

Board of Education Regular Meeting

Monday, July 12, 2021 6:00 PM

Board of Education Independent School  
District No. 4 Board Room, Board/Adm.  
Bldg, Oologah-Talala Public Schools  
10700 South 169 Highway Oologah,  
Oklahoma 74053

## Agenda

- I. ORDER OF BUSINESS
  - A. Call meeting to order
  - B. Roll call and record names of members present
- II. PRESENTATIONS
  - A. Financial Report
  - B. Assistant Superintendent's Report
  - C. Superintendent's Report
  - D. Recognize and hear from visitors (public participation)
- III. CONSENT AGENDA
  - A. Discussion and consideration for approval of the minutes of the Regular Board meeting on
    1. June 14, 2021
  - B. Discussion and consideration for approval of warrants and encumbrances (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds)
  - C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds, Activity Funds).
  - D. Discussion and Consideration for approval of activity fund transfers
  - E. Discussion and Consideration for approval of fundraiser requests
  - F. Discussion and Consideration for approval of Overnight Trip for FFA Officer Retreat to Lawton, OK
- IV. ADMINISTRATIVE
  - A. Recommendation, consideration, and action on appointing David Wilkins authorized representative of the Oologah-Talala Board in preparing and/or signing documents, reports, application and claims pertaining to the installation and operation of all programs within the school district
  - B. Recommendation, consideration, and action on granting David Wilkins signatory authority and access to the following accounts at Lakeside State Bank, checking###5424, Saving ###0921, Gold Now ###1519, Money Market ###4092.
  - C. Recommendation, consideration and action to appoint a Board member as the Board's representative as the OSSBA legislative liaison for the 2021-2022 school year
  - D. Recommendation, consideration, and action on approving Request for Supplemental Appropriations for Fiscal Year 2021
  - E. Recommendation, Consideration, and Action on approving revisions to the Support Employee Pay Scale
  - F. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated July 1, 2010 between the District and Rogers

- County Educational facilities Authority for the fiscal year ending June 30, 2022 as required under the provisions of the agreement.
- G. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated January 1, 2020 between the District and Rogers County Educational Facilities Authority for the fiscal year ending June 30, 2022 as required under the provisions of the agreement.
  - H. Recommendation, consideration, and action on Renewal Agreement between Oologah-Talala Public Schools and Rogers County Board of County Commissioners for the fiscal year 2021-2022
  - I. Recommendation, consideration and action on a Memorandum of Understanding with the Town of Oologah (Police Department) to assign a School Resource Officer to Oologah-Talala Public Schools for the 2021-2022 school year
  - J. Recommendation, consideration, and action on Tulsa Community College Dual Credit to College Degree Memorandum of Understanding Updates
  - K. Recommendation, consideration, and action on a Memorandum of Understanding with Tulsa Tech eSchool Network for the 2021-2022 school year
  - L. Recommendation, consideration and action on a Memorandum of Understanding with YCO Alliance for the provision of mental health and counseling services for students during the 2021-2022 school year
  - M. Recommendation, consideration, and action on a contract with the Department of Rehabilitation Services to provide transition and vocational planning services for the 2021-2022 school year
  - N. Recommendation, consideration, and action on a contract with Pediatric Assessment & Counseling Services, LLC to provide assessment services for the 2021-2022 school year
  - O. Recommendation, consideration and action on a contract with Integrative Physical Therapy, P.C. to provide physical therapy services for the 2021-2022 school year
  - P. Recommendation, consideration and action on a contract with Beth Anne Manipella, PLLC to provide Occupational Therapy services for the 2021-2022 school year for IDEA students
  - Q. Recommendation, consideration, and action on approving a contract with Melissa Holmes, SLPA for the provision of speech and language therapy services for the 2021-2022 school year
  - R. Recommendation, consideration and action on a memorandum of Understanding with Grand Lake Mental Health Center for the provision of mental health and counseling services for students during the 2021-2022 school year
  - S. Recommendation, consideration, and action on approving Memorandum of Understanding with Alliance Mental Health for the provision of mental health and counseling services for students for the 2021-2022 school year.
  - T. Recommendation, consideration, and action on approving Agreement for Services with CARD Head Start for Preschool Education Program services for the 2021-2022 school year

- U. Recommendation, consideration and action on a Memorandum of Understanding with Peoples Family Counseling for the provision of mental health and counseling services for students during the 2021-2022 school year
  - V. Recommendation, consideration, and action on a contract with Bit by Bit for the 2021-2022 school year
  - W. Recommendation, consideration and action on a contract with Junior Achievement of Oklahoma, Inc. to allow all fifth grade students to participate in the Biztown program during the 2021-2022 school year
  - X. Recommendation, consideration and action on a motion approving the Lease/ Purchase Agreements for the fiscal year ending June 30, 2022 between Oologah-Talala Public Schools and Security Bank of Tulsa for copy machines
  - Y. Recommendation, consideration, and action on approving quote for technology and security items from Digi Security Systems
- V. PERSONNEL
- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law.
  - B. Acknowledge Board has returned to open session.
  - C. Statement of Board President of executive session minutes compliance
  - D. Vote to accept or not accept submitted resignation(s) as listed below:
    1. Sammy Leonard- HS Ag Ed Instructor- effective July 1, 2021
    2. Tonya McClish-Attendance Secretary- effective July 1, 2021
    3. Amy Jahn- Girls Basketball coaching duties- effective July 1, 2021
    4. Susanna Fitzgerald- UE Librarian- effective June 21, 2021
  - E. Motion and vote to employ or not employ the recommended applicants as listed below:
    1. Scott Doss- Elementary Assistant Principal for the 2021-2022 school year
    2. Amber Fitzgerald- HS Counselor on a temporary contract for the 2021-2022 school year
    3. Gera Wright- UE and MS Librarian for the 2021-2022 school year
    4. Christopher Johnston- HS Ag Instructor on a temporary contract for the 2021-2022 school year
    5. Jennifer Snider- transfer from PK aid to ECC Attendance Secretary
    6. Jessica Zachariae- transfer from Cook to PK Aid
    7. Nicole Walls- PK Aid for the 2021-2022 school year
    8. Tonya Adams- Cafeteria Floor Supervisor for the 2021-2022 school year
    9. Lora ODell- CN Specialist for the 2021-2022 school year
    10. Kodi Dicks- CN Specialist for the 2021-2022 school year
    11. Kaisha Fiddler- CN Specialist for the 2021-2022 school year
  - F. Motion and vote to approve or not approve the extra duty assignments/contracts as listed below:
    1. Layle DeVilbiss- HS Football Assistant Coach for the 2021-2022 school year
    2. Bailey Mader- Assistant HS Girls Basketball Coach for the 2021-2022 school year
- VI. INFORMATION ITEMS

VII. NEW BUSINESS

VIII. MOTION AND VOTE TO ADJOURN

Oologah-Talala Public Schools  
Board of Education Independent School District No. 4 Board Room, Board/Adm. Bldg,  
Oologah-Talala Public Schools 10700 South 169 Highway Oologah, Oklahoma 74053

Monday, June 14, 2021

MINUTES REPORT

The Board of Education met in regular session the 14<sup>th</sup> day of June 2021 pursuant to written notice given to the County Clerk of Rogers County, Oklahoma, on the 3<sup>rd</sup> day of November, 2020. The meeting was convened in the Boardroom of the Board/Administration Building on the Main Campus, 10700 South 169 Highway, Oologah, Oklahoma, at 6:00p.m.

Attendance Taken at 6:00 PM.

Brent Kellogg: Present  
Robert Powell: Present  
Lynda Runner: Present  
Don Tice: Present  
Brian Wigginton: Absent

I. ORDER OF BUSINESS

- A. Call meeting to order
- B. Roll call and record names of members present

II. PRESENTATIONS

A. Administrator's Report

Mr. Murray shared that the help desk is at two items. He said that Go Guardian will replace Lanschool this next year. He talked about the CRDC Data collection will be coming due this next year so he is working on that. Regarding enrollment, online enrollment is now open. He said the technology department is keeping busy with installing new Time and Attendance, new cc debit card application (InTouch) as well as new security firewall, new servers and cameras district wide. Additionally, new projectors and sound systems for classrooms will be ordered in the near future. Lastly, he highlighted how he is working with CRW on a connectivity fund that provides for wi-fi, hotspots, and data plans.

B. Assistant Superintendent's Report

Mr. Sappington highlighted the Safe Return and Continuity of Service Plan as it is a requirement of ESSER monies. He kick started the process last Thursday with teachers, principals, and administrators carefully making sure all 9 requirements are in the plan. He said the process is much simpler and we've learned a lot in this last year. He is aware that questions will come up regarding virtual school and the decision has been made to offer at

the high school level only. He said we are going back to what we feel is a good normal. Right now, masks are a big question, and we will look at the policy and it's five levels. He can't say right now where we will be in the Fall when school starts back. The plan is posted on the website for feedback from the community, and it is subject to change. Blueprint for Excellence is back on track, and he is looking forward to the principals getting with their committee and staff regarding PLC's. He is currently working on the 21-22 Professional Development schedule. He said there is a new testing option for high school students, but right now, he is working on getting details. Asphalt work will begin next month to repair the major potholes across campus, and two way radios and repeaters are on order for the bus fleet and we are working to get that up and running. There was an unexpected fuel leak that was identified and we are working to get that rectified. He gave Jeff Cluck high praise as the bus barn looks brand new thanks to Jeff's hard work on painting the walls and recoating the floor.

Title IX implementation of StopIt reporting tool can be used for title IX complaint, mental health issues, bullying, violence, etc. We have been in contact with SDE to track progress and seek guidance. Additional training is scheduled with Ms Suddath for August PD.

Mrs. York explained that the Lower is busy this summer with cleaning and organizing, doing summer school , and preparing for a new year

Mrs. Adkins has summer school going as well. She said state test scores are not out until June 30th, but NWEA reading was not as high as normal and she is looking at ways to deal with reading loss, so they are opening the library one evening every couple weeks for students to check out books and have a Popsicle. Lastly, she introduced Corey Johnson as the new teacher in her building.

Mrs. Dixon - absent

Mr. Hogue took the time to brag on Dwight and his staff for doing the floors as they look brand new. He said that while furniture is moved out, he is going to paint some rooms. Summer school is going right now, and Mr. Jackson cooked pancakes for the kids this morning. Summer pride is kicking off, as well as having baseball and basketball going on.

#### C. Superintendent's Report

Dr. Wilkins shared that he feels like summer has a varied tempo with it being somewhat slow then fast paced. He brought attention to the revenue and expenditure tracking sheet, and pointed out how last year the district carried over approximately \$500,000 and we are projecting around \$1,000,000 to \$1,200,000 and a good chunk of that is ESSER funding. He said it gives us a chance to make good decisions going forward for students, and it's easy to get derailed with everything with COVID but one of our goals is making sure we stay focused on getting better and doing better for our kids.

#### D. Recognize and hear from visitors (public participation)

Parent from within the district spoke regarding some recommendations for graduation going forward. She had a student graduate this year and expressed how heartbroken she was with the way this year went. She said many seniors had things they couldn't do because of COVID, and she viewed graduation as being done by segregation of GPA. She felt there was a better way, and suggested that we keep things alphabetical, but have students stand if their GPA was above a certain number. She also expressed disappointment saying it was the longest graduation ever. Lastly, she said she knows the graduation cap is

a big deal, and she thinks they should be able to decorate their caps and it was denied by administration.

**III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).**

Motion made to approve items Consent Items A-G.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**A. Reading and approval of the minutes of the Regular Board meeting on:**

1. May 10, 2021

**B. Reading and approval of the minutes of the Special Board meeting on:**

1. May 6, 2021

2. May 20, 2021

**C. Recommendation, consideration and action on approval of warrants and encumbrances (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds)**

**D. Recommendation, consideration and action on financial reports, (General Fund, Building Fund, Child Nutrition Fund, Building Bond Funds, Activity Funds).**

**E. Recommendation, consideration and action on activity fund transfers**

**F. Recommendation, consideration and action on approval of activity fund accounts and fundraiser requests for the 2021-2022 school year.**

**G. Recommendation, consideration, and action on approval of Booster Club Fundraisers for the 2021-2022 school year**

**IV. ADMINISTRATIVE**

**A. Recommendation, consideration and action on encumbrance (wire transfer) to UMB Bank N.S. for interest & matured bond QG08 \$1,573,500.00**

Motion made to approve wire transfer for Bond payment.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**B. Recommendation, Consideration and Action on approving the following contracts for the 2021-2022 school year:**

Motion made to approve contracts as listed.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

1. STOPit Solutions

2. NWEA

3. CRW Consulting E-rate Services, LLC

4. PowerSchool

5. Oklahoma School Assurance Group for Workers Compensation Insurance

6. Oklahoma Schools Insurance Group (OSIG) for Auto, Property, and Liability Insurance

**C. Recommendation, consideration, and action on approving "Mustang Speed Camp" for the 2021 Summer**

Motion made to approve Mustang Speed Camp.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**D. Recommendation, consideration, and action on approving "Oologah Mustang Basketball Camp" for the 2021 Summer**  
Item Tabled

**E. Recommendation, consideration, and action on approving Oologah- Talala Upper and Lower Elementary Student Handbook for the 2021-2022 School Year**

Motion made to approve LE and UE Handbook.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**F. Recommendation, consideration, and action on approving Oologah- Talala MS/HS Student & Parent Handbook for the 2021-2022 School Year**

Motion made to approve MS/HS Handbooks.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**G. Recommendation, consideration, and action on approving Open Transfers for the 2021-2022 school year**

Motion made to approve transfers.

Motion made by: Don Tice Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**H. Recommendation, consideration, and action on accepting the Oologah-Talala Safe Return and Continuity of Services Plan**

Motion made to approve Safe Return and Continuity of Services Plan but if significant changes need to be made, it will come back to the board.

Motion made by: Brent Kellogg Motion 2nd by: Lynda Runner.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**V. PERSONNEL**

**A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law.**

Motion made to so made.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

B. Acknowledge Board has returned to open session.

C. Statement of Board President of executive session minutes compliance

D. Vote to accept or not accept submitted resignation(s) as listed below:

Motion made to accept resignations as listed.

Motion made by: Lynda Runner Motion 2nd by: Don Tice.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

1. Lindsay Johnson from Soccer Coaching duties effective May, 28, 2021

2. Valerie Brock effective end of 20-21 school year

3. Allyson Nickles effective end of 20-21 school year

4. Doug Winters effective end of 20-21 school year

E. Motion and vote to employ or not employ the recommended applicants as listed below:

Motion made to employ applicants as listed.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes

Yes: 4, No: 0, Absent: 1

1. Brittany Sparks as a teacher's assistant for the 2021-2022 school year

2. Corey Johnson as an elementary teacher on a temporary contract for the 2021-2022 school year

3. Layle DeVilbiss as High School teacher on a temporary contract for the 2021-2022 school year

4. Sharon Holmes as HS Counselor on a temporary contract for the 2021-2022 school year

5. Emma Johnson as HS English teacher on a temporary contract for the 2021-2022 school year

6. Rick Fisher as Tech Specialist Level 3

7. Laura Leiker as Child Nutrition Admin Assistant (transfer from CN Floor Supervisor)

F. Motion and vote to approve or not approve the extra duty assignments/contracts as listed below:

Motion made to approve ED assignments as listed.  
Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes  
Yes: 4, No: 0, Absent: 1

1. Brenna Magette as summer school math teacher for Summer 2021
  2. Megan Worcester as Assistant HS Volleyball Coach for the 2021-2022 school year
  3. Layle DeVilbiss as 9th/JV Baseball Coach and Assistant HS Baseball Coach for the 2021-2022 school year
- G. Recommendation, consideration, and action on approving support staff as listed for 2021-2022 school year

Motion made to approve support staff rehire.  
Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes  
Yes: 4, No: 0, Absent: 1

- H. Recommendation, consideration, and discussion on approving Administrative Pay Scale

Motion made to approve Administrative Pay Scale.  
Motion made by: Don Tice Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes  
Yes: 4, No: 0, Absent: 1

- I. Recommendation, consideration, and action on approving Support Employee pay scale for the 2021-2022 school year

Motion made to approve Support Employee Pay Scale.  
Motion made by: Don Tice Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes,  
Don Tice: Yes  
Yes: 4, No: 0, Absent: 1

## VI. INFORMATION ITEMS

## VII. NEW BUSINESS

Motion made to accept resignations as submitted by Dawn Martinez and Victor Martinez today.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes

Yes: 4, No: 0, Absent: 1

## VIII. MOTION AND VOTE TO ADJOURN

Motion so made.

Motion made by: Lynda Runner Motion 2nd by: Brent Kellogg.

Motion Passed

Brian Wigginton: Absent, Brent Kellogg: Yes, Robert Powell: Yes, Lynda Runner: Yes, Don Tice: Yes

Yes: 4, No: 0, Absent: 1

**PURCHASE ORDER  
OOLOGAH-TALALA PUBLIC SCHOOLS  
P.O. BOX 189  
10700 S. 169 HWY  
OOLOGAH, OK 74053**

**SHIP TO:** OOLOGAH-TALALA PUBLIC SCHOOLS  
P.O. BOX 189  
10700 S. 169 HWY  
Oologah, OK 74053

**P.O. NO:** 2021-38-154  
**P.O. AMOUNT:** \$8,744.75  
**P.O. DATE:** July 12, 2021

**TO:** Forrest Shoemaker Air Conditioning, Inc.  
1623 N 71st East Ave  
Tulsa, OK 74115

**Encumbered by:** \_\_\_\_\_

**Requested by:** Breanna Rogers

<b>Description</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Ext. Price</b>
<b>2019 Combined General Purpose Bond</b>			
<b>Pool MEP Improvements Pay Application #4</b>	<b>\$8,744.75</b>	<b>1</b>	<b>\$8,744.75</b>
<b>TOTAL</b>			<b>\$8,744.75</b>

# APPLICATION AND CERTIFICATE FOR PAYMENT

DOCUMENT G702

PAGE 1 OF 3 PAGES

TO (Owner):  
 Oologah-Talala Public Schools  
 10700 S Highway 169  
 Oologah, OK 74053

PROJECT:  
 Pool MEP Improvements

CONTRACT FOR:  
 Mechanical and Electrical

APPLICATION NO: 4  
 PERIOD FROM: 4/23/2021  
 TO: 5/22/2021  
 PROJECT NO: BWA T18048A  
 CONTRACT DATE: 10-Nov-20

Distribution to:

- OWNER
- ARCHITECT
- CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
**Continuation Sheet, Document G703, is attached.**

The present status of the account for this Contract is as follows:

**ORIGINAL CONTRACT SUM** \$ 223,197.00  
 Net change by Change Orders \$ \_\_\_\_\_  
**CONTRACT SUM TO DATE** \$ 223,197.00

**TOTAL COMPLETED & STORED TO DATE** \$ 201,128.00  
 (Column G on G703)  
**RETAINAGE** 5% \$ 10,056.40  
 (or total in Column I on G703)  
**TOTAL EARNED LESS RETAINAGE** \$ 191,071.60

**LESS PREVIOUS CERTIFICATED FOR PAYMENT** \$ 182,326.85  
**CURRENT PAYMENT DUE** \$ 8,744.75

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date	
TOTALS		
Net change by Change Orders		\$ 6081

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **FOREST SHOEMAKER AC Inc dba Shoemaker Mechanical**  
 1623 N 71 E Ave Tulsa OK 74115

By: [Signature] Date: 5/21/2021



I, Norma Clift, A  
 State of Oklahoma Professional Engineer, do hereby certify that the above information is true and correct to before me this 21 day of MAY 2021.  
 My Commission expires: 3-5-23

**AMOUNT CERTIFIED** \$ 8,744.75  
 (Attach explanation if amount certified differs from the amount applied for)

ARCHITECT:

By: [Signature] Date: 8 June 21  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies the Owner that the Work has progressed to the point indicated; that the best of the knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED Approved

**PURCHASE ORDER  
OOLOGAH-TALALA PUBLIC SCHOOLS  
P.O. BOX 189  
10700 S. 169 HWY  
OOLOGAH, OK 74053**

<b>SHIP TO:</b>	<b>OOLOGAH-TALALA PUBLIC SCHOOLS P.O. BOX 189 10700 S. 169 HWY Oologah, OK 74053</b>	<b>P.O. NO:</b>	<b>2021-38-155</b>
		<b>P.O. AMOUNT:</b>	<b>\$25,924.12</b>
		<b>P.O. DATE:</b>	<b>July 12, 2021</b>

**TO:** Bolt  
27039 S 4440 Rd.  
Vinita, OK 74301

**Encumbered by:** \_\_\_\_\_

**Requested by:** Breanna Rogers

<b>Description</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Ext. Price</b>
<b>2019 Combined General Purpose Bond</b>			
<b>Go Guardian Core Option</b>	<b>\$25,924.12</b>	<b>1</b>	<b>\$25,924.12</b>
<b>TOTAL</b>			<b>\$25,924.12</b>

**Emergency Connectivity Fund (ECF) Form 471 Checklist**

**First Filing Period (7/1/2021 – 6/30/22)**

**The following five items are how you will demonstrate your unmet student/staff needs. For items one through five all questions must be answered, even if it is a zero.**

- 1. At the start of the pandemic, how many students in your school or school district had access to:**
  - a) A connected device (laptop or tablet) that was sufficient to engage in remote learning? **1,000**  
**(Dell Laptops for High school and middle school)**
  - b) A broadband connection that was sufficient to engage in remote learning? **1,505 (1,748 district Students – 243 students that needed hotspot)**
  - c) Both a connected device and a broadband connection that were sufficient to engage in remote learning? **925 (1,000 laptops – 75 high & middle school students that needed hotspots)**
  
- 2. During the 2020-2021 school year, how many students in your school or school district did you provide:**
  - a) A connected device, because they otherwise would not have had a connected device sufficient to engage in remote learning? **243**
  - b) A broadband connection, because they otherwise would not have had a broadband connection that was sufficient to engage in remote learning? **243**
  - c) Both a connected device and a broadband connection, because they otherwise would not have had a connected device or a broadband connection that was sufficient to engage in remote learning? **243**
  
- 3. With the funding you are requesting from the ECF how many students in your school or school district will you provide with:**
  - a) A connected device, because they would otherwise not have a connected device that is sufficient to engage in remote learning? **226**
  - b) A broadband connection, because they otherwise would not have had a broadband connection that was sufficient to engage in remote learning? **226**
  - c) Both a connected device and a broadband connection, because they otherwise would not have had a connected device or a broadband connection that was sufficient to engage in remote learning? **226**
  
- 4. Even after receiving the funding that you are requesting from the ECF, how many students in your school or school district will lack access to:**
  - a) A connected device that is sufficient to engage in remote learning? **0**
  - b) A broadband connection that is sufficient to engage in remote learning? **0**
  - c) Both a connected device and a broadband connection that is sufficient to engage in remote learning? **0**

5. Please describe the steps you have taken to collect the data responsive to these questions, and the timing of any data collections or needs assessments you conducted that inform your answers to these questions. If you have any relevant documents, please return them with this checklist.

During the 2020-2021 school year, we participated in the Verizon Hot Spot program for Oklahoma Schools. In participating in that program, we were able to identify 243 students that responded to our inquiries regarding internet access from home. We made available hot spots and devices to those students so that they could participate during our remote learning days and use the devices to work on homework on regular school days and weekends.

6. Please send use the quotes (or contracts) for the services/equipment you wish to include on your ECF Application. At this point in the application stage, you are only required to have quotes, but if you do have contracts, please send those as well.

7. Complete the two charts below for those items you wish to include on your application.

Services	Quantity	Upload/Download Speed
Cable modem		
DSL		
Installation, Activation, Configuration		
Leased Lit Fiber		
Microwave		
Mobile Broadband	226	
Other		
Private Line Circuits		
Satellite		
Taxes and Reasonable Charges		

Equipment	Quantity	Make	Model #
Laptops	226	Dell	CTO 3100 CHR
Tablets			
Modem/router combined			
Modems			
Routers			
Taxes & reasonable charges			
Wi-fi hot spots			

8. For the ECF Program, service providers are allowed to choose the method of reimbursement (BEAR or SPI). For the BEAR process you will pay in full for the requested services/equipment, for the SPI process the service provider will bill USAC for the services/equipment. If you want to use the SPI process, we need to have written confirmation from the service provider that they are willing to use the SPI process (an email from the service provider would suffice).

Which billing method are you using (check one)?

BEAR  SPI \_\_\_\_\_

If you have checked "SPI" please send written confirmation from the service provider that they have agreed to provide the SPI method of billing. This is required to complete your 471 if you have selected "SPI."

9. Does your district have an account registered at [www.sam.gov](http://www.sam.gov)? (check one):

YES  NO \_\_\_\_\_

If you answered "yes" when does your sam.gov account expire? 12/22/2021

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School District Name: \_\_\_\_\_

226 Hotspots	<del>72</del> 55,483.00
226 Dell Chrome Books at \$451.50	\$102,039.00
Our share	\$11,639.00

## Oologah-Talala Public Schools

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2021	19195	BRENNTAG	000-BLANKET CHEMICALS/SUPPLYS	6,000.00
21	2	07/01/2021	69508	WILD WEST PEST SOLUTIONS	000-BLANKET PEST CONTROL	6,000.00
21	3	07/01/2021	30094	YORK INTERNATIONAL CORP.	035-MECHANICAL PARTS, TOOLS & SUPPLIES	1,800.00
21	4	07/01/2021	35100	UNITED REFRIGERATION	035-MISC SUPPLIES	1,800.00
21	5	07/01/2021	69669	SWEET & SONS PLUMBING AND DRAIN	035-MISC PLUMBING REPAIRS	1,800.00
21	6	07/01/2021	69698	SOLANOS PLUMBING & DRAIN	035-MISC PLUMBING REPAIRS	3,500.00
21	7	07/01/2021	79776	SLAYDEN MECHANICAL SERVICES	035-DISTRICT REPAIRS	4,500.00
21	8	07/01/2021	28938	SHOEMAKER MECHANICAL	035-MISC REPAIRS	2,500.00
21	9	07/01/2021	12666	SHERWIN WILLIAMS	035-SUPPLIES	1,800.00
21	10	07/01/2021	11688	ROGERS COUNTY AIR CORP	035-MISC REPAIRS	3,500.00
21	11	07/01/2021	19612	RED BUD AIR FILTERS & SERVICE	035-DISTRICT HVAC REPLACEMENTS	5,200.00
21	12	07/01/2021	11646	OVERHEAD DOOR CO OF TULSA, INC.	035-OVERHEAD DOOR REPAIRS	1,800.00
21	13	07/01/2021	28169	OKLAHOMA DEPT. OF LABOR	035- INSPECTIONS/CERTIFICATIONS	1,500.00
21	14	07/01/2021	79937	O'CONNOR CO INC	035-MISC SUPPLIES	2,500.00
21	15	07/01/2021	19994	MURRAY WOMBLE INC	035-MISC PARTS AND SUPPLIES	1,000.00
21	16	07/01/2021	29788	MULLIN PLUMBING	035-PLUMBING REPAIRS	1,800.00
21	17	07/01/2021	19969	MIDTOWN RENTAL SALES & SERVICE	035-MISC SUPPLIES	1,200.00
21	18	07/01/2021	79148	MARK'S PLUMBING SUPPLIES	035-MISC PLUMBING	500.00
21	19	07/01/2021	69852	L&W SUPPLY CORPORATION	035-MISC SUPPLIES	1,200.00
21	20	07/01/2021	19231	LOWE'S HOME CENTER INC	035-MISC SUPPLIES	3,000.00
21	21	07/01/2021	10397	LOCKE SUPPLY	035-MISC PARTS AND SUPPLIES	3,500.00
21	22	07/01/2021	19137	JOHNSTONE SUPPLY OF OWASSO	035-MISC PARTS AND SUPPLIES	1,800.00
21	23	07/01/2021	28792	INTERSTATE BATTERIES	035-BATTERIES	300.00
21	24	07/01/2021	10325	HEATWAVE SUPPLY CO	035-PLUMBING PARTS & SUPPLIES	1,200.00
21	25	07/01/2021	10722	GRAINGER	035-MISC PARTS AND SUPPLIES	1,200.00
21	26	07/01/2021	28326	GLASS MAN WADE, LLC	035-REPAIRS	1,800.00
21	27	07/01/2021	69801	FIRETROL PROTECTION SYSTEMS INC	035-DISTRICT REPAIRS	3,500.00
21	28	07/01/2021	69801	FIRETROL PROTECTION SYSTEMS INC	035-FIRE INSPECTIONS	7,249.00
21	29	07/01/2021	10727	CORE & MAIN LP	035-MISC PLUMBING REPAIRS	800.00
21	30	07/01/2021	79846	CARRIER ENTERPRISE, LLC	035-MECHANICAL PARTS, TOOLS & SUPPLIES	800.00
21	31	07/01/2021	19847	ATWELL ROOFING INC	035-ROOFING & GUTTER REPAIRS	3,000.00
21	32	07/01/2021	79639	ALL AMERICAN FIRE SYSTEMS	035-FIRE SYSTEM REPAIR	1,800.00
21	33	07/01/2021	20719	ADVANCE ELECTRICAL SERVICES INC	035-ELECTRICAL SERVICES	3,500.00
21	34	07/01/2021	19195	BRENNTAG	035-POOL SUPPLIES	2,455.00

**Oologah-Talala Public Schools**  
**Encumbrance Register**

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 21

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	35	07/01/2021	20669	SCOTT ASPHALT & CONSTRUCTION INC	000-ASPHALT REPAIR	18,750.00
21	36	07/01/2021	70133	PEST OFF EXTERMINATIONS LLC	000-ADMIN SPRAYING	100.00
21	37	07/01/2021	69508	WILD WEST PEST SOLUTIONS	000-YEARLY SPRAYING	7,000.00
21	38	07/01/2021	69799	HARMONY STAR MARBLE	035-COUNTER TOPS	950.00
21	39	07/01/2021	70133	PEST OFF EXTERMINATIONS LLC	000-BLANKET PEST CONTROL	6,000.00
21	40	07/09/2021	14010	OFFICE EVERYTHING	000-File Cabinets CO	7,495.00

**Non-Payroll Total:** \$126,099.00

**Payroll Total:** \$0.00

**Balance Forward:** \$0.00

**Report Total:** \$126,099.00

**Oologah-Talala Public Schools****Encumbrance Register****Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1	07/01/2021	70129	FUTURE PRO, INC	000-ATHLETIC VOLLEYBALL NET	12,045.00
11	2	07/01/2021	12857	MUNICIPAL ACCOUNTING SYSTEMS INC	000-iACCOUNTING	11,805.00
11	3	07/01/2021	20057	PURCHASE POWER	000-BLANKET POSTAGE	2,800.00
11	4	07/01/2021	38022	SECURITY BANK	000-DISTRICT COPIER LEASE	15,835.20
11	5	07/01/2021	28842	OSSBA Employment Services	000-BLANKET UNEMPLOYMENT	15,000.00
11	6	07/01/2021	10570	ROSENSTEIN FIST AND RINGOLD	000-BLANKET LEGAL SVCS	10,000.00
11	7	07/01/2021	29777	FINISH LINE FLEET DEPT 50	040-BLANKET FUEL	500.00
11	8	07/01/2021	10359	J.D. YOUNG	000-COPIER MAINT/SPPLY	15,000.00
11	9	07/01/2021	10461	OKLAHOMA STATE BUREAU OF	000-BACKGROUND CKS	2,000.00
11	10	07/01/2021	10480	OKLAHOMA NATURAL GAS	000-BLANKET NATURAL GAS	12,000.00
11	11	07/01/2021	10573	RURAL WATER DIST #4	000-BLANKET WATER/SEWER	15,000.00
11	12	07/01/2021	28667	TIGER, INC	000-BLANKET NATURAL GAS	15,000.00
11	13	07/01/2021	28745	PITNEY BOWES INC	000-POSTAGE LEASE	2,000.00
11	14	07/01/2021	78111	KEVIN RISLEY TRASH SERVICE	000-BLANKET TRASH	7,080.00
11	15	07/01/2021	11762	PIKE PASS CENTER	000-BLANKET TOLLS	500.00
11	16	07/01/2021	10705	U.S. POST OFFICE	000-PO BOX RENT	120.00
11	17	07/01/2021	12843	CLAREMORE PROGRESS	000-SUBSCRIPTION	155.88
11	18	07/01/2021	12578	OFFICE DEPOT	000-TONER/SUPPLIES	2,000.00
11	19	07/01/2021	19230	BARLOW EDUCATIONAL MANAGEMENT SERV	000/006-FED PROGRAMS	5,910.00
11	20	07/01/2021	10486	OKLA SCHOOL ADVISORY COUN	000-MEMBERSHIP 21/22 SY	500.00
11	21	07/01/2021	20665	OKLAHOMA SCHOOL ASSURANCE GROUP	000-WORKER COMP INS	32,354.00
11	22	07/01/2021	20667	OSIG	000-PROP/CASUALTY INS	301,477.00
11	23	07/01/2021	10221	OKLA STATE SCHOOL BOARD ASSOC	000-MEMBERSHIP 21/22 SY	2,850.00
11	24	07/01/2021	10221	OKLA STATE SCHOOL BOARD ASSOC	000-POLICY SVCS	1,250.00
11	25	07/01/2021	10221	OKLA STATE SCHOOL BOARD ASSOC	000-ASSEMBLE 21/22 SY	1,500.00
11	26	07/01/2021	12432	ORGANIZATION OF RURAL OK SCHOOLS	000-MEMBERSHIP 21/22 SY	600.00
11	27	07/01/2021	11426	OKLAHOMA STATE DEPT HEALTH	000-POOL LICENSE	75.00
11	28	07/01/2021	10446	NEELY INSURANCE	000-SUP BOND	350.00
11	29	07/01/2021	29941	OK PUBLIC SCHOOL RESCOURSE CENTER	000-MEMBERSHIP 21/22 SY	2,500.00
11	30	07/01/2021	10218	AT&T/SOUTHWESTERN BELL	000-BLANKET PHONE SVC	4,000.00
11	31	07/01/2021	69890	SPARK SERVICES	000-CALLING PLAN	6,960.00
11	32	07/01/2021	19664	AMAZON.COM	000-DOOR MAIL SLOT FOR ADMIN	500.00
11	33	07/01/2021	80257	BLUE RIBBON FORMS	000-ENVELOPES, FORMS, ETC	800.00
11	34	07/01/2021	10126	CCOSA	000-TLE RECERT	300.00
11	35	07/01/2021	29928	EMPLOYEE EVALUATION SYS INC	000-EVAL SYSTEM 21/22SY	3,633.00
11	36	07/01/2021	69982	OOLOGAH LAKE LEADER	000-LEGAL NOTICES, ADS, ETC	600.00
11	37	07/01/2021	69666	BLEDSON, HEWETT & GULLEKSON	000-ANNUAL AUDIT SERVICES	12,000.00
11	38	07/01/2021	29727	GRAND GATEWAY ECONOMIC DEV ASSOC	000-MEMBERSHIP 21/22 SY	400.00
11	39	07/01/2021	60232	OMNI OKC LLC	412-Lodging OKACTE Oklahoma Summit 8/1 - 8/3/21	500.00

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	40	07/01/2021	87001	BRANDI DAWN WEGNER	412-Reimburse OKACTE Oklahoma Summit 8/1 - 8/3/21	500.00
11	41	07/01/2021	19994	MURRAY WOMBLE INC	040-DOOR PARTS	2,000.00
11	42	07/01/2021	60227	ULINE, INC	040-SUPPLIES	1,000.00
11	43	07/01/2021	10361	JACK KISSEE FORD	040-PARTS & SERVICE	1,000.00
11	44	07/01/2021	19498	CLASSIC CHEVROLET	040-PARTS & SERVICE	1,000.00
11	45	07/01/2021	20064	DUNLAP GLASS	040-GLASS REPAIR	1,000.00
11	46	07/01/2021	20521	DUNLAP WRECKER SERVICE	040-SERVICES	2,000.00
11	47	07/01/2021	11480	FROMAN OIL CO.	040-FUEL	31,000.00
11	48	07/01/2021	19324	O'REILLY AUTOMOTIVE STORES, INC	040-PARTS	2,000.00
11	49	07/01/2021	30050	ROSS TRANSPORTATION INC	040-PARTS & SERVICE	5,000.00
11	50	07/01/2021	10734	WELDON PARTS OF TULSA	040-PARTS	6,000.00
11	51	07/01/2021	12907	CUMMINS SOUTHERN PLAINS	040-PARTS & SERVICE	4,500.00
11	52	07/01/2021	10305	T & W TIRE	040-TIRES & SERVICE	18,000.00
11	53	07/01/2021	75017	NATIONAL OCCUPATIONAL HEALTH SVCS	040-PHYSICALS & SCREENING	3,500.00
11	54	07/01/2021	75002	NORTHEAST TECHNOLOGY CENTER	040-CDL RENEWAL AND TRAINING	2,000.00
11	55	07/01/2021	29381	FEGALY TOOL SALES	040-TOOLS	2,000.00
11	56	07/01/2021	69839	KIMBALL MIDWEST	040-PARTS & SUPPLIES	2,500.00
11	57	07/01/2021	69833	AMERIFLEX HOSE & ACCESSORIES	040-PARTS	1,000.00
11	58	07/01/2021	10342	HUGHES AUTO ELECT	040-PARTS & SERVICE	1,000.00
11	59	07/01/2021	10722	GRAINGER	040-MISC SHOP EQUIP AND SUPPLIES	2,000.00
11	60	07/01/2021	10182	CONTINENTAL BATTERY CO	040-BATTERIES	2,000.00
11	61	07/01/2021	12025	STEEL SERVICE COMPANY	060-STEEL AND SUPPLIES	400.00
11	62	07/01/2021	69833	AMERIFLEX HOSE & ACCESSORIES	060-HOSE AND SUPPLIES	500.00
11	63	07/01/2021	19969	MIDTOWN RENTAL SALES & SERVICE	060-EQUIPMENT RENTAL	600.00
11	64	07/01/2021	29945	APAC CENTRAL INC	060-GRAVEL	400.00
11	65	07/01/2021	10722	GRAINGER	060-MISC SUPPLIES	750.00
11	66	07/01/2021	12666	SHERWIN WILLIAMS	060-MISC SUPPLIES	800.00
11	67	07/01/2021	69887	3P'S MANUFACTURING LLC	060-PARTS	1,000.00
11	68	07/01/2021	79904	P & K EQUIPMENT INC	060-PARTS	800.00
11	69	07/01/2021	19231	LOWE'S HOME CENTER INC	060-MISC SUPPLIES	1,500.00
11	70	07/01/2021	70137	SPHERO, INC	000-STEM BUCKETS	2,000.00
11	71	07/01/2021	11177	STILLWATER MILLING CO	060-MISC SUPPLIES & CHEMICALS	1,000.00
11	72	07/01/2021	70085	WATER STORE INC	060-SUPPLIES	500.00
11	73	07/01/2021	10285	FOUR STATE MAINTENANCE	045-MISC SUPPLIES	5,000.00
11	74	07/01/2021	12773	TOWN OF OOLOGAH	552-RESOURCE OFFICER	19,500.00
11	75	07/01/2021	70132	INSPIRIT GROUP,LLC	000-MONITORING SERVICES	865.00
11	76	07/01/2021	33122	HOME DEPOT PRO-SUPPLY WORKS	045-CLEANING SUPPLIES	10,000.00
11	77	07/01/2021	19211	OK DEPT OF CAREER & TECH EDUC	412-NEW TEACHER REGISTRATION	200.00
11	78	07/01/2021	20198	HAMPTON INN	412-HOTEL	400.00
11	79	07/01/2021	87001	BRANDI DAWN WEGNER	412-REIMBURSEMENT CONF. EXPENSES	250.00

## Oologah-Talala Public Schools

### Encumbrance Register

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	80	07/01/2021	78395	WALMART	000-STEM BUCKETS	2,000.00
11	81	07/01/2021	19664	AMAZON.COM	000-STEM BUCKETS	1,000.00
11	82	07/01/2021	29201	FRONTLINE TECHNOLOGIES GROUP LLC	000-ABSENSE MGMT/TIME&ATT	14,979.42
11	83	07/01/2021	19664	AMAZON.COM	000-CN supplies Kitchen/Offices	300.00
11	84	07/01/2021	12373	CURTIS RESTAURANT SUPPLY	000-CN Equip Kitchen/Office	2,000.00
11	85	07/01/2021	13079	HILAND DAIRY CO	000-CN Milk/Juice	40,000.00
11	86	07/01/2021	33122	HOME DEPOT PRO-SUPPLY WORKS	000-CN Supplies/Equipment	500.00
11	87	07/01/2021	10335	HOBART CORP.	000-CN Equipment Repair	2,000.00
11	88	07/01/2021	60234	WILLIAM GALE HUMPHREY	000-TRAINING FOR S KUBIEN	125.00
11	89	07/01/2021	12578	OFFICE DEPOT	000-CN Supplies	1,000.00
11	90	07/01/2021	75050	TYSON FOOD INC	000-CN Meat Commodities	10,000.00
11	91	07/01/2021	79776	SLAYDEN MECHANICAL SERVICES	000-CN Mechanical Services	2,000.00
11	92	07/01/2021	18046	OKLAHOMA STATE DEPT HEALTH	000-CN License Renewal	250.00
11	93	07/01/2021	69487	JOHNSON CHEMICALS	000-CN Chemical/Cleaning Supplies	1,500.00
11	94	07/01/2021	14067	US FOOD SERVICE	000-CN Food Distributor	100,000.00
11	95	07/01/2021	20719	ADVANCE ELECTRICAL SERVICES INC	000-CN Electrical Work	2,000.00
11	96	07/01/2021	28346	BEN E KEITH - OKLAHOMA	000-CN Food Distributor	30,000.00
11	97	07/01/2021	78395	WALMART	000-CN Supplies	1,000.00
11	98	07/01/2021	69508	WILD WEST PEST SOLUTIONS	000-CN BLANKET PEST CONTROL	1,000.00
11	99	07/01/2021	19230	BARLOW EDUCATIONAL MANAGEMENT SERV	000-CERTIFIED NEGOTIATIONS	12,500.00
11	100	07/01/2021	10533	PUBLIC SERVICE CO / AEP	000-BLANKET ELECTRIC	150,000.00
11	101	07/01/2021	12857	MUNICIPAL ACCOUNTING SYSTEMS INC	000-CN LUNCH ROOM MODULE	3,380.00
11	102	07/01/2021	70133	PEST OFF EXTERMINATIONS LLC	000-CN BLANKET PEST CONTROL	1,000.00
11	103	07/01/2021	70112	INTEGRATED REGISTER SYSTEMS, INC	793-RECEIPTING SYSTEM	20,017.00
11	104	07/01/2021	79928	OKACTE	412-Oklahoma Summit Conf., STEM Conf Registration	135.00
11	105	07/01/2021	28339	PROJECT LEAD THE WAY, INC.	412-Classroom supplies	400.00
11	106	07/01/2021	79642	ABS	412-Classroom Supplies	300.00
11	107	07/01/2021	20775	KELVIN	412-Classroom Supplies	300.00
11	108	07/01/2021	70136	MUSTANG MOWERS, LLC	000-Building	5,320.00
11	109	07/01/2021	19231	LOWE'S HOME CENTER INC	412-Blanket PO for project supplies	300.00
11	110	07/01/2021	19664	AMAZON.COM	412-Blanket PO for Classroom Supplies	600.00
11	111	07/01/2021	78395	WALMART	412-Blanket PO for supplies	500.00
11	112	07/01/2021	78108	TULSA TECHNOLOGY CENTER	070-2021-2022 Eschool Network Fees	12,750.00
11	113	07/01/2021	19664	AMAZON.COM	412-Blanket PO for classroom supplies	750.00
11	114	07/01/2021	28901	VEX ROBOTICS INC	412-Blanket PO for supplies	800.00
11	115	07/01/2021	69676	INKWELL PRINT DESIGN	125-Directional Sign	400.00

## Oologah-Talala Public Schools

### Encumbrance Register

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	116	07/01/2021	10676	THE MUSIC STORE INC	125-Band Repairs and Supplies 2021-2022	5,000.00
11	117	07/01/2021	11868	J W PEPPER AND SON INC	125-Sheet Music 2021-2022	1,000.00
11	118	07/01/2021	28505	USA TESTPREP LLC	125-Yearly Subscription	5,330.00
11	119	07/01/2021	13031	A1 CLEANERS	125-Dry cleaning of choir uniforms/dresses	300.00
11	120	07/01/2021	60232	OMNI OKC LLC	412-LODGING OKACTE CONF	431.97
11	121	07/01/2021	60232	OMNI OKC LLC	412-Hotel and Parking	1,000.00
11	122	07/01/2021	69519	MATHESON TRI-GAS INC	412-Gas Rental and Supplies	3,000.00
11	123	07/01/2021	28967	CEV MULTIMEDIA LTD	412-Curriculum	2,000.00
11	124	07/01/2021	86588	KADIE J SMITH	412-Reimbursement	405.00
11	125	07/01/2021	60107	CREEKSIDE PLANTS & PRODUCE	412-Greenhouse Supplies	1,000.00
11	126	07/01/2021	19664	AMAZON.COM	412-Supplies	2,500.00
11	127	07/01/2021	29777	FINISH LINE FLEET DEPT 50	412-Fuel	500.00
11	128	07/01/2021	29858	BROWNSCO MFG	412-Supplies	1,500.00
11	129	07/01/2021	12578	OFFICE DEPOT	412-Supplies	1,000.00
11	130	07/01/2021	12025	STEEL SERVICE COMPANY	412-Metal	5,000.00
11	131	07/01/2021	19664	AMAZON.COM	412-Blanket PO for classroom supplies	3,000.00
11	132	07/01/2021	86526	ANGELA L LITRELL	412-REIMBURSE OKACTE REGISTRATION	500.00
11	133	07/01/2021	29843	CANDLEWOOD SUITES - OKC	412-Room on 8/2/21 for ACTE STEM Conference	84.00
11	134	07/01/2021	81003	SHARON D HUDSON	412-Reimburse OKACTE Oklahoma Summit 8/1 - 8/3/21	500.00
11	135	07/01/2021	60232	OMNI OKC LLC	412-Lodging OKACTE Oklahoma Summit 8/1 - 8/3/21	483.97
11	136	07/01/2021	28626	THE COLLEGE BOARD	125-Membership Fee	400.00
11	137	07/01/2021	10130	CAROLINA BIOLOGICAL SUPPLY CO	087-Blanket Science Supplies	1,700.00
11	138	07/01/2021	28626	THE COLLEGE BOARD	125-AP Summer Institute	250.00
11	139	07/01/2021	69925	IE CLASS INC	412-WEB DESIGN CURRICULUM RENEWAL FEE	325.00
11	140	07/01/2021	12578	OFFICE DEPOT	412-Blanket PO for classroom supplies	2,000.00
11	141	07/01/2021	29502	SHI INTERNATIONAL CORP	070-Microsoft Renewal 21/22 SY	15,512.30
11	142	07/01/2021	69798	APPTEGY INC	070-Thrillshare	9,750.00
11	143	07/01/2021	12857	MUNICIPAL ACCOUNTING SYSTEMS INC	070-Student Information	14,615.00
11	144	07/01/2021	29201	FRONTLINE TECHNOLOGIES GROUP LLC	070-AESOP	7,300.00
11	145	07/01/2021	29803	EASY DATA ACCESS	070-Docsvault Annual Software Maintenance	2,000.00
11	146	07/01/2021	29568	DIGI SECURITY SYSTEMS LLC	070-Annual Fire Alarm Monitoring	300.00
11	147	07/01/2021	20848	CRW CONSULTING SERVICES	070-E-Rate Consulting	3,000.00
11	148	07/01/2021	29568	DIGI SECURITY SYSTEMS LLC	070-Annual Fire Alarm Monitoring - 5 buildings	2,400.00

## Oologah-Talala Public Schools

### Encumbrance Register

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	149	07/01/2021	69318	HELPSYSTEMS, LLC	070-AutoMate Professional Edition	900.00
11	150	07/01/2021	28055	CDW GOVERNMENT INC	070-Subscription Renewal	9,499.75
11	151	07/01/2021	28055	CDW GOVERNMENT INC	070-Subscription Renewal	12,244.70
11	152	07/01/2021	29568	DIGI SECURITY SYSTEMS LLC	070-Blanket for service, repairs, maintenance	2,500.00
11	153	07/01/2021	19664	AMAZON.COM	070-Blanket Technology Supplies	2,000.00
11	154	07/01/2021	79324	SOLARWINDS	070-Dameware Mini Remote	240.00
11	155	07/01/2021	79324	SOLARWINDS	070-Dameware Remote Support	150.00
11	156	07/01/2021	60235	POWERSCHOOL GROUP LLC	070-Hoonuit Software Subscription	16,228.80
11	157	07/01/2021	79917	COMPANION CORP	070-Library Software	6,100.00
11	158	07/01/2021	79324	SOLARWINDS	070-Network Performance Monitor	2,368.00
11	159	07/01/2021	10359	J.D. YOUNG	070-Paper Cut Renewal 21/22	2,400.00
11	160	07/01/2021	69492	WEST INTERACTIVE SERVICES CORP	070-Renewal School Messenger	4,800.00
11	161	07/01/2021	29568	DIGI SECURITY SYSTEMS LLC	070-Repair of communication fire panels	1,211.25
11	162	07/01/2021	60226	SCRIBBLES SOFTWARE	070-Scribbles Small District Solution	5,400.00
11	163	07/01/2021	29847	BANK OF AMERICA	070-Server certificates	1,300.00
11	164	07/01/2021	79754	COMPUTER POWER SOLUTIONS	070-STI SFI Agent Annual Support/Upgrades	1,400.00
11	165	07/01/2021	79921	NWEA	070-Student Evaluation Software	16,000.00
11	166	07/01/2021	12578	OFFICE DEPOT	070-Technology/Enrollment Office Supplies	2,000.00
11	167	07/01/2021	28055	CDW GOVERNMENT INC	070-VEEAM Standard Support Renewal	1,500.00
11	168	07/01/2021	20848	CRW CONSULTING SERVICES	070-Year 24 - 3% of Funded Category Two Amount	350.00
11	169	07/01/2021	70134	THOMPSON BROS. SUPPLIES, INC	412-Supplies	3,000.00
11	170	07/01/2021	28339	PROJECT LEAD THE WAY, INC.	412-Gateway Participation 2021-2022	950.00
11	171	07/01/2021	10126	CCOSA	125-Recertification Training	150.00
11	172	07/01/2021	69894	MOBILEMIND TECHNOLOGIES	Mobile Mind License	14,850.00
11	173	07/09/2021	13069	THOMPSON BOOK & DEPOSITORY	793-Science Curriculum	224,318.84
11	174	07/09/2021	29568	DIGI SECURITY SYSTEMS LLC	793-security cameras	398,960.51
11	175	07/09/2021	60236	BOLT	793-Go Guardian	25,924.12
<b>Non-Payroll Total:</b>						<b>\$1,927,304.71</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$1,927,304.71</b>

**Oologah-Talala Public Schools****Revenue/Expenditure Summary****Options:** Fund: 61, Date Range: 6/1/2021 - 6/30/2021

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
819 ATHLETICS	\$80,916.87	\$1,737.50	\$0.00	\$8,050.56	\$74,603.81	\$0.00	\$74,603.81
820 SPORTS CAMPS	\$6,496.89	\$16,765.00	\$0.00	\$6,106.37	\$17,155.52	\$0.00	\$17,155.52
823 GOLF TOURNAMENT	\$3,540.00	\$0.00	\$0.00	\$0.00	\$3,540.00	\$0.00	\$3,540.00
901 LOWER ELEMENTARY MISC	\$34,102.36	\$2,126.36	\$0.00	\$5,808.38	\$30,420.34	\$0.00	\$30,420.34
902 LOWER ELEM ADULT POP	\$1,043.87	\$0.00	\$44.25	\$190.00	\$898.12	\$0.00	\$898.12
903 LOWER ELEMENTARY LIBRARY	\$2,974.67	\$0.00	\$0.00	\$0.00	\$2,974.67	\$0.00	\$2,974.67
906 UPPER ELEMENTARY MISC	\$27,254.67	\$577.68	\$0.00	\$216.70	\$27,615.65	\$0.00	\$27,615.65
907 UPPER ELEM ADULT POP	\$2,147.65	\$0.00	\$270.50	\$0.00	\$2,418.15	\$0.00	\$2,418.15
909 LIFE SKILLS CLASS	\$16,830.20	\$0.00	\$0.00	\$267.04	\$16,563.16	\$0.00	\$16,563.16
911 MIDDLE SCHOOL MISC	\$12,175.83	\$64.80	\$810.18	\$2,464.70	\$10,586.11	\$0.00	\$10,586.11
913 MIDDLE SCHOOL LIBRARY	\$507.04	\$0.00	\$0.00	\$0.00	\$507.04	\$0.00	\$507.04
915 MIDDLE SCHOOL STUDENT COUNCIL	\$3,778.29	\$0.00	\$0.00	\$0.00	\$3,778.29	\$0.00	\$3,778.29
917 MIDDLE SCHOOL GIFTED	\$26.81	\$0.00	\$0.00	\$0.00	\$26.81	\$0.00	\$26.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$4,525.83	\$457.50	\$0.00	\$0.00	\$4,983.33	\$0.00	\$4,983.33
920 MIDDLE SCHOOL SCIENCE	\$781.01	\$0.00	\$0.00	\$0.00	\$781.01	\$0.00	\$781.01
922 HS ROBOTICS	\$2,006.28	\$0.00	\$0.00	\$0.00	\$2,006.28	\$0.00	\$2,006.28
923 TECHNOLOGY STUD. ASS'N (TSA)	\$358.25	\$0.00	\$0.00	\$0.00	\$358.25	\$0.00	\$358.25
925 HIGH SCHOOL MISC	\$7,329.90	\$2.44	\$1,090.50	\$243.91	\$8,178.93	\$0.00	\$8,178.93
927 HS YEARBOOK	\$1,739.76	\$0.00	\$0.00	\$0.00	\$1,739.76	\$0.00	\$1,739.76
929 HIGH SCHOOL BAND	\$12,583.16	\$0.00	\$0.00	\$9,751.13	\$2,832.03	\$0.00	\$2,832.03
930 OOLOGAH SPECIAL TEAMS	\$4,858.81	\$0.00	\$0.00	\$0.00	\$4,858.81	\$0.00	\$4,858.81
931 HIGH SCHOOL ART	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
933 F.F.A.	\$21,428.24	\$460.00	\$0.00	\$3,361.34	\$18,526.90	\$0.00	\$18,526.90
937 HS STUDENT COUNCIL	\$86.29	\$0.00	\$0.00	\$0.00	\$86.29	\$0.00	\$86.29
940 HIGH SCHOOL PROM	\$15,156.25	\$0.00	\$0.00	\$0.00	\$15,156.25	\$0.00	\$15,156.25
941 FCCLA	\$6,335.31	\$0.00	\$0.00	\$0.00	\$6,335.31	\$0.00	\$6,335.31
942 HIGH SCHOOL LIBRARY	\$2,687.50	\$0.00	\$0.00	\$0.00	\$2,687.50	\$0.00	\$2,687.50
943 BUSINESS PROF OF AMER	\$5,364.34	\$0.00	\$0.00	\$0.00	\$5,364.34	\$0.00	\$5,364.34
944 HIGH SCHOOL COUNSELOR	\$2,997.94	\$0.00	\$0.00	\$2,286.00	\$711.94	\$0.00	\$711.94
945 SPANISH CLUB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$2,522.30	\$102.00	\$0.00	\$87.53	\$2,536.77	\$0.00	\$2,536.77
947 VOCAL MUSIC	\$2,419.45	\$0.00	\$0.00	\$1,597.80	\$821.65	\$0.00	\$821.65
948 STUDENTS IN THE LIGHT	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$2.06	\$0.00	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$1,184.84	\$0.00	\$0.00	\$0.00	\$1,184.84	\$0.00	\$1,184.84
954 NATIONAL HONOR SOCIETY	\$146.60	\$0.00	\$0.00	\$0.00	\$146.60	\$0.00	\$146.60
956 HS SENIOR CLASS	\$4,329.19	\$0.00	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$5,250.23	\$0.00	\$0.00	\$0.00	\$5,250.23	\$0.00	\$5,250.23
960 ADULT POP	\$10,735.09	\$2,215.43	(\$2,215.43)	\$461.48	\$10,273.61	\$0.00	\$10,273.61
961 SCHOOL NURSE MISC	\$1,434.99	\$0.00	\$0.00	\$0.00	\$1,434.99	\$0.00	\$1,434.99
962 UE SPECIAL TEAMS	\$2,156.87	\$0.00	\$0.00	\$0.00	\$2,156.87	\$0.00	\$2,156.87
963 TECHNOLOGY	\$32,795.43	\$100.00	\$0.00	\$928.66	\$31,966.77	\$0.00	\$31,966.77
<b>Total</b>	<b>\$343,311.07</b>	<b>\$24,608.71</b>	<b>\$0.00</b>	<b>\$41,821.60</b>	<b>\$326,098.18</b>	<b>\$0.00</b>	<b>\$326,098.18</b>

**Oologah-Talala Public Schools**

**Cash Balances**

**Options:** Fiscal Years: 2020-2021, Funds: 11-41, As Of Date: 6/30/2021, Account Types: All

**Cash By Account and Fund**

AC 0101	LAKESIDE STATE BANK		
2020	11	GEN FUND-FOR OP	\$19,056.88
2020	21	BUILDING FUND	\$19,320.43
2020	22	CHILD NUTRITION	\$0.00
2020	34	TRANSPORTATION EQUIPMENT	\$0.00
2020	35	CAPITAL IMPROVEMENTS	\$0.00
2020	37	BUILDING BOND FUND OF 2010	\$0.00
2020	38	BOND FUND 2019-2020	\$0.00
2020	41	Sinking	\$0.00
2021	11	GEN FUND-FOR OP	\$1,524,942.08
2021	21	BUILDING FUND	\$414,847.79
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2021	35	CAPITAL IMPROVEMENTS	\$33,587.90
2021	37	BUILDING BOND FUND OF 2010	\$12,471.38
2021	38	BOND FUND 2019-2020	\$167,008.48
2021	41	Sinking	\$1,450,292.19
			<hr/>
		Total AC 0101	\$3,648,873.13
			<hr/>
			\$3,648,873.13
			<hr/>

**Cash By Fund**

2020	11	GEN FUND-FOR OP	\$19,056.88
2020	21	BUILDING FUND	\$19,320.43
2020	22	CHILD NUTRITION	\$0.00
2020	34	TRANSPORTATION EQUIPMENT	\$0.00
2020	35	CAPITAL IMPROVEMENTS	\$0.00
2020	37	BUILDING BOND FUND OF 2010	\$0.00
2020	38	BOND FUND 2019-2020	\$0.00
2020	41	Sinking	\$0.00
2021	11	GEN FUND-FOR OP	\$1,524,942.08
2021	21	BUILDING FUND	\$414,847.79
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2021	35	CAPITAL IMPROVEMENTS	\$33,587.90
2021	37	BUILDING BOND FUND OF 2010	\$12,471.38
2021	38	BOND FUND 2019-2020	\$167,008.48
2021	41	Sinking	\$1,450,292.19
			<hr/>
			\$3,648,873.13
			<hr/>

	2020 Amounts	Building Fund	Total All Funds	6/30/2021	2021 Amounts	General Fund	Building Fund	Child Nutrition	Sinking Fund	Bond Fund	Bond Fund	Bond Fund	Total All Funds
	General Fund	Fund			General Fund	11/21	21-21	22-21	41-21	34-21	35-21	37-21	Bond Fund
	11	21-20	Funds		11/21								38-21
Balance Forward	\$19,056.88	\$19,320.43		Balance Forward	\$2,543,891.01		\$479,398.71	\$0.00	\$677,458.70	\$7,346.00	\$33,587.90	\$12,471.38	\$2,484,258.48
Deposits				Deposits	\$871,037.53		\$7,500.98		\$29,083.49				
Less: Disbursements				Less: Disbursements	\$1,959,130.09		\$72,051.90		\$1,573,500.00				
Adjustments				Adjustments	\$69,143.63				\$2,317,250.00				\$ (2,317,250.00)
Balance	\$19,056.88	\$19,320.43	\$38,377.31	Balance	\$1,524,942.08	\$414,847.79	\$0.00	\$1,450,292.19	\$7,346.00	\$33,587.90	\$12,471.38	\$167,008.48	\$3,648,873.13

\*\*\*At the request of the auditors, all remaining funds from Child Nutrition (Fund 22) have been rolled into the General Fund (Fund 11). It's a total addition of \$69,203.66  
\*\*\*Additionally, payments originally made from the Sinking Fund (Fund 41) were recoded to come from the Bond Fund (Fund 38) per the auditor's instructions. It's a total amount of \$2,317,250.00

**ACTIVITY FUND TRANSFERS**

**JUNE 1-30, 2021**

<b>DATE</b>	<b>TRANSFER FROM:</b>	<b>TO:</b>	<b>AMOUNT</b>
6/8/2021	960 ADULT POP	925 HS MISC	636.25
6/8/2021	960 ADULT POP	911 MS MISC	544.50
6/8/2021	960 ADULT POP	907 UE ADULT POP	270.50
6/8/2021	960 ADULT POP	902 LE ADULT POP	44.25
6/15/2021	960 ADULT POP	925 HS MISC	454.25
6/15/2021	960 ADULT POP	911 MS MISC	265.68

**Total** 2,215.43

## OOLOGAH-TALALA PUBLIC SCHOOLS OVERNIGHT or OUT-OF-STATE FIELD TRIP REQUEST

This form is to be used by school personnel requesting an overnight or an out-of-state trip to any planned event (Academic Competition, Athletic Competition, Band Trip/Competition, State Competition, etc.)

Out-of State Trip plans must be filed with the building principal at least two (2) months prior to the planned trip for approval of the Superintendent and School Board. Please attach an Agenda and the information requested.

1. You must submit the district overnight trip form to the AD's office. This includes State Competitions.
2. If you are taking boys & girls, you must have a Chaperone for both genders. You must provide the names of the Chaperones for each gender.
3. You must meet with your group prior to departure to cover trip policies & procedures. Discuss school policies along with the athletic/activity handbook code of conduct.
4. You must provide the name of the hotel & location. You must also submit a master list of room assignments along with procedures you will use for room checks & curfews to the AD office.
5. You must also submit an itinerary including activities that will be occurring outside of the competitions. (Dining, movies, etc)
6. Prior to departure you should do a luggage/equipment check & review the behaviors expected on the school vehicle.
7. Each time you make a stop you should review the behavior expected by our district & leave that location in a positive manner.
8. Roll call should be taken prior to departing to your next location.
9. You should be in constant contact with your students on the trip & free time should be limited.
10. Make sure the school vehicle is clean & returned to the transportation building in better shape than when you found it. No matter what time you arrive.

Name of School: HS Grade Level(s): 10-12  
 Activity/Event: Officer Retreat Date: 7/25-27 Place: Lawton, OK  
 Purpose of Trip: FFA officer retreat Student Cost: 0  
 No. of Persons to be transported: Students: 8 Sponsors: 2 Chaperones: 0 Total: 10  
 Chartered Bus:  NO YES If Yes-Name of Charter \_\_\_\_\_  
 Place/Date/Time of Departure: Ag Bld 9am Sunday 25<sup>th</sup>  
 Place/Date/Time of Return: Ag Bld 4pm Tuesday 27<sup>th</sup>  
 Name/Address of Lodging (if applicable): 1830 Bankhouse Cabin Lawton, OK  
 Name of Teachers &/or Sponsors Accompanying Group: Kathy Smith + Chris Johnson

Sponsor Signature: [Signature] Date: 7/27/21  
 Principal Signature: [Signature] Date: 7/27/21 Approved  Disapproved \_\_\_\_\_  
 AD Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_  
 Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_  
 Board Approved (out of state trips):  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

The Superintendent or his/her designee may revoke permission for a scheduled field trip if a natural or manmade incident(s) should reach a level that would potentially create an unsafe environment for our students and staff.

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUND FOR SCHOOLS  
GENERAL FUND

S.A.&I. 307 (1990)

School District No. I-4

To the County Clerk of ROGERS County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office:

1. <u>FEDERAL LUNCH REIMB 4710</u>	\$ <u>400,080.42</u>
2. <u>FEDERAL BREAKFAST REIMB 4720</u>	\$ <u>127,784.55</u>
3. <u>ECKER II</u>	\$ <u>220,141.39</u>
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
<b>TOTAL</b>	\$ <u>748,006.36</u>

We further certify that these fund are in addition to and in excess of the State and/or Federal fund previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations		Requested Application of Funds		Current Approved Appropriations		Added by County Clerk	
1. Current Expense	11,684,115	52	748,006	36	12,432,121	88	748,006	36
2. Interest Reserve								
3. Grand Total	11,684,115	52	748,006	36	12,432,121	88	748,006	36

Submitted, by order of the Board, this \_\_\_\_\_ day of JULY, 2021.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF ROGERS, ss:


I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at \_\_\_\_\_ Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
County Clerk

(Seal) By \_\_\_\_\_ Deputy

**Stephen H. McDonald  
& Associates, Inc.**

Leaders in School Bond Financing, Serving Oklahoma Schools  
405.329.0123  Fax 405.928.2040

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VIA FAX: 918.443.9088  
To: Oologah-Talala Public Schools  
Subject: Agenda Item for Renewal of the Sublease Agreement dated July 1, 2010 in the amount of \$16,455,000.

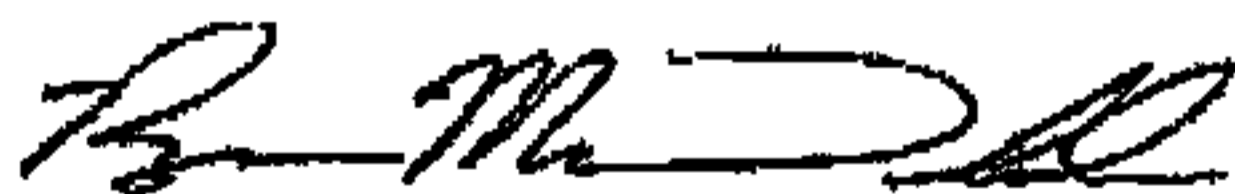
Below is an agenda item, which needs to be placed on the agenda of the Board of Education for the first meeting of the 2021-22 fiscal year in order to renew the sublease set out above. Oklahoma law requires that a school district take affirmative action each year for a lease agreement to be renewed.

"Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated July 1, 2010 between the District and Rogers County Educational Facilities Authority for the fiscal year ending June 30, 2022 as required under the provisions of the agreement."

Oologah-Talala Public Schools may have other leases of which we are not aware or that we may have overlooked in our database. Please check your records and renew all appropriate leases in July. We do not require any correspondence confirming that the lease was renewed.

If you should have any questions, please feel free to give us a call.

Sincerely,



Ryan McDonald  
Executive Vice President



**Renewal of Agreement  
Between  
Independent School District No. 1-4, commonly known as  
Oologah-Talala Public Schools  
And  
Rogers County Board of County Commissioners**

THIS AGREEMENT IS MADE between Rogers County, a political subdivision of the State of Oklahoma ("County"), by and through the Board of County Commissioners of Rogers County, and Independent School District No. 1-4, commonly known as Oologah-Talala Public Schools, wherein both parties agree to renew the Interlocal Agreement for Services between Rogers County and Independent School District No. 1-4, commonly known as Oologah-Talala Public Schools ending June 30, 2021 for fiscal year 2021-2022, beginning July 1, 2021, and ending June 30, 2022 under the same terms as those included in the Agreement ending June 30, 2021. This Agreement is effective as of July 1, 2021.

BOCC Meeting Date: JUN 14 2021

**THE BOARD OF COUNTY COMMISSIONERS  
OF ROGERS COUNTY**

**INDEPENDENT SCHOOL DISTRICT NO. 1-4 OF  
ROGERS COUNTY, OKLAHOMA A/K/A  
OOLOGAH-TALALA PUBLIC SCHOOLS**

By:   
Chairman

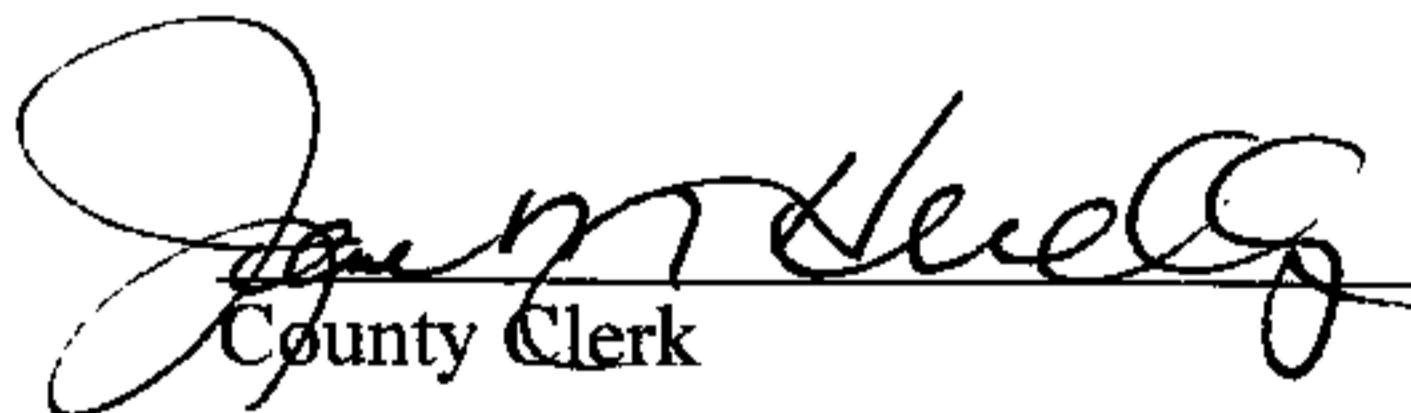
By: \_\_\_\_\_  
Don Tice, President  
Oologah-Talala Public Schools

APPROVED AS TO FORM:

ATTEST:

By:   
District Attorney

\_\_\_\_\_  
Lynda Runner, Clerk  
Oologah-Talala Public Schools

  
County Clerk

(Seal)

Date: JUN 14 2021





JEANNE M. HEIDLAGE, ROGERS COUNTY CLERK

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200 S. Lynn Riggs Blvd. Claremore, Oklahoma 74017  
Claremore, Oklahoma 74018  
Phone: 918-923-4796 Fax: 918-923-4498

June 21, 2021

Superintendent Max Tanner  
Oologah Public Schools  
10700 S. Hwy 169  
Oologah, OK 74053

Dear Superintendent Tanner:

I am enclosing herewith the Renewal of Agreement between the Board of County Commissioners of Rogers County and Oologah Public Schools. Please return a copy to my office after the document has been fully executed by the school district representatives as indicated.

Please do not hesitate to contact me if you have any questions or if I may be of assistance in any way.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeanne M. Heidlage".

Jeanne M. Heidlage  
County Clerk



## **MEMORANDUM OF UNDERSTANDING**

The (police department) Town of Oologah, Oklahoma, a Municipal Corporation (OPD); the Oologah/Talala School District, an independent school district of the state of Oklahoma (OTPS); upon the allocation of budgeted funds by both parties, pledge to collaborate to deploy/assign one (1) state certified police officer employed by the Town of Oologah Police Department in the position of School Resource Officer (SRO) within the Oologah-Talala Public School primary and secondary system for fiscal year (FY) 2022

### **I. OBJECTIVES**

- 1. To provide police officers trained as school resource officers whose primary duties and responsibilities will be assigned to the Oologah-Talala Public School District.**
- 2. To develop innovative, systematic, long-term approaches to reduce the occurrence of crime on Oologah-Talala Public School property and provide protection for OTPS staff, employees, and users of the OTPS facilities.**
- 3. To provide educational and preventive interdiction services to the OTPS staff, employees, and students.**
- 4. To place police officers within and in proximity of the OTPS school campus to provide security, crime prevention services, and law enforcement.**
- 5. To continue staffing of one SRO for school years beyond FY 2022, budget permitting; to seek grants and/or additional funding to increase the number of SRO's in future school years.**

### **II. OOLOGAH POLICE RESPONSIBILITIES**

- 1. OPD agrees to provide one certified police officer to work in the Oologah-Talala Public Schools during the regular school year of FY 2022, excluding "summer months", scheduled holidays, when classes are cancelled due to inclement weather, or any other time classes are not in session.**
- 2. OPD agrees to establish the practice of providing extra patrols with regular duty officers to the various schools within the OTPS district, call volume and staffing permitting**
- 3. OPD agrees to provide uniforms, uniform cleaning, equipment, equipment repair, vehicle, and vehicle maintenance for one SRO during FY 2022.**
- 4. OPD agrees that selection of new SRO will include input from OTPS staff and the school superintendent.**
- 5. OPD agrees that involuntary removal of an SRO will include consultation with the OTPS School Superintendent. Further, OPD agrees that if an SRO is removed, steps will be taken to fill the vacancy within 30 days of final disposition of the removal, provided the Oologah Police Department has adequate staffing to provide police services to the Town of Oologah. Final disposition includes any appeals by the officer or arbitrations associated with the removal.**

6. OPD agrees that if an SRO voluntarily resigns from the SRO program, the vacancy will be filled within 30 days provided the Oologah Police Department has adequate staffing to provide police services to the Town of Oologah.
7. OPD agrees that any requests to increase future cost sharing by OTPS will be made by February 1, 2022.
8. OPD agrees that if there is a need to discontinue the SRO program or reduce services/staffing/funding of the SRO program for FY 2023 they will notify the school Superintendent of this need no later than February 1, 2022. This same notification requirement will be in effect for requests to increase SRO staffing for the upcoming fiscal year.
9. OPD agrees to invoice OTPS monthly in the amount of \$1,950 (one thousand nine hundred fifty dollars) beginning in August 2021 through May 2022 (ten months).

### **III. OOLOGAH-TALALA PUBLIC SCHOOLS RESPONSIBILITIES**

1. OTPS agrees that all employment responsibilities regarding supervision, police related training, salary disbursements employment files, scheduling, assignments, disciplinary action and other basic employment duties for the SRO will be the responsibility of the OPD.
2. OTPS agrees to provide office space with telephones at the high school and middle school for the SRO.
3. OTPS agrees to allow the SRO to attend professional conferences conducted or sponsored by the OTPS for school staff or employees.
4. OTPS agrees that assignment of the SRO duties outside the scope of the position of SRO will be at the discretion of OPD.
5. OTPS agrees that the assignment of the SRO is at the discretion of the OPD during "summer months", scheduled holidays, when classes are cancelled due to inclement weather, or any other time classes are not in session. Further, OTPS agrees that assignment of SRO's to "summer school" is at the discretion of OPD.
6. OTPS agrees that SRO's will not be used for normal disciplinary actions against students unless there is reason to believe that the student's actions are criminal or there is a risk of violence on the part of the student or the student's parent/guardian.
7. OTPS agrees to pay \$19,500 for one SRO for FY 2022 (July 1, 2021 through June 30, 2022); payment will be made in ten monthly installments beginning in August 2021 through May 2022 in the amount of \$1,950 (One thousand nine hundred fifty dollars).
8. OTPS agrees that if OTPS has a need to discontinue the SRO program or reduce services/staffing/funding of the SRO program for FY 2023 they will notify the Chief of Police of this need no later than December 31, 2021. This same notification

requirement will be in effect for requests to increase SRO staffing for the upcoming fiscal year.

9. OTPS agrees that any previous MOU's with the OPD related to the SRO program will no longer be in effect as of July 1, 2021.
10. OTPS agrees that the final decision related to selection and removal of SRO's will be made by the Chief of Police.

IN WITNESS WHEREOF, the parties hereto have caused the agreement to be executed on the dates herein set forth.

TOWN OF OOLOGAH

DATE OF EXECUTION

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_

STATE OF OKLAHOMA)  
COUNTY OF ROGERS)

Before me a Notary Public on this \_\_\_ day of \_\_\_\_\_, 2021, personally appeared \_\_\_\_\_, known to me to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the users and purposes therein set forth.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

OOLOGAH/TALALA SCHOOL DISTRICT

By: \_\_\_\_\_  
David Wilkins  
Superintendent of Schools

By: \_\_\_\_\_  
Don Tice  
President Board of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF OKLAHOMA)  
COUNTY OF ROGERS)

Before me a notary public on this \_\_\_ day of \_\_\_\_\_, 2021 personally appeared \_\_\_\_\_ and \_\_\_\_\_, known to me to be the identical person who executed the within and foregoing instrument, and acknowledged to me that

they executed the same as their free and voluntary act and deed for the users and purposes therein set forth.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

Approved as to Form and Legality:

\_\_\_\_\_  
City Attorney                      Town of Oologah

Memorandum of Understanding  
Tulsa Community College  
And  
Oologah-Talala Public Schools

This Memorandum of Understanding (“MOU”) between Oologah-Talala Public Schools, Oologah, Oklahoma, (“partner”), and Tulsa Community College (“TCC”), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at [www.nacep.org](http://www.nacep.org).

TCC enrollment provides high school students an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head-start through the tuition waiver program and reduced fee schedules for courses taught at community campuses, approved off-campus sites, or high school campuses during the regular school day. Through the program, students gain access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

**1. Purpose**

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using partner facilities to offer TCC courses, eligible students have an opportunity to participate in college courses during regular high school hours in a familiar environment. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

**2. Term**

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester. The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve

any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

### **3. Operations**

#### **A. TCC will ensure the following conditions:**

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post high school student enrollment forms on the TCC website for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to Associates Degrees, or workforce certifications.
- Conduct annual training for high school counselors.
- Provide online and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow a sixteen (16) week format and students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.
- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with access to all four (4) TCC libraries and online library access.
- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus site.
- All enrollments beyond the tuition waiver will be charged full TCC tuition.
- Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
- Provide dual credit student orientations. Partners may attend scheduled orientations on TCC campuses, online, or students may view the dual credit orientation electronically from [www.tulsacc.edu/dualcredit](http://www.tulsacc.edu/dualcredit) in the high school counselor's office.

- Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
  - Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
  - The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.
- B. The partner high school will ensure the following conditions:
- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
  - Comply with the one hour and fifty minute TCC semester finals schedule.
  - Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
  - Establish a process to confirm eligibility.
  - Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
  - Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
  - Distribute for signatures and retain the signed TCC Faculty Letter to Concurrent Students and the district's student/parent MOU.
  - Communicate clearly to the parent and student regarding financial responsibilities and the college environment.
  - Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should not be depended on as the sole source for completing high school graduation requirements.
  - Include TCC courses in the high school course catalog.
  - Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.
  - Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from the high school will be expected to continue participating in his or her TCC class(es).
  - Provide program information and enrollment due dates to parents and students prior to registration periods.
  - Support the instructor and the student through standards set by TCC.
  - TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an

online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.

- Provide an orientation for TCC faculty prior to the start of the semester. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
- Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
- Provide, when course delivery model requires, qualified (per TCC standards) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
- Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
  - Fall semester requests should be submitted by February 15th. Spring semester requests should be submitted by September 15th.
  - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
  - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed and newly approved courses may be offered in the following semester.

C. Obligations of both TCC and Partner:

- Attend an annual senior leadership meeting.
- Collaborate to provide program information, communication, promotional materials, and activities.
- Collaborate to articulate curricula between the high school and the college.
- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend scheduled dual credit updates and counselor summit.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at [www.tulsacc.edu](http://www.tulsacc.edu) and accompany the enrollment form.
- Complete the online TCC college admission application one week prior to enrollment.

- Submit a completed TCC enrollment packet that includes the following:
  - Completed enrollment form with required signatures and high school schedule
  - If known, identify and record the Course Registration Number (CRN) and section number for the course(s) of planned enrollment.
  - High school transcript with unweighted high school GPA
  - ACT, Pre-ACT or SAT, PSAT10, PSAT-NMSQ scores
- Pay course fees and materials used via Bb for all courses at any TCC Bursar office or online.
- Pay full tuition incurred beyond the maximum tuition waiver amount.
- Assume responsibility for course materials.
- Complete a student orientation in person, online, or with a high school counselor via TCC's orientation presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (<http://www.tulsacc.edu/student-resources/student-handbook>) during TCC class time.
- Behave in the same manner as any student enrolled and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read and sign the TCC Faculty Letter to Concurrent Students and the district's student/parent MOU (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

#### **4. Financial Arrangements**

- Students will pay the one-time admission fee of \$20.00 with the first semester enrollment.
- TCC will waive tuition via the state of Oklahoma and TCC's tuition waiver programs.
- TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours per semester beginning the summer after the 10<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours during the three senior semesters of concurrent eligibility beginning the summer after 11<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.

- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
  - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
  - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3<sup>rd</sup> party billing

**5. Liability**

Each party to this Agreement will be responsible for its own negligent acts or omissions and those of its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

**6. Independent Capacity**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.



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Dr. Kristopher Copeland, Assoc. Vice-  
President Academic Affairs  
Tulsa Community College

Date: 6/8/21

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School Board President or Superintendent  
Participating school or district

Date:

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Tulsa Community College  
Dual Credit Programs  
MOU 2021-2022

Substantive additions or changes in each MOU and addenda are listed below, minor changes are not listed. Your dual credit agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term); therefore, beginning in April 2022, we will send annual updates, but not require signatures.

#### Partners without book agreements

- Term : The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester. The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.
- Provide dual credit student orientations. Partners may attend scheduled orientations on TCC campuses, online, or students may view the dual credit orientation electronically from [tulsacc.edu/dualcredit](http://tulsacc.edu/dualcredit) in the high school counselor's office
- The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice President, Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.
- TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours beginning the summer after the 10<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents mandatory course fees regardless of delivery mode or location.

#### Math and English transition courses addenda

- Demonstrate enrollment eligibility (reading proficiency) one of the following ways:
  - C or better in transition course and recommendation of instructor
  - OR ACT reading score of 19 or above

- OR SAT reading / writing score of 510 or above
- OR unweighted High school GPA of 3.2 (Jrs. 4 sem. Transcript; Srs. 5 sem. Transcript) **ENGLISH**
- OR unweighted High school GPA of 3.4 (Jrs. 4 sem. Transcript; Srs. 5 sem. Transcript) **MATH**
- High schools offering a spring semester CPE class provide number of students earning a C or better in March. (For scheduling purposes, Dual Credit needs to know approximately how many students will be enrolling in English 1113.)

#### August-October

- HS teacher sends Dual Credit office a headcount—number of students enrolled in CPE when high school starts

#### October-December

- HS teacher sends Dual Credit office number of students earning a C or better on October 1 (For scheduling purposes, Dual Credit needs to know approximately how many students may be enrolling in English 1113.)
- HS teacher provides a final headcount of students eligible for English 1113, no later than **Dec. 15**; spring semester CPE instructors provide headcount—number of students enrolled in spring CPE.

#### January-February

- HS sends fall semester transcript by January 10<sup>th</sup> for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not.

#### **Online embedded courses addenda:**

- Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, Accuplacer (TCC placement test), or unweighted High School GPA (accredited schools) see [tulsacc.edu/dualcredit](http://tulsacc.edu/dualcredit).



## MEMORANDUM OF UNDERSTANDING

### TULSA TECH eSCHOOL NETWORK

This Memorandum of Understanding (Agreement) is entered into this 28th day of June, 2021 between Tulsa Technology Center School District No. 18 of Tulsa County, Oklahoma, a/k/a Tulsa Technology Center, (Tulsa Tech), and Independent Schools District of Rogers County, Oklahoma, a/k/a Oologah-Talala Public Schools, (Oklahoma School District).

Tulsa Tech eSchool Network is a virtual learning content system whereby consortium school districts and their students can access on-line content through a shared license agreement that is sponsored by Tulsa Tech.

A check mark in the appropriate box indicates your school district's agreement with the following terms:

- a) Student access to curriculum content will be shared by all consortium members through a licensing agreement with contracted vendors that have been approved by the consortium member schools.
- b) Compliance with all state/federal mandates will be the responsibility of the consortium member school district.
- c) Schools must provide, at their expense, server set up equipment and computers to be used by their students when accessing content on-site.
- d) The participating schools will determine the individual students, their ages, and curriculum needs in providing access to virtual online content.
- e) Tulsa Tech assumes no responsibility for the use of the software access as applied by the school district.
- f) Tulsa Tech maintains the right to access district and student usage and success reporting data including the following: course access, student usage, course completion rates, student course disabled data, and progress by time. This data will only be used for comparative analysis and to validate modifications made throughout the school year. Individual student names will not be used in any reporting, nor will any students be individually contacted by Tulsa Tech without the consent of the school district and the consenting accompanying guardian and individual student.
- g) Tulsa Tech awards no credit for online courses; only the participating school conducts such transcription.
- h) Tulsa Tech recommends that formal and summative assessments be conducted in a proctored setting.

#### ***Out of District: eSchool Network Fee***

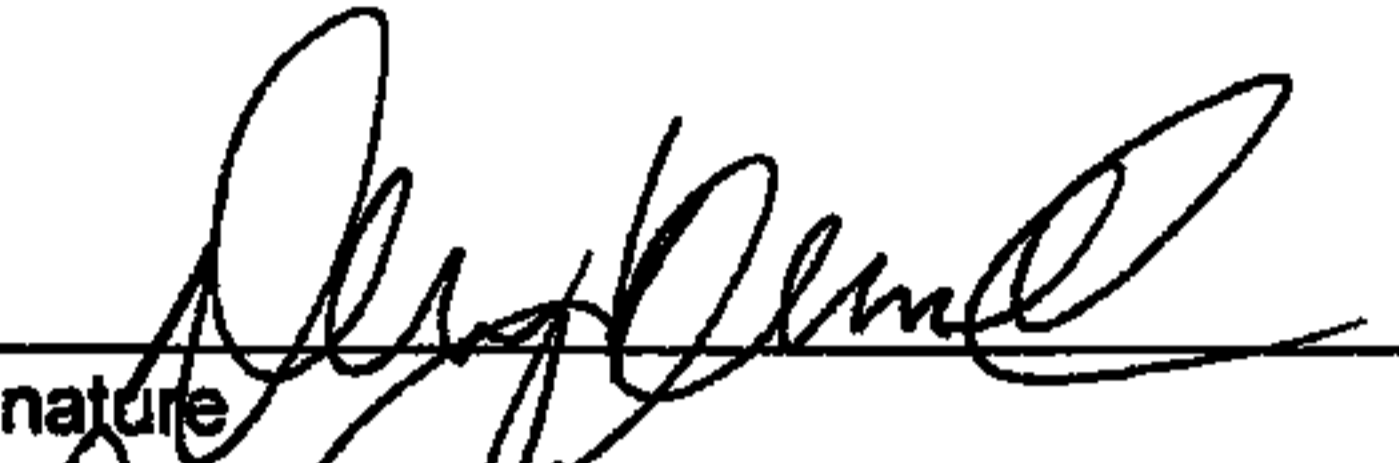
eSchool Network Fee @ 1,690 students x \$9.75 = \$16,477.50

\* Total number of district students obtained from Oklahoma State Department of Education October 1, 2020 student count

IN WITNESS WHEREOF, the duly authorized representatives of the parties have caused this Agreement to be executed as of the day and year first set forth above.

**“TULSA TECH”**

**TULSA TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 18 OF TULSA COUNTY,  
OKLAHOMA, a/k/a TULSA TECHNOLOGY  
CENTER**

  
\_\_\_\_\_  
Signature

Danny Hancock  
\_\_\_\_\_  
Print Name

President, Board of Education  
\_\_\_\_\_  
Title

June 28, 2021  
\_\_\_\_\_  
Date

**“OKLAHOMA SCHOOL DISTRICT”**

**OLOGAH-TALALA PUBLIC SCHOOLS**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

President, Board of Education  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## School Board Memorandum

**To:** Dr. David Wilkins

**From:** Kendra Adkins

**Date:** June 24, 2021

**Re:** Annual Contract with Oklahoma Department of Rehabilitation

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**Recommendation:** I recommend the Board of Education review and approve the annual contract with the Oklahoma Department of Rehabilitation to provide transition and school-to-work services for students with special needs for the 2021-2022 school year.



To: School Work Study Schools (The contact person for your school)

It is time for all of the school districts that have a Transition School-to-Work: Work Study contract to sign a new contract for fiscal year 2022 (July 1, 2021 – June 30, 2022).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the “eSign”, which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

Optional: If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign, or you may download a copy of the vendor form and contract then sign and email it back in its entirety to [klowry@okdrs.gov](mailto:klowry@okdrs.gov).

**We must receive the completed contract and Vendor Information Form before we can process your contract.** Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the “EIN number” is your Federal ID Number.

**Services beginning July 1, 2021 or after may not be provided until the Award of Contract has been issued.**

If you have questions about signing the contract, please communicate with Jim Kettler at the Oklahoma Department of Rehabilitation. His email address is [jkettler@okdrs.gov](mailto:jkettler@okdrs.gov) and his phone number is (405) 523-4812. For SWS contract content and service questions, contact Renee Sansom at [rsansom@okdrs.gov](mailto:rsansom@okdrs.gov) or (405) 951-3488.

If there are planned personnel changes that affect this contract, please also provide the new information to Jim and Renee at the above email addresses.

Thank you for your help in this matter.



Empowering Oklahomans with Disabilities



The Workforce Innovation and Opportunity Act (WIOA) requires the Department of Rehabilitation Services (DRS) to collect and report Measurable Skill Gains for Youth.

In order to document these Measurable Skill Gains, Vocational Rehabilitation / Services to the Blind and Visually Impaired (VR/SBVI) counselors need to obtain copies of students' secondary transcripts with parent consent (if student is under 18) or student consent (if student is over 18, unless parent has guardianship).

The Oklahoma State Department of Education Special Education Services (OSDE-SES) and DRS are requesting that the Local Education Authority (LEAs) collaborate with their local VR/SBVI counselors to establish procedures to assist VR/SBVI counselors with obtaining students' secondary transcripts and/or report cards in order for them to meet compliance under the WIOA.

Here are some examples of effective procedures that VR/SBVI counselors have shared:

1. The VR/SBVI counselor obtains DRS signed releases from parents (see example) and provides the school with copies of them. Then the VR/SBVI counselor gets the students' transcripts from the counselor's office or special education teacher.
2. The VR/SBVI counselor obtains DRS signed releases from parents and provides the school with copies of them. The special education teacher sends students' transcripts to the VR/SBVI counselor at the end of each semester with the School Work Study (SWS) time sheets.
3. The VR/SBVI counselor sends out the following letter to students each semester and encloses a self-addressed stamped envelope:

Dear [Client],

The first (second) semester of this school year is almost over and I hope it has been a good semester for you! I am required to document in your vocational rehabilitation file the close of this semester. To do so, I need you to provide me with this semester's grades. Please return either a high school transcript for (insert the fall or spring semester and the year) or report card in the self-addressed stamped envelope that I have enclosed with this letter or email me at (insert counselor's email address). Please call me if you have any questions at all! Thank you so much!

Thanks for your support as we work to improve outcomes for students with disabilities.

Renee Sansom  
Transition Coordinator  
405-951-3488  
[rsansom@okdrs.gov](mailto:rsansom@okdrs.gov)

Lori Chesnut  
Program Specialist  
405-521-4802  
[lori.chesnut@sde.ok.gov](mailto:lori.chesnut@sde.ok.gov)

**STATE OF OKLAHOMA  
DEPARTMENT OF REHABILITATION SERVICES  
TRANSITION SCHOOL-TO-WORK: WORK STUDY**

This agreement, consisting of fourteen (14) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**Oologah-Talala Public Schools  
P.O. Box 189  
Oologah OK 74053-0189**

("Contractor" or "School"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

**RECITALS**

**WHEREAS**, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

**WHEREAS**, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

**WHEREAS**, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services, O.A.C. 612: 10-7-240-249, and by the State Plan for Vocational Rehabilitation Services to implement the Transition from School-to-Work Program; and

**WHEREAS**, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

**NOW THEREFORE**, the parties agree as follows:

## **I. Contract Period**

The Contract is effective from the latest date of signature of both parties or July 1, 2021, whichever is the latter, through June 30, 2022. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

## **II. Contract Services**

DRS clients preauthorized to participate in Work Study may do so for **no more than 24 cumulative months**, as approved on an individual basis by the DRS counselor. The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the client requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students must be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one person designated to serve as the “teacher/transition coordinator”. Paraprofessionals could serve as Transition Coordinator or could also be assigned to help with the process and documentation. The Contractor agrees to provide designated staff time for performing the needed duties related to transition. The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School’s current contract, which expires June 30, is renewed for the following fiscal year that begins July 1<sup>st</sup>.

The maximum number of hours worked per student that’s reimbursable by the DRS cannot exceed 15 cumulative hours per week during the school year. The maximum number of hours worked may exceed 15 cumulative hours per week for summer work only when pre-approved by the DRS counselor. The student can work a maximum of 20 cumulative hours per week during the summer. The DRS will reimburse 100% of the wages paid by the school for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the

first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

<https://www.dol.gov/general/topic/youthlabor>

**The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.**

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The Contractor must ensure that students have access to a wide variety of work/job types and must also ensure the Contractor has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following.

- *Custodial/bus barn:* learning simple maintenance of School vehicles, detailing School vehicles.
- *Manager of sports teams:* scheduling, scorekeeping, ordering, inventory maintenance, hauling, moving.
- *Teacher's Aid/Assistant:* reading to groups of or individual children, cleaning, organizing, grading, designing bulletin boards.
  
- *Office Assistant:* Making ID badges, taking photos for badges, using a camera, laminating, answering phones, taking phone messages, greeting visitors and directing to locations, data entry, filing.
- *Information Technology Assistant:* use compressed air to clean computers and keyboards, replace batteries, replace mice, clean monitors, conduct virus scans, clean out old hard drives, organizing, inventory maintenance, stocking, ordering.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

The final 9 months of their Work Study must be outside the school/district and **in the community** (unless approved by the DRS counselor in special circumstances).

Students may not work in their family owned business unless approved by the DRS counselor. This includes farms and other businesses.

Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease work upon their last day of school/graduation. They may not continue to work through School Work Study or Work Site Learning beyond their last day of high school.

## **Students eligible to participate include those DRS transition students:**

- with documented disabilities (includes IEP, 504 Plan, or other documents), who:
  - have been determined eligible for DRS services; or
  - are on a trial work plan as determined by the DRS counselor;
- with an approved case;
- with an individualized plan for employment (IPE) in place;
- with SWS as a line of service on the IPE;
- who are at least 16 years of age; and
- who are attending high school.

### **A. Work Study Program**

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working on campus.

2. Work Site Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

### **B. Other Work Opportunities**

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community** with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and **the DRS does not reimburse the employers for the wages/salary(ies)**.

If a student is utilizing the Employer Work Study, the two Work Study options through DRS should not be utilized.

### **C. Contractor's/School's Obligations**

The designated teacher/transition coordinator(s) shall:

1. be knowledgeable about the contents and requirements of the Contract.
2. obtain written preauthorization from the DRS counselor before initiating services for students (i.e., not starting the student to work before DRS has approved in writing).

3. serve as a member of the IEP team and make decisions for job placement as a team.
4. provide information regarding the program to School personnel, students, and parents.
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services.
  - a. job exploration counseling;
  - b. work-based learning experiences;
  - c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
  - d. workplace readiness, including social and independent living skills;
  - e. self-advocacy, including peer mentoring.
6. assist with job placement and regular follow-up on the students' progress.
7. complete the DRS Student Case Sheet for each client prior to participation in DRS services to ensure eligibility and other essential dates of the case.
8. maintain an updated copy of the DRS Student Case Sheet in each client's folder.
9. work with the DRS counselor to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change.
10. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP.
11. document such transition services or Pre-Employment transition services provided and completed by participating students.
12. provide such documentation to the DRS counselor at the end of each semester.
13. submit by the 15<sup>th</sup> of the following month (or whenever payroll is run by the School for their payment cycle), at the same time, monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid for students participating in School Work Study or Work Site Learning. and
14. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to DRS.

If claiming mileage reimbursement for teacher/transition coordinator travel to/from job sites of DRS clients, submit monthly itineraries and travel claims, which are each signed and verified by the school district superintendent.

#### **D. DRS's Obligations**

The DRS counselor shall:

1. provide teacher/transition coordinators written preauthorization prior to initiation of services for each student approved to work.
2. accept referrals, process applications, and assist with the coordination of the IEP and the IPE and offer input to the IEP employment goals.
3. serve as a member of the IEP team and make decisions for job placement as a team.

4. organize his or her work schedule in order to be available to confer with the School personnel, the students in the program, parents, employers and other partners in the process.
5. arrange and provide services as needed, including vocational evaluations, and counseling and guidance.
6. provide upon request teacher/transition coordinators blank copies of the DRS Student Case Sheet.
7. provide teacher/transition coordinators updated information (as available) as requested.
8. assist with job placement and regular follow-up on the students' progress.
9. work with the School staff/teachers to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change.
10. regularly monitor students at job sites.
11. ensure the school/district is submitting monthly time sheets, progress reports, proof of payment to students, and documentation of transition services or Pre-Employment Transition Services (as completed).
12. provide reimbursement for the wages of students participating in School Work Study and Work Site Learning. and
13. provide mileage reimbursement at the state rate for teacher coordinator travel to/from job sites of DRS clients participating in School Work Study and Work Site Learning.

## E. Student Wage

1. The DRS and the Contractor agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The Contractor agrees to deduct state and federal income tax from wages paid to the student.** The Contractor is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).

2. The DRS and the Contractor further agree that **IRS regulations provide that services performed by a student, who is employed by the School in which the student is enrolled, are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax) payroll deductions.** 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(b). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the School. Section 31.3121(b)(10)-2(c). **The DRS and the Contractor agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA.** The employee/student must be enrolled and regularly attending classes at the School at which the employee is employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than the School, as part of an internship program. *The*

*student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of “employment” and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the OESC. 40 O.S. §1-210 (15)(I). **At the end of the calendar year, students are to be provided with a W-2, Wage and Tax Statement, and not a 1099-Misc Form for Independent Contractors.**

3. For the School to be reimbursed for the student’s wage, the student must have a trial work plan and/or an Individualized Plan of Employment (IPE) with the Oklahoma Department of Rehabilitation Services, and be participating in School Work Study or Work Site Learning. **Additionally, the School must have received in writing preauthorization for students to begin working before payments will be issued.**

### **III. Compensation**

#### **A. Contract Amount**

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of students check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The DRS will cancel the Contract if procedures are not followed (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the contract). If a settlement/ratification agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, “Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma.”

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CAN NOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142 school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the school district up to \$45.00 per client who:

- \* Is going to participate in School Work Study or Work Site Learning;
- \* Is at least 18 years of age; and
- \* Who has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check (\$58.00) from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the \$45.00.

## **B. Payment**

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for work study hours that are not preapproved in writing by the DRS counselor.**

The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

All students who are placed in the Transition Work Study program must be active Vocational Rehabilitation (VR) or Services for the Blind and Visually Impaired (SBVI) clients and have a trial work plan and/or an IPE in place in order for the school/district to be reimbursed for wages paid through School Work Study or Work Site Learning, or for the student to participate in Employer Work Study.

### **C. Lapse Of Invoices/Claims**

Properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

## **IV. Standard Terms**

### **A. Equal Opportunity/Non-Discrimination**

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

### **B. Lobbying Activities**

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **C. Debarment And Suspension**

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs.

### **D. Drug-Free Workplace**

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

### **E. Modification**

The Contract may only be modified by mutual consent of the parties in writing.

### **F. Cancellation**

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

### **G. Access To And Retention Of Records**

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

### **H. Subcontracting**

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the

Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

## **I. Compliance With State And Federal Laws**

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

## **J. Travel**

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

## **K. Client Confidentiality**

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

## **L. Unallowable Costs**

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

## **M. Audit**

### **1. Federal Funds**

Organizations that expend \$750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

### **2. State Funds**

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a

certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. **Auditor Approval and Audit Distribution**

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58<sup>th</sup> Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

**N. Clean Air Act**

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

**O. Employment Relationship**

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

## **P. Insurance**

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

## **Q. Punitive Actions**

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

## **R. Prior DRS/State Employment**

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract.

## **S. Legal Employment Status Verification System**

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with 25 O.S. §1313, and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312, and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).

## **T. Contract Jurisdiction**

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.



STATE OF OKLAHOMA  
DEPARTMENT OF REHABILITATION SERVICES  
WORK PLAN

Oologah-Talala Public Schools

VENDOR

Contract Number

Terri Anderson

has been appointed program monitor for the above stated contract and assumes responsibility for actual monitoring of all programmatic aspects of the contract including the periodic and ongoing review of reports or other valid indications of performance. The program monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. Act as liaison for the contract.
2. Monitoring to insure that services are pre-authorized.
3. Monitoring the services provided through this contract.
4. Insuring the field staff are receiving, reviewing, and approving claims, and when required, submitting to DRS State Office for payment.
5. Periodically reviewing interim reports, or other indications of past performance through contact with field staff and/or vendors.
6. Monitoring vendor compliance with the requirements and specifications of the contract.
7. Complete a Professional Services Evaluation.
8. Receive and review vendor complaints, and forward them to the Contracts Unit.

All information pertinent to this contract, ie, original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews, and staff comments regarding service provision, except for client evaluations and reports, will be maintained in the Central Repository located in the Contracts Section of the Department of Rehabilitation Services. All evaluations and reports related directly to a client will be filed in the client's case file. Documentation will be made available for review upon request by the Department of Central Services. Copies of claims will be maintained in the Finance Unit of the DRS, and confidential client information will be maintained in the client's case service file.

The services to be performed through the contract are necessary for DRS to carry out its policies, rules, and regulations regarding the provision of indicated and appropriate rehabilitation services, in a timely manner leading to employment of eligible disabled individuals.

**Signature:**

**Email:** [blewis@okdrs.gov](mailto:blewis@okdrs.gov)



## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 22, 2021

**Re:** Contract with Pediatric Assessment and Counseling Services, LLC.

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**Recommendation:** I recommend the Board of Education approve the contract with Pediatric Assessment & Counseling Services, LLC to provide educational and psychological testing for the 2021-2022 school year for students who qualify under IDEA and/or Section 504.

**Additional Notes:** Dr. Simpson's services are provided at a varying rate, which is outlined in the attached contract. These fees are paid from the general fund.

# *Pediatric Assessment & Counseling Services, LLC*

414 SE Washington Blvd. #117  
Bartlesville, OK 74006  
918-335-7093

Contract for School Psychological services with Oologah Public School  
SY 2021-2022

Pediatric Assessment and Counseling Services, LLC (PACS) agrees to provide Oologah Schools with the following services and rates for the 2021-22 school year:

**Assessment services by a Certified School Psychometrist:**

<u>IDEA Category</u>	<u>Fee per assessment</u>
Specific Learning Disability (SLD)	\$500.00
SLD with extensive dyslexia testing	750.00
Intellectually Delayed – Full eval	500.00
Developmental Delay (DD) – Full eval	450.00
IQ or Achievement only	300.00
Meetings/observation/consultation	90.00 per hour

**Services by a Certified School Psychologist:**

<u>IDEA Category</u>	<u>Fee per assessment</u>
Specific Learning Disability (SLD)	\$600.00
SLD with extensive dyslexia testing	800.00
Intellectually Delayed – Full eval	600.00
Developmental Delay (DD)	500.00
IQ or Achievement only	350.00
Emotionally Disturbed (ED)	800.00
Brief ED (psych only w/o IQ & ach)	450.00
Autism full eval	850.00
Brief Autism (w/o IQ & ach)	500.00
ADHD full eval for OHI	750.00
Brief ADHD (w/o psychoed testing)	450.00
Risk Assm't (with psychoed testing)	950.00
Risk Assm't (w/o psychoed testing)	550.00
Meetings/observation/consultation	95.00 per hour

<u>Professional Development</u>	<u>Fee</u>
Staff training	\$175.00 per hour \$500/ 3 hrs

Mileage will be paid by the school at the current State rate for the round trip between the PACS office located in Bartlesville and the school site, or from the provider's point of residence, whichever is closest to the school site.

The school district assumes the responsibility for obtaining the legal documents necessary for successful delivery of services, including but not limited to the Review of Existing Data, Consent for Evaluation, and MEEGS. Unless otherwise agreed, PACS is not responsible for completion of the required legal paperwork in either handwritten or computer form.

The school agrees to provide a suitably private location for testing and other services on the school property.

Test materials will be provided by PACS unless the school owns and provides tests of preference which are suitable for the intended purpose.

Referrals to PACS will be made by telephone, text or email contact. PACS will schedule an evaluation of the student within 15 school days from receiving the referral. A completed report will be submitted to the school within 10 school days from completion of the evaluation which includes the return to PACS of all school or parent questionnaires necessary for a comprehensive evaluation.

PACS will submit an itemized invoice for services to the school at least monthly. The invoice will include fees for the service and a separate fee for travel reimbursement. The school agrees to pay PACS on a monthly basis in accordance with school board policy. PACS does not assume responsibility for filing for reimbursement from any 3<sup>rd</sup> party payors for any services rendered to students or schools.

This contract can be terminated by either party with 30 day written notice.

\_\_\_\_\_  
PACS Date

\_\_\_\_\_  
Oologah Public Schools Date

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 24, 2021

**Re:** Contract with Integrative Physical Therapy, P.C.

---

**Recommendation:** I recommend the board approve a contract with Integrative Physical Therapy, P.C., for the provision of physical therapy services during the 2021-2022 school year.

**Additional Notes:** Integrative Physical Therapy, P.C., provides physical therapy services and assessment for students who are eligible under the IDEA and/or Section 504.

## CONTRACT FOR PHYSICAL THERAPY SERVICES

This contract, entered into this 15<sup>th</sup> day of July, 2021 by and between Oologah-Talala Public Schools (the **AGENCY**) and Integrative Physical Therapy, P.C. (The **THERAPY PROVIDER/S**) affirms that:

**WHEREAS** the **AGENCY** has determined that it is necessary to retain the services of a qualified Physical Therapist (PT)/Physical Therapy Assistant (PTA) licensed by the Oklahoma Board of Medical Licensure and Supervision for evaluation, consultation and/or treatment of students in the **AGENCY's** school district;

**Whereas**, the above named individual/s are duly qualified to perform these services;

**Now, therefore**, the parties agree as follows:

1. The **THERAPY PROVIDER/S** shall perform any or all of the following services, as requested by the **AGENCY**;
  - a. Evaluate each referred student, formally or informally;
  - b. Provide recommendations for IEP goals, individual or group therapy, teletherapy, as deemed necessary;
  - c. Determine specific therapeutic needs, plan and provide appropriate physical therapy utilizing sensorimotor activities, therapeutic exercises, mobility training, self-help skills, and use of special adaptive equipment;
  - d. Participate in **AGENCY** planning meetings, such as Educational Team Conferences, Individualized Education Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;
  - e. Orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;
  - f. Assess, modify, and improve each individualized physical therapy program as the student changes and his/her needs change;
  - g. Provide periodic verbal and written reports to the **AGENCY** as agreed upon by both parties of this contract and in compliance with OSDE policies and procedures;
  - h. Provide in-service training for staff and families upon request of the **AGENCY**;
  - i. Provide other services as may be mutually agreed upon by both parties of this contract.
2. As mandated by state and federal law, the **THERAPY PROVIDER/S** will contribute to IEP goals for each student receiving services. Furthermore, the **THERAPY PROVIDER/S** will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals revised annually or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for appropriate provision of services, when possible.
3. The **THERAPY PROVIDER/S** shall perform these services for students referred by the **AGENCY**. The need for ongoing physical therapy services for the referred student shall be determined jointly by the **THERAPY PROVIDER/S** and the **AGENCY's** school team.
4. The **AGENCY** shall obtain appropriate educational and medical information on referred students.
5. The specific recommendations given by the **THERAPY PROVIDER/S** for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the **THERAPY PROVIDER/S**.

6. In the event that the **AGENCY'S** need for Physical Therapy services increases during the contract period and the **THERAPY PROVIDER/S** are unable to provide the additional service/s, the **AGENCY** is free to contract or employ a Physical Therapist for the additional hours needed.
7. The **AGENCY** shall monitor the services of the **THERAPY PROVIDER/S** through regular meetings or telephone conferences with the **THERAPY PROVIDER/S** and/or with **AGENCY** personnel.
8. The **AGENCY** agrees to pay the **THERAPY PROVIDER/S** at a rate of \$60.00 per hour for all services delivered under the terms of this contract during the period of July 15, 2021 thru July 15, 2022. No charges will be made for mileage reimbursement. The parties agree that inclusive within this contract fee are:
  - a. All therapy services previously outlined, travel time between schools in the **AGENCY'S** district, related administrative and record-keeping duties deemed necessary by the **THERAPY PROVIDERS** for adequate delivery of service to the **AGENCY**.
    - i. The **THERAPY PROVIDERS** will maintain records of all time spent providing Physical Therapy Services.
    - ii. The **THERAPY PROVIDERS** will furnish proof of Professional Liability Insurance coverage which will be kept enforced during the terms of this contract.
  - b. Physical Therapy services will be provided at the **AGENCY'S** schools, and the **AGENCY** will provide adequate space for the implementation of physical therapy services.
9. The **AGENCY** represents that it has the funds for fulfillment of this contract will pay all fees based on monthly invoices submitted by the **THERAPY PROVIDERS**.
10. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.
11. This contract shall become effective on July 15, 2021 and shall terminate on July 15, 2022.
  - a. This contract can be terminated at any time by either party with 30 days written notice.
  - b. The Contract for Physical Therapy Services is acceptable.

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**AGENCY REPRESENTATIVE**

---

**DATE**

---

**PHYSICAL THERAPIST**

---

**DATE**

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 24, 2021

**Re:** Contract with Beth Anne Manipella, PLLC

---

**Recommendation:** I recommend the board approve a contract with Beth Anne Manipella, PLLC, for the provision of occupational therapy services during the 2021-2022 school year.

**Additional Notes:** Beth Anne Manpella, PLLC, provides occupational therapy services and assessment for students who are eligible under the IDEA and/or Section 504.

CONTRACT FOR OCCUPATIONAL and /or THERAPY SERVICES

This contract, entered into this 2nd day of July, 2021 by and between Oologah-Talala Public Schools (the **AGENCY**) and Beth Anne Manipella, PLLC. (The **THERAPY PROVIDER/S**) affirms that:

**WHEREAS** the **AGENCY** has determined that it is necessary to retain the services of a qualified Occupational Therapist (OT/L)/Occupational Therapy Assistant (OTA/L) and/or a qualified Physical Therapist (PT)/Physical Therapy Assistant (PTA) licensed by the Oklahoma Board of Medical Licensure and Supervision for evaluation, consultation and/or treatment of students in the **AGENCY's** school district;

**Whereas**, the above named individual/s are duly qualified to perform these services;

**Now, therefore**, the parties agree as follows:

1. The **THERAPY PROVIDER/S** shall perform any or all of the following services, as requested by the **AGENCY**;
  - a. Evaluate each referred student, formally or informally;
  - b. Provide recommendations for IEP goals, individual or group therapy, teletherapy as deemed necessary;
  - c. Determine specific therapeutic needs, plan and provide appropriate occupational and/or physical therapy utilizing sensorimotor activities, therapeutic exercises, mobility training, self-help skills, and use of special adaptive equipment;
  - d. Participate in **AGENCY** planning meetings, such as Educational Team Conferences, Individualized Education Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;
  - e. Orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;
  - f. Assess, modify, and improve each individualized occupational therapy program as the student changes and his/her needs change;
  - g. Provide periodic verbal and written reports to the **AGENCY** as agreed upon by both parties of this contract and in compliance with OSDE policies and procedures;
  - h. Provide in-service training for staff and families upon request of the **AGENCY**;
  - i. Provide other services as may be mutually agreed upon by both parties of this contract.
2. As mandated by state and federal law, the **THERAPY PROVIDER/S** will contribute to IEP goals for each student receiving services. Furthermore, the **THERAPY PROVIDER/S** will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals

revised annually or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for appropriate provision of services, when possible.

3. The **THERAPY PROVIDER/S** shall perform these services for students referred by the **AGENCY**. The need for ongoing occupational and/or physical therapy services for the referred student shall be determined jointly by the **THERAPY PROVIDER/S** and the **AGENCY'S** school team.
4. The **AGENCY** shall obtain appropriate educational and medical information on referred students.
5. The specific recommendations given by the **THERAPY PROVIDER/S** for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the **THERAPY PROVIDER/S**.
6. In the event that the **AGENCY'S** need for Occupational and/or Physical Therapy services increases during the contract period and the **THERAPY PROVIDER/S** are unable to provide the additional service/s, the **AGENCY** is free to contract or employ an Occupational and/or Physical Therapist for the additional hours needed.
7. The **AGENCY** shall monitor the services of the **THERAPY PROVIDER/S** through regular meetings or telephone conferences with the **THERAPY PROVIDER/S** and/or with **AGENCY** personnel.
8. The **AGENCY** agrees to pay the **THERAPY PROVIDER/S** at a rate of \$60.00 per hour for all services delivered under the terms of this contract during the period of August 1, 2021 thru June 30, 2022. No charges will be made for mileage reimbursement. The parties agree that inclusive within this contract fee are:
  - a. All therapy services previously outlined, travel time between schools in the **AGENCY'S** district, related administrative and record-keeping duties deemed necessary by the **THERAPY PROVIDERS** for adequate delivery of service to the **AGENCY**.
    - i. The **THERAPY PROVIDERS** will maintain records of all time spent providing Occupational and/or Physical Therapy Services.
    - ii. The **THERAPY PROVIDERS** will furnish proof of Professional Liability Insurance coverage which will be kept enforced during the terms of this contract.
  - b. Occupational and/or Physical Therapy services will be provided at the **AGENCY'S** schools, and the **AGENCY** will provide adequate space for the implementation of occupational and/or physical therapy services.
9. The **AGENCY** represents that it has the funds for fulfillment of this contract will pay all fees based on monthly invoices submitted by the **THERAPY PROVIDERS**.
10. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.
11. This contract shall become effective on August 1, 2021 and shall terminate on June 30, 2022.
  - a. This contract can be terminated at any time by either party with 30 days written notice.

b. The Contract for Occupational and/or Physical Therapy Services is acceptable.

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**AGENCY REPRESENTATIVE**

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**DATE**

---

**OCCUPATIONAL THERAPIST**

---

**DATE**



## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 24, 2021

**Re:** Contract with Melissa Holmes, SLPA

---

**Recommendation:** I recommend the board approve a contract with Melissa Holmes, SLPA, for the provision of speech and language therapy services during the 2021-2022 school year. Mrs. Holmes works collaboratively with our Speech and Language Pathologists to ensure students receive therapy services in accordance with their IEP.

**Additional Notes:** Melissa Holmes, SLPA, provides speech and language therapy services and assessment for students who are eligible under the IDEA and/or Section 504.

# CONTRACT OF EMPLOYMENT

Entered into between: Oologah- Talala Public Schools and Melissa Holmes

Employer	Employee
Oologah- Talala Public Schools (herein after referred to as "the employer") <b>Address of employer:</b> 10700 S.US-169 Oologah, OK 74053	Melissa Holmes (herein after referred to as "the employee ") <b>Address of employer:</b> 15810 S. Canyon Oaks Lane Claremore, OK 74017

## 1. Commencement

This contract will begin on the 18th day of August, 2021 and continue until the 19th day of May, 2022; or until terminated as set out in clause 4.

## 2. Place of work

Oologah- Talala Public Schools

## 3. Job description

Job Title: Speech-Language Pathology Assistant

## 4. Termination of employment

Either party can terminate this agreement with two weeks written notice.

## 5. Wage

5.1	The employees wage shall be paid monthly in the form of a company check.	
5.2	The employee shall be entitled to the following allowances/payment in kind:	\$28.00 per hour
5.2.3	Accommodation per week/month to the value of	R.....
5.4	The employer shall review the employee's salary/wage once a year.	

## 6. Hours of work

6.1 Normal working hours will be from 8:00 a.m. to 3:00 p.m. 5 days a week.

## 7. Meal Intervals

The employee agrees to a lunch break of 30 minutes.

## 8. Sunday work

The employee will not work on Sundays.

## 9. Public Holidays

The employee will work on public holidays if school is in sessions.

## 10. Annual Leave

10.1 The employee is entitled to zero days paid leave after every 12 months of continuous service.

**11. Sick leave**

11.1 The employee will not be entitled to paid sick leave.

11.2 The employee is to notify the employer as soon as possible in case of his/her absence from work through illness or other personal matters.

**12. Maternity leave**

12.1 The employee will not be entitled to paid maternity leave.

**13. Family responsibility leave**

The employee will not be entitled to paid family responsibility leave.

**14. Deductions from remuneration**

The employer may not deduct any monies from the employee's wage unless the employee has agreed to this in writing on each occasion.

**15. Accommodation**

15.1 The employee will be provided with a classroom and/or office for as long as the employee is in the service of the employer, and which shall form part of his/her remuneration package

Any changes to this agreement will only be valid if they are in writing and have been agreed and signed by both parties.

This contract has been agreed and signed at Oologah- Talala Public Schools on this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

EMPLOYER \_\_\_\_\_

EMPLOYEE \_\_\_\_\_

Witnesses: \_\_\_\_\_

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 22, 2021

**Re:** Memorandum of Understanding with Grand Lakes Mental Health Center

---

**Recommendation:** I recommend that the board approve a Memorandum of Understanding with Grand Lakes Mental Health Center for the provision of mental health and counseling services for students during the 2021-2022 school year.

**Additional Notes:** There is no cost to the district for services provided by Grand Lakes Mental Health Center. The role of the school is to refer families for services and provide a space for service provision if requested by GLMHC.

MEMORANDUM OF AGREEMENT (MOA)  
Between  
**Grand Lake Mental Health Center, Inc.**  
And  
**Oologah-Talala Public Schools**

This memorandum of Agreement (MOA) is entered by and between Grand Lake Mental Health Center, Inc. (GLMHC) and Oologah-Talala Public School (OTPS) for the purpose of clearly defining the partnership between GLMHC and OTPS. This MOA is subject to the provisions of all applicable Federal and State laws, regulations, policies, and standards. This MOA may be amended, if mutually agreed upon, to change scope and terms of the MOA. Such changes shall be incorporated as a written amendment to this MOA. This MOA will remain in effect until terminated by either party upon at least 30 days' written notice or immediately upon notice for cause.

**Roles and Responsibilities:**

**Grand Lake Mental Health Center, Inc., agrees to:**

1. Provide a full-time Behavioral Health Coach to provide one on one student training, support, and skills building as identified by Oklahoma Healthcare Authority (OHCA) and Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS).
2. Provide referrals as needed to GLMHC for students to have immediate access to screening, assessment, and treatment planning services and supports, including individual and family therapy, case management, psychosocial rehabilitation, family supports, and Integrated Care / Wraparound or Service Coordination.
3. Provide adequate assistance to students with the appropriate level of services and supports they need to successfully maintain in a classroom setting.
4. Participate on the Behavior Support Team at OTPS to assist students to improve academic and behavioral functioning.
5. Provide coaching and training for identified employees of OTPS, as applicable.

**Oologah Public School, agrees to:**

1. Provide representatives to participate on the Behavior Support Team at OTPS to assist students to improve academic and behavioral functioning.
2. Provide referrals of students who are experiencing behavioral / emotional issues that are impacting the student's academic functioning.
3. Work closely with GLMHC's Behavioral Health Coach, principal, and Behavior Support Team to assist student performance.
4. Identify school personnel to receive training from the Behavioral Health Coach.

**Signatures:**

Kevin Perry



06/09/2021

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Printed Name & Title – GLMHC Signature Date

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Printed Name & Title – OTPS Signature Date

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 22, 2021

**Re:** Memorandum of Understanding with Alliance Mental Health

---

**Recommendation:** I recommend that the board approve a Memorandum of Understanding with Alliance Mental Health for the provision of mental health and counseling services for students during the ~~2020~~2021-school year.  
*2022*

**Additional Notes:** There is no cost to the district for services provided by Alliance Mental Health. The role of the school is to refer families for services and provide a space for service provision if requested by Alliance.

## *Memorandum of Understanding*

This Memorandum of Understanding is made and entered into between *Alliance and*

*Oologah-Talala Public Schools.*

Whereas, pursuant to the commitment made by Alliance and *Oologah-Talala Public Schools.*

This Memorandum of Understanding is executed outlining the type, scope, and extent of commitments and responsibilities that will be provided by Alliance. If future unforeseen circumstances occur that will hamper the agreement, either party with a written 30 day notice can void the agreement. Both parties herein fully understand and agree to the following roles and responsibilities of the Memorandum of Understanding.

**Alliance will provide supportive services including, but not limited to:**

Alliance will provide Behavioral Health Counseling to any referred student or parent/guardian which is within our scope of practice. All fees and charges for counseling services will be the responsibility of the parents/ guardians of the student. Alliance holds a contract to bill Oklahoma Medicaid (SoonerCare) for SoonerCare policy holders as well as provides a Sliding Fee Scale for payment. Alliance also bills Blue Cross Blue Shield, United Health Care, Optum, Aetna, Cigna, Healthchoice, Tricare among others and continues to pursue private insurance billing parties. It is important to note that counseling services will **NOT** be withheld from any student due to financial circumstances or inability to pay.

Alliance will make available time for teacher/staff consultation, teacher/parent consultation, parenting classes, needs assessments, staff development trainings for school staff and IEP meetings (upon invitation).

Alliance will provide crisis support when needed or requested for any staff or student regardless of their enrollment with Alliance for current or future services. Alliance must obtain further consent from parents to continue treatment **outside** of the school's request for crisis intervention from Alliance. Alliance is **not permitted** use of protective holds on children at any time for any reason. Alliance will work diligently to assist the school during necessary interventions however must also maintain a clear boundary between therapeutic crisis intervention and disciplinary or administrative

# Alliance

MENTAL HEALTH

1402 N. Florence Ave, Suite B  
Claremore, OK 74017

(918) 608-0380 AllianceMentalHealth.us

action that must be carried out by school administration for the purposes of limiting liability for both parties listed herein.

When rendering services in a school setting, Alliance will abide by school policies as well as adhere to a mutually agreed upon schedule for service hours. Alliance will also ensure all staff members, employed, or contracted, will be drug tested and complete all satisfactory background checks prior to being permitted to render services in a school setting. Alliance will promptly address, rectify, or otherwise resolve complaints or concerns the school may have about practices and/or providers. Alliance operates with integrity and a high standard for care and encourages feedback and regular consultation from the school to continue to strengthen and preserve relationships within the community and school system.

Alliance also requests that space be provided for confidential services to take place when rendered in a school setting. This space does *not* have to be solely used by Alliance however it will be made available and remain private during the administration of any services rendered to a child by Alliance in the school setting.

Effective Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_



\_\_\_\_\_  
Alliance Representative Printed Name

\_\_\_\_\_  
School Representative, Printed Name



\_\_\_\_\_  
Alliance Signature

\_\_\_\_\_  
School Signature



## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 24, 2021

**Re:** Agreement for Services with CARD Head Start

---

**Recommendation:** I recommend the board approve an agreement for services with CARD Head Start for Preschool Education Program services for the 2021-2022 school year.

**Additional Notes:** CARD Head Start partners with OTPS speech pathologists to ensure the appropriate speech and language services are provided by qualifying students by their third birthday, as required by the IDEA.



*Community Action Resource & Development, Inc.*  
*Head Start*



**Karol May**  
*Executive Director*

**Barbara Hankins**  
*Head Start Director*

April 20, 2021

To Whom It May Concern,

Please find the attached 2021-2022 "Agreement for Services" for the collaborative between Oologah Public Schools and CARD Head Start.

Carefully read the section that pertains to your roll and responsibilities for the 2021-2022 collaborative.

Please keep a copy for your own documentation and scan the signed agreement to:  
[Knelson@cardcaa.org](mailto:Knelson@cardcaa.org).

We are looking forward working with you to make the partnership successful.

Should you have any questions please let me know.

Thank you,

Karen Nelson

Mental Health/Disabilities Program Manager

CARD Head Start

918-343-2960, Ext: 310



C.A.R.D. Head Start

PO Box 947, Claremore, OK 74019

To: Oologah Public Schools

Date: April 20, 2021

From: Barbara Hankins, HS/EHS Director

C.A.R.D. Head Start

Subject: **2021-2022** Preschool Education Program Agreement

Purpose: The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination between local education and Head Start in order to:

1. Assure that children in need of special education or special education, and related services receive appropriate services for which are eligible; and
2. Assure quality programs and reasonable and appropriate service through the joint utilization of resources

### **ESSA Title I, Part A and Head Start Act**

#### **LEA (Local Education Agency)/ Head Start Coordination Guidance**

The ESEA, as amended by every Student Succeeds Act (ESSA), requires LEAs receiving Title I funds to develop agreements with Head Start and, other early childhood providers to increase coordination. The LEA ensures that IDEA part B Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are serviced The IDEA Part B, The LEA ensures The goal of this coordination is to provide higher-quality learning experiences and a more seamless transition to kindergarten.

The following activities must be addressed in a formal agreement between the LEA and C.A.R.D. Head Start. Agreements should be tailored to suit the community's unique needs and consider a comprehensive approach, rooted in best practices.

**Check to indicate that each activity will be addressed in this formal agreement.**

- 1a. Developing and implanting a systematic procedure for speech screenings and evaluations on referred children (within 45 days for speech screenings, 90 days for speech evaluation and placement recommendations),
- 1 b. Receiving records regarding such children, with parent consent, from Head Start Program
- 1c. Receiving records regarding such children, with parent consent, from Head Start program
- 1d. Least restrictive environment/with possible enrollment
- 1e. Participation in the development of the Individual Education Plan (IEP)
- 2. Establishing channels of communication between LEA and C.A.R.D. Head Start to facilitate coordination of programs;
- 3. Conducting meetings involving parents, 3 year olds, pre-K and Head Start staff (FSR, teachers, managers and specialist) to discuss the developmental and other needs of the individual children;
- 4. Organizing and participating in joint-related training of school staff, Head Start program staff, and, where appropriate, other early childhood education program staff;
- 5. Developing and implementing a family outreach, and importance of involvement in their children's academic success.

Resources:

Toolkit: New Early Childhood Coordination Requirements in ESSA  
Coordination Requirements in Head Start Act and ESSA

X \_\_\_\_\_ DATE \_\_\_\_\_  
Public School Official signature

School District Name: Oologah Public Schools

X  \_\_\_\_\_ DATE 4.20.21  
Head Start Grantee Authorized Representative signature

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** June 24, 2021

**Re:** Memorandum of Agreement with Peoples Family Counseling

---

**Recommendation:** I recommend that the board approve a Memorandum of Agreement with Peoples Family Counseling for the provision of mental health and counseling services for students during the 2021-2022 school year.

**Additional Notes:** There is no cost to the district for services provided by Peoples Family Counseling. The role of the school is to refer families for services and provide a space for service provision if requested by the agency.



## Memorandum of Agreement

This Memorandum of Agreement (this “MOA” or this “Memorandum of Agreement”) is made and entered into on this \_\_\_\_\_ (“Effective Date”) by and between:

Peoples Family Counseling LLC, company, with an office located at 12834 Old US 169, Oologah, OK 74053; and

Oologah Talala Public Schools company, with an office located at 10700 S US 169, Oologah OK 74053;

1. **PURPOSE & SCOPE.** The purpose of this Memorandum of Agreement is to set forth the terms and conditions, scope of work and responsibilities of the parties associated with their collaboration on counseling, mental health education for students, parents and staff as needed, requested. Specifically, both parties will cooperate to develop services as needed.

1. **BACKGROUND.** Both parties see the benefits of this project, have a desire to pursue the project and have determined that each brings unique expertise and experience necessary to accomplish the objectives outlined above. Peoples Family Counseling LLC has unique expertise and experience in the following areas: mental health, parenting, crisis intervention Oologah Talala Public School has unique expertise and experience in the following areas: education

1. **Peoples Family Counseling LLC RESPONSIBILITIES.** Peoples Family Counseling LLC shall undertake the following activities under this MOA: counseling, crisis intervention, mental health education, as requested.

1. **Oologah Talala Public Schools RESPONSIBILITIES.** Oologah Talala Public School shall undertake the following activities under this MOA: referral as needed, requesting needed services.

1. **TERMS AND CONDITIONS.** It is mutually understood and agreed by and between the parties that:



1. Each party takes legal and financial responsibility for the actions of its respective employees, officers, agents, representatives and volunteers. Each party agrees to indemnify, defend and hold harmless the other to the fullest extent permitted by law from and against any and all demands, claims, actions, liabilities, losses, damages, and costs, including reasonable attorney's fees, arising out of or resulting from the indemnifying party's acts or omissions related to its participation under this Memorandum of Agreement, and each party shall bear the proportionate cost of any damages attributable to the fault of such party, its officers, agents, employees and independent contractors. It is the intention of the parties that, where fault is determined to have been contributory, principles of comparative fault will be applied.
2. Each party, at its sole cost and expense, shall carry insurance or self insure to cover its activities in connection with this MOA, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for general liability, workers compensation and business automobile liability adequate to cover its potential liabilities hereunder.
3. This MOA may be amended from time to time by mutual agreement of the parties in a written modification signed by both parties.
4. This MOA may be terminated by mutual agreement of the parties, and shall automatically terminate upon completion of all responsibilities as stated herein, unless otherwise amended.
  1. FUNDING; COSTS.

The parties shall each be solely responsible for any and all costs associated with their responsibilities under this MOA.

1. EFFECTIVE DATE AND SIGNATURE.

This Memorandum of Agreement shall be effective upon the date of the last party to sign this MOA below. The parties indicate agreement with this Memorandum of Agreement by their signatures below.

Peoples Family Counseling LLC



---

Brandy Peoples LPCS / Owner

DATE

Oologah Talala Public School

---

[NAME], [TITLE]

DATE



**DIGI**  
SECURITY SYSTEMS

We have prepared a quote for you

**Oologah Public Schools - COVID Response  
Technologies Video Surveillance Upgrade -  
State Contract SW1048**

Quote # 005454  
Version 1

Prepared for:

**Oologah Public Schools**

Mike Murray  
michael.murray@oologah.k12.ok.us



Products

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
NVR4X-PRM-96TB-NA NVR4X Premium 96TB 2U Rack Mnt; Windows Server 2016; NA - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$36,720.00	\$11,016.00	\$25,704.00	2	\$51,408.00
NVR4X-PRM-64TB-NA NVR4X PRM 64TB 2U R-Mnt WinServer 2016 NA - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$31,620.00	\$9,486.00	\$22,134.00	1	\$22,134.00
ACC7-ENT ACC 7 Enterprise Edition camera license - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$295.80	\$88.74	\$207.06	37	\$7,661.22
ACC7-ENT-VER-UPG ACC 5 or ACC 6 to ACC 7 Enterprise Edition Version Upgrade license - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$30.60	\$9.18	\$21.42	133	\$2,848.86
ACC7-ENT-FO ACC 7 Enterprise Edition camera failover license	\$45.90	\$13.77	\$32.13	60	\$1,927.80
24C 24C - 270 Camera, Wall Mount, Corner Mount Adapter, Cover & POE Plus Injector - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$2,733.60	\$820.08	\$1,913.52	23	\$44,010.96
24C-H4A-3MH-270 3x 8 MP, WDR, LightCatcher™, 4mm, Camera Only		\$642.60			
H4AMH-AD-PEND1 Outdoor pendant mount adapter, must order one of IRPTZ—MNT—WALL1 or IRPTZ—MNT—NPTA1 and one of H4AMH—DO—COVR1 or H4AMH—D		\$48.96			



Products

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
POE-INJ2-PLUS-NA Single port POE+ injector, for use with H4 PTZ in-ceiling or pendant variants in temperature range of -10°C to +50°C (14°F to 122°F); compatible with indoor (in-ceiling) models or outdoor models installed in temperature range of -10°C to +50°C (14°F to 122°F)		\$22.95			
IRPTZ-MNT-WALL1 Mount, Pend wall, IR PTZ		\$29.07			
H4-MT-CRNR1 Corner mount adapter for use with H4A-MT-WALL1, H4-BO-JBOX1, H4SL, H4F and H4 PTZ cameras.		\$27.54			
H4AMH-DO-COVR1 Dome bubble and cover, for outdoor surface mount or pendant mount, clear.		\$48.96			
24C Wall Mount-180 Bundle-IR 24C - 180 Camera, Wall Mount, Pendant, Cover, IR Ring & 60W POE Injector - Supports People & Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing	\$3,054.90	\$916.47	\$2,138.43	21	\$44,907.03
24C-H4A-3MH-180 3x 8 MP, WDR, LightCatcher™, 5.2 mm, Camera Only		\$642.60			
H4AMH-AD-PEND1 Outdoor pendant mount adapter, must order one of IRPTZ—MNT—WALL1 or IRPTZ—MNT—NPTA1 and one of H4AMH—DO—COVR1 or H4AMH—D		\$48.96			
IRPTZ-MNT-WALL1 Mount, Pend wall, IR PTZ		\$29.07			
H4AMH-AD-IRIL1 Optional IR illuminator ring, up to 30m (100ft), for use with H4AMH DO COVR1		\$100.98			



Products

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
POE-INJ2-60W-NA <b>Single port Gigabit PoE++ 60W, North American power cord included.</b>		\$45.90			
H4AMH-DO-COVR1 <b>Dome bubble and cover, for outdoor surface mount or pendant mount, clear.</b>		\$48.96			
4.0C-H5A-BO1-IR <b>4.0 MP WDR, LightCatcher, 3.3-9mm f/1.3 P-iris lens, Integrated IR, Next-Generation Analytics - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$1,165.00	\$349.50	\$815.50	10	\$8,155.00
H4-BO-JBOX1 <b>Junction box for the H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras.</b>	\$91.80	\$27.54	\$64.26	10	\$642.60
8.0C-H5A-FE-DO1-IR <b>8.0 MP, H5A Fisheye Dome Camera, LightCatcher, Day/Night, WDR, 1.41mm f/2.0, Next-Generation Analytics, Integrated IR - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$775.00	\$232.50	\$542.50	6	\$3,255.00
12.0W-H5A-FE-DO1-IR <b>12.0 MP, Fisheye Dome Camera, Day/Night, WDR, 1.6mm f/2.0, Next-Generation Analytics, Integrated IR - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$1,150.00	\$345.00	\$805.00	6	\$4,830.00
4.0C-H5A-D1-IR <b>4.0 MP WDR, LightCatcher, Day/Night, Indoor Dome, 3.3-9mm f/1.3 P-iris lens, Integrated IR, Next-Generation Analytics - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$1,011.84	\$303.55	\$708.29	26	\$18,415.54
6.0C-H5DH-D1-IR <b>H5A DUAL HEAD SURFACE MOUNT CAMERA - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$1,300.00	\$390.00	\$910.00	45	\$40,950.00



Products

Product Details	Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
10.0C- H5DH- D1-IR <b>H5A DUAL HEAD SURFACE MOUNT CAMERA - Supports People &amp; Object Detection for Visual Contact Tracing, Face Mask Detection, Social Distancing</b>	\$1,500.00	\$450.00	\$1,050.00	18	\$18,900.00
H5DH- DO- JBOX1 <b>Junction box mounting adapter</b>	\$91.80	\$27.54	\$64.26	25	\$1,606.50
H5DH- MT- NPTA1 <b>Pendant NPT mounting adapter</b>	\$61.20	\$18.36	\$42.84	25	\$1,071.00
CABLE- CAT6- CMP-1 <b>Cabling - Category 6 - Network - Plenum</b>	\$245.00	\$49.00	\$196.00	50	\$9,800.00
DSS- INST- CAM-IN <b>Digi Professional Installation Materials - Indoor Camera</b>	\$75.00	\$15.00	\$60.00	81	\$4,860.00
DSS- INST- CAM- OUT <b>Digi Professional Installation Materials Outdoor Camera</b>	\$125.00	\$25.00	\$100.00	54	\$5,400.00
DOOR- ADD- EDU <b>Electronic Access Control Door - Education Environment</b>	\$3,700.00	\$3,700.00	\$0.00	2	\$0.00
DOOR- ADD- EDU- INT <b>Electronic Access Control Door with Intercom - Education Environment</b>	\$4,800.00	\$4,800.00	\$0.00	1	\$0.00
SENIOR TECH (FIRE & SECURI TY) <b>SENIOR TECH (FIRE &amp; SECURITY)</b>	\$125.00	\$40.00	\$85.00	1233	\$104,805.00

Subtotal: \$397,588.51



## Oologah Public Schools - COVID Response Technologies Video Surveillance Upgrade - State Contract SW1048

Prepared by:  
**Digi Security Systems - Tulsa**  
Josh Herron  
918-864-1861  
Josh@digiss.com

Prepared for:  
**Oologah Public Schools**  
10700 US-169  
Oologah, OK 74053  
Mike Murray  
(918) 645-9142  
michael.murray@oologah.k12.ok.us

Quote Information:  
**Quote #: 005454**  
Version: 1  
Delivery Date: 06/08/2021  
Expiration Date: 06/30/2021

### Quote Summary

Description	Amount
Products	\$397,588.51
Subtotal:	\$397,588.51
Shipping:	\$1,372.00
Total:	\$398,960.51

This quotation does not include applicable taxes unless specifically listed above. Acceptance of this quote or any purchase order generated as a result of this quote indicates acceptance of the Digi standard terms and conditions. The Digi standard terms and conditions can be found at [www.digiss.com](http://www.digiss.com) or a copy may be requested from your Digi representative. This proposal is valid for 30 days. Conduit, back boxes and hangers are excluded from this proposal unless specifically listed above. All 120v work is excluded from this proposal unless specifically listed. Any and all painting and patching is excluded. Asbestos work of any kind is excluded from this proposal. No cost for any required abatement is included in this proposal. Any cancellation or returns may be subject to a restocking fee and other charges, for which the Purchaser shall be responsible.

**Digi Security Systems - Tulsa**

**Oologah Public Schools**

Signature: \_\_\_\_\_  
Name: Josh Herron  
Title: President  
Date: 06/08/2021

Signature: \_\_\_\_\_  
Name: Mike Murray  
Date: \_\_\_\_\_