

Board of Education Regular Meeting  
Monday, September 12, 2022 6:00 PM

Board of Education Independent School  
District No. 4 Board Room, Board/Adm.  
Bldg, Oologah-Talala Public Schools  
10700 South 169 Highway Oologah,  
Oklahoma 74053

## Agenda

- I. ORDER OF BUSINESS
  - A. Call meeting to order
  - B. Roll call and record names of members present
  - C. Pledge of Allegiance
- II. PRESENTATIONS
  - A. Recognize and hear from visitors (public participation)
  - B. Financial Report
  - C. Title IX Compliance Report
  - D. Assistant Superintendent's Report
    - Professional Development
    - Federal Programs
    - Teaching and Learning
  - E. Administrator's Report
    1. Principals' reports
      - HS Principal to report the annual college remediation and annual dropout report to OHS
  - F. Superintendent's Report
    - Construction Status
    - Finances
    - Upcoming Open Meetings and Open Records Training
    - Community Survey Results
- III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).
  - A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on August 8, 2022
  - B. Discussion and Consideration for approval of the following warrants and encumbrances:
    - General Fund Encumbrances: 175-208
    - General Fund Warrants: 67-210
    - Building Fund Encumbrances: 45-51
    - Building Fund Warrants: 26-78
    - Building Bond Funds Encumbrance: 1
    - Building Bond Funds Warrant: 1
  - C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).

- D. Discussion and Consideration for approval of the following activity fund transfers:
    - #3 from UE Donation to UE Misc
  - E. Discussion and Consideration for approval of the following fundraiser requests:
    - OCTA- Raffle Items
    - UE/MS Library- Smitty's Garage- Benefit night
- IV. ADMINISTRATIVE
- A. Recommendation, Consideration, and Action on first read and approval of the following OTPS Board of Education Policies:
    - GKF- Disciplinary Action for Misuse of School Bathrooms and Changing Facilities
    - DEFA-R1- Leave Sharing Program (Regulation)
  - B. Recommendation, Consideration, and Action on approving Publication Sheet pertaining to the financial statement of Fiscal Year ending June 30, 2022 and Estimate of Needs for the Fiscal Year ending June 30, 2023 of the Board of Education of the Oologah-Talala School District No. I-4 Rogers County, Oklahoma
  - C. Recommendation, Consideration, and Action on approving a contract with Bit by Bit for the 2022-2023 school year
  - D. Recommendation, Consideration, and Action on approving updates to contract with BSN Sports and Under Armour
  - E. Recommendation, Consideration, and Action on approving the following courses taught at Northeast Tech for HS credit:
    - Algebra I, Algebra II, Geometry, Human Anatomy/ Physiology
  - F. Recommendation, Consideration, and Action on approving contract with CRW Consulting E-rate Services, LLC for program year 2023
  - G. Recommendation, Consideration, and Action on approving a contract with Firetrol Protection Systems for a fire monitoring system at the transportation department
  - H. Recommendation, Consideration, and Action on approving Redistricting Resolution
  - I. Recommendation, Consideration, and Action on approving an agreement to be used if/when OTPS has a student enrolled at the Oklahoma School for the Blind for a parent to provide transportation for the student.
  - J. Recommendation, Consideration, and Action on approving a contract with Parchment for electronic transcripts for the 2022-2023 school year
  - K. Recommendation, Consideration, and Action on approving "buying" the planning period for the following teachers for adding additional classes:
    - Lindsey Tackitt
    - Matt Sweeney
- V. PERSONNEL
- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law. Items to be discussed are:
    - Hiring- Brandon Iceberg, Jessican Harrison, Richard Miller

-The negotiated agreement between OCTA and OTPS Board of Education  
-Hiring Extra Duty Positions

- B. Acknowledge Board has returned to open session.
- C. Statement of Board President of executive session minutes compliance
- D. Motion and vote to employ or not employ the recommended applicants as listed below for the 2022-2023 school year:
  - Brandon Iceberg- Tech Specialist
  - Jessica Harrison- Paraprofessional
  - Richard Miller- Custodian
- E. Motion and vote to approve or not approve the extra duty assignments/contracts as listed
- F. Motion and vote to approve the Negotiated Agreement between Oologah-Talala Classroom Teachers Association and the Oologah-Talala Board of Education for the 2022-2023 school year
- G. Motion and Vote to approve all extra duty Positions and Contracts
- H. Motion and vote to approve the following contracts for the 2022-2023 school year:
  - Assistant Superintendent
  - Technology Director
  - Athletic/Activities Director
  - Director of Operation
  - OLE Principal
  - OUE Principal/ Special Services Director
  - OUE Asst Principal/Asst Special Services Director
  - OMS Principal
  - OMS Asst. Principal
  - OHS Principal
  - OHS Asst. Principal

VI. NEW BUSINESS

VII. MOTION AND VOTE TO ADJOURN

## Memorandum

To: Dr. David Wilkins

From: Kevin Hogue

Date: 8/24/2022

Re: College Remediation and Dropout Report

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**Recommendation:**

Discussion, motion and vote to approve employment action for the positions of High School.

**Discussion:**

I recommend the Board of Education approve the annual college remediation and annual dropout report for Oologah High School.

**Funding:**

General Fund

**Attachment(s):**

Application, resume, teaching certificate & transcripts

**Oologah-Talala Public Schools  
Board of Education Regular Meeting  
Board of Education Independent School District No. 4 Board Room, Board/Adm. Bldg,  
Oologah-Talala Public Schools 10700 South 169 Highway Oologah, Oklahoma 74053  
Monday, August 8, 2022 at 6:00 PM**

**MINUTES**

**I. ORDER OF BUSINESS**

Attendance Taken at 6:00 PM. Brent Kellogg: Present, Joe Koster: Present, Robert Powell: Present, Lynda Runner: Present, Don Tice: Present.

I.A. Call meeting to order

I.B. Roll call and record names of members present

I.C. Pledge of Allegiance

**II. PRESENTATIONS**

II.A. Recognize and hear from visitors (public participation)

II.B. Financial Report

II.C. Title IX Compliance Report

Mr. Sappington talked about our strategic plan and how it has been added to our website. HE shared that our Title IX page is now laid out where you can read the whole plan as well as all of the links. He, Dr. Wilkins, as well as the Board will be attending the OSSBA conference and he will be presenting there as well. We have our full accreditation restored with the SDE. He praised Dr. Wilkins, Mrs. Adkins, and Mr. Kellogg for their help in getting things going in the right direction.

II.D. Assistant Superintendent's Report

-Teaching and Learning

-PD

-Federal Programs

Mr. Sappington applauded Mrs. Noble for her help with the Teaching and Learning Plan and her efforts to put in a lot of time communicating with teachers and administrators. Representatives from every building participated in collaborating to get this done.

Vertical and Horizontal alignment will be the next item to be tackled with the first meeting being August 12.

Planned professional development includes staff and student culture, Title IX, as well as multi-tiered support system of grant work.

With regards to Federal Programs, Lori Jones will be the point person for Title I with the resignation of the Title I person at Lower. We are up for desk monitor again this year for Federal Programs and ELL. Our ESSER return to learn plan was reviewed with no changes needed.

Enrollment is at 1778 with the end of May being at 1701.

Mr. Murray along with LITT teachers will lead the charge with getting Rooms up and going for a streamlined communication process across the district.

## II.E. Administrator's Report

### II.E.1. Principals' Introduction of new personnel

Mrs. Adkins introduced Mrs. Parrett as a 3rd grade teacher.

## II.F. Superintendent's Report

-Construction Status

-Finances

-Redistricting

-Accreditation Status

-National Public Lands Day 2022

Dr. Wilkins shared that there are a couple of projects we are trying to get going such as filling some potholes, the basketball locker room ceiling as well as concession stand concrete so we are bringing on Key Construction. He encouraged board members to check out the totally redone press box

August 18th he and Mr. Sappington will go to OKC for redistricting.

As far as Accreditation, he said it feels good to have that behind us.

National Public Lands Day is coming up and the plan is to clean up around the lake and he will send flyer to principals.

III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

Motion made to Approve Consent Items A-E.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

III.A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on July 11, 2022

III.B. Discussion and Consideration for approval of the following warrants and encumbrances:

-General Fund Encumbrances: 135-174

-General Fund Warrants: 1-66

-Building Fund Encumbrances: 29-44

-Building Fund Warrants: 1-25

-Building Bond Funds Encumbrance: 172-175

III.C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).

III.D. Discussion and Consideration for approval of the following activity fund transfers:

-Transfer #2 from adult pop to HS misc

III.E. Discussion and Consideration for approval of the following fundraiser requests:

-Mini Mustang Volleyball Camp, Sept 2, 2022

IV. ADMINISTRATIVE

IV.A. Recommendation, consideration, and action on appointing David Wilkins authorized representative of the Oologah-Talala Board in preparing and/or signing documents, reports,

application and claims pertaining to the installation and operation of all programs within the school district

Motion made to Appoint Dr. Wilkins as authorized Representative.

Motion made by: Don Tice Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.B. Recommendation, Consideration, and Action on approving athletic gate admission prices for the 2022-2023 school year

- \$5.00 for Adults and Students for Middle School, JV and Varsity events

Motion made to Approve Gate Prices.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.C. Recommendation, Consideration, and Action on approving MOU with Horizon:

Digitally Enhanced Campus for access to online classes for students for the 2022-2023 school year

Motion made to Approve MOU with Horizon.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.D. Recommendation, Consideration, and Action on approving MOU with Town of Oologah (Police Department) for SRO for the 2022-2023 school year

Motion made to Approve MOU with the Town of Oologah for SRO.

Motion made by: Don Tice Motion 2nd by: Joe Koster.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.E. Recommendation, Consideration, and Action on approving Renewal Agreement with Rogers County Board of County Commissioners for the 2022-2023 school year

Motion made to Approve Renewal with Rogers County Commissioners.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.F. Recommendation, Consideration, and Action on approving OTPS Emergency Response Plan for the 2022-2023 school year

Motion made to Approve OTPS Emergency Response Plan.

Motion made by: Robert Powell Motion 2nd by: Don Tice.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

IV.G. Recommendation, Consideration, and Action on approving a contract with Key Construction Company for Construction Management

Motion made to Approve Contract with Key Construction.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

IV.H. Recommendation, Consideration, and Action on declaring math textbooks and workbooks located at the Middle School as surplus

Motion made to Approve declaring textbooks as surplus.

Motion made by: Robert Powell Motion 2nd by: Joe Koster.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

IV.I. Recommendation, Consideration, and Action on approving a contract with the Board of Regents of the University of Oklahoma for the provision of pre-employment transition services for students who qualify under IDEA or Section 504

Motion made to Approve Contract with the Board of Regents for the University of Oklahoma.

Motion made by: Joe Koster Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.J. Recommendation, Consideration, and Action on approving Oologah Athletics Emergency Action Plan for the 2022-2023 school year

Motion made to Approve Oologah Athletic Emergency Action Plan.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.K. Recommendation, Consideration, and Action on approving student capacity for Student Transfer Availability

Motion made to Approve updated student transfer and capacity numbers.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.L. Recommendation, Consideration, and Action on approving Breakfast and Lunch Prices for the 2022-2023 school year:

-Adult Contract Breakfast- \$2.50

-Adult Contract Lunches- \$4.85

Motion made to Approve breakfast and lunch price increase for Adults.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.M. Recommendation, Consideration, and Action on approving a contract with Cintas

Motion made to Approve Cintas contract.

Motion made by: Joe Koster Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

IV.N. Recommendation, Consideration, and Action on approving updates to the following handbooks for the 2022-2023 school year:

-Elementary Student/ Parent Handbook

-Secondary Student/ Parent Handbook

-Faculty Handbook

Motion made to Approve updated handbooks.

Motion made by: Joe Koster Motion 2nd by: Don Tice.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

IV.O. Recommendation, Consideration, and Action on approving Raising Cane's Sponsorship Agreement

Motion made to Approving Raising Cane's Sponsorship.

Motion made by: Don Tice Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

IV.P. Recommendation, consideration, and action on approving School Site Statutory Waiver/ Deregulation Applications for the following OTPS Sites:

- Deregulation for Library Media Services for HS Library OAC 210:35-9-71
- Deregulation for Library Media Services for MS Library OAC 210:35-7-61
- Deregulation for Library Media Services for UE Library OAC 210:35-5-71

Motion made to Approve Deregulation Applications.

Motion made by: Lynda Runner Motion 2nd by: Joe Koster.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

## V. PERSONNEL

V.A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law.

Items to be discussed are:

-Resignations: Theresia Begley, Kane Jackson, Tim Billingsley, Lacy Hall, Beth Snook, David Williams

-Hiring: BJ Calcote, Kala McElhaney, Amber Pair, Tishauna Parrett, Jessica Flegal, Marla Jamison, Brittany Sparks, Brandee Frost, Maggie Calcote, Lisa Collier, Sheila Morgan, Tristan Owens, Babbie Berryman, Aaron Warren, Chuck Miller

-Reassignments: Scott Doss, Boone Upky

-Amending Superintendent's Contract

Motion made to Move to executive session.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

V.B. Acknowledge Board has returned to open session.

V.C. Statement of Board President of executive session minutes compliance

V.D. Vote to accept or not accept submitted resignation(s) as listed below:

-Theresia Begley- Cafeteria staff, effective July 20,2022

-Kane Jackson- HS Assistant Principal, effective July 13, 2022

-Tim Billingsley- Teacher/ Basketball Coach, effective 7/18/2022

-Lacy Hall- 3rd Grade Teacher, effective 7/19/2022

-Beth Snook- OLE Reading Specialist 7/27/2023

-David Williams- Cafeteria Staff, effective 08/04/2022

Motion made to Accept Resignations as submitted.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes

Joe Koster: Yes

Robert Powell: Yes

Lynda Runner: Yes

Don Tice: Yes

V.E. Motion and vote to employ or not employ the recommended applicants as listed below for the 2022-2023 school year:

-BJ Calcote- MS Math Paraprofessional/ MS Softball Coach

-Kala McElhaney- MS/ HS teacher on a temporary contract/ HS Assistant Softball Coach

-Amber Pair- OLE Teacher on a temporary contract

-Tishauna Parrett- UE Teacher on a temporary contract

-Jessica Flegal- Paraprofessional

-Marla Jamison- Child Nutrition Specialist

-Brittany Sparks- UE Teacher on a temporary contract

-Brandee Frost- Paraprofessional

-Maggie Calcote- Paraprofessional

-Lisa Collier- Paraprofessional

-Sheila Morgan- OLE Teacher on a temporary contract

-Tristan Owens- Head Track and Cross Country Coach

-Babbie Berryman- Child Nutrition Specialist

-Aaron Warren- Asst HS Football Coach

-Chuck Miller- Child Nutrition Specialist

Motion made to Employ applicants as recommended.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

V.F. Motion and Vote to approve the following reassignments:

- Scott Doss- From MS AP to HS AP
- Boone Upky- From LE AP to MS AP

Motion made to Approve reassignments as submitted.

Motion made by: Don Tice Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

V.G. Motion and Vote to approve teacher contracts for the 2022-2023 school year

Motion made to Approve teacher contracts.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

V.H. Motion and vote to amend the Superintendent's contract with regards to the base salary

Motion made to Approve amendment to the Superintendent's contract.

Motion made by: Robert Powell Motion 2nd by: Lynda Runner.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes

#### VI. NEW BUSINESS

Motion made to Accept resignation from Brittney Sparks as assistant volleyball.

Motion made by: Lynda Runner Motion 2nd by: Joe Koster.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
- Lynda Runner: Yes  
Don Tice: Yes

#### VII. MOTION AND VOTE TO ADJOURN

Motion so made.

Motion made by: Lynda Runner Motion 2nd by: Robert Powell.

Motion Passed

Brent Kellogg: Yes  
Joe Koster: Yes  
Robert Powell: Yes  
Lynda Runner: Yes  
Don Tice: Yes



## Oologah-Talala Public Schools

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 175 - 208, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	175	08/05/2022	32071	MACGILL DISCOUNT SCHOOL NURSE	000-Nurse room supplies	500.00
11	176	08/09/2022	12391	OKLAHOMA ASBO	000-Fall Conf	600.00
11	177	08/09/2022	60240	JPMORGAN CHASE BANK, N.A.	000- OKASBO Conf	466.40
11	178	08/09/2022	69982	OOLOGAH LAKE LEADER	000-LEGAL NOTICES, ADS, ETC	600.00
11	179	08/11/2022	60236	NORTHEAST RURAL SERVICES INC	070-GO GUARDIAN	26,000.00
11	180	08/17/2022	60254	SPC OFFICE PRODUCTS	000-office supplies	300.00
11	181	08/17/2022	60240	JPMORGAN CHASE BANK, N.A.	000-ID printer	3,128.70
11	182	08/22/2022	12578	OFFICE DEPOT	125-Supplies	500.00
11	183	08/22/2022	19664	AMAZON.COM	000-Griswold - PSO Grant	140.00
11	184	08/23/2022	28626	THE COLLEGE BOARD	333-AP Membership Renewal	400.00
11	185	08/23/2022	20629	ADOBE SYSTEMS INCORPORATED	412-Device Licenses for Adobe Creative Cloud	2,496.00
11	186	08/24/2022	87071	CODY RYAN PAIR	065-REIMBURSE FOR FUEL	200.24
11	187	08/25/2022	79921	NWEA	795-NWEA	2,250.00
11	188	08/25/2022	60240	JPMORGAN CHASE BANK, N.A.	006-Pearson	250.00
11	189	08/25/2022	19664	AMAZON.COM	063-Art Supplies	1,000.00
11	190	08/26/2022	60240	JPMORGAN CHASE BANK, N.A.	070-WIFI ACCESS POINTS	8,600.00
11	191	08/28/2022	29928	EMPLOYEE EVALUATION SYS INC	000-22-23 Eval System	4,076.75
11	192	08/30/2022	70156	VARITRONICS LLC	412-Blanket for printing supplies	800.00
11	193	08/30/2022	79634	APPLE, INC	412-Apple iPads to finish class set	2,195.80
11	194	08/30/2022	10359	J.D. YOUNG	070-PAPER CUT RENEWAL	1,580.00
11	195	08/31/2022	19664	AMAZON.COM	070-Blanket Technology Supplies	2,500.00
11	196	08/31/2022	60240	JPMORGAN CHASE BANK, N.A.	606-Ground Supplies and Rentals	2,000.00
11	197	08/31/2022	60240	JPMORGAN CHASE BANK, N.A.	035-Supplies for Water Line Break	500.00
11	198	09/01/2022	60250	GREENER GROUNDS LLC	385-CN Local Produce	2,000.00
11	199	09/01/2022	28223	TANKERSLEY	385-CN Food & Supplies	25,000.00
11	200	09/02/2022	29590	DOCS FOOD STORES INC	385-CN Food & Supplies	500.00
11	201	09/02/2022	60240	JPMORGAN CHASE BANK, N.A.	563-JOM supplies	500.00
11	202	09/02/2022	79366	E GROUP INC	412-TSA Uniforms	495.00
11	203	09/02/2022	19895	NATIONAL TECHNOLOGY STUDENT ASSOC	412-Affiliation	500.00
11	204	09/02/2022	60240	JPMORGAN CHASE BANK, N.A.	049-Perma Bound	500.00
11	205	09/02/2022	19664	AMAZON.COM	049-UE Library Supplies	247.00
11	206	09/07/2022	60240	JPMORGAN CHASE BANK, N.A.	040-Misc Fuel	600.00
11	207	09/07/2022	60240	JPMORGAN CHASE BANK, N.A.	000-Reimbursement mileage	1,000.00
11	208	09/08/2022	12391	OKLAHOMA ASBO	000-VIRTUAL CONF REGISTRATION	200.00

<b>Non-Payroll Total:</b>	<b>\$92,625.89</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Balance Forward:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$92,625.89</b>
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## Payment Register

Options: Year: 2022-2023, Fund: GEN FUND-FOR OP, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
67	08/01/2022	11480	FROMAN OIL CO.				\$390.00
68	08/01/2022	11480	FROMAN OIL CO.				\$3,676.96
69	08/01/2022	19664	AMAZON.COM				\$482.97
70	08/01/2022	19664	AMAZON.COM				\$1,979.86
71	08/01/2022	69801	FIRETROL PROTECTION SYSTEMS				\$1,500.00
72	08/01/2022	31017	SCHOOL SPECIALTY				\$7,340.51
73	08/01/2022	19664	AMAZON.COM				\$1,038.87
74	08/01/2022	60240	JPMORGAN CHASE BANK, N.A.				\$698.00
75	08/01/2022	12025	STEEL SERVICE COMPANY				\$153.00
76	08/01/2022	79928	OKACTE				\$110.00
77	08/01/2022	10533	PUBLIC SERVICE CO / AEP				\$44,856.00
78	08/01/2022	20057	PURCHASE POWER				\$400.00
79	08/01/2022	78111	KEVIN RISLEY TRASH SERVICE				\$1,560.00
80	08/01/2022	10099	AT&T				\$381.59
81	08/01/2022	12578	OFFICE DEPOT				\$1,124.35
82	08/01/2022	60261	DNR SERVICE LLC				\$669.18
83	08/01/2022	60266	SCHOOL NUTRITION ASSOCIATIO				\$245.50
84	08/09/2022	31017	SCHOOL SPECIALTY				\$660.02
85	08/09/2022	69519	MATHESON TRI-GAS INC				\$96.72
86	08/09/2022	79921	NWEA				\$9,562.50
87	08/09/2022	10573	RURAL WATER DIST #4				\$1,939.01
88	08/09/2022	11762	PIKE PASS CENTER				\$77.95
89	08/09/2022	20328	UMB BANK NA				\$600.00
90	08/09/2022	70143	CARDCONNECT LLC				\$59.74
91	08/15/2022	21621	AMERICAN FIDELITY ASSURANCE	R			\$419.16
92	08/15/2022	21622	AMERICAN FIDELITY ASSURANCE	R			\$2,175.82
93	08/15/2022	10126	CCOSA	R			\$370.50
94	08/15/2022	20088	ELECTRONIC TAX DEPOSIT	R			\$36,759.92
95	08/15/2022	29635	FIDELITY LIFE ASSOCIATION	R			\$50.46
96	08/15/2022	19526	EMPLOYEE DEPOSIT ACCOUNT	R			\$1,920.00
97	08/15/2022	12833	LEGALSHIELD	R			\$76.75
98	08/15/2022	12832	OEGI	R			\$101.22
99	08/15/2022	12831	OEGI	R			\$8,863.94
100	08/15/2022	60256	RCB BANK	R			\$121,513.64
101	08/15/2022	12904	TEACHERS RETIREMENT SYSTEM	R			\$16,321.80
102	08/15/2022	12820	TEACHER RETIREMENT	R			\$10,568.57
103	08/15/2022	37000	STATE ELECTRONIC TAX DEPOSIT	R			\$5,035.00
104	08/15/2022	38020	TEXAS LIFE INSURANCE	R			\$486.75
105	08/15/2022	86164	KENDRA L ADKINS	PD			\$0.00
106	08/15/2022	86749	SARAH A AUSTIN	PD			\$0.00
107	08/15/2022	86954	KENZIE ELIZABETH BRADER	PD			\$0.00
108	08/15/2022	80031	JAMES J CLUCK	PD			\$0.00
109	08/15/2022	86466	MELINDA A DALE	PD			\$0.00
110	08/15/2022	86379	KELLI D DIXON	PD			\$0.00
111	08/15/2022	86650	SCOTT A DOSS	PD			\$0.00
112	08/15/2022	86160	LESLIE A DUNAVENT	PD			\$0.00
113	08/15/2022	86879	RICHARD EUGENE FISHER	PD			\$0.00
114	08/15/2022	87006	AMBER N FITZGERALD	PD			\$0.00
115	08/15/2022	86177	MELISSA D GIBSON	PD			\$0.00

## Payment Register

Options: Year: 2022-2023, Fund: GEN FUND-FOR OP, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
116	08/15/2022	86743	SONJA R GIERTZ	PD			\$0.00
117	08/15/2022	86785	KEVIN L HOGUE	PD			\$0.00
118	08/15/2022	87002	SHARON L HOLMES	PD			\$0.00
119	08/15/2022	85132	SHERRY L HUTCHINSON	PD			\$0.00
120	08/15/2022	86336	LYNDON A JENNINGS	PD			\$0.00
121	08/15/2022	86913	TAMI B JENNINGS	PD			\$0.00
122	08/15/2022	87005	CHRISTOPHER W JOHNSTON	PD			\$0.00
123	08/15/2022	86162	CINDY L LOVELACE	PD			\$0.00
124	08/15/2022	87056	AMANDA BETH MAY	PD			\$0.00
125	08/15/2022	86291	DANNA M MCGUIRE	PD			\$0.00
126	08/15/2022	87069	TARYN L MEEDS	PD			\$0.00
127	08/15/2022	86655	LESLIE NICOLE MOFFETT	PD			\$0.00
128	08/15/2022	86502	LAREESA N MOORE	PD			\$0.00
129	08/15/2022	86171	CRYSTAL N MURPHY	PD			\$0.00
130	08/15/2022	80111	DONNA E PARRETT	PD			\$0.00
131	08/15/2022	86756	JENNIFER LEA PFEIFFER	PD			\$0.00
132	08/15/2022	86816	BREANNA LYNNE ROGERS	PD			\$0.00
133	08/15/2022	86012	TONY A SAPPINGTON	PD			\$0.00
134	08/15/2022	86903	JAYLENE JUKETA SERATTE	PD			\$0.00
135	08/15/2022	86873	WILLIAM JEFF SLATER	PD			\$0.00
136	08/15/2022	86588	KADIE J SMITH	PD			\$0.00
137	08/15/2022	86782	DWIGHT DOUGLAS TACKITT	PD			\$0.00
138	08/15/2022	85223	MALINDA K TAYLOR	PN			\$1,772.40
139	08/15/2022	86468	JANET E THOENEN	PD			\$0.00
140	08/15/2022	86390	AUSTIN B UPKY	PD			\$0.00
141	08/15/2022	86988	DAVID WILKINS	PD			\$0.00
142	08/15/2022	86244	CRYSTI D YORK	PD			\$0.00
143	08/15/2022	20088	ELECTRONIC TAX DEPOSIT	R			\$5,160.13
144	08/15/2022	60256	RCB BANK	R			\$22,744.19
145	08/15/2022	12904	TEACHERS RETIREMENT SYSTEM	R			\$2,430.09
146	08/15/2022	12820	TEACHER RETIREMENT	R			\$1,754.68
147	08/15/2022	37000	STATE ELECTRONIC TAX DEPOSIT	R			\$558.00
148	08/15/2022	86204	ANGELA R BADEN	PD			\$0.00
149	08/15/2022	85082	BRIAN M BARNES	PD			\$0.00
150	08/15/2022	85239	STEPHANIE G BARNES	PD			\$0.00
151	08/15/2022	87000	LAYLE J DEVILBISS	PD			\$0.00
152	08/15/2022	86786	SHANE E DOYLE	PD			\$0.00
153	08/15/2022	86008	SHAWN R DRIVER	PD			\$0.00
154	08/15/2022	85317	STEVEN D DYER	PD			\$0.00
155	08/15/2022	86743	SONJA R GIERTZ	PD			\$0.00
156	08/15/2022	87062	SHAWN M HINES	PD			\$0.00
157	08/15/2022	87066	KALEB ALAN HOTFELT	PD			\$0.00
158	08/15/2022	87032	JAMIE L KELLY	PD			\$0.00
159	08/15/2022	86998	BRADEN MICHAEL LANGBEHN	PD			\$0.00
160	08/15/2022	86613	LAURA A LEIKER	PD			\$0.00
161	08/15/2022	87059	CHARLES THOMAS NEWTON	PD			\$0.00
162	08/15/2022	87057	SAMUEL LOGAN NOBLE	PD			\$0.00
163	08/15/2022	86405	MICHELE R OSBURN	PD			\$0.00
164	08/15/2022	86707	KATHRYN M OUVERSON	PD			\$0.00

## Payment Register

Options: Year: 2022-2023, Fund: GEN FUND-FOR OP, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
165	08/15/2022	87061	MADDOX ELLORY KARBER PENDL	PD			\$0.00
166	08/15/2022	86974	MIA GRACE PENDLETON	PD			\$0.00
167	08/15/2022	86083	JAMES M SWEENEY	PD			\$0.00
168	08/15/2022	87008	WADE W VANPELT	PD			\$0.00
169	08/15/2022	86968	DARRIN WAYNE WEGNER	PD			\$0.00
170	08/15/2022	87060	WYATT CADE WELLS	PD			\$0.00
171	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$17,371.93
172	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$864.00
173	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$40.00
174	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$34.00
175	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$2,392.29
176	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$783.20
177	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$294.03
178	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$297.94
179	08/19/2022	31017	SCHOOL SPECIALTY				\$972.14
180	08/19/2022	12578	OFFICE DEPOT				\$164.56
181	08/19/2022	69925	IE CLASS INC				\$350.00
182	08/19/2022	70217	IGNITE2UNITE LLC				\$5,000.00
183	08/19/2022	70217	IGNITE2UNITE LLC				\$3,000.00
184	08/19/2022	28505	PROGRESS LEARNING LLC				\$7,414.17
185	08/19/2022	28434	B-SEW-INN				\$14,060.90
186	08/19/2022	38022	SECURITY BANK				\$2,654.43
187	08/19/2022	10570	ROSENSTEIN FIST AND RINGOLD				\$270.00
188	08/19/2022	10461	OKLAHOMA STATE BUREAU OF				\$90.00
189	08/19/2022	10480	OKLAHOMA NATURAL GAS				\$937.50
190	08/19/2022	19230	BARLOW EDUCATIONAL MANAG				\$566.00
191	08/19/2022	69890	SPARK SERVICES				\$580.00
192	08/19/2022	28505	PROGRESS LEARNING LLC				\$7,500.00
193	08/19/2022	86913	TAMI B JENNINGS				\$97.12
194	08/19/2022	18014	ALERT SERVICES, INC.				\$3,678.68
195	08/19/2022	19231	LOWE'S HOME CENTER INC				\$18.04
196	08/26/2022	20064	DUNLAP GLASS				\$260.00
197	08/26/2022	85082	BRIAN M BARNES				\$36.00
198	08/26/2022	12060	AUDIOLOGY OF TULSA				\$150.00
199	08/26/2022	70134	THOMPSON BROS SUPPLY INC				\$48.20
200	08/26/2022	28967	CEV MULTIMEDIA LTD				\$1,875.00
201	08/26/2022	10533	PUBLIC SERVICE CO / AEP				\$45,756.56
202	08/26/2022	60268	CONSTELLATION NEWENERGY				\$385.68
203	08/26/2022	13069	THOMPSON BOOK & DEPOSITOR				\$872.29
204	08/26/2022	70190	DANIEL PAYNE				\$95.00
205	08/26/2022	19664	AMAZON.COM				\$197.90
206	08/26/2022	29594	SAM'S CLUB DIRECT				\$317.24
207	08/26/2022	60238	NOTABLE INC				\$5,685.00
208	08/26/2022	60265	NEARPOD INC				\$2,812.50
209	08/26/2022	19664	AMAZON.COM				\$89.95
210	08/26/2022	60270	ROGUE FITNESS				\$1,855.80

Payment Register

Options: Year: 2022-2023, Fund: GEN FUND-FOR OP, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
<b>Non-Payroll Total:</b>							<b>\$209,470.78</b>
<b>Payroll Total:</b>							<b>\$239,083.02</b>
<b>Balance Foward:</b>							<b>\$772,485.77</b>
<b>Total:</b>							<b>\$1,221,039.57</b>

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 46 - 51, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	46	08/10/2022	69669	SWEET & SONS PLUMBING AND DRAIN	035-Plumbing Repair	553.00
21	47	08/19/2022	60240	JPMORGAN CHASE BANK, N.A.	000-Security Supplies/Furniture	950.00
21	48	08/31/2022	79776	SLAYDEN MECHANICAL SERVICES	035-District Repairs	1,500.00
21	49	08/31/2022	10573	RURAL WATER DIST #4	000-PARTS FOR WATER LEAK	1,000.00
21	50	09/06/2022	69801	FIRETROL PROTECTION SYSTEMS INC	035-FIRE EXTINGUISHER SERVICE	1,741.00
21	51	09/06/2022	12028	CINTAS CORP	000-AED'S FOR DISTRICT	13,965.00
<b>Non-Payroll Total:</b>						<b>\$19,709.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$19,709.00</b>

## Payment Register

Options: Year: 2022-2023, Fund: BUILDING FUND, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
26	08/09/2022	19612	RED BUD AIR FILTERS & SERVICE				\$5,181.24
27	08/09/2022	69801	FIRETROL PROTECTION SYSTEMS				\$705.00
28	08/09/2022	19231	LOWE'S HOME CENTER INC				\$111.78
29	08/09/2022	10397	LOCKE SUPPLY				\$236.34
30	08/09/2022	69514	STOUT CONSTRUCTION				\$3,400.00
31	08/15/2022	69320	AMERICAN FIDELITY ASSURANCE	R			\$600.00
32	08/15/2022	21622	AMERICAN FIDELITY ASSURANCE	R			\$277.90
33	08/15/2022	20088	ELECTRONIC TAX DEPOSIT	R			\$6,200.37
34	08/15/2022	69541	Family Support Payment Center	R			\$400.00
35	08/15/2022	12832	OEGI	R			\$2.60
36	08/15/2022	12831	OEGI	R			\$4,574.94
37	08/15/2022	60256	RCB BANK	R			\$22,144.90
38	08/15/2022	12904	TEACHERS RETIREMENT SYSTEM	R			\$2,885.72
39	08/15/2022	12820	TEACHER RETIREMENT	R			\$1,767.01
40	08/15/2022	37000	STATE ELECTRONIC TAX DEPOSIT	R			\$830.00
41	08/15/2022	38020	TEXAS LIFE INSURANCE	R			\$151.00
42	08/15/2022	86121	COLESTON W BRESHEARS	PD			\$0.00
43	08/15/2022	81209	JOHN W DERAMO	PD			\$0.00
44	08/15/2022	86387	BRADY J DESPAIN	PD			\$0.00
45	08/15/2022	80064	ROBERTA K GAY	PD			\$0.00
46	08/15/2022	86419	DEBRA A HERMAN	PD			\$0.00
47	08/15/2022	86783	GREGORY WAYNE JENKINS	PD			\$0.00
48	08/15/2022	86892	JACQUELINE JO MOFFETT	PD			\$0.00
49	08/15/2022	86782	DWIGHT DOUGLAS TACKITT	PD			\$0.00
50	08/15/2022	86484	JAMES E WILLIAMS	PD			\$0.00
51	08/15/2022	20088	ELECTRONIC TAX DEPOSIT	R			\$1,389.72
52	08/15/2022	60256	RCB BANK	R			\$7,390.83
53	08/15/2022	12904	TEACHERS RETIREMENT SYSTEM	R			\$690.67
54	08/15/2022	12820	TEACHER RETIREMENT	R			\$508.91
55	08/15/2022	37000	STATE ELECTRONIC TAX DEPOSIT	R			\$24.00
56	08/15/2022	86729	SAMANTHA D BRIGGS	PD			\$0.00
57	08/15/2022	85354	REBECCA L BUCHFINK	PD			\$0.00
58	08/15/2022	86941	STACCI MARIE CANADA	PN			\$188.39
59	08/15/2022	86967	LENI MARTINEZ DONOVAN	PD			\$0.00
60	08/15/2022	86008	SHAWN R DRIVER	PD			\$0.00
61	08/15/2022	86900	TRACIE LYNN GREER	PD			\$0.00
62	08/15/2022	86613	LAURA A LEIKER	PD			\$0.00
63	08/15/2022	86284	NICOLE RENEE WALLS	PD			\$0.00
64	08/15/2022	87036	DAVID BEAUDEAN WILLIAMS	PD			\$0.00
65	08/15/2022	86072	MEGAN E WORCESTER	PD			\$0.00
66	08/15/2022	60240	JPMORGAN CHASE BANK, N.A.				\$3,133.59
67	08/19/2022	70133	PEST OFF EXTERMINATORS LLC				\$645.00
68	08/19/2022	69669	SWEET & SONS PLUMBING AND				\$597.00
69	08/19/2022	79776	SLAYDEN MECHANICAL SERVICES				\$1,675.00
70	08/19/2022	19999	TRI STAR ROLL-OFFS				\$1,000.00
71	08/19/2022	12028	CINTAS CORP				\$1,326.53
72	08/24/2022	78147	BANCFIRST				\$6,545.50
73	08/26/2022	28326	GLASS MAN WADE LLC				\$9,834.00
74	08/26/2022	10722	GRAINGER				\$43.61

## Payment Register

Options: Year: 2022-2023, Fund: BUILDING FUND, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
75	08/26/2022	19999	TRI STAR ROLL-OFFS				\$500.00
76	08/26/2022	10325	HEATWAVE SUPPLY CO				\$405.52
77	08/26/2022	20669	SCOTT ASPHALT & CONSTRUCTI				\$6,618.00
78	08/26/2022	69801	FIRETROL PROTECTION SYSTEMS				\$1,381.00
<b>Non-Payroll Total:</b>							<b>\$43,339.11</b>
<b>Payroll Total:</b>							<b>\$50,026.96</b>
<b>Balance Foward:</b>							<b>\$48,563.48</b>
<b>Total:</b>							<b>\$141,929.55</b>

Payment Register

Options: Year: 2022-2023, Fund: BOND FUND 2019-2020, Date Range: 8/1/2022 - 8/31/2022, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
1	08/24/2022	78147	BANCFIRST				\$7,880,100.00
<b>Non-Payroll Total:</b>							<b>\$7,880,100.00</b>
<b>Payroll Total:</b>							<b>\$0.00</b>
<b>Balance Foward:</b>							<b>\$0.00</b>
<b>Total:</b>							<b>\$7,880,100.00</b>

# Oologah-Talala Public Schools

## Encumbrance Register

**Options:** Year: 2022-2023, Date Range: 8/1/2022 - 8/31/2022, Fund Codes: 38

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
38	1	08/24/2022	78147	BANCFIRST	000-ACQ PMT	7,880,100.00
<b>Non-Payroll Total:</b>						<b>\$7,880,100.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$7,880,100.00</b>

# Oologah-Talala Public Schools

## Cash Balances

**Options:** Fiscal Years: 2021-2023, Funds: 11-41, As Of Date: 8/31/2022, Account Types: All

### Cash By Account and Fund

AC	0101	RCB BANK	
2021	11	GEN FUND-FOR OP	\$18,874.83
2021	21	BUILDING FUND	\$5,792.29
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$0.00
2021	35	CAPITAL IMPROVEMENTS	\$0.00
2021	37	BUILDING BOND FUND OF 2010	\$0.00
2021	38	BOND FUND 2019-2020	\$0.00
2021	41	Sinking	\$0.00
2022	11	GEN FUND-FOR OP	\$1,754,698.23
2022	21	BUILDING FUND	\$457,836.20
2022	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2022	35	CAPITAL IMPROVEMENTS	\$33,587.90
2022	37	BUILDING BOND FUND OF 2010	(\$22,278.62)
2022	38	BOND FUND 2019-2020	\$3,884,758.48
2022	41	Sinking	\$132,683.72
2023	11	GEN FUND-FOR OP	(\$498,538.33)
2023	21	BUILDING FUND	(\$119,444.28)
2023	38	BOND FUND 2019-2020	(\$1,155,100.00)
2023	41	Sinking	\$25,308.60
Total AC 0101			\$4,525,525.02
			\$4,525,525.02

### Cash By Fund

2021	11	GEN FUND-FOR OP	\$18,874.83
2021	21	BUILDING FUND	\$5,792.29
2021	22	CHILD NUTRITION	\$0.00
2021	34	TRANSPORTATION EQUIPMENT	\$0.00
2021	35	CAPITAL IMPROVEMENTS	\$0.00
2021	37	BUILDING BOND FUND OF 2010	\$0.00
2021	38	BOND FUND 2019-2020	\$0.00
2021	41	Sinking	\$0.00
2022	11	GEN FUND-FOR OP	\$1,754,698.23
2022	21	BUILDING FUND	\$457,836.20
2022	34	TRANSPORTATION EQUIPMENT	\$7,346.00
2022	35	CAPITAL IMPROVEMENTS	\$33,587.90
2022	37	BUILDING BOND FUND OF 2010	(\$22,278.62)
2022	38	BOND FUND 2019-2020	\$3,884,758.48
2022	41	Sinking	\$132,683.72
2023	11	GEN FUND-FOR OP	(\$498,538.33)
2023	21	BUILDING FUND	(\$119,444.28)
2023	38	BOND FUND 2019-2020	(\$1,155,100.00)
2023	41	Sinking	\$25,308.60
			\$4,525,525.02
			\$4,525,525.02



Oologah Isd 4  
 Attn Breanna L Rogers  
 PO Box 189  
 Oologah OK 74053-0189

Checking Accounts

Account Title: Oologah Isd 4  
 Attn Breanna L Rogers

\*\*\*\*\*IMPORTANT UPDATE REGARDING YOUR INTEREST BEARING CHECKING ACCOUNT\*\*\*\*\*  
 Effective August 1, 2022, the rate on your account  
 is .75% Annual Percentage Yield (APY)\*.  
 \*Rate is subject to change at our discretion.  
 Please contact us at 855-226-5722 with any questions.

Public Funds Interest		Images Enclosed	112
Account Number	@XXXXXXXXXXXX5424	Statement Dates	8/01/22 thru 8/31/22
Previous Balance	344,925.73	Days in the statement period	31
33 Deposits/Credits	1,300,671.11	Average Ledger	1,085,259.16
106 Checks/Debits	680,804.43	Average Collected	1,085,259.16
Service Charge	.00	Interest Earned	691.30
Interest Paid	691.30	Annual Percentage Yield Earned	0.75%
Current Balance	965,483.71	2022 Interest Paid	1,661.20

Deposits and Other Credits

Date	Description	Amount
8/01	Checking Deposit	136.00 ✓
8/01	DIRECT-PAY TTCU FEDERAL CRE 2242176753 22/08/01 CTX	1,250.00 ✓
	ISA*00* *00*	
	*ZZ*CONCUR *ZZ*121000	
	248 *220726*1445*U*00401*	
	111111111*0*p*~	
	ST*820*000000001	
	BPR*X*00001250.00*C*ACH*CTX*01	
	*121000248*****01*103102070*DA	
	*365424*20220726	

Oologah Isd 4  
 Attn Breanna L Rogers  
 PO Box 189  
 Oologah OK 74053-0189

Checking Accounts

Account Title: Oologah Isd 4  
 Attn Breanna L Rogers

\*\*\*\*\*IMPORTANT UPDATE REGARDING YOUR INTEREST BEARING CHECKING ACCOUNT\*\*\*\*\*  
 Effective August 1, 2022, the rate on your account  
 is .75% Annual Percentage Yield (APY)\*.  
 \*Rate is subject to change at our discretion.  
 Please contact us at 855-226-5722 with any questions.

Public Funds Interest		Images Enclosed	0
Account Number	@XXXXXXXXXX@1519	Statement Dates	8/01/22 thru 8/31/22
Previous Balance	133,817.19	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	133,817.19
Checks/Debits	.00	Average Collected	133,817.19
Service Charge	.00	Interest Earned	85.24
Interest Paid	85.24	Annual Percentage Yield Earned	0.75%
Current Balance	133,902.43	2022 Interest Paid	191.71

Deposits and Other Credits		
Date	Description	Amount
8/31	Interest Deposit	85.24

Daily Balance Information			
Date	Balance	Date	Balance
8/01	133,817.19	8/31	133,902.43

Oologah Isd 4  
 Attn Breanna L Rogers  
 PO Box 189  
 Oologah OK 74053-0189

Checking Accounts

Account Title: Oologah Isd 4  
 Attn Breanna L Rogers

\*\*\*\*\*IMPORTANT UPDATE REGARDING YOUR INTEREST BEARING CHECKING ACCOUNT\*\*\*\*\*  
 Effective August 1, 2022, the rate on your account  
 is .75% Annual Percentage Yield (APY)\*.  
 \*Rate is subject to change at our discretion.  
 Please contact us at 855-226-5722 with any questions.

Public Funds Interest		Images Enclosed	0
Account Number	@XXXXXXXXXXXX4092	Statement Dates	8/01/22 thru 8/31/22
Previous Balance	7,737,039.06	Days in the statement period	31
1 Deposits/Credits	150,000.00	Average Ledger	5,741,418.14
2 Checks/Debits	7,880,908.56	Average Collected	5,741,418.14
Service Charge	.00	Interest Earned	3,657.20
Interest Paid	3,657.20	Annual Percentage Yield Earned	0.75%
Current Balance	9,787.70	2022 Interest Paid	6,536.83

Deposits and Other Credits

Date	Description	Amount
8/24	Trsf from Savings	150,000.00
	Bond Pmt	
	Confirmation number 824221121	
8/31	Interest Deposit	3,657.20

Checks and Withdrawals

Date	Description	Amount
8/03	Account Analysis Charge	808.56-
8/24	Wire Transfer	7,880,100.00-
	CORPORATE TRUST	
	103003632	
	90127240	

Oologah Isd 4  
 Attn Breanna L Rogers  
 PO Box 189  
 Oologah OK 74053-0189

Savings Accounts

Account Title: Oologah Isd 4  
 Attn Breanna L Rogers

\* REGULATION E \*

Business Savings		Images Enclosed	0
Account Number	@XXXXXXXXXX@0921	Statement Dates	6/29/22 thru 8/29/22
Previous Balance	4,315,542.62	Days in the statement period	62
Deposits/Credits	.00	Average Ledger	3,950,220.03
2 Checks/Debits	900,000.00	Average Collected	3,950,220.03
Service Charge	.00		
Interest Paid	.00		
Current Balance	3,415,542.62	2022 Interest Paid	936.84

Checks and Withdrawals

Date	Description	Amount
8/01	Transf to Checking	750,000.00-
	Confirmation number 801226866	
8/24	Transf to Bond Funds	150,000.00-
	Bond Pmt	
	Confirmation number 824221121	

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
6/29	4,315,542.62	8/01	3,565,542.62	8/24	3,415,542.62

## Oologah-Talala Public Schools

## Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 8/1/2022 - 8/31/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
819 ATHLETICS	\$46,116.32	\$31,767.85	\$0.00	\$44,001.10	\$33,883.07	\$28,421.55	\$5,461.52
820 SPORTS CAMPS	\$21,568.41	\$2,080.00	\$0.00	\$18,907.05	\$4,741.36	\$0.00	\$4,741.36
901 LOWER ELEMENTARY MISC	\$26,689.03	\$164.01	\$0.00	\$7,775.91	\$19,077.13	\$12,580.18	\$6,496.95
902 LOWER ELEM ADULT POP	\$1,025.02	\$0.00	\$0.00	\$7.99	\$1,017.03	\$142.01	\$875.02
903 LOWER ELEMENTARY LIBRARY	\$3,720.11	\$0.00	\$0.00	\$0.00	\$3,720.11	\$0.00	\$3,720.11
906 UPPER ELEMENTARY MISC	\$22,332.75	\$693.20	\$100.00	\$7,171.47	\$15,954.48	\$6,341.35	\$9,613.13
907 UPPER ELEM ADULT POP	\$3,017.74	\$0.00	\$0.00	\$48.86	\$2,968.88	\$941.14	\$2,027.74
908 UPPER ELEM DONATIONS	\$0.00	\$100.00	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00
909 LIFE SKILLS CLASS	\$17,398.93	\$0.00	\$0.00	\$2,501.39	\$14,897.54	\$1,998.61	\$12,898.93
911 MIDDLE SCHOOL MISC	\$9,489.84	\$324.02	\$0.00	\$1,777.79	\$8,036.07	\$3,127.02	\$4,909.05
913 MIDDLE SCHOOL LIBRARY	\$3,208.13	\$0.00	\$0.00	\$0.00	\$3,208.13	\$895.32	\$2,312.81
915 MIDDLE SCHOOL STUDENT COUNCIL	\$4,204.50	\$0.00	\$0.00	\$0.00	\$4,204.50	\$0.00	\$4,204.50
917 MIDDLE SCHOOL GIFTED	\$26.81	\$0.00	\$0.00	\$0.00	\$26.81	\$0.00	\$26.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$5,714.64	\$105.00	\$0.00	\$1,440.15	\$4,379.49	\$522.44	\$3,857.05
920 MIDDLE SCHOOL SCIENCE	\$556.73	\$0.00	\$0.00	\$53.16	\$503.57	\$0.00	\$503.57
922 HS ROBOTICS	\$2,006.28	\$0.00	\$0.00	\$0.00	\$2,006.28	\$0.00	\$2,006.28
923 TECHNOLOGY STUD. ASS'N (TSA)	\$1,328.87	\$0.00	\$0.00	\$0.00	\$1,328.87	\$0.00	\$1,328.87
925 HIGH SCHOOL MISC	\$10,835.25	\$471.15	\$0.00	\$1,398.11	\$9,908.29	\$1,846.89	\$8,061.40
927 HS YEARBOOK	\$2,537.69	\$845.00	\$0.00	\$0.00	\$3,382.69	\$0.00	\$3,382.69
929 HIGH SCHOOL BAND	\$7,507.15	\$7,306.00	\$0.00	\$710.70	\$14,102.45	\$2,945.00	\$11,157.45
930 OOLOGAH SPECIAL TEAMS	\$4,352.81	\$0.00	\$0.00	\$0.00	\$4,352.81	\$0.00	\$4,352.81
931 HIGH SCHOOL ART	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$90.00	\$10.00
933 F.F.A.	\$14,992.69	\$85,598.00	\$0.00	\$3,598.18	\$96,992.51	\$8,430.00	\$88,562.51
937 HS STUDENT COUNCIL	\$11.80	\$675.00	\$0.00	\$100.00	\$586.80	\$100.00	\$486.80
940 HIGH SCHOOL PROM	\$16,660.98	\$98.00	\$0.00	\$0.00	\$16,758.98	\$250.00	\$16,508.98
941 FCCLA	\$9,993.90	\$0.00	\$0.00	\$70.00	\$9,923.90	\$625.00	\$9,298.90
942 HIGH SCHOOL LIBRARY	\$2,702.58	\$0.00	\$0.00	\$0.00	\$2,702.58	\$60.00	\$2,642.58
943 BUSINESS PROF OF AMER	\$5,022.11	\$670.00	\$0.00	\$0.00	\$5,692.11	\$40.00	\$5,652.11
944 HIGH SCHOOL COUNSELOR	\$766.94	\$278.00	\$0.00	\$0.00	\$1,044.94	\$0.00	\$1,044.94
945 SPANISH CLUB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$2,846.15	\$591.00	\$0.00	\$297.00	\$3,140.15	\$625.00	\$2,515.15
947 VOCAL MUSIC	\$5,172.76	\$0.00	\$0.00	\$0.00	\$5,172.76	\$200.00	\$4,972.76
948 STUDENTS IN THE LIGHT	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$2.06	\$0.00	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$1,184.84	\$0.00	\$0.00	\$0.00	\$1,184.84	\$0.00	\$1,184.84
954 NATIONAL HONOR SOCIETY	\$409.10	\$0.00	\$0.00	\$0.00	\$409.10	\$385.00	\$24.10
956 HS SENIOR CLASS	\$4,329.19	\$0.00	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$5,250.23	\$0.00	\$0.00	\$0.00	\$5,250.23	\$0.00	\$5,250.23
960 ADULT POP	\$13,313.49	\$3,575.42	\$0.00	\$1,511.00	\$15,377.91	\$1,050.00	\$14,327.91
961 SCHOOL NURSE MISC	\$1,059.38	\$0.00	\$0.00	\$16.30	\$1,043.08	\$240.00	\$803.08
962 UE SPECIAL TEAMS	\$2,265.02	\$0.00	\$0.00	\$0.00	\$2,265.02	\$150.00	\$2,115.02
963 TECHNOLOGY	\$20,270.80	\$0.00	\$0.00	\$0.00	\$20,270.80	\$17,737.74	\$2,533.06
<b>Total</b>	<b>\$300,191.03</b>	<b>\$135,341.65</b>	<b>\$0.00</b>	<b>\$91,386.16</b>	<b>\$344,146.52</b>	<b>\$89,744.25</b>	<b>\$254,402.27</b>



**OOLOGAH-TALALA PUBLIC SCHOOLS**

**Activity Funds Guidelines**

**2022-2023**

School Year: \_\_\_\_\_ For the period of July 1 – June 30

School/Booster Name 205 UE/MS Library

Account Name UE/MS Library Acct. #913

Source of all revenue

- a) Smitty's Garage - Benefit night
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- d) \_\_\_\_\_
- e) \_\_\_\_\_
- f) \_\_\_\_\_
- g) \_\_\_\_\_
- h) \_\_\_\_\_

Expenditures

- a) Fundraiser expenses
- b) Library expenses
- c) Book Vending Machine
- d) \_\_\_\_\_
- e) \_\_\_\_\_
- f) \_\_\_\_\_
- g) \_\_\_\_\_
- h) \_\_\_\_\_
- i) \_\_\_\_\_
- j) \_\_\_\_\_
- k) \_\_\_\_\_
- l) \_\_\_\_\_
- m) \_\_\_\_\_

Signature of Teacher/Activity Sponsor

Signature of Principal/School Activity Custodian

**Oologah-Talala Public Schools  
Request for Fundraising**

ACCOUNT # & NAME	FUNDRAISER	ITEMS TO BE SOLD	SPONSOR	PURPOSE	TIME OF YEAR FALL or SPRING	SCHOOL YEAR:			
						SITE: UE/MS	ESTIMATED REVENUE	APPROVED	NO
1	Smith's Garage Benefit	Benefit proceeds from dinner sales	Gera Wright	Library Fundraiser - Book Vending Machine	Fall	UE/MS	\$ 500		
2									
3									
4									
5									
6									
7									
8									
9									
10									

PERSON MAKING DEPOSIT TO FINANCIAL SECRETARY:  
STATE LAW REQUIRES DEPOSITS ON A DAILY BASIS

Gera Wright  
9.7.2022

SPONSOR/BOOSTER NAME (PRINT)

Gera Wright

DATE OF REQUEST

ext. 6179

SPONSOR/BOOSTER SIGNATURE

CONTACT#

OFFICE USE ONLY

Kendra Adkins

ADMINISTRATOR NAME

9/7/22

FUNDRAISER ACTIVITY DATE APPROVED

Kende Adkins

ADMINISTRATOR'S SIGNATURE

BOARD APPROVAL DATE

WAIT FOR CONFIRMATION OF BOE APPROVAL FROM ADMINISTRATION BEFORE BEGINNING FUNDRAISER OR ORDERING FUNDRAISER MERCHANDISE  
A GROSS PROFIT ANALYSIS MUST BE TURNED IN WITHIN 10 DAYS AFTER EACH FUNDRAISER OR YOU WILL NOT BE ABLE TO CONTINUE THE FUNDRAISER

Oologah-Talala Schools Fundraisers- To Be Approved 9/12/2022  
 2022-2023 SY BOOSTERS

OCTA

OCTA	Raffle Items	Fall	\$1,200	Misc Items donated for a community raffle. Raise money for student scholarships.

**DISCIPLINARY ACTION FOR MISUSE OF  
SCHOOL BATHROOMS AND CHANGING FACILITIES**

The board of education has adopted this policy to provide disciplinary action for individuals who refuse to:

- A. Use the multiple occupancy restroom or changing area designed for their Sex;
- B. Designate multiple occupancy restrooms or changing areas for the exclusive use of one Sex; or
- C. Provide access to a single-occupancy restroom or changing area to an individual who does not wish to utilize the multiple occupancy restroom or changing area designed for their Sex; provided that such individual is authorized to be on the school premises.

All individuals are expected to comply with Oklahoma law. Individuals who fail to comply with Oklahoma law regarding the use of school bathrooms or changing facilities may be disciplined as follows:

- 1. Students. Students may be subject to the disciplinary methods listed in the student discipline code.
- 2. Staff. Staff members may be subject to disciplinary action. Due process procedures will be followed as required by law or negotiated agreement.
- 3. Patrons. Patrons may be removed from the premises for interfering with peaceful orderly conduct in accordance with 21 O.S. §§ 1375 and 1376.

If a complaint is filed with the State Department of Education that the district or an employee is not complying with Oklahoma law on this topic, the board of education will have fifteen (15) days to request an opportunity to appear before the State Board of Education and/or submit a written response to address the allegations.

**TITLE 210. STATE DEPARTMENT OF EDUCATION**  
**CHAPTER 35. Standards for Accreditation of Elementary, Middle Level and Career and**  
**Technology Schools**  
**SUBCHAPTER 3. Standards for Elementary, Middle Level and Career and Technology**  
**Schools**

**210:35-3-186. Site and buildings: size and space; accessibility; maintenance; health and safety [AMENDED]**

(a) **General requirements for school facilities.** All school facilities shall meet the following requirements:

(1) The site and building(s) shall be properly sized and equipped for the number of occupants and grades served in accordance with the requirements of 70 O.S. § 5-131.

(2) Adequate space shall be provided for classrooms, specialized instructional areas, support facilities and other areas as needed, these areas being grouped and arranged in such manner to provide optimum instructional function and class control.

(b) **Accessibility requirements for school facilities.** The site and building(s) shall be readily accessible, and shall meet all requirements of state and federal law, including those relating to ~~in~~ providing access for students with disabilities.

(c) **Capital improvement plans.** Each school district shall develop and adopt a four-year capital improvement plan for all public schools in the district that meets the requirements of 70 O.S. 18-153 and 210:30-1. School facilities shall be able to accommodate changes in curriculum and/or equipment within a program.

(d) **Maintenance of school facilities and equipment.** Programs for preventive and corrective maintenance shall be developed and implemented to ensure that the site and building(s) will be clean, in good repair, and maintained with consideration for function and aesthetic values. Equipment, furnishings, and supplies in proper quantity and quality shall be maintained; and a system shall be developed and implemented for inventory, issue, usage, storage, repair, and replacement.

(e) **Health and safety.** The site and building(s) shall ensure that the health and safety of all school students, school personnel, and school visitors are properly safeguarded.

(1) **Building code compliance.** Where required, the facility shall have utility systems, plumbing systems, electrical systems, mechanical systems, emergency systems, building interiors and building envelope designed, built, and maintained to all federal, state, and local standards, codes and/or other legal requirements.

(2) **Loading and unloading zones.** The site shall be as free as possible from hazards, provide a safe area for (un)loading of vehicles, with adequate lighting, signage and drainage.

(3) **Hazardous materials.** Appropriate programs pertaining to hazardous materials, hazardous waste, asbestos, underground storage tanks, lead contamination, and other applicable life, health, and/or safety matters shall be developed and implemented in accordance with federal, state, and local statutes, regulations, and codes.

(4) **Emergency warning and prevention systems.** Proper precautions shall be taken to prevent injuries. All equipment and facility safety features shall be in place and properly maintained, including, but not limited to safety goggles in accordance with the

requirements of 70 O.S. §24-117 and respirators in accordance with the requirements of 70 O.S. §24-118.

(f) **School safety inspections.** The school's administration shall ensure that qualified personnel conduct a safety/emergency/disaster procedure review at least annually and safety inspections of site, building(s), and equipment regularly.

(g) **School safety drills.** Each public school district shall adopt policies and procedures for each type of safety drill required by this subsection. All safety drills shall conform to the written plans and procedures adopted by the district for protecting against natural and man-made disasters and emergencies as required by Title 63 O.S. § 681 and 70 O.S. §§ 5-148 and 5-149.

(1) **Compliance documentation.** Each public school district shall document compliance with the requirements of this subsection by each school site in writing as follows:

(A) The records for each fire drill shall be preserved for at least three (3) years and shall be made available to the State Fire Marshal or the designated agent of the State Fire Marshal upon request. In addition, one copy of the fire drill compliance report shall remain at each school site and one copy shall be filed with the school district's administrative office;

(B) In addition to the fire drill documentation required by (1)(A) of this subsection, each public school district shall document all other required safety drills in writing by school site. One copy of the safety drill compliance report shall remain at each school site and one copy shall be filed with the school district's administrative office. Each school district shall also submit documentation in writing for each school site to the Oklahoma Office of Homeland Security Oklahoma School Security Institute in accordance with the Institute's established forms, policies and/or procedures; and

(C) Each school district shall make all of its safety compliance reports required by this subsection available to the Regional Accreditation Officer during the accreditation process.

(2) **Safety drill types and requirements.** Each school district shall ensure that every public school within the district shall conduct no fewer than ten (10) safety drills per school year at each school site. All students and teachers at the public schools shall participate. Safety drills conducted in accordance with this subsection shall meet all of the following requirements:

(A) **Fire drills.** Each public school shall conduct a minimum of two (2) fire drills per school year. Each fire drill shall be conducted within the first fifteen (15) days of the beginning of each semester. The fire drills shall include the sounding of a distinctive audible signal designated as the fire alarm signal.

(B) **Tornado drills.** Each public school shall conduct a minimum of two (2) tornado drills per school year, in which all students and school employees participate. At least one (1) tornado drill shall be conducted in the month of September and at least one (1) tornado drill shall be conducted during the month of March.

(C) **Security drills.** Each public school shall conduct a minimum of four (4) security drills per school year, with two (2) security drills conducted per semester. One security drill shall be conducted within the first fifteen (15) days

of each semester. No security drill shall be conducted at the same time of day as a previous security drill conducted in the same school year. Security drills shall be conducted for the purpose of securing school buildings to prevent or mitigate injuries or deaths that may result from a threat around or in the school.

(D) **Additional safety drills.** The principal of each public school shall, at the direction of the district superintendent, utilize the remaining two (2) required safety drills for one or more of the following purposes:

(i) To conduct additional drills of any of the types provided in this subsection;

To conduct one or more drill(s) developed by the district that is consistent with the risks assessed for the school facility; or

To conduct one or more drills in accordance with recommendations submitted by the Safe School Committee as authorized by the provisions of 70 O.S. § 24-100.5 or any assisting fire or law enforcement department.

(h) **Restrooms and Changing Areas.**

**(1) Designation of Multiple Occupancy Restroom or Changing Areas.** Each School shall require every multiple occupancy restroom or changing area to be designated as follows:

(A) For the exclusive use of the male Sex; or

(B) For the exclusive use of the female Sex.

**(2) Reasonable Accommodation.** Each School shall provide access to a single-occupancy restroom or changing room to an Individual who does not wish to utilize the multiple occupancy restroom or changing area designated for their Sex.

**(3) District Policies.** Each school district board of education and public charter school governing board shall adopt a policy to provide disciplinary action for Individuals who refuse to:

(A) Use the multiple occupancy restroom or changing area designated for their Sex;

(B) Designate multiple occupancy restrooms or changing areas for the exclusive use of one Sex; or

(C) Provide access to a single-occupancy restroom or changing room to an Individual who does not wish to utilize the multiple occupancy restroom or changing area designated for their Sex, provided that such Individual is authorized to be on the School premises.

**(4) Monitoring and Complaints.**

(A) Schools will be evaluated by the Regional Accreditation Officer during the accreditation process to ensure compliance with the provisions of 70 O.S. § 1-125 and this Rule. Failure to comply with 70 O.S. § 1-125 and this Rule may result in adverse accreditation action.

(B) Students, parents, teachers, school staff, and members of the public may file a complaint with the State Board of Education alleging a violation of 70 O.S. § 1-125 and/or this Rule. A copy of such complaint shall be submitted to the general counsel for the State Department of Education.

**(5) Response by School.**

(A) Within fifteen (15) days of observing or obtaining information suggesting that that a School may be in violation of 70 O.S. § 1-125 and/or this Rule or receiving a complaint pursuant to subsection (h)(4)(B), the State Department of Education shall notify, in writing, the board of education or governing board of the School involved. Simultaneously, the State Department of Education shall provide a copy of the written notification to the State Board of Education.

(B) Upon receipt of the notification, the board of education or governing board of the School shall have fifteen (15) days to request an opportunity to appear before the State Board of Education and/or submit a written response. If the board of education or governing board of the School fails to request an opportunity to appear, the State Board of Education shall proceed without further notice or delay, to conclude the matter.

**(6) Noncompliance.**

(A) Upon a finding of noncompliance with the provisions of subsections B and C of 70 O.S. § 1-125 by the State Board of Education, the noncompliant school district or public charter school shall receive a five percent (5%) decrease in state funding for the school district or public charter school for the fiscal year following the year of noncompliance. State funding shall mean State Aid funding as contemplated 70 O.S. § 18-101 et seq.

(B) If the State Board of Education makes a finding of non-compliance, the five percent reduction shall be withheld from the school district or public charter school's periodic distributions over the course of the fiscal year following the year of noncompliance.

(C) Prior to making a finding of noncompliance, the State Board of Education may, if mitigating factors are present, provide a probationary period for a school district or public charter school to come into compliance with subsections B and C of 70 O.S. § 1-125.

**(7) Definitions.** For purposes of this subsection (h):

(A) "Sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate;

(B) "Multiple occupancy restroom or changing area" means an area in a public school or public charter school building designed or designated to be used by more than one individual at a time, where individuals may be in various stages of undress in the presence of other individuals. The term may include but is not limited to a school restroom, locker room, changing room, or shower room.

(C) "School" means any public school and public charter school that serves students in prekindergarten through twelfth grades in this state.

(D) "Individual" means any student, teacher, staff member, or other person on the premises of a School.

**School District  
2022-2023 Estimate of Needs  
and  
Financial Statement of the Fiscal Year 2021-2022**

**Board of Education of Oologah-Talala Public Schools  
District No. I-4  
County of Rogers  
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Oologah-Talala Public Schools, District No. I-4, County of Rogers, State of Oklahoma for the fiscal year beginning July 1, 2022, and ending June 30, 2023, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2023, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: BLEDSON, HEWETT & GULLEKSON, CPA'S

Submitted to the Rogers County Excise Board

This \_\_\_\_\_ Day of \_\_\_\_\_, 2022

School Board Member's Signatures

Chairman: _____	Clerk: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Treasurer _____	

In addition,

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2022, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.

2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. 2001, Section 333.

3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2022-2023.

4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, were made permanent by election.

5. We also certify that, after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, were made permanent by election.

6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, were made permanent by election.

\_\_\_\_\_  
Clerk of Board of Education                      President of Board of Education                      Treasurer of Board of Education

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

**Oologah-Talala Public Schools  
2022-23 Budget Summary**

<b>CODE</b>	<b>SOURCE</b>	<b>2022-23 Estimated Revenue</b>
1110	Ad Valorem Tax-current	5,026,974.37
1120	Ad Valorem Tax-prior	
1300	Interest	
1400	Rental, Disposals, and Commissions	
1500	Reimbursements	
1600	Other Local Sources	
1700	Child Nutrition Local Sources	73,347.65
2100	4-Mill Levy	405,906.71
2200	Mortgage Tax	141,146.84
3110	Gross Production Tax	772.08
3120	Motor Vehicle Collections	800,485.18
3130	R.E.A. Tax	109,255.15
3140	State School Land Earnings	250,570.72
3150	Vehicle Tax Stamps	2,067.03
3210	Foundation & Salary Incentive	3,050,545.81
3250	Flexible Benefit	1,059,309.04
3300	State Aid - Comp.Grants (Alt Ed)	
3400	State - Categorical - Textbooks	110,981.45
3400	State - Categorical - Staff Development	
3500	Special Programs	
3600	Other State Sources (\$3000 raise)	
3700	Child Nutrition State Sources	6,426.33
3800	Vocational - State	
4100	Other-	
4100	Impact Aid	
4100	Indian Education	125,114.00
4200	Title I	234,667.53
4200	ARP	
4300	ARP Preschool	
4300	IDEA-B Flowthrough	300,000.00
4400	IDEA-B Preschool	
4400	Title IV	13,273.52
4500	Title V, Part B	30,000.00
4500	JOM	
4600	ESSER II	
4600	ESSER III	397,942.82
4600	Rehab	
4700	Child Nutrition Federal Sources	772,437.48
4800	Carl Perkins / Vocational	
5100	Non-Revenue Receipts	

<b>Total Revenue Estimates</b>	<b>12,911,223.71</b>
<b>Fund Balance, 7-01-22</b>	<b>1,755,015.69</b>
<b>TOTAL 2022-23 APPROPRIATIONS</b>	<b>\$ 14,666,239.40</b>

Note - The above appropriation amount is the maximum amount that you can legally obligate your school district encumbrances and payments. If you exceed this amount, you must add to your appropriations.

## School Board Memorandum

**To:** Dr. David Wilkins, Superintendent

**From:** Kendra Adkins, Director of Special Services

**Date:** September 2, 2022

**Re:** Contract with Bit By Bit

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**Recommendation:** I recommend the board approve a contract with Bit by Bit for the 2022-2023 school year.

**Additional Notes:** Bit by Bit provides therapeutic horseback riding for students who are eligible for this service according to their Individualized Education Plan. The cost to the district is \$15 per session for each student.



Equestrian Center  
14674 South HWY-169  
Oologah, OK 74053  
(918) 371-1750  
FAX: (918) 371-1930

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*Making strides for those with special needs*

This contract between Oologah-Talala Public Schools and Bit by Bit is for the school year 2022-2023. The fall and spring semesters for the purpose of providing therapeutic horseback riding services to students with special needs.

Bit by Bit Therapeutic Riding Center will provide individual 30 minute horse session lessons to designated Oologah-Talala Public Schools students. The scheduled start date is September 14, 2022. Total cost for each student's instruction is \$15.00 per horse session. Bit by Bit will adhere to the vacation schedule of the Oologah-Talala Public Schools as well days out of session for weather. It is agreed upon that Oologah-Talala Public Schools will transport students to and from Bit by Bit to receive the riding instruction.

Bit By Bit Representative

8-9-2022

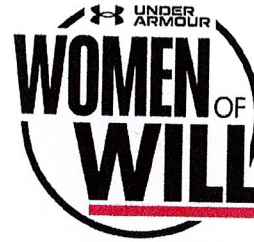
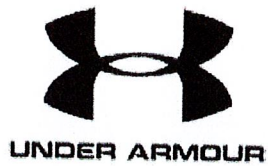
Date

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Oologah-Talala Public Schools

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Date



**BSN/UNDER ARMOUR SPORTS REWARD PROGRAM**

**FOR**

**OOLOGAH HIGH SCHOOL**

**BSN SPORTS** ("BSN") and **UNDER ARMOUR** ("UA") are pleased to offer **Oologah High School (Athletic Program)** the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment for use by the school and its interscholastic programs.

**BSN SPORTS Product Pricing:** The school shall be able to purchase products at the following discounts:

- |  |                                  |
|--|----------------------------------|
| <b>-Under Armour Team Apparel/Stock Uniforms</b> | <b>35% off Retail Price</b>      |
| <b>-Under Armour Custom Uniforms</b>             | <b>35% off Retail Price</b>      |
| <b>-Under Armour Footwear &amp; Accessories</b>  | <b>35% off Retail Price</b>      |
| <b>-BSN Products</b>                             | <b>Min 15% off Catalog Price</b> |
| <b>-BSN Catalog Branded Products</b>             | <b>Min 10% off Catalog Price</b> |

All GameDay select uniforms will be priced separately. Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSNSPORTS will be at team discount pricing.

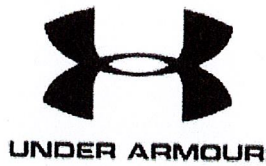
Decoration charges are not included in the above discounts.

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code.

**My Team Shop:** BSN SPORTS' online player pay site is required to be used by all varsity programs annually. All other programs including club sports and organizations will be encouraged to participate. All MTS sales including club and organizations will count towards rebate goals.

**Shipping:** The Athletic Program will pay freight charges on all orders.

**Product Rebate:** Subject to the terms below, at the end of each school year of this agreement, the



Athletic Program will receive a Product Rebate from BSN and UNDER ARMOUR. The Product Rebate will be selected from a list of products subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year. Product Rebates are at MSRP value and to be used on Under Armour stock, non-uniform apparel.

Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year. **Rebates only apply to orders placed under the terms and conditions of this agreement-including pricing.**

#### **TOTAL INCENTIVE PROGRAM:**

##### **BSN SPORTS Annual Product Rebate:**

<b>Annual Spending Level</b>	<b>Annual Rebate Amount:</b>
<b>\$75,000+</b>	7% of annual spend in Under Armour Retail Product or BSN Equipment at catalog price.
<b>\$50,000 - \$74,999</b>	6% of annual spend in Under Armour Retail Product or BSN Equipment at catalog price.

##### **UNDER ARMOUR Year One Signing Bonus:**

**\$5,000**

##### **UNDER ARMOUR Annual Product Rebate:**

**10%** Product Rebate on All UA Purchases from Under Armour at retail value.

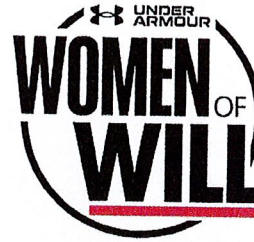
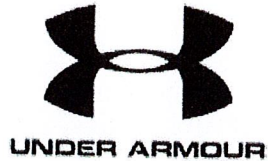
Products sold to the cheerleading coach will not be included in spending level totals.

In return, Oologah High School agrees to purchase Under Armour uniforms for each varsity program (normal uniform rotation applies). As part of the Under Armour All School Agreement, it is expected that Oologah High School will participate in the exclusive Women of Will program benefits and program guidelines listed below. Any decoration is to be paid for by the athletics program.

##### **Marketing:**

In each year of the agreement when applicable, Oologah High School Athletics agrees to provide BSN Sports with the following at no charge.

- BSN Sports Logo and Under Armour Women of Will Logo is to be displayed on Oologah High School home athletic web page.
- One (1) ad on all participating women's sports season schedule posters.
- Three (3) PA announcements of the BSN SPORTS and UNDER ARMOUR partnership at Oologah High School home athletic competitions.
- One (1) free foursome at any Oologah High School annual golf outing and a free sponsored hole (if applicable).



## WOMEN OF WILL PROGRAM

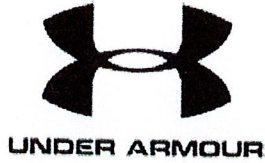
### Additional Benefits:

- In year one, Oologah High School will receive a custom Under Armour Branding Package(\$1,500 retail value) to consist of:
  - (1) Deluxe Custom Media Backdrop
  - (2) Custom Table Cloths
  - (2) Custom Banners
- Access to Exclusive Women of Will Logo
- Access to an Exclusive Armourfuse Design
- Women of Will Senior Award
- Customer Service resources from Under Armour and BSN Family
- Championship Incentives
  - Free T-shirts for Team State Championships
  - \$500 in Under Armour Retail Product for State Coach of the Year Award
- WoW Athletic Director Referral Program
  - Director of Athletics will receive a one-time \$500 product allotment (retail value) if a referred high school commits 4+ core sports and signs a BSN/UA Women of Will agreement.

### Further Expectations:

Oologah High School Athletics will:

- Commit to a minimum participation from All Women's Sports.
- All Women of Will teams are to be outfitted Head to Ankle in Under Armour. Minimum required purchases include the following:
  - Uniforms (within buying cycle)
  - Warm-Ups
  - Team Backpacks
  - Coaches Gear
- Conversion to Under Armour uniforms will take place within regular athletic budgetary cycle or within three (3) years, whichever may occur first.
- Oologah High School will offer Under Armour footwear through BSN Sports to athletes in the following sports:
  - Girls Basketball, Volleyball, and Softball
- Oologah High School will provide BSN SPORTS the first right of refusal on all hard goods/ equipment purchases.
- Oologah High School will provide BSN SPORTS the first right of refusal on all campus branding purchases.




**Term:** The duration of this agreement is five (5) years from **August 1, 2022 to July 31, 2027** ("Term"). Either party may terminate this agreement in the event of the other party's material breach of this agreement if the other party fails to cure the breach within 30 days after receipt of written notice specifying the material breach from the non-breaching party.

**BSN Service Expectations:** BSN will have a sales professional on-site one day each month (at minimum) at a day and time agreed-upon by the Athletic Director and Sales Professional. Also, BSN will have a full-time dedicated Territory Manager (located out of state) to assist the Sales Professional with quotes, equipment consultation, and work as another resource to ensure that Oologah is happy with the customer service experience.

The School and Athletic Program must be current on all payment obligations to BSN to be eligible for the Product Rebate.

Acknowledged and Agreed to:

**OOLOGAH HIGH SCHOOL**

  
 \_\_\_\_\_  
 Athletic Director - *Supt.*

*8/12/2022*  
 \_\_\_\_\_  
 Date

**BSN SPORTS**

\_\_\_\_\_  
 Vice President – Grant Thompson

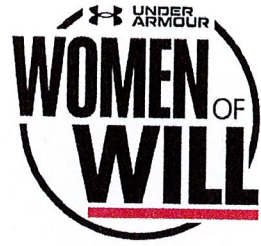
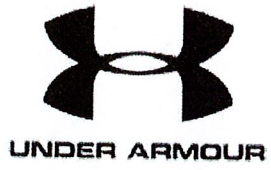
\_\_\_\_\_  
 Date

**UNDER ARMOUR**

\_\_\_\_\_  
 Senior Manager of Women's Team Sports – Erin Lensky

\_\_\_\_\_

Date



# OOLOGAH-TALALA PUBLIC SCHOOLS

Established 1896

## Memorandum

To: Dr. David Wilkins

From: Kevin Hogue

Date: 8/24/2022

Re: Career Tech Course Approval

### **Recommendation:**

Discussion, motion and vote to approve employment action for the positions of High School.

### **Discussion:**

I recommend the Board of Education approve the following courses taught at North East Tech, Algebra I, Geometry, Algebra II, and Human Anatomy/Physiology for high school credit.

### **Funding:**

General Fund

### **Attachment(s):**

Application, resume, teaching certificate & transcripts

***CRW Consulting E-rate Services, LLC***  
***Program Year 2023 (Year 26)***  
***E-rate Contract***

**CRW E-rate Consulting**, (“Agent” or “CRW”) and **Oologah - Talala Schools** (“Applicant”) each agree to perform the obligations listed below. This contract authorizes the Agent to file any FCC Form (including, but not limited to: FCC Forms 470, 471, 472, 486 and 500) on behalf of the Applicant for Program Year 2023 (services to be discounted generally from 07/01/2023 – 06/30/2024). These FCC forms are necessary to receive Universal Service Fund monies, more commonly known as the “E-rate Program.”

This contract also authorizes an agent of CRW to (1) be listed as the contact person on the above referenced FCC forms; (2) sign, on behalf of the Applicant, any and all of said FCC Forms; (3) sign, on behalf of the Applicant, any and all additional FCC Forms which might become necessary to obtain discounts or stay within FCC Program rules, and (4) order services listed on the application on behalf of the Applicant. The Applicant agrees that the Applicant is strictly liable for any and all certifications and representations made on FCC Forms concerning the E-rate program, regardless of if an agent of CRW submits and signs said Form pursuant to this Contract.

This contract is subject to change based upon program rule changes made by the FCC or the Schools and Libraries Division (SLD) of the Universal Service Administrative Company, as well as any changes in applicable federal or state law. Either party’s failure to fulfill the obligations listed below will discharge, at the option of the other party, such other party’s obligations contained herein upon written notice. Applicant agrees to indemnify, defend, and hold harmless Agent for any and all claims arising hereunder or related to this Contract, including matters within the jurisdiction of state or federal administrative agencies, except for such claims based on Agent’s own fraud, willful injury, gross negligence, or violation of the law. Any waiver by either party of any provision of this Contract shall not operate as, nor be construed to be, a waiver of any subsequent breach thereof. Liability for damages on the part of either party is strictly limited to the “Full Payment for Priority One Application” amount listed in the “Payment Terms” section of this Contract. This Contract is governed by the laws and regulations of the State of Oklahoma, regardless of the location of the Applicant, and any disputes arising hereunder shall be resolved in the applicable state or federal court for the County of Tulsa, State of Oklahoma. The parties consent to the jurisdiction of such courts and waive any jurisdictional or venue defenses otherwise available.

Signing below indicates acceptance that both parties will perform the responsibilities and accept the obligations listed therein for the applicable program year, and agree to follow the payment terms as described below. Signing below also indicates that both parties agree to every provision of this Contract. Furthermore, both parties acknowledge that they had the opportunity to submit this Contract to counsel for review.

## TWO IMPORTANT NOTES

1. **The document retention period for E-rate has changed from five years to ten years past the last day to receive service. For most applicants, this will mean that you will have to keep all of your E-rate related documents, including copies of the bills, proof of payment/POs, packing slips (for equipment) for a time period ending about 6/30/2034 for Category One Funding (this will be at the earliest 9/30/2034 for Category Two Funding).**
2. **Applicants are required to comply with all State and Local bidding and purchasing rules (such as public notice requirements, bond requirements, etc.). Failure to comply with these State or Local restrictions could result in the loss of funding/mandatory re-payment of funding. If you have these types of rules in place, please make sure you inform us and that you follow those rules.**

### Responsibilities and Obligations of the Applicant

1. The Applicant understands that all services or products to be included on FCC Form 471 (The Application) must be competitively bid for a time period of no less than 28 days. **Any service which the Applicant wishes to have discounted by the E-rate program and is covered by a contract must undergo the proper 28 day competitive bidding cycle, and must be signed in the appropriate time period.**
2. The Applicant agrees to provide a list of services or products to be included in the bidding process to the Agent (including identifying any contracts that may be expiring and need to be re-bid).
3. The Applicant understands that the 28-day bidding period begins the day the FCC Form 470 is filed on-line with the SLD's web site, or the date that the applicant posts their Request for Proposal (whichever is the later date begins the 28 day window).
4. The Applicant agrees to inform the Agent of any state or local bidding restrictions and/or regulations before filing of FCC Form 470. These restrictions or regulations include, but are not limited to, newspaper advertisements, bonding requirements and/or other general media or public notification requirements.
5. The Applicant understands that during the 28 day bidding cycle that the Applicant must allow potential vendors equal opportunity to bid on the proposed services listed on FCC Form 470. The Applicant may choose to place qualifications on the bidding process, but any vendor who meets such qualifications must be allowed the opportunity to place a bid within the specified time period.
6. The Applicant understands that it is required to make cost-effective bidding decisions and that if the Applicant selects a service provider/bidder that is 2 times more expensive than the lowest bidder, USAC may deem that decision to not be cost-effective (and want their funding back).
7. The Applicant understands and agrees that it is the Applicant's sole responsibility to complete the Competitive Bidding Process and to evaluate any bids received. Under no circumstances

- will the Agent evaluate bids/award contracts on behalf of the Applicant.
8. The Agent may attempt to assist the Applicant's bid evaluation process by identifying what the Agent believes to be the cost of eligible goods and services provided on your bids. The Applicant agrees that it is the ultimate responsibility of the Applicant to determine the actual price of eligible goods and services to be evaluated and to verify those amounts listed by the Agent.
  9. The Applicant agrees to notify CRW of any products or services to be included on the Application that are, or will be, purchased or governed by a contract (including contracts that are expiring and need to be re-bid).
  10. The Applicant understands that all contracted services or products (that is, services or products that are purchased or governed by a contract) to be listed on the Application for discounts must be covered under a contract executed in the proper time period (after the 28 day bidding cycle is over, but before the close of the application window). The Applicant further understands that funding for services contracted for before the allowable 28 day bidding has ended, or after the 471 Application window has closed, will not be funded.
  11. Applicant understands and will abide by the SLD's competitive bidding rules which state that price must be the primary factor in awarding bids. The Applicant further certifies that, in accordance with the SLD's competitive bidding rules, no bidding evaluation factor will be as heavily weighted as is the "price" evaluation factor.
  12. Applicant agrees to document the bid evaluation process (a list of evaluation factors and how many points each bid received for each factor) for any service requested for which more than one bid is received. Sample bid evaluation sheets are available from CRW.
  13. The Applicant agrees to provide Agent copies of an average month's bill for any services not covered under a contract and to be included on the Application. This may include, but is not limited to Internet access bills, and circuit bills.
  14. The Applicant agrees to provide any information necessary to file any FCC form to the Agent upon request, within five working days. This includes, but is not limited to, free and reduced lunch information, monthly bills, copies of contracts, and letters that authorize the Agent to obtain account information.
  15. The Applicant agrees to retain any records related to the Application or other relevant FCC Forms for a period of ten years past the last day to receive service. This includes, but is not limited to, bids received, contracts, free and reduced lunch documentation, proof of payment for services, asset tracking info (packing slips, work orders, proof of delivery) and monthly bills that were or will be discounted by the SLD.
  16. The Applicant agrees to forward to the Agent any request for information originating from the SLD or USAC within three (3) working days.
  17. The Applicant agrees to provide an authorized signature and date for any necessary FCC Form that has been prepared by the Agent.
  18. The Applicant understands that it is the sole responsibility of the Applicant to follow and adhere to any and all relevant FCC, USAC, or SLD rules and regulations, as well as any applicable federal, state, or local laws.
  19. The Applicant agrees to authorize and grant "full rights" to employees of CRW Consulting in

USAC's EPC filing system.

20. Applicant recognizes and agrees that the Agent does not provide professional legal services nor does the Agent engage in the practice of law.
21. Applicant agrees to review draft copies of FCC Form 471 sent to the Applicant from the Agent for errors and omissions.

### Responsibilities and Obligations of the Agent

1. Agent agrees to file on behalf of the Applicant any necessary FCC Form, including, but not limited to, FCC Forms 470, 471, 472, 486, 500, Service Provider Identification Number Change Letters, and Service Substitution Letters.
2. Agent agrees to notify the applicant of relevant program rule changes within a reasonable time period.
3. If desired by the Applicant, the Agent agrees to help determine the scope and details of the types of services or products to be included in the competitive bidding process. These services/products will be listed on FCC Form 470 and must undergo a minimum 28-day competitive bidding cycle.
4. Agent agrees to assist in preparing a Request for Proposal (RFP) or Invitation for Competitive Bids (IFCB) for E-rate eligible services, if desired by the applicant. This RFP/IFCB would supplement the FCC Form 470.
5. Agent agrees to review monthly bills, invoices, and/or contracts that are submitted to Agent in a timely manner for funding eligibility under the FCC rules and guidelines.
6. Agent agrees to submit, after receiving all necessary information from the Applicant, completed FCC Forms 470 and 471 to the SLD, before any relevant deadlines.
7. Agent agrees to answer on behalf of the Applicant any question or inquiry regarding the E-Rate Program or the services to be provided by Agent hereunder from the SLD, USAC, or any other such federal or state administrative agency.
8. Agent agrees to provide on-going E-rate support to the Applicant, as generally described above, and including providing reminders about upcoming deadlines, for a period starting no earlier than the execution date of this contract and ending no earlier than the end of the applicable program year (this will generally be about an 18 month time period).
9. Agent agrees to provide support in the event of a Selective Review, conducted by the SLD or their representatives covering an application filed by the Agent

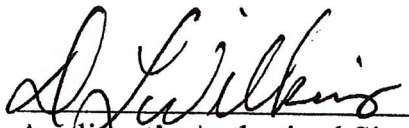
**PAYMENT TERMS:** "Category One Applications" are defined as applications including only "Telecommunication Services" and/or "Internet Services" and/or "Voice Services" and/or Data Transmission Services" (including "Self-Provisioned Fiber, Leased Dark Fiber or Leased Lit Fiber"), or any other eligible Wide Area Network service." Full payment to CRW for filing Category One applications on behalf of the client is in the amount of \$3000 payable within 30 days of The Applicant receiving the invoice for payment from the Agent. Additional charges for large Self-Provisioned Fiber or Leased Dark Fiber projects may apply, depending upon the size of the project and the needs of the Applicant.

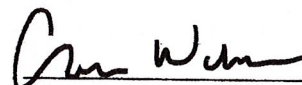
"Category Two Applications" are defined as applications including "Internal Connections and/or "Basic Maintenance of Internal Connections" and/or "Managed Internal Broadband Services." Full payment for Category Two Applications is 3% of the total funded amount featured on the Applicant's "Funding Decision Commitment Letter." Should no funding be awarded for the Category Two Application, the Applicant has no additional payment obligations beyond the Category One payment listed above.

Failure by the Applicant to perform the obligations and responsibilities listed on this form, and the possible loss of funding as a result thereof, does not discharge full payment obligations of the Applicant.

Payment should be mailed to: CRW Consulting, PO Box 701713, Tulsa, OK 74170-1713.

Agreed to this 30 day of August, 2022

  
Applicant's Authorized Signature

  
Agent's Authorized Signature

David Wilkins  
Printed Name

Chris Webber  
Printed Name

Superintendent  
Title or Position

Owner, CRW Consulting  
Title or Position

Oologah - Talala Schools  
Name of School District

**FAX THIS SIGNED PAGE TO: (918) 445-0049  
OR EMAIL TO [chris@crwconsulting.com](mailto:chris@crwconsulting.com)**



# FIRETROL Protection Systems

August 19, 2022

To Oologah Public Schools

**RE: Oologah Bus Facility – Fire Alarm**

Thank you for the opportunity to offer you this proposal for the above referenced work.

### Scope of Work - Fire Alarm System

Firetrol Protection Systems will provide all design, equipment, installation, testing, commissioning and training for the Fire Alarm System for the above reference project. The Fire Alarm System will be designed in accordance with IBC 2015, IFC 2015, NFPA #70, 72 (latest edition accepted by AHJ), and the Local Fire Marshal's Office, and will be based on the intent of the system described in the following Bid Documents.

1. Per Imel & Graber Architects Plans dated 5-20-1991.
2. Design-build per code fire alarm system for the bus facility.

### Clarifications and Exclusions:

1. Includes demolition and replacement of the existing system.
2. Includes replacing pull stations at the exits.
3. Includes notification throughout per NFPA 72.
4. Includes dialer for offsite monitoring (monitoring contract separate upon request).

### FIRE ALARM BASE PRICING:

**\$10,733.00**

**(Design, permits, equipment, labor, testing, commissioning and training).**

Pricing is valid for 30 days from the date of this proposal.

If you have any questions or if I can be of any further service please feel free to call.

Sincerely,

*Matt Gimlin*

Matt Gimlin  
Branch Manager  
405-752-2330

  
\_\_\_\_\_  
Authorized Signature

*David Wilkins*  
\_\_\_\_\_  
Printed Name

*8/24/2022*  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchase Order Number



# FIRETROL

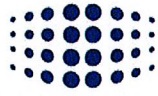
## Protection Systems

**RE: Oologah Bus Facility – Fire Alarm**

**Equipment Lists:**

The Fire Alarm System manufacturer will be Notifier (material subject to change based on availability). The following estimated equipment list does not include all material to be provided but lists the main system components and devices necessary to meet the requirements of this project.

QUANTITY	PART NO	DESCRIPTION
1	NFW-50X	ADDRESSABLE FIRE ALARM CONTROL PANEL, 50 ADDRESSABLE DEVICES ON ONE SLC, BLACK.
4	NOT-BG12LX	ADDRESSABLE PULL STATION.
1	NP-200	INTELLIGENT ADDRESSABLE PHOTO DETECTOR, WITH BASE; WHITE
5	PC2RL	HORN STROBE 2W RED CEILING
4	SCRL	STROBE RED CEILING



# FIRETROL Protection Systems

**RE: Oologah Bus Facility – Fire Alarm**

**Standard Clarifications and exclusions:**

1. Pricing **does include** wire.
2. Pricing **does include** labor to:
  - i. **Install the wire**
  - ii. **Install and terminate field devices**
  - iii. **Install and terminate control panels**
3. Due to the current global supply chain issues and its effect on most of our suppliers, Firetrol will not be held liable for any damages for any delays caused by product availability. Firetrol will do it's best to secure all material and equipment required immediately upon approval of all submittals.
4. This Proposal **does include** demolition of devices, cable, etc associated with the existing system.
5. Submittal drawing work is based on availability of AutoCAD compatible drawings from the **Owner**. If CAD drawings are not available, Firetrol reserves the right to request additional compensation for floor plan drawing development. Submittal drawing lead time is **6** weeks from date of contract award.
6. This Proposal **does include** sales tax (if applicable).
7. This Proposal **does include** applicable permits.
8. This Proposal **does not include** performance or payment bonds.
9. This Proposal **does not include** installation to be UL Certified or FM Global Placarded.
10. This Proposal **does not include** labor or material to install phone lines/network data drops to the FACP.
11. This Proposal **does not include** 120VAC work. All 120 VAC for all panels to be provided by the **others**.
12. This Proposal **does not include** premium time; overtime or holiday work required as a result of project delays created by others will be justification for a Change Order.
13. This Proposal **includes** specialty back boxes for Firetrol provided equipment **to be installed** by Electrical Contractor.
14. This Proposal **does not include** access panels or penetrations, cutting, or coring. These items shall be provided and installed by **others**.
15. This Proposal **does not include** painting, patching, sheetrock repairs, etc for areas where existing device have been removed. This work shall be provided by **others**.
16. This Proposal **does not include** new ceiling tiles. Firetrol will do it best to not damage existing tile during removal and replacement. Tiles needing to be replaces due to the removal of old devices will be by **others**.
17. This Proposal **does not include** fire stopping. Fire rated caulking shall be provided and installed by **others**.
18. This Proposal **does not include** lifts, scaffolding, etc. for access to high areas. Any specialty lifts or scaffolding will be provided by **others**.
19. All H.V.A.C./Electrical wiring, interlock wiring and power wiring as may be required to interface or power other building systems not provided. Firetrol will provide relays and monitoring modules as required by specifications to be connected by others.
20. Cancellation Charges, in the event of project cancellation after award, Firetrol Protection Systems will invoice for any costs in place (i.e. engineering, project management, material returns, etc.).
21. This Proposal includes a **one (1)** year Standard Parts and Labor Warranty.
22. Terms and conditions of the Owner's Purchase Order/Contract shall be subject to review. Final agreement to terms shall be by written agreement between the Contractor and Firetrol Protection Systems and be based on Firetrol Protection Systems standard Terms and Conditions or a contract in like nature to a standard AIA subcontract document.
23. Device quantities and locations are being furnished per construction bid/contract plans and specifications. Please be advised that this quotation does not include any additional devices or other equipment necessary to meet code requirements of local AHJ. However, Firetrol will have additional material on site to be readily available to install as needed to address any AHJ approval related issues once directed in writing by the Electrical Contractor.



# FIRETROL Protection Systems

## General Terms & Conditions

### ENTIRE CONTRACT

The provisions herein contained constitute all of the terms and conditions of this contract. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an authorized representative of Seller. Any terms or conditions of Purchaser's order inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and Purchaser's order shall be governed by only the terms and conditions appearing herein.

### PROPOSALS AND CONTRACT

Seller's proposals, when accepted, and any resulting contract, are not subject to cancellation, suspension or reduction in amount, except with Seller's written consent and upon terms, which reimburse Seller for work performed, reasonable overhead and lost profit.

### PAYMENT

Terms of payment have been set at net 10-days. A service charge will be charged and added to the prices on all payments past due and owed by the Purchaser under this contract, at a rate of 25% per annum, or if such rate is prohibited under applicable law, then at such maximum rate as is under applicable law. Purchaser shall pay all attorney's fees incurred in the collection of past due accounts.

### DELAYS

Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, Government regulations or priorities, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, car shortages, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure of or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility or impracticability of performance or any other cause beyond the control of Seller, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay, and this contract shall not be void or avoidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing, all unpaid installments of the contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of the invoice by Purchaser.

### EXCAVATION

In the event the work herein includes excavation, the Purchaser shall pay as an extra to the contract price the cost for any additional work performed by the seller due to water, quicksand, rock or other unforeseen obstruction encountered or if shoring is required.

### SITE FACILITIES

Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

### STRUCTURE AND SITE CONDITIONS

While employees of Seller will exercise reasonable care in this respect, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, wiring, fixtures or other equipment or conditions or water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the fire alarm and/or fire sprinkler system and its related equipment. The purchaser shall have all things in readiness for service, including, but not limited to, other materials, floor or suitable working base, connections, and facilities at the time technician is onsite. In the event the purchaser fails to have all things in readiness for service at the jobsite, the Purchaser shall reimburse Seller for any and all expenses caused by such failure to have such things in readiness. Failure to make areas available to Seller during performance in accord with schedules, which are the basis of Seller's proposal, shall be considered a failure to have all things in readiness for erection in accord with the terms of this contract.

### INTERFERENCES

Purchaser shall be responsible to coordinate the work of other trades (ducting, piping, electrical, etc.) and Purchaser shall be responsible for additional costs incurred by Seller arising out of interferences to Seller's work caused by such other trades.

### LIMITATIONS OF LIABILITY

The Seller makes NO WARRANTIES, EXPRESS, OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE. No promise not contained herein or affirmation of fact made by any employee, agent or representative of the Seller shall constitute a warranty by the seller or give rise to any liability or obligation. Seller's liability to Purchaser for personal injury, death, or property damage arising from the performance under this contract shall be limited to the contract price. Purchaser shall hold Seller harmless from any and all third-party claims for personal injury, death or property damage, arising from Purchaser's failure to maintain these systems or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall Seller be liable for any special, indirect, incidental, consequential or liquidated, penal or any economical damage of any character, including but not limited to loss of use of the Purchaser's property, lost profits or lost production, whether claimed by the Purchaser or by any third party, irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise.

### WARRANTY

Seller agrees that for a period of one (1) year after completion of said service it will, at its expense, repair or replace defective materials or workmanship supplied or performed during this service/repair by Seller. Upon completion of the service work, the system will be turned over to the Purchaser fully inspected, tested, and in operative condition. As it is thereafter the responsibility of the Purchaser to maintain it in operative condition, it is understood that the Seller does not guarantee the operation of the system. Seller further warrants the products of other manufacturers supplied hereunder, to the extent of the warranty of the respective manufacturer but no longer than one-year. ALL OTHER EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OF FITNESS OR OTHERWISE ARE HEREBY EXCLUDED.

### MODIFICATIONS AND SUBSTITUTIONS

Seller reserves the right to modify material of Seller's design sold hereunder and/or the drawings and specifications relating thereto, or to substitute material of later design to fulfill this contract providing that the modifications or substitutions will not materially affect the performance of the material, or lessen in any way the utility of the material to the Purchaser.

### SEVERABILITY

Should any part, term, or provision of this contract be found by the courts to be illegal or in conflict with any law of the state where made, the validity of the remaining portions or provisions shall not be affected thereby.

### ASSIGNMENT

Any assignment of this contract by Purchaser without the written consent of Seller shall be void. Seller may assign this contract to its subsidiaries and affiliates.

### CHANGES, ALTERATIONS, ADDITIONS

Changes, alterations, and additions to the plans, specifications, or construction schedule for this contract shall be invalid unless approved in writing by Seller. Changes approved by Seller, which increase or decrease the cost of work to Seller, shall constitute a corresponding increase or decrease in the contract price as herein provided. The value of additional work shall be agreed upon in writing prior to the performance of said work. However, if no agreement is reached prior to the performance of additional work approved in the manner herein described, and Seller elects to continue performance so as to avoid delays, then the estimate of Seller's Estimating Department as to the value of the work shall be deemed accepted by the Purchaser.

### PRICES

In addition to the prices specified herein, Purchaser shall pay for all extra work requested by Purchaser or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Purchaser with respect to location, type of occupancy, or other details of work to be performed hereunder. In the event the layout of Purchaser's facilities has been altered, or is altered by Purchaser prior to completion of this contract, Purchaser shall advise Seller, and prices, delivery, and completion dates quoted herein shall be changed by Seller as may be required.

### LEGAL NOTICE

For the purposes of any notice permitted or required to be given hereunder, such notice or notices shall be deemed given when received.

### CLAIMS

Any claims against Seller arising hereunder shall be deemed waived unless they are presented in writing, with particulars, within ten (10) days after they arise.



# FIRETROL Protection Systems

## General Terms & Conditions continued

### TERMS AND CONDITION/TECHNICAL SPECIFICATIONS

The terms and conditions specified herein shall be in addition to those put in Seller's technical specifications and Seller's authorized representative shall resolve any inconsistencies.

### ARBITRATION

At the option of the Seller, any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof. Any arbitration proceeding shall be held in Oklahoma.

### OVERTIME

Unless otherwise specified by Purchaser, all service work will be performed during regular working hours. If Purchaser shall require any overtime labor, Purchaser agrees to reimburse Seller for the overtime premium cost including all related payroll costs, plus Seller's overhead and profit, payable monthly, one (1) month after overtime expense was incurred.

### PROPRIETARY DATA

All specifications, drawings, designs, descriptive matter, and other data furnished by Seller to Purchaser pertaining to the work proposed herein shall be deemed proprietary and shall be kept in confidence by Purchaser and shall not be disclosed to any third party except as may be necessary in the performance of any contract with the Seller. In the event Seller requests the return of any such proprietary material and/or any reproductions thereof, Purchaser shall promptly return the same to Seller.

### DEFAULT

In case of any default by Purchaser, Seller shall be entitled to payment for all work performed, all termination costs incurred, and any other costs incurred by Seller, including overhead and profit. All such remedies of Seller are cumulative and not exclusive. Default by Purchaser shall consist of: Failure to pay any installment of price when due, no demand being necessary, or any act or omission on the part of Purchaser whereby Seller is prevented from completing said service, or receivership, bankruptcy, assignment for the benefit of creditors or any other form of insolvency proceedings by or against Purchaser or in case said premises or said system shall be attached, liened or seized by process of law and such attachment or lien shall not be vacated or seizure terminated within ten (10) days after its occurrence.

### BACK CHARGE

No charges shall be levied by the Purchaser against the Seller unless (48) hrs prior written notice is given to Seller to correct any alleged deficiencies/ clean-up which necessitates such charges and unless deficiencies are the direct fault of Seller.

### OSHA

Purchaser will indemnify and hold harmless the Seller from and against any claims, demands or damages resulting from the enforcement of the Occupational Safety Health Act (Public Law 91-596), unless said claims, demands or damages are a direct result of causes within the exclusive control of Seller.

## **REDISTRICTING RESOLUTION**

WHEREAS school districts that are currently divided into board districts for purposes of election are mandated by 70 O.S. § 5-107A to reapportion the territory of the school district into board districts in the year following the submission by the United States Department of Commerce to the President of the United States of the official Federal Decennial Census; and

WHEREAS, board districts shall be compact, contiguous, and shall be as equal in population as practical with not more than a ten percent (10%) variance between the most populous and least populous board districts; and

WHEREAS, the board of education has carefully reviewed and considered maps of the school district's population in an effort to adhere to the statutory requirements; now, therefore, be it

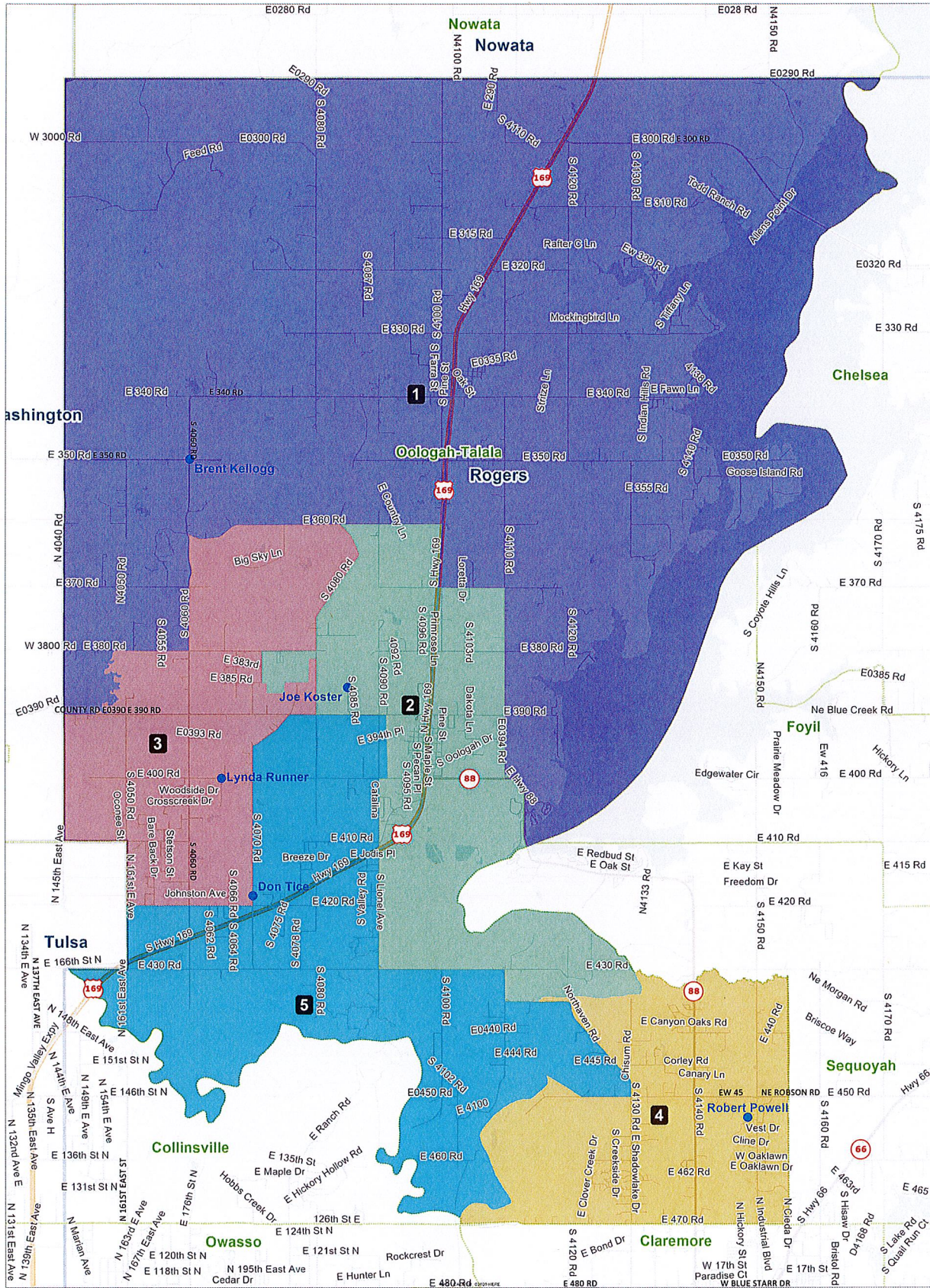
RESOLVED that the Board of Education, Independent School District No. 4 of Rogers County, Oklahoma, has adopted the attached map of board districts for school board elections which shall be utilized until such time as the district is required to be reapportioned.

Adopted this 12th day of September 2022.

\_\_\_\_\_  
Board President

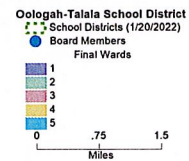
ATTEST:

\_\_\_\_\_  
Board Clerk



District	Population
1	1,894
2	2,005
3	1,982
4	1,898
5	1,892

The difference between the least-populated ward and the most-populated ward is 5.64%, which meets the requirements of O.S. 70, Section 5-107A(B).



**OOLOGAH-TALALA**

**PUBLIC SCHOOLS**

*David Wilkins, Superintendent  
Tony Sappington, Asst. Superintendent  
Breanna Rogers, Business Finance Manager*



*Danna McGuire, Technology Coordinator  
Cindy Lovelace, Payroll/Accounts Payable  
Leslie Dunavent, Activity Funds Custodian*

This agreement dated the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ is made between Oologah-Talala School District and \_\_\_\_\_ the parent and/or guardian of \_\_\_\_\_ a student enrolled at the Oklahoma School for the Blind to provide transportation for their student to and from said School. The federal mileage rate per mile for parental travel expenses related to the IDEA requirements for services shall be used. This agreement for services is provided as required under Oklahoma State Department of Education regulations set forth by the Individuals with Disabilities Education Act. The purpose of this agreement is to provide for services as listed. Services eligible for reimbursement will include mileage reimbursement for parental representation at IP meetings, related enrollment requirements for eligibility of services to include mileage for: weekly transportation to shuttle site, move in/move out, and occurrences of illness that the School for the Blind deems medically necessary for the student to be picked up. Any other expenses incurred are not eligible to be reimbursed except those that are specifically listed in this agreement.

\_\_\_\_\_  
Parent and/or Guardian

\_\_\_\_\_  
Director of Special Services

\_\_\_\_\_  
President, Board of Education



Date: 09 / 06 / 2022

Date: 9/6/2022

**EXHIBIT A**  
**PARCHMENT SEND – K12 – MULTI-CREDENTIAL**  
**SERVICES DESCRIPTION AND FEE SCHEDULE**

Parchment and Member agree that the Parchment Services shall be provided in accordance with the following fees and provisions. Capitalized terms not otherwise defined herein shall have the meaning set forth in the Terms and Conditions.

1. **FEES.** The fees for the Parchment Services shall be paid to Parchment as selected below:

Under Parchment's contract with the State of Oklahoma (referred to herein as the "State") resulting from Solicitation No. 2650000370 (the "Contract"), electronic transcripts for current students are subsidized by the OSDE and are processed at no charge to the Member (school) or currently enrolled Credential Owner (student). In the event the annual subscription fee subsidized by the State is terminated or expires, currently enrolled Credential Owners will be billed the Credential request fee for the remainder of the then current Order Term. The Record request fee is \$3.95. Electronic delivery of the Credential is included at no charge with each Credential request.

**MEMBER SUBSCRIPTION:** An annual subscription fee subsidized by the OSDE covers the transmission of unlimited Credentials for current students to Credential Recipients.

Member may select to make the Parchment Services available to Alumni or third-party Credential Requestors by checking the box below:

**LEARNER PAY (Per Transaction):** Credential Owners or that are not currently enrolled with Member (referred to as "Alumni") or other third-party Credential Requestors will be billed a Credential Request fee of **\$3.95** per Credential-type other than Verifications, and **\$12.00** per enrollment verification or graduation verification Credential-types. Member may also elect that currently enrolled Credential Owners will be billed a Credential Request fee of **\$3.95** per Credential (all types) by selecting the appropriate option below. Electronic delivery of the Credential is included at no charge with each Credential request.

**DISTRICT TRANSFER SERVICES SUBSCRIPTION:** If checked, the Member Subscription above includes the unlimited electronic request of Student Transfer Files to validated requesting institutions.

2. **Credential-Types.** Please check the box for each credential type(s) that the District would like to be configured for district records management ordering and fulfillment during the initial implementation. (Additional supported credential types can be added at a future date if desired).

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Transcripts                          | <input type="checkbox"/> Academic Certificates                           | <input type="checkbox"/> Birth Certificates        |
| <input type="checkbox"/> Replacement Diplomas                            | <input type="checkbox"/> Immunization Records                            | <input type="checkbox"/> Special Education Records |
| <input checked="" type="checkbox"/> Enrollment Verification Certificates | <input checked="" type="checkbox"/> Graduation Verification Certificates |  |

3. **Payment Terms.** All payments under this Order Form are due from OSDE within forty-five (45) days of the date of the invoice sent by Parchment. Invoices are sent upon the execution of this Agreement, or as otherwise shown in this Order Form. In the event of termination under section 11.2 or 11.3 of this Agreement, Parchment shall issue a pro-rated refund for all subscription fees paid in advance for services not rendered.



4. **Participating Institutions.** Member's subscription covers requests of currently enrolled Credential Owners at the participating institutions in its district. Each participating institution shall complete Parchment's client data sheet prior to implementation and use of the Parchment Services.
5. **SURCHARGE.** Member can add a surcharge to each transcript as a method of cost recovery for some or all of Member's fees, or an auxiliary revenue source. Surcharge amounts are decided by Member and may be adjusted by them using the Parchment Send administrator interface. Parchment shall retain 20% of these surcharges actually collected by Parchment and remit to OSDE on a quarterly basis, no later than 15 days following the end of each calendar quarter provided that the amount due is more than \$500. If below \$500, the balance will be carried to the next quarter and paid when the amount exceeds the minimum.
  - \$2.75 for U.S. domestic paper delivery (including first class postage)
  - \$5.25 for international paper delivery (including first class postage)
6. **PRINT SERVICES.** Parchment is an electronic credential delivery system. However, Credential Owners may elect to print and mail their Credentials at the time of request, subject to additional fees. The current print and mail additional fees are listed below.
  - 7.1 **Webinar Training.** Parchment will provide a customized webinar training for Member for up to thirty (30) participants per session. Parchment will coordinate one 30-minute prep call with Member's contact to schedule the webinar training. OSDE shall pay a one-time fee of \$750 per 60 minute plus 30 minute Q&A webinar training. All fees are due within forty-five (45) days of receipt of Parchment's invoice by OSDE.
  - 7.2 **Onsite Training (1/2 day).** Parchment will provide a customized on-site training for Member for up to thirty (30) participants per session at the Member's location. Parchment will coordinate two 30-minute prep calls with Member's contact to schedule and prepare for the onsite training. OSDE will pay a one-time fee of \$1,500 per onsite training. All fees are due within forty-five (45) days of receipt of Parchment's invoice by OSDE.
  - 7.3 **Onsite Training (Full Day).** Parchment will provide one full day of customized on-site professional development training sessions, for up to twelve (12) participants per session, and two (2) sessions, or a maximum of twenty-four (24) participants per day (the "Full Day Onsite Training"). OSDE will pay a one-time fee of \$2,500 per onsite training (full day). All fees are due within forty-five (45) days of receipt of Parchment's invoice by OSDE.
8. **DESCRIPTION OF PARCHMENT SEND: K12 Multi-Credential and District Records Management.** The Parchment Services ordered and described herein shall enable Credential Owners to order and request delivery of Credentials from the Credential holding institution to Credential Recipients (referred to as "Parchment Send"). Parchment Send also provides a number of additional features and functions, including Credential retrieval and the delivery of Analytics. Subject to Member's compliance with this Agreement, Parchment will use commercially reasonable efforts to electronically deliver and/or to print and manually send Credentials to Credential Recipients. Member hereby designates Parchment as the Member's authorized provider in sending official copies of Credentials, on paper or electronically, to Credential Recipients, and agrees to provide such documents and certificates as Parchment reasonably requests, to confirm such authority to prospective Credential Recipients. The Parchment Services provides Member with several processing options, while providing a secure and intuitive online workflow for current students/alumni to request their credentials to be sent to any recipient worldwide. The Parchment Services provide full tracking, notifications, and reporting to both the Member's administrators and current students/alumni.



The Parchment Services shall be provided with the following features/functionality:

8.1 Fulfillment of receiver-initiated requests through the Document Request interface

8.2 eCommerce features to define surcharges to be collected on behalf of the Member, including:

- Support for different surcharges for current Students or Alumni
- Support for administrative control of transactions subject to a surcharge (i.e. all transactions or transactions after the first 'X' transactions)

8.3 Enhanced Credential upload options

8.4 Full transactional reporting

8.5 Administrative panel to manage the Member's account including:

- Grading Periods
- Approval Settings
- 'To Do List' Queues Settings

8.6 Student Rosters & Registration Codes

- As part of the implementation process, Members upload a Student Roster for the full student body (grades 9-12)
- Parchment auto-generates a unique PIN for each student
- Students (and parents) can use the PIN to register at a Parchment Site

8.7 Common App integration with the Common App online school forms to deliver transcripts electronically to Common App member colleges

8.8 If selected on the Member's Order Form, District Records Management utilizes the Parchment District processing workflow for all orderable documents centrally processed for Alumni and third-party Credential Requestors (third-party ordering).

9. **DESCRIPTION OF PARCHMENT DISTRICT TRANSFER SERVICES.** The Parchment District Transfer Services ordered and described herein allows school districts to subsidize the cost of sending Student Transfer Files to destination schools. A "**Student Transfer File**" is defined as the Credential of a previously enrolled student, which is requested by an academic institution. A validated requesting destination will not incur any fees when placing an order for a Student Transfer File from a K12 Sender with a District Transfer subscription. The Parchment District Transfer Services provide Member with the following functionality:

- Make a Student Transfer File available to requesters on the Member's storefront
- Provide verification service of schools and districts that register to request Student Transfer Files
- Allow verified transfer requesters to order the Student Transfer File at no cost
- Display Student Transfer File orders in licensee's To-Do list
- Enable electronic fulfillment of Student Transfer file requests



## EXHIBIT B TERMS & CONDITIONS

Parchment Inc. and the State of Oklahoma by and through Office of Management and Enterprise Services ("State") on behalf of the Oklahoma State Department of Education ("OSDE") hereby agree to be bound by these Terms and Conditions as of the Parchment Send Effective Date, as attached and incorporated into the Order Form for the Parchment Services. The communications between Member set forth on the applicable Order Form, and Parchment Inc. ("**Parchment**") relating to the Parchment Services may include electronic means. Each of Member and Parchment may be referred to as a "**Party**" and collectively as the "**Parties**".

### 1 DEFINITIONS.

**1.1 "Agreement"** has the meaning set forth on the Order Form.

**1.2 "Authorized User"** means any Member, which means ("State Entity" and "Interlocal Entity") as defined in the Solicitation, employee or contractor or such other individual as may be authorized by virtue of such individual's relationship to, or permissions from, Member, to access the Parchment Services pursuant to Member's rights under this Agreement. Credential Owners will not be considered Authorized Users except as otherwise set forth herein.

**1.3 "Confidential Information"** means any non-public material or information relating to a Party which it discloses or makes available to the other Party under this Agreement and is marked as "Confidential" or "Proprietary," subject to Section 7 herein.

**1.4 "Credential"** means a licensed transcript, diploma, certificate, or other academic credential of a Credential Owner.

**1.5 "Credential Issuer"** means the institution that issues, certifies, Awards, and/or maintains the Credential of a Credential Owner.

**1.6 "Credential Owner"** means an individual who has registered for the Parchment Services and uses the Parchment Site for the management of his or her Credential. Credential Owners may be provided access to the Parchment Services by their Credential Issuer.

**1.7 "Credential Recipient"** means an institution or an individual that receives (or is awarded) a Credential through the Parchment Services (for example, a college or employer or Credential Owner).

**1.8 "Credential Requestor"** means an authorized third party individual or institution that uses the Parchment Services to request electronic delivery and fulfillment of a Credential.

**1.9 "De-Identified Data"** means data for which the personally identifying information (e.g. name, email address, postal address) has been removed, and may include aggregated data, or statistics.

**1.10 "Documentation"** means Parchment's standard user manuals and/or related documentation generally made available to members of the Parchment Services purchased.

**1.11 "Parchment Send Effective Date"** has the meaning set forth on the Order Form.

**1.12 "Intellectual Property Rights"** means any and all now known or hereafter existing (a) rights associated with works of authorship, including copyrights, mask work rights, and moral rights; (b) trademark or service mark rights and trade

dress; (c) trade secret rights; (d) patents, patent rights, and industrial property rights; (e) layout design rights, design rights, and other proprietary rights of every kind and nature other than trademarks, service marks, trade dress, and similar rights; and (f) all registrations, applications, renewals, extensions, or reissues of the foregoing, in each case in any jurisdiction throughout the world.

**1.13 "Member Data"** means the data, information and content provided by Member and/or Authorized Users through the Parchment Services, including Credentials, but excluding De-Identified Data and Transactional Data.

**1.14 "Order Form"** means Parchment's standard Parchment Services order form, executed by both Parties, which incorporates by reference the Services Description and Fees Schedule (attached to the Order Form as Exhibit A), these Terms and Conditions (attached to the Order Form as Exhibit B), and the Service Level Agreement (attached to the Order Form as Exhibit C).

**1.15 "Parchment Send Effective Date"** has the meaning set forth on the Order Form.

**1.16 "Parchment Services"** means Parchment's digital credential services, as identified in a mutually executed Order Form or amendment to this Agreement, which enable Credential Owners and/or Authorized Users to access certain features and functions of Parchment's credential exchange and analytics platform as selected on the Order Form and described on Exhibit A to such Order Form. References to any Parchment Services include the Documentation. The Parchment Services may include Parchment Receive Premium, Receive Connector, and Parchment Analyze, as selected on the Order Form.

**1.17 "Parchment Site"** means any of the websites located at <http://parchment.com> and any other URLs owned or operated by Parchment and designated by Parchment for use by Credential Owners as part of the Parchment Services.

**1.18 "Professional Services"** means any implementation, set-up, integration, training, custom development or other professional services provided to Member by Parchment.

**1.19 "Request"** (whether or not such term is capitalized) means to digitally request the issuance and transmission of one Credential electronically to one Credential Recipient.

**1.20 "Services"** means the Parchment Services combined with the Professional Services.

**1.21 "Terms and Conditions"** means all the provisions, terms and conditions set forth in these Terms and Conditions and incorporated into each Order Form.

**1.22 "Term"** shall have the meaning set forth in Section 11.1.

**1.23 “Transactional Data”** means any non-personally identifiable data or information generated from Authorized Users’ or Credential Owners’ use of the Parchment Services, which may include, without limitation, the number of Credential Owners applying or requesting their Credentials be sent to a particular Credential Recipient, information provided to Parchment during registration, such as login details and test scores, and order history.

## **2 PARCHMENT SERVICES; ORDERS AND USE.**

**2.1 Orders and Provision of Access.** Subject to this Agreement, Parchment grants to Member a non-exclusive, non-transferable right to permit Authorized Users to access the features and functions of the applicable Parchment Services ordered pursuant to an Order Form, subject to any restrictions set forth therein, solely for admissions and enrollment purposes and no other purpose. As soon as reasonably practicable after the Parchment Send Effective Date, Parchment will provide to Member the necessary access protocols to allow Member and its Authorized Users to access the Parchment Services.

**2.2 Multiple Institutions.** Subject to payment of applicable fees and as indicated on the Order Form, Member can make the Parchment Services available to any of its participating institutions, divisions, or locations, if applicable. Each such participating institution may be referred to herein as an **“Institution”** and any reference to Member will include such institutions, divisions, or locations and Member will be responsible for the acts and omissions of its Institutions and any act or omission by an Institution which, if undertaken by Member, would constitute a breach of this Agreement, will be deemed a breach of this Agreement by Member.

### **2.3 Usage Restrictions.**

**2.3.1** Member and its Authorized Users will not: (a) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any component of the Parchment Services are compiled or interpreted, and Member acknowledges that nothing in this Agreement will be construed to grant Member any right to obtain or use such code; (b) create any derivative product from any of the Parchment Services; or (c) allow third parties other than Authorized Users to gain access to the Parchment Services, with the understanding that Member will not be in breach of the foregoing restriction by using the Parchment Services to authorize, enable and permit Credential Owners who attend one of its Institution(s) to access the Parchment Services.

**2.3.2** Member will use the Parchment Services only as contemplated by this Agreement and will not, nor will Member authorize any Authorized User, Credential Owner or other third party to, use the Parchment Services to: (a) send any form of duplicative and unsolicited messages; (b) harvest, collect, gather or assemble information or data regarding other users without their consent; (c) transmit through or post on the Parchment Services any unlawful, immoral, libelous, tortuous, infringing, defamatory, threatening, vulgar, or obscene material or material harmful to minors; (d) knowingly transmit material containing software viruses or other harmful or deleterious computer code, files, scripts, agents, or programs; (e) interfere with or disrupt the integrity or performance of the Parchment Services or the data contained therein; or (f) attempt to gain unauthorized access to the Parchment Services, computer systems or networks related to the Parchment Services.

**2.4 Conditions on Use by Authorized Users and Credential Owners.** Parchment may condition Credential Owners’ or Authorized Users’ (if using the Parchment Services on their own behalf and not on behalf of the Member) use of the Parchment Services, including the Parchment Site, on their acceptance of and compliance with the Parchment’s then-current terms of service, including the payment of any applicable fees. Any Credential Owner affiliated with the Member or an Institution may access the Parchment Site, subject to this [Section 2.4](#).

## **3 MEMBER RIGHTS AND OBLIGATIONS.**

**3.1 Authorized User Access to Service; Usernames.** Member may permit Authorized Users to access and use the features and functions of the Parchment Services in accordance with this Agreement. Member will: (a) provide to Parchment information and other assistance as necessary to enable Parchment to establish usernames to be used by Authorized Users; (b) be responsible for maintaining the confidentiality of all Authorized Users’ usernames and passwords; (c) not to allow a third party to use its account, usernames or passwords at any time; and (d) notify Parchment promptly of any actual or suspected security breach. Parchment reserves the right to terminate any username and password that Parchment reasonably determines may be suspect. Parchment will not be responsible for acts and omissions of Authorized Users.

**3.2 Member Obligations.** Member is solely responsible for (a) the accuracy of any Member-provided means of authenticating Credential Owners using the Parchment Services; (b) the options it selects as part of the Parchment Services; (c) completeness, accuracy, and timely delivery of all Credentials to Parchment; (d) compliance with the Member’s regulations related to the transmission, issuance, and Award of Credentials, including the accuracy, completeness, of the Credentials; (e) operation of Member’s computer and communication systems. Additionally, Member will (i) inform Credential Owners and Authorized Users about the use and benefits of the Parchment Services, (ii) schedule appropriate staff training on how to use the Parchment Services (iii) provide any required or requested data (e.g., roster of Credential Owners, bulk uploads, course catalog data) necessary for the full functioning of the Parchment Services; (iv) monitor and promptly respond to any requests for Credentials; and (v) periodically update Credentials for use in the Parchment Services.

**3.3 Requirement to Provide Member Data to Parchment.** Certain Member Data may be required for the proper operation of the Parchment Services. Member will make available in a timely manner at no charge to Parchment all Member Data required by Parchment for the performance of its obligations under this Agreement (if any). Member will be responsible for and assumes the risk, responsibility and expense of: (a) any problems resulting from, the accuracy, quality, integrity, legality, reliability, and appropriateness of all such Member Data; and (b) acquiring, installing and maintaining all connectivity equipment, hardware, software and other equipment as may be necessary for it and its Authorized Users to connect to, access, and use the Parchment Services. Member acknowledges and agrees that it is the legal custodian of the Credentials and that Parchment will send or Award the Credential as provided to Parchment by Member. Accordingly, Parchment is not responsible for any inaccuracies in the Member Data or Credential provided to Parchment.

**3.4 Legal and Regulatory Compliance.** Member agrees to comply with all applicable Oklahoma jurisdictional federal, state, county, and municipal, statutes, laws, ordinances, and regulations in its acts and omissions relating to this Agreement, including without limitation the Family Education Rights and Privacy Act and the Protection of Pupil Rights Act. Member acknowledges that it has selected to accept electronic signature via the Parchment Services as a valid method of consent to disclose Credentials pursuant to FERPA.

#### **4 PARCHMENT RIGHTS AND OBLIGATIONS.**

**4.1 Technical Assistance.** Parchment provides certain limited support services as part of the Parchment Services. Member can designate up to two (2) Authorized Users to receive technical assistance from Parchment ("**Eligible Support Recipients**"). Such designees may be changed at any time by written notice to Parchment. Parchment will also use reasonable efforts to provide support to Credential Owners in accordance with Parchment's then-current support policies. Except as set forth above, Member will be solely responsible for the support of all Authorized User and Credential Owners accessing the Parchment Services. Subject to this Agreement including the payment of the applicable fees, Parchment will provide technical assistance to Member during Parchment's ordinary and customary business hours in accordance with its standard policies and procedures, with the understanding that such policies do not provide for any on-site support. To the extent the Parties agree that Parchment will provide on-site technical assistance, OSDE will be obligated to pay the fee to Parchment set forth in the pricing proposal.

**4.2 Training.** Parchment may, in its sole discretion, offer access to web-based classes and self-directed online training modules on the use of the Parchment Services. Member may request for Parchment to provide training services related to Member's use of the Parchment Services. Until the Member has ordered training services pursuant to a statement of work or separate agreement, Parchment will have no obligation to provide training services to Member other than as indicated above.

**4.3 Communication with Users.** As part of the provision of the Parchment Services under this Agreement, Member agrees that Parchment may communicate with Authorized Users and Credential Owners from time-to-time as may be necessary for the provision of the Parchment Services, in Parchment's reasonable discretion. Upon a Credential Owner registering on the Parchment Site, Parchment may communicate with such Credential Owner to the extent permitted under such relationship.

**4.4 Continuous Development.** The Parties acknowledge and agree that Parchment may continually develop, deliver and provide to Member ongoing innovation to the Parchment Services in the form of new features, functionality, capabilities and services. Accordingly, Parchment reserves the right to modify the Parchment Services from time to time. Some modifications will be provided to Member at no additional charge. In the event that Parchment adds additional functionality to the Parchment Services, Parchment may condition the implementation of such modifications on OSDE's payment of additional fees, and Member will not be entitled to such new functionality unless OSDE pays such fees, provided that Member may continue to use the version of the Parchment Services that Parchment makes generally available (without such features) without paying additional

fees. If any modification materially and adversely affects the functionality of the Parchment Services, Member may provide written notice to Parchment within thirty (30) days of such change and, if Parchment is unable to provide substantially the same functionality to Member in the Parchment Services within thirty (30) days of Parchment receiving such notice, Member may terminate the applicable Order Form. In the event of termination for the reason set forth above, Parchment shall issue a pro-rated refund for all fees paid in advance to OSDE.

**4.5 Parchment Obligations; Legal and Regulatory Compliance.** Parchment will: (a) provide the Services in material accordance with the Order Form, Documentation and Exhibit A; (b) implement and maintain backup, security and business continuity measures, in accordance with industry practices unless provided for in Attachment B Hosting Agreement, in order to maintain the security and integrity of the Parchment Services and Member Data; provided, however, that Parchment will have no obligation to backup Credentials and other data and materials that are within the control of Member or any other Authorized User or Credential Owner; and (c) comply with all applicable federal, state, county, and municipal, statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time, including the Family Educational Rights and Privacy Act and the Protection of Pupil Rights Act.

#### **5 PROPRIETARY RIGHTS.**

**5.1 Member Data.** As between Parchment and Member, Member owns all right, title, and interest in and to the underlying Member Data. Subject to the terms of this Section 5, such Member Data shall be deemed to be the Member's Confidential Information and Parchment agrees to hold confidential (in accordance with state laws, federal laws and specifically as provided for under FERPA) all Member Data it receives, and will not read the contents of any such Credentials in the Parchment Services, except as necessary to process the transaction through the Parchment Services or store the data as part of Services or in the ordinary course of its business. Parchment shall restrict access to Member Data to Member's employees and agents as necessary to perform the Services, and to Parchment and its employees with a need to know (and advise such employees of the confidentiality and non-disclosure obligations assumed herein). Parchment will protect the Member Data from unauthorized dissemination and use with the same degree of care that it uses to protect its own Confidential Information and, in any event, will use no less than a reasonable degree of care in protecting Member Data. Parchment shall promptly notify the State and OSDE upon receipt of any requests from unauthorized third parties which in any way might reasonably require access to Member Data or Member's use of the Services. Parchment shall notify the Member at the contact set forth herein set forth on the Order Form by the fastest means available and also in writing. In no event shall Parchment provide such notification more than 24 hours after Parchment receives the request. Except to the extent required by law, Parchment shall not respond to subpoenas, service or process, FOIA requests, and other legal request related to Member without first notifying the Member; provided that Parchment's compliance with the foregoing is subject to applicable law and the parties acknowledge that Parchment will respond to subpoenas, service or process,

FOIA requests and other legal requests as required by applicable law. The parties agree and understand that Parchment does not verify any Member Data or the contents of any Credentials as complete or accurate, nor does it provide verification of status or any other item. The parties further agree and understand that Parchment shall not modify the Member Data or Credentials provided to it for purposes of processing transactions through the Parchment Services, unless otherwise specified and agreed upon by Member and Parchment. The Parchment Services are limited to the description provided herein and in related Documentation. Notwithstanding the above, once Credentials are lawfully transmitted to a third party, the third party's, and those acting on behalf of the third party's, use of those Credentials is not governed by this Agreement.

**5.2 Transactional Data.** Parchment may utilize data capture, syndication, and analysis tools, and other similar tools, to extract, compile, synthesize, and analyze Transactional Data. Transactional Data relies solely on data regarding the transaction of registering or transmitting the Credential through the Parchment Services, and does not include any data from the Credential itself. To the extent that any Transactional Data is generated through the Parchment Services and collected by Parchment, such Transactional Data will be solely owned by Parchment and may be used by Parchment for any lawful purpose, provided that the Transactional Data is used only in de-identified form and in a manner that does not permit the identification of any Credential Owner. Parchment agrees to comply with applicable privacy and other laws and regulations respecting the dissemination and use of such Transactional Data.

**5.3 De-Identified Data.** Parchment may create De-Identified Data from Member Data. Parchment may create De-Identified Data from any data it collects or receives in connection with the Parchment Services. Parchment may use and disclose such De-Identified Data for any lawful purpose, provided that it is used in such a manner that does not permit the identification of any Credential Owner.

**5.4 Intellectual Property Rights in Parchment Services.** Member acknowledges that Parchment and its licensors own all Intellectual Property Rights in and to the Services (including all components thereof) and all developments, inventions, technology or materials provided under this Agreement. Parchment reserves all rights not expressly granted to Member in this Agreement. Member will not engage in any act or omission that would impair Parchment's and/or its licensors' Intellectual Property Rights in the Services, and any other materials, information, processes or subject matter proprietary to Parchment. Member further acknowledges that Parchment retains the right to use the foregoing for any purpose in Parchment's sole discretion.

**5.5 Feedback.** From time to time, Member and its Authorized Users may provide suggestions, enhancement requests, recommendations or other feedback relating to the operation or functionality of the Services ("**Feedback**"). Member will have no obligation to provide Feedback. Member hereby grants Parchment, and Parchment will have, a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to use, disclose, reproduce, license or otherwise distribute and exploit any Feedback as it sees fit, entirely without obligation or restriction of any kind on account of intellectual property rights or otherwise.

**5.6 Analytics.** As part of certain Parchment Services, Parchment may provide Member with access to certain analytics and benchmarking data, which may include Transactional Data or De-Identified Data, each as defined above, and derivative works thereof, and other standard and/or customized reports prepared by Parchment for Member (all such reports, analytics, data, content and information, to be referred to as the "**Analytics**"). As between Member and Parchment, Parchment retains all right, title and interest in and to the Analytics, including all Intellectual Property Rights therein, except for any underlying Member Data therein. To the extent Parchment provides Member with access to any Analytics, Parchment grants Member a limited, non-exclusive, non-transferable license, subject to this Agreement, to use and reproduce the Analytics solely for Member's internal business use and for no other purpose. Member acknowledges that the Analytics are the Confidential Information of Parchment (and thus subject to the obligations in Section 7) and contain valuable trade secrets and other intellectual property of Parchment and its licensors. Member agrees that it will not, and will not permit any third party to: (a) reproduce (except as expressly permitted herein), modify, translate, or create any derivative work of all or any portion of the Analytics; (b) sell, rent, lease, distribute, sublicense, disclose, assign, transfer, or otherwise make available to any third party all or any portion of the Analytics; (c) make the Analytics available for access by anyone over a network or use the Analytics on a service bureau or time sharing basis; or (d) use the Analytics in any way to create products or services similar to or competitive with the Parchment Services. The foregoing restrictions in this Section 5.6 will not limit how Member can use the Member Data to the extent it is not included in the Analytics.

## **6 FEES AND PAYMENTS.**

**6.1 Fees Payable.** All fees are listed and payable in United States dollars. Parchment will submit invoices to OSDE for fees in accordance with the relevant payment schedules indicated on the applicable Order Form, and each invoiced amount will be due and payable by OSDE within forty-five (45) days of receipt of the relevant and proper invoice.

**6.2 Disputed Charges.** OSDE must notify Parchment in writing of any dispute or disagreement with invoiced charges within ninety (90) days after the date of invoice. Absent such notice, OSDE will be deemed to have agreed to the charges as invoiced after the expiration of such time period.

**6.3 Late Payments; Interest.** Parchment reserves the right to charge, and OSDE agrees to pay, a late charge equal to one and one-half percent (1½%) per month or the maximum rate permitted by applicable law, whichever is less, on any amount that is not the subject of a good faith dispute that is unpaid on the due date, and on any other outstanding balance.

**7 CONFIDENTIALITY.** During this Agreement, each Party will have access to certain Confidential Information of the other Party. Parchment shall clearly mark any such information as confidential. ("Confidential Information"). Member is a state agency and subject to the Oklahoma Open Records Act and Parchment acknowledges information marked Confidential Information will be disclosed to the extent permitted under Member's Open Records Act and in accordance with this section. Member will not use Parchment's Confidential Information for purposes other than those necessary to directly further the purposes of the Agreement. Each Party agrees: (a) not to disclose the

Confidential Information of the other Party to anyone except its employees, contractors and advisors ("Representatives") on a strict need to know basis, (b) to use the Confidential Information strictly for the performance or receipt of this Agreement and (c) to use the same degree of care that each such party uses to protect its own confidential information, but in no event less than a commercially reasonable efforts to protect the confidentiality of the other Party's Confidential Information. This Section will not apply to Confidential Information that (i) is or becomes publicly available through no fault of the recipient, (ii) is already in the recipient's possession at the time of its disclosure without any duty of confidence, or (iii) is independently developed by the recipient without reference to or use of the disclosing party's Confidential Information and by personnel without access to such Confidential Information. Each Party may disclose Confidential Information, subject to the aforementioned and Section 5.1 Member Data herein, to the extent required: (1) by securities laws, (2) to comply with a court or governmental order, or to comply with applicable law or (3) to establish or preserve a Party's rights under this Agreement. Each Party will be responsible for the acts and omissions of its Representatives related to any breach of this Section.

## **8 WARRANTIES.**

**8.1 Mutual Representations and Warranties.** Each Party represents and warrants to the other Party that the execution and performance of this Agreement does not and will not violate any other contract, obligation, or instrument to which it is a party, or which is binding upon it, including terms relating to covenants not to compete and confidentiality obligations.

**8.2 Parchment Warranties.** Parchment represents and warrants that it will provide the Services in a professional and workmanlike manner substantially consistent with general industry standards.

**8.3 FERPA Warranty.** Parchment will comply with the regulations of FERPA which are applicable to Parchment. NOTWITHSTANDING ANYTHING ELSE SET FORTH HEREIN, PARCHMENT WILL NOT BE RESPONSIBLE FOR VIOLATIONS OF FERPA RELATED TO MEMBER'S PROCESSES NOT RELATED TO THE SERVICES.

**8.4 Member Warranties.** Member hereby represents and warrants that it owns or otherwise has sufficient rights and all necessary consents to grant Parchment access to and use and display of the Member Data in accordance with this Agreement, and that its collection and provision of such Member Data complies with all applicable laws and does not violate any person's right of privacy or publicity.

**8.5 No Other Warranties.** EXCEPT AS EXPRESSLY WARRANTED IN THIS AGREEMENT, PARCHMENT EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND OR NATURE, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF NON-INFRINGEMENT, NON-INTERFERENCE, VALUE OR ACCURACY OF DATA, AS WELL AS ANY WARRANTIES OF MERCHANTABILITY, SYSTEM INTEGRATION, FITNESS FOR A PARTICULAR PURPOSE, OR THE ABSENCE OF ANY DEFECTS THEREIN, WHETHER LATENT OR PATENT. NO WARRANTY IS MADE BY PARCHMENT ON THE BASIS OF TRADE USAGE, COURSE OF DEALING OR COURSE OF PERFORMANCE. PARCHMENT DOES NOT WARRANT THAT THE PARCHMENT SERVICES OR ANY OTHER INFORMATION, MATERIALS, TECHNOLOGY OR

SERVICES PROVIDED UNDER THIS AGREEMENT WILL MEET MEMBER'S REQUIREMENTS OR THAT THE OPERATION THEREOF WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT ALL ERRORS WILL BE CORRECTED. MEMBER ACKNOWLEDGES THAT PARCHMENT'S OBLIGATIONS UNDER THIS AGREEMENT ARE FOR THE BENEFIT OF MEMBER ONLY.

**8.6 Delays.** PARCHMENT'S SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. PARCHMENT IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS THAT DO NOT ARISE FROM THE NEGLIGENT ACTS OR OMISSIONS OF PARCHMENT, AND SUBJECT TO SECTION 12.1 FORCE MAJEURE HEREIN.

## **9 LIMITATION OF LIABILITY.**

**9.1 LIMITATIONS OF LIABILITY.** IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, OR FOR LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

TO THE MAXIMUM EXTENT PERMITTED BY LAW THE CUMULATIVE LIABILITY OF PARCHMENT TO MEMBER FOR ALL CLAIMS ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING ANY CAUSE OF ACTION SOUNDING IN CONTRACT, TORT, OR STRICT LIABILITY, WILL NOT EXCEED THE TOTAL AMOUNT OF ALL FEES PAYABLE TO PARCHMENT BY OSDE FOR THE CURRENT TERM. THIS LIMITATION OF LIABILITY IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THE CONTRACT, THE FOREGOING PROVISIONS OF THIS SECTION SHALL NOT APPLY TO OR LIMIT DAMAGES, EXPENSES, COSTS, ACTIONS, CLAIMS AND LIABILITIES ARISING FROM OR RELATED TO PROPERTY DAMAGE, BODILY INJURY OR DEATH CAUSED BY PARCHMENT; THE INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 10 OF THIS AGREEMENT, PARCHMENT'S CONFIDENTIALITY OBLIGATIONS SET FORTH IN THIS CONTRACT; THE BAD FAITH, GROSS NEGLIGENCE OR INTENTIONAL MISCONDUCT OF PARCHMENT OR ITS EMPLOYEES AGENTS AND SUBCONTRACTORS; OR OTHER ACTS FOR WHICH APPLICABLE LAW DOES NOT ALLOW EXEMPTION FROM LIABILITY; AND PARCHMENT'S TOTAL LIABILITY AS IT RELATES ONLY TO THE INDEMNIFICATION OBLIGATIONS SET FORTH IN THE ATTACHED HOSTING AGREEMENT AS WELL AS PARCHMENT'S DATA SECURITY AND BREACH NOTIFICATION OBLIGATIONS SET FORTH IN THE

CONTRACT, SHALL NOT EXCEED THE GREATER OF THREE MILLION DOLLARS (\$3,000,000) OR THE AMOUNT OF INSURANCE PROCEEDS PAID UNDER PARCHMENT'S INSURANCE POLICY.

**9.2 Essential Basis.** The disclaimers, exclusions and limitations of liability set forth in this Agreement form an essential basis of the bargain between the Parties, and, absent any of such disclaimers, exclusions or limitations of liability, the provisions of this Agreement, including the economic terms, would be substantially different.

**10 Indemnification Obligations of Parchment.**

Parchment will defend at its expense any suit brought against the State of Oklahoma and/or any Member by a third party alleging: (a) that the Parchment Services misappropriate any Intellectual Property Rights of a third party; (b) Parchment's breach of Section 8.3; or (c) Parchment's gross negligence or willful misconduct in handling the Credentials, and will pay all related costs, damages, and attorneys' fees incurred by, or assessed to, the State, OSDE, and/or any Member, provided the State (i) promptly notifies Parchment in writing of the claim and (ii) to the extent authorized by the Attorney General of the State, allows Parchment to control the defense and any related settlement negotiations. If the Attorney General of the State does not authorize sole control of the defense and settlement negotiations to Parchment, Parchment shall be granted authorization to equally participate in any proceeding related to this section but Parchment shall remain responsible to indemnify the State and/or any Member for all associated costs, damages and fees incurred by or assessed to the State. If any portion of the Parchment Services becomes, or in Parchment's opinion is likely to become, the subject of a claim of infringement, Parchment shall, in the following order: (i) procure for Member the right to continue using the Parchment Services; (ii) replace the Parchment Services with non-infringing services which do not materially reduce the functionality of the Services; (iii) modify the Parchment Services so that it becomes non-infringing; or (iv) terminate the Parchment Services and refund any fees actually paid by Member to Parchment for the remainder of the Term then in effect, and upon such termination, Member will immediately cease all use of the Services. Notwithstanding the foregoing, Parchment will have no obligation under this Section 10 or otherwise with respect to any claim based upon (1) any use of the Services in combination with other products, equipment, services or content not supplied by Parchment and combination results in infringement; (2) any modification of the Services by any person other than Parchment or its authorized agents that results in infringement; or (3) Member Data provided to Parchment. THIS SECTION STATES MEMBER'S SOLE AND EXCLUSIVE REMEDIES FOR INFRINGEMENT CLAIMS AND ACTIONS. Parchment's obligations as set forth above are expressly conditioned upon each of the following: (A) Member promptly notifying Parchment in writing of any threatened or actual claim or suit; (B) and Member cooperating with Parchment to facilitate the settlement or defense of any claim or suit.

**11 TERM AND TERMINATION.**

**11.1 Term.** This Agreement is effective as of the Parchment Send Effective Date identified on page one in Addendum 1. The Term of this Agreement will commence on the Parchment Send Effective Date and will continue for as long as the Initial Order Term indicated on the Order Form, not to exceed twelve (12) months.

**11.2 Termination for Breach.** Either Member or Parchment may terminate this Agreement immediately upon written notice in the event that the other Party materially breaches this Agreement and thereafter: (a) in the case of material breach resulting from non-payment of amounts due hereunder, has failed to pay such amounts within ten (10) days after receiving written notice thereof; or (b) has failed to cure any other material breach (or to commence diligent efforts to cure such breach that are reasonably acceptable to the terminating Party) within thirty (30) days after receiving written notice thereof. For the avoidance of doubt, termination of this Agreement as set forth in this section shall not terminate the Contract between Parchment and the State of Oklahoma and neither shall Member have any right to terminate the Contract between the State of Oklahoma and Parchment.

**11.3 Termination upon Bankruptcy, Insolvency or Lack of Funding.** Either Party may, at its option, terminate this Agreement immediately upon written notice to the other Party, in the event (a) that the other Party becomes insolvent or unable to pay its debts when due; (b) the other Party files a petition in bankruptcy, reorganization or similar proceeding, or, if filed against, such petition is not removed within ninety (90) days after such filing; (c) the other Party discontinues its business; (d) a receiver is appointed or there is an assignment for the benefit of such other Party's creditors; or (e) if the Member or the Member's sponsor is a state or federal agency or institution, the funding for this Agreement is not provided to Member or the Member's sponsor by the legislature of the applicable state or federal government.

**11.4 Suspension of Service.** If OSDE fails to pay undisputed amounts in accordance with this Agreement or, if and as necessary to protect the Member Data and/or Credentials in the event of a threat to the security of the Parchment Service(s), Parchment will have the right, in addition to any of its other rights or remedies, to immediately suspend the provision of the Services (including access to the Parchment Services and/or Parchment Site) to Member and/or its Credential Owners, without liability to Member until such amounts are paid in full or such breach is cured (in Parchment's sole discretion), as applicable. OSDE shall not be responsible for payment of services during times of suspension.

**11.5 Accrued Obligations.** Termination of this Agreement will not release the Parties from any liability which, at the time of termination, has already accrued or which thereafter may accrue with respect to any act or omission before termination, or from any obligation which is expressly stated in this Agreement to survive termination. Notwithstanding the foregoing, the Party terminating this Agreement as permitted by any provision in this Section 11 will incur no additional liability merely by virtue of such termination made in good faith.

**11.6 Effect of Termination.** Upon any expiration or termination of this Agreement, Member will immediately discontinue all use of the Parchment Services and OSDE will pay all amounts due and payable hereunder. Each Party will promptly delete or destroy any Confidential Information of the other Party, including all copies thereof, except that Parchment may retain the Member Data: (a) as required by law; (b) for up to thirty (30) days after the effective date of termination.

**11.7 Survival of Obligations.** The provisions of Sections 2.5, 3.4, 5, 7 through 10, 11.6 through 11.7, and 12, and OSDE's obligations to pay any amounts due and outstanding

hereunder, will survive termination or expiration of this Agreement.

## **12 MISCELLANEOUS.**

**12.1 Force Majeure.** Either Party will be excused from performance of its obligations under this Agreement if such a failure to perform results from compliance with any requirement of applicable law, acts of God, fire, strike, embargo, terrorist attack, war, insurrection or riot or other causes beyond the reasonable control of that Party provided the party experiencing the force majeure event has prudently and promptly acted to take any and all steps within the party's control to ensure continued performance to shorten duration of the event. Any delay resulting from any of such causes will extend performance accordingly or excuse performance, in whole or in part, as may be reasonable under the circumstances. In the event that a party's performance of its obligations is materially hindered as a result of a force majeure event, such party shall promptly notify the other party of its best reasonable assessment of the nature and duration of the force majeure event and steps it is taking, and plans to take, to mitigate the effects of the force majeure event. The party shall use commercially reasonable best efforts to continue performance to the extent possible during such event and resume full performance as soon as reasonably practicable. Subject to the conditions set forth above, such non-performance shall not be deemed a default. However, a Member may terminate a purchase order if Parchment cannot cause delivery of Products or Services in a timely manner to meet the business needs of the Member.

Non-suspended Obligations: Notwithstanding the foregoing or any other provisions in the Agreement, (1) in no event will any of the following be considered a force majeure event: (a) shutdowns, disruptions or malfunctions in Parchment's systems or any of Parchment's telecommunication or internet services other than as a result of general and widespread internet or telecommunications failures that are not limited to Parchment's systems; or (b) the delay or failure of Parchment or subcontractor personnel to perform any obligation of Parchment hereunder unless such delay or failure to perform is itself by reason of a force majeure event; and (2) no force majeure event modifies or excuses Parchment's confidentiality, indemnification or data security and breach notification obligations set forth herein and in Attachment B Hosting Agreement.

**12.2 Notices.** Member (a) consents to receive communications from Parchment in electronic form, whether via email, posting updates on the Parchment Site, or by other reasonable means. All notices required under these Terms and Conditions will be in writing, delivered personally, or by nationally recognized overnight courier (e.g., FedEx) at the Parties' respective addresses set forth on the Order Form (with notices to Parchment sent to the attention of the General Counsel). All notices will be deemed effective upon personal delivery, or when received if sent by overnight courier.

**12.3 Assignment.** Neither Party will assign its rights or delegate its obligations under this Agreement without the other Party's prior written consent, and, absent such consent, any purported assignment or delegation will be null, void and of no effect. However, either Party may, without the written

consent of the other Party, assign this Agreement and its rights and obligations hereunder in connection with the transfer or sale of all or substantially all of its business related to this Agreement, or in the event of a merger, consolidation, change in control or similar transaction. This Agreement will be binding upon and inure to the benefit of Parchment and Member and their successors and permitted assigns. This section is to be read in conjunction with, and subject to, Section A.32 Assignment in the Solicitation.

**12.4 Independent Contractors.** Member and Parchment acknowledge and agree that the relationship arising from this Agreement does not constitute or create any joint venture, partnership, employment relationship or franchise between them, and the Parties are acting as independent contractors in making and performing this Agreement.

**12.5 Amendment.** No amendment to this Agreement will be valid unless such amendment is made in writing and is signed by the authorized representatives of Parchment and the State.

**12.6 Waiver.** No waiver under this Agreement will be valid or binding unless set forth in writing and duly executed by the Party against whom enforcement of such waiver is sought. Any such waiver will constitute a waiver only with respect to the specific matter described therein and will in no way impair the rights of the State or Parchment granting such waiver in any other respect or at any other time. Any delay or forbearance by either the State or Parchment in exercising any right hereunder will not be deemed a waiver of that right.

**12.7 Severability.** If any provision of this Agreement is invalid or unenforceable for any reason in any jurisdiction, such provision will be construed to have been adjusted to the minimum extent necessary to cure such invalidity or unenforceability. The invalidity or unenforceability of one or more of the provisions contained in this Agreement will not have the effect of rendering any such provision invalid or unenforceable in any other case, circumstance or jurisdiction, or of rendering any other provisions of this Agreement invalid or unenforceable whatsoever.

**12.8 No Third Party Beneficiaries.** The Parties acknowledge that the covenants set forth in this Agreement are intended solely for the benefit of the Parties, their successors and permitted assigns. Nothing herein, whether express or implied, will confer upon any person or entity, other than the Parties, their successors and permitted assigns, any legal or equitable right whatsoever to enforce any provision of this Agreement.

**12.9 Counterparts.** This Agreement may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which when taken together will constitute one Agreement.

**12.10 Construction.** Unless otherwise specified herein: (a) the word "including" means "including but not limited to"; and (b) any reference to days will mean calendar days. All headings are for convenience only.

**12.12 Intentionally omitted**

**12.13 Intentionally omitted**

**[End of Terms]**

**EXHIBIT C**  
**SERVICE LEVEL AGREEMENT**

1. Parchment will use commercially reasonable efforts, commensurate with the severity of the error, to correct any malfunction, defect, or non-conformity in the operation of the Parchment Services to substantially perform in accordance with the Documentation. Member will be responsible for conducting adequate research with respect to a defect or related issue prior to contacting Parchment for assistance. Member is obligated to respond promptly to all reasonable Parchment requests for pertinent information, documentation, technical and other assistance to assist Parchment with problem resolution. A reported issue will be logged and tracked by Parchment, and assigned a unique identifier that can be used by Member to refer to the reported issue, and will remain open until the issue is resolved. Reported issues will be assigned a severity level that is mutually agreed upon by Member and Parchment.
2. Parchment will employ commercially reasonable efforts to correct, or address with an action plan, issues reported by Member as follows:
  - a. Severity 1: Within four (4) business hours of receipt of the reported issue or its detection by Parchment. Level 1 is defined as a condition in which all or a critical function within the Parchment Services is unavailable to Member.
  - b. Severity 2: Within two (2) business days of receipt of the reported error. Level 2 is defined as a condition in which the Parchment Services is not fully performing, but is still able to operate at a reduced capacity.
  - c. Severity 3: Within five (5) business days of receipt of the reported error. Severity 3 is defined as a condition where the Member is experiencing a non-critical loss of function.
3. System Enhancements and Functionality Improvements.
  - a. Parchment will respond to requests for enhancements or upgraded workflow functionality within thirty (30) business days. The response will include a valuation of the request and whether it was an item for inclusion within the product roadmap or would be considered a client specific customization. Enhancements and improvements cover a desire to change either the look and feel or workflow of a feature or function within the Parchment Services. Any enhancements, modifications or improvements to the Parchment Services will be considered part of the Parchment Services.
  - b. Parchment may perform maintenance to the Parchment Services during its preexisting maintenance schedule (currently 12 p.m. to 4 p.m. Pacific Time on Saturdays) as necessary for the proper operation of the Parchment Services. During these periods, the Parchment Services may be unavailable to Member. Parchment will notify Member at least two (2) business days in advance of any planned maintenance. Parchment may change planned maintenance windows at its sole discretion and will notify Member of any such changes that affect previously notified plans, provided such maintenance is done during low-volume times. Parchment will also post notifications on both the Parchment Services and Parchment Site notifying interested parties of any planned service outages.
4. Parchment will use reasonable commercial efforts to make the Parchment Services available ninety-nine and one-half percent (99.5%) of the time, measured monthly, exclusive of planned maintenance and any of the following events that will not be considered downtime for the purposes of such measurement:
  - a. Any outage lasting less than five (5) minutes;
  - b. Any outage determined to be a result of Member's breach of the Agreement or other acts or omissions of Member;
  - c. Any outage determined to be a result of a failure of outside services or equipment not within the control of Parchment, including Member's hardware and software; or
  - d. Any outage determined to be beyond the reasonable control of Parchment, its subcontractors and/or business partners, including a force majeure event.
5. Member is responsible for (i) maintenance and management of its computer network(s), servers, software, and any equipment or services related to maintenance and management of the foregoing; and (ii) correctly configuring its systems in accordance with the Documentation. Member will promptly notify Parchment in the event any downtime occurs. Downtime will be deemed to begin when Parchment receives accurate notification thereof from Member, or when Parchment first becomes aware of such downtime, whichever first occurs. The obligations of Parchment set forth in this Exhibit C will be excused to the extent any failures to meet such obligations result in whole or in part from Member's failure(s) to meet the foregoing requirements.
6. Parchment will use reasonable commercial efforts to respond to any email inquiries through the Parchment Site by Credential Owners within two (2) business days.
7. Member's sole and exclusive remedy, and Parchment's sole and exclusive liability, for Parchment's breach of this Exhibit C will be the following credits. If Parchment fails to meet the service level in Section 4 in any month for a specific Parchment Services, Parchment will credit to Member one percent (1%) of the monthly subscription fee paid by Member (i.e., the prorated annual subscription fee) for such Parchment Services for each cumulative hour, or portion thereof, of unavailability of such Parchment Services in that month, up to a maximum of fifty percent (50%) of the prorated monthly subscription fee paid by Member. In the event Member has not elected to pay a subscription fee to Parchment hereunder, as Member's sole and exclusive remedy under this Section 7, Parchment will credit to Member one percent (1%) of the net amount of surcharges (if any) added to each Credential request by Member for such Parchment Services for each cumulative hour, or portion thereof, of unavailability of such Parchment Services in that month, up to a maximum of fifty percent (50%) of the net amount of surcharges added to each Credential request by Member.

# Signature Certificate

Reference number: KQVNS-QXZGK-QZUPA-4ANBX

## Signer

**Rick Smith**  
Email: legal@parchment.com

Sent:

06 Sep 2022 19:25:17 UTC

Viewed:

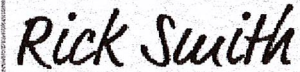
06 Sep 2022 19:37:14 UTC

Signed:

06 Sep 2022 19:37:32 UTC

## Timestamp

## Signature



## Recipient Verification:

✓ Email verified

06 Sep 2022 19:37:14 UTC

IP address: 174.72.96.116

Location: Scottsdale, United States

Document completed by all parties on:

06 Sep 2022 19:37:32 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 30,000+ companies worldwide.





David Wilkins <david.wilkins@oologah.k12.ok.us>

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## Buying teachers planning periods

1 message

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**Kevin Hogue** <kevin.hogue@oologah.k12.ok.us>

Tue, Aug 16, 2022 at 9:47 AM

To: Tony Sappington <tony.sappington@oologah.k12.ok.us>, David Wilkins <david.wilkins@oologah.k12.ok.us>, Cindy Lovelace <cindy.lovelace@oologah.k12.ok.us>

Good Morning,

I have visited with Dr. Wilkins and to get our class sizes down, we will be buying out Lindsay Tackitt's plan and Matt Sweeney's. Cindy, I will make the adjustments on the master schedule and get you a fresh copy.

--

**Kevin Hogue**  
OHS Principal  
[www.oologah.k12.ok](http://www.oologah.k12.ok)



David Wilkins &lt;david.wilkins@oologah.k12.ok.us&gt;

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**Teacher planning period**

3 messages

**David Wilkins** <david.wilkins@oologah.k12.ok.us>

Mon, Aug 15, 2022 at 8:17 AM

To: Leslie Janis &lt;leslie.janis@sde.ok.gov&gt;, Tony Sappington &lt;tony.sappington@oologah.k12.ok.us&gt;, Kevin Hogue &lt;kevin.hogue@oologah.k12.ok.us&gt;

Leslie,

We have a biology class and an English class at the high school that are really full. Both teachers are also coaches, so they have an hour out of the classroom for coaching duties. Since hiring an additional teacher for these two subjects would be impossible at this point, we are looking to "buy" the teachers planning period. Do we need to do a deregulation to do this for these two teachers?

Thank you for the help!

Have a great day!

*David Wilkins, Ed. D.*  
*Superintendent*  
*Oologah-Talala Public Schools*



**"Unity is strength, when there is teamwork and collaboration, wonderful things can be achieved"**

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**Leslie Janis** <Leslie.Janis@sde.ok.gov>

Mon, Aug 15, 2022 at 10:49 AM

To: David Wilkins &lt;david.wilkins@oologah.k12.ok.us&gt;

There is no waiver or dereg necessary for that. Best practice would be you receive board approval & list this on the teacher contract. That will be your "evidence" if asked for.

Leslie

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**From:** David Wilkins <david.wilkins@oologah.k12.ok.us>**Sent:** Monday, August 15, 2022 8:17 AM**To:** Leslie Janis <Leslie.Janis@sde.ok.gov>; Tony Sappington <tony.sappington@oologah.k12.ok.us>; kevin.hogue@oologah.k12.ok.us**Subject:** [EXTERNAL] Teacher planning period

Leslie,

We have a biology class and an English class at the high school that are really full. Both teachers are also coaches, so they have an hour out of the classroom for coaching duties. Since hiring an additional teacher for these two subjects would be impossible at this point, we are looking to "buy" the teachers planning period. Do we need to do a deregulation to do this for these two teachers?

Thank you for the help!

<b>Sport/Activity</b>	<b>Extra Duty Position</b>	<b>Coach or Sponsor</b>
Athletic Director	Event Manager	Kenzie Brader
Athletic Director	Co - Assistant	N/A
Football	HS Head	DARRIN WEGNER
Football	HS Assistant	SAM NOBLE
Football	HS Assistant	LAYLE DEVILBISS
Football	HS Assistant	Shawn Hines
Football	HS Assistant	Aaron Warren
Football	HS Assistant	George Peters
Football	9th	DARRIN WEGNER
Football	9th	LAYLE DEVILBISS
Football	7th & 8th Coord.	SAM NOBLE
Football	7th & 8th	Tim McCarthy
Football	7th & 8th	Brian Barnes
Football	7th & 8th	Layle Devilbiss
Football	7th & 8th	SHAWN HINES
Football	Weight & Strength Coord	DARRIN WEGNER
Basketball	HS Head (Boys)	Shane Doyle
Basketball	HS Head (Girls)	MATT SWEENEY
Basketball	HS Asst. (Boys)	
Basketball	HS Asst. (Girls)	Kaleb Hotfelt
Basketball	9th (Boys)	Shane Doyle
Basketball	9th (Girls)	MATT SWEENEY
Basketball	8th (Boys)	Shane Doyle
Basketball	8th (Girls)	Kaleb Hotfelt
Basketball	7th (Boys)	Shane Doyle
Basketball	7th/8th (Boys) 1 Year	BJ Calcote
Basketball	7th (Girls)	Kaleb Hotfelt
Softball	HS Head	Cody Pair
Softball	HS Asst.	Kala McElhaney
Softball	9th (JV)	Cody Pair
Softball	7th & 8th	BJ Calcote
<b>Sport/Activity</b>	<b>Extra Duty Position</b>	<b>Coach or Sponsor</b>
Baseball	HS Head	Cody Pair
Baseball	HS Asst.	Layle Devilbiss
Baseball	JH	Sam Noble
Baseball	9th/JV	Cody Pair



FFA	Sponsor	Chris Johnston
FCCLA	Sponsor	Brandi Wegner
BPA	Co-Sponsor	Sharon Hudson
BPA	Co-Sponsor	Angie Littrell
TSA	Sponsor	Danny Pruett
Robotics	MS Coach	
Robotics	HS Coach	
Cheer	7th/8th/9th	MELISSA GIBSON/KENDRA ADKINS
Cheer	HS Basketball	MELISSA FISHER
Cheer	HS FB & Competitive	MELISSA FISHER
Cheer	HS Wrestling	MELISSA FISHER
STUCO	HS Sponsor	Donna Conley
STUCO	MS Sponsor	Sandra Wood
Jr. Class	Co-Chairperson	L Deffenbaugh/Marrara
Sr. Class	Graduation / Chairperson	S Holmes/A Salt
Mock Trial	Sponsor	
Yearbook	Sponsor	Blair Workman
Native American Club	Sponsor	Dwight Tackitt
TITLE VI	Coordinator	Scott Doss
<b>Sport/Activity</b>	<b>Extra Duty Position</b>	<b>Coach or Sponsor</b>
Advanced Placement	HS Coordinator	Laila Deffenbaugh
NHS	Sponsor	Amanda Salt
Gifted and Talented	District Director	Sarah Noble
Gifted and Talented	MS Site	Tracy Carter
Gifted and Talented	HS Site	Tracy Carter
Gifted and Talented	3rd Grade Instructor	Gera Wright
Gifted and Talented	4th Grade Instructor	Gera Wright
Gifted and Talented	5th Grade Instructor	Gera Wright
Gifted and Talented	UE Site	Sarah Noble
Academic	HS Coach	
Academic	MS 7th & 8th Coach	Kim Walker
Academic	4th & 5th Coach	
Academic	6th Grade Coach	Kim Walker
Technology Coordinator	Site (LE)	Scarlett Brown
Technology Coordinator	Site (MS)	Tracy Carter

