

September Regular Meeting
Monday, September 13, 2021 6:00 PM
Boardroom at 1700 14th Avenue
1700 14th Ave
Nebraska City, NE 68410

1. Call to Order
 - 1.1. Roll Call
 - 1.2. Pledge of Allegiance
 - 1.3. Requests from Board Members to be Absent from this meeting.
 - 1.4. Welcome to Visitors and Public
 - 1.5. Approval of Agenda
 - 1.6. Public Comment Time
 - 1.7. Approval of Minutes
 - 1.8. Claims and Accounts
 - 1.9. Financial Report
 - 1.10. Principal's Comments – “What's Happening With The PIONEERS!
2. Old Business
3. New Business
 - 3.1. Committee Reports
 - 3.1.1. Education, Americanism and Civics
 - 3.1.2. Buildings and Grounds
 - 3.1.3. Finance
 - 3.1.4. Policy
 - 3.2. Approval of System Tax Requests
 - 3.3. Board Policy
 - 3.3.1. Policy Review- 5003 and 6023
 - 3.3.2. Policy Revision
 - 3.3.3. Public Comment Time; Sign in Form
 - 3.4. Move November Regular Meeting date
 - 3.5. Illness Protocols
 - 3.6. Hayward Pump
 - 3.7. HS Auditorium HVAC
 - 3.8. RFP / RFQ Energy systems
 - 3.9. RFP / RFQ Roofing Consultant
 - 3.10. Girls Wrestling Coop
 - 3.11. Option Enrollment
 - 3.12. Superintendents Report
4. Adjournment

PUBLIC PARTICIPATION

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

UNAPPROVED MINUTES
Board of Education Budget Hearing
Thursday, August 26, 2021 6:00 PM
Boardroom at Central Office
1700 14th Avenue
Nebraska City, NE 68410

The News Press and B103 were notified.

Notice was published on the Nebraska City Public Schools website on Thursday, August 12, 2021, in the Nebraska City News Press on Tuesday, August 17, 2021, in the Omaha World Herald on Sunday, August 22, 2021 and posted at the following locations in Nebraska City on Friday, August 20, 2021: City Hall, Otoe County Courthouse, Morton James Library, US Post Office, NC News Press, Northside Elementary, Hayward Elementary, NC Middle School, NC High School and Central Office stating the time and place of the meeting and stating that the known subjects on the agenda were on file and available for public inspection at the District Central Office, 1700 14th Avenue, Nebraska City, Nebraska. Copies of the postings from Thursday, August 12, 2021, Tuesday, August 17, 2021, Friday, August 20, 2021 and Sunday, August 22, 2021 are attached to these minutes.

This meeting is subject to the Open Meetings Law and Availability of the Agenda pursuant to Nebr. Rev. Stat. Chapter 84, Article 1412(8). A current copy of the Open Meeting Act is posted in the meeting room and the Agenda is available.

1. Call to Order
1.1 Roll Call

Kent Blum: Absent
Lisa Chaney: Present
Don Loseke: Present
Jeff Frields: Absent
Stacie Higgins: Present
Stephen Luther: Present
Jim Nemec: Present
Nick Schmitz: Absent
Teri Stukenholtz: Present
Present: 6, Absent: 3

Vice-President Jim Nemec called the meeting to order at 6:00 PM

2. Discussion of District 2021-2022 Budget

Superintendent Fritch led the board through a presentation and discussion of the 2021-2022 budget.

3. Adjournment Order #16561-Motion Passed: Motion to adjourn at 6:35 PM passed with a motion by Teri Stukenholtz and seconded by Jim Nemec.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

Submitted by Mark Fritch, Secretary

UNAPPROVED MINUTES
Board of Education Special Meeting
Thursday, August 26, 2021 Following 6:00 PM Budget Hearing
Boardroom at Central Office
1700 14th Avenue
Nebraska City, NE 68410

The News Press and B103 were notified.

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This meeting is subject to the Open Meetings Law and Availability of the Agenda pursuant to Nebr. Rev. Stat. Chapter 84, Article 1412(8). A current copy of the Open Meeting Act is posted in the meeting room and the Agenda is available.

1. Call to Order

1.1 Roll Call

Kent Blum: Absent
Lisa Chaney: Present
Don Loseke: Present
Jeff Fields: Absent
Stacie Higgins: Present
Stephen Luther: Present
Jim Nemecek: Present
Nick Schmitz: Absent
Teri Stukenholtz: Present
Present: 6, Absent: 3

Vice-President Jim Nemecek called the meeting to order at 6:33 PM.

1.2. Pledge of Allegiance

1.3. Requests from Board Members to be Absent

Order #16563-Motion Passed: Motion to approve the requests to be absent from this meeting from Jeff Fields, Kent Blum and Nick Schmitz passed with a motion by Stacie Higgins and seconded by Teri Stukenholtz.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Fields: Absent
Stacie Higgins: Yea
Jim Nemecek: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea

Yea: 6, Nay: 0, Absent: 3

1.4. Welcome Visitors and Public

1.5. Approval of Agenda

Order #16564-Motion Passed: Motion to approve the agenda for August 26, 2021 passed with a motion by Teri Stukenholtz and seconded by Stephen Luther.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

1.6. Approval of Minutes

Order #16565-Motion Passed: Motion to approve the minutes of the Regular Meeting on August 9, 2021 and the Work Session on August 24, 2021 passed with a motion by Stacie Higgins and seconded by Don Loseke.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

2. Old Business

3. New Business

3.1. Year End Claims and Accounts

Order #16566-Motion Passed: Motion to approve the claims and accounts as presented passed with a motion by Jim Nemec and seconded by Lisa Chaney.

General Fund: \$344,798.96 (including TAN Principal Payment of \$125,028.65); **Lunch Fund:** \$41,795.40; **Payroll Fund:** \$101,503.19; **Building Fund:** \$5,196.00; **Depreciation Fund:** \$250,000.00; **Cooperative Fund:** \$47,203.80

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea

Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

3.2. Depreciation Fund Transfer

Order #16567-Motion Passed: Motion to approve the transfer of \$250,000 from the General Fund to the Depreciation Fund to be used for curriculum, technology, building operations, facility equipment/maintenance and student activity equipment passed with a motion by Lisa Chaney and seconded by Stacie Higgins.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

3.3. Refinance GOB

Order #16568-Motion Passed: Motion to approve the resolution authorizing the early redemption of the District's outstanding General Obligation Refunding Bonds, Series 2016 passed with a motion by Stacie Higgins and seconded by Teri Stukenholtz.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

Order #16569-Motion Passed: Motion to approve the resolution authorizing the issuance of General Obligation Refunding Bonds in an amount not to exceed \$11,000,000, for the purposes of (a) providing funds to pay the Outstanding Bonds maturing on November 15, 2021; and (b) refinancing the District's General Obligation Refunding Bonds, Series 2016 in order to achieve interest cost savings passed with a motion by Lisa Chaney and seconded by Stephen Luther.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Frields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

3.4. Approval of the 2021-2022 Nebraska City Public Schools Budget

Order #16570-Motion Passed: Motion to approve the 2021-2022 school year budget as presented passed with a motion by Lisa Chaney and seconded by Stacie Higgins.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Fields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

3.5. Girls Wrestling

Order #16571-Motion Passed: Motion to sanction Nebraska City Public Schools Girls Wrestling with the NSAA (Nebraska Schools Activity Association) passed with a motion by Teri Stukenholtz and seconded by Stephen Luther.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Fields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

4. Adjournment

Order #16572-Motion Passed: Motion to adjourn at 6:56 PM passed with a motion by Lisa Chaney and seconded by Don Loseke.

Kent Blum: Absent
Lisa Chaney: Yea
Don Loseke: Yea
Jeff Fields: Absent
Stacie Higgins: Yea
Jim Nemec: Yea
Nick Schmitz: Absent
Teri Stukenholtz: Yea
Stephen Luther: Yea
Yea: 6, Nay: 0, Absent: 3

Submitted by Mark Fritch, Secretary

**NOTICE OF MEETING
OTOE COUNTY SCHOOL DISTRICT 111
IN THE STATE OF NEBRASKA**

NOTICE IS HEREBY GIVEN that a **Budget Hearing followed by a Special Meeting** of the Board of Education of Otoe County School District 111, in the State of Nebraska, will be held at **6:00 o'clock P.M.**, August 26, 2021 at **Central Office, 1700 14th Avenue**, Nebraska City, Nebraska, in the Boardroom, which meeting will be open to the public. An agenda for such meetings, kept continuously current, is available for public inspection at the office of the Superintendent.

Mark Fritch
Superintendent of Schools

Posted on August 20, 2021 at:

*NS, HW, NCMS, NCHS, CO
Morton James Library
VS PS
City Hall
County Courthouse
NC News Press office*

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Nebraska City Public Schools (66-0111) in Otoe County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 26 day of August, 2021 at 6:00 o'clock, P.M., at NCPS Board Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Total Personal and Real Property Tax Requirement
	2019-2020 (1)	2020-2021 (2)	2021-2022 (3)			
General	\$ 20,146,034.00	\$ 18,056,735.00	\$ 21,948,972.00	\$ 2,664,696.00	\$ 14,282,793.00	\$ 10,435,227.00
Depreciation	\$ 2,803.00	\$ -	\$ 548,524.00		\$ 548,524.00	
Employee Benefit	\$ -	\$ -	\$ 14,583.00	\$ -	\$ 14,583.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 297,941.00	\$ 481,370.00	\$ 750,000.00	\$ 245,763.00	\$ 995,763.00	
School Nutrition	\$ 569,511.00	\$ 811,060.00	\$ 1,238,885.00	\$ -	\$ 1,238,885.00	
Bond	\$ 1,315,133.00	\$ 7,337,578.00	\$ 1,535,354.00	\$ 992,383.00	\$ 1,007,737.00	\$ 1,535,354.00
Special Building	\$ 245,800.00	\$ 1,035,770.00	\$ 346,291.00		\$ 181,291.00	\$ 166,667.00
Qualified Capital Purpose Undertaking	\$ 288,216.00	\$ 1,582,761.00	\$ 306,061.00	\$ 298,488.00	\$ 301,549.00	\$ 306,061.00
Cooperative	\$ 3,664.00	\$ 9,500.00	\$ 116,296.00	\$ -	\$ 116,296.00	
Student Fee	\$ 3,004.00	\$ 30,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 22,872,106.00	\$ 29,344,774.00	\$ 26,839,966.00	\$ 4,201,330.00	\$ 18,722,421.00	\$ 12,443,309.00



Affidavit of Publication

NE CITY PUBLIC SCHOOLS
1700 14TH AVENUE
NEBRASKA CITY, NE 68410

Date	Category	Description	Ad Size	Total Cost
08/22/2021	Legal Notices		3 x 3.75 IN	1,688.96

**Publisher of the
World Herald**

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice was published in said newspapers on the following dates:

08/22/2021

The First insertion being given ... 08/22/2021

Newspaper reference: 0000252766

Billing Representative

Sworn to and subscribed before me this Sunday, August 22, 2021

Notary Public

State of Virginia
City of Richmond
My Commission expires _____

Kimberly Kay Harris
NOTARY PUBLIC
Commonwealth of Virginia
Reg. No. 356753
Commission Exp. Jan. 31, 2025

E-mail

czaroban@nebcityps.org

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY
Nebraska City Public Schools (66-011) in Osceola County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 26 day of August, 2021 at 6:00 o'clock, P.M., at MCPS Board Room for the purpose of hearing, support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Total Personal and Real Property Tax Requirement
	2019-2020 (1)	2020-2021 (2)	2021-2022 (3)			
General	\$ 20,146,034.00	\$ 18,056,735.00	\$ 21,948,972.00	\$ 2,664,696.00	\$ 14,282,793.00	\$ 10,435,227.00
Depreciation	\$ 2,803.00	-	\$ 548,524.00	-	\$ 548,524.00	-
Employee Benefit	\$ -	\$ -	\$ 14,583.00	\$ -	\$ 14,583.00	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-
Activities	\$ 297,941.00	\$ 481,370.00	\$ 750,000.00	\$ 245,763.00	\$ 995,763.00	-
School Nutrition	\$ 569,511.00	\$ 811,060.00	\$ 1,238,885.00	\$ -	\$ 1,238,885.00	-
Bond	\$ 1,315,133.00	\$ 7,337,578.00	\$ 1,535,354.00	\$ 992,383.00	\$ 1,007,737.00	\$ 1,535,354.00
Special Building	\$ 245,800.00	\$ 1,035,770.00	\$ 346,291.00	\$ -	\$ 181,291.00	\$ 166,667.00
Qualified Capital Purpose Undertaking	\$ 288,216.00	\$ 1,582,761.00	\$ 306,061.00	\$ 298,488.00	\$ 301,549.00	\$ 306,061.00
Cooperative	\$ 3,664.00	\$ 9,500.00	\$ 116,296.00	\$ -	\$ 116,296.00	-
Student Fee	\$ 3,004.00	\$ 30,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	-
	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ 22,872,106.00	\$ 29,344,774.00	\$ 26,839,966.00	\$ 4,201,330.00	\$ 18,722,421.00	\$ 12,443,309.00

AFFP
NOTICE OF MEETING OTOE COUNTY

Affidavit of Publication

STATE OF NEBRASKA }
COUNTY OF OTOE } SS

NOTICE OF MEETING
OTOE COUNTY SCHOOL DISTRICT 111
IN THE STATE OF NEBRASKA
NOTICE IS HEREBY GIVEN that a Budget Hearing followed by a Special Meeting of the Board of Education of Otoe County School District 111, in the State of Nebraska, will be held at 6:00 o'clock P.M., August 26, 2021 at Central Office, 1700 14th Avenue, Nebraska City, Nebraska, in the Boardroom, which meeting will be open to the public. An agenda for such meetings, kept continuously current, is available for public inspection at the office of the Superintendent.
Mark Fritch
Superintendent of Schools
Published in the News-Press August 17, 2021.
#70829 ZNEZ


Kirt Manion being duly sworn, says:

That he is Editor of the News-Press, a daily newspaper of general circulation, printed and published in Nebraska City, Otoe County, Nebraska; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

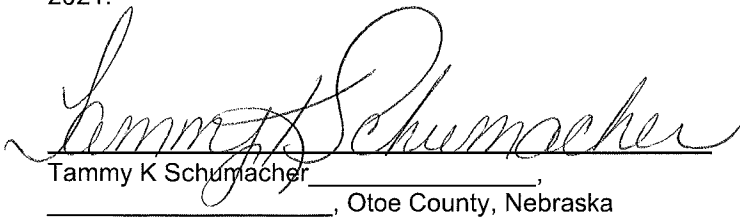
August 17, 2021

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



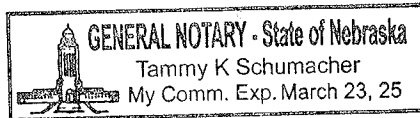
Subscribed to and sworn to me this 17th day of August 2021.


Tammy K Schumacher, Otoe County, Nebraska

My commission expires: March 23, 2025

01101377 00070829 402-873-6030

Carla Zaroban
Nebraska City Public Schools
1700 14th Avenue
Nebraska City, NE 68410





Nebraska City Public Schools
It's a great day to be a Pioneer!



NEBRASKA CITY PUBLIC SCHOOLS // NEWS // NOTICE OF BUDGET HEARING--AUGUST 26TH, 2021

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Nebraska City Public Schools (66-0111) in Otoe County, Nebraska

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Employee Benefit	\$ -	\$ -	\$ 14,583.00	\$ -	\$ 14,583.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 297,941.00	\$ 481,370.00	\$ 750,000.00	\$ 245,763.00	\$ 995,763.00	
School Nutrition	\$ 569,511.00	\$ 811,060.00	\$ 1,238,885.00	\$ -	\$ 1,238,885.00	
Bond	\$ 1,315,133.00	\$ 7,337,578.00	\$ 1,535,354.00	\$ 992,383.00	\$ 1,007,737.00	\$ 1,535,354.00
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Cooperative	\$ 3,664.00	\$ 9,500.00	\$ 116,296.00	\$ -	\$ 116,296.00	
Student Fee	\$ 3,804.00	\$ 30,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 22,872,106.00	\$ 29,344,774.00	\$ 26,839,966.00	\$ 4,201,330.00	\$ 18,722,421.00	\$ 12,443,309.00

NOTICE OF BUDGET HEARING--AUGUST 26TH, 2021

Craig Taylor
AUG 12, 2021

NOTICE OF MEETING

OTOE COUNTY SCHOOL DISTRICT 111
IN THE STATE OF NEBRASKA

NOTICE IS HEREBY GIVEN that a Budget Hearing followed by a Special Meeting of the Board of Education of Otoe County School District 111, in the State of Nebraska, will be held at 6:00 o'clock P.M., August 26, 2021 at Central Office, 1700 14th Avenue, Nebraska City, Nebraska, in the Boardroom, which meeting will be open to the public. An agenda for such meetings, kept continuously current, is available for public inspection at the office of the Superintendent.

Mark Fritch
Superintendent of Schools



Schools

Nebraska City Public Schools

Stay Connected



09/06/2021 09:38 AM

AUGUST 2021

Vendor Name	Description	Check Total
Checking Account ID 1	Fund Number 01 General Fund	
PAYROLL ACCOUNT-NCPS	9/1/21 PAYROLL CERTIFIED ONLY	658,191.29
Fund Number 01		<u>658,191.29</u>
Checking Account ID 1		<u>658,191.29</u>
Checking Account ID 2	Fund Number 01 General Fund	
BLUE CROSS BLUE SHIELD	AUG HEALTH AND DENTAL PREMIUMS	208,407.63
MADISON NATIONAL LIFE	AUG LIFE INSURANCE	1,739.00
VSP, INC	AUG VISION INSURANCE	1,604.67
Fund Number 01		<u>211,751.30</u>
Checking Account ID 2		<u>211,751.30</u>

GENERAL FUND MONTHLY FINANCIAL REPORT			REC'D MONTH	REC'D THRU:	REC'D THRU		20-21	19-20
	BUDGETED	AUGUST	8/31/2021	8/31/2020	DIFFERENCE	% OF BUDGET TO	% OF BUDGET TO	
RECEIPTS:						BE RECEIVED	BE RECEIVED	
LOCAL PROPERTY TAXES	9,224,197.00	147,095.29	9,304,452.25	8,991,609.43	312,842.82	-0.87%		
CARLINE TAX	10,250.00		10,588.88	9,015.35	1,573.53	-3.31%		
IN LIEU OF TAX, 5% GROSS	5,650.00		5,743.50	5,919.92	-176.42			
MOTOR VEHICLE TAX	765,000.00	75,297.93	869,035.07	781,406.27	87,628.80	-13.60%		
PENALTIES AND INTEREST ON TAXES				31,483.78				
TUITION FROM OTHER DISTRICTS-SPED			19,040.00	44,444.50	-25,404.50			
LOCAL LICENSE FEES, CITY	9,000.00	7,610.00	8,830.00	1,025.00	7,805.00	1.89%		
RENTAL OF SCHOOL FACILITIES	2,000.00	1,700.00	1,700.00	2,100.00	-400.00			
OTHER LOCAL REVENUE	46,900.00		35,573.56	47,360.60	-11,787.04	24.15%		
COUNTY FINES & LICENSE FEES	122,000.00	10,812.50	158,526.88	123,422.24	35,104.64	-29.94%		
PSC and SCC Receipts				4,233.20	-4,233.20			
ESU RECEIPTS			1,253.60	564.05	689.55			
OTHER COUNTY SOURCES					0.00			
STATE AID	4,060,964.00		4,060,964.00	4,152,637.00	-91,673.00	0.00%		
SPECIAL EDUCATION PROGRAM	1,158,500.00		1,235,425.00	1,115,110.00	120,315.00	-6.64%		
SPECIAL EDUCATION TRANSP.	25,000.00		25,297.00	26,817.00	-1,520.00	-1.19%		
HOMESTEAD EXEMPTION	258,000.00	47,083.86	281,531.73	285,483.47	-3,951.74	-9.12%		
RELIEF TO PROPERTY TAXPAYERS	525,000.00		526,672.14	537,818.58	-11,146.44	-0.32%		
PERSONAL PROPERTY TAX CREDIT	38,000.00		7,101.55	40,338.11	-33,236.56	81.31%		
RAILROAD CREDIT			505.17	1,261.62	-756.45			
HIGH ABILITY LEARNERS	9,074.00		9,149.00	9,951.00	-802.00	-0.83%		
RULE 4 TEXTBOOK LOAN	20,000.00		0.00	20,098.32	-20,098.32	100.00%		
PRO-RATE MOTOR VEHICLE	25,500.00	5,603.78	21,573.43	28,137.83	-6,564.40	15.40%		
STATE APPORTIONMENT	224,420.00		199,249.60	239,258.76	-40,009.16	11.22%		
IN LIEU OF SCHOOL LAND TAX		217.12	3,395.83		3,395.83			
DISTANCE EDUCATION INCENTIVE PAYMENTS					0.00			
18,293.00 STATE EARLY CHILDHOOD	87,398.00		81,092.00	89,558.00	-8,466.00	7.22%		
15,038.00 TITLE I	356,044.00	62,183.00	260,953.00	398,944.00	-137,991.00	26.71%		
					0.00			
27,184.00 TITLE I, PART A NCLB IMPROV BASIC PRGM								
	67,217.00	9,407.00	50,982.00	23,344.00	27,638.00	24.15%		
0.00 IDEA BASE				51,197.00	-51,197.00			
	7,908.00		7,651.00	8,011.00	-360.00	3.25%		
98,437.00 IDEA PRESCHOOL BASE	439,743.00	32,292.00	327,729.00	269,980.00	57,749.00	25.47%		
1,682.00 IDEA ENROLL/POVERTY	56,712.00		40,008.00	41,300.00	-1,292.00	29.45%		
					0.00			
	38,000.00	11,412.17	54,948.69	51,264.38	3,684.31	-44.60%		
	258,486.00		258,486.00		258,486.00	0.00%		
26,714.00 ESSERS II		134,873.00	243,033.00		243,033.00			
	3,000.00			4,068.68	-4,068.68			
39,671.00 N-SPDG GRANT	200,649.00	11,921.00	124,808.00	206,237.00	-81,429.00	37.80%		
	3,350,000.00				0.00			
				2,400,000.00				
		32.40	92.40	10,520.94	-10,428.54			
					0.00			
			55.42	1,202.16	-1,146.74			
	21,394,612.00	557,541.05	18,235,446.70	20,055,123.19	-1,819,676.49	14.77%	-4.28%	
						Does not include TANS		
	21,394,612.00	557,541.05	18,235,446.70	20,055,123.19				
227,019.00 GRAND TOTAL								

			DISB. MONTH	DISB. THRU:	DISB. THRU:		20-21	19-20
	DISBURSEMENTS:		AUGUST	8/31/2021	8/31/2020	DIFFERENCE	% OF BUDGET TO BE SPENT	% OF BUDGET TO BE SPENT
1100	INSTRUCTION	5,939,800.00	457,748.41	5,615,802.54	6,382,163.39	-766,360.85	5.45%	
1115	CAREER ACADEMY	196,400.00	15,424.57	191,187.81	189,546.05	1,641.76	2.65%	
1150	ELL	304,150.00	14,686.54	280,986.46	297,059.08	-16,072.62	7.62%	
1160	POVERTY	2,052,805.00	145,401.19	2,019,360.23	1,237,541.09	781,819.14	1.63%	
1190	PRESCHOOL LOCAL FUNDS	168,000.00	16.02	133,595.35	161,139.41	-27,544.06	20.48%	
1200	SPECIAL EDUCATION	2,588,800.00	157,498.52	2,359,585.88	2,400,555.90	-40,970.02	8.85%	
1300	DRIVER'S ED/SUMMER SCHOOL	20,455.00	-422.83	23,389.74	1,762.21	21,627.53	-14.35%	
2120	GUIDANCE	172,925.00	14,042.82	166,956.89	222,642.70	-55,685.81	3.45%	
2130	HEALTH/NURSE	91,145.00	7,358.39	86,140.38	85,791.51	348.87	5.49%	
2140	PSYCHOLOGY	207,750.00	17,044.93	197,722.32	190,651.25	7,071.07	4.83%	
2150	SPEECH/AUDIOLOGY	259,600.00	12,784.36	160,153.59	165,780.29	-5,626.70	38.31%	
2160	OCCUPATIONAL THERAPY	49,990.00	3,937.92	47,636.28	34,811.22	12,825.06	4.71%	
2170	PHYSICAL THERAPY	22,400.00	0.00	4,006.83	5,650.89	-1,644.06	82.11%	
2180	VISION	700.00	0.00	94.08	0.00	94.08	86.56%	
2190	OTHER SUPPORT SERVICES	80,000.00	89,127.04	120,158.77	52,829.37	67,329.40	-50.20%	
2212	CURRICULUM DIRECTOR	80,190.00	11,333.24	83,603.69	69,756.90	13,846.79	-4.26%	
2214	STANDARDS DIRECTOR	92,090.00	11,333.18	86,909.85	68,885.55	18,024.30	5.63%	
2220	LIBRARY	196,410.00	14,330.65	184,522.84	267,157.69	-82,634.85	6.05%	
2290	EARLY RETIREMENT	191,468.00	0.00	191,468.00	130,701.00	60,767.00	0.00%	
2310	SCHOOL BOARD	95,550.00	-11.91	62,347.89	75,636.34	-13,288.45	34.75%	
2320	SUPERINTENDENT	284,975.00	40,312.11	297,905.54	274,351.02	23,554.52	-4.54%	
2410	PRINCIPALS	960,850.00	66,427.36	917,843.57	872,487.54	45,356.03	4.48%	
2510	BUSINESS OFFICE	327,840.00	30,234.41	288,523.56	309,580.31	-21,056.75	11.99%	
2520	VEHICLE ACQUISTION	0.00	45,000.00	45,000.00	0.00	45,000.00	0.00%	
2580	TECHNOLOGY	238,930.00	21,960.59	144,546.19	161,042.28	-16,496.09	39.50%	
2610	PLANT OPERATION	1,055,730.00	13,602.51	973,258.96	981,584.74	-8,325.78	7.81%	
2620	MAINTENANCE	584,725.00	212,580.74	665,344.92	565,411.65	99,933.27	-13.79%	
2700	PUPIL TRANSPORTATION	368,795.00	1,707.68	291,459.07	282,324.81	9,134.26	20.97%	
3535	HIGH ABILITY LEARNERS	102,750.00	7,971.63	93,361.87	96,291.78	-2,929.91	9.14%	
3540	STATE EARLY CHILDHOOD	89,380.00	12,937.26	104,058.85	66,011.00	38,047.85	-16.42%	
3599	TEXTBOOK LOAN	20,000.00	0.00	0.00	19,167.88	-19,167.88	100.00%	
5000	DEBT SERVICES	3,700,500.00	-781,888.20	1,077,849.68	3,272,795.44	-2,194,945.76	70.87%	
6200	TITLE I	394,220.00	32,043.49	386,071.35	345,619.00	40,452.35	2.07%	
6310	TITLE II PART A	62,200.00	27,184.12	51,663.47	19,307.65	32,355.82	16.94%	
6406	IDEA PART B PRESCHOOL	7,805.00	0.00	7,807.41	7,657.48	149.93	-0.03%	
6408	IDEA BASE/ENROLLMENT/POVERTY	318,654.00	9,551.43	318,490.03	390,435.00	-71,944.97	0.05%	
6412	NON-PUBLIC SPED	39,653.00	1,683.07	36,011.15	42,054.00	-6,042.85	9.18%	
6700	PERKINS	0.00	0.00	0.00	565.00	-565.00		
6968	TITLE IV, PART B, NCLB 21ST CENTURY	222,980.00	16,602.72	144,719.88	202,298.04	-57,578.16	35.10%	
6990	N-SPDG GRANT-PBIS	3,600.00	0.00	22.03	6,040.41	-6,018.38	99.39%	
6996	ESSERS/CARES GRANT	258,486.00	0.00	72,064.49	190,791.10	-118,726.61	72.12%	
6997	ESSERS II		26,714.41	204,267.60	0.00	204,267.60		
	SUBTOTAL	21,852,701.00	756,258.37	18,135,899.04	20,145,877.97	-2,009,978.93	17.01%	7.10%
	TRANSFER TO FUND						Does NOT include TANS	
	NON-PROGRAM CHARGES							
	TOTAL DISBURSEMENTS:	21,852,701.00	756,258.37	18,135,899.04	20,145,877.97			

Nebraska City Public Schools
August 2021
Summary Financial Report

General Fund

The General Fund finances all facets of services rendered by the school district including payroll, benefits, equipment, supplies, insurance, building occupancy, contracted services, and other daily functions and operations of the district. The tax levy for this fund is restricted to \$1.05 plus qualified exclusions. The proposed General Fund levy for 2021-22 1.047676

Balance Forward	1,047,559.12
Revenue	1,583,474.14
Expenses	<u>1,782,191.46</u>
Balance	717,353.90

Building Fund

The Building Fund is used to acquire or improve sites and/or to erect, alter or improve buildings. The sale of bonds, the sale of property, or tax receipts will be the primary sources of revenue for the Special Building Fund. Regardless of the source of money to be used for building construction and related costs, all income for the purposes of this fund shall be accountable through this fund. The tax levy for this fund falls under the \$1.05 levy limit and is further restricted to \$0.14 with local board approval or \$0.175 following a vote of the people for a term not to exceed ten years. The proposed Building Fund levy for 2021-22 .016733

Balance Forward	158,959.71
Revenue	20,471.06
Expenses	<u>5,196.00</u>
Balance	174,234.77

QCPUF Fund

A Qualified Capital Purpose Undertaking Fund (QCPUF) may be established for the removal of environmental hazards, the reduction or elimination of accessibility barriers in school district buildings, modifications for life safety code violations, life safety hazards, and mold abatement and prevention projects for existing facilities only. General Fund expenditures for the purpose of this fund are not allowable. Effective April 19, 2016, the tax levy for this fund is restricted to \$0.03. The tax levy for QCPUF projects in place prior to April 19, 2016, remains at \$0.052. The levy may exceed the \$0.03 levy limit if valuation has decreased from the last year bonds were issued and the bond principal and interest obligation cannot be met. Tax levies cannot exceed ten years for each project. The proposed QCPUF levy for 2021-22 .030728

Balance Forward	235,828.78
Revenue	5,608.87
Expenses	<u>0.00</u>
Balance	241,431.65

Cooperative Fund

The Cooperative Fund may be used by the school district acting as the fiscal agent for any cooperative activity between one or more public agencies. All school districts, including the school district acting as the fiscal agent, shall show the payment for services to the cooperative in their General Fund. Nebraska City Public Schools utilized the Cooperative Fund to receipt and disburse funds received Technology Bonds. Those funds are no longer available to be accessed or used.

Balance Forward	167,611.56
Revenue	15.56
Expenses	<u>47,203.80</u>
Balance	120,423.32

Depreciation Fund

The purpose of the Depreciation Fund is to facilitate the eventual purchase of costly items by spreading replacement costs over a period of years in order to avoid a disproportionate tax effort in a single year to make the purchase. To allocate monies from the General Fund, a school district will transfer funds as an expense from the General Fund, and the Depreciation Fund will show the transfer as revenue from the General Fund. The school district must divide this fund into more than one account to allocate a portion of this fund for different valid purposes. The Depreciation Fund is a component of the General Fund.

Balance Forward	198,524.42
Revenue	250,000.00
Expenses	<u>0.00</u>
Balance	448,524.42

School Nutrition Fund

The School Nutrition Fund (formerly School Lunch Fund) is required to accommodate the financial activities of all Nutrition Programs operated by the school district. The School Nutrition Fund shall reflect a record of all revenues and expenditures incident to the operation of all Nutrition Programs. If a deficit is incurred in the operation, the deficiency shall be covered by funds transferred from the General Fund.

Balance Forward	305,143.15
Revenue	4,561.22
Expenses	<u>41,795.40</u>
Balance	267,908.97

Payroll Account

An internal account created for exclusive use by Nebraska City Public Schools. This account receives funds from the General Fund on a monthly basis to cover monthly payroll, benefits, and associated expenses.

Balance Forward	31,816.64
Revenue	1,187,364.55
Expenses	<u>1,190,285.35</u>
Balance	28,895.84

Section 125 Account

An internal account created for exclusive use by Nebraska City Public Schools. This account receives funds from individual employees' monthly salary/wages to cover monthly employee-elected deductions for childcare and healthcare expenses.

Balance Forward	35,392.39
Revenue	6,635.24
Expenses	<u>7,408.14</u>
Balance	34,619.49

Meyer Memorial Fund

An internal account created for exclusive use by Nebraska City Public Schools. This fund, established by donations from the Meyer family, is used to fund scholarships.

Balance Forward	231,336.21
Revenue	2,302.89
Expenses	<u>0.00</u>
Balance	233,639.10

AUGUST 2021 ENROLLMENT

									GRADES							
		PK	K	1	2	3	4	5	6	7	8	9	10	11	12	
BUILDING																TOTAL
Northside		54	105	111	110											380
Hayward						90	98	100								288
Middle School									119	112	96					327
High School												110	104	121	117	452
*Other															2	2
TOTAL		54	105	111	110	90	98	100	119	112	96	110	104	121	119	1449
10/31/20 COUNT		55	112	104	86	91	95	111	106	93	102	97	116	107	106	1381
		-1	-7	7	24	-1	3	-11	13	19	-6	13	-12	14	13	68
		* Special Education students contracted to other schools or agencies.														

Regular; Beginning Month 08/2021; Processing Month 08/2021; Fund Balance Account 163 Records Selected; Fund Number 05

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0001	VARSITY FOOTBALL BALANCE	434.48	719.37	5.52	0.00	(279.37)
05 704 0002	9TH FOOTBALL BALANCE	(72.00)	0.00	72.00	0.00	0.00
05 704 0003	7-8 FOOTBALL BALANCE	(1,281.25)	0.00	1,281.25	0.00	0.00
05 704 0004	VARSITY BBB BALANCE	(2,602.36)	1,399.84	2,602.36	0.00	(1,399.84)
05 704 0005	9TH BBB BALANCE	(320.00)	0.00	320.00	0.00	0.00
05 704 0006	7-8 GBB BALANCE	(1,320.91)	0.00	1,320.91	0.00	0.00
05 704 0007	7-8 BBB BALANCE	(1,200.14)	1,000.00	1,200.14	0.00	(1,000.00)
05 704 0008	VARSITY B TRACK BALANCE	(1,704.19)	0.00	1,738.19	0.00	34.00
05 704 0009	NC INVITATIONAL TRACK BALANCE	4,134.42	0.00	0.00	0.00	4,134.42
05 704 0010	TRAVELING GIRLS BB BALANCE	3,871.80	0.00	0.00	0.00	3,871.80
05 704 0011	7-8 TRACK BALANCE	(362.00)	0.00	462.00	0.00	100.00
05 704 0012	VARSITY WRESTLING BALANCE	(6,809.66)	2,830.00	6,843.66	0.00	(2,796.00)
05 704 0013	7-8 WRESTLING BALANCE	1,057.31	0.00	(1,057.31)	0.00	0.00
05 704 0014	CROSS COUNTRY BALANCE	(2,526.00)	160.00	2,635.65	0.00	(50.35)
05 704 0015	VARSITY GIRLS TRACK BALANCE	(1,351.76)	0.00	1,385.76	0.00	34.00
05 704 0016	VARSITY GBB BALANCE	(3,849.79)	399.12	3,849.79	0.00	(399.12)
05 704 0017	9TH GBB BALANCE	0.00	1,000.00	0.00	0.00	(1,000.00)
05 704 0018	VARSITY VOLLEYBALL BALANCE	(3,086.45)	140.00	3,086.45	0.00	(140.00)
05 704 0019	9TH VOLLEYBALL BALANCE	(1,060.00)	1,000.00	1,060.00	0.00	(1,000.00)
05 704 0020	7-8 VOLLEYBALL BALANCE	225.00	1,000.00	(225.00)	0.00	(1,000.00)
05 704 0021	BOYS TENNIS BALANCE	(1,092.34)	80.00	1,092.34	0.00	(80.00)
05 704 0022	GIRLS TENNIS BALANCE	(563.68)	0.00	563.68	0.00	0.00
05 704 0023	MS CRAFTS BALANCE	1,465.61	0.00	0.00	0.00	1,465.61
05 704 0024	GOLF BALANCE	(2,441.11)	0.00	2,441.11	0.00	0.00
05 704 0025	FFA BALANCE	5,636.46	0.00	82.50	0.00	5,718.96
05 704 0026	FCCLA BALANCE	1,241.09	0.00	0.00	0.00	1,241.09
05 704 0027	PIONNER YOUTH BOYS BASKETBALL BALANCE	4,739.33	0.00	0.00	0.00	4,739.33
05 704 0028	NS BOOK FUND BALANCE	2,094.57	0.00	0.00	0.00	2,094.57
05 704 0029	SINGERS BALANCE	(226.25)	0.00	0.00	0.00	(226.25)
05 704 0030	MUSICAL BALANCE	6,563.19	0.00	0.00	0.00	6,563.19
05 704 0031	DECA BALANCE	(969.77)	0.00	0.00	0.00	(969.77)
05 704 0032	MS CONCESSIONS BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0033	FBLA BALANCE	414.27	0.00	0.00	0.00	414.27
05 704 0034	HS POP MONEY BALANCE	14.16	0.00	0.00	0.00	14.16
05 704 0035	MS POP BALANCE	529.07	0.00	0.00	0.00	529.07
05 704 0036	HS BAND RESALE BALANCE	(410.03)	0.00	0.00	0.00	(410.03)

Activity Fund Balance Report - Summary - Exclude Encumbrances

08/2021 - 08/2021

Regular, Beginning Month 08/2021; Processing Month 08/2021; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05 Activity Fund

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0037	MS BAND RESALE BALANCE	436.65	0.00	0.00	0.00	436.65
05 704 0038	MS WRESTLING CLUB BALANCE	(10.16)	0.00	0.00	0.00	(10.16)
05 704 0039	PIONEER FOOTBALL BALANCE	2,249.99	0.00	0.00	0.00	2,249.99
05 704 0040	WEIGHTLIFTING BALANCE	39.69	0.00	0.00	0.00	39.69
05 704 0041	MS TRACK CLUB BALANCE	479.77	21.00	0.00	0.00	458.77
05 704 0042	CHILDRENS CHOIR BALANCE	275.71	0.00	0.00	0.00	275.71
05 704 0043	HW BOOK FUND BALANCE	1,473.94	0.00	0.00	0.00	1,473.94
05 704 0044	WRESTLING MATMAIDS BALANCE	322.14	0.00	0.00	0.00	322.14
05 704 0045	CHEERLEADERS BALANCE	(7,319.29)	0.00	0.00	0.00	(7,319.29)
05 704 0046	CLASS OF 2023 BALANCE	716.70	0.00	0.00	0.00	716.70
05 704 0047	DANCE TEAM BALANCE	(635.32)	0.00	0.00	0.00	(635.32)
05 704 0048	SPEECH CONTEST BALANCE	2,577.94	0.00	200.00	0.00	2,777.94
05 704 0049	DRAMA ACTIVITY BALANCE	536.15	0.00	0.00	0.00	536.15
05 704 0050	MS STUDENT COUNCIL BALANCE	12,603.12	0.00	0.00	0.00	12,603.12
05 704 0051	HS STUDENT COUNCIL BALANCE	2,664.21	234.63	73.00	0.00	2,502.58
05 704 0052	JOURNALISM BALANCE	7,907.64	0.00	0.00	0.00	7,907.64
05 704 0053	BIG MAC MATH BALANCE	4,027.08	0.00	0.00	0.00	4,027.08
05 704 0054	ART CLUB BALANCE	1,465.81	0.00	0.00	0.00	1,465.81
05 704 0055	CONSTRUCTION CLASS BALANCE	2.91	0.00	0.00	0.00	2.91
05 704 0056	NATIONAL HONOR SOCIETY BALANCE	735.19	0.00	0.00	0.00	735.19
05 704 0057	DISTRICT ACTIVITY FUND BALANCE	(2,191.18)	260.00	2,785.48	0.00	334.30
05 704 0058	HS BAND ACTIVITY BALANCE	(738.38)	0.00	0.00	0.00	(738.38)
05 704 0059	6TH GRADE BAND BALANCE	(985.68)	0.00	0.00	0.00	(985.68)
05 704 0060	HS BOOK SALES BALANCE	4,351.27	0.00	0.00	0.00	4,351.27
05 704 0061	HS SCIENCE GRANT BALANCE	2.02	0.00	0.00	0.00	2.02
05 704 0062	HS QUIZ BOWL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0063	MS QUIZ BOWL BALANCE	38.00	0.00	0.00	0.00	38.00
05 704 0064	HS SCIENCE CLUB BALANCE	2,092.34	0.00	0.00	0.00	2,092.34
05 704 0065	HS COLOR GUARD BALANCE	896.37	0.00	0.00	0.00	896.37
05 704 0066	HS METALS BALANCE	4.82	0.00	0.00	0.00	4.82
05 704 0067	MS HOME EC. LAB BALANCE	50.03	0.00	0.00	0.00	50.03
05 704 0068	HS CONCESSIONS BALANCE	3,006.43	690.90	0.00	0.00	2,315.53
05 704 0069	PRECORDERS BALANCE	25.20	0.00	0.00	0.00	25.20
05 704 0070	VARSIITY CLUB BALANCE	26,067.13	583.91	0.00	0.00	25,483.22
05 704 0071	WELLNESS BALANCE	547.30	0.00	0.00	0.00	547.30
05 704 0072	DRIVER EDUCATION BALANCE	27,932.01	11,856.28	0.00	0.00	16,075.73

08/2021 - 08/2021

Regular; Beginning Month 08/2021; Processing Month 08/2021; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05 Activity Fund

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0073	MS SHOP ACTIVITY BALANCE	1,843.03	0.00	0.00	0.00	1,843.03
05 704 0074	HS PROMOTIONS BALANCE	1,750.00	0.00	0.00	0.00	1,750.00
05 704 0075	SPECIAL EQUIPMENT BALANCE	(1,783.72)	1,300.00	1,783.72	0.00	(1,300.00)
05 704 0076	GOLF INVITE BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0077	HS PRIDE BALANCE	1,165.80	0.00	0.00	0.00	1,165.80
05 704 0078	PIONEER GEAR BALANCE	744.07	0.00	0.00	0.00	744.07
05 704 0079	HORTICULTURE BALANCE	603.27	0.00	0.00	0.00	603.27
05 704 0080	BOYS COOP TENNIS BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0081	CLASS OF 2021 BALANCE	728.18	450.00	0.00	0.00	278.18
05 704 0082	MS PRIDE BALANCE	531.62	0.00	0.00	0.00	531.62
05 704 0083	ATHLETIC TRAINER SUPPLIES BALANCE	(577.11)	0.00	577.11	0.00	0.00
05 704 0084	MS SCIENCE BOWL BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0085	HW PURPLE JAM BALANCE	500.32	0.00	0.00	0.00	500.32
05 704 0086	SUMMER SB LEAGUE BALANCE	281.25	0.00	0.00	0.00	281.25
05 704 0087	HAYWARD FUNDRAISER BALANCE	3,229.57	0.00	0.00	0.00	3,229.57
05 704 0088	MS BOOK SALES BALANCE	1,554.70	0.00	0.00	0.00	1,554.70
05 704 0089	PICTURE BOARD BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0090	VOLLEYBALL CLUB BALANCE	1,257.10	1,009.80	0.00	0.00	247.30
05 704 0091	GIRLS SOCCER CLUB BALANCE	592.95	0.00	0.00	0.00	592.95
05 704 0092	CLASS OF 2024 BALANCE	673.34	0.00	0.00	0.00	673.34
05 704 0093	BROADCASTING CLASS BALANCE	31.64	0.00	0.00	0.00	31.64
05 704 0094	HS SHOP RESALE BALANCE	62.77	0.00	0.00	0.00	62.77
05 704 0095	HS ENGLISH BALANCE	291.86	0.00	0.00	0.00	291.86
05 704 0096	PIONEER PERKS BALANCE	319.53	0.00	0.00	0.00	319.53
05 704 0097	NS FUNDRAISER BALANCE	1,542.44	0.00	17.50	0.00	1,559.94
05 704 0098	BBB SUMMER LEAGUE BALANCE	1,536.13	0.00	0.00	0.00	1,536.13
05 704 0099	WRESTLING CLUB BALANCE	(3,195.14)	0.00	0.00	0.00	(3,195.14)
05 704 0100	HW DARE BALANCE	79.52	0.00	0.00	0.00	79.52
05 704 0101	PIONEER CROSS COUNTRY BALANCE	686.48	0.00	0.00	0.00	686.48
05 704 0102	CHOIR ROBE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0103	DISTRICT II MUSIC CONTEST BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0104	HS SCIENCE SCHOLARSHIP BALANCE	317.51	0.00	0.00	0.00	317.51
05 704 0105	B&G SOCCER BALANCE	(2,478.54)	0.00	2,478.54	0.00	0.00
05 704 0106	BOYS TENNIS CLUB BALANCE	(219.34)	0.00	0.00	0.00	(219.34)
05 704 0107	GIRLS GOLF BALANCE	(300.45)	200.00	300.45	0.00	(200.00)
05 704 0108	EXPRESSIONS BALANCE	3,447.47	400.00	0.00	0.00	3,047.47

Regular: Beginning Month 08/2021; Processing Month 08/2021; Fund Balance Account 163 Records Selected; Fund Number 05

Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0109		FB JERSEYS BALANCE		60.83	0.00	0.00	0.00	60.83
05 704 0110		MS VOCAL BALANCE		190.00	0.00	0.00	0.00	190.00
05 704 0111		HS SPED BALANCE		60.36	0.00	0.00	0.00	60.36
05 704 0112		SUMMER GBB BALANCE		207.29	0.00	0.00	0.00	207.29
05 704 0113		PHOTO CLUB BALANCE		111.53	0.00	0.00	0.00	111.53
05 704 0114		HS TEXTILES BALANCE		3.15	0.00	0.00	0.00	3.15
05 704 0115		GIRLS TENNIS CLUB BALANCE		(755.77)	0.00	0.00	0.00	(755.77)
05 704 0116		STUDENT FEE DONATION BALANCE		707.00	0.00	0.00	0.00	707.00
05 704 0117		BOYS SOCCER CLUB BALANCE		2,667.19	0.00	0.00	0.00	2,667.19
05 704 0118		ARCHERY CLUB BALANCE		68.38	0.00	0.00	0.00	68.38
05 704 0119		WASHINGTON TRIP BALANCE		4,981.72	0.00	0.00	0.00	4,981.72
05 704 0120		COOP BASEBALL BALANCE		4,100.00	0.00	(4,100.00)	0.00	0.00
05 704 0121		CLASS OF 2022 BALANCE		529.30	54.00	0.00	0.00	475.30
05 704 0122		TENNIS INVITE BALANCE		0.00	0.00	0.00	0.00	0.00
05 704 0123		SOFTBALL BALANCE		(5,097.47)	1,943.00	5,415.47	0.00	(1,625.00)
05 704 0124		CD/INTEREST BALANCE		(21,172.19)	0.00	3.44	0.00	(21,168.75)
05 704 0125		BASEBALL BALANCE		7.15	2,000.00	(7.15)	0.00	(2,000.00)
05 704 0126		MUSIC TRIP BALANCE		4,050.11	0.00	0.00	0.00	4,050.11
05 704 0127		HAL BALANCE		370.46	0.00	0.00	0.00	370.46
05 704 0128		BASEBALL CLUB BALANCE		1,030.95	0.00	0.00	0.00	1,030.95
05 704 0129		CAREER & HUMAN DEVELOPMENT BALANCE		40.44	0.00	0.00	0.00	40.44
05 704 0130		HS SOUND SYSTEM BALANCE		995.21	0.00	0.00	0.00	995.21
05 704 0131		SUMMER SCHOOL BALANCE		4,191.62	1,331.41	0.00	0.00	2,860.21
05 704 0132		HS ART FEES BALANCE		4,224.38	0.00	0.00	0.00	4,224.38
05 704 0133		HS SPANISH FEES BALANCE		206.73	0.00	0.00	0.00	206.73
05 704 0134		MS FCS BALANCE		789.47	0.00	0.00	0.00	789.47
05 704 0135		MS ART FEES BALANCE		2,672.86	0.00	0.00	0.00	2,672.86
05 704 0136		MS IT FEES BALANCE		3,872.82	0.00	0.00	0.00	3,872.82
05 704 0137		HS FOOD FEES BALANCE		1,498.18	0.00	0.00	0.00	1,498.18
05 704 0138		COLLEGE TUITION FEES BALANCE		88.17	0.00	0.00	0.00	88.17
05 704 0139		CONSUMER MATH SCHOLARSHIP BALANCE		1,170.00	0.00	0.00	0.00	1,170.00
05 704 0140		READING SUPPLEMENT BALANCE		555.98	0.00	0.00	0.00	555.98
05 704 0141		CO BALANCE		14,345.56	212.00	0.00	0.00	14,133.56
05 704 0142		HEALTH SCIENCE GRANT FUND BALANCE		360.31	0.00	0.00	0.00	360.31
05 704 0143		CLASS OF 2020 BALANCE		409.53	0.00	0.00	0.00	409.53
05 704 0144		PIONEER PETE BALANCE		2,191.22	0.00	0.00	0.00	2,191.22

Regular, Beginning Month 08/2021, Processing Month 08/2021; Fund Balance Account 163 Records Selected; Fund Number 05


Fund: 05	Activity Fund	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0145		HS TRACK CLUB BALANCE	HS TRACK CLUB BALANCE	179.28	0.00	0.00	0.00	179.28
05 704 0146		DISTRICT WRESTLING BALANCE	DISTRICT WRESTLING BALANCE	1,044.02	0.00	0.00	0.00	1,044.02
05 704 0147		DISTRICT BASKETBALL BALANCE	DISTRICT BASKETBALL BALANCE	557.00	0.00	0.00	0.00	557.00
05 704 0148		NAT'L JR. HONOR SOCIETY BALANCE	NAT'L JR. HONOR SOCIETY BALANCE	1,312.49	0.00	0.00	0.00	1,312.49
05 704 0149		DISTRICT SOCCER BALANCE	DISTRICT SOCCER BALANCE	751.00	0.00	0.00	0.00	751.00
05 704 0150		MS VOLLEYBALL CLUB BALANCE	MS VOLLEYBALL CLUB BALANCE	855.85	0.00	0.00	0.00	855.85
05 704 0151		MS FCCLA BALANCE	MS FCCLA BALANCE	1,019.18	0.00	0.00	0.00	1,019.18
05 704 0152		ACTIVITY ADMIN. BALANCE	ACTIVITY ADMIN. BALANCE	4,495.32	0.00	0.00	0.00	4,495.32
05 704 0153		ROBOTICS BALANCE	ROBOTICS BALANCE	(3.64)	0.00	0.00	0.00	(3.64)
05 704 0154		DISTRICT VOLLEYBALL BALANCE	DISTRICT VOLLEYBALL BALANCE	(378.87)	0.00	798.87	0.00	420.00
05 704 0155		MS ROBOTICS BALANCE	MS ROBOTICS BALANCE	1,772.80	0.00	0.00	0.00	1,772.80
05 704 0156		DISTRICT BASEBALL BALANCE	DISTRICT BASEBALL BALANCE	380.15	0.00	0.00	0.00	380.15
05 704 0157		TECHNOLOGY BALANCE	TECHNOLOGY BALANCE	18,084.08	0.00	8,230.00	0.00	26,314.08
05 704 0158		MS LIFE SKILLS BALANCE	MS LIFE SKILLS BALANCE	2,852.51	0.00	0.00	0.00	2,852.51
05 704 0159		CA CONSTRUCTION BALANCE	CA CONSTRUCTION BALANCE	9,832.62	0.00	0.00	0.00	9,832.62
05 704 0160		CA HEALTH BALANCE	CA HEALTH BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0161		CA WELDING BALANCE	CA WELDING BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0162		CA-INFORMATION TECHNOLOGY BALANCE	CA-INFORMATION TECHNOLOGY BALANCE	404.12	0.00	0.00	0.00	404.12
05 704 0163		YOUTH TENNIS CLUB BALANCE	YOUTH TENNIS CLUB BALANCE	2,464.58	1,170.76	0.00	0.00	1,293.82
Fund Total: 05				181,389.83	33,446.02	49,317.43	0.00	197,261.24

Premier Bank Balance \$ 201,526.52
 Outstanding Checks - 4,265.28
 Balance \$ 197,261.24

		9/1/2021	Board Meeting Mileage Sheet								
DATE											
PURCHASED	YEAR	TRADE NAME	STYLE	NUMBER	BODY TYPE	CAPACITY	VEHICLE ID#	CYLINDERS	COST	LICENSE #	MILEAGE
11/18/2002	2001	OLDSMOBILE	VAN	TAN	SILJOUETTE	7	1GHDX23E41D221511	6	15700	53026	208832
10/26/2005	2005	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31L95HA27728	6	17950	45007	172888
1/26/2006	2005	CHRYSLER	VAN	GOLD	TOWN&COUNTRY	7	2C4GP44R25R519767	6	18900	44957	210327
11/19/2007	2007	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31L27DA62220	8	19549	53028	179064
1/4/2008	2007	CHEVY	VAN	TAN	ES UPLANDER	7	GNDV23107D159355	6	15570	51495	167937
8/12/2008	2004	CHEVY	PICKUP	SILVER	HEAVY DUTY	6	1GCHK23G64F153924	8	14880	44965	199024
6/26/2018	2013	FORD	PICKUP	RED	F150	5	1FTFW1EF1DKF26059	8	21000	58436	117146
7/20/2009	2008	CHEVY	VAN	WHITE	UPLANDER LS	7	GNDV23118D104608	6	15926	55997	154798
7/22/2009	2008	CHEVY	VAN	RED	UPLANDER LS	7	GNDV23128D130117	6	15926	51678	178743
8/17/2009	2001	CHEVY	VAN	WHITE	EXPRESS	2	1GCHG35R111152386	6	9014	51494	100048
9/23/2009	2009	FORD	VAN	WHITE	ECONOLINE	10	1FBNE31LX9DA54328	6	22249	53021	63523
7/29/2011	2000	FORD	VAN	WHITE	ECONOLINE	2	1FTRE1422YHB91542	6	5480	55989	161640
11/16/2011	2011	DODGE VAN	VAN	SILVER	GRAND CARAVAN	5	2D4RN3DG5BR626494	6	17500	56539	112695
11/16/2012	2011	DODGE VAN	VAN	SILVER	GRAND CARAVAN	5	2D4RN3DG9BR628362	6	17500	56540	166961
Dec 2013	1982	Chevy	PLOW TRUCK	GOLD/BROWN	PICK-UP	3	1GCGK24MOCJ161836	8	3000	57651	151463
5/1/2016	2003	Ford E450	SPED BUS	13	FORD E450/CUTAWAY	13	1FDWEW45F83HB65697	8		57655	163025

Northside Board Report

Sept. 9, 2021

Guiding Principle 1	High Quality Instruction and Learning Expectations
Guiding Principle 2	Culture, Connectedness, and Personnel Effectiveness; Expectations, Development, and Excellence
Guiding Principle 3	Whole Child Focused Learning; Curriculum, Instruction, Programs, Experience, and Approaches
	<p>Student Council representatives from the High School came to spend time at Northside on Friday, Sept. 3. Mr. Hoover has worked with Student Council to visit NS and HW multiple times during the fall.</p> 



The 2nd Grade team has been making an effort to reduce the amount of paper used in their classrooms this year by utilizing the New I pads and Software tools (SeeSaw, Clever, Brain Pop, Etc.) They are just starting but students are enjoying the new process.

Guiding Principle 4

Communication and Stakeholder Engagement; Communication, Engagement, and Transparency

Northside students were excited to get to be a part of the Homecoming day parade this year. Staff also appreciated getting to attend. Thanks to Mr. Hoover, Mr. Koehler and Kim Stone for making this possible.



PTO will be kicking off their new fundraiser for Northside and Hayward at the end of the month. The Fun run event will be held during the school day in October. Students will be looking for pledges to complete laps.

Guiding Principle 4

District Resources; Budget, Facilities, and Staffing

Hayward Board Report

September 13, 2021

Guiding Principle 1	High Quality Instruction and Learning Expectations
	<ul style="list-style-type: none">• Sept. 1st - PLC's- Professional learning communities discussed student data and placement for additional interventions
Guiding Principle 2	Culture, Connectedness, and Personnel Effectiveness; Expectations, Development, and Excellence
	<ul style="list-style-type: none">• 1st Purple Jam on 8-27-21• High School student council starting visiting during recess the week of Aug. 30th• Face painting H.S. Cheerleaders 
Guiding Principle 3	Whole Child Focused Learning; Curriculum, Instruction, Programs, Experience, and Approaches
	<ul style="list-style-type: none">• Homecoming Parade 
Guiding Principle 4	Communication and Stakeholder Engagement; Communication, Engagement, and Transparency
Guiding Principle 5	District Resources; Budget, Facilities, and Staffing
	<ul style="list-style-type: none">• Student enrollment for the 21-22 school year<ul style="list-style-type: none">○ 3rd= 90○ 4th= 97○ 5th= 99○ Total= 286

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NCPS Board of Education Report

Nebraska City Middle School

September 13th, 2021

Strategies for 1 - High Quality Instruction and Learning Expectations; Programs, Experiences, and Approaches

- The staff has started using the Educlimber program that allows for almost all student information to be located in one place. We have found this new system to be beneficial and will work to continue on utilizing it to its full potential.

Strategies for 2 - Culture, Connectedness, and Personnel Effectiveness; Expectations, Development, and Excellence

- The NCMS House system has its first competition on September 10th as part of the Homecoming Pep Rally. Students will get the first house standings to see where they are at.
- The MS will participate in the Homecoming Parade with floats for football, volleyball, and cross country. Students will also watch the parade down Central before returning for a Pep rally and House competition.

Strategies for 3 - Whole Child Focused Learning; Curriculum, Instruction, Programs, Experience, and Approaches

- NCMS has begun working inside its new MTSS PLC process and has begun undertaking a school-wide process for redoing assignments and tests. The goal would be to have a clear cut and school-wide process that is the same for all students.

Strategies for 4 - Communication and Stakeholder Engagement; Communication, Engagement, and Transparency

- Parent-Teacher Conferences are scheduled for September 15th and 16th. We expect a high turnout and have allowed for tele- and online conferencing.

Strategies for 5 - District Resources; Budget, Facilities, and Staffing

- The adjustment of having more shared staff from around the district has been going great and the many new HS teachers really enjoying working with their MS students.
- The new Middle School cooler arrived on August 31st, replacing the original outdoor MS cooler. It will allow for an increase in choices at school lunch and make our Lunch Time Solutions staff more efficient.
- September Enrollment:
 - 6th Grade: 119 Students
 - 7th Grade: 112 Students
 - 8th Grade: 96 Students
 - Total Enrollment: 327 Students

NCPS Board of Education Report High School September 13th, 2021

Strategies for 1 - High Quality Instruction and Learning Expectations; Programs, Experiences, and Approaches

- District Level MTSS members and Building level MTSS members lead grade level conversations with the goal of determining if the “Daily purpose matches the class syllabus”. Great discussions surrounding classroom expectations, academic expectations. The MTSS did a great job of facilitating and enforcing the Norms of the meeting.

Strategies for 2 - Culture, Connectedness, and Personnel Effectiveness; Expectations, Development, and Excellence

- Student Council - On Friday, Student Council representatives went to every grade level’s recess time. They played, read, created pictures, and many other activities with elementary students. Student Council created the schedule of visits, communicated with teachers on the schedule for a complete learning experience. Thank you to Mr. Davis who came to a Stu. Co. meeting to explain expectations for our kids.
- Aaron Davis presented to the NCHS student body on September 7th. Overall message revolved around tips for a more successful life. Thank you to the organization, United Against Violence, for a great presentation.

Strategies for 3 - Whole Child Focused Learning; Curriculum, Instruction, Programs, Experience, and Approaches

- Nebraska City High School Goal update: Current attendance rate for Nebraska City HS as of September 9th was 89.7%. If we factor out rostered students who haven’t been in attendance at all the rate is 91.2%.

Strategies for 4 - Communication and Stakeholder Engagement; Communication, Engagement, and Transparency

- Thank you to the NCPD, City Council, and the many businesses for working with NCPS for the Homecoming week parade.

- All families of NCHS students have been contacted by the Academic Advisor Teacher and invited to Parent Teacher Conferences on September 15th and 16th.

Strategies for 5 - District Resources; Budget, Facilities, and Staffing

NCPS Board of Education Report

Middle School Activities

August 9th, 2021

Strategies for 1 - High Quality Instruction and Learning Expectations; Programs, Experiences, and Approaches

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Strategies for 2 - Culture, Connectedness, and Personnel Effectiveness; Expectations, Development, and Excellence

- Homecoming week at NCMS!
 - Nebraska City Middle School is celebrating homecoming week by participating in the dress up days! Tuesday was Nerds vs Jocks, Wednesday was Surfers vs Bikers, Thursday was Heroes vs Villains and Friday was Purple and Gold Day!
 - A few pictures of 6th graders who are getting in on the fun!





- The Nebraska City Middle School Pioneers also took part in the district wide parade where the football team, cross country team, and volleyball team were in their own floats!

Strategies for 3 - Whole Child Focused Learning; Curriculum, Instruction, Programs, Experience, and Approaches

- Fall Activities
 - Volleyball
 - The Junior Pioneer Volleyball team has 50 girls out for volleyball!
 - With work from the coaches (both middle school and high school) we have created 5 teams (A, B, C, Purple, and Gold). The A, B, and C teams will travel and play our Middle School schedule where the Purple and Gold teams will play multiple games against each other, work on their skills, and we will be hosting a Tournament for their level of players with other communities! We love having so many athletes interested in being a part of Pioneer Volleyball!
 - Games begin on September 14th against Plattsmouth in Nebraska City.
 - Football
 - The Junior Pioneer Football team has 47 players on the team. The team has been working hard and practicing a new system which they have taken to very well! The team will compete in a two team format, an A and a B team. All scheduled games will have both teams play.
 - The Junior Pioneers play Falls City as their season opener on September 9th in Falls City. Their first home game is on September 21st against Ralston.
 - Cross Country
 - The Middle School Cross Country team consists of Josslyn Crispin, Jonathan Rico, Cayden Miller, Jayden Bailey, and Steven Flores.
 - With competitions already underway, the Junior Pioneer Cross Country team has made great strides (get it!?).

- Results from their last invitational: Steven Flores 12:56.01, 9:56 PPM, 39th place, Jayden Bailey 12:09.96, 9:20 PPM, 33rd place, Cayden Miller 11:12.81, 8:36 PPM, 26th place, Jonathan Rico-Avalos 8:12.94, 6:18 PPM, 1st place!! Josslyn Crispin 10:00.45, 7:41 PPM, 2nd place

Strategies for 4 - Communication and Stakeholder Engagement; Communication, Engagement, and Transparency

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Strategies for 5 - District Resources; Budget, Facilities, and Staffing

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Board of Education Report

Activities

Sept 13th, 2021

The High School Band had Band Camp at the High School on July 28th, 29th, August 2nd, 3rd, 4th and 5th with an ice cream social, parent meeting and exhibition at the high school on August 5th.

The High School fall sports season can start practices on August 9th. Here are the sports being offered. Our coaches are pushing to get as many kids as possible out for an activity for the fall.

- Boys Tennis: 24 Players
Results have been mixed. Strong #1 doubles and then hit and miss in the other areas.
Still trying to figure out our best lineup to move forward with.
- Girls Golf: 6 out for girls golf
5th at Beatrice
7th at Seward
7th at Waverly
- Boys & Girls Cross Country:
6 boys, 8 girls, 5 MS
Clarinda results: Boys placed 2nd,
Medalists Mason Houghton 3rd, Alex Rico 7th, Sam Musa 10th, Hayden Beccard 11th
Girls placed 3rd, Medalists were: Evie Madison 6th, Izzy Fulton 13th, Malayna Madsen 17th, Stella Young 20th.
- Football: The Pioneer football team started a little slow but was able to cap off a win with a 34 point unanswered run until late in the 4th quarter where Louisville was able to make the final score Pioneers 41 Lions 28. This brings the Pioneer's record to 2-0 to begin the season where they continue to rack up points. The Pioneers are averaging 44 points per game over the span of their first to opponents. The Pioneers were able to quiet the Louisville Homecoming crowd by making 433 yards of total offense, with 386 of those yards coming on the ground. Bayler Poston went for 195 yards and two touchdowns on 26 carries while MJ Nelson added 182 yards and two scores on the ground for the Pioneers. Braden Thompson added a pivotal touchdown reception in the second half and recorded an interception on defense to seal a Pioneer victory.

The Pioneer defense started a little rocky as Louisville appeared to be in control of the line of scrimmage and jumped to an early 21-7 lead. Adjustments, substitutions, and a re-energized style of play seemed to be the ticket for the Pioneers as they were able to withhold the Lion offense and begin their own offensive attack. Creating two turnovers and limiting Louisville's time of possession was key in allowing the Pioneers to find the endzone. Coach Walker commented that "...I am pleased with how our team responded to being down. We gathered ourselves, stuck to what we know we can do, and executed. It says a lot about a team that can make a comeback and then win by that margin. I am proud of our efforts and will continue to work on the little things to make us better." The Pioneers will face Omaha Concordia this Friday as their homecoming game at Pioneer Field for their first home game of the season.

- **Softball:** Nebraska City Girls Softball team is off to a hot start as they started the season off 8-0 including winning the Milford tournament. Their current record stands at 9-3.
- **Volleyball:** 26 girls... Working through some injuries and new faces on the court. Our growth is showing quick! We are 2-4 so far
- **Cheer:** NCHS Cheerleading tryouts were held in May of 2021 for the 21-22 season. Cheerleading started our season in July with Boot Camp this summer. Boot camp is a week-long camp where the girls come to practice at the high school and learn all (50+) cheers and (10+) dances that we will perform for the entire season. We practice basic stunting moves as well. This camp is where we set team and individual goals and we do some team building activities to help foster teamwork. We are returning this season with an experienced squad, led by 6 seniors. We have 1 junior and 2 sophomores to complete our squad of 9. About half of our squad is involved in sports and other activities as well as cheer. We started our regular season practices on August 23. We have practice three days a week from 7am-7:45am. In our first appearance this season we cheered our boys to a 47-0 victory over the Schyler Warriors!

Science Club: Registration is underway; due Sept 11th. Planning an ice cream social September 11th 7-8pm before the Astronomy Night at Wildwood Historic Center (8-10pm). Astronomy night is a free family community event. We are planning two fundraisers this year; one in the fall and one in the spring. We plan to do concessions; one in the spring and one in the fall. Date selection for the annual zoo trip is being discussed. Science club will work with Mr. Thompson's digital media students to create a school promo video...details at a later date.

FCCLA: 1st Meeting set up to get members and recruit more students to join.

Expressions: 20 students. Currently learning repertoire for our show Choreography

scheduled for September 29th.

FBLA: No Update

Varsity Club: 30 students showed up for the 1st meeting. Going to start selling Varsity Club Cards in September.

One Act Play: September 1st the One Act held try-outs for the season. We ended up having more actors and actresses than needed. I contacted the Author and received permission to add some parts to make the play work for our school. The play we are going to perform is "*If Only*" by Mike Willis. A synopsis of the play: "Sydney has been in a serious automobile accident. Friends and family, father around her bedside and discuss the accident that left her comatose. She tries to communicate with them but they are unable to hear. Is this the harsh reality or is it a dream? *If Only* she had not been texting while driving." We are very excited about this show. We are going to use the new lights, and sound system to enhance this play immensely.

Speech: Starts in October

NHS: No Updates

Quiz Bowl: Starts in January

FFA: Had a meeting and have been selling coffee. We are going to be starting Land Judging soon and are planning on National FFA Convention in October.

Football Scheduling Timeline:

Nov 30th is the deadline for schools to submit their declaration of participation in 11, 8 or 6 man football, this is also the deadline for schools to submit their intent to "Opt Up" or "Opt Down" in classification.

The **2020 & 2021** Football Classifications have been determined in the following manner.

Class A > THREE-GRADE BOYS ENROLLMENT OF 425 AND ABOVE

Class B > THREE-GRADE BOYS ENROLLMENT FROM 424-160

Class C1 > THREE-GRADE BOYS ENROLLMENT FROM 159-70

Class C2 > THREE-GRADE BOYS ENROLLMENT FROM 69-BELOW

(I am anticipating this will be the same for 2022-2023)

Notice of Special Hearing To Set Final Tax Request

Nebraska City Public Schools (66-0111) in Otoe County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13 day of, September 2021 at 6:00 o'clock P.M., at NCPS Board Room 1700 14th Ave for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

2020-2021	2021-2022	Change
960,705,373	996,035,726	4%

2020/21 Budget Information

Fund	2020-2021 Operating Budget	2020-2021 Property Tax Request	2020 Tax Rate	Property Tax Rate (2020-2021 Request Divided By 2021 Valuation)	2021-2022 Operating Budget	2021-2022 Proposed Property Tax Request	Proposed 2021 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	21,852,701.00	10,182,919.00	1.059942	1.022345	21,948,972.00	10,435,227.00	1.047676	-1%	0%
Bond Fund(s) K - 12	8,430,406.00	1,384,128.00	0.144074	0.138964	2,527,737.00	1,535,354.00	0.154146	7%	-70%
Bond Fund(s) K - 8			0.000000	0.000000			0.000000		0
Bond Fund(s) 9 - 12			0.000000	0.000000			0.000000		0
Bond Fund			0.000000	0.000000			0.000000		0
Special Building Fund	1,242,348.00	95,960.00	0.009988	0.009634	346,291.00	166,667.00	0.016733	68%	-72%
Qualified Capital Purpose Undertaking Fund K - 12	1,597,500.00	290,404.00	0.030228	0.029156	604,549.00	306,061.00	0.030728	2%	-62%
Qualified Capital Purpose Undertaking Fund K - 8			0.000000	0.000000			0.000000		0
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000	0.000000			0.000000		0
Total	33,122,955.00	11,953,411.00	1.244233	1.200099	25,427,549.00	12,443,309.00	1.249283	0%	-23%

2021/22 Budget Information

**RESOLUTION SETTING THE PROPERTY TAX REQUEST
FOR
Otoe County SCHOOL DISTRICT 66-0111**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Nebraska City Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Nebraska City Public Schools resolves that:

1. The 2021-2022 property tax request be set at:

General Fund:	\$ 10,435,227.00
Bond Fund:	\$ 1,535,354.00
Special Building Fund:	\$ 166,667.00
Qualified Capital Purpose	\$ 306,061.00
Undertaking Fund:	

2. The total assessed value of property differs from last year's total assessed value by 3.68 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.200099 per \$100 of assessed value.
4. Nebraska City Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.249283 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Nebraska City Public Schools will increase or decrease last year's budget by -23.23 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by _____, seconded by _____

Voting yes were:

 Kent Blum

 James Nemec

 Teri Stukenholtz

 Don Loseke

 Lisa Chaney

 Staci Higgins

 Nick Schmitz

 Stephen Luther

 Jeff Fields

Voting no were:

Dated this 13th day of September, 2021

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District 66-0111, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said Board.

_____ Mark Fritch Board Secretary

5003 Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a part-time basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who resides in the school district but attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Application for Enrollment. The parent or guardian of an exempt school student who is of appropriate age to attend school, resides in the school district, has not graduated from high school, and has not received a graduate equivalency diploma must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by August 1 of the year of enrollment. For second semester high school courses, the application must be filed by December 1. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian of an exempt school student must apply for enrollment each school year.

Limitations Based on Resources. The enrollment of exempt school students is subject to limitations established by the district for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. Exempt school students shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. Exempt school students shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements for such including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. Exempt school students are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and teaching personnel. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course or course-related activity unless the course or course-activity requires their presence or the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational or parochial school may not participate in extracurricular sports and activities sponsored by the public school district if they participate in extracurricular sports and activities offered by the private, denominational or parochial school. Exempt school students may participate in extracurricular sports and activities if they are enrolled in at least 10 credit hours per semester. Exempt school students who are not enrolled in at least 10-credit hours may not participate in extracurricular sports and activities. All part-time students must meet all other eligibility requirements set by the board, administration and coach/sponsor prior to participating in the sport or activity.

Exempt school students who transfer into the district will be considered a transfer student and shall be ineligible for varsity competition for ninety school days unless the home school is located in the same school district as the high school to which the student is transferring.

The school district will determine whether credits awarded to exempt transfer students will be accepted for the purpose of eligibility for extracurricular sports and activities pursuant to the board's policy on Grade Placement and Academic Credits of Transfer Students.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation by virtue of their status as part-time students.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: December 21, 2016

Revised on: July 10, 2017

Reviewed on:

6023

Relations with Non-Accredited Private or Home School Students

Students who elect to receive their education in a non-accredited private and/or home school under Title 92 of the ***Nebraska Administrative Code***, Chapter 13, may apply to the board for permission to participate in any of the curricular or extra-curricular activities of the district. The board will grant the student's application when, in its sole judgment, (a) the school district has the capacity to serve those students without adversely affecting the students who are enrolled as full-time students; (b) the applicant will have a positive effect on the activity and the other students; and (c) the applicant has the skills and/or knowledge necessary to participate in the activity.

Textbooks will not be made available to home schools that exist under the guidelines of the Nebraska Department of Education.

Adopted on: December 21, 2016

Revised on:

Reviewed on:

2005 Conflict of Interest

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:
 - a. Business with which a board member is associated shall include the following:
 - (1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.
 - (2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.
 - b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.
 - c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.
1. Contracts with the School District.
 - a. No board member or member of his or her immediate family shall enter into a contract valued at two thousand dollars or more, in

any one year, with this school district unless the contract is awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

- b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to make public the board member's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her ~~immediate family~~ parent, spouse or child has a business association with the business involved in the contract or will receive a ~~direct pecuniary~~ payment, fee or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
 - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
 - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
 - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

2. Contracts with Board Member's Immediate Family.

- a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:
 - (1) All district employees.
 - (2) All employees within a specific classification but which does not single out the member of his or her immediate family.

3. Employing Members of the Immediate Family.

- a. A board member may recommend for employment or supervise the employment of an immediate family member if:
 - (1) The board member does not abuse his or her position.
 - (2) Abuse of official position shall include, but not be limited to, employing an immediate family member:
 - (i) who is not qualified for and able to perform the duties of the position;
 - (ii) for any unreasonably high salary;
 - (iii) who is not required to perform the duties of the position.
 - (3) The board makes a reasonable solicitation and consideration of applications for employment.
 - (4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.
 - (5) The board approves the employment or supervisory position.

- b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.
4. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment
- a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
 - (1) a public official, public employee, or candidate.
 - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
 - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
 - b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.
 - c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.
 - d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.
5. Conflict of Interest Relating to Campaigning or Political Issues
- a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or

election of a candidate or the qualification, passage, or defeat of a ballot question.

- b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.
- c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
- d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
 - (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
 - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

6. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
 - (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and
 - (3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.
- b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

7. Recordkeeping

- a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:
 - (1) The names of the contracting parties.
 - (2) The nature of the interest of the board member in question.
 - (3) The date that the contract was approved.
 - (4) The amount of the contract.
 - (5) The basic terms of the contract.
- b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: November 14, 2016

Revised on: July 10, 2017; **September 13, 2021**

Reviewed on:

3003

Bidding for Construction, Remodeling, Repair or Site Improvement

I. Applicability of this policy.

Construction and contracts undertaken with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Construction with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases and contracts made by the school district for construction, remodeling, repair and other site improvements.

II. Projects with an Estimated Cost of Less than ~~\$100,000~~ \$109,000

- A. The school district will solicit quotes and/or estimates for all projects with an estimated cost of less than ~~\$100,000~~ \$109,000.
- B. Prior to solicitation of the quotes and/or estimates, the superintendent will determine whether the district will accept oral submissions.
- C. Quotes and/or estimates may be solicited by the superintendent or his/her designee without board action.
- D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.
- E. The district may use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- F. Nothing in this subsection prohibits or requires the use of the formal bidding procedures. If the district is going to solicit formal bids for projects of less than ~~\$100,000~~ \$109,000 they must follow the formal procedures outlined in this policy.

III. Formal Bidding for Major Purchases and Construction

- A. Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project

exceeds ~~\$100,000~~ \$109,000 for the construction, remodeling or repair of a school-owned building or for site improvement.

B. In projects that involve professional engineering or architecture, the board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds ~~\$100,000~~ \$118,000.

C. Advertising for Bids

1. The superintendent or designee will arrange to advertise for bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.
2. Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

D. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
2. The invitation for bids will be sufficiently certain and specific, will include any specifications and pertinent attachments, and will define the items or services in order to allow the bidder to properly respond.
3. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
4. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
5. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
6. Sealed bids will be opened in a place and at the specific time

stated in the bid form. Bidders shall be notified of the opening and invited to be present.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications.
- E. Any or all bids may be rejected if there is a sound documented reason
- F. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: November 14, 2016

Revised on: July 10, 2017; August 13, 2018; **September 13, 2021**

Reviewed on:

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds ~~\$100,000~~ \$109,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to

assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$250,000

Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

Construction Projects with an estimated cost of between ~~\$100,000~~ \$109,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an anticipated aggregate cost of ~~\$100,000~~ \$109,000 or more are subject

to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between ~~\$100,000~~ \$109,000 and \$250,000.

IV. Construction Projects with an Anticipated Cost Over \$250,000

Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be ~~publically~~ publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be ~~publically~~ publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the

amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

Advertising for Bids.

7. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

8. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

Bid Documents

9. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

10. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

11. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

12. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

13. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

14. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

15. The board shall have discretion in determining which bidders

are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

16. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

Full and Open Competition

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

Debarment and Suspension

The District awards contracts only to responsible contractors possessing the

ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
 - c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.
2. Maintenance of Construction Records for Projects Financed with Federal Funds
- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
 - b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

Contracts covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and

number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

E. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced

payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

F. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when

possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action

taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: November 14, 2016

Revised on: August 13, 2021; June 10, 2019; **September 13, 2021**

Reviewed on:

3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

- 1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, ~~with the limited exception of unsolicited items of nominal value.~~ ~~except that this provision does not prohibit the receipt of unsolicited items of nominal value.~~ For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions ~~will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.~~ ~~including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.~~

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial

statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;

6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and

results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: November 14, 2016

Revised on: July 10, 2018; June 10, 2019

Reviewed on:

3042 Construction Management at Risk Contracts

This policy is adopted pursuant to the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. § 13-2901 through § 13-2914).

The board shall adopt a resolution by a two-thirds affirmative vote selecting the construction management at risk contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract. **For a project authorized under subsection (3) of section 13-2914, the resolution shall include a statement that the political subdivision has made a determination that the construction management at risk contract delivery system is in the public interest based, at a minimum, on one of the following criteria: (a) Savings in cost or time or (b) requirement of specialized or complex construction methods suitable for the construction management at risk contract delivery system.**

Definitions. For purposes of this policy:

1. Construction management at risk contract means a contract by which a construction manager (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the project;
2. Construction manager means the legal entity which proposes to enter into a construction management at risk contract pursuant to the Act;
3. Proposal means an offer in response to a request for proposals by a construction manager to enter into a construction management at risk contract for a project pursuant to the act;
4. Request for proposals means the documentation by which a school district solicits proposals; and
5. School district means Nebraska City Public Schools.

Procedures.

1. Procedures for the preparation and content of requests for

proposals shall include the following:

- A. At least thirty days prior to the deadline for receiving and opening proposals, notice of the request for proposals shall be published in a newspaper of general circulation within the school district and filed with the State Department of Education. The request for proposals shall contain, at a minimum, the following elements:
1. The identity of the school district for which the project will be built and the school district that will execute the contract;
 2. Policies adopted by the school district pursuant to the Act;
 3. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The proposed general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The proposed terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding;
 4. Any bonds and insurance required by law or as may be additionally required by the school district;
 5. General information about the project which will assist the school district in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule, and the estimated budget;
 6. The criteria for evaluation of proposals and the relative weight of each criterion; and
 7. A description of any other information which the school district chooses to require.

2. Procedures for the preparation and submission of proposals by the construction manager shall be determined on a project-by-project basis and included within the requests for proposals.
3. Procedures for evaluating requests for proposals submitted to the school district by a construction manager shall include the following:
 - A. The school district shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the school district. Members of the selection committee shall include (1) members of the school board, (2) members of the school administration or staff, (3) the school's architect or engineer (4) any person having special expertise relevant to selection of a construction manager under the Act, and (5) a resident of the school district other than an individual included in subdivisions (1) through (4) of this subsection. A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the school district or the school's architect or engineer.
 - B. The selection committee and the school district shall evaluate proposals taking into consideration the criteria enumerated in subdivisions (1) through (7) of this subsection with the maximum percentage of total points for evaluation which may be assigned to each criterion set forth following the criterion. The following criteria shall be evaluated, when applicable:
 - (1) The financial resources of the construction manager to complete the project – **5%;(up to ten percent);**
 - (2) The ability of the proposed personnel of the construction manager to perform – **20%;(up to thirty percent);**
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the construction manager **15%;(up to thirty percent);**

- (4) The quality of performance on previous projects **20%;(up to thirty percent);**
- (5) The ability of the construction manager to perform within the time specified **20%;(up to thirty percent);**
- (6) The previous and existing compliance of the construction manager with laws relating to the contract **10%; (up to ten percent);**and
- (7) Such other information as may be secured having a bearing on the selection **10% (up to twenty percent);.**

NOTE TO BE DELETED: The percentages listed above must be modified so that they add up to 100%. This can be done directly in the policy, at the time the school board designates the CM@R method for a specific project, or at a later time but before the RFP is published and sent out.

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records for purposes of NEB. REV. STAT. § 84-712.01.

- C. The school district shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.
4. Procedures for negotiations between the school district and the construction managers submitting proposals prior to the acceptance of a proposal if any such negotiations are contemplated shall include the following:
 - A. The school district may attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations.
 - B. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor.
 - C. If the school district is unable to negotiate a satisfactory

contract with the highest ranked construction manager, the school district may terminate negotiations with that construction manager. The school district may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations.

- D. If the school district is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the school district may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.
 - E. If the school district is unable to negotiate a satisfactory contract with any of the ranked construction managers, the school district may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process under the act.
 - F. If the school district is able to negotiate a satisfactory contract with a construction manager, the school district shall file a copy of all construction management at risk contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the construction manager shall file a copy of all contract modifications and change orders with the State Department of Education.
5. Procedures for filing and acting on formal protests relating to the solicitation or execution of construction management at risk contracts shall include the following:
- A. Definitions.
 - (1) Interested party shall mean an actual or prospective bidder whose direct economic interest would be affected by the award of a contract by the school district to another party or by the failure of the school district to award a contract to such actual or prospective bidder.
 - (2) Protest shall mean a written objection by an interested party on any phase of the bidding process, including specification, preparation, bid solicitation, and intent to award.

B. Right to Protest. An interested party may protest to the Superintendent. The protest shall be submitted in writing on company letterhead within five working days after public notice of the bid. Protests based on alleged apparent improprieties in a solicitation or other request for proposals must be filed before bid opening or the closing date for receipt of proposals. In all other cases, the protest must be filed within five working days following the selection of the construction manager. To expedite handling of protests, the envelope containing the protest should be clearly labeled "Protest". The written protest shall include as a minimum the following:

- (1) The name and address of the interested party;
- (2) Appropriate identification of the relevant solicitation, and if a bid has been opened, its number, and date of opening;
- (3) A detailed statement of reasons for the protest;
- (4) Supporting, exhibits, evidence, or documents to substantiate any claims unless not available within the filing time, in which case the expected availability date shall be indicated; and a list of all persons who have knowledge of facts relevant to the protest; and
- (5) The action(s) the protestor desires the school district to take to resolve the protest.

The Superintendent will immediately decide upon receipt of the protest whether or not the award of a contract shall be delayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The school district shall not proceed further with the solicitation or with the award of the contract and shall suspend performance under the contract, if awarded, unless the Superintendent makes a written determination that the protest is clearly without merit or that award of the contract without delay is necessary to protect the substantial interests of the school district.

C. Authority to Resolve Protests. Prior to the commencement of an administrative review by the Board concerning any

protest, the Superintendent shall attempt to resolve any protest filed by an interested party concerning any solicitation. If the protest is not resolved by mutual agreement, the Superintendent shall create and deliver a Decision to the protestor within a reasonable time after the written protest was received. The Decision shall include a written summary of the Superintendent's investigation and a recommendation regarding the outcome of the protest. The Decision shall (1) state the reasons for the action taken, and (2) inform the interested party of their right to the administrative review by the Board. A copy of the Decision shall be mailed or otherwise furnished immediately to the interested party and any other party intervening protester and all other bidders. If not satisfied with the decision of the Superintendent, any interested party protester may appeal to the Board, but the decision shall be final unless the interested party protester files a timely appeal with the Board.

D. Board Appeal Procedures. Any interested party protester, within five working days of receipt of a decision of the Superintendent, may file with the Superintendent a written notice of appeal for an administrative review before the Board. The Notice of Appeal must clearly state the action protested and the basis of appeal. The Board will conduct an administrative review at its next regularly scheduled meeting or at a special meeting. The school district board of education shall consider the Decision of the Superintendent and shall make the final decision on the protest. The school district board of education's decision shall be final.

6. A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the school district in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

Prohibitions. The school district shall not use a construction management at risk contract for any construction project excluded by NEB. REV. STAT. § 13-2914 or any other applicable law.

Adopted on: July 10, 2017
Revised on: **September 13, 2021**
Reviewed on:

3043 Design-Build Contracts

This policy is adopted pursuant to the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. § 13-2901 through § 13-2914).

The board shall adopt a resolution by a two-thirds affirmative vote selecting the design-build contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract. **For a project authorized under subsection (3) of section 13-2914, the resolution shall include a statement that the political subdivision has made a determination that the design-build contract delivery system is in the public interest based, at a minimum, on one of the following criteria: (a) Savings in cost or time or (b) requirement of specialized or complex construction methods suitable for the design-build contract delivery system.**

Definitions. For purposes of this policy:

1. Board means the District's Board of Education.
2. Department means the Nebraska Department of Education.
3. Design-Build Contract (DB Contract) means a contract which is subject to qualification-based selection between the District and a Design-Builder to furnish (a) architectural, engineering, and related design services for a project pursuant to the Nebraska Political Subdivisions Construction Alternatives Act (Act) and (b) labor, materials, supplies, equipment, and construction services for a project pursuant to the Act.
4. Design-Builder means a legal entity which proposes to enter into a DB Contract which is subject to qualification-based selection pursuant to the Act.
5. District means Nebraska City Public Schools.
6. NEARA means the Nebraska Engineers and Architects Regulation Act.
7. Performance-Criteria Developer (PCD) means any person licensed or any organization issued a certificate of authorization to practice architecture or engineering pursuant to the NEARA who is selected by the District pursuant to this policy to assist the District in the development of Project Performance Criteria, Requests For Proposals, evaluation of Proposals, evaluation of construction under

a DB Contract to determine adherence to the Project Performance Criteria, and any additional services requested by the District to represent its interests in relation to a project.

8. Project Performance Criteria means the performance requirements of the project suitable to allow the Design-Builder to make a Proposal. Performance requirements include the following, if required by the project: capacity, durability, standards, ingress and egress requirements, description of the site, surveys, soil and environmental information concerning the site, interior space requirements, material quality standards, design and construction schedules, site development requirements, provisions for utilities, storm weather retention and disposal, parking requirements, applicable governmental code requirements, and other criteria for the intended use of the project.
9. Proposal means an offer in response to a Request For Proposals ("RFP") by a Design-Builder to enter into a DB Contract for a project pursuant to the Act.
10. Act means the Nebraska Political Subdivisions Construction Alternatives Act.
11. Request for Proposals (RFP) means the documentation by which the District solicits Proposals.
12. Superintendent means the District's Superintendent of Schools.

Procedures. The District shall follow the procedures below in connection with any DB Contract.

- 1. Rules and Procedures for Selecting and Hiring a PCD for a Specific Project.**
 - A. The District shall encourage eligible persons or organizations who desire to provide services to the District as a PCD to submit a statement of qualifications and performance data to the District. At least thirty days prior to selecting and hiring a PCD, the District shall publish notice in a newspaper of general circulation in the District that it is seeking a PCD for a design-build project. The notice shall include the following:
 - (1) A general description of the Design-Build project;

- (2) Directions regarding how interested persons or organizations can apply for consideration by the District;
 - (3) The date by which persons or organizations must submit their applications; and
 - (4) A statement that any person or organization applying for consideration by the District must obtain a copy of the District's Design-Build Contract Policy from the Superintendent.
- B. To apply to be the District's PCD, applicants must submit a current statement of qualifications and performance data to the District. The statement of qualifications must include evidence that the applicant is licensed or certified to practice architecture or engineering pursuant to the NEARA. Applicants must update any information provided to the District to reflect any changed conditions of the applicant.
- C. Applicants shall first be certified by the Superintendent as qualified to act as a PCD for the District. In order to certify an applicant, the Superintendent shall make a finding that a PCD is fully qualified to render the required service. Factors to be considered in making this finding shall include capabilities to perform, adequacy of personnel, past record and performance, and experience; and may also include consideration of recent, current, and projected workloads; experience; equipment and facilities; promptness, and the quality of work previously done by applicant; suitability to the particular task; willingness to meet time and budget requirements; and such other qualities as are found necessary to consider in order to determine whether or not, if awarded the contract, the applicant could perform it strictly in accordance with its terms capabilities to perform.
- D. The Board shall evaluate each qualified applicant's current statement of qualifications and performance data. The Board shall conduct discussions with, and may require public presentations by no less than three applicants regarding their qualifications, approach to the project, ability to furnish the required service, and other factors identified above.
- E. The Board shall select, in order of preference, at least three applicants deemed to be most highly qualified to perform the required services after considering the factors outlined above.

- F. The Board shall negotiate a contract with the most qualified applicant for compensation which the Board determines is fair and reasonable. In making this determination, the Board shall conduct a detailed analysis of the cost of the professional services required in addition to considering their scope and complexity. For all lump-sum or cost-plus-a-fixed-fee professional service contracts, the Board shall require the applicant receiving the award to execute a certificate stating that wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting. Any contract under which such a certificate is required shall contain a provision that the original contract price and any additions thereto shall be adjusted to exclude any significant sums by which the Board determines the contract price had been increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such contract adjustments shall be made within one year following the end of the contract.

- G. If the Board is unable to negotiate a satisfactory contract with the applicant considered to be the most qualified at a price the Board determines to be fair and reasonable, it shall terminate negotiations with that applicant. The Board may then undertake negotiations with the second most qualified applicant. If the Board fails to reach an agreement with the second most qualified applicant, it shall terminate negotiations with that applicant. The Board shall then undertake negotiations with the third most qualified applicant.

- H. If the Board is unable to negotiate a satisfactory contract with any of the selected applicants, it shall either select additional applicants in order of their competence and qualification and continue negotiations in accordance with this policy until an agreement is reached or review the agreement under negotiation to determine the possible cause for failure to achieve a negotiated agreement.

- I. The Board may designate a committee to carry out any or all of the Board's duties under the PCD selection section of this policy, provided that the Board must approve any agreement with an applicant prior to its execution. Any such committee must have among its membership at least one person who is licensed to practice architecture or engineering pursuant to the NEARA.

- J. The public shall not be excluded from the meetings or proceedings under this section of this policy in accordance with the Open Meetings Act.
- K. The contract between the District and the PCD shall contain a prohibition against contingent fees as follows: "The PCD warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the PCD, to solicit or secure this agreement and that the PCD has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the PCD, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or the making of this agreement." Upon violation of such provision, the District shall have the right to terminate the agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, or consideration.
- L. The PCD is ineligible to be included as a provider of any services in a Proposal for the project on which it has acted as a PCD.
- M. A PCD may not be employed by or may not have a financial or other interest in a Design-Builder that will submit a Proposal.

2. Procedures and standards to be used to prequalify Design-Builders.

- A. The District, with the help of the PCD, shall prepare a request for letters of interest. The request for letters of interest shall:
 - (1) Describe the project in sufficient detail to permit a Design-Builder to submit a letter of interest;
 - (2) Be published in a newspaper of general circulation within the District at least 30 days prior to the deadline for receiving letters of interest; and
 - (3) Be sent by first-class mail to any Design-Builder upon request.
- B. Letters of interest shall be reviewed by the District in consultation with the PCD. The District and the PCD will evaluate prospective Design-Builders based on the information submitted to the District in response to the request for letters of interest.

- C. The District shall select at least three prospective Design-Builders, except that if only two Design-Builders have submitted letters of interest, the District shall select at least two prospective Design-Builders. Such selected Design-Builders shall be considered prequalified and eligible to receive and respond to the RFP.
- D. The District and PCD shall use the following standards when selecting which prospective Design-Builders to prequalify: capabilities to perform, adequacy of personnel, past record and performance, and experience; and may also include consideration of recent, current, and projected workloads; experience; equipment and facilities; promptness, and the quality of work previously done by applicant; suitability to the particular task; willingness to meet time and budget requirements; and such other qualities as are found necessary to consider in order to determine whether or not, if awarded the contract, the applicant could perform it strictly in accordance with its terms capabilities to perform.

3. Procedures for the preparation and content of RFPs.

- A. The District, with the help of the PCD, shall prepare the RFP, which shall contain:
 - (1) The identity of the school district for which the project will be built and will execute the Design-Build Contract;
 - (2) A copy of this Design-Build Contract Policy and all other policies adopted by the District relating to the DB Contract;
 - (3) The proposed terms and conditions of the DB Contract, including any terms and conditions which are subject to further negotiation. The proposed general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The proposed terms and conditions may set forth an initial determination of the manner by which the Design-Builder selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding;
 - (4) A project statement which contains information about the scope and nature of the project;
 - (5) Project Performance Criteria;
 - (6) Budget parameters for the project;

- (7) Any bonds or insurance required by law or as may be additionally required by the District;
- (8) The criteria for evaluation of Proposals and the relative weight of each criterion;
- (9) A requirement that the Design-Builder provide a written statement of its proposed approach to the design and construction of the project, which may include graphic materials illustrating the proposed approach to design and construction but shall not include price proposals;
- (10) A requirement that the Design-Builder agree to the following conditions:
 - (i) An architect or engineer licensed to practice in Nebraska will participate substantially in those aspects of the offering which involve architectural or engineering services;
 - (ii) At the time of the design-build offering, the Design-Builder will furnish to the Board a written statement identifying the architect or engineer who will perform the architectural or engineering work for the design-build project;
 - (iii) The architect or engineer engaged by the Design-Builder to perform the architectural or engineering work with respect to the design-build project will have direct supervision of such work and may not be removed by the Design-Builder prior to the completion of the project without the written consent of the Board;
 - (iv) A Design-Builder offering design-build services with its own employees who are design professionals licensed to practice in Nebraska will: (a) comply with the NEARA by procuring a certificate of authorization to practice architecture or engineering and (b) submit proof of sufficient professional liability insurance; and
 - (v) The rendering of architectural or engineering services by a licensed architect or engineer employed by the Design-Builder will conform to the NEARA and rules and regulations adopted under the Act; and
- (11) Other information the District chooses to require.

- B. At least 30 days prior to the deadline for receiving and opening Proposals, the notice of the RFP shall be:
 - (1) Published in a newspaper of general circulation within the District;
 - (2) Filed with the Department; and
 - (3) Sent by first-class mail to the prequalified Design-Builders only.

4. Procedures for preparing and submitting Proposals.

- A. Prequalified Design-Builders shall prepare and submit Proposals as required by the RFP.
- B. All Proposals shall be sealed. Proposals shall not be opened until expiration of the time established for making Proposals as set forth in the RFP.
- C. Proposals may be withdrawn at any time prior to acceptance.
- D. The District has the right to reject any and all Proposals except for the purpose of evading the law. The District may thereafter solicit new Proposals using the same or a different Project Performance Criteria.

5. Procedures for evaluating Proposals.

- A. The District may only proceed to negotiate and enter into a DB Contract if there are at least two proposals from prequalified Design-Builders.
- B. The District shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the District. Members of the selection committee shall include (1) members of the school board, (2) members of the school administration or staff, (3) the school's architect or engineer (4) any person having special expertise relevant to selection of a design-builder under the Act, and (5) a resident of the District other than an individual included in subdivisions (1) through (4) of this subsection. A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a design-builder who has a proposal being evaluated and shall not be employed by the District or the school's architect or engineer.

- C. The selection committee and the District shall evaluate proposals taking into consideration the criteria enumerated in subdivisions (1) through (7) of this subsection with the maximum percentage of total points for evaluation which may be assigned to each criterion set forth following the criterion. The following criteria shall be evaluated, when applicable:
- (1) The financial resources of the construction manager to complete the project – 5%; (up to ten percent)
 - (2) The ability of the proposed personnel of the construction manager to perform – 20%; (up to thirty percent);
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the construction manager 15%; (up to thirty percent);
 - (4) The quality of performance on previous projects 20%;(up to thirty percent);
 - (5) The ability of the construction manager to perform within the time specified 20%;(up to thirty percent)
 - (6) The previous and existing compliance of the construction manager with laws relating to the contract 10%;(up to ten percent); and
 - (7) Such other information as may be secured having a bearing on the selection 10%. (up to twenty percent).

NOTE TO BE DELETED: The percentages listed above must be modified so that they add up to 100%. This can be done directly in the policy, at the time the school board designates the Design-Build method for a specific project, or at a later time but before the RFP is published and sent out.

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records for purposes of NEB. REV. STAT. § 84-712.01.

- D. The District shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.

6. Procedures for Negotiations between the District and Design-Builders Submitting Proposals Prior to the District's Acceptance of a Proposal.

- A. The District may attempt to negotiate a DB Contract with the highest ranked Design-Builder selected by the Board and may enter into a DB Contract after negotiations.
- B. The negotiations shall include a final determination of the manner by which the design-builder selects a subcontractor.
- C. If the District is unable to negotiate a satisfactory DB Contract with the highest ranked Design-Builder, it may terminate negotiations with that Design-Builder. The District may then undertake negotiations with the second highest ranked Design-Builder and may enter into a DB Contract with that Design-Builder after negotiations.
- D. If the District is unable to negotiate a satisfactory DB Contract with the second highest ranked Design-Builder, it may terminate negotiations with that Design-Builder. The District may then undertake negotiations with the third highest ranked Design-Builder, if any, and may enter into a DB Contract with that Design-Builder after negotiations.
- E. If the District is unable to negotiate a satisfactory DB Contract with any of the ranked Design-Builders, it may either revise the RFP and solicit new Proposals or cancel the design-build process.
- F. If the District is able to negotiate a satisfactory contract with a design-builder, the District shall file a copy of all design-build contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the design-builder shall file a copy of all contract modifications and change orders with the State Department of Education.

7. Procedures for Filing and Acting on Formal Protests Relating to the Solicitation or Execution of DB Contracts.

- A. Definitions.
 - (1) Interested party shall mean an actual or prospective bidder whose direct economic interest would be affected

by the award of a contract by the District to another party or by the failure of the District to award a contract to such actual or prospective bidder.

- (2) Protest shall mean a written objection by an interested party on any phase of the bidding process, including specification, preparation, bid solicitation, and intent to award.

B. Right to Protest. An interested party may protest to the Superintendent. The protest shall be submitted in writing on company letterhead within five working days after public notice of the bid. Protests based on alleged apparent improprieties in a solicitation or other request for proposals must be filed before bid opening or the closing date for receipt of proposals. In all other cases, the protest must be filed within five working days following the selection of the design-builder. To expedite handling of protests, the envelope containing the protest should be clearly labeled "Protest". The written protest shall include as a minimum the following:

- (1) The name and address of the interested party;
- (2) Appropriate identification of the relevant solicitation, and if a bid has been opened, its number, and date of opening;
- (3) A detailed statement of reasons for the protest;
- (4) Supporting, exhibits, evidence, or documents to substantiate any claims unless not available within the filing time, in which case the expected availability date shall be indicated; and a list of all persons who have knowledge of facts relevant to the protest; and
- (5) The action(s) the protestor desires the school district to take to resolve the protest.

The Superintendent will immediately decide upon receipt of the protest whether or not the award of a contract shall be delayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The school district shall not proceed further with the solicitation or with the award of the contract and shall suspend performance under the contract, if awarded, unless the Superintendent makes a written determination that the protest is clearly without merit or that award of the contract without delay is necessary to protect the substantial interests of the District.

- C. Authority to Resolve Protests. Prior to the commencement of an administrative review by the Board concerning any protest, the Superintendent shall attempt to resolve any protest filed by an interested party concerning any solicitation. If the protest is not resolved by mutual agreement, the Superintendent shall create and deliver a Decision to the protestor within a reasonable time after the written protest was received. The Decision shall include a written summary of the Superintendent's investigation and a recommendation regarding the outcome of the protest. The Decision shall (1) state the reasons for the action taken, and (2) inform the interested party of their right to the administrative review by the Board. A copy of the Decision shall be mailed or otherwise furnished immediately to the interested party and any other party intervening protestor and all other bidders. If not satisfied with the decision of the Superintendent, any interested party protestor may appeal to the Board, but the decision shall be final unless the interested party protestor files a timely appeal with the Board.

- D. Board Appeal Procedures. Any interested party protestor, within five working days of receipt of a decision of the Superintendent, may file with the Superintendent a written notice of appeal for an administrative review before the Board. The Notice of Appeal must clearly state the action protested and the basis of appeal. The Board will conduct an administrative review at its next regularly scheduled meeting or at a special meeting. The school district board of education shall consider the Decision of the Superintendent and shall make the final decision on the protest. The school district board of education's decision shall be final.

8. Refinements and Changes. A DB Contract may be conditioned upon later refinements in scope and price and may permit the District, in agreement with the Design-Builder, to make changes in the project without invalidating the DB Contract. Later refinements shall not, however, exceed the scope of the project statement contained in the RFP.

9. Projects Excluded. The District shall not use a design-build contract for any construction project excluded by NEB. REV. STAT. § 13-2914 or any other applicable law.

Adopted on: May 9, 2016

Revised on: July 10, 2017; **September 13, 2021**

Reviewed on:

5063 Audio and Video Recording

Students and their parents or guardians should assume that any class in which students are enrolled may be recorded by the school district or other students for legitimate educational purposes. Recordings permitted pursuant to this policy may only be used ~~by students for personal academic~~ for authorized purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy "recording" includes still photographs, video, audio, and other similar data captured in any medium.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings without a specific purpose or for a specific purpose when such recordings are deemed necessary or appropriate by the administration. The district will not maintain the recordings unless the recording is purposefully copied and saved, and the recordings will only be available for review for a limited time based on the district's then-current recording capacity. The district administrators estimate that this is approximately 10 days but may change at any time.

Classroom Recordings by Staff. Staff members may make audio and video recordings of classroom instruction and school activities upon authorization of the superintendent or supervising administrator.

Prohibited Recordings by Students. Unless otherwise authorized by this policy or law, students are prohibited from making audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. For example, students making recordings of an athletic event for their personal use similar to a parent or other patron are permitted, but students are still subject to the district's appropriate use and student discipline policies.

Permitted Classroom Recordings by Students. Students may make audio or video recordings of classroom lectures or discussions:

- (1) For their convenience after providing notice to the classroom teacher and receiving the teacher's permission;
- (2) For the benefit of another student who is absent after providing notice to the classroom teacher and receiving the teacher's

- permission;
- (3) If recording is necessary to accommodate the student's disability and is required by the student's Individualized Education Plan (IEP) or Section 504 Plan.

Staff may revoke permission to record if the recording distracts from or disrupts the classroom environment, unless the recording is necessary to accommodate a student's disability.

Permitted Non-classroom Recordings. Students may make audio or video recordings otherwise prohibited by this policy outside the classroom only with the permission of a teacher or school administrator, provided that such recordings otherwise comply with any applicable state and federal laws and district policy. In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

Adopted on: December 21, 2016

Revised on: July 10, 2017; **September 13, 2021**

Reviewed on:

6036 Reading Instruction and Intervention Services

The purpose of this policy is to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. It is the school district's goal that each student be able to read at or above grade level by third grade.

Effective Reading Teachers. It is the intent of the school district to employ teachers for kindergarten through third grade who are effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement.

Reading Assessment. ~~Beginning in 2019-20, t~~ The school district will administer a reading assessment approved by the Nebraska Department of Education three times during the school year to all students in kindergarten through third grade. Exceptions to this requirement include:

- Any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years;
- Any student receiving special education services for whom such assessment would conflict with the individualized education plan; and
- Any student receiving services under a plan pursuant to the requirements of section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794, or Title II of the federal Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165, as such acts and sections existed on January 1, 2018, for whom such assessment would conflict with such section 504 or Title II plan.

The first assessment ~~for Kindergarten students~~ must occur within the first ~~30~~ **45 calendar days that school is in session of each school year.** ~~For all other grades, the first assessment must occur within the first 30 calendar days that school in in session of each school year.~~ ~~of the school year.~~

Diagnostic assessments used within a supplemental reading intervention program do not require Nebraska Department of Education approval.

Deficiency Identification. Any student in kindergarten through third grade performing below the threshold level as determined by the Nebraska Department of Education shall be identified as having a reading deficiency for purposes of the Nebraska Reading Improvement Act and this policy. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the

threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act or this policy shall prohibit a school district from identifying any other student as having a reading deficiency.

Supplemental Reading Intervention Program. The school district will provide a supplemental reading intervention program to ensure that students can read at or above grade level at the end of third grade. The school district may work collaboratively with a reading specialist at the Nebraska Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program must **be**:

- **Be** Provided to any student identified as having a reading deficiency;
- **Be** Implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- **Make** **Made** available **as** a summer reading program **between** each summer for any student who has been enrolled in grade one, **grade two or grade three** or **in a** higher **grade** and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. The summer reading program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or may be offered online.

The supplemental reading intervention program may also include:

- Reading intervention ~~techniques that are based on scientific research and best~~ practices **that are evidence-based**;
- Diagnostic assessments to **identify specific skill-based strengths and weaknesses a student may have**;
- ~~Frequently~~ **Frequent** monitoring of student progress throughout the school year ~~and adjust~~ **with** instruction **adjusted** accordingly;
- Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;

- Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

Parent/Guardian Notification. The school will give notice in writing or by electronic communication to the parent(s) or guardian(s) of any student identified as having a reading deficiency within 15 working days of such identification that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Reading Improvement Plan. Any student who is identified as having a reading deficiency will receive an individualized reading improvement plan, that shall include a supplemental reading intervention program, no later than 30 days after the identification of the reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program to remedy the reading deficiency. The student must receive reading intervention services through the supplemental reading intervention program until the student is no longer identified as having a reading deficiency.

Reading Progress. Each student in kindergarten through third grade and his or her parent(s) or guardian(s) will be informed of the student's reading progress within a reasonable time after the school district receives the results from the student's approved reading assessment.

Adopted on: June 11, 2018

Revised on: September 13, 2021

Reviewed on:

Public Participation at Board Meetings Form
Nebraska City Public Schools Board of Education

PUBLIC COMMENTS

The purpose of “Public Participation” is for the Board of Education to hear comments from the public. Since comments are not on the published agenda the Board will not discuss and/or answer questions during “Public Comments.”

The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may only speak one time per topic and must limit comments to around five (5) minutes. In the event more than six individuals wish to address the board, the 30 minutes will be divided equally between the number of speakers. At the discretion of the Board President or Chair, speakers may be allotted additional time.

PLEASE PRINT

Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Subject of Public Comment: _____

**Nebraska City Public Schools
Illness Protocols
(Draft 11%)**

Student Indicators

Any illness-related absenteeism rate that meets or exceeds 11% at any building or a sudden increase in illness-related absenteeism will result in the actions listed below. Percentage rates will be building-specific.

At an 11% Illness-Related Absenteeism Rate:

- A mandatory mask policy for students and staff will be put into place for a period of three calendar weeks or until the rate subsides below 11%.
- Social distancing during the lunch hour for the three-week period or the rate subsides below 11%.
- Visitors to the building will be limited and required to wear masks.
- Attendance at activities may be affected based upon guidance from NSAA.

An illness-related absentee rate of 18% or above will result in a 24-72 hour shutdown of a building to deep clean in addition to the actions implemented for the illness-related absenteeism rate of 11%.

A sudden increase in a 24 hour period of reported sickness that is over 4% of the specific location's student population may result in the actions implemented at the absenteeism rate of 11%, depending on the severity of the illness.

Percentage of Students

School	11%	18%
Northside Elementary	43	70
Hayward Elementary	32	52
Middle School	36	59
High School	50	82

***the number of students may differ based upon the current attendance rate at the time of the event**

Staff Indicators

- A staff long-term illness-related absenteeism rate of 11% or above or a sudden increase in illness-related absenteeism will result in a mandatory mask policy for students and staff for a period of three calendar weeks or until the rate subsides below 11%.
- A staff long-term illness-related absenteeism rate of 18% or above will result in a 24-72 hour building-wide shutdown to deep clean deep clean the facilities.

Nebraska Title 173 Citations:

1-007.04 Responsibilities of Schools: School nurses or those acting in the capacity of a school nurse must, in accordance with state and federal statutes: 1. Notify the local public health department or the DHHS Division of Public Health of cases or suspected cases of reportable diseases as indicated in 173 NAC 1- 004.01 and 1-004.02, or outbreaks and suspected outbreaks of diseases as indicated in 173 NAC 1-004.01B affecting students and/or other school-affiliated personnel and which present a reasonable threat to the safety or health of a student and/or other school-affiliated personnel; and 2. Cooperate with public health authorities in obtaining information needed to facilitate the investigation of cases and suspected cases, or outbreaks and suspected outbreaks of diseases affecting students and/or other school-affiliated personnel.

1-007.01 Public Health Interventions, Noncompliance, and Directed Health Measures 1-007.01A Public Health Interventions: The health care provider attending a case or suspected case of a disease requiring isolation, quarantine, or other public health interventions, must make reasonable efforts to prevent the spread of the disease to others and must report the case to the local public health department or the DHHS Division of Public Health. 1-007.01B Noncompliance: Health care providers must report immediately to the local public health department or the DHHS Division of Public Health, the name, address, and other pertinent information for all individuals with diseases requiring isolation, quarantine, or other public health interventions who refuse to comply with prescribed public health interventions. The DHHS Division of Public Health may order a directed health measure as provided in 173 NAC 6, or in the case of tuberculosis, advise the local county attorney for proceedings under the Tuberculosis Detection and Prevention Act.

State Statute 79-526

Class III or IV school district; school board; schools; supervision and control; powers.

(1) The school board or board of education of a Class III or IV school district has responsibility for the general care and upkeep of the schools, shall provide the necessary supplies and equipment, and, except as otherwise provided, has the power to cause pupils to be taught in such branches and classified in such grades or departments as may seem best adapted to a course of study which the board shall establish with the consent and advice of the State Department of Education. The board shall make provision for pupils that may enter at any time during the school year. The board shall have a record kept of the advancement of all pupils in each branch of study. **The board shall make rules and regulations as it deems necessary for the government and health of the pupils and devise any means as may seem best to secure the regular attendance and progress of children at school.**

*Mandatory masks policy is allowed if the board of education authorizes it's obligation through statute 79-526.

School Absenteeism per DHHS

DHHS and local public health departments monitor rates of school absenteeism, as part of the School Illness Absenteeism Surveillance Program. Rates above 11% indicate transmission of illness and show that illness is transmitting in both the schools and community.

State Statute 25-3602.

Terms, defined.

For purposes of the COVID-19 Liability Act:

(1) COVID-19 means the novel coronavirus identified as SARS-CoV-2, the disease caused by the novel coronavirus SARS-CoV-2 or a virus mutating therefrom, and the health conditions or threats associated with the disease caused by the novel coronavirus SARS-CoV-2 or a virus mutating therefrom;

(2) Federal public health guidance means and includes written or oral guidance related to COVID-19 issued by any of the following:

(a) The Centers for Disease Control and Prevention of the United States Department of Health and Human Services;

(b) The Centers for Medicare and Medicaid Services of the United States Department of Health and Human Services;
or

(c) The federal Occupational Safety and Health Administration; and

(3)(a) Person means:

(i) Any natural person;

(ii) Any sole proprietorship, partnership, limited liability partnership, corporation, limited liability company, business trust, estate, trust, unincorporated association, or joint venture;

(iii) The State of Nebraska and any political subdivision of the state;

(iv) Any school, college, university, institution of higher education, religious organization, or charitable organization; or

(v) Any other legal or commercial entity.

(b) Person includes an employee, director, governing board, officer, agent, independent contractor, or volunteer of a person listed in subdivision (3)(a) of this section.

Source

Laws 2021, LB139, § 2.
Effective Date: May 26, 2021

Cross References

Health Care Crisis Protocol Act, see section 71-2701.

State Statute 25-3603.

Exposure or potential exposure to COVID-19; civil action; when permitted.

A person may not bring or maintain a civil action seeking recovery for any injuries or damages sustained from exposure or potential exposure to COVID-19 on or after May 26, 2021, if the act or omission alleged to violate a duty of care was in substantial compliance with any federal public health guidance that was applicable to the person, place, or activity at issue at the time of the alleged exposure or potential exposure.

Source

Laws 2021, LB139, § 3.
Effective Date: May 26, 2021

Cross References

Health Care Crisis Protocol Act, see section 71-2701.

Your Single Source Service Provider |



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 20, 2021

QUOTE NUMBER: Q2104583

JEFF FERGUSON

Rasmussen Mechanical Services
3211 Nebraska Avenue
Council Bluffs, Iowa 51501

JENNY GAWART

NEBRASKA CITY PUBLIC SCHOOLS
215 N 12TH STREET
NEBRASKA CITY, Nebraska
68410

Proposal

Subject: Replace pumps on cooling tower

Jenny Gawart,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

~~Rasmussen to pull motor and pump and take for rebuild~~

Rasmussen to utilize a crane to remove and install the pump

Rasmussen to perform an operational test on pump after install is complete

Rasmussen to perform this Monday-Friday 730-400 excluding holidays

Exclusions:

Any additional parts or labor will require a change order and prior approval

Clarifications:

This quote is to rebuild the existing pump if it can be re

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work for the net sum of:

TWENTY SEVEN THOUSAND FOUR HUNDRED EIGHTY SIX DOLLARS....\$27,486.00

Terms and Conditions

- Note: This Proposal is valid for 30 days from date of submission.
- Sales Tax is not included in price.
- Invoices to be paid, Net 30 Days per Seller's Terms and Conditions, <https://www.rasmech.com/terms>

NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Rasmussen Mechanical Services will use its best efforts to staff and supply this project to be meet the scheduled completion date. However, Rasmussen Mechanical Services reserves its right to seek an excusable extension of time if Rasmussen Mechanical Services or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Rasmussen Mechanical Services, we intend to seek additional costs associated with the suspension.

Rasmussen Mechanical Services is grateful for the opportunity to be of service. Thank you for considering our Proposal and we look forward to working with you. If there are any question, please contact me.

Respectfully Submitted,

Jeff Ferguson

HVAC Tech

Rasmussen Mechanical Services

Phone: (402) 658-4234

Mobile: +1 4026584234

Email: jeff.ferguson@rasmech.com

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls

Confidentiality Note: This Proposal may contain confidential and/or private information. If you received this Proposal in error please delete and notify sender.

Buyer's Acceptance

Approved by Seller

Authorized Signature for: NEBRASKA CITY
PUBLIC SCHOOLS

Rasmussen Mechanical Services

Date of Acceptance



QUOTE NUMBER: Q2104583



Date of Acceptance

Your Single Source Service Provider |



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 20, 2021

QUOTE NUMBER: Q2104676

JEFF FERGUSON

Rasmussen Mechanical Services
3211 Nebraska Avenue
Council Bluffs, Iowa 51501

JENNY GAWART

NEBRASKA CITY PUBLIC SCHOOLS
215 N 12TH STREET
NEBRASKA CITY, Nebraska
68410

Proposal

Subject: Replace both cooling tower pumps

Jenny Gawart,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

Rasmussen to provide and install 2 new cooling tower pumps and motors.

Rasmussen to provide labor to perform the task

Rasmussen to utilize a subcontractor to lift old units out and install new ones

Rasmussen to perform an operational test after the pumps are installed

Rasmussen to perform this Monday-Friday 730-400 excluding holidays

Exclusions:

Any additional parts or labor will require a change order and prior approval

Clarifications:

This quote is to replace both cooling tower pumps

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work on a Time and Material basis NOT TO EXCEED the net sum of:

SIXTY FIVE THOUSAND EIGHT HUNDRED SIXTY SIX DOLLARS....\$65,866.00

Terms and Conditions

- Note: This Proposal is valid for 30 days from date of submission.
- Sales Tax is not included in price.
- Deposit Required with Contract - \$0
- Monthly payment request (progress billings), less retainage, per progress schedule. Retainage to be 15% of each month billing.
- Balance (including retainage) is due upon start-up or thirty (30) days after completion of installation or work performed (if start-up is delayed thru no fault of Seller).
- Invoices to be paid, Net 30 Days per Seller's Terms and Conditions, <https://www.rasmech.com/terms>
- Note: For your convenience, monthly payment request invoices will be submitted on or before the end of each month and will be submitted on Seller's Standard Payment Request Forms.

NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Rasmussen Mechanical Services will use its best efforts to staff and supply this project to be meet the scheduled completion date. However, Rasmussen Mechanical Services reserves its right to seek an excusable extension of time if Rasmussen Mechanical Services or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Rasmussen Mechanical Services, we intend to seek additional costs associated with the suspension.

Rasmussen Mechanical Services is grateful for the opportunity to be of service. Thank you for considering our Proposal and we look forward to working with you. If there are any question, please contact me.

Respectfully Submitted,

Jeff Ferguson

HVAC Tech

Rasmussen Mechanical Services

Phone: (402) 658-4234

Mobile: +1 4026584234

Email: jeff.ferguson@rasmech.com

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls

Confidentiality Note: This Proposal may contain confidential and/or private information. If you received this Proposal in error please delete and

notify sender.

Buyer's Acceptance

Approved by Seller

Authorized Signature for: NEBRASKA CITY
PUBLIC SCHOOLS

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2104676

Date of Acceptance



JCI Industries, Inc.
520 W. O St.
Lincoln, NE 68528
Tel: 800-366-7867
Fax: 816-525-5881

Thursday, June 10, 2021

Nebraska City NE, City of - Public Schools
1700 14TH AVE
NEBRASKA CITY, NE 68410

Phone: 402-873-6033
Fax: 402-873-6030

Attention: Jenny Gawart

Subject: Taco 2 Stage 9MH Pump

Quotation #: 0771278584A_O
Please refer to this number when ordering

Jenny Gawart:

JCI Industries, Inc. would like to thank you for the opportunity to provide a proposal on the above referenced service. We appreciate the opportunity to provide our equipment and services. Please contact us if you have any questions regarding this offering. Thank you.

Best regards,

Alex O'Brien

Alex O'Brien
402-414-0023
JCI Industries, Inc.



JCI Industries, Inc.
520 W. O St.
Lincoln, NE 68528
Tel: 800-366-7867
Fax: 816-525-5881

www.jciind.com

Thursday, June 10, 2021

Quote #: 0771278584A_O

Item	Description	Qty	Unit Price	Subtotal
1.00	Repair 9MH Taco Pump Work Scope: Tear Down & Inspect Check All Fits & Tolerances Clean & Sandblast Replace All Bronze Bushings New Shafts New Wear Rings Replace Column Pipe New coupling New Seal Box Bearing Mech Seal SS Hardware Assemble Paint & Prep For Install	2	\$9,295.00	\$18,590.00
	Note: anything beyond scope above will be quoted as an adder after tear down is complete.			
2.00	FS - Pull & Install Pumps JCI To Provide 2 Techs for the Following: Drive to site Visually Inspect LOTO Setup Pull Pumps & Motors Return Trip To Install Repaired Or New Pumps	1	\$2,740.00	\$2,740.00
3.00	New 9MH Taco Pumps Duplicate Pumps To S/N G04058 Less Motor	2	\$12,165.00	\$24,330.00

4.00	Recondition Motors Work Scope: Tear Down & Inspect Check All Fits & Tolerances Surge & HiPot Test Balance Rotor Assemble W/ New Bearings Paint & Prep For Install	2	\$1,400.00	\$2,800.00
Note: anything beyond scope above will be quoted as an adder after tear down is complete.				
5.00	New Motor 20HP, 1800RPM, 256TP, WP1, 3PH US Motor	2	\$2,780.00	\$5,560.00

Terms & Conditions	
Lead Time 4 Weeks After Receiving Order	Payment Terms Net 30
Shipping Method Best Way	Shipping Terms Prepaid and Added to Invoice
F.O.B. Warehouse	This Quotation is valid for 30 days.



Prairie Mechanical Corporation
 5900 North 58th Street Suite 6
 Lincoln, NE 68507
 P: 402.318.3050

NEBRASKA CITY SCHOOLS

TO: Jenny Gawart
 Nebraska City Schools
 Nebraska City, NE

DATE: July 28, 2021

PROJECT: High School Auditorium Heat Pump Replacement
QUOTE: NCS-07272021-01JZ

Dear Jenny,

Thank you for considering Prairie Mechanical for your mechanical needs. We propose to furnish the materials and labor to perform the specific work described below for the sum of: **Thirty Thousand Two Hundred Forty-Eight Dollars and 00/100..... \$30,248.00**

Scope:

- Replace heat pump for the auditorium area.
- Isolate electrical and water supply and return to existing heat pump.
- Disconnect duct, electrical, and piping for the removal of the existing heat pump.
- Remove heat pump from the Mechanical Room.
- Move the replacement heat pump to Mechanical Room.
- New heat pump to be set in the location of the existing heat pump.
- Reconnect new heat pump to existing duct work with new transition duct as required.
- Reconnect to existing electrical service.
- Reconnect to supply and return water piping, new flexible hoses will be installed for the connection of the heat pump to the system piping.
- Start-up and check of the new heat pump.
- Disposal of removed heat pump and material.
- Taxes, if applicable, to be added to the above amount
- This quote is valid for 30 days
- Work to be performed during regular business hours (M-F 730am-430pm)

Exclusions/Notes: Controls

NOTE: Due to fluctuation in commodity prices all proposals accepted past the expiration date will be subject to review of costs.

We thank you for the opportunity of quoting this work, and we welcome your acceptance of this proposal.

ACCEPTED BY: _____

Respectfully submitted,
PRAIRIE MECHANICAL CORPORATION
 5900 North 58th Street Suite 6
 Lincoln, NE 68507

Date: _____

By: Jim Zieg
 Jim Zieg 531 220 1783
 Jzieg@prairiemech.com

Purchase Order Number

Proposal

Page No.

of

Pages

BOHL PLUMBING & HEATING, INC.

1113 Central Ave.
NEBRASKA CITY, NE 68410
(402) 873-5632

917 Central Ave.
AUBURN, NE 68305
(402) 274-3533

PROPOSAL SUBMITTED TO N.C. High School	PHONE 4028733360	DATE 8/10/21
STREET 141 Steinhart Park Road	JOB NAME	
CITY, STATE and ZIP CODE Nebraska City, Ne. 68410	JOB LOCATION	
ARCHITECT 11502	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

-Auditorium Water Source Heat Pump-

This proposal is to replace the existing unit in boiler room for the auditorium. We will have to use a crane to remove the old unit and get the new one down into the boiler room.

This proposal includes Davis Bacon labor rates with fringes.

(1) WLVC1290 24 TON WATER SOURCE HEAT PUMP.

Ductwork to existing duct

Tie back to existing water piping. (Replace Hoses If Needed)

Condensate to drain

Davis Bacon labor rates with fringes.

Crane

Note: We do NOT unhook or hook back up the low voltage or line voltage wiring for these units.

~~We Propose~~ We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: **Forty Three Thousand Seven Hundred Twenty Six Dollars. \$43726.00**

Payment to be made as follows: _____ dollars (\$ _____).

Full amount due as submitted. Interest at 2% per month, (24% annum) charged

on all accounts 30 days past due.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be withdrawn by us if not accepted within Thirty days.

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

MECHANICAL SALES INC.

SERVICE IS OUR TRADEMARK!

www.mechsales.com

Omaha, NE • 7222 South 142nd Street • 68138 • 402/339-0306 • Fax 402/592-0065
Lincoln, NE • 1240 North 10th Street • 68507 • 402/477-5153 • Fax 402/477-5154
Des Moines • Cedar Rapids • Davenport • Kansas City • Wichita • Oklahoma City • Chicago

DATE: 07/28/21

Quote #: Q21-1079

Page: 1

TO: Nebraska City Public Schools
Jenny Gawart

Project: High School Auditorium – Unit Replacement
Location: Nebraska City, NE

By: Ron Hagedorn DD: 402-537-9221

We Are Pleased to Quote on the Following Equipment:

Proposed Replacement Heat Pump for MN# WLMH1290

1 - DAIKIN APPLIED *Enfinity* Model WLVC1290 Lg. Vertical Water Source Heat Pump complete with the following:

- R-410A refrigerant unit
- 208/60/3 Ph electrical
- Galvanized steel cabinet (non-painted)
- Standard range
- High static motor
- Microtech III Unit Controller for standalone operation
- 75 VA Control transformer
- Standard copper coil, 1" filter rack and throwaway filter
- Insulated cabinet, mass plate under compressor
- 1-year standard unit parts warranty
- Front Return Air, upblast rear discharge arrangement (Production-type unit)

Notes:

- 1) *Installation, wiring or start-up/demonstration not included.*
- 2) *Starter, disconnects, temperature controls/control valves/service valves, thermostat, sound blankets, or hose kits not included.*

Total Net Price f.o.b. factory with full freight allowed to the first destination, not unloaded.....\$16,959.00

Options:

- 1) For Extended 4-year (5-yrs total) compressor parts only warranty, ADD...\$660.00 to the above price.
- 2) For Extended 4-year (5-yrs total) refrigeration circuit warranty, ADD...\$825.00 to the above price.
- 3) For Compressor Sound Blanket Kit (field installed by others), ADD...\$200.00 to the above price.

Price(s) are valid for thirty (30) days. Price(s) do not include sales or use tax. Warranties are provided by the manufacturer and are for parts only. Freight for warranty parts is not included. Manufacturer warranty does not cover labor to remove, inspect, calibrate, adjust, repair or replace parts or equipment. Factory warranty labor reimbursements are an exception and reimbursement is neither promised or implied. Warranty labor requested by the purchaser to be performed by Mechanical Sales will be paid by the requesting party net 30 days. If a partial or full factory warranty reimbursement is issued, it will be paid by the manufacturer to the purchaser. Unless stated otherwise, warranties on equipment parts are for eighteen (18) months from date of shipment or one (1) year from equipment start-up, whichever occurs first. Back-charges will not be accepted without prior factory authorization. If this is a tax-exempt project, the order cannot be processed until tax forms (Form 13 & 17) are received. Thank you

We accept this quotation and the terms and conditions of the sale.
This will serve as purchase authorization to MECHANICAL SALES, INC.

Company: _____

Name/Title: _____

Accepted by: _____

Date: _____

(Signature)

SERVICE IS OUR TRADEMARK

MECHANICAL SALES INCORPORATED

Southeast Plumbing & Heating Inc

221 Main Street
PO Box 227
Talmage, NE 68448

Estimate

Date	Estimate #
8/27/2021	2432

Name / Address
Nebraska City Schools

			Project
Description	Qty	Cost	Total
For NC High School Auditorium			
Material and labor to install Daikin Unit provided by school. Installed complete.	1	45,000.00	45,000.00
Sales Tax		5.50%	0.00
Total			\$45,000.00

Customer Signature _____



NEBRASKA CITY PIONEERS

141 Steinhart Park Rd.
Nebraska City, NE 68410-2098
402-873-3360

[Home](#) | [Administration Forms \(PDF\)](#) | [Logout](#)

[Return to Main Application Form](#) | [Return to Coops Main Menu](#)

The main application form was successfully saved. Please complete the following form, which is required of each school in the proposed cooperative agreement.

COOPERATIVE SPONSORSHIP:

The following information is to be provided by each school before the application form can be submitted to the NSAA.

SCHOOL: Nebraska City

- Please list the number of students enrolled in your high school.

	GRADE 9		GRADE 10		GRADE 11		GRADE 12	
	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
Current School Year:	44	66	47	57	56	65	57	60
Anticipated Next Year:	44	52	44	66	47	57	56	65
Anticipated Two Years Hence:	55	57	44	52	44	66	47	57

Board Member introduced the following resolution and moved its adoption:

Resolution Approving Cooperative Sponsorship Agreement

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Girls Wrestling program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of School District No. 111 as follows:

- That the attached Cooperative Sponsorship Agreement do and hereby is approved;
- That the Chair and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Nebraska School Activities Association; and
- That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school(s) or school district(s).

The motion for adoption of the foregoing resolution was duly seconded by Board Member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Chair, Board of Education

Clerk, Board of Education