



NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EDUCATION OF THE IDABEL PUBLIC SCHOOLS DISTRICT I-005, MCCURTAIN COUNTY, OKLAHOMA WILL BE HELD IN THE CONFERENCE ROOM AT THE IDABEL HIGH SCHOOL LIBRARY, 901 LINCOLN ROAD, IDABEL, OK 74745 ON June 10, 2024 AT 5:30 PM WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
June 10, 2024

1. **OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.**
 - A. **PRESIDENT: DONNIE BUTLER**
 - B. **VICE PRESIDENT: JERRY ROBINSON**
 - C. **CLERK: JAMES RALEY**
 - D. **MEMBER: ERIC NUBER**
 - E. **MEMBER: MADDIE BRILEY**

2. **CONSENT AGENDA: VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING ITEMS:
MINUTES OF MAY 13 REGULAR MEETING**

TREASURER'S REPORT
ENCUMBRANCES
FUND NUMBERS:
GENERAL FUND 11 - #697-713
5 MIL BUILDING FUND 21- #53-60
CHILD NUTRITION FUND 22- #35
ACTIVITY FUND BALANCES

3. **PRINCIPALS/DIRECTORS REPORT**
SUPERINTENDENTS REPORT

4. **VOTE TO APPROVE OR DISAPPROVE CHANGES TO THE STUDENT HANBOOKS FOR THE
FOLLOWING FOR YR 24-25:**
IHS- SEE ATTACHED HIGHLIGHTED ARE THE CHANGES
IMS- SEE ATTACHED.
CENTRAL-SEE ATTACHED
PRIMARY SOUTH-SCHEDULE CHANGES SEE ATTACHED

5. **VOTE TO APPROVE OR DISAPPROVE OUT STATE TRAVEL TO SAN FRANCISCO, CALIFORNIA FOR TRUDY PROCELL AND CARRIE FLETCHER TO ATTEND REQUIRED 21ST CCLC NATIONAL CONFERENCE ON JULY 29- AUG 2ND 2024 AND MEAL REIMBURSEMENT RATE OF \$79.00 PER DAY.**
6. **VOTE TO APPROVE OR DISAPPROVE SPECIAL SERVICES AGREEMENT LIFT HEAD START AND LOCAL EDUCATION AGENCY 24-25.**
7. **VOTE TO APPROVE OR DISAPPROVE FLEETIO TRANSPORTATION MANAGEMENT SOFTWARE COMPANY CONTRACT FOR SCHOOL YEAR 24/25.**
8. **VOTE TO APPROVE OR DISAPPROVE SURPLUS LIST OF SPECIAL SERVICES AS OF JUNE 5,2024. SEE ATTACHED**
9. **VOTE TO APPROVE OR DISAPPROVE TO HIRE SUMMER PAINTERS @ \$20.00 AN HOUR AND SUMMER MAINTENANCE WORKERS @ \$8.00 AN HOUR:
MATTHEW ELWOOD- PAINTER-CENTRAL
TYRONE HOWELL- PAINTER-CENTRAL
RICHARD LOGAN-PAINTER
LONNIE WATSON-PAINTER
SKYE WALLS-MAINTENANCE
MACKYIAN DIXON-MAINTENANCE
EDEN JEFFERSON-MAINTENANCE
QUINCE POND-MAINTENANCE
DAKOTA ALLEN-MAINTENANCE**
10. **VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:
AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1).
EMPLOYMENT OF:
REHIRE FOR YR 24-25:
VERON MITCHELL- MAINTENANCE
NEW HIRES FOR YR 24-25:
PATRICIA FRADY- PARAPROFESSIONAL-EVENSTART
SUMMER SCHOOL HIRES:
CONNI LYNCH
LINDA DEBERRY**
11. **ACKNOWLEDGE THAT THE BOARD HAS RETURNED TO OPEN SESSION.**
12. **EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE OF
REHIRE FOR YR 24-25:
VERON MITCHELL- MAINTENANCE
NEW HIRES FOR YR 24-25:
PATRICIA FRADY- PARAPROFESSIONAL-EVENSTART
SUMMER SCHOOL HIRES:
CONNI LYNCH
LINDA DEBERRY**

13. **VOTE TO APPROVE OR DISAPPROVE THE HIRING OF:
REHIRE FOR YR 24-25:
VERON MITCHELL- MAINTENANCE
NEW HIRES FOR YR 24-25:
PATRICIA FRADY- PARAPROFESSIONAL-EVENSTART
SUMMER SCHOOL HIRES:
CONNI LYNCH
LINDA DEBERRY**

14. **CONSIDER AND POSSIBLE ACTION ON ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN PRIOR TO THE TIME OF PREPARATION OF THE AGENDA FOR THE REGULARLY SCHEDULED MEETING.**

15. **VOTE TO ADJOURN**

NAME OF PERSON POSTING THIS NOTICE:

CRYSTAL CANANT , MINUTES CLERK

THIS AGENDA WAS POSTED ON THIS 10 DAY OF MAY, 2024 at 11:00 A.M. IN THE FOYER OF THE ADMINISTRATION BUILDING 200 NE AVE C, AND AT IDABEL HIGH SCHOOL, 901 NE LINCOLN RD, IDABEL OKLAHOMA

"Continuing Notice of Nondiscrimination" Idabel Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Alan Bryant, Superintendent, Idabel Public Schools, 200 Northeast Avenue C, Idabel, Oklahoma, 74745, telephone (580)286-7639

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
802 ANNUAL - HS	\$0.00	\$3,857.14	\$4,842.05	\$3,600.00	\$5,099.19	\$600.00	\$4,499.19
803 ALUMNI ASSOCIATION - HS	\$0.00	\$380.00	\$6,500.67	\$4,356.63	\$2,524.04	\$312.91	\$2,211.13
804 ART - HS	\$0.00	\$0.00	\$3.12	\$0.00	\$3.12	\$0.00	\$3.12
805 LEO CLUB - HS	\$0.00	\$0.00	\$729.02	\$26.26	\$702.76	\$0.00	\$702.76
806 BASEBALL FIELD PRO-HS	\$0.00	\$0.00	\$750.17	\$0.00	\$750.17	\$0.00	\$750.17
807 SPIRIT CLUB - HS	\$0.00	\$0.00	\$166.00	\$0.00	\$166.00	\$0.00	\$166.00
808 SPECIAL OLYMPICS- HS	\$0.00	\$510.00	\$3,051.66	\$2,391.75	\$1,169.91	\$300.00	\$869.91
809 BAND UNIFORMS - HS	\$0.00	\$0.00	\$0.34	\$0.00	\$0.34	\$0.00	\$0.34
810 ATHLETICS - HS	\$0.00	\$152,016.34	\$51,794.61	\$165,924.82	\$37,886.13	\$9,394.22	\$28,491.91
811 FOOTBALL LOCKERS - HS	\$0.00	\$0.00	\$541.83	\$0.00	\$541.83	\$0.00	\$541.83
812 BAND - HS	\$0.00	\$52,875.63	\$5,462.69	\$46,820.38	\$11,517.94	\$11,454.00	\$63.94
813 TRACK SURFACE - HS	\$0.00	\$0.00	\$8,170.00	\$0.00	\$8,170.00	\$0.00	\$8,170.00
815 ATHLETIC TRAINING-NFL GRANT - HS	\$0.00	\$0.00	\$9,886.22	\$0.00	\$9,886.22	\$0.00	\$9,886.22
818 CHEERLEADERS - HS	\$0.00	\$77,697.52	\$12,297.40	\$48,670.07	\$41,324.85	\$108.00	\$41,216.85
820 DANCE TEAM - HS	\$0.00	\$3,833.00	\$991.38	\$3,588.12	\$1,236.26	\$1,077.70	\$158.56
822 FACULTY CONCESSIONS - HS	\$0.00	\$220.21	\$250.78	\$150.00	\$320.99	\$150.00	\$170.99
826 FBLA (BPA) - HS	\$0.00	\$2,891.00	\$3,964.77	\$2,293.09	\$4,562.68	\$0.00	\$4,562.68
828 FCA - HS	\$0.00	\$0.00	\$209.25	\$0.00	\$209.25	\$0.00	\$209.25
830 FFA - HS	\$0.00	\$56,597.60	\$6,921.16	\$61,379.15	\$2,139.61	\$0.00	\$2,139.61
832 FHA (FCCLA) - HS	\$0.00	\$3,787.50	\$6,371.73	\$4,397.86	\$5,761.37	\$721.31	\$5,040.06
833 GUIDANCE - HS	\$0.00	\$685.00	\$1,772.23	\$266.87	\$2,190.36	\$0.00	\$2,190.36
837 KEY CLUB - HIGH SCHOOL	\$0.00	\$447.00	\$1,300.32	\$990.69	\$756.63	\$0.00	\$756.63
839 IHS ACADEMIC TEAM - HS	\$0.00	\$0.00	\$854.14	\$321.83	\$532.31	\$0.00	\$532.31
840 LIBRARY - HS	\$0.00	\$58.00	\$1,994.35	\$128.58	\$1,923.77	\$0.00	\$1,923.77
842 NATIVE AM CLUB - HS	\$0.00	\$0.00	\$770.22	\$91.35	\$678.87	\$0.00	\$678.87
843 JACKETS - HS	\$0.00	\$346.44	\$160.85	\$346.44	\$160.85	\$0.00	\$160.85
846 NAT'L HONOR SOC - HS	\$0.00	\$0.00	\$1,106.86	\$567.64	\$539.22	\$0.00	\$539.22
851 MISS I.H.S. - HS	\$0.00	\$2,822.66	\$4,654.01	\$4,074.05	\$3,402.62	\$0.00	\$3,402.62
852 POPTIME - HS	\$0.00	\$3,204.26	\$4,825.20	\$4,030.11	\$3,999.35	\$0.00	\$3,999.35
854 SENIORS 2025- HS	\$0.00	\$2,470.50	\$310.90	\$1,519.03	\$1,262.37	\$0.00	\$1,262.37
856 SENIORS 2023- HS	\$0.00	\$127.00	\$958.59	\$0.00	\$1,085.59	\$0.00	\$1,085.59
858 SENIORS 2022 - HS	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00	\$1.00
859 SPANISH CLUB - HS	\$0.00	\$0.00	\$1,697.25	\$0.00	\$1,697.25	\$1,000.00	\$697.25
861 SENIORS 2024 - HS	\$0.00	\$328.51	\$1,041.58	\$1,260.93	\$109.16	\$0.00	\$109.16
862 STUDENT INCENTIVE - HS	\$0.00	\$7,708.53	\$938.45	\$6,165.30	\$2,481.68	\$0.00	\$2,481.68
866 STUDENT COUNCIL- HS	\$0.00	\$3,319.94	\$97.81	\$2,510.79	\$906.96	\$0.00	\$906.96
867 WARRIOR ACADEMY-HS	\$0.00	\$0.00	\$684.42	\$0.00	\$684.42	\$0.00	\$684.42
870 WARRIOR CLUB - HS	\$0.00	\$19,882.94	\$10,980.52	\$19,447.62	\$11,415.84	\$6,150.20	\$5,265.64
900 ART - MIDDLE SCHOOL	\$0.00	\$0.00	\$1.86	\$0.00	\$1.86	\$0.00	\$1.86
902 BAND - MIDDLE SCHOOL	\$0.00	\$9,688.50	\$44.36	\$9,413.68	\$319.18	\$0.00	\$319.18
903 CHEERLEADERS-MIDDLE SCHOOL	\$0.00	\$17,377.12	\$4,274.20	\$15,596.97	\$6,054.35	\$610.00	\$5,444.35
904 CHORAL MUSIC - MIDDLE SCHOOL	\$0.00	\$290.00	\$5,673.70	\$852.18	\$5,111.52	\$100.00	\$5,011.52
905 COMP SPORTS - MIDDLE SCHOOL	\$0.00	\$28,576.35	\$17,386.23	\$26,816.96	\$19,145.62	\$600.00	\$18,545.62
906 FACULTY ACCOUNT-MIDDLE SCHOOL	\$0.00	\$545.00	\$1,744.63	\$134.99	\$2,154.64	\$500.00	\$1,654.64
907 HONOR SOCIETY-MIDDLE SCHOOL	\$0.00	\$0.00	\$5,042.90	\$355.29	\$4,687.61	\$0.00	\$4,687.61
908 STEM - MIDDLE SCHOOL	\$0.00	\$236.00	\$3,012.09	\$86.88	\$3,161.21	\$0.00	\$3,161.21
909 LIBRARY MISC - MIDDLE SCHOOL	\$0.00	\$839.88	\$2,680.93	\$1,310.05	\$2,210.76	\$0.00	\$2,210.76
910 TIME TREKKERS - MIDDLE SCHOOL	\$0.00	\$19,580.91	\$19,038.37	\$10,338.30	\$28,280.98	\$10,500.00	\$17,780.98
911 COMP ACADEMICS-MIDDLE SCHOOL	\$0.00	(\$3.00)	\$437.17	\$71.73	\$362.44	\$0.00	\$362.44
913 SCIENCE DEPT - MIDDLE SCHOOL	\$0.00	\$161.00	\$1,652.79	\$348.14	\$1,465.65	\$0.00	\$1,465.65
915 SPORT JACKET - MIDDLE SCHOOL	\$0.00	\$0.00	\$35.29	\$0.00	\$35.29	\$0.00	\$35.29
916 STUDENT CO - MIDDLE SCHOOL	\$0.00	\$1,418.02	\$1,880.55	\$2,071.97	\$1,226.60	\$400.00	\$826.60
921 MIDDLE SCHOOL SPECIAL - MS	\$0.00	\$18,224.87	\$13,833.91	\$18,797.74	\$13,261.04	\$2,883.77	\$10,377.27
922 HISPANIC CLUB - MIDDLE SCHOOL	\$0.00	\$0.00	\$312.72	\$5.15	\$307.57	\$0.00	\$307.57
927 YEARBOOK - MIDDLE SCHOOL	\$0.00	\$0.00	\$272.88	\$0.00	\$272.88	\$0.00	\$272.88
930 GENERAL STUDENT - CENTRAL	\$0.00	\$36,267.64	\$26,895.21	\$26,388.03	\$36,774.82	\$11,851.98	\$24,922.84
931 BOOK FAIR - CENTRAL	\$0.00	\$7,555.62	\$7,028.75	\$6,115.89	\$8,468.48	\$0.00	\$8,468.48

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
932 COKE - CENTRAL	\$0.00	\$3,137.00	\$4,639.87	\$2,158.50	\$5,618.37	\$0.00	\$5,618.37
933 ARCHERY - CENTRAL	\$0.00	\$0.00	\$606.75	\$90.00	\$516.75	\$0.00	\$516.75
934 BROADWAY KIDS - CENTRAL	\$0.00	\$1,830.00	\$2,431.09	\$1,204.67	\$3,056.42	\$0.00	\$3,056.42
935 2ND GRADE - CENTRAL	\$0.00	\$0.00	\$889.12	\$0.00	\$889.12	\$0.00	\$889.12
936 5TH GRADE - CENTRAL	\$0.00	\$0.00	\$245.11	\$0.00	\$245.11	\$0.00	\$245.11
938 PTO - CENTRAL	\$0.00	\$932.00	\$5,437.01	\$1,217.03	\$5,151.98	\$0.00	\$5,151.98
939 MUSIC ED - CENTRAL	\$0.00	\$228.00	\$896.19	\$209.35	\$914.84	\$0.00	\$914.84
941 PSE LIBRARY - PRIMARY SOUTH	\$0.00	\$3,147.29	\$1,312.91	\$3,379.25	\$1,080.95	\$0.00	\$1,080.95
942 COKE - PRIMARY SOUTH	\$0.00	\$1,189.00	\$7,586.91	\$2,052.00	\$6,723.91	\$0.00	\$6,723.91
947 PTO - PRIMARY SOUTH	\$0.00	\$1,527.50	\$330.05	\$0.00	\$1,857.55	\$400.00	\$1,457.55
952 STUDENT SERV-PRIMARY SOUTH	\$0.00	\$760.31	\$1,443.82	\$256.86	\$1,947.27	\$0.00	\$1,947.27
953 SWEET SOUNDS-PRIMARY SOUTH	\$0.00	\$996.00	\$481.39	\$597.16	\$880.23	\$0.00	\$880.23
962 PRE K & K - PRIMARY SOUTH	\$0.00	\$21,091.24	\$16,434.27	\$18,084.17	\$19,441.34	\$873.19	\$18,568.15
980 GENERAL STUDENT - EVENSTART	\$0.00	\$1,530.00	\$359.74	\$294.82	\$1,594.92	\$40.00	\$1,554.92
983 GENERAL - ADMINISTRATION	\$0.00	\$2,422.93	\$794.56	\$1,015.35	\$2,202.14	\$362.25	\$1,839.89
984 DISTRICT TECH FEES - ADMINISTRATION	\$0.00	\$23,944.00	\$10,354.69	\$20,856.42	\$13,442.27	\$1,246.10	\$12,196.17
985 DRIVERS ED - ADMINISTRATION	\$0.00	\$7,950.00	\$0.00	\$600.00	\$7,350.00	\$0.00	\$7,350.00
986 REFUND ACCT - ALL SCHOOLS	\$0.00	\$11,171.01	\$0.00	\$0.00	\$11,171.01	\$0.00	\$11,171.01
987 CAFETERIA - REFUND ACCT	\$0.00	\$15.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00
988 EVEN START CACFP CAFETERIA	\$0.00	\$1,275.36	(\$16.11)	\$0.00	\$1,259.25	\$0.00	\$1,259.25
Total	\$0.00	\$619,971.27	\$322,529.46	\$556,038.89	\$386,461.84	\$61,635.63	\$324,826.21

Purchase Order Register

Options: Year: 2023-2024, Fund(s): GENERAL FUND FOR OP, Date Range: 7/1/2023 - 6/30/2024, PO Range: 697 - 800

PO No	Date	Vendor No	Vendor	Description	Amount
697	05/10/2024	8353	VISA-ARVEST	NATIONAL FCCLA HOTEL JUNE 27- JULY 4 SEATTLE WA	1,785.00
698	05/16/2024	52	APPLE COMPUTER	006- Technology	22,000.00
699	05/16/2024	3703	AMAZON CAPITAL SERVICES	006-Technology	3,000.00
700	05/23/2024	8426	CASEY'S BUSINESS MASTERCARD	DISTRICT-FUEL	5,000.00
701	06/05/2024	8439	ELWOOD, MATTHEW	SUMMER HELP	2,100.00
702	06/06/2024	8391	IRS	DISTRICT-FEES	1,000.00
703	06/06/2024	177	OSSBA	DISTRICT-FEES	600.00
704	06/06/2024	954	KIAMICHI TECHNOLOGY CENTER-IDABEL	DISTRICT-SECURITY	2,640.00
705	06/06/2024	8440	HOWELL, RESTEE	SUMMER HELP PAINTER	2,800.00
706	06/06/2024	793	HARJO, JOHN	DISTRICT	500.00
707	06/06/2024	2876	ALFORD METALS	412-AG-HS	2,635.00
708	06/06/2024	291	BULLOCK, LAURA	GENERAL-MS	100.00
709	06/06/2024	2260	FAIRFIELD INN - OKC	DISTRICT - HS	305.00
710	06/06/2024	3908	JACKSON, JAKE	REIMBURSEMENT JUNE CCOSA/K20 JAKE JACKSON	600.00
711	06/06/2024	80222	BECKY L. SHAW	DISTRICT - HS	400.00
712	06/06/2024	3489	FARELY, BETHANY	HS - DISTRICT	540.00
713	06/06/2024	410	WHITE, DAVID	DISTRICT-REIMBURSEMENT	260.00

Non-Payroll Total:	\$46,265.00
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Payroll Total:	\$0.00
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Report Total:	\$46,265.00
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Purchase Order Register

Options: Year: 2023-2024, Fund(s): 5 MILL BUILDING FUND, Date Range: 7/1/2023 - 6/30/2024, PO Range: 53 - 100

PO No	Date	Vendor No	Vendor	Description	Amount
53	06/05/2024	198	HILLTOP HARDWARE AND LUMBER, LLC	HS-SUPPLIES	2,500.00
54	06/05/2024	198	HILLTOP HARDWARE AND LUMBER, LLC	MS-SUPPLIES	3,500.00
55	06/05/2024	198	HILLTOP HARDWARE AND LUMBER, LLC	CENTRAL-SUPPLIES	2,500.00
56	06/05/2024	198	HILLTOP HARDWARE AND LUMBER, LLC	PS-SUPPLIES	2,500.00
57	06/06/2024	8353	VISA-ARVEST	SUMMER SUPPLIES	500.00
58	06/06/2024	3703	AMAZON CAPITAL SERVICES	HAND RAILS	800.00
59	06/06/2024	198	HILLTOP HARDWARE AND LUMBER, LLC	SUMMER MATERIAL AND SUPPLIES	2,500.00
60	06/06/2024	219	TREATS SOLUTIONS, INC	FLOOR MACHINE	2,500.00
Non-Payroll Total:					\$17,300.00
Payroll Total:					\$0.00
Report Total:					\$17,300.00

Purchase Order Register

Options: Year: 2023-2024, Fund(s): CHILD NUTRITION FUND, Date Range: 7/1/2023 - 6/30/2024, PO Range: 35 - 35

PO No	Date	Vendor No	Vendor	Description	Amount
35	06/06/2024	3734	KEYSTONE FOOD SERVICE	MAY AND JUNE MEAL COSTS	98,000.00
				Non-Payroll Total:	\$98,000.00
				Payroll Total:	\$0.00
				Report Total:	\$98,000.00

IMS HANDBOOK CHANGES

Update to calendar, personnel

Update the Mission Statement and Core Values to match the CSI Plan

Discipline:

Change Vaping consequences from 1st offense 10 days Out of School to

1st offense 5 days Out of School

2nd offense 10 days Out of School

3rd offense - Administrator's Discretion



IDABEL HIGH SCHOOL

2024-25 STUDENT HANDBOOK

WARRIORS TODAY—LEADERS TOMORROW

STUDENT/PARENT POLICY GUIDE/HANDBOOK

The Idabel High School Student Handbook has been published to inform students and parents of policies and procedures of the school. The Student Handbook is revised and published each summer. It is distributed to each student at Idabel high School at the beginning of the school year and is available on the Idabel Public School website: www.idabelps.org

All students are obligated to abide by all Idabel Public School policies and regulations. As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. Therefore, there may be policies and procedures that are not addressed in this handbook. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obliged to abide by all Idabel Public School policies and regulations.

Approved by IPS Board of Education on July 10, 2023

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Commented [1]: Check all pages are correct.

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901 Lincoln Rd., Idabel, OK 74745

(580)286-7693 ♦ (580)286-6755 fax

Marlin Coffman – Principal

Dear Idabel Warrior Family:

I hope everyone has had a great, relaxing summer and are ready to start a new school year. As a student at IHS, you are part of a long history of academic and extracurricular excellence. Please be assured, our devoted faculty and staff have planned well and are prepared to provide you with an opportunity to have an incredible year at Idabel High School.

At Idabel High School, you will find a staff with a wealth of knowledge and valuable classroom experience. As some faculty and staff have left, we have done everything we could to replace them with highly qualified individuals. As I am sure you are aware, scheduling is always a challenge, and we have tried to tailor the master schedule to meet the needs of all students; however, we have given the greatest attention to meeting Oklahoma graduation requirements.

One of the most important goals at Idabel High School is to foster an orderly, safe environment that promotes high standards. This handbook serves as a guide for academic standards and general behavioral expectations. Each student is expected to read and understand the expectations as well as to abide by the rules that govern our school. If any part of our handbook is unclear, you have the right and responsibility to ask me or any other staff member about its content.

Your years at Idabel High School can be some of the most rewarding years of your life. Be proud of who you are and that you are an Idabel Warrior!. Get involved in as many activities as possible at Idabel High School and enjoy your Warrior journey. If you have any questions, please feel free to contact me at your convenience.

Marlin Coffman (IHS Class of 1984)

Principal

Idabel High School

Accredited since 1928

WARRIOR PRIDE



DISTRICT MISSION STATEMENT AND GOALS

The Idabel Public Schools will provide stimulating quality education in a safe environment empowering all students to succeed in a changing world.

GOALS:

1. All students will read at grade level.
2. All students will learn in a safe and loving environment.

HIGH SCHOOL MISSION STATEMENT

All graduates of Idabel High School will be effective communicators; cooperative, complex and creative thinkers; responsible citizens with respect for self and for others; and positive, self-directed, life-long learners.

SCHOOL MOTTO

Warriors Today--Leaders Tomorrow

SCHOOL CREED

I believe it is my duty to love my school, to obey its rules, to respect its faculty, and to do my utmost to live up to the high moral and scholastic ideals which the Idabel High School sets before me.

SCHOOL EMBLEM

Warrior on a horse to "Appeal to the Great Spirit"

SCHOOL COLORS

Red and Black

SCHOOL SONG

(Allegiance)

Allegiance to old Idabel High
The grandest school in all the world
We'll wear our colors wherever we may go
We're the Warriors and we want the world to know
Our happy days within your halls
Will live with us our whole life through
As we go upward, onward, and to victory
For our dear old Idabel High.

ALMA MATER

To Idabel High School
We pledge our loyalty.
Memories will live on
And steadfast we will be.
The ideals you have taught
In our hearts will ever be,
So may our lives
Reflect and honor thee.

1. CODE OF ETHICS
of the
IDABEL HIGH SCHOOL STUDENT BODY

In order to uphold the name and reputation of my school and to improve its effectiveness, I willingly pledge myself

1. to show respect at all times for authority and for my fellow students
2. to conduct myself in the halls, classrooms, cafeteria, library, and auditorium in such a way that I, as well as my teachers, visitors, and administrators, can be proud of my self-control and good manners
3. to help my school maintain a good attendance record by being regular and prompt in attendance every day
4. to assist my teachers in their quest to help me by showing an interest in learning and by being well prepared for work at all times
5. to show respect for the scholastic achievements of others while striving to improve my own study habits and grades
6. to demonstrate good sportsmanship whether my team is a winner or a loser
7. to show a good school spirit by supporting the activities of the approved school organization
8. to demonstrate pride in myself by doing all I can to help fellow students less fortunate than I
9. to demonstrate pride in my school by doing my part to keep it clean and free of debris
10. to prove, by utilizing my time advantageously, that "today's teenager" is not synonymous with sloppy appearance, vulgar expressions, and the "beatnik" attitude toward life

As a good school citizen I willingly and determinedly pledge myself to be a credit to my home, my school, and my public environment.

We, the members of the Idabel High School Student Council, hope this Code of Ethics will serve as a daily reminder to each student of all responsibilities to them, their school, and their teachers. No organized group can perform successfully unless each individual assumes full responsibility. No organized group can perform smoothly without the cooperation of its members. It is the hope of the Student Council that, in order to commence each new year properly and to terminate it successfully, the above resolutions shall be accepted and adopted by every student who is interested in upholding the name and reputation of Idabel High School.

By Idabel High School Student Council

2. July, 2006

DIRECTORY

BOARD OF EDUCATION

Donny Butler	President
Jerry Robinson	Vice-President
James Raley	Clerk
Eric Nuber	Member
Maddie Br	Member

DISTRICT ADMINISTRATION

Alan Bryant, Ed.D.	Superintendent of Schools
Marlin Coffman	High School Principal
Katedria Mosley	High School Assistant Principal
Laura Bullock	Middle School Principal
Jake Jackson	Central Elementary Principal
Stephanie Ratcliff	Primary South Principal
Connie Lynch	Even Start/Adult Education Director
David White and John Harjo	Technology Director
Scott Pratt	Athletic Director
Sterrette Coffman	Director of Special Services and Accountability

DISTRICT SUPPORT PERSONNEL

Dawn Bourne	Superintendent's Office/Treasurer/Payroll Clerk
Kristin Green	Superintendent's Office/Accounts Payable
Crystal Holt	Superintendent's Office/Custodian of Activity Account/Board Minutes Clerk
Cheryl Attaway	Superintendent's Office/Secretary
Michelle Bryant	Special Education Secretary
Kody Donaldson	Maintenance Director
Jean Warhop	Transportation Director

HIGH SCHOOL ADMINISTRATION

COFFMAN, Marlin	Principal	Office
MOSLEY, Katedria	Assistant Principal	Office

HIGH SCHOOL FACULTY

<u>Teacher</u>	<u>Subject</u>	<u>Room</u>
BEAN, Jeremy	History/Athletics	Room 207
BELL, Danny	Fine Arts (Band)	Room 611
BELL, Jeff	Intensive Learning Center (ILC)	Room 705
BELL, Teresa	Fine Arts (Band)	Room 611
BLANKENSHIP, Kellye	Mathematics	Room 415
BRYANT, Schellye	Art / Drama	Room 412
CLARDY, Dustin	Career Tech/FFA	Room 703/702
CLEMENTS, Charla	Special Education	Room 207
COFFMAN, Sterrette	Director of Special Services and Accountability	Room 410
DENTON, Kayla	Electives/Athletics	Room 202
EDMONDSON, Cassie	Mathematics	Room 411
FARLEY, Bethany	English	Room 405
FRANCO, Sandra	Spanish	Room 210
GAMBOL, Sanda	Athletics	Room 704
GRIFFIN, Burtchal	History, Athletics	Room 214/704
-----	English	Room 403
HARJO, John	Warrior Academy Director	Room 707
-----	History/English	Room 209
LOARD, Austin	Mathematics	Room 413

KINCADE, Braxton	English	Room 409
---	Special Education	Room 205
LORRAINE, Seth	Electives/Athletics	Room 203/704
MARTIN, Mallarey	Career Tech/FACS	Room 606
MATLOCK, Trevor	Science/Athletics	Room 208
MCCLURE, Brandon	Career Tech/FFA	Room 701/702
PRATT, Scott	Honors Anatomy / Athletic Director	Room 202
REESING, Lori	Counselor	Office
LOGAN, Richard	Fine Arts (Choir)	Room 609
SHAW, Becky	Counselor	Office
SWAFFORD, Michael	Career Technology	Room 612
TATUM, Carla	English	Room 406
THORNTON, Robert	Electives	Room 401
WILLIAMS, Lane	Career Tech/FFA	Room 707
WILLIAMS, Linda	Librarian	Library
WILLIAMSON, Glen	Science	Room 206
WOODALL, Kevin	Science	Room 417
WYRICK, Lance	History	Room 212

HIGH SCHOOL SUPPORT PERSONNEL

AYERS, Karess	Secretary/Attendance Clerk	Office
CLARK, Stacie	Finance Secretary	Office
HALL, Amber	Para-professional	Room 203
HOLT, Crystal	Finance Clerk	Office
JOHNSON, Kelvin	Secretary to the Principal	Office
MANUEL, Kristi	Library Assistant	Library
SARR, Tara	Para-professional	Room 203
STUART, Beverly	JOM Coordinator	Room 407

TAYLOR, Victoria	Custodian	Room 501
VELMAS. Martha	Custodian	Room 501

High School Food Service

Keystone Food Service

IDABEL PUBLIC SCHOOLS CALENDAR
2024-2025 SCHOOL YEAR

August 12-13	Faculty In-Service/Professional Days
August 14	1 st day of school
September 2	Labor Day/No School
September 23	Professional Development/ No School
October 16	Parent/Teacher Conference
October 17-18	Fall Break/No School
November 25-29	Thanksgiving Holidays/No School
December 20	End of 1 st Semester
December 13 - January 3	Winter Break/No School
January 6	Faculty In-Service
January 7	Classes Resume
January 20	Martin Luther King Day/No School
February 14	Parent Teacher Conferences
February 17	President's Day-No School
March 17-21	Spring Break/No School
April 18	IEA Day – No School
May 14	Baccalaureate
May 16	Last day of school
May 16	Graduation

IDABEL HIGH SCHOOL

Class Schedule

8:00 - 8:45	1 st Period	8:00 - 8:45	1 st Period
8:45 - 8:50	Break	8:45 - 8:50	Break
8:50 - 9:35	2 nd Period	8:50 - 9:35	2 nd Period
9:35 - 9:45	2 nd Breakfast	9:35 - 9:45	2 nd Breakfast
9:50 - 10:35	3 rd Period	9:50 - 10:35	3 rd Period
10:35 - 10:40	Break	10:35 - 10:40	Break
10:40 - 11:25	4 th Period	10:40 - 11:25	4 th Period
11:25 - 11:30	Break	11:25 - 11:30	Break
11:30 - 11:55	Advisement	11:30 - 11:55	Advisement
11:55 - 12:00	Break	11:55 - 12:00	Break
12:00 - 12:30	1 st Lunch	12:00 - 12:45	5 th Period (A)
12:35 - 1:20	5 th Period (B)	12:50 - 1:20	2 nd Lunch
1:20 - 1:25	Break	1:20 - 1:25	Break
1:25 - 2:10	6 th Period	1:25 - 2:10	6 th Period
2:10 - 2:15	Break	2:10 - 2:15	Break
2:15 - 3:00	7 th Period	2:15 - 3:00	7 th Period

1st Lunch Schedule 200 & 600 HALLS 2nd Lunch Schedule 400 & 700 HALLS

Morning Technology School students will have the following schedule.

Bus Departs High School	7:50
Classes Begin at Technology School	8:15
Classes End at Technology School	11:15
Bus Returns to High School	11:15

Afternoon Technology School students will have the following schedule.

Bus Departs High School	12:10
Classes Begin at Technology School	12:15
Classes End at Technology School	3:15

PARENT INVOLVEMENT

PARENTAL INVOLVEMENT POLICY

IT IS THE PARENTAL INVOLVEMENT POLICY FOR ALL IDABEL PUBLIC SCHOOLS TO:

- Parents and community partners are welcome to visit the campus but for the safety of our students and staff, everyone must check-in at the office.
- Involve parents in the planning and review process for all educational programs
- Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable
- Provide information concerning adult literacy and parental training
- Educate teachers and other staff in the value of parental contributions and how to work with parents as equal partners
- Coordinate and integrate parental involvement programs with other programs when appropriate
- Work with community-based organizations and businesses in parental involvement activities
- Ensure that information concerning school programs is available in the language used in the home
- Arrange meetings at a variety of times to maximize opportunities for parents
- Conduct, with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.

THE PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.

STUDENT DIRECTORY INFORMATION

A student directory of graduates and students in grades 9-12 will be kept for public inspection and copying. The information contained in the directory will be the student's name, address, date of birth, attendance dates, and home telephone number. The directory may contain some or all of the information listed above.

When developing the student directory, the provisions established by the *Federal Family Education Rights and Privacy Act, 20. U.S.C. 1232 (g)* will be used.

3. NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) afford parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information

regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may

make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

ATTENDANCE

ATTENDANCE POLICY

Students attending secondary schools shall be in attendance a minimum of ninety percent (90%) of the instructional time scheduled for each course taken in order to receive credit for the course. All students are expected to attend school regularly and to be on time for classes. In order to benefit from the instructional program, students should develop habits of punctuality, self-discipline, and responsibility. There is a direct relationship between poor attendance and class failure. Students who have good attendance generally achieve higher grades and are much more employable after leaving high school.

If a student is absent, he/she should present, on the first day the student returns to school, a written excuse from parent/guardian or doctor stating the reason and the dates of absence(s). All documentation for absences must be submitted to the administrative office on the day the student returns from being absent.

Students are responsible for all class work or assignments missed due to an absence. A student will be allowed one (1) day for each day missed to make up work. **However, work or assignments made before an absence that are due on the day of the absence will be due the first day the student returns to school after the absence. It is the responsibility of the student, not the teacher, to make arrangements for make-up work.**

A student is allowed eight (8) days of absence each semester for the following reasons.

- Personal illness
- Professional appointments that could not be scheduled outside of the regular school day
- Other serious, personal, or family problems

Students exceeding the eight (8) **absences** in one or more classes during a semester will receive a no credit for the semester. The Oklahoma State Department of Education sees an absence as an absence, whether excused or unexcused by the local school or district. In other words, any absence above 10% of the semester / school year will result in no credit.

Calls are made daily to parents or guardians of students who miss one or more class periods.

Attendance is noted on each progress report or report card.

When a student has accumulated three (3) absences for any class during the semester, a letter will be mailed to the parent/guardian as shown on the student's enrollment card explaining the attendance policy.

The Idabel Public Schools Truancy policy will be followed for students who have more than three absences during any semester,

When a student has accumulated six (6) absences from any class period during each semester, a letter will be mailed to the parent/guardian, as shown on the student's enrollment card, requesting a meeting with the Principal or Designee. Any student violating the attendance policy may have his/her parent/guardian contact the school administration for possible extension of days. School sponsored or sanctioned activities do not count toward the total days allowed.

Students having an extreme illness, causing them to be absent in excess of the total number of days allowed each semester, should make the cause and the length known to the school.

Extension of days **may be** granted for the following reasons.

- Medically documented prolonged illness or injury
- Death in the immediate family
- Documented court appearance

Parents or guardians may request the Attendance Review Committee to review documents, circumstances and reasons which may cause absences to exceed what is permitted by the attendance policy. The Committee will make a recommendation to the principal regarding the extension of days.

TRUANCY POLICY

Idabel Public Schools has updated its policy on truancy and all parents and students need to read and be aware of these changes.

Karess Ayers is the Idabel High School Truancy Clerk. She can be contacted at Idabel High School- (580) 286-7693

To Idabel Public School children and their parents, guardians or custodians:

With the arrival of a new school year it is a good time to remind parents that Oklahoma has a compulsory school attendance law. It is a crime for a parent, guardian, or other person having custody of a child who is over the age of 5 and under the age of 18 to neglect or refuse to cause or compel the child to attend school and comply with the rules of a public, private or other school unless other means of education are provided for the full term the schools of the district are in session or the child is otherwise excused under the law. McCurtain County has established a Truancy Court to expedite the cases of those prosecuted for violating Oklahoma's compulsory attendance laws.

The punishment range for a violation of the compulsory school attendance laws increase with each violation and include the possibility of both fines and imprisonment. Each day the child remains out of school may constitute a separate offense after a documented oral or written warning has been given to the parent, guardian, custodian, child or other person or the child has been ordered to school by the juvenile court. In addition to a possible fine and imprisonment, a parent found guilty of violating the law can also be placed on probation and, as a condition of that probation, be required to attend parenting classes, anger management classes or counseling; perform community service; submit to random drug tests; and/or any other type of services of the Court deems appropriate.

It is not the intention of anyone associated with the Truancy Court system or Idabel Public Schools to add to your problems or otherwise harass you. Truancy costs children more than their education, it costs them their future. Studies have shown that children who attend school regularly: a) make better grades, b) develop and maintain friendships, c) are more likely to make good choices, and most importantly, d) children are more likely to become responsible citizens by being in school. We want all students to excel and be successful with their education. Being in school helps make that happen!

Oklahoma statutes annotated

70 Section 10-105. Neglect or refusal to compel child to attend school – Exceptions

A. It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section. One-half (1/2) day of kindergarten shall be required of all children five (5) years of age or older unless the child is excused from kindergarten attendance as provided by this section. A child who is five (5) years of age shall be excused from kindergarten attendance until the next school year after the child is six (6) years of age if a parent, guardian or other person having custody of the child notifies the superintendent of the district where the child is a resident by certified mail prior to enrollment in kindergarten, or at any time during the first school year that the child is required to attend kindergarten pursuant to this section, of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age. A kindergarten program shall be directed toward developmentally appropriate objectives for such children. The program shall require that any teacher employed on and after January 1, 1993, to teach a kindergarten program within the public school system shall be certified in early childhood education. All teachers hired to teach a kindergarten program within the public school system prior to January 1, 1993, shall be required to obtain certification in early childhood education on or before the 1996-97 school year in order to continue to teach a kindergarten program.

B. It shall be unlawful for any child who is over the age of twelve (12) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive and education by other means for the full term the schools of the district are in session.

Provided, that this section shall not apply:

1. If any such child is prevented from attending school by reason of mental or physical disability, to be determined by the board of education of the district upon a certificate of the school physician or public health physician, or, if no such physician is available, a duly licensed and practicing physician;
2. If any such child is excused from attendance at school, due to an emergency, by the principal teacher of the school in which such child is enrolled, at the request of the parent, guardian, custodian or other person having control of such child;
3. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between:
 - a) the school administrator of the school district where the child attends school, and
 - b) the parent, guardian or custodian of the child. Provided, further, that no child shall be excused from attending school by such joint agreement between a school administrator and the parent, guardian or custodian of the child unless and until it has been determined that such action is for the best interest of the child and/or community, and that said child shall thereafter be under the supervision of the parent, guardian or custodian until the child has reached the age of eighteen (18) years; or
4. If any such child is excused pursuant to subsection C of this section.

C. A school district shall excuse a student from attending school for the purpose of observing religious holy days if before the absence, the parent, guardian or person having custody or control of the student submits a written request for the excused absence. The school district shall excuse a student pursuant to this subsection for the days on which the religious holy days are observed and for the days on which the student must travel to and from the site where the student will observe the holy days.

It shall be the duty of the attendance officer to enforce the provisions of this section. Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished by a fine of not less than Five Dollars (\$5.00) nor more than Twenty-five Dollars (\$25.00) for the first offense, not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00) for the second offense, and not less than Twenty-five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each subsequent offense. Each day the child remains out of school after the oral and documented or written warning has been given to the parent, guardian, custodian child or other person or the child has been ordered to school by the juvenile court may constitute a separate offense. At the trial of any person charged with violating the provisions of this section, the attendance records of the child or ward may be presented in court by any authorized employee of the school district.

ATTENDANCE AT THE KIAMICHI TECHNOLOGY CENTER

Idabel High School students who attend the Kiamichi Technology Center are subject to all the rules and regulations for attendance in effect at Idabel High School. If an Idabel High School student is dropped from the Kiamichi Technology Center due to excessive absenteeism or non-attendance, or for disciplinary reasons, the student shall be dropped from the Idabel High School with NO CREDIT being given in all subjects taken for that semester at the Kiamichi Technology Center. A bus will be provided for students needing transportation to and from the technology center.

ACTIVITY ABSENCE POLICY

The Idabel Board of Education recognizes the importance of activities in the educational program. The Board considers regular class attendance to be a priority so that students may achieve the maximum educational experience.

Students may not miss a class more than ten (10) times in a school year for excused school sponsored activities unless approved by the Internal Activities Review Committee. After the tenth excused school-sponsored activity, sponsors will submit in writing to the IARC the reason why they feel that a student has earned the right to attend the activity. By evaluating the student's attendance record and the student's grade in each class, the IARC will determine if the student should be allowed to participate in the activity.

State and national sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary Activities Association and the State Department of Vocational Education will determine what constitutes a State and/or National activity.

In the event of an extended illness or injury (one which will keep the student out of school for 10 days or more) a student may qualify for a homebound program. Information regarding the homebound program can be obtained from the high school counselors.

Student Transfer Policy

Senate Bill 783 enacts significant reforms to Oklahoma's school transfer requirements for accepting and denying student transfers. This bill requires local school boards to adopt a policy to determine the number of transfer students the district has the capacity to accept at each grade level and school site. School districts are required to list enrollment capacities on their websites and to report transfer approvals and denials to the OSDE. This information will be later audited by the Office of Educational Quality and Accountability (OEQA).

Beginning January 1, 2022, school boards are required to:

- › Begin accepting student transfers regardless of residency or time of year.
- › Have adopted a local policy to determine capacity, as appropriate.
- › Post the policy on the district website.

Every January 1, April 1, July 1, and October 1:

- School boards are required to establish transfer capacities in each grade level for each school site. › School districts are required to publish and report the number of transfer students the district has the capacity to accept.
- School districts are required to submit the number of student transfers approved and denied to the OSDE. – This includes a list of student names and other information every quarter.
- OSDE is required to publish this information on its website and make it available to OEQA.
- OEQA is required to conduct an annual audit. Reoccurring as Needed:
- If a transfer is denied, a parent can submit an appeal to the receiving district school board within 10 days of denial. The appeal is required to be considered at the next scheduled local school board meeting.

EDUCATIONAL PROGRAM

CURRICULUM

The following courses will be offered to Idabel high school students.

LANGUAGE ARTS

Pre-AP English I & II
AP English Lit & Comp
English I, II, III & IV
English I, II, III, IV – Essential
AP English Lang & Comp
Critical Reading/ACT Prep
Yearbook AP Calculus
Academic Success

MATH

Intermediate Algebra
Algebra I Essentials
Algebra I & II
Geometry Essentials
Plane Geometry
Pre-Calculus

SCIENCE SOCIAL STUDIES

Biology I & II
Physics
Chemistry I & II
Physical Science
Honors Civics
Economics
AP US History

US History
Government
OK History
World History

BUSINESS & INFO TECH

Fundamentals of Technology
Internship Track, Baseball, Golf, Softball,
Fundamentals of Web Design
Video Production
Marketing

ATHLETICS

Health, Football, Basketball

Cross Country

AGRICULTURE

Ag Science/Ag Mechanics
Agri-Business Emp.
Ag Communications
Horticulture/Plant & Soil Science
Wildlife

FACS

FACS
Interpersonal Relationships
Nutrition

FINE ARTS SERVICE LEARNING

Band, Jazz Band, Music Appreciation
Applied Piano
Pop Time Teacher Assistant
9th Grade Girls' Honor Choir

Library
Office

KIAMICHI TECHNOLOGY CENTER

FOREIGN LANGUAGE

Spanish I, II & III
Choctaw I & II
Cosmetology

Pre-Engineering
Health Careers
Business Technology

RELEASE TIME

College Concurrent, Work Release
Industrial Tech I & II

Auto Mechanics I & II
Culinary Arts I & II

REGISTRATION AND COURSE CHANGES

Tentative registration is made during the spring semester. Students should have something definite in mind regarding courses they intend to follow throughout their high school careers. Changes of courses of study are not forbidden but definitely discouraged in order that there may be a minimum of class changes. All students should discuss their courses with parents and school counselors before registering. Schedule changes for students must be confirmed by a parent/guardian. Students, upon entering Idabel High School, are required to meet with the guidance counselor in order to determine their course of study.

Students who have previously enrolled and passed a higher-level course of rigor difficulty may not enroll in a lower level course that is less rigorous without the approval of the administration.

No schedule changes will be made after the first two (2) weeks of the semester.

ENROLLMENT TO IDABEL PUBLIC SCHOOLS

Students entering Idabel Public Schools for the first time must bring with them the information below.. These records must be reviewed before a decision regarding enrollment will be made.

1. A copy of their current transcript.
2. A copy of withdrawal grades from the preceding school.
3. A copy of the attendance record from the preceding school.
4. A copy of the discipline records from the preceding school.
5. Immunization records.
6. Proof of guardianship (if applicable).
7. Students placed through OK Dept. of Human Services need a copy of the DCSF 19 Placement form.
8. A copy of their State Certified (not hospital) birth certificate.
9. Proof of residence.
10. Current address, contact phone numbers, and email addresses for student and parent/guardians, and updated promptly when they are changed.

PROFICIENCY BASED PROMOTION

Oklahoma state department of education (approved by state board on June 24, 1993)

I. Proficiency Based Promotion

A. Upon the request of a student, parent/guardian, or educator, a student with a 3.5 or higher GPA in the core subjects will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum.

1. Proficiency will be demonstrated by assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion-referenced test, thesis, project, product or performance. Proficiency in all laboratory sciences will require that students are able to perform relevant laboratory techniques.
2. Students shall have the opportunity to demonstrate proficiency in the core areas as identified in 70 O.S. & 11-103.6

- a) Social Studies
- b) Language Arts
- c) The Arts
- d) Language
- e) Mathematics
- f) Science

3. Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment or demonstration.

- 4. The opportunity for proficiency assessment will be provided twice each school year.
- 5. Qualifying students are those who are legally enrolled in the local school district.
- 6. The district may not require registration of the proficiency assessment more than one month in advance.
- 7. Students will be allowed to take proficiency assessments in multiple subject areas.
- 8. Students not demonstrating proficiency will be allowed to try again during the next assessment period.
- 9. Exceptions to standard assessment may be approved by a local district for those students with disabling conditions.

B. Students demonstrating proficiency in a core curriculum area will be given credit for their learning and will be given the opportunity to advance to the next level of study in the appropriate curriculum area.

- 1. The school will confer with parents in making such promotion/acceleration decisions. Such factors as social and mental growth should be considered.
- 2. If the parent/guardian requests promotion/ acceleration contrary to the recommendation of school personnel, the parent/guardian shall sign a written statement to that effect. This statement shall be included in the permanent record of the student.
- 3. Failure to demonstrate proficiency will not be noted on the transcript.
- 4. Students must progress through a curriculum area in a sequential manner. Elementary, middle level or high school students may demonstrate proficiency and advance to the next level in a curriculum area.
- 5. If proficiency is demonstrated in a 9-12 curriculum area, appropriate notation will be placed on the high school transcript. The unit shall count toward meeting the requirements for the high school diploma.
- 6. Units earned through proficiency assessment will be transferable with students among school districts within the state of Oklahoma.

C. Proficiency assessments will measure mastery of the priority academic student skills in the same way that curriculum and instruction are focused on the priority academic student skills. In other words, assessment will be aligned with curriculum and instruction.

D. Options for accommodating student needs for advancement after they have demonstrated proficiency may include, but are not limited to, the following:

- 1. Individualized instruction
- 2. Correspondence courses
- 3. Independent study
- 4. Concurrent enrollment
- 5. Cross-grade grouping
- 6. Cluster grouping
- 7. Grade/course advancement

E. Each school district will disseminate materials explaining the opportunities of Proficiency Bases Promotion to students and parents in the district each year. Priority Academic Student Skills and type of assessment or evaluation for each core curriculum area will be made available upon request.

II. Appropriate notation for core curriculum area completed.

Appropriate notation will be made for elementary, middle level or high school level students satisfactorily completing 9-12 high school curriculum areas. Completion may be recorded with a grade or pass. This unit will count toward meeting the requirements for the high school diploma.

RECLASSIFICATION/RETENTION POLICY

Each summer the administration will review transcripts to determine if each student has enough credits to be promoted to the next grade level. If a student does not meet the minimum required credits, the student will be reclassified. A letter will be sent home to the parents/legal guardians of the student which notifies them of their student's reclassification. The minimum required credits are as follows:

- To be promoted to a sophomore, one must have 5 credits completed.
- To be promoted to a junior, one must have 11 credits completed.
- To be promoted to a senior, one must have 17 credits completed.

ACCELERATION POLICY

A student and his/her parent or guardian may request a meeting with IHS administration to discuss acceleration. The following student criteria must apply in order for a meeting to occur:

- Must have a minimum GPA of 2.8.
- Must have 10 credits completed.
- Must be classified as a junior.
- Must be at least 16 years old.
- Parents/Guardians must be present at the acceleration meeting and approve the idea of acceleration.
- Students must be willing to participate in internet-based instruction.
- Students must be willing to attend summer school.

IHS administration will make the final decision on a student's acceleration.

GRADING SYSTEM

A. Academic Enrichment Program/5A

1. The basic purpose of the 5A program is to provide a challenging, enriching course of study.
2. The following courses will be designated as honors courses with a grading system that will enable students a 5-point A.

AP English III - Language	Honors Pre-Calculus
AP English IV – Literature	Honors Chemistry II
AP Physics	Honors Spanish III
AP US History	Honors Human Anatomy and Physiology
AP Calculus	Honors Computer Repair
AP Biology	

Pre-Calculus – taught in pre-engineering program at Kiamichi Technology Center
 AP Calculus – taught in pre-engineering program at Kiamichi Technology Center
 AP Physics – taught in pre-engineering program at Kiamichi Technology Center
 AP Chemistry – taught in pre-engineering program at Kiamichi Technology Center
 College concurrent enrollment courses except Physical Education and Military Science.

3. The grading system for the Academic Enrichment Program, except college concurrent enrollment courses is as follows.

<u>Grade</u>		<u>Point Value</u>	
A+	(90-100)	5	outstanding achievement
A (80-89)		4	excellent achievement
B (70-79)		3	good achievement
C (60-69)		2	fair achievement
D (50-59)		1	poor achievement, passing
F (0-49)		0	failing, no credit

4. All grades for 3-5 hour college classes, except those for Physical Education and Military science courses, will be used in calculating high school cumulative grade point averages. The rating for each college grade will be as follows.

A = 5 points	C = 3 points	F = 0 points
B = 4 points	D = 2 points	

B. Regular Program/4A

1. The basic purpose of the 4A program is to meet the needs of students in regular classes.
2. The grading system for regular courses is as follows.

<u>Grade</u>	<u>Point Value</u>	
A (90-100)	4	excellent achievement
B (80-89)	3	good achievement
C (70-79)	2	average achievement
D (60-69)	1	below avg. achievement, passing
F (0-59)	0	failing, no credit

Grade point average will be calculated on ALL credit courses taken by students in grades 9 through 12 and Algebra I for high school credit taken in 8th grade.

COLLEGE CREDITS

Idabel High School will permit seniors, and under certain circumstances juniors, to take college courses each semester if they meet and maintain set requirements; have taken the Pre-Act or ACT; ACT college admission test; and meet certain other requirements set and allowed in conjunction & collaboration with the college/ university.

- Seniors must be concurrently enrolled in enough high school and college courses to equal a 7-period school day. (Seniors who are not taking any college courses must be enrolled in seven periods at the high school.) For purposes of calculating the school day, a college course worth 3 credits is equivalent to attending one period at the high school. If seniors drop any college courses, they should immediately check with the high school counselor to find out if more high school courses need to be added to their schedule.
- Concurrent high school and college normal course loads.
 - Students who have approval to take 3-5 college hours at the SOSU-McCurtain County Campus can usually take no more than 5 credit courses at the high school.
 - Students who have approval to take 6-7 college hours at the SOSU-McCurtain County Campus can usually take no more than 4 credit courses at the high school.
 - Qualifying juniors can usually enroll in a maximum of nine college hours during the summer following the sophomore year.
- Student has met or exceeded the following minimum GPA or ACT score for classes:
 - Eastern Oklahoma State College:
 - SENIORS must achieve either a minimum score of 19 ACT composite **OR** a 3.0 GPA.
 - JUNIORS must achieve either a minimum score of 19 ACT composite **OR** a 3.0 GPA
 - Southeastern Oklahoma State University:
 - SENIORS must achieve either a minimum score of 20 ACT or 940 SAT **OR** a 3.0 GPA AND rank in the top 50 percent of the class.
 - JUNIORS must achieve either a minimum score of 20 ACT or 1060 SAT **OR** have a 3.0 GPA.
- Students may enroll in college-level subjects in which a 19 was scored on the ACT SUBTEST.
- Students may not enroll in zero-level courses or deficiency courses for tuition waivers, high school credit or high school release time.

F. Students must fill out the online application for admission to the college or university they desire to take concurrent coursework with then take a consent form, their Pre-ACT or ACT scores and their high school transcript with them to the SOSU-McCurtain County Campus before they will be permitted to enroll in college classes.

In accordance with concurrent guidelines, students will receive $\frac{1}{2}$ (0.5) high school elective credit for each 3-5 hour college class passed. Students must provide the counselor with grades upon completion of the class. *As Oklahoma State Regents for Higher Education guidelines change, IHS will adapt and adhere to those standards and commendations regard IHS concurrent enrollment.

- A high school student *may* enroll in a combined number of high school and college courses per semester *not to exceed* a full-time college workload of 19 semester-credit hours (6 high school courses per semester).

- A student *may* enroll in a *maximum* of nine semester credit hours during a summer session or term (3 high school courses per summer).

- A student wishing to exceed these limits could petition OSRHE institution for up to 50% greater than the number of weeks in the applicable semester/term.

- Only 9 semester credits will be calculated in GPA for a student's junior year for local ranking purposes. (All other credits will be transcribed but not counted toward the student's GPA).

- Only 18 semester credits will be calculated in GPA for a student's senior year for local ranking purposes. (All other credits will be transcribed but not counted toward the student's GPA).

Concurrent enrollment credits will be transcribed and credited toward the student's GPA in chronological order as prescribed above and be used to calculate GPA, class rank, etc., for local purposes.

GRADUATION REQUIREMENTS

College Prep Graduation Plan

Students entering Idabel High School must fulfill, at a minimum, the following requirements for graduation.

A.

t least twenty-three (23) units of high school work must be earned by all students.

B. Of the twenty-three (23) units at least 13 of those must be earned in academic or core classes (English, math, history, and science).

C. Students must successfully complete and transcript 14 areas of instruction of Personal Financial Literacy.

D. Students must successfully complete CPR Requirements.

E. All students, beginning with the 2024-2025 graduation cohort, must, before graduation, pass the United States Naturalization Test. This test will be administered periodically throughout the school year and transcribed on the student transcript as completed.

F. FAFSA completion will be required according to 2023 Oklahoma legislation.

A standard diploma must contain the following credits.

- A. Language Arts: 1 Grammar and Composition **and** 3 which may include, but are not limited to, the following courses: American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition.
- B. 3 Mathematics: 1 Algebra I or Algebra I taught in a contextual methodology and 2 which may include, but are not limited to, the following courses: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-Calculus, Calculus, Statistics and/or Probability, Computer Science, or other mathematics courses with content and/or rigor equal to or above Algebra I.
- C. 3 Science: 1 Biology I or Biology I taught in a contextual methodology, and 2 in the areas of life, physical, or earth science or technology which may include, but are not limited to, the following courses: Chemistry I, Physics, Biology II, Chemistry II, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy, Applied Physics, Principles of Technology, qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science) or other science courses with content and/or rigor equal to or above Biology I .
- D. 3 Social Studies: 1 United States History, $\frac{1}{2}$ to 1 United States Government, $\frac{1}{2}$ Oklahoma History, **and** $\frac{1}{2}$ to 1 which may include, but are not limited to, the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History.
- E. 2 Computer Science or 2 Foreign Language (Same Language)
- F. 1 additional unit from any core class, computer science, or foreign language.
- G. 6 electives
- H. Total of 23 Credits

Core Graduation Plan

- A. At least twenty-three (23) units of high school work must be earned by all students
- B. Of the twenty-three (23) units at least 13 of those must be earned in academic or core classes (English, math, history, and science).
- C. Students must successfully complete and transcript 14 areas of instruction of Personal Financial Literacy.
- D. Students must successfully complete CPR Requirements
- E. All students, beginning with the 2024-2025 graduation cohort, must, before graduation, pass the United States Naturalization Test. This test will be administered periodically throughout the school year and transcribed on the student transcript as completed.

A standard diploma must contain the following credits.

- A. 4 Language Arts: 1 Grammar and Composition and 2 which may include, but are not limited to, the following courses: American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition.

B. 3 Mathematics: 1 Algebra I or Algebra I taught in a contextual methodology and 2 which may include, but are not limited to, the following courses: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-Calculus, Calculus, Statistics and/or Probability, Computer Science, or other mathematics courses with content and/or rigor equal to or above Algebra I.

C. 3 Science: 1 Biology I or Biology I taught in a contextual methodology, and 2 in the areas of life, physical, or earth science or technology which may include, but are not limited to, the following courses: Chemistry I, Physics, Biology II, Chemistry II, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy, Applied Physics, Principles of Technology, qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science) or other science courses with content and/or rigor equal to or above Biology I.

D. 3 Social Studies: 1 United States History, ½ to 1 United States Government, ½ Oklahoma History, **and** ½ to 1 which may include, but are not limited to, the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History.

E. 2 Fine Arts

F. 8 Electives

To meet graduation requirements, local options may include comparable courses taken by advanced placement, comparable courses bearing different titles. A Carnegie Unit of credit is given for the successful completion of a course that meets 40 minutes a day, five days per week, for at least 36 weeks, or the equivalent of 120 clock hours within the school year. Sets of competencies are the skills established in Oklahoma's core curriculum, the **Oklahoma Academic Skills**. Local school district requirements may exceed state graduation requirements.

All students will be enrolled in, and attend, 7 classes each day except for the following reasons.

- Seniors & Juniors attending the SOSU-McCurtain County Campus
- Seniors & Juniors enrolled in an approved work-study program.
- Students attending Kaimichi Tech for their admitted program.

One-half (1/2) credit will be given for each class passed.

Students who need more than 1.0 unit toward graduation requirements **are not** allowed to participate in commencement activities.

Students who need more than 1.0 core curriculum unit toward graduation requirements are not allowed to participate in commencement activities regardless of the total credits earned.

Seniors must purchase caps and gowns in order to participate in the graduation ceremony and follow the prescribed dress code for the graduation ceremony. The school will coordinate the purchase of caps and gowns. Items such as announcements and/or senior rings may be purchased if a student desires. Representatives for these items will be awarded contracts based on cost, quality, and service.

VALEDICTORIAN, SALUTATORIAN, AND HONOR GRADUATES

All students with a grade point average of 4.0 or above will be designated as valedictorians. The student with the next highest grade point average less than a 4.0 will be designated as salutatorian. Honor graduates are students who graduate in the top 10% of the class. Seven semester ranking will be used solely for location graduation

purposes and will include and consider the transfer student policy. Actual ranking and placement on official / final transcripts may differ.

Transfer student policy: In order to qualify for the rank of number one, for local graduation purposes, a student must have attended Idabel High School for at least four consecutive semesters leading into graduation.

SEMESTER TESTS

Students are required to take semester tests at the end of each semester. Semester tests will count no more than 1/7th of the semester grade. A student may be exempt from taking semester tests in one or all classes providing he/she meets the following criteria in that class:

1. Academic – Students must have a **cumulative** grade, of 70 percent (C) or above for a particular class.
2. Attendance – Students must not have more than 4 unexcused absences in a particular class for the semester. (Does not include school activities and excused absences documented by doctor's notes, court orders, or for a death in the immediate family – siblings, parents, or grandparents). These documents will be reviewed by the high school administration to determine exemption status.
3. Discipline – Students must not have had any discipline problem resulting in assignment to ILC or suspension from school.
4. A student who is not exempt in a particular class and fails to take that semester test, will be awarded a zero on the test.
5. The test score of a student that qualifies for exemptions but chooses to take semester test can only improve the grade for that class. It shall have no negative impact on the student's grade.

LIBRARY MEDIA CENTER

Library Media Center

Hours: Monday-Friday 7:30-3:30 Open during lunch

Our goal is to provide a welcoming atmosphere for student research, facilitate learning and personal growth and promote a love for reading.

The Idabel High School Media Center is a 21st century library with over 8,000 books/ebooks available to students. The library has group, lounge and booth seating for students to study or work in groups. The Media center issues textbooks and chromebooks and handles repairs and replacements of both.

The library is staffed with a librarian, assistant and student assistants. Students are welcome to use our virtual reality lab, Nintendo Switch and many of the interactive makerspace items available all during the school year in the media center. These items may not be checked out to students and must be used in the Library unless supervised by a faculty member.

The media center is used for a variety of activities throughout the year such as club meetings, faculty meetings and training, advisement activities and community and board meetings.

The following rules shall be observed when visiting the media center:

- No student has the right to interfere with the learning of another student or the purpose of an activity.
- A student may have up to three (3) books checked out at a time for two weeks. They may be renewed twice. eBooks do not count in this total.
- The loss of any material will be paid or replaced for by the person having it checked out.
- Students entering the media center must have a pass designating his/her purpose, signed and dated by his/her teacher.
- Students may be asked to return to class if:

- Library is too full
- Students become disruptive
- Students are not constructively engaged
- Books or fines must be returned or paid before a student leaves the school either by withdrawing or graduating.

Fines

According to State Law it is a misdemeanor to steal or deface a library book or other material belonging to the library. Minimum penalty is \$1,000 and the maximum is \$10,000. **(2016 Oklahoma Statutes Title 21. Crimes and Punishments §21-1739. Library theft)**

Scheduling

Teachers may arrange in advance with the librarian or assistant for class visits to the Media Center or Warrior Meeting Room. Teachers should accompany their students.

Club sponsors may schedule meetings in advance with the librarian or assistant to use the Media Center or the Warrior Meeting Room.

Textbooks

Textbooks are provided to each student at no cost, however the student is responsible for proper care of and return of the book in as good of condition as it was issued. Each textbook has a barcode inside the front cover and students will be expected to keep up with their specific barcoded book. If textbooks are damaged beyond repair as a result of student negligence, the student is responsible for the replacement cost.

Care of your textbook:

- Put your name and school year inside the front cover of each textbook.
- Do not loan your book to anyone. You are responsible for the book checked out to you.
- Store books in your locker, not another student's locker. Either lay the book flat or stand it up.
- Please do not put papers or pencils inside the book.
- Do not write in your books.

SPECIAL EDUCATION INCLUSION PROGRAM

Students who have an IEP will complete a course of study that will follow a modified curriculum of the core classes in English, math, history and science. All requirements for graduation are the same as regular education unless determined differently by the IEP Committee.

ALTERNATIVE EDUCATION (THE WARRIOR ACADEMY)

The Idabel High School offers an alternative placement for students who have need for placement in a setting other than the regular classroom. State approved curriculum will be used for instruction and graduation requirements are the same as state requirements.

VIRTUAL EDUCATION

Idabel High School offers some classes through virtual education. The course curriculum is provided through the state approved vendor Edmentum (Plato Learning). Virtual Education requires a great deal of discipline from the

student in order to complete the coursework since it is not accomplished in a traditional classroom setting. Students must have computer and internet access outside of school in order to enroll in these courses. Additionally, students must attend at least two courses on the high school campus in order to participate in the virtual education program. Approval for enrollment in any on-line course must be granted by a school counselor or administrator. See the school counselor for more information.

i. TITLE VI, IX, AND SECTION 504

It is the policy of the IDABEL HIGH SCHOOL to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicapped, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. Inquiries concerning applications of this policy may be referred to **Katedria Mosley, IHS Assistant Principal, Coordinator of Title VI, Title IX and Section 504 responsibilities, Idabel High School Office, 901 Lincoln Road, Idabel, Oklahoma, 747475, Telephone: 580-286-7693.**

STUDENT ACTIVITIES AND ORGANIZATIONS

EQUAL ACCESS FOR STUDENT ORGANIZATIONS

The Board of Education is aware that the Equal Access Act (Title VIII of Public Law 98-377) requires that school districts grant equal access to student groups who wish to meet for religious, political, or philosophical purposes, if the school allows other types of non-curriculum related student groups to meet. The Superintendent will establish whatever procedures are necessary to ensure equal access to student groups in this district and will approve student groups' use of facilities to conduct meetings provided that the following guidelines are met.

• The meeting will take place during an open forum. Open forum is defined as non-instructional time during lunch hour, after school, or as determined by the building Principal.

• The meeting is voluntary and student initiated. The Superintendent and appropriate Principal will be assured that only students are promoting such activities and that the students are participating of their own volition. Only students enrolled in the particular school may request meetings at the school.

• School authorities or district employees do not promote, lead or participate in such meetings. The Superintendent or appropriate Principal may assign personnel to supervise the meetings. Such supervision will not constitute sponsorship by the district of such meetings.

• The presence of school authorities or district employees or district personnel at a student religious meeting is non-participatory in nature. Any presence of school authorities will be for the purpose of observation only.

• The meeting will not in any way interfere with the conduct of regular instructional activities of the schools. The school may deny facilities to students if such activities or meetings interfere, or are likely to interfere, with the instructional program.

CLUBS AND ORGANIZATIONS

In order to meet the needs of the students of Idabel High School, our school offers many clubs and organizations covering a variety of interests.

BPA	Michael Swafford
FFA	Dustin Clardy, Brandon McClure, Lane Williams
FCCLA	Mallarey Matlock
Junior Chamber	Linda Williams
Key Club	Kelvin Johnson
Leo Club	Becky Shaw
National Honor Society	Bethany Farley
Native American Club	Beverly Stuart
Spanish Club	Sandra Franco
Student Council	Bethany Farley

All active clubs and organizations that function at Idabel High School must have on file in the office a copy of their current constitution and by-laws. These must have been established through the efforts of a club or organization committee and its sponsor. Constitutions and by-laws will need to be revised and updated periodically.

STUDENT COUNCIL OFFICERS (2024-2025)

President	Addyson Carnley
Vice-President	Chloe Clements
Secretary	Elizabeth Goodwin
Treasurer	Aydinn Jackman
Parliamentarian	Emerson McElroy
Assembly President	Zoe Rolen
Assembly Vice President	Chloe Farley

NATIONAL HONOR SOCIETY

The National Honor Society is the front-runner of organizations and societies that promote appropriate recognition for students who reflect outstanding accomplishments in the areas of academics, character, leadership, and service. To be eligible for membership in the National Honor Society, students must have a cumulative grade point average of 3.2. A five-member faculty council screens eligible members of the sophomore, junior and senior classes. Selection is then based upon Leadership, Character, and Service. Leadership is based on the student's participation in community or school activities, or election to an office. To meet the service requirement, participation of the student in service projects of the school and community is considered. Character is measured in terms of integrity, behavior, ethics, and cooperation with both students and faculty.

The National Honor Society members serve one another and the community with behavior that is honorable, responsible, and generous to others. The NHS chapter provides individual members the opportunity to share their talents with other students, their school, and their community.

Method of selecting National Honor Society members

I.Scholarship consideration

All recorded semester grades are considered for each prospective member.

- A. Sophomore consideration is based on cumulative GPA from freshman year (two semesters).
- B. Junior consideration is based on cumulative GPA from freshman and sophomore years (four semesters).
- C. Senior consideration is based on cumulative GPA from freshman, sophomore, and junior years (six semesters).

NOTE: All classes that receive a grade are considered toward the cumulative 3.2 GPA. Students who are eligible scholastically will be notified and **must complete and return by the deadline**, the Student Activity Information form.

II.Faculty council

The faculty council is limited to five (5) members and will be appointed by the Principal. They will select students for NHS membership based upon the criteria of scholarship, leadership, character, and service. The faculty council will use the Student Activity Information form in making its decision. Each student will be rated and the scores will be totaled. A council member will not vote on students with whom he/she is not familiar. A student must be ranked by at least two (2) council members to be selected.

III.Induction ceremony

A formal induction ceremony is held in the fall each year. New members are inducted during this ceremony. All members participate in this ceremony.

6.

7. STATE HONOR SOCIETY

The Oklahoma High School Honor Society promotes high standards of scholarship among the students in the high schools of Oklahoma. Ten percent of the student body with the highest grades in the high schools may be nominated. Membership is based upon the courses completed during the first semester of the current year and the second semester of the preceding year. Nomination of students enrolled in the first year of high school will be based on the courses completed during the first semester of the current year.

ATHLETIC CODE OF CONDUCT

Hello and welcome to Warrior Athletics. You have made the decision to participate in competitive athletics. At Idabel Public Schools we encourage everyone to participate in extracurricular sports. Sports give students an outlet to belong, and being a part of a team is special. The coaches and staff at Idabel expect all student athletes to conduct themselves in a manner that reflects how they want their school to be perceived. The student athlete is an extension of their school and should conduct his/her behavior as such. These are the expectations that your school, your coaches, and you, as the student, should have for your athletic program.

The Oklahoma Secondary Schools Athletic Association (OSSAA) sets guidelines by which each sport must abide. These guidelines are in place for the protection of the student athlete. All sports in Oklahoma must adhere to the standards as set forth by the OSSAA. The OSSAA also sets certain rules for each sport. When the rules change, it is the responsibility of the coach to inform his/her athletes prior to the first competitive event.

Eligibility to compete in any school sponsored sport is also set by the OSSAA. No student can be failing any class and still participate in an extra-curricular sport. Education is the key to success. Idabel Public Schools is first and foremost concerned with all students doing their best in academics to ensure success in adulthood. When a student fails in or out of the classroom, the entire team suffers.

Student athletes are well known in the community and with other students; therefore, expectations for student behavior are set high. Student athletes' behavior is a reflection of their school and their community. No coach/sponsor will tolerate misbehavior or defiance (whether verbal or physical) toward an official, player, teammate, coach, or spectator. The coach of that sport, Principal, or Superintendent will address any type of misbehavior. Student athletes should have pride in themselves in order to represent their team, their school, and their community.

For every action there is a consequence. Each coach at Idabel Public School will give to all students a syllabus which will include an athletic code, tentative practice times, expectations of athletes, consequences for missed practices or games, and consequences for any misbehavior during school or at an athletic event. Rules are designed in order that our athletes can compete in a safe environment, and all coaches will enforce such rules.

Idabel Public Schools strives to produce educated young adults who will go out and improve their lives and their community. We believe this process begins with knowing how to respect others and ourselves. Any time a student athlete compromises his/her school's rules, regulations, or expectations, it is the responsibility of the coach, Principal, or Superintendent to remove that athlete from a particular sport or activity.

Teams consist of individuals who become a part of a unified team with the same goals and expectations. When one member of the team fails in some way, the entire team suffers. Teams need all players at all times.

- If a student-athlete quits a sport, they can not begin another sport until the completion of the initial sports season or approval from the Athletic Director.
- Students that plan to powerlift must compete in an OSSAA sanctioned sport.

ACTIVITY ELIGIBILITY

OSSAA scholastic eligibility standards are required of all students engaging in co-curricular activity programs, including but not limited to the following: athletics, band, vocal music, speech, FFA, VICA, DECA, PBA, FCCLA, cheerleading. Scholastic eligibility for students enrolled at Idabel Schools will be based on the OSSAA Handbook Rule 3 Sections 1, 2, 3, and 4 of the current year's OSSAA Handbook.

A student must have received a passing grade in any five subjects to be counted for graduation in which he/she was enrolled during the last semester he/she attended fifteen or more days. However, a senior student maintains eligibility by passing the classes required for graduation. A student can be enrolled in no less than four classes. One summer school credit may be used to meet fall semester requirements. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects in which he/she is enrolled at the end of a six-week period. "Passing Grade" means work of such character that credit would be entered on the records were the semester to close at that time (cumulative grade).

Scholastic eligibility for students will be checked after three weeks (during the fourth week) of a semester and each succeeding week thereafter. **Idabel High School and Idabel Middle School will run eligibility checks on the second day of the week.** The period of probation and ineligibility will always begin the Monday **following** the day eligibility is checked. A student must be passing in all subjects for which he/she is enrolled during a semester. If a student is not passing all subjects in which he/she is enrolled on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday. A student regains eligibility with the first class of the new one-week period. Students who are enrolled in special education classes, who have an Individual Educational Plan, and who have been certified by the Principal as doing an acceptable quality of work may be accepted as eligible under OSSAA Section 4.

CO-CURRICULAR AND SCHOLASTIC ELIGIBILITY POLICY ACADEMIC IMPROVEMENT PLAN

Philosophy

The faculty, administration, students and community of the Idabel Public School District are committed to providing every one of our students with the finest academic opportunities possible. Academic achievement is our primary goal as an institution and should be the primary goal of all students. It cannot be forgotten, however, that participation in interscholastic and co-curricular activities is also an integral part of becoming a well-rounded young adult. To that end, academics and activities work hand-in-hand as each of our students strives for excellence in his/her own personal way. Students who choose to be involved in school-sponsored co-curricular activities undertake a responsibility to the school, to themselves, and to the other members of the team or club. Those who do not accept this challenge will not be faced with this responsibility and extra load. Each student is provided with the opportunity to participate in extracurricular activities with the understanding that this opportunity can be denied. As members of a team or club, students represent themselves, their families, their club or team, and the school as a whole. Therefore, it is in the best interest of the student and of the school to hold such students to a set of standards that best represents our school district and community.

Attendance

Consequences for attendance and tardiness issues shall be enforced according to the current Idabel Public Board of Education attendance policy.

Academic

Refer to "Activity Eligibility."

Discipline

All discipline issues are covered in the Idabel Public School District Board of Education Handbook.

Procedure

1. Based on the four week eligibility check (and subsequent weekly eligibility checks), a list of students failing one or more classes will be distributed to coaches, advisors, counselors and instructional staff.
2. Parents of students who are failing one or more courses will receive a letter from the school informing them that a warning (probation) period is in effect and of the eligibility policy.
3. At the end of the warning (probation) period, if performance has not improved, the student will be required to attend tutoring sessions related to each subject failed for a minimum of two times per week until passing grades are attained. Parents or guardians will be notified of the tutoring requirements. Parental input, involvement, and support will be requested. Communication between advisors, coaches, and teachers will be required.
4. The student's progress will be monitored through the use of weekly progress reports. These reports will be available to parents, advisors, and coaches.
5. Warning (Probation) Periods shall be one week and will begin the Monday following the date eligibility checks are distributed.

Ineligibility

If at the end of a probation period a student is still failing one or more courses, the student will be ineligible until performance improves to meet minimum criteria. Ineligible students may practice but may not participate in competitive events or wear a uniform; however, they should report to rehearsals or practices once they have fulfilled any academic intervention activities.

It is required that the student on probation attend academic intervention with the teacher of the class he/she is failing, when available, and make a concerted effort to pass the subject(s). The student may be removed from the eligibility check list if the student has attended all necessary interventions and shows adequate progress towards academic requirements. Academic interventions, including but not limited to "Zeros Aren't Permitted." AM/PM tutoring, lunch/homeroom tutoring, and tutoring during the activity period, will be available.

Due Process

Appeals and procedures concerning all decisions shall be made to the building level Principal and the student's guidance counselor. The decision will be final.

Roles and responsibilities

1. Students

- a. Strive to achieve academically
- b. Abide by the School District Code of Conduct
- c. Complete Academic Improvement Plan
- d. Fulfill any other probation requirements
- e. Communicate as needed with all involved parties

2. Club Advisors/Coaches

- a. Monitor list of students with academic or character difficulties
- b. Respond to and report Code of Conduct, Attendance, or other infractions
- c. Monitor students on Academic Improvement Plan
- d. Apply consequences
- e. Give list of student participants to administrators and guidance counselors
- f. Maintain communication with students, teachers, counselors, administrators, and parents

3. Teachers

- a. Determine Academic Improvement Plan outcomes related to their students
- b. Report student progress in a timely fashion
- c. Communicate with students, parents, administrators, teachers, and club advisors/coaches regarding student progress

4. Counselors

- a. Counsel students with academic difficulties
- b. Assist in the monitoring and adjustment of students with an Academic Improvement Plan
- c. Ensure successful communication of parental notification
- d. Communicate with all interested parties

5. Administrators

- a. Ensure the implementation and response to the eligibility policy
- b. Maintain master list of all clubs and sports
- c. Communicate with all interested parties
- d. Determine Due Process appeals

6. Parents

- a. Monitor student's academics, attendance, and behavior
- b. Participate in the development and encourage the student regarding the completion of the Academic Improvement Plan
- c. Monitor a student who has been warned about academic achievement
- d. Communicate with all parties

PROM, SCHOOL DANCES, AND PARTIES

The Administration, Prom Coordinator, Junior Class sponsors, and a Junior Class committee will establish guidelines and regulations concerning the Prom. Other school dances or parties sponsored by high school organizations must be approved by the administration and placed on the Idabel High School activity calendar. The student group requesting such an event must submit the name of the faculty sponsor. The sponsoring organization is responsible for securing appropriate adult chaperones.

The selection of a band will be made jointly by the sponsor and a student committee. The administration will notify the band of its selection and sign the contract.

Regulations for dances are as follows.

1. No one will be allowed to attend except students from Idabel High School and their approved dates. Students must register their dates with the office by securing a date form from the sponsor and returning it to the sponsor prior to 2:30 p.m. two (2) days before the dance.
2. Dances will be held in the high school cafeteria. Time frames for dances will be announced prior to the dance.
3. Dates who do not attend Idabel High School must be approved.
4. All tickets for the prom must be bought one week in advance. A list of all people attending must be presented to the Principal's office two (2) days prior to the dance.
5. Chaperones for the Junior-Senior Prom will consist of six high school faculty members. Three members will be coordinated by the junior class and three by the senior class.
6. No one may leave the dance and return.
7. There will be no drinking or indication of being under the influence of any kind of alcoholic beverage or use of drug. Students under the influence of drugs or alcohol will be suspended from school for the semester and reported to the police. Any student who brings a guest will be responsible for the guest's behavior. If the guest is in violation of any of the rules, the student will suffer the consequences.

SCHEDULING EXTRACURRICULAR ACTIVITIES

Dates for programs, and other extracurricular functions will be distributed as equitably as possible. No school activities will be scheduled on Wednesday or Sunday nights.

STUDENT BEHAVIOR AT SCHOOL FUNCTIONS

Students are subject to school authority at all school functions both on and off the Idabel High School campus.

EXAMPLE: Out of town athletic events

HEALTH AND SAFETY

i. EMERGENCY PROCEDURES

Severe Weather Procedure

1. Students may be allowed to go home **ONLY** if accompanied by a parent/guardian or close relative.
2. No one will be allowed to leave the building during an alert.
3. All breakable objects should be placed on the floor as near the wall as possible.
4. All small objects (pens, pencils, paper weights, audio-visual equipment, etc.) and all books and loose paper should be placed in cabinets.
5. Be prepared for signal as outlined for tornado drill.

Tornado Drill Procedure

1. The alarm signal will be **AN INTERMITTENT SOUND OF THE BELL, REPEATED 3 TIMES**
2. Teachers should direct students quietly into designated portions of interior hallways.
3. Students must sit on the floor with head on knees and hands on back of neck facing the interior wall.
4. Teachers will check student rolls.
5. All persons are to remain in this position until the all-clear signal is sounded.
6. The all clear signal will be **THREE (3) SHORT BLASTS OF THE BELL.**

b. Fire Drill Procedure

1. The fire signal will be a **CONTINUOUS RINGING OF THE BELL.**
2. Under the direction of the teachers, the students will leave the building in single file. Do not stop to get books, coats, or other belongings. Leave quietly and in an orderly manner.
3. All windows and doors must be closed. The first student reaching the outside door will hold the door open until the last person is out. The teacher will be the last to leave the room and will close the doors.
4. Teachers will check student rolls.
5. **A CONTINUOUS RINGING OF THE BELL** will be the signal to re-enter the building.

Security Drill (Soft Lockdown) Procedure

1. The alarm signal will be an announcement by an administrator (or another person designated by the administrator) that **THE CAMPUS IS ON SOFT LOCKDOWN.**
2. All classroom doors, exterior exits, and gates will be locked.
3. Students will not be permitted to leave the classrooms unless it is an emergency situation.
4. Instruction will continue as planned.
5. A return to normal activity will be an announcement by an administrator (or another person designated by the administrator) that **THE SOFT LOCKDOWN IS LIFTED.**

Security Drill (Intruder Alert) Procedure

1. The alarm signal will be an announcement by an administrator (or another person designated by the administrator) stating **INTRUDER ALERT LOCKDOWN.**
2. All classroom doors and exterior exits will be locked.
3. All classroom lights will be turned off.
4. All window blinds will be closed.
5. All students and staff will move to a portion of the room that cannot be seen from the hallway.
6. Return to normal activity is accomplished by an administrator (or authorized person) unlocking each room.

Each teacher will explain emergency drills and evacuation plans to students during the first day of school.

HAZARDOUS MATERIALS

Asbestos checks are made periodically at Idabel High School. Results are on file in the Superintendent's office. The U.S. Environmental Protection Agency has required that all public and private schools inspect all school buildings for the presence of asbestos, and further to develop a management plan which identifies, defines procedures for managing, and schedules inspection of all asbestos present in the school.

The management plan may be reviewed at your child's school during normal working hours.

HEAD LICE TREATMENT PROCEDURE

Routine lice checks in the elementary schools will be 3 times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head and seeing live lice or nits in hair.

If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parent by phone. If contact is not made, a letter will be sent home, along with educational material for treatment. The child is to return to school the next morning with parents. Head check will be performed by trained personnel. If improvement is noted, the child may remain in school. If no evidence of treatment is seen, parents will be asked to take the child home for treatment. Parents will be asked to come to school the next morning with their child to check for signs of improvement. Child will be sent home each morning until signs of treatment are seen.

On the 3rd consecutive day that the child is identified with lice and no treatment or improper treatment for head lice is noted, the school based social worker will be contacted for a home visit.

After 3 documented reports of head lice in a semester, the school-based social worker will be contacted.

If a child returns to school with improvement noted to hair, a follow up head check will be done in 10 days. If lice are found, the process will begin again.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A child should not be absent from school for head lice. Excessive absences may result in notification of truancy officer. Please see policy on excessive absences in the hand book.

It is the responsibility of the parent/guardian to make sure the child is lice free.

MEDICATION – ADMINISTERING TO STUDENTS

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication, or if circumstances exist that indicates it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication as follows.

1. Prescription medication must be in a container that indicates the following:
 - A. Student's name
 - B. Name and strength of medication
 - C. Dosage and directions for administering
 - D. Name of physician or dentist
 - E. Date and name of pharmacy
 - F. Whether the child has asthma or other disability which may require immediate dispensation of medicine

2. The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. Purpose of medication
- B. Time to be administered
- C. Whether the medication must be retained by student for self-administration
- D. Termination date for administering medication
- E. Other appropriate information requested by the principal or the principal's designee

3. Self-administering of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
- C. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
- D. A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribed inhaler at all times.

MENINGOCOCCAL MENINGITIS

Meningitis is an infection of the spinal cord fluid and the fluid that surrounds the brain. Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and resolves without specific treatment. Meningitis caused by bacteria can be severe, and may result in brain damage, hearing loss, limb amputation, learning disabilities, or death.

There are several types of bacteria that may cause meningitis. The State of Oklahoma Department of Education requires that each school district provide information to parents and guardians of students in grades six through twelve regarding the bacteria *Neisseria meningitidis*. This type of meningitis is sometimes referred to as meningococcal meningitis. Many people can be exposed to *Neisseria meningitidis* and carry the bacteria in their nose and throat for weeks to months spreading bacteria to others, but not becoming ill.

Meningococcal meningitis is spread by respiratory droplets and can be spread short distances by laughing, singing, coughing, or sneezing. The bacteria may also be spread by direct contact including kissing, sharing food items, lipstick or anything an infected person touches with his or her nose or mouth.

Signs and symptoms of meningitis include:

- Headache
- Fever
- Chills
- Stiff neck
- Extreme tiredness
- Vomiting
- Sensitivity to light
- Confusion
- Seizures

Vaccines can prevent approximately two-thirds of the meningococcal disease cases. The vaccine is required for students who are enrolling for the first time in colleges and post-high school educational programs and who will live in dormitories or on-campus student housing. This vaccine is not required for children in elementary or high school in Oklahoma, although it is recommended for all adolescents 11 years and older.

The meningococcal vaccine is safe; however, there are small risks associated with any vaccine. A single dose of the meningococcal vaccine protects about 90 percent of the people who are immunized against the most common types of meningococcal disease.

Additional information about meningococcal disease and vaccine are available at the McCurtain County Health Department or from your local healthcare provider. You may also visit the following websites for additional information.

- National Meningitis Association: www.nmaus.org
- Centers for Disease Control and Prevention: <http://www.cdc.gov/meningitis/indet.htm>
- Oklahoma State Department of Health: <http://www.ok.gov/health>

VISION AND HEARING SCREENINGS

Vision Screening

Vision Screening will be conducted at Idabel High School by request of the teacher or any staff member who suspects there may be a vision problem with a student. Vision screenings will be performed by the school nurse. Vision screenings may be performed anytime during the school year if concern is expressed regarding the vision of your child.

Hearing Screening

Hearing Screenings will be conducted throughout the 2015-2016 school year by the school nurse. The recommendations for hearing screenings are as follows:

- Children ages three to grade three should be screened annually
- Children in grade four and above should be screened minimally at three year intervals (grade six, nine, and twelve)
- Children may be screened at any time a concern is expressed regarding ability to hear
- Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment.

If you **do not** want your child to receive the screenings, please notify the school.

OKLAHOMA CHILD ABUSE REPORTING LAW, cite as 10 O.S. 7103

Should a staff member have reason to believe or suspect a child is the victim of abuse or neglect, he or she must report it. Abuse must be reported immediately to Child Protective Services or police. Any person knowingly and willfully failing to report any incident may be guilty of a misdemeanor.

- **Child abuse hot line – 1-800-522-3511**
- **McCurtain county child protective services: 580-208-3400**
- **Police 911 (imminent danger)**

8. WEATHER DISMISSAL

Decisions regarding school closures due to weather will be made available to the radio stations KBEL and KKBI. School closure will be posted on the school's website and Facebook pages. Weather conditions will also determine virtual days.

COMMUNICATION AND ASSEMBLIES

ANNOUNCEMENTS

Announcements for the Daily Bulletin should be submitted to the office by 3:00 pm on the day prior to publication. Announcements will be read during advisement class. Students arriving at school after advisement are responsible for reading the announcements posted on one of the bulletin boards.

BULLETIN BOARDS

The bulletin boards are reserved for school use. Commercial advertising is not permitted, nor are announcements from churches, social groups, or other organizations unless such announcements pertain to the whole school. Administrative approval must be secured before posting announcement on bulletin boards.

POSTERS AND SIGNS

All posters or signs must be approved by the administration office before being placed in the building. Removal of the posters will be the responsibility of the organization that put them up. Commercial advertisements are not permitted.

ASSEMBLIES

Formal assembly programs are presented in the auditorium with students seated in designated areas. Students will stand for the opening of the assembly program regardless of their choice salute the flag. Pep Assemblies are usually held in the gym.

Assemblies have a three-fold purpose: to instruct, to inspire, and to entertain. Some assemblies may stress all three objectives, while others have a single purpose. Suggestions from the faculty and student body are always welcome.

Students will sit in the following designated areas for assemblies in the auditorium.

- Seniors – Center Section – Row A-H
- Juniors – West Section – Row A-J
- Sophomores – East Section – Row A-J
- Freshmen – Center Section – Row L-U

Students will sit in the following designated areas for assemblies in the gym.

- Freshmen – First section on the west side of the gym.
- Sophomores – Second section on the west side of the gym.
- Juniors – Fourth section on the west side of the gym.
- Seniors – Third section on the west side of the gym.

Students will not be allowed to leave the assemblies without the permission of the teacher or the administration. Misconduct in assemblies **will not** be tolerated.

AWARDS ASSEMBLY

An Awards Assembly will be held to honor Superintendent's Honor Roll and Principal's Honor Roll recipients, and other awards and honors that may arise during the course of the year. At the end of each quarter and semester students with all As will be recognized on the Superintendent's Honor Roll. The Principal's Honor Roll will consist of students with no grade lower than a B.

PEP RALLIES

Pep rallies are held in the gym unless otherwise noted. Rallies are under the direction of the cheerleaders and cheerleader sponsor. The purpose of the assembly is to show support for our student body and the respective sport or activity.

PUBLICITY

Student publications

Students are entitled to express in writing their personal opinions. The distribution of handwritten, duplicated, or printed material on school premises must be done with the prior consent of the Principal and may not interfere with or disrupt the educational process. Written expressions must be signed by the authors. Students who edit, publish, or distribute hand written, printed or duplicated matter among their fellow students within the schools must assume responsibility for the content of such publications.

Libelous and obscene material and personal attacks are prohibited in all publications. Unauthorized commercial solicitations will not be allowed on school property at any time.

City paper

Any student or club reporter who has news or publicity concerning activities at Idabel High School which should be placed in the local paper must submit the information to his/her sponsor.

Yearbook

The TUSHKA is the official yearbook of the school. It is published by the Yearbook Staff. The TUSHKA staff attempts to ensure that the yearbook is a complete record of academic, administrative, organizational, and school life events for the current school year.

Homecoming

Homecoming court is open to seniors whom participate in spirit groups (dance, colorguard, cheer,) football managers, filmers, and photographers. (If needed, an underclassman will be assigned as an escort to a senior girl that meets this criteria.)

TECHNOLOGY USE

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to the current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources

- Observe all network security practices.
- Report security risks or violations to a teacher or network administrator.
- Do not destroy or damage data, networks, computers or other resources that do not belong to you

2. Respect and protect the intellectual property of others

- Do not infringe copyrights (no making of illegal copies of music, games or movies).
- Do not plagiarize.

3. Respect and practice the principles of community

- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials or messages to a teacher or administrator.
- Do not intentionally access, transmit, copy or create materials that violate the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
- Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
- Do not use resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters or other mass mailings.
- Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
- Do not violate any local, state or federal statute.

4. Respect and protect the privacy of others

- Use only assigned accounts
- Do not view, use, or copy passwords, data or networks to which you are not authorized.
- Do not distribute private information about others or yourself.

5. Internet Safety of minor students

Personal online safety: in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or internet without a parent's permission. Regardless of the user's age, the user should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.

The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately.

Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response.

● To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.

● **CIPA COMPLIANCE:** IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.

● The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

● Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

● School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

● Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.

● Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.

● A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.

● Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable.

Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere.

For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting June 8, 2015

**THIS DOCUMENT MUST BE SIGNED AND RETURNED TO SCHOOL
WHERE IT WILL BECOME A PART OF STUDENT RECORDS**

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer

Idabel Public School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, Idabel Public School will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.T.

Idabel Public School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional. Students who do not participate in B.Y.O.T. will not be penalized; alternate modes of participation will be available.

An important component of B.Y.O.T will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types

For the purpose of this program, the word “devices” will include: laptops, netbooks, cell phones, smart phones, iPods, iPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Guidelines

- Students and parents/guardians participating in B.Y.O.T. must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.

- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.

- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.

- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes (such as making personal phone calls and text messaging).

- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.

- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.

Students and Parents/Guardians acknowledge

- The school’s network filters could be applied to a device’s connection to the internet and any attempt to bypass the network filters is prohibited.

- Students are prohibited from:

- Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.

- Processing or accessing information on school property related to “hacking.”

- Altering or bypassing network security policies.

- Downloading music while using the school network.

- Idabel Public School is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.

- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected, the student will be required to unlock the device at the request of a school administrator.

- Printing from personal devices will not be possible at school.

- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Idabel Public School.

Lost, Stolen, or Damaged Devices

Each user is responsible for his/her own device and should use it responsibly and appropriately. Idabel Public School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner’s policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges

Idabel Public School is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations

Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the “Idabel Public School Guest” wireless network to access the internet. IPS does not guarantee connectivity or the quality of the connection with personal devices. Idabel Public School Technology department is not responsible for maintaining or troubleshooting student tech devices.

DETACH AND SIGN BELOW. RETURN TO YOUR SCHOOL LIBRARY.

I understand and will abide by the above technology policy and guidelines as set out in the IHS handbook. I further understand that any violation is unethical and may result in the loss of my network and/or device privileges as well as other disciplinary action. During the course of the school year, additional rules regarding the use of personal devices may be added. I understand there is no legitimate expectation of privacy in use of school's connection to Internet. Users may be monitored even if using personal devices.

Signature of Student Printed name of Student Date

Signature of Parent/Guardian Printed name of Parent Date

CELL PHONE/ELECTRONIC DEVICES POLICY

Students may use cell phones and electronic devices on campus before school begins, after school ends, during lunch, and at the discretion of each classroom teacher. These devices may only be used in the courtyard or the

cafeteria. They must be kept out of sight and turned off in the hallways, auditorium, gym, and classrooms. Placing a cell phone on vibrate or texting is not considered off and is prohibited.

Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Repeated unauthorized use of such devices will lead to disciplinary action.

If a student is found in violation of this policy, discipline will be a 2nd level offense.

Using a cell phone to record or video tape is prohibited. Any recording of negative comments, pictures, or video regarding students or staff during school hours or activities which is posted to any social media site will result in the following disciplinary action.

- **FIRST OFFENSE:** 10 days ILC.
- **SECOND OFFENSE:** 25 days ILC.
- **THIRD AND SUBSEQUENT OFFENSES:** Student is sent home until returns with parent. Assignment to ILC the remainder of the semester.

Any recording or posting of fights which occur during the school day or at school events will result in the following disciplinary action.

- **FIRST OFFENSE:** 5 days suspension. 10 days of ILC upon return to school.
- **SECOND AND SUBSEQUENT OFFENSES:** 10 days suspension. 10 days of ILC upon return to school.

Failure to comply with staff directive to surrender a cell phone or electronic device will be considered defiance of authority and will be subject the student to other disciplinary action according to the student handbook.

Parents needing to contact their student(s) are requested to contact the school office for assistance. Students who need to use a phone during the school day must use a school phone. School phones will be available for students who have appropriate permission to use them.

Note: Cell phones will be allowed for after school activities to reach parents/guardians for pick-up times after practices or trips, and can be used before school, after school, and at lunch while in the courtyard or cafeteria only. Cell phones and other electronic devices should be turned off and kept out of site during all class time unless directed otherwise by the teacher.

Idabel Public Schools personnel are not responsible for any lost, stolen or damaged cell phones or electronic devices.

TRANSPORTATION

BUS TRANSPORTATION

The school district provides a fleet of buses for the transportation of students. Bus stops and time schedules are established each year to fit the needs of the students as much as possible. Very little change will be possible in the routes and schedules. State transportation regulations must be observed at all times.

1. Students are required to be at the bus stop at the scheduled time.
2. When loading or unloading the bus, students should enter or leave in an orderly and quick manner.
3. The bus driver is charged with the responsibility of maintaining order on the bus at all times. The bus driver may recommend the suspension of a student's privilege to ride the bus. Any student's misconduct will be immediately reported to the student's principal.
4. Students are expected to conduct themselves in a manner that does not distract the driver or disturb other riders. Students must keep their hands to themselves, leave others alone, and stay reasonably quiet.
5. Pupils must stay seated while the bus is in motion and must never move while it is stopped except as the driver directs. Pupils may not put their hands, arms, heads, or bodies out of the window. Do not yell at anyone outside the bus.
6. Students may not use any electronic devices or cell phones unless the bus driver has given them permission.
7. Knives, sharp objects, firearms, pets, or other animals are not allowed on the bus.
8. Tobacco products are not allowed on school buses.
9. Students are not permitted to tamper with the safety devices such as door latches or fire extinguishers.
10. Students are not to deface the bus or any school property. Do not write on the bus, damage seats, or windows.
11. Do not throw paper, food, or other objects on the floor or out the window of the bus. Do not eat on the bus. Keep the aisle of the bus clear from books, lunches, coats, etc. A student's feet should be under the seat in front of them not in the aisle.
12. Do not ask the driver to let you off the bus anywhere other than your regular bus stop.
13. If a student must cross the road or highway to enter the bus, they should always be waiting for the bus on the right side of the road. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver directs you to cross the road.
14. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road at least ten feet in front of the bus. The driver will give a signal when it is safe for the student to cross the road. Students should always be aware of both the bus and any traffic when crossing the road.
15. This is not intended to cover all of the rules, but is a specific guide. The driver may find it necessary to interpret these policies in view of his/her own bus needs.

BUS RIDER DISCIPLINE POLICY

The provision of school bus transportation is not a right of students but is a privilege extended by the Board of Education. The student behavior code approved by the Transportation Director is as follows:

- **1st Bus Incident Report** -5 day suspension of bus riding privileges. A copy of the report and a copy of the bus rider policy will be sent to the parent.
- **2nd Bus Incident Report** - 10 day suspension of bus riding privileges.
- **3rd Bus Incident Report** -Suspension of bus riding privilege for the semester.

Reports are continuous August through May.

A required conference with a parent within the suspension time will be necessary before the student may resume the bus riding privilege. Any further incident reports will result in loss of bus privileges for the remainder of the year.

Bus incident violations will be imposed in addition to consequences stated in the regular school discipline policy.

Any of the following will result in **automatic loss** of bus riding privileges for the semester or the entire year, at the discretion of the transportation director:

- Bringing weapons of any kind on the bus
- Bringing drugs of any kind on the bus
- Fighting on the bus
- Verbal or physical abuse of the bus driver

Riding a school bus is a privilege—please treat it that way. If you have any questions, please feel free to contact the transportation director at 580-286-7248.

PARKING GUIDELINES

Any student who wishes to operate a motorized vehicle on campus must be willing to abide by the rules established by the high school administration for operation of such vehicles. The following rules and regulations will be in effect and will be strictly enforced. Violators will be subject to loss of the privilege to operate a vehicle on campus and will be subject to disciplinary action.

1. The student parking permit form must be completed with parent and student signature, and valid driver's license and insurance in hand. In addition, all license plate numbers are required to obtain a parking permit. The fee for a student parking permit is \$10.00
 2. All students who park a motor vehicle on the school campus must display the current hanging-tag permit. The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Students who fail to display the tag will receive a referral (Written Warning). After the second warning, parking on the school campus will be revoked for 2 weeks.
 3. Lost parking tags will be replaced for a \$5.00 fee. Report losses to the high school office.
 4. The safe operation of vehicles is required. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for driver and all passengers.
 5. Supervision is provided for parking lots; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned to not leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
 6. Student vehicles are subject to search if there is reasonable suspicion to believe that drugs, alcohol, stolen property, or other contraband is present in the vehicle.
 7. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
 8. Only one tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered vehicle to another, but may NOT be sold or loaned to another student for his or her use. The penalty for so doing is revocation of parking privileges.
 9. Inform the high school office immediately of any changes in vehicle or license plate.
 10. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need written permission from an administrator to be in the student parking lot during school hours.
 11. Handicapped parking for students is available.
 12. Students will not be issued a parking permit if they have unmet obligations.
 13. Student parking is limited to the student parking lot.
 14. Students are expected to park their cars according to the regulations outlined and in their assigned space.
- State and City citations take precedence over IHS consequences. Examples of IHS consequences may include:
- revocation of parking permit
 - Towing at owner's expense if an unauthorized car is in a prohibited parking area
 - Towing at owner's expense if the parked vehicle obstructs traffic or endangers property
 - Use of stolen, forged, or altered parking passes will result in disciplinary action.

15. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and contact the school if you have further questions.

16. Reckless driving consequences are:

- 1st offense – Revocation of current parking pass and \$5.00 must be paid to obtain a new pass
- 2nd offense – Revocation of current parking pass and \$10.00 must be paid in order to obtain a new pass.
- 3rd offense – Revocation of current parking pass and \$15.00 must be paid in order to obtain a new pass.
- 4th offense – Revocation of current parking pass and \$20.00 must be paid in order to obtain a new pass.
- 5th offense – Revocation of current parking pass and \$25.00 must be paid in order to obtain a new pass.
- 6th offense will result in a complete revocation of driving privileges for the remainder of the year.

FOOD SERVICE

CAFETERIA

The cafeteria serves well-balanced meals each day, prepared and served under highly sanitary conditions. There will be no charge for students who eat breakfast or lunch at school for the 2015-2016 school year.

Students who bring lunches from home may eat in the cafeteria or courtyard. However, students who eat in the courtyard area are reminded to place **all** trash in proper containers. Failure to do so may result in all students who bring lunches being required to eat in the cafeteria.

All students are expected to conduct themselves properly in the cafeteria. Below are some guidelines for cafeteria behavior.

1. There will be no running in the cafeteria or breaking in line once a student reaches the cafeteria.
2. Students will clean up the area where they eat. Place trays, utensils, and trash in designated areas.
3. Unaccepted behavior in the cafeteria will not be tolerated. Disciplinary action will be taken for such behavior.
4. It is not permitted for students to share their food trays. Every student eating is required to have his/her own food tray.

STUDENT CONDUCT

BEHAVIOR POLICY

Student Behavior Code

All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the pupil to disciplinary action including, but not limited to, In School Detention, Intensive Learning Center (ILC), corporal punishment, before school/after school detention, or suspension from school. A violation of the rule will occur whether the conduct takes place on the school grounds at any time, off the school grounds at a school activity, function, or event, or enroute to and from school.

Suspended students or students assigned to ILC are not allowed on school property or allowed to attend any school sponsored activity during the duration of the suspension or assignment to ILC. Also, absences due to suspension are treated as an absence and they are counted against the student's attendance.

When a student is suspended from school for five (5) or more days, a parent (or parent's designee) may pick up the student's assignments the following day by 3:00 pm. The suspended student will not be allowed to come on campus and pick up work or turn in work during the suspension.

Rule 1: Disruption and interference with school. No pupil shall:

- A. Occupy any school building or properties with intent to deprive others of its use or where the effect therefore is to deprive others of its use.
- B. Block the doorway or corridor of any school building or property so as to deprive others of access thereto.
- C. Prevent or attempt to prevent the convening or continued functioning of any school class, activity, or lawful meeting or assembly on the school campus.
- D. Prevent students from attending classes or school activities.
- E. Block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator.
- A. Continuously and intentionally make noise or act in any other manner so as to interfere with the teacher's ability to conduct the class or any other school activity.
- B. Annoy, aggravate, intimidate or act in any manner either physical or verbal toward a fellow student that would disrupt his/her normal school day.
- C. In any other manner by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful process or function of the school.

Rule 2: Damage or destruction of school property:

A student shall not cause, or attempt to cause, damage to school property or steal, or attempt to steal, school property. The school district will attempt to recover damages from the student for destroying school property. Parents of any minor under the age of 18 living with the parents may be liable for damages caused by said minor.

Rule 3: Damage or destruction of private or public property:

A student shall not cause, or attempt to cause, damage or steal, or attempt to steal, private or public property.

Rule 4: Physical abuse or assault by a student on a school employee or a person not employed by the school:

A student shall not cause, or attempt to cause, physical injury or behave in such a way as could reasonably cause physical injury to a school employee, fellow student, or any other individual.

Rule 5: Disregard of directions or instructions:

A student shall not fail to comply with reasonable directions or instructions of teacher, student teachers, substitute teachers, teachers' aides, principals, administrative personnel, superintendents, school bus drivers, school security officers, or other authorized school personnel. Also, students who do not make an effort to complete classroom assignments or bring needed materials (pen, pencil, paper, book, etc.) to class will be subject to dismissal from school.

Rule 6: Extortion:

Any student obtaining money or property by violence, or threat of violence, or forcing someone to do something against his/her will, shall be suspended for the remainder of the semester.

Rule 7: Fireworks:

Fireworks are not to be brought to school or school functions.

Rule 8: Weapons, dangerous instruments and contraband:

A student shall not possess, handle, or transmit a razor, ice pick, explosive, pistol, rifle, pellet gun, or any other object that reasonably can be considered a weapon, or any contraband materials.

Rule 9: Narcotics, alcoholic beverages, and stimulant drugs

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance/prescription drugs or beverage containing alcohol or intoxicant of any kind.

Possession of Dangerous Weapons or Controlled Dangerous Substances:

The Idabel Board of Education has adopted the policy which states the following:

Any pupil found to be in possession of dangerous weapons or controlled dangerous substance **WILL** be suspended by the Principal for a period not to exceed the current school semester (and the succeeding semester). Any such suspension may be appealed to the Board of Education of the school district by a pupil suspended under this section. If the School Board finds this suspension to be in correct order, it may consider the pupil being allowed to continue his/her education on a state approved home-based program. The student on the home-based program will be on school probation during this time with school activity restrictions placed upon him/her.

BULLYING POLICY

Idabel High School prohibits acts of harassment or bullying and believes a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment.

"Harassment" or "bullying" is any gesture or any act (written, verbal, graphic, or physical) (including electronically transmitted acts – i.e. internet, cell phone, personal digital assistant (pda), or wireless hand held device) that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic. Such behavior is considered harassment or bullying whether it takes place on or off school property, at any school-sponsored function, or in a school vehicle.

"Harassment" is conduct that meets all of the following criteria:

- s directed at one or more pupils;
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district’s educational programs or activities because the conduct, as reasonably perceived by the pupil, is so severe, pervasive, and objectively offensive as to have this effect; and,
- s based on an association with another person who has or is perceived to have any of these characteristics.

“Bullying” is conduct that meets all of the following criteria:

- s directed at one or more pupils;
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district’s educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress; and,
- s based on a pupil’s actual or perceived distinguishing characteristic (see above), or is based on an association with another person who has or is perceived to have any of these characteristics.

Idabel High School has a zero tolerance for bullying; this includes all cyber and virtual bullying. All complaints of bullying will be turned over to the District Attorney’s office.

GANG BEHAVIOR POLICY

It is the policy of this school district that membership in secret fraternities, sororities, or in other clubs or gangs not sponsored by established agencies or organizations is prohibited.

Gangs which initiate, advocate, or promote activities that threaten the safety or well-being of persons or property on school grounds, or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute, indicates or implies membership or affiliation with a gang, presents a clear and present danger to the school environment and educational objectives of the community and is forbidden.

Incidents involving initiation, hazing, intimidation, and/or related activities which may cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students are prohibited.

Any student wearing, carrying, or displaying gang paraphernalia, or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action.

Discipline regarding gang behavior is at the discretion of principal.

DRESS CODE POLICY

Good grooming promotes pride and good behavior. The foundation of a dress code is to provide appropriate standards for student appearance and to assist in maintaining student behavior that is instrumental to the learning environment. During the school year notification of a change will be made by intercom or bulletin.

- Garments must be the appropriate length and cut while sitting, bending, or performing daily tasks.

- No skin should be showing in the midriff/abdomen/ buttocks area at any time.
- Pajamas, pajama style bottoms, house shoes or shoes with rollers may not be worn.
- Blankets cannot be worn. (Contact the office for coats/hoodies.)
- Hoods on jackets/hoodies may not be worn in the building.

Students who violate the above dress code will be subject to disciplinary action.

1st offense	Correct and warning
2nd offense	Parents will be contacted to bring clothing to correct the violation. Students will be placed in ILC until the dress code violation is corrected or for the remainder of the day.
3rd offense	3 days ILC
4th offense	5 days ILC

Any subsequent offense: Principal's discretion

Graduation Dress Code-

Students must follow the prescribed dress code for the graduation ceremony or they will not be allowed to participate in the graduation ceremony. If a student is unable to provide the appropriate attire, it will be provided for them. Participation in graduation is not a right, it is a privilege that can be taken away if students do not comply. Please contact the office for more information.

- Black pants/ slacks or jeans
- Black shoes- preferably black dress shoes
- No stiletto high heels

Tribal Regalia: Students may wear tribal regalia during graduation ceremonies. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law in compliance with an appropriate federal permit. (Adopted September 2023)

HALL PASS POLICY

Students are not permitted in the halls during any class period without a hall pass from an authorized staff member unless they are accompanied by a teacher.

PROPERTY MAINTENANCE POLICY

State law mandates that any school property which is injured or destroyed must be paid for by the person committing the injury or destruction. Please report anything of this nature to the Principal's office as soon as it has been observed.

SEARCH AND SEIZURE POLICY

The Superintendent, Principal, teacher, or security personnel of any public school in the state of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search, or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, for intoxicating beverages, non-intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property is reasonably suspected to have been taken from a pupil, a school employee or the school activities.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers for contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Metal detectors will be used to make random searches of students during the school year.

TARDY POLICY

Students are expected to be on time to all classes. **Students who are not in the classroom before the tardy bell rings will be considered tardy and should be reported to the office.** When a student enters class late it causes disruption of the class, both for the teacher and the students, and interferes with the on-going educational process.

Students who are tardy **15 minutes** or more for any one period will be considered absent the entire period.

Students who check out of school **15 minutes** or more before any one period ends will be considered absent the entire period.

If a student arrives on campus after 8:00 a.m., he/she must report to the front office.

Tardy occurrences are cumulative in each class in which a student is enrolled with each office referral counting as an offense.

Tardy occurrences will be categorized according to the following classifications.

1st offense of semester—no disciplinary action (teacher responsibility)

2nd offense of semester—no disciplinary action (teacher responsibility)

Disciplinary referral to Principal's office after 2nd Offense

3rd offense of semester—3 days detention

4th offense of semester—5 days detention

5th offense of semester—10 days detention

6th offense of semester – 20 days detention

TOBACCO AND E-CIGARETTE POLICY

The Board of Education understands the concern expressed by parents, educators, students and other community members regarding the adverse effects of tobacco on the individual. Further, the Board is aware of Oklahoma Law, House Bill No. 1103, which prohibits the possession of tobacco by minors. Also, it prohibits the furnishing of cigarettes, cigarette papers, cigars, snuff, chewing tobacco, or any other form of tobacco products to a minor by any means. Therefore, the Idabel Board of Education has adopted the following policy:

A student shall not possess, use, sell, or transmit tobacco or tobacco products of any form while on the Idabel High School campus. This also applies to students representing the high school in any school-sponsored activity.

Furthermore, use or possession of e-cigarettes by any student on any school campus or property or at any school sponsored event is prohibited.

Violation of the stated policy will subject the pupil to disciplinary action under Level 3 offenses of the Disciplinary Actions or Consequences.

CORPORAL PUNISHMENT POLICY

The Idabel School Board recognizes the need for firmness in disciplinary action to deal with problems which occur at school and during school activities whether on or off the school premises. Accordingly, the Board authorizes the use of corporal punishment on a moderate and limited basis as an alternative disciplinary tool. Corporal punishment may be administered by an administrator, or his or her designee, to any student, male or female.

INTENSIVE LEARNING CENTER POLICY

Students “pulled out” of the regular high school setting as discipline problems are the targeted students for the setting of the Intensive Learning Center (ILC). Students in grades 9 through 12 who are repeated discipline offenders and who may be one step away from out-of-school suspension are the students targeted for assistance at the Intensive Learning Center (ILC).

Students are referred to the Intensive Learning Center through a “discipline process”. They will be required to be on time, show respect for their fellow students and the teacher, and exhibit proper behavior.

Students assigned to the Intensive Learning Center (ILC) will provide their own transportation to and from the school or ride the designated ILC shuttle bus. Students will not walk off campus after ILC each day. They must arrange for a ride and if no ride is available, the student will ride the shuttle bus to the drop off point and walk home from there.

Students who are suspended from school or ILC when testing is being administered, whether it is EOI, quarter, or semester tests, should report to ILC to take the tests. After the testing is completed the students must arrange for a ride to pick them up at the east end of the school; not at the office.

The students in the Intensive Learning Center (ILC) will receive class work that is on their appropriate level or a modified assignment. Students will receive assistance and possible peer tutoring while at the Intensive Learning Center (ILC).

This is a “rehabilitative” process that will satisfy the following.

- Give the students a last opportunity to remain in school before being suspended.
- Allow for a safer and more orderly high school setting for those students who want to learn and abide by the rules and regulations established by the district.
- Provide a rehabilitative process instead of just a punishment process.

Meals will be supplied at the Intensive Learning Center (ILC).
ILC students will be ineligible for activities.

SUSPENSION FROM SCHOOL POLICY

Each principal is authorized to suspend students from school for disciplinary reasons. **Unless the official imposing the suspension has personally witnessed the infraction, he will conduct such investigation into the matter as he deems necessary, including an interview with the subject student, before imposing a suspension.** The

custodial parent or guardian will be given written notice of each suspension, its duration, and the manner in which the student may be readmitted to school, and if review is provided, the manner in which the suspension can be reviewed. Such notice will be mailed to the parent or guardian at the address reflected on the records of the school district on the day the suspension is imposed.

Suspension due process

At the request of the parent, all suspensions will be reviewed by the Principal. At such review the student may make a statement in his own behalf and present any other available evidence in support of his position. The reviewing officer shall have authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of his action in this regard on the day the review is completed.

A student may challenge any part of his disciplinary record maintained by the school district on grounds that it is an inaccurate record or that his conduct did not warrant the discipline assessed. The Principal will review any evidence rendered on behalf of the student on the issue and will make such other investigation as he deems necessary.

If the record is found to be inaccurate it will be corrected. If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding. Disciplinary records shall be treated confidentially and disclosed only to public authorities requesting information in the course and scope of their legal duties.

The pupil suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent which shall, upon a full investigation of the matter, determine the guilt or innocence of the pupil. The Board's decision shall be final. All students returning to school after expiration of a suspension must be accompanied by a parent or guardian.

The administrative staff is instructed to take immediate steps to prevent any person from coming on the campus of any school in the Idabel School District in possession of, or under the influence of, alcohol, marijuana, hallucinogenic drugs, or narcotics of any kind, or attempting to deliver or use said drugs of any kind on the campus of any school in the Idabel School District.

A faculty member observing a student displaying unusual behavior and possibly under the influence of non-intoxicating beverages, alcoholic beverages, or a controlled dangerous substance shall take the student to the Principal's office. After observing and talking with the student, should the Principal or his designee suspects drug abuse, the Superintendent and parent/guardian shall be notified. *

***House Bill 1283** - Non-intoxicating beverages means and includes beverages containing more than one-half of one percent (1/2 of 1%) alcohol by volume and not more than three and two-tenths percent (3.2%) alcohol by weight.

If the school is unable to reach the parent/guardian and the situation warrants, law enforcement or medical authorities may be notified. Disciplinary action may be taken following a complete investigation, if warranted.

If a faculty member sees what appears to be, or suspects that, drugs are being transferred from one student to another, the student shall be taken immediately to the Principal's office. **

****House Bill 1284** provides immunity from civil liability for any teacher, counselor, or administrator who reports to the appropriate school official in accordance with the school's policy, a student who is under the influence of non-intoxicating beverages, alcoholic beverages or a controlled dangerous substance, or a student who has such items in his or her possession.

The Principal, or his designee, shall secure the contraband from the student known, or suspected, to possess contraband while in the presence of the faculty member. The use of force in searching a student shall be used only in extreme circumstances. Evidence obtained shall be placed in an envelope, sealed, and initiated by both staff members.

The Principal, or his designee, shall call the Superintendent and parent/guardian if suspected illegal drugs are confiscated. Law enforcement officials will be called if deemed necessary.

Suspension assessment

A student suspended for the remainder of a semester from an Idabel School will require, prior to re-enrollment, a problem assessment by an appropriate specialist (i.e. doctor, guidance counselor, mental health or chemical abuse counselor). Verification of problem assessment and/or appropriate program completion will be reviewed by the respective school administration.

DISCIPLINARY ACTIONS (CONSEQUENCES)

Level 1 offenses: general misbehavior in classroom or campus

- A. Public display of affection
- B. Running/Horseplay in courtyard or hallway
- C. Classroom disruption
- D. Sleeping in class
- E. Writing inappropriate notes during class
- F. Invalid/No Hall pass
- G. Loud or boisterous conduct in hallway
- H. Annoy/Aggravate/Intimidate another student
- I. Profanity
- J. Excessive talking/not paying attention in class
- K. Littering campus

Level 1 disciplinary action

First Offense <input type="checkbox"/>	Conference/Corporal Punishment or two (2) days detention
Second Offense <input type="checkbox"/>	Parental Contact/Corporal Punishment or three (3) days detention
Third Offense <input type="checkbox"/>	Parental Contact/Corporal Punishment or five (5) days detention
Forth Offense <input type="checkbox"/>	Parental Contact/Corporal Punishment or ten (10) days detention
Fifth Offense <input type="checkbox"/>	Send home until parent returns with student and five (5) days minimum assignment to Intensive Learning Center (ILC)
Sixth Offense <input type="checkbox"/>	Send home until parent returns with student and ten (10) days minimum assignment to Intensive Learning Center (ILC)

Level 2 offenses

- A. Rude, discourteous, disrespectful to teacher/substitute
- B. Inappropriate behavior during school sponsored activities
- C. Forgery
- D. Lying /intentionally giving information to misinform or mislead
- E. Excessive Profanity/Vulgarity
- F. Behavior that could result in a fight or bullying
- G. Failure to comply with a reasonable request from teacher/substitute
- H. Gambling

- I. Unauthorized use of computer/Internet/Electronic Devices/Cellphones
- J. Unauthorized roaming of halls/campus
- K. Not reporting to assigned class/Skipping School ON campus
- L. Hate Speech- Racial Slurs
- M. Academic Integrity/ Cheating
- N. Throwing food for the purpose of engaging in a food fight
- O. Destruction of property less than \$100 to a Level II with reimbursement

Level 2 disciplinary action

- First Offense Conference/Corporal Punishment or three (3) days detention
- Second Offense Parent contact – 5 days detention.
- Third Offense Parent conference –assigned to Intensive Learning Center
(ILC) five (5) days minimum
- Forth Offense Parent conference –assigned to Intensive Learning Center
(ILC) ten (10) days minimum
- Fifth Offense Send home until parent returns with student and five (5) weeks
minimum assignment to Intensive Learning Center (ILC)
- Sixth Offense Sent home until parent returns with student and indefinite assignment
to Intensive Learning Center (ILC) not to exceed the current and succeeding semester. Student will be evaluated on
a regular basis

Level 3 offenses

- A. Profanity directed toward a staff member.
- B. Refusing to follow the directive of an administrator/teacher
- C. Sexual harassment/moral turpitude (See Note)
- D. Gang like behavior
- E. Fireworks and contraband
- F. Theft/possession of stolen property
- G. Destruction of school property
- H. Threats or extortion
- I. Drug paraphernalia
- J. Hate speech directed toward someone with intent to demean
- K. Destruction of property more than \$100 to a Level III offense with reimbursement
- K. Leaving school without permission

Level 3 disciplinary action

- First Offense Parent conference and assigned to Intensive Learning Center (ILC) ten
(10) days minimum
- Second Offense Sent home until parent returns with student and assignment to Intensive
Learning Center (ILC) five (5) weeks minimum

Third Offense Sent home until parent returns with student and indefinite assignment to Intensive Learning Center (ILC) not to exceed the current and succeeding semester. Student progress will be evaluated on a regular basis

Police will be notified and citations will be issued for all Level 3b and Level 4 offenses that meet criteria for criminal/court proceedings.

Level 3b offenses

- A. Electronic Cigarettes (ecigs, vapes, juuls)
- B. Possession of Tobacco
- C. Use of Tobacco

Level 3b Disciplinary Actions

First offense 10 days of ILC, completion of Vaping- Know the truth course and written assignment.

Second offense 5 weeks of ILC

NOTE: Any acts of sexual harassment or moral turpitude should be reported to the administration and/or counselor immediately. A written report will be made and kept on file.

Level 4 offenses

- A. Possession/sale of drugs/alcohol or any other controlled substance/prescription drug
- B. Use of drugs/alcohol or any other controlled substance/prescription drug
- C. Possession of dangerous weapons
- D. Indecent exposure or unacceptable sexual behavior
- E. Terroristic threats
- F. Under the influence of alcohol/drugs
- G. Verbal, written, or electronic threats to student, school employees, or school facilities

Level 4 disciplinary action

First Offense Parent contact and suspension from school for a minimum of 45 school days and assigned to the Intensive Learning Center (ILC) for the remainder of the succeeding semester. Level 4 violation will be reported to law enforcement.

Level 5 offenses

- A. Possession of firearms
- B. Assault on a school employee or student
- C. Possession of terrorist paraphernalia/explosive items

Level 5 disciplinary action

First Offense ☐ Parent contact and suspension from school for a minimum of 180 school days. Depending on the severity and circumstances of an assault/suspension, a student may be assigned to the Intensive Learning Center (ILC) for the second 90 days of the suspension. The police will be called to arrest the student who commits a Level 5 violation. Charges will be filed and an attempt will be made to prosecute.

Fighting or physical abuse to another student

First Offense ☐ Parent conference, five (5) day suspension and five (5) days of ILC.

Second Offense ☐ Parent conference, ten (10) day suspension and five (5) days of ILC and change of placement.

Third Offense ☐ Parent contact and suspension from school for the remainder of the year

Note:

- Any student willfully assaulting another student engaged in a fight will receive double first offense consequences.
- **Law enforcement WILL be called for students involved in a fight.** Students will be processed through the legal system and parents will have to pick up the student from the police department. Processing through the legal system does not replace school disciplinary action. The student and parent will be required to have a meeting with the principal before returning to school.
- Any student involved in any fight or bullying offense will be required to participate in conflict resolution counseling with a school counselor.

Cell Phone/Electronic Devices

Unauthorized use will result in disciplinary action.

- **FIRST OFFENSE:** The cell phone or electronic device will be confiscated and returned to the student at the end of the school day.
- **SECOND AND SUBSEQUENT OFFENSES:** The cell phone or electronic device will be confiscated and returned to a parent or guardian at the end of the school day. Level II violation.

Using a cell phone to record or video tape is prohibited. Any recording of negative comments, pictures, or video regarding students or staff during school hours or activities which is posted to any social media site will result in the following disciplinary action.

• **FIRST OFFENSE:** 5 days ILC.

• **SECOND OFFENSE:** 15 days ILC.

• **THIRD AND SUBSEQUENT OFFENSES:** Student is sent home until returns with parent. Assignment to ILC the remainder of the semester.

Any recording or posting of fights which occur during the school day or at school events will result in the following disciplinary action.

FIRST OFFENSE: 10 days of ILC.

SECOND AND SUBSEQUENT OFFENSES: 10 days suspension and 10 days of ILC upon return to school.

Failure to comply with staff directive to surrender a cell phone or electronic device will be considered defiance of authority and will be subject the student to other disciplinary action according to the student handbook.

Note: Cell phones will be allowed for after school activities to reach parents/guardians for pick-up times after practices or trips, and can be used before school, after school, and at lunch while in the courtyard or cafeteria only. Cell phones and other electronic devices should be turned off and kept out of site during all class time unless directed otherwise by the teacher.
(See cell phone electronic device policy)

Tardy Violation

- 1st offense of semester No disciplinary action (teacher responsibility)
- 2nd offense of semester No disciplinary action (teacher responsibility)
- 3rd offense of semester Discipline referral to office.

*Tardy offense count starts over once a student has served the issued consequence.

Tardy Consequence:

- Level 1- 3 days detention
- Level 2- 5 days detention
- Level 3- 3 days ILC
- Level 4- 5 days ILC
- Level 5- 10 days ILC

Bus rider violation

- 1st Bus Incident Report 5 day suspension of bus riding privileges. A copy of the report and a copy of the bus rider policy will be sent to the parent.
- 2nd Bus Incident Report 10 day suspension of bus riding privileges.
- 3rd Bus Incident Report Suspension of bus riding privilege for the semester.

- Reports are continuous August through May.
- A required conference with a parent within the suspension time will be necessary before the student may resume the bus riding privilege. Any further incident reports will result in loss of bus privileges for the remainder of the year.
- Bus incident violations will be imposed in addition to consequences stated in the regular school discipline policy.

● Any of the following will result in **automatic loss** of bus riding privileges for the semester or the entire year, at the discretion of the transportation director:

- Bringing weapons of any kind on the bus
- Bringing drugs of any kind on the bus
- Fighting on the bus
- Verbal or physical abuse of the bus driver

Dress Code Violation

1st offense Correct and warning

2nd offense Parents will be contacted to bring clothing to correct the violation. ILC until the dress code violation is corrected or for Student placed in the remainder of the day.

3rd offense 5 days ILC

4th offense 10 days ILC

Any subsequent offense Principal's discretion

If a student commits several lesser offenses (i.e. Level 1-2) and then commits an offense at a higher level (i.e. Level 3), the disciplinary action cannot be less than previously administered.

If a student commits an offense at a higher level (i.e. Level 3) and then commits an offense at a lower level (i.e. Level 1-2), the disciplinary action may be less than previously administered.

IF A STUDENT DOES NOT REPORT FOR BEFORE OR AFTER SCHOOL DETENTION, HE/SHE WILL AUTOMATICALLY BE SENT TO THE INTENSIVE LEARNING CENTER (ILC).

MISCELLANEOUS INFORMATION

LOCKERS

Each student is assigned a locker for the storage of books and equipment. It is the student's responsibility to ensure his locker is kept locked and in order at all times. The school and staff will accept no responsibility for any items stolen or lost from lockers. The best way to assure that your property is safe is to make certain that you do not give others the combination to your locker.

Idabel Public Schools will provide locks for students to rent. The cost for the lock is \$1.00. If the lock is lost the student must pay the replacement cost of the lock. Only school locks will be permitted. **No personal locks are allowed.**

The assignment of lockers to students in no way implies privacy. Lockers remain school property and are subject to periodic inspection and monitoring without notice or consent of the student. Students will not have weapons, clubs, explosives, firecrackers, alcoholic beverages, non-prescription drugs, or drug paraphernalia in their lockers. The same policies that apply to student lockers also apply to student desks.

LOST AND FOUND

Many items are brought into the office during the school term or left in lockers at the end of the school term. If a student has lost an item, he/she should check to see if it has been turned into the office. All items found on school property should be turned into the office. Items left in Lost and Found after the end of the school term will be donated or trashed as applicable.

9.

10. SCHOOL TELEPHONES

a.

Telephones are for IHS staff only. An exception is made for valid emergency messages. Students may use the office phone to make extreme emergency calls with the approval of the office personnel.

OFF-CAMPUS POLICIES

Idabel High School is a closed campus. Any request for a student to leave campus during school hours requires administrative authorization. Parents may request for their child(ren) to leave campus during the instructional day with the understanding that an absence will be recorded for each class missed.

Supervised Trips

Trips and excursions enhance the instructional program by utilizing those educational resources of the community and the area which cannot be brought into the classroom. Students may have opportunities to travel from the school under the supervision of school employees at various times throughout the school year.

Off Campus Lunches

Juniors and seniors have the opportunity to participate in an incentive program allowing them to travel off campus for lunches. They must meet certain criteria as determined by the administration before they receive an off campus lunch pass. The administration determines the times and dates for participation in the program.

11. VISITORS

All visitors to a public school building must present themselves at an administrative office to gain permission to remain in the building, to conduct school business, or to visit with staff or students. Persons loitering in a building or on school grounds will be prosecuted as provided by law. Visitors are any persons other than registered students; officials of the school, professional staff, or other persons gainfully employed in the school. Any person or persons, other than students, who interfere with the normal functioning of school, or who engage in any unauthorized activity

on school property, shall be asked to leave and, if they refuse, the school administrators or employee in charge must contact the central office.

Students' friends or relatives are not permitted to attend classes with Idabel high school students.

All persons must, upon request, identify themselves to proper authorities in the school building, on school grounds, or at school-sponsored events.

An appointment should be made through the office if you need to speak with any one.

12. WITHDRAWAL FROM SCHOOL

If a student must withdraw from school, he/she must see the Counselor. The student will be given a withdrawal form which must be signed by all teachers, the librarian, the cafeteria staff, and guidance counselors. The teachers will record checkout grades and certify that books are returned and that the student's record is clear.

13. NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of non-discrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant, Ed.D.
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:



The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Sterrette Coffman
Director of Special Services and Accountability
580.286.7639

14. SEXUAL HARASSMENT

This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is subject of the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:

- i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented “kidding,” “teasing,” double meanings, and jokes.
- ii. Demeaning comments about a girl’s ability to excel in a class historically considered a “boy’s” subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.
- iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

Specific Prohibitions for Administrators, Supervisors, and Other Employees:

- i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.
- ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
- iii. The school district is not concerned with the “off-duty” conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

Grievance Procedure – Report, Investigation, and Sanctions

- i. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 100.3 in the Board Policy Manual provides guidelines and additional information for making such claims.
- ii. With respect to sexual harassment grievances:
 - Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
 - In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.
 - Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

Effective with the 2018-2019 school year, access to technology is critical for the instruction and learning of our students, therefore, it is not possible to opt out of the technology policies. This policy describes the rules and regulations regarding using a school-provided device and bringing your own device. Except where specifically stated, personally-owned devices (PODs) are subject to the same rules and policies as school-owned devices.

Receiving Your Device

School-owned devices will be distributed each fall during Device Orientation. (School issued devices must be used during the school day by all students.) Both parents and students must attend this annual orientation. Before receiving a device, students and parents must complete and return the following:

- Usage Agreement Form
- Student Pledge for Device Use
- Acceptable Use Policy
- Pay annual usage fee

Terms of PODs

- Idabel Schools will not be held liable for any damage that may occur as a result of connecting the POD to our Wireless Network or any electrical power source.
- Idabel Schools will not be held responsible for any physical damage, loss or theft of the POD.
- The Idabel Schools network will provide filtered Internet access and related web-based services only.
- Idabel Schools reserves the right to inspect, at any time, any POD while connected to the Idabel Schools Wireless Network. Any other inspection of any POD is subject to the requirements set forth in the Student Code of Conduct.
- Idabel Schools will not be obligated to supply electrical power access where such access does not already exist.

Student use of PODs in the classroom setting will be at the discretion of the instructor. (IMS Students are not allowed to use POD's)

- Persons connecting computers to the Idabel Schools Wireless Network agree to maintain current anti-virus software enabled on their computers.
- Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activities are strictly prohibited as set forth in District policies (please refer to handbook for more information on district policies).
- Parents or guardians of any student bringing personal technology to school agree to be responsible for and to reimburse Idabel Schools for any damage that their student may cause arising out of and relating to the use of the Wireless Network with his or her POD.
- Students using PODs must agree to allow required school-related software to be downloaded on their PODs.

Terms of the Device Loan (does not apply to PODs)

Terms

Your device is the property of Idabel Public School District, also known as Idabel Schools, and although you may put or contain personal information on the device, it is the sole property of the District. You will comply at all times with the Idabel School's Student/Parent Device Handbook and Acceptable Use Policy for all purposes. Any failure to comply may terminate your rights of possession effective immediately and the district may repossess the property. Idabel Schools does not assume any responsibility or liability for any information that you put on your device.

Title

Legal title to the property is in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this agreement and the Student/Parent Device Handbook.

Loss or Damage

Students are responsible for the general care of the device they have been issued by the school. Devices that are broken or fail to work properly must be taken to the high school library for an evaluation of the equipment.

If the property is damaged, lost, or stolen, YOU are responsible for the reasonable cost of repair or its fair market replacement cost on the date of loss. Loss or theft of the property must be reported to the District by the next school day after the occurrence. (Idabel Public School will file a Police Report)

Carrying School Devices Care must be taken when using and carrying the Device to avoid placing pressure and weight on the Device screen. A few cases will be available for checkout by a student. Even if you use a case, the same rules apply to proper carrying and storing of the device.

Screen Care The device screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on the top of the Device when it is open or closed.
- Do not place anything near the Device that could put pressure on the screen.
- Clean the screen with a soft, dry cloth or anti-static cloth. Use of harsh chemicals WILL damage the screen.
- Do not “bump” the Device against lockers, walls, floors, etc., as it will eventually break the screen.

Storing Your Device

When students are not using their Devices, it should be kept with the student. Nothing should be placed on top of the Device when stored.

Do NOT leave your Device in a locker, or place that is experiencing extreme hot or cold conditions. Extreme heat will damage the unit itself and extreme cold will cause severe screen damage.

Devices Left in Unsecured Areas

Under no circumstances should Devices be left unsecured. Any Device left unsecured is in danger of being stolen or damaged. If a Device is found in an unsecured area, it will be taken to the library. Violations may result in loss of Device privileges and/or other privileges. If PODs are found left in unsecured areas, they are to be returned to the Library. The District assumes no responsibility for lost, damaged or stolen PODs.

Repossession

If you do not timely and fully comply with all terms of this Agreement and the Student/Parent Device Handbook, including the timely return of the property at our request, the District shall be entitled to declare you in default and take possession of the property.

Term of Agreement

Your right to use and possess the property terminates not later than the announced retrieval day, unless earlier terminated by the District or upon withdrawal from the District.

Use & Maintenance Fee (does not apply to PODs)

All Students will pay a non-refundable, technology fee of \$40 per school year.

Repairs Students will be held responsible for ALL damage to their devices resulting from misuse, neglect, or accidental damage including but not limited to: broken screens, cracked plastic pieces, inoperability, etc. Under no circumstances is the student or student's family to attempt to repair school-owned Devices on their own. All repairs will be handled by the District.

- Repair Costs to be paid by User: Repairs – actual cost of repair
- Lost or Stolen without negligence – user pays half the cost of the replacement device, 2nd incident replacement is full cost.
- Power adapter, cover and any other school-owned accessories - full replacement cost.

Estimated Repair Pricing

These are approximate values and these prices may differ due to changes in parts and labor costs.

Loss, Damage, or Neglect	Estimated Repair Cost
Broken Screen	\$70.00 + 1.5 hrs. Labor
Keyboard	\$50.00 + 1.5 hrs. Labor
Power Adapter	\$60.00
Power Cable	\$10.00
Abandonment Fee (if Eventually Found)	\$10.00
Re-Image due to Violation of Acceptable Use	\$25.00

**These prices are approximate and subject to change.

The District will contact the designated vendor to send in devices that malfunction or receives damage.

Use of Computers and Devices on the Network

Idabel Schools is committed to the importance of a student being able to continue with his/her work when the device is experiencing problems.

- Students are able to back-up their documents to Google School. This will only back up documents!
- Students are strongly encouraged to continually back up their information with USB devices, CDs or other storage devices.

General Device Rules

Classroom guidelines:

- Students' need to comply with each classroom teacher's rules.

Inappropriate Content and Graffiti:

- Inappropriate content will not be allowed on devices. (No stickers, or stickies covering devices.)
- Presence of weapon images, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Sound:

- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes.

Deleting files:

• Do not delete any folders or files that you did not create or that you do not recognize. Deletion of certain files will result in a computer failure and will interfere with your ability to complete class work and may affect your grades.

Music, Games, or Programs:

• Music and games may not be downloaded, or streamed over the Internet. This may be a violation of copyright laws.
• No software may be loaded.

Loaning or borrowing devices:

• Do not loan devices to anyone.
• Do not borrow a device from another student.
• Do not share passwords or user names.
• Do not share or loan your power cord to others.

Using Your Device at School

Devices are intended for use at school each day. In addition to teacher expectations for Device use, school messages, announcements, calendars, and schedules may be accessed using the Device. Students are responsible for bringing their Device to all classes, unless specifically instructed not to do so by their teacher. The Device is the property of Idabel Schools. Therefore, school staff and administration have the right to check any material stored on a student's Device at any time.

Charging Your Device's Battery

Devices must be in a fully charged condition each day.

Only charge your Device with the provided charger.

Student Guidelines for Acceptable Use

These guidelines are provided here so that students and parents are aware of the responsibilities students accept when they use District-owned computer hardware, operating system software, application software, stored text, data files, electronic mail, local databases, CD-ROMs, digitized information, communication technologies, and Internet access. In general, this requires efficient, ethical, and legal utilization of all technology resources.

Expectations are as follows:

- Student use of computers, other technology hardware, software, and computer networks, including the Internet, is only allowed when supervised or granted permission by a staff member.
- All users are expected to follow existing copyright laws. Copyright guidelines are posted and/or available in the computer lab.
- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.

Unacceptable use includes, but is not limited to the following:

- Using the network for illegal activities, including copyright, license, or contract violations or downloading inappropriate materials, viruses, and/or software, such as but not limited to hacking and host file-sharing software.

- Using the network for financial or commercial gain, advertising, or political lobbying.
- Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments, such as but not limited to pornographic sites.
- Vandalizing and/or tampering with equipment, programs, files, software, system performance, or other components of the network. Use or possession of hacking software is strictly prohibited.
- Causing congestion on the network or interfering with the work of others, i.e., chain letters or broadcast messages to lists or individuals.
- Intentionally wasting finite resources, i.e., online time, real-time music.
- Gaining unauthorized access anywhere on the network.
- Revealing home address or phone number of one's self or another person.
- Invading the privacy of other individuals.
- Using another user's account, password, or ID card or allowing another user to access your account, password, or ID.
- Coaching, helping, observing, or joining any unauthorized activity on the network.
- Posting anonymous messages or unlawful information on the system.
- Engaging in sexual harassment or using objectionable language in public or private messages, e.g., racist, terroristic, abusive, sexually explicit, threatening, demeaning, stalking, or slanderous.
- Falsifying permission, authorization, or identification documents.
- Obtaining copies of or modifying files, data, or passwords belonging to other users on the network.
- Knowingly placing a computer virus on a computer or network.

Acceptable use guidelines for the District's network computer online services are as follows:

General Guidelines:

- Students will have access to all available forms of electronic media and communication that is in support of education and research, and in support of the educational goals and objectives of the District.
- Students are responsible for their ethical and educational use of the computer online services in the District.
- Electronic mail, network usage, and all stored files will not be considered private and may be monitored at any time by designated District staff to ensure appropriate use.
- Access to the District's computer online services is a privilege and not a right. Each employee, student, and/or parent will be required to sign the Acceptable Use Policy Agreement Sheet and adhere to the Acceptable Use Guidelines in order to be granted access to District computer online services.
- All policies and restrictions of the District's computer online services must be followed.
- When placing, removing, or restricting access to specific databases or other District computer online services, school officials will apply the same criteria of educational suitability used for other education resources.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to confidential information, copyrighted material, threatening or obscene material, and computer viruses.

- Any attempt to alter data, the configuration of a computer, or the files of another user without the consent of the individual, campus administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the District's Student Code of Conduct.
- Parents concerned with the District's computer online services at their child's school should refer to that school's administrative office.
- Any parent wishing to restrict their child's access to any District computer online services will provide this restriction request in writing to the administrator of that building. Parents will assume responsibility for imposing restrictions on their own child.

Network Etiquette:

- Be polite.
- Use appropriate language.
- Do not reveal personal data (name, home address, your phone number, phone numbers of other people).

E-Mail

- E-mail should be used for educational or administrative purposes only. Students should always use appropriate language in their email messages.
- Students' personal email addresses will NOT be utilized by IHS staff for Google Classroom, school work, or school related communication. All students will be required to engage through their IHS issued email for assignments, communications, and any school related needs.
- E-mail etiquette should be observed. In general, only messages that one would communicate to the recipient in person should be written.
- Only school-related attachments may be sent on the school e-mail system. No mass emails are allowed.
- E-mail transmissions, stored data, transmitted data, or any other use of the District's computer online services by students, employees, or any other user shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
- All Email and Email contents are property of the District.

Consequences are as follows:

- The student in whose name a system account and/or computer hardware is issued will be responsible at all times for its appropriate use.
- Noncompliance with the guidelines published here, in the Student Handbook, and in Board policy may result in suspension or termination of technology privileges and disciplinary actions. Use or possession of hacking software is strictly prohibited and violators will be subject to consequences of the Student Code of Conduct. Violations of applicable state and federal law, as well as disciplinary actions by the District.
- Electronic mail, network usage, and all stored files will not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use.
- The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of Email and network communications are governed by local, state, and federal law.

Daily Student Expectations with Devices

General Policies

- Students are expected to bring their device bag to each class and should keep their calculators, pens, pencils, notebooks, keys, etc. in their bags. Students will not bring other personal items with them to the classroom such as purses and other bags.

- Students should NOT store pens, charger, food, notebooks, etc. in the same pocket as their device.
- Devices will not be used in the locker rooms at any time.
- No devices will be allowed in the lunchroom during lunchtime.
- Students who have PODs will share their login id and password with the District (if necessary or requested). If at any time the District cannot access a student's POD, the student will not be allowed to use their POD on school property.

Saving Your Work

Students may save work on the Device on a limited basis. It is recommended that students store documents in Google Drive. Storage space will be available on the Device – but it will not be backed up in case of re-imaging. It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work. If the Device becomes full, the student will need to delete any personal items to make room for the required items.

Network Connectivity

Idabel Schools makes no guarantee that the network will be up and running 100% of the time. In the unlikely case that the network is down, the District will not be responsible for lost or missing data.

Software on Devices

Originally Installed Software

The software/apps originally installed by Idabel Schools must remain on the Device in usable condition and be easily accessible at all times. From time to time the school may add apps for use in a particular course. The licenses for this software require that the software be deleted from Devices at the completion of the course. Periodic checks of Devices will be made to ensure that students have not removed required apps.

Additional Software

Students are not allowed to load apps on their Devices. Idabel Schools will synchronize the Devices so that they contain the necessary apps for schoolwork. Students will not synchronize Devices or add apps to their assigned Device to include home syncing accounts. Students with PODs, must allow the District to examine the Devices at any time for inappropriate or unapproved software.

Inspection

Students may be selected at random to provide their Device for inspection. These inspections may include an inspection of all materials saved on or accessed by the Device. Students using PODs agree to random inspections of their Devices.

Procedure for Re-loading Software

If technical difficulties occur or inappropriate apps are discovered, the Device will be restored from backup to its original state. The school does not accept responsibility for the loss of any personal software or documents deleted due to a reformat and reimage. If a student has a POD and technical difficulties occur, the District will restore the Device to the original state as defined by the District.

Software Upgrades

Upgrade versions of licensed software/apps are available from time to time. Students will be required to check in their Devices for periodic updates and syncing. If a student provides a POD, that student is responsible to ensure the correct versions are updated and synced by coordinating with school staff.

- Students are allowed to update any of the Idabel Schools core apps.
- Students can and are expected to update the iOS software when updates are made available.

Everyone updating on the school network at the same time is not recommended.

Loaner Computers

Loaner computers will be provided to students who have devices that are not functioning or need repairs. Students whose computers are found to have damage caused by spills, or abuse, will not be eligible to have loaners. There may be a delay in getting a device should the school not have enough to loan. Any student switching from a POD to a school-owned device, must meet all the rules for using school-owned devices.

Misbehaviors & Consequences

(Refer to Student Handbook, Acceptable Use Policy, and School Board Policy)

Inappropriate Use

Students are expected to follow all rules as defined in school policy. Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, and engaging in illegal activity are strictly prohibited as set forth in Idabel School Board Policy, Acceptable Use Policy, and the Student Handbook.

Parent Computer Tips

Computers are a resource or tool. Idabel Schools strives to prepare all students for a future in the global workplace. While it is great to have your children use and learn the latest technology, spending too much time with video games and surfing the Web can be unproductive. Idabel Schools is taking the initiative by filtering content while the students are on our networks. It is your responsibility as a parent to supervise, manage and monitor your child while they are not at school.

Communicate with your children and set computer limits. Here are some examples:

- I will not give out personal information such as my address, telephone number, parent's work address/telephone number, or the name and location of my school without my parent's permission.
- I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that.
- I will talk with my parents so that we can set up rules for going online. We will decide upon the time of day that I can be online, the length of time I can be online and appropriate areas for me to visit.
- Limit the hours during the day that your child is on the computer.
- Physically monitor student activity on the computer.
- We encourage parents to have their child's login and password in order to monitor their child's computer profile, as well as their assignments. If a student refuses to share his/her password with the parent, it will be reset at a parent's request.

**Idabel Public Schools
Student Device Usage
Annual Agreement Form**

I, (Parent/Guardian) _____, agree that my student and I have read and will comply with all procedures within the policies outlined in the handbook. **Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.**

I understand that this policy covers :

_____ one (1) device that is the property of Idabel Schools for one student and any POD that is personally owned by the student. (IMS does not allow POD's)

Parent/Guardian (Please print first & last name): _____

Parent/Guardian Signature: _____ Date: _____

Student Name (Please print first & last name): _____

Student Signature: _____ Date: _____

Student Grade: _____

Phone Number: _____

Secondary Phone Number: _____

Official Use Only:

Use and Maintenance Fee	Paid \$ _____ (\$40.00 Per Student)	Date:
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**Idabel High School
Capacity for Parental Involvement**

Idabel High School will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

1. The state's academic content standards,

2. The state’s student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child’s progress, and
6. How to work with educators:

Parent conference, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and schools.
3. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
4. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on the district website, sent home in letters, and sent in translations as practical.

Idabel Public Schools
Student Pledge for Device Use

- I will use my device in ways that are appropriate, meet Idabel Schools expectations, and are educational.
- I will use appropriate language when using Emails, journals, wikis, blogs, or other forms of communication. I will not create, or encourage others to create, discourteous or abusive content. I will not use electronic communication to spread rumors, gossip, or engage in activity that is harmful to other persons.
- I understand that my device is subject to inspection at any time without notice.
- I understand that my device remains the property of Idabel Schools (if not providing POD).
- I will follow the policies outlined in the Student Device Policy/Handbook and the school’s Acceptable Use Policy while at school, as well as outside the school day.
- I will keep food and beverages away from my device since they may cause damage to the device.
- I will not use of the device camera to take and/or distribute inappropriate or unethical material.
- I will protect my device and case (if loaned) from damage at all times.

• I will not place decorations (such as stickers, markers, etc.) on my device or provided case (if loaned or on my POD).

• I will file a report in case of theft, vandalism, and other acts to the administration of Idabel Schools within one school day.

• I will take good care of my device.

• I will never leave my device unattended.

• I will never loan out my device to other individuals.

• I will know where my device is at all times.

• I will charge my device's battery daily and arrive at school with my device charged.

• I will not disassemble any part of my school-owned device or attempt any repairs.

• I will not deface any identifying markings on my device.

• I will be responsible for all damages or loss caused by neglect or abuse.

• I agree to return the school's device, case, and power cords in good working condition upon request of the district.

I agree to the stipulations set forth in the above documents including the Student Device Policy/Handbook, and the Student Pledge for Device Use.

Student Name (please print first and last name): _____

Student Signature: _____ Date: _____

Parent Name (please print first and last name): _____

Parent Signature: _____ Date: _____

Individual school devices and accessories must be returned to Idabel Schools at the end of each school year. Students who withdraw, or terminate enrollment at Idabel Schools for any reason must return their individual school device on the date of termination.

HANDBOOK RECEIPT

Dear Parent/Guardian:

This student handbook contains the guidelines for operations of Idabel High School. The topics include graduation requirements, safety standards, student conduct expectations, etc. All of these are necessary for providing a safe and positive learning climate. You are encouraged to review the student handbook, to become familiar with its content, and knowledgeable with what is expected of your child while at school and while attending school functions.

We request that both the student and parent sign the form below and return it within the first week of school. Please call if you have any questions.

Marlin Coffman
Principal

I have received a copy of the 2024 - 2025 Idabel High School Student Handbook.

Student Signature **Date**

Parent Signature **Date**

MESSAGE FROM ADMINISTRATION & STAFF

Welcome to Idabel Primary South, the Pre-K, Kindergarten and First Grade Center for Idabel Public Schools! The administration, faculty and staff have planned and prepared to make this school year a successful experience for your child. We welcome parent participation in the total school experience for all students.

This handbook is for parent use and provides information about our school. It contains policies, rules and regulations, goals, the school schedule, and the school year calendar. School policies and regulations are made for the safety of the children. Please review the handbook with your child and keep it for future reference. If you have any questions, please call the school office or your child's teacher.

Primary education is an exciting time. Every child comes to school wanting to learn to read and write. We provide an Early Childhood program and a comprehensive reading & math curriculum. Other areas of child development we address are: Physical Education and Health, Music, Computer Skills, Visual Arts, Science and Social Studies. Idabel Primary also provides special classes for Learning Disabilities and Speech and Language Development.

Our School Expectations are:

- *High Students Expectations
- *Positive Teacher Attitude
- *All Children Can Learn
- *Teacher Knowledge and Skill
- *Building Self-Esteem
- *Respect
- *Climate of Mutual Respect

We welcome you and your child. As we become acquainted, it is our hope we form a team that will work together for the educational success of all our children.



Sincerely,

Administration & Staff
Idabel Primary South

STUDENT/PARENT POLICY GUIDE

The Idabel Primary South Student/Parent Policy Guide has been published to inform students and parents about policies and procedures of the school. The Student/Parent Policy Guide is revised and published each summer. The policy guide is distributed to each students at Idabel Primary South at the beginning of the school year and is available on the Idabel Public School website: www.idabelpublicschools.org

As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obligated to abide by all Idabel Public School policies and regulations.

MISSION STATEMENT AND GOALS

The Idabel Public Schools will provide stimulating, quality education in a safe environment empowering all students to succeed in a changing world. We want all students to be effective communicators, cooperative and quality producers, complex and creative thinkers, and responsible citizens with respect for self and others, and positive self-directed, lifelong learners.

IDABEL PUBLIC SCHOOLS STRATEGIC GOAL SUMMARY



Goal Area #1

Student Learning and Achievement

Objective 1: Improve Students' Mastery of Learning Standards

- » Initiative: Curriculum alignment
- » Initiative: Differentiated instruction

Objective 2: Increase College and Career Readiness

- » Initiative: College and career readiness
- » Initiative: ACT prep



Goal Area #2

Personnel Development Initiatives

Objective 1: Develop Quality Teachers

- » Initiative: Professional development plan
- » Initiative: Staff induction program

Objective 2: Increase Teacher Recruitment and Retention

- » Initiative: Teacher recruitment program
- » Initiative: Staff retention plan



Goal Area #3

Community, Campus, Culture and Perception

Objective 1: Improve District Communication and Perception

- » Initiative: Communication plan

Objective 2: Increase Community Involvement

- » Initiative: Parents in Education (PIE)
- » Initiative: Recognition program
- » Initiative: Warrior Nation student program

Objective 3: Increase Positive Student Behavior

- » Initiative: Attendance improvement plan
- » Initiative: Positive behavior plan



Goal Area #4

Asset Development and Improvement

Objective 1: Improve and Maintain School Facilities

- » Initiative: Facilities plan
- » Initiative: Transportation plan

Objective 2: Expand Student Programs and Clubs

- » Initiative: Student programs

Objective 3: Maintain and Improve Technology

- » Initiative: Technology plan

Idabel Primary South Elementary Daily Schedule

Pre-K/Kindergarten

**STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 A.M.
STAFF MEMBERS ARE NOT ON DUTY AND THERE IS NO SUPERVISION.**

Arrival and Dismissal

7:25 a.m.	Staff to report for early duty as scheduled
7:30 a.m.	Doors open & breakfast begins (no time for breakfast if students arrive at or after 8:00)
8:00a.m.	Classes begin (Students arriving later than 8:00 must get a <u>tardy slip</u> from the office before going to class)
11:30a.m-12:00p.m.	Pre-K lunch/rest
11:00-11:50p.m.	Kindergarten lunch/noon play
1:10-1:30pm	Pre-K afternoon recess
1:30--1:50p.m.	Kindergarten afternoon recess
2:40 p.m.	Prepare for dismissal
2:45 p.m.	School dismissed

First Grade Schedule

7:25 a.m.	Early duty staff report to school
7:30-8:00a.m.	Breakfast served
7:55-10:30a.m.	First Grade morning instruction time
12:00-12:25a.m.	First Grade lunch
12:30-12:50 a.m.	First Grade recess
12:50-1:45 p.m.	First Grade instructional time
1:50-2:05 p.m.	First grade afternoon recess
2:45 p.m.	Dismissed

******CAR RIDER MUST BE PICKED UP BY 3:00 P.M.**

*****According to school policy, notes are required for ANY changes in transportation. If a note is not sent, the child will be sent home by his/her usual bus or transportation procedure. If necessary, a telephone call to the office by 2:00 p.m. will be accepted to change transportation. (286-4400)**

2024-2025 School Calendar

Idabel Public Schools

Board Approved: February 12, 2024

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Important Dates

Aug 12-13	Professional Days- No School
Aug 14	First Day of School for Students
Sep 2	Labor Day-No School
Sept 23	Professional Day- No School
Oct 16	Parent Teacher Conf - No School
Oct 17-18	Fall Break - No School
Nov 25-29	Thanksgiving Break-No School
Dec 23-Jan 3	Christmas Break-No School
Jan 6	Professional Day- No School
Jan 7	2nd Semester Begins for Students
Jan 20	Martin Luther King Day-No School
Feb 14	Parent Teacher Conf - No School
Feb 17	President's Day-No School
Mar 17-21	Spring Break-No School
Apr 18	Professional Day- No School
May 16	Last Day of School for Students

Total Instructional Days: 168 (1092 Hrs)
 Total Parent Teacher Conference Days: 2 (12 Hrs)
 Total Professional Development Days: 5 (30 Hrs)
 Total School Days: 175 (1134 Hrs)

Professional Development Days

Aug 12	Full Day PD
Aug 13	Full Day PD
Sep 23	Full Day PD
Jan 6	Full Day PD
Apr 18	Half Day PD
May 19	Half Day PD

Semesters/Nine Weeks

Aug 14	First Semester Begins
Oct 14	End of First Nine Weeks
Dec 20	First Semester Ends
Jan 7	Second Semester Begins
Mar 7	End of Third Nine Weeks
May 16	Second Semester Ends

Parent Teacher Conference

Oct 16	Parent Teacher Conference
Feb 14	Parent Teacher Conference

 Holiday-No Class
 23 Bold Numbers are School Days
 Professional Development
 Report Cards Issued
 Parent Teacher Conferences
 First & Last Day of School

CENTRAL ELEMENTARY SCHOOL STUDENT HANDBOOK

This Parent/Student Handbook has been prepared to provide essential information to the students who attend Central Elementary School and their parents. Please take a few moments to review the contents.

Pg. 1 Table of Contents

2. Student/Parent Policy Guide, Mission Statement
3. Welcome letter from the Principal
4. School Hours
5. Enrollment
- 6-7. Immunization and Meningococcal Vaccines
8. Curriculum, Attendance
9. Leaving School During Day, Tardies and Absences
- 10-12. Parental Involvement
13. Central Discipline Policy
14. School Wide Rules
15. Authority to Search
16. Playground Rules, Lunch Detention
- 16-18. Disciplines, Bullying
19. Classroom Discipline
- 20-21. Anti-bullying
22. Board Policy
- 23-26. Suspension Policy
27. Suspension Due Process
28. Eligible Children with Disabilities, Disciplines
- 29-30. Parents Rights and FERPA
31. Dress and Grooming
32. Illness, Accident and Emergency Procedures, Lice
33. Vision and Hearing Screening
34. School Health Guide
35. Accident and Emergency Building Procedures, Child Abuse Law
36. Medication
37. Cafeteria
37. Visitors to the Building/Surveillance Cameras
38. Elementary Bus Rider Policy
39. Bus Transportation Discipline Policy
40. Walker/Car Rider/Bike Policy
41. Bringing Items to School/Cell Phones
- 42-45. Children's Internet Protection Act and Policy Use/Responsibility
46. Communications
46. Progress Reports/Report Cards/ Parent – Teacher Conferences
47. Telephone Use, Schoolreach
48. Severe Weather/Necessary Information/Library/Insurance
49. Deliveries to School/Lost & Found
49. Asbestos
50. Notice of Discrimination, Filing Grievance Based On A Complaint

It is important to read this handbook thoroughly.

STUDENT/PARENT POLICY GUIDE

The Central Elementary Student/Parent Policy Guide has been published to inform students and parents about policies and procedures of the school. The Student/Parent Policy Guide is revised and published each summer. The policy guide is distributed to each student at Central Elementary at the beginning of the school year and is available on the Idabel Public School website: www.idabelps.org. As state and federal statutes and regulations are changed, school policies will be changed to be in compliance. In addition, it is not possible for all policies and procedures to be included in this guide. All students are obligated to abide by all Idabel Public School policies and regulations

DISTRICT MISSION STATEMENT

The Idabel Public Schools will provide stimulating, quality education in a safe environment empowering all students to succeed in a changing world. We want all students to be effective communicators, cooperative and quality producers, complex and creative thinkers, and responsible citizens with respect for self and others, and positive self-directed, life long learners.

CENTRAL MISSION STATEMENT

Central's staff will develop caring, productive, self-motivated citizens for a competitive tomorrow.

**Jake Jackson - Principal
CENTRAL ELEMENTARY SCHOOL
206 SE AVE F IDABEL, OK 74745
(580) 286-5346**

Dear Parents/Guardians,

I am so excited to welcome you and your child to Central Elementary. I look forward to being a part of your child's educational experience.

The staff and I are committed to providing a quality education for your child. All Central certified staff are rated Highly Qualified by the Oklahoma State Department of Education. The teachers and I will maintain this Highly Qualified status and model being lifelong learners by continuing our training as educators.

It is our strong desire that every student has academic success and feels that they are an important part of our learning community. A commitment of this nature will involve hard work and support from both the school and you as parents.

Please know that the staff and I are available if you have any questions or concerns. We are looking forward to a wonderful year.

Sincerely,

Jake Jackson
Principal
Central Elementary

SCHOOL OFFICES

CENTRAL ELEMENTARY OFFICE 580-286-5346

Breakfast and lunches are free. However, if your child is going to eat breakfast they will need to be here early so they can eat and be in their classroom before the 8:00 bell.

Breakfast served 7:30-7:50 a.m.

Classes begin at 7:50 a.m.

Lunch 2nd Grade 10:45-11:25a.m.

Lunch 3rd grade 11:15-11:55 a.m.

Lunch 4th grade 11:45-12:25 a.m.

Lunch 5th grade 12:15-12:55 a.m.

Dismissal 2:50 p.m.

Students are expected to be at school every day. Arrival time sets the “tone” for the day. Tardiness often results in feelings of confusion, frustration, embarrassment, and exclusion from important morning activities. Students who are late will be counted tardy. Excessive tardies will be turned over to the Truancy Officer as directed by state law.

STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 A.M. STAFF MEMBERS ARE NOT ON DUTY AND THERE IS NO SUPERVISION UNTIL 7:30 A.M.

ALL STUDENTS ARE TO BE PICKED UP BY 3:00 UNLESS SPECIAL ARRANGEMENTS HAVE BEEN MADE.

TRANSPORTATION CHANGES:

ACCORDING TO SCHOOL POLICY, NOTES ARE REQUIRED FOR ANY CHANGE IN TRANSPORTATION. IF A NOTE IS NOT SENT , THE CHILD WILL BE SENT HOME BY HIS/HER USUAL BUS OR TRANSPORTATION PROCEDURE . IF NECESSARY, A TELEPHONE CALL TO THE SCHOOL BY 2:30 P.M . WILL BE ACCEPTED TO CHANGE TRANSPORTATION. CALLS TO CHANGE TIME AFTER 2:30 P.M. WILL NOT BE ACCEPTED SO PLEASE DON'T ASK.

ENROLLMENT

New students may be enrolled when they arrive in the district. This will be done in the school office. Parents are notified of pre-enrollment for the registration of all returning students in the spring. Call the school or the district office to determine the exact dates of the summer enrollment. Be sure to bring the following documents with you when you enroll your child:

- A state birth certificate- NOT hospital certificate
- Your child's up-to-date immunization record
- CDIB Card if student has one or qualifies
- Emergency telephone numbers
- Your current address (must be the street address)
- Verification of EXACT physical address within the Idabel School District
(A copy of an **electric, gas, or water bill**)
- Social security number
- New students must bring recent report card
- Children placed through Oklahoma Dept. of Human Services should provide a copy of DCFS19-placement form

PLEASE NOTE: FAILURE TO PROVIDE PROPER DOCUMENTATION MAY DELAY PLACEMENT OF YOUR CHILD IN A CLASSROOM

FACTS ABOUT MENINGOCOCCAL DISEASE AND VACCINATION

What is meningococcal disease? Meningococcal disease, commonly referred to as bacterial meningitis or simply as meningitis, is a rare but sometimes deadly bacterial infection. The disease strikes quickly and has devastating complications, including hearing loss, brain damage, kidney damage or limb amputations. Of those who contract meningococcal disease, 10 to 15 percent die. Among those who survive, as many as 20 percent live with permanent disabilities. Vaccination offers the best protection against meningococcal disease. Who is at risk for meningococcal disease? Anyone at any age can get meningococcal disease, but some people have a higher risk for the disease. These include: Adolescents and young adults Infants less than one year old People living in crowded settings like college dorms or military barracks Those with persistent complement component deficiency or anatomic or functional asplenia People traveling to certain areas outside the U.S. such as the meningitis belt in Africa Laboratory personnel who are routinely exposed to meningococcal bacteria Those who might have been exposed to meningococcal disease during an outbreak Why are adolescents and young adults at risk for meningococcal disease? Certain lifestyle factors common among adolescents and young adults increase their risk. These include, but are not limited to: Crowded living situations (such as dormitories, boarding schools and sleep-away camps) Attendance at a new school with students from geographically diverse areas Irregular sleeping patterns Active or passive smoking Social situations where there is crowding Moving to a new residence How is meningococcal disease spread? Meningococcal disease is contagious. It is spread through the exchange of respiratory secretions during close contact such as kissing or coughing on someone. Although meningococcal bacteria are very dangerous, they cannot live outside the body for very long. This means the infection is not as easily spread as a cold virus. About one in ten people carry meningococcal bacteria in their nose or throat without showing any signs or symptoms of the disease. These people can unknowingly transmit the bacteria to others. What are the symptoms of meningococcal disease? Meningococcal disease is often misdiagnosed as early symptoms often resemble those of other infections like flu. Symptoms may include sudden high fever, headache, nausea, vomiting and exhaustion. Particularly worrisome symptoms and signs of the infection include a purplish rash, pain when looking at bright lights and a stiff neck. Since symptoms progress quickly, it is very important that medical attention is sought immediately. Can meningococcal disease be prevented? Yes. Vaccination offers the best protection against the disease. Meningococcal vaccines are available in the U.S. for people 6 weeks of age and older. Routinely recommended vaccines offer protection against four of five major strains of the bacteria (*Neisseria meningitidis*) that cause meningococcal disease: A, C, W and Y. The Centers for Disease Control and Prevention (CDC) recommends this vaccine to all adolescents at age 11-12 with a booster at age 16. CDC recommends permissive use of serogroup B meningococcal vaccination at ages 16-23, with a preferred age of 16 to 18 years. Older adolescents and young adults can decide, in collaboration with their healthcare professionals, to be vaccinated against the fifth major strain and it will be covered by private and public health insurance. NMA continues to advocate for the broadest possible recommendations to protect all adolescents against serogroup B meningococcal disease since they are at higher risk for infection. There are others recommended for meningococcal vaccination, including younger children and adults with certain medical conditions, travelers and military recruits. For the full list of persons recommended by the CDC for meningococcal vaccination, please visit: <http://www.cdc.gov/vaccines/vpd-vac/mening/whovaccinate.htm>. Vaccination is the best method of prevention. However, maintaining a healthy lifestyle like getting plenty of rest and not coming into close contact with people who are sick can also help. Where can I find more information? Following are additional resources that provide more information about meningococcal disease and prevention methods, including vaccination: National Meningitis Association: www.nmaus.org Centers for Disease Control and Prevention: www.cdc.gov What is the National Meningitis Association? The National Meningitis Association (NMA) is a nonprofit organization founded by parents of children who have died or live with long-term effects from meningococcal disease. NMA's mission is to educate families, medical

professionals and others about meningococcal disease and prevention approaches to the disease. For more information about NMA and the organization's activities, or to contact a member of NMA, please visit www.nmaus.org.

ROUTINE VACCINATIONS FOR ADOLESCENTS

Did you know that there are vaccines for adolescents that help protect them against serious, sometimes life-threatening diseases? Even if immunized as a baby, preteens and teens still need certain vaccines to stay protected into adulthood. Ideally, children should receive these vaccines at 11-12 years-old. If your child missed a vaccination at this age, it's not too late. Know which vaccines your children should be getting. It could save their lives.

Routine Immunizations for Adolescents AT A GLANCE:

Health officials recommend that all adolescents be vaccinated against the following diseases. Be sure to check with your doctor if you think your child has missed vaccinations.

Disease Vaccine Dosing Schedule

Meningococcal

(meningitis, blood infection) Meningococcal 1 Dose, 1 Booster*

Human Papillomavirus

(HPV infection) HPV 3 Doses

Tetanus, Diphtheria and

Pertussis (whooping cough) Tdap 1 Dose

Influenza (flu) Seasonal Influenza 1 Dose every year

* A booster dose is recommended at age 16. For those who receive the first dose at 13-15 years, a booster is recommended at 16-18 years. CDC suggests that adolescents receive the vaccine or booster less than five years before starting college.

To access the full CDC schedule, go to: <http://www.cdc.gov/vaccines/recs/schedules/>

CURRICULUM

The Idabel Elementary School Curriculum developed and updated in compliance with the Oklahoma Academic Standards (OAS). This curriculum is presented to the students through a variety of teaching methods including individualized learning, whole group instruction, small group instruction and cooperative learning. This curriculum is available for parent review upon request.

ATTENDANCE

It is of the utmost importance that students are in school every day. Irregularity in attendance is the most frequent cause of unsatisfactory work and school failure. There may be some occasions when absence is necessary. When such is the case, the parent should notify the school office. It is the student's responsibility to confer with teachers regarding makeup work. The following are acceptable reasons for absence:

- Illness (dr./dentist note needed to be excused)
- Death in the immediate family (*obituary needed to be excused*)
- Necessary medical attention (*a note from the attending physician is required*)
- Unusual opportunity for travel (*parents should make arrangements in advance with the teacher*)

When a child is ill, assignments may be secured, upon request, through the office. Any request for assignments should be made before noon. All work missed is to be completed by the student. Students will have one day for each day missed to make up work.

Attendance is important! Schools are required by state law to keep an accurate record of attendance. This includes full and partial day absences. A student must be in attendance 90% of the semester. A student may not miss more than 10 days per semester. The 10 absences can be for any reason. Legitimate illness accompanied by a doctor's statement may be deducted from the 10, depending upon the decision of the attendance review council, made up of: the principal, truancy officer, classroom teacher, and counselor. A student and their parents will be notified on the 10th absence, and the parents may meet with the attendance review council. In order to remain in school and receive credit, a student must make up, hour for hour, each absence over the ten. Parents should call the school prior to or on the day of the student's absence.

Tardiness often results in feelings of confusion, frustration, embarrassment, and exclusion from important morning activities. Students who are late will be counted tardy and students that are checked out early may be considered tardy. A total of three tardies equal one day absent and will be turned over to the Truancy Officer as directed by state law. SCHOOL LAW SECTION: 232

LEAVING SCHOOL DURING DAY

If a student finds it necessary to leave school during the day for a doctor's appointment or some other valid reason which is known by the student or parent, the parents should call and advise the front office before time for the student to check out. The student must then stop by the attendance office and sign out before leaving. If returning to school the same day, the student **must sign back in** at the attendance office. Failure to comply with this procedure may result in an unexcused absence.

TARDIES AND ABSENCES

When a student arrives **after 8:00 a.m.**, they must come to the attendance office and get a tardy slip. **Tardy** will constitute arrival between **8:00-9:00 a.m.** Arriving **after 9:00 a.m. will be counted as 1/2 day absence.** Leaving school before 1:50 will be counted as 1/2 day absence. Leaving school **after 1:50 will be counted as tardy.** Failure to bring a doctor's note will be counted as unexcused tardy or absence. (*Standards for Accreditation of Oklahoma Schools*)

When an absence occurs, an automatic phone message will go out to the phone number we have on file telling parents their child is not at school. **If you get this message and you believe your child is at school, please contact the office 580-286-5346.**

PLEASE REFER TO YOUR STUDENT HANDBOOK FOR TRUANCY INFORMATION

DISTRICT PARENTAL INVOLVEMENT POLICY

IT IS THE PARENTAL INVOLVEMENT POLICY FOR ALL IDABEL PUBLIC SCHOOLS TO:

- **Involve parents in the planning and review process for all educational programs**
- **Provide assistance to parents in understanding national goals, state content standards, state performance standards, assessments and information related to the education of their children in a format and language that is understandable**
- **Provide information concerning adult literacy and parental training**
- **Educate teachers and other staff in the value of parental contributions and how to work with parents as equal partners**
- **Coordinate and integrate parental involvement programs with other programs when appropriate.**
- **Work with community-based organizations and businesses in parental involvement activities**
- **Ensure that information concerning school programs is available in the language used in the home**
- **Arrange meetings at a variety of times to maximize opportunities for parents**
- **Conduct, with the involvement of parents, an annual evaluation of the effectiveness of parental involvement activities and use findings of the evaluations to design new strategies for parental involvement.**

THE PARENTAL INVOLVEMENT POLICY shall be made a policy of the Idabel Board of Education and be included in Student Handbooks.

IDABEL CENTRAL ELEMENTARY CAPACITY FOR PARENTAL INVOLVEMENT

Idabel Central Elementary will build the school's and parent's capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will provide assistance to parents of children served by the school in understanding topics such as the following:

1. The state's academic content standards,
2. The state's student academic achievement standards,
3. The state and local academic assessments including alternate assessments,
4. The requirements of Part A,
5. How to monitor their child's progress, and
6. How to work with educators:

Parents conferences, family open house activities and the IPS message system will be used to provide parents this information and assistance.

1. The school will provide materials and training to help parents work with their children to improve academic achievement, such as literacy training, and using technology, as appropriate to foster parental involvement, by providing workshops on how to work with their children.
2. The school will reach out to, communicate with, and work with parents as equal partners in how to implement and coordinate parent programs and build ties between parents and the school.
3. The school will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Information will be posted on the district website, sent home in letters, and sent in translations as practical.
4. The school will work closely with all community partners to provide opportunities for parental involvement activities on campus and within the community.

By actively participating in our Parental Involvement Plan, parents at Central Elementary can play a significant role in their child's educational journey. Together we can create a nurturing and inclusive learning environment where every student can succeed.

ELEMENTARY PARENT-SCHOOL COMPACT

It is important that families and schools work together to help students achieve high academic standards. Through a process that included teachers, families, students, and community representatives, the following are agreed upon roles and responsibilities that we as partners will carry out and to support student success in school and in life.

As a STAFF MEMBER, I will provide your child with every opportunity to learn and grow by:

- Maintaining a quiet and organized workplace;
- having a high expectation of myself and my students;
- Giving instruction and assignments appropriate for the skill and development required by state and district standards;
- Monitoring student work on a daily basis to ensure success and progress; and
- Reporting regularly to parents with returned work, written notices, and conferences.

As a STUDENT, I will keep my focus on what is important in meeting my goal of learning by:

- Being in class on time, every day, with my homework in hand and prepared to work;
- Allowing the teacher to teach and everyone in class to learn;
- Completing my work on time and accurately;
- Keeping my hands, feet, objects, and comments to myself; and
- Respecting others and their property.

As a PARENT/GUARDIAN, I will support Idabel Public School programs and activities that give my child the optimum opportunity for learning by:

- Expecting my child to complete daily homework assignments independently and discuss his/her results for improved learning, and check for a timely return to school;
- Accentuating the positive events at school and help my child resolve issues of concern and conflict;
- Supporting the discipline policy and reinforcing the highest expectations of the school staff;
- Reading to and listening to my child read daily as a way of building a lifelong interest and joy of reading;
- Seeing that my child gets adequate rest and is in school on time with a positive outlook;
- Attending conferences to discuss my child's progress and attending events which showcase my child's work and learning experiences; and
- Providing and maintaining accurate information on my child's records for contact.

Parent/Guardian:	READ ONLY-DO NOT FILL OUT	DATE:
Student:	READ ONLY-DO NOT FILL OUT	DATE:
Teacher/Principal:	READ ONLY-DO NOT FILL OUT	DATE:

CENTRAL DISCIPLINE POLICY

ALL STUDENT BEHAVIOR AT CENTRAL ELEMENTARY SCHOOL IS BASED ON RESPECT FOR THE RIGHTS OF OTHERS. TEACHERS HAVE THE RIGHT TO TEACH AND STUDENTS HAVE THE RIGHT TO LEARN.

The teachers and administrators shall have the same right as a parent of guardian to control and discipline a child while the child is in attendance in the Idabel Public Schools or is in transit to and from school or while attending or participating in any school function authorized by the school district (70.0.5 6-114, School Laws of Oklahoma).

One of the most important lessons education can teach is discipline. While it does not appear as a subject, discipline underlies the whole educational structure.

It is the training that develops self-control, character, orderliness, but most importantly, the respect for oneself and the respect for others.

Students feel more secure with rules. They must know what is and what is not allowed. They need to understand that there are consequences for breaking rules. This lesson will follow them throughout their lives.

Each classroom teacher will have his/her own classroom rules that are consistent with the school's discipline plan. Infraction of these rules will have consequences and could result in disciplinary action taken by the classroom teacher or the administrative staff. We expect all students to exhibit behavior that allows teachers to teach and all students to learn.

SCHOOL WIDE RULES:

THESE RULES APPLY ANYWHERE IN THE SCHOOL OR ON THE SCHOOLS GROUNDS

1. Students shall be courteous to adults and to other children. Use of profanity, including obscene gestures will not be tolerated. Abusive language involving students and any school personnel will not be tolerated.
2. Students shall take care of school property (including books). Any destruction of school property will result in payment by the student/parent for the damaged property.
3. Students shall learn to get along with others. No fighting, disrupting or interfering with curricular or extracurricular activities (including playground activities).
4. Defiance of authority will not be tolerated.
5. Students shall learn the value of other people's property. Stealing will not be accepted.
6. Threats, blackmail or extortion are taken very seriously. Incidents will be reported to the School Resource Officer or Idabel Police Department at the discretion of the school administrator.
7. Students shall learn the value of safety to themselves and others. Students shall not bring to school any dangerous, conceivably injurious or annoying instruments (i.e. guns, dangerous drugs, or alcohol). The use or possession of tobacco, in any form is prohibited. Persons violating this discipline rule will receive immediate suspension. (Drug Free Schools and Communities Act IV sec, 882-884)
8. Toys of all kinds shall be kept home unless otherwise specified by the teacher. Toys brought to school will remain in the front office for the remainder of the school year or until the parent comes to school to retrieve them.
9. There shall be no eating candy or chewing gum in school except for special occasions.
10. **BULLYING WILL NOT BE TOLERATED**. Bullying happens whenever someone uses his/her power unfairly and repeatedly to hurt someone in any manner. (School Bullying Prevention Act 700.5.24-100.3)
11. Students shall line up to go into the building quietly and in an orderly manner at all times.
12. In the cafeteria, rules for good conduct shall be as follows:
 - a. Be courteous to others.
 - b. There will be no cutting in line, no running, no pushing or shoving.
 - c. Students will remain seated and quiet during lunch.
 - d. Keep the area neat and clean. Throwing food will not be tolerated.
 - e. Obey all cafeteria personnel.
 - f. No soft drinks brought into the cafeteria except on designated days.
 - g. Students shall bring no chips, candy, etc. into the cafeteria.
13. On the playground, the following rules will be followed.
 - a. Obey the playground teacher and assistant.
 - b. No fighting, karate kicking, cursing or teasing.
 - c. No throwing of rocks or other objects that could hurt someone.
 - d. Follow rules for equipment.
 - e. Go immediately to your line as soon as the bell rings.
14. Any parent requesting a change of transportation of a student for the day must either send a note to school or call before 2:30. Otherwise the student will be sent home in the usual manner.

Consequences: Students must learn that there are consequences for breaking rules. Any infraction of the above rules may result in disciplinary action.

Authority to Search

Universal Citation: 70 OK Stat § 70-24-102 (2014)

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable.

The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. In no event shall a strip search of a student be allowed. No student's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrantless search.

The superintendent, principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property that might be in the pupil's possession including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Students found to be in possession of such an item shall be subject to the provisions of Section 24-101.3 of this title.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property.

PLAYGROUND RULES

1. No pushing, kicking, wrestling, or fighting.
2. Students will swing in an appropriate direction. No swinging side-to-side (bumper cars), standing in swings, or jumping out of a swing.

3. Students will not stand on top of the jungle gym, rock wall or ladder. Students will refrain from jumping from the top of any equipment.
4. Students will play in the designated areas. Students will not play next to classroom windows. Running games such as tag, racing, and kick ball will be on the grassy area only.
5. Extra equipment such as jump ropes, hula hoops, skip-its, and balls will be used for their intended purpose. (Example-hula hoops will not be used as jump ropes). Students will NOT bring personal equipment from home. At the end of outside activities all equipment will be returned to its proper place. NO playing ball or bouncing balls after the bell rings.
6. All students will line up in a quiet manner before entering the building.

LUNCH DETENTION

1. Students in lunch detention shall have no contact with other students in lunch detention.
2. Students in lunch detention must bring class work. If a student comes to lunch detention with no work the duty teacher may add a day of detention.
3. At the conclusion of lunch detention students will line up outside with their class and enter the building appropriately.

DISCIPLINE POLICY

BULLYING HAPPENS WHENEVER SOMEONE USES HIS OR HER POWER UNFAIRLY OR REPEATEDLY TO HURT SOMEONE IN ANY MANNER (PHYSICALLY, VERBALLY, EMOTIONALLY)

Level I- (General misbehavior in classroom or on campus)

Running in building

Disrupting class

Chewing gum or eating candy

Playing after bell rings (on playground)

Pushing, shoving, kicking, tripping, hitting at, or pinching another student (not causing injury)

Loud or boisterous conduct in the hallway/classroom.

CONSEQUENCES:

The above offenses may result in the loss of pullout, extra activities, corporal punishment, or lunch detention as determined by the classroom or duty teacher.

A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.).

Level II- some of the following may be considered BULLYING and if so will be noted as such on the discipline slip.

- Use of profanity-vulgarity (written, verbal, or physical)
- Use of obscene gestures
- Disrespectful/abusive language involving student and any school employee
- Destruction/defacing of school property or another person's property
- Disobeying cafeteria rules
- Sexual harassment/moral turpitude
- Abusive language between students (written or verbal)
- Gang language and/or signs
- Lying/cheating
- Hurting another student (poking with pencil or other instrument, pushing another student down, hitting another student, etc.)
- Teasing/making fun (disrespect) of another student
- Disobeying teachers or other school personnel

CONSEQUENCES: (Parent contact on all above)

1st Offense - 3 days lunch detention or corporal punishment

2nd Offense - 3-5 days lunch detention or corporal punishment

3rd Offense - 5 days lunch detention or corporal punishment

4th Offense - 5-10 days lunch detention or corporal punishment

5th Offense - 15-20 day lunch detention, corporal punishment or 1-3 day suspension

6th Offense - sent home with 3-5 days suspension

7th Offense - sent home with 5-10 day suspension

ELECTRONIC DEVICES AND ELECTRONIC TELECOMMUNICATION DEVICES:

1st Offense – Parent/guardian must pick up the electronic device, 3 days lunch det

2nd Offense - Confiscation of the electronic device, parent/guardian must pick up, 5 days lunch detention

3rd Offense – Confiscation of the electronic device, parent/guardian must pick up, Administration discretion.

A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.)

Level III- The following may be considered BULLYING and will be noted as such on discipline policy.

- Assault (child jumps on another student)
- Fighting (pushing/shoving/headlock that could result in a “real fight)
- Extortion
- Threats
- Blackmail
- Stealing
- Food fights
- Throwing Rocks or any objects
- Profanity directed toward a staff member (written, verbal, or physical)
- Use of teachers’ passwords to gain internet access to unacceptable web-sites
- Sexually explicit material (written, print, or drawn)

CONSEQUENCES: (parent contact on all above)

- 1st Offense- 5 days lunch detention or corporal punishment
- 2nd Offense- 5-10 days lunch detention or corporal punishment
- 3rd Offense- 3-5 days suspension
- 4th Offense- 5-10 day suspension

FIGHTING:

- 1st Offense- 3-5 day suspension
- 2nd Offense- 5-10 day suspension
- 3rd Offense- Suspension – Administrative discretion

LEVEL IV:

- Possession/Sale/Consumption of, or under the influence of Alcohol, Drugs, (prescription/non-prescription) or any Controlled Substance, drug paraphernalia, Vapes
- Dangerous Weapons
- Indecent Exposure/unacceptable sexual behavior
- Verbal or written terroristic or threatening behavior/statements
- Theft of money or personal property from school personnel
- Willful injury of another student or school personnel

LEVEL V:

- Possession of firearms
- Assault to school employees
- A physical attack on another student that is not previously set out in class I-V offenses and results in criminal charges being initiated
- Possession of explosive items/terroristic paraphernalia

CONSEQUENCES: (Parent contact on all above)

- 1st Offense- May result in immediate suspension and charges being filed with local authorities. A student who is suspended from school is not allowed on any school property. They will not be allowed to attend or

participate in any school activities held after school hours. These activities include those held in or on Idabel School Property or the property of another school where Idabel students are participating (for example, football, basketball games, concerts, etc.)

CLASSROOM DISCIPLINE

Each teacher will have classroom rules and consequences posted in the classroom. These rules and consequences will be explained to the students at the beginning of the year and will be taught on a continuous basis for the entire year. The classroom teacher with a certified teacher as a witness will handle discipline. The teacher and grade level discipline team will handle all Level II offenses. The principal may offer assistance if needed. All Level III and IV offenses will be handled in the office with the principal. The teacher will accompany the students to the office to discuss discipline action. All classroom rules will pertain to Level I offenses as stated in the Administrative Discipline Policy (see above).

NOTE: Parents that do not want their child to be paddled should submit a letter to the office stating this. These letters will be filed in the student's folder at the beginning of each school year. The school must be able to contact the guardian/parents of the children.

Central Elementary Anti-Bullying Policy

Idabel Central Elementary recognizes that a school that is physically and emotionally safe and secure for all students promotes good citizenship, increases student attendance and engagement, and supports

academic achievement. To protect the rights of all students for a safe and secure learning environment, Idabel Central Elementary prohibits acts of bullying, harassment, and other forms of aggression or violence. All administrators, faculty, staff, parents, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors in order to provide positive examples for student behavior.

“Bullying” or “harassment” is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts- i.e., cyber - bullying, through the use of internet, cell phone, computer, wireless device currently used or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, or threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical impairment.

This policy includes the prohibition of every form of bullying, harassment, and cyber bullying, whether in the classroom, on school premises, when a student is traveling to or from school, or at a school-sponsored event.

Students are expected to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors.

The Idabel School District recognizes that in order to have the maximum impact, it is critical to provide a minimum of annual training for school employees who have significant contact with pupils on school policies and procedures regarding bullying and harassment. Training will provide school employees with a clear understanding of their roles, responsibilities and the necessary skills to fulfill them.

Idabel Central Elementary has developed and implemented procedures that ensure both the appropriate consequences and remedial responses to a student who commits one or more acts of bullying and harassment. The following factors, at a minimum, shall be given full consideration by school administrators in the development of the procedures for determining appropriate consequences and remedial measures for each act of harassment or bullying.

Factors for Determining Consequences:

- Age, development, and maturity levels of the parties involved
- Degree of harm (physical and/or emotional distress)
- Surrounding circumstances
- Nature and severity of the behavior(s)
- Incidences of past or continuing pattern(s) of behavior
- Relationship between the parties involved
- Context in which the alleged incident(s) occurred

Consequences for a student who commits an act of bullying and harassment shall vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measures shall be designed to: correct the problem behavior; prevent another occurrence of the behavior; and protect the victim of the act.

Examples of Consequences:

- Admonishment
- Loss of privileges
- Classroom detention
- Conference with Parent / Teacher
- Conference with Principal/Parent/Teacher
- Corporal Punishment
- Out of school suspension
- Expulsion or termination
- Legal Action

All school employees are required to report alleged violations of this policy to the principal. All other members of the school community, including students, parents, and visitors, are encouraged to report any act that may be a violation of this policy. The classroom teacher, duty teacher, and or principal shall conduct a prompt, thorough, and complete investigation of each alleged incident. The incident shall be documented on a student discipline report, along with the name of classroom teacher, reporting teacher, infraction, and consequences and appropriate remedial action taken. A copy will be sent home to parents/guardians of the student.

Idabel Central Elementary prohibits any reprisal or retaliation against a student who reports an act of bullying or harassment that occurs on school property, school functions or the school bus.

BOARD POLICY

600.01.04

Sexual Harassment

a. This school district forbids discrimination against, or harassment of any student on the basis of sex. The Board of Education will not tolerate sexual harassment of or by any of its employees or students. This policy applies to all students and employees including non-employed volunteers whose work is

subject to the control of school personnel. For purposes of this policy, sexual harassment includes, but is not limited to:

i. Unwanted verbal or physical sexual advances, including subtle pressure for sexual activity, touching, pinching, patting, or brushing against, comments regarding physical or personality characteristics of a sexual nature, and sexually-oriented "kidding" "teasing," double meanings, and jokes.

ii. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately.

iii. The making of graffiti which names a student or otherwise identifies a student is potentially slanderous. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

b. Specific Prohibitions for Administrators, Supervisors and Other Employees:

i. It is sexual harassment for an administrator, supervisor, support personnel, or teacher to use his/her authority to solicit sexual favors or attention from students.

ii. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

iii. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), occurring during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

c. Grievance Procedure – Report, Investigation, and Sanctions

i. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. The grievance procedure found at Policy Number 1100.3 in this manual provides guidelines and additional information for making such claims.

ii. With respect to sexual harassment grievances:

- Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Principal has the responsibility of investigating and resolving complaints of sexual harassment involving students.
- Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
- Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

Suspension Policy for Central Elementary

1. Reasons for Out-of-School Suspension.

The principal, superintendent, or other designated member of the administration are all given the authority to suspend a student out-of-school for the violation of a school rule, policy or regulation as outlined in the district's policies and procedures or student handbook, or for any other violation authorized pursuant to Title 70, Oklahoma Statutes, Section 24-101.3 or other state laws authorizing such suspension.

2. Term of Out-of-School Suspension

The principal, superintendent, or other designated member of the administration are all given the authority to impose student suspensions for the maximum length of time as allowed by state or federal law.

3. Consideration of Alternative Placement .

Before a student is suspended out-of-school the principal, superintendent, or other designated member of the administration shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension (i.e. in-school detention).

4. Education Plan for Students Suspended for Six (6) Days or More.

Students who are suspended out-of-school for more than five days shall be provided an education plan. The plan will provide instruction to the student in the core units (subjects) in which the student is enrolled. The plan shall set out the procedure for education to the student and will be designed for the eventual reintegration of the student into school. A copy of the plan will be provided to the student's parent or guardian.

5. Education Plan for Students Suspended for Five (5) Days or Less.

No education plan will be provided to students who are suspended for less than five (5) days unless it is required under federal law.

6. Academic Credit for Work Performed.

Students with a suspension with five (5) days or less will have work sent home with the student. All work must be completed and returned on the day the student returns to school. Work not completed and/or returned will be counted as zeros. Students with a suspension of six (6) days or more will follow the suspension plan signed by the principal and parent or legal guardian. The student will be given full credit for all academic work that is satisfactorily completed in core subjects. All work must be completed by the student and submitted in the student's handwriting.

7. Extracurricular Activities.

Students who are suspended out-of-school will not be allowed to participate in any extracurricular activities.

8. Appeals

See Due Process in the Student Handbook.

Student's Name: _____

Student's Grade: _____

School: _____CENTRAL ELEMENTARY_____

Suspension Information:

1. Length of out-of-school suspension:
2. Reason for suspension:
3. What in-school or alternative placements were considered by the principal?
4. Why were the above placements not determined to be appropriate for this student?

Suspension Plan (cont'd)

1. How frequently will the student's daily work be provided to the student's parent or guardian? (daily, weekly, monthly, etc.)

2. How will the parent be given the daily work assignments for the student to complete?

a. _____ The parent is expected to come to the school and pick up the assignments.

b. _____ The parent will telephone the school to receive the student's assignments.

c. _____ The parent has access to a facsimile machine and the school will send the assignments to the parent by facsimile transmission.

d. _____ The parent has access to the internet and the school will send the assignments to the parent by email.

3. How frequently will the student be expected to return work assignment to the school? (daily, weekly, monthly, etc.)

4. How will the parent return the student's work assignments to the school?

a. _____ The parent is expected to come to the school and return the assignments.

b. _____ The parent has access to a facsimile machine and the parent will send the work assignments by facsimile transmission.

5. It is the parent's responsibility to implement this suspension plan. If the parent has any questions concerning the work assignments, they should contact the school office. The school office will forward any questions to the principal and classroom teacher.

Principal

Parent Acknowledgement of Receipt of Suspension Plan:

I am the parent or legal guardian of _____, the student who has been suspended out-of-school. I understand that I am responsible for providing a supervised, structured environment for my child. I am responsible for monitoring my child's assigned work under the suspension plan, and I am responsible for implementing the plan. This includes obtaining the work from school, having my child complete the assignments, and returning the assigned and completed work to the school within the time frames checked above. I understand all work must be completed by the student and should be submitted in the student's handwriting. I have read the suspension plan in its entirety and I agree to abide by the terms and conditions of the plan.

Parent or Legal Guardian

SUSPENSION FROM SCHOOL

Each principal is authorized to suspend students from school for disciplinary reasons. The principal or counselor will attempt to call the parent/guardian at home. A copy of the discipline report will be sent home with the student on the day of suspension.

SUSPENSION DUE PROCESS

At the request of the parent, the principal will review all suspensions. At such a review, the student may make a statement on his/her own behalf and present any other available evidence in support of his/her position. The reviewing officer shall have authority to revoke, terminate, or otherwise modify the suspension and will notify the parents of any action in this regard on the day the review is completed. A student may challenge any part of his/her disciplinary record maintained by the school district on grounds that it is an inaccurate record or that his/her conduct did not warrant the discipline assessed. The principal will review any evidence rendered on behalf of the student on the issue and will make other investigations as deemed necessary.

If the record is found to be inaccurate, it will be corrected. If it is found that the student's conduct did not warrant the discipline assessed, the record will be amended to reflect that finding. Disciplinary records shall be treated as confidential and disclosed only to public authorities requesting information in the course and scope of their legal duties.

The student suspended shall have the right to appeal the decision of such principal/teacher to the Board of Education of the district through the Superintendent, which shall, upon a full investigation of the matter, determine the guilt or innocence of the student and its decision shall be final.

ELIGIBLE CHILDREN WITH DISABILITIES DISCIPLINE

When considering disciplinary measures for Developmental Disability students, the following should be considered.

1. When suspension of less than ten (10) days is necessary, the due process procedures established for regular students shall be as follows:

2. For suspension of over ten (10) days or an accumulation of ten (10) days, for the same offense, these additional procedures shall be followed:

A. Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition.

B. When behavior is related to the handicap condition, and a change in program or removal from the current program is recommended, the IEP must be revised to reflect the change in placement.

C. The school must provide an alternative program (i.e. IEP revision, home-based education, etc.)

D. When the behavior is not related to the handicapping condition, the procedures established for regular students shall be followed.

3. In an EMERGENCY SITUATION WHERE THE STUDENT is endangering himself or others, the school has the authority to remove the student from school immediately. However, the IEP/Placement team must convene as soon as possible after an emergency removal to determine further appropriate action.

In any event, the district's disciplinary due process must be followed.

In the event a student brings a firearm to school, suspension and/or alternative placement may be imposed. (See Policies and Procedures Manual.)

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1.** The right to inspect and review the student's education records within 45 days after the day the Idabel Public School receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2.** The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write to the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3.** The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]
- 4.** The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202
(Optional) See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations.

Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

DRESS AND GROOMING

The following dress code has been adopted for Central Elementary

1. Students shall not wear any clothing that is disruptive to the educational process or worn in a manner to attract inappropriate attention.
2. Pants and shorts must fit at the waist. (NO baggy, saggy pants)
- 3.. All shirts or tops must cover the entire midsection when the student raises their hands & arms above their head. All shirts/tops should have straps at least 2 inches in width. T-shirts may be worn under basketball or football type jerseys. NO : ▪ Halter-tops ▪ See through material ▪ Spaghetti straps ▪ Cut off shirts ▪ Alcohol or tobacco advertising ▪ Obscene words, emblems or pictures ▪ Clothing with tears or holes to expose the flesh ▪
4. Students should dress comfortably for the weather. It is recommended that elementary students not wear shorts from Nov. 1 to April 1.
5. Shoes should be worn at all times.
6. Students shall not wear gang-related colors or clothing to symbolize gang signs or carry gang paraphernalia.
7. Skirts, dresses, and shorts must be an acceptable length as not to expose oneself either while seated or crossing legs. As a general rule the length should be at the fingertips while standing with arms down by the side. Keep in mind this is not always sufficient with some individuals.
8. Students may not wear hats, caps, or head apparel. Toboggans may be worn outside during cold weather.
9. No body piercing except the ears.
10. Central Students will not be allowed to wear makeup or excessive jewelry (heavy chains, rope chains).

➤ It is virtually impossible to write a regulation which will adequately cover every detail of appropriate conduct and dress. Therefore, it is necessary for the principal/principal's designee to make judgments as to whether a student is properly groomed and dressed and/or is manifesting appropriate behavior.

The personal code will be positively enforced by teachers, principals, and administrators. We are attempting to eliminate as much confusion as possible, so our attention can be turned to educational pursuits.

Enforcement will be at administrative discretion.

ILLNESS, ACCIDENT AND EMERGENCY PROCEDURES

It is the policy of Idabel Public Schools that in case of an emergency, every attempt will be made to notify the parent or guardian. In the unlikely event that the school cannot locate a parent or guardian, the administration will take such actions as deemed necessary for the health of the child. Parents need to keep the school notified of changes in home or work telephone numbers and/or persons to contact other than a parent.

IT IS THE PARENT OR GUARDIAN'S RESPONSIBILITY TO PROVIDE THESE NUMBERS AND KEEP THEM UPDATED

CONTROL OF INFECTIONS

Our school attempts to prevent the spread of infections. Therefore, it is our policy that:

1. Students with a temperature of 100 degrees or more will be removed from the classroom, and parents notified that the child is too ill to remain at school.
2. Students with infectious conditions (such as impetigo, pink eye, ringworm and scabies) will **NOT** be allowed in school until clearance from a doctor or the school nurse.

LICE

Procedure for treatment of head lice in Idabel Public School Routine lice checks in the elementary schools will be 3 times a year: beginning of school, after Christmas break, and after spring break.

Head checks at all schools will be performed at the request of staff throughout the year for signs of head lice. Signs of head lice may include excessive scratching of the head, and seeing live lice or nits in hair. If live lice are found, the child is to remain in school the remainder of the day. Attempts will be made to contact parents by phone. If contact is not made, a letter will be sent home, along with educational material for treatment. **The child is to return to school the next morning with parents.** Head check will be performed by trained personnel. **If improvement is noted, the child may remain in school.** If no evidence of treatment is seen, parents will be asked to take the child home for treatment. Parents will be asked to come to school the next morning with their child to check for signs of improvement. Child will be sent home each morning until signs of treatment are seen.

Head lice treatment is the responsibility of the parent or guardian. Every effort will be made for parents to get proper education for treatment at home.

A child **should not be absent** from school for head lice. Excessive absences may result in notification of truancy officers. Please see policy on excessive absences in the hand book.

IT IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN TO MAKE SURE CHILD IS LICE FREE

Vision Screenings

Vision Screening will be conducted during the spring semester of the school year by the school nurse and Prevent Blindness of Oklahoma. Beginning with the 2007-2008 school year, the parent or guardian of each student enrolled in Kindergarten, first and third grades at a public school must provide proof that their student passed a vision screening within the past twelve months. All public school districts are required to report the results of the screenings and referrals to the State Department of Education. No student shall be prohibited from attending school for the lack of a vision screening certification or an eye examination report.

Vision screenings may be performed at any time during the school if concern is expressed regarding the vision or your child.

Hearing Screenings

Hearing Screenings will be conducted throughout the school year by the school nurse. The recommendations for hearing screenings are as follows:

Children ages three to grade three should be screened annually.

Children in grade four and above should be screened minimally at three year intervals (grade six, nine, and twelve).

Children may be screened at any time concern is expressed regarding ability to hear. Students with previously documented hearing loss are not screened since they cannot pass a hearing screening. These individuals should be referred to an audiologist for assessment.

If you **DO NOT** want your child to receive the screenings, please notify the school.

SCHOOL HEALTH GUIDE

COMMUNICABLE DISEASE: CHICKENPOX

INCUBATION PERIOD: 14-21 Days

PERIOD OF COMMUNICABILITY: 1 day before rash and until lesions have crusted

RETURN TO SCHOOL WHEN: All scabs should be dry and hard but not necessarily off

COMMUNICABLE DISEASE: IMPETIGO

INCUBATION PERIOD: 2-10 days

PERIOD OF COMMUNICABILITY: Until all lesions are healed. Should see doctor if lesions are on face

RETURN TO SCHOOL WHEN: When evidence of treatment (crusts washed off and antibiotic ointment applied) Cover if possible

COMMUNICABLE DISEASE: LICE

INCUBATION PERIOD: Variable Until lice and eggs destroyed

RETURN TO SCHOOL WHEN: After treatment and live lice are destroyed

COMMUNICABLE DISEASE: MEASLES (Rubeola)

INCUBATION PERIOD: 8-14 days

PERIOD OF COMMUNICABILITY: 4 days before rash appears to 4 days after onset of rash

RETURN TO SCHOOL WHEN: 5 days after onset of symptoms with written permission from doctor or public health agency

COMMUNICABLE DISEASE: MUMPS

INCUBATION PERIOD: 14-21 Days

PERIOD OF COMMUNICABILITY: 6 days before to 9 days after symptoms or swelling appear

RETURN TO SCHOOL WHEN: 10 days after onset of symptoms with written permission from doctor or public health agency

COMMUNICABLE DISEASE: PINK EYE (bacterial conjunctivitis)

INCUBATION PERIOD: 24-72 hours

PERIOD OF COMMUNICABILITY: During course of active infection

RETURN TO SCHOOL WHEN: 2-4 hours after treatment is begun

COMMUNICABLE DISEASE: RINGWORM

INCUBATION PERIOD: Variable

PERIOD OF COMMUNICABILITY: As long as lesions are present and untreated

RETURN TO SCHOOL WHEN: As long as lesions are being treated with antifungal ointment. Cover if possible

COMMUNICABLE DISEASE: RUBELLA

INCUBATION PERIOD: 14-21 days

PERIOD OF COMMUNICABILITY: 7 days before and 4 days after rash appears

RETURN TO SCHOOL WHEN: 5 days after onset of rash with written permission from doctor or public health agency

COMMUNICABLE DISEASE: SCABIES

INCUBATION PERIOD: 2-6 weeks – 1 st time 1-4 days subsequent time

PERIOD OF COMMUNICABILITY: Until mites and eggs are destroyed

RETURN TO SCHOOL WHEN: Written recommended treatment is complete

COMMUNICABLE DISEASE: STREP-THROAT SCARLET FEVER SCARLATINA

INCUBATION PERIOD: 1-3 days

PERIOD OF COMMUNICABILITY: Variable

RETURN TO SCHOOL WHEN: 48 hours after treatment begins or with written permission from doctor

Any student running a temperature of 100 degrees or more may be excluded from school
ACCIDENT AND EMERGENCY PROCEDURES

Accidents at school are to be reported immediately to the teacher on duty, or in charge. The accident is then reported to the office. If the injury is of a serious nature, the parent will be contacted immediately and asked to pick up the child. If the injury is life threatening, the school will contact EMS Ambulance and the parent will be notified. Minor injuries will be treated by office staff. All medical bills will be the responsibility of the parent/guardian.

Emergency Procedures for Fire and Storm Drills are posted in each room. Each teacher reviews these procedures with the students. There are school-wide drills held and documented according to the State policies.

OKLAHOMA CHILD ABUSE REPORTING LAW
Cite as 10 O.S. 7103

If a person has reason to believe or suspect a child is the victim of abuse or neglect it must be reported. Abuse must be reported immediately to Child Protective Services or police. Any person who knowingly and willfully fails to report any incident may be guilty of a misdemeanor.

Child Abuse Hotline

1-800-522-3511

McCurtain County Child Protective Services

580-208-3400

Imminent danger 911

**MEDICATION:
ADMINISTERING TO STUDENTS**

It is the policy of the Idabel Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicates it is in the best interest of the student that a non prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:

- A. student's name
- B. name of strength of medication
- C. dosage and directions for administration
- D. name of physician or dentist
- E. date and name of pharmacy, and
- F. whether the child has asthma or other disability which may require immediate dispensing of medication

2. The medication must be delivered to the principal's office in person by the parent or guardian of the school unless the student for immediate self-administration must retain the medication. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. Purpose of medication
- B. Time to be administered
- C. Whether the medication must be retained by student for self-administration
- D. Termination date for administering the medication, and
- E. Other appropriate information requested by the principal or the principal's designee.

3. Self-administration of inhaled asthma medication by a student for treatment of asthma is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.

B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

C. Permission for the self-administration of asthma medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements

D. A student who is permitted to self-administer asthma medication shall be permitted to possess and use the prescribed inhaler at all times.

CAFETERIA

Central Elementary School serves breakfast and lunch. Students may bring their lunch. Breakfast and lunch are free to all students. Please contact your school office for further information. Soft drinks (cokes, 7-up, etc.) are not allowed in the cafeteria at lunchtime (except on designated days.) Cafeteria rules are listed in the School Wide Rules.

VISITORS TO THE BUILDING

All visitors are required to sign in at the office and get a visitor's badge before going to a classroom. This policy was approved by the Idabel Board of Education to help provide a safe school for Central Students. Parents are always welcome at school. Teachers are glad to discuss your child and his/her progress or problems with you. The school office will help you schedule a conference time. Under the Idabel Negotiated agreements, parents must schedule a classroom visit 24-hours in advance as not to disturb student-learning time. Students from other schools or friends of an Idabel student are not allowed to visit during the school day. Any parent visiting a classroom may not assist their child with tests, (including AR).

Surveillance Cameras

For safety and security reasons, cameras have been installed throughout the school. Your activities may be monitored.

ELEMENTARY BUS RIDER POLICY

1. Walk in the bus loading area.
2. Enter the bus and be seated.
3. A student is not permitted to leave his/her seat until the bus has completely stopped.
4. Never stand near the door when the bus is in motion.
5. Be prepared in the event of a sudden stop.
6. Horseplay is not permitted in or around the bus.
7. Keep head and arms inside the bus. A sudden stop or tree branch could cause an injury.
8. Do not throw anything in or out of the bus.
9. No food or drink on the bus.
10. Keep the bus safe by keeping it clean-use the trash box.
11. Save snacks and homework until after departing the bus.
12. Avoid carrying big or heavy packages on the bus.
13. Don't leave books, lunches, or other articles on the bus.
14. Keep feet, books, backpacks, coats and all other objects out of the aisle.
15. Talk quietly to friends near you. Loud noises distract the driver's attention away from the road and could cause an accident.
16. Help look after the safety and comfort of smaller children.
17. Give the bus driver the same respect and courtesy given to your teachers.
18. A passenger is expected to be courteous to fellow students, bus driver, and patrol officer or driver assistant.
19. Keep quiet when approaching a railroad crossing.
20. A student should not talk to the bus driver while the bus is moving unless it is very important, (sickness or emergency).
21. Treat the bus equipment as you would valuable furniture in your own home.
22. Damage to the bus should be reported to the driver.
23. The offender must pay for severe damage to the seats and other equipment.
24. The passenger should never tamper with the emergency door, or any other equipment on the bus.
25. In the event of an emergency, students are to remain in their seats unless the driver or responsible person gives other instructions.
26. A student should know and understand the bus evacuation plan.
27. Smoking is not permitted on the bus.
28. Anyone under the influence of drugs, or liquor is not allowed on the bus.
29. A driver will submit an Unsatisfactory Bus Conduct Form to the proper school building administrator, who in turn will inform the parent of misconduct on the bus.

BUS TRANSPORTATION DISCIPLINE POLICY

The provision of school bus transportation is not a right of students but is a privilege extended by the Idabel Board of Education. The student behavior code as approved by the Transportation Director is as follows:

1st Bus Incident Report- 5 school days suspension of bus riding privileges.

2nd Bus Incident Report- 10 school days suspension of bus riding privileges.

3rd Bus Incident Report- 15 school days suspension of bus riding privileges.

4th Bus Incident Report- 30 school days suspension of bus riding privileges.

5th Bus Incident Report- 60 school days suspension of bus riding privileges.

Fighting on the bus will result in the following:

1st Fight- automatic 30 school day suspension of bus riding privileges.

2nd Fight- automatic 60 school day suspension of bus riding privileges.

Any of the following will result in AUTOMATIC LOSS OF BUS RIDING PRIVILEGES for the entire year:

*Bringing weapons of any kind on the bus.

*Bringing drugs of any kind on the bus.

*Verbal or physical abuse of the bus driver.

A copy of the report and a copy of the bus rider policy will be sent to the parent by the school. All questions or concerns should be addressed to the **Transportation Director, 580-286-7248** .

REPORTS ARE CONTINUOUS AUGUST THROUGH MAY

WALKER/CAR RIDER/BIKERS

- 1. All a.m.** car riders, walkers and bikers may enter from the main entrance drop area or in the alley. **NO child is ever to be dropped off from the street.** Morning traffic for all students will be from Madison Street or Jefferson Street onto Avenue F. Travel North on Avenue F turning into Central's drive. Please note the p.m. traffic changes on #2.
2. Second and third grade students will be dismissed from the main entrance. Fourth and fifth grade students will be dismissed from their hallway on the south end. This is the alley that goes beside the gym. If you have a child in 1 st or 2 nd and another in 4 th or 5 th , they will be picked up at the front entrance. **Parents picking up at the front entrance MUST enter from Jefferson Street only. Parents picking up at the south end beside the alley MUST enter from Madison only.**
3. Walkers and bikers will be released first from the lobby or designated area.
4. Car riders will enter vehicles from designated areas only.
5. No students shall be allowed to enter a vehicle from the curb or street corner. This is for the student's safety.
6. Before a student will be allowed access to anyone's vehicle other than his/her usual transportation source, parent or guardian must either call the school with permission before 2:00 p.m. or send a note.
7. **Please do not drop off your child before 7:30 a.m. when our doors open.**
8. **Students need to be picked up between 2:50 p.m. and 3:00 p.m.**

If a child rides a bicycle to school he/she needs to have a chain and lock.

ATTENTION PARENTS! The safety of our students is most important!

PLEASE stay in the car line to drop off and pick up your child. Remember it is drop off or pick up **ONLY**. Please do not park or leave the car unattended at these times. Not following procedure can put your child and others in danger. Our line moves quickly with most students being picked up within 10 minutes. Please follow drop of procedures listed above in #'s 1 and 2.

BRINGING ITEMS TO SCHOOL

The only time students should bring toys, games, etc. to school is when their teacher instructs them to do so (for show and tell, for example), and the students will assume responsibility for all items brought to school. Items specifically **NOT** to be brought to school include electronic games, radios, cameras, tape recorders, CD players, CD's, game or trading cards, CO2 cartridges, lighters or other equipment. Sports equipment should also be left at home.

Cell phones should be turned in to the student's teacher as soon as they reach the classroom and should only be used at the teacher's discretion

TEXTBOOKS AND SUPPLIES

Textbooks are furnished to each student free of charge. However, if the textbook is lost or damaged, the student will be charged with the current replacement cost of the textbook.

Each student will be given a list of the necessary supplies for his/her particular grade level upon enrollment. Pencils, erasers and notebooks are available for purchase at the school office. Students that do not pay for repair or replacement of textbooks/library books will not be able to participate in extra events until full payment is received.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) IDABEL PUBLIC SCHOOLS

Below is the Acceptable Use and Internet Safety Policy ("policy") that provides internet access to the school district students and staff. Upon reviewing, signing and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide network access to any user who, if 18 or older, fails to sign and submit the policy to the school as directed, or if under 18 does not return the policy as directed with the signatures of the student and his/her parent or guardian. Adherence to the following policy is necessary for continued access to the school's technology resources.

Idabel Public School's information technology resources, including email and internet access, are provided for educational purposes only. This is a privilege and should be treated as such. If the user has any doubt about whether a contemplated activity is educational, the user shall consult with a teacher, principal or network administrator to help decide if a use is appropriate. Teachers will NOT allow students to play non educational games during the regular school hours, unless there is a valid educational purpose and is related to the current adopted curriculum for the State of Oklahoma.

Students and Staff Shall

1. Respect and protect the integrity, availability and security of all electronic resources

- Observe all network security practices.
- Report security risks or violations to a teacher or network administrator.
- Do not destroy or damage data, networks, computers or other resources that do not belong to you

2. Respect and protect the intellectual property of others

- Do not infringe copyrights (no making of illegal copies of music, games or movies).
- Do not plagiarize.

3. Respect and practice the principles of community

- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials or messages to a teacher or administrator.
- Do not intentionally access, transmit, copy or create materials that violate the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory or meant to harass).
- Do not intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
- Do not use resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters or other mass mailings.
- Do not buy, sell, advertise or otherwise conduct business, unless approved as a school project.
- Do not violate any local, state or federal statute.

4. Respect and protect the privacy of others

- Use only assigned accounts
- Do not view, use, or copy passwords, data or networks to which you are not authorized.
- Do not distribute private information about others or yourself.

5. Internet Safety of minor students

- **Personal online safety:** in using the computer network and internet, the user should not reveal personal information such as home address or telephone number. A student should not use his/her real last name or any other information which might allow a person to locate the student without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or internet without a parent's permission. Regardless of the user's age, the user

should never agree to meet in a secluded place or in a private setting a person the user has only communicated with on the internet.

- The user should also recognize electronic threatening behavior as cyberbullying. The user should not become a victim or a perpetrator of cyberbullying. The user will report any threats made against them to a teacher or administrator. Users found to be perpetrating cyberbullying will be disciplined appropriately.
- Idabel Public Schools will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and about cyberbullying awareness and response.
- To ascertain that each student understands proper online and electronic behavior, every teacher assisting students in network activities will implement lessons and/or dialogue which will demonstrate correct and safe online behavior and should be age appropriate.
- **CIPA COMPLIANCE:** IPS District monitors network and provides a current subscription to the Next Generation Palo Alto firewall to enforce Internet safety for minors. It also protects users from Spyware, Malware, Vulnerabilities, Viruses, and other Internet borne attacks that can compromise users email and workstations.
- The elementary library media specialists and or computer class will address this topic during library orientation or classroom visits. Secondary library media specialists will address this topic as new classes change throughout the year. Principals, or their designee, will address this topic in an open group assembly. New students arriving during the year will be given a copy of this agreement in their enrollment packet. Staff members will receive instruction during professional development sessions required at the beginning of each year.

6. Consequences for violation

- Violations of these rules may result in disciplinary action, including, but not limited to, the loss of a user's privileges to use the school's information technology resources and/or suspension, with the exceptions of End Of Instruction testing and required classroom technology courses and activities.

7. Supervision and monitoring

- School administrators and their authorized employees shall monitor the use of the information technology resources to ensure that their use is secure and in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any user, or to protect the school district's property. They may also use this information in disciplinary actions and will furnish evidence of a possible crime to law enforcement.

8. Personal Equipment (BYOD) used on School Internet (Domains)

- Use of personal property, such as computers, burned CDs, or flash drives is prohibited unless inspected and permitted by authorized school personnel.
- Any device being used on IPS School Network service must be registered with the domain and conform to appropriate domain guidelines.
- A User of the Idabel Public Schools Network and/or equipment is prohibited from making any alterations to hardware and/or software that is owned or licensed by IPS, that is unauthorized and/or results in damages. The user accepts both punitive and legal consequences.
- Any individual using the school domain, internet or equipment and services for illegal actions, shall not hold the Idabel Public School System accountable. Parents, teachers and administrators will discuss these rules with all users to ensure he or she fully understands them. These rules also provide a good framework for a user's use of computers at home, at libraries, or anywhere. For additional information see: www.cybercrime.gov

Revised and approved by Idabel Board of Education in public meeting

*****THERE IS NO EXPECTATION OF PRIVACY ON THE INTERNET FOR STUDENTS***
IMPORTANT:**

A FORM IS IN YOUR ENROLLMENT PACKET

“Bring Your Own Technology” (B.Y.O.T.) Responsible Use Guidelines

Purpose:

Idabel Public School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21 st Century skills, Idabel Public School will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.T.

Idabel Public School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in B.Y.O.T. will not be penalized and alternate modes of participation will be available.

An important component of B.Y.O.T will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types:

For the purpose of this program, the word “devices” will include: laptops, netbooks, cell phones, smart phones, iPods, iPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Guidelines:

- Students and parents/guardians participating in B.Y.O.T. must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes (such as making personal phone calls and text messaging).
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.
- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.

Students and Parents/Guardians acknowledge that:

- The school’s network filters could be applied to a device’s connection to the internet and any attempt to bypass the network filters is prohibited.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - Processing or accessing information on school property related to “hacking.”
 - Altering or bypassing network security policies.
 - Downloading music while using the school network.
- Idabel Public School is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.

- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected the student will be required to unlock the device at the request of a school administrator.
- Printing from personal devices will not be possible at school.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Idabel Public School.

Lost, Stolen, or Damaged Devices:

Each user is responsible for his/her own device and should use it responsibly and appropriately. Idabel Public School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner's policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges:

Idabel Public School is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations:

Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the "Idabel Public School Guest" wireless network to access the internet. IPS does not guarantee connectivity or the quality of the connection with personal devices. Idabel Public School Technology department is not responsible for maintaining or troubleshooting student tech devices.

**Important:
A FORM IS IN YOUR ENROLLMENT PACKET**

COMMUNICATIONS

Your child is responsible for bringing home reports, notes from the teacher, class work and periodically notes from the office. Please check your child's backpack and folder each night. You may also review messages and post online and the website idabelps.org. You may also download the Idabel Public School app to receive immediate updates.

REPORT CARDS

Report cards will be sent home at the end of each 9 weeks.

PARENT/TEACHER CONFERENCES

At the request of any parent/guardian, a staff member will schedule a pre-arranged time for a conference. During the school day, teachers are responsible for teaching students and are not available for unscheduled conferences. Please respect their time commitment to your children.

TELEPHONE

The school telephone is for business calls only.

Necessary plans should be made with students **BEFORE** they leave home in the morning. Messages may be taken should these plans change by 2:30. Children are not to be called to the telephone except in the case of a legitimate emergency. If you wish to speak to a teacher, leave your name and phone number with the school office and the teacher will return your call as soon as possible .

AUTOMATIC MESSAGE SYSTEM

Idabel Public School's automatic message system, Apptegy may be used to provide you with current events, notification of school cancellation, schedule changes or other **important** information.

It is important you keep the school updated with current telephone information for this to work properly.

SEVERE WEATHER

School closing because of inclement weather will be announced on the local radio stations and Schoolreach. Worsening weather conditions may force the early closing of schools. If this should happen, radio stations and Schoolreach will carry this information. It is important you keep the school updated with current telephone information for this to work properly.

NECESSARY INFORMATION

The school must have the current address and telephone numbers of parents and guardians at home and at their place of employment and cell phone numbers, for use in case a child becomes ill or is injured at school. The name and telephone numbers of friends or relatives are also helpful in case parents cannot be reached in an emergency.

LIBRARY

Our school's library/media center is well equipped and vital to the quality of our educational program. Students and parents are encouraged to utilize the media center. In order to maintain an adequate collection, students, teachers, and parents must cooperate to see that materials are returned in good condition. If they are not, a charge equal to the current replacement price will be made or payment note.

INSURANCE

An accident insurance program is offered as a service for students in the district. At the beginning of each school year, forms are sent home with the students explaining the cost to the parents, and the benefits received in case of an accident. Parents are urged to purchase the insurance offered if they do not have a family insurance plan that would cover an accident. The school does not purchase insurance to cover the students.

DELIVERY OF FLOWERS, GIFTS, BALLOONS, ETC.

If items are delivered, the items may not be transported on school buses. If you plan to have something delivered to the school for your child, please call the office to ensure they are accepting deliveries. Also, please ensure that your child will have a car ride home the day of the delivery.

LOST AND FOUND

Clothing or other items found in the building or on the school grounds will be turned in to the Central School office or the Lost and found located in the cafeteria. These items will be kept until they are claimed or until the end of year. At this time anything left unclaimed will be donated to a charitable organization.

ASBESTOS

Part 16-D: Employee/Parent Notification
TO: ALL PARENTS AND GUARDIANS OF STUDENTS
RE: NOTIFICATION OF AHERA

The U.S. Environmental Protection Agency has required that all public and private schools inspect all school buildings for the presence of asbestos, and further develop a management plan which identifies, defines procedures for managing, and schedules reinspection of all asbestos present in the school.

The management plan may be reviewed at your child's school during normal working hours.

NOTICE OF NON-DISCRIMINATION

The Idabel School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. This policy of nondiscrimination applies to all matters concerning staff, students, the public, employment, educational programs and services, events, and individuals, companies and firms with whom the board does business.

The following person has been designated to handle general inquiries regarding the District's non-discrimination policies and procedures and compliance therewith:

Alan Bryant
Superintendent of Schools
200 Northeast Avenue C
Idabel, OK 74745
580.286.7639

The following person has been designated to handle specific inquiries regarding the District's Title IX non-discrimination policies and procedures and compliance therewith:

Katedria Mosley
Title IX Coordinator
580.286.7693

The following person has been designated to handle specific inquiries regarding the District's disability non-discrimination policies and procedures and compliance therewith:

Sterrette Coffman
Special Services Director
580.286.2935



Order Form

Customer Information

Customer: Idabel Public Schools Contact: Chris Gammon
Account ID: Billing Email: cgammon@idabelps.org
Account Executive: John Critzos Billing Address: 200 NE Ave C, Idabel, Oklahoma 74745, United States

Order Information

Quote Expiration Date: June 28, 2024 Initial Term: 12 months
Initial Term Start Date: July 1, 2024 Reference: 006QQ000008bBfqYAE
Initial Term End Date: June 30, 2025

Subscriptions

Table with 4 columns: Product, Quantity, Price, Per Payment Amount. Row 1: Professional, 30, \$75.60, \$2,268.00

Fleetio is required to charge sales tax on your order pursuant to certain state and local tax laws where it is registered to collect tax. Any applicable tax charges will appear separately on your invoice.

Payments

Upon execution of this Order Form and for each Renewal Term, if applicable, Customer shall pay the fees as described above. All monetary amounts are in United States dollars unless otherwise expressly stated. Credit card or bank account (ACH) must be added to automatically process payments ("AutoPay"). Payment is due in full within 15 Days days of receipt for all invoices not paid via AutoPay as specified below.

Table with 3 columns: Product, Payment Frequency, Payment Type. Row 1: Professional, Annual, Automatic

Tax Exemption Information

Tax Exempt Customer: No

Onboarding Services

All onboarding services must be used within the 90-day period following the Initial Term Start Date. Customer and Fleetio agree to begin onboarding services within 30 days of the Initial Term Start Date.

Subscription Terms and Conditions

The parties agree to be legally bound by the Fleetio Government Terms of Service found at <https://www.fleetio.com/terms/govt> ("Govt Terms") and this Order Form. In the case of any conflict among the preceding documents, the Govt Terms shall govern. The Govt Terms and this Order Form constitute the entire agreement between the parties for the services above and cannot be modified (including by any purchase order not explicitly referenced and incorporated herein) without the prior written consent of both parties. **THERE SHALL BE NO FORCE OR EFFECT TO ANY DIFFERENT TERMS OF ANY RELATED PURCHASE ORDER OR SIMILAR FORM EVEN IF SIGNED BY THE PARTIES AFTER THE DATE HEREOF.**

Rarestep, Inc., dba Fleetio

Idabel Public Schools

Admin

Signature

Title

Signature

Title

Chris Gammon

Name

Date

Name

Date

Fleetio Support

Schedule: Fleetio Support Services

During the Term of this Order Form, Fleetio shall provide assistance to Customer via email, telephone, and online chat during normal Fleetio business hours as set forth on Fleetio's website (<https://www.fleetio.com/contact>). Further, Customer shall have access to support documentation via Fleetio products at any time.

Fleetio shall use reasonable commercial efforts to correct, at no additional charge, any reproducible errors reported by Customer within the timeframes described in the table below:

Category	Severity	Definition	Acknowledgement SLA	Resolution SLA
Critical Production Incidents	P1	Service Down/Unusable: An essential customer business service is critically impacted and there is no workaround available.	Within 1 business hour of the incident being logged by Customer via the Fleetio support portal. Status updates may also be available at status.fleetio.com .	ASAP.
Non-Critical Production Incidents	P2	Service Severely Impaired: An essential business service is impacted.	Within 8 business hours of the incident being logged by Customer via the Fleetio support portal.	Will be scheduled ASAP to be addressed as the product development schedule permits.

Non-Critical Production Incidents	All other Requests	Service Usable: There is very little to no impact to the business. There may or may not be a workaround available. May reflect an area or possible service enhancement	Within 3 business days of the incident being logged by Customer via the Fleetio support portal.	Will be scheduled when there are enough similar cases accumulated to be addressed in an update.
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Fleetio shall review all requests for improvements and new functionality, but Fleetio shall have no obligation to provide any modifications to the Services.

Fleetio reserves the right, from time to time, to make modifications to support services (or particular components thereof), provided that such modifications do not materially reduce the support services in effect as of the Effective Date of this Order Form. Fleetio shall notify Customer of any such changes to support services.

Amendments

Deal Desk Initials:

AE Initials:

SPECIAL SERVICES SURPLUS - June 5, 2024

2	Casio 12-digit calculators	FR-2650DT
1	Orion video Cassette recorder	VR 0211
1	Emerson Video cassette recorder 1 DVD player	EWD2004
1	CyberHome DVD player	CH-DVD 300
1	Smith Corona dictionary typewriter	NA3HH
3 ½ pkgs	Smith Corona correctable film ribbon (7)	
1 ½ pkgs	Smith Corona right ribbon system (3)	
2 pkgs	Smith Corona lift-off correction cassette (2)	
1	Sony Digital still camera	MVC-FD75
1	Brother Fax Machine	Intellifax 1270
1 box	Brother fax printing cartridge	PC 201
1 box	Brother fax printing cartridge	PC 201-2 pk
1 box	Brother fax printing cartridge	PC 301-2 pk
1	Omnismart Triplite Battery backup	
1	Minuteman Battery backup	MBK 520
1	Dell Bluetooth keyboard	
3	Logitech Keyboard	
1	Dell Dimension Hard drive	4600
1	Dell Monitor	E172FPT
1	Dell Bluetooth device	
1	Dell Mouse	
1	Dell Optiplex Hard Drive	780
3	Dell LCD Monitor	1707FP
3	Dell Monitor	152FPD
1	Dell Monitor	170SC
1 set	Dell Speakers	
1	Dell Optiplex Hard Drive	320
1	Dell Bluetooth Keyboard	
1	Microsoft Mouse	
4	View sonic Monitors	VG 2227
3	DakTech Hard Drives	
3	power adapters	
	Assorted cords	
	Window Vista discs	
	Windows 7 discs	
	Small tote of assorted cords	
1	HP Laser jet printer	
1	Sharp Cassette player	
2	School Smart Cassette recorder	SS1302
1	Hamilton Buhl disc digital audio CD player	
2	General Electric Cassette recorders	
7	Maxell audio cassettes - unopened	
5	Caliphones w/2 bases	
1 set	Compac Speakers	
1	Ecotank Pro All in OneEpson Printer	ET 5170