

Board of Education Regular Meeting
Monday, September 9, 2024 6:00 PM

Board of Education Independent School
District No. 4 Board Room, Board/Adm.
Bldg, Oologah-Talala Public Schools
10700 South 169 Highway Oologah,
Oklahoma 74053

Agenda

- I. ORDER OF BUSINESS
 - A. Call meeting to order
 - B. Roll call and record names of members present
 - C. Pledge of Allegiance
- II. PRESENTATIONS
 - A. This month at OTPS:
 - B. Recognize and hear from visitors (public participation)
 - C. Treasurer's Report
 - D. Principal's Report
 - Introduction of new employees
 - HS Administration to present the following:
 - +Annual Dropout and College Remediation Report
 - E. Assistant Superintendent's Report
 - Professional Development
 - Federal Programs
 - Teaching and Learning
 - F. -Title IX Compliance Report
 - G. Superintendent's Report
 - RAO and Fall Accreditation
 - Start of school
- III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).
 - A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on August 12, 2024
 - B. Discussion and Consideration for approval of the following warrants and encumbrances:
 - General Fund Encumbrances: 210-231
 - General Fund Warrants: 82-240
 - Building Fund Encumbrances: 37-44
 - Building Fund Warrants: 36-98
 - Building Bond Funds Warrants: 1
 - C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).
 - D. Discussion and Consideration for approval of the following activity fund transfers:
 - #25 through #42

- E. Discussion and Consideration for approval of the following fundraiser requests:
-#207-#212
- F. Discussion and Consideration for the approval of the following Out-of-State or Overnight Field trip requests:
 - OHS Band to Neewollah Festival in Independence, KS on Oct 26, 2024
 - OHS Band to Dalton Defender Days Contest at Coffeyville Community College on October 8, 2024
 - OHS Choir to NYC, New York for choir performance April 25-29, 2025
 - OHS Soccer Teams to Gulf Shores, AL for National Soccer Tournament from April 1, 2025 to April 6, 2025
 - OHS Drama to State One Act Contest at OKC October 30-31, 2024

IV. ADMINISTRATIVE

- A. Recommendation, Consideration, and Action on approving the Estimate of Needs for fiscal year 2024-2025
- B. Recommendation, Consideration, and Action on Career Tech Course approval for high school credit for Oologah High School students: General Math (to replace 3rd math credit) and Anatomy and Physiology for the 2024-2025 school year
- C. Recommendation, Consideration, and Action on approving Residency Committees for each Resident Teacher for the 2024-2025 school year
- D. Recommendation, Consideration, and Action on approving school district to use 1080 hours for calculation of the school term for the 2024-2025 school year
- E. Recommendation, Consideration, and Action on approving OTPS Sudden Cardiac Emergency Plan
- F. Recommendation, Consideration, and Action on approving the following OTPS Board of Education policies:
 - EIEC- Released Time Courses (New)
 - DBCA- Standards of Performance and Conduct for Teachers (Revised)
 - DOBD- Suspension of Certified Personnel (Revised)
 - DOAC- Support Personnel Suspension, Demotion, Nonrenewal, or Termination
 - FNCFD- District Drug Testing Policy for Extracurricular Activities (Revised)
 - GKGA- Criminal History Affidavits for Contractors (Revised)
 - EMI- Voluntary Private Prayer and Moment of Silence (Revised)
- G. Recommendation, Consideration, and Action on approving a contract with Chatterbox Speech Therapy for SLP services for the 2024-2025 school year
- H. Recommendation, Consideration, and Action on approving the Pre-ETS Collaborative Agreement for the 2024-2025 school year
- I. Recommendation, Consideration, and Action on approving 2024-2025 Addendum to Contract
- J. Recommendation, Consideration, and Action on approving OTPS Title IX Strategic Plan for the 2024-2025 school year

V. PERSONNEL

- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the

Open Meeting Law. Items to be discussed are:

-Negotiated Agreement between OTPS Board of Education and OCTA

-Hiring for all Extra Duty Positions

- B. Vote to convene or not to convene into executive session
- C. Acknowledge Board has returned to open session.
- D. Statement of Board President of executive session minutes compliance
- E. Motion and Vote on approving or not approving updated Negotiated Agreement between OTPS Board of Education and Oologah Classroom Teachers Association for the 2024-2025 school year
- F. Motion and vote to approve or not approve the extra duty assignments/contracts as listed below:
 - All extra Duty Assignments listed on Exhibit "A"

VI. NEW BUSINESS

VII. MOTION AND VOTE TO ADJOURN

Treasurer's Report for September Board Meeting

August 1 - August 31				
Funds that we recieved money from this month	General Fund (11)	Building Fund (21)	Sinking Fund (41)	Activity Fund (61)
Amount carried over from previous month	\$918,510.18	\$269,124.10	\$144,738.29	\$261,278.95
Deposits into account	\$1,008,050.31	\$2,170.07	\$7,230.24	\$191,934.81
Money disbursed from account	\$538,369.41	\$118,812.85	\$0.00	\$70,787.90
Balance as of 7-31-24	\$1,388,191.08	\$152,481.32	\$151,968.53	\$382,425.86



P.O. Box 189
 Claremore, OK 74018-0189
 Rcbbank.com
 855.226.5722



Date 8/30/24
 Page 1
 Primary Account XXXXXXXXXXXXX4092
 Total Enclosed

00logah ISD 4
 Attn kaleb A hotfelt
 PO Box 189
 00logah OK 74053-0189

CHECKING ACCOUNTS

Account title: 00logah ISD 4
 Attn kaleb A hotfelt

*****IMPORTANT CHANGES TO YOUR ACCOUNT*****
 Effective August 1, 2024, repeated overdrafts created through debit card transactions that are authorized against a positive balance in the account but results in or creates a negative balance upon settlement may result in account closure. Please ensure you are reviewing and balancing your account frequently.

Public Funds Interest	Images Enclosed	0
Account Number	Statement Dates	8/01/24 thru 9/02/24
Previous Balance	Days in the statement period	33
1 Deposits/Credits	Average Ledger	370,891.07
1 Checks/Debits	Average Collected	370,891.07
Service Charge	Interest Earned	499.67
Interest Paid	Annual Percentage Yield Earned	1.50%
Current Balance	2024 Interest Paid	8,025.77

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
8/14	Transfer from XXX5424 to XXX4092: Conf #:2267996 Bond Acquis	1,291,650.00
8/31	Interest Deposit	472.55

CHECKS AND WITHDRAWALS		
Date	Description	Amount
8/15	Wire Transfer	1,291,650.00-
	Banfirst	
	103003632	
	90127240	



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Date 8/30/24
 Page 1
 Primary Account XXXXXXXXXXXXX5424
 Total Enclosed 110

oologah ISD 4
 Attn Kaleb A Hotfelt
 PO Box 189
 oologah OK 74053-0189

CHECKING ACCOUNTS

Account Title: oologah ISD 4
 Attn Kaleb A Hotfelt

*****IMPORTANT CHANGES TO YOUR ACCOUNT*****
 Effective August 1, 2024, repeated overdrafts created through debit card transactions that are authorized against a positive balance in the account but results in or creates a negative balance upon settlement may result in account closure. Please ensure you are reviewing and balancing your account frequently.

Public Funds Interest	Images Enclosed	110
Account Number XXXXXXXXXXXXX5424	Statement Dates 8/01/24 thru 9/02/24	33
Previous Balance	Days in the statement period	2,215,209.79
69 Deposits/Credits	Average Ledger	2,215,209.79
117 Checks/Debits	Average Collected	2,215,209.79
Service Charge	Interest Earned	3,721.51
Interest Paid	Annual Percentage Yield Earned	1.87%
Current Balance	2024 Interest Paid	47,840.73

Date	Description	Amount
8/02	CC DEPOSIT PARAGON SOLUTION	124.20
	9362403762	
	24/08/02	
	CCD	
8/02	ACHBATCH ROGERS COUNTY	25,047.91
	1736006412	
	1285049	
	24/08/02	
	CCD	
8/05	oologah Talala Schools	51.75
	CC DEPOSIT PARAGON SOLUTION	
	9362403762	
	24/08/05	



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Date 8/30/24
 Page 1
 Primary Account XXXXXXXXXXXXX8499
 Total Enclosed

oologah ISD 4
 Attn: kaleb A Hotfellt
 PO Box 189
 oologah OK 74053-0189

CHECKING ACCOUNTS

Account title: oologah ISD 4
 Attn: kaleb A Hotfellt

*****IMPORTANT CHANGES TO YOUR ACCOUNT*****
 Effective August 1, 2024, repeated overdrafts created through debit card transactions that are authorized against a positive balance in the account but results in or creates a negative balance upon settlement may result in account closure. Please ensure you are reviewing and balancing your account frequently.

my Premier Bus Money Mkt PF	Images Enclosed	0
Account Number	Statement Dates	8/01/24 thru 9/02/24
Previous Balance	Days in the statement period	33
Deposits/Credits	Average Ledger	103,443.70
Checks/Debits	Average Collected	103,443.70
Service Charge	Interest Earned	93.53
Interest Paid	Annual Percentage Yield Earned	1.00%
Current Balance	2024 Interest Paid	1,410.24

DEBITS AND OTHER CREDITS	
Date	Description
8/31	Interest Deposit
	Amount
	87.85

DAILY BALANCE INFORMATION	
Date	Balance
8/01	103,443.70
8/31	103,531.55
	Balance

**Oologah-Talala Public Schools
Board of Education Regular Meeting
Board of Education Independent School District No. 4 Board Room, Board/Adm. Bldg,
Oologah-Talala Public Schools 10700 South 169 Highway Oologah, Oklahoma 74053
Monday, August 12, 2024 at 6:00 PM**

MINUTES

I. ORDER OF BUSINESS

I.A. Call meeting to order

The meeting was called to order at 6:00.

I.B. Roll call and record names of members present

Four members of the board were present at the start of this meeting including Lyle Blakley, Lauren Stauffer, Don Tice and Joe Koster. Brent Kellogg was absent at the start of the meeting.

I.C. Pledge of Allegiance

A five-minute recess was taken at 6:02 after the Pledge of Allegiance to allow for Mr. Kellogg to arrive for the meeting. Mr. Kellogg arrived for the meeting at 6:05 and the meeting resumed at 6:07.

II. PRESENTATIONS

II.A. This month at OTPS:

There was no presentation of "This Month at OTPS".

II.B. Recognize and hear from visitors (public participation)

There were no visitors present to speak at the meeting.

II.C. Treasurer's Report

Dr. Wilkins presented the Treasurer's Report. He shared the balances of each fund and stated that July is not a high revenue month for school districts. Dr. Wilkins stated that the district will be monitoring its financial state very closely as we go through the 2024-2025 school year to ensure financial health. State aid should be received by the district starting this month.

II.D. Assistant Superintendent's Report

-Professional Development
-Federal Programs
-Teaching and Learning

Mrs. Adkins relayed that the beginning of the year professional development schedule had been very well received by teachers and staff. All staff is in the process of completing the rest of the state required professional development as well as professional development regarding the student communication policy. Math teachers have also been receiving training for the new curriculum. Mrs. Adkins shared the new teacher walkthrough form that will be utilized by every administrator throughout the district.

II.E. -Title IX Compliance Report

Mrs. Adkins discussed that the updated Title IX regulations expected to go into effect on August 1 had been enjoined, so the district will continue to follow the regulations from 2020. An updated Title IX Plan will be presented to the board for approval at the September meeting.

II.F. Superintendent's Report

-Enrollment Numbers
-Start of School Updates

Enrollment numbers are at 1739 as of the time of the meeting. This is essentially flat with where we were last year. Based on enrollment numbers, the district has decided to add another pre-k classroom with a capacity of 10 students. Dr. Wilkins presented a list of projects that were accomplished over the course of the summer. There were several major projects completed, including a complete rewiring of the Lower Elementary, Upper Elementary, and Middle School for internet.

III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

III.A. Discussion and Consideration for approval of the minutes of the Regular Board meeting on July 8, 2024

III.B. Discussion and Consideration for approval of the following warrants and encumbrances:

- General Fund Encumbrances: 156-209
- General Fund Warrants: 1-81
- Building Fund Encumbrances: 27-36
- Building Fund Warrants: 1-35

III.C. Discussion and Consideration for approval of financial reports, (General Fund, Building Fund, Building Bond Funds, Activity Funds).

III.D. Discussion and Consideration for approval of the following activity fund transfers:

- #2- #23

III.E. Discussion and Consideration for approval of the following fundraiser requests:

- Booster Club Requests: 80-82
- Activity Fund Requests: 196-206

III.F. Discussion and Consideration for the approval of the following Out-of-State or Overnight Field trip requests:

- HS FFA to Indianapolis, IN for National FFA Convention 10/22-26/2024

Motion made to approve the consent agenda.

Motion made by: Joe Koster Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Joe Koster:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

IV. ADMINISTRATIVE

IV.A. Recommendation, Consideration, and Action on approving an agreement with Muni Services, LLC for arbitrage rebate services

Motion made to approve an agreement with Muni Services, LLC for arbitrage rebate services.

Motion made by: Don Tice Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley:	Yes
Brent Kellogg:	Yes
Joe Koster:	Yes
Lauren Stauffer:	Yes
Don Tice:	Yes

Mr. Blakley questioned the dates found within the contract. Dr. Wilkins explained that those dates reflect when the bonds are sold.

IV.B. Recommendation, Consideration, and Action on suspending OTPS Board of Education Policy, FNCFD-Student Drug Testing Program Extracurricular Activities, until January 2025 for review and revision

Mr. Blakley asked if suspending this policy would cause any contradiction with OSSAA rules. Dr. Wilkins explained that the district currently has drug policies in place that will allow us to still enforce a drug free campus. Mr. Koster asked why the policy should be suspended while we are looking into how it can be improved. There was discussion about what would be an appropriate timeline for implementation of a new policy. Mr. Blakley stated his opinion that an outside company should be brought in to test students and faculty, and that the cost should not be prohibitive of the work that needs to be done. No vote was taken and this item has been tabled until the September board meeting.

IV.C. Recommendation, Consideration, and Action on approving a contract with Oklahoma Department of Career and Technology Education for the 2024-2025 school year

Motion made to approve a contract with the Oklahoma Department of Career Tech.
Motion made by: Lyle Blakley Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

IV.D. Recommendation, Consideration, and Action on approving an updated contract with Joy Lambert for SLP services for the 2024-2025 school year

Motion made to approve an updated contract with Joy Lambert for SLP services for the 2024-2025 school year with an updated date of August 2024 through May 2025.
Motion made by: Lyle Blakley Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

The date on the contract must be updated to reflect the 2024-2025 school year.

IV.E. Recommendation, Consideration, and Action on approving a contract with the Board of County Commissioners of Rogers County on behalf of Rogers County Sheriff's Office for School Resource Officer services for the 2024-2025 school year

Motion made to approve a contract with the Board of County Commissioners of Rogers County for SRO services.
Motion made by: Joe Koster Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

**IV.F. Recommendation, Consideration, and Action on approving the following OTPS Board of Education Policies:
-FB-2024 Sex Discrimination or Sex-Based Harassment of Students
-EIED- Graduation Requirements
-FEH- Transfers for Special Education Students**

Motion made to approve the following OTPS Board of Education Policies: EIED - Graduation Requirements and FEH – Transfers for Special Education Students.
Motion made by: Don Tice Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes

Don Tice: Yes

Policy FB-2024 will not be passed as the previous policy is in accordance with current law.

IV.G. Recommendation, Consideration, and Action on approving the following Child Nutrition lunch prices beginning the 2024-2025 school year:

-Adult Lunch Meal Price- \$5.00

-PK-8th Student Lunch Meal Price- \$3.10

-HS Student Lunch Meal Price- \$3.35

Motion made to approve the following lunch prices beginning the 2024-2025 school year: \$5 for adult meals, \$3.35 for high school students, and \$3.10 for pre-k through eighth grade students.

Motion made by: Joe Koster Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes

Brent Kellogg: Yes

Joe Koster: Yes

Lauren Stauffer: Yes

Don Tice: Yes

IV.H. Recommendation, Consideration, and Action on approving a contract with JA Biztown for the 24-25 school year

Motion made to approve a contract with JA Biztown for the 2024-2025 school year.

Motion made by: Don Tice Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes

Brent Kellogg: Yes

Joe Koster: Yes

Lauren Stauffer: Yes

Don Tice: Yes

IV.I. Recommendation, Consideration, and Action on approving the sanctioning of the Oologah Upper and Lower Elementaries Parent Teacher Organization

Motion made to approve the sanctioning of the Oologah Upper and Lower Elementaries Parent Teacher Organization.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes

Brent Kellogg: Yes

Joe Koster: Yes

Lauren Stauffer: Yes

Don Tice: Yes

IV.J. Recommendation, Consideration, and Action on approving OTPS Secondary Semester Tests and Exemption Policy

Motion made to approve OTPS Secondary Semester Tests and Exemption Policy.

Motion made by: Lyle Blakley Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes

Brent Kellogg: Yes

Joe Koster: Yes

Lauren Stauffer: Yes

Don Tice: Yes

V. TRANSFER APPEAL

V.A. Proposed executive session to consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7)

V.B. Vote to convene or not to convene into executive session

Motion made to convene into executive session.

Motion made by: Joe Koster Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

The board entered into executive session at 6:59 p.m.

V.C. Acknowledge return to open session

The board returned to open session at 7:34 p.m.

V.D. Executive session minutes compliance announcement

Present in executive session were all members of the board. No votes were taken.

V.E. Vote to accept or overturn decision of Superintendent to deny transfer request of student A

Motion made to accept the decision of Superintendent to deny transfer request of student A.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Abstain (With Conflict)
Lauren Stauffer: Yes
Don Tice: Yes

Joe Koster abstained from this vote with conflict.

VI. PERSONNEL

VI.A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments.

Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law. Items to be discussed are:

-Resignations: Guyla White

-Hiring: UE Paraprofessional, MS Paraprofessional, HS Admin Assistant, 1st Grade Teacher, PE Teacher at OLE, 5th Grade Teacher, HS Admin Assistant, UE Kitchen Manager

-Administrators Contracts: Assistant Superintendent, Athletic Director, Director of Operations, Technology Director, Special Services Director, Director of Teaching and Learning, OLE Principal, OLE Assistant Principal, OUE Principal, OUE Assistant Principal, OMS Principal, OMS Assistant Principal, OHS Principal, OHS Assistant Principal

-Extra Duty Assignments/ Contracts: JOM Sponsor

VI.B. Vote to convene or not to convene into executive session

Motion made to convene into executive session.

Motion made by: Joe Koster Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

The board entered into executive session at 7:35.

VI.C. Acknowledge Board has returned to open session.

The board returned to open session at 7:51 p.m.

VI.D. Statement of Board President of executive session minutes compliance

Present in executive session were all members of the board, Dr. Wilkins and Mrs. Adkins. No votes were taken.

VI.E. Vote to accept or not accept submitted resignation(s) as listed below:

-Guyla White- Paraprofessional, effective 6/19/2024

Motion made to accept the resignation of Guyla White.
Motion made by: Lyle Blakley Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

VI.F. Motion and vote to employ or not employ a recommended applicant for the position/s listed below for the 2024-2025 school year:

- Paraprofessional at Upper Elementary
- Paraprofessional at Middle School
- Administrative Assistant at High School
- First Grade Teacher at the Lower Elementary on a temporary contract
- OLE PE Teacher on a temporary contract
- Fifth Grade Teacher at the Upper Elementary on a temporary contract
- Administrative Assistant at High School
- Upper Elementary Kitchen Manager

Motion made to employ the recommended applicants for the 2024-2025 school year, as follows: Kaylee Thompson as Paraprofessional at the Upper Elementary, Rebecca Jeffreys as Paraprofessional at the Middle School, Chandra Guthrie as Administrative Assistant at the High School, Lauren Pack as a First Grade Teacher at the Lower Elementary on a temporary contract, Bobana Marusic as a Physical Education Teacher at the Lower Elementary on a temporary contract, Brianna Coggeshall as a Fifth Grade Teacher at the Upper Elementary on a temporary contract, Brianna Diplely as an Administrative Assistant at the High School, and Sue Ann Campbell as the Upper Elementary Kitchen Manager.
Motion made by: Joe Koster Motion 2nd by: Lyle Blakley.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

VI.G. Vote to accept or not accept the following contracts for the 2024-2025 school year:

- Assistant Superintendent, Athletic Director, Director of Operations, Technology Director, Special Services Director, Director of Teaching and Learning, OLE Principal, OLE Assistant Principal, OUE Principal, OUE Assistant Principal, OMS Principal, OMS Assistant Principal, OHS Principal, OHS Assistant Principal

Motion made to accept the listed contracts for the 2024-2025 school year.
Motion made by: Lyle Blakley Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

**VI.H. Motion and vote to approve or not approve the extra duty assignments/contracts as listed below:
-Upper Elementary JOM Sponsor for the 2024-2025 school year**

Motion made to approve Trina Gardner as Upper Elementary JOM Sponsor.
Motion made by: Joe Koster Motion 2nd by: Don Tice.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

VII. NEW BUSINESS

Motion made to approve AET as a communication platform for FFA related teacher and student communication.

Motion made by: Lyle Blakley Motion 2nd by: Don Tice

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

VIII. MOTION AND VOTE TO ADJOURN

Motion made to adjourn at 8:01 p.m.
Motion made by: Lyle Blakley Motion 2nd by: Joe Koster.

Motion Passed

Lyle Blakley: Yes
Brent Kellogg: Yes
Joe Koster: Yes
Lauren Stauffer: Yes
Don Tice: Yes

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 8/1/2024 - 8/30/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	11	82	08/01/2024	AT&T			8/30/2024	8/30/2024	2	\$430.04
2025	11	83	08/01/2024	KEVIN RISLEY TRASH SERVICE			8/30/2024	8/30/2024	2	\$1,720.00
2025	11	84	08/01/2024	PUBLIC SERVICE CO / AEP			8/30/2024	8/30/2024	2	\$46,348.19
2025	11	85	08/01/2024	SHI INTERNATIONAL CORP			8/30/2024	8/30/2024	2	\$15,539.22
2025	11	86	08/01/2024	REALLY GREAT READING CO LLC			8/30/2024	8/30/2024	2	\$19,183.20
2025	11	87	08/01/2024	DIDAX INC			8/30/2024	8/30/2024	2	\$665.96
2025	11	88	08/01/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$311.36
2025	11	89	08/01/2024	PROGRESS LEARNING LLC			8/30/2024	8/30/2024	2	\$4,596.90
2025	11	90	08/01/2024	NWEA			8/30/2024	8/30/2024	2	\$17,942.50
2025	11	91	08/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		8/30/2024	8/30/2024	2	\$441.67
2025	11	92	08/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		8/30/2024			\$2,972.40
2025	11	93	08/15/2024	CCOSA	R		8/30/2024	8/30/2024	2	\$381.50
2025	11	94	08/15/2024	ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$42,634.96
2025	11	95	08/15/2024	FIDELITY LIFE ASSOCIATION	R		8/30/2024			\$14.00
2025	11	96	08/15/2024	EMPLOYEE DEPOSIT ACCOUNT	R		8/30/2024	8/30/2024	2	\$1,855.00
2025	11	97	08/15/2024	LEGALSHIELD	R		8/30/2024			\$76.75
2025	11	98	08/15/2024	OEGI	R		8/30/2024	8/30/2024	2	\$79.78
2025	11	99	08/15/2024	OEGI	R		8/30/2024	8/30/2024	2	\$14,403.84
2025	11	100	08/15/2024	RCB BANK	R		8/30/2024	8/30/2024	2	\$142,986.05
2025	11	101	08/15/2024	TEACHERS RETIREMENT SYSTEM	R		8/30/2024	8/30/2024	2	\$18,993.81
2025	11	102	08/15/2024	TEACHER RETIREMENT	R		8/30/2024	8/30/2024	2	\$12,146.92
2025	11	103	08/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$6,225.00
2025	11	104	08/15/2024	TEXAS LIFE INSURANCE	R		8/30/2024			\$833.43
2025	11	105	08/15/2024	KENDRA L ADKINS	PD		8/30/2024			\$0.00
2025	11	106	08/15/2024	SARAH A AUSTIN	PD		8/30/2024			\$0.00
2025	11	107	08/15/2024	CARLY BATSON	PD		8/30/2024			\$0.00
2025	11	108	08/15/2024	KAYSHA LYNETTE BELL	PD		8/30/2024			\$0.00
2025	11	109	08/15/2024	JAMES J CLUCK	PD		8/30/2024			\$0.00
2025	11	110	08/15/2024	BRIANNA LANAY DIPLEY	PD		8/30/2024			\$0.00
2025	11	111	08/15/2024	DRU SHERMAN DIXON	PD		8/30/2024			\$0.00
2025	11	112	08/15/2024	KELLI D DIXON	PD		8/30/2024			\$0.00
2025	11	113	08/15/2024	SCOTT A DOSS	PD		8/30/2024			\$0.00
2025	11	114	08/15/2024	LESLIE A DUNAVENT	PD		8/30/2024			\$0.00
2025	11	115	08/15/2024	KYLIE BLAIR EASTERWOOD	PD		8/30/2024			\$0.00
2025	11	116	08/15/2024	RICHARD EUGENE FISHER	PD		8/30/2024			\$0.00
2025	11	117	08/15/2024	AMBER N FITZGERALD	PD		8/30/2024			\$0.00
2025	11	118	08/15/2024	MELISSA D GIBSON	PD		8/30/2024			\$0.00
2025	11	119	08/15/2024	CHANDRA LEVAUN GUTHRIE	PD		8/30/2024			\$0.00
2025	11	120	08/15/2024	KEVIN L HOGUE	PD		8/30/2024			\$0.00
2025	11	121	08/15/2024	SHARON L HOLMES	PD		8/30/2024			\$0.00
2025	11	122	08/15/2024	KALEB ALAN HOTFELT	PD		8/30/2024			\$0.00
2025	11	123	08/15/2024	SHERRY L HUTCHINSON	PD		8/30/2024			\$0.00
2025	11	124	08/15/2024	SETH JUNIOR T JACKSON	PD		8/30/2024			\$0.00
2025	11	125	08/15/2024	LYNDON A JENNINGS	PD		8/30/2024			\$0.00
2025	11	126	08/15/2024	TAMI B JENNINGS	PD		8/30/2024			\$0.00
2025	11	127	08/15/2024	CINDY L LOVELACE	PD		8/30/2024			\$0.00
2025	11	128	08/15/2024	DANNA M MCGUIRE	PD		8/30/2024			\$0.00
2025	11	129	08/15/2024	TARYN L MEEDS	PD		8/30/2024			\$0.00
2025	11	130	08/15/2024	LESLIE NICOLE MOFFETT	PD		8/30/2024			\$0.00
2025	11	131	08/15/2024	HILARY EILEEN MORSEY	PD		8/30/2024			\$0.00
2025	11	132	08/15/2024	CRYSTAL N MURPHY	PD		8/30/2024			\$0.00
2025	11	133	08/15/2024	MICHAEL C MURRAY	PD		8/30/2024			\$0.00
2025	11	134	08/15/2024	SARAH M NOBLE	PD		8/30/2024			\$0.00

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 8/1/2024 - 8/30/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	11	135	08/15/2024	REBECCA J HANEY	PD		8/30/2024			\$0.00
2025	11	136	08/15/2024	DONNA E PARRETT	PD		8/30/2024			\$0.00
2025	11	137	08/15/2024	JENNIFER LEA PFEIFFER	PD		8/30/2024			\$0.00
2025	11	138	08/15/2024	ASHLEY ANN RADCLIFF	PD		8/30/2024			\$0.00
2025	11	139	08/15/2024	JAYLENE JUKETA SERATTE	PD		8/30/2024			\$0.00
2025	11	140	08/15/2024	ADRIENNE N SHOCKEY	PD		8/30/2024			\$0.00
2025	11	141	08/15/2024	WILLIAM JEFF SLATER	PD		8/30/2024			\$0.00
2025	11	142	08/15/2024	KADIE J SMITH	PD		8/30/2024			\$0.00
2025	11	143	08/15/2024	JANET E THOENEN	PD		8/30/2024			\$0.00
2025	11	144	08/15/2024	DAVID WILKINS	PD		8/30/2024			\$0.00
2025	11	145	08/15/2024	ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$7,444.41
2025	11	146	08/15/2024	RCB BANK	R		8/30/2024	8/30/2024	2	\$33,384.35
2025	11	147	08/15/2024	TEACHERS RETIREMENT SYSTEM	R		8/30/2024	8/30/2024	2	\$2,134.74
2025	11	148	08/15/2024	TEACHER RETIREMENT	R		8/30/2024	8/30/2024	2	\$1,572.97
2025	11	149	08/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$656.00
2025	11	150	08/15/2024	GRAYSON NOBLE ADKINS	PN		8/30/2024			\$1,006.85
2025	11	151	08/15/2024	MADELINE VIRGINIA ADKINS	PN		8/30/2024			\$193.93
2025	11	152	08/15/2024	KEVIN MICHAEL ADLER	PD		8/30/2024			\$0.00
2025	11	153	08/15/2024	ANGELA R BADEN	PD		8/30/2024			\$0.00
2025	11	154	08/15/2024	BRIAN M BARNES	PD		8/30/2024			\$0.00
2025	11	155	08/15/2024	STEPHANIE G BARNES	PD		8/30/2024			\$0.00
2025	11	156	08/15/2024	DAVID ALVIN BEDFORD	PD		8/30/2024			\$0.00
2025	11	157	08/15/2024	CALEB ROBERT BRANSCUM	PD		8/30/2024			\$0.00
2025	11	158	08/15/2024	MICAH YOHAN CHANG	PD		8/30/2024			\$0.00
2025	11	159	08/15/2024	ELI MIRIC DESPAIN	PD		8/30/2024			\$0.00
2025	11	160	08/15/2024	LAYLE J DEVILBISS	PD		8/30/2024			\$0.00
2025	11	161	08/15/2024	SHANE E DOYLE	PD		8/30/2024			\$0.00
2025	11	162	08/15/2024	STEVEN D DYER	PD		8/30/2024			\$0.00
2025	11	163	08/15/2024	CALE RYAN FISHER	PD		8/30/2024			\$0.00
2025	11	164	08/15/2024	KAILEE MARIE GENTRY	PD		8/30/2024			\$0.00
2025	11	165	08/15/2024	SONJA R GIERTZ	PD		8/30/2024			\$0.00
2025	11	166	08/15/2024	SHAWN M HINES	PD		8/30/2024			\$0.00
2025	11	167	08/15/2024	ELIZABETH JOAN HOISINGTON	PD		8/30/2024			\$0.00
2025	11	168	08/15/2024	COREY ADAMS JOHNSON	PD		8/30/2024			\$0.00
2025	11	169	08/15/2024	BRADEN MICHAEL LANGBEHN	PD		8/30/2024			\$0.00
2025	11	170	08/15/2024	KAMRYN GRACE MILLER	PD		8/30/2024			\$0.00
2025	11	171	08/15/2024	CHARLES THOMAS NEWTON	PD		8/30/2024			\$0.00
2025	11	172	08/15/2024	SAMUEL LOGAN NOBLE	PD		8/30/2024			\$0.00
2025	11	173	08/15/2024	MICHELE R OSBURN	PD		8/30/2024			\$0.00
2025	11	174	08/15/2024	NATHAN KANE OSBURN	PD		8/30/2024			\$0.00
2025	11	175	08/15/2024	KATHRYN M OUVERSON	PD		8/30/2024			\$0.00
2025	11	176	08/15/2024	MADDOX ELLORY KARBER PENDLETO	PD		8/30/2024			\$0.00
2025	11	177	08/15/2024	MAXON WILLIAM LEE PENDLETON	PD		8/30/2024			\$0.00
2025	11	178	08/15/2024	MIA GRACE PENDLETON	PD		8/30/2024			\$0.00
2025	11	179	08/15/2024	CADE WESTIN SCHICK	PD		8/30/2024			\$0.00
2025	11	180	08/15/2024	JOHNNNA S STANTON	PD		8/30/2024			\$0.00
2025	11	181	08/15/2024	WADE W VANPELT	PD		8/30/2024			\$0.00
2025	11	182	08/15/2024	BRETT STEPHEN WIGGINTON	PD		8/30/2024			\$0.00
2025	11	183	08/15/2024	RYAN ADAM WOOLARD	PD		8/30/2024			\$0.00
2025	11	184	08/15/2024	AGILE SPORTS TECHNOLOGIES			8/30/2024	8/30/2024	2	\$11,100.00
2025	11	185	08/15/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$4,489.47
2025	11	186	08/15/2024	CARDCONNECT LLC			8/30/2024	8/30/2024	2	\$268.08
2025	11	187	08/15/2024	CCOSA			8/30/2024	8/30/2024	2	\$150.00

Oologah-Talala Public Schools

Payment Register

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Year	Fund	No	Date	Vendor	Date Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	11	188	08/15/2024	DUNLAP GLASS			8/30/2024			\$450.00
2025	11	189	08/15/2024	SHERRY L HUTCHINSON			8/30/2024	8/30/2024	2	\$100.00
2025	11	190	08/15/2024	LOWE'S HOME CENTER INC			8/30/2024	8/30/2024	2	\$41.70
2025	11	191	08/15/2024	MATHESON TRI-GAS INC			8/30/2024	8/30/2024	2	\$225.92
2025	11	192	08/15/2024	OFFICE DEPOT			8/30/2024	8/30/2024	2	\$475.26
2025	11	193	08/15/2024	OKLAHOMA STATE DEPT HEALTH			8/30/2024	8/30/2024	2	\$250.00
2025	11	194	08/15/2024	BLUE PARASOL GROUP LLC			8/30/2024	8/30/2024	2	\$41.67
2025	11	195	08/15/2024	PIKEPASS CENTER			8/30/2024	8/30/2024	2	\$107.65
2025	11	196	08/15/2024	ROSS TRANSPORTATION INC			8/30/2024	8/30/2024	2	\$5,880.52
2025	11	197	08/15/2024	RURAL WATER DIST #4			8/30/2024	8/30/2024	2	\$6,032.02
2025	11	198	08/15/2024	SECURITY BANK			8/30/2024	8/30/2024	2	\$2,654.43
2025	11	199	08/15/2024	SCHOOL NUTRITION ASSOC OF OKLA			8/30/2024	8/30/2024	2	\$360.00
2025	11	200	08/15/2024	SPC OFFICE PRODUCTS			8/30/2024	8/30/2024	2	\$3,323.97
2025	11	201	08/15/2024	THOMPSON BOOK & DEPOSITORY			8/30/2024	8/30/2024	2	\$2,882.29
2025	11	202	08/15/2024	TRANSFINDER			8/30/2024	8/30/2024	2	\$9,450.00
2025	11	203	08/15/2024	UMB BANK NA			8/30/2024	8/30/2024	2	\$300.00
2025	11	204	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$170.00
2025	11	205	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$524.25
2025	11	206	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$2,946.00
2025	11	207	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$18,325.00
2025	11	208	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$774.00
2025	11	209	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$12,637.24
2025	11	210	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$417.30
2025	11	211	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$503.61
2025	11	212	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$317.00
2025	11	213	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$824.00
2025	11	214	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$29.76
2025	11	215	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$132.65
2025	11	216	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$40.84
2025	11	217	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$19.98
2025	11	218	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$620.67
2025	11	219	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$1,127.93
2025	11	220	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$299.80
2025	11	221	08/16/2024	JPMORGAN CHASE BANK, N.A.			8/30/2024	8/30/2024	2	\$16.20
2025	11	222	08/22/2024	CONSTELLATION NEWENERGY			8/30/2024			\$596.63
2025	11	223	08/22/2024	OKLAHOMA NATURAL GAS			8/30/2024	8/30/2024	2	\$1,082.56
2025	11	224	08/22/2024	BARLOW EDUCATION MANAGEMENT			8/30/2024			\$566.00
2025	11	225	08/22/2024	PREMIER SIGNS & DESIGN LLC			8/30/2024	8/30/2024	2	\$640.00
2025	11	226	08/22/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$237.04
2025	11	227	08/22/2024	OFFICE DEPOT			8/30/2024			\$314.18
2025	11	228	08/22/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$204.57
2025	11	229	08/22/2024	SLAYDEN MECHANICAL SERVICES			8/30/2024	8/30/2024	2	\$840.00
2025	11	230	08/22/2024	CEV MULTIMEDIA LTD			8/30/2024	8/30/2024	2	\$1,425.00
2025	11	231	08/22/2024	KELLI DIANNE MCELROY			8/30/2024			\$425.96
2025	11	232	08/22/2024	INTEGRATED REGISTER SYSTEMS, INC			8/30/2024	8/30/2024	2	\$3,963.00
2025	11	233	08/22/2024	SCHOOL SAFE ID, LLC			8/30/2024	8/30/2024	2	\$1,996.00
2025	11	234	08/22/2024	CEV MULTIMEDIA LTD			8/30/2024	8/30/2024	2	\$1,725.00
2025	11	235	08/22/2024	THOMPSON BOOK & DEPOSITORY			8/30/2024			\$8,898.06
2025	11	236	08/22/2024	SLAYDEN MECHANICAL SERVICES			8/30/2024	8/30/2024	2	\$2,500.00
2025	11	237	08/22/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$60.97
2025	11	238	08/22/2024	EDCLUB INC			8/30/2024			\$800.15
2025	11	239	08/22/2024	806 TECHNOLOGIES INC			8/30/2024	8/30/2024	2	\$5,000.00
2025	11	240	08/22/2024	REALLY GREAT READING CO LLC			8/30/2024			\$277.00

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Year	Fund	No	Date	Vendor	Date Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
Non-Payroll Total:										\$226,598.70
Payroll Total:										\$290,438.36
Balance Foward:										\$961,409.80
Total:										\$1,478,446.86

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Payment Register

Options: Year: 2024-2025, Fund: BUILDING FUND, Date Range: 8/1/2024 - 8/30/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	21	36	08/06/2024	BRENNTAG SW			8/30/2024	8/30/2024	2	\$856.25
2025	21	37	08/06/2024	SLAYDEN MECHANICAL SERVICES			8/30/2024	8/30/2024	2	\$4,704.00
2025	21	38	08/06/2024	JOHNSTONE SUPPLY OF OWASSO			8/30/2024	8/30/2024	2	\$42.62
2025	21	39	08/06/2024	LOCKE SUPPLY			8/30/2024	8/30/2024	2	\$522.61
2025	21	40	08/06/2024	LOWE'S HOME CENTER INC			8/30/2024	8/30/2024	2	\$1,611.19
2025	21	41	08/06/2024	CAMFIL USA INC			8/30/2024	8/30/2024	2	\$6,192.12
2025	21	42	08/06/2024	TREAT'S SOLUTIONS, INC.			8/30/2024	8/30/2024	2	\$4,190.50
2025	21	43	08/06/2024	HOME DEPOT PRO-INSTITUTIONAL			8/30/2024	8/30/2024	2	\$2,417.66
2025	21	44	08/06/2024	PEST OFF EXTERMINATIORS LLC			8/30/2024	8/30/2024	2	\$1,075.00
2025	21	45	08/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		8/30/2024	8/30/2024	2	\$645.83
2025	21	46	08/15/2024	AMERICAN FIDELITY ASSURANCE CO	R		8/30/2024			\$543.64
2025	21	47	08/15/2024	ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$8,520.05
2025	21	48	08/15/2024	Family Support Payment Center	R		8/30/2024	8/30/2024	2	\$700.00
2025	21	49	08/15/2024	OEGI	R		8/30/2024	8/30/2024	2	\$13.86
2025	21	50	08/15/2024	OEGI	R		8/30/2024	8/30/2024	2	\$5,702.68
2025	21	51	08/15/2024	OKLAHOMA CENTRALIZED SUPPORT	R		8/30/2024	8/30/2024	2	\$471.38
2025	21	52	08/15/2024	RCB BANK	R		8/30/2024	8/30/2024	2	\$33,041.71
2025	21	53	08/15/2024	TEACHERS RETIREMENT SYSTEM	R		8/30/2024	8/30/2024	2	\$4,450.01
2025	21	54	08/15/2024	TEACHER RETIREMENT	R		8/30/2024	8/30/2024	2	\$2,877.31
2025	21	55	08/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$1,228.00
2025	21	56	08/15/2024	TEXAS LIFE INSURANCE	R		8/30/2024			\$193.50
2025	21	57	08/15/2024	COLESTON W BRESHEARS	PD		8/30/2024			\$0.00
2025	21	58	08/15/2024	CHANTEL BROOKE CHASTAIN	PD		8/30/2024			\$0.00
2025	21	59	08/15/2024	JOHN W DERAMO	PD		8/30/2024			\$0.00
2025	21	60	08/15/2024	BRADY J DESPAIN	PD		8/30/2024			\$0.00
2025	21	61	08/15/2024	LENI MARTINEZ DONOVAN	PD		8/30/2024			\$0.00
2025	21	62	08/15/2024	ROBERTA K GAY	PD		8/30/2024			\$0.00
2025	21	63	08/15/2024	DEBRA A HERMAN	PD		8/30/2024			\$0.00
2025	21	64	08/15/2024	RICHARD W MILLER	PD		8/30/2024			\$0.00
2025	21	65	08/15/2024	LEAH SUE RAINER	PD		8/30/2024			\$0.00
2025	21	66	08/15/2024	MATT W SCHLOTFELT	PD		8/30/2024			\$0.00
2025	21	67	08/15/2024	DWIGHT DOUGLAS TACKITT	PD		8/30/2024			\$0.00
2025	21	68	08/15/2024	SCOTT A TALLEY	PD		8/30/2024			\$0.00
2025	21	69	08/15/2024	NICHOLAS ANDREW VILLALOBOS	PD		8/30/2024			\$0.00
2025	21	70	08/15/2024	JAMES E WILLIAMS	PD		8/30/2024			\$0.00
2025	21	71	08/15/2024	ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$1,918.31
2025	21	72	08/15/2024	RCB BANK	R		8/30/2024	8/30/2024	2	\$9,935.63
2025	21	73	08/15/2024	TEACHERS RETIREMENT SYSTEM	R		8/30/2024	8/30/2024	2	\$445.78
2025	21	74	08/15/2024	TEACHER RETIREMENT	R		8/30/2024	8/30/2024	2	\$328.48
2025	21	75	08/15/2024	STATE ELECTRONIC TAX DEPOSIT	R		8/30/2024	8/30/2024	2	\$177.00
2025	21	76	08/15/2024	SAMANTHA D BRIGGS	PD		8/30/2024			\$0.00
2025	21	77	08/15/2024	DEVON LUCKY DONOVAN	PD		8/30/2024			\$0.00
2025	21	78	08/15/2024	LESLIE NICOLE MOFFETT	PD		8/30/2024			\$0.00
2025	21	79	08/15/2024	TUCKER ALEXANDER ROGERS	PD		8/30/2024			\$0.00
2025	21	80	08/15/2024	DAVIN JOSEPH SCHONDEL	PD		8/30/2024			\$0.00
2025	21	81	08/15/2024	HALEY A SWANSON	PD		8/30/2024			\$0.00
2025	21	82	08/15/2024	KENDRA LOUISE WAKE	PD		8/30/2024			\$0.00
2025	21	83	08/15/2024	NICOLE RENEE WALLS	PD		8/30/2024			\$0.00
2025	21	84	08/15/2024	WYATT CADE WELLS	PD		8/30/2024			\$0.00
2025	21	85	08/15/2024	O'CONNOR CO INC			8/30/2024	8/30/2024	2	\$1,062.50
2025	21	86	08/15/2024	AMAZON.COM			8/30/2024	8/30/2024	2	\$463.20
2025	21	87	08/15/2024	YORK INTERNATIONAL CORP.			8/30/2024	8/30/2024	2	\$528.50
2025	21	88	08/15/2024	BANCFIRST			8/30/2024	8/30/2024	2	\$1,500.00

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: BUILDING FUND, Date Range: 8/1/2024 - 8/30/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2025	21	89	08/15/2024	SWEET & SONS PLUMBING AND DRAI		8/30/2024	8/30/2024	2	\$1,726.00
2025	21	90	08/15/2024	LOWE'S HOME CENTER INC		8/30/2024	8/30/2024	2	\$1,517.35
2025	21	91	08/15/2024	EMPIRE ROOFING OF OK INC		8/30/2024	8/30/2024	2	\$3,186.46
2025	21	92	08/16/2024	JPMORGAN CHASE BANK, N.A.		8/30/2024	8/30/2024	2	\$3,932.43
2025	21	93	08/22/2024	JOHNSTONE SUPPLY OF OWASSO		8/30/2024	8/30/2024	2	\$223.20
2025	21	94	08/22/2024	TREAT'S SOLUTIONS, INC.		8/30/2024	8/30/2024	2	\$524.06
2025	21	95	08/22/2024	PEST OFF EXTERMINATIORS LLC		8/30/2024			\$430.00
2025	21	96	08/22/2024	CENTRAL STATES CRANE & HOIST		8/30/2024	8/30/2024	2	\$8,852.78
2025	21	97	08/22/2024	SLAYDEN MECHANICAL SERVICES		8/30/2024	8/30/2024	2	\$1,595.00
2025	21	98	08/22/2024	PRISTINE CARPET & TILE CLEANING		8/30/2024			\$2,999.38
Non-Payroll Total:									\$50,152.81
Payroll Total:									\$71,193.17
Balance Foward:									\$68,026.87
Total:									\$189,372.85

Oologah-Talala Public Schools

Payment Register

Options: Year: 2024-2025, Fund: BOND FUND 2019-2020, Date Range: 8/1/2024 - 8/30/2024, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2025	38	1	08/15/2024	BANCFIRST			8/30/2024	8/30/2024	2	\$1,291,650.00
Non-Payroll Total:										\$1,291,650.00
Payroll Total:										\$0.00
Balance Foward:										\$0.00
Total:										\$1,291,650.00

Purchase Order Register

Options: Year: 2024-2025, Fund: GEN FUND-FOR OP, Date Range: 7/1/2024 - 6/30/2025, PO Range: 210 - 231

PO No	Date	Vendor No	Vendor	Description	Amount
210	08/13/2024	19664	AMAZON.COM	040-Parts & Supplies	2,500.00
211	08/16/2024	10397	LOCKE SUPPLY	385-CN Supplies	2,200.00
212	08/16/2024	69669	SWEET & SONS PLUMBING AND DRAIN	385-CN Plumber Services	2,500.00
213	08/20/2024	79921	NWEA	000-MS Science test license	1,072.50
214	08/22/2024	60240	JPMORGAN CHASE BANK, N.A.	412-New Tchr Academy CT/Star Bootcamp	200.00
215	08/23/2024	60240	JPMORGAN CHASE BANK, N.A.	063-Art Classroom Supplies	800.00
216	08/26/2024	70131	LITERACY RESOURCES LLC	333-Addtl teacher materials	250.00
217	08/26/2024	30050	ROSS TRANSPORTATION INC	040-Parts & Supplies	6,500.00
218	08/26/2024	86520	JAMES L EPPERSON	040-CDL Renewal	36.00
219	08/28/2024	60240	JPMORGAN CHASE BANK, N.A.	069 - Rooms for State One Act October 30-31, 2024	1,500.00
220	08/28/2024	20366	BUSINESS PROF OF AMERICA	412-AFFILIATION FEE	800.00
221	08/28/2024	60240	JPMORGAN CHASE BANK, N.A.	412-OKACTE LEADERSHIP CONF 9/29	500.00
222	08/29/2024	60240	JPMORGAN CHASE BANK, N.A.	049 -MS library supplies	500.00
223	08/29/2024	60240	JPMORGAN CHASE BANK, N.A.	049 -UE library supplies	500.00
224	08/29/2024	60240	JPMORGAN CHASE BANK, N.A.	049-MS library books	800.00
225	08/29/2024	60240	JPMORGAN CHASE BANK, N.A.	049 -UE library books	1,200.00
226	08/29/2024	60240	JPMORGAN CHASE BANK, N.A.	070-BLANKET TECH SUPPLIES	20,000.00
227	08/30/2024	60401	THE MOWER WORLD	060-Grounds parts/supplies	2,911.00
228	08/30/2024	19664	AMAZON.COM	006-Ipad Case, Screen Protector/Kit	200.00
229	08/30/2024	79593	WPS	006-ABAS-3 form for Evaluation	488.00
230	08/30/2024	19462	JOY LAMBERT	006-Speech/Language Pathology	31,200.00
231	08/30/2024	60500	CHATTERBOX SPEECH THERAPY LLC	006-Speech/Language Pathologist	32,175.00

Non-Payroll Total:	\$108,832.50
Payroll Total:	\$0.00
Report Total:	\$108,832.50

Purchase Order Register

Options: Year: 2024-2025, Fund: BUILDING FUND, Date Range: 7/1/2024 - 6/30/2025, PO Range: 37 - 44

PO No	Date	Vendor No	Vendor	Description	Amount
37	08/16/2024	11688	ROGERS COUNTY AIR CORP	035-HVAC and Refrigeration Repair	1,000.00
38	08/16/2024	19969	MIDTOWN RENTAL SALES & SERVICE	035-Rental Equipment	1,000.00
39	08/16/2024	60254	SPC OFFICE PRODUCTS	000-Office Furniture	1,100.00
40	08/27/2024	60493	BLACKMON MOORING OF TULSA LLC	000-Ductwork Cleaning and Treatment	4,000.00
41	08/30/2024	12028	CINTAS CORP	045-District Wide Custodial Supplies	10,000.00
42	08/30/2024	70215	KARCHER NORTH AMERICA INC	045-Custodial Supplies and Parts	500.00
43	09/04/2024	79423	GREEN COUNTRY SEPTICS	035-Septic Services	1,000.00
44	09/03/2024	19969	MIDTOWN RENTAL SALES & SERVICE	035-District Wide Tool/Equipment Rental	1,000.00
Non-Payroll Total:					\$19,600.00
Payroll Total:					\$0.00
Report Total:					\$19,600.00

Oologah-Talala Public Schools

Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 8/1/2024 - 8/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
819 ATHLETICS	\$48,165.21	\$59,224.88	\$521.00	\$38,641.69	\$69,269.40	\$12,690.70	\$56,578.70
820 SPORTS CAMPS	\$16,409.98	\$0.00	\$0.00	\$11,685.96	\$4,724.02	\$0.00	\$4,724.02
901 LOWER ELEMENTARY MISC	\$19,966.24	\$6,672.63	\$61.47	\$3,355.29	\$23,345.05	\$9,541.10	\$13,803.95
902 LOWER ELEM ADULT POP	\$1,632.52	\$0.00	\$19.56	\$23.76	\$1,628.32	\$226.24	\$1,402.08
903 LOWER ELEMENTARY LIBRARY	\$3,277.35	\$0.00	\$0.00	\$157.75	\$3,119.60	\$0.00	\$3,119.60
905 LOWER ELEM DONATIONS	\$0.00	\$100.00	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00
906 UPPER ELEMENTARY MISC	\$6,564.82	\$3,165.63	\$38.53	\$3,272.63	\$6,496.35	\$997.93	\$5,498.42
907 UPPER ELEM ADULT POP	\$1,122.56	\$0.00	\$171.54	\$0.00	\$1,294.10	\$360.00	\$934.10
908 UPPER ELEM DONATIONS	\$0.00	\$1,100.00	(\$1,100.00)	\$0.00	\$0.00	\$0.00	\$0.00
909 LIFE SKILLS CLASS	\$14,705.09	\$320.00	\$5,534.30	\$951.89	\$19,607.50	\$647.11	\$18,960.39
910 UPPER ELEM LIBRARY	\$5,140.34	\$0.00	\$600.00	\$0.00	\$5,740.34	\$350.00	\$5,390.34
911 MIDDLE SCHOOL MISC	\$11,040.23	\$904.63	\$762.99	\$2,350.30	\$10,357.55	\$3,460.55	\$6,897.00
912 MIDDLE SCHOOL DONATIONS	\$0.00	\$100.00	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00
913 MIDDLE SCHOOL LIBRARY	\$1,500.00	\$0.00	\$500.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
915 MIDDLE SCHOOL STUDENT COUNCIL	\$3,472.45	\$0.00	\$0.00	\$0.00	\$3,472.45	\$0.00	\$3,472.45
917 MS NJHS	\$206.81	\$0.00	\$0.00	\$0.00	\$206.81	\$0.00	\$206.81
918 7TH, 8TH, 9TH CHEERLEADERS	\$2,167.88	\$1,176.00	\$0.00	\$330.41	\$3,013.47	\$471.40	\$2,542.07
920 MIDDLE SCHOOL SCIENCE	\$29.23	\$0.00	\$0.00	\$0.00	\$29.23	\$0.00	\$29.23
922 MS HS ROBOTICS	\$1,109.61	\$0.00	\$0.00	\$0.47	\$1,109.14	\$0.00	\$1,109.14
923 TECHNOLOGY STUD. ASS'N (TSA)	\$946.63	\$0.00	\$0.00	\$97.77	\$848.86	\$0.00	\$848.86
925 HIGH SCHOOL MISC	\$17,836.64	\$198.56	\$874.39	\$3,475.35	\$15,434.24	\$4,359.07	\$11,075.17
927 HS YEARBOOK	\$7,514.57	\$208.00	\$0.00	\$178.90	\$7,543.67	\$105.83	\$7,437.84
928 HIGH SCHOOL DONATIONS	\$0.00	\$1,121.00	(\$1,121.00)	\$0.00	\$0.00	\$0.00	\$0.00
929 HIGH SCHOOL BAND	\$7,057.93	\$5,065.00	\$0.00	\$120.00	\$12,002.93	\$8,964.90	\$3,038.03
930 OOLOGAH SPECIAL TEAMS	\$5,534.30	\$0.00	(\$5,534.30)	\$0.00	\$0.00	\$0.00	\$0.00
931 HIGH SCHOOL ART	\$53.02	\$0.00	\$0.00	\$0.00	\$53.02	\$0.00	\$53.02
933 F.F.A.	\$21,713.42	\$104,662.00	\$200.00	\$3,298.11	\$123,277.31	\$78,675.53	\$44,601.78
934 HALL OF FAME	\$3,259.00	\$0.00	\$0.00	\$0.00	\$3,259.00	\$0.00	\$3,259.00
937 HS STUDENT COUNCIL	\$1,517.01	\$930.00	\$0.00	\$125.00	\$2,322.01	\$200.00	\$2,122.01
940 HIGH SCHOOL PROM	\$21,087.75	\$0.00	\$0.00	\$0.00	\$21,087.75	\$0.00	\$21,087.75
941 FCCLA	\$8,774.50	\$409.00	\$0.00	\$98.61	\$9,084.89	\$906.39	\$8,178.50
942 HIGH SCHOOL LIBRARY	\$2,072.56	\$0.00	\$0.00	\$0.00	\$2,072.56	\$0.00	\$2,072.56
943 BUSINESS PROF OF AMER	\$3,153.59	\$1,717.00	\$0.00	\$0.00	\$4,870.59	\$495.00	\$4,375.59
944 HIGH SCHOOL COUNSELOR	\$97.15	\$40.00	\$0.00	\$0.00	\$137.15	\$0.00	\$137.15
945 SPANISH CLUB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
946 HIGH SCHOOL SPEECH	\$2,817.32	\$455.00	\$150.00	\$48.00	\$3,374.32	\$925.00	\$2,449.32
947 VOCAL MUSIC	\$1,989.97	\$2,417.00	\$100.00	\$51.96	\$4,455.01	\$833.04	\$3,621.97
948 STUDENTS IN THE LIGHT	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
949 ASIAN CLUB	\$2.06	\$0.00	\$0.00	\$0.00	\$2.06	\$0.00	\$2.06
953 HS HISTORY CLUB	\$1,184.84	\$0.00	\$0.00	\$0.00	\$1,184.84	\$0.00	\$1,184.84
954 NATIONAL HONOR SOCIETY	\$546.24	\$0.00	\$0.00	\$0.00	\$546.24	\$0.00	\$546.24
956 HS SENIOR CLASS	\$4,329.19	\$0.00	\$0.00	\$0.00	\$4,329.19	\$0.00	\$4,329.19
958 HIGH SCHOOL SCIENCE	\$4,462.09	\$0.00	\$0.00	\$0.00	\$4,462.09	\$0.00	\$4,462.09
960 ADULT POP	\$8,910.92	\$1,678.48	(\$1,578.48)	\$1,996.03	\$7,014.89	\$2,153.73	\$4,861.16
961 SCHOOL NURSE MISC	\$767.96	\$0.00	\$0.00	\$0.00	\$767.96	\$0.00	\$767.96
962 UE SPECIAL TEAMS	\$985.37	\$0.00	\$0.00	\$0.00	\$985.37	\$0.00	\$985.37
963 TECHNOLOGY	\$5,740.59	\$270.00	\$0.00	\$528.02	\$5,482.57	\$917.76	\$4,564.81
Total	\$269,064.94	\$191,934.81	\$0.00	\$70,787.90	\$390,211.85	\$127,281.28	\$262,930.57

ACTIVITY FUND TRANSFERS

AUGUST 1-31, 2024

ADJENT #	DATE	TRANSFER FROM:	TO:	AMOUNT
25	8/1/2024	928 HS DONATION	819/806 SOFTBALL	971.00 SOFTBALL DONATION STANDEFORD
26	8/7/2024	901 LE MISC ACTIVITY	906 UE MISC ACTIVITY	38.53 REIMBURSEMENT OF CONFERENCE MEALS PAID BY UE FOR LE ASST PRINCIPAL
27	8/19/2024	960 CO ADULT POP	901 LE ADULT POP	19.56 GREEN COUNTRY COMM
27	8/19/2024	960 CO ADULT POP	907 UE ADULT POP	171.54 GREEN COUNTRY COMM
27	8/19/2024	960 CO ADULT POP	911 MS MISC ACTIVITY	512.99 GREEN COUNTRY COMM
27	8/19/2024	960 CO ADULT POP	925 HS MISC ACTIVITY	874.39 GREEN COUNTRY COMM
28	8/19/2024	905 LE DONATION	901 LE MISC ACTIVITY	100.00 MEMORIAL DONATION
29	8/20/2024	928 HS DONATION	946 HS SPEECH	150.00 DRAMA DONATION
30	8/22/2024	908 UE DONATION	910 UE LIBRARY	600.00 DONATIN TO UE LIBRARY
31	8/22/2024	908 UE DONATION	913 MS LIBRARY	500.00 DONATION TO MS LIBRARY
32	8/23/2024	930 Oologah Special Teams	909 Life Skills	5,534.30 Closed acct 930 moved to 909
33	8/23/2024	819/824 Athletics VB	819/819 Athletics All Sports	100.00 VB purchased Family passes for pics payment
34	8/23/2024	912 MS DONATION	947 Vocal Music	100.00 Vocal Music donation
35	8/27/2024	819/819 ATHLETICS	911 MS MISC ACTIVITY	150.00 MS Faculty Worked VB concession stand
36	8/27/2024	819/819 ATHLETICS	819/820 BOYS SWIM	75.00 Barnes and swim team worked vb concession
36	8/27/2024	819/819 ATHLETICS	819/821 GIRLS SWIM	75.00 Barnes and swim team worked vb concession
37	8/27/2024	819/819 ATHLETICS	819/802 B-BBALL	450.00 Branscum & B Basketball worked vb concession
38	8/27/2024	819/819 ATHLETICS	819/817 G-WRESTLING	500.00 Johnson & G Wrestling worked vb concession
39	8/28/2024	819/819 ATHLETICS	819/817 G-WRESTLING	300.00 Johnson & G Wrestling worked vb concession
40	8/28/2024	819/819 ATHLETICS	911 MS MISC ACTIVITY	100.00 MS Faculty worked vb concession stand
41	8/30/2024	Void		
42	8/30/2024	819/806 SOFTBALL	933 FFA	200.00 FFA STUDENTS BUILT NEW SCREENS FOR SOFTBALL
			Total	11,522.31

**OOLOGAH-TALALA PUBLIC SCHOOLS
OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUEST**

This form is to be used by school personnel requesting an overnight/out-of-state trip to any planned event (Academic Competition, Athletic Competition, Band Trip/Competition, State Competition, etc.)

Out-of State Trip plans must be filed with the building principal at least two (2) months prior to the planned trip for approval of the Superintendent and/or School Board. Please attach an Agenda and the information requested.

1. You must submit the district overnight trip form to the AD's office. **This includes State Competitions.**
2. If you are taking boys & girls you must have a Chaperone for **both** genders. You must provide the names of the Chaperones for each gender.
3. You must meet with your group prior to departure to cover trip policies & procedures. Discuss school policies along with the athletic/activity handbook code of conduct.
4. You must provide the name of the hotel & location. You must also submit a master list of room assignments along with procedures you will use for room checks & curfews to the AD office.
5. You must also submit an itinerary including activities that will be occurring outside of the competitions.(Dining, movies, etc)
6. Prior to departure you should do a luggage/equipment check & review the behaviors expected on the school vehicle.
7. Each time you make a stop you should review the behavior expected by our district & leave that location in a positive manner.
8. Roll call should be taken prior to departing to your next location.
9. You should be in constant contact with your students on the trip & free time should be limited.
10. Make sure the school vehicle is clean & returned to the transportation building in better shape than when you found it. No matter what time you arrive.

Name of School: Oologah High School Grade Level(s): 9-12

Activity/Event: OSSAA State One Act Contest Date: October 30-31 Place: TBA

Purpose of Trip: Compete at State One Act Contest Student Cost: n/a

No. of Persons to be transported: Students: 20 Sponsors: 2 Chaperones: 1 Total: 23

Chartered Bus: NO YES If Yes-Name of Charter: _____

Place/Date/Time of Departure: Wednesday, October 30, 2024 8:00 AM

Place/Date/Time of Return: Thursday, October 31, 2024 11:00 PM

Name/Address of Lodging (if applicable): TBA

Name of Teachers &/or Sponsors Accompanying Group: Jennifer Denslow

****This is dependent on qualifying for the state contest. OSSAA will not assign sites until after regionals on October 15.**

Principal Signature: [Signature] Date: 9/3/24 Approved Disapproved

AD Signature: [Signature] Date: 9/3/24

Superintendent and/or School Board: Approved Disapproved

Signature: _____ Date: _____

The Superintendent or his/her designee may revoke permission for a scheduled field trip if a natural or manmade incident(s) should reach a level that would potentially create an unsafe environment for our students and staff.

Date Submitted: _____

**OOLOGAH-TALALA PUBLIC SCHOOLS
OVERNIGHT/OUT-OF-STATE FIELD TRIP REQUEST**

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4. You must provide the name of the hotel & location. You must also submit a master list of room assignments along with procedures you will use for room checks & curfews to the AD office.
5. You must also submit an itinerary including activities that will be occurring outside of the competitions.(Dining, movies, etc)
6. Prior to departure you should do a luggage/equipment check & review the behaviors expected on the school vehicle.
7. Each time you make a stop you should review the behavior expected by our district & leave that location in a positive manner.
8. Roll call should be taken prior to departing to your next location.
9. You should be in constant contact with your students on the trip & free time should be limited.
10. Make sure the school vehicle is clean & returned to the transportation building in better shape than when you found it. No matter what time you arrive.

Name of School: Oologah High School Grade Level(s): 9-12
 Activity/Event: Southern Coast Cup Date: Apr. 1-6 Place: Gulf Shores Alabama
 Purpose of Trip: National Soccer Tournament Student Cost: T.B.D (200⁰⁰) Apr.
 No. of Persons to be transported: Students: 28 Sponsors: 3 Chaperones: 6 Total: 9
 Chartered Bus: NO YES If Yes-Name of Charter American Bus Company (donated)
 Place/Date/Time of Departure: Tues Apr. 1st 5:00 pm
 Place/Date/Time of Return: Sun Apr. 6th 10:00 pm
 Name/Address of Lodging (if applicable): T.B.D. (will finalize after approved)

Name of Teachers &/or Sponsors Accompanying Group: Coach Bowers, Lindsey Tackitt, Dwight Tackitt
Jessica/Matt Penner, Laurel/Levi Molini, Misty Sweet (will provide own transportation)

Principal Signature: [Signature] Date: 8/21/24 Approved Disapproved
 AD Signature: [Signature] Date: 8/21/24

Superintendent and/or School Board: Approved Disapproved
 Signature: _____ Date: _____

The Superintendent or his/her designee may revoke permission for a scheduled field trip if a natural or manmade incident(s) should reach a level that would potentially create an unsafe environment for our students and staff.

Date Submitted: 8-19-24



Oologah High School Choir

Oologah, OK

April 25 - 29, 2025

Friday, April 25

FLIGHTS NOT INCLUDED

To be handled by the school

[Airport Transfer to City](#)

[Central Park Tour](#)

Planned in the 1850's by design competition winners Frederick Law Olmsted and Calvert Vaux, this 843-acre naturalistic urban park features a zoo, a theater, sports facilities, lakes and entertainment. Among its many memorials is Strawberry Fields, the pastoral tribute to the late musician, John Lennon, who lived only steps away at the Dakota Apartment Building.

[Midtown Hotel Check-In](#)

[Dinner in Midtown](#)

Saturday, April 26

[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Top of the Rock](#)

Open 365 days a year, Rockefeller Center's newly renovated Top of the Rock™ will win you over with its Art Deco look, Swarovski Crystal sculpture and chandelier. Begin with interactive exhibits on the mezzanine level, then ascend to the open-air Observation Deck. 70 stories above Manhattan can be very peaceful, especially when you view 360 degrees through crystal-clear, transparent safety glass panels. See the Statue of Liberty, New Jersey, the Bronx and Brooklyn and Central Park. Timed entry serves as crowd control, and the shop sells neat souvenirs of your visit.

[St. Patrick's Cathedral](#)

One of the largest churches in the nation, this historic cathedral is modeled in 13th century Gothic style with beautiful stained glass windows and twin spires soaring to 330 feet. The cathedral seats over 2,000 worshippers, and its 3 pipe organs (combined) have 12 divisions, 150 ranks, 177 stops and over 9,000 pipes.

[Lunch in the Area \(\\$20\)](#)

[Museum of Broadway](#)

Step into the dazzling world of The Museum of Broadway in NYC, where the magic of theater comes to life! Immerse yourself in a kaleidoscope of lights, costumes, and captivating stories that have graced the legendary stages of Broadway. From the glittering costumes worn by iconic characters to interactive exhibits that let you step into the spotlight, this museum is a vibrant journey through the heart and soul of American entertainment. Experience the thrill, relive the showstoppers, and uncover the secrets behind the scenes that have made Broadway an unforgettable cultural phenomenon. The Museum of Broadway is not just a place – it's a symphony of emotions, a celebration of creativity, and a front-row ticket to the pulsating energy that defines New York City!

[Cast Dinner at Grisly Pear](#)

[Broadway Show #1](#)

Sunday, April 27

[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Spotlight on Singing Workshop](#)

[Grand Central Terminal](#)

Grand Central Terminal in New York City is a bustling architectural masterpiece renowned for its stunning Beaux-Arts design and expansive, celestial dome. Opened in 1913, it boasts a breathtaking Main Concourse adorned with a grand astronomical mural and opulent marble finishes, serving as a hub for commuters and travelers. Beyond its role as a transportation nexus, Grand Central is also a cultural landmark, offering shops, dining options, and historical tours that highlight its rich history and enduring significance.

[Lunch in the Area \(\\$20\)](#)

[Broadway Show #2](#)

[Times Square Shopping](#)

[Dinner at John's Pizzeria](#)

John's Pizzeria originally opened its doors in the late 1920's. Since then, it has become world-renowned and a legendary institution in New York City - a place where generations of New Yorkers and tourists alike have come to enjoy the finest pizza the city has to offer.

Monday, April 28

[Breakfast at the Hotel](#)

Breakfast this morning will be provided at the hotel.

[Subway to Battery Park](#)

TOUR CONDITIONS

Oologah High School Choir

Oologah, Oklahoma
to:

New York, NY

Statue of Liberty
Singing Workshop
and
Broadway Shows

April 25 - 29, 2025

Trip Price per Person

Airfare NOT Included, Handled by OHS

Passengers	40	30	35	45
Quad	\$1797	\$1947	\$1860	\$1748
Triple	\$1929	\$2079	\$1993	\$1880
Twin	\$2193	\$2344	\$2257	\$2144
Single	\$2986	\$3137	\$3050	\$2937

IMPORTANT NOTE: The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of August 12, 2024 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- Roundtrip economy class, non-refundable air transportation between home area and destination (if applicable).
- (4) nights Hotel Accommodations per the itinerary
- (12) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

Payment Schedule

Payment	Amount	Due Date
Non-refundable deposit	\$200.00	September 15, 2024
Installment	\$300.00	October 15, 2024
Installment	\$300.00	November 15, 2024
Installment (\$500 Total Non-Refi	\$300.00	December 15, 2024
Installment	\$300.00	January 15, 2025
Installment	\$300.00	February 15, 2025
Final Payment	Balance	April 3, 2025

Cancellation Information

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC@ Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC@. With the exception of non-refundable deposits/payments, if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC@ for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

Tour Operator Responsibility

MTC@ acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC@ shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC@ reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC@ reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC@ shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.

Teacher	Mentor
Lorel Edens	Erin Wingo
Lauren Pack	Britney Smith
Maggie Calcote	Kelli Bright
Susanna Fitzgerald	Catherine Wheeler
Kayla Powell	Lindsey Weeks
Madison Robinson	Lindsey Weeks
Jordyn Logue	Elesha Ward
Kala McElhaney	Shane Doyle
Staci Streater	Jaquetta Dunkin
Emily Allen	Sarai Perritt
Rachel Stark	Emma Johnson
Brianna Coggeshall	Mable Murphy
Bobana Marusic	Shane Doyle

SCHOOL DAYS/HOURS WORKSHEET

COUNTY Rogers- 66	DISTRICT Oologah-Talala- I-004
SITE All	

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)	
Number of Days	# of Hours per Day
2	6
12	

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)				
Start Time	End Time	Minutes in School Day	Total Minutes	Number of Days Taught*
8:00 AM	2:55 PM	415.00	385	163
				Total Hours
				1045.92

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)				
Start Time	End Time	Minutes in School Day	Total Minutes	Number of Days Taught
		0		
				Total Hours
				0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)				
Start Time	End Time	Minutes in School Day	Total Minutes	Date
		0	0	
		0	0	
		0	0	
ADDITIONAL DAYS TAUGHT				TOTAL HOURS
0				0

Full virtual days for all students.	
Number of Days	# of Hours per Day
0	0
0	

Professional Development Hours/Days	
Number of Days	Number of Hours
5	6
TOTAL PROFESSIONAL DEVELOPMENT HOURS	
30	

Meets 1080 Requirement

Total Days Taught for ASR =	1087.92
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Meets 165 Requirement

Total Days for 165 Requirement	165
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Superintendent Signature _____ Date _____

RAO Signature _____ Date _____

NOTES: Type here to enter a note.

OOLOGAH-TALALA PUBLIC SCHOOLS 2024-2025



Approved by the Oologah-Talala Public School
Board of Education Approved on February 12, 2024

Jul-2024

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug-2024

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sep-2024

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct-2024

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov-2024

Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec-2024

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2024	
Aug	New Teachers Report 8/06/2024 thru 08/06/2024
Aug	Professional Day/ Teacher Collaboration 08/08/24 thru 08/09/24
Aug	Discretionary Work Day 08/12/24
Aug	First Day of School 08/13/24
Sept	Labor Day 09/02/24
Sept	Professional Day/ Teacher Collaboration 9/27/24
Oct	End of 1st Quarter (9 weeks)
Oct	Parent/Teacher Conference 10/15/24
Oct	Parent/Teacher Conference (no school) 10/17/24
Oct	Fall Break 10/18/2024 & 10/21/2024
Oct	Professional Day/ Teacher Collaboration 10/25/24
Nov	Professional Day/ Teacher Collaboration 11/22/24
Nov	Thanksgiving Break 11/25/24 thru 11/29/24
Dec	Christmas Break 12/23/24 thru 1/3/25

2025	
January	Professional Day/Teacher Collaboration 01/06/25
January	Classes Resume 01/07/25
January	MLK (no school) 01/20/25
February	Professional Day/ Teacher Collaboration 02/14/25
February	President's Day (no school) 02/17/25
February	Parent/Teacher Conference 2/20/25
February	Parent/Teacher Conference (no school) 2/21/25
March	End of 3rd Quarter 03/07/25
March	Professional Day/ Teacher Collaboration 3/14/2025
March	Spring Break 3/17/2025 thru 3/21/2025
April	Snow Make Up or No School 04/04/25
April	Snow Make Up or No School 04/11/25
April	Good Friday (no school) 04/18/25
April	Snow Make Up or No School 04/25/25
May	Snow Make Up or No School 05/02/25
May	Snow Make Up or No School 05/09/25
May	Snow Make Up or No School 05/16/25
May	Last Day of Classes 05/22/25
May	Graduation and Teacher Check Out 05/23/25

*These days will be used for snow make up days if needed	6
Professional / Collaboration Day - No School	9
Parent/Teacher Conferences	2
Holiday - No School	
Classroom Teaching Days	163

Jan-2025

Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb-2025

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Mar-2025

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Apr-2025

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May-2025

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jun-2025

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First Semester 83
Second Semester 82
Total School Days 165

Oologah-Talala Public Schools
Sudden Cardiac Emergency Response Plan
Site: Oologah Lower Elementary

Having a Sudden Cardiac Arrest Response Plan and team is essential for ensuring the safety and well-being of students, staff, and visitors in a school setting. Sudden cardiac arrest can occur without warning, and an immediate, effective response is crucial for increasing the chances of survival and minimizing potential long-term damage. A well-trained and coordinated response team ensures that life-saving measures such as CPR and AED use are administered promptly and efficiently. This preparedness not only boosts confidence among the school community but also demonstrates a commitment to providing a safe environment. Regular training and drills keep the team ready to act swiftly, underscoring the importance of preparedness and vigilance in safeguarding lives during critical moments.

Sudden Cardiac Emergency Response Team

Team Members:

1. Team Leader: Kaysha Bell (Principal)
2. CPR/AED Responder 1: Carry Wells (nurse)
3. CPR/AED Responder 2: Jessica Harrison (SPED Para)
4. 911 Communicator: Jennifer Pfeiffer (Secretary)
5. Crowd Controller: Ashley Radcliff (Asst. Principal)

Roles and Responsibilities:

1. Team Leader

- Responsibilities:

- Overall Coordination: Oversee the emergency response and ensure all team members are performing their roles effectively.

- Decision-Making: Make critical decisions such as initiating the use of an AED and coordinating with emergency medical services (EMS).

- Post-Event Review: Lead a debriefing session after the incident to review the response and identify areas for improvement.

- Actions:

- Assess the situation and determine if the emergency response plan needs to be activated.

- Ensure that the AED and other emergency equipment are available and functioning.

- Communicate with the school administration and provide updates on the situation.

2. CPR/AED Responder 1

- Responsibilities:

- Primary Responder: Perform CPR and use the AED on the victim.

- Training Maintenance: Maintain certification in CPR and AED use.

- Equipment Familiarity: Ensure familiarity with the location and operation of the AED.

-Actions:

- Quickly assess the victim for responsiveness and breathing.
- Initiate CPR if the victim is unresponsive and not breathing normally.
- Apply the AED as soon as it is available and follow the prompts.

3. CPR/AED Responder 2

-Responsibilities:

- Support Role: Assist CPR/AED Responder 1 with CPR and AED use.
- Team Coordination: Help in the switch-over during CPR to avoid fatigue.
- Training Maintenance: Maintain certification in CPR and AED use.

-Actions:

- Assist with chest compressions and ventilation if needed.
- Prepare the AED and ensure proper placement of pads.
- Take over CPR from Responder 1 when necessary to maintain effective compressions.

4. 911 Communicator

-Responsibilities:

- Emergency Contact: Call 911 and communicate essential information to emergency dispatchers.
- Liaison Role: Serve as a liaison between the response team and EMS upon their arrival.
- Information Relay: Provide updates on the victim's condition and the actions taken.

-Actions:

- Dial 911 immediately and provide the location, nature of the emergency, and the condition of the victim.
- Inform dispatchers of the AED use and any other first aid measures being applied.
- Guide EMS to the exact location within the school upon their arrival.

5. Crowd Controller

-Responsibilities:

- Scene Management: Keep the area clear of bystanders to ensure the response team can work effectively.
- Communication: Communicate with staff and students to keep them informed and calm.
- Security Role: Ensure the privacy and dignity of the victim.

-Actions:

- Politely but firmly move bystanders away from the immediate area of the emergency.
- Provide reassurance to students and staff, directing them to safe areas away from the incident.
- Maintain control over the environment until EMS takes over the scene.

Additional Considerations:

- Training and Drills: Regularly train all team members in CPR and AED use, and conduct drills to ensure readiness. (1 Drill per semester involving OTEMS)
- Equipment Checks: Perform regular checks on AEDs and other emergency equipment to ensure they are in working order.
- Communication: Ensure all staff members know how to quickly alert the Sudden Cardiac Response team in case of an emergency.
- Documentation: Keep detailed records of the incident and the response actions taken for review and improvement of the emergency response plan.

This plan should be reviewed and updated annually or after any incident to ensure it remains effective and up-to-date with the latest best practices.

Oologah-Talala Public Schools
Sudden Cardiac Emergency Response Plan
Site: Oologah Upper Elementary

Having a Sudden Cardiac Arrest Response Plan and team is essential for ensuring the safety and well-being of students, staff, and visitors in a school setting. Sudden cardiac arrest can occur without warning, and immediate, effective response is crucial for increasing the chances of survival and minimizing potential long-term damage. A well-trained and coordinated response team ensures that life-saving measures such as CPR and AED use are administered promptly and efficiently. This preparedness not only boosts confidence among the school community but also demonstrates a commitment to providing a safe environment. Regular training and drills keep the team ready to act swiftly, underscoring the importance of preparedness and vigilance in safeguarding lives during critical moments.

Sudden Cardiac Emergency Response Team

Team Members:

1. Team Leader: Shonna Kubic
2. CPR/AED Responder 1: Melanie Pancost
3. CPR/AED Responder 2: Crystal Lynch
4. 911 Communicator: Hilary Morsey
5. Crowd Controller: Kylie Eastenwood

Roles and Responsibilities:

1. Team Leader

- Responsibilities:

- Overall Coordination: Oversee the emergency response and ensure all team members are performing their roles effectively.

- Decision-Making: Make critical decisions such as initiating the use of an AED and coordinating with emergency medical services (EMS).

- Post-Event Review: Lead a debriefing session after the incident to review the response and identify areas for improvement.

- Actions:

- Assess the situation and determine if the emergency response plan needs to be activated.

- Ensure that the AED and other emergency equipment are available and functioning.

- Communicate with the school administration and provide updates on the situation.

2. CPR/AED Responder 1

- Responsibilities:

- Primary Responder: Perform CPR and use the AED on the victim.

- Training Maintenance: Maintain certification in CPR and AED use.

- Equipment Familiarity: Ensure familiarity with the location and operation of the AED.

-Actions:

- Quickly assess the victim for responsiveness and breathing.
- Initiate CPR if the victim is unresponsive and not breathing normally.
- Apply the AED as soon as it is available and follow the prompts.

3. CPR/AED Responder 2

-Responsibilities:

- Support Role: Assist CPR/AED Responder 1 with CPR and AED use.
- Team Coordination: Help in the switch-over during CPR to avoid fatigue.
- Training Maintenance: Maintain certification in CPR and AED use.

-Actions:

- Assist with chest compressions and ventilation if needed.
- Prepare the AED and ensure proper placement of pads.
- Take over CPR from Responder 1 when necessary to maintain effective compressions.

4. 911 Communicator

-Responsibilities:

- Emergency Contact: Call 911 and communicate essential information to emergency dispatchers.
- Liaison Role: Serve as a liaison between the response team and EMS upon their arrival.
- Information Relay: Provide updates on the victim's condition and the actions taken.

-Actions:

- Dial 911 immediately and provide the location, nature of the emergency, and the condition of the victim.
- Inform dispatchers of the AED use and any other first aid measures being applied.
- Guide EMS to the exact location within the school upon their arrival.

5. Crowd Controller

-Responsibilities:

- Scene Management: Keep the area clear of bystanders to ensure the response team can work effectively.
- Communication: Communicate with staff and students to keep them informed and calm.
- Security Role: Ensure the privacy and dignity of the victim.

-Actions:

- Politely but firmly move bystanders away from the immediate area of the emergency.
- Provide reassurance to students and staff, directing them to safe areas away from the incident.
- Maintain control over the environment until EMS takes over the scene.

Additional Considerations:

- Training and Drills: Regularly train all team members in CPR and AED use, and conduct drills to ensure readiness. (1 Drill per semester involving OTEMS)
- Equipment Checks: Perform regular checks on AEDs and other emergency equipment to ensure they are in working order.
- Communication: Ensure all staff members know how to quickly alert the Sudden Cardiac Response team in case of an emergency.
- Documentation: Keep detailed records of the incident and the response actions taken for review and improvement of the emergency response plan.

This plan should be reviewed and updated annually or after any incident to ensure it remains effective and up-to-date with the latest best practices.

Oologah-Talala Public Schools
Sudden Cardiac Emergency Response Plan
Site: Oologah Middle School

Having a Sudden Cardiac Arrest Response Plan and team is essential for ensuring the safety and well-being of students, staff, and visitors in a school setting. Sudden cardiac arrest can occur without warning, and immediate, effective response is crucial for increasing the chances of survival and minimizing potential long-term damage. A well-trained and coordinated response team ensures that life-saving measures such as CPR and AED use are administered promptly and efficiently. This preparedness not only boosts confidence among the school community but also demonstrates a commitment to providing a safe environment. Regular training and drills keep the team ready to act swiftly, underscoring the importance of preparedness and vigilance in safeguarding lives during critical moments.

Sudden Cardiac Emergency Response Team

Team Members:

1. Team Leader: Kelli Dixon
2. CPR/AED Responder 1: Abby Piha
3. CPR/AED Responder 2: Kim Baade
4. 911 Communicator: Janet Thoenen
5. Crowd Controller: Amber Fitzgerald

Roles and Responsibilities:

1. Team Leader

- Responsibilities:

- Overall Coordination: Oversee the emergency response and ensure all team members are performing their roles effectively.

- Decision-Making: Make critical decisions such as initiating the use of an AED and coordinating with emergency medical services (EMS).

- Post-Event Review: Lead a debriefing session after the incident to review the response and identify areas for improvement.

- Actions:

- Assess the situation and determine if the emergency response plan needs to be activated.

- Ensure that the AED and other emergency equipment are available and functioning.

- Communicate with the school administration and provide updates on the situation.

2. CPR/AED Responder 1

- Responsibilities:

- Primary Responder: Perform CPR and use the AED on the victim.

- Training Maintenance: Maintain certification in CPR and AED use.

- Equipment Familiarity: Ensure familiarity with the location and operation of the AED.

-Actions:

- Quickly assess the victim for responsiveness and breathing.
- Initiate CPR if the victim is unresponsive and not breathing normally.
- Apply the AED as soon as it is available and follow the prompts.

3. CPR/AED Responder 2

-Responsibilities:

- Support Role: Assist CPR/AED Responder 1 with CPR and AED use.
- Team Coordination: Help in the switch-over during CPR to avoid fatigue.
- Training Maintenance: Maintain certification in CPR and AED use.

-Actions:

- Assist with chest compressions and ventilation if needed.
- Prepare the AED and ensure proper placement of pads.
- Take over CPR from Responder 1 when necessary to maintain effective compressions.

4. 911 Communicator

-Responsibilities:

- Emergency Contact: Call 911 and communicate essential information to emergency dispatchers.
- Liaison Role: Serve as a liaison between the response team and EMS upon their arrival.
- Information Relay: Provide updates on the victim's condition and the actions taken.

-Actions:

- Dial 911 immediately and provide the location, nature of the emergency, and the condition of the victim.
- Inform dispatchers of the AED use and any other first aid measures being applied.
- Guide EMS to the exact location within the school upon their arrival.

5. Crowd Controller

-Responsibilities:

- Scene Management: Keep the area clear of bystanders to ensure the response team can work effectively.
- Communication: Communicate with staff and students to keep them informed and calm.
- Security Role: Ensure the privacy and dignity of the victim.

-Actions:

- Politely but firmly move bystanders away from the immediate area of the emergency.
- Provide reassurance to students and staff, directing them to safe areas away from the incident.
- Maintain control over the environment until EMS takes over the scene.

Additional Considerations:

- Training and Drills: Regularly train all team members in CPR and AED use, and conduct drills to ensure readiness. (1 Drill per semester involving OTEMS)
- Equipment Checks: Perform regular checks on AEDs and other emergency equipment to ensure they are in working order.
- Communication: Ensure all staff members know how to quickly alert the Sudden Cardiac Response team in case of an emergency.
- Documentation: Keep detailed records of the incident and the response actions taken for review and improvement of the emergency response plan.

This plan should be reviewed and updated annually or after any incident to ensure it remains effective and up-to-date with the latest best practices.

Oologah-Talala Public Schools
Sudden Cardiac Emergency Response Plan
Site: Oologah High School

Having a Sudden Cardiac Arrest Response Plan and team is essential for ensuring the safety and well-being of students, staff, and visitors in a school setting. Sudden cardiac arrest can occur without warning, and immediate, effective response is crucial for increasing the chances of survival and minimizing potential long-term damage. A well-trained and coordinated response team ensures that life-saving measures such as CPR and AED use are administered promptly and efficiently. This preparedness not only boosts confidence among the school community but also demonstrates a commitment to providing a safe environment. Regular training and drills keep the team ready to act swiftly, underscoring the importance of preparedness and vigilance in safeguarding lives during critical moments.

Sudden Cardiac Emergency Response Team

Team Members:

1. Team Leader: Kevin Hogue
2. CPR/AED Responder 1: Taylre Thurmam
3. CPR/AED Responder 2: Chandra Guthrie
4. 911 Communicator: Scott Doss
5. Crowd Controller: Sharon Holmes
6. Alternate: Adrienne Shockey

Roles and Responsibilities:

1. Team Leader

- Responsibilities:

- Overall Coordination: Oversee the emergency response and ensure all team members are performing their roles effectively.

- Decision-Making: Make critical decisions such as initiating the use of an AED and coordinating with emergency medical services (EMS).

- Post-Event Review: Lead a debriefing session after the incident to review the response and identify areas for improvement.

- Actions:

- Assess the situation and determine if the emergency response plan needs to be activated.

- Ensure that the AED and other emergency equipment are available and functioning.

- Communicate with the school administration and provide updates on the situation.

2. CPR/AED Responder 1

- Responsibilities:

- Primary Responder: Perform CPR and use the AED on the victim.

- Training Maintenance: Maintain certification in CPR and AED use.

-Equipment Familiarity: Ensure familiarity with the location and operation of the AED.

-Actions:

- Quickly assess the victim for responsiveness and breathing.
- Initiate CPR if the victim is unresponsive and not breathing normally.
- Apply the AED as soon as it is available and follow the prompts.

3. CPR/AED Responder 2

-Responsibilities:

- Support Role: Assist CPR/AED Responder 1 with CPR and AED use.
- Team Coordination: Help in the switch-over during CPR to avoid fatigue.
- Training Maintenance: Maintain certification in CPR and AED use.

-Actions:

- Assist with chest compressions and ventilation if needed.
- Prepare the AED and ensure proper placement of pads.
- Take over CPR from Responder 1 when necessary to maintain effective compressions.

4. 911 Communicator

-Responsibilities:

- Emergency Contact: Call 911 and communicate essential information to emergency dispatchers.
- Liaison Role: Serve as a liaison between the response team and EMS upon their arrival.
- Information Relay: Provide updates on the victim's condition and the actions taken.

-Actions:

- Dial 911 immediately and provide the location, nature of the emergency, and the condition of the victim.
- Inform dispatchers of the AED use and any other first aid measures being applied.
- Guide EMS to the exact location within the school upon their arrival.

5. Crowd Controller

-Responsibilities:

- Scene Management: Keep the area clear of bystanders to ensure the response team can work effectively.
- Communication: Communicate with staff and students to keep them informed and calm.
- Security Role: Ensure the privacy and dignity of the victim.

-Actions:

- Politely but firmly move bystanders away from the immediate area of the emergency.
- Provide reassurance to students and staff, directing them to safe areas away from the incident.
- Maintain control over the environment until EMS takes over the scene.

Additional Considerations:

- Training and Drills: Regularly train all team members in CPR and AED use, and conduct drills to ensure readiness. (1 Drill per semester involving OTEMS)
- Equipment Checks: Perform regular checks on AEDs and other emergency equipment to ensure they are in working order.
- Communication: Ensure all staff members know how to quickly alert the Sudden Cardiac Response team in case of an emergency.
- Documentation: Keep detailed records of the incident and the response actions taken for review and improvement of the emergency response plan.

This plan should be reviewed and updated annually or after any incident to ensure it remains effective and up-to-date with the latest best practices.

RELEASED TIME COURSES

The board of education will approve released time courses for elective credit. A released time course is defined by law as a period of time during which a student is excused from school to attend a course in religious or moral instruction taught by an independent entity off school property. Any independent entity that would like to offer a course to be considered for elective credit shall discuss the proposal with the superintendent or superintendent's designee. The proposal shall include a course syllabus, a calendar of when the course will be offered, the methods of assessment utilized in the course, the qualifications of the course instructor, and a template written consent form that will be provided by the independent entity to parents or legal guardians for student's enrollment in the released time program. The school superintendent, principal for the school site where the student is enrolled, or their designees shall have reasonable discretion over the scheduling and timing of released time courses.

The superintendent shall then present the item to the board of education to consider at a lawfully convened meeting under an appropriately worded agenda item.

At the board meeting, the board of education will evaluate the course in a neutral and secular manner that does not involve any test for religious content or denominational affiliation. The secular criteria utilized to evaluate the released time course is limited to:

1. The amount of classroom instructional time.
2. The course syllabus which reflects requirement and materials utilized in the course.
3. Methods of assessment that will be utilized in the course.
4. The qualifications of the course instructor.

If a course is approved for elective credit, students may be excused from school to attend the released time course for no more than three class periods per week or a maximum of 125 class periods per school year. In order for the student to be eligible to participate in the released time program and receive an excused absence, the following must occur:

1. The student's parent or legal guardian must provide written consent prior to the student's participation in the released time course.
2. No school funds may be expended, and no school district personnel, equipment or resources may be involved in providing the instruction.
3. The independent entity must maintain attendance records for students and make them available to the school district and board of education.
4. Transportation provided to and from the place of instruction is the sole responsibility of the independent entity, the student, or the student's parent or legal guardian.
5. The independent entity or the student's parent or legal guardian indemnifies the school district and holds it harmless with regard to any conduct that does not occur on school property under the control or supervision of the school district and the independent entity maintains adequate insurance for that purpose.

RELEASED TIME COURSES (CON'T)

- 6. The student assumes responsibility for any missed schoolwork as a result of the excused absence.
- 7. The student may not be excused to participate in a released time course during any class in which the subject matter being taught is subject to state assessments.

Students who participate in released time courses are considered in attendance in the school district and the time is calculated as a part of the school day. Upon successful completion of the course elective credit will be provided to students when the work completed is substantiated by a transcript from the independent entity providing the course.

The school district, board of education and school employees shall not be liable for any claim arising or occurring as a result of a student's participation in a released time program when the student is not under the control or supervision of the school district.

Legal Reference: 70 O.S. Section 11-101.3

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS

Teachers are charged with the education of the youth of this state. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire for the respect and confidence of their colleagues, students, parents, and the community; teachers are to be guided in their conduct by commitment to students and the profession.

PRINCIPLE I COMMITMENT TO THE STUDENTS

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning.
2. Shall not unreasonably deny the student access to varying points of view.
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress.
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.
5. Shall not intentionally expose the student to embarrassment or disparagement.
6. Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social or cultural background, or sexual orientation, unfairly
 - A. Exclude any student from participation in any program,
 - B. Deny benefits to any students,
 - C. Grant any advantage to any student.
7. Shall not use professional relationships with students for private advantage.
8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose and is permitted or required by law.

PRINCIPLE II COMMITMENT TO THE PROFESSION

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

In order to assure that the quality of the services of the teaching profession meets the expectations of the state and its citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities with honor and integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions which attract persons worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not in an application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.
2. Shall not misrepresent his/her professional qualifications.
3. Shall not assist entry into the teaching profession of any person known to be unqualified in respect to character, education, or other relevant attribute.
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.
5. Shall not assist an unqualified person in the unauthorized practice of the teaching profession.
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
7. Shall not knowingly make false or malicious statements about a colleague.
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decision or actions.

PRINCIPLE III

1. Pursuant to the Teacher Due Process Act of 1990, a career teacher may be dismissed or not reemployed for:
 - A. Willful neglect of duty.
 - B. Repeated negligence in performance of duty.
 - C. Mental or physical abuse to a child.
 - D. Incompetency.
 - E. Instructional ineffectiveness.
 - F. Unsatisfactory teaching performance.

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

- G. Commission of an act of moral turpitude.
 - H. Abandonment of contract,
 - I. Conviction of a felony,
 - J. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or
 - K. Failure to earn required staff development points.
2. A career teacher shall not be subject to dismissal or non-reemployment for items A, B, D, E, and F, above unless and until a written admonishment has been issued in accordance with relevant law.
 3. A probationary teacher shall not be subject to dismissal or non-reemployment for inadequate teaching performance unless or until a written admonishment has been issued in accordance with relevant law.
 4. Temporary teachers, substitute teachers, adult education teachers, and teachers employed in positions fully funded by private or federal grants shall not be protected by the provisions of the Teacher Due Process Act.
 5. A teacher convicted of a felony shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued.
 6. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties:
 - A. "Criminal sexual activity" means the commission of an act defined in Section 886 of Title 21 of the Oklahoma Statutes, which is the act of sodomy; and
 - B. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity (70 O.S. §6-101.22).
 7. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

REFERENCE: 70 O.S. §6-101.21, et seq.

NOTE: In accordance with the referenced statutes, a copy of these standards of performance and conduct will be provided to each teacher.

THIS POLICY REQUIRED BY LAW.

VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE

It shall be the policy of this _____ Board of Education that no sectarian or religious doctrine shall be taught or inculcated into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during noninstructional time and does not interfere with the rights of other students.

School employees are free to engage in private religious prayer during school events, including sporting events and graduation ceremonies when employees are free to attend briefly to personal matters and students are engaged in other activities in accordance with the holding in *Kennedy v. Bremerton School District.*, 142 S.Ct. 2407 (2022).

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence shall be announced over the public address system as follows: “We now pause for a minute of silence in which students may reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices”

If the district or a school employee is sued for providing a moment of silence to students, the district must notify the Attorney General within five (5) days. The Attorney General will provide legal representation to the district or employee named as a defendant in an action related to this statutory requirement.

Individuals who wish to file a complaint regarding a violation of 70 O.S. §11-101.1 or §11-101.2 should notify the building principal in writing of the specific issue that has occurred. The building principal will notify the superintendent that a complaint has been received. The building principal shall investigate the issue and determine whether a violation of the law has occurred. If the law has been violated, a plan of corrective action should be taken to address the issue.

REFERENCE: 70 O.S. §11-101.1
 70 O.S. §11-101.2
Accreditation Standard 210:35-3-251
Accreditation Standard 210:35-3-252
Kennedy v. Bremerton School Dist., 142 S. Ct. 2407 (2022)

A POLICY ON THIS TOPIC IS REQUIRED
BY THE REFERENCED RULES EFFECTIVE 2024

SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION

The Oologah-Talala Board of Education has adopted the following procedure for the suspension, demotion, or termination of support personnel in accordance with Title 70 of Oklahoma Statutes, Sections 6-101.40 through 6-101.47.

For the purpose of this policy, "support employee" means a full-time employee as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of one hundred seventy-two days (172) and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district. Those support employees who work less than one hundred seventy-two days (172) are not entitled to due process and shall be employed on an at-will basis.

No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of this policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent's recommendation to demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice, or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days, after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment or are nonrenewed.

In accordance with Title 70 of the Oklahoma Statutes, Sections 6-101.40 through 6-101.47, the board hereby adopts the following causes for suspension, demotion, termination, or nonrenewal of support personnel:

Adoption Date:

*Revision Date(s): 7/26/93, 10/21/94, 12/19/94,
12/1/97, 2/3/00, 4/6/05, 3/15/06, 4/14/14, 3/20/19,
1/15/21, 9/09/24*

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SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION (Cont.)

1. Leaving workstation without authorization prior to lunch periods or end of workday.
2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.
7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.
9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.
22. Disregard of known safety rules or common safety practices.

Adoption Date:***Revision Date(s): 7/26/93, 10/21/94, 12/19/94,
12/1/97, 2/3/00, 4/6/05, 3/15/06, 4/14/14, 3/20/19,
1/15/21, 9/09/24******Page 2 of 4***

SUPPORT PERSONNEL, SUSPENSION, DEMOTION OR TERMINATION (Cont.)

23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.
25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.
26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at any time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during working hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.
37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
38. Insubordination of any kind.
39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor.
40. Violation of any district rule or policy.
41. Violation of any administrative rule or order.
42. Failure or inability to perform the essential functions or duties of the assigned position
43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

SUPPORT PERSONNEL, SUSPENSION, DEMOTION OR TERMINATION (Cont.)

REFERENCE: 70 O.S. §6-101.40, et seq.
Accreditation Standard 210:35-3-86

THIS POLICY REQUIRED BY LAW.

SUSPENSION OF CERTIFIED PERSONNEL

It is the policy of the Oologah-Talala Board of Education that a teacher or administrator may be suspended from employment in accordance with state law and the accreditation standards. Such suspension will be with pay, pending additional due process procedures. a teacher may be suspended from employment by order of the board when there appears to be evidence to justify an investigation of the teacher's fitness to continue employment.

Suspension may be instituted only after the teacher has been notified in writing of the intent to suspend. The teacher will not suffer loss of salary during the suspension. A teacher who has been suspended has the right to appeal to the immediate supervisor, the principal, the coordinator, the superintendent, and the board, in the order given.

If a district that has received notice under Oklahoma Accreditation Standard 210:35-3-86, section (g) that an investigation or certification review of a certified employee has been commenced by the State Department of Education, the employee may be placed on administrative leave. The determination as to whether the employee will be placed on leave is a decision of local control. If the district does not place such certified employee on administrative leave during the time that such employee is under investigation for certificate revocation, and that employee's certificate is revoked at the conclusion of that investigation, the district shall be given a health and safety deficiency.

Whenever the superintendent of a school district has reason to believe that cause exists for the dismissal of a teacher and is of the opinion that the immediate suspension of the teacher would be in the best interests of the children in the district, the superintendent or the local board of education upon receiving recommendation for suspension from the superintendent may suspend the teacher without notice or hearing. However, the suspension shall not deprive the teacher of any compensation or other benefits to which otherwise entitled. Within ten (10) days' time after the suspension becomes effective, the local board of education shall initiate a hearing for dismissal pursuant to law. However, in a case involving a criminal charge or indictment, the suspension may extend until the case for the teacher is finally adjudicated at trial. The extension shall not include any appeal process.

Whenever the local board of education or the administration of a school district has reason to believe that cause exists for the dismissal of an administrator, and when they are of the opinion that the immediate suspension of an administrator would be in the best interests of the children in the district, the local board of education or the superintendent of the school district may suspend the administrator without notice or hearing. However, the suspension of the administrator shall not deprive the administrator of any compensation or other benefits to which he or she would otherwise be entitled under his or her contract or pursuant to law. Within ten (10) days' time after such suspension becomes effective, the local board of education shall initiate proceedings pursuant to Section 6-102.4 of this title to have the administrator dismissed. However, in a case involving a criminal charge or indictment, such suspension may extend to such time as the administrator's case is finally adjudicated at a trial. Provided, however, such extension shall not include any appeal process.

LEGAL AUTHORITY: 70 O.S. Section 6-101.14
 70 O.S. Section 6-101.29
 Accreditation Standard 210:35-3-86

VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE

It shall be the policy of this _____ Board of Education that no sectarian or religious doctrine shall be taught or inculcated into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during noninstructional time and does not interfere with the rights of other students.

School employees are free to engage in private religious prayer during school events, including sporting events and graduation ceremonies when employees are free to attend briefly to personal matters and students are engaged in other activities in accordance with the holding in *Kennedy v. Bremerton School District.*, 142 S.Ct. 2407 (2022).

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence shall be announced over the public address system as follows: “We now pause for a minute of silence in which students may reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices”

If the district or a school employee is sued for providing a moment of silence to students, the district must notify the Attorney General within five (5) days. The Attorney General will provide legal representation to the district or employee named as a defendant in an action related to this statutory requirement.

Individuals who wish to file a complaint regarding a violation of 70 O.S. §11-101.1 or §11-101.2 should notify the building principal in writing of the specific issue that has occurred. The building principal will notify the superintendent that a complaint has been received. The building principal shall investigate the issue and determine whether a violation of the law has occurred. If the law has been violated, a plan of corrective action should be taken to address the issue.

REFERENCE: 70 O.S. §11-101.1
 70 O.S. §11-101.2
Accreditation Standard 210:35-3-251
Accreditation Standard 210:35-3-252
Kennedy v. Bremerton School Dist., 142 S. Ct. 2407 (2022)

A POLICY ON THIS TOPIC IS REQUIRED
BY THE REFERENCED RULES EFFECTIVE 2024

CRIMINAL HISTORY AFFIDAVITS FOR CONTRACTORS

The district seeks to ensure that individuals who will be present on district property do not have prior criminal histories indicating that their presence poses a threat to the safety of students and employees. Therefore, and in accordance with applicable law, individuals and entities that enter into certain contracts with the district involving the performance of work/services on district property shall be required to execute criminal history affidavits as set forth below.

Definitions

1. Contractor - A person or business having a contract with the district under which the contractor and/or employees of the contractor will (1) perform services on the property of the district, and/or (2) perform work on a full-time or part-time basis that would otherwise be performed by district employees.

Criminal History Affidavits Required for Contractors

Prior to board approval of any contract between the district and a contractor, an authorized representative of the contractor shall be required to execute and deliver to the district an affidavit declaring under penalty of perjury that (1) no individual working on district premises under authority of the contractor is currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippey Violent Crime Offenders Registration Act, and (2) no individual who will perform work on district premises that would otherwise be performed by district employees under the authority of the contractor has been convicted in the United States of any felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a pardon for the criminal offense. The affidavit shall be in the form attached to this policy.

No contractor shall be permitted to perform work/services on district property until the contractor or an authorized representative of the contractor has executed and delivered a criminal history affidavit as required by this policy.

Individuals/business/other entities that do not fall within the definition of a "contractor" set forth above, including, but not limited to, vendors, volunteers, college/professional/military recruiters, architects and/or attorneys, are not required to provide criminal history affidavits.

Requests for Felony Records Searches by Contractors

Contractors whose employees will perform work on a full-time or part-time basis that would otherwise be performed by district employees may submit requests for felony records searches regarding their employees to the State Board of Education ("OSBE"). It shall be the sole responsibility of the contractor to request appropriate felony records searches regarding the contractor's employees from the OSBE consistent with the requirements of this policy.

Reference: OKLA. STAT. tit. 70, § 6-101.48

CONTRACTOR'S CRIMINAL HISTORY AFFIDAVIT

The undersigned, under penalty of perjury, certifies to Oologah-Talala Public Schools, District No. I004, of Rogers County, Oklahoma (the "District") as follows:

1. I am a duly authorized representative of _____ (the "Contractor").
2. The Contractor seeks to enter into a contract with the District under which employees of Contractor will perform work and/or render services on the property of the District.
3. I hereby certify that no employee of the Contractor who will perform work on District premises that would otherwise be performed by District employees has been convicted in the State of Oklahoma, the United States or another state, of any felony offense, unless ten (10) years has elapsed since the date of the criminal conviction or the individual has received a presidential or gubernatorial pardon for the offense.
4. I hereby certify that no employee of the Contractor who will perform any work on District premises is currently registered or required to register under the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.
5. The Contractor and/or its authorized representative(s) _____ has OR _____ has not obtained a felony record search of employees who would be assigned to work on a part-time or full-time basis on the property of the District from the Oklahoma State Board of Education.
6. This Affidavit is intended to comply with OKLA. STAT. tit. 70, § 6-101.48.

EXECUTED AND DELIVERED this ____ day of _____, 20__.

Name: _____

Title: _____

Company/Contractor: _____

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public

My Commission expires:

District Drug Testing Policy for Extracurricular Activities

1. Purpose:

The district aims to provide a safe and healthy environment for all students. To ensure the well-being of students participating in extracurricular activities, the district has established a drug testing policy to discourage substance abuse.

2. Scope:

This policy applies to all students involved in any extracurricular activities, including sports teams, clubs, and other school-sponsored groups.

3. Drug Testing Process:

- **Random Selection:** Students participating in extracurricular activities may be randomly selected for drug testing. The selection process will be conducted by a third-party service to ensure fairness and confidentiality.
- **Notification:** Students and their parents/guardians will be notified prior to testing. Testing will occur at a designated time and location, typically on school grounds.
- **Test Procedure:** A trained professional will administer the test, which may include a urine or saliva sample. The sample will be sent to a certified laboratory for analysis.
- **Confidentiality:** Test results will be kept confidential and shared only with the student, their parents/guardians, and designated school officials.

4. Consequences for Positive Test Results:

- **First Offense:**
 - Immediate suspension from the extracurricular activity for a minimum of 30 days.
 - Mandatory meeting with the school counselor for substance abuse assessment and intervention.
 - The student may return to the activity after 30 days if they complete a substance abuse education program approved by the district.
- **Second Offense:**
 - Suspension from all extracurricular activities for the remainder of the school year.
 - Required participation in a substance abuse treatment program.

- The student may reapply for participation in extracurricular activities the following school year, pending approval from school officials.

- **Third Offense:**

- Permanent ban from all extracurricular activities during the student's time at the school.
- Continued substance abuse counseling as recommended by the school counselor.

5. Appeals Process:

Students and their parents/guardians may appeal the consequences of a positive drug test within five business days of receiving the results. Appeals will be reviewed by a panel of school administrators.

6. Policy Review:

This policy will be reviewed annually to ensure its effectiveness and fairness.

School Board Memorandum

To: Dr. David Wilkins, Superintendent

From: Sherry Hutchinson, Special Services Director

Date: August 23, 2024

Re: Recommendation for the approval of the Chatterbox Speech Therapy Contract for the 24-25 School Year

Recommendation: I recommend the board approve the Contract from Chatterbox Speech Therapy. They will be providing us a Speech/Language Pathologist for two days a week to provide speech and language services to our Middle School and High School IEP students that meet the requirements for services for the 2024-2025 school year.

Additional Notes:

Chatterbox Speech Therapy, LLC Contract
Oologah-Talala Public Schools
2024-2025 School Year

This Agreement is entered into as of the 20th day of August, 2024, between Oologah-Talala Public Schools (“the Company”) and Chatterbox Speech Therapy, LLC (“the Contractor”).

1. Independent Contractor. Subject to the terms and conditions of this Agreement, the Company hereby engages the Contractor as an independent contractor to perform the services set forth herein, and the Contractor hereby accepts such engagement.

2. Duties, Terms, and Compensation.

DUTIES: Speech/language evaluation and therapy services will be provided to Oologah-Talala Public Schools for students needing speech/language services in Prek-12 grade (and any eligible 3 year olds per state guidelines) for 2 days per week, 7.5 hours per day (15 hours per week). The work to be performed by Contractor includes screenings, evaluations, direct therapy, related paperwork and client contact, and collaboration with parents and other health care and/or school professionals. Indirect time can be completed outside the school building. The Contractor will report directly to Oologah-Talala Public Schools and to any other party designated by Oologah-Talala Public Schools in connection with the performance of the duties under this Agreement and shall fulfill any other duties reasonably requested by the Company and agreed to by the Contractor. If therapist medical leave is necessary, the Contractor will make every effort to provide in-person or virtual services during the leave. Medicaid coding and billing (if applicable) will be completed by Oologah-Talala Public Schools. If Oologah-Talala Public Schools chose to have Chatterbox Speech Therapy, LLC file Medicaid claims a separate addendum will need to be attached.

TERM: This engagement shall commence upon execution of this Agreement and shall continue in full effect through the end of the 2024-2025 school year. The Agreement may only be extended thereafter by mutual agreement, unless terminated earlier by operation of and in accordance with this Agreement.

COMPENSATION: As full compensation for the services rendered pursuant to this Agreement, the Company shall pay the Contractor at the hourly rate of \$75 per hour including direct and indirect activities involved with providing speech/language therapy. Billed time will be 15 hours per week for the duration of the posted 2024-2025 school calendar. Such compensation shall be payable within 10 days of receipt of Contractor’s monthly invoices for services rendered supported by reasonable documentation.

3. Contractor is not, and shall not be considered an employee of the Institute. The relationship of the Contractor to Oologah-Talala Public Schools established by this agreement is that of an Independent Contractor. Contractor acknowledges full responsibility for compliance with all Federal, State, and City tax regulations regarding taxes that may accrue on the fee, including expenses, if any, paid to Contractor as a result of services rendered to the Company. Further, the Company will not provide any medical

health insurance or similar plans or worker's compensation or any other benefit whatsoever to Contractor.

4. Interview. The Company will have the opportunity to interview the candidate provided by the Contractor before they begin providing speech/language services for the Company. The Company will have 7 calendar days after the date of interview to notify the Contractor of their refusal to accept that candidate for providing services listed in this contract. After the 7 calendar days, a lack of notice of refusal will serve as acceptance of the candidate to provide the services listed in this contract. Any candidate sent by the Contractor for interview with the Company cannot be employed or directly contracted with for the 2024-2025 school year.
5. Non-Hire Clause. Any therapist sent by the Contractor for providing services with the Company cannot be employed or directly contracted with whom they have been engaged in the provision of services within the previous 12 month period.
6. Written Reports. The Company may request that treatment notes, progress reports, and evaluation reports be provided by Contractor on a monthly basis.
7. Confidentiality. Contractor acknowledges that during their time with the Company, they may have access to and become aware of confidential information concerning all information disclosed to or received by Contractor in connection with their caseload. According to this agreement and provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and Family Educational Rights and Privacy Act (FERPA), Contractor agrees to hold in confidence all health information concerning students received from, or created or received on behalf of, Company in connection with the performance of the services provided in this Agreement. The Company further agrees that he or she will not disclose his or her retention as a contractor or the terms of this Agreement to any person without the prior written consent of the Company and shall at all times preserve the confidential natures of his or her relationship to the Company and of the services hereunder.
8. Conflicts of Interest; Non-hire Provision. The Contractor represents that he or she is free to enter into this Agreement, and that this engagement does not violate the terms of any agreement between the Contractor and any third party. During the term of this agreement, the Contractor shall devote as much of his or her productive time, energy, and abilities to the performance of his or her duties hereunder as is necessary to perform the required duties in a timely and productive manner. The Contractor is expressly free to perform services for other parties while performing services for the Company.
9. Merger. This Agreement shall not be terminated by the merger or consolidation of the Company into or with any other entity.
10. Termination. The Company may terminate this Agreement at any time by 30 calendar days' written notice to the Contractor. The Contractor may terminate this Agreement at any time by 30 calendar days' written notice to the Company.
11. Independent Contractor. This Agreement shall not render the Contractor an employee, partner, agent of, or joint venture with the Company for any purpose. The Contractor is and will remain an independent contractor in his or her relationship to the Company. The Company shall not be responsible for withholding taxes with respect to the Contractor's

compensation hereunder. The Contractor shall have no claim against the Company hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment benefits, or employee benefits or any kind.

12. Insurance. The individual providing therapy services will carry liability insurance (including malpractice insurance, if warranted) relative to any service that he or she performs for the Company.
13. Successors and Assigns. All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, if any, successors, and assigns.
14. Choice of Law. The laws of the state of Oklahoma shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto.
15. Arbitration. Any controversies arising out of the terms of this Agreement or its interpretation shall be settled in Oklahoma in accordance with the rules of the American Arbitration Association, and the judgment upon award may be entered in any court having jurisdiction thereof.
16. Headings. Section headings are not to be considered a part of this Agreement and are not intended to be a full and accurate description of the contents hereof.
17. Waiver. Waiver by one part hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.
18. Assignment. The Contractor shall not assign any of his or her rights under this Agreement, or delegate the performance of any of his or her duties hereunder, without the prior written consent of the Company.

Notices. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally serviced, or deposited in the United States mail, certified or registered, postage prepaid, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, such notice shall be conclusively deemed given five days after deposit thereof in the United States mail addressed to the part to whom such notice, demand or other communication is to be given as follows:

If to the Contractor: Chatterbox Speech Therapy, LLC
Address: P.O. Box 563
City/St/Zip: Jenks, OK 74037

If to the Company: Oologah-Talala Public Schools
Address: 10700 S. Hwy 169
City/St/Zip: Oologah-Talala, OK 74053

Any party hereto may change its address for purposes of this paragraph by written notice given in the manner provided above.

20. Modification or Amendment. No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto. This Agreement is held unless all required signatures are evident below.

21. Entire Understanding. The document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

22. Unenforceability of Provisions. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

[Oologah-Talala Public Schools]

[Chatterbox Speech Therapy, LLC]

By: _____

By: Anna Westhoff, M.S., CCC-SLP

Name:

Name: Anna Westhoff, M.S., CCC-SLP

Title:

Title: Owner

School Board Memorandum

To: Dr. David Wilkins, Superintendent

From: Sherry Hutchinson, Special Services Director

Date: August 15, 2024

Re: Recommendation for approving the Pre-ETS Collaborative Agreement for the 2024-2025 School Year

Recommendation: I recommend the board approve the Pre-ETS Collaborative Agreement with The Board of Regents of the University of Oklahoma to prepare high school students in the Life Skills Classroom for post-secondary education or integrated employment opportunities for the 2024-2025 school year.

Additional Notes:

Pre-Employment Transition Services Coordination Pre-ETS COLLABORATIVE AGREEMENT FY2025

SECTION I - PURPOSE

This Collaborative Agreement (“Agreement”), effective as of the latest date of signature of all Parties or the 1st day of July, 2024 whichever is later, is entered into by and between the following Parties, also referred to herein as “Team Members” to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre- ETS) for participants with a documented disability transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive vocational rehabilitation services (VR) provided by Oklahoma Department of Rehabilitation Services (DRS).

- Oologah Public Schools (also referred to herein as “Host School”);
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education’s National Center for Disability Education and Training (also referred to herein as “NCDET” or “University”).

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to participants with a documented and to ultimately transition participants with documented disability to competitive integrated employment or post-secondary education.

The OBJECTIVE of this Agreement seeks to:

- Increase coordination between the Parties to identify and prepare participants with a documented way to move to post-secondary education and/or competitive integrated employment; based on participant need, considering strength, preferences, and interests.
- Improve transition planning by DRS and local education agencies (LEAs) for participants with disabilities to facilitate the development and implementation of that individual’s education program.
- Strengthen relationship between the Oklahoma State Department of Education (OSDE), Oklahoma Office of Workforce Development (OOWD), LEAs, higher education entities, and businesses to facilitate successful outcomes for participants a documented disability.
- Engage, involve and educate families to increase participant success in post-school activities.
- Increase the number of participants reaching their individual education plan (IEP) and the DRS individual plan for employment (IPE) goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.

TERM

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or **July 1, 2024, whichever is the latter, through June 30, 2025.**

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre-Employment Transition Services Agreement with the University.

SECTION 2 – DEFINITIONS (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a participant with a disability designed to meet the participant's individual needs. The IEP has two general purposes: to set appropriate, measurable goals for the participant and to describe the specialized instruction and services the school district will provide for the participant.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the participant and the Vocational Rehabilitation counselor to help the participant with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all participants with a documented disability have available to them a Free and Appropriate Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A participant with a disability: is an individual who is in an educational program; and

meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: participants with a documented disability, including individuals ages 14-21 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help participants, and potentially eligible participants, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required Pre-ETS categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – research and knowledge of work site tours, job shadowing, mentoring, internships, apprenticeships, short-term employment, volunteering, and on-the-job trainings;
- **Counseling on Post-Secondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual participant success in education and training, such as disability support services and financial aid;
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation options, job-seeking skills, understanding employer expectations, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

SECTION 3 – RESPONSIBILITIES:

The Host School:

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for participants with a documented

disability. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to participants with a documented disability through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre- ETS program.

The Host School will:

- Upon receipt of proof from NCDDET that all NCDDET personnel participant under this Agreement have passed the criminal background record check, allow the NCDDET Pre-ETS staff access to DRS potentially eligible participants with a documented disability and/or DRS clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local DRS counselors to identify, recruit, and refer participants for vocational rehabilitation services;
- be responsible for collecting written parent authorization to allow their participant to participate in Pre-ETS activities;
- ensure school staff and/or a classroom teacher is present and assisting to ensure the highest engagement of the participants;
- communicate to the NCDDET Pre-ETS staff and DRS (if applicable) any concerns brought forth by a participant;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify participants with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with DRS and Pre-ETS staff;
- work collaboratively to increased number of participants obtaining their IEP and IPE goals;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

NCDDET:

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. Established in 1965, the National Center for Disability Education and Training seeks to advance independent living, employment, and career opportunities for people with disabilities through innovative training and direct service.

NCDDET will:

- work in collaboration with DRS counselors, school transition personnel, and other persons supporting DRS potentially eligible participants with a documented disability

and/or DRS clients to provide Pre-ETS instructional activities in groups and/or individually;

- ensure its staff are trained and experienced in working with participants with a documented disability as well as developing business relationships;
- ensure its staff have successfully passed a criminal background check; and will provide the Host School proof prior to providing Pre-ETS activities,
- support the host school staff in planning for the transition of participants with a documented disability from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary participant success;
- work with local school districts to create greater access for participants with a documented disability and remove barriers into transition programs and activities;
- assist with outreach to identify participants with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for participants with a documented disability to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with DRS and school staff;
- work with the local DRS counselors to identify, recruit, and refer participants for vocational rehabilitation services;
- communicate to Host School staff and DRS (if applicable) any concerns brought forth by a participant;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

Section 4 Special Terms and Assurances

A. Insurance

Each Party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person or property occasioned by an act of negligence by the party to be bound, its agents or employees. The Parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement, and provide evidence of such insurance and renewals upon request.

B. Equal Opportunity/Non-Discrimination

Each Party shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 et seq.; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq.; the Age Discrimination in Employment Act, 42 U.S.C. §6101 et seq.; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal

opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

Each Party is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive orders 11246 and 11375. The Host School represents compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

C. Drug-Free Workplace

Each Party represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 et seq.

D. Modification

The Agreement may only be modified by mutual consent of the Parties in writing.

E. Cancellation

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law.

1. Without Cause: It is further agreed that the Agreement may be canceled by either Party by providing thirty (30) days prior written notice.

F. Access to and Retention of Records

The Host School shall maintain adequate records regarding the Pre-ETS program and participant participation. Authorized personnel of the University, U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

G. Compliance with State and Federal Laws

Each Party to this Agreement shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the each Party, without reliance on or direction by the other.

Each Party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Contract;
2. withholding of additional Contracts;
3. requiring an immediate audit of all records pertaining to the Contract;
4. the University, within 21 days of receipt of reports, shall complete review;
5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

H. FERPA

Each Party to this Agreement agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

I. Clean Air Act

Each Party agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

J. Employment Relationship

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

K. Contract Jurisdiction

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the Parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the Parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either Party on the basis of which Party drafted the term or provision at issue.

L. Severability

If any provision under the Agreement, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Agreement or its application that can be given effect without the invalid provision or application.

M. Ownership and Copyrights

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Contract shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

N. Accessibility

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at www.ok.gov/DCS/Central_Purchasing Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

O. Entire Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the Parties relating to the work to be performed.

Section 5: Signatures

The Parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

THE HOST SCHOOL REPRESENTS THAT IT HAS READ AND UNDERSTOOD THE TERMS OF THIS AGREEMENT AND MADE NO CHANGES TO THE TERMS OF THIS AGREEMENT.

BY PLACING THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, THE HOST SCHOOL AGREES TO BE BOUND BY THIS AGREEMENT.

Host School

Signature

Date

Sherry Hutchinson

Print Name and Signatory Title

2024-2025
ADDENDUM TO CONTRACT
OLOGAH-TALALA PUBLIC SCHOOL
INDEPENDENT DISTRICT #1-004 ROGERS COUNTY, OLOGAH, OKLAHOMA

Employee: _____

Perform other duties of employment as assigned by the Board, Superintendent, and/or Principal:

_____	Activity Bus Driver	Regular bus driver rate per hour drive time & 7.25 per hour sitting time, if not a sponsor
_____	After School Detention	\$.50 cents/mile, if a coach or sponsor
_____	After School Indian Program (JOM) tutoring	\$20.00 per session (see JOM Budget)
_____	Athletic/Activities Gate Coordinator	\$13.00 per hour
_____	Alternate Based Instruction	\$20.00 per hour
_____	Clock/Book/Announcer	\$13.00 per hour
_____	Crossing Guard	\$10.00 per session
_____	Custodial Substitute	\$10.00 per hour
_____	Custodial Part-time After School/Evening	\$14.00 per hour/2 hr per day maximum
_____	Drivers Education	\$25.00 per hour
_____	Event Custodian	(arranged per event)
_____	Extended School Year (RSA, Title I, Summer School)	(see back page)
_____	Gate Worker	\$13.00 per hour
_____	Homebound	\$20.00 per hour
_____	Intervention	\$20.00 per hour
_____	Morning Cafeteria/Bus Drop Off/Parking Lot Duty	\$15.00 per hour
_____	National Board Certification	\$5,000.00
_____	Pool Supervisor/Trainer/Lifeguard	(see 2nd tab of Support scale)
_____	School to work	\$7.25 per hour
_____	Security	\$25.00 per hour
_____	Substitute bus driver	\$19.27 per hour
_____	Teacher Substituting during Plan period	@ certified sub rate
_____	Tutoring (please specify)	_____
_____	Video Streaming	\$80.00 per session/night
_____	Yard Work	Summer pay scale
_____	Other (please specify)	_____
_____	Other (please specify)	_____

Employee's Signature

Date

Superintendent's Signature

Date

OOLOGAH-TALALA PUBLIC SCHOOLS

Title IX Strategic Plan



Title IX states no person in the United States shall on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal Financial assistance.

The U.S. Department of Education's [Office for Civil Rights](#) (OCR) enforces, among other statutes, Title IX of the Education Amendments of 1972. Title IX protects people from discrimination based on sex in education programs or activities that receive federal financial assistance.

Kendra Adkins

Title IX Coordinator

kendra.adkins@oologah.k12.ok.us

918-443-6000 ext. 6080

Scott Doss

Title IX Deputy Coordinator

scott.doss@oologah.k12.ok.us

918-443-6000 ext.6221



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Mission Statement

Oologah-Talala Public Schools is committed to providing a safe and supportive school environment, free of discrimination, for all students.



Beliefs

Student training and education

- We believe that teaching students of their rights and responsibilities related to Title IX will create and maintain a culture of respect and safety for all students.

Staff training and education

- We believe that staff training and education in Title IX will help deter inappropriate behaviors and will promote a learning environment that is inclusive, respectful, and safe for all students and staff.

Culture of equity

- We believe that all students deserve access to a safe, positive, and productive learning environment that is free of discrimination.

Respond promptly and appropriately to Title IX complaints

- We believe that effective and efficient Title IX procedures, along with training on these procedures, will ensure that Title IX complaints are responded to in a prompt and appropriate manner.



Student Training and Education



- All students in 3rd through 5th grade will be presented Title IX information each school year. This information will be presented in a developmentally appropriate manner that is tailored to the age of the students.
- All students in 6th through 12th grade will be presented with Title IX training each year.
 - Please refer to the training link: [Title IX Student Presentation](#)
- Periodic updates will be sent to all students in 6th-12th grade.
 - Please refer to the direct link for memo examples: [Example of Title IX student Memo sent to all 6th-12th grade students](#)



- The following link directs you to the Title IX information specifically designed for elementary and middle school students and their families: [*Elementary and Middle School Parent Guide to recognition and reporting-Title IX*](#)
 - This information is posted at the entrance of each school building and is on our school website. It is also on a brochure in each school office. The brochure will be given to all students and parents at schedule pick up or at Meet the Teacher each school year.

- The following link directs you to the Title IX information specifically designed for high school students and their families: [*HS Students recognition and reporting Title IX Information*](#)
 - This information is posted at the entrance of each school building and is on our school website. It is also on a brochure in each school office. The brochure will be given to all students and parents at schedule pick up each school year.

- Title IX information is placed in the student handbooks.

- Students will be trained to use STOPit to make anonymous reports of bullying, harassment, discrimination or other concerns.

- Parents will be provided with information about the STOPit anonymous reporting tool at schedule pickup. The following link directs to this information and additional guidance is available on the school website: [*Anonymous reporting with the STOPit app-Parent Letter*](#)



Staff Training and Education

- The link to our staff training is on the school district website. This training is required each school year for all staff and will be provided by the Title IX Coordinator or designee.
 - Please refer to the following link: [Staff Title IX Training](#)
- All Certified Administrators will participate in a Title IX investigators training each school year. The Title IX Coordinator or designee will provide this training.
- All new employees will participate in the Title IX On-Boarding training once hired.
 - Please refer to the following link: [New Teacher On-Boarding Training-Title IX](#)

Staff will be trained to use STOPit to make anonymous reports of bullying, harassment, discrimination or other concerns.

- A periodic Title IX update will be sent to all staff.
 - Please refer to the following link: [Title IX monthly memo for staff-Example](#)
- Monthly Title IX update will be given to the Board of Education
- Coaches and activity sponsors will attend an annual meeting on appropriate relationships and communication with students.
- The Title IX Coordinator and Deputy Title IX Coordinator will stay current with Title IX laws by periodically attending conferences and communicating with other Title IX experts at the state and federal level.
- District administrators will utilize the New Hire Checklist for each newly hired employee.



CULTURE OF EQUITY

Core Belief

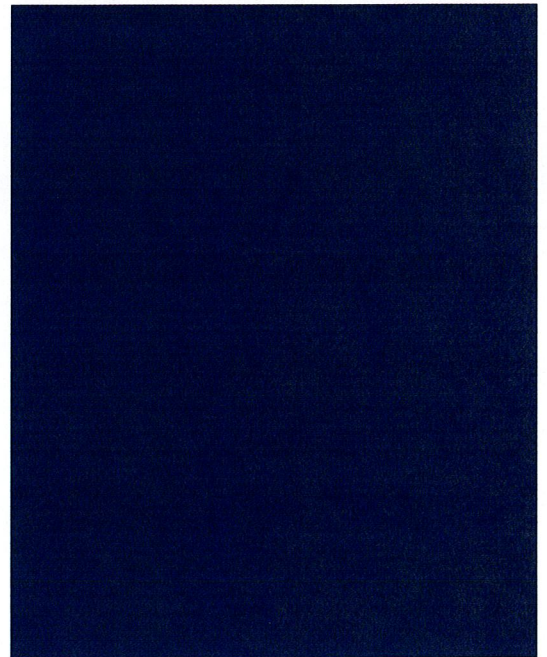
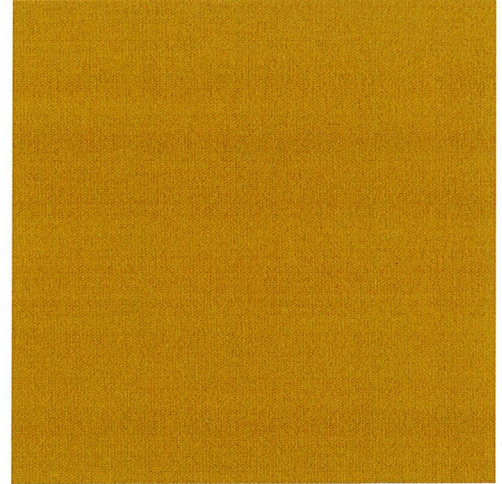
We believe that all students deserve access to a safe, positive, and productive learning environment that is free of discrimination.

Equity Commitment

- We will provide students with resources that meet their circumstances.
- We will remove barriers that impede a student's ability to learn and participate in the school environment.
- We will embrace our differences and respect our diversity.

The Title IX committee will meet periodically and may review the following:

- Discipline and instructional data based on demographics
- Equitable access to athletics, activities & clubs
- Staffing
- Student pregnancy or students as parents
- Student input on school related topics
- Title IX procedures and policies



Respond Promptly and Appropriately to Title IX Complaints

- Oologah-Talala Public Schools will follow the process for filing a formal Title IX complaint as outlined below:
 1. The district is given “actual notice” of a possible Title IX issue. The district is considered to have “actual notice” when any employee has been made aware of a possible violation of Title IX.
 2. Contact Title IX Coordinator or Deputy Coordinator

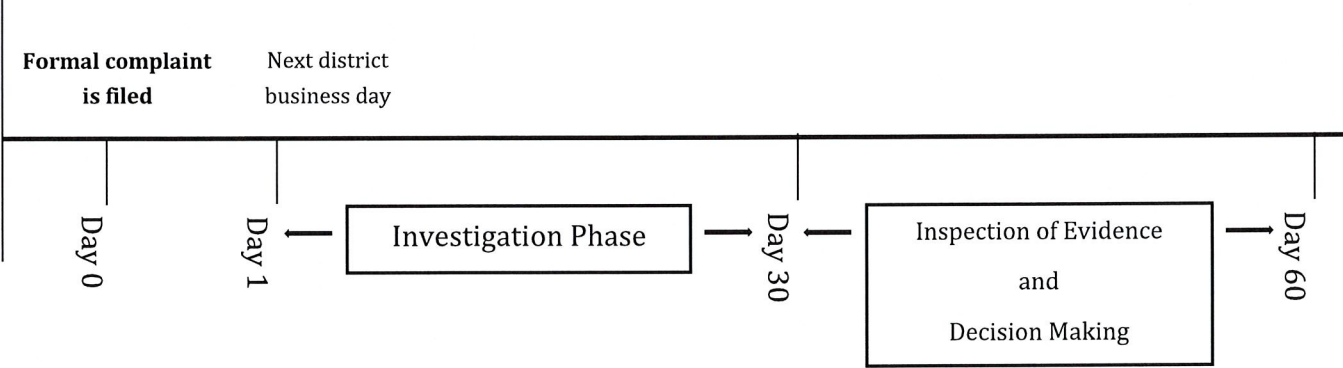


3. Anonymous reports can also be made using the STOPit app. These reports will be reviewed for any possible Title IX related issues.
 - Please refer to the following link:
<https://appweb.stopitsolutions.com/login>



4. The following document [OTPS Title IX Guidebook](#) is intended to serve as an overview of the entire Title IX grievance process as required by Title IX regulations (34 C.F.R. 106.45) for responding to formal complaints of sexual harassment, as defined by Title IX.
 - o These procedures are designed for use in the context of allegations of sexual harassment against a student or employee and should be reviewed in combination with the policies and procedures of Oologah-Talala Public Schools.
 - i. Please see the student handbook and OTPS website for further information and resources on child sexual abuse, including awareness, prevention and appropriate action.
5. Please refer to the following link: [Title IX Investigation Steps](#)
 - o This explains the steps that will be taken once a formal Title IX complaint is filed.

Title IX Complaint Process



OTPS Title IX Policies

Links to Title IX Policies:

1. Abuse, Neglect, Exploitation and Trafficking
 - a. <https://56il.co.jknt>

2. Sexual Harassment-Employees
 - a. <https://5il.co/11ta>
 - b. <https://5il.co.jkn3>

3. Discrimination, Harassment, Retaliation
 - a. <http://5il.co/jkn3>

4. Sexual Harassment of Students
 - a. <https://5il.co/jsk9>

5. Federal Programs Complaint Resolution
 - a. [https://core-docs.s3.amazonaws.com/documents/asset/upload file/989024/Policy 2.01.1.pdf](https://core-docs.s3.amazonaws.com/documents/asset/upload%20file/989024/Policy%202.01.1.pdf)



Annual Summary of Activities

June-July

- Review the school website, student handbooks, and all documents to ensure everything is current
- Utilize the New Hire Checklist for all newly hired employees
- Respond promptly and appropriately to all Title IX complaints

August

- Student Title IX video shared with all students in 3rd-12th grades
- Student Orientations-Title IX information and STOPit App shared
- Schedule Pick up-Distribute Title IX brochures and information to all students and parents
- All staff trained in Title IX
- All new staff trained in Title IX
- Meeting with all coaches or activity sponsors regarding appropriate relationships and communications with students
- Title IX investigations training for all district administrators
- Respond promptly and appropriately to all Title IX complaints

September-May

- Periodically send Title IX information to students to educate and inform them of their rights and responsibilities
- Periodically send Title IX information to staff to educate and inform them of their rights and responsibilities
- Periodically report Title IX compliance to the Board of Education
- Periodically update district resources and information regarding Title IX
- Review policies and procedures as needed to ensure they are all current & compliant
- Respond promptly and appropriately to all Title IX complaints



TENTATIVE NEGOTIATION AGREEMENTS
BETWEEN THE
OOLOGAH-TALALA CLASSROOM TEACHERS ASSOCIATION
AND THE
OOLOGAH-TALALA BOARD OF EDUCATION
TBD, 2024

1. The Parties agree to continue all provisions of the 2023-2024 negotiated Agreement not modified or discontinued for the 2024-2025 contract year.
2. The Parties agree to jointly update contract language, dates and signatures in the 2023-2024 Negotiated Agreement as necessary. All Negotiation proposals not accepted are considered dropped for the 2024-25 contract year.
3. Compensation Agreements:
 - a. The 2023-2024 Salary Schedules will be retained for the 2024-2025 contract year.
 - b. Each qualified full-time teacher will advance one step on their salary schedule.
 - c. 2023-2024 One-Time Stipend Compensation for employees whose creditable teacher experience exceeds the maximum number indicated on their salary schedule shall be continued for the 2024-2025 contract year.
 - d. The 2023-2024 Extra Duty Schedule shall be continued for the 2024-2025 contract year with the following amendments.
 - i. Addition of pool maintenance stipend of \$1500
 - ii. Addition of Fine Arts Director with a range of \$6000 to \$10000
 - iii. Jazz Band & Basketball Pep Band increase to a range of \$3000 to \$5000
 - iv. Amendment of range for Assistant Band Director to \$3000 to \$5000
 - v. Addition of Assistant Speech, Drama, Debate coach at a range of \$1500 to \$2500
 - vi. Amended Summer Reading Coordinator to a range of \$300 to \$600
4. Other Contract Agreements:
 - a. Emergency Leave (pg. 14)
 - i. Update language
 1. "Three (3) days of emergency leave or bereavement leave per year may be authorized at the request of the *certified employee to their immediate supervisor.*"
 - a. This allows the employee to communicate with the administrator that they are most comfortable with in the case of an emergency.

Sam Noble

Heather Wright

Al Lott

Paul Davis

Kendra Adkins

I vote to ratify the proposed changes to the negotiated agreement.

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51 responses

