

Board of Education

December 1, 2022 6:00 PM

Central Services Board Room

1. Call to Order - Ms. Teresa Boston
2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston
Pledge-Olivia Manns-Phoenix
3. Welcome to Visitors - Ms. Teresa Boston
4. Kids First Recognition
-Mr. Larry Doster
5. Special Recognition - Mr. William Stepp
-CCS SPED Teachers
-CCS Bookkeepers
-Beta School of Merit-CCHS & Pine View
-CCHS Suicide Prevention School of the Year
-Terra Davis
6. Roll Call
7. Declaration of Conflict - Mr. Earl Patton
8. *Approval of October Minutes
9. *Approval of Agenda
10. Acknowledgement of Elected Officials
11. Community Comments
12. School Board Reports
- 12.A. TLN Report - Ms. Shannon Stout
13. Board Member(s) Report from Training(s)
14. Legal Report - Mr. Earl Patton
15. Director's Report - Mr. William Stepp
- 15.A. *CCSNP Bid Packets (5) for Equipment and Cafe Furniture
- 15.B. CCSNP Annual Report
- 15.C. Handle With Care Initiative
-Director Stepp -Sheriff Cox -Chief Brooks
- 15.D. SPARC Grant
- 15.E. Strategic Plan Update
- 15.F. District Communication Efforts
- 15.G. Substitute Update
- 15.H. Annual Planning Calendar
- 15.I. FYI
- 15.I.1. Attendance Report
- 15.I.2. Personnel Report
- 15.I.3. School News Articles
- 15.I.4. School Calendar of Events
16. *CCHS Concerns
17. School Board Committees
- 17.A. Policy Committee-Ms. Rebecca Hamby
- 17.A.1. *Approval of First Reading of Policies
- 17.A.2. *Approval of Second Reading of Policies
- 17.B. Athletic Committee
- 17.C. *Budget Committee Meeting - Ms. Teresa Boston
- 17.C.1. Deputy Director Salary Range
- 17.C.2. CTE Position
- 17.D. *Building and Grounds Committee-Mr. Robert Safdie
- 17.E. Safety Committee-Mrs. Rebecca Hamby

- 17.F. *Contract Committee-Ms. Teresa Boston
- 18. Chief Financial Officer's Report
- 18.A. Monthly Financial Report
- 18.B. Monthly Sales Tax Report
- 18.C. *141 Budget Amendment
- 18.D. *142 Budget Amendments
- 18.E. *143 Budget Amendments
- 19. *Consent Agenda
- 19.A. *Approval of Volunteers
- 19.B. *Approval of Overnight and Out of State Field Trips
 - 19.B.1. CCHS Overnight Request-March 17-18, 2023-Gatlinburg, TN
 - 19.B.2. Crab Orchard Overnight Request-May 24-27, 2023-Orlando, FL
 - 19.B.3. SMHS Overnight Request-February 10-12, 2023-Orlando, FL
 - 19.B.4. SMHS Overnight Request-December 2-3, 2023, January 6-7, 2023, February 3-4, 2023, February 23-35, 2023-Knoxville, TN, Chattanooga, TN, Franklin, TN x2
- 19.C. *Approval of Grants
- 19.D. *School Wide Fundraisers
- 19.E. *Approval of Disposal of Surplus Property
- 19.F. *Executive Approval
- 20. Old Business
- 21. Questions from Media
- 22. Adjournment
- 23. (*) Indicates Board Approval Required

To: Dr. Rebecca Farely, Cumberland County Schools Chief Academic Officer
Mr. William Stepp, Cumberland County Schools System Director
Cumberland County Schools Board of Education

From: Nathan O. Brown, Stone Memorial High School Assistant Principal / Athletic Director
Kelly Smith, Stone Memorial High School, Principal

Subject: Nomination of Mr. Larry Doster for the Kids First Award

Date: October 31, 2022

Mr. Larry Doster is a local businessman, Rotarian, and overall philanthropist in Cumberland County. Mr. Doster serves Stone Memorial High School in multiple capacities as an unpaid volunteer. For years, Larry has volunteered to run the clock for both football and basketball games at SMHS. For over ten years, Larry has donated his time every Friday night during the fall to aid in smooth game day operations. Being the clock operator allows him to have a direct impact on the lives of students and student athletes. Larry also has been the clock keeper for the same amount of time for basketball games. As one can imagine, many of these situations can become highly stressful very quickly and in each situation, Larry represents himself and the school with dignity and grace.

In addition to his volunteer efforts for football and basketball, Larry has also started serving as a "Character Coach" for the SMHS baseball team since 2020. Mr. Doster again donates his time and energy to our student athletes on a weekly basis during the spring to have a positive impact on the lives of young people at Stone Memorial. He provides guidance, support, and encouragement to our students. Larry Doster truly does put kids first.

Nathan O. Brown
Stone Memorial High School
Assistant Principal / Athletic Director

Hi Marlene!

It was a pleasure speaking to you this afternoon!

As I mentioned, Cumberland County continues to do a wonderful job with IEP Monitoring, not only in terms of overall compliance percentages but in recognizing your own areas of non-compliance (which thereby lowers your overall risk analysis score)!

While we only have Wave 1 data so far this year, I wanted to share with you how Cumberland County looked last year within the full data set of FY22 IEP Monitoring:

FY22 Overall Compliance: 94%
Overall Statewide Data Set: Top 6%

So far for FY23 your overall compliance is 96%, so you you performed even better this time around, AND your self-flags were 92% aligned with our flags at the state level which - as mentioned - significantly lowers your LEA's score re. IEP Monitoring in your overall Risk Analysis!

On behalf of our team, please share with your staff how much their hard work has been noticed and appreciated.

Thank you for the great work that all of you do for your students,
Rob



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#TNBestforAll

We will set all students on a path to success

HASSELL RAY YORK AND ASSOCIATES, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
Phone: 931-484-5570
P. O. Box 137 • 228 Rector Avenue
Crossville, Tennessee 38557

November 1, 2022

Board of Education
Cumberland County School System
368 4th Street
Crossville, TN 38555

We have audited the financial statements of Cumberland County Schools Internal School Funds for the year ended June 30, 2022, and we issued our report thereon dated September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Cumberland County Schools Internal School Funds are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended June 30, 2022. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letters dated September 30, 2022, sent to all principals.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We highly recommend that all principals and bookkeepers refresh their familiarity with the *Tennessee Internal School Uniform Accounting Policy Manual*. As you have a new Director of Schools and Chief Financial Officer, they should be familiar with the manual also.

This information is intended solely for the use of Board Members of the Cumberland County School System and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,

HASSELL RAY YORK AND ASSOCIATES, P.C.



Hassell Ray York
Certified Public Accountant



National**BETA**

Dear Principal,

It is my pleasure to congratulate you on achieving **2022-2023 National Beta School of Merit** status!

This prestigious honor is a true indication of your dedication to academic excellence and commitment to celebrating your students' achievements. Offering National Beta to all eligible grades provides your school experiences in leadership development and service involvement which strengthen and build your students.

Enclosed is a *National Beta School of Merit* window decal to proudly display as a symbol of your school's accomplishment.

Thank you for your continued support of National Beta and commitment to developing future leaders! Without the important work of principals and teachers, students would not have the opportunities that membership in National Beta affords.

Bobby Hart
Chief Executive Officer

Enclosure: National Beta School of Merit window decal



Health Services & Coordinated School Health
Cumberland County Schools
368 Fourth Street
Crossville Tennessee, 38555

September was Suicide prevention awareness month. In honor of awareness, students were asked to create an informative poster regarding suicide prevention with the theme "Hope Can Change Everything". Entries came from several schools but overwhelmingly the Health Science and Wellness Classes at CCHS participated and having had the most innovative and informative entries, put CCHS at the top.

Student's prevention work has been displayed in the CCHS Cafeteria, at the Cumberland County Health Department and at the Regional Suicide Prevention Network Conference during the month of September and October.

Marsha Polson, RN, BSN
Health Services & Coordinated School Health Supervisor
Cumberland County Schools

Cumberland County High School Teacher, Terra Davis, received the Tennessee Young Farmers and Ranchers Outstanding Young Woman award.

After submitting a thorough application and going through an extensive interview process, Davis was chosen for her outstanding achievement in her career as a high school agriculture teacher, involvement and leadership in her community and Farm Bureau. She has held many leadership roles both in the county and on the state level and has excelled in spreading the message of agriculture.

"The Outstanding Young Woman award is a way to recognize a woman in our organization who does a superior job in promoting and supporting agriculture and Farm Bureau. Terra is to be commended for her hard work and dedication, and we are proud to honor her with this award," said Tennessee Farm Bureau President Jeff Aiken.

Eagleville Implement Company is the sponsor of this event, awarding a 6-foot Bush Hog cutter valued at \$3,500 to Terra and her family.

Tennessee Farm Bureau is the largest Farm Bureau in the nation with a membership of more than 680,000. The organization celebrates serving as the voice of agriculture since 1921, and with the same mission a century later – to develop, foster, promote and protect programs for the general welfare, including economic, social, educational and political well-being of farm people of the great state of Tennessee.



Board of Education
October 27, 2022 6:00 PM
Central Services Board Room

The Cumberland County Board of Education met in a regular session on Thursday, October 27, 2022, in the Central Services Board Room, where the meeting was called to order by Chairman Boston at the approximate hour of 6:00 pm.

PRESENT:

Stull, Nichols,
Hale, Davis, King,
Hamby, Boston, Stout

Earl Patton (Attorney)
Moira “Mo” Charnot (Media)
Julia Timson (CCEA Representative)

ABSENT:

Safdie

STUDENT REPRESENTATIVES:

Megan Melachea, CCHS

1. Call to Order - Ms. Teresa Boston (See above)
2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston - Boston led the board members in a Moment of Silence. After a moment of silence, Trevor Thompson, Gage Kemmer, and Colton Ricketts from Crab Orchard Elementary led the audience in the Pledge of Allegiance. Trevor, Gage and Colton were awarded a certificate of appreciation for their participation in tonight’s meeting.
3. Welcome to Visitors - Ms. Teresa Boston - Boston advised, I would like to take this moment and this opportunity to tell everyone that it is in our audience how much we appreciate you being here, you taking an interest in our district and in our children's education. So from this board thank you very much for being here. I'm going to turn it over to Mr. Stepp and he's going to introduce our Kids First Recognition.
4. Kids First Recognition - Stepp advised, so we would like to start recognizing people that truly show an interest and help make a big difference in students' lives. We're going to call it the Kids First Award and it's for those that have shown exceptional selfless service to our kids of Cumberland County Schools. We had two people that we chose and they want to stay anonymous. So this is kind of like the CIA. You'll hear about it, but you don't know who it was. So I will visit with them next week and hand them their plaques, but we're going to begin this process. Principals, community members can nominate different people for whatever great thing they're doing with the children or have been doing with the children and we'll recognize those people each month. There'll be someone chosen each month for this award. So again that's the Kids First Award for exceptional selfless service to our kids in Cumberland County. So we're super excited about that.
5. Special Recognition (See Exhibit #1) - Boston advised, Special Recognition, Mr. Stepp. Stepp continued, okay tonight we had four people on here. Mrs. Terra Davis is at the National FFA Convention

with her kids. Doing awesome things like she always does. So we're going to ask her to come back in December, but she's doing amazing things with FFA. Stepp recognized the following individuals.

- Jon Hall- CCHS Aviation Teacher- Congratulations to Jon Hall! He was selected as a Community Influencer by the Blue Angels. He had a once in a lifetime opportunity to ride in an F-18 with them on September 7th. Please help us congratulate him on this honor! Boston replied, he won't say this, but Jon was very influential in getting our jet restored and has put in many, many hours in doing so. Hall replied, just a part of a big committee.
- Cindy Miniard- Crab Orchard Physical Education Teacher- Chosen as the TAHPERD (Tennessee Association of Health, Physical Education, Recreation, and Dance) State-Wide Teacher of the Year. She has done some awesome and amazing things. So congratulations Ms. Miniard.
- Cafeteria Managers receiving a Perfect Score of 100 on initial visit: TerryAnn Lee from CCHS, Jennifer Lansford from Crab Orchard, Connie Haney from Homestead, Ashley Phipps from Pleasant Hill, and Meggan Goucher from Phoenix. Everyone of these cafeteria managers with their team had perfect health inspection court scores for this year.

6. Roll Call (See above)

7. Declaration of Conflict - Mr. Earl Patton - Declarations of Conflict- Per TCA 49-2-202 Board of Education Members who have relatives (per the statute: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?" Boston and King certified by saying individually, "I do."

8. Appoint Delegates for TSBA Convention - Boston advised, the appointment for the delegates for TSBA Convention. Let me explain this briefly and then we can take volunteers. We can nominate you if we have no volunteers. Each year TSBA is very vocal, very active in Legislature on the Hill. Several laws that are in the pipeworks, things that they support. We have the opportunity when we're in Nashville at our conference to send delegates. These delegates actually get to vote on what TSBA. Whether we support what they're doing. Whether we don't support what they're doing. It's a wonderful experience. So if you have any interest in legislature then it's probably for you. So I mean we can take volunteers. Anita went last year for the first time and I'm glad we have her, because she had a teacher's point of view on some legislature that was actually being supported by TSBA and so Anita was quite helpful in explaining that to us. So I'll take volunteers. We have three with one alternate and the floor's open. After discussion the following board members volunteered to be the 2022 Delegates for the TSBA Convention: Shannon Stout, Anita Hale, Sheri Nichols and Elisabeth Stull (alternate) Boston continued, you ladies will enjoy it.

9. *Approval of September Minutes (See Exhibit #2 & #3) Boston advised, next on the agenda is the approval of September minutes. King moved and Hale seconded the motion to approve both minutes as presented. A Voice Vote was taken.

VOICE VOTE:

King (mover-yes)
Hale (seconder-yes)
All Ayes

MOTION:

Motion Carried

10. *Approval of Agenda (See Exhibit #4) Boston advised, next is the approval of the agenda. I'll entertain a motion. King moved and Stull seconded the motion to approve as presented. A Voice Vote was taken.

VOICE VOTE:

King (mover-yes)
Stull (seconder-yes)
All Ayes

MOTION:

Motion Carried

11. Acknowledgement of Elected Officials - Boston advised, next on the agenda is the acknowledgment of elected officials and Ms. Mall, thank you for being here. Colleen Mall is our 9th District County Commissioner and very active I think in education and for that we appreciate it.

12. Community Comments - Boston advised, no Community Comments tonight.

13. School Board Reports

13.A. TLN Report - Boston advised, School Board reports, Mrs. Stout TLN. Stout replied, yes. I thought tonight would be a good opportunity to report on something that's created a lot of conversation over the last week and that's the CDC vote last Thursday. Where they voted 15 to 0 to add most Covid-19 vaccinations offered in the U.S to childhood adolescent and adult immunization schedules. So every year the CDC immunization schedules are updated every fall before going into effect the following year. Which means that this recommendation is in place for the 2023 school year and it's available for states which use the CDC recommendations as guidance for school entry requirements and their vote formalizes recommendations that the CDC has already been making regarding the Covid vaccinations. We've been hearing this, but the vote finalized that. For individuals ages six months and older. So the important takeaway that I wanted the parents and administrators to have on all this is that the Covid vaccination inclusion on the CDC schedule does not constitute, again does not constitute mandates for school children, which fall under the Tennessee State Department of Health. So in Tennessee by state law our Department of Health determines immunization requirements for school entry. They only utilize the CDC schedule as a guide and in addition the Tennessee House Bill 9077 and Senate Bill 914, which was signed into law November 10th of last year states that the federal government cannot mandate Covid vaccinations for any government entity along with other entities, but we fall under the government entity. Governor Lee has also officially stated that the CDC Covid vaccine recommendation would not be included by the Tennessee Department of Health as a mandated vaccination for school entry. So hopefully that puts to rest some of the questions and concerns that we've been hearing.

14. Board Member(s) Report from Training(s) Boston advised, report from training from board members. I know that some of our new board members went, enjoyed and I understand got called down a couple of times, maybe. So if anybody would like to share. Hamby replied, I'm going to say something and they y'all need to share too. I want to say thank you. We were put in a very good hotel and it was amazing. All the accommodations were amazing, but also I want to say I'm not a new board member, but

I got to go to the orientation, because I was re-elected and a lot of things have changed over the four years. It was amazing. I learned a lot of new things and I will let one of y'all on what you learned. Stout advised, it was a lot of information over the two days while we were there and definitely thankful to be able to go and definitely learned a lot. More than I expected to learn. That's for sure. Stout advised, we were just scratching the surface really. I mean we've got a big old book that we just skimmed the surface on that. We'll have to take time to dig into a little bit more, but I was encouraged. It's a very large class, one of the largest I guess they've had in a while. About 90 new school board members there. Boston replied, we had a lot of turnover. Stout continued, a lot of enthusiasm, a lot of wide range of backgrounds. Just like we've got on the board here. So it was very exciting to see that. Stull replied, it was encouraging to see that. Davis replied, yeah I agree. It was amazing. Pretty much a Q&A it felt like for the bulk of it. They give you a really detailed booklet to kind of say hey this is that way things have been done and what you can lean on. So you can almost flip through a manual and say hey has this come up and then how do you apply that. So a lot of resources in that booklet as well, very well done. Stout advised, and good to get to know some of the folks at the TSBA. So we know who to reach out to if we have questions or concerns. Nichols advised, yeah it was nice. Ben did the legal part of it and wow, extremely informative and a lot of things that you can't talk about. We have a shirt and we're going to say, it's going to be called, "Don't be an Andy" and he was the one that was talking about all the things in public places that he shouldn't have been talking about. I said we need a shirt, "Don't be an Andy," but it was great and I came to appreciate Mr. Stepp even more, because we heard some stories. I mean of course they're not saying names or anything, but they said some stories about some of the things that they're dealing with in their districts and I was like oh we're so blessed. So I've come to appreciate you even better. Stout advised, and all of our teachers and all of our administrators, because we are the leaps and bounds in areas above what several of the other school systems are. Nichols continued, a lot of what they talked about is what we want to do. Is having that relationship with the principals, having the relationship with the teachers, knowing that the kids come first. Working unity on the board. That was really going around the room in full circle and a lot of them were like us. They had multiple members that had been replaced on those and they're saying that Covid just wore people out. So a lot of people went off and a lot of people came on. So I'm excited. Boston asked, so do we now have the reputation as rowdy Cumberland County? Stout replied, we were very interactive. Boston replied, and that's what we want. Well I'm excited that you all got that experience. Nichols replied, I'm looking forward to November and it's going to be amazing. Boston replied, you just keep learning. Nichols replied, yeah, stretching but it's good. Stout replied, one other thing I want to mention too. It wasn't formal training but I had the opportunity to attend the CTE fall meeting last Thursday evening that the board members were invited to and I think Dr Maddox for including us in that, because that was a great learning experience for me to meet a lot of our CTE instructors and hear about the program and see the excitement and all the good things that are coming with it. So great to attend. Hamby advised, I look forward to the reschedule of the tour that you mentioned. Stepp replied, absolutely. It's going to be exciting. Boston replied, when I first came on the board CTE was taking a pendulum swing back into education. It had taken a little bit of a break and it was coming back and to see where it is now compared to where it was when I started is amazing.

15. Legal Report - Boston advised, Mr. Earl Patton, legal report. Patton replied, yes ma'am. There's no new litigation and there have been no significant developments in litigation that I'd advise you about previously. So we'll probably have some more to report next month.

16. Director's Report - Mr. William Stepp

16.A. *TN Together Student Survey - Mr. Robert Valerio (See Exhibit #5) Boston advised, we are now at the Director's Report, Mr. Stepp. Stepp advised, thank you so this evening we're going to start out; I'd like to introduce and ask Mr. Robert Valerio to come up to the podium. He is with the Cumberland Prevention Coalition and it's been an honor for him to invite me onto the board along with several other community members, but he is here to answer any questions on the Tennessee Together Student Survey. That they conduct with our schools. So you can if you'd like to come over to the podium, but thank you so much for coming tonight sir. Valerio replied, no, thank you for having me. Never been to one of these before. Like Mr. Stepp said, I'm Robert Valerio and I'm the Executive Director of the Cumberland Prevention Coalition. Which is the anti-drug Coalition of Cumberland County. You know I do want to for those that are new or those that are not familiar with the survey just to give you a couple facts about it. First of all, it has a history in Cumberland County. In 2018 and 2020 school-wide students took this survey. This is Cumberland County's results from 2020, which is available to any of you if you'd like. The data that's collected, it's a survey of 8th, 10th and 12th graders and it's used to assess the extent of alcohol, drug, nicotine use in the use of vaping devices along with the risk factors associated with that. Such as the ease of access to these substances, other perception of risk and their parental attitudes. They added questions this year that's different from the survey in 2020 regarding suicide. Suicidal ideation type questions. In case you're unaware in 2020 the CDC just announced that suicide was the second leading cause of death between kids age 10 to 14. So they added suicide questions on there this year. What is the data used for? It is used to provide people like myself and other social services and agencies people that serve children with community level data and guides our prevention efforts. I'll give you an example. 33% of the students surveyed in 2020 said that they had either easy or very easy access to prescription medications. Only one percent of them said that they had a prescription for them. The data says that about 40% of them stole them from someone's house. So we use that data. This Saturday will be with local law enforcement to do the DEA's National Drug take back day to get them out of homes. If they're not using them and then the Coalition provides lock boxes for those who need them for free. So they can lock them up. So we use it for that. The majority of the survey goes around individual substances in their use. It tracks three things, one is a lifetime use. So they ask that question: have you ever tried marijuana, for example. Then we'll ask them their age of initiation. When it's the first time that you used? Then it'll ask them about frequency by saying how many times in the past 30 days have you used. So it kind of gives us an idea. We compare that data against the others in our region. The state and nationally to kind of see if there's a trend either up and down and again helps us focus. Who gets to see the data? It is released only to the coalition and to anybody designated by Mr. Stepp. When we talked about doing it this year I promised him that we would not release any data unless that was approved. In the past they've approved a full release, a full transparency of the data and so we used it, published it and we made it available for the community. Some facts about it: it's funded by the Tennessee Department of Mental Health and Substance Abuse Services, but it's done by a private company. That this is their business. It's the duty School Surveys. It's called EMT Associates. They're out of Nashville. There's no cost to schools to do the survey. If

there were any printing costs involved with that the Coalition would cover that. The data that's released here is a composite of all of the Cumberland County Schools again 8th, 10th and 12th graders. It does not give individual school data even though that data is available if someone wants it. I've never personally requested data down to that level, but it is available if someone wants to request it caregivers, parents can opt out their kids out of the survey. It is not mandatory by any means and kids themselves can opt themselves out and also refuse to answer one, two or any questions if they don't feel comfortable with. Those instructions are given at the beginning of the survey. It anonymous, there are no names collected. No one has access to, you know I need a student's name and it takes about 15 minutes. I know time is such an issue in all the schools. It takes about 15 minutes to complete the survey. Let me just and by saying this, is very essential data that we have here. We've got a great partnership with the school system here. Obtaining this data in the past is what allowed our coalition to receive a grant from the CDC, the Drug-Free Communities Grant last year. We have other data sets, but this was the key data. They do ask us to collect four key measures and this survey provides that those key measures are past 30-day use of substances, ease of access, perception of risk and then also parental communications. Have your parents ever spoken to you about the dangers of vaping? Things like that, so it provides that data. Thank you for allowing me to speak. Hopefully they'll pass this and as I said, it's essential to people like us to kind of help us to concentrate on what I believe is Cumberland County's number one problem, which is substance abuse. Covenant Medical Center, Cumberland Medical Centers Community needs assessment confirms that for the third straight time they've taken it. Adolescent substance abuse was considered the number one problem in Cumberland County. So thank you very much for hearing me, I appreciate it. Stepp replied, thank you Mr. Valero. King replied, madam chair, move to approve this survey. Hamby replied, I'll second that. Boston advised, okay so we have a motion and a second to approve the Tennessee Together Student Survey. Any discussion? Nichols replied, yes. I'm on the Board of Directors for the Coalition. Do I have any conflict of interest if I vote Yes on this? Boston replied, I wouldn't; you have to make that decision. Nichols replied, I do; we need to have this. I just want to mention. Boston replied, okay, sure. Any further discussion. No one responded. A Voice Vote was taken.

VOICE VOTE: King (mover-yes)
Hamby (seconder-yes)
All Ayes

MOTION: Motion Carried

16.B. *TN Voluntary Pre-K Longitudinal Study (See Exhibit #6) Stepp advised, the next survey is a Vanderbilt Survey that's been ongoing for several years. We go through this process each year, The Tennessee Voluntary Pre-K Longitudinal Study. So this is something we've done every year. Hamby advised, I'm going to make a motion that we approve. King replied, second. Boston advised, okay so we have a motion and a second. Where does the data go, that we do this survey? Stepp replied, it goes through Vanderbilt. The case studies all through Vanderbilt. Boston replied, okay never mind. Hale asked, did we do this last year? Hamby replied, yes we did. Boston replied, we've done it for several years. Hale replied, I thought we had. Stepp replied, I think it has the dates on there when we've done it. Boston asked, any discussion. No one responded. Boston continued, having no discussion the motion is to approve the Tennessee Volunteer Pre-K Study. A Voice Vote was taken.

VOICE VOTE:

Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION:**Motion Carried**

16.C. *CC Schools K-12 Career Connections Framework (See Exhibit #7) Stepp advised, next is the Cumberland County Schools K-12 Career Connections Framework. So this is a Foundational Strategic Plan on Career Exploration pushing all the way down to kindergarten. We've personalized it for Cumberland County Schools. Some strategies we already do and some are new, but this is to get the students thinking earlier and earlier about getting to high school. What Career Technical Education, where you want to be in, dual enrollment. Younger kids even at elementary level going on campuses and seeing things early on instead of the primary push being seventh and eighth grade. So we're actually using it as part of our K-12 curriculum. Boston replied, I will entertain a motion to approve. Hamby replied, I'll make a motion to approve. King replied, second. So we have a motion to approve the Cumberland County Career Connections Framework Draft. Any discussion? Hale replied, okay so these things would be introduced in the elementary level? Stepp replied, yeah it's broken out K-5, 6-8 and 9-12. So there's some strategies and activities that kind of show some of the things that we can do at each level. Just for more exploration by the students' awareness moving towards obviously our ultimate goal is to ready graduates, ready to move either on to college or career. So just a lot more exposure and education. Hale replied, the earlier the better for them to see what's going on and what choices they can make. Stepp replied, yes ma'am. Boston asked, did we have this framework before? Stepp replied, not that I'm aware of. We had a lot of strategies. Boston continued, but we didn't have it? Stepp replied, not like this. Boston replied, okay thank you, because I did not remember seeing anything this detailed. Hale replied, I think in the past we've had people come to the classroom or from the community and do like little workshops or have little lesson plans and stuff along with the teacher. Because I remember doing something about that in fourth grade that we did that and the children loved it. I had somebody come from a printing company and we did a little three or four weeks things that I had to help make lessons with. So it was interesting, I think it's good for them to get it early. Davis asked, quick question. As far as the intent to to make an impact through the K-5 grades probably. How many touches and there's several bullet points that speak to what are then, you know the intentions to to try to bring this career mindset to the the kids. How many touches would you imagine that is between K and 5? Like how many times would they be introduced to this type of additional framework or curriculum? Stepp replied, so that's that's up to elementary principles. We're all going to work together on how to use this framework the best. They're already doing a great job, the teachers and the principals at the elementary. So this just gives us a little more structure, but they're already doing a lot of these things. So this would be a development with the principals. They're the experts, they got the expert teachers. So we would develop a full strategic plan of this with them. So this is a starting point I guess is the best way to put it. Davis replied, gotcha. So you'd be working with the principals to I guess outline their yearly approach to making this framework palatable? Stepp replied, yes sir. Davis asked, is there any expense to be concerned about in addition to what we're already kind of doing? Stepp replied, transportation costs probably. Davis replied, okay, worth it. Hale advised, yeah I know I had a parent speak to me that she gets to go to BizTown, but she was excited about that with her child. Stepp replied, we already do a lot of great things in elementary. This document is by no means saying

they're not doing lots of great things. It's just something to adopt by the county. Hale replied, that's it, just giving us another avenue in choices. Boston advised, okay so the motion and second on the floor is to approve the Cumberland County School Career Connections Framework Draft. No further discussion. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION: Motion Carried

16.D. *Deputy Director of Operations Job Description (See Exhibit #8) - Stepp advised, next on the agenda is a job description for the Deputy Director of Operations. That was on the Organizational Chart, that was approved. King replied, madam chair, move to approve 16.D. Boston replied, okay. Davis advised, I just have one question. Just to be clear it is an additional position as opposed to the 9-12/CTE. Stepp replied, yes this is on the operational side of the chart. So on the right side this is that top position. Davis replied, apologies. Boston replied, it's a new position. Stepp replied, that'll be the same answer in the next one. Davis replied, I was going to say, I'll fast forward. Stepp replied, it's all good sir. Boston replied, that's forward thinking. Hamby advised, I have a question. When you're looking at the well. Boston asked, can we get a second. Hale advised, we haven't had a second yet. King advised, then we need to get one so we can discuss it. Hamby and Stout seconded the motion. Boston advised, we have a first and we have a second, Mrs. Hamby. Hamby continued, okay whenever you look at the requirements for the job and it's saying that it is a non-certified position and my question is why would it be a non-certified position? Okay like your position as the Director you had to have administration certified. In my thoughts the Deputy Director should also come out of having experience in the school system in order to, because I mean even though most of their stuff is operational. Stepp replied, business operation. Hamby continued, it is still involving our kids. So that's my question. Why would we not require a certified instead of? Stepp replied, it could be a certified position. A lot of these positions as you look from school systems are sometimes either engineers or project manager or business people that understand the scope and sequence of operations in business and they're running that within a school system. I can give you my best example is one of the guys in my unit. He's over operations of Montgomery County Schools and he's an engineer. He never went into the schools until he got that job. So he understands the scope and sequence of all the operations inside as an Engineer Project Manager of that whole side, but it can be a certified. If there's a person out there that does have a teacher certification, that experience that can have that for sure. Of course I'm going to do whatever the board decides. Hamby replied, it's just concerning to me, because I mean we have mentioned many times the kids are important. If you have someone, I mean even though this is more operational they're not as hands-on with the students as you per say. I still feel like they should have an understanding of how the school system operates and in order to do that then you need to be a certified teacher, work through administration, whatever. So that was my concern. Boston replied, the question with being certified if you look at our organizational chart. I think Mr. Davis, they are more, the Deputy Director would be supervising more of our literally our business side of the school and the CAO he has the educational side of it. Hamby replied, and I do understand that. Boston continued, and I had a question. It says it states that they will evaluate all departmental supervisors, but that's I'm

assuming that only indicates the direct supervisors that they are over. Stepp replied, yeah as notated in the org chart. Boston replied, okay that was my question, because I can only delegate authority. The responsibility is still mine on both sides of the chart. Hale asked, my question was why do we feel the need for this? I know that we approved this, but why would you need a Deputy Director when you are the Director and you should be over these. So why do we need somebody? I mean why do you feel like you need somebody to help you out with this? Stepp replied, absolutely so my comparison would be we have a CAO second in command on the side of academics. That I work directly with daily and the acting CAO right now is Dr. Farley, who's doing an amazing job. I also would like the same process on the operational side for consistency in the actual running of the county system. So it's a very large budget, it's a large organization with a lot of employees. So we want to make sure we're as efficient as possible in running ours. So that we save money. So we have that option to be very efficient and accountable. Hale replied, but this is a new position. Stepp replied, yes ma'am. Boston asked, Any further discussion? No one responded. Boston continued, I'm gonna just go ahead and do a roll call vote on this. A Roll Call Vote was taken.

ROLL CALL VOTE: King (mover-yes)
Hamby & Stout (seconder-yes)
Stull - Y, Nichols - Y, Hale - Y (with reservations),
Davis - Y, King - Y, Hamby - Y (with reservations),
Boston - Y, Stout - Y

MOTION: **Motion Carried**

Hamby asked, can I just say one thing?" Boston replied, yes ma'am. Hamby continued, I think the position is needed, very much needed. My reservations is the non-certified/certified, but that I can work through. So I just wanted to clarify why I was having reservations.

16.E. *Career & Technical Education Director Job Description (See Exhibit #9) Stepp advised, next is the CTE Director Job Description. This is a massive job as we probably saw at the dinner. There's a whole lot that goes into CTE through federal monies, projects, accountability, compliance. It's a big job and it's a job for one person. So I would like to go back to where the county had this before. Where there's a CTE person and a secondary supervisor person, because that's a whole lot of work and for one person to do. Especially with the extent of the CTE side and where we're going with the Innovative Schools Model Grant. I mean there's a lot there that needs to get done and once again this is an efficiency, effectiveness, accountability side that I really want to shore up. Not that, I'm not splitting this job, because anyone's not doing a good job. That's not what I'm saying. I'm just saying one person focusing just on this is really what we need with the way CTE is going now. Hamby advised, I'm gonna make a motion we approve the job description. King replied, second. Boston replied, so we have a motion and a second to create the CTE Director job description. The CTE is a new position according to our job descriptions, which is now in place. Somewhere along the line they got combined and Mr. Stepp is proposing that we separate them once again. Is there any discussion or further discussion? Hale asked, who's doing the job now? Stepp and Boston replied, Dr Maddox is doing both jobs. Hale continued, and is doing a great job at it. I mean I wonder do you feel overwhelmed? I mean I don't know if I could ask that. Boston replied, yeah the answer is yes. CTE is just going to keep getting larger and larger and more progressive. Hamby replied, with being the supervisor of 9 through

12. Stepp replied, that's the goal of the framework that we passed earlier. Is getting those students ready for these opportunities in the high school and instead of being at 37% ready graduates, which you'll hear later in the day to think we want to get it to 100%. If we can, I mean that's the goal is every child is independent and ready, seamlessly to go either into the workforce, higher education, entrepreneurial, you name. This is working together. So this is all kind of the combination of efforts of a foundation I'm trying to set. So that we can move forward very progressively. Boston asked, any further discussion? Davis advised, just one question. On this organizational chart that we approve. If we're looking at just boxes of blue and the identification of what the positions are. You know you've listed Pre-K, 9-12/CTE. There's two different boxes, continuous learning in a different box and at the bottom we've got SPED/504/RTI. Is there an intent that those will be three separate positions at some point in time or like this one or are we just hyphenating? Stepp replied, so that's a really big answer to that question. Let me put it this way, RTI instead, together. RTI is not made to push kids into SPED. So having that under the same person, the SPED Director. I feel is a little bit of a conflict, but eventually if we get to that point, we will need an RTI coordinator, but that needs to be pulled out of the SPED route. That's not, it shouldn't really be associated with SPED. RTI response to intervention is skill based intervention at every grade level. There's a minimum requirement and the focus is to get the students pulled back to grade level. Not go the other way. So that's where; I'll leave it at that. We could talk about that all night. Davis replied, thank you. Hale asked, another question. You said at one time this was separated? Stepp replied, yes. Hale asked, and then it was put together? Stepp replied, yeah I think Mr. King was the receiver of the smush it together job. He could probably explain. King replied, it was a mistake then. It needs to be fixed. Hale replied, oh okay thank you for that. Boston replied, you mentioned, I mean Mr. King would know, that's personal experience. Any further discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION: Motion Carried

16.F. *Secondary 9-12 Supervisor (See Exhibit #10) - Stepp advised, and the Secondary 9-12 this is just where we pulled those apart and separated them. It's very similar to the job duties that; well they are what they already have to perform now in addition to CTE. So we just made two separate position descriptions. Hamby advised, I make a motion we approve this. King replied, second. Boston replied, okay so we have a first and a second motion to approve the Secondary 9-12 Supervisor Job Description. Is there any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION: Motion Carried

16.G. *Compliance Report (See Exhibit #11) Stepp advised, so the next item I'm not gonna go line by line with this. I just want to show you the State Department, we did a level three monitoring this year.

It's been over several months. People in this office have been downloading documents until their eyes are crossed to get into the State Department. They go through every bit of our Federal Programs and everything else. What you're looking at, if it has a one red dot that means that we were out of compliance and they'll show descriptions on what they're asking us to do throughout this sheet. After you get past the first two pages. So it's all kinds of things. A lot of it they fixed while the team was here, some of it has deadlines where we'll have to have a meeting and then document that and then that covers it, but everything will be online and in compliance with the State Department no later than February 1. So this is where they've gone through and you can read through each one of them. One sample that I want to show you of something that we'll have to do probably work through Budget Committee I think is what Mrs. Boston had suggested, but one example is like on page six the top block we were not in compliance. So the Federal Programs position that's Dr. Whittenbarger is paid through Consolidated Admin, which does not allow him during that time he's being paid to work in Federal Programs to also do ESSER. There's a separate compliance issue with ESSER. So what they've suggested is it's possible to give him a stipend and he has to keep a timesheet that shows when he's working on ESSER. So that there's a separation of those monies. Does that make sense? So that's an example that'll go through the committee process. So that was something that we found out and we have to fix. So there's a deadline on fixing it too. So each one of the items that we were not in compliance with as I said or either already in compliance right now or will be by February 1. Boston asked, that needed to be voted on? Hamby advised, I make a motion we approve that. Hale asked, now who is working on this? Stepp replied, this whole building. Everyone, including principals, have helped us a lot with this. They chose certain schools that they actually went in hands-on, looked through all their stuff, had to load up a bunch of things from those schools also. So they're wanting to make sure they do a full in-house review of everything that we do. It was very extensive. Last year they did what's called desktop monitoring. So they did it where we uploaded documents and sent it to them but this year they came out to us. Boston advised, okay I will second Mrs. Hamby's motion to approve. Any discussion, any further discussion? Davis replied, excuse me I just had one question. We're voting on making a change? Boston replied, no we're voting on the monitoring results and being in compliance. Stepp replied, it's on our Annual Calendar that I am required, accountability to you. I thought this was a good way to show compliance. Davis replied, perfect, thank you. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
Boston (seconder-yes)
All Ayes

MOTION: Motion Carried

16.H. Data Presentation (Director Stepp & Dr. Farley) (See Exhibit #12) Stepp advised, so next is part of our accountability presentation. I'd like our acting CAO, Dr Farley, to come up and work through the data. Of course I sent a narrative to the board before the State Department made the data public and it was a narrative just to explain the bigger picture. So she's gonna drill it down to a little bit more detail as far as Cumberland County as a whole. Farley advised, so thank you for allowing me to do this. So there's two parts in accountability. You have growth, which is called TVOS and you also have achievement data. Mr. Stepp has sent some of this information out to you when the data was released.

So some of it will look familiar to you. We also look at annual measurable objectives, which are called AMO's and unfortunately we look at chronic absenteeism. So growth as I said, is TVOS Tennessee Value Added Assessment and our growth was much lower this year than most districts. It was a 1 out of 5. Typically in Cumberland County we do see high growth, because our growth tends to be higher than our achievement, because our students are growing to get to that next achievement level. So we can say that in Cumberland County most of our subjects Math and English, all grade levels showed some growth in the academic achievement and this is students that met or exceeded expectations on TCAP. So here is all subjects, all grades and all students. So this is 3 through 12 and you can see our ELA, It says 34.1 compared to the state. The state rate was 36%. In Math the state was at 30% but Cumberland County was 32.9%. So I don't have state scores for Science for Social Studies, but as you can see we maintained for Science and we grew just a little bit from last year in Social Studies. So a chronically absent student is a student who misses 10% of the school year and that's 18 days and it doesn't matter if those absences are excused or unexcused. There they count against us either way. So here is our percentage, it increased from 15.6 to 17.3. I hate to say but unfortunately we were still feeling a little bit of a pinch from Covid and some of the guidelines that the state did established. Stout asked, other than some of the Covid guidelines, any other reasoning we're attaching to it increasing or just the fact that we have this rate of chronically absent? Farley replied, I fully and I hate to say this, because I'm so over it but I fully blame the guidelines in which we're established with Covid and the amount of absences students were allowed. Stout asked, what were we running percentage-wise before Covid? Do you all know? Farley replied, anywhere I think between 13 to 15%. Nichols replied, wow what a difference. Hamby replied, I feel like we're gonna feel the effects of that for a while. Farley replied, I'm hoping not this year, because there have been some changes that has been made for our attendance reporting. So I'm hoping to see that go down plus chronic absenteeism is something that our principals work on every day and also with TISA coming up we are beginning to work on that especially with the attendance piece. Boston replied, that's such an important factor. Farley replied, absolutely. Stepp replied, and we have some community support for that also. At the high schools it's called Keys to Success through Dave Kirk. So something I don't I don't think I've ever seen is the raffle drawing for a car at the end of the year for those that had met the attendance requirements. So yeah that's; pretty 19 years I think now. So that's a pretty amazing thing. So we're hoping to continue that and add some more successful stuff. Stout asked, what do you have, some framework for what we're doing to help with the attendance? Farley replied, so when students miss so many days, in a lot of schools I can tell you what they do. When students miss a day someone in the school calls whether it's the classroom teacher or the attendance clerk or the principal. Someone calls the student. We have lots of principals that will make home visits, especially if it's a habitual absentee student. They will go to the house and get them. Make sure they're okay and if they can come to school they'll bring them to school. So there's lots of things that we're doing if they miss. They have a tier one attendance meeting where they meet with the student and talk to them about their absenteeism. After so many more absences they talk to the parent, which is a tier two meeting and all of that is documented and when we get to a certain level that's when they are cited to Truancy Court. Stepp advised, that's required, but that's a whole system required by law, very specific. Davis asked, I guess my question is similar to yours. What can we do to incentivize them that we can control outside of the state or Dave Kirk or Covid guidelines currently? Farley replied, and each school does different things. I know one school they have, they announced those rooms with perfect attendance. They announced their percentage

every day. They have competitions for the best hallway attendance. Also do that for the staff as well. So each individual school just kind of you know does what works for them. So you know a suggestion to you all might be to reach out to the school in which you represent and see what they need or see what might benefit them. So this is grades 3 through 8 and this is our percentage of students that met or exceeded expectations and this is in English language arts and as you can see the 2122 column is higher in grades 3 through 8. Next we have math and again in all grade levels except 8th our scores were higher last year than the previous year. Science a little bit up and down there we haven't had new science textbooks in a while nor have we had updated science standards. So we're kind of staying status quo there with our science. Social Studies is only tested in grades 6th through 12th and social studies again that 8th grade is a little bit lower but 6th and 7th better or holding their own and here's chronic absenteeism for grades K-8 and you can see those percentages there. See that 2021 is more normal for what we were pre-pandemic and here's 9th through 12th and here's all tested subjects and you can see that's English 1, English 2, Algebra 1, Geometry, Algebra 2, Biology, and U.S History and you can see we're kind of up and down a little bit there. Both English 1 and English 2 were higher last year than the previous year and English tends to be stronger compared to our Math, which is next. There's our percentages for Algebra 1, Geometry and Algebra 2. Holding our own. Science the only EOC is Biology and we were a little bit lower last year than the previous year and finally is U.S History and we were a little bit lower last year than the previous year as well. Chronic absenteeism for grades 9 through 12. High School tends to be higher in a chronic absentee, especially 12th grade. Our graduation rate so we have our ready grad. We did fall back from 40.7 to 34.4 and a ready graduate meets one of four requirements. They have a composite ACT score of 21. They have completed four early post-secondary opportunities, which is a dual credit advanced placement class and that can be through a community college or TCAT. They have completed an industry certification and two post-secondary opportunities or they have a score of 31 on the ASVAB, which is the military aptitude test and completed two episodes or early post-secondary opportunities. So we slipped down on that just a little bit and one thing that we are doing county-wide to address that is I know the high schools and Mr. Stepp is working on some ACT Prep and we're working hard to get that ACT score up to 21. So this is our graduation rate. It did fall a little bit from 2021 to 2122. Stout asked, on the areas that we are seeing a downtrend from last school year. What are we doing? What do we have in place to identify the reason for the downtrend? This is kind of two-part. The reason for the downtrend and what are we doing to help with that? Farley replied, okay so a lot of times when that data is drilled down, it's drilled down at the school level, because all 12 schools are very different with very different personalities. You know we can come up with broad reasons here, but it's better to drill down at the school level. As I said Mr. Stepp and the high school principals are working on ACT classes to help hopefully bring up the ACT score. We're also working on benchmarks. That's something we haven't done in a long time in Cumberland County. We have them currently in place in ELA and Math for grades 1 through 8 and we are working on high school right now. They will be tested every 4 ½ weeks and that will be standards based. So we'll get an idea of what standards that students may be struggling with before the autopsy, the autopsy or final test and hopefully starting at the next board meeting we will be able to give you Benchmark data and let you know when our students take that and how they're performing on that. We also are working with some state networks. We're working with the Early Literacy Network. Working with grades K through 2. We're working with the Literacy Implementation Network and that's K-8. We're working with a Math Implementation Grant, which is 6 through 12.

Working on some of those math issues and developing ideas for a new math textbook adoption and we also have implemented as Mr. Stepp likes to say a slow roll of the instructional practice guides, which we are working with in our learning walks with the instructional coaches and looking at student engagement and that's done with the admin at the schools. Boston replied, interventionists through ESSER. Do we see that that program is assisting, is helping? I mean are we seeing any results from? Farley replied, I'm not quite sure how many schools were able to fill those positions. I do know that we still have a lot filled and as far as the individual data what we could do is when we do our analysis of the benchmarks. We could break those students that receive ESSER Interventionists help out and look and see, but until that point I would not be able to tell you that. Boston asked, are these numbers alarming to you? Farley replied, no and again I hate to say this, but Covid. You know it was nothing to have kids to miss 20 days and be done and be diagnosed with Covid six times last year and that was allowed and if kids are not in school, we can't teach them. So they're digging us for chronic absenteeism and they're not going to be able to meet the expectations of the grade level. So unfortunately no they're not surprising and if you stop and think we're just a little bit below the state with our ELA and we're above the state in Math. Typically in the 23 years I've been here, Cumberland County normally tests higher in Math. So that was a little bit shocking to see that, but again I think unfortunately it goes back to Covid and I hate to say that, because I hate to make excuses. Hamby asked, do you see and way with all the things that we're doing to try to fix this? Do you see it getting better? Farley replied, absolutely, but is it going to get better like this? No, it's going to take time and one really exciting thing is the state has adopted new Mathematics Standards and this time they've got the standards and now we're going to get new textbooks hopefully to match those standards. Instead of the last time when we got new Math Textbooks and then they adopted new Math Standards. So we've kind of got it in progression this time. So I'm excited to see that and we are already doing some work on getting ready for those Math Standards and selecting a textbook. Stout asked, other than some of the resources that I know are available to parents, what are we doing to enroll the parents or families of the children that are struggling? Farley asked, to enroll the families? Stout replied, yeah in the process of helping with bringing them up and making them aware of where they are and then bringing them up. Farley replied, so the first nine weeks or at the midpoint when progress reports went home, students TCAP reports were included. So they have that. We are sending out a weekly parent newsletter and that had information for the parents to go on the TCAP Portal. So that was on there. We've also sent some information, pretty general information home regarding the 3 grade retention and then with the first nine week report card we did send home notifying families if their children were kind of already falling behind and most schools by now have held their first parent-teacher conferences as well. Stout replied, okay. Farley continued, and another great thing that's going on this year that we haven't had in the last few years. All nine of our elementary schools are having before and after school tutoring through the 21st Century Learning Program. So that's very exciting. Any other questions? No one responded. Stepp replied, thank you Dr Farley.

16.I. Dual Enrollment Agreement between Roane State and CC School District (See Exhibit #13) Stepp advised, next is the Dual Enrollment Agreement. That we have with Roane State. That we sign each year for your awareness.

16.J. TSBA Boardmanship Award Levels (See Exhibit #14) Stepp advised, next I would like to recognize a couple of our board members that have reached the level of the Boardmanship Program

Award. So to encourage the professional growth of school board members TSBA offers Certified Board Member Awards and a Master Board Member Award to members who invest their time and effort into becoming more informed and more effective school board members. The award is given for participation in activities outside of local school board obligations. There are 5 levels of recognition. Levels 1 through 4 are recognized during the Fall District Meeting and those receiving Level 5 Master Board Members are recognized at the annual TSBA Convention held each November. So at our Fall District Meeting this year the Boardsmanship Awards, Mrs. Hamby is at Level 3. So congratulations Mrs. Hamby, that's awesome and Mrs. Boston is at Level 4. There's a lot of requirements to this. So you can kind of see some of them there if you can read that. I can't read it from here, but congratulations.

16.K. Annual Planning Calendar (See Exhibit #15) Stepp advised, next is just for your information. It is the Planning Calendar. So we are on track. The Student Activity Funds Audit Report, that's due in October. Mrs. Bray currently has set up for next week to meet with the auditor, so we can complete that compliance on our Annual Calendar.

16.L. FYI (See Exhibit #16)

16.L.1. Administrative Meeting Agenda

16.L.2. Attendance Report - Stepp advised, next also is a FYI or warm body count, at each grade level, in each school. For your information.

16.L.3. Personnel Report - Stepp continued, next we have our School Nutrition Personnel Report and then our Certified and Classified reports.

16.L.4. Substitute List - Stepp continued, then we have our Substitute List.

16.L.5. Professional Development Report

16.L.6. School News Articles - Stepp continued, then obviously the newsletters each month. A Calendar of Events for you. Hamby advised, I have to say, I'm pretty impressed with all the newsletters and with them being posted on social media and stuff, because parents now can see those. When they don't make them home. So they have to have other resources. Stepp replied, the principals are doing an awesome job. Multiple board members replied, yes they are. Hale replied, I enjoy looking at the newsletters.

16.L.7. School Calendar of Events

17. School Board Committees

17.A. Policy Committee

17.A.1. *Approval of First Reading of Policies (See Exhibit #17) - Stepp advised, next we have well the First Reading of Policies. Boston replied, I'm going to turn that over to Mrs. Hamby. Hamby replied, okay I left my policy book at home, but I have read over all of these and all the changes that we had asked to be made in the Policy Committee Meeting we're there. So I'm going to ask instead of going over each one of these one by one, if we could take them all and I approve them for a Second Reading. Boston asked, are you making a motion? Hamby replied, I am and we only need one motion since it came out of committee right? Boston replied, you do not need a second. Hamby

continued, okay I'm making a motion we approve all of these policies that were on the Committee Meeting for Second Reading; Boston replied, for the First Reading. Hamby continued, for the First Reading I meant. Boston replied, the motion came out of Committee, Policy 1.200, Policy 4.210, Policy 4.214, Policy 4.603, and Policy 4.6012 as a First Reading. Hamby replied, as a First Reading, yes. Boston asked, is there any discussion. Hale replied, I just wanted to ask, when did you have this meeting, because I usually try to come to the Policy Meeting. Nichols and Hamby replied, you were out of town. Nichols replied, we missed you. Stepp advised, I'd like to say, if it's okay Madam Chair. One of these policies, the Innovative High School Program Policy that works in conjunction with the framework and a lot of the direction that we're moving to get more offerings for high school students to get out there and be able to either work-based learning, internships, dual enrollment, you name it and at the end of that policy it does have all the state laws that are referenced that cover that Innovative type program. This is a brand new policy for this school board. We haven't had this before. Boston replied, and all of you, I'm sure, had the opportunity to read the retention, third grade retention where TSBA made all of the changes in the world. If there's any discussion, any questions? Davis asked, I guess just if you could maybe highlight the impact that that will have on coming into the end of the year. Hamby asked, on the promotion retention? Boston replied, at this point until we determine what the third grade retention, what we can do, the opportunities that they've got to cure that deficiency, how the students actually perform, I can't tell you what's going on. I would love to be able to come up with some magical answer, but I don't have it. Mr. Stepp, magical answers? Stepp replied, no magical answers. We are staying on top of this. That's why we're working on the benchmarks. So we can start keeping up each quarter on where we are and what we're doing. Well twice a quarter almost. So that we can mitigate this as best as we can. They got summer program, there's a debate on when that's going to be. There's a lot of things that aren't set in stone yet outside of the written law. So we're still getting different information from different organizations on how to support this. They're collecting surveys and collecting data from every school system. So the Tennessee Organization of School Superintendents have already started a huge survey on this, on every county, on how many students would this be, what would be the impact on your personnel, what's the impact on your summer program. A lot of us start our summer program right after the school year is over. We won't have the data by then from the state department. So there's a lot of things in motion right now that aren't settled for sure outside of the written law. Hale asked, and this is coming from Nashville? Stepp replied, this is in law now. So now they passed the law, we got to figure out how to make it work. That's where we are right now figuring out how to make it work, because I definitely agree with the comment Mrs. Stout had earlier when we talked about this. No one here is interested in lowering expectations. We're interested in getting those kids up to grade level, ready to go. So that every grade that progression happens so when they get to high school they can maximize their opportunities with what they've learned. Boston replied, So this is all new territory for our district. Stepp replied, they only did it because I'm a new Board Director today. Boston asked, any further discussion. No one responded. A Voice Vote was taken.

Policy 1.200 Method of Election of Officers
Policy 4.210 Credit Recovery
Policy 4.214 Innovative High School Program
Policy 4.603 Elementary Promotion and Retention
Policy 4.6012 Accelerated and Advance Credit

VOICE VOTE: Hamby (mover-yes)
(no second necessary)
All Ayes

MOTION: **Motion Carried**

17.A.2. *Approval of Second Reading of Policies - Hamby advised, we didn't have anything on Second Reading.

17.B. Athletic Committee - Boston advised, Athletic Committee, Mr. Davis, would you like to report on the Athletic Committee? Davis replied, sure. We have convened the last two consecutive Wednesdays. Put together by Mr. Stepp and Countywide Athletic Director, Mr. Patton. To highlight the topic of governance within our current framework. Of how we conduct ourselves athletically across all sports and deliberations and conversations have been going pretty smooth, I will say. So there's plenty to be determined over the course of time, but thus far it's been good to report.

17.C. Budget Committee Meeting - Boston advised, we have not had a Budget Committee Meeting. We do have one scheduled for November the 1st. If anyone is interested in coming, the agenda will be published soon.

17.D. Building and Grounds Committee (See Exhibit #18 & #19) - Boston advised, next is our Building and Ground Committee Mr. Davis, would you be so kind?

CCHS Auditorium - Davis replied, sure and Mr. Safdie needs to get back in here. So what we're looking to do at this time is we've met to discuss, you know what the impact is of the two projects that we have currently in front of us. The auditorium at CCHS, there's been a public meeting held to raise the opportunity to talk through any concerns or questions and how that would be handled. It appears that we are in a position to present that to the board today and seek approval to send this to bid with the Uplands Design Group. Stepp replied, and thank you Mr. Chamberlin for coming tonight. Boston replied, that is my understanding. Hamby asked, do we need a motion and a second to present this? Boston replied, we need a motion and I think yes Mr. Davis just made a motion. Davis replied, I would like to, yes. Boston replied that we approve and send it out for bid, the CCHS Auditorium and the South Cumberland School Edition. Is there any further discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Davis (mover-yes)
(no second necessary)
All Ayes

MOTION: **Motion Carried**

South Elementary School Addition - Davis continued, next project is the South Cumberland School Addition. Again the Uplands Design Group has went in and built the framework that will allow us to add the additional schools or I'm sorry the additional classrooms onto the school. Again feel really good about the opportunity it's going to do to eliminate, you know the temporary structures that the kids are currently in. The classrooms are going to give them a better opportunity to be in a better learning environment. All the objections I think were raised, all the topics had been discussed. We're

again at the same passage that we were with the auditorium. I'm looking to approve this also. So you're welcome to raise that motion. Stout replied, I'll make a motion to approve the plans and have it sent over for the bids. Boston replied, it does not require a second since it came out of committee. Any further discussion, any questions? I think we've covered most of it. Stepp replied, Mr. Chamberlin has done an excellent job and I appreciate it. Nichols replied, thank you Mr. Chamberlain. A Voice Vote was taken.

VOICE VOTE: Stout (mover-yes)
(no second necessary)
All Ayes

MOTION: Motion Carried

Davis advised, I have one question about Building Grounds wise. Circling back to the topic of removing as many portable buildings as possible. How many, do we have a number of? How many portables are currently in the school system to date? Stepp asked, Mrs. Kingston, can you help me with the number of current portable classrooms that we have in the county? Boston replied, that we have students in. Stepp continued, that we have students in right now? Kingston advised, I do not know. Stepp replied, I'll get that right to you as soon as we find out. Kingston replied, I can probably give you a portable count, but as far as students I do not know that. Davis replied, really just the number of portables. I guess all the data would be awesome. Do we have plans presented for the North school to be for those portables to be removed and if we do. Stepp replied, we'll get all that information to you. I'll have to get that to you. Davis replied, perfect thank you. Boston asked, do we have plans for it? Stepp replied, I'll get that to you. Hale replied, I think they're still students in them.

17.E. Safety Committee - Boston advised, okay moving forward Safety Committee. Hamby advised, okay we have not had a meeting yet. That will probably be sometime in December or January. Just depending on what's going on, but I would like to report that the Bikers Against Bullies did an invasion at South and it was amazing and I would like to commend Mrs. Hall and Mr. Allen. They had the kids pumped up. They were ready and they welcomed the Bikers Against Bullies. They welcomed all of them and it was great. There is one planned for Crab Orchard Elementary on October 31st at 9:00 a.m. Anyone that wants to go, let's go. It was really great and then they're going to be presenting I think a bench at North Elementary on Steam Night, which is the 18th of November and which is something else I'm very excited about. So that's mainly all that's going on right now with the Safety Committee, but look forward to many things.

17.F. Contract Committee - Boston advised, next on the agenda is the Contract Committee. We have not had a meeting. We have one scheduled for November the 1st. We're doing the budget and contract back to back because there are several contracts we need to approve.

18. Chief Financial Officer's Report - Boston advised, next on the agenda is the Chief Financial Officer. Mrs. Bray is doing an amazing job working with me on the operations side. She has extensive experience in that type of work. So she's been doing wonderful. Bray advised, one of the things I do want to follow up on the school audit. Although I only have a draft, there were no findings. The findings from last year have been corrected. I have reviewed it and I have reviewed many things very similar to that and it looks great. So hopefully we'll get the final and we'll sign off on it. We're good for another

year. Bookkeepers do an amazing job. Since I've kind of stepped into this semi-roll, I've had the opportunity to get to know a lot of them. They do a great job. They're a really good group of ladies and they're a lot of fun to work with and I commend them for that, because they really go through a lot of paperwork and money and things and it would be easy to make a mistake, but they're a very conscientious group and I appreciate it.

18.A. Monthly Financial Report (See Exhibit #20) - Bray continued, as far as the format I didn't really change anything. As far as revenues we're about 18% for this time of year. That's about what I would expect now. When I pull this data, September wasn't actually fully closed. So there could be some differences here. Is there any questions on any of the revenue items? Hale replied, I was wondering if we talked about the sale of recycled materials. What do we recycle? Bray replied, it's scrap metal that Mary goes around and collects and she just takes it. She has a little trailer and she just makes a run. Hale replied, it said sale of recycled materials and I was wondering if that was computers or. Bray replied, well have another means to do. This is really just metal that we can take to the scrap place and get a little change for it. Hale replied, thank you. Bray continued, as far as expenditures we're right at 20%, which there again that's about what I would anticipate at this time of year. All of the different departments I give them a detailed print out of this. If there's anything that I see that I have any questions about, I do my little circle on it. We have a conversation about it, but our departmental chair people do a really good job. They're very familiar with this and they keep a pretty close eye on it. Is there any questions on any of this if not I'll move on to the best part, the Sales Tax Revenue.

18.B. Monthly Sales Tax Report (See Exhibit #21) - Bray advised, Sales Tax Revenue is running ahead of what's already budgeted, which is great. That is awesome. As a former board member used to say, buy local, go to Chick-fil-A and Bucee's and all those good places, because that's putting money right in the school system. Is there any questions? No one responded.

18.C. *141 Budget Amendments (See Exhibit #22) - Bray asked, Mr. Stepp, do you have the budget amendments? Stepp replied, I have the budget amendments. Thank you Mrs. Bray. Bray asked, is there any questions on any of the budget amendments? I'll help fill those, if not I'll let Mr. Stepp take it away. Stepp replied, thank you Mr. Bray. So on 18.c. line 141 budget amendments. The first one is a grant that they said we got a year ago and now we just got receipt of the money. So you can see the breakdown of that grant and then these SPED IDEA General Budget Amendment is just a reallocating resources to meet IDEA requirements, teacher, full-time teacher, to a teacher assistant type moves. That's 18c. King replied, Madam Chair moved to approve. Hamby replied, I'll second. Boston replied, okay so we have a first and a second I'm assuming to approve all three resolutions. King replied, yes ma'am. Boston continued, okay thank you. Any discussion? Boston advised, I'd like to ask just a couple of questions. On the SPED IDEA we're decreasing expenditures for teachers for 102 and increasing for other salaries and wages. How is that working? Stepp replied, so that to teacher assistant positions, homebound, life insurance, several different items. Boston asked, okay but what about the 102 that we are decreasing? Did we not have those positions filled? Holton advised, we had to re-allocate some positions that we weren't able to fill into assistant positions and then also SLP the School Diagnostician. So this is the budget amendment from July. We've had some other budget amendments, but then we had to avoid them. So basically these are all the changes that we've made from July to current to bring us up to date. Boston asked, so this is cleanup? Holton replied, this is clean. Boston replied, okay we usually do cleanup before; that's fine and there was one more question

that I had. **Federal Tennessee On Courts Budget**, we did the same thing. We decreased assistance and then moved monies into supervisor or director? Stepp replied, yeah these are carryover funds. So you allocated the carryover funds into the budget. Boston asked, these are for carryover funds? Stepp replied, for Tennessee Alcore, yes. Boston replied, perfect. It was the only two questions that I had? Any further discussion? No one responded. A Roll Call Vote was taken.

ROLL CALL VOTE: King (mover-yes)
Hamby (seconder-yes)
Stull - Y, Nichols - Y, Hale - Y,
Davis - Y, King - Y, Hamby - Y,
Boston - Y, Stout - Y

MOTION: **Motion Carried**

18.D. *142 Budget Amendments (See Exhibit #23) - See 18.C.

19. *Consent Agenda (See Exhibit #24)

- 19.A. *Approval of Volunteers
- 19.B. *Approval of Overnight and Out of State Field Trips
- 19.C. *Approval of Contracts
- 19.D. *Approval of Grants
- 19.E. *School Wide Fundraisers
- 19.F. *Approval of Disposal of Surplus Property
- 19.G. *Executive Approval

Boston advised, next on our agenda is the Consent Agenda and I will entertain a motion to approve. King replied, move to approve the consent agenda. Stull replied, second. Boston replied, okay so we have a motion to approve and a second the consent agenda. Any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: King (mover-yes)
Stull (seconder-yes)
All Ayes

MOTION: **Motion Carried**

20. Old Business - None

21. Questions from Media - Boston asked, any questions from the media? Charnot replied, just one. I noticed the Policy meeting was canceled and I was wondering when there would be another one scheduled. Hamby replied, it will be November 9th.

22. Adjournment - King moved and Hamby seconded a motion to adjourn at 7:29pm.

VOICE VOTE: King (mover-yes)
Hamby (seconder-yes)
All Ayes

MOTION:

Motion Carried

23. (*) Indicates Board Approval Required

Mr. William Stepp
Director of Schools

Mrs. Teresa Boston
Chairperson of the Board

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on 11/20/22.

Tabitha Webb
Board of Education Recorder

December 1, 2022 at 6:00 PM - Board of Education

1. Call to Order - Ms. Teresa Boston
2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston
[Pledge-Olivia Manns-Phoenix](#)
3. Welcome to Visitors - Ms. Teresa Boston
4. Kids First Recognition
-Mr. Larry Doster
Attachments: (1)

- [L. Doster Recognition](#)

5. Special Recognition - Mr. William Stepp
-CCS SPED Teachers
-CCS Bookkeepers
-Beta School of Merit-CCHS & Pine View
-CCHS Suicide Prevention School of the Year
-Terra Davis
Attachments: (5)

- [SPED Teachers Compliance Recognition](#)
- [Bookkeepers Audit Report](#)
- [BETA School of Merit](#)
- [CCHS Suicide Prevention School of the Year](#)
- [Terra Davis Recognition](#)

6. Roll Call
7. Declaration of Conflict - Mr. Earl Patton
8. *Approval of October Minutes
Attachments: (1)

- [10-27-22 Minutes](#)

9. *Approval of Agenda
10. Acknowledgement of Elected Officials
11. Community Comments
12. School Board Reports
12.A. TLN Report - Ms. Shannon Stout
13. Board Member(s) Report from Training(s)
14. Legal Report - Mr. Earl Patton
15. Director's Report - Mr. William Stepp
15.A. *CCSNP Bid Packets (5) for Equipment and Cafe Furniture
Attachments: (1)

- [CCSNP Equipment & Furniture Bid](#)

15.B. CCSNP Annual Report

Attachments: (1)

- [CCSNP Annual Report](#)

15.C. Handle With Care Initiative

-Director Stepp -Sheriff Cox -Chief Brooks

Attachments: (3)

- [HWC FACTSHEET](#)
- [HWC-MOU-School-Police](#)
- [HWC PRESENTATION FOR DESIGNATED STAKEHOLDERS](#)

15.D. SPARQ Grant

15.E. Strategic Plan Update

15.F. District Communication Efforts

Attachments: (1)

- [Parent Newsletter](#)

15.G. Substitute Update

15.H. Annual Planning Calendar

Attachments: (1)

- [Planning Calendar](#)

15.I. FYI

15.I.1. Attendance Report

Attachments: (1)

- [Warm Body Count](#)

15.I.2. Personnel Report

Attachments: (2)

- [Personnel Report](#)
- [CCSNP Personnel Report](#)

15.I.3. School News Articles

Attachments: (13)

- [Brown Newsletter](#)
- [CCHS Newsletter 1](#)
- [CCHS Newsletter 2](#)
- [Crab Orchard Newsletter](#)
- [Homestead Newsletter](#)

- [Martin Newsletter](#)
- [North Newsletter](#)
- [Phoenix Newsletter](#)
- [Pine View Newsletter](#)
- [Pleasant Hill Newsletter](#)
- [SMHS Newsletter](#)
- [South Newsletter](#)
- [Stone Elem Newsletter](#)

15.I.4. School Calendar of Events

Attachments: (13)

- [Brown Calendar](#)
- [CCHS December Calendar](#)
- [CCHS November Calendar](#)
- [Crab Orchard Nov/Dec Calendars](#)
- [Homestead Calendar](#)
- [Martin Calendar](#)
- [North Calendar](#)
- [Phoenix Calendar](#)
- [Pine View Calendar](#)
- [Pleasant Hill calendar](#)
- [SMHS Calendar](#)
- [South Calendar](#)
- [Stone Elementary Calendar](#)

16. *CCHS Concerns

17. School Board Committees

17.A. Policy Committee-Ms. Rebecca Hamby

17.A.1. *Approval of First Reading of Policies

Attachments: (26)

- [Policy 2.802 Payroll Procedures](#)
- [Policy 3.100 Business Management Goals](#)
- [Policy 3.203 Crisis Management](#)
- [Policy 3.207 Energy Use and Conservation](#)
- [Policy 3.208 Facilities Planning](#)
- [Policy 3.210 Naming of Facilities](#)
- [Policy 3.211 New Project Planning](#)
- [Policy 3.212 District Water Testing](#)
- [Policy 3.218 Service Animals in District Facilities](#)
- [Policy 3.219 Use of Unmanned Aircraft Systems and Model Aircraft in the Curriculum](#)
- [Policy 3.220 Access to Private Facilities](#)

- [Policy 3.300 Equipment and Supplies Management](#)
- [Policy 3.301 Equipment and Supplies-Leasing and Renting](#)
- [Policy 3.400 Student Transportation Management](#)
- [Policy 3.401 Bus Scheduling and Routing](#)
- [Policy 3.402 Special Use of Schools Vehicles](#)
- [Policy 3.403 Traffic and Parking Controls](#)
- [Policy 3.405 Commercial Advertising on School Buses](#)
- [Policy 3.500 Food Service Management](#)
- [Policy 3.600 Insurance Management](#)
- [Policy 3.602 Worker's Compensation](#)
- [Policy 3.2011 Protection Against Injury](#)
- [Policy 3.2012 Violation of Safety Procedures](#)
- [Policy 4.209 Alternative Credit Options](#)
- [Policy 4.502 Parent and Family Engagement](#)
- [Policy 6.310 Dress Code](#)

17.A.2. *Approval of Second Reading of Policies

Attachments: (6)

- [Policy 1.200 Method of Election of Officers](#)
- [Policy 4.210 Credit Recovery](#)
- [Policy 4.214 Innovative High School Program](#)
- [Policy 4.6012 Accelerated and Advanced Credit](#)
- [Policy 4.603 Promotion and Retention](#)
- [Policy 6.310 Dress Code](#)

17.B. Athletic Committee

17.C. *Budget Committee Meeting - Ms. Teresa Boston

17.C.1. Deputy Director Salary Range

17.C.2. CTE Position

17.D. *Building and Grounds Committee-Mr. Robert Safdie

Attachments: (2)

- [B&G Meeting Dates](#)
- [SMHS Baseball Practice Facility Plans](#)

17.E. Safety Committee-Mrs. Rebecca Hamby

17.F. *Contract Committee-Ms. Teresa Boston

Attachments: (2)

- [AVAZA Interpretation Services copy](#)
- [Stellar Therapy Amendment](#)

18. Chief Financial Officer's Report

18.A. Monthly Financial Report

Attachments: (1)

- [Financial Report](#)

18.B. Monthly Sales Tax Report

Attachments: (1)

- [Sales Tax Report](#)

18.C. *141 Budget Amendment

Attachments: (4)

- [141 Budget Amendment General Budget Reallocation](#)
- [141 General Budget Amendment Reallocation](#)
- [141 General Budget Amendment](#)
- [141 Safe Schools Grant Budget Amendment](#)

18.D. *142 Budget Amendments

Attachments: (21)

- [142 Federal IDEA Part B Budget Amendment PT Personnel](#)
- [142 SPED IDEA Part B Budget Amendment](#)
- [142 SPED ARP IDEA Part B Budget Amendment](#)
- [142 TEIS \(Baby Bird\) Budget Amendment](#)
- [142 Federal IDEA Part B Amendment](#)
- [142 ESSER 2.0 Budget Amendment](#)
- [142 Federal ARP Homeless 1.0 Budget Amendment](#)
- [142 Federal ARP Homeless System Navigator Budget Amendment](#)
- [142 Federal ARP Homeless 2.0 Budget Amendment](#)
- [142 Federal Math Implementation Support Grant Budget Amendment](#)
- [142 Consolidated Admin Budget Amendment](#)
- [142 Federal Title I Budget Amendment](#)
- [142 Title 1-C Budget Amendment](#)
- [142 Title II Budget Amendment](#)
- [142 Title III Budget Amendment](#)
- [142 Federal Title V Budget Amendment](#)
- [142 TAG 2.0 Budget Amendment](#)
- [142 21st CCLC Grant Budget Amendment](#)
- [142 Title IX McKinney-Vento Budget Amendment](#)
- [142 High Quality Literacy Network Grant Budget Amendment](#)
- [142 ESSER 3.0](#)

18.E. *143 Budget Amendments

Attachments: (3)

- [143 Additional Commodities Bonus Budget Amendment](#)
- [143 PEBT Administrative Cost Grant Budget Amendment](#)
- [143 Supply Chain Assistance Grant Budget Amendment](#)

19. *Consent Agenda

19.A. *Approval of Volunteers

Attachments: (7)

- [CCHS Volunteer List](#)
- [Crab Orchard Volunteer List](#)
- [Homestead Volunteer List](#)
- [North Volunteer List](#)
- [Pleasant Hill Volunteer List](#)
- [South Volunteer List](#)
- [Stone Elem. Volunteer List](#)

19.B. *Approval of Overnight and Out of State Field Trips

19.B.1. CCHS Overnight Request-March 17-18, 2023-Gatlinburg, TN

Attachments: (1)

- [CCHS Overnight Request](#)

19.B.2. Crab Orchard Overnight Request-May 24-27, 2023-Orlando, FL

Attachments: (1)

- [Crab Orchard Overnight Request](#)

19.B.3. SMHS Overnight Request-February 10-12, 2023-Orlando, FL

Attachments: (1)

- [SMHS Overnight Request-Cheer Team](#)

19.B.4. SMHS Overnight Request-December 2-3, 2023, January 6-7, 2023, February 3-4, 2023, February 23-35, 2023-Knoxville, TN, Chattanooga, TN, Franklin, TN x2

Attachments: (1)

- [SMHS Overnight Requests-Wrestling Team](#)

19.C. *Approval of Grants

19.D. *School Wide Fundraisers

Attachments: (4)

- [Martin School-Wide Fundraiser-RADA](#)
- [Pine View School-Wide Fundraiser PSWB](#)
- [Pine View School-Wide Fundraiser World's Finest Choc](#)

- [South School-Wide Fundraiser](#)

19.E. *Approval of Disposal of Surplus Property

Attachments: (10)

- [Brown Retired Inventory](#)
- [CCHS Retired Inventory](#)
- [CTE, Food Service, General, SPED Retired Inventory](#)
- [Federal Equipment Retired Inventory](#)
- [Homestead Retired Inventory](#)
- [Martin Retired Inventory](#)
- [Phoenix Retired Inventory](#)
- [Pleasant Hill Retired Inventory](#)
- [SMHS Retired Inventory](#)
- [Stone Elem Retired Inventory](#)

19.F. *Executive Approval

Attachments: (3)

- [R&R Paving-Sealing and Striping of SMHS Parking Lot](#)
- [Turner Roofing-Stone Re-Roof Bid](#)
- [LEA Compliance Report](#)

20. Old Business

21. Questions from Media

22. Adjournment

23. (*) Indicates Board Approval Required



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

November 18th 2022

Mr. William Stepp
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp and Cumberland County Board of Education,

The Cumberland County School Nutrition Program is requesting approval for the attached bid specifications and conditions for the 5 attached bid packets. The projects will be funded with school nutrition funds approved in the 2022-2023 Central Cafeteria Fund Budget Line 73100-710.

Respectfully,

Kathy Hamby
School Nutrition District Supervisor
Cumberland County Board of Education/Central Services

Proposed Equipment Projects:		\$	998,295	
School	Project	Projected Cost		Replacement/New
Oven Bid				
Brown	Double Stack Combi Oven Steamer (gas)	\$ 52,800		Replacement
CCHS	Double Stack Combi Oven Steamer (gas)	\$ 52,800		Replacement
North	Double Stack Combi Oven Steamer (electric)	\$ 56,250		Replacement
Café Furniture & Graphics Bid				
CCHS	Café Furniture and Graphics	\$ 210,000		Replacement
Walk in Freezer, Cooler and Shelving Bid including all installation				
Homestead	Walk in Cooler, Freezer, Shelving, & all Installation	\$ 179,000		Replacement
South	Walk in Freezer /Cooler, Shelving, and Installation	\$ 150,900		Replacement
Kitchen Exhaust Hood Bid including all installation				
Martin	Kitchen Exhaust Hood and Installation	\$ 115,300		Replacement
Phoenix	Kitchen Exhaust Hood and Installation w/ breaker box rework	\$ 76,060		New
Convection Steamer Bid				
Martin	Convection Steamer - 12 Pan (gas)	\$ 33,185		Replacement
North	Convection Steamer - 12 Pan (electric)	\$ 36,000		Replacement
South	Convection Steamer - 12 Pan (electric)	\$ 36,000		Replacement

JTB 11/18/22



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

Memorandum

Date: November 1, 2022

To: Nathan Brock, Cumberland County Finance Director

From: Kathy Hamby, School Nutrition District Supervisor

Subject: Equipment Bids

A handwritten signature in blue ink, appearing to read 'K. Hamby', is written diagonally across the right side of the memorandum.

The Cumberland County School Nutrition Program requests the following vendors to receive the equipment bid packets:

Dykes Restaurant Supply

Attn: Carolyn Burton
750 Old Hickory Blvd, Suite 218
Brentwood, TN 37027
(P) (615) 309-8650 (F) (615) 309-8665
cburton@dykesfoodservice.com

Birmingham Restaurant Supply, Inc.

Attn: Adrienne Bailey
2428 6th Avenue South
Birmingham, AL 35233
(P) (205) 252-0076 (F) (205) 323-8630
estimating@brescoinc.com

Hotel & Restaurant Supply

Attn: Ashleigh Scruggs
3750 Winchester Road
Memphis, TN 38118
(P) (877) 460-8273 (F) (901) 368-0061
ascruggs@hnrsupply.com

Mobile Fixture & Equipment Co, Inc.

Attn: Nathan Duff
11220 Threadstone Lane
Knoxville, TN 37932
(P) (865) 693-3677 (F) (865) 693-3157
nathan.duff@mobilefixture.com

Douglas Equipment

Attn: Felicia Braun
301 North Street
Bluefield, WV 24701
(P) (800) 962-8618 Ext 1379
felicia@douglasequipment.us

KaTom Restaurant Supply, Inc.

Attn: Craig Dinwiddie/Crystal Ferguson
305 KaTom Drive
Kodak, TN 37764
(P) (865) 225-1561
CDinwiddie@katom.com
Cferguson@katom.com

Tri-Mark Strategic

Attn: Heidi Keller
3011 Industrial Parkway East
Knoxville, TN 37921
(P) (865) 545-5222 (F) (865) 522-4448
heidemarie.keller@trimarkusa.com

Tundra Restaurant Supply

Attn: Cheryl Miller
3825 Walnut Street, Unit E
Boulder, CO 80301
(P) (303) 545-1357
cmiller@tundrafmp.com



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

CUMBERLAND COUNTY SCHOOL NUTRITION PROGRAM

368 Fourth Street

Crossville, TN 38555

khamby@ccschools.k12tn.net

(931) 484-6722

Memorandum:

Date: October 28, 2022

To: Nathan Brock, Cumberland County Finance Director

From: Kathy Hamby, School Nutrition District Supervisor

Subject: School Cafeteria Turn-Key Furniture, Fixtures and Café Graphics Bid Vendor List

The Cumberland County School Nutrition Program would like the following vendors to receive the bid packet:

Grainger

Attn: Sales/Bid Department

Nashville Branch #513

1021 Dr. MLK Jr. Blvd

Nashville, TN 37203

800/472-4643

319/363-8952 (Fax)

customersupport@grainger.com

School and Office Supply

Attn: Kneeland Wright

10653 Dutchtown Road

Knoxville, TN 37932

865/323-4055

865/218-7942 (Fax)

865/323-4055 (Cell)

kneeland.wright@awos.com

School Outfitters

Attn: Jason Rapp

3736 Regent Avenue

Cincinnati, OH 45212-3724

866/619-0260

866/619-0261 (Fax)

jason.rapp@schooloutfitters.com

Ernie Morris

Attn: Lisa Kirkus

404 Concord Road

LeBanon, TN 37087

615/806-4943

lkirkus@erniemorris.com

SICO America Inc

Attn: Tony Marcom

7525 Cahill Road

Minneapolis, MN 55439

952/941-1700

Tmarcom@Sicoinc.com

School Specialty

W6316 Design Drive

Greenville, Wisconsin 54942

800/554-7632

bidnotices@schoolspecialty.com

quotes@schoolspecialty.com

VIRCO

Attn: Diane Parker

P.O. Box 5000

Conway, AR 72033

800/448-4726 ext. 1570

501/513-2548 (Fax)

DianeParker@virco.com

K Hamby

GENERAL

Attached are instructions and conditions for submitting an **Equipment Bid** for the Cumberland County School Nutrition Program (CCSNP). The objective of this bid is to select a supplier(s) in such a manner as to provide for open and free competition and comparability. This is a firm-fixed-price bid to be awarded by the total bottom line and will be awarded in writing to the responsive and responsible bidder whose bid is the lowest cost for the system. **Once awarded, a purchase order will be issued within 30 days of the bid opening.**

BID PERIOD

Sealed written bids will be received at the time and place specified on the Invitation to Bid. The postmark on the Bid by this date will not suffice. The bid must be received on/or before the date and time stated. Faxed or emailed bid documents will not be accepted. **This is a firm-fixed-price contract and is for a one-time purchase for the quantity specified.**

VENDOR QUALIFICATION

Potential bidders must meet the following criteria:

- Be able to provide a quality product as specified
- Offer reasonable pricing
- Provide dependable delivery of items ordered
- Meet specifications and bid conditions
- Demonstrate successful past performance

A potential bidder may be rejected for one or more of the following reasons:

- Inadequate or unacceptable product lines

BID AWARD

Sealed bids are to be opened at the office of the Cumberland County Finance Director, Nathan Brock, Cumberland County Courthouse, 2 N. Main Street, Suite 303, Crossville, TN 38555. Only the bottom-line total figure will be read at the bid opening. Bids will be examined for compliance with specifications and conditions outlined in the bid document before the award recommendation is made, and **ONLY** the Cumberland County Commission may award a bid.

All columns of the bid document must be completed in ink or typewritten. The bottom line total (sum of extended prices) must also be printed in ink or typewritten on the proposal form. No erasures shall be permitted. **Errors may be crossed out and corrections printed in ink or typewritten and must be initialed in ink by the person signing the bid.**

Mathematical calculations involving decimals must be carried to two (2) places.

Should a bidder find discrepancies or omissions from the bidding document or be in doubt as to their meaning, they shall at once request clarification from the CCSNP District Supervisor, Kathy Hamby khamby@ccschools.k12tn.net or 931-484-6722. All communication/discussions during the bid period will be shared with all bidders.

It shall be the sole responsibility of the bidder to make certain that all bids in the proper form are submitted by the date and time stated on the Invitation to Bid, to the Cumberland County Finance Director, Attn: Nathan Brock, Cumberland County Courthouse, 2 N. Main Street, Suite 303, Crossville, TN 38555.

Consideration will be given to all bids properly submitted. Bids will receive appropriate confidentiality before awarding. Upon award, bid documents and tabulations will be available for review. Errors discovered after public opening cannot be corrected, and the bidder will be bound to honor the bid as submitted.

The contract will be awarded in writing to the responsive and responsible bidder whose bid is the lowest cost for the system by the total bottom line. The CCSNP intends to involve and utilize the best product/services at the best prices and provide small and minority firms, women's business enterprises, and labor surplus area firms with increased opportunities to do business with the School Nutrition Programs. Regardless of the procurement method used, price is the final determining factor for awarding the contract. **This is a firm-fixed-price contract and is for a one-time purchase for the quantity specified.**

CCSNP reserves the right to accept or reject any or all bids. All bidders will be notified in writing of the recommendation of the bid award within 10 days of bid opening unless unavoidable circumstances delay the process.

If a prospective vendor does not agree with the bid award, they have the right to protest. Disputes arising from the award of this bid must be submitted in writing to Cumberland County Finance Director, Nathan Brock, no later than 15 days after the published award. The hearing official will disclose the dispute to the Tennessee State Department of Education, School Nutrition Office. The steps for dispute resolution are as follows:

1. A meeting with the School Nutrition Director, the hearing official, and representatives from the disputing party to discuss and resolve the complaint.
2. A written decision letter stating the reasons for the decision will be prepared by the hearing officer and submitted in writing to the protestor and all parties involved. This decision letter will be mailed to the protestor and will advise the protestor that he has a right to an additional review.
3. All employees will be notified that they cannot purchase under this procurement until a final decision is rendered.
4. In the event that purchases must be made before a final decision is rendered, the emergency purchase procedures established by the school system will be used.

Request for preapproval of an equal product should be made in writing with all supporting documentation at least 1 week before the time of the bid opening to the School Nutrition District Director. Faxed or email documents are permitted for preapproval requests.

TIE BID

A tie-bid exists when two or more bidders offer products that meet all specifications, terms, and conditions at identical prices, including discounts offered. In such case, a tie bid will be broken by the following methods in descending order of preference:

- Local businesses shall be given preference over non-local businesses.
- In the event of no local business OR multiple local businesses, the business with the closest driving proximity to the Cumberland County School Nutrition Office will be awarded the bid.

ORDERS/PAYMENTS/DISCOUNTS

The order should not be considered placed until the successful vendor receives a completed purchase order either by email or fax.

Payment will be issued by check once the equipment is received, the final connection is made, the startup inspection is completed by the awarded vendor to ensure the equipment is working properly, and the invoice is received.

All discounts, credits, and/or rebates will be applied to the invoice or deposited in the school nutrition account according to district procedures.

SHIPMENT AND DELIVERY

A lift gate may be required for this location and such cost must be included. The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final connections. The owner is to provide all properly sized utility requirements.

A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

It is recommended that all bidders visit the job site to fully understand the scope of the installation. The successful bidder will be responsible for all items not inclusive of the spec to assure a complete professional installation.

The CCSNP requires at least a 48 hour prior notice before delivery.

RECORDS

All contractors are required to retain all books, records, and other documents relative to this agreement for three (3) years after final payment and all other pending matters are closed. Contractors must agree that the School Food Authority, the State Agency, the United States Department of Agriculture or Comptroller General may have full access to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts. If an investigation or audit is in progress, records shall be maintained until the stated matter is closed.

VENDOR PERFORMANCE

If the vendor fails in full or part to perform or comply with any provision of this contract or the terms or conditions of any documents referenced and made a part hereof, the CCSNP may terminate this contract, in whole or in part, and may consider such failure or noncompliance a Breach of Contract. Vendors with poor performance will be notified at the time of such performance and be given the opportunity to correct the problems. Documentation will be kept on file. Any vendor with continued poor performance will be removed from the potential vendor list for one year.

Reasons for product rejection may be any one of the following:

- Quality
- Price
- Serviceability of item (damage)
- The product does not meet bid specifications

BREACH

A party shall be deemed to have breached the contract if any of the following occurs:

1. Failure to provide products or services that conform to contract requirements or
2. Failure to maintain/submit any report required hereunder; or
3. Failure to perform in full or in part any of the other conditions of the contract
4. Violation of any warranty

SCHOOL SYSTEM ACTIONS IN EVENT OF A BREACH

Upon the occurrence of any event of a breach, the school system may take anyone, or more, or all, of the following actions:

1. Give the vendor written notice of the breach requiring it to be remedied within thirty (30) days from the date of the notice, unless another timeline is specified; and if the event of a breach is not remedied within the time limit, terminate this contract with notice provided to the vendor
2. Give the vendor a written notice specifying the event of a breach and suspending all payments to be made under this contract and order that the portion of the contract price, which would otherwise accrue to the vendor during the period from the date of such notice until such time as the school system determines that the vendor has cured the breach, shall never be paid to the vendor
3. Set off against any other obligation the school system may owe to the vendor any damages the school system suffers because of any event of a breach.
4. Treat the contract as materially breached and pursue any of its remedies at law or in equity or both.

CONTRACT TERMINATION FOR CAUSE

If the contractor fails to properly perform its obligations under this contract in a timely or proper manner, or if the contractor violates any terms of this contract, the school district shall have the right to terminate the contract and withhold payments in excess of fair compensation for completed services.

In the event the contract is terminated for due cause by the system, the system shall have the option of awarding the contract to the next lowest bidder or bidding again.

CONTRACT TERMINATION FOR CONVENIENCE

The school district may, by written notice to the vendor, terminate this contract without cause for any reason. Said termination shall not be deemed a breach of contract by the school system. The school system must give notice of termination to the vendor at least 30 days before the effective date of termination. The contractor shall be entitled to receive compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the school district be liable to the contractor for compensation for any service

which has not been rendered. Upon such termination, the contractor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

REGULATION COMPLIANCE

- All contracts awarded shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and supplemented by the Department of Labor regulations (41 CFR, Part 60).
- All contracts over \$150,000 will require compliance with the Clean Air Act (42 U.S.C. 7401-7671q.), Federal Water Pollution Control Act (33 U.S.C. 1251-1387), and Environmental Protection Agency regulations.
- Bidders must comply with mandatory standards and policies related to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).
- A Certificate of Lobbying must be signed for all contracts over \$100,000.
- A Certificate of Debarment/Suspension must be signed for all contracts over \$25,000.
- All property or services furnished must comply with all applicable Federal, State, and Local laws, codes, and regulations

Code of Conduct:

The following conduct will be expected of all persons who are engaged in the awarding and administration of contracts supported by School Food and Nutrition Program Funds.

- 1) No employee, officer, or agent of named School Food Authorities shall participate in the selection or in the award or administration of a contract supported by program funds if a conflict of interest, real or apparent, would be involved.
Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:
 - a. The employee, officer, or agent
 - b. Any member of the immediate family
 - c. His or her partner
 - d. An organization that employs or is about to employ one of the above
- 2) The School Nutrition Program employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.
- 3) Penalties for violation of the code of conduct of named School Nutrition Program should be:
 - a. Reprimand by Board of Education
 - b. Dismissal by Board of Education
 - c. Any legal action necessary

The vendor hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.



**Certification Regarding Debarment, Suspension, and Other Responsibility Matters AD-1047
Primary Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. § 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, or proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (A.2.) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

B. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the prospective primary participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- (3) The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
- (4) The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (5) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (6) The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
- (7) The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (10) Except for transactions authorized under paragraph (6) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**ATTACHMENT C
CERTIFICATION REGARDING LOBBYING**

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

Equipment Replacement Project: Double Stack Combi Oven Steamer

Item Quantity: Total 3 Each (2 Gas and 1 Electric)

Description: Vulcan ABC Series Boilerless Double Stack Combi Oven Steamer OR Pre-Approved Equal

Brand/ Model Bid: _____

Total Cost (including all delivery, installation, and startup costs): _____

Location:

Brown Elementary School, Cumberland County High School and North Cumberland Elementary School.

***A lift gate is required, and delivery should be made to each school listed above. Addresses are included in the bid packet.

The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final connections. The owner is to provide all properly sized utility requirements. A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

It is recommended that all bidders visit the job site to fully understand the scope of the installation. The successful bidder will be responsible for all items not inclusive of the spec to assure a complete professional installation.

The CCSNP requires at least a 48 hour prior notice before delivery.

Statement of Non-Collusion

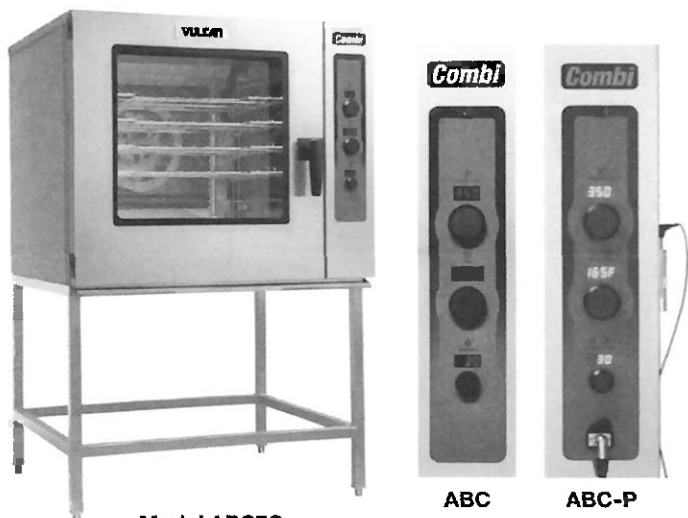
BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

1) The prices of this bid have been arrived at independently, with collusion, consultation, communication, or agreement with any other Bidder or competitor, for the purposes of restricting competition or as to any matter relating to price.

2) Unless otherwise required by law, the prices in this bid have not been knowingly disclosed by Bidder and will not be disclosed by Bidder directly or indirectly to any other bidder or competitor before bids are opened.

Authorized Signature: _____ **Date:** _____

COMBI

VULCAN**ABC SERIES
GAS BOILERLESS COMBI OVEN STEAMER**

**Model ABC7G
(shown on stand)**



GAS-FIRED
UL
C US
LISTED
ANS Z83.11 / CSA 1.8

SPECIFICATIONS

Vulcan Combi Oven, Gas, Boilerless, 7 level full size combi, Model ABC or ABC-P. Engineered and assembled in USA. Just three knobs, no modes, only temperature, time and humidity for ultimate ease of use. Humidity level control automatically adjusts after setting temperature. Multiple cooking capabilities from one piece of equipment: Baking, Steaming, Roasting, Air-Fry, Rethermalization, Proofing, Finishing, Poaching, Stewing, Low Temp and Defrosting results. Direct steam creation for optimized cooking capability and production with minimal energy and water consumption. Auto-reversing fan with electrical braking system on fan motor. Large LED displays for temperature, time and humidity controls. Visual recall display of actual temperature and humidity LED's. Timer reloads for batch cooking after completion of timed cycle. Flashing door light & audible alarm system alert user when cooking cycle finished. Halogen door light behind heat reflective inner glass. (4) stainless steel Grab-N-Go Racks with 15½" x 3¼" cutout design for easy access to pans. Maximum capacity of (7) racks for a total of (7) 18" x 26" or (14) 12" x 20" pans. Machine diagnostics accessed thru controls or via USB. Cool to the touch & energy efficient heat reflective tempered glass door. All stainless steel interior cooking compartment, top, sides & fully insulated. One year limited parts and labor warranty.

Exterior Dimensions:

Combi: 35"H x 42.2"W x 43.5"D

Stand & Combi: 63.1"H x 42.2"W x 43.5"D

Stacked Combi: 75.2"H x 42.2"W x 43.5"D

- ABC7G-NAT ABC7G-PRO
 ABC7G-NATP ABC7G-PROP

STANDARD FEATURES

- Engineered and assembled in Louisville, Kentucky, USA.
- Just three knobs, no modes, only temperature, time and humidity.
- Patent-pending humidity level control automatically adjusts after setting temperature.
- Multiple cooking capabilities from one piece of equipment: Baking, Steaming, Roasting, Air-Fry, Rethermalization, Proofing, Finishing, Poaching, Stewing, Low Temp and Defrosting results.
- Boilerless combi uses direct steam creation optimizing cooking capability & production with minimal energy & water.
- Auto-reversing fan with electronic braking system on fan motor.
- Large LED displays for temperature, time and humidity controls.
 - Temperature range: 80-450°F
 - Timer range: continuous (---) up to 23:59 hours and minutes
 - Humidity range: 0-100%
- Visual recall display of actual temperature and humidity LED's.
- Timer reloads for batch cooking after completion of timed cycle.
- Flashing door light & audible alarm system alert user when cooking cycle finished.
- Halogen door light behind heat reflective inner glass.
- (4) stainless steel Grab-n-Go Racks with 15½" x 3¼" cutout design for easy access to pans.
- Machine diagnostics accessed thru controls or via USB.
- Cool to the touch & energy efficient heat reflective tempered glass door.
- All stainless steel cavity, top, sides & fully insulated.
- One year limited parts and labor warranty (two year K-12).
- ABC-P models include food probe and fan speed control.

OPTIONS

- Hollow Carbon Filter System - Good (Suggested Minimum):
 - CB15K-SYSTEM - 15,000 gal. (carbon only treatment)
 - CB30K-SYSTEM - 30,000 gal. (carbon only treatment)
- Water Softening - Better (Carbon CBK System Required)
 - WS-40 - 40 lb. capacity (hard water treatment)
- Reverse Osmosis System - Best
 - V3MRO-1 up to 100 gpd capacity, single unit
 - V3MRO-2 up to 200 gpd capacity, double unit
- Second year extended limited parts and labor warranty contract.

ACCESSORIES (Packaged & Sold Separately)

- GASKIT-ABC - Propane & altitude kit (2,000-10,000 ft.)
- ADDRACK-ABC1 - (1) One additional Grab-N-Go Rack
- ADDRACK-ABC3 - (3) Three additional Grab-N-Go Racks
- 1220-BASKET - Fry Basket 12" x 20"
- Stands & Stacking Kits include: (1) Spray Hose and Drip Tray Kit
 - STACK-ABC/G - Gas stacking kit for two ABC7G combis.
 - STACK-ABC/CONV - Stack kit for combi/convection.
 - STAND-ABC/SS - Stainless steel open frame stand.
 - ABC-BASE - Stainless steel base for STAND-ABC/SS.
- HOSEWTR-3/4BBV - s/s flex water hose 72" length, ¾" female NSHT (2 per unit recommended).

VULCAN

a division of ITW Food Equipment Group LLC



ABC SERIES GAS BOILERLESS COMBI OVEN STEAMER

WATER QUALITY STATEMENT:

The fact that a water supply is potable is no guarantee that it is suitable for steam generation. All steam equipment is subject to contamination and failure due to chemical and mineral content found in water. A suitable Hobart Water Treatment System and regular filter replacements coupled with routine deliming is the recommended minimum. Damage as a result of poor water quality or lack of required owner/operator maintenance is the responsibility of the owner/operator.

Your water supply must be within these general guidelines:

DYNAMIC WATER PRESSURE	30 - 60 psig
HARDNESS*	1 - 3 grains
SILICA	less than 13 ppm
TOTAL CHLORIDE	less than 30 ppm
pH RANGE	7-8
CHLORINE & CHLORAMINE	0 ppm
ALKALINITY	less than 20 ppm
TDS	less than 60 ppm
UN-DISSOLVED SOLIDS	less than 5 microns

* 17.1 ppm = 1 grain of hardness

Other factors affecting steam generation are iron content, amount of chlorination and dissolved gases. Water supplies vary from state to state and from locations within a state. Therefore it is necessary that the local water treatment specialist be consulted before the installation of any steam generating equipment.

USER RESPONSIBILITY:

The product must be installed, cleaned and maintained as described in the Manual furnished with the product. It is the responsibility of the owner and installer to comply with local codes.

SERVICE CONNECTIONS:

Water: 3/4" NSHT female split water line connections (filtered and unfiltered).

Drain: 1" NPT male connection piped to open drain, 60" maximum length before open air gap and not more than two bends or elbows.

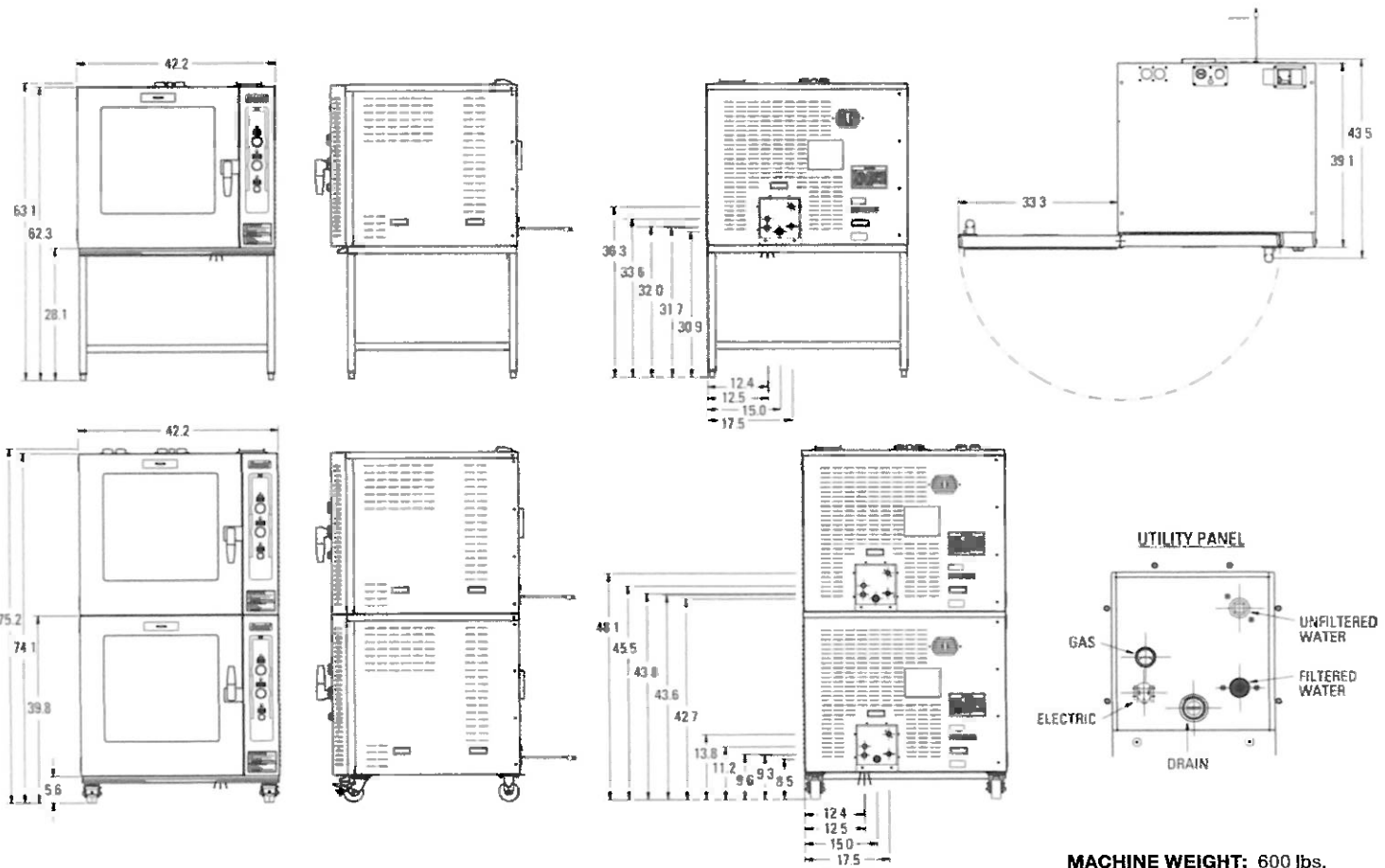
Electrical: 120 Volt, 15 Amp, NEMA 5-15P plug and cord.

Gas: 80,000 BTU, 3/4" NPT female connection. Supply gas pressure should be: Natural gas 5" - 10.5" W.C.; Propane gas 11" - 13" W.C.

NOTE:

Clearance: Left 1", Back 4", Right 3" required, 18" recommended for service access on right side.

The spark ignition in this appliance can cause electrical noise that can false trigger the GFCI detection. Some GFCI's are more sensitive than others. The use of a higher trip tolerance GFCI will reduce nuisance tripping. Contact Technical Support for more information.

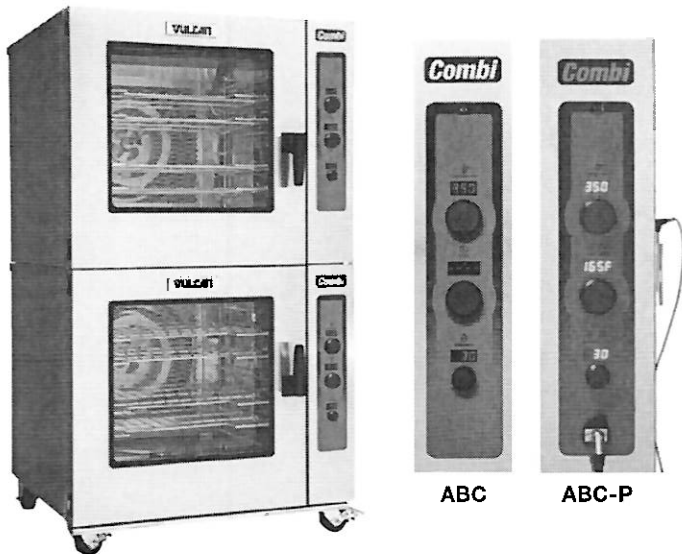


a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

NOTE: In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.

COMBI

VULCAN**ABC SERIES
ELECTRIC BOILERLESS COMBI OVEN STEAMER**

**Model ABC7E
(shown stacked)**

**SPECIFICATIONS**

Vulcan Combi Oven, Electric, Boilerless, 7 level full size combi, Model ABC or ABC-P. Engineered and assembled in USA. Just three knobs, no modes, only temperature, time and humidity for ultimate ease of use. Humidity level control automatically adjusts after setting temperature. Multiple cooking capabilities from one piece of equipment: Baking, Steaming, Roasting, Air-Fry, Rethermalization, Proofing, Finishing, Poaching, Stewing, Low Temp and Defrosting results. Direct steam creation for optimized cooking capability and production with minimal energy and water consumption. Auto-reversing fan with electrical braking system on fan motor. Large LED displays for temperature, time and humidity controls. Visual recall display of actual temperature and humidity LED's. Timer reloads for batch cooking after completion of timed cycle. Flashing door light & audible alarm system alert user when cooking cycle finished. Halogen door light behind heat reflective inner glass. (4) stainless steel Grab-N-Go Racks with 15½" x 3¼" cutout design for easy access to pans. Maximum capacity of (7) racks for a total of (7) 18" x 26" or (14) 12" x 20" pans. Machine diagnostics accessed thru controls or via USB. Cool to the touch & energy efficient heat reflective tempered glass door. All stainless steel cavity, top, sides & fully insulated. One year limited parts and labor warranty.

Exterior Dimensions:

Combi: 35"H x 42.2"W x 43.5"D

Stand & Combi: 63.1"H x 42.2"W x 43.5"D

Stacked Combi: 75.2"H x 42.2"W x 43.5"D

- | | |
|------------------------------------|-------------------------------------|
| <input type="checkbox"/> ABC7E-208 | <input type="checkbox"/> ABC7E-208P |
| <input type="checkbox"/> ABC7E-240 | <input type="checkbox"/> ABC7E-240P |
| <input type="checkbox"/> ABC7E-480 | <input type="checkbox"/> ABC7E-480P |

STANDARD FEATURES

- Engineered and assembled in Louisville, Kentucky, USA.
- Just three knobs, no modes, only temperature, time and humidity.
- Patent-pending humidity level control automatically adjusts after setting temperature.
- Multiple cooking capabilities from one piece of equipment: Baking, Steaming, Roasting, Air-Fry, Rethermalization, Proofing, Finishing, Poaching, Stewing, Low Temp and Defrosting results.
- Boilerless combi uses direct steam creation optimizing cooking capability & production with minimal energy & water.
- Auto-reversing fan with electronic braking system on fan motor.
- Large LED displays for temperature, time and humidity controls.
 - Temperature range: 80-450°F
 - Timer range: continuous (---:--) up to 23:59 hours and minutes
 - Humidity range: 0-100%
- Visual recall display of actual temperature and humidity LED's.
- Timer reloads for batch cooking after completion of timed cycle.
- Flashing door light & audible alarm system alert user when cooking cycle finished.
- Halogen door light behind heat reflective inner glass.
- (4) stainless steel Grab-n-Go Racks with 15½" x 3¼" cutout design for easy access to pans.
- Machine diagnostics accessed thru controls or via USB.
- Cool to the touch & energy efficient heat reflective tempered glass door.
- All stainless steel cavity, top, sides & fully insulated.
- One year limited parts and labor warranty (two year K-12).
- ABC-P models include food probe and fan speed control.

OPTIONS

- Hollow Carbon Filter System - Good (Suggested Minimum):
 - CB15K-SYSTEM - 15,000 gal. (carbon only treatment)
 - Op1.5 30,000 gal. (carbon only treatment)
- Water Softening - Better (Carbon CBK System Required)
 - WS-40 - 40 lb. capacity (hard water treatment)
- Reverse Osmosis System - Best
 - V3MRO-1 up to 100 gpd capacity, single unit
 - V3MRO-2 up to 200 gpd capacity, double unit
- Second year extended limited parts and labor warranty contract.

ACCESSORIES (Packaged & Sold Separately)

- ADDRACK-ABC1 - (1) One additional Grab-N-Go Rack
- ADDRACK-ABC3 - (3) Three additional Grab-N-Go Racks
- 1220-BASKET - Fry Basket 12" x 20"
- Stands & Stacking Kits include: (1) Spray Hose and Drip Tray Kit
 - STACK-ABC/E - Electric stacking kit for two ABC7E combis.
 - STACK-ABC/CONV - Stack kit for combi/convection.
 - STAND-ABC/SS - Stainless steel open frame stand.
 - ABC-BASE - Stainless steel base for STAND-ABC/SS.
- HOSEWTR-3/4BBV - s/s flex water hose 72" length, ¾" female NSHT (2 per unit recommended).

VULCAN

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ABC SERIES ELECTRIC BOILERLESS COMBI OVEN STEAMER

WATER QUALITY STATEMENT:

The fact that a water supply is potable is no guarantee that it is suitable for steam generation. All steam equipment is subject to contamination and failure due to chemical and mineral content found in water. A suitable Hobart Water Treatment System and regular filter replacements coupled with routine deliming is the recommended minimum. Damage as a result of poor water quality or lack of required owner/operator maintenance is the responsibility of the owner/operator.

Your water supply must be within these general guidelines:

DYNAMIC WATER PRESSURE	30 - 60 psig
HARDNESS*	1 - 3 grains
SILICA	less than 13 ppm
TOTAL CHLORIDE	less than 30 ppm
pH RANGE	7-8
CHLORINE & CHLORAMINE	0 ppm
ALKALINITY	less than 20 ppm
TDS	less than 60 ppm
UN-DISSOLVED SOLIDS	less than 5 microns

* 17.1 ppm = 1 grain of hardness

Other factors affecting steam generation are iron content, amount of chlorination and dissolved gases. Water supplies vary from state to state and from locations within a state. Therefore it is necessary that the local water treatment specialist be consulted before the installation of any steam generating equipment.

USER RESPONSIBILITY:

The product must be installed, cleaned and maintained as described in the Manual furnished with the product. It is the responsibility of the owner and installer to comply with local codes.

SERVICE CONNECTIONS:

Water: 3/4" NSHT female split water line connections (filtered and unfiltered).

Drain: 1" NPT male connection piped to open drain, 60" maximum length before open air gap and not more than two bends or elbows.

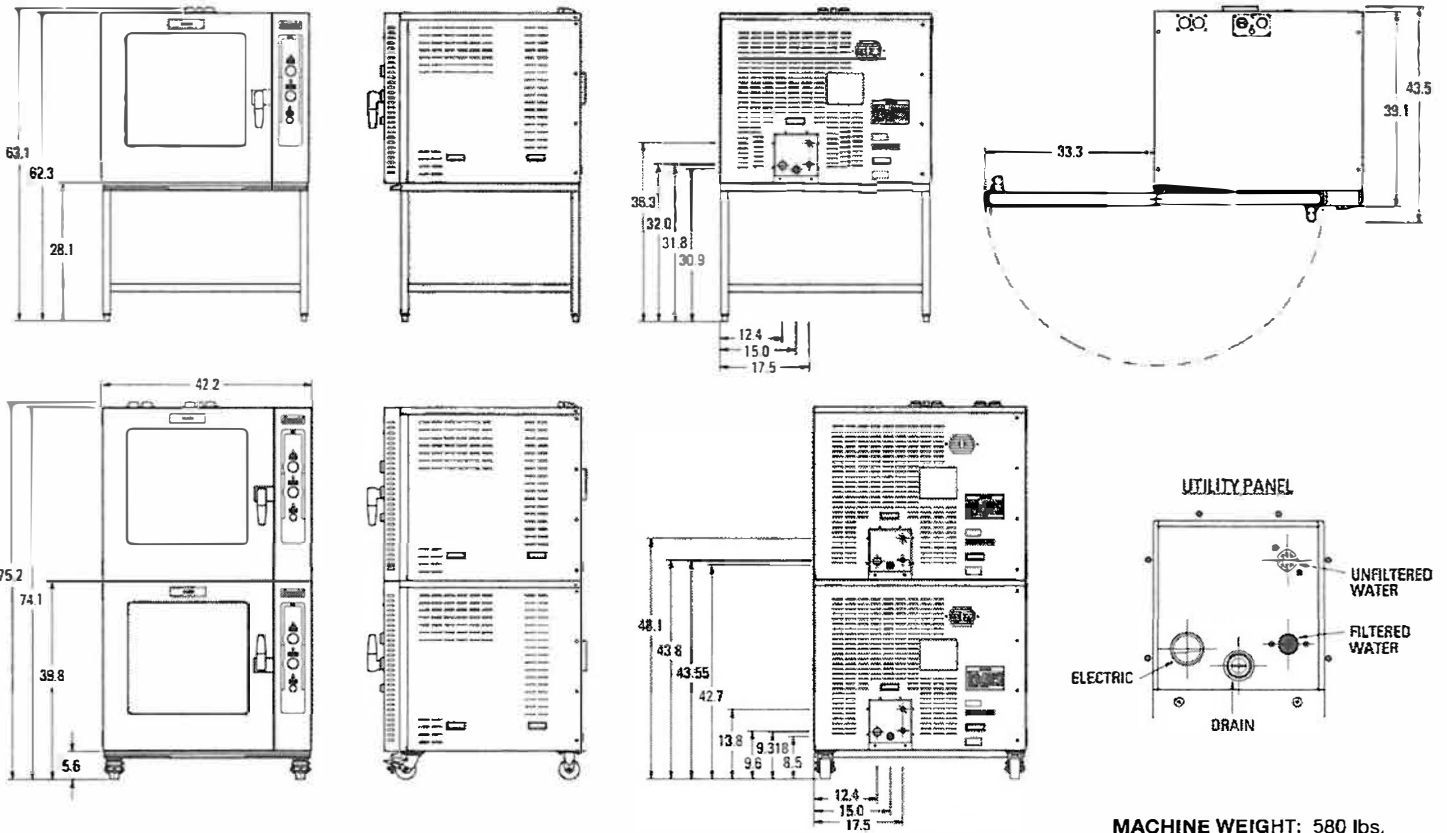
Electrical: Field wire electrical connection 1.36" or 1.69" K.O. service entrance.

MODEL	PH	208V		240V		480V	
		KW	AMP	KW	AMP	KW	AMP
ABC7E	1	18	86.5	24	100	-	-
	3	18	50	24	57.8	24	28.9

Amperage values in the table are nominal. Tolerance is +5/-10%. Always refer to the NEC, state and local codes.

NOTE:

Clearance: Left 1", Back 4", Right 3" required, 18" recommended for service access on right side.



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SPECIFICATIONS

School Cafeteria

TURN-KEY FURNITURE, FIXTURES & EQUIPMENT

& CAFÉ GRAPHICS

CUMBERLAND COUNTY HIGH SCHOOL

FOR

CUMBERLAND COUNTY SCHOOL NUTRITION PROGRAM

CUMBERLAND COUNTY HIGH SCHOOL

CROSSVILLE, TENNESSEE

Equipment Replacement Project: CCHS Café Furniture and Graphics

The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final installation. A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

It is recommended that all bidders visit the job site to fully understand the scope of the installation. The successful bidder will be responsible for all items not inclusive of the spec to assure a complete professional installation.

The CCSNP requires at least a 48 hour prior notice before delivery.

Statement of Non-Collusion

BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

- 1) The prices of this bid have been arrived at independently, with collusion, consultation, communication, or agreement with any other Bidder or competitor, for the purposes of restricting competition or as to any matter relating to price.
- 2) Unless otherwise required by law, the prices in this bid have not been knowingly disclosed by Bidder and will not be disclosed by Bidder directly or indirectly to any other bidder or competitor before bids are opened.

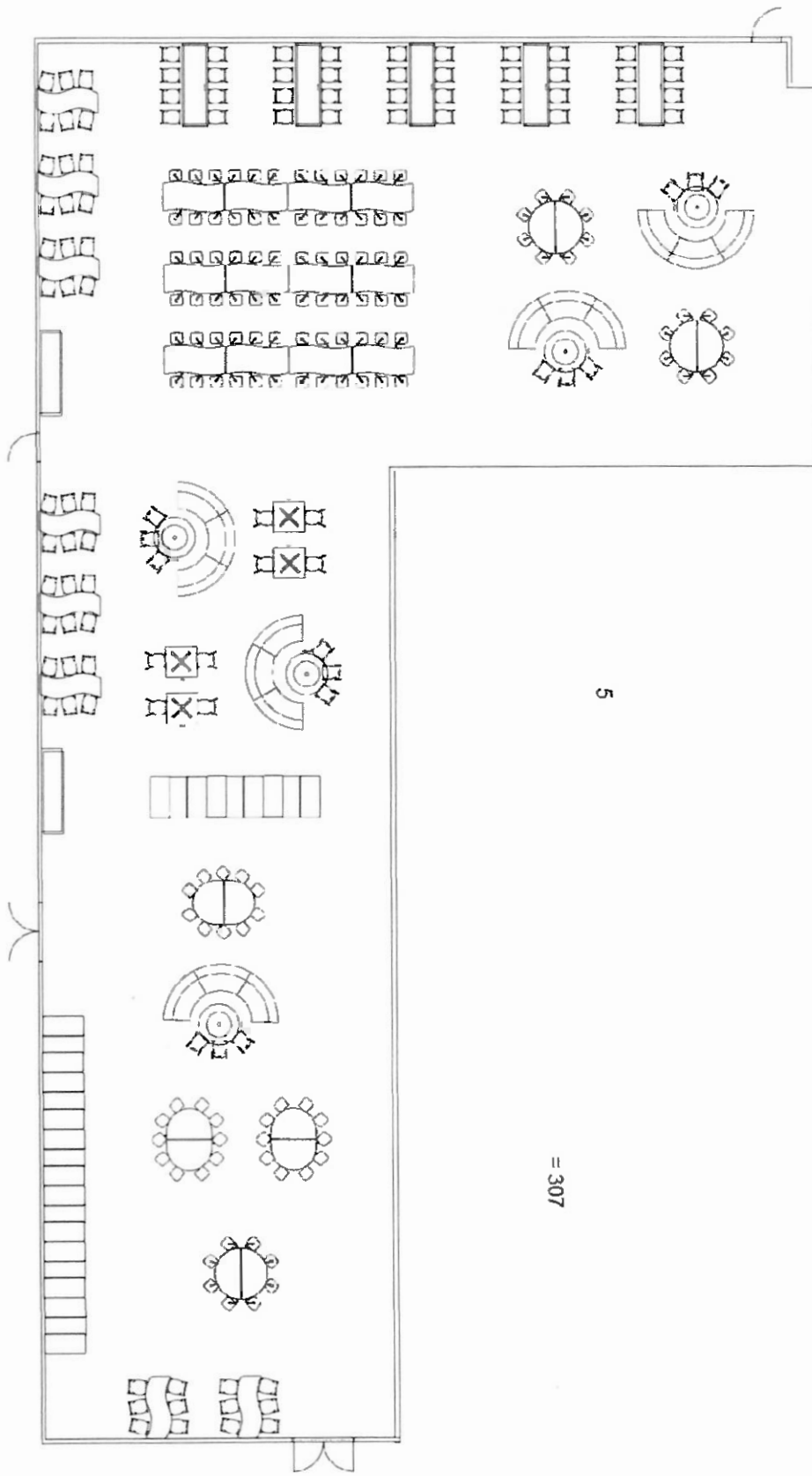
Authorized Signature: _____ **Date:** _____

BID SUBMITTAL FORM – CUMBERLAND COUNTY HIGH SCHOOL

I am submitting bid for every item as specified

I am submitting bid for Approved Alternate (Must submit an Alternate Approval Request by deadline)

Item #	QTY	MFG	MODEL #	DESCRIPTION	PRICE EACH MUST INCLUDE Installation & Delivery	EXTENDED MUST INCLUDE Installation & Delivery
1	3	AMTAB	MSE610-DR – 17/29	Elliptical Mobile 10 Stool Table – 54"W x 6'1"L - 17" seat / 29" Table Height, DynaRock Edge, Two Part /2 Color Rectangular Deluxe Stools.		
2	3	AMTAB	MSR608-DR – 17/29 LOGO TOP	Round Mobile 8 Stool Table – 60"W - 17" seat / 29" Table Height, DynaRock Edge, Two Part /2 Color Rectangular Deluxe Stools.		
3	8	AMTAB	LTSW30642D-DR	Swerve Table with 4 Back Pack hooks HPL Laminate Top, DynaRock Edge, Painted Frame. 30"x72"x42"h		
4	2	AMTAB	CTG248-DR	Rectangular Tables 24x96x36"H, 3 Grommets, HPL Laminate Top, DynaRock Edge, Painted Frame.		
5	4	AMTAB	PT3630-DR	36" Square Café Table, 30"H, HPL Top, DynaRock Edge, Cast Iron Base.		
6	6	AMTAB	MSWT1212-DR – 17/29	Twelve Seat Mobile Stool Wave Table, 17" Seat / 29" Table Height DynaRock Edge, Two Part /2 Color Rectangular Deluxe Stools.		
7	5	AMTAB	PTR4830-DR	Social Table 48" Round, 30"H, HPL Laminate Top, DynaRock Edge, Round Base.		
8	5	AMTAB	MCT30842-DR	Conversation Table, 30" x 96" x 42" H HPL Laminate Top, DynaRock Edge, Painted Frame.		
9	7	ROBERTSON	99WS-47-V24-L2	47" WALL STYLE BOOTH – 4 Seat HPL Wood Benches HPL Front/Back, HPL Table		
10	3	ROBERTSON	99IS-47-V24-L2	47" ISLAND STYLE BOOTH – 4 Seat HPL Wood Benches HPL Front/Back, HPL Table		
11	88	ARTCOBELL	AS4ST30	Café Stools 30" Seat		
12	24	ARTCOBELL	AS4L18	Café Chairs 18" Seat		
13	15	FOMCORE	F020-67x31x35-C	Curved Sofa, Reinforced seams & stitching, Premium Casters 67"L x 35"H		
14	1	GRAPHICS	PACKAGE	GRAPHICS PACKAGE		
15	15	Old Tables		Pick-up and Disposal of Old Tables		
					EXTENDED TOTAL:	



5

= 307

SPECIFICATIONS

Item	Qty	Specifications AmTab MSE610-DR-LOGO 17/29 or approved equal
1	3	<p>Ten Seat Mobile Stool Elliptical Table - - 17" Seat / 29" Table Height Laminate/ Finishes: TOPS: CUSTOM LOGO DynaRock Edge Two Part Rectangular Deluxe Stools: 2 Color Top / Bottom</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of 3/4" thick, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>FRAMES: Table top shall be supported by heavy-duty 14-gauge, 3" wide formed channel hexagon shaped steel frame reinforced with metal gussets for extra strength and maximize table top support.</p> <p>LEGS: Table legs shall be constructed of heavy-duty 14-gauge, 1 1/4" round steel tubing. All stool columns shall be constructed of heavy-duty 14-gauge X 1 1/4" square steel tubing and shall be braced horizontally to the stool support column on the other side of the table. Table legs and frames shall be finished with a powder coat painted frames.</p> <p>OPERATIONAL REQUIREMENTS: 1. Tables must have a gravity lock, rod and detent locking mechanism that will lock the table firmly in the open position and must be capable of operation from both sides of the table. 2. The locking mechanism shall have an automatic safety stop to prevent fingers from pinching accidentally as the table opens. 3. Must have Intermediate locking position (Cleaning Position) that allows for easy cleaning by raising the center of the table slightly until the casters contact the floor and lock the table. 4. Table must be furnished with a user friendly EZ-Autolocking system capable of locking the table automatically in the storage position and shall be easier to open for use by hand from either side of the table. 5. Must have Torsion bar balanced system throughout and gas cylinder assist mechanism for easier use and storage operations. 6. Each stool seating position must have multiple entrances.</p> <p>STOOLS: All stools must be 14" Rectangular for added seating comfort. Stools shall be two-piece injection molded ABS plastic material. Stools shall be mounted to a 14-gauge X 1-1/4" square steel tubing leg columns to eliminate (spinning) rotational motion with grade 5 steel bolts and locking nuts. Stools must have minimum 400 lb. capacity.</p> <p>CASTERS: Wheels must be solid poly, non-marking, swivel casters -minimum of 4" diameter x 1-3/8" wide with a rated load capacity of 275# each. Casters must be constructed of case-hardened steel and have heavy duty double raceway ball bearings to help ensure years of safe operation.</p> <p>GLIDES: Glides must be extra wide, high impact, non-marking, load bearing glide with internal spring steel grip and steel washer for floor safety and wider support.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges, Stools and Casters must be available in a variety of matching colors.</p>

		<p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>UL LISTED: Tables must be tested and listed by UL and must display UL labels with a valid listing mark.</p> <p>WARRANTY: Mobile table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p> <p>DIMENSIONS: ELLIPTICAL TOP 72" Length 54" Width, 17" Seat Height / 29" Table Height. Number of Stools: 10 Tables to be made in USA.</p> <p>COLORS: Tops: HPL Sunny Side Up / Edges: DynaRock Grey / Frames: Titanium Stools: Deluxe Rectangular Grey Top, Light Blue Bottom</p>
Item	Qty	Specifications AmTab MSR608-DR-17/29 LOGO Table or approved equal
2	3	<p>Eight Seat Mobile Stool Round Table - - 17" Seat / 29" Table Height Laminate/ Finishes: TOPS: Premium Laminate DynaRock Edge Two Part Rectangular Deluxe Stools: 2 Color Top / Bottom</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of 3/4" thick, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>FRAMES: Table top shall be supported by heavy-duty 14-gauge, 3" wide formed channel hexagon shaped steel frame reinforced with metal gussets for extra strength and maximize table top support.</p> <p>LEGS: Table legs shall be constructed of heavy-duty 14-gauge, 1 1/4" round steel tubing. All stool columns shall be constructed of heavy-duty 14-gauge X 1 1/4" square steel tubing and shall be braced horizontally to the stool support column on the other side of the table. Table legs and frames shall be finished with a powder coat painted frames.</p> <p>OPERATIONAL REQUIREMENTS: 1. Tables must have a gravity lock, rod and detent locking mechanism that will lock the table firmly in the open position and must be capable of operation from both sides of the table. 2. The locking mechanism shall have an automatic safety stop to prevent fingers from pinching accidentally as the table opens. 3. Must have Intermediate locking position (Cleaning Position) that allows for easy cleaning by raising the center of the table slightly until the casters contact the floor and lock the table. 4. Table must be furnished with a user friendly EZ-Autolocking system capable of locking the table automatically in the storage position and shall be easier to open for use by hand from either side of the table. 5. Must have Torsion bar balanced system throughout and gas cylinder assist mechanism for easier use and storage operations. 6. Each stool seating position must have multiple entrances.</p> <p>STOOLS: All stools must be 14" Rectangular for added seating comfort. Stools shall be two-piece injection molded ABS plastic material. Stools shall be mounted to a 14-gauge X 1-1/4" square steel tubing leg columns to eliminate (spinning) rotational motion with grade 5 steel bolts and locking nuts. Stools must have minimum 400 lb. capacity.</p>

CASTERS: Wheels must be solid poly, non-marking, swivel casters -minimum of 4" diameter x 1-3/8" wide with a rated load capacity of 275# each. Casters must be constructed of case-hardened steel and have heavy duty double raceway ball bearings to help ensure years of safe operation.

GLIDES: Glides must be extra wide, high impact, non-marking, load bearing glide with internal spring steel grip and steel washer for floor safety and wider support.

Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges, Stools and Casters must be available in a variety of matching colors.

MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.

UL LISTED: Tables must be tested and listed by UL and must display UL labels with a valid listing mark.

WARRANTY: Mobile table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.

DIMENSIONS: ROUND TOP 60" Width, 17" Seat Height / 29" Table Height. Number of Stools: 8

Tables to be made in USA.

COLORS: Tops: HPL Logo Table / Edges: DynaRock Grey / Frames: Titanium Stools: Deluxe Rectangular Grey Top, Navy Bottom

Item	Qty	Specifications AmTab LTSW30642D-DR or approved equal
3	8	<p>Swerve Table with 4 Back Pack hooks - HPL Laminate Top, DynaRock Edge, Painted Frame. 30"x72"x42"h</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of Constructed of solid 1-1/8" thick, min 47#, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>FRAME: Table top is supported by two 16 gauge x 1-3/4" deep steel channel I-beam frame and is secured to table top with screws. Must have 4 Back-Pack Hooks integrated into Support Bar.</p> <p>LEGS -All legs to be constructed of heavy-duty 14 gauge X 2" diameter round steel tubing, and secured to the top with a 1/8" thick steel mounting plate. All tables to use a T-style, fixed height leg.</p> <p>GLIDES: must be extra wide, non-marking, adjustable glide.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges.</p> <p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>UL LISTED: Tables must be tested and listed by UL and must display UL labels with a valid listing mark.</p> <p>WARRANTY: Table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p> <p>DIMENSIONS: TOP 72" Length 30" Width, 42" Height</p>

		<p>Tables to be made in USA.</p> <p>COLORS: Tops: HPL Sunny Side Up / Edges: DynaRock Grey / Frames: Titanium</p>
Item	Qty	Specifications AmTab CTG248-DR or approved equal
4	2	<p>Rectangular Microwave Tables 24x96x36"H, 3 Grommets, Wire Management, HPL Laminate Top, DynaRock Edge, Painted Frame.</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of Constructed of solid 1-1/4" thick, min 47#, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>TOP SUPPORT: Table top shall be supported by a fully all-welded heavy-duty 16 gauge, 2"x1" steel rectangle tubing boxed type frame for additional strength and durability.</p> <p>LEGS: All table legs shall be constructed of a heavy-duty 14 gauge x 1-1/4" square steel tubing.</p> <p>GLIDES: Legs shall have 1-1/2" diameter threaded adjustable leveling guide.</p> <p>WIRE MANAGEMENT: Table shall have an affixed formed steel wire management trough along the length of the table. Steel shall be 4" x 4-3/4", 18 gauge steel with an open side for cord access</p> <p>GROMMET HOLES: Top shall be provided with 3 wire access grommets and cover plate. Grommets shall be a minimum of 2" in diameter.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges.</p> <p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>UL LISTED: Tables must be tested and listed by UL and must display UL labels with a valid listing mark.</p> <p>WARRANTY: Table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p> <p>DIMENSIONS: TOP 96" Length 24" Width, 36" Height</p> <p>Tables to be made in USA.</p> <p>COLORS: Tops: HPL Flint Crystal / Edges: DynaRock Grey / Frames: Titanium</p>
Item	Qty	Specifications AmTab PT3630-DR or approved equal
5	4	<p>36" Square Café Table, 30"H, HPL Top, DynaRock Edge, Cast Iron Base.</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of Constructed of solid 1-1/8" thick, min 47#, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high</p>

		<p>pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>LEGS - All legs are constructed of heavy-duty 14 gauge X 2" diameter round steel tubing, and secured to the top with a 1/8" thick steel mounting plate. Tables to be constructed with X-style base for 30" overall height.</p> <p>GLIDES: must have non-marking, adjustable glide.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges.</p> <p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>WARRANTY: Table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p> <p>DIMENSIONS: TOP 36" Length 36" Width, 30" Height</p> <p>Tables to be made in USA.</p> <p>COLORS: Table Tops: HPL Blue Felt / Edges DynaRock Grey / Frames: Titanium</p>
Item	Qty	Specifications AmTab MSWT1212-DR- 17/29 or approved equal
6	6	<p>Twelve Seat Mobile Stool Wave Table - - 17" Seat / 29" Table Height Laminate/ Finishes: TOPS: Premium Laminate DynaRock Edge Two Part Rectangular Deluxe Stools: 2 Color Top / Bottom</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of 3/4" thick, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>FRAMES: Table top shall be supported by heavy-duty 14-gauge, 3" wide formed channel hexagon shaped steel frame reinforced with metal gussets for extra strength and maximize table top support.</p> <p>LEGS: Table legs shall be constructed of heavy-duty 14-gauge, 1 1/4" round steel tubing. All stool columns shall be constructed of heavy-duty 14-gauge X 1 1/4" square steel tubing and shall be braced horizontally to the stool support column on the other side of the table. Table legs and frames shall be finished with a powder coat painted frames.</p> <p>OPERATIONAL REQUIREMENTS: 1. Tables must have a gravity lock, rod and detent locking mechanism that will lock the table firmly in the open position and must be capable of operation from both sides of the table. 2. The locking mechanism shall have an automatic safety stop to prevent fingers from pinching accidentally as the table opens. 3. Must have Intermediate locking position (Cleaning Position) that allows for easy cleaning by raising the center of the table slightly until the casters contact the floor and lock the table. 4. Table must be furnished with a user friendly EZ-Autolocking system capable of locking the table automatically in the storage position and shall be easier to open for use by hand from either side of the table. 5. Must have Torsion bar balanced system throughout and gas cylinder assist mechanism for easier use and storage operations. 6. Each stool seating position must have multiple entrances.</p>

		<p>STOOLS: All stools must be 14" Rectangular for added seating comfort. Stools shall be two-piece injection molded ABS plastic material. Stools shall be mounted to a 14-gauge X 1-1/4" square steel tubing leg columns to eliminate (spinning) rotational motion with grade 5 steel bolts and locking nuts. Stools must have minimum 400 lb. capacity.</p> <p>CASTERS: Wheels must be solid poly, non-marking, swivel casters -minimum of 4" diameter x 1-3/8" wide with a rated load capacity of 275# each. Casters must be constructed of case-hardened steel and have heavy duty double raceway ball bearings to help ensure years of safe operation.</p> <p>GLIDES: Glides must be extra wide, high impact, non-marking, load bearing glide with internal spring steel grip and steel washer for floor safety and wider support.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges, Stools and Casters must be available in a variety of matching colors.</p> <p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>UL LISTED: Tables must be tested and listed by UL and must display UL labels with a valid listing mark.</p> <p>WARRANTY: Mobile table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p> <p>DIMENSIONS: TOP 12' Length 30" Width, 17" Seat Height / 29" Table Height. Number of Stools: 12</p> <p>Tables to be made in USA.</p> <p>COLORS: Table Tops: HPL Windswept Pewter / Edges DynaRock Grey / Frames: Titanium / Stools: Deluxe Rectangular Grey Top, Light Blue Bottom</p>
Item	Qty	Specifications AmTab PTR4830-DR or approved equal
7	5	<p>Social Table 48" Round, 30"H, HPL Laminate Top, DynaRock Edge, Round Base.</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of Constructed of solid 1-1/8" thick, min 47#, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>LEGS - All legs are constructed of heavy-duty 14 gauge X 2" diameter round steel tubing, and secured to the top with a 1/8" thick steel mounting plate. Tables to be constructed with X-style base for 30" overall height.</p> <p>GLIDES: must have non-marking, adjustable glide.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates. Sealed Edges.</p> <p>MAS GREEN CERTIFICATION: Mobile table shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>WARRANTY: Table shall be covered by a 15 year "bumper to bumper" replacement parts warranty. All weld joints and sealed edges shall be covered by a lifetime warranty.</p>

		<p>DIMENSIONS: TOP 48" Diameter, 30" Height</p> <p>Tables to be made in USA.</p> <p>COLORS: Tops: HPL Fox Teakwood / Edges: DynaRock Grey / Table Bases: Titanium</p>
Item	Qty	Specifications AmTab MCT30842-DR or approved equal
8	5	<p>Mobile Conversation Table, 30" x 96" x 42" H HPL Laminate Top, DynaRock Edge, Painted Frame.</p> <p>TABLE EDGE: Top edges shall be sealed with 100% solid polyurethane resin, protected and permanently bonded to the edges of the plastic laminate, core and plastic backing sheet.</p> <p>TABLE CORE: To be constructed of Constructed of solid 1-1/4" thick, min 47#, industrial grade particle board, must have high pressure laminate on both top and bottom. (I.E.: Must be permanently bonded with high pressure plastic laminate and balanced with a HP plastic laminate backing sheet to prevent moisture penetration.)</p> <p>FRAMES: Table top and side panels shall be supported by heavy-duty 14-Gauge 2" x 1" rectangle steel tubing welded frame.</p> <p>FOOT REST: Foot rest is made of heavy-duty 14-Gauge 2" x 1" rectangle steel tubing welded frame.</p> <p>CASTERS: Caster shall be 3" diameter by 1-3/8" wide, heavy-duty solid poly, non-marking wheels with a minimum rated load capacity of 275# each. All caster shall come standard with double raceway ball bearing swivel casters to help ensure years of safe operation.</p> <p>MAS GREEN CERTIFICATION: Conversation Tables shall be tested and certified for indoor air quality, for public safety as well as environmental protection.</p> <p>UL: Conversation Tables shall be tested and listed by UL and must display UL labels with a valid listing marks.</p> <p>WARRANTIES: Conversation Tables shall be covered by a Lifetime -- Limited Lifetime Warranty.</p> <p>DIMENSIONS: 30" x 96" x 42" H</p> <p>Tables to be made in USA.</p> <p>COLORS: Tops: HPL Flint Crystal / Sides: HPL Flint Crystal / Edges: DynaRock Grey / Frames: Titanium</p>
Item	Qty	Specifications Robertson 99WS-47-V24-L2 or approved equal
9	7	<p>47" WALL STYLE BOOTH – 4 Seat HPL Wood Benches HPL Front/Back, HPL Table</p> <p>Overall 47" L x 63" W 18" Seat Height/ 36" Back Height. Table 24" W / 47" L / 30" H</p> <p>Seats HPL Laminate front and back, Black Powder Coat Frame, Table Top – HPL Laminate, Vinyl Edge.</p> <p>FRAME: To be one-piece welded construction, consisting of a minimum 14 gauge 1-1/2" square steel tubing and 1-1/2" x 4" steel tubing, with table support cantilevers welded to the frame. The table top must attach to the support with at least (6) screws for maximum support. Frame must provide full cantilever support with no table legs at entrance point for ease of cleaning and mopping under the booth. Frames to be finished with catalyzed acrylic enamel paint.</p> <p>SEATS: To be Heavy-duty, high-frequency molded of 5 plies of tempered wood fiberboard, each sheet being surfaced on two sides to assure maximum bond strength. Seat faces and backs to be laminated with standard grade (.050") high pressure laminate. Seat edges to be rounded and finished with stain and high gloss lacquer.</p>

		<p>Smooth, molded seats allow comfort and optimum ease of cleaning with no indentions or uneven surfaces to hold food debris. Seats to be pre-fitted with injection molded seat mounting brackets. Seats to be attached to frames with (2) each 1/4-20 x 50 mm tamper-proof joint connector bolts, and (2) each 1/4-20 x 80 mm tamper-proof joint connector bolts.</p> <p>TABLE TOPS: To be constructed of 45-pound high density particle board, 1-1/8" thick. Table surface is laminated with standard grade (.050") high pressure laminate, underside to be finished with a 1/32" melamine vapor barrier. Edges to be finished with a 1-1/4" vinyl t-molding, secured to the table substrate with an integral barbed tee. Table tops to be secured to the table support using #10 x 1" pan head screws.</p> <p>GLIDES: Must have high impact polymer glides protect floor surface & must be adjustable. High impact polymer glides must easily thread into the booth frame and prevent marring of the floor surface. The glides must have pre-drilled anchor hole for optional floor attachment.</p> <p>Booths to be made in USA.</p> <p>COLORS: Seats: HPL Blue Felt / Edges: Black / Tables: HPL Fox Teakwood / Frames: Black</p>
Item	Qty	Specifications Robertson 99IS-47-V24-L2 or approved equal
10	3	<p>47" ISLAND STYLE BOOTH – 4 Seat HPL Wood Benches HPL Front/Back, HPL Table</p> <p>Overall 47" L x 63" W 18" Seat Height/ 36" Back Height. Table 24" W / 47" L / 30" H</p> <p>Seats HPL Laminate front and back, Black Powder Coat Frame, Table Top – HPL Laminate, Vinyl Edge.</p> <p>FRAME: To be one-piece welded construction, consisting of a minimum 14 gauge 1-1/2" square steel tubing and 1-1/2" x 4" steel tubing, with table support cantilevers welded to the frame. The table top must attach to the support with at least (6) screws for maximum support. Frame must provide full cantilever support with no table legs at entrance point for ease of cleaning and mopping under the booth. Frames to be finished with catalyzed acrylic enamel paint.</p> <p>SEATS: To be Heavy-duty, high-frequency molded of 5 plies of tempered wood fiberboard, each sheet being surfaced on two sides to assure maximum bond strength. Seat faces and backs to be laminated with standard grade (.050") high pressure laminate. Seat edges to be rounded and finished with stain and high gloss lacquer. Smooth, molded seats allow comfort and optimum ease of cleaning with no indentions or uneven surfaces to hold food debris. Seats to be pre-fitted with injection molded seat mounting brackets. Seats to be attached to frames with (2) each 1/4-20 x 50 mm tamper-proof joint connector bolts, and (2) each 1/4-20 x 80 mm tamper-proof joint connector bolts.</p> <p>TABLE TOPS: To be constructed of 45-pound high density particle board, 1-1/8" thick. Table surface is laminated with standard grade (.050") high pressure laminate, underside to be finished with a 1/32" melamine vapor barrier. Edges to be finished with a 1-1/4" vinyl t-molding, secured to the table substrate with an integral barbed tee. Table tops to be secured to the table support using #10 x 1" pan head screws.</p> <p>GLIDES: Must have high impact polymer glides protect floor surface & must be adjustable. High impact polymer glides must easily thread into the booth frame and prevent marring of the floor surface. The glides must have pre-drilled anchor hole for optional floor attachment.</p> <p>Must be available in a variety of standard Wilson Art & Formica Laminates.</p> <p>Booths to be made in USA.</p> <p>COLORS: Seats: HPL Blue Felt / Edges: Black / Tables: HPL Fox Teakwood / Frames: Black</p>

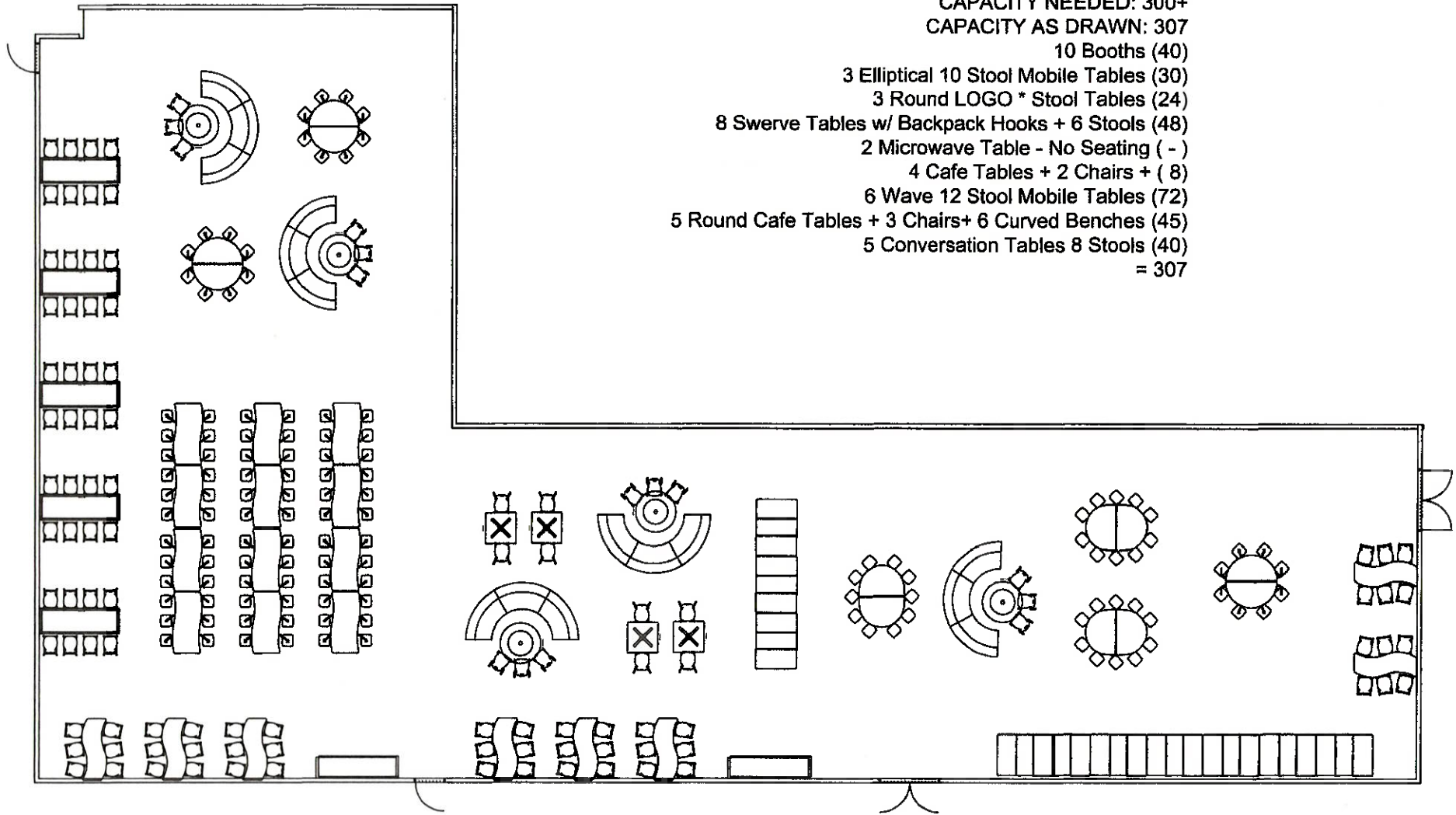
Item	Qty	Specifications Artcobell AS4ST30 or approved equal
11	88	<p>Café Stool Dimensions: Seat 30" H x 16.5" W x 17.4" D</p> <p>SHELL: Shell must be one-piece structurally engineered injection-molded shell of polypropylene + polyethylene with 10% glass fill. Dual triangular internal support channels eliminate the need for any external surface support ribs or exposed tubing. Shell construction must be extremely durable yet flexible with a clean and pleasing aesthetic. Patented shell geometry and design yields an extremely comfortable and ergonomic seat surface. 3.68" W x 1.06" H carrying handle to be centered for best weight distribution and ease of use.</p> <p>FRAME: 4-leg frame to be constructed of 1-1/8" 16-gauge tubular steel. Front and rear legs must be fully welded to two 14-gauge U-channel support brackets for superior strength and durability. The frame support brackets must attach to the seat shell using six (6) T-30 special wave-lock threaded screws for superior load bearing capacity, higher shear strength and better frame to shell retention. Poly shell chairs are rated for use up to 300lbs. Frame to be available in nickel chrome or powder coat finish. Frame finishes must be completed after welding for improved aesthetics.</p> <p>COMPLIANCE: Chairs must Meet or exceeds ANSI/BIFMA X6.1-2012 Education Furniture Test Standards. Chairs must be rated for use up to 300lbs. Must comply with Consumer Products Safety Improvement Act (CPSIA) of 2008 and Indoor Advantage™ Gold. Indoor air quality certified to SCS-EC10.3-2014</p> <p>Must be available in a variety of frame and poly colors.</p> <p>Chairs to be made in USA.</p> <p>COLORS: Seats: Indigo / Frames: Titanium</p>
Item	Qty	Specifications Artcobell AS4L18 or approved equal
12	24	<p>Café Chair Dimensions: Seat 18" H x 16.5" W x 17.4" D</p> <p>SHELL: Shell must be one-piece structurally engineered injection-molded shell of polypropylene + polyethylene with 10% glass fill. Dual triangular internal support channels eliminate the need for any external surface support ribs or exposed tubing. Shell construction must be extremely durable yet flexible with a clean and pleasing aesthetic. Patented shell geometry and design yields an extremely comfortable and ergonomic seat surface. 3.68" W x 1.06" H carrying handle to be centered for best weight distribution and ease of use.</p> <p>FRAME: 4-leg frame to be constructed of 1-1/8" 16-gauge tubular steel. Front and rear legs must be fully welded to two 14-gauge U-channel support brackets for superior strength and durability. The frame support brackets must attach to the seat shell using six (6) T-30 special wave-lock threaded screws for superior load bearing capacity, higher shear strength and better frame to shell retention. Poly shell chairs are rated for use up to 300lbs. Frame to be available in nickel chrome or powder coat finish. Frame finishes must be completed after welding for improved aesthetics.</p> <p>GLIDES: Glides must be corrosion resistant nylon swivel glides and must swivel 32-degrees and feature a removable base cap to allow in-service replacement or change.</p> <p>COMPLIANCE: Chairs must Meet or exceeds ANSI/BIFMA X6.1-2012 Education Furniture Test Standards. Chairs must be rated for use up to 300lbs. Must comply with Consumer Products Safety Improvement Act (CPSIA) of 2008 and Indoor Advantage™ Gold. Indoor air quality certified to SCS-EC10.3-2014</p> <p>Must be available in a variety of frame and poly colors.</p>

		<p>Chairs to be made in USA.</p> <p>COLORS: Seats: Titanium /Frames: Titanium</p>
Item	Qty	Specifications FomCore F020-67x31x35-C or approved equal
13	15	<p>Curved Sofa, Reinforced seams & stitching, Premium 6" Locking Casters, Ganging Devices, Size 67" L x 35"H</p> <p>Sofa Construction must consist of no internal frame, substrate, plywood, or particle board. Sofa to be constructed of Polyurethane Foam. POLYURETHANE FOAM that meet or exceed the following properties:</p> <ul style="list-style-type: none"> • Density: 100# 1.70 - 1.90 lbs/ft3 per ASTM D3574 • IFD @ 25% : 100.00 - 115.00 lbs/50 in2 per ASTM D3574 • Elongation: 100% minimum per ASTM D3574 • Tensile Strength: 8 lbs/in2 minimum per ASTM D3574 • Tear Resistance: 1.00 lbs/lineal inch minimum per ASTM D3574 • Support Factor: 1.80 minimum • Smolder Resistant: Pass per Cal 117-2013 (smolder) / NFPA260 • Anti-Microbial: Pass per Method G21, Method 30, Method 147 <p>UPHOLSTERY: to meet or exceed the following properties: High-quality Vinyl or PVC Upholstery with 100,000 double rubs resiliency. Upholstery to be Stain Resistant and free of Biocides, Phthalates, and Heavy Metals and to be Formaldehyde free.</p> <p>STITCHING: to meet or exceed the following properties:</p> <ul style="list-style-type: none"> • Stitching shall be a double under-stitch with a top stitch on every seam. • Thread shall be American & Efird LLC -BT-69 Bonded Anafil Nylon Thread • Thread shall be Tex70 • Thread shall be UV resistant • Thread Shall be color matching (unless otherwise specified) <p>Sofa Construction must include Base that is a minimum ½" MDF Board with metal inserts for superior strength with Premium 6" Locking Casters. Must have pressed T-Nut to secure caster in MDF base</p> <p>To be made in U.S.A.</p> <p>COLORS: Grade One Silvertex NEO Lagoon STX-8802, Limoncello STX-8842 Grade Two Spradling MAGLIA Aqua MAG-1958, Goldenrod MAG-1961</p>

Item	Qty	Specifications Graphics Package or approved equal
14	1	<p>Graphics Package – Cafeteria, Serving Area, Ala Carte Area</p> <p>Selected Vendor must perform a detailed site survey to obtain exact measurements for Cafeteria, Serving Area and Ala’ Carte Area. Must include Installation by a graphics installation specialist.</p> <p>Utilizing various components, including backlit dimensional acrylic with vinyl overlay, embedded graphics panels and Print Wrap Film: 3M High-performance, 2-mil, white, non-PVC film with a luster finish. Product Features Comply™ Adhesive with micro technology offers excellent air flow and leaves a smooth finish, Flexible and highly-conformable for use on compound curves, corrugations, deep channels, and rivets, High dimensional stability, for installation in hot or cold temperatures, Removable with heat from most surfaces within the Warranty Period, Resists tearing in cooler temperatures, Highly durable, guards against intense UV and even acid dew, Expected Performance Life of 11 years (unwarranted period for unprinted film with no graphic protection, applied to a flat, vertical, outdoor surface), Expected Performance Life for Textured Surface Graphics of 2 years (indoor in most applications). Product must offer a Green Solutions; Non-PVC, phthalate-free film containing no added chlorine or halogens, manufactured using 58% less solvent.</p> <p>Product to be GREENGUARD GOLD Certified, meaning it is in compliance with the General Emissions Evaluation requirements. BD+C MR Credit, Furniture and Medical Furnishings: Product can be used to refinish permanently installed interior elements (e.g. walls, doors).</p> <p>Signage must comply with all building, safety and electrical standards. Colors utilized must match school Pantone colors; 284 Columbia Blue, 109 Yellow, 654 Navy</p>

DELIVERY LEAD TIME AFTER RECEIPT OF ORDER: _____

Firm submitting quote: _____



- CAPACITY NEEDED: 300+
 CAPACITY AS DRAWN: 307
- 10 Booths (40)
 - 3 Elliptical 10 Stool Mobile Tables (30)
 - 3 Round LOGO * Stool Tables (24)
 - 8 Swerve Tables w/ Backpack Hooks + 6 Stools (48)
 - 2 Microwave Table - No Seating (-)
 - 4 Cafe Tables + 2 Chairs + (8)
 - 6 Wave 12 Stool Mobile Tables (72)
 - 5 Round Cafe Tables + 3 Chairs+ 6 Curved Benches (45)
 - 5 Conversation Tables 8 Stools (40)
- = 307

PROJECT NO: 22-199
 DATE 11-11-22

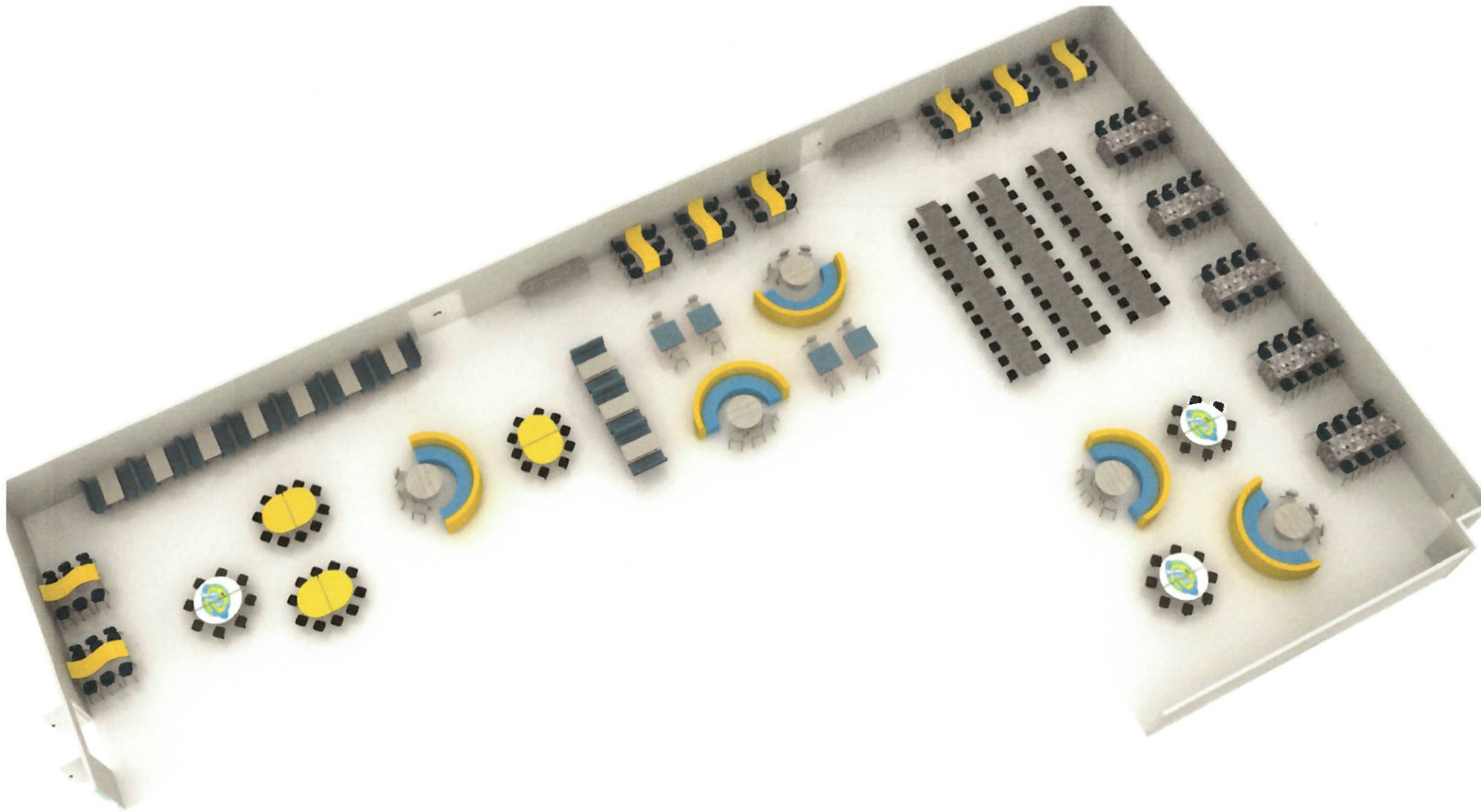
PAGE 1



CUMBERLAND COUNTY HIGH SCHOOL
 Cafeteria

em ernie morris
 Lisa Kirkus, Business Development Manager
 Ernie Morris Enterprises, Inc.
 TEL: 615-806-4943
 lkirkus@erniemorris.com
 www.erniemorris.com

NOTE: All colors, images, and renderings shown are only meant to provide an approximate representation and should not be considered an exact match of products, finishes, or any architectural details.



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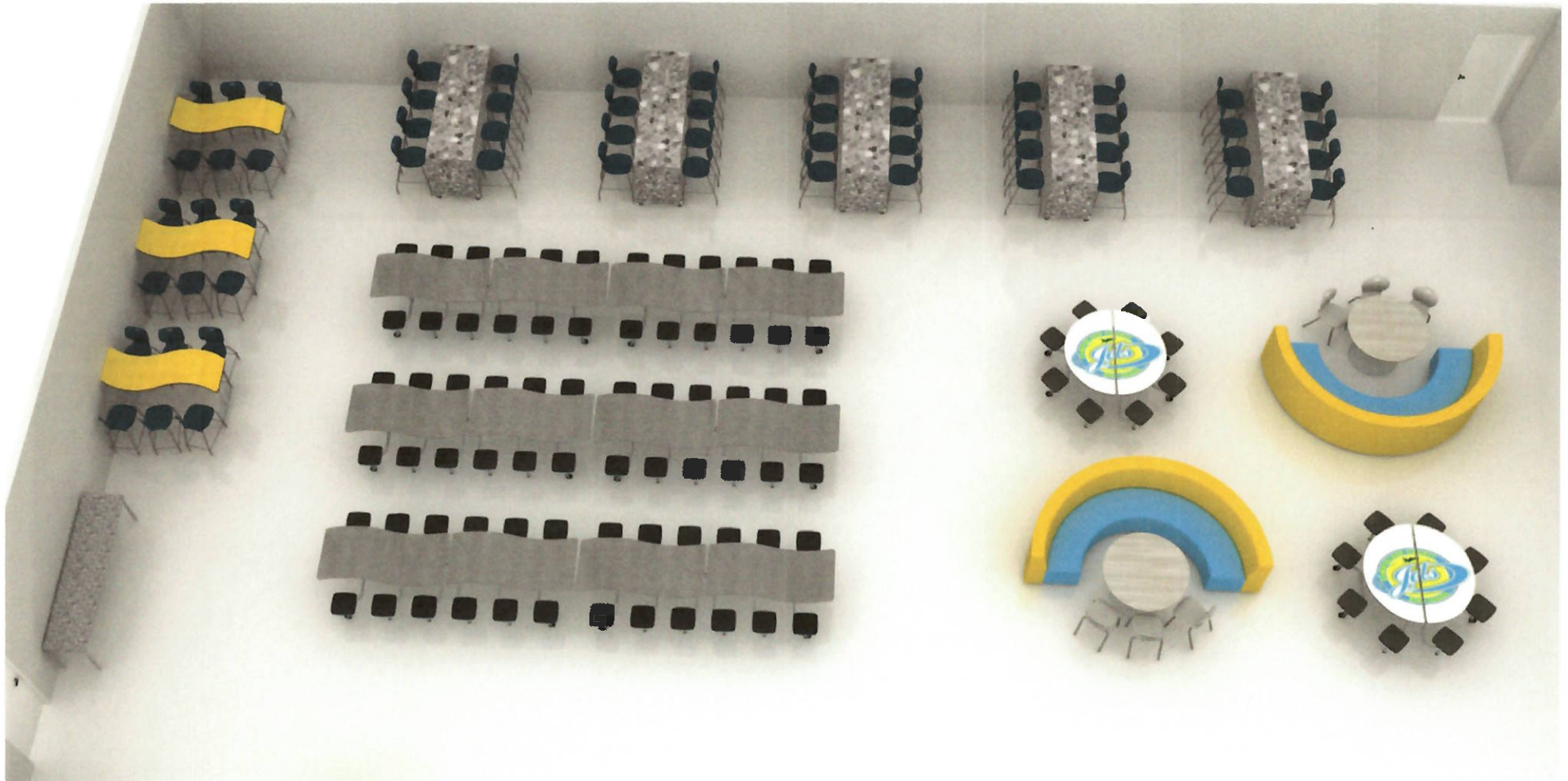


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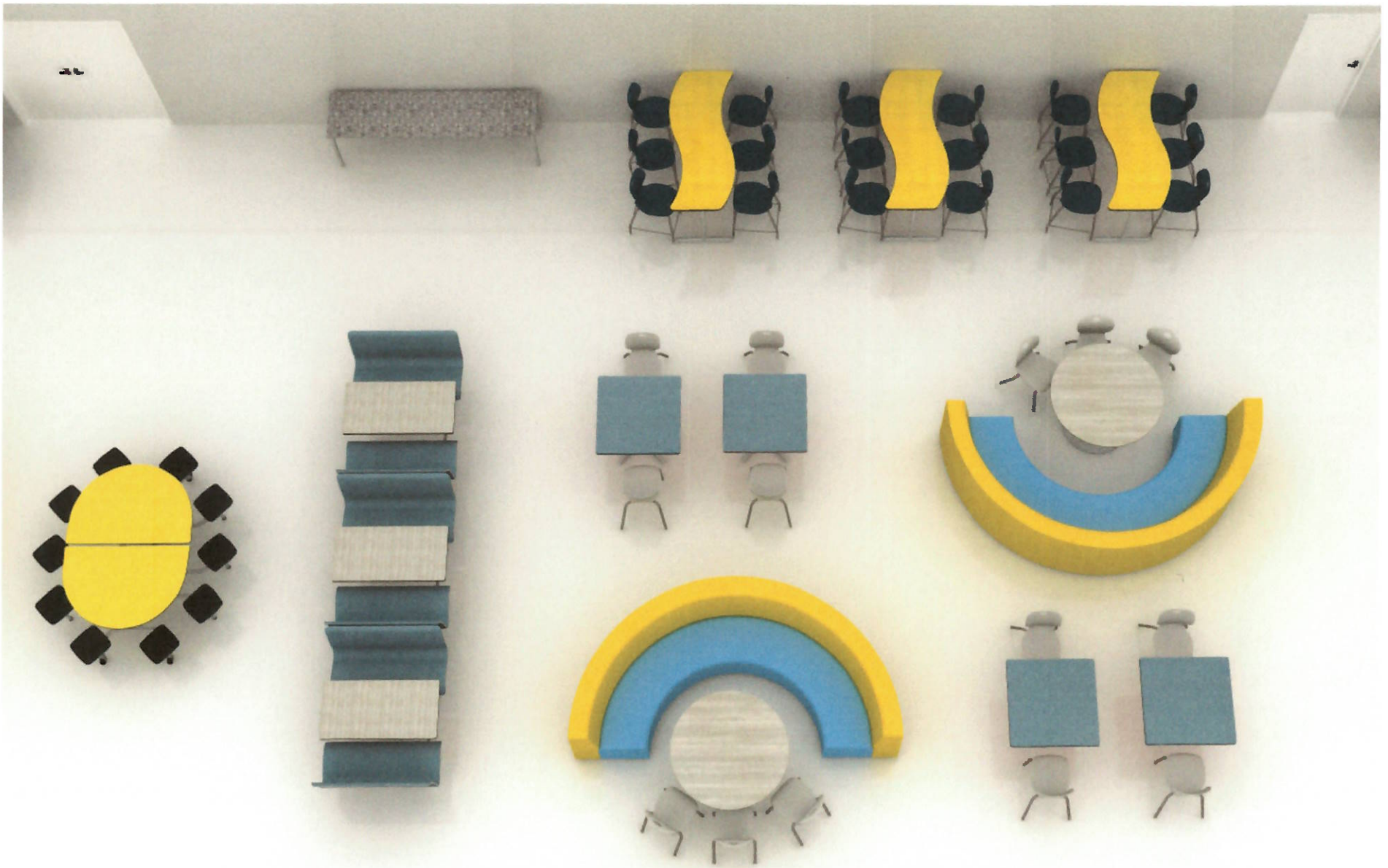


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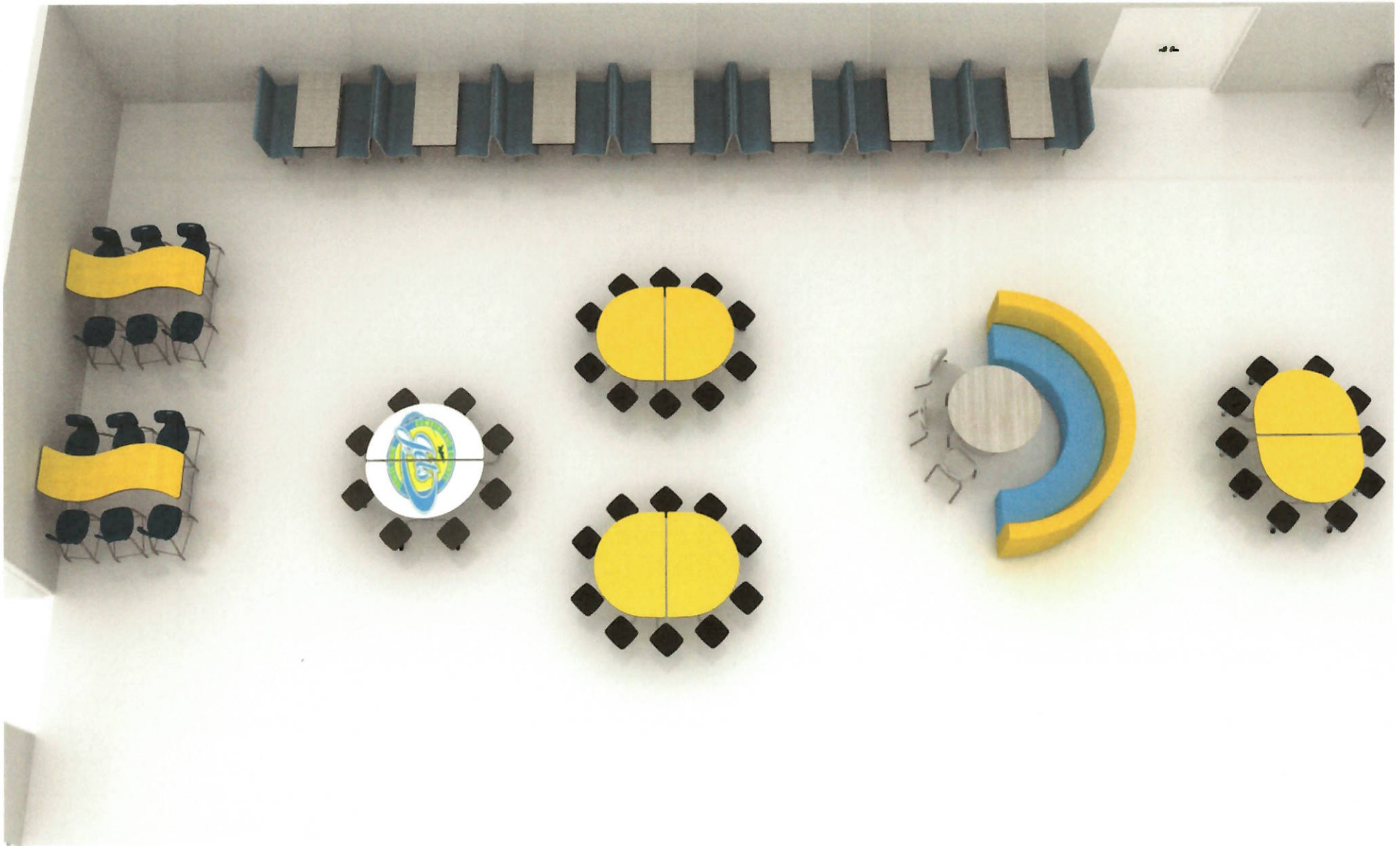
PAGE 4



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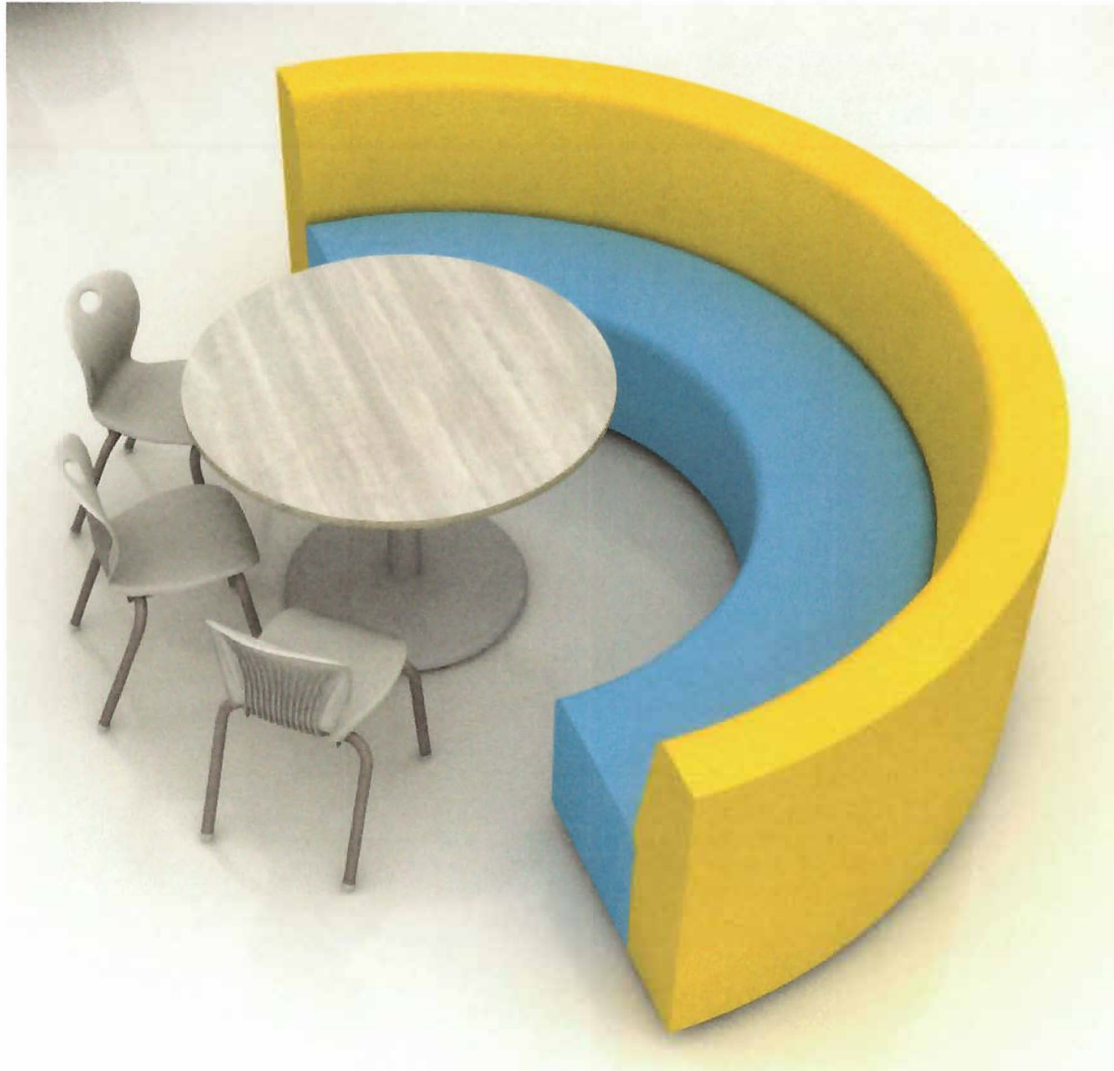
CUMBERLAND COUNTY HIGH SCHOOL Cafeteria



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AMTAB
PTR4830-DR Social Table 48" Round, 30"H:

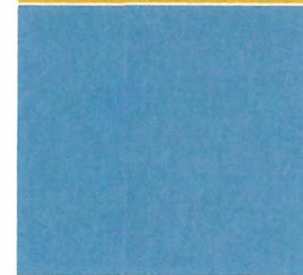


FOMCORE
F020 -67x31x35-L

UPHOLSTERY



LEMONCELLO
STX8842



LAGOON
STX-8802



LAMINATE

FORMICA
FOX TEAKWOOD
8907-58

PROJECT NO: 22-199
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CUMBERLAND COUNTY HIGH SCHOOL
Cafeteria



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LAMINATE: FORMICA FOX
TEAKWOOD 8907-58



LAMINATE: FORMICA BLUE FELT
9320-58

ROBERTSON
99WS-47-V24-L2 Spartan Booth

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CUMBERLAND COUNTY HIGH SCHOOL
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LAMINATE:WA SUNNY
SIDE UP 3089-60



STOOL:
GRAY TOP LIGHT BLUE
BOTTOM



LAMINATE: FORMICA
WINDSWEPT PEWTER 4795-60

AMTAB MSE610-DR Elliptical:

AMTAB MSWT1212-DR Wave:



PROJECT NO: 22-199
DATE 11-11-22

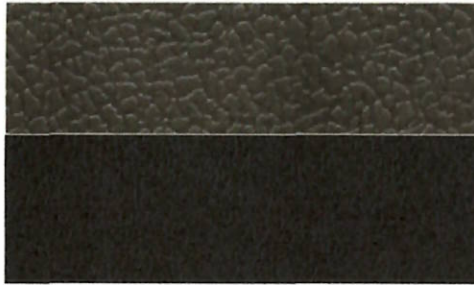
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STOOL:
GRAY TOP
NAVY BLUE BOTTOM

AMTAB
MSR608-DR ROUND



PROJECT NO: 22-199
DATE 11-11-22

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CUMBERLAND COUNTY HIGH SCHOOL
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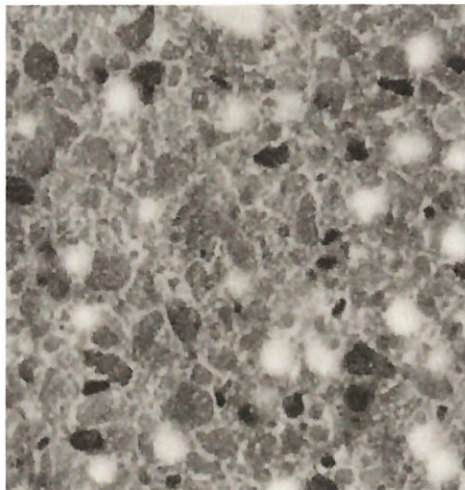
AMTAB MCT30842-DR
Conversation Table:
30" x 96" x 42" H



AMTAB PT363630-DR
36" Square Table



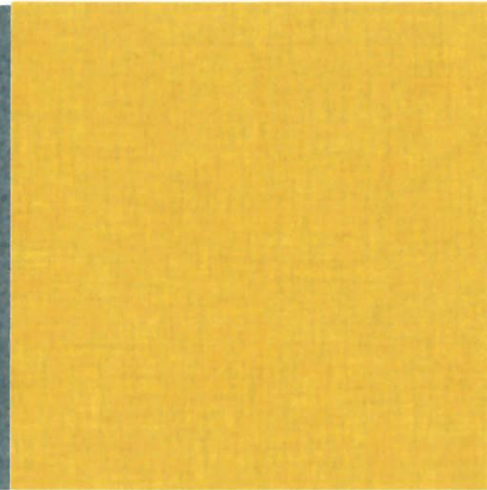
AMTAB LTSW30642D-DR
30"X72"X42"h Swerve
Table (with 4 Back Pack
hooks)



LAMINATE:FORMICA FLINT
CRYSTAL 3518-58



LAMINATE:FORMICA
BLUE FELT 9320-58



LAMINATE:WA SUNNY
SIDE UP 3089-60

PROJECT NO: 22-199
DATE 11-11-22

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CUMBERLAND COUNTY HIGH SCHOOL
Cafeteria

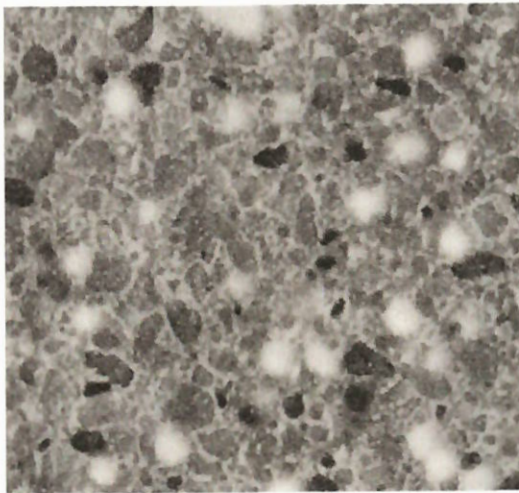
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www.erniemorris.com

w

NOTE: All colors, images, and renderings shown are only meant to provide an approximate representation and should not be considered an exact match of products, finishes, or any architectural details.



CTG248-DR Rectangular
Tables 24x96x36"H
3 Grommets



LAMINATE:FORMICA FLINT
CRYSTAL 3518-58

PROJECT NO: 22-199
DATE 11-11-22



ARTCOBELL 126 Stools # AS4ST30
NAVY INDIGO

ARTCOBELL 44 Chairs # AS4L18
TITANIUM

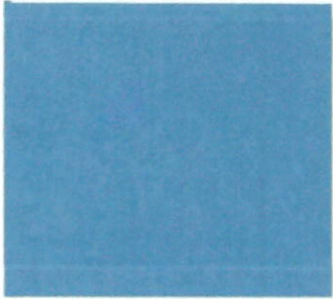


CUMBERLAND COUNTY HIGH SCHOOL
Cafeteria

 **ernie morris**
Lisa Kirkus, Business Development Manager
Ernie Morris Enterprises, Inc.
TEL: 615-806-4943
lkirkus@erniemorris.com
www.erniemorris.com

FomCore Seating - Upholstery

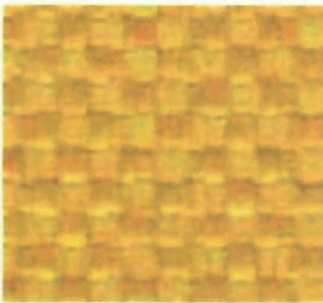
Silvertex NEO
Lagoon STX-8802
STX-8802 Grade 1



Silvertex NEO
Limoncello
STX-8842 Grade 1



Spradling MAGLIA
Aqua MAG-1958
Grade 2



Spradling MAGLIA
Goldenrod MAG-1961
Grade 2

Equipment Replacement Project: Walk in Cooler, Freezer and Shelving w/ Installation

Item Quantity: 2 each

Description: Thermo-Kool OR Kolpak OR Pre-approved Equal

Brand/ Model Bid: _____

Total Cost (including all delivery, installation, and startup costs): _____

Location:

South Cumberland and Homestead Elementary School

***A lift gate is required for this location.

The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final connections. The owner is to provide all properly sized utility requirements. A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

All bidders MUST visit the job site to fully understand the scope of the installation. The successful bidder will be responsible for all items not inclusive of the spec to assure a complete professional installation.

The CCSNP requires at least a 48 hour prior notice before delivery.

Statement of Non-Collusion

BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

- 1) The prices of this bid have been arrived at independently, with collusion, consultation, communication, or agreement with any other Bidder or competitor, for the purposes of restricting competition or as to any matter relating to price.
- 2) Unless otherwise required by law, the prices in this bid have not been knowingly disclosed by Bidder and will not be disclosed by Bidder directly or indirectly to any other bidder or competitor before bids are opened.

Authorized Signature: _____ **Date:** _____

Cumberland County
GENERAL WALK-IN COOLER/FREEZER SPECIFICATIONS

Vendors **MUST** visit the site to bid in order to fully understand the scope of the project. Vendors are strongly encouraged to attend the Pre-bid conference as well.

GENERAL:

- A. Walk-in cooler/freezer shall be constructed of pre-fabricated, precision-formed, modular panels designed for rapid field assembly. Walk-in cooler/freezer shall be manufactured by Kolpak Or Thermocool. Any other manufacturer must have 10 day prior approval from the date of the PRE-Bid Conference.

CONSTRUCTION PLANS AND INSTRUCTIONS:

- A. Walk-in cooler/freezer shall be supplied with a complete set of installation instructions and erection drawings. All panels shall have panel identification corresponding with erection drawings to facilitate rapid and accurate field erection.

GUARANTEES:

- A. Walk-in cooler/freezer panels shall be guaranteed for a period of ten (10) years after final approval against poor workmanship and defective materials. Any defect within this period shall be corrected at no charge to Owner. Refrigeration system shall be guaranteed for parts and labor for a period of two (2) years with an additional pro-rated three (3) years for parts only on the compressor.

CODES AND STANDARDS:

- A. NSF Standards: Comply with applicable National Sanitation Foundation (NSF) Standard 7 construction and recommended criteria. Provide equipment with a NSF "Seal of Approval."
- B. UL Labels: Where available, provide UL labels on prime electrical components. Provide UL "recognized marking" on other items with electrical components, signifying listing by UL where available. Provide UL approval of door electrical circuit assembly.
- C. ASTM E-84: Comply with fire hazard classification ASTM E-84. Panels shall be supplied with a fire hazard classification in accordance with ASTM E-84 as performed by Underwriters Laboratories. Panels shall be classified by Underwriters Laboratories as having a flame spread rating of 25 or less and a smoke rating of 450 or less.
- D. ASTM D-1929: Insulation shall be in compliance with ASTM D-1929 and D-3286 and shall provide a minimum self ignition temperature of 650 degrees

PRODUCTS:

- A. Furnish one (1) each walk-in cooler/freezer to be actual 22'2 1/2" x 16'4 1/2" x 9'6"
- B. Walk-in cooler/freezer is to comply with the US Energy Independence & Security Act.
- C. Exterior finish on cooler #22 gauge Stucco Stainless. Interior wall finish to be minimum 26-gauge stucco embossed galvalume white. Exterior finish to be 26-gauge stucco white. Interior ceiling finish to be minimum 26-gauge white stucco embossed galvalume white. Exterior ceiling finish to be minimum 26-gauge stucco embossed galvalume. Interior floor finish to be a smooth aluminum foamed-in-place with NSF coved corners. Floor to be reinforced with foamed-in place Era anti-delamination support brackets. Plywood and substrate underlayment shall not be utilized based on the new DOE requirements for minimum R-Value for 4" thick floor panels. Floor to be designed to support rolling loads up to 1,000 lbs. per sq. ft, Both cooler and freezer floors will be provided with heavy duty gray rubber flooring. Flooring will have no wood under it, will be sealed to provide water-proof floor. Rubber will be turned up the wall 8" and capped with stainless steel. Rubber floor installed by independent contractor but provided by Kolpak or ThermoKool.
- D. Provide 48" high minimum .063 aluminum diamond-tread wainscot along entire exposed exterior. Provide treadplate cove base along all exposed areas of cabinet. Provide matching trim closure where cabinet abuts interior walls.
- E. All walk-in insulated panels shall consist of inner and outer metal pans, precision-formed on steel dies and equipped with cam action locking devices. Metal pans shall be stretcher leveled precision formed metal. Locking devices to be wrench activated precision cam locks spaced on centers not to exceed 46". All cam locks to be activated from cabinet interior. Insulation shall be 4" thick rigid, zero ozone depleting HFC 245-A blown Class 1 urethane foam classified according to UL723 (ASTM-E-84) as tested by Underwriters Laboratories.
- F. Panels shall be 100% urethane foam insulation exclusive of metal pans. Perimeter structure shall be formed of urethane insulation forming tongues and grooves to assure vapor-proof and air-tight joints. Insulation shall be foamed-in-place to bond to inner surfaces of metal pans having a thermal conductivity factor ("K") of not more than 0.133BTU/HR./Sq.ft./Degree F. /Inch. The overall coefficient of heat transfer factor ("U") shall not exceed .03 ("K" factor divided by panel thickness). The resulting "R" value or minimum assigned insulation efficiency rating shall be 31 or greater. All panels (except corner panels) shall be 11-1/2", 23", 34-1/2", and 46" wide for easy rapid assembly as selected to conform to drawings. To ensure exact alignment and **maximum strength**, corner panels shall be exact 90-degree angles and measure 12" in each horizontal exterior dimension.
- G. Unit shall be fitted with two (2) each (one for the cooler and one for the freezer)

34" x 78" left swing out type hinged entrance doors. Doors shall be flush mounted, in-fitting type with 22-gauge stucco stainless on interior and exterior and are to be provided with lock and inside release. Provide Kason 1094 door closer on each door. Door shall be equipped with a one-piece perimeter NSF approved removable gasket. A magnetic core at top and sides shall provide positive seal. An adjustable wiper gasket shall be mounted along bottom of door. Each door frame shall be provided with (1) one Kason 1803 LED vapor proof light fixture and heavy gauge reinforced stainless steel threshold. Doors and door frames shall be listed by U.L. Standard hardware and shall be break-away type with cylinder lock and inside safety release handle so that doors can be opened from the inside even when locked. A positive action hydraulic door closer shall be included to ensure gentle closing action of door and ensure a positive seal. Provide each door with (3) each Kason 1345 adjustable/spring assisted chrome plated hinges. Hinges shall be cam-lift, self-closing type with door lift-off capability. Door frames shall be provided with a 2" diameter chrome plated dial thermometer with 6' lead, and heater wire around the full perimeter. Provide doors with .063 diamond treadplate interior/exterior kickplates, 48" high. Provide doors with #10 stainless steel thresholds. Provide doors with UL Switch - pilot light included, #10 gauge SS. Door with weather proof switch. 48" treadplate will be provided on exterior front..

- H. Cooler compartment to have two (2) LED, 4' long vapor-proof light fixtures. Freezer compartment to have two (2) interior LED, 4' long vapor-proof light fixtures. Light fixtures are to be Kason model 1810LC LED. Lights are to be designed to operate properly in their respective moisture and temperature environments.
- I. Provide one (1) each cooler condensing unit KPC99MZOP, 208-230 volt, 3 phase, 1 HP, pre-assembled remote, to maintain a constant temperature of 36 to 38 degrees F. Provide with all standard features plus low ambient kit & outdoor unit housing. Unit must be an R-404A system. Provide matching evaporator 115-60-1.
- J. Provide one KPC199L 208/230/60 3 phase, pre-assembled remote, to maintain a constant temperature of -5 to -10 degrees F. Provide with all standard features plus low ambient kit & steel outdoor unit housing. Unit must be a R-404A system. Provide matching evaporator 208-230-60-1
- K. Condensing unit is to be provided with 18" high heavy gauge angle iron, all-welded, painted unit rack.
- L. Both cooler/freezer door will be supplied with a heater wire in frame header and threshold off the door.

VENDOR RESPONSIBILITIES: Including removing old walk-in cooler/freezer box & refrigeration from jobsite.

- A. Vendor is responsible for delivering and installing cabinet, trim, enclosure, and refrigeration systems and electrical, start-up and checking all pressures, and pull down of units to above stated operating temperatures. Vendor is to

- maintain an on-site temperature check for 2 hours after start-up with a pressure gauge check at the end of this time and is to also inspect and pressure gauge check the unit the next day.
- B. All refrigerant lines shall be extended in a neat and orderly manner. All copper tubing shall be securely supported with clamps and Unistrut. All copper tubing shall be refrigerant grade A.C.R. Type "L" hard copper attached with forged or wrought copper fittings. Silver solder and/or Sil-Fos shall be used to join all refrigerant piping. Soft solder is not acceptable. Conduit, wiring and refrigerant lines will be concealed.
 - C. Hard copper line sets are to be installed in accordance with acceptable refrigeration practices including utilization of all necessary line traps and line grading to maximize the flow of oil and refrigerant and/or condensate throughout the system.
 - D. All refrigerant piping to be pressure tested with nitrogen at 300 psi. After the condensing unit and coil has been connected, the balance of the system shall be leak tested with all valves open. The complete system shall be evacuated with a vacuum pump. Charge, test, and adjust each unit to make it operational. Suction line shall be wrapped with ½" wall Armaflex.
 - E. Drain line piping shall be A.C.R. Type "L" hard copper, properly graded and trapped outside of the compartments.
 - F. Vendor is responsible for all the electrical between the electrical disconnect and all the points of connection including control wiring. All electrical conduit is to be of lock-tite type or field foamed-in-place.
 - G. Vendor is to make mandatory on-site visit prior to Owner performing any work related to this project to assure proper coordination of job sequence. Vendor is to make an on-site visit after Owner work is completed and prior to walk-in delivery to assure all dimensions are correct and as planned for and that all mechanical and electrical work to be performed by the Owner are correct and complete for the uninterrupted completion and integrity of the project.
 - H. All units on roof of building. Crane will be required. (Supplied by successful bidder)
 - I. Install all new 4 tier shelving
 - J. Units to be delivered on a direct haul by goose-neck truck. No common carrier.

CUMBERLAND COUNTY RESPONSIBILITIES:

- A. Provide 2 energized electrical disconnects as required mounted within 5' of the proposed condensing unit locations. Electrical disconnects to include a properly sized 120-volt circuit with circuit breaker protection.
- B. Units will be on roof. Any adjustments to pitch pocket and roof work will be responsibility of Cumberland County.

Equipment Replacement Project: Kitchen Exhaust Hood

Item Quantity: 2 Each (1 New and 1 Replacement)

Description: **Commercial Kitchen Exhaust Hood to Comply with all Building and Fire Codes**

Brand/ Model Bid: _____

Total Cost (including all delivery, installation, and startup costs): _____

Location:

Replacement at Martin Elementary School and New Install at the Phoenix High School.

***A lift gate is required for this location.

The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final connections. The owner is to provide all properly sized utility requirements. A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

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Authorized Signature: _____ **Date:** _____

Equipment Replacement Project: 10 Pan Pressureless Convection Steamer

Item Quantity: 3 Each (2 Electric and 1 Gas)

Description: **Cleveland SteamCraft 24-CEA-10/24-CGA-10 OR Pre-Approved Equal**

Brand/ Model Bid: _____

Total Cost (including all delivery, installation, and startup costs): _____

Location:

Martin Elementary, North Cumberland Elementary, and South Cumberland Elementary

***A lift gate is required for this location. Delivery must be made to each school.

The successful bidder is to deliver, uncrate, sit the equipment in its proper location and make all final connections for a turnkey installation.

The owner is to prepare the room for the new equipment, to include any necessary painting or floor work and have connections ready for the successful bidder to make all final connections. The owner is to provide all properly sized utility requirements. A start-up inspection service by a factory authorized agent is required, and training regarding operation and cleaning is required.

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Authorized Signature: _____ **Date:** _____

SteamCraft® Gemini™ 10

TWO COMPARTMENT FLOOR MODEL DESIGN PRESSURELESS CONVECTION STEAMER TWIN ELECTRIC STEAM GENERATORS, 16 KW EACH

Project _____
 Item _____
 Quantity _____
 FCSI Section 11400 _____
 Approved _____
 Date _____

SteamCraft® Generator Style High Speed Convection Steamers

Models

- 24-CEA-10



Shown with optional Electronic Timer

Standard Features

- Cooking Capacity for up to ten 12" x 20" x 2 1/2" deep Cafeteria Pans, five each compartment.
- Innovative PowerPak Electric Steam Generator: Twin Vertical Atmospheric Electric Steam Generators operate independently. Two 8 KW Fire Bar Heating Elements per generator. Strong 14 Gauge Stainless Steel Construction. Large 5 gallon generator reservoir for each compartment for high speed steam cooking production. Two fully insulated rear mounted independent steam generators.
- Each steam-cooking compartment is independently operated and controlled by a separate stainless steel steam generator.
- Easy Access Generator Cleaning Port: Two Generator Cleaning Ports located on the outside, top of the unit.
- Instant Steam Stand By Mode: Hold generator at a steaming temperature. Allows unit to start cooking instantly.
- Durable 14 Gauge, Stainless Steel Construction: For compartment door, cavity and steam generator.
- Two 60 Minute Electro-Mechanical Timers and Switches for manual operation: Audible signal for cooking time completion. (MCS)
- Main Power On/Off Switch: Automatically fills generator with water, and then starts heating elements in generator.
- Exclusive Steam Cooking Distribution System: Exclusive Brass Steam Jets produce a high velocity convection steam without fans. Coved Corner design in cooking compartment distributes heat evenly, and is easy to clean. Creased top & bottom enhance drainage. Cold Water Condenser for each compartment maintains a dry steam. Fully Insulated cooking compartment for thermal efficiency. Removable Stainless Steel Slide Racks.
- Automatic Generator Drain: Contains a "Water Jet" Spray Rinse Drain Cleaning Cycle to keep drain clear.
- Exclusive Automatic Probe for Water Level Control: Separate from the generator for easy access, contains a high velocity rinse cycle to eliminate mineral build up.
- Exclusive "Cool to the Touch" Two-Piece Compartment Door Design: Free floating inner door with reversible gasket provides an air tight seal. Stainless Steel Slam/Latch Door Latch mechanism for reliability.
- Condensate Drip Trough: Provide under lower compartment door to collect condensate.
- Left Hand Door Hinging: Compartment Doors hinged on the left, controls on the right.
- NSF Certified 6" Stainless Steel Legs with adjustable flanged feet for a one inch level adjustment.
- Compartment Door Steam Shut Off Switch (SCS)

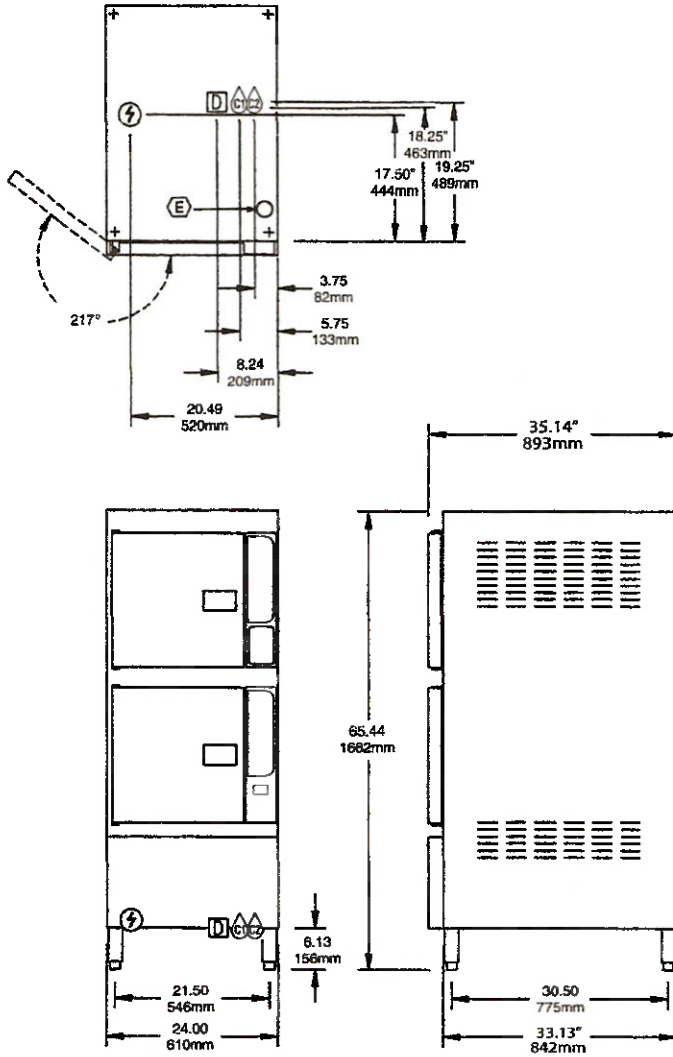
Short Form Specifications

Shall be Two Compartments, Cleveland Convection Steamer series SteamCraft® Gemini™ 10, Model 24-CEA-10, Twin Electric Atmospheric Steam Generator, 32 KW input. Remote Probe Type Water Level Controls. Steam Generator with Automatic Water Fill on start up. Automatic Generator Blowdown, Two each 16.5 KW Fire Bar Heating Elements. Choice of Compartment Controls, Manual By Pass Operation Mode, Exclusive Cold Water Condenser design, Type 430 Stainless Steel exterior and cooking compartments.

Options & Accessories

- Right hand Door Hinging, Controls on the Right (DHR)
- Electronic Timer with Compensating Load Feature (ETC)
- 10" Stainless Steel Legs (LF10)
- Dissolve® Descale Solution, 6 one gallon container w/ quart markings (106174)
- Cafeteria Pans in depths of 1", 2 1/2" and 4"
- Low Wattage Option, 8 KW each compartment (LWO)
- Water Filters

KE004046-19



COMPARTMENT HAS CAPACITY FOR:
 • Five, 12" x 20" x 2 1/2" deep Cafeteria Pans

WATER QUALITY REQUIREMENTS (Boilers, Generators)	
TTDS:	50-250 ppm
Hardness:	50 - 200 mm (3 - 12 gpg)
pH value:	7.0 - 8.5
CL (Chloride):	max 50 ppm
Cl2 (free chlorine):	max 0.1 ppm
SiO2 (silica):	max 13 ppm
NH2Cl: (mono-chloramine)	max 0.1 ppm
Total Alkalinity:	50 - 100 ppm
Water Pressure	35 - 80 PSI
Temperature:	max 104°F

ELECTRIC ⚡	COLD WATER ⓁⓂ	DRAINAGE □	CLEARANCE																																																																						
<table border="1"> <thead> <tr> <th colspan="5">STANDARD ELECTRIC</th> <th colspan="5">LOW WATTAGE OPTION</th> </tr> <tr> <th>Volts</th> <th>Watts</th> <th>Ph</th> <th>Amps</th> <th>Wire</th> <th>Volts</th> <th>Watts</th> <th>Ph</th> <th>Amps</th> <th>Wire</th> </tr> </thead> <tbody> <tr> <td>208</td> <td>32,600</td> <td>3</td> <td>91.7</td> <td>3</td> <td>208</td> <td>16,600</td> <td>3</td> <td>47.3</td> <td>3</td> </tr> <tr> <td>220</td> <td>27,393</td> <td>3</td> <td>72.9</td> <td>3</td> <td>220</td> <td>13,948</td> <td>3</td> <td>37.6</td> <td>3</td> </tr> <tr> <td>240</td> <td>32,600</td> <td>3</td> <td>79.5</td> <td>3</td> <td>240</td> <td>16,600</td> <td>3</td> <td>41.0</td> <td>3</td> </tr> <tr> <td>440</td> <td>27,393</td> <td>3</td> <td>36.4</td> <td>3</td> <td>440</td> <td>13,948</td> <td>3</td> <td>18.8</td> <td>3</td> </tr> <tr> <td>480</td> <td>32,600</td> <td>3</td> <td>39.8</td> <td>3</td> <td>480</td> <td>16,600</td> <td>3</td> <td>20.5</td> <td>3</td> </tr> </tbody> </table>	STANDARD ELECTRIC					LOW WATTAGE OPTION					Volts	Watts	Ph	Amps	Wire	Volts	Watts	Ph	Amps	Wire	208	32,600	3	91.7	3	208	16,600	3	47.3	3	220	27,393	3	72.9	3	220	13,948	3	37.6	3	240	32,600	3	79.5	3	240	16,600	3	41.0	3	440	27,393	3	36.4	3	440	13,948	3	18.8	3	480	32,600	3	39.8	3	480	16,600	3	20.5	3	35 psi minimum 60 psi maximum Ⓛ1 3/4" NH-F (Garden Hose Thread) Ⓛ2 3/4" NH-F (Garden Hose Thread)	1 1/2" IPS-M Do not connect other units to this drain Drain must not be located beneath the steamer itself. Preferred floor drain location should be a minimum distance (from the unit) of at least 12" from the left side, 12" from the right side, 6" from the front and 6" from the rear Do not use PVC pipe	Right - 3", Left - 3", Rear - 3" (12" on control side if adjoining wall or equipment is over 30" high for service access) Contact factory for variances to clearances.
STANDARD ELECTRIC					LOW WATTAGE OPTION																																																																				
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TOTAL CAPACITY (2 Compartments)	UTILITY CONNECTIONS
10 — 12" x 20" x 2 1/2" Cafeteria Pans or 20 — 12" x 20" x 1" Cafeteria Pans or 6 — 12" x 20" x 4" Cafeteria Pans	(A) Electrical Supply (B) Cold Water Supply for Condenser 3/8" Dia. NPT (C) Cold Water Supply for Generator and Water Injection. 3/8" Dia. NPT (for water treatment conn.) Unit comes with a 50 Mesh Water Strainer (installation required) (D) Drain: 1.50" Dia. (E) Inlet for Generator Delimiting Solution

NOTES:
 Cleveland Range reserves right of design improvement or modification, as warranted.
 Many regional, state and local codes exist and it is the responsibility of the owner and installer to comply with the codes.
 Cleveland Range equipment is built to comply with applicable standards for manufacturers. Included among those approval agencies are U.L./NSF#4 and CSA (AGA, CGA).

(NOT TO SCALE)

SteamCraft® Gemini™ 10

TWO COMPARTMENT FLOOR MODEL DESIGN. PRESSURELESS CONVECTION STEAMER, TWIN, INDEPENDENT GAS-FIRED GENERATORS

Project _____
 Item _____
 Quantity _____
 FCSI Section 11400 _____
 Approved _____
 Date _____

SteamCraft® Generator Style High Speed Convection Steamers

Models

- 24-CGA-10.2



Standard Features

- Cooking Capacity for up to ten 12" x 20" x 2 1/2" deep Cafeteria Pans, five each compartment.
- Totally independent cooking compartments, each has its' own generator, gas valve and water level controls - no shared components
- Exclusive High Efficiency Gas Power Burner (forced air) Generator: Produces more steam for faster cooking while lowering operating costs (72M BTU's per compartment)
- Easy Access Cleaning Port: Each generator has a delimiting port located on the outside, top of the unit
- Generator Steam Standby Mode: Holds generator at a steaming temperature, allows unit to start cooking quickly
- Each compartment has one, 60-Minute Electro-Mechanical Timer with "SureCook" load compensating feature. Manual Bypass Switch for constant steaming.
- Durable 14 Gauge, 304 Stainless Steel construction for compartment door, cooking cavity and steam generator
- Exclusive Two-Piece Compartment door: Slammable, self-adjusting door provides and airtight seal, reversable door gasket for extended life
- Exclusive Gemini Drain/Power Control System: Simple, reliable 1/2" ball valve style drain automatically turns power ON/OFF
- Exclusive Brass Steam Jets distribute even-high velocity steam throughout cooking compartment for faster cooking times
- Easy, Front -Access Generator Controls comes with a pullout drawer for simple servicing of unit
- 6" Stainless Steel Adjustable Legs with Flanged Feet
- Approvals: CSA (AGA, CSA) and U.L/NSF#4
- Compartment Steam Shut-Off Switch when compartment door is opened

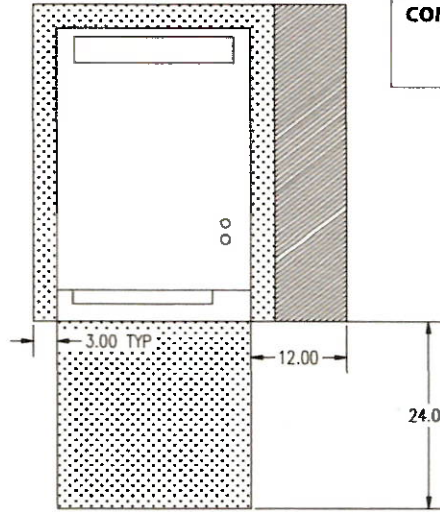
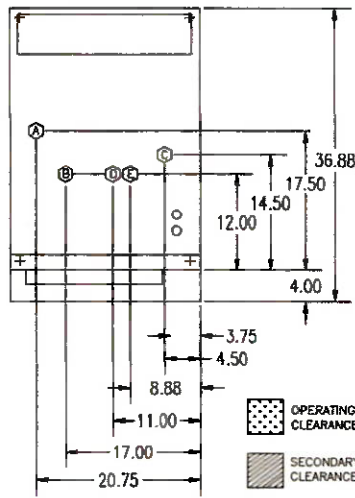
Short Form Specifications

Shall be Two Compartments, Cleveland Convection Steamer series SteamCraft® Gemini™ 10, Model 24-CGA-10.2, Twin Gas Atmospheric Steam Generator, 72M BTU's input per compartment. Independent steam generator, gas valve and water level control system. Automatic Generator Blowdown. Steam Generator with Automatic Water Fill on start up. Exclusive remote probe-type water level controls. Exclusive Brass "Steam Jet" distribution system. Two-piece free-floating compartment door. Type 430 Stainless Steel exterior and cooking compartments. Pullout service drawer for controls and Gemini Drain/Power Control System. Exclusive Cold Water Condenser design. Choice of Compartment Controls. Manual By Pass for continuous steaming.

Options & Accessories

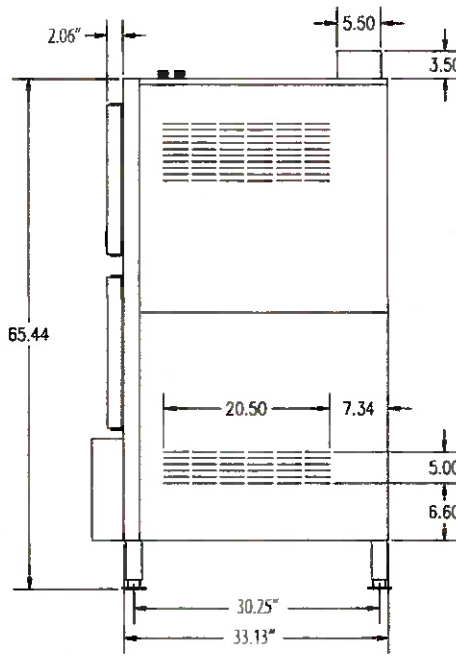
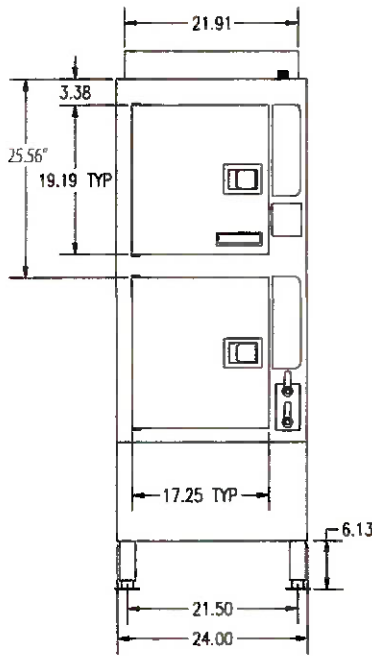
- Electronic Timer with Compensating Feature (ETC)
- Propane Gas (PG)
- Dissolve® Descale Solution, 6 one gallon container w/ quart markings (106174)
- Water Filters
- Hinged Right Door, controls on right

KE004046-23



COMPARTMENT HAS CAPACITY FOR:

- Five, 12" x 20" x 2 1/2" deep Cafeteria Pans



WATER QUALITY REQUIREMENTS (Boilers, Generators)	
TTDS:	50-250 ppm
Hardness:	50 - 200 mm (3 - 12 gpg)
pH value:	7.0 - 8.5
CL (Chloride):	max 50 ppm
Cl2 (free chlorine):	max 0.1 ppm
SiO2 (silica):	max 13 ppm
NH2Cl: (mono-chloramine)	max 0.1 ppm
Total Alkalinity:	50 - 100 ppm
Water Pressure	35 - 80 PSI
Temperature:	max 104°F

A GAS			B ELECTRIC	CD COLD WATER	CLEARANCE	E DRAINAGE
1 1/2" IPS line size, 3/4" connection			120V-1Phase, 60 Hz.	35 psi minimum	Right - 3", Left - 3", Rear - 3" (12" on control side if adjoining wall or equipment is over 30" high for service access)	1/2" IPS-M Do not connect other units to this drain Drain must not be located beneath the steamer itself Preferred floor drain location should be a minimum distance (from the unit) of at least 12" from the left side, 12" from the right side, 5" from the front and 6" from the rear. Do not use PVC pipe
NATURAL	PROPANE	BTU	2 Blowers & Controls	60 psi maximum		
Piping 3/4" N.P.T.	Piping 3/4" N.P.T.	72,000 each	150 watts each	1/2" IPS-M	Contact factory for variances to clearances.	
Supply pressure	Supply pressure	Generator,	** Do not connect to GFI outlet. See note below.	NPT for Generator		
4.50" W.C. Min.	11.00" W.C. Min.	144,000 total		1/2" IPS-M		
14.00" W.C. Max.	14.00" W.C. Max.			NPT for Condenser		
Manufacturer must be notified if unit will be used above 2,000 feet						

NOTES:

**DO NOT CONNECT TO GFI OUTLET. CLEVELAND RANGE RECOMMENDS GAS FIRED 120 VOLT STEAMERS BE HARD WIRED DIRECTLY TO ELECTRICAL SYSTEM. Cleveland Range reserves right of design improvement or modification, as warranted. Many regional, state and local codes exist and it is the responsibility of the owner and installer to comply with the codes. Cleveland Range equipment is built to comply with applicable standards for manufacturers. Included among those approval agencies are UL/NSF4 and CSA (AGA, CGA).

(NOT TO SCALE)

Cumberland County Schools

Brown Elementary	3766 Dunbar Road	Crossville, TN 38555
Crab Orchard Elementary	240 School Road	Crab Orchard, TN 37723
Cumberland County High School	660 Stanley Street	Crossville, TN 38555
Glen Martin Elementary	1362 Miller Avenue	Crossville, TN 38555
Homestead Elementary	3889 Highway 127 S	Crossville, TN 38555
North Cumberland Elementary	7657 Highway 127 N	Crossville, TN 38571
Phoenix School	203 Taylor Street	Crossville, TN 38555
Pine View Elementary	349 Daysville Road	Rockwood, TN 37854
Pleasant Hill Elementary	486 Main Street	Pleasant Hill, TN 38578
South Cumberland Elementary	3536 Lantana Road	Crossville, TN 38572
Stone Elementary	1219 Cook Road	Crossville, TN 38555
Stone Memorial High School	2800 Cook Road	Crossville, TN 38555



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

CUMBERLAND COUNTY SCHOOL NUTRITION PROGRAM 2022-2023 Annual Report/Program Overview

**Kathy Hamby
School Nutrition District Supervisor**

The Cumberland County School Nutrition Program (CCSNP) is an ever-changing and growing program whose main goal is to provide services to meet the needs of as many students as possible while providing nutritious, well-balanced meals to the students of Cumberland County Schools. All meals meet the standards set forth by USDA which are based on the Dietary Guidelines for Americans (DGAs) and the recommendations of the nutrition experts at the Institute of Medicine (IOM). The following report summarizes the major areas of the program's operation.

USDA Announcement for the school year 2022-2023:

All COVID waivers that allowed all students to receive a breakfast and a lunch at no charge expired.

School Breakfast Program:

The CCSNP **typically** offers the Universal Free Breakfast Program or the Community Eligibility Provision (CEP) at all schools that qualify to participate. Both programs are a meal service option for schools in low-income areas which increases students' access to nutritious meals. All 12 schools qualify, and all enrolled students may receive 1 breakfast meal at no charge.

Breakfast includes:

- Traditional breakfast in the cafeteria
- Breakfast in the classroom
- Grab n' go breakfast kiosks at different locations
- 2nd chance breakfast programs offered after 1st block.

National School Lunch Program:

The CCSNP offers the Community Eligibility Provision (CEP) at all schools that qualify to participate. At the 9 qualifying schools, all enrolled students may receive 1 lunch meal at no charge. The following schools participate in the no-charge lunch program:

- Brown Elementary
- Crab Orchard Elementary
- Homestead Elementary
- Martin Elementary
- North Cumberland Elementary
- Phoenix School
- Pine View Elementary
- Pleasant Hill Elementary
- Stone Elementary

The Community Eligibility Provision (CEP) is a key provision of the Healthy, Hunger-Free Kids Act (HHFKA) of 2010 and is a meal service option for schools in low-income areas that allow the nation's highest poverty schools to serve one breakfast and one lunch at no cost to all enrolled students. This program is a meal service option for schools in low-income areas which increases students' access to nutritious meals. Qualification and funding are based on the number of directly certified students. Once qualified, the qualifying year's information is used for a 4-year period.

Afterschool Snack Program:

The afterschool snack program provides healthy snacks at no charge to all students who participate in afterschool programs such as afterschool care, tutoring, clubs, and athletics. The afterschool snack component of the National School Lunch Program is a federally assisted snack service that fills the afternoon hunger gap for school children. For the afterschool program to be eligible, it must provide organized, regularly scheduled activities in a structured and supervised environment, including an educational or enrichment activity. Examples of eligible activities include homework assistance, tutoring, supervised "drop-in" athletic programs, extended day programs, club activities, and arts and crafts programs. All 12 schools qualify for and participate in the no-charge afterschool snack program.

Seamless Summer Option/Summer Meals Program:

The Seamless Summer Option (SSO) is a summer meal program that provides summer meals at no cost to all children 18 and under in low-income areas. All 12 schools qualified to participate, and the CCSNP sponsored a meal delivery program at CCHS, the Phoenix School, and SMHS. The length of the programs and the amount of community outreach varied at each site from a few days to all summer. The duration of the program at each site is based on the number of students expected to participate. To participate in the program, districts must average high enough student participation so that federal reimbursement covers all food, supplies, and labor costs. Due to a COVID 19 waiver, we operated under this program during the COVID Pandemic, and that is the reason we could offer meals during the SY at no cost to students.

Total meals served since the summer of 2013:

- Summer 2013 ----- 32,700 meals served
- Summer 2014 ----- 43,269 meals served
- Summer 2015 ----- 53,782 meals served
- Summer 2016 ----- 65,032 meals served
- Summer 2017 ----- 66,360 meals served
- Summer 2018 ----- 81,132 meals served
- Summer 2019 ----- 79,899 meals served
(The total number of meals decreased but there were also fewer serving days)
- Summer 2020 ----- 680,407 meals served
(March 17 – July 31 due to the COVID global pandemic)
- Summer 2021----- 210,937 (June & July)
- Summer 2022 ----- 59,390 meals served

During the summer of 2022, COVID Waivers expired on June 30. Then in July, the program closed for a week to give all staff a week off during July 4. Then 2 weeks were used for some much needed in person staff training.

Health Inspection Scores:

Fall health inspections are complete. All scores are 97 and above, with five schools receiving a perfect health inspection score. USDA requires at least two health inspections per school year, and the second inspection is typically conducted sometime in the spring.

Cumberland County School Nutrition Website:

The CCSNP hosts a website of our very own. You can visit the website by clicking on the Breakfast and Lunch Menu link on the Cumberland County Schools website which is available at <http://www.ccschools.k12tn.net/> or by going directly to <https://ccboefoodservice.weebly.com/>. The site currently features menus, nutrition education, and program information.

Online Meal Payment and Online Free/Reduced Meal Application Program:

Parents have the option to sign up for Titan Parent Portal at <https://family.titank12.com> which gives them the ability to view their child(ren)'s meal account. Once signed up, parents can view their child(ren)'s account balance, view meal purchases, make online payments, and fill out free/reduced applications.

Meal Participation:

***** Due to COVID meal distribution regulations, the comparison is skewed a bit compared to previous years.**

Meal Participation Comparison between October 2021 and October 2022:

Lunch Participation				Breakfast Participation			
	2021	2022	% Change		2021	2022	% Change
Brown	82	87	5	Brown	53	63	10
Crab Orchard	94	94	0	Crab Orchard	72	82	10
CCHS	79	60	19	CCHS	60	43	17
Martin	89	97	8	Martin	47	67	20
Homestead	74	82	8	Homestead	57	73	16
North	83	86	3	North	40	48	8
*Phoenix	100+	100+	0	*Phoenix	98	100+	2
Pine View	79	85	6	Pine View	58	69	11
Pleasant Hill	88	89	1	Pleasant Hill	60	66	6
South	81	70	11	South	57	45	12
Stone	82	85	3	Stone	50	79	29
SMHS	74	57	17	SMHS	62	37	25
System-Wide	85	84	1	System-Wide	59	64	5

Participation percentages are based on enrolled students Average Daily Attendance (ADA). The Phoenix School numbers also include providing meals to alternative school kids, but the attendance is counted at another school therefore based on student ADA appears they are feeding more than 100% of their students.

Percentage of Economically Disadvantaged Students (Free/Reduced Percentages):

Since free/reduced applications are not collected at Community Eligibility Provision (CEP) schools (which are all schools apart from South, CCHS, and SMHS), an alternate measure must be used to develop the percentage of economically disadvantaged students (free/reduced percentages). A simplified income survey to collect information for the socioeconomic measures had been used to collect data, but the surveys are no longer allowed. With the transition away from household surveys, an alternate socioeconomic measure had to be developed for fund allocations. Alternate measures that may be used include census data, direct certification data, identified student percentage (ISP), or the identified student percentage (ISP) times a 1.6 multiplier. The ISP times a 1.6 multiplier most closely matched the percentage collected previously from free/reduced applications and the household income surveys.

Our county decided to use the identified student percentage times the 1.6 multiplier to calculate the number of economically disadvantaged students for our school system for fund allocations. Therefore, schools will divide the number of identified students (those directly certified for free benefits from lists received from the Department of Human Services, Department of Children Services, the local Homeless Liaison, and the local Migrant Coordinator) by the number of enrolled students and then multiplied by 100. This calculation provides the Identified Student Percentage (ISP). The ISP is then multiplied by 1.6 to determine the free claiming percentage and the percentage of economically disadvantaged students. This percentage remains valid for a 4-year cycle for School Nutrition Programs unless it is determined to be more beneficial to recalculate. South, CCHS, and SMHS do not qualify to participate in CEP and must still collect and process free/reduced meal applications. Based on the program and the most benefit, these schools may use the percentage of economically disadvantaged based on ISP or free/reduced meal applications. Title I and E-Rate funding is also dependent on socioeconomic measures. Federal Programs percentages for fund allocations are determined by the ISP times the 1.6 multiplier, and it excludes all PreK students. E-Rate funding is determined by a different formula. Therefore, depending on the program the percentages may differ a bit.

Current Percentage of Economically Disadvantaged: (Based on the ISP times the 1.6 Multiplier)

- Brown Elementary 57.20%
- Crab Orchard Elementary 55.79%
- Cumberland County High 45.13%
- Homestead Elementary 39.67%
- Martin Elementary 73.45%
- North Cumberland Elementary 59.78%
- Phoenix School 64.76%
- Pine View Elementary 49.89%
- Pleasant Hill Elementary 64.68%
- South Cumberland Elementary 43.84%
- Stone Elementary 63.54%
- Stone Memorial High 35.17%
- District 52.62%

The above eligibility percentages include PreK students.

The percentage of economically disadvantaged based on free/reduced meal applications at non-CEP schools:

- Cumberland County High School 55.08%
- South Cumberland 52.85%
- Stone Memorial High 45.30%

Recycling, Energy Consumption, and Reducing Food Waste

In all kitchens, the staff is recycling all cardboard, plastic, glass, steel, and aluminum. All 12 schools have joined the USDA U.S. Food Waste Challenge to Reduce, Recover, and Recycle Program. We are committed to:

- Reduce energy consumption whenever possible
- Reduce the amount of excess food generated in the school
- Recover wholesome prepackaged food from breakfast and lunches to be placed on student community carts to be shared with other children within the school since our area is a high economically disadvantaged area. Share any unused food with classroom teachers and nurses for afternoon snacks. Additionally, any foods that may expire over long breaks are put into the Second Harvest backpacks or provided to families in need so that food is not thrown away either before breaks or upon returning from breaks.
- Recover any remaining wholesome food from breakfasts and/or lunches to donate to feed people in need
- Allow students to keep whole fruit and other prepackaged nonperishable items from breakfast and lunch for consumption later
- Use the Smarter Lunchrooms Self-Assessment Score Card to help reduce food waste

Unfortunately, due to COVID safety precautions, we are forced to use a lot of disposable containers and silverware. We have resumed using real dishes; but due with staff shortages and supply chain issues, we do still use more paper/disposable products than we should.

COVID/Sickness Precautions and Limiting Exposure:

We are working hard to limit exposure to germs to keep students and staff healthy during these unprecedented times. Extra and more frequent cleaning is a top priority in kitchens and cafeterias focusing on high touch areas with special attention to wipe down between classes when possible.

Special Projects and Promotions:

- Each cafeteria joins in with many different events at the school level, but the CCSNP also sponsors several school and system-wide events. Some of the special projects and promotions include:
- More home-cooked from-scratch meals.
- Partnering with Mr. George Kington and the Transition Academy. The CCSNP has Martin Elementary kitchen and CCHS kitchen as work-based learning sites where students are allowed to do hands-on work activities under the supervision of two full-time

Community/Job Coaches and the café staff. The CCSNP has also hired 5 of the Transition Academy graduates who have become a valuable part of our team.

- Mini food shows for the students to sample new food items and student surveys to figure out what most students like and do not like on the menu.
- Special days such as Halloween, Valentine's, and Dr. Seuss Day
- Traditional Thanksgiving and Winter Holiday Dinner (the Winter Holiday Dinner will be served the week before the Winter Break –the meal is served early in December so that the high school students who are exempt from exams can still participate).
- Participating in School Health Week by offering free healthy snacks and water to all students.
- Free water (both plain and infused) is made available daily in the cafeteria for both students and staff. Approximately, 46 - 53 gallons of free water are served daily.
- Working with parents, nurses, and the Special Ed Dept to meet special meal needs/modifications for students.
- Joint projects with Coordinated School Health to include FUTP60 grants, Teal Pumpkin Allergy Awareness, Suicide Prevention Poster Contest, Jr Life Maze, October Water Challenge for staff & students, and other projects.
- Purchasing student grown lettuce and greens from the high school Farm to Table program.
- Representing the Cumberland County School Nutrition Program and the school system by participating in community events and committees including:
 - Cumberland County Health Council
 - UT Extension Office/TNCEP Coalition
 - Healthier Tennessee Community Committee
 - State Advisory Council Board Member for the Governors Foundation for Wellness

This is just a quick overview of the CCSNP; we do lots more. If you ever have a question, please don't hesitate to contact me.

School nutrition program receives No Kid Hungry grant

Oct 1, 2022



The grant was partially used to wrap a summer feeding delivery bus for the Phoenix School to promote the program when out and about.



As a result of the COVID-19 pandemic, many families in communities today face increased hardship.

Hunger and poverty, already at unacceptable levels, are affecting children at an alarming rate, and the hunger kids face today has the power to impact the rest of their lives.

As part of No Kid Hungry's continuing effort to ensure all children in Cumberland County remain nourished and healthy, Cumberland County School Nutrition Program has received \$10,000 in grant funding to help feed more children in the community.

“No child should have to struggle with an empty stomach or stress about when they will eat again. This grant will help reach more kids with the food they need to grow up healthy, educated and strong,” said Kathy Hamby, field manager for the No Kid Hungry Campaign.

The funds from the No Kid Hungry grant will be used to ensure children across Cumberland County will be fed during the summer months.

The grant was partially used to wrap a summer feeding delivery bus for the Phoenix School to promote the program when out and about. Families will be able to easily pick out the bus with the free meals.

The rest of the funding was used to partner with Second Harvest. The funds provided pay for extra employees to fill and deliver fresh produce boxes to families across the county. It also covered the cost of heating bags and coolers to be used in delivering summer meals.

Cumberland County has a large number of free and reduced eligible students. During the summer, these students may not have access to nutritious meals.

The grant helps with outreach into the community to ensure no kid is hungry during their time away from school.

“We are excited to use this grant to expand our Summer Feeding Program and reach more kids in the community,” said Hamby.







School Cafe Halloween Fun!



Brown Elementary

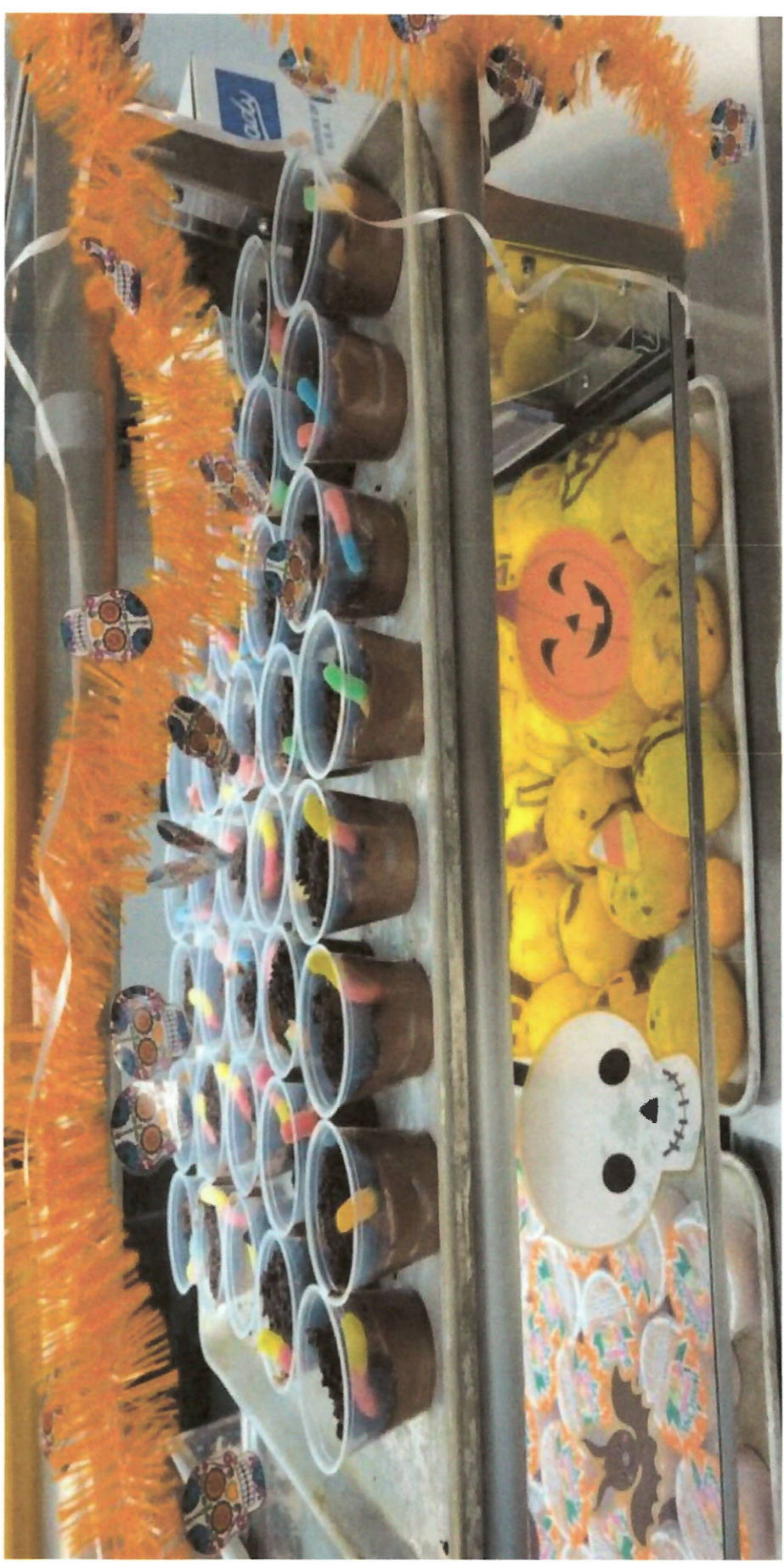
Spiderwebs that we made for kiddos

If you notice the white plate in the middle that is for our allergy kids that couldn't have the others bc of milk..

The kiddos absolutely LOVED them!



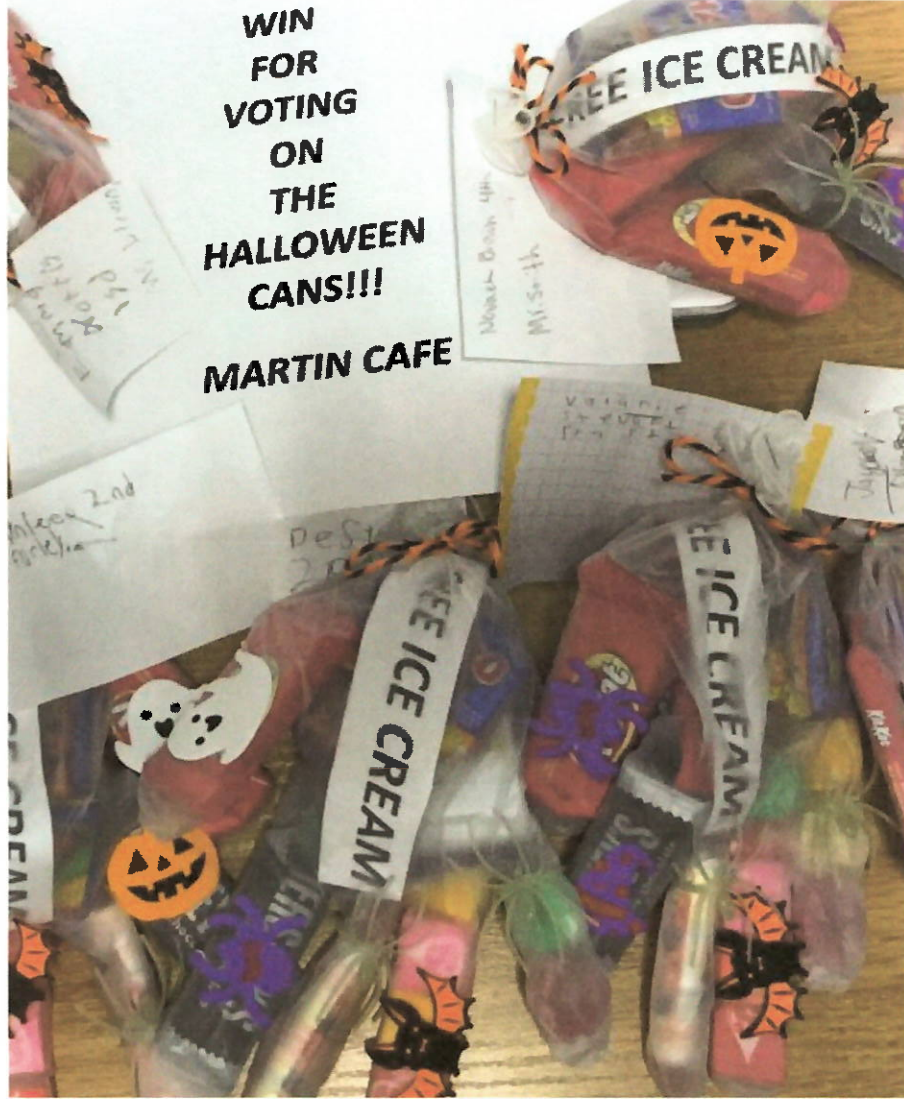
Crab Orchard Elementary



Cumberland County High School



Martin Elementary



Homestead Elementary



More from Homestead.....



More Halloween fun at Homestead!

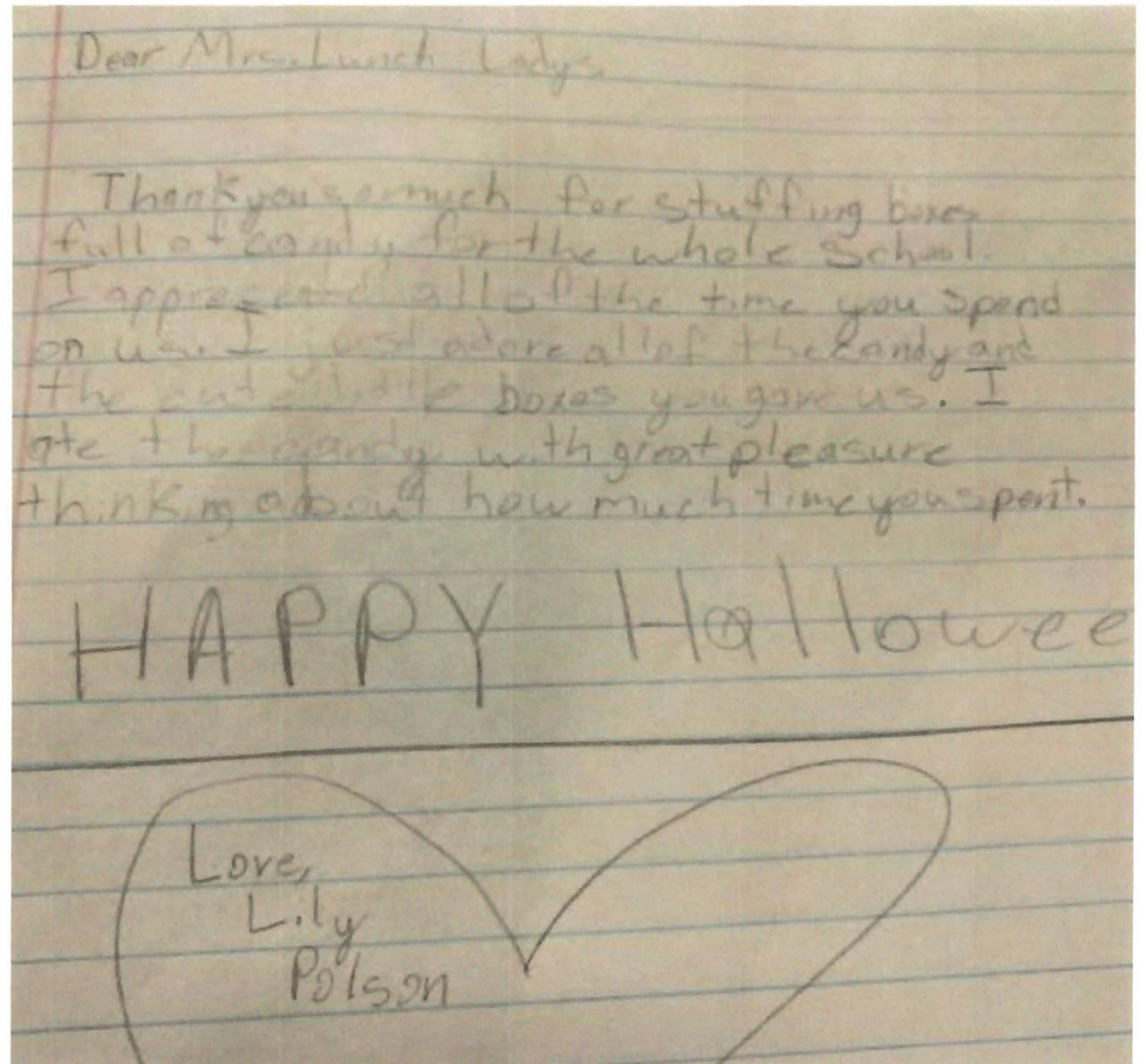


North Cumberland

Candy corn fruit cups and treat boxes for the kids!!!



Letter from a student - North Cumberland



Another letter :)

Dear North Cumberland Cafeteria
Staff,

We are writing thank you
letters for the boxes of candy. I
want to thank you for that yes,
but not just that. I want to thank
you for providing our school with food
every day. Thank you for having the
lunch room open so long in the mornings.
Thank you for being nice and patient
with us no matter how rude we are
to you. Cafeteria staff is never
given enough attention, I mean
yeah the teachers teach us knowledge.
But you all give us food, comfort
and love even if it's just a few minutes
a day. Thank you. Happy Halloween.

Phoenix School

Horse Shoe "hamburger patty, fries, cheese sauce and bun all together"



Pine View Elementary



Pleasant Hill Elementary

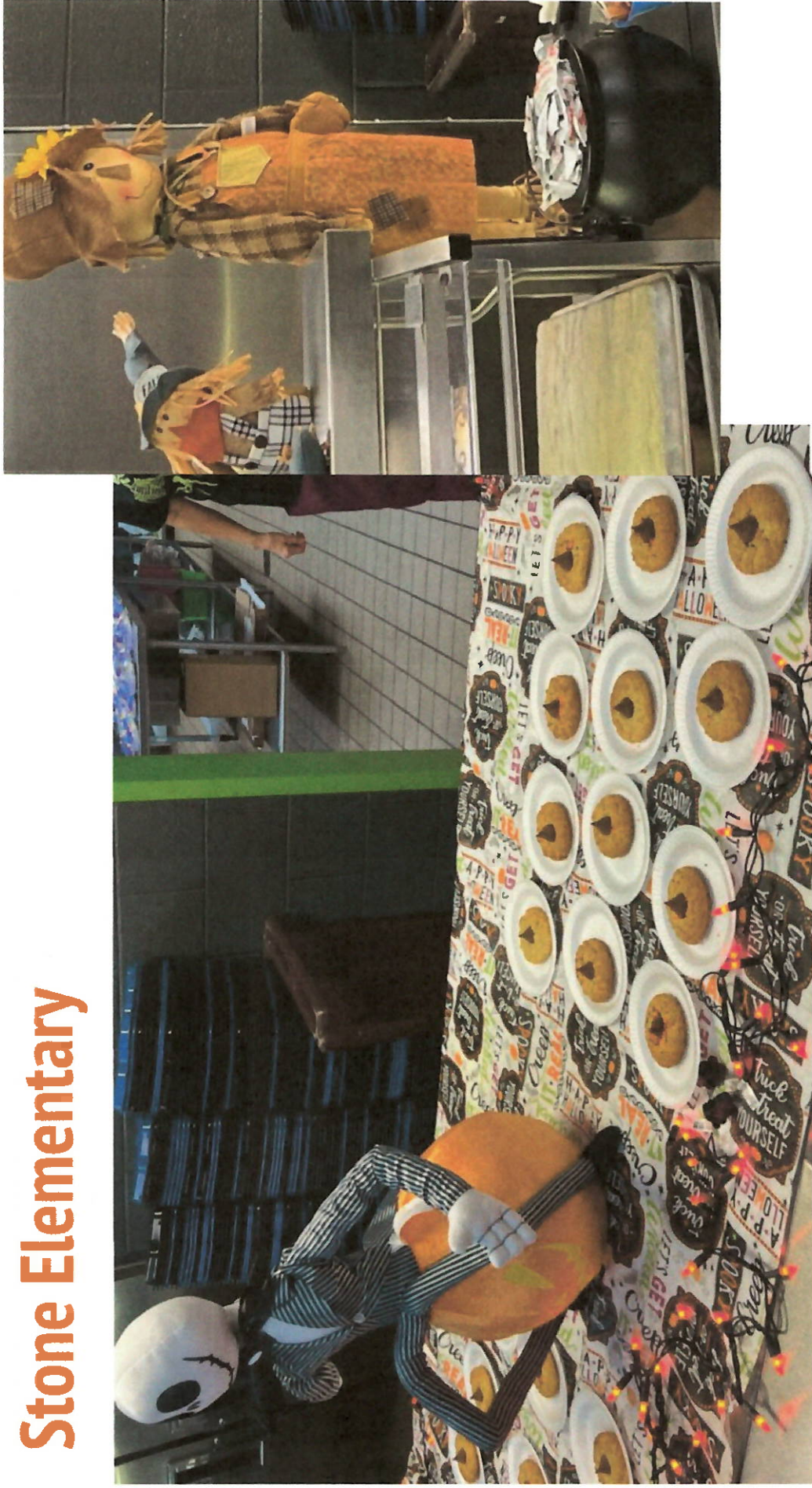
Happy Halloween from the Krusty Krab!



South Cumberland Elementary



Stone Elementary



Stone Memorial High School

We had homemade cookies with sprinkles, and we had vanilla pudding with topping and sprinkles. Actual picture not available, but sprinkles make everything better :)



Teal Pumpkin Allergy Awareness

Cumberland County Schools

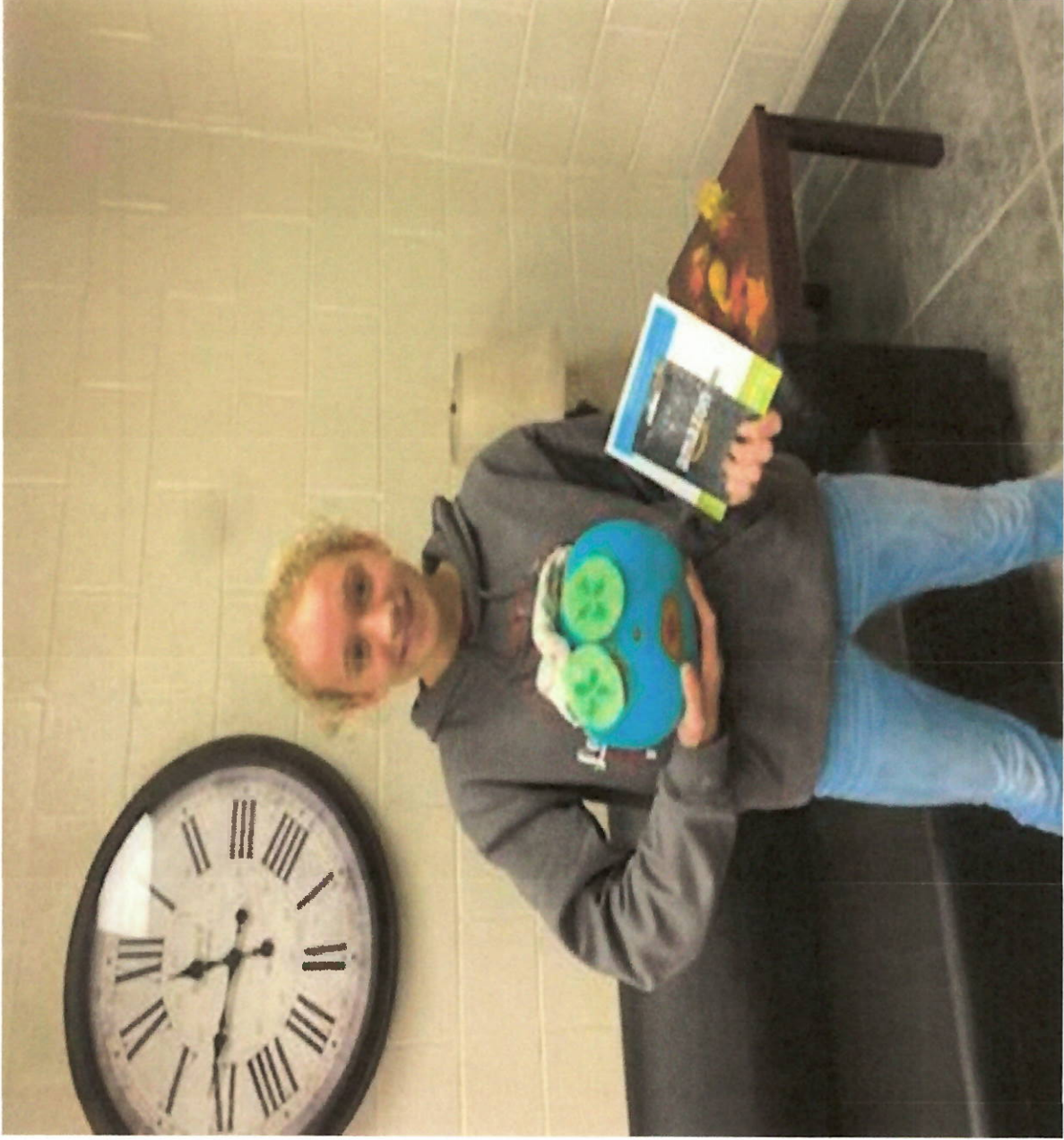


SMHS- Sarah Pape





Brooklyn Johnson Stone Elementary



Axel Selby
Stone
Elementary





Crab Orchard Mr. Brandon Michael

We incorporated the teal pumpkin project into our class yesterday. The week before, we spent some time talking about what some of the main food allergies were and what candies and food they could be found in. We also did an activity on planning a halloween party without any candy being given away, and instead using things like pencils, toys, stickers, etc.

Yesterday, we wrapped up our activities with a word search and taking our individual pledges with our teal pumpkins. It worked out perfectly because we vowed to not bully others based on allergies right before we had a large assembly about anti-bullying. The kids absolutely loved it!



Food and Nutrition Service
U.S. DEPARTMENT OF AGRICULTURE

HOW SCHOOL LUNCH IS MADE

AND HOW YOU CAN HELP



8th Grade School Lunch
Informational Text
FNS 948
August 2022



HOW THIS STORY BEGAN...


Have you ever walked through the lunch line and thought, “Why do we always have pizza on Fridays?” Or maybe, “Why is it always the same vegetables?” So did Ava and Jayden, but we’ll hear more about their story later...

Each school day, the United States Department of Agriculture’s (USDA) National School Lunch Program (NSLP) serves about 29.6 million lunches to children and teens¹ across the country! It takes a lot of work to get all those lunches to students, and many people are involved along the way, including Federal and State governments, dietitians, school nutrition professionals, menu planners, chefs, and farmers. Since students are at the center of the school lunch program, you can be part of the process. You may not realize it, but you can impact lunches too!

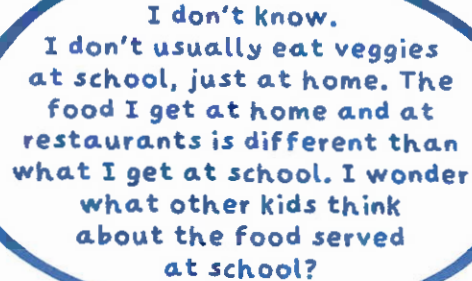
Now, let’s meet Ava and Jayden, as they show us how students can improve the way lunches are served at their school.

PART 1: A LUNCHTIME A-HA MOMENT

One day at lunch, Ava and Jayden were sitting at their usual table and looking over the meals they grabbed from the lunch line.



Ava, these roasted sweet potatoes are really good. It’s just like how my mom makes them. I wonder if it’s a new recipe. Are you going to try them?



I don’t know. I don’t usually eat veggies at school, just at home. The food I get at home and at restaurants is different than what I get at school. I wonder what other kids think about the food served at school?

1. Based on 2019 data retrieved from: www.ers.usda.gov/topics/food-nutrition-assistance/child-nutrition-programs/national-school-lunch-program/



Ava and Jayden walked around the cafeteria to see for themselves and asked other students what they thought. Here's what they heard:



My cousin's school has a salad bar. I'd love to have that at our school, so I can make my own choice.

We always have large, whole fruits, like apples. It gets boring, and it's hard to eat with my braces. Why don't we have strawberries more often?



The pizza here doesn't taste like the pizza we get from the local pizza place. Why is that?

Maybe the school can serve more culturally diverse foods since we have students from all over the world. I'd like more Mexican options since that's what we eat at home.



As Ava and Jayden walked around, they saw a lot of food in the garbage. Ava said, "Woah! Students throw away a lot of food."

Jayden agreed, "Do you think students really don't like all of this food?"



MORE ABOUT PLATE WASTE

That food in the garbage is called **plate waste**. Plate waste can be the result of student preference, not having time to eat, foods being new and unfamiliar, or lunch being served too early or too late in the day.

Plate waste is not just a problem at schools, but also in restaurants and homes too.



It looks like there are a lot of fruits and vegetables in the trash!



"It looks like there are a lot of fruits and vegetables in the trash," said Jayden. "I wonder how much food is being thrown away."

Ava paused and said, "Maybe if students can help pick which foods are served, there would be less plate waste. We need to find out who picks our menus!"

Their science teacher Mr. Rivera had lunch duty, so Ava asked, "Who picks the foods for school lunch?"

Mr. Rivera replied, "Great question! This school district has a school nutrition director who oversees school lunch. Her name is Mrs. Russo. Why?"

Jayden replied, "We have been talking to students, and we want to request some new foods for lunch. Is that even possible?"

Mr. Rivera paused, "Well, this school operates the National School Lunch Program (NSLP) run by the U.S. Department of Agriculture (USDA). Let's do a little research during class and I'll set up a meeting for you with the school nutrition director."

They returned to their table, quickly finished their lunch, and went to class.

WHO PLANS YOUR SCHOOL MEALS?



The person that plans school meals at your school may be called the school nutrition director or school food service director. You can usually find contact information on your school district's website where they post school lunch information.

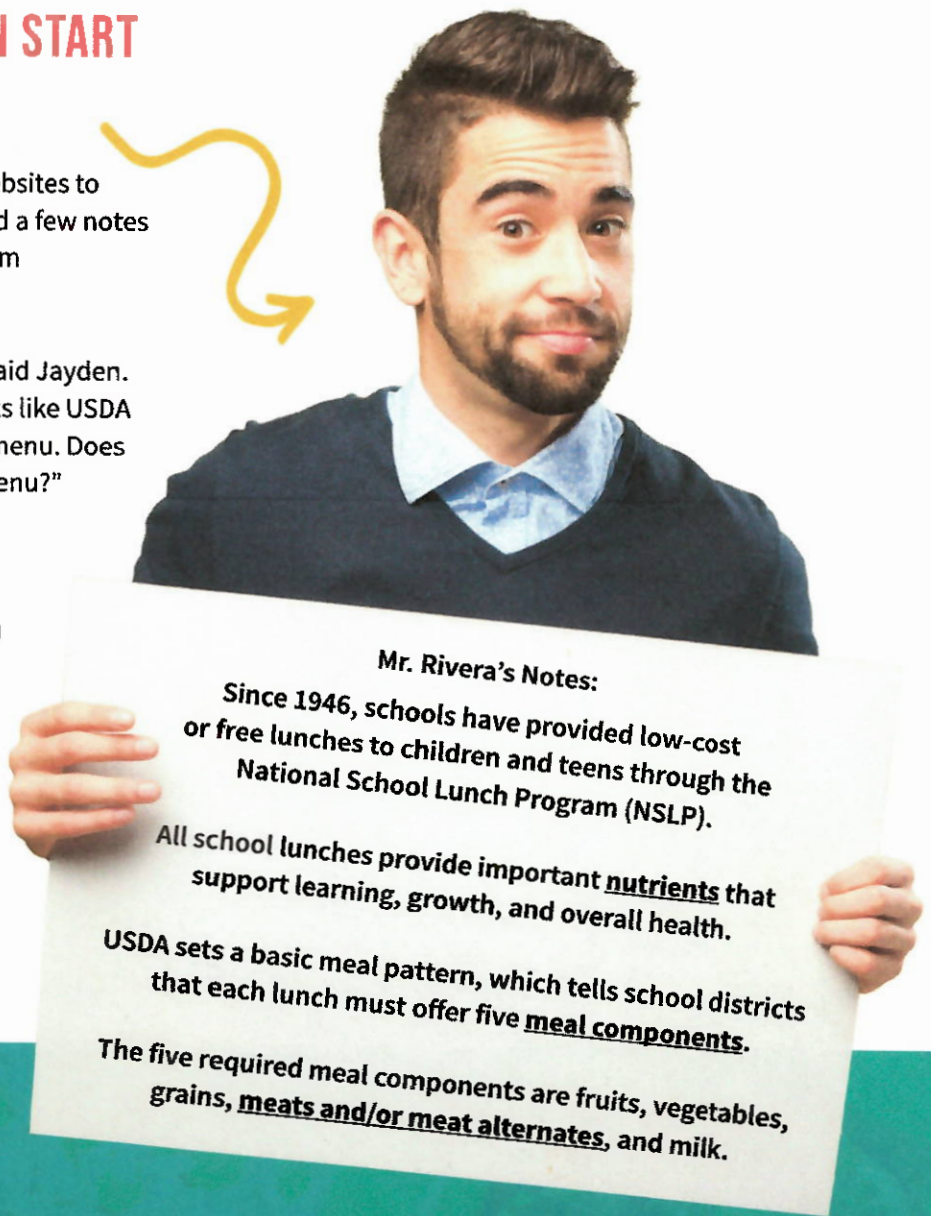


PART 2: AVA AND JAYDEN START THEIR RESEARCH

Mr. Rivera gave Ava and Jayden a few websites to begin their research.² Mr. Rivera reviewed a few notes about the National School Lunch Program to get them started:

“NSLP is older than my grandparents,” said Jayden. Ava reviewed the notes and said, “It looks like USDA sets a meal pattern, but not the actual menu. Does that mean each school has a different menu?”

They continued their research and discovered that school menus looked different all over the country. Each menu met the USDA meal pattern for school lunch but included different locally produced foods and other popular regional foods.



VOCABULARY

Look for the underlined words in the text.

Nutrient: A substance that provides nourishment for growth or metabolism. Plants absorb nutrients mainly from the soil in the form of minerals and other inorganic compounds, and animals obtain nutrients from ingested foods.

Meal Pattern: requirements for meals served by the USDA's National School Lunch Program. The meal pattern lists the meal components that must be offered at lunch, minimum amounts of each component, and requirements or limits for calories, sodium, and saturated fat in a weekly menu.

Meal Component: One of the food categories that comprise a reimbursable meal. These include fruits, vegetables, grains, meats and meat alternates, and milk.

Meat and Meat Alternates: Meats and meat alternates include meat, poultry, fish, cheese, yogurt, soy yogurt, dry beans and peas, whole eggs, tofu, tempeh, peanut butter or other nut or seed butters, and nuts and seeds.

Plate Waste: The amount of edible food that is served to a person and is not eaten.

² Some of the links they found helpful include: www.fns.usda.gov/nslp; www.fns.usda.gov/tn/myplate-guide-school-lunch; www.fns.usda.gov/nslp/nslp-fact-sheet; www.fns.usda.gov/nslp/program-history

How Lunch Menus Are Made in the National School Lunch Program (NSLP)

FEDERAL



The USDA and the United States Department of Health and Human Services review scientific studies.

They update the Dietary Guidelines for Americans (DGAs) every 5 years and recommend healthy eating patterns.

The USDA translates the DGAs into meal patterns and nutrition standards for school meals.



U.S. Congress passes laws and sets funding amounts for the NSLP.



The USDA gives money to States.

STATE



States provide money to local school food authorities* for the meals they serve.



States provide training and support to local school food authorities*.

LOCAL

School food authorities* review the USDA meal patterns and consider:



Budgets, equipment, and staffing

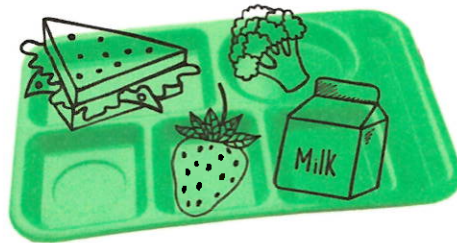


Student taste preferences



Local food availability

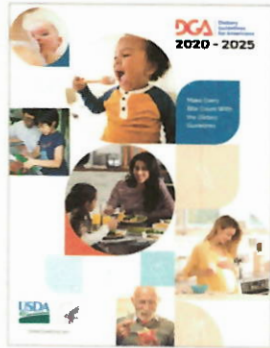
CREATE THE MENU



- What can students do?**
- Join your school district's wellness council
 - Join a school lunch student advisory council
 - Participate in school surveys about school lunch
 - Support taste testing activities in school
 - Get involved in farm to school activities
 - Try different foods on your school lunch menu

*Local school food authorities can include public school districts and schools, private schools, non-profit private residential child care institutions, and charter schools.

QUICK BREAK TO TALK ABOUT SCIENCE AND NUTRITION



I'm Teresa, and I'm a dietitian. As you now know, schools that participate in the NSLP are required by law to serve meals that are consistent with the [Dietary Guidelines for Americans \(DGAs\)](#), which are national recommendations based on the latest nutrition science. These guidelines recommend healthy eating patterns that will help kids learn, grow, and be healthy.


Congress gives USDA the responsibility to establish the meal pattern based on DGAs. Schools play an important role in making sure children and teens get the nutrition they need during the day. School lunches also have to meet average weekly amounts for calories (energy), saturated fat, and sodium (salt).



Meal Component	Minimum per day for grades 6-8	Minimum per week for grades 6-8
Fruits	½ cup	2½ cup
Vegetables*	¾ cup	3¾ cup
Grains**	1 ounce equivalent	8-10 ounce equivalents
Meats and Meat Alternates	1 ounce equivalent	9-10 ounce equivalents
Milk	1 cup	5 cups

*Schools must serve vegetables from each of the vegetable sub-groups (dark-green, red and orange, beans and peas, starchy, and other vegetables) each week.

**Grains offered as part of school meals must be made with a certain amount of whole grains.



The meal pattern requirements are one reason the pizza served during your school lunch is different than the frozen pizza you get at home or the pizza from restaurants. The crust is whole grain and the cheese may be lower in saturated fat or sodium. The pizza was developed specifically for schools to meet these requirements.

Schools often offer multiple choices at lunch. What you choose on the lunch line and what you eat can make a big difference. If you choose to eat foods from each of the meal components (fruits, vegetables, meats and meat alternates, grains, and milk), you will be more likely to eat all of the nutrients you need to be healthy and strong, such as calcium for strong bones, potassium for healthy blood pressure, vitamin C for wound healing, fiber for digestive health, and more. The *School Nutrition and Meal Cost Study*⁵ found that school lunches are more nutritious and more likely to follow the DGAs than lunches that came from other sources.

Remember the vegetables, milk, and fruits that students are throwing away? Well, when you throw out those foods, you're also throwing out important nutrients.

Let's get back to Ava and Jayden and see what they are doing with their school menus.

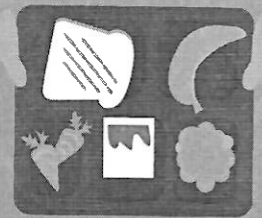
5. www.fns.usda.gov/school-nutrition-and-meal-cost-study



bell institute
OF HEALTH & NUTRITION
General Mills

U.S. CHILDREN ARE GETTING THEIR MOST NUTRITIOUS MEALS AT SCHOOL

Kids who eat school meals get more whole grains, milk, fruits and veggies during meal times AND have better diets overall compared to kids who don't eat school meals.¹



The most nutritious foods kids eat are from schools!²

School meals are essential to the health of the children in our country. Compared to foods from the grocery store, restaurants and other sources, school meals give kids more whole grains, fruits, greens and beans, and less sugar sweetened drinks, refined grains, added sugar and saturated fat.

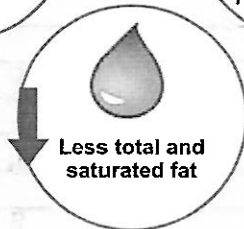
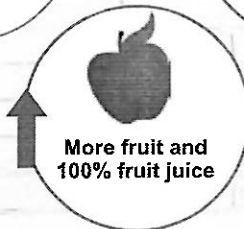
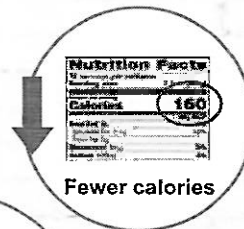
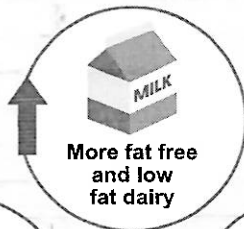
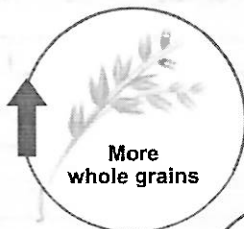


A CLOSER LOOK

The USDA's School Nutrition and Meal Cost Study compared dietary intakes of kids participating in school breakfast and lunch to students not participating. Here's a look at a few key findings.³

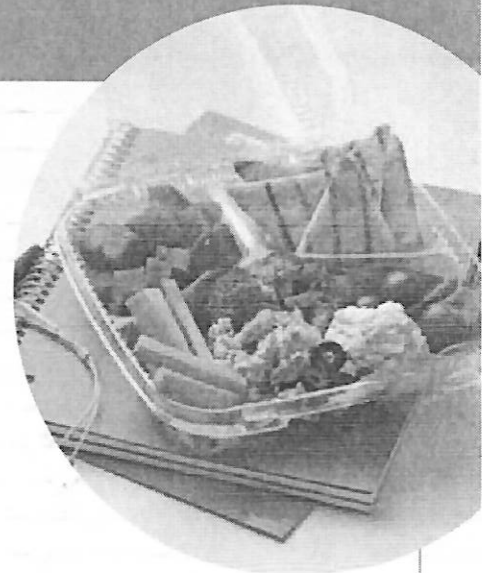
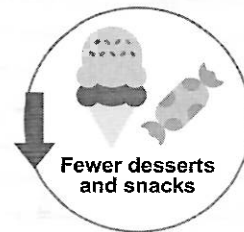
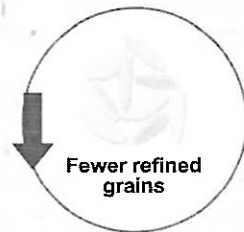
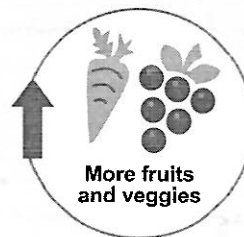
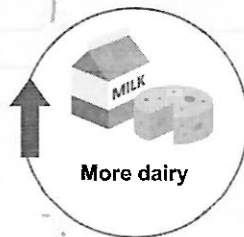
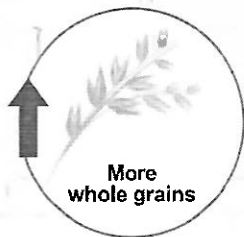
SCHOOL BREAKFAST

KIDS WHO EAT SCHOOL BREAKFAST GET:

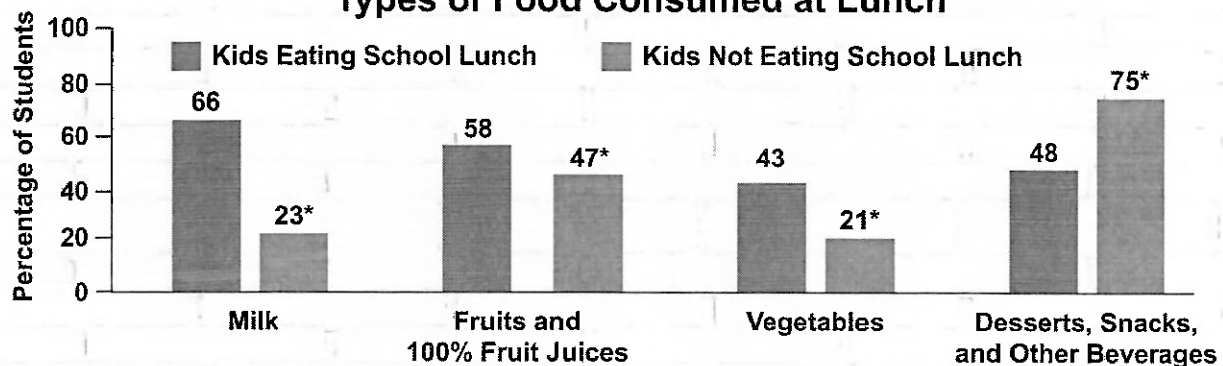


SCHOOL LUNCH

KIDS WHO EAT SCHOOL LUNCH GET:



Types of Food Consumed at Lunch



Source: USDA, SNMCS Final Report 4, Table 7.1. *Difference between school lunch participants and nonparticipants is significantly different from zero at the 0.05 level.



Regularly eating school meals can boost diet quality & nutrient intake!⁴

- Kids, age 4 – 15, who ate school breakfast every day vs kids who ate it 0 to 4 days had more fruits, vegetables, fiber, whole grains, dairy and calcium.
- Kids who ate school lunch everyday vs those who ate it less frequently consumed more dairy and calcium.

Universal free school meals provide nutrition benefits and more for students!⁵

A recent study found that universal free school meals were associated with:

- Increased school meal participation
- Improved academic performance
- Improved diet quality and food security
- Fewer behavioral incidents
- Healthier body weights



- Centers for Disease Control and Prevention. School Meals. <https://www.cdc.gov/healthyschools/npao/schoolmeals.htm>
- Na M. Disparities in Diet Quality in School-Age Children—Opportunities and Challenges. *JAMA Netw Open.* 2021;4(4):e215358. doi:10.1001/jamanetworkopen.2021.5358
- U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, School Nutrition and Meal Cost Study, Final Report Volume 4: Student Participation, Satisfaction, Plate Waste, and Dietary Intakes. <https://fns-prod.azureedge.net/sites/default/files/resource-files/SNMCS-Volume4.pdf>.
- Au LE, Gurzo K, Gosliner W, Webb KL, Crawford PB, Ritchie LD. Eating School Meals Daily Is Associated with Healthier Dietary Intakes: The Healthy Communities Study. *J Acad Nutr Diet.* 2018 Aug;118(8):1474-1481.
- Cohen, J.F.W. et al. Universal School Meals and Associations with Student Participation, Attendance, Academic Performance, Diet Quality, Food Security, and Body Mass Index: A Systematic Review. *Nutrients* 2021, 13, 911.



TENNESSEE HANDLE WITH CARE

PROTECT • HEAL • THRIVE

60% of U.S. children have been exposed to violence, crime, or abuse. These children carry a burden of stress/trauma with them to class that can interfere with their behavior/grades in schools that aren't even aware of what happened.

A Solution: Handle with Care

The "Handle with Care" program enables officers to notify schools if they encounter a child on scene, so schools and mental healthcare leaders can provide trauma sensitive support right away if needed.

Officer encounters kids at a scene, sends a heads up to the school

Schools prep trauma-sensitive support for the kids.

Partner with Mental Health Community.

TN Legislation supporting Handle with Care

House Bill 2089 - Senate Bill 2268-Public - Chapter Number 740

This bill was passed March 14, 2022 and as enacted exempts records generated as a result of a Handle With Care Program notification, which is an alert provided to a school system regarding a child's potential exposure to an adverse childhood experience, from the open records requirement through July 1, 2027

Learn more at TNHandlewithCare.org





Memorandum of Understanding

Between

_____ County School System

and

_____ Police Department, _____ County Sheriff's Department,

And _____ State Police Department,

Notification of Exposure to Trauma

I. PURPOSE

The Larger Project. To further implement an initiative aimed at addressing children's exposure to violence and trauma. Childhood exposure to violence and trauma, without the right supports, is often associated with increased risk of poor outcomes in emotional, behavioral and physical health over the life span. Children exposed to violence and trauma are also at a higher risk of poor school related outcomes and are more likely to enter the criminal justice system later in life, which can contribute to generational cycles of violence and system involvement. This project directly addresses the goal of mitigating these negative impacts of exposure to trauma when it does occur, by providing support and on-site, trauma focused interventions by school staff and/or mental health providers, if necessary, to children identified by local law enforcement and school personnel.

Notification of Exposure to Trauma. Acknowledging the collaborative work already underway in the community around trauma and specifically around social and emotional health within the school system, this Memorandum of Understanding ("MOU") will focus on notification to the school system by law enforcement when a child is exposed to trauma in the home or in the community to enable the child's school to handle the child with care upon his or her arrival at school the next school day following the incident. For the purpose of this MOU, the phrase "exposed to trauma" shall be construed broadly and by way of example and not by way of limitation, shall mean and include any event where a child is a victim or witness, experiences or is involved in, or is questioned relative to, any of the following: the abuse of a family member, loved one, or pet; abuse or neglect; child custody, visitation or support or other domestic relations controversy where there is law enforcement intervention; community violence; the commission of a crime; loss of a family member or friend; an overdose; the arrest of a family member; racism or any other form of discrimination; homelessness; mental illness and /or substance abuse by a parent or caregiver; hospitalization or family illness; incarceration of a parent or family member; sudden, unexpected or frequent changes in

caregiver, school, program or home life; natural disasters; or similar acts or experiences. Should a law enforcement officer be uncertain as to whether or not to give notice to the school, judgement should be exercised in favor of notification.

**II. (_____) Police Department, (_____) County Sheriff's Office,
(_____) State Police ("LE") Agree to:**

- A) Send a notification to (_____) County School System identifying children that have been present for police interactions or otherwise exposed to violence or trauma in the community following the notification protocol as outlined below.
- B) Notification shall be given by sending an (method of sending) to (email, text, dispatch) stating the child's name, approximate age, school attended if known, the approximate time of the event, and the acronym HWC.
- C) Notifications will contain no specific information about the incident in order to maintain privacy of the student and their family.
- D) Otherwise maintain the confidentiality of students and their families.

III. (_____) County School System (" _____ ") agrees to:

- A) Receive notifications, as described in section II A and B above from LE and disseminate them to the designated point persons within each school by forwarding to them the HWC e-mail notification from LE.
- B) Upon receipt of a Handle with Care notification identifying a child who has been exposed to trauma, the designated point persons within each school will then disseminate the notification to appropriate teachers, social workers, guidance counselors, and any other relevant staff.
- C) Provide identified students who are exhibiting behaviors that are not consistent with their normal manner a safe person and space where they can receive additional supports, such as postponing a test, accepting a missed assignment, or allowing the student to rest if he or she is having a hard time focusing or staying awake, but otherwise not addressing the child about the incident.
- D) Determine need for on-going counseling or other intervention if the student is not currently involved with mental health services.
- E) If necessary, the school may contact parents or guardians to obtain appropriate consents for on-going mental health services for the student.
- F) Provide education on trauma informed care to all school personnel, parents and guardians, as requested and/or as required by law.
- G) Maintain the confidentiality of student's information, including but not limited to academic records, health records, and mental health services. Notifications may be maintained for any purposes consistent with the purpose of this MOU, but shall not be part of any student's permanent record.

IV. TERMINATION, ADDITIONAL AGENCIES, AND LIABILITY:

- A) Any agency has the right to cancel this MOU with 30 days written notice to the other parties. Should any LE agency terminate this MOU, then the MOU shall remain in effect as to all other agencies.
- B) Additional agencies, whether or not a law enforcement agency, may become parties to this MOU with the agreement of “School”, which may be effected by the execution of an addendum to this MOU by such agency and “School”.
- C) Each party shall be responsible for the actions committed by that party and its agents. No party assumes any liability for any actions committed by any other party. However, each party to this Agreement agrees to cooperate fully with the other party in the defense of claims, pursuant to these provisions. This cooperation will include, but is not limited to, the following:
 - 1) Immediate notification to the other party of any accident or incident resulting in personal injury, damage or having the potential for liability;
 - 2) Immediate notification to the other party of any claim made against it alleging liability;
 - 3) Permit a party of this Agreement to conduct a parallel independent investigation of any incident, and/or
 - 4) Make personnel and records available for purposes of the investigation or defense of any claim and/or legal proceeding to the extent permitted by law.

This MOU shall remain in effect until terminated as provided herein.

Effective this _____ day of March, 2019.

_____ **POLICE DEPARTMENT**

By: _____

_____ **SHERIFF’S DEPARTMENT**

By: _____

_____ **STATE POLICE**

By: _____

_____ **COUNTY SCHOOL SYSTEM**

By: _____

HWC ” _____ ” County School System3 20 19 Final Version

**Special thank you to Judge R. Michael Key, La Grange, Georgia for help in putting this MOU together*

Handle With Care



Training Provided By:

Tennessee Handle with Care

Tennessee Alliance for Drug Endangered Children (TADEC)

TBI Dangerous Drugs Task Force (TDDTF)

What is Handle With Care?

- Handle With Care - or HWC - was first implemented at Mary C. Snow West Side Elementary School in Charleston, WV in 2013 and has proven effective in lessening childhood trauma
- For Law Enforcement, HWC allows officers to communicate to school personnel that children have been involved in a traumatic event outside of school
- For school administrators, HWC serves as an early warning system for children who may behave out of the norm due to trauma in their lives

Our school practices
Handle With Care
so all children can feel safe and learn.



The "Handle With Care" Model: If a law enforcement officer encounters a child during a call, that child's information is forwarded to the school before the school begins the next day. The school implements individual, class and whole school trauma-sensitive curricula so that traumatized children are "Handled With Care". If a child needs more intervention, on-site trauma-focused mental healthcare is available at the school.

Learn more:
HandleWithCareWV.org

The Tennessee HWC program is sponsored by the Tennessee Alliance for Drug Endangered Children (TADEC) and the TBI Dangerous Drugs Task Force



“I’m Sorry” Video



When a Child Walks Through the School Door

**They need to feel safe,
They need to feel loved,
They need to feel cared for,
They need their basic needs met,
And they need to know that we
want them to succeed.**

Dr. Rikki McCormick, Lincoln County, WV Department of Exceptional Children



Handle with Care: Simple & Effective



Provides Law Enforcement with the ability to alert the school that this child was involved in a police incident last night and may have academic or behavioral problems today.

No details are given

Just 3 simple words

“Handle With Care”



The Handle With Care (HWC) Basics

While each circumstance is unique,

Handle With Care

general steps:

1. Police encounter
send a HWC notice
[TN GOV link](#)
2. Schools prepare trauma support for these children
3. Resources are provided to the child as needed

NOTE

**THE HWC NOTICE SHOULD
ARRIVE BEFORE THE START
OF THE NEXT SCHOOL DAY**

Handle With Care Notification Form

Reporting Person's Name*

Reporting Person's Phone Number*

Reporting Person's Email*

Acceptable Use Agreement
I acknowledge that I am authorized by my organization to use Handle With Care, and that I have valid right-to-know and need-to-know information contained in HWC. I agree that information obtained or transmitted by HWC will only be used for the legitimate purpose it was designed and provided for. I agree to use HWC in accordance with TDOIT policies as well as state and federal laws related to information pertaining to minors. I unconditionally consent to the monitoring and reviewing of my use. I acknowledge that any unauthorized use of this system will be investigated pursuant to TCA § 37-1-612. Confidentiality of records and reports. Violations: Access to records. Confirmation of investigation. Anonymity of abuse reports.

I Agree

Submit Form



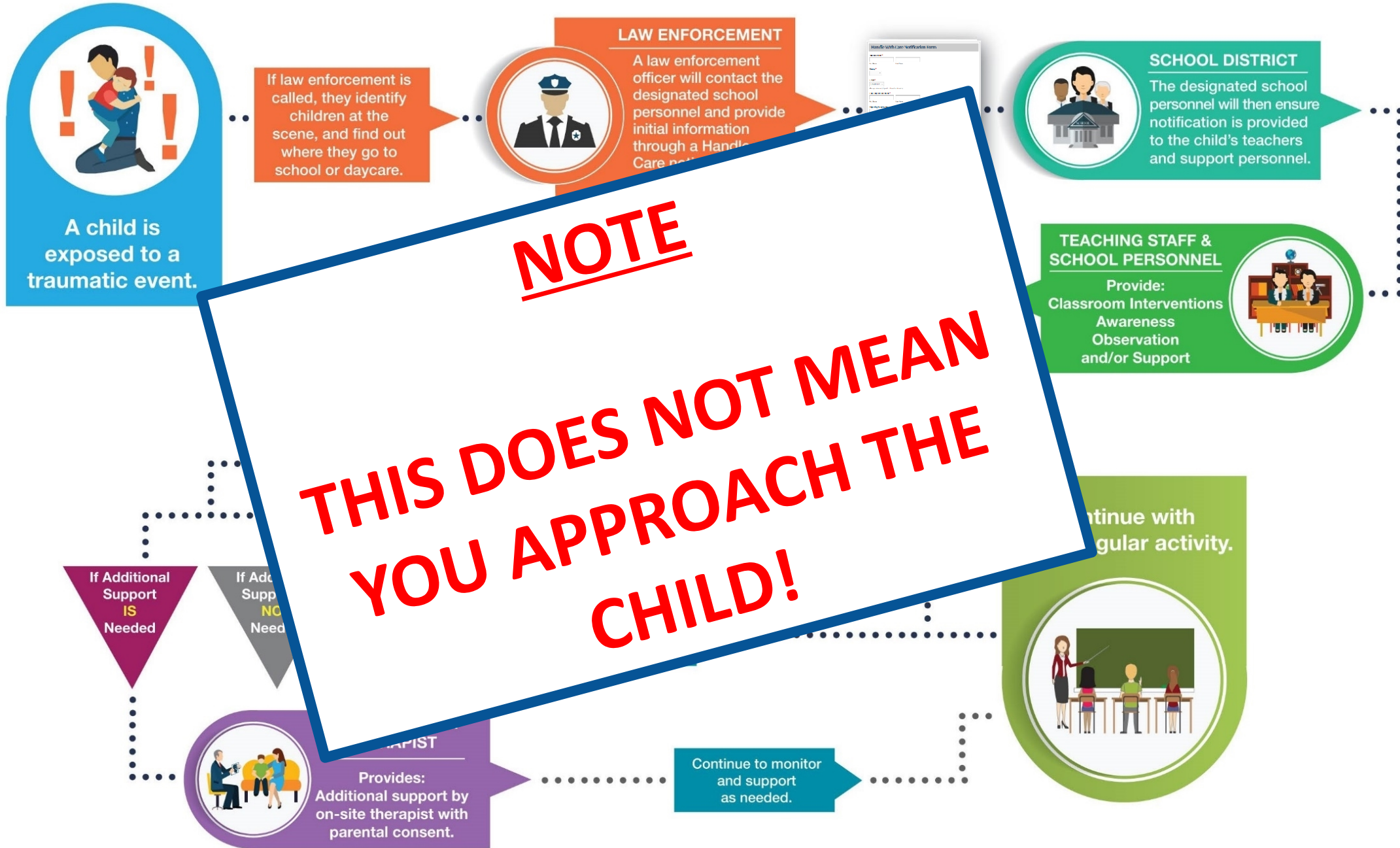
HWC Notification Examples

HWC notifications can be sent for a number of reasons including:



- Arrest of household member
- Search warrant served in residence
- Drug/alcohol overdose of family member
- Death/Suicide of family member
- Incident of domestic violence
- Physical/sexual abuse
- Community violence
- Forced displacement from residence
- House fires/Car Crash
- Medical Emergency/Welfare Check





How Schools Respond Under the HWC Model

Without HWC	With HWC
Didn't bring homework	
Got a zero	Teacher gave extra time to do homework and offered 1:1 help
Fell asleep in class	
Lost recess	Sent to nurse to get some rest
Got into scuffle at lunch	
Received detention	There was no scuffle because he was rested and supported throughout the morning
Didn't bring permission slip for field trip	
Had to stay back and read in library	Homeroom teacher called family and got verbal permission over the phone



Accountability in Handle With Care

Though it is designed to help empower and support children who have experienced trauma, HWC:

- Does not excuse behavior or choices made -
- Still holds people accountable for their actions -
- Seeks to provide students with the tools and skills to respond to trauma in a healthy way -

HWC is meant to interrupt the cycle of poor behavior. Not perpetuate it.



Model of Fidelity

- **Key stakeholder involvement and commitment.**
- **Training:**
 - **1-hour training for stakeholders**
 - **School/child-care agency completes book study or other trauma-informed training.**
 - **Law enforcement/EMS patrol/shifts trained.**
 - **Mental health providers trained and certified in trauma-informed CBT.**
- **Forms: MOUs or interlocal agreements signed between key stakeholders i.e. LE and school district.**
- **On-site counseling space**
- **Routine collaborative check-in meetings to evaluate strengths and where to improve.**
- **LW interacts and develops positive relationships with students.**





HWC In Summary



1. Identifies the kids most at risk
2. Provides teachers with a heads up
3. Connects children with accessible mental health services if needed
4. Strengthens and improves relationships in the community
5. Improves overall academic, social-emotional and behavior outcomes





Evangeline Watanabe
Statewide Handle with Care
Coordinator

Evangeline.watanabe@tn.gov
P: (423) 618-7769

Learn more at
tnhandlewithcare.org



368 Fourth Street Crossville, TN. (931) 484-6135 website: ccschools@k12tn.net Mr. William Stepp, Director

NASHVILLE, Tenn. – Today, Tennessee Governor Bill Lee launched the new School Safety Toolkit for Tennessee Families, a practical resource to help parents prepare and engage in their child’s school safety plan.

This follows **Executive Order 97**, which directed state agencies to equip and engage parents, increase transparency and collaborate with local law enforcement and school districts.

“As we continue our work to protect Tennessee children, the new School Safety Toolkit will provide parents with helpful resources and greater transparency to feel confident their child is safe at school,” said Gov. Lee. “I encourage every Tennessee family to prepare and engage in school safety by utilizing this Toolkit and downloading the SafeTN app.”

Click here to view a video message from Gov. Lee.

The toolkit, a joint effort of the Tennessee Departments of Education, Safety & Homeland Security and Mental Health & Substance Abuse Services, **includes helpful quick tips for Tennessee parents, including:**

How to Prepare Your Family

- Use the SafeTN app to report suspicious or concerning activity at your child’s school.
- Familiarize yourself with school leadership and opportunities to be present at school functions.
- Keep an eye out for warning signs and learn how to address student concerns, such as bullying.
- Know how to access mental health resources in your community.

How to Engage with Your Child's School

- Ask your child's school about their emergency plans and other helpful questions in this toolkit.
- Look for opportunities to partner with and volunteer at your child's school.
- Reach out if you need support – there are countless organizations ready to help and shared in this guide.
- Keep these resources handy and share them with other families in your community.

The Lee administration has taken additional actions to enhance school safety across Tennessee, delivering on commitments made in Executive Order 97:

Equipping Parents

- Engaged more than 11,000 Tennesseans through the SafeTN app, a free resource to quickly and confidentially report safety concerns at a child's school
- Expanded School-Based Behavioral Health Liaisons to cover all 95 counties
- Made mobile crisis providers available to families across the state that can be reached by dialing '988'

Securing Schools

- Provided every school district with an updated School Safety Plan Template
- Ensured every Tennessee school has completed a physical school security assessment
- Supported school districts with school safety training resources
- Prioritized frequent, unannounced checks to see that school doors latch and precautions are in place

Partnering with Law Enforcement

- Ensured state and local law enforcement have collaborated to provide proven, hands-on active shooter training courses in each Grand Division
- Equipped more than 600 School Resource Officers with updated training
- Directed Tennessee Highway Patrol troopers to build stronger relationships with local school leadership





Attendance

Attendance is so important!!! Students **cannot** learn if they do not attend school. Remember, a student is classified by the Tennessee Department of Education as a **chronically absent student** if they miss **18 days of school regardless of excused or unexcused**. We are devoting this issue of Parent Connect to attendance. We hope that you find the facts and tips below beneficial to you and your family.

Thanksgiving

No School:
Thanksgiving Break
23rd, 24th, and 25th

Cumberland County Board of Education

2022-2023 Annual Planning Calendar

JULY

- Summer Law Institute
- Approval of Members 6.317- BO
- Appoint System Testing Coordinator
- Annual Utilization Report SRO's-Bo
- Orientation for New Teachers
- Field Trip Approval
- Vendor Contracts – School

AUGUST

- Service Celebration (Convocation)
- Professional Achievement Celebration (Convocation)
- New Teacher Celebration and Orientation
- Retirement Celebration
- Apply for Grants FRC, CSH, and SS
- New Board Member In-service

SEPTEMBER

- Election of Officers
- Appointment of TLN Representative 1.105
- Appoint Committees 1.300
- Accountability Presentation
- Fall District Meeting
- TSBA Boardmanship Code of Ethics

OCTOBER

- Student Activity Funds Audit Report 2.900
- School Compliance Document
- Approval of Compliance Report

NOVEMBER

- Annual Notification of Student Rights 6.601
- Food Service Report 3.500
- Financial Report for Last Fiscal Year 2.701
- TSBA Leadership Conference/Annual Conference
- School/System Report Card
- Salary and Benefit Review Task Force
- TASBO

DECEMBER

- Budget Preparation Calendar 2.200
- Distribute Budget Requests to Staff
- DEC 1 Report-HR

JANUARY

- State Financial Audit Review
- Prioritize Budget Request
- Insurance Benefits Review
- Tenure Teacher Election and Celebration
- BOE Retreat – Annual Review of Strategic Plan
- Strategic Plan Update

FEBRUARY

- Day on the Hill
- Safety committee 3.201
- Budget Preparation

MARCH

- Certification of Textbook Adoptions 4.401
- Budget Preparation

APRIL

- Budget Preparation
- Present Preliminary Budget
- District Solutions Bus Advertising Contract

MAY

- Employee Non-Rehire Notification
- Approval Facilities Use Fees 3.206
- Submit Budget
- Director of Schools Evaluation
- Approve Tuition Fees 6.204
- Approval of Travel Compensation Rates 2.804
- Review Attorney Contract (bi-annually)
- Review SRO Contracts
- Strategic Compensation Plan Approval
- Year End Experience Report-HR

JUNE

- Non-Rehire/Tenure Notifications 5.201
- Approve Annual Budget 2.200
- Submit Budget to County Government
- Federal Consolidated Plans (ESSA, IDEA, CTE, VPK, Homeless, 21st CCLC)
- Coordinated School Health Report
- Submit Salary Scales for Approval

WORK SESSIONS OR RETREAT TOPICS

- School System Report Card
- Coordinated School Health
- Facility Planning
- 5-year Capital Improvement Plan
- Salary and Benefits Review

- Pending Task
- Initiated Task
- Completed Task
- Disregard Task

ON GOING

- Attendance Monthly Report
- Financial Monthly Report
- Maintain Board of Distinction
- Policy Review and Update
- Monitor School Zones
- School Visits
- Administrative Evaluations
- Employee Advisory Council
- Student Advisory Council
- Monthly Administrative Meetings
- Personnel Report

11/1/22

Cumberland County Schools Enrollment

	Pre-K	SE	K	1	2	3	4	5	6	7	8	9	10	11	12	9+	Total	K-3	4-6	7-8
Brown	20		56	80	53	67	67	68	62	68	66						607	256	197	134
Crab Orchard	19		45	31	56	49	59	43	51	41	51						445	181	153	92
CCHS												247	263	251	226		987			
Homestead	40		71	71	54	65	67	82	73	85	61						669	261	222	146
Martin	40		82	75	81	86	88	72	70	75	65						734	324	230	140
North	20		51	51	62	56	60	55	71	53	55						534	220	186	108
Pine View	19		16	16	17	24	16	23	14	15	21						181	73	53	36
Pleasant Hill	20		52	60	61	61	65	64	75	63	61						582	234	204	124
South	39		56	60	54	64	64	51	63	49	65						565	234	178	114
Stone	20		59	58	74	63	77	56	56	69	81						613	254	189	150
SMHS												305	253	247	225		1030			
Phoenix																80	80			
Total	237	0	488	502	512	535	563	514	535	518	526	552	516	498	451	80	7027	2037	1612	1044

11/4/2022



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

November 17, 2022

Mr. Stepp and Cumberland County Board of Education,

I am submitting to you the Cumberland County School Nutrition Program's staff changes:

New Hires:

Name	Location	Date	Replacing
Makayla Kerley	SMHS	10/21/2022	Cathy Lail
Thomas Tryon	SMHS	10/27/2022	Suzanne Sparbeck
Jennifer Temple	Martin Elementary	10/27/2022	Gao (Grace) Yuan
Faith Bolles	Brown Elementary	11/01/2022	Betty Rhea
Anita Silcox	Stone Elementary	11/03/2022	Shelby Clark
Jennifer Dizzini	SMHS	11/07/2022	Makayla Kerley
Dakota Davis	Pleasant Hill Elementary	11/08/2022	Amanda Smith
Helen Bray	Martin Elementary	11/14/2022	Adrian Wilson
Brianne Borland	Homestead Elementary	11/15/2022	Café Sub

Resignations/Retirements:

Name	Location	Date	Status
Makayla Kerley	SMHS	10/25/2022	Resigned
Shelby Clark	Stone Elementary	10/28/2022	Resigned
Thomas Tryon	SMHS	10/28/2022	Resigned
Helen Norris	Homestead Elementary	11/09/2022	Resigned
Anita Silcox	Stone Elementary	11/14/2022	Resigned

Transfers:

Name	Location (From/To)	Date	Replacing
Tina Hutchens	North / Stone	11/10/2022	Deb Wagner moved to Café Manager position

Terminations:

Name	Location	Date	
Kymberly Farberman	CCHS	11/17/2022	

All background check requirements have been completed.

Respectfully,

Kathy Hamby

Kathy Hamby

School Nutrition District Supervisor

Cumberland County Board of Education – Central Services

BES November 2022 Newsletter



FRANK P. BROWN ELEMENTARY SCHOOL

Dr. Speich and Mr. Lewis presented honor roll and awards in classrooms for the first grading period of the school year.



Students have been learning fire safety this month. Officer Avery Aytes and Eddie Eagle have also been instructing students on accident prevention with the Eddie Eagle program.

*** Brown Elementary Veterans Day Program, November 11 ***



1st Grade Book Character Pumpkins



Eighth grade students designed and built robots in STEM class.



Rylee Brandenburg and her fourth grade class at Brown Elementary enjoy reading in the library with therapy dog Shakespeare. The school library has been designed to support a love of reading in students.

Jets School News

November 2022

CCHS School-wide News Student Event - Celebrating Special Olympics



CCHS School-wide News Student Event - Celebrating Special Olympics



CCHS Special Olympic Students are celebrated at CCHS.
Football players and cheerleaders cheered on our students!

Club Event - FBLA Titans Trip



Athletic Event CCHS Jets Bowling Team



The CCHS Girls beat White County 18 - 5, Signal Mountain High School 16 - 7



The CCHS Boys beat White County 19 - 4, Signal Mountain High School 13 - 10



Ryan Reynolds



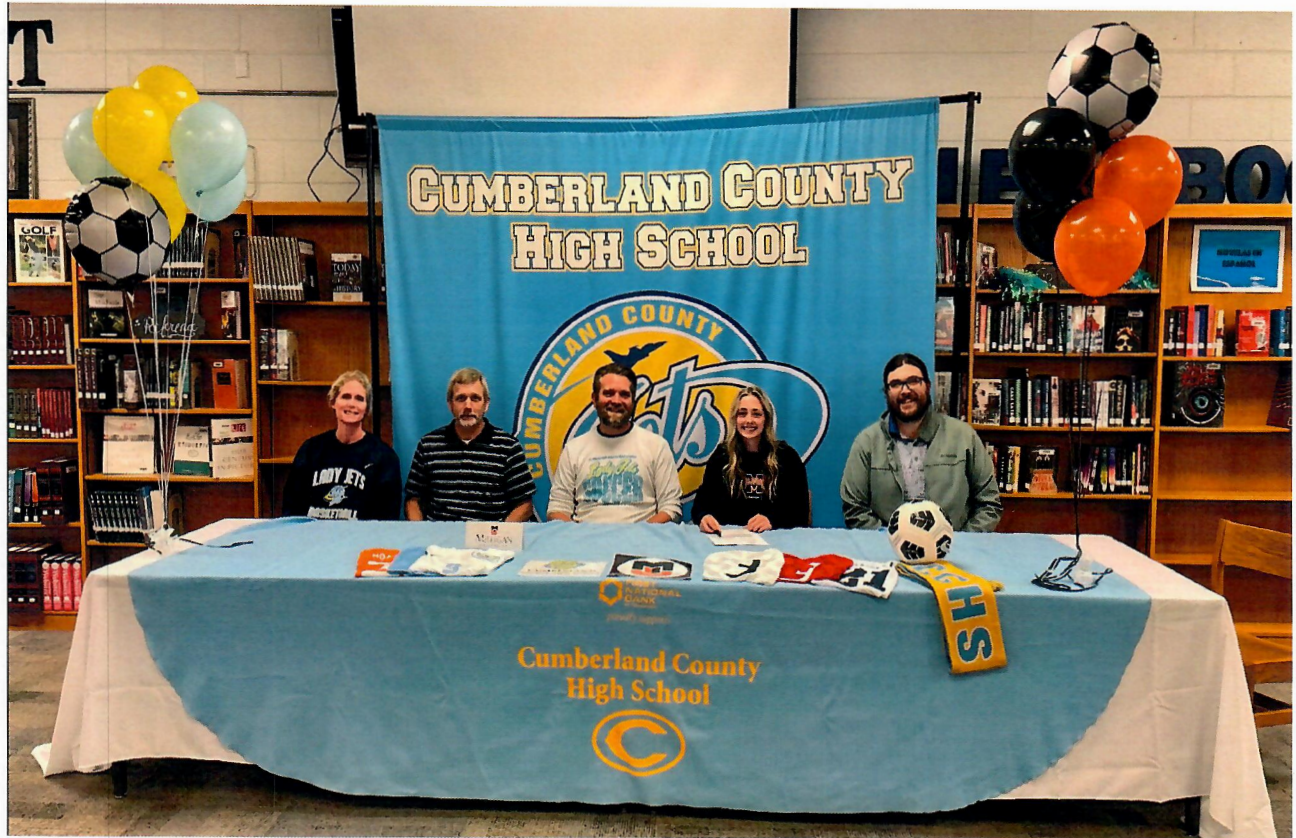
Hannah Cress



Teacher and Coach, Daniel Rickman, Celebrating Big Wins!

Athletic Event

Grace Baldwin Athletic Signing - Soccer, Milligan College



Athletic Event - "Meet the Jets" Day



1000 Point Club celebrated at "Meet the Jets" Day

Club Event - HOSA Leadership Camp



4 HOSA students attended HOSA/FCCLA leadership camp at Camp Widjiwagan in October-Learning about the incredible beyond leadership. They had breakout sessions with state officers and were also able to experience some outdoors with great adventure. The students were LeBron Harris, Madison Shelton, Raelynn Pacheco and Frakie Shao.



Club Event - FFA



Cumberland County High School FFA freshmen officers attended the Greenhand Leadership Conference at Lebanon High School! They were able to meet freshmen from other schools, learn public speaking and leadership skills, and learn more about FFA. We can't wait to see all the amazing things these freshmen accomplish!

Club Event - FFA 95th Annual National Convention



There's nothing like zipping you the blue jacket for the first time! These freshmen officers placed first place in the district conduct of chapter meeting contest.

President- Seth Troglin, Vice President- Whitley Atkinson, Secretary- Ana Rios, Sentinel- Marly Elliott, Treasurer- Dani Hassler, Reporter- Darbie Hurley, Advisor- Braden Bessett, (Alternates- Katie Frazier, Colt Seiber, Bryson Young, Alissa Parsons, Rikki Harvel, Ciandra San Inocencio, Brady Smith, and Alyssa Brown). The Parliamentary Procedure Team placed first place at the district contest! (Team members are Bella Cross, Emma Grace Christopher, Jacob Atkinson, Lexi Christian, LeBron Harris, Bella Cobb, Lilly Turner, Corben Pryor, Audrey Wellman, and Ayden Mahaney).

Club Event - FBLA Officers



President:

Kelly M.

Kelly is a junior and has been active in FBLA for three years. Kelly has held the title of Vice President for two years and now President. Kelly also participates in golf, dance, interact, is currently working on getting her private pilot's license, and is your 60th CCHS Sweetheart.



Vice President:

Cheyenne E.

Cheyenne is a junior and has been active in FBLA for three years. Cheyenne has held the office of Secretary for two years and now Vice President. Cheyenne also plays tennis, is active in the student council, and is a BETA deputy.



Secretary:

Shelby M.

Shelby is a senior and has been active in FBLA for two years. Shelby holds the office of Secretary. Shelby also plays soccer, is in FCA and the leadership academy, is active in health science classes, and is OSHA certified. After high school, Shelby plans on working towards her goal of being a pediatrician at MSU.



Treasurer:

Austin P.

Austin is a senior and has been an active member of FBLA for three years. Austin played football for two years, takes honors classes, and became ASE certified for brakes, electrical/electronic systems, and MLR as a junior. Austin has held the position of Treasurer for three years.

**Club Event - BETA Induction Ceremony
CCHS 2022-2023 National School of Merit**



School Spirit Event CCHS Jet Pride Marching Band



CCHS Jet Pride Marching Band honoring our veterans in the Cumberland County Veterans Day Parade.

CRAB ORCHARD NEWS

November/December 2022-2023

VETERANS DAY



All of Crab Orchard Elementary gave thanks to our Veterans at our annual Veterans Day program. The Crab Orchard Elementary choir were also able to perform earlier that week at the Field of Honor located in town.



TAHPERD TEACHER OF THE YEAR

Crab Orchard couldn't be more proud of our one and only Cindy Miniard. We love her and there is nothing she can do about it!



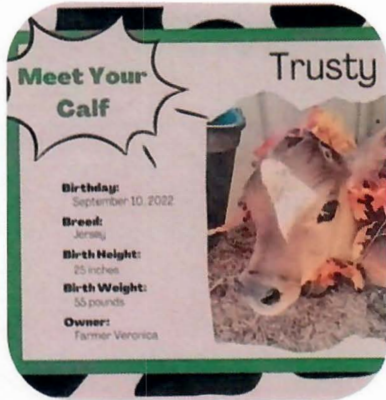
STATE ARCHERY CHAMPIONSHIPS

COE State Archery Champions were honored and led the pledge at our October board meeting.

EXTRA! EXTRA!



November/December 2022-2023



MEET TRUSTY

Every year Crab Orchard Elementary adopts a dairy cow and students learn about the importance that milk plays in a healthy diet. Welcome to the CO family Trusty!

FESTIVAL OF MOVEMENT



Crab Orchard students loved participating in the 2022 Festival of Movement. PK-8th all showed up ready and willing to move and groove! We also hosted a dairy themed scarecrow contest. Special shoutout to Mrs. Findley for the amazing edible scarecrows her class made!



HALLOWEEN HUSTLE

The COE Run Club held a Halloween Fun Run to encourage healthy choices. Students wore Halloween Costumes and had a "Spook" tacular time.



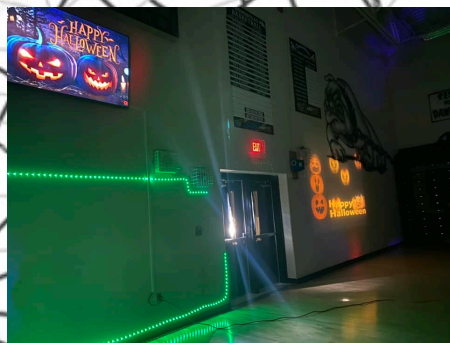
HES is Celebrating Our Veterans



1st
P
L
A
C
E



Haunted Gym Classes

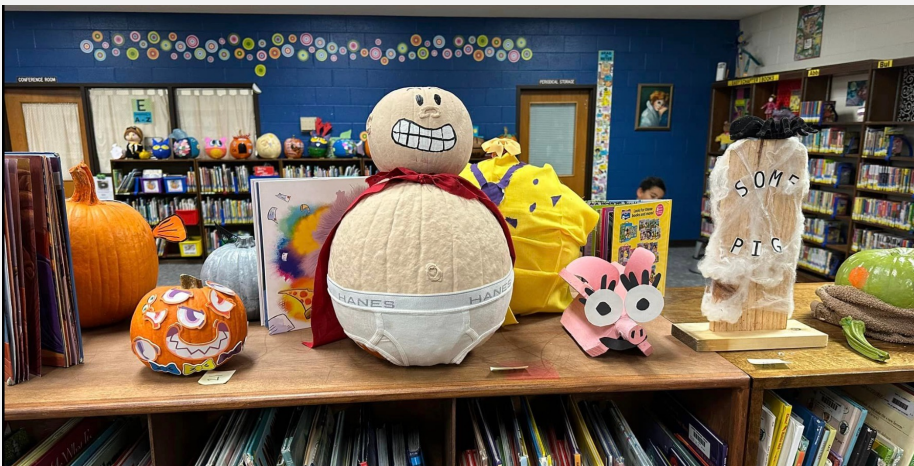


MARTIN ELEMENTARY OCTOBER AND NOVEMBER NEWS



Our new music teacher, Ms. Douglas is working hard with 47 beginning band students in 5th and 6th grades.

MRS. FISH HAD RECORD PARTICIPATION IN OUR BOOK CHARACTER PUMPKIN CONTEST. OUR STUDENTS ARE SO CREATIVE!





CCS
MAINTANCE
DEPARTMENT
HELPED
KINDERGARTEN
COMPLETE A
PUMPKIN DROP
EXPERIMENT

2ND GRADE STUDENTS VISITED THE OAKLEY STEM CENTER



8TH GRADE STUDENTS VISITED TCAT AND CCHS





North News

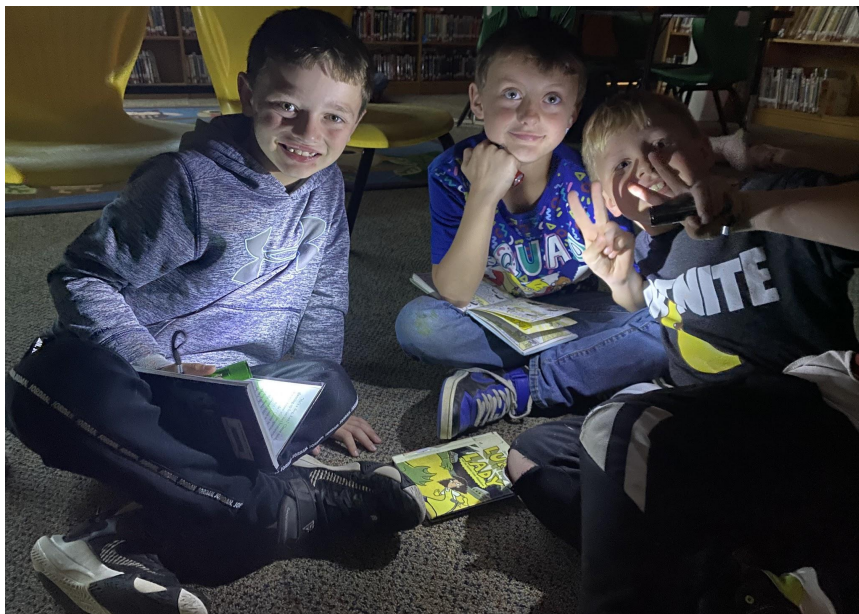


Hocus Pocus - Time to Focus

Kindergartners read aloud Creepy Carrots! in library class. Following the story, students create fences to contain their own "Creepy Carrots."



During library classes, students enjoy using flashlights to read in the dark.



Read in the Dark Week



North News



Welcome to our Patch!

The NCE library recently hosted a "Book Character Pumpkin Contest."



PreK - 2nd Grade Division Winners

1st Place: Dayana Flores
2nd Place: Chelbi Adams
3rd Place: Oliver Turner



3rd - 5th Grade Division Winners

1st Place: Preston Riggs
2nd Place: Cooper Page
3rd Place: Tanner Hayes

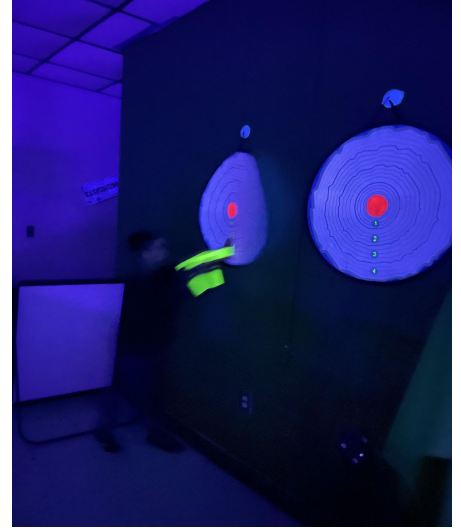
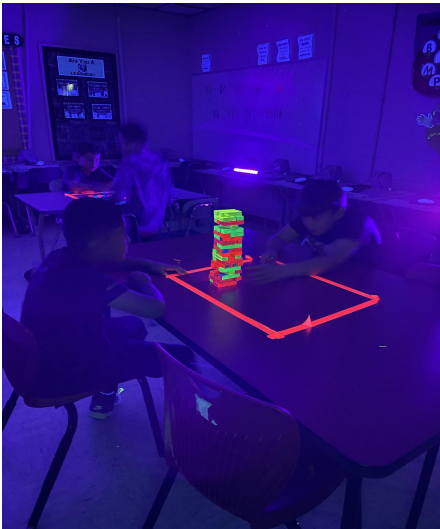


6th - 8th Grade Division Winners

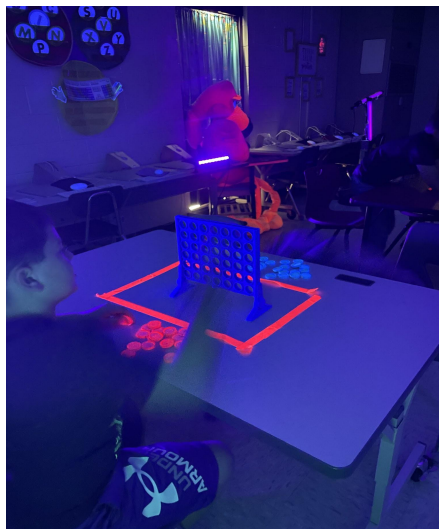
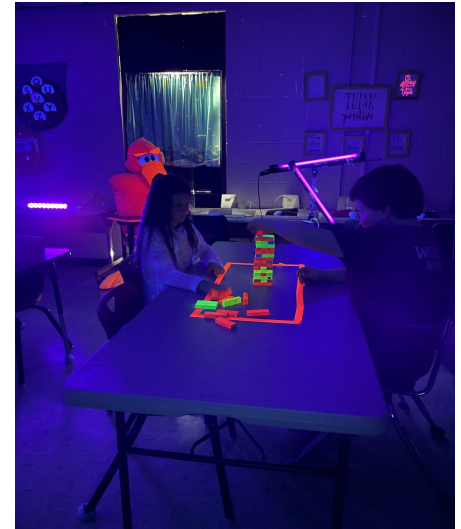
1st Place: Chevy Adams
2nd Place: Sadie Dixon
3rd Place: Catalina Wattenbarger



North News



Students were "GLOWING" this week in the STEAM lab with Glow Games. Students were putting their best game strategies to the test as they played Jenga, Tic-tac-toe and more. The best part is all of the games glowed in the dark (black light).





North News



Classroom Connections

Mrs. Goss, P.E. teacher, would like to give a shout out to the students in grades 2-8 who had the top 3 highest laps on the PACER test in each grade:

Railyn Parsons, Raelynn Russell, Saveah Glossenger, Pilot Russell, Clark Morse, Jaxon King, Harper Bowman, Aisley Kelley, Mayona Draper, Easton Carroll, Ryland Brown, Levi Hammock, Tanner Hayes, Trent Lyon, Peyton Shultz, Jaime Deck, Paizlee Walker, Bailey Ferguson, Sophia Ports, Sean Kelley, Liam Kelley, Elijah Ordway, Ellie McCoy, Leiella Draper, Haylee Frohn, Paxton Carroll, Beau Davenport, Brayden Williams, Eli Hennessee, Elle Turner, Gwenyth Rodgers, Jaydin McDaniel, Gabe Aytes, Carson Stout, Clay Reeves, Samuel Tollett, Eli George, Karlie Overly, Isabella Davis, Alyssa Howard, Tanner Bowman, Vance Bell, Payton Rodgers, Bailey Buck, Alexis Gorden, Brooklyn Lane, Kadie Lakens, Kiera Winton, Zyaire Manon, Brayden Marsh, and Jullian Howard

Additionally, our Fuel Up to Play 60 kickoff was on September 30. Our school dressed in school spirit attire, got in some extra exercise, and drank smoothies. Fun day for all!

Phoenix Happenings



Attendance

Phoenix students who met the October Attendance Goal of 86% were treated to a Chick-fil-a meal on November 4. Students had to be present bell to bell for 18 days to qualify. 17 students earned the reward!



Special Guest

Students of Greg Patton's Criminal Justice classes were privileged to have guest speaker Detective Joe Clark of the St. Louis County Police Department. Detective Clark was present and worked during the Ferguson Uprising in Ferguson, Missouri that began August 10, 2014 after a fatal shooting by a police officer. Detective Clark gave first hand accounts and told of his experiences.



Veterans Day



The Teal Pumpkin Project

The Teal Pumpkin Project was sponsored by The Asthma, Allergy, and Sinus Center; Coordinated School Health, and Cumberland County School Nutrition. The project was begun to help raise allergy awareness and create a safer and happier Halloween for all. The Phoenix winners included Ms. Gigi Lewis for staff and student Lexi Brown. Pictured are a few of the wonderful entries. Thank you to all who participated.

Phoenix Students honored veterans by participating in a program in which students presented Admiral McRaven's "Make Your Bed" speech. The speech conveys a message about resiliency and never giving up. Students participating in the presentation were Elijah Vandever, Student Council President; Terry Hackler Jr., Student Council Recorder; Joseph Carter and Hope Prowse.

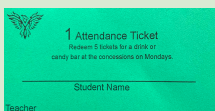


Trick or Treat

The staff at Central Services and the staff and students at Phoenix High School had the opportunity to welcome cuties, super heroes, and goblins of all sorts during the recent Trick or Treat Parade that featured students at TEIS Baby Birds. The staff at TEIS dressed up to escort young students as they collected lots of goodies.



Attendance Tickets



Phoenix students may now earn rewards by redeeming Attendance Tickets. Tickets are earned by being to class on time and not leaving early for each day of the school week. Students may earn 1 ticket per class per week and are redeemable at all concessions only on Mondays during Power Hour. Attendance Tickets are the only currency accepted at the special Monday concessions.

Suicide Prevention Poster Contest

The Suicide Prevention Poster Contest sponsored by Coordinated School Health and Cumberland County School Nutrition announced the winner for Phoenix High School- Serinity Newberry. Pictured with Serinity is Phoenix Cafe Manager, Meggan Tuttle. Great job!

December 1, 2022



Pine View November 2022



Pine View supports our Veterans



*Winners of the Patriot's Pen essay
1st. Andrew King, 2nd Paighton Griffith, 3rd Caydence Edwards*





NOVEMBER 2022



PLEASANT HILL ELEMENTARY

WE BRING THE STING

FIRE SAFETY

K-4 learning about Fire Safety and how to escape



NATIONAL PRINCIPAL'S DAY

AND WE HAVE THE BEST!!!



FIELD TRIPS

1-3 Grades visited the pumpkin patch, while 4th went to the TTU Symphony, where one of our students got to be "guest conductor" and 5th went to the TN History Museum.



LITERACY PUMPKINS

When your favorite story becomes your literacy project!



VETERAN'S DAY - November 11th

PHS honored our Veterans with a breakfast served by the BETA Club, then a program with patriotic music, flags, and guest speaker Chief Master Sgt Regina Pullins, USAF (Ret.)



HALLOWEEN PARADE



FALL FESTIVAL - FAMILY FUN NIGHT

For the first time since 2019, the Fall Festival returned to PHS, including games, prizes, a silent auction, cake walks -- we even duct-taped Mrs. Buckner to the wall! What a great time connecting with families and the Pleasant Hill community.



SMHS

NOVEMBER NEWSLETTER

Attendance

1st 9 Weeks
Dave Kirk
"Keys to
Success"
Winners.



CTE Automotive Class



Mr. Seay is teaching
students how to
rethread bolts.

Honors Biology II



Mrs. A. Johnson's
class working on their
Botany Project at
TTU's Herbarium.

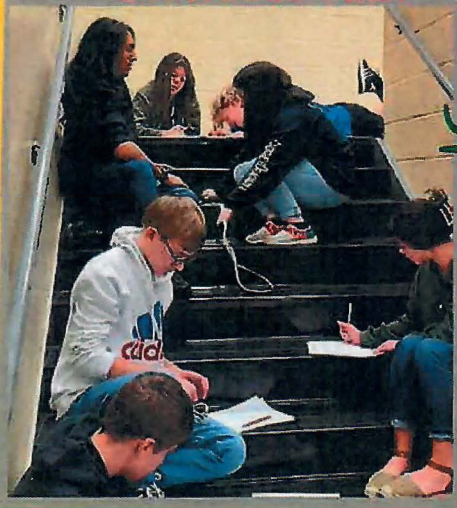


SMHS

December Newsletter

STUDENTS BEING CREATIVE IN MATH CLASS.

Dr. Woods Class



$5 - 3 = 3$
 $(x - x)$



Club Day: Students enjoying Guitar Club in Mr. Greene's Classroom.



Students prepare to ACE the PSAT



CTE Class: Learning how to Weld



SOUTH CUMBERLAND

Basketball, Pumpkins, Dressup, and More

SCES BASKETBALL



Both the Rebels and Lady Rebels finished as Runner-Ups in the 2022 County JV Tournament. The Rebels are Coached by Matt Cravens and Lady Rebels by Stacy Spriggs.

PRE-K PUMPKIN CARVING

Students in Mrs. Phillips and Mrs. Wyatt's Pre K classes at South were able to work on safely carving and cleaning their own pumpkins!



JV SUCCESS
The South JV teams had a combined record of 19-5



Storybook Pumpkins
163 Pumpkins were brought in to be judged this October.



Storybook DressUp
Rebels from all grade levels dressed up as

Decorator Supreme

When asked to design pumpkins based on their favorite books South Rebels did not disappoint. 163 pumpkins were brought in with multiple rounds of voting by faculty, staff, and students to determine the winners. Whenever our students are asked to participate in school-wide events South students show up!



Winners



DERRICK HENRY



HUNGRY CATEPILLAR



WONKY DONKEY



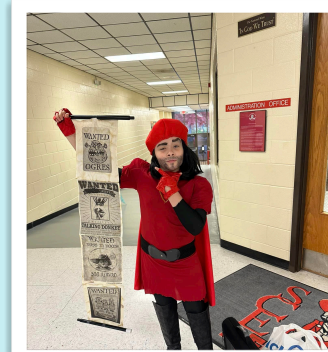
UP



DUMBO

AND THE WINNER IS

5th grader Nolan McInerny won Best StoryBook Costume for his homemade Lord Farquaad costume from Shrek. Nolan was just one of the many Rebels to dress up for StoryBook Dress Day! Great Job, Nolan!





STONE ELEMENTARY NEWS October 2022



October began with Custodian Appreciation Day and Principal Appreciation Month. Stone Elementary has the best in both of these categories.



Junior Varsity basketball season was one for the books!



We celebrated P.A.W.S. behavior at the end of the first 9 weeks by having school-wide field trips before Fall Break. PAWS stands for **P**ractice Excellence, **A**cept Responsibility, **W**ork Hard, and **S**how Respect.

Stone Elementary's First Annual Trunk or Treat was held on October 31st. Mrs. Barnes handed out books to each visitor. Rev Church partnered with us and teachers and volunteers gave out lots of spooky treats.



October is Fire Safety Month. Our wonderful local fire department firefighters came to teach us all about how to be safe. Students in grades Kindergarten through 4th grade enjoyed their visit and learned a lot!



Frank P. Brown Elementary

December 2022



SUN	MON	TUE	WED	THU	FRI	SAT
				1 Homecoming Basketball Game South @ Brown 6:00pm	2	3 Breakfast with Santa 9:00-11:00 am
4	5 Basketball Game Homestead @ Brown 6:00 pm	6	7 K-2 nd grade Christmas Program 1:00pm	8	9	10
11	12 Ugly Sweater Day	13	14	15	16 10:00 am Dismissal	17
18	19	20	21	22	23	24
-----Christmas Break-----						
25	26	27	28	29	30	31
-----Christmas Break-----						

See you back on Jan. 4th



DECEMBER 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1 EOC Testing	2 EOC Testing	3 Cheer Princess Party 11:00-3:00 CCHS Gym
4	5	6 BBall @ McMinn Central Bowling vs. SMHS	7 Faculty Meeting 6:50 or 2:50	8 Bowling vs. SMHS Winter Choir Concert 6:00-8:00 Crossville FUMC	9 BBall @ Macon County Bowling @ Chatt Central	10
11	12	13 BBall vs. SMHS 6:00	14 Final Exams Blocks 2 and 5	15 Final Exams Blocks 1 and 4	16 Dismissal 10:00	17
18	19	20 BBall @ Heritage High Tournament	21 BBall @ Heritage High Tournament	22 BBall @ Heritage High Tournament	23 BBall @ Heritage High Tournament	24



NOVEMBER 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 Faculty Meeting 6:50 or 2:50	3 Blue Clubs Meet	4	5 Meet The Jets
6	7 Beta Induction 6:00 Bowling @White Co.	8	9 8th Grade High School Visits - Brown/South	10 Veterans Day Program 2:00 Bowling vs. Upperman	11	12
13	14 Progress Reports Go Home Bowling vs. York	15 8th Grade High School Visits - PHill/Martin BBall vs. Pickett Co. 6:00	16 Bowling @ Jackson Co. Jet Theatrix Family and Friends Night @ Palace 5:30	17 Gold Clubs Meet Jet Theatrix Fall Production @ Palace 7:00	18 Jet Theatrix Matinee for Feeder Schools & 7:00 BBall vs. Cookeville 6:00	19 Jet Theatrix Fall Production @ Palace 2:00
20	21 BOE CTE Visits Nat'l Save a Life Tour Bowling vs. Jackson Co.	22 Nat'l Save a Life Tour BBall vs. McMinn Central 6:00	23	24 Thanksgiving Day	25	26
27	28 EOC Testing Bowling @ Upperman	29 EOC Testing BBall @ Clarkrange	30 EOC Testing	1	2	3

Crab Orchard Elementary

NOVEMBER 2022





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
		Wilson Co @ COE	8th Grade Career Fair	HES @ COE		
6	7	8	9	10	11	12
		Choir Field of Honor 5pm		Veteran's Day Program 9am	Veterans Day	
		Festival of Movement @ SMHS 6pm			Panther Preview	
13	14	15	16	17	18	19
	4th grade to Bryan Symphony	On Our Way to K Program		COE @ Martin		
	Pineview @ CO 5:30pm					Hoop Shoot
20	21	22	23	24	25	26
		Jump Rope for Heart 1st-4th	No School	Thanksgiving Day	No School	Holiday Market in Gym 8am-2pm
		Chik-Fil-A Night				
27	28	29	30			
	COE @ South	COE @ North				

Crab Orchard Elementary

DECEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	1	2	3
				Pleasant Hill @ COE		
4	5	6	7	8	9	10
	Stone @ COE	Biztown 5th grade		Varsity Round 1 Tourney	COE Winter Pageant	
11	12	13	14	15	16	17
	Varsity Tourney @ CCHS	Varsity Play-in game TBD		Varsity Tourney @ CCHS	10:00 Dismissal	
18	19	20	21	22	23	24
		Holiday Program 6pm				
25	26	27	28	29	30	31
Christmas						



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 V Basketball HES @ Brown 6:00p.m.	6 K-3rd grade CCPlayhouse 5th grade Biztown 4:00-7:00p.m. Chick-Fil-A SPIRIT NIGHT	7	8 9:00a.m. or 1:15p.m. Christmas Program V Basketball Tournament Round 1	9	10
11	12 V Basketball Tournament Round 2 @ CCHS	13 Kindergarten Place Theater	14	15 V Basketball Tournament Finals @ CCHS	16 Dismissal 10:00a.m.	17
18	19 	20	21 	22	23	24
25 	26	27	28 	29	30	31

**Homestead Elementary
School**

**3889 Hwy.127 South
Crossville, TN 38572
(931) 456-8344**

Principal Mary Elizabeth Edmonds
www.hes.cumberland.k12tn.net

Homestead Vision Statement

Through a safe and welcoming environment, Homestead Elementary School will focus on helping each individual reach their full potential by developing a passion to persevere in learning which results in a drive to serve our every changing community through positive actions and relationships

DECEMBER 2022

Martin Elementary



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				Varsity BBall Pineview @ Martin 5:30		
4	5	6	7	8	9	10
	Varsity BBall South @ Martin 6:00	Varsity BBall Spring City @ Martin	2n grade- playhouse K-playhouse 6th grade-playhouse	1st Round of Tournament TBA Biztown		
11	12	13	14	15	16	17
	2nd Round of Tournament TBA 8:00-1st Honors 9:00-2nd Honors K-Honors			Varsity BBall Finals @ CCHS TBA	10:00 AM Dismissal	
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Winter Break

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Find us on facebook: North Cumberland Elementary also: http://nces.ccschools.k12tn.net/			1	2	3
4	5 PreK-2nd and Band Christmas Program @ 6pm	6	7 5th Grade to Biztown 	8 Varsity Tournament Round 1 	9	10
11	12 Varsity BBall Tournament Round 2 	13 6th-8th ELA Family Workshop	14	15 Varsity FINALS 	16 10am Dismissal! Have a great break!	17
18	19	20	21	22	23	24
<h1>MERRY CHRISTMAS!</h1>						
25	26	27	28	29	30	31
<h1>HAPPY NEW YEAR!</h1>						
 <p>Children First*Excellence Always North Cumberland Elementary</p>						
						



December 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Eng 9/10 EOC Pt.3	2 Alg 1 EOC Pt. 1 Geo EOC Pt. 1 Alg 2 EOC Pt. 1	3
4	5 Alg 1 EOC Pt. 2 Geo EOC Pt. 2 Alg 2 EOC Pt. 2	6 Alg 1 EOC Pt. 3 Geo EOC Pt. 3 Alg 2 EOC Pt. 3 BM #2 Opens	7 Bio EOC Faculty Mtg/PLC Full Moon	8 US His EOC PT. 1&2	9 Make-up EOCs Attendance Lunch	10
11	12 PBS Reward	13	14 Data Meeting Finals	15 Payday Finals	16 Term 2 Ends BM #2 Closes Dismiss @10:00 Winter Break Begins	17
18	19 Winter Break	20 Winter Break	21 Winter Break	22 Winter Break	23 Winter Break	24
25	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break Payday	31

DECEMBER 2022

SUN	MON	TUE	WED	THU	FRI	SAT	NOTES
				1 PINE VIEW @ MARTIN	2	3	
4	5 PLEASANT HILL @ PINE VIEW	6	7	8 K-2 LITERACY NIGHT @ 5:30	9 WINTER DANCE 6-8 EST	10 PTO CHRISTMAS BREAKFAST WITH SANTA 9-11 EST	
11	12	13	14 WINTER BAND AND PROGRAM 1:30 EST	15	16 10:00 DISMISSAL	17	 WINTER BREAK 12/17-1/3
18	19	20	21	22	23	24	
25 	26	27	28	29	30	31	



Pleasant Hill Elementary

December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Varsity Basketball PHS @ Crab Orchard 6:00pm	2	3
4	5 Varsity Basketball PHS @ Pineview 5:30pm	6	7 5 th Grade to Biz Town	8	9 Coats for the Cold Distributed @ TCAT 4:00pm – 7:00pm	10 Coats for the Cold Distributed @ TCAT 10:00am – 2:00pm
11	12	13 Christmas Parade 1:00 Cookies with Santa 4-6pm PTO Meeting 6:00pm Band Winter Concert 6:30pm	14	15	16 Last Day Before Winter Break Release @ 10:00	17
18	19 Winter Break No School	20 Winter Break No School	21 Winter Break No School	22 Winter Break No School	23 Winter Break No School	24
25	26 Winter Break No School	27 Winter Break No School	28 Winter Break No School	29 Winter Break No School	30 Winter Break No School	31

****STUDENTS CAN NOT BE PICKED UP FROM THE FRONT OFFICE AFTER 2:15****

Students Return to School Wed. January 4, 2023

SMHS

Today < > December 2022

Month ▾


















SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	Dec 1	2	3
	<ul style="list-style-type: none"> 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> English 9&10 EOC Pt 1 RTI Data Meetings 8am B. Davenport Re-eval/IEP mtg 3pm Bowling Jackson Co 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> Biology EOC 9:15am J. Govero Re-eval/IEP mtg 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> Alg 1, Alg 2, Geometry EOC Pt 1&2 3pm Bowling White Co 5pm Student-directed Plays 	<ul style="list-style-type: none"> Alg 1, Alg 2, Geometry EOC Pt 3 10am Bowling Post Season Round 1 3pm Girl's Wrestling @ Knox Catholi 5pm Basketball @ Knox Webb 	<ul style="list-style-type: none"> SAT SAT 8am Boys Wrestling @ Knox Catholi
4	5	6	7	8	9	10
	<ul style="list-style-type: none"> English 9 & 10 EOC Pt 2 3pm Bowling: @ Cookeville v Upperr 5:45pm Wrestling Youth Practice 6pm JV Basketball (Boys) v York 	<ul style="list-style-type: none"> English 9 & 10 EOC Pt 3 3pm FFA Greenhand Conference (Lit 3pm TN Promise mtg for seniors 3pm Bowling CCHS 3 more 	<ul style="list-style-type: none"> US History EOC Pt 1 & 2 3pm FFA Greenhand Conference (Lit 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> EOC Make Ups Faculty Meeting @ 3pm 10:30am Guest Speaker Career Expl 11:15am National Guard Lunch Set L 5 more 	<ul style="list-style-type: none"> Clubs Mid Day Activity Schedule 11am Clubs meet 6pm Basketball vs Dekalb Co (Brow 	<ul style="list-style-type: none"> ACT ACT 8am Wrestling Home Tournament I4 10am JV Basketball (Boys and Girls) 6pm Basketball vs Cookeville (Brow
11	12	13	14	15	16	17
	<ul style="list-style-type: none"> Counselor PLC 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> For. Lang, PE & SPED PLC 3rd Block Mid Term Friendsgiving Luncheon for Faculty & RTI Data Meetings 4 more 	<ul style="list-style-type: none"> ELA & Social Studies PLC Finals 1st & 5th 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> CTE & Science PLC Finals 2nd & 4th 4:30pm Boys Wrestling @Livingston 5pm CCCB Concert (Auditorium) 	<ul style="list-style-type: none"> 1st Semester Ends Fine Arts & Math PLC Winter Break Dismiss @ 10 10am 10:00 Day 5pm Basketball Boys Christmas Cla 	<ul style="list-style-type: none"> 8am Girls Wrestling @ Wilson Centr 11:30am Basketball Boys Christmas
18	19	20	21	22	23	24
<ul style="list-style-type: none"> 8am Youth Wrestling Tournament (A 	<ul style="list-style-type: none"> Winter Break Winter Break 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> 5:45pm Wrestling Youth Practice 			
25	26	27	28	29	30	31
<ul style="list-style-type: none"> Winter Break Winter Break 	<ul style="list-style-type: none"> 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> 1pm Boys Basketball - Maryville Chr 5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> 2:30pm Boys Basketball - Maryville (5:45pm Wrestling Youth Practice 	<ul style="list-style-type: none"> 1:30pm Boys Basketball - Maryville (<ul style="list-style-type: none"> 8am Wrestling Tournament @ Indep 	



scs

December 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 FCS 7:00am  3:15 in Library  South @ Brown 6:00 pm	2	3 Breakfast with Santa!  8-am to 10 am
4	5  South @ Martin 6:00 pm	6 Varsity Cheer, Clubs and Superlatives   Varsity Play in Game 6:00 pm	7 Wellness Wednesday 	8 FCS 7:00am  Tournament RD 1 6:00 pm	9 5th Biz Town 	10
11	12  Tournament RD 2 6:00 pm	13 Band/Holiday Concert and 8th grade wooden soldier dance at 6:50 pm  	14	15 FCS 7:00am   Finals @ CCHS 6:00 pm	16  Last Day of School Before Holidays Dismiss @ 10:00am	17
18	19	20	21	22	23	24
25 	Winter Break December 16, 2022- January 4, 2023					31  Students return to school on Jan. 4, 2023

Stone Elementary

December 2022

Mission:

Empowering each student with the skills to be productive citizen by fostering a culture of excellence through high expectations for all.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 VBB North @ Stone 6-9 pm	2 Pictures: Fall Makeups & Fall Sports	3
4	5 VBB Stone @ CO 6-9 pm	6 Varsity Tournament starts	7	8 Biztown 5 th grade Varsity Tournament Round 1 (CCHS)	9 Winter Band Concert 5:30-6:30 pm Winter Dance for 6 th -8 th grades @6:30-8:30 pm	10
11	12 Varsity Tournament Round 2 (CCHS)	13 Winter Music Program 1:30 pm	14	15 Varsity Tournament Finals (CCHS) Hispanic Literacy Night 6-7 pm	16 10 am dismissal	17
18	19 Winter Break	20 Winter Break	21 Winter Break	22 Winter Break	23 Winter Break	24
25	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break	31
School resumes on 4 January 2023						

Cumberland County Board of Education

Monitoring: Review: Annually in October	Descriptor Term: Payroll Procedures	Descriptor Code: 2.802	Issued Date: 09/28/17
		Rescinds: 2.802	Issued: 11/20/14

- 1 All personnel will be paid on the fifteenth (15th) and the last day of the month.
- 2 All personnel will receive compensation in twenty-four (24) installments effective July 1, 2018.
- 3 If the end of a pay period falls on a non-working day, employees will be paid on the last Central Office
- 4 working day prior to the pay period. Deposits will coincide with the end of the pay period.
- 5 Upon resignation or retirement of school personnel, final salary payment shall be withheld until all
- 6 records and assets in custody of the employee are satisfactorily transferred to his/her successor or another
- 7 designated person.
- 8 Specific approval by the Board is required for payroll deductions, except as otherwise provided by law

Cross References

Compensation Guides and Contracts 5.110

Resignation 5.204

Retirement 5.205

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Business Management Goals	Descriptor Code: 3.100	Issued Date: 02/06/97
		Rescinds:	Issued:

1 The Board establishes these general goals for the conduct of its management program:

- 2
- 3 1. To develop a plan for the management of buildings and grounds which provides a safe, secure,
4 comfortable, and clean environment for instruction and administration;
- 5
- 6 2. To provide a building maintenance program which protects the taxpayer's investment in facilities
7 and ensures their continued use;
- 8
- 9 3. To provide sufficient supplies and equipment for effective teaching and learning;
- 10
- 11 4. To provide a student transportation system which meets state requirements;
- 12
- 13 5. To design and implement a program of food services which emphasizes nutritional needs of
14 children as the basis of growth and development of bodies and minds;
- 15
- 16 6. To collect and maintain data pertinent to educational planning; and
- 17
- 18 7. To provide a sound program of insurance protection for system employees, students, and
property.

Cross Reference:

School District Goals 1.700

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Crisis Management	Descriptor Code: 3.203	Issued Date: 09/26/19
		Rescinds: 3.203	Issued: 02/28/19

1 **CRISIS MANAGEMENT**

- 2 1 The principal of each school shall select a representative to serve on a committee for the
3 purpose of developing a Crisis Management Plan for use by the school system in times of
4 crisis, including suicide, shootings and death of a student, parent or faculty member. Within
5 the development of such plan, the committee shall provide for the appointment of a Crisis
6 Team in each school, which shall deal with the specific situations, make decisions, and
7 disseminate information in the event of a crisis. Members of the team shall consist of the
8 principal, guidance counselor, school resource officer and at least one other staff member
9 designated by the principal.
- 10 2 The principal of each building shall be responsible for the development of emergency
11 procedures, which shall be distributed to building employees, parents, and members of the
12 Crisis Team. Training for all school employees in the crisis management procedures shall
13 be conducted annually during scheduled in-service sessions prior to the beginning of
14 school.
- 15 3 In the event of a crisis, the principal shall notify the Crisis Team members, the Director of
16 Schools or Director of Emergency Management & Security. If he/she determines it to be
17 necessary, the principal shall contact the appropriate emergency services (police, fire,
18 ambulance, etc.) During the time of emergency, or where a situation warrants at a
19 Cumberland County School, a Central Services designee would respond to that school in a
20 “support and advisory capacity” to assist the school principal. The designee would be
21 deployed as ordered by the Director of Schools or Director of Emergency Management and
22 Security.
- 23 4 All media attention shall be the directed to the Director of [Schools'](#) office.

Legal References

1. TCA 49-6-804(a)

Cross References

News Releases, News Conferences and Interviews 1.503

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Energy Use and Conservation	Descriptor Code: 3.207	Issued Date: 11/14/13
		Rescinds:	Issued:

1 PURPOSE

2 The Cumberland County Board of Education is responsible for the efficient use of all natural resources
3 required by the District. In keeping with this responsibility, the District shall provide leadership in
4 developing a realistic energy use ethic, by increasing awareness of energy needs and their associated
5 costs in the operation of District facilities, in order to conserve on energy while maintaining a
6 comfortable environment.

7 STATEMENT OF POLICY

8 The District's success in achieving an effective energy use, conservation and efficiency program requires
9 and depends upon cooperation at all levels. Therefore, every employee, student, school volunteer and
10 contractor is expected to contribute to and actively participate in the District's energy conservation and
11 efficiency program, and to be an "energy saver" as well as an "energy consumer."

12 Implementation of the District's energy use and conservation policy shall be the joint and collective
13 responsibility of the District's Board of Education, administration, teachers, staff, students and
14 volunteers. While primary accountability and responsibility for management and administration of the
15 District's energy conservation and efficiency program shall lie with the District's Director of Schools or
16 his/her designee, the District's administrative staff shall assist the Director of Schools or Designee as
17 needed in implementing, managing, directing, monitoring, evaluating and reporting District conservation
18 and efficiency in the use of energy.

19 The District shall, under the supervision and direction of its Director of Schools or designee, maintain
20 accurate records of energy consumption and associated costs at each school site and shall periodically
21 provide information on the goals and progress of the District's energy conservation program. The
22 judicious use and management of various energy systems at each school facility shall be the joint
23 responsibility of the administrative, instructional, and custodial staff of each such facility, acting in
24 concert with the District's ~~Engineering Department and its Assistant Superintendent of Engineering.~~
25 [Deputy Director and Maintenance Supervisor.](#)

26 The District's Director of Schools or designee shall develop, in cooperation with and with assistance
27 from such others as may be necessary, and shall thereafter disseminate, the appropriate short and long
28 range administrative guidelines or regulations necessary to implement and administer the District's
29 energy awareness, management and conservation programs.

30 The Director of Schools shall monitor compliance with the following:

1 (1) Maintenance of the learning environment shall always take precedence over energy
2 conservation measures;

3
4 (2) The District shall amend its policies and action plans to as required to strive for continuing
5 compliance with the most recent adoption of the American Society of Heating, Refrigeration and
6 Air Conditioning Engineers (ASHARE) Standards 90.1 (minimum standard for energy
7 efficiency), 62.1 (minimum standard for indoor air quality) and 55 (minimum standard for human
8 comfort).

9 ENERGY SAVINGS CALCULATIONS

10 Proceeds from the Energy Efficiency Fund will be utilized to implement energy conservation measures.
11 A percentage of the energy savings recognized will be re-invested into the facilities to continue
12 developing energy conservation strategies and upgrade equipment. Energy savings will be calculated
13 on a school year basis. Total energy consumption (electricity, water, gas, demand factors, etc.) will be
14 analyzed and compared to previous years of operation to determine savings. Climatic temperature
15 extremes, facility size, and student census will be included in the energy conservation savings analysis
16 to establish baseline indices.

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Facilities Planning	Descriptor Code: 3.208	Issued Date: 11/14/13
		Rescinds:	Issued:

1 The Director of Schools shall present an annual assessment of facility needs to the Board in October.
2 The needs assessment shall include a review of each school site. Each principal shall prepare the
3 assessment for his/her school with input from staff, parents and community leaders.

4 The individual school needs assessment shall include the following information:

- 5 1. Building, site, and utility deficiencies
- 6 2. Maintenance issues
- 7 3. Number of classrooms with class sizes
- 8 4. Population and enrollment projections
- 9 5. Community needs
- 10 6. Other information as directed

11 The system-wide needs assessment shall include the following information:

- 12 1. Individual school assessments
- 13 2. System-wide population growth projections
- 14 3. Industrial and business forecasts
- 15 4. Other information as deemed necessary

16 **ASBESTOS¹**

17 The Director of Schools shall maintain an Asbestos Management Plan for all buildings leased, owned,
18 or otherwise used as school buildings and maintain and update the plan to keep it current with ongoing
19 operations and maintenance, periodic surveillance, inspection, re-inspection, and response action
20 activities.

21 The Director of Schools shall:

- 22 A. Annually publish a notification on the Asbestos Management Plan availability and the status of
23 asbestos activities;
- 24
- 25 B. Educate and train maintenance and custodial staff about asbestos and how to deal with it, in
26 accordance with state and federal statutes;
- 27
- 28 C. Notify short-term or temporary workers on the locations of the building materials containing
29 asbestos;
- 30

- 1 D. Post warning labels in routine maintenance areas where asbestos was previously identified or
2 assumed;
3
- 4 E. Follow set plans and procedures designed to minimize the disturbance of building materials
5 containing asbestos; and
6
- 7 F. Survey the condition of these materials every six (6) months to assure that they remain in good
8 condition.

9 The Director of Schools shall designate an Asbestos Hazard Emergency Response Act (AHERA)
10 Manager as the designated Asbestos Program Coordinator. All inquiries regarding the asbestos plan and
11 asbestos-related issues should be directed to the AHERA Manager.

Legal References:

1. 40 C.F.R. § 763.91-93

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Naming of Facilities	Descriptor Code: 3.210	Issued Date: 05/24/18
		Rescinds: 3.210	Issued: 09/28/17

1 NEW FACILITIES

2 The Board shall determine the name of a new facility.

3 PLAQUES FOR NEW FACILITIES

4 All major building projects will be designated with a suitable plaque identifying the project, year
5 completed, names of Board Members and Director of Schools, the architectural firm, the general
6 contractor, the County Mayor and County Commission members at the time of the project. The plaque
7 for each building will be in the contract and will be designed by the architect.

8 NAMING OF DESIGNATED AREAS

9 The Cumberland County School Board will consider nominations for naming areas in school facilities
10 for individuals. Only one area in the school division may be named for an individual. The Board
11 reserves the right to designate an area that has previously been named in recognition of an individual.

12 Criteria for these nominations should include:

- 13 • Individuals who have made significant contributions to the school or school division.
- 14 • Nominations should not be based on service longevity only
- 15 • Only individuals of strong moral character will be considered for nomination.

16 Any individual desiring to nominate someone to have an area of a school facility named for the
17 nominee must complete an application. The principal of the facility acknowledges agreement by
18 his/her signature on the application. The application must include the name of three (3) references, one
19 of which must be a current Board member. Applications may be obtained from the office of the
20 Director. Applications for nomination for naming an area of a school facility for an individual should
21 be submitted to the Director. The Director will submit the application(s) to the Board. The Board will
22 review the application(s) and make the final decisions regarding the naming of an area of a school
23 facility. The decision to approve or disapprove a nomination is discretionary by the Board and is not
24 subject to challenge or appeal.

1 PLAQUES FOR DESIGNATED AREAS

2 If the Board approves the naming of an area of a school facility, a plaque will be mounted at the
3 designated area. The plaque shall be ordered through the school system and installed by staff;
4 however, the cost of the plaque shall be borne by the nominating entity. The plaque shall read as
5 follows:

6 “In honor of the contributions of (name of honoree) to Cumberland County Schools
7 Approved (date of approval) by the Cumberland County Board of Education”

8 The principal of the school will determine the location of the plaque. The person responsible for the
9 administration of the facility will determine the location of plaques for other facilities. The plaque
10 shall become the property of Cumberland County Schools.

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: New Project Planning	Descriptor Code: 3.211	Issued Date: 07/22/21
		Rescinds:	Issued:

1 SELECTION OF ARCHITECT¹

2 The Board shall approve a registered architect for new projects of construction, expansion, and/or
3 maintenance as required by law. The Board shall execute a contract with such architect for each project.

4 SELECTION OF ENGINEER¹

5 Following the execution of a contract for architectural services, the architect or architectural firm shall
6 select a registered engineer for each project.

7 SITE SELECTION

8 The Board shall have sole discretion with choosing sites for construction.² When determining where to
9 begin new projects, the Board shall consider the current and future populations of the area, transportation
10 routes, and accessibility to utilities.

11 BUILDING ACCESSIBILITY³

12 The construction, remodeling, renovation, expansion, or modification of a school building shall comply
13 with state and federal requirements regarding building accessibility.

Legal References

1. TCA 62-2-107; TRR/MS 0520-01-04-.01(2)
2. TCA 49-2-203(a)(3); *Rutherford County Board of Education v. Rutherford County Commission*, 2000 Tenn. App. LEXIS 703
3. 28 CFR § 36.201; TRR/MS 0520-01-04-.01(1)

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">District Water Testing</h2>	Descriptor Code: 3.212	Issued Date: 10/25/18
		Rescinds:	Issued:

1 *General*

2 All district facilities built before January 1, 1998 shall be tested for lead in drinking water every two
 3 (2) years.¹

4 The Director of Schools shall develop appropriate administrative procedures to facilitate this testing
 5 and address any necessary corrective action.

6 **RESPONSE TO TESTING RESULTS¹**

7 If test results show that lead levels exceed fifteen parts per billion (15 ppb) but are below twenty parts
 8 per billion (20 ppb), that school shall conduct lead level tests on an annual basis. This shall continue
 9 until tests show that the lead levels are under fifteen parts per billion (15 ppb).

10 If test results show that lead levels equal or exceed twenty parts per billion (20 ppb), the school shall
 11 immediately remove the drinking water source from service. The drinking water source shall not be
 12 available for use until retesting confirms the water lead level does not exceed twenty parts per billion
 13 (20 ppb). If corrective action is taken, retesting shall occur within ninety (90) days.

14 The Director of Schools/designee shall notify the appropriate authorities within twenty-four (24) hours
 15 of a test result showing that lead levels equal or exceed twenty parts per billion (20 ppb).

16 Parent(s)/guardian(s) shall be notified within five (5) business days of such test result.

Legal References

1. Public Acts of 2018, Chapter No. 977

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Service Animals in District Facilities	Descriptor Code: 3.218	Issued Date: 02/25/16
		Rescinds:	Issued:

1 In accordance with the provisions of the Americans with Disabilities Act, service dogs and trained
2 miniature horses¹ (hereinafter referred to as service animals) are permitted for use by individuals with
3 disabilities on district property and in district facilities provided the individuals and their animals meet
4 the requirements and responsibilities covered in this policy.

5 When an individual with a disability seeks to bring a service animal into a district facility, the district is
6 entitled to ask the individual if the animal is required because of a disability and what work or task the
7 animal has been trained to perform.² The district is not entitled to ask for documentation that the animal
8 has been properly trained, but the individual bringing the animal into a district facility will be held
9 accountable for the animal's behavior.

10 Any service animal brought into a district facility by an individual with a disability must have been
11 trained to do work or perform tasks for the individual. The work or tasks performed by the service animal
12 must be directly related to the handler's disability. Examples of work or tasks include, but are not limited
13 to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting
14 individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent
15 protection, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the
16 presence of allergens, retrieving items such as medicine, providing physical support and assistance with
17 balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and
18 neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

19 The crime deterrent effects of an animal's presence and the provision of emotional support, well-being,
20 comfort, or companionship do not constitute work or tasks for the purposes of this policy.

21 Individuals with disabilities shall be permitted to be accompanied by their service animals in all areas of
22 a public entity's facilities where members of the public, participants in services, programs or activities,
23 or invitees, as relevant, are allowed to go.

24 A service animal shall be under the control of its handler. A service animal shall have a harness, leash,
25 or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other
26 tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe,
27 effective performance of work or tasks, in which case the service animal must be otherwise under the
28 handler's control by means of voice control, signals, or other effective means.

29 District staff may ask an individual with a disability to remove a service animal from the premises if:

30 (1) The animal is out of control and the animal's handler does not take effective action to control it; or

1 (2) The animal is not housebroken.

2 (3) The animal's presence would fundamentally alter the nature of the service, program or activity.³

3 If the district excludes a service animal due to the reasons listed above, the district shall give the
4 individual with a disability the opportunity to participate in the service, program, or activity without
5 having the service animal on the premises.

6 The District and its staff are not responsible for the care or supervision of a service animal brought onto
7 district property or into district facilities by an individual with a disability.

8 The District shall not ask or require an individual with a disability to pay a surcharge, even if people
9 accompanied by pets are required to pay fees, or to comply with other requirements generally not
10 applicable to people without pets.

Legal References

1. 28 CFR § 35.104
2. 28 CFR § 35.136
3. 28 CFR § 35.130

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Use of Unmanned Aircraft Systems and Model Aircraft in the Curriculum</h2>	Descriptor Code: <h3 style="text-align: center;">3.219</h3>	Issued Date: <h3 style="text-align: center;">05/26/16</h3>
		Rescinds:	Issued:

1 Unless granted permission by the ~~Superintendent~~ **Director of Schools** or his/her designee, the use of Unmanned
 2 Aircraft Systems (UAS) for any purpose is not permitted at any school district event, activity or classroom
 3 activity. This prohibition applies to all school district indoor/outdoor property and includes a ban at all venues
 4 including the spectator areas and parking areas.

5 Any use of model aircraft within a program of instruction approved by the ~~Superintendent~~ **Director of Schools**,
 6 shall comply with Tennessee law and Federal Aviation Administration (FAA) rules.^{1,2} Additionally:

- 7 1. Operation of the Model Aircraft will be under the planned supervision and control of a Licensed
 8 Aviation Instructor.
- 9
- 10 2. The current FAA airspace requirements and regulations will be adhered to at all times, as will any state
 11 laws which may be in place at the time of operation. Flights will be no higher than 400 feet in altitude.
 12
- 13 3. The operation and flight patterns will avoid flight directly over people and /or any spaces deemed safety
 14 concerns.
- 15
- 16 4. **UAS/Model Aircraft** will be in eyesight at all times, utilizing an observer if necessary.
- 17
- 18 5. **UAS/Model Aircraft** will remain well clear of and not interfere with manned aircraft operations.
- 19
- 20 6. The area of use will be restricted to the campus limits or property lines, or other locations with prior,
 21 written approval of the landowner.
- 22
- 23 7. Flights of **UAS/Model Aircraft** shall not be undertaken in adverse weather conditions such as high
 24 winds or reduced visibility.
- 25
- 26 8. Liability insurance for this specific equipment and its conditional use will be in force in order to operate.

Legal References

1. TCA 39-13-609(b)
2. FAA Modernization and Reform Act of 2012, Public Law 112-95 § 336 (112th Congress, 2d session).

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Access to Private Facilities</h2>	Descriptor Code: <h3 style="text-align: center;">3.220</h3>	Issued Date: <h3 style="text-align: center;">07/22/21</h3>
		Rescinds:	Issued:

- 1 Students, employees, or teachers may request reasonable accommodations if they desire greater
- 2 privacy when using multi-occupancy restrooms or changing facilities located in the school building or
- 3 when using multi-occupancy sleeping quarters while attending a school-sponsored activity.¹
- 4 Such requests shall be submitted in writing to the principal, and any appeals regarding the principal's
- 5 decision shall be in accordance with state law.¹
- 6 The Director of Schools shall develop an administrative procedure on access to private facilities.

Legal References

1. Public Acts of 2021, Chapter No. 452

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Equipment and Supplies Management	Descriptor Code: 3.300	Issued Date: 06/07/07
		Rescinds: 3.300	Issued: 10/07/99

1 *General*

2 All equipment and materials placed in school buildings by any group or organization become the
3 property of the Board. The Board reserves the right to transfer property to other schools if the school in
4 which it was originally placed is discontinued or if there is no longer any need for the equipment or
5 materials where originally placed.

6 The director of schools shall develop procedures promoting the useful life of equipment and supplies by
7 establishing a thorough, effective and economical operations and maintenance program and providing
8 adequate insurance coverage. Equipment management shall be in accordance with federal and state
9 laws, regulations and guidelines.

10 Each employee of the system shall be responsible for the materials, equipment and supplies assigned to
11 him/her. In addition, he/she is responsible for the preservation and protection of materials, equipment
12 and supplies not under his/her direct control when such are endangered and when the system employee
13 having direct control is not present or is otherwise unable to act.

Cross Reference:

Inventories 2.702

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Equipment and Supplies: Leasing and Renting	Descriptor Code: 3.301	Issued Date: 12/01/05
		Rescinds: 3.301	Issued: 10/07/99

1 *Individual Schools*

2 Equipment and/or supplies shall be lent or rented only with the prior permission of the principal. Parties
3 in whose name the equipment is lent or rented will be responsible for any damage to the equipment.

4 Staff members may borrow school equipment and materials at no cost when such use is related to their
5 employment.

6 Students may borrow school equipment and materials at no cost when used in connection with their
7 studies or extracurricular activities.

8 The general public may rent audio-visual equipment such as movies or public address systems when
9 requested by responsible parties or organizations.

10 Staff members borrowing school equipment for personal use will be subject to the same regulations,
11 including fees, as for non-school usage.

12 School machinery, vehicles, all vocational-type equipment (e.g., typewriters, sewing machines and shop
13 tools), and cleaning and maintenance equipment are not for personal use by anyone.

14 The principal shall establish proper controls to assure the return of all borrowed and rented equipment.

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Student Transportation Management	Descriptor Code: 3.400	Issued Date: 10/26/17
		Rescinds: 3.400	Issued: 02/06/97

1 *General*

2 School buses shall be maintained and operated in accordance with state law and State Board Rules and
3 Regulations.¹

4 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall
5 appear on the rear bumper.²

6 To avoid the financial burden of replacing an aging bus fleet at any one time, the board shall attempt to
7 replace a certain number of buses each year on a rotating basis.

8 All accidents, regardless of the damage involved, must be reported to the transportation supervisor,
9 including incidents in which any part of the bus contacts any other object or vehicle.

10 In the event students are on board at the time of an accident (regardless of how minor), the appropriate
11 authorities will be notified and dispatched immediately.

12 The director of schools shall develop procedures to ensure compliance with the statutory and
13 regulatory requirements for the transportation program.

14 **TRANSPORTATION SUPERVISOR³**

15 The director of schools shall appoint a transportation supervisor for the system. He/she shall be
16 responsible for the monitoring and oversight of transportation services for the district.

17 The transportation supervisor shall complete a student transportation management-training program
18 upon appointment. Every year the transportation supervisor shall complete a minimum of four (4)
19 hours of training annually.

20 The director of schools shall ensure that training is completed and provide the state department of
21 education with appropriate documentation.

22 **COMPLAINT PROCESS⁴**

23 The following procedure will govern how students, teachers, staff, and community members shall
24 submit bus safety complaints:

25 All complaints shall be submitted to the transportation supervisor; and
26

- 1 1. Forms may be submitted in person, via phone, mail, or email.
- 2 a. Written complaints shall be submitted on forms located on the district's website. In the
- 3 case of a complaint received via phone, the person receiving the phone call shall be
- 4 responsible for filling out the form and submitting it to the transportation supervisor. In
- 5 order to conduct a thorough and proper investigation, all information must be submitted
- 6 on the form including the complainant's name and contact information.

7 The transportation supervisor shall begin an investigation of all bus safety complaints within twenty-
8 four (24) hours of receipt.

9 Within forty-eight (48) hours of receipt of the initial complaint, the transportation supervisor shall
10 submit a preliminary report to the director of schools. This report shall include:

- 11 1. The time and date the complaint was received;
- 12
- 13 2. The name of the bus driver;
- 14
- 15 3. A copy or summary of the complaint; and
- 16
- 17 4. Any prior complaints or disciplinary actions taken against the driver.

18 Within sixty (60) school days of receiving the initial complaint, the transportation supervisor shall
19 submit a final written report to the director of schools that details the investigation's findings as well as
20 the action taken in response to the complaint.

21 An annual notice of this complaint process shall be provided to parents and students. This information
22 shall be made available in the student handbook and on the district website.

23 **RECORDKEEPING⁵**

24 The transportation supervisor shall be responsible for the collection and maintenance of the following
25 records:

- 26 1. Bus maintenance and inspections forms;
- 27
- 28 2. Bus driver credentials, including required background checks, health records, and performance
- 29 reviews;
- 30
- 31 3. Driver training records; and
- 32
- 33 4. Complaints received and any records related to the investigation and complaints.

Legal References

1. TCA 49-6-2109; TRR/MS 0520-01-05
2. Public Acts of 2017, Chapter No. 289(1)(d)(3)
3. Public Acts of 2017, Chapter No. 289(1)(a)-(c)
4. Public Acts of 2017, Chapter No. 289(1)(d)(2)
5. Public Acts of 2017, Chapter No. 289(1)(d)(5)

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Bus Scheduling and Routing	Descriptor Code: 3.401	Issued Date: 07/22/21
		Rescinds: 3.401	Issued: 12/06/07

1 *General*

2 Students who ride school buses shall attend the school designated unless the Board designates an
3 alternate school. If a parent/guardian chooses to send his/her child to another school in the district, the
4 parent/guardian shall provide transportation to and from that school.

5 The transportation supervisor will be responsible for surveying all bus routes and scheduling bus
6 transportation, including the determination of bus stops and the assignment of students. Deleting or
7 establishing new bus routes is the responsibility of the Board.¹

8 Appeals of transportation decisions shall be made to the Director of Schools.

9 Students shall not be in transit to and from school more than one and one-half hours each way. ¹Under
10 no circumstances shall students be transported past their assigned school. Normally, buses will not go
11 on private roads nor will routes be extended for children who live within five-tenths (.5) of a mile of an
12 established bus stop. Exceptions to this standard must be approved by the director of schools.

13 **BUS DRIVER RESPONSIBILITIES**

14 Upon being hired and at the beginning of each school year thereafter, every bus driver shall be given the
15 policies and procedures related to the transportation program.²

16 Once the official route is begun, stops shall only be made to take on, discharge or transfer students.
17 Buses are not to stop at stores (or make any other nondesignated stops except for emergencies) when
18 transporting students.

19 **EXITING THE BUS**

20 No student may exit the bus at a destination other than that student's designated bus stop. The Director
21 shall develop procedures that would allow a student to exit the school bus at an alternative location.

22 1. No student shall be allowed to exit the bus at a stop other than the student's regular bus stop
23 unless the student provides the driver with a signed note from the parent, or guardian and
24 approved by school administration informing the driver of the change in the student's bus stop
25 for the day. The driver shall turn the note over to the principal as soon as practical after the
26 completion of the route.³

27 2. In the event that the driver finds it necessary for a student to exit the bus at a stop other than the
28 student's designated stop in order to preserve the safety of other student passengers or the driver,

1 the driver may remove the offending student from the bus, provided that the driver secures the
2 safety of the student for the uncompleted trip.

3 3. A driver shall report to school authorities as soon as possible, but no later than the end of the
4 route, any student refusing to obey the driver or exiting the bus without the driver's permission
5 at a point other than the student's destination for that trip.⁴

6 Due to special programming needs of some students, special education students may be bused to special
7 classes throughout the county as determined by each student's IEP team. Also, students assigned to the
8 alternative school may be transported to the alternative school if the cause of the student's placement is
9 not the result of a behavior problem on the school bus.

Legal References

1. TCA 49-6-2105
2. TCA 49-6-2118(b)
3. TCA 49-6-2118(a)
4. TCA 49-6-2118(c), (d)

Cross References

Bus Safety and Conduct 6.308

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Special Use of School Vehicles	Descriptor Code: 3.402	Issued Date: 07/23/20
		Rescinds: 3.402	Issued: 01/24/13

1 SCHOOL BUSES

2 All policies and procedures regarding student and driver conduct shall apply to all extracurricular trips.

3 District owned buses may be used by athletic teams and other school groups, provided such trips are
4 recommended by the principal.

5 The principal will make all transportation arrangements with the ~~Director of Transportation~~
6 [Transportation Supervisor](#).

7 Only qualified bus drivers may drive school buses for extracurricular trips.

8 BOARD-OWNED VEHICLES

9 The Director of Schools shall recommend for board approval a list of vehicles to be assigned to positions
10 requiring full time use. Such use shall be restricted to commuting to and from job-related sites and shall
11 comply with IRS requirement, including implications for reporting taxable income.

Cross References

Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Traffic and Parking Controls	Descriptor Code: 3.403	Issued Date: 02/24/11
		Rescinds: 3.403	Issued: 12/06/07

1 The principal of each school shall develop and implement a plan to maximize safety of walkers, bikers,
2 and those riding in vehicles. The plan shall emphasize efficiency as well as safety and will be submitted
3 to the director of schools for approval. Each plan will include a sketch (or drawing) showing parking
4 areas, traffic flow, areas for bus loading and unloading, and the location of any safety hazard to be
5 avoided by vehicles and walkers. Parking regulations and dismissal schedule will be developed by the
6 principal and published in the school handbook.

Cross References:

Code of Behavior and Discipline 6.300
Interrogations and Searches 6.303
Suspensions 6.316

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Commercial Advertising on School Buses</h2>	Descriptor Code: 3.405	Issued Date: 05/28/20
		Rescinds:	Issued:

1 Commercial advertising may be displayed on the exterior or interior of a school bus and is subject to
 2 the following:¹

- 3 1. The size and location of the advertisement shall be in accordance with state law;¹
- 4
- 5 2. The Director of Schools/designee shall be responsible for the sale and approval of the
- 6 advertisement;
- 7
- 8 3. There shall be no advertising on school buses of tobacco products, alcohol products, political
- 9 campaigns,² or individual food items that cannot be sold to students through vending
- 10 machines;³
- 11
- 12 4. The Board shall decide annually as to the cost of commercial advertising per school bus and/or
- 13 review vendor contract;
- 14
- 15 5. If it is determined that the advertisement shall not be painted on the school bus, it will be
- 16 professionally installed; and
- 17
- 18 6. All contracts for commercial advertising shall comply with state law and board policy, and any
- 19 issues relating to these contracts shall be directed to the Director of Schools.

Legal References

1. TCA 49-6-2109(d); TRR/MS 0520-01-05-.01(7)
2. TCA 2-19-144, 49-6-2109(e)
3. TCA 49-6-2307

Cross References

Student Transportation Management 3.400

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Food Service Management	Descriptor Code: 3.500	Issued Date: 02/23/17
		Rescinds: 3.500	Issued: 01/24/13

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules
2 and regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service
3 of foods and will meet all state and federal and local requirements necessary for participation.¹

4 The system's food service supervisor will oversee the program. All products and services necessary for
5 the operation of the school nutrition department shall be procured using a procurement plan which
6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit
8 and Vegetable Program, School Breakfast Program, Seamless Summer Option, and Afterschool Snack
9 Program. Meals and snacks that are offered shall meet the federal requirements for reimbursement as
10 defined by federal regulations.²

11 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 12 1. Meals/snacks must be made available to all students in attendance.
- 13 2. Free and reduced-price meals/snacks must be made available to students who are determined
14 eligible for these benefits.

15 Students who participate in no-cost or reduced-cost meals will not be distinguished in any way from
16 other students during food service.

17 Students will be permitted to bring their lunches from home and to purchase allowable beverages and a
18 la carte items at school.

19 Procedures for implementing guidelines established by the State Department of Education, School
20 Nutrition Program are on file in the district food service procedures manual.

21 *Students Requesting Modified Meals*

22 The School Nutrition Program shall make reasonable modifications to accommodate children with
23 disabilities. These modifications will be made on a case-by-case basis when supported by a written
24 statement from a licensed healthcare professional who is authorized to write prescriptions under state
25 law.

26 The Director of Schools shall develop procedures for notifying parents/guardians of the process for
27 requesting meal modifications, and arrange for an impartial hearing process to resolve grievances
28 related to requests for modifications based on a disability.

1 *Competitive Foods*

2 The sale of competitive foods must comply with all local procedures, but at a minimum must be as
3 stringent as the current state and federal regulations concerning competitive foods.³

4 *Charging Meals*

5 In the event a student does not have adequate funds to purchase a meal, he/she will be allowed to
6 charge the meal. ~~If the negative balance reaches \$20.00, the student's teacher will be informed that the~~
7 ~~next meal will be a basic nutritional meal that will be available with the cashier (the meal will consist~~
8 ~~of a sandwich or pocket, fresh vegetable, fresh fruit and milk). So as to not embarrass the child, the~~
9 ~~meal will be provided through the normal food line.~~

10 The Director of Schools shall ensure that this policy is provided in writing to all households at the start
11 of each school year and to households that transfer to the school during the school year.

12 *Collection of Unpaid Meal Charges*

13 The district shall make reasonable efforts to collect debts resulting from unpaid meal charges prior to
14 the end of the school year. Uncollected charges from the previous fiscal year shall be considered
15 delinquent debt. The Director shall establish reasonable methods and a time frame for collection of
16 delinquent debt. Any use of third parties to collect delinquent debt must be approved by the board.
17 Upon recommendation of the Director, the board may classify delinquent debt as bad debt, which shall
18 be considered uncollectable and categorized as an operating loss.⁴

Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11
4. 2 CFR 200.426

Cross References

Deposit of Funds 2.500
Financial Reports and Records 2.701

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Insurance Management	Descriptor Code: 3.600	Issued Date: 08/23/18
		Rescinds: 3.600	Issued: 01/23/14

1 The insurance program shall provide coverage in a minimum of the following broad categories:

- 2 1. Property: Buildings and contents against fire, extended coverage, vandalism and malicious
3 mischief, boiler and machinery explosion; and vehicles;
- 4 2. Liability: Board members, Director of Schools and employees resulting from discharging their
5 duties, and students participating in work-based learning.¹
- 6 3. Workers' compensation; and
- 7 4. Fidelity: Blanket bond and fiscal agent's bond as required by statute.

8 The Director of Schools shall continually review the insurance program to ensure that adequate
9 protection is being provided at a reasonable price.

10 **GROUP HEALTH**

11 The Board may provide group health insurance for all full-time employees.² The Director of Schools
12 after consultation with personnel, shall recommend carriers of insurance for programs in which the
13 Board makes partial or full payments. The Board shall approve all insurance carriers.

14 The Director of Schools/designee shall develop procedures to ensure the privacy of HIPPA protected
15 information.³

16 **ANNUITIES⁴**

17 Board-approved companies for tax-sheltered annuities shall include all companies presently having
18 contracts with employees.

19 The addition of a company to the list of Board-Approved companies shall be considered on written
20 request of agents of the company; and

21 Written request for a change in annuity deductions shall be reported to the payroll office on or before
22 the first day of the month in which such change is to be effective.

Legal References

1. Public Acts of 2018, Chapter No. 991
2. TCA 49-2-209
3. 45 CFR § 164.306, 164.316
4. TCA 49-2-208

Cross References

- Payroll Procedures 2.802
Work-Based Learning 4.211

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Workers' Compensation	Descriptor Code: 3.602	Issued Date: 02/28/13
		Rescinds: 3.602	Issued: 11/23/09

1 The workers' compensation administrator for the school system shall establish a Medical Panel
2 consisting of at least three (3) general practitioners as required by Tennessee School Boards Workers'
3 Compensation Trust policy.

4 The names of the general practitioners shall be posted in conspicuous places throughout maintenance,
5 transportation, clerical, and professional areas of all schools. Newly hired employees will be advised of
6 the approved Medical Panel during in-processing. Any workers' compensation claimant may choose
7 from any of the general practitioners listed on the Medical Panel for treatment of on-the-job injuries.
8 Any specialized treatment for such injuries must be administered by practitioners or specialists referred
9 by the Medical Panel.

10 Substance abuse screening will be required during the initial examination of any employee seeking
11 treatment for an on-the-job injury/accident. If the screening occurs more than seventy-two (72) hours
12 after the incident, a hair follicle test will be administered. Refusal to submit to this testing or a subsequent
13 positive test result may be grounds for forfeiture of Workman's Compensation benefits, disciplinary
14 action and/or termination of employment.

15 The school system will not pay employees injured on the job amounts above the workers' compensation
16 weekly minimum limit. Workers' Compensation currently pays the maximum as required by statute to
17 employees injured on the job and off work for more than seven (7) days.

Legal References:

1. TCA 50-6-108
2. TCA 50-6-204(b)

Cross References:

- Sick Leave 5.302
Physical Assault Leave 5.307

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Protection Against Injury	Descriptor Code: 3.2011	Issued Date: 12/06/07
		Rescinds: 3.2011	Issued: 01/06/98

1 **BACK PROTECTION**

2 It shall be the responsibility of each employee who lifts objects that could potentially injure his/her back
3 to wear a support belt while lifting and moving objects. The back support belt must be a personal back
4 support similar to the ProFlex 2000 manufactured by Ergodyne Corporation.

5 Each employee shall test each object before the lift to determine if it exceeds the individual's lifting limit.
6 Any object determined to exceed the weight limit for one person or to be of such a shape as to be difficult
7 to lift must be lifted by two employees wearing back support belts.

8 **FOOT AND SLIP PROTECTION**

9 Each employee, including but not limited to cafeteria, custodial, and maintenance personnel, working in
10 areas classified by the system safety coordinator as having potentially slick walking-working surfaces
11 are required to wear slip-resistant soled shoes appropriate for the floor surface.

12 All maintenance personnel and each employee working in areas where there is danger of heavy objects
13 dropping on their feet shall wear shoes with safety toes. These safety-toed shoes must meet the
14 requirements of the American National Standards Institute with an impact classification of C75.

15 The protective shoes must be a type similar to those manufactured and sold by Iron Age Safety Shoe
16 Corporation.

17 **HAND PROTECTION**

18 Appropriate protective gloves must be worn by employees whose work regularly exposes their hands to
19 hazardous substances, cutting, or burning.

20 General duty work gloves (cotton, knit, leather, or cotton-leather combination) shall be worn by
21 employees whose hands are subject to abrasion, friction, roughness, burns, slivers, etc.

22 Heat resistant, forearm length gloves shall be worn for handling hot ware unloaded from any cooking
23 equipment, or any other dealings with hot substances.

24 Rubber gloves shall be worn by all employees handling caustic chemicals, (i.e. acids, dyes). No one
25 material provides adequate protection from all chemicals. Chemical protection gloves should be selected
26 only after identifying the chemicals with which the gloves may come in contact.

1 EYE PROTECTION

2 Employees shall wear appropriate eye protection when machines or operations present hazards of flying
3 objects, chemical splash, glass breakage, sparks, injurious radiation, or combination of these hazards.
4 Suitable eye protections may be provided by protective shield, welding helmets, goggles, and safety
5 glasses. The appropriate form of eye protection must be matched to the hazard.

6 ~~Each supervisor shall require that each employee is trained in proper safety practices and use and care~~
7 ~~of the equipment before using it. Documentation of training must be submitted by the supervisor to the~~
8 ~~system safety coordinator who shall keep it on file for the duration of the employee's employment.~~

9 ~~All protective equipment shall be of safe design and construction for the work to be performed. It shall~~
10 ~~be the responsibility of all employees required to use safety equipment to assure its adequacy, including~~
11 ~~proper maintenance and sanitation of such equipment. Employee supervisors shall inspect the equipment~~
12 ~~at least twice a semester to ensure proper maintenance.~~

13 PRE-EMPLOYMENT PHYSICALS

14 All newly hired employees must take an employment physical to determine his/her physical abilities and
15 past medical history.

16 ~~The purpose of this physical is to ensure the proper job duties are matched to the employee's physical~~
17 ~~ability.~~

18 INJURED EMPLOYEE RE-HIRE

19
20 The school system will not re-hire an injured former employee for the same or similar duties after
21 competent legal authority has determined this former employee to be unable, by reason of on the job
22 injuries, to continue in his or her former position, and permanent disability payments have been
23 negotiated.

24 LIGHT DUTY PROGRAM

25 It shall be the responsibility of the system safety coordinator and [Human Resources](#) Department to
26 implement a "light duty" work program, when practical [and medically necessary](#), to encourage injured
27 employees to return to work as soon as possible.

28 This policy does not supersede any state or federal law to the contrary.

29
30 Each supervisor shall require that each employee is trained in proper safety practices and use and care
31 of the equipment before using it. Documentation of training must be submitted by the supervisor to the
32 system safety coordinator who shall keep it on file for the duration of the employee's employment.

33 All protective equipment shall be of safe design and construction for the work to be performed. It shall
34 be the responsibility of all employees required to use safety equipment to assure its adequacy, including

1 proper maintenance and sanitation of such equipment. Employee supervisors shall inspect the equipment
2 at least twice a semester to ensure proper maintenance.
3

Cumberland County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 01/23/20
		Rescinds: 4.209	Issued: 03/25/19

1 In addition to regular classroom-based instruction, students may earn credit through the following means.

2 **VIRTUAL/ON-LINE COURSES**

3 High school students may also earn a maximum of three (3) units of academic credit to be applied toward
4 graduation requirements by completing on-line courses offered through agencies approved by the Board.

5 Credit from an on-line or virtual course may be earned only in the following circumstances:

- 6 1. The course is not offered at the high school;
- 7 2. Although the course is offered at the high school, the student will not be able take it due to
8 an unavoidable scheduling conflict;
- 9 3. The course will serve as a supplement to extend homebound instruction;
- 10 4. The student has been expelled from a regular school setting, but educational services are to
11 be continued;
- 12 5. The principal, with agreement from the student's teachers and parents/guardians, determines
13 the student requires a differentiated or accelerated learning environment; or
- 14 6. Students taking such courses must be enrolled in the district and take the courses during the
15 regular school day on the school web site.

16 As determined by board policy, students applying for permission to take a virtual course shall complete
17 prerequisites and provide teacher/counselor recommendations to confirm the student possesses the
18 maturity level needed to function effectively in an online learning environment. In addition, the express
19 approval of the principal/designee shall be obtained before a student enrolls in a virtual course. The
20 school must receive an official record of the final grade before credit toward graduation will be
21 recognized.

22 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
23 monitoring of students taking virtual courses.

1 COURSE ACCESS PROGRAM

2 Students in grades seven through twelve (7 – 12) may enroll in the statewide course access program ~~for~~
3 ~~up to two (2) courses per year, which the Local Education Agency must pay for.~~ To be eligible to
4 participate, students shall:

- 5 1. Meet all prerequisite requirements for the course access course; and
- 6 2. Be unable to enroll in a comparable course at the student's school because:
 - 7 a. A comparable course is not offered; or
 - 8 b. A legitimate situation exists that prevents the student from enrolling in a comparable
9 course¹

10 The Director of Schools shall develop administrative procedures to ensure that students and
11 parents(s)/guardian(s) are given written notice of their right to appeal any denial of a course access course
12 enrollment in a timely manner.² All appeals shall be submitted in writing to the Board within five (5)
13 days of a denial.

14 After a timely appeal is made, the Board will provide written notification to the student and
15 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
16 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
17 an error in denying the student the ability to participate in the course access program.³

18 OTHER CREDIT OPPORTUNITIES

19 High school students may earn, through other approved agencies to include, but not limited to,
20 correspondence, academic credit to be applied toward graduation requirements. Only two (2) units may
21 be earned during any one (1) school year. Only courses offered by agencies and institutions accredited
22 by official agencies recognized by the Tennessee Department of Education. The express approval of the
23 principal/designee shall be obtained before the course is taken. The principal/designee and the student
24 will agree on a reasonable date for completion of the course(s). The student shall not be allowed credit
25 if the course is not completed by the agreed date. The school must receive an official record of the final
26 grade before a diploma may be issued to the student. Under ordinary circumstances, students or their
27 parents/guardians shall pay for approved courses the student chooses to take.

Legal References

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Cross References

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Parent and Family Engagement	Descriptor Code: 4.502	Issued Date: 07/28/22
		Rescinds: 4.502	Issued: 01/25/18

1 GENERAL EXPECTATIONS FOR PARENT ENGAGEMENT

2 The board is committed to increasing and ensuring the involvement of parents and other family
3 members in the education of students.

4 The board shall implement the following as required by federal or state laws or regulations:¹

- 5 • The school district shall annually work with parents in evaluating and potentially revising the
6 provisions of this policy in improving the quality of schools. Such an evaluation shall strive to
7 identify any barriers to greater participation by parents (with particular attention to parents who
8 are economically disadvantaged, are disabled, have limited English proficiency, have limited
9 literacy, or are of any racial or ethnic minority background).
- 10 • The school district shall provide the coordination, technical assistance, and other necessary
11 support to assist individual schools with planning and implementing parental involvement
12 activities.
- 13 • The school district shall involve parents with the development of required educational or
14 improvement plans.
- 15 • The school district shall coordinate and integrate parental involvement strategies with those
16 associated with other federal or state programs.
- 17 • The school district shall put into operation activities and procedures for the involvement of
18 parents in all of its schools.² Those programs, activities, and procedures will be planned and
19 operated with meaningful consultation with parents.
- 20 • The school district shall ensure that activities and strategies are implemented to support this
21 policy and included in the district plan.
- 22 • The district improvement plan shall include strategies for parental participation in the district's
23 schools, which are designed to improve parent and teacher cooperation in such areas as
24 homework, attendance, discipline, and higher education opportunities for students.
- 25 • The district plan shall include procedures to enable parents to learn about the course of study of
26 their children and have access to all learning materials.
- 27 • The district plan shall identify opportunities for parents to participate in and support classroom
28 instruction in the school. Such opportunities include, but are not limited to, organizing

1 fundraising activities, volunteering as a field trip chaperone, assisting in the library, computer
2 lab, or on the playground, offering after-school clubs, and recycling clothes.

3 • If the school district's plan is not satisfactory to parents, the school district shall submit parental
4 comments regarding the plan to the State Department of Education as required.

5 • The school district shall ensure Title I schools are in compliance with the *Every Student*
6 *Succeeds Act*.

7 The director of schools shall develop and implement any procedures necessary to accomplish the goals
8 of this policy.

9 **SCHOOL LEVEL POLICY**

10 Each school shall submit to the director of schools and board, for review and comment, its Title I
11 school parent involvement policy, which must meet state and federal requirements, including a school-
12 parent compact. This school level policy shall be developed jointly with and distributed to parents of
13 participating students. A copy of these documents shall be retained in the district office and made
14 available on the school's (if applicable) and school system's website.

15 **SUPPORT FOR PROGRAM**

16 If the Title I allocation is \$500,000 or more to the school system, then at least one percent (1%) of that
17 allocation shall be reserved for the purpose of promoting parent involvement. Parents of students
18 participating in the Title I programs shall be consulted on the use of these funds.

19 **FAMILY-SCHOOL PARTNERSHIPS¹**

20 Families and community members should be engaged in the education of students based on the
21 following standards:

- 22 • Families are welcomed into the school community;
- 23 • Families and school staff should engage in regular and meaningful communication about
24 student learning;
- 25 • Families and school staff work together to support student learning and development;
- 26 • Families are informed and encouraged to be advocates for students;
- 27 • Families are full partners in the decisions that affect children and families; and
- 28 • Community, civic, and business resources are made available to strengthen school programs,
29 family practices, and student learning.

30 Schools shall establish and develop programs and practices that enhance family engagement and address
31 the specific needs of students and families. Decisions affecting students, schools, and established school

1 procedures shall always be made within the parameters of legal and Board of Education policies. The
2 programs and practices will be comprehensive and coordinated and will include the following goals:¹

- 3 I. Assist families in developing skills and techniques to support their children's learning.
4
5 II. Promote clear, two-way communication between school and family about school issues,
6 instructional programs, and children's progress.
7
8 III. Identify and reduce barriers to family engagement, including such barriers as those of
9 economic concerns, disabilities, limited English proficiency, limited literacy, or issues
10 related to cultural diversity.
11
12 IV. Inform, involve, and train family members, where appropriate, in voluntary instructional
and support roles at school.
13
14 V. Provide information about community and support services for children and families.
15
16 VI. Include families in decision-making affecting schools and programs when consistent with
17 law and board policy.
18
19 VII. Provide professional development for teachers and staff on ways to work effectively with
parents, families, and volunteers.
VIII. Provide access to the family engagement policy for each family and post the policy in
each school.

Legal References

1. Every Student Succeeds Act, Pub.L. 114-95, Dec. 10, 2015, 129 Stat. 1802; State Board of Education Policy 4.207; TCA 49-2-305; 20 USCA § 6318
2. TCA 49-6-7001

Cross References

English Learners 4.207
Homeless Students 6.503

Cumberland County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Dress Code	Descriptor Code: 6.310	Issued Date: 04/23/20
		Rescinds: 6.310	Issued: 04/26/18

1 The Cumberland County Board of Education recognizes and understands that there is a strong correlation
2 between appropriate attire and a positive learning environment. To help create not only the best learning
3 environment but also the safest, expectations for student dress have been established. The dress code is
4 intended to reduce the likelihood of distraction or disruption to the daily academic focus and operation
5 of the school. Instruction is interrupted when a student is referred to an administrator for inappropriate
6 dress. If, in the judgement of the administration or staff, a student is dressed inappropriately, the student
7 will be required to change clothing.

8 The principal may allow expectations for school wide programs, special classroom activities, recognition
9 of religious practices or medical issues.

10 It is essential that students respect the learning environment by being appropriately dressed for school.
11 The purpose of the student dress code is not to inhibit any person's taste or attire, but rather to better
12 facilitate the process of education through reasonable guidelines of dress, instilling dignity, and pride.
13 Students shall dress and be groomed in a clean, neat, appropriate and modest manner so as not to distract
14 or interfere with the educational process or cause a safety hazard.¹ Students are ~~required~~ encouraged
15 to adhere to the provisions of this code during school hours (whether on or off campus) and while in
16 attendance at school-sponsored events.

17 It shall be the responsibility of the school administration to develop administrative guidelines that
18 provide clarity and uniformity to the application of this policy. As part of the development of these
19 administrative guidelines, building administrators shall set forth uniform and consistent consequences
20 of dress code violations.

21 ~~Violations may result in the following consequences:~~ **Student Dress Code Procedures/Expectations**

22 ~~*First Violation:* The student will receive a written warning and the violation must be corrected.~~

23 ~~*Second Violation:* Parent will be called, the violation must be corrected and a detention will be~~
24 ~~assigned.~~

25 ~~*Third Violation:* Student will be suspended until parent conference.~~

26 The principal's judgment shall prevail in all matters regarding the application of these rules.

27 All Students K-12

28 1. The following shall NOT be worn at school or school sponsored events during regular school
29 hours for ALL students.

- a. Clothing or accessories that denote affiliation with any gang associated with criminal activity or a safety hazard or security risk
- ~~b. Ill-fitting clothing such as saggy/baggy pants or pants dragging the floor. oversized coats, sweaters, sweatshirts, etc.~~
- ~~c. Pajama type clothing~~ Excessively oversized clothing including but not limited to coats and/or trench/duster style.
- d. ~~Clothing with holes 5" above the knees.~~ From a relaxed standing posture, clothing exposing skin mid-thigh or higher (no skin showing).
- e. Clothing/tattoos with suggestive or inappropriate slogans, vulgar captions, or advertisements for tobacco, alcohol, or drug products
- f. Caps, hats, or headscarves, for boys or girls, will not be worn inside.
- g. Form-fitting/body-fitting clothes or clothes with revealing necklines.
- ~~h. Clothing with revealing necklines~~ No pajamas.
- ~~i. Non natural hair color, extreme hair style or make up~~

2. In addition, the following rules shall be enforced for all students:

- i. Any color or style of shoes may be worn, with the exception of "heely" or bedroom slipper type of shoes.
- j. Shirts or tops with leggings shall be worn so that its length appropriately covers front and behind. ~~Without leggings, shorts/skirts/dresses will be no higher than five (5) inches from the middle of the knee.~~
- k. From a relaxed standing posture, without leggings, shorts/skirts/dresses will be no higher than mid-thigh. Slits in skirts/dresses will be no higher than five (5) inches from the middle of the knee mid-thigh.
- ~~l. Pant legs must not drag flagrantly on the floor.~~
- l. No tinted glasses/sunglasses are permitted to be worn inside the building unless prescribed by a doctor.
- ~~n. No body piercing jewelry, except for earrings in the ear and for boys and girls.~~
- m. Large heavy jewelry chains, and any jewelry, that could be deemed harmful or dangerous, will not be permitted.
- n. Valuable clothing and jewelry are discouraged.
- o. Shirt and blouse length may not be so short that students raising their elbows to the height of his or her shoulder exposes midriff and must cover at least 3" of the shoulder so as not to reveal the torso or undergarments. Halter tops, tank tops, cropped tops, or muscle shirts that reveal a bare midriff or lower back are not allowed; no midriff bare skin should be visible while standing, sitting, or raising one's hand in class, or walking in the hallways.
- ~~p. No costume attire or distracting clothing except on special dress days. Tops, blouses and shirts must fit and must cover at least 3" of the shoulder so as not to reveal the torso or undergarments.~~
 - ~~a. All trench/duster style coats that fall below the knee are prohibited.~~
 - ~~b. Bib overalls may be worn as long as galluses and side closures are fastened.~~

1 **Notes:**

- 2 1. Special dress days may be designated by the principal to include but not limited to the
3 following examples: field days, picture days, school spirit days, etc.
4
- 5 2. If a student cannot comply with the standardized dress code because of religious beliefs or
6 physical characteristics, the parent/guardian must provide a written explanation to the principal
7 for possible relief from certain aspects of this dress code.
8

9 **Violations may result in the following consequences:**

10 *First Violation:* The student will receive a written warning and the violation must be
11 corrected.

12 *Second Violation:* Parents will be notified; the violation must be corrected, and a detention
13 will be assigned.

14 *Third Violation & Subsequent Violations:* Disciplinary action at the discretion of the
15 administration.
16
17

Legal References

1. TCA 49-6-4215(a)(1); TCA 49-1-302(j)

Cross References

Code of Behavior and Discipline 6.300
Suspension/Expulsion/Remand 6.316

Cumberland County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: 10/07/99
		Rescinds: 1.200	Issued: 02/06/97

1 At the first regular meeting in September each year, the Board shall organize by electing a chairman,¹ a
2 vice chairman and a parliamentarian to serve one-year terms or until a successor is named or they are no
3 longer members of the Board. In the event that an officer's seat on the board is vacated, the Board shall
4 elect a successor to serve the remainder of the officer's term. Each board officer shall be eligible for re-
5 election. [A TLN Representative will also be elected.](#)

6 If no officer of the Board is serving at the time of the organizational meeting, any member shall call the
7 meeting to order and preside until a chairman is elected as the first order of business.

8 If the office of chairman is vacated prior to the expiration of the annual term, the vice chairman shall
9 assume all responsibilities of the chairman until a new chairman is elected.

10
11 [A majority of the Board may call for a special meeting to elect officers in the event vacancies occur in both the](#)
12 [Chairman and Vice Chairman positions.](#)

Legal Reference:

1. TCA 49-2-202(c)(2)

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Credit Recovery	Descriptor Code: 4.210	Issued Date: 07/28/22
		Rescinds: 4.210	Issued: 06/25/20

1 *General*¹

2 The Director of Schools shall ensure that credit recovery facilitators receive training regarding course
3 organization, online instruction management, and related technology.

4 Credit recovery teachers shall comply with all State Board of Education certification requirements.¹

5 **ADMISSION AND REMOVAL**²

6 No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

- 7 1. The student's parent/guardian gives written consent for the student to enroll in the proposed
8 credit recovery course. Parent(s)/guardian(s) shall be informed that not all postsecondary
9 institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will
10 not accept credit recovery courses for credit; and
11
- 12 2. The student has previously taken an initial, non-credit recovery section of the proposed course
13 and received a grade of at least fifty percent (50%). Students who receive a grade of below fifty
14 percent (50%) in the non-credit recovery section of the course must re-take the course.

15 If a student is seeking to recover credit for the first semester of a two-semester course, the student may
16 not receive the full credit for the course until he/she has enrolled in and passed the second semester of
17 the course and taken any applicable End of Course examinations.

18 The Board shall track students enrolled in credit recovery courses as directed by the Tennessee
19 Department of Education.

20 **INSTRUCTION AND CONTENT**²

21 Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content
22 and instruction.

23 The Director of Schools shall ensure that all credit recovery courses:

- 24 1. Align with Tennessee's current academic standards for the relevant course content area, as
25 approved by the State Board of Education; and
26
- 27 2. Differentiate instruction to address individual student growth needs based on diagnostic
28 assessment or End of Course data.

1 Students in credit recovery programs shall:

- 2 1. Shall complete a course skill-specific diagnostic to determine skill-specific goals;
- 3
- 4 2. Shall meet individual skill-specific goals in a flexible time frame as established by identified
- 5 student need and;
- 6
- 7 3. May be required to complete additional assignments as directed by local board of education
- 8 credit recovery policy and credit recovery teacher of record; and
- 9
- 10 4. Shall master all individualized skill-specific goals as established by the diagnostic process in
- 11 order to earn credit.

12 **GRADES²**

13 Students passing credit recovery shall receive a grade of sixty percent (60%) under the state uniform

14 grading system. If the district utilizes a locally-adopted grading scale that differs from the uniform

15 grading scale, a student passing credit recovery shall receive a D³. Grades awarded in credit recovery

16 courses shall adhere to the State Board of Education's Uniform Grading Policy.³

Legal References

1. State Board of Education Policy 2.103; TRR/MS 0520-01-03-.03(13)
2. State Board of Education Policy 2.103
3. State Board of Education Policy 3.301

Cross References

Virtual Education Program 4.212
 Grading System 4.600
 Promotion and Retention 4.603

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Innovative High School Program	Descriptor Code: 4.214	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall recommend to the Board an Innovative High School Program. This
2 program shall be designed to accelerate and increase student attainment of high-quality, in-demand
3 postsecondary credentials that are aligned with high-demand, high-wage occupations in the community
4 or region. The program shall serve students who are at risk of dropping out of school prior to
5 graduation and students that would benefit from accelerated academic instruction.¹

6 An emphasis shall be placed on programs that provide students with the following options: dual
7 enrollment; state and local dual credit; work-based learning; and industry and career readiness
8 certifications. Students shall be allowed to complete courses outside of the regular school day through
9 extended learning opportunities to include virtual programs and onsite learning with an employer.

10 The Director of Schools shall annually report to the Board on the impact of the Innovative High School
11 Program. The report shall include information on the following: high school retention, completion, and
12 dropout rates; certification and associate degree completion rates; college admission rates;
13 postgraduation employment rates; and employer satisfaction of students who participated in and
14 graduated from these programs.

15 **PROGRAM OPTIONS**

16 *Student Success Program*

17 The Student Success Program shall be available to those students that are at risk of dropping out prior
18 to graduation, including students participating in credit recovery or assigned to an alternative school or
19 program. The Student Success Program shall include strategies that significantly reduce dropout rates,
20 raise high school retention rates, and result in students earning certifications in high demand careers.²
21 Students participating in this program shall have the opportunity to:

- 22 1. Graduate after attaining the core academic skills needed for postsecondary education and high-
23 skilled employment;³ and
24
- 25 2. Complete a technical or academic program in a field of study that is in high demand and has
26 high wages.⁴

27 *Accelerated Learning Program*

28 The Accelerated Learning Program shall be available to students that would benefit from accelerated
29 academic instruction. The program shall ensure students receive college preparatory academic core and
30 in-depth studies in a career or technical field that will lead to advanced programs or employment

1 opportunities in engineering, health sciences, or teaching.⁵ The Accelerated Learning Program shall
2 provide students:

- 3 1. A flexible, individualized program of instruction;⁶ and
- 4
- 5 2. The ability to do one or more of the following:⁷
- 6
- 7 a. Graduate early and obtain a high school diploma in less than four (4) years;
- 8
- 9 b. Begin an associate degree program;
- 10
- 11 c. Begin a certification program;
- 12
- 13 d. Earn a diploma in a career or technical program; or
- 14
- 15 e. Earn up to two (2) years of postsecondary credit.

16 **PROGRAM COMPONENTS**

17 The Director of Schools shall review labor market statistics and consult with local employers and other
18 community-based partners to determine which courses will lead to the attainment of high-quality, in-
19 demand postsecondary credentials.

20 Students participating in the program shall be advised on potential career paths for each course or
21 series of courses offered through the Innovative High School Program This shall include career
22 pathways and career development information (i.e., information that facilitates career awareness and
23 exploration). Programs shall include partnerships with postsecondary institutions, employers, and other
24 community-based entities to determine how each program will address skill gaps between regional
25 industry needs and the skill level of students.

26 Programs presented to the Board for approval shall include the following:

- 27 1. Admission and/or employment requirements for postsecondary institutions and employers;
- 28
- 29 2. Academic remediation and support plans for students;
- 30
- 31 3. Modes of learning that will be utilized; and
- 32
- 33 4. Staffing plans and associated costs.

34 **FUNDING**

35 The Director of Schools shall submit a budget for Board approval each year for these innovative high
36 school programs. The proposed budget shall include an allocation for each student participating in the
37 programs that is equal to one hundred (100%) percent of the district's state and local per pupil
38 expenditure.

Legal References

1. TCA 49-15-101(a)
2. TCA 49-15-101(c)(3)
3. TCA 49-15-101(c)(1)
4. TCA 49-15-101(c)(2)
5. TCA 49-15-101(d)(3)
6. TCA 49-15-101(d)(1)
7. TCA 49-15-101(d)(2)
8. TCA 49-15-107

Cross References

Cumberland County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Accelerated and Advanced Credit	Descriptor Code: 4.6012	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

Students enrolled in grades 9-12 who have taken the equivalent of a high school level course in the middle grades may earn high school credit toward graduation,¹ except in American History.² High school credit will be given only for those courses normally taught within the Cumberland County School System or having a state course code equivalent.

1. Students will be given a placement test when appropriate.
2. Students will be given the appropriate comprehensive examination as required for students in grades nine (9) through twelve (12) who earn credit for graduation.
3. The appropriate examination shall provide evidence that the students have mastered all of the terminal objectives in the applicable curriculum framework adopted by the State Board of Education and shall be scored and graded on the same scale as for students who enroll in the course for which credit is being given.
4. Middle school students shall receive high school credit at the honors level and move in sequential order to the next course at the honors level only if an 85 or above is earned in the course. Students earning an 84.4 or less will receive high school credit at the regular course level and move in sequential order to the next course at that level.
5. Students must complete all state testing requirements in order to receive credit.

Legal References

1. TRR/MS 0520-1-3-.06(2)
2. TCA 49-6-1202

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Elementary Promotion and Retention	Descriptor Code: 4.603	Issued Date: 03/25/19
		Rescinds: 4.603	Issued: 02/28/13

General

Promotion and Retention

1 ~~Elementary students will normally progress annually in sequential order from grade to grade.¹ The~~
2 ~~professional staff will place students at the grade level best suited to them academically, socially and~~
3 ~~emotionally. Retentions may be made when, in the judgment of the teacher, such retentions are in the~~
4 ~~best interest of the students. Decisions to retain or promote are subject to review and approval of the~~
5 ~~principal after consultation with the teacher. The Director of Schools/designee shall promote~~
6 ~~students to the next grade level based on the successful completion of required academic work or~~
7 ~~demonstration of satisfactory progress in each of the relevant academic areas. Moreover, no student~~
8 ~~enrolled in the third grade shall be promoted unless the student has shown a basic understanding of~~
9 ~~curriculum and ability to perform the skills required in the subject of reading as demonstrated by the~~
10 ~~student's grades or standardized test results. This requirement shall not apply to students who are~~
11 ~~participating in a Board approved research-based intervention prior to the beginning of the next school~~
12 ~~year or to students who have individualized education program (IEP).²~~

All promotion and retention decisions shall be made on a case-by-case basis and comply with state and federal law. All decisions shall be made in consultation with a student's IEP and or/504 team, if applicable.¹

13 Students who have difficulty in achieving the requirements for promotion may be considered for
14 retention. Schools shall identify these students by February 1st. Factors used to identify students for
15 retention shall include:²

- 16 1. Ability to perform at the current grade level;
- 17 2. Results of local assessments, screening or monitoring tools;
- 18 3. State assessments, as applicable;
- 19 4. Home Literacy Reports;³
- 20 5. Overall academic achievement of the student;
- 21 6. Likelihood of success with more difficult material if promoted to the next grade;
- 22 7. Attendance record; and
- 23 8. ~~Social and emotional~~ The student's maturity.

24 Students may be identified for retention after the February 1st deadline if the delay in identifying a student
25 is due to:⁴

- 1 1. Date of enrollment; ~~or~~
- 2 2. Additional information acquired after results of local assessment, screening or monitoring are
- 3 released.

5 PROMOTION PLANS ⁵

6 When a student is ~~considered~~ **identified** for retention, the student's parent(s)/guardian(s) shall be notified
7 within fifteen (15) calendar days and an individualized promotion plan shall be developed to help the
8 student avoid retention. The plan shall be developed in coordination with the student's teachers, **IEP or**
9 **504 team, if applicable**, and may also include input from the student's parent(s)/guardian(s), school
10 counselor, or other appropriate school personnel. ~~A copy of the plan will be provided to the student's~~
11 ~~parents(s)/guardian(s).~~

12 ~~The Director of Schools shall develop procedures governing how decisions on retention will be made~~
13 ~~after the student begins work on his/her individualized promotion plan.~~

14 **Promotion plans shall incorporate evidence-based strategies, including expectations and measurements**
15 **that will verify whether a student has made sufficient progress to be promoted to the next grade level,**
16 **and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade**
17 **will include additional requirements for promoting students in these grades. A copy of the plan will be**
18 **provided to the student's parent(s)/guardians(s), and the school shall offer the opportunity for a parent-**
19 **teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then**
20 **the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the**
21 **promotion plan.**

22 **A student who demonstrates sufficient academic progress according to his/her promotion plan shall be**
23 **promoted to the next grade level unless retention is required per additional requirements for students in**
24 **third and fourth grade. ⁶**

25 **If a student has not demonstrated sufficient academic progress according to his/her promotion plan by**
26 **the end of the school year, the student shall be eligible to enroll in a summer reading or learning**
27 **program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)**
28 **calendar days prior to the start of the next school year if the student was enrolled in a summer program.**
29 **However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be notified**
30 **of a decision for retention at least thirty (30) calendar days prior to the start of the next school year. ⁷**

31 ***K-3 Reading Notification***

32 ~~If it is determined through a student's overall performance or a state or local assessment that a student~~
33 ~~in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the student's~~
34 ~~parents(s)/guardian(s) shall be notified within fifteen (15) calendar days of such determination.~~

35 **RETENTION^{4,6}**

1 A student may be retained when such retention is in the best interest of the student **or when retention is**
2 **required per additional requirements for students in third and fourth grade.** ~~However, a student shall not~~
3 ~~be retained more than once in any grade.~~

*Decision of Retention-General*⁸

4 If a student is retained, the Director of Schools/designee shall develop an individualized academic
5 remediation plan **within thirty (30) calendar days after the beginning** ~~prior to the start~~ of the next school
6 year. A copy of the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar
7 days of its development. This plan shall include at least one of the following strategies:

- 8 1. Adjustment to the current instructional strategies or materials;
- 9 2. Additional instructional time;
- 10 3. Individual tutoring ~~outside of school hours~~;
- 11 4. Modification to the student's classroom assignment to ensure the student receives ~~ed~~ instruction
12 from a teacher with a level of overall effectiveness of above expectations (level 4) or significantly
13 above expectations (level 5); or
- 14 5. Attendance or truancy interventions.

15 ~~The Director of Schools shall develop procedures to ensure appropriate recordkeeping of students who~~
16 ~~are retained.~~

17 ~~For the purpose of determining the effectiveness of retention toward improving student achievement, A~~
18 ~~student shall not be retained more than once in any grade.~~ The progress of ~~retained~~ students ~~who are~~
19 ~~retained~~ shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during
20 the school year in which the student is retained. The Director of Schools shall ~~develop procedures to~~
21 ~~ensure appropriate recordkeeping of students who are retained.~~ ~~report, at least annually, on any~~
22 ~~intervention programs available to students in the third grade and recommend any new programs or the~~
23 ~~modification of any existing programs to better serve these students.~~

*Decision of Retention-Third Grade*⁹

25 ~~Third grade student's shall not be promoted to the next grade unless they are determined to be~~
26 ~~proficient (i.e., receive a performance level rating of "on track" or "mastered") in English language arts~~
27 ~~(ELA) based on the student's most recent TCAP test.~~

28 ~~Students who are not proficient in ELA may still be promoted if the following conditions are met:~~

- 29 1. ~~A student in third grade receiving a performance level rating of "approaching" on the ELA~~
30 ~~portion of the student's most recent TCAP test may be promoted if:~~
 - 31 a. ~~The student is an English language learner and has received less than two (2) full years~~
32 ~~of ELA instruction;~~
 - 33 b. ~~The student was previously retained in grades K-3;~~

- c. The student is retested before the next school year and scores proficient in ELA;
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; or
- e. The student receives tutoring for the entirety of the next school year in accordance with state law.

2. A student in third grade receiving a performance level rating of “below” on the ELA portion of the student’s most recent TCAP test may be promoted if:

- a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA; or
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with the state law.

*Decision of Retention-Fourth Grade*⁹

Students in the following categories shall show adequate growth in the following ways before being promoted to the fifth grade:

1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the next school year in accordance with state law or because of attending a learning loss bridge camp must maintain a ninety percent (90%) attendance rate; and
2. A student receiving tutoring for the entirety of the next school year in accordance with state law shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the student may be promoted to fifth grade.

A student shall not be retained more than once in fourth grade.

*Decision of Retention-Students with Disabilities*¹⁰

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of TCAP was due to the student’s disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

APPEALS^{7,11}

When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within **10 business days**. The student and his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the

1 opportunity to address the committee. The committee shall conduct a hearing within 10 business days to
2 determine if the student will be promoted and issue such decision with 10 business days. Upon notification of
3 the committee decision, the principal shall send written notification to the Director of
4 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/ guardian(s) of their right
5 to appeal such action within 10 business days to the Director of Schools/designee.

6 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A decision
7 shall be issued within 10 business days.

8 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
9 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record. Following the
10 review, the Board may affirm or overturn the decision of the Director of Schools/designee. The action of the
11 Board shall be final.

12 For students where retention is required per the additional requirements for students in third and fourth grade,
13 parent(s)/guardian(s) may appeal this decision directly to the Department of Education in accordance with state
14 law.¹²

15 ~~Prior to any final decision about retaining a student, the teacher and/or principal shall consult with the~~
16 ~~student's parents, explain to them the reason for the retention and solicit from them any information~~
17 ~~pertinent as to whether or not the child should be retained. Such consultation may take place in a~~
18 ~~conference or by phone or letter.~~

19 ~~Educational experiences for the repeated year shall be varied in order to provide an appropriate~~
20 ~~instructional program. Variations may include, but are not limited to, the following:~~

- 21 ~~1. different teacher(s);~~
- 22 ~~2. different techniques and strategies;~~
- 23 ~~3. different materials; and~~
- 24 ~~4. varying lengths of time per subject and/or physical setting in classroom.~~

25
26 ~~For the purpose of determining the effectiveness of retention toward improving student achievement, the~~
27 ~~progress of retained students shall be monitored for at least three (3) years by the counseling staff(s) of~~
28 ~~the student's school.~~

29 ~~Social promotions shall be noted on the student's cumulative record.~~

30 **Promotion of Eighth Grade Students to Ninth Grade During the School Term.**

31 ~~Eighth grade students meeting the following requirements will be permitted to move to the high school~~
32 ~~on or before the 10th day of the first grading period.~~

- 1 1. Elementary principal, counselor and teacher/teachers determine that placement in a higher
 2 grade is in the best interest of the student.
 3 2. Student must be 15 on or before December 31 of the current school year.
- 4 * Principals and teachers are encouraged to make decisions on promotions as soon as possible before
 5 the start of the school term. It is important that all students have the opportunity to participate in
 6 planning, orientation and scheduling.

Legal References

1. ~~State Board of Education Policy 3.300; TRR/MS 0520-01-03-.05(3)(b); 20 USCA § 1400 et seq.; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.161 TCA 49-6-3115~~
2. TCA 49-6-3115; 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16(5)
 3. TCA 49-1-905 (e)
 4. TRR/MS 0520-01-03-.16(4)
 5. TRR/MS 0520-01-03-.16(6)
 6. TRR/MS 0520-01-03-.16(6)(f)
 7. TRR/MS 0520-01-03-.16(6)(e)
 8. TRR/MS 0520-01-03-.16(6)(g)
 9. TRR/MS 0520-01-03-.16(7)
 10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16 (7) (e)
 11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102 (c) (1)
 12. TRR/MS 0520-01-03-.16 (7)(f)

Cross References

- Credit Recovery 4.210
- Grading System 4.600
- Reporting Student Progress 4.601
- Attendance 6.200
- Student Assignments 6.205
- Homeless Students 6.503
- Student Records 6.600

Cumberland County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Dress Code	Descriptor Code: 6.310	Issued Date: 04/23/20
		Rescinds: 6.310	Issued: 04/26/18

1 The Cumberland County Board of Education recognizes and understands that there is a strong correlation
2 between appropriate attire and a positive learning environment. To help create not only the best learning
3 environment but also the safest, expectations for student dress have been established. The dress code is
4 intended to reduce the likelihood of distraction or disruption to the daily academic focus and operation
5 of the school. Instruction is interrupted when a student is referred to an administrator for inappropriate
6 dress. If, in the judgement of the administration or staff, a student is dressed inappropriately, the student
7 will be required to change clothing.

8 The principal may allow expectations for school wide programs, special classroom activities, recognition
9 of religious practices or medical issues.

10 It is essential that students respect the learning environment by being appropriately dressed for school.
11 The purpose of the student dress code is not to inhibit any person's taste or attire, but rather to better
12 facilitate the process of education through reasonable guidelines of dress, instilling dignity, and pride.
13 Students shall dress and be groomed in a clean, neat, appropriate and modest manner so as not to distract
14 or interfere with the educational process or cause a safety hazard.¹ Students are ~~required~~ encouraged
15 to adhere to the provisions of this code during school hours (whether on or off campus) and while in
16 attendance at school-sponsored events.

17 It shall be the responsibility of the school administration to develop administrative guidelines that
18 provide clarity and uniformity to the application of this policy. As part of the development of these
19 administrative guidelines, building administrators shall set forth uniform and consistent consequences
20 of dress code violations.

21 ~~Violations may result in the following consequences:~~ **Student Dress Code Procedures/Expectations**

22 ~~*First Violation:* The student will receive a written warning and the violation must be corrected.~~

23 ~~*Second Violation:* Parent will be called, the violation must be corrected and a detention will be~~
24 ~~assigned.~~

25 ~~*Third Violation:* Student will be suspended until parent conference.~~

26 The principal's judgment shall prevail in all matters regarding the application of these rules.

27 All Students K-12

28 1. The following shall NOT be worn at school or school sponsored events during regular school
29 hours for ALL students.

- a. Clothing or accessories that denote affiliation with any gang associated with criminal activity or a safety hazard or security risk
- ~~b. Ill-fitting clothing such as saggy/baggy pants or pants dragging the floor. oversized coats, sweaters, sweatshirts, etc.~~
- ~~c. Pajama type clothing~~ Excessively oversized clothing including but not limited to coats and/or trench/duster style.
- d. ~~Clothing with holes 5" above the knees.~~ From a relaxed standing posture, clothing exposing skin mid-thigh or higher (no skin showing).
- e. Clothing/tattoos with suggestive or inappropriate slogans, vulgar captions, or advertisements for tobacco, alcohol, or drug products
- f. Caps, hats, or headscarves, for boys or girls, will not be worn inside.
- g. Form-fitting/body-fitting clothes or clothes with revealing necklines.
- ~~h. Clothing with revealing necklines~~ No pajamas.
- ~~i. Non natural hair color, extreme hair style or make up~~

2. In addition, the following rules shall be enforced for all students:

- i. Any color or style of shoes may be worn, with the exception of "heely" or bedroom slipper type of shoes.
- j. Shirts or tops with leggings shall be worn so that its length appropriately covers front and behind. ~~Without leggings, shorts/skirts/dresses will be no higher than five (5) inches from the middle of the knee.~~
- k. From a relaxed standing posture, without leggings, shorts/skirts/dresses will be no higher than mid-thigh. Slits in skirts/dresses will be no higher than five (5) inches from the middle of the knee mid-thigh.
- ~~l. Pant legs must not drag flagrantly on the floor.~~
- l. No tinted glasses/sunglasses are permitted to be worn inside the building unless prescribed by a doctor.
- ~~n. No body piercing jewelry, except for earrings in the ear and for boys and girls.~~
- m. Large heavy jewelry chains, and any jewelry, that could be deemed harmful or dangerous, will not be permitted.
- n. Valuable clothing and jewelry are discouraged.
- o. Shirt and blouse length may not be so short that students raising their elbows to the height of his or her shoulder exposes midriff and must cover at least 3" of the shoulder so as not to reveal the torso or undergarments. Halter tops, tank tops, cropped tops, or muscle shirts that reveal a bare midriff or lower back are not allowed; no midriff bare skin should be visible while standing, sitting, or raising one's hand in class, or walking in the hallways.
- ~~p. No costume attire or distracting clothing except on special dress days. Tops, blouses and shirts must fit and must cover at least 3" of the shoulder so as not to reveal the torso or undergarments.~~
 - ~~a. All trench/duster style coats that fall below the knee are prohibited.~~
 - ~~b. Bib overalls may be worn as long as galluses and side closures are fastened.~~

1 **Notes:**

- 2 1. Special dress days may be designated by the principal to include but not limited to the
3 following examples: field days, picture days, school spirit days, etc.
4
- 5 2. If a student cannot comply with the standardized dress code because of religious beliefs or
6 physical characteristics, the parent/guardian must provide a written explanation to the principal
7 for possible relief from certain aspects of this dress code.
8

9 **Violations may result in the following consequences:**

10 *First Violation:* The student will receive a written warning and the violation must be
11 corrected.

12 *Second Violation:* Parents will be notified; the violation must be corrected, and a detention
13 will be assigned.

14 *Third Violation & Subsequent Violations:* Disciplinary action at the discretion of the
15 administration.
16
17

Legal References

1. TCA 49-6-4215(a)(1); TCA 49-1-302(j)

Cross References

Code of Behavior and Discipline 6.300
Suspension/Expulsion/Remand 6.316

Meeting Dates for Building and Grounds Committee:

January 9, 2023 (shifted to second Monday due to New Year's holiday)

February 6, 2023

March 6, 2023

April 3, 2023

May 1, 2023

June 5, 2023

July 10, 2023 (shifted to second Monday due to Independence Day holiday)

August 7, 2023

September 11, 2023 (shifted to second Monday due to Labor Day holiday).



**STONE MEMORIAL
BASEBALL
PRACTICE FACILITY**

HEAD COACH: TRENT STOKES

Stone Memorial High School Baseball Practice Facility Proposal

Cost Estimates:

Project proposed cost: \$150,000 +/-

Project Purpose and Design Goals:

Funding for this project will be from Booster Club Funds and Fundraisers and Private Donations from the Community.

This project will provide a facility that allows for indoor training year-round that currently is not available for the Stone Middle School and High School teams. We currently have a facility that is too small to practice pitching.

This new facility will allow for restrooms, coaches office, team meeting space and hitting cage and pitching practice space. The proposed space would allow for this building to be a similar style and concept using similar block to that of the current dugouts and press box.

If you have further questions please don't hesitate to contact any of the following individuals:

Head SMHS Baseball Coach Trent Stokes- 407-279-9620

Pete Bisbee- Baseball Booster President- 931-787-8780

Brian Templeton- Designer of the facility- 931-787-5641



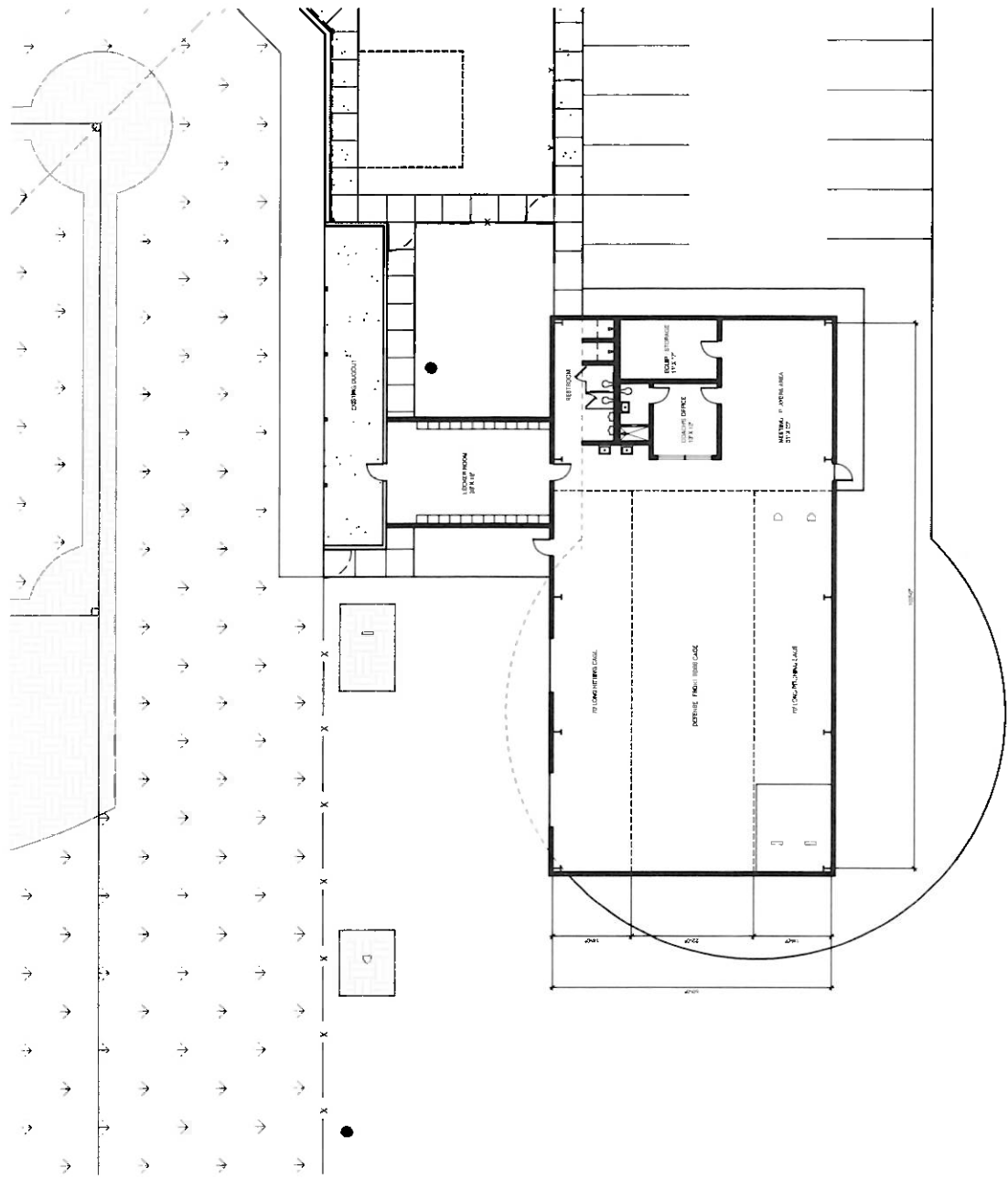
**STONE MEMORIAL HIGH SCHOOL
BASEBALL PRACTICE FACILITY**



**ONE MEMORIAL HIGH SCHOOL
BASEBALL PRACTICE FACILITY**



SM **STONE MEMORIAL HIGH SCHOOL**
BASEBALL PRACTICE FACILITY





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CLIENT REGISTRATION PACKET

General Info:

Company Name: Cumberland County Board of Education

Primary Contact: Sandy Helton SS#/EIN# _____

Phone: 931-484-6135 Fax: _____ Email: Heltons1@ccschools.k12tn.net

Address: 368 Fourth Street

City: Crossville

State: TN Zip: 38555

Billing Info:

Billing Contact: Sandy Helton/Cassie Matthews heltons1@ccschools.k12tn.net

Phone 931-484-6135 Fax: 931-484-6491/456-5898 Email: cmatthews@ccschools.k12tn.net

Billing Address: 368 4th Street

City: Crossville

State: TN Zip: 38555

Services Requested: (check all that apply)

- | | |
|--|---|
| <input checked="" type="checkbox"/> AVAZA OPI Line (over-the-phone interpreting) | <input type="checkbox"/> Translations (document) |
| <input checked="" type="checkbox"/> On-Site (face-to-face interpreting) | <input checked="" type="checkbox"/> Video Remote Interpreting |

Usage Frequency:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Standard User | <input type="checkbox"/> Premium User (1000 minutes or 50 sites a month) |
|---|--|

Upon signing this document, I certify that I am authorized to represent said company in contracting these services, and legally bound to its provisions and statues. I also authorize AVAZA to conduct credit checks on the company or myself.

Authorized Representative (Print Name / Title / Signature)



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Agreement for Professional Interpreting and Translating Services

This Agreement effective this 4th day of October, 2022, is made between AVAZA Language Services Corp, hereinafter known as "AVAZA" or "Company," with its principle office located at, 1400 Donelson Pike, Suite B11, Nashville, TN, 37217, and Cumberland County Schools

hereinafter known as "Client", with principle location at, as "Client," with principle location at;
368 4th Street Crossville, TN 38555

WHEREAS, Client finds that the Company is qualified to perform the work and that such performance will be in furtherance of Client's business, the Client desires to contract with the Company, and Company is willing to perform said services described in accordance with provisions of this Agreement; and the Company is an independent contractor of the Client; and WHEREAS, the Company is engaged in, the service of interpreting and translating, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties hereto agree as follows:

1. Terms

Upon the signing of both parties, the Agreement shall be effective and will continue to be effective for 12 months from the date of execution of this Agreement. The Company may terminate this Agreement should Client fail to make any payment in accordance with paragraph 6 below. Client may terminate this Agreement in the event the Company fails to cure any breach of its material obligations in paragraph 2 below within a reasonable time of receiving from the Client written notice of the breach. Reasonableness shall be adjudged in accordance with the accepted. Client may also terminate this Agreement without cause; however, should Client terminate without cause, Client shall pay the termination fee described in paragraph 6 below.

2. Services

Interpreting and translating services by the Company shall not commence until Client receives training and materials and or instructions on how to request services and has a registered account with designated client identification number and Access Code(s). Company shall strive to perform services in accordance with the accepted standards within the Interpreting and Translating industries. The Client hereby acknowledge that these services are intended for internal use only. Client shall use services for internal use and is not authorized to subcontract said services to third parties. Client shall not use the services in any way that violates any applicable government statute, regulation, or laws. Client shall protect its client identification number and Access Code(s) assigned to them by the Company from unauthorized use. Client shall be fully responsible for any and all use of its client identification number and Access Code(s). Company does not warrant the availability of all languages at any times but shall perform to reasonable standards in providing such interpreters immediately or within a reasonable response time after request. Further, it is hereby acknowledged that all interpreting and translating may not be accurate at all times, but it is the intention of the Company to convey and translate all messages, statements, and documents accurately with reasonable care. The Company warrants that it services shall be performed by personnel possessing competency consistent with applicable industry standards. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise. Furthermore, no guarantee is made as to the efficacy or value of any services performed. THIS SECTION SETS FORTH ONLY THE WARRANTIES PROVIDED BY THE COMPANY CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR APARTICULAR PURPOSE, MERCHANTABILITY, NON-INGRINGRMENT, TITLE OR OTHERWISE.

Client may, with the approval of the Company, issue written directions within the general scope of any Services to be ordered. Such changes by written request may be for additional work or the Company may be directed to change the direction of the work covered by the original request, but no change will be allowed unless agreed to by the Company in writing.

3. Confidentiality

Company shall not disclose any privileged information obtained from the Client or any parties represented by the Client, during the term of this Agreement, unless authorized in writing from the Client or parties represented by the Client. The Company shall treat such privileged information with reasonable care - parallel to the Company's own confidential information.

Company may use logos of the Client solely for marketing purposes. No representation or association of either Company or Client is depicted within this provision.

4. Indemnification

Client agrees to forever indemnify and hold harmless Company and any officers, representatives, or affiliates from and against any and all claims, suits, damage or damages and/or loss or losses and/or action or actions of any kind as the result of and arising from the use and consequence of any service, or by-product of, in any manner.

5. Limitation of Liability

Company as defined is any officer, agent, representative, affiliate, employee, contractors, and sub-contractors, and damages shall refer to any and all claims, suits, damage or damages and/or loss or losses and/or action or actions. With exception to any obligations for payment and terms within this Agreement,



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neither party be liable for any special, indirect, consequential, lost profits, or punitive damages, liable for any indirect damage of any kind or consequence, as a result of this Agreement, whether breach of contract or negligence, and either parties agree that such damages may occur even if all exclusive remedies fail to meet their purpose. The limitation of liability set forth herein is for any and all matters for which the Company may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort, statute, or otherwise. The parties hereby agree that this Agreement is exclusively controlled by the laws of the State of Tennessee.

6. Payment Terms and Invoicing

During the entire term of this Agreement, Company shall bill for all charges for services and or products, the Client;

Twice a month _____ (initial),

or

Once a month **SH** _____ (initial),

or

Immediately upon usage (credit card, debit card or ACH methods) _____ (initial);

at the rates and prices offered by the Company on the Standard User Sheet or the Premium User sheet and or the Hardware Purchasing or Leasing sheet of this Agreement. In addition to the the rates and prices, Company may charge any bank processing fees, merchant or other that applies. Company shall invoice Client for rendered services between the 1st and 10th of each month. The Client shall pay all invoiced charges within 30 days of invoice date. If Client has any valid reason for disputing any portion of an invoice, Client will so notify the Company within seven (7) calendar days of receipt of invoice by Client, and if no such notification is given, the invoice will be deemed valid. The portion of the Company's invoice which is not in dispute shall be paid in accordance with the procedures set forth herein, (a) A finance charge of 2% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts. Payments by Client will thereafter be applied first to accrued interest and then to the principal unpaid balance. Client shall pay any attorney fees, court costs, or other costs incurred in collection of delinquent accounts. If payment of invoices is not current, the Company may suspend performing further work. If reasonable grounds for insecurity arise with respect to Client's ability to pay for the Services in a timely fashion, the Company may demand in writing adequate assurances of Client's ability to meet its payment obligations under this Agreement. Unless Client provides the assurances in a reasonable time and manner acceptable to the Company, in addition to any other rights and remedies available, Company may partially or totally suspend its performance while awaiting assurances, without liability to Client.

Credit Card or Debit Card Payments

In the event the Company agrees to accept and the Client agrees to pay for services through credit or debit cards, the fees the Client will be charged for using any service, hardware leasing or hardware purchase will be identified in this Agreement, specifically in the Standard User sheet or the Premium User sheet and or the Hardware Purchasing or Leasing sheet. Company shall invoice Client for rendered services between the 1st and 10th of each month. All fees will be charged to your credit or debit card on file with us for your account including any bank or merchant processing fees. Current credit/debit card processing rates are 3.5% plus \$0.15 per transaction, rates subject to change. Your credit card information will be kept in a secure, encrypted environment. You credit card details will be captured by Company when submitted. If we cannot validate your credit card, you will be contacted by Company for order confirmation and payment details prior to your ability to use the Service. When you provide payment information ("Billing Information") to Company or its authorized processor, you represent that you are an authorized user of the payment card, PIN, Authentication Code, account or other payment method specified by you ("Payment Method"), and you authorize Company to charge such Payment Method for the full amount of the transaction. The terms of your payment will be based on your Payment Method and may be determined by agreements between you and the financial institution, debit/credit card issuer or other provider of your chosen Payment Method (the "Payment Method Provider"). If Company does not receive payment from your Payment Method Provider, you agree to pay all amounts due on your account upon demand. In the event we are advised of insufficient funds in your account or credit to cover your payment by your Payment Method, we may re-present such un-cleared or rejected payment, or any lesser amount thereof, to your Payment Method Provider. In the event we have to collect unpaid amounts you owe us, you will be liable for all collection costs, including attorneys' and collection agency fees. Company reserves the right to correct any errors or mistakes that it makes even if it has already requested or received payment and to update your information from available third-party sources. In the event Company cannot charge the Payment Method you provide we reserve the right to terminate your order and invoice you for any unpaid amounts. You must promptly notify Company if your Payment Method is canceled (e.g., for loss or theft). If you fail to notify us, you remain responsible for any continued charges to the Payment Method you provided.

Automatic Clearing House (ACH) Payments

In the event the Company agrees to accept and the Client agrees to pay for services through ACH payments, the Company shall invoice Client for rendered services between the 1st and 10th of each month. Client shall take action through its banking institution to enact payment via ACH to the Company's banking institution within 30 days on the invoice date. ACH transactions will remain in effect until cancelled in writing. Client agrees to notify the Company 15 days prior to the next billing cycle for any changes to the Client's banking account and 15 days prior to the next billing cycle for termination of this authorization. In the case the ACH transactions are rejected on any grounds, the Client understands that the Company may attempt the transaction again within 30 days and agree to an additional \$50 charge for each attempt, which will be initiated as a separate transaction from the initial authorized payment. Client certifies the the origination of the ach transactions to its account must comply with all provisions of U.S. law.

Termination fee - No termination fee.

7. Severability

Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.



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8. Modification and Waiver

Waiver of breach of this Agreement by either part shall not be considered a waiver of any other subsequent breach.

9. Notices

Client shall give the Company written notice within one hundred eighty (180) days of obtaining knowledge of the occurrence of any claim or cause of action which Client believes that it has, or may seek to assert or allege, against the Company, whether such claim is based in law or equity, arising under or related to this Agreement or to the transactions contemplated hereby, or any act or omission to act by the Company with respect hereto. If Client fails to give such notice to the Company with regard to any such claim or cause of action and shall not have brought legal action for such claim or cause of action within said time period, Client shall be deemed to have waived, and shall be forever barred from bringing or asserting such claim or cause of action in any suit, action or proceeding in any court or before any governmental agency or authority or any arbitrator. All notices or other communications hereunder shall be in writing, sent by courier or the fastest possible means, provided that recipient receives a manually signed copy and the transmission method is scheduled to deliver within 48 hours, and shall be deemed given when delivered to the address specified as the principle place of business.

10. Assignment

The Agreement is not assignable or transferable by Client. This Agreement is not assignable or transferable by the Company without the written consent of Client, which consent shall not be unreasonably withheld or delayed.

11. Disputes

Mediation-The Company and Client recognize that disputes arising under this Agreement are best resolved at the working level by the parties directly involved. Both parties are encouraged to be imaginative in designing mechanism and procedures to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each participating party's organization for resolution. Failing resolution of conflicts at the organizational level, the Company and Client agree that any remaining conflicts arising out of or relating to this Contract shall be submitted to nonbinding mediation unless the Company and Client mutually agree otherwise. If the dispute is not resolved through non-binding mediation, then the parties may take other appropriate action subject to the other terms of this Agreement.

12. Section Headings

Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.

13. Representations; Counterparts

Each person executing this Agreement on behalf of a party hereto represents and warrants that such person is duly and validly authorized to do so on behalf of such party, with full right and authority to execute this Agreement and to bind such party with respect to all of its obligations hereunder. This Agreement may be executed (by original or tele-copied signature) in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute but one and the same instrument.

14. Residuals

Nothing in this Agreement or elsewhere will prohibit or limit the Company's ownership and use of ideas, concepts, know-how, methods, models, data, techniques, skill knowledge and experience that were used, developed or gained in connection with this Agreement. The Company and Client shall each have the right to use all data collected or generated under this Agreement.

15. Non-Solicitation of Employees or Contractors

During and for one (1) year after the term of this Agreement, Client will not solicit any employee or contractor for the purposes of employment or contracted work, or employ the Company's personnel, employees, or contractors without Company's written consent. Client will further pay the reasonable costs, including court costs and or attorney's fees of Company's enforcement of this provision.

16. Cooperation

Client will cooperate with the Company in taking actions and executing documents, as appropriate, to achieve the objectives of this Agreement. Client agrees that the Company's performance is dependent on Client's timely and effective cooperation with the Company. Accordingly, Client acknowledges that any delay by Client may result in the Company being released from an obligation or scheduled deadline or in Client having to pay extra fees for the Company's agreement to meet a specific obligation or deadline despite delay the delay.

17. Governing Law and Construction

This Agreement will be governed by and construed in accordance with the laws of Tennessee, without regard to the principles of conflicts of law. The language of this Agreement shall be deemed to be the result of negotiation among the parties and their respective counsel and shall not be construed strictly for or against any party. Each party agrees that any action arising out of or in connection with this Agreement shall be brought solely in courts and jurisdiction of the State of Tennessee, and agrees that, whenever a party is requested to execute one or more documents evidencing such consent, it shall do so immediately.

18. Entire Agreement; Survival

This Agreement, including any Exhibits, states the entire Agreement between the parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties,



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agreements or contracts (whether oral or written) between Client and the Company respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed by the parties hereto.

19. Force Majeure

The Company shall not be responsible for delays or failures (including any delay by the Company to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.

20. Use By Third Parties

Work performed by the Company pursuant to this Agreement is only for the purpose intended and may be misleading if used in another context. Client agrees not to use any documents produced under this Agreement for anything other than the intended purpose without the Company's written permission. This Agreement shall, therefore, not create any rights or benefits to parties other than to Client and the Company.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Cumberland County Board of Education

Client Name

Sandy Helton Title III Director

Client Authorized Representative (Print Name / Title)

Client Authorized Representative (Signature)

Date

AVAZA Language Services Corporation

Company Name

Minh Nguyen, President/CEO

Company Representative (Print Name / Title)

Company Representative (Signature)

10/04/2022

Date

Language Sets

Please refer to our OTP and VRI Language List for all available languages. Language availability and sets are subject to change.

Language Set 1	Language Set 2	Language Set 3	Language Set 4	
Spanish	Arabic Kurdish Chinese Mandarin French Haitian Creole Somali Vietnamese Russian Korean American Sign Language	Albanian Amharic Armenian Bengali Bosnian Chinese Croatian Dinka Farsi French German Gujarati	Hindi Italian Japanese Karen Nuer Portuguese Russian Slovenian Tigrinya Turkish Urdu	All other languages

Clients of AVAZA Language Services enjoy flexible term contracts, a free toll-free or DID phone number, free training and language ID media (one packet per client) and detailed monthly billing.

Additional benefits are available to clients that use more than 1000 minutes a month (Over the Phone, VRI), 21 or more sites a month (On-Site), or 6 or more translations a month. Such benefits include waiver of the one-time registration fee, free and unlimited training and language ID materials and special discounted rates.

AVAZA Media Packs

Once a client has registered for any of AVAZA’s services, they will receive an AVAZA Media Packet that will include:

- 1 18x24 Language ID Chart
- 1 8x11 Language ID Chart
- 1 AVAZA OPI Language ID Trifold 5 AVAZA OTP Quick Reference Cards

Access Codes

Upon registering for services, clients will be assigned an Access Code(s) that serve as a unique identifier. Please keep these Access Codes secure and confidential. You will be asked for your Access Codes when you contact AVAZA for services. We cannot connect you to an interpreter without the correct Access Code(s). Clients may change or have their Access Codes deleted. Clients are responsible for all usage under your Access Code(s) whether or not any part of the service was authorized.



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AVAZA OTP (Over the Phone Interpreting)	LS1	LS2	LS3	LS4	
OTP from 7 am to 5 pm CST	\$0.74	\$0.86	\$0.96	\$1.06	Per minute
OTP from 5 pm to 7 am CST	\$0.84	\$0.96	\$1.06	\$1.16	
Minimum Charge	One minute				
Volume Pricing	Discounted rates available for usage of 1000 minutes or more per month				

- ◊ Please call our main office to learn about premium rates for high volume usage
- ◊ Additional \$25 fee will apply to additional OTP media packet

On-Site (Face-to-Face Interpreting)	LS1	LS2	LS3	LS4	
On-Site from 7 am to 5 pm CST	\$85	\$87	\$95	\$98	Per hour
On-Site from 5 pm to 7 am CST	\$100	\$102	\$110	\$113	
Minimum Charge	One hour				
Weekends/After Hours Fee	N/A				
Rush Fee	Additional \$10				
Cancellation Fee	One hour				
Mileage Fee	\$0.60				
Volume Pricing	Discounted rates available for usage of 50 sites or more per month				

- ◊ Rush jobs are any sites requested 48 hours or less prior to appointment.
- ◊ Mileage rates are subject to change.
- ◊ Cancellation fees apply if cancelled 24 hours or less prior to appointment.
- ◊ Additional charges will apply to any additional AVAZA media packets.

Translations	LS1	LS2	LS3	LS4	
Text Translations (no formatting)	\$0.25	\$0.30	\$0.45	\$0.50	Per word
Birth Certificate/Diploma	\$75	\$80	\$85	\$90	Per page
Minimum Charge	One hour				
Rush Job Fee	Additional \$10				
Notarization Fee	Additional \$10				
Cancellation Fee	\$25 plus all completed word				
Additional Copies (paper b/w)	\$0.30				
Volume Pricing	Discounted rates available for bulk and high frequency services				

- ◊ Formatting and designing charges vary depending on difficulty and quantity. An estimate for these charges will be given in the Estimate of Costs and is subject to change at AVAZA's discretion.
- ◊ Any color printing will be charged depending on quantity and quality of paper.
- ◊ Additional charges will apply to any requested Translations packets that were not included in the membership fee

VRI (Video Remote Interpreting)	LS1	LS2	LS3	LS4	
VRI from 7 am to 5 pm CST	\$0.90	\$1.25	\$1.35	\$1.45	Per minute
VRI from 5 pm to 7 am CST	\$1.00	\$1.35	\$1.45	\$1.55	
Minimum Charge	One minute				
Volume Pricing	Discounted rates available for high frequency usage				

- ◊ Video remote interpreting services can be simultaneous and/or consecutive interpreting
- ◊ Additional \$25 will apply to any additional AVAZA OPI media packets

Please Note: All new clients will be charged a \$200 one-time registration fee, credited to their usage.



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CLIENT REGISTRATION PACKET

AVAZA Media Packet

Once a client has registered for any of AVAZA's services, they will receive an AVAZA Media Packet that will include:

- 1 18x24 Language ID Chart
- 1 8x11 Language ID Chart
- 1 AVAZA OPI Language ID Tri-Fold
- 5 AVAZA OPI Quick Reference Cards

Access Codes

Upon registering for services, clients will be assigned an Access Code(s) that serve as a unique identifier. Please keep these Access Codes secure and confidential. You will be asked for your Access Codes when you contact AVAZA for services. We cannot connect you to an interpreter without the correct Access Code(s). Clients may change or have their Access Codes deleted. Clients are responsible for all usage under your Access Code(s) whether or not any part of the service was authorized.



ACCOUNT #	626000551TN
CLIENT ID #	300200

ACCESS CODE REGISTRATION FORM

Agency Information:

A group of divisions/users who will need to access services. Each agency will receive one monthly invoice. If you require additional, separated invoices for select groups, please complete additional forms.

Name of Agency (Appears on Invoice)		SS# / EIN# / TIN#	
Primary Contact	Phone	Email	
Primary Address	City	State	Zip Code

Billing Information:

A monthly invoice will be created for the divisions/users listed within this form. Please specify the contact information for the billing representative

Billing Contact	Phone	Email	
Billing Address	City	State	Zip Code

Divisions/Users Information:

Each of the divisions/users added to this form will be issued a unique access code. The access code(s) will be provided to you, once you have completed this form and returned it to our accounts team.

Each of the access codes that are assigned to this agency will appear as a separated, subtotaled section within the invoice. Also, each invoice will include a monthly report, depicting the amount of usage by each of this agency's access codes during the invoice period.

ACCESS CODE	70002
-------------	-------

Primary Division/User (Appears on Invoice) Sandy Helton	Phone 931-484-6135	Email Heltons1@ccschools.k12tn.net	
Address 368 Fourth Street	City Crossville	State TN	Zip Code 38555

NOTE: Please complete one of the following sections for each access code that is needed by this agency. If only one access code is required, the remainder of this form can be left blank .



ACCESS CODE REGISTRATION FORM

Divisions/Users Information:

See details on first page for more information about completing this form.

ACCESS CODE 70001	Division/User (Appears on Invoice) Marlene Holton	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE 70003	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code
ACCESS CODE	Division/User (Appears on Invoice)	Phone	Email	
	Address	City	State	Zip Code



1400 DONELSON PIKE, SUITE B11,
NASHVILLE, TENNESSEE 37217
1.866.452.6482
615.594.3400
www.avaza.co

Credit Card Authorization Form

Please complete all fields. You may cancel this authorization at any time by contacting us. This authorization will remain in effect until cancelled.

Credit Card Information	
Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover <input type="checkbox"/> AMEX <input type="checkbox"/> Other _____	
Cardholder Name (as shown on card):	
Card Number:	
Expiration Date (mm/yy):	CVV:
Cardholder ZIP Code (from credit card billing address):	

I, _____,

am the purchaser or an authorized user of the above credit card information, do authorize AVAZA Corp to charge my credit card for services. I understand that my information will be saved to file for future and that it will undergo strict security standards in protecting my financial data.

Customer Signature

Date



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

AMENDMENT TO SERVICES AGREEMENT

This document shall amend the Administrative and Therapy Services Contract Agreement between Cumberland County Schools and Stellar Therapy Services dated June 23, 2022.

Item 4. Compensation, section (b) is amended to add:

School Psychologist \$68/hour

IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized representatives below.

SCHOOL DISTRICT:

Stellar Therapy Services, LLC:

District Representative

Melissa Christopher, Owner

**Cumberland County Finance
Summary Financial Statement
October 2022**

DRAFT / PRELIMINARY

Printed: 11/22/22

141 General Purpose School

Year-To-Date

Month-To-Date

Account	Description	Year-To-Date					Month-To-Date				
		Budget Estimate	Total	Actual	Encumbered	% of Budget	Budget Estimate Avg/Mth	Total	Actual	Encumbered	% of Avg
Revenues											
40110	Current Property Tax	2,818,910.00	286,093.69	286,093.69	0.00	10.15%	234,909.17	281,599.33	281,599.33	0.00	0.00%
40120	Trustee's Collections - Prior Year	220,379.00	105,115.93	105,115.93	0.00	47.70%	18,364.92	10,375.01	10,375.01	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	97,098.00	30,985.06	30,985.06	0.00	31.91%	8,091.50	13,054.45	13,054.45	0.00	0.00%
40140	Interest And Penalty	100,108.00	28,600.73	28,600.73	0.00	28.57%	8,342.33	8,809.41	8,809.41	0.00	0.00%
40210	Local Option Sales Tax	15,683,100.00	3,981,055.90	3,981,055.90	0.00	25.38%	1,306,925.00	1,264,424.05	1,264,424.05	0.00	0.00%
40270	Business Tax	4,249.00	1,752.37	1,752.37	0.00	41.24%	354.08	532.00	532.00	0.00	0.00%
40275	Mixed Drink Sales	67,928.00	14,284.74	14,284.74	0.00	21.03%	5,660.67	0.00	0.00	0.00	0.00%
43517	Tuition - Other	110,000.00	42,132.34	42,132.34	0.00	38.30%	9,166.67	12,588.75	12,588.75	0.00	0.00%
43570	Receipts From Individual Schools	60,000.00	12,275.03	12,275.03	0.00	20.46%	5,000.00	7,378.88	7,378.88	0.00	0.00%
43990	Other Charges For Services	26,000.00	0.00	0.00	0.00	0.00%	2,166.67	0.00	0.00	0.00	0.00%
44120	Lease/Rentals	8,000.00	935.85	935.85	0.00	11.70%	666.67	285.85	285.85	0.00	0.00%
44145	Sale Of Recycled Materials	7,500.00	754.80	754.80	0.00	10.06%	625.00	21.00	21.00	0.00	0.00%
44170	Miscellaneous Refunds	172,500.00	610,622.31	610,622.31	0.00	353.98%	14,375.00	465,234.96	465,234.96	0.00	0.00%
44530	Sale of Equipment	0.00	632.00	632.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%
44560	Damages Recovered From Individuals	1,500.00	50.00	50.00	0.00	3.33%	125.00	50.00	50.00	0.00	0.00%
44570	Contributions & Gifts	15,000.00	6,516.00	6,516.00	0.00	43.44%	1,250.00	25.00	25.00	0.00	0.00%
44990	Other Local Revenues	14,000.00	2,783.00	2,783.00	0.00	19.88%	1,166.67	1,226.50	1,226.50	0.00	0.00%
46511	Basic Education Program	36,787,000.00	11,045,100.00	11,045,100.00	0.00	30.02%	3,065,583.33	3,681,700.00	3,681,700.00	0.00	0.00%
46515	Early Childhood Education	1,059,450.00	216,953.34	216,953.34	0.00	20.48%	88,287.50	216,953.34	216,953.34	0.00	0.00%
46590	Other State Education Funds	597,026.00	227,008.13	227,008.13	0.00	38.02%	49,752.17	107,603.00	107,603.00	0.00	0.00%
46591	Coordinated School Health - ARRA	100,000.00	0.00	0.00	0.00	0.00%	8,333.33	0.00	0.00	0.00	0.00%
46594	Family Resource Centers - ARRA	29,611.00	8,668.10	8,668.10	0.00	29.27%	2,467.58	8,668.10	8,668.10	0.00	0.00%
46610	Career Ladder Program	117,000.00	0.00	0.00	0.00	0.00%	9,750.00	0.00	0.00	0.00	0.00%
47590	Other Federal Through State	0.00	57,095.58	57,095.58	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%
48610	Donations	5,000.00	0.00	0.00	0.00	0.00%	416.67	0.00	0.00	0.00	0.00%
49600	Proceeds from Sale of Caopital Assets	0.00	8,557.00	8,557.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%
49700	Insurance Recovery	0.00	2,040.00	2,040.00	0.00	0.00%	0.00	2,040.00	2,040.00	0.00	0.00%
Total	Revenues	\$ 58,101,359.00	\$ 16,690,011.90	\$ 16,690,011.90	\$ -	28.73%	\$ 4,841,779.93	\$ 6,082,569.63	\$ 6,082,569.63	\$ -	125.63%

Expenditures

71100	Regular Instruction Program	(28,516,794.00)	7,164,853.61	7,164,853.61	0.00	-25.13%	2,376,399.50	2,144,353.45	2,151,591.00	(7,237.55)	-90.24%
71150	Alternative Instruction Program	(340,501.00)	69,006.58	69,006.58	0.00	-20.27%	28,375.08	20,541.67	20,541.67	0.00	-72.39%
71200	Special Education Program	(4,190,504.00)	1,028,545.82	1,028,545.82	0.00	-24.54%	349,208.67	317,627.01	317,627.01	0.00	-90.96%
71300	Career And Technical Education	(3,572,393.00)	925,818.45	919,837.33	5,981.12	-25.92%	297,699.42	278,186.35	275,812.99	2,373.36	-93.45%
71400	Student Body Education Program	(647,203.00)	63,660.48	63,660.48	0.00	-9.84%	53,933.58	16,951.55	16,951.55	0.00	-31.43%
72110	Attendance	(211,782.00)	65,976.43	65,976.43	0.00	-31.15%	17,648.50	12,324.67	12,324.67	0.00	-69.83%
72120	Health Services	(733,330.00)	188,266.04	185,126.51	3,139.53	-25.67%	61,110.83	55,940.08	55,940.08	0.00	-91.54%
72130	Other Student Support	(1,854,042.00)	359,114.57	359,114.57	0.00	-19.37%	154,503.50	118,163.17	120,812.17	(2,649.00)	-76.48%
72210	Regular Instruction Program	(1,224,076.00)	464,352.58	464,352.58	0.00	-37.93%	102,006.33	67,537.06	79,187.06	(11,650.00)	-66.21%
72220	Special Education Program	(777,709.00)	246,901.96	244,345.15	2,556.81	-31.75%	64,809.08	90,072.36	89,915.55	156.81	-138.98%
72230	Career And Technical Education	(420,578.00)	114,999.88	114,899.88	100.00	-27.34%	35,048.17	30,242.54	30,442.54	(200.00)	-86.29%
72250	Technology	(1,441,550.00)	909,213.61	788,383.45	120,830.16	-63.07%	120,129.17	59,891.12	55,999.97	3,891.15	-49.86%
72310	Board Of Education	(1,121,950.00)	467,970.12	464,570.12	3,400.00	-41.71%	93,495.83	57,916.09	54,884.52	3,031.57	-61.95%
72320	Office Of The Superintendent	(297,811.00)	99,974.08	98,553.52	1,420.56	-33.57%	24,817.58	26,688.60	25,268.04	1,420.56	-107.54%
72410	Office Of The Principal	(4,511,649.00)	1,162,258.61	1,162,258.61	0.00	-25.76%	375,970.75	359,742.82	359,742.82	0.00	-95.68%
72510	Fiscal Services	(202,296.00)	42,573.46	42,573.46	0.00	-21.05%	16,858.00	5,827.27	5,919.66	(92.39)	-34.57%
72520	Human Services/Personnel	(203,126.00)	76,697.19	76,247.69	449.50	-37.76%	16,927.17	21,708.96	21,708.96	0.00	-128.25%
72610	Operation Of Plant	(5,634,530.00)	1,984,155.44	1,934,022.68	50,132.76	-35.21%	469,544.17	367,444.13	363,343.19	4,100.94	-78.26%
72620	Maintenance Of Plant	(3,861,325.00)	526,464.82	315,577.63	210,887.19	-13.63%	321,777.08	141,193.84	81,061.19	60,132.65	-43.88%
72710	Transportation	(3,649,152.00)	900,052.99	862,622.41	37,430.58	-24.66%	304,096.00	229,685.84	230,131.71	(445.87)	-75.53%
73300	Community Services	(172,962.00)	46,707.73	46,707.73	0.00	-27.00%	14,413.50	14,545.30	14,545.30	0.00	-100.91%
73400	Early Childhood Education	(1,294,093.00)	315,162.16	315,162.16	0.00	-24.35%	107,841.08	98,116.78	98,116.78	0.00	-90.98%
76100	Regular Capital Outlay	(295,554.00)	39,136.70	33,806.70	5,330.00	-13.24%	24,629.50	22,029.80	21,334.80	695.00	-89.44%
82130	Education Debt Service	(288,372.00)	144,186.00	144,186.00	0.00	-50.00%	24,031.00	72,093.00	72,093.00	0.00	-300.00%
82230	Education Debt Service	(4,524.00)	2,262.00	2,262.00	0.00	-50.00%	377.00	1,131.00	1,131.00	0.00	-300.00%
99100	Transfers Out	(1,000,000.00)	1,000,000.00	1,000,000.00	0.00	-100.00%	83,333.33	0.00	0.00	0.00	0.00%
Total Expenditures		\$ (66,467,806.00)	\$ 18,408,311.31	\$ 17,966,653.10	\$ 441,658.21	27.70%	\$ 5,538,983.82	\$ 4,629,954.46	\$ 4,576,427.23	\$ 53,527.23	-83.59%
Total	141 General Purpose School	\$ (8,366,447.00)	\$ (1,718,299.41)	\$ (1,276,641.20)	\$ (441,658.21)	-20.54%	\$ (697,203.89)	\$ 1,452,615.17	\$ 1,506,142.40	\$ (53,527.23)	208.35%

**Cumberland County, Tennessee
Local Option Sales Tax Collections
General Purpose School Fund
FY 2022-2023**

Month	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	FY 22-23 Actual	Difference
August	\$ 832,668	\$ 801,418	\$ 838,289	\$ 870,571	\$ 1,020,777	\$ 1,166,927	\$ 1,328,480	\$ 1,351,767	\$ 23,287
September	\$ 749,552	\$ 780,570	\$ 819,089	\$ 865,871	\$ 952,467	\$ 1,107,995	\$ 1,261,390	\$ 1,364,864	\$ 103,474
October	\$ 749,729	\$ 765,307	\$ 825,937	\$ 846,819	\$ 919,285	\$ 1,083,881	\$ 1,233,937	\$ 1,264,424	\$ 30,487
November	\$ 782,832	\$ 779,901	\$ 787,757	\$ 859,937	\$ 973,849	\$ 1,106,688	\$ 1,259,902	\$ 1,299,471	\$ 39,569
December	\$ 722,096	\$ 732,522	\$ 806,666	\$ 871,317	\$ 983,974	\$ 1,132,259	\$ 1,289,013		
January	\$ 706,017	\$ 751,619	\$ 779,663	\$ 827,204	\$ 977,133	\$ 1,159,721	\$ 1,320,277		
February	\$ 899,662	\$ 898,277	\$ 942,493	\$ 1,057,209	\$ 1,278,153	\$ 1,304,344	\$ 1,484,920		
March	\$ 616,158	\$ 643,613	\$ 676,708	\$ 731,082	\$ 897,298	\$ 965,550	\$ 1,099,224		
April	\$ 569,641	\$ 652,075	\$ 690,817	\$ 710,630	\$ 828,199	\$ 999,451	\$ 1,137,818		
May	\$ 750,813	\$ 781,890	\$ 815,144	\$ 854,049	\$ 1,178,207	\$ 1,264,205	\$ 1,439,226		
June	\$ 739,433	\$ 758,856	\$ 825,043	\$ 828,973	\$ 1,096,183	\$ 1,185,985	\$ 1,350,177		
July Accrual	\$ 760,924	\$ 814,461	\$ 878,558	\$ 947,306	\$ 1,114,903	\$ 1,298,919	\$ 1,478,746		
Total	\$ 8,879,526	\$ 9,160,509	\$ 9,686,164	\$ 10,270,968	\$ 12,220,428	\$ 13,775,928	\$ 15,683,110	\$ 5,280,526	\$ 196,817

RESOLUTION # _____ -

**Cumberland County, Tennessee
General Program School Fund**

WHEREAS, the General budget requires revision to reallocate resources from our miscellaneous refunds to our contracted services accounts. The general budget received \$57,640 from ESSER 3 funds designated for indirect cost.

WHEREAS, the \$57,640 below will be utilized to fund a certified salary study and the creation of a new strategic plan.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

General Budget Amendment

Increase Revenue:

141-44170	Miscellaneous refunds	<u>\$57,640.00</u>
Total Decrease in Revenues		\$57,640.00

Increase Expenditures:

141-72320-399	Other Contracted Services Office	\$37,750.00
141-72520-399	Other Contracted Services Human Resources	<u>\$19,890.00</u>
Total Increase in Expenditures		\$57,640.00

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____

Cumberland County, Tennessee
General Program School Fund

WHEREAS, the General budget requires revision to reallocate funds from our Other Salaries & Wages - Interpreter position that is unfilled to the Psychologist Personnel, Social Security, and Other Contracted Services lines.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

General Budget Amendment

Decrease Expenditures

141-71200-189	Other Salaries & Wages	\$21,000.00
141-71200-201	Social Security (7.65%)	\$1,606.50
141-71200-204	State Retirement (8.69%)	\$1,824.90
141-71200-206	Life Insurance	\$48.00
141-71200-207	Medical Insurance	\$9,384.00
141-71200-208	Dental Insurance	\$306.00
Total Decrease in Revenues		<u>\$34,169.40</u>

Increase Expenditures:

141-72220-124	Psychological Personnel	\$18,000.00
141-72220-201	Social Security (7.65%)	\$1,377.00
141-72220-399	Other Contracted Services	\$14,792.40
Total Increase in		<u>\$34,169.40</u>

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____ -

Cumberland County, Tennessee

General Program School Fund

WHEREAS, the General budget requires revision to reallocate funds from the SPED Assistant line to the Substitute Non-Certified Teachers line, due to this bring an unfilled position.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day

of December 2022, that the following budget amendment be adopted:

General Budget Amendment

Decrease Expenditures

141-71200-163	Educational Assistant	\$4,883.68
141-71200-206	Life Insurance	\$24.00
141-71200-207	Medical Insurance	\$3,906.00
141-71200-208	Dental Insurance	\$180.00
Total Decrease in Revenues		\$8,993.68

Increase Expenditures:

141-71200-198	Non-Certified Substitute Teacher	\$8,993.68
Total Increase in		\$8,993.68

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
General Purpose School Fund

WHEREAS, the school district has been awarded the state Safe Schools grant and the monies will be used to support a portion of the mental health counselors and physical security improvements.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this ____ day of _____, 2022, and by the Cumberland County Commission meeting on this ____ day of _____, 2022, that the following budget amendment be adopted:

Safe Schools Grant

Increase Revenues:		
141.46981	State Funds – Safe Schools Grant	\$199,605.46
	Total Increase:	\$199,605.46
Increase Expenditures:		
141.72130.123	Other Student Support – Guidance Personnel	\$ 67,325.00
141.72620.701	Maintenance of Plant – Administrative Equipment	\$ 132,280.46
	Total Increase:	\$199,605.46

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: __ Nays: __ Abstain: __

RESOLUTION # _____
Cumberland County, Tennessee
Special Education Federal Budget

WHEREAS, the Federal IDEA Part B grant budget requires revision to move 169 - Part Time Personnel to 189 - Other Salaries & Wages.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December, 2022, that the following budget amendment be adopted:

Federal IDEA Part B Amendment

Decrease Expenditures:

142-901-72710-169	Part Time Personnel	<u>\$27,496.56</u>
Total Decrease in Expenditures		\$27,496.56

Increase Expenditures:

142-901-72710-189	Other Salaries & Wages	<u>\$27,496.56</u>
Total Increase in Expenditures		\$27,496.56

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Director of Schools

Ayes: ___ Nays: ___ Abstain: _____

Sponsor:

Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote: Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal budget requires revision to reallocate funds to purchase a new SPED Bus with IDEA Part B funds that were previously allocated in the 902 IDEA APR budget.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December, 2022, that the following budget amendment be adopted:

SPED IDEA Part B Federal Budget Amendment

Decrease Expenditures:

142-901-71200-429	Instructional Supplies & Materials	\$117,688.00
Total Decrease in Expenditures		\$117,688.00

Increase Expenditures:

142-901-72710-729	Transportation Equipment	\$117,688.00
Total Increase in Expenditures		\$117,688.00

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal budget requires revision to reallocate the SPED Bus line due to increase of \$31,899 in cost & bus delivery date may extend into next school year. ARP IDEA Grant funds have to spent by the end of this school year. The funds have been relocated to support the services, supplies, materials, and equipment for students with disabilities during the 2022-2023 budget year.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December, 2022, that the following budget amendment be adopted:

SPED ARP IDEA Part B Federal Budget Amendment

Decrease Expenditures:

142-902-72710-729	Transportation Equipment	\$85,789.00
Total Decrease in Expenditures		\$85,789.00

Increase Expenditures:

142-902-71200-499	Other Supplies and Material	\$10,789.00
142-902-71200-725	Special Education Equipment	\$25,000.00
142-902-72220-312	Contracts with Private Agencies	\$50,000.00
Total Increase in Expenditures		\$85,789.00

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
TEIS Baby Birds School Fund

WHEREAS, the TEIS budget requires correction to reflect new budget amount adopted on 7/14/2022.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December, 2022, that the following budget amendment be adopted:

TEIS (Baby Bird) Budget Amendment

Decrease Revenue:

142-891-46980	Other State Grant - TEIS	\$ 179,408.00
	Total	\$ 179,408.00

Decrease Expenditures:

142-891-71200-116	SPED Instruction - Teachers	\$65,955.00
142-891-71200-163	SPED Instruction - Educational Assistants	\$49,063.12
142-891-71200-198	SPED Instruction - Substitute Teachers Non-Certified	\$500.00
142-891-71200-201	SPED Instruction - Social Security	\$8,837.20
142-891-71200-204	SPED Instruction - State Retirement	\$9,519.40
142-891-71200-206	SPED Instruction - Life Insurance	\$239.00
142-891-71200-207	SPED Instruction - Medical Insurance	\$29,931.40
142-891-71200-208	SPED Instruction - Dental Insurance	\$1,080.00
142-891-71200-336	SPED Instruction - Maintenance & Repair Services	\$700.00
142-891-71200-429	SPED Instruction - Instructional Supplies & Materials	\$2,052.59
142-891-71200-499	SPED Instruction - Other Supplies & Materials	\$2,000.00
142-891-71200-725	SPED Instruction - Special Education Equipment	\$560.29
142-891-99100-504	Transfer Out - Indirect Cost	\$8,970.00
	Total	\$179,408.00

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Special Education Federal Budget

WHEREAS, the Federal IDEA Part B grant budget requires revision to move 212 - Employer Medicare Liability to 201 - Social Security.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December, 2022, that the following budget amendment be adopted:

Federal IDEA Part B Amendment

Decrease Expenditures:

142-901-72710-212	Employer Medicare Liability	<u>\$4.75</u>
Total Decrease in Expenditures		\$4.75

Increase Expenditures:

142-901-72710-201	Social Security	<u>\$4.75</u>
Total Increase in Expenditures		\$4.75

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor:

Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote: Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal ESSER 2.0 Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 2nd day of December 2022, that the following budget amendment be adopted:

Federal ESSER 2.0 Budget Amendment

Increase Revenues:		\$65,683.38
<u>142-932-47307</u>		
<u>Decrease Expenditures:</u>		
142-932-76100-304	Architects	\$80,000.00
142-932-76100-706	Building Construction	\$153,452.17
Total Decrease in Expenditures		<u><u>\$233,452.17</u></u>
	Total Decrease with Increased Revenue	\$299,135.55
<u>Increase Expenditures:</u>		
142-932-76100-707	Building Improvements	\$299,135.55



Total Increase in Expenditures \$299,135.55

SPONSORED BY: _____ **APPROVED BY:** _____
BOE Member Chairman of the Board

ATTEST: _____ **Ayes: _____ Nays: _____ Abstain: _____**
Director of Schools

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal ARP Homeless 1.0 Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Federal ARP Homeless 1.0 Budget Amendment

Decrease Revenues:		\$9,014.05
<u>142-703-47404</u>		
 Decrease Expenditures:		
142-703-71100-429	Instructional Supplies & Materials	\$17,194.35
142-703-72130-790	Other Equipment	\$26,167.30
Total Decrease in Expenditures		\$43,361.65
	Total Decrease minus decreased Revenue	\$34,347.60
 Increase Expenditures:		
	Other Charges	\$26,847.60
142-703-72710-599	Other Charges	\$7,500.00
Total Increase in Expenditures		\$34,347.60

SPONSORED BY:

 BOE Member

APPROVED BY:

 Chairman of the Board

ATTEST:

 Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor:

 County Commissioner

Approval:

 County Mayor

Attest:

 County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the new Federal grant ARP Homeless System Navigator Budget requires an original budget entry.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following original budget entry be adopted:

Federal ARP Homeless System Navigator Budget Amendment

Increase Revenues:	New Grant	\$68,106.00
<u>142-705-47404</u>		

Decrease Expenditures:

Total Decrease in Expenditures	\$0.00
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Increase Expenditures:

142-705-72210-189	Other Salaries & Wages	\$42,640.00
142-705-72210-201	Social Security	\$3,261.96
142-705-72210-204	State Retirement	\$3,411.20
142-705-72210-355	Travel	\$8,000.00
142-705-72210-499	Other Supplies and Materials	\$300.00
142-705-72210-524	in-Service / Staff Development (PD)	\$5,500.00
142-705-72210-790	Other Equipment	\$4,992.84

Total Increase in Expenditures	\$68,106.00
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SPONSORED BY:	APPROVED BY:
BOE Member	Chairman of the Board

ATTEST:	Ayes: _____ Nays: _____ Abstain: _____
Director of Schools	

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal ARP Homeless 2.0 Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Federal ARP Homeless 2.0 Budget Amendment

Increase Revenues:

Decrease Expenditures:

142-704-71100-189	Other Salaries & Wages	\$20,960.00
142-704-71100-201	Social Security	\$1,603.44
142-704-71100-204	State Retirement	\$1,821.42
142-704-71100-210	Unemployment Compensation	\$200.00
142-704-71100-299	Other Fringe Benefits	\$920.00
142-704-72130-499	Other Supplies and Materials	\$11,500.00
142-704-72710-146	Bus Drivers	\$27,000.00
142-704-72710-201	Social Security	\$2,100.00
142-704-72710-204	Statement Retirement	\$2,300.00
142-704-72710-210	Unemployment Compensation	\$200.00
142-704-72710-299	Other Fringe Benefits	\$525.00
142-704-72710-412	Diesel Fuel	\$11,173.21

Total Decrease in Expenditures

\$80,303.07

Increase Expenditures:

142-704-72120-599	Other Charges	\$3,000.00
142-704-72130-348	Postal Charges	\$1,500.00
142-704-72130-599	Other Charges	\$68,803.07
142-704-72210-499	Other Supplies and Materials	\$4,000.00
142-704-72710-314	Contracts with Public Carriers	\$3,000.00

Total Increase in Expenditures

\$80,303.07

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the new Federal grant Math Implementaion Support Grant Budget requires an original budget entry.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following original budget entry be adopted:

Federal Math Implementation Support Grant Budget Amendment

Increase Revenues:	New Grant	\$71,250.00
<u>142-936-47307</u>		

Decrease Expenditures:

Total Decrease in Expenditures	<u>\$0.00</u>
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Increase Expenditures:

142-955-72210-399	Other Contracted Services	\$71,250.00
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Total Increase in Expenditures	<u>\$71,250.00</u>
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SPONSORED BY: _____

BOE Member

ATTEST: _____

Director of Schools

APPROVED BY: _____

Chairman of the Board

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____



RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Consolidated Admin Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Consolidated Admin Budget Amendment

Decrease Expenditures:

142-011-72210-105	Supervisor/Director	\$7,092.72
142-011-72210-207	Medical Insurance	\$3,180.99
142-011-72210-208	Dental Insurance	\$63.00
142-011-72210-299	Fringe Benefits	\$0.46

Total Decrease in Expenditures

\$10,337.17

Increase Expenditures:

142-011-72210-161	Secretary(s)	\$9,642.56
142-011-72210-201	Social Security	\$178.77
142-011-72210-204	State Retirement	\$88.02
142-011-72210-355	Travel	\$427.82

Total Increase in Expenditures

\$10,337.17



SPONSORED BY:

APPROVED BY:

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal Title I Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Federal Title I Budget Amendment

Increase Revenues:		
142-101-47141	Carryover	\$750,404.56
 <u>Decrease Expenditures:</u>		
142-101-71100-204	State Retirement	\$25,634.24
142-101-71100-206	Life Insurance	\$257.32
142-101-71100-207	Medical Insurance	\$21,223.10
142-101-71100-210	Unemployment Compensation	\$420.00
Total Decrease in Expenditures		\$47,534.66
	Total Decrease with Carryover	\$797,939.22
 Increase Expenditures:		
142-101-71100-116	Teachers	\$43,653.60
142-101-71100-163	Educational Assistants	\$5,882.32
142-101-71100-201	Social Security	\$3,780.92
142-101-71100-208	Dental Insurance	\$241.78
142-101-71100--299	Other Fringe Benefits	\$192.47
142-101-71100-429	Instructional Supplies	\$74,776.28
142-101-71100-722	Regular Instruction Equipment	\$642,340.55
142-101-72130-599	Other Charges	\$3,803.30
142-101-72210-189	Other Salaries & Wages	\$20,000.00
142-101-72210-201	Social Security	\$1,530.00
142-101-72210-204	State Retirement	\$1,738.00
Total Increase in Expenditures		\$797,939.22

SPONSORED BY: _____

APPROVED BY: _____

BOE Member

Chairman of the Board

ATTEST: _____

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Title I-C Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day
of December 2022, that the following budget amendment be adopted:

Title I-C Budget Amendment

Increase Revenues:

142-130-47141	Carryover	\$15,845.59
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Increase Expenditures:

142-130-71100-189	Other Salaries & Wages	\$11,100.00
142-130-71100-201	Social Security	\$901.65
142-130-71100-204	State Retirement	\$1,011.09
142-130-71100-429	Instructional Supplies & Materials	\$2,832.85

Total Increase in Expenditures		\$15,845.59
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SPONSORED BY:

BOE Member

ATTEST:

Director of Schools

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

APPROVED BY:

Chairman of the Board

Ayes: _____ **Nays:** _____ **Abstain:** _____



Budget Committee Vote:

Ayes: _____ **Nays:** _____ **Abstain:** _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Title II Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Title II Budget Amendment

Increase Revenues:		
142-201-47189	Carryover	\$146,749.11
Decrease Expenditures:		
142-201-71100-201	Social Security	\$100.00
142-201-72210-189	Other Salaries & Wages	\$8,154.20
142-201-72210-201	Social Security	\$623.79
142-201-72210-204	State Retirement	\$807.75
142-201-72210-206	Life Insurance	\$167.50
142-201-72210-207	Medical Insurance	\$7,515.38
142-201-72210-208	Dental Insurance	\$240.00
142-201-72210-355	Travel	\$8,178.09
142-201-72210-499	Other Supplies & Materials	\$4,575.00
Total Decrease in Expenditures		\$30,361.71
	Total Decrease with Carryover	\$177,110.82
Increase Expenditures:		
142-201-71100-195	Certified Substitute Teachers	\$2,060.00
142-201-71100-198	Non-Certified Teachers	\$1,440.00
142-201-72210-299	Other Fringe Benefits	\$4.12
142-201-72210-524	In-Service/ Staff Development	\$128,125.67
142-201-72210-599	Other Charges	\$42,981.03
142-201-72210-790	Other Equipment	\$2,500.00
Total Increase in Expenditures		\$177,110.82

SPONSORED BY:

 BOE Member

APPROVED BY:

 Chairman of the Board



ATTEST:

 Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal Title III Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Title III Budget Amendment

Increase Revenues:		
142-301-47146	Carryover	\$276.63
Decrease Expenditures:		
142-301-72210-524	In-Service/Staff Development	\$1,394.30
Total Decrease in Expenditures		<u>\$1,394.30</u>
	Total Decrease with Carryover	<u>\$1,670.93</u>
Increase Expenditures:		
142-301-71100-163	Educational Assistants	\$18.28
142-301-71100-201	Social Security	\$1.40
142-301-71100-204	State Retirement	\$1.46
142-301-72210-429	Instructional Supplies & Materials	\$1,649.79
Total Increase in Expenditures		<u>\$1,670.93</u>

SPONSORED BY:

 BOE Member

APPROVED BY:

 Chairman of the Board

ATTEST:

 Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor:

 County Commissioner

Approval:

 County Mayor

Attest:

 County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal Title V Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Federal Title V Budget Amendment

Increase Revenues:

142-602-47148	Carryover	\$158,698.88
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Decrease Expenditures:

142-602-71100-163	Educational Assistants	\$1,112.45
142-602-71100-206	Life Insurance	\$9.00
142-602-71100-336	Maintenance & Repair Services-Equipment	\$1,700.00

Total Decrease in Expenditures		\$2,821.45
	Total Decrease with Carryover	\$161,520.33

Increase Expenditures:

142-602-71100-116	Teachers	\$65,085.90
142-602-71100-189	Other Salaries & Wages	\$9,380.00
142-602-71100-201	Social Security	\$5,611.54
142-602-71100-204	State Retirement	\$6,382.08
142-602-71100-207	Medical Insurance	\$11,137.40
142-602-71100-208	Dental Insurance	\$260.00
142-602-71100-210	Unemployment Compensation	\$105.00
142-602-71100-299	Other Fringe Benefits	\$285.40
142-602-71100-429	Instructional Supplies & Materials	\$45,544.45
142-602-71100-599	Other Charges	\$16,000.00
142-602-72210-355	Travel	\$228.56
142-602-72210-524	In-Service/ Staff Development	\$1,500.00

Total Increase in Expenditures		\$161,520.33
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SPONSORED BY: _____

BOE Member

APPROVED BY: _____

Chairman of the Board



ATTEST: _____

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the TAG 2.0 Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day
of December 2022, that the following budget amendment be adopted:

TAG 2.0 Budget Amendment

Decrease Expenditures:

142-174-71100-189	Other Salaries & Wages	\$55,000.00
142-174-71100-429	Instructional Supplies & Materials	\$3,291.30
142-174-72210-195	Certified Substitute Teachers	\$3,500.00
142-174-72210-198	Non- Certified Teachers	\$4,200.00
142-174-72210-201	Social Security	\$3,000.00
142-174-72210-355	Travel	\$7,500.00
Total Decrease in Expenditures		\$76,491.30

Increase Expenditures:

142-174-71100-195	Certified Substitute Teachers	\$3,500.00
142-174-71100-198	Non- Certified Teachers	\$4,200.00
142-174-71100-201	Social Security	\$1,351.80
142-174-71100-204	State Retirement	\$732.00
142-174-72130-189	Other Salaries & Wages	\$55,000.00
142-174-72130-201	Social Security	\$4,207.50
142-174-72210-524	Staff Development	\$7,500.00
Total Increase in Expenditures		\$76,491.30

SPONSORED BY:

APPROVED BY:

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools



Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the 21st CCLC Grant Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day
of December 2022, that the following budget amendment be adopted:

21st CCLC Grant Budget Amendment

Increase Revenues:		
142-438-47590	Carryover	\$131,159.70
Decrease Expenditures:		
142-438-73300-116	Teachers	\$5,000.00
142-438-73300-189	Other Salaries & Wages	\$50,078.28
142-438-73300-201	Social Security	\$157.69
142-438-73300-355	Travel	\$500.00
142-438-73300-429	Instructional Supplies & Materials	\$50,879.02
Total Decrease in Expenditures		\$106,614.99
	Total Decrease with Carryover	\$237,774.69
Increase Expenditures:		
142-438-73300-105	Supervisor/Director	\$733.34
142-438-73300-162	Clerical Personnel	\$1,821.67
142-438-73300-163	Educational Assistants	\$63,079.63
142-438-73300-204	State Retirement	\$3,498.03
142-438-73300-524	Staff Development	\$1,000.00
142-438-73300-599	Other Charges	\$167,642.02
Total Increase in Expenditures		\$237,774.69

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor:

County Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Title IX McKinney -Vento Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day
of December 2022, that the following budget amendment be adopted:

Title IX McKinney- Vento Budget Amendment

Decrease Revenues:

142-701-47149	Budget Decreased	\$38,809.35
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Decrease Expenditures:

142-701-72130-130	Social Workers	\$19,695.77
142-701-72130-201	Social Security	\$1,506.73
142-701-72130-204	State Retirement	\$1,575.66
142-701-72710-146	Bus Drivers	\$13,861.81
142-701-72710-201	Social Security	\$1,060.43
142-701-72710-204	State Retirement	\$1,108.95
Total Decrease in Expenditures		\$38,809.35

SPONSORED BY:

APPROVED BY:

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk



Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal High Quality Literacy Network Grant Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day of December 2022, that the following budget amendment be adopted:

Federal High Quality Literacy Network Grant Budget Amendment

Increase Revenues:	Carryover	\$1,570.80
<u>142-952-47309</u>		
<u>Decrease Expenditures:</u>		
142-952-71100-399	Other Contracted Services	\$73,000.00
Total Decrease in Expenditures		\$73,000.00
	Total Decrease Including Carryover	\$74,570.80
<u>Increase Expenditures:</u>		
142-952-71100-429	Instructional Supplies and Materials	\$1,570.80
142-952-72210-399	Other Contracted Services	\$73,000.00
Total Increase in Expenditures		\$74,570.80

SPONSORED BY: _____ **APPROVED BY:** _____
 BOE Member Chairman of the Board

ATTEST: _____
 Director of Schools Ayes: ____ Nays: ____ Abstain: ____

Sponsor: _____
 County Commissioner

Approval: _____
 County Mayor

Attest: _____
 County Clerk

Budget Committee Vote:
 Ayes: ____ Nays: ____ Abstain: ____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal ESSER 3.0 Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 1st day
of December 2022, that the following budget amendment be adopted:

Federal ESSER 3.0 Budget Amendment

Increase Revenues:

Decrease Expenditures:

142-933-71100-116	Teachers	\$33,170.00
-------------------	----------	-------------

Total Decrease in Expenditures

\$33,170.00

Increase Expenditures:

142-933-72210-105	Supervisor / Director	\$25,000.00
142-933-72210-201	Social Security	\$3,825.00
142-933-72210-204	State Retirement	\$4,345.00

Total Increase in Expenditures

\$33,170.00

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved to receive additional Bonus USDA Foods/Commodities.

WHEREAS the Department of Agriculture operates the USDA Foods in Schools program which supports domestic nutrition programs and American agricultural producers through purchases of 100% American grown and produced foods for use by schools and institutions participating in the National School Lunch Program (NSLP). The CCSNP has received additional /bonus USDA Foods in the form of DoD Fresh Produce which is in addition to the amount that had been originally budgeted.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this **1st** day of **December, 2022** and adopted by the Cumberland County Commission meeting this _____ day of _____.

INCREASE REVENUES:

143.47112 USDA - Commodities \$84,500.00

TOTAL INCREASE: \$84,500.00

INCREASE EXPENDITURES:

143.73100.469 USDA - Commodities \$84,500.00

TOTAL INCREASE: \$84,500.00

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
BOE Board Chair

APPROVED BY: _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved to receive a Pandemic-EBT Administrative Costs Grant. The funds are to help provide relief to school nutrition programs by covering administrative costs incurred while assisting the TN Department of Human Services with the State Pandemic Electronic Transfer (P-EBT) Program. See attached two pages for additional information.

WHEREAS, the funds will be used to offset the cost of copy paper, folders, ink, postage, and other such supplies used.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this **1st** day of **December 2022** and adopted by the Cumberland County Commission meeting this _____ day of _____.

INCREASE REVENUES:

143.47114 Federal Reimbursement via State - Other \$5,950.00

TOTAL INCREASE: \$5,950.00

INCREASE EXPENDITURES:

143.73100.435 Office Supplies \$4,900.00

143.73100.599 Other Charges \$1,050.00

TOTAL INCREASE: \$5,950.00

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
BOE Board Chair

APPROVED BY: _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

Date: August 29, 2022

SFA Name: Cumberland County

SFA # 180

SFA DUNS: 008486487

Indirect Cost Rate: N/A

CFDA Name: FY 2022 PEBT LOCAL LEVEL Admin Cost

CFDA No: 10.649

DUNS# 879016251

Period of Performance: October 1, 2021-September 30, 2022

FAIN#:225TN100S9009

Federal Awarding Agency: United States Department of Agriculture Food and Nutrition Service

This is not a Research & Development Award.

Total Amount Awarded to the State Agency: \$461,401.00

Grant Award Date: July 28, 2022

Total Amount Awarded to the SFA: \$5,950.00

Dear Director Ina Maxwell,

In addition to the 100 percent funding made available for State Pandemic Electronic Benefit Transfer (P-EBT) administrative costs under Section 4601 of the *Continuing Appropriations Act, 2021 and Other Extensions Act* (P.L. 116-159), Sec. 721 of the FY 2021 Omnibus and COVID Relief and Response Act (P.L. 116-260), allowed these funds to be sub-awarded to local entities, e.g., operators of the National School Lunch (NSLP), School Breakfast (SBP) Programs, and eligible child care facilities to assist with the administrative costs associated with P-EBT. Such entities may include, schools, local agencies of State, and other local units (i.e., subdivision of local government below the State level that have assisted with local P-EBT program delivery). Funds cannot be reimbursed directly to nonprofit or for-profit organizations; however, should one of these organizations enter a contract or other legal funding arrangement with a school, local agency of the State, or other local unit, funding may be provided accordingly, i.e., through the school, local agency of the State, or other local unit. With respect to eligible childcare facilities, this is expected to be a small population, primarily those facilities that are directly associated with schools or units of local government (e.g. school-based childcare).

General procurement standards: The non-Federal entity must use its own documented procurement

procedures, which reflect applicable State and local laws and regulations provided that procurements conform to applicable Federal law and the standards identified in this section. The Grantee must maintain oversight over contractors to ensure performance in accordance with the terms, conditions and specifications of their contracts or purchase orders, including written performance standards of its employees engaged in the selection, award, and administration of contracts. The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In accordance with 2 CFR 200.318(j), the non-Federal entity may only use time and material type contracts after a determination that no other contract is suitable and if the contract includes a ceiling that the contractor exceeds at its own risk.

Competition: All procurement transactions must be conducted in a manner providing full and open competition consistent with 2 CFR 200.319.

Based on the state agency payment calculation, we are pleased to announce that **Cumberland County** has been awarded **\$5,950.00** from the State Pandemic Electronic Benefit Transfer (P-EBT) administrative cost grant for the 2022-23 school year. The award will be provided to the SFA via ePlan. Confirm with your trustee's/finance office receipt of these grant funds.

Records pertaining to this grant shall be retained by the Grantee for a period of three years as required under 7 CFR 253.5(h).

If you have any questions, please contact our office at (800) 354-3663. We look forward to working with you in creating ways to help students develop lifelong, healthy eating habits.

Sincerely,



Bill Byford, State Director of School Nutrition Program

CC: SNP Director
Regional Consultant
Budget/Finance Analyst

RESOLUTION # _____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved for additional USDA funds designated to school food authorities (SFAs) administering the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to provide local operators direct financial relief for those impacted by disruptions to programs due to supply chain issues. Please see the attached two pages for additional information.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this **1st** day of **December 2022** and adopted by the Cumberland County Commission meeting this _____ day of _____.

INCREASE REVENUES:

143.47114 USDA Other \$11,122.36

TOTAL INCREASE: \$11,122.36

INCREASE EXPENDITURES:

143.73100.422 Food Supplies \$11,122.36

TOTAL INCREASE: \$11,122.36

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
BOE Board Chair

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

Date: October 31, 2022

SFA Name: Cumberland County

SFA #180

SFA UEI: SXTNU919LHN6

Indirect Cost Rate: N/A

CFDA Name: NSLP-Supply Chain Assistance Grant (RE-ALLOCATION) CFDA No: 10.555

UEI 879016251

Period of Performance: January 1, 2022-September 30, 2023

FAIN #225TN333N8903

Federal Awarding Agency: United States Department of Agriculture Food and Nutrition Service

This is not a Research & Development Award.

Total Amount Awarded to the State Agency: \$20,541,400.00

Grant Award Date: December 29, 2021

Total re-distribution Amount: \$ 1,475,938.67 Total Amount Awarded to the SFA: \$11,122.36

Dear Director Mr. William G. Stepp,

Earlier this year, the State of Tennessee awarded federal funds from the United States Department of Agriculture (USDA), Food and Nutrition Service (FNS) for the Supply Chain Assistance (SCA) Grant in Federal Fiscal Year 2022. This grant funding is in response to the unprecedented challenges in purchasing and receiving food that operators of the National School Lunch Program (NSLP)²⁹ and School Breakfast Program (SBP) are experiencing in School Year (SY) 2021-2022. As a result of supply chain disruptions, school meal program operators in some localities across the nation have had to significantly revise planned menus, popular and previously available food items may have become more difficult to procure, and in some cases, shortages and price fluctuations have made it difficult to provide the meals which are appealing to students and meet the NSLP/SBP nutrition and meal pattern requirements.

The state agency distributed the SCA funds to School Food Authorities (SFAs) to be used exclusively to purchase unprocessed or minimally processed domestic food products (also referred to as commodities) to help SFAs deal with challenges such as unanticipated cancellation of food contracts, reduced availability of certain foods, unexpected substitution of certain products, unpredictable increases in food and supply prices, and other obstacles related to pricing and/or availability that have been reported to or identified by State agencies administering the Child Nutrition Programs.

Reallocation of Funds:

In the event that any SCA funds remain undistributed to SFAs following the initial formula-based allocation, the state agency may reallocate the remaining funds via a second (or subsequent) distribution(s). The attestation

conditions continue to apply for any SFAs receiving funding in subsequent reallocations. Based on the state agency payment reallocation calculation, we are pleased to announce that **Cumberland County** has been awarded an additional **\$11,122.36** from the USDA Supply Chain Assistance grant reallocation for the 2021-22 school year. The award will be provided to the SFA in the same manner as the monthly meal claim reimbursement, be sure to check with your trustee's/finance office for receipt of the grant funds.

Reminders:

All books and records relating to the grant award shall be made available as required by state and federal regulations, for inspection and audit by state and federal auditors. Records pertaining to this grant award shall be retained by the SFA for a period of three years. In line with these reallocated grant funds, the revenue code to use will be 47114-USDA Other and be sure to denote the funding source for auditing purposes.

General procurement standards: The Non-Federal entity must use its own documented procurement procedures, which reflect applicable State and local laws and regulations provided that procurements conform to applicable Federal law and the standards identified in this section. The Grantee must maintain oversight over contractors to ensure performance in accordance with the terms, conditions and specifications of their contracts or purchase orders, including written performance standards of its employees engaged in the selection, award, and administration of contracts. The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In accordance with 2 CFR 200.318(j), the non-Federal entity may only use time and material type contracts after a determination that no other contract is suitable and if the contract includes a ceiling that the contractor exceeds at its own risk.

Competition: All procurement transactions must be conducted in a manner providing full and open competition consistent with 2 CFR 200.319SCA funds must be used exclusively for the purchase of domestic food products (also known as commodities) that are unprocessed or minimally processed. Expenditure of funds provided under this award in addition to the criteria above must be necessary, allowable, and reasonable costs and **incurred** during the performance period. Examples of some allowable food products include fluid milk and other dairy foods such as cheese and yogurt; fruits and vegetables (including 100% juices); grain products such as pastas and rice; meats (whole, pieces, or food items such as ground meats); and meat alternates such as beans or legumes. Foods in a wide variety of minimal processing states (e.g., whole, cut, pureed, etc.) and/or forms (e.g., fresh, frozen, canned, dried, etc.) are allowable. Additionally, incidental costs (such as those related to shipping and handling or packaging) that are a part of the normal or customary purchase price charged by a vendor for any given food product are an allowable use of SCA funds. SFAs must follow all existing Buy American provision, with no limited exceptions provided.

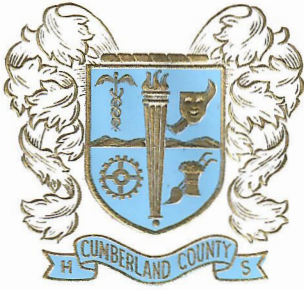
If you have any questions, please contact our office at (800) 354-3663.

Sincerely,



William Byford, State Director of School Nutrition Program

CC: Regional Consultant
SNP Budget



Cumberland County High School

660 Stanley Street • Crossville, TN 38555
Telephone (931) 484-6194 • Fax (931) 456-6872

November 8, 2023

Mr. William Stepp
Cumberland County Board of Education

Dear Mr. Stepp

Please approve the following people as volunteers at Cumberland County High School for the 2022 - 2023 school year.

Teddy Wanamaker Level II
Kyle Adams Level II

The proper paperwork is on file in my office.

Sincerely,


Karri Hobby



**CRAB ORCHARD
ELEMENTARY SCHOOL**

240 School Road

Crab Orchard, TN 37723

PHONE: (931) 484-7400 FAX: (931) 456-5655

Principal: Debbie Beaty

Asst. Principal: Todd Kuffel

To: Cumberland County Board of Education
Mr. William Stepp, Director of Schools

From: Debbie Beaty

Date: November 17, 2022

Re: Volunteers

Please approve the attached list of Volunteer applicants for the 2022-2023 school year. The applications are on file in the school office.

Thank you,

Debbie Beaty
Principal

Level I Ricky Grumbles

Level II Ginger Brindley
 Nekeisha Wilbanks
 John E. Kessberger
 Rosemary Kessberger

Homestead Elementary School

3889 Hwy127 South • Crossville, TN 38572 • 931-456-8344 • Fax: 931-456-8342

Mary Elizabeth Edmonds
Principal



Ashlee Watts
Assistant Principal

To: CCBOE
Mr. William Stepp

From: Ashlee Watts, Homestead Elementary School

Date: November 21, 2022

RE: December Volunteer Approval

Please approve the following volunteers for the 2022-2023 school year. The appropriate volunteer applications are on file and background complete. (List attached)

Thank you,

A handwritten signature in black ink that reads "Ashlee Watts". The signature is written in a cursive, flowing style.

Ashlee Watts
Assistant Principal
Homestead Elementary School

Last Name	First Name	Level
Fields	Shirley	1
Justice	Maggie	1
Rector	Sara	1
Meckley	Margaret	1
Last Name	First Name	Level
Clark	Cyndi	2
Kilburn	Jeffry	2
Kilburn	Emily	2
Neal	Lesley	2
Rhea	Betty	2
Roberts	Mary Leeann	2



North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571
Ph. 931-484-5174 ~ Fax 931-707-5556

Thomas Fuhrman, Principal

November 28, 2022

Mr. William Stepp, Director of Schools
Cumberland County Board of Education
368 Fourth Street
Crossville, Tennessee 38555

Dear Mr. Stepp and Board Members,

Please approve the following volunteers for the 2022-2023 school year. Level I and Level II are the applicants on this list. The appropriate volunteer forms are on file in the school office.

Thank you,

Thomas Fuhrman
Principal
North Cumberland Elementary

"CHILDREN FIRST — EXCELLENCE ALWAYS"

Our mission at North Cumberland Elementary School is to provide a consistent, safe and positive atmosphere in which students will be empowered to learn and succeed as they face the challenges of life's journey.

**North Cumberland Elementary
December 2022 Volunteers**

Level 1

Judy Poore
Kerrie Thompson

Level 2

Christine Wirey
Chelshia Davenport



Pleasant Hill Elementary School
486 E. Main Street
Crossville, TN 38571
(931)277-3677
Ms. Tracie Buckner, Principal
Mrs. Cristyn Diana, Assistant Principal

To Whom It May Concern:

Pleasant Hill Elementary would like to submit the following people for volunteer approval at the November/December board meeting.

Level I:

William Ruth
Shonna Dodson

Level II:

Joedie Brown
Brad Brown
Rhonda Selby
Elizabeth Spivey

Thank you,

Kelli Hill
Volunteer Coordinator

Tracie Buckner
Principal, Pleasant Hill Elementary



South Cumberland Elementary School

3536 Lantana Rd.

Crossville, TN 38572

Telephone: 931-788-671 Fax: 931-788-1116

Principal: Dawn Hall

To: Cumberland County Board of Education

Mr. William Stepp, Director of Schools

From: Dawn Hall

Date: November 16, 2022

Re. Volunteers

Please approve the following additional volunteer(s) for the 2022-2023 school year. The appropriate volunteer application is on file and references have been checked.

NOV/DEC VOLUNTEERS 2022 - 2023

LEVEL I

Harnage, Lacy McMinn

Kelly, Erika Marguerite

Moreno, Baldemar

Moreno, Marcy

LEVEL II

Allen, Patricia (Pat) C.

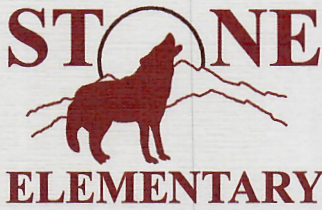
LEVEL III

None

A handwritten signature in black ink that reads 'Dawn Hall'.

Dawn Hall

Principal



1219 Cook Road, Crossville, TN 38555

(931) 456-5636 Fax (931) 456-5369

Stephanie R. Barnes, Principal

stoneel.ccschools.k12tn.net

To: Mr. William Stepp, Director of Schools
Cumberland County Board of Education

From: Stephanie Barnes, Principal

Date: November 18, 2022

Re: Stone Elementary Volunteers

Please approve the following additional volunteers for the 2022-2023 school year (see attached). The appropriate volunteer application is on file in our school office.

Thank you,

Stephanie Barnes
Principal

Stone Elementary Volunteers
December 2022 Board Meeting

Level I

Beske, Renate
McMahon, Hannah
Moses, Diana
Nichols, Laura
Pauley, John
Reagan, Rebecca
Staten, Adele
Wadsworth, Ava
Wadsworth, Donovan
Young, Kelly

Level II

Browning, Andrea
Crawford, Samantha

Cumberland County High School

660 Stanley Street
Crossville, TN. 38555
931-484-6194

October 31, 2022

Cumberland County Board of Education
Mr. William Stepp, Director
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp,

This letter is to request permission for the CCHS boys' soccer team to travel to Gatlinburg, TN for the Smoky Mountain Cup tournament and spend the night on March 17 and 18. Chaperones for the trip will be myself, Cub Whitson and my assistant coach, who is also a school employee, Craig Cook. The cabin will be paid for by our booster program.

Our booster club has raised all necessary funds for the trip, including tournament registration fees and renting of a cabin near Rocky Top Sports World. Team members will be transported by parents who will have all necessary paperwork and volunteer forms filled out and approved by the time of the tournament.

If you should need more information, please contact me at 931.484.6194.

Sincerely,

Cub Whitson
CCHS Soccer

Karin Hobbs 10/31/22

Cumberland County Board of Education Administrative Procedures

Issued: July 2004	Procedure: Field Trip and Excursions	Policy Reference: 4.302 Exhibit B
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Cumberland County Schools Field Trip Request

In State/Pre-approved _____ Overnight Out of State _____

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School CCHS Subject/Grade Level 9-12
 Trip Requested By Cub Whitton Date of Trip March 17-19
 Destination Rocky Top Sports World City Garthia, Tenn State TN
 Departure time 12:00pm Return 2:00pm Admission per student: \$ —
 Special Services needed such as school nurse, handicap vehicle, etc. —

Please check type of Activity:

- | | |
|---|---|
| <input type="checkbox"/> Academic Field Trip | <input type="checkbox"/> Competition |
| <input type="checkbox"/> Incentive Field Trip | <input checked="" type="checkbox"/> Sports |
| <input type="checkbox"/> School Clubs | <input type="checkbox"/> Special Classroom Trip (description) _____ |
| <input type="checkbox"/> Band/Chorus | <input type="checkbox"/> Other _____ |

Teachers: Cub Whitton # of Students 20
Craig Cook

 Total: 2 Total: 20

Additional Chaperones (if needed) Volunteer Paul Robinson

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed)

Cub Whitton 261-5011 Karin Hobbs 10/31/22
 Sponsoring Teacher's Signature Cell Phone # Principal's Signature Date

For transportation Department Only

Drivers: (1) _____ (2) _____ (3) _____ (4) _____
 Beginning Mileage _____ Ending Mileage _____ Total miles _____
 Amount to be paid driver \$ _____ Amount for Fuel \$ _____

 Transportation Supervisor Director of Schools

This section to be completed for out-of-state or overnight school sponsored trips only

Approved Denied _____
 Director of Schools Signature
 Date of Board Approval _____



**CRAB ORCHARD
ELEMENTARY SCHOOL**

240 School Road

Crab Orchard, TN 37723

PHONE: (931) 484-7400 FAX: (931) 456-5655

Principal: Debbie Beaty

Assistant Principal: Todd Kuffel

November 4, 2022

To: Cumberland County Board of Education and Mr. William Stepp

From: Debbie Beaty, Crab Orchard Elementary Principal

Re: Crab Orchard Elementary 7th/8th Grade trip to Orlando

Crab Orchard Elementary is requesting permission to attend an overnight field trip to Orlando, Florida from May 24-27, 2023. We are using Kaleidoscope Adventures for our tour reservations. Seventh and eighth grade students and parents are allowed to register and attend the trip. The itinerary is attached.

This is a four day/three night trip departing at 7:00 AM on May 24, 2023, and returning on May 27, 2023 in the late evening.

This end of the year/STEAM field trip would be a wonderful opportunity for our students.

Thank you for your consideration in this matter.

Debbie Beaty

Principal

Cumberland County Board of Education Administrative Procedures

Issued: July 2004	Procedure: Field Trip and Excursions	Policy Reference: 4.302 Exhibit B
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Cumberland County Schools Field Trip Request

In State/Pre-approved _____ Overnight _____ Out of State X

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School Crab Orchard Elementary Subject/Grade Level 7th/8th Grades
 Trip Requested By Creshia Hillis Date of Trip May 24-27, 2023
 Destination Orlando, FL Universal St. City Orlando State FL
 Departure time 6:00 am 5/24 Return 5/27 8:30 Admission per student \$ 853
 Special Services needed such as school nurse, handicap vehicle, etc. no

Please check type of Activity:

- | | |
|---|--|
| <input type="checkbox"/> Academic Field Trip | <input type="checkbox"/> Competition |
| <input type="checkbox"/> Incentive Field Trip | <input type="checkbox"/> Sports |
| <input type="checkbox"/> School Clubs | <input checked="" type="checkbox"/> Special Classroom Trip (description) <u>End of The Year / STEAM Trip</u> |
| <input type="checkbox"/> Band/Chorus | <input type="checkbox"/> Other _____ |

Teachers: Creshia Hillis # of Students 27
Michelle Pettus
Jacque Pugh
Heather Bowan
 Total: 5 Total: 40-45 adults/students

Additional Chaperones (if needed) Brandon Michael - Approved Chaperones 10-12

Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed)

Creshia Hillis 931-265-1318 Nalthe Best 11-1-22
 Sponsoring Teacher's Signature Cell Phone # Principal's Signature Date

<i>For transportation Department Only</i>			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total miles _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

<i>This section to be completed for out-of-state or overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	

Prepared for

Crab Orchard Elementary School

Education – Orlando, FL

5/24/2023 – 5/27/2023

Kaleidoscope Adventures

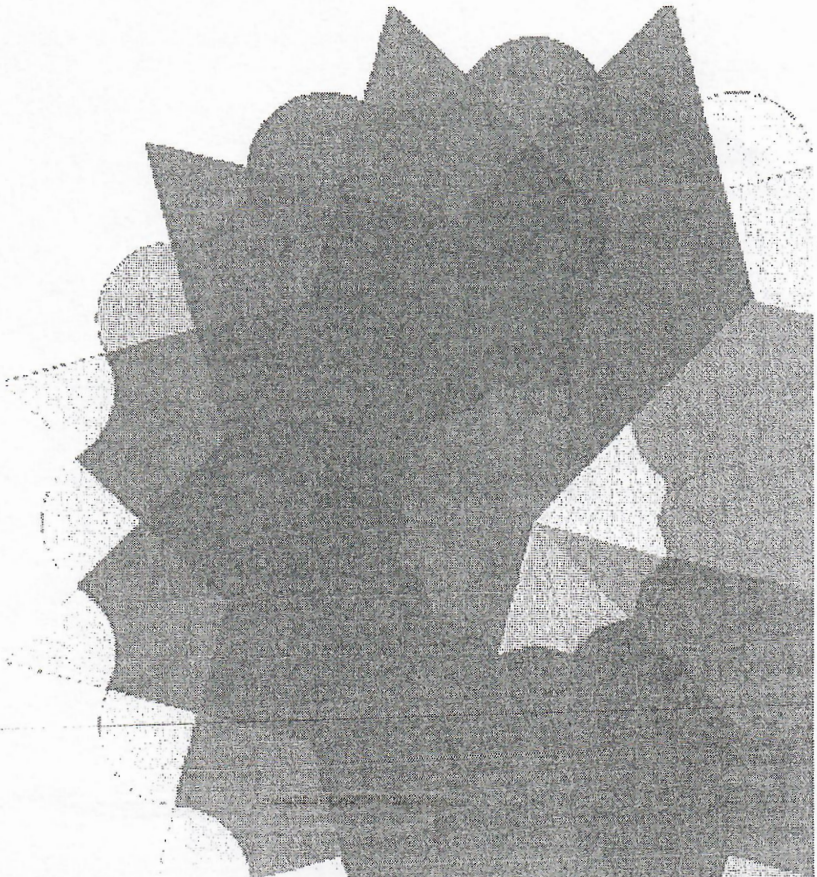
PO Box 611

Oakland, FL 34760-0611

407.345.4899

mykatrip.com

kaleidoscopeadventures.com



The Kaleidoscope Difference

YOUR ADVENTURE INCLUDES:

- **Professional Tour Director Provided on Your Tour**
Friendly and fun, our TDs are CPR/First Aid certified and trained in enhanced sanitation procedures. They also conduct onsite supplier checks to be sure partners meet KA's standards for excellence. (gratuity included)
- **Round-trip motorcoach transportation**
Coaches are modern, clean, and always compliant with industry health and safety standards (gratuity included)
- **3 nights hotel**
Student-friendly accommodations with interior corridors for added peace of mind.
- **5 meal(s)**
Meals are included to fuel your Adventure
- **All Admissions, Entrance Fees, Taxes and Most Gratuities (listed above)**
Relax – we'll handle the fees!
- **Individual registration and billing services for your group**
Online registration and individual billing are simple and convenient. You will always know the status of payments and other important documents. (If paying by credit card, processing fees apply. If paying by ACH, there are no fees)
- **24/7 support during your trip**
- **2 complimentary package(s) (based on quad occupancy)**

Your group qualifies to apply for the following scholarship opportunities:

- Stellar Student Scholarship program
<https://www.kaleidoscopeadventures.com/stellar-student-scholarship/>
- SYTA Youth Foundation Road Scholarship program:
<https://sytayouthfoundation.org/scholarships/road-scholarship>

AND... YOU'LL TRAVEL CONFIDENTLY WITH #KASAFE

- **Part of World Travel & Tourism Council's #SafeTravels Program**
#SafeTravels outlines standard safety protocols for the travel industry.
- **KA Approved Suppliers**
Hotels, restaurants, attractions, and transportation must meet our strict standards for health and safety.
- **Travel Protection**
KA will purchase on behalf of each traveler post-departure travel protection. The benefits are outlined in a two-page highlight document that each traveler will receive (there is no trip cancellation benefit in this product).

Cancel for Any Reason (CFAR) travel protection can be purchased as well. Details will be provided during the registration process. *This benefit is not available to residents of New York.*
- **Lanyards and Luggage Tags for each participant**

ITINERARY

Wednesday, May 24, 2023: Begin your Kaleidoscope Adventure!

Depart Crab Orchard at 7:00 am for an approximate 13:30 hour trip.

Arrive in Orlando, FL at 9:30 pm and meet your Full-scope Tour Director who will handle the details and keep your trip on track.

Wednesday, May 24, 2023

Early Morning Motorcoach(es) arrives at school for loading

Daytime Meals en route at your own expense

Evening Hotel check-in at Drury Inn & Suites near Universal Orlando Resort

Thursday, May 25, 2023

Breakfast Breakfast at hotel

Morning "Your Classroom in Motion: A STEAM App Series" as scheduled by Universal Orlando Youth Programs

Daytime Universal Orlando Resort 2-Park /2-Day Park-to-Park Ticket: Visit your choice of Universal Studios Florida and Universal's Islands of Adventure

Dinner Meal with Universal Orlando Gift Card (\$20.00 value)

Evening Return to hotel

Friday, May 26, 2023

Breakfast Breakfast at hotel

Daytime Visit your choice of Universal Studios Florida and Universal's Islands of Adventure

Dinner Meal with Universal Orlando Gift Card (\$20.00 value)

Evening Return to hotel

Saturday, May 27, 2023

Breakfast Breakfast at hotel

Morning Hotel check-out and load motorcoach(es)

Morning Depart for home

Daytime Meals en route at your own expense

Evening Motorcoach arrives at school

We're sorry to see you go but look forward to our next adventure together! Safe travels!!

Depart at 8:00 am.

Arrive home at 8:30 pm.

Price per person: *

Quad	\$853.00
Triple	\$898.00
Double	\$986.00
Single	\$1,251.00

All rooms will be Quad rooms unless an adult pays extra

Your tour costs are based upon 42 total passengers. Should your number of total passengers change, this pricing is no longer valid and we will need to recalculate your tour costs.

Taking Your Travel Beyond Expectations:

Cancellation Protection. We strongly suggest your participants purchase trip cancellation insurance which includes the Cancel for any Reason Benefit** (this covers 75% of the non-refundable trip cost and cancellation must be received in writing 72 hours prior to departure). This protection can be added when individuals in your group register for the trip. Pricing is based upon the per person package cost of your trip.

*Pricing is subject to availability and may increase until time of booking. The price is subject to change based on your final number of paying participants. In the event your performance or workshop is on a travel day, USDOT laws may require additional local charter services which will raise your package price. This is determined when we receive your confirmed performance time(s). In the event of rising fuel costs, it may be necessary to add additional fuel surcharges to the cost of the motorcoach or airline charter.

**Cancel for any Reason Benefit is not available to residents of the State of New York.

Please contact us if you have questions about our quote and how it may compare to other offers you may be considering. We are happy to help you do a side-by-side comparison to make sure you get the very best experience for your group.

This proposal has been specially created on 10-08-2022 by Susan Fitzsimmons.
This proposal price is valid for 30 days.



2800 Cook Road
Crossville, TN 38571
(931) 484-5767
Kelly J. Smith, Principal *KS*

Date: October 28, 2022

To: Mr. William Stepp and CCBOE

From: Mrs. Kelly Smith, Stone Memorial HS Principal
Mr. Nathan O. Brown, Stone Memorial VP/ AD
Mrs. Beck Smith, Stone Memorial Football Cheer Coach

Subject: Request for an overnight trip

The SMHS Football/Competition Cheer Team, is requesting permission to travel to the National High School Cheerleading Championships in Orlando, Florida. The event is February 10th - 12th, 2023. The team would like to leave on the 8th of February and return on the 13th. Transportation from the school system will not be requested. The team will be accompanied by three coaches, as well as multiple parent chaperones.

Respectfully submitted,

Nathan O. Brown

Stone Memorial High School

Assistant Principal / Athletic Director

2800 Cook Rd, Crossville, TN 38571

931-484-5767

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved _____

Overnight

Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: Stone Memorial Subject/ Grade Level: 9-12-Cheerleading
 Trip Requested By: B. Smith Date of Trip: Feb 8, 2023 - Feb 13, 2023
 Destination: Orlando, Fla NHSEC City: Orlando State: Fla
 Departure Time: Feb 8, 2023 Return: Feb 13, 2023 Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: B. Smith # of Students 16
Jordan Manning

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 18 Total # of Students: 16

Additional Chaperones (if needed) 2 - Amanda Street, Betsy Collins

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Betsy Smith 931-260-5396 [Signature] 10/31/22
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	

This section to be completed for out-of-state or overnight school sponsored trips only <input type="checkbox"/> Approved <input type="checkbox"/> Denied _____ Director of Schools Signature	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



2800 Cook Road
Crossville, TN 38571
(931) 484-5767
Kelly J. Smith, Principal

Date: October 25, 2022

To: Mr. William Stepp
Cumberland County Board of Education

From: Mrs. Kelly Smith, Stone Memorial Principal HS
Mr. Nathan Brown, Stone Memorial HS Assistant Principal / Athletic Director
Brian Parker, Head Wrestling Coach Stone Memorial HS

Subject: Request for Overnight Stays

The SMHS Wrestling Team is requesting permission to stay overnight for the following wrestling tournaments on the given dates:

Knox Catholic Tournament, December 2-3, 2022
Chattanooga Central Tournament, January 6-7, 2023
TSSAA State Duals in Franklin, February 3-4, 2023
TSSAA State Tournament in Franklin, February 23-25, 2023

Respectfully

Nathan O. Brown
Stone Memorial High School
Assistant Principal / Athletic Director
2800 Cook Rd, Crossville, TN 38571
931-484-5767

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved _____ **Overnight** _____ Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Wrestling
 Trip Requested By: B. Parker Date of Trip: 12/2 - 12/3
 Destination: Knox Catholic City: Knoxville State: TN
 Departure Time: 2 pm (Fri) Return: 8 pm (Sat) Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: _____ # of Students 15

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: _____ Total # of Students: 15

Additional Chaperones (if needed) Moorehouse, Elmore

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Sponsoring Teacher's Signature: B. Parker Cell Phone Number: 931-261-2443 Principal's Signature: [Signature] Date: 10/28/22

For Transportation Department Use Only			
Drivers: (1) <u>B. Parker</u>	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved _____ **Overnight** _____ Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Wrestling
 Trip Requested By: B. Parker Date of Trip: 1/6/23 - 1/7/23
 Destination: Chatt Central HS City: Chattanooga State: TN
 Departure Time: 5 pm (Fri) Return: 8 pm (Sat) Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: _____ # of Students 15

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: _____ Total # of Students: 15

Additional Chaperones (if needed) Moordhouse, Elmore

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

B. Parker 931-261-2443 K. Smith 10/28/22
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) <u>B. Parker</u>	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
_____ Transportation Supervisor		_____ Director of Schools	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
_____ Director of Schools Signature	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved _____ **Overnight** _____ Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Wrestling
 Trip Requested By: B. Parker Date of Trip: 2/3/23 - 2/4/23
 Destination: Franklin Ag Center City: Franklin State: TN
 Departure Time: 10 am (Fri) Return: 8 pm (Sat) Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: _____ # of Students 30

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: _____ Total # of Students: 30

Additional Chaperones (if needed) Moorehouse, Elmore

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

B. Parker 931-261-2443 [Signature] 10/28/22
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) <u>B. Parker</u>	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
_____ Transportation Supervisor		_____ Director of Schools	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
_____ Director of Schools Signature	
_____ Date of Board Approval	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved _____ **Overnight** _____ Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Wrestling
 Trip Requested By: B. Parker Date of Trip: 2/23/23 - 2/25/23
 Destination: Franklin Ag Center City: Franklin State: TN
 Departure Time: 9 am (thurs) Return: 8 pm (Sat) Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: _____ # of Students 10

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: _____ Total # of Students: 10

Additional Chaperones (if needed) Moorhouse, Elmore

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

B. Parker 931-261-2443 K. Smith 10/28/23
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) <u>B. Parker</u>	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



PROPOSED FUNDRAISING ACTIVITIES

School: Glenn L. Martin Elementary

Fund/account name: School wide fundraiser

Proposed fundraising activities: Rada Cutlery

Proposed uses of funds raised: paint the hallways and/or classroom furniture

Planned purchase date: February 1-22

Contingency for funds not utilized: classroom furniture

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 40% profit see attached

Requested by: _____ Date: _____

Approved by: Christie VanDunkle Name/Title Date: 11/8/22
Principal

Approved by: _____ Date: _____

Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021

GUIDE TO CATALOG FUNDRAISING

*Face-to-face catalog sales:
the proven method to raise
more funds!*



PREPARE YOUR GROUP

Provide your sellers with catalogs. Be sure to also share with your sellers why your group is raising funds.



PROMOTE YOUR FUNDRAISER

Check out Rada's ready-to-use promotional tools at www.radacutlery.com/go.



SEND YOUR ORDERS TO RADA

You'll compile and send orders to Rada online or by mail – whatever works best for you.



SORTED DELIVERY

Choose Rada's Sorted Orders Service and Rada will package your order by seller, making your distribution easy.



ENJOY YOUR PROFITS

Supporters pay the catalog price when orders are taken; you pay Rada the wholesale price. Your 40% profit is the difference!

**START
NOW!**

VISIT WWW.RADACUTLERY.COM/GO
AND SELECT START FUNDRAISER.

2

CHOOSE ONLINE SALES, CATALOG SALES,

GUIDE TO ONLINE FUNDRAISING

*Makes it easy to sell
to family and friends, no
matter where they live.*



PROMOTE YOUR FUNDRAISER

Your sellers can use Rada's great promotional tools to spread the word about your fundraiser.



SUPPORTERS ORDER ONLINE

Supporters shop your group's Online Store.



HANDS-FREE HOME DELIVERY

Orders are shipped directly to supporters, so your sellers won't handle any packages.



TRACK YOUR SALES

Follow your group's sales on the Leader Dashboard.



PROFIT PAYMENTS SENT MONTHLY

Rada will email a printable check each month, payable to your group.

**START
NOW!**

VISIT WWW.RADACUTLERY.COM/GO
AND SELECT START FUNDRAISER.

OR BOTH TOGETHER. IT'S UP TO YOU!

3



PROPOSED FUNDRAISING ACTIVITIES

School: Pine View

Fund/account name: PSWB

Proposed fundraising activities: Penny War, Movie Night & Middle School dance

Proposed uses of funds raised: student / teacher incentives

Planned purchase date: Dec → March

Contingency for funds not utilized: roll over

Expected student involvement (school-wide or specific school organization) school-wide, elementary (PK-4), middle (5-8)

Method by which school will receive profit: 100% of profit

Requested by: Christine Barnes PK Teacher Date: 10-27-22
Name/Title PSWB Chair

Approved by: Kara Spicer Date: 10-27-22
Principal

Approved by: _____ Date: _____

Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



PROPOSED FUNDRAISING ACTIVITIES

School: Pine View School

Fund/account name: Fund raiser

Proposed fundraising activities: World's Finest Chocolate Bars

Proposed uses of funds raised: To support projects not covered by Capital Outlay or Federal funding

Planned purchase date: By March 2023

Contingency for funds not utilized: General Fund

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 50% Profit shipping + handling, taxes required

Requested by: Kara Spicer Date: 11/14/2022

Approved by: Kara Spicer Name/Title: Principal Date: 11/14/2022

Approved by: _____ Date: _____

Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



PROPOSED FUNDRAISING ACTIVITIES

School: South Cumberland Elementary School

Fund/account name: Funding for digital sign

Proposed fundraising activities: Raffle tickets (\$1.00 ticket) for receiving a wooden University of Tennessee Volunteers sign

Proposed uses of funds raised: Funding for a digital school sign

Planned purchase date: As soon as funds are available

Contingency for funds not utilized: Funds will be saved until the allotted amount is available to purchase the digital sign

Expected student involvement (school-wide or specific school organization) School-wide and during the Breakfast with Santa family event

Method by which school will receive profit: 100% of the ticket sale prices

Requested by: Sarah Pharris/Librarian Date: 11/16/2022

Approved by: *Dawn Dail* Date: 11-16-22
Name/Title: _____
Principal

Approved by: _____ Date: _____
Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Frank P. Brown Elementary School



3766 Dunbar Road
Crossville, Tennessee 38572
Phone (931) 788-2248
Fax (931) 788-2554

Dr. Stephanie L. Speich
Principal

Mr. Stepp and CCBOE:

Please retire the attached items from the Brown Elementary
inventory.

Thank you,

A handwritten signature in black ink that reads "Stephanie L. Speich".



Stephanie L. Speich

Room Number: 08-TO RETIRE
 Room Name: INVENTORY~BOE-RETIRE
 Holding
 Room Type: VIRTUAL



Room Inventory Report
 Frank P. Brown Elementary~Brown

Date Printed: 11/17/2022

[Handwritten Signature]
 Staff Verification



Apple 20 inch iMac Computer		Product No.:	H143
  H143	Manufacturer:	Apple	SKU:
	Model:	unknown	Projected Life: 0
	Product Type:	COMPUTER	Notes:
	Area:	None	Hayes Conversion - 2020-09-02
	Price:	\$0.00	
	Other 1:		
Other 2:			
Other 3:			

Tags	Count:	3	Accessories	Price	Units
10001469	10001471		No Accessories Issued With This Item		
10001470					

Apple 21 1/2 inch iMac Computer		Product No.:	H144
  H144	Manufacturer:	Apple	SKU:
	Model:	unknown	Projected Life: 0
	Product Type:	COMPUTER	Notes:
	Area:	None	Hayes Conversion - 2020-09-02
	Price:	\$0.00	
	Other 1:		
Other 2:			
Other 3:			



Tags	Count:	11	Accessories	Price	Units
45519	45793		No Accessories Issued With This Item		
45756	45757				
45777	45798				
45747	45751				
45754	45795				
45763					

Apple iMac Core 2 Duo 1_83 GHz 17 inch A1195 Computer	Product No.:	H193
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  H193	Manufacturer: Apple Model: A1195 EMC 2124 Product Type: COMPUTER Area: None Price: \$0.00 Other 1: Other 2: Other 3:	SKU: Projected Life: 0 Notes: Hayes Conversion - 2020-09-02
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Tags	Count:	6	Accessories	Price	Units
23705	23689		No Accessories Issued With This Item		
31095	23666				
25652	23663				

Apple iMac Core 2 Duo 2_26 GHz 20 inch 16GB A1224 Computer	Product No.:	H195
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  H195	Manufacturer: Apple Model: A1124 EMC 2316 Product Type: COMPUTER Area: None Price: \$0.00 Other 1: Other 2: Other 3:	SKU: Projected Life: 0 Notes: Hayes Conversion - 2020-09-02
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Tags	Count:	10	Accessories	Price	Units
42109	39035		No Accessories Issued With This Item		
42115	42106				
42101	42078				
39026	39018				
39021	39027				

Apple iMac Core 2 Duo 2_4 GHz 20 inch A1224 Computer	Product No.:	H198
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  H198	Manufacturer: Apple Model: A1224 EMC 2133 Product Type: COMPUTER Area: None Price: \$0.00 Other 1: Other 2: Other 3:	SKU: Projected Life: 0 Notes: Hayes Conversion - 2020-09-02
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Tags	Count:	1	Accessories	Price	Units
32395			No Accessories Issued With This Item		

Apple iMac Core i5 1_6 GHz 21 1/2 inch A1418 Computer Product No.: **H203**



Manufacturer: Apple
 Model: A1418 EMC 2889
 Product Type: COMPUTER
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02



H203

Tags	Count:	1	Accessories	Price	Units
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31182

No Accessories Issued With This Item

Apple iPad Wifi 16GB Product No.: **H253**



Manufacturer: Apple
 Model: unknown
 Product Type: iPad
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

*Last year
3/24/22*

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02



H253

Tags	Count:	1	Accessories	Price	Units
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10005704

No Accessories Issued With This Item

Asus Chromebook Product No.: **H358**



Manufacturer: Asus
 Model: unknown
 Product Type: CHROMEBOOK
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

3/24/22

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02



H358

Tags	Count:	2	Accessories	Price	Units
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10006284

10006288

No Accessories Issued With This Item

Asus QC 1_8 Laptop Product No.: **H365**



Manufacturer: Asus
 Model: QC 1_8
 Product Type: LAPTOP
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

*3/4/22
These are Federal from last year*

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02





H365



Tags	Count:	13	Accessories	Price	Units
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10006159 10006142
 10006141 10006156
 10006161 10006152
 10006164 10006157
 10006172 10006174
 10006198 10006184
 10006200



No Accessories Issued With This Item

Dell 1908FPT Monitor		Product No.: H925
  <small>H925</small>	Manufacturer: Dell	SKU:
	Model: 1908FPT	Projected Life: 0
	Product Type: MONITOR	Notes:
	Area: None	Hayes Conversion - 2020-09-02
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	2	Accessories	Price	Units
1001873	1001872		No Accessories Issued With This Item		

Dell Optiplex 390 Computer		Product No.: H982
  <small>H982</small>	Manufacturer: Dell	SKU:
	Model: Optiplex 390	Projected Life: 0
	Product Type: COMPUTER	Notes:
	Area: None	Hayes Conversion - 2020-09-02
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	1	Accessories	Price	Units
1001843			No Accessories Issued With This Item		

Dell Optiplex 755 Computer		Product No.: H986
  <small>H986</small>	Manufacturer: Dell	SKU:
	Model: Optiplex 755	Projected Life: 0
	Product Type: COMPUTER	Notes:
	Area: None	Hayes Conversion - 2020-09-02
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	1	Accessories	Price	Units
1001844			No Accessories Issued With This Item		

Hamilton Record Player	Product No.:	H1549
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H1549

Manufacturer: Hamilton
 Model: unknown
 Product Type: ELECTRONIC
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02

Tags	Count:	1	Accessories	Price	Units
1800001914			No Accessories Issued With This Item		

Lenovo 80SF N22 Chromebook	Product No.:	H2126
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H2126

Manufacturer: Lenovo
 Model: 80SF N22
 Product Type: CHROMEBOOK
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02

Tags	Count:	8	Accessories	Price	Units
10006601		10006594	No Accessories Issued With This Item		
10006609		10006590			
10006600		10006569			
10006560		10006577			

*Retired From Last Year 4/4/22
3/24/22*

Renaissance Receiver	Product No.:	H2892
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H2892

Manufacturer: Renaissance
 Model: unknown
 Product Type: ELECTRONIC
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02

Tags	Count:	1	Accessories	Price	Units
10001935			No Accessories Issued With This Item		

Epson 685WI Projector

Product No.: H2000128



Manufacturer: Epson
Model: 685WI
Product Type: PROJECTOR
Area: None
Price: \$0.00
Other 1:
Other 2:
Other 3:

SKU:
Projected Life: 0

Notes:
Hayes Conversion - 2020-12-16



H2000128

Tags	Count:	1	Accessories	Price	Units
10007539			No Accessories Issued With This Item		

**Mrs. Karri Hobby, Principal
Cumberland County High School
660 Stanley Street
Crossville, TN 38555
School: (931) 484-6194**

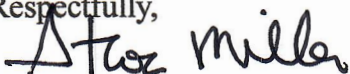


December 2022

Mr. Stepp and the Cumberland County Board of Education:

I respectfully request that the following general budget items be retired from Cumberland County High School. Please see attached list.

Respectfully,


Steven Miller

Cumberland County High School~CCHS

Room Inventory Worksheet

11/16/2022

25-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
1000519	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA0501N2 W	\$0.00	
1000965	Katom Wall Shelf	unknown	FURNITURE			\$0.00	
1001098	Table	unknown	FURNITURE			\$0.00	
1001266	Apple 20 inch iMac Computer	unknown	COMPUTER		YM0322JTD WY	\$0.00	
✓ 1001267	Apple 20 inch iMac Computer	unknown	COMPUTER		YM032243D WY	\$0.00	
✓ 1001268	Apple 20 inch iMac Computer	unknown	COMPUTER		YM03224GD WY	\$0.00	
✓ 1001274	Apple 20 inch iMac Computer	unknown	COMPUTER		YM03223QD WY	\$0.00	
✓ 1001276	Apple 20 inch iMac Computer	unknown	COMPUTER		YM0322J6D WY	\$0.00	
✓ 1001277	Apple 20 inch iMac Computer	unknown	COMPUTER		YM0322K6D WY	\$0.00	
✓ 1001279	Apple 20 inch iMac Computer	unknown	COMPUTER		YM0322KAD WY	\$0.00	
✓ 1001280	Apple 20 inch iMac Computer	unknown	COMPUTER		YM03226LD WY	\$0.00	
✓ 1001283	Apple 20 inch iMac Computer	unknown	COMPUTER		YM03223ND WY	\$0.00	
✓ 1001286	Apple 20 inch iMac Computer	unknown	COMPUTER		YM0322HDD WY	\$0.00	
✓ 1001333	Apple 20 inch iMac Computer	unknown	COMPUTER		H0106057D WY	\$0.00	

Cumberland County High School~CCHS

Room Inventory Worksheet

11/16/2022

25-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 1001681	Apple iPad 3	unknown	iPad		SDYTJC16Y DJ8T	\$0.00
___ 1001737	Waring WDF75RC Stove	WDF75RC	APPLIANCE		120411	\$0.00
___ 1001967	CEV Instructional Kit	unknown	INSTRUCTIONAL EQUIPMENT		9781603337 465	\$0.00
___ 1002244	LexMark X74DTE Printer	X748dte	PRINTER		75265094G2 WFX	\$0.00
✓ 1003219	Craftsman 60 Gal Single Gauge Vertical Air Compressor	CMXECXM601	SHOP EQUIPMENT		56534D37M A	\$0.00
___ 10042	Texas Instruments TI-83 Plus Graphing Calculator	TI-83 Plus	CALCULATOR		3268010331 P-0311L	\$0.00
___ 1029D	Student Table	unknown	FURNITURE			\$0.00
___ 1118	Dell 42inch Plasma TV	CJAVL71TW- OW6815-508	TV		1118	\$0.00
___ 11753	Large Wooden Bookcase	unknown	BOOKCASE			\$0.00
___ 11754	Table	unknown	FURNITURE			\$0.00
___ 11757	Bookcase	unknown	BOOKCASE			\$0.00
___ 1222	GE JBM 164OBH02 Microwave	JBM164OBH02	APPLIANCE		DH900264U	\$0.00
___ 13455	Dell OptiPlex GX520 Computer	GX520	COMPUTER		5SFWPB1	\$0.00
___ 180201531	Magnavox TV	unknown	TV		48586264	\$0.00
___ 180250243	HP CB580A-01 F4140 DeskJet All-in-One Printer	CB580A-01	PRINTER		CN7BQ5F35 6	\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

11/16/2022

25-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
180250538	Bookcase	unknown	BOOKCASE			\$0.00
180250539	Bookcase	unknown	BOOKCASE			\$0.00
180250541	Bookcase	unknown	BOOKCASE			\$0.00
180250542	Bookcase	unknown	BOOKCASE			\$0.00
180250543	Bookcase	unknown	BOOKCASE			\$0.00
180250544	Bookcase	unknown	BOOKCASE			\$0.00
180250545	Bookcase	unknown	BOOKCASE			\$0.00
180251220	Carolina 21-3654 Gel Electrophoresis Chamber	21-3654	ELECTRONIC			\$0.00
180251221	Carolina 21-3654 Gel Electrophoresis Chamber	21-3654	ELECTRONIC			\$0.00
180251222	Carolina 21-3654 Gel Electrophoresis Chamber	21-3654	ELECTRONIC			\$0.00
180251789	Dell Computer	unknown	COMPUTER		4QDCH91	\$0.00
180254641	Sharp Printer	unknown	PRINTER			\$0.00
180255278	Dell Computer	unknown	COMPUTER		6CDJMC1	\$0.00
180255283	Dell Monitor	unknown	MONITOR		48b-9dfy	\$0.00
180255709	Dell Monitor	unknown	MONITOR		5AP-296C	\$0.00
180255711	Dell 1908PT Monitor	1908PT	MONITOR		787-02WP	\$0.00
180353459	Dell Computer	unknown	COMPUTER		PM8KRJHV QVQBW8HF 4FCF3VQHB	\$0.00
219	Ohaus TS4005 Precision Scale	TS4005	SCALE		4651	\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

11/16/2022

25-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
3009	HP 4250N Laser Jet Printer	4250N	PRINTER		CNGXJ55120	\$0.00
3107	HP PSC 1315 Printer	PSC 1315	PRINTER		q5763a	\$0.00
3148	Dell Computer	unknown	COMPUTER		HKWXRC1	\$0.00
3150	Dell Computer	unknown	COMPUTER		3LWXRC1	\$0.00
3152	Dell Computer	unknown	COMPUTER		9LWXRC1	\$0.00
3153	Dell Computer	unknown	COMPUTER		BLWXRC1	\$0.00
3154	Dell Computer	unknown	COMPUTER		FLWXRC1	\$0.00
3155	Dell Computer	unknown	COMPUTER		GLWXRC1	\$0.00
3156	Dell Computer	unknown	COMPUTER		JLWXRC1	\$0.00
3157	Dell Computer	unknown	COMPUTER		3MWXRC1	\$0.00
3158	Dell Computer	unknown	COMPUTER		5MWXRC1	\$0.00
3160	Dell Computer	unknown	COMPUTER		J4XXRC1	\$0.00
3161	Dell Computer	unknown	COMPUTER		68XXRC1	\$0.00
3162	Dell Computer	unknown	COMPUTER		99XXRC1	\$0.00
3164	Dell Computer	unknown	COMPUTER		1DXXRC1	\$0.00
3165	Dell Computer	unknown	COMPUTER		CGXXRC1	\$0.00
3168	Dell Computer	unknown	COMPUTER		DKXXRC1	\$0.00
3223	Acer AL2216W Monitor	AL2216W	MONITOR		ETL740903782300786340	\$0.00
3274	Epson PowerLight 83C LCD Projector	PL83C	PROJECTOR		JXJF788620L	\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

11/16/2022

25-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
363	Bookcase	unknown	BOOKCASE			\$0.00
38018	Apple iMac Core 2 Duo 2_0 GHz 20 inch A1224 Computer	A1224 EMC 2266	COMPUTER		Ym9141VR6 MH	\$0.00
38055	Apple iMac Core 2 Duo 2_0 GHz 20 inch A1224 Computer	A1224 EMC 2266	COMPUTER		YM9137J46 MH	\$0.00
43519	Epson PowerLite 93plus LCD Projector	PL93plus	PROJECTOR		R4EF361467 L	\$0.00
44023	Apple 20 inch iMac Computer	unknown	COMPUTER		H00354RBE 86	\$0.00
44728	Dell D07S Computer	D07S	COMPUTER		BWYHW12	\$0.00
44734	Gemalto CR5400 Raptor ID Scanner	CR5400	ELECTRONIC		54C1845047 7	\$0.00
44740	Dymo LabelWriter 450 Turbo Badge Maker	LabelWriter 450 Turbo	ELECTRONIC		17502832B5 1904	\$0.00

✓ 001118 Dell TV



William G. Stepp Director of Schools

Teresa Boston Board Chair

November 18, 2022

Mr. William G. Stepp

Cumberland County Board of Education

368 Fourth Street

Crossville, TN 38555

Dear Mr. Stepp and Board of Education,

I am submitting to you the CTE, Food Service, General and Special Education Department's lists of items to be retired by the BOE at November/December's regular scheduled board meeting. Please include these lists on the consent agenda. If you have any further questions or concerns, please contact myself or our CFO.

Sincerely,

Marilyn Noel

Dr. Scott Maddox 

Kathy Hamby 

Marlene Holton 

Central Services
Room Inventory Worksheet

11/14/2022

18-TO RETIRE INVENTORY~BOE-
RETIRE Holding

Room Type: VIRTUAL

Tag	Product	Model	Product Type	Assigned To	Serial	Price
10001205	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		45032488FY N	\$0.00
180003976	Bretford LAP15 Charge/Sync Cart	LAP15	CART			\$0.00
40101	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		450217PUFY N	\$0.00
40102	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502180XFY N	\$0.00
40103	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502181GFY N	\$0.00
40104	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502180JFY N	\$0.00
40105	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		450217UNFY N	\$0.00
40106	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502184GFY N	\$0.00
40109	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502182DFY N	\$0.00

FEDERAL

Central Services
Room Inventory Worksheet

11/14/2022

18-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
40110	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		45021846FY N	\$0.00
40111	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502182JFY N	\$0.00
40112	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502182AFY N	\$0.00
40113	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502182HFY N	\$0.00
40114	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		4502182YFY N	\$0.00
40452	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		450264AMF YN	\$0.00
40455	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		45026472FY N	\$0.00
40456	Apple MacBook Core 2 Duo 2_26 GHz 13 inch A1342 Laptop	A1342 EMC 2350	LAPTOP		45026482FY N	\$0.00

Central Services
Room Inventory Worksheet
 11/15/2022

18-306ARETIRE FOOD SERV/SPED HALL				Room Type: VIRTUAL		
- Virtual SPED Retire						
Tag	Product	Model	Product Type	Assigned To	Serial	Price
2261	Business Source Electric Hole Punch	62901	OFFICE EQUIPMENT			\$104.84
2880	HP 1320n Q5928A LaserJet Printer	1320n Q5928A	PRINTER		CNHC5DFO PW	\$0.00
3458S	HP 1320n LaserJet Printer	1320n	PRINTER		CNHC5DFO Q3	\$0.00
5037	School Specialty Cubbies	1351706	FURNITURE			\$349.88
5038	School Specialty Cubbies	1351706	FURNITURE			\$349.88
5859	Apple M769LL/A 16GB iPad Mac to School	M769LL/A 16 GB	iPad		F5YKDMNJD FHW	\$100.00



William G. Stepp • Director of Schools

• Board Chair

November 16, 2022

Mr. William G. Stepp, Director
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mr. William Stepp and Board of Education,

Federal Programs is submitting a list of equipment to be retired by the BOE in this month's regularly scheduled board meeting. Please include the attached Equipment Retirement Requests on the consent agenda.

Sincerely,

A handwritten signature in black ink, appearing to read 'Justin Whittenbarger', is written over a large, stylized flourish that extends from the left side of the page.

Dr. Justin Whittenbarger
Federal Programs Coordinator

Federal Equipment Inventory List RETIREMENT MAY 2022

INVENTORY TAG ID.#	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10001052	FY10	M3VF9X1508L	PROJECTOR	EPSON	POWERLite S7	HOMESTEAD	FEDERAL	08-203	6152	TITLE I	\$472.00	12/4/2009
10001915	FY12	651167	DOCUMENT CAMERA	ELIMO	UNKNOWN	HOMESTEAD	FEDERAL	10-118	73983	TITLE I	\$562.59	1/31/2012
10002001	FY10	NEO2-AA-0903-01075-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002011	FY10	NEO2-AA-0903-07485-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002263	FY10	NEO2-AA-0903-04062-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002283	FY10	NEO2-AA-0903-02878-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002285	FY10	NEO2-AA-0903-03189-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002289	FY10	NEO2-AA-0903-02984-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002292	FY10	NEO2-AA-0903-02533-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002293	FY10	NEO2-AA-0903-03072-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002294	FY10	NEO2-AA-0903-03168-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002296	FY10	NEO2-AA-0903-03024-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002297	FY10	NEO2-AA-0903-02986-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002299	FY10	NEO2-AA-0903-03076-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002300	FY10	NEO2-AA-0903-03103-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002301	FY10	NEO2-AA-0903-03071-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002303	FY10	NEO2-AA-0903-03089-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002304	FY10	NEO2-AA-0903-03088-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002309	FY10	NEO2-AA-0903-03090-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002310	FY10	NEO2-AA-0903-03084-FC	ELECTRONIC	RENAISSANCE	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002346	FY10	NEO2-AA-0903-00276-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002353	FY10	NEO2-AA-0903-00260-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002356	FY10	NEO2-AA-0903-00997-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002379	FY10	NEO2-AA-0903-02546-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002383	FY10	NEO2-AA-0903-03249-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002384	FY10	NEO2-AA-0903-03200-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002393	FY10	NEO2-AA-0903-03060-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10002397	FY10	NEO2-AA-0903-02624-FC	ELECTRONIC	UNKNOWN	UNKNOWN	BROWN	FEDERAL	08-314	41113077	TITLE IS	\$153.96	7/13/2009
10005452	FY14	D25L600QFFVY	COMPUTER	APPLE	UNKNOWN	SOUTH	FEDERAL	73-104	82263	TITLE I	\$1,060.55	10/9/2013
10005454	FY14	D25L606GFFVY	COMPUTER	APPLE	UNKNOWN	SOUTH	FEDERAL	73-104	82263	TITLE I	\$1,060.55	10/9/2013
10005876	FY16	DMQPJMGVFK10	IPAD	APPLE	UNKNOWN	SOUTH	FEDERAL	73-113	92366	TITLE I	\$374.00	8/26/2015
10006307	FY16	SLR04MD1R	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006308	FY16	SLR04MDSN	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006309	FY16	SLR04MD26	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006310	FY16	SLR04MGBZ	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006315	FY16	SLR04MGSU	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-406	10410	TITLE I	\$199.00	2/25/2016

INVENTORY TAG ID #	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10006316	FY16	SLR04MGBO	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006317	FY16	SLR04MCSM	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006318	FY16	SLR04MGB8	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006319	FY16	SLR04MDRY	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006320	FY16	SLR04MDX9	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006323	FY16	SLR04MDY5	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006325	FY16	SLR04MGAN	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006326	FY16	SLR04MG9Q	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006327	FY16	SLR04MGB1	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006342	FY16	SLR04MGB1	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006343	FY16	SLR04MCXT	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006344	FY16	SLR04MG9R	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006345	FY16	SLR04MDSU	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006346	FY16	SLR04MG9K	CHROMEBOOK	LENOVO	N21	HOMESTEAD	FEDERAL	10-114	10410	TITLE I	\$199.00	2/25/2016
10006366	FY16	LLR84869	CHAIR	LORRELL	UNKNOWN	CENTRAL	FEDERAL	18-201	94102	CONSOLIDATED	\$119.99	#####
10006475	FY17	LRO63WH8	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006477	FY17	LR063WFR	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006484	FY17	LR063WJG	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006485	FY17	LR063V8N	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006486	FY17	LR063WK2	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
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10006488	FY17	LR063WGD	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006489	FY17	LR063W2C	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006491	FY17	LR063WG7	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
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10006493	FY17	LR063V9R	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-P2	97468	TITLE I	\$199.00	9/22/2016
10006502	FY17	LR063WHE	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006505	FY17	LR063WJL	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006511	FY17	LR063B91	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/16
10006518	FY17	LR063W8J	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006519	FY17	LR063WGH	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006520	FY17	LR063WH6	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006522	FY17	LR063WDL	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006524	FY17	LR063WGY	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006525	FY17	LR063WJ7	CHROMEBOOK	LENOVO	80SF N22	HOMESTEAD	FEDERAL	10-401	97468	TITLE I	\$199.00	9/22/2016
10006807	FY17	G8NXC025231337	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006808	FY17	G8NXC023943336	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006809	FY17	G7NXC03T84129D	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017

INVENTORY TAG ID.#	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10006810	FY17	G8NXC025205337	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006811	FY17	G8NXC01M786333	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006812	FY17	G8NXC02538533B	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006813	FY17	G7NXC03T800296	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006814	FY17	G8NXC02441033B	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
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10006816	FY17	G8NXC025522833F	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006817	FY17	G8NXC02523833E	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006818	FY17	G8NXC01W331334	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006819	FY17	G8NXC02519733B	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006820	FY17	G8NXC01M532330	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006821	FY17	G7NXC03T85229A	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006822	FY17	G8NXC02393933C	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006823	FY17	G8NXC025332338	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006824	FY17	G8NXC02387933B	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
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10006826	FY17	G8NXC02390133D	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006827	FY17	G8NXC025574338	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006828	FY17	G7NXC03T845292	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006829	FY17	G8NXC02386833D	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006830	FY17	G8NXC02542933A	LAPTOP	ACER	C20SA	HOMESTEAD	FEDERAL	10-113	99806	TITLE I	\$205.00	2/17/2017
10006890	FY17	G7NXC00S82927A	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006891	FY17	G7NXC00W690278	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
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10006897	FY17	G7NXC00S902271	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006898	FY17	G7NXC015992276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
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10006900	FY17	G7NXC00S912273	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
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10006904	FY17	G7NXC00S89927C	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006905	FY17	G7NXC00S867275	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006906	FY17	G7NXC00S896276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017

INVENTORY TAG ID #	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
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10006908	FY17	G7NXCX015912273	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006909	FY17	G7NXCX00W683275	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006910	FY17	G7NXCX00W51127C	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006911	FY17	G7NXCX00S799278	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006912	FY17	G7NXCX00S60227A	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006913	FY17	G7NXCX00S887276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006914	FY17	G7NXCX00W800276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-301	100113	TITLE I	\$205.00	3/15/2017
10006916	FY17	BG7NXCX00W802275	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006917	FY17	G7NXCX00S46372E	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006918	FY17	G7NXCX00W7272B	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006919	FY17	G7NXCX00W701279	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
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10006921	FY17	G7NXCX00W768276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006922	FY17	BG7NXCX00S721277	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006923	FY17	BG7NXCX00S476278	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006924	FY17	BG7NXCX00S734274	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006925	FY17	BG7NXCX00W72727B	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006926	FY17	BG7NXCX00S76027H	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
10006927	FY17	BG7NXCX00W768276	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
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10006933	FY17	BG7NXCX00S92627G	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
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10006935	FY17	BG7NXCX00W732271	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
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10006942	FY17	G7NXCX014517270	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017
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10006945	FY17	G8NXCX02T646348	CHROMEBOOK	ASUS	UNKNOWN	HOMESTEAD	FEDERAL	10-303	100113	TITLE I	\$205.00	3/15/2017

INVENTORY TAG ID.#	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
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10007297	FY18	LR098XH6	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007307	FY18	LR098X7S	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007329	FY18	LR098X5G	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-130	103296	TITLE I	\$205.00	9/28/2017
10007351	FY18	LR098X7U	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-130	103296	TITLE I	7/23/1900	9/28/2017
10007362	FY18	LR09935M	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007374	FY18	LR099S8A	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/28/2017
10007378	FY18	LR098VJT	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007381	FY18	LR099Y9M	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007383	FY18	LR099HJD	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007385	FY18	LR099SGR	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007386	FY18	LR099STS	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007390	FY18	LR099S1J	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007392	FY18	LR099SKC	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007409	FY18	LR099SK7	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-126	103299	TITLE I	\$205.00	9/28/2017
10007415	FY18	LR099TQ6	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007416	FY18	LR099SY3	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
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10007484	FY18	LR099SXV	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
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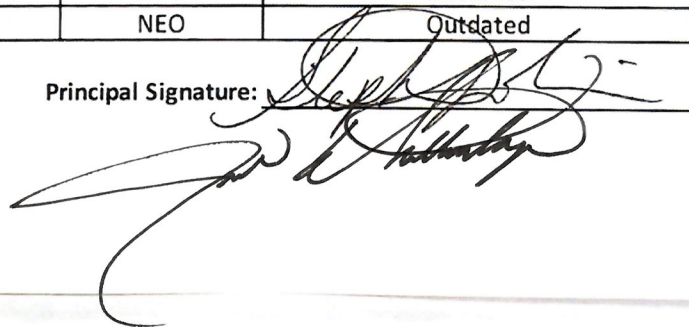
Cumberland County Federal Programs Equipment Retirement Request

Cumberland County Schools
368 4th Street
Crossville, TN 38555

School Name: Brown Elementary Date: December 2022

Tag Number	Serial or ID Number	Description	Reason Retired
10002310	NEO2-AA-0903-03084-FC	NEO	Outdated
10002001	NEO2-AA-0903-01075-FC	NEO	Outdated
10002011	NEO2-AA-0903-07485-FC	NEO	Outdated
10002263	NEO2-AA-0903-04062-FC	NEO	Outdated
10002283	NEO2-AA-0903-02878-FC	NEO	Outdated
10002285	NEO2-AA-0903-03189-FC	NEO	Outdated
10002288	NEO2-AA-0903-02909-FC	NEO	Outdated
10002289	NEO2-AA-0903-02984-FC	NEO	Outdated
10002292	NEO2-AA-0903-02533-FC	NEO	Outdated
10002293	NEO2-AA-0903-03072-FC	NEO	Outdated
10002294	NEO2-AA-0903-03168-FC	NEO	Outdated
10002296	NEO2-AA-0903-03024-FC	NEO	Outdated
10002297	NEO2-AA-0903-02986-FC	NEO	Outdated
10002299	NEO2-AA-0903-03076-FC	NEO	Outdated
10002300	NEO2-AA-0903-03103-FC	NEO	Outdated
10002301	NEO2-AA-0903-03071-FC	NEO	Outdated
10002303	NEO2-AA-0903-03089-FC	NEO	Outdated
10002304	NEO2-AA-0903-03088-FC	NEO	Outdated
10002309	NEO2-AA-0903-03090-FC	NEO	Outdated
10002346	NEO2-AA-0903-00276-FC	NEO	Outdated
10002353	NEO2-AA-0903-00260-FC	NEO	Outdated
10002356	NEO2-AA-0903-00997-FC	NEO	Outdated
10002379	NEO2-AA-0903-02546-FC	NEO	Outdated
10002383	NEO2-AA-0903-03249-FC	NEO	Outdated
10002384	NEO2-AA-0903-03200-FC	NEO	Outdated
10002393	NEO2-AA-0903-03060-FC	NEO	Outdated
10002397	NEO2-AA-0903-02624-FC	NEO	Outdated
		NEO	Outdated

Principal Signature: _____



Cumberland County Federal Programs Equipment Retirement Request

**Cumberland County Schools
368 4th Street
Crossville, TN 38555**

South Cumberland Elementary
School Name

9/27/22
Date

Tag Number	Serial or ID Number	Description	Reason Retired
10005454	D25L606GFFYV	Apple 21 1/2 inch iMac Computer	Obsolete
10005452	D25L600QFFYV	Apple 21 1/2 inch iMac Computer	Obsolete
10007476	LR099Y90	Lenovo 80YS N23 chromebook	Obsolete
10007381	LR099Y9M		Obsolete
10007378	LR098VJT		Obsolete
10007385	LR099SGR		Obsolete
10007409	LR099SK7		Obsolete
10007390	LR099SJ1		Obsolete
10007351	LR098X76		Obsolete
10007383	LR099HJD		Obsolete
10007386	LR0995TS		Obsolete
10007297	LR098XH6		Obsolete
10007459	LR099SJE		Obsolete
10007458	LR099SLF		Obsolete
10007466	LR099SJB		Obsolete
10007453	LR099S3A		Obsolete
10007470	LR099SMC		Obsolete
10007374	LR099S8A		Obsolete
10007329	LR098X5G		Obsolete
10007455	LR099SU8		Obsolete

Dawn Hall

Principal Signature

[Signature]

Federal Programs Director Signature

Board Chair Signature

Cumberland County Federal Programs Equipment Retirement Request

**Cumberland County Schools
368 4th Street
Crossville, TN 38555**

South Cumberland Elementary
School Name

9/27/22
Date

Tag Number	Serial or ID Number	Description	Reason Retired	
10007463 ✓	LR099SFX	Lenovo 80YS N23 chromebook	Obsolete	
10007505 ✓	LR099SED	↓	Obsolete	
10007460 ✓	LR099SJK		Obsolete	
10007307 ✓	LR098X7S		Obsolete	
10007392 ✓	LR099SKC		Obsolete	
10007415 ✓	LR0997Q6		Obsolete	
10007428 ✓	LR099SHZ		Obsolete	
10007416 ✓	LR099SY3		Obsolete	
10007465 ✓	LR099SKX		Obsolete	
10007484 ✓	LR099SXV		Obsolete	
10007282 ✓	LR098XHB		Obsolete	
10007362 ✓	LR09935M		Obsolete	
10005876	DMQPJMGVFL1		Apple iPad 16GB Black	Doesn't work

Principal Signature

Federal Programs Director Signature

Board Chair Signature

Federal Equipment Retirement Request

**Cumberland County Schools
368 4th Street
Crossville, TN 38555**

Homestead Elementary School

October 2022

Schol Name

Date

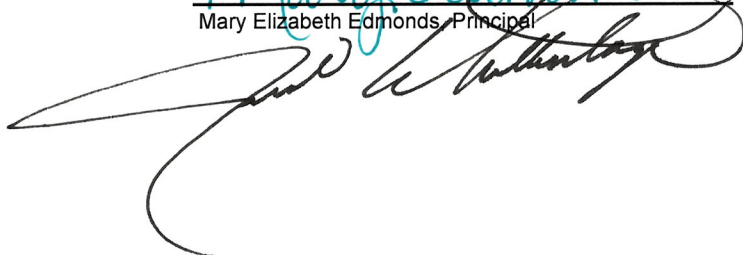
Tag Number	Serial or ID Number	Description	Reason Retired
10001915	651167	Elmo	Broken
10006823	G8NXCX025332338	Chromebooks	Outdated
10006826	G8NXCX02390133D	Chromebooks	Outdated
10006828	G7NXCX03T845292	Chromebooks	Outdated
10006815	G8NXCX025400337	Chromebooks	Outdated
10006825	G8NXCX02427933C	Chromebooks	Outdated
10006810	G8NXCX025205337	Chromebooks	Outdated
10006827	G8NXCX025574338	Chromebooks	Outdated
10006808	G8NXCX023943336	Chromebooks	Outdated
10006809	G7NXCX03T84129D	Chromebooks	Outdated
10006824	G8NXCX02387933B	Chromebooks	Outdated
10006525	LR063WJ7	Chromebooks	Outdated
10006487	LR063WG3	Chromebooks	Outdated
10006506	LR063WHC	Chromebooks	Outdated
10006502	LR063WHE	Chromebooks	Outdated
10006485	LR063V8N	Chromebooks	Outdated
10006522	LR063WDL	Chromebooks	Outdated
10006477	LR063WFR	Chromebooks	Outdated
10006511	LR063B91	Chromebooks	Outdated
10006492	LRO63W7A	Chromebooks	Outdated
10006488	LRO63WGD	Chromebooks	Outdated
10006307	SLR04MD1R	Chromebooks	Outdated
10006323	SLR04MDY5	Chromebooks	Outdated
10006316	SLR04MGBO	Chromebooks	Outdated
10006342	SLR04MGB1	Chromebooks	Outdated
10006317	SLR04MCSM	Chromebooks	Outdated
10006345	SLR04MDSU	Chromebooks	Outdated
10006344	SLR04MG9R	Chromebooks	Outdated
10006346	SLR04MG9K	Chromebooks	Outdated
10006320	SLR04MDX9	Chromebooks	Outdated
10006913	G7NXCX00S887276	Chromebooks	Outdated
10006897	G7NXCX00S902271	Chromebooks	Outdated
10006905	G7NXCX00S867275	Chromebooks	Outdated
10006900	G7NXCX00S912273	Chromebooks	Outdated
10006899	G7NXCXOOW68027B	Chromebooks	Outdated
10006907	G7NXCXOOW644278	Chromebooks	Outdated
10006896	G7NXCX00W77227B	Chromebooks	Outdated
10006908	G7NXCX015912273	Chromebooks	Outdated

10006898	G7NXCX015992276	Chromebooks	Outdated
10006894	G7NXCX00S89427C	Chromebooks	Outdated
10006914	G7NXCX00W800276	Chromebooks	Outdated
10006942	G7NXCX014517270	Chromebooks	Outdated
10006911	G7NXCX00S799278	Chromebooks	Outdated
10006934	BG7NXCX00S865275	Chromebooks	Outdated
10006944	G8NXCX02804634B	Chromebooks	Outdated
10006893	G7NXCX00S888272	Chromebooks	Outdated
10006943	G7NXCX00S903278	Chromebooks	Outdated
10006910	G7NXCX00W51127C	Chromebooks	Outdated
10006902	G7NXCX00S545279	Chromebooks	Outdated
10006903	G7NXCX00S78327C	Chromebooks	Outdated
10006901	G7NXCX00S92127B	Chromebooks	Outdated
10006909	G7NXCX00W683275	Chromebooks	Outdated
10006941	G7NXCX00S865275	Chromebooks	Outdated
10006930	BG7NXCX014517270	Chromebooks	Outdated
10006929	BG7NXCX00W628279	Chromebooks	Outdated
10006891	G7NXCX00W690278	Chromebooks	Outdated
10006906	G7NXCX00S896276	Chromebooks	Outdated
10006931	BG7NXCX00W701279	Chromebooks	Outdated
10006919	G7NXCX00W701279	Chromebooks	Outdated
10006937	BG7NXCX00S49927A	Chromebooks	Outdated
10006926	BG7NXCX00S76027H	Chromebooks	Outdated
10006940	BG7NXCX00S90427H	Chromebooks	Outdated
10006933	BG7NXCX00S92627G	Chromebooks	Outdated
10006912	G7NXCX00S60227A	Chromebooks	Outdated
10006932	BG7NXCX00S833279	Chromebooks	Outdated
10006928	BG7NXCX00S94027E	Chromebooks	Outdated
10006921	G7NXCX00W768276	Chromebooks	Outdated
10006918	G7NXCX00W7272B	Chromebooks	Outdated
10006916	BG7NXCX00W802275	Chromebooks	Outdated
10006935	BG7NXCX00W732271	Chromebooks	Outdated
10006936	BG7NXCX00S689274	Chromebooks	Outdated
10006920	G7NXCX00S721277	Chromebooks	Outdated
10006922	BG7NXCX00S721277	Chromebooks	Outdated
10006890	G7NXCX00S82927A	Chromebooks	Outdated
10006939	BG7NXCX00S95427A	Chromebooks	Outdated
10006927	BG7NXCX00W768276	Chromebooks	Outdated
10006945	G8NXCX02T646348	Chromebooks	Outdated
10006925	BG7NXCX00W72727B	Chromebooks	Outdated
10006904	G7NXCX00S89927C	Chromebooks	Outdated
10006924	BG7NXCX00S734274	Chromebooks	Outdated
10006938	BG7NXCX00S62027B	Chromebooks	Outdated
10006820	G8NXCX01M532330	Chromebooks	Outdated
10006822	G8NXCX02393933C	Chromebooks	Outdated
10006830	G8NXCX02542933A	Chromebooks	Outdated
10006812	G8NXCX02538533B	Chromebooks	Outdated
10006813	G7NXCX03T800296	Chromebooks	Outdated

10006917	G7NXCX00S46372E	Chromebooks	Outdated
10006821	G7NXCX03T85229A	Chromebooks	Outdated
10006923	BG7NXCX00S476278	Chromebooks	Outdated
10006814	G8NXCX02441033B	Chromebooks	Outdated
10006829	G8NXCX02386833D	Chromebooks	Outdated
10006818	G8NXCX01W331334	Chromebooks	Outdated
10006819	G8NXCX02519733B	Chromebooks	Outdated
10006807	G8NXCX025231337	Chromebooks	Outdated
10006892	G7NXCX00S98927G	Chromebooks	Outdated
10006895	G7NXCX00W671271	Chromebooks	Outdated
10006475	LR063WH8	Chromebooks	Outdated
10006493	LR063V9R	Chromebooks	Outdated
10006518	LR063W8J	Chromebooks	Outdated
10006524	LR063WGY	Chromebooks	Outdated
10006489	LR063W2C	Chromebooks	Outdated
10006486	LR063WK2	Chromebooks	Outdated
10006491	LR063WG7	Chromebooks	Outdated
10006484	LR063WJG	Chromebooks	Outdated
10006520	LR063WH6	Chromebooks	Outdated
10006519	LR063WGH	Chromebooks	Outdated
10006466		Chromebooks	Outdated
10006315	SLR04MGCU	Chromebooks	Outdated
10006310	SLR04MGBZ	Chromebooks	Outdated
10006327	SLR04MGBC	Chromebooks	Outdated
10006326	SLR04MG9Q	Chromebooks	Outdated
10006319	SLR04MDRY	Chromebooks	Outdated
10006318	SLR04MGB8	Chromebooks	Outdated
10006308	SLR04MDSN	Chromebooks	Outdated
10006325	SLR04MGAN	Chromebooks	Outdated
10006309	SLR04MD26	Chromebooks	Outdated
10006343	SLR04MCXT	Chromebooks	Outdated
10006816	G8NXCX025522833F	Chromebooks	Outdated
10006811	G8NXCX01M786333	Chromebooks	Outdated
10006817	G8NXCX02523833E	Chromebooks	Outdated
10001052	M3VF9X1508L	Projector	Broken

Mary Elizabeth Edmonds

Mary Elizabeth Edmonds, Principal



Homestead Elementary School

3889 Hwy 127 South • Crossville, TN 38572 • 931-456-8344 • Fax: 931-456-8342

Mary Elizabeth Edmonds
Principal



Ashlee Watts
Assistant Principal

November 18, 2022

Mr. William Stepp
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp and Board of Education,

I am submitting Homestead Elementary's list of items to be retired by the BOE at December's regular monthly meeting. Please include these lists on the agenda. If you have questions, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Mary Edmonds". The signature is written in a cursive, flowing style.

Mary Elizabeth Edmonds
Principal

General Equipment Retirement Request

**Cumberland County Schools
368 4th Street
Crossville, TN 38555**

Homestead Elementary School

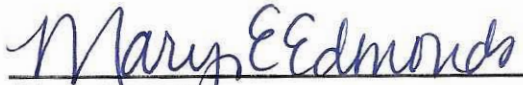
November 2022

Schhol Name

Date

Tag Number	Serial or ID Number	Description	Reason Retired
30490	LTHF983394L	Projector	Broken
46633	G3XCX00359509G	Chromebook	Out of Date
46627	G3XCX00372709C	Chromebook	Out of Date
46647	G3XCX002806094	Chromebook	Out of Date
46652	G3XCX003725092	Chromebook	Out of Date
46630	G3XCX003910096	Chromebook	Out of Date
46621	G3NXCX00402909C	Chromebook	Out of Date
46623	G3NXCX004027092	Chromebook	Out of Date
46634	G3XCX00389409A	Chromebook	Out of Date
46628	G3XCX0000268809E	Chromebook	Out of Date
46637	G3XCX002849099	Chromebook	Out of Date
46643	G3XCX002745098	Chromebook	Out of Date
46622	G3NXCX003950095	Chromebook	Out of Date
46632	G3XCX002785099	Chromebook	Out of Date
46648	G3XCX002795097	Chromebook	Out of Date
46625	G3NXCX00366209C	Chromebook	Out of Date
46654	G3XCX002730099	Chromebook	Out of Date
46636	G3XCX00345809A2858098	Chromebook	Out of Date
46638	G3XCX002811096	Chromebook	Out of Date
46649	G3XCX00374309D	Chromebook	Out of Date
46640	G3NXCX003790093	Chromebook	Out of Date
46644	G3XCX002761095	Chromebook	Out of Date
46629	G3XCX002731096	Chromebook	Out of Date
46642	G3XCX003396097	Chromebook	Out of Date
46651	G3XCX00364709B	Chromebook	Out of Date
46646	G3XCX00376409E	Chromebook	Out of Date
46635	G3XCX00285609A	Chromebook	Out of Date
46641	G3XCX00344109E	Chromebook	Out of Date
46626	G3XCX00345809A	Chromebook	Out of Date
46653	G3XCX00264709B	Chromebook	Out of Date
46639	G3XCX002832095	Chromebook	Out of Date
46576	LR04RB52	Chromebook	Out of Date
46645	G3XCX00374809B	Chromebook	Out of Date
46631	G3XCX002346096	Chromebook	Out of Date
46624	G3NXCX003722095	Chromebook	Out of Date
46655	G3XCX00387509A	Chromebook	Out of Date
46650	G3XCX002783099	Chromebook	Out of Date
S03262	P202TTQZ	Chromebook	Out of Date

29629	km3f82f9591	Projector	Broken
46857	no serial number listed	Computer	Broken
46082	SC02KJ0GDFFYV	Computer	Broken
42073	YM1090DFDWY	Computer	Broken
42098	YM1090SXDWY	Computer	Broken
25448	A1510 AB	Portable Building	Not in use
25449	A1510 AB	Portable Building	Not in use


Principal Signature

Christie VanWinkle
Principal



Kasey Lowe
Assistant Principal

Glenn L. Martin Elementary School
1362 Miller Avenue * Crossville, TN 38555
Phone (931) 484-7547 Fax (931) 484-8785

November 16, 2022

Cumberland County Board of Education
Mr. William Stepp
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp,

The attached list contains items to be retired from Glenn Martin Elementary School and declared surplus.

If you have any questions, please direct them to me at 931-484-7547.

Sincerely

A handwritten signature in blue ink that reads "Kasey Lowe". The signature is written in a cursive, flowing style.

Kasey Lowe
Assistant Principal

Attachment

MES General Fun Retirement List

PROP #	S/N #	MODEL	REASON FOR RETIRE
51078	SC02RL7PAGF1J	imac desktop	Obsolete
42757	D25HW0EHDPNK	imac desktop	Obsolete
42423	H01281CZHS6	imac desktop	Obsolete
22994	DMQMNR2TF182	Ipad	Obsolete
45041	C1MMWE3BDTY3	macbook	Obsolete
38803	H00101NUDMV	imac desktop	Obsolete
42417	H01281D1HS6	imac desktop	Obsolete
42427	H01281NWH56	imac desktop	Obsolete



The Phoenix Campus
203 Taylor Street
Crossville, TN 3855
Telephone (931) 456-1228
Fax (931) 456-9862

Mitch Lowe, Principal

October 31, 2022

Dear Mr. Stepp and Cumberland County Schools Board of Education;

Please retire the item documented in the attached list. This item is outdated and no longer working.

Thank you for your assistance in this matter.

Sincerely,


A handwritten signature in black ink that reads "Sharon Miller". The signature is written in a cursive, flowing style.

Sharon Miller
Assistant Principal
Phoenix High School

Room Number: 85-TO RETIRE
Room Name: INVENTORY~BOE-RETIRE
Holding
Room Type: VIRTUAL

Room Inventory Report
The Phoenix School

Date Printed: 10/28/2022

Lenovo 80YS N23 Chromebook		Product No.:	H2127
	Manufacturer: Lenovo	SKU:	
	Model: 80YS N23	Projected Life: 0	
	Product Type: CHROMEBOOK	Notes:	
	Area: None	Hayes Conversion - 2020-09-02	
	Price: \$0.00		
	Other 1:		
	Other 2:		
	Other 3:		
Tags	Count:	Accessories	Price Units
27745	1	No Accessories Issued With This Item	

Pleasant Hill School



486 East Main Street
Crossville, TN 38571

Phone (931) 277-3677
Fax (931) 277-3880
Tracie Buckner, Principal
Cristyn Diana, Assistant Principal

November 18, 2022

CCBOE,

We are requesting to retire the following items from Pleasant Hill Inventory as they are obsolete and/or irreparable.

Thank you,

Cristyn Diana

Tag #	Serial #	Description	NOTES
S03170	P202U6VD	Lenovo 100e Chromebook	irreparable per Kimmy Hassler
S03171	P202T26F	Lenovo 100e Chromebook	irreparable per Kimmy Hassler
S03172	LR09C0Q	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03173	LR09C7D6	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03174	LR09C7UX	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03175	LR09C7LM	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03176	P202U6VD	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03177	LR09C0JZ	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03178	LR09C7HL	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03179	LR09C7ZE	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03180	LR09C7NZ	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler

S03181	LR09BWKL	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03182	LR09C846	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03183	LR09C83N	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03184	LR08SEYD	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03185	LR09C7BM	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03186	LR0900AZ	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03187	LR09C7ME	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03188	LR09C824	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03189	LR09C83F	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03190	LR09C7PC	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03191	LR09C8AU	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03192	LR09C860	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03193	LR09C7JT	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03194	LR09C7YU	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03195	LR090R8A	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
S03196	LR09C7YY	Lenovo 100e Chromebook	2016 - obsolete/irreparable per K Hassler
unidentifiable	LR0990HX	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01333	LR09C7YV	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01334	LR090QYL	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01335	LR09A38W	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01336	LR092TC4	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01337	LR09C7N3	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01338	LR090RAH	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler

S01339	LR08SEUP	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01340	LR09C7KX	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01341	LR09C0MH	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01342	LR09C7L4	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01343	LR09C7UT	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01344	LR090L77	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01345	LR09C80L	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01346	LR09C7NK	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01347	LR09C0LD	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01348	LR09C0RW	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01349	LR09C7N1	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01350	LR09C0TB	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01351	LR09C7SQ	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01352	LR09C7NW	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01353	LR09C0PV	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01354	LR09C7ZM	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01355	LR09C0PB	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01356	LR09C7P1	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01357	LR09C7QU	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01358	LR09C0RP	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01359	LR08SEM2	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01360	LR09C822	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01361	LR09C0QR	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler



S01362	LR09C7X8	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01363	LR09C7Z4L	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01364	LR09C7TT	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01365	LR09C7SL	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01366	LR09C7TW	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01367	LR09C86Z	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler
S01368	LR09C8OJ	Lenovo N23 Chromebook	2016 - obsolete/irreparable per K Hassler

1000597	CTE	Samsung Chromebook	approved by Nancy Garren
1000598	CTE	Samsung Chromebook	approved by Nancy Garren
1000599	CTE	Samsung Chromebook	approved by Nancy Garren
1000600	CTE	Samsung Chromebook	approved by Nancy Garren
1000601	CTE	Samsung Chromebook	approved by Nancy Garren



Room Number: 60-TO RETIRE
 Room Name: ITEMS TO BE RETIRED
 Room Type: VIRTUAL

Room Inventory Report
 Pleasant Hill Elementary
 Date Printed: 11/18/2022

Staff Verification

Lenovo 100e Chromebook		Product No.:	H2117
  H2117	Manufacturer:	Lenovo	SKU:
	Model:	100e	Projected Life: 0
	Product Type:	CHROMEBOOK	Notes:
	Area:	None	Hayes Conversion - 2020-09-02
	Price:	\$0.00	
	Other 1:		
	Other 2:		
Other 3:			

Tags	Count:	20	Accessories	Price	Units
S03182	S03185	No Accessories Issued With This Item			
S03186	S03184				
S03181	S03190				
S03187	S03189				
S03170	S03188				
S03183	S03172				
S03176	S03175				
S03177	S03171				
S03174	S03180				
S03179	S03178				

Lenovo 80YS N23 Chromebook		Product No.:	H2127
  H2127	Manufacturer:	Lenovo	SKU:
	Model:	80YS N23	Projected Life: 0
	Product Type:	CHROMEBOOK	Notes:
	Area:	None	Hayes Conversion - 2020-09-02
	Price:	\$0.00	
	Other 1:		
	Other 2:		
Other 3:			

Tags	Count:	4	Accessories	Price	Units
S01335	S01336	No Accessories Issued With This Item			
S01334	S01333				



Manufacturer: Samsung
 Model: XE303C12-A01US
 Product Type: CHROMEBOOK
 Area: None
 Price: \$0.00
 Other 1:
 Other 2:
 Other 3:

SKU:
 Projected Life: 0
 Notes:
 Hayes Conversion - 2020-09-02



H2993

Tags	Count:	5	Accessories	Price	Units
1000599	1000601		No Accessories Issued With This Item		
1000597	1000598				
1000600					

*CTE - Approved by Nancy Garren
 4/17/22



Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

Kelly J. Smith

Principal

TO: Mr. William Stepp, Director of Schools
Cumberland County Board of Education

FROM: Kelly Smith, Principal
April Moore, Assistant Principal
Stone Memorial High School

RE: Inventory Items for Retirement

DATE: November 15, 2022

Dear Mr. Stepp and B.O.E. Members:

Attached you will find a list of inventory items that are slated for retirement. Our SMHS Technology Technician and our School Inventory Auditor have inspected each item. The property no longer serves the staff or students of SMHS or would the property serve another Cumberland County student or employee. Please accept our proposal to retire the items and know that we will follow all proper protocols to dispose of them once approval is granted.

If you have any questions, please feel free to contact us. In an effort to ensure that our inventory is accurate and our school materials records are kept current with fidelity, Mrs. Moore is working diligently to collaborate with others, especially Mr. Josh Aytes of the technology department, to maintain accuracy through TIP-Web IT.

Respectfully submitted,

Kelly Smith
Principal

April Moore
Assistant Principal

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
1001998	Apple MacBook Pro	MacBook Pro	LAPTOP		C02K50YTD TY3	\$964.05
180003985	Apple iMac Computer	unknown	COMPUTER		YN912N86M H	\$0.00
21103	HP 8250 Photosmart Inkjet Printer	8250	PRINTER		MY6313WOP X	\$0.00
22745	Sony SLV-D380P DVD-VCR Combo	SLV-D380P	ELECTRONIC		877196	\$0.00
339278	Texas Instruments TI-Navigator	Navigator	ELECTRONIC		2151884251	\$0.00
38289	Epson Projector	unknown	PROJECTOR		KM3F82E58 2L	\$0.00
38387	Epson PowerLite S7 LCD Projector	PLS7	PROJECTOR		M3VF991748 L	\$0.00
391036	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2175006003	\$139.99
39269	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884509	\$0.00
39270	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884123	\$0.00
39271	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884596	\$0.00
39272	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885435	\$0.00
39273	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885286	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 39274	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885464	\$0.00
___ 39275	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884115	\$0.00
___ 39276	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885456	\$0.00
___ 39277	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884010	\$0.00
___ 39279	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885507	\$0.00
___ 39280	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151885480	\$0.00
___ 39281	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884007	\$0.00
___ 39283	Texas Instruments TI-Nspire Navigator Calculator	TI-Navigator	CALCULATOR		2151884003	\$0.00
___ 39288	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231024390	\$139.99
___ 39290	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231017939	\$139.99
___ 39291	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231017952	\$139.99
___ 39294	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022820	\$139.99
___ 39296	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191028199	\$139.99

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 39297	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191029751	\$139.99
___ 39299	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191024432	\$139.99
___ 39300	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022819	\$139.99
___ 39301	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022874	\$139.99
___ 39303	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191029237	\$139.99
___ 39316	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022877	\$139.99
___ 39347	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028094	\$139.99
___ 39351	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028093	\$139.99
___ 39353	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028095	\$139.99
___ 39966	Dell Charge/Sync Cart	unknown	CART		H70R5X1	\$0.00
___ 39967	Asus Laptop	unknown	LAPTOP		F7NLCX1187 06306	\$0.00
___ 39968	Asus Laptop	unknown	LAPTOP		F7NLCX12 1914307	\$0.00
___ 39969	Asus Laptop	unknown	LAPTOP		F7NLCX1188 7130C	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 39970	Asus Laptop	unknown	LAPTOP		F7NLCX1219 82304	\$0.00
___ 39971	Asus Laptop	unknown	LAPTOP		F7NLCX1186 5230C	\$0.00
___ 39972	Asus Laptop	unknown	LAPTOP		F7NLCX1187 00306	\$0.00
___ 39973	Asus Laptop	unknown	LAPTOP		F7NLCX1188 8630A	\$0.00
___ 39974	Asus Laptop	unknown	LAPTOP		F7NLCX1188 91301	\$0.00
___ 39975	Asus Laptop	unknown	LAPTOP		F7NLCX1187 03305	\$0.00
___ 39976	Asus Laptop	unknown	LAPTOP		F7NLCX1219 33309	\$0.00
___ 39977	Asus Laptop	unknown	LAPTOP		F7NLCX1219 6030C	\$0.00
___ 39978	Asus Laptop	unknown	LAPTOP		F7NLCX1187 0230F	\$0.00
___ 39979	Asus Laptop	unknown	LAPTOP		F7NLCX1181 6930D	\$0.00
___ 39980	Asus Laptop	unknown	LAPTOP		F7NLCX1188 0330E	\$0.00
___ 39981	Asus Laptop	unknown	LAPTOP		F7NLCX1217 9630B	\$0.00
___ 39982	Asus Laptop	unknown	LAPTOP		F7NLCX1219 5430A	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 39983	Asus Laptop	unknown	LAPTOP		F7NLCX1219 5530A	\$0.00
___ 39984	Asus Laptop	unknown	LAPTOP		F7NLCX1219 9330A	\$0.00
___ 39985	Asus Laptop	unknown	LAPTOP		F7NLCX1187 0830A	\$0.00
___ 39986	Asus Laptop	unknown	LAPTOP		F7NLCX1187 0530C	\$0.00
___ 39987	Asus Laptop	unknown	LAPTOP		F7NLCX1188 6630B	\$0.00
___ 39989	Asus Laptop	unknown	LAPTOP		F7NLCX1187 14309	\$0.00
___ 39990	Asus Laptop	unknown	LAPTOP		F7NLCX1182 7830A	\$0.00
___ 39991	Asus Laptop	unknown	LAPTOP		F7NLCX1177 41305	\$0.00
___ 39992	Asus Laptop	unknown	LAPTOP		F7NLCX1218 6630B	\$0.00
___ 39993	Asus Laptop	unknown	LAPTOP		F7NLCX1219 3630G	\$0.00
___ 39994	Asus Laptop	unknown	LAPTOP		F7NLCX1188 5330A	\$0.00
___ 39995	Asus Laptop	unknown	LAPTOP		F7NLCX1186 97309	\$0.00
___ 39996	Asus Laptop	unknown	LAPTOP		F7NLCX1188 4830G	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 42729	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HTGYDD TY3	\$0.00
___ 43101	Apple MacBook Pro	MacBook Pro	LAPTOP		SG29DXT20 D	\$964.05
___ 43480	Southern Business 660 Interactive Whiteboard	660	WHITEBOARD		SB660-121219	\$0.00
___ 43487	Epson PowerLite S7 LCD Projector	PLS7	PROJECTOR		M3VF991414 L	\$0.00
___ 45427	Apple A1418 iMac Computer	A1418	COMPUTER		D25N70BYF Y0V	\$0.00
___ 45533	HP JV9774A 2530 8G POE Plus Network Managed Switch	J9774A 2530 8G POE Plus	NETWORK MANAGED SWITCH		cn56fp5173	\$0.00
___ 46249	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8LD2 DTY3	\$964.05
___ 46250	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TN5 DTY3	\$964.05
___ 46252	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8SYA DTY3	\$964.05
___ 46253	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8SL3 DTY3	\$964.05
___ 46254	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TMB DTY3	\$964.05
___ 46255	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TCU DTY3	\$964.05

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 46256	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TPZ DTY3	\$964.05
___ 46258	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TN7 DTY3	\$964.05
___ 46279	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TTC DTY3	\$964.05
___ 46280	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TTD DTY3	\$964.05
___ 46281	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TTT DTY3	\$964.05
___ 46282	Apple 30 Capacity Charge/Sync Cart	unknown	CART		SC1ML8TR1 DTY3	\$0.00
___ 46283	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TTX DTY3	\$964.05
___ 46285	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TUV DTY3	\$964.05
___ 46286	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TUZ DTY3	\$964.05
___ 46287	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TU WDY3	\$964.05
___ 46288	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TKN DTY3	\$964.05
___ 46289	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TQX DTY3	\$964.05
___ 46290	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TTJ DTY3	\$964.05

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 46291	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TT8 DTY3	\$964.05
___ 46292	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TSD DTY3	\$964.05
___ 46293	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8KKT DTY3	\$964.05
___ 46294	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TU2 DTY3	\$964.05
___ 46295	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TUC DTY3	\$964.05
___ 46296	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TU6 DTY3	\$964.05
___ 46297	Apple MacBook Pro	MacBook Pro	LAPTOP		SC1ML8TUY DTY3	\$964.05
___ 46298	Apple MacBook Pro Air	unknown	LAPTOP		46298	\$0.00
___ 47004	Apple MacBook Pro	MacBook Pro	LAPTOP		2013082385 36	\$964.05
___ 48075	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K2U5	\$0.00
___ 48078	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04H0QT	\$0.00
___ 48080	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K43P	\$0.00
___ 48081	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0QG	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
48082	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0ER	\$0.00
48083	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0DR	\$0.00
48084	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0RH	\$0.00
48085	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0G4	\$0.00
48086	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0EX	\$0.00
48087	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0JM	\$0.00
48088	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0R3	\$0.00
48089	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0QP	\$0.00
48090	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0KB	\$0.00
48091	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0RL	\$0.00
48092	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K2T5	\$0.00
48093	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0EK	\$0.00
48094	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0QA	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
48095	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K215	\$0.00
48096	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR042K2RV	\$0.00
48097	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0F0	\$0.00
48098	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0E3	\$0.00
48099	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0FH	\$0.00
48100	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0RJ	\$0.00
48101	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04H0V5	\$0.00
48102	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0RB	\$0.00
48103	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0H7	\$0.00
48135	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNNS	\$0.00
48136	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KL7U	\$0.00
48137	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KMZG	\$0.00
48138	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNRW	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
48139	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KN5J	\$0.00
48140	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KL02	\$0.00
48141	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSW	\$0.00
48142	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSQ	\$0.00
48143	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSZ	\$0.00
48144	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNN2	\$0.00
48145	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KKYC	\$0.00
48146	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KMRN	\$0.00
48147	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSA	\$0.00
48148	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KMLA	\$0.00
48149	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KN1Q	\$0.00
48150	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KKN9	\$0.00
48151	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KL65	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 48152	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KKRN	\$0.00
___ 48153	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSU	\$0.00
___ 48154	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KL6M	\$0.00
___ 48155	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KDZN	\$0.00
___ 48156	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KN10	\$0.00
___ 48157	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KKYM	\$0.00
___ 48158	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNRX	\$0.00
___ 48159	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNSD	\$0.00
___ 48160	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNTB	\$0.00
___ 48161	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KN3S	\$0.00
___ 48162	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KNP8	\$0.00
___ 48163	Lenovo 80MG0001US Wireless Router	80MG0001US	WIRELESS ROUTER		LR04KN26	\$0.00
___ 48164	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04KMG5	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 48295	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJYZ	\$0.00
___ 48296	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJW1	\$0.00
___ 48297	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJU1	\$0.00
___ 48298	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJSW	\$0.00
___ 48299	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK1C	\$0.00
___ 48300	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK92	\$0.00
___ 48301	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08YK77	\$0.00
___ 48302	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJYN	\$0.00
___ 48303	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08YPGH	\$0.00
___ 48304	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZKHE	\$0.00
___ 48305	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK4D	\$0.00
___ 48306	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJXD	\$0.00
___ 48307	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJX9	\$0.00

Stone Memorial High School~SMHS
Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 48308	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK8F	\$0.00
___ 48309	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK99	\$0.00
___ 48310	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJCM	\$0.00
___ 48311	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJYD	\$0.00
___ 48313	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK34	\$0.00
___ 48314	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08YMXK	\$0.00
___ 48315	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK02	\$0.00
___ 48316	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZKA8	\$0.00
___ 48317	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK23	\$0.00
___ 48318	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZGJT	\$0.00
___ 48319	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK0W	\$0.00
___ 48320	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJKH	\$0.00
___ 48321	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJWJ	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ 48322	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK4U	\$0.00
___ 48323	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJLW	\$0.00
___ 48324	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZK93	\$0.00
___ 48329	Aver Document Camera	unknown	CAMERA		5539609050 P	\$0.00
___ S00004	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		3J576Y2	\$0.00
___ S00011	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		JCRD7Y2	\$0.00
___ S00014	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		8NZ97Y2	\$0.00
___ S00015	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		22K76Y2	\$0.00
___ S00020	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		4JJD7Y2	\$0.00
___ S00022	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		CV1H7Y2	\$0.00
___ S00027	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		4XD66Y2	\$0.00
___ S00051	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		HPNM7Y2	\$0.00
___ S00120	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		FLVB7Y2	\$0.00

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Tag	Product	Model	Product Type	Other #1	Serial	Price
S00245	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		GK8C7Y2	\$0.00
S00266	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		4KQB7Y2	\$0.00
S00275	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		DX2C7Y2	\$0.00
S00283	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		D3476Y2	\$0.00
S00494	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		GZ6F7Y2	\$0.00
S00500	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		BKQB7Y2	\$0.00
S00705	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		71YL7Y2	\$0.00
S00725	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		GSM66Y2	\$0.00
S00726	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		14076Y2	\$0.00
S00831	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		DRGC7Y2	\$0.00
S00845	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		6PT66Y2	\$0.00
S00853	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		BZQ76Y2	\$0.00
S00939	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		820B7Y2	\$0.00

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79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price	
S00942	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		5F986Y2	\$0.00	
S00946	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		9Q5B7Y2	\$0.00	
S00963	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		HZNB7Y2	\$0.00	
S00965	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		4R4D7Y2	\$0.00	
S02525	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TQCN	\$0.00	
S02526	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UGMW	\$0.00	
S02527	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202T9RA	\$0.00	
S02529	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJYH	\$0.00	
S02531	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TVQC	\$0.00	
S02532	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TQAB	\$0.00	
S02534	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202Q3QC	\$0.00	
S02535	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UNZG	\$0.00	
S02537	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKA3	\$0.00	
S02538	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UGPJ	\$0.00	
S02540	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202PN41	\$0.00	
S02541	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202SKYJ	\$0.00	
S02542	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5G9	\$0.00	
S02544	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RP5P	\$0.00	
S02545	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNC2	\$0.00	

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02547	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6K5	\$0.00
S02548	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNW9	\$0.00
S02549	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R81L	\$0.00
S02550	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UKZ9	\$0.00
S02551	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6NK	\$0.00
S02552	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UA8Y	\$0.00
S02553	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U9NN	\$0.00
S02554	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UNCB	\$0.00
S02555	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R91D	\$0.00
S02556	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202T8ZZ	\$0.00
S02558	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202T1AK	\$0.00
S02560	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKBT	\$0.00
S02561	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5GE	\$0.00
S02563	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TKUH	\$0.00
S02567	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKBD	\$0.00
S02568	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U2PM	\$0.00
S02570	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R59D	\$0.00
S02572	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R8FM	\$0.00
S02573	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNN3	\$0.00
S02574	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKFF	\$0.00
S02576	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R84Z	\$0.00
S02577	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U7BS	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price	
S02578	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4AT	\$0.00	
S02579	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S2WY	\$0.00	
S02581	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U5PE	\$0.00	
S02582	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4DP	\$0.00	
S02584	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R49N	\$0.00	
S02585	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S1QZ	\$0.00	
S02588	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RH38	\$0.00	
S02589	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5D9	\$0.00	
S02590	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QTHX	\$0.00	
S02591	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5B2	\$0.00	
S02592	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6V2	\$0.00	
S02593	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U9KJ	\$0.00	
S02594	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4TS	\$0.00	
S02595	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK5K	\$0.00	
S02596	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QUXG	\$0.00	
S02598	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7SQ	\$0.00	
S02599	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U9PT	\$0.00	
S02600	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNSH	\$0.00	
S02601	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R828	\$0.00	
S02603	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R44L	\$0.00	
S02606	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RWWW6	\$0.00	
S02610	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S0SW	\$0.00	

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02611	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7WA	\$0.00
S02613	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4NQ	\$0.00
S02614	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6KL	\$0.00
S02615	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S0L8	\$0.00
S02617	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R58A	\$0.00
S02618	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCF9	\$0.00
S02619	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5AS	\$0.00
S02620	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7X3	\$0.00
S02621	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNT9	\$0.00
S02622	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TJZV	\$0.00
S02623	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RPBX	\$0.00
S02624	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJQ7	\$0.00
S02625	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5DU	\$0.00
S02627	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7V9	\$0.00
S02628	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RP57	\$0.00
S02629	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UD1Y	\$0.00
S02630	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202P7NR	\$0.00
S02631	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7MC	\$0.00
S02632	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RLZR	\$0.00
S02633	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UBE0	\$0.00
S02636	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TMLB	\$0.00
S02638	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202PGQ4	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02639	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QBTS	\$0.00
S02640	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R92V	\$0.00
S02641	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNVP	\$0.00
S02642	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RM06	\$0.00
S02647	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U2FL	\$0.00
S02648	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK2L	\$0.00
S02650	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U1ZD	\$0.00
S02653	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202PPHC	\$0.00
S02654	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202Q5CL	\$0.00
S02655	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJHS	\$0.00
S02656	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202P9EH	\$0.00
S02659	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QLYL	\$0.00
S02661	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNNM	\$0.00
S02663	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RX5F	\$0.00
S02665	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNU3	\$0.00
S02667	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJKR	\$0.00
S02668	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCB0	\$0.00
S02669	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UK64	\$0.00
S02670	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TVJT	\$0.00
S02672	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RLL3	\$0.00
S02673	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJZZ	\$0.00
S02674	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U4HL	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding						Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price	
S02675	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TV5C	\$0.00	
S02678	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U737	\$0.00	
S02680	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QSNU	\$0.00	
S02682	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RLGL	\$0.00	
S02683	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6T4	\$0.00	
S02684	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4QM	\$0.00	
S02685	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNV5	\$0.00	
S02687	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RP1X	\$0.00	
S02688	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7L2	\$0.00	
S02690	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R45A	\$0.00	
S02692	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RWY1	\$0.00	
S02695	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK2R	\$0.00	
S02697	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5AH	\$0.00	
S02698	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJZE	\$0.00	
S02699	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCJU	\$0.00	
S02700	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RLKX	\$0.00	
S02701	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJD2	\$0.00	
S02703	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UD20	\$0.00	
S02704	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJE9	\$0.00	
S02705	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7XW	\$0.00	
S02706	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5GR	\$0.00	
S02707	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R82E	\$0.00	

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02708	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJMM	\$0.00
S02709	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7WE	\$0.00
S02710	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCK2	\$0.00
S02711	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCCN	\$0.00
S02712	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TLBX	\$0.00
S02713	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TKZY	\$0.00
S02714	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJRY	\$0.00
S02715	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKHQ	\$0.00
S02717	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TMZV	\$0.00
S02718	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK3T	\$0.00
S02720	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R46W	\$0.00
S02721	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RHBT	\$0.00
S02723	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QAYP	\$0.00
S02724	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK8K	\$0.00
S02728	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R82W	\$0.00
S02729	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCU0	\$0.00
S02731	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S09A	\$0.00
S02732	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R5F3	\$0.00
S02733	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJJN	\$0.00
S02735	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202PRFD	\$0.00
S02736	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U3VC	\$0.00
S02737	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJND	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price	
S02739	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKCW	\$0.00	
S02740	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6QT	\$0.00	
S02748	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TNN6	\$0.00	
S02750	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U79A	\$0.00	
S02751	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJNW	\$0.00	
S02752	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R48M	\$0.00	
S02754	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RP9K	\$0.00	
S02755	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7S5	\$0.00	
S02756	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TVH9	\$0.00	
S02758	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U6KF	\$0.00	
S02760	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCW8	\$0.00	
S02762	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TKM6	\$0.00	
S02763	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UC48	\$0.00	
S02764	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U305	\$0.00	
S02765	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7LG	\$0.00	
S02767	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202PZJ7	\$0.00	
S02768	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UA2M	\$0.00	
S02769	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U9ZM	\$0.00	
S02771	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202S0AB	\$0.00	
S02772	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UP7J	\$0.00	
S02773	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U3S7	\$0.00	
S02774	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U5PR	\$0.00	

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79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02775	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R43C	\$0.00
S02776	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UAR1	\$0.00
S02777	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RM2L	\$0.00
S02778	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U3XG	\$0.00
S02781	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNDT	\$0.00
S02782	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RM14	\$0.00
S02783	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCWS	\$0.00
S02785	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U216	\$0.00
S02786	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJVC	\$0.00
S02787	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QUE2	\$0.00
S02788	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RM0J	\$0.00
S02789	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RM34	\$0.00
S02790	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R441	\$0.00
S02791	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RU86	\$0.00
S02792	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U31F	\$0.00
S02793	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UP29	\$0.00
S02794	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNBY	\$0.00
S02796	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QTGX	\$0.00
S02797	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U1KH	\$0.00
S02801	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R4EZ	\$0.00
S02804	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RKES	\$0.00
S02805	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202QBR9	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S02807	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202T1FL	\$0.00
S02808	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202UCDW	\$0.00
S02809	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RNDD	\$0.00
S02811	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202R7G0	\$0.00
S02813	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJR3	\$0.00
S02814	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TU60	\$0.00
S02815	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TWGB	\$0.00
S02817	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TK1W	\$0.00
S02818	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202TU1C	\$0.00
S02819	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RK95	\$0.00
S02820	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202U5R5	\$0.00
S03436	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		8GWC6Y2	\$0.00
S03520	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		2TJB7Y2	\$0.00
S03551	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		4ZNB7Y2	\$0.00
S03867	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLMF0	\$0.00
S03925	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XS04R	\$0.00
S03936	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLMES	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ S04003	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1X2HWD	\$0.00
___ S04008	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLKZS	\$0.00
___ S04019	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1X2J2Y	\$0.00
___ S04027	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1X2J7G	\$0.00
___ S04028	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XRC07	\$0.00
___ S04043	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLMF6	\$0.00
___ S04054	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLMEP	\$0.00
___ S04116	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLL1X	\$0.00
___ S04245	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLJ13	\$0.00
___ S04260	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XQVBA	\$0.00
___ S04284	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLLNA	\$0.00
___ S04323	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XE760	\$0.00
___ S04375	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XQVE8	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
___ S04462	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XE6ZM	\$0.00
___ S04488	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLFNV	\$0.00
___ S04494	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLK0F	\$0.00
___ S04498	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLKGZ	\$0.00
___ S04502	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XQVGL	\$0.00
___ S04505	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLHWM	\$0.00
___ S04558	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLM3C	\$0.00
___ S04587	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLMET	\$0.00
___ S04593	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLGP5	\$0.00
___ S04716	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLG5R	\$0.00
___ S04893	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XPBHD	\$0.00
___ S04927	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLRYP	\$0.00
___ S05010	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		MP1XLLW5	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S05325	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRH K	\$357.00
S05341	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRD Y	\$357.00
S05349	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRC T	\$357.00
S05417	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRB 6	\$357.00
S05440	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CR9 Z	\$357.00
S05485	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CR5 B	\$357.00
S05538	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CR7 G	\$357.00
S06120	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1Q 2	\$357.00
S06137	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1W X	\$357.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

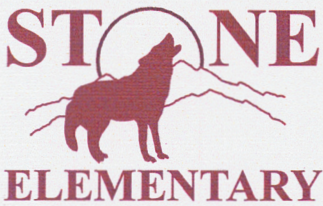
79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
S06150	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CR9 G	\$357.00
S06161	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C24 R	\$357.00
S06168	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1P S	\$357.00
S06176	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD108M2L 3	\$357.00
S06178	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD108M3G 9	\$357.00
S06201	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C3T6	\$357.00
S06224	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRH W	\$357.00
S06239	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1P 6	\$357.00
S06242	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1G Y	\$357.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

11/14/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Other #1	Serial	Price
— S06262	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD107CRJ K	\$357.00
— S06356	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C1S 9	\$357.00
— S06359	HP Chromebook 11MK G9 EE CBK w/Google Management	MT8183C 4GB/32GB	CHROMEBOOK		5CD110C20L	\$357.00
— S06644	HP 11 G8 EE Chromebook w/Google Management	11 G8 EE	CHROMEBOOK		5CD1096VV L	\$0.00
— S07282	HP 11 G8 EE Chromebook w/Google Management	11 G8 EE	CHROMEBOOK		5CD1096YG K	\$0.00
— S07353	HP 11 G8 EE Chromebook w/Google Management	11 G8 EE	CHROMEBOOK		5CD1094DT F	\$0.00



1219 Cook Road, Crossville, TN 38555

(931) 456-5636 Fax (931) 456-5369

Stephanie R. Barnes, Principal

stoneel.ccschools.k12tn.net

November 18, 2022

Dear Ladies and Gentleman:

On behalf of Stone Elementary School, I am requesting the retirement of the following surplus item by the Cumberland County Board of Education.

Items to retire:

GENERAL

Desktop Computers

#44174

#44178

#44163

#44151

#45727

#38098

#44140

#44142

#38164

#38132

#44170

#44177

Printers

#180742431

#180743525

#28325

iPad

#24410

Projector

#33296

DVD-VCR Combo

#180550892

FEDERAL

iPad

#10007110

Cart

#10002888

Printer

#10000573

Document Camera

#10001367

Sincerely,

Mrs. Stephanie Barnes

Principal



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

October 27, 2022

Ms. Bray

I would like to accept the bid from R & R Paving for the sealing and striping of the Stone Memorial High School parking lots. The bid was \$52,500.00 this is within my budget amount for this project.

With your approval please send to the full board for a vote.

Thank you

Mary Kington

Maintenance Supervisor

EXECUTIVE APPROVED
William G. Stepp 28 OCT 2022
SUPERINTENDENT DATE
Teresa Boston 10/28/22
BOARD CHAIRMAN DATE

ESTIMATE

Prepared For

Cumberland County Finance

R&R Paving

296 Storie St
Crossville, Tn 38555
Phone: 484+4752
Email: rrpaving4752@yahoo.com

Estimate # 337
Date 10/18/2022
Business / Tax # 36-4947211

Description	Total
Stone Memorial High School Sealcoating Estimate	\$52,500.00
Estimate to clean and prep parking lot before hot pouring cracks then spraying two coats of commercial grade asphalt sealer and restriping as needed	
	Subtotal \$52,500.00
	Total \$52,500.00

Cumberland County Finance



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

October 27, 2022

Ms. Bray

I would like to accept the bid from Turner Roofing for the re-roofing of Stone Elementary it came in at \$675,000.00. This is within my budgeted amount for this project.

With your approval, please send on to the full board for a vote.

Thank you

Mary Kington

Maintenance Supervisor

EXECUTIVE APPROVED
William G. Stepp
SUPERINTENDENT
Teresa Boston
BOARD CHAIRMAN
DATE 10/28/22
DATE 10/28/22

Bid Tab		Page 1 of 1	Pursuant to the Invitation to Bid extended for Reroof for Stone Elementary School Crossville, TN			Signature required only by Presiding Official. Others can be printed or typed.	
Bids opened in Crossville, TN	How many addenda issued: 1		bids and modifications must have been received here by Wednesday, October 26, 2022 at 2:00 PM CT I, thus declare the bidding closed.			Presiding Official	
Target	Contract Time 120 Days					Architect represented by <i>KE ADQ Clark</i>	
MACC	Liquidated Damages \$300 per day					Owner represented by <i>B. Madhukar</i>	
Bidders (name, city, license number)		Addn Ack	Bid Security	Base Bid	Alternate #1 Add .090 Roof & Warranty	Regulated Subcontractors	
Name B & B Roofing of TN Inc.	City Oneida, TN			No Bid		Plumbing -	
License Number 65335						HVAC -	
						Electrical -	
						Masonry -	
						Geothermal - N/A	
Name Eskola, LLC	City Morristown, TN	✓	✓	973,000.00	90,000.00	Plumbing -	—
License Number 53339						HVAC -	—
						Electrical -	—
						Masonry -	—
						Geothermal - N/A	—
Name JDH Company, Inc.	City Chattanooga, TN	✓	✓	825,000.00	150,000.00	Plumbing -	—
License Number 39442						HVAC -	—
						Electrical -	—
						Masonry -	—
						Geothermal - N/A	—
Name Turner Roofing Company	City Crossville, TN	✓	✓	675,000.00	175,000.00	Plumbing -	—
License Number 7788						HVAC -	—
						Electrical -	—
						Masonry -	—
						Geothermal - N/A	—
Name Wilder Contracting, LLC	City Harrison, TN	✓	✓	1,126,906.00	423,278.00	Plumbing -	—
License Number 67335						HVAC -	—
						Electrical -	—
						Masonry -	—
						Geothermal - N/A	—
Name						Plumbing -	
City						HVAC -	
License Number						Electrical -	
						Masonry -	
						Geothermal - N/A	

EXECUTIVE APPROVED
William G. Stepp
SUPERINTENDENT
DATE 11-18-22
Teresa Boston
BOARD CHAIRMAN
DATE 11-18-22

2022 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2022**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

I certify that the LEA is in compliance with all federal and state education laws and SBE rules.

I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: *Cumberland County Schools*

Director of Schools/Superintendent Name: *William G. Stepp*

Director of Schools/Superintendent Signature: *William G. Stepp*

School Board Chair Name: *Teresa Boston*

School Board Chair Signature: *Teresa Boston*

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2022
(including the corresponding corrective action plan if applicable).
Upload instructions are accessible [here](#).