

## MULLEN BOARD OF EDUCATION

August 12, 2024

### Regular Board Meeting Agenda

7:00 PM

1. Call to order, roll call, and excuse board member absences.
2. Approval of the July 8, 2024 Board Meeting minutes.
3. Discuss, consider and take all necessary action to approve option enrollment students: Medora DeNaeyer, Keragan Welch, Avery Pollard, and Doris Boland.
4. Discuss, consider and take all necessary action to approve the 2024-2025 Southwest Nebraska Distance Education Network (SNDEN) dues.
5. Discuss, consider and take all necessary action to approve the claim from the Hooker County Tribune for \$146.33.
6. Approval of the following August claims: Payroll \$242,232.95, General Fund \$303,961.99, Lunch Fund \$119.95, July Depreciation Fund \$121,400.00, and July Activity Fund \$9,674.44.
7. Public Comment
8. Mullen FCCLA Presentation on National Convention
9. Discuss, consider and take all necessary action to approve revisions to Policy 3004 General Purchasing and Procurement.
10. Discuss, consider and take all necessary action to approve revisions to Policy 3012 School Meal Program and Meal Charges.
11. Discuss, consider and take all necessary action to approve the revised gym/weight room membership agreement.
12. Administrative Reports
  - 12.a. Mr. Hoyt- Activities Director Report
  - 12.b. Mr. Mauler- Elementary Principal Report
  - 12.c. Mr. Kvanvig- 6-12 Principal Report
  - 12.d. Mr. Kuncl- Superintendent Report
13. Board Reports
14. Next Meeting - Budget workshop on August 26, 2024 at 6:00 PM in the 6-12 Library
15. Adjournment

Please follow the board meeting at <https://meeting.sparqdata.com/Public/Organization/393>

The Mullen Board of Education reserves the right to go into Closed Session for purposes in accordance with LB 84-1410(1)

**MULLEN BOARD OF EDUCATION**  
**MINUTES**  
**July 8, 2024**

The regular meeting of the Mullen School Board was called to order at 7:00 p.m. by President Liza Simonson. She announced that the Open Meetings Act is posted on the west wall. Board members in attendance were Liza Simonson, Dane Peterson, Mike French, Casey Phillips, Travis Hampton and Patrick Wright. Also present were Mr. Kuncel and Michael Stichka.

Motion by Travis Hampton, second by Dane Peterson to approve the minutes from the June 10, 2024 Regular Board Meeting. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: Abstain (With Conflict), Patrick Wright: yes, Travis Hampton: yes  
yes: 5, no: 0, Abstain (With Conflict): 1

The board discussed payment for the Chevrolet Suburbans ordered from Gateway Motors. Mr. Kuncel requested President Simonson and himself to be granted permission to issue payment upon arrival. The 2024 Chevrolet Suburbans are scheduled to arrive on July 12, 2024 and August 15, 2024. Motion by Patrick Wright, second by Dane Peterson to approve payment to Gateway Motors for the 2024 Chevrolet Suburban out of the depreciation account upon arrival. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Casey Phillips, second by Travis Hampton to approve the payment to Midwest Floor Specialists to refinish the Hilltop Gym floor from the depreciation account. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

The board discussed that it was an honor for Mullen Public Schools to be a member of the Nebraska Rural Community Schools Association. Motion by Casey Phillips, second by Patrick Wright to approve the membership to the Nebraska Rural Community Schools Association. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Casey Phillips, second by Travis Hampton to Approval of the claim from the Hooker County Tribune for \$132.44. Motion carried.

Casey Phillips: yes, Dane Peterson: Abstain (With Conflict), Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 5, no: 0, Abstain (With Conflict): 1

The claims were discussed and Mr. Kuncel provided clarification for any question that was asked. Motion by Casey Phillips, second by Travis Hampton to Approval of the following July claims: Payroll \$250,958.93, General Fund \$25,447.59, Lunch Fund \$43.63, Depreciation Fund \$4,610.00, and June Activity Fund \$14,847.63. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis

Hampton: yes  
yes: 6, no: 0

No Public Comment was taken at the meeting.

The annual hearing was held on Policy 5018 Parental Involvement. There was zero testimony given to the board of education. Hearing was opened at 7:13 PM and closed at 7:14 PM

Motion by Travis Hampton, second by Dane Peterson to approve the review of Policy 5018 Parental Involvement. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

The annual hearing was held on Policy 5045 Student Fees. There was zero testimony given to the board of education. Hearing was opened 7:14 PM and closed at 7:15 PM.

Mr. Kuncl went over the changes to the Student Fees policy and answered questions. Motion by Dane Peterson, second by Casey Phillips to approve the revision to Policy 5045 Student Fees. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

The annual hearing was held on Policy 5057 District Title I Parent and Family Engagement. There was zero testimony given to the board of education. Hearing was opened at 7:21 PM and closed at 7:22 PM.

Motion by Patrick Wright, second by Travis Hampton to approve the review of Policy 5057 District Title I Parent and Family Engagement. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Travis Hampton, second by Mike French to approve and reaffirm Policy 5054 Student Bullying. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

The board discussed that the following policies are no longer applicable due to the passage by the Nebraska state legislature in the 2024 legislative session. Motion by Dane Peterson, second by Casey Phillips to approve the rescinding of policies 3011 Transportation, 3033 Lending Textbooks to Children in Private Schools, and 5049 Firearms and Weapons. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Casey Phillips, second by Dane Peterson to approve the 2000 series policy updates for: 2006 Complaint Procedure, 2008 Meetings, and 2009 Public Participation at Board Meetings. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Dane Peterson, second by Mike French to approve the 3000 series policy updates for: 3003.1 Bidding For Construction Projects, 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds, 3032 Fees For School District Records, 3053 Non Discrimination, 3057 Title IX, and 3059 Audio and Video Recording and adopt 3017 Official Communication With the Public and 3060 Firearms and Weapons For Non Students. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Dane Peterson, second by Travis Hampton to approve the 4000 series policy updates for: 4011 Employee Leave Under The Family Medical Leave Act, and 4053 Conflict of Interest. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Travis Hampton, second by Mike French to approve the 5000 series policy updates for: 5001 Compulsory Attendance and Excessive Absenteeism, 5004 Option Enrollment, 5008 Pregnant or Parenting Students, 5035 Firearms and Weapons, and 5052 School Wellness and adopt 5005 Transportation. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Dane Peterson, second by Casey Phillips to approve the 6000 series policy updates for: 6031 Emergency Exclusion and 6036 Reading Instruction and Intervention Services and adopt policies 6039 Repeat of Grade at Parent-Guardian Request, 6041 Malcolm X Day Education, and 6042 Projection Maps. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Motion by Dane Peterson, second by Mike French to approve the 2024-2025 Student Handbook, 2024-2025 Activities Handbook, and 2024-2025 Staff Handbook for Mullen Public Schools. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Mr. Kuncl explained that the Pandemic Plan must remain in place and it is a requirement for ESSER funding. Motion by Dane Peterson, second by Casey Phillips to approve the Mullen Public Schools Pandemic Plan for 2024-2025. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis Hampton: yes  
yes: 6, no: 0

Propane bids were received from Sandhills Oil in Thedford and Neal Oil in Tryon. The board discussed the bids. The board decided to go with Sandhills Oil in a pay as needed basis. Motion by Mike French, second by Dane Peterson to approve the propane bid from Sandhills Oil for 35,000 gallons of Propane for Mullen Public Schools for 2024-2025. Motion carried.

Casey Phillips: yes, Dane Peterson: yes, Liza Simonson: yes, Mike French: yes, Patrick Wright: yes, Travis

Hampton: yes  
yes: 6, no: 0

Mr. Kuncl provided the board of education with a detailed district report.

Next regular board of education meeting will be held on Monday August 12, 2024 at 7:00 PM MDT at the MPS 6-12 Library.

President Liza Simonson declared the meeting adjourned at 8:24 PM.

As soon as the next month's meeting notice is posted on the Mullen Public Schools website, an agenda will be available for public inspection on both the school website and on the SPARQ meetings site.

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Chris Kuncl, Recording Secretary

# Mullen Public Schools

August Claims 8/12/2024

## PAYROLL

Fund	Description	Amount
01	GENERAL FUND	\$241,380.20
06	LUNCH FUND	\$852.75
<b>Total</b>		<b>\$242,232.95</b>

## GENERAL FUND-Hooker County Tribune

Check Number	Payee	Description	Amount
21826	Hooker County Tribune	meeting minutes/claims	\$146.33

## GENERAL FUND

Check Number	Payee	Description	Amount
21810	Amazon.com PBI	custodial, maintenance & office supplies	\$1,723.68
21811	ByteSpeed	75" interactive panel for library	\$3,166.00
21812	Candlewood Suites	Admin days lodging	\$1,214.55
21813	CBO Heating and Air LLC	elem building maint	\$700.20
21814	Chris Kuncl	cell phone	\$100.00
21815	Consolidated	phone service	\$491.26
21816	Cooley Well Drilling & Trenching	pump for boiler room	\$421.00
21817	Eakes Office Solutions	contract copier 4/15/2024 - 7/14/2024	\$456.79
21818	ESU #10	powerschool conf & end of year	\$145.00
21819	ESU #16	SNDEN Fees, SRS fees	\$23,499.00
21820	ESU Coordinating Council	Worldbook Online renewal placed via ESUCC	\$105.40
21821	General Fund-petty Cash	misc reimb:license fees	\$22.02
21822	Handyman Hardware	custodial supplies	\$128.52
21823	Harris School Solutions	AA Web installation/training/support	\$2,616.00
21824	Hinton's Lock & Alarm	front door reader	\$233.00
21825	Hometown Leasing	copier lease contract	\$812.41
21827	Hot Lunch Fund	transfer	\$15,000.00
21828	Illuminate Education	educlimber software license	\$990.00
21829	JourneyEd	Adobe VIP renewal Order placed via ESUCC	\$500.00
21830	Kwik Stop	gas	\$568.77
21831	Licking Redi-Mix LLC	concrete & delivery	\$662.50
21832	Macke's	custodial supplies	\$24.05
21833	Menards - North Platte	maint & custodial supplies	\$832.76
21834	Mullen Auto & Diesel LLC	vehicle maint	\$706.29
21835	Mullen Schools Activity Fund	transfer	\$42,000.00
21836	Mullen Schools Depreciation	transfer building, HVAC and technology lab upgrades	\$200,000.00
21837	Presto X	monthly pest control maint	\$177.75
21838	Really Great Reading	K-2 phonics/resources	\$1,145.96
21839	Scholastic Magazine	classroom subscriptions	\$200.02
21840	Schoolmate	planners	\$183.60
21841	Select Carpet & Tile LLC	carpet adhesive	\$283.15
21842	Teacher Innovations Inc	4 addl subscriptions	\$18.00
21843	U.S. Bank	stamped envelopes, travel exp	\$1,053.57
21844	Village Of Mullen	utilities 6/19/24-7/23/24	\$3,662.04
*21554	AT&T	long distance phone service	\$118.70
	*lost/voided check from March vendor cashed in July.		
<b>TOTAL</b>			<b>\$303,961.99</b>

**TOTAL GENERAL \$304,108.32**

## LUNCH FUND

Check Number	Payee	Description	Amount
3578	Holiday Inn Kearney	Coetzee school lunch conf lodging	\$119.95
<b>TOTAL</b>			<b>\$119.95</b>

## DEPRECIATION FUND

Check Number	Payee	Description	Amount
1350	Gateway Motors Inc	2024 suburban	\$60,700.00
1351	Gateway Motors Inc	2024 suburban	\$60,700.00
<b>TOTAL</b>			<b>\$121,400.00</b>

SELECTED Data

# Activity Detail Report

Arranged by:

Date Range: 07/01/2024 thru 07/31/2024

Group ID, Activity Number

Group ID and Description	Activity Number and Name	Reporting ID and Description	Sponsor
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**A GENERAL FUND**

**210 MISCELLANEOUS**

**Expenditures**

Date	PO Number	Check Vendor	Description	Amount
07/11/2024		007172 HOOKER COUNTY TREASURER	license 2024 suburban #62627	11.00
07/31/2024		007173 HOOKER COUNTY TREASURER	2024 White Suburban #62628	11.00
			Expenditures Total:	<u>22.00</u>

**Activity and Budget Totals**

Beginning Balance	0.00
Receipts	0.00
Expenditures	22.00
Adjustments	0.00
Cash Balance	<u>-22.00</u>
Outstanding POs	0.00
Unencumbered Balance	<u>-22.00</u>

**Group Totals**

Beginning Balance	0.00
Receipts	0.00
Expenditures	22.00
Adjustments	0.00
Cash Balance	<u>-22.00</u>
Outstanding POs	0.00
Unencumbered Balance	<u>-22.00</u>

# Mullen Public Schools

## Cash Summary Report July 2024

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance
01	GENERAL FUND	\$2,176,079.80	\$54,702.49	(\$275,635.77)	\$1,955,146.52
02	DEPRECIATION FUND	\$322,303.43	\$1,109.70	(\$126,010.00)	\$197,403.13
03	EMPLOYEE BENEFIT FUND	\$76,734.02	\$294.85		\$77,028.87
06	LUNCH FUND	\$15,019.75	\$109.56	(\$1,065.52)	\$14,063.79
08	SPECIAL BUILDING FUND	\$440,604.32	\$1,693.01		\$442,297.33
09	QUAL SCHOOL CONSTR	\$0.00			\$0.00
05	ACTIVITY FUND	\$210,273.80	\$28,550.01	(\$9,674.44)	\$229,149.37
	PETTY CASH FUND	\$9,255.77	\$1,416.89	(\$3,693.17)	\$6,979.49
	CAFETERIA PLAN	\$6,333.72	\$626.36	(\$39.63)	\$6,920.45
		<b>\$3,256,604.61</b>	<b>\$88,502.87</b>	<b>(\$416,118.53)</b>	<b>\$2,928,988.95</b>

## County Treasurer's Report August 2024 Receipts (July collections)

	GENERAL
HOOKER	\$16,203.25
CHERRY	\$9,811.11
THOMAS	\$1,524.37
<b>TOTAL</b>	<b>\$27,538.73</b>

## Cash Summary Report YTD 2023-2024

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance
01	GENERAL FUND	\$1,348,172.03	\$4,392,712.59	(\$3,785,738.10)	\$1,955,146.52
02	DEPRECIATION FUND	\$370,939.72	\$12,568.41	(\$186,105.00)	\$197,403.13
03	EMPLOYEE BENEFIT FUND	\$74,087.19	\$2,941.68	\$0.00	\$77,028.87
06	LUNCH FUND	\$53,813.48	\$98,157.51	(\$137,907.20)	\$14,063.79
08	SPECIAL BUILDING FUND	\$425,406.30	\$16,891.03	\$0.00	\$442,297.33
09	QUAL SCHOOL CONSTR	\$11,275.59	\$364.88	(\$11,640.47)	\$0.00
05	ACTIVITY FUND	\$247,172.29	\$200,007.99	(\$218,030.91)	\$229,149.37
	PETTY CASH FUND	\$5,000.00	\$46,015.08	(\$44,035.59)	\$6,979.49
	CAFETERIA PLAN	\$8,527.19	\$7,111.74	(\$8,718.48)	\$6,920.45
		<b>\$2,544,393.79</b>	<b>\$4,776,770.91</b>	<b>(\$4,392,175.75)</b>	<b>\$2,928,988.95</b>

# Mullen Public Schools

## Rollup Report

Cycle: FY23-24; 1st Detail Element: FUND; 1st Detail Level: None; 2nd Detail Element: FUNCTION; 2nd Detail Level: None; 3rd Detail Element: None; 3rd Detail Level: None; 4th Detail Element: None; 4th Detail Level: None; 5th Detail Element: None; 5th Detail Level: None; Account Expression: ([FUND] <> "05") AND ([FUNCTION] >= "01100") ; 1st Subtotal Element: FUND; 1st Subtotal Rollup Level: None; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: None; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: None; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 08/01/2024; End Date: 08/31/2024; Subtotal on Account Type: Yes; Include Encumbrances: No

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
01 - GENERAL FUND	01100 - Regular Instruction	\$150,117.37	\$1,915,450.09	\$1,915,450.09	\$1,939,821.09	(\$24,371.00)	101.27
01 - GENERAL FUND	01200 - SPED Instruction School Age	\$14,682.92	\$347,731.44	\$347,731.44	\$366,125.61	(\$18,394.17)	105.29
01 - GENERAL FUND	01291 - SPED Instruction Ages 3-5	\$0.00	\$20,032.00	\$20,032.00	\$1,933.08	\$18,098.92	9.65
01 - GENERAL FUND	01292 - SPED Instruction Ages 0-2	\$0.00	\$20,032.00	\$20,032.00	\$0.00	\$20,032.00	0.00
01 - GENERAL FUND	02110 - Attendance & Social Work Services	\$145.00	\$13,000.00	\$13,000.00	\$5,447.16	\$7,552.84	41.90
01 - GENERAL FUND	02120 - Guidance Services	\$5,573.89	\$70,969.61	\$70,969.61	\$66,983.84	\$3,985.77	94.38
01 - GENERAL FUND	02130 - Health Services	\$0.00	\$6,226.50	\$6,226.50	\$507.18	\$5,719.32	8.15
01 - GENERAL FUND	02140 - Psychological Services regular education	\$0.00	\$0.00	\$0.00	\$20,408.88	(\$20,408.88)	
01 - GENERAL FUND	02141 - Psychological Services SPED school age	\$0.00	\$30,142.00	\$30,142.00	\$29,117.12	\$1,024.88	96.60
01 - GENERAL FUND	02151 - Speech Pathology/Audiology SPED School Age	\$0.00	\$55,494.00	\$55,494.00	\$54,174.99	\$1,319.01	97.62
01 - GENERAL FUND	02161 - Occupational Therapy SPED School Age	\$0.00	\$18,627.00	\$18,627.00	\$18,626.96	\$0.04	100.00
01 - GENERAL FUND	02171 - Physical Therapy SPED school age	\$0.00	\$6,122.00	\$6,122.00	\$6,122.00	\$0.00	100.00
01 - GENERAL FUND	02181 - Visual Services SPED School Age	\$0.00	\$14,171.25	\$14,171.25	\$0.00	\$14,171.25	0.00
01 - GENERAL FUND	02190 - Support Services Non-SPED	\$571.14	\$8,906.50	\$8,906.50	\$13,438.82	(\$4,532.32)	150.89
01 - GENERAL FUND	02210 - Improvement of Instruction	\$492.35	\$0.00	\$0.00	\$1,720.08	(\$1,720.08)	
01 - GENERAL FUND	02211 - School Improvement	\$0.00	\$0.00	\$0.00	\$4,245.00	(\$4,245.00)	
01 - GENERAL FUND	02213 - Instructional Staff Training	\$0.00	\$16,612.00	\$16,612.00	\$4,702.17	\$11,909.83	28.31
01 - GENERAL FUND	02220 - Library/Media Services	\$2,802.21	\$66,996.47	\$66,996.47	\$39,669.70	\$27,326.77	59.21
01 - GENERAL FUND	02224 - Educational Television Services	\$23,000.00	\$24,000.00	\$24,000.00	\$23,000.00	\$1,000.00	95.83
01 - GENERAL FUND	02230 - Instruction Related Technology	\$28,711.89	\$96,003.56	\$96,003.56	\$76,297.15	\$19,706.41	79.47
01 - GENERAL FUND	02240 - Academic Student Assessment (not teacher initiated)	\$0.00	\$0.00	\$0.00	\$4,995.00	(\$4,995.00)	
01 - GENERAL FUND	02310 - Board of Education	\$146.33	\$265,300.73	\$265,300.73	\$19,394.66	\$245,906.07	7.31
01 - GENERAL FUND	02320 - Executive Administration	\$15,944.99	\$201,809.08	\$201,809.08	\$186,363.35	\$15,445.73	92.35
01 - GENERAL FUND	02330 - District Legal Services	\$0.00	\$30,000.00	\$30,000.00	\$3,600.00	\$26,400.00	12.00
01 - GENERAL FUND	02410 - Office of the Principal	\$24,737.44	\$337,617.87	\$337,617.87	\$344,758.66	(\$7,140.79)	102.12
01 - GENERAL FUND	02490 - School Administration-Other	\$1,259.36	\$41,815.66	\$41,815.66	\$7,116.64	\$34,699.02	17.02
01 - GENERAL FUND	02510 - Fiscal Services	\$14,523.86	\$156,681.99	\$156,681.99	\$151,268.99	\$5,413.00	96.55
01 - GENERAL FUND	02570 - Personnel Services	\$0.00	\$0.00	\$0.00	\$33.71	(\$33.71)	
01 - GENERAL FUND	02580 - Administrative Technology Services	\$742.37	\$9,774.53	\$9,774.53	\$9,891.04	(\$116.51)	101.19
01 - GENERAL FUND	02610 - Operation of Buildings/Custodial	\$4,061.33	\$192,100.00	\$192,100.00	\$101,138.19	\$90,961.81	52.65

# Mullen Public Schools

## Rollup Report

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
01 - GENERAL FUND	02620 - Maintenance of Buildings	\$197,979.96	\$269,757.28	\$269,757.28	\$450,551.20	(\$180,793.92)	167.02
01 - GENERAL FUND	02630 - Grounds Care/Upkeep	\$463.32	\$18,200.00	\$18,200.00	\$14,119.25	\$4,080.75	77.58
01 - GENERAL FUND	02650 - Vehicle Operation/Maint/Purchase (non student transport)	\$1,048.07	\$200,000.00	\$200,000.00	\$5,136.47	\$194,863.53	2.57
01 - GENERAL FUND	02660 - Security	\$0.00	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00	0.00
01 - GENERAL FUND	02670 - Safety	\$233.00	\$15,500.00	\$15,500.00	\$8,621.61	\$6,878.39	55.62
01 - GENERAL FUND	02710 - Vehicle Operation/Purchase - Regular Education	\$143.02	\$298,383.63	\$298,383.63	\$156,480.64	\$141,902.99	52.44
01 - GENERAL FUND	02730 - Vehicle Service/Maint Regular Education	\$0.00	\$20,200.00	\$20,200.00	\$8,744.93	\$11,455.07	43.29
01 - GENERAL FUND	03535 - High Ability Learners	\$0.00	\$3,500.00	\$3,500.00	\$2,573.33	\$926.67	73.52
01 - GENERAL FUND	03551 - Career Education	\$0.00		\$0.00	\$1,337.71	(\$1,337.71)	
01 - GENERAL FUND	06200 - Title I Part A	\$0.00	\$39,231.11	\$39,231.11	\$32,341.00	\$6,890.11	82.44
01 - GENERAL FUND	06310 - Title II Part A	\$0.00		\$0.00	\$422.71	(\$422.71)	
01 - GENERAL FUND	06403 - IDEA Part B(611)Base Allocation School Age	\$0.00	\$12,534.00	\$12,534.00	\$0.00	\$12,534.00	0.00
01 - GENERAL FUND	06404 - IDEA Part B(611) Base Allocation B-4	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	0.00
01 - GENERAL FUND	06406 - IDEA Preschool (619) Base Allocation	\$0.00	\$10,000.00	\$10,000.00	\$1,553.00	\$8,447.00	15.53
01 - GENERAL FUND	06408 - IDEA Part B(611) Base/Enrollment Poverty Age 0-21	\$0.00		\$0.00	\$36,121.00	(\$36,121.00)	
01 - GENERAL FUND	06410 - IDEA Enrollment/Poverty (611)	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	0.00
01 - GENERAL FUND	06969 - Title IV Part A ESEA/ESSA SSAE Grant	\$0.00		\$0.00	\$10,000.00	(\$10,000.00)	
01 - GENERAL FUND	06992 - REAP	\$990.00	\$17,100.00	\$17,100.00	\$22,900.00	(\$5,800.00)	133.92
01 - GENERAL FUND	06998 - Elem & Sec School Emergency Relief III	\$0.00		\$0.00	\$22,504.00	(\$22,504.00)	
01 - GENERAL FUND	08000 - Transfers-Outgoing	\$57,000.00	\$58,000.00	\$58,000.00	\$57,000.00	\$1,000.00	98.28
<b>Subtotal of Account Type: Expenditure</b>		<b>\$545,369.82</b>	<b>\$4,990,522.30</b>	<b>\$4,990,522.30</b>	<b>\$4,331,307.92</b>	<b>\$659,214.38</b>	
<b>Subtotal of Element: [FUND] 01 - GENERAL FUND</b>		<b>\$545,369.82</b>	<b>\$4,990,522.30</b>	<b>\$4,990,522.30</b>	<b>\$4,331,307.92</b>	<b>\$659,214.38</b>	
02 - DEPRECIATION FUND	02900 - Other Support Services	\$0.00	\$604,160.09	\$604,160.09	\$186,105.00	\$418,055.09	30.80
<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$604,160.09</b>	<b>\$604,160.09</b>	<b>\$186,105.00</b>	<b>\$418,055.09</b>	
<b>Subtotal of Element: [FUND] 02 - DEPRECIATION FUND</b>		<b>\$0.00</b>	<b>\$604,160.09</b>	<b>\$604,160.09</b>	<b>\$186,105.00</b>	<b>\$418,055.09</b>	
03 - EMPLOYEE BENEFIT FUND (unemplo	02900 - Other Support Services	\$0.00	\$73,179.05	\$73,179.05	\$0.00	\$73,179.05	0.00
<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$73,179.05</b>	<b>\$73,179.05</b>	<b>\$0.00</b>	<b>\$73,179.05</b>	
<b>Subtotal of Element: [FUND] 03 - EMPLOYEE BENEFIT FUND (unemplo</b>		<b>\$0.00</b>	<b>\$73,179.05</b>	<b>\$73,179.05</b>	<b>\$0.00</b>	<b>\$73,179.05</b>	
06 - LUNCH FUND	03100 - Food Service Operations	\$972.70	\$140,681.58	\$140,681.58	\$138,679.90	\$2,001.68	98.58
06 - LUNCH FUND	09000 - Non-Program Expenditures	\$0.00		\$0.00	\$200.00	(\$200.00)	
<b>Subtotal of Account Type: Expenditure</b>		<b>\$972.70</b>	<b>\$140,681.58</b>	<b>\$140,681.58</b>	<b>\$138,879.90</b>	<b>\$1,801.68</b>	

# Mullen Public Schools

## Rollup Report

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
Subtotal of Element: [FUND] 06 - LUNCH FUND		\$972.70	\$140,681.58	\$140,681.58	\$138,879.90	\$1,801.68	
08 - SPECIAL BUILDING FUND	04700 - Building Improvements	\$0.00	\$423,426.70	\$423,426.70	\$0.00	\$423,426.70	0.00
Subtotal of Account Type: Expenditure		\$0.00	\$423,426.70	\$423,426.70	\$0.00	\$423,426.70	
Subtotal of Element: [FUND] 08 - SPECIAL BUILDING FUND		\$0.00	\$423,426.70	\$423,426.70	\$0.00	\$423,426.70	
09 - QUALIFIED SCHOOL CONSTRUCTION	08000 - Transfers-Outgoing	\$0.00	\$11,223.13	\$11,223.13	\$11,640.47	(\$417.34)	103.72
Subtotal of Account Type: Expenditure		\$0.00	\$11,223.13	\$11,223.13	\$11,640.47	(\$417.34)	
Subtotal of Element: [FUND] 09 - QUALIFIED SCHOOL CONSTRUCTION		\$0.00	\$11,223.13	\$11,223.13	\$11,640.47	(\$417.34)	
Grand Total		\$546,342.52	\$6,243,192.85	\$6,243,192.85	\$4,667,933.29	\$1,575,259.56	

ACTIVITY FUND CHECK SUMMARY JULY 2024

Check Nun	Check Date	Vendor Name	Invoice #	Description	Check Amt
039008	7/8/2024	HANDYMAN HARDWARE	June 2024	greenhouse project supplies	\$80.96
039009	7/8/2024	Harris School Solutions	DATXT0002075	AA Web checks	\$289.49
039010	7/8/2024	Kwik Stop	8800371	gas	\$337.87
039011	7/8/2024	Nichole Ourada	AirBnB Kearney	UNK VB team camp lodging Sams Club Renewal, FCCLA Krispy Crème Donut Fundraiser, Mullen	\$626.28
039012	7/8/2024	U.S. Bank	****8210	Markings, gas, travel	\$4,084.51
039013	7/8/2024	VILLAGE OF MULLEN	Green House	green house water	\$3,020.33
039014	7/8/2024	UNK Volleyball	July 2024	15 players/\$55; tshirt \$10	\$835.00
039015	7/10/2024	Unsung Hero's Football Camp	July 11 2024	FB camp linemen	\$400.00
					\$9,674.44

ALL Data

# Check Summary Report

Arranged by:  
Check Number

Date: 07/01/2024 thru 07/31/2024

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
007171	C	07/01/2024	BLUE CROSS BLUE SHIELD		July BCBS	3,671.17
007172	C	07/11/2024	HOOKER COUNTY		license 2024 suburban #62627	11.00
007173	O	07/31/2024	HOOKER COUNTY		2024 White Suburban #62628	11.00
<b>Report Total:</b>						<b>3,693.17</b>

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.  
From 07/01/2024 to 07/31/2024.

Site ID	Site Name					
Group ID	Group Name					
Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>Mullen</b>	<b>Mullen Public Schools Activities Fund</b>					
<b>A</b>	<b>ACTIVITIES</b>					
0100	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
0120	Hill Top Gym & Weight Room	14,368.03	1,335.00	0.00	0.00	15,703.03
0130	Wrestling Clocks	200.00	0.00	0.00	0.00	200.00
0175	Doug Young Memorial	5,664.16	0.00	0.00	0.00	5,664.16
0180	Dan Brost Memorial	1,925.85	0.00	0.00	0.00	1,925.85
0185	Chuck Hafer Memorial	746.96	0.00	0.00	0.00	746.96
0190	Keith Saults Memorial	10,906.40	0.00	0.00	0.00	10,906.40
0195	Lee Isom Memorial	730.00	0.00	0.00	0.00	730.00
0250	Banking	9,145.19	857.70	289.49	0.00	9,713.40
0300	Media	6,887.53	0.00	0.00	0.00	6,887.53
0400	CONCESSIONS	4,110.05	0.00	213.00	0.00	3,897.05
0425	Pepsi Cola	7,011.94	0.00	0.00	0.00	7,011.94
0430	Vending Machine	869.41	0.00	0.00	0.00	869.41
0450	Wellness	1,794.24	0.00	0.00	0.00	1,794.24
0455	ELEVATE	5,695.59	0.00	0.00	0.00	5,695.59
0500	FCCLA--LOCAL	4,359.28	0.00	1,500.00	0.00	2,859.28
0510	FCCLA--DISTRICT 10	1,003.37	0.00	0.00	0.00	1,003.37
0520	FCCLA--NATIONAL	138.85	4,917.00	0.00	0.00	5,055.85
0724	Class of 2024	1,199.46	0.00	0.00	0.00	1,199.46
0725	Class of 2025	1,422.16	0.00	0.00	0.00	1,422.16
0726	Class of 2026	5,185.37	0.00	0.00	0.00	5,185.37
0727	Class of 2027	4,365.24	0.00	0.00	0.00	4,365.24
0728	Class of 2028	2,387.56	0.00	0.00	0.00	2,387.56
0729	Class of 2029	2,125.65	0.00	0.00	0.00	2,125.65
0730	Class of 2030	734.27	0.00	0.00	0.00	734.27
0800	ANNUAL	5,020.56	0.00	0.00	0.00	5,020.56
0825	Digital Yearbooks	1,082.15	0.00	0.00	0.00	1,082.15
0850	Computer/Technology	2,797.17	0.00	0.00	0.00	2,797.17
0900	MUSIC	711.99	0.00	0.00	0.00	711.99
0950	BAND/MUSIC CLUB	1,449.05	0.00	0.00	0.00	1,449.05
1000	SHOP	5,874.31	0.00	0.00	0.00	5,874.31
1010	PlasmaCam/Power Drive	3,811.94	280.00	0.00	0.00	4,091.94
1020	Mullen Markings (Engraving Business)	-1,323.19	30.00	134.80	0.00	-1,427.99
1050	FFA	8,560.36	0.00	0.00	0.00	8,560.36
1100	SUMMER & YOUTH RECREATION	6,664.95	20,000.00	557.47	235.00	26,342.48
1125	ELEMENTARY ACTIVITIES	529.78	0.00	0.00	0.00	529.78
1150	PLAYGROUND	1,319.68	0.00	0.00	0.00	1,319.68
1300	CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1400	SPANISH CLUB	2,481.58	0.00	0.00	0.00	2,481.58
1500	NATIONAL HONOR SOCIETY	1,836.09	0.00	0.00	0.00	1,836.09
1520	Quiz Bowl	1,156.23	0.00	0.00	0.00	1,156.23
1550	FLORIDA SCIENCE	3,268.97	0.00	2,017.11	0.00	1,251.86
1600	ART CLUB	3,786.84	0.00	0.00	0.00	3,786.84

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.  
From 07/01/2024 to 07/31/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1700			STUDENT COUNCIL	2,469.24	0.00	0.00	0.00	2,469.24
1750			Bronco Brew	982.03	0.00	0.00	0.00	982.03
1800			M CLUB	1,893.79	0.00	0.00	0.00	1,893.79
1801			Broncos Cross Country	4,518.04	250.00	0.00	0.00	4,768.04
1802			Bronco Football	17,961.19	0.00	400.00	-40.00	17,521.19
1804			Bronco Girls Golf	0.00	0.00	0.00	0.00	0.00
1805			Lady Bronco Volleyball Club	14,538.71	0.00	1,461.28	-160.00	12,917.43
1806			Bronco Lady Basketball	7,210.38	0.00	0.00	0.00	7,210.38
1807			Bronco Basketball	2,471.46	0.00	0.00	-35.00	2,436.46
1808			Bronco Wrestling	10,190.71	0.00	0.00	0.00	10,190.71
1809			Bronco Track Team	2,437.32	0.00	0.00	0.00	2,437.32
1811			Bronco Boys Golf	5,753.06	870.00	0.00	0.00	6,623.06
1820			Bronco Play Production	1,188.35	0.00	0.00	0.00	1,188.35
1825			Bronco Speech	1,245.96	0.00	0.00	0.00	1,245.96
1840			Bronco Journalism	-52.98	0.00	0.00	0.00	-52.98
1950			Scholarships	3,195.62	0.00	0.00	0.00	3,195.62
1955			Marilyn Downing Scholarship est 2019	6,884.78	0.00	0.00	0.00	6,884.78
2200			TURNER FOUNDATION	706.99	0.00	0.00	0.00	706.99
3000			MATH-SCIENCE COALITION	3,553.23	0.00	0.00	0.00	3,553.23
3100			STEM	1,565.58	0.00	0.00	0.00	1,565.58
3200			Green House Project	21,353.76	0.00	3,101.29	0.00	18,252.47

**A Totals:** 252,072.24    28,539.70    9,674.44    0.00    270,937.50

## B NSAA Activities

5000			NSAA Activities	-1,041.85	10.31	0.00	0.00	-1,031.54
5001			Cross Country	-488.70	0.00	0.00	0.00	-488.70
5002			Football	-7,303.86	0.00	0.00	0.00	-7,303.86
5004			Girls Golf	-437.71	0.00	0.00	0.00	-437.71
5005			Volleyball	-344.80	0.00	0.00	0.00	-344.80
5006			Girls Basketball	-1,979.18	0.00	0.00	0.00	-1,979.18
5007			Boys Basketball	-2,646.33	0.00	0.00	0.00	-2,646.33
5008			Wrestling	-2,389.91	0.00	0.00	0.00	-2,389.91
5009			Track & Field	-2,887.41	0.00	0.00	0.00	-2,887.41
5011			Boys Golf	-633.40	0.00	0.00	0.00	-633.40
5012			Play Production	-995.16	0.00	0.00	0.00	-995.16
5013			Speech	-166.87	0.00	0.00	0.00	-166.87
5014			Journalism	0.00	0.00	0.00	0.00	0.00
5050			Admissions	13,276.99	0.00	0.00	0.00	13,276.99
5060			Officials	-11,320.00	0.00	0.00	0.00	-11,320.00
5065			Travel	-8,842.13	0.00	0.00	0.00	-8,842.13
5070			Dues & Fees	-13,598.12	0.00	0.00	0.00	-13,598.12

**B Totals:** -41,798.44    10.31    0.00    0.00    -41,788.13

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.  
From 07/01/2024 to 07/31/2024.

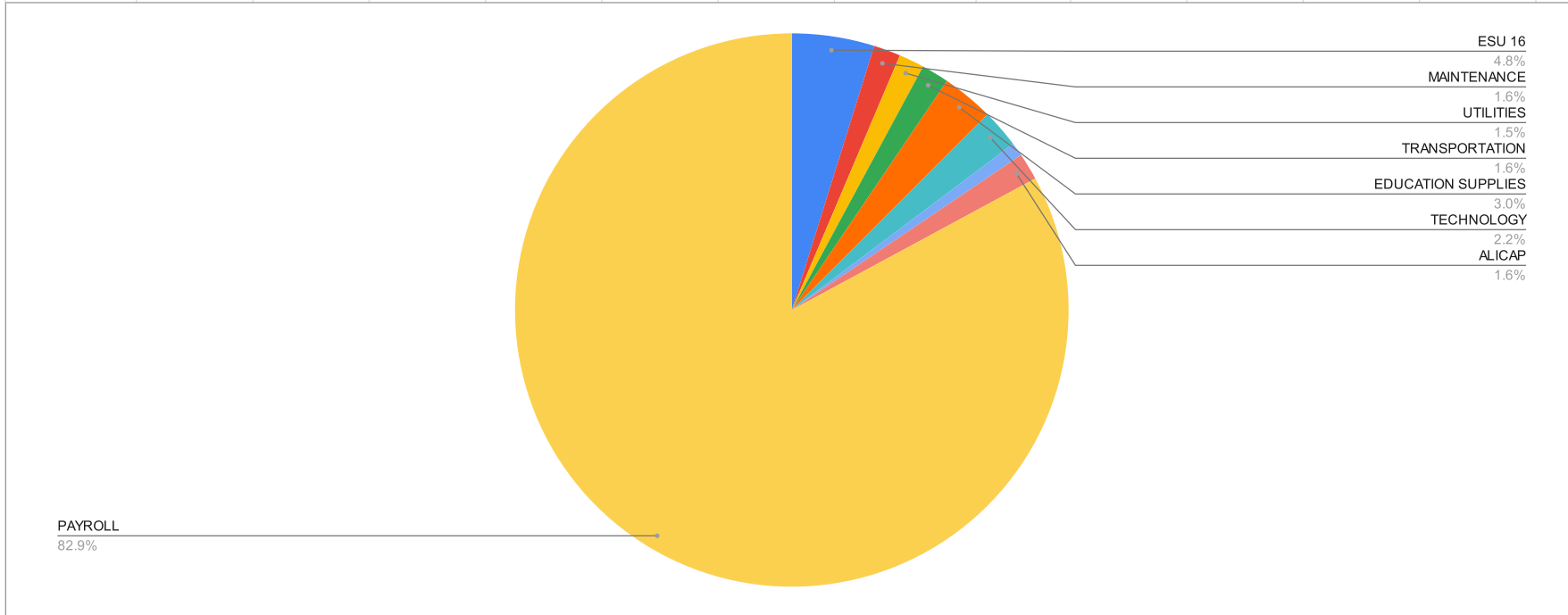
Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID	Activity Name			
Mullen Activity Totals:		210,273.80	28,550.01	9,674.44	0.00	229,149.37

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
Mullen Checking:			28,550.01	9,674.44		
Mullen Investment:						
Mullen Bank Balances:	210,273.80		28,550.01	9,674.44	0.00	229,149.37

Report Activity Totals:	210,273.80	28,550.01	9,674.44	0.00	229,149.37
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**2023-2024 MULLEN PUBLIC SCHOOLS GENERAL FUND EXPENDITURE DATA**

	ESU 16	Maintenance	Utilities	Transportation	Ed Supplies	Tech Supplies	Board/Admin Costs	Insurance	Payroll	Bills	Total	Transfers	
September 2023	\$0.00	\$8,102.39	\$5,317.40	\$2,541.44	\$5,437.35	\$11,109.07	\$1,337.75	\$62,437.00	\$276,301.66	\$96,282.40	\$372,584.06	\$0.00	
October 2023	\$26,979.68	\$4,272.73	\$6,333.51	\$7,275.98	\$13,758.70	\$9,607.12	\$651.99	\$0.00	\$304,950.07	\$68,879.71	\$373,829.78	\$0.00	
November 2023	\$24,422.40	\$3,304.76	\$5,289.12	\$11,221.70	\$16,454.57	\$425.00	\$866.17	\$0.00	\$291,710.01	\$61,983.72	\$353,693.73	\$0.00	
December 2023	\$24,372.40	\$6,378.38	\$4,957.28	\$5,268.54	\$6,380.09	\$0.00	\$9,741.52	\$0.00	\$296,301.40	\$57,098.21	\$353,399.61	\$0.00	
January 2024	\$24,322.40	\$7,206.47	\$5,551.13	\$4,917.86	\$2,665.32	\$0.00	\$4,338.72	\$0.00	\$288,094.95	\$49,001.90	\$337,096.85	\$0.00	
February 2024	\$24,322.40	\$7,109.73	\$6,450.62	\$6,255.91	\$4,103.99	\$0.00	\$4,032.78	\$1,429.00	\$280,155.68	\$53,704.43	\$333,860.11	\$0.00	
March 2024	\$24,347.40	\$1,139.68	\$5,651.50	\$5,193.97	\$4,263.33	\$14,822.00	\$1,004.67	\$0.00	\$287,053.08	\$56,422.55	\$343,475.63	\$0.00	
April 2024	\$23,945.88	\$3,802.74	\$4,959.67	\$7,421.88	\$4,375.41	\$5,006.16	\$685.01	\$0.00	\$291,036.32	\$50,196.75	\$341,233.07	\$0.00	
May 2024	\$23,358.88	\$12,303.22	\$3,825.27	\$7,405.98	\$19,475.90	\$21,289.50	\$1,665.11	\$500.00	\$291,094.87	\$89,823.86	\$380,918.73	\$0.00	
June 2024	\$0.00	\$3,007.39	\$4,073.37	\$5,095.79	\$26,217.42	\$0.00	\$2,820.89	\$0.00	\$278,995.90	\$41,214.86	\$320,210.76	\$0.00	
July 2024	\$0.00	\$1,833.06	\$3,558.90	\$1,972.81	\$15,140.82	\$1,990.00	\$1,084.44	\$0.00	\$249,937.04	\$25,580.03	\$275,517.07	\$0.00	
August 2024	\$0.00	\$5,755.38	\$4,372.00	\$728.31	\$5,110.75	\$27,165.00	\$3,976.88	\$0.00	\$241,380.20	\$47,108.32	\$545,488.52	\$257,000.00	
	\$196,071.44	\$64,215.93	\$60,339.77	\$65,300.17	\$123,383.65	\$91,413.85	\$32,205.93	\$64,366.00	\$3,377,011.18	\$697,296.74	\$4,331,307.92	\$257,000.00	\$4,588,307.92
	0.045	0.015	0.014	0.015	0.028	0.021	0.007	0.015	0.780	0.161			
Budgeted Amount	\$200,000.00	\$125,000.00	\$185,000.00	\$120,000.00	\$135,000.00	\$75,000.00	\$62,050.00	\$80,000.00	\$3,365,960.00	\$982,050.00	\$4,348,010.00	\$242,000.00	\$4,590,010.00
Remaining	\$3,928.56	\$60,784.07	\$124,660.23	\$54,699.83	\$11,616.35	-\$16,413.85	\$29,844.07	\$15,634.00	-\$11,051.18	\$284,753.26	\$16,702.08	-\$15,000.00	\$1,702.08



## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** After signing in at the meeting, you will be recognized. When you have been recognized, please identify yourself, including an address and the name of any organization you represent. The board may waive the address requirement to protect the security of the individual.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedure to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

## Board Meeting - August 12th

- National FCCLA was held in Seattle, Washington this year.
  - 6 students attended
- Each student will share about their project
  - Jady & Fayth - Digital Stories for Change, Level 3 - Silver Medal, 11th Place
  - Kyle & Riley - Sports Nutrition, Level 3 - Bronze Medal, 39th Place
  - Corynn- Leadership, Level 3- Silver Medal, 28th Place
  - Maci - Food Innovations, Level 1 - Silver Medal, 20th Place
- Fundraising - Jady/Fayth
  - Krispy Kreme Donuts - sold 200 dozen
  - Duck race over Alumni
  - Flocking flamingos in May, June and July
  - Baseball concessions in May and June
- FCCLA events at Nationals
  - Opening session with Keynote: Caleb Campbell: Former NFL linebacker
  - Fashion show
  - Business session
  - College and Opportunity EXPO
  - FCCLA Project Showcase
  - Red Talks 15 minute workshops
- Favorite thing we did in Seattle
  - Each student should answer

**3004**  
**General Purchasing and Procurement**

**I. Applicability of this policy.**

Purchases made with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Purchasing and Procurement with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases made by the school district other than construction, remodeling, repair and site improvements.

**II. General Purchasing Policy**

A. The school district's budget shall be the guide for all purchases. No employee of the district may make a purchase that is not provided for in the budget without board or administrative approval.

B. The board intends to purchase competitively, whenever possible, without prejudice and to seek maximum educational value for every dollar expended.

C. The acquisition of services, equipment and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district.

D. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

**III. Building-Specific Purchasing**

A. School buildings are operationally under the control of building principals. Principals have control and responsibility for the building and grounds, for all supplies and equipment housed at the building, for all school-related activities in the building, and for all pupils, teachers, and other employees assigned to the building.

B. Principals, in consultation with their staff, are responsible for requisitioning, managing, distributing, and utilizing supplies within the building.

C. The superintendent of schools or his designee is responsible for the requisitioning, managing, distributing, and utilizing of supplies for maintenance and transportation.

D. The administration is responsible for purchasing of goods, services and supplies and for providing the necessary forms for establishing efficient procedures to facilitate the process.

#### **IV. Purchasing Procedures**

A. School personnel must secure the approval of an authorized administrator before making any purchases.

B. Employees seeking reimbursement for a purchase made with their personal funds must attach an itemized receipt or invoice to all requests for reimbursement; must sign all purchase receipts or charge slips; and must submit itemized receipts and any purchasing card or credit card receipts to the office of the superintendent. A non-itemized credit card receipt is not sufficient.

C. Employees making purchases with a school district credit card or purchasing program must comply with the steps set forth in the district's Purchasing (Credit) Card Program.

D. All purchases of goods and services made with district funds must be made on a properly executed purchase order.

E. All purchases shall be initiated with a purchase order. Purchase orders are signed by the person responsible for that particular budget and finally by the superintendent.

F. For purchases of more than \$5,000, authorized staff members must secure written quotes and/or estimates from a reasonable number of vendors. Staff will purchase from a responsible vendor with the lowest price unless the board approves the purchase from the more expensive vendor.

**V. Relations with Vendors**

A. The board wishes to maintain good working relations with vendors who supply materials, supplies and services to the school system. The school shall not extend favoritism to any vendors. Each order shall be placed on the basis of quality, price and delivery, with past services being a factor if all other considerations are equal. The administrative team may, in its discretion, use a Nebraska a state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.

B. No purchase shall be made that violates any conflict of interest policy or law.

C. No employee shall endorse any product of any type or kind in such a manner as will identify him/her in any way as an employee of the school district.

D. The board believes in patronizing local businesses. Consequently, when proposals are judged to be equal in terms of quality, price, and/or service, the contract or purchase will be awarded to the firm that is located within the district. However, the board will not sacrifice either quality or economy to patronize local businesses.

Adopted on:           May 9, 2016

Revised on: August 12, 2024

Reviewed on: \_\_\_\_\_

## **3012**

### **School Meal Program and Meal Charges**

**Meal Program.** The school district will make a school meal program available to students. The cost of the program will be determined by the board of education so as to make the program as nearly self-supporting as possible. With board approval, the district may contract with a private company or corporation for the management and/or provision of the program.

The district will notify the families with children attending school of the current guidelines for free or reduced-price school meals. A copy of the complete regulations and procedures regarding reduced-price and free meals shall be available in the office of the superintendent. Families may apply for free or reduced-price school meals at any time during the school year.

**Payment Options.** Families may pay for school lunches using cash or check.

**Meal Charge Policy.** The district will notify students and their families of the policy for charged meals, meaning meals received by a student when the student does not have money in hand or in his or her food account. This policy applies to students who receive meals at the free, reduced, or full rates.

Notice of this policy must be provided in writing to all households at the start of each school year and to households that transfer to the school during the school year. Notice may be provided through the student handbook, student registration materials, online portal used to access student accounts, direct mailing or e-mail, newsletter, the district website, and/or any other appropriate means. Notice of this policy will also be provided all school staff responsible for the enforcement of it, including food service professionals responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and other staff involved in enforcing any aspect of this policy.

If a student has no funds available to pay for a meal, the student will be provided and charged for a limited "courtesy meal" option.

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student.

Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

### **Collection of Delinquent Meal Charge Debt**

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, e-mail, or other written or oral communication.

Unless arrangements are made with administration, families with a lunch bill in excess of \$200 will be subject to suspension of gym/weight room membership and their student(s) may be subject to being served an alternate meal at a lower cost to the school district. Families may also be prohibited from purchasing activity ticket(s) if they have an outstanding lunch balance in excess of \$200.

In the event that the Nebraska Department of Education develops a state-level meal charge policy, it shall supersede that portion of this policy.

Adopted on: June 12, 2017

Revised on: August 12, 2024

Reviewed on: \_\_\_\_\_

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Mullen Public Schools

CHRIS KUNCL  
Superintendent  
308-546-2223

MIKE KVANVIG  
High School Principal  
308-546-2223

PHIL HOYT  
Activities Director  
308-546-2223

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**GYM/WEIGHT ROOM AGREEMENT**

This Agreement made and entered on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between Mullen School District, herein referred to as Owner, and \_\_\_\_\_ herein referred to as Licensee:

1. **Premises Covered:** Owner grants to Licensee, for the period of time and upon the conditions and terms hereinafter set forth, the right to use the HILLTOP GYM & WEIGHT ROOM.
2. **Term:** This annual license to use the above facilities shall commence/end on \_\_\_\_\_
3. **Cost:** A Fee of \$75 dollars for a single membership or \$150 dollars for a family membership will be paid before access is allowed. Membership is annual and cards will be deactivated unless the annual membership has been renewed. Extra key fobs are \$15 each, first fob is included. Summer membership is \$45 for June, July, and August access. New fees start September 1, 2024.
4. **Family Membership:** consists of immediate family members living in the house of the licensee. This includes college students under the age of 26 home for break or the summer.
5. **Right to enter:** Licensee may only enter facility from **6:00 pm to 6:00 am on school days if, and only if, the Owner is not in use of the facility. Entrance is available 3:00 AM to 11:59 PM on weekends. Summer schedules will be posted.** School usage during licensee’s scheduled entrance times will be posted on the school web page. The facility is available to all members; it is not a “first come, first served” basis. Licensee has the right to **occasionally** invite family and friends from out of town. If they are local residents of or around our district, they are highly encouraged to have a membership. Owner reserves the right to enter said premises at any time during the term of this license.
6. **Damage Liability:** The licensee will be held responsible for any and all damage to the premises. Should owner and licensee be unable to agree on the amount of damage to the premises as a result of use by the licensee, the owner shall designate an appraiser, licensee shall designate an appraiser and the two appraisers will select a third appraiser. Such three appraisers shall then meet and determine the extent and dollar value of any damage done as a result of licensee’s use of said premises; and majority decision of such appraisers shall be binding on the parties hereto.
7. **Indemnity:** Licensee agrees to indemnify and save owner harmless against any claim or demand arising by any reason of the occupancy and use of the said premises by licensee and against any damage arising from the negligent act or omission of licensee, any person in their family or employ or upon the premises by reason of the Licensee’s occupancy thereof.
8. **Surrendering Possession:** Upon termination of the agreement, Licensee shall surrender up possession of said premises peaceably and in good condition.

9. **Revoking Membership:** Licensee may have permit revoked at any time during the term above with no refund, if the Owner decides they have violated the trust of this agreement. Consequences may include losing membership indefinitely.
10. **Video Recording:** Licensee will be on video surveillance any time they are inside the premises of the school.
11. **Card Reader:** Every member should swipe their key when entering the gym even if the door is open.
12. **Drinks and Restrooms:** Restrooms are not available. Licensee may bring appropriate beverages
13. **Reporting issues/abuse of facility:** Contact 546-2223
14. **Adult Supervision:** Supervision is required for anyone under the age of 19.
15. **Non-Assignment:** Licensee shall not have the right to assign Licensee's rights under this agreement to any other person or persons without the prior written consent of the owner.
16. **Effect of Agreement:** This Agreement shall be fully and completely binding upon the parties here to, their heirs, devisees, personal representatives, successors, and assigns.
17. **Organized Events:** All organized practices or events must be approved by Owner.
18. **Equipment:** School will provide basketball hoops and volleyball nets for use. If they are up they are to be left up; if they are not up they need to be taken down if you put them up. Volleyball nets can only be set up on half of the gym; one court must always remain open if not already set up by Owner. Please clean up after yourselves and leave the gym as you found it. You may need to supply your own volleyball or basketball.
19. **Floor Care:** Owner requires shoes that are used strictly for gym floor use and are not worn outside of the gym. Owner does not allow any items that may scratch or damage floor. (Toys, Boots, Bikes, Scooters, Skateboards, Ride Along Toys etc.)
20. **Contract:** Owner reserves the right to amend contract at any time the need for revisions arise.

**School Official** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Single LICENSEE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Family LICENSEE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Family Members:** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_



Mullen Public Schools  
Home of the Broncos  
404 N Blaine Ave  
Mullen Nebraska 69152  
308-546-2223



## **Administration Professional Goals**

**August 2021-July 2024**

### **Communication/Visibility/Public Relations**

- Be a visible and supportive presence in all Mullen Public School facilities.
- Visit and meet with staff members to discuss building expectations and discover what assistance and support they need to meet district goals at Mullen.
  - Be visible and approachable at all school activities and within the community
- Continue to increase the involvement of the Board of Education to continue and enhance committee work to aid in the district's efforts when planning future upgrades to the school system.
- Send weekly email updates to both the board and the staff.
- Make our staff and community aware of the great things going on in MPS.
  - Utilize columns in the paper, use of social media, use of Apptegy Thrillshare, email, phone calls, handwritten notes, and other methods of communication.
  - Solicit input from all stakeholders through:
    - Face to face meetings for all staff members
    - Surveys for students and staff
    - Surveys for parents and community members
- Continue to foster a climate of positivity that is conducive to student learning and a positive work environment where staff members enjoy coming to school every day.
- Continue to emphasize school safety initiatives and disaster plans by working hand in hand with local law enforcement and local entities to ensure we are on the same page.
- For all employees and students, be role models that exhibit honesty and integrity, a strong work ethic, high expectations of self and others, and energy & enthusiasm.

### **Instructional Leadership**

- Work directly with the continuous improvement team in order to advance student achievement.
  - Work to support and achieve goals set by the CIP committee
- Guide students and staff to develop to follow the mission statement of MPS
  - Continue to work and support the homegrown "instructional model" that has been developed by our district.
  - Continue to evaluate curriculum/instructional materials and upgrade when necessary.
- Enhance the professional development plan and provide teachers with meaningful opportunities to enhance their instruction. Continue the Academic Learning walks throughout all buildings.
  - Continue to work with ESU 16 to align all curricular areas K-12.
  - Continue to work to involve all staff in committee work that directly affect the school.
- Continue to support WIN time in an effort to improve achievement scores on local, state and national assessments.
- Help ensure quality teacher evaluation is completed
  - Maintain high expectations for high quality instruction and student learning.
  - Challenge and support teachers to become instructional leaders.

### **Financial Leadership**

- Make sure we end each fiscal year with more money received than spent.
- Communicate effectively with all stakeholders about the school budget and what we are spending and receiving each month.
- Be sure to apply for all appropriate grants that we may be able to receive and utilize.
- Continue to grow the depreciation fund and continue to maintain a sufficient cash reserve.
- Tell the story of school finance to be as transparent as possible to the taxpayers.

<b>Repair/Improvement</b>	<b>Building</b>	<b>Priority</b>	<b>1-2 Yrs</b>	<b>3-5 Yrs</b>	<b>Long Term/ "Wish List"</b>	<b>Complete</b>
Playground Upgrades	All	X				
Kitchen Cabinets & Shelving	Kitchen		X			
Sink in the Kitchen Area	Kitchen		X			
Reinforce retaining wall	Elementary			X		
Locker Room Flooring	HS			X		
Storage Shed	Elementary			X		
Handicap Restroom	HS			X		
Hallway Flooring	HS			X		
Hallway-Concession to South Gym	HS			X		
Dishwasher	Kitchen			X		
Elementary Intercom System	Elementary				X	
Backing on Bleachers	Hilltop Gym				X	
Locker Room Addition	Hilltop Gym				X	
Officials Quarters	Hilltop Gym				X	
Staff Restrooms	Both				X	
Track					X	
K-12 Facility					X	

Aimed to be completed Spring 2023

Possibly tie into the playground upgrades?  
Could tie into the Hallway project

Currently getting ideas

The cost is over \$30,000  
The cost is over \$15,000

Repair/Improvement	Building	Priority	1-2 Yrs	3-5 Yrs	Complete
<b>Completed-Summer 2021</b>					
Improve HVAC	HS				X
Football Field Lights	HS				X
<b>Completed-Summer 2020</b>					
Cameras-Outside connection	HS				X
Trim Trees	Elementary				X
Playground Resurfacing	Elementary				X
Update HS Infrastructure	HS				X
<b>Completed-Summer 2019</b>					
Water coolers/Dispensers	Both				X
HVAC-SPED, Science, Music	HS				X
New Flooring in Weight Room	HS				X
Walk In Freezer	Elementary				X
<b>Completed-Fall 2022</b>					
Upgrade Cafeteria Restroom	Elementary				X
Concession Stand/Restrooms	Activity Fields				X
Roofing- 6-12, K-1, & Lariat	All				X
Update Teacherage for SPED	MS/HS				X
Sprinkler System on FB/SB Field	Activity Fields				X

**Mullen Public Schools  
Board of Education  
Annual Board Calendar  
Revised January 2024**

**JANUARY**

Regular Business

- Reorganization of the Board and Board Committee Assignments
- Signatures on Potential Conflict of Interest Form if needed
- Adopt Annual Board Calendar and set board meeting dates.
- Issuance and Approval of Superintendent's Contract
- Approve the completion of the Superintendent Evaluation.
- Designate Depository, Attorney and Newspaper
- Designate Mullen Education Association as exclusive bargaining agent for next year's negotiations.
- Review, revise, adopt Board Code of Conduct
- Review, revise, adopt Chain of Command
- Complete Board Self-Evaluation

Professional Growth/Board Activity

- NASB Legislative Issues Conference in Lincoln
- ESU 16 Board Workshop in North Platte
- NASB President's Retreat in Ogallala
- Board report on Participation in Insurance

**FEBRUARY**

Regular Business

- Public Comment
- Review/Change/Adopt District Board of Education Goals
- Issuance and Approval of Administrative Contracts for Principals
- Teacher Contract Issuance and Approval
- Consider and Adopt ESU 16 Contracts
- Consider/Adopt Academic School Calendar for Following Year
- Policy Review/Approval: 6004 Curriculum Development

Professional Growth/Board Activity

- NRCSA Legislative Forum
- Board Retreat/Goal Workshop

**MARCH**

Workshop- Prior to the Regular Board meeting at 6:00 PM

High School/Transportation Committee workshop

Regular Business

- Review NASB Board Awards of Achievement
- Review/Approve Proposed Classified Salary Scale and Substitute Rate
- Review/Approve Proposed Classified Staff Agreements for next school year.
- Negotiated Agreement Must be Approved by March 25

Professional Growth/Board Activity

- Back to the Basics of School Law for Board Members (2017)
- NRCSA State Conference

**Mullen Public Schools  
Board of Education  
Annual Board Calendar  
Revised January 2024**

**APRIL**

Workshop Prior to the Regular Board meeting at 6:00 PM

Elementary School/Technology Committee workshop

Regular Business

- Public Comment
- Review/Approve Extra Duty Positions/Contracts

**MAY**

Workshop Prior to the Regular Board meeting at 6:00 PM

- Americanism Committee

Regular Business

**JUNE**

Regular Business

- Begin Review of District Handbooks
- Policy Review/Approval
- Appoint Superintendent as District Representative – including Non-discrimination Compliance Coordinator
- Review NASB Board Awards of Achievement

Professional Growth/Board Activity

- School Law Seminar in Kearney

**JULY**

Regular Business

- Public Comment
- Approve Meal Prices
- Review/Revise 5045 Student Fees Hearing and Policy
- Review/Revise 5018 Parent Involvement Policy
- Review/Revise 5057 District Title 1 Parent & Family Engagement-Public Hearing
- Review/Revise policy 5001 Compulsory Attendance and Excessive Absenteeism, policy 5035 Student Discipline and policy 5054 Student Bullying.
- Approval of District Handbooks
- Accept Propane Bid

Professional Growth/Board Activity

- NASB School Finance Workshop

**AUGUST**

Workshop Prior to the Regular Board meeting at 6:00 PM

Elementary School/Technology Committee workshop

Board Budget Workshop – early in September/Late August on separate date.

- Tax Request Hearing and Consider Resolution
- Budget development

**Mullen Public Schools  
Board of Education  
Annual Board Calendar  
Revised January 2024**

Regular Business

- Certification of District's Assessed Valuation – August 20
- Policy Review/Approval

**SEPTEMBER**

Workshop Prior to the Regular Board meeting at 6:00 PM

High School/Transportation Committee workshop

Regular Business

- Public Budget Hearing/Adopt Budget
- Policy Review/Approval

Professional Growth/Board Activity

- Labor Relations Conference in Lincoln
- NASB Area Membership Meetings

**OCTOBER**

Workshop Prior to the Regular Board meeting at 6:00 PM

Negotiations Committee workshop

Americanism Committee Presentation during Regular meeting

- Public Comment
- Review Enrollment- Principals Report
- Policy Review/Approval

**NOVEMBER**

Workshop Prior to the Regular Board meeting at 6:00 PM

Negotiations Committee workshop

Regular Business

- Annual Audit Review and Approval
- Approve Bobcat Lease
- Policy Review/Approval

Professional Growth/Board Activity

- NASB/NASA State Education Conference

**DECEMBER**

Workshop Prior to the Regular Board meeting at TBD

Superintendent Evaluation

Regular Business

- Public Comment
- Annual Report
- Distribute Board Self-Evaluation Form
- Policy Review/Approval

# Activities Monthly Report

## August 12, 2024

1. Fall Sport Parent meetings will be held on Tuesday August 13 starting in the Hilltop Gym at 6:30 followed by the individual sports and their coach(s) in designated rooms/areas.
2. Fall Sports practices have started for HS Football, Volleyball, Cross Country and Girls Golf. JH Practices will start when school begins on August 14.  
Preliminary numbers are:  
HS Football - 15  
HS Volleyball – 19  
HS Cross Country - 4  
HS Girls Golf - 2  
JH Football - 13  
JH Volleyball - 9  
JH CC - 1 boy 2 girls
4. Mullen Public Schools will include HS athletic teams during their “Back to School Bash” on August 22 with a Volleyball Scrimmage at 5:30 followed by the Introduction of Fall HS Sports Athletes at 6:00. The NHS will be serving Hamburgers and Hotdogs to parents and patrons from 5:00-6:00( Free Will Donations Supporting NHS).
3. First Contest for HS Volleyball and Football will be here on August 30 vs Sandhills Valley. Cross Country is at North Platte on August 29 and Girls Golf is at Ainsworth on August 29. JH Football and Volleyball play at Maxwell on Sept 3.
4. Mullen Public Schools will continue this year to remind patrons of demonstrating good sportsmanship with a sportsmanship reading prior to all varsity games. The shortage of officials in high school – and middle school – sports has continued to decline– in large part due to unsportsmanlike behavior by parents and other adult fans. The challenge for schools and state associations remains two-fold: how to recruit more individuals to become officials and how to retain those people currently serving as officials. The sportsmanship issue is something that continues to keep individuals from officiating.

**Activities Monthly Report**  
**August 12, 2024**

**Principal Report  
August 2024  
Brett Mauler**

**Student Count**

K= 10

1st= 11

2nd= 10

3rd= 12

4th= 15

5th= 14

Total= 72 Students

Open house with classroom teachers

**We are asking that parents attend the K5 open house on Thursday August 22nd @ 3:30**  
**Our goal is to keep an open line of communication with everyone involved in our student's education.**

Students will meet with their classroom teachers from 3:30-4:15. After they are done it will give plenty of time to go up to the high school for theirs at 4:30pm

**CIP Update:** We had a CIP team meeting on August 6th. We are just starting year 2 of our 5 year process. We briefly discussed bringing in an expert from ESU 10 to work with our teachers. We also analyzed data from grades K-11 in test scores in ELA, Math, and Science.

**Playground Update:** Doug Cooley dropped off 53 yards of pipe to put along the SOD so gravel doesn't go up on the grass as easily.

**NSCAS Testing:** We tested NSCAS 3x last year in the elementary school and after talking to some teachers I have decided that we are only going to test in the Fall and Spring this year.

# Principal's Report

August 2024

Mike Kvanvig

## **Student Count**

6<sup>th</sup> grade = 15

7<sup>th</sup> grade = 10

8<sup>th</sup> grade = 15

9<sup>th</sup> grade = 8

10<sup>th</sup> grade = 14

11<sup>th</sup> grade = 11

12<sup>th</sup> grade = 13

Total = 86

Open house barring discussion with teachers

**We are asking that parents attend the 6-12 open house on August 22**

NO CELL PHONES THIS YEAR

Concessions- Ben and Jamie Hart will be running everything.

## Administrative Report – August 2023

**3. Option Enrollment-** Keragan Welch moved to Stapleton but would like to finish her senior year at Mullen, Avery Pollard who is a 3<sup>rd</sup> grade student who moved up north on a ranch from Ord, and Dori Boland is an incoming Kindergarten student from Tryon. Her mom is Michelle Boland (Neal). *I recommend approval*

**4. SNDEN Dues** This is our internet through the ESU consortium. It is the Southwest Nebraska Distance Education Network. This is also part of the reason we are eligible for matching ERATE funding. *I recommend approval*

**9. Policy 3004-** The change to this policy would give the Superintendent the authority to approve payments of up to \$5,000 rather than \$3,500. MPS has several recurring bills that are around the \$4,000-\$4,500 mark and this would simplify things for me. *I recommend/request approval.*

**10. Policy 3012-** This removes the section on collection agencies as that is not legal with the new legislation. *I recommend approval.*

**11. Gym/Weight Room Membership-** We would like to bump the prices up to \$150 (\$120) for Family, \$75 (\$60) for Single, and \$45 (\$30) for Summer membership. This is most likely the cheapest gym in the state even with the increase. We are looking to use this money to purchase needed equipment. *I recommend approval.*

### Non-Agenda Items

- New Suburbans have both been delivered and are licensed. Just need to be inspected
- The new kitchen equipment has been delivered minus a couple of items that are still being fabricated.
- Bus driver meeting- We had a meeting today and they are ready to get started.
  - New Drivers- Taylor Danforth is running the Whitman route and Carla Cooley is running one of the north routes. Everyone else is the same.
- Teachers meetings- We had meetings today with a work day on Tuesday.
- NASB Area Meetings- After looking at the pricing and the agenda, it would be my suggestion to not attend and save that funding for a board workshop in February to set new board goals. Preferably using NRCSA or Dr. Mike Lucas with Mac & Jake
- Budget Workshop- August 26, 2024
- Tax Request Hearing, Budget Hearing and Regular Meeting- September 9, 2024
- Upcoming board professional development events:
  - November 20-22- NASB State Conference in Omaha
  - March 19-21- NRCSA State Conference in Kearney