



NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EDUCATION OF THE IDABEL PUBLIC SCHOOLS DISTRICT I-005, MCCURTAIN COUNTY, OKLAHOMA WILL BE HELD IN THE CONFERENCE ROOM AT THE IDABEL HIGH SCHOOL LIBRARY, 901 LINCOLN ROAD, IDABEL, OK 74745 ON July 10, 2023 AT 5:30 PM WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
July 10, 2023

1. **OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.**

A.

- A. **PRESIDENT: DONNY BUTLER**
- B. **VICE PRESIDENT: JERRY ROBINSON**
- C. **CLERK: DARRELL COURTNEY**
- D. **MEMBER: BRENT BOLEN**
- E. **MEMBER: JAMES RALEY**

2. **CONSENT AGENDA: VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING ITEMS:**
MINUTES OF JUNE 12, 2023 REGULAR MEETING
MINUTES OF JUNE 26, 2023 SPECIAL MEETING

TREASURER'S REPORT
ENCUMBRANCES

FUND NUMBERS:

GENERAL FUND 11 - # 1 - 204
5 MIL BUILDING FUND 21- # 1 - 3
CHILD NUTRITION FUND 22- # 1 - 26
BUILDING BOND 36 - #
SINKING FUND 41- # 1

ACTIVITY FUND BALANCES

RESIGNATIONS AND RETIREMENTS:

CAITLIN WEATHERHEAD - PARAPROFESSIONAL - MIDDLE SCHOOL
SARAIH WEEKS - PARAPROFESSIONAL - HIGH SCHOOL

3. **VOTE TO APPROVE OR DISAPPROVE FUNDRAISER REQUEST FOR MS WARRIOR ARCHERY AT IDABEL MIDDLE SCHOOL FOR A BOW RAFFLE TO RAISE MONEY FOR EQUIPMENT AND T-SHIRTS.**
4. **PRINCIPALS/DIRECTORS REPORT
SUPERINTENDENTS REPORT**
5. **VOTE TO APPROVE OR DISAPPROVE HANDBOOK AND IF ANY CHANGES FOR THE 2023-2024 SCHOOL YEAR.
EVEN START: SEE ATTACHMENT
PRIMARY SOUTH: SEE ATTACHMENT
CENTRAL: SEE ATTACHMENTS
MIDDLE SCHOOL: SEE ATTACHMENT
HIGH SCHOOL: SEE ATTACHMENT**
6. **VOTE TO APPROVE OR DISAPPROVE THE ANNUAL RENEWAL OF IDABEL PUBLIC SCHOOLS RETURN TO LEARN PLAN FOR THE 2023-2024 SCHOOL YEAR.**
7. **VOTE TO APPROVE OR DISAPPROVE AFTER SCHOOL PROGRAM DIRECTOR / BUILDING COORDINATOR.
PROGRAM DIRECTOR: LYNDSEY HASTINGS AND CHRIS GAMMON TO BE CO-DIRECTORS OF THE ESSER AFTER SCHOOL PROJECT 559/558 PROGRAMS. (CHRIS GAMMON WILL BE CO-DIRECTOR ALONG WITH LYNDSEY HASTINGS FOR THE 2023-24 SCHOOL YEAR TO ALLOW LYNDSEY HASTINGS TO DEVELOP THE INFORMATION NEEDED TO OPERATE THE PROGRAM AS FULL TIME DIRECTOR IN THE 24-25 SCHOOL YEAR.)
BUILDING COORDINATOR: JESSICA JACKSON TO BE THE BUILDING COORDINATOR FOR THE ESSER AFTER SCHOOL PROJECT 559/558 PROGRAMS FOR THE 2023-2024 SCHOOL YEAR.**
8. **VOTE TO APPROVE OR DISAPPROVE CONTINUOUS STRATEGIC IMPROVEMENT PROCESS AGREEMENT WITH OSSBA.**
9. **ANNUAL REVIEW AND POSSIBLE ACTION OF THE STUDENT TRANSFER POLICY AND STUDENT CAPACITY TO ACCEPT TRANSFERS AT EACH SITE AND GRADE LEVEL.**
10. **VOTE TO APPROVE OR DISAPPROVE THE ANNUAL RESOLUTION OF THE IDABEL PUBLIC SCHOOLS' BOARD OF EDUCATION APPROVING THE IDABEL FOUNDATION FOR ACADEMIC EXCELLENCE AS A QUALIFIED PUBLIC SCHOOL FOUNDATION.**
11. **VOTE TO APPROVE OR DISAPPROVE AN ALTERNATIVE EDUCATION AGREEMENT WITH DENISON ELEMENTARY SCHOOL 2023-24.**
12. **VOTE TO APPROVE OR DISAPPROVE THE DISTRICT DEREGULATION APPLICATION FOR THE 1080 HOUR SCHOOL YEAR. 2023-24 SCHOOL YEAR.**

13. **VOTE TO APPROVE OR DISAPPROVE DEREGULATION APPLICATION FOR ALTERNATIVE EDUCATION PROGRAM. 2023-2024 SCHOOL YEAR. (THE WARRIOR ACADEMY)**

14. **VOTE TO APPROVE OR DISAPPROVE USING OKTLE FOR THE STATE-REQUIRED TEACHER EVALUATION SYSTEM AND THE MCREL AS THE STATE-REQUIRED ADMINISTRATOR EVALUATION SYSTEM FOR THE 2023-2024 YEAR.**

15. **VOTE TO APPROVE OR DISAPPROVE THE OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2023-2024**

16. **VOTE TO APPROVE OR DISAPPROVE THE CONTRACT BETWEEN THE IDABEL PUBLIC SCHOOLS AND THE OKLAHOMA STATE VOCATIONAL PROGRAMS FOR THE 2023-2024 SCHOOL YEAR: (CAREER TECH)**
 1. 2 AGRICULTURAL EDUCATION CLASSES - HIGH SCHOOL
 2. 1 FAMILY AND CONSUMER SCIENCE CLASS - HIGH SCHOOL
 3. 1 BUSINESS AND INFO TECH ED - HIGH SCHOOL

17. **VOTE TO APPROVE OR DISAPPROVE TO HIRE JEFF BELL TO TEACH DRIVERS EDUCATION. 2ND SESSION SUMMER JULY 2023, FALL CLASS 2023, SPRING CLASS 2024 AND 1ST SESSION SUMMER CLASS JUNE 2024.**
\$17.50/HR FOR 30 HOURS OF CLASSROOM INSTRUCTION- \$525.00
\$15.00/HR FOR DRIVE TIME- 6 HOURS PER STUDENT- 15 STUDENT MAX-\$1350.00

18. **VOTE TO APPROVE OR DISAPPROVE A \$500.00 BONUS FOR CHRIS GILL - CUSTODIAN. HE WENT BEYOND HIS RESPONSIBILITIES TO GET THE FLOORS READY AT PRIMARY SOUTH WHEN THE CUSTODIAN AT THAT BUILDING RESIGNED.**

19. **VOTE TO APPROVE OR DISAPPROVE MENTOR TEACHERS FOR THE 2023-2024 SCHOOL YEAR.**
CENTRAL
TEACHER - MENTOR
HAILIE GARGANO - REGINA MARTIN
CORA FORD - KAREN POND
JASMINE THOMAS - JESSICA JACKSON
COLINDA LANDERS - LANETTE WOOD
JOHNNITA BRUNER - KATHY GARRISON
IMS
TEACHER - MENTOR
BRANDON WATKINS - MANDY STEAVESON
TERRANCE BUTLER - LARRY MCDOWELL
MARY MCKEE - STEPHANIE ARMSTRONG
PRIMARY SOUTH
TEACHER - MENTOR
LAUREN PEEK - CAMILLE CRANE
HUNTER BRAY - MAYRA WILLISTON
HILDA MARTINEZ - JILL MARTIN
PATIENCE OTT - TRUDY PROCELL

20. VOTE TO APPROVE OR DISAPPROVE SURPLUS ITEMS FOR CENTRAL ELEMENTARY.
3 BROKEN TEACHER DESKS
5 BROKEN SHELVES
10 STUDENT DESKS
3 BROKEN FILING CABINETS
1 BROKEN HORSESHOE TABLE
3 BROKEN TABLES
MISCELLANEOUS OBSOLETE TECHNOLOGY EQUIPMENT
12 OBSOLETE LAPTOP COMPUTERS
1 40 FT. CONEX SHIPPING CONTAINER (LEAKING AND RUSTED)
1 12X20 DILAPIDATED PORTABLE STORAGE BUILDING
2 ROLLING SHELVES

21. VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:
AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1).
EMPLOYMENT OF:
A. SCHELLYE BRYANT - ART- ADJUNCT NON-DEGREED TEACHER - IHS
B. CORA FORD - ELA TEACHER - CENTRAL
C. VICTORIA VOSS - SPECIAL EDUCATION PARAPROFESSIONAL - PRIMARY SOUTH

22. ACKNOWLEDGE THAT THE BOARD HAS RETURNED TO OPEN SESSION.

23. EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE OF:
AUTHORIZED BY: 25 O.S SECTION 307 (B)(1)

24. VOTE TO APPROVE OR DISAPPROVE THE HIRING OF:

A. SCHELLYE BRYANT - ART- ADJUNCT NON-DEGREED TEACHER - IHS
B. CORA FORD - ELA TEACHER - CENTRAL
C. VICTORIA VOSS - SPECIAL EDUCATION PARAPROFESSIONAL - PRIMARY SOUTH

25. CONSIDER AND POSSIBLE ACTION ON ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN PRIOR TO THE TIME OF PREPARATION OF THE AGENDA FOR THE REGULARLY SCHEDULED MEETING.

A. VOTE TO APPROVE OR DISAPPROVE THE NEW TEACHER PAY SCALE.

26. VOTE TO ADJOURN

NAME OF PERSON POSTING THIS NOTICE:

KELLIE BYASSEE, MINUTES CLERK

THIS AGENDA WAS POSTED ON THIS __ DAY OF ____, ____, at 11:00 A.M. IN THE FOYER OF THE ADMINISTRATION BUILDING 200 NE AVE C, AND AT IDABEL HIGH SCHOOL, 901 NE LINCOLN RD, IDABEL OKLAHOMA

"Continuing Notice of Nondiscrimination" Idabel Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Alan Bryant, Superintendent, Idabel Public Schools, 200 Northeast Avenue C, Idabel, Oklahoma, 74745, telephone (580)286-7639



**MINUTES OF
IDABEL PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF EDUCATION
June 12, 2023**

THE IDABEL PUBLIC SCHOOLS, IDABEL INDEPENDENT SCHOOL DISTRICT NUMBER FIVE, IDABEL,
OKLAHOMA MET June 12, 2023 AT 5:30 PM WITH THE FOLLOWING MEMBERS PRESENT:

Attendance Taken at 5:30 PM.

Brent Bolen: Present
Donny Butler: Absent
Darrell Courtney: Present
James Raley: Present
Jerry Robinson: Present

1. OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.

A. PRESIDENT: BRENT BOLEN
B. VICE PRESIDENT: DONNIE BUTLER
C. CLERK: DARRELL COURTNEY
D. MEMBER: JERRY ROBINSON
E. MEMBER: JAMES RALEY

2. CONSENT AGENDA: VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING ITEMS:

MINUTES OF MEETING
MAY 8, 2023 - REGULAR
MAY 16, 2023 - SPECIAL
MAY 20, 2023 - SPECIAL
JUNE 6, 2023 - SPECIAL

TREASURER'S REPORT
ENCUMBRANCES

FUND NUMBERS:
GENERAL FUND 11 - # 455-463
5 MIL BUILDING FUND 21- # 7-8
CHILD NUTRITION FUND 22- # 41-42
SINKING FUND 41- # 3

ACTIVITY FUND BALANCES/TRANSFERS

RESIGNATIONS AND RETIREMENTS:
RICHARD LOGAN RESIGNATION FROM BUS DRIVER POSITION
TAMMY MELSON RESIGNATION FROM BUS DRIVER POSITION

DEBBIE CLEPPER- TEACHER- PRIMARY SOUTH

MOTION TO APPROVE THE CONSENT AGENDA MINUTES FROM MAY 25, 2023 LEFT OFF. THEY WILL BE APPROVED ON NEXT MEETING Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

3. PRINCIPALS/DIRECTORS REPORT SUPERINTENDENTS REPORT

4. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF A LEASE-PURCHASE FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DATED SEPTEMBER 12, 2022 BETWEEN THE DISTRICT AND MR, INC.

MOTION TO TAKE ACTION ON APPROVING THE RENEWAL OF A LEASE-PURCHASE FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DATED SEPTEMBER 12, 2022 BETWEEN THE DISTRICT AND MR, INC. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

5. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE SUBLEASE AGREEMENT DATED JULY 1, 2020 BETWEEN THE DISTRICT AND IDABEL PUBLIC WORKS AUTHORITY FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE AGREEMENT.

MOTION TO APPROVE THE RENEWAL OF THE SUBLEASE AGREEMENT DATED JULY 1, 2020 BETWEEN THE DISTRICT AND IDABEL PUBLIC WORKS AUTHORITY FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE AGREEMENT. Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

6. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE LEASE - PURCHASE FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DATED OCTOBER 1, 2020 BETWEEN THE DISTRICT AND MR, INC.

MOTION TO TAKE ACTION ON APPROVING THE RENEWAL OF A LEASE-PURCHASE FOR THE FISCAL YEAR ENDING JUNE 30, 2024 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DATED OCTOBER 1, 2020 BETWEEN THE DISTRICT AND MR, INC. Passed with a motion by Jerry Robinson and a second by James Raley.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

7. VOTE TO APPROVE OR DISAPPROVE THE CONTRACT RENEWAL FOR CCOSA DISTRICT LEVEL SERVICES (DLS) FOR 2023-2024.

MOTION TO APPROVE THE CONTRACT RENEWAL FOR CCOSA DISTRICT LEVEL SERVICES (DLS) FOR 2023-2024. Passed with a motion by Darrell Courtney and a second by James Raley.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

8. VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING:

- A. SUPERINTENDENT ALAN BRYANT AS PURCHASING AGENT FOR IDABEL INDEPENDENT SCHOOL DISTRICT, AUTHORIZED REPRESENTATIVE FOR ALL FEDERAL PROGRAMS INCLUDING E-RATE AND CHILD NUTRITION, AND DESIGNATED CUSTODIAN FOR THE GENERAL FUND, BUILDING FUND, CHILD NUTRITION FUND, CO-OP FUND, BOND FUND, ACTIVITY FUND, AND ALL FEDERAL PROGRAMS INCLUDING E-RATE, ALL STATE PROGRAMS, AND ALL OTHER SCHOOL PROGRAMS AND ACTIVITIES NOT LISTED FOR THE 2023-2024 SCHOOL YEAR.
- B. STERRETTE COFFMAN AS AN AUTHORIZED REPRESENTATIVE OF IDABEL PUBLIC SCHOOLS CHILD NUTRITION PROGRAM
- C. DAWN BOURNE, PAYROLL CLERK FOR THE IDABEL PUBLIC SCHOOLS, AS THE SCHOOL'S TREASURER AND AUTHORIZED INVESTING OFFICER OF THE IDABEL PUBLIC SCHOOLS GENERAL, BUILDING, SINKING AND CHILD NUTRITION, CO-OP, AND BOND FUNDS AS DIRECTED BY THE SUPERINTENDENT OF SCHOOLS.
- D. ALAN BRYANT, DAWN BOURNE AND KELLIE BYASSEE AS CUSTODIANS OF THE SCHOOL'S ACTIVITY FUND AND CHILD NUTRITION FUND ACCOUNTS; ALAN BRYANT AS PURCHASING AGENT AND INVESTING OFFICER OF IDABEL PUBLIC SCHOOL ACCOUNTS
- E. KELLIE BYASSEE, AS THE MINUTES CLERK FOR THE IDABEL PUBLIC SCHOOLS
- F. KRISTIN GREEN, AS THE ENCUMBRANCE CLERK FOR THE IDABEL PUBLIC SCHOOLS.

MOTION TO APPROVE THE FOLLOWING: A. SUPERINTENDENT ALAN BRYANT AS PURCHASING AGENT FOR IDABEL INDEPENDENT SCHOOL DISTRICT, AUTHORIZED REPRESENTATIVE FOR ALL FEDERAL PROGRAMS INCLUDING E-RATE AND CHILD NUTRITION, AND DESIGNATED CUSTODIAN FOR THE GENERAL FUND, BUILDINGFUND, CHILD NUTRITION FUND, CO-OP FUND, BOND FUND, ACTIVITY FUND, AND ALL FEDERAL PROGRAMS INCLUDING E-RATE, ALL STATE PROGRAMS, AND ALL OTHER SCHOOL PROGRAMS AND ACTIVITIES NOT LISTED FOR THE 2023-2024 SCHOOL YEAR.

B. STERRETTE COFFMAN AS AN AUTHORIZED REPRESENTATIVE OF IDABEL PUBLIC SCHOOLS CHILD NUTRITION PROGRAM

C. DAWN BOURNE, PAYROLL CLERK FOR THE IDABEL PUBLIC SCHOOLS, AS THE SCHOOL'S TREASURER AND AUTHORIZED INVESTING OFFICER OF THE IDABEL PUBLIC SCHOOLS GENERAL, BUILDING, SINKING AND CHILD NUTRITION, CO-OP, AND BOND FUNDS AS DIRECTED BY THE SUPERINTENDENT OF SCHOOLS.

D. ALAN BRYANT, DAWN BOURNE AND KELLIE BYASSEE AS CUSTODIANS OF THE SCHOOL'S ACTIVITY FUND AND CHILD NUTRITION FUND ACCOUNTS; ALAN BRYANT AS PURCHASING AGENT AND INVESTING OFFICER OF IDABEL PUBLIC SCHOOL ACCOUNTS

E. KELLIE BYASSEE, AS THE MINUTES CLERK FOR THE IDABEL PUBLIC SCHOOLS

F. KRISTIN GREEN, AS THE ENCUMBRANCE CLERK FOR THE IDABEL PUBLIC SCHOOLS. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea

Donny Butler: Absent

Darrell Courtney: Yea

James Raley: Yea

Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

9. VOTE TO APPROVE OR DISAPPROVE THE ANNUAL 2023-2024 RESOLUTION OF IDABEL ISD #5 TO JOIN (OSIG) OKLAHOMA INSURANCE GROUP.

MOTION TO APPROVE THE ANNUAL 2023-2024 RESOLUTION OF IDABEL ISD #5 TO JOIN (OSIG) OKLAHOMA INSURANCE GROUP. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea

Donny Butler: Absent

Darrell Courtney: Yea

James Raley: Yea

Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

10. VOTE TO APPROVE OR DISAPPROVE TO CONTINUE WORKERS COMPENSATION INSURANCE WITH OSAG (OKLAHOMA SCHOOL ASSURANCE GROUP) FOR 2023-2024.

MOTION TO APPROVE TO CONTINUE WORKERS COMPENSATION INSURANCE WITH OSAG (OKLAHOMA SCHOOL ASSURANCE GROUP) FOR 2023-2024. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea

Donny Butler: Absent

Darrell Courtney: Yea

James Raley: Yea

Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

11. VOTE TO APPROVE OR DISAPPROVE THE SIGNING BONUS AGREEMENT FORM FOR THE DISTRICT EMPLOYMENT HANDBOOK.

MOTION TO APPROVE THE SIGNING BONUS AGREEMENT FORM FOR THE DISTRICT EMPLOYMENT HANDBOOK. Passed with a motion by Darrell Courtney and a second by James Raley.

Brent Bolen: Yea

Donny Butler: Absent

Darrell Courtney: Yea

James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

12. VOTE TO APPROVE OR DISAPPROVE THE SURPLUS OF LOCKERS FROM THE HIGH SCHOOL AND MANITOWA ICE MACHINE FROM CHILD NUTRITION.

MOTION TO VOTE TO APPROVE THE SURPLUS OF LOCKERS FROM THE HIGH SCHOOL MANITOWA ICE MACHINE FROM CHILD NUTRITION Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

13. VOTE TO APPROVE OR DISAPPROVE LONNIE WATSON, DESMOND WALLS AND JEFF BELL TO PAINT FOR THE SUMMER AT THE RATE OF \$20/HR

MOTION TO VOTE TO APPROVE VOTE TO APPROVE OR DISAPPROVE LONNIE WATSON, DESMOND WALLS AND JEFF BELL TO PAINT FOR THE SUMMER AT THE RATE OF \$20/HR Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

14. VOTE TO APPROVE OR DISAPPROVE SUMMER SCHOOL UPDATE LIST DUE TO PEOPLE PREVIOUSLY HIRED NOT WORKING:

RICHARD LOGAN - FAMILY ENGAGEMENT (ATTENDANCE)
ASHLEY HARRIS - ASSISTANT PRIMARY SOUTH SUMMER PROGRAM (FRIDAY'S ONLY)
KASEY PHILLIPS - PART - TIME TEACHER MIDDLE SCHOOL

MOTION TO APPROVE SUMMER SCHOOL UPDATE LIST DUE TO PEOPLE PREVIOUSLY HIRED NOT WORKING:

RICHARD LOGAN - FAMILY ENGAGEMENT (ATTENDANCE)
ASHLEY HARRIS - ASSISTANT PRIMARY SOUTH SUMMER PROGRAM (FRIDAY'S ONLY)
KASEY PHILLIPS - PART - TIME TEACHER MIDDLE SCHOOL Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

15. VOTE TO APPROVE OR DISAPPROVE GIFTED AND TALENTED ADVISORY COMMITTEE FOR THE 2023-2024 SCHOOL YEAR.

MARLIN COFFMAN - HIGH SCHOOL PRINCIPAL
LAURA BULLOCK - MIDDLE SCHOOL PRINCIPAL/GRANDPARENT
JAKE JACKSON - ELEMENTARY PRINCIPAL
STEPHANIE RATCLIFF - ELEMENTARY PRINCIPAL
CHRIS GAMMON - CURRICULUM DIRECTOR
CINDY BRYANT - COUNSELOR
LYNDSEY HASTINGS - CLASSROOM TEACHER
KRYSTIN SMITH - PARENT
MYRA WILLISTON - PARENT

MOTION TO APPROVE GIFTED AND TALENTED ADVISORY COMMITTEE FOR THE 2023-2024 SCHOOL YEAR.

MARLIN COFFMAN - HIGH SCHOOL PRINCIPAL
LAURA BULLOCK - MIDDLE SCHOOL PRINCIPAL/GRANDPARENT
JAKE JACKSON - ELEMENTARY PRINCIPAL
STEPHANIE RATCLIFF - ELEMENTARY PRINCIPAL
CHRIS GAMMON - CURRICULUM DIRECTOR
CINDY BRYANT - COUNSELOR
LYNDSEY HASTINGS - CLASSROOM TEACHER
KRYSTIN SMITH - PARENT

MYRA WILLISTON - PARENT Passed with a motion by Darrell Courtney and a second by James Raley.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

16. DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE TO DIRECT THE SUPERINTENDENT TO START THE PROCESS TO SELL A PORTION OF THE PLAYGROUND PROPERTY AT GEORGE EARLY CHILDHOOD CAMPUS AS DISCUSSED; FROM THE SOUTH FENCE LINE TO THE CONCRETE DRAINAGE DITCH.

MOTION TO APPROVE TO DIRECT THE SUPERINTENDENT TO START THE PROCESS TO SELL A PORTION OF THE PLAYGROUND PROPERTY AT GEORGE EARLY CHILDHOOD CAMPUS AS DISCUSSED; FROM THE SOUTH FENCE LINE TO THE CONCRETE DRAINAGE DITCH. Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

17. DISCUSSION, AND POSSIBLE ACTION FOR REORGANIZATION OF THE BOARD BOARD MEMBER POSITIONS ARE AS FOLLOWS:

BRENT BOLEN: PRESIDENT	RE-ELECTED FEB 2019 EXP: 2024
DONNY BUTLER: VICE PRESIDENT	RE-ELECTED FEB 2020 EXP: 2025
DARRELL COURTNEY: SECRETARY	RE-ELECTED FEB 2021 EXP: 2026
JAMES RALEY: MEMBER	RE-ELECTED FEB 2022 EXP: 2028
JERRY ROBINSON: MEMBER	RE-ELECTED FEB 2022 EXP: 2027

MOTION MADE FOR REORGANIZATION OF THE BOARD
BOARD MEMBER POSITIONS ARE AS FOLLOWS:

- A. PRESIDENT: DONNIE BUTLER
- B. VICE PRESIDENT: JERRY ROBINSON
- C. CLERK: DARRELL COURTNEY
- D. MEMBER: BRENT BOLEN
- E. MEMBER: JAMES RALEY

Passed with a motion by Brent Bolen and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

18. VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1).

- 1. EMPLOYMENT OF:
 - BALEIGH HARRIS - PARAPROFESSIONAL
 - LINDY SCOTT - PARAPROFESSIONAL
 - PATIENCE OTT - PARAPROFESSIONAL
 - KACEY BEARD - JANITOR
 - JASMINE THOMAS - 3RD GRADE TEACHER
 - MARY MCKEE - 7TH GRADE MATH TEACHER
 - TERRANCE BUTLER - SPECIAL EDUCATION PROGRAM AT IMS
 - LAUREN PEEK PRE-K TEACHER
 - MAYRA MARTINEZ - PARAPROFESSIONAL SPED
 - JOHNNITA BRUNER - MUSIC TEACHER AT CENTRAL
- 2. DISCUSSION ABOUT NEW SUPERINTENDENTS CONTRACT

MOTION TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: EMPLOYMENT OF:

- BALEIGH HARRIS - PARAPROFESSIONAL
- LINDY SCOTT - PARAPROFESSIONAL
- PATIENCE OTT - PARAPROFESSIONAL
- KACEY BEARD - JANITOR
- JASMINE THOMAS - 3RD GRADE TEACHER
- MARY MCKEE - 7TH GRADE MATH TEACHER
- TERRANCE BUTLER - SPECIAL EDUCATION PROGRAM AT IMS
- LAUREN PEEK PRE-K TEACHER
- MAYRA MARTINEZ - PARAPROFESSIONAL SPED
- JOHNNITA BRUNER MUSIC TEACHER AT CENTRAL

2. DISCUSSION ABOUT NEW SUPERINTENDENTS CONTRACT Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

19. ACKNOWLEDGE THAT THE BOARD HAS RETURNED TO OPEN SESSION.

20. EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE OF HIRING:

BALEIGH HARRIS - PARAPROFESSIONAL
LINDY SCOTT - PARAPROFESSIONAL
PATIENCE OTT - PARAPROFESSIONAL
KACEY BEARD - JANITOR
JASMINE THOMAS - 3RD GRADE TEACHER
MARY MCKEE - 7TH GRADE MATH TEACHER
TERRANCE BUTLER - SPECIAL EDUCATION PROGRAM AT IMS
LAUREN PEEK PRE-K TEACHER
MAYRA MARTINEZ - PARAPROFESSIONAL SPED
JOHNNITA BRUNER - MUSIC TEACHER AT CENTRAL
2. DISCUSSION ABOUT NEW SUPERINTENDENTS CONTRACT

21. VOTE TO APPROVE OR DISAPPROVE THE HIRING OF:

A. BALEIGH HARRIS - PARAPROFESSIONAL
B. LINDY SCOTT - PARAPROFESSIONAL
C. PATIENCE OTT - PARAPROFESSIONAL
D. KACEY BEARD - JANITOR
E. JASMINE THOMAS - 3RD GRADE TEACHER
F. MARY MCKEE - 7TH GRADE MATH TEACHER
G. TERRANCE BUTLER - SPECIAL EDUCATION PROGRAM AT IMS
H. LAUREN PEEK PRE-K TEACHER
I. MAYRA MARTINEZ - PARAPROFESSIONAL SPED
J. JOHNNITA BRUNER - MUSIC TEACHER AT CENTRAL

Motion to approve the hiring of :

A. BALEIGH HARRIS - PARAPROFESSIONAL
B. LINDY SCOTT - PARAPROFESSIONAL
C. PATIENCE OTT - PARAPROFESSIONAL
D. KACEY BEARD - JANITOR
E. JASMINE THOMAS - 3RD GRADE TEACHER
F. MARY MCKEE - 7TH GRADE MATH TEACHER
G. TERRANCE BUTLER - SPECIAL EDUCATION PROGRAM AT IMS
H. LAUREN PEEK PRE-K TEACHER
I. MAYRA MARTINEZ - PARAPROFESSIONAL SPED
J. JOHNNITA BRUNER - MUSIC TEACHER AT CENTRAL Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Absent
Darrell Courtney: Yea
James Raley: Yea
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

22. CONSIDER AND POSSIBLE ACTION ON ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN PRIOR TO THE TIME OF PREPARATION OF THE AGENDA FOR THE REGULARLY SCHEDULED MEETING.

23. VOTE TO ADJOURN

Motion to adjourn at 7:11 PM Passed with a motion by Darrell Courtney and a second by James Raley.

Brent Bolen: Yea

Donny Butler: Absent

Darrell Courtney: Yea

James Raley: Yea

Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

BRENT BOLEN/DONNIE BUTLER, PRESIDENT

DAWN BOURNE, MINUTES CLERK



**MINUTES OF
IDABEL PUBLIC SCHOOLS
SPECIAL MEETING OF THE BOARD OF EDUCATION
June 26, 2023**

THE IDABEL PUBLIC SCHOOLS, IDABEL INDEPENDENT SCHOOL DISTRICT
NUMBER FIVE, IDABEL, OKLAHOMA MET June 26, 2023 AT 12:00 PM WITH THE
FOLLOWING MEMBERS PRESENT:

Attendance Taken at 12:00 PM.

Brent Bolen:	Present
Donny Butler:	Present
Darrell Courtney:	Present
James Raley:	Absent
Jerry Robinson:	Absent

Attendance Update Taken at 12:07 PM.

Jerry Robinson: Present

1. OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.

- A. PRESIDENT: DONNIE BUTLER**
- B. VICE PRESIDENT: JERRY ROBINSON**
- C. CLERK: DARRELL COURTNEY**
- D. MEMBER: BRENT BOLEN**
- E. MEMBER: JAMES RALEY**

**2. BOARD TO TAKE ACTION ON THE EMPLOYMENT OF STEPHEN H.
MCDONALD & ASSOCIATES, INC., AS FINANCIAL CONSULTANT TO THE
SCHOOL DISTRICT.**

MOTION TO APPROVE THE EMPLOYMENT OF STEPHEN H. MCDONALD &
ASSOCIATES, INC., AS FINANCIAL CONSULTANT TO THE SCHOOL DISTRICT.

Passed with a motion by Brent Bolen and a second by Darrell Courtney.

Brent Bolen: Yea

Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

3. BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION TO BE HELD IN THIS SCHOOL DISTRICT TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS.

MOTION TO APPROVE BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION TO BE HELD IN THIS SCHOOL DISTRICT TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS.

Passed with a motion by Brent Bolen and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

4. VOTE TO APPROVE OR DISAPPROVE TO ACCEPT THE ONLY BID RECEIVED FOR THE PORTABLE BUILDING AT THE OLD GEORGE SCHOOL SITE.

MOTION TO APPROVE TO ACCEPT THE ONLY BID RECEIVED FOR THE PORTABLE BUILDING AT THE OLD GEORGE SCHOOL SITE.

Passed with a motion by Brent Bolen and a second by Darrell Courtney.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

5. VOTE TO APPROVE OR DISAPPROVE TO PAY NANCY COPELAND AND TERRI BASTIBLE THE LAST WEEK OF THEIR VACATION SINCE THEY TAUGHT SUMMER SCHOOL AND COULD NOT TAKE IT DUE TO RETIREMENT.

MOTION TO APPROVE TO PAY NANCY COPELAND AND TERRI BASTIBLE THE LAST WEEK OF THEIR VACATION SINCE THEY TAUGHT SUMMER SCHOOL AND COULD NOT TAKE IT DUE TO RETIREMENT.

Passed with a motion by Darrell Courtney and a second by Brent Bolen.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

6. VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1)(2).

EMPLOYMENT OF:

- A. PATIENCE OTT - 1ST GRADE TEACHER - PRIMARY SOUTH**
- B. BRANDON WATKINS - PE / LIFE SKILLS - MIDDLE SCHOOL**
- C. CATLIN WEATHERHEAD - PARAPROFESSIONAL - MIDDLE SCHOOL**
- D. KELSEY HUFFMAN - POSSEE TUTOR - CENTRAL**
- E. MERCEDEZ YANEZ - CUSTODIAN - MIDDLE SCHOOL**
- F. DISCUSSION AND POSSIBLE ACTION ON THE SUPERINTENDENT'S CONTRACT**

MOTION APPROVED TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1) (2)

EMPLOYMENT OF:

- A. PATIENCE OTT - 1ST GRADE TEACHER - PRIMARY SOUTH**
- B. BRANDON WATKINS - PE / LIFE SKILLS - MIDDLE SCHOOL**
- C. CATLIN WEATHERHEAD - PARAPROFESSIONAL - MIDDLE SCHOOL**
- D. KELSEY HUFFMAN - POSSEE TUTOR - CENTRAL**
- E. MERCEDEZ YANEZ - CUSTODIAN - MIDDLE SCHOOL**
- F. DISCUSSION AND POSSIBLE ACTION ON THE SUPERINTENDENT'S CONTRACT**

Passed with a motion by Darrell Courtney and a second by Brent Bolen

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

7. ACKNOWLEDGE THAT THE BOARD HAS RETURNED TO OPEN SESSION.

8. EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE TO DISCUSS ITEMS A- F ONLY

9. VOTE TO APPROVE OR DISAPPROVE THE HIRING OF:

- A. PATIENCE OTT - 1ST GRADE TEACHER - PRIMARY SOUTH**
- B. BRANDON WATKINS - PE / LIFE SKILLS - MIDDLE SCHOOL**
- C. CATLIN WEATHERHEAD - PARAPROFESSIONAL - MIDDLE SCHOOL**
- D. KELSEY HUFFMAN - POSSEE TUTOR - CENTRAL**
- E. MERCEDEZ YANEZ - CUSTODIAN - MIDDLE SCHOOL**

MOTION TO APPROVE THE HIRING OF:

- A. PATIENCE OTT - 1ST GRADE TEACHER - PRIMARY SOUTH
- B. BRANDON WATKINS - PE / LIFE SKILLS - MIDDLE SCHOOL
- C. CATLIN WEATHERHEAD - PARAPROFESSIONAL - MIDDLE SCHOOL
- D. KELSEY HUFFMAN - POSSEE TUTOR - CENTRAL
- E. MERCEDEZ YANEZ - CUSTODIAN - MIDDLE SCHOOL

Passed with a motion by Brent Bolen and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

10. VOTE TO APPROVE OR DISAPPROVE SUPERINTENDENT'S CONTRACT.

MOTION TO APPROVE THE SUPERINTENDENT'S CONTRACT.

Passed with a motion by Brent Bolen and a second by Jerry Robinson.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea
Yea: 4, Nay: 0, Absent: 1

**11. VOTE APPROVE OR DISAPPROVE PO 465 GENERAL FUND-11
RESIGNATION: ANGELA LAKJOHN - CUSTODIAN - MIDDLE SCHOOL**

MOTION TO APPROVE PO 465 GENERAL FUND-11

RESIGNATION: ANGELA LAKJOHN - CUSTODIAN - MIDDLE SCHOOL

Passed with a motion by Jerry Robinson and a second by Brent Bolen.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
James Raley: Absent
Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

12. VOTE TO ADJOURN

Motion to adjourn at 12:35

Passed with a motion by Brent Bolen and a second by Jerry Robinson.

Brent Bolen: Yea

Donny Butler: Yea

Darrell Courtney: Yea

James Raley: Absent

Jerry Robinson: Yea

Yea: 4, Nay: 0, Absent: 1

DONNY BUTLER, PRESIDENT

DAWN BOURNE, MINUTES CLERK

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND FOR OP, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/10/2023	140	AMERICAN ELECTRIC POWER	DISTRICT-ELECTRIC	145,000.00
2	07/10/2023	263	4-WAY PEST CONTROL	COOLING SERVICES	10,000.00
3	07/10/2023	151	VISA	STAFF TRAVEL	7,000.00
4	07/10/2023	851	CCOSA	DUES & FEES	1,000.00
5	07/10/2023	660	CHAMBER OF COMMERCE	STF REGISTR & TUIT	150.00
6	07/10/2023	3085	DAVISON FUELS & OIL COMPANY	FUEL DISTRICT	10,000.00
7	07/10/2023	142	IDABEL PUBLIC WORKS	DISTRICT-WATER	13,028.00
8	07/10/2023	3615	IDEMIA	DATA PROC SVCS	1,000.00
9	07/10/2023	173	JENKINS & KEMPER, INC.	ACCOUNTING SERVICES	10,000.00
10	07/10/2023	311	MCCURTAIN DAILY GAZETTE	ADVERTISING	5,000.00
11	07/10/2023	262	MILLER OFFICE SUPPLY	DISTRICT-COPIERS	11,120.00
12	07/10/2023	228	MUNICIPAL ACCOUNTING SYSTEMS, INC	RENTAL OF COMPUTERS & REL EQUIP	10,000.00
13	07/10/2023	424	OK STATE BUREAU OF INVESTIGATION	DATA PROC SVCS	2,500.00
14	07/10/2023	1259	OKLAHOMA ENERGY SOURCE LLC	ELECTRICITY	17,000.00
15	07/10/2023	141	OKLAHOMA NATURAL GAS	DISTRICT-NATURAL GAS	24,700.00
16	07/10/2023	2883	OME CORP LLC	COMMUNICATION SVC	600.00
17	07/10/2023	440	OSSAA	DUES & FEES	1,000.00
18	07/10/2023	440	OSSAA	DUES & FEES	1,500.00
19	07/10/2023	1397	OSSBA EMPLOYMENT SERVICES	WKRS COMP-ADV PMT-AP	20,000.00
20	07/01/2023	177	OSSBA	DISTRICT-MEMBERSHIP	2,995.00
21	07/10/2023	147	OTA PIKEPASS CENTER	STAFF TRAVEL	2,500.00
22	07/10/2023	1305	PINE CELLULAR	COMMUNICATION SVC	1,400.00
23	07/10/2023	1759	QUADIENT	COMMUNICATION SVC	3,000.00
24	07/10/2023	3330	QUADIENT LEASING	COMMUNICATION SVC	2,000.00
25	07/10/2023	32	QUILL	GENERAL SUPPLIES	3,924.00
26	07/10/2023	411	SPOROS COMPUTERS INC.	COMMUNICATION SVC	2,000.00
27	07/10/2023	342	UMB BANK	OFCL/ADM SVCS	2,400.00
28	07/10/2023	3406	WEX BANK-VALERO FLEET	DISTRICT-FUEL	20,000.00
29	07/10/2023	779	ROSENSTEIN, FIST & RINGOLD	DISTRICT-LEGAL FEES	10,000.00
30	07/10/2023	733	LIFT HEAD START	HEAD START-FEES	10,000.00
31	07/10/2023	2879	SOLAR WINDS	000- TECH REMOTE ACCESS	228.00
32	07/10/2023	8265	MARTIN, NATHALIE IONA	DISTRICT-FEES	3,500.00
33	07/03/2023	177	OSSBA	000-SUMMER OSSBA CONF	3,600.00
34	07/10/2023	80097	KELLYE D. BLANKENSHIP	ESPORTS-HS	85.00
35	07/10/2023	8306	STACEY INN PARTNERSHIP	ESPORTS-HS	225.00
36	07/10/2023	2081	RIDDELL ALL AMERICAN SPORTS CORP	FOOTBALL-HS	5,429.44
37	07/10/2023	1766	PROTECH LOCKSMITH	HS	500.00
38	07/10/2023	1759	QUADIENT	HS	1,500.00
39	07/10/2023	3330	QUADIENT LEASING	HS POSTAGE LEASE	1,500.00
40	07/10/2023	32	QUILL	HS SUPPLIES	2,000.00
41	07/10/2023	2883	OME CORP LLC	HS	550.00
42	07/10/2023	31	RANEY, SENDI OTR LLC	621-OCCUPATIONAL THERAPY SERVICES SY 2023-2024	37,000.00
43	07/10/2023	399	HURST APRIL	621-PHYSICAL THERAPY SERVICES 2023-2024 SY	30,000.00

Purchase Order Register

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PO No	Date	Vendor No	Vendor	Description	Amount
44	07/10/2023	3492	MCELROY SPEECH AND LANGUAGE , INC.	621-SPEECH LANGUAGE PATHOLOGY SERVICES SY 2023-24	15,000.00
45	07/10/2023	249	SIGMA TECHNOLOGY FUND	E-Rate Services	5,275.00
46	07/10/2023	151	VISA	000-OSSBA CONFERENCE 2023 HOTELS	1,148.00
47	07/10/2023	851	CCOSA	ANNUAL CCOSA EXPENSES	2,750.00
48	07/10/2023	1473	GAMMON, CHRIS	000-OSSBA CONF 2023	105.00
49	07/02/2023	342	UMB BANK	INTEREST-BOND	0.00
50	07/10/2023	169	OSAG	DISTRICT-WORKERS COMP	39,000.00
51	07/01/2023	8215	ENTEGRITY ENERGY PARTNERS, LLC	DISTRICT-HVAC	687,014.00
52	07/01/2023	312	MCCULLOUGH PRINTING	DISTRICT-ENVELOPES	1,000.00
53	07/01/2023	851	CCOSA	DISTRICT-TRAINING	675.00
54	07/01/2023	177	OSSBA	DISTRICT-SUBSCRIPTION	2,000.00
55	07/01/2023	177	OSSBA	DISTRICT-SUBSCRIPTION	1,000.00
56	07/10/2023	37	ABCO PRINTING COMPANY	GENERAL SUPPLIES	500.00
57	07/10/2023	2876	ALFORD METALS	OTHER BUILDING & GROUNDSKEEPING SERVICES	3,500.00
58	07/10/2023	66	BEMAC SUPPLY	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	6,000.00
59	07/10/2023	8113	COMPTON, TALLON	OTHER EQUIPMENT	3,000.00
60	07/10/2023	2987	CROWN LUBRICANTS INC.	LUBR OIL/LUBRICANTS	3,000.00
61	07/10/2023	2896	DISCOUNT TIRE & ALIGNMENT	VEHICLES	3,000.00
62	07/10/2023	1112	FLOORING OUTFITTERS	NEW FLOORING	10,000.00
63	07/10/2023	1112	FLOORING OUTFITTERS	NEW FLOORING	65,000.00
64	07/10/2023	198	HILLTOP HARDWARE AND LUMBER, LLC	DISTRICT-SUPPLIES	10,000.00
65	07/10/2023	3891	IDABEL SANITATION DEPARTMENT	RENTAL OF COMPUTERS & REL EQUIP	3,500.00
66	07/10/2023	1084	JAMES HODGE FORD	MAINTENANCE TRUCK	20,000.00
67	07/10/2023	1084	JAMES HODGE FORD	DISTRICT-AUTO REPAIR	5,000.00
68	07/10/2023	3	JANITORS LOCAL SUPPLY, INC	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	5,000.00
69	07/10/2023	3838	KIAMICHI L.P. GAS CO, INC.	LUBR OIL/LUBRICANTS	500.00
70	07/10/2023	8279	KODY DONALDSON	EQUIPMENT RENTAL	500.00
71	07/10/2023	201	LAMBERT LUMBER AND HOME CENTER	OTHER BUILDING & GROUNDSKEEPING SERVICES	1,000.00
72	07/10/2023	202	LAMBERT PLUMBING	PLUMBING SERVICES	10,000.00
73	07/10/2023	8137	LOPEZ, MATRAIL	SUMMER WORK	1,600.00
74	07/10/2023	8140	LOPEZ, SAMMY JR.	SUMMER WORK	1,600.00
75	07/10/2023	139	MATHESON TRI - GAS	OTHER BUILDING & GROUNDSKEEPING SERVICES	500.00
76	07/10/2023	205	MCCURTAIN AUTO SUPPLY	PARTS AND SUPPLIES	5,000.00
77	07/10/2023	325	MOYER EQUIPMENT	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	3,000.00
78	07/10/2023	8163	PARKERSON, MICHAEL	OTHER BUILDING & GROUNDSKEEPING SERVICES	6,000.00
79	07/10/2023	1563	QUALITY ROCK	LIME ROCK	1,500.00
80	07/10/2023	3437	REINERT PAPER AND CHEMICALS	GENERAL SUPPLIES	5,000.00
81	07/10/2023	199	ROUTH SALES AND RENTALS	OTHER EQUIPMENT	3,000.00

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PO No	Date	Vendor No	Vendor	Description	Amount
82	07/10/2023	302	PAGE SECURITY LOCKSMITHS	COOLING SERVICES	1,500.00
83	07/10/2023	1816	SMITH EQUIPMENT	OTHER EQUIPMENT	1,500.00
84	07/10/2023	519	MORRIS FEED AND VET SUPPLY	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	500.00
85	07/10/2023	215	SOUTHEAST FIRE & SAFETY	DISTRICT-MATERIALS	8,500.00
86	07/10/2023	341	SOUTHEASTERN ALARM	OTHER BUILDING & GROUNDSKEEPING SERVICES	2,500.00
87	07/10/2023	4	THE HOME DEPOT PRO	DISTRICT-SUPPLIES	10,000.00
88	07/10/2023	4	THE HOME DEPOT PRO	RUGS AND DOOR MATS	12,000.00
89	07/10/2023	222	THE WATERHOUSE	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	600.00
90	07/10/2023	190	VSC FIRE & SECURITY	COOLING SERVICES	2,500.00
91	07/10/2023	3904	WAUGH HEAT AND AIR	GENERAL SUPPLIES	10,000.00
92	07/10/2023	223	WHOLESALE ELECTRIC SUPPLY CO.	CLEANING, MAINT, AND GROUNDSKEEPING SUPPLIES	5,000.00
93	07/10/2023	29	ARTEX TRUCK CENTER	BUS PARTS	5,000.00
94	07/10/2023	3214	RON CLARK ACADEMY	STAFF TRAVEL	0.00
95	07/10/2023	2896	DISCOUNT TIRE & ALIGNMENT	TIRES	6,000.00
96	07/10/2023	8178	CENTER FOR SPATIAL ANALYSIS	DISTRICT-FEES	500.00
97	07/10/2023	1603	JERRY NEAL POLLARD	BUS PARTS	15,000.00
98	07/10/2023	2896	DISCOUNT TIRE & ALIGNMENT	TIRES	6,000.00
99	07/10/2023	954	KIAMICHI TECHNOLOGY CENTER-IDABEL	GAME SECURITY SVCS	3,100.00
100	07/10/2023	151	VISA	PLASTIC STARGE TOTES	177.00
101	07/01/2023	529	FOLLETT LIBRARY RESOURCES*****	MS-GENERAL	2,278.00
102	07/01/2023	1155	ARMSTRONG, STEPHANIE	MS-GENERAL	500.00
103	07/01/2023	3703	AMAZON CAPITAL SERVICES	MS-GENERAL	600.00
104	07/01/2023	32	QUILL	MS-GENERAL	1,500.00
105	07/01/2023	851	CCOSA	MS-CONFERENCE	75.00
106	07/01/2023	291	BULLOCK, LAURA	MS-MEALS	105.00
107	07/01/2023	2844	I XL LEARNING	795-ESSER	24,600.00
108	07/10/2023	431	RENAISSANCE LEARNING	795- ESSER	13,361.19
109	07/01/2023	3206	ALPHA PLUS	795-ESSER	26,125.00
110	07/10/2023	1220	EDMENTUM	795-ESSER	17,000.00
111	07/10/2023	3381	EARLY LITERACY QUICK ASSESSMENT	795-ESSER	1,500.00
112	07/10/2023	3004	GLOBAL COMPLIANCE NETWORK	000-PROFESSIONAL DEVELOPMENT	700.00
113	07/10/2023	1109	FOLLETT EDUCATIONAL SERVICES*****	587-TITLE 5	4,370.52
114	07/10/2023	8296	CORY GAY	000-TECHNOLOGY	3,000.00
115	07/10/2023	8152	HI-TECH CABLING SYSTEM,,LLC	000-TECHNOLOGY	2,500.00
116	07/10/2023	3418	NORTHEAST RURAL SERVICES, INC.	000-TECHNOLOGY	20,000.00
117	07/10/2023	3212	APPTEGY, INC	000-TECHNOLOGY	3,600.00
118	07/10/2023	2548	TELECOMP HOLDINGS, INC.	000-TECHNOLOGY	1,000.00
119	07/10/2023	3219	EDUSKILLS, LLC	572-TITLE III	8,580.00
120	07/10/2023	3732	GO GUARDIAN	795- ESSER	13,500.00
121	07/10/2023	3877	TEACHERS PAY TEACHERS	795- ESSER	1,500.00

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122	07/10/2023	3876	NO RED INK CORP	795-ESSER	4,410.00
123	07/10/2023	3703	AMAZON CAPITAL SERVICES	000-TECHNOLOGY	5,000.00
124	07/10/2023	429	MAKE MUSIC, INC	795-ESSER	2,178.48
125	07/10/2023	3762	QUAVER ED	795-ESSER	1,960.00
126	07/10/2023	1473	GAMMON, CHRIS	000- Travel	500.00
127	07/10/2023	228	MUNICIPAL ACCOUNTING SYSTEMS, INC	000-WENGAGE SUMMER CONFERENCE REGISTRATION	161.00
128	07/10/2023	151	VISA	000-WENGAGE SUMMER CONF. HOTELS	650.00
129	07/10/2023	1473	GAMMON, CHRIS	000-WENGAGE SUMMER CONF MEAL REIMBURSEMENT	85.00
130	07/10/2023	1084	JAMES HODGE FORD	SCHOOL FLEET	5,000.00
131	07/10/2023	8171	MOBY MAX	621-80 STUDENT LICENSES, K-8 CURRICULUM SY 2023-24	1,407.00
132	07/01/2023	3627	STERRETTE COFFMAN	CONFERENCE MEALS 6 DAYS	210.00
133	07/10/2023	2968	PEARSON EDUCATION	OLSAT GT TESTING	3,500.00
134	07/10/2023	80867	STERRETTE T COFFMAN	BLANKET PO REQUESTED BY DR. BRYANT	500.00
135	07/10/2023	69	BPA	412 - BMITE (SWAFFORD)	420.00
136	07/10/2023	1746	OKLAHOMA DEPARTMENT OF CAREERTECH	412 - BMITE (SWAFFORD)	290.00
137	07/10/2023	112	HYATT REGENCY - TULSA	412 - BMITE (SWAFFORD)	350.00
138	07/10/2023	1133	SWAFFORD, MICHAEL	412 - BMITE (SWAFFORD)	105.00
139	07/10/2023	3703	AMAZON CAPITAL SERVICES	412 - BMITE (SWAFFORD)	1,500.00
140	07/10/2023	151	VISA	DISTRICT	300.00
141	07/10/2023	3703	AMAZON CAPITAL SERVICES	HS	250.00
142	07/10/2023	325	MOYER EQUIPMENT	DISTRICT- PRATT	500.00
143	07/01/2023	379	OSIG	DISTRICT-INSURANCE	319,372.00
144	07/10/2023	1816	SMITH EQUIPMENT	DISTRICT- PRATT	500.00
145	07/10/2023	205	MCCURTAIN AUTO SUPPLY	DISTRICT- PRATT	500.00
146	07/10/2023	198	HILLTOP HARDWARE AND LUMBER, LLC	DISTRICT-PRATT	500.00
147	07/10/2023	39	ALERT SERVICES	FOOTBALL-HS	1,569.51
148	07/10/2023	2586	BSN SPORTS	FOOTBALL-HS	16,307.57
149	07/10/2023	2081	RIDDELL ALL AMERICAN SPORTS CORP	FOOTBALL-HS	2,639.70
150	07/10/2023	2516	AGILE SPORTS TECHNOLOGIES	FOOTBALL-HS	1,800.00
151	07/10/2023	8312	SOUTHERN NAZARENE UNIVERSITY	SPED BOOTCAMP FOR JACQUELINE WARREN	600.00
152	07/10/2023	1463	RENAISSANCE HOTEL - TULSA	BAND-HS	375.00
153	07/10/2023	293	OBA	BAND-HS	40.00
154	07/10/2023	3740	MORNING TIDE MUSIC	BAND-HS	3,100.00
155	07/10/2023	294	SAIED MUSIC COMPANY	BAND-HS	2,000.00
156	07/10/2023	1874	ADA MUSIC CENTER	BAND-HS	2,000.00
157	07/10/2023	3078	JW PEPPER	BAND	500.00
158	07/10/2023	34	PENDER'S MUSIC COMPANY	BAND	500.00
159	07/10/2023	440	OSSAA	BAND	700.00
160	07/10/2023	546	OBA - CONTEST	BAND	250.00
161	07/10/2023	3596	SCOOTER PRODUCTIONS	BAND-HS	700.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND FOR OP, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
162	07/10/2023	151	VISA	JOM	980.00
163	07/10/2023	151	VISA	JOM	650.00
164	07/10/2023	151	VISA	JOM	9,500.00
165	07/05/2023	3908	JACKSON, JAKE	TRAVEL REIMBURSEMENT	500.00
166	07/05/2023	1802	BRUNER, JOHNNITA	CENTRAL-TRAVEL	250.00
167	07/05/2023	2672	OK - ACTE	412-FACS	290.00
168	07/05/2023	3079	MATLOCK, MALLERY	412-FACS	85.00
169	07/07/2023	151	VISA	412-FACS	750.00
170	07/05/2023	8314	OKLAHOMA ASSOC OF CAREER & TECH ED	412-AG	700.00
171	07/05/2023	3459	B-5 ENTERPRISES	412-AG	1,000.00
172	07/05/2023	139	MATHESON TRI - GAS	412-AG	1,000.00
173	07/05/2023	198	HILLTOP HARDWARE AND LUMBER, LLC	412-AG	1,000.00
174	07/05/2023	1484	CLARDY, DUSTIN	412-AG	245.00
175	07/05/2023	8199	MCCLURE, BRANDON	412-AG	105.00
176	07/05/2023	2876	ALFORD METALS	412-AG	1,000.00
177	07/05/2023	8262	HILTON GARDEN INN	412-AG	225.00
178	07/05/2023	3583	PRATT, SCOTT	DISTRICT-HS	132.00
179	07/05/2023	3575	EMBASSY SUITES-TULSA	DISTRICT-HS	400.00
180	07/05/2023	3586	KATEDRIA MOSLEY	DISTRICT	500.00
181	07/05/2023	3630	MARLIN COFFMAN	DISTRICT	500.00
182	07/05/2023	8310	FIREHOSE DIRECT	FIRE HOSES	1,500.00
183	07/05/2023	3703	AMAZON CAPITAL SERVICES	GENERAL SUPPLIES	700.00
184	07/05/2023	2075	BUSSELL FENCE	FENCE REPAIRS	1,500.00
185	07/05/2023	8258	OWENS, TINA MARIE	NEW SIGNAGE	500.00
186	07/05/2023	8307	HANKINS, CORDAVIOUS	SUMMER LABOR	2,000.00
187	07/05/2023	8140	LOPEZ, SAMMY JR.	SUMMER LABOR	2,000.00
188	07/05/2023	8137	LOPEZ, MATRAIL	SUMMER LABOR	2,000.00
189	07/05/2023	1436	OSWELL CONSTRUCTION CO., INC	REPLACE DOOR	3,500.00
190	07/05/2023	1436	OSWELL CONSTRUCTION CO., INC	REPLACE DOOR	3,500.00
191	07/05/2023	1766	PROTECH LOCKSMITH	LOCK AND KEY REPAIRS	3,500.00
192	07/05/2023	8278	THE STATION	AUTOMOTIVE MAINTENANCE	2,500.00
193	07/05/2023	8165	TEXARKANA GLASS COMPANY	WINDOW AND DOOR GLASS	1,500.00
194	07/05/2023	219	TREATS SOLUTIONS, INC	CLEANING SUPPLIES	10,000.00
195	07/05/2023	8244	UNION VALLEY SERVICES, LLC	ELECTRICAL REPAIRS	5,000.00
196	07/05/2023	151	VISA	TOOLS AND SUPPLIES	500.00
197	07/05/2023	3376	D & P CONTRACTORS	APPLIANCE AND REFRIGERATION	2,500.00
198	07/05/2023	8156	GRAINGER	SHELVING	5,000.00
199	07/05/2023	3872	HERITAGE-CRYSTAL CLEAN, LLC	DISTRICT CHEMICAL DISPOSAL	2,000.00
200	07/06/2023	177	OSSBA	DISTRICT-FEES	20,000.00
201	07/10/2023	3627	STERRETTE COFFMAN	HOTEL FOR SPED "BEST" CONFERENCE	600.00
202	07/10/2023	8316	COLINDA LANDERS	MEALS FOR SPED "BEST" CONFERENCE	105.00
203	07/06/2023	2342	CLEMENTS, CHARLA	MEALS FOR SPED "BEST" CONFERENCE	105.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND FOR OP, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
204	07/10/2023	1013	SURRATT, RACHEL	MEALS FOR SPED 'BEST' CONFERENCE	105.00
Non-Payroll Total:					\$2,079,030.41
Payroll Total:					\$0.00
Report Total:					\$2,079,030.41

Purchase Order Register

Options: Year: 2023-2024, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/10/2023	3533	ULINE	2 STORAGE CABINETS FOR EVENTART CACFP	1,300.00
2	07/10/2023	3533	ULINE	STORAGE CABINETS CACFP	1,300.00
3	07/10/2023	2896	DISCOUNT TIRE & ALIGNMENT	BLANKET PO FOR CN VEHICLES	2,000.00
4	07/10/2023	3376	D & P CONTRACTORS	BLANKET PO FOR EQUIPMENT AND REPAIR NEEDS	20,000.00
5	07/01/2023	3959	GALBREATH, JIMMY	CAFE FLOORS	16,000.00
6	07/01/2023	8300	JAMES HODGE CHEVROLET	BLANKET PO FOR CN VEHICLES	4,000.00
7	07/01/2023	1470	ROGER FREEMAN CONSTRUCTION	CN GREASE TRAPS	1,000.00
8	07/01/2023	3911	TREATS SOLUTIONS, INC.	BLANKET PO FOR DISHWASHER SERVICE	3,000.00
9	07/10/2023	8286	RICKMAN'S CUSTOM MEAT PROCESSING	FINISH AG GRANT	3,000.00
10	07/01/2023	3703	AMAZON CAPITAL SERVICES	BLANKET PO FOR CN MATERIALS	5,000.00
11	07/01/2023	151	VISA	BLANKET PO FOR FOR CN SUPPLIES AND EQUIPMENT	10,000.00
12	07/01/2023	32	QUILL	BLANKET PO FOR CN SUPPLIES	2,000.00
13	07/01/2023	3734	KEYSTONE FOOD SERVICE	BLANKET PO FOR 4 MONTH CN CHARGES	300,000.00
14	07/10/2023	3376	D & P CONTRACTORS	CAMPUS COOLERS FOR CACFP	11,600.00
15	07/10/2023	8308	HALL, LAVONNA	CN - CAFETERIA CONFERENCE EXPENSES	250.00
16	07/10/2023	37	ABCO PRINTING COMPANY	CN PARKING SIGNS	1,000.00
17	07/10/2023	151	VISA	COOKING FOR KIDS CONF EXPENSES IN ADA	600.00
18	07/10/2023	66	BEMAC SUPPLY	PLUMBING SUPPLIES	1,000.00
19	07/05/2023	198	HILLTOP HARDWARE AND LUMBER, LLC	SUPPLIES	1,000.00
20	07/10/2023	205	MCCURTAIN AUTO SUPPLY	SUPPLIES	1,000.00
21	07/10/2023	215	SOUTHEAST FIRE & SAFETY	INSPECTIONS	6,000.00
22	07/10/2023	3904	WAUGH HEAT AND AIR	REPAIRS AND MAINTENANCE	5,000.00
23	07/10/2023	223	WHOLESALE ELECTRIC SUPPLY CO.	ELECTRICAL SUPPLIES	1,000.00
24	07/10/2023	8309	HICKMAN, ALYSSA	CN SUMMER CONF EXPENSES	250.00
25	07/10/2023	3418	NORTHEAST RURAL SERVICES, INC.	CAFETERIA SOUND SYSTEM	13,846.69
26	07/10/2023	32	QUILL	MID RANGE U-SHAPED DESK FOR CN - REPLACE OLD	1,400.00

Non-Payroll Total:	\$412,546.69
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Payroll Total:	\$0.00
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Report Total:	\$412,546.69
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Purchase Order Register

Options: Year: 2023-2024, Fund: 5 MILL BUILDING FUND, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/10/2023	8196	ARVEST BANK	DISTRICT-LOAN	42,200.00
2	07/01/2023	1112	FLOORING OUTFITTERS	700 HALL NEW FLOORING	7,500.00
3	07/01/2023	325	MOYER EQUIPMENT	HS-MOWER	11,000.00

Non-Payroll Total: \$60,700.00**Payroll Total:** \$0.00**Report Total:** \$60,700.00

Purchase Order Register

Options: Year: 2023-2024, Fund: SINKING FUND, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 300

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/02/2023	342	UMB BANK	BOND-INTEREST	2,250.00
Non-Payroll Total:					\$2,250.00
Payroll Total:					\$0.00
Report Total:					\$2,250.00

IDABEL PUBLIC SCHOOLS

Budget Yearly Comparison

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023

Classification	2023-2024		2022-2023		Difference	
	Appr.	Enc.	Appr.	Enc.	Appr.	Enc.
11 GENERAL FUND FOR OP	15,863,487.00	1,019,114.00	0.00	0.00	4,826,991.00	1,019,114.00
21 5 MILL BUILDING FUND	705,018.00	11,000.00	0.00	0.00	332,519.00	11,000.00
22 CHILD NUTRITION FUND	1,025,847.00	0.00	0.00	0.00	22,631.00	0.00
41 SINKING FUND	0.00	0.00	0.00	0.00	-2,250.00	0.00
Report Total:	\$17,594,352.00	\$1,030,114.00	\$0.00	\$0.00	\$5,179,891.00	\$1,030,114.00

IDABEL PUBLIC SCHOOLS

Budget Yearly Comparison

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024

Classification	2023-2024			2022-2023			Difference		
	Appr.	Enc.	Paid	Appr.	Enc.	Paid	Appr.	Enc.	Paid
11 GENERAL FUND FOR OP	15,863,487.00	2,155,632.84	76,602.43	18,524,486.01	16,273,540.04	16,164,454.99	-2,660,999.01	-14,117,907.20	-16,087,852.56
21 5 MILL BUILDING FUND	705,018.00	60,700.00	0.00	807,984.14	194,148.87	194,148.87	-102,966.14	-133,448.87	-194,148.87
22 CHILD NUTRITION FUND	1,025,847.00	412,546.69	0.00	1,223,853.57	1,090,501.98	1,090,127.98	-198,006.57	-677,955.29	-1,090,127.98
38 FUND 38 BUILDING BOND 2021	0.00	0.00	0.00	4,414.38	4,138.34	4,138.34	-4,414.38	-4,138.34	-4,138.34
39 FUND 39 BUILDING BOND 2022	0.00	0.00	0.00	680,150.00	680,150.00	680,150.00	-680,150.00	-680,150.00	-680,150.00
41 SINKING FUND	2,250.00	2,250.00	0.00	32,421.87	32,421.87	32,421.87	-30,171.87	-30,171.87	-32,421.87
Report Total:	\$17,596,602.00	\$2,631,129.53	\$76,602.43	\$21,273,309.97	\$18,274,901.10	\$18,165,442.05	(\$3,676,707.97)	(\$15,643,771.57)	(\$18,088,839.62)

IDABEL PUBLIC SCHOOLS

Balance Sheet

Options: Fiscal Years: 2023-2024, Funds: 11-41, As Of Date: 6/30/2023

Assets			
Cash			
11	GENERAL FUND FOR OP	2023	\$431,895.58
21	5 MILL BUILDING FUND	2023	\$10,806.06
Fund 21 Total			\$10,806.06
22	CHILD NUTRITION FUND	2023	(\$120,623.15)
Fund 22 Total			(\$120,623.15)
38	FUND 38 BUILDING BOND 2021	2023	(\$4,138.34)
Fund 38 Total			(\$4,138.34)
39	FUND 39 BUILDING BOND 2022	2023	\$14,850.00
Fund 39 Total			\$14,850.00
41	SINKING FUND	2023	\$699,082.17
Fund 41 Total			\$699,082.17
Cash Total			\$1,031,872.32
Investments			
11	GENERAL FUND FOR OP	2023	\$3,839,147.42
21	5 MILL BUILDING FUND	2023	\$608,268.00
Fund 21 Total			\$608,268.00
22	CHILD NUTRITION FUND	2023	\$280,606.43
Fund 22 Total			\$280,606.43
38	FUND 38 BUILDING BOND 2021	2023	\$0.00
Fund 38 Total			\$0.00
39	FUND 39 BUILDING BOND 2022	2023	(\$695,000.00)
Fund 39 Total			(\$695,000.00)
41	SINKING FUND	2023	(\$731,504.04)
Fund 41 Total			(\$731,504.04)
Revenue Receivable Total			\$3,301,517.81
Assets Total			\$4,333,390.13
Liabilities, Reserves and Fund Balance			
Outstanding Warrants			
11	GENERAL FUND FOR OP	2023	\$1,924,289.46
21	5 MILL BUILDING FUND	2023	\$5,238.79
Fund 21 Total			\$5,238.79
22	CHILD NUTRITION FUND	2023	\$96,203.70
Fund 22 Total			\$96,203.70
38	FUND 38 BUILDING BOND 2021	2023	\$0.00
Fund 38 Total			\$0.00
39	FUND 39 BUILDING BOND 2022	2023	\$0.00
Fund 39 Total			\$0.00
41	SINKING FUND	2023	\$0.00
Fund 41 Total			\$0.00
Outstanding Warrants Total			\$2,025,731.95

IDABEL PUBLIC SCHOOLS

Balance Sheet

Options: Fiscal Years: 2023-2024, Funds: 11-41, As Of Date: 6/30/2023

Fund Balance				
11	2023	GENERAL FUND FOR OP	Fund 11 Total	\$2,346,753.54
21	2023	5 MILL BUILDING FUND	Fund 21 Total	\$613,835.27
22	2023	CHILD NUTRITION FUND	Fund 22 Total	\$63,779.58
38	2023	FUND 38 BUILDING BOND 2021	Fund 38 Total	(\$4,138.34)
39	2023	FUND 39 BUILDING BOND 2022	Fund 39 Total	(\$680,150.00)
41	2023	SINKING FUND	Fund 41 Total	(\$32,421.87)
			Fund Balance Total	\$2,307,658.18
			Liabilities, Reserves and Fund Balance Total	\$4,333,390.13

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/E Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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444-009				\$0.00	\$3,500.00
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Total 444-009:				\$0.00	\$3,500.00
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444-042				\$0.00	\$1,900.00
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Total 444-042:				\$0.00	\$1,900.00
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050 DISTRICT WIDE	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	1,900.00
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Total 050 DISTRICT WIDE:				\$0.00	\$1,900.00
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444-045				\$0.00	\$1,900.00
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Total 444-045:				\$0.00	\$1,900.00
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050 DISTRICT WIDE	12	07/10/2023	228-MUNICIPAL ACCOUNTING SYSTEMS, INC	0.00	10,000.00
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Total 050 DISTRICT WIDE:				\$0.00	\$10,000.00
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444-077				\$0.00	\$150.00
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Total 444-077:				\$0.00	\$150.00
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050 DISTRICT WIDE	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	150.00
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Total 050 DISTRICT WIDE:				\$0.00	\$150.00
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444-103				\$0.00	\$20.00
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Total 444-103:				\$0.00	\$20.00
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710 IDABEL HIGH SCHOOL	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	20.00
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Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$20.00
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444-119				\$0.00	\$250.00
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Total 444-119:				\$0.00	\$250.00
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120 PRIMARY SOUTH	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	250.00
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Total 120 PRIMARY SOUTH:				\$0.00	\$250.00
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444-153				\$0.00	\$2,900.00
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Total 444-153:				\$0.00	\$2,900.00
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120 PRIMARY SOUTH	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	2,900.00
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Total 120 PRIMARY SOUTH:				\$0.00	\$2,900.00
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444-194				\$0.00	\$1,500.00
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Total 444-194:				\$0.00	\$1,500.00
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110 CENTRAL ELEMENTARY	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	1,500.00
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Total 110 CENTRAL ELEMENTARY:				\$0.00	\$1,500.00
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444-227				\$0.00	\$1,400.00
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Total 444-227:				\$0.00	\$1,400.00
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505 IDABEL MIDDLE SCHOOL	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	1,400.00
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Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$1,400.00
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444-264				\$0.00	\$3,000.00
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Total 444-264:				\$0.00	\$3,000.00
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710 IDABEL HIGH SCHOOL	11	07/10/2023	262-MILLER OFFICE SUPPLY	0.00	3,000.00
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Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$3,000.00
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444-264				\$0.00	\$3,000.00
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Total 444-264:				\$0.00	\$3,000.00
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IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/E Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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450-265					
710 IDABEL HIGH SCHOOL					
62	07/10/2023	1112-FLOORING OUTFITTERS		0.00	10,000.00
Total 710 IDABEL HIGH SCHOOL:					
				\$0.00	\$10,000.00

Total 450-265:

523-008

050 DISTRICT WIDE

143 07/01/2023 379-OSIG

Total 050 DISTRICT WIDE:

110 CENTRAL ELEMENTARY

143 07/01/2023 379-OSIG

Total 110 CENTRAL ELEMENTARY:

120 PRIMARY SOUTH

143 07/01/2023 379-OSIG

Total 120 PRIMARY SOUTH:

505 IDABEL MIDDLE SCHOOL

143 07/01/2023 379-OSIG

Total 505 IDABEL MIDDLE SCHOOL:

710 IDABEL HIGH SCHOOL

143 07/01/2023 379-OSIG

Total 710 IDABEL HIGH SCHOOL:

523-008:

\$0.00 \$5,615.00

\$0.00 \$319,372.00

530-000

050 DISTRICT WIDE

22 07/10/2023 1305-PINE CELLULAR

Total 050 DISTRICT WIDE:

\$0.00 \$1,400.00

\$0.00 \$1,400.00

530-006

050 DISTRICT WIDE

26 07/10/2023 411-SPOROS COMPUTERS INC.

Total 050 DISTRICT WIDE:

\$0.00 \$2,000.00

\$0.00 \$2,000.00

530-041

050 DISTRICT WIDE

16 07/10/2023 2883-OME CORP LLC

Total 050 DISTRICT WIDE:

\$0.00 \$5,600.00

\$0.00 \$5,600.00

710 IDABEL HIGH SCHOOL

38 07/10/2023 1759-QUADIENT

39 07/10/2023 3330-QUADIENT LEASING

41 07/10/2023 2883-OME CORP LLC

Total 710 IDABEL HIGH SCHOOL:

\$0.00 \$3,550.00

\$0.00 \$3,550.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/IE Date	Pay No	Date	Vendor	CC Vendor Reference	Amount
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Fund - 11 GENERAL FUND FOR OP

540-045					
050 DISTRICT WIDE	10	07/10/2023	311-MCCURTAIN DAILY GAZETTE		5,000.00
Total 050 DISTRICT WIDE:					\$5,000.00
Total 540-045:					\$5,000.00
580-000					
050 DISTRICT WIDE	3	07/10/2023	151-VISA		7,000.00
128	07/10/2023	151-VISA		325.00	
Total 050 DISTRICT WIDE:					\$7,325.00
Total 580-000:					\$7,325.00
580-005					
050 DISTRICT WIDE	46	07/10/2023	151-VISA		1,148.00
48	07/10/2023	1473-GAMMON, CHRIS		105.00	
Total 050 DISTRICT WIDE:					\$1,253.00
Total 580-005:					\$1,253.00
580-006					
050 DISTRICT WIDE	127	07/10/2023	228-MUNICIPAL ACCOUNTING SYSTEMS, INC		161.00
Total 050 DISTRICT WIDE:					\$161.00
Total 580-006:					\$161.00
580-040					
050 DISTRICT WIDE	126	07/10/2023	1473-GAMMON, CHRIS		500.00
128	07/10/2023	151-VISA		325.00	
129	07/10/2023	1473-GAMMON, CHRIS		85.00	
132	07/01/2023	3627-STERRETTE COFFMAN		210.00	
134	07/10/2023	80867-STERRETTE T COFFMAN		500.00	
Total 050 DISTRICT WIDE:					\$1,620.00
Total 580-040:					\$1,620.00
580-051					
710 IDABEL HIGH SCHOOL	34	07/10/2023	80097-KELLYE D. BLANKENSHIP		85.00
35	07/10/2023	8306-STACEY INN PARTNERSHIP		225.00	
Total 710 IDABEL HIGH SCHOOL:					\$310.00
580-079					
050 DISTRICT WIDE	21	07/10/2023	147-OTA PIKEPASS CENTER		2,500.00
Total 050 DISTRICT WIDE:					\$2,500.00
Total 580-079:					\$2,500.00
580-188					
110 CENTRAL ELEMENTARY	165	07/05/2023	3908-JACKSON, JAKE		500.00
166	07/05/2023	1802-BRUNER, JOHNNITA		250.00	
Total 110 CENTRAL ELEMENTARY:					\$750.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

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Fund - 11 GENERAL FUND FOR OP

580-188					
Total 580-188:				\$0.00	\$750.00

580-225
505 IDABEL MIDDLE SCHOOL

106	07/01/2023	291-BULLOCK, LAURA		0.00	105.00
Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$105.00

Total 580-225:

				\$0.00	\$105.00
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580-262
710 IDABEL HIGH SCHOOL

180	07/05/2023	3586-KATEDRIA MOSLEY		0.00	500.00
181	07/05/2023	3630-MARLIN COFFMAN		0.00	500.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$1,000.00

Total 580-262:

				\$0.00	\$1,000.00
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580-281
710 IDABEL HIGH SCHOOL

152	07/10/2023	1463-RENAISSANCE HOTEL - TULSA		0.00	375.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$375.00

Total 580-281:

				\$0.00	\$375.00
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580-284
710 IDABEL HIGH SCHOOL

178	07/05/2023	3583-PRATT, SCOTT		0.00	132.00
179	07/05/2023	3575-EMBASSY SUITES-TULSA		0.00	400.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$532.00

Total 580-284:

				\$0.00	\$532.00
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580-412
710 IDABEL HIGH SCHOOL

137	07/10/2023	112-HYATT REGENCY - TULSA		0.00	350.00
138	07/10/2023	1133-SWAFFORD, MICHAEL		0.00	105.00
168	07/05/2023	3079-MATLOCK, MALLERY		0.00	85.00
170	07/05/2023	8314-OKLAHOMA ASSOC OF CAREER & TECH ED		0.00	700.00
174	07/05/2023	1484-CLARDY, DUSTIN		0.00	245.00
175	07/05/2023	8199-MCCLURE, BRANDON		0.00	105.00
177	07/05/2023	8262-HILTON GARDEN INN		0.00	225.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$1,815.00

Total 580-412:

				\$0.00	\$1,815.00
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580-621
110 CENTRAL ELEMENTARY

202	07/10/2023	8316-COLINDA LANDERS		0.00	105.00
Total 110 CENTRAL ELEMENTARY:				\$0.00	\$105.00

120 PRIMARY SOUTH

201	07/10/2023	3627-STERRETTE COFFMAN		0.00	600.00
204	07/10/2023	1013-SURRATT, RACHEL		0.00	105.00
Total 120 PRIMARY SOUTH:				\$0.00	\$705.00

710 IDABEL HIGH SCHOOL

203	07/06/2023	2342-CLEMENTS, CHARLA		0.00	105.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$105.00

Total 580-621:

				\$0.00	\$915.00
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IDABEL PUBLIC SCHOOLS

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/E Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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Fund - 11 GENERAL FUND FOR OP

591-008

120 PRIMARY SOUTH

30 07/10/2023 733-LIFT HEAD START

Total 120 PRIMARY SOUTH:

Total 591-008:

612-000

050 DISTRICT WIDE

192 07/05/2023 8278-THE STATION

Total 050 DISTRICT WIDE:

Total 612-000:

612-079

050 DISTRICT WIDE

60 07/10/2023 2987-CROWN LUBRICANTS INC.

69 07/10/2023 3838-KIAMICHI L.P. GAS CO, INC.

Total 050 DISTRICT WIDE:

Total 612-079:

614-000

110 CENTRAL ELEMENTARY

133 07/10/2023 2968-PEARSON EDUCATION

Total 110 CENTRAL ELEMENTARY:

Total 505 IDABEL MIDDLE SCHOOL:

505 IDABEL MIDDLE SCHOOL

133 07/10/2023 2968-PEARSON EDUCATION

Total 505 IDABEL MIDDLE SCHOOL:

710 IDABEL HIGH SCHOOL

133 07/10/2023 2968-PEARSON EDUCATION

Total 710 IDABEL HIGH SCHOOL:

Total 614-000:

614-795

120 PRIMARY SOUTH

111 07/10/2023 3381-EARLY LITERACY QUICK ASSESSMENT

Total 120 PRIMARY SOUTH:

Total 614-795:

616-284

710 IDABEL HIGH SCHOOL

147 07/10/2023 39-ALERT SERVICES

Total 710 IDABEL HIGH SCHOOL:

Total 616-284:

617-078

050 DISTRICT WIDE

197 07/05/2023 3376-D & P CONTRACTORS

Total 050 DISTRICT WIDE:

Total 617-078:

618-078

050 DISTRICT WIDE

68 07/10/2023 3-JANITORS LOCAL SUPPLY, INC

85 07/10/2023 215-SOUTHEAST FIRE & SAFETY

89 07/10/2023 222-THE WATERHOUSE

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/IE Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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Fund - 11 GENERAL FUND FOR OP

618-078

050 DISTRICT WIDE

92 07/10/2023 223-WHOLESALE ELECTRIC SUPPLY CO.

184 07/05/2023 2075-BUSSELL FENCE

Total 050 DISTRICT WIDE: \$20,600.00

Total 618-078: \$20,600.00

618-079

050 DISTRICT WIDE

93 07/10/2023 29-ARTEX TRUCK CENTER

Total 050 DISTRICT WIDE: \$5,000.00

Total 618-079: \$5,000.00

618-081

050 DISTRICT WIDE

58 07/10/2023 66-BEMAC SUPPLY

77 07/10/2023 325-MOYER EQUIPMENT

84 07/10/2023 519-MORRIS FEED AND VET SUPPLY

Total 050 DISTRICT WIDE: \$9,500.00

Total 618-081: \$9,500.00

619-041

050 DISTRICT WIDE

25 07/10/2023 32-QUILL

52 07/01/2023 312-MCCULLOUGH PRINTING

Total 050 DISTRICT WIDE: \$4,924.00

Total 619-041: \$4,924.00

619-076

050 DISTRICT WIDE

56 07/10/2023 37-ABCO PRINTING COMPANY

Total 050 DISTRICT WIDE: \$500.00

Total 619-076: \$500.00

619-078

050 DISTRICT WIDE

64 07/10/2023 198-HILLTOP HARDWARE AND LUMBER, LLC

80 07/10/2023 3437-REINERT PAPER AND CHEMICALS

91 07/10/2023 3904-WAUGH HEAT AND AIR

196 07/05/2023 151-VISA

Total 050 DISTRICT WIDE: \$25,500.00

Total 619-078: \$25,500.00

619-081

050 DISTRICT WIDE

87 07/10/2023 4-THE HOME DEPOT PRO

Total 050 DISTRICT WIDE: \$10,000.00

Total 619-081: \$10,000.00

619-226

050 IDABEL MIDDLE SCHOOL

104 07/01/2023 32-QUILL

Total 505 IDABEL MIDDLE SCHOOL: \$1,500.00

Total 619-226: \$1,500.00

\$0.00

\$0.00

\$1,500.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

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619-263 710 IDABEL HIGH SCHOOL 40 07/10/2023 32-QUILL 2,000.00 0.00 \$2,000.00

Total 619-263: \$2,000.00

Total 710 IDABEL HIGH SCHOOL: \$2,000.00

Total 619-281: \$3,200.00

157 07/10/2023 3078-JW PEPPER 500.00 0.00 \$500.00

Total 000 : 500.00

710 IDABEL HIGH SCHOOL 156 07/10/2023 1874-ADA MUSIC CENTER 2,000.00 0.00 \$2,700.00

Total 710 IDABEL HIGH SCHOOL: \$2,700.00

Total 619-412: \$4,750.00

710 IDABEL HIGH SCHOOL 169 07/07/2023 151-VISA 750.00 0.00 \$4,750.00

171 07/05/2023 3459-B-5 ENTERPRISES 1,000.00 0.00 \$4,750.00

172 07/05/2023 139-MATHESON TRI - GAS 1,000.00 0.00 \$4,750.00

173 07/05/2023 198-HILLTOP HARDWARE AND LUMBER, LLC 1,000.00 0.00 \$4,750.00

176 07/05/2023 2876-ALFORD METALS 1,000.00 0.00 \$4,750.00

Total 710 IDABEL HIGH SCHOOL: \$4,750.00

619-563 710 IDABEL HIGH SCHOOL 162 07/10/2023 151-VISA 980.00 0.00 \$1,630.00

163 07/10/2023 151-VISA 650.00 0.00 \$1,630.00

Total 710 IDABEL HIGH SCHOOL: \$1,630.00

Total 619-563: \$1,630.00

624-000 110 CENTRAL ELEMENTARY 1 07/10/2023 140-AMERICAN ELECTRIC POWER 4,000.00 0.00 \$4,620.00

7 07/10/2023 142-IDABEL PUBLIC WORKS 120.00 0.00 \$4,620.00

15 07/10/2023 141-OKLAHOMA NATURAL GAS 500.00 0.00 \$4,620.00

Total 110 CENTRAL ELEMENTARY: \$4,620.00

505 IDABEL MIDDLE SCHOOL 1 07/10/2023 140-AMERICAN ELECTRIC POWER 4,000.00 0.00 \$4,900.00

7 07/10/2023 142-IDABEL PUBLIC WORKS 300.00 0.00 \$4,900.00

15 07/10/2023 141-OKLAHOMA NATURAL GAS 600.00 0.00 \$4,900.00

Total 505 IDABEL MIDDLE SCHOOL: \$4,900.00

710 IDABEL HIGH SCHOOL 1 07/10/2023 140-AMERICAN ELECTRIC POWER 8,000.00 0.00 \$9,500.00

7 07/10/2023 142-IDABEL PUBLIC WORKS 900.00 0.00 \$9,500.00

15 07/10/2023 141-OKLAHOMA NATURAL GAS 600.00 0.00 \$9,500.00

Total 710 IDABEL HIGH SCHOOL: \$9,500.00

Total 624-000: \$19,020.00

624-001

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/E Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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624-001					
050 DISTRICT WIDE					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	15,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	4,500.00
Total 050 DISTRICT WIDE:				\$0.00	\$19,500.00
Total 624-001:				\$0.00	\$19,500.00

624-046					
050 DISTRICT WIDE					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	2,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	155.00
15	07/10/2023	141-OKLAHOMA NATURAL GAS		0.00	700.00
Total 050 DISTRICT WIDE:				\$0.00	\$2,855.00
Total 624-046:				\$0.00	\$2,855.00

624-082					
050 DISTRICT WIDE					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	6,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	153.00
15	07/10/2023	141-OKLAHOMA NATURAL GAS		0.00	3,000.00
Total 050 DISTRICT WIDE:				\$0.00	\$9,153.00
Total 624-082:				\$0.00	\$9,153.00

624-157					
120 PRIMARY SOUTH					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	16,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	1,500.00
15	07/10/2023	141-OKLAHOMA NATURAL GAS		0.00	3,000.00
Total 120 PRIMARY SOUTH:				\$0.00	\$20,500.00
Total 624-157:				\$0.00	\$20,500.00

624-194					
110 CENTRAL ELEMENTARY					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	16,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	900.00
14	07/10/2023	1259-OKLAHOMA ENERGY SOURCE LLC		0.00	3,000.00
15	07/10/2023	141-OKLAHOMA NATURAL GAS		0.00	1,300.00
Total 110 CENTRAL ELEMENTARY:				\$0.00	\$21,200.00
Total 624-194:				\$0.00	\$21,200.00

624-241					
505 IDABEL MIDDLE SCHOOL					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	22,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	1,500.00
14	07/10/2023	1259-OKLAHOMA ENERGY SOURCE LLC		0.00	5,000.00
15	07/10/2023	141-OKLAHOMA NATURAL GAS		0.00	3,000.00
Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$31,500.00
Total 624-241:				\$0.00	\$31,500.00

624-268					
710 IDABEL HIGH SCHOOL					
1	07/10/2023	140-AMERICAN ELECTRIC POWER		0.00	52,000.00
7	07/10/2023	142-IDABEL PUBLIC WORKS		0.00	3,000.00
Total 710 IDABEL HIGH SCHOOL:				0.00	55,000.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/IE Date	Pay No	Vendor	CC Vendor Reference	Paid	Amount
710 IDABEL HIGH SCHOOL	14	1259-OKLAHOMA ENERGY SOURCE LLC		0.00	9,000.00
710 IDABEL HIGH SCHOOL	15	141-OKLAHOMA NATURAL GAS		0.00	12,000.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$76,000.00
Total 624-268:				\$0.00	\$76,000.00
050 DISTRICT WIDE	28	3406-WEX BANK-VALERO FLEET		0.00	18,800.00
625-079					
Total 625-079:				\$0.00	\$18,800.00
710 IDABEL HIGH SCHOOL	28	3406-WEX BANK-VALERO FLEET		0.00	1,200.00
710 IDABEL HIGH SCHOOL	28	3406-WEX BANK-VALERO FLEET		0.00	1,200.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$1,200.00
Total 625-110:				\$0.00	\$1,200.00
120 PRIMARY SOUTH	100	151-VISA		0.00	177.00
120 PRIMARY SOUTH	100	151-VISA		0.00	177.00
Total 120 PRIMARY SOUTH:				\$0.00	\$177.00
Total 641-132:				\$0.00	\$177.00
505 IDABEL MIDDLE SCHOOL	101	529-FOLLETT LIBRARY RESOURCES*****		0.00	2,278.00
505 IDABEL MIDDLE SCHOOL	101	529-FOLLETT LIBRARY RESOURCES*****		0.00	2,278.00
Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$2,278.00
Total 641-244:				\$0.00	\$2,278.00
110 CENTRAL ELEMENTARY	121	3877-TEACHERS PAY TEACHERS		0.00	1,500.00
110 CENTRAL ELEMENTARY	121	3877-TEACHERS PAY TEACHERS		0.00	1,500.00
Total 110 CENTRAL ELEMENTARY:				\$0.00	\$1,500.00
Total 644-795:				\$0.00	\$1,500.00
050 DISTRICT WIDE	198	8156-GRAINER		0.00	5,000.00
050 DISTRICT WIDE	198	8156-GRAINER		0.00	5,000.00
Total 050 DISTRICT WIDE:				\$0.00	\$5,000.00
Total 651-078:				\$0.00	\$5,000.00
505 IDABEL MIDDLE SCHOOL	102	1155-ARMSTRONG, STEPHANIE		0.00	500.00
505 IDABEL MIDDLE SCHOOL	103	3703-AMAZON CAPITAL SERVICES		0.00	600.00
Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$1,100.00
Total 651-226:				\$0.00	\$1,100.00
710 IDABEL HIGH SCHOOL	141	3703-AMAZON CAPITAL SERVICES		0.00	250.00
710 IDABEL HIGH SCHOOL	141	3703-AMAZON CAPITAL SERVICES		0.00	250.00
Total 710 IDABEL HIGH SCHOOL:				\$0.00	\$250.00
Total 651-263:				\$0.00	\$250.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

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651-264						
710 IDABEL HIGH SCHOOL						
149	07/10/2023		2081-RIDDELL ALL AMERICAN SPORTS CORP		0.00	2,639.70
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$2,639.70
Total 651-264:					\$0.00	\$2,639.70
651-265						
710 IDABEL HIGH SCHOOL						
37	07/10/2023		1766-PROTECH LOCKSMITH		0.00	500.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$500.00
Total 651-265:					\$0.00	\$500.00
653-006						
050 DISTRICT WIDE						
31	07/10/2023		2879-SOLAR WINDS		0.00	228.00
114	07/10/2023		8296-CORY GAY		0.00	3,000.00
115	07/10/2023		8152-HI-TECH CABLING SYSTEM,LLC		0.00	2,500.00
116	07/10/2023		3418-NORTHEAST RURAL SERVICES, INC.		0.00	20,000.00
117	07/10/2023		3212-APPTEGY, INC		0.00	3,600.00
118	07/10/2023		2548-TELECOMP HOLDINGS, INC.		0.00	1,000.00
123	07/10/2023		3703-AMAZON CAPITAL SERVICES		0.00	5,000.00
Total 050 DISTRICT WIDE:					\$0.00	\$35,328.00
Total 653-006:					\$0.00	\$35,328.00
653-078						
050 DISTRICT WIDE						
70	07/10/2023		8279-KODY DONALDSON		0.00	500.00
Total 050 DISTRICT WIDE:					\$0.00	\$500.00
Total 653-078:					\$0.00	\$500.00
653-281						
000						
158	07/10/2023		34-PENDER'S MUSIC COMPANY		0.00	500.00
Total 000 :					\$0.00	\$500.00
710 IDABEL HIGH SCHOOL						
155	07/10/2023		294-SAIED MUSIC COMPANY		0.00	2,000.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$2,000.00
Total 653-281:					\$0.00	\$2,500.00
653-284						
710 IDABEL HIGH SCHOOL						
150	07/10/2023		2516-AGILE SPORTS TECHNOLOGIES		0.00	1,800.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$1,800.00
Total 653-284:					\$0.00	\$1,800.00
653-412						
710 IDABEL HIGH SCHOOL						
139	07/10/2023		3703-AMAZON CAPITAL SERVICES		0.00	1,500.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$1,500.00
Total 653-412:					\$0.00	\$1,500.00
110 CENTRAL ELEMENTARY						
164	07/10/2023		151-VISA		0.00	2,000.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

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110 CENTRAL ELEMENTARY 653-563

Total 110 CENTRAL ELEMENTARY: \$2,000.00

120 PRIMARY SOUTH 164 07/10/2023 151-VISA 2,000.00

Total 120 PRIMARY SOUTH: \$2,000.00

505 IDABEL MIDDLE SCHOOL 164 07/10/2023 151-VISA 3,000.00

Total 505 IDABEL MIDDLE SCHOOL: \$3,000.00

710 IDABEL HIGH SCHOOL 164 07/10/2023 151-VISA 2,500.00

Total 710 IDABEL HIGH SCHOOL: \$2,500.00

Total 653-563: \$9,500.00

110 CENTRAL ELEMENTARY 119 07/10/2023 3219-EDUSKILLS, LLC 2,145.00

Total 110 CENTRAL ELEMENTARY: \$2,145.00

120 PRIMARY SOUTH 119 07/10/2023 3219-EDUSKILLS, LLC 2,145.00

Total 120 PRIMARY SOUTH: \$2,145.00

505 IDABEL MIDDLE SCHOOL 119 07/10/2023 3219-EDUSKILLS, LLC 2,145.00

Total 505 IDABEL MIDDLE SCHOOL: \$2,145.00

710 IDABEL HIGH SCHOOL 119 07/10/2023 3219-EDUSKILLS, LLC 2,145.00

Total 710 IDABEL HIGH SCHOOL: \$2,145.00

Total 653-572: \$8,580.00

710 IDABEL HIGH SCHOOL 113 07/10/2023 1109-FOLLETT EDUCATIONAL SERVICES***** 4,370.52

Total 710 IDABEL HIGH SCHOOL: \$4,370.52

Total 653-587: \$4,370.52

710 IDABEL HIGH SCHOOL 131 07/10/2023 8171-MOBY MAX 1,407.00

Total 710 IDABEL HIGH SCHOOL: \$1,407.00

Total 653-621: \$1,407.00

110 CENTRAL ELEMENTARY 107 07/01/2023 2844-I XL LEARNING 13,650.00

Total 110 CENTRAL ELEMENTARY: \$39,383.69

120 PRIMARY SOUTH 107 07/01/2023 2844-I XL LEARNING 10,075.00

Total 120 PRIMARY SOUTH: \$39,383.69

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/JE Date	Pay No	Date	Vendor	CC Vendor Reference	Paid	Amount
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Fund - 11 GENERAL FUND FOR OP 653-795

120 PRIMARY SOUTH 108 07/10/2023 431-RENAISSANCE LEARNING 1,920.00 0.00

109 07/01/2023 3206-ALPHA PLUS 2,375.00 0.00

120 07/10/2023 3732-GO GUARDIAN 3,375.00 0.00

Total 120 PRIMARY SOUTH: \$17,745.00

505 IDABEL MIDDLE SCHOOL 109 07/01/2023 3206-ALPHA PLUS 13,812.50 0.00

110 07/10/2023 1220-EDMENTUM 7,000.00 0.00

120 07/10/2023 3732-GO GUARDIAN 3,375.00 0.00

122 07/10/2023 3876-NO RED INK CORP 4,410.00 0.00

124 07/10/2023 429-MAKE MUSIC, INC 1,089.24 0.00

125 07/10/2023 3762-QUAVER ED 980.00 0.00

Total 505 IDABEL MIDDLE SCHOOL: \$30,666.74

710 IDABEL HIGH SCHOOL 107 07/01/2023 2844-1 XL LEARNING 875.00 0.00

110 07/10/2023 1220-EDMENTUM 10,000.00 0.00

120 07/10/2023 3732-GO GUARDIAN 3,375.00 0.00

124 07/10/2023 429-MAKE MUSIC, INC 1,089.24 0.00

Total 710 IDABEL HIGH SCHOOL: \$15,339.24

Total 653-795: \$103,134.67

710 IDABEL HIGH SCHOOL 148 07/10/2023 2586-BSN SPORTS 16,307.57 0.00

Total 710 IDABEL HIGH SCHOOL: \$16,307.57

Total 657-264: \$16,307.57

710 IDABEL HIGH SCHOOL 57-284 657-284

Total 657-284: \$5,429.44

Total 710 IDABEL HIGH SCHOOL: \$5,429.44

710 IDABEL HIGH SCHOOL 36 07/10/2023 2081-RIDDELL ALL AMERICAN SPORTS CORP 5,429.44 0.00

Total 710 IDABEL HIGH SCHOOL: \$5,429.44

Total 720-078: \$5,429.44

050 DISTRICT WIDE 88 07/10/2023 4-THE HOME DEPOT PRO 12,000.00 0.00

Total 050 DISTRICT WIDE: \$12,000.00

Total 720-265: \$12,000.00

710 IDABEL HIGH SCHOOL 63 07/10/2023 1112-FLOORING OUTFITTERS 65,000.00 0.00

Total 710 IDABEL HIGH SCHOOL: \$65,000.00

Total 720-795: \$65,000.00

050 DISTRICT WIDE 51 07/01/2023 8215-ENTEGRITY ENERGY PARTNERS, LLC 687,014.00 0.00

Total 050 DISTRICT WIDE: \$687,014.00

Total 720-795: \$687,014.00

736-265

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/E Date	Pay No	Vendor	CC Vendor Reference	Paid	Amount
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Fund - 11 GENERAL FUND FOR OP					
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736-265					
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710 IDABEL HIGH SCHOOL					
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146	07/10/2023	198-HILLTOP HARDWARE AND LUMBER, LLC		0.00	500.00
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Total 710 IDABEL HIGH SCHOOL:					
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				\$0.00	\$500.00
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Total 736-265:					
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739-008					
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050 DISTRICT WIDE					
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83	07/10/2023	1816-SMITH EQUIPMENT		0.00	1,500.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$1,500.00
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Total 739-008:					
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739-080					
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050 DISTRICT WIDE					
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59	07/10/2023	8113-COMPTON, TALLON		0.00	3,000.00
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81	07/10/2023	199-ROUTH SALES AND RENTALS		0.00	3,000.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$6,000.00
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Total 739-080:					
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760-079					
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050 DISTRICT WIDE					
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61	07/10/2023	2896-DISCOUNT TIRE & ALIGNMENT		0.00	2,850.00
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66	07/10/2023	1084-JAMES HODGE FORD		0.00	20,000.00
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95	07/10/2023	2896-DISCOUNT TIRE & ALIGNMENT		0.00	6,000.00
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97	07/10/2023	1603-JERRY NEAL POLLARD		0.00	15,000.00
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98	07/10/2023	2896-DISCOUNT TIRE & ALIGNMENT		0.00	6,000.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$49,850.00
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Total 760-079:					
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760-110					
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710 IDABEL HIGH SCHOOL					
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61	07/10/2023	2896-DISCOUNT TIRE & ALIGNMENT		0.00	150.00
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Total 710 IDABEL HIGH SCHOOL:					
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				\$0.00	\$150.00
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Total 760-110:					
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810-004					
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050 DISTRICT WIDE					
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20	07/01/2023	177-OSSBA		0.00	2,995.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$2,995.00
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Total 810-004:					
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810-008					
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050 DISTRICT WIDE					
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4	07/10/2023	851-CCOSA		0.00	1,000.00
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200	07/06/2023	177-OSSBA		0.00	20,000.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$21,000.00
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Total 810-008:					
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810-040					
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050 DISTRICT WIDE					
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18	07/10/2023	440-OSSAA		0.00	1,500.00
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32	07/10/2023	8265-MARTIN, NATHALIE IONA		0.00	3,500.00
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Total 050 DISTRICT WIDE:					
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				\$0.00	\$5,000.00
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Total 810-040:					
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				\$0.00	\$5,000.00
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IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/IE Date	Pay No Date	Vendor	CC Vendor Reference	Paid	Amount
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810-078					
050 DISTRICT WIDE					
73	07/10/2023	8137-LOPEZ, MATRAIL		0.00	1,600.00
74	07/10/2023	8140-LOPEZ, SAMMY JR.		0.00	1,600.00
186	07/05/2023	8307-HANKINS, CORDAVIOUS		0.00	2,000.00
188	07/05/2023	8137-LOPEZ, MATRAIL		0.00	2,000.00
Total 050 DISTRICT WIDE:				\$0.00	\$7,200.00
Total 810-078:				\$0.00	\$7,200.00
810-079					
050 DISTRICT WIDE					
17	07/10/2023	440-OSSAA		0.00	1,000.00
Total 050 DISTRICT WIDE:				\$0.00	\$1,000.00
Total 810-079:				\$0.00	\$1,000.00
050 DISTRICT WIDE					
187	07/05/2023	8140-LOPEZ, SAMMY JR.		0.00	2,000.00
Total 050 DISTRICT WIDE:				\$0.00	\$2,000.00
Total 810-278:				\$0.00	\$2,000.00
860-000					
050 DISTRICT WIDE					
112	07/10/2023	3004-GLOBAL COMPLIANCE NETWORK		0.00	700.00
Total 050 DISTRICT WIDE:				\$0.00	\$700.00
505 IDABEL MIDDLE SCHOOL					
47	07/10/2023	851-CCOSA		0.00	2,750.00
Total 505 IDABEL MIDDLE SCHOOL:				\$0.00	\$2,750.00
Total 860-000:				\$0.00	\$3,450.00
860-004					
050 DISTRICT WIDE					
33	07/03/2023	177-OSSBA		0.00	1,200.00
54	07/01/2023	177-OSSBA		0.00	2,000.00
55	07/01/2023	177-OSSBA		0.00	1,000.00
96	07/10/2023	8178-CENTER FOR SPATIAL ANALYSIS		0.00	500.00
Total 050 DISTRICT WIDE:				\$0.00	\$4,700.00
Total 860-004:				\$0.00	\$4,700.00
860-005					
050 DISTRICT WIDE					
33	07/03/2023	177-OSSBA		0.00	2,400.00
Total 050 DISTRICT WIDE:				\$0.00	\$2,400.00
Total 860-005:				\$0.00	\$2,400.00
050 DISTRICT WIDE					
5	07/10/2023	660-CHAMBER OF COMMERCE		0.00	150.00
Total 050 DISTRICT WIDE:				\$0.00	\$150.00
Total 860-008:				\$0.00	\$150.00
710 IDABEL HIGH SCHOOL					
53	07/01/2023	851-CCOSA		0.00	675.00

IDABEL PUBLIC SCHOOLS

Expenditure Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Paid Options: Print Paid And Unpaid Items

PO/JE Date	Pay No	Date	Vendor	CC Vendor Reference	Paid	Amount
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860-040						
710 IDABEL HIGH SCHOOL						
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$675.00
Total 860-040:					\$0.00	\$675.00
860-225						
505 IDABEL MIDDLE SCHOOL						
105	07/01/2023		851-CCOSA		0.00	75.00
Total 505 IDABEL MIDDLE SCHOOL:					\$0.00	\$75.00
Total 860-225:					\$0.00	\$75.00
860-281						
710 IDABEL HIGH SCHOOL						
153	07/10/2023		293-OBA		0.00	40.00
154	07/10/2023		3740-MORNING TIDE MUSIC		0.00	3,100.00
159	07/10/2023		440-OSSAA		0.00	700.00
160	07/10/2023		546-OBA - CONTEST		0.00	250.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$4,090.00
Total 860-281:					\$0.00	\$4,090.00
860-412						
710 IDABEL HIGH SCHOOL						
135	07/10/2023		69-BPA		0.00	420.00
136	07/10/2023		1746-OKLAHOMA DEPARTMENT OF CAREERTECH		0.00	290.00
167	07/05/2023		2672-OK - ACTE		0.00	290.00
Total 710 IDABEL HIGH SCHOOL:					\$0.00	\$1,000.00
Total 860-412:					\$0.00	\$1,000.00
860-615						
120 PRIMARY SOUTH						
151	07/10/2023		8312-SOUTHERN NAZARENE UNIVERSITY		0.00	600.00
Total 120 PRIMARY SOUTH:					\$0.00	\$600.00
Total 860-615:					\$0.00	\$600.00
Total Fund - 11 GENERAL FUND FOR OP:					\$76,602.43	\$2,155,632.84
Report Total:					\$76,602.43	\$2,155,632.84

Report Request

Date Range: 7/1/2023 - 6/30/2024

Classification Bolding: N/A

Paid Option: Print Paid And Unpaid Items

Dimension	Group Order	Total	Bold	Filter
Fiscal Year	N/A	N/A	N/A	2024
Fund	1	Yes	No	11
Project	3	Yes	No	
Function	N/A	N/A	N/A	
Object	2	No	No	
Program	N/A	N/A	N/A	
Subject	N/A	N/A	N/A	
Jobclass	N/A	N/A	N/A	
Unit	4	Yes	No	
PurchaseOrder	N/A	N/A	N/A	
Vendor	N/A	N/A	N/A	

STEPHEN H. McDONALD & ASSOCIATES, INC.

Financial Advisors Serving Oklahoma School Districts and Municipal Entities

405 329-0123



Fax 405 329-0808

June 27, 2023

Dr. Alan Bryant
Superintendent of Schools
Idabel Public Schools
200 Northeast Avenue C
Idabel, Oklahoma 74745

RE: \$300,000 Transportation Bonds of 2023 of Independent School District No. 5,
McCurtain County, Oklahoma (Idabel Public Schools)

Dear Dr. Bryant:

I am enclosing one (1) fully executed copy of the Resolution Authorizing the Calling and Holding of a special bond election as adopted at your board meeting on the 26th day of June, 2023. The resolution should be made a part of the official minutes for that board meeting.

If you should have any questions, please do not hesitate to call me.

Sincerely,



Ron Fisher
President

Enclosure



RESOLUTION AUTHORIZING ELECTION ("FIRST RESOLUTION")

Pursuant to notice given under The Open Meeting Act, the Board of Education of Independent School District Number 5 of McCurtain County, State of Oklahoma, met in Special Session at the Superintendent's Office, Administration Building, Idabel Public Schools, 200 Northeast Avenue C, Idabel, Oklahoma, in said School District on the 26th day of June, 2023, at 12:00 o'clock p.m.

PRESENT: DONNY BUTLER, President; JERRY D. ROBINSON, Vice President DARRELL COURTNEY, Clerk and Member; BRENT BOLEN, Member

ABSENT: JAMES RALEY, Member

Notice of this special meeting was given in writing to the County Clerk of McCurtain County, Oklahoma at 8:00 o'clock a.m. on the 20th day of June, 2023, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the door at the entrance to the Administration Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:00 o'clock a.m. on the 22nd day of June, 2023, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

BUTLER introduced a Resolution which was read in full by the Clerk and upon motion by **BOLEN**, seconded by **COURTNEY**, was adopted by the following vote:

AYE: BUTLER, ROBINSON, COURTNEY, BOLEN

NAY: None

and said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution authorizing the calling and holding of an election of Independent School District Number 5 of McCurtain County, Oklahoma for the purpose of submitting to the registered, qualified electors thereof the question of the issuance of the bonds of said School District in the sum of Three Hundred Thousand Dollars (\$300,000).

To be issued in one or more series to provide funds for the purpose of purchasing transportation equipment, and levying and collecting an annual tax in such district for the payment of the interest and principal of said bonds.

WHEREAS, it is deemed advisable by the Board of Education of Independent School District Number 5 of McCurtain County, Oklahoma, to purchase transportation equipment, and

WHEREAS, there are no funds in the treasury for such purpose and power is granted said Board by Article X, Section 26 of the Oklahoma Constitution and Title 70, Article XV of the Oklahoma Statutes, 2011, and laws supplementary and amendatory thereto, to issue bonds to provide funds for such purpose provided the same be authorized by the registered qualified electors thereof, voting at an election held for that purpose.

Now, therefore, be it resolved by the Board of Education of Independent School District Number 5 of McCurtain County, Oklahoma:

SECTION 1.

That a special election is hereby called in said School District to be held on the 12th day of September, 2023, for the purpose of submitting to the registered qualified electors of such School District the following proposition:

PROPOSITION

Shall Independent School District Number 5 of McCurtain County, Oklahoma, incur an indebtedness by issuing its bonds in the sum of Three Hundred Thousand Dollars (\$300,000) to be issued in one or more series to provide funds for the purpose of purchasing transportation equipment, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in such District sufficient to pay the interest on such bonds as it falls due and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to bear interest not to exceed the rate of ten (10%) percentum per annum, payable semi-annually and to become due serially within five (5) years from their date?

SECTION 2.

That such call for said election shall be by proclamation and notice signed by the President or Vice-President and attested by the Clerk or Deputy Clerk setting forth the proposition to be voted upon, the number and location of the polling places, the hours of opening and closing of the polls, the names of the officers who shall conduct said election and the substance of Section 4 hereof, that the ballots shall set forth the proposition to vote upon substantially as set out in Section 1 hereof, and that the returns of said election shall be canvassed and certified to by the County Election Board.

SECTION 3.

That the number and location of the polling places and precinct officers for said election shall be as prescribed by the County Election Board.

SECTION 4.

That the specific projects for which at least eighty-five percent (85%) of the proceeds of the aforesaid Bonds shall be expended and the dollar amounts for each project shall be as follows:

to acquire vehicles for pupil transportation from the proceeds of bonds maturing within five (5) years from their date	\$300,000.00
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SECTION 5.


That a copy of this Resolution shall be personally delivered to the office of the County Election Board of McCurtain County, State of Oklahoma, at least sixty (60) days prior to the date of said election.

ADOPTED AND APPROVED this 26th day of June, 2023.



President, Board of Education

ATTEST:



Clerk, Board of Education

(SEAL)



INFORMATIVE NOTE TO THE COUNTY ELECTION BOARD: The proposition contained in this resolution requires a three-fifths (60%) majority for its passage and approval.

FUNDRAISER REQUEST

The sponsor is to complete the fund-raiser request form in duplicate and submit it to the building principal.

TO: Laura Bullock BUILDING: Idabel Middle School
(Principal)

MS Warrior Archery Plans to raise funds.
(Club, Organization, Class, Activity)

Proposed Sales Project: Bow Raffle

Company and Address: Broken Bow Paw & Gun

Representative: Lyndsey Hastings

Quantity to be Ordered: 2

Cost per Unit: \$300-500 Proposed Sale Price per Unit: \$300-\$500

1. Date of the fund raising is: August 30th - October 15th

2. What are you going to use the money for? Equipment / T-Shirts

3. How much are you trying to raise (dollar figure)? \$1,500.00

Requested by:
Lyndsey Hastings
Sponsor Signature

Laura Bullock
Principal Signature

Date: _____

Board Action: Approved _____ Disapproved: _____

Signature: _____

Student Handbook Changes
Central Elementary

Page #	Changes Made	Updated Page #
Page 2	Jake Jackson Principal	2
Page 3	Sincerely, Jake Jackson	3
Page 4	Add 580 to Central Office phone number	4
Page 9	P.A.S.S. skills change to O.A.S. (Oklahoma Academic Standards)	8
Page 10	Add 580 to the office phone number	9
Page 11	Parental Involvement Policy Updates	10
Page 29	Add his/her (x2)	26
Page 42	Add 580 to the phone number - Is this phone number correct?	38
Page 52	Change Supt. name to Alan Bryant	49
Page 53	Change Title IX Coordinator to Chris Gammon (x2)	49

CENTRAL ELEMENTARY SCHOOL STUDENT HANDBOOK

This Parent/Student Handbook has been prepared to provide essential information to the students who attend Central Elementary School and their parents. Please take a few moments to review the contents.

Pg. 1 Table of Contents

2. Student/Parent Policy Guide, Mission Statement
3. Welcome letter from the Principal
4. School Hours
5. Enrollment
- 6-7. Immunization and Meningococcal Vaccines
8. Curriculum, Attendance
9. Leaving School During Day, Tardies and Absences
- 10-11. Parental Involvement
12. Central Discipline Policy
13. School Wide Rules
14. Authority to Search
15. Playground Rules, Lunch Detention
- 16-17. Disciplines, Bullying
18. Classroom Discipline
- 19-20. ANTI-BULLYING
21. BOARD POLICY
- 22-25. Suspension Policy
26. Suspension Due Process
27. Eligible Children with Disabilities, Disciplines
- 28-29. Parents Rights and FERPA
30. Dress and Grooming
31. Illness, Accident and Emergency Procedures, Lice
32. Vision and Hearing Screening
33. School Health Guide
34. Accident and Emergency Building Procedures, Child Abuse Law
35. Medication
36. Cafeteria
36. Visitors to the Building/Surveillance Cameras
37. Elementary Bus Rider Policy
38. Bus Transportation Discipline Policy
39. Walker/Car Rider/ Bike Policy
40. Bringing Items to School /Cell Phones
- 41-44. Children's Internet Protection Act and Policy Use/Responsibility
45. Communications
45. Progress Reports/Report Cards/ Parent – Teacher Conferences
46. Telephone Use, Schoolreach
47. Severe Weather/Necessary Information/Library/Insurance
48. Deliveries to School/Lost & Found
48. Asbestos
49. Notice of Discrimination, Filing Grievance Based On A Complaint

It is important to read this handbook thoroughly.

STUDENT/PARENT POLICY GUIDE

The Central Elementary Student/Parent Policy Guide has been published to inform students and parents about policies and procedures of the school. The Student/Parent Policy Guide is revised and published each summer. The policy guide is distributed to each student at Central Elementary at the beginning of the school year and is available on the Idabel Public School website: [www. idabelps.org](http://www.idabelps.org) As state and federal statutes and regulations are changed, School policies will be changed to be in compliance. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obligated to abide by all Idabel Public School policies and regulations

DISTRICT MISSION STATEMENT

The Idabel Public Schools will provide stimulating, quality education in a safe environment empowering all students to succeed in a changing world. We want all students to be effective communicators, cooperative and quality producers, complex and creative thinkers, and responsible citizens with respect for self and others, and positive self-directed, life long learners.

CENTRAL MISSION STATEMENT

Central's staff will develop caring, productive, self-motivated citizens for a competitive tomorrow.

**Jake Jackson - Principal
CENTRAL ELEMENTARY SCHOOL
206 SE AVE F IDABEL, OK 74745
(580) 286-5346**

Dear Parents/Guardians,

I am so excited to welcome you and your child to Central Elementary. I look forward to being a part of your child's life.

The staff and I are committed to providing a quality education for your child. All Central certified staff are rated Highly Qualified by the Oklahoma State Department of Education. The teachers and I will maintain this Highly Qualified status and model being lifelong learners by continuing our training as educators.

It is our strong desire that every student has academic success and feels that they are an important part of our learning community. A commitment of this nature will involve hard work and support from both the school and you as parents.

Please know that the staff and I are available if you have any questions or concerns. We are looking forward to a wonderful year.

Sincerely,
Jake Jackson
Principal
Central Elementary

SCHOOL OFFICES

CENTRAL ELEMENTARY OFFICE 580-286-5346

Breakfast and lunches are free. However, if your child is going to eat breakfast they will need to be here early so they can eat and be in their classroom before the 8:00 bell.

Breakfast served 7:30-7:50 a.m.
Classes begin at 7:50 a.m.
Lunch 2nd Grade 10:45-11:25a.m.
Lunch 3rd grade 11:15-11:55 a.m.
Lunch 4th grade 11:45-12:25 a.m.
Lunch 5th grade 12:15-12:55 a.m.
Dismissal 2:50 p.m.

Students are expected to be at school every day. Arrival time sets the “tone” for the day. Tardiness often results in feelings of confusion, frustration, embarrassment, and exclusion from important morning activities. Students who are late will be counted tardy. Excessive tardies will be turned over to the Truancy Officer as directed by state law.

STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 A.M. STAFF MEMBERS ARE NOT ON DUTY AND THERE IS NO SUPERVISION UNTIL 7:30 A.M. ALL STUDENTS ARE TO BE PICKED UP BY 3:00 UNLESS SPECIAL ARRANGEMENTS HAVE BEEN MADE.

**TRANSPORTATION CHANGES:
ACCORDING TO SCHOOL POLICY, NOTES ARE REQUIRED FOR ANY CHANGE IN
TRANSPORTATION. IF A NOTE IS NOT SENT , THE CHILD WILL BE SENT HOME BY HIS/HER
USUAL BUS OR TRANSPORTATION PROCEDURE . IF NECESSARY, A TELEPHONE CALL TO THE
SCHOOL BY 2:30 P.M . WILL BE ACCEPTED TO CHANGE TRANSPORTATION. CALLS TO
CHANGE TIME AFTER 2:30 P.M. WILL NOT BE ACCEPTED SO PLEASE DON'T ASK.**

ENROLLMENT

New students may be enrolled when they arrive in the district. This will be done in the school office. Parents are notified of pre-enrollment for the registration of all returning students in the spring. Call the school or the district office to determine the exact dates of the summer enrollment. Be sure to bring the following documents with you when you enroll your child:

- ● A state birth certificate- NOT hospital certificate
- ● Your child's up-to-date immunization record
- ● CDIB Card if student has one or qualifies
- ● Emergency telephone numbers
- ● Your current address (must be the street address)
- ● Verification of EXACT physical address within the Idabel School District
(A copy of an **electric, gas, or water bill**)
- ● Social security number
- ● New students must bring recent report card
- ● Children placed through Oklahoma Dept. of Human Services should provide a copy of DCFS19-placement form

PLEASE NOTE: FAILURE TO PROVIDE PROPER DOCUMENTATION MAY DELAY PLACEMENT OF YOUR CHILD IN A CLASSROOM

FACTS ABOUT MENINGOCOCCAL DISEASE AND VACCINATION

What is meningococcal disease? Meningococcal disease, commonly referred to as bacterial meningitis or simply as meningitis, is a rare but sometimes deadly bacterial infection. The disease strikes quickly and has devastating complications, including hearing loss, brain damage, kidney damage or limb amputations. Of those who contract meningococcal disease, 10 to 15 percent die. Among those who survive, as many as 20 percent live with permanent disabilities. Vaccination offers the best protection against meningococcal disease. Who is at risk for meningococcal disease? Anyone at any age can get meningococcal disease, but some people have a higher risk for the disease. These include: Adolescents and young adults Infants less than one year old People living in crowded settings like college dorms or military barracks Those with persistent complement component deficiency or anatomic or functional asplenia People traveling to certain areas outside the U.S. such as the meningitis belt in Africa Laboratory personnel who are routinely exposed to meningococcal bacteria Those who might have been exposed to meningococcal disease during an outbreak Why are adolescents and young adults at risk for meningococcal disease? Certain lifestyle factors common among adolescents and young adults increase their risk. These include, but are not limited to: Crowded living situations (such as dormitories, boarding schools and sleep-away camps) Attendance at a new school with students from geographically diverse areas Irregular sleeping patterns Active or passive smoking Social situations where there is crowding Moving to a new residence How is meningococcal disease spread? Meningococcal disease is contagious. It is spread through the exchange of respiratory secretions during close contact such as kissing or coughing on someone. Although meningococcal bacteria are very dangerous, they cannot live outside the body for very long. This means the infection is not as easily spread as a cold virus. About one in ten people carry meningococcal bacteria in their nose or throat without showing any signs or symptoms of the disease. These people can unknowingly transmit the bacteria to others. What are the symptoms of meningococcal disease? Meningococcal disease is often misdiagnosed as early symptoms often resemble those of other infections like flu. Symptoms may include sudden high fever, headache, nausea, vomiting and exhaustion. Particularly worrisome symptoms and signs of the infection include a purplish rash, pain when looking at bright lights and a stiff neck. Since symptoms progress quickly, it is very important that medical attention is sought immediately. Can meningococcal disease be prevented? Yes. Vaccination offers the best protection against the disease. Meningococcal vaccines are available in the U.S. for people 6 weeks of age and older. Routinely recommended vaccines offer protection against four of five major strains of the bacteria (*Neisseria meningitidis*) that cause meningococcal disease: A, C, W and Y. The Centers for Disease Control and Prevention (CDC) recommends this vaccine to all adolescents at age 11-12 with a booster at age 16. CDC recommends permissive use of serogroup B meningococcal vaccination at ages 16-23, with a preferred age of 16 to 18 years. Older adolescents and young adults can decide, in collaboration with their healthcare professionals, to be vaccinated against the fifth major strain and it will be covered by private and public health insurance. NMA continues to advocate for the broadest possible recommendations to protect all adolescents against serogroup B meningococcal disease since they are at higher risk for infection. There are others recommended for meningococcal vaccination, including younger children and adults with certain medical conditions, travelers and military recruits. For the full list of persons recommended by the CDC for meningococcal vaccination, please visit: <http://www.cdc.gov/vaccines/vpd-vac/mening/whovaccinate.htm>. Vaccination is the best method of prevention. However, maintaining a healthy lifestyle like getting plenty of rest and not coming into close contact with people who are sick can also help. Where can I find more information? Following are additional resources that provide more information about meningococcal disease and prevention methods, including vaccination: National Meningitis Association: www.nmaus.org Centers for Disease Control and Prevention: www.cdc.gov What is the National Meningitis Association? The National Meningitis Association (NMA) is a nonprofit organization founded by parents of children who have died or live with long-term effects from meningococcal disease. NMA's mission is to educate families, medical professionals and others about meningococcal disease and prevention approaches to the disease. For

more information about NMA and the organization's activities, or to contact a member of NMA, please visit www.nmaus.org.

ROUTINE VACCINATIONS FOR ADOLESCENTS

Did you know that there are vaccines for adolescents that help protect them against serious, sometimes life-threatening diseases? Even if immunized as a baby, preteens and teens still need certain vaccines to stay protected into adulthood. Ideally, children should receive these vaccines at 11-12 years-old. If your child missed a vaccination at this age, it's not too late. Know which vaccines your children should be getting. It could save their lives.

Routine Immunizations for Adolescents AT A GLANCE:

Health officials recommend that all adolescents be vaccinated against the following diseases. Be sure to check with your doctor if you think your child has missed vaccinations.

Disease Vaccine Dosing Schedule

Meningococcal

(meningitis, blood infection) Meningococcal 1 Dose, 1 Booster*

Human Papillomavirus

(HPV infection) HPV 3 Doses

Tetanus, Diphtheria and

Pertussis (whooping cough) Tdap 1 Dose

Influenza (flu) Seasonal Influenza 1 Dose every year

* A booster dose is recommended at age 16. For those who receive the first dose at 13-15 years, a booster is recommended at 16-18 years. CDC suggests that adolescents receive the vaccine or booster less than five years before starting college.

To access the full CDC schedule, go to: <http://www.cdc.gov/vaccines/recs/schedules/>

CURRICULUM

The Idabel Elementary School Curriculum developed and updated in compliance with the Oklahoma Academic Standards (OAS). This curriculum is presented to the students through a variety of teaching methods including individualized learning, whole group instruction, small group instruction and cooperative learning. This curriculum is available for parent review upon request.

ATTENDANCE

It is of the utmost importance that students are in school every day. Irregularity in attendance is the most frequent cause of unsatisfactory work and school failure. There may be some occasions when absence is necessary. When such is the case, the parent should notify the school office. It is the student's responsibility to confer with teachers regarding makeup work. The following are acceptable reasons for absence:

- Illness (dr./dentist note needed to be excused)
- Death in the immediate family (*obituary needed to be excused*)
- Necessary medical attention (*a note from the attending physician is required*)
- Unusual opportunity for travel (*parents should make arrangements in advance with the teacher*)

When a child is ill, assignments may be secured, upon request, through the office. Any request for assignments should be made before noon. All work missed is to be completed by the student. Students will have one day for each day missed to make up work.

Attendance is important! Schools are required by state law to keep an accurate record of attendance. This includes full and partial day absences. A student must be in attendance 90% of the semester. A student may not miss more than 10 days per semester. The 10 absences can be for any reason. Legitimate illness accompanied by a doctor's statement may be deducted from the 10, depending upon the decision of the attendance review council, made up of: the principal, truancy officer, classroom teacher, and counselor. A student and their parents will be notified on the 10th absence, and the parents may meet with the attendance review council. In order to remain in school and receive credit, a student must make up, hour for hour, each absence over the ten. Parents should call the school prior to or on the day of the student's absence.

Tardiness often results in feelings of confusion, frustration, embarrassment, and exclusion from important morning activities. Students who are late will be counted tardy and students that are checked out early may be considered tardy. A total of three tardies equal one day absent and will be turned over to the Truancy Officer as directed by state law. SCHOOL LAW SECTION: 232

LEAVING SCHOOL DURING DAY

If a student finds it necessary to leave school during the day for a doctor's appointment or some other valid reason which is known by the student or parent, the parents should call and advise the front office before time for the student to check out. The student must then stop by the attendance office and sign out before leaving. If returning to school the same day, the student **must sign back in** at the attendance office. Failure to comply with this procedure may result in an unexcused absence.

TARDIES AND ABSENCES

When a student arrives **after 8:00 a.m.**, they must come to the attendance office and get a tardy slip. **Tardy** will constitute arrival between **8:00-9:00 a.m.** Arriving **after 9:00 a.m. will be counted as 1/2 day absence**. Leaving school before 1:50 will be counted as 1/2 day absence. Leaving school **after 1:50 will be counted as tardy**. Failure to bring a doctor's note will be counted as unexcused tardy or absence. (*Standards for Accreditation of Oklahoma Schools*)

When an absence occurs, an automatic phone message will go out to the phone number we have on file telling parents their child is not at school. **If you get this message and you believe your child is at school, please contact the office 580-286-5346.**

PLEASE REFER TO YOUR STUDENT HANDBOOK FOR TRUANCY INFORMATION

PARENTAL INVOLVEMENT POLICY

Idabel Central Elementary will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities described below:

IT IS THE PARENTAL INVOLVEMENT POLICY FOR ALL IDABEL PUBLIC SCHOOLS TO:

- **Involve parents in the planning and review process for all educational programs**
- **Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable**
- **Provide information concerning adult literacy and parental training**
- **Educate teachers and other staff in the value of parental contributions and how to work with parents as equal partners**
- **Coordinate and integrate parental involvement programs with other programs when appropriate.**
- **Work with community-based organizations and businesses in parental involvement activities**
- **Ensure that information concerning school programs is available in the language used in the home**
- **Arrange meetings at a variety of times to maximize opportunities for parents**
- **Conduct, with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.**

THE PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.

ELEMENTARY PARENT-SCHOOL COMPACT

It is important that families and schools work together to help students achieve high academic standards. Through a process that included teachers, families, students, and community representatives, the following are agreed upon roles and responsibilities that we as partners will carry out and to support student success in school and in life.

As a STAFF MEMBER, I will provide your child with every opportunity to learn and grow by:

- Maintaining a quiet and organized workplace;
- having a high expectation of myself and my students;
- Giving instruction and assignments appropriate for the skill and development required by state and district standards;
- Monitoring student work on a daily basis to ensure success and progress; and
- Reporting regularly to parents with returned work, written notices, and conferences.

As a STUDENT, I will keep my focus on what is important in meeting my goal of learning by:

- Being in class on time, every day, with my homework in hand and prepared to work;
- Allowing the teacher to teach and everyone in class to learn;
- Completing my work on time and accurately;
- Keeping my hands, feet, objects, and comments to myself; and
- Respecting others and their property.

As a PARENT/GUARDIAN, I will support Idabel Public School programs and activities that give my child the optimum opportunity for learning by:

- Expecting my child to complete daily homework assignments independently and discuss his/her results for improved learning, and check for a timely return to school;
- Accentuating the positive events at school and help my child resolve issues of concern and conflict;
- Supporting the discipline policy and reinforcing the highest expectations of the school staff;
- Reading to and listening to my child read daily as a way of building a lifelong interest and joy of reading;
- Seeing that my child gets adequate rest and is in school on time with a positive outlook;
- Attending conferences to discuss my child’s progress and attending events which showcase my child’s work and learning experiences; and
- Providing and maintaining accurate information on my child’s records for contact.

Parent/Guardian:	READ ONLY-DO NOT FILL OUT	DATE:
Student:	READ ONLY-DO NOT FILL OUT	DATE:
Teacher/Principal:	READ ONLY-DO NOT FILL OUT	DATE:

CENTRAL DISCIPLINE POLICY

ALL STUDENT BEHAVIOR AT CENTRAL ELEMENTARY SCHOOL IS BASED ON RESPECT FOR THE RIGHTS OF OTHERS. TEACHERS HAVE THE RIGHT TO TEACH AND STUDENTS HAVE THE RIGHT TO LEARN.

The teachers and administrators shall have the same right as a parent of guardian to control and discipline a child while the child is in attendance in the Idabel Public Schools or is in transit to and from school or while attending or participating in any school function authorized by the school district (70.0.5 6-114, School Laws of Oklahoma).

One of the most important lessons education can teach is discipline. While it does not appear as a subject, discipline underlies the whole educational structure.

It is the training that develops self-control, character, orderliness, but most importantly, the respect for oneself and the respect for others.

Students feel more secure with rules. They must know what is and what is not allowed. They need to understand that there are consequences for breaking rules. This lesson will follow them throughout their lives.

Each classroom teacher will have his/her own classroom rules that are consistent with the school's discipline plan. Infraction of these rules will have consequences and could result in disciplinary action taken by the classroom teacher or the administrative staff. We expect all students to exhibit behavior that allows teachers to teach and all students to learn.

SCHOOL WIDE RULES:

THESE RULES APPLY ANYWHERE IN THE SCHOOL OR ON THE SCHOOLS GROUNDS

1. Students shall be courteous to adults and to other children. Use of profanity, including obscene gestures will not be tolerated. Abusive language involving students and any school personnel will not be tolerated.
2. Students shall take care of school property (including books). Any destruction of school property will result in payment by the student/parent for the damaged property.
3. Students shall learn to get along with others. No fighting, disrupting or interfering with curricular or extracurricular activities (including playground activities).
4. Defiance of authority will not be tolerated.
5. Students shall learn the value of other people's property. Stealing will not be accepted.
6. Threats, blackmail or extortion are taken very seriously. Incidents will be reported to the School Resource Officer or Idabel Police Department at the discretion of the school administrator.
7. Students shall learn the value of safety to themselves and others. Students shall not bring to school any dangerous, conceivably injurious or annoying instruments (i.e. guns, dangerous drugs, or alcohol). The use or possession of tobacco, in any form is prohibited. Persons violating this discipline rule will receive immediate suspension. (Drug Free Schools and Communities Act IV sec, 882-884)
8. Toys of all kinds shall be kept home unless otherwise specified by the teacher. Toys brought to school will remain in the front office for the remainder of the school year or until the parent comes to school to retrieve them.
9. There shall be no eating candy or chewing gum in school except for special occasions.
10. **BULLYING WILL NOT BE TOLERATED**. Bullying happens whenever someone uses his/her power unfairly and repeatedly to hurt someone in any manner. (School Bullying Prevention Act 700.5.24-100.3
11. Students shall line up to go into the building quietly and in an orderly manner at all times.
12. In the cafeteria, rules for good conduct shall be as follows:
 - a. Be courteous to others.
 - b. There will be no cutting in line, no running, no pushing or shoving.
 - c. Students will remain seated and quiet during lunch.
 - d. Keep the area neat and clean. Throwing food will not be tolerated.
 - e. Obey all cafeteria personnel.
 - f. No soft drinks brought into the cafeteria except on designated days.
 - g. Students shall bring no chips, candy, etc. into the cafeteria.
13. On the playground, the following rules will be followed.
 - a. Obey the playground teacher and assistant.
 - b. No fighting, karate kicking, cursing or teasing.
 - c. No throwing of rocks or other objects that could hurt someone.
 - d. Follow rules for equipment.
 - e. Go immediately to your line as soon as the bell rings.
14. Any parent requesting a change of transportation of a student for the day must either send a note to school or call before 2:30. Otherwise the student will be sent home in the usual manner.

Consequences: Students must learn that there are consequences for breaking rules. Any infraction of the above rules may result in disciplinary action.

Authority to Search

Universal Citation: 70 OK Stat § 70-24-102 (2014)

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable.

The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. In no event shall a strip search of a student be allowed. No student's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrantless search.

The superintendent, principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property that might be in the pupil's possession including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Students found to be in possession of such an item shall be subject to the provisions of Section 24-101.3 of this title.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property.

PLAYGROUND RULES

1. No pushing, kicking, wrestling, or fighting.
2. Students will swing in an appropriate direction. No swinging side-to-side (bumper cars), standing in swings, or jumping out of a swing.

3. Students will not stand on top of the jungle gym, rock wall or ladder. Students will refrain from jumping from the top of any equipment.
4. Students will play in the designated areas. Students will not play next to classroom windows. Running games such as tag, racing, and kick ball will be on the grassy area only.
5. Extra equipment such as jump ropes, hula hoops, skip-its, and balls will be used for their intended purpose. (Example-hula hoops will not be used as jump ropes). Students will NOT bring personal equipment from home. At the end of outside activities all equipment will be returned to its proper place. NO playing ball or bouncing balls after the bell rings.
6. All students will line up in a quiet manner before entering the building.

LUNCH DETENTION

1. Students in lunch detention shall have no contact with other students in lunch detention.
2. Students in lunch detention must bring class work. If a student comes to lunch detention with no work the duty teacher may add a day of detention.
3. At the conclusion of lunch detention students will line up outside with their class and enter the building appropriately.

DISCIPLINE POLICY

BULLYING HAPPENS WHENEVER SOMEONE USES HIS OR HER POWER UNFAIRLY OR REPEATEDLY TO HURT SOMEONE IN ANY MANNER (PHYSICALLY, VERBALLY, EMOTIONALLY)

Level I- (General misbehavior in classroom or on campus)

Running in building

Disrupting class

Chewing gum or eating candy

Playing after bell rings (on playground)

Pushing, shoving, kicking, tripping, hitting at, or pinching another student (not causing injury)

Loud or boisterous conduct in the hallway/classroom.

CONSEQUENCES:

The above offenses may result in the loss of pullout, extra activities, corporal punishment, or lunch detention as determined by the classroom or duty teacher.

A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.).

Level II- some of the following may be considered BULLYING and if so will be noted as such on the discipline slip.

- Use of profanity-vulgarity (written, verbal, or physical)
- Use of obscene gestures
- Disrespectful/abusive language involving student and any school employee
- Destruction/defacing of school property or another person's property
- Disobeying cafeteria rules
- Sexual harassment/moral turpitude
- Abusive language between students (written or verbal)
- Gang language and/or signs
- Lying/cheating
- Hurting another student (poking with pencil or other instrument, pushing another student down, hitting another student, etc.)
- Teasing/making fun (disrespect) of another student
- Disobeying teachers or other school personnel

CONSEQUENCES: (Parent contact on all above)

1st Offense - 3 days lunch detention or corporal punishment

2nd Offense - 3-5 days lunch detention or corporal punishment

3rd Offense - 5 days lunch detention or corporal punishment

4th Offense - 5-10 days lunch detention or corporal punishment

5th Offense - 15-20 day lunch detention, corporal punishment or 1-3 day suspension

6th Offense - sent home with 3-5 days suspension

7th Offense - sent home with 5-10 day suspension

ELECTRONIC DEVICES AND ELECTRONIC TELECOMMUNICATION DEVICES:

1st Offense – Parent/guardian must pick up the electronic device, 3 days lunch det

2nd Offense - Confiscation of the electronic device, parent/guardian must pick up, 5 days lunch detention

3rd Offense – Confiscation of the electronic device, parent/guardian must pick up, Administration discretion.

A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.)

Level III- The following may be considered BULLYING and will be noted as such on discipline policy.

- Assault (child jumps on another student)
- Fighting (pushing/shoving/headlock that could result in a “real fight)
- Extortion
- Threats
- Blackmail
- Stealing
- Food fights
- Throwing Rocks or any objects
- Profanity directed toward a staff member (written, verbal, or physical)
- Use of teachers’ passwords to gain internet access to unacceptable web-sites
- Sexually explicit material (written, print, or drawn)

CONSEQUENCES: (parent contact on all above)

- 1st Offense- 5 days lunch detention or corporal punishment
- 2nd Offense- 5-10 days lunch detention or corporal punishment
- 3rd Offense- 3-5 days suspension
- 4th Offense- 5-10 day suspension

FIGHTING:

- 1st Offense- 3-5 day suspension
- 2nd Offense- 5-10 day suspension
- 3rd Offense- Suspension – Administrative discretion

LEVEL IV:

- Possession/Sale/Consumption of, or under the influence of Alcohol, Drugs, (prescription/non-prescription) or any Controlled Substance, drug paraphernalia, Vapes
- Dangerous Weapons
- Indecent Exposure/unacceptable sexual behavior
- Verbal or written terroristic or threatening behavior/statements
- Theft of money or personal property from school personnel
- Willful injury of another student or school personnel

LEVEL V:

- Possession of firearms
- Assault to school employees
- A physical attack on another student that is not previously set out in class I-V offenses and results in criminal charges being initiated
- Possession of explosive items/terroristic paraphernalia

CONSEQUENCES: (Parent contact on all above)

1st Offense- May result in immediate suspension and charges being filed with local authorities. A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or

participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.)

CLASSROOM DISCIPLINE

Each teacher will have classroom rules and consequences posted in the classroom. These rules and consequences will be explained to the students at the beginning of the year and will be taught on a continuous basis for the entire year. The classroom teacher with a certified teacher as a witness will handle discipline. The teacher and grade level discipline team will handle all Level II offenses. The principal may offer assistance if needed. All Level III and IV offenses will be handled in the office with the principal. The teacher will accompany the students to the office to discuss discipline action. All classroom rules will pertain to Level I offenses as stated in the Administrative Discipline Policy (see above).

NOTE: Parents that do not want their child to be paddled should submit a letter to the office stating this. These letters will be filed in the student's folder at the beginning of each school year. The school must be able to contact the guardian/parents of the children.

Central Elementary Anti-Bullying Policy

Idabel Central Elementary recognizes that a school that is physically and emotionally safe and secure for all students promotes good citizenship, increases student attendance and engagement, and supports

academic achievement. To protect the rights of all students for a safe and secure learning environment, Idabel Central Elementary prohibits acts of bullying, harassment, and other forms of aggression or violence. All administrators, faculty, staff, parents, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors in order to provide positive examples for student behavior.

“Bullying” or “harassment” is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts- i.e., cyber - bullying, through the use of internet, cell phone, computer, wireless device currently used or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, or threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical impairment.

This policy includes the prohibition of every form of bullying, harassment, and cyber bullying, whether in the classroom, on school premises, when a student is traveling to or from school, or at a school-sponsored event.

Students are expected to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors.

The Idabel School District recognizes that in order to have the maximum impact, it is critical to provide a minimum of annual training for school employees who have significant contact with pupils on school policies and procedures regarding bullying and harassment. Training will provide school employees with a clear understanding of their roles, responsibilities and the necessary skills to fulfill them.

Idabel Central Elementary has developed and implemented procedures that ensure both the appropriate consequences and remedial responses to a student who commits one or more acts of bullying and harassment. The following factors, at a minimum, shall be given full consideration by school administrators in the development of the procedures for determining appropriate consequences and remedial measures for each act of harassment or bullying.

Factors for Determining Consequences:

- Age, development, and maturity levels of the parties involved
- Degree of harm (physical and/or emotional distress)
- Surrounding circumstances
- Nature and severity of the behavior(s)
- Incidences of past or continuing pattern(s) of behavior
- Relationship between the parties involved
- Context in which the alleged incident(s) occurred

Consequences for a student who commits an act of bullying and harassment shall vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measures shall be designed to: correct the problem behavior; prevent another occurrence of the behavior; and protect the victim of the act.

Examples of Consequences:

- Admonishment
- Loss of privileges
- Classroom detention
- Conference with Parent / Teacher
- Conference with Principal/Parent/Teacher
- Corporal Punishment
- Out of school suspension
- Expulsion or termination
- Legal Action

All school employees are required to report alleged violations of this policy to the principal. All other members of the school community, including students, parents, and visitors, are encouraged to report any act that may be a violation of this policy. The classroom teacher, duty teacher, and or principal shall conduct a prompt, thorough, and complete investigation of each alleged incident. The incident shall be documented on a student discipline report, along with the name of classroom teacher, reporting teacher, infraction, and consequences and appropriate remedial action taken. A copy will be sent home to parents/guardians of the student.

Idabel Central Elementary prohibits any reprisal or retaliation against a student who reports an act of bullying or harassment that occurs on school property, school functions or the school bus.

BOARD POLICY

600.01.04

Sexual Harassment

a. This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is

subject to the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:

i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented "kidding" "teasing," double meanings, and jokes.

ii. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.

iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

b. Specific Prohibitions for Administrators, Supervisors and Other Employees:

i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.

ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

iii. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

c. Grievance Procedure – Report, Investigation, and Sanctions

i. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 1100.3 in this manual provides guidelines and additional information for making such claims.

ii. With respect to sexual harassment grievances:

- Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.
- Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
- Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

Suspension Policy for Central Elementary

1. Reasons for Out-of-School Suspension.

The principal, superintendent, or other designated member of the administration are all given the authority to suspend a student out-of-school for the violation of a school rule, policy or regulation as outlined in the district's policies and procedures or student handbook, or for any other violation authorized pursuant to Title 70, Oklahoma Statutes, Section 24-101.3 or other state laws authorizing such suspension.

2. Term of Out-of-School Suspension

The principal, superintendent, or other designated member of the administration are all given the authority to impose student suspensions for the maximum length of time as allowed by state or federal law.

3. Consideration of Alternative Placement .

Before a student is suspended out-of-school the principal, superintendent, or other designated member of the administration shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension (i.e. in-school detention).

4. Education Plan for Students Suspended for Six (6) Days or More.

Students who are suspended out-of-school for more than five days shall be provided an education plan. The plan will provide instruction to the student in the core units (subjects) in which the student is enrolled. The plan shall set out the procedure for education to the student and will be designed for the eventual reintegration of the student into school. A copy of the plan will be provided to the student's parent or guardian.

5. Education Plan for Students Suspended for Five (5) Days or Less.

No education plan will be provided to students who are suspended for less than five (5) days unless it is required under federal law.

6. Academic Credit for Work Performed.

Students with a suspension with five (5) days or less will have work sent home with the student. All work must be completed and returned on the day the student returns to school. Work not completed and/or returned will be counted as zeros. Students with a suspension of six (6) days or more will follow the suspension plan signed by the principal and parent or legal guardian. The student will be given full credit for all academic work that is satisfactorily completed in core subjects. All work must be completed by the student and submitted in the student's handwriting.

7. Extracurricular Activities.

Students who are suspended out-of-school will not be allowed to participate in any extracurricular activities.

8. Appeals

See Due Process in the Student Handbook.

Student's Name: _____

Student's Grade: _____

School: _____CENTRAL ELEMENTARY_____

Suspension Information:

1. Length of out-of-school suspension:
2. Reason for suspension:
3. What in-school or alternative placements were considered by the principal?
4. Why were the above placements not determined to be appropriate for this student?

Suspension Plan (cont'd)

1. How frequently will the student's daily work be provided to the student's parent or guardian? (daily, weekly, monthly, etc.)

2. How will the parent be given the daily work assignments for the student to complete?

a. _____ The parent is expected to come to the school and pick up the assignments.

b. _____ The parent will telephone the school to receive the student's assignments.

c. _____ The parent has access to a facsimile machine and the school will send the assignments to the parent by facsimile transmission.

d. _____ The parent has access to the internet and the school will send the assignments to the parent by email.

3. How frequently will the student be expected to return work assignment to the school? (daily, weekly, monthly, etc.)

4. How will the parent return the student's work assignments to the school?

a. _____ The parent is expected to come to the school and return the assignments.

b. _____ The parent has access to a facsimile machine and the parent will send the work assignments by facsimile transmission.

5. It is the parent's responsibility to implement this suspension plan. If the parent has any questions concerning the work assignments, they should contact the school office. The school office will forward any questions to the principal and classroom teacher.

Principal

Parent Acknowledgement of Receipt of Suspension Plan:

I am the parent or legal guardian of _____, the student who has been suspended out-of-school. I understand that I am responsible for providing a supervised, structured environment for my child. I am responsible for monitoring my child's assigned work under the suspension plan, and I am responsible for implementing the plan. This includes obtaining the work from school, having my child complete the assignments, and returning the assigned and completed work to the school within the time frames checked above. I understand all work must be completed by the student and should be submitted in the student's handwriting. I have read the suspension plan in its entirety and I agree to abide by the terms and conditions of the plan.

Parent or Legal Guardian

SUSPENSION FROM SCHOOL

Each principal is authorized to suspend students from school for disciplinary reasons. The principal or counselor will attempt to call the parent/guardian at home. A copy of the discipline report will be sent home with the student on the day of suspension.

SUSPENSION DUE PROCESS

At the request of the parent, the principal will review all suspensions. At such a review, the student may make a statement on his/her own behalf and present any other available evidence in support of his/her position. The reviewing officer shall have authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of any action in this regard on the day the review is completed. A student may challenge any part of his/her disciplinary record maintained by the school district on grounds that it is an inaccurate record or that his/her conduct did not warrant the discipline assessed. The principal will review any evidence rendered on behalf of the student on the issue and will make other investigations as deemed necessary.

If the record is found to be inaccurate, it will be corrected. If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding. Disciplinary records shall be treated as confidential and disclosed only to public authorities requesting information in the course and scope of their legal duties.

The student suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent, which shall, upon a full investigation of the matter, determine the guilt or innocence of the student and its decision shall be final.

ELIGIBLE CHILDREN WITH DISABILITIES DISCIPLINE

When considering disciplinary measures for Developmental Disability students, the following should be considered.

1. When suspension of less than ten (10) days is necessary, the due process procedures established for regular students shall be as follows:

2. For suspension of over ten (10) days or an accumulation of ten (10) days, for the same offense, these additional procedures shall be followed:

A. Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition.

B. When behavior is related to the handicap condition, and a change in program or removal from the current program is recommended, the IEP must be revised to reflect the change in placement.

C. The school must provide an alternative program (i.e. IEP revision, home-based education, etc.)

D. When the behavior is not related to the handicapping condition, the procedures established for regular students shall be followed.

3. In an EMERGENCY SITUATION WHERE THE STUDENT is endangering himself or others, the school has the authority to remove the student from school immediately. However, the IEP/Placement team must convene as soon as possible after an emergency removal to determine further appropriate action.

In any event, the district's disciplinary due process must be followed.

In the event a student brings a firearm to school, suspension and/or alternative placement may be imposed. (See Policies and Procedures Manual.)

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write to the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

(Optional) See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations.

Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

DRESS AND GROOMING

The following dress code has been adopted for Central Elementary

1. Students shall not wear any clothing that is disruptive to the educational process or worn in a manner to attract inappropriate attention.
2. Pants and shorts must fit at the waist. (NO baggy, saggy pants)
- 3.. All shirts or tops must cover the entire midsection when the student raises their hands & arms above their head. All shirts/tops should have straps at least 2 inches in width. T-shirts may be worn under basketball or football type jerseys. NO : ▪ Halter-tops ▪ See through material ▪ Spaghetti straps ▪ Cut off shirts ▪ Alcohol or tobacco advertising ▪ Obscene words, emblems or pictures ▪ Clothing with tears or holes to expose the flesh ▪
4. Students should dress comfortably for the weather. It is recommended that elementary students not wear shorts from Nov. 1 to April 1.
5. Shoes should be worn at all times.
6. Students shall not wear gang-related colors or clothing to symbolize gang signs or carry gang paraphernalia.
7. Skirts, dresses, and shorts must be an acceptable length as not to expose oneself either while seated or crossing legs. As a general rule the length should be at the fingertips while standing with arms down by the side. Keep in mind this is not always sufficient with some individuals.
8. Students may not wear hats, caps, or head apparel. Toboggans may be worn outside during cold weather.
9. No body piercing except the ears.
10. Central Students will not be allowed to wear makeup or excessive jewelry (heavy chains, rope chains).

➤ It is virtually impossible to write a regulation which will adequately cover every detail of appropriate conduct and dress. Therefore, it is necessary for the principal/principal's designee to make judgments as to whether a student is properly groomed and dressed and/or is manifesting appropriate behavior.

The personal code will be positively enforced by teachers, principals, and administrators. We are attempting to eliminate as much confusion as possible, so our attention can be turned to educational pursuits.

Enforcement will be at administrative discretion.

ILLNESS, ACCIDENT AND EMERGENCY PROCEDURES

It is the policy of Idabel Public Schools that in case of an emergency, every attempt will be made to notify the parent or guardian. In the unlikely event that the school cannot locate a parent or guardian, the administration will take such actions as deemed necessary for the health of the child. Parents need to keep the school notified of changes in home or work telephone numbers and/or persons to contact other than a parent.

IT IS THE PARENT OR GUARDIAN'S RESPONSIBILITY TO PROVIDE THESE NUMBERS AND KEEP THEM UPDATED

CONTROL OF INFECTIONS

Our school attempts to prevent the spread of infections. Therefore, it is our policy that:

1. Students with a temperature of 100 degrees or more will be removed from the classroom, and parents notified that the child is too ill to remain at school.
2. Students with infectious conditions (such as impetigo, pink eye, ringworm and scabies) will **NOT** be allowed in school until clearance from a doctor or the school nurse.

LICE

Procedure for treatment of head lice in Idabel Public School Routine lice checks in the elementary schools will be 3 times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head, and seeing live lice or nits in hair. If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parents by phone. If contact is not made, a letter will be sent home, along with educational material for treatment. **The child is to return to school the next morning with parents.** Head check will be performed by trained personnel. **If improvement is noted, the child may remain in school.** If no evidence of treatment is seen, parents will be asked to take the child home for treatment. Parents will be asked to come to school the next morning with their child to check for signs of improvement. Child will be sent home each morning until signs of treatment are seen.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A child **should not be absent** from school for head lice. Excessive absences may result in notification of truancy officers. Please see policy on excessive absences in the hand book.

IT IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN TO MAKE SURE CHILD IS LICE FREE

Vision Screenings

Vision Screening will be conducted during the spring semester of the school year by the school nurse and Prevent Blindness of Oklahoma. Beginning with the 2007-2008 school year, the parent or guardian of each student enrolled in Kindergarten, first and third grades at a public school must provide proof that their student passed a vision screening within the past twelve months. All public school districts are required to report the results of the screenings and referrals to the State Department of Education. No student shall be prohibited from attending school for the lack of a vision screening certification or an eye examination report.

Vision screenings may be performed at any time during the school if concern is expressed regarding the vision or your child.

Hearing Screenings

Hearing Screenings will be conducted throughout the school year by the school nurse. The recommendations for hearing screenings are as follows:

Children ages three to grade three should be screened annually.

Children in grade four and above should be screened minimally at three year intervals (grade six, nine, and twelve).

Children may be screened at any time concern is expressed regarding ability to hear. Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment.

If you **DO NOT** want your child to receive the screenings, please notify the school.

SCHOOL HEALTH GUIDE

COMMUNICABLE DISEASE: CHICKENPOX

INCUBATION PERIOD: 14-21 Days

PERIOD OF COMMUNICABILITY: 1 day before rash and until lesions have crusted

RETURN TO SCHOOL WHEN: All scabs should be dry and hard but not necessarily off

COMMUNICABLE DISEASE: IMPETIGO

INCUBATION PERIOD: 2-10 days

PERIOD OF COMMUNICABILITY: Until all lesions are healed. Should see doctor if lesions are on face

RETURN TO SCHOOL WHEN: When evidence of treatment (crusts washed off and antibiotic ointment applied) Cover if possible

COMMUNICABLE DISEASE: LICE

INCUBATION PERIOD: Variable Until lice and eggs destroyed

RETURN TO SCHOOL WHEN: After treatment and live lice are destroyed

COMMUNICABLE DISEASE: MEASLES (Rubeola)

INCUBATION PERIOD: 8-14 days

PERIOD OF COMMUNICABILITY: 4 days before rash appears to 4 days after onset of rash

RETURN TO SCHOOL WHEN: 5 days after onset of symptoms with written permission from doctor or public health agency

COMMUNICABLE DISEASE: MUMPS

INCUBATION PERIOD: 14-21 Days

PERIOD OF COMMUNICABILITY: 6 days before to 9 days after symptoms or swelling appear

RETURN TO SCHOOL WHEN: 10 days after onset of symptoms with written permission from doctor or public health agency

COMMUNICABLE DISEASE: PINK EYE (bacterial conjunctivitis)

INCUBATION PERIOD: 24-72 hours

PERIOD OF COMMUNICABILITY: During course of active infection

RETURN TO SCHOOL WHEN: 2-4 hours after treatment is begun

COMMUNICABLE DISEASE: RINGWORM

INCUBATION PERIOD: Variable

PERIOD OF COMMUNICABILITY: As long as lesions are present and untreated

RETURN TO SCHOOL WHEN: As long as lesions are being treated with antifungal ointment. Cover if possible

COMMUNICABLE DISEASE: RUBELLA

INCUBATION PERIOD: 14-21 days

PERIOD OF COMMUNICABILITY: 7 days before and 4 days after rash appears

RETURN TO SCHOOL WHEN: 5 days after onset of rash with written permission from doctor or public health agency

COMMUNICABLE DISEASE: SCABIES

INCUBATION PERIOD: 2-6 weeks – 1 st time 1-4 days subsequent time

PERIOD OF COMMUNICABILITY: Until mites and eggs are destroyed

RETURN TO SCHOOL WHEN: Written recommended treatment is complete

COMMUNICABLE DISEASE: STREP-THROAT SCARLET FEVER SCARLATINA

INCUBATION PERIOD: 1-3 days

PERIOD OF COMMUNICABILITY: Variable

RETURN TO SCHOOL WHEN: 48 hours after treatment begins or with written permission from doctor

Any student running a temperature of 100 degrees or more may be excluded from school
ACCIDENT AND EMERGENCY PROCEDURES

Accidents at school are to be reported immediately to the teacher on duty, or in charge. The accident is then reported to the office. If the injury is of a serious nature, the parent will be contacted immediately and asked to pick up the child. If the injury is life threatening, the school will contact EMS Ambulance and the parent will be notified. Minor injuries will be treated by office staff. All medical bills will be the responsibility of the parent/guardian.

Emergency Procedures for Fire and Storm Drills are posted in each room. Each teacher reviews these procedures with the students. There are school-wide drills held and documented according to the State policies.

OKLAHOMA CHILD ABUSE REPORTING LAW
Cite as 10 O.S. 7103

If a person has reason to believe or suspect a child is the victim of abuse or neglect it must be reported. Abuse must be reported immediately to Child Protective Services or police. Any person who knowingly and willfully fails to report any incident may be guilty of a misdemeanor.

Child Abuse Hotline

1-800-522-3511

McCurtain County Child Protective Services

580-208-3400

Imminent danger 911

**MEDICATION:
ADMINISTERING TO STUDENTS**

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicates it is in the best interest of the student that a non prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:

- A. student's name
- B. name of strength of medication
- C. dosage and directions for administration
- D. name of physician or dentist
- E. date and name of pharmacy, and
- F. whether the child has asthma or other disability which may require immediate dispensing of medication

2. The medication must be delivered to the principal's office in person by the parent or guardian of the school unless the student for immediate self-administration must retain the medication. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. Purpose of medication
- B. Time to be administered
- C. Whether the medication must be retained by student for self-administration
- D. Termination date for administering the medication, and
- E. Other appropriate information requested by the principal or the principal's designee.

3. Self-administration of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.

B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

C. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements

D. A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribed inhaler at all times.

CAFETERIA

Central Elementary School serves breakfast and lunch. Students may bring their lunch. Breakfast and lunch are free to all students. Please contact your school office for further information. Soft drinks (cokes, 7-up, etc.) are not allowed in the cafeteria at lunchtime (except on designated days.) Cafeteria rules are listed in the School Wide Rules.

VISITORS TO THE BUILDING

All visitors are required to sign in at the office and get a visitor's badge before going to a classroom. This policy was approved by the Idabel Board of Education to help provide a safe school for Central Students. Parents are always welcome at school. Teachers are glad to discuss your child and his/her progress or problems with you. The school office will help you schedule a conference time. Under the Idabel Negotiated agreements, parents must schedule a classroom visit 24-hours in advance as not to disturb student-learning time. Students from other schools or friends of an Idabel student are not allowed to visit during the school day. Any parent visiting a classroom may not assist their child with tests, (including AR).

Surveillance Cameras

For safety and security reasons, cameras have been installed throughout the school. Your activities may be monitored.

ELEMENTARY BUS RIDER POLICY

1. Walk in the bus loading area.
2. Enter the bus and be seated.
3. A student is not permitted to leave his/her seat until the bus has completely stopped.
4. Never stand near the door when the bus is in motion.
5. Be prepared in the event of a sudden stop.
6. Horseplay is not permitted in or around the bus.
7. Keep head and arms inside the bus. A sudden stop or tree branch could cause an injury.
8. Do not throw anything in or out of the bus.
9. No food or drink on the bus.
10. Keep the bus safe by keeping it clean-use the trash box.
11. Save snacks and homework until after departing the bus.
12. Avoid carrying big or heavy packages on the bus.
13. Don't leave books, lunches, or other articles on the bus.
14. Keep feet, books, backpacks, coats and all other objects out of the aisle.
15. Talk quietly to friends near you. Loud noises distract the driver's attention away from the road and could cause an accident.
16. Help look after the safety and comfort of smaller children.
17. Give the bus driver the same respect and courtesy given to your teachers.
18. A passenger is expected to be courteous to fellow students, bus driver, and patrol officer or driver assistant.
19. Keep quiet when approaching a railroad crossing.
20. A student should not talk to the bus driver while the bus is moving unless it is very important, (sickness or emergency).
21. Treat the bus equipment as you would valuable furniture in your own home.
22. Damage to the bus should be reported to the driver.
23. The offender must pay for severe damage to the seats and other equipment.
24. The passenger should never tamper with the emergency door, or any other equipment on the bus.
25. In the event of an emergency, students are to remain in their seats unless the driver or responsible person gives other instructions.
26. A student should know and understand the bus evacuation plan.
27. Smoking is not permitted on the bus.
28. Anyone under the influence of drugs, or liquor is not allowed on the bus.
29. A driver will submit an Unsatisfactory Bus Conduct Form to the proper school building administrator, who in turn will inform the parent of misconduct on the bus.

BUS TRANSPORTATION DISCIPLINE POLICY

The provision of school bus transportation is not a right of students but is a privilege extended by the Idabel Board of Education. The student behavior code as approved by the Transportation Director is as follows:

- 1st Bus Incident Report*- 5 school days suspension of bus riding privileges.
- 2nd Bus Incident Report*- 10 school days suspension of bus riding privileges.
- 3rd Bus Incident Report*- 15 school days suspension of bus riding privileges.
- 4th Bus Incident Report*- 30 school days suspension of bus riding privileges.
- 5th Bus Incident Report*- 60 school days suspension of bus riding privileges.

Fighting on the bus will result in the following:

- 1st Fight*- automatic 30 school day suspension of bus riding privileges.
- 2nd Fight*- automatic 60 school day suspension of bus riding privileges.

Any of the following will result in AUTOMATIC LOSS OF BUS RIDING PRIVILEGES for the entire year:

- *Bringing weapons of any kind on the bus.
- *Bringing drugs of any kind on the bus.
- *Verbal or physical abuse of the bus driver.

A copy of the report and a copy of the bus rider policy will be sent to the parent by the school. All questions or concerns should be addressed to the **Transportation Director, 580-286-7248** .

REPORTS ARE CONTINUOUS AUGUST THROUGH MAY

WALKER/CAR RIDER/BIKERS

1. **All a.m.** car riders, walkers and bikers may enter from the main entrance drop area or in the alley. **NO child is ever to be dropped off from the street.** Morning traffic for all students will be from Madison Street or Jefferson Street onto Avenue F. Travel North on Avenue F turning into Central's drive. Please note the p.m. traffic changes on #2.
2. Second and third grade students will be dismissed from the main entrance. Fourth and fifth grade students will be dismissed from their hallway on the south end. This is the alley that goes beside the gym. If you have a child in 1 st or 2 nd and another in 4 th or 5 th , they will be picked up at the front entrance. **Parents picking up at the front entrance MUST enter from Jefferson Street only. Parents picking up at the south end beside the alley MUST enter from Madison only.**
3. Walkers and bikers will be released first from the lobby or designated area.
4. Car riders will enter vehicles from designated areas only.
5. No students shall be allowed to enter a vehicle from the curb or street corner. This is for the student's safety.
6. Before a student will be allowed access to anyone's vehicle other than his/her usual transportation source, parent or guardian must either call the school with permission before 2:00 p.m. or send a note.
7. **Please do not drop off your child before 7:30 a.m. when our doors open.**
8. **Students need to be picked up between 2:50 p.m. and 3:00 p.m.**

If a child rides a bicycle to school he/she needs to have a chain and lock.

ATTENTION PARENTS! The safety of our students is most important!

PLEASE stay in the car line to drop off and pick up your child. Remember it is drop off or pick up ONLY. Please do not park or leave the car unattended at these times. Not following procedure can put your child and others in danger. Our line moves quickly with most students being picked up within 10 minutes. Please follow drop of procedures listed above in #'s 1 and 2.

BRINGING ITEMS TO SCHOOL

The only time students should bring toys, games, etc. to school is when their teacher instructs them to do so (for show and tell, for example), and the students will assume responsibility for all items brought to school. Items specifically **NOT** to be brought to school include electronic games, radios, cameras, tape recorders, CD players, CD's, game or trading cards, CO2 cartridges, lighters or other equipment. Sports equipment should also be left at home.

Cell phones should be turned in to the student's teacher as soon as they reach the classroom and should only be used at the teacher's discretion

TEXTBOOKS AND SUPPLIES

Textbooks are furnished to each student free of charge. However, if the textbook is lost or damaged, the student will be charged with the current replacement cost of the textbook.

Each student will be given a list of the necessary supplies for his/her particular grade level upon enrollment. Pencils, erasers and notebooks are available for purchase at the school office. Students that do not pay for repair or replacement of textbooks/library books will not be able to participate in extra events until full payment is received.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to the current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources

- Observe all network security practices.
- Report security risks or violations to a teacher or network administrator.
- Do not destroy or damage data, networks, computers or other resources that do not belong to you

2. Respect and protect the intellectual property of others

- Do not infringe copyrights (no making of illegal copies of music, games or movies).
- Do not plagiarize.

3. Respect and practice the principles of community

- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials or messages to a teacher or administrator.
- Do not intentionally access, transmit, copy or create materials that violate the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
- Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
- Do not use resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters or other mass mailings.
- Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
- Do not violate any local, state or federal statute.

4. Respect and protect the privacy of others

- Use only assigned accounts
- Do not view, use, or copy passwords, data or networks to which you are not authorized.
- Do not distribute private information about others or yourself.

5. Internet Safety of minor students

- **Personal online safety:** in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or internet without a parent's permission. Regardless of the user's age, the user

should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.

- The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately.
- Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response.
- To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.
- **CIPA COMPLIANCE:** IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.
- The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

- Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

- School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

- Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.
- Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.
- A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.
- Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable. Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere. For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting

*****THERE IS NO EXPECTATION OF PRIVACY ON THE INTERNET FOR STUDENTS***
IMPORTANT:**

A FORM IS IN YOUR ENROLLMENT PACKET

“Bring Your Own Technology” (B.Y.O.T.) Responsible Use Guidelines

Purpose:

Idabel Public School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21 st Century skills, Idabel Public School will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.T. Idabel Public School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in B.Y.O.T. will not be penalized and alternate modes of participation will be available. An important component of B.Y.O.T will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types:

For the purpose of this program, the word “devices” will include: laptops, netbooks, cell phones, smart phones, IPods, IPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Guidelines:

- Students and parents/guardians participating in B.Y.O.T. must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes (such as making personal phone calls and text messaging).
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.
- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.

Students and Parents/Guardians acknowledge that:

- The school’s network filters could be applied to a device’s connection to the internet and any attempt to bypass the network filters is prohibited.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - Processing or accessing information on school property related to “hacking.”
 - Altering or bypassing network security policies.
 - Downloading music while using the school network.
- Idabel Public School is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.

- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected the student will be required to unlock the device at the request of a school administrator.
- Printing from personal devices will not be possible at school.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Idabel Public School.

Lost, Stolen, or Damaged Devices:

Each user is responsible for his/her own device and should use it responsibly and appropriately. Idabel Public School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner's policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges:

Idabel Public School is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations:

Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the "Idabel Public School Guest" wireless network to access the internet. IPS does not guarantee connectivity or the quality of the connection with personal devices. Idabel Public School Technology department is not responsible for maintaining or troubleshooting student tech devices.

**Important:
A FORM IS IN YOUR ENROLLMENT PACKET**

COMMUNICATIONS

Your child is responsible for bringing home reports, notes from the teacher, class work and periodically notes from the office. Please check your child's backpack and folder each night. You may also review messages and post online and the website idabelps.org. You may also download the Idabel Public School app to receive immediate updates.

REPORT CARDS

Report cards will be sent home at the end of each 9 weeks.

PARENT/TEACHER CONFERENCES

At the request of any parent/guardian, a staff member will schedule a pre-arranged time for a conference. During the school day, teachers are responsible for teaching students and are not available for unscheduled conferences. Please respect their time commitment to your children.

TELEPHONE

The school telephone is for business calls only.

Necessary plans should be made with students **BEFORE** they leave home in the morning. Messages may be taken should these plans change by 2:30. Children are not to be called to the telephone except in the case of a legitimate emergency. If you wish to speak to a teacher, leave your name and phone number with the school office and the teacher will return your call as soon as possible .

AUTOMATIC MESSAGE SYSTEM

Idabel Public School's automatic message system, Apptegy may be used to provide you with current events, notification of school cancellation, schedule changes or other **important** information.

It is important you keep the school updated with current telephone information for this to work properly.

SEVERE WEATHER

School closing because of inclement weather will be announced on the local radio stations and Schoolreach. Worsening weather conditions may force the early closing of schools. If this should happen, radio stations and Schoolreach will carry this information. It is important you keep the school updated with current telephone information for this to work properly.

NECESSARY INFORMATION

The school must have the current address and telephone numbers of parents and guardians at home and at their place of employment and cell phone numbers, for use in case a child becomes ill or is injured at school. The name and telephone numbers of friends or relatives are also helpful in case parents cannot be reached in an emergency.

LIBRARY

Our school's library/media center is well equipped and vital to the quality of our educational program. Students and parents are encouraged to utilize the media center. In order to maintain an adequate collection, students, teachers, and parents must cooperate to see that materials are returned in good condition. If they are not, a charge equal to the current replacement price will be made or payment note.

INSURANCE

An accident insurance program is offered as a service for students in the district. At the beginning of each school year, forms are sent home with the students explaining the cost to the parents, and the benefits received in case of an accident. Parents are urged to purchase the insurance offered if they do not have a family insurance plan that would cover an accident. The school does not purchase insurance to cover the students.

DELIVERY OF FLOWERS, GIFTS, BALLOONS, ETC.

If items are delivered, the items may not be transported on school buses. If you plan to have something delivered to the school for your child, please call the office to ensure they are accepting deliveries. Also, please ensure that your child will have a car ride home the day of the delivery.

LOST AND FOUND

Clothing or other items found in the building or on the school grounds will be turned in to the Central School office or the Lost and found located in the cafeteria. These items will be kept until they are claimed or until the end of year. At this time anything left unclaimed will be donated to a charitable organization.

ASBESTOS

Part 16-D: Employee/Parent Notification
TO: ALL PARENTS AND GUARDIANS OF STUDENTS
RE: NOTIFICATION OF AHERA

The U.S. Environmental Protection Agency has required that all public and private schools inspect all school buildings for the presence of asbestos, and further develop a management plan which identifies, defines procedures for managing, and schedules reinspection of all asbestos present in the school.

The management plan may be reviewed at your child's school during normal working hours.

NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of nondiscrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:

Chris Gammon
Title IX Coordinator
580.286.7693

The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Chris Gammon
Title IX Coordinator
580.286.7693

IDABEL CENTRAL ELEMENTARY CAPACITY FOR PARENTAL INVOLVEMENT

Idabel Central Elementary will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

1. The state's academic content standards,
2. The state's student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child's progress, and
6. How to work with educators:

Parents conferences, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve academic achievement, such as literacy training, and using technology, as appropriate to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and the school.
3. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on the district website, sent home in letters, and sent in translations as practical.
4. The school will work closely with all community partners to provide opportunities for parental involvement activities on campus and within the community.

By actively participating in our Parental Involvement Plan, parents at Central Elementary can play a significant role in their child's educational journey. Together we can create a nurturing and inclusive learning environment where every student can succeed.



**Student Handbook
Idabel Middle School
2023-2024**

Laura Bullock, Principal



IDABEL MIDDLE SCHOOL

STUDENT/PARENT POLICY GUIDE/HANDBOOK

The Idabel Middle School Student/Parent Policy Guide/Handbook has been published to inform students and parents about policies and procedures of the school. This guide is revised and published each summer. The policy guide is distributed to each student at IMS at the beginning of the school year and is available on the Idabel Public School website www.idabelps.org

As state and federal statutes change, school policies will be changed to stay in compliance.

In addition, it is not possible for all policies and procedures to be included in this guide.

All students are obliged to abide by all Idabel Public School policies and regulations.

Idabel Middle School 2023-2024

Dear Students and Parents,

Welcome to Idabel Middle School, home of the Warriors. We are excited about the possibilities that a new school year brings.

It is our goal to provide a positive atmosphere where each student can grow in academics, athletics, and the arts. We will strive to serve the needs of all students in order for them to achieve their goals and Oklahoma's curriculum standards. The faculty, staff, and I want each student to excel while enrolled at Idabel Middle School.

Communication is a key ingredient of a successful academic community. We ask that you remain in close contact with our faculty and staff to ensure that each student enjoys a positive school experience.

Identifying and enforcing rules and procedures are essential for successful school operations. Learning to understand and follow rules and procedures is an important life skill. We ask that you and your child review this handbook for the rules, procedures, and expectations. There have been a few changes and it is important that you are fully informed. We strive to teach students to make good decisions and to take responsibility for those decisions. Guidance from parents, teachers, coaches, and administrators can assist them in making those life learning decisions.

Please contact our office if we can offer assistance or answer any questions. We look forward to a great year. GO WARRIORS!

Sincerely,

Laura Bullock, Principal

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Introduction

The primary goal of the school district is to provide a high-quality education that empowers all students to reach their full potential. Every student deserves an education that not only prepares them for success in college and career, but also cultivates their intellectual, social, emotional, and physical development. To achieve this goal, the district is committed to providing a safe, inclusive, and nurturing learning environment (including premier academic and extra-curricular programs), recruiting and retaining highly qualified educators and staff, utilizing evidence-based instructional practices, and leveraging technology to enhance teaching and learning while being fiscally responsible. Our focus will ensure that all students have access to the resources and support they need to succeed. With this strategic plan, we are poised to meet the challenges of the 21st century and prepare our students to become responsible and productive members of society and to become **Champions for Life**.

Purpose

“Preparing Champions for Life”

Mission Statement

To empower every student to become a Champion for Life. To foster academic achievement, character, resilience, and a lifelong love of learning. To provide a transformative educational experience that equips students with the skills, knowledge, and values needed to navigate the complexities of the world and make a positive impact. To cultivate critical thinking, creativity, empathy, and leadership abilities in all aspects of their lives. To instill a sense of purpose, integrity, service, compassion, and a determination to make a difference in their communities and beyond. To shape future leaders who will positively influence the world and leave a lasting legacy.

Core Values

The core values that guide our decisions, actions, and interactions with others include the following:

1. Excellence - We strive for excellence in everything we do and are committed to continuous improvement.
2. Equity - We seek to ensure that all students have equal access to high-quality education and resources.
3. Integrity - We uphold high standards of honesty, transparency, and ethical behavior in all aspects of our work.
4. Collaboration- We believe in working collaboratively with students, families, staff, and community partners to achieve shared goals.
5. Respect - We value and respect the individual differences and perspectives of others and treat everyone with kindness and dignity.
6. Responsibility - We are responsible stewards of our resources and are accountable for achieving results that benefit our students and community.
7. Innovation - We embrace new ideas and approaches and are committed to leveraging technology and best practices to enhance teaching and learning.

IDABEL INDEPENDENT SCHOOL DISTRICT RESOLUTION

WHEREAS, THE TEACHING AND MODELING CHARACTER AND ETHICS HAS BEEN PART OF THE American family and of public education since its inception; and

WHEREAS, the family unit is first and foremost in our society in providing character and ethics to their children; and

WHEREAS, the Board of Education, district employees, and school volunteers also serve as significant role models for students, exerting an important influence over their beliefs and behaviors; and

WHEREAS, all Idabel educators are expected to adhere to the Code of Conduct for Oklahoma Educators as stated in Board Policy and The State Laws of Oklahoma; and

WHEREAS, the ability to determine right from wrong and character such as honesty, integrity, accountability, self-discipline, sexual abstinence before marriage, self-restraint, sincerity, loyalty, dependability, courage, citizenship, and respect for and value of human life and property are virtues common to enduring societies and are clearly reflective of Idabel as a community, and

WHEREAS, teen crime violence, lack of respect for authority and law, drug abuse, gang activity, and teen pregnancy have risen dramatically, along with a diminishing emphasis on character and ethics;

NOW, THEREFORE, BE IT RESOLVED that the Idabel ISB Board of Education commits itself and encourages all district personnel and volunteers to reinforce, consistent with established policy and curricula, the teaching and modeling of traditional character values and life skills deemed necessary for a successful and wholesome life—in all grades pre-kindergarten through twelve.

Adopted this 28th day of August 1995 by the Idabel Board of Education.

PARENTAL INVOLVEMENT POLICY

It is the Parental Involvement Policy of Idabel Public Schools to

- Involve parents in the planning process for all educational programs, review, and improvement,
- Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments, and information related to the education of their children,
- Provide information concerning adult literacy and parental training,
- Educate teachers and other staff in the value of parental contributions and how to work with parents as equal partners,
- Coordinate and integrate parental involvement programs with other programs when appropriate,
- Work with community-based organizations and businesses in parental involvement activities,
- Ensure that information concerning school programs be available in the language used in the home,
- Arrange meetings at a variety of times to maximize opportunities for parents,
- Conduct, with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.

The Parental Involvement Policy shall be made a policy of the Local Board of Education and be included in Student Handbooks.

**IDABEL MIDDLE SCHOOL
CAPACITY FOR PARENTAL INVOLVEMENT**

Idabel Middle School will build the school’s and parent’s capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of students served by the school in understanding topics such as the following:

1. The state’s academic content standards,
2. The state’s student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their student’s progress, and
6. How to work with educators.

Parent conferences, family open house activities, and the IMS message system (Facebook: IMS Warriors and Idabel Public Schools App) will be used to provide parents this information and assistance.

1. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and the school.
2. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their students.
3. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating students in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on district/school websites, and notes will be sent home when applicable.

ADMINISTRATION, BOARD AND STAFF

ADMINISTRATION

Alan BryantSuperintendent of Schools
Laura Bullock.....Principal
Cindy Bryant.....Counselor

BOARD

Donny Butler.....President
Jerry Robinson.....Vice President
Darrell Courtney.....Member
Brent Bolen.....Member
James Raley.....Member

SECRETARIES

Glenda Heathman.....Office
 Veta Burdine.....Principal's Secretary/Bookkeeper
 Dawn Allen(Superintendent's Office) Treasurer
 Kristin Green(Superintendent's Office) Encumbrance Clerk
 Kellie Byassee.....(Superintendent's Office) Activity Fund Clerk

FACULTY/STAFF OF IDABEL MIDDLE SCHOOL

<u>Teacher</u>	<u>Subject</u>	<u>Room</u>
Bullock, Laura	Principal	Office
Bryant, Cindy	Counselor	Office
Armstrong, Stephanie	Math	8
Bell, Danny	Instrumental Music; Percussion	28/35
Bell, Teresa	Instrumental Music	28
Burdine, Veta	Principal's Secretary	Office
Butler, Terrance	Special Services	7
Denton, Kayla	Basketball	Gym
Gammon, Melissa	Reading	19
Griffin, BB	Basketball	Gym
Hastings, Lyndsey	Science	15/FH
Heathman, Glenda	Office	29 Office
Johns, Princes'Sai	Library Assistant	Library
Lehr, Madelyn	Science	13
Logan, Richard	U.S. History/PE	6
Matlock, Trevor	Track	
McDowell, Larry	Special Services	
McKee, Mary	Math	1
Phillips, Kasey	English	5
Pratt, Scott	Football	
Russell, Tammy	Library/Media Specialist	Library
Shrouder, Sara	Reading	17
Steaveson, Mandy	Social Studies	16
Threadgill, Callie	Math; Science	1
Threadgill, RJ	Basketball/PE	Gym
Tisho, Shannon	English	10
Veverka, Sherry	Paraprofessional	
Watkins, Brandon	PE	Gym
Watson, Lonnie	Soc Studies; Baseball	4/FH
White, Carlene	Art	2
Willis, Christopher	English; Special Services; Basketball	9/Gym

IDABEL MIDDLE SCHOOL CALENDAR

2023-2024

August 7.....	Teachers Report
August 10.....	First Day of Classes
September 4.....	Labor Day - No School
October 17	Parent/Teacher Conference
October 19-20.....	Fall Break
November 20-24.....	Thanksgiving Break
December 18-January 2.....	Winter Break
January 3.....	Professional Day
January 4.....	Students Return
January 15.....	Martin Luther King Day – No School
February 13	Parent/Teacher Conference
February 14.....	Valentine Deliveries must be made by noon .
February 19.....	Presidents’ Day – No School
March 18-22.....	Spring Break - No School
April 5.....	IEA Day - No School
May 17.....	Last Day of Classes

Grading Periods

August 10 – October 13

October 13 – December 15

January 4 – March 8

March 11 – May 17

SCHOOL CREED

We, the student body of Idabel Middle School, support our school with ultimate pride, face each new day as a new challenge, promote our education by building high hopes for the future, respect the faculty, and do our utmost to live up to the responsibility of being a student of Idabel Middle School.

SCHOOL EMBLEM

Warrior

SCHOOL COLORS

Red and Black

SCHOOL THEME

“We are Family”

SCHOOL MOTTO

“Warrior Pride”

Pride in Self

Pride in School

Pride in Community

IDABEL MIDDLE SCHOOL BELL SCHEDULE

Regular Bell Schedule

Breakfast - 7:30 – 7:50

Device Bell – 7:50

First Period – 8:00 8:47

Second Period – 8:50 – 9:37

Third Period – 9:40 – 10:27

Fourth Period – 10:30 – 11:17

6TH LUNCH/7TH PRIDE/8TH PRIDE – 11:20 – 11:40

6TH OUTSIDE/7TH LUNCH/8TH OUTSIDE - 11:45 - 12:05

6TH PRIDE/7TH OUTSIDE/8TH LUNCH - 12:10 - 12:30

Fifth Period – 12:35 – 1:22

Sixth Period – 1:25 – 2:12

Seventh Period – 2:15 – 3:02

Device Bell - 3:02 - 3:07

NOTE TO PARENTS

Please do not let your child arrive at school before 7:35 a.m. as there will be NO supervision. We cannot be responsible for your child's safety. It is suggested that students arrive near 7:40 in order to eat breakfast, get admits, pay for lunches, and be in class at the 8:00 bell.

PRIDE = Preparing Responsible Individuals Determined to Excel

Students will have 3 minutes of transition between classes and 5 minutes between lunches.

Lunch and PRIDE will run for 35 minutes each.

Students/Teachers assigned to Lunch 1 will attend PRIDE 3.

Students/Teachers assigned to Lunch 2 will attend PRIDE 1.

Students/Teachers assigned to Lunch 3 will attend PRIDE 2.

*Please Note: We will run an adjusted bell schedule on days we have Pep Assemblies.

ACTIVITY ELIGIBILITY

Governed by Oklahoma Secondary Schools Athletic Association

“Rules Governing Interscholastic Activities in Senior High Schools”

2008-2009 Rule 3 Sections 1, 2, 3, & 4.

OSSAA scholastic eligibility standards are required of all students engaging in co-curricular activity programs including but not limited to athletics, band, vocal music, speech, FFA, VICA, DECA, BPA, FCCLA, cheerleading. Scholastic eligibility for students enrolled at Idabel Schools will be based on OSSAA Handbook Rule 3 Sections 1, 2, 3, and 4 of the current year's OSSAA Handbook.

A student must have received a passing grade in any five subjects that he/she was enrolled in during the last semester he/she attended fifteen or more days. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period. “Passing Grade” means work of such character that credit would be entered on the records were the semester to close at that time (cumulative grade).

Scholastic eligibility for students will be checked after three weeks (during the fourth week) of a semester and each succeeding week thereafter. Idabel High School and Idabel Middle School will run eligibility checks on the

second day of the week. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked. A student must be passing all subjects he/she is enrolled in during a semester. If a student is not passing all subjects enrolled in on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day, he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday. A student regains eligibility with the first class of the new one-week period. Students enrolled in special education classes, have an Individual Education Plan, and have been certified by the Principal as doing a quality of work may be accepted as eligible under OSSAA Section 4.

A student assigned to In-School Intervention or on school suspension will be deemed ineligible for participation during the period of the ISI assignment or term of suspension.

ASSEMBLIES

Formal assembly programs are presented in the auditorium with students seated in designated areas. Students are to stand for the pledge at the opening of the assembly program regardless of whether or not they salute the flag. Pep assemblies are usually held in the gym.

Assemblies have a three-fold purpose: to instruct, to inspire, and to entertain. Some assemblies may stress all three objectives, while others have a single purpose. Suggestions from the faculty, parents/guardians, and student body are always welcome.

Students will sit in the following designated areas for assemblies in the auditorium:
Middle – 8th grade; West – 7th grade; East – 6th grade

MISCONDUCT IN ASSEMBLIES WILL NOT BE TOLERATED.

ATTENDANCE POLICY

All students are expected to attend school regularly and to be on time for classes. In order to benefit from the instructional program, students should develop habits of punctuality, self-discipline, and responsibility. There is a direct relationship between poor attendance and class failure. Students who have good attendance generally achieve higher grades and are much more employable after leaving school.

Absentee

If a student is absent, he/she must present, on the first day the student returns to school, a written documentation from parent/guardian or doctor stating the reason and the dates of the absence(s).

Types of Absences

A. School Activity – School sponsored or sanctioned; make-up work is allowed

10-Day Rule: In accordance with the policy of the Board of Education, the following shall govern student attendance:

School Activity – These are extracurricular activities sponsored by the school, which remove a student from class more than half of a class period. The total number of school activity absences allowed by any one class period without permission from the internal review committee and approved by the local Board of Education shall be **ten**. Once a student has had ten activity absences allowed by any one class period, the student must be reported to the Principal's office for consideration for further absences. The Internal Activity Review

Committee shall be appointed by the BOE and review the policy on an annual basis. The criteria for counting beyond the 10-day absence limit shall be as follows:

1. A student must be academically eligible in the subject he/she wants to miss.
 2. Before a student is given permission to be absent beyond the 10-day limit, his/her record must show that his/her grade was not adversely affected by the previous ten days of absence and all required work missed has been turned in.
- B. Documented Absence – Explanation of absences on professional stationery from a doctor, court, counselor, funeral, etc.
- C. Explained Absence – Parental contact has been made either by phone or a note from parent/guardian
- D. Unexplained Absence – No communication from parent/guardian
- E. Suspended Absence – Absence recorded due to a student being suspended/expelled from school per school policy

If a student is checked out early for an appointment, it will be considered an “Explained” absence; however, documented proof must be turned in to the office the day of return in order for that absence not to count against the 90% rule.

Students are responsible for any and all classwork or assignments missed due to an absence. A student will be allowed one (1) day for each day missed to make up work. However, work or assignments made before an absence that is due on the day of the absence will be due the first day a student returns to school after the absence. It is the responsibility of the student, not the teacher, to make arrangements for make-up work. No make-up work is allowed for truancy from school.

A student is allowed five (5) days of absence per class period during each nine-weeks to take care of

- A. Personal illness
- B. Professional appointments that could not be scheduled outside of the regular school day
- C. Other serious personal or family problems

Students having an extreme illness, which would cause them to be absent in excess of the total number of days allowed each semester, should make the cause and length of the absence known to the school.

A student who is absent for five (5) or more days or parts of days within a nine-week period – or is absent for ten (10) or more days or parts of days within a semester – will be reported to the student’s parent/guardian and the McCurtain County District Attorney.

Extension of days may be granted only for the following reasons:

1. Medically documented prolonged illness or injury
2. Death in immediate family
3. Documented court appearance

A student who is suspended from school for a disciplinary problem for any number of days will have that number charged against the total number of absences permitted in the policy. If, however, the student is suspended for any number of days, which causes him/her to exceed the number of days allowed, the student may receive approval for an extension. School sponsored or sanctioned activities do not count toward the total days allowed.

The administration will be making random sample calls daily to verify student absentees.

The parent/legal guardian of the student may also incur legal liability regarding his/her failure to compel the student to attend school. (70 O.S. 10-106) Any parent/guardian who neglects or refuses to compel his/her child to attend school will be referred to the McCurtain County District Attorney. (70 O.S. 10-1-5)

BULLETINS AND ANNOUNCEMENTS

Announcements should be submitted in written form and are to be submitted to the office by 1:00 p.m. on the day prior to publication. All announcements must have administrative approval.

BULLETIN BOARDS

The bulletin boards are reserved for school use only. Commercial advertising is not permitted; neither are announcements from churches, social groups, or any other organizations unless such announcements pertain to the whole school. Office approval must be secured before posting on bulletin boards.

BULLYING

According to the "School Bullying Prevention Act," bullying is defined as "Any gesture; verbal, written, or electronic expression; or physical act that a reasonable person should know would harm another person, damage property, demeanor hurt another's feelings, or cause another to fear damage to property, bodily harm, or insult in such a way as to interfere with the school's educational mission. This includes intentional teasing, intimidation, or threatening another person.

Bullying looks like, but is not limited to, the following:

- Put-downs, teasing, making fun
- Intentional harm or threat to do harm
- taking/hiding/"messing with" someone else's things
- kicking or tripping; hitting or shoving/pushing
- teasing/threats in text messages and/or email or social networks

Bullying will not be tolerated at IMS and will be acted on as a Class II offense (or greater) at Principal's discretion.

BUS TRANSPORTATION

The school district provides a fleet of buses for the transportation of students. Bus stops and time schedules are worked out every year to fit the needs of each student as much as possible. Little change or delay will be possible in these routes and schedules.

State transportation regulations must be observed at all times.

1. Be at the bus stop at the scheduled time.
2. While loading or unloading, enter or leave the bus orderly and quickly.
3. The driver is charged with the responsibility of maintaining order on the bus at all times.
4. Students are expected to conduct themselves in a manner so as not to distract the driver or disturb other riders. This includes keeping hands to yourself, leaving others alone, and staying reasonably quiet.
5. No knives, sharp objects, firearms, pets, or other living animals are allowed.
6. No tobacco products are permitted on a school bus.

7. Students do not open or close windows.
8. Electronic devices **MUST** remain out of sight and be in the off mode on buses.
9. You are not to tamper with any of the safety devices, such as door latches and fire extinguishers. Students must remain seated while the bus is in motion and must not ever move while it is stopped, except as the driver directs. Students are not to put their hands, arms, heads, or bodies out of the window. Do not yell at anyone outside the bus.
10. Students are not to deface the bus or any school property. Do not write on the bus or damage seats, etc. Do not throw paper, food, or other objects on the floor or out of the window of the bus. Do not eat on the bus. Keep the aisle of the bus clear from books, lunches, coats, etc. Do not place your feet in the aisle.
11. Do not ask the driver to let you off the bus uptown, at the store, to get mail out of a box, or any place except the regular stop.
12. Try always to be on the right side of the road while waiting on the bus. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver has signaled for you to cross in front of the bus (unless the driver directs you differently).
13. Students who must cross the road after exiting the bus in the afternoon should do so only at the signal of the driver.
14. This list is not intended to cover all the “do’s” and “don’ts,” but is necessary to interpret these policies in light of his/her own bus needs.

Idabel Schools provide school buses as a convenience to parents. Students do not have to ride the buses. **DON'T LOSE YOUR RIDING PRIVILEGE.** Follow the rules posted on each bus. Student misconduct will be reported to the principal.

BUS RIDER POLICY

The provision of school bus transportation is not a right of students but is a privilege extended by the Board of Education. The student behavior code as approved by the Transportation Director is as follows:

- A. 1st Bus Incident Report - 5 days suspension of bus riding privileges. A copy of the report and a copy of the bus rider policy will be sent to the parent.
- B. 2nd Bus Incident Report - 10 days suspension of bus riding privileges. A REQUIRED CONFERENCE WITH A PARENT WITHIN THE SUSPENSION TIME WILL BE NECESSARY BEFORE THE STUDENT MAY RESUME THE BUS RIDING PRIVILEGE.
- C. 3rd Bus Incident Report - Suspension of bus riding privileges for the semester (5 weeks minimum).

ANY FURTHER INCIDENT REPORTS WILL RESULT IN LOSS OF BUS RIDING PRIVILEGES FOR THE REMAINDER OF THE YEAR.

At the discretion of the Transportation Director, any of the following may result in AUTOMATIC LOSS OF BUS RIDING PRIVILEGES for the semester or the entire year:

- Bringing weapons of any kind on the bus
- Bringing drugs of any kind on the bus
- Fighting on the bus
- Verbal or physical abuse of the bus driver

RIDING A SCHOOL BUS IS A PRIVILEGE. Please treat it that way.

If you have questions, please feel free to contact the Transportation Director, Jean Warhop, at 286-7248.

BUS INCIDENT CONSEQUENCES WILL BE IMPOSED IN ADDITION TO THE CONSEQUENCES STATED IN THE REGULAR SCHOOL DISCIPLINARY POLICY.

CAFETERIA

MENUS ARE POSTED MONTHLY.

ALL STUDENTS EACH FREE AT IDABEL PUBLIC SCHOOLS FOR THE 2023-2024 SCHOOL YEAR.

The cafeteria serves well-balanced meals each day, prepared and served under highly sanitary conditions.

All students are expected to conduct themselves properly in the cafeteria. Guidelines for cafeteria behavior are as follows:

1. Students who bring their lunches from home must eat them in the cafeteria.
2. There is to be no running to the cafeteria or breaking line once a student reaches the cafeteria.
3. Students are to clean up the area where they eat. This means placing tray, utensils, and trash in designated areas.
4. Unacceptable behavior will not be tolerated. Disciplinary action will be taken for such behavior.
5. Gum chewing is not permitted in the cafeteria.
6. No food throwing.
7. Students cannot call home for food. Arrangements must be made prior to arrival at school.

CHILD ABUSE REPORTING LAW - OKLAHOMA (O.S.7103)

If a person has reason to believe or suspect a child is the victim of abuse or neglect, it must be reported. Abuse must be reported immediately to Child Protective Services or the police. Any person who knowingly and willfully fails to report any incident may be guilty of a misdemeanor.

Child Abuse Hotline 1-800-522-3511

McCurtain County Child Protective Services 580-208-3400

Police 911 (imminent danger)

CLOSED CAMPUS

Idabel Middle School campus is a closed campus. Once students are on school property, they are not allowed to leave school at any time without front office permission. Students should not ask to leave campus to eat lunch unless checked out by parent/guardian through the front office.

COURSE OFFERINGS

SIXTH GRADE

Required Courses:

Math or Advanced Math
English
Science
Social Studies
Reading

Elective Courses:

Band I, Percussion, Art,
General Music, Intro to Show Choir,
Archery/Outdoors,
Health/P.E.

Competitive Athletics:

Archery, Basketball, Track

*After-School Offerings:

Baseball, Softball, Golf

SEVENTH GRADE

Required Courses:

Math or Pre-Algebra
Reading & English or Advanced Language Arts
Science or Advanced Science
Geography

Elective Courses:

Band I, Band II, Percussion, Art,
General Music, Show Choir,
Archery/Outdoors,

Health/P.E., Office Assistant

Competitive Athletics:

Archery, Basketball, Football, Track

*After-School Offerings:

Baseball, Softball, Golf

EIGHTH GRADE

Required Courses:

Pre-Algebra or Algebra I
English or Advanced Language Arts
Science or Advanced Science
Reading or Advanced Language Arts
History

Elective Courses:

Ag Careers, Art,
Band I, Band II, Percussion, Marching Band,
General Music, Show Choir,
Office Assistant,

Archery/Outdoors, Health/P.E.,

Spanish (high school credit)

Competitive Athletics:

Archery, Basketball, Football, Track

*After-School Offerings:

Baseball, Softball, Golf

If a student chooses to take AG, the student will go to the high school on pep assembly days, movie days, or during any other middle school activity.

DISCIPLINE

Student Behavior Code

At all times, students are expected to conduct themselves in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the pupil to disciplinary action including, but not limited to, lunch detention, after-school detention, corporal punishment, or suspension from school. A violation of the rule will occur whether the conduct takes place on any Idabel Public School grounds at any time; off the school grounds at a school activity, function, or event; or en route to and/or from school on a school bus.

Rule 1: Disruption and interference with school No pupil shall

1. Occupy any school building or properties with the intent to deprive others of its use or where the effect thereof is to deprive others of its use.
2. Block the doorway or corridor of any school building or property so as to deprive others of access thereto. Do not stand in the "red" zone.
3. Prevent or attempt to prevent the convening or continued function of any school class, activity, or lawful meeting or assembly on the school campus.
4. Prevent students from attending classes or school activities.

5. Block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator. Do not stand in the “red” zone.
6. Continuously and intentionally make noise or act in any other manner so as to interfere with the teacher’s ability to conduct the class or any other school activity.
7. Bully, annoy, aggravate, intimidate, or act in any manner - either physical, verbal, or written - toward a fellow student that would disrupt his/her normal school day.
8. In any other manner by the use of violence, force, noise coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful process or function of the school or engage in any such conduct for the purpose of causing the disruption or obstruction of any such lawful process or function.
9. Taking pictures, video, and/or have any other use of cameras/audio in wireless devices is prohibited unless authorized by the teacher.

Rule 2: Damage or destruction of school property

A student shall not cause or attempt to cause damage to school property or steal or attempt to steal school property. The school district will attempt to recover damages from the student for destroying school property. Parents of any minor under the age of 18 living with the parents may be liable for damages caused by said minor. No student is ever to adjust thermostats, clocks, windows, or window coverings.

Rule 3: Damage or destruction of private or public property

A student shall not cause or attempt to cause damage or steal or attempt to steal private or public property.

Rule 4: Physical abuse, assault, or hostile acts

A pupil shall not cause or attempt to cause physical injury or behave in such a way as could cause physical injury to a school employee, fellow student, or any other individual. Also, hostile threats or acts of any form will result in disciplinary action.

Rule 5: Insubordination, Defiance, or Disrespect for Authority

A student shall not be disrespectful or fail to comply with reasonable directions or instructions of teachers, student teachers, substitute teachers, teacher’s aides, principals, administrative personnel, superintendents, school bus drivers, school security officers, or other authorized school personnel. Verbal defiance and/or profanity toward a school employee will not be tolerated.

Rule 6: Extortion

Any student obtaining money or property by violence or threat of violence, or forcing someone to do something against his/her will by force or threat of force, will be considered in violation.

Rule 7: Fireworks

Fireworks are not to be brought to school or school functions.

Rule 8: Fighting is Prohibited on School Property

No student shall engage in physical behavior of hitting, slapping, or kicking of another student that could be deemed fighting or intent to fight. It is frequently impossible to determine who is at fault when students fight. In such cases, each student is subject to disciplinary action.

Rule 9: Sexual Harassment and/or Moral Turpitude

A student shall not display immoral conduct or make sexual implications whether physically, verbally, or written toward any school employee or another student.

Rule 10: Cult/Gang Behavior

A student shall not be involved with cults/gangs which initiate, advocate, or promote activities that threaten the safety or well-being of persons or property on school grounds or which disrupt the school environment or educational process. Incidents involving initiations, hazing, intimidation, and/or related activities, which may cause bodily danger or physical or mental harm to students, are not allowed. Also, any student exhibiting behavior or gestures which symbolize gang membership or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action.

Rule 11: Narcotics, Alcoholic Beverages, and Stimulant Drugs

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance or beverage containing alcohol or intoxicant of any kind.

STUDENTS ARE NOT TO HAVE LIQUID PAPER, WHITE OUT, NAIL POLISH, OR ANY AEROSOL PRODUCTS ON CAMPUS.

STUDENTS MUST NOT BE IN POSSESSION OF ANY TYPE OF DRUG PARAPHERNALIA.

The administrative staff is instructed to take immediate steps to prevent any person from coming upon the campus of any school in the Idabel School District in possession of or under the influence of alcohol, marijuana, hallucinogenic drugs, or narcotics of any kind or attempting to deliver or use said drugs of any kind on the campus of any school in the Idabel School District.

A faculty member observing a student displaying unusual behavior and possibly under the influence of non-intoxicating beverages,* alcoholic beverages, or a controlled dangerous substance shall take the student to the principal's office. After observing and talking with the student, if the principal or his/her designee suspect drug abuse, the superintendent and parent/guardian shall be notified.

**Legal Ref.: House Bill 1823*

Non-intoxicating beverages mean and include beverages containing more than one-half of one percent (½ of 1%) alcohol by volume and not more than three and two-tenths (3.2%) alcohol by weight.

If the school is unable to reach the parent/guardian and the situation warrants, law enforcement or medical authorities may be notified. Disciplinary action may be taken following a complete investigation if warranted.

If a faculty member sees what appears to be or suspects that drugs are being transferred from one student to another, the student shall be taken immediately to the principal's office.

**House Bill 1284*

Provides immunity for civil liability for any teacher, counselor, or administrator who reports to the appropriate school official, in accordance with the school's policy, a student who is under the influence of non-intoxicating beverages, alcoholic beverages, or a controlled dangerous substance or a student who has such items in his/her possession.

The principal or his/her designee shall secure from the student the known or suspected contraband in the presence of the faculty member. The use of force in searching a student shall be used only in extreme circumstances. Evidence obtained shall be placed in an envelope, sealed, and initialed by both staff members.

The principal or his/her designee shall call the superintendent and parent/guardian if suspected illegal drugs are confiscated. Law enforcement officials will be contacted.

Rule 12: Weapons, Dangerous Instruments, and Contraband

A student shall not possess, handle, or transmit a razor, ice pick, explosives, pistol, rifle, pellet gun, or any other object that reasonably can be considered a weapon or any contraband materials.

Under the Gun-Free School one Act of 1990, it is unlawful for a person to possess a firearm at a place that person knows or should know is a school zone. Under the Act, a "school zone" includes the grounds of a public school and all property within a distance of 1,000 feet from the grounds of a public school unless that property is private property.

"It is a violation of federal law to bring a firearm on or within 1,000 feet of school property. Violators are subject to imprisonment for up to five years, a \$5,000 fine or both fine and imprisonment. Violators will be prosecuted to the full extent allowed by law."

Students in violation of the Gun-Free School Zone Act will be suspended from school. Parent/Guardian and local authorities will be contacted.

Possession of Dangerous Weapons or Controlled Dangerous Substances

The Idabel Board of Education has adopted the policy which states that

Any pupil found to be in possession of dangerous weapons or controlled dangerous substances "WILL" be suspended by the principal for a period not to exceed the current school semester (and the succeeding semester). Any such suspension may be appealed to the Board of Education of the school district by a pupil suspended under this section. If the school board finds this suspension to be in correct order, they may consider the pupil being allowed to continue his/her education on a school approved home based program. The home based student will be on school probation during this time and the remainder of the school year with school activity restrictions placed upon him/her.

Note: All incidents involving the above will be reported to Court Related Services.

Rule 13: Monitoring Device

Any student who is under the supervision of Juvenile Services or Law Enforcement shall not show any monitoring device (ankle monitor). The student will not be eligible to participate in any school related competition or show while wearing a device.

FORMS OF DISCIPLINE

A. Suspension from School

Each principal is authorized to suspend students from school for disciplinary reasons. Unless the official imposing the suspension has personally witnessed the infraction, he/she will conduct such investigation into the matter, as he/she deems necessary, including an interview with the subject student, before imposing a suspension. The custodial parent or guardian will be given written notice of each suspension, duration of suspension, and the manner in which the student may be readmitted to school and, if review is provided, the manner in which the suspension can be reviewed. Such notice will be hand delivered or mailed to the parent or guardian at the address reflected on the records of the school district on the day the suspension is imposed.

Suspended students are not not allowed on school property or to attend any school sponsored activity during the duration of the suspension.

Suspension Due Process

At the request of the parent, the principal will review all suspensions. At such review the student may make a statement in his own behalf and present any other available evidence in support of his position. The reviewing officer shall have authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of this action in this regard on the day the review is completed.

A student may challenge any part of his/her disciplinary record maintained by the school district on grounds that it is an inaccurate record or that his/her conduct did not warrant the discipline assessed. The principal will review any evidence rendered on behalf of the student on the issue and will make such other investigation as he/she deems necessary. If the record is found to be inaccurate, it will be corrected. If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding. Disciplinary records shall be treated confidentially and disclosed only to public authorities requesting information in the course and scope of their legal duties.

The pupil suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent, which shall, upon a full investigation of the matter, determine the guilt or innocence of the pupil, and its decision shall be final.

After the expiration of a suspension, students will not be allowed to return to class unless the parent/guardian has contacted the school. All students who have been suspended from school must report to the front office before returning to classes.

Suspension Assessment

A student suspended for the remainder of a semester from the Idabel school will require, prior to re-enrollment, a problem assessment by an appropriate specialist (i.e. doctor, guidance, mental health, chemical abuse). Verification of problem assessment and/or appropriate program completion will be requested by the respective school administration.

The following are the agencies to be utilized in most cases:

1. Drug and alcohol related offenses will be referred to the Kiamichi Council on Alcoholism and other Drug Abuse.
2. Behavior disorders other than chemical abuse will be referred initially to Carl Albert Mental Health Satellite.

B. In-School Suspension

Serious or continuous discipline problems may require the administrator to remove a student from the classroom. Idabel Public Schools believes that a suspension of a student out-of-school should be the last resort.

In-school suspension is a behavior reduction technique with which a student is removed from his/her classroom and required to work in an environment with a minimum of privileges. It is a less-restrictive alternative to sending students home, and it permits better supervision of pupils while they are in suspension. Adequate space and personnel to manage the suspension room, "Intensive Learning Center" (ILC), will be provided for in-school suspension.

Students will report to the Intensive Learning Center (ILC) by 8:00 a.m. Monday, Tuesday, Wednesday, Thursday, and/or Friday. In the event of a Monday holiday, detention will run Tuesday through Friday. Dismissal time will be at 2:30 p.m. Transportation must be provided by the parent or ILC bus. **Any student assigned to ILC before 10:00 a.m. may be transported to ILC by an administrator or counselor.**

C. Corporal Punishment

While the Idabel School Board recognizes the need for firmness in disciplinary action, corporal punishment will only be used at the specific request of the parent, and only with a signed release form on file. Corporal punishment will be administered for class I and II offenses only, and will be administered by the Principal and his/her designee to both male and female students.

Notice of Referral: An instructor, upon referring a student to the Principal for disciplinary action, will send a notice home with the student starting date, class, period, nature of infraction, and Teacher's signature. The student is then to return the Notice with a parent's signature to the Principal's office the following day.

DISCIPLINARY ACTIONS OR CONSEQUENCES

If a student is in ILC or suspended from school, he or she is prohibited from attending/participating in any extracurricular activities or school-sponsored events on any Idabel Public Schools campus.

Students have no reasonable expectation of privacy in school lockers, desks, or any other school property without notice or reason.

The administration may, at its discretion, make adjustments to all consequences based upon the severity and frequency of student offenses.

CLASS 1 OFFENSES: General misbehavior in the classroom or on campus.

- A. Public display of affection
- B. Misbehavior on campus/auditorium/cafeteria
 - a. Running/loud/horseplay in hallway/building
 - b. Loud or boisterous during an assembly
- C. Classroom disruption
- D. Littering Campus
- E. Food or drink in hallway/auditorium/classroom
- F. Out of class without a hall pass
- G. Profanity
- H. Leaving class without permission (hall pass)
- I. Dress code violation

CLASS 1 CONSEQUENCES:

- 1st Offense: Conference and Corporal Punishment or 2 days community service
- 2nd Offense: Parent Contact and Corporal Punishment or 3 days community service
- 3rd Offense: Parent Contact and Corporal Punishment
- 4th Offense: Parent Contact and 3 days Intensive Learning Center (ILC)
- 5th Offense: Parent Contact and 5 days ILC
- 6th Offense: Parent Conference and 3 days Out-of-School suspension
- 7th Offense: Punishment at the discretion of the administration.

CLASS 2 OFFENSES:

- A. Excessive profanity/vulgarity
- B. Leaving campus without permission

- C. Defacing school/personal property
- D. Fraud/Forgery or providing false information/cheating
- E. Rudeness or disrespect toward school employee
- F. Bullying/intimidating/aggravating/annoying of another student
- G. Behavior that could result in a fight
- H. Throwing, tossing, or pitching food to/at another student in the cafeteria
- I. Skipping class or unauthorized roaming on campus
- J. Violation of CIPA policy - Improper use of technology in a sexual nature

CLASS 2 CONSEQUENCES:

1st Offense: Conference and Corporal Punishment/Administrator's discretion

2nd Offense: Parent Contact and Corporal Punishment or 3 days Intensive Learning Center (ILC)

3rd Offense: Parent Conference and 5 days ILC

4th Offense: Parent Conference and 10 days ILC

5th Offense: 3 day suspension and assigned to ILC for 5 weeks

6th Offense: 5 day suspension, indefinite assignment to ILC, at the discretion of the administration, not to exceed the current and succeeding semester. Student will be evaluated on a regular basis.

7th Offense: Indefinite suspension at the discretion of the administration

CLASS 3 OFFENSES:

- A. Failure to comply with a reasonable request from a school employee
- B. Verbal defiance/profanity toward a school employee
- C. Threatening or doing physical harm to another student
- D. Throwing food in cafeteria for the purpose of engaging in a food fight
- E. Theft/stealing/extortion or threats
- F. Sexual harassment/moral turpitude/pornography
- G. Fireworks, lighters, matches, or any fire ignition device
- H. Vandalism of school/personal property
- I. Failure to comply with an administrative directive will result in a 10 day out-of-school suspension; if law enforcement must be called in, the offense will be a 30 day suspension.
- J. Use or possession of Tobacco/Vapor
- K. Fleeing campus that endangers the student
- L. Sexual harassment of a school employee - Building Principal's discretion

CLASS 3 CONSEQUENCES:

1st Offense: Parent conference and 5 days Intensive Learning Center (ILC)

2nd Offense: Parent conference and 10 days ILC

3rd Offense: Sent home until parent returns with student and 5 weeks (minimum) ILC

4th Offense: 5 day out-of-school suspension and an indefinite assignment to ILC not to exceed the current and succeeding semester

5th Offense: Indefinite suspension and Parent Conference

An unprovoked physical attack on another student will result in a minimum 10 day suspension from school.

Students who are continually reported to the office for discipline may be suspended from school at the discretion of the administration.

Fighting/Mutual Combat

1st Offense: Suspended from school 5 days minimum

2nd Offense: Suspended from school 10 days minimum

3rd Offense: Suspended from school 5 weeks minimum

4th Offense: Indefinite suspension not to exceed the current semester and succeeding semester

Any student who willfully joins in a fight in progress and assaults a student involved in the fight will receive double 1st offense consequences/10 days out-of-school suspension.

Any student who executes excessive force in a physical confrontation may receive additional consequences at the discretion of the administration.

Vape Possession and/or Use - 10-Day Out of School Suspension

NOTE: Any acts of sexual harassment or moral turpitude should be reported to the administration and/or counselor immediately. Documentation and a written report will be made and kept on file.

CLASS 4 OFFENSES:

- A. Possession/sale/consumption of drugs/alcohol or any other controlled substance/prescription drugs and/or drug paraphernalia/huffing
- B. Under the influence of alcohol/drugs
- C. Possession of dangerous weapons
- D. Indecent exposure or unacceptable sexual behavior
- E. Terroristic threats
- F. Verbal, written, or electronic threats to student, school employee, or school facility (*HB2614*)
- G. Arson

CLASS 4 CONSEQUENCES:

1st Offense: Parent Contact and suspension from school for a minimum of 90 school days and assigned to Intensive Learning Center (ILC) for the remainder of the succeeding semester.

If a student commits several lesser offenses and then commits an offense at a higher level, the disciplinary action cannot be less than previously administered.

If a student commits a Class 2 or 3 offense, then commits a Class 1 offense, the disciplinary action MAY be less than previously administered.

CLASS 5 OFFENSES:

- A. Possession of a firearm
- B. Assault to a school employee
- C. A physical attack on another student that is not previously set out in Class 1-4 offenses and results in criminal charges being initiated
- D. Possession of explosive items/terroristic paraphernalia
- E. Arson - if the fire department has to be called

CLASS 5 CONSEQUENCES:

1st Offense: Parent Contact and suspension from school for a minimum of 180 school days. Depending on the severity and circumstances of an assault/suspension, a student may be assigned to the Intensive Learning Center (ILC) for the second 90 days of suspension. For all Class 5 violations, the police will be notified to arrest the student. Charges will be filed and an attempt will be made to prosecute.

INTENSIVE LEARNING CENTER (ILC) RULES

1. ILC is held on the Idabel High School campus.
2. A copy of the ILC Rules, as set forth by the Director of ILC, will be given to student/parents by the Director.
3. Students must complete all ILC time.
4. Students in ILC may not attend any school functions/events.
5. Students must be taken to ILC at Idabel High School by a parent or ride the ILC bus.

DRESS CODE

All students are expected to dress and groom themselves neatly in clothing and *personal appearance that is proper* for school. Any manner of *dress or grooming that is offensive or disrupts the educational setting* will be corrected at administrator's discretion. Any style of clothing determined to be immodest in dress, such as skin-tight clothing, is prohibited. T-shirts and other attire may not advertise or display alcohol, tobacco, drugs, or inappropriate language. Clothing which has any connotations of immorality, obscenity, nudity, or gang activity is not appropriate for school or school activities. Gloves or bandannas may not be worn or displayed in the school or at school sponsored activities. *Body piercing will be limited to the earlobe or areas covered by clothing. No piercing will be allowed on the facial area.*

It is virtually impossible to write a regulation which will adequately cover every detail of appropriate conduct and dress. **Therefore, it is necessary for the principal/principal's designee to make judgments as to whether a student is properly groomed and dressed and/or is manifesting appropriate behavior.**

The personal code will be positively enforced by teachers, principals, and administrators. We are attempting to eliminate as much confusion as possible so our attention can be turned to educational pursuits.

Students are expected to dress and groom within the limits set by these Standards. Students are expected to obey the rules and directions of their teachers and principals in charge of their educational program. Parents are requested to see to it that their children conform within the limits set by the personal appearance standards.

Clothing which will not be approved for students at Idabel Middle School during school hours or while representing the school in a school sponsored activity:

1. Shorts, skirts, or dresses shorter than the tips of the fingers
2. When wearing tights/leotards/leggings, shorts/skirts/dresses must still be a minimum of finger-tip length.
3. Bare midriffs (tops must not expose midriff when arms are extended horizontally and must cover the top of the pants/skirt at least 2 inches)
4. NO HATS, caps, or visors on the school campus, and hoods may not be worn in the school building.
5. No sunglasses in buildings (without medical statement)
6. Low-cut or see-through blouses or shirts

7. Clothing with vulgar or suggestive language, obscene pictures, or disruptive qualities
8. Bare feet (*Appropriate shoes* should be worn at all times.)
9. All shirts must have straps. Straps must be 2 ½ inches at a minimum. No jerseys, tank tops, spaghetti straps, or “razorbacks” unless there is a sleeved shirt underneath.
10. Unbuckled belts, sagging pants (PANTS/SHORTS MUST BE WORN AT THE WAIST.)
11. Attire advertising or displaying alcohol, tobacco, drugs, or inappropriate language; clothing which has any connotations of immorality, obscenity, nudity, or gang activity
12. Any clothing, jewelry, or shoes disruptive to the educational process or *worn in a manner* to attract undue attention
13. Exposed body piercing is limited to the ears and only a clear retainer stud will be allowed in the nose.
14. Pajama/lounge pants, house shoes, or blankets
15. Purses should be no larger than an 8 ½” x 11” sheet of paper.
16. Pants should have no slits, holes, or frays above the knee and no skin can be shown. Solid leggings or tights may be worn under the holes.
17. As a general rule, everything from the base of the neck to the top of the knees should be covered.
18. Hair is not to be groomed in class. Picks, combs, etc. shall not be worn in hair.
19. No toys (i.e. stuffed animals, nintendo switch, etc.) on the school campus.

Students who violate the above dress code will be subject to the following disciplinary action:

1st Offense: Correct the dress code violation and warning

2nd Offense: Correct the dress code violation PLUS Level 1 Offense

Parent/guardian will be contacted to bring clothing to school to correct the violation or take the student home to correct the violation. The student will be counted absent from any classes missed due to dress code violation.

Any student who does not have dress code violations corrected by 9:00 a.m. will be transported to the Intensive Learning Center (ILC) for the remainder of the day.

In the event a parent/guardian cannot be contacted, the student will be loaned clothing from the IMS closet bank when available. All clothing items have been laundered.

As a result of the increased concern for Safe Schools, it is suggested and recommended that students wear their shirts/tops tucked in their pants/shorts/skirts. Thank you!

ELECTRONIC DEVICES AND ELECTRONIC TELECOMMUNICATION DEVICES

It shall be the rule of Idabel Middle School that the possession of electronic devices must be kept in the off mode and turned in upon arrival to campus in the front office to be stored in the vault until the end of the school day. This includes, but is not limited to, cell phones, pagers, radios, tape or compact disc players/recorders, iPods, MP3s, laser lights, cameras, or any other electronic device on school property, including during the after school ABC Program and school transportation.

No personal audio or text communication by cell phone will be allowed during the school day or activities. In the event of an *after school* or *off school property* activity in which a cell phone is needed to reach a parent/guardian as to a return time or details of the trip while off campus, the cell phone may be used as directed by school personnel.

There is no expectation of privacy on the Internet for students.

The CONSEQUENCES for students violating the policy are as follows:

- 1st Offense: Confiscation of the device, parent/guardian pick up the cell phone/electronic device in the front office and sign a letter explaining they understand the consequences of additional offenses
- 2nd Offense: Confiscation of the device, parent/guardian must pick up the cell phone/electronic device in the front office and sign a letter explaining they understand the consequences of additional offenses, and the student will receive a 1 day assignment to the Intensive Learning Center (ILC) or community service.
- 3rd Offense: Confiscation of the device, parent/guardian must pick up the cell phone/electronic device in the front office and sign a letter explaining they understand the consequences of additional offenses, student can no longer bring a phone to school for the remainder of the year, and the student will receive a 3 day assignment to ILC.
- 4th Offense: Confiscation of the device, parent/guardian must pick up the cell phone/electronic device in the front office and sign a letter explaining they understand the consequences of additional offenses, and the student will receive a 5 day assignment to ILC.
- 5th Offense: This offense will be handled with "Administration discretion."

Failure of the student to surrender the device or removal of the SIM card will result in a 10 day suspension.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources
 - Observe all network security practices.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, computers or other resources that do not belong to you
2. Respect and protect the intellectual property of others
 - Do not infringe copyrights (no making of illegal copies of music, games or movies).
 - Do not plagiarize.
3. Respect and practice the principles of community
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials or messages to a teacher or administrator.
 - Do not intentionally access, transmit, copy or create materials that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
 - Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
 - Do not use resources to further other acts that are criminal or violate the school's code of conduct.
 - Do not send spam, chain letters or other mass mailings.
 - Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
 - Do not violate any local, state or federal statute.
4. Respect and protect the privacy of others
 - Use only assigned accounts
 - Do not view, use, or copy passwords, data or networks to which you are not authorized.
 - Do not distribute private information about others or yourself.

5. Internet Safety of minor students

- **Personal online safety:** in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission. Regardless of the user's age, the user should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.
- The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately.
- Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response.
- To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.
- **CIPA COMPLIANCE:** IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.
- The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

- Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

- School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

- Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.
- Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.
- A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.
- Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable.

Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere.

For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting ___June 8, 2015_____

THIS DOCUMENT MUST BE SIGNED AND RETURNED TO SCHOOL WHERE IT WILL BECOME A PART OF STUDENT RECORDS

(This form was a part of your student enrollment packet. This is only a copy for your information.)

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

Student Name Printed

Date

Student Signature

Address _____ Phone _____

STATUS: STUDENT _____ STAFF _____ I am 18 or older _____ I am under 18 _____

IF UNDER 18 PARENT OR GUARDIAN MUST SIGN BELOW

Parent or Guardian: As the parent or legal guardian of the above student, I have read, understand and agree that my child or ward shall comply with the terms of the school district's Acceptable Use and Internet Safety Policy for the student's access to the school computer network and the Internet. I understand that access is being provided to the students for educational purposes only. I am, therefore signing this policy and agree to indemnify and hold harmless the school, the school district, and the Data Acquisition Site that provide the opportunity to the school district for computer network and Internet access against all claims, damages, losses, and costs, of whatever kind that may result from my child's or ward's use of his or her access to such networks and/or his or her violation of the foregoing policy. I hereby give permission for my child or ward to use the building approved account to access the school district computer network and the Internet.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

EMERGENCY DRILLS

TORNADO DRILL PROCEDURE

1. The alarm signal will be **three (3) intermittent sounds of the bell repeated three (3) times**.
2. When the alarm is sounded, teachers should direct students quietly into designated areas.
3. Students are to sit on the floor with hands on the back of neck, facing the interior wall that has no glass.
4. The teachers check student roll.
5. All persons are to remain in this position until the all-clear signal is sounded (3 blasts of the bell).

FIRE DRILL PROCEDURE

1. The fire signal will be **a continuous sounding of the alarm**.
2. Under the direction of the teachers, the students are to leave the building in single file. Do not stop to get books, coats, or other belongings. Leave quietly and in an orderly manner.
3. All windows and doors must be closed. The first student reaching the outside door will hold open the door until the last person is out. The teacher will be the last to leave the room and will close the door.
4. A continuous ring of the bell will be the signal to re-enter the building.
5. Each teacher will explain the evacuation plan during the first day of school and this plan will be posted in each room.

SEVERE WEATHER PROCEDURE

1. Students may be allowed to go home **ONLY** if accompanied by a parent or close relative.No one will be allowed to leave the building during an alert.
2. No one will be allowed to leave the building during an alert.

3. All the small objects (pens, pencils, paper weights, audio visual equipment, etc.) and all books and loose paper shall be placed in cabinets.
4. All breakable objects should be placed on the floor near the wall.
5. Be prepared for signal as outlined for tornado drill.

LOCKDOWN PROCEDURE

1. Principal will issue lockdown procedures by announcing warning over PA system, sending a messenger to each classroom, or sounding bells.
2. Direct all students, staff, and visitors into classroom.
3. Lock classroom doors and cover all classroom windows.
4. Move all persons away from windows and doors.
5. Allow no one outside of classrooms until Principal gives all clear signal or opens locked doors from the outside.

FIRST TIME ENROLLMENT TO IPSD

Students entering Idabel Public Schools for the first time must bring the following with them:

1. A copy of their current transcript
2. A copy of withdrawal grades from the preceding school
3. Immunization records
4. Proof of guardianship (if applicable)
5. Students placed through Oklahoma Department of Human Services need a copy of the DCSF 19 Placement form.
6. A copy of their state certified birth certificate (not a hospital certificate)
7. Proof of residence

GUIDELINES FOR PROFICIENCY BASED PROMOTION

Oklahoma State Department of Education

(Approved by State Board on June 24, 1993)

- I. Proficiency Based Promotion
 - A. Upon the request of a student, parent/guardian, or educator, a student with a 3.5 or higher GPA in the core subjects will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum.
 1. Proficiency will be demonstrated by assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion-referenced test, thesis, project, product or performance. Proficiency in all laboratory sciences will require that students are able to perform relevant laboratory techniques.
 2. Students shall have the opportunity to demonstrate proficiency in the core areas as identified in 70 O.S. & 11-103.6
 - a) Social Studies
 - b) Language Arts
 - c) The Arts
 - d) Language
 - e) Mathematics
 - f) Science
 3. Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment or demonstration.
 4. The opportunity for proficiency assessment will be provided twice each school year.
 5. Qualifying students are those who are legally enrolled in the local school district.

6. The district may not require registration of the proficiency assessment more than one month in advance.
 7. Students will be allowed to take proficiency assessments in multiple subject areas.
 8. Students not demonstrating proficiency will be allowed to try again during the next assessment period.
 9. Exceptions to standard assessment may be approved by a local district for those students with disabling conditions.
- B. Students demonstrating proficiency in a core curriculum area will be given credit for their learning and will be given the opportunity to advance to the next level of study in the appropriate curriculum area.
1. The school will confer with parents in making such promotion/acceleration decisions. Such factors as social and mental growth should be considered.
 2. If the parent/guardian requests promotion/acceleration contrary to the recommendation of school personnel, the parent/guardian shall sign a written statement to that effect. This statement shall be included in the permanent record of the student.
 3. Failure to demonstrate proficiency will not be noted on the transcripts.
 4. Students must progress through a curriculum area in a sequential manner. Elementary, middle level, or high school transcript. The unit shall count toward meeting the requirements for the high school diploma.
 5. If proficiency is demonstrated in a 9-12 curriculum area, appropriate notation will be placed on the high school transcript. The unit shall count toward meeting the requirements for the high school diploma.
 6. Units earned through proficiency assessment will be transferable with students among school districts within the state of Oklahoma.
- C. Proficiency assessments will measure mastery of the Priority Academic Student Skills in the same way that curriculum and instruction are focused on the Priority Academic Student Skills. In other words, assessment will be aligned with curriculum and instruction.
- D. Options for accommodating student needs for advancement after they have demonstrated proficiency may include, but are not limited to, the following:
1. Individualized instruction
 2. Correspondence courses
 3. Independent study
 4. Concurrent enrollment
 5. Cross-grade grouping
 6. Cluster grouping
 7. Grade/course advancement
- E. Each school district will disseminate materials explaining the opportunities of Proficiency Based Promotion to students and parents in the district each year. Priority Academic Student Skills and type of assessment or evaluation for each core curriculum area will be made available upon request.

II. Appropriate notation for core curriculum area completed

Appropriate notation will be made for elementary, middle level, or high school level students satisfactorily completing 9-12 high school curriculum area. Completion may be recorded with a grade or "pass." This unit will count toward meeting the requirements for the high school diploma.

GRADING SYSTEMS

The curriculum levels in grades 6-8 consist of the following areas:

1. Academic Enrichment Program

- a. This program is available only to students enrolled in designated classes.
- b. The basic purpose of the Academic Enrichment Program of Idabel Middle School is to provide a medium in which the student who is highly motivated may be encouraged to explore above regular classroom experience.
- c. Criteria for this program will be as follows:
 - i. Students who elect to participate in the Academic Enrichment Program must be enrolled in an Advanced or Pre-AP class.
 - ii. Student qualifications for the program will be based on teacher recommendation, previous grades, and Criterion Reference Test, NCE percentile score.
2. Regular Program - The basic purpose is to meet the needs of students in regular classes.
3. Special Program - The basic purpose is to meet the needs of students receiving special services.
4. Pass/Fail Program - The basic purpose is to include the activity classes. "Pass" or "Fail" grades will be given in these classes since the grades are not included when calculating academic grade point average. Students will receive one-half (½) credit per semester for the activity class passed.
5. 4A Grading System

<u>GRADE</u>	<u>PERCENT</u>	<u>POINTS</u>
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	0-59	0
P	Passing Work	
I	Incomplete Work	

The semester test will not count more than one-seventh (1/7) of a student's semester grade.

HALL PASSES

If a student leaves a classroom for any reason, he/she must have a paper hall pass completed by the teacher, stating the destination, time left, and a signature from whose class the student is assigned. Cutting class or failure to have a paper hall pass completed by the teacher will subject the student to disciplinary action. One hall pass per student. If multiple students are out of a class, each student must be listed on a hall pass.

HAZARDOUS MATERIALS

Asbestos checks are made periodically at Idabel Middle School. Results are on file in the Superintendent's office.

HOMEWORK PHILOSOPHY

The purpose of homework is to supplement learning that has taken place in the classroom. It is a means by which additional study and drill can increase the amount of learning. The preparation and completion of homework should be of vital concern to the parents, and it is their responsibility to work with the teacher to see that as much learning as possible can occur. However, it is the responsibility of every student to complete homework assignments on time.

Failure to complete homework assignments will be detrimental to the student's academic grade. Excessive occurrences of failure to complete homework assignments may result in a failing grade.

Students who do not make an effort to complete classroom assignments or bring needed materials (pen, pencil, paper, etc.) to class may not receive credit for that day's classroom work.

HONOR ROLL

Students will be recognized for their academic accomplishments at the end of each nine weeks and semester by being placed on the honor roll.

Superintendent's Honor Roll

Students maintain all A's (4.0 GPA) for nine weeks or semester

Principal's Honor Roll

Students maintain a B average (3.0 GPA) for nine weeks or semester with no grade below a B.

IDABEL PUBLIC SCHOOL DISTRICT CO-CURRICULAR AND SCHOLASTIC ELIGIBILITY POLICY ACADEMIC IMPROVEMENT PLAN

PHILOSOPHY

The faculty, administration, students, and community of the Idabel Public School District are committed to providing every one of our students with the finest academic opportunities possible. Academic achievement is our primary goal as an institution and should be the primary goal of all students. It cannot be forgotten, however, that participation in interscholastic and co-curricular activities is also an integral part of becoming a well-rounded, young adult. To that end, academics and activities work hand-in-hand as each of our students strive for excellence in his/her own personal way. Students who choose to be involved in school-sponsored co-curricular activities undertake a responsibility to the school, to themselves, and to the other members of the team or club - not to mention the extra time and effort that is required. Those who do not accept this challenge will not be faced with this responsibility and extra load. Each student is provided with the opportunity of participating in extracurricular activities with the understanding that this opportunity can be denied. As members of a team or club, students represent themselves, their families, their club or team, and the school as a whole. Therefore, it is in the best interest of the student and of the school to hold such students to a set of standards that represent our school district and community.

ATTENDANCE

Attendance and tardiness consequences shall be enforced according to the current Idabel Public School Board of Education attendance policy.

ACADEMIC

Refer to the "Active Eligibility" page

DISCIPLINE

All discipline issues are covered in the Idabel Public School District Board of Education Handbook.

PROCEDURE

1. Based on fourth week eligibility check (and weekly eligibility checks), a list of students failing one or more classes will be distributed to coaches, advisors, counselors, and instructional staff.
2. Parents of students who are failing one or more courses will receive a letter from the school informing them that a warning (probation) period is in effect and of the eligibility policy.
3. At the end of the warning (probation) period, if performance has not improved, the student will be required to attend after school tutoring sessions for a minimum of two days a week until passing grades are attained. Communication between advisors, coaches, and teachers will be required. Parents/guardians will be notified of the tutoring requirement. Parental input, involvement, and support will be requested.
4. The student's progress will be monitored through the use of weekly eligibility reports. These reports will be available to teachers, advisors, and coaches.

5. Warning (probation) periods shall be one week and will begin the Monday following the date eligibility checks are distributed.

DUE PROCESS

Appeals and procedures concerning all decisions shall be made to the building level principal and the student's guidance counselor. The decision will be final.

PARENT CODE OF CONDUCT

1. Make sure your child understands that, win or lose, you love him/her.
2. Be realistic about your child's physical/artistic ability.
3. Help your child set realistic goals.
4. Emphasize "improved" performance, not winning.
5. Provide a safe environment for training and competition.
6. Don't relive your own athletic/activity past through your child.
7. Control your emotions at games and events. Let the coach/sponsor give the instructions.
8. Be a "cheerleader" for your child and the children on the team.
9. Respect your child's coaches/sponsors. Communicate with them in a positive way. Encourage others to do the same.

Be a positive role model. Be sensible, be responsible, and keep your priorities in order. Remain respectful to all persons involved - even when you don't agree. You, as well as your child, are a reflection of what the Ilabel Warriors represent. There is a lot more at stake than winning or losing a competition.

PARENT AND COACH/SPONSOR RELATIONSHIP

Both parenting and teaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide a greater benefit to children. As parents, when your children become involved in our program, you have the right to understand what expectations are placed on your child. This begins with clear communication from the coach/sponsor of your child's program.

COMMUNICATIONS YOU SHOULD EXPECT FROM YOUR CHILD'S COACH/SPONSOR

1. Philosophy of the coach/sponsor
2. Expectations and goals the coach/sponsor has for your child as well as for other participants
3. Locations and times of all practices and contests
4. Participant requirements, special equipment, strength and condition programs, fundraising activities, and practices
5. Procedure if your child is injured during participation
6. Rules, guidelines, and consequences for infractions
7. Team selection process

COMMUNICATIONS COACH/SPONSOR EXPECT FROM ATHLETE/PARTICIPANT/PARENTS

Roles and Responsibilities

- A. Students
 - a. Strive to achieve academically.
 - b. Abide by School District Code of Conduct.
 - c. Complete Academic Improvement Plan.
 - d. Fulfill other probation requirements.
 - e. Communicate as needed with all involved parties.
- B. Club Advisors/Coaches
 - a. Monitor list of students with academic or character difficulties.

- b. Respond and report Code of Conduct, Attendance, or other infractions.
 - c. Monitor students on an Academic Improvement Plan.
 - d. Apply consequences.
 - e. Give a list of student participants to administrators and guidance counselors.
 - f. Maintain communication with students, teachers, counselors, administrators, and parents.
- C. Teachers
- a. Determine Academic Improvement Plan outcomes related to their students.
 - b. Report student progress in a timely fashion.
 - c. Communicate with students, parents, administrators, teachers, and club advisors/coaches regarding students' progress.
- D. Counselors
- a. Counsel students with academic difficulties.
 - b. Assist in the monitoring and adjustment of students with an Academic Improvement Plan.
 - c. Ensure successful communication of parental notification.
 - d. Communicate with all interested parties.
- E. Administrators
- a. Ensure the implementation of the eligibility policy.
 - b. Maintain a master list of all clubs and sports.
 - c. Communicate with all interested parties.
 - d. Decide on due appeals.
- F. Parents
- a. Monitor students' academic, attendance, and behavior.
 - b. Encourage the student regarding the completion of the Academic Improvement Plan.
 - c. Monitor a student who has been warned about academic achievement.
 - d. Communicate with all parties.

INSURANCE

For a small premium, an accident protection insurance policy is available to all students and teachers. Participants have the option of selecting either the "at school" plan or the "twenty-four hour" plan.

LIBRARY MEDIA CENTER

The Idabel Middle School Library Media Center welcomes patrons from 7:40 a.m. until 3:30 p.m. Monday through Friday. Special permission may be given to patrons needing extended hours. During class hours, students are admitted only with passes issued by their teacher. No more than two students from any one class will be admitted at one time to the library unless accompanied by a teacher and prior arrangements have been made with the librarian.

The teacher is responsible for the discipline of his/her own class while students are working in the library.

Students are expected to be quiet and courteous. Library materials should be used in a responsible manner at all times. **No gum, food, or drink** is allowed in the library. If these rules are violated, library privileges may be taken away, or a probation period given, as designated by the librarian and/or administration.

LIBRARY REGULATIONS

In accordance with the policy of the Board of Education, the following regulations shall govern the use of the school library and materials:

1. Borrowed books are due two weeks from the date they are checked out of the library.

2. Students may check out a maximum of two books from the library at one time. Permission may be obtained from the librarian to borrow additional books if needed for reference or special projects.
3. Books may be borrowed for two additional weeks unless someone is on a "request list" for the book.
4. Students with overdue books will not be allowed to check out additional materials. Notice of overdue books shall be posted and passed to classroom teachers.
5. Borrowers will be charged replacement costs for all books or materials which are lost or destroyed. Books are considered lost if not returned within seven days after the due date.
6. Encyclopedias and other reference books or materials may not be removed from the school premises. A photocopy of a specific article may be obtained from the librarian.
7. Current magazines, newspapers, and other periodicals may not be removed from the library and must be returned to the proper rack, shelf, or table after use.
8. Older periodicals may be checked out for one day. Care should be taken of these materials which tear easily. Borrowers will pay for damaged articles.
9. Teachers, remember that no more than two students may go to the library at one time from each class.
10. Quiet and orderly conduct in the library will be enforced by the library staff.
11. The use of library equipment and audio visual materials must be pre-arranged with the librarian at least a day ahead of showing, including any after school hour uses.
12. Students and their parents/guardians shall be informed that it is a misdemeanor under Oklahoma law O.S. 1739 to remove or attempt to remove any library materials from the premises of a library facility without authority or to mutilate, destroy, alter, or otherwise damage, in whole or in part, any library materials, or to fail to return any library materials which have been lent to said person by the library facility within seven days after demand has been made for the return of the library materials. 21 O.S. 1739
House Bill 1173 is a new section of law dealing with the theft of library materials. The law, which will be codified in Oklahoma Statutes as Section 1739 of Title 21, states essentially that any person convicted of a library theft shall be guilty of a misdemeanor and shall be subject to a fine and restitution. The bill defines a library facility as a public library; a library of an educational, historical or charitable institution, organization or society; or a museum or a repository of public or institutional records. Library materials include, among other things, any book, plate, picture, photograph, engraving, painting, drawing, map, newspaper, magazine, etc., which is in the custody of a library facility.
13. Absolutely NO GUM in the library.

LIBRARY SELECTION POLICY

Materials for the library media center are selected by the librarian with the cooperation of the faculty, the administration, and, when feasible, the students. Reputable, unbiased, professional selection tools are used to choose materials which are of interest, have learning value for the students, and support curriculum.

If an objection to a selection is made by the public, the complainant will file his/her objections in writing on forms provided by the building principal. If the principal is unable to satisfy the complainant during an informal conference, the matter will be referred to a Review Committee and judged by this committee as to conformity with selection criteria and instructional goals.

In the event that the complainant does not accept the decision of the Review Committee, he/she may appeal to the Board of Education through the Superintendent. The final decision then rests with the Board of Education.

LITTERING

Students are responsible for their own trash and litter. There are trash receptacles located in all classrooms and at convenient places on campus. Disciplinary actions will be taken for littering.

LOCKERS/TEXTBOOKS/WIRELESS DEVICES

Student lockers will not be used at Idabel Middle School. However, lockers will be available in all athletic facilities for use by students who participate in athletics. Students may be required to furnish their own locks.

Students should have a three-ring, closeable binder to keep their paper and materials for protection from loss or damage. For safety purposes, backpacks must fit under student's seats and may not protrude into aisles.

At the beginning of the school year, students may be issued a set of books or digital access to keep at home and school. Students and parents are responsible for the book/device. Textbooks costs range from \$80 to \$120 each. Digital disks and flash drives range from \$5 to \$20 each. iPads and Chromebooks range from \$200 to \$500 each.

Textbooks for students are furnished by the State of Oklahoma and Idabel Public Schools. When issued a book you should do the following:

1. Be sure your teachers have written your name inside in ink.
2. Take proper care of the book at all times.
3. Do not mark in the book, and report any damages to the book. Textbooks cost from \$80 to \$120 each.
4. Be responsible for any damages done to the book while it is in your possession, even though someone else does damage. If damaged, you will be required to pay a replacement price for the book.
5. If a book is lost or stolen, the student to whom the book was issued will pay the replacement cost BEFORE obtaining another book. If the book is found at a later time, money will be refunded.

LOST AND FOUND

Please turn in any lost and found items to the Front Office. These items will be kept until they are claimed or until the end of the year. At this time, anything left unclaimed will be donated to a charitable organization.

MEDICATION

Administering to Students

The following policy was written in accordance with guidelines issued by the Oklahoma State Board of Health, the Oklahoma State School Boards Association, and the Oklahoma State Department of Education:

It is the policy of the Idabel Board of Education that, if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication, or, if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the Principal or the Principal's designee may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - a. Student's name
 - b. Name and strength of medication
 - c. Dosage and directions for administration
 - d. Name of physician or dentist
 - e. Date and name of pharmacy
 - f. Whether the child has asthma or other disability which may require immediate dispensation of medicine

The medication must be delivered to the Principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- a. Purpose of medication
 - b. Time to be administered
 - c. Whether the medication must be retained by student for self-administration
 - d. Termination date for administering medication
 - e. Other appropriate information requested by the Principal or the Principal's designee
2. Self-administration of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in, the proper method of self-administration of the medication. Additionally,
- a. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - b. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - c. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent year upon fulfillment of the above requirements.
 - d. A student who is permitted to self-administer asthma medication shall be permitted to possess and use a prescribed inhaler at all times.

IDABEL PUBLIC SCHOOLS NON-DISCRIMINATION POLICY "Continuing Notice of Nondiscrimination"

Idabel Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Doug Brown, Superintendent, Idabel Public Schools, 200 Northeast Avenue C, Idabel, Oklahoma, 74745, telephone (580) 286-7639.

ORGANIZATIONS

In order to meet the needs of the students of Idabel Middle School, our school offers clubs and organizations covering a variety of interests.

PARENT BILL OF RIGHTS

The school district is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. 25 O.S.I Section 2001

PRIVACY ACT AND FAMILY EDUCATIONAL RIGHTS

The Idabel Board of Education wishes to notify parents of students currently in attendance and eligible students currently in attendance at the Idabel School of their rights under the Family Education Rights and Privacy Act (FERPA) of 1974, as amended. These rights are as follows:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School Principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or the record they want changed and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorized disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
[Optional] Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records upon request.]
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the office that administers FERPA are as follows: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605. The Family Education Rights and Privacy Policy adopted by the Idabel Board of Education will be kept at the office of the Superintendent. A copy may be obtained upon written request with a five day notice. Parents or students who have a primary or home language other than English will be notified in their primary or home language. This will be written or verbally explained to the parent or eligible student as interpretation is available to the School.

PROGRESS REPORTS

At the end of the fifth week of a nine week grading period, progress reports will be sent home with all students. The purpose of the report is to inform the parents of their child's progress. The report may also contain comments concerning the student's grades. With the cooperation of parents and students involved, the school faculty will make every effort to cooperate in solving the problem(s).

Teacher Conferences

Parents are encouraged to come and speak with IMS faculty. Conferences may be set up at 7:45 a.m., after school, or on instructors' planning periods with a 24-hour notice. The Principals' offices, as well as that of the Superintendent, are open at all times during school hours. Scheduled Parent-Teacher conferences occur once each semester. Consult current academic calendar for exact dates.

PROMOTION/RETENTION POLICY

A primary goal of Idabel Middle School is to provide students the opportunity to acquire the knowledge and skills to successfully perform academically at the succeeding, higher level of education. In an effort to accomplish this goal, the following policy has been adopted:

All Grades

- Students must pass three of the five required courses for the year (science, math, social studies, reading, and English) to be promoted to a higher grade level.
- Students who do not pass three or more required courses may be retained at their present grade level.
- To pass a course for the year, a student must have a first and second semester average equivalent to a D. The average may be calculated by Numerical Average (60% and above) or Letter Average (D and above).

PROPERTY MAINTENANCE

Students are particularly fortunate in having a highly desirable place in which to study and learn, and, hopefully, none of this desirability is lost through damage to the building or equipment at any time. State law makes it mandatory that any school property injured or destroyed must be paid for by the person committing the injury or destruction. Please report anything of this nature to the Principal's office as soon as it has been observed.

PUBLIC DISPLAY OF AFFECTION

Public display of affection between students will not be allowed. Violators will be warned once and subject to disciplinary action for repeated occurrence. THIS COVERS VERBAL AND PHYSICAL SUGGESTIONS CONSIDERED OFFENSIVE.

TITLE I SCHOOL-PARENT COMPACT

Section 1118 (d) (1) (2) (A) (B) (C)

Any school receiving Title I funds must have a School-Parent compact. *Section 1118 (d)* A compact is a voluntary agreement between groups of people and is a component of the school-level parent involvement policy. It outlines how parents, school staff, and students will share the responsibility for improved student academic achievement. The school's responsibility is to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet Oklahoma's student academic standards. The parent's responsibility is to support his/her child's learning, such as monitoring attendance, completion of homework, and monitoring television and other outside activities. Parents should also be

encouraged to volunteer in their children’s classroom and assist in making decisions relating to the education of their children. *Section 1118 (d) (1)*

School Responsibilities: *Section 1118 (d) (1)*

- Provide high-quality curriculum and instruction;
- Provide a supportive and effective learning environment; and
- Enable children to meet with state’s standards.

Parent Responsibilities: *Section 1118 (d) (1)*

- Monitor attendance, homework completion, television watching, and other outside activities;
- Volunteer in the child’s classroom; and
- Assist with decisions relating to the education of the child.

The law also stresses that the compact should address the importance of communication between teachers and parents on an ongoing basis. *Section 1118 (d) (2)*

Communication: *Section 1118 (d) (2) (A) (B) (C)*

- Conduct parent-teacher conferences in elementary schools, at least annually, during which the compact should be discussed as the compact relates to the child’s achievement;
- Provide frequent progress reports to parents on their children’s progress; and
- Provide reasonable access to staff and opportunities to volunteer and observe in the classroom.

MIDDLE SCHOOL PARENT-SCHOOL COMPACT

Our school philosophy as a school is that families, students, and school staff should work in partnership to help each student reach his/her potential. **As partners, we agree to the following:**

As a student, I will

- Believe that I can learn and will learn;
- Read for at least thirty minutes, five days a week;
- Come to class on time, ready to learn, and with assignments completed;
- Set aside time every day to complete my homework;
- Know and follow the school and class rules;
- Follow the school’s uniform dress code;
- Regularly talk to my parents and my teachers about my progress in school; and
- Respect my school, classmates, staff, and family.

Student Signature _____

As a parent/guardian or family member, I will

- Talk to my child regularly about the value of education;
- Monitor television viewing and make sure that my child reads every day;
- Make sure that my child attends school every day, on time, and with homework completed;
- Support the school’s discipline and uniform dress code;
- Monitor my child’s progress in school;
- Make every effort to attend school events such as parent-teacher conferences, Open House, and Back-to-School Night;
- Ensure that my child receives adequate sleep, regular medical attention, and proper nutrition;
- Participate in shared decision making with school staff and other families for the benefit of students; and
- Respect the school, staff, students, and families.

Parent/Guardian Signature: _____

As a teacher, I will

- Communicate high expectations for every student;
- Endeavor to motivate my students to learn;
- Teach and involve students in classes that are interesting and challenging;
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community;
- Enforce rules equitably and involve students in creating a warm and caring learning environment in the class;
- Communicate regularly with families about their children’s progress in school;
- Provide assistance to families on what they can do to support their children’s learning;
- Participate in shared decision making with other school staff and families for the benefit of students; and
- Respect the school, staff, students, and families.

Teacher Signature: _____

Principal Signature: _____

SCHEDULE CHANGES

Courses selected during registration should be considered final. Only changes necessitated and recommended by parent, teacher, and/or administration will be considered. Parental requests for schedule changes should be made in person to the administrative office. Schedule changes will be done during the first two weeks of each semester. No schedule changes after this time will be honored unless there are *extreme extenuating* circumstances.

SCHOOL FUNCTIONS

Students are subject to school authority at school functions both on and off the Idabel Middle School campus. (i.e. out of town athletic/competitive/organizational events)

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of any public school in the state of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search of any pupil or property in possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee, or the school during school activities.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any item and no

reason shall be necessary for such search. Metal detectors will be used to make random searches of students during the school year.

SPECIAL SERVICES

The Idabel Public School District is committed to locating and serving children ages 3-12 with disabilities in the area of sensory, perceptual, motor, intellectual, emotional, communication, or health. Services are provided in accordance with the procedures established by the Oklahoma State Department of Education and in compliance with the Individuals with Disabilities Act (IDEA) and other legislative mandates. To make a referral for services or for further information, call (580) 286-2935 or request assistance from the building administrator or school counselor for your child.

TITLE VI, IX, AND SECTION 504

It is the policy of Idabel Public Schools to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap, or veteran in its educational programs and activities. This includes but is not limited to educational services, financial aid, and employment. Inquiries concerning application of this policy may be referred to the Idabel Superintendent's Office, 200 NE Avenue C, Idabel, Oklahoma 74745. Telephone (580) 286-7639.

NOTE: When considering disciplinary measures for special education students, the following should be considered:

1. When suspension of less than ten days from school is necessary, the due process procedures established for all students shall be followed.
2. For suspension of over ten days or an accumulation of ten days, these additional procedures shall be followed:
 - a. Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition.
 - b. When the behavior is related to the handicapping condition, and a change in program or removal from the current program is recommended, the IEP must be revised to reflect the change in placement.
 - c. The school must provide an alternative program (i.e. IEP revision, home based).
 - d. When the behavior is not related to the handicapping condition, the procedure established for regular students shall be followed.
3. In an emergency situation where the student is endangering himself or others, the school has the authority to remove the student from school immediately. However, the IEP/Placement Team must convene after the removal to determine further appropriate action. In any event, the district's disciplinary due process procedure must be followed.

For explanation of FERPA, refer to page 36.

SPORTS

Any student in Idabel Middle School who meets the requirements of the Idabel School District and the Oklahoma Activities Association may try out for the different sports. Idabel Middle School offers a variety of sports for both male and female students.

All students must have a physical, concussion form, sudden cardiac arrest form, and medical release form on file with the IMS office on the first day of school for students. Any student participating in a sport that begins before the first day (girls softball) must have all paperwork, on file, the first day of practice. Any student new to the district should have paperwork turned in to the IMS office within 10 school days.

The implementation of the new scholastic eligibility rule became effective for the 1988-89 school year. Scholastic eligibility for the beginning of each semester will be determined by previous semester grades. (Students must have passed five classes the previous semester.) Students failing to meet this standard may regain their eligibility at the end of six weeks by passing all classes they are enrolled in that semester. A student must pass five classes at the end of each semester when determining eligibility for the beginning of the following semester.

STUDENT ASSESSMENT SECTION

Subjects to be Tested:

6th grade - reading, mathematics

7th grade - reading, mathematics

8th grade - reading/writing, mathematics, science

Kinds of Test Items: Multiple-choice in all subjects except writing.

Writing is a direct writing assessment with application in a variety of modes which are appropriate for the grades tested. The writing portion is incorporated in the online reading test.

Frequency & Time of Year: Annually in the spring semester

Purpose:

- To measure specific skills within the state mandated curriculum
- To focus on student progress and to diagnose students' strengths and weaknesses
- Results shall be used to prescribe reinforcement and/or remediation

Skill: School district personnel shall develop and implement an improvement program based on test results

Modifications: Modifications will be made for handicapping conditions (i.e. large-print tests, Braille)

In-Service Mandate: In-Service shall be provided for those who administer tests.

Reporting Mandate: Results are reported to the following:

- School districts, teachers, and parents
- State Board of Education
- Governor, Speaker of the House of Representatives, and the President Pro Tempore of the Senate

STUDENT DIRECTORY

The Idabel School District proposes to designate the following personally identifiable information to be contained in a student's education record as "directory information," and it will disclose that information without prior consent.

1. The student's name

2. The names of the student's parents
3. The student's date of birth
4. The student's class designation (i.e. first grade, tenth grade)
5. The student's extracurricular participation
6. The student's achievement awards or honors
7. The student's weight and height if a member of an athletic team
8. The student's photograph
9. The school or school district the student attended before he/she enrolled in the Idabel School District.

A reasonable time period (two weeks) will be given so parents and adult students (18 years or older) will have the right to refuse release of such directory information as listed above.

STUDENT HEALTH INFORMATION

Vision Screenings

Vision Screening will be conducted at Idabel Middle School by request of the teacher or any staff who suspect there may be a vision problem with a student. Vision screenings will be performed by the school nurse. Vision screenings may be performed at any time during the school year if concern is expressed regarding the vision of your child.

Hearing Screenings

Hearing Screenings will be conducted throughout the school year by the school nurse. The recommendations for hearing screenings are as follows:

- Children ages three to grade three should be screened annually.
- Children in grades four and above should be screened minimally at three year intervals (grades six, nine, and twelve).
- Children may be screened at any time concern is expressed regarding ability to hear.
- Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment.

If you do NOT want your child to receive the screenings, please notify the school.

Meningococcal Meningitis

Meningitis is an infection of the spinal cord fluid and the fluid that surrounds the brain. Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and resolves without specific treatment. Meningitis caused by bacteria can be severe and may result in brain damage, hearing loss, limb amputation, learning disabilities, or death.

There are several types of bacteria that may cause meningitis. The State of Oklahoma Department of Education requires that each school district provide information to parents and guardians of students in grades six through twelve regarding the bacteria *Neisseria meningitidis*. This type of meningitis is sometimes referred to as Meningococcal meningitis. Many people can be exposed to *Neisseria meningitidis* and carry the bacteria in their nose and throat for weeks to months, spreading bacteria to others but not becoming ill.

Meningococcal meningitis is spread by respiratory droplets and can be spread short distances by laughing, singing, coughing, or sneezing. The bacteria may also be spread by direct contact including kissing, sharing food items, lipstick, or anything an infected person touches with his or her nose or mouth.

Signs and symptoms of meningitis include the following:

- Headache
- Fever
- Chills

- Stiff neck
- Extreme fatigue
- Vomiting
- Sensitivity to light
- Confusion
- Seizures

Vaccines can prevent approximately two-thirds of the meningococcal disease cases. The vaccine is required for students who are enrolling for the first time in colleges and post-high school educational programs and who will live in dormitories or on-campus, student housing. This vaccine is not required for children in elementary or high school in Oklahoma, even though it is recommended for all adolescents 11 years and older.

The meningococcal vaccine is safe; however, there are small risks associated with any vaccine.

A single dose of the meningococcal vaccine protects about 90% of the people who are immunized against the most common types of meningococcal disease.

Additional information about Meningococcal disease and vaccine are available at the McCurtain County Health Department or from your local health care provider. You may also visit the following websites for additional information:

National Meningitis Association: www.nmaus.org

Centers for Disease Control and Prevention: www.cdc.gov/meningitis/indet.htm

Oklahoma State Department of Health: www.ok.gov/health

Head Lice

- Routine lice checks in the elementary schools will be three times a year: beginning of school, after Christmas break, and after spring break.
- Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice.
- Signs of head lice may include excessive scratching of the head and seeing live lice or nits in hair.
- If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parent/guardian by phone. If contact is not made, a letter will be sent home along with educational material for treatment. The child is to return to school the next morning with parent/guardian. A head check will be performed by trained personnel. If improvement is noted, the child may remain in school. If no evidence of treatment is seen, parent/guardian will be asked to take child home for treatment. Parent/guardian will be asked to come to school the next morning with child to check for signs of improvement. Child will be sent home each morning until signs of treatment are seen.
- On the third consecutive day that the child is identified with lice and no treatment or improper treatment for head lice is noted, the school based social worker will be contacted for a home visit.
- After three documented reports of head lice in a semester, the school based social worker will be contacted.
- If child returns to school with improvement noted to hair, a follow up head check will be done in ten days. If lice are found, the process will start over.
- Head lice treatment is the responsibility of the parent/guardian. Every effort will be made for parents to get proper education for treatment at home.
- A child should not be absent from school for head lice. Excessive absences may result in notification being made to the truancy officer. Please refer to absence policy in this handbook.
- **It is the responsibility of the parent/guardian to make sure the child is lice free.**

Information for Parents - Tdap Vaccine Requirement

Beginning in the 2011-12 school year, all students entering the seventh grade are required to have one dose of Tdap vaccine. If you have any questions or concerns about this vaccine, please contact the school nurse.

STUDENT RECORDS

A cumulative record shall be maintained for each student. This record shall contain only verified information of recognized importance and may be used only for the benefit or welfare of the student.

It shall be directly accessible only to the professional staff, the student, and his/her parents/guardian. Any other records shall be temporary, separate from the cumulative files, and shall be destroyed when their usefulness is no longer apparent or when the student leaves the school.

Policy Rationale: This policy statement recognizes that collecting and maintaining data to assist students in present and future endeavors must be done in a way that will not infringe upon a student's privacy or other rights.

Confidential Records

The special education teacher will be responsible for all confidential records of handicapped, EMH, and LD students. These records will be kept in a separate folder and not in the child's regular, school cumulative folder.

TARDIES

As Set by the District Attorney's Office and Idabel Board of Education Policy

Students will be on time to all classes. Students who are not in the classroom when the tardy bell rings will be considered tardy and should be reported to the office on the computerized absentee report. When a student enters class late, it causes disruption of the class, both for the teacher and the students, and interferes with the ongoing educational process.

Three tardies in a particular class will count as one absence in that class.

Students who miss fifteen minutes or more of class time will be considered absent for the class.

Students who arrive on campus after 8:00 a.m. must first report to the office for a late admission slip to class. Late bus arrival students will be admitted to class by intercom.

Tardies will be figured on a cumulative basis of all classes in which a student is enrolled, and each office referral counts as an offense.

An unexcused tardy will be credited to students who, at the discretion of the administration, have no legitimate reason or excuse for not being in class on time.
Students must attend a minimum of 90% instructional time in each class.

1st Offense of Semester: No administrative disciplinary action (teacher responsibility)

2nd Offense of Semester: No administrative disciplinary action (teacher responsibility)

3rd and Subsequent Offenses of Semester: Disciplinary referral to the Principal's office

Consequences are policy set by the Office of the District Attorney and the Idabel Board of Education.

TELEPHONES

Telephone Use at School

Students may only use the telephone with the permission of the Principal or Principal's designee for necessary, school-related business. Students may place local calls. Phone messages will be delivered to students at an appropriate time.

All student cell phones should be turned off and turned into the office to be kept in the vault until the end of the school day.

When a student is to stay after school for any school activity, the sponsor should notify parent/guardian/student at least a day in advance. Please plan transportation for your child prior to this activity.

Please do not ask to use school phones for personal business. Make your personal arrangements before school.

Students may not call for food. Arrangements must be made prior to arrival at campus.

TOBACCO ON SCHOOL PREMISES

The Idabel Board of Education understands the concern expressed by parents, educators, students, and other community members regarding the adverse effects of tobacco on the individual. Further, the Idabel Board of Education is aware of the Oklahoma Law that prohibits the possession of cigarettes, cigarette papers, cigars, snuff, chewing tobacco, vaping products, or any other form of tobacco products by a minor by any means. Therefore, the Idabel Board of Education has approved the following policy for Idabel Middle School:

A student shall not possess, use, sell, or transmit tobacco, vaping products, or tobacco products of any form while on the school premises, while being transported in a school vehicle, or while participating in a school activity. A student failing to comply with the above stated policy will be subject to disciplinary action.

TRIPS OFF CAMPUS

Supervised trips and excursions serve the instructional program by utilizing those educational resources of the community and the area which cannot be brought into the classroom. Before groups of students are taken on educational trips, written permission must be secured from the parent of each student. Approval must be given by the administration.

School personnel shall have the right to search any property while on a school trip.

VISITORS

All visitors (including parents/legal guardians) must check in at the front office and sign the visitor's log. If it is necessary that the person visit with a student, the office will send to the classroom for the student, and the visitor will not disturb the class. If it is necessary that the visitor see a faculty member or any staff member, arrangements will be made for a staff member to go to the classroom and relieve the teacher so that class will not be disrupted. Visitors may be required to show photo identification (driver's license, professional name badge, etc.) to obtain a visitor's pass or to check out a student.

ALL VISITORS IN THE BUILDING WHO WILL BE PRESENT ANYWHERE OUTSIDE OF THE FRONT OFFICE WILL BE REQUIRED TO OBTAIN AND VISIBLY WEAR A VISITOR'S PASS.

WATER BOTTLES

Students are only permitted to carry clear water bottles.

WEATHER DISMISSAL

Whenever there is any doubt about having school because of inclement weather, the decision will be made available over local radio, the school website, social media, and via an "Edulink" phone call.

WITHDRAWAL AND TRANSFERS

The procedure for withdrawal or transfer is as follows:

1. The parent/guardian must contact the school counselor and sign a withdrawal form.
2. The student and/or parent/guardian must return all books and property assigned to the student.
3. The student and/or parent/guardian must ensure all fees are paid (library, fundraisers, etc.).
4. The school counselor will complete the form (adding grades; marking clearance for library, cafeteria, and fees; etc.).
5. The school counselor will prepare student records and send them to the new school when a formal request is received.

COMPULSORY SCHOOL ATTENDANCE NOTIFICATION

Idabel Public Schools has updated its policy on truancy, and all parents/guardians and students need to read and be aware of these changes:

Oklahoma has a compulsory school attendance law. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of five and under the age of eighteen to neglect or refuse to cause or compel the child to attend school and comply with the rules of a public, private, or other school unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. McCurtain County has established a Truancy Court to expedite the cases of those prosecuted for violating Oklahoma's compulsory attendance laws.

The punishment range for a violation of the compulsory school attendance laws increase with each violation and include the possibility of both fines and imprisonment. Each day the child remains out of school may constitute a separate offense after a documented oral or written warning has been given to the parent, guardian, custodian, child, or other person or the child has been ordered to school by the juvenile court. In addition to a possible fine and imprisonment, a parent found guilty of violating the law can also be placed on probation and, as a condition of that probation, be required to attend parenting classes, anger management classes or counseling; perform community service; submit to random drug tests; and/or any other type of services the Court deems appropriate.

It is not the intention of anyone associated with the Truancy Court system or Idabel Public Schools to add to your problems or otherwise harass you. Truancy costs children more than their education; it costs them their future. Studies have shown that children who attend school regularly (a) make better grades, (b) develop and maintain friendships, (c) are more likely to make good choices, and, most importantly, (d) are more likely to become responsible citizens by being in school. We want all students to excel and be successful with their education. Being in school helps make that happen!

- A. It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section. One-half (½) day of kindergarten shall be required of all children five (5) years of age or older unless the child is excused from kindergarten attendance as provided by this section. A child who is five (5) years of age shall be excused from kindergarten attendance until the next school year after the child is six (6) years of age if a parent, guardian or other person having custody of the child notifies the superintendent of the district where the child is a resident by certified mail prior to enrollment in kindergarten, or any time during the first school year that the child is required to attend kindergarten pursuant to this section, of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age. A kindergarten program shall be directed toward developmentally appropriate objectives for such children. The program shall require that any teacher employed on and after January 1, 1993, to teach a kindergarten program within the public school system shall be certified in early childhood education. All teachers hired to teach a kindergarten program within the public school system prior to January 1, 1993, shall be required to obtain certification in early childhood education on or before the 1996-97 school year in order to continue to teach a kindergarten program.
- B. It shall be unlawful for any child who is over the age of twelve (12) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive an education by other means for the full term the schools of the district are in session, provided that this section shall not apply:
- a. If any such child is prevented from attending school by reason of mental or physical disability, to be determined by the board of education of the district upon a certificate of the school physician or public health physician, or, if no such physician is available, a duly licensed and practicing physician;
 - b. If any such child is excused from attendance at school, due to an emergency, by the principal teacher of the school in which such child is enrolled, at the request of the parent, guardian, custodian or other person having control of such child;
 - c. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between:
 - i. the school administrator of the school district where the child attends school, and
 - ii. the parent, guardian or custodian of the child. Provided, further, that no child shall be excused from attending school by such joint agreement between a school administrator and the parent, guardian or custodian of the child unless and until it has been determined that such action is for the best interest of the child and/or community, and that said child shall thereafter be under the supervision of the parent, guardian or custodian until the
 - iii. child has reached the age of eighteen (18) years; or
 - d. If any such child is excused pursuant to subsection C of this section.
- C. A school district shall excuse a student from attending school for the purpose of observing religious holy days if before the absence, the parent, guardian or person having custody or control of the student submits a written request for the excused absence. The school district shall excuse a student pursuant to this subsection for the days on which the religious holy days are observed and for the days on which the student must travel to and from the site where the student will observe the hold days.

D. It shall be the duty of the attendance officer to enforce the provisions of this section. Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished by a fine of not less than Five Dollars (\$5.00) nor more than Twenty-Five Dollars (\$25.00) for the first offense, not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00) for the second offense, and not less than Twenty-Five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each subsequent offense. Each day the child remains out of school after the oral and documented or written warning has been given to the parent, guardian, custodian, child or other person or the child has been ordered to school by the juvenile court may constitute a separate offense. At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

Idabel Public Schools
200 NE Avenue C
Idabel, Oklahoma 74745

Superintendent's Office

Phone: (580) 286-7639
FAX: (580) 286-8276

Dear Parents and Guardians:

In accordance with the *No Child Left Behind Act of 2001 (NCLB)*, Section 1111 (h) (6) PARENTS' RIGHT-TO-KNOW, this is notification from Idabel School District to every parent/guardian of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and, if so, their qualifications.

In addition to the above information, you will be notified if your student has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

If you have questions or concerns, please feel free to contact the principal at your child's school.

Sincerely,

Alan Bryant
District Superintendent

IDABEL PUBLIC SCHOOL
District Parental Involvement Policy
Section 1118(a)(2)

Idabel Public School district agrees to implement the following statutory requirements:

- ☐ The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

- ❑ Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of ESEA.
- ❑ The school district will incorporate this districtwide parental involvement policy into its LEA plan developed under Section 1112 of the ESEA.
- ❑ In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- ❑ If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- ❑ The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement are spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- ❑ The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:
 Parental involvement means the participation of parents in regular, two-way, and meaningful Communication involving student academic learning and other school activities, including ensuring--
 - (A) That parents play an integral role in assisting their child’s learning;
 - (B) That parents are encouraged to be actively involved in their child’s education at school;
 - (C) That parents are full partners in their child’s education and are included, as appropriate, in Decision-making and on advisory committees to assist in the education of their child;
 - (D) The carrying out of other activities, such as those described in Section 1118 of the ESEA.

HOW THE DISTRICT WILL IMPLEMENT REQUIRED DISTRICTWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Idabel Public School district will take the following actions to involve parents in the joint development of its districtwide parental involvement plan under Section 1112 of the ESEA:
 - a. Include parents on the district federal program committee
 - b. Invite parental input
2. Idabel Public School district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Include parents of the district federal program committee
 - b. Invite parental input
3. The Idabel Public School district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance
 - a. Provide professional development activities relating to parental involvement
 - b. Assist in coordinating parent programs
4. Idabel Public School district will coordinate and integrate parental involvement strategies with parental involvement strategies under the following other programs: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, and state-operated preschool programs.
5. The Idabel Public School district will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically

disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies. The evaluation will be conducted each year by classroom teachers, principals and district personnel through parent surveys sent to each parent of Title I students. Information gathered will be used to plan additional activities.

CAPACITY FOR PARENTAL INVOLVEMENT

The Idabel Public School district will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - a. The state's academic content standards,
 - b. The state's student academic achievement standards,
 - c. The state and local academic assessments including alternate assessments,
 - d. The requirements of Part A,
 - e. How to monitor their child's progress, and
 - f. How to work with educators:

Parent conferences, family open house activities and the School Reach message system will be used to provide parents this information and assistance.

2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by providing workshops on how to work with their children and parental information letters.
3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
4. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
5. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand: Information will be posted on district website, sent home in letters, and sent in translations as practical.

This Districtwide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by parental involvement in the district federal program committee. Each site has a parental involvement policy that follows these guidelines and is provided to all parents.

Section 1111(h)(6)

1. **QUALIFICATIONS:** At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:
 - a. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - b. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
 - c. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
 - d. Whether the child is provided services by paraprofessionals and, if so, their qualifications.
2. **ADDITIONAL INFORMATION:** In addition to the information that parents may request under subparagraph (A), a school that receives funds under this part shall provide to each individual parent --
 - “(i) information on the level of achievement of the parent's child in each of the state academic Assessments as required under this part; and
 - “(ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.
3. **FORMAT:** The notice and information provided to parents under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Idabel Public Schools Student Device Policy/Handbook

Effective with the 2018-2019 school year, access to technology is critical for the instruction and learning of our students, therefore, it is not possible to opt out of the technology policies. This policy describes the rules and regulations regarding using a school-provided device and bringing your own device. Except where specifically stated, personally-owned devices (PODs) are subject to the same rules and policies as school-owned devices.

Receiving Your Device

School-owned devices will be distributed each fall during Device Orientation. (School issued devices must be used during the school day by all students.) Both parents and students must attend this annual orientation. Before receiving a device,

students and parents must complete and return the following:

- Usage Agreement Form
- Student Pledge for Device Use
- Acceptable Use Policy
- Pay annual usage fee

Terms of PODs

- Idabel Schools will not be held liable for any damage that may occur as a result of connecting the POD to our Wireless Network or any electrical power source.
- Idabel Schools will not be held responsible for any physical damage, loss or theft of the POD.
- The Idabel Schools network will provide filtered Internet access and related web-based services only.
- Idabel Schools reserves the right to inspect, at any time, any POD while connected to the Idabel Schools Wireless Network. Any other inspection of any POD is subject to the requirements set forth in the Student Code of Conduct.
- Idabel Schools will not be obligated to supply electrical power access where such access does not already exist.

Student use of PODs in the classroom setting will be at the discretion of the instructor. (IMS Students are not allowed to use POD's)

- Persons connecting computer to the Idabel Schools Wireless Network agree to maintain current anti-virus software enabled on their computers.
- Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activities are strictly prohibited as set forth in District policies . (please refer to student handbook for more information on district policies).
- Parents or guardians of any student bringing personal technology to school agree to be responsible for and to reimburse Idabel Schools for any damage that their student may cause arising out of and relating to the use of the Wireless Network with his or her POD.
- Students using PODs must agree to allow required school-related software to be downloaded on their PODs.

Terms of the Device Loan (does not apply to PODs)

Terms

Your device is the property of Idabel Public School District, also known as Idabel Schools, and although you may put or contain personal information on the device, it is the sole property of the District. You will comply at all times with the Idabel School's Student/Parent Device Handbook and Acceptable Use Policy for all purposes. Any failure to comply may terminate your rights of possession effective immediately and the district may repossess the property. Idabel Schools does not assume any responsibility or liability for any information that you put on your device.

Title

Legal title to the property is in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this agreement and the Student/Parent Device Handbook.

Loss or Damage

Students are responsible for the general care of the device they have been issued by the school. Devices that are broken or

fail to work properly must be taken to the high school office for an evaluation of the equipment.

If the property is damaged, lost, or stolen, YOU are responsible for the reasonable cost of repair or its fair market replacement cost on the date of loss. Loss or theft of the property must be reported to the District by the next school day after the occurrence. (Idabel Public School will file a Police Report)

Carrying School Devices Care must be taken when using and carrying the Device to avoid placing pressure and weight on the Device screen. A few cases will be available for checkout by a student. Even if you use a case, the same rules apply to proper carrying and storing of the device.

Screen Care The device screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on the top of the Device when it is open or closed.
- Do not place anything near the Device that could put pressure on the screen.
- Clean the screen with a soft, dry cloth or anti-static cloth. Use of harsh chemicals WILL damage the screen.
- Do not “bump” the Device against lockers, walls, floors, etc., as it will eventually break the screen.

Storing Your Device

When students are not using their Devices, it should be kept with the student. Nothing should be placed on top of the Device when stored.

Do NOT leave your Device in a locker, or place that is experiencing extreme hot or cold conditions. Extreme heat will damage the unit itself and extreme cold will cause severe screen damage.

Devices Left in Unsecured Areas

Under no circumstances should Devices be left unsecured. Any Device left unsecured is in danger of being stolen or damaged. If a Device is found in an unsecured area, it will be taken to the office. Violations may result in loss of Device privileges and/or other privileges. If PODs are found left in unsecured areas, they are to be returned to the office. The District assumes no responsibility for lost, damaged or stolen PODs.

Repossession

If you do not timely and fully comply with all terms of this Agreement and the Student/Parent Device Handbook, including the timely return of the property at our request, the District shall be entitled to declare you in default and take possession of the property.

Term of Agreement

Your right to use and possess the property terminates not later than the announced retrieval day, unless earlier terminated by the District or upon withdrawal from the District.

Use & Maintenance Fee (does not apply to PODs)

All Students will pay a non-refundable, technology fee of \$40 per school year.

Repairs Students will be held responsible for ALL damage to their devices resulting from misuse, neglect, or accidental damage including but not limited to: broken screens, cracked plastic pieces, inoperability, etc. Under no circumstances is the student or student’s family to attempt to repair school-owned Devices on their own. All repairs will be handled by the District.

- Repair Costs to be paid by User: Repairs – actual cost of repair
- Lost or Stolen without negligence – user pays half the cost of the replacement device, 2nd incident replacement is full cost.
- Power adapter, cover and any other school-owned accessories - full replacement cost.

Estimated Repair Pricing

These are approximate values and these prices may differ due to changes in parts and labor costs.

Loss, Damage, or Neglect	Estimated Repair Cost
Broken Screen	\$70.00 + 1.5 hrs. Labor
Keyboard	\$50.00 + 1.5 hrs. Labor
Power Adapter	\$60.00
Power Cable	\$10.00
Abandonment Fee (if Eventually Found)	\$10.00
Re-Image due to Violation of Acceptable Use	\$25.00

**These prices are approximate and subject to change.

The District will contact the designated vendor to send in devices that malfunction or receives damage.

Use of Computers and Devices on the Network

Idabel Schools is committed to the importance of a student being able to continue with his/her work when the device is experiencing problems.

- Students are able to back-up their documents to Google School. This will only backup documents!
- Students are strongly encouraged to continually back up their information with USB devices, CDs or other storage devices.

General Device Rules

Classroom guidelines:

- Students' need to comply with each classroom teacher's rules.

Inappropriate Content and Graffiti:

- Inappropriate content will not be allowed on devices. (No stickers, or stickies covering devices.)
- Presence of weapon images, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Sound:

- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes.

Deleting files:

- Do not delete any folders or files that you did not create or that you do not recognize. Deletion of certain files will result in a computer failure and will interfere with your ability to complete class work and may affect your grades.

Music, Games, or Programs:

- Music and games may not be downloaded, or streamed over the Internet. This may be a violation of copyright laws.
- No software may be loaded.

Loaning or borrowing devices:

- Do not loan devices to anyone.
- Do not borrow a device from another student.
- Do not share passwords or user names.
- Do not share or loan your power cord to others.

Using Your Device at School

Devices are intended for use at school each day. In addition to teacher expectations for Device use, school messages, announcements, calendars, and schedules may be accessed using the Device. Students are responsible for bringing their Device to all classes, unless specifically instructed not to do so by their teacher. The Device is the property of Idabel Schools. Therefore, school staff and administration have the right to check any material stored on a student's Device at any time.

Charging Your Device's Battery

Devices must be in a fully charged condition each day.

Only charge your Device with the provided charger.

Student Guidelines for Acceptable Use

These guidelines are provided here so that students and parents are aware of the responsibilities students accept when they use District-owned computer hardware, operating system software, application software, stored text, data files, electronic mail, local databases, CD-ROMs, digitized information, communication technologies, and Internet access. In general, this requires efficient, ethical, and legal utilization of all technology resources.

Expectations are as follows:

- Student use of computers, other technology hardware, software, and computer networks, including the Internet, is only allowed when supervised or granted permission by a staff member.
- All users are expected to follow existing copyright laws. Copyright guidelines are posted and/or available in the computer lab.
- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.

Unacceptable use includes, but is not limited to the following:

- Using the network for illegal activities, including copyright, license, or contract violations or downloading inappropriate materials, viruses, and/or software, such as but not limited to hacking and host file-sharing software.
- Using the network for financial or commercial gain, advertising, or political lobbying.
- Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments, such as but not limited to pornographic sites.
- Vandalizing and/or tampering with equipment, programs, files, software, system performance, or other components of the network. Use or possession of hacking software is strictly prohibited.
- Causing congestion on the network or interfering with the work of others, i.e., chain letters or broadcast messages to lists or individuals.
- Intentionally wasting finite resources, i.e., online time, real-time music.
- Gaining unauthorized access anywhere on the network.
- Revealing home address or phone number of one's self or another person.

- Invading the privacy of other individuals.
- Using another user's account, password, or ID card or allowing another user to access your account, password, or ID.
- Coaching, helping, observing, or joining any unauthorized activity on the network.
- Posting anonymous messages or unlawful information on the system.
- Engaging in sexual harassment or using objectionable language in public or private messages, e.g., racist, terroristic, abusive, sexually explicit, threatening, demeaning, stalking, or slanderous.
- Falsifying permission, authorization, or identification documents.
- Obtaining copies of or modifying files, data, or passwords belonging to other users on the network.
- Knowingly placing a computer virus on a computer or network.

Acceptable use guidelines for the District's network computer online services are as follows:

General Guidelines:

- Students will have access to all available forms of electronic media and communication that is in support of education and research, and in support of the educational goals and objectives of the District.
- Students are responsible for their ethical and educational use of the computer online services in the District.
- Electronic mail, network usage, and all stored files will not be considered private and may be monitored at any time by designated District staff to ensure appropriate use.
- Access to the District's computer online services is a privilege and not a right. Each employee, student, and/or parent will be required to sign the Acceptable Use Policy Agreement Sheet and adhere to the Acceptable Use Guidelines in order to be granted access to District computer online services.
- All policies and restrictions of the District's computer online services must be followed.
- When placing, removing, or restricting access to specific databases or other District computer online services, school officials will apply the same criteria of educational suitability used for other education resources.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to confidential information, copyrighted material, threatening or obscene material, and computer viruses.
- Any attempt to alter data, the configuration of a computer, or the files of another user without the consent of the individual, campus administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the District's Student Code of Conduct.
- Parents concerned with the District's computer online services at their child's school should refer to that school's administrative office.
- Any parent wishing to restrict their child's access to any District computer online services will provide this restriction request in writing to the administrator of that building. Parents will assume responsibility for imposing restrictions on their own child.

Network Etiquette:

- Be polite.
- Use appropriate language.
- Do not reveal personal data (name, home address, your phone number, phone numbers of other people).

E-Mail

- E-mail should be used for educational or administrative purposes only. Students should always use appropriate language in their email messages.
- E-mail etiquette should be observed. In general, only messages that one would communicate to the recipient in person should be written.
- Only school–related attachments may be sent on the school e–mail system. No mass emails are allowed.
- E-mail transmissions, stored data, transmitted data, or any other use of the District’s computer online services by students, employees, or any other user shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
- All Email and all Email contents are property of the District.

Consequences are as follows:

- The student in whose name a system account and/or computer hardware is issued will be responsible at all times for its appropriate use.
- Noncompliance with the guidelines published here, in the Student Handbook, and in Board policy may result in suspension or termination of technology privileges and disciplinary actions. Use or possession of hacking software is strictly prohibited and violators will be subject to consequences of the Student Code of Conduct. Violations of applicable state and federal law, as well as disciplinary actions by the District.
- Electronic mail, network usage, and all stored files will not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use.
- The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of Email and network communications are governed by local, state, and federal law.

Daily Student Expectations with Devices

General Policies

- Students are expected to bring their device bag to each class and should keep their calculators, pens, pencils, notebooks, keys, etc. in their bags. Students will not bring other personal items with them to the classroom such as purses and other bags.
- Students should NOT store pens, charger, food, notebooks, etc. in the same pocket as their device.
- Devices will not be used in the locker rooms at any time.
- No devices will be allowed in the lunchroom during lunchtime.
- Students who have PODs will share their login id and password with the District (if necessary or requested). If at any time the District cannot access a student’s POD, the student will not be allowed to use their POD on school property.

Saving Your Work

Students may save work on the Device on a limited basis. It is recommended that students store documents in Google Drive. Storage space will be available on the Device – but it will not be backed up in case of re-imaging. It is the student’s responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work. If the Device becomes full, the student will need to delete any personal items to make room for required items.

Network Connectivity

Idabel Schools makes no guarantee that the network will be up and running 100% of the time. In the unlikely case that the

network is down, the District will not be responsible for lost or missing data.

Software on Devices

Originally Installed Software

The software/apps originally installed by Idabel Schools must remain on the Device in usable condition and be easily accessible at all times. From time to time the school may add apps for use in a particular course. The licenses for this software require that the software be deleted from Devices at the completion of the course. Periodic checks of Devices will be made to ensure that students have not removed required apps.

Additional Software

Students are not allowed to load apps on their Devices. Idabel Schools will synchronize the Devices so that they contain the necessary apps for schoolwork. Students will not synchronize Devices or add apps to their assigned Device to include home syncing accounts. Students with PODs, must allow the District to examine the Devices at any time for inappropriate or unapproved software.

Inspection

Students may be selected at random to provide their Device for inspection. These inspections may include an inspection of all materials saved on or accessed by the Device. Students using PODs agree to random inspections of their Devices.

Procedure for Re-loading Software

If technical difficulties occur or inappropriate apps are discovered, the Device will be restored from backup to its original state. The school does not accept responsibility for the loss of any personal software or documents deleted due to a reformat and re-image. If a student has a POD and technical difficulties occur, the District will restore the Device to the original state as defined by the District.

Software Upgrades

Upgrade versions of licensed software/apps are available from time to time. Students will be required to check in their Devices for periodic updates and syncing. If a student provides a POD, that student is responsible to ensure the correct versions are updated and synced by coordinating with school staff.

- Students are allowed to update any of the Idabel Schools core apps.
- Students can and are expected to update the iOS software when updates are made available.

Everyone updating on the school network at the same time is not recommended.

Loaner Computers

Loaner computers will be provided to students who have devices that are not functioning or need repairs. Students whose computers are found to have damage caused by spills, or abuse, will not be eligible to have loaners. There may be a delay in getting a device should the school not have enough to loan. Any student switching from a POD to a school-owned device, must meet all the rules for using school-owned devices.

Misbehaviors & Consequences

(Refer to Student Handbook, Acceptable Use Policy, and School Board Policy)

Inappropriate Use

Students are expected to follow all rules as defined in school policy. Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activity are strictly prohibited as set forth in Idabel School Board Policy, Acceptable Use Policy, and the Student Handbook.

Parent Computer Tips

Computers are a resource or tool. Idabel Schools strives to prepare all students for a future in the global workplace. While it is great to have your children use and learn the latest technology, spending too much time with video games and surfing the Web can be unproductive. Idabel Schools is taking the initiative by filtering content while the students are on our networks. It is your responsibility as a parent to supervise, manage and monitor your child while they are not at school.

Communicate with your children and set computer limits. Here are some examples:

- I will not give out personal information such as my address, telephone number, parent's work address/telephone number, or the name and location of my school without my parent's permission.
- I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that.
- I will talk with my parents so that we can set up rules for going online. We will decide upon the time of day that I can be online, the length of time I can be online and appropriate areas for me to visit.
- Limit the hours during the day that your child is on the computer.
- Physically monitor student activity on the computer.
- We encourage parents to have their child's login and password in order to monitor their child's computer profile, as well as their assignments. If a student refuses to share his/her password with the parent, it will be reset at a parent's request.

Idabel Public Schools
Student Device Usage
Annual Agreement Form

I,(Parent/Guardian) _____ , agree that my student and I have read and will comply with all procedures within the policies outlined in the handbook. **Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.**

I understand that this policy covers :

_____ one (1) device that is the property of Idabel Schools for one student and any POD that is personally owned by the student. (IMS does not allow POD's)

Parent/Guardian (Please print first & last name): _____

Parent/Guardian Signature: _____ Date: _____

Student Name (Please print first & last name): _____

Student Signature: _____ Date: _____

Student Grade: _____

Phone Number: _____

Secondary Phone Number: _____

Official Use Only:

Use and Maintenance Fee	Paid \$ _____ (\$40.00 Per Student)	Date: _____
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Idabel Public Schools

Student Pledge for Device Use

- I will use my device in ways that are appropriate, meet Idabel Schools expectations, and are educational.
- I will use appropriate language when using Emails, journals, wikis, blogs, or other forms of communication. I will not create, or encourage others to create, discourteous or abusive content. I will not use electronic communication to spread rumors, gossip, or engage in activity that is harmful to other persons.
- I understand that my device is subject to inspection at any time without notice.
- I understand that my device remains the property of Idabel Schools (if not providing POD).
- I will follow the policies outlined in the Student Device Policy/Handbook and the school’s Acceptable Use Policy while at school, as well as outside the school day.
- I will keep food and beverages away from my device since they may cause damage to the device.
- I will not use of the device camera to take and/or distribute inappropriate or unethical material.
- I will protect my device and case (if loaned) from damage at all times.
- I will not place decorations (such as stickers, markers, etc.) on my device or provided case (if loaned or on my POD).
- I will file a report in case of theft, vandalism, and other acts to the administration of Idabel Schools within one school day.
- I will take good care of my device.
- I will never leave my device unattended.
- I will never loan out my device to other individuals.
- I will know where my device is at all times.
- I will charge my device’s battery daily and arrive at school with my device charged.
- I will not disassemble any part of my school-owned device or attempt any repairs.
- I will not deface any identifying markings on my device.
- I will be responsible for all damages or loss caused by neglect or abuse.
- I agree to return the school’s device, case, and power cords in good working condition upon request of the district.

I agree to the stipulations set forth in the above documents including the Student Device Policy/Handbook, and the Student Pledge for Device Use.

Student Name (please print first and last name): _____

Student Signature: _____ Date: _____

Parent Name (please print first and last name): _____

Parent Signature: _____ Date: _____

Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.

MENINGOCOCCAL DISEASE

What is meningococcal disease?

Meningococcal disease is a disease caused by the bacteria *Neisseria meningitidis*, also called meningococcus. This bacteria can infect the blood, causing septicemia. It can also infect the covering of the brain and spinal cord, causing meningitis.

How is this disease spread?

Meningococcal disease spreads by direct contact with the saliva or with respiratory droplets from the nose and throat of an infected person.

Who is at risk of getting this disease?

Some groups of people have a higher risk of meningococcal disease, such as first year college students living in dormitories or new military recruits living in barracks. Other persons at increased risk include household contacts of a person known to have had this disease, immunocompromised people, people without a spleen, and people traveling to parts of the world where meningococcal disease is more common. Exposure to tobacco smoke and having a concurrent upper respiratory infection also increase the risk of meningococcal disease. Infants are at highest risk, but rates decrease after infancy and then increase in adolescence and young adulthood.

What are the symptoms?

Ten percent or more of people are thought to be carrying *Neisseria meningitidis* in their nose and throat without being ill, which is called “asymptomatic carriage.” Of these people, about 1% can develop illness, which may be meningitis or a bloodstream infection called septicemia or meningococcemia. As described above, some people can carry the bacteria in their nose and throat without ever becoming ill. Signs of illness may include fever, severe headache, nausea, vomiting, and a rash. People who develop meningitis can have fever, intense headache, nausea, vomiting, stiff neck, and extreme sensitivity to light. It is important to seek care from a healthcare provider as soon as possible if these symptoms appear. Meningococcal disease has a 15% risk of death if it is not treated promptly.

How soon do the symptoms appear?

The symptoms may appear two to ten days after infection, but usually within three to four days.

What is the treatment for meningococcal disease?

Antibiotics, such as penicillin or a cephalosporin such as ceftriaxone, are used to treat meningococcal disease.

Should people who have been around a person infected with meningococcal disease receive treatment?

When meningococcal disease occurs in one person, only the people who have had recent close contact with that person’s respiratory secretions are recommended to receive antibiotics. These include household members, intimate contacts, healthcare personnel performing mouth-to-mouth resuscitation, daycare center playmates, etc. Such people are usually advised to obtain a prescription for a specific antibiotic (rifampin, ciprofloxacin, ceftriaxone, or azithromycin) from their physician. The health department will contact the individuals who are recommended to receive antibiotics, and advise them of options to obtain antibiotics. Casual contacts including classmates, co-workers, or those in a factory setting are not at increased risk of disease when a single person has meningococcal illness. When clusters or outbreaks occur, the health department may expand the recommendations for which groups need to receive antibiotics to prevent possible spread. Antibiotics do not protect people from future exposure to *Neisseria meningitidis*.

Is there a vaccine to prevent meningococcal disease?

Three types of meningococcal vaccines are available in the United States. They are effective against four of the five most common disease-causing types of meningococcal disease: A, C, Y, and W-135. An additional vaccine is now available that protects against serogroup B, but is currently only licensed for high-risk children over ten years of age. Consult with your healthcare provider or the local health department about receiving the vaccine.

Idabel Middle School Strategic Re-Entry Plan



This is Idabel Middle School's "Return to Learn" plan. This plan is consistent with the District "Return to Learn" plan and is specific to Idabel Middle School. Please Understand that this strategy could change in the event new recommendations become available. If you have questions, please feel free to contact me.

Laura Bullock, Principal
lbullock@idabelps.org

TRADITIONAL - IN SCHOOL BUT POSSIBLY INTERRUPTED BY SHUTDOWNS

Cleaning Protocols:

IMS will use the CDC and OSDE guidelines for cleaning and disinfecting.

- Hand sanitizer will be provided in all classrooms
- Hand washing will be taught and soap provided in all restrooms. Clean bathrooms and doors after class changes
- Clean desks in between classes
- Prop open bathroom doors
- Implement 3 lunches to reduce the number students in the cafeteria
- Alternating seating in cafeteria, some students may eat outside
- Tables and seats in cafeteria will be sanitized between occupancy

Environment and Programming

IMS will use CDC and OSDE guidelines for classrooms and programming.

- Students will be required to wear masks in the hallways and in common areas, such as the restroom or lunch line. Students may take off their masks only once they have seated themselves in their classroom or in the lunchroom.
- Classroom seating and configuration
- PE/ Elective Classes
- Teachers will have lessons prepared (i.e. sub folder) in case they are diagnosed with Covid-19 and have to miss work two or more weeks.
- If students are diagnosed with Covid-19, documentation will be required and expected for the duration of the school absence
- Signage will be posted concerning the washing of hands and maintaining appropriate distancing

Instruction and Curriculum

IMS will meet the needs of all students through differentiated instruction to meet state academic standards.

- **Face-to-Face** Introduce new concepts/standards through direct teacher student interaction. All assignments will be assigned through Google Classroom.
- **Virtual** Introduce new concepts/standards through direct instruction by teacher or other resource. Videos on Mondays. All assignments will be assigned through Google Classroom.

Remediation/Achievement Gap

IMS will assess achievement gaps through diagnostic and benchmark testing and results will be used to set remediation goals as needed.

- Give diagnostic and benchmark testing
- Remediation will be assigned to students through online resources or face-to-face

Social Emotional Learnings (SEL)

Good social emotional health is crucial for all students' well-being.

* Will follow CDC and SDE guidelines at all times.

- Monthly SEL newsletters to students; emailed to all 6th - 8th grade students

- Monthly SEL presentations in PRIDE classes (i.e. self-esteem, cyber bullying)
- Individual counseling face-to-face and via video conferencing
- Mentoring program as face-to-face and/or virtual (email, phone calls, video conferencing)

Communication Plan:

IMS will communicate with all stakeholders on a regular basis.

Email addresses, phone numbers, and physical addresses; Social Media; School Website; Flyers to be sent home; Local newspapers, radio stations, etc.

BLENDED

- **This option allows students the opportunity to take some classes traditionally and online. This is done so that students can still participate in extracurricular activities and to help reduce the number of students in a particular setting.**
- **Students have to be on campus for either the first half or second half of the day. The other half will be virtual.**
- **Students cannot split between the blended model and the traditional model in the same half of the day (examples: students can't take 1st and 4th on campus and 2th-3rd periods virtually. They can take 1st-4th on campus and 5th-7th virtually.)**
- **A student has to stick with their decision for a semester. Changes can only be made between semesters.**
- **If a student is sick with Covid-19 and can't check in, they need to contact the office at IMS to be excused that day.**
- **The student must provide documentation from a licensed medical professional.**

Cleaning Protocols:

IMS will use the CDC and OSDE guidelines for cleaning and disinfecting.

- Hand sanitizer will be provided in all classrooms
- Hand washing will be taught and soap provided in all restrooms. Clean bathrooms and doors after class changes
- Clean desks in between classes
- Prop open bathroom doors
- Implement 3 lunches to reduce the number students in the cafeteria
- Alternating seating in cafeteria, some students may eat outside
- Tables and seats in cafeteria will be sanitized between occupancy

Environment and Programming

IMS will use CDC and OSDE guidelines for classrooms and programming.

- Students will be required to wear masks in the hallways and in common areas, such as the restroom or lunch line. Students may take off their masks only once they have seated themselves in their classroom or in the lunchroom.
- Classroom seating and configuration
- PE/ Elective Classes
- Teachers will have lessons prepared (i.e. sub folder) in case they are diagnosed with Covid-19 and have to miss work two or more weeks.
- If students are diagnosed with Covid-19, documentation will be required and expected for the duration of the school absence
- Signage will be posted concerning the washing of hands and maintaining appropriate distancing

Instruction and Curriculum

IMS will meet the needs of all students through differentiated instruction to meet state academic standards.

- Introduce new concepts/standards through direct instruction by the teacher. All assignments can be made through Google Classroom.

Remediation/Achievement Gap

IMS will assess achievement gaps through diagnostic and benchmark testing and results will be used to set remediation goals as needed.

- Give diagnostic and benchmark testing.
- Remediation will be assigned to students through online resources or face-to-face.

Social Emotional Learnings (SEL)

Good social emotional health is crucial for all students' well-being.

* Will follow CDC and SDE guidelines at all times.

- Monthly SEL newsletters to students; emailed to all 6th - 8th grade students
- Monthly SEL presentations in PRIDE classes (i.e. self-esteem, cyber bullying)
- Individual and/or small group counseling face-to-face and via video conferencing
- Mentoring program as face-to-face and/or virtual (email, phone calls, video conferencing)

Communication Plan:

IMS will communicate with all stakeholders on a regular basis.

Email addresses, phone numbers, and physical addresses; Social Media; School Website; Flyers to be sent home; Local newspapers, radio stations, etc.

ALL VIRTUAL

- **Students will still be enrolled in seven courses with seven different teachers just like traditional students.**
- **Students must check in with each teacher between the hours of 8:00am and 3:00pm in order to be counted present for that day.**
- **Attendance will be kept, and virtual students must abide by the same attendance and grading rules as traditional students.**
- **All homework must be turned in during the same time frame traditional students follow.**
- **If a student needs help with a subject, that student has two options:**
 1. **Contact that teacher via email or google classroom during business hours**
 2. **Join the livestream during that class hour**
- **A student has to stick with their decision for a semester. Changes can only be made between semesters**
- **If a student is sick with COVID-19 and can't check in, they need to contact the office at IMS to be excused that day.**
- **The student must provide documentation from a licensed medical professional.**

Instruction and Curriculum

IMS will meet the needs of all students through differentiated instruction to meet state academic standards.

- Introduce new concepts/standards through direct instruction by the teacher or other resource. Video on Monday morning. All assignments will be accessed through Google Classroom. Make assignments through various methods and resources.

Remediation/Achievement Gap

IMS will assess achievement gaps through diagnostic and benchmark testing and results will be used to set remediation goals as needed.

- Give diagnostic and benchmark testing.
- Remediation will be assigned to students through online resources or face-to-face.

Social Emotional Learnings (SEL)

Good social emotional health is crucial for all students' well-being.

* Will follow CDC and SDE guidelines at all times.

- Monthly SEL newsletters to students, emailed to all 6th - 8th grade students
- Monthly virtual SEL lessons (i.e. self-esteem, cyber bullying)
- Individual counseling via email and video conferencing
- Virtual Mentoring Program (email, phone calls, video conferencing)

Communication Plan:

IMS will communicate with all stakeholders on a regular basis.

Email addresses, phone numbers, and physical addresses; Social Media; School Website; Flyers to be sent home; Local newspapers, radio stations, etc.

If a student or staff member shows signs or tests positive for COVID-19:

- Student or staff member will be sent home
- Distance learning/teaching for 14 days
- Cleaning intensifies- deep cleaning
- Method of communication with all students and parents- email addresses, phone numbers, physical addresses.
- At 35% absentee rate, IMS will go to distance learning for two weeks.

- Anyone in a family with a positive COVID-19 test needs to quarantine for 14 days.

In the event of a school closure:

- 100% distance learning
- Distance learning assignments and check in:
 - Teachers post assignments at 8:00 A.M.
 - Students check in by 3:00pm
 - Assignments are due by 11:59 P.M.
- Accountability- attendance and grades are impacted
- Zoom or Google Hangout meeting once a week
- Train students to use Google Classroom
- Teachers may make videos of themselves teaching, just as they would in the classroom and post to YouTube or Google.
- Monday or Friday used for review or remediation.
 - 4 days of 100% virtual learning
 - 1 day for department meetings, tutoring, review
 - Use a rotating tutoring schedule within departments
- People have 24-48 hours to retrieve items they need that were left in the building.

EVERY STUDENT WILL NEED A CHROMEBOOK THIS YEAR. IF A STUDENT DOES NOT HAVE ACCESS TO THE INTERNET, THEY NEED TO CONTACT THE OFFICE AT IMS SO THAT WE CAN PROVIDE THAT FOR YOU.



IDABEL HIGH SCHOOL

2023-24 STUDENT HANDBOOK

WARRIORS TODAY--LEADERS TOMORROW

STUDENT/PARENT POLICY GUIDE/HANDBOOK

The Idabel High School Student Handbook has been published to inform students and parents of policies and procedures of the school. The Student Handbook is revised and published each summer. It is distributed to each student at Idabel high School at the beginning of the school year and is available on the Idabel Public School website: www.idabelps.org

All students are obligated to abide by all Idabel Public School policies and regulations. As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. Therefore, there may be policies and procedures that are not addressed in this handbook. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obliged to abide by all Idabel Public School policies and regulations.

Approved by IPS Board of Education on July 10, 2023

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901 Lincoln Rd., Idabel, OK 74745
(580)286-7693 ♦ (580)286-6755 fax

Marlin Coffman – Principal

Dear Idabel Warrior Family:

I hope everyone has had a great, relaxing summer and are ready to start a new school year. As a student at IHS, you are part of a long history of academic and extracurricular excellence. Please be assured, our devoted faculty and staff have planned well and are prepared to provide you with an opportunity to have an incredible year at Idabel High School.

At Idabel High School, you will find a staff with a wealth of knowledge and valuable classroom experience.. As some faculty and staff have left, we have done everything we could to replace them with highly qualified individuals. As I am sure you are aware, scheduling is always a challenge, and we have tried to tailor the master schedule to meet the needs of all students; however, we have given the greatest attention to meeting Oklahoma graduation requirements.

One of the most important goals at Idabel High School is to foster an orderly, safe environment that promotes high standards. This handbook serves as a guide for academic standards and general behavioral expectations. Each student is expected to read and understand the expectations as well as to abide by the rules that govern our school. If any part of our handbook is unclear, you have the right and responsibility to ask me or any other staff member about its content.

Your years at Idabel High School can be some of the most rewarding years of your life. Be proud of who you are and that you are an Idabel Warrior!. Get involved in as many activities as possible at Idabel High School and enjoy your Warrior journey. If you have any questions, please feel free to contact me at your convenience.

Marlin Coffman (IHS Class of 1984)

Principal

Idabel High School

Accredited since 1928

WARRIOR PRIDE



DISTRCT MISSION STATEMENT AND GOALS

The Idabel Public Schools will provide stimulating quality education in a safe environment empowering all students to succeed in a changing world.

GOALS:

1. All students will read at grade level.
2. All students will learn in a safe and loving environment.

HIGH SCHOOL MISSION STATEMENT

All graduates of Idabel High School will be effective communicators; cooperative, complex and creative thinkers; responsible citizens with respect for self and for others; and positive, self-directed, life-long learners.

SCHOOL MOTTO

Warriors Today--Leaders Tomorrow

SCHOOL CREED

I believe it is my duty to love my school, to obey its rules, to respect its faculty, and to do my utmost to live up to the high moral and scholastic ideals which the Idabel High School sets before me.

SCHOOL EMBLEM

Warrior on a horse to "Appeal to the Great Spirit"

SCHOOL COLORS

Red and Black

SCHOOL SONG

(Allegiance)

Allegiance to old Idabel High
The grandest school in all the world
We'll wear our colors wherever we may go
We're the Warriors and we want the world to know
Our happy days within your halls
Will live with us our whole life through
As we go upward, onward, and to victory
For our dear old Idabel High.

ALMA MATER

To Idabel High School
We pledge our loyalty.
Memories will live on
And steadfast we will be.
The ideals you have taught
In our hearts will ever be,
So may our lives
Reflect and honor thee.

CODE OF ETHICS
of the
IDABEL HIGH SCHOOL STUDENT BODY

In order to uphold the name and reputation of my school and to improve its effectiveness, I willingly pledge myself

1. to show respect at all times for authority and for my fellow students
2. to conduct myself in the halls, classrooms, cafeteria, library, and auditorium in such a way that I, as well as my teachers, visitors, and administrators, can be proud of my self-control and good manners
3. to help my school maintain a good attendance record by being regular and prompt in attendance every day
4. to assist my teachers in their quest to help me by showing an interest in learning and by being well prepared for work at all times
5. to show respect for the scholastic achievements of others while striving to improve my own study habits and grades
6. to demonstrate good sportsmanship whether my team is a winner or a loser
7. to show a good school spirit by supporting the activities of the approved school organization
8. to demonstrate pride in myself by doing all I can to help fellow students less fortunate than I
9. to demonstrate pride in my school by doing my part to keep it clean and free of debris
10. to prove, by utilizing my time advantageously, that "today's teenager" is not synonymous with sloppy appearance, vulgar expressions, and the "beatnik" attitude toward life

As a good school citizen I willingly and determinedly pledge myself to be a credit to my home, my school, and my public environment.

We, the members of the Idabel High School Student Council, hope this Code of Ethics will serve as a daily reminder to each student of all responsibilities to them, their school, and their teachers. No organized group can perform successfully unless each individual assumes full responsibility. No organized group can perform smoothly without the cooperation of its members. It is the hope of the Student Council that, in order to commence each new year properly and to terminate it successfully, the above resolutions shall be accepted and adopted by every student who is interested in upholding the name and reputation of Idabel High School.

By Idabel High School Student Council
July, 2006



DIRECTORY

BOARD OF EDUCATION

Donnie Butler	President
Jerry Robinson	Vice-President
Darrell Courtney	Clerk
Brent Bolen	Member
James Raley	Member

DISTRICT ADMINISTRATION

Alan Bryant, Ed.D.	Superintendent of Schools
Marlin Coffman	High School Principal
Katedria Mosley	High School Assistant Principal
Laura Bullock	Middle School Principal
Jake Jackson	Central Elementary Principal
Stephanie Ratcliff	Primary South Principal
Connie Lynch	Even Start/Adult Education Director
David White and John Harjo	Technology Director
Scott Pratt	Athletic Director
Sterrette Coffman	Director of Special Services and Accountability

DISTRICT SUPPORT PERSONNEL

Dawn Bourne	Superintendent's Office/Treasurer/Payroll Clerk
Kristin Green	Superintendent's Office/Accounts Payable
Kellie Byassee	Superintendent's Office/Custodian of Activity Account/Board Minutes Clerk
Cheryl Attaway	Superintendent's Office/Secretary
Michelle Bryant	Special Education Secretary
Kody Donaldson	Maintenance Director
Jean Warhop	Transportation Director

HIGH SCHOOL ADMINISTRATION

COFFMAN, Marlin	Principal	Office
MOSLEY, Katedria	Assistant Principal	Office

HIGH SCHOOL FACULTY

<u>Teacher</u>	<u>Subject</u>	<u>Room</u>
ANDREWS, Karen	Special Education	Room 205
BEAN, Jeremy	History/Athletics	Room 207
BELL, Danny	Fine Arts (Band)	Room 611
BELL, Jeff	Intensive Learning Center (ILC)	Room 705
BELL, Teresa	Fine Arts (Band)	Room 611
BLANKENSHIP, Kellye	Mathematics	Room 415
BRYANT, Schellye	Art / Drama	Room ???
CLARDY, Dustin	Career Tech/FFA	Room 703/702
CLEMENTS, Charla	Special Education	Room 207
COFFMAN, Sterrette	Director of Special Services and Accountability	Room 410
DENTON, Kayla	Electives/Athletics	Room 202
EDMONDSON, Cassie	Mathematics	Room 411
FARLEY, Bethany	English	Room 405
FRANCO, Sandra	Spanish	Room 210
GAMBOL, Sanda	Athletics	Room 704
GRIFFIN, Burtchal	History, Athletics	Room 214/704
HAMILTON, Dianna	English	Room 403
HARJO, John	Warrior Academy Director	Room 707
HARVISON, Tyler	History/English	Room 209

HASH, Michelle	Mathematics	Room 413
KINCADE, Braxton	English	Room 409
LORRAINE, Seth	Electives/Athletics	Room 203/704
MARTIN, Mallarey	Career Tech/FACS	Room 606
MATLOCK, Trevor	Science/Athletics	Room 208
MCCLURE, Brandon	Career Tech/FFA	Room 701/702
PRATT, Scott	Honors Anatomy / Athletic Director	Room 202
REESING, Lori	Counselor	Office
TROUSDALE, Beth	Fine Arts (Choir)	Room 609
SHAW, Becky	Counselor	Office
SWAFFORD, Michael	Career Technology	Room 612
TATUM, Carla	English	Room 406
THORNTON, Robert	Electives	Room 401
WILLIAMS, Linda	Librarian	Library
WILLIAMSON, Glen	Science	Room 206
WOODALL, Kevin	Science	Room 417
WYRICK, Lance	History	Room 212

HIGH SCHOOL SUPPORT PERSONNEL

AYERS, Karess	Secretary/Attendance Clerk	Office
CLARK, Stacie	Secretary to the Principal	Office
HALL, Amber	Para-professional	Room 203
HOLT, Crystal	Finance Clerk	Office
JOHNSON, Kelvin	Para-professional	Room 203
MANUEL, Kristi	Library Assistant	Library
SARR, Tara	Para-professional	Room 203
STUART, Beverly	JOM Coordinator	Room 407
TAYLOR, Victoria	Custodian	Room 501

High School Food Service

Keystone Food Service

**IDABEL PUBLIC SCHOOLS CALENDAR
2023-2024 SCHOOL YEAR**

August 7-9	Faculty In-Service/Professional Days
August 10	1 st day of school
September 4	Labor Day/No School
September 18	Professional Development/ No School
October 18	Parent/Teacher Conference
October 19-20	Fall Break/No School
November 20-24	Thanksgiving Holidays/No School
December 15	End of 1 st Semester
December 18 - January 2	Winter Break/No School
January 3	Faculty In-Service
January 4	Classes Resume
January 15	Martin Luther King Day/No School
February 16	Parent Teacher Conferences
February 19	President's Day-No School
March 18-22	Spring Break/No School
April 5	IEA Day – No School
April 8	ECLIPSE DAY-NO SCHOOL
April 9	Snow Day-NO SCHOOL
May 15	Baccalaureate
May 17	Last day of school
May 17	Graduation

IDABEL HIGH SCHOOL
Class Schedule

8:00 - 8:45	1 st Period	8:00 - 8:45	1 st Period
8:45 - 8:50	Break	8:45 - 8:50	Break
8:50 - 9:35	2 nd Period	8:50 - 9:35	2 nd Period
9:35 - 9:55	2 nd Breakfast	9:35 - 9:55	2 nd Breakfast
9:55 - 10:40	3 rd Period	9:55 - 10:40	3 rd Period
10:45 - 10:50	Break	10:45 - 10:50	Break
10:50 - 11:30	4 th Period	10:50 - 11:30	4 th Period
11:30 - 11:35	Break	11:30 - 11:35	Break
11:35 - 12:00	Tutorials	11:35 - 12:00	Tutorials
12:00 - 12:30	1 st Lunch	12:00 - 12:05	Break
12:30 - 12:35	Break	12:05 - 12:50	5 th Period (A)
12:35 - 1:20	5 th Period (B)	12:50 - 1:20	2 nd Lunch
1:20 - 1:25	Break	1:20 - 1:25	Break
1:25 - 2:10	6 th Period	1:25 - 2:10	6 th Period
2:10 - 2:15	Break	2:10 - 2:15	Break
2:15 - 3:00	7 th Period	2:15 - 3:00	7 th Period

1st Lunch Schedule 400 & 700 HALLS

2nd Lunch Schedule 200 & 600 HALLS

Morning Technology School students will have the following schedule.

Bus Departs High School	7:50
Classes Begin at Technology School	8:00
Classes End at Technology School	11:10
Bus Returns to High School	11:20

Afternoon Technology School students will have the following schedule.

Bus Departs High School	12:20
Classes Begin at Technology School	12:30
Classes End at Technology School	3:30

PARENT INVOLVEMENT

PARENTAL INVOLVEMENT POLICY

IT IS THE PARENTAL INVOLVEMENT POLICY FOR ALL IDABEL PUBLIC SCHOOLS TO:

- Parents and community partners are welcome to visit the campus but for the safety of our students and staff, everyone must check-in at the office.
- Involve parents in the planning and review process for all educational programs
- Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable
- Provide information concerning adult literacy and parental training
- Educate teachers and other staff in the value of parental contributions and how to work with parents as equal partners
- Coordinate and integrate parental involvement programs with other programs when appropriate
- Work with community-based organizations and businesses in parental involvement activities
- Ensure that information concerning school programs is available in the language used in the home
- Arrange meetings at a variety of times to maximize opportunities for parents
- Conduct, with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.

THE PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.

STUDENT DIRECTORY INFORMATION

A student directory of graduates and students in grades 9-12 will be kept for public inspection and copying. The information contained in the directory will be the student's name, address, date of birth, attendance dates, and home telephone number. The directory may contain some or all of the information listed above.

When developing the student directory, the provisions established by the *Federal Family Education Rights and Privacy Act, 20. U.S.C. 1232 (g)* will be used.

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) afford parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those

programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

ATTENDANCE

ATTENDANCE POLICY

Students attending secondary schools shall be in attendance a minimum of ninety percent (90%) of the instructional time scheduled for each course taken in order to receive credit for the course. All students are expected to attend school regularly and to be on time for classes. In order to benefit from the instructional program, students should develop habits of punctuality, self-discipline, and responsibility. There is a direct relationship between poor attendance and class failure. Students who have good attendance generally achieve higher grades and are much more employable after leaving high school.

If a student is absent, he/she should present, on the first day the student returns to school, a written excuse from parent/guardian or doctor stating the reason and the dates of absence(s). All documentation for absences must be submitted to the administrative office on the day the student returns from being absent.

Students are responsible for all class work or assignments missed due to an absence. A student will be allowed one (1) day for each day missed to make up work. **However, work or assignments made before an absence that are due on the day of the absence will be due the first day the student returns to school after the absence. It is the responsibility of the student, not the teacher, to make arrangements for make-up work.**

A student is allowed eight (8) days of absence each semester for the following reasons.

- Personal illness
- Professional appointments that could not be scheduled outside of the regular school day
- Other serious, personal, or family problems

Students exceeding the eight (8) **absences** in one or more classes during a semester will receive a no credit for the semester. **The Oklahoma State Department of Education sees an absence as an absence, whether excused or unexcused by the local school or district. In other words, any absence above 10% of the semester / school year will result in no credit.**

Calls are made daily to parents or guardians of students who miss one or more class periods.

Attendance is noted on each progress report or report card.

When a student has accumulated three (3) absences for any class during the semester, a letter will be mailed to the parent/guardian as shown on the student's enrollment card explaining the attendance policy.

The Idabel Public Schools Truancy policy will be followed for students who have more than three absences during any semester,

When a student has accumulated six (6) absences from any class period during each semester, a letter will be mailed to the parent/guardian, as shown on the student's enrollment card, requesting a meeting with the Principal or Designee. Any student violating the attendance policy may have his/her parent/guardian contact the school administration for possible extension of days. School sponsored or sanctioned activities do not count toward the total days allowed.

Students having an extreme illness, causing them to be absent in excess of the total number of days allowed each semester, should make the cause and the length known to the school.

Extension of days **may be** granted for the following reasons.

- Medically documented prolonged illness or injury
- Death in the immediate family

- Documented court appearance

Parents or guardians may request the Attendance Review Committee to review documents, circumstances and reasons which may cause absences to exceed what is permitted by the attendance policy. The Committee will make a recommendation to the principal regarding the extension of days.

TRUANCY POLICY

Idabel Public Schools has updated its policy on truancy and all parents and students need to read and be aware of these changes.

Karess Ayers is the **Idabel High School Truancy Clerk**. She can be contacted at Idabel High School- (580) 286-7693

To Idabel Public School children and their parents, guardians or custodians:

With the arrival of a new school year it is a good time to remind parents that Oklahoma has a compulsory school attendance law. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of a public, private or other school unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. McCurtain County has established a Truancy Court to expedite the cases of those prosecuted for violating Oklahoma's compulsory attendance laws.

The punishment range for a violation of the compulsory school attendance laws increase with each violation and include the possibility of both fines and imprisonment. Each day the child remains out of school may constitute a separate offense after a documented oral or written warning has been given to the parent, guardian, custodian, child or other person or the child has been ordered to school by the juvenile court. In addition to a possible fine and imprisonment, a parent found guilty of violating the law can also be placed on probation and, as a condition of that probation, be required to attend parenting classes, anger management classes or counseling; perform community service; submit to random drug tests; and/or any other type of services of the Court deems appropriate.

It is not the intention of anyone associated with the Truancy Court system or Idabel Public Schools to add to your problems or otherwise harass you. Truancy costs children more than their education, it costs them their future. Studies have shown that children who attend school regularly: a) make better grades, b) develop and maintain friendships, c) are more likely to make good choices, and most importantly, d) children are more likely to become responsible citizens by being in school. We want all students to excel and be successful with their education. Being in school helps make that happen!

Oklahoma statutes annotated

70 Section 10-105. Neglect or refusal to compel child to attend school – Exceptions

- A. It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section. One-half (1/2) day of kindergarten shall be required of all children five (5) years of age or older unless the child is excused from kindergarten attendance as provided by this section. A child who is five (5) years of age shall be excused from kindergarten attendance until the next school year after the child is six (6) years of age if a parent, guardian or other person having custody of the child notifies the superintendent of the district where the child is a resident by certified mail prior to enrollment in kindergarten, or at any time during the first school year that the child is required to attend kindergarten pursuant to this section, of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age. A kindergarten program shall be directed toward developmentally appropriate objectives for such children. The program shall require that any teacher employed on and after January 1, 1993, to teach a kindergarten program within the public school system shall be certified in early childhood education. All teachers hired to teach a kindergarten program within the public school system

prior to January 1, 1993, shall be required to obtain certification in early childhood education on or before the 1996-97 school year in order to continue to teach a kindergarten program.

- B. It shall be unlawful for any child who is over the age of twelve (12) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive an education by other means for the full term the schools of the district are in session.

Provided, that this section shall not apply:

1. If any such child is prevented from attending school by reason of mental or physical disability, to be determined by the board of education of the district upon a certificate of the school physician or public health physician, or, if no such physician is available, a duly licensed and practicing physician;
 2. If any such child is excused from attendance at school, due to an emergency, by the principal teacher of the school in which such child is enrolled, at the request of the parent, guardian, custodian or other person having control of such child;
 3. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between:
 - a) the school administrator of the school district where the child attends school, and
 - b) the parent, guardian or custodian of the child. Provided, further, that no child shall be excused from attending school by such joint agreement between a school administrator and the parent, guardian or custodian of the child unless and until it has been determined that such action is for the best interest of the child and/or community, and that said child shall thereafter be under the supervision of the parent, guardian or custodian until the child has reached the age of eighteen (18) years; or
 4. If any such child is excused pursuant to subsection C of this section.
- C. A school district shall excuse a student from attending school for the purpose of observing religious holy days if before the absence, the parent, guardian or person having custody or control of the student submits a written request for the excused absence. The school district shall excuse a student pursuant to this subsection for the days on which the religious holy days are observed and for the days on which the student must travel to and from the site where the student will observe the holy days.
- It shall be the duty of the attendance officer to enforce the provisions of this section. Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished by a fine of not less than Five Dollars (\$5.00) nor more than Twenty-five Dollars (\$25.00) for the first offense, not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00) for the second offense, and not less than Twenty-five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each subsequent offense. Each day the child remains out of school after the oral and documented or written warning has been given to the parent, guardian, custodian child or other person or the child has been ordered to school by the juvenile court may constitute a separate offense. At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

ATTENDANCE AT THE KIAMICHI TECHNOLOGY CENTER

Idabel High School students who attend the Kiamichi Technology Center are subject to all the rules and regulations for attendance in effect at Idabel High School. If an Idabel High School student is dropped from the Kiamichi Technology Center due to excessive absenteeism or non-attendance, or for disciplinary reasons, the student shall be dropped from the Idabel High School with NO CREDIT being given in all subjects taken for that semester at the Kiamichi Technology Center. A bus will be provided for students needing transportation to and from the technology center.

ACTIVITY ABSENCE POLICY

The Idabel Board of Education recognizes the importance of activities in the educational program. The Board considers regular class attendance to be a priority so that students may achieve the maximum educational experience.

Students may not miss a class more than ten (10) times in a school year for excused school sponsored activities unless approved by the Internal Activities Review Committee. After the tenth excused school-sponsored activity, sponsors will submit in writing to the IARC the reason why they feel that a student has earned the right to attend the activity. By evaluating the student's attendance record and the student's grade in each class, the IARC will determine if the student should be allowed to participate in the activity.

State and national sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary Activities Association and the State Department of Vocational Education will determine what constitutes a State and/or National activity.

In the event of an extended illness or injury (one which will keep the student out of school for 10 days or more) a student may qualify for a homebound program. Information regarding the homebound program can be obtained from the high school counselors.

Student Transfer Policy

Senate Bill 783 enacts significant reforms to Oklahoma's school transfer requirements for accepting and denying student transfers. This bill requires local school boards to adopt a policy to determine the number of transfer students the district has the capacity to accept at each grade level and school site. School districts are required to list enrollment capacities on their websites and to report transfer approvals and denials to the OSDE. This information will be later audited by the Office of Educational Quality and Accountability (OEQA).

Beginning January 1, 2022, school boards are required to:

- › Begin accepting student transfers regardless of residency or time of year.
- › Have adopted a local policy to determine capacity, as appropriate.
- › Post the policy on the district website.

Every January 1, April 1, July 1, and October 1:

- School boards are required to establish transfer capacities in each grade level for each school site. › School districts are required to publish and report the number of transfer students the district has the capacity to accept.
- School districts are required to submit the number of student transfers approved and denied to the OSDE. – This includes a list of student names and other information every quarter.
- OSDE is required to publish this information on its website and make it available to OEQA.
- OEQA is required to conduct an annual audit. Reoccurring as Needed:
- If a transfer is denied, a parent can submit an appeal to the receiving district school board within 10 days of denial. The appeal is required to be considered at the next scheduled local school board meeting.

EDUCATIONAL PROGRAM

CURRICULUM

The following courses will be offered to Idabel high school students.

LANGUAGE ARTS

Pre-AP English I & II
AP English Lit & Comp
English I, II, III & IV
English I, II, III, IV – Essential
AP English Lang & Comp
Critical Reading/ACT Prep
Yearbook
Academic Success

MATH

Intermediate Algebra
Algebra I Essentials
Algebra I & II
Geometry Essentials
Plane Geometry
Pre-Calculus
AP Calculus

SCIENCE

Biology I & II
Physics
Chemistry I & II
Physical Science

SOCIAL STUDIES

US History
Government
OK History
World History
Honors Civics
Economics
AP US History

BUSINESS & INFO TECH

Fundamentals of Technology
Internship
Fundamentals of Web Design
Video Production
Marketing

ATHLETICS

Health, Football, Basketball
Track, Baseball, Golf, Softball,
Cross Country

AGRICULTURE

Ag Science/Ag Mechanics
Agri-Business Emp.
Ag Communications
Horticulture/Plant & Soil Science
Wildlife

FACS

FACS
Interpersonal Relationships
Nutrition

FINE ARTS

Band, Jazz Band, Music Appreciation
Applied Piano
Pop Time
9th Grade Girls' Honor Choir

SERVICE LEARNING

Library
Office
Teacher Assistant

FOREIGN LANGUAGE

Spanish I, II & III
Choctaw I & II

KIAMICHI TECHNOLOGY CENTER

Pre-Engineering
Health Careers
Business Technology
Cosmetology

RELEASE TIME

College Concurrent, Work Release

Auto Mechanics I & II
Culinary Arts I & II
Industrial Tech I & II

REGISTRATION AND COURSE CHANGES

Tentative registration is made during the spring semester. Students should have something definite in mind regarding courses they intend to follow throughout their high school careers. Changes of courses of study are not forbidden but definitely discouraged in order that there may be a minimum of class changes. All students should discuss their courses with parents and school counselors before registering. Schedule changes for students must be confirmed by a parent/guardian. Students, upon entering Idabel High School, are required to meet with the guidance counselor in order to determine their course of study.

Students who have previously enrolled and passed a higher-level course of rigor difficulty may not enroll in a lower level course that is less rigorous without the approval of the administration.

No schedule changes will be made after the first two (2) weeks of the semester.

ENROLLMENT TO IDABEL PUBLIC SCHOOLS

Students entering Idabel Public Schools for the first time must bring with them the information below. These records must be reviewed before a decision regarding enrollment will be made.

1. A copy of their current transcript.
2. A copy of withdrawal grades from the preceding school.
3. A copy of the attendance record from the preceding school.
4. A copy of the discipline records from the preceding school.
5. Immunization records.
6. Proof of guardianship (if applicable).
7. Students placed through OK Dept. of Human Services need a copy of the DCSF 19 Placement form.
8. A copy of their State Certified (not hospital) birth certificate.
9. Proof of residence.
10. Current address, contact phone numbers, and email addresses for student and parent/guardians, and updated promptly when they are changed.

PROFICIENCY BASED PROMOTION

Oklahoma state department of education (approved by state board on June 24, 1993)

I. Proficiency Based Promotion

- A. Upon the request of a student, parent/guardian, or educator, a student with a 3.5 or higher GPA in the core subjects will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum.
 1. Proficiency will be demonstrated by assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion-referenced test, thesis, project, product or performance. Proficiency in all laboratory sciences will require that students are able to perform relevant laboratory techniques.
 2. Students shall have the opportunity to demonstrate proficiency in the core areas as identified in 70 O.S.

& 11-103.6

- a) Social Studies
- b) Language Arts
- c) The Arts
- d) Language
- e) Mathematics
- f) Science

- 3. Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment or demonstration.
- 4. The opportunity for proficiency assessment will be provided twice each school year.
- 5. Qualifying students are those who are legally enrolled in the local school district.
- 6. The district may not require registration of the proficiency assessment more than one month in advance.
- 7. Students will be allowed to take proficiency assessments in multiple subject areas.
- 8. Students not demonstrating proficiency will be allowed to try again during the next assessment period.
- 9. Exceptions to standard assessment may be approved by a local district for those students with disabling conditions.

B. Students demonstrating proficiency in a core curriculum area will be given credit for their learning and will be given the opportunity to advance to the next level of study in the appropriate curriculum area.

- 1. The school will confer with parents in making such promotion/acceleration decisions. Such factors as social and mental growth should be considered.
- 2. If the parent/guardian requests promotion/ acceleration contrary to the recommendation of school personnel, the parent/guardian shall sign a written statement to that effect. This statement shall be included in the permanent record of the student.
- 3. Failure to demonstrate proficiency will not be noted on the transcript.
- 4. Students must progress through a curriculum area in a sequential manner. Elementary, middle level or high school students may demonstrate proficiency and advance to the next level in a curriculum area.
- 5. If proficiency is demonstrated in a 9-12 curriculum area, appropriate notation will be placed on the high school transcript. The unit shall count toward meeting the requirements for the high school diploma.
- 6. Units earned through proficiency assessment will be transferable with students among school districts within the state of Oklahoma.

C. Proficiency assessments will measure mastery of the priority academic student skills in the same way that curriculum and instruction are focused on the priority academic student skills. In other words, assessment will be aligned with curriculum and instruction.

D. Options for accommodating student needs for advancement after they have demonstrated proficiency may include, but are not limited to, the following:

- 1. Individualized instruction
- 2. Correspondence courses
- 3. Independent study
- 4. Concurrent enrollment
- 5. Cross-grade grouping
- 6. Cluster grouping
- 7. Grade/course advancement

E. Each school district will disseminate materials explaining the opportunities of Proficiency Bases Promotion to students and parents in the district each year. Priority Academic Student Skills and type of assessment or evaluation for each core curriculum area will be made available upon request.

II. Appropriate notation for core curriculum area completed.

Appropriate notation will be made for elementary, middle level or high school level students satisfactorily

completing 9-12 high school curriculum areas. Completion may be recorded with a grade or pass. This unit will count toward meeting the requirements for the high school diploma.

RECLASSIFICATION/RETENTION POLICY

Each summer the administration will review transcripts to determine if each student has enough credits to be promoted to the next grade level. If a student does not meet the minimum required credits, the student will be reclassified. A letter will be sent home to the parents/legal guardians of the student which notifies them of their student’s reclassification. The minimum required credits are as follows:

- To be promoted to a sophomore, one must have 4 credits completed.
- To be promoted to a junior, one must have 10 credits completed.
- To be promoted to a senior, one must have 16 credits completed.

ACCELERATION POLICY

A student and his/her parent or guardian may request a meeting with IHS administration to discuss acceleration. The following student criteria must apply in order for a meeting to occur:

- Must have a minimum GPA of 2.8.
- Must have 10 credits completed.
- Must be classified as a junior.
- Must be at least 16 years old.
- Parents/Guardians must be present at the acceleration meeting and approve the idea of acceleration.
- Student must be willing to participate in internet-based instruction.
- Student must be willing to attend summer school.

IHS administration will make the final decision on a student’s acceleration.

GRADING SYSTEM

A. Academic Enrichment Program/5A

1. The basic purpose of the 5A program is to provide a challenging, enriching course of study.
2. The following courses will be designated as honors courses with a grading system that will enable students a 5-point A.

AP English III - Language	Honors Pre-Calculus
AP English IV – Literature	Honors Chemistry II
AP Physics	Honors Spanish III
AP US History	Honors Human Anatomy and Physiology
AP Calculus	Honors Computer Repair
AP Biology	

Pre-Calculus – taught in pre-engineering program at Kiamichi Technology Center
 AP Calculus – taught in pre-engineering program at Kiamichi Technology Center
 AP Physics – taught in pre-engineering program at Kiamichi Technology Center
 AP Chemistry – taught in pre-engineering program at Kiamichi Technology Center
 College concurrent enrollment courses except Physical Education and Military Science.

3. The grading system for the Academic Enrichment Program, except college concurrent enrollment courses is as follows.

<u>Grade</u>		<u>Point Value</u>	
A+	(90-100)	5	outstanding achievement
A	(80-89)	4	excellent achievement
B	(70-79)	3	good achievement

C	(60-69)	2	fair achievement
D	(50-59)	1	poor achievement, passing
F	(0-49)	0	failing, no credit

4. All grades for 3-5 hour college classes, except those for Physical Education and Military science courses, will be used in calculating high school cumulative grade point averages. The rating for each college grade will be as follows.

A = 5 points	C = 3 points	F = 0 points
B = 4 points	D = 2 points	

B. Regular Program/4A

- The basic purpose of the 4A program is to meet the needs of students in regular classes.
- The grading system for regular courses is as follows.

<u>Grade</u>		<u>Point Value</u>	
A	(90-100)	4	excellent achievement
B	(80-89)	3	good achievement
C	(70-79)	2	average achievement
D	(60-69)	1	below avg. achievement, passing
F	(0-59)	0	failing, no credit

Grade point average will be calculated on **ALL** credit courses taken by students in grades 9 through 12 and Algebra I for high school credit taken in 8th grade.

COLLEGE CREDITS

Idabel High School will permit seniors, and under certain circumstances juniors, to take college courses each semester if they meet and maintain set requirements; have taken the Pre-Act or ACT; ACT college admission test; and meet certain other requirements set and allowed in conjunction & collaboration with the college/ university.

- Seniors must be concurrently enrolled in enough high school and college courses to equal a 7-period school day. (Seniors who are not taking any college courses must be enrolled in seven periods at the high school.) For purposes of calculating the school day, a college course worth 3 credits is equivalent to attending one period at the high school. If seniors drop any college courses, they should immediately check with the high school counselor to find out if more high school courses need to be added to their schedule.
- Concurrent high school and college normal course loads.
 - Students who have approval to take 3-5 college hours at the SOSU-McCurtain County Campus can usually take no more than 5 credit courses at the high school.
 - Students who have approval to take 6-7 college hours at the SOSU-McCurtain County Campus can usually take no more than 4 credit courses at the high school.
 - Qualifying juniors can usually enroll in a maximum of nine college hours during the summer following the sophomore year.
- Student has met or exceeded the following minimum GPA or ACT score for classes:
 - Eastern Oklahoma State College:
 - SENIORS must achieve either a minimum score of 19 ACT composite **OR** a 3.0 GPA.
 - JUNIORS must achieve either a minimum score of 19 ACT composite **OR** a 3.0 GPA
 - Southeastern Oklahoma State University:
 - SENIORS must achieve either a minimum score of 20 ACT or 940 SAT **OR** a 3.0 GPA **AND** rank in the top 50 percent of the class.
 - JUNIORS must achieve either a minimum score of 20 ACT or 1060 SAT **OR** have a 3.0 GPA.
- Students may enroll in college-level subjects in which a 19 was scored on the ACT SUBTEST.

- E. Students may not enroll in zero-level courses or deficiency courses for tuition waivers, high school credit or high school release time.
- F. Students must fill out the online application for admission to the college or university they desire to take concurrent coursework with then take a consent form, their Pre-ACT or ACT scores and their high school transcript with them to the SOSU-McCurtain County Campus before they will be permitted to enroll in college classes.

In accordance with concurrent guidelines, students will receive ½ (0.5) high school elective credit for each 3-5 hour college class passed. Students must provide the counselor with grades upon completion of the class. *As Oklahoma State Regents for Higher Education guidelines change, IHS will adapt and adhere to those standards and commendations regard IHS concurrent enrollment.

To begin with the Class of 2022:

- A high school student *may* enroll in a combined number of high school and college courses per semester *not to exceed* a full-time college workload of 19 semester-credit hours (6 high school courses per semester).
- A student *may* enroll in a *maximum* of nine semester credit hours during a summer session or term (3 high school courses per summer).
- A student wishing to exceed these limits could petition OSRHE institution for up to 50% greater than the number of weeks in the applicable semester/term.

To begin with the Class of 2023:

Beginning with the graduating class of 2023:

- Only 9 semester credits will be calculated in GPA for a student’s junior year. (All other credits will be transcribed but not counted toward the student's GPA).
- Only 18 semester credits will be calculated in GPA for a student’s senior year. (All other credits will be transcribed but not counted toward the student's GPA).

Concurrent enrollment credits will be transcribed and credited toward the student’s GPA in chronological order as prescribed above and be used to calculate GPA, class rank, etc., for local purposes.

GRADUATION REQUIREMENTS

College Prep Graduation Plan

Students entering Idabel High School must fulfill, at a minimum, the following requirements for graduation.

- A. At least twenty-three (23) units of high school work must be earned by all students.
- B. Of the twenty-three (23) units at least 13 of those must be earned in academic or core classes (English, math, history, and science).
- C. Students must successfully complete and transcript 14 areas of instruction of Personal Financial Literacy.
- D. Students must successfully complete CPR Requirements.

- E. All students, beginning with the 2024-2025 graduation cohort, must, before graduation, pass the United States Naturalization Test. This test will be administered periodically throughout the school year and transcribed on the student transcript as completed.
- F. FAFSA completion will be required according to 2023 Oklahoma legislation.

A standard diploma must contain the following credits.

- A. 4 Language Arts: 1 Grammar and Composition **and** 3 which may include, but are not limited to, the following courses: American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition.
- B. 3 Mathematics: 1 Algebra I or Algebra I taught in a contextual methodology and 2 which may include, but are not limited to, the following courses: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-Calculus, Calculus, Statistics and/or Probability, Computer Science, or other mathematics courses with content and/or rigor equal to or above Algebra I.
- C. 3 Science: 1 Biology I or Biology I taught in a contextual methodology, and 2 in the areas of life, physical, or earth science or technology which may include, but are not limited to, the following courses: Chemistry I, Physics, Biology II, Chemistry II, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy, Applied Physics, Principles of Technology, qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science) or other science courses with content and/or rigor equal to or above Biology I.
- D. 3 Social Studies: 1 United States History, ½ to 1 United States Government, ½ Oklahoma History, **and** ½ to 1 which may include, but are not limited to, the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History.
- E. 2 Computer Science or 2 Foreign Language (Same Language)
- F. 1 additional unit from any core class, computer science, or foreign language.
- G. 6 electives
- H. Total of 23 Credits

Core Graduation Plan

- A. At least twenty-three (23) units of high school work must be earned by all students
- B. Of the twenty-three (23) units at least 13 of those must be earned in academic or core classes (English, math, history, and science).
- C. Students must successfully complete and transcript 14 areas of instruction of Personal Financial Literacy.
- D. Students must successfully complete CPR Requirements
- E. All students, beginning with the 2024-2025 graduation cohort, must, before graduation, pass the United States Naturalization Test. This test will be administered periodically throughout the school year and transcribed on the student transcript as completed.

A standard diploma must contain the following credits.

- A. 4 Language Arts: 1 Grammar and Composition and 2 which may include, but are not limited to, the following courses: American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition.
- B. 3 Mathematics: 1 Algebra I or Algebra I taught in a contextual methodology and 2 which may include, but are not limited to, the following courses: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-Calculus, Calculus, Statistics and/or Probability, Computer Science, or other mathematics courses with content and/or rigor equal to or above Algebra I.
- C. 3 Science: 1 Biology I or Biology I taught in a contextual methodology, and 2 in the areas of life, physical, or earth science or technology which may include, but are not limited to, the following courses: Chemistry I, Physics, Biology II, Chemistry II, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy, Applied Physics, Principles of Technology, qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science) or other science courses with content and/or rigor equal to or above Biology I.
- D. 3 Social Studies: 1 United States History, ½ to 1 United States Government, ½ Oklahoma History, **and** ½ to 1 which may include, but are not limited to, the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History.
- E. 2 Fine Arts
- F. 8 Electives

To meet graduation requirements, local options may include comparable courses taken by advanced placement, comparable courses bearing different titles. A Carnegie Unit of credit is given for the successful completion of a course that meets 40 minutes a day, five days per week, for at least 36 weeks, or the equivalent of 120 clock hours within the school year. Sets of competencies are the skills established in Oklahoma's core curriculum, the **Oklahoma Academic Skills**. Local school district requirements may exceed state graduation requirements.

All students will be enrolled in, and attend, 7 classes each day except for the following reasons.

- Seniors & Juniors attending the SOSU-McCurtain County Campus
- Seniors & Juniors enrolled in an approved work-study program.
- Students attending Kaimichi Tech for their admitted program.

One-half (1/2) credit will be given for each class passed.

Students who need more than 1.0 unit toward graduation requirements **are not** allowed to participate in commencement activities.

Students who need more than 1.0 core curriculum unit toward graduation requirements are not allowed to participate in commencement activities regardless of the total credits earned.

Seniors must purchase caps and gowns in order to participate in the graduation ceremony and **follow the prescribed dress code for the graduation ceremony**. The school will coordinate the purchase of caps and gowns. Items such as announcements and/or senior rings may be purchased if a student desires. Representatives for these items will be awarded contracts based on cost, quality, and service.

VALEDICTORIAN, SALUTATORIAN, AND HONOR GRADUATES

All students with a grade point average of 4.0 or above will be designated as valedictorians. The student with the next highest grade point average less than a 4.0 will be designated as salutatorian. Honor graduates are students who graduate in the top 10% of the class. Seven semester ranking will be used solely for location graduation purposes and will include and consider the transfer student policy. Actual ranking and placement on official / final transcripts may differ.

Transfer student policy: In order to qualify for the rank of number one, for local graduation purposes, a student must have attended Idabel High School for at least four consecutive semesters leading into graduation.

SEMESTER TESTS

All students are required to take semester tests at the end of each semester. Semester tests will count no more than 1/7th of the semester grade. A senior may be exempt from taking second semester tests in one or all classes providing he/she meets the following criteria in that class:

1. Academic – Students must have a **cumulative** grade, for the 3rd and 4th quarters, of 70 percent (C) or above for a particular class. However, any student desiring to take a semester test in an attempt to improve his or her grade may do so.
2. Attendance – Students must not have more than 4 unexcused absences in a particular class for the second semester. (Does not include school activities and excused absences documented by doctor's notes, court orders, or for a death in the immediate family – siblings, parents, or grandparents). These documents will be reviewed by the high school administration to determine exemption status.
3. Discipline – Students must not have had any discipline problem resulting in assignment to ILC or suspension from school.
4. A student who is not exempt in a particular class and fails to take that semester test, will be awarded a zero on the test.

LIBRARY MEDIA CENTER

Library Media Center

Hours: Monday-Friday 7:30-3:30 Open during lunch

Our goal is to provide a welcoming atmosphere for student research, facilitate learning and personal growth and promote a love for reading.

The Idabel High School Media Center is a 21st century library with over 8,000 books/ebooks available to students. The library has group, lounge and booth seating for students to study or work in groups. The Media center issues textbooks and chromebooks and handles repairs and replacements of both.

The library is staffed with a librarian, assistant and student assistants. Students are welcome to use our virtual reality lab, Nintendo Switch and many of the interactive makerspace items available all during the school year in the media center. These items may not be checked out to students and must be used in the Library unless supervised by a faculty member.

The media center is used for a variety of activities throughout the year such as club meetings, faculty meetings and training, advisement activities and community and board meetings.

The following rules shall be observed when visiting the media center:

- No student has the right to interfere with the learning of another student or the purpose of an activity.

- A student may have up to three (3) books checked out at a time for two weeks. They may be renewed twice. eBooks do not count in this total.
- The loss of any material will be paid or replaced for by the person having it checked out.
- Students entering the media center must have a pass designating his/her purpose, signed and dated by his/her teacher.
- Students may be asked to return to class if:
 - Library is too full
 - Students become disruptive
 - Students are not constructively engaged
- Books or fines must be returned or paid before a student leaves the school either by withdrawing or graduating.

Fines

According to State Law it is a misdemeanor to steal or deface a library book or other material belonging to the library. Minimum penalty is \$1,000 and the maximum is \$10,000. **(2016 Oklahoma Statutes Title 21. Crimes and Punishments §21-1739. Library theft)**

Scheduling

- Teachers may arrange in advance with the librarian or assistant for class visits to the Media Center or Warrior Meeting Room. Teachers should accompany their students.
- Club sponsors may schedule meetings in advance with the librarian or assistant to use the Media Center or the Warrior Meeting Room.

Textbooks

Textbooks are provided to each student at no cost, however the student is responsible for proper care of and return of the book in as good of condition as it was issued. Each textbook has a barcode inside the front cover and students will be expected to keep up with their specific barcoded book. If textbooks are damaged beyond repair as a result of student negligence, the student is responsible for the replacement cost.

Care of your textbook:

- Put your name and school year inside the front cover of each textbook.
- Do not loan your book to anyone. You are responsible for the book checked out to you.
- Store books in your locker, not another student's locker. Either lay the book flat or stand it up.
- Please do not put papers or pencils inside the book.
- Do not write in your books.

SPECIAL EDUCATION INCLUSION PROGRAM

Students who have an IEP will complete a course of study that will follow a modified curriculum of the core classes in English, math, history and science. All requirements for graduation are the same as regular education unless determined differently by the IEP Committee.

ALTERNATIVE EDUCATION (THE WARRIOR ACADEMY)

The Idabel High School offers an alternative placement for students who have need for placement in a setting other than the regular classroom. State approved curriculum will be used for instruction and graduation requirements are the same as state requirements.

VIRTUAL EDUCATION

Idabel High School offers some classes through virtual education. The course curriculum is provided through the state approved vendor Edmentum (Plato Learning). Virtual Education requires a great deal of discipline from the student in order to complete the coursework since it is not accomplished in a traditional classroom setting. Students must have computer and internet access outside of school in order to enroll in these courses. Additionally, students must attend at least two courses on the high school campus in order to participate in the virtual education program. Approval for enrollment in any on-line course must be granted by a school counselor or administrator. See the school counselor for more information.

TITLE VI, IX, AND SECTION 504

It is the policy of the IDABEL HIGH SCHOOL to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicapped, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. Inquiries concerning applications of this policy may be referred to **Katedria Mosley, Dean of Students, Coordinator of Title VI, Title IX and Section 504 responsibilities, Idabel High School Office, 901 Lincoln Road, Idabel, Oklahoma, 747475, Telephone: 580-286-7693.**

STUDENT ACTIVITIES AND ORGANIZATIONS

EQUAL ACCESS FOR STUDENT ORGANIZATIONS

The Board of Education is aware that the Equal Access Act (Title VIII of Public Law 98-377) requires that school districts grant equal access to student groups who wish to meet for religious, political, or philosophical purposes, if the school allows other types of non-curriculum related student groups to meet. The Superintendent will establish whatever procedures are necessary to ensure equal access to student groups in this district and will approve student groups' use of facilities to conduct meetings provided that the following guidelines are met.

- The meeting will take place during an open forum. Open forum is defined as non-instructional time during lunch hour, after school, or as determined by the building Principal.
- The meeting is voluntary and student initiated. The Superintendent and appropriate Principal will be assured that only students are promoting such activities and that the students are participating of their own volition. Only students enrolled in the particular school may request meetings at the school.
- School authorities or district employees do not promote, lead or participate in such meetings. The Superintendent or appropriate Principal may assign personnel to supervise the meetings. Such supervision will not constitute sponsorship by the district of such meetings.
- The presence of school authorities or district employees or district personnel at a student religious meeting is non-participatory in nature. Any presence of school authorities will be for the purpose of observation only.
- The meeting will not in any way interfere with the conduct of regular instructional activities of the schools. The school may deny facilities to students if such activities or meetings interfere, or are likely to interfere, with the instructional program.

CLUBS AND ORGANIZATIONS

In order to meet the needs of the students of Idabel High School, our school offers many clubs and organizations covering a variety of interests.

BPA	Michael Swafford
FFA	Dustin Clardy & Brandon McClure
FCCLA	Mallarey Matlock
Junior Chamber	Linda Williams
Key Club	Stacie Clark
Leo Club	Becky Shaw
National Honor Society	Bethany Farley
Native American Club	Beverly Stuart
Spanish Club	Sandra Franco
Student Council	Bethany Farley

All active clubs and organizations that function at Idabel High School must have on file in the office a copy of their current constitution and by-laws. These must have been established through the efforts of a club or organization committee and its sponsor. Constitutions and by-laws will need to be revised and updated periodically.

STUDENT COUNCIL OFFICERS (2023-2024)

President	Jada Bell
Vice-President	Taryn Tucker
Secretary	Quintasia Johnson
Treasurer	Addyson Carnley
Parliamentarian	Zoe Rolen
Assembly President	Mattisyn Stone
Assembly Vice President	Chloe Clements

NATIONAL HONOR SOCIETY

The National Honor Society is the front-runner of organizations and societies that promote appropriate recognition for students who reflect outstanding accomplishments in the areas of academics, character, leadership, and service. To be eligible for membership in the National Honor Society, students must have a cumulative grade point average of 3.2. A five-member faculty council screens eligible members of the sophomore, junior and senior classes. Selection is then based upon Leadership, Character, and Service. Leadership is based on the student's participation in community or school activities, or election to an office. To meet the service requirement, participation of the student in service projects of the school and community is considered. Character is measured in terms of integrity, behavior, ethics, and cooperation with both students and faculty.

The National Honor Society members serve one another and the community with behavior that is honorable, responsible, and generous to others. The NHS chapter provides individual members the opportunity to share their talents with other students, their school, and their community.

Method of selecting National Honor Society members

I. Scholarship consideration

All recorded semester grades are considered for each prospective member.

- A. Sophomore consideration is based on cumulative GPA from freshman year (two semesters).
- B. Junior consideration is based on cumulative GPA from freshman and sophomore years (four semesters).
- C. Senior consideration is based on cumulative GPA from freshman, sophomore, and junior years (six semesters).

NOTE: All classes that receive a grade are considered toward the cumulative 3.2 GPA. Students who are eligible scholastically will be notified and **must complete and return by the deadline**, the Student Activity Information form.

II. Faculty council

The faculty council is limited to five (5) members and will be appointed by the Principal. They will select students for NHS membership based upon the criteria of scholarship, leadership, character, and service. The faculty council will use the Student Activity Information form in making its decision. Each student will be rated and the scores will be totaled. A council member will not vote on students with whom he/she is not familiar. A student must be ranked by at least two (2) council members to be selected.

III. **Induction ceremony**

A formal induction ceremony is held in the fall each year. New members are inducted during this ceremony. All members participate in this ceremony.

STATE HONOR SOCIETY

The Oklahoma High School Honor Society promotes high standards of scholarship among the students in the high schools of Oklahoma. Ten percent of the student body with the highest grades in the high schools may be nominated. Membership is based upon the courses completed during the first semester of the current year and the second semester of the preceding year. Nomination of students enrolled in the first year of high school will be based on the courses completed during the first semester of the current year.

ATHLETIC CODE OF CONDUCT

Hello and welcome to Warrior Athletics. You have made the decision to participate in competitive athletics. At Idabel Public Schools we encourage everyone to participate in extracurricular sports. Sports give students an outlet to belong, and being a part of a team is special. The coaches and staff at Idabel expect all student athletes to conduct themselves in a manner that reflects how they want their school to be perceived. The student athlete is an extension of their school and should conduct his/her behavior as such. These are the expectations that your school, your coaches, and you, as the student, should have for your athletic program.

The Oklahoma Secondary Schools Athletic Association (OSSAA) sets guidelines by which each sport must abide. These guidelines are in place for the protection of the student athlete. All sports in Oklahoma must adhere to the standards as set forth by the OSSAA. The OSSAA also sets certain rules for each sport. When the rules change, it is the responsibility of the coach to inform his/her athletes prior to the first competitive event.

Eligibility to compete in any school sponsored sport is also set by the OSSAA. No student can be failing any class and still participate in an extra-curricular sport. Education is the key to success. Idabel Public Schools is first and foremost concerned with all students doing their best in academics to ensure success in adulthood. When a student fails in or out of the classroom, the entire team suffers.

Student athletes are well known in the community and with other students; therefore, expectations for student behavior are set high. Student athletes' behavior is a reflection of their school and their community. No coach/sponsor will tolerate misbehavior or defiance (whether verbal or physical) toward an official, player, teammate, coach, or spectator. The coach of that sport, Principal, or Superintendent will address any type of misbehavior. Student athletes should have pride in themselves in order to represent their team, their school, and their community.

For every action there is a consequence. Each coach at Idabel Public School will give to all students a syllabus which will include an athletic code, tentative practice times, expectations of athletes, consequences for missed practices or games, and consequences for any misbehavior during school or at an athletic event. Rules are designed in order that our athletes can compete in a safe environment, and all coaches will enforce such rules.

Idabel Public Schools strives to produce educated young adults who will go out and improve their lives and their community. We believe this process begins with knowing how to respect others and ourselves. Any time a student athlete compromises his/her school's rules, regulations, or expectations, it is the responsibility of the coach, Principal, or Superintendent to remove that athlete from a particular sport or activity.

Teams consist of individuals who become a part of a unified team with the same goals and expectations. When one member of the team fails in some way, the entire team suffers. Teams need all players at all times.

- If a student-athlete quits a sport, they can not begin another sport until the completion of the initial sports season or approval from the Athletic Director.

- Students that plan to powerlift must compete in an OSSAA sanctioned sport.

ACTIVITY ELIGIBILITY

OSSAA scholastic eligibility standards are required of all students engaging in co-curricular activity programs, including but not limited to the following: athletics, band, vocal music, speech, FFA, VICA, DECA, PBA, FCCLA, cheerleading. Scholastic eligibility for students enrolled at Idabel Schools will be based on the OSSAA Handbook Rule 3 Sections 1, 2, 3, and 4 of the current year's OSSAA Handbook.

A student must have received a passing grade in any five subjects to be counted for graduation in which he/she was enrolled during the last semester he/she attended fifteen or more days. However, a senior student maintains eligibility by passing the classes required for graduation. A student can be enrolled in no less than four classes. One summer school credit may be used to meet fall semester requirements. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects in which he/she is enrolled at the end of a six-week period. "Passing Grade" means work of such character that credit would be entered on the records were the semester to close at that time (cumulative grade).

Scholastic eligibility for students will be checked after three weeks (during the fourth week) of a semester and each succeeding week thereafter. **Idabel High School and Idabel Middle School will run eligibility checks on the second day of the week.** The period of probation and ineligibility will always begin the Monday **following** the day eligibility is checked. A student must be passing in all subjects for which he/she is enrolled during a semester. If a student is not passing all subjects in which he/she is enrolled on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday. A student regains eligibility with the first class of the new one-week period. Students who are enrolled in special education classes, who have an Individual Educational Plan, and who have been certified by the Principal as doing an acceptable quality of work may be accepted as eligible under OSSAA Section 4.

CO-CURRICULAR AND SCHOLASTIC ELIGIBILITY POLICY ACADEMIC IMPROVEMENT PLAN

Philosophy

The faculty, administration, students and community of the Idabel Public School District are committed to providing every one of our students with the finest academic opportunities possible. Academic achievement is our primary goal as an institution and should be the primary goal of all students. It cannot be forgotten, however, that participation in interscholastic and co-curricular activities is also an integral part of becoming a well-rounded young adult. To that end, academics and activities work hand-in-hand as each of our students strives for excellence in his/her own personal way. Students who choose to be involved in school-sponsored co-curricular activities undertake a responsibility to the school, to themselves, and to the other members of the team or club. Those who do not accept this challenge will not be faced with this responsibility and extra load. Each student is provided with the opportunity to participate in extracurricular activities with the understanding that this opportunity can be denied. As members of a team or club, students represent themselves, their families, their club or team, and the school as a whole. Therefore, it is in the best interest of the student and of the school to hold such students to a set of standards that best represents our school district and community.

Attendance

Consequences for attendance and tardiness issues shall be enforced according to the current Idabel Public Board of Education attendance policy.

Academic

Refer to "Activity Eligibility."

Discipline

All discipline issues are covered in the Idabel Public School District Board of Education Handbook.

Procedure

1. Based on the **four week eligibility** check (and subsequent weekly eligibility checks), a list of students failing one or more classes will be distributed to coaches, advisors, counselors and instructional staff.
2. Parents of students who are failing one or more courses will receive a letter from the school informing them that a warning (probation) period is in effect and of the eligibility policy.
3. At the end of the warning (probation) period, if performance has not improved, the student will be required to attend tutoring sessions related to each subject failed for a minimum of two times per week until passing grades are attained. Parents or guardians will be notified of the tutoring requirements. Parental input, involvement, and support will be requested. Communication between advisors, coaches, and teachers will be required.
4. The student's progress will be monitored through the use of weekly progress reports. These reports will be available to parents, advisors, and coaches.
5. Warning (Probation) Periods shall be one week and will begin the Monday following the date eligibility checks are distributed.

Ineligibility

If at the end of a probation period a student is still failing one or more courses, the student will be ineligible until performance improves to meet minimum criteria. Ineligible students may practice but may not participate in competitive events or wear a uniform; however, they should report to rehearsals or practices once they have fulfilled any academic intervention activities.

It is required that the student on probation attend academic intervention with the teacher of the class he/she is failing, when available, and make a concerted effort to pass the subject(s). The student may be removed from the eligibility check list if the student has attended all necessary interventions and shows adequate progress towards academic requirements. Academic interventions, including but not limited to "Zeros Aren't Permitted." AM/PM tutoring, lunch/homeroom tutoring, and tutoring during the activity period, will be available.

Due Process

Appeals and procedures concerning all decisions shall be made to the building level Principal and the student's guidance counselor. The decision will be final.

Roles and responsibilities

1. **Students**
 - a. Strive to achieve academically
 - b. Abide by the School District Code of Conduct
 - c. Complete Academic Improvement Plan
 - d. Fulfill any other probation requirements
 - e. Communicate as needed with all involved parties
2. **Club Advisors/Coaches**
 - a. Monitor list of students with academic or character difficulties
 - b. Respond to and report Code of Conduct, Attendance, or other infractions
 - c. Monitor students on Academic Improvement Plan
 - d. Apply consequences

- e. Give list of student participants to administrators and guidance counselors
- f. Maintain communication with students, teachers, counselors, administrators, and parents

3. Teachers

- a. Determine Academic Improvement Plan outcomes related to their students
- b. Report student progress in a timely fashion
- c. Communicate with students, parents, administrators, teachers, and club advisors/coaches regarding student progress

4. Counselors

- a. Counsel students with academic difficulties
- b. Assist in the monitoring and adjustment of students with an Academic Improvement Plan
- c. Ensure successful communication of parental notification
- d. Communicate with all interested parties

5. Administrators

- a. Ensure the implementation and response to the eligibility policy
- b. Maintain master list of all clubs and sports
- c. Communicate with all interested parties
- d. Determine Due Process appeals

6. Parents

- a. Monitor student's academics, attendance, and behavior
- b. Participate in the development and encourage the student regarding the completion of the Academic Improvement Plan
- c. Monitor a student who has been warned about academic achievement
- d. Communicate with all parties

PROM, SCHOOL DANCES, AND PARTIES

The Administration, Prom Coordinator, Junior Class sponsors, and a Junior Class committee will establish guidelines and regulations concerning the Prom. Other school dances or parties sponsored by high school organizations must be approved by the administration and placed on the Idabel High School activity calendar. The student group requesting such an event must submit the name of the faculty sponsor. The sponsoring organization is responsible for securing appropriate adult chaperones.

The selection of a band will be made jointly by the sponsor and a student committee. The administration will notify the band of its selection and sign the contract.

Regulations for dances are as follows.

1. No one will be allowed to attend except students from Idabel High School and their approved dates. Students must register their dates with the office by securing a date form from the sponsor and returning it to the sponsor prior to 2:30 p.m. two (2) days before the dance.
2. Dances will be held in the high school cafeteria. Time frames for dances will be announced prior to the dance.
3. Dates who do not attend Idabel High School must be approved.
4. All tickets for the prom must be bought one week in advance. A list of all people attending must be presented to the Principal's office two (2) days prior to the dance.
5. Chaperones for the Junior-Senior Prom will consist of six high school faculty members. Three members will be coordinated by the junior class and three by the senior class.
6. No one may leave the dance and return.
7. There will be no drinking or indication of being under the influence of any kind of alcoholic beverage or use of drug. Students under the influence of drugs or alcohol will be suspended from school for the semester and reported to the police. Any student who brings a guest will be responsible for the guest's behavior. If the guest is in violation of any of the rules, the student will suffer the consequences.

SCHEDULING EXTRACURRICULAR ACTIVITIES

Dates for programs, and other extracurricular functions will be distributed as equitably as possible. No school activities will be scheduled on Wednesday or Sunday nights.

STUDENT BEHAVIOR AT SCHOOL FUNCTIONS

Students are subject to school authority at all school functions both on and off the Idabel High School campus.
EXAMPLE: Out of town athletic events

HEALTH AND SAFETY

EMERGENCY PROCEDURES

Severe Weather Procedure

1. Students may be allowed to go home **ONLY** if accompanied by a parent/guardian or close relative.
2. No one will be allowed to leave the building during an alert.
3. All breakable objects should be placed on the floor as near the wall as possible.
4. All small objects (pens, pencils, paper weights, audio-visual equipment, etc.) and all books and loose paper should be placed in cabinets.
5. Be prepared for signal as outlined for tornado drill.

Tornado Drill Procedure

1. The alarm signal will be ***AN INTERMITTENT SOUND OF THE BELL, REPEATED 3 TIMES***
2. Teachers should direct students quietly into designated portions of interior hallways.
3. Students must sit on the floor with head on knees and hands on back of neck facing the interior wall.
4. Teachers will check student rolls.
5. All persons are to remain in this position until the all-clear signal is sounded.
6. The all clear signal will be ***THREE (3) SHORT BLASTS OF THE BELL.***

Fire Drill Procedure

1. The fire signal will be a ***CONTINUOUS RINGING OF THE BELL.***
2. Under the direction of the teachers, the students will leave the building in single file. Do not stop to get books, coats, or other belongings. Leave quietly and in an orderly manner.
3. All windows and doors must be closed. The first student reaching the outside door will hold the door open until the last person is out. The teacher will be the last to leave the room and will close the doors.
4. Teachers will check student rolls.
5. ***A CONTINUOUS RINGING OF THE BELL*** will be the signal to re-enter the building.

Security Drill (Soft Lockdown) Procedure

1. The alarm signal will be an announcement by an administrator (or another person designated by the administrator) that ***THE CAMPUS IS ON SOFT LOCKDOWN.***
2. All classroom doors, exterior exits, and gates will be locked.
3. Students will not be permitted to leave the classrooms unless it is an emergency situation.
4. Instruction will continue as planned.
5. A return to normal activity will be an announcement by an administrator (or another person designated by the administrator) that ***THE SOFT LOCKDOWN IS LIFTED.***

Security Drill (Intruder Alert) Procedure

1. The alarm signal will be an announcement by an administrator (or another person designated by the administrator) stating ***INTRUDER ALERT LOCKDOWN.***
2. All classroom doors and exterior exits will be locked.
3. All classroom lights will be turned off.
4. All window blinds will be closed.
5. All students and staff will move to a portion of the room that cannot be seen from the hallway.
6. Return to normal activity is accomplished by an administrator (or authorized person) unlocking each room.

Each teacher will explain emergency drills and evacuation plans to students during the first day of school.

HAZARDOUS MATERIALS

Asbestos checks are made periodically at Idabel High School. Results are on file in the Superintendent's office. The U.S. Environmental Protection Agency has required that all public and private schools inspect all school buildings for the presence of asbestos, and further to develop a management plan which identifies, defines procedures for managing, and schedules inspection of all asbestos present in the school.

The management plan may be reviewed at your child's school during normal working hours.

HEAD LICE TREATMENT PROCEDURE

Routine lice checks in the elementary schools will be 3 times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head and seeing live lice or nits in hair.

If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parent by phone. If contact is not made, a letter will be sent home, along with educational material for treatment. The child is to return to school the next morning with parents. Head check will be performed by trained personnel. If improvement is noted, the child may remain in school. If no evidence of treatment is seen, parents will be asked to take the child home for treatment. Parents will be asked to come to school the next morning with their child to check for signs of improvement. Child will be sent home each morning until signs of treatment are seen.

On the 3rd consecutive day that the child is identified with lice and no treatment or improper treatment for head lice is noted, the school based social worker will be contacted for a home visit.

After 3 documented reports of head lice in a semester, the school-based social worker will be contacted.

If a child returns to school with improvement noted to hair, a follow up head check will be done in 10 days. If lice are found, the process will begin again.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A child should not be absent from school for head lice. Excessive absences may result in notification of truancy officer. Please see policy on excessive absences in the hand book.

It is the responsibility of the parent/guardian to make sure the child is lice free.

MEDICATION – ADMINISTERING TO STUDENTS

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication, or if circumstances exist that indicates it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication as follows.

1. Prescription medication must be in a container that indicates the following:
 - A. Student's name
 - B. Name and strength of medication
 - C. Dosage and directions for administering
 - D. Name of physician or dentist
 - E. Date and name of pharmacy
 - F. Whether the child has asthma or other disability which may require immediate dispensation of medicine

2. The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:
 - A. Purpose of medication
 - B. Time to be administered
 - C. Whether the medication must be retained by student for self-administration
 - D. Termination date for administering medication
 - E. Other appropriate information requested by the principal or the principal's designee

3. Self-administering of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
 - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribed inhaler at all times.

MENINGOCOCCAL MENINGITIS

Meningitis is an infection of the spinal cord fluid and the fluid that surrounds the brain. Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and resolves without specific treatment. Meningitis caused by bacteria can be severe, and may result in brain damage, hearing loss, limb amputation, learning disabilities, or death.

There are several types of bacteria that may cause meningitis. The State of Oklahoma Department of Education requires that each school district provide information to parents and guardians of students in grades six through twelve regarding the bacteria *Neisseria meningitis*. This type of meningitis is sometimes referred to as Meningococcal meningitis. Many people can be exposed to *Neisseria meningitis* and carry the bacteria in their nose and throat for weeks to months spreading bacteria to others, but not becoming ill.

Meningococcal meningitis is spread by respiratory droplets and can be spread short distances by laughing, singing, coughing, or sneezing. The bacteria may also be spread by direct contact including kissing, sharing food items, lipstick or anything an infected person touches with his or her nose or mouth.

Signs and symptoms of meningitis include:

- Headache
- Fever
- Chills
- Stiff neck
- Extreme tiredness
- Vomiting
- Sensitivity to light
- Confusion
- Seizures

Vaccines can prevent approximately two-thirds of the meningococcal disease cases. The vaccine is required for students who are enrolling for the first time in colleges and post-high school educational programs and who will live

in dormitories or on-campus student housing. This vaccine is not required for children in elementary or high school in Oklahoma, although it is recommended for all adolescents 11 years and older.

The meningococcal vaccine is safe; however, there are small risks associated with any vaccine. A single dose of the meningococcal vaccine protects about 90 percent of the people who are immunized against the most common types of meningococcal disease.

Additional information about meningococcal disease and vaccine are available at the McCurtain County Health Department or from your local healthcare provider. You may also visit the following websites for additional information.

- National Meningitis Association: www.nmaus.org
- Centers for Disease Control and Prevention: <http://www.cdc.gov/meningitis/indet.htm>
- Oklahoma State Department of Health: <http://www.ok.gov/health>

VISION AND HEARING SCREENINGS

Vision Screening

Vision Screening will be conducted at Idabel High School by request of the teacher or any staff member who suspects there may be a vision problem with a student. Vision screenings will be performed by the school nurse. Vision screenings may be performed anytime during the school year if concern is expressed regarding the vision of your child.

Hearing Screening

Hearing Screenings will be conducted throughout the 2015-2016 school year by the school nurse. The recommendations for hearing screenings are as follows:

- Children ages three to grade three should be screened annually
- Children in grade four and above should be screened minimally at three year intervals (grade six, nine, and twelve)
- Children may be screened at any time a concern is expressed regarding ability to hear
- Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment.

If you **do not** want your child to receive the screenings, please notify the school.

OKLAHOMA CHILD ABUSE REPORTING LAW, cite as 10 O.S. 7103

Should a staff member have reason to believe or suspect a child is the victim of abuse or neglect, he or she must report it. Abuse must be reported immediately to Child Protective Services or police. Any person knowingly and willfully failing to report any incident may be guilty of a misdemeanor.

- **Child abuse hot line – 1-800-522-3511**
- **McCurtain county child protective services: 580-208-3400**
- **Police 911 (imminent danger)**

WEATHER DISMISSAL

Decisions regarding school closures due to weather will be made available to the radio stations KBEL and KKBI. School closure will be posted on the school's website and Facebook pages. Weather conditions will also determine virtual days.

COMMUNICATION AND ASSEMBLIES

ANNOUNCEMENTS

Announcements for the Daily Bulletin should be submitted to the office by 3:00 pm on the day prior to publication. Announcements will be read during advisement class. Students arriving at school after advisement are responsible for reading the announcements posted on one of the bulletin boards.

BULLETIN BOARDS

The bulletin boards are reserved for school use. Commercial advertising is not permitted, nor are announcements from churches, social groups, or other organizations unless such announcements pertain to the whole school. Administrative approval must be secured before posting announcement on bulletin boards.

POSTERS AND SIGNS

All posters or signs must be approved by the administration office before being placed in the building. Removal of the posters will be the responsibility of the organization that put them up. Commercial advertisements are not permitted.

ASSEMBLIES

Formal assembly programs are presented in the auditorium with students seated in designated areas. Students will stand for the opening of the assembly program regardless of their choice salute the flag. Pep Assemblies are usually held in the gym.

Assemblies have a three-fold purpose: to instruct, to inspire, and to entertain. Some assemblies may stress all three objectives, while others have a single purpose. Suggestions from the faculty and student body are always welcome.

Students will sit in the following designated areas for assemblies in the auditorium.

- Seniors – Center Section – Row A-H
- Juniors – West Section – Row A-J
- Sophomores – East Section – Row A-J
- Freshmen – Center Section – Row L-U

Students will sit in the following designated areas for assemblies in the gym.

- Freshmen – First section on the west side of the gym.
- Sophomores – Second section on the west side of the gym.
- Juniors – Fourth section on the west side of the gym.
- Seniors – Third section on the west side of the gym.

Students will not be allowed to leave the assemblies without the permission of the teacher or the administration. Misconduct in assemblies **will not** be tolerated.

AWARDS ASSEMBLY

An Awards Assembly will be held to honor Superintendent's Honor Roll and Principal's Honor Roll recipients, and other awards and honors that may arise during the course of the year. At the end of each quarter and semester students with all As will be recognized on the Superintendent's Honor Roll. The Principal's Honor Roll will consist of students with no grade lower than a B.

PEP RALLIES

Pep rallies are held in the gym unless otherwise noted. Rallies are under the direction of the cheerleaders and cheerleader sponsor. The purpose of the assembly is to show support for our student body and the respective sport or activity.

PUBLICITY

Student publications

Students are entitled to express in writing their personal opinions. The distribution of handwritten, duplicated, or printed material on school premises must be done with the prior consent of the Principal and may not interfere with or disrupt the educational process. Written expressions must be signed by the authors. Students who edit, publish, or distribute hand written, printed or duplicated matter among their fellow students within the schools must assume responsibility for the content of such publications.

Libelous and obscene material and personal attacks are prohibited in all publications. Unauthorized commercial solicitations will not be allowed on school property at any time.

City paper

Any student or club reporter who has news or publicity concerning activities at Idabel High School which should be placed in the local paper must submit the information to his/her sponsor.

Yearbook

The TUSHKA is the official yearbook of the school. It is published by the Yearbook Staff. The TUSHKA staff attempts to ensure that the yearbook is a complete record of academic, administrative, organizational, and school life events for the current school year.

Homecoming

Homecoming court is open to seniors whom participate in spirit groups (dance, colorguard, cheer,) football managers, filmers, and photographers. (If needed, an underclassman will be assigned as an escort to a senior girl that meets this criteria.)

TECHNOLOGY USE

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy (“policy”) that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school’s technology resources.

Idabel Public School’s information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to the current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources
 - Observe all network security practices.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, computers or other resources that do not belong to you
2. Respect and protect the intellectual property of others
 - Do not infringe copyrights (no making of illegal copies of music, games or movies).
 - Do not plagiarize.
3. Respect and practice the principles of community
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials or messages to a teacher or administrator.
 - Do not intentionally access, transmit, copy or create materials that violate the school’s code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
 - Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
 - Do not use resources to further other acts that are criminal or violate the school’s code of conduct.
 - Do not send spam, chain letters or other mass mailings.
 - Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
 - Do not violate any local, state or federal statute.
4. Respect and protect the privacy of others
 - Use only assigned accounts
 - Do not view, use, or copy passwords, data or networks to which you are not authorized.
 - Do not distribute private information about others or yourself.
5. Internet Safety of minor students
 - **Personal online safety:** in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone “met” on the computer network or internet without a parent’s permission. Regardless of the user’s age, the user should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.
 - The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately.

- Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response.
 - To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.
 - **CIPA COMPLIANCE:** IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.
 - The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.
6. Consequences for violation
- Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.
7. Supervision and monitoring
- School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.
8. Personal Equipment (BYOD) used on School Internet (Domains)
- Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.
 - Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.
 - A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.
 - Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable.

Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere.

For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting June 8, 2015

“BRING YOUR OWN TECHNOLOGY” (B.Y.O.T.) RESPONSIBLE USE GUIDELINES

Purpose

Idabel Public School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, Idabel Public School will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.T.

Idabel Public School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional. Students who do not participate in B.Y.O.T. will not be penalized; alternate modes of participation will be available.

An important component of B.Y.O.T will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types

For the purpose of this program, the word “devices” will include: laptops, netbooks, cell phones, smart phones, iPods, iPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Guidelines

- Students and parents/guardians participating in B.Y.O.T. must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes (such as making personal phone calls and text messaging).
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.
- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.

Students and Parents/Guardians acknowledge

- The school’s network filters could be applied to a device’s connection to the internet and any attempt to bypass the network filters is prohibited.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.

- Processing or accessing information on school property related to “hacking.”
- Altering or bypassing network security policies.
- Downloading music while using the school network.
- Idabel Public School is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.
- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected, the student will be required to unlock the device at the request of a school administrator.
- Printing from personal devices will not be possible at school.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Idabel Public School.

Lost, Stolen, or Damaged Devices

Each user is responsible for his/her own device and should use it responsibly and appropriately. Idabel Public School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner’s policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges

Idabel Public School is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations

Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the “Idabel Public School Guest” wireless network to access the internet. IPS does not guarantee connectivity or the quality of the connection with personal devices. Idabel Public School Technology department is not responsible for maintaining or troubleshooting student tech devices.

DETACH AND SIGN BELOW. RETURN TO YOUR SCHOOL LIBRARY.

I understand and will abide by the above technology policy and guidelines as set out in the IHS handbook. I further understand that any violation is unethical and may result in the loss of my network and/or device privileges as well as other disciplinary action. During the course of the school year, additional rules regarding the use of personal devices may be added. I understand there is no legitimate expectation of privacy in use of school's connection to Internet. Users may be monitored even if using personal devices.

Signature of Student

Printed name of Student

Date

Signature of Parent/Guardian

Printed name of Parent

Date

CELL PHONE/ELECTRONIC DEVICES POLICY

Students may use cell phones and electronic devices on campus before school begins, after school ends, during lunch, and at the discretion of each classroom teacher. These devices may only be used in the courtyard or the cafeteria. They must be kept out of sight and turned off in the hallways, auditorium, gym, and classrooms. Placing a cell phone on vibrate or texting is not considered off and is prohibited.

Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Repeated unauthorized use of such devices will lead to disciplinary action.

If a student is found in violation of this policy, discipline will be a 2nd level offense.

Using a cell phone to record or video tape is prohibited. Any recording of negative comments, pictures, or video regarding students or staff during school hours or activities which is posted to any social media site will result in the following disciplinary action.

- **FIRST OFFENSE:** 10 days ILC.
- **SECOND OFFENSE:** 25 days ILC.
- **THIRD AND SUBSEQUENT OFFENSES:** Student is sent home until returns with parent. Assignment to ILC the remainder of the semester.

Any recording or posting of fights which occur during the school day or at school events will result in the following disciplinary action.

- **FIRST OFFENSE:** 5 days suspension. 10 days of ILC upon return to school.
- **SECOND AND SUBSEQUENT OFFENSES:** 10 days suspension. 10 days of ILC upon return to school.

Failure to comply with staff directive to surrender a cell phone or electronic device will be considered defiance of authority and will be subject the student to other disciplinary action according to the student handbook.

Parents needing to contact their student(s) are requested to contact the school office for assistance. Students who need to use a phone during the school day must use a school phone. School phones will be available for students who have appropriate permission to use them.

Note: Cell phones will be allowed for after school activities to reach parents/guardians for pick-up times after practices or trips, and can be used before school, after school, and at lunch while in the courtyard or cafeteria only.
Cell phones and other electronic devices should be turned off and kept out of site during all class time unless directed otherwise by the teacher.

Idabel Public Schools personnel are not responsible for any lost, stolen or damaged cell phones or electronic devices.

TRANSPORTATION

BUS TRANSPORTATION

The school district provides a fleet of buses for the transportation of students. Bus stops and time schedules are established each year to fit the needs of the students as much as possible. Very little change will be possible in the routes and schedules. State transportation regulations must be observed at all times.

1. Students are required to be at the bus stop at the scheduled time.
2. When loading or unloading the bus, students should enter or leave in an orderly and quick manner.
3. The bus driver is charged with the responsibility of maintaining order on the bus at all times. The bus driver may recommend the suspension of a student's privilege to ride the bus. Any student's misconduct will be immediately reported to the student's principal.
4. Students are expected to conduct themselves in a manner that does not distract the driver or disturb other riders. Students must keep their hands to themselves, leave others alone, and stay reasonably quiet.
5. Pupils must stay seated while the bus is in motion and must never move while it is stopped except as the driver directs. Pupils may not put their hands, arms, heads, or bodies out of the window. Do not yell at anyone outside the bus.
6. Students may not use any electronic devices or cell phones unless the bus driver has given them permission.
7. Knives, sharp objects, firearms, pets, or other animals are not allowed on the bus.
8. Tobacco products are not allowed on school buses.
9. Students are not permitted to tamper with the safety devices such as door latches or fire extinguishers.
10. Students are not to deface the bus or any school property. Do not write on the bus, damage seats, or windows.
11. Do not throw paper, food, or other objects on the floor or out the window of the bus. Do not eat on the bus. Keep the aisle of the bus clear from books, lunches, coats, etc. A student's feet should be under the seat in front of them not in the aisle.
12. Do not ask the driver to let you off the bus anywhere other than your regular bus stop.
13. If a student must cross the road or highway to enter the bus, they should always be waiting for the bus on the right side of the road. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver directs you to cross the road.
14. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road at least ten feet in front of the bus. The driver will give a signal when it is safe for the student to cross the road. Students should always be aware of both the bus and any traffic when crossing the road.
15. This is not intended to cover all of the rules, but is a specific guide. The driver may find it necessary to interpret these policies in view of his/her own bus needs.

BUS RIDER DISCIPLINE POLICY

The provision of school bus transportation is not a right of students but is a privilege extended by the Board of Education. The student behavior code approved by the Transportation Director is as follows:

- **1st Bus Incident Report** -5 day suspension of bus riding privileges. A copy of the report and a copy of the bus rider policy will be sent to the parent.
- **2nd Bus Incident Report** - 10 day suspension of bus riding privileges.
- **3rd Bus Incident Report** -Suspension of bus riding privilege for the semester.

Reports are continuous August through May.

A required conference with a parent within the suspension time will be necessary before the student may resume the bus riding privilege. Any further incident reports will result in loss of bus privileges for the remainder of the year.

Bus incident violations will be imposed in addition to consequences stated in the regular school discipline policy.

Any of the following will result in **automatic loss** of bus riding privileges for the semester or the entire year, at the discretion of the transportation director:

- Bringing weapons of any kind on the bus
- Bringing drugs of any kind on the bus
- Fighting on the bus
- Verbal or physical abuse of the bus driver

Riding a school bus is a privilege—please treat it that way. If you have any questions, please feel free to contact the transportation director at 580-286-7248.

PARKING GUIDELINES

Any student who wishes to operate a motorized vehicle on campus must be willing to abide by the rules established by the high school administration for operation of such vehicles. The following rules and regulations will be in effect and will be strictly enforced. Violators will be subject to loss of the privilege to operate a vehicle on campus and will be subject to disciplinary action.

1. The student parking permit form must be completed with parent and student signature, and valid driver's license and insurance in hand. In addition, all license plate numbers are required to obtain a parking permit. The fee for a student parking permit is \$10.00
2. All students who park a motor vehicle on the school campus must display the current hanging-tag permit. The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Students who fail to display the tag will receive a referral (Written Warning). After the second warning, parking on the school campus will be revoked for 2 weeks.
3. Lost parking tags will be replaced for a \$5.00 fee. Report losses to the high school office.
4. The safe operation of vehicles is required. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for driver and all passengers.
5. Supervision is provided for parking lots; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned to not leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
6. Student vehicles are subject to search if there is reasonable suspicion to believe that drugs, alcohol, stolen property, or other contraband is present in the vehicle.
7. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
8. Only one tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered vehicle to another, but may NOT be sold or loaned to another student for his or her use. The penalty for so doing is revocation of parking privileges.
9. Inform the high school office immediately of any changes in vehicle or license plate.
10. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need written permission from an administrator to be in the student parking lot during school hours.
11. Handicapped parking for students is available.
12. Students will not be issued a parking permit if they have unmet obligations.
13. Student parking is limited to the student parking lot.
14. Students are expected to park their cars according to the regulations outlined and in their assigned space. State and City citations take precedence over IHS consequences. Examples of IHS consequences may include:
 - revocation of parking permit
 - Towing at owner's expense if an unauthorized car is in a prohibited parking area
 - Towing at owner's expense if the parked vehicle obstructs traffic or endangers property
 - Use of stolen, forged, or altered parking passes will result in disciplinary action.
15. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and contact the school if you have further questions.

16. Reckless driving consequences are:

- 1st offense – Revocation of current parking pass and \$5.00 must be paid to obtain a new pass
- 2nd offense – Revocation of current parking pass and \$10.00 must be paid in order to obtain a new pass.
- 3rd offense – Revocation of current parking pass and \$15.00 must be paid in order to obtain a new pass.
- 4th offense – Revocation of current parking pass and \$20.00 must be paid in order to obtain a new pass.
- 5th offense – Revocation of current parking pass and \$25.00 must be paid in order to obtain a new pass.
- 6th offense will result in a complete revocation of driving privileges for the remainder of the year.

FOOD SERVICE

CAFETERIA

The cafeteria serves well-balanced meals each day, prepared and served under highly sanitary conditions. There will be no charge for students who eat breakfast or lunch at school for the 2015-2016 school year.

Students who bring lunches from home may eat in the cafeteria or courtyard. However, students who eat in the courtyard area are reminded to place **all** trash in proper containers. Failure to do so may result in all students who bring lunches being required to eat in the cafeteria.

All students are expected to conduct themselves properly in the cafeteria. Below are some guidelines for cafeteria behavior.

1. There will be no running in the cafeteria or breaking in line once a student reaches the cafeteria.
2. Students will clean up the area where they eat. Place trays, utensils, and trash in designated areas.
3. Unaccepted behavior in the cafeteria will not be tolerated. Disciplinary action will be taken for such behavior.
4. It is not permitted for students to share their food trays. Every student eating is required to have his/her own food tray.

STUDENT CONDUCT

BEHAVIOR POLICY

Student Behavior Code

All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the pupil to disciplinary action including, but not limited to, In School Detention, Intensive Learning Center (ILC), corporal punishment, before school/after school detention, or suspension from school. A violation of the rule will occur whether the conduct takes place on the school grounds at any time, off the school grounds at a school activity, function, or event, or enroute to and from school.

Suspended students or students assigned to ILC are not allowed on school property or allowed to attend any school sponsored activity during the duration of the suspension or assignment to ILC. Also, absences due to suspension are treated as an absence and they are counted against the student's attendance.

When a student is suspended from school for five (5) or more days, a parent (or parent's designee) may pick up the student's assignments the following day by 3:00 pm. The suspended student will not be allowed to come on campus and pick up work or turn in work during the suspension.

Rule 1: Disruption and interference with school. No pupil shall:

- A. Occupy any school building or properties with intent to deprive others of its use or where the effect therefore is to deprive others of its use.
- B. Block the doorway or corridor of any school building or property so as to deprive others of access thereto.
- C. Prevent or attempt to prevent the convening or continued functioning of any school class, activity, or lawful meeting or assembly on the school campus.
- D. Prevent students from attending classes or school activities.
- E. Block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator.
- A. Continuously and intentionally make noise or act in any other manner so as to interfere with the teacher's ability to conduct the class or any other school activity.
- B. Annoy, aggravate, intimidate or act in any manner either physical or verbal toward a fellow student that would disrupt his/her normal school day.
- C. In any other manner by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful process or function of the school.

Rule 2: Damage or destruction of school property:

A student shall not cause, or attempt to cause, damage to school property or steal, or attempt to steal, school property. The school district will attempt to recover damages from the student for destroying school property. Parents of any minor under the age of 18 living with the parents may be liable for damages caused by said minor.

Rule 3: Damage or destruction of private or public property:

A student shall not cause, or attempt to cause, damage or steal, or attempt to steal, private or public property.

Rule 4: Physical abuse or assault by a student on a school employee or a person not employed by the school:

A student shall not cause, or attempt to cause, physical injury or behave in such a way as could reasonably cause physical injury to a school employee, fellow student, or any other individual.

Rule 5: Disregard of directions or instructions:

A student shall not fail to comply with reasonable directions or instructions of teacher, student teachers, substitute teachers, teachers' aides, principals, administrative personnel, superintendents, school bus drivers, school security officers, or other authorized school personnel. Also, students who do not make an effort to complete classroom assignments or bring needed materials (pen, pencil, paper, book, etc.) to class will be subject to dismissal from school.

Rule 6: Extortion:

Any student obtaining money or property by violence, or threat of violence, or forcing someone to do something against his/her will, shall be suspended for the remainder of the semester.

Rule 7: Fireworks:

Fireworks are not to be brought to school or school functions.

Rule 8: Weapons, dangerous instruments and contraband:

A student shall not possess, handle, or transmit a razor, ice pick, explosive, pistol, rifle, pellet gun, or any other object that reasonably can be considered a weapon, or any contraband materials.

Rule 9: Narcotics, alcoholic beverages, and stimulant drugs

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance/prescription drugs or beverage containing alcohol or intoxicant of any kind.

Possession of Dangerous Weapons or Controlled Dangerous Substances:

The Idabel Board of Education has adopted the policy which states the following:

Any pupil found to be in possession of dangerous weapons or controlled dangerous substance **WILL** be suspended by the Principal for a period not to exceed the current school semester (and the succeeding semester). Any such suspension may be appealed to the Board of Education of the school district by a pupil suspended under this section. If the School Board finds this suspension to be in correct order, it may consider the pupil being allowed to continue his/her education on a state approved home-based program. The student on the home-based program will be on school probation during this time with school activity restrictions placed upon him/her.

BULLYING POLICY

Idabel High School prohibits acts of harassment or bullying and believes a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment.

"Harassment" or "bullying" is any gesture or any act (written, verbal, graphic, or physical) (including electronically transmitted acts – i.e. internet, cell phone, personal digital assistant (pda), or wireless hand held device) that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic. Such behavior is considered harassment or bullying whether it takes place on or off school property, at any school-sponsored function, or in a school vehicle.

“Harassment” is conduct that meets all of the following criteria:

- is directed at one or more pupils;
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district’s educational programs or activities because the conduct, as reasonably perceived by the pupil, is so severe, pervasive, and objectively offensive as to have this effect; and,
- is based on an association with another person who has or is perceived to have any of these characteristics.

“Bullying” is conduct that meets all of the following criteria:

- is directed at one or more pupils;
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district’s educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress; and,
- is based on a pupil’s actual or perceived distinguishing characteristic (see above), or is based on an association with another person who has or is perceived to have any of these characteristics.

Idabel High School has a zero tolerance for bullying; this includes all cyber and virtual bullying. All complaints of bullying will be turned over to the District Attorney’s office.

GANG BEHAVIOR POLICY

It is the policy of this school district that membership in secret fraternities, sororities, or in other clubs or gangs not sponsored by established agencies or organizations is prohibited.

Gangs which initiate, advocate, or promote activities that threaten the safety or well-being of persons or property on school grounds, or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute, indicates or implies membership or affiliation with a gang, presents a clear and present danger to the school environment and educational objectives of the community and is forbidden.

Incidents involving initiation, hazing, intimidation, and/or related activities which may cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students are prohibited.

Any student wearing, carrying, or displaying gang paraphernalia, or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action.

DRESS CODE POLICY

Good grooming promotes pride and good behavior. The foundation of a dress code is to provide appropriate standards for student appearance and to assist in maintaining student behavior that is instrumental to the learning environment. During the school year notification of a change will be made by intercom or bulletin.

- Garments must be the appropriate length and cut while sitting, bending, or performing daily tasks.
- No skin should be showing in the midriff/abdomen/ buttocks area at any time.
- Pajamas, pajama style bottoms, house shoes or shoes with rollers may not be worn.
- Blankets cannot be worn. (Contact the office for coats/hoodies.)
- Hoods on jackets/hoodies may not be worn in the building.

Students who violate the above dress code will be subject to disciplinary action.

1st offense **Correct and warning**

2nd offense **Parents will be contacted to bring clothing to correct the violation.**
Students will be placed in ILC until the dress code violation is corrected or for the remainder of the day.

3rd offense **3 days ILC**

4th offense **5 days ILC**

Any subsequent offense: Principal's discretion

Graduation Dress Code-

Students must follow the prescribed dress code for the graduation ceremony or they will not be allowed to participate in the graduation ceremony. If a student is unable to provide the appropriate attire, it will be provided for them. Participation in graduation is not a right, it is a privilege that can be taken away if students do not comply. Please contact the office for more information.

- Black pants/ slacks or jeans
- Black shoes- preferably black dress shoes
- No stiletto high heels

HALL PASS POLICY

Students are not permitted in the halls during any class period without a hall pass from an authorized staff member unless they are accompanied by a teacher.

PROPERTY MAINTENANCE POLICY

State law mandates that any school property which is injured or destroyed must be paid for by the person committing the injury or destruction. Please report anything of this nature to the Principal's office as soon as it has been observed.

SEARCH AND SEIZURE POLICY

The Superintendent, Principal, teacher, or security personnel of any public school in the state of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search, or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, for intoxicating beverages, non-intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property is reasonably suspected to have been taken from a pupil, a school employee or the school activities.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers for contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Metal detectors will be used to make random searches of students during the school year.

TARDY POLICY

Students are expected to be on time to all classes. **Students who are not in the classroom before the tardy bell rings will be considered tardy and should be reported to the office.** When a student enters class late it causes disruption of the class, both for the teacher and the students, and interferes with the on-going educational process.

Students who are tardy **15 minutes** or more for any one period will be considered absent the entire period.

Students who check out of school **15 minutes** or more before any one period ends will be considered absent the entire period.

If a student arrives on campus after 8:00 a.m., he/she must report to the front office.

Tardy occurrences are cumulative in each class in which a student is enrolled with each office referral counting as an offense.

Tardy occurrences will be categorized according to the following classifications.

1st offense of semester—no disciplinary action (teacher responsibility)

2nd offense of semester—no disciplinary action (teacher responsibility)

Disciplinary referral to Principal's office after 2nd Offense

3rd offense of semester—3 days detention

4th offense of semester—5 days detention

5th offense of semester—10 days detention

6th offense of semester – 20 days detention

TOBACCO AND E-CIGARETTE POLICY

The Board of Education understands the concern expressed by parents, educators, students and other community members regarding the adverse effects of tobacco on the individual. Further, the Board is aware of Oklahoma Law, House Bill No. 1103, which prohibits the possession of tobacco by minors. Also, it prohibits the furnishing of cigarettes, cigarette papers, cigars, snuff, chewing tobacco, or any other form of tobacco products to a minor by any means. Therefore, the Idabel Board of Education has adopted the following policy:

A student shall not possess, use, sell, or transmit tobacco or tobacco products of any form while on the Idabel High School campus. This also applies to students representing the high school in any school-sponsored activity.

Furthermore, use or possession of e-cigarettes by any student on any school campus or property or at any school sponsored event is prohibited.

Violation of the stated policy will subject the pupil to disciplinary action under Level 3 offenses of the Disciplinary Actions or Consequences.

CORPORAL PUNISHMENT POLICY

The Idabel School Board recognizes the need for firmness in disciplinary action to deal with problems which occur at school and during school activities whether on or off the school premises. Accordingly, the Board authorizes the use of corporal punishment on a moderate and limited basis as an alternative disciplinary tool. Corporal punishment may be administered by an administrator, or his or her designee, to any student, male or female.

INTENSIVE LEARNING CENTER POLICY

Students “pulled out” of the regular high school setting as discipline problems are the targeted students for the setting of the Intensive Learning Center (ILC). Students in grades 9 through 12 who are repeated discipline offenders and who may be one step away from out-of-school suspension are the students targeted for assistance at the Intensive Learning Center (ILC).

Students are referred to the Intensive Learning Center through a “discipline process”. They will be required to be on time, show respect for their fellow students and the teacher, and exhibit proper behavior.

Students assigned to the Intensive Learning Center (ILC) will provide their own transportation to and from the school or ride the designated ILC shuttle bus. Students will not walk off campus after ILC each day. They must arrange for a ride and if no ride is available, the student will ride the shuttle bus to the drop off point and walk home from there.

Students who are suspended from school or ILC when testing is being administered, whether it is EOI, quarter, or semester tests, should report to ILC to take the tests. After the testing is completed the students must arrange for a ride to pick them up at the east end of the school; not at the office.

The students in the Intensive Learning Center (ILC) will receive class work that is on their appropriate level or a modified assignment. Students will receive assistance and possible peer tutoring while at the Intensive Learning Center (ILC).

This is a “rehabilitative” process that will satisfy the following.

- Give the students a last opportunity to remain in school before being suspended.
- Allow for a safer and more orderly high school setting for those students who want to learn and abide by the rules and regulations established by the district.
- Provide a rehabilitative process instead of just a punishment process.

Meals will be supplied at the Intensive Learning Center (ILC).
ILC students will be ineligible for activities.

SUSPENSION FROM SCHOOL POLICY

Each principal is authorized to suspend students from school for disciplinary reasons. **Unless the official imposing the suspension has personally witnessed the infraction, he will conduct such investigation into the matter as he deems necessary, including an interview with the subject student, before imposing a suspension.** The custodial parent or guardian will be given written notice of each suspension, its duration, and the manner in which the student may be readmitted to school, and if review is provided, the manner in which the suspension can be reviewed. Such notice will be mailed to the parent or guardian at the address reflected on the records of the school district on the day the suspension is imposed.

Suspension due process

At the request of the parent, all suspensions will be reviewed by the Principal. At such review the student may make a statement in his own behalf and present any other available evidence in support of his position. The reviewing officer shall have authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of his action in this regard on the day the review is completed.

A student may challenge any part of his disciplinary record maintained by the school district on grounds that it is an inaccurate record or that his conduct did not warrant the discipline assessed. The Principal will review any evidence rendered on behalf of the student on the issue and will make such other investigation as he deems necessary.

If the record is found to be inaccurate it will be corrected. If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding. Disciplinary records shall be treated confidentially and disclosed only to public authorities requesting information in the course and scope of their legal duties.

The pupil suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent which shall, upon a full investigation of the matter, determine the guilt or innocence of the pupil. The Board's decision shall be final. All students returning to school after expiration of a suspension must be accompanied by a parent or guardian.

The administrative staff is instructed to take immediate steps to prevent any person from coming on the campus of any school in the Idabel School District in possession of, or under the influence of, alcohol, marijuana, hallucinogenic drugs, or narcotics of any kind, or attempting to deliver or use said drugs of any kind on the campus of any school in the Idabel School District.

A faculty member observing a student displaying unusual behavior and possibly under the influence of non-intoxicating beverages, alcoholic beverages, or a controlled dangerous substance shall take the student to the Principal's office. After observing and talking with the student, should the Principal or his designee suspects drug abuse, the Superintendent and parent/guardian shall be notified. *

***House Bill 1283** - Non-intoxicating beverages means and includes beverages containing more than one-half of one percent (1/2 of 1%) alcohol by volume and not more than three and two-tenths percent (3.2%) alcohol by weight.

If the school is unable to reach the parent/guardian and the situation warrants, law enforcement or medical authorities may be notified. Disciplinary action may be taken following a complete investigation, if warranted.

If a faculty member sees what appears to be, or suspects that, drugs are being transferred from one student to another, the student shall be taken immediately to the Principal's office. **

****House Bill 1284** provides immunity from civil liability for any teacher, counselor, or administrator who reports to the appropriate school official in accordance with the school's policy, a student who is under the influence of non-intoxicating beverages, alcoholic beverages or a controlled dangerous substance, or a student who has such items in his or her possession.

The Principal, or his designee, shall secure the contraband from the student known, or suspected, to possess contraband while in the presence of the faculty member. The use of force in searching a student shall be used only in extreme circumstances. Evidence obtained shall be placed in an envelope, sealed, and initialed by both staff members.

The Principal, or his designee, shall call the Superintendent and parent/guardian if suspected illegal drugs are confiscated. Law enforcement officials will be called if deemed necessary.

Suspension assessment

A student suspended for the remainder of a semester from an Idabel School will require, prior to re-enrollment, a problem assessment by an appropriate specialist (i.e. doctor, guidance counselor, mental health or chemical abuse counselor). Verification of problem assessment and/or appropriate program completion will be reviewed by the respective school administration.

DISCIPLINARY ACTIONS (CONSEQUENCES)

Level 1 offenses: general misbehavior in classroom or campus

- A. Public display of affection
- B. Running/Horseplay in courtyard or hallway

- C. Classroom disruption
- D. Sleeping in class
- E. Writing inappropriate notes during class
- F. Invalid/No Hall pass
- G. Loud or boisterous conduct in hallway
- H. Annoy/Aggravate/Intimidate another student
- I. Profanity
- J. Excessive talking/not paying attention in class
- K. Littering campus

Level 1 disciplinary action

- | | |
|---|---|
| First Offense <input type="checkbox"/> | Conference/Corporal Punishment or two (2) days detention |
| Second Offense <input type="checkbox"/> | Parental Contact/Corporal Punishment or three (3) days detention |
| Third Offense <input type="checkbox"/> | Parental Contact/Corporal Punishment or five (5) days detention |
| Forth Offense <input type="checkbox"/> | Parental Contact/Corporal Punishment or ten (10) days detention |
| Fifth Offense <input type="checkbox"/> | Send home until parent returns with student and five (5) days minimum assignment to Intensive Learning Center (ILC) |
| Sixth Offense <input type="checkbox"/> | Sent home until parent returns with student and ten (10) days minimum assignment to Intensive Learning Center (ILC) |

Level 2 offenses

- A. Rude, discourteous, disrespectful to teacher/substitute
- B. Inappropriate behavior during school sponsored activities
- C. Forgery
- D. Lying /intentionally giving information to misinform or mislead
- E. Excessive Profanity/Vulgarity
- F. Gang behavior
- G. Behavior that could result in a fight or bullying
- H. Failure to comply with a reasonable request from teacher/substitute
- I. Gambling
- J. Unauthorized use of computer/Internet/Electronic Devices/Cellphones
- K. Unauthorized roaming of halls/campus
- L. Not reporting to assigned class/Skipping School ON campus
- M. Hate Speech
- N. Academic Integrity/ Cheating
- O. Throwing food for the purpose of engaging in a food fight
- P. Destruction of property less than \$100 to a Level II with reimbursement

Level 2 disciplinary action

- | | |
|---|--|
| First Offense <input type="checkbox"/> | Conference/Corporal Punishment or three (3) days detention |
| Second Offense <input type="checkbox"/> | Parent contact – 5 days detention. |

Third Offense <input type="checkbox"/>	Parent conference –assigned to Intensive Learning Center (ILC) five (5) days minimum
Forth Offense <input type="checkbox"/>	Parent conference –assigned to Intensive Learning Center (ILC) ten (10) days minimum
Fifth Offense <input type="checkbox"/>	Send home until parent returns with student and five (5) weeks minimum assignment to Intensive Learning Center (ILC)
Sixth Offense <input type="checkbox"/>	Sent home until parent returns with student and indefinite assignment to Intensive Learning Center (ILC) not to exceed the current and succeeding semester. Student will be evaluated on a regular basis

Level 3 offenses

- A. Profanity directed toward a staff member.
- B. Refusing to follow the directive of an administrator/teacher
- C. Possession of Tobacco
- D. Use of Tobacco
- E. Sexual harassment/moral turpitude (See Note)
- F. Fireworks and contraband
- G. Theft/possession of stolen property
- H. Destruction of school property
- I. Threats or extortion
- J. Drug paraphernalia
- K. Electronic Cigarettes (ecigs, vapes, juuls)
- L. Hate speech directed toward someone with intent to demean
- M. Destruction of property more than \$100 to a Level III offense with reimbursement

Level 3 disciplinary action

First Offense <input type="checkbox"/>	Parent conference and assigned to Intensive Learning Center (ILC) ten (10) days minimum
Second Offense <input type="checkbox"/>	Sent home until parent returns with student and assignment to Intensive Learning Center (ILC) five (5) weeks minimum
Third Offense <input type="checkbox"/>	Sent home until parent returns with student and indefinite assignment to Intensive Learning Center (ILC) not to exceed the current and succeeding semester. Student progress will be evaluated on a regular basis

Violations for THC- length of suspension for possession/or use of THC (first time) to 10 days suspension and 10 days of ILC. Second offense could result in up to 90 days suspension

Violations for skipping school off campus- 5 days ILC, 2nd Offense- 10 Days ILC

NOTE: Any acts of sexual harassment or moral turpitude should be reported to the administration and/or counselor immediately. A written report will be made and kept on file.

Level 4 offenses

- A. Possession/sale of drugs/alcohol or any other controlled substance/prescription drug
- B. Use of drugs/alcohol or any other controlled substance/prescription drug
- C. Possession of dangerous weapons
- D. Indecent exposure or unacceptable sexual behavior
- E. Terroristic threats
- F. Under the influence of alcohol/drugs
- G. Verbal, written, or electronic threats to student, school employees, or school facilities

Level 4 disciplinary action

First Offense Parent contact and suspension from school for a minimum of 90 school days and assigned to the Intensive Learning Center (ILC) for the remainder of the succeeding semester. Level 4 violation will be reported to law enforcement.

Level 5 offenses

- A. Possession of firearms
- B. Assault on a school employee or student
- C. Possession of terrorist paraphernalia/explosive items

Level 5 disciplinary action

First Offense Parent contact and suspension from school for a minimum of 180 school days. Depending on the severity and circumstances of an assault/suspension, a student may be assigned to the Intensive Learning Center (ILC) for the second 90 days of the suspension. The police will be called to arrest the student who commits a Level 5 violation. Charges will be filed and an attempt will be made to prosecute.

Fighting or physical abuse to another student

First Offense Parent conference and five (5) day minimum suspension

Second Offense Parent conference and ten (10) day minimum suspension

Third Offense Parent contact and suspension from school for the remainder of the year

Note:

- Any student willfully assaulting another student engaged in a fight will receive double first offense consequences.
- Law enforcement WILL be called for students involved in a fight. Students will be processed through the legal system and parents will have to pick up the student from the police department. Processing through the legal system does not replace school disciplinary action. The student and parent will be required to have a meeting with the principal before returning to school.
- Any student involved in any fight or bullying offense will be required to participate in conflict resolution counseling with a school counselor.

Cell Phone/Electronic Devices

Unauthorized use will result in disciplinary action.

- **FIRST OFFENSE:** The cell phone or electronic device will be confiscated and returned to the student at the end of the school day.
- **SECOND AND SUBSEQUENT OFFENSES:** The cell phone or electronic device will be confiscated and returned to a parent or guardian at the end of the school day. Level II violation.

Using a cell phone to record or video tape is prohibited. Any recording of negative comments, pictures, or video regarding students or staff during school hours or activities which is posted to any social media site will result in the following disciplinary action.

- **FIRST OFFENSE:** 10 days ILC.
- **SECOND OFFENSE:** 25 days ILC.
- **THIRD AND SUBSEQUENT OFFENSES:** Student is sent home until returns with parent. Assignment to ILC the remainder of the semester.

Any recording or posting of fights which occur during the school day or at school events will result in the following disciplinary action.

- **FIRST OFFENSE:** 5 days suspension. 10 days of ILC upon return to school.
- **SECOND AND SUBSEQUENT OFFENSES:** 10 days suspension. 10 days of ILC upon return to school.

Failure to comply with staff directive to surrender a cell phone or electronic device will be considered defiance of authority and will be subject the student to other disciplinary action according to the student handbook.

Note: Cell phones will be allowed for after school activities to reach parents/guardians for pick-up times after practices or trips, and can be used before school, after school, and at lunch while in the courtyard or cafeteria only.
Cell phones and other electronic devices should be turned off and kept out of site during all class time unless directed otherwise by the teacher.
(See cell phone electronic device policy)

Tardy Violation

1st offense of semester ☐ No disciplinary action (teacher responsibility)

2nd offense of semester ☐ No disciplinary action (teacher responsibility)

3rd offense of semester ☐ Discipline referral to office.

*Tardy offense count starts over once a student has served the issued consequence.

Tardy Consequence:

Level 1- 3 days detention
Level 2- 5 days detention
Level 3- 3 days ILC

Level 4- 5 days ILC
Level 5- 10 days ILC

Bus rider violation

- 1st Bus Incident Report 5 day suspension of bus riding privileges. A copy of the report and a copy of the bus rider policy will be sent to the parent.
- 2nd Bus Incident Report 10 day suspension of bus riding privileges.
- 3rd Bus Incident Report Suspension of bus riding privilege for the semester.
- Reports are continuous August through May.
- A required conference with a parent within the suspension time will be necessary before the student may resume the bus riding privilege. Any further incident reports will result in loss of bus privileges for the remainder of the year.
- Bus incident violations will be imposed in addition to consequences stated in the regular school discipline policy.
- Any of the following will result in **automatic loss** of bus riding privileges for the semester or the entire year, at the discretion of the transportation director:
 - Bringing weapons of any kind on the bus
 - Bringing drugs of any kind on the bus
 - Fighting on the bus
 - Verbal or physical abuse of the bus driver

Dress Code Violation

- 1st offense Correct and warning
- 2nd offense Parents will be contacted to bring clothing to correct the violation. Student placed in ILC until the dress code violation is corrected or for the remainder of the day.
- 3rd offense 5 days ILC
- 4th offense 10 days ILC
- Any subsequent offense Principal’s discretion

If a student commits several lesser offenses (i.e. Level 1-2) and then commits an offense at a higher level (i.e. Level 3), the disciplinary action cannot be less than previously administered.

If a student commits an offense at a higher level (i.e. Level 3) and then commits an offense at a lower level (i.e. Level 1-2), the disciplinary action may be less than previously administered.

IF A STUDENT DOES NOT REPORT FOR BEFORE OR AFTER SCHOOL DETENTION, HE/SHE WILL AUTOMATICALLY BE SENT TO THE INTENSIVE LEARNING CENTER (ILC).

MISCELLANEOUS INFORMATION

LOCKERS

Each student is assigned a locker for the storage of books and equipment. It is the student's responsibility to ensure his locker is kept locked and in order at all times. The school and staff will accept no responsibility for any items stolen or lost from lockers. The best way to assure that your property is safe is to make certain that you do not give others the combination to your locker.

Idabel Public Schools will provide locks for students to rent. The cost for the lock is \$1.00. If the lock is lost the student must pay the replacement cost of the lock. Only school locks will be permitted. **No personal locks are allowed.**

The assignment of lockers to students in no way implies privacy. Lockers remain school property and are subject to periodic inspection and monitoring without notice or consent of the student. Students will not have weapons, clubs, explosives, firecrackers, alcoholic beverages, non-prescription drugs, or drug paraphernalia in their lockers. The same policies that apply to student lockers also apply to student desks.

LOST AND FOUND

Many items are brought into the office during the school term or left in lockers at the end of the school term. If a student has lost an item, he/she should check to see if it has been turned into the office. All items found on school property should be turned into the office. Items left in Lost and Found after the end of the school term will be donated or trashed as applicable.

SCHOOL TELEPHONES

Telephones are for IHS staff only. An exception is made for valid emergency messages. Students may use the office phone to make extreme emergency calls with the approval of the office personnel.

OFF-CAMPUS POLICIES

Idabel High School is a closed campus. Any request for a student to leave campus during school hours requires administrative authorization. Parents may request for their child(ren) to leave campus during the instructional day with the understanding that an absence will be recorded for each class missed.

Supervised Trips

Trips and excursions enhance the instructional program by utilizing those educational resources of the community and the area which cannot be brought into the classroom. Students may have opportunities to travel from the school under the supervision of school employees at various times throughout the school year.

Off Campus Lunches

Juniors and seniors have the opportunity to participate in an incentive program allowing them to travel off campus for lunches. They must meet certain criteria as determined by the administration before they receive an off campus lunch pass. The administration determines the times and dates for participation in the program.

VISITORS

All visitors to a public school building must present themselves at an administrative office to gain permission to remain in the building, to conduct school business, or to visit with staff or students. Persons loitering in a building or on school grounds will be prosecuted as provided by law. Visitors are any persons other than registered students; officials of the school, professional staff, or other persons gainfully employed in the school. Any person or persons, other than students, who interfere with the normal functioning of school, or who engage in any unauthorized activity

on school property, shall be asked to leave and, if they refuse, the school administrators or employee in charge must contact the central office.

Students' friends or relatives are not permitted to attend classes with Idabel high school students.

All persons must, upon request, identify themselves to proper authorities in the school building, on school grounds, or at school-sponsored events.

An appointment should be made through the office if you need to speak with any one.

WITHDRAWAL FROM SCHOOL

If a student must withdraw from school, he/she must see the Counselor. The student will be given a withdrawal form which must be signed by all teachers, the librarian, the cafeteria staff, and guidance counselors. The teachers will record checkout grades and certify that books are returned and that the student's record is clear.

NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of non-discrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant, Ed.D.
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Assistant Superintendent
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Assistant Superintendent
580.286.7639

SEXUAL HARASSMENT

This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is subject of the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:

- i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented “kidding,” “teasing,” double meanings, and jokes.
- ii. Demeaning comments about a girl’s ability to excel in a class historically considered a “boy’s” subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
- iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

Specific Prohibitions for Administrators, Supervisors, and Other Employees:

- i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.
- ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
- iii. The school district is not concerned with the “off-duty” conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

Grievance Procedure – Report, Investigation, and Sanctions

- i. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 100.3 in the Board Policy Manual provides guidelines and additional information for making such claims.
- ii. With respect to sexual harassment grievances:
 - Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
 - In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.
 - Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

Idabel Public Schools Student Device Policy/Handbook

Effective with the 2018-2019 school year, access to technology is critical for the instruction and learning of our students, therefore, it is not possible to opt out of the technology policies. This policy describes the rules and regulations regarding using a school-provided device and bringing your own device. Except where specifically stated, personally-owned devices (PODs) are subject to the same rules and policies as school-owned devices.

Receiving Your Device

School-owned devices will be distributed each fall during Device Orientation. (School issued devices must be used during the school day by all students.) Both parents and students must attend this annual orientation. Before receiving a device, students and parents must complete and return the following:

- Usage Agreement Form
- Student Pledge for Device Use
- Acceptable Use Policy
- Pay annual usage fee

Terms of PODs

- Idabel Schools will not be held liable for any damage that may occur as a result of connecting the POD to our Wireless Network or any electrical power source.
- Idabel Schools will not be held responsible for any physical damage, loss or theft of the POD.
- The Idabel Schools network will provide filtered Internet access and related web-based services only.
- Idabel Schools reserves the right to inspect, at any time, any POD while connected to the Idabel Schools Wireless Network. Any other inspection of any POD is subject to the requirements set forth in the Student Code of Conduct.
- Idabel Schools will not be obligated to supply electrical power access where such access does not already exist.

Student use of PODs in the classroom setting will be at the discretion of the instructor. (IMS Students are not allowed to use POD's)

- Persons connecting computers to the Idabel Schools Wireless Network agree to maintain current anti-virus software enabled on their computers.
- Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activities are strictly prohibited as set forth in District policies **(please refer to handbook for more information on district policies)**.
- Parents or guardians of any student bringing personal technology to school agree to be responsible for and to reimburse Idabel Schools for any damage that their student may cause arising out of and relating to the use of the Wireless Network with his or her POD.
- Students using PODs must agree to allow required school-related software to be downloaded on their PODs.

Terms of the Device Loan (does not apply to PODs)

Terms

Your device is the property of Idabel Public School District, also known as Idabel Schools, and although you may put or contain personal information on the device, it is the sole property of the District. You will

comply at all times with the Idabel School's Student/Parent Device Handbook and Acceptable Use Policy for all purposes. Any failure to comply may terminate your rights of possession effective immediately and the district may repossess the property. Idabel Schools does not assume any responsibility or liability for any information that you put on your device.

Title

Legal title to the property is in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this agreement and the Student/Parent Device Handbook.

Loss or Damage

Students are responsible for the general care of the device they have been issued by the school. Devices that are broken or fail to work properly must be taken to the high school library for an evaluation of the equipment.

If the property is damaged, lost, or stolen, YOU are responsible for the reasonable cost of repair or its fair market replacement cost on the date of loss. Loss or theft of the property must be reported to the District by the next school day after the occurrence. (Idabel Public School will file a Police Report)

Carrying School Devices Care must be taken when using and carrying the Device to avoid placing pressure and weight on the Device screen. A few cases will be available for checkout by a student. Even if you use a case, the same rules apply to proper carrying and storing of the device.

Screen Care The device screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on the top of the Device when it is open or closed.
- Do not place anything near the Device that could put pressure on the screen.
- Clean the screen with a soft, dry cloth or anti-static cloth. Use of harsh chemicals WILL damage the screen.
- Do not "bump" the Device against lockers, walls, floors, etc., as it will eventually break the screen.

Storing Your Device

When students are not using their Devices, it should be kept with the student. Nothing should be placed on top of the Device when stored.

Do NOT leave your Device in a locker, or place that is experiencing extreme hot or cold conditions. Extreme heat will damage the unit itself and extreme cold will cause severe screen damage.

Devices Left in Unsecured Areas

Under no circumstances should Devices be left unsecured. Any Device left unsecured is in danger of being stolen or damaged. If a Device is found in an unsecured area, it will be taken to the library. Violations may result in loss of Device privileges and/or other privileges. If PODs are found left in unsecured areas, they are to be returned to the Library. The District assumes no responsibility for lost, damaged or stolen PODs.

Repossession

If you do not timely and fully comply with all terms of this Agreement and the Student/Parent Device Handbook, including the timely return of the property at our request, the District shall be entitled to declare you in default and take possession of the property.

Term of Agreement

Your right to use and possess the property terminates not later than the announced retrieval day, unless earlier terminated by the District or upon withdrawal from the District.

Use & Maintenance Fee (does not apply to PODs)

All Students will pay a non-refundable, technology fee of \$40 per school year.

Repairs Students will be held responsible for ALL damage to their devices resulting from misuse, neglect, or accidental damage including but not limited to: broken screens, cracked plastic pieces, inoperability, etc. Under no circumstances is the student or student’s family to attempt to repair school-owned Devices on their own. All repairs will be handled by the District.

- Repair Costs to be paid by User: Repairs – actual cost of repair
- Lost or Stolen without negligence – user pays half the cost of the replacement device, 2nd incident replacement is full cost.
- Power adapter, cover and any other school-owned accessories - full replacement cost.

Estimated Repair Pricing

These are approximate values and these prices may differ due to changes in parts and labor costs.

Loss, Damage, or Neglect	Estimated Repair Cost
Broken Screen	\$70.00 + 1.5 hrs. Labor
Keyboard	\$50.00 +1.5 hrs. Labor
Power Adapter	\$60.00
Power Cable	\$10.00
Abandonment Fee (if Eventually Found)	\$10.00
Re-Image due to Violation of Acceptable Use	\$25.00

**These prices are approximate and subject to change.

The District will contact the designated vendor to send in devices that malfunction or receives damage.

Use of Computers and Devices on the Network

Idabel Schools is committed to the importance of a student being able to continue with his/her work when the device is experiencing problems.

- Students are able to back-up their documents to Google School. This will only back up documents!
- Students are strongly encouraged to continually back up their information with USB devices, CDs or other storage devices.

General Device Rules

Classroom guidelines:

- Students’ need to comply with each classroom teacher’s rules.

Inappropriate Content and Graffiti:

- Inappropriate content will not be allowed on devices. (No stickers, or stickies covering devices.)
- Presence of weapon images, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Sound:

- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes.

Deleting files:

- Do not delete any folders or files that you did not create or that you do not recognize. Deletion of certain files will result in a computer failure and will interfere with your ability to complete class work and may affect your grades.

Music, Games, or Programs:

- Music and games may not be downloaded, or streamed over the Internet. This may be a violation of copyright laws.
- No software may be loaded.

Loaning or borrowing devices:

- Do not loan devices to anyone.
- Do not borrow a device from another student.
- Do not share passwords or user names.
- Do not share or loan your power cord to others.

Using Your Device at School

Devices are intended for use at school each day. In addition to teacher expectations for Device use, school messages, announcements, calendars, and schedules may be accessed using the Device. Students are responsible for bringing their Device to all classes, unless specifically instructed not to do so by their teacher. The Device is the property of Idabel Schools. Therefore, school staff and administration have the right to check any material stored on a student's Device at any time.

Charging Your Device's Battery

Devices must be in a fully charged condition each day.

Only charge your Device with the provided charger.

Student Guidelines for Acceptable Use

These guidelines are provided here so that students and parents are aware of the responsibilities students accept when they use District-owned computer hardware, operating system software, application software, stored text, data files, electronic mail, local databases, CD-ROMs, digitized information, communication technologies, and Internet access. In general, this requires efficient, ethical, and legal utilization of all technology resources.

Expectations are as follows:

- Student use of computers, other technology hardware, software, and computer networks, including the Internet, is only allowed when supervised or granted permission by a staff member.
- All users are expected to follow existing copyright laws. Copyright guidelines are posted and/or available in the computer lab.
- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.

Unacceptable use includes, but is not limited to the following:

- Using the network for illegal activities, including copyright, license, or contract violations or downloading inappropriate materials, viruses, and/or software, such as but not limited to hacking and host file-sharing software.
- Using the network for financial or commercial gain, advertising, or political lobbying.
- Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments, such as but not limited to pornographic sites.
- Vandalizing and/or tampering with equipment, programs, files, software, system performance, or other components of the network. Use or possession of hacking software is strictly prohibited.
- Causing congestion on the network or interfering with the work of others, i.e., chain letters or broadcast messages to lists or individuals.
- Intentionally wasting finite resources, i.e., online time, real-time music.
- Gaining unauthorized access anywhere on the network.
- Revealing home address or phone number of one's self or another person.
- Invading the privacy of other individuals.
- Using another user's account, password, or ID card or allowing another user to access your account, password, or ID.
- Coaching, helping, observing, or joining any unauthorized activity on the network.
- Posting anonymous messages or unlawful information on the system.
- Engaging in sexual harassment or using objectionable language in public or private messages, e.g., racist, terroristic, abusive, sexually explicit, threatening, demeaning, stalking, or slanderous.
- Falsifying permission, authorization, or identification documents.
- Obtaining copies of or modifying files, data, or passwords belonging to other users on the network.
- Knowingly placing a computer virus on a computer or network.

Acceptable use guidelines for the District's network computer online services are as follows:

General Guidelines:

- Students will have access to all available forms of electronic media and communication that is in support of education and research, and in support of the educational goals and objectives of the District.
- Students are responsible for their ethical and educational use of the computer online services in the District.
- Electronic mail, network usage, and all stored files will not be considered private and may be monitored at any time by designated District staff to ensure appropriate use.
- Access to the District's computer online services is a privilege and not a right. Each employee, student, and/or parent will be required to sign the Acceptable Use Policy Agreement Sheet and adhere to the Acceptable Use Guidelines in order to be granted access to District computer online services.
- All policies and restrictions of the District's computer online services must be followed.

- When placing, removing, or restricting access to specific databases or other District computer online services, school officials will apply the same criteria of educational suitability used for other education resources.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to confidential information, copyrighted material, threatening or obscene material, and computer viruses.
- Any attempt to alter data, the configuration of a computer, or the files of another user without the consent of the individual, campus administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the District's Student Code of Conduct.
- Parents concerned with the District's computer online services at their child's school should refer to that school's administrative office.
- Any parent wishing to restrict their child's access to any District computer online services will provide this restriction request in writing to the administrator of that building. Parents will assume responsibility for imposing restrictions on their own child.

Network Etiquette:

- Be polite.
- Use appropriate language.
- Do not reveal personal data (name, home address, your phone number, phone numbers of other people).

E-Mail

- E-mail should be used for educational or administrative purposes only. Students should always use appropriate language in their email messages.
 - Students' personal email addresses will NOT be utilized by IHS staff for Google Classroom, school work, or school related communication. All students will be required to engage through their IHS issued email for assignments, communications, and any school related needs.
- E-mail etiquette should be observed. In general, only messages that one would communicate to the recipient in person should be written.
- Only school-related attachments may be sent on the school e-mail system. No mass emails are allowed.
- E-mail transmissions, stored data, transmitted data, or any other use of the District's computer online services by students, employees, or any other user shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
- All Email and Email contents are property of the District.

Consequences are as follows:

- The student in whose name a system account and/or computer hardware is issued will be responsible at all times for its appropriate use.
- Noncompliance with the guidelines published here, in the Student Handbook, and in Board policy may result in suspension or termination of technology privileges and disciplinary actions. Use or possession of hacking software is strictly prohibited and violators will be subject to consequences of the Student Code of Conduct. Violations of applicable state and federal law, as well as disciplinary actions by the District.

- Electronic mail, network usage, and all stored files will not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use.
- The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of Email and network communications are governed by local, state, and federal law.

Daily Student Expectations with Devices

General Policies

- Students are expected to bring their device bag to each class and should keep their calculators, pens, pencils, notebooks, keys, etc. in their bags. Students will not bring other personal items with them to the classroom such as purses and other bags.
- Students should NOT store pens, charger, food, notebooks, etc. in the same pocket as their device.
- Devices will not be used in the locker rooms at any time.
- No devices will be allowed in the lunchroom during lunchtime.
- Students who have PODs will share their login id and password with the District (if necessary or requested). If at any time the District cannot access a student's POD, the student will not be allowed to use their POD on school property.

Saving Your Work

Students may save work on the Device on a limited basis. It is recommended that students store documents in Google Drive. Storage space will be available on the Device – but it will not be backed up in case of re-imaging. It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work. If the Device becomes full, the student will need to delete any personal items to make room for the required items.

Network Connectivity

Idabel Schools makes no guarantee that the network will be up and running 100% of the time. In the unlikely case that the network is down, the District will not be responsible for lost or missing data.

Software on Devices

Originally Installed Software

The software/apps originally installed by Idabel Schools must remain on the Device in usable condition and be easily accessible at all times. From time to time the school may add apps for use in a particular course. The licenses for this software require that the software be deleted from Devices at the completion of the course. Periodic checks of Devices will be made to ensure that students have not removed required apps.

Additional Software

Students are not allowed to load apps on their Devices. Idabel Schools will synchronize the Devices so that they contain the necessary apps for schoolwork. Students will not synchronize Devices or add apps to their assigned Device to include home syncing accounts. Students with PODs, must allow the District to examine the Devices at any time for inappropriate or unapproved software.

Inspection

Students may be selected at random to provide their Device for inspection. These inspections may include an inspection of all materials saved on or accessed by the Device. Students using PODs agree to random inspections of their Devices.

Procedure for Re-loading Software

If technical difficulties occur or inappropriate apps are discovered, the Device will be restored from backup to its original state. The school does not accept responsibility for the loss of any personal software or documents deleted due to a reformat and reimage. If a student has a POD and technical difficulties occur, the District will restore the Device to the original state as defined by the District.

Software Upgrades

Upgrade versions of licensed software/apps are available from time to time. Students will be required to check in their Devices for periodic updates and syncing. If a student provides a POD, that student is responsible to ensure the correct versions are updated and synced by coordinating with school staff.

- Students are allowed to update any of the Idabel Schools core apps.
- Students can and are expected to update the iOS software when updates are made available.

Everyone updating on the school network at the same time is not recommended.

Loaner Computers

Loaner computers will be provided to students who have devices that are not functioning or need repairs. Students whose computers are found to have damage caused by spills, or abuse, will not be eligible to have loaners. There may be a delay in getting a device should the school not have enough to loan. Any student switching from a POD to a school-owned device, must meet all the rules for using school-owned devices.

Misbehaviors & Consequences

(Refer to Student Handbook, Acceptable Use Policy, and School Board Policy)

Inappropriate Use

Students are expected to follow all rules as defined in school policy. Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activity are strictly prohibited as set forth in Idabel School Board Policy, Acceptable Use Policy, and the Student Handbook.

Parent Computer Tips

Computers are a resource or tool. Idabel Schools strives to prepare all students for a future in the global workplace. While it is great to have your children use and learn the latest technology, spending too much time with video games and surfing the Web can be unproductive. Idabel Schools is taking the initiative by filtering content while the students are on our networks. It is your responsibility as a parent to supervise, manage and monitor your child while they are not at school.

Communicate with your children and set computer limits. Here are some examples:

- I will not give out personal information such as my address, telephone number, parent's work address/telephone number, or the name and location of my school without my parent's permission.
- I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that.
- I will talk with my parents so that we can set up rules for going online. We will decide upon the time of day that I can be online, the length of time I can be online and appropriate areas for me to visit.
- Limit the hours during the day that your child is on the computer.
- Physically monitor student activity on the computer.

- We encourage parents to have their child’s login and password in order to monitor their child’s computer profile, as well as their assignments. If a student refuses to share his/her password with the parent, it will be reset at a parent’s request.

**Idabel Public Schools
Student Device Usage
Annual Agreement Form**

I,(Parent/Guardian) _____, agree that my student and I have read and will comply with all procedures within the policies outlined in the handbook. **Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.**

I understand that this policy covers :

_____ one (1) device that is the property of Idabel Schools for one student and any POD that is personally owned by the student. (IMS does not allow POD’s)

Parent/Guardian (Please print first & last name): _____

Parent/Guardian Signature: _____ Date: _____

Student Name (Please print first & last name): _____

Student Signature: _____ Date: _____

Student Grade: _____

Phone Number: _____

Secondary Phone Number: _____

Official Use Only:

Use and Maintenance Fee	Paid \$ _____ (\$40.00 Per Student)	Date:
-------------------------	--	-------

Idabel High School
Capacity for Parental Involvement

Idabel High School will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

1. The state's academic content standards,
2. The state's student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child's progress, and
6. How to work with educators:

Parent conference, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and schools.
3. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
4. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on the district website, sent home in letters, and sent in translations as practical.

Idabel Public Schools
Student Pledge for Device Use

- I will use my device in ways that are appropriate, meet Idabel Schools expectations, and are educational.
- I will use appropriate language when using Emails, journals, wikis, blogs, or other forms of communication. I will not create, or encourage others to create, discourteous or abusive content. I will not use electronic communication to spread rumors, gossip, or engage in activity that is harmful to other persons.
- I understand that my device is subject to inspection at any time without notice.
- I understand that my device remains the property of Idabel Schools (if not providing POD).
- I will follow the policies outlined in the Student Device Policy/Handbook and the school's Acceptable Use Policy while at school, as well as outside the school day.
- I will keep food and beverages away from my device since they may cause damage to the device.
- I will not use of the device camera to take and/or distribute inappropriate or unethical material.
- I will protect my device and case (if loaned) from damage at all times.
- I will not place decorations (such as stickers, markers, etc.) on my device or provided case (if loaned or on my POD).
- I will file a report in case of theft, vandalism, and other acts to the administration of Idabel Schools within one school day.
- I will take good care of my device.
- I will never leave my device unattended.
- I will never loan out my device to other individuals.
- I will know where my device is at all times.
- I will charge my device's battery daily and arrive at school with my device charged.
- I will not disassemble any part of my school-owned device or attempt any repairs.
- I will not deface any identifying markings on my device.
- I will be responsible for all damages or loss caused by neglect or abuse.
- I agree to return the school's device, case, and power cords in good working condition upon request of the district.

I agree to the stipulations set forth in the above documents including the Student Device Policy/Handbook, and the Student Pledge for Device Use.

Student Name (please print first and last name): _____

Student Signature: _____ Date: _____

Parent Name (please print first and last name): _____

Parent Signature: _____ Date: _____

Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.

HANDBOOK RECEIPT

Dear Parent/Guardian:

This student handbook contains the guidelines for operations of Idabel High School. The topics include graduation requirements, safety standards, student conduct expectations, etc. All of these are necessary for providing a safe and positive learning climate. You are encouraged to review the student handbook, to become familiar with its content, and knowledgeable with what is expected of your child while at school and while attending school functions.

We request that both the student and parent sign the form below and return it within the first week of school. Please call if you have any questions.

Chad Austin
Principal

I have received a copy of the 2021 - 2022 Idabel High School Student Handbook.

Student Signature

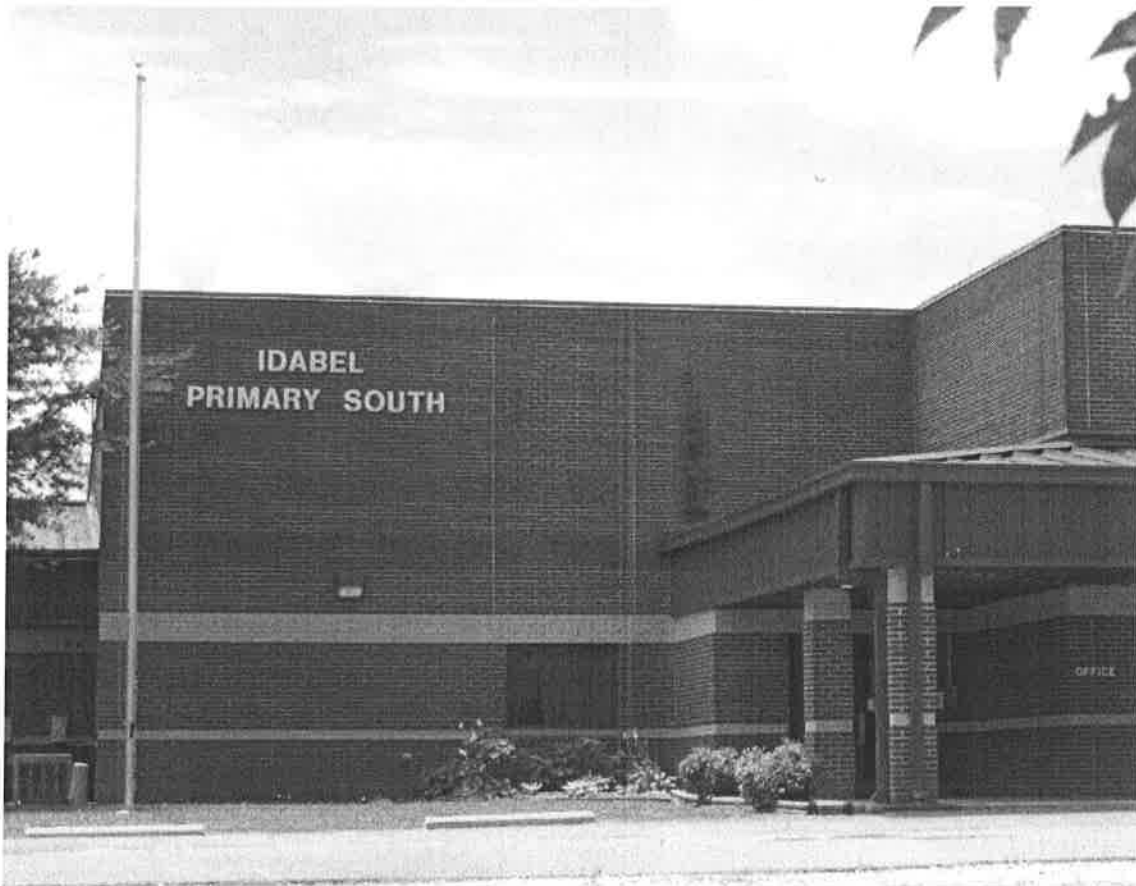
Date

Parent Signature

Date

Primary South Elementary

PARENT/STUDENT HANDBOOK



2023-2024

**1212 SE TYLER
IDABEL, OK 74745
580-286-4400
FAX # 580-286-4443**

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MESSAGE FROM ADMINISTRATION & STAFF

Welcome to Idabel Primary South, the Pre-K, Kindergarten and First Grade Center for Idabel Public Schools! The administration, faculty and staff have planned and prepared to make this school year a successful experience for your child. We welcome parent participation in the total school experience for all students.

This handbook is for parent use and provides information about our school. It contains policies, rules and regulations, goals, the school schedule, and the school year calendar. School policies and regulations are made for the safety of the children. Please review the handbook with your child and keep it for future reference. If you have any questions, please call the school office or your child's teacher.

Primary education is an exciting time. Every child comes to school wanting to learn to read and write. We provide an Early Childhood program and a comprehensive reading & math curriculum. Other areas of child development we address are: Physical Education and Health, Music, Computer Skills, Visual Arts, Science and Social Studies. Idabel Primary also provides special classes for Learning Disabilities and Speech and Language Development.

Idabel Primary South is a Great Expectations school. The teachers and Students are encouraged daily to live by their respective creeds. Our school is designed to implement the following Great Expectations Tenents:

- *High Students Expectations
- *Positive Teacher Attitude
- *All Children Can Learn
- *Teacher Knowledge and Skill
- *Building Self-Esteem
- *Respect
- *Climate of Mutual Respect

We welcome you and your child. As we become acquainted, it is our hope we form a team that will work together for the educational success of all our children.



Sincerely,

Administration & Staff
Idabel Primary South

STUDENT/PARENT POLICY GUIDE

The Idabel Primary South Student/Parent Policy Guide has been published to inform students and parents about policies and procedures of the school. The Student/Parent Policy Guide is revised and published each summer. The policy guide is distributed to each students at Idabel Primary South at the beginning of the school year and is available on the Idabel Public School website: www.idabelpublicschools.org

As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obligated to abide by all Idabel Public School policies and regulations.

MISSION STATEMENT AND GOALS

The Idabel Public Schools will provide stimulating, quality education in a safe environment empowering all students to succeed in a changing world. We want all students to be effective communicators, cooperative and quality producers, complex and creative thinkers, and responsible citizens with respect for self and others, and positive self-directed, life long learners.

TEACHER'S CREED

I am a teacher. I accept the challenge to be sagacious and tenacious in teaching every student, because I believe that every student can learn.

I accept the responsibility to create a learning environment conducive to optimum achievement, academically, socially, and emotionally.

I actively pursue excellence, for my students and myself.

I provide a model of decorum and respect that guides my students, as well as honors them.

I affirm superlative expectations for my students and myself.

I cherish every student.

I am a teacher. I change the world, one student at a time.



IDABEL PRIMARY SOUTH STUDENT CREED

I am a student of Idabel Primary South

I am here to learn.

I will fill my brain with knowledge.

I have the desire to try,
the courage to learn from failure,
and the persistence to continue my efforts.

I want to be helpful, not harmful,
to be safe,

to respect myself and others,

to take care of the school,

to participate and do my best

because I know there is room for me at the top!



Idabel Public Schools

2023-2024

School Year Calendar

Approved: _____ 6-Mar-23

July 23						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 23						
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January 24						
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May 24						
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October 23						
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November 23						
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February 24						
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June 24						
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August 23						
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27	28	29	30	31		

December 23						
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31						

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31						

July 24						
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28	29	30	31			

August 24						
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				1	2	3
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April 24						
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14	15	16	17	18	19	20
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28	29	30				

May 24						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	Professional Development
	School Closed
	First Day of Class
	Last Day of Class
	Report Cards Issued
	Holiday - No Classes
8/7	Professional Day - In service
8/8	Professional Day - In service
8/9	Professional Day - In service
8/10	First Day for Students
9/4	Labor Day - No school
9/18	Professional Day - In service
10/18	Parent/Teacher Conference
10/19 - 10/20	Fall Break - No School
11/20 - 11/24	Thanksgiving Break - No School
12/18 - 1/2	Christmas Break - No School
1/3	Professional Day (1/2 day)- In service
1/4	2nd Semester Begins - Students Return
1/15	Marlin Luther King Jr. Day - No School
2/16	Parent/Teacher Conference
2/19	President's Day - No School
3/18 - 3/22	Spring Break - No School
4/5	IEA Professional Day (1/2 day) - No School
4/8	ECLIPSE DAY - No School
4/9	Snow Day - No School
5/17	Last Day of School

Idabel Primary South Elementary Daily Schedule

Pre-K/Kindergarten

**STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 A.M.
STAFF MEMBERS ARE NOT ON DUTY AND THERE IS NO SUPERVISION.**

Arrival and Dismissal

7:25 a.m.	Staff to report for early duty as scheduled
7:30 a.m.	Doors open & breakfast begins (no time for breakfast if students arrive at or after 8:00)
8:00 a.m.	Classes begin (Students arriving later than 8:00 must get a <u>tardy slip</u> from the office before going to class)
11:30-1:15 a.m.	Pre-K lunch/rest
11:00-11:50 p.m.	Kindergarten lunch/noon play
1:25-1:45 p.m.	Afternoon Pre-K recess
2:40 p.m.	Prepare for dismissal
2:45 p.m.	School dismissed

First Grade Schedule

7:25 a.m.	Early duty staff report to school
7:30-8:00 a.m.	Breakfast served
7:55-10:30 a.m.	First Grade morning instruction time
12:00-12:25 a.m.	First Grade lunch
12:30-12:50 a.m.	First Grade recess
12:50-1:45 p.m.	First Grade instructional time
1:50-2:05 p.m.	First grade afternoon recess
2:45 p.m.	Dismissed

******CAR RIDER MUST BE PICKED UP BY 3:00 P.M.**

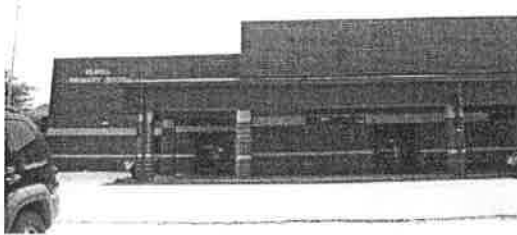
*****According to school policy, notes are required for ANY changes in transportation. If a note is not sent, the child will be sent home by his/her usual bus or transportation procedure. If necessary, a telephone call to the office by 2:00 p.m. will be accepted to change transportation. (286-4400)**

**IDABEL PRIMARY SOUTH ELEMENTARY
TRAFFIC PROCEDURE**

IDABEL PRIMARY SOUTH ELEMENTARY **TRAFFIC PROCEDURE**

The following traffic procedures have been developed to insure the safety of the children and the efficient flow of traffic around the school. Your cooperation is appreciated.

Car riders will be dropped off and picked up at the front of building only. Car riders should be dropped off between 7:30-8:00 a.m. and picked up between 2:30-3:00 p.m. The bus area is **NOT** to be used to drop off or pick up students. Students arriving after 8:00 a.m. are to be dropped off at the office. Parents wishing to enter the building to deliver or receive a student or conduct other business must park in the parking lot and walk to the building door located by the office. No unattended vehicles should be left in the traffic lanes. Pre-K pick up begins at 2:15.



Front of building



Bus riders only

STUDENTS CANNOT BE DISMISSED FROM CLASSES EARLY EXCEPT WITH APPROVAL FROM THE OFFICE.

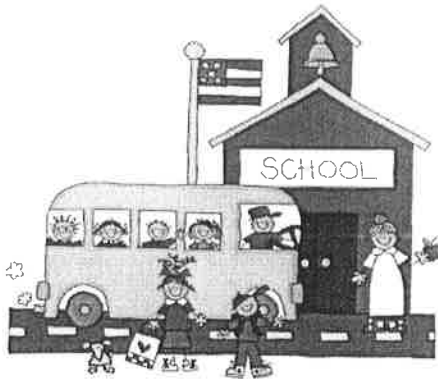
ENROLLMENT

For admission to the Idabel Public Schools, a student must be a resident of this school district, or a legal transfer, and must be willing to abide by the rules and regulations set forth for our school.

New students may be enrolled when they arrive in the district. Pre-enrollment for students returning is held in May. Students may be enrolled during the summer in the school office.

THE FOLLOWING DOCUMENTS MUST BE PRESENTED BEFORE THE STUDENT IS PLACED IN A CLASSROOM AND ENROLLMENT FINALIZED:

- **State certified birth certificate (not a hospital birth certificate)**
- **Your child's up-to-date immunization record**
- **Emergency telephone number**
- **Utility bill showing physical address (i.e... gas, electric, water)**
- **Social Security number**
- **C.D.I.B Card (if applicable)**
- **New students in Kindergarten & 1st Grades should bring their most recent report cards**
- **Children placed through the Oklahoma State Department of Human services should provide a copy of the DCSF19 placement form.**



OFFICE HOURS Idabel Primary South Elementary School

**Monday-Friday
7:30 am-4:00 pm**

**Idabel Primary South
Pre-K Supply List
2023-2024**

- 1-Backpack (NO wheels or mesh) **Label with name****
- 1-Kinder Mat (Thin not thick) **Label with name****
- 1-Small blanket or beach towel for cover**
- 1-Small school box**
- 1-Pair of Fiskars student size scissors**
- 5-Large glue sticks (or 10 small size)**
- 4-Boxes of 16 or 24 count regular size Crayola brand crayons**
- 1-Pocket folder with 3 hole clasp**
- 1-Box of Crayola Magic Markers (Washable and Classic Colors)**
- 2-Boxes of Kleenex**
- 2-Rolls of Paper Towels**
- 1-Container of Clorox or Lysol Wipes**
- 1-Box of Band-aids**

GIRLS: 1 Quart size Ziploc bags OR 1 bag of brown/white paper lunch sacks

BOYS: 1-Package of 8 paper plates, not styrofoam. (Example brands: great value, smart and simple, smartly, vintage, uncoated plates)

Please send a change of clothes in a zip-lock bag with their name on it (shirt, pants, underwear and socks)

We request a \$5.00 activity fee to help with fun day projects, special events and snacks for our nutrition units.

**Idabel Primary South
Kindergarten Supply List
2023-2024**

- 1-Backpack (NO wheels or mesh) **Label with name****
- 1-Small school box**
- 1-Package of Expo Dry Erase Markers (For Whiteboard)**
- 1-Pair of Fiskars student size scissors**
- 8-Large glue sticks**
- 6-Boxes of 24 count regular size Crayola brand crayons**
- 2-Packages of #2 Pencils (Plain Yellow)**
- 3-Paper Mate Pink Erasers 3 Count**
- 2-Clorox Wipes**
- 4-Boxes of Kleenex**
- 1-Roll of Paper Towels**
- 1-Pack of Classic Color Crayola Markers**
- 1-Three Ring Binder 1 Inch Size**

GIRLS: 1-Package of Quart Size Zip-Lock Bags

BOYS: 1-Package of Gallon Size Zip-Lock Bags

****In addition to school supplies, we request a \$5.00 activity fee to help with fun day projects, special events, and snacks for our nutrition unit.****

Teacher Wish List (Not Required)

Play Dough, Mini Dry Erase Markers, Bottle of School Glue, Sharpie brand permanent markers, Sharpie brand highlighters, Construction Paper.

Idabel Primary South
First Grade Supply List
2023-2024

1-Backpack (NO wheels or mesh) **Label with name**

2-Small Glue Sticks (NOT Hot Glue)

2-Block Erasers

20-#2 Pencils (NOT colored/decorated, NO Dixon) **ONLY Ticonderoga or USA Gold Pencils**

1-Box of Band-aids

1-Small School Box (Large size will not fit in desks)

1-Pair of Pointed Scissors (Fiskars or Durasharp)

2-Boxes of Kleenex

1-Roll of Paper Towels

1-1: Viewfinder 3-Ring Binder (Avery Brand will last the longest)

4-Boxes of Crayola Crayons 24 ct. (Crayola brand only)

NO PENCIL SHARPENERS

GIRLS: 1-Lysol or Clorox Wipes

BOYS: 1-Package of Dry Erase Markers

We request a \$5.00 activity fee to help with fun day projects, supplies or special events.

NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of nondiscrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:

Chris Gammon
Title IX Coordinator
580.286.7693

The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Sterrette Coffman
Special Services Director
580.286.2935

4. Sexual Harassment

- a. This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is subject to the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:
 - i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - ii. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
 - iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
- b. Specific Prohibitions for Administrators, Supervisors and Other Employees:
 - i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.
 - ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
 - iii. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
- c. Grievance Procedure – Report, Investigation, and Sanctions
 - i. It is ~~the express~~ policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 1100.3 in this manual provides guidelines and additional information for making such claims.

ii. With respect to sexual harassment grievances:

- **Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.**
- **In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.**
- **Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.**
- **Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.**

INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

600.01
(5 OF 10 PAGES)

1. Sexual Harassment

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INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

600.01
(6 OF 10 PAGES)

- iv. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
- v. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
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 - ix. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 1100.3 in this manual provides guidelines and additional information for making such claims.
 - x. With respect to sexual harassment grievances:

- Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.
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INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

600.01
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- warning, suspension, or termination subject to applicable procedural and due process requirements.
- Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

CURRICULUM

The Idabel Elementary School Curriculum is developed and updated in compliance with the Oklahoma Academic Standards (OAS).

This curriculum is presented to the students through a variety of teaching methods including individualized learning, whole group instruction, small group instruction and cooperative learning. This curriculum is available for parent review upon request.

ATTENDANCE

It is of utmost importance that students are in school every day. Irregularity in attendance is the most frequent cause of unsatisfactory work and school failures. There may be some occasions, when absence is necessary. When such is the case, the parent should notify the school office at: 286-4400. The following are acceptable reasons for absence:

1. Illness
2. Death in immediate family
3. Necessary medical attention. A note from the attending physician is required.

A note from the parent is required for re-admittance. If no note is sent, the teacher may consider absence unexcused and may not give credit for assignments.

When child is ill, assignments may be secured, upon request, through the office. Requests for assignments should be made before noon. All work missed is to be completed by the student. Students will have one day for each day missed to make up any work.

Attendance is important! Schools are required by state law to keep accurate record of attendance. A student must be in attendance 90% of the semester. A student may not miss more than 10 days per semester. The ten absences can be for any reason. Legitimate illness accompanied by a doctor's statement may be deducted from the ten, depending upon the decision of the attendance review council, made up of: the principal, teacher and truancy officer. Parent will be notified of excessive absences, and the parent must contact the principal or attendance clerk. Three tardies will equal one day absence. Parents should call the school prior to or on the day of the student's absence.

The parents/legal guardians of the student may also incur legal liability regarding their failure to compel the student to attend school. (70 O.S. 10-106) any parent or guardian who neglects or refuses to compel their child to attend school will be referred to the McCurtain County District Attorney. (70 O.S. 10-1-05).

LEAVING SCHOOL DURING THE DAY

If a student finds it necessary to leave school during the day for a doctor's appointment or some other valid reason which is known by the student or parent, the parents should call and advise the front office before time for the student to check out. The student must then stop by the attendance office and sign out before leaving. If returning to school the same day, the student must sign in at the attendance office. Failure to comply with this procedure may result in an unexcused absence.

TARDIES AND ABSENCES

When a student arrives after 8:00 a.m., they must come to the attendance office and get a tardy slip. Tardy will constitute the following: arrival between 8:00-9:00 a.m. Arriving after 9:00 a.m. will be counted as a ½ day absence. Leaving school before 2:00 p.m. will be counted as a ½ day absence. Leaving school after 1:45 p.m. will be counted as tardy. Failure to bring doctor's note will be counted as unexcused tardy or absence. (Standards for Accreditation of Oklahoma Schools)

When an absence occurs, an automatic phone message will go out to the phone number we have on file telling parents that their child is not at school. If you get this message and you believe your child is at school, please contact the office at 286-4400.

RECORDS OF ATTENDANCE OF PUPIL

It shall be the duty of the principal or office staff of each public, private or other school in the State of Oklahoma to keep full and complete record of the attendance of all children at such school and to notify the attendance officer of the district in which such school is located of the absence of such children from the school with the causes thereof, if known; and it shall be the duty of the parent, guardian or other person having charge of any child or compulsory attendance age to notify the child's teacher concerning cause of any absences of such child.

It shall be the duty of the principal or office staff to notify the parent, guardian or responsible person of the absence of the child for any part of the school day, unless the parent, guardian or other responsible person notifies the principal or teacher of such absence.

Such attendance officer and teacher shall be required to report to the school health officer all absences on account of illness with such information respecting the same as may be available by report or guardian or custodian of any child who has not complied with the provisions of this article oral and documented or written warning to the last known address of such person that the attendance of such child is required at some public, private or other school as herein provided.

If a child is absent without valid excuse four (4) or more days or parts of days within a four-week period or is absent without a valid excuse for ten (10) or more days or parts of days within a semester, the attendance officer shall notify the parent, guardian or custodian of the child and may (if necessary) report such absences to the district attorney in county wherein the school is located for juvenile proceeding pursuant to Title 10 of the Oklahoma Statutes (70-10-106). Three (3) tardies are equal to one days absence.

TRUANCY

Idabel Public Schools has updated its policy on truancy and all parents and students need to read and be aware of these changes.

To Idabel Public School children and their parents, guardians or custodians:

With the arrival of a new school year it is a good time to remind parents that Oklahoma has a compulsory school attendance law. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of a public, private or other school unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. McCurtain County has established a Truancy Court to expedite the cases of those prosecuted for violating Oklahoma's compulsory attendance laws.

The punishment range for a violation of the compulsory school attendance laws increase with each violation and include the possibility of both fines and imprisonment. Each day the child remains out of school may constitute a separate offense after a documented oral or written warning has been given to the parent, guardian, custodian, child or other person or the child has been ordered to school by the juvenile court. In addition to a possible fine and imprisonment, a parent found guilty of violating the law can also be placed on probation and, as a condition of that probation, be required to attend parenting classes, anger management classes or counseling; perform community service; submit to random drug tests; and/or any other type of services of the Court deems appropriate.

It is not the intention of anyone associated with the Truancy Court system or Idabel Public Schools to add to your problems or otherwise harass you. Truancy costs children more than their education, it costs them their future. Studies have shown that children who attend school regularly: a) make better grades, b) develop and maintain friendships, c) are more likely to make good choices, and most importantly, d) children are more likely to become responsible citizens by being in school. We want all students to excel and be successful with their education. Being in school helps make that happen!

A. It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section. A full day of kindergarten shall be required of all children five (5) years of age or older unless the child is excused from kindergarten attendance as provided by this section. A child who is five (5) years of age shall be excused from kindergarten attendance until the next school year after the child is six (6) years of age if a parent, guardian or other person having custody of the child notifies the superintendent of the district where the child is a resident by certified mail prior to enrollment in kindergarten, or at any time during the first school year that the child is required to attend kindergarten pursuant to this section, of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age. A kindergarten program shall be directed toward developmentally appropriate objectives for such children. The program shall require that any teacher employed on and after January 1, 1993, to teach a kindergarten program within the public school system shall be certified in early childhood education. All teachers hired to teach a kindergarten program within the public school system prior to January 1, 1993, shall be required to obtain certification in early childhood education on or before the 1996-97 school year in order to continue to teach a kindergarten program.

B. It shall be unlawful for any child who is over the age of twelve (12) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive an education by other means for the full term the schools of the district are in session.

Provided, that this section shall not apply:

1. If any such child is prevented from attending school by reason of mental or physical disability, to be determined by the board of education of the district upon a certificate of the school physician or public health physician, or, if no such physician is available, a duly licensed and practicing physician;
2. If any such child is excused from attendance at school, due to an emergency, by the principal teacher of the school in which such child is enrolled, at the request of the parent, guardian, custodian or other person having control of such child;
3. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between:
 - a. the school administrator of the school district where the child attends school, and
 - b. the parent, guardian or custodian of the child. Provided, further, that no child shall be excused from attending school by such joint agreement between a school administrator and the parent, guardian or custodian of the child unless and until it has been determined that such action is for the best interest of the child and/or community, and that said child shall thereafter be under the supervision of the parent, guardian or custodian until the
 - c. child has reached the age of eighteen (18) years; or
4. If any such child is excused pursuant to subsection C of this section.

C. A school district shall excuse a student from attending school for the purpose of observing religious holy days if before the absence, the parent, guardian or person having custody or control of the student submits a written request for the excused absence. The school district shall excuse a student pursuant to this subsection for the days on which the religious holy days are observed and for the days on which the student must travel to and from the site where the student will observe the holy days.

D. It shall be the duty of the attendance officer to enforce the provisions of this section. Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished by a fine of not less than Five Dollars (\$5.00) nor more than Twenty-five Dollars (\$25.00) for the first offense, not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00) for the second offense, and not less than Twenty-five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each subsequent offense. Each day the child remains out of school after the oral and documented or written warning has been given to the parent, guardian, custodian child or other person or the child has been ordered to school by the juvenile court may constitute a separate offense. At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

Oklahoma's Compulsory Attendance Education Law (70 O.S. §§ 10-105 and 10-106) requires that Oklahoma children, under most circumstances be in school. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. Every child from the age of 5 to 18 is required to attend school although a 5 year old may be excused under some circumstances.

"Truancy" is an unexcused absence of the child for a school day or any part of a school day. In other words, a child who is late or tardy to any class is truant. The determination as to whether an absence is excused or unexcused is made by the school district. If you have any questions regarding your school's policy on what constitutes an excused or unexcused absence, ask your school. It is important to note that what is excused and unexcused may vary from school district to school district.

The District Judge and District Attorney have established "Truancy Court." If a Child is absent without a valid excuse four (4) or more days or parts of days within a semester, the school is required to notify the District Attorney. Upon receiving notice, the District Attorney will generally place the case on the Truancy Docket although the law gives the District Attorney other options.

At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

The Court may order the parent, guardian or other person having custody of the child to perform community service in lieu of a fine. The Court may require that all or part of the community service be performed for a public school district.

The Court may order as a condition of a deferred sentence or as a condition of sentence upon conviction of the parent, guardian or other person having custody of the child any conditions as the Court considers necessary to obtain compliance with school attendance requirements. The conditions may include, but are not limited to, the following:

1. Verifying attendance of the child with the school;
2. Attending meetings with school officials;
3. Taking the child to school;
4. Taking the child to the bus stop;
5. Attending school with the child;
6. Undergoing an evaluation for drug, alcohol or other substance abuse and following the recommendations of the evaluator; and
7. Taking the child for drug, alcohol or other substance abuse evaluation and following the recommendations of the evaluator, unless excused by the Court.

PARENTAL INVOLVEMENT POLICY

It is the Parental Involvement Policy for all Idabel Public Schools to:

- Involve parents in the planning and review process for all educational programs
- Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable
- Provide information concerning adult literacy and parent training
- Educate teacher and other staff in the value of parental contributions and how to work with parents as equal partners
- Coordinate and integrate parental involvement programs with other programs when appropriate
- Work with community-based organizations and businesses in Parental Involvement activities
- Ensure that information concerning school programs is available in the language used in the home.
- Arrange meetings at a variety of times to maximize opportunities for parents
- Conduct with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.

The PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.



School Policies

Control and Discipline of Child

- A. Each district board of education shall adopt a policy for the control and discipline of all children attending public school in that district. Such policy shall provide options for the methods of control and discipline of the students and shall define standards of conduct to which students are expected to conform. The policy shall specifically prohibit harassment, intimidation, and bullying by students at school and address prevention of and education about such behavior. In developing the policy, the district board of education shall make an effort to involve the teachers, parent and student affected. The students, teachers, and parents or guardian of every child residing within a school district shall be notified by the district board of education of its adoption of the policy and shall receive a copy upon request. **Provided, the teacher of a child attending a public school shall have the right as a parent or guardian to control the discipline of such child according to district policies during the time the child is in attendance or in transit to or from school or any other school function authorized by the school district or classroom presided over by the teacher.**
- B. Except concerning students on individualized educational plan (IEP) pursuant to the Individuals with Disabilities Education Act (IDEA), P. L. No. 101-476, The State Board of Education shall not have authority to prescribe student disciplinary policies for school district or to prescribe corporal punishment in the public schools. The State Board of Education shall not have authority to require school district to file student disciplinary action reports more often than once each year and shall not use disciplinary action reports in determining a school district's or school site's eligibility for program assistance including competitive grants.
- C. The board of education of each school district in this state shall have the option of adopting a dress code for students enrolled in the school district. The board of education of a school district shall also have the option of adopting a dress code which includes school uniforms. (70-6-114).

SCHOOL CONDUCT

All student behavior in the Idabel Elementary Schools is based on respect and consideration for the rights of others.

Students have a responsibility to know and respect the rules and regulations of the school. The following are general rules of conduct.

1. Students have primary responsibility for their actions. We encourage self-control.
2. Students must observe playground safety rules of the school for their own security and that of others.
3. Students shall learn to get along with others. Fighting, disrupting or interfering with curricular or extra curricular activities (including playground activities) will not be tolerated.
4. Students shall be courteous to adults and to other children. Use of profanity including obscene gestures will not be tolerated. Abusive language involving student and any school personnel will not be tolerated.
5. Students shall take care of school property (including books). Any destruction of school property will not be tolerated.
6. Defiance of authority will not be accepted.
7. Threats, blackmail or extortion will not be accepted.
8. Students shall learn the value of the other people's property. Stealing will not be accepted.
9. Students shall learn the value of safety to themselves and others. Students shall not bring to school any dangerous, conceivably injurious or annoying instruments.
10. **BULLYING WILL NOT BE TOLERATED.** Bullying happens whenever someone used his/her power unfairly and repeatedly to hurt someone in any manner.
11. Students are to behave in a manner that allows other students to learn. Behavior that distracts students or other teachers is not appropriate.

These are general school rules. Individual teachers has established rules for their own classrooms aligned with the schools policy. Violations of rules will result in corrective measures.

DISCIPLINE

The teacher or administrator shall have the same right as a parent or guardian to control and discipline a child while the child is in attendance in the Idabel Public Schools or in transit to or from the school or while attending or participating in any school function authorized by the school district (70- O. S. 6-114, School Laws of Oklahoma).

Pupils shall not have any reasonable expectation of privacy in the contents of school locker, desk or other school property. School personnel shall have access to school lockers, desks, and other school property, in order to properly supervise the welfare of students. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Personal searches of a student's pockets, clothing, and/or backpacks will be performed with a witness present, if reasonable suspicion exists. (Oklahoma School Law Section 489).

SCHOOL WIDE PROCEDURES:

1. Follow directions the first time they are given.
2. Be in class on time.
3. Bring paper, pencil, books and completed assignments daily.
4. Keep hands, feet and objects to yourself.
5. No cursing, or bad language, fighting, bullying or cruel teasing of others.
6. Walk while in the building and on the sidewalks.
7. Bathroom facilities should be taken care of.
8. Toys of all kinds should be left at home unless specifically requested by the teacher to enhance a lesson.
9. Eating candy and chewing gum will not be allowed in the classroom except for special occasions.
10. Students shall not bring to school any dangerous, conceivably injurious instruments or substances.
11. Students are not allowed to bring cell phones to school.

PLAYGROUND PROCEDURES:

1. In the interest of safety, students will not be allowed to:
 - A. Play with rocks or sticks
 - B. Throw rocks or sticks
 - C. Play rough, fight, hit, trip, kick, bully, threaten, pinch or slap.
2. Students must go straight from the building to the play area.
3. Students may only leave the play area with permission from the duty teacher.
4. Students should use playground equipment safely.
5. Students should treat others the way they want to be treated.
6. When the bell rings, students must stop their play immediately and line up to enter building.
7. Students should always obey the playground duty teacher.

CAFETERIA PROCEDURES

1. No cutting in line, running or pushing or shoving.
Students line up by classroom in Teacher assigned order.
2. Take the next available seat at the assigned table.
3. Observe proper table manners.
4. Stay in seat until dismissed.
5. Keep your area neat and clean. Throwing food will not be tolerated.
6. Obey all cafeteria personnel.

REWARDS:

Students will start each day with a clean slate. Corrective indicators do not carry over from the day before.

CONSEQUENCES:

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary actions, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives for disciplinary actions, the faculty-administration of the school district will consider the alternatives listed below. However, the school is not limited to these alternative methods. The Idabel Board of Education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

If your child chooses by his/her behavior not to abide by these rules, the faculty-administrator of Primary South will consider the alternatives listed below as possible consequences:

1. Conference with student.
2. Conference with parents.
3. Changing student's seat assignments.
4. Requiring a student to make financial restitution for damaged property.
5. Requiring a student to clean or straighten items or facilities damaged by the student's behavior.
6. Restriction of privileges.
7. Involvement of local authorities.
8. Referring student to appropriate social agency.
9. Corporal Punishment (The Idabel Board of Education approves the use of Corporal punishment on a moderate and limited basis as an alternative disciplinary tool in the Idabel Public Schools. Corporal punishment may be used by an administrator, his or her designee or in the presence of either.
10. Removal from the regular classroom.
11. Suspension
12. Expulsion
13. Other appropriate disciplinary action as dictated by the circumstances.

Parents, or guardians, and the students residing in this district shall be notified at the beginning of each school year that such policy is in effect. A copy of this policy will be made available to parents or guardians upon request at any time during the school year.

IDABEL PRIMARY SOUTH ADMINISTRATIVE DISCIPLINE POLICY

Level 1 - (General misbehavior in classroom or on campus)

- *Running in building
- *Disrupting class (lunchroom routine)
- *Chewing gum or eating candy
- *Playing after bell rings (on playground)
- *Pushing, shoving, kicking, tripping, hitting at, or pinching another student (not causing injury)
- *Loud or boisterous conduct in hallway

Consequences: (Parent contact on all above)

The above offenses may result in the loss of recess, pull-outs, extra activities, or corporal punishment as determined by the classroom or duty teacher.

Level 11

- * Use of profanity/vulgarity (written, verbal or physical)
- * Use of obscene gestures
- * Disrespectful/abusive language or profanity involving student or any school employee
- * Destruction/defacing of school property or another person's property
- * Defiance of authority/disobeying school personnel
- * Disobeying cafeteria rules
- * Sexual harassment/moral turpitude
- * Abusive language between students (written or verbal)
- * Gang language and or signs
- * Lying/cheating
- * Hurting another student (poking with pencil or other instrument, pushing another student down, hitting another student, etc...)
- *Teasing or making fun or disrespect of another student

Consequences: (Parent contact on all above)

- 1st offense - 1 day loss of recess or alternative discipline measures – Parent contact
- 2nd offense - 3-5 days loss of recess or corporal punishment
Parent conference
- 3rd offense - 5-10 days loss of recess or corporal punishment
Parent conference
- 4th offense - Mandatory parent conference and alternate consequences that may include: suspension or other consequences to be determined by parent, teacher and principal.

***A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before, during, or after school hours. These activities include those held in and on Idabel School property or the property of another school where Idabel students are participating (for example: football or basketball games, concerts, etc...).

Level 111

- *Fighting
- *Extortion
- *Bullying, Cyber bullying (verbal, written or physical)
- *Stealing
- *Food fights
- *Throwing rocks or sticks or any object
- *Profanity directed toward a staff member or a child
(written, verbal or physical)
- *Sexual explicit material (written, printed or drawn)

Consequences: (Parent will be contacted on all above)

- 1st offense - 5 days loss of recess or corporal punishment and/or parent conference
- 2nd offense - 5-10 days loss of recess or corporal punishment or minimum 1-2 day school suspension/parent contact
- 3rd offense - 3-5 days suspension or corporal punishment/parent contact
- 4th offense - Mandatory parent conference. Up to 10 days suspension or alternative discipline measures as determined by principal, teacher and parent.

***A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before,

during, or after school hours. These activities include those held in or on Idabel School property of another school where Idabel students are participating (for example: football, basketball, concerts, etc...).

Level IV

- *Theft of money or personal property from school personnel.
- *Assault (one student attacks another student or faculty/staff member)
- *Bringing dangerous, conceivably injurious instruments (i.e. guns, knives)
- *Possession or distribution of drugs
- *Willfully injuring another student or school personnel
- *Threats, cyber bullying, threats of bodily injury to school personnel and/or students (written, verbal or otherwise implied)
- *Sexual harassment towards any personnel, faculty or staff.

Consequence:

Immediate suspension. Local law enforcement will be called.

- *** A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before, during, or after school hours. These activities include those held in on Idabel School property or the property of another school where Idabel students are participating (for example: football, basketball, concerts, etc...)

Classroom Discipline:

Each teacher will have classroom rules and consequences posted in the classroom. These rules and consequences will be explained to the students at the beginning of the year and will be taught on a continuous basis for the entire school year. When a student has committed the set number of infractions, they will be sent to the office for disciplinary action. The student then starts with a “clean” slate concerning classroom discipline.

NOTE: Parents that do not want corporal punishment to be used as a method of discipline should submit this request in writing to the office. The letter will be filed in the student’s folder. The school must be able to contact the parents of the children. Suspension will be used in place of corporal punishment.

SUSPENSION FROM SCHOOL

Each principal is authorized to suspend students from school for disciplinary reasons. The principal or office staff will attempt to call the parent/guardian at home. A copy of the discipline report will be sent home with the student on the day of the suspension.

SUSPENSION POLICY FOR IDABEL PRIMARY SOUTH

1. **Reasons for Out-of-School Suspension**

The principal, superintendent, or other designated member of the administration are all given the authority to suspend a student out-of-school for the violation of a school rule, policy or regulation as outlined in the district's policies and procedures, or student handbook, or for any other violation authorized pursuant to Title 70, Oklahoma Statutes, Section 24-101.3 or other state laws authorizing such suspension.

2. **Term of Out-of-School Suspension**

The principal, superintendent, or other designated member of administration are all given the authority to impose student suspensions for the maximum length of time as allowed by state or federal law.

3. **Consideration of Alternative Placement**

Before a student is suspended out-of-school the principal, superintendent, or other designated member of the administration shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension (i.e. in-school detention).

4. **Education Plan for Student Suspended for Six (6) days or more.**

Students who are suspended out-of-school for more than five days shall be provided an education plan. The plan will provide instruction to the student in the core units (subjects) in which the student is enrolled. The plan shall set up a procedure for education to the student and will be designed for the eventual reintegration of the student into school. A copy of the plan will be provided to the student's parent or guardian.

5. **Education Plan for Student Suspended Five (5) days or less.**

No education plan will be provided to students who are suspended for less than five (5) days unless it is required under federal law.

6. **Academic Credit for Work Performed.**

Students with a suspension with five (5) days or less will have work sent home with the student. All work must be completed and returned on the day the student returns to school. Work not completed and/or returned will be counted as zeros.

7. **Extracurricular Activities**

Student who is suspended out-of-school will not be allowed to participate in any extracurricular activities.

8. **Appeals**

See Due Process in the student handbook.

Plan for Student Suspension Out-of-School Suspension Plan

Student's Name _____

Student's Grade: _____

School: _____

Suspension date: _____ Return date: _____

Suspension Information:

1. Length of out-of-school suspension: _____

2. Reason for Suspension: _____

3. What in-school or alternative placements were considered by the Principal?

4. Why were the above placements not determined to be appropriate for this student?

Suspension Plan

1. How frequently will the student's daily work be provided to the Student's parent or guardian? (Daily, weekly, monthly, etc...)

2. How will the parent be given the daily work assignments for the students to complete?
 1. _____ The parent is expected to come to the school and pick up assignments.
 2. _____ The parent will telephone the school to receive the student's assignments.
 3. _____ The parent has access to a facsimile machine and the school will send the assignments to the parent by facsimile transmission.
 4. _____ The parent has access to the internet and the school will send the assignments to the parent by email.

3. How frequently will the student be expected to return work assignments to the school? (Daily, weekly, monthly, etc...)

4. How will the parent return the student's work assignments to the school?
 1. _____ The parent is expected to come to the school and return the assignments.
 2. _____ The parent has access to a facsimile machine and the parent will send the work assignments by facsimile transmission.

5. It is the parent's responsibility to implement this suspension plan. If the parent has any questions concerning the work assignments, they should contact the school office. The school office will forward any questions to the principal and classroom teacher.

Principal

Date

Parent Acknowledgement of Receipt of Suspension Plan:

I am the parent or legal guardian of _____, the student who has been suspended out-of-school. I understand that I am responsible for providing a supervised, structured environment for my child. I am responsible for monitoring my child's assigned work under the Suspension plan, and I am responsible for implementing the plan. This includes obtaining the work from school, having my child complete the assignments, and returning the assigned and completed work to the school within the time frames checked above. I understand all work must be completed by the student and should be submitted in the student's handwriting. I have read the Suspension Plan in its entirety and I agree to abide by the terms and conditions of the plan.

Parent or Legal Guardian

Date

SUSPENSION DUE PROCESS

At the request of the parent, the principal will review all suspensions. At such review, the student may make a statement in his own behalf and present any other available evidence in support of his position. The reviewing officer shall have the authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of any action in this regard on the day the review is completed. A student may challenge any part of his/her disciplinary record maintained by the school district on the grounds that it is an accurate record of that his/her conduct did not warrant the discipline assessed. The principal will review any evidence rendered on behalf of the student on the issue and will make other investigation as deemed necessary. If the record is found to be inaccurate, it will be corrected.

If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect the finding. Disciplinary record shall be treated as confidential and disclosed only to the public authorities requesting information in the course and scope of their legal duties.

The student suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent, which shall, upon a full investigation of the matter determine the guilt or innocence of the student and its decision shall be final.

Idabel Primary South

Anti-Bullying Policy

Idabel Primary South recognizes that a school that is physically and emotionally safe and secure for all students promotes good citizenship, increases student attendance and engagement, and supports academic achievement. To protect the rights of all students for a safe and secure learning environment, Idabel Primary South prohibits acts of bullying, harassment, and other forms of aggression or violence. All administrators, faculty, staff, parents, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors in order to provide positive examples for student behavior.

“Bullying” or “harassment” is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts- i.e., cyberbullying, through the use of internet, cell phone, computer, wireless device currently used or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, or threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical impairment.

This policy includes the prohibition of every form of bullying, harassment, and cyberbullying, whether in the classroom, on school premises, when a student is traveling to or from school, or at a school-sponsored event.

Students are expected to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors.

The Idabel School District recognizes that in order to have the maximum impact, it is critical to provide a minimum of annual training for school employees who have significant contact with pupils on school policies and procedures regarding bullying and harassment. Training will provide school employees with a clear understanding of their roles, responsibilities and the necessary skills to fulfill them.

Idabel Primary South has developed and implemented procedures that ensure both the appropriate consequences and remedial responses to a student who commits one or more acts of bullying and harassment. The following factors, at a minimum, shall be given full consideration by school administrators in the development of the procedures for determining appropriate consequences and remedial measures for each act of harassment or bullying.

Factors for Determining Consequences

- . Age, development, and maturity levels of the parties involved
- . Degree of harm (physical and/or emotional distress)
- . Surrounding circumstances
- . Nature and severity of the behavior(s)
- . Incidences of past or continuing pattern(s) of behavior
- . Relationship between the parties involved
- . Context in which the alleged incident(s) occurred

Consequences for a student who commits an act of bullying and harassment shall vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measure shall be designed to: correct the problem behavior; prevent another occurrence of the behavior; and protect the victim of the act.

Examples of Consequences

- . Admonishment
- . Loss of privileges
- . Classroom detention
- . Conference with Parent / Teacher
- . Conference with Principal/Parent/Teacher
- . Corporal Punishment
- . Out of school suspension
- . Expulsion or termination
- . Legal Action

All school employees are required to report alleged violations of this policy to the principal. All other members of the school community, including students, parents, and visitors, are encouraged to report any act that may be a violation of this policy. The classroom teacher, duty teacher, and or principal shall conduct a prompt, thorough, and complete investigation of each alleged incident. The incident shall be documented on a student discipline report, along with the name of classroom teacher, reporting teacher, infraction, and consequences and appropriate remedial action taken. A copy will be send home to parents/guardians of the student.

Idabel Primary South prohibits any reprisal or retaliation against a student who reports an act of bullying or harassment that occurs on school property, school functions or the school bus.

DEVELOPMENTAL DISABILITY STUDENT DISCIPLINE

When considering disciplinary measures for Development Disability students the following should be considered:

1. When suspension of less than ten (10) days from school is necessary, the due process procedures established for regular students shall be followed.
2. For suspension of over ten (10) days or an accumulation of ten(10) days, these additional procedures shall be followed:
 - a. Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition.
 - b. When the behavior is related to the handicapping condition, and a change in program or removal from the current program is recommended, the IEP must be revised to reflect the change in placement.
 - c. The school must provide an alternative program (i.e. IEP revision home based, etc...)
 - d. When the behavior is not related to the handicapping condition, the procedures established for regular students shall be followed.
3. In any **EMERGENCY SITUATION WHERE THE STUDENT** is endangering himself or others, the school has the authority to remove the students from school immediately. However, the IEP/Placement team must convene as soon as possible after an emergency removal to determine further appropriate action. In any event, the district's disciplinary due process procedure must be followed.

In the event a student brings a firearm to school, suspension and/or alternative placement may be imposed. (See Policies and Procedures Manual).

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources

- Observe all network security practices.
- Report security risks or violations to a teacher or network administrator.
- Do not destroy or damage data, networks, computers or other resources that do not belong to you

2. Respect and protect the intellectual property of others

- Do not infringe copyrights (no making of illegal copies of music, games or movies).
- Do not plagiarize.

3. Respect and practice the principles of community

- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials or messages to a teacher or administrator.
- Do not intentionally access, transmit, copy or create materials that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
- Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
- Do not use resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters or other mass mailings.
- Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
- Do not violate any local, state or federal statute.

4. Respect and protect the privacy of others

- Use only assigned accounts.
- Do not view, use, or copy passwords, data or networks to which you are not authorized.
- Do not distribute private information about others or yourself.

5. Internet Safety of minor students

- Personal online safety: in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or internet without a parent's permission. Regardless of the user's age, the user should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.

•The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately. Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response. To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.

CIPA COMPLIANCE: IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.

•The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

•Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

•School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

•Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.

•Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.

•A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.

• Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable.

Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere.

For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting _____

ELEMENTARY SCHOOL BUS POLICY

The provision of school bus transportation is not a right of student but is a privilege extended by the Board of Education. The student behavior code as approved by the Transportation Director is as follows:

*1st Bus Incident Report - 5 school day suspension of bus riding privileges.

*2nd Bus Incident Report - 10 school day suspension of bus riding privileges.

*3rd Bus Incident Report - 15 school day suspension of bus riding privileges.

*4th Bus Incident Report - 30 school day suspension of bus riding privileges.

*5th Bus Incident Report - 60 school day suspension of bus riding privileges.

FIGHTING ON THE BUS WILL RESULT IN THE FOLLOWING:

1ST FIGHT - automatic 30 day suspension of bus riding privileges

2nd FIGHT - automatic 60 day suspension of bus riding privileges

Any of the following will result in AUTOMATIC LOSS OF BUS RIDING PRIVILEGES for the semester or the entire year:

Bringing weapons of any kind on the bus.

Bringing drugs of any kind on the bus.

Verbal or physical abuse of the bus driver.

REPORTS ARE CONTINUOUS AUGUST THROUGH MAY

A copy of the report and a copy of the bus rider policy will be sent to the parent by the school. All questions or concerns should be addressed to the Transportation Director Jean Warhop at 286-7248.

BUS REGULATIONS/PASSENGER RESPONSIBILITIES

1. Walk in the bus loading area.
2. Enter the bus and be seated.
3. A student is not permitted to leave his /her seat until the bus has completely stopped.
4. Never stand near the door when the bus is in motion.
5. Be prepared in the event of a sudden stop.
6. Horseplay is not permitted in or around the bus.
7. Keep head and arms inside the bus. A sudden stop or tree branch could cause an injury.
8. Do not throw anything in or out of the bus.
9. No food or drink on the bus.
10. Keep the bus safe by keeping it clean-use the trash box.
11. Save snacks and homework until after departing the bus.
12. Avoid carrying big or heavy packages on the bus.
13. Don't leave books, lunches, or other articles on the bus.
14. Keep feet, books, backpacks, coats and all other objects out of the aisle.
15. Talk quietly to friends near you. Loud noises distract the driver's attention away from the road and could cause an accident.
16. Help look after the safety and comfort of smaller children.
17. Give the bus driver the same respect and courtesy given to your teachers.
18. A passenger is expected to be courteous to fellow students, bus driver, and patrol officer or driver assistant.
19. Keep quiet when approaching a railroad crossing.
20. A student should not talk to the bus driver while the bus is moving unless it is very Important, (ex: sickness or other emergency).
21. Treat the bus equipment as you would valuable furniture in your own home.
22. Damage to the bus should be reported to the driver.
23. Severe damage to the seats and other equipment must be paid for by the offender.
24. The passenger should never tamper with the emergency door, or any other equipment on the bus.
25. In the event of an emergency, students are to remain in their seats unless other instructions are given by the driver or responsible person.
26. A student should know and understand the bus evacuation plan.
27. Smoking is not permitted on the bus.
28. Anyone under the influence of drugs, or liquor is not allowed on the bus.
29. A driver will submit an Unsatisfactory Bus Conduct Form to the proper school building administrator, who in turn will inform the parent of misconduct on the bus.



DRESS AND GROOMING

All students are to be groomed and dressed appropriately with respect to the following criteria:

- Cleanliness, clothing and grooming must be such that they do not constitute a health or safety hazard.
- Clothing-Attire must be adequate to insure a decent appearance. Footwear must be worn at all times.
- Educational consideration grooming and dress must not constitute a distraction or interfere with educational opportunities of other students.
- Because of the age of our students, parents should check the child's dress before they are sent to school each day to be sure it is appropriate for school activities and weather.
- Avoid extreme fads or clothing that will cause distraction in the classroom. Students may not wear clothing advertising tobacco or alcohol products or have indecent pictures or logos.
- No bare midriffs.
- No hats or caps in the building (except on special school event days)
- No tank tops
- No low cut or see through blouses and/or shirts
- No clothing with vulgar language or obscene pictures
- Shoes must be worn at all times
- No unbuckled belts, bandannas or sagging pants (pants must be worn at waistline) **AT ALL TIMES**
- T-shirts must be worn under athletic jerseys or tank tops of similar make
- **IT IS RECOMMENDED THAT SHIRTS AND TOPS BE TUCKED IN AND COVER UPPER TORSO IN BACK AND FRONT**
- Any clothing article will be banned that is disruptive to the educational process or is worn in a manner to attract undue attention.
- In case of emergencies involving soiled clothing, school personnel may provide clean and/or dry clothing to the child if available. These items should be laundered and returned to the school.

ILLNESS, ACCIDENT AND EMERGENCY PROCEDURES

It is the policy of Idabel Public Schools that in case of an emergency, every attempt will be made to notify the parent or guardian. In the unlikely event that the school cannot locate a parent or guardian, the administration will take such actions as deemed necessary for the health of the child.

Parents need to keep the school notified of changes in home or work telephone numbers and/or persons to contact other than a parent.

IT IS THE PARENT OR GUARDIAN'S RESPONSIBILITY TO PROVIDE THESE NUMBERS AND KEEP THEM UPDATED

Accidents at school are to be reported immediately to the teacher on duty or in charge. The accident is then reported to the office. If the injury is of a serious nature, the parent will be contacted immediately and asked to come and get the child. If the injury is life threatening, the school will contact EMS Ambulance and the parent. All medical bills will be the responsibility of the parent. The nurse/office staff will treat minor injuries.

Emergency Procedures for Fire and Storm Drills are posted in each room. Each teacher reviews these procedures with the students. There are school wide drills held and documented according to State policies.

Detailed emergency plans and procedures are on file in the school office and available upon request.

CONTROL OF INFECTIONS

Our school attempts to prevent the spread of infections. Therefore, it is our policy that:

1. Students with a temperature of 100 degrees or more will be removed from the classroom, and a parent will be notified that the child is too ill to remain at school.
2. Students with infectious conditions (such as impetigo, pinkeye, ringworm, scabies **WILL NOT** be allowed in school until clearance from the school nurse.

Procedures for Treatment of head lice in Idabel Public Schools

Routine lice checks in the elementary schools will be three (3) times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head, and seeing live lice or nits in hair.

If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parent by phone. If contact is not made, a letter will be sent home, along with educational material for treatment.

A student who has been excluded from attending school is required by law to present certification from a health care professional or county public health nurse that the child is no longer afflicted with head lice before re-entry. Title 70 O.S., Section 1210.194.

If student returns to school with improvement noted to hair, a follow up head check will be done in ten (10) days. If lice are found, process will start over.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A student should not be absent from school for head lice. Excessive absents may result in notification of truancy officer. Please see policy on excessive absences in the hand book.

IT IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN TO MAKE SURE STUDENT IS LICE FREE

VISION SCREENING

The school nurse and Prevent Blindness of Oklahoma will conduct vision screening during the spring semester of the 2019-2020 school year. All public school districts are required to report the results of the screening and referrals to the State Department of Education. No student shall be prohibited from attending for the lack of a vision screening certification or an eye examination report.

Vision screenings may be performed at anytime during school if concern is expressed regarding the vision of your child.

HEARING SCREENINGS

The school nurse will conduct hearing screenings throughout the 2019-2020 school year. The recommendations for hearing screenings are as follows:

- Children ages three to grade three should be screened annually
- Children in grade four and above should be screened minimally at three year intervals (grade six, nine and twelve)
- Children may be screened any time that concern is expressed regarding ability to hear
- Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment
- If you **DO NOT** want your child to receive the screening, please notify the school.

Guide to Immunization Requirements in Oklahoma: 2019-20 School Year



All children two months of age and older must present an immunization record or file for an exemption before they are allowed to attend childcare or school in Oklahoma. Please read the bullets below for essential information.

Age/Grade	Required immunizations with cumulative doses required	Recommended immunizations
Childcare <i>Up to date for age</i>	4 DTaP (diphtheria, tetanus, pertussis) ◆ 1-4 PCV (pneumococcal) ◆ 1-4 Hib (<i>Haemophilus influenzae</i> type B) ◆ 1 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	3 IPV (polio) 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
Preschool/Pre-K	4 DTaP (diphtheria, tetanus, pertussis) 1 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	3 IPV (polio) 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
Kindergarten-6th	5 DTaP (diphtheria, tetanus, pertussis) ★ 2 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	4 IPV (polio) ◀ 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
7 th -12 th	1 Tdap (tetanus, diphtheria, pertussis) 5 DTaP (diphtheria, tetanus, pertussis) ★ 2 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	4 IPV (polio) ▶ 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
	Seasonal influenza (flu) 2-3 HPV (human papillomavirus) 1-2 MCV4 (meningococcal ACWY) 2-3 Men B (meningococcal serotype B)	

- The current childhood immunization schedule may be found at <https://www.cdc.gov/vaccines/schedules/hcp/imm/child-adolescent.html>.
- Doses administered 4 days or less, before the minimum intervals or ages, are counted as valid doses. This does not apply to the 28 day minimum interval between doses of live vaccine not administered on the same day.
- If a parent reports that their child had chickenpox disease, the child is not required to receive varicella vaccine. Record that the child had the disease.
- The first doses of measles, mumps and rubella (MMR), varicella, and hepatitis A vaccines must be administered on or after the child's first birthday (or within 4 days before the birthday) or they must be repeated.
- It is not necessary to restart the series of any vaccine if a dose was given late or if a dose is past due. Longer than recommended intervals between doses do not affect final immunity.
- Children may be allowed to attend childcare and school if they have received at least one dose of all the required vaccines due for their age or grade and the next doses are not yet due, but they must complete the remaining doses of vaccine on schedule. These children are "in the process" of receiving immunizations.
- Children attending licensed childcare facilities must be up-to-date for their age for the vaccines listed in the "Childcare" column.
- Hib and PCV vaccines are not required for students in pre-school, pre-kindergarten, or kindergarten programs operated by schools unless the facility is a licensed child care facility. Hib and PCV vaccines are required for children attending licensed child care facilities.
- ★ If the 4th dose of DTaP is administered on or after the child's 4th birthday, then the 5th dose of DTaP is not required.
- ◆ The number of doses of PCV and/or Hib may range from 1 to 4 depending on the age of the child when the first dose was given and type of Hib vaccine used.
- ▶ If the 3rd dose of IPV is administered on or after the child's 4th birthday and at least six months from the previous dose, then the 4th dose of IPV is not required.
- Students 11 through 15 years of age who have not received Hep B vaccine may receive a 2 dose series of Merck® Adult Hepatitis B vaccine to comply with this requirement. All other children (younger or older) must receive 3 doses of pediatric hepatitis B vaccine.

For more information call the Immunization Service at (405) 271-4073 or visit our website at: <http://imm.health.ok.gov>.

Revised 4-4-2019 IMM 400

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent/guardian cannot be at school to administer the medication or if circumstances exist that indicates it is in the best interest of the child that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication.

1. Prescription medication must be in a container that indicates the following:
 - Student's name
 - Name of strength of medication
 - Dosage and directions for administration
 - Name of physician or dentist
 - Date and name of pharmacy
 - Whether the child has asthma or other disability which may require immediate dispensation of medication

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the student for immediate self-administration must retain the medication. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

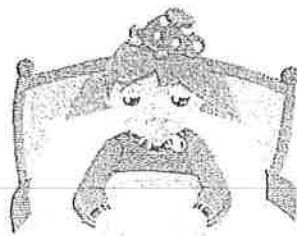
- Purpose of medication
- Time to be administered
- Whether the medication must be retained by student for self-administration
- Termination date for administering the medication
- Other appropriate information requested by the principal or the principal's designee

Self-administered of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of self-administration of medication. Additionally:

- The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
- Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
- A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribe inhaler at all times.

COMMUNICABLE DISEASE	INCUBATION PERIOD	PERIOD OF COMMUNICABILITY	MAY RETURN TO SCHOOL WHEN...
CHICKENPOX	14-21 Days	1 day before rash and until lesions have crusted	All scabs should be dry and hard but not necessarily off
IMPETIGO	2-10 days	Until all lesions are healed. Should see doctor if lesions are on face.	When evidence of treatment (crusts washed off and antibiotic ointment applied) Cover if possible
LICE	Variable	Until lice and eggs are destroyed	After treatment and live lice are dead
MEASLES (Rubeola)	8-14 days	4 days before rash appears to 4 days after onset of rash	5 days after onset of symptoms with written permission from doctor or public health agency
MUMPS	14-21 Days	6 days before to 9 days after symptoms or swelling appear	10 days after onset of symptoms with written permission from doctor or public health agency
PINK EYE (bacterial conjunctivitis)	24-72 hours	During course of active infection	2-4 hours after treatment is begun
RINGWORM	Variable	As long as lesions are present and untreated	As long as lesion is being treated with antifungal. Cover if possible
RUBELLA	14-21 days	7 days before and 4 days after rash appears	5 days after onset of rash with written permission from doctor or public health agency
SCABIES	2-6 weeks – 1 st time 1-4 days subsequent time	Until mites and eggs are destroyed	Written recommended treatment is complete
STREP-THROAT SCARLET FEVER SCARLETINA	1-3 days	Variable	48 hours after treatment begins or with written permission from doctor

Any student running a temperature of 100 degrees or more may be excluded from school



Meningococcal ACWY Vaccine: What You Need to Know

Many Vaccine Information Statements are available in Spanish and other languages. See www.immunize.org/vis

Hojas de información sobre vacunas están disponibles en español y en muchos otros idiomas. Visite www.immunize.org/vis

1 Why get vaccinated?

Meningococcal disease is a serious illness caused by a type of bacteria called *Neisseria meningitidis*. It can lead to meningitis (infection of the lining of the brain and spinal cord) and infections of the blood. Meningococcal disease often occurs without warning—even among people who are otherwise healthy.

Meningococcal disease can spread from person to person through close contact (coughing or kissing) or lengthy contact, especially among people living in the same household.

There are at least 12 types of *N. meningitidis*, called “serogroups.” Serogroups A, B, C, W, and Y cause most meningococcal disease.

Anyone can get meningococcal disease but certain people are at increased risk, including:

- Infants younger than one year old
- Adolescents and young adults 16 through 23 years old
- People with certain medical conditions that affect the immune system
- Microbiologists who routinely work with isolates of *N. meningitidis*
- People at risk because of an outbreak in their community

Even when it is treated, meningococcal disease kills 10 to 15 infected people out of 100. And of those who survive, about 10 to 20 out of every 100 will suffer disabilities such as hearing loss, brain damage, kidney damage, amputations, nervous system problems, or severe scars from skin grafts.

Meningococcal ACWY vaccine can help prevent meningococcal disease caused by serogroups A, C, W, and Y. A different meningococcal vaccine is available to help protect against serogroup B.

2 Meningococcal ACWY Vaccine

Meningococcal conjugate vaccine (**MenACWY**) is licensed by the Food and Drug Administration (FDA) for protection against serogroups A, C, W, and Y.

Two doses of MenACWY are routinely recommended for adolescents 11 through 18 years old: the first dose at 11 or 12 years old, with a booster dose at age 16. Some adolescents, including those with HIV, should get additional doses. Ask your health care provider for more information.

In addition to routine vaccination for adolescents, MenACWY vaccine is also recommended for certain groups of people:

- People at risk because of a serogroup A, C, W, or Y meningococcal disease outbreak
- People with HIV
- Anyone whose spleen is damaged or has been removed, including people with sickle cell disease
- Anyone with a rare immune system condition called “persistent complement component deficiency”
- Anyone taking a drug called eculizumab (also called Soliris™)
- Microbiologists who routinely work with isolates of *N. meningitidis*
- Anyone traveling to, or living in, a part of the world where meningococcal disease is common, such as parts of Africa
- College freshmen living in dormitories
- U.S. military recruits

Some people need multiple doses for adequate protection. Ask your health care provider about the number and timing of doses, and the need for booster doses.



People with minor illnesses, such as a cold, may be vaccinated. People who are moderately or severely ill should usually wait until they recover before getting meningococcal ACWY vaccine.

Your health care provider can give you more information.

4 Risks of a vaccine reaction

- Redness or soreness where the shot is given can happen after meningococcal ACWY vaccine.
- A small percentage of people who receive meningococcal ACWY vaccine experience muscle or joint pains.

People sometimes faint after medical procedures, including vaccination. Tell your provider if you feel dizzy or have vision changes or ringing in the ears.

As with any medicine, there is a very remote chance of a vaccine causing a severe allergic reaction, other serious injury, or death.

5 What if there is a serious problem?

An allergic reaction could occur after the vaccinated person leaves the clinic. If you see signs of a severe allergic reaction (hives, swelling of the face and throat, difficulty breathing, a fast heartbeat, dizziness, or weakness), call **9-1-1** and get the person to the nearest hospital.

For other signs that concern you, call your health care provider.

Adverse reactions should be reported to the Vaccine Adverse Event Reporting System (VAERS). Your health care provider will usually file this report, or you can do it yourself. Visit the VAERS website at www.vaers.hhs.gov or call **1-800-822-7967**. *VAERS is only for reporting reactions, and VAERS staff do not give medical advice.*

6 The National Vaccine Injury Compensation Program

The National Vaccine Injury Compensation Program (VICP) is a federal program that was created to compensate people who may have been injured by certain vaccines. Visit the VICP website at www.hrsa.gov/vaccinecompensation or call **1-800-338-2382** to learn about the program and about filing a claim. There is a time limit to file a claim for compensation.

7 How can I learn more?

- Ask your healthcare provider.
- Call your local or state health department.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call **1-800-232-4636 (1-800-CDC-INFO)** or
 - Visit CDC's www.cdc.gov/vaccines



CAFETERIA

By qualifying for a federal program related to child nutrition, all Idabel Public School students will eat free this year.

USE OF TOBACCO IN SCHOOLS

Smoking is prohibited within any indoor facility used for pre-k, kindergarten, elementary or secondary education or library services to children. (PL 103-227 Sec. 1043).

VISITORS TO THE BUILDING

ALL visitors are to identify themselves using the camera/Intercom system before being admitted into the building. Visitors are asked to report and **REGISTER** in the office located at the north side of the building when they arrive. All doors will be locked at all times for the safety of staff and children. Parents are always welcome at school. Teachers will be glad to discuss your child and his/her progress or any other parent concerns. The school office will help you schedule a conference time so as not to disturb student-learning time. Students from other schools or friends of the Idabel students are not allowed to visit during the day.

BRINGING ITEMS TO SCHOOL

The only time students should bring toys, games, etc., to school is when their teacher instructs them to do so (for show and tell, for example). The students will assume responsibility for all items brought to school. Items specifically **not** to be brought to school include: cell phones, electronic games, radios, pagers, cameras, tape recorders, or other electronic equipment. Sports equipment should also be left at home. These items may be taken from the student and kept in the principals office until the end of the year or until a parent claims them.

TEXTBOOK AND SUPPLIES

Textbooks are furnished to each student free of charge. However, if the textbook is lost or damaged, the student will be charged with the current replacement cost of the textbook. Students who do not pay for the repair or replacement of textbooks will not be able to participate in any extracurricular events until full payment is received.

Each student will be given a list of necessary supplies for his/her particular grade level upon enrollment. Pencils and erasers are available for purchase at school. Parents are required to replace supplies as needed.

HOMEWORK

Homework will be given to students on an increasing basis as they progress in school. Parents may wish to set aside time each evening for children to read, practice spelling or math, or do assigned homework. Grades may be taken on returned assignments. It is important to establish a pattern of responsibility when children are young. Parents of very young children may use this time to read to their child.

TELEPHONE

The school telephone is for business calls only. Necessary plans should be made with students before they leave home in the morning. Messages may be taken should these plans change if called by 2:00 p.m. **CHILDREN ARE NOT TO BE CALLED TO THE TELEPHONE EXCEPT IN THE CASE OF AN EMERGENCY. CELL PHONES ARE NOT ALLOWED TO BE CARRIED TO SCHOOL BY THE STUDENT. CELL PHONES THAT ARE CONFISCATED WILL BE TAKEN TO THE OFFICE AND PARENTS WILL BE NOTIFIED.**

If you wish to speak to a teacher, leave your name and phone number with the school office, and the teacher will return your call as soon as possible.

RECESS SNACKS

Students will be allowed to purchase snacks during the afternoon recess. Snacks are \$.50 each. Profits will go into the Student Services Activity Fund.

SEVERE WEATHER POLICY

School closing because of inclement weather will be announced on the local radio stations. Worsening weather conditions may force the early closing of schools. If this should happen, radio stations will carry this information.

LOST AND FOUND

Clothing or other items found in the building or on the school grounds will be turned in to the Primary South office. **Please write your child's name in coats, sweaters and jackets.** These items will be kept until they are claimed or until the end of the school year. At this time anything left unclaimed will be donated to charitable organizations.

PROFICIENCY BASED PROMOTION (PBP)

PBP test may be taken in December and May each year. The student must notify the principal at least 30 days in advance of the request to take the PBP Test. PBP test may be taken in Social Studies, Language Arts, the Art, Language, Mathematics, and Science. The student must score a minimum 90% on the test to receive credit. Limit 2 tests per semester. The student should contact the office for additional information.

REPORTING STUDENT PROGRESS

Information on the educational progress of students will be reported to parents or guardians four times during the year. Parent/Teacher conferences will take place during each semester. Progress reports will be sent home every 6th week and report cards will be sent home every 9 weeks.

LIBRARY

Our school's library media centers are well equipped and vital to the quality of our educational program. Students and parents are encouraged to utilize the media center. If you should have any questions, please call the library at 286-2557.

In order to maintain an adequate collection, students, teachers, and parents must cooperate to see that materials are returned in good condition. If they are not, a charge equal to the current replacement price will be made. Students who do not pay for the repair or replacement of library books will not be able to participate in any extracurricular events until full payment has been made.

COMPUTER LAB

Parents will be required to sign CIPA agreement in order for their child to use the Internet at school. Cyber bullying will not be tolerated and could result in suspension and discontinued Internet privileges

INTOUCH12

Idabel Public Schools automatic message system, School Reach, may be used to provide you with current events, notification of school cancellations, schedule changes or other important information. **It is important you keep the school updated with current telephone information for this to work properly.**

INSURANCE

An accident insurance program is offered as a service for students in the district. At the beginning of each school year forms are sent home with the students explaining the cost to the parents and the benefits received in case of an accident. Parents are urged to purchase the insurance offered if they do not have family insurance plan that would cover an accident at school. The school district does not purchase insurance to cover personal injury to students or loss of student's property.

ASBESTOS TESTING

All Idabel Schools have been checked for asbestos. The results are on file in the Superintendent's office.

SPECIAL SERVICES

The Idabel Public School District is committed to locating and serving children, ages 3-21 with disabilities in the areas of sensory, perceptual, motor, intellectual, emotional, communication, or health. Services are provided in accordance with the procedures established by the Oklahoma State Department of Education and in compliance with the Individuals with Disabilities Act (IDEA) and other related legislative mandates. To make a referral for services or for further information, call 580-286-2935 or request assistance from the building administrator for your child.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may

disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

STUDENT RECORDS

Family Education Rights & Privacy Act (FERPA)

Parents and students over 18 have the following rights under FERPA: (1) The right to inspect and review the student's educational records. (2) The right to exercise a limited control over other people's access to the student's educational record. (3) The right to seek to correct the student's record in a hearing if necessary. (4) The right to report violations of the FERPA to the U.S. Dept. of Education. (5) The right to be informed about FERPA rights and procedures. The district will arrange to provide translations of the notice to non-English speaking parents/legal guardians in their native language. Copies of student's records are available to the parents/legal guardians or students over 18 at a cost per page.

Parents may be denied copies of a student's records after the student reaches 18 years of age:

- When the student is attending a institution of post-secondary education.
- If the parent fails to follow proper procedures and pay copying charges.

Nondirectory Educational Records are private or confidential records maintained by the school regarding a current or former student.

Student Directory Information. The following student directory information may be released by an school official without violating the FERPA or the Oklahoma Open Records Act (51 O.S.24A.16)

- Student name and address
- Telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of the athletic teams
- Dates of attendance
- Degrees and awards received
- The public or private school most recently attended by the student

Parents or students who do not want this information released must submit a request in writing to the principal within 10 days of the time the handbook is issued to the student.

OKLAHOMA CHILD ABUSE REPORTING LAW

Cite as 10 O.S. 7103

If a person has reason to believe or suspect a child is the victim of abuse or neglect it must be reported. Abuse must be reported immediately to Child Protective Services or to the police. Any person knowingly and willfully fails to report any incident may be guilty of a misdemeanor.

Child Abuse Hot Line 1-800-522-3511

McCurtain County Child Protective Services 580-208-3400

Police 911 (imminent danger)

DELIVERIES TO SCHOOL

It is Idabel School Board policy that for the safety of our students and staff, the delivery of flowers, gifts, etc. is prohibited to any of the Idabel School sites and administration offices unless authorized by superintendent.

IDABEL PUBLIC SCHOOLS

200 NE AVENUE C
IDABEL, OK 74745

PHONE: (580) 286-7639
FAX: (580) 286-5585

OFFICE OF THE SUPERINTENDENT

Dear Parents and Guardians:

In accordance with the *No Child Left Behind Act of 2001 (NCLB)*, Section 1111 (h) (6) PARENTS' RIGHT -TO-KNOW, this is notification from Idabel School District to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their Qualifications

In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher that is not highly qualified.

If you have questions or concerns, please feel free to contact the principal at your child's school.

Sincerely,

Dr. Alan Bryant, Ed.D.
Superintendent
Idabel Public Schools

IDABEL PRIMARY SOUTH CAPACITY FOR PARENTAL INVOLVEMENT

Idabel Primary South will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

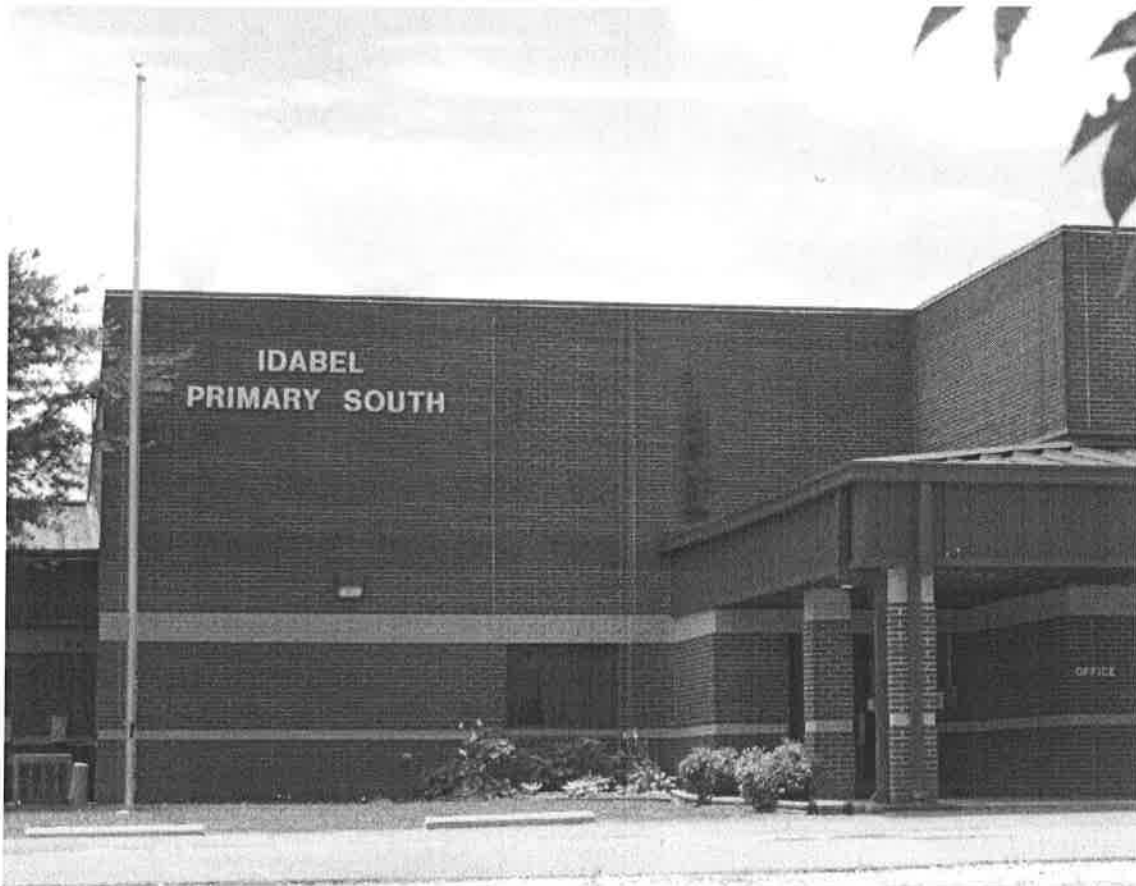
1. The state's academic content standards,
2. The state's student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child's progress, and
6. How to work with educators:

Parent conferences, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and the school.
3. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
4. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on district website, sent home in letters, and sent in translations as practical.

Primary South Elementary

PARENT/STUDENT HANDBOOK



2023-2024

**1212 SE TYLER
IDABEL, OK 74745
580-286-4400
FAX # 580-286-4443**

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MESSAGE FROM ADMINISTRATION & STAFF

Welcome to Idabel Primary South, the Pre-K, Kindergarten and First Grade Center for Idabel Public Schools! The administration, faculty and staff have planned and prepared to make this school year a successful experience for your child. We welcome parent participation in the total school experience for all students.

This handbook is for parent use and provides information about our school. It contains policies, rules and regulations, goals, the school schedule, and the school year calendar. School policies and regulations are made for the safety of the children. Please review the handbook with your child and keep it for future reference. If you have any questions, please call the school office or your child's teacher.

Primary education is an exciting time. Every child comes to school wanting to learn to read and write. We provide an Early Childhood program and a comprehensive reading & math curriculum. Other areas of child development we address are: Physical Education and Health, Music, Computer Skills, Visual Arts, Science and Social Studies. Idabel Primary also provides special classes for Learning Disabilities and Speech and Language Development.

Idabel Primary South is a Great Expectations school. The teachers and Students are encouraged daily to live by their respective creeds. Our school is designed to implement the following Great Expectations Tenents:

- *High Students Expectations
- *Positive Teacher Attitude
- *All Children Can Learn
- *Teacher Knowledge and Skill
- *Building Self-Esteem
- *Respect
- *Climate of Mutual Respect

We welcome you and your child. As we become acquainted, it is our hope we form a team that will work together for the educational success of all our children.



Sincerely,

Administration & Staff
Idabel Primary South

STUDENT/PARENT POLICY GUIDE

The Idabel Primary South Student/Parent Policy Guide has been published to inform students and parents about policies and procedures of the school. The Student/Parent Policy Guide is revised and published each summer. The policy guide is distributed to each students at Idabel Primary South at the beginning of the school year and is available on the Idabel Public School website: www.idabelpublicschools.org

As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obligated to abide by all Idabel Public School policies and regulations.

MISSION STATEMENT AND GOALS

The Idabel Public Schools will provide stimulating, quality education in a safe environment empowering all students to succeed in a changing world. We want all students to be effective communicators, cooperative and quality producers, complex and creative thinkers, and responsible citizens with respect for self and others, and positive self-directed, life long learners.

TEACHER'S CREED

I am a teacher. I accept the challenge to be sagacious and tenacious in teaching every student, because I believe that every student can learn.

I accept the responsibility to create a learning environment conducive to optimum achievement, academically, socially, and emotionally.

I actively pursue excellence, for my students and myself.

I provide a model of decorum and respect that guides my students, as well as honors them.

I affirm superlative expectations for my students and myself.

I cherish every student.

I am a teacher. I change the world, one student at a time.



IDABEL PRIMARY SOUTH STUDENT CREED

I am a student of Idabel Primary South

I am here to learn.

I will fill my brain with knowledge.

I have the desire to try,
the courage to learn from failure,
and the persistence to continue my efforts.

I want to be helpful, not harmful,
to be safe,

to respect myself and others,

to take care of the school,

to participate and do my best

because I know there is room for me at the top!



Idabel Public Schools 2023-2024 School Year Calendar

Approved: _____ 6-Mar-23

July 23						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 23						
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24	25	26	27	28	29	30

October 23						
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22	23	24	25	26	27	28
29	30	31				

November 23						
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26	27	28	29	30		

December 23						
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17	H	H	H	H	H	23
24	H	H	H	H	H	30
31						

August 23						
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13	14	15	16	17	18	19
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27	28	29	30	31		

January 24						
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28	29	30	31			

February 24						
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11	12	13	14	15	16	17
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March 24						
Su	M	Tu	W	Th	F	Sa
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

April 24						
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28	29	30				

May 24						
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June 24						
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23	24	25	26	27	28	29
30						




July 24						
Su	M	Tu	W	Th	F	Sa
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28	29	30	31			

August 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

13

Total PD Days 5

Total Instructional Days 170

	Professional Development
	School Closed
	First Day of Class Last Day of Class
	Report Cards Issued
	Holiday - No Classes
8/7	Professional Day - In service
8/8	Professional Day - In service
8/9	Professional Day - In service
8/10	First Day for Students
9/4	Labor Day - No School
9/18	Professional Day - In service
10/18	Parent/Teacher Conference
10/19 - 10/20	Fall Break - No School
11/20 - 11/24	Thanksgiving Break - No School
12/18 - 1/2	Christmas Break - No School
1/3	Professional Day (1/2 day) - In service
1/4	2nd Semester Begins - Students Return
1/15	Marlin Luther King Jr. Day - No School
2/16	Parent/Teacher Conference
2/19	Presidents' Day - No School
3/18 - 3/22	Spring Break - No School
4/5	IEA Professional Day (1/2 day) - No School
4/8	ECLIPSE DAY - No School
4/9	Snow Day - No School
5/17	Last Day of School

Idabel Primary South Elementary Daily Schedule

Pre-K/Kindergarten

**STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 A.M.
STAFF MEMBERS ARE NOT ON DUTY AND THERE IS NO SUPERVISION.**

Arrival and Dismissal

7:25 a.m.	Staff to report for early duty as scheduled
7:30 a.m.	Doors open & breakfast begins (no time for breakfast if students arrive at or after 8:00)
8:00 a.m.	Classes begin (Students arriving later than 8:00 must get a <u>tardy slip</u> from the office before going to class)
11:30-1:15 a.m.	Pre-K lunch/rest
11:00-11:50 p.m.	Kindergarten lunch/noon play
1:25-1:45 p.m.	Afternoon Pre-K recess
2:40 p.m.	Prepare for dismissal
2:45 p.m.	School dismissed

First Grade Schedule

7:25 a.m.	Early duty staff report to school
7:30-8:00 a.m.	Breakfast served
7:55-10:30 a.m.	First Grade morning instruction time
12:00-12:25 a.m.	First Grade lunch
12:30-12:50 a.m.	First Grade recess
12:50-1:45 p.m.	First Grade instructional time
1:50-2:05 p.m.	First grade afternoon recess
2:45 p.m.	Dismissed

******CAR RIDER MUST BE PICKED UP BY 3:00 P.M.**

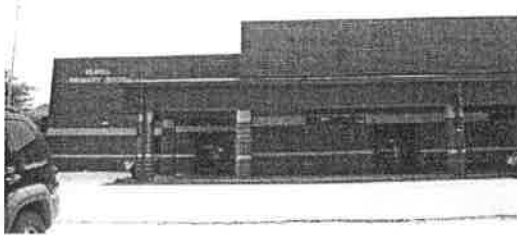
***According to school policy, notes are required for ANY changes in transportation. *If a note is not sent, the child will be sent home by his/her usual bus or transportation procedure.* If necessary, a telephone call to the office by 2:00 p.m. will be accepted to change transportation. (286-4400)

IDABEL PRIMARY SOUTH ELEMENTARY
TRAFFIC PROCEDURE

IDABEL PRIMARY SOUTH ELEMENTARY **TRAFFIC PROCEDURE**

The following traffic procedures have been developed to insure the safety of the children and the efficient flow of traffic around the school. Your cooperation is appreciated.

Car riders will be dropped off and picked up at the front of building only. Car riders should be dropped off between 7:30-8:00 a.m. and picked up between 2:30-3:00 p.m. The bus area is **NOT** to be used to drop off or pick up students. Students arriving after 8:00 a.m. are to be dropped off at the office. Parents wishing to enter the building to deliver or receive a student or conduct other business must park in the parking lot and walk to the building door located by the office. No unattended vehicles should be left in the traffic lanes. Pre-K pick up begins at 2:15.



Front of building



Bus riders only

STUDENTS CANNOT BE DISMISSED FROM CLASSES EARLY EXCEPT WITH APPROVAL FROM THE OFFICE.

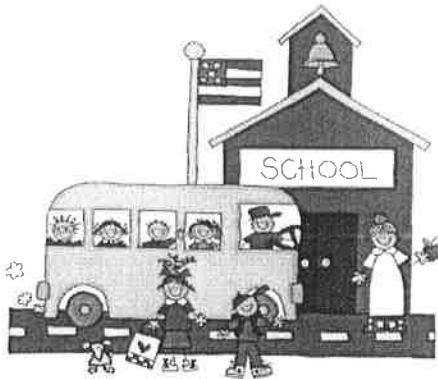
ENROLLMENT

For admission to the Idabel Public Schools, a student must be a resident of this school district, or a legal transfer, and must be willing to abide by the rules and regulations set forth for our school.

New students may be enrolled when they arrive in the district. Pre-enrollment for students returning is held in May. Students may be enrolled during the summer in the school office.

THE FOLLOWING DOCUMENTS MUST BE PRESENTED BEFORE THE STUDENT IS PLACED IN A CLASSROOM AND ENROLLMENT FINALIZED:

- **State certified birth certificate (not a hospital birth certificate)**
- **Your child's up-to-date immunization record**
- **Emergency telephone number**
- **Utility bill showing physical address (i.e... gas, electric, water)**
- **Social Security number**
- **C.D.I.B Card (if applicable)**
- **New students in Kindergarten & 1st Grades should bring their most recent report cards**
- **Children placed through the Oklahoma State Department of Human services should provide a copy of the DCSF19 placement form.**



OFFICE HOURS Idabel Primary South Elementary School

**Monday-Friday
7:30 am-4:00 pm**

**Idabel Primary South
Pre-K Supply List
2023-2024**

- 1-Backpack (NO wheels or mesh) **Label with name****
- 1-Kinder Mat (Thin not thick) **Label with name****
- 1-Small blanket or beach towel for cover**
- 1-Small school box**
- 1-Pair of Fiskars student size scissors**
- 5-Large glue sticks (or 10 small size)**
- 4-Boxes of 16 or 24 count regular size Crayola brand crayons**
- 1-Pocket folder with 3 hole clasp**
- 1-Box of Crayola Magic Markers (Washable and Classic Colors)**
- 2-Boxes of Kleenex**
- 2-Rolls of Paper Towels**
- 1-Container of Clorox or Lysol Wipes**
- 1-Box of Band-aids**

GIRLS: 1 Quart size Ziploc bags OR 1 bag of brown/white paper lunch sacks

BOYS: 1-Package of 8 paper plates, not styrofoam. (Example brands: great value, smart and simple, smartly, vintage, uncoated plates)

Please send a change of clothes in a zip-lock bag with their name on it (shirt, pants, underwear and socks)

We request a \$5.00 activity fee to help with fun day projects, special events and snacks for our nutrition units.

**Idabel Primary South
Kindergarten Supply List
2023-2024**

- 1-Backpack (NO wheels or mesh) **Label with name****
- 1-Small school box**
- 1-Package of Expo Dry Erase Markers (For Whiteboard)**
- 1-Pair of Fiskars student size scissors**
- 8-Large glue sticks**
- 6-Boxes of 24 count regular size Crayola brand crayons**
- 2-Packages of #2 Pencils (Plain Yellow)**
- 3-Paper Mate Pink Erasers 3 Count**
- 2-Clorox Wipes**
- 4-Boxes of Kleenex**
- 1-Roll of Paper Towels**
- 1-Pack of Classic Color Crayola Markers**
- 1-Three Ring Binder 1 Inch Size**

GIRLS: 1-Package of Quart Size Zip-Lock Bags

BOYS: 1-Package of Gallon Size Zip-Lock Bags

****In addition to school supplies, we request a \$5.00 activity fee to help with fun day projects, special events, and snacks for our nutrition unit.****

Teacher Wish List (Not Required)

Play Dough, Mini Dry Erase Markers, Bottle of School Glue, Sharpie brand permanent markers, Sharpie brand highlighters, Construction Paper.

Idabel Primary South
First Grade Supply List
2023-2024

1-Backpack (NO wheels or mesh) **Label with name**

2-Small Glue Sticks (NOT Hot Glue)

2-Block Erasers

20-#2 Pencils (NOT colored/decorated, NO Dixon) **ONLY Ticonderoga or USA Gold Pencils**

1-Box of Band-aids

1-Small School Box (Large size will not fit in desks)

1-Pair of Pointed Scissors (Fiskars or Durasharp)

2-Boxes of Kleenex

1-Roll of Paper Towels

1-1: Viewfinder 3-Ring Binder (Avery Brand will last the longest)

4-Boxes of Crayola Crayons 24 ct. (Crayola brand only)

NO PENCIL SHARPENERS

GIRLS: 1-Lysol or Clorox Wipes

BOYS: 1-Package of Dry Erase Markers

We request a \$5.00 activity fee to help with fun day projects, supplies or special events.

NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of nondiscrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:

Chris Gammon
Title IX Coordinator
580.286.7693

The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Sterrette Coffman
Special Services Director
580.286.2935

4. Sexual Harassment

- a. This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is subject to the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:
 - i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - ii. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
 - iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
- b. Specific Prohibitions for Administrators, Supervisors and Other Employees:
 - i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.
 - ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
 - iii. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
- c. Grievance Procedure – Report, Investigation, and Sanctions
 - i. It is ~~the express~~ policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 1100.3 in this manual provides guidelines and additional information for making such claims.

ii. With respect to sexual harassment grievances:

- **Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.**
- **In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.**
- **Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.**
- **Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.**

INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

600.01
(5 OF 10 PAGES)

1. Sexual Harassment

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INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

600.01
(6 OF 10 PAGES)

- iv. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
- v. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
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INFRACTIONS SUBJECT TO DISCIPLINARY ACTION

**600.01
(7 OF 10 PAGES)**

- **warning, suspension, or termination subject to applicable procedural and due process requirements.**
- **Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.**

CURRICULUM

The Idabel Elementary School Curriculum is developed and updated in compliance with the Oklahoma Academic Standards (OAS).

This curriculum is presented to the students through a variety of teaching methods including individualized learning, whole group instruction, small group instruction and cooperative learning. This curriculum is available for parent review upon request.

ATTENDANCE

It is of utmost importance that students are in school every day. Irregularity in attendance is the most frequent cause of unsatisfactory work and school failures. There may be some occasions, when absence is necessary. When such is the case, the parent should notify the school office at: 286-4400. The following are acceptable reasons for absence:

1. Illness
2. Death in immediate family
3. Necessary medical attention. A note from the attending physician is required.

A note from the parent is required for re-admittance. If no note is sent, the teacher may consider absence unexcused and may not give credit for assignments.

When child is ill, assignments may be secured, upon request, through the office. Requests for assignments should be made before noon. All work missed is to be completed by the student. Students will have one day for each day missed to make up any work.

Attendance is important! Schools are required by state law to keep accurate record of attendance. A student must be in attendance 90% of the semester. A student may not miss more than 10 days per semester. The ten absences can be for any reason. Legitimate illness accompanied by a doctor's statement may be deducted from the ten, depending upon the decision of the attendance review council, made up of: the principal, teacher and truancy officer. Parent will be notified of excessive absences, and the parent must contact the principal or attendance clerk. Three tardies will equal one day absence. Parents should call the school prior to or on the day of the student's absence.

The parents/legal guardians of the student may also incur legal liability regarding their failure to compel the student to attend school. (70 O.S. 10-106) any parent or guardian who neglects or refuses to compel their child to attend school will be referred to the McCurtain County District Attorney. (70 O.S. 10-1-05).

LEAVING SCHOOL DURING THE DAY

If a student finds it necessary to leave school during the day for a doctor's appointment or some other valid reason which is known by the student or parent, the parents should call and advise the front office before time for the student to check out. The student must then stop by the attendance office and sign out before leaving. If returning to school the same day, the student must sign in at the attendance office. Failure to comply with this procedure may result in an unexcused absence.

TARDIES AND ABSENCES

When a student arrives after 8:00 a.m., they must come to the attendance office and get a tardy slip. Tardy will constitute the following: arrival between 8:00-9:00 a.m. Arriving after 9:00 a.m. will be counted as a ½ day absence. Leaving school before 2:00 p.m. will be counted as a ½ day absence. Leaving school after 1:45 p.m. will be counted as tardy. Failure to bring doctor's note will be counted as unexcused tardy or absence. (Standards for Accreditation of Oklahoma Schools)

When an absence occurs, an automatic phone message will go out to the phone number we have on file telling parents that their child is not at school. If you get this message and you believe your child is at school, please contact the office at 286-4400.

RECORDS OF ATTENDANCE OF PUPIL

It shall be the duty of the principal or office staff of each public, private or other school in the State of Oklahoma to keep full and complete record of the attendance of all children at such school and to notify the attendance officer of the district in which such school is located of the absence of such children from the school with the causes thereof, if known; and it shall be the duty of the parent, guardian or other person having charge of any child or compulsory attendance age to notify the child's teacher concerning cause of any absences of such child.

It shall be the duty of the principal or office staff to notify the parent, guardian or responsible person of the absence of the child for any part of the school day, unless the parent, guardian or other responsible person notifies the principal or teacher of such absence.

Such attendance officer and teacher shall be required to report to the school health officer all absences on account of illness with such information respecting the same as may be available by report or guardian or custodian of any child who has not complied with the provisions of this article oral and documented or written warning to the last known address of such person that the attendance of such child is required at some public, private or other school as herein provided.

If a child is absent without valid excuse four (4) or more days or parts of days within a four-week period or is absent without a valid excuse for ten (10) or more days or parts of days within a semester, the attendance officer shall notify the parent, guardian or custodian of the child and may (if necessary) report such absences to the district attorney in county wherein the school is located for juvenile proceeding pursuant to Title 10 of the Oklahoma Statutes (70-10-106). Three (3) tardies are equal to one days absence.

TRUANCY

Idabel Public Schools has updated its policy on truancy and all parents and students need to read and be aware of these changes.

To Idabel Public School children and their parents, guardians or custodians:

With the arrival of a new school year it is a good time to remind parents that Oklahoma has a compulsory school attendance law. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of a public, private or other school unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. McCurtain County has established a Truancy Court to expedite the cases of those prosecuted for violating Oklahoma's compulsory attendance laws.

The punishment range for a violation of the compulsory school attendance laws increase with each violation and include the possibility of both fines and imprisonment. Each day the child remains out of school may constitute a separate offense after a documented oral or written warning has been given to the parent, guardian, custodian, child or other person or the child has been ordered to school by the juvenile court. In addition to a possible fine and imprisonment, a parent found guilty of violating the law can also be placed on probation and, as a condition of that probation, be required to attend parenting classes, anger management classes or counseling; perform community service; submit to random drug tests; and/or any other type of services of the Court deems appropriate.

It is not the intention of anyone associated with the Truancy Court system or Idabel Public Schools to add to your problems or otherwise harass you. Truancy costs children more than their education, it costs them their future. Studies have shown that children who attend school regularly: a) make better grades, b) develop and maintain friendships, c) are more likely to make good choices, and most importantly, d) children are more likely to become responsible citizens by being in school. We want all students to excel and be successful with their education. Being in school helps make that happen!

A. It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section. A full day of kindergarten shall be required of all children five (5) years of age or older unless the child is excused from kindergarten attendance as provided by this section. A child who is five (5) years of age shall be excused from kindergarten attendance until the next school year after the child is six (6) years of age if a parent, guardian or other person having custody of the child notifies the superintendent of the district where the child is a resident by certified mail prior to enrollment in kindergarten, or at any time during the first school year that the child is required to attend kindergarten pursuant to this section, of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age. A kindergarten program shall be directed toward developmentally appropriate objectives for such children. The program shall require that any teacher employed on and after January 1, 1993, to teach a kindergarten program within the public school system shall be certified in early childhood education. All teachers hired to teach a kindergarten program within the public school system prior to January 1, 1993, shall be required to obtain certification in early childhood education on or before the 1996-97 school year in order to continue to teach a kindergarten program.

B. It shall be unlawful for any child who is over the age of twelve (12) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive an education by other means for the full term the schools of the district are in session.

Provided, that this section shall not apply:

1. If any such child is prevented from attending school by reason of mental or physical disability, to be determined by the board of education of the district upon a certificate of the school physician or public health physician, or, if no such physician is available, a duly licensed and practicing physician;
2. If any such child is excused from attendance at school, due to an emergency, by the principal teacher of the school in which such child is enrolled, at the request of the parent, guardian, custodian or other person having control of such child;
3. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between:
 - a. the school administrator of the school district where the child attends school, and
 - b. the parent, guardian or custodian of the child. Provided, further, that no child shall be excused from attending school by such joint agreement between a school administrator and the parent, guardian or custodian of the child unless and until it has been determined that such action is for the best interest of the child and/or community, and that said child shall thereafter be under the supervision of the parent, guardian or custodian until the
 - c. child has reached the age of eighteen (18) years; or
4. If any such child is excused pursuant to subsection C of this section.

C. A school district shall excuse a student from attending school for the purpose of observing religious holy days if before the absence, the parent, guardian or person having custody or control of the student submits a written request for the excused absence. The school district shall excuse a student pursuant to this subsection for the days on which the religious holy days are observed and for the days on which the student must travel to and from the site where the student will observe the holy days.

D. It shall be the duty of the attendance officer to enforce the provisions of this section. Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished by a fine of not less than Five Dollars (\$5.00) nor more than Twenty-five Dollars (\$25.00) for the first offense, not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00) for the second offense, and not less than Twenty-five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each subsequent offense. Each day the child remains out of school after the oral and documented or written warning has been given to the parent, guardian, custodian child or other person or the child has been ordered to school by the juvenile court may constitute a separate offense. At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

Oklahoma's Compulsory Attendance Education Law (70 O.S. §§ 10-105 and 10-106) requires that Oklahoma children, under most circumstances be in school. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. Every child from the age of 5 to 18 is required to attend school although a 5 year old may be excused under some circumstances.

"Truancy" is an unexcused absence of the child for a school day or any part of a school day. In other words, a child who is late or tardy to any class is truant. The determination as to whether an absence is excused or unexcused is made by the school district. If you have any questions regarding your school's policy on what constitutes an excused or unexcused absence, ask your school. It is important to note that what is excused and unexcused may vary from school district to school district.

The District Judge and District Attorney have established "Truancy Court." If a Child is absent without a valid excuse four (4) or more days or parts of days within a semester, the school is required to notify the District Attorney. Upon receiving notice, the District Attorney will generally place the case on the Truancy Docket although the law gives the District Attorney other options.

At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

The Court may order the parent, guardian or other person having custody of the child to perform community service in lieu of a fine. The Court may require that all or part of the community service be performed for a public school district.

The Court may order as a condition of a deferred sentence or as a condition of sentence upon conviction of the parent, guardian or other person having custody of the child any conditions as the Court considers necessary to obtain compliance with school attendance requirements. The conditions may include, but are not limited to, the following:

1. Verifying attendance of the child with the school;
2. Attending meetings with school officials;
3. Taking the child to school;
4. Taking the child to the bus stop;
5. Attending school with the child;
6. Undergoing an evaluation for drug, alcohol or other substance abuse and following the recommendations of the evaluator; and
7. Taking the child for drug, alcohol or other substance abuse evaluation and following the recommendations of the evaluator, unless excused by the Court.

PARENTAL INVOLVEMENT POLICY

It is the Parental Involvement Policy for all Idabel Public Schools to:

- Involve parents in the planning and review process for all educational programs
- Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable
- Provide information concerning adult literacy and parent training
- Educate teacher and other staff in the value of parental contributions and how to work with parents as equal partners
- Coordinate and integrate parental involvement programs with other programs when appropriate
- Work with community-based organizations and businesses in Parental Involvement activities
- Ensure that information concerning school programs is available in the language used in the home.
- Arrange meetings at a variety of times to maximize opportunities for parents
- Conduct with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.

The PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.



School Policies

Control and Discipline of Child

- A. Each district board of education shall adopt a policy for the control and discipline of all children attending public school in that district. Such policy shall provide options for the methods of control and discipline of the students and shall define standards of conduct to which students are expected to conform. The policy shall specifically prohibit harassment, intimidation, and bullying by students at school and address prevention of and education about such behavior. In developing the policy, the district board of education shall make an effort to involve the teachers, parent and student affected. The students, teachers, and parents or guardian of every child residing within a school district shall be notified by the district board of education of its adoption of the policy and shall receive a copy upon request. **Provided, the teacher of a child attending a public school shall have the right as a parent or guardian to control the discipline of such child according to district policies during the time the child is in attendance or in transit to or from school or any other school function authorized by the school district or classroom presided over by the teacher.**
- B. Except concerning students on individualized educational plan (IEP) pursuant to the Individuals with Disabilities Education Act (IDEA), P. L. No. 101-476, The State Board of Education shall not have authority to prescribe student disciplinary policies for school district or to prescribe corporal punishment in the public schools. The State Board of Education shall not have authority to require school district to file student disciplinary action reports more often than once each year and shall not use disciplinary action reports in determining a school district's or school site's eligibility for program assistance including competitive grants.
- C. The board of education of each school district in this state shall have the option of adopting a dress code for students enrolled in the school district. The board of education of a school district shall also have the option of adopting a dress code which includes school uniforms. (70-6-114).

SCHOOL CONDUCT

All student behavior in the Idabel Elementary Schools is based on respect and consideration for the rights of others.

Students have a responsibility to know and respect the rules and regulations of the school. The following are general rules of conduct.

1. Students have primary responsibility for their actions. We encourage self-control.
2. Students must observe playground safety rules of the school for their own security and that of others.
3. Students shall learn to get along with others. Fighting, disrupting or interfering with curricular or extra curricular activities (including playground activities) will not be tolerated.
4. Students shall be courteous to adults and to other children. Use of profanity including obscene gestures will not be tolerated. Abusive language involving student and any school personnel will not be tolerated.
5. Students shall take care of school property (including books). Any destruction of school property will not be tolerated.
6. Defiance of authority will not be accepted.
7. Threats, blackmail or extortion will not be accepted.
8. Students shall learn the value of the other people's property. Stealing will not be accepted.
9. Students shall learn the value of safety to themselves and others. Students shall not bring to school any dangerous, conceivably injurious or annoying instruments.
10. **BULLYING WILL NOT BE TOLERATED.** Bullying happens whenever someone used his/her power unfairly and repeatedly to hurt someone in any manner.
11. Students are to behave in a manner that allows other students to learn. Behavior that distracts students or other teachers is not appropriate.

These are general school rules. Individual teachers has established rules for their own classrooms aligned with the schools policy. Violations of rules will result in corrective measures.

DISCIPLINE

The teacher or administrator shall have the same right as a parent or guardian to control and discipline a child while the child is in attendance in the Idabel Public Schools or in transit to or from the school or while attending or participating in any school function authorized by the school district (70- O. S. 6-114, School Laws of Oklahoma).

Pupils shall not have any reasonable expectation of privacy in the contents of school locker, desk or other school property. School personnel shall have access to school lockers, desks, and other school property, in order to properly supervise the welfare of students. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Personal searches of a student's pockets, clothing, and/or backpacks will be performed with a witness present, if reasonable suspicion exists. (Oklahoma School Law Section 489).

SCHOOL WIDE PROCEDURES:

1. Follow directions the first time they are given.
2. Be in class on time.
3. Bring paper, pencil, books and completed assignments daily.
4. Keep hands, feet and objects to yourself.
5. No cursing, or bad language, fighting, bullying or cruel teasing of others.
6. Walk while in the building and on the sidewalks.
7. Bathroom facilities should be taken care of.
8. Toys of all kinds should be left at home unless specifically requested by the teacher to enhance a lesson.
9. Eating candy and chewing gum will not be allowed in the classroom except for special occasions.
10. Students shall not bring to school any dangerous, conceivably injurious instruments or substances.
11. Students are not allowed to bring cell phones to school.

PLAYGROUND PROCEDURES:

1. In the interest of safety, students will not be allowed to:
 - A. Play with rocks or sticks
 - B. Throw rocks or sticks
 - C. Play rough, fight, hit, trip, kick, bully, threaten, pinch or slap.
2. Students must go straight from the building to the play area.
3. Students may only leave the play area with permission from the duty teacher.
4. Students should use playground equipment safely.
5. Students should treat others the way they want to be treated.
6. When the bell rings, students must stop their play immediately and line up to enter building.
7. Students should always obey the playground duty teacher.

CAFETERIA PROCEDURES

1. No cutting in line, running or pushing or shoving.
Students line up by classroom in Teacher assigned order.
2. Take the next available seat at the assigned table.
3. Observe proper table manners.
4. Stay in seat until dismissed.
5. Keep your area neat and clean. Throwing food will not be tolerated.
6. Obey all cafeteria personnel.

REWARDS:

Students will start each day with a clean slate. Corrective indicators do not carry over from the day before.

CONSEQUENCES:

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary actions, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives for disciplinary actions, the faculty-administration of the school district will consider the alternatives listed below. However, the school is not limited to these alternative methods. The Idabel Board of Education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

If your child chooses by his/her behavior not to abide by these rules, the faculty-administrator of Primary South will consider the alternatives listed below as possible consequences:

1. Conference with student.
2. Conference with parents.
3. Changing student's seat assignments.
4. Requiring a student to make financial restitution for damaged property.
5. Requiring a student to clean or straighten items or facilities damaged by the student's behavior.
6. Restriction of privileges.
7. Involvement of local authorities.
8. Referring student to appropriate social agency.
9. Corporal Punishment (The Idabel Board of Education approves the use of Corporal punishment on a moderate and limited basis as an alternative disciplinary tool in the Idabel Public Schools. Corporal punishment may be used by an administrator, his or her designee or in the presence of either.
10. Removal from the regular classroom.
11. Suspension
12. Expulsion
13. Other appropriate disciplinary action as dictated by the circumstances.

Parents, or guardians, and the students residing in this district shall be notified at the beginning of each school year that such policy is in effect. A copy of this policy will be made available to parents or guardians upon request at any time during the school year.

IDABEL PRIMARY SOUTH ADMINISTRATIVE DISCIPLINE POLICY

Level 1 - (General misbehavior in classroom or on campus)

- *Running in building
- *Disrupting class (lunchroom routine)
- *Chewing gum or eating candy
- *Playing after bell rings (on playground)
- *Pushing, shoving, kicking, tripping, hitting at, or pinching another student (not causing injury)
- *Loud or boisterous conduct in hallway

Consequences: (Parent contact on all above)

The above offenses may result in the loss of recess, pull-outs, extra activities, or corporal punishment as determined by the classroom or duty teacher.

Level 11

- * Use of profanity/vulgarity (written, verbal or physical)
- * Use of obscene gestures
- * Disrespectful/abusive language or profanity involving student or any school employee
- * Destruction/defacing of school property or another person's property
- * Defiance of authority/disobeying school personnel
- * Disobeying cafeteria rules
- * Sexual harassment/moral turpitude
- * Abusive language between students (written or verbal)
- * Gang language and or signs
- * Lying/cheating
- * Hurting another student (poking with pencil or other instrument, pushing another student down, hitting another student, etc...)
- *Teasing or making fun or disrespect of another student

Consequences: (Parent contact on all above)

- 1st offense - 1 day loss of recess or alternative discipline measures – Parent contact
- 2nd offense - 3-5 days loss of recess or corporal punishment
Parent conference
- 3rd offense - 5-10 days loss of recess or corporal punishment
Parent conference
- 4th offense - Mandatory parent conference and alternate consequences that may include: suspension or other consequences to be determined by parent, teacher and principal.

***A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before, during, or after school hours. These activities include those held in and on Idabel School property or the property of another school where Idabel students are participating (for example: football or basketball games, concerts, etc...).

Level 111

- *Fighting
- *Extortion
- *Bullying, Cyber bullying (verbal, written or physical)
- *Stealing
- *Food fights
- *Throwing rocks or sticks or any object
- *Profanity directed toward a staff member or a child
(written, verbal or physical)
- *Sexual explicit material (written, printed or drawn)

Consequences: (Parent will be contacted on all above)

- 1st offense - 5 days loss of recess or corporal punishment and/or parent conference
- 2nd offense - 5-10 days loss of recess or corporal punishment or minimum 1-2 day school suspension/parent contact
- 3rd offense - 3-5 days suspension or corporal punishment/parent contact
- 4th offense - Mandatory parent conference. Up to 10 days suspension or alternative discipline measures as determined by principal, teacher and parent.

***A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before,

during, or after school hours. These activities include those held in or on Idabel School property of another school where Idabel students are participating (for example: football, basketball, concerts, etc...).

Level IV

- *Theft of money or personal property from school personnel.
- *Assault (one student attacks another student or faculty/staff member)
- *Bringing dangerous, conceivably injurious instruments (i.e. guns, knives)
- *Possession or distribution of drugs
- *Willfully injuring another student or school personnel
- *Threats, cyber bullying, threats of bodily injury to school personnel and/or students (written, verbal or otherwise implied)
- *Sexual harassment towards any personnel, faculty or staff.

Consequence:

Immediate suspension. Local law enforcement will be called.

- *** A student who is suspended from school will not be allowed to attend or participate in any school activity of the Idabel Public Schools, held before, during, or after school hours. These activities include those held in on Idabel School property or the property of another school where Idabel students are participating (for example: football, basketball, concerts, etc...)

Classroom Discipline:

Each teacher will have classroom rules and consequences posted in the classroom. These rules and consequences will be explained to the students at the beginning of the year and will be taught on a continuous basis for the entire school year. When a student has committed the set number of infractions, they will be sent to the office for disciplinary action. The student then starts with a “clean” slate concerning classroom discipline.

NOTE: Parents that do not want corporal punishment to be used as a method of discipline should submit this request in writing to the office. The letter will be filed in the student’s folder. The school must be able to contact the parents of the children. Suspension will be used in place of corporal punishment.

SUSPENSION FROM SCHOOL

Each principal is authorized to suspend students from school for disciplinary reasons. The principal or office staff will attempt to call the parent/guardian at home. A copy of the discipline report will be sent home with the student on the day of the suspension.

SUSPENSION POLICY FOR IDABEL PRIMARY SOUTH

1. Reasons for Out-of-School Suspension

The principal, superintendent, or other designated member of the administration are all given the authority to suspend a student out-of-school for the violation of a school rule, policy or regulation as outlined in the district's policies and procedures, or student handbook, or for any other violation authorized pursuant to Title 70, Oklahoma Statutes, Section 24-101.3 or other state laws authorizing such suspension.

2. Term of Out-of-School Suspension

The principal, superintendent, or other designated member of administration are all given the authority to impose student suspensions for the maximum length of time as allowed by state or federal law.

3. Consideration of Alternative Placement

Before a student is suspended out-of-school the principal, superintendent, or other designated member of the administration shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension (i.e. in-school detention).

4. Education Plan for Student Suspended for Six (6) days or more.

Students who are suspended out-of-school for more than five days shall be provided an education plan. The plan will provide instruction to the student in the core units (subjects) in which the student is enrolled. The plan shall set up a procedure for education to the student and will be designed for the eventual reintegration of the student into school. A copy of the plan will be provided to the student's parent or guardian.

5. Education Plan for Student Suspended Five (5) days or less.

No education plan will be provided to students who are suspended for less than five (5) days unless it is required under federal law.

6. Academic Credit for Work Performed.

Students with a suspension with five (5) days or less will have work sent home with the student. All work must be completed and returned on the day the student returns to school. Work not completed and/or returned will be counted as zeros.

7. Extracurricular Activities

Student who is suspended out-of-school will not be allowed to participate in any extracurricular activities.

8. Appeals

See Due Process in the student handbook.

Plan for Student Suspension

Out-of-School Suspension Plan

Student's Name _____

Student's Grade: _____

School: _____

Suspension date: _____ Return date: _____

Suspension Information:

1. Length of out-of-school suspension: _____

2. Reason for Suspension: _____

3. What in-school or alternative placements were considered by the Principal?

4. Why were the above placements not determined to be appropriate for this student?

Suspension Plan

1. How frequently will the student's daily work be provided to the Student's parent or guardian? (Daily, weekly, monthly, etc...)

2. How will the parent be given the daily work assignments for the students to complete?
 1. _____ The parent is expected to come to the school and pick up assignments.
 2. _____ The parent will telephone the school to receive the student's assignments.
 3. _____ The parent has access to a facsimile machine and the school will send the assignments to the parent by facsimile transmission.
 4. _____ The parent has access to the internet and the school will send the assignments to the parent by email.

3. How frequently will the student be expected to return work assignments to the school? (Daily, weekly, monthly, etc...)

4. How will the parent return the student's work assignments to the school?
 1. _____ The parent is expected to come to the school and return the assignments.
 2. _____ The parent has access to a facsimile machine and the parent will send the work assignments by facsimile transmission.

5. It is the parent's responsibility to implement this suspension plan. If the parent has any questions concerning the work assignments, they should contact the school office. The school office will forward any questions to the principal and classroom teacher.

Principal

Date

Parent Acknowledgement of Receipt of Suspension Plan:

I am the parent or legal guardian of _____, the student who has been suspended out-of-school. I understand that I am responsible for providing a supervised, structured environment for my child. I am responsible for monitoring my child's assigned work under the Suspension plan, and I am responsible for implementing the plan. This includes obtaining the work from school, having my child complete the assignments, and returning the assigned and completed work to the school within the time frames checked above. I understand all work must be completed by the student and should be submitted in the student's handwriting. I have read the Suspension Plan in its entirety and I agree to abide by the terms and conditions of the plan.

Parent or Legal Guardian

Date

SUSPENSION DUE PROCESS

At the request of the parent, the principal will review all suspensions. At such review, the student may make a statement in his own behalf and present any other available evidence in support of his position. The reviewing officer shall have the authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of any action in this regard on the day the review is completed. A student may challenge any part of his/her disciplinary record maintained by the school district on the grounds that it is an accurate record of that his/her conduct did not warrant the discipline assessed. The principal will review any evidence rendered on behalf of the student on the issue and will make other investigation as deemed necessary. If the record is found to be inaccurate, it will be corrected.

If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect the finding. Disciplinary record shall be treated as confidential and disclosed only to the public authorities requesting information in the course and scope of their legal duties.

The student suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent, which shall, upon a full investigation of the matter determine the guilt or innocence of the student and its decision shall be final.

Idabel Primary South

Anti-Bullying Policy

Idabel Primary South recognizes that a school that is physically and emotionally safe and secure for all students promotes good citizenship, increases student attendance and engagement, and supports academic achievement. To protect the rights of all students for a safe and secure learning environment, Idabel Primary South prohibits acts of bullying, harassment, and other forms of aggression or violence. All administrators, faculty, staff, parents, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors in order to provide positive examples for student behavior.

“Bullying” or “harassment” is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts- i.e., cyberbullying, through the use of internet, cell phone, computer, wireless device currently used or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, or threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical impairment.

This policy includes the prohibition of every form of bullying, harassment, and cyberbullying, whether in the classroom, on school premises, when a student is traveling to or from school, or at a school-sponsored event.

Students are expected to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors.

The Idabel School District recognizes that in order to have the maximum impact, it is critical to provide a minimum of annual training for school employees who have significant contact with pupils on school policies and procedures regarding bullying and harassment. Training will provide school employees with a clear understanding of their roles, responsibilities and the necessary skills to fulfill them.

Idabel Primary South has developed and implemented procedures that ensure both the appropriate consequences and remedial responses to a student who commits one or more acts of bullying and harassment. The following factors, at a minimum, shall be given full consideration by school administrators in the development of the procedures for determining appropriate consequences and remedial measures for each act of harassment or bullying.

Factors for Determining Consequences

- . Age, development, and maturity levels of the parties involved
- . Degree of harm (physical and/or emotional distress)
- . Surrounding circumstances
- . Nature and severity of the behavior(s)
- . Incidences of past or continuing pattern(s) of behavior
- . Relationship between the parties involved
- . Context in which the alleged incident(s) occurred

Consequences for a student who commits an act of bullying and harassment shall vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measure shall be designed to: correct the problem behavior; prevent another occurrence of the behavior; and protect the victim of the act.

Examples of Consequences

- . Admonishment
- . Loss of privileges
- . Classroom detention
- . Conference with Parent / Teacher
- . Conference with Principal/Parent/Teacher
- . Corporal Punishment
- . Out of school suspension
- . Expulsion or termination
- . Legal Action

All school employees are required to report alleged violations of this policy to the principal. All other members of the school community, including students, parents, and visitors, are encouraged to report any act that may be a violation of this policy. The classroom teacher, duty teacher, and or principal shall conduct a prompt, thorough, and complete investigation of each alleged incident. The incident shall be documented on a student discipline report, along with the name of classroom teacher, reporting teacher, infraction, and consequences and appropriate remedial action taken. A copy will be send home to parents/guardians of the student.

Idabel Primary South prohibits any reprisal or retaliation against a student who reports an act of bullying or harassment that occurs on school property, school functions or the school bus.

DEVELOPMENTAL DISABILITY STUDENT DISCIPLINE

When considering disciplinary measures for Development Disability students the following should be considered:

1. When suspension of less than ten (10) days from school is necessary, the due process procedures established for regular students shall be followed.
2. For suspension of over ten (10) days or an accumulation of ten(10) days, these additional procedures shall be followed:
 - a. Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition.
 - b. When the behavior is related to the handicapping condition, and a change in program or removal from the current program is recommended, the IEP must be revised to reflect the change in placement.
 - c. The school must provide an alternative program (i.e. IEP revision home based, etc...)
 - d. When the behavior is not related to the handicapping condition, the procedures established for regular students shall be followed.
3. In any **EMERGENCY SITUATION WHERE THE STUDENT** is endangering himself or others, the school has the authority to remove the students from school immediately. However, the IEP/Placement team must convene as soon as possible after an emergency removal to determine further appropriate action. In any event, the district's disciplinary due process procedure must be followed.

In the event a student brings a firearm to school, suspension and/or alternative placement may be imposed. (See Policies and Procedures Manual).

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources

- Observe all network security practices.
- Report security risks or violations to a teacher or network administrator.
- Do not destroy or damage data, networks, computers or other resources that do not belong to you

2. Respect and protect the intellectual property of others

- Do not infringe copyrights (no making of illegal copies of music, games or movies).
- Do not plagiarize.

3. Respect and practice the principles of community

- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials or messages to a teacher or administrator.
- Do not intentionally access, transmit, copy or create materials that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
- Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
- Do not use resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters or other mass mailings.
- Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
- Do not violate any local, state or federal statute.

4. Respect and protect the privacy of others

- Use only assigned accounts.
- Do not view, use, or copy passwords, data or networks to which you are not authorized.
- Do not distribute private information about others or yourself.

5. Internet Safety of minor students

- Personal online safety: in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or internet without a parent's permission. Regardless of the user's age, the user should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.

•The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately. Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response. To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.

CIPA COMPLIANCE: IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.

•The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

•Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

•School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

•Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.

•Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.

•A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.

• Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable.

Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere.

For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting _____

ELEMENTARY SCHOOL BUS POLICY

The provision of school bus transportation is not a right of student but is a privilege extended by the Board of Education. The student behavior code as approved by the Transportation Director is as follows:

*1st Bus Incident Report - 5 school day suspension of bus riding privileges.

*2nd Bus Incident Report - 10 school day suspension of bus riding privileges.

*3rd Bus Incident Report - 15 school day suspension of bus riding privileges.

*4th Bus Incident Report - 30 school day suspension of bus riding privileges.

*5th Bus Incident Report - 60 school day suspension of bus riding privileges.

FIGHTING ON THE BUS WILL RESULT IN THE FOLLOWING:

1ST FIGHT - automatic 30 day suspension of bus riding privileges

2nd FIGHT - automatic 60 day suspension of bus riding privileges

Any of the following will result in AUTOMATIC LOSS OF BUS RIDING PRIVILEGES for the semester or the entire year:

Bringing weapons of any kind on the bus.

Bringing drugs of any kind on the bus.

Verbal or physical abuse of the bus driver.

REPORTS ARE CONTINUOUS AUGUST THROUGH MAY

A copy of the report and a copy of the bus rider policy will be sent to the parent by the school. All questions or concerns should be addressed to the Transportation Director Jean Warhop at 286-7248.

BUS REGULATIONS/PASSENGER RESPONSIBILITIES

1. Walk in the bus loading area.
2. Enter the bus and be seated.
3. A student is not permitted to leave his /her seat until the bus has completely stopped.
4. Never stand near the door when the bus is in motion.
5. Be prepared in the event of a sudden stop.
6. Horseplay is not permitted in or around the bus.
7. Keep head and arms inside the bus. A sudden stop or tree branch could cause an injury.
8. Do not throw anything in or out of the bus.
9. No food or drink on the bus.
10. Keep the bus safe by keeping it clean-use the trash box.
11. Save snacks and homework until after departing the bus.
12. Avoid carrying big or heavy packages on the bus.
13. Don't leave books, lunches, or other articles on the bus.
14. Keep feet, books, backpacks, coats and all other objects out of the aisle.
15. Talk quietly to friends near you. Loud noises distract the driver's attention away from the road and could cause an accident.
16. Help look after the safety and comfort of smaller children.
17. Give the bus driver the same respect and courtesy given to your teachers.
18. A passenger is expected to be courteous to fellow students, bus driver, and patrol officer or driver assistant.
19. Keep quiet when approaching a railroad crossing.
20. A student should not talk to the bus driver while the bus is moving unless it is very Important, (ex: sickness or other emergency).
21. Treat the bus equipment as you would valuable furniture in your own home.
22. Damage to the bus should be reported to the driver.
23. Severe damage to the seats and other equipment must be paid for by the offender.
24. The passenger should never tamper with the emergency door, or any other equipment on the bus.
25. In the event of an emergency, students are to remain in their seats unless other instructions are given by the driver or responsible person.
26. A student should know and understand the bus evacuation plan.
27. Smoking is not permitted on the bus.
28. Anyone under the influence of drugs, or liquor is not allowed on the bus.
29. A driver will submit an Unsatisfactory Bus Conduct Form to the proper school building administrator, who in turn will inform the parent of misconduct on the bus.



DRESS AND GROOMING

All students are to be groomed and dressed appropriately with respect to the following criteria:

- Cleanliness, clothing and grooming must be such that they do not constitute a health or safety hazard.
- Clothing-Attire must be adequate to insure a decent appearance. Footwear must be worn at all times.
- Educational consideration grooming and dress must not constitute a distraction or interfere with educational opportunities of other students.
- Because of the age of our students, parents should check the child's dress before they are sent to school each day to be sure it is appropriate for school activities and weather.
- Avoid extreme fads or clothing that will cause distraction in the classroom. Students may not wear clothing advertising tobacco or alcohol products or have indecent pictures or logos.
- No bare midriffs.
- No hats or caps in the building (except on special school event days)
- No tank tops
- No low cut or see through blouses and/or shirts
- No clothing with vulgar language or obscene pictures
- Shoes must be worn at all times
- No unbuckled belts, bandannas or sagging pants (pants must be worn at waistline) **AT ALL TIMES**
- T-shirts must be worn under athletic jerseys or tank tops of similar make
- **IT IS RECOMMENDED THAT SHIRTS AND TOPS BE TUCKED IN AND COVER UPPER TORSO IN BACK AND FRONT**
- Any clothing article will be banned that is disruptive to the educational process or is worn in a manner to attract undue attention.
- In case of emergencies involving soiled clothing, school personnel may provide clean and/or dry clothing to the child if available. These items should be laundered and returned to the school.

ILLNESS, ACCIDENT AND EMERGENCY PROCEDURES

It is the policy of Idabel Public Schools that in case of an emergency, every attempt will be made to notify the parent or guardian. In the unlikely event that the school cannot locate a parent or guardian, the administration will take such actions as deemed necessary for the health of the child.

Parents need to keep the school notified of changes in home or work telephone numbers and/or persons to contact other than a parent.

IT IS THE PARENT OR GUARDIAN'S RESPONSIBILITY TO PROVIDE THESE NUMBERS AND KEEP THEM UPDATED

Accidents at school are to be reported immediately to the teacher on duty or in charge. The accident is then reported to the office. If the injury is of a serious nature, the parent will be contacted immediately and asked to come and get the child. If the injury is life threatening, the school will contact EMS Ambulance and the parent. All medical bills will be the responsibility of the parent. The nurse/office staff will treat minor injuries.

Emergency Procedures for Fire and Storm Drills are posted in each room. Each teacher reviews these procedures with the students. There are school wide drills held and documented according to State policies.

Detailed emergency plans and procedures are on file in the school office and available upon request.

CONTROL OF INFECTIONS

Our school attempts to prevent the spread of infections. Therefore, it is our policy that:

1. Students with a temperature of 100 degrees or more will be removed from the classroom, and a parent will be notified that the child is too ill to remain at school.
2. Students with infectious conditions (such as impetigo, pinkeye, ringworm, scabies **WILL NOT** be allowed in school until clearance from the school nurse.

Procedures for Treatment of head lice in Idabel Public Schools

Routine lice checks in the elementary schools will be three (3) times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head, and seeing live lice or nits in hair.

If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parent by phone. If contact is not made, a letter will be sent home, along with educational material for treatment.

A student who has been excluded from attending school is required by law to present certification from a health care professional or county public health nurse that the child is no longer afflicted with head lice before re-entry. Title 70 O.S., Section 1210.194.

If student returns to school with improvement noted to hair, a follow up head check will be done in ten (10) days. If lice are found, process will start over.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A student should not be absent from school for head lice. Excessive absents may result in notification of truancy officer. Please see policy on excessive absences in the hand book.

IT IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN TO MAKE SURE STUDENT IS LICE FREE

VISION SCREENING

The school nurse and Prevent Blindness of Oklahoma will conduct vision screening during the spring semester of the 2019-2020 school year. All public school districts are required to report the results of the screening and referrals to the State Department of Education. No student shall be prohibited from attending for the lack of a vision screening certification or an eye examination report.

Vision screenings may be performed at anytime during school if concern is expressed regarding the vision of your child.

HEARING SCREENINGS

The school nurse will conduct hearing screenings throughout the 2019-2020 school year. The recommendations for hearing screenings are as follows:

- Children ages three to grade three should be screened annually
- Children in grade four and above should be screened minimally at three year intervals (grade six, nine and twelve)
- Children may be screened any time that concern is expressed regarding ability to hear
- Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment
- If you **DO NOT** want your child to receive the screening, please notify the school.

Guide to Immunization Requirements in Oklahoma: 2019-20 School Year



Immunization Service
Oklahoma State
Department of Health

All children two months of age and older must present an immunization record or file for an exemption before they are allowed to attend childcare or school in Oklahoma. Please read the bullets below for essential information.

Age/Grade	Required immunizations with cumulative doses required	Recommended immunizations
Childcare <i>Up to date for age</i>	4 DTaP (diphtheria, tetanus, pertussis) 1-4 PCV (pneumococcal) ◆ 1-4 Hib (<i>Haemophilus influenzae</i> type B) ◆ 1 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	3 IPV (polio) 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
Preschool/Pre-K	4 DTaP (diphtheria, tetanus, pertussis) 1 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	3 IPV (polio) 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
Kindergarten-6th	5 DTaP (diphtheria, tetanus, pertussis) ★ 2 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	4 IPV (polio) ◀ 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)
7 th -12 th	1 Tdap (tetanus, diphtheria, pertussis) 5 DTaP (diphtheria, tetanus, pertussis) ★ 2 MMR (measles, mumps rubella) 1 Varicella (chickenpox)	4 IPV (polio) ◀ 2 Hep A (hepatitis A) 3 Hep B (hepatitis B)

- The current childhood immunization schedule may be found at <https://www.cdc.gov/vaccines/schedules/hcp/imm/child-adolescent.html>.
- Doses administered 4 days or less, before the minimum intervals or ages, are counted as valid doses. This does not apply to the 28 day minimum interval between doses of live vaccine not administered on the same day.
- If a parent reports that their child had chickenpox disease, the child is not required to receive varicella vaccine. Record that the child had the disease.
- The first doses of measles, mumps and rubella (MMR), varicella, and hepatitis A vaccines must be administered on or after the child's first birthday (or within 4 days before the birthday) or they must be repeated.
- It is not necessary to restart the series of any vaccine if a dose was given late or if a dose is past due. Longer than recommended intervals between doses do not affect final immunity.
- Children may be allowed to attend childcare and school if they have received at least one dose of all the required vaccines due for their age or grade and the next doses are not yet due, but they must complete the remaining doses of vaccine on schedule. These children are "in the process" of receiving immunizations.
- Children attending licensed childcare facilities must be up-to-date for their age for the vaccines listed in the "Childcare" column.
- Hib and PCV vaccines are not required for students in pre-school, pre-kindergarten, or kindergarten programs operated by schools unless the facility is a licensed child care facility. Hib and PCV vaccines are required for children attending licensed child care facilities.
- ★ If the 4th dose of DTaP is administered on or after the child's 4th birthday, then the 5th dose of DTaP is not required.
- ◆ The number of doses of PCV and/or Hib may range from 1 to 4 depending on the age of the child when the first dose was given and type of Hib vaccine used.
- ▶ If the 3rd dose of IPV is administered on or after the child's 4th birthday and at least six months from the previous dose, then the 4th dose of IPV is not required.
- Students 11 through 15 years of age who have not received Hep B vaccine may receive a 2 dose series of Merck® Adult Hepatitis B vaccine to comply with this requirement. All other children (younger or older) must receive 3 doses of pediatric hepatitis B vaccine.

For more information call the Immunization Service at (405) 271-4073 or visit our website at: <http://imm.health.ok.gov>.

Revised 4-4-2019 IMM 400

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent/guardian cannot be at school to administer the medication or if circumstances exist that indicates it is in the best interest of the child that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication.

1. Prescription medication must be in a container that indicates the following:
 - Student's name
 - Name of strength of medication
 - Dosage and directions for administration
 - Name of physician or dentist
 - Date and name of pharmacy
 - Whether the child has asthma or other disability which may require immediate dispensation of medication

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the student for immediate self-administration must retain the medication. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

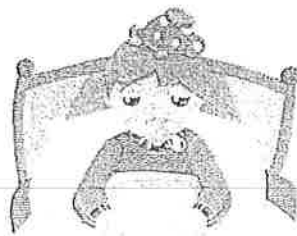
- Purpose of medication
- Time to be administered
- Whether the medication must be retained by student for self-administration
- Termination date for administering the medication
- Other appropriate information requested by the principal or the principal's designee

Self-administered of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of self-administration of medication. Additionally:

- The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
- Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
- A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribe inhaler at all times.

COMMUNICABLE DISEASE	INCUBATION PERIOD	PERIOD OF COMMUNICABILITY	MAY RETURN TO SCHOOL WHEN...
CHICKENPOX	14-21 Days	1 day before rash and until lesions have crusted	All scabs should be dry and hard but not necessarily off
IMPETIGO	2-10 days	Until all lesions are healed. Should see doctor if lesions are on face.	When evidence of treatment (crusts washed off and antibiotic ointment applied) Cover if possible
LICE	Variable	Until lice and eggs are destroyed	After treatment and live lice are dead
MEASLES (Rubeola)	8-14 days	4 days before rash appears to 4 days after onset of rash	5 days after onset of symptoms with written permission from doctor or public health agency
MUMPS	14-21 Days	6 days before to 9 days after symptoms or swelling appear	10 days after onset of symptoms with written permission from doctor or public health agency
PINK EYE (bacterial conjunctivitis)	24-72 hours	During course of active infection	2-4 hours after treatment is begun
RINGWORM	Variable	As long as lesions are present and untreated	As long as lesion is being treated with antifungal. Cover if possible
RUBELLA	14-21 days	7 days before and 4 days after rash appears	5 days after onset of rash with written permission from doctor or public health agency
SCABIES	2-6 weeks - 1 st time 1-4 days subsequent time	Until mites and eggs are destroyed	Written recommended treatment is complete
STREP-THROAT SCARLET FEVER SCARLETINA	1-3 days	Variable	48 hours after treatment begins or with written permission from doctor

Any student running a temperature of 100 degrees or more may be excluded from school



Meningococcal ACWY Vaccine: What You Need to Know

Many Vaccine Information Statements are available in Spanish and other languages. See www.immunize.org/vis

Hojas de información sobre vacunas están disponibles en español y en muchos otros idiomas. Visite www.immunize.org/vis

1 Why get vaccinated?

Meningococcal disease is a serious illness caused by a type of bacteria called *Neisseria meningitidis*. It can lead to meningitis (infection of the lining of the brain and spinal cord) and infections of the blood. Meningococcal disease often occurs without warning—even among people who are otherwise healthy.

Meningococcal disease can spread from person to person through close contact (coughing or kissing) or lengthy contact, especially among people living in the same household.

There are at least 12 types of *N. meningitidis*, called “serogroups.” Serogroups A, B, C, W, and Y cause most meningococcal disease.

Anyone can get meningococcal disease but certain people are at increased risk, including:

- Infants younger than one year old
- Adolescents and young adults 16 through 23 years old
- People with certain medical conditions that affect the immune system
- Microbiologists who routinely work with isolates of *N. meningitidis*
- People at risk because of an outbreak in their community

Even when it is treated, meningococcal disease kills 10 to 15 infected people out of 100. And of those who survive, about 10 to 20 out of every 100 will suffer disabilities such as hearing loss, brain damage, kidney damage, amputations, nervous system problems, or severe scars from skin grafts.

Meningococcal ACWY vaccine can help prevent meningococcal disease caused by serogroups A, C, W, and Y. A different meningococcal vaccine is available to help protect against serogroup B.

2 Meningococcal ACWY Vaccine

Meningococcal conjugate vaccine (**MenACWY**) is licensed by the Food and Drug Administration (FDA) for protection against serogroups A, C, W, and Y.

Two doses of MenACWY are routinely recommended for adolescents 11 through 18 years old: the first dose at 11 or 12 years old, with a booster dose at age 16. Some adolescents, including those with HIV, should get additional doses. Ask your health care provider for more information.

In addition to routine vaccination for adolescents, MenACWY vaccine is also recommended for certain groups of people:

- People at risk because of a serogroup A, C, W, or Y meningococcal disease outbreak
- People with HIV
- Anyone whose spleen is damaged or has been removed, including people with sickle cell disease
- Anyone with a rare immune system condition called “persistent complement component deficiency”
- Anyone taking a drug called eculizumab (also called Soliris™)
- Microbiologists who routinely work with isolates of *N. meningitidis*
- Anyone traveling to, or living in, a part of the world where meningococcal disease is common, such as parts of Africa
- College freshmen living in dormitories
- U.S. military recruits

Some people need multiple doses for adequate protection. Ask your health care provider about the number and timing of doses, and the need for booster doses.



People with minor illnesses, such as a cold, may be vaccinated. People who are moderately or severely ill should usually wait until they recover before getting meningococcal ACWY vaccine.

Your health care provider can give you more information.

4 Risks of a vaccine reaction

- Redness or soreness where the shot is given can happen after meningococcal ACWY vaccine.
- A small percentage of people who receive meningococcal ACWY vaccine experience muscle or joint pains.

People sometimes faint after medical procedures, including vaccination. Tell your provider if you feel dizzy or have vision changes or ringing in the ears.

As with any medicine, there is a very remote chance of a vaccine causing a severe allergic reaction, other serious injury, or death.

5 What if there is a serious problem?

An allergic reaction could occur after the vaccinated person leaves the clinic. If you see signs of a severe allergic reaction (hives, swelling of the face and throat, difficulty breathing, a fast heartbeat, dizziness, or weakness), call **9-1-1** and get the person to the nearest hospital.

For other signs that concern you, call your health care provider.

Adverse reactions should be reported to the Vaccine Adverse Event Reporting System (VAERS). Your health care provider will usually file this report, or you can do it yourself. Visit the VAERS website at www.vaers.hhs.gov or call **1-800-822-7967**. *VAERS is only for reporting reactions, and VAERS staff do not give medical advice.*

6 The National Vaccine Injury Compensation Program

The National Vaccine Injury Compensation Program (VICP) is a federal program that was created to compensate people who may have been injured by certain vaccines. Visit the VICP website at www.hrsa.gov/vaccinecompensation or call **1-800-338-2382** to learn about the program and about filing a claim. There is a time limit to file a claim for compensation.

7 How can I learn more?

- Ask your healthcare provider.
- Call your local or state health department.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call **1-800-232-4636 (1-800-CDC-INFO)** or
 - Visit CDC's www.cdc.gov/vaccines



CAFETERIA

By qualifying for a federal program related to child nutrition, all Idabel Public School students will eat free this year.

USE OF TOBACCO IN SCHOOLS

Smoking is prohibited within any indoor facility used for pre-k, kindergarten, elementary or secondary education or library services to children. (PL 103-227 Sec. 1043).

VISITORS TO THE BUILDING

ALL visitors are to identify themselves using the camera/Intercom system before being admitted into the building. Visitors are asked to report and **REGISTER** in the office located at the north side of the building when they arrive. All doors will be locked at all times for the safety of staff and children. Parents are always welcome at school. Teachers will be glad to discuss your child and his/her progress or any other parent concerns. The school office will help you schedule a conference time so as not to disturb student-learning time. Students from other schools or friends of the Idabel students are not allowed to visit during the day.

BRINGING ITEMS TO SCHOOL

The only time students should bring toys, games, etc., to school is when their teacher instructs them to do so (for show and tell, for example). The students will assume responsibility for all items brought to school. Items specifically **not** to be brought to school include: cell phones, electronic games, radios, pagers, cameras, tape recorders, or other electronic equipment. Sports equipment should also be left at home. These items may be taken from the student and kept in the principals office until the end of the year or until a parent claims them.

TEXTBOOK AND SUPPLIES

Textbooks are furnished to each student free of charge. However, if the textbook is lost or damaged, the student will be charged with the current replacement cost of the textbook. Students who do not pay for the repair or replacement of textbooks will not be able to participate in any extracurricular events until full payment is received.

Each student will be given a list of necessary supplies for his/her particular grade level upon enrollment. Pencils and erasers are available for purchase at school. Parents are required to replace supplies as needed.

HOMEWORK

Homework will be given to students on an increasing basis as they progress in school. Parents may wish to set aside time each evening for children to read, practice spelling or math, or do assigned homework. Grades may be taken on returned assignments. It is important to establish a pattern of responsibility when children are young. Parents of very young children may use this time to read to their child.

TELEPHONE

The school telephone is for business calls only. Necessary plans should be made with students before they leave home in the morning. Messages may be taken should these plans change if called by 2:00 p.m. **CHILDREN ARE NOT TO BE CALLED TO THE TELEPHONE EXCEPT IN THE CASE OF AN EMERGENCY. CELL PHONES ARE NOT ALLOWED TO BE CARRIED TO SCHOOL BY THE STUDENT. CELL PHONES THAT ARE CONFISCATED WILL BE TAKEN TO THE OFFICE AND PARENTS WILL BE NOTIFIED.**

If you wish to speak to a teacher, leave your name and phone number with the school office, and the teacher will return your call as soon as possible.

RECESS SNACKS

Students will be allowed to purchase snacks during the afternoon recess. Snacks are \$.50 each. Profits will go into the Student Services Activity Fund.

SEVERE WEATHER POLICY

School closing because of inclement weather will be announced on the local radio stations. Worsening weather conditions may force the early closing of schools. If this should happen, radio stations will carry this information.

LOST AND FOUND

Clothing or other items found in the building or on the school grounds will be turned in to the Primary South office. **Please write your child's name in coats, sweaters and jackets.** These items will be kept until they are claimed or until the end of the school year. At this time anything left unclaimed will be donated to charitable organizations.

PROFICIENCY BASED PROMOTION (PBP)

PBP test may be taken in December and May each year. The student must notify the principal at least 30 days in advance of the request to take the PBP Test. PBP test may be taken in Social Studies, Language Arts, the Art, Language, Mathematics, and Science. The student must score a minimum 90% on the test to receive credit. Limit 2 tests per semester. The student should contact the office for additional information.

REPORTING STUDENT PROGRESS

Information on the educational progress of students will be reported to parents or guardians four times during the year. Parent/Teacher conferences will take place during each semester. Progress reports will be sent home every 6th week and report cards will be sent home every 9 weeks.

LIBRARY

Our school's library media centers are well equipped and vital to the quality of our educational program. Students and parents are encouraged to utilize the media center. If you should have any questions, please call the library at 286-2557.

In order to maintain an adequate collection, students, teachers, and parents must cooperate to see that materials are returned in good condition. If they are not, a charge equal to the current replacement price will be made. Students who do not pay for the repair or replacement of library books will not be able to participate in any extracurricular events until full payment has been made.

COMPUTER LAB

Parents will be required to sign CIPA agreement in order for their child to use the Internet at school. Cyber bullying will not be tolerated and could result in suspension and discontinued Internet privileges

INTOUCH12

Idabel Public Schools automatic message system, School Reach, may be used to provide you with current events, notification of school cancellations, schedule changes or other important information. **It is important you keep the school updated with current telephone information for this to work properly.**

INSURANCE

An accident insurance program is offered as a service for students in the district. At the beginning of each school year forms are sent home with the students explaining the cost to the parents and the benefits received in case of an accident. Parents are urged to purchase the insurance offered if they do not have family insurance plan that would cover an accident at school. The school district does not purchase insurance to cover personal injury to students or loss of student's property.

ASBESTOS TESTING

All Idabel Schools have been checked for asbestos. The results are on file in the Superintendent's office.

SPECIAL SERVICES

The Idabel Public School District is committed to locating and serving children, ages 3-21 with disabilities in the areas of sensory, perceptual, motor, intellectual, emotional, communication, or health. Services are provided in accordance with the procedures established by the Oklahoma State Department of Education and in compliance with the Individuals with Disabilities Act (IDEA) and other related legislative mandates. To make a referral for services or for further information, call 580-286-2935 or request assistance from the building administrator for your child.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may

disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

STUDENT RECORDS

Family Education Rights & Privacy Act (FERPA)

Parents and students over 18 have the following rights under FERPA: (1) The right to inspect and review the student's educational records. (2) The right to exercise a limited control over other people's access to the student's educational record. (3) The right to seek to correct the student's record in a hearing if necessary. (4) The right to report violations of the FERPA to the U.S. Dept. of Education. (5) The right to be informed about FERPA rights and procedures. The district will arrange to provide translations of the notice to non-English speaking parents/legal guardians in their native language. Copies of student's records are available to the parents/legal guardians or students over 18 at a cost per page.

Parents may be denied copies of a student's records after the student reaches 18 years of age:

- When the student is attending a institution of post-secondary education.
- If the parent fails to follow proper procedures and pay copying charges.

Nondirectory Educational Records are private or confidential records maintained by the school regarding a current or former student.

Student Directory Information. The following student directory information may be released by an school official without violating the FERPA or the Oklahoma Open Records Act (51 O.S.24A.16)

- Student name and address
- Telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of the athletic teams
- Dates of attendance
- Degrees and awards received
- The public or private school most recently attended by the student

Parents or students who do not want this information released must submit a request in writing to the principal within 10 days of the time the handbook is issued to the student.

OKLAHOMA CHILD ABUSE REPORTING LAW

Cite as 10 O.S. 7103

If a person has reason to believe or suspect a child is the victim of abuse or neglect it must be reported. Abuse must be reported immediately to Child Protective Services or to the police. Any person knowingly and willfully fails to report any incident may be guilty of a misdemeanor.

Child Abuse Hot Line 1-800-522-3511

McCurtain County Child Protective Services 580-208-3400

Police 911 (imminent danger)

DELIVERIES TO SCHOOL

It is Idabel School Board policy that for the safety of our students and staff, the delivery of flowers, gifts, etc. is prohibited to any of the Idabel School sites and administration offices unless authorized by superintendent.

IDABEL PUBLIC SCHOOLS

200 NE AVENUE C
IDABEL, OK 74745

PHONE: (580) 286-7639
FAX: (580) 286-5585

OFFICE OF THE SUPERINTENDENT

Dear Parents and Guardians:

In accordance with the *No Child Left Behind Act of 2001 (NCLB)*, Section 1111 (h) (6) PARENTS' RIGHT -TO-KNOW, this is notification from Idabel School District to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their Qualifications

In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher that is not highly qualified.

If you have questions or concerns, please feel free to contact the principal at your child's school.

Sincerely,

Dr. Alan Bryant, Ed.D.
Superintendent
Idabel Public Schools

IDABEL PRIMARY SOUTH CAPACITY FOR PARENTAL INVOLVEMENT

Idabel Primary South will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

1. The state's academic content standards,
2. The state's student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child's progress, and
6. How to work with educators:

Parent conferences, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and the school.
3. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
4. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on district website, sent home in letters, and sent in translations as practical.



IDABEL PUBLIC SCHOOLS

***Return To Learn 3.0
Preparing Champions for Life!
2023-2024***

After successfully navigating the 2022-2023 school year in a traditional in-person format, Idabel Schools will REMAIN OPEN for in-person learning for the 2023-2024 school year. In an effort for ALL students to remain Warriors and learn from our Idabel Public Schools Staff, we will be offering a virtual option for students who choose online learning. Each enrolled student will participate in traditional in-person learning unless the virtual application is completed and approved by Idabel Public Schools.

Idabel Public Schools will continue to monitor community health and adjust this plan accordingly. As we navigate through these ever-changing times, we are very appreciative of the patience and support of our students, staff, and families.

*Please send questions, concerns, and comments to
abryant@idabelps.org or call 580-286-7639.*

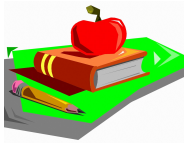
Virtual

Traditional - Remote Learning

Blended



Idabel Public Schools is committed to offering quality educational opportunities for PK-12 students that are aligned with Oklahoma Academic Standards. We at IPS are committed to our three pillars of High Expectations, Academic Growth, & Personal Integrity.



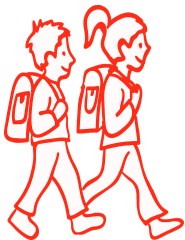
IPS will conduct normal in-person school operations when ZERO to LOW cases of COVID exist in the school community. IPS will activate remote learning for students when there is an established community spread. The Superintendent will decide to activate remote learning for classrooms, buildings, or the district.



IPS plans to resume traditional transportation. Buses will be sanitized regularly. When possible, windows will be down for air circulation.



It is essential that all families partner with us in monitoring the health of your students and families. We ask that temperatures be taken on a daily basis at home. No student with a temperature of 100 degrees or higher may enter any Idabel Public Schools facility. It is imperative for the health and safety of all students and staff that students remotely learn on days they have a fever or any symptoms of illness. Remote learning will not count against attendance if the student completes their online lessons in the allotted time frame.



IPS will make every effort to promote healthy practices and protocols. Physical Distancing will be implemented when possible. Our staff will monitor reportable illnesses. Oklahoma Health Department guidance will be utilized for quarantine. IPS will follow city, county, and state mandates. Requirements and recommendations are subject to change.

The Social-Emotional well-being of our students is as important as their academic learning. Our counselors will be prepared and available to help our students and families.



IPS has increased its cleaning and preparation of facilities in an effort to protect our staff and students. Frequent hand-washing and other healthy protocols will be implemented and practiced. Efforts will be made to have hand sanitizer and hand sanitizer stations available. Upon notification of a positive COVID case on campus, the area will be thoroughly cleaned.

Enrollment Options 2023-2024

Option 1: Traditional - Remote Learning

On-Campus Instruction

- All courses/classes taken at regularly assigned school site
- In-person instruction
- Traditional academic school day with Google Classroom Management System (LMS) to be used in coordination with on-campus instruction
- Transition as needed between in-class and remote learning*

Remote Learning Days

- Determined by the district, city, or state in the event of a COVID outbreak or other need *
- With school approval, it can be utilized by individual families in the event of student exposure/illness resulting in quarantine
- Counts as a school day (not a traditional absence if the student completes online lessons within the allotted time)
- Virtual coursework via Google Classroom - Students continue to learn new material with teacher support
- Opportunities for students to collaborate and learn by interacting virtually with peers/teachers
- May include pre-recorded or live lessons/tutorials
- Regular support and contact from IPS teachers until on-campus class can resume

Option 2: Blended

- Grades 11-12
- Requires a minimum of semester commitment
- Combines traditional classes with concurrent coursework through an accredited state university
- Combines traditional classes with vocational courses taken through the Kiamichi Technology Center
- Individual courses may incur a fee
- Application process is required

Option 3: Full Virtual

- Grades PK-12
- Requires semester commitment with the student taking all courses online 100%, away from IPS campus.
- Student learning plans are directed and monitored by Idabel Public Schools
- Classes do not require regular on-campus attendance.
- No extracurricular courses offered, i.e., sports/band
- Individual courses may incur a fee
- Application process required

* In addition to potential school closures due to COVID-19, these options may be used as remote learning days. In the event of cancellations including, but not limited to, inclement weather or other unforeseen factors.

*All IPS students must participate in required on-site state testing.

Idabel Public Schools Return to Learn FAQs

How will Communication be shared?

IPS will deliver communication through emails, text, and phone directly to parents and students. Parent and student contact information **MUST BE ACCURATE!** Each student will be provided a google email account. The district will utilize E-Notes to streamline communication between the classroom and our families. The district will continue to use its website based alert system and social media accounts to distribute district-level information. Our district website will be updated regularly www.idabelps.org. We are committed to strong communication and responsive action.

Do I have to live in the district to enroll?

Yes. Enrollment at IPS is specifically for students who reside in the Idabel Public Schools district and who can provide proof of residency.

What about Grades & Attendance?

Students will receive instruction that is aligned to state standards. Grades will be taken regularly, and progress will be monitored for Academic Growth. Students will be counted absent if not in attendance. To be in attendance, a student must be in class or participating remotely with school permission. This includes students enrolled virtually.

What is Blended Learning?

A Blended Learning Program “blends” traditional classes with alternative classes offered to students beginning in the 11th grade. A “Blended Learner” is enrolled in both traditional and blended courses taught either by a university or technology school. If eligible, the student may work on his/her concurrent courses at home or the tech course at Kiamichi Technology Center. At least one course is taken at school in a traditional classroom. The Blended Learning option is a minimum of a one-semester commitment. Transportation is only provided at regular route times. Transportation throughout the school day will be the responsibility of the parent or student.

What is Virtual Learning?

A Virtual Learning Program means the student takes all of his/her courses in a virtual setting away from the school. An IPS teacher directs the instruction. Tutoring, assistance, and assessments will be provided, but no classes require regular physical attendance. The Virtual Learning option is a minimum of a one-semester commitment. Virtual learning is offered for grades 6-12. There is an application process, and program acceptance is required.

Do I have to declare which enrollment pathway I want my child(ren) to participate in?

No – All students will participate in traditional in-person learning unless the virtual application and intake process are completed and finalized.

How do I enroll my student in blended or virtual learning?

If interested in the blended or virtual option, an application and intake process must be completed and finalized. The appropriateness of these options for individuals will be determined through the application and intake process. Contact the building principal for more information.

What is Google Classroom?

Google Classroom is a learning management system/portal where students will access their assignments, communication, and grades. The system streamlines all the digital tools and contents that teachers and students use for a more straightforward, more connected learning experience.

Will transportation be offered for students who choose the virtual or blended learning pathway?

No – IPS transportation will only be offered during the regular a.m. and p.m. routes for in-person students.

When will we use Remote Learning?

Remote learning will be used when school is closed due to COVID, inclement weather, or other unforeseen circumstances. Remote learning days count as a day of attendance for students who login and participate in their assigned google classroom.

What about 504 & Special Education Needs?

All 504 and IEP Plans will be followed. Any modification to service due to health concerns will be documented and agreed upon utilizing normal meeting processes. All IEP/504 team meetings will be held in person unless a request is made for a phone conference. For more information about IEP and or 504 plans, contact Dr. Alan Bryant at abryant@idabelpsorg.

Will all athletics, electives, and fine arts classes continue to be offered at all current levels, and will there be any restrictions?

Depending on the level of community spread, all athletics and activities will continue as planned with extra measures taken to ensure the safety of students and staff. Additional measures may be implemented as needed. Procedures for Athletics, Band, and other Extracurricular Activities will follow recommendations and guidelines provided by the Oklahoma Secondary Activities Association. Specific information about practices, events, and precautions will be distributed by activities coach/sponsor and the district athletic director.

Will the school district calendar change during the pandemic?

It is our goal for the calendar dates to stay the same; however, the district may schedule remote learning days within the school dates that already exist.

What determines the level of community spread?

IPS will work with the State Departments of Health, Education, and State Epidemiologists to determine the levels for community spread.

Where will the information come from regarding the number of cases for community spread?

IPS will monitor the number of COVID cases in our community through the Oklahoma State Health Department. IPS will follow any mandates set forth from the city, county, or state.
<https://coronavirus.health.ok.gov/covid-19-alert-system>

Why will temperatures not be taken upon entering the school building?

Entering the school building is not the first contact for many students. A student's first contact may be at the bus stops, early morning activities, carpools, before school daycare, parking lots, etc. Temperatures can be an indicator of a variety of illnesses and are not necessarily the first indicator of COVID. IPS has always asked that students remain home if they have a fever of 100 or higher. We need our parents to partner with us to keep all children and staff safe by self-regulating symptoms and temperature checks. We do have touchless digital thermometers and will take suspected staff and student temperatures and act accordingly.

We will social distance in the Cafeteria & other large gathering areas?

Yes – Social Distancing will be implemented in lines, serving areas, and seating where and when possible. We will limit the number of students in the cafe at a given time when possible. Having two seating areas and serving lines is helpful and will aid in this process.

Will we have Devices to take home for remote learning?

Devices will be available to check out based on need Please see your building principal for more information.

Can I Help?

Yes – we need substitutes and volunteers now more than ever.

How can I support the school as a parent?

- Donations of hand sanitizer, disinfectant wipes, masks, no-touch thermometers, and additional school supplies would be helpful at each site.
- Take your child's temperature daily in times of outbreak or suspected illness prior to them leaving the house.
- Keep students at home if they exhibit any symptoms of any illness. Inform the school of positive tests for COVID-19.
- Keep students quarantined as instructed by the Oklahoma Health Department if they have had any exposure to someone who has tested positive for COVID.
- Prepare your home and child with internet access, supplies, and devices for remote learning if possible and feasible.
- Complete a Free & Reduced Meal/ Income Eligibility Form. This process significantly affects school funding. Let your child's teacher or school know if you need assistance with meals.
- Have masks or other appropriate face coverings available for students to have at school. Openly communicating any concerns directly with your child's teacher or school site principal.
- Encourage your child to wear a mask, if feasible, to assist in protecting our staff who may be in the vulnerable population.
- Working with the school site as they change visitor protocols and the check-in/check-out processes as warranted.
- Assist with COVID tracing through the State Health Department.

Additional practices to be implemented:

- We are requesting that students use their own school supplies and share as little as possible.
- Students should plan to bring their own water bottle and not use water fountains in a traditional way. Water fountains will be available for bottle refills.
- Lockers will not be used for at least the first semester. Students may bring a backpack into the classroom.
- Parents are discouraged from visiting classrooms and hallways to limit student exposure. We ask that you visit the school by appointment.
- We have rearranged schedules at all levels to allow for lower class sizes.
- Elementary Specials will be adjusted to reduce numbers and allow for social distancing.

Routines and Procedures will be added as needs arise.

Our Commitment to the Preparing Champions for Life!

RETURN to LEARN Plan - PART 1: Idabel Public Schools will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

Setting the Table to Support All Students with Extra Measures for MVPs MVPs = Most Vulnerable Populations

MVPs	Academic Needs	Social Needs	Emotional Needs	Mental Health Needs
All Students	<p>Implement evidence-based Tier 1 instruction.</p> <p>Provide Tier 2 evidence-based support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p>	<p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p> <p>Engage families in the school's programs of academics and activities.</p> <p>Establish opportunities for the diversity of cultures to be highlighted, celebrated, and respected.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>
Students of Low-Socioeconomics	<p>Provide devices and connectivity for virtual learning as needed.</p> <p>Implement evidence-based Tier 1 instruction.</p> <p>Provide Tier 2 support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p>	<p>Assess food security and provide added nutrition as needed through donations.</p> <p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p> <p>Engage families in the school's programs of academics and activities.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>
English Learners	<p>Implement evidence-based Tier 1 instruction.</p>	<p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p>	<p>Provide a school counseling program to meet emergent needs.</p>

	<p>Provide Tier 2 support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p>	<p>Engage families in the school's programs of academics and activities.</p> <p>Provide translation services for school's communications and documents through Apps, translators, and online services.</p> <p>Establish opportunities for the diversity of cultures to be highlighted, celebrated, and respected. needs and times of possible crisis.</p>	<p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify</p>	<p>Refer to professional support through agencies and the Choctaw Nation.</p>
<p>Students with Disabilities</p>	<p>Implement evidence-based Tier 1 instruction.</p> <p>Provide Tier 2 support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p> <p>Provide adaptive technology to close the Homework Gap for Students with Disabilities.</p> <p>Provide in-person learning for SWDs during Remote Learning days as possible.</p>	<p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs. Assess barriers to participation in clubs, activities, and organizations. Outline plans to remove barriers for inclusion of students with disabilities in the school's culture and activities. Engage families in the school's programs of academics and activities. Intentionally seek ways for SWDs to be awarded for accomplishments. Celebrate successes with equal enthusiasm, such as Special Olympics send-offs and celebrations.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>

<p>Students Experiencing Homelessness</p>	<p>Implement evidence-based Tier 1 instruction.</p> <p>Provide Tier 2 support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p> <p>The district will make every effort to receive school records from previous schools.</p> <p>Full or partial credit will be awarded to students for coursework completed before enrollment.</p> <p>Online coursework will be used to recover credits.</p>	<p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p> <p>Assess barriers to participation in clubs, activities, and organizations.</p> <p>Outline plans to remove barriers for inclusion of homeless students in the school's culture and activities.</p> <p>Engage families and significant adults in the school's programs of academics and activities.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>
<p>Children in Foster Care</p>	<p>Implement evidence-based Tier 1 instruction.</p> <p>Provide Tier 2 support for unfinished learning.</p> <p>Provide Tier 3 tutoring as needed.</p>	<p>Assess food security and provide added nutrition as needed through donations.</p> <p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to intentionally follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>
<p>Migratory Students NA as of 5-24-21</p>	<p>Identify any migratory students at the point of enrollment.</p> <p>Assess for learning targets.</p> <p>Implement Tier I, II, and III Instruction as needed.</p>	<p>Assess food security and provide added nutrition as needed through donations.</p> <p>Assess schools' clubs and activities to open new opportunities for "belonging" to MVPs.</p>	<p>Infuse the Habitudes Curriculum throughout the school programs.</p> <p>Implement a Cadre of Care – teachers who commit to follow the MVPs to identify needs and times of possible crisis.</p>	<p>Provide a school counseling program to meet emergent needs.</p> <p>Refer to professional support through agencies and the Choctaw Nation.</p>

Idabel Public Schools
American Rescue Plan Act (ARPA)
Return to LEARN Plan 3.0

Our Safe Return CDC Guidance of Aug 10, 2023

RETURN to LEARN Plan - PART 2: - Plan to Align with Safety Recommendations established by the Centers for Disease Control (CDC):

Modifying Facilities for Social Distancing: Facilities are marked to remind students and staff of the recommended 6 feet of distance in seating and standing wherever possible throughout the Idabel School District.

Handwashing and Respiratory Etiquette: Students are trained and reminded in the classroom about the health benefits of proper and frequent handwashing as well as respiratory etiquette of covering the mouth during coughs and sneezes. Signage is posted throughout all facilities with these reminders. Hand sanitizer is available in classrooms, offices, cafeteria, and anywhere that students or patrons may pass.

Cleaning and Maintaining Healthy Facilities including Improving Ventilation: Idabel Schools uses industrial misting and fogging equipment to sanitize classrooms, buses, and outdoor seating. IPS will be installing ionic air cleansing devices district wide.

Consistent and Correct Mask Use: When teachers, staff, and students consistently and correctly wear a mask, they protect others as well as themselves, Consistent and correct mask use is especially important indoors and in crowded settings. Idabel Schools will follow the CDC in recommending indoor masking for all individuals who are exposed to COVID-19 age 2 years and older, including students, teachers, staff and visitors, regardless of vaccination status.

Staying Home When Sick and Getting Tested: Students, teachers, and staff who have symptoms of infectious illness, such as influenza or COVID-19, should stay home and be referred to their healthcare provider for testing and care, regardless of vaccination status. Staying home when sick with COVID-19 or other infections. Remaining out of schools to prevent the spread to others.

Contact Tracing Combined with Isolation and Quarantine, Collaborating with State, Local, and Tribal Health Departments: The Superintendent has attended training zoom calls with the Oklahoma State Health Department, sometimes weekly, to be informed on the status of infections, testing, vaccines, and CDC guidance for prevention habits, isolation, and quarantine in order to keep our students and staff as safe as possible and to maintain in-person learning for

most Idabel students. Students and staff who are fully vaccinated are not required to quarantine if they are traced to a positive exposure.

Diagnostic/Screening Testing: Idabel Schools remain in close collaboration with the McCurtain County Health Department and the Choctaw Nation who also offer COVID support to our employees for screening and for vaccinations.

Vaccination Efforts for School Communities: The McCurtain County Health Department and the Choctaw Nation offered vaccinations for Native students and local educators. The Choctaw tribe later extended their offer to the families of educators. We have on-going collaboration with both the McCurtain County Health Department and the Choctaw Nation for COVID support. The Choctaw Nation offers on-going screening and vaccinations as well.

Appropriate accommodations for students with Disabilities with Respect for Health and Safety Policies: At times when school is moved to remote learning due to COVID, students with disabilities will be offered the option to learn in person in classrooms that have been deep cleaned and sanitized. ESSER COVID Relief funds have been used to purchase adaptive technology for students with disabilities to use when they are required to engage in remote learning due to quarantine, deep cleaning, or inclement weather.

Coordination with State and Local health officials: The McCurtain County Health Department, Oklahoma Department of Health, and Choctaw Nation Health Center continue to support Idabel Schools with information about outbreaks, COVID screening tests and vaccination clinics. Idabel Schools remain in close contact with the Oklahoma State Department of Education, the Oklahoma Department of Health, and the Oklahoma State Epidemiologist Office concerning the level of outbreaks and safety protocols enacted in our state and local area.

Appendix

A. Policies Related to Virtual Learning - Amended and Board Approved as of June 30, 2021:

- a. Attendance**
- b. Online Instruction**

B. Virtual Academy Full-time Student Contract

Idabel Virtual Learning Academy

IVLA GUIDELINES

Idabel Virtual Learning Academy (IVLA) provides a unique opportunity for high school and middle school students in the Idabel Public Schools District to have a challenging educational experience in a supportive online environment. Students have access to classes across the curriculum any time, any place. IVLA offers core classes and interesting electives. Courses are interactive and supported as students communicate with highly qualified teachers. Each student's progress is monitored by a representative at Idabel Public Schools where there is a commitment to quality and high standards. Courses within the IVLA program are designed as a college readiness program and are for first-time credit only.

ACADEMIC INTEGRITY

Idabel students participating in the IVLA program are held to high academic standards. IVLA students are expected to always conduct themselves with the highest academic integrity. Students caught cheating will receive a zero for their work and may lose their virtual privilege for a time designated by their teacher / administrator.

ATTENDANCE

Due to the flexibility of the IVLA, attendance will work differently than a traditional class. Although each course is different, a student is expected to spend the appropriate amount of time in the course to stay on pace with the course per district policies. Virtual students are also considered to be truant based on the coursework progress and log in time. Attendance is measured by a combination of measures: this can include actual attendance hours recorded, and also lesson and assignment completion rates, communication between the student, learning coaches, teachers, school staff, and/or course completions at a minimum of 25% by the end of the 1st 9 weeks. If a student goes 2 consecutive weeks without meeting the attendance or progress expectations they will also be considered truant and on academic probation. Any student who has not met the Idabel Public Schools semester end date with passing grades and 100% progress will not receive credit for each class and will repeat the course and/or grade.

- District policy requires schools to notify parents when lack of progress or attendance occurs. The parent/guardian is obligated to compel the attendance of the pupil. Whether in traditional learning or virtually, the student is expected to maintain adequate progress/attendance.
- Parents/Guardians who fail to meet these obligations may be guilty of an infraction and subject to prosecution.
- The parent/guardian has the right to meet with the appropriate school personnel to discuss solutions.
- After notification of failing and/or lack of progress, parents/guardians must reach out to the school to determine alternative arrangements. Failure to do so may result in your child being dropped from the program and turned in as truant.

Please carefully read and initial the following acknowledgements:

Parent/Student _____ Date: _____

___ ___ I understand all the information that has been provided, and will follow all rules/regulations provided by my district.

___ ___ I understand my child and I are responsible for communication with the Idabel Schools (primarily with email) describing any problems, barriers, or problems with the programs.

___ ___ I understand it is my responsibility to ensure my child is progressing adequately and meeting benchmark goals that are set throughout the year.

___ ___ I understand if my child and I go two consecutive weeks without meeting attendance, progress expectations, and communication, my child will be subject to academic probation, which could result in removal from the virtual program and/or charges of truancy.

___ ___ I understand I am the learning coach for my child and agree to maintain my child's daily engagement and their success.

___ ___ I understand my student must be independent, self-motivated, and have significant home support.

Idabel Public Schools

200 NE Avenue C, IDABEL, OKLAHOMA 74745 (580) 286-7639

IDABEL HIGH SCHOOL & MIDDLE SCHOOL BLENDED/VIRTUAL EDUCATIONAL MODEL

Student Virtual School Readiness Questionnaire

Although virtual education is an education option, it may not be the best option for all students. It is critical to make a determination if full-time virtual enrollment will be an appropriate educational placement. Full-time virtual learning isn't for every student. To be successful, a student must be independent, self-motivated, and have significant home support. The following questions are to assist with this determination. Making sure that a student is placed in a learning environment where they can be successful is of the utmost importance. Please answer the following questions with full disclosure and based on your best knowledge and understanding.

PARENT / GUARDIAN SURVEY:

Think about applicant's readiness by answering the following questions:

- | | | |
|--|-----|----|
| 1. Is the applicant a resident of the Idabel School District? | Yes | No |
| 2. Do you have daily access to a computer or a device that has access to the internet? | Yes | No |
| 3. Does the applicant have a medical alert, 504 or IEP? | Yes | No |
| 4. Has this applicant been dropped for truancy or does the applicant have an attendance pattern causing concern? | Yes | No |
| 5. Has the applicant showed signs of academic decline, failing most or all of his/her courses? | Yes | No |
| 6. Is the applicant on track to graduate with the required credits and courses? | Yes | No |
| 7. Will the applicant have parent support to provide such an environment for success with online learning at home? | Yes | No |
| 8. Has the applicant been enrolled into a virtual school program in the past? | Yes | No |

Please answer the following questions:

1. Please explain why this student wants to enroll into a virtual education courses:
2. Explain how you would like to see the virtual education learning experience meet your child's needs.
3. What challenges might your student encounter with a blended or full-time virtual learning experience?
4. Explain the benefits for enrolling your child into virtual education courses.

IDABEL HIGH SCHOOL & MIDDLE SCHOOL BLENDED / VIRTUAL EDUCATIONAL MODEL

Student Virtual School Readiness Questionnaire

Instructors with years of online teaching experience agree that students who have a successful, satisfying experience learning online share several critical characteristics. The next section is to be completed by the applicant requesting to enroll into a virtual educational program.

STUDENT SURVEY:

Think about your readiness by answering the following questions:

- | | | |
|--|-----|----|
| 1. Good Time Management: Can you create and maintain a study schedule throughout the semester without face-to-face interaction with a teacher? | Yes | No |
| 2. Effective Communication: Can you ask for help, make contact with other students and the instructor online, and describe any problems with learning materials using email, texting and or the telephone? | Yes | No |
| 3. Independent Study Habits: Can you study and complete assignments without direct supervision and maintain the self-discipline to stick to a schedule? | Yes | No |
| 4. Self-Motivation: Do you have a strong desire to learn skills, acquire knowledge and fulfil assignments in on-line courses because of an educational goal? Can you maintain and focus on that goal? | Yes | No |
| 5. Academic Readiness: Do you have the basic reading, writing, math and computer literacy skills to succeed in the class? | Yes | No |
| 6. Technologically Prepared: do you know how to open, create and or save a document; use various technology tools, (e.g. dictionary, thesaurus, grammar checker, calculator); and identify various file formats? | Yes | No |

Reasons why you want to take the course(s) online?

- Course(s) not available at school
- Schedule conflict
- Other:

I would rate my computer skill level as:

- Good
- Fair
- Poor

What do you think your biggest challenge may be in taking virtual education courses?

**IDABEL HIGH SCHOOL
BLENDED / VIRTUAL EDUCATIONAL MODEL**

Explain how enrolling into virtual education courses may benefit you:

- Credit Recovery
- Inability to attend class during the school day
- Personal Enrichment
- Personal Preference
- Online Learning Experience
- Graduation Requirement
- Other:

I have answered all the questions in this readiness questionnaire to the best of my judgement with the understanding this questionnaire may assist with making a determination for my child's best educational placement.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

**IDABEL HIGH SCHOOL & MIDDLE SCHOOL BLENDED / VIRTUAL
EDUCATIONAL MODEL
IVLA GUIDELINES PARENT ACKNOWLEDGEMENT**

I have read and understand the IVLA Guidelines. My child and I understand that my child is responsible for abiding by its requirements.

Parent / Guardian of : _____

My Contact Information:

Phone 1: _____

Phone 2: _____

Email: _____

Parent / Guardian (print)

Signature

Date

IVLA students will report to class every day until the “Parent Acknowledgement” form is signed and returned to the office.

Updated Centers for Disease Control “Streamlined COVID-19” Guidance

Idabel Public School District I005 in support of the CDC update will:

- **Continue to promote the importance of being up to date with vaccination to protect people against serious illness, hospitalization, and death.**
- **Recommend that instead of quarantining if you were exposed to COVID-19, you wear a high-quality mask for 10 days and get tested on day 5.**
- **Reiterate that regardless of vaccination status, you should isolate from others when you have COVID-19**
 - **You should isolate if you are sick and suspect that you have COVID-19.**
 - **if your results are positive, follow CDC’s full isolation recommendations**
 - **if your results are negative, you can end your isolation**
- **Recommend that if you test positive for COVID-19, you stay home for at least 5 days and isolate from others in your home.**
 - **If after 5 days you are fever-free for 24 hours without the use of medication, and your symptoms are improving, or you never had symptoms, you may end isolation after day 5.**
 - **You should wear a high-quality mask through day 10**
- **Recommend that if you were hospitalized due to COVID-19 or you have a weakened immune system, you need to isolate through day 10.**



PROCESS OUTLINE

THE CSI FOUR PHASE MODEL



Who are we?

- Stakeholder input
- Beliefs, values, learner expectations
- Community survey
- Community forums
- Focus groups

Where are we now?

- Two day work session
- Mission statement
- Data analysis
- Goal areas
- Performance objectives

Where do we want to go? How will we know when we get there?

- Three day work session
- Performance measures
- Initiatives
- Action steps
- Five-year district implementation timeline

How do we plan to get there?

- Board approval
- One day work session
- A year one school site implementation plan
- End of year one district plan reflection

PHASE 0: Prepare

Meeting 1 - Commitment

Meeting 2 - Planning Agenda

WHO

OSSBA
Superintendent
Board

CSI Facilitators
Superintendent
District Leadership

TIME

1-2 hours with superintendent
30 minutes with Board

2 hours with superintendent and district leadership

PURPOSE

The time has come for us to join forces to create space for community and state dialogue for what we believe about our schools and how to best achieve our goals. Rather than focusing on statewide mandatory programs and initiatives, school districts should invest time and resources to build the capacity of the people within the system to ensure that the needs of schools and communities are both met (For the People [FTP], 2014).

OBJECTIVES

Review strategic planning benefits
Understand CSI Model, process, fees

Align CSI to district needs
Discuss communication processes
Outline data to be gathered by district
Organizational decisions

OUTCOMES

Increased awareness of planning process
Signed Statement of Understanding

Increased awareness of planning process
Timeline
Responsibilities



PHASE I

Engage

WHO:

- Community members representing all demographic groups will participate in open forums.
- For larger districts Focus Groups are encouraged for groups such as parents, teachers, students, advisory teams, businesses, and high profile community members.

TIME:

1 hour for each Community Forum/Focus Group.

PURPOSE:

It is critical to the fidelity and sustainability of public education that educators engage stakeholders in reflective dialogue about the purpose and process of education in a local context. To provide input data and ideas for later strategic planning process (FTP, 2014).

OBJECTIVES:

- Examine the purpose of education
- Examine participants' role
- Review district status
- Review the Continuous Strategic Improvement Model
- Contribute to focus questions

OUTCOMES:

- Community survey data
- Focus questions data
- Core beliefs and value statements and learner expectations
- Collective and participatory process
 - a. *Increased communication among stakeholders*
 - b. *Increased trust and morale among stakeholders*



PHASE II *Plan*

WHO:

- 75% school representation (teachers, administrators, students,) and 25% community representation (community members, board member, parents)
- At least one student per goal area (4-5 Total)
- At least one parent/community member per goal area (4-5 Total)
- At least one teacher per goal area (4-5 Total)
- At least one administrator per goal area (4-5 Total)
- One board member who will follow the process to serve as a liaison to the Board of Education

TIME:

2 days

PURPOSE:

To help districts find a shared sense of purpose and direction, allowing local citizenry to shape the future of their community and the role of their schools within those communities (FTP, 2014).

OBJECTIVES:

Day One:

- Review the CSI Model
- Review district mission and beliefs
- Review community forum data
- Analyze strengths and weaknesses of district data

Day Two:

- Review strengths and weaknesses of district data
- Develop district goal areas based on data
- Develop objectives for goal areas

OUTCOMES:

Goal areas with objectives



PHASE III *Action*

WHO:

- Phase 2 participants will continue to serve.
- One community member with expertise related to each of the goal areas selected by the planning team may be added to this committee.
- The Board member from the planning team is encouraged to serve on this team to continue in the role of liaison to the Board of Education.

TIME:

3 days

PURPOSE:

Our challenge is not whether or not changes in public education are needed in the new millennia, but rather which changes will result in transforming education and sustaining our democratic way of life. Transformation of our public schools will require school and community leaders to repurpose and reimagine schooling, not just reform it (FTP, 2014).

OBJECTIVES:

- Prioritize goal areas
- Develop performance measures for objectives at the district level
- Identify initiatives for performance measures
- Develop action steps for initiatives at the district level
- Develop timeline

OUTCOMES:

- SMART performance measures for each objective
- Initiatives for each performance measure
- Action steps for each initiative
- Timeline of projected benchmarks

PHASE IV

Achieve

	Meeting 1	Meeting 2	Meeting 3
WHO	Board of Education	District leadership, building leadership teams and goal area team chairs.	District Leadership, building leadership, and goal area team chairs.
TIME	30 Minutes	Day 1	Day 1
PURPOSE	<i>Schools need collaborative and innovative workplaces in which teachers and leaders have the capacity to focus on student learning (FTP, 2014).</i>		
OBJECTIVE	<ul style="list-style-type: none"> ● Present CSI report 	<ul style="list-style-type: none"> ● Review district plan ● Model a process to develop year one school level implementation ● Develop plan for ongoing transparent communication and monitoring of CSI 	<ul style="list-style-type: none"> ● Reflect on the fidelity of established processes, and structures ● Reflect on progress toward year one goals ● Plan for year two implementation
OUTCOMES	<ul style="list-style-type: none"> ● Board approval 	<ul style="list-style-type: none"> ● Site-level year one implementation plan aligned to district strategic plan ● A process to create a one-year site-level plan of action aligned to district strategic map ● Site and district level communication plan ● Site and district level accountability/monitoring 	<ul style="list-style-type: none"> ● Revised: <ul style="list-style-type: none"> ○ accountability plan ○ communication plan ○ action steps ○ performance measures/benchmark goals ● Update digital scorecard ● Process to review/revise plan of action for year two of CSI implementation at the district level

5-YEAR CONTINUOUS STRATEGIC IMPROVEMENT PLAN

I. Introduction

- a. Message from Superintendent
- b. Board of Education
- c. Team Members
- d. District Profile
- e. Timeline of Planning Process

II. Beliefs, Values, Learner Expectations

III. Goal Summaries

IV. Goal Areas

- a. Performance Objectives
 - i. Rationale
- b. Performance Measures
- c. Researched Based Initiatives
- d. Action Steps for Initiatives

V. 5-Year Plan Timeline



STEPHANIE HYDER
Director of Strategic Initiatives and Executive Search Services
stephanieh@ossba.org



SHARON DEAN
Associate Director, College and Career Readiness
sdean@ou.edu

Continuous Strategic Improvement (CSI)

Statement of Understanding

OSSBA agrees to provide the facilitation and the development of a 5-Year Continuous Strategic Improvement Plan and provide 30 printed copies of the plan, a digital scorecard, and a year one plan review. The CSI process is estimated timeline is Fall 2023 - Summer 2024

The CSI service fee is based on the number of instructional sites in the district.

1-9 instructional sites	\$40,000
10-19 instructional sites	\$52,000
20 + instructional sites	\$65,000

The District agrees to pay \$ 40,000.00.

The District may pay in full, pay in two equal payments in one fiscal year, or pay in two equal payments in two fiscal years. The first payment will be invoiced within 90 days of signing the 'Statement of Understanding'. The final payment will be invoiced within 30 days of board approval unless the district chooses to pay over two fiscal years. In that case, the final invoice will be dated July 1st. Title II funds, funds from local educational foundations, and/or private funding may be utilized in addition to district funds.

Payment Schedule (Check One)

- Pay in Full within 90 Days
- Two Equal Payments in One Fiscal Year
- Two Equal Payments in Two Fiscal Years

Board President

Date

OSSBA CSI Consultant

Date



June 26, 2023

IDABEL HIGH	CAPACITY	ENROLLED	AVAILABLE
12TH	125	75	50
11TH	125	89	36
10TH	125	92	33
9TH	125	110	15

IDABEL MIDDLE	CAPACITY	ENROLLED	AVAILABLE
8TH	125	90	35
7TH	125	89	36
6TH	125	76	49

CENTRAL ES	CAPACITY	ENROLLED	AVAILABLE
5TH	95	74	21
4TH	95	78	17
3RD	100	78	22
2ND	100	85	15

PRIMARY ES	CAPACITY	ENROLLED	AVAILABLE
1ST	100	94	6
K	100	85	15
PRE - K	80	80	0

TOTAL	1545	1195	350
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IDABEL PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT

200 NE AVENUE C
IDABEL, OK 74745

PHONE: (580) 286-7639
FAX: (580) 286-5585

July 10, 2023

Re: Alternative Education Agreement

The Denison School District in collaboration with the Idabel Public School District will agree to reimburse the Idabel Public School District for all costs associated with educating any students assigned for alternative education services.

Stacey Ebert
Superintendent
Denison Public Schools

Dr. Alan Bryant, Ed.D.
Superintendent
Idabel Public Schools

IDABEL PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT

200 NE AVENUE C
IDABEL, OK 74745

PHONE: (580) 286-7639
FAX: (580) 286-5585

July 10, 2023

Ryan Pieper
Accreditation Division
Oklahoma State Department of Education
2500 N. Lincoln Boulevard Oklahoma City, OK 73105

Dear Mr. Pieper

This letter is to notify the Oklahoma State Department of Education that Idabel Public Schools will be in session for not less than one thousand eighty (1,080) hours each school year. Attached are the minutes of the Idabel Board of Education that adopts the school hours policy. This policy was adopted in compliance with 70 O.S. Section 1-109.

Sincerely,

Dr. Alan Bryant, Ed.D.
Superintendent

Donny Butler
Board President

IDABEL PUBLIC SCHOOLS

200 NE AVENUE C
IDABEL, OK 74745

PHONE: (580) 286-7639
FAX: (580) 286-5585

OFFICE OF THE SUPERINTENDENT

July 10, 2023

Ryan Pieper
Accreditation Division
Oklahoma State Department of Education
2500 N Lincoln Blvd.
Oklahoma City, OK 73105

Re: Deregulation for Alternative Education Abbreviated School Day OAC 210:35-29-2

Dear Mr. Pieper:

This letter is to notify the Oklahoma State Department of Education that Idabel Public Schools' Alternative Education program will be continuing its school day from Monday through Thursday with a 3:30-7:45 p.m. slot. Expected results will be improved student performance from having core instructors available for each subject area. Attached are the minutes of the Idabel Board of Education adopting the alternative education program day schedule.

Sincerely,

Dr. Alan Bryant, Ed.D.
Superintendent

Donny Butler
Board President



STATUTORY WAIVER/DEREGULATION APPLICATION INSTRUCTIONS

(Oklahoma Deregulation Act, 70 O.S. § 3-124, et seq.)

Accreditation Standards Division

2500 North Lincoln Boulevard, Suite 210 • Oklahoma City, Oklahoma 73105-4599

Statutory Waivers/Deregulations for the next year will be accepted from April 1 through October 1, with the following exceptions:

- Resignation of staff causing changes in library media service requirements after October 1.

Other waivers/deregulations such as teachers attending school to obtain library media specialist certificates, alternative school abbreviated days, and waivers of alternative school coop agreements, should all be decided and applied for by October 1st of the current school year.

(For submission of a Statutory Waiver/Deregulation after October 1, call Accreditation, (405) 521-3335.)

NOTE: Beginning July 1, 2018, waivers and deregulations can be requested for three years. (Library Media Specialist Certificate Exemption must provide proof of enrollment for the applicant every year. Library Media Services must provide a schedule of operation every year.)

If you need technical assistance, please discuss the application with the Accreditation Division, (405) 521-3335.

Preparing the Statutory Waiver/Deregulation

- 1 **Submit a cover letter on school letterhead**, with the superintendent's signature, with a brief explanation of the request for a statutory waiver/deregulation.
- 2 Complete entire cover page.
 - Original signatures of the Superintendent, Principals, Board President and notary with a stamp/seal are required.
 - Cite the statute/OAC number in Title 70 or the Oklahoma Administrative Code to be waived (See below).
 - **The questionnaire following the cover sheet must be answered in order to process the application.**
 - **For Library Media Specialist** (teacher obtaining their LMS degree & certification), the teacher affected must include a letter of their intent to obtain the degree/certificate and proof of their enrollment in classes at a qualified university/college for the area of study.
 - **For adjunct teacher waivers:** Application must include board minutes approving the teacher as an adjunct (For those teaching more than three hours per day, 270 hours per semester).
 - **For abbreviated day deregulation:** Application must include a schedule of hours of instruction and numbers of days taught per week.
 - **For library media services deregulation:** Application must include a schedule of operation for the library, hours the library is open and a list of who is scheduled to cover those hours.

- ③ A Statutory Waiver/Deregulation can be requested for the following statutes and Oklahoma Administrative Codes:

STATUTORY WAIVERS

- 70 O.S. § 1-112 - **Saturday School**
- 70 O.S. § 6-122.3 - **Adjunct Teachers** - teaching for more than three hours a day or 270 clock hours per semester.
- 70 O.S. § 3-126 - **Library Media Specialist/waive certification only** - teacher attending college/university to obtain Library Media Specialist certification.
- 70 O.S. § 1210.568 - **COOP Agreement** - When a public school wants to serve fewer than 10 students in the alt ed program instead of COOPing with other districts.

NOTE: Statute 70 O.S. § 1-111 - Two Instructional Days in a 24 Hour Period (Parent Teacher Conference) and 70 O.S. § 1-109 - Extended/Flexible Day no longer requires a statutory waiver.

DEREGULATIONS

- OAC 210:35-5-71 - **Library Media Services Elementary School** - School is changing the standard of library services for their size school.
- OAC 210:35-7-61 - **Library Media Services Middle School** - School is changing the standard of library services for their size school.
- OAC 210:35-9-71 - **Library Media Services Secondary School** - School is changing the standard of library services for their size school.
- OAC 210:35-29-2 - **Abbreviated Day Alternative Education** - Use both citations for an alternative school to operate with abbreviated hours, less than four hours and 12 minutes of instruction per day, five days a week, or 756 hours per year.
- OAC 210:35-3-46 - **Superintendent, Elementary & Secondary Principal certificate** - serve as High School and Elementary School Principal with a school enrollment more than 500 (requires a dereg.)

NOTE: OAC 210:35-5-42 & 210:35-9-43 - Planning Period Deregulations, no longer requires a deregulation.

In addition, the ***School District Empowerment Program***, 70 O.S. § 3-129.11, allows a local school district to request to the State Board of Education an exemption from all statutory requirements and State Board of Education rules from which charter schools are currently exempt.

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 23 - 20 26 school year

McCurtain

COUNTY

Idabel Public Schools

SCHOOL DISTRICT

200 NE Ave C

SCHOOL DISTRICT MAILING ADDRESS

Idabel

CITY

74745

ZIP CODE

Idabel High School Warrior Academy

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Alan Bryant

SUPERINTENDENT NAME (PLEASE PRINT)

abryant@idabelps.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on July 10, _____, 20 23

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

DATE

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED

70 O.S. _____

OAC _____

NAME OF WAIVER

- A. Reason for the Deregulation request. Please include how your students would benefit from this deregulation, what alternative means will have to be employed, and negative effects on your alternative education population if your waiver was to be denied.

Idabel Public Schools is requesting a waiver/deregulation OAC 210:35-3-46 & OAC 210:35-29-2 "Abbreviated Day." An educational benefit is expected for students. An increased graduation rate and decreased dropout rate is expected. A better method for meeting the needs of at-risk students will be realized. A financial savings to the district will be realized. The ability to use instructors on staff rather than adding additional instructors is expected. Finding qualified, certified staff is difficult. This deregulation will allow the use of highly qualified teachers already on staff and relieve the pressure of finding additional, qualified staff.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your alternative education program, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and the result of the previous years alternative education audit.

We propose to keep the Alternative Education Program school day as Monday through Thursday from 3:30-7:45 p.m. We expect to see continued improvement in student performance because of having instructors available in all four core subject areas. We also expect to see a financial benefit to the district from having four part-time academy instructors who are also full-time instructors in the regular high school as opposed to having two full-time academy instructors. Furthermore, the students who typically participate in Alternative Education are those students who are at risk of not graduating high school. Most of these students in Idabel are either emancipated, working full-time at jobs to help support families, or who are raising their own children. Evening hours are most beneficial to serving these students.

- C. Educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, and predicted graduation rate.

Alternative Education program school day will be 3:30-7:45 p.m., Monday-Thursday. The alternative education program will follow the same schedule as Idabel High School with the exception of Fridays. The alternative education program will also incorporate distance learning options.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions. A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

We expect to see increased improvement in student performance by utilizing four core subject teachers to help instruct and provide assistance to these students. We also expect to see a continued improvement in the four year graduation rate and a continued decrease in the dropout rate.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

The district should see a savings in salary expenditures: two Alternative Instructors who would be necessary if the program was conducted during the same hours as the high school classes are reassigned as teachers in the comprehensive high school. Four core teachers already on staff in regular classes will receive a stipend for added time spent in the Alternative Program. The director of Alternative Education is also currently employed as a district technology staff member and distance learning coordinator.

In effect the district has replaced two full-time instructors for the cost of four part-time stipends. This saves the district two full-time salaries.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Comparison of student GPAs to previous years.

Comparison of state test scores to previous years.

Comparison of Alternative Education expenditures to previous years.

Comparison of graduation rates to previous years.

Comparison of college/career ready students to previous years.

** You will be contacted if more information is needed to process this request.

Idabel Public Schools

2023-2024

School Year Calendar

Approved: draft 2 *Ch...*

July 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

September 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

January 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

May 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

October 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

February 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

June 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

November 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

March 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

July 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

August 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

December 23						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

April 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

August 24						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

	Professional Development
	School Closed
	First Day of Class
	Last Day of Class
	Report Cards Issued
	Holiday - No Classes
8/7	Professional Day - In service
8/8	Professional Day - In service
8/9	Professional Day - In service
8/10	First Day for Students
9/4	Labor Day - No school
9/18	Professional Day - In service
10/18	Parent/Teacher Conference
10/19 - 10/20	Fall Break - No School
11/20 - 11/24	Thanksgiving Break - No School
12/18 - 1/2	Christmas Break - No School
1/3	Professional Day (1/2 day) - In service
1/4	2nd Semester Begins - Students Return
1/15	Martin Luther King Jr. Day - No School
2/16	Parent/Teacher Conference
2/19	Presidents' Day - No School
3/18 - 3/22	Spring Break - No School
4/5	IEA Professional Day (1/2 day) - No School
4/8	ECLIPSE DAY - No School
4/9	Snow Day - No School
5/17	Last Day of School

Total PD Days: 5 Total Instructional Days: 170

Surplus Items for Central

3 Broken Teacher Desks

5 Broken Shelves

10 Student Desk

3 Broken Filing Cabinets

1 Broken Horseshoe Table

3 Broken Tables

Miscellaneous Obsolete Technology Equipment

12 Obsolete Laptop Computers

1 40 Ft. Conex Shipping Container (Leaking and Rusted)

1 12x20 Dilapidated Portable Storage Building

2 Rolling Shelves

Look for other items container

Alan, Chris, Dawn, Cheryl, and Kellie

IPS Certified Schedule July, 2023

BOARD APPROVED 7/10/2023

Years of Experience	Bachelor's Degree		Master's Degree		Doctoral Degree
	Base	With National Certification	Base	With National Certification	Base
0	\$41,025.11	\$42,188.90	\$42,771.27	\$43,585.85	\$43,819.01
1	\$41,461.28	\$42,625.07	\$43,207.44	\$44,022.02	\$44,255.18
2	\$41,897.45	\$43,062.24	\$43,643.61	\$44,459.19	\$44,691.35
3	\$42,334.62	\$43,498.41	\$44,080.78	\$44,895.36	\$45,128.52
4	\$42,770.79	\$43,934.58	\$44,516.95	\$45,331.53	\$45,564.69
5	\$44,250.15	\$45,413.94	\$45,996.39	\$46,810.89	\$47,044.05
6	\$44,715.47	\$45,880.26	\$46,461.70	\$47,277.21	\$47,510.37
7	\$45,181.79	\$46,345.58	\$46,928.02	\$47,742.53	\$47,975.69
8	\$45,647.10	\$46,810.89	\$47,393.34	\$48,208.85	\$48,441.00
9	\$46,112.42	\$47,277.21	\$47,859.66	\$48,674.16	\$48,907.32
10	\$48,143.52	\$49,309.32	\$50,386.53	\$51,202.74	\$52,425.83
11	\$48,638.99	\$49,803.78	\$50,881.99	\$51,698.21	\$52,921.29
12	\$49,134.45	\$50,299.25	\$51,377.46	\$52,192.67	\$53,416.76
13	\$49,628.91	\$50,794.71	\$51,872.92	\$52,688.13	\$53,912.22
14	\$50,124.38	\$51,290.18	\$52,367.38	\$53,183.60	\$54,406.68
15	\$51,643.94	\$52,809.74	\$53,888.10	\$54,704.16	\$55,928.25
16	\$52,139.40	\$53,305.20	\$54,383.57	\$55,199.63	\$56,423.72
17	\$52,634.87	\$53,800.67	\$54,879.03	\$55,695.09	\$56,919.18
18	\$53,130.33	\$54,296.13	\$55,374.50	\$56,190.56	\$57,414.65
19	\$53,625.80	\$54,791.60	\$55,869.96	\$56,686.02	\$57,910.11
20	\$54,141.36	\$55,308.17	\$56,386.68	\$57,202.59	\$58,427.69
21	\$54,636.83	\$55,803.63	\$56,882.15	\$57,699.06	\$58,923.15
22	\$55,133.30	\$56,299.10	\$57,377.61	\$58,194.53	\$59,418.62
23	\$55,628.76	\$56,794.56	\$57,874.08	\$58,689.99	\$59,915.09
24	\$56,124.23	\$57,290.03	\$58,369.55	\$59,185.46	\$60,410.55
25	\$57,555.35	\$58,744.26	\$59,843.48	\$60,674.87	\$61,923.08
26	\$58,060.86	\$59,248.77	\$60,347.99	\$61,180.38	\$62,428.59
27	\$58,565.37	\$59,754.29	\$60,853.50	\$61,685.90	\$62,933.10
28	\$59,070.89	\$60,259.80	\$61,359.02	\$62,190.41	\$63,438.62
29	\$59,576.40	\$60,764.31	\$61,863.53	\$62,695.92	\$63,943.13
30+	\$60,080.91	\$61,269.83	\$62,369.04	\$63,200.43	\$64,448.64