

ESU 15, as a partner with our area schools and communities, will provide leadership and services to support the improvement of teaching and learning.

REGULAR MEETING March 11, 2024 AT 12:00 PM

AGENDA

1. Opening Procedures
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Open Meetings Act
 - d. Verification of Publication and Notification
 - e. Roll Call
 - i. Excuse Absent Board Members
2. Comments from Guests
3. Staff Presentations
4. Action Items
 - a. Consent Agenda
 - i. Approve Minutes of February Meeting
 - ii. Approve March Bills
 - iii. Approve the February Treasurer's report
 - iv. Approve March Agenda
5. Approve Memorandum of Understanding and hire Brianna Hawks as .20 FTE Professional Development/Reading Specialist.
6. Approve Cindy Richardson as designated signature in absence of Board President or Board Secretary/Treasurer.
7. Discussion Items
 - a. Review and Discuss ESU 15 Administrator Contract.
8. Reports
 - a. Administrator
 - i. ESU Work and Updates
 - ii. Steering Committee Update - Frameworks Visit April 16, 2025
 - iii. PR Committee and Logo/Branding
 - iv. Calendar
 - b. Board
 - c. Executive Session:
 - d. Legislative Update
9. Adjournment

The Educational Service Unit Board of Directors reserves the right to go into closed session for purposes in accordance with LB 84-1410(1).

REGULAR MEETING

Tuesday, February 13, 2024 12:00 PM Central

ESU#15-McCook Office & Via DL
305 East 1st Street
McCook, Nebraska 69001

Present: 7, Absent: 3.

1. Opening Procedures

1.a. Call to Order

President Repass called the meeting to order at 12:00 pm.

1.b. Pledge of Allegiance

Pledge of Allegiance was cited.

1.c. Open Meetings Act

1.d. Verification of Publication and Notification

President Repass confirmed the meeting was advertised according to policy.

1.e. Roll Call

Present were: Nathan Behlke, Marty Conroy, Mary Dueland, Michael Harris, Jon Letchenberg, Kate Repass and Jesse Stevens.

1.e.i. Excuse Absent Board Members

A motion was made by Michael Harris to excuse absent board members: Gossen, Loop and Sandman, seconded by Jesse Stevens Motion Passed.

Larry Gossen: Absent, Jason Loop: Absent, Allison Sandman: Absent, Nathan Behlke: Yea, Martin Conroy: Yea, Mary Dueland: Yea, Michael Harris: Yea, Jon Lechtenberg: Yea, Kate Repass: Yea, Jesse Stevens: Yea

Yea: 7, Nay: 0, Absent: 3

Absent board members:

2. Comments from Guests-Jack Moles

Jack Moles spoke to the board about NRSCA and explained what he does for NRSCA. From getting state funding for our rural schools to maintaining control and fighting to keep the control in the schools/ESUs. Protect and promote ESUs. NRSCA is working on improving the rural teacher shortage. This year there were seventy-two sped teacher openings and seventy-nine applications.

The ESU 15 board meeting was Mr. Moles's ninety-fifth school/ESU board meeting that he has attended. Mr. Moles spoke about the benefits of membership. The spring conference is on March 14-15th, 2024. NRCSA has given out \$44,000 in scholarships. Teletherapy services for mental health for students and staff.

3. Staff Presentations

3.a. Angie Dickey - Staff Development Coordinator; Tonya Olsen - School Psychologist
ESU 15 School Psych, Tonya Olsen, presented to the board. Tonya updated the board on staff development numbers. ESU 15 has offered thirty-three trainings this year so far. ESU 15 has

three school Psychs, and they do testing, observations and interventions for students.

ESU 15 Staff Developer, Angie Dickey, updated the board on Staff Development. They have sent out surveys to the schools to see what services they are needing. She has also been working on school improvement goals. Which includes MTSS trainings. Angie will also be starting the PLC process. A lot of districts don't have high quality teaching materials. Dr Lynn Herr, is coming in to discuss AI. She will be discussing what AI is and how to use it.

3.b. Public Relations Committee and Steering Committee updates.

The Public Relations and Steering Committees updated the board on the Logo. Sara Calvert, Migrant Director, updated the board on the PR committee. The logo is being updated for ESU15, something to pop. A marketing firm helped with the logo, and they are getting close to choosing one. The next meeting is next Monday. They have had positive responses about the new website.

Steering Committee update. They will look at rating ourselves and what we need to improve on. It will help us to decide on the areas where we can improve, and our school improvement review will be in 2 years.

4. Action Items

4.a. Consent Agenda

A motion was made by Mary Dueland to approve the consent agenda, seconded by Martin Conroy Motion Passed.

Larry Gossen: Absent, Jason Loop: Absent, Allison Sandman: Absent, Nathan Behlke: Yea, Martin Conroy: Yea, Mary Dueland: Yea, Michael Harris: Yea, Jon Lechtenberg: Yea, Kate Repass: Yea, Jesse Stevens: Yea

Yea: 7, Nay: 0, Absent: 3

4.a.i. Approve Minutes of January Meeting

4.a.ii. Approve February Bills

February Liabilities \$139,199.12 and Payroll \$68,953.60.

4.a.iii. Approve the January Treasurer's report

4.a.iv. Approve February Agenda

4.b. Approve NASB Membership Dues

A motion was made by Martin Conroy to approve NASB Membership Dues, seconded by Michael Harris Motion Passed.

Larry Gossen: Absent, Jason Loop: Absent, Allison Sandman: Absent, Nathan Behlke: Yea, Martin Conroy: Yea, Mary Dueland: Yea, Michael Harris: Yea, Jon Lechtenberg: Yea, Kate Repass: Yea, Jesse Stevens: Yea

Yea: 7, Nay: 0, Absent: 3

4.c. Approve 2024-25 Consortium Agreement with ESU 16

A motion was made by Jesse Stevens to approve 2023-24 Consortium Agreement with ESU 16, seconded by Martin Conroy Motion Passed.

Larry Gossen: Absent, Jason Loop: Absent, Allison Sandman: Absent, Nathan Behlke: Yea,

Martin Conroy: Yea, Mary Dueland: Yea, Michael Harris: Yea, Jon Lechtenberg: Yea, Kate Repass: Yea, Jesse Stevens: Yea
Yea: 7, Nay: 0, Absent: 3

4.d. Approve SPED Strategies bill.

A motion was made by Mary Dueland to approve SPED Strategies bill, seconded by Jon Lechtenberg Motion Passed.

Larry Gossen: Absent, Jason Loop: Absent, Allison Sandman: Absent, Nathan Behlke: Yea, Martin Conroy: Yea, Mary Dueland: Yea, Michael Harris: Yea, Jon Lechtenberg: Yea, Kate Repass: Yea, Jesse Stevens: Yea
Yea: 7, Nay: 0, Absent: 3

5. Discussion Items

5.a. 2023-24 Financial Status

Mr. Picquet updated the board on the financial status of ESU 15 at the halfway mark through the 2023-24 fiscal year.

5.b. Legislative Update

Mr. Picquet updated the board on the legislative session. LB1306 would change the professional practice process. It is currently a very long process.

The ESU Legislative Day will be held March 12th, 2024 and the NRCSA Spring Conference will be March 13-14th, 2024.

5.c. Board Workshop Review

Mr. Picquet updated the board on the ESU 15 & ESU 16 Board Workshop held on January 24, 2024. It went well with the need to make changes going forward.

6. Reports

6.a. Administrator

Mr. Picquet updated the board on the committee meeting coming up.

- Steering and Continuous Improvement Visit
- PR Committee-2/19/2024
- NDE- Committee of Practitioners 3/20
- NASB State Conference Planning Committee 3/26;
- Region V NCSA 1/17/2024.

6.b. Board

6.c. Executive Session:

7. Adjournment

The meeting adjourned at 1:15 pm and the next board meeting is March 11, 2024, via video conference @ noon.

ESU 15

Check Listing Report

Payables 3/11/2024

Check Date	Check Number	Payee	Description	Amount
03/11/2024	36485	Alig, Luke	building maintenance	\$199.87
03/11/2024	36486	Ambience Counseling Center, LLC	mental health services-maywood	\$4,735.11
03/11/2024	36487	Beavers, Heather	mileage/asha registration	\$1,585.82
02/15/2024	36412	Black Hills Energy	mccook-natural gas	\$389.87
03/11/2024	36488	Bosselman Energy, Inc	propane	\$386.26
03/11/2024	36489	Brenning, Laurie	misc-meals	\$296.99
03/11/2024	36490	Burke, Sharriea	mileage	\$775.19
03/11/2024	36491	Calvert, Sara	mileage	\$808.02
03/11/2024	36492	Capital One	fees	\$33.20
03/11/2024	36493	CenturyLink (AZ)	telephone	\$82.08
03/11/2024	36494	City of McCook	utilities-mccook	\$70.42
03/11/2024	36438	Community First Bank	direct deposit fee	\$39.60
03/11/2024	36439	Cortney Crocker	mileage	\$666.65
03/11/2024	36440	CPI	cpi membership	\$200.00
03/11/2024	36441	Dickey, Angie	mileage	\$1,532.91
03/11/2024	36442	Eakes Office Plus	copies	\$320.99
03/11/2024	36443	Educational Service Unit 16	strengthen ell students	\$50.00
03/11/2024	36444	Educational Service Unit 2	dmarcian license agreement fees	\$478.40
03/11/2024	36445	Educational Service Unit 9	sped billing discussion	\$15.00
03/11/2024	36446	Educational Service Unit Coord Council	sparq negotiations	\$1,000.00
03/11/2024	36447	EL Achieve Inc	el achieve -symposium	\$2,975.00
03/11/2024	36448	Englot, Angie	mileage	\$762.46
03/11/2024	36449	Esch, Barb	mileage	\$649.68
03/11/2024	36450	Esu #15 Cafeteria/125 Plan	admin fees	\$90.00
02/29/2024	36427	Great Plains Communications	telephone	\$561.87
03/11/2024	36451	Great Plains Communications	telephone-imperial	\$70.95
03/11/2024	36452	Hanson, John	mileage	\$198.32
03/11/2024	36453	Harris, Michael	board mileage	\$16.08
03/11/2024	36454	Hitchcock County Schools	peak-tip writing/supplies art plc	\$600.11
03/11/2024	36455	Hometown Family Radio	advertising	\$600.00
03/11/2024	36456	Hometown Leasing	copier lease	\$293.30
03/11/2024	36457	Jon Lechtenberg	board mileage	\$83.08
03/11/2024	36458	KnowBe4 Inc.	knowbe4 subscription	\$891.00
03/11/2024	36459	Krutsinger, Lisa	mileage	\$1,033.14
03/11/2024	36460	Kunemann, Carol	mileage	\$1,207.34
03/11/2024	36461	Lopez, Aida	migrant-mileage	\$940.01
03/11/2024	36462	McCook Daily Gazette	legal notice	\$10.03
03/11/2024	36463	McCook Public Schools	hanson ins	\$871.41
03/11/2024	36464	Nebraska Department of Education EC	prt-gold-osep support training	\$20.00
03/11/2024	36465	Nebraska Public Power Dist	utilities-mccook	\$152.98
03/11/2024	36466	Occupational Therapy Services	ot services	\$8,402.75
03/11/2024	36467	Olsen, Tonya	mileage	\$1,597.55
03/11/2024	36468	Picquet, Phillip	mileage	\$747.84
03/11/2024	36469	Pristine Clean	cleaning-mccook/trenton	\$640.00
03/11/2024	36470	Propio Language Services	migrant language services	\$25.00
03/11/2024	36471	Rainbow Promise Preschool	migrant-contracted services	\$120.00
03/11/2024	36472	Repass, Kate	board mileage	\$50.92
03/11/2024	36473	Richardson, Cynthia	board mileage	\$34.84
03/11/2024	36474	Sehnert's Bakery	supplies	\$51.84
03/11/2024	36475	Strand, Amy	mileage	\$131.99
03/11/2024	36476	Taste of Texas	ai meal	\$198.72
03/11/2024	36477	Trails West Texaco	meal	\$83.74

03/11/2024	36478	University of Nebraska	asd network state conf	\$685.00
03/11/2024	36479	USBANK	credit card	\$1,925.41
03/11/2024	36480	Verizon	phone-service coord	\$53.65
02/15/2024	36413	Viaero	migrant-phone	\$41.23
03/11/2024	36481	Village Of Trenton	utilities-trenton	\$323.01
03/11/2024	36482	Walker, Kelcey	mileage	\$653.92
03/11/2024	36483	Weimer, Todd	mileage	\$222.44
03/11/2024	36484	Werkmeister, Jessica	mileage	\$444.88
03/01/2024	Liability	Aflac	Aflac After Tax	\$897.62
03/01/2024	Liability	Blue Cross And Blue Shield	BCBS EE+CH HSA	\$31,785.40
03/01/2024	Liability	KUNNEMANN HSA	HSA EE Carol Kunnemann	\$50.00
03/01/2024	Liability	Colonial Life & Accident Insurance Co.	Colonial Life & Acc Ins	\$42.75
03/01/2024	Liability	Community First Bank	NPERS	\$20,955.44
03/01/2024	Liability	Community First Bank-FICA	Federal Withholding	\$7,839.97
03/01/2024	Liability	Community First Bank-FICA	FICA	\$12,766.72
03/01/2024	Liability	Community First Bank-FICA	Medicare	\$2,985.76
03/01/2024	Liability	RICHARDSON HSA	HSA EE Cynthia McCorkle	\$100.00
03/01/2024	Liability	Esu #15 Cafeteria/125 Plan	Cafeteria 125	\$1,866.68
03/01/2024	Liability	BRENNING HSA	HSA EE Laurie Brenning	\$223.00
03/01/2024	Liability	LegalShield, Inc	Pre-pd ID shield	\$71.80
03/01/2024	Liability	MASA Global Building	MASA	\$70.00
03/01/2024	Liability	MG Trust Company	MG 403(b)	\$3,725.00
03/01/2024	Liability	Nebraska Depart. Of Revenue	State Withholding - NE	\$3,311.02
03/01/2024	Liability	Principal Life Insurance Co.	LTD	\$282.33
03/01/2024	Liability	BURKE HSA	HSA EE SHARRIEA BURKE	\$160.00
03/01/2024	Liability	Vision Service Plan (CT)	Vision- Family- 125	\$189.48
			Payables	\$129,450.84
			Payroll	69226.82
			Total Expenditures	\$198,677.66

2023-24**Taxes Collected**

	Budget Amt.	September	October	November	December	January	February	March	April	May	June	July	Aug	% PAID	BALANCE
Chase	\$216,146.09	28,694.02	13,823.17	2,331.95	1,191.96	53,466.51	27,231.05							0.59	\$88,807.97
Dundy	\$140,294.73	27,132.24	12,342.41	1,384.94	283.24	23,138.47	14,956.62							0.56	\$61,056.81
Frontier	\$87,059.09	12,864.59	5,580.04	250.21	228.94	18,840.23	4,393.91							0.48	\$44,901.17
Furnas	\$14,327.96	1,459.28	914.09	338.66	0.00	3,831.25	342.97							0.48	\$7,441.71
Hayes	\$78,126.88	12,133.69	4,529.80	1,149.49	344.37	18,293.66	7,720.38							0.57	\$33,955.49
Hitchcock	\$120,621.17	23,038.86	5,280.75	1,259.40	550.42	26,350.93	12,517.81							0.57	\$51,623.00
Lincoln	\$37,661.02	7,749.69	2,474.74	66.49	226.07	8,163.72	1,485.71							0.54	\$17,494.60
Perkins	\$21.59		0.01			0.01	1.18							0.06	\$20.39
Red Willow	\$215,546.63	41,227.00	6,039.88	3,171.97	518.05	36,916.12	13,647.16							0.47	\$114,026.45
Total	\$909,805.16	154,299.37	50,984.89	9,953.11	3,343.05	189,000.90	82,296.79	0.00	0.00	0.00	0.00	0.00	0.00	54%	\$419,927.05

February, 2024 Treasurer Report

Balances as of Feb 27, 2024

Checking Account- ESU#15	\$ 961,743.08	Comm First Bank Balance-ESU#15	\$ 961,743.08
Money Market-Comm First Bank	\$ 155,644.91	-Outstanding checks	\$4,181.67
Flex Accts	\$2,000,000.00	March 2024 checks	\$ 198,677.66
Total	3,117,387.99	Total	\$ 758,883.75

Outstanding Checks

Date	Check #	Description	Amount
6/13/2022	34876	Cherie McClintock	\$ 75.00
12/7/2023	36210	Angie Englot	\$ 1,025.49
12/7/2023	36239	Kate Repass	\$ 49.78
1/11/2024	36272	Nathan Behlke	\$ 39.30
1/11/2024	36286	Angie Englot	\$ 625.53
2/13/2024	36350	Beavers, Heather	\$ 523.07
2/13/2024	36351	Nathan Behlke	\$ 72.36
2/13/2024	36379	Lisa Krutsinger	\$ 347.35
2/13/2024	36382	McCook Chamber Of Commerce	\$ 300.00
2/13/2024	36390	Tonya Olsen	\$ 418.20
2/13/2024	36391	Kimberly Pearson	\$ 36.18
2/13/2024	36397	Kate Repass	\$ 50.92
2/13/2024	36408	Walker, Kelcey	\$ 228.62
2/15/2024	36412	Black Hills Energy	\$ 389.87
Total Outstanding			\$4,181.67

Receipts

Date	Description	Amount
1/24/2024	State of NE- Service Coord	\$2,747.77
1/25/2024	State of NE-Mental Health	\$1,200.00
	State of NE-Service Coord	\$1785.36
1/31/2024	State of NE-Core Services	\$11268.58
2/1/2024	NASB-Alicap refund	\$36.00
	Angie Englot	\$290.00
	Southwest Schools	\$17899.99
2/7/2024	Perkins Co. Treasurer	\$1.18
2/12/2024	Lincoln Co Treasurer	\$1,485.71
2/13/2024	Hayes Center Schools	\$16631.99
2/15/2024	Red Willow Co Treasurer	\$13647.16
	Chase Co Treasurer	\$27231.05
	Dundy Co Treasurer	\$14956.62
	Frontier Co Treasurer	\$4,393.91
	Furnas Co Treasurer	\$342.97
	Hitchcock Co Treasurer	\$12,517.81
	Southwest Schools	\$17,899.99
	Dundy Co Schools	\$25,481.42
	Hitchcock Co Schools	\$26,360.93
	Maywood Schools	\$18,042.12
	McCook Schools	\$9,821.88
	Medicine Valley Schools	\$19,688.47
	Wauneta/Palisade Schools	\$23,031.67
1/31/2024	State of NE-Mental Health	\$5,000.00
2/21/2024	Hayes Center Treasurer	\$7,720.38
2/27/2024	Community First Bank	\$432.38
	Community First Bank-MM	\$208.67
Total Outstanding		\$280,124.01

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The Educational Service Unit Board of Directors reserves the right to go into closed session for purposes in accordance with LB 84-1410(1).

Memorandum of Understanding

This Memo of Understanding (“M.O.U.”) reflects the agreement between Educational Service Unit 16, hereinafter referred to as “ESU 16” and Educational Service Unit 15, hereinafter referred to as ESU 15,” for Early Childhood Teaching & Learning Consultant services.

As agreed by ESU 16 and ESU 15:

- ESU 16 shall receive \$25,479.40 per year, which shall be in exchange for the following services and benefits provided, .2 FTE of 220 contract (44 days) to be completed between August 1, 2024 - July 31, 2025.

\$17,141.75 for 20% Early Childhood, Reading T&L Consultant Salary
\$8337.45 for 20% Early Childhood, Reading T&L Consultant Benefits

- Mileage related to ESU 15 trainings/support will be billed monthly to coincide with the federal mileage reimbursement rates.
- If either of the parties wishes to renegotiate the contents of the Memorandum of Understanding, the negotiations shall begin on or about January 1st prior to the following July 1st the M.O.U. would become effective. If either of the parties in the Memorandum of Understanding wishes to end the arrangement described above, that party shall give written notice to the other by January 1st of its intention not to continue the current arrangement for the following school year. Attached to the written notice shall be a copy of the Minutes wherein the Motion for intent to terminate this agreement has been ratified by either the ESU 16 Board of Directors or the ESU 15 Board of Directors.
- Authority shall be given to the Board Presidents or Designated Representatives to negotiate future cost adjustments to this original MOU.
- This agreement is contingent upon the employment of the current Early Childhood Teaching & Learning Consultant.

The parties recognize that this relationship benefits both Educational Service Unit 16 and Educational Service Unit 15, and that it is in the mutual interest of all members of the Consortium, ESU 16 and ESU 15 for everyone concerned to work together in a cooperative manner. Should a situation arise where mediation is required, the Administrator and two officers of the ESU 15 Board of Directors, and the Administrator and two officers of the ESU 16 Board of Directors shall confer and reach a mutual agreement.

The Memorandum of Understanding shall be subject to review and revision on an annual basis. Signed and executed this ____ day of _____, 2024.

EDUCATIONAL SERVICE UNIT 15

EDUCATIONAL SERVICE UNIT 16

Board President or Designated Representative

Board President or Designated Representative