

Sapulpa Public Schools Board of Education Independent School District Number 33  
Creek County Regula  
Monday, June 2, 2008 7:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E Lee,  
Sapulpa, OK 74066

- I. Call the meeting to order and Pledge of Allegiance to the American Flag.
- II. Consent Agenda
  - II.A. Vote to approve/disapprove the minutes of the 5-5-08 regular board meeting.
  - II.B. Vote to approve/disapprove the minutes of the 5-28-08 special board meeting.
  - II.C. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 1324 through 1397.
  - II.D. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 89 through 90.
  - II.E. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 29 through 39.
  - II.F. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 133 through 142.
  - II.G. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.
  - II.H. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.
- III. Hearing from the Public
- IV. Information & Discussion Items
  - IV.A. Bedlam School Clinic
- V. Action Items
  - V.A. New Business - items not known or foreseen when agenda was posted.
  - V.B. Vote to approve/disapprove renewal of 2008-09 workers compensation insurance with the Oklahoma School Assurance Group (OSAG).
  - V.C. Vote to approve/disapprove renewal of 2008-09 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).
  - V.D. Vote to approve/disapprove the 2008-09 Comprehensive Local Education Plan.
  - V.E. Vote to approve/disapprove the 2008-09 Professional Development Plan.
  - V.F. Vote to approve/disapprove the Title I District Plan.
  - V.G. Vote to approve/disapprove a Memorandum of Agreement with Muscogee (Creek) Nation Behavioral Health Substance Abuse Services Program.
  - V.H. Vote to approve/disapprove revisions to Board Policy 544.1.3 STUDENT ACTIVITY DRUG TESTING.
  - V.I. Vote to approve/disapprove a school land use agreement for the July 4th American Heritage Bank fireworks display.
  - V.J. Vote to approve/disapprove the following out-of-state activity trips:
    - V.J.1. The JROTC Shooting Team to attend the National Jr Olympic Championship in Anniston, Alabama on July 12-16, 2008.
    - V.J.2. The Cross-Country Team to compete at the Missouri Southern Cross Country Meet in Joplin, Missouri on September 19-20, 2008.
  - V.K. Vote to approve/disapprove authorizing Donna Chisum to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION.
  - V.L. Vote to approve/disapprove authorizing Diana McGhee to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE DONATION.

- V.M. Vote to approve/disapprove authorizing Larry Long to receive sick leave donations from other employees as authorized by Board Policy 736.2 SICK LEAVE DONATION.
- V.N. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.
- V.O. Proposed executive session to discuss (1) Personnel listed below; and (2) employment of candidate for Superintendent of Sapulpa Public Schools as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Meeting Act.
  - V.O.1. Vote to convene in executive session.
  - V.O.2. Vote to acknowledge the Board has returned to open session.
  - V.O.3. Statement of executive session minutes.
- V.P. Personnel
  - V.P.1. Vote to appoint/not appoint an Interim Superintendent.
  - V.P.2. Vote to Employ:
    - V.P.2.a. Melissa Caywood, District Custodian (5-6-08)
    - V.P.2.b. Erin Gregory, District School Psychologist (8-5-08)
    - V.P.2.c. Allison Holt, Jefferson Heights Special Education Teacher (8-12-08)
    - V.P.2.d. Sarah Johnson, District Speech Language Pathologist (8-12-08)
  - V.P.3. Vote to approve/disapprove Lori Arundel, Athletic Department Coach for 2008-09.
  - V.P.4. Vote to approve/disapprove the Superintendent's recommendation to employ a Middle School Assistant Principal, effective 8-1-08.
  - V.P.5. Vote to approve/disapprove the Superintendent's recommendation to employ a Middle School Principal, effective 8-1-08.
  - V.P.6. Vote to accept Resignations received since the last board meeting.
  - V.P.7. Vote to approve/disapprove Summer Program Employees as per Attachment.
- V.Q. Adjournment

**Minutes of Regular Meeting of The Board Of Education  
Independent School District Number 33, Creek County**

5/5/2008 7:30 PM

Administration Building Board Room  
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods  
Walter Johnson  
Bryan Sherwood  
Curtice Hillis  
Larry Thayer

Absent Board Members:

**I. Call the meeting to order and Pledge of Allegiance to the American Flag.**

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

**II. Consent Agenda**

**II.A. Vote to approve/disapprove the minutes of the 4-7-08 regular board meeting.**

**II.B. Vote to approve/disapprove the minutes of the 4-7-08 special board meeting.**

**II.C. Vote to approve/disapprove the minutes of the 4-24-08 special board meeting.**

**II.D. Vote to approve/disapprove the minutes of the 4-24-08 special board meeting.**

**II.E. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 1270 through 1323.**

**II.F. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 77 through 88.**

**II.G. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 26 through 28.**

**II.H. Vote to approve/disapprove 2007-08 bond (fund 35) fund purchase order encumbrance number 1.**

**II.I. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 131 through 132.**

**II.J. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.**

**II.K. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.**

**II.L. Vote to approve/disapprove Curtice Hillis completing the New School Board Member Workshop on February 29 - March 1, 2008.**

**Primary Motion Passed:** To approve the consent agenda as listed, Items A-L passed with a

motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

### **III. Hearing from the Public**

### **IV. Information & Discussion Items**

#### **IV.A. Academic Team**

Mr. Ray Markley, Academic Team Leader, and three students from the academic team showed off their awards and trophies that were won throughout the year. They won first place at the Academic Bowl and placed second at three other competitions held at Oklahoma University, Tulsa University and Oklahoma State University. Mr. Markley and his team are planning to attend a National Academic Tournament in Dallas, Texas on May 23rd. The Board and Administrators congratulated and praised the students for all of their achievements this year.

#### **IV.B. Revisions to Policy 544.1.3 STUDENT ACTIVITY DRUG TESTING**

Dr. Crowder, Administrators, Secondary Principals, Counselors and Teachers met and decided to make some revisions to Policy 544.1.3, Student Activity Drug Testing. The proposed revisions do not change the intent of the policy but help clarify procedures. This coming school year, all students involved with extra-curricular activities will be tested before their activity begins. Random screening will still continue throughout the year. The Board commended the Administrators for making an impact and staying on top of this issue.

#### **IV.C. Band Report**

Dr. Crowder presented the Board with results from a band study that was conducted with Sapulpa band students. Administrators interviewed students asking a variety of questions concerning band. Some of the answers given from students concerning why they did not return to band were conflict in scheduling, changing interests, not enough time, band was becoming too intense and some felt pressure from the directors. Dr. Crowder feels that there are several factors contributing to the loss of numbers in the band program and the district will be making changes that will help benefit this program.

#### **IV.D. OSSBA - Superintendent Search Process**

OSSBA provides services to help Boards find potential candidates for the Superintendent position. Mrs. June Ehinger from OSSBA provided the Board with an informational packet that included a step by step plan that OSSBA would implement if hired by the Board.

#### **IV.E. Employee End-of-Year Assembly**

Mr. Tom Trigalet provided the Board with a draft schedule for the End-of-Year Assembly held for all employees. Each board member has a responsibility in the assembly. The assembly will be held on May 30th in the High School Auditorium at 8:00 a.m.

**V. Action Items**

**V.A. New Business - items not known or foreseen when agenda was posted.**

**V.B. Vote to approve/disapprove the 2008 Summer Projects List.**

**Primary Motion Passed:** To approve the 2008 Summer Project List with inclusion of item 350 passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.C. Vote to approve/disapprove the 2008-09 Application for Temporary Appropriations.**

**Primary Motion Passed:** To approve the 2008-09 Application for Temporary Appropriations passed with a motion by Wally Johnson and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.D. Vote to approve/disapprove a 2008-09 Municipal Accounting Systems, Inc. contract for accounting software.**

**Primary Motion Passed:** To approve a 2008-09 Municipal Accounting Systems, Inc. contract for accounting software passed with a motion by Larry Thayer and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.E. Vote to approve/disapprove a 2008-09 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities.**

**Primary Motion Passed:** To approve a 2008-09 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with

disabilities passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.F. Vote to approve/disapprove a 2008-09 contract with Muscogee (Creek) Nation Head Start for referral and special education services.**

**Primary Motion Passed:** To approve a 2008-2009 contract with Muscogee (Creek) Nation Head Start for referral and special education services passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.G. Vote to approve/disapprove the 2008 athletic summer camps as per Attachments.**

**V.G.1. Basketball Camps**

**V.G.2. Tennis Camps**

**V.G.3. Baseball Camps**

**V.G.4. Football Camps**

**V.G.5. Soccer Camps**

**V.G.6. Volleyball Camps**

**Primary Motion Passed:** To approve the 2008 athletic summer camps as per Attachments 1. Basketball Camps 2. Tennis Camps 3. Baseball Camps 4. Football Camps 5. Soccer Camps 6. Volleyball Camps passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.H. Vote to approve/disapprove a Color Guard fundraiser to sell tee shirts and spring family show tickets for equipment, travel cost, costumes and entry fees.**

**Primary Motion Passed:** To approve a Color Guard fundraiser to sell tee shirts and spring family show tickets for equipment, travel cost, costumes and entry fees passed with a motion by

Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.I. Vote to approve/disapprove the following out-of-state activity trips:**

**V.I.1. The Drama Club to attend the International Thespian Society Festival in Lincoln, NE on June 23-29, 2008.**

**V.I.2. The Academic Team to compete in a National Academic Tournament in Dallas, TX on May 23-26, 2008.**

**Primary Motion Passed:** To approve the following out-of-state activity trips: 1. The Drama Club to attend the International Thespian Society Festival in Lincoln, NE on June 23-29, 2008 2. The Academic Team to compete in a National Academic Tournament in Dallas, TX on May 23-26, 2008 passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.J. Proposed executive session to discuss (1) Personnel listed below; and (2) employment of candidate for Superintendent of Sapulpa Public Schools as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Meeting Act.**

**V.J.1. Vote to convene in executive session.**

**Primary Motion Passed:** To convene in executive session at 8:31 p.m. passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.J.2. Vote to acknowledge the Board has returned to open session.**

**Primary Motion Passed:** To acknowledge the Board has returned to open session at 9:45 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.J.3. Statement of executive session minutes.**

The Board of Education went into executive session at 8:30 pm to discuss (1) Personnel listed below; and (2) employment of candidate for Superintendent of Sapulpa Public Schools as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at 9:45 pm. This constitutes the minutes of the executive session.

**V.K. Vote to approve/disapprove a contract with OSSBA to assist with a Superintendent Search.**

**Primary Motion Passed:** To approve a contract with OSSBA to assist with a Superintendent Search state wide passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.L. Vote to appoint/not appoint an Interim Superintendent.**

**Primary Motion Passed:** To table appointing an Interim Superintendent passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M. Personnel**

**V.M.1. Vote to Employ:**

**V.M.1.a. Bryce Berger, Service Center Bus Driver (4-4-08)**

**V.M.1.b. Trandy Birch, High School Head Football Coach and Assistant Athletic Director (2-7-08)**

**V.M.1.c. Bret Contreras, Woodlawn Cook (4-14-08)**

**V.M.1.d. Jocelyn Zlata, High School Cook (4-14-08)**

**Primary Motion Passed:** To Employ as listed passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.2. Vote to accept Resignations received since the last board meeting.**

Tracy Cotton, ESL Tutor (5-1-08) Jason Dulin, Assistant Band Director (5-30-08) Mike Hainzinger, High School Head Football Coach and Assistant Athletic Director (5-30-08) Sherri Lein, Jefferson Heights Teacher Assistant (4-11-08) Amy Redus, Garfield Family Assessment Worker (2-29-08) Kris Sigman, High School Science Teacher (5-30-08)

**Primary Motion Passed:** To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.3. Vote to approve/disapprove the discharge of Jamie Slaton, Freedom Latchkey Assistant, effective 3-24-08.**

**Primary Motion Passed:** To approve the discharge of Jamie Slaton, Freedom Latchkey Assistant, effective 3-24-08 passed with a motion by Bryan Sherwood and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.4. Vote to approve/disapprove a leave of absence for Barbara Hillsberry, Bus Assistant, for the remainder of 2007-08 and the entire 2008-09 school year.**

**Primary Motion Passed:** To approve a leave of absence for Barbara Hillsberry, Bus Assistant, for the remainder of 2007-08 and the entire 2008-09 school year passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
----------------	-----

Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.5. Vote to approve/disapprove the Superintendent’s recommendation to employ a Director of Support Services, effective 7-1-08.**

**Primary Motion Passed:** To approve the Superintendent’s recommendation to employ Danny Housley as Director of Support Services, effective 7-1-08 passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.6. Vote to employ personnel for the 2008-09 school year as per qualifying salary on the support salary schedule:**

**V.M.6.a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent's Secretary**

**V.M.6.b. Tanya Wilson - Payroll Clerk**

**V.M.6.c. Debora Jones - Assistant Treasurer**

**V.M.6.d. Deborah Cawvey - Encumbrance Clerk, Asst Activity Account Custodian**

**V.M.6.e. Deana Taylor - Activity Account Custodian**

**V.M.6.f. Kathy Wilson - Deputy Minutes Clerk, Executive Director of Personnel Secretary**

**Primary Motion Passed:** To employ personnel for the 2008-09 school year as per qualifying salary on the support salary schedule: a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent’s Secretary b. Tanya Wilson - Payroll Clerk c. Debora Jones - Assistant Treasurer d. Deborah Cawvey - Encumbrance Clerk, Asst Activity Account Custodian e. Deana Taylor - Activity Account Custodian f. Kathy Wilson - Deputy Minutes Clerk, Executive Director of Personnel Secretary passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**Primary Motion Passed:** To renew the contract of the School Board Treasurer, Doug Jones, for 2008-09 passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
----------------	-----

Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.M.8. Vote to approve Athletic Department Coaches for 2008-09 as per Attachment.**

**Primary Motion Passed:** To approve Athletic Department Coaches for 2008-09 as per Attachment passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**V.N. Adjournment**

**Primary Motion Passed:** To Adjourn at 9:53 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

---

President, Board of Education  
Independent School District No. 33  
of Creek County, Oklahoma

Attest:

---

Minutes Clerk, Board of Education I-33

**Minutes of Special Meeting of The Board Of Education  
Independent School District Number 33, Creek County**

5/28/2008 7:00 PM

Administration Building Board Room  
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods  
Walter Johnson  
Bryan Sherwood  
Curtice Hillis  
Larry Thayer

Absent Board Members:

**I. Call the meeting to order and Pledge of Allegiance to the American Flag.**

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

**II. Proposed executive session to discuss the Superintendent Search as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Meeting Act.**

**II.A. Vote to convene in executive session.**

**Primary Motion Passed:** To convene in executive session at 6:55 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**II.B. Vote to acknowledge the Board has returned to open session.**

**Primary Motion Passed:** To acknowledge the Board returned to open session at 8:40 p.m. passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

**II.C. Statement of executive session minutes.**

The Board of Education went into executive session at 6:55 p.m. to discuss the Superintendent Search as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at 8:40 p.m. This constitutes the minutes of the executive session.

**III. Adjournment.**

**Primary Motion Passed:** To Adjourn at 8:43 p.m. passed with a motion by Wally Johnson and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

---

President, Board of Education  
Independent School District No. 33  
of Creek County, Oklahoma

Attest:

---

Minutes Clerk, Board of Education I-33

**SAPULPA PUBLIC SCHOOLS**  
**Encumbrance Register**  
**GENERAL FUND 2007-2008**

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	11	1324	PITSCO INC.	JR HIGH PROGRAM ASSIISTANCE	5/1/2008	1,043.90
2008	11	1325	WAL-MART	LCD TV JEFFERSON HTS	5/1/2008	750.00
2008	11	1326	DYNASIGN	SOFTWARE JEFFERSON HTS	5/1/2008	1,169.00
2008	11	1327	AUDIO DIMENSIONS SYSTEM DESIGN	TV/MOUNT JR HIGH	5/1/2008	1,799.00
2008	11	1328	SCHOOL SPECIALTY	CHAIRS JR HIGH	5/1/2008	325.00
2008	11	1329	DIRECT COMMUNICATIONS	CAMERAS JR HIGH	5/1/2008	1,420.00
2008	11	1330	PARENT INSTITUTE	SUBSCRIPTION TITLE I	5/1/2008	418.00
2008	11	1331	LAKESHORE LEARNING MATERIALS	JEFFERSON HTS TITLE I SUPPLI	5/1/2008	149.32
2008	11	1332	OFFICE DEPOT	JEFFERSON HTS TITLE I	5/1/2008	155.98
2008	11	1333	DELL MARKETING L.P.	FREEDOM TITLE I	5/1/2008	2,872.65
2008	11	1334	BUCKLE DOWN PUBLISHING	FREEDOM TITLE I	5/1/2008	4,066.59
2008	11	1335	PARENT INSTITUTE	FREEDOM TITLE I SUBSCRIPTION	5/1/2008	199.00
2008	11	1336	DATA RECOGNITION CORPORATION	CRT TEST DISK	5/1/2008	750.00
2008	11	1337	WAL-MART	OPEN - SUMMER READING PROGRAM	5/1/2008	500.00
2008	11	1338	THE APPLE TREE	OPEN - SUMMER READING PROGRAM	5/1/2008	500.00
2008	11	1339	MARDEL OFFICE SUPPLY	OPEN - SUMMER READING PROGRAM	5/1/2008	200.00
2008	11	1340	STANDLEY SYSTEMS	COPY MACHINE - JEFF SUMMER PRO	5/1/2008	600.00
2008	11	1341	WAL-MART	OPEN - THIRD GR READING PROGRA	5/1/2008	800.00
2008	11	1342	THE APPLE TREE	OPEN - THIRD GR READING PROGRA	5/1/2008	500.00
2008	11	1343	MARDEL OFFICE SUPPLY	OPEN - THIRD GR READING PROGRA	5/1/2008	200.00
2008	11	1344	STANDLEY SYSTEMS	COPY MACHINE - JEFF 3RD GR PRO	5/1/2008	600.00
2008	11	1345	SOCIAL STUDIES SCHOOL SERVICE	HS SOCIAL STUDY BOOKS	5/1/2008	156.69
2008	11	1346	CONXTS	JR HIGH SPEAKERS & SMARTBOARDS	5/1/2008	3,716.00
2008	11	1347	MARY ROBERTS WEBB	REGISTRATION FEES TITLE II	5/1/2008	3,255.00
2008	11	1348	JACKIE L JOHNSON	TRAVEL EXPENSE TITLE II	5/1/2008	136.00
2008	11	1349	BORDERS	BOOK TITLE II	5/1/2008	474.05
2008	11	1350	ALCA	TEST DATA TRAINING	5/1/2008	9,011.00
2008	11	1351	GREAT EXPECTATIONS	REGISTRATION FEE TITLE II	5/1/2008	12,400.00
2008	11	1352	GREAT EXPECTATIONS	REGISTRATION FEE TITLE II	5/1/2008	400.00
2008	11	1353	GREAT EXPECTATIONS	REGISTRATION FEE TITLE II	5/1/2008	625.00
2008	11	1354	OFFICE DEPOT	GARFIELD OCAP CARTRIDGES	5/1/2008	83.99
2008	11	1355	POSTMASTER, SAPULPA, OKLA	GARFIELD OCAP POSTAGE	5/1/2008	492.00
2008	11	1356	KAPLAN PRIMARY LEARNING	OCAP SUPPLIES	5/1/2008	144.67
2008	11	1357	PARENTS AS TEACHERS NATIONAL C	GARFIELD OCAP MANUAL	5/1/2008	283.50
2008	11	1358	NATIONAL TRAINING INSTITUTE	GARFIELD OCAP SUPPLIES	5/1/2008	100.00
2008	11	1359	THOMAS POTTER	RENEWAL-CDL-POTTER	5/1/2008	42.50
2008	11	1360	MAX F CALDWELL	REIMB-FUEL FOR SCHOOL VAN	5/1/2008	75.00
2008	11	1361	DELL MARKETING L.P.	JR HIGH LAPTOP	5/1/2008	835.18
2008	11	1362	TYLER APPLIANCE WAREHOUSE	JR HIGH REFRIGERATOR	5/1/2008	949.00
2008	11	1363	BARCO PRODUCTS	JR HIGH BLDG SUPPLIES	5/1/2008	3,221.86
2008	11	1364	OSSBA	SUPERINTENDENT SEARCH	5/1/2008	6,225.27
2008	11	1365	THOMAS N TRIGALET	TRAVEL EXPENSE	5/1/2008	500.00
2008	11	1366	STANDLEY SYSTEMS	JEFFERSON HTS COPY MACHINE	5/1/2008	1,800.00
2008	11	1367	CCOSA	REGISTRATION FEE	5/1/2008	65.00
2008	11	1368	TROPHY & PLAQUE PLUS	HS ACADEMIC TEAM PLAQUE	5/9/2008	198.00
2008	11	1369	HARCOURT EDUCATIONAL	DISTRICT SECOND GRADE SCORING	5/9/2008	3,244.65
2008	11	1370	CCOSA	REGISTRATION FEE	5/9/2008	65.00
2008	11	1371	CLARION HOTEL	LODGING DR CROWDER	5/9/2008	69.00
2008	11	1372	SOLUTION TREE	REGISTRATION FEES TITLE II	5/12/2008	11,001.00
2008	11	1373	CECELIA A CAMERON	TRAVEL EXPENSE TITILE II	5/12/2008	78.00
2008	11	1374	CCOSA	REGISTRATION FEE	5/12/2008	65.00
2008	11	1375	SCOTT HAZELWOOD	TRAVEL EXPENSE	5/12/2008	146.12
2008	11	1376	ROSE STATE COLLEGE	REGISTRATION FEE	5/15/2008	295.00
2008	11	1377	DONALD R ROBERTS	TRAVEL EXPENSE TITLE II	5/15/2008	360.00
2008	11	1378	MEREDITH A ESPINOZA	HOMEBOUND MILEAGE	5/15/2008	179.52
2008	11	1379	CCOSA	REGISTRATION FEE	5/15/2008	225.00
2008	11	1380	PATRICIA A KING	HOMEBOUND MILEAGE	5/15/2008	18.53

**SAPULPA PUBLIC SCHOOLS**  
**Encumbrance Register**  
**GENERAL FUND 2007-2008**

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	11	1381	EVELYN MAE HENRY	HOMEBOUND MILEAGE	5/15/2008	36.96
2008	11	1382	SAFETY INDUSTRIES, INC.	OPEN - DRIVERS ED EQUIPMENT	5/15/2008	100.00
2008	11	1383	JOHN T HOOD	HOMEBOUND MILEAGE	5/15/2008	7.13
2008	11	1384	CANDICE MCCLANAHAN	HOMEBOUND MILEAGE	5/15/2008	59.58
2008	11	1385	MUSIC FOR ALL	STUDENT ENTRY FEE HS BAND	5/15/2008	900.00
2008	11	1386	THEATRE TULSA	STUDENT FEES HIGH SCHOOL	5/15/2008	610.00
2008	11	1387	RESOURCES FOR EDUCATORS	TITLE I SUBSCRIPTION	5/15/2008	198.00
2008	11	1388	CARSON-DELLOSA	TITLE I SUPPLIES WOODLAWN	5/15/2008	93.09
2008	11	1389	REMEDIA PUBLICATIONS	TITLE I SUPPLIES WOODLAWN	5/15/2008	27.99
2008	11	1390	BUCKLE DOWN PUBLISHING	TITLE I SUPPLIES WOODLAWN	5/15/2008	1,590.00
2008	11	1391	LAKESHORE LIFESKILLS	TITLE I SUPPLIES WOODLAWN	5/15/2008	70.89
2008	11	1392	POSTMASTER, SAPULPA, OKLA	POSTAGE HIGH SCHOOL	5/15/2008	12.00
2008	11	1393	MIMIO	MIMIO SOFTWARE HIGH SCHOOL	5/15/2008	807.00
2008	11	1394	DELL MARKETING L.P.	OFFICE 2007 PRO HS	5/15/2008	51.78
2008	11	1395	PATRICIA A KING	HOMEBOUND MILEAGE MS	5/15/2008	2.85
2008	11	1396	JOHN T HOOD	HOMEBOUND MILEAGE MS	5/15/2008	2.85
2008	11	1397	METRITTECH, INC.	STUDENT REPORT LABELS	5/15/2008	82.00

Total Printed: 84,607.09  
 Total Balance Forward: 25,978,120.89  
 Total to Date: 26,062,727.98

**SAPULPA PUBLIC SCHOOLS**  
**Encumbrance Register**  
**BUILDING FUND 2007-2008**

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	21	89	TYLER APPLIANCE WAREHOUSE	HIGH SCHOOL APPLIANCES	5/1/2008	1,319.00
2008	21	90	SCHOOL SPECIALTY	OPEN-STUDENT DESKS, BOARDS	5/15/2008	17,000.00
						Total Printed: 18,319.00
						Total Balance Forward: 547,192.61
						Total to Date: 565,511.61

**SAPULPA PUBLIC SCHOOLS**  
**Encumbrance Register**  
**BOND FUND - 34 2007-2008**

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	34	29	AUDIO DIMENSIONS SYSTEM DESIGN	TV WALL MOUNT JEFFERSON HT	5/1/2008	634.00
2008	34	30	NETSUPPORT	NETSUPPORT LICENSE	5/1/2008	5,397.00
2008	34	31	CONXTS	JR HIGH SPEAKERS & SMARTBOARDS	5/1/2008	6,370.00
2008	34	32	DIRECT COMMUNICATIONS	LIBERTY TECHNOLOGY	5/1/2008	3,764.00
2008	34	33	DELL MARKETING L.P.	OPEN - TECHNOLOGY	5/1/2008	5,000.00
2008	34	34	CJ WIRE & CABLE CO.	OPEN - TECHNOLOGY	5/1/2008	500.00
2008	34	35	CDW-G	OPEN - TECHNOLOGY	5/1/2008	2,000.00
2008	34	36	SHARPSCHOOL	TECHNOLOGY WEB HOST SET-UP	5/1/2008	500.00
2008	34	37	DIRECT COMMUNICATIONS	TECHNOLOGY FREEDOM	5/1/2008	3,198.00
2008	34	38	DELL MARKETING L.P.	DELL SERVER	5/9/2008	7,624.00
2008	34	39	VIGILAR	TECHNOLOGY	5/15/2008	1,980.16
Total Printed:						36,967.16
Total Balance Forward:						564,347.06
Total to Date:						601,314.22

SAPULPA PUBLIC SCHOOLS  
Encumbrance Register  
CHILD NUTRITION FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	22	133	TAYLOR MADE CONSTRUCTION	OPEN-CAFETERIA DESK REPAIR	5/1/2008	300.00
2008	22	134	OTIS SPUNKMEYER, INC.	SUMMER FEEDING	5/1/2008	400.00
2008	22	135	SPRINGFIELD GROCERY	SUMMER FEEDING	5/1/2008	2,000.00
2008	22	136	TANKERSLEY FOODSERVICE	SUMMER FEEDING	5/1/2008	650.00
2008	22	137	US FOOD SERVICE-OK DIV	SUMMER FEEDING	5/1/2008	2,900.00
2008	22	138	AUTO-CHLOR SYSTEMS	SUMMER FEEDING-CHEMICALS	5/1/2008	250.00
2008	22	139	ECOLAB PEST ELIMINATION	OPEN-PEST CONTROL SUMMER	5/1/2008	500.00
2008	22	140	OSWALT RESTAURANT SUPPLY	OPEN-SMALL EQUIPMENT	5/15/2008	2,750.93
2008	22	141	MARKET SOURCE, INC	OPEN-SMALL EQUIPMENT	5/15/2008	3,216.62
2008	22	142	CURTIS REST & SUPPLY	OPEN-SMALL EQUIPMENT	5/15/2008	283.22

Total Printed: 13,250.77  
Total Balance Forward: 1,688,445.09  
Total to Date: 1,701,695.86

SAPULPA PUBLIC SCHOOLS  
Custodians Analysis  
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 5/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 802 HS OFFICE	\$5,822.94	\$440.00	\$412.00	\$1,648.98	\$5,025.96	\$0.00	\$5,025.96
Project 803 HS AFS CLUB	\$247.38	\$0.00	\$0.00	\$0.00	\$247.38	\$0.00	\$247.38
Project 804 HS DEBATE	\$20,485.67	\$0.00	\$0.00	\$94.50	\$20,391.17	\$0.00	\$20,391.17
Project 805 HS ART	\$1,774.89	\$238.90	\$50.00	\$230.55	\$1,833.24	\$0.00	\$1,833.24
Project 806 HS BAND	\$13,209.58	\$371.50	\$0.00	\$3,738.75	\$9,842.33	\$0.00	\$9,842.33
Project 807 HS CHINA CLUB	\$950.95	\$0.00	\$0.00	\$0.00	\$950.95	\$0.00	\$950.95
Project 808 HS CHEERLEADERS	\$1,052.70	\$0.00	\$0.00	\$0.00	\$1,052.70	\$0.00	\$1,052.70
Project 809 HS ART CLUB	\$249.58	\$0.00	\$0.00	\$0.00	\$249.58	\$0.00	\$249.58
Project 810 HS STAY(STUD TCH AIDS Yr	\$842.92	\$0.00	\$0.00	\$12.32	\$830.60	\$0.00	\$830.60
Project 811 HS COUNSELING OFFICE	\$6,461.08	\$0.00	\$0.00	\$0.00	\$6,461.08	\$0.00	\$6,461.08
Project 812 HS BUSINESS PROF ASSOC	\$1,095.96	\$0.00	\$0.00	\$89.97	\$1,005.99	\$0.00	\$1,005.99
Project 813 HS FACULTY CLUB	\$142.76	\$0.00	\$0.00	\$48.00	\$94.76	\$0.00	\$94.76
Project 814 HS FRENCH HONOR SOCIE'	\$289.20	\$0.00	\$0.00	\$0.00	\$289.20	\$0.00	\$289.20
Project 815 HS FCCLA	\$5,477.59	\$0.00	\$0.00	\$506.00	\$4,971.59	\$0.00	\$4,971.59
Project 816 HS GUITAR CLUB	\$8.25	\$0.00	\$0.00	\$0.00	\$8.25	\$0.00	\$8.25
Project 817 HS LIBRARY	\$199.84	\$0.00	\$0.00	\$0.00	\$199.84	\$0.00	\$199.84
Project 818 HS NATIONAL HONOR SOCI	\$465.81	\$0.00	\$0.00	\$0.00	\$465.81	\$0.00	\$465.81
Project 819 HS POW WOW	\$1,723.24	\$0.00	\$0.00	\$0.00	\$1,723.24	\$0.00	\$1,723.24
Project 820 HS NAACP	\$30.21	\$0.00	\$0.00	\$0.00	\$30.21	\$0.00	\$30.21
Project 821 HS SENIORS 2009	\$2,754.65	\$105.00	\$0.00	\$250.00	\$2,609.65	\$0.00	\$2,609.65
Project 822 HS SENIORS 2008	\$3,714.45	\$0.00	\$0.00	\$0.00	\$3,714.45	\$0.00	\$3,714.45
Project 823 HS SENIORS 2010	\$1,236.43	\$0.00	\$0.00	\$0.00	\$1,236.43	\$0.00	\$1,236.43
Project 824 HS SCIENCE CLUB	\$1,463.63	\$173.00	(\$412.00)	\$299.82	\$924.81	\$0.00	\$924.81
Project 825 HS SPANISH HONOR SOCIE	\$30.48	\$0.00	\$0.00	\$0.00	\$30.48	\$0.00	\$30.48
Project 826 HS SPECIAL ED/OLYMPICS	\$15,660.29	\$0.00	\$0.00	\$7,855.00	\$7,805.29	\$0.00	\$7,805.29
Project 827 HS STUDENT COUNCIL	\$32.17	\$259.00	\$0.00	\$0.00	\$291.17	\$0.00	\$291.17
Project 828 HS VOCAL MUSIC	\$13,242.88	\$2,191.80	\$0.00	\$7,363.13	\$8,071.55	\$0.00	\$8,071.55
Project 829 HS AG ED & FFA	\$5,544.45	\$10,818.50	\$0.00	\$1,937.88	\$14,425.07	\$0.00	\$14,425.07
Project 830 HS C&A SPECIAL ED	\$4,074.42	\$0.00	\$0.00	\$0.00	\$4,074.42	\$0.00	\$4,074.42
Project 831 HS YEARBOOK	\$1,572.17	\$1,655.00	\$0.00	\$0.00	\$3,227.17	\$0.00	\$3,227.17
Project 832 HS TMH	\$733.87	\$0.00	\$0.00	\$0.00	\$733.87	\$0.00	\$733.87
Project 833 HS ACADEMIC BANQUET	\$102.81	\$100.00	\$0.00	\$0.00	\$202.81	\$0.00	\$202.81
Project 834 HS ENGLISH	\$73.12	\$0.00	\$0.00	\$0.00	\$73.12	\$0.00	\$73.12
Project 835 HS BAND AUXILIARIES	\$925.56	\$709.00	\$0.00	\$500.00	\$1,134.56	\$0.00	\$1,134.56
Project 836 HS BAND TRIPS	\$242.48	\$0.00	\$0.00	\$0.00	\$242.48	\$0.00	\$242.48
Project 838 HS PING PINGS	\$847.96	\$0.00	\$0.00	\$0.00	\$847.96	\$0.00	\$847.96
Project 839 HS FCA	\$312.85	\$0.00	\$0.00	\$0.00	\$312.85	\$0.00	\$312.85
Project 840 HS INDIAN PARENT COMMN	\$827.03	\$975.00	\$0.00	\$0.00	\$1,802.03	\$0.00	\$1,802.03
Project 841 HS SAPULPA INDIAN CLUB	\$1,096.02	\$155.50	\$0.00	\$98.67	\$1,152.85	\$0.00	\$1,152.85
Project 842 HS KEY CLUB	\$991.08	\$0.00	\$0.00	\$0.00	\$991.08	\$0.00	\$991.08
Project 843 HS THINK	\$46.13	\$0.00	\$0.00	\$0.00	\$46.13	\$0.00	\$46.13
Project 844 HS PRODUCTIONS	\$3,134.27	\$0.00	(\$50.00)	\$110.00	\$2,974.27	\$0.00	\$2,974.27
Project 846 HS JROTC	\$14,522.37	\$2,663.50	\$0.00	\$2,841.72	\$14,344.15	\$0.00	\$14,344.15
Project 847 HS LATIN CLUB	\$86.85	\$0.00	\$0.00	\$0.00	\$86.85	\$0.00	\$86.85
Project 848 HS SCHOOL NURSE	\$4,656.57	\$0.00	\$0.00	\$0.00	\$4,656.57	\$0.00	\$4,656.57
Project 849 HS TEENS FOR CHRIST	\$166.69	\$0.00	\$0.00	\$0.00	\$166.69	\$0.00	\$166.69
Project 850 HS AG ED CREEK NATION C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 851 HS HYPE SQUAD	\$21.62	\$406.88	\$0.00	\$26.68	\$401.82	\$0.00	\$401.82
Project 852 HS FIRST ROBOTICS	\$3,956.46	\$0.00	\$0.00	\$1,447.64	\$2,508.82	\$0.00	\$2,508.82
Project 857 JH OFFICE	\$5,334.37	\$803.97	(\$1,060.00)	\$1,237.06	\$3,841.28	\$0.00	\$3,841.28
Project 858 JH CHEERLEADERS	\$1,379.85	\$1,480.00	\$0.00	\$1,506.22	\$1,353.63	\$0.00	\$1,353.63
Project 859 JH HOME EC & FHA	\$706.00	\$0.00	\$0.00	\$0.00	\$706.00	\$0.00	\$706.00
Project 860 JH LIBRARY	\$210.50	\$41.75	\$0.00	\$0.00	\$252.25	\$0.00	\$252.25
Project 861 JH SHOP	\$677.60	\$0.00	\$0.00	\$0.00	\$677.60	\$0.00	\$677.60
Project 862 JH SPECIAL ED	(\$82.70)	\$0.00	\$0.00	\$0.00	(\$82.70)	\$0.00	(\$82.70)
Project 863 JH STUDENT COUNCIL	\$2,993.68	\$0.00	\$0.00	\$0.00	\$2,993.68	\$0.00	\$2,993.68
Project 864 JH VOCAL MUSIC	\$5,727.45	\$0.00	\$1,060.00	\$0.00	\$6,787.45	\$0.00	\$6,787.45
Project 865 JH STUDENT STORE	\$146.30	\$0.00	\$0.00	\$0.00	\$146.30	\$0.00	\$146.30
Project 866 JH YEARBOOK	\$573.49	\$700.00	\$0.00	\$0.00	\$1,273.49	\$0.00	\$1,273.49
Project 868 JH BB CHEERLEADERS	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00
Project 870 JH ART	\$951.68	\$0.00	\$0.00	\$96.98	\$854.70	\$0.00	\$854.70
Project 871 JH FACULTY SUNSHINE	\$33.02	\$0.00	\$0.00	\$0.00	\$33.02	\$0.00	\$33.02
Project 872 JH RECYCLING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00

SAPULPA PUBLIC SCHOOLS  
Custodians Analysis  
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 5/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 877 MS OFFICE	\$13,601.78	\$0.00	\$0.00	\$1,523.28	\$12,078.50	\$0.00	\$12,078.50
Project 878 MS LIBRARY	\$81.98	\$0.00	\$0.00	\$0.00	\$81.98	\$0.00	\$81.98
Project 879 MS STUDENT STORE	\$2,944.25	\$43.00	\$0.00	\$697.83	\$2,289.42	\$0.00	\$2,289.42
Project 880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
Project 881 MS YEARBOOK	\$6,713.80	\$1,025.00	\$0.00	\$0.00	\$7,738.80	\$0.00	\$7,738.80
Project 882 MS ART	\$4.21	\$0.00	\$0.00	\$0.00	\$4.21	\$0.00	\$4.21
Project 883 MS CHOIR	\$4,769.49	\$0.00	\$0.00	\$98.00	\$4,671.49	\$0.00	\$4,671.49
Project 884 MS ACTIVITIES/TECHNOLOG	\$716.48	\$0.00	\$0.00	\$0.00	\$716.48	\$0.00	\$716.48
Project 885 MS NASA	\$298.67	\$0.00	\$0.00	\$0.00	\$298.67	\$0.00	\$298.67
Project 891 OCAP LIBRARY	\$12,341.28	\$0.00	\$0.00	\$0.00	\$12,341.28	\$0.00	\$12,341.28
Project 892 SAFE	\$114.91	\$0.00	\$0.00	\$0.00	\$114.91	\$0.00	\$114.91
Project 893 LIBERTY LIBRARY	\$463.65	\$2,806.17	\$0.00	\$57.60	\$3,212.22	\$0.00	\$3,212.22
Project 894 LIBERTY MISC	\$7,291.02	\$0.00	\$0.00	\$2,390.14	\$4,900.88	\$0.00	\$4,900.88
Project 895 LIBERTY FUNDRAISING	\$9,113.88	\$0.00	\$0.00	\$1,954.98	\$7,158.90	\$0.00	\$7,158.90
Project 900 FREEDOM MISC	\$16,458.76	\$3,649.00	\$0.00	\$674.11	\$19,433.65	\$0.00	\$19,433.65
Project 901 FREEDOM FUNDRAISING	\$31,358.02	\$101.00	\$0.00	\$0.00	\$31,459.02	\$0.00	\$31,459.02
Project 907 JEFFERSON HTS MISC	\$867.06	\$0.00	\$0.00	\$17.33	\$849.73	\$0.00	\$849.73
Project 908 JEFFERSON HTS FUNDRAIS	\$5,940.38	\$3,599.25	\$0.00	\$170.51	\$9,369.12	\$0.00	\$9,369.12
Project 909 JEFFERSON HTS FACULTY	\$456.75	\$0.00	\$0.00	\$130.61	\$326.14	\$0.00	\$326.14
Project 910 JEFFERSON HTS GRANTS	\$922.36	\$0.00	\$0.00	\$0.00	\$922.36	\$0.00	\$922.36
Project 915 WASHINGTON MISC	\$2,837.64	\$585.17	\$0.00	\$1,344.27	\$2,078.54	\$0.00	\$2,078.54
Project 916 WASHINGTON FUNDRAISIN	\$1,850.31	\$2,587.66	\$0.00	\$2,574.41	\$1,863.56	\$0.00	\$1,863.56
Project 923 WOODLAWN MISC	\$1,977.05	\$0.00	\$0.00	\$306.96	\$1,670.09	\$0.00	\$1,670.09
Project 924 WOODLAWN FUNDRAISING	\$30,521.30	\$5,760.00	(\$42.25)	\$3,791.09	\$32,447.96	\$0.00	\$32,447.96
Project 925 WOODLAWN HELPING KIDS	\$20.78	\$100.00	\$0.00	\$0.00	\$120.78	\$0.00	\$120.78
Project 926 WOODLAWN LIBRARY	\$4,563.42	\$149.00	\$0.00	\$0.00	\$4,712.42	\$0.00	\$4,712.42
Project 927 WOODLAWN GRANTS	\$2,243.03	\$0.00	\$0.00	\$36.97	\$2,206.06	\$0.00	\$2,206.06
Project 931 CENTRAL OFFICE FUND	\$2,348.84	\$0.00	\$0.00	\$0.00	\$2,348.84	\$0.00	\$2,348.84
Project 933 NOW (INTEREST INCOME)	\$33,303.52	\$0.00	(\$944.15)	\$308.33	\$32,051.04	\$0.00	\$32,051.04
Project 934 DRIVERS EDUCATION	\$13,840.00	\$500.00	\$0.00	\$0.00	\$14,340.00	\$0.00	\$14,340.00
Project 936 NIGHT SCH/SUMMER SCH	\$2,775.00	\$200.00	\$0.00	\$50.00	\$2,925.00	\$0.00	\$2,925.00
Project 937 LATCHKEY	\$129,982.16	\$12,293.00	\$0.00	\$1,093.44	\$141,181.72	\$0.00	\$141,181.72
Project 939 EDUCATION FOUNDATION	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Project 940 KIDS HIDEOUT	\$500.00	\$50.00	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00
Project 941 LOCAL SCH CHILD WELFARE	\$31,869.81	\$0.00	\$0.00	\$546.78	\$31,323.03	\$0.00	\$31,323.03
Project 942 IMPACT PROGRAM	\$26,344.19	\$135.00	\$0.00	\$1,575.00	\$24,904.19	\$0.00	\$24,904.19
Project 943 WELLNESS PROGRAM	\$294.48	\$0.00	\$0.00	\$0.00	\$294.48	\$0.00	\$294.48
Project 944 CHILD NUTRITION BANQUET	\$6,118.83	\$0.00	\$986.40	\$0.00	\$7,105.23	\$0.00	\$7,105.23
Project 945 SPS FOOD SERV ASSOC	\$5,552.33	\$70.00	\$0.00	\$1,792.78	\$3,829.55	\$0.00	\$3,829.55
Project 946 SOFT DRINK MONEY	\$68,237.89	\$0.00	\$0.00	\$0.00	\$68,237.89	\$0.00	\$68,237.89
Project 947 ALTERNATIVE SCHOOL	\$14,915.94	\$0.00	\$0.00	\$0.00	\$14,915.94	\$0.00	\$14,915.94
Project 948 JACKSON SCHOLARSHIP	\$704.00	\$0.00	\$0.00	\$0.00	\$704.00	\$0.00	\$704.00
Project 949 CLEARING ACCOUNT	\$2,272.87	\$118.00	\$0.00	\$0.00	\$2,390.87	\$0.00	\$2,390.87
Project 950 SERVICE CENTER	\$1,201.89	\$0.00	\$0.00	\$38.00	\$1,163.89	\$0.00	\$1,163.89
Project 954 5TH GRADE ELEM BASKETE	\$1,045.79	\$0.00	\$0.00	\$0.00	\$1,045.79	\$0.00	\$1,045.79
Project 955 6TH GRADE ELEM BASKETE	\$3,893.78	\$0.00	\$0.00	\$0.00	\$3,893.78	\$0.00	\$3,893.78
Project 956 CENTENNIAL PLAZA PROJE	\$3,212.10	\$170.00	\$0.00	\$0.00	\$3,382.10	\$0.00	\$3,382.10
Project 957 SPEP	\$980.42	\$0.00	\$0.00	\$0.00	\$980.42	\$0.00	\$980.42
Project 958 STUDENT ACTIVITY DRUG T	\$4,481.72	\$0.00	\$0.00	\$0.00	\$4,481.72	\$0.00	\$4,481.72
Project 959 SPEP FUNDRAISER	\$11,433.60	\$3,216.34	\$0.00	\$25.50	\$14,624.44	\$0.00	\$14,624.44
Project 960 HIDER TRUST - FFA SCHOL	\$9,291.25	\$0.00	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 961 HIDER TRUST - JROTC SCH	\$9,291.25	\$0.00	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 962 HIDER TRUST - DR ED SCH	\$9,291.25	\$0.00	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 970 ATHLETIC - ALL SPORTS OV	\$9,410.76	\$1,169.50	\$0.00	\$1,930.39	\$8,649.87	\$0.00	\$8,649.87
Project 971 ATHLETIC - BOOSTER CLUB	\$21,383.00	\$0.00	\$0.00	\$0.00	\$21,383.00	\$0.00	\$21,383.00
Project 974 ATHLETICS - TRAINER	\$143.67	\$0.00	\$0.00	\$0.00	\$143.67	\$0.00	\$143.67
Grand Total	\$744,953.05	\$62,615.39	\$0.00	\$55,068.18	\$752,500.26	\$0.00	\$752,500.26


**SAPULPA PUBLIC SCHOOLS**  
**TREASURER'S SUMMARY**  
**May 2008**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND
BEG BALANCE	5,557,530.90	1,776,403.14	389,442.84	297,425.04	3,573,033.87
DEPOSITS	2,291,507.45	23,933.15	203,988.62	0.00	96,700.00
CHECKS ISSUED					
Current Year	5,702,009.68	17,732.27	150,581.86	10,405.26	1,907,800.00
Prior Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
END BALANCE	2,147,028.67	1,782,604.02	442,849.60	287,019.78	1,761,933.87
Last Yr Same Month	1,724,686.81	1,144,239.71	385,863.04	357,740.93	2,003,208.87
Gain or (Loss)	422,341.86	638,364.31	56,986.56	(70,721.15)	(241,275.00)
BANK BALANCE	447,028.67	982,604.02	442,849.60	287,019.78	1,761,933.87
CERTIF'S OF DEP	1,700,000.00	800,000.00	0.00	0.00	0.00
ENDING TOTAL	2,147,028.67	1,782,604.02	442,849.60	287,019.78	1,761,933.87

Certificates of Deposit

FUND:	AMOUNT	RATE	DUE DATE	CD NO.
General	1,000,000	5.050%	10-30-2008	538876-FUB
	700,000	5.050%	10-30-2008	538272-FUB
Building	300,000	5.050%	10-30-2008	538272-FUB
	500,000	3.550%	10-30-2008	552607-FUB
TOTAL	2,500,000			

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS TRUE AND CORRECT AND IN ACCORDANCE WITH MY BOOKS.

  
 Doug Jones, Treasurer

MAY 2008 COLLECTIONS

<u>GENERAL FUND</u>	<u>PREVIOUS TOTAL</u>	<u>CURRENT MONTH</u>	<u>NEW YR-TO-DATE</u>	<u>PROJECTED YEAR ENDING 6-30-2008</u>	<u>TARGET PERCENT 91.7%</u>
<u>Local Revenue</u>					
Current Ad Valorem	4,107,131.50	166,050.53	4,273,182.03	4,314,488.00	99.0%
Prior Ad Valorem	147,198.83	1,528.30	148,727.13	140,000.00	106.2%
Homestead Reimb & In Lieu Tax	31,325.00	0.00	31,325.00	31,325.00	100.0%
Sum Schl Tuition-Clr Acct	6,930.00	0.00	6,930.00	10,000.00	69.3%
SHOW - Respite Care	0.00	0.00	0.00	0.00	0.0%
Alt School Tuition	0.00	0.00	0.00	0.00	0.0%
Spec Ed & Driver's Ed	0.00	0.00	0.00	0.00	0.0%
Rental of Facilities	12,411.83	947.00	13,358.83	12,000.00	111.3%
Insurance Recovery	8,200.52	0.00	8,200.52	4,000.00	205.0%
Sale of Surplus Equipment	676.36	20.00	696.36	1,000.00	69.6%
Refunds-Misc Reimbursements	72,041.21	13,122.68	83,489.04	88,000.00	94.9%
Donations and Contributions	54,323.51	0.00	54,323.51	55,000.00	98.8%
Interest Earned	205,506.24	45,097.66	250,603.90	275,000.00	91.1%
Latchkey/Com Ed/Night School	216,333.54	0.00	216,333.54	255,000.00	84.8%
Literacy First	0.00	0.00	0.00	0.00	0.0%
Reading Recovery	0.00	0.00	0.00	0.00	0.0%
Local TOTALS	<b>4,862,078.54</b>	<b>226,766.17</b>	<b>5,087,169.86</b> <b>4,950,188.47</b>	<b>5,185,813.00</b>	<b>98.1%</b> <b>96.6%</b>
<u>County Revenue</u>					
Mill Levy	416,649.06	18,070.77	434,719.83	435,000.00	99.9%
Mortgage Tax	84,339.50	8,565.44	92,904.94	98,025.00	94.8%
County TOTALS	<b>500,988.56</b>	<b>26,636.21</b>	<b>527,624.77</b> <b>507,080.92</b>	<b>533,025.00</b>	<b>99.0%</b> <b>97.1%</b>
<u>State Revenue</u>					
Gross Production	297,294.65	39,364.20	336,658.85	350,000.00	96.2%
Auto Tags	1,245,048.88	111,665.38	1,356,714.26	1,482,375.00	91.5%
School Land	288,521.09	40,599.02	329,120.11	335,000.00	98.2%
Tax Stamps & Truck Tags	10,747.61	1,562.64	12,310.25	14,000.00	87.9%
State Aid (Fdn. & Incentive)	10,903,636.00	1,346,128.00	12,249,764.00	13,461,279.00	91.0%
Robotics Grant (3690)	5,000.00	0.00	5,000.00	10,000.00	50.0%
Teacher Consultant Stipend	0.00	0.00	0.00	5,000.00	0.0%
Alternative Ed/High Challenge	104,007.00	34,669.00	138,676.00	138,676.00	100.0%
OTRS Supplement (3690)	25,295.00	7,784.00	33,079.00	33,079.00	100.0%
Staff Development	15,669.00	0.00	15,669.00	15,669.00	100.0%
Reading Sufficiency	49,525.68	0.00	49,525.68	50,000.00	99.1%
State Textbook Allocation	222,109.00	0.00	222,109.00	222,109.00	100.0%
Driver's Education	13,165.98	0.00	13,165.98	13,165.00	100.0%
Advanced Placement Incent	1,600.00	0.00	1,600.00	1,600.00	100.0%
Okla Parents as Teachers	15,750.00	5,250.00	21,000.00	21,000.00	100.0%
Okla Child Abuse Prevention	119,935.43	25,823.02	145,758.45	167,811.00	86.9%
Voc. Incentive Assistance	67,050.00	22,350.00	89,400.00	89,400.00	100.0%
Vocational Salaries	22,820.00	13,340.00	36,160.00	36,160.00	100.0%
Homebound/Special Svcs	0.00	0.00	0.00	0.00	0.0%
National Board Cert Stipends	201,843.75	0.00	201,843.75	201,844.00	100.0%
Flexible Benefit	1,307,067.42	143,890.38	1,450,957.80	1,595,010.39	91.0%
ACE Remediation (3690)	36,750.00	0.00	36,750.00	36,750.00	100.0%
ACE Technology (3690)	12,596.00	13,386.00	25,982.00	25,982.00	100.0%
State TOTALS	<b>14,965,432.49</b>	<b>1,805,811.64</b>	<b>16,771,244.13</b> <b>16,012,246.29</b>	<b>18,305,909.39</b>	<b>91.6%</b> <b>91.0%</b>

<u>Federal Revenue</u>	<u>PREV Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>	<u>PROJ FOR YR</u>	
Title I	271,067.15	55,734.27	326,801.42	596,634.72	54.8%
Title I Part D	6,302.27	0.00	6,302.27	10,824.70	
Title I (Prior Yr)	260,117.72	0.00	260,117.72	0.00	0.0%
IDEA-B Flow Thru	490,169.64	139,523.80	629,693.44	750,000.00	84.0%
IDEA-B Early Intervention	0.00	0.00	0.00	18,443.00	0.0%
IDEA-B Preschool 3-5	12,221.96	3,431.94	15,653.90	22,174.00	70.6%
Title VII - Indian Ed.	110,603.76	22,320.11	132,923.87	173,558.00	76.6%
JOM	45,480.00	0.00	45,480.00	45,480.00	100.0%
FEMA	13,396.05	0.00	13,396.05	0.00	0.0%
Fid Cntrl/Imp Aid/Emer Immig	810.85	0.00	810.85	0.00	0.0%
Title II Part A	71,828.82	6,377.56	78,206.38	168,834.34	46.3%
Title II Part D - Technology	0.00	0.00	0.00	4,017.00	0.0%
Impact Aid - Katrina/Medicaid	0.00	0.00	0.00	1,000.00	0.0%
Title IV - Drug Free	7,011.94	0.00	7,011.94	16,628.22	42.2%
Title VI - Allocated	0.00	0.00	0.00	0.00	0.0%
Title V - Part A	6,164.98	0.00	6,164.98	7,137.71	86.4%
Rehabilitation Salaries	1,674.85	345.15	2,020.00	0.00	0.0%
JROTC	44,542.02	4,560.60	49,102.62	53,600.00	91.6%
Carl Perkins	35,271.43	0.00	35,271.43	40,455.00	87.2%
Class Size Reduction	0.00	0.00	0.00	0.00	0.0%
Federal TOTALS	<b>1,376,663.44</b>	<b>232,293.43</b>	<b>1,608,956.87</b>	<b>1,908,786.69</b>	<b>84.3%</b>
			<b>1,840,461.57</b>		<b>83.4%</b>
<b>TOTAL GENERAL FUND</b>	<b>21,705,163.03</b>	<b>2,291,507.45</b>	<b>23,994,995.63</b>	<b>25,933,534.08</b>	<b>92.5%</b>
			<b>23,309,977.25</b>		<b>91.6%</b>
<u>BUILDING FUND</u>					
Current Taxes	590,034.46	23,714.87	613,749.33	591,795.00	103.7%
Prior Taxes	17,557.15	218.28	17,775.43	10,000.00	177.8%
Interest/reimb/in lieu/sale	289,458.51	0.00	289,458.51	0.00	0.0%
Building Fund TOTALS	<b>897,050.12</b>	<b>23,933.15</b>	<b>920,983.27</b>	<b>601,795.00</b>	<b>153.0%</b>
			<b>630,274.97</b>		<b>69.1%</b>
<u>CHILD NUTRITION FUND</u>					
Federal Reimbursement	687,580.85	117,304.41	804,885.26	878,234.00	91.6%
State Reimbursement	101,503.43	13,264.77	114,768.20	131,915.00	87.0%
Summer Food Program	22,257.73	0.00	22,257.73	15,000.00	148.4%
Local (Meals, Interest, etc)	470,310.71	73,419.44	543,730.15	596,000.00	91.2%
Child Nutrition Fund TOTALS	<b>1,281,652.72</b>	<b>203,988.62</b>	<b>1,485,641.34</b>	<b>1,621,149.00</b>	<b>91.6%</b>
			<b>1,426,694.94</b>		<b>88.0%</b>
<u>BOND FUND</u>					
Interest	0.00	0.00	0.00		0.0%
Sale of New Bonds	775,000.00	0.00	775,000.00	0.00	0.0%
<u>SINKING FUND</u>					
Current Taxes	2,368,983.42	96,700.00	2,465,683.42	2,538,600.00	97.1%
Prior Taxes	92,382.61	0.00	92,382.61	80,000.00	115.5%
Interest/In Lieu Reimb	2,674.70	0.00	2,674.70	0.00	0.0%
Sinking Fund TOTALS	<b>2,464,040.73</b>	<b>96,700.00</b>	<b>2,560,740.73</b>	<b>2,618,600.00</b>	<b>97.8%</b>
			<b>2,697,192.77</b>		<b>98.8%</b>
<b>GRAND TOTAL</b>	<b>26,347,906.60</b>	<b>2,616,129.22</b>	<b>28,962,360.97</b>	<b>30,775,078.08</b>	<b>94.1%</b>
			<b>28,064,139.93</b>		<b>91.4%</b>



Oklahoma School Assurance Group

---

Sapulpa School District  
Attn: Joe W. Crowder  
One S. Mission Street  
Sapulpa, OK 74066-4633

May 28, 2008

**Re: 2008/2009 Workers' Compensation Insurance**

Dear Dr. Crowder,

Workers' Compensation Insurance represents a major expenditure of resources for school revenue for instructional purposes, which are restricted and expected to become more restricted in years to come.

The Oklahoma School Assurance Group was founded as a way to assist school districts in saving moneys in accordance with the Interlocal Cooperation Act and approved by the Attorney General for this group in June 1994.

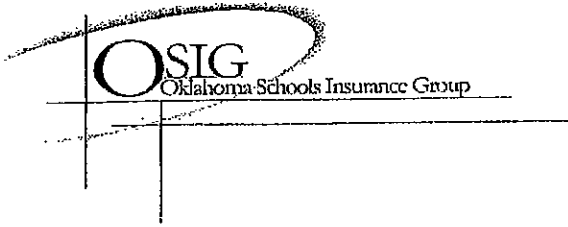
This is solely a non-profit entity for the purpose of developing and providing economical and efficient workers' compensation for schools in Oklahoma. For over a decade in business, OSAG has continued to grow to over 479 school districts participating. The OSAG quote enclosed includes administrative expense, insurance cost, and may include up to an eight percent insurance consultant fee.

The advantages of the OSAG PLAN are:

1. All loss control and claim service will be administrated by Consolidated Benefits Resources who services both the city and school participants. We encourage you to check out the handling of the city and public school participants.
2. All interest income on funds invested will be applied to the further benefit of the group.
3. Non auditable for current policy year.
4. Up to a 10% refund for school participants when the first dollar group overall loss ratio is under 100%

**Your total premium for the 2008/2009 Workers' Compensation is \$223,027**

P.O. Box 18858, Oklahoma City, Oklahoma 73154  
Telephone 405-879-0213 / 800-699-5905 Facsimile 405-842-0051



Dept 1990  
Tulsa, OK 74182  
Phone: 866-444-0061  
Fax: 918-764-7127

### Sapulpa ISD

<b>2008/2009 Insurance Cost</b>	<b>\$ 166,289</b>
<b>2007/2008 Distribution Renewal Credit</b>	<b><u>\$ (7,712)</u></b>
<b>Net 2008/2009 Insurance Cost</b>	<b>\$ 158,577</b>

#### Breakdown of Insurance Cost

Property:	\$ 97,293
Boiler & Machinery:	\$ 2,046
Auto Physical Damage:	\$ 1,248
General Liability:	\$ 17,397
Auto Liability:	\$ 23,196
School Board Legal:	\$ 17,397
<b>Total Net 2008/2009 Insurance Cost</b>	<b><u>\$ 158,577</u></b>

WE APPRECIATE YOUR BUSINESS.  
THANK YOU!

**District Consolidated Application for FY2008 Federal Grants  
TITLE I, PART A**

Improving the Academic Achievement of the Disadvantaged  
Under the *No Child Left Behind Act of 2001*

**Due: Friday, June 29, 2007**

District	<b>SAPULPA PUBLIC SCHOOLS</b>	<b>19</b>	County	<b>CREEK</b>	<b>I033</b>
	Name	Code		Name	Code
Address	<b>1 SOUTH MISSION</b>			<b>SAPULPA</b>	<b>74066-4633</b>
	Mailing Address			City	Zip (9-digit)
Phone	<b>918-224-3400</b>			<b>918-227-3287</b>	
	Area Code and Number			Area Code and Number	
Application Contact	<b>DR. RICK BISHOP</b>			<b>918-224-3400 ext.1115</b>	
	Type or Print Name			School Phone	
	<b>rbishop@sapulpa.k12.ok.us</b>			<b>918-224-3400 ext.1115</b>	
	E-mail Address			Summer Phone	
Homeless Liaison Contact	<b>Dr. Rick Bishop</b>	<b>918-224-3400</b>		<b>rbishop@sapulpa.k12.ok.us</b>	
	Type or Print Name	Telephone		E-mail Address	
Superintendent	<b>DR. JOE CROWDER</b>			<b>jcrowder@sapulpa.k12.ok.us</b>	
	Type or Print Name			E-mail Address	

**Submission Guidelines:**



Before proceeding:

- \* Has the district engaged in comprehensive planning for the effective implementation/integration of federal and state programs and local initiatives?
- \* Have the appropriate groups participated in consultation and planning?
- \* Are planned programs based on scientifically-based research?
- \* Has the existing No Child Left Behind (NCLB) plan been revised to reflect the changing needs of the district and the requirements of NCLB?
- \* Are these grants used to implement programs that are designed to meet the instructional needs identified in the district's School Improvement Plan?

**To be completed by the Oklahoma State Department of Education**

Authorized SDE Staff

Date

**LOW-INCOME DATA FOR DISTRICTWIDE RANKING**

County/Code:	<b>CREEK</b>	<b>1033</b>	District/Code:	<b>SAPULPA PUBLIC SCHOOLS</b>	<b>19</b>
--------------	--------------	-------------	----------------	-------------------------------	-----------

**A. Target area eligibility determined by:**

- Above 35 percent poverty
- Above district average percent of low-income students which is 54.59% percent
- District enrollment less than 1,000

**B. Number of Children aged 5-17 from Child Nutrition for October 2006 determined by:**

- Free and/or reduced-price meals (\*Must match low-income student counts submitted to Child Nutrition for October 2006)
- Census Data

**C. Rank all sites in the district by % of low-income children including any private school students:**

Accredited Site Code (1)	Rank all sites in the district by % of low-income children without regard to grade span (2)	Number of low-income aged 5-17 students from attendance area who attended this site as reported for 10/06* (3)	Number of low-income age 5-17 students from attendance area who attended private schools in 10/06* (4)	Total number of aged 5-17 low-income children from attendance area as reported for 10/06* (5)	Total number of all aged 5-17 children from attendance area as reported for 10/06* (6)	% of low-income students (7)	Site is eligible if % low-income students > 35% or above district average % of low-income students (8)	Only districts > 1000 students		Site has PreK program paid by Title I (11)
								Site per pupil amount from Allocation Process page (9)	Total site allocation (10)	
125	Liberty Elementary	264	0	264	393	67.18%	<input checked="" type="checkbox"/>	\$346.13	\$91,378.32	<input type="checkbox"/>
140	Washington Elementary	298	0	298	373	79.89%	<input checked="" type="checkbox"/>	\$346.13	\$103,146.74	<input type="checkbox"/>
145	Woodlawn Elementary	144	0	144	327	44.04%	<input checked="" type="checkbox"/>	\$346.13	\$49,842.72	<input type="checkbox"/>
150	Freedom Elementary	168	0	168	414	40.58%	<input checked="" type="checkbox"/>	\$346.13	\$58,149.84	<input type="checkbox"/>
160	Jefferson Heights Elementary	299	0	299	428	69.86%	<input checked="" type="checkbox"/>	\$346.13	\$103,492.87	<input type="checkbox"/>
505	Sapulpa Middle School	351	0	351	569	61.69%	<input checked="" type="checkbox"/>	\$132.34	\$46,451.34	<input type="checkbox"/>
610	Sapulpa Junior High School	363	0	363	687	52.84%	<input type="checkbox"/>			<input type="checkbox"/>
705	Sapulpa High School	497	0	497	1176	42.26%	<input type="checkbox"/>			<input type="checkbox"/>
				-			<input type="checkbox"/>			<input type="checkbox"/>
				-			<input type="checkbox"/>			<input type="checkbox"/>
				-			<input type="checkbox"/>			<input type="checkbox"/>
				-			<input checked="" type="checkbox"/>			<input type="checkbox"/>
<b>TOTALS</b>				<b>2384</b>	<b>4367</b>					
District average percent of low-income students (Column 5 ÷ Column 6)						54.59%				

**COMPLETE ONLY IF DISTRICT ENROLLMENT IS OVER 1,000 STUDENTS**

**Title I Part A District Set Asides**

for FY2008

SAPULPA PUBLIC SCHOOLS CREEK

Title I funds must be allocated to sites to implement supplemental instructional programs of the site's choice. However, specific set asides may be made for districtwide support of Title I sites, as below.

**SET ASIDES** when all school sites served = 35% poverty or above

Describe the set aside used to support District Administration, including FTE, roles and responsibilities.

<b>District Title IA Set Aside Descriptions</b>	<b>Funds in Reserve</b>
Record LEA approved FY2008 <b>Indirect Cost</b> rate if taken =	3.40% \$19,714.76
Describe use of <b>Administrative Cost</b> (6-10% maximum) under Function Code 2330 (State & Federal Relations Services).*	
Salary and benefits for Director of Title I (0.50 FTE)	\$35,798.08
Describe use of <b>Salary Differential</b> .	
NA	
Describe the set aside used to support <b>Extended Time</b> including intersessions, before and after school, extended kindergarten, and summer school programs.	
NA	
Describe the set aside for services provided to <b>Homeless</b> students. This is a required set aside for all districts.	
NA	
Describe the set aside to implement effective <b>Parent/Family Involvement</b> . (1% set aside required for districts with allocation of MORE than \$500,000.)	
Speaker fee for Parental Involvement (\$2750.00) and materials for parental involvement committees	\$5,966.34
Describe any set aside for <b>Professional Development</b> to improve instruction in funded schools, <b>AND</b> the required <b>Professional Development</b> set aside to ensure staff working in Title IA funded programs meet <b>Highly Qualified</b> requirements. (5% to 10% minimum of district allocation.)	
Substitutes, out-of-district travel, registration tuition and testing fees for professional development for teachers and paraprofessionals	\$45,540.26
If LEA has schools in School Improvement status or schools that could be in school improvement status in FY2008 describe the 20% set aside to be reserved to implement public school choice and supplemental educational services.	
NA	
Describe any additional set asides including, <b>preschool</b> programs, support for <b>neglected</b> and <b>delinquent</b> students or <b>private</b> students.	
School supplies, medical care, and textbooks for neglected and homeless students (\$5966.34) Salary and benefits for Title I Coordinator (aka:Curriculum Resource Specialist) (0.50.FTE) (\$31,188.32)	\$37,154.66
<b>Total Set Asides</b>	<b>\$144,174.10</b>

\*District may not set aside funds for Administrative Costs if any funds are transferred to Consolidated Administrative Costs (CAC)

## Per Pupil Calculation

<b>Calculate the amount of Title IA funds to be distributed to schools when all school sites served = 35% poverty or above.</b>	
Title IA grant allocation for FY2008	\$564,560.90
Total anticipated Title IA FY2007 carryover	\$32,073.82
Sub-Total	\$596,634.72
Subtract Total Set Asides (above)	\$144,174.10
Funds available to schools	\$452,460.62
Total number of <b>low-income</b> students in sites to be served	
\$ Per Pupil Amount	\$385.73

**OR**

<b>Calculate the amount of Title IA funds to be distributed to schools when school sites served = Less Than 35% Poverty</b>	
<p>If any school site served has less than 35% poverty, calculate the amount per pupil using the formula below.  <b>Determine the site allocation before allocating any district set asides.</b>            CALCULATION OF AMOUNT PER PUPIL            Per pupil allocation using 125% calculation (1.25)  <b>Calculate before taking any set asides.</b></p>	
Title IA grant allocation for FY2008	
Total anticipated Title IA FY2007 carryover	
Total FY2008 funds available	\$0.00
District Total Low-Income Students	
\$ Per Pupil Amount	
Times 1.25 (125%)	\$0.00
\$ Per Pupil Amount for sites with less than 35% poverty	\$0.00

FY2 2008

Title I Part A Improving the Academic Achievement of the Disadvantaged Preliminary Summary Budget

Project Code: **511**

FY2008 Amount: **\$596,634.72**

District: **SAPULPA PUBLIC SCHOOLS** 19  
Name Code

County: **CREEK** 1033  
Name Code

<b>FY2008 Title I Allocation</b>	<b>\$564,560.90</b>
FY2007 Title I Carryover	\$32,073.82
Total amount transferred to Title I from other federal programs	
Total amount transferred to Project Code 786 - Consolidated Administrative Cost (CAC)	
<b>Total Title I Amount for FY2008</b>	<b>\$596,634.72</b>

**Transferability:** If the district elects to transfer funds from other ESEA programs into Title I, the *Options for the Flexible Use of NCLB Program Funds* must be completed before completing this budget page.

Object	Function	Instruction 1000	Student Support Services Guidance 2120	Improvement of Instruction 2210		State and Federal Relations Services 2330	Parental Advisory Committee 2190	Academic Student Assessment 2240	Personnel (Staff) Services 2570	Indirect Cost (IDC) 5400	Private Nonprofit School Programs 5500	Subtotals
				Curriculum Development 2212	Staff Training 2213							
100	Salaries	\$339,634.80			\$28,459.85	\$29,222.92						\$397,317.57
200	Benefits	\$76,417.85			\$5,728.47	\$6,575.16						\$88,721.48
300	Professional Services				\$7,700.00		\$2,750.00					\$10,450.00
400	Property Services											
500	Other Services				\$16,060.00							\$16,060.00
600	Supplemental Instruction Materials	\$28,314.61			\$3,110.26		\$9,576.04					\$41,000.91
700	Property											
800	Other Objects				\$23,370.00							\$23,370.00
970	Indirect Cost IDC% = 3.40%									\$19,714.76		\$19,714.76
<b>Subtotals</b>		\$444,367.26			\$84,428.58	\$35,798.08	\$12,326.04			\$19,714.76		\$596,634.72
<b>TOTAL BUDGET</b>												<b>\$596,634.72</b>

**Original Summary Budget UPL and certified by District**

Date completed: **12/19/07**

**Special Notes:** Federal funds received must supplement and may not supplant state and local funds that, in the absence of federal funds, would be used to support these activities.

**Reimbursement for obligations is subject to final approval of the application. If the LEA expends funds on nonallowable program costs prior to application approval, the LEA is responsible for covering those costs from other funds.**

**No reimbursement requests will be processed until after the LEA's application has been approved.**

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
MUSCOGEE (CREEK) NATION  
BEHAVIORAL HEALTH SUBSTANCE ABUSE PROGRAM  
AND  
LOCAL EDUCATION AGENCY**

**THIS MEMORANDUM OF AGREEMENT** (hereinafter “MOA”) is made and entered into on this \_\_\_\_ day of September 2008, by and between the Muscogee (Creek) Nation Behavioral Health Substance Abuse Services Program (hereinafter “BH/SAS”), 100 W. 7<sup>th</sup>, Ste. 102, Okmulgee, Oklahoma 74447 and Sapulpa Public School (hereinafter “Local Education Agency or LEA”), to collaborate in order to jointly provide therapy and evaluation services to qualifying children ages four through twenty who are identified as having behavioral health, and/or substance abuse problems.

**WITNESSETH:**

**WHEREAS**, through this collaboration the intent is to be a leading force in enhancing the lives of qualifying children by providing behavioral health services, and

**WHEREAS**, the purpose of this MOA is to establish working procedures between BH/SAS and LEA for the provision of coordinated behavioral health services to eligible school children, and

**WHEREAS**, BH/SAS wishes to enter into an agreement with LEA in order to provide behavioral health services to eligible school children, and

**WHEREAS**, the BH/SAS agrees to provide qualified personnel who are willing and able to perform the services described herein, and

**WHEREAS**, the LEA agrees to provide an appropriate, private location where confidential communications can be held and assessments and therapy services can be provided, and

**NOW THEREFORE**, and in consideration of the mutual covenants, promises, agreements, understandings, and conditions herein contained, the parties hereto promise to the other, agree and understand as follows, to wit:

**1. PURPOSE OF MOA.**

A. The purpose of this MOA is for BH/SAS and LEA to clarify roles and responsibilities in providing behavioral health services to qualifying school children ages four through twenty who are identified as having behavioral health, and/or substance abuse problems.

B. The provisions of this MOA are not intended to alter, amend or invalidate any existing policies or procedures of BH/SAS or LEA unless expressly otherwise stated herein. The signatory parties intend that the responsibilities and understandings set-forth herein are to be followed in all

relations and communications between BH/SAS and LEA with respect to behavioral health services.

**2. TERM OF MOA.** This MOA shall be for a term of twelve (12) months, beginning on the \_\_\_\_ day of August, 2008, and ending on the \_\_\_\_ day of August, 2009. Thereafter, the parties may renew this MOA for one or more additional years, provided that said renewal shall be in writing and signed by the BH/SAS Director, the Health System Chief Executive Officer, and a duly authorized agent of the LEA.

**3. TERMINATION AND AMENDMENT.** This MOA may be terminated by BH/SAS or LEA at any time during the term of the MOA. Termination shall be effective thirty (30) days after receipt of written notice sent by United States Registered mail to the other party at the above listed addresses. This MOA may be amended by the parties, provided that no amendment to any provisions of the MOA shall be binding upon the parties unless in writing and signed by the BH/SAS Director, the Health System Chief Executive Officer, and a duly authorized agent of the LEA.

**4. RESPONSIBILITIES OF SIGNATORIES.**

A. LEA Responsibilities. LEA agrees to the following provisions:

1. LEA agrees to provide an appropriate, private location where confidential communications can be held and assessments and therapy services can be provided; and
2. LEA agrees to absorb the costs associated with the provided facilities, including all utility and maintenance costs; and
3. LEA agrees to accept responsibility for the designation of personnel to be responsible for conducting screening and making referrals to BH/SAS; and

B. BH/SAS Responsibilities. BH/SAS agrees to the following provisions:

1. BH/SAS agrees to provide therapy and evaluations to all eligible children attending the LEA. It is further recognized that the BH/SAS shall provide parents with their legal rights under the behavioral health program; and
2. BH/SAS agrees to provide behavioral health services to eligible children regardless of their involvement in or eligibility for Special Education Services; and
3. BH/SAS agrees to provide a support system for eligible families and children through the use of therapy, training, information dissemination and involvement in the behavioral health program, as well as collaboration with the LEA and other community services; and
4. BH/SAS Director shall work with LEA to ensure collaboration and coordination of services to all eligible Native American school children who have provided a CDIB card issued by a federally recognized Tribe; and

5. As deemed necessary, BH/SAS staff shall provide and participate in the joint training of LEA staff and parents of eligible children.

**5. PRIOR AGREEMENTS.** This MOA constitutes the entire and exclusive agreement concerning BH/SAS services between the parties signing below. Execution of this MOA supercedes and nullifies all prior agreements, contracts, negotiations and promises or representations concerning that subject matter.

**6. TRANSPORTATION.** BH/SAS shall not provide transportation to eligible children for any reason, including transportation to speech/language sessions.

**7. COORDINATING REQUIRED PAPERWORK.** In order to coordinate paperwork required by the BH/SAS and the LEA, the following process shall be utilized:

- A. When the LEA representative, parent, or legal guardian refers a child to the BH/SAS for an evaluation or therapy, LEA must first obtain written consent from the parent or legal guardian before BH/SAS services are provided to the child. When necessary and practical, BH/SAS personnel may assist LEA in obtaining written consent.
- B. All original consent forms shall be maintained by LEA and true and correct copies of all consent forms shall be maintained by BH/SAS.
- C. All confidential information received by BH/SAS from LEA shall be maintained in a secure manner, adhering to requirements of confidentiality under State and Federal laws.

**8. COST-SHARING.** This MOA requires the sharing of resources received through State and Federal funding. In order to assure that integrated services are implemented in a manner that maintains State and Federal fiscal support for children in these programs, BH/SAS and LEA agree to the following cost-sharing arrangement:

- A. LEA shall assume the costs associated with providing the location for BH/SAS services, including all necessary utilities.
- B. LEA shall assume the costs associated with providing personnel to be responsible for conducting screening and making referrals to the BH/SAS.
- C. BH/SAS shall assume the costs associated with providing personnel to be responsible for providing therapy, conducting evaluations and providing BH/SAS services to eligible children.
- D. BH/SAS shall assume the costs associated with providing all materials necessary to conduct evaluations and provide BH/SAS services.

**9. DISPUTE RESOLUTION.** The following process shall be utilized to resolve any dispute,

controversy or claim arising out of or relating to the MOA:

- A. Step One. The disputing party shall orally notify the LEA Director and/or the BH/SAS Director regarding the details of the dispute. The LEA Director and the BH/SAS Director shall then communicate in order to resolve the dispute. If the dispute is resolved, the LEA Director and the BH/SAS Director shall communicate the resolution to the disputing party and other necessary staff members under his or her employ. If the dispute cannot be resolved, proceed according to Step Two.
- B. Step Two. The disputing party shall submit a written complaint to the LEA Superintendent and the BH/SAS Director. Upon receipt of the written complaint, the LEA Director, the BH/SAS Director, and necessary staff members shall communicate in attempt to resolve the dispute. If the LEA Director and the BH/SAS Director can resolve the dispute, then a Memorandum shall be prepared detailing the terms of the resolution.
- C. Step Three. In the event that a dispute cannot be resolved utilizing the methods detailed above either party may choose to terminate this Agreement according to the terms set forth in Paragraph 3 above.

**10. NOTICES.** All notices, reports correspondence or other communications required or authorized by this MOA shall be in writing and shall be deemed delivered on date of personal service or date of delivery by certified mail as evidenced by return receipt. Notices shall be directed to the following individuals and addresses:

Behavioral Health/Substance Abuse Program  
ATTN: Daley Tearl, Director  
100 W. 7<sup>th</sup>, Suite 102  
Okmulgee, OK 74447

Sapulpa Public Schools  
ATTN: Dr. Rick Bishop  
1 south Mission  
Sapulpa, OK 74066

Any party may change its address for receiving notices by giving written notice of such change to the other party in accordance with this section.

**11. ASSIGNMENT.** Neither party shall in any manner assign or transfer, in whole or in part, any obligation assumed or contemplated by this MOA without the prior written consent of the other party, which consent shall be within the other party's sole discretion.

**12. PRIOR AGREEMENTS.** This MOA supersedes and is in lieu of any and all prior or contemporaneous agreements, communications or understandings, whether written or unwritten, verbal or tacit, or implied by prior dealings, between and among any of the parties or their predecessors with respect to the matters set out herein and therein, respectively.

**13. ENTIRE AGREEMENT.** This MOA constitutes the entire agreement between the parties with respect to the BH/SAS Program collaborating with LEA to provide behavioral health/substance abuse services to eligible children.

**14. HEADINGS.** The headings used in this MOA are for convenience and reference only and shall not be held to explain, modify, amplify or aid in the interpretation or construction of any of the provisions of this MOA.

**IN WITNESS WHEREOF,** the parties have executed and entered into this MOA.

**APPROVED:**

**LEA:**

\_\_\_\_\_  
**Superintendent**

**Date:** \_\_\_\_\_

**MUSCOGEE (CREEK) NATION:**

\_\_\_\_\_  
**Daley Tearl, Director**  
**Muscogee (Creek) Nation Behavioral Health**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Judy Aaron, CEO**  
**Muscogee (Creek) Nation Health System**

**Date:** \_\_\_\_\_

544.1.3 STUDENT ACTIVITY DRUG TESTING (Approved 7-10-06)(see procedure page)

- A. **Purpose:** To protect the health and safety of extra-curricular activities students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Sapulpa Public School District.

This policy governs only performance-enhancing and illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon limiting the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violations of this policy.

Participation in school-sponsored interscholastic extra-curricular activities at the Sapulpa Public School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
2. To alert students with possible substance abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
3. Ensure that students adhere to a training program that bars the intake of illegal and

performance-enhancing drugs.

4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance-enhancing drug use.
5. To offer students practices, competition and school activities free of the effects of illegal and performance-enhancing drug use.

For the safety, health and well being of students in extra-curricular activities the Sapulpa Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 8-12. The administration may adopt regulations to implement this policy.

## B. Definitions:

1. **Activity Student** means a member of any junior high or high school Sapulpa Public School District sponsored extra-curricular organization which participates in interscholastic competition. This includes any student that represents Sapulpa Schools in any extra-curricular activity in interscholastic competition, such as FFA, FCCLA, Academic Team, Band, Vocal, Ping Pong, Cheerleader, Speech/Debate, JROTC and Athletics.
2. **Drug use test** means a scientifically substantiated method to test for the presence of illegal or performance-enhancing drugs or the metabolites thereof in a person's urine.
3. **Random Selection Basis** means a mechanism for selecting activity students for drug testing that:
  - a. Results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and
  - b. Does not give the School District discretion to waive the selection of any activity student selected under the mechanism.
4. **Illegal drugs** means any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Oklahoma law. Illegal drugs includes, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. Illegal drugs shall also include alcohol.
5. **Performance-enhancing drugs** include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term performance-enhancing drugs does not include dietary or nutritional supplements such as vitamins,

minerals and proteins which can be lawfully purchased in over-the-counter transactions.

6. **Positive** when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.
7. **Reasonable suspicion** means a suspicion of illegal or performance-enhancing drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student; the reasonable inferences that are drawn from those observations; and/or information of illegal or performance-enhancing drug use by an activity student supplied to school officials by other students, staff members, or patrons.

#### C. Procedures:

Each activity student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities.

The consent requires the activity student to provide a urine sample and/or hair follicle (a) when the activity student is selected by the random selection basis to provide a urine sample and/or hair follicle; and (b) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned the

properly signed "Student Drug Testing Consent Form."

Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor shall be responsible for explaining the Policy to all prospective students, and for preparing an educational presentation to acquaint the student with the harmful consequences of drug and alcohol use and abuse.

Drug use testing for Activity Students will also be chosen by an outside agency on a random selection basis monthly from a list of all Activity Students who are involved in off-season or in-season activities.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal or performance-enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use or drug use affect by that particular student. All activity students may be tested prior to participating in their respective sport, activity and/or competition.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the Sapulpa Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular,

the specimen must be collected in a restroom or other private facility behind a closed stall. The principal shall designate a school employee of the same sex as the student to accompany the student to a restroom or other private facility behind a closed stall. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to insure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. The monitor shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the preceding thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the twenty-four (24) hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

- D. **Confidentiality** - The laboratory will notify the principal or designee of any positive test. To keep the positive test results confidential, the principal or designee will only notify the student, the head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal or to the lab. The Sapulpa Public School District will rely on the opinion of the laboratory which performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug. Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities.

E. Consequences - Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:

1. For the First Offense:

- a. The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, athletic director/sponsor, and principal concerning the positive drug test. In order to continue participation in the activity the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received drug counseling from a qualified drug treatment program or counseling entity. Additionally, the student must voluntarily submit to a second drug test to be administered within two (2) weeks in accordance with the testing provisions of this policy. The cost of this test will be absorbed by the student and/or his/her parent/guardian.

If parent/guardian and student agree to these provisions, the student will continue to participate in the activity. Should the parent/student not agree to these provisions the consequences listed in this policy for the second offense will be imposed.

- b. These restrictions and requirements shall begin immediately, consecutive in nature. Provided, however, a student who on his or her own volition informs (self-refers) the athletic director, principal, or coach/sponsor of usage before being notified to submit to a drug use test will be allowed to remain active in all activities covered under this policy. Such student will however, be considered to have committed his/her first offense

under the policy, and will be required to re-test as would a student who has tested positive.

2. For the Second Offense: Suspension from participation in all activities covered under this policy is for a minimum of two (2) competitive activities and no more than 20% of the activity in fourteen (14) calendar days, and successful completion of four (4) meetings of substance abuse education/counseling provided by the school. The student may not participate in any meetings, practices, scrimmages or competitions during this period. The student will be randomly tested for a maximum of three (3) times on a monthly basis unless with the cost of the test being provided by student and/or his/her parent/guardian. The time and date will be unknown to the student and determined by the principal or designee.
  
3. For the Third Offense: Complete suspension from participation in all extra-curricular activities including all meetings, practices, performances, and competition for the remainder of the school year, or sixty (60) school days, whichever is the longer. At this time, the activity student will be placed on probation and will be required to provide a urine sample on a monthly basis for a period of 1 calendar year. The time and date will be unknown to the student and determined by the principal/athletic director or designee. The costs of these tests will be absorbed by the student and/or his/her parent/guardian. If the activity student fails one (1) urine drug test during the 1 year probation period, he/she is suspended from all extra-curricular participation for the school career.

If the activity student completes the 1 year probation period with 100% clean urine samples and no questions of tampering, student returns to good standing of the Sapulpa Public Schools Student Activity Drug Testing Policy.

4. The effective timeline for students to be held accountable for each subsequent offense is the remainder of their high school career. Example: If a student commits a first offense in the eighth grade and is randomly tested again in the tenth grade with a positive result, then the second offense is considered to have occurred and the consequences listed in this document will be enforced.

#### **F. Refusal to Submit to Drug Use Test**

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performance and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

#### **G. Tampering**

If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal/athletic director who will then determine if a new sample should be obtained.

If tampering is determined and/or if an attempt to make urine test invalid by lab results, this is an automatic 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> offense depending on timeline of activity student.



## AMERICAN HERITAGE BANK

*An American Institution Since 1905.*

May 9, 2008

Sapulpa Public Schools  
Joe Crowder  
1 S. Mission  
Sapulpa OK 74066

Dear Dr. Crowder,

Planning has officially and enthusiastically begun for this year's big event, our annual Fireworks Celebration. This year we look forward to a traditional show: very patriotic. I am sending you this letter to let you know that we will be contacting you soon to discuss your and/or your company's role in making this fantastic event possible for the communities in which we all serve.

American Heritage Bank will host the fireworks display again this year, and we hope to have a similar set-up to the 2007 show. Like previous years, the show will be choreographed to music. We will also be renting air space again this year, which will allow us to provide the choreographed music to our audience within a certain distance of the show. As always, viewers will be able to tune in to a given radio station to hear the music. The company, Four Winds, will be providing many different services in the musical entertainment arena. As DJ, Four Winds will play music before, during, and after the show. Music will begin around 8pm and end around 11:15pm. The fireworks display will begin around 9:45pm. As in prior years, we will recognize those people and/organizations who contribute to this event in all of our printed promotional materials and radio time. We hope to house all guests to our show in the Wal-Mart parking lot, the field east of Wal-Mart, as well as the fields behind Wal-Mart.

I just wanted to touch base with you and let you know the Bank is beginning the planning process. Someone from our Bank's "July Fourth" committee will be in contact with you very soon. If you have any immediate questions or concerns, please feel free to contact me, Jennifer Dilley, at 227-8222. I would love to visit with you.

We look forward to working with all of you again this year. It is truly a wonderful event you help to give our community. I would like to extend a thank you in advance for making this event possible not only this year, but for each of the previous ten years as well. We hope to see you soon!

Thank you,

Jennifer B. Dilley  
Marketing Director  
Vice President

Post Office Box 1408 74067  
2 South Main Street  
Sapulpa, Oklahoma 74066  
Phone 918.224.3210  
[www.ahb-ok.com](http://www.ahb-ok.com)

SAPULPA HIGH SCHOOL

SUPER INTENDENT'S REQUEST FOR  
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP MCJROTC SHOOTING TEAM DATE OF REQUEST 27 May 2008

SPONSOR Maj. Swebston

DESTINATION: Anniston, Alabama

DATE LEAVING (DAY AND DATE) 12 July 08

DATE RETURNING (DAY AND DATE) 16 July 08

NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WHERE RAISED. Reimbursed by US Marine Corps.

NUMBER OF STUDENTS ATTENDING 2 NUMBER OF SPONSORS 1

PURPOSE OF TRIP: Shoot in National Jr Olympic Championship

MODE OF TRANSPORTATION: JROTC Van

Sue Brose  
PRINCIPAL'S APPROVAL

Joe W. Crowder  
SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR  
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Cross-Country DATE OF REQUEST: 5-16-08

SPONSOR: Debbie Williams

DESTINATION: Joplin, Mo

DATE LEAVING (DAY AND DATE) 9-19-08

DATE RETURNING (DAY AND DATE) 9-20-08

NUMBER OF SCHOOL DAYS MISSED 1/2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT  
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

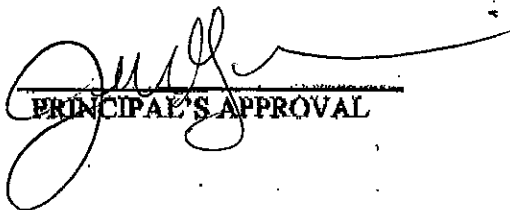
PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: athletics/  
CC parents' booster Club

NUMBER OF STUDENTS ATTENDING: 5-14 <sup>between</sup> NUMBER OF SPONSORS: 2

this will vary depending on which  
students met summer training goals  
to attend

PURPOSE OF TRIP: to take our varsity runners to compete  
at the Missouri Southern Cross Country meet

MODE OF TRANSPORTATION: Coach Williams driving the bus  
or each coach driving a school van.

  
PRINCIPAL'S APPROVAL

  
SUPERINTENDENT'S APPROVAL

May22, 2008

Dear Mr. Trigalet, and Board of Education,

I Donna Chisum, French Teacher at Sapulpa Middle School, am hereby requesting donation days on this the 22<sup>nd</sup> of May, 2008, in the amount of 14.5 days to cover my sick leave for the surgery I had in March of 2008. These days have been generously offered to me in advance by my colleagues.

Thank you for your time and consideration in this delicate matter.

Sincerely,


Donna Chisum

OK  
Judy  
5-22-08

To Whom It May Concern:

Due to my son's emergency illness, hospitalization and multitude of missed time at work, may my colleagues donate sick leave to me. Any help would be appreciated. Thank you for your consideration.

Sincerely,

  
Diana McGhee

OK  
5-27-08

May 27, 2008

Attn: Tom Trigalat  
Sapulpa Public Schools

Re: Larry D. Long  
Day Custodian - Freedom School

I have been on "sick leave" since Feb 29<sup>th</sup> and I am still under a doctor's care. I have been diagnosed with liver problems and they have put me on a transplant list.

My sick time and vacation time will run out July 9<sup>th</sup>. I would like to apply for time from the 'sick bank' thru August, maybe September. I return to the doctor for a check-up and blood work in August.

If you could approve this time from the "sick bank" I would really appreciate it.

Thanks,

Larry D. Long

Please add to the surplus list for the June board meeting ...

Xerox copy Ctr. C45  
Model C45  
Serial #: L565661

T. Walsh