

AGENDA
Sapulpa Public Schools
Regular Virtual and Physical Meeting
Washington Administration Center Board Room
511 E Lee
Sapulpa, OK 74066
Monday, November 9, 2020 at 6:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

- I. Call the meeting to order and Pledge of Allegiance to the American Flag
- II. Formal Adoption of the Agenda
 - A. Motion, discussion, and vote on motion to formally adopt the Agenda.
- III. Consent Agenda
 - A. Approval of the BOE Meeting Minutes.
 - 1. 10.12.2020 Regular BOE Meeting Minutes.
 - B. Approval of 2020-21 General Fund Purchase Order encumbrance numbers 380 through 447.
 - C. Approval of 2020-21 Building Fund Purchase Order encumbrance numbers 110 through 117.
 - D. Approval of 2020-21 Child Nutrition Fund Purchase Order encumbrance number 49 through 52.
 - E. Approval of 2020-21 Bond Fund 33 Purchase Order Encumbrance number 18.
 - F. Approval of 2020-21 Bond Fund 34 Purchase Order Encumbrance number 2.
 - G. Approval of 2020-21 Bond Fund 35 Purchase Order Encumbrance number 1.
 - H. Approval of 2020-21 Bond Fund 36 Purchase Order Encumbrance Numbers 5 through 8.
 - I. Approval of the monthly financial reports of the School Activity Funds account.
 - J. Approval of the Treasurer's Report on the status of Funds and Investments.
 - K. Approval of a Resolution to the County Election Board calling for the Annual School Election.
 - L. Approval of MTI License Agreement for all-school musical.
 - M. Approval of MOA between SPS and Creek County Health Department for Freedom Elementary, Jefferson Heights Elementary, and the High School to be Points of Dispensing for immunization/prophylaxis.
 - N. Approval of 2020-21 Ellevation Subscription Agreement.
 - O. Approval of renewal for SchoolMessenger, Contact Management System.

- P. Approval of a generous award of \$594.95 to Freedom Elementary, \$1,560.04 to Holmes Park, and \$315.50 to Jefferson Heights, from Assistance League of Tulsa, Betty Bradstreet Arts Education Award.
- Q. Approval of a generous \$1,000 grant from Cox Charities, 2020 Innovation in Education Grants.
- R. Approval of a generous \$1,000 grant presented by Tulsa Community Foundation through the Cox Charities Innovation in Education Grant Program.
- S. Approval of Out-of-State Activity Trips as per Attachment.
- T. Approval of Fundraisers as per attachment.
- IV. Hearing from the Public
- V. Information and Discussion Items
 - A. Superintendent Comments
 - B. Discussion on Future Bond Issues
- VI. Action Items
 - A. New Business - items not known or foreseen when agenda was posted.
 - B. Discussion, motion, and vote on a motion to approve/disapprove multiple revised and new policies from multiple sections of the Board of Education Policy Guide.
 - 1. Section 204.1: Revised: Reading Sufficiency Act Testing and Procedures
 - 2. Section 604: Revised: Use of School Facilities
 - 3. Section 954: New: Emergency Medical Services of District Athletic Events and Activities
 - C. Discussion, motion, and possible vote to approve/disapprove any modifications to the District Return to Learn Plan.
 - D. Discussion, motion, and vote on a motion to approve or disapprove the OneVoice Legislative Agenda 2021.
 - E. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
 - 1. Vote to convene in Executive Session.
 - 2. To acknowledge the Board has returned to Open Session.
 - 3. Statement of Executive Session Minutes.
 - F. Personnel
 - 1. Vote to approve/disapprove employing Personnel as per attachment.
 - 2. Vote to accept Resignations received since the last board meeting.
- VII. Adjournment

Regular Meeting of The Board of
Education Independent School District
Number 33, Creek County
Monday, October 12, 2020 6:00 PM Central

Washington Administration Center Board
Room
511 E Lee
Sapulpa, OK 74066

Sarah Havenstrite: Absent
Larry Hoover: Present
Steve McCormick: Present
Wayne Richards: Absent
Melinda Ryan: Present
Present: 3, Absent: 2.

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Melinda Ryan called the meeting to order at 6 pm followed by the Pledge of Allegiance to the American Flag.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of Meeting Minutes.

III.A.1. 9.15.2020 Regular BOE Meeting Minutes

III.B. Approval of 2020-21 General Fund Purchase Order encumbrance numbers 285 through 379.

III.C. Approval of 2020-21 Building Fund Purchase Order encumbrance numbers 93 through 109.

III.D. Approval of 2020-21 Child Nutrition Fund Purchase Order encumbrance numbers 46 through 48.

III.E. Approval of 2020-21 Bond Fund (Lease Revenue) Purchase Order encumbrance number 5.

III.F. Approval of 2020-21 Bond Fund 34 Purchase Order Encumbrance number 1.

III.G. Approval of 2020-21 Bond Fund 36 Purchase Order Encumbrance numbers 1 through 4.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of 2021 BOE Calendar Schedule

III.K. Approval of Oklahoma State Regents for Higher Education Participation in Developmental Education in 2018-19.

III.L. Approval of 2020-21 Residency Committee.

III.M. Approval of 2020-21 renewal of PowerSchool EMS feature, Service Agreement.

III.N. Approval of Sapulpa Public School's decision to choose the ACT for our College and Career Readiness Assessment.

III.O. Approval of 2020-21 MOU between United Community Action Program Head Start and Sapulpa Public Schools.

III.P. Approval of MOU between SPS and United Sapulpa Educators (USE) regarding updates to policies 401.10 and 723.1.

III.Q. Approval of License Agreement between SPS and American Legion Post 36 for the JROTC Project.

III.R. Approval of Sonic, Limeades for Learning Sponsorship Grant Approval, for HPE.

III.S. Approval of Out of State Activity Trips

III.T. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-T passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong began his comments with a big congratulations to Freedom Principal, Alison Owens, and staff for receiving the National Blue Ribbon Award. This is of the highest honors. Mr. Armstrong is in hopes of becoming a Blue Ribbon District. He then gave a shout-out to Coach Irvine and the Sapulpa Baseball team for a job well done on the assembling of backpacks of school supplies for students grade Pre-K thru 3rd grade. These items were purchased with the money generously donated from the George F. Collins, Jr. Foundation to help in the event of Distant Learning. Every student will be sent home with a backpack to ensure they have all that they need to complete assignments. The District is currently in Orange 1 status.

V.B. Discussion on Future Bond Issues

For future Bond Issue discussion see attachments. A new Jr. High/High School was mentioned.

VI. Action Items

VI.A. New Business - items not known or foreseen when the agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve or disapprove the 2020-21 Operating Budget as presented.

To approve the 2020-21 Operating Budget as presented passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, consideration, and possible vote to approve/disapprove any modifications to the District Return to Learn Plan.

To approve modifications to the District Return to Learn Plan and with the same flexibility given to Superintendent Armstrong previously to make decisions in the event of changes needed passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:48 pm passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.D.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Board's return to Open Session at 7:17 pm.

VI.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:48 pm to discuss Personnel as listed and to conduct ongoing evaluation on the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:17 pm. Present in Executive Session were Larry Hoover, Steve McCormick, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.E. Personnel

VI.E.1. Vote to approve/disapprove Employing Personnel as per Attachment.

To approve Employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.2. Vote to approve/disapprove FMLA request for Lindsey Humphries, effective September 24, 2020, through December 17, 2020.

To approve FMLA request for Lindsey Humphries, effective September 24, 2020, through December 17, 2020 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.3. Vote to approve/disapprove FMLA request for Alexandria Burns, effective October 19, 2020, through January 12, 2021.

To approve FMLA request for Alexandria Burns, effective October 19, 2020, through January 12, 2021 passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.4. Vote to approve/disapprove FMLA for Miriam Baker, effective October 22, 2020, through January 13, 2021.

To approve FMLA for Miriam Baker, effective October 22, 2020, through January 13, 2021 passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.5. Vote to approve/disapprove authorizing Teresa King to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Teresa King to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.6. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 7:20 pm passed with a motion by Larry Hoover and a second by Steve McCormick.

Sarah Havenstrite: Absent, Wayne Richards: Absent, Larry Hoover: Yea, Steve
McCormick: Yea, Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 380 - 447, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	380	10/08/2020	30003	LAKESHORE EQUIPMENT COMPANY	Third Grade Classroom Enrichment - code to 1053	89.71
11	381	10/09/2020	3826	SECURITY BANK CARD CENTER INC	S. ADAMS/ TEACHERS PAY TEACHERS/ BOOK	18.00
11	382	10/09/2020	3826	SECURITY BANK CARD CENTER INC	NASSP dues	385.00
11	383	10/09/2020	8318	AMAZON	Third Grade Classroom Enrichment	119.33
11	384	10/09/2020	30003	LAKESHORE EQUIPMENT COMPANY	11 - Beverley - Readers, Fluency Cards	149.46
11	385	10/09/2020	3826	SECURITY BANK CARD CENTER INC	Tech Supplies	2,500.00
11	386	10/09/2020	3826	SECURITY BANK CARD CENTER INC	Amazon - science supplies	20.97
11	387	10/09/2020	3826	SECURITY BANK CARD CENTER INC	Quill - science supplies	42.73
11	388	10/09/2020	3826	SECURITY BANK CARD CENTER INC	Amazon - science supplies	67.67
11	389	10/09/2020	30479	BIXBY PUBLIC SCHOOLS	2021 ABLE Conference Dues	100.00
11	390	10/12/2020	39660	USATESTPREP, INC.	Proj 511 - Test Prep for JH and HS	2,018.75
11	391	10/12/2020	39880	BUS AIR LLC	AC Compressor for Bus 12	325.86
11	392	10/12/2020	3186	COUNTRYSIDE DIESEL REPAIR LLC	Repair Oil Leak Bus 29	2,812.17
11	393	10/13/2020	30403	SCHOLASTIC	Proj. 511 - Parental Involvement Funds JHE	597.00
11	394	10/13/2020	8318	AMAZON	Third Grade Classroom Enrichment - Code to 1053	47.97
11	395	10/19/2020	8318	AMAZON	Fourth Grade Classroom Enrichment - Code to 1054	190.84
11	396	10/19/2020	3826	SECURITY BANK CARD CENTER INC	Ring Central E-Fax	749.77
11	397	10/19/2020	3826	SECURITY BANK CARD CENTER INC	Amazon - Jr. High Library	250.00
11	398	10/20/2020	3826	SECURITY BANK CARD CENTER INC	JOM Classroom and Office Supplies	2,000.00
11	399	10/20/2020	1803	TEACHER SYNERGY, LLC	4th Grade Student Enrichment - Code to 1054	4.00
11	400	10/20/2020	793	OK EMP SECURITY COMM	BENEFITS PAID	20,000.00
11	401	10/20/2020	2464	HOBBY LOBBY STORE INC	Fourth Grade Student Enrichment - Code to 1054	37.71
11	402	10/20/2020	8318	AMAZON	GF - Art Supplies for Mrs. Toomey	300.00
11	403	10/20/2020	3430	TPW, INC	Fourth Grade 1 yr. printable resources membership	24.95
11	404	10/20/2020	3826	SECURITY BANK CARD CENTER INC	DNA KITS OYE- Oklahoma Youth Expo	1,500.00
11	405	10/21/2020	3826	SECURITY BANK CARD CENTER INC	GF - Stools for student with disabilities	100.00
11	406	10/21/2020	3826	SECURITY BANK CARD CENTER INC	WARNER/SCI DEPT/PAUL RING- MICROSCOPE REPAIR	500.00
11	407	10/21/2020	3826	SECURITY BANK CARD CENTER INC	WARNER/SCI DEPT/FLINN SCIENTIFIC	1,416.12
11	408	10/21/2020	3826	SECURITY BANK CARD CENTER INC	WARNER/SCI DEPT/BIO.CORPORATION	480.90
11	409	10/21/2020	3826	SECURITY BANK CARD CENTER INC	WARNER/SCI. DEPT/CAROLINA BIOLOGICAL	413.80

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 380 - 447, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	410	10/22/2020	134	ROCKETLIT, INC.	Proj. 785 - Science Program for Junior High	920.00
11	411	10/22/2020	39555	MIZUNI, INC.	Integration Renewal	7,950.00
11	412	10/22/2020	31412	AMAZON CAPITAL SVCS, INC.	Chrome Depot Supplies	1,000.00
11	413	10/23/2020	2223	SUMMIT TRUCK	Rad Hoses for Bus 37	140.12
11	414	10/23/2020	3826	SECURITY BANK CARD CENTER INC	CIMC Curriculum Intro to Ag	400.00
11	415	10/23/2020	1269	SOFTWARE HOUSE INTERNATIONAL	Classroom TV	815.90
11	416	10/26/2020	3826	SECURITY BANK CARD CENTER INC	General Office Supplies	99.00
11	417	10/26/2020	32	CINTAS CORPORATION	Mechanic Uniforms/Shop Rags	500.00
11	418	10/26/2020	1269	SOFTWARE HOUSE INTERNATIONAL	Replacement Projectors	2,182.44
11	419	10/27/2020	1535	FOLLETT SCHOOL SOLUTIONS, INC	Library Classroom Student Enrichment	1,916.80
11	420	10/27/2020	4899	DICK BLICK HOLDINGS, INC	Art Supplies Student Enrichment - code to 1173	254.61
11	421	10/28/2020	1384	OKLA TEACHER RETIREMENT	TRS FOR EE HILL CATCH-UP	21,487.63
11	422	10/29/2020	2129	CECIL COX ENTERPRISES	Tires for Car 123	200.00
11	423	10/29/2020	8318	AMAZON	Kindergarten Student Enrichment	122.32
11	424	10/29/2020	4899	DICK BLICK HOLDINGS, INC	Lewellen - Art Supplies	217.10
11	425	10/29/2020	8202	PENSKE COMMERCIAL VEHICLES, US, LLC	Upper Radiator Hoses for Thomas Buses	97.52
11	426	10/29/2020	30003	LAKESHORE EQUIPMENT COMPANY	Kindergarten Student Enrichment	125.95
11	427	10/30/2020	3113	ELLEVATION INC.	Proj. 785 - EL Student Info System	2,000.00
11	428	10/30/2020	39249	MUSCOGEE (CREEK) NATION JOM	MCN Challenge Bowl Registration	50.00
11	429	10/30/2020	8318	AMAZON	Kindergarten Student Enrichment -	247.45
11	430	10/30/2020	8318	AMAZON	Fifth Grade Student Enrichment	187.55
11	431	10/30/2020	30003	LAKESHORE EQUIPMENT COMPANY	Fifth Grade Student Enrichment	36.98
11	432	10/30/2020	3826	SECURITY BANK CARD CENTER INC	Quill - math supplies	147.95
11	433	10/30/2020	3826	SECURITY BANK CARD CENTER INC	Amazon - math supplies	200.00
11	434	10/30/2020	3148	AMPLIFIED IT, LLC	G Suite for Education Renewal	7,156.80
11	435	11/02/2020	2223	SUMMIT TRUCK	Bus 29 Manifold Air Temp and Pressure Sensor	134.86
11	436	11/02/2020	8318	AMAZON	Second Grade Student Enrichment -code to 1052	66.54
11	437	11/02/2020	8318	AMAZON	PreK Student Enrichment	103.60
11	438	11/02/2020	3826	SECURITY BANK CARD CENTER INC	ADAMS/AMAZON/MAGNETS - 60 CT.	23.98
11	439	11/02/2020	3826	SECURITY BANK CARD CENTER INC	ADAMS/AMAZON/HOLIDAY CLINGS-SNOWFLAKES & SPRING	20.98
11	440	11/02/2020	3826	SECURITY BANK CARD CENTER INC	ADAMS/AMAZON/STAPLER/PAPER CLIPS/BROOM&PAN	459.35
11	441	11/02/2020	3826	SECURITY BANK CARD CENTER INC	Mechanic Purchases and Supplies	5,000.00
11	442	11/03/2020	1803	TEACHER SYNERGY, LLC	Second Grade Student Enrichment	172.75

Sapulpa Public Schools
Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 380 - 447, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	443	11/04/2020	3186	COUNTRYSIDE DIESEL REPAIR LLC	Tow and Diagnostics for Bus L20	1,340.00
11	444	11/04/2020	2223	SUMMIT TRUCK	Bushing SPG Sile Bus 34	115.32
11	445	11/04/2020	4899	DICK BLICK HOLDINGS, INC	Art Student Enrichment	254.61
11	446	11/04/2020	2014	ID WHOLESALER	RENEWAL-CLOUDBADGING ID CARD SOFTWARE	399.00
11	447	11/04/2020	2223	SUMMIT TRUCK	Breather Housing for Cummins Buses	519.06
Non-Payroll Total:						\$94,328.88
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$94,328.88

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 110 - 117, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	110	10/12/2020	3158	WILLIAM A. HARRISON, INC.	Program board at SMS/SC transfer program	1,200.00
21	111	10/26/2020	878	STEVEN ENTERPRISES, INC.	DISTRICT PLUMBING REPAIRS	2,500.00
21	112	10/27/2020	9554	ENVIRONMENTAL LOOP SVC	Freedom room 301 repair on pump	1,000.00
21	113	10/27/2020	39852	ALLIED 100, LLC	AED BATTERY AND SUPPLIES	842.77
21	114	10/28/2020	546	TEMPLE ENTERPRISES OF TULSA, INC.	HVAC Parts/High School Aud	500.00
21	115	10/28/2020	2183	RIVERSIDE HEAT & AIR	Diagnosing HVAC problem /HPE rm 404	500.00
21	116	11/02/2020	1097	TRANE U.S. INC.	HVAC/Thermal expansion valve/Freedom	400.00
21	117	11/03/2020	31545	CUMMINS-SOUTHERN PLAINS	HPE generator parts and service	2,000.00
Non-Payroll Total:						\$8,942.77
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$8,942.77

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 49 - 52, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	49	10/08/2020	39450	NATURESEAL	Anti Browning Agent	829.37
22	50	10/12/2020	9843	BERNARD FOOD INDUSTRIES	Pumpkin Mousse and Cheesecake Mix	587.64
22	51	10/23/2020	3778	HILAND DAIRY FOODS COMPANY, LLC	Milk for November and December, 20202	20,000.00
22	52	10/26/2020	39347	TULSA FRUIT DBA GO FRESH	Produce first semester	10,000.00
Non-Payroll Total:						\$31,417.01
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$31,417.01

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 18 - 18, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	18	10/22/2020	1269	SOFTWARE HOUSE INTERNATIONAL	MICR PRINTER	321.86
Non-Payroll Total:						\$321.86
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$321.86

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 2 - 2, Fund Codes: 34

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	2	11/04/2020	1250	JACK YOUNG GLASS CO.	JR HIGH BREEZEWAY DOORS	4,525.00
Non-Payroll Total:						\$4,525.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$4,525.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1 - 1, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	10/29/2020	31412	AMAZON CAPITAL SVCS, INC.	Shelving, usb tower, sd card, cordless saw	883.37
Non-Payroll Total:						\$883.37
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$883.37

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 5 - 8, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	5	10/12/2020	9554	ENVIRONMENTAL LOOP SVC	HVAC PUMP REPLACEMENT/FREEDOM	4,500.00
36	6	10/27/2020	9554	ENVIRONMENTAL LOOP SVC	HVAC pump for Room 217/Freedom	1,500.00
36	7	10/28/2020	3158	WILLIAM A. HARRISON, INC.	Purchase new HVAC control board freedom 217	1,625.00
36	8	10/28/2020	30568	TEMPERATURE CONTROL SYSTEMS	HVAC 6 actuators for Holmes Park	500.00
Non-Payroll Total:						\$8,125.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$8,125.00

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2020 - 10/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$2,171.30	\$0.00	\$0.00	\$0.00	\$2,171.30	\$736.08	\$1,435.22
802 HS OFFICE	\$1,039.19	\$47.05	\$700.00	\$0.00	\$1,786.24	\$993.60	\$792.64
803 CREDIT RECOVERY	\$1,183.90	\$0.00	\$0.00	\$0.00	\$1,183.90	\$0.00	\$1,183.90
804 ID BADGE	\$4,132.53	\$187.00	\$0.00	\$0.00	\$4,319.53	\$1,755.00	\$2,564.53
805 HS ART	\$8,043.04	\$0.00	\$0.00	\$439.95	\$7,603.09	\$2,548.56	\$5,054.53
806 HS BAND	\$11,997.46	\$665.18	\$175.00	\$683.78	\$12,153.86	\$9,063.85	\$3,090.01
807 HS BAND BOOSTER CONCESSION	\$15,299.84	\$44,317.50	\$0.00	\$7,416.15	\$52,201.19	\$7,667.72	\$44,533.47
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$501.00	\$47.00	\$0.00	\$0.00	\$548.00	\$200.00	\$348.00
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$4,687.91	\$280.00	\$0.00	\$0.00	\$4,967.91	\$0.00	\$4,967.91
812 HS BUSINESS PROF ASSOC (BPA)	\$281.66	\$0.00	\$0.00	\$0.00	\$281.66	\$0.00	\$281.66
814 HS AP EXAMS	\$1,819.00	\$0.00	\$0.00	\$778.92	\$1,040.08	\$421.08	\$619.00
815 HS FCCLA	\$2,564.95	\$0.00	\$0.00	\$56.00	\$2,508.95	\$544.00	\$1,964.95
816 HS INDIAN ED PANTRY	\$177.45	\$0.00	\$0.00	\$0.00	\$177.45	\$0.00	\$177.45
817 HS LIBRARY	\$1,806.90	\$0.00	\$0.00	\$362.17	\$1,444.73	\$123.01	\$1,321.72
818 HS NATIONAL HONOR SOCIETY	\$4,253.46	\$1,250.00	\$0.00	\$0.00	\$5,503.46	\$0.00	\$5,503.46
819 GREEN-THUMB CHIEFTAINS	\$3,436.87	\$335.00	\$0.00	\$523.09	\$3,248.78	\$276.91	\$2,971.87
820 HS NAACP	\$112.30	\$0.00	\$0.00	\$0.00	\$112.30	\$0.00	\$112.30
821 HS SENIORS 2021	\$6,637.31	\$0.00	\$0.00	\$0.00	\$6,637.31	\$245.00	\$6,392.31
822 HS SENIORS 2023	\$6,797.06	\$0.00	\$0.00	\$0.00	\$6,797.06	\$0.00	\$6,797.06
823 HS SENIORS 2022	\$2,991.16	\$0.00	\$0.00	\$0.00	\$2,991.16	\$0.00	\$2,991.16
824 HS SCIENCE & ENGINEERING	\$5,966.22	\$0.00	\$0.00	\$0.00	\$5,966.22	\$0.00	\$5,966.22
825 HS SPANISH HONOR SOCIETY	\$987.28	\$0.00	\$0.00	\$0.00	\$987.28	\$0.00	\$987.28
826 HS SPECIAL ED/OLYMPICS	\$15,699.69	\$0.00	\$0.00	\$0.00	\$15,699.69	\$0.00	\$15,699.69
827 HS STUDENT COUNCIL	\$4,088.81	\$0.00	\$0.00	\$0.00	\$4,088.81	\$870.90	\$3,217.91
828 HS VOCAL MUSIC	\$15,716.27	\$1,722.50	\$0.00	\$1,134.49	\$16,304.28	\$5,345.00	\$10,959.28
829 HS AG ED & FFA	\$45,803.34	\$579.00	(\$1,000.00)	\$20,477.92	\$24,904.42	\$760.29	\$24,144.13
830 HS LYONS SPED	\$1,704.98	\$0.00	\$0.00	\$0.00	\$1,704.98	\$0.00	\$1,704.98
831 HS YEARBOOK	\$8,577.85	\$310.00	\$0.00	\$3,189.48	\$5,698.37	\$340.00	\$5,358.37
832 HS SIZEMORE SPED	\$488.33	\$0.00	\$0.00	\$0.00	\$488.33	\$0.00	\$488.33
833 HS FISHING TEAM/CLUB	\$70.50	\$200.00	\$0.00	\$0.00	\$270.50	\$0.00	\$270.50
834 HIDER TRUST- FFA SCHOLARSHIPS	\$20,650.95	\$0.00	\$0.00	\$0.00	\$20,650.95	\$0.00	\$20,650.95
835 HS BAND AUXILIARIES	\$6,851.70	\$75.00	\$2,255.00	\$4,110.00	\$5,071.70	\$1,249.14	\$3,822.56
836 HS BAND TRIPS	\$24,360.36	\$25,124.00	(\$2,430.00)	\$0.00	\$47,054.36	\$1.00	\$47,053.36
837 HS BAND GRANTS	\$39,519.58	\$0.00	\$0.00	\$200.00	\$39,319.58	\$3,609.00	\$35,710.58
838 HS PING PINGS	\$11,316.16	\$118.00	\$0.00	\$0.00	\$11,434.16	\$7,753.79	\$3,680.37
840 HS INDIAN PARENT COMMITTEE	\$492.89	\$0.00	\$0.00	\$0.00	\$492.89	\$0.00	\$492.89
841 HS SAPULPA INDIAN CLUB	\$2,476.51	\$0.00	\$0.00	\$0.00	\$2,476.51	\$400.00	\$2,076.51
842 HS KEY CLUB	\$483.58	\$0.00	\$0.00	\$0.00	\$483.58	\$0.00	\$483.58
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$16,871.21	\$360.00	\$0.00	\$2,520.19	\$14,711.02	\$325.07	\$14,385.95
845 HS CULINARY ARTS	\$1,604.66	\$0.00	\$0.00	\$0.00	\$1,604.66	\$400.00	\$1,204.66
846 HS JROTC	\$18,055.25	\$0.00	(\$2,200.00)	\$2,323.84	\$13,531.41	\$3,860.69	\$9,670.72
847 HIDER TRUST- JROTC SCHOLARSHIPS	\$15,626.47	\$0.00	\$0.00	\$500.00	\$15,126.47	\$0.00	\$15,126.47
848 HS SCHOOL NURSE	\$1,921.60	\$0.00	\$0.00	\$0.00	\$1,921.60	\$286.86	\$1,634.74
849 BACKPACK FOOD PANTRY	\$10,000.00	\$0.00	\$0.00	\$1,455.06	\$8,544.94	\$8,544.94	\$0.00
851 HS SENIOR GIRL EVENTS	\$4,553.43	\$0.00	\$0.00	\$0.00	\$4,553.43	\$0.00	\$4,553.43
852 HS FIRST ROBOTICS	\$31,073.47	\$0.00	\$0.00	\$0.00	\$31,073.47	\$573.83	\$30,499.64
853 MIRANDA BROOKE MEM SCHOLARSHIP	\$2,175.00	\$0.00	\$0.00	\$0.00	\$2,175.00	\$0.00	\$2,175.00
854 HS INDIAN ED STAFF DEV	\$3,583.20	\$0.00	\$0.00	\$152.80	\$3,430.40	\$80.52	\$3,349.88
855 HS PHYSICS	\$684.22	\$0.00	\$0.00	\$0.00	\$684.22	\$0.00	\$684.22
856 E-SPORTS	\$1.91	\$142.00	\$0.00	\$0.00	\$143.91	\$0.00	\$143.91
857 JH OFFICE	\$2,967.78	\$0.00	\$500.00	\$63.00	\$3,404.78	\$1,721.63	\$1,683.15
860 JH LIBRARY	\$1,115.53	\$0.00	\$0.00	\$0.00	\$1,115.53	\$0.00	\$1,115.53
863 JH STUDENT COUNCIL	\$2,669.86	\$0.00	\$0.00	\$0.00	\$2,669.86	\$1,081.70	\$1,588.16
864 JH VOCAL MUSIC	\$8,009.33	\$519.00	\$0.00	\$120.00	\$8,408.33	\$0.00	\$8,408.33

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2020 - 10/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
866 JH YEARBOOK	\$3,413.84	\$0.00	\$0.00	\$71.24	\$3,342.60	\$10.00	\$3,332.60
870 JH ART	\$888.57	\$5,872.00	\$0.00	\$240.09	\$6,520.48	\$235.09	\$6,285.39
871 JH TAPS	\$2,422.09	\$0.00	\$0.00	\$0.00	\$2,422.09	\$0.00	\$2,422.09
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$3,545.58	\$0.00	\$0.00	\$0.00	\$3,545.58	\$0.00	\$3,545.58
877 MS OFFICE	\$7,885.98	\$0.00	\$400.00	\$52.86	\$8,233.12	\$591.43	\$7,641.69
878 MS LIBRARY	\$106.32	\$0.00	\$0.00	\$0.00	\$106.32	\$0.00	\$106.32
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
881 MS YEARBOOK	\$69.60	\$0.00	\$0.00	\$0.00	\$69.60	\$0.00	\$69.60
883 MS CHOIR	\$12,651.24	\$308.00	\$0.00	\$0.00	\$12,959.24	\$4,240.00	\$8,719.24
886 MS NJHS	\$846.13	\$0.00	\$0.00	\$0.00	\$846.13	\$0.00	\$846.13
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$173.09	\$0.00	\$0.00	\$0.00	\$173.09	\$0.00	\$173.09
892 SPED DIRECTOR	\$570.81	\$0.00	\$0.00	\$0.00	\$570.81	\$229.06	\$341.75
893 LIBERTY LIBRARY	\$871.90	\$0.00	\$0.00	\$0.00	\$871.90	\$0.00	\$871.90
894 LIBERTY MISC	\$1,198.76	\$0.00	\$200.00	\$149.63	\$1,249.13	\$131.10	\$1,118.03
895 LIBERTY FUNDRAISING	\$1,187.90	\$262.00	\$0.00	\$0.00	\$1,449.90	\$226.37	\$1,223.53
896 LIBERTY STEM CLUB	\$26,400.44	\$856.00	\$0.00	\$100.00	\$27,156.44	\$1,000.00	\$26,156.44
897 LIBERTY GRANTS	\$1,486.14	\$0.00	\$0.00	\$0.00	\$1,486.14	\$0.00	\$1,486.14
900 FREEDOM MISC	\$2,731.17	\$0.00	\$400.00	\$287.96	\$2,843.21	\$1,093.08	\$1,750.13
901 FREEDOM FUNDRAISING	\$15,470.77	\$0.00	\$0.00	\$2,683.40	\$12,787.37	\$2,934.04	\$9,853.33
902 FREEDOM LIBRARY	\$747.28	\$0.00	\$0.00	\$34.44	\$712.84	\$618.31	\$94.53
903 FREEDOM GRANTS	\$212.22	\$0.00	\$0.00	\$0.00	\$212.22	\$0.00	\$212.22
904 FREEDOM TAPS	\$17,504.50	\$0.00	\$0.00	\$759.80	\$16,744.70	\$2,650.00	\$14,094.70
907 JEFFERSON HTS MISC	\$1,973.84	\$0.00	\$400.00	\$141.63	\$2,232.21	\$881.69	\$1,350.52
908 JEFFERSON HTS FUNDRAISING	\$15,057.80	\$0.00	\$0.00	\$1,523.25	\$13,534.55	\$3,618.28	\$9,916.27
910 JEFFERSON HTS GRANTS	\$8,018.46	\$0.00	\$0.00	\$0.00	\$8,018.46	\$0.00	\$8,018.46
911 JEFFERSON HTS LIBRARY	\$1,907.04	\$2,415.05	\$0.00	\$0.00	\$4,322.09	\$160.00	\$4,162.09
919 HOLMES PARK MISC	\$5,938.63	\$160.00	\$500.00	\$0.00	\$6,598.63	\$862.47	\$5,736.16
920 HOLMES PARK FUNDRAISING	\$29,988.72	\$1,342.00	\$0.00	\$324.98	\$31,005.74	\$6,776.95	\$24,228.79
921 HOLMES PARK LIBRARY	\$714.07	\$12.00	\$0.00	\$0.00	\$726.07	\$0.00	\$726.07
922 HOLMES PARK GRANTS	\$1,677.76	\$0.00	\$0.00	\$0.00	\$1,677.76	\$0.00	\$1,677.76
929 DISTRICT STEM	\$17,923.49	\$0.00	\$0.00	\$1,123.24	\$16,800.25	\$3,509.59	\$13,290.66
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
932 GT GRANTS	\$11,820.21	\$0.00	\$0.00	\$262.68	\$11,557.53	\$3,335.76	\$8,221.77
933 NOW (INTEREST INCOME)	\$30,713.60	\$1,731.02	\$0.00	\$0.00	\$32,444.62	\$0.00	\$32,444.62
934 DRIVERS EDUCATION	\$0.00	\$0.00	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00
936 STEM-CAMP INVENTION	\$31,582.90	\$0.00	\$0.00	\$0.00	\$31,582.90	\$0.00	\$31,582.90
937 LATCHKEY	\$16,485.86	\$11,331.87	\$0.00	\$0.00	\$27,817.73	\$2,926.91	\$24,890.82
939 EDUCATION FOUNDATION	\$79.90	\$0.00	\$0.00	\$0.00	\$79.90	\$0.00	\$79.90
940 SPARK	\$19.21	\$0.00	\$0.00	\$0.00	\$19.21	\$0.00	\$19.21
941 LOCAL SCH CHILD WELFARE	\$35,515.06	\$0.00	\$0.00	\$1,433.59	\$34,081.47	\$16,670.43	\$17,411.04
942 HOT SPOT INSURANCE	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00	\$0.00	\$305.00
943 ALTERNATIVE SCHOOL GRANTS	\$35.62	\$0.00	\$0.00	\$0.00	\$35.62	\$0.00	\$35.62
945 SPS FOOD SERV ASSOC	\$7,615.14	\$165.00	\$0.00	\$52.50	\$7,727.64	\$0.00	\$7,727.64
946 SOFT DRINK MONEY	\$77,357.81	\$678.81	(\$175.00)	\$7,196.18	\$70,665.44	\$31,358.59	\$39,306.85
947 ALTERNATIVE SCHOOL	\$3,892.37	\$0.00	\$100.00	\$14.70	\$3,977.67	\$48.50	\$3,929.17
948 JACKSON SCHOLARSHIP	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	\$0.00	\$1,054.00
949 CLEARING ACCOUNT	\$9.61	\$122.00	\$0.00	\$0.00	\$131.61	\$0.00	\$131.61
950 SERVICE CENTER	\$280.43	\$0.00	\$0.00	\$0.00	\$280.43	\$0.00	\$280.43
952 CHROMEBOOK INS/REPAIR	\$40,600.18	\$965.94	\$0.00	\$0.00	\$41,566.12	\$0.00	\$41,566.12
954 5TH GRADE ELEM BASKETBALL	\$970.25	\$0.00	\$0.00	\$0.00	\$970.25	\$0.00	\$970.25
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34
957 HOMELESS	\$564.99	\$0.00	\$0.00	\$0.00	\$564.99	\$0.00	\$564.99
960 ATHLETIC SPORTS OVERALL	\$17,440.93	\$5,060.00	\$0.00	\$8,598.94	\$13,901.99	\$9,880.76	\$4,021.23
961 FOOTBALL BUDGET	\$13,776.88	\$0.00	\$5,500.00	\$202.79	\$19,074.09	\$10,641.45	\$8,432.64

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2020 - 10/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
962 BOYS BASKETBALL BUDGET	\$844.26	\$0.00	\$3,050.00	\$550.00	\$3,344.26	\$291.00	\$3,053.26
963 GIRLS BASKETBALL BUDGET	\$50.60	\$0.00	\$3,050.00	\$85.00	\$3,015.60	\$2,660.00	\$355.60
964 BASEBALL BUDGET	\$2,212.98	\$0.00	\$0.00	\$2,070.00	\$142.98	\$0.00	\$142.98
965 SOFTBALL BUDGET	\$4,038.22	\$0.00	\$0.00	\$875.00	\$3,163.22	\$1,425.50	\$1,737.72
966 WRESTLING BUDGET	\$4,536.15	\$0.00	\$3,500.00	\$225.94	\$7,810.21	\$3,892.81	\$3,917.40
967 TENNIS BUDGET	\$856.77	\$0.00	\$0.00	\$0.00	\$856.77	\$0.00	\$856.77
968 TRACK BUDGET	\$1,787.09	\$0.00	\$0.00	\$0.00	\$1,787.09	\$0.00	\$1,787.09
969 GOLF BUDGET	\$1,883.06	\$0.00	\$0.00	\$98.50	\$1,784.56	\$0.00	\$1,784.56
971 ATHLETIC - BOOSTER CLUB	\$71,212.79	\$9,749.75	\$0.00	\$10,620.77	\$70,341.77	\$8,229.37	\$62,112.40
972 CROSS COUNTRY BUDGET	\$12,761.77	\$320.00	\$0.00	\$891.77	\$12,190.00	\$3,136.12	\$9,053.88
973 BOYS SOCCER BUDGET	\$4,336.94	\$0.00	\$0.00	\$3,595.50	\$741.44	\$227.50	\$513.94
974 ATHLETICS - TRAINER	\$1,006.46	\$0.00	\$0.00	\$999.95	\$6.51	\$0.00	\$6.51
975 GIRLS SOCCER BUDGET	\$2,032.93	\$6,820.00	\$0.00	\$0.00	\$8,852.93	\$406.00	\$8,446.93
976 GIRLS VOLLEYBALL BUDGET	\$3,128.89	\$0.00	\$0.00	\$0.00	\$3,128.89	\$0.00	\$3,128.89
977 CHEER BUDGET	\$2,136.49	\$50.00	\$0.00	\$300.00	\$1,886.49	\$0.00	\$1,886.49
978 ALL EVENTS GATE	\$22,382.73	\$13,026.02	(\$15,100.00)	\$5,189.43	\$15,119.32	\$8,284.18	\$6,835.14
979 JR HIGH CHEER	\$2,442.99	\$91.35	\$0.00	\$0.00	\$2,534.34	\$2,239.50	\$294.84
983 DRUG TEST-PHYSICALS	\$12,311.82	\$692.42	\$0.00	\$549.00	\$12,455.24	\$0.00	\$12,455.24
986 CHIEFTAIN CENTER CONCESSION	\$7,363.07	\$0.00	\$0.00	\$340.72	\$7,022.35	\$209.20	\$6,813.15
Total	\$1,045,455.27	\$138,309.46	\$0.00	\$98,327.32	\$1,085,437.41	\$197,410.21	\$888,027.20

GENERAL FUND EXPENDITURE COMPARISON

<u>ACCOUNTS PAYABLE</u>						<u>CERTIFIED PAYROLL</u>						<u>SUPPORT PAYROLL</u>					
		Monthly	YTD		% Change			Monthly	YTD		% Change			Monthly	YTD		% Change
AP 2019-20	AP 2020-21	Diff	Sub Total	Cert 19-20		Cert 20-21	Diff	Sub Total	Supp 19-20	Supp 19-20		Diff	Sub Total				
Jul	416,766	460,202	43,436	43,436	10.42%	Jul	169,856	239,144	69,288	69,288	40.79%	Jul	129,025	129,025			
Aug	279,188	155,127	-124,062	-80,626	-44.44%	Aug	1,130,772	964,852	-165,920	-96,632	-8.55%	Aug	536,383	379,901	-156,482	-27,457	-5.12%
Sep	222,002	222,371	369	-80,256	0.17%	Sep	1,805,623	1,584,834	-220,789	-317,421	-12.23%	Sep	581,050	503,764	-77,286	-104,743	-13.30%
Oct	313,194	248,396	-64,798	-145,054	-20.69%	Oct	1,681,613	1,581,963	-99,650	-417,071	-5.93%	Oct	547,499	506,419	-41,080	-145,823	-7.50%
Nov	172,741		-172,741	-317,796	-100.00%	Nov	1,705,829		-1,705,829	-2,122,900	-100.00%	Nov	530,335		-530,335	-676,158	-100.00%
Dec	134,807		-134,807	-452,603	-100.00%	Dec	1,694,660		-1,694,660	-3,817,560	-100.00%	Dec	526,634		-526,634	-1,202,792	-100.00%
Jan	115,246		-115,246	-567,849	-100.00%	Jan	1,668,349		-1,668,349	-5,485,909	-100.00%	Jan	517,723		-517,723	-1,720,516	-100.00%
Feb	150,922		-150,922	-718,770	-100.00%	Feb	1,741,198		-1,741,198	-7,227,106	-100.00%	Feb	516,610		-516,610	-2,237,125	-100.00%
Mar	134,084		-134,084	-852,854	-100.00%	Mar	1,706,919		-1,706,919	-8,934,025	-100.00%	Mar	527,090		-527,090	-2,764,215	-100.00%
Apr	103,002		-103,002	-955,856	-100.00%	Apr	1,680,553		-1,680,553	-10,614,578	-100.00%	Apr	494,547		-494,547	-3,258,761	-100.00%
May	64,472		-64,472	-1,020,329	-100.00%	May	1,666,559		-1,666,559	-12,281,136	-100.00%	May	487,202		-487,202	-3,745,963	-100.00%
Jun	30,358		-30,358	-1,050,687	-100.00%	Jun 12	3,803,911		-3,803,911	-16,085,047	-100.00%	Jun 5	977,045		-977,045	-4,723,008	-100.00%
Jun 30	18,348		-18,348	-1,069,035	-100.00%	Jun 30			0	-16,085,047		Jun 30			0	-4,723,008	
						(Jul)			0	-16,085,047	#DIV/0!	(Jul)			0	-4,723,008	#DIV/0!
						(Aug)			0	-16,085,047	#DIV/0!	(Aug)			0	-4,723,008	#DIV/0!
TOTAL	2,155,131	1,086,096	-1,069,035	350,000			20,455,840	4,370,793		640,250			6,242,117	1,519,109		-5,423	7,960,826

ACCOUNTS PAYABLE AND PAYROLL SUMMARY

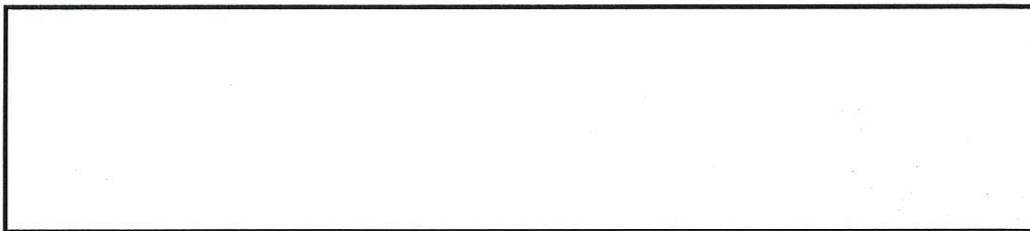
<u>ACCOUNTS PAYABLE AND PAYROLL SUMMARY</u>							<u>YTD TOTALS</u>			
AP&PR 20-21	YTD TOTAL	AP&PR 19-20	YTD TOTAL	Mo Diff	Mo % Change	Total % Change	AP YTD%	CP YTD%	SP YTD%	
Jul	828,371	828,371	586,622	586,622	241,749	41.21%	10.42%	40.79%	#DIV/0!	Jul
Aug	1,499,880	2,328,252	1,946,344	2,532,966	-446,464	-22.94%	-11.58%	-7.43%	-5.12%	Aug
Sep	2,310,969	4,639,221	2,608,674	5,141,641	-297,705	-11.41%	-8.74%	-10.22%	-9.37%	Sep
Oct	2,336,778	6,975,998	2,542,306	7,683,947	-205,528	-8.08%	-11.78%	-8.71%	-8.76%	Oct
Nov	0	6,975,998	2,408,905	10,092,852	-2,408,905					Nov
Dec	0	6,975,998	2,356,101	12,448,954	-2,356,101					Dec
Jan	0	6,975,998	2,301,318	14,750,271	-2,301,318					Jan
Feb	0	6,975,998	2,408,729	17,159,000	-2,408,729					Feb
Mar	0	6,975,998	2,368,093	19,527,093	-2,368,093					Mar
Apr	0	6,975,998	2,278,101	21,805,194	-2,278,101					Apr
May	0	6,975,998	2,218,232	24,023,427	-2,218,232					May
Jun	0	6,975,998	4,811,314	28,834,740	-4,811,314					(Jun)
TOTAL	6,975,998.49		TOTAL	28,834,740.47	-21,858,742					

EXPENDITURE PERCENTAGES

	20-21	19-20	18-19	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07
AP	15.57%	8.78%	9.81%	9.13%	9.18%	12.85%	13.66%	12.31%	11.42%	12.13%	13.59%	14.13%	13.89%	16.06%	16.74%
CERT	62.65%	67.79%	67.46%	68.01%	69.37%	66.32%	65.73%	69.14%	68.24%	68.44%	68.45%	67.09%	67.34%	64.94%	64.13%
SUPP	21.78%	23.45%	22.73%	22.86%	21.45%	20.82%	20.60%	18.55%	20.34%	19.42%	17.97%	18.78%	18.77%	19.00%	19.13%
ALL PR	84.43%	91.24%	90.19%	90.87%	90.82%	87.15%	86.34%	87.69%	88.58%	87.87%	86.41%	85.87%	86.11%	83.94%	83.26%
TOTAL	100.00%	100.01%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
OCTOBER 2020**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	INSURANCE FUND
BEG BALANCE	2,099,283.64	89,443.40	-67,275.51	2,794,455.02	405,853.75	4,316.85
DEPOSITS	1,849,788.53	4,422.40	179,066.86	0.00	20,357.32	-
CHECKS ISSUED						
Current Year	2,369,459.59	75,402.29	133,105.53	151,995.34	0.00	-
Prior Year	2,984.03	673.48	76.47	0.00	0.00	-
END BALANCE	1,576,628.55	17,790.03	(21,390.65)	2,642,459.68	426,211.07	4,316.85
Last Yr Same Month	1,748,028.76	10,322.22	62,342.93	1,310,860.27	290,815.79	104,196.70
Gain or (Loss)	(171,400.21)	7,467.81	(83,733.58)	1,331,599.41	135,395.28	(99,879.85)



I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.


Kenda Terrones, Treasurer

GENERAL FUND

	<u>PREVIOUS TOTAL</u>	<u>CURRENT MONTH</u>	<u>NEW YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	22,951.75	0.00	22,951.75
Prior Ad Valorem	153,083.15	23,263.26	176,346.41
Homestead & In Lieu Tax	21,573.44	4.54	21,577.98
Interest Earned	7,651.25	1,071.66	8,722.91
Rental of Facilities	0.00	0.00	0.00
Sale of Surplus Equipment	1,450.00	0.00	1,450.00
Insurance Recovery	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	33,742.53	20,427.24	54,169.77
Donations and Contributions	4,500.00	0.00	4,500.00
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>405.19</u>	<u>1,898.19</u>	<u>2,303.38</u>
Local TOTALS	245,357.31	46,664.89	292,022.20
<u>County Revenue</u>			
Mill Levy	21,253.64	2,546.99	23,800.63
Mortgage Tax	<u>35,128.89</u>	<u>11,395.40</u>	<u>46,524.29</u>
County TOTALS	56,382.53	13,942.39	70,324.92
<u>State Revenue</u>			
Gross Production	12,630.16	8,216.86	20,847.02
Auto Tags	378,254.47	114,627.74	492,882.21
School Land	141,948.84	42,102.18	184,051.02
Tax Stamps & Other Misc	1,529.77	584.65	2,114.42
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	2,126,034.45	1,063,017.23	3,189,051.68
Flexible Benefit	504,896.28	249,806.53	754,702.81
Alternative Ed/High Challenge	0.00	0.00	0.00
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	0.00	0.00	0.00
Reading Sufficiency	0.00	0.00	0.00
State Textbook Allocation	168,117.36	0.00	168,117.36
Driver's Education	6,887.50	0.00	6,887.50
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	0.00	0.00	0.00
Voc. Incentive Assistance	0.00	0.00	0.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	3,340,298.83	1,478,355.19	4,818,654.02
<u>Federal Revenue</u>			
FEMA	<u>Y-T-D</u> 0.00	<u>CUR</u> 0.00	<u>Y-T-D</u> 0.00

Title VII - Indian Ed (561)	32,814.64	0.00	32,814.64
JROTC	18,603.87	6,201.29	24,805.16
SIG Grants -Liberty	0.00	1,657.42	1,657.42
Title I (511)	136,130.59	0.00	136,130.59
Title II Part A (541)	12,628.38	0.00	12,628.38
IDEA-B Flow Thru (621)	134,236.14	118,728.34	252,964.48
IDEA-B Preschool 3-5 (641)	5,211.31	2,743.44	7,954.75
Title 10 (596)	4,496.13	0.00	4,496.13
JOM (563)	0.00	0.00	0.00
CARES Act		181,495.57	181,495.57
Carl Perkins (421)	<u>20,950.00</u>	<u>0.00</u>	<u>20,950.00</u>
	Federal TOTALS	365,071.06	310,826.06
TOTAL GEN FUND		4,007,109.73	1,849,788.53
			5,856,898.26
<u>BUILDING FUND</u>			
Current Taxes	3,277.90	0.00	3,277.90
Prior Taxes	21,862.90	3,322.40	25,185.30
In Lieu of Taxes	3,075.96	0.00	3,075.96
Facility Rental	3,300.00	1,100.00	4,400.00
Insurance Recovery	2,000.98	0.00	2,000.98
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Building Fund TOTALS	33,517.74	4,422.40
			37,940.14
<u>CHILD NUTR FUND</u>			
Local (Meals, Interest, etc)	12,238.37	13,455.51	25,693.88
State Reimbursement	20,776.66	13,029.93	33,806.59
Federal Reimbursement	<u>88,710.88</u>	<u>152,581.42</u>	<u>241,292.30</u>
	Child Nutrition Fund TOTALS	121,725.91	179,066.86
			300,792.77
<u>TOTAL GF/BF/CNF</u>	4,162,353.38	2,033,277.79	6,195,631.17
<u>BOND FUND</u>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Bond Fund TOTALS	0.00	0.00
			0.00
<u>SINKING FUND</u>			
Current Taxes	19,737.99	0.00	19,737.99
Prior Taxes	132,523.98	20,357.32	152,881.30
In Lieu of Taxes	18,521.96	0.00	18,521.96
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Sinking Fund TOTALS	170,783.93	20,357.32
			191,141.25
<u>INSURANCE REIMBURSEMENT FUND</u>	0.00	0.00	0.00
GRAND TOTAL	4,333,137.31	2,053,635.11	6,386,772.42

UTILITIES COMPARISON 2018-19 TO 2020-21

	<u>410</u>	<u>623</u>	<u>624</u>	<u>625</u>	<u>627</u>	<u>MO</u>	<u>YTD</u>			
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>MONTHLY</u>	<u>YEAR</u>	<u>%</u>
								<u>INCR/DECR</u>	<u>INCR/DECR</u>	
Jul 18	13,493		51,728		2,348	67,569	67,569	12,261	12,261	
Aug 18	13,640	6,419	59,286	6,209	2,159	87,713	155,282	32,405	44,666	28.76%
Sep 18	14,198	8,594	56,217	3,168	2,416	84,594	239,877	-11,356	33,311	13.89%
Oct 18	15,164	12,551	61,639	3,309	2,649	95,311	335,188	-2,829	30,482	9.09%
Nov 18	15,896	16,415	59,224	0	4,018	95,554	430,741	1,237	31,718	7.36%
Dec 18	12,758	11,815	38,543		6,626	69,742	500,483	-8,493	23,226	4.64%
Jan 19	12,374	10,440	33,268	0	13,620	69,702	570,184	-4,856	18,370	3.22%
Feb 19	15,087	9,780	30,075		16,935	71,877	642,061	-9,313	9,057	1.41%
Mar 19	13,795	10,950	32,734		13,964	71,443	713,504	-12,593	-3,536	-0.50%
Apr 19	12,962	10,007	30,886		12,145	66,001	779,505	-12,352	-15,888	-2.04%
May 19	13,859	18,714	27,639		7,604	67,816	847,321	-1,337	-17,224	-2.03%
Jun 19	14,802	11,403	27,789		3,959	57,954	905,275	-12,835	-30,059	-3.32%
Jul 19	13,466		39,988		1,268	54,722	54,722	-12,847	-12,847	-23.48%
Aug 19	13,155	2,489	45,733	3,535	2,309	67,221	121,943	-20,492	-33,339	-27.34%
Sep 19	14,550	7,658	60,281	2,961	2,180	87,630	209,573	3,036	-30,304	-14.46%
Oct 19	16,451	12,725	71,410	3,270	2,326	106,181	315,754	10,870	-19,434	-6.15%
Nov 19	15,551	15,630	63,334	3,025	2,770	100,310	416,064	4,756	-14,677	-3.53%
Dec 19	13,565	11,586	40,967	3,044	6,698	75,861	491,925	6,119	-8,558	-1.74%
Jan 20	11,527	8,678	31,172	2,177	11,529	65,083	557,008	-4,619	-13,176	-2.37%
Feb 20	12,686	12,922	32,651	2,267	11,073	71,599	628,607	-278	-13,454	-2.14%
Mar 20	14,190	11,861	32,612	2,996	9,726	71,385	699,992	-58	-13,512	-1.93%
Apr 20	12,437	7,470	30,640	3,068	6,577	60,192	760,184	-5,809	-19,321	-2.54%
May 20	10,737	761	27,032	1,185	3,845	43,560	803,745	-24,256	-43,577	-5.42%
Jun 20	10,610	1,058	25,283	1,249	2,592	40,791	844,536	-17,163	-60,739	-7.19%
Jul 20	7,504		0		2,429	9,933	9,933	-44,789	-44,789	-450.92%
Aug 20	12,954	1,762	45,182	746	2,225	62,870	72,802	-4,351	-49,141	-67.50%
Sep 20	13,694	3,558	58,396	1,142	2,769	79,559	152,361	-8,071	-57,212	-37.55%
Oct 20	16,814	7,674	57,472	2,760	3,155	87,875	240,236	-18,306	-75,518	-31.43%

General Fund

WORKING BUDGET 2-year projection

WADM

State Allocation (projected)
 Allocation adjustment
 Textbook appropriations (projected)
 Projected Other Revenue (Local, State, Federal)
 CARES Act
CURRENT YEAR REVENUE (EON)

Prior Year Carryover
Total Revenue per EON

Projected Expenses

Salaries
 Benefits
 Purchased Professional & Technical Services
 Contracted Property Services
 Other Contracted Services
 Supplies & Materials
 Property Expenses
 Other Objects
 Payroll Step
Estimated costs added back from 2020 shutdown
Estimated cuts from Payroll
FEMA purchases 25% share
CARES Act add'l cost estimate

Total Expenses

Projected Carryover

Reserve PO's
 Add back Unspent reserves from FY19
 Projected Carryover

	With Actual Initial State Aid Alloc 2020-21 5940		Zero State Cuts 2021-22 5732	
	11,811,302.51		11,162,070.14	
	168,117.36		168,117.36	
	15,160,446.13		15,160,446.13	
	<u>600,000.00</u>		<u>-</u>	
	27,739,866.00		26,490,633.63	
	<u>2,704,967.61</u>		<u>2,353,782.09</u>	8.49% CO
	30,444,833.61		28,844,415.72	
	20,712,719.14		20,012,719.14	
	5,985,086.07		5,485,086.07	
	171,103.07		171,103.07	
	206,910.26		206,910.26	
	330,259.94		330,259.94	
	1,055,264.57		1,055,264.57	
	39,053.42		39,053.42	
	351,655.05		351,655.05	
	300,000.00			
	250,000.00		250,000.00	
	(1,500,000.00)			
	25,000.00			
	<u>164,000.00</u>		<u>-</u>	
	28,091,051.52		27,902,051.52	
	2,353,782.09	8.49%	942,364.20	3.56%
			500,000.00	5.44%
			750,000.00	6.39%
			1,000,000.00	7.33%
			1,250,000.00	8.28%

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Creek County Election Board

FROM: The Sapulpa School District, Independent School
District No. 33 of Creek, County, Oklahoma

The Board of Education of the Sapulpa School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 9, 2021, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 6, 2021, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 1, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such

crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Sapulpa School Board Position No. 1.

Approved by the _____ Board of Education this ____ day of _____, ____.

President of the Board of Education

Clerk of the Board of Education

COMMON EDUCATION SCHOOL DISTRICT

Legal Notice

(Must be published in a newspaper of the county wherein the school district administrative office is located at least ten days prior to the filing period.)

(Post at the school district administrative offices as well as the county election board office.)

The Board of Education of Sapulpa Public School District hereby provides legal notice that the school board election filing period for candidates will open on Monday, December 7, 2020 at 8:00 a.m. and will close Wednesday, December 9, 2020 at 5:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 1, which has a 5-year term of office.



SAPULPA PUBLIC SCHOOLS

COMMON EDUCATION SCHOOL DISTRICT

To be printed on school letterhead

Press Release

(Shall be issued to a newspaper of general circulation in the county where the school district's administrative office is located.)

The Board of Education of Sapulpa Public School District hereby announces that statutorily qualified individuals interested in running as a candidate for the #1 seat on the Sapulpa Board of Education may file to run as a candidate for this seat at the Creek County Election Board between the hours of 8 a.m. and 5 p.m., Monday, December 7 through Wednesday, December 9, 2020.

Oct. 23, 2020

Date: 10/23/2020

To: SPS Administration & School Board Members

From: Gina Myers, SHS Vocal Music Director

Re: Musical plans during the COVID school year

For the sake of our students and continuity in our program, we are planning to do a musical this year. We've chosen a show that is different from the traditional musical. It is a song cycle around a theme called "Songs for a New World".

We feel like this show has the most flexibility to withstand whatever adjustments we may have to make because of COVID.

- This show consists of mostly solo character pieces, so if someone becomes quarantined, the song can be cut or re-assigned without disrupting the whole show.
- The show can be performed with as little as 4 people, but can be expanded to include others as available.
- Performers can be socially distanced on stage during the performances of the ensemble pieces.
- If need be, we can limit audience size and request that cast family members only attend one night of the performances.
- This show comes with streaming rights, so if we are unable to have an audience, we can legally live-stream our performances.

MUSIC THEATRE INTERNATIONAL

CONTRACT CHECKLIST

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

We've updated and streamlined our contract to make it even easier for you to do business with us!

After Reading through your Contract, be sure to Complete, Sign, and Return the following pages:

▶ **CONTRACT CONFIRMATION — Remember to:**

- **Write In:**

- » Number of Performances (first blank line on Contract Confirmation)
- » Royalty per Performance (second blank line on Contract Confirmation)
- » Additional Rental costs (if any)
- » Grand Total of Additional Materials (from Additional Materials page, if ordering)

- **Include Payment:**

- Check or Money Order (no personal checks)
OR
Credit Card information with Signature
OR
Purchase Order (only for schools and government agencies)
- » The \$400 security deposit *must* be paid by Credit Card, Check or Money Order

▶ **ADDITIONAL MATERIALS — if ordering (optional)**

▶ **ADDITIONAL ORCHESTRATION — if ordering (optional)**

▶ **VIDEO LICENSE, if available, and \$75 fee — if ordering (optional)**

▶ **Any other Contract Riders that require signature**

ADDITIONAL NOTES

PLEASE NOTE:

- For shows with multiple Orchestrations, you may order additional parts *only* for the Orchestration you selected on the Contract Confirmation page.
- Final Sales Tax and Shipping Fees can only be determined after Contract and security deposit have been processed.
- Please read through the entire Contract to ensure proper compliance with the terms of your agreement with MTI.

How to Return your Contract:

- By Email: Scan and email your signed Contract, with payment information, to your licensing representative
- By Mail: Sign and mail your Contract, with payment information, to:

Music Theatre International
423 West 55th Street
New York, NY 10019

MTI PRODUCTION CONTRACT

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

Licensee:

SAPULPA HIGH SCHOOL
C/O: GINA MYERS
3 S MISSION ST
SAPULPA, OK 74066

TELE#: FAX:
E-MAIL: gmyers@sapulpaps.org

Contract Issue Date: 10/20/20
Contract Expiration Date: 12/01/20
Valid For Performances From: 03/04/21 - 03/06/21
MTI Access Code: SON1582529

THIS IS A LICENSE FOR AN AMATEUR PRODUCTION OF:
SONGS FOR A NEW WORLD

SPECIAL CONDITIONS

ROYALTY

ROYALTY A) \$200.00 For Each Regular, Benefit or Other Performance
Provisions: Regular Performance
Seating Limited to 350 per Performance
Tickets @ 5.00 0.00

SECURITY DEPOSIT

\$400.00 to be refunded following the safe, timely return of the rented material to us, less handling/shipping/missing materials/brokerage fees, late charges and/or any outstanding account obligations.

RENTAL FEE

\$430.00 for a standard set of materials or any part thereof
Provisions:

See attached ADDITIONAL MATERIALS page for a complete list of all materials included in the Standard Rental Set.

The Standard Rental Set (see attached) is the ONLY acting edition authorized by the Authors and MUST be rented from us as a condition of this offering.

If the rental materials are needed in advance of the standard two-month rental period, they may be rented for \$400.00 extra each month or part thereof, pending availability.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

CONTRACT CONFIRMATION

COMPLETE AND RETURN TO MTI

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

CONFIRMATION OF PERFORMANCE INFORMATION

Name of Organization: SAPULPA HIGH SCHOOL
Name of Show: SONGS FOR A NEW WORLD
Name and address of performance space/venue: SAPULPA HIGH SCHOOL
3 S MISSION ST, SAPULPA, OK 74066
Date(s) of performance(s): 03/04/2021 - 03/06/2021
Please list number of performances for each calendar month: 3
Contract Expires: 12/01/2020

SHIP WITH: Standard Orchestration Alternate Orchestration Partial No Orchestration
(check one) (if "Partial," you MUST mark the required parts on the ORCHESTRATION DETAILS sheet, and return a copy with your signed contract.)

ROYALTY: Royalty A for 3 performance(s) @ \$ 200.00 per performance, a total of \$ 600.00

RENTAL: \$430.00 for a standard set of materials or any part thereof \$ 430.00

ADDITIONAL RENTAL (Outside of the standard two (2) month period): \$100 per week X 4 weeks \$ 400.00

SECURITY FEE: Your security fee MUST be paid in full by check, credit card or money order (No Purchase Orders accepted) in order to process your license. Failure to do so may result in a delay in the processing of your license. \$ 400.00

ADDITIONAL MATERIALS GRAND TOTAL (from ADDITIONAL MATERIALS page): \$ 258.75

SALES TAX (where applicable): \$ _____

TOTAL: \$ 2088.75

TOTAL AMOUNT ENCLOSED: \$ 400.00

BALANCE REMAINING: \$ 1688.75

SHIPPING

Shipment is made by UPS or FEDEX Ground Service unless otherwise instructed. You will be billed for all shipping charges. Canadian and overseas shipments are by most efficient carrier, unless otherwise instructed.

Special Shipping Instructions: (check one) RUSH SECOND DAY STANDARD

Shipping Address: 3 S. Mission St.

(NO P.O. BOXES)

City: Sapulpa State: OK Zip/Postal Code: 74066

PAYMENT

ALL PAYMENTS MUST BE MADE IN U.S. FUNDS

CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)

CREDIT CARD: VISA MASTERCARD AMERICAN EXPRESS

Card Number: _____ Exp. Date _____

Name on Card: _____ Billing Postal Code: _____

Signature: _____ Amount: _____

*PLEASE NOTE: ANY REFUNDS ISSUED ON CREDIT CARD PAYMENTS WILL BE PAID TO THE ORGANIZATION BY CHECK

PURCHASE ORDER: For schools and government agencies ONLY, a signed, authorized purchase order is acceptable for ROYALTY and RENTAL payment. YOU MUST STILL return your check, money order or credit card information for the SECURITY FEE along with your signed, authorized P.O. with this license to cause materials to be shipped.

ACCEPTANCE

By signing below, you agree that (i) you have read and understand the terms and conditions of this Production Contract, the accompanying Performance License and all attached riders, which are incorporated by reference into the Performance License and (ii) Licensee shall abide by the terms and conditions contained therein.

PRINT YOUR NAME Eina Myers TITLE Vocal Music Director

AUTHORIZED SIGNATURE Maria Myers DATE 10/23/20

EMAIL gmyers@sapulpa-ps.org DAY PHONE (918) 224-6560

YOU MUST COMPLETE AND RETURN THIS PAGE WITH PAYMENT

STANDARD RENTAL SET

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

The rental fee includes the materials below and, when applicable, a full OR partial set of the standard OR alternate orchestration. The rental fee will not change if no orchestrations are ordered.

YOUR STANDARD RENTAL SET WILL INCLUDE:

- 8 LIBRETTO
- 6 PIANO CONDUCTOR'S SCORE

ADDITIONAL MATERIALS

Your MTI Rep: JONATHAN MENDOZA
 Your MTI Account Number: 6733570
 Contract #: 9661510 Printed on: 10/20/20

ADDITIONAL MATERIALS ORDER FORM

You can order additional materials and theatrical resources at the following rates.
 To order, simply indicate the quantity of each item you would like and add the Grand Total to the Confirmation Page of this Production Contract.

ITEM	QUANTITY		COST EACH	TOTAL
ADDITIONAL MATERIALS				
LIBRETTO (Replacement Fee \$15.00)	<u>17</u>	x	\$ 3.75	= \$ <u>63.75</u>
PIANO CONDUCTOR'S SCORE (Replacement Fee \$120.00)	<u>1</u>	x	\$ 30.00	= \$ <u>30.00</u>
ADDITIONAL ORCHESTRA PARTS (Replacement Fee \$60.00)	<u>3</u>	x	\$ 15.00	= \$ <u>45.00</u>
(Attach ORCHESTRATION sheet with additional parts required marked - list total quantity of parts above)				
THEATRICAL RESOURCES				
HOW DOES THE SHOW GO ON?	<u>1</u>	x	\$ 21.00	= \$ <u>21.00</u>
LOGO PACK DIGITAL	<u>1</u>	x	\$ 75.00	= \$ <u>75.00</u>
PRODUCTIONPRO	<u>1</u>	x	\$ 199.00	= \$ <u>199.00</u>
REFERENCE RECORDING	<u>1</u>	x	\$ 20.00	= \$ <u>20.00</u>
STREAMING LICENSE	<u>1</u>	x	\$ 75.00	= \$ <u>75.00</u>
TRANSPPOSITIONS-ON-DEMAND ***				= \$ <u> </u>
VIRTUAL STAGE MANAGER ***				= \$ <u> </u>
LOGO TEES SIX-PACK ADULT LARGE	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK ADULT MEDIUM	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK ADULT SMALL	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK ADULT X-LARGE	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK ADULT XX-LARGE	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK CHILD LARGE	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK CHILD MEDIUM	 	x	\$ 80.00	= \$ <u> </u>
LOGO TEES SIX-PACK CHILD SMALL	 	x	\$ 80.00	= \$ <u> </u>

Add total for all items here.

ADDITIONAL MATERIALS GRAND TOTAL (add this total to Contract Confirmation Page) \$ 258.75
 You MUST return this form along with your contract to receive materials.

***See <https://www.mtishows.com/production-resources> for pricing.
 ➤ Customized Poster requires purchase of Logo Pack. If you order a Customized Poster without ordering a Logo Pack, a Logo Pack (at \$75) will automatically be added to your order.

RETURN THIS PAGE ONLY IF ORDERING ADDITIONAL MATERIALS

ORCHESTRATION

STANDARD ORCHESTRATION

Your MTI Rep: JONATHAN MENDOZA
 Your MTI Account Number: 6733570
 Contract #: 9661510 Printed on: 10/20/20

Below is a detailed list of all orchestra parts available for this title, along with doublings and other instrumentation notes. If you wish to order additional parts, mark the number of additional parts for each instrument, and return this page with your Contract Confirmation page and include the total number of additional parts on the Additional Materials form.

STANDARD ORCHESTRATION

BOOKS INCLUDED	ADDITIONAL REQUESTED	INSTRUMENT	DOUBLINGS
1	_____	BASS	
1	_____	VIOLINCELLO	
1	_____	DRUMS	
1	_____	GUITAR	
1	_____	PERCUSSION	
1	_____	VIOLA	
1	_____	VIOLIN I	
1	_____	VIOLIN II	

RETURN THIS PAGE ONLY IF ORDERING ADDITIONAL ORCHESTRATION

BILLING CREDITS

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

SHOW BILLING CREDITS

For proper usage, refer to **Section I, Paragraphs 4 (A & B)** of the Performance License.

SONGS FOR A NEW WORLD
Music and Lyrics by Jason Robert Brown

Originally Produced by the WPA Theatre, New York City, 1995
(Kyle Renick, Artistic Director)

(The size of the WPA credit above must not be less than 25% of the size of the title of the play, except that if any other Producer's credit is less than 25% of the title, so may WPA's credit be the same size as the other Producers' credit)

Original Orchestration by Brian Besterman and Jason Robert Brown

(No billing shall appear in type larger or more prominent than the billing to the Author, except for the title of the play)

MTI BILLING

In accordance with the **Dramatic Performing Rights License**, all publicity materials (posters, programs, etc.) **MUST** include the following credit:

SONGS FOR A NEW WORLD
Is presented through special arrangement with Music Theatre International (MTI).
All authorized performance materials are also supplied by MTI.
www.mtishows.com

VIDEO RECORDING WARNING

This license does NOT grant you the right** to make, use and/or distribute an audio or audiovisual recording (rehearsal, performance or otherwise) of the Play or any portion of it by any means whatsoever, including, but not limited to, videotape, film, CD, DVD and other digital distribution. You agree to inform all parents, students and attendees of the above prohibitions against recording the show by means of both a program note and a pre-show announcement.

In compliance with the above condition, you **MUST** include the following warning in your program:

**Any video and/or audio recording of this
production is strictly prohibited.**

**except with respect to certain titles, where a limited video license is available for \$75.00 and you have purchased that license.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

PERFORMANCE LICENSE

SECTION I

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

This Performance License (the "License"), along with any Contract Riders attached to the Production Contract, are incorporated by reference into the Production Contract and contain important restrictions and requirements regarding the Licensee's production. Throughout this License, Music Theatre International is referred to as "MTI" or "we", the organization to which the Production Contract is issued is referred to as "Licensee" or "you," and the individual signing on behalf of the Licensee is referred to as the "Authorized Signatory."

Please read this Performance License carefully and keep this copy for your records.

Your signature on the acceptance line of the Production Contract accompanying this License will acknowledge that:

- a) you have read and understood the terms, conditions and provisions set forth below;
- b) you are authorized to enter into the Production Contract on behalf of Licensee; and
- c) you agree to the terms, conditions and provisions contained herein on behalf of the Licensee.

I. COPYRIGHT PROVISIONS

Any violation of these provisions shall automatically terminate this License.

1. **Rights Granted:** This Production Contract allows the public performance of the Play as represented in the rented materials provided by MTI under the following terms and conditions. The rights granted by MTI in this Production Contract do not include the right to utilize the original choreography, staging, direction, costume designs or scenery designs from any prior production of the Play (unless specified in writing to the contrary), and you may not use such elements, in whole or in part, in your production unless you have obtained the right to do so from the owner of such elements (such as the director, choreographer or designer). See separate Contract Rider for more detail regarding Replica Elements.
2. **Changing the Play:** Under federal law and under the terms of this Production Contract, you may not make any changes to the Play or any additional materials purchased or rented from MTI (the "MTI Rental Materials"), including but not limited to the following:
 - a. You may not add music, dialogue, lyrics or anything to the Play as embodied in the MTI Rental Materials, including any songs or dialogue from any film version of the Play or from any other production of the Play.
 - b. You may not delete, in whole or in part, any material in the Play as embodied in the MTI Rental Materials.
 - c. You may not make changes of any kind, including but not limited to changes of music, lyrics, dialogue, sequence of songs and/or scenes, time period, setting, characters or characterizations or gender of characters in the Play.
 - d. You agree that any proposed change, addition, omission, interpolation, or alteration in the book, music, or lyrics of the Play shall first be submitted in writing to MTI. MTI may, in its sole discretion, seek approval for such change from the author or other rightsholders of the Play (the "Rightsholders"). If permission for any such change is granted, such changes shall become the property of the Rightsholders without any obligation to you or any third party making such changes, and MTI may require you to enter into a work for hire agreement or copyright assignment with such third party. If MTI does not respond to a request for any changes, the change shall be deemed disapproved. No such change shall be implemented in your production unless and until MTI has notified you in writing that the change is approved.
 - e. You may not make any physical or digital copies of the materials provided or physically alter, amend, or change them, or digitally distribute them, without MTI's prior written permission.
 - f. MTI and the Rightsholders shall not be obliged at any time to offer royalty participation or make any payment to any person whom you may hire to direct, choreograph, stage, design, furnish musical services or otherwise actualize your production unless that person has entered into a written agreement directly with the Rightsholders.
 - g. **The Authorized Signatory agrees to review these copyright provisions with the director and entire creative team of your production.**
3. **Advertising/Recording/Broadcast (Audio, Video, Digital, etc.):** Except for the customary right to advertise and publicize the Play by means of print, radio, television, the Internet and social media, including TV commercials and B-Roll (in which no radio, television or digital commercial produced by Producer shall contain excerpts from the Play in excess of 30 seconds (90 seconds in the aggregate)), this Production Contract grants no rights to record or distribute the Play or any portion of it by any means whatsoever. Specifically, except as set forth in the previous sentence, this Production Contract does not grant you any right to (i) make an audio or audiovisual recording (rehearsal, performance or otherwise) of the Play or any portion of it by any means whatsoever, including, but not limited to, tape, film, CD, DVD or digital versions; or (ii) televise, broadcast, stream, make available for download or otherwise post on the internet or in social media or through any mobile device the Play or any portion of it. You agree to inform all audience members of the above prohibitions against recording the show by means of both a program note and a pre-show announcement. If you have purchased a Video License (where available) for your production of the Play, you may permit limited recording in accordance with the terms of the Video License.
4. **Billing Credits and Use of Logos in Advertising and Promotion:**
 - a. **Billing:** You must bill the Play, the authors and other creative personnel in all programs, houseboards, displays, websites, advertising and publicity (print or digital) exactly as set out in the Billing Credits section of this Production Contract. Your program must also include any other required language that appears in the Billing Credits (e.g., MTI credit, video recording warning language).
 - b. **Bios:** If your program or website includes bios of any member of your creative team, you must include both (i) author bios and (ii) Music Theatre International's bio in your program. Bios may be found on our website at www.mtishows.com/bios or may be obtained by request from MTI.
 - c. **Logos:** You may not use the copyrighted logo of the Play or any logo associated with any other production or film version of the Play, unless you purchase an MTI Logo Pack featuring that logo (where available) and you pay MTI the appropriate fee, if required.
 - d. **Use of Play Title in Domain Names and Social Media:** You may not use any domain name or social media or account/handle incorporating the name of the Play without the prior written permission of MTI. If permission is granted, you must agree to assign the domain name to the Rightsholders or their duly authorized representatives.
 - e. **Program Copies:** One (1) print copy of the program for your production should be sent to MTI's Business Office (in lieu thereof, digital copies can be emailed to licensing@mtishows.com) not later than three (3) days following the opening performance.
5. **Merchandise:** You may not create merchandise based on the Play or using the Play's title, logo, characters, lyrics or text, whether for sale or distribution, without written permission from MTI acting on behalf of the Rightsholders or their duly authorized representatives. You may sell merchandise purchased from MTI (e.g., T-shirts), where available.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

PERFORMANCE LICENSE

SECTION II

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

Please read this Performance License carefully and keep this copy for your records.

Your signature on the acceptance line of the Production Contract accompanying this License will acknowledge that:

- a) you have read and understood the terms, conditions and provisions set forth below;
- b) you are authorized to enter into the Production Contract on behalf of Licensee; and
- c) you agree to the terms, conditions and provisions contained herein on behalf of the Licensee.

II. PERFORMANCE LICENSE AND PAYMENT PROVISIONS

1. **License Effective Date:** MTI must receive, prior to the Offer Expiration Date (i) a signed copy of this Production Contract and (ii) your security deposit and any other payments due on execution, or your application for a license to produce the Play on the performance dates listed in this Production Contract will expire. You will receive a confirmation from MTI when all necessary submissions have been received and processed (please allow approximately ten (10) business days) and at such time your Production Contract will take effect and your production will be considered licensed. Until such time, you agree not to advertise, announce, audition, present or sell tickets for any performances of the Play. Your license to produce the Play is conditioned on MTI receiving payment in full of all royalties, rental fees and other materials costs (or by a purchase order pursuant to Paragraph 6 below). Payment in full is required before MTI will ship materials to you. In any case, if payment in full has not been received by MTI prior to your first performance, the rights granted to you in this Production Contract will terminate and you will be deemed to be unlicensed.
2. **Changes:** If any of the conditions set forth in this Production Contract have changed in any way (including change of dates, cancellation or addition of performance(s), ticket price adjustments or change of venue), you must notify MTI's BUSINESS OFFICE in writing immediately, and MTI must approve all changes before they may take effect. Such changes may alter the fees quoted in the Production Contract.
3. **Additional Performances:** If you request the right to add additional performances pursuant to Paragraph 2 above, you agree to make additional royalty and rental payments for any and all such additional performances. You agree not to announce, advertise, present or sell tickets for such additional performances without prior written permission from MTI and payment of the additional royalty and fees due.
4. **Cancellation of Performances:** If you cancel your production prior to the commencement of performances, you must notify MTI's BUSINESS OFFICE in writing immediately. You understand that, even if you do not present the Play, you may be obligated for the fees set forth in this License. Cancellation fees of at least fifty dollars (\$50.00) and other fees (e.g., shipping fees) may apply.
5. **Complimentary Tickets:** You agree as a condition of this Production Contract to reserve two (2) complimentary tickets for each performance (if requested) for the use of MTI and the Rightsholders and MTI agrees not to sell such tickets.
6. **Purchase Orders:** For accredited schools and government agencies only, a signed, authorized Purchase Order is acceptable for payment. You must still provide a check, credit card or money order for the SECURITY FEE as well as your signed, authorized Purchase Order when you return the signed Production Contract to cause materials to be shipped. You agree to promptly pay royalty and rental payments following the end of the production as provided in Paragraph 7 below.
7. **Accounting:** You agree to keep and maintain full and regular books and records in which you shall record all items in connection with the production and presentation of the Play, including dates of performance, ticket prices and number of tickets sold. Such books and records shall be open at all reasonable business hours for inspection by MTI or its representatives at your office, and MTI shall have the right to make copies of and take extracts from such books and records. You shall submit to MTI's Business Office, within five (5) days following demand by MTI, a sworn statement setting forth the total number of performances actually presented and the precise date and place of each such performance. MTI's rights under this Paragraph shall continue for three (3) years following (i) the date of the last performance licensed under the Production Contract or (ii) the date on which MTI received final payment due hereunder, whichever is later.
8. **Default:** This License is conditioned upon your fulfillment of all obligations set forth herein and in the accompanying Production Contract, including the prompt payment of all rental, royalty, and security fees in U.S. funds when due. If any such payments are not made in full to MTI when due, the rights granted to you under this License will be deemed void ab initio (i.e., this License will be deemed invalid from the outset) and the production that is the subject of this License (and all performances thereof) will be deemed to constitute infringement under applicable law. Nevertheless, you will remain liable for the payment of all fees that might be due to us under this License and will be subject as well to statutory damages for copyright infringement. If you default in the performance of any of the terms of this License, then, in addition to any and all other remedies which we might have at law, we shall have the right to a preliminary injunction to enjoin further performance of the Play. You agree to reimburse us for any expenses incurred by us in enforcing our rights under this Paragraph 8, including, but not limited to, attorneys' fees, telephone, fax, and postage charges and collection expenses.
9. **Warranty:** MTI warrants that, on behalf of the Rightsholders of the Play, it is authorized to grant this License to you. MTI makes no other warranties.
10. **Reserved Rights:** All rights in and to the Play other than those specifically licensed to you under the terms of this Production Contract are reserved to MTI, with the unrestricted right of MTI to use, exploit or dispose of any of them at any time, whether or not the exercise of such rights may be in competition with the rights granted to you in this License.
11. **Transfer of Rights:** Under no conditions can this License be assigned or transferred without written consent from MTI.
12. **Governing Law:** This License shall be governed by the Laws of the State of New York, and any dispute arising out of or under this License agreement shall be litigated only in the courts of the City or State of New York in the City of New York or the United States District Court in the Southern District of New York, and in no other forum.
13. **Indemnification of Licensor:** You agree to indemnify MTI and its affiliates and the Rightsholders of the Play from any claim arising out of your violation of any of the provisions of this Production Contract.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

PERFORMANCE LICENSE

SECTION III

Your MTI Rep: JONATHAN MENDOZA

Your MTI Account Number: 6733570

Contract #: 9661510 Printed on: 10/20/20

Please read this Performance License carefully and keep this copy for your records.

Your signature on the acceptance line of the Production Contract accompanying this License will acknowledge that:

- a) you have read and understood the terms, conditions and provisions set forth below;
- b) you are authorized to enter into the Production Contract on behalf of Licensee; and
- c) you agree to the terms, conditions and provisions contained herein on behalf of the Licensee.

III. MATERIALS RENTAL PROVISIONS

1. **Term and Delivery:** Provided you have signed and submitted the Production Contract and paid the full applicable royalty, rental and security fees as described in Section II.1, the MTI Rental Materials will be shipped approximately two (2) months prior to the first performance. If the MTI Rental Materials are needed in advance of the two (2)-month period stated above, the charge is one hundred dollars (\$100.00) for each additional week or part thereof, subject to availability. If you have not signed and submitted the Production Contract and remitted full payment by a date to enable shipment approximately two (2) months prior to first performance, MTI cannot guarantee the MTI Rental Materials will be delivered in sufficient time to meet your production schedule.
2. **Authorized Rental Materials:** The MTI Rental Materials are the only Play materials authorized by the Rightsholders and must be rented from MTI as a condition of this Production Contract. You may not use scripts or orchestra parts obtained from other sources (including unauthorized materials posted on the Internet). The full rental fee must be paid even if you do not intend to use any or all of the MTI Rental Materials in your production.
3. **Ownership:** All MTI Rental Materials, including missing materials, remain the property of MTI and must be returned to MTI following the conclusion of your production. You understand that the MTI Rental Materials cannot be used for any purpose other than as stated in this License. The MTI Rental Materials may not be copied, scanned or otherwise reproduced, sold, traded, offered for sale or trade, posted online, used for performances other than those specified in this Production Contract or otherwise transferred physically or digitally.
4. **Suitability:** Although MTI strives to provide the highest quality service to you, MTI makes no representation as to the adequacy, suitability and/or condition of the materials indicated above. Any missing or damaged materials MUST be reported to MTI's Business Office within five (5) business days after your receipt of your shipment, or you may be liable for full replacement charges upon their return to MTI.
5. **Shipping Charges:** You are responsible for shipping charges BOTH WAYS for materials that MTI rents and/or supplies to you, as well as all customs charges, duties and the like in connection with shipments of materials outside of the United States and return shipment to MTI. You are responsible for complying with all customs regulations applicable to the return of materials to the United States. MTI ships by USPS, FedEx, UPS or other carriers at its sole option. Any expense that MTI incurs with respect to the delivery or return of the materials to its library shall be charged to you; you agree upon demand promptly to reimburse MTI for the full amount of such expense. A \$10 handling fee is applied to each order.
6. **Return of Materials:** You agree that, no later than seven (7) days after the last performance under this Production Contract, you will return to MTI, by prepaid carrier, insured for not less than seven hundred fifty dollars (\$750.00), the complete set of materials (including any additional materials ordered) in as good condition as when you received it. Should you fail to do so, MTI shall be entitled to an additional rental fee of twenty dollars (\$20.00) per item for each day that you retain any material beyond the period of seven (7) days after the last performance. You are responsible for the safe return to MTI of all MTI Rental Materials. If complete materials are not returned all at once and properly labeled, your account may not be credited or you may be liable for a restocking fee.
7. **Address for Return of Materials:** All materials must be returned to MTI's Music Library in Connecticut (Address listed below)

DO NOT SHIP RENTED PRODUCTION MATERIALS TO THE NEW YORK BUSINESS OFFICE!

**RETURN ALL RENTED
PRODUCTION MATERIALS TO:**

**Music Theatre International
31A Industrial Park Road
New Hartford, CT 06057**

Phone: 860-379-3320

Any materials returned to MTI's New York Business Office will be subject to a transfer charge of up to \$50.00.

8. **Damage/Loss:** Any damage to or loss of the materials shall be charged to you. You agree upon demand promptly to reimburse MTI for the full amount of such evaluated damage to or loss of materials. Any materials lost or damaged while in your possession will be assessed replacement fees as set forth in this Production Contract.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

LIMITED STREAMING LICENSE

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

LIMITED STREAMING LICENSE

Defined Terms Used in this License:

MTI Access Code: SON1582529

Licensee: SAPULPA HIGH SCHOOL

Streaming License Fee: \$ 75.00

Play: SONGS FOR A NEW WORLD

Minimum Per Performance Royalty of \$ 35.00 against 12.50% of gross receipts, whichever is greater

A Note About Streaming:

MTI has worked closely with authors and other rightsholders to make streaming available to amateur groups who are eager to present their shows during these challenging times, despite the unprecedented obstacles producers face in bringing audiences into their theatres.

While the streaming option can deliver a stage performance to remote viewers, we feel strongly that streaming is not a comparable substitute for a live, "in-person" theatrical experience. Theatre is unique in the person-to-person connection it offers to audiences and performers alike and we look forward to the day when streamed performances are no longer necessary to support our customers engaging in this great art form.

When signed by Licensee in the space indicated below, and upon receipt by Music Theatre International ("MTI") of Licensee's payment of the Streaming License Fee, the following terms shall constitute an agreement between the Licensee and MTI with respect to the Play.

Licensee has requested the right to record its AMATEUR production of the Play to make it available for viewing remotely on the SHOWTIX4U.COM streaming platform, and MTI has agreed, insofar as it is concerned, to permit such recording and streaming, strictly on the terms and conditions set forth in this Limited Streaming License and the associated Production Contract.

Accordingly, the Licensee agrees as follows:

A. GRANT OF RIGHTS AND STREAMING OPTIONS

1. **Grant of Capture and Streaming Rights.** Notwithstanding any prohibition against video recording in the associated Performance License for the Play, this Streaming License grants Licensee permission to capture its production of the Play, solely for the purpose of streaming it on the SHOWTIX4U.COM streaming platform ("SHOWTIX4U.COM") to remote audience members who have purchased tickets to view the stream through SHOWTIX4U ("Stream Viewers"). Licensee acknowledges and agrees that (i) all terms and conditions of the Production Contract and any associated riders, including the prohibition on making changes to the book, music and lyrics of the Play, apply to any performance livestreamed or recorded pursuant to this Streaming License (each, a "Video Performance"), and (ii) all Video Performances may be distributed only via SHOWTIX4U.COM, and streaming, broadcasting or any other distribution of the Video Performance is not permitted on any other platform or service (e.g., YouTube, Vimeo, Google Classroom, Facebook, or other social media).
2. **Streaming Options for the Play:** This Streaming License permits the Licensee to do the following:
 - (a) **Livestream:** Licensee may livestream (as defined below) one or more performances of its production solely to Stream Viewers via SHOWTIX4U.COM. Livestreams may be shown only live, although SHOWTIX4U.COM will permit Stream Viewers a limited period of time to pause or restart from the beginning. "Livestream" means that the Video Performance is broadcast live over SHOWTIX4U.COM.
 - (b) **Scheduled Stream:** Licensee may live-capture one or more performances of the Play (either at a live performance in front of an audience and/or at an onstage, recording session scheduled for this purpose, all of which may be edited into one Video Performance provided that no changes in the book, lyrics or music of the Play may be made in the editing process) and make such capture available for viewing solely by Stream Viewers who have purchased tickets to view at limited, scheduled times during the Term of Licensee's Production Contract.

LIMITED STREAMING LICENSE *continued*

- (c) **On Demand:** Licensee may live-capture one or more performances of the Play (all of which may be edited into one Video Performance provided that no changes in the book, lyrics or music of the Play may be made in the editing process) and make such Video Performance available for viewing on demand on SHOWTIX4U.COM by Stream Viewers for up to one year from the first performance date (which may be extended upon payment of the then current on-demand renewal fee, if extension rights are then available). Licensee acknowledges that rightsholders may at any time withdraw permission for on-demand viewing beyond the then-current term. Licensee may edit the various videotaped performances into one video provided that no changes in the book, lyrics or music of the Play may be made in the editing process.
3. **SHOWTIX4U.COM Platform:** As a condition of this Streaming License, all streams must take place on SHOWTIX4U.COM and Licensee must make arrangements with ShowTix4U separately. Licensee acknowledges that SHOWTIX4U.COM will be password-protected and will not permit downloading, copying or other duplication or redistribution of the Video Performance.
4. **Term:** If any of the conditions set forth in the Production Contract have changed in any way that would affect streaming performances (including change of dates, cancellation or addition of performance(s), ticket price adjustments), Licensee agrees it will notify its MTI customer representative in writing immediately, and MTI must approve all changes in writing before they may take effect. Such changes may alter the fees quoted in the Production Contract. If Licensee requests the right to add additional streaming performances, Licensee agrees not to announce, advertise, present or sell tickets for such additional performances without prior written approval from MTI.

B. GENERAL TERMS AND CONDITIONS

5. **Royalties and Fees:** Licensee acknowledges that in addition to the royalties payable pursuant to the Production Contract for the right to produce and present the Play and the Streaming License Fee to acquire the rights granted in this Streaming License, the Streaming Royalty listed at the top of this Streaming License will be applied to the gross proceeds from all streaming tickets sold. The aggregate Streaming Royalty will be deducted from the proceeds of all streaming tickets sales and paid directly to MTI by SHOWTIX4U.COM. Additional per ticket charges may be imposed by SHOWTIX4U.COM.
6. **Advertising Restrictions:** Licensee is not permitted to advertise and sell tickets for the Video Production regionally or nationally. Accordingly, Licensee agrees that its advertising, marketing and promotion of the Video Performance will be limited to its customary local outlets and its social media accounts. Licensee shall not issue any advertising or publicity for streaming to national media such as Broadway.com, Broadway World, Playbill, etc.
7. **Non-Commercial Venture.** Licensee acknowledges that the Video Performance may be created by Licensee solely for streaming on SHOWTIX4U.COM and neither the Video Performance nor any other video recording of the Play may be sold, leased, duplicated or rented except as provided as herein or in a separate MTI video license (available for certain titles only).
8. **Billing.** Licensee shall post the full billing credits for the Play in conjunction with providing access to the Video Performance by posting the credits onscreen and may also distribute a digital program to each Stream Viewer. Such billing shall include the following credit:

**STREAMING IS PRESENTED BY SPECIAL ARRANGEMENT WITH
MUSIC THEATRE INTERNATIONAL (MTI) NEW YORK, NY.**

All authorized performance materials are also supplied by MTI. mtishows.com

9. **Restriction on Distribution.** In no event may any recording of the Play authorized herein, either in whole or in part, be otherwise reproduced and/or disseminated in any way, including broadcasting, televising, sale or electronic transmission and/or posting on the Internet or social media except as expressly authorized in this Streaming License.
10. **Copyright Infringement.** Licensee understands that its failure to follow the above requirements, even if inadvertent, could subject Licensee to liability for statutory copyright infringement under federal law. Licensee agrees that, without limiting any other recovery that MTI and/or the rightsholder(s) may obtain against Licensee, whether

LIMITED STREAMING LICENSE continued

at law or at equity, for its breach of this Agreement, Licensee shall, at a minimum, reimburse MTI and/or the rightsholder(s) for its out-of-pocket legal fees and shall pay to MTI and/or the rightsholder(s) damages equal to three times the total license royalty fees paid or payable to MTI by Licensee for its production of the Play or statutory damages in lieu thereof.

- 11. Third-Party Permissions.** Permission granted herein to make a Video Performance available to Stream Viewers is limited to rights in the Play only. MTI cannot grant permission for others whose permission may be required such as, but not limited to, performers, production personnel, directors, choreographers, and designers as well as the theatre or venue owner. Licensee shall obtain all necessary releases and permissions from such personnel (including parents or legal guardians of minor children) and any applicable unions (e.g., Actors Equity, American Federation of Musicians, etc.). Licensee shall indemnify, defend (with counsel chosen by the applicable party being indemnified) and hold harmless MTI and the authors and other rightsholders of the Play from and against all charges, damages, costs, expenses (including reasonable outside attorney's fees), judgments, settlements, penalties, liabilities or losses of any kind or nature whatsoever suffered or incurred by MTI, the authors and other rightsholders of the Play, and their respective parents, affiliates, subsidiaries, directors, officers, agents, employees, licensees, successors, and assigns arising out of any actual or threatened third-party action which relates in any way to the Video Performance or Licensee's live stage production of the Play.
- 12. Compliance with Laws.** Licensee represents and agrees that it shall be aware of and comply with any and all applicable federal, state and local laws applicable to its production, including laws, regulations and ordinances pertaining to social gathering restrictions as well as any other rules or guidance regarding the COVID-19 outbreak which may impact any aspect of Licensee's production of the Play, including but not limited to Licensee's rehearsals, performances and audience attendance. By permitting Licensee to distribute its production via streaming, MTI makes no representation or assessment of the legality or prudence of the Licensee's decision to proceed with its production, nor shall MTI or the rightsholders be held liable for any claims arising out of Licensee's decision to proceed with its production. Licensee shall indemnify and hold MTI and the rightsholders harmless from any claims, costs, and damages arising out of Licensee's production.
- 13. Limited Audiovisual Rights.** Other than to the limited extent provided for in the foregoing, no film rights, television rights or merchandising rights are made available to Licensee as part of this Streaming License. Licensee acknowledges that the rights granted are limited to capturing a live-stage performance and Licensee is not permitted to adapt the Play for video conferencing (e.g., Zoom).
- 14. Limitation of Liability.** To the fullest extent provided by law, except as provided in the next sentence, in no event will MTI or the rightsholders of the Play be liable to Licensee on any legal theory (including, without limitation, negligence) or for its errors or omissions, or otherwise for any direct, special, indirect, incidental, consequential, punitive, exemplary, or other losses, costs, expenses, or damages arising out of this Limited Streaming License, even MTI has been advised of the possibility of such losses, costs, expenses, or damages. MTI's and the rightsholders' total liability is limited to the total compensation paid to the MTI under this Limited Streaming License.
- 15. Miscellaneous.** All other provisions, terms and conditions of the Performance License shall continue in full force and effect. This Streaming License shall be governed by the laws of the State of New York.

ACCEPTANCE

By signing this Streaming License, you represent that you are authorized to sign this Streaming License on behalf of the Licensee, that you have read and understand the terms and conditions set forth in this Streaming License and that the Licensee agrees to abide by the terms and conditions contained herein.

PRINT YOUR NAME Gina Myers TITLE Vocal Music Director
AUTHORIZED SIGNATURE Gina Myers DATE 10/23/20
EMAIL gmyers@sapulpaps.org DAY PHONE (918) 224-0560

LSD-4

CONTRACT RIDER

Your MTI Rep: JONATHAN MENDOZA
Your MTI Account Number: 6733570
Contract #: 9661510 Printed on: 10/20/20

RESTRICTIONS ON CHANGES TO PLAY AND USE OF REPLICA ELEMENTS

By signing the Production Contract to which this Rider is attached, the individual signing on behalf of Licensee (the "Authorized Signatory") acknowledges, on behalf of Licensee, that under federal copyright law and the terms of the Production Contract, the Licensee may not (a) make any changes to the Play or any additional materials purchased or rented from MTI (the "MTI Rental Materials") or (b) use any choreography, direction or design elements from any prior production or film version of the Play except as set forth below under **Permitted Uses**. Without limiting the foregoing, Licensee acknowledges that it **may not**:

- Make changes of any kind, including changes of music, lyrics, dialogue, sequence of songs and/or scenes, time period, setting, characters or characterizations or gender of characters in the Play, regardless of whether the authors have approved any similar changes for a prior production of the Play.
- Add music, dialogue, lyrics, scenes, scenarios, characters, framing devices or anything to the text or structure of the Play as embodied in the MTI Rental Materials, including adding any songs or dialogue from any film version of the Play or from any other version of the Play.
- Delete, in whole or in part, any material (including music, lyrics or text) from the Play as embodied in the MTI Rental Materials.
- Use any of the designs, direction, choreography, logos or artwork, or other intellectual property from any Broadway, London, or touring productions or from any film version of the Play, except as set forth below under **Permitted Uses**. The rights to all of these elements are owned by third parties and are not granted as part of this Performance License.

Permitted Uses: Notwithstanding the foregoing restrictions, Licensee may use production elements such as choreography, direction, designs and/or logos when (i) any such elements are specifically authorized for use by MTI, either as part of MTI's standard rental package (or ShowKit®, for Broadway Junior® titles), or (ii) a license to use any such element is purchased separately by Licensee, where available.

If Licensee violates any of these restrictions, Licensee acknowledges and agrees that MTI may revoke Licensee's contract and cancel the production without advance notice and without Licensee recourse of any kind, that Licensee will forfeit any prepaid fees and/or royalties in full and that Licensee may be sued for breach of contract and federal copyright infringement to the full extent of the law.

By signing the Production Contract, which incorporates by reference the terms of this Rider, the Authorized Signatory acknowledges that the Authorized Signatory:

- a. has read and understands the terms above regarding changes to the Play and use of replica elements;
- b. has reviewed, or will review, the terms of this Production Contract regarding changes to the Play and use of replica elements with the director and entire creative team of Licensee's production; and
- c. represents and warrants that the director and creative team have been or will be instructed that (i) no changes may be made to the Play without the written consent of the Rightsholders and (ii) they shall not copy or replicate any of the creative elements of prior productions or film version of the Play.



Memorandum of Agreement

For Mass Immunization and Prophylaxis Strategy
Freedom Elementary—**Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

2020

This agreement is made and entered on this 14 day of Oct, 2020, between the Freedom Elementary and Creek County Health Department.

Whereas, it is the policy of the Oklahoma State Department of Health (OSDH) to authorize and provide coordination of activities relating to public health disaster prevention, preparedness, response, recovery, and demobilization.

Whereas, the said parties recognize the vulnerability of the people and communities located within the County to damage, injury, and loss of life and property resulting from disasters and/or civil emergencies, and recognize that disasters and/or civil emergencies may present equipment, manpower, and facility requirements beyond the capacity of the County.

Whereas, a mass immunization/prophylaxis **Point of Dispensing (POD)** is where immunization/prophylaxis is provided to a large number of citizens within a short time period in response to an emergency that involves an actual or imminent infectious disease threat.

The parties here do mutually desire to reach an understanding that will result in making space at the Freedom Elementary available to the Creek County Health Department for use during a public health emergency response.

Now, therefore, it is mutually agreed between these parties as follows:

1. Freedom Elementary agrees that it will permit to extent of its ability and upon the request of the Creek County Health Department Regional Director, the use of physical facilities at the Freedom Elementary or other facility on site by the Creek County Health Department within 24 hours of the request for mass clinics and/or warehouse for disease prevention and control activities.
2. Said parties shall review this agreement at least annually. Modifications shall be made upon mutual written agreement of the parties. Either party may terminate this agreement upon written notice of intent to the other party to terminate this Agreement; written notice shall be given sixty (60) days prior to the termination date.
3. During an event requiring both vaccination clinics and antibiotic distribution centers, the Creek County Health Department shall coordinate with the Creek County Emergency Management Director and the Freedom Elementary and/or designee in order to coordinate the use of the event center facilities. Additionally the Freedom Elementary agrees to share with the Creek County Health Department specific facility information, such as floor plans and the availability or amenities, for the purpose of planning to expedite operations in the event of a public health emergency.
4. This Memorandum of Agreement shall be effective upon approval by the parties to it, as indicated by each party's signature below, and shall remain in effect for three years, or until either party chooses to terminate.
5. Freedom Elementary understands that cold storage may be provided for assets.

As part of this agreement, Freedom Elementary can expect the Creek County Health Department to provide a point of contact to answer questions that our institution might have regarding health related activities and provide any post-event cleanup that is required.

The parties having read and understood the foregoing terms of this agreement do by their respective signature dated below hereby agree to the terms thereof.



Memorandum of Agreement
For Mass Immunization and Prophylaxis Strategy
Freedom Elementary- **Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

2020

Email: raeda@health.ok.gov

Johnny Birby

11.09.2020

Title
Primary Facility POC

Signature

DATE

Melinda Ryan

11.09.2020

Title
~~Primary Facility POC~~
Board President

Signature

DATE



Memorandum of Agreement

For Mass Immunization and Prophylaxis Strategy
Jefferson Heights Elementary – **Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

2020

This agreement is made and entered on this 14 day of Oct, 2020, between the Jefferson Heights Elementary and Creek County Health Department.

Whereas, it is the policy of the Oklahoma State Department of Health (OSDH) to authorize and provide coordination of activities relating to public health disaster prevention, preparedness, response, recovery, and demobilization.

Whereas, the said parties recognize the vulnerability of the people and communities located within the County to damage, injury, and loss of life and property resulting from disasters and/or civil emergencies, and recognize that disasters and/or civil emergencies may present equipment, manpower, and facility requirements beyond the capacity of the County.

Whereas, a mass immunization/prophylaxis **Point of Dispensing (POD)** is where immunization/prophylaxis is provided to a large number of citizens within a short time period in response to an emergency that involves an actual or imminent infectious disease threat.

The parties here do mutually desire to reach an understanding that will result in making space at the Jefferson Heights Elementary available to the Creek County Health Department for use during a public health emergency response.

Now, therefore, it is mutually agreed between these parties as follows:

1. Jefferson Heights Elementary agrees that it will permit to extent of its ability and upon the request of the Creek County Health Department Regional Director, the use of physical facilities at the Jefferson Heights Elementary or other facility on site by the Creek County Health Department within 24 hours of the request for mass clinics and/or warehouse for disease prevention and control activities.
2. Said parties shall review this agreement at least annually. Modifications shall be made upon mutual written agreement of the parties. Either party may terminate this agreement upon written notice of intent to the other party to terminate this Agreement; written notice shall be given sixty (60) days prior to the termination date.
3. During an event requiring both vaccination clinics and antibiotic distribution centers, the Creek County Health Department shall coordinate with the Creek County Emergency Management Director and the Jefferson Heights Elementary and/or designee in order to coordinate the use of the event center facilities. Additionally the Jefferson Heights Elementary agrees to share with the Creek County Health Department specific facility information, such as floor plans and the availability or amenities, for the purpose of planning to expedite operations in the event of a public health emergency.
4. This Memorandum of Agreement shall be effective upon approval by the parties to it, as indicated by each party's signature below, and shall remain in effect for three years, or until either party chooses to terminate.
5. Jefferson Heights Elementary understands that cold storage may be provided for assets.

As part of this agreement, Jefferson Heights Elementary can expect the Creek County Health Department to provide a point of contact to answer questions that our institution might have regarding health related activities and provide any post-event cleanup that is required.

The parties having read and understood the foregoing terms of this agreement do by their respective signature dated below hereby agree to the terms thereof.



Memorandum of Agreement

2020

For Mass Immunization and Prophylaxis Strategy
Jefferson Heights Elementary- **Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

Email: raeda@health.ok.gov		11.09.2020
Johnny Bilka	Signature	DATE
Title Primary Facility POC		
Melinda Ryan	Signature	11.09.2020
Title 2nd Facility POC Board President		DATE



Memorandum of Agreement

For Mass Immunization and Prophylaxis Strategy
Sapulpa High School—**Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

2020

This agreement is made and entered on this 14 day of Oct, 2020, between the Sapulpa High School and Creek County Health Department.

Whereas, it is the policy of the Oklahoma State Department of Health (OSDH) to authorize and provide coordination of activities relating to public health disaster prevention, preparedness, response, recovery, and demobilization.

Whereas, the said parties recognize the vulnerability of the people and communities located within the County to damage, injury, and loss of life and property resulting from disasters and/or civil emergencies, and recognize that disasters and/or civil emergencies may present equipment, manpower, and facility requirements beyond the capacity of the County.

Whereas, a mass immunization/prophylaxis **Point of Dispensing (POD)** is where immunization/prophylaxis is provided to a large number of citizens within a short time period in response to an emergency that involves an actual or imminent infectious disease threat.

The parties here do mutually desire to reach an understanding that will result in making space at the Sapulpa High School available to the Creek County Health Department for use during a public health emergency response.

Now, therefore, it is mutually agreed between these parties as follows:

1. Sapulpa High School agrees that it will permit to extent of its ability and upon the request of the Creek County Health Department Regional Director, the use of physical facilities at the Sapulpa High School or other facility on site by the Creek County Health Department within 24 hours of the request for mass clinics and/or warehouse for disease prevention and control activities.
2. Said parties shall review this agreement at least annually. Modifications shall be made upon mutual written agreement of the parties. Either party may terminate this agreement upon written notice of intent to the other party to terminate this Agreement; written notice shall be given sixty (60) days prior to the termination date.
3. During an event requiring both vaccination clinics and antibiotic distribution centers, the Creek County Health Department shall coordinate with the Creek County Emergency Management Director and the Sapulpa High School and/or designee in order to coordinate the use of the event center facilities. Additionally the Sapulpa High School agrees to share with the Creek County Health Department specific facility information, such as floor plans and the availability or amenities, for the purpose of planning to expedite operations in the event of a public health emergency.
4. This Memorandum of Agreement shall be effective upon approval by the parties to it, as indicated by each party's signature below, and shall remain in effect for three years, or until either party chooses to terminate.
5. Sapulpa High School understands that cold storage may be provided for assets.

As part of this agreement, Sapulpa High School can expect the Creek County Health Department to provide a point of contact to answer questions that our institution might have regarding health related activities and provide any post-event cleanup that is required.

The parties having read and understood the foregoing terms of this agreement do by their respective signature dated below hereby agree to the terms thereof.



Memorandum of Agreement

2020

For Mass Immunization and Prophylaxis Strategy
Sapulpa High School- **Primary/ BU** - Creek County
MIPS Jurisdiction: Creek County

Raed Al-Zaher - LERC

24/7 Contact

Email: raeda@health.ok.gov

Johnny Bilby

11.09.2020

Title
Primary Facility POC

Signature

DATE

Melinda Ryan

11.09.2020

Title
~~2nd Facility POC~~

Signature

DATE

Board President

Ellevation Subscription Agreement

This Subscription Agreement ("Agreement") is being entered into between Ellevation Inc., having an address at 38 Chauncy Street, Boston, Massachusetts 02111 ("Ellevation") and the Company Name identified as "Customer" below. Customer understands that this Agreement is governed by the Terms and Conditions attached hereto as **Exhibit A**, which are incorporated herein by reference. In the event of any conflict between this Agreement and **Exhibit A**, the terms of this Agreement shall control. This Agreement is effective as of the Subscription Start Date set forth below

Company: Ellevation Education	Customer: Sapulpa Public Schools, OK
Representative: Carrie Hill	Contact Name: Kim Castaldi
Email: carrie@ellevationeducation.com	Email: kcastaldi@sapulpaps.org
Phone: 617-307-5755	Phone: 918-224-3400 x1119
Address: 38 Chauncy St, 9th Floor, Boston, MA 02111	Address: 511 East Lee, Sapulpa, OK 74066
Start Date: 3/1/2021	End Date: 6/30/2021

Annual Subscription Fees

Product	Quantity	Unit Price	Term (Yrs)	Total Fees
Ellevation Platform	144	Minimum	0.3333	\$2,000.00
Subscription Total:				\$2,000.00

Services Fees

Services Total:	\$0.00
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Total Investment

Grand Total:	\$2,000.00
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Invoicing Schedule: Up Front, In Full

Payment Term: Net 30

Contract Term: 4

1 Definitions.

1.1 The **“Platform”** is Ellevation’s proprietary, Internet-delivered SaaS platform of servers, software and related technology that is hosted, served or managed by Ellevation or Ellevation’s third-party service provider, and furnished to Customer under this Agreement. The Platform provides for the ability for Customer to: (1) utilize Ellevation’s proprietary data management system for English Language Learners or “ELLs”; (2) access reporting tools related to the productivity and performance of Customer’s ELLs; and (3) utilize instructional content for Customer’s ELLs.

1.2 **“Customer User”** shall mean any of Customer’s authorized users of the Platform.

2 **Services.** Ellevation agrees to deliver the software and perform the services described in any Statement of Work (“SOW”) which may be issued hereunder from time to time, and any such SOW are incorporated into this Agreement by reference (the **“Services”**).

3 **Fees and Payment.** Customer will pay the Subscription Fees and any related fees, as applicable, as set forth in Customer’s Subscription Agreement. All invoices are payable within thirty (30) calendar days following receipt by Customer. Past due amounts are subject a late payment charge, until paid, at the rate of One and a Half Percent (1.5%) per month or the maximum amount permitted by law, whichever is less.

4 Term and Renewal

4.1 **Subscription Terms.** The term of this Agreement shall be for an initial term of twelve (12) months commencing on the Effective Date of this Agreement unless otherwise expressly stated in the Agreement (“the **“Initial Subscription Term”**”). Following expiration of the Initial Subscription Term, Customer’s subscription will automatically renew for successive twelve (12) month renewal terms (each a **“Renewal Term”**) unless either party provides written notice of non-renewal at least thirty (30) calendar days prior to the expiration of the Initial Subscription Term or any subsequent Renewal Term. The Initial Subscription Term and Renewal Term(s) shall be collectively referred to herein as **“Term.”** Ellevation may raise the Subscription Fees any time after the expiration of the Initial Subscription Term with such increases effective thirty (30) days following advance written notice to Customer

4.2 **Services and Training Terms.** All training and services must be scheduled and conducted by the later of either 12 months from the purchase date or the current contract end date.

5 License Grant

5.1 **Customer Users** Ellevation will provide user account(s) for the number of authorized Customer’s Users.

5.2 **Permitted Use** During the Term of this Agreement, Ellevation hereby grants Customer a worldwide, non-exclusive, non-transferable right to access, use the features and functionality of the Platform solely for Customer’s educational purposes, subject to the terms and conditions of this Agreement. All rights not granted in this Agreement are reserved by Ellevation.

5.3 **Prohibited Use** Customer will not (and will ensure that Customer Users do not): (a) use the Platform other than in compliance with this Agreement and applicable federal, state, and local laws; (b) “frame,” distribute, resell, or permit access to the Platform by any unauthorized third party; (c) interfere with the Platform or disrupt any other user’s access to the Platform; (d) attempt to gain unauthorized access to the Platform, or attempt to discover the underlying source code or structure of the Platform, or otherwise reverse engineer the Platform; (f) submit to the Platform any content or data that is: false, misleading, defamatory, threatening, or which could otherwise constitute hate speech; infringing of intellectual property rights; reasonably deemed to involve moral turpitude or that contains mass mailings or any form of “spam”; (g) submit to the Platform any routine, device or other undisclosed feature, including a so-called time bomb, virus, software lock, drop dead device, malicious logic, worm, Trojan horse or trap or back door or software routine, that is designed to delete, disable, deactivate, interfere with or otherwise harm any software, program, data, device, system or service, or which is intended to provide unauthorized access or to produce unauthorized modifications; or (h) use any robot, spider, data scraping or extraction tool or similar mechanism with respect to the Platform.

Customer must also ensure that: (a) it provides true, accurate, current and complete information to create and maintain accounts; (b) neither Customer nor any Customer User circumvents or otherwise interferes with any user authentication or security used by Ellevation; (c) Customer Users maintain the confidentiality of their usernames and passwords; and (d) that neither Customer nor any Customer User will impersonate another user of the Platform or provide false identity information to gain access to or use the Platform.

6 Ownership and Rights

6.1 **Ownership of Customer Content.** Customer retains all right, title and interest in: (i) any data, files, attachments, text, images, and other content that Customer or a Customer User uploads or submits to the Platform under this Agreement; and (ii) any reports produced by Customer in connection with use of the Platform (collectively, **“Customer Content”**).

6.2 **Limited Use of Customer Content by Ellevation.** During the Term, Customer hereby grants Ellevation the right to use and transmit the Customer Content for purposes of: (a) making Customer Content available for viewing and downloading by Customer Users. During the Term and thereafter, Customer grants Ellevation the right to use the Customer Content solely on an aggregated, de-identified basis, to (i) improve its educational products for the purposes of adaptive and customized learning; (ii) demonstrate the effectiveness of its products (in terms of

benchmarks, trends, statistics, and comparisons) for purposes of promotion, marketing, and sale of its products and services; and (iii) for the development and improvement of its educational sites, services, or applications.

6.3 **Ownership of Platform.** As between the parties, Ellevation retains all right, title and interest (including all intellectual property and proprietary rights therein) in and to the following but excluding any Customer Content: (a) the Platform and the technology and software used to provide it; (b) all electronic and print documentation and other content made available or collected through the Platform; and (c) all data or information contained in or derived from the Platform (collectively, "Ellevation Data"). Subsections (a), (b) and (c) are defined as the "Ellevation IP". Except as expressly set forth in this Agreement, Ellevation shall have the right to use or disclose the Ellevation IP including the Ellevation Data at its sole discretion. In addition, except for Customer's rights to access and use the Platform set forth in this Agreement, nothing in this Agreement licenses or conveys any right to the Ellevation IP to anyone, including Customer

6.4 **Feedback.** Ellevation will have a perpetual right but not the obligation to use and incorporate into the Platform any feedback or suggestions for enhancement that Customer provides to Ellevation concerning the Platform ("Feedback"), without any obligation of compensation. Customer hereby acknowledges that Feedback shall be considered Ellevation IP.

7 Confidentiality and Data Security.

7.1 **Confidentiality.** As used herein, the "Confidential Information" of a party (the "Disclosing Party") means all financial, technical, or business information of the Disclosing Party that the Disclosing Party designates as confidential at the time of disclosure to the other party ("Receiving Party") or that the Receiving Party reasonably should understand to be confidential based on the nature of the information or the circumstances surrounding its disclosure. Without limiting the generality of the foregoing, Confidential Information includes but is not limited to, the terms and conditions of this Agreement; pricing for the Platform; and information about Ellevation's tools and features. Except as expressly permitted in this Agreement, the Receiving Party will not disclose, duplicate, publish, transfer or otherwise make available Confidential Information of the Disclosing Party in any form to any person or entity without the Disclosing Party's prior written consent. The Receiving Party will not use the Disclosing Party's Confidential Information except to perform its obligations under this Agreement (including, in the case of Ellevation, to provide the Platform).

Notwithstanding the foregoing, the Receiving Party may disclose Confidential Information to the extent required by law, provided that the Receiving Party: (a) gives the Disclosing Party prior notice of such disclosure so as to afford the Disclosing Party a reasonable opportunity to appear, object, and obtain a protective order or other appropriate relief regarding such disclosure (if such notice is not prohibited by applicable law); (b) uses diligent efforts to limit disclosure and to obtain confidential treatment or a protective order; and (c) allows the Disclosing Party to participate in the proceeding. Further, Confidential Information does not include any information that: (x) is or becomes generally known to the public without the Receiving Party's breach of any obligation owed to the Disclosing Party; (y) was independently developed by the Receiving Party without the Receiving Party's breach of any obligation owed to the Disclosing Party; or (z) is received from a third party who obtained such Confidential Information without any third party's breach of any obligation owed to the Disclosing Party. For the sake of clarity Confidential Information does not include information independently acquired by the newsroom of or the editorial staff of Ellevation or any of its related companies. The Receiving Party will return or destroy all Confidential Information upon the Disclosing Party's request after the termination or expiration of this Agreement and (if requested by the Disclosing Party) certify such return or destruction in writing.

7.2 **Confidentiality of Student Records.** Customer appoints Ellevation a "school official" as that term is used in the Family Educational Rights and Privacy Act ("FERPA"), 34 C.F.R. §99 et. seq., and determines that Ellevation has a "legitimate educational interest," for the purpose of carrying out its responsibilities under this Agreement. Ellevation agrees to be bound by the relevant provisions of FERPA, including that it will remain under the "direct control" of Customer with respect to its collection, use and handling of personally identifiable student data. Ellevation will use personally identifiable student data only to fulfill the Services in performance of this Agreement, and as permitted pursuant to Section 6.2 of this Agreement, will only share personally identifiable student data with its third-party vendors as necessary to fulfill the Services in performance of this Agreement.

7.3 **Data Security.** Ellevation deploys commercially reasonable security precautions intended to protect against unauthorized access to Customer data, including Personal Information, stored by Ellevation, including use of firewalls, encryption, authentication technologies and background screenings for all employees. *Personal Information* shall mean an individual's first name and last name or first initial and last name in combination with any one or more of the following data elements that relate to such resident: (a) Social Security number; (b) driver's license number or state-issued identification card number; or (c) financial account number, or credit or debit card number, with or without any required security code, access code, personal identification number or password, that would permit access to a resident's financial account; provided, however, that "Personal Information" shall not include information that is lawfully obtained from publicly available information, or from federal, state or local government records lawfully made available to the general public.

7.4 **Notification of Breach.** Both parties agree to promptly notify the other party of any breach, or attempted breach, of security that such party knows of, or reasonably believes to know of, that may affect Customer Content on the Platform.

7.5 Legal Requests for Data. If Ellevation receives a court order or subpoena for Customer Content, Ellevation agrees to provide the Customer with a copy of such court order or subpoena within two (2) business days of its receipt of it and shall notify the Customer of the content of any testimony or information to be provided and provide the Company with copies of all documents to be produced.

8 **Representation and Warranties; Disclaimers**

8.1 Ellevation Representations and Warranties. Ellevation warrants that:

(a) it has the necessary authority to enter into this Agreement;

(b) it owns or has the right to use all intellectual property required by the Platform, including but not limited to any necessary trademark, copyright or patent rights;

(c) it will provide the Platform and related services in a professional and workmanlike manner and in accordance with the specifications set forth in any Statement of Work issued hereunder;

(d) it will comply with all applicable laws that apply to the Platform, including applicable laws regarding access to government records in the state where Customer is located; and

8.2 Customer Representations and Warranties. Customer hereby represents and warrants that: (a) it has the necessary authority to enter into this Agreement; (b) it has all rights, permissions and consents necessary to submit all Customer Content to the Platform and to grant Ellevation the rights to use Customer Content set forth in Section 6.2; (c) any materials uploaded to the Platform does not contain anything that is defamatory, libelous, infringes upon any third party intellectual property rights, or violates any confidentiality obligations Customer has with a third party; and (d) it will comply with all applicable laws that apply to its performance under this Agreement.

8.3 Disclaimer. Customer acknowledges that, as an internet-delivered software application, the Platform may experience periods of downtime, including but not limited to due to scheduled maintenance, and third-party service outages.

Accordingly, ELLEVATION DOES NOT WARRANT THAT THE PLATFORM WILL BE ERROR-FREE OR OPERATE WITHOUT INTERRUPTIONS OR DOWNTIME. ELLEVATION MAKES NO REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO THE PLATFORM, INCLUDING ITS DOCUMENTATION, THE PLATFORM SOFTWARE, OR ANY DATA OR CONTENT MADE AVAILABLE THROUGH THE PLATFORM. ELLEVATION SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, AND ACCURACY

9 **Drug Free Workplace.** Ellevation provides a drug-free workplace for its employees, including; (i) posting in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in Ellevation's workplace and disciplinary action may be taken for violations of such prohibition; (ii) stating in all job solicitations or advertisements for employees placed by or on behalf of Ellevation that it maintains a drug-free workplace; and (iii) going forward, it shall include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this Section 9, "drug-free workplace" means a site for the performance of work done in connection with this contract where the employees of Instructure are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

10 **Insurance.** Ellevation shall provide professional liability insurance with amounts of no less than \$1,000,000.00 per incident and \$2,000,000.00 per aggregate.

Upon written request, Ellevation shall file with the District a Certificate of Insurance. The Certificate of Insurance shall include the liability coverage limits, dates of coverage, coverage of the Ellevation and its agents, and a clause which names the District as an additional insured for claims arising under this Agreement.

11 **Termination.**

11.1 Termination. Either party may terminate this Agreement immediately if (i) the other party breaches any material provision and fails to cure its breach within twenty (20) days after receiving the other party's written notice identifying the breach, and/or (ii) for any or no reason, upon sixty (60) days' prior written notice. In addition, Ellevation may suspend Customer's access to the Platform immediately if Customer fails to make a payment for more than thirty (30) calendar days following its due date

11.2 Treatment of Customer Content at Termination. Customer shall have sixty (60) days following the termination or expiration of this Agreement to provide Ellevation with a written request for a one-time, delimited file export of its data from the Platform via SFTP. Regardless of whether Customer timely requests a one-time export within this 60-day period and except as otherwise provided in Section 6.2 above, within sixty (60) days of the termination or expiration of this Agreement, Ellevation will securely destroy any and all of Customer's personally identifiable student data stored in the Platform, including any such data stored in Ellevation's backup systems.

12 **Indemnification**

- 12.1 Ellevation will defend, indemnify and hold harmless Customer and its employees and agents from and against any third party claim, demand or action, and all resulting damages, settlement amounts, penalties, costs and expenses, to the extent such claim, demand or action alleges that the Platform, or Customer's use thereof in accordance with this Agreement, infringes or violates any copyright, trademark, U.S. patent, or other proprietary right of any third party; provided, that Ellevation will not be obligated under this sentence to the extent any such infringement or violation arises from use of the Platform in combination with technology or services not provided by Ellevation and/or from use of the Platform and/or the Ellevation Network in violation of the terms and conditions set forth in this Agreement.
- 12.2 To the extent permitted by applicable law, Customer will defend, indemnify and hold harmless Ellevation and its corporate affiliates, directors, officers, employees, successors, assigns and agents from and against any third party claim, demand or action, and all resulting damages, settlement amounts, penalties, costs and expenses (including reasonable outside legal costs), that arises out of or relates to Customer Content (except to the extent such claim arises from Ellevation's use of Customer Content in violation of this Agreement), including without limitation claims that Customer Content infringes or violates any intellectual property or proprietary right of a third party, violates any confidentiality obligation owed to a third party, or violates any applicable law or regulation.
- 13 **LIMITATION OF LIABILITY. NEITHER PARTY WILL BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES IN CONNECTION WITH ANY CLAIM OF ANY NATURE ARISING UNDER THIS AGREEMENT, EVEN IF SUCH PARTY HAS BEEN GIVEN ADVANCE NOTICE OF SUCH POSSIBLE DAMAGES. IN ADDITION, NEITHER PARTY'S TOTAL, AGGREGATE LIABILITY FOR ALL CLAIMS OF ANY NATURE ARISING OUT OF THIS AGREEMENT (EXCLUDING WITHOUT LIMITATION CLAIMS FOR INDEMNIFICATION UNDER SECTION 12) WILL NOT EXCEED THE FEES ACTUALLY PAID TO ELLEVATION UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM.**
- 14 **Notices.** All notices under this Agreement must be in writing and sent via email to notices@ellevationeducation.com and, if to Customer at the email address provided in Customer's Subscription Agreement
- 15 **Entire Agreement.** The Subscription Agreement together with these Terms and Conditions represent the entire agreement between the parties regarding Customer's use of the Platform and related matters addressed in this Agreement, and supersedes any prior oral or written agreements, promises, representations, warranties, or inducements between or by the parties regarding such subject matters
- 16 **Assignment.** Ellevation may not assign this Agreement without Customer's prior written consent, not to be unreasonably withheld; provided, however, that no consent shall be required for the assignment of this Agreement to the acquirer of all or substantially all of Ellevation's assets provided that such successor agrees to be bound by all of the terms and conditions hereof.
- 17 **Force Majeure.** Neither party is liable for delay or default under this Agreement if caused by conditions beyond its reasonable control, whether or not foreseeable (e.g., technology malfunctions, outages of Internet Service; outages in third party hosted services), or any other Force Majeure events. "Force Majeure" events will mean: armed conflicts, famine, floods, Acts of God, labor strikes or shortages, governmental decree or regulation, court order, severe weather, fire, earthquake, acts of terrorism, failure of suppliers, unavailability of communications transport facilities and breakdowns in communications transport facilities; provided however, that this provision does not apply to Customer's obligations to make payments hereunder.
- 18 **Miscellaneous.** This Agreement shall be governed by the laws of the state where Customer is located without regard to the conflict of law provisions of such state; provided that jurisdiction for any dispute that arises hereunder shall be in the state and federal courts of the Commonwealth of Massachusetts. In the event a court of competent jurisdiction finds any provision of this Agreement to be illegal or unenforceable, the parties agree that the court shall modify such provision(s) to make such provision(s) and this Agreement valid and enforceable. The provisions of this Agreement are severable, and any illegal or unenforceable provision, or any modification by any court, shall not affect the remainder of this Agreement, which shall continue at all times to be valid and enforceable. This Agreement can only be modified by a writing signed by both parties. The failure of the parties to insist upon or enforce strict performance of any provision of this Agreement or to exercise any right or remedy thereunder will not be construed as a waiver by such party to assert or rely upon any such provision, right, or remedy in that or any other instance. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by facsimile transmission or electronically by the parties will constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by facsimile or electronically will be deemed to be their original signatures for any purpose whatsoever.

ELLEVATION INC.

Sapulpa Public Schools, OK

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Intrado Interactive Services Corporation

Quote

Date 11/3/2020
Quote # 138380
Expires 1/3/2021
Quote Type
Representative AM Nicole Seabaugh
Agent

THIS IS NOT A BILL.

Prepared for:

Accounts Payable
Sapulpa Public Schools
511 E Lee Ave
Sapulpa OK 74066-4308
United States

Item	Quantity	Description	Rate	Amount
R-SM-CMS	1	SchoolMessenger Presence Renewal -- Content Management System (CMS) and Website hosting, 12-month package 2021-2022		7,291.20
			Total	\$7,291.20

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this quote, unless the parties have entered into a separate mutually executed agreement. Sales tax may be applied on invoice. Tax exemption certificates can be sent to SchoolMessengerBilling@west.com.





November 4, 2020

Mr. Robert Armstrong

Sapulpa Public Schools

511 East Lee

Sapulpa, Oklahoma 74066

Dear Mr. Armstrong,

On behalf of the Assistance League of Tulsa and the Betty Bradstreet Arts Education Award, we are pleased to advise you that three of your teachers received awards. Shaleen Miller, Freedom Elementary received \$594.95 for music supplies, Mike Schmidt, Holmes Park Elementary received \$1,560.04 for musical instruments and Donna Lewellen, Jefferson Heights, received \$315.50 for an art project. This award is given to teachers to provide funds to promote fine arts, music and drama in their school.

They have been provided with the appropriate paperwork to be completed to receive this award.

In addition, the Betty Bradstreet Arts Education Award, a part of the Assistance League of Tulsa, requires signed agreements with school districts to which we fund awards. These agreements are good for three years. We currently have an agreement with you that was signed in 2017 and since we need to review every three years, the agreement is up for renewal. Please sign the enclosed 2 contracts, keep one for your files and return the other signed copy to me in the self-addressed stamp envelope.

Feel free to contact me at bettybradstreet@altulsa.org if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'Betsy Manis'.

Betsy Manis, Chairman

Betty Bradstreet Arts Education Award

**ASSISTANCE LEAGUE OF TULSA
BETTY BRADSTREET AGREEMENT ARTS EDUCATION AWARD
AGREEMENT WITH
SAPULPA PUBLIC SCHOOLS**

This agreement is entered into by Assistance League of Tulsa®/Betty Bradstreet Arts Education Award hereafter referred to as Betty Bradstreet Arts Education Award located at 5350 East 31st, Tulsa, OK 74135 and Sapulpa Public Schools hereafter referred to as school district.

This assistance fund is designed to encourage and promote the arts for student programs in local school districts in accordance with the Emma R. Showman Trust for the Betty Bradstreet Arts Education Award.

1. Obligations of Assistance League of Tulsa/Betty Bradstreet Arts Education Award

- A. Betty Bradstreet Arts Education Award shall provide awards to local school districts for student programs in the arts.
- B. Betty Bradstreet Arts Education Award each year will review all applications and determine award recipients.
- C. Betty Bradstreet Arts Education Award shall assume all financial obligations relative to the award as described in 1A. Funds will be reimbursed upon completion of required documentation.
- D. Betty Bradstreet Arts Education Award shall evaluate and monitor the programs funded by the award. This will include a visit by a member of the committee to review and discuss the program with the award recipient.

2. Obligations of Sapulpa Public Schools

- A. Award is to be used exclusively for the described purpose.
- B. Award recipient shall provide an evaluation form including invoices or paid receipts documenting all expenditures. The Evaluation Form and the Request for Payment form must be received prior to May 1, 2021 in order for expenses to be dispersed. A check will be dispersed by Assistance League of Tulsa/Betty Bradstreet Arts Education Award reimbursing the recipient once the required documents are received.
- C. Sapulpa Public Schools shall maintain liability insurance coverage for this program. Sapulpa Public schools shall defend, indemnify and hold Assistance League of Tulsa harmless against all claims and damages that are the fault of Assistance League of Tulsa/Betty Bradstreet Arts Education Award.

3. Public Relations

- A. Assistance League of Tulsa/Betty Bradstreet Arts Education Award and Sapulpa Public Schools shall have prominent identification with this program.
- B. Assistance League of Tulsa/Betty Bradstreet Arts Education Award shall reserve the right to review and approve all publicity releases, brochures and other written material relative to the program, all of which shall mention Assistance League of Tulsa/Betty Bradstreet Arts Education Award and Sapulpa Public Schools.

C. Photos and names of recipients shall not be used without written permission of those directly involved.

4. Renewal and Termination

This agreement shall be renewed every three (3) years.

It is the intention of Assistance League of Tulsa/Betty Bradstreet Arts Education Award to continue this program for an indefinite period of time. However, when either party determines it can no longer abide by the terms of this agreement, it may terminate this agreement by giving a thirty (30) day written notice to the other party. In the case of termination, all assets shall return to the rightful owners as set forth in this agreement and neither party shall have any further obligation thereafter.

5. Signatures and Dates

Assistance League of Tulsa

Date: 10/28/20

Date: _____

Date: 11/3/2020

Sapulpa Public Schools

Date: _____

Yalonda Taylor

President

Patricia G. Banerjee

Secretary

Sharon Coffman
Vice President Philanthropic Programs

Superintendent



ACTION NEEDED: 2020 Innovation in Education Grants

4 messages

Scruggs, Bayli (CCI-Central Region) <bayli.scruggs@cox.com>
To: "Scruggs, Bayli (CCI-Central Region)" <bayli.scruggs@cox.com>

Wed, Oct 14, 2020 at 9:59 AM

Good morning,

We would like to thank you for responding to our 2020 Innovation in Education questionnaire. Your responses helped us learn more about what classrooms look like in our new environments, how you have had to adapt and what your greatest needs are for your classroom and students.

When our Cox Charities Advisory Council decided to pause our Innovation in Education grants earlier this year, the goal was to understand what classrooms would look like going into the 2020 – 2021 school year and how the Innovation in Education grants could be utilized. In reading through responses, we realize our traditional grant process with applications submitted earlier this year wouldn't be the best fit in our new circumstances.

While our traditional process may not make the most sense this year, the Cox Charities Advisory Council still believes our teachers are deserving of grants to help ease the stress of needs in your classroom today. With that, I would like to announce to you all that you will be receiving a **\$1,000 grant from Cox Charities** to use how you see best in your classroom to serve your students. Congratulations!

In order to confirm your grant, we will need you to respond to this email with the following information:

Your Name

School Name

School Address

Principal Name

We look forward to hearing from you.

Thanks!

Bayli Scruggs

Public Affairs

O 918.286.4546

C 918.240.9950

11811 E 51st St. Tulsa, OK 74146

Grant Award

Tulsa Community Foundation ("TCF") is pleased to make this charitable Grant to the Grantee, named on, in the amount of, and on the date shown on the enclosed Grant check instrument.

This Grant is restricted for the following purpose(s) and may only be used to specifically benefit the Grantee according to the terms and conditions outlined in this Grant Agreement:

Cox Charities Innovation in Education Grant Program

This Grant is made upon the advice of the following Advisor(s), whom Grantee may wish to acknowledge or thank, from the following component fund of TCF ("Fund"):

Ms. Tiffani J. Bruton
Cox Charities Fund
11811 E. 51st St.
Tulsa, OK 74146

Recognition shall be provided as described in Article 8. Per Article 2, this Grant is for charitable purposes, not goods and services.

Sincerely,



Phil Lakin, Jr., Chief Executive Officer


Grant Agreement

This Grant Agreement ("Agreement") between TCF and Grantee is made as of the date on the Grant check instrument and incorporates this communication in its entirety, including the following:

1. The Grant will be used exclusively for the charitable purpose(s) listed above. Any part of the Grant not so used must be promptly returned to TCF.
2. TCF, the Donor(s), Advisor(s) and related parties decline all goods and services related to this Grant. Grantee will make no grants, loans, compensation and similar payments to the Donor(s), Advisor(s), or related parties with this Grant.
3. Grantee is not an individual; Grantee is an entity that will use this Grant for a charitable purpose or purposes.
4. Grantee is an organization that is described in Section 170(b)(1)(A) of the Internal Revenue Code, and if not, agrees to inform TCF immediately and abide by provisions that TCF has in place when exercising expenditure responsibility. Grantee is required to immediately provide TCF with written notice of any changes in Grantee's tax-exempt status.
5. No part of the Grant may be used or expended for any political activity or purpose.
6. Grantee is responsible for the prudent and lawful expenditure of this Grant and for maintaining adequate supporting records (GAAP).
7. Grantee is hereby notified of TCF's intent to monitor and evaluate the activities funded by this Grant. This may include a visit by a TCF representative to review and discuss the program with Grantee.
8. Usual and customary recognition shall be given to the Fund and TCF.

Grantee's deposit, negotiation, and/or endorsement of the enclosed Grant check instrument 1) constitutes its agreement to the terms and conditions as set forth in this Agreement, and 2) signifies that no more than an incidental benefit has been or will be provided to (a) the Donor(s), Advisor(s) or any party that is related to the Donor or Advisor(s), and (b) any individual other than those in the charitable class of persons served by the Grantee.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of this Agreement, and hereby certify my authority to execute this Agreement.

Signature:  Date: 11/3/2020
Sapulpa Public Schools (Check #130101, 10/28/2020, \$1,000.00.)

Please return this agreement within 10 business days by SCAN to grants@tulsacf.org or FAX to 918-494-9826

GranteeLetter17-standard

THE FACE OF THIS DOCUMENT IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK



TULSA
COMMUNITY
FOUNDATION

America's most generous city®

7030 S. Yale, Suite 600
Tulsa, OK 74136
(918) 494-8823

BANK OF OKLAHOMA, N.A.
TULSA, OKLAHOMA
86-3/1039

130101

10/28/2020

CHECK NO.

CHECK DATE

GE-DA-136142-1 HR

CHECK AMOUNT

PAY

ONE THOUSAND DOLLARS AND XX / 100

***** 1,000.00

TO THE
ORDER
OF

Sapulpa Public Schools
Attn: Amie Redding
511 E. Lee
Sapulpa, OK 74066

Amie Redding
AUTHORIZED SIGNATURE

MP

Cox-Charities Innovation in Education Grant Program

⑈ 130101 ⑈ ⑈ 1039000361 ⑈ 857077869 ⑈

Amie

SAPULPA HIGH SCHOOL

SUPER INTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP MCJROTC

DATE OF REQUEST 7 Oct 2020

SPONSOR: LtCol William Shannon (918)954-6031

DESTINATION: Ozark, MO

DATE LEAVING (DAY AND DATE) 4 Dec 2020/1200

DATE RETURNING (DAY AND DATE) 5 Dec 2020/2200

NUMBER OF SCHOOL DAYS MISSED ½ Day

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WHERE RAISED. JROTC will be using the Bartlett Grant that was awarded to the program.

NUMBER OF STUDENTS ATTENDING 30 NUMBER OF SPONSORS 2 + 1 Female Chaperone

PURPOSE OF TRIP: To compete in the annual Ozark Tiger Drill Classic.

MODE OF TRANSPORTATION: School Bus


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

Board President

	Millage Rate	Net Amt's	Issue Length	Projected N.A.V
Fall 2020	28.77			198,922,640
2021	25.47			
Spring 2021	28	920,000	2 years	"
	29.99	1,645,000	2 years	"
	32	2,375,000	2 years	"
Spring 2023	28	23,955,000	7 years	"
	30	45-50 million	14-15 years	"
	32	45-50 million	12-13 years	"

204.1 Reading Sufficiency Act (Approved 8-12-13) (Revised 8-8-16)

READING SUFFICIENCY ACT TESTING AND PROCEDURES

Every student enrolled in kindergarten shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonemic awareness, letter recognition, and oral language skills as identified in the subject matter standards adopted by the State Board of Education. phonics, reading fluency, vocabulary, and comprehension, for the grade level in which enrolled. Every first, second, and third grade student shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary, and comprehension, for the grade level in which enrolled. Any student who is assessed and who is not meeting grade-level targets in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade level of reading skills.

Progress of Reading Instruction and Proficiency Team

The program of reading instruction shall align with the State subject matter standards, shall be based on a three-tiered Response to Intervention (“RtI”) model, and shall include provisions of the Reading Enhancement and Acceleration Development (READ) Initiative adopted by the school district. The plan may include, but is not limited to:

1. Sufficient additional in-school instructional time sufficient for the acquisition of phonemic awareness, phonics, reading fluency, vocabulary, and comprehension, and
2. If necessary, tutorial instruction after regular school hours, on Saturdays, and during the summer,
3. Assessments identified for diagnostic purposes and periodic monitoring to measure the acquisition of reading skills as identified in the student’s program of reading instruction.

A student enrolled in first or second grades who has been assessed and found not to be meeting grade-level targets in reading shall be entitled to supplemental instructional services and supports in reading until the student is determined by the results of a screening instrument to be meeting grade-level targets in reading. The program of reading instruction for each student shall be developed by a Student Reading Proficiency Team and shall include supplemental instructional services and supports. Each team shall be composed of the:

1. The parent or guardian of the student,
2. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
3. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student, and
4. A certified reading specialist, if one is available.

The reading progress of kindergarten students at risk for reading difficulties at the beginning of the school year shall be monitored throughout the school year and measured mid-year and at year-end. Kindergarten students who are not meeting grade-level targets by mid-year in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade-level reading skills.

A Probationary Promotion Reading Proficiency Team may evaluate a student for probationary promotion if the student is enrolled in third grade, is not eligible for automatic promotion, and does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the third-grade statewide criterion-referenced test. The Probationary Promotion Reading Proficiency Team shall be composed of:

1. The parent or guardian of the student,
2. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
3. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student, and
4. A certified reading specialist.

The principal and superintendent must approve the probationary promotion. For a student who is approved for probationary promotion, the Probationary Promotion Reading Proficiency Team shall continue to review the student's reading performance and repeat the evaluation and recommendation process each academic year until the student demonstrates he or she is meeting grade-level targets on an approved screening instrument such that the student is on track to be college and career ready.

Throughout the school year, progress monitoring shall continue; and diagnostic assessment, if determined appropriate, shall be provided. Year-end reading skills shall be measured to determine reading success. The program of reading instruction shall continue until the student is determined to be meeting grade-level targets by the results of approved reading assessments. If a reading instruction program is being provided for a student on an Individualized Education Program (IEP), a special education teacher must be consulted and the plan may be a separate document from the IEP, or an IEP team meeting may be convened and the plan could then be included in the student's IEP.

Grade Promotion After Participation in Summer Academy Programs

If, by the end of the second quarter of the school year, a teacher determines that a third-grade student is not reading at grade level, the parent or guardian shall be notified of the student's current reading level, the proposed program of reading instruction for the student, and the potential need for the student to participate in a summer academy (if offered by the district that school year) or other program designed to assist the student in attaining grade-level reading skills.

A teacher who determines that a third-grade student is unable to meet the reading competencies required for completion of third grade may, after consultation with the parent or guardian of the student, recommend that the promotion of the student to the fourth grade be contingent upon the participation in and successful completion of the required reading competencies at a summer academy or other program. If the student does not participate in the summer academy or other program or does not successfully complete the reading competencies in the summer academy or other program, the student shall be retained in the third grade.

Mid –Year Promotion

In accordance with Rule 210:15-27-3, to be eligible for a midyear promotion, a student must demonstrate mastery of reading skills consistent with the month of promotion to fourth grade as presented in the scope and sequence of the school district's core reading program. Evidence of demonstrated mastery is as follows:

- Successful completion of portfolio elements that meet state criteria or
- Satisfactory performance on a locally selected standardized reading assessment.

- To promote a student midyear using a student portfolio, there must be evidence of the student's mastery of third-grade Oklahoma State Standard Benchmarks for Language Arts and beginning mastery of the benchmarks for fourth grade. The student portfolio must meet the following requirements:
 - Be selected by the student's reading teacher;
 - Be an accurate picture of the student's ability and include only student work that has been independently produced in the classroom;
 - Include evidence of mastery of the benchmarks assessed by the third-grade OCCT Reading assessment;
 - Include evidence of beginning mastery of fourth-grade benchmarks that are assessed by the fourth-grade Reading OCCT. This includes multiple choice items and passages that are approximately 50 percent literary text and 50 percent expository text, and that are between 200-600 words with an average of 350 words. Such evidence could include chapter or unit tests from the district's adopted core reading curriculum that are aligned with the Oklahoma State Standards or teacher-prepared assessments. For each benchmark, there must be three examples of mastery as demonstrated by a grade of 70 percent or better; and
 - Be signed by the reading teacher and the principal as an accurate assessment of the required reading skills.
- To promote a student midyear using one of the State Board of Education-approved standardized assessments there must be evidence that the student scored at or above grade level in reading comprehension, as demonstrated by standard scores or percentiles, consistent with the month of promotion to fourth grade.
- A mid-year promotion shall be made prior to November 1 and only upon agreement of the parent or guardian of the student and the school principal.

Program of Reading Instruction and Retention

For any third-grade student not reading at grade level, as determined by the screening instruments for the acquisition of reading skills approved by the State Board of Education, a new program of reading instruction shall be developed and implemented. The new program of reading instruction shall include provisions of the READ Initiative adopted by the school district and may include specialized tutoring.

The minimum criteria for grade-level performance of third-grade students pursuant to the Reading Sufficiency Act shall be that students are able to read and comprehend grade-level text. To determine the promotion and retention of third-grade students pursuant to the Reading Sufficiency Act, the State Board of Education shall use only the scores for the standards for reading foundations/processes and vocabulary portions of the statewide third-grade assessment administered pursuant to 70 O.S. Section 1210.508 and shall not use the scores from the other language arts portions of the assessment. The performance levels established by the Commission for Educational Quality and Accountability pursuant to Section 1210.508 shall ensure that students meeting the performance-level criteria are performing at grade level on the reading foundations and vocabulary portions of the statewide third-grade assessment.

Each program of reading instruction shall be based upon a three-tiered Response to Intervention ("RtI") model and shall include:

1. For students identified for Tier I intervention, a minimum of ninety (90) minutes of uninterrupted daily scientific-research-based reading instruction;

2. For students identified for Tier II intervention, at least an amount of uninterrupted scientific-research-based reading instructional time that is:
 - a. Based on specific student needs;
 - b. Reflects the needed intensity and/or frequency as identified on a screening tool, diagnostic assessment and/or progress monitoring instrument; and
 - c. Is determined by the classroom teacher reading specialist (if available) and building principal.
3. For students identified for Tier III intervention, at least forty-five (45) to sixty (60) minutes of additional uninterrupted daily scientific-research-based reading instruction in addition to the ninety (90) minutes of uninterrupted daily reading instruction provided under Tier I.

The parent of any student who is found to have a reading deficiency and is not meeting grade-level reading targets, and has been provided a reading assessment plan, shall be notified in writing of the following:

1. That the student has been identified as having a substantial deficiency in reading;
2. A description of the current services being provided to the student pursuant to a conjoint measure model such that a reader and a text are placed on the same scale;
3. A description of the proposed supplemental instructional services designed to remediate the reading deficiency that will be provided to the student;
4. That the student will not be promoted to the fourth grade if the reading deficiency is not remediated by the end of the third grade, unless the student is otherwise promoted pursuant to the school district's Student Retention and Promotion Policy or is exempt for good cause;
5. Strategies for parents to use in helping their child succeed in reading proficiency;
6. The grade-level performance scores of the student;
7. That, while the results of statewide assessments are the initial determinant, they are not the sole determiner of promotion and that portfolio reviews and assessments are also available in considering promotion or retention; and
8. The specific criteria and policies of the school district for mid-year promotion.

Only the scores from the reading comprehension portions of the third-grade criterion-referenced test shall be used to determine the promotion and retention of third grade students pursuant to the Reading Sufficiency Act. For students who do not meet the academic requirements for promotion, the school district may promote the student only as provided for in the school district's Student Retention and Promotion Policy. For details on the good-cause exceptions and other requests to exempt students from the academic requirements for promotion, see the school district's Student Promotion and Retention Policy.

Students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portions of the statewide third-grade assessment and who are not subject to a good cause exemption, and who do not qualify for promotion or "probationary promotion", shall be retained in the third grade and provided intensive instructional services and supports.

Instruction and Interventions for Retained Students

The school district shall conduct a review of the reading instruction program for all students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portions of the statewide assessment administered to the student. The review shall address additional supports and services needed to remediate the identified areas of reading deficiency. A student portfolio shall be completed for each retained student.

Students retained due to a reading deficiency will be provided intensive interventions in reading as well as intensive instructional services and supports to remediate the identified areas of reading deficiency, including a minimum of ninety (90) minutes of daily, uninterrupted, scientific-research based reading instruction. Retained students shall be provided other strategies prescribed by the school district, which may include, but are not limited to:

1. small group instruction,
2. reduced teacher-student ratios,
3. more frequent progress monitoring,
4. tutoring or mentoring,
5. transition classes containing third and fourth grade students,
6. extended school day, week, or year, and
7. summer reading academies, if available.

Additionally, students who are retained will be provided a high-performing teacher who can address the needs of the student, based on student performance data and above-satisfactory performance appraisals. In addition to the required reading enhancement and acceleration strategies, students who are retained will be provided at least one of the following instructional options:

1. supplemental tutoring in scientific research-based reading programs in addition to the regular reading block, including tutoring before or after school,
2. a parent-guided "Read at Home" assistance plan developed by the State Department of Education,
3. a mentor or tutor with specialized reading training.

The school district may, in accordance with rules of the State Board of Education, use screening assessments, alternative assessments, or portfolio reviews in order to reevaluate a retained third grade student for mid-year promotion to the fourth grade. See the school district's Promotion and Retention Policy for details on mid-year promotion.

Copies of the results of all assessments administered shall be made a part of the student's permanent record.

Reading Enhancement and Acceleration Development (READ) Initiative

The school district establishes the following READ Initiative. The focus of the school district's READ Initiative is to prevent the retention of third grade students by offering intensive accelerated reading instruction to third grade students who have failed to meet the reading standards for promotion to fourth grade, and to kindergarten through third grade students who are exhibiting a reading deficiency.

The school district's READ Initiative will be provided to all kindergarten through third grade students at risk of retention as identified by the reading assessments administered to the student. The school district's READ Initiative program will be provided during regular school hours in addition to the regular reading instruction and will provide a reading curriculum that at a minimum, meets the following specifications:

1. assists students assessed as exhibiting a reading deficiency in developing the ability to read at grade level,
2. provides skill development in phonemic awareness, phonics, reading fluency, vocabulary, and comprehension,
3. provides scientific-research-based and reliable assessment,

4. provides initial and ongoing analysis of the reading progress of each student,
5. is implemented during regular school hours,
6. establishes at each school an Intensive Acceleration Class for retained third-grade students who subsequently do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portions of the statewide assessment. The focus of the Intensive Acceleration Class shall be to increase the reading level of a child at least two grade levels in one school year.
7. provide reports to the State Department of Education, upon request, on the specific intensive reading interventions and support implemented,
8. provide to a student who has been retained in the third grade and has received intensive instructional services but is still not ready for grade promotion, the option of being placed in a transitional instructional setting. A transitional instructional setting shall specifically be designed to produce learning gains sufficient to meet fourth grade performance standards while remediating the student's areas of reading deficiency.

The Intensive Acceleration Class shall:

1. be provided to any student in the third grade who does not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide assessments and who was retained in the third grade the prior year because of not meeting the performance criteria established by the Commission for Educational Quality and Accountability on the reading portions of the statewide assessments,
2. have a reduced student-teacher ratio,
3. provide an uninterrupted reading instruction for the majority of student contact time each day and incorporate opportunities to master the fourth-grade state standards in other core subject areas,
4. use a reading program that is scientific-research-based and has proven results in accelerating student reading achievement within the same school year,
5. provide intensive language and vocabulary instruction using a scientific-research-based program, including use of a speech-language therapist,
6. include weekly progress monitoring measures to ensure progress is being made, and

Board of Education Reporting Requirements

The board of education will annually publish on the district's website, and report in writing in the format prescribed by the State Department of Education, to the State Board of Education by September 1 of each year the following information on the prior school year:

1. the progression of the district's students identified as having reading deficiencies and the policies and procedures of the school district on student retention and promotion,
2. the number and percentage of all students in grade three that did not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide assessment,
3. by grade, the number and percentage of all students retained in grades three through ten,
4. information on the total number and percentage of students who were promoted for good cause, by each category of good cause as specified in the District's Promotion and Retention Policy, and
5. any revisions to the policies of the school district on student retention and promotion from the prior year.

Good Cause Exemptions

Beginning with the 2013-14 school year, a student's Performance Level on the 3rd grade OCCT would determine if he/she was promoted to the 4th grade (with a Proficient Level on OCCT), through a unanimous committee decision for promotion, or qualified for a good cause exemption under the RSA. For 2015-16, this has been modified to a "MEETS RSA CRITERIA" and "DOES NOT MEET RSA CRITERIA" regardless of Performance Level. Below are the current Good Cause Exemptions:

Third Grade Retention Good Cause Exemption (must meet every part of the exemption)

- 1. Students with limited English proficiency.** To qualify for this exemption, the student must:
 - a. Be identified as Limited-English Proficient (LEP)/English Language Learner (ELL) on a screening tool approved by SDE's Office of Bilingual/Migrant Education and
 - b. Have a Language Instruction Educational Plan (LIEP) in place prior to administration of the 3rd grade CRT and
 - c. Have had less than 2 years of instruction in an ELL program.
- 2. Students with disabilities whose IEPs indicate that they are to be assessed with alternate achievement standards through the OAAP.** To qualify for this exemption:
 - a. The student must be identified as needing special education services and have an IEP in place prior to administration of the 3rd grade CRT and
 - b. The IEP must direct that s/he is to be assessed with alternate achievement standards through the OAAP based upon the *OSDE Criteria Checklist for Assessing Students with Disabilities on State Assessments*.
- 3. Students who demonstrate acceptable performance on an alternative standardized reading assessment approved by the SBE.** To qualify for this exemption:
 - a. The student must score an acceptable level of performance on the spring test form of an approved alternative standardized reading assessment and
 - b. The alternative assessment must be administered after the administration of the reading portion of the 3rd grade CRT and prior to the start of the next academic year, if there are at least 30 calendar days between administrations and different test forms are administered.
- 4. Students who demonstrate through a portfolio that they have mastered state standards beyond the retention level and are reading on grade level or higher.** To qualify for this exemption, the portfolio must include all of the following:
 - a. An organized collection of work reflecting the student's mastery of the standards, including demonstration of mastery in the following essential components of reading:
 - (1) Phonological awareness;
 - (2) Phonics;
 - (3) Vocabulary;
 - (4) Automaticity/Fluency;
 - (5) Comprehension; and
 - (6) Spelling/Writing.
 - b. Clear evidence that the standards on the reading portion of the 3rd grade CRT have been met, including multiple choice items and passages that are 50% literary text and 50% expository text that are between 200 and 600 words, with a 350-word average (such as chapter or unit tests from district's adopted core reading curriculum that are aligned with the Oklahoma State Standards or teacher-prepared assessments).
 - c. For each standard and objective assessed by the reading portion of the 3rd grade CRT, at least 4 work samples of mastery on which the student earned a grade of at least 70%.
 - d. Copies of the screening assessments and benchmark/progress monitoring assessments administered pursuant to the RSA and the student's Academic Progress Plan (APP).
 - e. The signatures of the certified classroom teacher responsible for the student's reading instruction and the school principal, attesting that:
 - (1) The portfolio is an accurate assessment of the student's reading achievement level;

(2) The portfolio only includes work the student independently produced in 3rd grade, including programs provided after regular school hours, on Saturdays, and during the summer following 3rd grade; and

(3) The student has the required reading skills to be promoted to 4th grade.

5. Students with disabilities who have an IEP that reflects intensive remediation in reading for more than 2 years, still demonstrate reading needs and were previously retained for 1 year in PK, K, 1st, 2nd or 3rd grade. To qualify for this exemption:

a. The student must have been previously retained in PK, K, 1st, 2nd, or 3rd grade and

b. The student's IEP must:

(1) Identify reading as an area of educational need or identify some type of special

(2) Reflect intensive reading remediation for more than 2 years.

Note: *Intensive remediation may include any type of program offering intensive reading instruction that the IEP team identifies as appropriate.*

Note: *Completion of a transitional grade between K and 3rd retention for purposes of the RSA. A transitional grade consists of subject area curriculum selected from 2 consecutive grade levels to provide differentiated instruction needed for a student to master appropriate skills required for promotion.*

6. Students who have received intensive remediation in reading through a program of reading instruction for two (2) or more years but still demonstrate a deficiency in reading and who were previously retained in prekindergarten for academic reasons, kindergarten, first grade, second grade, or third grade. To qualify for this exemption, the student:

a. Must have been previously retained in PK, K, 1st, 2nd, or 3rd grade and

b. Must have received intensive reading instruction for 2 or more years.

Note: *Completion of a transitional grade between K and 3rd retention for purposes of the RSA. A transitional grade consists of subject area curriculum selected from 2 consecutive grade levels to provide differentiated instruction needed for a student to master appropriate skills required for promotion.*

7. Students who have been granted an exemption for medical emergencies by the State Department of Education.

<p style="text-align: center;">SAPULPA PUBLIC SCHOOLS BOARD OF EDUCATION POLICY 604</p>	<p style="text-align: center;"><i>School Property</i></p> <p style="text-align: center;">Adopted:</p>
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USE OF SCHOOL FACILITIES

Policy

The school district will permit use of school facilities by educational, political, literary, cultural, religious, scientific, civic or recreational community organizations provided that:

1. The intended use of the facility by the organization meets certain established criteria; and
2. When required, a previously established fee is paid by the organization.

Providing every student with the best education possible is the primary function and responsibility of the board. Therefore, school-related functions will be given priority when it is necessary to use school facilities. However, the board is also vitally interested in helping out-of-school activities which support and supplement the efforts of this school district.

School facilities are often useful in carrying on the activities of various non-school organizations. Since many constructive educational activities take place outside the classroom, the administration should do as much as possible to encourage and aid the commendable efforts of many parents and citizens who work with youth to attain objectives which are similar to the goals of this school district.

Procedures for Use of School Facilities

Application

All organizations must make an application in writing on a provided application form to the superintendent's office at least ten (10) days prior to the date of the meeting requested. **A contract will be signed with each rental.**

If the organization's request is one with regularly occurring dates, approval may be given for the entire schedule. Should a conflict develop with a school activity, the school district reserves the right to cancel the permission granted or to require a change to a mutually satisfactory date and time.

Although application by a minor is not acceptable, this does not prohibit the use of school premises by them, provided the application is made by a competent adult who will supervise and be responsible for the group.

Permitted Use

Permission for use of school facilities belonging to this school district may be granted to educational, political, literary, cultural, religious, scientific, civic or recreational organizations for purposes and programs which:

1. Are beneficial to the youth of the school district and to the programs of the school district; and
2. Do not result in an increased monetary burden on the citizens of the school district.

Priority Use

The superintendent or his/her designee is to determine whether the proposed use of the building will conflict with scheduled school programs and is to monitor the building for signs of misuse or abuse.

Prohibited Use

School facilities will not be used for:

1. Meetings which promote subversive teachings and doctrines contrary to the spirit of American institutions; or
2. Activities tending to cause unrest in the community or which reflect upon or promote discrimination against citizens of the United States because of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information; or
3. Any activity that may be destructive or injurious to the buildings, grounds or equipment; or
4. That no dances be permitted on school property other than those sponsored by the school; or
4. Any purpose in conflict with school objectives.

Payment in Advance

All payments for the use of school facilities must be received at the office of the superintendent at least 72 hours in advance of the meeting time.

Responsibility of Applicant

The applicant and his/her organization will be held responsible for the proper use of the building, for payment for the use of school facilities, for the conduct of persons attending the meeting, and will see to it that activities are confined to the areas requested and to the hours agreed upon in the application. The applicant will indemnify the school district for any theft, loss or damage to school property over and above normal wear which might be expected from his/her use thereof, and will make prompt payment for such theft, loss or damage. An indemnity bond or a deposit may be required if circumstances warrant. It is required that users of school facilities will see that the activities are conducted at all times under competent adult supervision. The superintendent or his/her designee will be the judge of unwarranted damages to the school property.

All rooms or areas will be left in as good condition as they were found, except the usual accumulation resulting from normal building use. No applicant may sublet any part of the building area named in the application request. All applications for repetitive use of the school facilities will be renewed at the beginning of each school year and are subject to review by the superintendent. All properties not belonging to the school system are to be removed after the last performance or the following day.

Users of school property must assume responsibility for the safety and protection of the audience, workmen and participants to the extent required by law. The superintendent, or his/her designee, has the right to require minimum limits of public liability and property damage insurance for all groups using any school facility, and to require that there be evidence presented to the superintendent in the form of a certificate of insurance, showing Sapulpa Public School District No. 33 of Creek County, Oklahoma, as an additional named insured.

Time Limits

The superintendent or his/her designee of schools shall approve times for all meetings on school property.

School facilities will not be rented to organizations or groups for longer than three (3) consecutive days nor for specific days each week for longer than four (4) weeks in a row. Reservations are to be made at least 10 days prior to the date of the event. A gap of three weeks is required between four week reservations. Exceptions may be made in the case of civic affairs related to the health and safety of the community or because of other unusual circumstances.

Cancellations

Requests for cancellation of the use of school facilities must be received at least 24 hours in advance of the meeting time. Failure to do so will obligate the applicant and his/her organization to pay for all custodial and such other expenses as are incurred in opening the building for his/her use.

Cancellation of permission may be ordered whenever such action is deemed in the best interest of the school district. However, such cancellations will not be made except when

unforeseen emergencies arise, and then with as much advance notice as possible. Permission may be canceled by the superintendent if conduct or infraction of regulations warrant.

Holidays

As a general rule, school properties will not be available for use by outside organizations on school or national holidays. Should one or more meetings approved as a series of meetings fall on such days, such meeting dates will be automatically canceled for these days only. The superintendent, or his/her designee, may in his/her best judgment, authorize limited exceptions to this rule for good cause shown.

Non-School Days

School facilities will be available on non-school days, such as weekends and summer months, provided proper application is made and approved by the superintendent and provided such use is not a conflict with use of the facilities by school organizations or students.

Charges

Charges made for use of school facilities are not rentals as that term is generally used, but are based on the cost of operating expenses that would not otherwise have been incurred, such as utilities, supplies, maintenance of facilities, custodial and cafeteria services, as well as clerical services necessary to process each application. Such reimbursement charges are subject to change as the superintendent may deem necessary. With prior permission of the board of education, a fee in excess of operating expenses may be charged to a facilities user if such user is using school property as a part of a profit-making operation. Such a fee will be set by the board of education after recommendation of the superintendent or his/her designee.

Fee Schedule

Holmes Park \$100 per hour

Collins Stadium \$200 per hour or \$500 per hour with lights

Chieftain Center \$200 per hour

High School Gym \$100 per hour

Washington Gym \$100 per hour

Junior High Gym \$100 per hour

Middle School Gym \$100 per hour

Other Elementary Gyms \$75 per hour

High School Auditorium \$100 per hour

High School Cafeteria \$50 per hour

Elementary Cafeteria \$50 per hour

Classrooms \$20 per hour

Allen Wallace Field \$100 per hour

Building Use Without Charge

School organizations such as student organizations, school employee groups and educational organizations, such as the OEA, school board organizations, etc., are granted building use without charge as long as such use does not conflict with regular school sessions.

No fee will be assessed against school-affiliated and youth-serving organizations for their regularly scheduled meetings, including but not limited to:

1. Parent-Teacher Association, booster clubs, band parents--monthly meetings (afternoon or night);
2. Cub Scouts--monthly pack and committee meetings (night);
3. Girl Scouts--weekly afternoon meetings and one monthly night meeting; and
4. Camp Fire Girls--weekly afternoon meetings and one monthly night meeting.
5. Programs/camps sponsored (hosted/provided??) by Sapulpa Public Schools or Sapulpa Public Schools Employee(s) provided the program primarily benefits Sapulpa students. Any profits from these programs/camps will be paid to the sponsor through payroll. Each program/camp will require prior approval by the Board of Education. ????

Other groups may present information to the Superintendent or his/her designee, so that he/she can establish whether they are school-affiliated and youth-serving organizations for whom fees will be waived for periodic meetings. If there should be additional meetings of the above-mentioned or other school-affiliated and youth-serving organizations, they will be charged for custodial services and/or cafeteria employee services as required, according to the regular fee as determined by the superintendent or his/her designee.

Organizations which qualify for use of meeting space without charge on weekdays will be charged regular rates for meetings held on Saturdays and Sundays, for weekday meetings which extend beyond 11:00 p.m., for use of recreational facilities such as gymnasiums and for all fund-raising activity meetings.

Custodial Care

A school custodian is assigned for continuous duty during the time the group will be using the school facility. The custodian will return to open the building prior to the time set for the meeting, arrange the requested facilities and serve as the official representative of the school district. No one except the qualified custodian will be allowed to operate or adjust equipment in the building. Upon conclusion of the meeting the custodian will clean, properly arrange the facilities and carefully inspect the premises before locking the building. For situations in which the meeting does not materialize and has not been previously canceled, the custodian will remain on duty for one hour after the requested starting time of the meeting and, if no word is received within that period indicating a later starting time, he/she will lock the building.

Custodians are instructed not to open any areas other than those required in the application. Additional space may be arranged by filing an additional application. Emergency needs may be requested by telephone.

Security

Uniformed officers must be on duty when so directed by the superintendent or his/her designee.

Alcohol, Drugs, Tobacco and Dangerous Weapons

The use or possession of alcoholic beverages, ~~low-point beer~~ or controlled substances (drugs) will not be permitted on school property. Organizations using school property for any purpose are expected to comply with district policy concerning the use of tobacco.

Dangerous weapons, including but not limited to firearms, are prohibited on school property, although ~~non-student~~ individuals who are either (a) over the age of twenty-one or (b) over the age of eighteen (18) who is a member or veteran of the U.S Military, with a valid handgun license pursuant to the Oklahoma Self Defense Act may possess a firearm in the parking lot and may store that weapon in their vehicle in accordance with Oklahoma law. If the firearm is left unattended in parking lot, it must be hidden from view in a locked vehicle.

Individuals who have received prior permission from the principal may possess an inoperable weapon on the premises for participation in a school program, as long as the weapon remains inoperable while at school and the individual uses the weapon in accordance with the permission granted.

Athletic Activities

Permission for athletic activities involving the use of school facilities by non-school groups will be granted. Such groups may not use the apparatus and other special athletic equipment belonging to the school. Practice sessions will be allowed non-school groups provided such sessions do not involve the presence of spectators.

In those instances where team competition is involved, it must be clearly understood that no team sponsored by an organization other than the schools will be identified by name as representing any school in this district.

Apparatus and Equipment

Requests to use public address systems, projection equipment and screens, spotlights, stage sceneries, pianos and so forth will be included in the application. The costs of transparencies, gelatins, special scenery, and special lighting effects are to be paid by the using groups. All such equipment and properties will be operated, moved and controlled only by persons specifically designated by the principal.

As a precaution against fire, no request will be granted for the use of lighted candles or other actual flame equipment in connection with building usage. No nails or screws may be placed in the scenery, fixtures, floors or walls except by the school official or custodian in charge. No

writing of names or other mutilation of walls or scenery will be permitted. The sponsor in charge will be held responsible in such cases.

Classroom apparatus, such as shop, science, physical education, home-making, music, business education, art laboratory, data processing equipment and athletic equipment which is regularly used for school instruction will not be available for use by non-school groups.

School equipment is not available for use off school premises unless it is beneficial to the district in carrying forward its programs.

Cafeterias

Use of cafeterias will be granted with or without use of kitchen facilities. No organization will have access to the cafeteria kitchen area unless the cafeteria manager is present and in charge, together with such additional paid help from the cafeteria manager's staff as may be required. In planning an event which will use the cafeteria kitchen equipment, the area dietitian, the cafeteria manager, and whatever number of helpers they deem necessary, must all be involved in the planning, operation and supervision of such projects. Because of the food supplies and expensive equipment, and because of the rigid requirements of health and sanitation authorities, the use of cafeteria facilities must be under the direct control of the cafeteria department.

Refreshments will be served only in cafeterias, unless other areas have been approved in writing by the principal.

Swimming Pools

Swimming pools will be available to organized groups provided such use does not interfere with the needs of the school, and provided further that a lifeguard with a current Red Cross or YMCA Senior Life Saving Certificate, or a Red Cross Water Safety Instructor's Certificate, or a YMCA Leader-Examiner Certificate, or comparable certificate, be on active duty at all times.

All provisions of the Oklahoma Public Bathing Place Act and Interpretive Code, latest revision, will be observed in detail by all individuals or groups using the pool.

Parking Lots

Parking lots are provided with the use of most school buildings. If use of only a parking lot is desired, application will be made as for use of any school facility. Parking areas are not reserved exclusively for groups using school buildings. Playgrounds will not be used for parking.

Use of School Buses

School buses may be used for "summer youth activities" as approved by the State Department of Education whenever such equipment is not available from commercial firms in the area, and whenever such use is beneficial to the youth of the district, provided such youth groups are adequately supervised by adults and provided further that all costs for such operations, including any damages to equipment and usual wear and tear, are defrayed by the using group. Only legally qualified drivers may drive school buses.

Use of School Grounds and Recreational Facilities

School grounds will be made available to the general public at times when they are not being used for school purposes. The general public has a responsibility not to cause damage to the property or become a nuisance to adjoining property owners and others in the neighborhood.

The board realizes that each case should be dealt with separately. However, the following regulations will serve as a guide:

1. School playgrounds may be used by organized athletic leagues when not in conflict with school programs, upon approval of application to use such facilities;
2. Approval of such application does not include uses of any building facilities. Application for use of restrooms may be made subject to advance payment of a standard charge;
3. No automobiles, motor scooters, motor bikes or other such licensed vehicles are to be driven on the playgrounds;
4. Sporting activities will be permitted as long as there is no damage to neighboring or school property; and

Use of School Buildings in Times of Emergency

At times when the district's facilities are already open, school buildings will be available to community members for shelter in the event of severe weather. Any individual wishing to seek shelter during an emergency weather situation must report to the principal's office.

Church Services

Church services by established religious groups may be scheduled in school facilities on a temporary basis due to emergency situations or to early organizational efforts of such groups to build or expand a church facility. Under no circumstances will such usage be beyond one (1) calendar year from first usage.

Concessions

Concession rights at all school facilities are reserved for this school district. These may be assigned to school organizations upon request or may be contracted by outside vendors.

Interpretation of the Policy and Procedures

The superintendent **or his/her designee** shall interpret and enforce all provisions of this policy and procedures. The superintendent's, **or his/her designee**, interpretation shall be final unless at least two board members direct that the issue be brought to the board of education for review.

Use of School Facilities By Outside Service Providers

The purpose of this policy is to describe the limited circumstances under which Sapulpa Public Schools will permit outside service providers to provide services to students on District property. Definitions For purposes of this policy, the term “outside service providers” encompasses any person or organization that seeks to provide services directly to one or more District students on District property at the request and expense of the student’s parent/guardian or a non-school organization involved in the student’s life and who is not a District employee or under contract with the District to provide services to the student. Just by way of example, the term “outside service providers” may include tutors, music, art, or swimming instructors, counselors, therapists, psychologists, social workers, occupational therapists, physical therapists, speech therapists, speech/language pathologists, music therapists and recreational therapists. The term does not include an observation at school by a non-school employee or contractor during the regular school day at parent/guardian request and expense. (see Policy 540.2.3)

This policy is not intended to limit the right of Department of Human Services or law enforcement personnel to interview a student on District property during the regular school day when child abuse or neglect is suspected or as otherwise required by law.

Policy

The building principal and Chief Officer of Human Resources, TLE & Student Services may grant permission for an outside service provider to provide services to a student on District property only under the following circumstances:

1. The outside service provider agrees to comply with the District’s Use of School Buildings policy (604 and 604.1);
2. The service sessions are scheduled outside of regular school hours with the written consent of the parent (parent must provide transportation);
3. The outside service provider provides his or her own apparatus or equipment to perform the services and carry liability insurance; and
4. The outside service provider certifies that a felony record search has been conducted of any person assigned to conduct a service session on District property and he/she/they have not been convicted in this state, the United States or another state of any felony offense unless ten years have elapsed since the date of the criminal conviction or the person has received a pardon for the offense. The outside service provider must also certify that any person assigned to conduct a service session on District property is not currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.

<p style="text-align: center;">SAPULPA PUBLIC SCHOOLS BOARD OF EDUCATION POLICY #954</p>	<p style="text-align: center;"><i>Students</i></p> <p style="text-align: right;">Adopted: X</p>
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**EMERGENCY MEDICAL SERVICES AT
DISTRICT ATHLETIC EVENTS AND ACTIVITIES**

[Note: The *Riley Boatwright Act* only requires the development of a plan for the provision of emergency medical services at athletic events or activities held at district facilities.]

As required by the *Riley Boatwright Act*, prior to the beginning of the 2020-2021 school year, the board of education shall coordinate with the emergency medical services provider that serves the area in which the district is located and develop a plan for the provision of emergency medical services at athletic events or activities held at district facilities.

This plan shall be reviewed and updated annually, as appropriate, and placed on file with both the district and the emergency medical services provider.

Reference: OKLA. STAT. tit. 70, § 27-104



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STATE PRIORITIES

ENSURING A PROSPEROUS ECONOMY

MUNICIPAL FUNDING DIVERSIFICATION: Support legislation that removes barriers to allowing municipalities to reduce costs, increase efficiencies and diversify sources of revenue for operating revenue. Key initiatives include diversifying revenue for funding public safety agencies, streets and other infrastructure improvements, and preserving and strengthening cities' authority to promote economic development activities within their borders.

STRENGTHEN OUR STARTUP ECOSYSTEM: Create targeted incentive programs that will foster the growth of northeast Oklahoma's entrepreneurial ecosystem. Oklahoma ranks 47th in venture capital expenditure, falling well behind our peers. Adopting a successful model employed in many other states, the Legislature should incentivize investment in Oklahoma angel networks. In addition to improving access to capital, efforts should also be made to improve the incentives available to startup, early-stage and small companies by creating targeted new credits and deductions or amending existing programs.

ECONOMIC INCENTIVES: Support tax credits, exemptions and incentives that provide an economic return to the state of Oklahoma, maintain our competitiveness in business attraction and retention, and increase capital investment. Several programs proposed for review by the Oklahoma Incentive Evaluation Commission are critical to our state's competitiveness and should be continued, including:

- Five-Year Manufacturing Ad Valorem Exemption
- Manufacturing Sales Tax Exemption Permit
- Historic Rehabilitation Tax Credit
- All Quality Jobs programs
- Quality Events Program
- Film Enhancement Rebate
- Automotive Engineering Tax Credit
- Aerospace Engineering Tax Credit
- Small Business Incubator Tenant Credit
- Oklahoma Seed Capital Fund

SELF-DETERMINATION IN FACILITY FIREARM POLICY: While supporting the rights granted by the Second Amendment, protect the current law giving venue owners, event operators and recreational facilities the authority to control firearm policies on property they manage. Removing this control would endanger Oklahoma's ability to attract events that bring thousands of visitors and millions of dollars into our economy each year. Many events – especially in youth and collegiate sports – have nonnegotiable firearm policies, and removing the controls under current law would limit facility operators' ability to ensure the safety of their events and increase the cost of providing security, as well as potentially subjecting them to additional liability.



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CRIMINAL JUSTICE REFORM: Strengthen alternatives to incarceration and support reforms in sentencing, reentry and rehabilitation that safely reduce the prison population and enable nonviolent offenders to reenter the workforce. This should include investments in treatment and early-diversion efforts for individuals suffering from mental illness and addiction, increased access to training and job placement for those incarcerated or being released, as well as structural changes in the criminal justice system. These smart-on-crime reforms would improve community safety, reduce recidivism, lessen the burden on prisons and safety net programs, and enable more ex offenders to contribute meaningfully to Oklahoma's economy.

BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

MAKE OKLAHOMA A TOP 10 PIPELINE SAFETY STATE: Support the elimination of all exemptions to Oklahoma's one-call program, OKIE811. Eliminating the exemptions to the one-call program strongly promotes pipeline and underground utility safety. Support data-gathering initiatives that will provide additional information regarding sources of underground damages and initiatives that will limit unsafe excavations that have not been properly cleared by OKIE811. Exemptions to the one-call program contribute to underground utility incidents, threatening the safety and welfare of our fellow Oklahomans. This is especially important for the safety of the workers excavating without prior knowledge of what is below the ground.

ATTRACT DEVELOPMENT, MANUFACTURING AND USE OF ENERGY STORAGE SYSTEMS: The Oklahoma governor, Legislature, Department of Commerce, and Center for the Advancement of Science and Technology (OCAST) should pursue legislation, policies and funding designed to attract investment for the development, manufacture and use of energy storage systems in Oklahoma. Advancing technology, declining costs and Oklahoma's abundant natural renewable energy resources make these systems a desirable solution to lower energy costs and increase resiliency – all things that make Oklahoma attractive for new economic development. OCAST and the Department of Commerce recruitment and expansion programs can bring these technology jobs to Oklahoma. Encouraging the development of advanced technologies for energy storage will ensure Oklahoma remains a leader in 21st century energy.

SUPPORT CRITICALLY NEEDED TRANSPORTATION FUNDING: Continue to improve our roads and bridges, and return our streets and highways to a state of good repair, by fully funding the Oklahoma Department of Transportation's Eight-Year Plan and raising the funding cap on the County Improvement for Roads and Bridges Five-Year Plan. Initiate the programming and funding for the next phase of major regional roadway projects, including high capacity expressway-to-expressway interchanges between I-44, U.S. 169, and State Highway 51; I-44 and State Highway 66 (near Catoosa); and capacity expansion of



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U.S. 169 to six lanes from 66th Street North to State Highway 20; State Highway 20 bypass in Claremore; completion of expansion of State Highway 266 west of State Highway 167 and the Port of Catoosa; expansion of U.S. 75 to six lanes from I-244 (Red Fork Expressway) to State Highway 67; and State Highway 11 improvements.

EDUCATED AND HEALTHY WORKFORCE

ADDRESS THE TEACHER SHORTAGE: Improve the ability of Oklahoma's pre-K-12 public schools to attract and retain effective career teachers through policies designed to increase the state's pool of qualified teachers and improve teachers' job satisfaction. This should include developing a plan to become the top state in the region for teacher pay, incentivizing aspiring educators by providing full tuition waivers for education majors, and improving teaching conditions by reducing class sizes and increasing the number of education support professionals.

MEDICAID EXPANSION: Successfully implement complete Medicaid expansion, as approved by Oklahoma voters, through the historically efficient and effective Oklahoma Health Care Authority administration to support the vitality of Oklahoma's \$12.5 billion health care industry.

LOCAL FUNDING OF EDUCATION: Provide municipalities the ability to supplement state education funding and target the unique priorities of their community. Voters in local communities should be able to increase their investment in their public schools without sacrificing or impacting their state funding.

HEALTH CARE WORKFORCE EXPANSION: Address increasing health care workforce needs related to Medicaid expansion through the following means:

- Use all available state and federal resources to support programs that expand community-based graduate medical education to meet the needs of a growing, aging and diverse population.
- Consistently fund the Physician Manpower Training Commission to enhance recruitment and retention of physicians and other health care professionals in medically underserved areas.
- Allow nurse practitioners and physician assistants with appropriate levels of training and experience to practice to the full extent of their licenses as part of a health care team.
- Support reimbursement for approved programs that use technology to provide a collaborative model of medical education and care management, empowering primary care clinicians in rural and underserved communities to provide specialty care to patients.
- Support and incentivize graduate medical education and fellowships in underserved specialties.
- Request the Oklahoma State Regents for Higher Education, Oklahoma Department of Commerce and other state entities seek funding to address the gap in the number of health care practitioners and support occupations, including entry-level caregivers, needed throughout the state's health systems during the next 10 years.



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OKLAHOMA'S EDUCATION FUNDING: An exceptional education system provides leverage for Oklahoma by creating a competitively equipped and educated workforce, attracting new business, and ensuring that current businesses have the talent to thrive. To accomplish this, the state must:

- Create and maintain a five-year, sustainable strategic funding plan so both the state of Oklahoma and its students have a competitive advantage.
- Modernize funding formulas to ensure equity of opportunity for students and maximum effectiveness of funds for our state.
- Distribute public education funds using an equitable and consistent method to support common, CareerTech and higher education to enhance Oklahoma's educational pipeline.

MENTAL HEALTH TREATMENT AND SUPPORT: Expand and strengthen mental health and substance abuse services as a key tactic in the state's fight against COVID-19 and the ensuing economic downturn. The pandemic and recession have worsened a behavioral health crisis that increases employer costs and harms the state's workforce. To minimize the effects, Oklahoma should:

- Capitalize on an opportunity to expand services with no new state dollars by maintaining level appropriations to the Oklahoma Department of Mental Health and Substance Abuse Services as Medicaid expansion takes effect.
- Reverse cuts in provider rates and restore reimbursements for behavioral health and addiction treatment providers, including inpatient care.
- Ensure fair and equal access to mental health treatment by boosting compliance with existing federal parity law, improving mental telehealth access and implementing parity transparency passed in SB 1718.
- Oppose substantial changes in the administrative structure of the Department of Mental Health and Substance Abuse Services without first conducting a thorough study and appropriate engagement of stakeholder groups.
- Support integrated care at all levels of health care delivery by funding screening, training, collaborative care and consultation, and providing legislative clarity around timely, reliable and complete health data exchange between providers.

ACCESSIBLE CHILD CARE: As highlighted during the COVID-19 pandemic, access to safe child care is a critical component of the economic engine. We support incentives and protection to mitigate risk for employers to encourage establishing onsite child care. We also support incentives for employers who offer access to child care for workers making less than the MSA average per capita annually. This would include special incentives to existing child care facilities to reopen safely by giving preference to those that make modifications enabling them to offer their prior capacity or more of children served daily. An evaluation of the existing childcare supplement program income thresholds also needs to take place.



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FEDERAL PRIORITIES

ENSURING A PROSPEROUS ECONOMY

SUPPORT FUNDING FOR CRITICAL ECONOMIC DEVELOPMENT PROGRAMS: Strongly support, or oppose efforts to cut, targeted economic development funding for programs proven to be effective and beneficial to the Tulsa region. These include the Economic Development Administration (EDA) grants for infrastructure and planning and the Manufacturing Extension Partnership (MEP), a program under the U.S. Department of Commerce's National Institute of Standards and Technology. MEP partners with the Oklahoma Manufacturing Alliance (OMA) to help small- and medium-sized manufacturers create and retain jobs, improve overall business resilience, and increase bottom-line performance. The program returns \$65 for each \$1 invested in new sales for Oklahoma manufacturers, and OMA ranks in the top three MEP centers in the United States. Assure OMA funding remains at current levels or higher in its partnership with MEP.

EXTEND THE FEDERAL INVESTMENT TAX CREDIT: Encourage the long-term extension of the federal Investment Tax Credit (ITC), which is currently phasing out and set to expire in 2022, for solar energy and all other technologies historically included in this incentive. Additionally, we encourage stand-alone energy storage as an eligible technology for the ITC. Oklahoma continues to develop and utilize wind energy to maintain some of the lowest electricity rates in the country. Extension of the federal ITC for solar and energy storage systems builds on that success and continues to place our state at the forefront of new technology in the energy sector.

SMALL BUSINESS INNOVATION AND RESEARCH: Make permanent the Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) programs. These programs aid research and development, spur innovation and create jobs by fostering the commercialization of new products through federal investment and collaboration.

BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION REAUTHORIZATION: Support legislative proposals reauthorizing safety programs under the U.S. Pipeline and Hazardous Materials Safety Administration (PHMSA). Funding critical safety efforts is essential, and we support proposals to improve safety outcomes by modernizing data collection and information sharing systems, updating regulations, and utilizing developments in technology. We also support efforts to strengthen criminal penalties for damaging pipeline facilities. Reauthorizing and reenergizing these safety programs under PHMSA will ensure the reliable delivery of energy resources for both producers and consumers in our region.

UPGRADE AIR TRANSPORTATION INFRASTRUCTURE: Strongly encourage Congress to allocate funding for antiquated air traffic control facilities when identified through their national air space system capital



2021 Regional Legislative Agenda

investment plan as a severely deficient facility and support alternative legislation and/or rule changes to meet the needs of these critical facilities vital to the air transportation industry. The current tower at Tulsa International Airport was built in 1968 and fails to meet present-day operational standards. Congress must support any comprehensive federal infrastructure package that includes funding for this issue. Funding with only local pre-COVID dollars would increase the cost per enplanement at the airport, which would negatively impact airline growth in Tulsa. Due to severe financial strain of airport resources, there is no local funding available.

MCLELLAN-KERR ARKANSAS RIVER NAVIGATION SYSTEM: Increase congressional appropriations to address the approximately \$229 million backlog of critical maintenance on the MKARNS. Failure to do so continues to put the system at risk of a long-term navigation shutdown due to failure of waterway infrastructure such as locks and dams. Support and fund the on-time completion of the White River Entrance Channel Cut-off PED (Preconstruction, Engineering, and Design phase) in the Army Corps of Engineers' Work Plan, at a cost of \$5.7 million per year for the next two years. The PED is the last hurdle before the project can be fully funded and constructed. Unaddressed, this problem, caused by the tendency of the White and Arkansas rivers to merge during flooding, will lead to a loss of navigation on the entire system. Finally, continue to support efforts to deepen the MKARNS to its 12-foot authorized depth, thereby increasing barge productivity by up to 40%.

ARKANSAS RIVER CORRIDOR DEVELOPMENT: Support efforts to expedite the implementation of the Arkansas River Corridor Project for river infrastructure improvements. Allow federal match credit to be accrued for state and local expenditures in order to advance construction activity while preserving the Tulsa region's access to future federal funding for this authorized project.

SUPPORT FUNDING FOR WATER AND WASTEWATER INFRASTRUCTURE: Encourage Congress to pass an infrastructure bill that includes funding for water infrastructure programs. Our communities rely on federal funding for the water and wastewater infrastructure through EPA's Clean Water and Drinking Water State Revolving Fund programs. Adding other funding sources for water infrastructure and water resource planning from the U.S. Bureau of Reclamation, Department of Agriculture, and the Army Corps of Engineers – including research funding from the Department of Energy for the development of treatment technologies of produced water for other beneficial uses – are all imperative to helping Oklahoma communities address the billions in critical infrastructure needs.

TULSA'S LEVEE SYSTEM: Continue to support addressing the critical infrastructure needs of Tulsa's aging levee system, the importance of which was dramatically evidenced in 2019 by extended releases of water from Keystone Dam and the resulting downstream flooding. The recently approved feasibility study provides the basis for Preconstruction, Engineering and Design (PED) and, ultimately, construction of needed improvements. Support approval of a new Water Resources Development Act and timely federal appropriations and financing to implement the authorized improvements in the most expeditious manner. The Army Corps of Engineers has designated the Tulsa levees among the top 5% highest-risk levee systems in the country. If one levee fails, it would be catastrophic for homeowners,



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nationally strategic oil refineries and multiple industries currently protected by the system, and have devastating environmental impacts for our region.

EDUCATED AND HEALTHY WORKFORCE

FUND PELL GRANT PROGRAM AND ALLOW PELL GRANTS FOR CONCURRENT ENROLLMENT: Maintain current funding levels for the Pell Grant program, oppose attempts to cap per-student grants and support the reduction of the number of hours required to receive a Pell Grant. Support the bipartisan legislation (the Go to High School, Go to College Act) to expand the Department of Education pilot program that extends Pell eligibility to high school students participating in concurrent enrollment.

FEDERAL HEALTH CARE REFORM: Encourage Congress to seek consistency and certainty as key principles to the structure and financing of Medicaid. Proposals that increase Oklahoma's uninsured rate and transfer federal risk to the state create an unpredictable environment that erodes the stability of the health care system.

SUPPORT TRAINING OF MIDDLE-SKILL WORKERS: Support efforts to meet current industry needs for middle-skill workers eligible for jobs that require training beyond high school but less than a four-year college degree. This includes:

- Funding the Workforce Innovation and Opportunity Act at the level recommended by Congress as reauthorized in 2014.
- Providing dedicated support for partnerships between industry and higher education and vocational technology schools.
- Increasing funding for the Work Opportunity Tax Credit and expanding this program's support to include apprenticeships and other work-based learning.
- Expand alternative pathways to employment, including apprenticeships, to allow for greater flexibility in learning opportunities.

REFORM FEDERAL FINANCIAL AID: Support the reform of federal financial aid and eligibility. Simplify student loans by ensuring interest does not accrue while the borrower is in school, setting student loan interest rates based on Treasury bond rates and enacting other student loan reforms. Allow short-term, industry-driven training programs to qualify and expand student loan forgiveness programs for graduates in high-demand occupations with workforce shortages. These strategies will enhance career readiness and meet the demands of the workplace.

REMOVE BARRIERS TO NEEDED INPATIENT TREATMENT IN OKLAHOMA: Open doors for recovery through repeal of the federal Institutions for Mental Disease (IMD) exclusion policy for Medicaid payments and the 190-day/lifetime limit for inpatient treatment of Medicare recipients.

USE OF TECHNOLOGY AND INNOVATIONS IN THE DELIVERY OF HEALTH CARE SERVICES: Incentivize innovations and standardization in technology (EMR/EHR/HIE) to improve access to health care data and



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patient services through the sharing of health records to maximize health care delivery across all providers, including physical, mental/behavioral, substance abuse and social services. Build on what we have learned from the COVID-19 pandemic regarding the elimination of regulatory barriers, which impede the use of such technology, and maximize efficiencies for improved patient health with particular attention to include vulnerable populations. Develop standards for data exchange to further inter- and intra-state technology development to advance interoperability and integrated care.

PERSONNEL REPORT

November 09, 2020

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
Donna Shaban	Youth Shelter Tutor/\$20 hr
Sunny Jiles	CT Stipend/\$800

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
Jeremy Lusk	Mowing/\$1,000

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Day</u>
None			

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
MacKenzie Culbertson	Teacher	January 01, 2021
Kristian Green	Teacher	October 23, 2020

PERSONNEL REPORT

November 09, 2020

SUPPORT PERSONNEL REPORT

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ezra Walblay	Computer Technician A/\$19.08 hr	October 12, 2020

EXTRA DUTY STIPENDS

<u>Name</u>	<u>Extra Duty</u>
None	

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lindsay Hurst	Computer Technician A	Interim Instructional Coord. Asst.	October 12, 2020

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Janette Hagar	Registrar	December 31, 2020

