

August 2026 Board of Education Regular
Meeting
Monday, August 10, 2026 7:30 PM
Library--Superior High School, Superior, NE
PO Box 288
Superior, NE 68978

1. Routine Business
 - 1.1. Call Meeting to Order
 - 1.2. Pledge of Allegiance
 - 1.3. Roll Call
 - 1.4. Excuse Absent Board Member(s)
2. Regular Meeting Agenda
 - 2.1. Public Participation
 - 2.2. Student Ambassador Report
 - 2.3. Presentations - Staff/Students
 - 2.4. Principals' and Activities/Athletic Director's Reports
 - 2.5. Superintendent's Report
 - 2.6. Consent Agenda
 - 2.6.1. Approval of Previous Minutes
 - 2.6.2. Approval of Treasurer's Report
 - 2.6.3. Approval of School Activity Fund Report
 - 2.6.4. Approval of Revenue Budget Report
 - 2.6.5. Approval of Expense Budget Report
 - 2.7. Approval of Previous Months Claims

2.8. Revise Policy 6005, Academic Credits and Graduation

2.9. Revise Policy 5044, Safe Pupil Transportation Plan

2.10. 2026-2027 Course Offering Handbook

3. Discussion Items

3.1. Report from Board Committees

4. Correspondence

5. Items for Next Board Meeting: Budget Workshop, Budget Hearing, Final Tax Request Hearing, EOP

6. Adjournment

NUCKOLLS COUNTY SCHOOL DISTRICT 65-0011
SUPERIOR PUBLIC SCHOOLS
SUPERIOR, NEBRASKA
July 13, 2026

Posted Locations:

- The Superior Express
- Superior Public Schools
- <https://www.superiorwildcats.org/>

Posted Dates: 06/30/2026 Superior Public Schools and <https://www.superiorwildcats.org/>
07/09/2026 The Superior Express

1. Call Hearing to Order

Hearing called to order at 7:15 p.m. by Peggy Meyer.

2. Purpose of the special hearing is for hearing support, position, criticism, suggestions or observations of patrons relating to Policy 5045 Student Fees

3. Review of Policy 5045 Student Fees

The board reviewed policy 5045.

4. Board of Education Questions and/or directives

The board had no questions.

5. Public questions or comments

There was no public comment or questions.

6. Adjournment of Special Public Hearing

Meeting adjourned at 7:19 p.m. by Peggy Meyer.

NUCKOLLS COUNTY SCHOOL DISTRICT 65-0011
SUPERIOR PUBLIC SCHOOLS
SUPERIOR, NEBRASKA
July 13, 2026

Matt Bargaen: Present, Brad Biltoft: Present, Peggy Meyer: Present, Luke Meyers: Absent, Matt Sullivan: Present, Krista Tatro: Present. Present: 5, Absent: 1.

Posted Locations:

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Posted Dates: 06/30/2026 Superior Public Schools and <https://www.superiorwildcats.org/>
07/09/2026 The Superior Express

1. Routine Business

1.1. Call Meeting to Order

Meeting was called to order at 7:30 p.m. by Peggy Meyer.

1.2. Pledge of Allegiance

1.3. Roll Call

1.4. Excuse Absent Board Member(s)

Motion to excuse absent board member Luke Meyers carried with a motion by Krista Tatro and a second by Matt Sullivan.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2. Regular Meeting Agenda

2.1. Public Participation

2.2. Activities/Athletic Director's Reports

Steph Corman gave the activities and the athletic director's report.

2.3. Superintendent's Report

Randy provided the superintendent's report. He will look further into Kids Club, need to set a date for the budget workshop. Possibly be Wednesday, August 26 at 6:00 p.m. - waiting to hear back from Carl Dietze to see if that works for him.

2.4. Consent Agenda

Motion to approve consent agenda as presented carried with a motion by Brad Biltoft and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.4.1. Approval of Previous Minutes

2.4.2. Approval of Treasurer's Report

2.4.3. Approval of School Activity Fund Report

2.4.4. Approval of Revenue Budget Report

2.4.5. Approval of Expense Budget Report

2.5. Tuition Scholarship

Motion to approve Tuition Scholarship reimbursement to Kara Gilbert in the amount of \$500.00 carried with a motion by Matt Bargaen and a second by Matt Sullivan.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.6. Approval of Previous Months Claims

Motion to approve General Fund claims for July 2026 in the amount of \$749,162.07 carried with a motion by Matt Bargaen and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Cody advised waiting for windows to come in for middle school and the playground project is complete.

2.7. Authorization of Signature of checks

Motion to remove John Whetzal from and to authorize Superintendent Randy Kort to sign checks on the Bond Fund, School Nutrition Fund, Building Fund, Depreciation Fund, Qualified Capital Purpose Fund, Student Activity and LEA Accounts. In the absence of Randy Kort, Morgan Kroeger shall be authorized to sign checks on the listed accounts carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.8. Title I Authorized Rep/Cooperative

Motion to authorize Randy Kort, Superintendent, to serve as the board's authorized representative for all matters relating to Title I carried with a motion by Krista Tatro and a second by Matt Sullivan.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.9. Title IX Coordinator

Motion to authorize Randy Kort, Superintendent, to serve as the board's authorized representative for all matters relating to Title IX carried with a motion by Matt Sullivan and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.10. Adult Breakfast and Lunch Prices

Motion to set 2026-2027 adult breakfast price at \$3.00, adult lunch price at \$5.25 and extra milk at \$.55 carried with a motion by Krista Tatro and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.11. Revise Policy 6005, Academic Credits and Graduation

Motion to revise policy 6005 as presented carried with a motion by Brad Biltoft and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

The board feels it's a good thing for students to do and be involved. Randy checked with several schools in the area and visited with KSB. The board wants to make sure KSB reviews the policy.

2.12. Revise Policy 5001, Compulsory Attendance and Excessive Absenteeism

Motion to amend to remove paragraph #1 and renumber carried with a motion by Matt Sullivan and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Motion to revise policy 5001 as presented carried with a motion by Krista Tatro and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.13. Revise Policy 5045, Student Fees

Motion to revise Policy 5045 and to approve fees as follows \$40/student K-12 (children Pre-K and under are free); \$50/Adult; \$175/Family; \$25 for FFA, Instrumental Music and Band carried with a motion by Matt Sullivan and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.14. Elementary Handbook

Motion to approve the 2026-2027 Elementary Handbook as presented carried with a motion by Krista Tatro and a second by Matt Sullivan.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Discussed breakfast and lunch prices as well as grading policies.

2.15. Academic Eligibility

Peggy provided information and details of eligibility and explanation. Discussion about what happens if a student is failing a class for a month.

2.16. Secondary Handbook

Motion to amend to update academic eligibility as discussed carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Motion to approve 2026-2027 secondary handbook with changes as discussed on academic eligibility carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Changes were made to academic eligibility and handbook will need updated.

2.17. Activities Handbook

Motion to amend to update academic eligibility as discussed carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Motion to approve the 2026-2027 Superior Middle and High School Activities handbook with changes as discussed for academic eligibility and Option B carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Changes were made to academic eligibility to match the secondary handbook and to choose Option B.

2.18. Bridge Handbook

Motion to approve the 2026-2027 Bridge handbook as presented carried with a motion by Matt Bargaen and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

No changes were made from previous year.

2.19. Staff Handbook

Motion to amend to update academic eligibility as discussed carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Motion to approve the 2026-2027 Staff Handbook as presented with changes to academic eligibility carried with a motion by Matt Sullivan and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Changes for academic eligibility need to be made to update handbook.

2.20. Local Substitute Certificates

Motion to allow holders of local substitute certificates to substitute as needed carried with a motion by Matt Sullivan and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.21. Surplus Inventory

Motion to dispose of items listed on attached surplus inventory sheet by selling or donating them carried with a motion by Krista Tatro and a second by Matt Sullivan.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Matt Sullivan: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Cody said items could be sold or donated, and he can reach out to local businesses to see if they want any of it.

3. Discussion Items

3.1. Report from Board Committees

Building and grounds met last week. Next summer need to find a way to drain water away from the new playground and also away from the building. Discussed signage for the track, areas of track need to be fixed. Land across street was surveyed, tree needs to be removed near the track, discussed tinting windows in weight room.

Safety committee will need to meet to update EOP with new staff.

4. Correspondence

4.1. July Board Quicks

5. Items for Next Board Meeting:

Budget Workshop and Area Member Meetings

6. Adjournment

Meeting adjourned at 8:54 p.m. by Peggy Meyer.

6005

Academic Credits and Graduation

Upon satisfactory completion of the necessary courses meeting the standards for graduation for the Superior Public School District and the Nebraska Department of Education, the student will be issued a diploma. Students who enter their final semester with a chance to meet graduation requirements may be allowed to participate in commencement exercises. If during their final semester, they fail to meet graduation requirements, they may return for the following semester. Students may not go through commencement exercises twice. If upon entering the final semester, the student has no chance to graduate that year, the student may not participate in commencement. Students, who have met the standards for graduation prior to the regular graduation exercises, shall not be issued a diploma until such time as the regular graduation exercises occur, unless extenuating circumstances warrant the issuance of the diploma, as determined by the administration.

Graduation Requirements:

BEGINNING WITH GRADUATING CLASS OF 2015 (2011-2012 FRESHMAN)

English	40 hrs-8 Credits
Science	30 hrs-6 Credits
Social Studies	30 hrs-6 Credits
Mathematics	30 hrs-6 Credits
Health and Physical Education	10 hrs-2 Credits
**Visual and Performing Arts	10 hrs-2 Credits
***Vocational Education	20 hrs-4 Credits
Electives	70 hrs-14 Credits

Total	240 hrs-48 Credits
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Foreign Language	20 hrs-4 Credits (This is not required, but it is recommended for students attending a four year college)
Distance Learning or On-Line Classes	(Not required, but is recommended to all students)

**Visual and Performing Arts shall be courses in the following areas: Vocal Music, Instrumental Music, Art, and Speech.

***Vocational Education shall be courses in the following areas: Ag, Family and Consumer Science, Computers, Business, and Industrial Technology.

Standards, criteria for placement into classes, and required courses for each high school grade shall be developed by the administration and published in the Student Handbook.

Community Service Requirement

Except as otherwise required by law, All enrolled high school students are required to complete 5 hours of approved community service each semester, for a total of 10 hours

per school year. Students who attend Superior Public Schools for all four years of high school will complete a minimum of 40 community service hours prior to graduation.

Community service requirements will be prorated for students who enroll after the start of the high school or withdraw from the district before graduation. The number of required hours will be adjusted based on the student's grade level at enrollment and the length of time they are enrolled in the district.

Adopted on: June 11, 2018

Revised on: July 13, 2026

Reviewed on: March 14, 2022

5044
Safe Pupil Transportation Plan
and
Pupil Transportation Vehicle Driver Satisfactory Driving Criteria

It is the goal of the school district to provide safe, comfortable and reliable transportation for bus-riding school children.

1. Emergency Procedures

a) Mechanical breakdown

In the event of a mechanical breakdown, the driver will:

- 1) Stop the vehicle in a safe location
- 2) Keep passengers in the vehicle, if it is safe to do so
- 3) Take steps to warn motorists, by activating hazard lights and placing emergency triangles
- 4) Radio or call for assistance

b) Injuries/Medical Emergencies

If a student is seriously injured or suffers from a medical emergency, the driver will stop the vehicle at the first safe opportunity. The driver will provide emergency medical assistance in accordance with the driver's first aid training. The driver will notify the school district of the emergency using the radio or other communication equipment. The district will then summon emergency medical services by immediately calling 911 and notify administrative personnel.

c) Severe Weather

1) Tornadoes.

If the driver determines that there is likelihood that a tornado will hit the vehicle, and there is not an escape route available or time to drive to a safe location, the driver will evacuate the vehicle, taking only the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the vehicle far enough away from the vehicle so that it will not roll over on the students. The driver should instruct students to cover their heads with their arms. If the students are wearing coats or jackets, they can be used to provide additional protection for their heads and bodies. If there is no time to evacuate the students after stopping

the vehicle, the driver should have the students remain in their seats and assume a protective position with their heads below window level.

2) **Winter Weather**

If the school district or driver determines that a trip is too dangerous to drive due to winter weather conditions, the district will cancel the trip.

Parents should ensure that students are appropriately dressed for winter conditions.

3) **Floods or Standing Water**

It is generally appropriate to drive through a small or regular amount of water that has accumulated from a normal or typical rainfall. However, drivers should not drive through water on the road if: the water is moving or has a current; there is dangerous debris in the water; the driver cannot determine the depth of the water or there is a known dip in the road which would create a deeper section of water; or if there is any other water condition that the driver determines is unsafe to drive through.

d) **Weapons, Hazardous Substances and Dangerous Contraband**

If a driver discovers that a passenger may have a weapon, hazardous substance or other dangerous contraband on the vehicle, he or she should remain calm and call for assistance. The driver should not inform passengers of the presence of the weapon or other contraband.

e) **Unattended Items on or Near Pupil Transportation Vehicle**

The driver shall check for unattended items on or near the vehicle as part of the exterior and interior pre-trip inspections. If circumstances make an item suspicious (because it is out of context, makes a noise, has visible wires, placement was witnessed, was hidden, has unidentified powders or putty-like substances, etc.), the driver shall not inspect, move, or otherwise touch the item. School staff will evacuate the area, then immediately report

the item to the staff member's direct supervisor, a principal, or the superintendent. If the unattended item is not suspicious (it has the characteristics of lost or misplaced property or of discarded trash, etc.), the driver may examine the item more closely. This may include looking inside the item, attempting to identify the owner, reviewing security camera footage, or talking to those nearby, and then taking appropriate action.

f) **Terroristic Threat**

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using the radio or other communication equipment. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

g) **Emergency Incident Reports**

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

2. **Drop-off**

Drivers will drop students off at a location pre-determined through communication between the school district and parents /guardians. In the event the drop-off location is uncertain or appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

3. **Evacuation of Students With Disabilities**

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate himself or herself as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

4. **Student Behavior on School Vehicles**

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

a) **Rules of Conduct on School Vehicles:**

- 1) Students must obey the driver promptly.
- 2) Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3) Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
- 4) Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5) Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6) Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7) Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 8) Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.

- 9) Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
- 10) Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11) Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12) Student must respect the rights and safety of others at all times.
- 13) Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 14) Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15) Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

b) **Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 1) Note home to parents
- 2) Suspension of bus riding privileges
- 3) Exclusion from extracurricular activities
- 4) In-school suspension
- 5) Short term or long term suspension from school
- 6) Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment

they deem appropriate, in accordance with state and federal law and board policy.

c) **Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

c) **Unattended Items on or Near Pupil Transportation Vehicle**

The driver shall check for unattended items on or near the vehicle as part of the exterior and interior pre-trip inspections. If circumstances make an item suspicious (because it is out of context, makes a noise, has visible wires, placement was witnessed, was hidden, has unidentified powders or putty-like substances, etc.), the driver shall not inspect, move, or otherwise touch the item. School staff will evacuate the area, then immediately report the item to the staff member's direct supervisor, a principal, or the superintendent. If the unattended item is not suspicious (it has the characteristics of lost or misplaced property or of discarded trash, etc.), the driver may examine the item more closely. This may include looking inside the item, attempting to identify the owner, reviewing security camera footage, or talking to those nearby, and then taking appropriate action.

c) **Terroristic Threat**

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using the radio or other communication equipment. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

c) **Emergency Incident Reports**

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

2. Drop-off

Drivers will drop students off at a location pre-determined through communication between the school district and parents/guardians. In the event the drop-off location is uncertain or appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

3. Evacuation of Students With Disabilities

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate himself or herself as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

4. Student Behavior on School Vehicles

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

c) Rules of Conduct on School Vehicles:

- 6) Students must obey the driver promptly.
- 6) Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 6) Students are prohibited from fighting, engaging in bullying, harassment or horseplay.

- 6) Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 6) Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6) Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 6) Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 6) Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
- 6) Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
- 6) Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 6) Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 6) Student must respect the rights and safety of others at all times.
- 6) Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 6) Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 6) Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

c) Consequences

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 6) Note home to parents
- 6) Suspension of bus riding privileges

- 6) Exclusion from extracurricular activities
- 6) In-school suspension
- 6) Short term or long term suspension from school
- 6) Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

c) Records

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

5. Functional Capacity of the Driver

The superintendent or designee shall confirm a pupil transportation driver's functional capacity and ability to conduct the daily tasks and emergency evacuations required of such a driver by:

- Observing the driver complete the required daily tasks and emergency evacuations;
- Observing, questioning, and/or directing the driver to perform tasks in a manner that measures the basic visual, cognitive, and physical abilities to complete the required daily tasks and emergency evacuation; or
- Directing the driver to complete a functional capacity evaluation or assessment conducted by a qualified professional.
-

The superintendent or designee will remove the driver from duties as a pupil transportation driver if he or she determines that a pupil transportation driver is not functionally capable or able to conduct the daily tasks and emergency evacuations required of such a driver.

6. Satisfactory Driving Criteria.

The superintendent or designee shall annually review every pupil transportation vehicle driver's Nebraska Department of Motor Vehicles driving record before such a driver operates a pupil transportation vehicle.

Individuals who have been convicted of any of the following or who meet any of the following conditions will not be allowed to serve as a pupil vehicle transportation driver:

- If the citation or conviction occurred at any time:
 - Motor vehicle homicide; or
 - Driving under the influence – 3rd or subsequent offense.
- If the citation or conviction occurred within the last 10 years:
 - Driving under the influence of drugs or alcohol;
 - Refusal to submit to a chemical test;
 - Failure to render aid in accident the driver was involved in;
 - Speeding 15 miles per hour or more above the posted speed limit;
 - Reckless driving (willful or otherwise);
 - Careless driving;
 - Negligent driving;
 - Leaving the scene of an accident; or
 - Failure to yield to a pedestrian with bodily injury to the pedestrian.
- If the driver has accumulated 5 points or more under an operator's license point system within the last 4 years.

The superintendent designee has the discretion to prohibit school personnel from driving a school vehicle for a citation or arrest for the above offenses or any other offense or reason. The superintendent or designee will make the final determination about the ability of an individual to serve as a pupil vehicle transportation driver.

Pupil vehicle transportation drivers must inform the superintendent or designee of any citation or conviction related to their driving within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier.

7. Emergency Evacuation Drill Procedures for Students Who Ride in Small Vehicles.

For purposes of this policy, "small vehicle" shall have the same meaning as in Rule 91 from the Nebraska Department of Education.

In a small vehicle accident or emergency situation, the driver must use his other best judgment to decide what action shall be taken.

The primary responsibility is pupil safety. In an emergency it may be necessary that the vehicle be evacuated.

Students who are transported in a Small Vehicle shall be instructed in safe riding practices and participate in emergency evacuation drills at least twice during each school year. These drills shall be conducted in an appropriate location.

Drills shall be conducted to address each of the following reasons that an emergency evacuation may be required:

- The vehicle is on fire, in danger of catching fire, or is close to an existing fire or highly combustible material. Passengers shall be evacuated at least 100 feet or more upwind from the vehicle.
- The vehicle is stopped at an unsafe location and unable to move. The driver shall use his or her judgment regarding the need to evacuate and the distance of the evacuation.
- The vehicle's final stopping position: is in the path of any train or adjacent to railroad tracks; could change and increase danger; or is such that there is danger of collision. The driver shall evacuate the vehicle and use his or her judgment regarding the distance of the evacuation.

The safety of students is of utmost importance and must be given first consideration. Absent extenuating circumstance, the driver will place the transmission in park, activate the hazard warning lights, set the emergency brake, turn the ignition off, and remove the ignition key prior to evacuation.

If possible, students should exit the vehicle on the side away from any roadway.

During an evacuation, students should generally be led to a safe place at least 100 feet off the road in the direction of oncoming traffic. If there is a risk from spilled hazardous materials, lead the students upwind of the vehicle at least 300 feet.

After evacuation, the driver should address any injured students and call 911, law enforcement, or other authorities or service providers as the situation dictates. The driver shall then promptly inform the school district about the emergency situation.

Drivers shall not leave the scene until appropriate transportation arrangements have been made for all students and he/she has been instructed by a member of the administrative team that he/she may leave.

The school may select, train, and prepare students to assist in evacuation in the event that the driver is incapacitated or otherwise unable to direct the evacuation. Such training can include, but need not be limited to, turning off ignition switches; setting emergency brakes; summoning help; using windows for evacuation in emergencies; setting flags and reflectors or reflective triangles; directing the evacuation; and training with evacuation equipment.

Evacuation of Students with Disabilities

Drivers should assess each student's ability to evacuate himself or herself from a Small Vehicle as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any specialized equipment in the vehicle and used by disabled students that would aid in the actual evacuation.

Emergency Equipment. Emergency equipment may include first aid kits, fire extinguishers, reflectors, flags, vehicle hazard lights, and other similar equipment. Drivers and students (as appropriate) should be made familiar with the purpose and use of this equipment during drills.

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