - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

#### **C. Use of Purchase (Debit & Credit) Cards**

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

#### **D. Federal Procurement System Standards**

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

## **E. Debarment and Suspension**

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

## **F. Settlements of Issues Arising Out of Procurements**

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

## **III. Conflict of Interest and Code of Conduct**

**A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.**

**B. Purchases covered by this policy are subject to the following additional provisions.**

- 1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

### **C. Favors and Gifts**

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, ~~with the limited exception of unsolicited items of nominal value.~~ ~~except that this provision does not prohibit the receipt of unsolicited items of nominal value.~~ For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

### **D. Enforcement**

Disciplinary Actions ~~will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.~~ ~~including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.~~

## **IV. Property Management Systems**

### **A. Property Classifications**

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial

statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

- 3.** Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
- 4.** Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
  - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
  - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

## **B. Inventory Procedure**

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

## **C. Inventory Records**

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

- 1.** Serial number;
- 2.** District identification number;
- 3.** Manufacturer;
- 4.** Model;
- 5.** Date tagged and individual who tagged it;

6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

#### **D. Physical Inventory**

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

#### **E. Maintenance**

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

#### **F. Lost or Stolen Items**

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

#### **G. Use of Equipment**

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

#### **H. Disposal of Equipment**

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

## **V. Other Contract Matters.**

### **A. Required Terms**

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

### **B. Contracting with Certain Vendors**

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

### **C. Record Keeping**

#### **1. Record Retention**

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and

results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

## **2. Maintenance of Procurement Records**

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

## **D. Privacy**

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: November 14, 2016

Revised on: July 10, 2018; June 10, 2019

Reviewed on: