

AGENDA
Sapulpa Public Schools
Regular Virtual and Physical Meeting
Washington Administration Center Board Room
511 E Lee
Sapulpa, OK 74066
Monday, March 9, 2020 at 6:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

- I. Call the meeting to order and Pledge of Allegiance to the American Flag
- II. Formal Adoption of the Agenda.
 - A. Motion, discussion, and vote on Motion to formally adopt Agenda.
- III. Consent Agenda
 - A. Approval of the Meeting Minutes for 2.10.20 Regular Meeting.
 - B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 972 through 1033.
 - C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 137 through 145.
 - D. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance numbers 80 through 83.
 - E. Approval of 2019-20 Bond Fund 33 Purchase Order encumbrance numbers 71 through 73.
 - F. Approval of the monthly financial reports of the School Activity Funds account.
 - G. Approval of the Treasurer's Report on the status of Funds and Investments.
 - H. Approval of the 20-21 Yearbook Contracts for Sapulpa Public Schools:
 - 1. Sapulpa High School--Herff Jones
 - 2. Sapulpa Jr. High--Herff Jones
 - 3. Sapulpa Middle School--Ruth Kelly Studio
 - 4. Freedom Elementary--Herff Jones
 - 5. Holmes Park Elementary--Jostens
 - 6. Jefferson Heights Elementary-Ruth Kelly Studio
 - 7. Liberty Elementary Stem Academy-Ruth Kelly Studio
 - I. Approval of OK Secondary Schools Activities Assoc Contract for Athletic Contests-Skiatook, Lady Chieftains.
 - J. Approval of Tournament of Champions Contract with Tulsa Public Schools.
 - K. Approval of Municipal Accounting System (MAS) Software Service Agreement for the 2020-21 school year.
 - L. Approval of 2020 E-Rate Bid for Sapulpa Public Schools.
 - M. Approval of Sparks Reed Architecture & interiors Agreement.

N. Approval of 2020 Flavours by Sodexo at ORU for Junior/Senior Prom.

O. Approval of Out of State Activity Trips.

P. Approval of Fundraisers.

IV. Hearing from the Public

V. Information and Discussion Items

A. Superintendent Comments

VI. Action Items

A. New Business - items not known or foreseen when agenda was posted.

B. Discussion, motion, and vote on a motion to approve/disapprove the updated 544.1.3 Student Activity Drug Testing Policy, as a third read.

C. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$9,910,000 General Obligation Building Bonds of the School District.

D. Consider and approve an Agreement for Bond Counsel Services with Hilborne and Weidman.

E. Proposed Executive Session to discuss Personnel listed and to conduct an ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

1. Vote to convene in Executive Session

2. To acknowledge the Board has returned to Open Session

3. Statement of Executive Session Minutes

F. Personnel

1. Vote to approve/disapprove employing Personnel as per attachment.

2. Vote to accept Resignations received since the last board meeting.

VII. Adjournment

Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Monday, February 10, 2020 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Larry Hoover called the meeting to order at 6 pm. Jefferson Heights Principal, Bridget Hailey, introduced Hunter Clark, 5th Grade Student, to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the 1.13.2020 Regular Meeting Minutes.

III.B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 803 through 971.

III.C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 126 through 136.

III.D. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance numbers 74 through 79.

III.E. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 61 through 70.

III.F. Approval of the monthly financial reports of the School Activity Funds account.

III.G. Approval of the Treasurer's Report on the status of Funds and Investments.

III.H. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Kim Castaldi as the Title IX Co-Coordinators for Sapulpa Public Schools.

III.I. Accept and approve the employee assignment for Mrs. Katherine Stufflebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

III.J. Approval of the 2019-20 Audit Contract and Engagement Letter with Sanders, Bledsoe & Hewett.

III.K. Approval of Vision Bank Shawnee Invitational Basketball Tournament Contract for January 21-23, 2020.

III.L. Approval of the Oklahoma Secondary Schools Activities Association Contract for Athletic Contest through Bishop Kelley High School.

III.M. Approval of Declaration of Surplus:

III.N. Approval of Out of State Activity Trips.

III.O. Approval of Fundraisers.

To approve Consent Agenda items A-O passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong started his comments by congratulating Principal Alison Owens and Staff for their A+ Celebration held on February 7, 2020. Joy Hofmeister, State Superintendent of Public Instruction, was in attendance to honor Freedom Elementary staff and students. Freedom Elementary has also been selected as a Blue Ribbon Nominee. Mr. Armstrong is excited about the fantastic growth going on throughout the District.

Other news he reported is that after using two Snow Days last week, the new last day of school is set for May 15th. There are two more Snow Days built into the 2019-20 school year calendar. Winter Sports are wrapping up just in time for Spring Sports to kick off. Kids Closet is under remodeling, no set date for re-opening, yet. Super excited about the Mobile Book Bus being present at the United Way Annual Awards Luncheon.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Vote to approve/disapprove the District (School Year) Calendar 2020-21.

To approve the District (School Year) Calendar 2020-21 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, vote on a motion to approve/disapprove generous donation of \$4,500 from TTCU for the General Fund.

To approve generous donation of \$4,500 from TTCU for the General Fund passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove the Muscogee Creek Nation Stem Grant Recipient Agreement for \$10,000 to fund STEM classroom resources and curriculum development.

To approve the Muscogee Creek Nation Stem Grant Recipient Agreement for \$10,000 to fund STEM classroom resources and curriculum development passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove the updated 544.1.3 Student Activity Drug Testing Policy, as a second read.
To table until next meeting passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F. Proposed Executive Session to discuss the purchase, sale or appraisal of certain real estate property, to discuss Personnel listed and conduct ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1)(B)(3) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:13 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.2. Vote to acknowledge the Board has returned to Open Session.

President Hoover acknowledged the Board's return to Open Session at 6:48 pm.

VI.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:13 pm to discuss the purchase, sale or appraisal of certain real estate property, to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1)(B)(3) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:48 pm. Present in Executive Session were Sarah Havenstrite, Wayne Richards, Melinda Ryan Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Discussion and possible board action to approve/disapprove the sale of certain real estate property and to authorize the Superintendent of Schools to execute the details and sale of said property as discussed during Executive Session.

To approve the sale of certain real estate property and to authorize the Superintendent of Schools to execute the details and sale of said property as discussed during Executive Session passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H. Personnel

VI.H.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.2. Vote to approve/disapprove FMLA for Bailey Hamm, effective February 22, 2020, through the end of school year.

To approve FMLA for Bailey Hamm, effective February 22, 2020, through the end of school year passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.3. Vote to approve/disapproved FMLA for Heather Ridge, effective January 15, 2020, through the end of the school year.

To approve FMLA for Heather Ridge, effective January 15, 2020, through the end of the school year passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.4. Vote to approve/disapprove FMLA for Renee Ensign, effective April 2, 2020, through the end of the school year.

To approve FMLA for Renee Ensign, effective April 2, 2020, through the end of the school year passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H.5. Vote to approve/disapprove FMLA for Shelley Adams, effective January 27, 2020, through April 10, 2020.

To approve FMLA for Shelley Adams, effective January 27, 2020, through April 10, 2020 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.6. Vote to approve/disapprove FMLA for Shain Stevens, effective January 30, 2020, through April 23, 2020.
To approve FMLA for Shain Stevens, effective January 30, 2020, through April 23, 2020 passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.7. Vote to approve/disapprove authorizing Shain Stevens to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Shain Stevens to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.8. Vote to approve/disapprove authorizing Terrance (Blake) Downs to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Terrance (Blake) Downs to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.9. Vote to approve/disapprove authorizing Heather Ridge to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Heather Ridge to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.10. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 6:53 pm passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 972 - 99999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	972	02/07/2020	3826	SECURITY BANK CARD CENTER INC	classroom supplies	1,160.99
11	973	02/07/2020	3826	SECURITY BANK CARD CENTER INC	Show Equipment and supplies	1,000.00
11	974	02/07/2020	31103	OSPA	621-Sped-OSPA Spring Conf. Reg. Fees-Psys	390.00
11	975	02/07/2020	31412	AMAZON CAPITAL SVCS, INC.	ADAMS/SPED/CLASSROOM SUPPLIES	665.22
11	976	02/07/2020	31412	AMAZON CAPITAL SVCS, INC.	ADAMS/SPED/CLASSROOM SUPPLIES	118.96
11	977	02/07/2020	859	TEACHER SYNERGY, LLC	ADAMS/SPED/MS SCIENCE	190.00
11	978	02/07/2020	3826	SECURITY BANK CARD CENTER INC	Tuxedo Jackets	250.00
11	979	02/07/2020	39530	COLLEGE BOARD	Title IV-AP Exam Costs	1,500.00
11	980	02/10/2020	31088	CENTRAL TECH CENTER	Training Class for Transportation Director	150.00
11	981	02/10/2020	2223	ROBERTS TRUCK CENTER	Governor Air Assembly for Bus 26	66.86
11	982	02/10/2020	2129	CECIL COX ENTERPRISES	Tires and flat repairs for district fleet	500.00
11	983	02/10/2020	31966	WESTLAKE HARDWARE	Parts and supplies for district fleet	500.00
11	984	02/11/2020	3826	SECURITY BANK CARD CENTER INC	Hotel for Math Solutions Workshop in OKC	315.00
11	985	02/12/2020	1818	MERRIFIELD OFFICE SUPPLY	SIG Data Room Supplies	143.99
11	986	02/12/2020	3826	SECURITY BANK CARD CENTER INC	Title III-Ipad cover for EL	20.00
11	987	02/13/2020	4328	MICHAEL OLEFSKY	Trombone Lessons	1,000.00
11	988	02/13/2020	931	SAIED MUSIC CO.	Instrument Repair,Purchase,Music	4,062.00
11	989	02/13/2020	82173	KAYLA OGDEN	Trumpet Lessons/Master Classes	4,500.00
11	990	02/13/2020	3826	SECURITY BANK CARD CENTER INC	Plungers (Trumpet Mutes)/Home Depot	15.00
11	991	02/13/2020	3826	SECURITY BANK CARD CENTER INC	Piano Wheels/Ace Hardware	75.00
11	992	02/13/2020	3056	ZNK PARTNERS, LLC	Marimba Field Frames	4,352.86
11	993	02/13/2020	1919	LASER SYSTEMS & SUPPORT, LLC	Laser Engraving & cutting System - Carl Perkins	11,560.00
11	994	02/14/2020	80742	BRIDGET HAILEY	Title II-Per Diem for Workshop 2/25-27/2020	1,050.00
11	995	02/14/2020	3826	SECURITY BANK CARD CENTER INC	Neglected-Hotel for Workshop in Edmond	1,050.00
11	996	02/14/2020	39899	OUHSC-CCAN	Neglected-Registration for Workshop in Edmond	2,205.00
11	997	02/14/2020	3826	SECURITY BANK CARD CENTER INC	OK State JOM Conference Expenses	450.00
11	998	02/14/2020	3826	SECURITY BANK CARD CENTER INC	OK State JOM Conference Hotel	300.00
11	999	02/14/2020	3034	CHEROKEE NATION JOM 2017	Oklahoma JOM Conference Registration	650.00
11	1000	02/14/2020	80701	STEPHANIE GREENFEATHER	Per Diem for State Convention Travel	183.00
11	1001	02/14/2020	3826	SECURITY BANK CARD CENTER INC	Hotel for State Convention	213.00
11	1002	02/14/2020	80701	STEPHANIE GREENFEATHER	Per Diem for State STAR 3/24 & 3/25	122.00

Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 972 - 99999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1003	02/14/2020	3826	SECURITY BANK CARD CENTER INC	Hotel for State STAR Events 3/24 & 3/25	200.00
11	1004	02/14/2020	3826	SECURITY BANK CARD CENTER INC	SLA 3D Printer for Engineering	2,881.70
11	1005	02/14/2020	1269	SOFTWARE HOUSE INTERNATIONAL	10 Headset VR kit	8,500.00
11	1006	02/18/2020	3826	SECURITY BANK CARD CENTER INC	Classroom Supplies	50.00
11	1007	02/18/2020	3826	SECURITY BANK CARD CENTER INC	Power Supply for HS Stage Light	165.41
11	1008	02/18/2020	2223	ROBERTS TRUCK CENTER	Block Heater Harness for Bus 4	164.68
11	1009	02/18/2020	781	O'REILLY AUTOMOTIVE STORES, INC.	A/C Compressors for International Buses	1,615.17
11	1010	02/18/2020	2223	ROBERTS TRUCK CENTER	Engine Thermostat Kit	112.28
11	1011	02/18/2020	943	VERIZON WIRELESS	Title IA-Neg MiFi for tutors at Youth Shelter	4,000.00
11	1012	02/19/2020	3826	SECURITY BANK CARD CENTER INC	Classroom Supplies	1,503.11
11	1013	02/20/2020	1421	TULSA GAS & GEAR	Portable 4x4 CNC w/ torch- Carl Perkins	9,390.00
11	1014	02/21/2020	31741	YALE CLEANERS, LLC	DRY CLEANING-GRADUATION ROBES	200.00
11	1015	02/21/2020	30514	RECOGNITION PRODUCTS, LLC	GRADUATION SUPPLIES/DIPLOMAS, GOWNS	7,000.00
11	1016	02/24/2020	39438	PHONAK	621-Sped-Audiology Supplies	2,548.99
11	1017	02/24/2020	2223	ROBERTS TRUCK CENTER	Sensor Assembly, Seal Kit, Injector Assembly	1,089.05
11	1018	02/24/2020	30514	RECOGNITION PRODUCTS, LLC	JOM Cap and Gown	1,531.25
11	1019	02/24/2020	2223	ROBERTS TRUCK CENTER	Hinge Bracket for Stop Arm Bus 25	20.82
11	1020	02/26/2020	1871	TULSA STAGE & TOP	STAGE FOR GRADUATION	2,236.00
11	1021	02/26/2020	93	LUANN BEAR	JOM Cultural Caterer	100.00
11	1023	02/27/2020	2223	ROBERTS TRUCK CENTER	Sensor Assembly and Injector Seal Kit	326.27
11	1024	02/27/2020	2223	ROBERTS TRUCK CENTER	Drum Rear Wheel, Brakes	507.76
11	1025	02/27/2020	2223	ROBERTS TRUCK CENTER	Air Suspension Bags for Bus 26	260.80
11	1026	02/27/2020	8202	PENSKE COMMERCIAL VEHICLES, US, LLC	Fender for Bus 307	223.24
11	1027	02/27/2020	3186	COUNTRYSIDE DIESEL REPAIR LLC	Diagnosis of Bus 34 to adjust valves	255.00
11	1028	02/27/2020	3826	SECURITY BANK CARD CENTER INC	PCB board for LED stage light at HS Auditorium	74.07
11	1029	03/02/2020	3826	SECURITY BANK CARD CENTER INC	NOTARY E & O RENEWAL-M JONES	90.00
11	1030	03/02/2020	235	CCOSA-COOP COUNCIL OK SCH	615-Sped-CCOSA Summer Conf Registration	650.00
11	1031	03/02/2020	3826	SECURITY BANK CARD CENTER INC	615-Sped-P-card-Best Western Plus Hotel for CCOSA	420.00
11	1032	03/02/2020	3046	J.A.M. DISTRIBUTING COMPANY	Mobile Delvac Oil for Fleet	2,874.55
11	1033	03/02/2020	3826	SECURITY BANK CARD CENTER INC	OK FFA FOUNDATION TRUST Dues	200.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 972 - 99999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	\$87,949.03
					Payroll Total:	\$26,613,998.23
					Balance Forward:	\$0.00
					Report Total:	\$26,701,947.26

Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 137 - 99999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	137	02/07/2020	796	O G & E	DISTRICT ELECTRICAL SERVICE-FEB	32,000.00
21	138	02/12/2020	2228	TIER ONE LAWN	Lawn Spraying Service	800.00
21	139	02/12/2020	3202	Maintenance Supply Company, Inc.	District Custodial Supplies	6,000.00
21	140	02/18/2020	796	O G & E	DISTRICT ELECTRICAL SERVICE	40,000.00
21	141	02/19/2020	32	CINTAS CORPORATION	Building cleaning supplies/District	1,000.00
21	142	02/20/2020	532	SPORTS SURFACE MANAGEMENT	MAINTENANCE OF SPORT TURF	2,250.00
21	143	02/21/2020	39384	T & T POWERSPORTS	Parts and service/ grounds	35.00
21	144	02/24/2020	89	DOUGLAS PRODUCTS LLC	Antifreeze for Middle School Chiller	840.00
21	145	02/26/2020	3123	PERFORMANCE STAGE, INC.	Equipment Rental/Lift	1,350.00

Non-Payroll Total:	\$84,275.00
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Payroll Total:	\$182,976.67
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Balance Forward:	\$0.00
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Report Total:	\$267,251.67
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Sapulpa Public Schools
Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 80 - 99999, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	80	02/07/2020	1845	HEARTLAND SCHOOL SOLUTIONS	Web-based Back of House software	3,380.00
22	81	02/20/2020	2822	SNA OF OKLAHOMA	Leadership Training	420.00
22	82	02/20/2020	3826	SECURITY BANK CARD CENTER INC	Hotel rooms for Leadership Training	300.00
22	83	03/02/2020	61072	ROSE CARTER	Mileage for Bank Deposits from Freedom	75.00
Non-Payroll Total:						\$4,175.00
Payroll Total:						\$968,037.43
Balance Forward:						\$0.00
Report Total:						\$972,212.43

Sapulpa Public Schools
Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 71 - 99999, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	71	02/18/2020	1919	LASER SYSTEMS & SUPPORT, LLC	LENS & AIR SOURCE KIT FOR ENGRAVER	961.00
33	72	02/19/2020	3231	BOONE & BOONE SALES CO.	WATER PUMP FOR SMS	4,990.00
33	73	02/24/2020	2183	RIVERSIDE HEAT & AIR	CONTROL BOARD FOR SMS HVAC	515.00
Non-Payroll Total:						\$6,466.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$6,466.00

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2020 - 2/29/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$5,357.71	\$0.00	\$0.00	\$3,186.41	\$2,171.30	\$748.08	\$1,423.22
802 HS OFFICE	\$5,407.15	\$831.81	\$0.00	\$628.35	\$5,610.61	\$4,763.21	\$847.40
803 CREDIT RECOVERY	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
804 ID BADGE	\$3,687.53	\$220.00	\$0.00	\$0.00	\$3,907.53	\$667.05	\$3,240.48
805 HS ART	\$11,951.31	\$0.00	\$0.00	\$1,101.00	\$10,850.31	\$2,245.25	\$8,605.06
806 HS BAND	\$5,955.74	\$179.65	\$0.00	\$1,064.92	\$5,070.47	\$3,659.47	\$1,411.00
807 HS BAND BOOSTER CONCESSION	\$21,991.14	\$2,000.00	\$0.00	\$20,218.04	\$3,773.10	\$1,428.12	\$2,344.98
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$196.00	\$40.00	\$0.00	\$0.00	\$236.00	\$0.00	\$236.00
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$5,282.91	\$0.00	\$0.00	\$0.00	\$5,282.91	\$0.00	\$5,282.91
812 HS BUSINESS PROF ASSOC (BPA)	\$634.03	\$537.63	\$0.00	\$0.00	\$1,171.66	\$390.00	\$781.66
814 HS AP EXAMS	\$6,641.00	\$0.00	\$0.00	\$0.00	\$6,641.00	\$6,641.00	\$0.00
815 HS FCCLA	\$1,627.19	\$710.00	\$0.00	\$5.20	\$2,331.99	\$1,367.84	\$964.15
816 HS INDIAN ED PANTRY	\$238.68	\$0.00	\$0.00	\$39.50	\$199.18	\$170.00	\$29.18
817 HS LIBRARY	\$2,094.24	\$0.00	\$0.00	\$447.34	\$1,646.90	\$45.63	\$1,601.27
818 HS NATIONAL HONOR SOCIETY	\$5,374.55	\$2,360.00	\$0.00	\$1,361.38	\$6,373.17	\$2,762.01	\$3,611.16
819 GREEN-THUMB CHIEFTAINS	\$937.92	\$140.00	\$0.00	\$61.23	\$1,016.69	\$242.68	\$774.01
820 HS NAACP	\$158.88	\$0.00	\$0.00	\$0.00	\$158.88	\$93.16	\$65.72
821 HS SENIORS 2021	\$3,587.15	\$0.00	\$0.00	\$0.00	\$3,587.15	\$100.00	\$3,487.15
822 HS SENIORS 2020	\$7,233.73	\$244.00	\$0.00	\$122.58	\$7,355.15	\$893.11	\$6,462.04
823 HS SENIORS 2022	\$3,062.98	\$0.00	\$0.00	\$33.40	\$3,029.58	\$0.00	\$3,029.58
824 HS SCIENCE & ENGINEERING	\$10,655.22	\$0.00	\$0.00	\$0.00	\$10,655.22	\$4,696.62	\$5,958.60
825 HS SPANISH HONOR SOCIETY	\$1,107.28	\$0.00	\$0.00	\$120.00	\$987.28	\$170.00	\$817.28
826 HS SPECIAL ED/OLYMPICS	\$16,793.14	\$174.41	\$0.00	\$0.00	\$16,967.55	\$16,530.00	\$437.55
827 HS STUDENT COUNCIL	\$4,248.43	\$1,815.00	\$0.00	\$1,209.48	\$4,853.95	\$756.67	\$4,097.28
828 HS VOCAL MUSIC	\$29,565.15	\$1,150.30	\$0.00	\$7,449.65	\$23,265.80	\$10,231.50	\$13,034.30
829 HS AG ED & FFA	\$18,446.18	\$23,760.00	\$0.00	\$2,475.67	\$39,730.51	\$7,871.92	\$31,858.59
830 HS LYONS SPED	\$1,704.98	\$0.00	\$0.00	\$0.00	\$1,704.98	\$0.00	\$1,704.98
831 HS YEARBOOK	\$10,751.79	\$0.00	\$0.00	\$4,141.57	\$6,610.22	\$176.79	\$6,433.43
832 HS SIZEMORE SPED	\$488.33	\$0.00	\$0.00	\$0.00	\$488.33	\$0.00	\$488.33
833 HS FISHING TEAM/CLUB	\$70.50	\$0.00	\$0.00	\$0.00	\$70.50	\$0.00	\$70.50
834 HIDER TRUST- FFA SCHOLARSHIPS	\$20,650.95	\$0.00	\$0.00	\$0.00	\$20,650.95	\$0.00	\$20,650.95
835 HS BAND AUXILIARIES	\$6,902.27	\$1,520.00	\$264.00	\$3,502.55	\$5,183.72	\$1,528.95	\$3,654.77
836 HS BAND TRIPS	\$42,007.79	\$8,725.18	(\$264.00)	\$260.49	\$50,208.48	\$4,998.94	\$45,209.54
837 HS BAND GRANTS	\$52,217.23	\$0.00	\$0.00	\$5,954.18	\$46,263.05	\$5,525.83	\$40,737.22
838 HS PING PINGS	\$4,794.27	\$0.00	\$0.00	\$0.00	\$4,794.27	\$532.00	\$4,262.27
839 HS FCA	\$0.00	\$1,602.05	\$0.00	\$0.00	\$1,602.05	\$0.00	\$1,602.05
840 HS INDIAN PARENT COMMITTEE	\$519.04	\$0.00	\$0.00	\$85.47	\$433.57	\$0.00	\$433.57
841 HS SAPULPA INDIAN CLUB	\$1,834.63	\$0.00	\$0.00	\$0.00	\$1,834.63	\$1,700.00	\$134.63
842 HS KEY CLUB	\$468.58	\$0.00	\$0.00	\$0.00	\$468.58	\$0.00	\$468.58
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$16,898.71	\$649.75	\$0.00	\$1,080.50	\$16,467.96	\$1,654.99	\$14,812.97
845 HS CULINARY ARTS	\$1,344.17	\$0.00	\$0.00	\$566.10	\$778.07	\$371.40	\$406.67
846 HS JROTC	\$45,180.49	\$0.00	\$0.00	\$2,419.81	\$42,760.68	\$8,387.05	\$34,373.63
847 HIDER TRUST- JROTC SCHOLARSHIPS	\$16,126.47	\$0.00	\$0.00	\$0.00	\$16,126.47	\$0.00	\$16,126.47
848 HS SCHOOL NURSE	\$2,134.74	\$0.00	\$0.00	\$0.00	\$2,134.74	\$0.00	\$2,134.74
850 CANNON SCHOLARSHIP- FFA	\$270.00	\$0.00	\$0.00	\$0.00	\$270.00	\$0.00	\$270.00
851 HS SENIOR GIRL EVENTS	\$3,203.43	\$500.00	\$0.00	\$0.00	\$3,703.43	\$1,800.00	\$1,903.43
852 HS FIRST ROBOTICS	\$43,200.12	\$0.00	\$0.00	\$3,668.67	\$39,531.45	\$10,270.00	\$29,261.45
853 MIRANDA BROOKE MEM SCHOLARSHIP	\$3,175.00	\$0.00	\$0.00	\$0.00	\$3,175.00	\$0.00	\$3,175.00
854 HS INDIAN ED STAFF DEV	\$3,320.88	\$111.00	\$0.00	\$0.00	\$3,431.88	\$1,478.22	\$1,953.66
855 HS PHYSICS	\$684.22	\$0.00	\$0.00	\$0.00	\$684.22	\$0.00	\$684.22
856 E-SPORTS	\$1.91	\$0.00	\$0.00	\$0.00	\$1.91	\$0.00	\$1.91
857 JH OFFICE	\$3,810.35	\$85.00	\$0.00	\$115.99	\$3,779.36	\$2,131.19	\$1,648.17
860 JH LIBRARY	\$1,695.10	\$0.00	\$0.00	\$0.00	\$1,695.10	\$579.57	\$1,115.53
863 JH STUDENT COUNCIL	\$2,858.88	\$2,281.56	\$0.00	\$250.00	\$4,890.44	\$2,117.81	\$2,772.63

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2020 - 2/29/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
864 JH VOCAL MUSIC	\$7,950.33	\$614.00	\$0.00	\$0.00	\$8,564.33	\$350.00	\$8,214.33
866 JH YEARBOOK	\$4,316.97	\$70.00	\$0.00	\$0.00	\$4,386.97	\$0.00	\$4,386.97
870 JH ART	\$806.22	\$0.00	\$0.00	\$0.00	\$806.22	\$725.00	\$81.22
871 JH TAPS	\$2,898.85	\$0.00	\$0.00	\$229.00	\$2,669.85	\$150.00	\$2,519.85
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$5,196.63	\$0.00	\$0.00	\$676.56	\$4,520.07	\$1,066.56	\$3,453.51
877 MS OFFICE	\$7,977.07	\$354.34	\$0.00	\$1,052.61	\$7,278.80	\$883.75	\$6,395.05
878 MS LIBRARY	\$106.32	\$0.00	\$0.00	\$0.00	\$106.32	\$0.00	\$106.32
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
881 MS YEARBOOK	\$1,245.75	\$105.00	\$0.00	\$0.00	\$1,350.75	\$0.00	\$1,350.75
883 MS CHOIR	\$8,030.50	\$40.00	\$0.00	\$208.26	\$7,862.24	\$890.00	\$6,972.24
885 MS NASA	\$369.63	\$0.00	\$0.00	\$0.00	\$369.63	\$230.70	\$138.93
886 MS NJHS	\$873.95	\$0.00	\$0.00	\$0.00	\$873.95	\$100.00	\$773.95
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$1,047.36	\$0.00	\$0.00	\$0.00	\$1,047.36	\$1,039.69	\$7.67
892 SPED DIRECTOR	\$728.68	\$0.00	\$0.00	\$0.00	\$728.68	\$150.49	\$578.19
893 LIBERTY LIBRARY	\$1,158.16	\$0.00	\$0.00	\$238.32	\$919.84	\$110.00	\$809.84
894 LIBERTY MISC	\$1,069.54	\$0.00	\$0.00	\$37.00	\$1,032.54	\$568.79	\$463.75
895 LIBERTY FUNDRAISING	\$6,270.98	\$0.00	\$0.00	\$1,342.60	\$4,928.38	\$3,139.83	\$1,788.55
896 LIBERTY STEM CLUB	\$27,946.77	\$24,316.22	\$0.00	\$11,644.88	\$40,618.11	\$25,398.53	\$15,219.58
897 LIBERTY GRANTS	\$732.23	\$0.00	\$0.00	\$273.15	\$459.08	\$271.71	\$187.37
900 FREEDOM MISC	\$2,767.98	\$1,989.53	\$150.00	\$14.24	\$4,893.27	\$2,253.98	\$2,639.29
901 FREEDOM FUNDRAISING	\$5,853.67	\$2,200.00	\$0.00	\$3,913.38	\$4,140.29	\$105.50	\$4,034.79
902 FREEDOM LIBRARY	\$1,250.26	\$0.00	\$0.00	\$168.47	\$1,081.79	\$400.00	\$681.79
903 FREEDOM GRANTS	\$971.00	\$0.00	\$0.00	\$758.78	\$212.22	\$0.00	\$212.22
907 JEFFERSON HTS MISC	\$1,779.42	\$0.00	\$0.00	\$0.00	\$1,779.42	\$1,268.08	\$511.34
908 JEFFERSON HTS FUNDRAISING	\$11,939.12	\$7,379.85	\$0.00	\$184.00	\$19,134.97	\$2,480.98	\$16,653.99
910 JEFFERSON HTS GRANTS	\$8,572.39	\$0.00	\$0.00	\$0.00	\$8,572.39	\$338.74	\$8,233.65
911 JEFFERSON HTS LIBRARY	\$2,055.81	\$0.00	\$0.00	\$0.00	\$2,055.81	\$338.05	\$1,717.76
919 HOLMES PARK MISC	\$7,528.17	\$0.00	\$0.00	\$102.48	\$7,425.69	\$2,612.87	\$4,812.82
920 HOLMES PARK FUNDRAISING	\$37,725.61	\$19,160.50	\$0.00	\$15,038.32	\$41,847.79	\$11,850.68	\$29,997.11
921 HOLMES PARK LIBRARY	\$714.07	\$0.00	\$0.00	\$0.00	\$714.07	\$0.00	\$714.07
922 HOLMES PARK GRANTS	\$2,648.06	\$0.00	\$0.00	\$0.00	\$2,648.06	\$2,339.02	\$309.04
929 DISTRICT STEM	\$7,700.00	\$0.00	\$0.00	\$0.00	\$7,700.00	\$1,510.50	\$6,189.50
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
932 GT GRANTS	\$11,820.21	\$0.00	\$0.00	\$0.00	\$11,820.21	\$300.00	\$11,520.21
933 NOW (INTEREST INCOME)	\$20,987.53	\$1,912.60	\$0.00	\$0.00	\$22,900.13	\$100.00	\$22,800.13
934 DRIVERS EDUCATION	\$6,125.00	\$0.00	\$0.00	\$0.00	\$6,125.00	\$0.00	\$6,125.00
936 STEM-CAMP INVENTION	\$31,582.90	\$0.00	\$0.00	\$0.00	\$31,582.90	\$0.00	\$31,582.90
937 LATCHKEY	\$66,734.63	\$16,020.93	\$0.00	\$498.96	\$82,256.60	\$1,600.61	\$80,655.99
939 EDUCATION FOUNDATION	\$79.90	\$0.00	\$0.00	\$0.00	\$79.90	\$0.00	\$79.90
941 LOCAL SCH CHILD WELFARE	\$60,986.24	\$0.00	\$0.00	\$15,186.70	\$45,799.54	\$27,799.54	\$18,000.00
943 ALTERNATIVE SCHOOL GRANTS	\$228.49	\$0.00	\$0.00	\$0.00	\$228.49	\$193.93	\$34.56
945 SPS FOOD SERV ASSOC	\$8,030.64	\$0.00	\$0.00	\$0.00	\$8,030.64	\$100.00	\$7,930.64
946 SOFT DRINK MONEY	\$46,490.96	\$872.26	(\$150.00)	\$1,083.04	\$46,130.18	\$8,072.92	\$38,057.26
947 ALTERNATIVE SCHOOL	\$4,533.89	\$440.00	\$0.00	\$606.30	\$4,367.59	\$665.90	\$3,701.69
948 JACKSON SCHOLARSHIP	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	\$0.00	\$1,054.00
949 CLEARING ACCOUNT	\$1,837.00	\$0.00	\$0.00	\$0.00	\$1,837.00	\$0.00	\$1,837.00
950 SERVICE CENTER	\$280.43	\$0.00	\$0.00	\$0.00	\$280.43	\$57.40	\$223.03
952 CHROMEBOOK INS/REPAIR	\$12,433.28	\$0.00	\$0.00	\$2,069.77	\$10,363.51	\$8,318.31	\$2,045.20
954 5TH GRADE ELEM BASKETBALL	\$2,361.66	\$2,452.00	\$0.00	\$1,812.00	\$3,001.66	\$0.00	\$3,001.66
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34
957 HOMELESS	\$564.99	\$0.00	\$0.00	\$0.00	\$564.99	\$0.00	\$564.99
958 STUDENT ACTIVITY DRUG TEST FEE	\$9,706.60	\$165.00	\$0.00	\$133.00	\$9,738.60	\$2,663.00	\$7,075.60
960 ATHLETIC SPORTS OVERALL	\$9,648.86	\$60.00	\$0.00	\$4,940.38	\$4,768.48	\$4,548.25	\$220.23
961 FOOTBALL BUDGET	\$25,725.89	\$0.00	\$0.00	\$12,185.25	\$13,540.64	\$5,250.93	\$8,289.71

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2020 - 2/29/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
962 BOYS BASKETBALL BUDGET	\$2,437.46	\$0.00	\$0.00	\$0.00	\$2,437.46	\$75.00	\$2,362.46
963 GIRLS BASKETBALL BUDGET	\$2,250.60	\$0.00	\$1,535.10	\$3,735.10	\$50.60	\$0.00	\$50.60
964 BASEBALL BUDGET	\$7,050.48	\$0.00	\$0.00	\$3,085.00	\$3,965.48	\$3,862.50	\$102.98
965 SOFTBALL BUDGET	\$1,141.69	\$0.00	\$0.00	\$350.91	\$790.78	\$50.00	\$740.78
966 WRESTLING BUDGET	\$7,066.49	\$0.00	\$0.00	\$650.40	\$6,416.09	\$2,944.60	\$3,471.49
967 TENNIS BUDGET	\$1,679.52	\$0.00	\$0.00	\$0.00	\$1,679.52	\$843.00	\$836.52
968 TRACK BUDGET	\$4,594.08	\$0.00	\$0.00	\$1,227.00	\$3,367.08	\$1,500.00	\$1,867.08
969 GOLF BUDGET	\$2,836.26	\$0.00	\$0.00	\$672.00	\$2,164.26	\$0.00	\$2,164.26
971 ATHLETIC - BOOSTER CLUB	\$55,541.37	\$6,966.68	(\$1,535.10)	\$11,903.64	\$49,069.31	\$10,910.44	\$38,158.87
972 CROSS COUNTRY BUDGET	\$8,804.42	\$0.00	\$0.00	\$491.10	\$8,313.32	\$0.00	\$8,313.32
973 BOYS SOCCER BUDGET	\$2,027.44	\$0.00	\$0.00	\$0.00	\$2,027.44	\$800.90	\$1,226.54
974 ATHLETICS - TRAINER	\$6.46	\$0.00	\$0.00	\$0.00	\$6.46	\$0.00	\$6.46
975 GIRLS SOCCER BUDGET	\$8,479.08	\$0.00	\$0.00	\$5,837.25	\$2,641.83	\$200.00	\$2,441.83
976 GIRLS VOLLEYBALL BUDGET	\$3,130.89	\$0.00	\$0.00	\$0.00	\$3,130.89	\$0.00	\$3,130.89
977 CHEER BUDGET	\$1,217.09	\$0.00	\$0.00	\$384.00	\$833.09	\$300.00	\$533.09
978 ALL EVENTS GATE	\$8,847.13	\$14,679.74	\$0.00	\$12,069.81	\$11,457.06	\$1,111.09	\$10,345.97
979 JR HIGH CHEER	\$451.09	\$0.00	\$0.00	\$148.10	\$302.99	\$1.00	\$301.99
983 DRUG TEST-PHYSICALS	\$828.60	\$0.00	\$0.00	\$55.98	\$772.62	\$0.00	\$772.62
986 CHIEFTAIN CENTER CONCESSION	\$6,153.01	\$9,035.17	\$0.00	\$2,076.79	\$13,111.39	\$2,236.38	\$10,875.01
Total	\$1,083,160.79	\$158,471.16	\$0.00	\$178,654.01	\$1,062,977.94	\$254,805.21	\$808,172.73

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
FEBRUARY 2020**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	INSURANCE FUND
BEG BALANCE	5,017,480.49	485,141.26	130,887.39	1,232,057.44	3,835,265.40	43,809.88
DEPOSITS	3,078,968.10	160,046.82	203,333.60	0.00	956,940.30	40,156.97
CHILD NUT CLEARING			45,233.61			
CHECKS ISSUED						
Current Year	2,408,728.80	58,873.16	143,437.74	116,438.50	0.00	37,500.00
Prior Year	230.00	0.00	0.00	0.00	0.00	0.00
END BALANCE	5,687,489.79	586,314.92	236,016.86	1,115,618.94	4,792,205.70	46,466.85
Last Yr Same Month	6,405,726.81	503,241.72	442,474.31	2,349,388.12	4,991,788.93	0.00
Gain or (Loss)	\$ (718,237.02)	\$ 83,073.20	\$ (206,457.45)	\$ (1,233,769.18)	\$ (199,583.23)	\$ 46,466.85

We are starting to make some headway in the deficit compared to prior year in the General, Building, CN, and Sinking Funds.
My projection is that we will end the General Fund with a decrease of around \$500,000. If ad valorem surprises us with a big increase or fails to meet expectations, that would go up or down.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.



Kenda Terrones, Treasurer

GENERAL FUND

	PREVIOUS <u>TOTAL</u>	CURRENT <u>MONTH</u>	NEW <u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	4,120,458.59	1,098,213.05	5,218,671.64
Prior Ad Valorem	134,973.32	12,313.59	147,286.91
Homestead & In Lieu Tax	49,700.45	2,411.37	52,111.82
Interest Earned	54,424.44	15,703.62	70,128.06
Rental of Facilities	2,100.00	0.00	2,100.00
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	57,193.07	0.00	57,193.07
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	53,338.80	491.57	53,830.37
Donations and Contributions	8,500.00	1,025.00	9,525.00
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>86,395.61</u>	<u>13,795.14</u>	<u>100,190.75</u>
Local TOTALS	4,567,084.28	1,143,953.34	5,711,037.62

County Revenue

Mill Levy	419,554.29	102,275.27	521,829.56
Mortgage Tax	<u>61,644.65</u>	<u>12,361.40</u>	<u>74,006.05</u>
County TOTALS	481,198.94	114,636.67	595,835.61

State Revenue

Gross Production	121,536.54	15,245.07	136,781.61
Auto Tags	929,370.26	132,252.86	1,061,623.12
School Land	278,086.96	41,516.06	319,603.02
Tax Stamps & Other Misc	2,990.41	801.49	3,791.90
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	6,997,674.00	1,166,279.00	8,163,953.00
Flexible Benefit	1,536,775.62	247,335.48	1,784,111.10
Alternative Ed/High Challenge	36,881.92	18,440.95	55,322.87
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	44,100.00	0.00	44,100.00
Reading Sufficiency	63,448.22	0.00	63,448.22
State Textbook Allocation	94,337.52	15,722.92	110,060.44
Driver's Education	12,710.00	0.00	12,710.00
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.00	0.82	0.82
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	3,660.00	0.00	3,660.00
Voc. Incentive Assistance	17,338.00	0.00	17,338.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	10,138,909.45	1,637,594.65	11,776,504.10

Federal Revenue

	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>
FEMA	0.00	0.00	0.00

Title VII - Indian Ed (561)	108,573.64	15,286.09	123,859.73
JROTC	41,538.37	6,201.29	47,739.66
SIG Grants -Liberty	230,045.90	0.00	230,045.90
Title I (511)	653,822.70	77,161.64	730,984.34
Title II Part A (541)	100,518.47	8,636.03	109,154.50
IDEA-B Flow Thru (621)	486,446.42	72,510.69	558,957.11
IDEA-B Preschool 3-5 (641)	18,115.22	1,785.55	19,900.77
Title 10 (596)	26,894.94	1,202.15	28,097.09
JOM (563)	36,119.54	0.00	36,119.54
Carl Perkins (421)	<u>43,468.01</u>	<u>0.00</u>	<u>43,468.01</u>
Federal TOTALS	1,745,543.21	182,783.44	1,928,326.65
TOTAL GEN FUND	16,932,735.88	3,078,968.10	20,011,703.98
 <u>BUILDING FUND</u>			
Current Taxes	588,472.42	156,843.73	745,316.15
Prior Taxes	19,274.55	1,758.59	21,033.14
In Lieu of Taxes	7,086.97	344.38	7,431.35
Facility Rental	9,720.00	1,100.00	10,820.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.12	0.12
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
Building Fund TOTALS	626,053.94	160,046.82	786,100.76
 <u>CHILD NUTR FUND</u>			
Local (Meals, Interest, etc)	211,895.22	45,233.61	257,128.83
State Reimbursement	199,932.37	21,884.37	221,816.74
Federal Reimbursement	<u>430,461.97</u>	<u>136,215.62</u>	<u>566,677.59</u>
Child Nutrition Fund TOTALS	842,289.56	203,333.60	1,045,623.16
 <u>TOTAL GF/BF/CNF</u>	 18,401,079.38	 3,442,348.52	 21,843,427.90
 <u>BOND FUND</u>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Bond Fund TOTALS	0.00	0.00	0.00
 <u>SINKING FUND</u>			
Current Taxes	3,545,215.73	944,438.66	4,489,654.39
Prior Taxes	117,650.47	10,427.22	128,077.69
In Lieu of Taxes	43,803.20	2,073.72	45,876.92
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sinking Fund TOTALS	3,706,669.40	956,939.60	4,663,609.00
 <u>INSURANCE REIMBURSEMENT FUND</u>	 640,451.18	 40,156.97	 680,608.15
GRAND TOTAL	22,748,199.96	4,439,445.09	27,187,645.05

GENERAL FUND EXPENDITURE COMPARISON

<u>ACCOUNTS PAYABLE</u>						<u>CERTIFIED PAYROLL</u>						<u>SUPPORT PAYROLL</u>					
		Monthly		YTD				Monthly		YTD				Monthly		YTD	
AP 2018-19	AP 2019-20	Diff	Sub Total	% Change		Cert 18-19	Cert 19-20	Diff	Sub Total	% Change		Supp 18-19	Supp 19-20	Diff	Sub Total	% Change	
Jul	412,681	416,766	4,086	0.99%	Jul	130,069	169,856	39,787	39,787	30.59%	Jul						
Aug	256,819	279,188	22,370	8.71%	Aug	279,489	1,130,772	851,284	891,070	318.82%	Aug	291,941	536,383	244,442	244,442	83.73%	
Sep	374,640	222,002	-152,638	-40.74%	Sep	1,699,779	1,805,623	105,843	996,914	6.23%	Sep	575,650	581,050	5,400	249,842	0.94%	
Oct	167,110	313,194	146,084	87.42%	Oct	1,587,674	1,681,613	93,939	1,090,852	5.92%	Oct	545,164	547,499	2,335	252,177	0.43%	
Nov	185,944	172,741	-13,203	-7.10%	Nov	1,585,508	1,705,829	120,321	1,211,173	7.59%	Nov	559,213	530,335	-28,877	223,300	-5.16%	
Dec	142,962	134,807	-8,155	-5.70%	Dec	1,737,394	1,694,660	-42,734	1,168,439	-2.46%	Dec	523,161	526,634	3,474	226,774	0.66%	
Jan	159,325	115,246	-44,080	-27.67%	Jan	1,590,393	1,668,349	77,956	1,246,394	4.90%	Jan	521,170	517,723	-3,446	223,327	-0.66%	
Feb	113,479	150,922	37,443	33.00%	Feb	1,704,811	1,741,198	36,386	1,282,780	2.13%	Feb	577,048	516,610	-60,439	162,888	-10.47%	
Mar	134,403		-134,403	-100.00%	Mar	1,719,826		-1,719,826	-437,045	-100.00%	Mar	557,713		-557,713	-394,825	-100.00%	
Apr	175,621		-175,621	-100.00%	Apr	1,576,414		-1,576,414	-2,013,460	-100.00%	Apr	531,272		-531,272	-926,097	-100.00%	
May	127,760		-127,760	-100.00%	May	1,576,399		-1,576,399	-3,589,859	-100.00%	May	553,785		-553,785	-1,479,882	-100.00%	
Jun	190,841		-190,841	-100.00%	Jun 12	1,565,984		-1,565,984	-5,155,843	-100.00%	Jun 5	545,229		-545,229	-2,025,111	-100.00%	
Jun 30	31,048		-31,048	-100.00%	Jun 30			0	-5,155,843		Jun 30			0	-2,025,111		
					(Jul)	1,428,866		-1,428,866	-6,584,709	-100.00%	(Jul)	586,594		-586,594	-2,611,706	-100.00%	
					(Aug)	1,299,467		-1,299,467	-7,884,177	-100.00%	(Aug)	236,454		-236,454	-2,848,160	-100.00%	
TOTAL	2,472,631	1,804,867	-667,764			19,482,076	11,597,899					6,604,394	3,756,234				

ACCOUNTS PAYABLE AND PAYROLL SUMMARY

AP&PR 19-20	YTD TOTAL	AP&PR 18-19	YTD TOTAL	Mo Diff	Mo % Change	Total % Change
Jul	586,622	586,622	542,750	43,872	8.08%	8.08%
Aug	1,946,344	2,532,966	828,248	1,370,999	135.00%	84.75%
Sep	2,608,674	5,141,641	2,650,069	4,021,068	-1.56%	27.87%
Oct	2,542,306	7,683,947	2,299,948	6,321,016	10.54%	21.56%
Nov	2,408,905	10,092,852	2,330,665	8,651,681	3.36%	16.66%
Dec	2,356,101	12,448,954	2,260,555	10,912,235	4.23%	14.08%
Jan	2,301,318	14,750,271	2,266,771	13,179,007	1.52%	11.92%
Feb	2,408,729	17,159,000	2,281,860	15,460,866	5.56%	10.98%
Mar	0	17,159,000	2,277,539	17,738,405		
Apr	0	17,159,000	2,283,307	20,021,713		
May	0	17,159,000	2,257,944	22,279,657		
Jun	0	17,159,000	5,884,484	28,164,141		
TOTAL	17,159,000.01		28,164,140.59	-11,005,141		

YTD TOTALS

AP YTD%	CP YTD%	SP YTD%	
0.99%	30.59%	0.00%	Jul
8.71%	318.82%	83.73%	Aug
-12.1%	47.26%	17.68%	Sep
1.6%	29.51%	15.01%	Oct
0.5%	22.93%	11.63%	Nov
-0.1%	16.64%	9.18%	Dec
-2.7%	14.48%	7.36%	Jan
-0.4%	12.44%	4.49%	Feb
			Mar
			Apr
			May
			(Jun)

EXPENDITURE PERCENTAGES

	19-20	18-19	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07	05-06
AP	10.52%	8.78%	9.81%	9.13%	9.18%	12.85%	13.66%	12.31%	11.42%	12.13%	13.59%	14.13%	13.89%	16.06%	16.74%
CERT	67.59%	67.79%	67.46%	68.01%	69.37%	66.32%	65.73%	69.14%	68.24%	68.44%	68.45%	67.09%	67.34%	64.94%	64.13%
SUPP	21.89%	23.45%	22.73%	22.86%	21.45%	20.82%	20.60%	18.55%	20.34%	19.42%	17.97%	18.78%	18.77%	19.00%	19.13%
ALL PR	89.48%	91.24%	90.19%	90.87%	90.82%	87.15%	86.34%	87.69%	88.58%	87.87%	86.41%	85.87%	86.11%	83.94%	83.26%
TOTAL	100.00%	100.01%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

UTILITIES COMPARISON 2017-18 TO 2019-20

	410 <u>Water</u>	623 <u>Diesel</u>	624 <u>Electricity</u>	625 <u>Gasoline</u>	627 <u>Nat'l Gas</u>	<u>MO</u> <u>TOTAL</u>	<u>YTD</u> <u>TOTAL</u>	<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
Jul 17	12,762	2,179	36,117	1,733	2,517	55,308	55,308	5,607	5,607	11.28%
Aug 17	13,918	275	50,675	952	2,247	68,066	123,375	5,836	11,444	10.22%
Sep 17	14,726	5,866	70,665	2,269	2,424	95,950	219,324	9,618	21,061	10.62%
Oct 17	15,064	8,738	68,873	2,582	2,882	98,140	317,464	25,512	46,573	17.19%
Nov 17	15,655	9,949	64,543	2,066	2,105	94,317	411,781	-237	46,336	12.68%
Dec 17	13,813	9,997	49,825	1,744	2,855	78,234	490,015	13,972	60,308	14.03%
Jan 18	12,627	6,980	39,510	1,219	14,222	74,557	564,573	-1,681	58,627	11.59%
Feb 18	13,263	11,118	38,694	2,253	15,861	81,190	645,762	12,434	71,061	12.36%
Mar 18	13,473	12,079	44,300	2,209	11,975	84,036	729,798	17,258	88,319	13.77%
Apr 18	13,547	10,035	42,401	2,061	10,309	78,353	808,151	15,046	103,365	14.67%
May 18	13,958	9,162	36,900	3,393	5,739	69,153	877,304	4,503	107,867	14.02%
Jun 18	13,987	13,287	36,002	3,962	3,551	70,789	948,093	13,362	121,230	14.66%
TOTAL										
Jul 18	13,493		51,728		2,348	67,569	67,569	12,261	12,261	
Aug 18	13,640	6,419	59,286	6,209	2,159	87,713	155,282	32,405	44,666	28.76%
Sep 18	14,198	8,594	56,217	3,168	2,416	84,594	239,877	-11,356	33,311	13.89%
Oct 18	15,164	12,551	61,639	3,309	2,649	95,311	335,188	-2,829	30,482	9.09%
Nov 18	15,896	16,415	59,224	0	4,018	95,554	430,741	1,237	31,718	7.36%
Dec 18	12,758	11,815	38,543		6,626	69,742	500,483	-8,493	23,226	4.64%
Jan 19	12,374	10,440	33,268	0	13,620	69,702	570,184	-4,856	18,370	3.22%
Feb 19	15,087	9,780	30,075		16,935	71,877	642,061	-9,313	9,057	1.41%
Mar 19	13,795	10,950	32,734		13,964	71,443	713,504	-12,593	-3,536	-0.50%
Apr 19	12,962	10,007	30,886		12,145	66,001	779,505	-12,352	-15,888	-2.04%
May 19	13,859	18,714	27,639		7,604	67,816	847,321	-1,337	-17,224	-2.03%
Jun 19	14,802	11,403	27,789		3,959	57,954	905,275	-12,835	-30,059	-3.32%
Jul 19	13,466		39,988		1,268	54,722	54,722	-12,847	-12,847	-23.48%
Aug 19	13,155	2,489	45,733	3,535	2,309	67,221	121,943	-20,492	-33,339	-27.34%
Sep 19	14,550	7,658	60,281	2,961	2,180	87,630	209,573	3,036	-30,304	-14.46%
Oct 19	16,451	12,725	71,410	3,270	2,326	106,181	315,754	10,870	-19,434	-6.15%
Nov 19	15,551	15,630	63,334	3,025	2,770	100,310	416,064	4,756	-14,677	-3.53%
Dec 19	13,565	11,586	40,967	3,044	6,698	75,861	491,925	6,119	-8,558	-1.74%
Jan 20	11,527	8,678	31,172	2,177	11,529	65,083	557,008	-4,619	-13,176	-2.37%
Feb 20	12,686	12,922	32,651	2,267	11,073	71,599	628,607	-278	-13,454	-2.14%

General Fund
2019-20 WORKING BUDGET - Initial

	Initial Budget	
	2019-20	
WADM	6,018	
State Allocation - Initial	\$ 13,474,428	
Allocation adjustment	\$ 52,405	
Textbook appropriations	\$ 180,674	
Projected Other Revenue (Local, State, Federal)	\$ 14,953,406	
Mid-Term Adjustment 12/20/19	\$ (568,178)	
CURRENT YEAR REVENUE (EON)	\$ 28,092,735	
2018-19 Carryover (audited)	\$ 2,801,709	
Total Revenue per EON	\$ 30,894,444	
 Projected Expenses		
Salaries	\$ 20,599,842	***
Benefits	\$ 5,866,835	***
Purchased Professional & Technical Services	\$ 92,609	**
Contracted Property Services	\$ 260,000	*
Other Contracted Services	\$ 300,000	
Supplies & Materials	\$ 1,275,000	
Property Expenses	\$ 100,000	
Other Objects	\$ 350,000	
Total Expenses	\$ 28,844,286	
 Projected Carryover	 \$ 2,050,158	 7.30%
Estimated add'l Ad Valorem	316,349.30	
	\$ 2,366,507.17	8.42%

Reduced for amount of copier leases (\$40,000)
 Reduced by amount of software leases moved to bond (\$132,391)
 Includes \$1220 raise plus \$120,000 for 4 new positions. Reduced by \$120,000
 of payroll moved to building fund



HERFF JONES

Kris Hooper
10745 S. Sandusky Ave. - Tulsa, OK 74137
(918) 289-7190 - rkhooper@herffjones.com

PRINTING AGREEMENT

Year(s) Covered: 2021 2022 2023 2024 2025
 New Renewal Date: 12/6/2019

Multi-year agreements include 15 free copies per year of the agreement.

Subject to the terms hereof, the Customer (school) named below hereby engages HERFF JONES, Inc., and Herff Jones agrees, to print and bind the specified publication during the Years Covered (specified above).

<p>School Name: Sapulpa High School Address: 3 South Mission Street City/State/Zip: Sapulpa, OK 74066 Job Number: 40214 Title/Publication: Current Enrollment: 987</p> <p>Correspond With Name: Mr. Seth Shibley Title: Principal Address: 3 S Mission St City/State/Zip: Sapulpa, OK 74066-4633 Phone Number: (918) 224-6560 x 2700 Fax Number: 918-224-0174 Email: seshibley@sapulpaps.org</p> <p>Send Invoice To Name: Mr. Seth Shibley Title: Principal Address: 3 S Mission St City/State/Zip: Sapulpa, OK 74066-4633 Phone Number: (918) 224-6560 x 2700 Tax Exemption Number: 515355 Pre-Payment Option Desired: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Shipping Information Requested Book Ship Date: May 01, 2021 Ship Book To: Mr. Seth Shibley Requested Kit Ship Date: April 25, 2020 Ship Kit To: Mr. Seth Shibley</p> <p>Price does not include shipping.</p>	<p>Specifications Program: 800 All Color Concept Trim Size: 8 1/2 X 11 Pages: 140 Copies: 350 Submission Method: Web (eDesign) Cover: Concept Custom Cover - 4/C Litho Cover Proof 4-C (100% to size)</p> <p>Binding: Squarebacked</p> <p>Endsheet: Vibracolor</p> <p>Paper: 100# Gloss</p> <p>Proofs: Self Proof (eDesign)</p> <p style="text-align: right;">Base Price: \$13,376.83</p> <p>Additional Features</p> <table border="0"> <tr><td>Unlimited Technical Support</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Regular Service Visits; 1 per month or as needed</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Custom Cover Art Session</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Color Plus Image Enhancement (JPGs)</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Workshop Scholarship for 2020 - Up to \$1000</td><td style="text-align: right;">\$0.00</td></tr> </table> <p style="text-align: right;">Printing Agreement Total: \$13,376.83</p>	Unlimited Technical Support	\$0.00	Regular Service Visits; 1 per month or as needed	\$0.00	Custom Cover Art Session	\$0.00	Color Plus Image Enhancement (JPGs)	\$0.00	Workshop Scholarship for 2020 - Up to \$1000	\$0.00
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Custom Cover Art Session	\$0.00										
Color Plus Image Enhancement (JPGs)	\$0.00										
Workshop Scholarship for 2020 - Up to \$1000	\$0.00										

If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed _____ for same specifications.

This agreement is subject to the terms shown on the reverse side and is binding on Herff Jones and the Customer for the Years Covered, subject to such terms.

YEARBOOK PLANT USE

Customer Number _____ Date Received _____

Seth Shibley _____ Principal

Board President

Kris Hooper

Representing Herff Jones

Terms and Conditions of This Yearbook Printing Agreement

This **Yearbook Printing Agreement** will be governed by Indiana law. The "Years Covered" by this **Yearbook Printing Agreement** are shown at the top of the facing page. The Base Specifications on the facing page apply to the publication for the first Year Covered and shall likewise apply to each Book(s) for each subsequent Year Covered, as applicable, unless modified specifications for subsequent years are agreed in writing (Modified Base Specifications"). Modified Base Specifications shall be conclusively authorized by **Customer** when signed only by an Authorized School Representative named on the facing page (or his or her successor). Base Specifications (or any Modified Base Specifications) shall only become final and binding upon **Herff Jones** upon written acceptance by the **Herff Jones** printing facility of such specifications (including price). **Herff Jones'** printing facility will determine shipment date upon confirmation of specifications for a Year Covered. For each Year Covered after the first year, the deadline for submission of Modified Specifications is October 1 of the prior school year. If **Customer** has not provided signed Modified Specifications by such date, the Base Specifications on the facing page shall apply to such Year Covered and **Herff Jones** shall print the Book(s) for such year on such basis. **Customer** agrees to prepare all copy in strict accordance with instructions and materials furnished by **Herff Jones**.

If this **Yearbook Printing Agreement** covers more than one (1) year, then, **Herff Jones** shall provide to **Customer** fifteen (15) additional copies of each year's Book free of charge for the term of the **Yearbook Printing Agreement**. If this **Yearbook Printing Agreement** covers more than one (1) year, **Customer** acknowledges that Herff Jones is relying upon **Customer's** commitment herein for the following: To purchase supplies of paper, ink, and cover manufacturing materials; To determine staffing levels based upon expected production demands and timelines, given known capacities; To make financial investments in its programs, processes and technology improvements.

Herff Jones will not be liable for losses or delays as a result of strikes, accidents, acts of God, government restrictions, or any other cause beyond its control and such delays shall not constitute a breach of contract.

Ship Date will be maintained as specified herein, provided that the **Submission Deadlines** approved and/or published by **Herff Jones** have been met as specified. **Ship Date** for subsequent years covered will remain in same week, adjusted for calendar date shift. All shipments are F.O.B. the printing facility, including extra copies should they be available.

For each year covered, **Customer** agrees to pay a first deposit equal to 40% of the total contract price at the time of the first copy deadline, and a second deposit equal to 50% of the total contract price at the time of the final copy deadline, bringing the total deposits to 90% of the contract price. All final invoices will be issued upon shipment of the books and are due upon receipt of the invoice. *A service charge of 1.5% per month (18% annual percentage rate) will be applied on all unpaid balances after 90 days.*

Customer represents and warrants that it has all necessary rights to any materials provided to **Herff Jones** for inclusion in **Customer's** Book(s). **Customer** will not provide any materials to **Herff Jones** which are or may be in violation of any right of any third party, including copyright. **Herff Jones** does not knowingly intend to print any material which is in violation of any copyright or proprietary rights, or is tortious or illegal. **Herff Jones** reserves the right to refuse to print or otherwise prepare for publication any material which, in its sole discretion, could result in legal liability, and such refusal shall not constitute a breach of contract. To the extent permitted by the laws of the state in which **Customer** is located (as identified herein), **Customer** agrees to indemnify, defend, and hold harmless **Herff Jones** and its agents or employees in connection with claims, suits, damages, losses, liabilities, costs and expenses, including attorneys' fees resulting from or arising out of printing of any material submitted to **Herff Jones** by **Customer** or its representative.

Customer acknowledges and agrees that **Herff Jones** may use reproduction, samples or copies of **Customer's** Book(s) for educational, recognition, marketing or other promotional purposes without compensation to **Customer**. Any future sales of the Book(s) or other uses of the Book(s) may be made by **Herff Jones** in its sole discretion and without any compensation to **Customer**.

If **Customer** elects to use **Herff Jones'** proprietary computer software (eDesign) to submit copy for the Book(s) to **Herff Jones** (the "eDesign System"), then **Customer** agrees as follows:

- a) **Herff Jones** will provide **Customer** the eDesign System User Subscription Agreement and Privacy Agreement (the "eDesign Agreements");
- b) **Customer's** acceptance of the eDesign Agreements creates a binding contract;
- c) any violation of the terms of the eDesign Agreements by **Customer** will constitute a default by **Customer** of the terms of this **Yearbook Printing Agreement**.

This **Yearbook Printing Agreement** and any amendments may be executed in one or more counterparts, all of which constitute one and the same instrument. Any such counterpart signature may be delivered by means of an application on a mobile device, attachment to electronic mail or other lawful electronic means and shall be treated in all respects as an original executed counterpart and shall have the same binding legal effect as if it were the original signed and delivered in person.

Initial below:



Yearbook Representative

Principal



HERFF JONES

Kris Hooper
10745 S. Sandusky Ave. - Tulsa, OK 74137
(918) 289-7190 - rkhooper@herffjones.com

PRINTING AGREEMENT

Year(s) Covered: 2021 2022 2023 2024 2025 Date: 12/6/2019

Subject to the terms hereof, the Customer (school) named below hereby engages HERFF JONES, Inc., and Herff Jones agrees, to print and bind the specified publication during the Years Covered (specified above).

<p>School Name: Sapulpa High School Address: 3 South Mission Street City/State/Zip: Sapulpa, OK 74066 Job Number:</p> <p>Correspond With Name : Mr. Seth Shibley Title: Principal Address: 3 S Mission St City/State/Zip: Sapulpa, OK 74066-4633 Phone Number: (918) 224-6560 x 2700 Fax Number: 918-224-0174 Email: seshibley@sapulpaps.org</p> <p>Send Invoice To Name : Mr. Seth Shibley Title: Principal Address: 3 S Mission St City/State/Zip: Sapulpa, OK 74066-4633 Phone Number: (918) 224-6560 x 2700 Tax Exemption Number: 515355</p> <p>Shipping Information Requested Supplement Ship Date: April 24, 2021 Ship Book To : Mr. Seth Shibley</p> <p>Ground shipping included.</p>	<p>Specifications Program: 800 Quick Tum Supplement Trim Size: 8 1/2 X 11 Pages: 16 Copies: 370 Submission Method: Web (eDesign) Cover: Self Cover With Kleenstick</p> <p>Binding: Saddle Stitched</p> <p>Endsheet: No Endsheets Applied</p> <p>Paper: 80# Gloss</p> <p>Proofs: Self Proof (eDesign)</p> <p style="text-align: right;">Base Price: \$1,661.30 Printing Agreement Total: \$1,661.30</p>
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If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed _____ for same specifications.

This agreement is subject to the terms shown on the reverse side and is binding on Herff Jones and the Customer for the Years Covered, subject to such terms.

YEARBOOK PLANT USE

Customer Number _____ Date Received _____

Seth Shibley Principal

Board President

Kris Hooper Representing Herff Jones

Terms and Conditions of This Yearbook Printing Agreement

This **Yearbook Printing Agreement** will be governed by Indiana law. The "Years Covered" by this **Yearbook Printing Agreement** are shown at the top of the facing page. The Base Specifications on the facing page apply to the publication for the first Year Covered and shall likewise apply to each Book(s) for each subsequent Year Covered, as applicable, unless modified specifications for subsequent years are agreed in writing (Modified Base Specifications"). Modified Base Specifications shall be conclusively authorized by **Customer** when signed only by an Authorized School Representative named on the facing page (or his or her successor). Base Specifications (or any Modified Base Specifications) shall only become final and binding upon **Herff Jones** upon written acceptance by the **Herff Jones** printing facility of such specifications (including price). **Herff Jones'** printing facility will determine shipment date upon confirmation of specifications for a Year Covered. For each Year Covered after the first year, the deadline for submission of Modified Specifications is October 1 of the prior school year. If **Customer** has not provided signed Modified Specifications by such date, the Base Specifications on the facing page shall apply to such Year Covered and **Herff Jones** shall print the Book(s) for such year on such basis. **Customer** agrees to prepare all copy in strict accordance with instructions and materials furnished by **Herff Jones**.

If this **Yearbook Printing Agreement** covers more than one (1) year, then, **Herff Jones** shall provide to **Customer** fifteen (15) additional copies of each year's Book free of charge for the term of the **Yearbook Printing Agreement**. If this **Yearbook Printing Agreement** covers more than one (1) year, **Customer** acknowledges that Herff Jones is relying upon **Customer's** commitment herein for the following: To purchase supplies of paper, ink, and cover manufacturing materials; To determine staffing levels based upon expected production demands and timelines, given known capacities; To make financial investments in its programs, processes and technology improvements.

Herff Jones will not be liable for losses or delays as a result of strikes, accidents, acts of God, government restrictions, or any other cause beyond its control and such delays shall not constitute a breach of contract.

Ship Date will be maintained as specified herein, provided that the **Submission Deadlines** approved and/or published by **Herff Jones** have been met as specified. **Ship Date** for subsequent years covered will remain in same week, adjusted for calendar date shift. All shipments are F.O.B. the printing facility, including extra copies should they be available.

For each year covered, **Customer** agrees to pay a first deposit equal to 40% of the total contract price at the time of the first copy deadline, and a second deposit equal to 50% of the total contract price at the time of the final copy deadline, bringing the total deposits to 90% of the contract price. All final invoices will be issued upon shipment of the books and are due upon receipt of the invoice. *A service charge of 1.5% per month (18% annual percentage rate) will be applied on all unpaid balances after 90 days.*

Customer represents and warrants that it has all necessary rights to any materials provided to **Herff Jones** for inclusion in **Customer's** Book(s). **Customer** will not provide any materials to **Herff Jones** which are or may be in violation of any right of any third party, including copyright. **Herff Jones** does not knowingly intend to print any material which is in violation of any copyright or proprietary rights, or is tortious or illegal. **Herff Jones** reserves the right to refuse to print or otherwise prepare for publication any material which, in its sole discretion, could result in legal liability, and such refusal shall not constitute a breach of contract. To the extent permitted by the laws of the state in which **Customer** is located (as identified herein), **Customer** agrees to indemnify, defend, and hold harmless **Herff Jones** and its agents or employees in connection with claims, suits, damages, losses, liabilities, costs and expenses, including attorneys' fees resulting from or arising out of printing of any material submitted to **Herff Jones** by **Customer** or its representative.

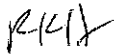
Customer acknowledges and agrees that **Herff Jones** may use reproduction, samples or copies of **Customer's** Book(s) for educational, recognition, marketing or other promotional purposes without compensation to **Customer**. Any future sales of the Book(s) or other uses of the Book(s) may be made by **Herff Jones** in its sole discretion and without any compensation to **Customer**.

If **Customer** elects to use **Herff Jones'** proprietary computer software (eDesign) to submit copy for the Book(s) to **Herff Jones** (the "eDesign System"), then **Customer** agrees as follows:

- a) **Herff Jones** will provide **Customer** the eDesign System User Subscription Agreement and Privacy Agreement (the "eDesign Agreements");
- b) **Customer's** acceptance of the eDesign Agreements creates a binding contract;
- c) any violation of the terms of the eDesign Agreements by **Customer** will constitute a default by **Customer** of the terms of this **Yearbook Printing Agreement**.

This **Yearbook Printing Agreement** and any amendments may be executed in one or more counterparts, all of which constitute one and the same instrument. Any such counterpart signature may be delivered by means of an application on a mobile device, attachment to electronic mail or other lawful electronic means and shall be treated in all respects as an original executed counterpart and shall have the same binding legal effect as if it were the original signed and delivered in person.

Initial below:



Yearbook Representative

Principal



HERFF JONES

Yearbook Order Form

2021 -- U.S.

Job #: 12676

Kris Hooper - Representing Herff Jones
10745 S. Sandusky Ave. - Tulsa, OK 74137
(918) 289-7190 - rkhooper@herffjones.com

Please return this Order Form to your local sales representative. Call toll-free (800) 255-6287 with additional questions.

Organization Name: Sapulpa Junior High School

Year(s) Covered: 2021 2022 2023 2024 2025

Principal's Name: Mr. Dru Dixon
Address: 7 S Mission St
City/State/Zip: Sapulpa, OK 74066-4633
Phone: 918-224-6710
of Classrooms: 45

Contact Name: Mrs. Leanne Roberts
Address: 7 S Mission St
City/State/Zip: Sapulpa, OK 74066-4633
Phone: (918) 224-6710
E-mail: lroberts@sapulpaps.org

We would like Herff Jones to print our all color yearbook based on the following information:

	Price	Quantity	Totals
Approximate Number of Yearbook Copies		226	
Approximate Number of Pages		72	\$3,503.00

BOOK ADD-ON ITEMS: *Your final invoice will reflect changes to the items below based on the actual quantities ordered when your book is submitted.*

<input type="checkbox"/> All Soft Covers (No Lamination)	\$0.00 / COPY	_____	_____
<input type="checkbox"/> -- Add Gloss Lamination to All Soft Covers	\$1.19 / COPY	_____	_____
<input type="checkbox"/> -- Add Matte Lamination to All Soft Covers	\$1.85 / COPY	_____	_____
<input checked="" type="checkbox"/> All Gloss Laminated Hard Covers	\$6.64 / COPY	N/A	\$1,500.64
<input type="checkbox"/> All Matte Laminated Hard Covers	\$7.30 / COPY	_____	_____
<input type="checkbox"/> Split Covers (Mix Hard and Soft Covers for One-time Fee of \$101; All Gloss or All Matte)	\$101.00 / ORDER	_____	_____
<input type="checkbox"/> -- Gloss Laminated Hard Covers (Minimum 32 Pages and 50 Copies)	\$6.64 / EACH	_____	_____
<input type="checkbox"/> -- Matte Laminated Hard Covers (Minimum 32 Pages and 50 Copies)	\$7.30 / EACH	_____	_____
<input type="checkbox"/> -- Soft Covers (Split Order; No Lamination)	\$0.00 / EACH	_____	_____
<input type="checkbox"/> ---- Add Gloss Lamination to Soft Covers	\$1.19 / EACH	_____	_____
<input type="checkbox"/> ---- Add Matte Lamination to Soft Covers	\$1.85 / EACH	_____	_____
<input type="checkbox"/> Add 100# Gloss Paper (Final Price Will Be Based on Pages/Copies Ordered)	\$0.00 / SIG/CPY	_____	_____
<input type="checkbox"/> Add 100# Matte Paper (Final Price Will Be Based on Pages/Copies Ordered)	\$0.00 / SIG/CPY	_____	_____

ADDITIONAL ITEMS: *Your final invoice will include changes to items that you make on the Order Confirmation form when you submit your pages.*

<input type="checkbox"/> Add Digital Name Imprints (Minimum 25)	\$2.16 / EACH	_____	_____
<input type="checkbox"/> Add Name Plates - Minimum 10 (Email Your CSA to Select Gold or Silver)	\$3.55 / EACH	_____	_____
<input type="checkbox"/> Add Plastic Dust Jackets	\$1.30 / EACH	_____	_____
<input checked="" type="checkbox"/> Add Our World to Every Book	\$0.65 / COPY	N/A	\$146.90
<input type="checkbox"/> Add Our World - Sold Individually (Email Your CSA to Change Quantity)	\$0.80 / EACH	_____	_____
<input type="checkbox"/> Add World Yearbook to Every Book	\$2.20 / COPY	_____	_____
<input type="checkbox"/> Add Blank Autograph Supplements to Every Book	\$0.51 / COPY	_____	_____
<input type="checkbox"/> Add Blank Autograph Supplements - Sold Individually (Email Your CSA to Change Quantity)	\$0.51 / EACH	_____	_____

Total (before tax): \$5,150.54
Per Copy Total: \$22.79

Terms and Conditions

- Our book needs to ship on Saturday May 1, 2021. Please allow 2-7 days for shipping. Plan your yearbook distribution event accordingly. Standard ground shipping is included. Expedited shipping is available at an additional cost.
- Our material is due at the plant by Monday April 5, 2021. Allow 4 weeks (5 weeks in May) prior to ship date. With proofs, allow 2 additional weeks.
- Contact your Customer Service Adviser if you wish to purchase a shorter cycle. Kit materials will be shipped to the school address indicated.

All specifications and prices are subject to the approval of both the school and Herff Jones on an annual basis.

We understand the submission of the Order Form is an obligation to print our yearbook as indicated.

We may change the number of copies and pages prior to, or upon submission of materials for printing; however, changes will result in a change in price. Upon receipt of our materials, we will receive an invoice for the full amount of this Order Form plus any increases or decreases due to changes in specifications. The full amount of the invoice is due upon receipt and must be received at Herff Jones prior to the shipment of our completed yearbooks. Standard ground shipping of the books is included in the cost. Tax is additional.

We understand that copyrighted materials may not be used in the creation of our yearbook without the express written consent of the copyright owner. Herff Jones has created proprietary artwork, borders and backgrounds that may be used in the creation of our yearbook. We agree to hold Herff Jones, subsidiaries and affiliates harmless for all editorial content associated with the printing of our yearbook.

I, the undersigned authorized agent of the school or organization indicated above, agree in full to the "Terms and Conditions" of this order. This agreement shall be effective when signed below or in counterpart, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

Authorized Signature: _____ Date: _____

Print Name: _____ Title or position: _____

E-Mail Address: _____ HJ Rep/Signature: _____

PRICING - 2021

COPIES	16	20	24	28	32	36	40	44	48	52	56	60	64	68	72	76	80	84	88	92	96	100	104	108	112	116	120	124
50-74	11.05	12.11	13.10	14.17	15.16	16.23	17.29	18.30	19.35	20.35	21.41	22.42	23.47	24.54	25.47	26.40	27.34	28.26	29.19	30.14	31.06	31.99	32.92	33.86	34.79	35.72	36.65	37.59
75-100	9.59	10.53	11.39	12.32	13.18	14.11	15.04	15.91	16.83	17.70	18.62	19.50	20.41	21.34	22.15	22.96	23.77	24.58	25.39	26.20	27.01	27.82	28.63	29.44	30.25	31.06	31.87	32.68
101-125	8.50	9.26	10.07	10.87	11.69	12.43	13.24	14.05	14.86	15.61	16.43	17.23	17.99	18.68	19.26	19.83	20.41	20.99	21.57	22.15	22.72	23.31	23.89	24.48	25.06	25.65	26.23	26.81
126-150	8.32	9.08	9.84	10.64	11.45	12.14	12.96	13.77	14.57	15.32	16.13	17.00	17.70	18.39	18.97	19.55	20.13	20.71	21.29	21.86	22.44	23.02	23.61	24.19	24.77	25.36	25.94	26.53
151-175	7.64	8.32	9.02	9.72	10.48	11.22	11.91	12.61	13.36	14.05	14.81	15.50	16.25	16.94	17.52	18.10	18.68	19.26	19.83	20.41	20.99	21.57	22.14	22.71	23.29	23.86	24.44	25.01
176-200	7.40	8.10	8.79	9.48	10.18	10.87	11.50	12.14	12.84	13.54	14.23	14.92	15.61	16.31	16.88	17.47	18.04	18.62	19.20	19.77	20.36	20.93	21.50	22.08	22.65	23.23	23.80	24.37
201-225	6.85	7.52	8.16	8.79	9.43	10.07	10.75	11.39	12.02	12.66	13.29	13.93	14.57	15.27	15.85	16.43	17.00	17.59	18.15	18.74	19.31	19.90	20.48	21.06	21.65	22.23	22.82	23.40
226-250	6.70	7.34	7.92	8.61	9.26	9.84	10.48	11.11	11.69	12.32	12.96	13.59	14.23	14.92	15.50	16.08	16.66	17.23	17.81	18.39	18.97	19.55	20.12	20.69	21.27	21.84	22.42	22.99
251-275	6.37	7.00	7.57	8.21	8.79	9.37	10.00	10.62	11.22	11.80	12.38	13.02	13.59	14.18	14.75	15.32	15.91	16.48	17.07	17.64	18.22	18.80	19.37	19.95	20.52	21.09	21.67	22.24
276-300	6.30	6.94	7.52	8.10	8.73	9.32	9.89	10.53	11.11	11.69	12.27	12.90	13.48	14.05	14.64	15.21	15.79	16.36	16.94	17.52	18.10	18.68	19.25	19.82	20.40	20.97	21.55	22.12
301-325	6.07	6.65	7.23	7.81	8.38	8.92	9.54	10.12	10.64	11.22	11.69	12.38	12.96	13.54	14.11	14.69	15.27	15.85	16.43	17.00	17.59	18.15	18.72	19.28	19.84	20.41	20.97	21.54
326-350	6.02	6.59	7.18	7.75	8.32	8.85	9.43	10.00	10.59	11.11	11.56	12.27	12.84	13.42	13.99	14.57	15.15	15.72	16.31	16.88	17.47	18.04	18.61	19.19	19.76	20.34	20.91	21.48
351-375	5.87	6.43	6.94	7.52	8.10	8.61	9.19	9.72	10.29	10.81	11.28	11.95	12.38	12.84	13.29	13.77	14.23	14.69	15.15	15.61	16.08	16.54	17.00	17.47	17.93	18.39	18.85	19.31
376-400	5.84	6.37	6.89	7.46	7.97	8.56	9.08	9.66	10.18	10.70	11.22	11.80	12.27	12.84	13.32	13.81	14.31	14.77	15.24	15.70	16.17	16.63	17.10	17.57	18.04	18.51	18.98	19.45
401-425	5.72	6.24	6.77	7.29	7.86	8.32	8.91	9.47	10.00	10.53	11.05	11.63	12.08	12.55	13.02	13.48	13.93	14.40	14.86	15.32	15.79	16.25	16.71	17.17	17.63	18.09	18.55	19.01
426-450	5.67	6.18	6.70	7.23	7.75	8.27	8.85	9.37	9.89	10.40	10.93	11.50	11.97	12.43	12.90	13.36	13.82	14.29	14.75	15.21	15.67	16.13	16.59	17.06	17.52	17.98	18.44	18.90
451-475	5.58	6.11	6.59	7.14	7.67	8.16	8.73	9.26	9.77	10.29	10.81	11.34	11.86	12.32	12.77	13.24	13.70	14.18	14.64	15.09	15.56	16.02	16.48	16.94	17.40	17.87	18.33	18.79
476-500	5.55	6.02	6.54	7.06	7.57	8.10	8.61	9.13	9.66	10.18	10.70	11.22	11.75	12.20	12.66	13.13	13.59	14.05	14.51	14.98	15.45	15.91	16.37	16.83	17.29	17.75	18.21	18.68
501-525	5.47	5.98	6.45	7.03	7.54	8.01	8.53	9.04	9.56	10.12	10.64	11.16	11.69	12.14	12.61	13.07	13.54	13.99	14.45	14.92	15.39	15.85	16.31	16.77	17.23	17.69	18.15	18.61
526-550	5.45	5.96	6.43	7.00	7.52	7.97	8.50	9.00	9.52	10.07	10.59	11.11	11.63	12.08	12.55	13.02	13.48	13.93	14.40	14.86	15.32	15.79	16.25	16.71	17.17	17.63	18.09	18.55
551-575	5.44	5.92	6.40	6.97	7.49	7.94	8.47	8.95	9.47	10.00	10.53	11.05	11.56	12.02	12.49	12.96	13.42	13.88	14.34	14.81	15.27	15.72	16.17	16.63	17.08	17.53	17.99	18.45
576-600	5.43	5.90	6.37	6.94	7.46	7.92	8.45	8.91	9.43	9.95	10.48	10.99	11.50	11.97	12.43	12.90	13.36	13.82	14.29	14.75	15.21	15.67	16.13	16.59	17.06	17.52	17.98	18.44
601-650	5.32	5.82	6.30	6.82	7.29	7.81	8.32	8.79	9.32	9.84	10.31	10.81	11.28	11.75	12.20	12.66	13.13	13.59	14.05	14.51	14.98	15.45	15.92	16.39	16.86	17.33	17.80	18.28
651-700	5.27	5.79	6.24	6.77	7.23	7.75	8.21	8.73	9.26	9.72	10.18	10.70	11.16	11.63	12.08	12.55	13.02	13.48	13.93	14.40	14.86	15.32	15.79	16.25	16.71	17.17	17.63	18.09
701-750	5.21	5.70	6.18	6.67	7.18	7.67	8.16	8.65	9.13	9.62	10.07	10.59	11.05	11.50	11.97	12.43	12.90	13.36	13.82	14.29	14.75	15.21	15.67	16.13	16.59	17.06	17.52	17.98
751-800	5.16	5.67	6.13	6.59	7.11	7.57	8.10	8.56	9.02	9.54	9.95	10.48	10.99	11.45	11.91	12.38	12.84	13.29	13.77	14.23	14.69	15.15	15.61	16.07	16.53	16.99	17.46	17.92
801-900	5.09	5.55	6.02	6.54	7.00	7.46	7.92	8.45	8.91	9.37	9.84	10.35	10.81	11.28	11.75	12.20	12.66	13.13	13.59	14.05	14.51	14.98	15.44	15.90	16.36	16.82	17.28	17.74
901-1000	5.02	5.49	5.96	6.43	6.89	7.34	7.81	8.32	8.79	9.26	9.72	10.18	10.64	11.11	11.56	12.02	12.49	12.96	13.42	13.88	14.34	14.81	15.28	15.75	16.23	16.70	17.17	17.64
1001 - up	4.97	5.43	5.90	6.37	6.82	7.29	7.75	8.21	8.68	9.13	9.59	10.07	10.59	11.05	11.50	11.97	12.43	12.90	13.36	13.82	14.29	14.75	15.21	15.67	16.13	16.59	17.06	17.52

15.50 per
6.64 per
1.65 per
22.79 per book

OPTION PRICING

Gloss laminated soft cover	1.19	Anti-scuff matte laminated hard cover	7.30
Gloss laminated hard cover	6.64	100# matte or gloss per page	0.01
World Yearbook sewn in	2.20	Autograph supplement - eight pages	0.51
Our World - four pages sewn in	0.65	Split cover charge	10.00
Our World with Kleenstick taps	0.80	Scrapbook boards (fewer than six)	10.80
Plastic cover dust jacket	1.30	Order envelopes	0.10
Name plate - one line	3.55		
Digital name imprint	2.16		
Anti-scuff matte laminated soft cover	1.85		



Ruth Kelly Studio

PICTURE AGREEMENT

Home Office:

201 West Broadway
Muskogee, OK 74401
(918) 687-0523
Fax: 918-687-1371

Date: 2-6-2020

School Sapulpa Middle School Address 1304 E. Cleveland

Send Correspondence To _____ City Sapulpa State OK Zip 74066

Title _____ County Creek Phone 918/224-8441

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2020 & 2021

SPECIAL INSTRUCTIONS:

VB + Admin CD Cam Cards 2 weeks early
Photo Montage
Staff mag cover

NEW RENEWAL SPRING FALL

SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: _____

Title: _____

Date: _____

Accepted for Ruth Kelly Studio: [Signature]
Representative

Underclass Portraits:

Program: Prepay Proof _____ Speculation _____

Fall School Day

Commission 40 % No Commission _____

Date pictures are to be taken: _____

Average Daily Attendance: _____

Starting Time: _____

Senior Portraits

At the School At the Studio

Average Attendance: _____

Yearbook Only Fee \$ _____

Deposit for Full Sittings \$ _____

SPRING Commission 30% No Commission _____

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS

Yearbook Sponsor _____

Planning Period _____

Ruth Kelly Studio

PICTURE AGREEMENT

Home Office:

201 West Broadway
Muskogee, OK 74401
(918) 687-0523
Fax: 918-687-1371

Date: 2-6-2020

School Sapulpa Freedom Elem. Address 9170 Freedom Road

Send Correspondence To _____ City Sapulpa State OK Zip 74406

Title _____ County Creek Phone 918 / 227-7838

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YB + Admin CD
Photo Montage

NEW RENEWAL SPRING FALL

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- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: Alison Owens

Title: Principal

Date: 2-12-20

Accepted for Ruth Kelly Studio: Jeff Lash
Representative

Underclass Portraits:

Program: Prepay Proof _____ Speculation _____

Fall School Day

Commission 40 % No Commission _____

Date pictures are to be taken: _____

Average Daily Attendance: _____

Starting Time: _____

Senior Portraits

At the School At the Studio

Average Attendance: _____

Yearbook Only Fee \$ _____

Deposit for Full Sittings \$ _____

SPRING Commission 30 % No Commission _____

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS Classroom Groups \$10 BX
Traditional w/ names + commission

Yearbook Sponsor _____

Planning Period _____

Jostens' Yearbook Agreement

Jostens, Inc. | 7760 France Avenue South, Suite 400 | Minneapolis, MN 55435 | 952-830-3300

Job # 34807 (Use Physical 911 Address/No P.O. Boxes)
 Customer Name: HOLMES PARK ELEMENTARY SCHOOL
 Street Address: 1231 E DEWEY AVE
 City: SAPULPA
 State: OK Zip/Postal: 74066
 Customer Phone: (918)227-6800
 Contact Name: RENEE MARTINO
 Contact Role: Yearbook Adviser
 Contact Email: rmartino@sapulpaps.org
 Contact Phone: (918) 227-6800

The Term of this Agreement is for the following years:
(Specifications subject to annual review)
2021 through 2021

Program:
REFLECTIONS

Creation Method:
YTO

Ship Date: 4/24/2021 Trim Size: 8 1/2 x 11
 Copies: 250 Pages: 56

Cover: Custom Litho

Paper Stock: GLOSS 80# 191

Ship kit by: (Sept is default) May
(Allow 2 weeks for processing)

Proposed Budget: \$ 4140.00
(Dollars only, not per book amount)

The Customer has selected Jostens, Inc. to be their exclusive yearbook provider for the years identified (the "Term"). The parties agree as follows:

- Jostens and the Customer will work together to establish all yearbook specifications, completion deadlines, price, and delivery schedules for each year during the Term and subject to the terms and conditions. Changes to the specifications may result in additional charges on the final invoice.
- After this Agreement is signed, as the Customer's exclusive yearbook provider Jostens will invest in and allocate resources to provide training and assistance to the Customer to help with the creation, production and marketing of the Customer's yearbook, including without limitation the planning, content, theme, layout, and merchandising.

This agreement is subject to acceptance by Jostens and to Jostens' standard printing terms and conditions found at:

<https://jostens.secure.force.com/terms?id=YBKUS>

X _____
 SIGNATURE OF CUSTOMER AUTHORIZED REPRESENTATIVE

PRINTED NAME _____ DATE _____

X _____
 SIGNATURE OF 2ND CUSTOMER AUTHORIZED REPRESENTATIVE
(IF REQUIRED)

PRINTED NAME _____ DATE _____

X Dustin Keirse
 SIGNATURE OF JOSTENS AUTHORIZED REPRESENTATIVE
Dustin Keirse 2/11/2020
 PRINTED NAME _____ DATE _____

Job Status: R Rep # 3323

*Rep: If new, previous publisher:

Type Order: ELEMENTARY SCH

School Type: Public

Yearbook included in Tuition:

Additional Notes/Specifications (include Shipping Address if different than above address):

Guarantee to keep school in black.
Final Specs TBD.

Ruth Kelly Studio

PICTURE AGREEMENT

Home Office:

201 West Broadway
Muskogee, OK 74401
(918) 687-0523
Fax: 918-687-1371

Date: 2-6-2020

School Sapulpa Jefferson Heights Address 1521 S. Wickham Road

Send Correspondence To _____ City Sapulpa State OK Zip 74066

Title _____ County Creek Phone 918 / 224-2028

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2020 & 2021

SPECIAL INSTRUCTIONS:

YB + Admin CD photo montage
Staff mag cover visitor stickers

NEW RENEWAL SPRING FALL

SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: _____

Title: _____

Date: _____

Accepted for Ruth Kelly Studio: [Signature]
Representative

Underclass Portraits:

Program: Prepay Proof _____ Speculation _____

Fall School Day

Commission 40 % No Commission _____

Date pictures are to be taken: _____

Average Daily Attendance: _____

Starting Time: _____

Senior Portraits

At the School At the Studio

Average Attendance: _____

Yearbook Only Fee \$ _____

Deposit for Full Sittings \$ _____

SPRING Commission 30% No Commission _____

HOMECOMINGS 5th Grade graduation

MEMORY MATES

PROM

ACTIVITY SHOTS Class room Groups \$9

Casual w/ names + commission
Yearbook Sponsor _____

Planning Period _____

Ruth Kelly Studio

PICTURE AGREEMENT

Home Office:

201 West Broadway
Muskogee, OK 74401
(918) 687-0523
Fax: 918-687-1371

Date: 2-6-2020

School Sapulpa Liberty STEM Academy Address 631 N. Brown Street
Send Correspondence To Julie Rhoades City Sapulpa State OK Zip 74066
Title Secretary County Creek Phone 918/224-1492

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2020 & 2021

SPECIAL INSTRUCTIONS:

Visitor Badges YB + Admin CD
Teacher mag cover
Photo montage
~~5th grade wall panel~~ 5th grade Cert.
 NEW RENEWAL SPRING FALL

SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: _____

Title: _____

Date: _____

Accepted for Ruth Kelly Studio: [Signature]
Representative

Underclass Portraits:

Program: Prepay Proof _____ Speculation _____

Fall School Day

Commission 40% No Commission _____
Date pictures are to be taken: 9-10-20 Thursday
Average Daily Attendance: _____
Starting Time: 8:30 a.m. Retakes 10-20-20-Tues.

Senior Portraits

At the School At the Studio

Average Attendance: _____
Yearbook Only Fee \$ _____
Deposit for Full Sitzings \$ _____

SPRING Commission 30% No Commission _____

HOMECOMINGS Spring - 4-1-20 Thurs.

MEMORY MATES Group w/ be on April 1st

PROM 5th grade Grad. Pic's April 1st

ACTIVITY SHOTS Classroom Groups \$9
Traditional w/ names + commission
Yearbook Sponsor _____

Planning Period _____

PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 34662

SCHOOL Liberty Stem Academy

ADDRESS 631 N Brown ST

CITY, STATE, ZIP Sapulpa OK 74066

TERM AGREEMENT YEARS OF CONTRACT

20 21 20 20 20 20 20 20

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

100 copies 36 pages all color \$12.50 a book

Additional Notes _____

Date February 12th, 2020

School Administrator or Yearbook Adviser signature

JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form
to finalize specs. This form obtains a legal signature of customer.
Copies: White > Marketing Services
Yellow > Sales Representative
Pink > Customer copy


Item #2318



**Skiatook Public Schools
355 S. Osage
Skiatook Ok, 74070**

*Superintendent
Rick Thomas*

*Athletic Director
Scott Dean*

**Oklahoma Secondary Schools Activities Association
Contract for Athletic Contests**

We Skiatook High School, party of the first part, do this 20th day of February 2020,
contract for three games to be held during the specified tournament week of
January 7th, 8th and 9th 2021

Sapulpa Lady Chieftains

To be played in a tournament format 3 games at the Skiatook Invitational Classic
Basketball Tournament on the specified dates.

The school canceling this contract without the consent of the other shall forfeit the sum
of **\$500.00** to the offended school.

Both parties agree that the rules of the **OSSAA** are part of this contract and that the
suspension or termination of membership in this association of either party shall render
this contract null and void. Provided that this contract shall not be binding on either
party unless a copy, properly signed, is returned to the party of the first part by
July 17th, 2020

Skiatook High School

Party of the first part

by Scott Dean
Scott Dean, Athletic Director

Visiting Team

Party of the second part

by _____
Principal or Athletic Director

Return contracts to the following:

Skiatook High School
c/o Scott Dean, Athletic Director
355 S. Osage
Skiatook OK 74070
Phone #: 1-918-396-5710
Fax #: 1-918-396-5740
Email: sdean@skiatookschools.org

CONTRACT THE TOURNAMENT OF CHAMPIONS

We, **The Tournament of Champions and Tulsa Public Schools**, party of the first part and **Sapulpa High School Girls Basketball Team**, party of the second part, do this 3rd day of March, 2020, contract for 3 games in the 56th Tournament of Champions to be played as follows:

Basketball tournament games in Tulsa at the ORU Mabee Center or BOK Center on December 28, 29, 30, 2020.

The Tournament of Champions agrees to provide the team with five rooms at the host hotel (Double Tree Warren Place) if the school is located more than 60 road miles from Tulsa. MapQuest will be used to determine the exact mileage. Each team member and designated coaching staff members will also receive apparel from the tournament sponsors.

Should the school cancel this contract without the consent of the Tournament of Champions the school will forfeit the sum of \$1,000.00 to the Tournament of Champions. Should the contracted school render themselves at a playing level which is less than anticipated this contract can be voided by the Tournament of Champions.

Both parties agree that the rules of the Oklahoma Secondary School Activities Association are a part of this contract and that suspension or termination of membership in this Association of either party shall render this contract null and void.

Provided that this contract shall not be binding on either party unless a copy, properly signed, is returned to the party of the first part by March 17th, 2020.

Tournament of Champions/Tulsa Public Schools

By:

Party of the First Part
Director of Athletics

Gil Cloud, Executive
Tulsa Public Schools

By:

of Athletics/TOC Director

Mick Wilson, Deputy Director
Tulsa Public Schools

Sapulpa High School Girls Basketball Team

By:

Party of the Second Part
Superintendent

Athletics Director or Principal or

3027 South New Haven, Tulsa, Oklahoma 74114

918-746-6453



SAPULPA PUBLIC SCHOOLS

E-RATE 2020 PROPOSAL

For E-rate proposal questions:

Brian Delesky

E-rate Business Development Manager

Brian_Delesky@SHI.com

SHI SPIN #143012572

For E-rate questions:

erate@shi.com

For general SHI questions:

Sean Stewart

732-652-7666 | Sean_Stewart@SHI.com



February 17, 2020

SAPULPA PUBLIC SCHOOLS
511 EAST LEE
SAPULPA, OK 74066

Dear Gideon Seaman,

Thank you for your interest in SHI, and for the opportunity to participate in SAPULPA PUBLIC SCHOOL's request for E-rate funding. As an authorized E-rate Service Provider since 1998, we are uniquely positioned to be your cost-efficient, full-service supplier.

Our customer service and E-rate qualifications are second to none.

SHI provides world class support and service to all of our customers, and we have a proven record of success with customers of similar size and nature to SAPULPA PUBLIC SCHOOLS. Our Funding Request Number (FRN) #0022242192 has Green Light status with the FCC, and our Service Provider Identification Number (SPIN) #143012572 is in good standing.

We are able to respond for both Category 1 and 2 services & products.

Leveraging our broad range of authorizations and manufacturer relationships, along with a \$750M networking practice, SHI is prepared to support all requirements contained in this RFP and offer a complete solution for your IT procurement needs. Our proposal provides a streamlined and efficient managed program designed to help you painlessly meet your IT goals in a cost-efficient manner.

We have a dedicated support team to help with all E-rate needs.

We want to ensure that the solution we build together meets your technology goals within your budget, and we've built a team to back that up. Our growing team of E-rate experts includes tenured E-rate Program Specialists, E-rate Business Development Managers, dedicated OEM experts, and agnostic datacenter and networking professionals.

If you require additional information or have any questions regarding our proposal, please contact me at **732-584-4471** or **Brian_Delesky@SHI.com**. Thank you in advance for your consideration. I look forward to hearing from you.

Sincerely,

Brian Delesky
E-rate Business Development Manager

WHO WE ARE:



Founded in 1989, SHI is a global provider of technology products, solutions and services.

\$10B+ annual revenue
\$750M+ networking



The largest minority/woman owned business enterprise (MWBE) in the United States

99% annual customer retention rate



Over 650 state, consortia, & cooperative procurement vehicles representing all 50 states, including OMNIA Partners, Public Sector

4,200 employees globally



305,000 sq. foot configuration center & 394,000 sq. foot datacenter rack integration center in Piscataway, New Jersey

Ranked 8th on CRN's Solution Provider 500 List of North American IT Solution Providers



WHO WE WORK WITH:

A Snapshot of Our Top Networking Partners



Network Infrastructure

Your datacenter's security, availability and optimal performance level takes precedence.

Our team of datacenter experts can help by assessing, monitoring, securing, and refreshing your network environment while keeping it under-budget and out of the minds of end-users. Your data should be quickly and safely accessible to you and only you.

Security

Protect your systems by enacting strong IT defense mechanisms against rogue attacks.

Are you CIPA compliant? The Children's Internet Protection Act requires schools and libraries to restrict access to obscene or harmful internet content. In fact, your E-rate eligibility hinges on this federally mandated set of network requirements.

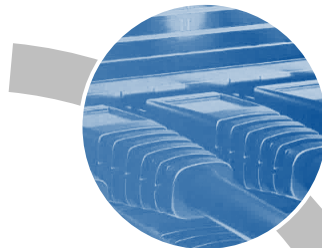
Connectivity Services

Empower your mobile workforce by optimizing network and application performance.

Help increase the performance and productivity of your IT team by choosing from a robust suite of products and services that give them time back to focus more on critical initiatives. Connectivity can simplify and extend your network across all physical locations.

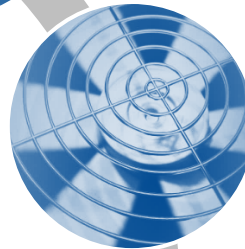
READINESS ASSESSMENTS

Keeping every component healthy, efficient and secure is imperative. SHI's Datacenter Readiness Assessments ensure all of your moving parts are in tune and include:



Network Health Check

Receive thorough feedback on your network to optimize usage, improve performance, or prepare for an entire refresh.



Power and Cooling Assessment

Cut down on operating costs and maximize efficiency by identifying areas for improvement and implementing solutions.



Wireless Networking Planning/Site Survey

Gain insight into your current network and prepare it for future growth with our in-depth onsite services.



Interested in seeing all of our assessments?

Visit SHI.com to view our wide variety of assessments for your cloud, end user devices, and security network.

FILING A FORM 471

This formally declares that you have selected SHI for your project and tells us what the project entails and how much funding you have requested. Once you have filed your Form 471, you'll receive a Funding Commitment Decision Letter (FCDL) formalizing your agreement to work with SHI.

FILING A FORM 486

FCC Form 486, also known as the Receipt of Service Confirmation and Children's Internet Protection Act Certification Form, is a form that must be filed by you before any E-rate payments can be made to SHI. Its purpose is to alert USAC that services, on which discounts have been approved as indicated in a funding letter, are indeed being provided by the service provider. The Form 486 can be submitted only after receiving an FCDL.

INVOICING METHODS

There are 2 types of invoicing methods used to invoice USAC:

Billed Entity Applicant Reimbursement (BEAR)

With BEAR invoices, you'll pay SHI in full on normal net 30 terms upfront. Then on July 1st, once the FCDL & Form 486 are issued, SHI certifies the BEAR form for reimbursement.

Service Provider Invoice (SPI)

With SPI invoices, the order cannot be placed until the FCDL letters and Form 486 are received. Once the paperwork is settled, SHI will issue two invoices: one to USAC for the portion they are funding, and a second to you for the remaining balance, if applicable.

Please keep in mind that funds are released on 7/1 to all applicants that are approved for funding by USAC.

SHI GREEN LIGHT STATUS

The screenshot shows the Red Light Display System (RLDS) interface. At the top, it displays the FCC logo and the text 'Red Light Display System (RLDS)'. Below this, there is a navigation bar with 'Red Light Display System' and a search bar. The main content area shows the 'Current Status of FRN 0022242192' with a green background and the text 'STATUS: Green'. A message states: 'You have no delinquent bills which would restrict you from doing business with the FCC.' Below this, there is a footer section with 'Customer Service' and contact information for the Red Light Display System Help Line: (877) 480-2203, option 6; TTY (202) 414-1255 (Mon.-Fri. 8 a.m.-6:00 p.m. ET). The footer also includes a note that the system has a dedicated staff of customer service representatives standing by to answer questions or concerns.



Pricing Proposal
Quotation #: 18470937
Created On: 2/17/2020
Valid Until: 2/29/2020

Sapulpa Public Schools

E-Rate BDM

Joe Slitzker

511 EAST LEE
Sapulpa, OK 74066
UNITED STATES
Phone: (918) 224-3400
Fax:
Email:

Brian Delesky

290 Davidson ave.
Somerset, NJ 08873
Phone: 732-584-4471
Fax: 732-564-3099
Email:

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 EXTREME NETWORKS, INC. : Renewal Only. 1 year Global Select Support for HiveManager Classic Virtual Appliance for one (1) Aerohive Device (AP, Router or Switch), includes phone, software, Support Portal, and Hardware Advanced Replacement. Aerohive - Part#: AH-HM-S-SL-1-R	424	\$46.32	\$19,639.68
2 EXTREME NETWORKS, INC. : Renewal Only. 1 year Global Select Support for HiveManager Classic Virtual Appliance for one (1) Aerohive Device (AP, Router or Switch), includes phone, software, Support Portal, and Hardware Advanced Replacement. Aerohive - Part#: AH-HM-S-SL-1-R	11	\$46.32	\$509.52
3 EXTREME NETWORKS, INC. : Renewal Only. 1 year Global Select Support for HiveManager Classic Virtual Appliance for one (1) Aerohive Device (AP, Router or Switch), includes phone, software, Support Portal, and Hardware Advanced Replacement. Aerohive - Part#: AH-HM-S-SL-1-R	15	\$46.32	\$694.80
		Total	\$20,844.00

Additional Comments

Aerohive products are non-cancellable/non-returnable.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



Disclaimer: SHI is not responsible for payment if USAC rejects customer claim. Price is contingent upon USAC funding only for eligible Category 2 products.

If you choose SHI's bid and want to award it to SHI, please use the standard contract template that can be found on the next page.



February 17, 2020

Sean Stewart
Account Executive
SHI International Corp.
290 Davidson Ave.
Somerset, NJ, 08873

Gideon Seaman
SAPULPA PUBLIC SCHOOLS
511 EAST LEE
SAPULPA, OK 74066

Dear Gideon Seaman,

SHI agrees to the terms and conditions put forth in the Form 470 E-rate post created by SAPULPA PUBLIC SCHOOLS. We adhere to our pricing on quote # 18470937 as a submitted bid on E-rate Form 470 # 200008815, which is valid until 2/29/2020.

SHI AE: Sean Stewart

E-rate BDM: Brian Delesky

Katherine Fernandez

E-rate Specialist: Katherine Fernandez

Katherine Toro

E-rate Specialist: Katherine Toro

Customer Title: Customer Name



February 7, 2020

Rob Armstrong
Superintendent
Sapulpa Public Schools

Re: New Sapulpa High School

Mr. Armstrong,

Thank you very much for the opportunity to be of service on this very exciting and historical project to impact students and the Sapulpa community. Sparks Reed, Architecture and Interiors, proposes to work with Sapulpa Public Schools to assist in identifying a site location and pre-design program with conceptual site plan.

Scope of Services:

Work with Sapulpa Public Schools to identify and evaluate potential site locations for a New High School facility. Develop pre-design program for site evaluation.

Deliverables:

Site evaluation with potential site plan layout, identifying facilities, parking and circulation.

Sparks Reed proposes to provide this scope of work for a fee of \$8,000 which will be credited toward the construction document fee once the project is funded and full Architectural and Engineering design documents are required. The fee is broken down into phases:

- Phase 1: Develop project program for site evaluation requirements. This phase estimated to be 2 weeks with (2) meetings with SPS team is \$3,000.
- Phase 2: Site identification and evaluation. Review and visit potential sites with SPS team and then evaluate selected sites with the project program. Develop site plans locating facilities, parking and circulation. This phase will take approximately 3-5 weeks depending on review time with client for \$5,000.

If the scope of work increases Sparks Reed will provide an updated proposal to include any additional work as requested by the client. This scope of work can be adjusted as needed to meet the client's needs. This scope does not include fees for attorney reviews of property ownership, site survey of contours and easement locations.

The Client shall provide information to the extent available for the preparation of the work and Sparks Reed shall be entitled to rely on the accuracy of such information. The Client shall also designate an individual to act as the Client's representative to provide timely review and comment on issues pertinent to the work.

If the terms and conditions herein described are acceptable, please indicate by signing in the designated location below and return one copy for our files. Again, thank you for this opportunity to be of service and please contact me if you have any questions.

Sincerely,



David Reed, AIA
Principal
Sparks Reed, LLC

ACCEPTED:

Signature of Authorized Individual Date

Event Name: **Sapulpa HS Prom 2020**



**Flavours by Sodexo
at Oral Roberts
University**
7777 South Lewis Ave, Tulsa, OK
74171
(918) 495-6360

BEO #15079
Saturday, 4/4/2020
Ordered On: 3/6/2020



Customer Information

First Name:	Tim
Last Name:	Abel
Department:	Sapulpa High School
Email:	tabel@sapulpaps.org
Phone:	(918) 224-6560
Click Here To View the Policies, Terms & Conditions. Enter Your Initials to Accept:	ta
Fax:	00000000

Delivery / Pickup Information

Method:	CityPlex Delivery
Event Contact:	Tim Abel
Contact Phone:	(918) 224-6560
Room # / Room Name:	Skyline 60th

Payment Information

Payment Type :	Check
-----------------------	-------

Event Information

Is this a Non-University Group?:	True
Guest Count:	400
Pick-up/ Delivery Date:	Saturday, 4/4/2020
Food Pick-up Time:	6:30 PM
Event Start Time:	8:00 PM
Event End Time:	11:00 PM

BEVERAGES

	Qty.	Price	Ext.
Ice Water (16 servings) - per gallon	25	\$4.50	\$112.50

FOOD

	Qty.	Price	Ext.
Warm Chocolate Fondue Sauce - (2 Stations with Round Chafer) - per person			
Strawberries, Pineapples, Marshmallows, Pretzels Sticks and Rice Krispie Treats Bites	200	\$7.99	\$1,598.00

SUPPLIES

	Qty.	Price	Ext.
Black 85 Inch Square Linens - each	10	\$6.50	\$65.00

Order Summary	Order Totals
----------------------	---------------------

Beverages	Food	Supplies	Sub Total	\$1,775.50
\$112.50	\$1,598.00	\$65.00	Service Charge	\$355.10
			Order Total	\$2,130.60
			Balance Due	\$2,130.60

Special Instructions

CATERING:

- *High quality disposable plates, forks and napkins.
- *Black spandex for food and beverages stations.
- *Black linens for round tables

RUNDOWN:

- *Guest arrival 7:30pm
- *Reception: 8:00pm - 11:00pm

BEO #15079

Please sign and fax back to (918) 495-7462

Signature: _____

Print Name: _____

Date _____

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: JROTC DATE OF REQUEST: 2/26/2020

SPONSOR: Major SWEPSTON

DESTINATION: NAVAL AIR STATION - FT. WORTH, TX

DATE LEAVING (DAY AND DATE) THURSDAY, APR 2, 2020

DATE RETURNING (DAY AND DATE) SATURDAY, APR 4, 2020

NUMBER OF SCHOOL DAYS MISSED 1 1/2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

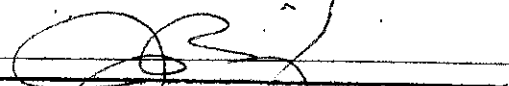
PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: BARTLETT FOUNDATION
GRANT

NUMBER OF STUDENTS ATTENDING: 30 NUMBER OF SPONSORS: 2

PURPOSE OF TRIP: Orientation Trip to tour MARINE CORPS
F18 & C130 Squadrons AND NAVY FACILITIES ON
THE BASE.

MODE OF TRANSPORTATION: Charter Bus


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Robotics DATE OF REQUEST: 2/24/2020

SPONSOR: Cheyenne Reynolds

DESTINATION: Houston, TX

DATE LEAVING (DAY AND DATE) Tues. April 14th

DATE RETURNING (DAY AND DATE) Sun. April 19th

NUMBER OF SCHOOL DAYS MISSED 4

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.
PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Grant Funds

NUMBER OF STUDENTS ATTENDING: 5 NUMBER OF SPONSORS: 2

PURPOSE OF
TRIP: Robotics Championship

MODE OF
TRANSPORTATION: school Transportation


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: JROTC DATE OF REQUEST: FEB 20, 2020
SPONSOR: Mayor Swerston
DESTINATION: PORT CLINTON, OH
DATE LEAVING (DAY AND DATE) Wednesday, MAR 18, 2020
DATE RETURNING (DAY AND DATE) SUNDAY, MAR 22, 2020
NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: MARINE CORPS

NUMBER OF STUDENTS ATTENDING: 1 NUMBER OF SPONSORS: 1

PURPOSE OF TRIP: COMPETE IN JROTC NATIONAL SHOOTING MATCH

MODE OF TRANSPORTATION: AIR & RENTAL VAN


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

544.1.3 **STUDENT ACTIVITY DRUG TESTING** (Revised 8-3-09, 00-00-20)(see procedure page)

- A. **Purpose:** To protect the health and safety of extra-curricular activities students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Sapulpa Public School District.

This policy governs only performance-enhancing and illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon limiting the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violations of this policy.

Participation in school-sponsored interscholastic extra-curricular activities at the Sapulpa Public School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
2. To alert students with possible substance abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
3. Ensure that students adhere to a training program that bars the intake of illegal and performance-enhancing drugs.
4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance-enhancing drug use.
5. To offer students practices, competition and school activities free of the effects of illegal and performance-enhancing drug use.

For the safety, health and well being of students in extra-curricular activities the Sapulpa Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 8 **6-8th and 9-12th**. The administration may adopt regulations to implement this policy.

B. Definitions:

1. **Activity Student** means a member of any ~~junior high or high school~~ **6-8th or 9-12th** Sapulpa Public School District sponsored extra-curricular organization which participates in interscholastic competition. This includes any student that represents Sapulpa Schools in any extra-curricular activity in interscholastic competition, such as FFA, FCCLA, Academic Team, Band, Vocal, Ping Ping, Cheerleader, Speech/Debate, JROTC and Athletics.
2. **Drug use test** means a scientifically substantiated method to test for the presence of illegal or performance-enhancing drugs or the metabolites thereof in a person's urine.
3. **Random Selection Basis** means a mechanism for selecting activity students for drug testing that:
 - a. Results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and
 - b. Does not give the School District discretion to waive the selection of any activity student selected under the mechanism.
4. **Illegal drugs** means any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Oklahoma law. Illegal drugs includes, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. Illegal drugs shall also include alcohol.
5. **Performance-enhancing** drugs include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term performance-enhancing drugs does not include dietary or nutritional supplements such as vitamins, minerals and proteins which can be lawfully purchased in over-the-counter transactions.
6. **Positive** when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.
7. **Reasonable suspicion** means a suspicion of illegal or performance-enhancing drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student; the reasonable inferences that are drawn from those observations; and/or information of illegal or performance-enhancing drug use by an activity student supplied to school officials by other students, staff members, or patrons.

C. Procedures:

Each activity student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities.

The consent requires the activity student to provide a urine sample and/or hair follicle for the following:

- (a) mass screening
- (b) when the activity student is selected by the random selection process. ~~basis to provide a urine sample and/or hair follicle~~
- (c) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs.
- (d) any follow up drug test.

No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned the properly signed "Student Drug Testing Consent Form."

Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor shall be responsible for explaining the Policy to all prospective students. ~~and for preparing an~~ The district will provide an educational presentation to acquaint the student with the harmful consequences of drug and alcohol use and abuse.

Drug use testing for Activity Students will also be chosen by an outside agency on a random selection basis monthly (no more than 5%) from a list of all Activity Students who are involved in off-season or in-season activities.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal or performance-enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use or drug use affect by that particular student. All activity students will be tested prior to participating in their respective sport, activity and/or competition.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the Sapulpa Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility with appropriate privacy measures taken. The principal shall designate a school employee of the same sex as the student to accompany the student to a restroom or other private facility with appropriate privacy measures taken. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to insure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. The monitor shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the preceding thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the twenty-four (24) hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

- D. **Confidentiality** - The laboratory will notify the principal or designee of any positive test. To keep the positive test results confidential, the principal or designee will only notify the student, the head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal or to the lab. The Sapulpa Public School District will rely on the opinion of the laboratory which performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug. Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities.
- E. **Consequences** - Any Activity Student who tests positive in a drug test under this policy or under policy 544.1 "ILLEGAL AND ILLICIT DRUGS AND ALCOLHOL shall be subject to the following restrictions:
1. For the First Offense:
 - a. The parent/guardian will be contacted immediately **within 3 school days** and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian/**mentor**, athletic director/sponsor, and principal concerning the positive drug test. At this time the student will be suspended from participation in all regularly scheduled school sanctioned events or competitions for 20% of the season with a two event minimum. Multi event competitions such as tournaments will be counted as one event per day.

These consequences will be imposed for all activities in which the student is currently involved. In order to continue to practice/train in the activity the student and parent/guardian/mentor must, within five (5) school days of the joint meeting, be enrolled and participating in Sapulpa Public Schools drug education classes and complete within 30 school days. Additionally, the student must voluntarily submit to a second drug test to be administered within 30 school days of the initial test results meeting. The follow up test must show a reduction in the numbers provided by the outside laboratory. ~~two (2) weeks in accordance with the testing provisions of this policy. The cost of this test will be absorbed by the student and/or his/her parent/guardian.~~

~~If parent/guardian and student agree to these provisions, the student will continue to practice/train in the activity. If the student fails the follow up drug test, is determined to be on violation of policy 544.1, or fails to complete the SPS counseling program this will be considered a second offense and will be subject to the guidelines in this policy.~~

~~Should the parent/student not agree to these provisions the consequences listed in this policy for the second offense will be imposed.~~

- b. These restrictions and requirements shall begin immediately, consecutive in nature. Provided, however, a student who on his or her own volition informs (self-refers) the athletic director, principal, or coach/sponsor of usage before being notified to submit to a drug use test will be allowed to remain active in all activities covered under this policy. Such student will however, be considered to have committed his/her first offense under the policy, and will be required to re-test as would a student who has tested positive. This can only be used once in the career of the student.
2. For the Second Offense: A meeting will be scheduled with the student, parent/guardian/mentor, athletic director/sponsor, and principal concerning the positive drug test. At this time a complete suspension from participation in all extra-curricular activities for 60 school days will begin. The student may continue to practice/train with the activity following all requirements of the coach/director. The student will be required to submit to ~~three~~ a follow up drug test during the 60-day period to be administered within 30 school days of the initial test results meeting and must complete a Sapulpa Public School approved (step 2) drug counseling program. The follow up test must show a reduction in the numbers provided by the outside laboratory. ~~The cost of the testing and the counseling program will be paid by the student and/or his/her parent/guardian.~~

An opportunity to reduce the 60-day suspension to a minimum 30-day suspension would be available with the following required items completed:

1. Attend and complete a professional drug/alcohol evaluation/assessment and follow its recommendations at the expense of the parent/guardian.
2. 6 hours of community service as determined by the district.

If the student fails one the follow up (The follow up test must show a reduction in the numbers provided by the outside laboratory) drug test, is determined to be in violation of policy 544.1, or fails to complete the SPS counseling program this will be considered a third offense and will be subject to the guidelines in this policy.

- ~~3. For the Third Offense: A meeting will be scheduled with the student, parent/guardian/mentor, athletic director/sponsor, and principal concerning the positive drug test. At this time a complete suspension from participation in all extra-curricular activities including all meetings, practices, performances, and competition for one calendar year (12 consecutive months). ~~At this time, the activity student will be placed on probation. and will be required to provide a urine sample on a monthly basis for a period of 1 calendar year. The time and date will be unknown to the student and determined by the principal/athletic director or designee. The costs of these tests will be absorbed by the student and/or his/her parent/guardian. If the activity student fails one (1) urine drug test during the 1 year probation period, he/she is suspended from all extra-curricular participation for the school career.~~~~

~~If the activity student completes the 1 year probation period with 100% clean urine samples and no questions of tampering, the student is eligible to be reinstated to the activity at the discretion of the coach/director as a second offender in the Sapulpa Public Schools Student Activity Drug Testing Policy.~~
Any additional positive tests will revert back to the 3rd offense.

Appeal-3rd offense

An Activity student who has been determined by the principal/athletic director to be in violation of this policy shall have the limited right to appeal the decision to the Superintendent or his/her designee(s). Such request for a review must be submitted to the Superintendent or his/her designee(s) in writing within five (5) school days of notice of the positive test. A student requesting a review will remain eligible to participate in practice, team meetings in all extra-curricular activities until the review is completed. The Superintendent or his/her

designee(s) shall then determine whether the original finding(s) were justified and if they will be modified and/or upheld. No further review of the Superintendent's or his/her designee(s) decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent or his/her designee(s) which shall be final and non-appealable.

F. The effective timeline for students to be held accountable for each subsequent offense is the remainder of their testing group (6-8th grade and 9-12th grade). All students will be cleared of all their offenses at the beginning of their 9th grade year. school their high school career. Example: If a student commits a first offense in the eighth grade and is randomly tested again in the tenth grade with a positive result, then the second offense is considered to have occurred and the consequences listed in this document will be enforced

G. Refusal to Submit to Drug Use Test

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performance and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

H. Tampering

If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal/athletic director who will then determine if a new sample should be obtained.

A sample that is determined as dilute by the testing laboratory may require the student to provide another sample.

If tampering is determined and/or if an attempt to make urine test invalid by lab results, this is an automatic 1st, 2nd, or 3rd offense depending on timeline of activity student.

I. Medical Marijuana

The school district recognizes that safety is a paramount concern in all extracurricular activities, and students under the influence of marijuana may endanger the participation of other students. Therefore, a student extracurricular activities participant who tests positive for marijuana or its metabolites shall be considered in violation of this policy and subject to the loss of the privilege to participate in extracurricular activities even if the participant is in possession of a valid medical marijuana license.

J. Drug/Alcohol Violations outside of the Activity Policy

All drug/alcohol related incidents occurring outside of the student activity drug testing policy guidelines (544.1) will be considered a violation of the activity policy, and the student will proceed to the next step in the activity policy. For example, if a student has no prior offenses and is found to be in possession of drugs or alcohol at school, or is under the influence of drugs/alcohol at school, then the student will receive consequences under the student activity drug policy's 1st offense, and be subject to possible school discipline.

*This policy will go into effect on July 1st, 2020

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

The Board of Education of Independent School District Number 33 of Creek County, Oklahoma, met in Regular Session at the Board Room, Washington Administration Building, Sapulpa Public Schools, 511 E. Lee, Sapulpa, Oklahoma, in said School District on the 9th day of March, 2020, at 6:00 o'clock p.m.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2020 was given in writing, to the County Clerk of Creek County, Oklahoma prior to the close of business on the 25th day of October, 2019, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the front entrance of the Washington Administration Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at [REDACTED] o'clock [REDACTED].m. on the [REDACTED] day of [REDACTED], 20[REDACTED], being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon _____ introduced a Resolution which was read in full by the Clerk, and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

WHEREAS, the issuance of \$39,355,000 of General Obligation Building Bonds by Independent School District No. 33 of Creek County, Oklahoma, has been duly authorized at an election held on the 26th day of August, 2014, for that purpose; and

WHEREAS, \$13,445,000 of the \$39,355,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 33 of Creek County, Oklahoma, now desires to sell a fifth installment of \$9,910,000;

Now, therefore, be it resolved by the Board of Education of Independent School District No. 33 of Creek County, Oklahoma:

SECTION 1.

That the \$9,910,000 of General Obligation Building Bonds of Independent School District No. 33 of Creek County, Oklahoma, voted on the 26th day of August, 2014, shall be offered for sale at the Board Room, Washington Administration Building, Sapulpa Public Schools, 511 E. Lee, Sapulpa, Oklahoma, on the 21st day of April, 2020, at 11:30 o'clock a.m.; said Bonds to become due:

\$4,955,000 in two years from their date, and \$4,955,000 annually each year thereafter until paid.

SECTION 2.

That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 9th day of March, 2020.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

HILBORNE & WEIDMAN

A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS
2405 EAST 57TH STREET
TULSA, OKLAHOMA 74105-7548

TELEPHONE:
(918) 749-0111
TELECOPIER:
(918) 749-0335

March 9, 2020

Board of Education
Independent School District No. 33
of Creek County
511 East Lee Street
Sapulpa, OK 74066

We are pleased to submit this proposal to serve as Bond Counsel to Independent School District No. 33 of Creek County (the "School District"), regarding your issuance of \$9,910,000 General Obligation Building Bonds of 2020 (the "Bonds"), of the School District. As your Bond Counsel, we will work closely with your financial advisor and your staff and we will provide all legal services for the proper issuance of such Bonds, including drafting the no-arbitrage certificate, assisting in preparing the notice of sale and bond resolution and ascertain compliance with applicable continuing disclosure requirements. We will also provide our market legal opinion to the purchaser of the Bonds issued without charge to such purchaser. In addition, we will consult with the School District and answer questions regarding these bond issues at no extra charge.

We stand ready to proceed upon written notification from you and we will carry out the work with due diligence to completion within a reasonable time from notice to proceed.

For such legal services rendered in connection with such issue of Bonds, our fee will be \$4,800.00, such sum to be paid when such Bonds are issued.

Our fee is contingent upon delivery of and payment for any such Bonds. In the event no Bonds are issued and delivered, we would receive no compensation for our services rendered therewith. The above quoted fee includes our out-of-pocket travel, telephone and photocopying expenses and there will be no reimbursement for such items.

Hilborne and Weidman,
a professional corporation

By: _____


Approved and accepted this 9th day of March, 2020.

Independent School District No. 33 of
Creek County, Oklahoma

President

Attest:

Clerk

(Seal)

PERSONNEL REPORT

March 09, 2020

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS FOR 2019-2020 (Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

EXTRA DUTY ASSIGNMENTS/STIPENDS FOR 2019-2020

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
None	

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS FOR 2019-20

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
None	

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Day</u>
None			

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

TRANSFERS

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None				

RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Shanna Means	Teacher	June 1, 2020
Tom Walsh	Principal	June 1, 2020

TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

PERSONNEL REPORT

March 09, 2020

SUPPORT PERSONNEL REPORT

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

EXTRA DUTY STIPENDS FOR 2019-20

<u>Name</u>	<u>Extra Duty</u>
None	

REMOVAL OF EXTRA DUTY STIPENDS FOR 2019-20

<u>Name</u>	<u>Extra Duty</u>
None	

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kaylah Singleton	Para. Level I/\$11.20 hr	Para. Level II/\$12.40 hr	February 18, 2020
Patricia Mauch	Cook I/\$11.17 hr	Cook I w/SNA/\$11.42 hr	January 1, 2020

LEAVE REQUEST WITHOUT PAY

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

LEAVE REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

**ADJUNCT/SUPPORT EMPLOYEE VOLUNTEER
COACHING CONTRACTS FOR 2019-20**

<u>Name</u>	<u>Assignment</u>
None	

<u>TRANSFER</u>			
<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sydney Warren	Jefferson Heights	Holmes Park	February 18, 2020

RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Connor Jordan	Custodian	February 25, 2020
Sydney Warren	Paraprofessional	March 2, 2020

TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		