

AGENDA
Sapulpa Public Schools
Special Virtual and Physical Meeting
Washington Administration Center Board Room
511 E Lee
Sapulpa, OK 74066
Tuesday, August 11, 2020 at 1:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

Public View and access via: <https://www.youtube.com/channel/UCH0pS92I3rna8o26dvzrkqw>

To view meeting attachments: www.sapulpaps.org

choose District tab>Board of Education>Meetings>eMeeting Public Portal **choose** Agenda for this meeting

This meeting will include teleconferencing and videoconferencing, but there will be parties present at WAC Board Room, 511 E. Lee, Sapulpa, OK

Those present at remote locations will be:

Via Teleconference: None

Via Videoconference: Melinda Ryan-Vice-President, Wayne Richards-2nd Vice President, Steve McCormick-Member, Sarah Havenstrite-Member, Rob Armstrong-Superintendent, Johnny Bilby-Assistant Superintendent, Donia Doudican-Director of Instructional Design, Kim Castaldi-Director of Accountability and Accreditation, Aaron McColloch-Director of Communication, Kenda Terrones-Chief Financial Officer, and Michael Rose-Director of Athletics.

Those present at the physical meeting site will be: Larry Hoover-President, Misty Jones-Board Clerk

- I. Call the meeting to order and Pledge of Allegiance to the American Flag.
- II. Formal Adoption of the Agenda
 - A. Motion, discussion, and vote on motion to formally adopt the Agenda.
- III. Consent Agenda
 - A. Approval of the Board Meeting Minutes.
 1. 7.15.2020-Special BOE Meeting
 2. 7.24.2020-Special Board Meeting Minutes
 - B. Approval of 2020-21 General Fund Purchase Order Encumbrance numbers 88 through 129.
 - C. Approval of 2020-21 Building Fund Purchase Order Encumbrance numbers 35 through 64.
 - D. Approval of 2020-21 Child Nutrition Fund Purchase Order Encumbrance numbers 38 through 43.

- E. Approval of 2020-21 Bond Fund (Lease Revenue) Purchase Order Encumbrance Numbers 1 and 2.
- F. Approval of the 2020-21 Bond Fund (31) Purchase Order Encumbrance number 1.
- G. Approval of the 2020-21 Bond Fund (33) Purchase Order Encumbrance numbers 2 through 6.
- H. Approval of the monthly financial reports of the School Activity Funds account.
- I. Approval of the Treasurer's Report on the status of Funds and Investments.
- J. Approval of a 2020-21 Drop-Out Recovery Joint Agreement with Central Tech.
- K. Approval of 2020-21 Central Tech Academic Course list.
- L. Approval of the 2019-20 MOU with Daybreak.
- M. Approval of 2020-21 Special Services Agreement between United Community Action Head Start and SPS.
- N. Approval to renew 2020-21 CiNTAS Facilities Solutions Agreement.
- O. Approval of 2020-21 University of Oklahoma Field Experience/Practicum/Internship MOU with Sapulpa Public Schools.
- P. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2020-21 school year.
- Q. Approval of the renewal of a contract for Athletic Training Services with St. Johns Hospital Group (St. Johns Clinic, Hospital, and Tulsa Bone & Joint) for the 2020-21 school year.
- R. Approval to renew the 2020-21 SchoolSpace Subscription Agreement between Venyooz and SPS.
- S. Approval to renew the Imperial vending contract for Sapulpa Public Schools.
- T. Approval of conducting a Cooperative Activities Program with Lone Star Public Schools for the 2019-20 school year for the following sport: Tennis (B&G), Soccer (B&G), Baseball, Golf (B&G), Wrestling, Football, Volleyball, Slow Pitch and Fast Pitch Softball.
- U. Approval of the following as a Sanctioned Club of Sapulpa Public Schools.
 - 1. Freedom TAPS
- V. Approval of Fundraisers as per attachment.
- IV. Hearing from the Public
 - V. Information & Discussion Items
 - A. Superintendent Comments
- VI. Action Items
 - A. Discussion, consideration, and possible vote to approve/disapprove any modifications to the District Return to Learn Plan.
 - B. Discussion, consideration, and possible vote to approve/disapprove the 2020-21 Distance Learning Plan per State Department of Education requirements.
 - C. Discussion, consideration, and possible vote to approve/disapprove the Instructional Calendar to be based upon 1,080 hours for the 2020-21 school year.
 - D. Discussion, consideration, and possible vote to approve/disapprove or modify changes to the 2020-21 Instructional Calendar.
 - E. Discussion, consideration, and possible vote to authorize the Superintendent of Schools to adjust instructional delivery between at school, in-person, and distance learning, as well as employee work schedules as necessary for COVID-19 during FY 21.

- F. Vote to approve/disapprove Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2020-21 school year.
 - G. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act.
 - 1. Vote to convene in Executive Session.
 - 2. To acknowledge the Board has returned to Open Session.
 - 3. Statement of Executive Session Minutes.
 - H. Personnel
 - 1. Vote to approve/disapprove Employing Personnel as per attachment.
 - 2. Vote to accept Resignations received since the last board meeting.
- VII. Adjournment

Special Meeting of The Board of Education Independent School District Number
33, Creek County
Wednesday, July 15, 2020 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order and Pledge of Allegiance to the American Flag.
President Larry Hoover called the meeting to order at 12 pm.

II. Reorganization of the Board of Education.

II.A. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Board President.

To approve the reorganization of the Board of Education with the election of Melinda Ryan as the Board President passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

II.B. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the First Vice President.

To approve the reorganization of the Board of Education with the election of Steve McCormick as the First Vice President passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

II.C. Discussion, motion, and vote on a motion to approve or disapprove the reorganization of the Board of Education with the election of the Second Vice President.

to approve the reorganization of the Board of Education with the election of Wayne Richards as the Second Vice President passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Formal Adoption of the Agenda

III.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Consent Agenda

IV.A. Approval of the 6.10.2020 Special Board Meeting Minutes.

IV.B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 1085 through 1107.

IV.C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 162 through 167.

IV.D. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 85 through 90.

IV.E. Approval of 2020-21 General Fund Purchase Order Encumbrance numbers 1 through 87.

IV.F. Approval of 2020-21 Building Fund Purchase Order Encumbrance numbers 1 through 34.

IV.G. Approval of 2020-21 Child Nutrition Fund Purchase Order Encumbrance numbers 1 through 37.

IV.H. Approval of 2020-21 Bond Fund 33 Purchase Order Encumbrance number 1.

IV.I. Approval of the monthly financial reports of the School Activity Funds account.

IV.J. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.K. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools appropriated funds and Activity Accounts with First United Bank.

IV.L. Approval of 2020-21 MOU renewal between Sapulpa Public Schools and The Bridges Foundation.

IV.M. Approval for the renewal of lease-purchase for LED Project, \$268,430.16, with American Heritage Bank, for the fiscal year ending on June 30, 2020.

IV.N. Approval for renewal of lease-purchase for Softball Lighting, \$81,117.75, with American Heritage Bank, for the fiscal year ending on June 30, 2020.

IV.O. Approval of 2020-21 Child Nutrition bread bids.

IV.P. Approval of 2020-21 renewal of ImpactTulsa MOU.

IV.Q. Approval of 2020-21 Tulsa Community College Dual Credit/Concurrent Enrollment MOU.

IV.R. Approval of 2020-21 Volleyball Assigners Fee.

IV.S. Approval of 2020-21 DTN Agreement which is an extension of the Ascension/Tulsa Bone and Joint Agreement.

IV.T. Approval of 2020-21 renewal of OSSBA Superintendent Evaluation Tool.

IV.U. Approval of 2020-21 IDEMIA Oklahoma Enrollment Services Statewide for employee background checks.

IV.V. Approval of renewal of the 2020-21 Coke Contract for vending in Sapulpa Public Schools.

IV.W. Approval of establishment of the Pamela Berry Memorial Scholarship Account within the district Activity Account to receive donations and award disbursements annually to selected, qualified students as requested by the donors.

IV.X. Approval of a 2020-21 Special Services Cooperative Agreement with Native American Coalition of Sapulpa Head Start Program (NACT).

IV.Y. Approval of 2020-21 CCOSA Legal Assistance for School Districts Program Agreement.

IV.Z. Approval of 2020 Cox Communications, Inc., YurView Agreement to televise the Sapulpa/Sand Springs Football Game.

IV.AA. Approval of 2020-21 renewal of Istation Services Contract.

IV.AB. Approval of 2020-21 Tulsa Tech eSchool Network MOU for Edgenuity (Virtual Academy grades 6-12).

IV.AC. Approval of 2020-21 Seesaw Contract for Schools Document.

IV.AD. Approval of 2020-21 Acellus Success Program Contract.

IV.AE. Approval of 2020-21 OSDE Contract, Oklahoma Excel grant program for teachers.

IV.AF. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-AF passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

V. Hearing from the Public

None

VI. Information & Discussion Items

VI.A. Superintendent Comments

Superintendent Armstrong thanked Larry Hoover for his year served as Board President as well as the other Board Members for their service to our District. Especially is the year 2020 as it has been an unusual one. Covid 19 has definitely brought its share of uncertainties but we are still hopeful for a traditional start on August 20. Our team is also working very diligently to create a plan B and plan C to prepare should any other closures come our way.

Mr. Armstrong shared his time with Kenda Terrones, CFO, she reported on the financial outlook for the next school year. 9.5 Carryover projected for 9.5 without steps. 8.4 with steps. Document attached for more information.

VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted
None

VII.B. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated May 1, 2015, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2021, as required under the provisions of the agreement. (Lease Revenue Bond continuance)

To approve the renewal of the Sublease Agreement dated May 1, 2015, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2021, as required under the provisions of the agreement passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Abstain (With Conflict)
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea

Melinda Ryan: Yea
Yea: 4, Nay: 0, Abstain (With Conflict): 1

VII.C. Discussion, motion, and vote on a motion to approve/disapprove the update of Policy 311 Purchasing Procedures, second read.

To approve the update of Policy 311 Purchasing Procedures passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.D. Discussion, motion, and vote on a motion to approve/disapprove the update of Policy 540.2 Student Attendance, first read.

To approve the update of Policy 540.2 Student Attendance passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.E. Discussion, motion, and vote on a motion to approve/disapprove new Procedure Page Medical Exemption Documentation of Policy 540.2, first read.

To approve new Procedure Page Medical Exemption Documentation of Policy 540.2 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F. Discussion, motion, and vote on a motion to approve/disapprove the update of Policy 225 Internet-Based Instruction, first read.

To approve the update of Policy 225 Internet-Based Instruction with the addition of "as identified in the Student Handbook" passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.G. Discussion of Student Handbooks as a first read.

VII.G.1. Sapulpa High School

VII.G.2. Bartlett Academy

VII.G.3. Sapulpa Jr. High School

VII.G.4. Sapulpa Middle School

VII.G.5. Sapulpa Elementary Schools

VII.H. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, and employment contract of Rob Armstrong, Superintendent of Schools, as authorized by 25 O.S. Section 307(B)(1) and (B)(7) of the Oklahoma Open Meeting Act.

VII.H.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:52 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.H.2. To acknowledge the Board has returned to Open Session.
President Melinda Ryan acknowledged the Board's return to Open Session at 1:52 pm.

VII.H.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:52 pm to discuss Personnel listed, to conduct ongoing evaluation of the Superintendent, and the employment contract of Rob Armstrong, Superintendent of Schools, as authorized by 25 O.S. Section 307(B)(1)(B)(7) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 1:52 pm. Present in Executive Session by video conference were Steve McCormick, Wayne Richards, Larry Hoover, Melinda Ryan, Rob Armstrong, and Kenda Terrones. No action was taken. This constitutes the minutes of the Executive Session.

VII.I. Personnel

VII.I.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.I.2. Discussion, motion, and vote on a motion for the Board to take any action the Board deems appropriate in regard to the current employment contract of the Superintendent of Schools.

To extend the current contract from July 2020 to June 2023, same terms and salary of \$146,000 passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.I.3. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment

To adjourn at 1:55 pm passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

Special Meeting of The Board of Education Independent School District Number
33, Creek County

Friday, July 24, 2020 9:00 AM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order

Due to lack of Quorum, meeting was not held.

II. Information and Discussion Items

II.A. Oklahoma State Departments COVID-19 Alert System that governs health alert levels, school safety response, and operations for Oklahoma Public Schools
At the State meeting they provided a color coated alert levels sheet with guidelines for each level to help Districts navigate through the weekly changes of Covid-19. Green is the lowest zone, the one to strive for. Yellow is the caution zone. This is where Sapulpa falls as of this week. Orange level is broken up into two levels, one being more restrictive than the other. Red comes with all restrictions and only allows 15% of students in the building. OSDH will update its county map each week. Sapulpa is encouraging everyone to help get to the Green Zone and stay there.

II.B. Sapulpa Public Schools 2020-21 DRAFT Return to Learn Plans

Return to Learn is the guide that is being put together to help students and staff understand the plan/goal of Think Green-Act Green.

II.C. Communication and Marketing Plans

Aaron McColloch was recognized for being the force behind all the communication and marketing going on in Sapulpa Public Schools. He is always ready to tell the next story of what is going on in our District or to communicate the ins and outs of what is coming up next. To keep parents, students, and staff up to date on color coated alert levels, all information will be pushed out to media outlets (Facebook, Instagram, Twitter, and SPS Website) as well as, parent text, call, and email. County counts will be updated on Fridays.

II.D. 2020-21 District Finance Update

Ending the school year with a 9.39% carryover. Continuing to watch spending as the next year will bring the new WADM.

III. Action Items

III.A. Discussion, motion, and vote on a motion to approve/disapprove the 2020-21 Student Handbooks, second read.

To approve the 2020-21 Student Handbooks passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

III.B. Discussion, motion, and vote on a motion to approve/disapprove the Enable My Child, ltd. Platform License Agreement for the 2020-21 school year (Teletherapy Platform for Related Service Providers).

To approve the Enable My Child, ltd. Platform License Agreement for the 2020-21 school year (Teletherapy Platform for Related Service Providers) passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

III.C. Discussion, motion, and vote on any action pertaining to the 2020-21 school year as it pertains to COVID-19 related issues.

To approve the Oklahoma State Department COVID-19 Alert System with the following changes: Yellow Area is changed to read: Pre-K/Kg are recommended to wear face coverings. Students in grade 1-12, all staff, and school visitors are required to wear face coverings. Face coverings may be removed at the discretion of the teacher if social distancing can be met in the classroom. In Orange and Red levels, change highly recommended to required and masks to face coverings passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea

Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

III.D. Discussion, motion, and vote on the COVID-19 Alert System if required by the Oklahoma State Department of Education.
Not needed

IV. Adjourn

To adjourn at 10:32 am passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 88 - 999, Fund Codes: 11

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--------------------------------------|---|-----------|
| 11 | 88 | 07/01/2020 | 3826 | SECURITY BANK CARD CENTER INC | GASOLINE-DISTRICT VEHICLES 1ST SEMESTER | 12,000.00 |
| 11 | 89 | 07/01/2020 | 3826 | SECURITY BANK CARD CENTER INC | DIESEL FOR DISTRICT BUSES-1ST SEMESTER | 40,000.00 |
| 11 | 90 | 07/09/2020 | 81137 | DEBORAH ANN KROLL | Reimbursement for Fuel Purchase | 116.67 |
| 11 | 91 | 07/10/2020 | 1803 | TEACHER SYNERGY, LLC | 621-Sped-PCard-Teacher Pay Teachers | 300.00 |
| 11 | 92 | 07/10/2020 | 8318 | AMAZON | 621-Sped-Supplies and Materials | 500.00 |
| 11 | 93 | 07/10/2020 | 3202 | Maintenance Supply Company, Inc. | Sterile Gloves and Sanitizing Supplies | 500.00 |
| 11 | 94 | 07/10/2020 | 32397 | CHALK'S TRUCK PARTS | Blower Motor Bus 307 | 449.89 |
| 11 | 95 | 07/10/2020 | 3826 | SECURITY BANK CARD CENTER INC | P-Card for Mechanic Purchases | 3,000.00 |
| 11 | 96 | 07/13/2020 | 3826 | SECURITY BANK CARD CENTER INC | IT SUPPLIES/ACCESSORIES | 1,000.00 |
| 11 | 97 | 07/14/2020 | 80200 | SHIRLEY H MEFFORD | 011-Sped-Certification Fees- Mefford | 164.99 |
| 11 | 98 | 07/14/2020 | 80831 | MADISON NOBLE | 011-Sped-Certification Fees- Noble | 125.00 |
| 11 | 99 | 07/14/2020 | 893 | N2Y LLC | 621-N2Y Sped Curriculum | 863.32 |
| 11 | 100 | 07/14/2020 | 39714 | TOBII DYNAVOX LLC | 641-Sped-Boardmaker Online | 1,080.00 |
| 11 | 101 | 07/14/2020 | 31629 | NCS PEARSON, INC. | 641-Sped-Q-interactive Licenses | 1,050.00 |
| 11 | 102 | 07/14/2020 | 3150 | IMAGINATION STATION, INC. | 785 Title Cons-RSA Screener Grades PK-7 | 52,905.00 |
| 11 | 103 | 07/14/2020 | 691 | GLOBAL COMPLIANCE NETWORK | 000-Required PD training platform for teachers | 1,000.00 |
| 11 | 104 | 07/14/2020 | 105 | SEESAW LEARNING, INC | Proj 788 and 617 LMS for PK-2 | 4,948.07 |
| 11 | 105 | 07/14/2020 | 30637 | SUMMIT TRUCK GROUP, LLC | Brake Chambers for Bus 11 | 170.94 |
| 11 | 106 | 07/14/2020 | 2223 | SUMMIT TRUCK | Brake Valves Bus 29 | 487.48 |
| 11 | 107 | 07/15/2020 | 36 | INT'L ACADEMY OF SCIENCE | Proj 788 - Virtual Academic Prog for PK-5 | 9,150.00 |
| 11 | 108 | 07/15/2020 | 1535 | FOLLETT SCHOOL SOLUTIONS, INC | DESTINY RENEWAL - DISTRICT | 15,282.60 |
| 11 | 109 | 07/16/2020 | 943 | VERIZON WIRELESS | Proj 785 MiFi for Neglected Program at YSCC | 500.00 |
| 11 | 110 | 07/17/2020 | 1269 | SOFTWARE HOUSE INTERNATIONAL | 617-Sped Chromebook Tablets and Cases | 16,407.60 |
| 11 | 111 | 07/17/2020 | 8318 | AMAZON | 617-Sped-Distance Learning Materials | 3,500.00 |
| 11 | 112 | 07/20/2020 | 3826 | SECURITY BANK CARD CENTER INC | BACKGROUND CHECKS FOR NEW EMPLOYEES | 2,700.00 |
| 11 | 113 | 07/20/2020 | 7049 | PIKEPASS CUSTOMER SERVICE CTR | DISTRICT PIKEPASS CHARGES | 1,000.00 |
| 11 | 114 | 07/21/2020 | 3202 | Maintenance Supply Company, Inc. | Masks and Sanitizing Supplies | 1,000.00 |
| 11 | 115 | 07/21/2020 | 2223 | SUMMIT TRUCK | Air Ride Bags Bus L35 | 358.92 |
| 11 | 116 | 07/21/2020 | 2959 | MARK ALLEN CHEVROLET | Wiring Circuit Repair for Suburban | 259.96 |
| 11 | 117 | 07/21/2020 | 85 | INTRADO INTERACTIVE SERVICES CORP | RENEWAL-SCHOOLMESSENGER COMPLETE | 5,298.56 |
| 11 | 118 | 07/21/2020 | 3826 | SECURITY BANK CARD CENTER INC | Freon Recycling Machine from O'Reilly's | 4,084.00 |
| 11 | 119 | 07/22/2020 | 3826 | SECURITY BANK CARD CENTER INC | JOM Student and Staff Supplies | 5,000.00 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 88 - 999, Fund Codes: 11

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|-------|------------|-----------|-------------------------------|---|---------------------|
| 11 | 120 | 07/23/2020 | 2524 | ROSENSTEIN FIST & RINGOLD | POLICY PACK SUBSCRIPTION | 1,500.00 |
| 11 | 121 | 07/23/2020 | 2223 | SUMMIT TRUCK | Anti Lock Brake Valves Bus 29 | 487.48 |
| 11 | 122 | 07/24/2020 | 943 | VERIZON WIRELESS | Proj. 788-MiFis for students | 60,000.00 |
| 11 | 123 | 07/27/2020 | 106 | OMEGA LABS INC. | 617-Sped-Boom Cards Annual Licenses | 550.00 |
| 11 | 124 | 07/29/2020 | 927 | TULSA TECHNOLOGY CENTER | Proj 000 - Edgenuity for SPS Virtual Academy | 26,197.60 |
| 11 | 125 | 07/31/2020 | 39880 | BUS AIR LLC | Bus 306 AC Compressor | 846.87 |
| 11 | 126 | 08/03/2020 | 3826 | SECURITY BANK CARD CENTER INC | signs for halls | 105.00 |
| 11 | 127 | 08/04/2020 | 3826 | SECURITY BANK CARD CENTER INC | Career Tech Conference and Dues | 250.00 |
| 11 | 128 | 08/04/2020 | 8318 | AMAZON | LibGenFund-batteries,office/classroomsupplies | 100.00 |
| 11 | 129 | 08/04/2020 | 3826 | SECURITY BANK CARD CENTER INC | Lib-SpEdBaughmanlearningmaterials classroomsupplies | 100.00 |
| Non-Payroll Total: | | | | | | \$275,339.95 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$275,339.95 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 35 - 999, Fund Codes: 21

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|-----------------------------------|--|-----------|
| 21 | 35 | 07/09/2020 | 1421 | TULSA GAS & GEAR | MAINTENANCE SUPPLIES | 500.00 |
| 21 | 36 | 07/10/2020 | 8280 | SHERWIN WILLIAMS CO. | Paint and Supplies for District Projects | 450.00 |
| 21 | 37 | 07/13/2020 | 3647 | EMCO TERMITE & PEST CONTROL | Pest Control Maintenance/1116 E. Hobson | 500.00 |
| 21 | 38 | 07/13/2020 | 3647 | EMCO TERMITE & PEST CONTROL | High School Termite/Install/Monitor | 1,800.00 |
| 21 | 39 | 07/13/2020 | 786 | O'CONNOR COMPANY, INC. | New Thermostats classrooms @ Jefferson | 730.00 |
| 21 | 40 | 07/13/2020 | 1315 | B & B ELECTRIC CO. | HVAC motor rebuild/HPE | 650.00 |
| 21 | 41 | 07/14/2020 | 21 | ACTION FIRE PROTECTION LLC | Inspections of fire sprinklers & extinguishers | 4,800.00 |
| 21 | 42 | 07/14/2020 | 31545 | CUMMINS-SOUTHERN PLAINS | HPE generator repair/transferring switch | 2,050.35 |
| 21 | 43 | 07/14/2020 | 3191 | DAVID BREWER | Labor & parts for new mower deck | 644.40 |
| 21 | 44 | 07/14/2020 | 9289 | PATRIOT SECURITY | District security/fire alarm monitoring 2020 | 3,000.00 |
| 21 | 45 | 07/14/2020 | 9314 | LAMPROE CONSTRUCTION, INC | Freedom/sand delivered, water leak | 500.00 |
| 21 | 46 | 07/15/2020 | 4050 | ***MIDWEST SPORTING GOODS - SBC | FEMA ELIG MASKS FOR STAFF/SAFETY | 3,210.00 |
| 21 | 47 | 07/15/2020 | 3202 | Maintenance Supply Company, Inc. | FEMA ELIG - CLASSROOM PAPER TOWELS/DISINFECTANT | 5,499.20 |
| 21 | 48 | 07/15/2020 | 31747 | MARTIN SALES & RENTAL, LLC | Grounds equipment parts | 350.00 |
| 21 | 49 | 07/15/2020 | 3826 | SECURITY BANK CARD CENTER INC | Wal-Mart/Service Center Supplies | 500.00 |
| 21 | 50 | 07/15/2020 | 9289 | PATRIOT SECURITY | Security/Fire alarm repair | 1,000.00 |
| 21 | 51 | 07/15/2020 | 1666 | KUBOTA OF NORTHWEST ARKANSAS | Labor & parts work on tractor | 1,038.24 |
| 21 | 52 | 07/22/2020 | 121 | ARC DOCUMENT SOLUTIONS, LLC | FEMA - PLEXIGLASS SHIELDS FOR SCHOOL SITES | 1,800.00 |
| 21 | 53 | 07/22/2020 | 3826 | SECURITY BANK CARD CENTER INC | Maintenance, grounds, custodial supplies | 1,000.00 |
| 21 | 54 | 07/22/2020 | 1115 | TULSA CLEANING SYSTEMS | FEMA BP MISTER/DISINFECTANT | 2,145.00 |
| 21 | 55 | 07/22/2020 | 8645 | HOME DEPOT U.S.A., INC | FEMA ELIG. DISINFECTANT | 849.99 |
| 21 | 56 | 07/24/2020 | 3826 | SECURITY BANK CARD CENTER INC | FEMA-Sign Holders/Custodial Disinfectant Schedules | 426.21 |
| 21 | 57 | 07/24/2020 | 3158 | WILLIAM A. HARRISON, INC. | RTU Diagnostics for Chieftain Center/HVAC | 1,200.00 |
| 21 | 58 | 07/24/2020 | 391 | BENNETT STEEL, INC. | Freedom HVAC/IT room | 450.00 |
| 21 | 59 | 07/27/2020 | 4050 | ***MIDWEST SPORTING GOODS - SBC | GAITOR FACE COVERING FOR STUDENTS | 22,200.00 |
| 21 | 60 | 07/27/2020 | 546 | TEMPLE ENTERPRISES OF TULSA, INC. | HVAC Aud/replacing 2 fan motors | 270.76 |
| 21 | 61 | 07/29/2020 | 8318 | AMAZON | FEMA-Face shields full face anti-fog x 600 | 2,650.00 |
| 21 | 62 | 07/31/2020 | 4050 | ***MIDWEST SPORTING GOODS - SBC | FEMA - GAITORS FOR STUDENTS FACE COVERING | 700.00 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 35 - 999, Fund Codes: 21

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|-------|------------|-----------|-----------------------------------|---|--------------------|
| 21 | 63 | 08/04/2020 | 30803 | MIDWEST RACQUETBALL & SPORTING | FEMA GAITORS FOR STUDENTS | 700.00 |
| 21 | 64 | 08/04/2020 | 39852 | AED SUPERSTORE | Defibrillator battery and pads replacement | 500.00 |
| Non-Payroll Total: | | | | | | \$62,114.15 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$62,114.15 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 38 - 999, Fund Codes: 22

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|-------|------------|-----------|--------------------------------|---|--------------------|
| 22 | 38 | 07/23/2020 | 3647 | EMCO TERMITE & PEST CONTROL | Pest Control Service, Annual, for Kitchens | 3,500.00 |
| 22 | 39 | 07/24/2020 | 60175 | DAYMARK SAFETY SYSTEMS | Thermometers | 289.95 |
| 22 | 40 | 07/27/2020 | 2070 | OZARK EMPIRE DISTRIBUTORS, INC | Bread Delivery to all sites | 8,500.00 |
| 22 | 41 | 07/27/2020 | 3826 | SECURITY BANK CARD CENTER INC | Stamped Return Addressed Envelopes for FR letters | 1,317.35 |
| 22 | 42 | 08/03/2020 | 3342 | EKON-O-PAC | Bag Sealing System and Bags | 7,000.00 |
| 22 | 43 | 08/05/2020 | 3826 | SECURITY BANK CARD CENTER INC | Disposable Grocery Bag Holder Rack | 225.00 |
| Non-Payroll Total: | | | | | | \$20,832.30 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$20,832.30 |

Sapulpa Public Schools**Encumbrance Register****Options:** Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1 - 999, Fund Codes: 05

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|-------------|--------------|-------------|------------------|--------------------------------------|-------------------------|---------------|
| 05 | 1 | 08/04/2020 | 629 | LOCKE SUPPLY | HVAC UNIT FOR WOODLAWN | 2,819.01 |
| 05 | 2 | 08/04/2020 | 546 | TEMPLE ENTERPRISES OF TULSA, INC. | HVAC UNIT FOR INDIAN ED | 1,792.25 |

| | |
|---------------------------|-------------------|
| Non-Payroll Total: | \$4,611.26 |
| Payroll Total: | \$0.00 |
| Balance Forward: | \$0.00 |
| Report Total: | \$4,611.26 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1 - 999, Fund Codes: 31

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|--------------|-------------|------------------|------------------|-----------------------|-----------------------|
| 31 | 1 | 07/29/2020 | 5560 | BANK OF OKLAHOMA | LEASE REVENUE PAYMENT | 7,777,200.00 |
| Non-Payroll Total: | | | | | | \$7,777,200.00 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$7,777,200.00 |

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 2 - 999, Fund Codes: 33

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|-------|------------|-----------|------------------------------|-------------------------------------|---------------------|
| 33 | 2 | 07/17/2020 | 1269 | SOFTWARE HOUSE INTERNATIONAL | CHROME TABLETS FOR K-1ST | 136,730.00 |
| 33 | 3 | 07/20/2020 | 1097 | TRANE U.S. INC. | HVAC COMPRESSOR FOR WOODLAWN | 794.42 |
| 33 | 4 | 07/27/2020 | 1818 | MERRIFIELD OFFICE SUPPLY | DESKS FOR ADDED ROOMS AT SMS | 2,559.96 |
| 33 | 5 | 07/29/2020 | 8348 | AMERICAN HERITAGE BANK | SOFTBALL LIGHTING LEASE PURCHASE | 28,885.04 |
| 33 | 6 | 07/30/2020 | 629 | LOCKE SUPPLY | WATER BOTTLE FILLING STATIONS | 18,563.71 |
| Non-Payroll Total: | | | | | | \$187,533.13 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$187,533.13 |

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2020 - 7/31/2020

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|-------------------------------------|------------------|------------|----------------------|--------------|---------------------|------------|-------------|
| 801 HS GRANTS | \$0.00 | \$0.00 | \$2,171.30 | \$0.00 | \$2,171.30 | \$0.00 | \$2,171.30 |
| 802 HS OFFICE | \$0.00 | \$0.00 | \$671.92 | \$0.00 | \$671.92 | \$0.00 | \$671.92 |
| 803 CREDIT RECOVERY | \$0.00 | \$0.00 | \$1,183.90 | \$0.00 | \$1,183.90 | \$0.00 | \$1,183.90 |
| 804 ID BADGE | \$0.00 | \$0.00 | \$4,132.53 | \$0.00 | \$4,132.53 | \$0.00 | \$4,132.53 |
| 805 HS ART | \$0.00 | \$0.00 | \$10,254.53 | \$0.00 | \$10,254.53 | \$0.00 | \$10,254.53 |
| 806 HS BAND | \$0.00 | \$0.00 | \$6,746.80 | \$1,509.20 | \$5,237.60 | \$3,991.80 | \$1,245.80 |
| 807 HS BAND BOOSTER CONCESSION | \$0.00 | \$0.00 | \$2,461.42 | \$99.60 | \$2,361.82 | \$0.00 | \$2,361.82 |
| 808 HS OKLAHOMA CLOSE UP | \$0.00 | \$0.00 | \$473.50 | \$0.00 | \$473.50 | \$0.00 | \$473.50 |
| 809 HS HOSPITALITY COMMITTEE | \$0.00 | \$20.00 | \$331.00 | \$0.00 | \$351.00 | \$0.00 | \$351.00 |
| 810 HS STAY(STUD TCH AIDS YOUTH) | \$0.00 | \$0.00 | \$445.06 | \$0.00 | \$445.06 | \$0.00 | \$445.06 |
| 811 HS COUNSELING OFFICE | \$0.00 | \$0.00 | \$4,687.91 | \$0.00 | \$4,687.91 | \$0.00 | \$4,687.91 |
| 812 HS BUSINESS PROF ASSOC (BPA) | \$0.00 | \$0.00 | \$281.66 | \$0.00 | \$281.66 | \$0.00 | \$281.66 |
| 814 HS AP EXAMS | \$0.00 | \$0.00 | \$1,869.00 | \$0.00 | \$1,869.00 | \$0.00 | \$1,869.00 |
| 815 HS FCCLA | \$0.00 | \$0.00 | \$2,614.95 | \$0.00 | \$2,614.95 | \$0.00 | \$2,614.95 |
| 816 HS INDIAN ED PANTRY | \$0.00 | \$0.00 | \$177.45 | \$0.00 | \$177.45 | \$0.00 | \$177.45 |
| 817 HS LIBRARY | \$0.00 | \$0.00 | \$1,634.90 | \$0.00 | \$1,634.90 | \$0.00 | \$1,634.90 |
| 818 HS NATIONAL HONOR SOCIETY | \$0.00 | \$0.00 | \$4,253.46 | \$0.00 | \$4,253.46 | \$0.00 | \$4,253.46 |
| 819 GREEN-THUMB CHIEFTAINS | \$0.00 | \$0.00 | \$3,151.87 | \$0.00 | \$3,151.87 | \$0.00 | \$3,151.87 |
| 820 HS NAACP | \$0.00 | \$0.00 | \$112.30 | \$0.00 | \$112.30 | \$0.00 | \$112.30 |
| 821 HS SENIORS 2021 | \$0.00 | \$0.00 | \$9,359.20 | \$2,475.57 | \$6,883.63 | \$245.00 | \$6,638.63 |
| 822 HS SENIORS 2023 | \$0.00 | \$0.00 | \$6,797.06 | \$0.00 | \$6,797.06 | \$0.00 | \$6,797.06 |
| 823 HS SENIORS 2022 | \$0.00 | \$0.00 | \$2,991.16 | \$0.00 | \$2,991.16 | \$0.00 | \$2,991.16 |
| 824 HS SCIENCE & ENGINEERING | \$0.00 | \$0.00 | \$5,966.22 | \$0.00 | \$5,966.22 | \$0.00 | \$5,966.22 |
| 825 HS SPANISH HONOR SOCIETY | \$0.00 | \$0.00 | \$987.28 | \$0.00 | \$987.28 | \$0.00 | \$987.28 |
| 826 HS SPECIAL ED/OLYMPICS | \$0.00 | \$0.00 | \$15,699.69 | \$0.00 | \$15,699.69 | \$0.00 | \$15,699.69 |
| 827 HS STUDENT COUNCIL | \$0.00 | \$0.00 | \$5,292.91 | \$0.00 | \$5,292.91 | \$2,000.00 | \$3,292.91 |
| 828 HS VOCAL MUSIC | \$0.00 | \$0.00 | \$24,103.62 | \$6,202.85 | \$17,900.77 | \$0.00 | \$17,900.77 |
| 829 HS AG ED & FFA | \$0.00 | \$0.00 | \$17,570.84 | \$0.00 | \$17,570.84 | \$0.00 | \$17,570.84 |
| 830 HS LYONS SPED | \$0.00 | \$0.00 | \$1,704.98 | \$0.00 | \$1,704.98 | \$0.00 | \$1,704.98 |
| 831 HS YEARBOOK | \$0.00 | \$0.00 | \$8,577.85 | \$0.00 | \$8,577.85 | \$0.00 | \$8,577.85 |
| 832 HS SIZEMORE SPED | \$0.00 | \$0.00 | \$488.33 | \$0.00 | \$488.33 | \$0.00 | \$488.33 |
| 833 HS FISHING TEAM/CLUB | \$0.00 | \$0.00 | \$70.50 | \$0.00 | \$70.50 | \$0.00 | \$70.50 |
| 834 HIDER TRUST- FFA SCHOLARSHIPS | \$0.00 | \$0.00 | \$20,650.95 | \$0.00 | \$20,650.95 | \$0.00 | \$20,650.95 |
| 835 HS BAND AUXILIARIES | \$0.00 | \$0.00 | \$4,602.24 | \$0.00 | \$4,602.24 | \$0.00 | \$4,602.24 |
| 836 HS BAND TRIPS | \$0.00 | \$0.00 | \$32,236.76 | \$1,430.00 | \$30,806.76 | \$353.60 | \$30,453.16 |
| 837 HS BAND GRANTS | \$0.00 | \$0.00 | \$41,884.58 | \$0.00 | \$41,884.58 | \$2,095.00 | \$39,789.58 |
| 838 HS PING PINGS | \$0.00 | \$3,814.00 | \$3,503.11 | \$0.00 | \$7,317.11 | \$3,300.00 | \$4,017.11 |
| 840 HS INDIAN PARENT COMMITTEE | \$0.00 | \$0.00 | \$492.89 | \$0.00 | \$492.89 | \$0.00 | \$492.89 |
| 841 HS SAPULPA INDIAN CLUB | \$0.00 | \$0.00 | \$2,106.88 | \$0.00 | \$2,106.88 | \$0.00 | \$2,106.88 |
| 842 HS KEY CLUB | \$0.00 | \$0.00 | \$483.58 | \$0.00 | \$483.58 | \$0.00 | \$483.58 |
| 843 HS GSA, GAY STRAIGHT ALLIANCE | \$0.00 | \$0.00 | \$68.71 | \$0.00 | \$68.71 | \$0.00 | \$68.71 |
| 844 HS PRODUCTIONS | \$0.00 | \$0.00 | \$17,231.21 | \$0.00 | \$17,231.21 | \$0.00 | \$17,231.21 |
| 845 HS CULINARY ARTS | \$0.00 | \$0.00 | \$1,604.66 | \$0.00 | \$1,604.66 | \$0.00 | \$1,604.66 |
| 846 HS JROTC | \$0.00 | \$0.00 | \$38,339.58 | \$1,066.84 | \$37,272.74 | \$4,481.55 | \$32,791.19 |
| 847 HIDER TRUST- JROTC SCHOLARSHIPS | \$0.00 | \$0.00 | \$16,126.47 | \$0.00 | \$16,126.47 | \$0.00 | \$16,126.47 |
| 848 HS SCHOOL NURSE | \$0.00 | \$0.00 | \$2,134.74 | \$0.00 | \$2,134.74 | \$0.00 | \$2,134.74 |
| 850 CANNON SCHOLARSHIP- FFA | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| 851 HS SENIOR GIRL EVENTS | \$0.00 | \$0.00 | \$4,553.43 | \$0.00 | \$4,553.43 | \$0.00 | \$4,553.43 |
| 852 HS FIRST ROBOTICS | \$0.00 | \$0.00 | \$27,299.64 | (\$4,000.00) | \$31,299.64 | \$0.00 | \$31,299.64 |
| 853 MIRANDA BROOKE MEM SCHOLARSHIP | \$0.00 | \$0.00 | \$4,675.00 | \$2,500.00 | \$2,175.00 | \$0.00 | \$2,175.00 |
| 854 HS INDIAN ED STAFF DEV | \$0.00 | \$0.00 | \$3,679.88 | \$0.00 | \$3,679.88 | \$0.00 | \$3,679.88 |
| 855 HS PHYSICS | \$0.00 | \$0.00 | \$684.22 | \$0.00 | \$684.22 | \$0.00 | \$684.22 |
| 856 E-SPORTS | \$0.00 | \$0.00 | \$1.91 | \$0.00 | \$1.91 | \$0.00 | \$1.91 |
| 857 JH OFFICE | \$0.00 | \$0.00 | \$3,336.04 | \$63.00 | \$3,273.04 | \$237.00 | \$3,036.04 |
| 860 JH LIBRARY | \$0.00 | \$0.00 | \$1,115.53 | \$0.00 | \$1,115.53 | \$0.00 | \$1,115.53 |
| 863 JH STUDENT COUNCIL | \$0.00 | \$0.00 | \$2,726.74 | \$0.00 | \$2,726.74 | \$0.00 | \$2,726.74 |
| 864 JH VOCAL MUSIC | \$0.00 | \$0.00 | \$7,979.33 | \$0.00 | \$7,979.33 | \$0.00 | \$7,979.33 |

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2020 - 7/31/2020

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|-------------------------------|---------------|------------|-------------------|------------|------------------|-------------|-------------|
| 866 JH YEARBOOK | \$0.00 | \$323.59 | \$3,090.25 | \$0.00 | \$3,413.84 | \$0.00 | \$3,413.84 |
| 870 JH ART | \$0.00 | \$0.00 | \$668.39 | \$0.00 | \$668.39 | \$0.00 | \$668.39 |
| 871 JH TAPS | \$0.00 | \$0.00 | \$2,422.09 | \$0.00 | \$2,422.09 | \$0.00 | \$2,422.09 |
| 872 STEM JH MATH & SCIENCE | \$0.00 | \$0.00 | \$4,239.76 | \$0.00 | \$4,239.76 | \$0.00 | \$4,239.76 |
| 874 JR HIGH GRANTS | \$0.00 | \$0.00 | \$3,545.58 | \$0.00 | \$3,545.58 | \$0.00 | \$3,545.58 |
| 877 MS OFFICE | \$0.00 | \$0.00 | \$14,947.56 | \$6,580.00 | \$8,367.56 | \$786.53 | \$7,581.03 |
| 878 MS LIBRARY | \$0.00 | \$0.00 | \$106.32 | \$0.00 | \$106.32 | \$0.00 | \$106.32 |
| 879 MS STUDENT OF THE MONTH | \$0.00 | \$0.00 | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$200.00 |
| 880 MS STUDENT COUNCIL | \$0.00 | \$0.00 | \$18.90 | \$0.00 | \$18.90 | \$0.00 | \$18.90 |
| 881 MS YEARBOOK | \$0.00 | \$0.00 | \$34.60 | \$0.00 | \$34.60 | \$0.00 | \$34.60 |
| 883 MS CHOIR | \$0.00 | \$0.00 | \$7,922.24 | \$0.00 | \$7,922.24 | \$0.00 | \$7,922.24 |
| 885 MS NASA | \$0.00 | \$0.00 | \$369.63 | \$0.00 | \$369.63 | \$0.00 | \$369.63 |
| 886 MS NJHS | \$0.00 | \$0.00 | \$846.13 | \$0.00 | \$846.13 | \$0.00 | \$846.13 |
| 887 7TH/8TH GR VOLLEYBALL | \$0.00 | \$0.00 | \$636.33 | \$0.00 | \$636.33 | \$0.00 | \$636.33 |
| 888 MS GRANTS | \$0.00 | \$0.00 | \$594.84 | \$0.00 | \$594.84 | \$0.00 | \$594.84 |
| 892 SPED DIRECTOR | \$0.00 | \$0.00 | \$641.75 | \$0.00 | \$641.75 | \$300.00 | \$341.75 |
| 893 LIBERTY LIBRARY | \$0.00 | \$0.00 | \$871.90 | \$0.00 | \$871.90 | \$0.00 | \$871.90 |
| 894 LIBERTY MISC | \$0.00 | \$0.00 | \$601.61 | \$0.00 | \$601.61 | \$0.00 | \$601.61 |
| 895 LIBERTY FUNDRAISING | \$0.00 | \$0.00 | \$2,178.03 | \$0.00 | \$2,178.03 | \$250.00 | \$1,928.03 |
| 896 LIBERTY STEM CLUB | \$0.00 | \$0.00 | \$26,230.44 | \$0.00 | \$26,230.44 | \$0.00 | \$26,230.44 |
| 897 LIBERTY GRANTS | \$0.00 | \$0.00 | \$1,942.08 | \$0.00 | \$1,942.08 | \$0.00 | \$1,942.08 |
| 900 FREEDOM MISC | \$0.00 | \$0.00 | \$4,551.19 | \$0.00 | \$4,551.19 | \$608.12 | \$3,943.07 |
| 901 FREEDOM FUNDRAISING | \$0.00 | \$0.00 | \$16,707.17 | \$0.00 | \$16,707.17 | \$0.00 | \$16,707.17 |
| 902 FREEDOM LIBRARY | \$0.00 | \$0.00 | \$1,081.79 | \$0.00 | \$1,081.79 | \$0.00 | \$1,081.79 |
| 903 FREEDOM GRANTS | \$0.00 | \$0.00 | \$212.22 | \$0.00 | \$212.22 | \$0.00 | \$212.22 |
| 907 JEFFERSON HTS MISC | \$0.00 | \$0.00 | \$2,600.51 | \$0.00 | \$2,600.51 | \$100.00 | \$2,500.51 |
| 908 JEFFERSON HTS FUNDRAISING | \$0.00 | \$0.00 | \$17,917.30 | \$0.00 | \$17,917.30 | \$374.37 | \$17,542.93 |
| 910 JEFFERSON HTS GRANTS | \$0.00 | \$0.00 | \$8,241.16 | \$0.00 | \$8,241.16 | \$0.00 | \$8,241.16 |
| 911 JEFFERSON HTS LIBRARY | \$0.00 | \$0.00 | \$1,907.04 | \$0.00 | \$1,907.04 | \$0.00 | \$1,907.04 |
| 919 HOLMES PARK MISC | \$0.00 | \$0.00 | \$6,241.16 | \$0.00 | \$6,241.16 | \$1,300.00 | \$4,941.16 |
| 920 HOLMES PARK FUNDRAISING | \$0.00 | \$0.00 | \$40,129.78 | \$1,056.32 | \$39,073.46 | \$3,852.03 | \$35,221.43 |
| 921 HOLMES PARK LIBRARY | \$0.00 | \$0.00 | \$714.07 | \$0.00 | \$714.07 | \$0.00 | \$714.07 |
| 922 HOLMES PARK GRANTS | \$0.00 | \$0.00 | \$1,677.76 | \$0.00 | \$1,677.76 | \$0.00 | \$1,677.76 |
| 929 DISTRICT STEM | \$0.00 | \$0.00 | \$18,566.21 | \$0.00 | \$18,566.21 | \$0.00 | \$18,566.21 |
| 930 SAPULPA ACADEMIC CONF | \$0.00 | \$0.00 | \$267.36 | \$0.00 | \$267.36 | \$0.00 | \$267.36 |
| 932 GT GRANTS | \$0.00 | \$0.00 | \$11,820.21 | \$0.00 | \$11,820.21 | \$0.00 | \$11,820.21 |
| 933 NOW (INTEREST INCOME) | \$0.00 | \$794.81 | \$28,543.41 | \$0.00 | \$29,338.22 | \$700.00 | \$28,638.22 |
| 936 STEM-CAMP INVENTION | \$0.00 | \$0.00 | \$31,582.90 | \$0.00 | \$31,582.90 | \$0.00 | \$31,582.90 |
| 937 LATCHKEY | \$0.00 | \$0.00 | \$3,021.04 | \$0.00 | \$3,021.04 | \$0.00 | \$3,021.04 |
| 939 EDUCATION FOUNDATION | \$0.00 | \$0.00 | \$79.90 | \$0.00 | \$79.90 | \$0.00 | \$79.90 |
| 940 SPARK | \$0.00 | \$0.00 | \$19.21 | \$0.00 | \$19.21 | \$0.00 | \$19.21 |
| 941 LOCAL SCH CHILD WELFARE | \$0.00 | \$0.00 | \$42,411.04 | \$1,128.47 | \$41,282.57 | \$23,871.53 | \$17,411.04 |
| 943 ALTERNATIVE SCHOOL GRANTS | \$0.00 | \$0.00 | \$35.62 | \$0.00 | \$35.62 | \$0.00 | \$35.62 |
| 945 SPS FOOD SERV ASSOC | \$0.00 | \$0.00 | \$7,738.64 | \$0.00 | \$7,738.64 | \$22.05 | \$7,716.59 |
| 946 SOFT DRINK MONEY | \$0.00 | \$0.00 | \$32,767.09 | \$1,272.01 | \$31,495.08 | \$3,878.93 | \$27,616.15 |
| 947 ALTERNATIVE SCHOOL | \$0.00 | \$0.00 | \$3,989.86 | \$0.00 | \$3,989.86 | \$200.69 | \$3,789.17 |
| 948 JACKSON SCHOLARSHIP | \$0.00 | \$0.00 | \$1,054.00 | \$0.00 | \$1,054.00 | \$0.00 | \$1,054.00 |
| 950 SERVICE CENTER | \$0.00 | \$0.00 | \$280.43 | \$0.00 | \$280.43 | \$0.00 | \$280.43 |
| 952 CHROMEBOOK INS/REPAIR | \$0.00 | \$485.15 | \$6,859.82 | \$0.00 | \$7,344.97 | \$0.00 | \$7,344.97 |
| 954 5TH GRADE ELEM BASKETBALL | \$0.00 | \$0.00 | \$970.25 | \$0.00 | \$970.25 | \$0.00 | \$970.25 |
| 956 CENTENNIAL PLAZA PROJECT | \$0.00 | \$0.00 | \$1,973.34 | \$0.00 | \$1,973.34 | \$0.00 | \$1,973.34 |
| 957 HOMELESS | \$0.00 | \$0.00 | \$564.99 | \$0.00 | \$564.99 | \$0.00 | \$564.99 |
| 960 ATHLETIC SPORTS OVERALL | \$0.00 | \$5,200.76 | \$17,847.31 | \$1,923.77 | \$21,124.30 | \$9,774.43 | \$11,349.87 |
| 961 FOOTBALL BUDGET | \$0.00 | \$104.25 | \$4,656.54 | \$122.95 | \$4,637.84 | \$525.15 | \$4,112.69 |
| 962 BOYS BASKETBALL BUDGET | \$0.00 | \$0.00 | \$844.26 | \$0.00 | \$844.26 | \$0.00 | \$844.26 |
| 963 GIRLS BASKETBALL BUDGET | \$0.00 | \$0.00 | \$50.60 | \$0.00 | \$50.60 | \$0.00 | \$50.60 |
| 964 BASEBALL BUDGET | \$0.00 | \$100.00 | \$2,112.98 | \$0.00 | \$2,212.98 | \$0.00 | \$2,212.98 |

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2020 - 7/31/2020

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|---------------------------------|------------------|--------------------|----------------------|--------------------|---------------------|--------------------|---------------------|
| 965 SOFTBALL BUDGET | \$0.00 | \$0.00 | \$790.78 | \$0.00 | \$790.78 | \$764.16 | \$26.62 |
| 966 WRESTLING BUDGET | \$0.00 | \$0.00 | \$4,511.40 | \$0.00 | \$4,511.40 | \$0.00 | \$4,511.40 |
| 967 TENNIS BUDGET | \$0.00 | \$0.00 | \$856.77 | \$0.00 | \$856.77 | \$0.00 | \$856.77 |
| 968 TRACK BUDGET | \$0.00 | \$0.00 | \$1,787.09 | \$0.00 | \$1,787.09 | \$0.00 | \$1,787.09 |
| 969 GOLF BUDGET | \$0.00 | \$0.00 | \$1,883.06 | \$0.00 | \$1,883.06 | \$0.00 | \$1,883.06 |
| 971 ATHLETIC - BOOSTER CLUB | \$0.00 | \$11,514.00 | \$45,115.14 | \$2,950.47 | \$53,678.67 | \$3,155.38 | \$50,523.29 |
| 972 CROSS COUNTRY BUDGET | \$0.00 | \$1,200.00 | \$8,295.40 | \$0.00 | \$9,495.40 | \$3,078.50 | \$6,416.90 |
| 973 BOYS SOCCER BUDGET | \$0.00 | \$0.00 | \$736.94 | \$0.00 | \$736.94 | \$0.00 | \$736.94 |
| 974 ATHLETICS - TRAINER | \$0.00 | \$0.00 | \$6.46 | \$0.00 | \$6.46 | \$0.00 | \$6.46 |
| 975 GIRLS SOCCER BUDGET | \$0.00 | \$0.00 | \$2,032.93 | \$0.00 | \$2,032.93 | \$0.00 | \$2,032.93 |
| 976 GIRLS VOLLEYBALL BUDGET | \$0.00 | \$0.00 | \$3,130.89 | \$0.00 | \$3,130.89 | \$2,271.00 | \$859.89 |
| 977 CHEER BUDGET | \$0.00 | \$1,340.00 | \$833.09 | \$0.00 | \$2,173.09 | \$396.00 | \$1,777.09 |
| 978 ALL EVENTS GATE | \$0.00 | \$0.00 | \$11,047.34 | \$1,200.00 | \$9,847.34 | \$0.00 | \$9,847.34 |
| 979 JR HIGH CHEER | \$0.00 | \$0.00 | \$449.89 | \$0.00 | \$449.89 | \$0.00 | \$449.89 |
| 983 DRUG TEST-PHYSICALS | \$0.00 | \$6,910.58 | \$10,613.40 | \$118.50 | \$17,405.48 | \$4,980.00 | \$12,425.48 |
| 986 CHIEFTAIN CENTER CONCESSION | \$0.00 | \$0.00 | \$7,973.92 | \$489.03 | \$7,484.89 | \$0.00 | \$7,484.89 |
| Total | \$0.00 | \$31,807.14 | \$877,494.27 | \$28,188.58 | \$881,112.83 | \$77,892.82 | \$803,220.01 |

GENERAL FUND EXPENDITURE COMPARISON

| <u>ACCOUNTS PAYABLE</u> | | | | | | <u>CERTIFIED PAYROLL</u> | | | | | | <u>SUPPORT PAYROLL</u> | | | | | |
|-------------------------|------------------|----------------|-------------------|----------------|----------|--------------------------|-------------------|----------------|------------|----------------|----------|------------------------|------------------|----------------|----------|------------------|----------|
| | | Monthly | YTD | | % Change | | | Monthly | YTD | | % Change | | | Monthly | YTD | | % Change |
| AP 2019-20 | AP 2020-21 | Diff | Sub Total | Cert 19-20 | | Cert 20-21 | Diff | Sub Total | Supp 19-20 | Supp 19-20 | | Diff | Sub Total | | | | |
| Jul | 416,766 | 460,202 | 43,436 | 43,436 | 10.42% | Jul | 169,856 | 239,144 | 69,288 | 69,288 | 40.79% | Jul | | 129,025 | | | |
| Aug | 279,188 | | -279,188 | -235,752 | -100.00% | Aug | 1,130,772 | | -1,130,772 | -1,061,484 | -93.87% | Aug | 536,383 | | -536,383 | -536,383 | -100.00% |
| Sep | 222,002 | | -222,002 | -457,755 | -100.00% | Sep | 1,805,623 | | -1,805,623 | -2,867,107 | -100.00% | Sep | 581,050 | | -581,050 | -1,117,433 | -100.00% |
| Oct | 313,194 | | -313,194 | -770,948 | -100.00% | Oct | 1,681,613 | | -1,681,613 | -4,548,720 | -100.00% | Oct | 547,499 | | -547,499 | -1,664,932 | -100.00% |
| Nov | 172,741 | | -172,741 | -943,690 | -100.00% | Nov | 1,705,829 | | -1,705,829 | -6,254,549 | -100.00% | Nov | 530,335 | | -530,335 | -2,195,267 | -100.00% |
| Dec | 134,807 | | -134,807 | -1,078,497 | -100.00% | Dec | 1,694,660 | | -1,694,660 | -7,949,209 | -100.00% | Dec | 526,634 | | -526,634 | -2,721,901 | -100.00% |
| Jan | 115,246 | | -115,246 | -1,193,743 | -100.00% | Jan | 1,668,349 | | -1,668,349 | -9,617,557 | -100.00% | Jan | 517,723 | | -517,723 | -3,239,625 | -100.00% |
| Feb | 150,922 | | -150,922 | -1,344,664 | -100.00% | Feb | 1,741,198 | | -1,741,198 | -11,358,755 | -100.00% | Feb | 516,610 | | -516,610 | -3,756,234 | -100.00% |
| Mar | 134,084 | | -134,084 | -1,478,749 | -100.00% | Mar | 1,706,919 | | -1,706,919 | -13,065,674 | -100.00% | Mar | 527,090 | | -527,090 | -4,283,324 | -100.00% |
| Apr | 103,002 | | -103,002 | -1,581,751 | -100.00% | Apr | 1,680,553 | | -1,680,553 | -14,746,227 | -100.00% | Apr | 494,547 | | -494,547 | -4,777,870 | -100.00% |
| May | 64,472 | | -64,472 | -1,646,223 | -100.00% | May | 1,666,559 | | -1,666,559 | -16,412,785 | -100.00% | May | 487,202 | | -487,202 | -5,265,072 | -100.00% |
| Jun | 30,358 | | -30,358 | -1,676,581 | -100.00% | Jun 12 | 3,803,911 | | -3,803,911 | -20,216,696 | -100.00% | Jun 5 | 977,045 | | -977,045 | -6,242,117 | -100.00% |
| Jun 30 | 18,348 | | -18,348 | -1,694,929 | -100.00% | Jun 30 | | | 0 | -20,216,696 | | Jun 30 | | | 0 | -6,242,117 | |
| | | | | | | (Jul) | | | 0 | -20,216,696 | #DIV/0! | (Jul) | | | 0 | -6,242,117 | #DIV/0! |
| | | | | | | (Aug) | | | 0 | -20,216,696 | #DIV/0! | (Aug) | | | 0 | -6,242,117 | #DIV/0! |
| TOTAL | 2,155,131 | 460,202 | -1,694,929 | 350,000 | | | 20,455,840 | 239,144 | | 640,250 | | | 6,242,117 | 129,025 | | 1,813,198 | |

ACCOUNTS PAYABLE AND PAYROLL SUMMARY

| <u>ACCOUNTS PAYABLE AND PAYROLL SUMMARY</u> | | | | | | <u>YTD TOTALS</u> | | | | | |
|---|-------------------|-------------|----------------------|--------------------|-------------|-------------------|---------|---------|---------|-----|-------|
| AP&PR 20-21 | YTD TOTAL | AP&PR 19-20 | YTD TOTAL | Mo Diff | Mo % Change | Total % Change | AP YTD% | CP YTD% | SP YTD% | | |
| Jul | 828,371 | 828,371 | 586,622 | 586,622 | 241,749 | 41.21% | 10.42% | 40.79% | #DIV/0! | Jul | |
| Aug | 0 | 828,371 | 1,946,344 | 1,370,998 | -1,946,344 | | | | | Aug | |
| Sep | 0 | 828,371 | 2,608,674 | 4,021,068 | -2,608,674 | | | | | Sep | |
| Oct | 0 | 828,371 | 2,542,306 | 6,321,016 | -2,542,306 | | | | | Oct | |
| Nov | 0 | 828,371 | 2,408,905 | 8,651,681 | -2,408,905 | | | | | Nov | |
| Dec | 0 | 828,371 | 2,356,101 | 10,912,235 | -2,356,101 | | | | | Dec | |
| Jan | 0 | 828,371 | 2,301,318 | 13,179,007 | -2,301,318 | | | | | Jan | |
| Feb | 0 | 828,371 | 2,408,729 | 15,460,866 | -2,408,729 | | | | | Feb | |
| Mar | 0 | 828,371 | 2,368,093 | 17,738,405 | -2,368,093 | | | | | Mar | |
| Apr | 0 | 828,371 | 2,278,101 | 20,021,713 | -2,278,101 | | | | | Apr | |
| May | 0 | 828,371 | 2,218,232 | 22,279,657 | -2,218,232 | | | | | May | |
| Jun | 0 | 828,371 | 4,811,314 | 28,164,141 | -4,811,314 | | | | | Jun | (Jun) |
| TOTAL | 828,371.11 | | 28,834,740.47 | -28,006,369 | | | | | | | |

EXPENDITURE PERCENTAGES

| | 20-21 | 19-20 | 18-19 | 17-18 | 16-17 | 15-16 | 14-15 | 13-14 | 12-13 | 11-12 | 10-11 | 09-10 | 08-09 | 07-08 | 06-07 |
|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| AP | 55.56% | 8.78% | 9.81% | 9.13% | 9.18% | 12.85% | 13.66% | 12.31% | 11.42% | 12.13% | 13.59% | 14.13% | 13.89% | 16.06% | 16.74% |
| CERT | 28.87% | 67.79% | 67.46% | 68.01% | 69.37% | 66.32% | 65.73% | 69.14% | 68.24% | 68.44% | 68.45% | 67.09% | 67.34% | 64.94% | 64.13% |
| SUPP | 15.58% | 23.45% | 22.73% | 22.86% | 21.45% | 20.82% | 20.60% | 18.55% | 20.34% | 19.42% | 17.97% | 18.78% | 18.77% | 19.00% | 19.13% |
| ALL PR | 44.44% | 91.24% | 90.19% | 90.87% | 90.82% | 87.15% | 86.34% | 87.69% | 88.58% | 87.87% | 86.41% | 85.87% | 86.11% | 83.94% | 83.26% |
| TOTAL | 100.00% | 100.01% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
JULY 2020**

| | GENERAL FUND | BUILDING FUND | CH NUTR FUND | BOND FUND | SINKING FUND | INSURANCE FUND |
|--------------------|---------------------|-------------------|--------------------|----------------------|-------------------|--------------------|
| BEG BALANCE | 2,819,515.45 | 550,576.91 | 87,388.17 | 10,774,217.58 | 235,069.82 | 4,316.85 |
| DEPOSITS | 640,820.01 | 9,323.85 | 30,409.94 | 0.00 | 49,311.15 | 0.00 |
| CHECKS ISSUED | | | | | | |
| Current Year | 828,371.11 | 165,014.54 | 27,282.16 | 34,433.20 | 0.00 | 0.00 |
| Prior Year | 52,969.15 | 52,459.02 | 1,267.72 | 0.00 | 0.00 | 0.00 |
| END BALANCE | 2,578,995.20 | 342,427.20 | 89,248.23 | 10,739,784.38 | 284,380.97 | 4,316.85 |
| Last Yr Same Month | 3,068,659.83 | 270,591.24 | 287,794.11 | 1,762,794.74 | 187,387.08 | 145,809.79 |
| Gain or (Loss) | -489,664.63 | 71,835.96 | -198,545.88 | 8,976,989.64 | 96,993.89 | -141,492.94 |

July is the last month of moving to semi-monthly payroll, creating the large difference in expenditures compared to July 2019.
The increase of \$75k in insurance premiums also shows up this month.
We continue to watch CN Fund and will possibly need to use the loan approved by the board in July.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.


Kenda Terrones, Treasurer

| <u>GENERAL FUND</u> | PREVIOUS <u>TOTAL</u> | CURRENT <u>MONTH</u> | NEW <u>YR-TO-DATE</u> |
|-------------------------------|--------------------------|-------------------------|--------------------------|
| <u>Local Revenue</u> | | | |
| Current Ad Valorem | 0.00 | 22,951.75 | 22,951.75 |
| Prior Ad Valorem | 0.00 | 13,093.66 | 13,093.66 |
| Homestead & In Lieu Tax | 0.00 | 21,547.28 | 21,547.28 |
| Interest Earned | 0.00 | 3,355.79 | 3,355.79 |
| Rental of Facilities | 0.00 | 0.00 | 0.00 |
| Sale of Surplus Equipment | 0.00 | 0.00 | 0.00 |
| Insurance Recovery | 0.00 | 0.00 | 0.00 |
| Workers' Compensation | 0.00 | 0.00 | 0.00 |
| Misc Reimbursements | 0.00 | 3,482.02 | 3,482.02 |
| Donations and Contributions | 0.00 | 4,500.00 | 4,500.00 |
| Repayment from CNF | 0.00 | 0.00 | 0.00 |
| Repayment from Activity Fd | <u>0.00</u> | <u>27.24</u> | <u>27.24</u> |
| Local TOTALS | 0.00 | 68,957.74 | 68,957.74 |
| <u>County Revenue</u> | | | |
| Mill Levy | 0.00 | 10,090.18 | 10,090.18 |
| Mortgage Tax | <u>0.00</u> | <u>11,223.86</u> | <u>11,223.86</u> |
| County TOTALS | 0.00 | 21,314.04 | 21,314.04 |
| <u>State Revenue</u> | | | |
| Gross Production | 0.00 | 3,443.52 | 3,443.52 |
| Auto Tags | 0.00 | 142,280.01 | 142,280.01 |
| School Land | 0.00 | 86,432.08 | 86,432.08 |
| Tax Stamps & Other Misc | 0.00 | 521.35 | 521.35 |
| Farm Implement Tax Stamp | 0.00 | 0.00 | 0.00 |
| State Aid (Fdn. & Incentive) | 0.00 | 0.00 | 0.00 |
| Flexible Benefit | 0.00 | 0.00 | 0.00 |
| Alternative Ed/High Challenge | 0.00 | 0.00 | 0.00 |
| Staff Development | 0.00 | 0.00 | 0.00 |
| National Board Cert Stipends | 0.00 | 0.00 | 0.00 |
| Reading Sufficiency | 0.00 | 0.00 | 0.00 |
| State Textbook Allocation | 0.00 | 0.00 | 0.00 |
| Driver's Education | 0.00 | 0.00 | 0.00 |
| Okla Parents as Teachers | 0.00 | 0.00 | 0.00 |
| State Land Reimbursement | 0.00 | 0.00 | 0.00 |
| State Misc/ACE Technology | 0.00 | 0.00 | 0.00 |
| State Misc/ACE Remediation | 0.00 | 0.00 | 0.00 |
| State Misc/Gear Up (022) | 0.00 | 0.00 | 0.00 |
| Robotics Grant (3690) | 0.00 | 0.00 | 0.00 |
| Vocational Salaries | 0.00 | 0.00 | 0.00 |
| Voc. Incentive Assistance | 0.00 | 0.00 | 0.00 |
| Okla Education Lottery Fund | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| State TOTALS | 0.00 | 232,676.96 | 232,676.96 |
| <u>Federal Revenue</u> | | | |
| FEMA | <u>Y-T-D</u> | <u>CUR</u> | <u>Y-T-D</u> |
| | 0.00 | 0.00 | 0.00 |

| | | | |
|--|-------------|-------------------|-------------------|
| Title VII - Indian Ed (561) | 0.00 | 0.00 | 0.00 |
| JROTC | 0.00 | 6,201.29 | 6,201.29 |
| SIG Grants -Liberty | 0.00 | 0.00 | 0.00 |
| Title I (511) | 0.00 | 136,130.59 | 136,130.59 |
| Title II Part A (541) | 0.00 | 12,628.38 | 12,628.38 |
| IDEA-B Flow Thru (621) | 0.00 | 132,253.57 | 132,253.57 |
| IDEA-B Preschool 3-5 (641) | 0.00 | 5,211.31 | 5,211.31 |
| Title 10 (596) | 0.00 | 4,496.13 | 4,496.13 |
| JOM (563) | 0.00 | 0.00 | 0.00 |
| Carl Perkins (421) | <u>0.00</u> | <u>20,950.00</u> | <u>20,950.00</u> |
| Federal TOTALS | 0.00 | 317,871.27 | 317,871.27 |
| TOTAL GEN FUND | 0.00 | 640,820.01 | 640,820.01 |
| <u>BUILDING FUND</u> | | | |
| Current Taxes | 0.00 | 3,277.90 | 3,277.90 |
| Prior Taxes | 0.00 | 1,869.99 | 1,869.99 |
| In Lieu of Taxes | 0.00 | 3,075.96 | 3,075.96 |
| Facility Rental | 0.00 | 1,100.00 | 1,100.00 |
| Insurance Recovery | 0.00 | 0.00 | 0.00 |
| Farm Implement Tax Stamp | 0.00 | 0.00 | 0.00 |
| State Land Reimbursement | 0.00 | 0.00 | 0.00 |
| FEMA | 0.00 | 0.00 | 0.00 |
| Donations and Contributions | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Building Fund TOTALS | 0.00 | 9,323.85 | 9,323.85 |
| <u>CHILD NUTR FUND</u> | | | |
| Local (Meals, Interest, etc) | 0.00 | 0.00 | 0.00 |
| State Reimbursement | 0.00 | 0.00 | 0.00 |
| Federal Reimbursement | <u>0.00</u> | <u>30,213.18</u> | <u>30,213.18</u> |
| Child Nutrition Fund TOTALS | 0.00 | 30,213.18 | 30,213.18 |
| <u>TOTAL GF/BF/CNF</u> | 0.00 | 680,357.04 | 680,357.04 |
| <u>BOND FUND</u> | | | |
| Interest | 0.00 | 0.00 | 0.00 |
| Sale of New Bonds | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Bond Fund TOTALS | 0.00 | 0.00 | 0.00 |
| <u>SINKING FUND</u> | | | |
| Current Taxes | 0.00 | 19,737.99 | 19,737.99 |
| Prior Taxes | 0.00 | 11,051.20 | 11,051.20 |
| In Lieu of Taxes | 0.00 | 18,521.96 | 18,521.96 |
| Interest/In Lieu Reimb | 0.00 | 0.00 | 0.00 |
| State Land Reimbursement | 0.00 | 0.00 | 0.00 |
| Farm Implement Tax Stamp | 0.00 | 0.00 | 0.00 |
| Premium on Bonds Sold | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Sinking Fund TOTALS | 0.00 | 49,311.15 | 49,311.15 |
| <u>INSURANCE REIMBURSEMENT FUND</u> | 0.00 | 0.00 | 0.00 |
| GRAND TOTAL | 0.00 | 729,668.19 | 729,668.19 |

UTILITIES COMPARISON 2018-19 TO 2020-21

| | <u>410</u> <u>Water</u> | <u>623</u> <u>Diesel</u> | <u>624</u> <u>Electricity</u> | <u>625</u> <u>Gasoline</u> | <u>627</u> <u>Nat'l Gas</u> | <u>MO</u> <u>TOTAL</u> | <u>YTD</u> <u>TOTAL</u> | <u>INCR/DECR</u> | <u>INCR/DECR</u> | <u>%</u> |
|--------|----------------------------|-----------------------------|----------------------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|------------------|------------------|----------|
| Jul 18 | 13,493 | | 51,728 | | 2,348 | 67,569 | 67,569 | 12,261 | 12,261 | |
| Aug 18 | 13,640 | 6,419 | 59,286 | 6,209 | 2,159 | 87,713 | 155,282 | 32,405 | 44,666 | 28.76% |
| Sep 18 | 14,198 | 8,594 | 56,217 | 3,168 | 2,416 | 84,594 | 239,877 | -11,356 | 33,311 | 13.89% |
| Oct 18 | 15,164 | 12,551 | 61,639 | 3,309 | 2,649 | 95,311 | 335,188 | -2,829 | 30,482 | 9.09% |
| Nov 18 | 15,896 | 16,415 | 59,224 | 0 | 4,018 | 95,554 | 430,741 | 1,237 | 31,718 | 7.36% |
| Dec 18 | 12,758 | 11,815 | 38,543 | | 6,626 | 69,742 | 500,483 | -8,493 | 23,226 | 4.64% |
| Jan 19 | 12,374 | 10,440 | 33,268 | 0 | 13,620 | 69,702 | 570,184 | -4,856 | 18,370 | 3.22% |
| Feb 19 | 15,087 | 9,780 | 30,075 | | 16,935 | 71,877 | 642,061 | -9,313 | 9,057 | 1.41% |
| Mar 19 | 13,795 | 10,950 | 32,734 | | 13,964 | 71,443 | 713,504 | -12,593 | -3,536 | -0.50% |
| Apr 19 | 12,962 | 10,007 | 30,886 | | 12,145 | 66,001 | 779,505 | -12,352 | -15,888 | -2.04% |
| May 19 | 13,859 | 18,714 | 27,639 | | 7,604 | 67,816 | 847,321 | -1,337 | -17,224 | -2.03% |
| Jun 19 | 14,802 | 11,403 | 27,789 | | 3,959 | 57,954 | 905,275 | -12,835 | -30,059 | -3.32% |
| Jul 19 | 13,466 | | 39,988 | | 1,268 | 54,722 | 54,722 | -12,847 | -12,847 | -23.48% |
| Aug 19 | 13,155 | 2,489 | 45,733 | 3,535 | 2,309 | 67,221 | 121,943 | -20,492 | -33,339 | -27.34% |
| Sep 19 | 14,550 | 7,658 | 60,281 | 2,961 | 2,180 | 87,630 | 209,573 | 3,036 | -30,304 | -14.46% |
| Oct 19 | 16,451 | 12,725 | 71,410 | 3,270 | 2,326 | 106,181 | 315,754 | 10,870 | -19,434 | -6.15% |
| Nov 19 | 15,551 | 15,630 | 63,334 | 3,025 | 2,770 | 100,310 | 416,064 | 4,756 | -14,677 | -3.53% |
| Dec 19 | 13,565 | 11,586 | 40,967 | 3,044 | 6,698 | 75,861 | 491,925 | 6,119 | -8,558 | -1.74% |
| Jan 20 | 11,527 | 8,678 | 31,172 | 2,177 | 11,529 | 65,083 | 557,008 | -4,619 | -13,176 | -2.37% |
| Feb 20 | 12,686 | 12,922 | 32,651 | 2,267 | 11,073 | 71,599 | 628,607 | -278 | -13,454 | -2.14% |
| Mar 20 | 14,190 | 11,861 | 32,612 | 2,996 | 9,726 | 71,385 | 699,992 | -58 | -13,512 | -1.93% |
| Apr 20 | 12,437 | 7,470 | 30,640 | 3,068 | 6,577 | 60,192 | 760,184 | -5,809 | -19,321 | -2.54% |
| May 20 | 10,737 | 761 | 27,032 | 1,185 | 3,845 | 43,560 | 803,745 | -24,256 | -43,577 | -5.42% |
| Jun 20 | 10,610 | 1,058 | 25,283 | 1,249 | 2,592 | 40,791 | 844,536 | -17,163 | -60,739 | -7.19% |
| Jul 19 | 7,504 | | 0 | | 2,429 | 9,933 | 9,933 | -44,789 | -44,789 | -450.92% |

General Fund

WORKING BUDGET 2-year projection

WADM

State Allocation (projected)
 Allocation adjustment
 Textbook appropriations (projected)
 Projected Other Revenue (Local, State, Federal)
 CARES Act
CURRENT YEAR REVENUE (EON)

Prior Year Carryover

Total Revenue per EON

Projected Expenses

Salaries
 Benefits
 Purchased Professional & Technical Services
 Contracted Property Services
 Other Contracted Services
 Supplies & Materials
 Property Expenses
 Other Objects
 Payroll Step
Estimated costs added back from 2020 shutdown
Estimated cuts from Payroll
FEMA purchases 25% share
CARES Act add'l cost estimate

Total Expenses

Projected Carryover

Reserve PO's
 Add back Unspent reserves from FY19
 Projected Carryover

| | Actual 2019-20 6018 | With Actual Initial State Aid Alloc 2020-21 5940 | Zero State Cuts 2021-22 5732 | | |
|--|------------------------------------|---|---|--------|-------|
| State Allocation (projected) | 12,906,250.00 | 11,807,263.02 | 11,162,070.14 | | |
| Allocation adjustment | | | | | |
| Textbook appropriations (projected) | | 175,000.00 | 175,000.00 | | |
| Projected Other Revenue (Local, State, Federal) | 15,895,991.21 | 15,269,756.00 | 15,269,756.00 | | |
| CARES Act | - | 600,000.00 | - | | |
| CURRENT YEAR REVENUE (EON) | 28,802,241.21 | 27,852,019.02 | 26,606,826.14 | | |
| Prior Year Carryover | <u>2,801,708.96</u> | <u>2,703,381.95</u> | <u>2,464,349.45</u> | 8.85% | CO |
| Total Revenue per EON | 31,603,950.17 | 30,555,400.97 | 29,071,175.59 | | |
| Projected Expenses | | | | | |
| Salaries | 20,712,719.14 | 20,712,719.14 | 20,012,719.14 | | |
| Benefits | 5,985,086.07 | 5,985,086.07 | 5,485,086.07 | | |
| Purchased Professional & Technical Services | 171,103.07 | 171,103.07 | 171,103.07 | | |
| Contracted Property Services | 206,910.26 | 206,910.26 | 206,910.26 | | |
| Other Contracted Services | 330,259.94 | 330,259.94 | 330,259.94 | | |
| Supplies & Materials | 1,055,264.57 | 1,055,264.57 | 1,055,264.57 | | |
| Property Expenses | 39,053.42 | 39,053.42 | 39,053.42 | | |
| Other Objects | 351,655.05 | 351,655.05 | 351,655.05 | | |
| Payroll Step | | 300,000.00 | | | |
| <i>Estimated costs added back from 2020 shutdown</i> | | 250,000.00 | 250,000.00 | | |
| <i>Estimated cuts from Payroll</i> | | (1,500,000.00) | | | |
| <i>FEMA purchases 25% share</i> | | 25,000.00 | | | |
| <i>CARES Act add'l cost estimate</i> | - | 164,000.00 | - | | |
| Total Expenses | 28,852,051.52 | 28,091,051.52 | 27,902,051.52 | | |
| Projected Carryover | 2,751,898.65 | 2,464,349.45 | 1,169,124.07 | 8.85% | 4.39% |
| Reserve PO's | (116,133.50) | | | | |
| Add back Unspent reserves from FY19 | 67,616.80 | 250,000.00 | 500,000.00 | 9.75% | 6.27% |
| Projected Carryover | 2,703,381.95 | 500,000.00 | 750,000.00 | 10.64% | 7.21% |
| | | 750,000.00 | 1,000,000.00 | 11.54% | 8.15% |
| | | 1,000,000.00 | 1,250,000.00 | 12.44% | 9.09% |

July 16, 2020

Drumright Campus
& Administration
3 CT Circle
Drumright, OK 74030
918.352.2551

Rob Armstrong, Superintendent
Sapulpa Public Schools
3 South Mission
Sapulpa, OK 74066

Pipeline & Safety Center
918.352.4517

Dear Rob:

Transportation & Safety Ed.
918.352.7311

The Central Tech Board of Education at the July 14, 2020 meeting approved the Drop-Out Recovery Joint Agreement to be extended to the high schools in our district. The purpose of the Joint Agreement is to provide educational and technical training opportunities to students of the Sapulpa Public Schools who have dropped out of the system or are at immediate risk of dropping out of the system.

Drumright
Agri-Business
201 N. Settle Dr.
Drumright, OK 74030
918.352.4516

The Drop-Out Recovery Program is called Project Turning Point. Project Turning Point is an educational program designed to assist high school students between the ages of 16 and 19 years of age to obtain a saleable technical skill and at the same time earn the credits necessary to receive a high school diploma. This program will serve students from the 18 sending schools of the Central Technology District. The program will be located on the Sapulpa campus only for the 2020/2021 school year. Transportation will be provided for schools directly utilizing Central Tech transportation to the Sapulpa campus. Students who do not live in locations where transportation to Sapulpa campus is provided are responsible for furnishing their own transportation to participate in the program.

Sapulpa Campus
1720 S. Main St.
Sapulpa, OK 74066
918.224.9300

The need for a Drop-Out Recovery program has been discussed during our monthly superintendent's meetings. The consensus of the group expressed an overwhelming need for such a program and the need for the program would continue to expand as a result of the increased academic requirements. The participating schools will officially enroll students in order to ensure that ADM funding will be collected. In light of recent budget cuts Central Tech has decided to offer Turning Point at no cost to our participating schools for FY 2020-2021.

Industrial & Safety Center
918.224.0235

The Project Turning Point dropout prevention program is a comprehensive instructional, occupational training and counseling program that will serve approximately 20-25 students in a setting which simulates a family-like atmosphere. There will be multiple adults working with these students which permits considerable individual attention for each student. The occupational component of the program provides "hands-on" educational experience in an adult-like, high-technology work environment that reinforces basic skills. The academic component provides the basic courses required for high school graduation and is based on the graduation requirements of each school. Life skills classes will allow students to develop a sense of self-esteem, self-accomplishment and cooperation. Student commitment and parental involvement will be integral parts of the program.

The joint agreement enclosed with this letter specifies how this partnership will work to allow students to participate in the program. If you would like to participate in the Project Turning Point program, please present this agreement to your Board for approval and return the signed agreement to me.

If you have questions or need additional information, please contact me at 918-352-2551, extension 231, or at ron.dyer@centraltech.edu. Thank you for your support of this partnership and for your help in providing an opportunity for success to students who have dropped out of school.

Sincerely,

Ron Dyer
Superintendent

**PROJECT TURNING POINT
JOINT DROP-OUT RECOVERY PROGRAM AGREEMENT**

Sapulpa High School and Central Technology Center enter into this Joint Program Agreement to provide the Project Turning Point Drop-Out Recovery Program to Sapulpa students.

1. Purpose: Sapulpa Public Schools and Central Technology Center desire to enter into a joint program in order to provide educational and technical training opportunities to students of Sapulpa Public Schools who have dropped out of the school system or who are at immediate risk of dropping out of the system.
2. Term: This agreement will become effective July 1, 2020 following approval by the Sapulpa Public School's Board and shall continue in effect until June 30, 2021.
3. Students: Sapulpa Public Schools will identify students who are eligible for Project Turning Point. Those students will be enrolled at Sapulpa Public Schools and Sapulpa Public Schools will receive the funding appropriate from the State Department of Education for the students. Students will attend all classes at Central Tech in locations to be determined by Central Tech.
4. Sapulpa Public School's (SPS) Responsibilities:
 - a. SPS agrees to designate a contact person at the high school who will be responsible for student referral, provide transcripts and general relevant information for each student and work with the Turning Point Staff to confirm credits and documentation necessary to meet the requirements for graduation for enrolled students.
 - b. SPS agrees to officially enroll students in order to ensure that ADM funding will be collected by Sapulpa Public Schools.
5. Central Technology Center's (CT) Responsibilities:
 - a. CT agrees to provide highly qualified academic teachers in the areas of English, Mathematics, Social Studies and Science.
 - b. CT agrees to provide classroom space for the students of Project Turning Point
 - c. CT agrees to provide Oklahoma State Department of Education approved online courses through OdysseyWare.
 - d. CT will provide academic and career assessments for Turning Point students and technical training based on the student's occupational goals.
 - e. CT Turning Point staff agrees to furnish all necessary enrollment information, attendance information, grades, and credits earned on each student enrolled from Sapulpa Public Schools.

Approved by the Central Technology Center
Board of Education
On the 14th day of July, 2020

Approved by the Sapulpa Public Schools'
Board of Education
On the ____ day of _____, 2020


Ron Dyer, Superintendent
Central Technology Center
3 C T Circle, Drumright, OK 74030

Rob Armstrong, Superintendent
Sapulpa Public Schools
3 South Mission
Sapulpa OK

July 28, 2020

MEMORANDUM

Drumright Campus
& Administration
3 CT Circle
Drumright, OK 74030
918.352.2551

TO: Local Superintendents
FROM: Ron Dyer, Superintendent, Central Tech 
SUBJECT: Approval of Academic Opportunities for High School Students

Pipeline & Safety Center
918.352.4517

The State Board of Education grants technology centers the opportunity to offer academic credits. The following academic credits are available to students at Central Technology Center:

Transportation & Safety Ed.
918.352.7311

Drumright
Agri-Business
201 N. Settle Dr.
Drumright, OK 74030
918.352.4516

- **Computer science credit** is available for several courses at Central Tech utilizing extensive computer science skills. *(Please refer to the attached sheet for specific information for each course.)* Approval can be obtained through **Oklahoma's Promise** for students to substitute two **computer science** courses for the foreign language requirement. The computer science credit also meets requirements for **College Prep/Work Ready and CORE Diploma Pathways**. Counselors with students needing this credit should visit with Central Tech counselors to make this request.

Sapulpa Campus
1720 S. Main St.
Sapulpa, OK 74066
918.224.9300

- Central Tech also offers **Biology II, AP Biology, Anatomy, Physiology, Chemistry, and Physics** with a certified science instructor teaching these courses as lab science classes. Health Careers students take Anatomy and Physiology on the Drumright and Sapulpa campuses. Biology II classes are open to other students on an as-needed basis on both the Drumright and Sapulpa campuses if space is available. Enrollment for these courses is at the request of the partner high school counselor and is based on an as-needed basis on both the Drumright and Sapulpa campuses as space is available.

Industrial & Safety Center
918.224.0235

- **Algebra II** will be offered at both the Drumright and Sapulpa campuses for Central Tech students. **Geometry and Pre-Calculus** are offered at the Drumright campus. These math courses are taught by certified math instructors. Enrollment for these courses is at the request of the partner high school counselor and is based on an as-needed basis on both the Drumright and Sapulpa campuses as space is available.
- At Drumright, PLTW Pre-Engineering students will receive at least one math credit and one science credit each year. PLTW Biomedical Science students will receive three science credits and one math credit each year. Lab science options include **Anatomy, Physiology, Chemistry, or AP Biology**. Mathematics options include **Algebra II, Pre-Calculus, AP Calculus, Geometry and Statistics**.

The State Board of Education requests that your Board approve these course offerings as part of your school district's curriculum to allow your students to receive the appropriate academic credits. Please email the board minutes showing approval to jill.collins@centraltech.edu in PDF format or mail them to her attention. (Academic Course list attached.)

If you have questions, please contact me, Ron Dyer, at 918-352-2551, extension 231.

Thank you for your support.

| CENTRAL TECHNOLOGY CENTER | | | |
|---|-------------------------|--------------|---------------|
| Course Information and OCAS Subject Codes 2020-2021 | | | |
| Program Name | Credit Type | Subject Code | Total Credits |
| *students can ONLY earn a total of 4 credits each year | | | |
| Administrative Assistant - Medical | | | |
| First Year Students: | | | |
| Administrative Support- Medical | Elective credit | 9213 | 3 |
| Fundamentals of Technology | Computer Science credit | 8169 | 1 |
| Second Year Students: | | | |
| Administrative Support Advanced- Medical | Elective credit | 9218 | 3 |
| Fundamentals of Administrative Technologies | Computer Science credit | 8103 | 1 |
| Advanced Health Careers (2nd Year Students Only) | | | |
| Second Year Students: | | | |
| Health Studies - Advanced | Elective credit | 9400 | 4 |
| Automotive Service Technology | | | |
| First Year Students: | | | |
| Automotive Service Technology | Elective credit | 9906 | 4 |
| Second Year Students: | | | |
| Automotive Service Technology - Specialized | Elective credit | 9907 | 4 |
| Biomedical Sciences (Biomedical students will receive <u>THREE</u> science credits and <u>ONE</u> math credit each year) | | | |
| First Year Students: | | | |
| PLTW Principles of Biomedical Science (Fall) | Science credit | 8706 | 1 |
| PLTW Human Body Systems (Spring) | Science credit | 8707 | 1 |
| Academic Options: (students are placed into <u>ONE</u> academic math & <u>ONE</u> academic science) | | | |
| Geometry | Math credit | 4520 | 1 |
| Algebra II *honors credit | Math credit | 4412 | 1 |
| Pre-Calculus *honors credit | Math credit | 4611 | 1 |
| Chemistry *honors credit | Science credit | 5051 | 1 |
| Physics *honors credit | Science credit | 5211 | 1 |
| Second Year Students: | | | |
| PLTW Medical Interventions (Fall) *honors credit | Science credit | 8708 | 1 |
| PLTW Biomedical Innovation (Spring) *honors credit | Science credit | 8719 | 1 |
| Academic Options: (students are placed into <u>ONE</u> academic math & <u>ONE</u> academic science) | | | |
| Algebra II *honors credit | Math credit | 4412 | 1 |
| Pre-Calculus *honors credit | Math credit | 4611 | 1 |
| AP Calculus AB *honors credit | Math credit | 4615 | 1 |
| AP Biology *honors credit | Science credit | 5035 | 1 |
| Physics *honors credit | Science credit | 5211 | 1 |
| Pre-Calculus *honors credit | Math credit | 4611 | 1 |
| Statistics & Probability | Math credit | 4740 | 1 |

| Business and Information Technology | | | |
|--|-------------------------|------|---|
| First Year Students: | | | |
| Administrative Support | Elective credit | 9202 | 2 |
| Fundamentals of Technology | Computer Science credit | 8169 | 1 |
| Fundamentals of Administrative Technologies | Computer Science credit | 8103 | 1 |
| Second Year Students: | | | |
| Administrative Support - Advanced | Elective credit | 9226 | 4 |
| Construction Trades | | | |
| First Year Students: | | | |
| Carpentry | Elective credit | 9053 | 4 |
| Second Year Students: | | | |
| Carpentry - Specialized | Elective credit | 9078 | 4 |
| Cosmetology (students CANNOT be pulled out of this program for an academic credit) | | | |
| First Year Students: | | | |
| Cosmetology | Elective credit | 9478 | 4 |
| Second Year Students: | | | |
| Cosmetology - Specialized | Elective credit | 9488 | 4 |
| Criminal Justice | | | |
| First Year Students: | | | |
| Criminal Justice | Elective credit | 9629 | 4 |
| Second Year Students: | | | |
| Criminal Justice - Specialized | Elective credit | 9638 | 4 |
| Diesel Technology | | | |
| First Year Students: | | | |
| Medium/ Heavy Diesel Service | Elective credit | 9912 | 4 |
| Second Year Students: | | | |
| Medium/ Heavy Diesel Service - Specialized | Elective credit | 9913 | 4 |
| Digital Printing and Imaging Communications | | | |
| First Year Students: | | | |
| Printing Technology | Elective credit | 9136 | 4 |
| Second Year Students: | | | |
| Printing Technology - Specialized | Elective credit | 9150 | 4 |
| Design Drafting | | | |
| First Year Students: | | | |
| Computer-Aided Drafting Construction | Elective credit | 9054 | 3 |
| Fundamentals of CADD | Computer Science credit | 8905 | 1 |
| Second Year Students: (students will choose Manufacturing CADD OR Architectural CADD) | | | |
| Computer-Aided Drafting Manufacturing | Elective credit | 9681 | 3 |
| Engineering CADD | Computer Science credit | 8904 | 1 |
| Manufacturing CADD | Computer Science credit | 8906 | 1 |
| Architectural CADD | Computer Science credit | 8903 | 1 |
| Electro Mechanical Systems | | | |
| First Year Students: | | | |
| Mechatronics | Elective credit | 9723 | 4 |

| | | | |
|------------------------------|-----------------|------|---|
| Second Year Students: | | | |
| Mechatronics - Specialized | Elective credit | 9724 | 4 |

Page 2

| | | | |
|--|-------------------------|------|-----|
| Electrical Trades | | | |
| First Year Students: | | | |
| Electricity | Elective credit | 9057 | 4 |
| Second Year Students: | | | |
| Electrical Trades | Elective credit | 9058 | 4 |
| Facilities Maintenance | | | |
| First Year Students: | | | |
| Introduction to Construction Technology | Elective credit | 9098 | 4 |
| Second Year Students: | | | |
| Construction Technology - Specialized | Elective credit | 9099 | 4 |
| Graphic Design | | | |
| First Year Students: | | | |
| Graphic Communications | Elective credit | 9133 | 4 |
| Second Year Students: | | | |
| Graphic Communications - Specialized | Elective credit | 9144 | 4 |
| Health Careers (First Year Only) *Students will receive Anatomy/Physiology OR a Biology II credit | | | |
| First Year Students: | | | |
| Health Studies | Elective credit | 9321 | 3 |
| Anatomy | Science credit | 5333 | 0.5 |
| Physiology | Science credit | 5220 | 0.5 |
| Biology II | Science credit | 5032 | 1 |
| Heating, Ventilation, A/C | | | |
| First Year Students: | | | |
| Heating, Ventilation, A/C | Elective credit | 9059 | 4 |
| Second Year Students: | | | |
| Heating, Ventilation, A/C - Specialized | Elective credit | 9080 | 4 |
| Interactive Multimedia | | | |
| First Year Students: | | | |
| Multimedia Technology | Elective credit | 9540 | 3 |
| Fundamentals of Technology | Computer Science credit | 8169 | 1 |
| Second Year Students:**students will take only ONE of the computer tech elective courses. | | | |
| Multimedia Technology - Specialized | Elective credit | 9541 | 3 |
| **Fundamentals of Web Design | Computer Science credit | 8153 | 1 |
| **Multimedia and Image Management Techniques | Computer Science credit | 8150 | 1 |
| Medical Assisting *Students will receive Anatomy/Physiology OR a Biology II credit | | | |
| First Year Students: | | | |
| Medical Services | Elective credit | 9326 | 3 |
| Anatomy | Science 0.5 credit | 5333 | 0.5 |
| Physiology | Science 0.5 credit | 5220 | 0.5 |
| Biology II | Science 1 credit | 5032 | 1 |
| Second Year Students: | | | |

| | | | |
|-----------------------------|-----------------|------|---|
| Medical Services - Advanced | Elective credit | 9388 | 4 |
|-----------------------------|-----------------|------|---|

| | | | |
|--|-------------------------|------|---|
| Network Security and Administration | | | |
| First Year Students: | | | |
| Computer/ Network Support | Elective credit | 9542 | 2 |
| Computer Repair & Trouble Shooting I | Computer Science credit | 8136 | 1 |
| Computer Repair & Trouble Shooting II | Computer Science credit | 8137 | 1 |
| Second Year Students: | | | |
| Computer/ Network Support Advanced | Elective credit | 9543 | 4 |
| Pipeline Technology | | | |
| First Year Students: | | | |
| Pipeline Technology | Elective credit | 9935 | 4 |
| Second Year Students: | | | |
| Pipeline Technology Specialized | Elective credit | 9936 | 4 |
| Power Sports Technology | | | |
| First Year Students: | | | |
| Motorcycle Technology | Elective credit | 9914 | 4 |
| Second Year Students: | | | |
| Motorcycle Technology - Specialized | Elective credit | 9927 | 4 |
| Pre-Engineering Academy (Pre-Engineering students will receive <u>ONE</u> math and <u>ONE</u> science credit each year) | | | |
| First Year Students: | | | |
| PLTW Principles of Engineering (honors) | Computer Science credit | 8710 | 1 |
| PLTW Introduction to Engineering Design | Computer Science credit | 8709 | 1 |
| Academic Options: (students are placed into <u>ONE</u> academic math & <u>ONE</u> academic science) | | | |
| Geometry | Math 1 credit | 4520 | 1 |
| Algebra II *honors credit | Math 1 credit | 4412 | 1 |
| Pre-Calculus *honors credit | Math 1 credit | 4611 | 1 |
| Chemistry *honors credit | Science 1 credit | 5051 | 1 |
| Physics *honors credit | Science 1 credit | 5211 | 1 |
| Second Year Students: (students will be placed in <u>TWO</u> PLTW courses listed below) | | | |
| PLTW Aerospace Engineering (honors) | Science credit | 8715 | 1 |
| PLTW Computer Integrated Manufacturing | Computer Science credit | 8712 | 1 |
| PLTW Civil Engineering & Architecture | Elective credit | 8713 | 1 |
| PLTW Engineering Design & Development (honors) | Elective credit | 8716 | 1 |
| Academic Options: (students are placed into <u>ONE</u> academic math & <u>ONE</u> academic science) | | | |
| Algebra II *honors credit | Math credit | 4412 | 1 |
| Pre-Calculus *honors credit | Math credit | 4611 | 1 |
| AP Calculus AB *honors credit | Math credit | 4615 | 1 |
| AP Biology *honors credit | Science credit | 5035 | 1 |
| Physics *honors credit | Science credit | 5211 | 1 |
| Statistics & Probability | Math credit | 4740 | 1 |
| Third Year Students: | | | |
| PLTW Aerospace Engineering (honors) | Science credit | 8715 | 1 |

| | | | |
|--|-------------------------|------|---|
| PLTW Computer Integrated Manufacturing | Computer Science credit | 8712 | 1 |
| PLTW Civil Engineering & Architecture | Elective credit | 8713 | 1 |
| PLTW Engineering Design & Development (honors) | Elective credit | 8716 | 1 |
| Academic Options: (students are placed into <u>ONE</u> academic math & <u>ONE</u> academic science) | | | |
| Pre-Calculus *honors credit | Math credit | 4611 | 1 |
| AP Calculus AB *honors credit | Math credit | 4615 | 1 |
| Physics *honors credit | Science credit | 5211 | 1 |
| Statistics & Probability | Math credit | 4740 | 1 |
| Welding and Fabrication Technology | | | |
| First Year Students: | | | |
| Welding | Elective credit | 9707 | 4 |
| Second Year Students: | | | |
| Metal Fabrication | Elective credit | 9702 | 4 |

Academic Courses are taught by highly qualified certified math and science instructors. The units given for the tech program is reduced by one credit for each academic credit taken. Central Tech students must be recommended by a partner school counselor to enroll in a pull-out academic math or science course. Academic options are listed above in the Biomedical and Pre-Engineering programs. Students needing an Algebra II credit that are **NOT** enrolled in Biomedical Sciences or Pre-Engineering will be enrolled in traditional Algebra II.

Senate Bill 1370 allows for the acceptance and completion of one (1) year of a full-time, three-hour career and technology program leading to an industry credential/certificate (endorsed or aligned) or college credit to count for a third math to meet graduation requirements for students on the CORE curriculum.

It is the local board decision as to how to transcript this credit.

SB 1370 – Transcription Guidance for Counselors According to 70 O.S. § 11-103.6(D)(2)(g), as amended by Senate Bill 1370 (2018), an approved CareerTech (CTE) course may be used to satisfy one unit of mathematics credit for students on the Core Curriculum pathway. For ease of reading and understanding the transcript, a footnote may be added. Sample language for the footnote is provided below:

Pursuant to 70 O.S. § 11-103.6(D)(2)(g), students on the Core Curriculum Pathway may satisfy one mathematics credit with either Computer Science or acceptance and successful completion of one (1) year of a full-time, three-hour career and technology program leading to an industry credential/certificate or college credit.

Daybreak Family Services

LETTER OF AGREEMENT

This agreement, dated _____, is entered into between Daybreak Family Services and Sapulpa Public Schools. This letter of agreement is for the period of July 1, 2020 through June 30, 2021 and may be renewable annually with consent of both parties. It is agreed by both parties that Daybreak Family Services will provide School Based Counseling and Mental Health Services as listed in this agreement.

The purpose of this agreement is to provide for greater parent/student/teacher access to quality counseling, therapy, and mental health services in the Sapulpa Public School Community. Daybreak Family Services will be serving the following schools:

Holmes Park Elementary School
Freedom Elementary School

SERVICES PROVIDED BY DAYBREAK FAMILY SERVICES

Daybreak Family Services will provide the following services and resources to students at the above listed Schools:

- A minimum of one full-time licensed or license eligible therapist to provide individual and group therapy. Daybreak Family Services may start a new school with a therapist three days a week until referrals increase enough to justify full time hours at the school.
- Daybreak Family Services staff will be available during each school day to assist teachers with any crises or stressful events that need intervention (as approved by the site administrator/counselor).
- Daybreak Family Services will bill eligible Medicaid students for all services provided.
- Daybreak Family Services will provide a parenting class once a month when requested.
- Daybreak Family Services will provide pro bono services to students who do not have Medicaid or a financial resource to pay for services. Students who are in this situation will be allowed to participate in groups and each therapist, or therapist intern, will be able to see 2 students per week in individual sessions on a pro bono basis.
- Daybreak Family Services has extensive support staff who will assist the therapist on site providing services. Daybreak Family Services has an Electronic Medical Records system (ThinkHealth) and all staff have access to supervision through direct access to our Senior Director and Executive Director.
- Daybreak Family Services encourages family involvement in the therapy process and will make every effort to include families in counseling.

- Daybreak Family Services staff will go to students' homes in the evening to meet with family members when necessary.

Sapulpa School District agrees to provide the following:

- Referral of students needing school-based services to Daybreak Family Services staff.
- Access to a space to provide individual therapy, family therapy and group services in the school.
- Internet access for staff to connect to Daybreak Family Services' remote desktop electronic records.
- Access to on site computers

Service Fees for Program Services

- The primary payor source for services provided by Daybreak Family Services will be Medicaid and will not be any cost to the parents of students
- In the event that any student requires a level of care beyond the services available in the above identified program, and provided, with the consent and approval of the student's parent/guardian, outside of the above identified program, including but not limited to, inpatient, residential, or other outpatient care, Daybreak Family Services may bill the student's parents/guardians or relevant third party payer. Furthermore, Daybreak Family Services shall advise the parent/guardians in advance that any care agreed to by them outside of the program identified above shall be at their own expense and/or billed to their insurance carrier and/or Medicaid, if applicable.
- Daybreak Family Services will not advise parents/guardians to seek reimbursement from Sapulpa Public Schools for services authorized by the parent and provided by Daybreak Family Services.

Representation for all Services

- Sapulpa Public Schools and Daybreak Family Services agree to assign specific staff members the primary responsibility for administrative activities related to this agreement, identified herein as:
 - Kim Castaldi Sapulpa Public Schools
 - David Peters, Daybreak Family Services

Insurance

- Prior to the commencement of services under this agreement, Daybreak Family Services agrees to maintain general liability insurance coverage in minimum amounts of Twenty-Five Thousand Dollars (\$25,000.00) for property damage, and Four Million Dollars (\$4,000,000.00) for bodily

injury arising out of any single occurrence. Daybreak Family Services also agrees to carry Professional Liability insurance in the amount of \$4,000,000. Daybreak Family Services shall give at least ten (10) days notice to Sapulpa Public Schools before cancellation of any coverage for any reason. Daybreak Family Services agrees to maintain liability coverage in force during the entire term of this agreement.

Hold Harmless

- Daybreak Family Services will not hold Sapulpa Public Schools responsible for actions of Daybreak Family Services employees or clients, which result in loss or damages whether action is unintended, negligent or intended. Similarly, Sapulpa Public Schools will not hold Daybreak Family Services responsible for actions of Sapulpa Public Schools staff or any student, whether or not approved for Daybreak Family Services program or parents of any student or any other person over which Daybreak Family Services has no supervision or control which results in loss or damages whether such action resulting in loss or damages, is unintended, negligent or intended.

In the event of any disagreement as to the administration of the project, the matter will be resolved by the designated Administrators as referenced in this document.

SAPULPA PUBLIC SCHOOLS:

BOARD OF EDUCATION

BY: _____
President

Subscribed and sworn before me this the _____ day of _____, 2020.

My Commission expires: _____

Notary Public

DAYBREAK FAMILY SERVICES

By: _____
Daybreak Family Services

Subscribed and sworn before me this the _____ day of _____, 2020.

My Commission expires: _____

Notary Public

**SPECIAL SERVICES AGREEMENT BETWEEN
United Community Action Head Start & Sapulpa Public Schools
2020-2021**

This is a local agreement between Sapulpa Public Schools, hereinafter referred to as the local education agency (LEA), and United Community Action Head Start Program, hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR Chapter XIII 1302). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

This agreement is to describe the responsibilities of each entity, outline areas of cooperation and provide guidance for local cooperation, and coordination between and among all aforementioned parties in the implementation of the Individuals with Disabilities Education Act (IDEA) Amendments of 1997 (34 CFR 300), Head Start Program Performance Standards: 42 U.S.C. 9801 et seq., subchapter B of 45 CFR Chapter XIII is revised, 2016. Pertinent contact information for all agencies is included as Attachment A.

For the 2020-2021 School Year, Sapulpa Public Schools will utilize: Developmental Delay , or Categorical, _____, eligibility for Head Start age children.

Sapulpa Public Schools is _____ is not using Response to Intervention (RTI) for Head Start aged (3-5) children.

I. LEA RESPONSIBILITIES:

- A. The LEA ensures that IDEA Part B, Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the IDEA. Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.
- B. Upon referral from the Head Start Disabilities Services Manager or designee, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under the IDEA.

- C. The LEA shall be responsible for the provision of procedural safeguards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.
- D. The LEA shall provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

II. **LOCAL HEAD START RESPONSIBILITIES:**

- A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Program Performance Standards 45 CFR Chapter XIII, 1302, participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs.
- B. The Head Start shall provide all Head Start services to any child enrolled in Head Start who meets eligibility requirements in accordance with the Head Start Program Performance Standards.
- C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, and implementation of the portions of the IEP's identified for the Head Start Program, and the IEP review as appropriate.
- D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.
- E. The Head Start Disabilities Services Manager or designee shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- F. The Head Start will provide the number of children receiving IEP services under the IDEA to the LEA for the child count report by October 1, annually.

- G. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.

III. COORDINATION OF COST SHARING:

The local Head Start and Local Education Agency agreement will address planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services (see Attachment B for examples)

IV. COORDINATION OF REQUIRED PAPERWORK:

To coordinate paperwork required by Head Start and the LEA special education program, the following process will be utilized:

- A. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.
- B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: consent for Release of Confidential Information.
- C. The Head Start will release results of vision, hearing, developmental, health, and speech screenings as well as other relevant information as a part of the Head Start referral process developed in conjunction with the LEA.
- D. When Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.
- E. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, multidisciplinary evaluation and eligibility team summary, necessary special education records and documentation of services provided to the Head Start.
- F. All personally identifiable information collected, used, or maintained by the Head Start will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA) and state laws.

V. COORDINATION OF SCREENING:

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR Chapter XIII).
- B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the 45 calendar days timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR Chapter XIII).

One or more of the following methods has been considered: (Check one or more as appropriate)

- 1. Joint screening:-Screening will be conducted simultaneously by Head Start staff and LEA special education staff within the same location.
- 2. Shared staff: -Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental screening may be conducted by the Head Start under Head Start Program Performance Standards, and the LEA special education program may complete required screening under the IDEA).
- 3. Shared Information-Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screening.

VI. COORDINATION OF IEP REVIEW:

The Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered. The parent, the Head Start staff or the LEA special education program staff at any time, may request a meeting. Procedural safeguards for notification will be followed.

VII. COORDINATION OF INSERVICE TRAINING:

The LEA and the Head Start program will agree to coordinate inservice training when feasible. Considerations for top priority training include:

1. IDEA procedural safeguards training for both entities
2. Overview of Head Start program requirements
3. Overview of LEA Special Education Program and requirements
4. Identified local training needs
5. Individual child needs.

VIII. TRANSITION

The LEA and Head Start Program will agree to coordinate transition of children with disabilities from the Head Start program to the LEA early in the school year of the child's last attending year in Head Start, no later than October. Meetings will be held between the LEA and Head Start program and child's family members in order to facilitate a smooth transition.

IX. RESOLUTION OF DISPUTE

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the LEA special education director and the Head Start Director and/or the Head Start Disabilities Services Manager to seek resolution of the dispute.
- B. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or the LEA superintendent to facilitate resolution.
- C. If the issue is not resolved, as described in section VIII.B, then the matter will be submitted in writing to OSDE/SES, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- D. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR Chapter XIII the matter will be submitted in writing to the

Administration on Children Families Region VI office or the American Indian/Alaska
Native Programs Branch.

Signatures:

Head Start Director

Date

Superintendent, LEA
Board President

Date

**ATTACHMENT A:
CONTACT INFORMATION**

Head Start Program Name: UCAP, Inc. Fax: (214) 767-3743
Head Start Director: Kim Rice Email: dallas@acf.hhs.gov
Head Start Director's Email:
krice@ucapinc.org
Head Start Disabilities Services Manager:
Paula Brown ACF/ACYF/Head Start Bureau/AI/ANPB
Head Start Disabilities Services Manager's 330 "C" Street, S.W., Room 2030 Main Office
Email: pbrown@ucapinc.org Washington, D.C. 20047
Disabilities Manager Address: 1601 S Main, Phone: (202) 205-8437
Stillwater, OK 74074 Fax: (202) 205-8436
Disabilities Manager Phone Number: 405-747- AI/ANPB Toll-Free Phone: 877-876-2662
6681 (cell)
Head Start Fax Number: 405-707-9712
Head Start Site: Sapulpa 404 S. Walnut,
74067, mailing: PO Box 783
Head Start Site Phone Number: 918-224-1083
Head Start Site Fax Number 918-224-6731

LEA Superintendent: Robert Armstrong,
Superintendent
LEA Address: 511 E Lee Ave, Sapulpa, OK
74066
LEA Superintendent's Phone Number 918-
224-3400
LEA Superintendent's Fax Number: 918-227-
8348
LEA Superintendent's Email Address:
ramstrong@sapulpaps.org
Oklahoma Head Start Collaboration Office
Kay Floyd, Project Director
605 Centennial Blvd
Edmond, OK 73013
Phone 405-949-1495
Fax 405-949-0955
Email: kfloyd@okacaa.org

ACF Federal Region VI Office
Kimberly Chalk, Regional Program Manager
1301 Young Street, Ste 914
Dallas, TX 75202
Phone: (214) 767-9648

ATTACHMENT B:

EXAMPLES OF AREAS OF COST-SHARING

- Classroom assistants
- Transportation
- Adaptive equipment
- Assistive technology

Attachment C

D-1*
July 2020

UCAP, Inc. Head Start/Early Head Start
Permission for Referral to LEA/SoonerStart for Evaluation

This form is completed in conjunction with the Release of Confidential Information
CFSUPP-3 with copies of both being forwarded to the Disabilities Manager

Center: _____ Teacher: _____

Child's Name: _____ DOB: _____

I, _____, (do) _____ (do not) _____
(Parent/Guardian Name) (mark one)

hereby give _____ Head Start/Early Head
(Name of Head Start/Early Head Start Center)

Start permission to refer my child _____ to the
(Child's Name)

_____ Public Schools/SoonerStart for further evaluation
(Name of LEA or Local SoonerStart Office)

and possible special or early intervention services.

(Parent/Guardian Signature) (Date)

(Teacher Signature) (Date)

Head Start/Early Head Start Use Only

Screening Results

ASQ-3 Indicate Score/Cutoff for each area: Communication:

___/___, Gross Motor: ___/___, Fine Motor: ___/___, Problem Solving: ___/___,

Personal-social: ___/___/___ Comments: _____ Date _____

ASQSE: Indicate Total Score/Cutoff Score _____/_____/Date _____

Hearing _____/_____/Date _____ Vision _____/_____/Date _____
(Indicate Child Results/Pass Results for both Hearing and Vision)

Physical _____ Date _____
(Most Recent)

Dental _____ Date _____
(Most Recent)

Other _____ Date _____



FACILITIES SOLUTIONS AGREEMENT

Location No. 063

Contract No. _____

Customer No. _____

Main Corporate Code → **New CC 13218**

Date 8/2/19

Customer/Participating Agency Sapulpa Public Schools 918.224.3400

Address 110 S Burnett City Sapulpa State: Oklahoma Zip 74066

UNIFORM PRODUCT RENTAL PRICING:

| Item # | Description | Unit Price |
|--------|---------------------------|------------|
| 935 | Comfort Shirt | .17 |
| 270 | Cargo Pant | .33 |
| 381 | Carhartt 5 Pocket | .37 |
| 382 | Carhartt Carpenter | .37 |
| 376 | Carhartt Active Jacket | 2.00 |
| 275 | Performance Polo | .34 |
| 970 | Lined Service Jacket | 1.25 |
| 945 | Comfort Pant | .19 |
| 384 | Carhartt Tradesman Shirt | .33 |
| 378 | Carhartt Tradesman Jacket | 2.00 |
| 2 | Uniform Advantage | .06 |
| 14 | Emblem Advantage | .05 |
| 7074 | Prep Advantage | .04 |

- This agreement is effective as of this date from 7/18/19 to 7/18/24, with a minimum term of 60 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).
- Name Emblem \$ 1.50 ea • Company Emblem \$ 2.50 ea
- Customer Emblem \$ 2.50 ea • Embroidery \$ 4.95 ea
- COD Terms \$ 3.30 per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item Shop Towels % of Inventory 11 \$.41 Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 35.00 per delivery.
- Make-Up charge \$ 1.50 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ N/A per garment.
- Seasonal Sleeve Change \$ N/A per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ _____
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ _____ per garment will be assessed for employee's size changed within 4 weeks of installation.
- Other _____

FACILITY SERVICES PRODUCTS PRICING:

| Bundle* | Item # | Description | Rental Freq. | Inventory | Unit Price |
|---------|--------|---------------------------|--------------|-----------|------------|
| | 10186 | 4x6 Active Scraper Mat | EOW | 21 | 3.96 |
| | 10184 | 3x5 Active Scraper Mat | EOW | 3 | 3.65 |
| | 84401 | 4x6 Logo Mat | EOW | 22 | 9.45 |
| | 84435 | 4x6 Mat | EOW | 3 | 5.31 |
| | 84335 | 3x5 Mat | EOW | 3 | 4.31 |
| | 84035 | 3x10 Mat | EOW | Any | 6.33 |
| | 2604 | 48" Dust Mop | EOW | Any | 2.07 |
| | 7001 | 36" Microfiber Dust Mop | EOW | Any | 1.69 |
| | 2610 | 60" Dust Mop | EOW | Any | 2.37 |
| | 7244 | 18" Microfiber Dust Mop | EOW | Any | 1.46 |
| | 9940 | All Purpose Wipers | EOW | Any | 6.75 |
| | 02160 | Red Shop Rags | EOW | Any | 0.15 |
| | 7540 | Microfiber Towels Grey | EOW | Any | .24 |
| | 7993 | 4000 HD Cherry Scrub Soap | EOW | Any | 11.63 |

| | | | | | |
|--|-------|------------------------------------|-----|-----|------|
| | 02570 | 24" Dust Mop | EOW | Any | 1.26 |
| | 02650 | WET Mop | EOW | Any | 2.25 |
| | 07432 | 12"x12" MICROFIBER WIPER (BLUE) | EOW | Any | .24 |
| | 07433 | 12"x12" MICROFIBER WIPER (Orange) | EOW | Any | .24 |
| | 07717 | 16" x 16" MICROFIBER WIPER (WHITE) | EOW | Any | .24 |
| | 2921 | Stripe Glass Towel | EOW | Any | .25 |
| | 2700 | Terry Towel | EOW | Any | .19 |

*Indicated bundled items/services

Initial and check box if Unilease. All Garments will be cleaned by customer

Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control customer.

Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

CUSTOMER:

Cintas Loc. No: 063 Please Sign Name [Signature]

By: [Signature] Please Print Name Lamy Hoover

Title: FS-Rep Please Print Title Board President

Accepted-GM: _____ Email twitzansky@sqpullps.org

Omnia Partners Public Sector Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Cleveland Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/publicsector>

Supplier General Service Terms Section

3. **Prices** Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. **Buyback of Non-Standard Garments** Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under-Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. **Service Guarantee:** Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
6. **Garments' Lack of Flame Retardant or Acid Resistant Features** Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
7. **Logo Mats** In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
8. **Adding Employees** Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time

preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.

9. **Emblem Guarantee** Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
10. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
11. **Terminating Employees** Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
12. **Replacement** In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
13. **Indemnification** To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
14. **Additional Items:** Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.

If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.

If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

UNIVERSITY OF OKLAHOMA
FIELD EXPERIENCE / PRACTICUM / INTERNSHIP
MEMORANDUM OF UNDERSTANDING

On this 13th day of July 2020, the Board of Regents of the University of Oklahoma, for and on behalf of the Jeannine Rainbolt College of Education, Department of Early Childhood Education ("the University") and Sapulpa Public Schools ("Facility"), agree that Students enrolled at the University may engage in a Field Experience, Practicum, Internship or similar arrangement ("Practicum") at the Facility, according to the following conditions:

A. The University and the Facility jointly agree:

1. This Practicum Memorandum of Understanding (the "Agreement") shall be effective beginning July 13, 2020, and ending July 13, 2030. Either party may terminate this Agreement by giving the other advance written notice of termination of not less than thirty (30) days. The Agreement may be terminated at any time by mutual consent. If this Agreement is terminated during a Practicum, however, the parties agree to allow current Students to complete the Practicum.
2. Access to Student records shall be governed by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, commonly known as "FERPA," and all other applicable laws.
3. As applicable, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. seq.) are incorporated into this Agreement. The parties represent that all services are provided without discrimination on the basis of race, color, religion, national origin, disability, sex, political beliefs, or veteran's status; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974, 38 U.S.C. §4212.
4. This agreement entails no compensation or payment between the parties.
5. The parties, their students and employees, shall have the right to publish scholarly articles and papers arising out of the Practicum; provided however, each party and their students and employees shall submit said articles and papers to the other party not less than sixty (60) days prior to publication for the purposes of identifying inaccurate, improper and/or proprietary/confidential information contained therein.
6. When circumstances indicate that a Student must be immediately withdrawn from the Practicum, the Facility shall promptly inform the University, and the University shall

7/13/2020

withdraw the Student.

7. The parties agree not to use each other's names or logos in any publications or advertising without prior written approval from the other party.

B. Responsibilities of the University:

1. The University shall designate one or more members of its faculty ("Faculty Liaison") to coordinate all aspects of the Practicum with the Facility and assist in developing Student assignments, training activities and Student evaluations.

2. The University shall require each participating Student to complete, sign and return Attachment A, "Student Acknowledgement and Release."

C. Responsibilities of the Facility:

1. The Facility is responsible for the actual supervision and control of the Student's activities within the Facility. The Facility will designate one or more staff persons ("Instructor(s)") with appropriate qualifications to instruct and supervise the Student. The Student is not responsible for supervising any minors, the Facility is responsible for the actual supervision of any minors from the Facility.

2. The Facility will provide the Student with appropriate training and resources to foster the Student's learning experience.

3. The Instructor will be responsible for prompt submission of reports that adequately describe the Student's progress, if the University requires.

4. The Facility will communicate immediately with the Faculty Liaison any concern regarding the Student's performance or progress.

5. The Facility will agree to arrange Student schedules that minimize conflict between their schedules and those of the University and the Student.

6. Upon reasonable request, the Facility agrees to permit the University or its accreditation agencies to inspect the areas of the Facility relevant to the Practicum.

7. The Facility agrees to provide each Student in the Facility with the relevant policies, rules, regulations, and expectations with which the Student is required to comply.

**ATTACHMENT A
STUDENT ACKNOWLEDGEMENT AND RELEASE**

On this __ day of _____, 20____, _____
("Student") accepts the following responsibilities in order to participate in the Practicum with the Facility:

- A. The Student shall act professionally and ethically at the Facility.
- B. The Student shall respect the confidentiality of information that the Facility indicates is confidential, and any personal, sensitive, or private information that he/she discovers or has access to, including but not limited to medical records, both during and after the Practicum. For example, posting pictures on social media, without consent, may violate personal rights of privacy.
- C. The Student shall adhere to Facility and University policies, procedures, and operating standards, and complete any documentation required, such as proof of immunizations or drug tests.
- D. The Student will prepare for and participate in any evaluation conferences that the University or Facility may require.
- E. The Student is responsible for acquiring and maintaining his/her own health and accident, automobile, and professional liability insurance, if required.
- F. Participation in this Practicum does not make the Student an employee of the Facility or the University or entitle him/her to financial remuneration, unless agreed by the Facility and Student in advance and in writing.
- G. The Student travels to and from the practicum/internship at his/her own expense and risk.

These terms shall serve as a release and assumption of risk for myself, my heirs, estate, administrator, assignees, legatees, members of my family, and any other representative.

APPROVED:

| | | |
|-------------------|------|----------------------|
| Student signature | Date | Printed Student name |
| Witness signature | Date | Printed Witness name |

AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT (“Amendment”) amending that certain Athletic Training Services Donation Agreement, dated May 22, 2017 (“**Agreement**”), is entered into as of this 1st day of July, 2019 (“**Effective Date**”),

BY AND BETWEEN

**SAPULPA PUBLIC SCHOOLS
ISD NO. 19-1033,
hereinafter referred to as**

“SCHOOL DISTRICT”

AND

**ST. JOHN SAPULPA, INC., hereinafter referred
to as**

“SJS”

AND

**ST. JOHN PHYSICIANS, INC. d/b/a ST.
JOHN CLINIC, hereinafter referred to as**

“SJC”

AND

**TULSA BONE & JOINT ASSOCIATES, P.C.,
hereinafter referred to as**

“TBJ”

WITNESSETH:

WHEREAS, SJS, SJC, and TBJ are collectively referred to herein as “Donor”; and

WHEREAS, Donor previously entered into the Agreement whereby it donated athletic training, diagnostic, and sports medicine services to School District; and

WHEREAS, the parties wish to extend the terms of that Agreement subject to a change to the termination language.

NOW, THEREFORE, in consideration of the mutual agreements, representations and warranties set forth herein, and for other good and valuable consideration, the receipt and sufficiency which are hereby acknowledged, Donor and School District do hereby agree as follows:

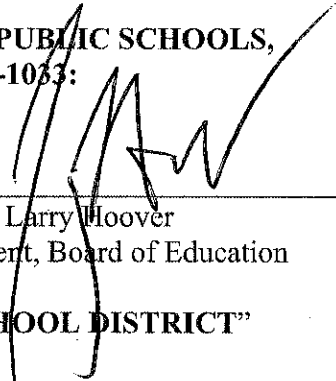
- 1. Extension of Term.** The Agreement is hereby extended for a period of two (2) years.

2. **Ratification of Agreement.** The parties hereby confirm and ratify all other provisions contained in the Agreement, which provisions shall remain in effect as initially drafted except as expressly amended hereby.

3. **Miscellaneous.** The Agreement, as modified by this Amendment represents the entire understanding of the parties hereto regarding the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements of the parties hereto with respect to the subject matter hereof. No additions, modifications or amendments may be made hereto, except if in writing and signed by all parties to this Amendment. This Amendment may be executed in any number of counterparts and by different parties on separate counterparts and all of such counterparts shall together constitute the same agreement. Facsimile and electronic signatures shall be treated by the parties as original signatures.

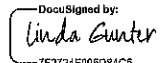
IN WITNESS WHEREOF, the parties have caused this Amendment to Agreement to be duly executed as of the day and year first above written.

**SAPULPA PUBLIC SCHOOLS,
ISD NO. 19-1033:**

By: 
Print Name: Larry Hoover
Title: President, Board of Education


"SCHOOL DISTRICT"

**TULSA BONE & JOINT ASSOCIATES,
P.C.:**

By: 
Print Name: Linda Gunter
Title: Chief Executive Officer

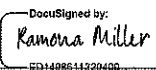
"TBJ"

ST. JOHN SAPULPA, INC.:

By: 
Print Name: Michael Christian
Title: President

"SJS"

**ST. JOHN PHYSICIANS, INC. d/b/a
ST. JOHN CLINIC:**

By: 
Print Name: Ramona Miller
Title: President

"SJC"

ATHLETIC TRAINING SERVICES DONATION AGREEMENT

This ATHLETIC TRAINING SERVICES DONATION AGREEMENT ("Agreement") is entered into effective May 22, 2017 ("Effective Date"), by and among INDEPENDENT SCHOOL DISTRICT NO. 19-1033, Creek County, Oklahoma ("School District"), ST. JOHN SAPULPA, INC., an Oklahoma non-profit corporation ("SJS"), ST. JOHN PHYSICIANS, INC. d/b/a ST. JOHN CLINIC, an Oklahoma for-profit corporation ("SJC" and together with SJS, "St. John") and TULSA BONE & JOINT ASSOCIATES, P.C., an Oklahoma for profit professional corporation ("TBJ"). SJS and SJC are both wholly-owned subsidiaries of St. John Health System, Inc. St. John and TBJ are collectively referred to herein as the "Donor." SJS, SJC, TBJ, and School District are each a "Party" and collectively the "Parties" to this Agreement.

A. SJS is a tax-exempt Oklahoma nonprofit corporation, with a charitable mission that includes community outreach and provision of support for the public health needs of the community served by SJS ("Mission"). SJS owns a critical access hospital in Sapulpa, Oklahoma, which provides a broad range of inpatient and outpatient orthopedic and related services to patients through employed and contracted providers ("SJS Providers").

B. SJC provides professional healthcare services to its patients through its employed and contracted healthcare providers ("SJC Providers"), who are licensed and qualified to practice medicine in the State of Oklahoma and have requisite training to provide sports medicine and diagnostic services. SJC is supportive of SJS' Mission and desires to support its outreach activities.

C. TBJ provides professional healthcare services to its patients through its employed and contracted healthcare providers ("TBJ Providers" and together with the SJS Providers and SJC Providers, the "Service Providers"), who are licensed and qualified to practice medicine in the State of Oklahoma and have requisite training to provide comprehensive musculoskeletal services, including sports medicine and diagnostic services. TBJ is supportive of SJS' Mission and desires to support its outreach activities.

D. Donor desires to donate to School District, and School District desires to accept Donor's donation of, the time and resources necessary to establish a comprehensive sports medicine program for the benefit of the School District, according to the terms and conditions of this Agreement.

The Parties AGREE as follows:

1. **Services; Exclusivity.** School District engages Donor to provide the services described in Exhibit A ("Athletic Training Services") at the facilities of the School District (or other locations, as requested by the School District), on an as needed basis during the Term (as defined in Section 3). Donor shall cause the Service Providers, where applicable, to use all appropriate and customary methods, techniques, skills, and efforts as are necessary to provide the Athletic Training Services. The advertising sponsorship described on Exhibit A, shall entitle St. John and TBJ to be the exclusive advertising sponsors for School District's athletic events and activities. School District must obtain Donor's prior written approval prior to its acceptance of advertising sponsorship at School District's athletic events and activities from any other medical providers. In addition to the foregoing, St. John shall be the exclusive provider of sports medicine for the School District during the Term.

2. **Scheduling and Availability.** Donor shall determine, upon consultation with School District, the times, days, and manner on which Athletic Training Services shall be provided; provided, however the Parties agree that the Athletic Training Services provided by the athletic trainer (described in subsection (i) to Exhibit A) shall be provided at all pre-season, regular season, and post-season football practices, all home varsity sporting events, and daily during the athletic period until all varsity athletic sporting practices have commenced each day ("Athletic Trainer Required Coverage Events"). In addition, the Parties agree that the Athletic Training Services provided by the assigned physician (described in subsection (ii) to Exhibit A) shall be provided at all pre-season and football scrimmages, home and away varsity football games, and during at least one (not more than two) scheduled clinic visits

("Evaluation Clinic") each week not to exceed one hour ("Physician Required Coverage Events" and together with the Athletic Trainer Required Coverage Events, the "Required Coverage Events"). The scheduling of the Athletic Training Service by Donor for events other than the Required Coverage Events shall be subject to the reasonable approval of the School District and shall be coordinated with the scheduling of other School District activities and requirement of the School District. The providing of the Physician Required Coverage Events shall not require Donor or its agents to be present for any specific number of hours or times at the School District.

3. **Term.** The term of this Agreement shall commence on July 1, 2017 ("Commencement Date"), and shall continue thereafter for a period of 2 years ("Term").

4. **Termination.**

a. **Mutual Agreement.** The Parties may terminate this Agreement at any time by mutual written agreement signed by all Parties.

b. **Immediate Termination by Any Party.** Any Party may immediately terminate this Agreement, by delivering written notice of termination to the other Parties upon default by another Party that is not cured to the non-defaulting Party(ies) reasonable satisfaction within 30 days after the defaulting Party receives written notice of the default from a non-defaulting Party.

5. **Compensation.** No compensation shall be paid by School District or requested by Donor for its provision of Athletic Training Services.

6. **Relationship of the Parties.** The relationship of Donor and the Service Providers to School District shall be solely that of an independent contractor. The Parties acknowledge and agree that no Party has the authority to make any representation, warranty or binding commitment on behalf of any other Party. Nothing in this Agreement shall be construed to create a partnership, joint venture or employment relationship between the Parties.

7. **Insurance.** St. John and TBJ shall each independently maintain professional liability insurance covering St. John and TBJ, respectively, and their respective Services Providers as to liability for claims arising from performance of the Athletic Training Services. The professional liability policy(ies) for each Party shall provide coverage with minimum limits meeting or exceeding \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate. Both St. John and TBJ will, at the School District's request, provide School District with certificates confirming that the required insurance is secured for each Party prior to performance of Athletic Training Services. School District shall maintain comprehensive general liability insurance covering the School District and all officers, directors, members, agents and employees, with minimum limits meeting or \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate. At the request of either St. John or TBJ, School District shall provide the requesting Party with certificates confirming that the required insurance coverage is in place.

8. **Mutual Indemnification.** Donor shall indemnify, hold harmless and defend School District, and its officers, directors, members and employees from and against any and all liability, losses, damages, claims, causes of action and expenses (including reasonable attorneys' fees), whether or not covered by insurance, caused or asserted to have been caused, directly or indirectly, by or as a result of the performance of the Athletic Training Services. School District shall indemnify, hold harmless and defend St. John and TBJ, and each of their respective officers, directors, shareholders and employees from and against any and all liability, losses, damages, claims, causes of action and expenses (including reasonable attorneys' fees), whether or not covered by insurance, caused or asserted to have been caused, directly or indirectly, by or as a result of acts or omissions by School District and its employees or independent contractors.

9. **Notices.** All notices and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered personally, transmitted by facsimile, mailed by registered or certified mail (return

receipt requested), or sent by FedEx or other recognized overnight courier, to the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

If to School District: Sapulpa Public Schools
Independent School District NO. 19-1033
511 East Lee
Sapulpa, OK 74066

If to SJS: St. John Sapulpa, Inc.
Attn: Ron Hoffman
1004 East Bryan Avenue
Sapulpa, OK 74066

If to SJC: St. John Physicians, Inc.
Attn: President
1923 South Ulca Avenue
Tulsa, OK 74104

If to SJS or SJC, with copy to: St. John Health System, Inc.
Attn: General Counsel
1923 South Ulca Ave.
Tulsa, OK 74104

If to TBJ: Tulsa Bone & Joint Associates, P.C.
Attn: Linda Gunter, CEO
4802 S. 109th E. Ave
Tulsa, OK 74146

10. Miscellaneous.

a. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. Venue for any action to enforce this Agreement shall reside exclusively in the state and federal courts having jurisdiction in Tulsa County, Oklahoma.

b. The prevailing party in any action or proceeding to enforce this Agreement shall be entitled to recover from the non-prevailing party(ies) all costs and reasonable attorney fees incurred by the prevailing party in the enforcement action or proceeding.

c. No amendment or modification to this Agreement shall be effective unless in writing and signed by all parties.

d. Parties shall not be permitted to assign this Agreement to anyone, and any attempted assignment by the Parties shall be null and void unless written consent to the assignment has been provided by the other Parties. This Agreement shall be binding upon the Parties, and their respective successors and permitted assigns.

e. This Agreement constitutes the final and complete expression of the Parties' entire agreement and understanding as to the subject matter hereof, and supersedes any prior agreements or understandings, written or oral, between the parties relating to the subject matter hereof, except the Athletic Training Services Donation Agreement among the parties dated on or about May 1, 2016, which expires by its terms on June 30, 2017 (the day immediately preceding the Commencement Date).

f. This Agreement may be executed in multiple counterparts, each of which shall constitute an original and all of which together shall constitute one agreement binding on the parties. Facsimile and email signatures will be treated by the parties as original signatures.

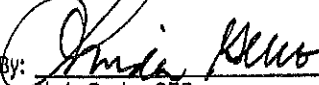
[Signature Page Follows]

AGREED TO as of the Effective Date.

ST. JOHN SAPULPA, INC.

By: 
Ron Hoffman, CEO

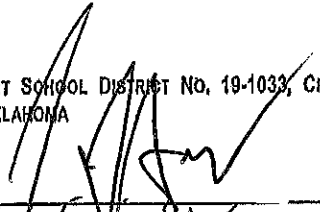
TULSA BONE & JOINT ASSOCIATES, P.C.

By: 
Linda Gunter, CEO

ST. JOHN PHYSICIANS, INC. dba St. John Clinic,

By: 
Todd Hoffman, M.D., President

INDEPENDENT SCHOOL DISTRICT NO. 19-1033, CREEK
COUNTY, OKLAHOMA

By: 
Printed Name: Larry Hopver
Title: School Board President

{1611784}

Exhibit A
to
Athletic Training Services Donation Agreement

ATHLETIC TRAINING SERVICES

The Athletic Training Services will include the following:

- i. The services of one (1) full-time athletic trainer to provide training services at the Athletic Trainer Required Coverage Events, to coordinate the Evaluation Clinic visits, and other sporting events mutually agreed by the Parties;
- ii. The services of a board-certified or board eligible physician with experience and training in sports medicine at the sporting events and practices as mutually agreed by the Parties (specifically including the Physician Required Coverage Events, defined in Section 2);
- iii. Provision of support (as needed) for the School District's student-trainer program;
- iv. Provision of the routine (as determined by Donor) supplies and equipment needed by the athletic trainers (up to a total value of \$6,000 per 12-month period), but specifically excluding orthopedic braces and other non-routine (as determined by Donor) equipment or supplies. Supplies and equipment needed by the athletic trainers exceeding the \$6,000.00 annual limit, as well as non-routine supplies and equipment, will be the responsibility of School District;
- v. Provision of student-athlete pre-participation sports physicals on one mutually agreed upon date;
- vi. SJC's participation as an advertising sponsor (in exchange for a cash donation up to \$10,000 per 12-month period) for all School District's athletic events and activities (and other venues as agreed by the Parties);
- vii. SJS and TBJ's participation as joint advertising sponsor (in exchange for a cash donation up to \$1,100 (\$550 from each) per 12-month period) for all School District's athletic events and activities (and other venues as agreed by the Parties);
- viii. Participation in SJS' annual Wellness & Health Expo at a mutually agreed upon date and location, which will include booths providing free health & wellness information, as well as health assessments by trained health and licensed professionals; and
- ix. Provision of AED (Automated External Defibrillator)/ CPR (cardio-pulmonary resuscitation) education and training on one mutually agreed upon date.

SchoolSpace Subscription Agreement

This SchoolSpace Subscription Agreement is entered into between Venyooz, Inc. ("**Venyooz**"), located at 3435 Ocean Park Blvd #107-96, Santa Monica, CA 90405, and Sapulpa Public Schools ("**Client**"), located at 511 East Lee, Sapulpa, OK 74066. This Agreement is effective as of the last date signed below (the "**Effective Date**"). The parties agree as follows:

1. DEFINITIONS

- a. "**Affiliated User**" means an employee, consultant, contractor, or agent who is authorized by Client to use the Service exclusively for the benefit of Client and who is supplied (by Client or Venyooz at Client's request) a user identification and password.
- b. "**Agreement**" means this Subscription Agreement, together with any attached exhibits, schedules, addenda, as well as all Order Forms processed in connection with this Agreement.
- c. "**Audit Claim**" means any credit or debit to be made to the Estimated Total Fees paid by a Renter, as determined by the Client after completion of an Event.
- d. "**Client Content**" means all electronic data or information that is submitted by or on behalf of Client to the Service, including written text, photographs, videos or other images that Client submits, displays, or posts on or through the Service.
- e. "**Estimated Total Fees**" means the sum total of the fees estimated by Client for an approved Event based on information known when the requested Event is approved.
- f. "**Event**" means a Renter's use of a specific Space during a specific period of time.
- g. "**Facility Use Agreement**" means the final terms agreed upon between Client and a Renter in connection with the scheduling of one or more Events.
- h. "**Insurance Fees**" means the fees paid by Renters for insurance offered through the Service.
- i. "**Malicious Code**" means viruses, worms, time bombs, Trojan horses and other harmful or malicious code, files, scripts, agents or programs.
- j. "**Order Form**" means a document specifying the Service to be provided under this Subscription Agreement.
- k. "**Pre-Payment Date**" means the date specified by Client (neither less than 3 days nor more than 14 days prior to an Event) that a pre-payment (if required) is to be collected from a Renter.
- l. "**Processing Fees**" means the charges assessed by Venyooz for payment processing services, as described on Order Forms.
- m. "**Property**" means a physical property owned or controlled by the Client, which contains one or more Spaces that may be used or rented through the Service.
- n. "**Renter**" means a party who arranges for the temporary use of one or more Spaces by using the Service.
- o. "**Request**" means a formal proposal submitted through the Service for the use of one or more Spaces in connection with one or more Events.
- p. "**Reserve**" means a maximum additional amount (specified by the Client) that a Renter must agree in advance to pay if the actual fees for an Event exceed the Estimated Total Fees.

- q. "**Service**" means the online facilities scheduling and rental software branded under the names Venyooz and SchoolSpace that are described herein.
- r. "**Space**" means a distinct, well-defined physical area within a Property that may be requested by Affiliated Users or Renters.

2. SERVICES

- a. **Provision of Services.** Subject to the terms and conditions of this Agreement, Venyooz grants Client during the Term a non-exclusive, non-transferable, non-sublicenseable, limited right to access and use the Service for the sole purpose of facilitating Space scheduling and rentals. This limited right shall apply to the number of Properties specified on the Order Form. If, during the subscription term, Client wishes to increase the number of Properties subject to this right, Client may so notify Venyooz, which will arrange for such additional use of the Service and determine whether an adjustment to Client's Subscription Fee (as defined below) is warranted.
- b. **Ownership of Services.** Except for the limited rights granted in Section 2.a above, Venyooz retains all right, title and interest, including all intellectual property rights, in and to the Service. No rights are granted to Client under this Agreement other than as expressly set forth herein.
- c. **Affiliated Users.** Client (i) is responsible for Affiliated Users' compliance with, and any breach of, this Agreement, (ii) is responsible for the accuracy, quality and legality of Client Content, (iii) will prevent unauthorized use of the Service by any Affiliated User and notify Venyooz promptly of any unauthorized use, and (iv) will use the Service only in accordance with the terms of this Agreement. Except as set forth herein, Client may not permit any third party to access the Service.
- d. **Limitations on Use of Service.** Client will not, and will not permit any Affiliated User or third party to, (i) make the Service available to anyone other than authorized Affiliated Users, (ii) sell, resell, rent or lease any portion of the Service, (iii) use the Service to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights, (iv) use the Service to store or transmit Malicious Code, (v) interfere with or disrupt the integrity or performance of the Service or third-party data contained in the Service, (vi) attempt to gain unauthorized access to the Service, (vii) exceed any established usage limits for the Service, or (viii) access the Service using "bots" or "spiders" or any automated system that calls to the Service more frequently than may reasonably be performed by a human user via a standard web browser; (ix) create any derivative work based on the Service except as expressly permitted by this Agreement, (x) copy, frame or mirror any part or content of the Service, (xi) reverse engineer any portion of the Service, or (xii) access the Service in order to (1) build a competitive product or service or (2) copy any feature, function or graphic of the Service.

3. CLIENT CONTENT

By submitting, posting or displaying Client Content on or through the Service provided by Venyooz, Client grants Venyooz a worldwide, royalty-free, and non-exclusive license to host, copy, transmit and display that Client Content for the sole purpose of enabling Venyooz to provide the Service. Subject to the limited rights granted by Client under this Agreement, Venyooz acquires no right, title or interest from Client or its licensors in or to Client Content. Client will not submit, post, or display any Client Content on the Service that violates the privacy rights, publicity rights, copyrights, contract rights, intellectual property rights, or any other rights of any person. Venyooz may calculate aggregate statistics about its customers' content, including Client Content, and use those statistics (but not the underlying Client Content) in connection with Venyooz's business, including, without limitation, for purposes of sales, marketing, business development, product enhancement, or customer service.

4. FEEDBACK

Client may choose to, and Venyooz may invite Affiliated Users to, submit comments, suggestions, or ideas about the Service, including without limitation about how to improve the Service ("**Ideas**"). By submitting an Idea, Client agrees that such submission is made voluntarily, without any restriction on the use of the Idea and without any expectation of compensation to Client and without any fiduciary or other obligation to Client, leaving Venyooz free to use the Idea in any manner Venyooz deems appropriate. Client grants to Venyooz and its affiliates a royalty-free, worldwide, irrevocable, perpetual and unlimited license to use any Idea provided by Client or Affiliated Users.

5. INSURANCE COVERAGE

The Service may provide Renters with an opportunity to purchase liability insurance in connection with Events, such insurance to be underwritten by a third party insurer. If Venyooz offers such insurance to Renters, Venyooz will use commercially reasonable efforts to ensure that the insurance offered meets or exceeds any insurance coverage minimum requirements communicated to Venyooz by Client.

6. SUBSCRIPTION FEES

- a. **Subscription Fees.** Client will pay the fees specified in the applicable Order Form for the use of the Service (the "**Subscription Fees**"), according to the payment schedule set forth on the Order Form. Except as otherwise specified in this Agreement or on an Order Form, the Subscription Fees are based on the contracted Service and not on actual usage. All Subscription Fees are non-refundable.
- b. **Late Charges.** Payments that are more than 60 days late will accrue interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law. Venyooz reserves the right to, upon 10 days' prior notice to Client, suspend Client's license to use the Service until the overdue amounts and interest are paid in full.
- c. **Taxes.** The Subscription Fee does not include any taxes, levies, duties or similar governmental assessments of any nature, including value-added, sales and use, or withholding taxes, assessable on Client by any jurisdiction (collectively, "**Taxes**"). Client is responsible for paying all Taxes associated with revenues Client receives as a result of this Agreement. If a legal obligation is imposed on Venyooz to pay or collect Taxes for which Client is responsible, Client will pay that amount on behalf of Venyooz or reimburse Venyooz if the payment has already been made by Venyooz.

7. RENTAL FEES

- a. **Online Payment Process.** When Client approves a Request, Client will specify the Estimated Total Fees and Reserve amount for each approved Event. Client will also specify whether Renter will be charged before the Event ("**Pre-Payment**") or after the Event ("**Post-Payment**"). Renter will then be asked to review all Facility Use Agreement terms, including the Estimated Total Fees and Reserve amounts for each Event, provide a method of payment, and confirm the Facility Use Agreement.
 - i. **Pre-Payment.** If Client specifies that Pre-Payment is to be made, Venyooz will collect payment from Renter in an amount equal to the Estimated Total Fees on the relative Pre-Payment Date specified by Client. The collected Estimated Total Fees will be held in a secure, non-interest-bearing escrow-type account until the Audit Claim is submitted or the Audit Period concludes, whichever comes first.

- ii. **Ownership of Pre-Payments.** Client will have no ownership interest in, or right to receive, pre-payments of Estimated Total Fees until the Audit Claim is submitted, or the Audit Period concludes, whichever comes first.
 - iii. **Post-Payment.** If Client specifies that Post-Payment is to be made, Venyooz will collect the Estimated Total Fees, subject to any Reserve, from Renter upon submission of the Audit Claim or conclusion of the Audit Period, whichever comes first.
- b. **Online Payments.** To the extent that Client permits Renters to pay for Events online, Venyooz will accept credit card payments and ACH debits and will transfer the gross amount of said funds less Processing Fees and insurance-related payments ("**Net Payment**") to a bank account designated by Client. Client authorizes Venyooz and its payment partners to charge, receive, hold, and disburse funds on Client's behalf. Client further agrees that it is not entitled to any interest or other compensation while funds are being held by Venyooz.
 - c. **Offline Payments.** Should Client decide to accept payments offline directly from Renters, Venyooz will bear no responsibility for the receipt, processing, transfer, or refund of such payments. Further, Client will promptly enter such payment data on the Service (with Client being solely responsible for the accuracy of such data), and Venyooz will periodically bill Client for any applicable offline Processing Fees and Insurance Fees on a schedule specified on the Order Form.
 - d. **Cancellation of Event.** Should an Event be cancelled in advance of the Event date either by Renter or Client, Client will determine whether any monies are owed by Renter in connection with the cancelled Event and indicate the amount within the cancellation form provided through the Service. If Pre-Payment has been made, then Venyooz will then transfer to Client the Estimated Total Fees, less any authorized Processing Fees, and return any balance to Renter. If no payment has previously been received from Renter (Post-Payment), Venyooz will charge Renter the specified amount owed by Renter in connection with the cancelled Event.
 - e. **Audit Claims.** Within 14 days following completion of an Event (the "**Audit Period**"), Client will assess the Event and submit, if it chooses, an Audit Claim to Venyooz indicating any additional fees to be charged to the Renter (such additional fees may not exceed the Reserve amount) or any amounts to be refunded to Renter. No adjustments to Event charges will be processed by Venyooz if an Audit Claim is not received before the end of the applicable Audit Period, at which time Venyooz will remit to the Net Payment due to Client out of the fees collected from Renter. Client must seek any charges in excess of the Reserve amount and/or after conclusion of the Audit Period directly from Renter.
 - f. **Chargebacks.** Should a Renter formally file a dispute with his/her bank or credit card company regarding a payment processed online through Services on behalf of Client, Venyooz will make information relating to the disputed transaction available to both Client and Renter. If such dispute results in the withholding of the disputed payment ("**Chargeback**") pending resolution of the dispute, Client will pay Venyooz a Processing Fee of \$25 in connection with the disputed payment, regardless of how the dispute is resolved (e.g., regardless of who, if anyone, is determined to be at fault).

8. CONFIDENTIALITY

- a. **Definition of Confidential Information.** "**Confidential Information**" means all information disclosed by a party ("**Disclosing Party**") to the other party ("**Receiving Party**"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Confidential Information includes, but is not limited to the business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by the Disclosing Party.

However, Confidential Information does not include any information that the Receiving Party can show by competent evidence (i) is or becomes generally known to the public without breach of any obligation owed by the Receiving Party to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

- b. **Protection of Confidential Information.** The Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own similar information (but not less than reasonable care). The Receiving Party agrees (i) not to use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) except as otherwise authorized by the Disclosing Party in writing, to limit access to Confidential Information of the Disclosing Party to those of its and its Affiliates' employees, contractors and agents who need that access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those in this Agreement.
- c. **Compelled Disclosure.** The Receiving Party may disclose Confidential Information of the Disclosing Party to the extent compelled by law, if the Receiving Party gives the Disclosing Party prior written notice of the compelled disclosure (if legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to that Confidential Information.

9. WARRANTIES, EXCLUSIVE REMEDIES AND DISCLAIMERS

- a. **Representations and Warranties.** Each party represents and warrants that: (a) it has the right, power and authority to enter this Agreement and to grant the rights and licenses granted hereunder and to perform all of its obligations hereunder; (b) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate or organizational action of the party; (c) when executed and delivered by both parties, this Agreement will constitute the legal, valid and binding obligation of such party, enforceable against such party in accordance with its terms; and (d) it shall abide by all applicable federal, state and local laws and regulations with respect to online activities, use of end user data and the products and services offered by each party in connection with this Agreement.
- b. **Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY MAKES ANY WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. NEITHER VENYOZ NOR ITS LICENSORS WARRANT THE COMPREHENSIVENESS, CORRECTNESS, OR ACCURACY OF ANY INFORMATION PROVIDED VIA ANY SERVICE OR THAT ANY SERVICE WILL BE UNINTERRUPTED, CURRENT OR ERROR-FREE. CLIENT ASSUMES ALL RESPONSIBILITY AND RISK FOR ITS USE OF INFORMATION PROVIDED VIA ANY SERVICE. Client acknowledges that Venyooz does not screen Renters and cannot guarantee that Renters will comply with Client's guidelines, policies, or other requirements.
- c. **Resolution of Disputes.** Should a dispute arise between Renter and Client related to the Facilities Use Agreement or any Event, such dispute will be resolved directly between Client and Renter without any involvement of Venyooz.

10. INDEMNIFICATION

Venyooz will defend Client against any claim, demand, suit or proceeding made or brought against Client by a third party alleging that the use of a Service in accordance with this Agreement infringes or misappropriates the intellectual property rights of that third party (a "**Claim Against Client**"), and will indemnify Client from any damages, attorney fees and costs finally awarded against Client as a result of, and for amounts paid by Client under a court-approved settlement of, a Claim Against Client; if Client (i) promptly gives Venyooz written notice of the Claim Against Client, (ii) gives Venyooz sole control of the defense and settlement of the Claim Against Client (except that Venyooz may not settle or defend any Claim Against Client unless it unconditionally releases Client of all liability), and (iii) provides to Venyooz all reasonable assistance, at Venyooz's expense. If Client notifies Venyooz of a Claim Against Client, or if Venyooz reasonably believes that a Service may infringe or misappropriate a third party's rights, Venyooz may in its discretion and at no cost to Client (a) modify the Service so that it is no longer infringing, (b) obtain a license for Client's continued use of the Service in accordance with this Agreement, or (c) terminate Client's use of the Service immediately and refund Client any prepaid, but unallocated fees. THIS SECTION 10 STATES VENYOOZ'S ENTIRE LIABILITY WITH RESPECT TO INFRINGEMENT BY THE SERVICE.

11. LIMITATION OF LIABILITY

- a. NEITHER PARTY'S LIABILITY FOR ANY SINGLE INCIDENT ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL EXCEED THE AMOUNT PAID BY CLIENT UNDER THIS AGREEMENT IN THE 12 MONTHS PRECEDING THAT INCIDENT, EXCEPT THAT IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE TOTAL AMOUNT PAID BY CLIENT UNDER THIS AGREEMENT. THE LIMITATIONS DESCRIBED IN THIS SECTION WILL APPLY TO ANY THEORY OF LIABILITY, BUT WILL NOT LIMIT CLIENT'S PAYMENT OBLIGATIONS UNDER THE "PAYMENT FOR SERVICES" SECTION.
- b. **Release of Liability.** All liability and risks inherent in the possession, operation, and use of the Properties are the responsibility of Client and its authorized Renters, as determined by the Facility Use Agreements. Venyooz does not screen Renters, review rental applications, develop or review rental terms or agreements, or oversee Renters' use of Spaces. Client hereby releases and indemnifies Venyooz from all claims for any and all property damage or any individual's bodily injury (including death) resulting from the Renter's operation and use of the Spaces. Client further agrees to assume and satisfy all liability for the defense of all claims for damage to property or bodily injury (including death) by third parties resulting from the use of a Property and to hold Venyooz harmless with respect to any claims against Venyooz in connection with such damage or injury, including the payment of any judgments or awards arising out of all such claims.
- c. **Exclusion of Consequential and Related Damages.** IN NO EVENT WILL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY LOST PROFITS, REVENUES OR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, UNDER ANY THEORY OF LIABILITY, AND EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES. THE DISCLAIMER IN THIS SECTION WILL NOT APPLY TO THE EXTENT PROHIBITED BY LAW.

12. TERM AND TERMINATION

- a. **Term of Agreement.** This Agreement commences on the Effective Date and continues until the expiration or termination of all Order Forms.
- b. **Term of Order Forms.** The term of an Order Form is set forth on the Order Form.
- c. **Termination for Breach.** Either party may terminate this Agreement if the other party has materially breached this Agreement and the breach remains uncured 30 days after the date of the non-

breaching party's written notice.

- d. **Refund or Payment upon Termination.** If this Agreement is terminated by Client for Venyooz's breach, then Venyooz will refund to Client any prepaid and unallocated fees.
- e. **Surviving Provisions.** Sections 1, 2.d, 0, 6 (to the extent any fees are due and outstanding upon termination or expiration), 7, 8, 9, 10, 11, 12.d, 12.e, and 13.

13. GENERAL PROVISIONS

- a. **Anti-Corruption.** Client has not received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from a Venyooz employee or agent in connection with this Agreement. If Client learns of any violation of the restriction in this section, it will use reasonable efforts to promptly notify Venyooz's legal department at legal@venyooz.com.
- b. **Relationship of the Parties.** The parties are independent, unrelated entities. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the parties.
- c. **No Third-Party Beneficiaries.** There are no intended third-party beneficiaries to this Agreement.
- d. **Notices.** Except as otherwise specified in this Agreement, all notices related to this Agreement will be in writing and will be effective upon (i) personal delivery, (ii) the second business day after mailing by certified or registered mail or courier service, (iii) the second business day after sending by confirmed facsimile, or (iv), except for notices of termination or an indemnifiable claim ("**Legal Notices**"), the first business day after sending by confirmed email. Notices to Venyooz will be addressed to the attention of "Legal Department." Billing-related notices to Client will be addressed to the relevant billing contact designated by Client, and Legal Notices to Client will be addressed to Client and be clearly identified as Legal Notices. All other notices to Client will be addressed to the relevant Service system administrator designated by Client.
- e. **Waiver.** No failure or delay by either party in exercising any right under this Agreement will constitute a waiver of that right.
- f. **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be modified by the court and interpreted to best accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement will remain in effect.
- g. **Assignment.** Neither party may assign any of its rights or obligations under this Agreement, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld). However, either party may assign this Agreement in its entirety (including all Order Forms), without consent of the other party to an affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Subject to the terms of this section, this Agreement will bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- h. **Governing Law.** This Agreement, and any disputes arising out of or related hereto, will be governed exclusively by the internal laws of the State of California, without regard to its conflicts of laws rules or the United Nations Convention on the International Sale of Goods.
- i. **Venue.** The state and federal courts located in Los Angeles County, California will have exclusive jurisdiction over any dispute relating to this Agreement, and each party consents to the exclusive jurisdiction of those courts, except that either party may seek injunctive or other equitable relief in any court of competent jurisdiction.

- j. **Entire Agreement.** This Agreement, together with any Order Form, is the entire agreement between Venyooz and Client regarding Client's use of Service and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted. However, if there is a conflict or inconsistency among this Subscription Agreement, Order Form or Policy, the conflict or inconsistency will be resolved according to the following order of precedence: Subscription Agreement, Order Form.
- k. **Counterparts.** This Agreement may be executed by facsimile and in counterparts, and all such counterparts will collectively be deemed a single instrument.

The parties have executed this Agreement below to indicate their acceptance of its terms.

Venyooz, Inc.

Sapulpa Public
Schools

BY

BY

PRINT NAME


PRINT NAME

TITLE

TITLE

DATE

DATE


Larry Hoover
Board President
8.18.19

SchoolSpace Order Form

| | |
|------------------------|---|
| CLIENT | Sapulpa Public Schools |
| PROPERTIES | 10 |
| PRIMARY CONTACT | Gideon Seaman, IT Director, (918) 237-5498, gseaman@sapulpaps.org |
| AGREEMENT DUE | 08/14/2019 |
| PAYMENT DUE | 09/15/2019 |

| SERVICE | SUBSCRIPTION TERM | FEE |
|-------------------------|--------------------------|-------------------|
| Remote Setup Assistance | N/A | \$610.00 |
| SchoolSpace Platinum | 08/15/2019 - 08/14/2020 | \$2,393.00 |
| AMOUNT DUE NOW | | \$3,003.00 |

Payment Processing Fees

Payments submitted through or tracked by SchoolSpace are subject to a Processing Fee. Processing Fees for payments submitted to the Client offline by Renters, as well as Insurance Fees collected offline, will be billed quarterly.

CREDIT/DEBIT CARD
\$1.00 + 3.95%

ACH (BANK ACCOUNT)
\$1.00 + 3.95%

OFFLINE
3.95%

Payment for Services

Payment is due, and the pricing indicated above is contingent upon the Agreement and Order Form being received by **08/14/2019**, and payment being received by **09/15/2019**. Please submit the "AMOUNT DUE NOW" and all subsequent payments referenced above to: **Venyooz, 3435 Ocean Park Blvd #107-96, Santa Monica, CA 90405**. Payments may also be made via credit card or wire transfer, subject to additional processing fees; please contact your Venyooz representative or accounts@venyooz.com for payment instructions.

Terms and Conditions

This Order Form is subject to the terms and conditions of the **SchoolSpace Subscription Agreement** entered into between the parties.

Venyooz, Inc.

BY

PRINT NAME

TITLE

DATE

Sapulpa Public
Schools

BY

PRINT NAME

TITLE

DATE


Larry Hoover

Board President

8.18.19



IMPERIAL
VENDING * FOODSERVICE * COFFEE

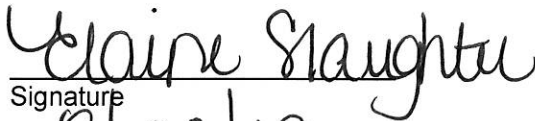
Vending Service Agreement

This Agreement is made this 15th day of September, 2019 by and between Sapulpa Public Schools (the Client), located at 511 E. Lee Avenue, Sapulpa Oklahoma, 74133 and Imperial, LLC, 2020 N. Mingo, Tulsa, OK 74116.

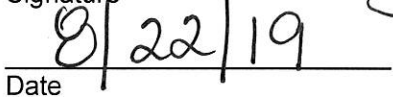
1. The Client agrees to allow Imperial to provide vending machines upon Location's business premises subject to the terms and conditions of this agreement.
2. Imperial shall be responsible for installing and maintaining vending equipment which reasonably meets the Location's needs.
3. Products will be offered at agreed upon prices. Imperial will provide merchandise through its vending machines that is reasonably priced and offered in reasonably sized portions. Any change in the wholesale price may result in a change in the selling price. Vending Prices and Products will be determined by Imperial as agreed upon by Sapulpa Public School District.
4. Imperial agrees to obtain and display all applicable Federal, State and local licenses.
5. Imperial's personnel will at all times be dressed in clean, neat uniforms and will observe all regulations in effect of premises.
6. Either party may terminate this agreement with cause upon sixty (60) days written notice to the other party.
7. This (1) Year Agreement will become effective September 15th, 2019 and will remain in force for this period.
8. Client agrees to notify Imperial of any alteration that will affect any of the areas where services are performed. Alterations may include increased workflow, labor hours, holiday employment or special functions.
9. Should Client feel that Imperial failed to provide proposed service levels; Client will notify Imperial in writing of failure to supply service. Service failures will be limited to equipment or service levels. If within thirty (30) days of the notice of service failure the problem has not been corrected, the Location party may cancel the agreement.
10. Imperial will operate and maintain all vending machines and other equipment in a clean, sanitary condition in accordance with recognized standards for such machines and in accordance with all applicable laws and regulations.
11. Imperial will maintain workers compensation insurance, general liability insurance and vehicle insurance at all times. Certificates available on request.

12. This agreement will be made and construed in accordance with the Laws of the State of Oklahoma.
13. Imperial agrees to comply with the provisions of Title 70 O.S. 6-101.48 and Title 58 O.S. 589 and provide a signed affidavit of its compliance to Sapulpa Public schools on an annual basis on or before August 1st of each year. "Fundraiser" machines will fall under the exemption guidelines.
14. For the purpose of this Agreement, an *underperforming machine* shall be defined as a machine which has gross sales of less than \$2,000.00 per year (July 1 through June 30).
15. The parties agree to negotiate the removal or transfer of underperforming machines prior to the removal or transfer of the machine(s). Imperial agrees not to remove or relocate a machine without the written (letter or email) consent of the Client.
16. In teachers' lounges, schools, sites or areas (locations) where no school services are provided during the months of June and July, Imperial may remove the products from machines at those locations. At locations where school services are offered during the months of June, July or year-round, Imperial agrees to maintain full service of all machines at those locations.
17. The Parties mutually agree to add additional vending machines without requiring an amendment to the Agreement.
18. All "Fundraiser" machine timers shall be set on/off during times mutually agreed upon by both Parties.

Imperial, LLC.
Elaine Slaughter
Customer Engagement

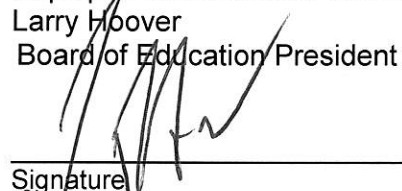


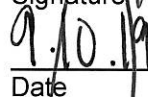
Signature



Date

Sapulpa Public Schools District
Larry Hoover
Board of Education President


Signature



Date

Pricing 2019 School Year

Healthy Set – Student Access:

- Chips \$ 1.25
- Beef Jerky \$ 2.50
- Cereal Bars \$ 1.25
- Pastry \$ 1.50

Standard Set – Teacher Lounge:

- Chips \$ 1.25
- Candy \$ 1.35
- Large Candy \$ 1.65
- Pastry \$ 1.65

Fundraiser Set (Upon Approval) – Student and Teacher Access:

- Chips \$ 1.25
- Beef Jerky \$ 2.50
- Candy \$ 1.50
- Large Candy \$ 1.75
- Pastry \$ 1.75

Commission 2019

- 17%

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Girls' Soccer For School Year(s) 2020-2021
(One Activity Per Application Form)

Check one High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools
Address 3 S. Mission
City Sapulpa ZIP 74066
Supt. Rob Armstrong
Prin. Seth Shibley
A.D. Michael Rose

B. Lone Star
Address 2945 S. Hickory
City Sapulpa ZIP 74066
Supt. Tracie Hale
Prin. Dust Krugel
A.D. Justin Whitehouse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP Sapulpa (Girls Soccer) Chieftains
6. DISTANCE BETWEEN SCHOOLS 2.8 miles. School(s) Mascot, if applicable

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor L. Arundell School Sapulpa
Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Fast pitch softball For School Year(s) 2020-2021
(One Activity Per Application Form)

Check one High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools

Address 3 S. Mission

City Sapulpa ZIP 74066

Supt. Rob Armstrong

Prin. Seth Shibley

A.D. Michael Rose

B. Lone Star

Address 2945 S. Hickory

City Sapulpa ZIP 74066

Supt. Tracie Hale

Prin. Dustin Kragel

A.D. Justin Whitehouse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP Softball (Sapulpa) Chieftains
School(s) Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 2.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Rosemary Hill School Sapulpa

Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Slow Pitch Softball For School Year(s) 2020-2021
(One Activity Per Application Form)

Check one High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools

Address 3 S. Mission

City Sapulpa ZIP 74066

Supt. Rob Armstrong

Prin. Seth Shibley

A.D. Michael Rose

B. Lone Star

Address 2945 S. Hickory

City Sapulpa ZIP 74066

Supt. Tracie Hale

Prin. Dustin Kragel

A.D. Justin Whitehouse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP Slow Pitch Softball (Sapulpa) Chieftains
School(s) Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 2.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor R. Hill School Sapulpa

Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- Administrative Responsibility
- Liability and Insurance
- Uniforms (colors, cost, identifying names, etc.)
- Financial Arrangements
- Operating Procedures
- Facilities
- Practice Sites and Schedules
- Staffing
- Evaluation of Staff
- Supervision at Contests, home and away
- Transportation
- Contracting Game Officials
- Cheerleaders/Pep Squads
- OSSAA Eligibility Reports
- Periodic In-School Eligibility Checks
- Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Volleyball For School Year(s) 2020-2021
(One Activity Per Application Form)

Check one High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools

Address 3 S. Mission

City Sapulpa ZIP 74066

Supt. Rob Armstrong

Prin. Seth Shibley

A.D. Michael Rose

B. Lone Star

Address 2945 S. Hickory

City Sapulpa ZIP 74066

Supt. Tracie Hale

Prin. Dusty Kragel

A.D. Justin Whitehouse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM OR GROUP Volleyball (Sapulpa) Chieftains
School(s) Muscot, if applicable

6. DISTANCE BETWEEN SCHOOLS 2.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Coley Harp School Sapulpa

Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Football For School Year(s) 2020-2021
(One Activity Per Application Form)
- Check one High School Junior High
2. SCHOOLS MAKING APPLICATION (List host school under A.)
- | | |
|--------------------------------------|--------------------------------------|
| A. <u>Sapulpa Public Schools</u> | B. <u>Lone Star</u> |
| Address <u>3 S. Mission</u> | Address <u>2945 S. Hickory</u> |
| City <u>Sapulpa</u> ZIP <u>74066</u> | City <u>Sapulpa</u> ZIP <u>74066</u> |
| Supt. <u>Rob Armstrong</u> | Supt. <u>Tracie Hale</u> |
| Prin. <u>Seth Shibley</u> | Prin. <u>Dustin Kragel</u> |
| A.D. <u>Michael Rose</u> | A.D. <u>Justin Whitehouse</u> |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
- Name Michael Rose Work Phone 918-224-6826
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP Football (Sapulpa) Chieftains
6. DISTANCE BETWEEN SCHOOLS 2.8 miles. School(s) Sapulpa Mascot, if applicable Chieftains
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor Robert Borgstadt School Sapulpa
- Assistant _____ School _____
8. SITE OF CONTEST Sapulpa Public Schools
9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)
- School A ADM (9-12) _____
- School B ADM (9-12) _____
10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
- Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - b. Administrative Responsibility
 - c. Liability and Insurance
 - d. Uniforms (colors, cost, identifying names, etc.)
 - e. Financial Arrangements
 - f. Operating Procedures
 - g. Facilities
 - h. Practice Sites and Schedules
 - i. Staffing
 - j. Evaluation of Staff
 - k. Supervision at Contests, home and away
 - l. Transportation
 - m. Contracting Game Officials
 - n. Cheerleaders/Pep Squads
 - o. OSSAA Eligibility Reports
 - p. Periodic In-School Eligibility Checks
 - q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Wrestling For School Year(s) 2020-2021
(One Activity Per Application Form)
- Check one High School Junior High
2. SCHOOLS MAKING APPLICATION (List host school under A.)
- | | |
|--------------------------------------|--------------------------------------|
| A. <u>Sapulpa Public Schools</u> | B. <u>Lone Star</u> |
| Address <u>3 S. Mission</u> | Address <u>2945 S. Hickory</u> |
| City <u>Sapulpa</u> ZIP <u>74066</u> | City <u>Sapulpa</u> ZIP <u>74066</u> |
| Supt. <u>Rob Armstrong</u> | Supt. <u>Tracie Hale</u> |
| Prin. <u>Seth Shibley</u> | Prin. <u>Dustin Kragel</u> |
| A.D. <u>Michael Rose</u> | A.D. <u>Justin Whitehouse</u> |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
- Name Michael Rose Work Phone 918-224-6826
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP Wrestling (Sapulpa) Chieftains
6. DISTANCE BETWEEN SCHOOLS 2.8 miles. School(s) Mascot, if applicable
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor Kyle Blevins School Sapulpa
- Assistant _____ School _____
8. SITE OF CONTEST Sapulpa Public Schools
9. **SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)**
- School A ADM (9-12) _____
- School B ADM (9-12) _____
10. **ADDITIONAL AGREEMENTS BETWEEN SCHOOLS**
Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - Administrative Responsibility
 - Liability and Insurance
 - Uniforms (colors, cost, identifying names, etc.)
 - Financial Arrangements
 - Operating Procedures
 - Facilities
 - Practice Sites and Schedules
 - Staffing
 - Evaluation of Staff
 - Supervision at Contests, home and away
 - Transportation
 - Contracting Game Officials
 - Cheerleaders/Pep Squads
 - OSSAA Eligibility Reports
 - Periodic In-School Eligibility Checks
 - Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Golf (B:G) For School Year(s) 2020-2021
(One Activity Per Application Form)

Check one High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Sapulpa Public Schools
Address 3 S. Mission
City Sapulpa ZIP 74066
Supt. Rob Armstrong
Prin. Seth Shibley
A.D. Michael Rose

B. Lone Star
Address 2945 S. Hickory
City Sapulpa ZIP 74066
Supt. Tracie Hale
Prin. Dusty Kragel
A.D. Justin Whitehouse

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP Golf (B:G) (Sapulpa) Chieftains
School(s) Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 2.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Andy Tuttle School Sapulpa
Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Baseball For School Year(s) 2020-2021
(One Activity Per Application Form)
- Check one High School Junior High
2. SCHOOLS MAKING APPLICATION (List host school under A.)
- | | |
|--------------------------------------|--------------------------------------|
| A. <u>Sapulpa Public Schools</u> | B. <u>Lone Star</u> |
| Address <u>3 S. Mission</u> | Address <u>2945 S. Hickory</u> |
| City <u>Sapulpa</u> ZIP <u>74066</u> | City <u>Sapulpa</u> ZIP <u>74066</u> |
| Supt. <u>Rob Armstrong</u> | Supt. <u>Tracie Hale</u> |
| Prin. <u>Seth Shibley</u> | Prin. <u>Dusty Kragel</u> |
| A.D. <u>Michael Rose</u> | A.D. <u>Justin Whitehouse</u> |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
- Name Michael Rose Work Phone 918-224-6826
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP Baseball (Sapulpa) Chieftains
School(s) Mascot, if applicable
6. DISTANCE BETWEEN SCHOOLS 2.8 miles.
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor Steve Irvine School Sapulpa
- Assistant _____ School _____
8. SITE OF CONTEST Sapulpa Public Schools
9. **SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)**
- School A ADM (9-12) _____
- School B ADM (9-12) _____
10. **ADDITIONAL AGREEMENTS BETWEEN SCHOOLS**
Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - Administrative Responsibility
 - Liability and Insurance
 - Uniforms (colors, cost, identifying names, etc.)
 - Financial Arrangements
 - Operating Procedures
 - Facilities
 - Practice Sites and Schedules
 - Staffing
 - Evaluation of Staff
 - Supervision at Contests, home and away
 - Transportation
 - Contracting Game Officials
 - Cheerleaders/Pep Squads
 - OSSAA Eligibility Reports
 - Periodic In-School Eligibility Checks
 - Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Soccer (Boys) For School Year(s) 2020-2021
(One Activity Per Application Form)
- Check one High School Junior High
2. SCHOOLS MAKING APPLICATION (List host school under A.)
- | | |
|--------------------------------------|--------------------------------------|
| A. <u>Sapulpa Public Schools</u> | B. <u>Lone Star</u> |
| Address <u>3 S. Mission</u> | Address <u>2945 S. Hickory</u> |
| City <u>Sapulpa</u> ZIP <u>74066</u> | City <u>Sapulpa</u> ZIP <u>74066</u> |
| Supt. <u>Rob Armstrong</u> | Supt. <u>Tracie Hale</u> |
| Prin. <u>Seth Shibley</u> | Prin. <u>Dustin Kragel</u> |
| A.D. <u>Michael Rose</u> | A.D. <u>Justin Whitehouse</u> |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
- Name Michael Rose Work Phone 918-224-6826
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP Boys Soccer (Sapulpa) Chieftains
School(s) Mascot, if applicable
6. DISTANCE BETWEEN SCHOOLS 2.8 miles.
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor Kip Shubert School Sapulpa
- Assistant _____ School _____
8. SITE OF CONTEST Sapulpa Public Schools
9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)
- School A ADM (9-12) _____
- School B ADM (9-12) _____
10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
- Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - b. Administrative Responsibility
 - c. Liability and Insurance
 - d. Uniforms (colors, cost, identifying names, etc.)
 - e. Financial Arrangements
 - f. Operating Procedures
 - g. Facilities
 - h. Practice Sites and Schedules
 - i. Staffing
 - j. Evaluation of Staff
 - k. Supervision at Contests, home and away
 - l. Transportation
 - m. Contracting Game Officials
 - n. Cheerleaders/Pep Squads
 - o. OSSAA Eligibility Reports
 - p. Periodic In-School Eligibility Checks
 - q. Procedures for Awarding Athletic Letters

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Tennis (B:G) For School Year(s) 2020-2021
(One Activity Per Application Form)
- Check one High School Junior High
2. SCHOOLS MAKING APPLICATION (List host school under A.)
- | | |
|--------------------------------------|--------------------------------------|
| A. <u>Sapulpa Public Schools</u> | B. <u>Lone Star</u> |
| Address <u>3 S. Mission</u> | Address <u>2945 S. Hickory</u> |
| City <u>Sapulpa</u> ZIP <u>74066</u> | City <u>Sapulpa</u> ZIP <u>74066</u> |
| Supt. <u>Rob Armstrong</u> | Supt. <u>Tracie Hale</u> |
| Prin. <u>Seth Shibley</u> | Prin. <u>Dush Kregel</u> |
| A.D. <u>Michael Rose</u> | A.D. <u>Justin Whitehouse</u> |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
- Name Michael Rose Work Phone 918-224-6826
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP Tennis (B:G) (Sapulpa) Chieftains
6. DISTANCE BETWEEN SCHOOLS 2.8 miles. School(s) Sapulpa Mascot, if applicable Chieftains
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor Karma Ludlow Sanders School Sapulpa
- Assistant _____ School _____
8. SITE OF CONTEST Sapulpa Public Schools
9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)
- School A ADM (9-12) _____
- School B ADM (9-12) _____
10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
- Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - Administrative Responsibility
 - Liability and Insurance
 - Uniforms (colors, cost, identifying names, etc.)
 - Financial Arrangements
 - Operating Procedures
 - Facilities
 - Practice Sites and Schedules
 - Staffing
 - Evaluation of Staff
 - Supervision at Contests, home and away
 - Transportation
 - Contracting Game Officials
 - Cheerleaders/Pep Squads
 - OSSAA Eligibility Reports
 - Periodic In-School Eligibility Checks
 - Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Saginaw (Host) Location _____
 Date _____
 School B Lone Star Location _____
 Date _____

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program.

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: 8-4-20
 SCHOOL B Lone Star SCHOOL A
 Bd. Pres. Jimmie B Pittkin - Lone Star Bd. Pres. _____
 Supt. James Hale - Lone Star Supt. _____
 Prin. Juste Whitaker - Lone Star Prin. _____

Programs

- Fast pitch softball
- Volleyball
- Football
- Wrestling
- Golf (Boys' & girls)
- Baseball
- Soccer (Boys' & girls)
- Tennis (Boys' & girls)

APPLICATION FOR EXEMPTION

In accordance with policy 802 of the Sapulpa School District, only those student achievement programs, parent-teacher associations, and organizations sanctioned in accordance with this policy will be exempt from the statutory controls over school activity funds found in the Oklahoma School Code, Okla. Stat. tit. 70, para 5-129.

- 1. A: Name of organization: Freedom Elementary Teachers & Parents of Sapulpa
- B: Purpose of Organization: Support Teachers, Staff, Students, & Parents
- C: Goals of Organization: To bring teachers, parents, & students together to support the education of students
- D: Structure of Organization: President, Vice President, Treasurer, Secretary, & Members
- E: Membership Requirements: Monthly Meetings - NO Dues Required

2. Please give a detailed statement of how the School District and/or its students will benefit if this organization is sanctioned.

The Sapulpa School District and its students will benefit from direct support to our classrooms (state testing supplies, snacks, celebrations) as well as county wide cooperation (CAST dives).

3. Have any financial or performance audits been performed on this organization by an independent accounting firm? Yes / No If yes, what was the date of the last audit? _____

4. This organization certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation or organization on the basis of race, gender, age, religion, national origin, or disability. Yes

5. This organization certifies that it has received a copy of Board Policy 802, "Guidelines for the Sanctioning of Student Achievement Programs and Parent-Teacher Associations and Organizations".

ORGANIZATION SIGNATURES

Brittany DeManno (918) 770-3900
 President or Chairperson Pho Hm Wk

Julia O. Conner (918) 728-4407
 Treasurer Pho Hm Wk

BOARD OF EDUCATION

President

Superintendent

DISTANCE LEARNING 2020-2021

 Sapulpa Public Schools

Purpose Statement

The purpose of this guide is to provide answers and expectations during our time of distance learning for school staff, parents, and students.

These are the core principles Sapulpa Public Schools will observe during distance learning.

We will:

- emphasize relationships in the distance learning environment;
- make local decisions to honor local needs;
- support all populations of students;
- closely mirror a student's in-person academic schedule;
- use curriculum, resources and platforms that are implemented in the traditional classroom setting; and
- utilize blended instructional methods.

During the entire school year, distance learning could impact an individual student, a groups of students, a classroom, a school site, or the entire district.

Flexibility is the key to success during distance learning. Teachers, administrators, support staff, and other certified staff may need to complete other duties as assigned throughout the district. Remember, we are all Chieftain Strong!

Unlike the spring of 2020, distance learning will look different during this school year. Attendance and grades will be taken. Student grades will be impacted negatively or positively as outlined in this plan.

Roles and Responsibilities for Teachers

- **Use platforms and learning management systems to stay connected.**
 - PreK-2nd grade will be using Seesaw as their learning platform.
 - Grades 3-12 will be using O@sis as their learning management system.
 - Google Meets will be the platform used to conduct live meetings with students and/or parents.
 - Other platforms may include iStation, Read180, System44, or Imagine Math.
- **Communicate often, clearly, and consistently with students and parents.**
 - Communication can be through School Messenger, Google Meets, email, phone call, Seesaw, or O@sis. If contact cannot be made via one of these methods, teachers will notify principals for further options.
 - If students are not actively participating in instruction, teachers will communicate directly with students and/or parents.
 - Email or other forms of communication received before 4:00 p.m. need to be returned no later than the end of the next school day.
 - More specific communication is outlined below in the grade level expectations.
- **Interact with students daily and maintain daily office hours.**
 - When it comes to student engagement and learning, relationships online matter.
 - Each teacher will follow the appropriate schedule below.
 - During distance learning, teachers will report to their school site during contracted hours.
- **Create opportunities for differentiation.**
 - Just as you differentiate for learners in the classroom, you can create multiple learning pathways in online spaces.
 - Supplement instruction by providing intervention with platforms like iStation and Imagine Math.
- **Recognize the importance of student support.**
 - Student support in online spaces looks different than in a physical school building.
 - Make sure students are "showing up" and engaging in the learning process.
 - Design concise, organized plans for your students with clear deadlines and explanations of coursework.
 - It's important to know what kind of online learning work is possible for students to do while away from school and to develop fair and reasonable accommodations for those students who may not be able to complete all work online.
- **Connect with colleagues and share strategies that work.**
 - Stay connected to your colleagues and support each other.
 - Teachers will attend weekly PLC meetings.
- **Align instruction and assessments to Oklahoma Academic Standards (OAS).**
 - All core and elective/specials subjects must align all their instruction, assignments, and assessments to the Oklahoma Academic Standards.
- **Use the expectations specific to your grade level as outlined in this plan.**
 - Expectations need to be consistent from the beginning of the year, regardless if we are in a traditional or distance learning setting.

Roles and Responsibilities for Other Staff

Principals' Roles and Responsibilities

- Provide contact logs for teachers to document communication with parents.
- Communicate in a variety of ways to parents and/or students weekly.
- Make arrangements with student/parent to pick up or drop off any paper instructional materials that are needed on a case-by-case basis.
- Communicate with and support teachers and other staff on a weekly basis.
- Communicate with students and/or parents who are not actively participating in instruction.

Counselors'/Deans' Roles and Responsibilities

- Provide guidance and support to aid in monitoring and supporting student well-being.
- Use a variety of communication methods to conduct any necessary advisory check-ins with students.
- Serve as liaison for communication with students/families in crisis.
- Elementary: Develop lessons in a variety of ways to meet the social-emotional needs of students.
- Secondary: Make academic advisement or wellness checks and complete requirements for ICAP in grades 9-10.
- Support students on a Section 504.

Teacher Assistants' and Paraprofessionals' Roles and Responsibilities

- Communicate regularly with classroom teachers to identify ways you can support students and contribute during distance learning.
- Monitor student learning and provide feedback to students, as requested by the teachers you support.
- Be a monitor on Google Meets as needed for teachers as assigned by a principal or the district.

Roles and Responsibilities for Students

- Establish daily routines for engaging in learning experiences.
- Identify a comfortable, quiet space where you can work effectively and successfully.
- Check online platforms and learning management systems daily for instruction, assignments, and/or feedback from teachers, counselors, and/or principals.
- Complete assignments with integrity and honesty while doing your best work.
- Meet timelines, commitments, and due dates.
- Participate during online class time in Google Meets.
- Communicate with teachers and/or counselors when a need arises.
- Students will be trained at the beginning of the school year on how to use the various platforms with their device.

Roles and Responsibilities for Parents

- **Establish routines and expectations.**
 - Since your child is used to having a set routine at school, you can help your child at home by following the schedules that are provided.
- **Define a physical space that encourages optimal learning.**
 - Give students a dedicated workspace to help them stay focused and organized.
 - This space should also be where parents are able to monitor their child's learning.
- **Monitor communications from your child's teachers and respond as needed.**
 - Teachers will communicate regularly with parents.
 - Monitor your child while on a Google Meet. Make sure your student is dressed appropriately with minimum distractions in the background.
 - If you need additional assistance, contact your child's teacher.
 - Please make sure your contact information is accurate in PowerSchool. Contact your school site to update your information.
- **Take an active role in helping your child process and own their learning.**
 - Engage your child in social interactions during the day by asking about their school work.
- **Encourage physical activity and exercises.**
 - It is recommended that your child take off-screen breaks each hour, as well as participate in physical activity.
- **If you have any concerns about your child, reach out to us!**
 - Because of this uncertain time, we recognize that your child and you may be navigating a range of emotions. Please reach out to your child's teacher, counselor, or principal for help if needed.

Google Meet Guidelines and Expectations

- **General Guidelines**

- When you enter the Meet, mute yourself and turn off your camera until you are situated.
- Do not unmute your microphone until you are ready to talk.
- Look into the camera when you are talking.
- Be on time for the meeting.
- Make sure you are in a quiet location.
- Do not take pictures or videos of the Google Meet and resend through any social media or other electronic means. This is a violation of FERPA laws.

- **Teacher Expectations**

- Google Meet: 1:1 Live Video Conferencing with a student is NOT allowed within the SPS Social Media Policy. ALWAYS include two adults and/or two students for liability. Schedule and utilize a Chaperone, Administrator, or another teacher for any 1:1 Google Meet conferences and/or virtual office hours.
- Google Meet recording feature can now be used when holding video conferences as well as for any student engagement learning opportunities. These recordings and/or screenshots are not to be shared publicly such as on a social media platform.
- Be mindful of your background environment and what tabs you have open on your computer when creating a screenshot or sharing images from your desktop.
- We are always professional, so be mindful of the attire you are wearing when presenting via any virtual platforms. Employee dress code still applies.

- **Student Expectations**

- Wait for the teacher to call on you to unmute yourself. Only one student should talk/contribute at a time.
- When you have a question, type in the chatbox or raise your hand. Wait for your teacher to call on you.
- When you have something to contribute to what is being said, but it is not your turn, use the chatbox.
- Pay attention to your teacher or other students who are speaking.
- When the Google Meet has ended, hang up or end the Meet.
- Students should follow school dress code.
- Be mindful that the background environment is school appropriate.

- **Parent Expectations**

- Supervise students during their Google Meet.
- Ensure your child is following student expectations.
- Provide a quiet space for your child to attend the Meet.
- Please help ensure that everyone who is visible in a Google Meet is dressed appropriately.

Expectations – PreK, K, 1st, 2nd Grades

- Weekly lessons will be posted in Seesaw by 8:15 on Monday mornings.
- While we strongly encourage students to turn in work daily, students will be required to submit work in Seesaw that week no later than Sunday at midnight.
- Teachers will provide feedback in a variety of ways by Friday of the following week or sooner.
- All four core subjects will be taught: English Language Arts/Reading, Math, Science, and Social Studies.
- Specials will be provided on a weekly basis: Art, Library, Music, and P.E.
- Teachers will provide instruction and communicate through Google Meets to support students socially and academically.
 - The length of time for the Google Meets will be based on students' needs.
- Teachers will add school staff (e.g., principal, special education teacher, counselor, etc.) to their Seesaw classrooms as appropriate.
- According to Sapulpa Public School's Return to Learn Plan regarding extracurricular activities:
 - During Yellow Level: participation in activities will occur as normal with precautions.
 - During Orange Level 1: no activities permitted unless social distancing can occur.
 - During Orange Level 2: no activities will be permitted.

Specials, Special Education, Gifted & Talented, Title I, Indian Education, and EL

- Specials teachers will post a minimum of two videos per week per grade level.
- Specials, Special Education, Gifted & Talented, Title I, Indian Education, and/or EL Tutors will attend as many Google Meets with classroom teachers as possible. Regular education teachers should invite the SPED, GT, Title I, Indian Education and EL teachers to those meetings.
- SPED, GT, Title I, Indian Education and EL teachers will collaborate and communicate with the regular education teacher regarding individual student needs.
- Title I teachers, Indian Education tutors, and EL tutors will continue to serve their students through small group intervention Google Meets.

Daily Schedule – PreK, K, 1st, 2nd Grades

- Teachers will provide parents with a detailed schedule based on the content areas and times below.
- **Students are not expected to be online all day for instruction.**
- Instruction can be provided in a variety of ways through: live Google Meets, recorded video, independent work, activities, iStation, or other avenues.
- Distance learning will focus on grade level content, academic gaps, and/or enrichment while adhering to Oklahoma Academic Standards.

| Subject | Types of Engagement | Time | Mode of Delivery |
|---|---|--|--|
| English Language Arts | <ul style="list-style-type: none"> • Direct Instruction • Guided Reading/ Small Groups • Vocabulary and Word Work • Writing • Read Aloud • Independent Work | 90 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Math | <ul style="list-style-type: none"> • Direct Instruction • Calendar • Guided Practice/ Small Groups • Independent Work | 45-60 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Science | <ul style="list-style-type: none"> • Guided Inquiry • Small Groups • Independent Work | 15-20 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Social Studies* | <ul style="list-style-type: none"> • Direct Instruction • Guided Practice/ Small Groups • Independent Work | 15-20 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| *Can be embedded in other subjects | | | |
| Specials (rotated each day among Art, Music, PE, and Library) | <ul style="list-style-type: none"> • Direct Instruction • Independent Practice | 30 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Special Education, Speech therapy, OT, PT, EL, Gifted/Talented, Indian Education, or Title I services | <ul style="list-style-type: none"> • Direct Instruction • Guided Practice/ Small Groups • Independent Work | Based on Special Education IEP, Title I APP, or other requirements | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Plan Time | <ul style="list-style-type: none"> • Communication with parents, students, and other staff members • Lesson plans, grading, etc. | 240 minutes per week | |
| Office Hours | <ul style="list-style-type: none"> • Additional time needed to work with students who need assistance | Based on student need | <ul style="list-style-type: none"> • Phone call • Google Meet • Email |
| Lunch, Snacks, Recess, Brain Breaks | <ul style="list-style-type: none"> • Remember, lunch, snacks, recess and brain breaks need to be taken periodically throughout the day | 60-90 minutes per day | |

Expectations – 3rd, 4th, 5th Grades

- Post weekly agenda and whole group video instruction in O@sis by 8:15 Monday morning.
- Use O@sis landing page to post announcements/messages to families weekly.
- While we encourage students to turn in work daily, students will be required to submit work in O@sis that week no later than Sunday at midnight.
- Teachers will post a minimum of two grades per week per subject in PowerSchool by 4:15 p.m. each Thursday.
- Schedule Google Meets for small group instruction and use other platforms to video whole group instruction.
- According to Sapulpa Public School's Return to Learn Plan regarding extracurricular activities:
 - During Yellow Level: participation in activities will occur as normal with precautions.
 - During Orange Level 1: no activities permitted unless social distancing can occur.
 - During Orange Level 2: no activities will be permitted.

Specials, Special Education, Gifted & Talented, Title I, Indian Education, and EL

- Specials teachers will post a minimum of two videos per week per grade level.
- Specials, Special Education, Gifted & Talented, Title I, Indian Education, and/or EL Tutors will attend as many Google Meets with classroom teachers as possible. Regular education teachers should to invite the SPED, GT, Title I, Indian Education and EL teachers to those meetings.
- SPED, GT, Title I, Indian Education and EL teachers will collaborate and communicate with the regular education teacher regarding individual student needs.
- Title I teachers, Indian Education tutors, and EL tutors will continue to serve their students through small group intervention Google Meets.

Daily Schedule – 3rd, 4th, 5th Grades

- Teachers will provide parents with a detailed schedule based on the content areas and times below.
- **Students are not expected to be online all day for instruction.**
- Instruction can be provided in a variety of ways through: live Google Meets, recorded video, independent work, activities, iStation, or other avenues.
- Distance learning will focus on grade level content, academic gaps, and/or enrichment while adhering to Oklahoma Academic Standards.

| Subject | Types of Engagement | Time | Mode of Delivery |
|--|--|--|--|
| English Language Arts | <ul style="list-style-type: none"> • Direct Instruction • Guided Reading/ Small Groups • Vocabulary and Word Work • Grammar/Writing • Independent Reading • Read Aloud • Independent Work | 90 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Math | <ul style="list-style-type: none"> • Direct Instruction • Guided Practice/ Small Groups • Independent Work | 45-60 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Science | <ul style="list-style-type: none"> • Guided Inquiry • Small Groups • Independent Work | 30-45 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Social Studies* *Can be embedded in other subjects | <ul style="list-style-type: none"> • Direct Instruction • Guided Practice/ Small Groups • Independent Work | 30-45 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Specials (rotated each day among Art, Music, PE, and Library) | <ul style="list-style-type: none"> • Direct Instruction • Independent Practice | 30 minutes per day | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Special Education, Speech therapy, OT, PT, EL, Gifted/ Talented, Indian Education, or Title I services | <ul style="list-style-type: none"> • Direct Instruction • Guided Practice/ Small Groups • Independent Work | Based on Special Education IEP, Title I APP, or other requirements | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Plan Time | <ul style="list-style-type: none"> • Communication with parents, students, and other staff members • Lesson plans, grading, etc. | 240 minutes per week | |
| Office Hours | <ul style="list-style-type: none"> • Additional time needed to work with students who need assistance | Based on student need | <ul style="list-style-type: none"> • Phone call • Google Meet • Email |
| Lunch, Snacks, Recess, Brain Breaks | <ul style="list-style-type: none"> • Remember, lunch, snacks, recess and brain breaks need to be scheduled periodically throughout the day | 60-90 minutes per day | |

Expectations – 6th, 7th Grades

- Assignments will be posted in O@sis weekly on Monday by 8:00 a.m. Instructional videos will be available through O@sis, to model and provide assistance each week.
- While we encourage students to turn in work daily, students will be required to submit work in O@sis that week no later than Sunday at midnight.
- Teachers will post a minimum of two grades per week per subject in PowerSchool by 3:45 p.m. each Thursday.
- Students' work will be graded by turning in assignments in O@sis. There may be unique circumstances associated with some students that will need to be addressed on an individual basis. Administrators, in partnership with the teacher, will manage those challenges as they are presented.
- If your student participates in the Special Education program their Special Education teacher will contact you to make arrangements for support and services.
- According to Sapulpa Public School's Return to Learn Plan regarding extracurricular activities:
 - During Yellow Level: participation in activities will occur as normal with precautions.
 - During Orange Level 1: no activities permitted unless social distancing can occur.
 - During Orange Level 2: no activities will be permitted.

Daily Schedule – 6th, 7th Grades

- Students will follow their regular daily schedule.
- **Students are not expected to be online all day for instruction.**
- Instruction can be provided in a variety of ways through: live Google Meets, recorded video, independent work, activities, iStation, or other avenues.
- Distance learning will focus on grade level content, academic gaps, and/or enrichment while adhering to Oklahoma Academic Standards.

| Hourly Schedule | Types of Engagement | Time | Mode of Delivery |
|----------------------|--|------------------------|--|
| Advisory | <ul style="list-style-type: none"> • Social/Emotional Learning or Intervention | 8:15-8:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 1 st hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 9:00-9:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 2 nd hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 10:00-10:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 3 rd hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 11:00-11:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Lunch | | 11:45 a.m. -12:15 p.m. | |
| 4 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 12:15-1:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 5 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 1:15-2:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 6 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 2:15-3:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Plan Time | <ul style="list-style-type: none"> • Communication with parents, students, and other staff members • Lesson plans, grading, etc. | 240 minutes per week | |
| Office Hours | <ul style="list-style-type: none"> • Additional time needed to work with students who need assistance | Based on student need | <ul style="list-style-type: none"> • Phone call • Google Meet • Email |

Expectations – 8th through 12th Grades

- Assignments will be posted weekly in O@sis by Mondays at 8:00 a.m.
- Agendas will need to be updated in O@sis to reflect daily expectations necessary to be successful in the distance learning environment.
- Assignment feedback and grading will be based on current classroom grading procedures. Grades will be entered into Powerschool by 3:45 p.m. on Thursdays.
- Academic expectations will continue with at least two graded/recorded assignments per week in each class in which students may achieve points.
- Students' work will be graded by turning in assignments in O@sis. There may be unique circumstances associated with some students that will need to be addressed on an individual basis. Administrators in partnership with the teacher will manage those challenges as they are presented.
- Teachers are encouraged to create instructional videos and share with students on O@sis. Videos cannot replace all student engaged learning opportunities.
- Students will be awarded credit based on Sapulpa Public School's Board Policy 221: High School Graduation Requirements.
- According to Sapulpa Public School's Return to Learn Plan regarding extracurricular activities:
 - During Yellow Level: participation in activities will occur as normal with precautions.
 - During Orange Level 1: no activities permitted unless social distancing can occur.
 - During Orange Level 2: no activities will be permitted.

Daily Schedule – 8th through 12th Grades

- Students will follow their regular daily schedule.
- **Students are not expected to be online all day for instruction.**
- Instruction can be provided in a variety of ways through: live Google Meets, recorded video, independent work, activities, or other avenues.
- Distance learning will focus on grade level content, academic gaps, and/or enrichment while adhering to Oklahoma Academic Standards.

| Hourly Schedule | Types of Engagement | Time | Mode of Delivery |
|----------------------|--|------------------------|--|
| 1 st hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 8:00-8:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 2 nd hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 9:00-9:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 3 rd hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 10:00-10:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 4 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 11:00-11:45 a.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Lunch | | 11:45 a.m. -12:15 p.m. | |
| 5 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 12:15-1:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 6 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 1:15-2:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| 7 th hour | <ul style="list-style-type: none"> • Direct Instruction • Small Groups • Independent Work | 2:15-3:00 p.m. | <ul style="list-style-type: none"> • Teacher Led (via Google Meets) • Recorded Video • Independent Student Practice |
| Plan Time | <ul style="list-style-type: none"> • Communication with parents, students, and other staff members • Lesson plans, grading, etc. | 240 minutes per week | |
| Office Hours | <ul style="list-style-type: none"> • Additional time needed to work with students who need assistance | Based on student need | <ul style="list-style-type: none"> • Phone call • Google Meet • Email |

Paper Packets

- It is the expectation that all work is to be completed virtually and will be submitted online via O@sis or Seesaw.
- Printed material will only be provided on a case by case/individual basis.
- Principals will make arrangements with the student and/or parents to pick up and return materials.
- Principals will contact the teachers as soon as an individual in need of paper materials is identified and allow teachers a minimum of 48 hours to prepare paper assignments and learning materials.
- Any student completing paper packets must return the completed packet by the next packet pickup date. A designated dropbox will be available in the front office.
- If the student does not return physical copies by the deadline set by the teacher, he or she will have the right to proceed with their own late work policy.

Equitable Services

- All students will be assigned a device that will be taken home during distance learning.
- If a student does not have internet access, parents can go to the Sapulpa Public Schools website and apply to receive a hotspot.
- Materials and supplies needed at home will be provided for students to use at home during distance learning.

Attendance

According to Sapulpa Public School's Attendance Policy 540.2

A student will not be considered absent from school if:

- They are not physically present at school but are completing work in a distance learning program or virtual online programs (i.e, O@sis, SeeSaw, Acellus, or Edgenuity) approved by the school district and are meeting the following attendance requirements:
 - The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in a virtual or distance learning format. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communications or meetings with school personnel via teleconference, videoconference, email, text, or phone,
 - The student is on pace for on-time completion of the course as required by the school district,
 - The student has completed instructional activities within the time that services were provided in a virtual or distance learning format during the academic year.

Device Repairs

- If your child's device is not working properly:
 - Access chromebook troubleshooting instructions here or
 - Contact the Tech Help Desk at 918-216-5000.

Technical Support

- Please contact the Tech Help Desk at 918-216-5000 if you need help with the following:
 - Logging onto the chromebook,
 - Usernames and passwords, or
 - Troubleshooting with iStation, O@sis, Seesaw, or Imagine Math.

Breakfast and Lunch

- During distance learning, USDA requires that each parent go to the school site where their student(s) are enrolled to request a meal.
 - That means if a family has children in two schools, the family must go to both schools to pick up meals.
- Meals will be free only for students who have approved meal applications on file and are enrolled in Sapulpa Public Schools.
- Meals will be at a reduced price for the students who are approved for reduced
- Meals will be full price for students who have not turned in an application or who do not meet the criteria for a free or reduced lunch.
- Currently, there is no extension from the Federal Government to continue providing meals like in the spring.



SAPULPA PUBLIC SCHOOLS

Office of the Superintendent
511 E Lee
Sapulpa, OK 74066-4633
918-224-3400 Ext. 1101
rarmstrong@sapulpaps.org

Superintendent Designee Letter

During the August Sapulpa Board Meeting, the board vote to approve the Superintendent, Rob Armstrong, to appoint designees as Purchasing Agent for Sapulpa Independent School District. Below are all authorized representatives for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2020-21 school year.

| Program | Designee |
|--|---------------------------------------|
| Special Education 621, 641, 615, 616 | Katherine Stufflebeam, Carol Matthews |
| Federal Programs 511, 518, 541, 552, 596, 571, 572, 785, 788 | Kim Castaldi, Carol Matthews |
| Child Nutrition | Nancy Sitler |
| E-Rate | Johnny Bilby |
| SIG | Donia Doudican |
| All programs | Kenda Terrones |

Rob Armstrong, Superintendent

Date

Melinda Ryan, Board President

Date

PERSONNEL REPORT

August 10, 2020

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|----------------------|--------------------------------------|-----------------------|
| Michelle Bowdle | SPED Teacher/\$52,509 | August 12, 2020 |
| Shawna Silvius | Teacher/\$41,840.58 | August 12, 2020 |
| Alexandria West | Teacher/\$41,646 | August 12, 2020 |
| Reagan Hillsberry | Teacher/\$40,426.15 | August 12, 2020 |
| Mackenzie Culbertson | Teacher/\$40,426.15 | August 12, 2020 |
| Roland Goodwin | Teacher/\$50,153 | August 12, 2020 |
| Shelby Cinanant | Teacher/\$40,466 | August 12, 2020 |
| Heather Farris | Library Media Specialist/\$42,773.04 | August 12, 2020 |
| Sunny Jiles | Dean of Students/\$45,998 | July 28, 2020 |

EXTRA DUTY ASSIGNMENTS/STIPENDS

| <u>Name</u> | <u>Extra-duty Assignment/Stipend</u> |
|---|---------------------------------------|
| Karli Myers | HS Webmaster/\$500 |
| Kelsey Philpott | Jr. High Webmaster/\$500 |
| Shelda Tuttle | Add 5 Days @ \$300 ea/Chromebook Prep |
| Marika Haefner | Add 5 Days @ \$300 ea/Chromebook Prep |
| Heather Farris | Add 5 Days @ \$300 ea/Chromebook Prep |
| Marsha Walblay | Add 5 Days @ \$300 ea/Chromebook Prep |
| Michelle Smith | Add 5 Days @ \$300 ea/Chromebook Prep |
| Ryan Wright | Add 5 Days @ \$300 ea/Chromebook Prep |
| List of Teachers attached to receive \$10.00 a file to update IEP's. \$5 for related SPED services. | |

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

| <u>Name</u> | <u>Extra-duty Assignment/Stipend</u> |
|---------------|--------------------------------------|
| Shain Stevens | HS Webmaster/\$500 |
| Karli Myers | Jr. High Webmaster/\$500 |

CHANGE OF STATUS

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Day</u> |
|-------------------|-----------------|---------------------|----------------------|
| Kimberly McCallum | Bachelors+15 | Bachelors+30 | August 1, 2020 |
| Gina Ritchie | Counselor | Administrative Dean | July 27, 2020 |
| Samantha Arndt | Teacher | Administrative Dean | August 1, 2020 |
| Bruce Plummer | Asst. Principal | Administrative Dean | August 3, 2020 |

LEAVE OF ABSENCE

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective Date</u> |
|-------------|-----------------|---------------|-----------------------|
| None | | | |

TRANSFERS

| <u>Name</u> | <u>Position</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|------------------|-----------------|-------------|-------------------|-----------------------|
| LeAnne Roberts | Teacher | Jr. High | High School | August 1, 2020 |
| Karli Myers | Teacher | Jr. High | High School | August 1, 2020 |
| Grant Horn | Teacher | HS Teacher | Jr. High | August 1, 2020 |
| Ryan Wright | Teacher | HS Teacher | Media Specialist | August 17, 2020 |
| Victoria Parsons | Teacher | HS Teacher | Jefferson Heights | August 1, 2020 |

RESIGNATIONS/RETIREMENTS

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|------------------|-----------------|-----------------------|
| Heather Thatcher | Teacher | July 21, 2020 |

TERMINATIONS

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------|-----------------|-----------------------|
| None | | |

PERSONNEL REPORT

August 10, 2020

SUPPORT PERSONNEL REPORT

EMPLOYMENT

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|------------------|---------------------------------------|-----------------------|
| Gage Fisher | Varsity Wrestling Asst. Coach/\$3,600 | July 16, 2020 |
| Abby Davis | Jr. High Cheer Coach/\$3,350 | July 13, 2020 |
| Quincy Griffin | JV Baseball Coach/\$3,200 | July 16, 2020 |
| Shad Scarborough | 9th Grade Football Coach/\$2,400 | August 5, 2020 |
| Sharon Smith | Title I Teacher Assistant/\$13.82 hr | August 18, 2020 |

EXTRA DUTY STIPENDS

| <u>Name</u> | <u>Extra Duty</u> |
|-------------|-------------------|
| None | |

REMOVAL OF EXTRA DUTY STIPENDS

| <u>Name</u> | <u>Extra Duty</u> |
|-------------|-------------------|
| None | |

CHANGE OF STATUS

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|-------------|-------------|-----------|-----------------------|
| None | | | |

LEAVE REQUEST WITHOUT PAY

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective Date</u> |
|--------------------|------------------------|----------------------|------------------------------|
| None | | | |

LEAVE REQUEST

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective Date</u> |
|--------------------|------------------------|----------------------|------------------------------|
| None | | | |

FMLA REQUEST

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective Date</u> |
|--------------------|------------------------|----------------------|------------------------------|
| None | | | |

**ADJUNCT/SUPPORT EMPLOYEE VOLUNTEER
COACHING CONTRACTS**

| <u>Name</u> | <u>Assignment</u> |
|--------------------|--------------------------|
| None | |

| <u>Name</u> | <u>From</u> | <u>TRANSFER</u> | <u>To</u> | <u>Effective Date</u> |
|--------------------|--------------------|------------------------|------------------|------------------------------|
| None | | | | |

RESIGNATIONS/RETIREMENTS

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|--------------------|---------------------------|------------------------------|
| Cliff Harris | JH FB/BB Coach | August 3, 2020 |
| Rachael Searles | Paraprofessional | June 24, 2020 |
| Heidi Stragapete | Paraprofessional | August 3, 2020 |
| Diana Waller | Paraprofessional | August 7, 2020 |
| Julie Kitchens | Paraprofessional | August 3, 2020 |
| Bryonna York | Teacher Assistant | August 7, 2020 |
| Lindsy Bouse | Teacher Assistant | June 30, 2020 |
| Pam Whinery | Nutrition Kitchen Manager | July 31, 2020 |
| Billy Conkling | Bus Driver | July 31, 2020 |
| Mark Hamilton | Bus Driver | July 1, 2020 |

TERMINATIONS

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|--------------------|------------------------|------------------------------|
| None | | |

August 10, 2020

The following certified special education staff will receive a one-time stipend for contacting parents and updating IEP's for students to include contingency plans and services. Stipend is \$10.00 per file for teacher of record and \$5.00 per file for related service providers.

Kari Kearney
Heather Hartin
Christine Lyons
Sandy Smith
Maici Turner
Christie Hurst
Shelly Wood
Kim Ralston
Jessica Hollander
Jennifer Martin
Barbara Richardson
Julia Gold
Kaley Clayton
Tara Simpson
Delia Foshee-Lewis
Betsy White
Danielle Nagel
Patty King
Elaine Hart
Kelly Geiger
Meredith Espinoza
David Sizemore
Karen Parks
Caren Coddling
Shelley Adams
Matthew Liddell
Camy Enlow-Nicholson
Madison Noble
Kari Kearney
Barbara Lowe
Julie Baughman
Claire Pringle
Dina Janitz
Jennifer Gardella
Kim Wedel
Amy Harnish