

**Athletic Committee**

**January 23, 2023 4:30 PM**

Central Services Board Room

1. Call to Order - Mr. Nick Davis
2. Moment of Silence/Pledge - Mr. Nick Davis
3. Approval of Committee Minutes-Mr. Nick Davis
4. Athletic Facilities Use Schedules and Reports to Date with Appropriate Approval Documents
5. Fundraiser Request Process, Requirements and List of Approvals
6. County Wide Sports Schedule
7. Athletic Department Participation Data Per School Per Sport
8. Middle and High School Baseball Umpire Fulfillment
9. TMSAA Membership Update for Spring Sports
10. CCS Elementary/ Middle School Athletics Procedure Manual Review
11. Athletic Director Job Description Review/Improvements
12. Other Discussion
13. Adjournment

**Athletic Committee Meeting**  
**December 21, 2022**  
**Central Services Board Room**

The Athletic Committee met on Wednesday, December 21, 2022, in the Central Services Board Room where Mr. Robert Safdie called the meeting to order via telephone call at the approximate hour of 4:27 p.m. He welcomed everyone to the meeting and appreciated everyone for attending.

**PRESENT:**

Mr. Robert Safdie (via phone) District 2  
Mr. William Stepp, DOS  
Anita Hale, District 4  
Nick Davis, District 5  
Chris King, District 6  
Dean Patton, County Athletic Director  
Kim Cram, CCHS Coach

**Absent:**

- 1. Call to Order** – Mr. Robert Safdie
- 2. Moment of Silence/Pledge of Allegiance** – Mr. Chris King
- 3. Approval of Minutes** – Mr. Robert Safdie

VOICE VOTE:           King moved to approve.  
                              Davis (seconder-yes)

MOTION:               Carried unanimously

- 4. Nomination/Election for Chairman of the Athletic Committee**-Mr. Safdie nominated Nick Davis for Chair. King with the second and close for nomination. Vote was unanimous.

**5. TMSAA**

Davis told everyone that a meeting had been previously had with the DOS. Stepp then told everyone that the discussion was had with coaches and some board members. Davis asked what the findings was during that meeting. Stepp said he asked to put this item on the agenda so that all middle school teams would be under the same umbrella of rules. He told everyone that all the different bylaws were attached for their reference, but Putman County was under TMSAA along with several other counties. He said the benefit was getting everyone under the same set of rules. He said his goal for those discussions were governance. He said the majority would like to have everyone under the same umbrella and TMSAA was one of those umbrella's that were discussed. Davis asked Stepp to give the feedback of the coaches and athletic departments. Stepp said everyone agreed that they all wanted to be under the same set of rules/bylaws. He said the high schools are already under TSAA umbrella. Davis asked if this is something that Stepp has been involved in previously. Stepp said yes. He said across the state of Tn this is basically the standard. Davis said he's in agreement to move toward a centralized governing body. Davis asked Hale if she had any questions. Hale asked if they were talking about going under TMSAA for the middle school athletics. Stepp said yes that was the discussions. He said he would still like to have more meetings with the coaches, and he wouldn't recommend this immediately, but he would lean toward it and wanted the board to be aware. Hale asked if this would knock out any of the younger students. Stepp said this would be 6-8 and the county bylaws would help govern the younger players. He said he would recommend holding on to the county bylaws and maybe adjust

them to line up closer to the TMSAA but keep those in place for the younger athletes. Safdie asked Stepp to explain how our individual schools fall under the middle school category since the bylaws specifically state “middle school”. Stepp said it is considered middle grades which will encompass 6-8. Safdie said schools won’t have to combine? Stepp said no and he’s not advocating changing anything that is currently in place. He’s only advocating governance. Davis asked Stepp in his experience, are there reasons that we should be this sooner rather than later or are there reasons that we should slow down and not jump into it just yet. Stepp said he could see positives both ways. He said he doesn’t want to do anything unfair with those that still have seasons left. Cram said the natural progression would be the next dead period which would be the end of June. She said everyone could step into it at the same time if it was started first of July. Davis asked if each coach has submitted to the AD, the dates of each game and when seasons start/stop. Patton said yes and spring sports are being submitted now. Davis asked moving forward, what can they expect? Stepp said information. He would like to meet with coaches again. A maybe a rep from TMSAA if available. He said he would update each time. Davis asked if anyone had anything else.

## **6. Adjournment**

Davis asked for a motion to adjourn. Safdie with the motion and King with the second.

**VOICE VOTE:** Safdie (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION:** Carried unanimously.

**The meeting was adjourned at approximately 4:48 pm.**

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**Mr. William Stepp, Director of Schools**

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**Mr. Robert Safdie**  
**Chairman of the Building & Grounds Committee**

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**Diane McCartney**  
**Executive Assistant for the Director of Schools and BOE**



**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: South Cumberland  
 Purpose of Use: Volleyball Expected Attendance: 10  
 Organization Name: Lyons Creek Volley Ball Club  
 Request Made by: Mary Williams Title in Organization: Secretary  
 Mailing Address: 894 POW Camp Rd City: Crossville Zip: 38572  
 Cell Number: 931 808 9275 E-Mail: williamsrod23@gmail.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

S M T W TH F ST

DATES & DAYS OF USE Dec 2022- May 2023

Start Date Dec 2022 Ending Date May 2023  
 Starting Time 6:30 AM  PM Ending Time 8:30 AM  PM

Recurring Use S M T W TH F ST

Weekly on:

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:      (Week)      (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed		
<input type="checkbox"/> Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N		
<input checked="" type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ _____
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

*No Charge*

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour \$ \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.

Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)

**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School Used: 4th Cumberland  
 Purpose of Use: Indoor Soccer Expected Attendance: 40 ish  
 Organization Name: All-In FC  
 Request Made by: Blake Allen Title in Organization: Parent/Coach  
 Mailing Address: 435 Lantana Rd City: Crossville Zip: 38555  
 Cell Number: 931-260-0609 E-Mail: ballen@ccschools.k12tn.net

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE Month of December + January + Feb S M T W TH F ST  
        
 Start Date 12/6/22 Ending Date Jan 31 2023 Feb 28, 2023  
 Starting Time 5:30/6:00 AM  PM Ending Time 7:30/8:00 AM  PM

Recurring Use S M T W TH F ST  
 Weekly on:         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
 Monthly on:     (Week)     (Day)

Initial Application Date 12/5/22  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed

<input type="checkbox"/> Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
<input type="checkbox"/> Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
<input type="checkbox"/> Technology - Audio _____ Y _____ N Video _____ Y _____ N		
<input checked="" type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ _____
<input type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
<input type="checkbox"/> Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
<input type="checkbox"/> Kitchen/Equipment to be used _____ Y _____ N		\$ _____
<input type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
<input type="checkbox"/> Stadium (Elementary)	\$40 per hour	\$ _____
<input type="checkbox"/> Campus (grounds/parking area)		\$ _____
<input type="checkbox"/> Community room/playroom		\$ _____

*No Charge*

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour \$ \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.   
 Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
 TOTAL ESTIMATED FEE \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

## **SOUTH CUMBERLAND FACILITY USE SCHEDULE**

**Rebels and Lady Rebels Basketball**- 2 days a week, usually Tuesdays, Thursdays, and some Fridays 3-4:30 then 4:30-6:00

**South Cumberland XC**- Accommodate whenever weather needs them to be indoors

**Cumberland United Middle School Soccer**- 2 days a week, usually Wednesdays and Fridays 6:00-8:00PM

**CCHS Boys Soccer**- Accommodate upon Request

**Middle School Volleyball**- Accommodate upon Request

**All-In Soccer Training for birth years 2012-2016**- Tuesdays through the end of February 6:00-8:00PM (Facility use agreement on file @ Central)

**Valkyrie Volleyball**- Mondays and Thursday 6:30-8:30 (Facility use agreement on file @ Central)

\*At South we try to accommodate County sports, not just school specific, when possible. We follow the precedent protocol issued in the past of 1. Elementary/Middle School Sport in season. 2. High school sport in season. 3. Elementary/Middle school sport out of season 4. High school sport out of season.



Diane McCartney <dmccartney@ccschools.k12tn.net>

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## Athletic Facilities Usage

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Kara Spicer <spicerk1@ccschools.k12tn.net>

Fri, Jan 20, 2023 at 12:38 PM

To: William Stepp <steppw@ccschools.k12tn.net>, Diane McCartney <dmccartney@ccschools.k12tn.net>, Patton Dean <pattonw2@ccschools.k12tn.net>

Pine View has no outside group using the facilities at this time.

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Kara Spicer, Principal  
Pine View Elementary



Diane McCartney <dmccartney@ccschools.k12tn.net>

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## Facilities use at CO

1 message

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**Debra Beaty** <beatyd@ccschools.k12tn.net>

Fri, Jan 20, 2023 at 10:48 AM

To: Diane McCartney <dmccartney@ccschools.k12tn.net>, Patton Dean <pattonw2@ccschools.k12tn.net>, William Stepp <steppw@ccschools.k12tn.net>

Heather Bowman, K teacher/basketball coach, is currently doing our teams for "winter league" basketball. Her schedules change from week to week but usually it's two days a week for approx 1 hour each, not mandatory come if you want. The teams consist mostly of COE players, but there are a few players from other schools. The only other sport we have now is our archery team that practices after school.

Debbie

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Debbie Beaty  
Principal  
Crab Orchard Elem.  
931-484-7400

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: SMHS

Purpose of Use: Cheerleading Competition Expected Attendance: 300

Organization Name: Premier Athletics - Crossville

Request Made by: Cade Isaacson Title in General Manager Organization General Manager

Mailing Address: 228 Interstate Dr, Suite 104 City Crossville Zip 38555

Cell Number: 931-200-8733 E-Mail cisaacson@premierathletics.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE February 4th, 2023 S M T W TH F ST

Start Date February 4th, 2023 Ending Date February 4th, 2023  
 Starting Time 7 X AM PM Ending Time 4 AM X PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:      (Week)      (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed

<input type="checkbox"/> Classroom(s) Room #s _____	\$15 per day per room	\$ _____
<i>Limited classroom use per board policy</i>		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N		
<input checked="" type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ <u>\$360</u>
<input checked="" type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ <u>\$270</u>
<input type="checkbox"/> Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N		\$ _____
<input type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
<input type="checkbox"/> Stadium (Elementary)	\$40 per hour	\$ _____
<input type="checkbox"/> Campus (grounds/parking area)		\$ _____
<input type="checkbox"/> Community room/playroom		\$ _____

We would like to use the concession stand also

**PERSONNEL FEES**

<input type="checkbox"/> Building Supervision (Required)	\$29.17 per hour	\$ <u>\$0</u>
<input checked="" type="checkbox"/> Name of Supervisor <u>Becky Smith</u>	Check if supervisor is waiving fees. <input checked="" type="checkbox"/>	
<input type="checkbox"/> Technology Personnel (\$25.00 to \$50.00 per hour)		\$ _____
<input type="checkbox"/> Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)		\$ _____
<input type="checkbox"/> Law Enforcement Personnel (\$20.00 an hour)		\$ _____
<input checked="" type="checkbox"/> Custodial Services (\$20.00 to \$30.00 per hour)	<input checked="" type="checkbox"/> Check here if needed	\$ <u>\$60</u>
<i>*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)</i>		
<b>TOTAL ESTIMATED FEE</b>		\$ <u>\$690</u>

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

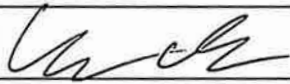
I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature 	Date <b>9/28/22</b>
Name: <b>(Please Print) Cade Isaacson</b>	

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

#### FORWARD COMPLETED REQUEST TO:

**SCHOOL PRINCIPAL**

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE – Facility is available during time and dates requested

**This does not constitute final approval, which resides with the Chief Financial Officer's office**      Date \_\_\_\_\_

**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain: \_\_\_\_\_

Central Office – Event falls within policy guidelines and insurance sufficient for use

Contingencies (if any)

Date \_\_\_\_\_

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: Stone Memorial High School

Purpose of Use: Sport Karate Tournament Expected Attendance: 250

Organization Name: International Isshinryu Karate Association

Request Made by: Tony Williams Title in Organization Vice President

Mailing Address: 2744 Oak Grove Rd City Lebanon Zip 37090

Cell Number: 615-476-4339 E-Mail tony939500@charter.net

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 10-22-22 S M T W TH F ST

Start Date 10-22-22 Ending Date 10-22-22  
 Starting Time 7  AM  PM Ending Time 300  AM  PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_

Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:      (Week)      (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed

Classroom(s) Room #s _____ <i>Limited classroom use per board policy</i>	\$15 per day per room	\$ _____
Auditorium	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio _____ Y _____ N Video _____ Y _____ N		\$ _____
<input checked="" type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ <u>320.00</u>
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour x 8 \$ 240.00  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.

Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed x 8 \$ 240.00

\*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)

TOTAL ESTIMATED FEE \$ 800.00

OR DONATION to Wrestling Team

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 3855 5**

No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature	Date
Name: <b>(Please Print)</b>	

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE – Facility is available during time and dates requested
---

<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date
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**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain: \_\_\_\_\_

Central Office – Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____ Date _____	

# DTTS JAN 2023

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: STONE MEMORIAL HIGH SCHOOL  
 Purpose of Use: DTTS TRAINING Expected Attendance: 40  
 Organization Name: ROTARY DISTRICT 6780  
 Request Made by: JACK WILLIAMS Title in TRAINER Organization \_\_\_\_\_  
 Mailing Address: 23 MARQUETTE CT City CROSSVILLE Zip 38558  
 Cell Number: 931-210-0543 E-Mail GLADEVOL@FRONTIER.NET.NET

**BUILDING USAGE** \*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE 21 JAN, 2023 S M T W TH F ST

Start Date 21 JAN, 2023 Ending Date 21 JAN, 2023  
 Starting Time 7:00 AM  PM Ending Time 1:00 ~~AM~~ ~~PM~~

Recurring Use S M T W TH F ST

Weekly on:

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:     (Week)     (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable** \*\*DO NOT LEAVE BLANK\*

Area(s) Needed	Rate	Quantity	Total
<u>2</u> Classroom(s) Room #s _____ <small>Limited classroom use per board policy</small>	\$15 per day per room	3000	<del>\$3000</del>
_____ Auditorium Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N <small>(one fee for either or both)</small> Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N	\$50 per hour in/out \$100 plus personnel fee		\$ _____
_____ Gymnasium	\$40 per hourly rate in/out		\$ _____
_____ Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym		\$ _____
_____ Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)		\$ _____
_____ Cafeteria Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N	\$20 per hour (Max \$160 per day) plus personnel fee		\$ _____
_____ Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)		\$ _____
_____ Stadium (Elementary)	\$40 per hour		\$ _____
<input checked="" type="checkbox"/> Campus (grounds/parking area) <input checked="" type="checkbox"/> Community room/playroom <u>LIBRARY (@ \$20 per hour)</u>		80.00	<del>100.00</del>

**PERSONNEL FEES**

\_\_\_\_\_ Building Supervision (Required) \$29.17 per hour \$ 175.02  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.

\_\_\_\_\_ Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 \_\_\_\_\_ Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 \_\_\_\_\_ Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 \_\_\_\_\_ Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
*\*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)*

**TOTAL ESTIMATED FEE** \$ 285.02

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

**REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES**

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

**AGREEMENT**

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature	<i>Jack Williams</i>	Date	<i>OCT 23, 2002</i>
Name: (Please Print)	<i>JACK WILLIAMS</i>		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested
---

<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date
---	------

**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____

PETSO NOV 2022

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: Stone Memorial High School  
 Purpose of Use: Training PETSO MAKEUP Expected Attendance: 65  
 Organization Name: Rotary International District 6780  
 Request Made by: Jack Williams Title in Trainer  
 Organization Trainer  
 Mailing Address: 23 Marquette Ct City Crossville Zip 38558  
 Cell Number: 931-210-0543 E-Mail gladevol@frontiernet.net

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE November 5, 2022 S M T W TH F ST  
        
 Start Date Nov 05, 2022 Ending Date Nov 5, 2022  
 Starting Time 7:30 X AM PM Ending Time 1:00 AM X PM

Recurring Use S M T W TH F ST  
 Weekly on:         
 Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5  
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
 Monthly on:     (Week)     (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed		
<input checked="" type="checkbox"/> Classroom(s) Room #s <u>3-4 classrooms</u>	\$15 per day per room	\$ <u>60</u>
<small>Limited classroom use per board policy</small>		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
Stage Light <u>Y</u> <u>N</u> (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <u>Y</u> <u>N</u> Video <u>Y</u> <u>N</u>		
<input type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ _____
<input type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
<input type="checkbox"/> Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used <u>Y</u> <u>N</u>		
<input type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
<input type="checkbox"/> Stadium (Elementary)	\$40 per hour	\$ _____
<input type="checkbox"/> Campus (grounds/parking area)		
<input checked="" type="checkbox"/> Community room/playroom <u>LIBRARY 4 hours @ \$20 per hour</u>		\$ <u>80.00</u>

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour \$ 145.85  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.   
 Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
**TOTAL ESTIMATED FEE \$ 285.85**

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
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## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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### AGREEMENT

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- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

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Williams

Authorized Signature	Date
<i>Jack Williams</i>	Oct 23, 2022
Name: (Please Print) Jack Williams	

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE – Facility is available during time and dates requested

**This does not constitute final approval, which resides with the Chief Financial Officer's office** Date

**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  NoX

If yes, please explain: \_\_\_\_\_

Central Office – Event falls within policy guidelines and insurance sufficient for use Contingencies (if any)

Date \_\_\_\_\_

**REQUEST FOR USE OF CUMBERLAND  
COUNTY SCHOOLS & FACILITIES BY  
COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: Stone Memorial High School  
 Purpose of Use: Father-Daughter Dance Expected Attendance: 500 (not all at once)  
 Organization Name: Crossville Rotary (Incar)  
 Request Made by: Sarah Hazelton  
 Mailing Address: 113 Lakeshire Dr. City Crossville Zip 38558  
 Cell Number: 931-787-2276 email: hazeltons\_email@gmail.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

SU M T W T F SA

DAYS AND DATE OF USE: March 4, 2023

Start Date: 3/4/23  
 Starting Time 8  AM  PM Ending Time 9:30 AM  AM  PM

Recurring Use S M T W TH F SA  
 Weekly on:

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th SU M T W TH F SA  
 Monthly on:

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed		
Classroom(s) Room #'s _____	\$15 per day per room	\$ _____
<i>Limited classroom use per board policy</i>		
Auditorium _____	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio _____ Y _____ N Video _____ Y _____ N		
Gymnasium _____	\$40 per hourly rate in/out	\$ _____
<input checked="" type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per hour dif. main gym	\$ <u>400.00</u>
Gym for Jr. Sports Groups Only _____	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria _____	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
Stadium and/or Track (High School) _____	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary) _____	\$40 per hour	\$ _____
Campus (grounds/parking area) _____		\$ _____
Community room/playroom _____		\$ _____

**PERSONNEL FEES**

Supervision (Required) \_\_\_\_\_ \$ \_\_\_\_\_ per hour  
 Name of Supervisor Duane Hazelton Check if supervisor is waiving fees

Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_

Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed

*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)*

**TOTAL ESTIMATED FEE** \$ 400.00

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities. Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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### AGREEMENT


I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

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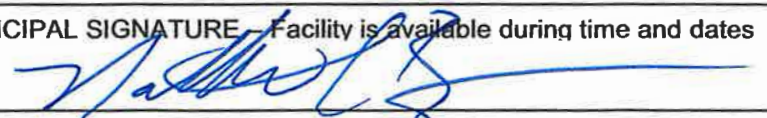
Authorized Signature		Date	1/12/23
Name: <span style="color: red;">(Please Print)</span>	Sarah Hazelton		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO: SCHOOL PRINCIPAL**

**QUESTIONS? Kim Bray  
931-484-6135**

Upon acceptance by the CCS Chief Financial Officer, or designee, an approved copy of this request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates	
	1/17/23
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____ Date _____	



**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: Stone Memorial High School  
 Purpose of Use: Junior Panther Football Expected Attendance: 350  
 Organization Name: Junior Panther Football  
 Request Made by: Robert Hayes Title in Organization: President  
 Mailing Address: 163 Old Highway 28 City: Crossville Zip: 38535  
 Cell Number: 931-261-2700 E-Mail: robertthayes98@gmail.com

**BUILDING USAGE**

817 ;

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 8/13 ; 8/20 ; 8/27 S M T W TH F ST

Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time 4 00 AM  PM Ending Time 8 : 30 AM  PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_

Renewal (circle) 2 3 4 5

Recurring Use:

1st 2nd 3rd 4th 5th

S M T W TH F ST

Monthly on:

(Week)

(Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed

Classroom(s) Room #s _____	\$15 per day per room	\$ _____
<i>Limited classroom use per board policy</i>		
Auditorium	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio _____ Y _____ N Video _____ Y _____ N		
Gymnasium	\$40 per hourly rate in/out	\$ _____
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
<input checked="" type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) Walter D. [Signature] \$29.17 per hour \$ \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.   
 \_\_\_\_\_ Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 \_\_\_\_\_ Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 \_\_\_\_\_ Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 \_\_\_\_\_ Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

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- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
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I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature	<i>Robert T. Hayes</i>	Date	<i>4/28/2022</i>
Name: <b>(Please Print)</b>	<i>Robert T. Hayes</i>		

**PAYMENTS SHALL ONLY BE MADE TO:**  
 Cumberland County Schools  
 c/o Chief Financial Officer  
 368 Fourth Street  
 Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO: SCHOOL PRINCIPAL**

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
 931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
<i>Matthew O. B.</i>	<i>4/29/22</i>
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date

**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	



**REQUEST FOR USE OF CUMBERLAND  
COUNTY SCHOOLS & FACILITIES BY  
COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: Stone Memorial  
 Purpose of Use: athletics Expected Attendance: 100  
 Organization Name: Cumberland Co. Youth Wrestling  
 Request Made by: Brian Parker  
 Mailing Address: 2800 Cook Rd. City Crossville Zip 38571  
 Cell Number: 931-261-2443 email: parkerb2@ccschools.k12tn.net

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

SU M T W T F SA

DAYS AND DATE OF USE: Jan 2 - Feb 28   

Start Date: 1/2/23  
 Starting Time 5:45 AM  PM    Ending Time 7:15 AM  PM

Recurring Use      S M T W TH F SA

Weekly on:       

Initial Application Date _____
Renewal (circle)    2        3        4        5 <u>10</u>

Recurring Use:      1st 2nd 3rd 4th 5th

Monthly on:                  SU M T W TH F SA

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

**Area(s) Needed**

Classroom(s) Room #'s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
Auditorium _____	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology -- Audio _____ Y _____ N Video _____ Y _____ N		
Gymnasium _____	\$40 per hourly rate in/out	\$ _____
<input checked="" type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria _____	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Supervision (Required)      \$ 29 per hour  
 Name of Supervisor BRIAN PARKER      Check if supervisor is waiving fees

Technology Personnel (\$25.00 to \$50.00 per hour)      \$ \_\_\_\_\_

Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)      \$ \_\_\_\_\_

Law Enforcement Personnel (\$20.00 an hour)      \$ \_\_\_\_\_

Custodial Services (\$20.00 to \$30.00 per hour)       Check here if needed

Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)

TOTAL ESTIMATED FEE    \$ 0

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
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## AGREEMENT

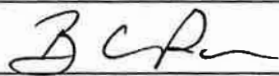
I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

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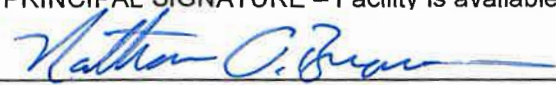
Authorized Signature		Date	12/15/22
Name: (Please Print)	BRIAN C. PARKER		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kim Bray  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, or designee, an approved copy of this request will be returned to School Administration.

PRINCIPAL SIGNATURE – Facility is available during time and dates	
	12/15/22
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office – Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____ Date _____	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization: President  
 Mailing Address: 2800 Cook Rd City: Crossville Zip: 38555  
 Cell Number: (931) 261-0130 E-Mail: Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE: 9/17/2022 S M T W TH F ST  
        
 Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time: 10 X AM PM Ending Time: 11:30 X AM PM

Recurring Use: S M T W TH F ST  
**Weekly on:**        Initial Application Date: \_\_\_\_\_  
 Renewal (circle) 2 3 4 5  
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)       (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
Auditorium	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio _____ Y _____ N Video _____ Y _____ N		
Gymnasium	\$40 per hourly rate in/out	\$ _____
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) Neil Capps \$29.17 per hour  
 Name of Supervisor: Matt Troino - Jess Raby Check if supervisor is waiving fees.   
 Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
 TOTAL ESTIMATED FEE \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

# REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

## AGREEMENT

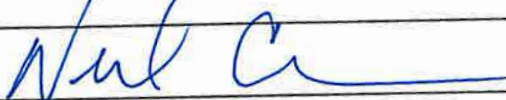
I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

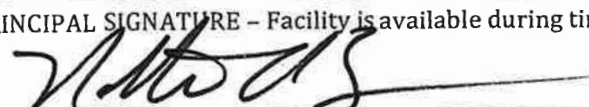
Authorized Signature		Date
Name: (Please Print)	Neil Capps	

**PAYMENTS SHALL ONLY BE MADE TO:**  
 Cumberland County Schools  
 c/o Chief Financial Officer  
 368 Fourth Street  
 Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
 931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
	9.24.22
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization: President  
 Mailing Address: 2800 Cook Rd City: Crossville Zip: 38555  
 Cell Number: (931) 261-0130 E-Mail: Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE: 9/24/2012 S M T W TH F ST  
        
 Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time: 10 X AM PM Ending Time: 11:30 X AM PM

Recurring Use: S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)      (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
Auditorium	\$50 per hour in/out	\$ _____
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio _____ Y _____ N Video _____ Y _____ N		
Gymnasium	\$40 per hourly rate in/out	\$ _____
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used _____ Y _____ N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour  
 Name of Supervisor: Neil Capps Check if supervisor is waiving fees.   
Matt Troino - Jess Raby  
 Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
 No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT


I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature		Date	9/27/22
Name: (Please Print)	Neil Capps		

**PAYMENTS SHALL ONLY BE MADE TO:**

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

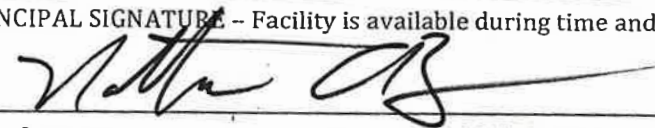
**FORWARD COMPLETED REQUEST TO:**

**SCHOOL PRINCIPAL**

**QUESTIONS?**

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
	9/22/22
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date

**\*Note to Principal:** Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	

*Linda Baker*

REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS

Central Office Use  
ID Number \_\_\_\_\_

Notes: *Bronny Hyder*

School to be Used: STONE Memorial HS

Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30

Organization Name: SMHS Basketball Boosters

Request Made by: Ivy Gardner Mayberry Title in Organization: President

Mailing Address: 2800 Cook Rd City: Crossville Zip: 38555

Cell Number: (931) 261-0130 E-Mail: Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 9/10/2022 S M T W TH F **(ST)**

Start Date 9/10/22 Ending Date \_\_\_\_\_  
Starting Time 10 X AM PM Ending Time 11:30 X AM PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_  
Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:      (Week)      (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed	Rate	Amount
Classroom(s) Room #s _____ Limited classroom use per board policy	\$15 per day per room	\$ _____
Auditorium Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both) Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N	\$50 per hour in/out \$100 plus personnel fee	\$ _____ \$ _____
Gymnasium Auxiliary Gym (SMHS Only) Gym for Jr. Sports Groups Only	\$40 per hourly rate in/out \$30 per day dif. main gym \$20 per hour (Max \$320 per day) (16hr)	\$ _____ \$ _____ \$ _____
Cafeteria Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
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Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) Neil Capps \$29.17 per hour  
Name of Supervisor Matt Troino - Jess Raby Check if supervisor is waiving fees.

Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_

\*Custodial service based on actual time for cleaning as needed and determined by the Principal  
(Is the hourly rate of pay plus time in a half) (2-hour minimum)

TOTAL ESTIMATED FEE \$ \_\_\_\_\_

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555  
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Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

# REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for n less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

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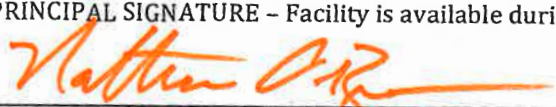
Authorized Signature		Date	9/10/2022
Name: (Please Print)	Neil Capps		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested

This does not constitute final approval, which resides with the Chief Financial Officer's office
Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization: President  
 Mailing Address: 2800 Cook Rd City: Crossville Zip: 38555  
 Cell Number: (931) 261-0130 E-Mail: Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 9/3/2022 S M T W TH F ST  
        
 Start Date 9/3/2022 Ending Date \_\_\_\_\_  
 Starting Time 10 X AM X PM Ending Time 11:30 X AM \_\_\_\_\_ PM

Recurring Use S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)      (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable** **\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed			
Classroom(s) Room #s _____	\$15 per day per room	\$ _____	
Limited classroom use per board policy			
Auditorium	\$50 per hour in/out	\$ _____	
Stage Light _____ Y _____ N (one fee for either or both)	\$100 plus personnel fee	\$ _____	
Technology - Audio _____ Y _____ N Video _____ Y _____ N			
Gymnasium	\$40 per hourly rate in/out	\$ _____	
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Campus (grounds/parking area)			
Community room/playroom			

**PERSONNEL FEES**

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 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
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 TOTAL ESTIMATED FEE \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
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# REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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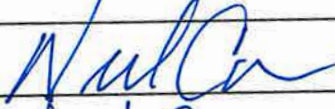
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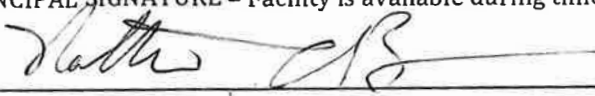
Authorized Signature		Date	9/3/2022
Name: (Please Print)	Neil Capps		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested		8/24/22
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>		Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization: President  
 Mailing Address: 2800 Cook Rd City: Crossville Zip: 38555  
 Cell Number: (931) 261-0130 E-Mail: Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE: 6/11/2022 S M T W TH F ST  
        
 Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time: 10:00 X AM  PM Ending Time: 11:30 X AM  PM

Recurring Use: S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)       (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable** **\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed			
<input type="checkbox"/> Classroom(s) Room #s _____	Limited classroom use per board policy	\$15 per day per room	\$ _____
<input type="checkbox"/> Auditorium	Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$50 per hour in/out	\$ _____
	Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N	\$100 plus personnel fee	\$ _____
<input type="checkbox"/> Gymnasium		\$40 per hourly rate in/out	\$ _____
<input type="checkbox"/> Auxiliary Gym (SMHS Only)		\$30 per day dif. main gym	\$ _____
<input type="checkbox"/> Gym for Jr. Sports Groups Only		\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input type="checkbox"/> Cafeteria		\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
	Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N		\$ _____
<input type="checkbox"/> Stadium and/or Track (High School)		\$50 per hour (Max \$400 per day)	\$ _____
<input type="checkbox"/> Stadium (Elementary)		\$40 per hour	\$ _____
<input type="checkbox"/> Campus (grounds/parking area)			\$ _____
<input type="checkbox"/> Community room/playroom			\$ _____

**PERSONNEL FEES**

Building Supervision (Required) Name of Supervisor: Neil Capps \$29.17 per hour  
Matt Troino - Jess Raby Check if supervisor is waiving fees.   
 Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum)  
**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
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## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

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Authorized Signature		Date	6/10/2022
Name: (Please Print)	Neil Capps		

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

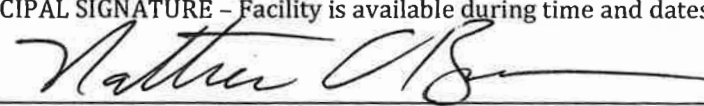
#### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

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PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
	8/1/22
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date _____	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization President  
 Mailing Address: 2800 Cook Rd City Crossville Zip 38555  
 Cell Number: (931) 261-0130 E-Mail Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 6/28/2022 S M T W TH F ST

Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time 9:00 A AM PM Ending Time 12:00 AM X PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_

Renewal (circle) 2 3 4 5

Recurring Use: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup>

S M T W TH F ST

Monthly on:      (Week)

(Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed

<input type="checkbox"/> Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N		
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**PERSONNEL FEES**

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TOTAL ESTIMATED FEE \$ \_\_\_\_\_

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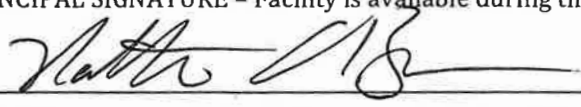
Authorized Signature		Date	6/22/2022
Name: (Please Print)	Neil Capps		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
 8/1/22	
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date

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If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: STONE Memorial HS  
 Purpose of Use: Booster Basketball Clinic Expected Attendance: 20-30  
 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in Organization President  
 Mailing Address: 2800 Cook Rd City Crossville Zip 38555  
 Cell Number: (931) 261-0130 E-Mail Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 7/1/2022 S M T W TH F ST  
        
 Start Date 7/1/2022 Ending Date 7/1/2022  
 Starting Time 6:00 AM  PM Ending Time 7:30 AM  PM

Recurring Use S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)       (Day)

Initial Application Date _____
Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed		
<input type="checkbox"/> Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N		
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**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

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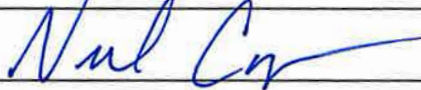
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Authorized Signature		Date	7   1   2022
Name: (Please Print)	Neil Capps		

**PAYMENTS SHALL ONLY BE MADE TO:**

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

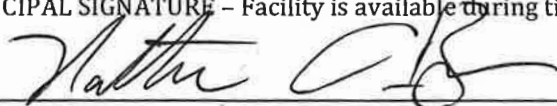

**FORWARD COMPLETED REQUEST TO:**

**SCHOOL PRINCIPAL**

**QUESTIONS?**

Kacee Harris, Chief Financial Officer  
931-484-6135

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PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
	
<b>This does not constitute final approval, which resides with the Chief Financial Officer's office</b>	Date

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If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
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School to be Used: STONE Memorial HS  
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 Organization Name: SMHS Basketball Boosters  
 Request Made by: Ivy Gardner Mayberry Title in organization President  
 Mailing Address: 2800 Cook Rd City Crossville Zip 38555  
 Cell Number: (931) 261-0130 E-Mail Ivy@igardnerlaw.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 7/6/2022 S M T W TH F ST  
        
 Start Date 7/6/2022 Ending Date 7/6/2022  
 Starting Time 10 X AM  PM Ending Time 11:30 X AM  PM

Recurring Use S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**      (Week)      (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed		
___ Classroom(s) Room #s _____	\$15 per day per room	\$ _____
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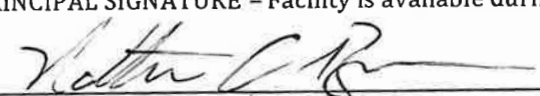
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Date	_____

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**BUILDING USAGE**

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DATES & DAYS OF USE 7/23/2022 S M T W TH F ST  
 Start Date 7/23/2022 Ending Date 7/23/2022  
 Starting Time 10 X AM PM Ending Time 11:30 X AM PM

Recurring Use S M T W TH F ST  
 Weekly on:         
 Recurring Use: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup> S M T W TH F ST  
 Monthly on:      (Week)      (Day)

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Authorized Signature		Date	7/22/2022
Name: (Please Print)	NEIL CAPPS		

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

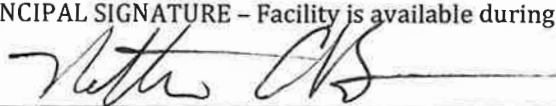
#### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested		Date	8/1/22
This does not constitute final approval, which resides with the Chief Financial Officer's office		Date	

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	

School to be Used Stone Memorial High School  
 Purpose of Use Basketball Showcase Expected Attendance 40  
 Organization Name Next Level U Recruiting & Scouting Service  
 Request Made by Michael Bailey Title in Organization Owner  
 Mailing Address: 1923 Marylake Way City Murfreesboro, TN 37128  
 Cell Number: 570-506-2910 E Mail basketballrepublic1@gmail.com

**BUILDING USAGE**

**DATES & DAYS OF USE**

Start Date Sunday, October 2, 2022 Ending Date Sunday, October 2, 2022  
 Starting Time 1:00 AM  PM Ending Time 5:00 AM  PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date

Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th

S M T W TH F ST

Monthly on:

(Week)

(Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed

<input type="checkbox"/> Classroom(s)	\$15 per day per room	\$
<input type="checkbox"/> Auditorium	\$50 per hour in/out	\$
Stage Light Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$
Technology - Audio Y <input type="checkbox"/> N Video Y <input type="checkbox"/> N		\$
<input checked="" type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ <u>160</u>
<input checked="" type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ <u>30</u>
<input type="checkbox"/> Gym for H Sports Groups Only	\$20 per hour (Max \$320 per day) (total)	\$
<input type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$
Kitchen, Equipment to be used Y <input type="checkbox"/> N		\$
<input type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$
<input type="checkbox"/> Stadium (Elementary)	\$40 per hour	\$
<input type="checkbox"/> Campus (grounds/parking area)		\$
<input type="checkbox"/> Community room/playroom		\$

x 4 hours  
Aux gym

**PERSONNEL FEES**

Building Supervision (Required)	\$29.17 per hour	\$
Name of Supervisor <u>Neil Capps</u>	Check if supervisor is waiving fees. <input checked="" type="checkbox"/>	\$
<input type="checkbox"/> Technology Personnel (\$25.00 to \$50.00 per hour)		\$
<input type="checkbox"/> Food Service Personnel (Is the hourly rate of pay plus time in a half) (2-hour minimum)		\$
<input type="checkbox"/> Law Enforcement Personnel (\$20.00 an hour)		\$
<input type="checkbox"/> Custodial Services (\$20.00 to \$40.00 per hour) <input type="checkbox"/> Check here if needed		\$
*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)		
<b>TOTAL ESTIMATED FEE</b>		\$ <u>190</u>

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555

No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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### AGREEMENT

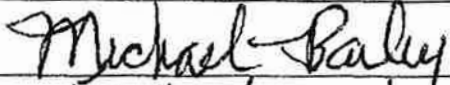

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Authorized Signature		Date 9/1/2022
Name:		

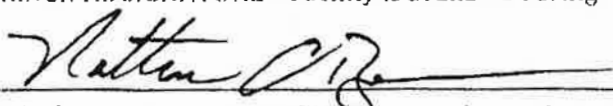
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Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**QUESTIONS?**

Kacee Harris, Chief Financial Officer  
931-484-6135

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	8/31/22
This does not constitute final approval, which resides with the Chief Financial Officer's office	
	Date

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If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: Stone Memorial

Purpose of Use: Company Meeting Expected Attendance: 50

Organization Name: Jeff Woods Construction

Request Made by: Casey Sherrill Title in Organization COO

Mailing Address: 232 North Side Ln City Crossville Zip 38571

Cell Number: 931 200 9008 E-Mail casey@jeffwoodsconstruction.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE Wed. Nov. 9, 2023 S M T W TH F ST

Start Date 11/9/23 Ending Date \_\_\_\_\_

Starting Time \_\_\_\_\_ AM \_\_\_\_\_ PM Ending Time \_\_\_\_\_ AM \_\_\_\_\_ PM

Recurring Use S M T W TH F ST

Weekly on:

Initial Application Date \_\_\_\_\_  
Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on:     (Week)     (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed

Classroom(s) Room #s _____ Limited classroom use per board policy	\$15 per day per room	\$ _____
Auditorium	\$50 per hour in/out	\$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio <input type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input type="checkbox"/> N		
Gymnasium	\$40 per hourly rate in/out	\$ _____
Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input checked="" type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used <input type="checkbox"/> Y <input checked="" type="checkbox"/> N		\$ _____
Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
Stadium (Elementary)	\$40 per hour	\$ _____
Campus (grounds/parking area)		\$ _____
Community room/playroom		\$ _____

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour \$ \_\_\_\_\_  
 Name of Supervisor Kim Wattenbarger Check if supervisor is waiving fees.

Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_

Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_

Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_

Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_

\*Custodial service based on actual time for cleaning as needed and determined by the Principal  
(Is the hourly rate of pay plus time in a half) (2-hour minimum)

**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**  
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## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

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Authorized Signature	<i>Casey Shemill</i>	Date	11/9/22
Name: (Please Print)	Casey Shemill		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

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PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
<i>[Signature]</i>	11-11-22
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (If any)
_____ Date _____	

**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes:

School to be Used: SMHS  
 Purpose of Use: Cheer Showcase Expected Attendance: 150  
 Organization Name: Stevie's Elite Athletics  
 Request Made by: Stevie Beaty Title in Organization owner  
 Mailing Address: 228 Interstate Dr. Suite 105 City Crossville Zip 38555  
 Cell Number: 931-248-2208 E-Mail seagymcrossville@gmail.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE October 30, 2021 S M T W TH F ST  
        
 Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
 Starting Time 8:00 XAM PM Ending Time 1:00 AM XPM

Recurring Use S M T W TH F ST  
**Weekly on:**         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**     (Week)     (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed		
___ Classroom(s) Room #s _____	\$15 per day per room	\$ _____
Limited classroom use per board policy		
___ Auditorium	\$50 per hour in/out	\$ _____
Stage Light ___ Y ___ N (one fee for either or both)	\$100 plus personnel fee	\$ _____
Technology - Audio ___ Y ___ N Video ___ Y ___ N		
<u>X</u> Gymnasium	\$40 per hourly rate in/out	\$ _____
___ Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
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___ Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used ___ Y ___ N		
___ Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
___ Stadium (Elementary)	\$40 per hour	\$ _____
___ Campus (grounds/parking area)		
___ Community room/playroom		

**PERSONNEL FEES**

X Building Supervision (Required) Becky Smith \$29.17 per hour \$ \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees.   
 \_\_\_ Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 \_\_\_ Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 \_\_\_ Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 \_\_\_ Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_

*\*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)*

**TOTAL ESTIMATED FEE** \$ \_\_\_\_\_

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Authorized Signature		Date	9/13/2021
Name: (Please Print)	Steve Beaty		

### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

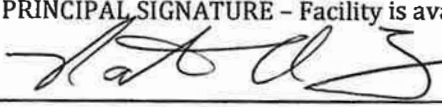
### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

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PRINCIPAL SIGNATURE - Facility is available during time and dates requested		
		
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date	9/13/21

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event? \_\_\_ Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____

## 8/29/22 Mtg. with Nathan Brown

### 1) Review the calendar for needed rehearsal and concert dates

- 9/18 on stage.....CANCEL..... Eleni not available.....we will use CCHS band room
- Friday, 9/23 possible use of stage after school for confirmation of auxiliary sound equipment tie into SMHS sound. Email to Eleni
- Backup for above on Saturday, 9/24 → *Fipten*
- Is Eleni confirmed for the 9/25 concert? Besides Eleni and Ethan, who else is a lighting/sound trained staff person? ✓
- CONCERTS at SMHS: 9/25, 2/12, 5/21.....confirmed
- Future rehearsals (on stage only).....Saturday 2/11 and 5/20 confirmed.....but may move to CCHS if schedule permits. ✓

### 2) Facility Use Forms for All Concerts

- Per CFO, Linda Tucker, we do not need to pay for facility use ahead of actual use ✓
- Liability policy has been sent to both Central Office, SMHS, and CCHS. Proof attached to facility use form, anyway
- \$50/hr charge for use of stage only for rehearsals.....discussion for future with Ms. Tucker

### 3) Set up of Stage on Friday after school in preparation for a Sunday concert

- This involves moving acoustic panels, setting up chairs and music stands, and percussion
- If Mr. Tipton does not have a football game on Fridays or a marching band competition/ practice on Saturday.....what prevents moving the percussion on Friday after school? Mr. Tipton is with students after school on Fridays prevents setting up percussion?
- When there is a conflict (Friday, 9/23 for example), we will move the percussion prior to the concert on Sunday OR at the on stage rehearsal on Saturday prior to the concert.

*Followup for coverage.*



#### 4) Use of SMHS band's percussion

- What is the explanation for the change on allowing use of SMHS percussion.....when this has been allowed for both SSSB and CCCB since SMHS opened.....across at least 5 prior band dir's?
- We have a liability policy with coverage for percussion damage.....and we would pay for any damage we caused.
- Even if we could buy our own percussion (very expensive).....where would you allow it to be stored at SMHS?
- **IF the SSSB are not allowed to use SMHS percussion for 2023 rehearsals or concerts.....our season will likely be CANCELED!**
- Does this policy on percussion use also effect the Community Band?

#### 5) Separating out any issues between the community band / SMHS.....why has the SSSB also been thrown out of the band room for rehearsals?

- What specific issues have arisen with the SSSB that contributed to this action?
- I understand that SMHS (Tipton?, you?) consider me "difficult to deal with". If so, please delineate with examples
- Why did we not sit down at the beginning of the school season to do a post mortem of last year and discuss improvements for 22/23.....as per your suggestions.....**only to be called on the phone and informed we were to find another rehearsal location?**

#### 6) Inspect SSSB equipment behind stage



**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: SMHS  
 Purpose of Use: Concert Expected Attendance: 450  
 Organization Name: SSSB  
 Request Made by: Dwight Wages Title in Pres. Organization \_\_\_\_\_  
 Mailing Address: 361 Rotherham Dr. City Crossville Zip 38558  
 Cell Number: 931-484-6939 E-Mail dwight.wages@gmail.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 5/21/23 S M T W TH F ST  
        
 Start Date 5/21 Ending Date 5/21  
 Starting Time NOON AM PM Ending Time 5:30 AM  PM

Recurring Use S M T W TH F ST  
 Weekly on:         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
 Monthly on:      (Week)      (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\***

Area(s) Needed  
 Classroom(s) Room #s Band Room \$15 per day per room \$ 15.00  
 Limited classroom use per board policy  
 Auditorium \$50 per hour in/out \$ 275.00  
 Stage Light  Y  N (one fee for either or both) \$100 plus personnel fee \$ 100.00  
 Technology - Audio  Y  N Video  Y  N  
 \_\_\_\_\_ Gymnasium \$40 per hourly rate in/out \$ \_\_\_\_\_  
 \_\_\_\_\_ Auxiliary Gym (SMHS Only) \$30 per day dif. main gym \$ \_\_\_\_\_  
 \_\_\_\_\_ Gym for Jr. Sports Groups Only \$20 per hour (Max \$320 per day) (16hr) \$ \_\_\_\_\_  
 \_\_\_\_\_ Cafeteria \$20 per hour (Max \$160 per day) plus personnel fee \$ \_\_\_\_\_  
 Kitchen/Equipment to be used \_\_\_\_\_ Y \_\_\_\_\_ N \$ \_\_\_\_\_  
 \_\_\_\_\_ Stadium and/or Track (High School) \$50 per hour (Max \$400 per day) \$ \_\_\_\_\_  
 \_\_\_\_\_ Stadium (Elementary) \$40 per hour \$ \_\_\_\_\_  
 \_\_\_\_\_ Campus (grounds/parking area) \$ \_\_\_\_\_  
 \_\_\_\_\_ Community room/playroom \$ \_\_\_\_\_

**PERSONNEL FEES**

Building Supervision (Required) \$29.17 per hour \$ 160.43  
 Name of Supervisor TBD Check if supervisor is waiving fees.

\_\_\_\_\_ Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 \_\_\_\_\_ Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 \_\_\_\_\_ Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
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TOTAL ESTIMATED FEE \$ 550.43



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Authorized Signature	<i>Dwight Wages</i>	Date	<i>8/22/22</i>
Name: (Please Print)	<i>Dwight Wages</i>		

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

#### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested

This does not constitute final approval, which resides with the Chief Financial Officer's office Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use

Contingencies (if any)

Date \_\_\_\_\_



**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: SMHS  
 Purpose of Use: Concert Expected Attendance: 450  
 Organization Name: SSSB  
 Request Made by: Dwight Wages Title in Organization Pres.  
 Mailing Address: 361 Rotherham Dr. City Crossville Zip 38558  
 Cell Number: 931-484-6939 E-Mail dwight.wages@gmail.com

**BUILDING USAGE** \*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE 2/12/23 S M T W TH F ST

Start Date 2/12 Ending Date 2/12  
 Starting Time NOON AM PM Ending Time 5:30 AM  PM

Recurring Use S M T W TH F ST  
 Weekly on:

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
 Monthly on:      (Week)      (Day)

**STANDARD FACILITY USE FEE SCHEDULE - If applicable** \*\*DO NOT LEAVE BLANK\*

Area(s) Needed

<input checked="" type="checkbox"/> Classroom(s) Room #s <u>Band room</u>	\$15 per day per room	\$ <u>15.00</u>
Limited classroom use per board policy		
<input checked="" type="checkbox"/> Auditorium	\$50 per hour in/out	\$ <u>275.00</u>
Stage Light <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ <u>100.00</u>
Technology - Audio <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Video <input type="checkbox"/> Y <input checked="" type="checkbox"/> N		
<input type="checkbox"/> Gymnasium	\$40 per hourly rate in/out	\$ _____
<input type="checkbox"/> Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
<input type="checkbox"/> Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
<input type="checkbox"/> Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
Kitchen/Equipment to be used <input type="checkbox"/> Y <input type="checkbox"/> N		\$ _____
<input type="checkbox"/> Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
<input type="checkbox"/> Stadium (Elementary)	\$40 per hour	\$ _____
<input type="checkbox"/> Campus (grounds/parking area)		\$ _____
<input type="checkbox"/> Community room/playroom		\$ _____

**PERSONNEL FEES**

<input checked="" type="checkbox"/> Building Supervision (Required) <u>TBD</u>	\$29.17 per hour	\$ <u>160.43</u>
<input checked="" type="checkbox"/> Name of Supervisor _____	Check if supervisor is waiving fees. <input type="checkbox"/>	
<input type="checkbox"/> Technology Personnel (\$25.00 to \$50.00 per hour)		\$ _____
<input type="checkbox"/> Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)		\$ _____
<input type="checkbox"/> Law Enforcement Personnel (\$20.00 an hour)		\$ _____
<input type="checkbox"/> Custodial Services (\$20.00 to \$30.00 per hour) <input type="checkbox"/>	Check here if needed	\$ _____
*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)		
<b>TOTAL ESTIMATED FEE</b>		\$ <u>550.43</u>

10/10 10  
0.9/10  
10/10

## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature	<i>Dwight Wages</i>	Date	<i>8/22/22</i>
Name: (Please Print)	<i>Dwight Wages</i>		

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

#### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested

This does not constitute final approval, which resides with the Chief Financial Officer's office Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____





Nathan Brown <nbrown@ccschools.k12tn.net>

### SSSB Rehearsals and Concert Schedule

1 message

*(Tipton) - 10th & 11th (need percussion) in Cockeville*

Dwight Wages <dwight.wages@gmail.com>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Wed, Jan 11, 2023 at 11:34 PM

Nathan,

Mr. Stepp called me this evening to inform me that I should call you to work out the schedule for use of the band room for rehearsals and concerts on stage. Additionally, I understand that the percussion equipment will be made available to use for the rehearsals and the concerts.

I look forward to working with you and Ethan to ensure that we put all the percussion back precisely as he desires.....similar to our discussion when I came to SMHS back in the Fall to check out the 4 tympani that SSSB donated to SMHS. Likewise, I will instruct my percussion musicians to inspect the equipment at each usage to document if there are issues with the percussion which we will photograph to be clear if there were any issues before and after we use it. This way it will alleviate any concerns on Ethan's part of any perceived damages that he may be concerned about. We stand to fix any thing that we are responsible for damaging.

I have looked at the Stone Memorial HS calendar and the dates needed for my rehearsals based on my musician's availability, Here is the latest on my rehearsals & concerts for the remainder of this school calendar year. Moving my musicians to any alternative dates is problematic to get the majority of my 30 musicians available:

DATE	EVENT	TIME	STATUS
Sat. Feb. 4	Rehearsal	8:30am to 12:30pm	Not on calendar.. Possible conflict with
	Cheerleading event in Auditorium??		
<del>Sun. Feb. 5</del>	<del>Alternative Rehearsal of Feb. 4 in the morning</del>	<del>1pm to 5pm</del>	<del>Not on calendar Backup to first choice</del>
Sat. Feb. 11	last rehearsal	8:30am to 12:30pm	Currently scheduled to be on auditorium
	stage.....but need to see if band room is available		
Sat. Feb. 11	ditto	1pm to 5pm → <i>Stakes</i>	Alternative time needed due to TTU conflict
	for my two instrumental soloists	PREFERED TIME	
Sun. Feb. 12	Concert	Noon to 5:30pm	On the school calendar.....all okay.....
	<i>(run sound) → not stakes</i>		
Sun. April 23	Rehearsal	1pm to 5pm	Not on the calendar.....band room
	desired.	<i>stakes - uncheck</i>	
Sat. May 20	last Rehearsal	8:30am to 12:30pm	Currently scheduled to be on auditorium
	stage.....but need to discuss availability of band room		
	***Need to move this to band room to use percussion for rehearsal	<i>earlier if needed → uncheck (Stakes)</i>	
Sun May 21	Concert	noon to 5:30pm	On school calendar.....all okay.....

Nathan, take a look at the above and I will give you a call tomorrow to discuss these dates with you. **When is the best time to reach you?**

*Need send person*

Dwight  
931-484-6939



**REQUEST FOR USE OF  
CUMBERLAND COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

Central Office Use  
ID Number \_\_\_\_\_  
Notes: \_\_\_\_\_

School to be Used: SMHS  
 Purpose of Use: Concert Expected Attendance: 600  
 Organization Name: SSSB  
 Request Made by: Dwight Wages Title in Pres. Organization \_\_\_\_\_  
 Mailing Address: 361 Rotherham Dr. City Crossville Zip 38558  
 Cell Number: 931-484-6939 E-Mail dwight.wages@gmail.com

**BUILDING USAGE**

**\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\***

DATES & DAYS OF USE 9/25/22 S M T W TH F ST  
 Start Date 9/25 Ending Date 9/25  
 Starting Time NOON AM PM Ending Time 5:30 AM  PM

Recurring Use S M T W TH F ST  
 Weekly on:         
 Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST  
 Monthly on:     (Week)     (Day)

Initial Application Date \_\_\_\_\_  
 Renewal (circle) 2 3 4 5

**STANDARD FACILITY USE FEE SCHEDULE - If applicable**

**\*\*DO NOT LEAVE BLANK\*\***

Area(s) Needed

<input checked="" type="checkbox"/> Classroom(s) Room #s <u>Band room</u>	\$15 per day per room	\$ <u>15.00</u>
<input checked="" type="checkbox"/> Auditorium	\$50 per hour in/out	\$ <u>275.00</u>
Stage Light <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (one fee for either or both)	\$100 plus personnel fee	\$ <u>100.00</u>
Technology - Audio <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Video <input checked="" type="checkbox"/> Y <input type="checkbox"/> N		
___ Gymnasium	\$40 per hourly rate in/out	\$ _____
___ Auxiliary Gym (SMHS Only)	\$30 per day dif. main gym	\$ _____
___ Gym for Jr. Sports Groups Only	\$20 per hour (Max \$320 per day) (16hr)	\$ _____
___ Cafeteria	\$20 per hour (Max \$160 per day) plus personnel fee	\$ _____
___ Kitchen/Equipment to be used ___ Y ___ N		
___ Stadium and/or Track (High School)	\$50 per hour (Max \$400 per day)	\$ _____
___ Stadium (Elementary)	\$40 per hour	\$ _____
___ Campus (grounds/parking area)		
___ Community room/playroom		

**PERSONNEL FEES**

Building Supervision (Required) Ethan Tipton \$29.17 per hour \$ 160.43  
 Name of Supervisor Alexis Fragopoulou Check if supervisor is waiving fees.   
 \_\_\_ Technology Personnel (\$25.00 to \$50.00 per hour) \$ \_\_\_\_\_  
 \_\_\_ Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) \$ \_\_\_\_\_  
 \_\_\_ Law Enforcement Personnel (\$20.00 an hour) \$ \_\_\_\_\_  
 \_\_\_ Custodial Services (\$20.00 to \$30.00 per hour)  Check here if needed \$ \_\_\_\_\_  
 \*Custodial service based on actual time for cleaning as needed and determined by the Principal  
 (Is the hourly rate of pay plus time in a half) (2-hour minimum) \$ 550.43

**TOTAL ESTIMATED FEE**

**MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555**

No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



## REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

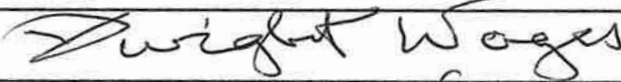
I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature		Date	8/22/22
Name: (Please Print)	Dwight Wages		

#### PAYMENTS SHALL ONLY BE MADE TO:

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

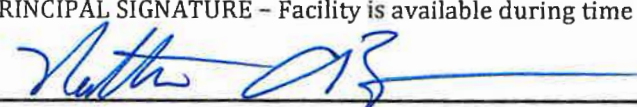
#### FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

#### QUESTIONS?

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested	
	9/1/22
This does not constitute final approval, which resides with the Chief Financial Officer's office	Date

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
_____	_____
Date	_____



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number Notes:

School to be Used: Stone Memorial High School Purpose of Use: Dress Rehearsal Organization Name: Cumberland County Municipal Band Request Made by: Bill Meyershn Title in Organization: President Mailing Address: PO Box 1624 City: Crossville TN Zip: 38558 Cell Number: 954-304-3670 E-Mail: leplanner76@yahoo.com

BUILDING USAGE

\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE: 5-23-23 S M T W TH F ST Starting Time: 4:30 AM Ending Time: 9:00 AM

Recurring Use: S M T W TH F ST Weekly on: 1st 2nd 3rd 4th 5th Monthly on: (Week) (Day) Initial Application Date Renewal (circle) 2 3 4 5

STANDARD FACILITY USE FEE SCHEDULE - If applicable

\*\*DO NOT LEAVE BLANK\*\*

Table with 3 columns: Area(s) Needed, Fee Description, and Amount. Includes rows for Classroom(s), Auditorium, Stage Light, Technology - Audio, Gymnasium, Auxiliary Gym, Gym for Jr. Sports Groups Only, Cafeteria, Kitchen/Equipment, Stadium and/or Track, Stadium (Elementary), Campus, and Community room/playroom.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour Name of Supervisor: Check if supervisor is waiving fees. Technology Personnel (\$25.00 to \$50.00 per hour) Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) Law Enforcement Personnel (\$20.00 an hour) Custodial Services (\$20.00 to \$30.00 per hour) Check here if needed

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555 No funds shall be paid individually to any employee or individual school for use of facilities. Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number \_\_\_\_\_ Notes: \_\_\_\_\_

School to be Used: Stone Memorial High School
Purpose of Use: Band Concert Expected Attendance: 800
Organization Name: Cumberland County Community Band
Request Made by: Bill Meyrahn Title in Organization President
Mailing Address: PO Box 1624 City Crossville TN Zip 38558
Cell Number: 954-304-3670 E-Mail: leplanner71@yahoo.com

BUILDING USAGE

PLEASE FILL THIS FORM OUT IN ITS ENTIRETY

DATES & DAYS OF USE 5-25-23 S M T W TH F ST
Start Date 5-25-23 Ending Date 5-25-23
Starting Time 5:00 AM X PM Ending Time 9:00 AM X PM

Recurring Use S M T W TH F ST
Weekly on:
Initial Application Date
Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST
Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable

\*\*DO NOT LEAVE BLANK\*

Table with 3 columns: Area(s) Needed, Fee Description, and Amount. Includes rows for Classroom(s), Auditorium, Stage Light, Technology, Gymnasium, Auxiliary Gym, Gym for Jr. Sports Groups Only, Cafeteria, Kitchen/Equipment, Stadium and/or Track, Stadium (Elementary), Campus (grounds/parking area), and Community room/playroom.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour
Name of Supervisor \_\_\_\_\_ Check if supervisor is waiving fees. [ ]
Technology Personnel (\$25.00 to \$50.00 per hour)
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)
Law Enforcement Personnel (\$20.00 an hour)
Custodial Services (\$20.00 to \$30.00 per hour) [ ] Check here if needed
\* Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum)
TOTAL ESTIMATED FEE \$ \_\_\_\_\_

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555
No funds shall be paid individually to any employee or individual school for use of facilities.
Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number Notes

School to be Used: Stone Memorial High School
Purpose of Use: Dress Rehearsal Expected Attendance: 65
Organization Name: Cumberland County Municipal Band
Request Made by: Robert D. England Jr Title in Organization: Vice President
Mailing Address: PO Box 1624 City Crossville TN 38558
Cell Number: 309-530-0117 E-Mail: dengland65@qol.com

BUILDING USAGE

PLEASE FILL THIS FORM OUT IN ITS ENTIRETY

DATES & DAYS OF USE 12-13-22 S M T W TH F ST

Start Date 12-13-22 Ending Date 12-13-22
Starting Time 4:30 AM X P M Ending Time 9:00 AM X P M

Recurring Use S M T W TH F ST

Weekly on: [checkboxes]

Initial Application Date
Renewal (circle) 2 3 4 5

Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on: [checkboxes] (Week) [checkboxes] (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable

DO NOT LEAVE BLANK

Area(s) Needed

Table with 3 columns: Area(s) Needed, Fee Description, and Amount. Includes Classroom(s), Auditorium, Gymnasium, Cafeteria, Stadium, etc.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour
Name of Supervisor: [checkbox] Check if supervisor is waiving fees.
Technology Personnel (\$25.00 to \$50.00 per hour)
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)
Law Enforcement Personnel (\$20.00 an hour)
Custodial Services (\$20.00 to \$30.00 per hour) [checkbox] Check here if needed
TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 268 Fourth Street Crossville, TN 38555
No funds shall be paid individually to any employee or individual school for use of facilities.
Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number \_\_\_\_\_ Notes: \_\_\_\_\_

School to be Used: Stone Memorial High School
Purpose of Use: Band Concert Expected Attendance: 800
Organization Name: Cumberland County Community Band
Request Made by: Robert D. England Jr. Title: Vice President
Mailing Address: PO Box 1624 City: Crossville TN Zip: 38558
Cell Number: 309-530-0117 E-Mail: dengland65@gmail.com

BUILDING USAGE

PLEASE FILL THIS FORM OUT IN ITS ENTIRETY

DATES & DAYS OF USE 12-15-22
Start Date 12-15-22 Ending Date 12-15-22
Starting Time 5:00 AM Ending Time 9:00 PM

Recurring Use S M T W TH F ST
Weekly on:
Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST
Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable

DO NOT LEAVE BLANK

Table with 3 columns: Area(s) Needed, Fee Description, and Amount. Includes rows for Classroom(s), Auditorium, Gymnasium, Stadium, etc.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour
Technology Personnel (\$25.00 to \$50.00 per hour)
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)
Law Enforcement Personnel (\$20.00 an hour)
Custodial Services (\$20.00 to \$30.00 per hour)
TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555
No funds shall be paid individually to any employee or individual school for use of facilities.
Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



DR 11-1

### REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

#### AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

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Authorized Signature <i>Robert D. England Jr.</i>	Date <i>5-5-22</i>
Name: (Please Print) <i>Robert D. ENGLAND, Jr.</i>	

**PAYMENTS SHALL ONLY BE MADE TO:**  
 Cumberland County Schools  
 c/o Chief Financial Officer  
 368 Fourth Street  
 Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:** SCHOOL PRINCIPAL

**QUESTIONS?** Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested <i>[Signature]</i>	Date <i>8/22/22</i>
This does not constitute final approval, which resides with the Chief Financial Officer's office	

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number Notes:

School to be Used: Stone Memorial High School Purpose of Use: Band Concert Expected Attendance: 800 Organization Name: Cumberland County Community Band Request Made by: Bill Meyrahn Title in Organization: President Mailing Address: PO Box 1624 City: Crossville TN Zip: 38558 Cell Number: 954-304-3670 E-Mail: leplanner76@yahoo.com

BUILDING USAGE

\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE: 3-9-23 S M T W TH F ST Start Date: 3-9-23 Ending Date: 3-9-23 Starting Time: 5:00 AM PM Ending Time: 9:00 AM PM

Recurring Use: S M T W TH F ST Weekly on: Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable

\*\*DO NOT LEAVE BLANK\*\*

Area(s) Needed

Table with 3 columns: Area(s) Needed, Rate, and Amount. Includes rows for Classroom(s), Auditorium, Gymnasium, Cafeteria, Stadium, etc.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour Name of Supervisor Check if supervisor is waiving fees. Technology Personnel (\$25.00 to \$50.00 per hour) Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) Law Enforcement Personnel (\$20.00 an hour) Custodial Services (\$20.00 to \$30.00 per hour) Check here if needed

TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555 No funds shall be paid individually to any employee or individual school for use of facilities. Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number Notes:

School to be Used: Stone Memorial High School
Purpose of Use: Dress Rehearsal Expected Attendance: 65
Organization Name: Cumberland County Municipal Band
Request Made by: Bill Meyrahn Title in Organization: President
Mailing Address: PO Box 1624 City: Crossville TN 38558
Cell Number: 954-304 3670 E-Mail: lepLanner76@yahoo.com

BUILDING USAGE

\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE 3-7-23 S M T W TH F ST
Start Date 3-7-23 Ending Date 3-7-23
Starting Time 4:30 AM X PM Ending Time 9:00 AM X PM

Recurring Use S M T W TH F ST
Weekly on:
Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST
Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable \*\*DO NOT LEAVE BLANK\*\*

Table with 3 columns: Area(s) Needed, Description, and Fee. Includes rows for Classroom(s), Auditorium, Gymnasium, Cafeteria, Stadium, etc.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour
Technology Personnel (\$25.00 to \$50.00 per hour)
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)
Law Enforcement Personnel (\$20.00 an hour)
Custodial Services (\$20.00 to \$30.00 per hour)
TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555
No funds shall be paid individually to any employee or individual school for use of facilities.
Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.



Conduct 3-9

### REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

#### AGREEMENT

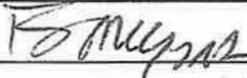
I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature		Date	5/5/22
Name: (Please Print)	Bill Meyrahn		

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
 c/o Chief Financial Officer  
 368 Fourth Street  
 Crossville, TN 38555

FORWARD COMPLETED REQUEST TO: SCHOOL PRINCIPAL

QUESTIONS? Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested
---

This does not constitute final approval, which resides with the Chief Financial Officer's office	Date
--	------

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	



REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number Notes

School to be Used: Stone Memorial High School Purpose of Use: Dress Rehearsal Expected Attendance: 65 Organization Name: Cumberland County Municipal Band Request Made by: Robert D. England Jr Title in Vicz Organization President Mailing Address: PO Box 1624 City Crossville TN 38558 Cell Number: 309-530-0117 E-Mail dengland65@gol.com

BUILDING USAGE

\*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

DATES & DAYS OF USE 11-1-22 S M T W TH F ST Start Date 11-1-22 Ending Date 11-1-22 Starting Time 4:30 AM XPM Ending Time 9:00 AM XPM

Recurring Use S M T W TH F ST Weekly on: Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable \*\*DO NOT LEAVE BLANK\*\*

Area(s) Needed Classroom(s) Room #s \$15 per day per room Auditorium \$50 per hour in/out Stage Light \$100 plus personnel fee Technology - Audio Y N Video Y N Gymnasium \$40 per hourly rate in/out Auxiliary Gym (SMHS Only) \$30 per day all main gym Gym for Jr. Sports Groups Only \$20 per hour (Max \$320 per day) (16hr) Cafeteria \$20 per hour (Max \$160 per day) plus personnel fee Kitchen/Equipment to be used Y N Stadium and/or Track (High School) \$50 per hour (Max \$400 per day) Stadium (Elementary) \$40 per hour Campus (grounds/parking area) Community room/playroom

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour Name of Supervisor Check if supervisor is waiving fees. Technology Personnel (\$25.00 to \$50.00 per hour) Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum) Law Enforcement Personnel (\$20.00 an hour) Custodial Services (\$20.00 to \$30.00 per hour) Check here if needed \*Custodial service based on actual time for cleaning as needed and determined by the Principal (Is the hourly rate of pay plus time in a half) (2-hour minimum) TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555 No funds shall be paid individually to any employee or individual school for use of facilities. Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

DR 11-1

### REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Cumberland County School facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use Form. The Policy must name Cumberland County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

#### AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the CCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Cumberland County Board of Education. I/We understand that no contract shall extend beyond June 30<sup>th</sup> of the current fiscal year.

I/We agree to indemnify and hold harmless the CUMBERLAND COUNTY BOARD OF EDUCATION from:

- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, technology personnel, law enforcement personnel, cafeteria worker and cafeteria manger fee(s) will be charged as needed for their services. Organizations will be billed all personnel cost within seven (7) business days of the facility use. I/We agree to pay the amount(s) billed within ten (10) business days upon date of invoice.

Authorized Signature <i>Robert D. England, Jr.</i>	Date 5-5-22
Name: (Please Print) Robert D. England, Jr.	

**PAYMENTS SHALL ONLY BE MADE TO:**

Cumberland County Schools  
c/o Chief Financial Officer  
368 Fourth Street  
Crossville, TN 38555

**FORWARD COMPLETED REQUEST TO:**

SCHOOL PRINCIPAL

**QUESTIONS?**

Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested <i>[Signature]</i>	Date 8/22/22
This does not constitute final approval, which resides with the Chief Financial Officer's office	

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	

REQUEST FOR USE OF CUMBERLAND COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS

Central Office Use ID Number \_\_\_\_\_ Notes: \_\_\_\_\_

School to be Used: Stone Memorial High School
Purpose of Use: Band Concert Expected Attendance: 800
Organization Name: Cumberland County Community Band
Request Made by: Robert D. England Title in Organization: Vice President
Mailing Address: PO Box 1624 City: Crossville TN Zip: 38555
Cell Number: 309-530-0117 E-Mail: dengland65@gol.com

BUILDING USAGE

PLEASE FILL THIS FORM OUT IN ITS ENTIRETY

DATES & DAYS OF USE 11-3-22 S M T W TH F ST
Start Date 11-3-22 Ending Date 11-3-22
Starting Time 5:00 AM Ending Time 9:00 AM

Recurring Use S M T W TH F ST
Weekly on:
Recurring Use: 1st 2nd 3rd 4th 5th S M T W TH F ST
Monthly on: (Week) (Day)

STANDARD FACILITY USE FEE SCHEDULE - If applicable

DO NOT LEAVE BLANK

Table with 3 columns: Area(s) Needed, Fee Description, and Amount. Includes Classroom(s), Auditorium, Stage Light, Technology, Gymnasium, etc.

PERSONNEL FEES

Building Supervision (Required) \$29.17 per hour
Technology Personnel (\$25.00 to \$50.00 per hour)
Food Service Personnel (Is the hourly rate of pay plus time in a half) (2 hour minimum)
Law Enforcement Personnel (\$20.00 an hour)
Custodial Services (\$20.00 to \$30.00 per hour)
TOTAL ESTIMATED FEE

MAKE PAYMENT TO: CUMBERLAND COUNTY SCHOOLS, 368 Fourth Street Crossville, TN 38555
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Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedure.

DR 11-1

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#### AGREEMENT

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- A. Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- B. Any claims, damages, penalties, cost and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We acknowledge that all set fees for use of Cumberland County School Facilities shall be paid in advance of use.

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Authorized Signature <i>Robert D. England Jr.</i>	Date <i>5-5-22</i>
Name: (Please Print) <i>Robert D. England, Jr.</i>	

**PAYMENTS SHALL ONLY BE MADE TO:** Cumberland County Schools  
 c/o Chief Financial Officer  
 368 Fourth Street  
 Crossville, TN 38555

FORWARD COMPLETED REQUEST TO: SCHOOL PRINCIPAL

QUESTIONS? Kacee Harris, Chief Financial Officer  
931-484-6135

Upon acceptance by the CCS Chief Financial Officer, an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested <i>[Signature]</i>	Date <i>8/22/22</i>
This does not constitute final approval, which resides with the Chief Financial Officer's office	

\*Note to Principal: Do you feel there is a need for a law enforcement officer to be present for this event?  Yes  No

If yes, please explain: \_\_\_\_\_

Central Office - Event falls within policy guidelines and insurance sufficient for use	Contingencies (if any)
Date _____	



Nathan Brown <nbrown@ccschools.k12tn.net>

**Premier Athletics- Crossville Rental Request**

15 messages

cisaacson@premierathletics.com <cisaacson@premierathletics.com>  
To: nbrown@ccschools.k12tn.net

Wed, Sep 14, 2022 at 2:38 PM

Hi Nathan!

We have spoken a couple of times on the phone.

I would like to know the dimensions of the auditorium stage please.

If the stage is big enough, I would like to request the auditorium, aux gym, and concessions stand for the day of February 4th, and set up the evening of February 3rd.

If the stage is not big enough, I would like to request the main gym in place of the auditorium.

Please let me know if you have any questions, or if I need to do anything else to reserve the space.

Thank you,

**Cade Isaacson**

Gym Manager

**PREMIER ATHLETICS CROSSVILLE**

Phone: 931-456-7321

[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)

[www.premierathletics.com](http://www.premierathletics.com)

FACEBOOK: Premier Athletics - Crossville

INSTAGRAM: @pacrossville

LINKTREE: [https://linktr.ee/pa\\_crossville](https://linktr.ee/pa_crossville)

Nathan Brown <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Wed, Sep 14, 2022 at 4:39 PM

What time would you need it on the fourth?

[Quoted text hidden]

cisaacson@premierathletics.com <cisaacson@premierathletics.com>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Wed, Sep 14, 2022 at 5:33 PM

All day, we would probably start the event around 9.

Thank you,

**Cade Isaacson**

Gym Manager

**PREMIER ATHLETICS CROSSVILLE**

Phone: 931-456-7321

[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)

[www.premierathletics.com](http://www.premierathletics.com)

FACEBOOK: Premier Athletics - Crossville

INSTAGRAM: @pacrossville

LINKTREE: [https://linktr.ee/pa\\_crossville](https://linktr.ee/pa_crossville)

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**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Thu, Sep 15, 2022 at 9:58 AM

Great, thanks! I will try and get the measurements of the stage today. Can you go ahead and fill this form out for the rental and we can adjust the rate based on the location.

[Quoted text hidden]

---

 **Facilities Use Form (4) (1).pdf**  
346K

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**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Thu, Sep 15, 2022 at 10:01 AM

Also, when you say "all day" are you meaning like 9-5 or 9-9?

On Wed, Sep 14, 2022 at 5:33 PM [cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com) <cisaacson@premierathletics.com> wrote:  
[Quoted text hidden]

---

**cisaacson@premierathletics.com** <cisaacson@premierathletics.com>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Thu, Sep 15, 2022 at 1:23 PM

Yes, I will fill this out and send it back to you as soon as possible. Do I need to put the 3rd on here also to set up?

As of right now we should be done by 5pm, but if the competition gets bigger can I increase the time if needed?

[Quoted text hidden]

---

**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Thu, Sep 15, 2022 at 2:01 PM

Set up on the third is going to be difficult. You can mark down that you want to set up that day, but we have a basketball game that night which will not end until around 9PM. If you want to come in after the game is over and cleaned, you definitely can!

Now if you are using the auditorium, set up on the third definitely won't be an issue. It might be best for you to come see the stage and inspect it yourself to ensure it is or is not what you want. I have been unable to find the dimensions

[Quoted text hidden]

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**cisaacson@premierathletics.com** <cisaacson@premierathletics.com>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Mon, Sep 19, 2022 at 3:38 PM

Hey Nathan!

Unfortunately the auditorium stage isn't deep enough for our floor, so I will have to have the main gym. I will just plan on setting up day of. We will plan on being there 7-5 on 2/4. I will get you that

paperwork ASAP.

[Quoted text hidden]

---

**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Mon, Sep 19, 2022 at 3:39 PM

Sounds good, thank you!

[Quoted text hidden]

---

**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: "cisaacson@premierathletics.com" <cisaacson@premierathletics.com>

Wed, Jan 4, 2023 at 1:21 PM

Good afternoon Cade,

I am just touching base regarding your rental of the SMHS Main Gym on 2/4/23 from 7AM to 5PM. Can you begin thinking about providing details on your exact requests now we are a month out from your event?

For example, will you need one or both sets of bleachers out? Generally, we only let out the visiting side of the bleachers for events like this. Also will you need sound, tables, chairs, anything like that set up and where would you like it located and how many would you need?

In your original email, you had also mentioned needing access to the auxiliary gym for warm ups. Is that still something you will need as well? We will be unable to give access to our concession stand, but can provide tables for you to use for concessions.

Also, do you have an approximate number of people that will be in attendance? If it a sizeable crowd with significant clean up and needs required, we may need to consider having two workers at your event.

Talk soon! Thanks!

[Quoted text hidden]

--  
Nathan O. Brown  
Stone Memorial High School  
Assistant Principal / Athletic Director  
2800 Cook Rd, Crossville, TN 38571  
931-484-5767

---

**Cade Isaacson** <cisaacson@premierathletics.com>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Wed, Jan 11, 2023 at 2:39 PM

Hi Nathan!

Can I meet you at the school sometime next week to go over everything?

Thank you,

**Cade Isaacson**

Gym Manager

**PREMIER ATHLETICS CROSSVILLE**

Phone: 931-456-7321

[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)

[www.premierathletics.com](http://www.premierathletics.com)

FACEBOOK: Premier Athletics - Crossville

INSTAGRAM: @pacrossville

LINKTREE: [https://linktr.ee/pa\\_crossville](https://linktr.ee/pa_crossville)

**From:** Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>  
**Sent:** Wednesday, January 4, 2023 1:21 PM  
**To:** Cade Isaacson <[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)>

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[Quoted text hidden]

**Nathan Brown** <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>  
To: Cade Isaacson <[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)>

Wed, Jan 11, 2023 at 2:43 PM

Absolutely! What day works best for you?

[Quoted text hidden]

**Cade Isaacson** <[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)>  
To: Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

Wed, Jan 11, 2023 at 2:49 PM

Tuesday or Thursday works the best for me and around 12.

Thank you,

**Cade Isaacson**

Gym Manager

**PREMIER ATHLETICS CROSSVILLE**

Phone: 931-456-7321

[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)

[www.premierathletics.com](http://www.premierathletics.com)

FACEBOOK: Premier Athletics - Crossville

INSTAGRAM: @pacrossville

LINKTREE: [https://linktr.ee/pa\\_crossville](https://linktr.ee/pa_crossville)

**From:** Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>  
**Sent:** Wednesday, January 11, 2023 2:43 PM

[Quoted text hidden]

[Quoted text hidden]

**Nathan Brown** <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>  
To: Cade Isaacson <[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)>

Wed, Jan 11, 2023 at 2:58 PM

Tuesday at 12 works! I got you down!

[Quoted text hidden]

**Cade Isaacson** <[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)>  
To: Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

Wed, Jan 11, 2023 at 3:20 PM

Great! See you then!

## Cade Isaacson

Gym Manager

**PREMIER ATHLETICS CROSSVILLE**

Phone: 931-456-7321

[cisaacson@premierathletics.com](mailto:cisaacson@premierathletics.com)

[www.premierathletics.com](http://www.premierathletics.com)

FACEBOOK: Premier Athletics - Crossville

INSTAGRAM: @pacrossville

LINKTREE: [https://linktr.ee/pa\\_crossville](https://linktr.ee/pa_crossville)

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**From:** Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

**Sent:** Wednesday, January 11, 2023 2:58 PM

[Quoted text hidden]

[Quoted text hidden]





Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

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## Meeting on Thursday

3 messages

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**Nathan Brown** <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

Tue, Jan 3, 2023 at 11:16 AM

To: Jonathon Doran <[jonnyd9891@gmail.com](mailto:jonnyd9891@gmail.com)>

Hey Jon,

I know we have planned to meet Thursday around lunch about renting the facility for your event, but I have had something come up and I will be out of town. Could you meet Friday? I am open anytime that day!

Thanks man!

Nathan

---

**Jonathon Doran** <[jonnyd9891@gmail.com](mailto:jonnyd9891@gmail.com)>

Tue, Jan 3, 2023 at 11:30 AM

To: Nathan Brown <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

Friday works great. Noon still good?

[Quoted text hidden]

---

**Nathan Brown** <[nbrown@ccschools.k12tn.net](mailto:nbrown@ccschools.k12tn.net)>

Tue, Jan 3, 2023 at 11:51 AM

To: Jonathon Doran <[jonnyd9891@gmail.com](mailto:jonnyd9891@gmail.com)>

Perfect!

[Quoted text hidden]





Nathan Brown &lt;nbrown@ccschools.k12tn.net&gt;

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**District wide Field Day/ Life Maze**

4 messages

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Marsha Polson <mpolson@ccschools.k12tn.net>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>  
Cc: "Kelly Smith(SMHS)" <ksmith3@ccschools.k12tn.net>

Mon, Oct 17, 2022 at 11:00 AM

Hello,

I need to plan ahead this year for the District Wide Field Day. The coaches would love to have it outdoors at the stadium at your school. During school hours the dates they chose if possible are 1st choice Friday May 12, 2023/ 2nd choice/rain date Monday May 15, 2023. Is that possible or is there another date that would be better? Students would be bussed in after school starts and stay at the stadium and the practice field if that is ok for the entire event leaving at around 1:45 so they are not in the traffic at your school.

Also we would love to do a Life Maze for your students. In the past we did it for 10th grade but we have not had one for the past 2 years so we are open to both 10th and 11th if you would like. It is completely up to you. We will need a date soon so we can get community partners to help out. If you have a date in mind please let me know and Lindsey and I will get that plan underway.

Thirdly the Healthier TN crossville group and CSH would like to do another Family Fun day on a Saturday in February if you have one available that we could use. We would be hosting a family fun run outside and everything else would be in the gyms.. We utilized the big gym and the little gym in the past and it was a great area for the event. They are willing to pay a custodian or whoever needs to be there for the event. This is usually early morning until Noon.

You are appreciated today!

Marsha Polson RN, BSN  
Health Services & Coordinated School Health Supervisor  
Cumberland County Schools  
368 Fourth Street  
Crossville Tennessee, 38555  
(931) 250-8221

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Nathan Brown <nbrown@ccschools.k12tn.net>  
To: Marsha Polson <mpolson@ccschools.k12tn.net>, "Kelly Smith(SMHS)" <ksmith3@ccschools.k12tn.net>

Mon, Oct 17, 2022 at 11:25 AM

Good morning Marsha!

1. Field Day: May 12 is unavailable unfortunately due to our events we will have on campus. May 15 is a possibility, but we will have Senior Finals that day so it would definitely need to be outside and not in the gym. Monday May 8th or Tuesday May 9th may be better to avoid conflicts and have a backup date available.

2. Life Maze: Is this a fall or spring event? We do not have many dates available for the fall and we will have to ensure we do have anything during EOC testing and finals so it may be hard to make it work, but November 17th is available if you can organize that quickly and Mrs. Smith approves.

3. Family Fun Day: The only Saturday we have available in Feb. is the 11th. However, we would need to ensure the gym and school was empty and clean and cleared by 1PM just in case we have a basketball or wrestling event rescheduled to that date due to weather. If we did it for athletics, they would take priority, but with it being a morning event, there should be no conflict. :)

Once Mrs. Smith and I are able to meet, we will let you know for sure!

Be well!

Nathan

[Quoted text hidden]

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**Marsha Polson** <mpolson@ccschools.k12tn.net>  
To: Nathan Brown <nbrown@ccschools.k12tn.net>

Thu, Oct 20, 2022 at 9:04 AM

Hello,

Life maze is a spring event usually May. Field day -May the 8th for the date and the 15th for a rain date if that is ok with you.

**You are appreciated today!**

**Marsha Polson RN, BSN**

Health Services & Coordinated School Health Supervisor  
Cumberland County Schools  
368 Fourth Street  
Crossville Tennessee, 38555  
(931) 250-8221

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[Quoted text hidden]

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**Nathan Brown** <nbrown@ccschools.k12tn.net>  
To: Marsha Polson <mpolson@ccschools.k12tn.net>

Tue, Oct 25, 2022 at 3:13 PM

That works for us!

[Quoted text hidden]

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Renters</b>	<b>Location</b>
Sunday	September 18	12:30 PM – 5:30 PM	SSSB (Dwight Wages)	Auditorium
Sunday	September 25	12 PM - 6 PM	SSSB (Dwight Wages)	Auditorium
Saturday	October 8	7 AM - 1 PM	Rotary	Library / ELA Rooms
Saturday	October 22	7AM - 5PM	Karate	Main Gym
Tuesday	November 1	5PM - 9PM	CCCB	Auditorium
Thursday	November 3	5PM - 9PM	CCCB	Auditorium
Saturday	November 5	7 AM – 2 PM	Rotary	Library / ELA Rooms
Friday	November 9	5PM - 8PM	Jeff Woods Construction	Library / Cafe
Saturday	November 19	8:30AM – 12:30 PM	SSSB (Dwight Wages)	Auditorium
Sunday	November 20	12 PM – 6 PM	SSSB (Dwight Wages)	Auditorium
Tuesday	December 13	5PM - 9PM	CCCB	Auditorium
Thursday	December 15	5PM - 9PM	CCCB	Auditorium
Saturday	January 21	7 AM – 2 PM	Rotary	Library / ELA Rooms
Saturday	February 4	7AM - 5PM	Premier Athletics	Gym / Aux
Saturday	February 4	8:30 AM - 12:30 PM	SSSB (Dwight Wages)	Band Room
Saturday	February 11	8:30AM - 12:30 PM	SSSB (Dwight Wages)	Auditorium
Sunday	February 12	12 PM - 6 PM	SSSB (Dwight Wages)	Auditorium
Tuesday	March 7	5PM - 9PM	CCCB	Auditorium
Thursday	March 9	5PM - 9PM	CCCB	Auditorium
Mon - Saturday	May 8 - May 13	4PM - 8PM / 9AM - PM	Dance Team	Auditorium
Saturday	May 20	7 AM - 2 PM	Rotary	Library / ELA Rooms
Saturday	May 20	8:30AM - 12:30 PM	SSSB (Dwight Wages)	Auditorium
Sunday	May 21	12 PM - 6 PM	SSSB (Dwight Wages)	Auditorium
Tuesday	May 23	5PM - 9PM	CCCB	Auditorium
Thursday	May 25	5PM - 9PM	CCCB	Audotorium
Saturday	June 3	7AM - 4PM	Jon Doran	Track / Football

<b>Duties</b>	<b>Staff Member</b>					
<del>Concert</del>	<del>cancelled</del>					
Concert	Tipton					
Set Up / Clean Up	Stokes					
Set Up / Clean Up	Fragopoulos					
Rehearsal	Fragopoulos					
Concert	Fragopoulos					
Set Up / Clean Up	Stokes?-	<del>cancelled</del>				
Unlock doors / clean up	Wattenbarger / Brown					
<del>Rehearsal</del>	<del>cancelled</del>					
<del>Concert</del>	<del>cancelled</del>					
Rehearsal	Eleni Fragopoulos					
Concert	Eleni Fragopoulos					
Set Up / Clean Up	Stokes?-	<del>cancelled</del>				
Custodial						
Unlock and lock doors / clean up	Stokes					
Rehearsal						
Concert						
Rehersal						
Concert						
Recital						
Set Up / Clean Up	Stokes?					
Rehearsal						
Concert						
Concert						
Concert						
Weightlifting Competition	Brown					







Diane McCartney <dmccartney@ccschools.k12tn.net>

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## Phoenix Gym

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**Mitch Lowe** <mlowe@ccschools.k12tn.net>

Fri, Jan 20, 2023 at 3:28 PM

To: Diane McCartney <dmccartney@ccschools.k12tn.net>, Patton Dean <pattonw2@ccschools.k12tn.net>

Mondays afternoon- 4-H Archery  
Thursday- CCHS Softball

--  
Mitch Lowe  
The Phoenix School  
Principal  
(931) 456-1228

Stone Elementary School			Stone Elementary School			Stone Elementary School		
JV Girls Basketball Practice/Scrimmage			JV Boys Basketball Practice			JV Basketball Schedule		
August 1st	3-4:00	Gym	August 2nd	5-6:30	Gym	September 20th	Stone vs. Pine View	Stone
August 18th	3-4:30	Gym	August 4th	5-6:30	Gym	September 22nd	Stone vs. Marton	Martin
August 22nd	3-4:30	Gym	August 9th	5-6:30	Gym	September 27th	Stone vs. South	Stone
August 23rd	4-5:00	Gym	August 11th	5-6:30	Gym	September 29th	Stone vs. Pleasant Hill	Pleasant Hill
August 25th	3-4:30	Gym	August 16th	5-6:30	Gym	October 3rd	Stone vs. Homestead	Stone
August 30th	4:30-5:30	Gym	August 22nd	5-6:30	Gym	October 6th	Stone vs. Brown	Brown
September 1st	3-4:30	Gym	August 23rd	5-6:30	Gym	October 18th	Stone vs. North	North
September 8th	3-4:30	Gym	August 30th	5-6:30	Gym	October 20th	Stone vs. Crab Orchard	Stone
September 16th	4-5:00	Gym	September 1st	5-6:30	Gym	October 21st	Tournament	HES
September 23rd	3-5:00	Gym	September 6th	5-6:30	Gym	October 22nd	Tournament	HES
October 6th	3-4:30	Gym	September 8th	4:30-6	Gym	October 25th	Tournament	HES
October 17th	3-4:30	Gym	September 12th	5-6:30	Gym			
October 18th	3-4:30	Gym	September 15th	4:30-6	Gym			
October 20th	3-4:30	Gym	September 19th	5-6:30	Gym			
October 25th	3-4:30	Gym	September 26th	5-6:30	Gym			
October 26th	3-4:30	Gym	October 7th	3-4:30	Gym			
October 27th	3-4:30	Gym	October 17th	5-6:30	Gym			
December 14th	4-5:00	Gym						
December 15th	4-5:00	Gym						

## Cumberland County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Fundraising Activities</b>	Descriptor Code: <b>2.601</b>	Issued Date: <b>09/26/19</b>
		Rescinds: <b>2.601</b>	Issued: <b>02/23/17</b>

1 *General*

2 The following guidelines shall be followed:<sup>1</sup>

- 3 1. All school-wide fundraising activities shall be approved by the board and be for the purpose of  
4 supplementing funds for established school programs and not for supplementing funds, which  
5 are the responsibility of the board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the  
7 director of schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students  
9 or paid into the activity fund of the school for use by the school. No school employee shall  
10 personally benefit from any fundraising activity.
- 11 4. The principal must obtain written approval from the Board of Education for all fundraising  
12 activities, including online fundraising activities that involve the participation of the general  
13 student population in the marketing process of the fundraising effort. All other fundraising  
14 activities, including online fundraising activities, must have written approval from the principal  
15 and the director of schools as well as comply with all administrative procedures issued by the  
16 director of schools. The authorization request shall contain the following information.<sup>2</sup>
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity: (Not to include school pictures  
21 and/or yearbook sales.)
- 22 i. school-wide or individual class or club; and
- 23 ii. one (1) general school-wide; and
- 24 iii. one (1) PTO school-wide fundraiser are authorized per school year.
- 25 e. Margin of profit and how it is to be paid to the school. A minimum of 40% profit is  
26 required for all fundraising activities.

- 1        5. The director of schools shall determine whether or not the activity will benefit the school, con-  
2        tribute to the welfare of the student body, and supplement, **not replace**, funds necessary to fulfill  
3        the board's required contributions.
- 4        6. Students shall not be excused from a regular class to participate in a fundraising activity. No  
5        grade in a subject or course shall be affected by a student's participation in a fundraising activity.
- 6        7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students  
7        who do not participate in fundraising activities shall not be punished or discriminated against in  
8        any way.
- 9        8. Individual participating students may accept awards and/or incentives given by the vendors.
- 10       9. Group reward activities for a successful fundraiser shall include all students whether they  
11       participated or not.

12 This policy shall not be construed as preventing a teacher from using instructional or informational  
13 materials even though the materials might include reference to a brand, a product, or a service.

#### 14 **LOTTERIES**

15 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from  
16 among purchasers of chances by means of tickets through a random selection process.<sup>3</sup>

#### 17 **ONLINE FUNDRAISING**

18 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all  
19 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*  
20 *Manual*. The principal/designee of each school shall have access to the established fundraising account  
21 to ensure all funds are properly accounted for, and the information is recorded in the school's  
22 accounting records by the designated personnel. Online fundraising shall not be used on behalf and for  
23 the benefit of an outside party.

24 Employees shall not engage in online fundraising in their official capacity as district employees nor  
25 make any reference to non-school sponsored fundraisers, online or otherwise, that would lead another  
26 to believe such activity is an approved school fundraiser.

#### 27 **FUNDRAISING FOR NON-EDUCATIONAL PURPOSES<sup>4</sup>**

28 On approval of the principal, an employee may be authorized to raise and use funds for the following  
29 non-educational purposes:

- 30        1. Bereavement support;
- 31        2. Award recognition;
- 32        3. Employee morale;
- 33        4. Banquets; or
- 34        5. Other situations at the principal's discretion.

1 These funds shall be derived from vending machine revenue, donations, and/or fundraising  
2 activities such as blue jean days, lunch tickets, etc.

3 The Director of Schools shall develop administrative procedures regarding the receipt,  
4 disbursement, accounting and auditing of these non-educational funds. The Director of Schools  
5 shall ensure that the procedures are consistent with board policy and state law and disseminate  
6 them to all employees.

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Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual, Section 4-30, 4-31*
2. *Tennessee Internal School Uniform Accounting Policy Manual, Section 4-32*
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

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Cross References

Student Activity Funds Management 2.900  
Staff Gifts and Solicitations 5.605

**Brown**



## PROPOSED FUNDRAISING ACTIVITIES

School: Brown Elementary

Fund/account name: Fundraising

Proposed fundraising activities: School-wide cookie Dough - Mtn. Empire

Proposed uses of funds raised: instructional supplies and incentives for students

Planned purchase date: 22-23 school year

Contingency for funds not utilized: all funds will be utilized

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: check

Requested by: Stephanie Speich / Principal Date: 9-9-22

Approved by: [Signature] Date: 9-9-22  
Name/Title  
Principal

Approved by: [Signature] Date: 9/9/22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: Brown

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fairs

Proposed uses of funds raised: Library purchases/books

Planned purchase date: 22-23 school year

Contingency for funds not utilized: All funds will be used.

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Check/books from Scholastic

Requested by: Lee Houston/Librarian Date: 6/14/22

Name/Title

Approved by: Stephanie Speich, Principal Date: 6/14/22

Principal

Approved by: *Elna Maxwell* Date: 6-16-2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021

# **Crab Orchard**



**PROPOSED FUNDRAISING ACTIVITIES**

School: Crab Orchard Elementary

Fund/account name: Crab Orchard Archery

Proposed fundraising activities: Tournament for teams in surrounding counties

Proposed uses of funds raised: Team supplies and entry fees to state/national tournaments

Planned purchase date: March - June 2023

Contingency for funds not utilized: Teams supplies (arrows, targets, bow supplies)

Expected student involvement (school-wide or specific school organization) approx 40 COE students (only COE Archery team involved)

Method by which school will receive profit: admission/concessions

Requested by: Cindy Miniard Name/Title Date: 1-4-23

Approved by: NOB Principal Date: 1-4-23

Approved by: William D. [Signature] Director of Schools\* Date: 5 JAN 2023

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: Crab Orchard Elementary

Fund/account name: Universal Studios Trip

Proposed fundraising activities: Krispy Kreme Doughnuts Yard Sale Slushie / Concession Day, Chik-fil-A Night, Duct Tape a Teacher, Hat Day, Dress Up Day

Proposed uses of funds raised: raise money to help students pay admission and room for the trip.

Planned purchase date: Dec, 2022 - April 2023

Contingency for funds not utilized: \_\_\_\_\_

Expected student involvement (school-wide or specific school organization) 7<sup>th</sup> & 8<sup>th</sup> grade going on the trip

Method by which school will receive profit: cash, check

Requested by Cresna Hillis Teacher Date: 11/2/22  
Name/Title

Approved by: [Signature] Date: 11-2-22  
Principal

Approved by: [Signature] Date: 2 Nov 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: Crab Orchard Elem

Fund/account name: BETA

Proposed fundraising activities: Ghost Goams, Turkey Trot, Candy Canes, Easter basket raffle

Proposed uses of funds raised: BETA field trips, BETA surprises for students/employees

Planned purchase date: 2022-2023 school year

Contingency for funds not utilized: BETA members end of year lunch

Expected student involvement (school-wide or specific school organization) BETA members will be selling items to students/community

Method by which school will receive profit: 50% or more

Requested by: Lindsay Amos Date: 10-3-22

Approved by: Debbie Beag Date: 10-3-22  
Name/Title  
Principal

Approved by: Michelle K. [Signature] Date: 30 OCT 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard

Fund/account name: Crab Orchard General Fund

Proposed fundraising activities: Chick-Fil-A

Proposed uses of funds raised: Student / Teacher Incentives  
Attendance Awards

Planned purchase date: October / November 2022

Contingency for funds not utilized: School / Classroom Supplies

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

School-wide

Method by which school will receive profit: 40%

Requested by: Debbie Beatz

Date: 9-13-22

Approved by: Debbie Beatz  
Name/Title  
Principal

Date: 9-13-22

Approved by: William P. [Signature]  
Director of Schools\*

Date: 13 SEP 2022

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard

Fund/account name: General / PTO

Proposed fundraising activities: 5K / Fun Run

Proposed uses of funds raised: Gym floor covering / Playground

Planned purchase date: October 1, 2022

Contingency for funds not utilized: Student / Teacher incentives

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

School-wide

Method by which school will receive profit: 100%

Choist is a major sponsor and will cover expenses

Requested by: Melanie Bray Date: 8-15-22

Name/Title

Approved by: Melanie Bray Date: 8-15-22

Principal

Approved by: Heather KSA Date: 15 AUG 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: School-wide Positive Behavior (SWPB)

Proposed fundraising activities: Concessions, dress-up days, dances

Proposed uses of funds raised: Reward trips for observing students according to set criteria; reward activities and/or treats

Planned purchase date: Throughout the school year

Contingency for funds not utilized: Roll over to use on rewards next year.

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Product sales, ticket sales, donation

Requested by: Bin Jackson / Teacher Date: 8.11.22

Approved by: Debra Beaty Date: 8-11-22  
Name/Title  
Principal

Approved by: William H. SA Date: 11 AUG 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: Houses

Proposed fundraising activities: Dress up days, concessions haunted house (7<sup>th</sup> annual), middle school dance, community donation/sponsoring

Proposed uses of funds raised: Student treats, shirts, supplies for activities

Planned purchase date: Throughout the year

Contingency for funds not utilized: We would like to roll them over to use on our kick-off next August.

Expected student involvement (school-wide or specific school organization): Some will be school-wide, haunted house & dance are middle school only

Method by which school will receive profit: Ticket sales, donation, product sales

Requested by: Ann Jackson / Teacher Date: 8.11.22

Approved by: Debra Beatz Date: 8-11-22  
Name/Title

Approved by: William A. ... Date: 11 AUG 2022  
Principal

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fair

Proposed uses of funds raised: New books or library furniture, library equipment or supplies.

Planned purchase date: 09/30/2022 - 10/07/2022

Contingency for funds not utilized: Scholastic dollars roll over to be used the next year.

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Scholastic dollars (spent only at Scholastic)

Requested by: Jan Smith / Librarian Date: 8-12-22

Approved by: [Signature] Name/Title Date: 8-12-22

Approved by: [Signature] Principal Date: 11/18/2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fair

Proposed uses of funds raised: New books or library furniture,  
Library equipment or supplies.

Planned purchase date: 09/30/2022 - 10/07/2022

Contingency for funds not utilized: Scholastic dollars roll over  
to be used the next year.

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Scholastic dollars  
(Spent only at Scholastic)

Requested by: Jan Smith / Librarian Date: 8-12-22

Approved by: [Signature] Name/Title Date: 8-12-22

Approved by: [Signature] Principal Date: 11/10/2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: Houses

Proposed fundraising activities: Dress up days, concessions haunted house (7<sup>th</sup> annual), middle school dance, community donation/sponsoring

Proposed uses of funds raised: Student treats, shirts, supplies for activities

Planned purchase date: Throughout the year

Contingency for funds not utilized: We would like to roll them over to use on our kick-off next August.

Expected student involvement (school-wide or specific school organization): Some will be school-wide, haunted house & dance are middle school only

Method by which school will receive profit: Ticket sales, donation, product sales

Requested by: Crin Jackson / Teacher Date: 8.11.22  
Name/Title

Approved by: Debra Beaty Date: 8.11.22  
Principal

Approved by: Walter H. Fox Date: 11 AUG 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard

Fund/account name: General / PTO

Proposed fundraising activities: 5K / Fun Run

Proposed uses of funds raised: Gym floor covering / Playground

Planned purchase date: October 1, 2022

Contingency for funds not utilized: Student / Teacher incentives

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 100%  
Loist is a major sponsor and will cover expenses

Requested by: Pellie Bray Date: 8-15-22  
Name/Title

Approved by: Pellie Bray Date: 8-15-22  
Principal

Approved by: [Signature] Date: 15 AUG 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: School-wide Positive Behavior (SWPB)

Proposed fundraising activities: Concessions, dress-up days, dances

Proposed uses of funds raised: Reward trips for observing students according to set criteria; reward activities and/or treats

Planned purchase date: Throughout the school year

Contingency for funds not utilized: Roll over to use on rewards next year.

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Product sales, ticket sales, donation

Requested by: Ben Jackson / Teacher Date: 8.11.22

Approved by: [Signature] Name/Title: Principal Date: 8-11-22

Approved by: [Signature] Date: 11 AUG 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

**CCHS**

Jan



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Band

Proposed fundraising activities: World's Finest Chocolate

Proposed uses of funds raised: New uniforms

Planned purchase date: Feb. 1 - 28, 2023

Contingency for funds not utilized: NA

Expected student involvement (school-wide or specific school organization) CCHS Band

Method by which school will receive profit: at least 40% profit

Requested by: Bruce Johnson - Band Director Date: 1/6/23

Approved by: Karin Hobley Name/Title: Principal Date: 1/12/23

Approved by: William H. Smith Date: 12 JAN 2023  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Cumberland County High School

Fund/account name: 8020 FFA

Proposed fundraising activities: Red Barn Jams, Jellies, & Sauces

Proposed uses of funds raised: Help with cost of State Convention

Planned purchase date: Feb 21 - 28

Contingency for funds not utilized: Help pay for Banquet

Expected student involvement (school-wide or specific school organization) FFA Students

Method by which school will receive profit: 40% of all sales

Requested by: Jean Olt Name/Title Date: 1-3-23

Approved by: Karen Holby Principal Date: 1/12/23

Approved by: William B. [Signature] Director of Schools\* Date: 12 JAN 2023

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: DECEMBER 13TH CCHS SPIRIT NIGHT AT MARCO'S PIZZA, IN RETURN THEY DONATE PIZZA FOR DANCE

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: DECEMBER 13, 2022 FOR DANCE DECEMBER 16, 2022

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 12/7/22

Approved by: *Karin Hohler* Name/Title  
Principal Date: 12/8/22

Approved by: *Nikki H. Sp...* Director of Schools\* Date: 8 DEC 2022

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Band Boosters

Proposed fundraising activities: CFA Spirit Night

Proposed uses of funds raised: saving to purchase new uniforms

Planned purchase date: December 7, 2022

Contingency for funds not utilized: NA

Expected student involvement (school-wide or specific school organization) CCHS Band

Method by which school will receive profit: 100% profit

Requested by: Bruce Johnson Band Director Date: 11/16/22  
Name/Title

Approved by: Karin Holby Date: 11/16/22  
Principal

Approved by: William K. [Signature] Date: 16 Nov 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Wrestling

Proposed fundraising activities: Sell drinks at home matches + Comby

Proposed uses of funds raised: Offical fees, Tournament fees,

Planned purchase date: Wrestling Season

Contingency for funds not utilized: Bleachers for the wrestling building

Expected student involvement (school-wide or specific school organization) Wrestling team

Method by which school will receive profit: The ~~sale~~ sale of coke products at home matches, Dec 1, Dec 8, Dec 15, Jan 3

Requested by: Bob Eil Date: 11-14-22

Approved by: Kari Hobley Name/Title Date: 11/15/22

Approved by: Willie H Principal Date: 11/16/22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: Cumberland County High School

Fund/account name: FCCLA

Proposed fundraising activities: Log Cabin Candles

Proposed uses of funds raised: National Leadership Conference  
H.S. summer

Planned purchase date: November 7-18, 2022

Contingency for funds not utilized: club expenses for  
state & national competitions

Expected student involvement (school-wide or specific school organization) FCCLA students will sell

Method by which school will receive profit: check (we will sell for  
\$15 each and make \$8.<sup>33</sup> per candle sold)

Requested by: Rachel Davis - teacher @ CHS Date: 11/2/2022

Approved by: Kanittoby Name/Title Date: 11/3/22

Approved by: [Signature] Principal Date: 3 Nov 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: Cumberland County High School

Fund/account name: CCHS Track & Field team

Proposed fundraising activities: sell Ham & Goody Cookies

Proposed uses of funds raised: meet expenses, travel expenses

Planned purchase date: 12/1/22

Contingency for funds not utilized: equipment

Expected student involvement (school-wide or specific school organization) Track and Field team members

Method by which school will receive profit: According to sales, the team will net \$6.<sup>00</sup> or \$7.<sup>00</sup> per box

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: Karin Hobbs Name/Title Date: 10/29/22  
Principal

Approved by: William K. [Signature] Date: 25 OCT 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: BANQUET- SILENT AUCTION FOR SIGNED HELMET AND FOOTBALL

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: DECEMBER 4, 2022

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 10/13/22

Approved by: *Karin Hobby* Name/Title \_\_\_\_\_ Date: 10/20/22

Approved by: *William J. [Signature]* Principal \_\_\_\_\_ Date: 20 OCT 20 22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: WINTER FORMAL DANCE- CHARGE ADMISSION TO DANCE AND SALE SNACKS AND DRINKS

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: DECEMBER 16, 2022

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 9/29/22

Approved by: Karin Hobbs Name/Title Date: 9/28/22

Approved by: William H. Stott Principal Date: 20 SEP 30 22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS - Starting fundraiser

Fund/account name: Boys Soccer

Proposed fundraising activities: Country Meats Meat Steaks and takers

Proposed uses of funds raised: Replacement ~~gear~~ gear, seed, equipment, field maintenance

Planned purchase date: Dec. 22      Start Selling in October - Dec.

Contingency for funds not utilized: Field upkeep

Expected student involvement (school-wide or specific school organization) Soccer team only

Method by which school will receive profit: 50% profit

Requested by: [Signature] Date: 9-26-22

Approved by: [Signature] Name/Title Date: 9-26-22

Approved by: [Signature] Principal Date: 26 Sep 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CLHS

Fund/account name: Boys Soccer

Proposed fundraising activities: Email / Social Media Fundraiser

Proposed uses of funds raised: Replacement gear, seed, equipment, field maintenance

Planned purchase date: Dec. 22      Start fundraiser in Late Nov.

Contingency for funds not utilized: Field Upkeep

Expected student involvement (school-wide or specific school organization) Soccer team only

Method by which school will receive profit: At least 80% pro Lat

Requested by: Cubana Date: 9-26-22

Approved by: Carmel Warner Date: 9-26-22  
Name/Title  
Principal

Approved by: William H. Satt Date: 26 Sep 2022  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Track

Proposed fundraising activities: Strawberry Sale - Brock's Better Berries

Proposed uses of funds raised: Meet Entry/Buses

<sup>Date of Fundraiser</sup>  
Planned purchase date: Jan 13- Feb 18

Contingency for funds not utilized: Equipment Needs

Expected student involvement (school-wide or specific school organization) Team specific

Method by which school will receive profit: 50% of sales

Requested by: Stuart Bowen - Head Coach Date: 9/26/22

Approved by:  Date: 9/26/22  
Name/Title  
Principal

Approved by:  Date: 26 Sept 2022  
Director of Schools\*

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Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: JV GAME CONCESSIONS

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: OCTOBER 17, 2022

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 9/18/22

Approved by: Karen Hobbs Name/Title Date: 9/20/22

Approved by: Matthew A. Smith Principal Date: 20 SEP 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: SALE MERCHANDISE AT VARSITY GAMES

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: SEPTEMBER 23 & SEPTEMBER 30, 2022

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 9/18/22

Approved by: *Karin Hobley* Name/Title: Principal Date: 9/20/22

Approved by: *William R. Smith* Date: 20 Sep 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FOOTBALL

Proposed fundraising activities: BIGFOOT FESTIVAL- DUNKING BOOTH, SALE MERCHANDISE, SALE WATER AND HOMEMADE CANDIES

Proposed uses of funds raised: TO SUPPORT FOOTBALL PROGRAM'S NEEDS

Planned purchase date: 10/15/22

Contingency for funds not utilized: ALL FUNDS WILL BE UTILIZED FOR FOOTBALL TEAM

Expected student involvement (school-wide or specific school organization) FOOTBALL TEAM ONLY

Method by which school will receive profit: BOOSTER CLUB WILL RECEIVE ALL PROFITS

Requested by: AMANDA GARRETT- BOOSTER PRESIDENT Date: 9/18/22

Approved by: Karin Hohly Name/Title Date: 9/20/22

Approved by: Walter H. [Signature] Principal Date: 2025 [Signature]

Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: CCHS Baseball Boosters

Proposed fundraising activities: State-wide baseball association raffle & card sale

Proposed uses of funds raised: equipment

Planned purchase date: 9/6/22 - 10/31/22  
of fundraiser

Contingency for funds not utilized: buses

Expected student involvement (school-wide or specific school organization) Boosters only

Method by which school will receive profit: 50% profit

Requested by: [Signature] Date: 9/1/22  
Name/Title

Approved by: [Signature] Date: 9/1/22  
Principal

Approved by: [Signature] Date: 1/21/22  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Baseball Boosters

Proposed fundraising activities: GOLF Tournament

Proposed uses of funds raised: Transportation, uniforms

Planned purchase date: 10/23/22

Contingency for funds not utilized: Equipment

Expected student involvement (school-wide or specific school organization) Baseball Team, Baseball Boosters

Method by which school will receive profit: At least 50% profit will be made

Requested by: [Signature] Date: 8/30/22  
Name/Title

Approved by: [Signature] Date: 8/30/22  
Principal

Approved by: [Signature] Date: 30 AUG 2022  
Director of Schools\*

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Updated 8/19/2021



PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: cheer

Proposed fundraising activities: selling Otis Spunkmeyer cookies at home basketball games

Proposed uses of funds raised: transportation

Planned purchase date: basketball season 2022-23 (Nov. - Feb) away games

Contingency for funds not utilized: new uniforms

Expected student involvement (school-wide or specific school organization) CCHS cheerleaders

Method by which school will receive profit: at least 40% after expenses

Requested by: Daisy Filler / Cheer Coach Date: 8-24-22

Approved by: Karin Hohling Name/Title Date: 8/26/22

Approved by: [Signature] Principal Date: 26 AUG 2022

Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: FFA

Proposed fundraising activities: Krispy Kreme Doughnuts & coffee

Proposed uses of funds raised: National FFA Convention & upcoming contests

Fundraiser dates: \_\_\_\_\_  
Planned purchase date: Aug 25 - Sept 9

Contingency for funds not utilized: yearly expenditures for FFA

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
FFA

Method by which school will receive profit: We will make approx. 50% profit.

Requested by: Jayce Baird Date: \_\_\_\_\_  
Name/Title

Approved by: Carrie Hamner Date: \_\_\_\_\_  
Principal

Approved by: Kathleen Smith Date: 25 AUG 2022  
Director of Schools\*

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Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: HOSA

Proposed fundraising activities: selling 1st aid kits

Proposed uses of funds raised: HOSA competition and activity supplies

Planned purchase date: Sept 1 -> Sept 30 / 2022

Contingency for funds not utilized: HOSA activities

Expected student involvement (school-wide or specific school organization) HOSA students

Method by which school will receive profit: direct order sales - will earn 50% profit

Requested by: Lauren Schrade Date: 8/23/22

Approved by: Karen Hobby Date: 8/23/22  
Principal

Approved by: William ASA Date: 22 AUG 2022  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: CCHS Band

Proposed fundraising activities: Otis Spunkmeyer Cookie Dough

Proposed uses of funds raised: general operation of band program, busses, registration fees, etc.

Planned purchase date: Sept. 6 - Sept. 30

Contingency for funds not utilized: instrument repair

Expected student involvement (school-wide or specific school organization) CCHS Band

Method by which school will receive profit: at least 40% profit

Requested by: Bruce Johnson Band Director Date: 8/16/22

Approved by: Karen Holby Name/Title Date: 8/16/22

Approved by: [Signature] Principal Date: 10/10/22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Girls & Boy Basketball Boosters

Proposed fundraising activities: Basketball Season Ticket  
Sells. Aug. 22- Nov. 30

Proposed uses of funds raised: Equipment, Gear, Travel  
Expenses, Trip Expenses etc.

Planned purchase date: Expenses are ~~due~~ paid throughout  
the year as things come due

Contingency for funds not utilized: All expenses are typically  
used based on our budget that is created.  
All funds are carried over as needed.

Expected student involvement (school-wide or specific school organization)

All players are required to participate in the  
Scheduled fundraisers

Method by which school will receive profit: Money is collected and  
deposited by the basketball boosters. We expect to  
make @ least 50% profit.

Requested by: Amel R

Date: \_\_\_\_\_

Approved by: Kami Holby

Name/Title

Date: 8/11/22

Principal

Approved by: Killer

Date: 12 AUG 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Boys Bball / Girls Bball / Basketball Boosters

Proposed fundraising activities: "Meet the Jets" - gate, concessions, gear sales

Proposed uses of funds raised: gear, transportation, etc.

Planned purchase date: November 5<sup>th</sup> 2022

Contingency for funds not utilized: new uniforms

Expected student involvement (school-wide or specific school organization) Boys / Girls Basketball

Method by which school will receive profit: gate, concessions, gear sales

Requested by: Taylor Denney Boys Basketball Coach Date: 8/2/22

Approved by: Karin Hobbins Name/Title Date: 8/2/22

Approved by: Nikki Smith Principal Date: 2 AUG 2022

Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Cumberland County High School

Fund/account name: CCHS Cheer Boosters

Proposed fundraising activities: Silent Auction - items donated to be auctioned at a basketball game.

Proposed uses of funds raised: Cheer Banquet

Planned purchase date: March 2023

Contingency for funds not utilized: Uniform replacements

Expected student involvement (school-wide or specific school organization) CCHS Cheer

Method by which school will receive profit: at least 40% profit will be made after expenses

Requested by: Daisy Filler / Cheer Coach Date: 2/2/22

Approved by: Karin Hobley Date: 8/2/22  
Name/Title

Approved by: [Signature] Date: 8/2/22  
Principal

Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: Cumberland County High School

Fund/account name: CCHS Cheer Boosters

Proposed fundraising activities: Princess Party - Cheerleaders dress up as Disney characters and take photos with young guests

Proposed uses of funds raised: transportation and basketball senior night

Planned purchase date: transp. - basketball season senior night - late Jan. / early Feb. 2023

Contingency for funds not utilized: uniform replacements

Expected student involvement (school-wide or specific school organization) CCHS cheer

Method by which school will receive profit: at least 40% profit will be made after expenses

Requested by: Daisy Filler / Cheer Coach Date: 8/2/22

Approved by: Karin Holby Name/Title Date: 8/2/22

Approved by: Vikki H. [Signature] Principal Date: 2 AUG 2022  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Cumberland County High School

Fund/account name: CCHS Cheer Boosters

Proposed fundraising activities: Christmas wreaths - we make them and sell them (pre-order)

Proposed uses of funds raised: transportation and competition fees

Planned purchase date: basketball season - transportation competitions - Nov. 5 and Nov. 20

Contingency for funds not utilized: uniform replacements

Expected student involvement (school-wide or specific school organization) CCHS cheer in partnership w/ CCHS FFA

Method by which school will receive profit: at least 40% profit will be made after expenses

Requested by: Daisy filler / Cheer Coach Date: 8/2/22

Approved by: Karin Hobling Name/Title Date: 8/2/22

Approved by: William K. Sp... Principal Date: 2/26/22

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CHS

Fund/account name: Football Boosters

Proposed fundraising activities: Jamboree Football

Proposed uses of funds raised: Equipment

Planned purchase date: Aug 12 2022

Contingency for funds not utilized: \_\_\_\_\_

Expected student involvement (school-wide or specific school organization) Boosters Only

Method by which school will receive profit: at 50% profit

Requested by: [Signature] Date: 5-4-22

Approved by: Karin Hobby Date: 8-4-22  
Principal

Approved by: [Signature] Date: 4/10/2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: CCHS

Fund/account name: Girls Basketball Boosters & Boys Ball Boosters

Proposed fundraising activities: Big Foot Festival @ the Cumberland County Fairgrounds - Concession Stand Oct. 15, 2022  
Start @ 9:00am.

Proposed uses of funds raised: Equipment, Gear, Travel Expenses, Trip Expenses etc...

Planned purchase date: Expenses are paid throughout the year as things come due.

Contingency for funds not utilized: All expenses are typically used based on our budget that is created.  
All funds are carried over as needed.

Expected student involvement (school-wide or specific school organization): All basketball players are required to participate in the scheduled fundraiser.

Method by which school will receive profit: Money is collected and deposited by the basketball boosters. We expect to make @ least 50% profit.

Requested by: [Signature] Date: 7/27/2022

Approved by: [Signature] Date: \_\_\_\_\_  
Name/Title

Approved by: [Signature] Date: 2/25/2022  
Principal

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



### PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Girls Basketball Boosters & Boys Bball Boosters

Proposed fundraising activities: 5k Color Run @ Cumberland County State Park Sept. 24, 2022 Start time 10am.

Proposed uses of funds raised: Equipment, Gear, Travel Expenses, Trip Expenses, etc...

Planned purchase date: Expenses are paid throughout the year as things come due.

Contingency for funds not utilized: All expenses are typically used based on our budget that is created. All funds are carried over as needed.

Expected student involvement (school-wide or specific school organization) All basketball players are required to participate in the scheduled fundraiser.

Method by which school will receive profit: Money is collected & deposited by the basketball boosters. We expect to make @ least 50% profit

Requested by: [Signature] Date: 7/27/2022

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 7/27/22  
Principal

Approved by: [Signature] Date: 29 Jul 2022

Director of Schools\*

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Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Girls Basketball Boosters & Boys Bball Boosters

Proposed fundraising activities: Haunted House Build starts Oct. 17<sup>th</sup>; House opens 20<sup>th</sup> - 22<sup>nd</sup> & 27<sup>th</sup> - 29<sup>th</sup>  
Location: Community Complex

Proposed uses of funds raised: Equipment, Gear, Travel expenses, Trip Expenses. etc...

Planned purchase date: Expenses are paid throughout the year as things come due.

Contingency for funds not utilized: Are expenses are typically used based on our budget that is created. All funds are carried over as needed.

Expected student involvement (school-wide or specific school organization): All basketball players are required to participate in the scheduled event

Method by which school will receive profit: Money is collected & deposited by Basketball Boosters. We expect to make @ least 50% profit

Requested by: [Signature] Date: 7/27/2022

Approved by: [Signature] Name/Title: Principal Date: 7/27/22

Approved by: [Signature] Date: 28/07/2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Girls Basketball Boosters & Boys Basketball Boosters

Proposed fundraising activities: Banner ads. forms will be handed out @ the first booster meeting of the year & all ad \$ must be turned in, on Oct. 15.

Proposed uses of funds raised: Equipment, Gear, Travel Expenses, Trip Expenses etc...

Planned purchase date: Expenses are paid throughout the year as things come due.

Contingency for funds not utilized: All expenses are typically used based on our budget that is created. All funds are carried over as needed.

Expected student involvement (school-wide or specific school organization): All players are required to participate in the scheduled event.

Method by which school will receive profit: Money is collected & deposited by Basketball Boosters. We expect to make @ least 50% profit.

Requested by: [Signature] Date: 7/27/2022

Approved by: [Signature] Name/Title Date: 7/27/22

Approved by: [Signature] Principal Date: 29/7/2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Wrestling

Proposed fundraising activities: Wrestlers will ask for donations from \$1-\$35.

Proposed uses of funds raised: Warm ups, tournament fees, mat tape, and cleaning supplies.

Planned purchase date: Fall 2022 (Aug. 20 - Sept 30)

Contingency for funds not utilized: bleachers for wrestling building.

Expected student involvement (school-wide or specific school organization) This will only be done by CCHS wrestlers. (approx. 40)

Method by which school will receive profit: 100% donation.

Requested by: Brad Ersk / Head Coach Date: 7-26-22

Approved by: Karin Hobley Name/Title Date: 7/27/22

Approved by: William H. Stapp Principal Date: 24 JUL 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: CLHS

Fund/account name: Girls/Boys Soccer

Proposed fundraising activities: T-shirts - Spirit Wear

Proposed uses of funds raised: Equipment & Gear upkeep

Planned purchase date: Aug 1-14 - This is when we would be selling.

Contingency for funds not utilized: Field Maintenance

Expected student involvement (school-wide or specific school organization) Girls/Boys Teams - Boosters Clubs

Method by which school will receive profit: 40% profit

Requested by: Colb Whitton Date: 7-28-22

Approved by: Kamille Hobbs Date: 7/27/22  
Name/Title  
Principal

Approved by: William K. Spivey Date: 27 JUL 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Cumberland Co. High School

Fund/account name: CHS Jet Theatrix Drama Club

Proposed fundraising activities: Creative Coffees (Jet Fuel) - Sale to run last week of August - 2nd week of September 2022

Proposed uses of funds raised: Fall Production venue rental (no auditorium) U-haul rentals for moving sets, royalty cost, Scripts, costumes props, buses and subs to venue for matinees, and other production costs.

Planned purchase date: Fall semester - October 2022

Contingency for funds not utilized: All funds will be used for fall production in November. In the unlikely event that we don't use it all in the fall, funds will be used for Spring production

Expected student involvement (school-wide or specific school organization) 2022 Jet Theatrix members only

Method by which school will receive profit: Pre-paid sale. Students will collect all monies with order and P.O. will be issued for products. -50% profit based on sale of items, with 45% for fewer items sold. (minus actual shipping costs)

Requested by: Angela Robbins, Jet Theatrix Director Date: 7/21/22

Approved by: Karin Hobley Name/Title: Principal Date: 7/25/22

Approved by: William M. Stapp Director of Schools\* Date: 25 JUL 2022

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Boys Soccer

Proposed fundraising activities: Car Show

Proposed uses of funds raised: gear, equipment upkeep, field maintenance

Fundraiser date Sept 17

Planned purchase date: December

Contingency for funds not utilized: Facility updates

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Boys Soccer Boosters

Method by which school will receive profit: 10% profit

Requested by: C. Whitson Date: 7-21-22

Approved by: Karin Hobley Date: 7/25/22  
Name/Title  
Principal

Approved by: Willie H. Spivey Date: 25 Jul 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: CCMS Softball

Fund/account name: CCMS Softball

Proposed fundraising activities: Calendar (July) fundraiser

Proposed uses of funds raised: Balls, Field Maintenance

Planned purchase date: 8/22 - 10/22

Contingency for funds not utilized: additional equipment

Expected student involvement (school-wide or specific school organization) Softball Team

Method by which school will receive profit: All donations are profit

Requested by: Kristin Walker Date: 7-1-22

Approved by: Dean Patton Name/Title CC AP Date: 7-1-22

Approved by: William R. Sapp Principal Date: 1/16/22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: CCHS

Fund/account name: Band

Proposed fundraising activities: Car Wash

Proposed uses of funds raised: new uniforms

Planned purchase date: August 20, 2022

Contingency for funds not utilized: operation of band

Expected student involvement (school-wide or specific school organization) CCHS Band

Method by which school will receive profit: at least <sup>50%</sup> 40% profit

Requested by: Bruce Johnson - Band Director Date: 5/24/22

Approved by: [Signature] Name/Title: Principal Date: 5/25/22

Approved by: [Signature] Date: 6-6-2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

# Homestead



## PROPOSED FUNDRAISING ACTIVITIES

School: HES

Fund/account name: Varsity Cheer

Proposed fundraising activities: Beanie Baby Grams

Proposed uses of funds raised: Use to buy banquet materials, food, drink, & trophies for athletes.

Planned purchase date: 2/1 - 2/14

Contingency for funds not utilized: Use to buy eighth grade gifts for banquet.

Expected student involvement (school-wide or specific school organization) school-wide

Method by which school will receive profit: cash 50% + profit

Requested by: Chelsey Burgess Coach Date: 8/12/22

Name/Title

Approved by: Mary Edmonds Date: 8/16/22

Principal

Approved by: William R. Smith Date: 16 Aug 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: HES

Fund/account name: Varsity Cheer

Proposed fundraising activities: Calendar Fundraiser. People pledge the amount of money for days they sign up for.

Proposed uses of funds raised: Use to buy uniforms, bags, buns, & other materials for use in cheer.

Planned purchase date: 9/26 - 10/17

Contingency for funds not utilized: Use to buy eighth grade gifts & decor for eighth grade night.

Expected student involvement (school-wide or specific school organization) varsity cheer.

Method by which school will receive profit: Cash &/or check  
100% profit

Requested by: Chelsey Burgess Date: 8/12/22  
Name/Title

Approved by: Mary Edmonds Date: 8/16/22  
Principal

Approved by: William [Signature] Date: 16 AUG 2022  
Director of Schools\*

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Updated 8/19/2021

**Martin**

APPROVED



PROPOSED FUNDRAISING ACTIVITIES

School: Glenn L. Martin Elementary

Fund/account name: School wide fundraiser

Proposed fundraising activities: Rada Cutlery

Proposed uses of funds raised: paint the hallways and/or classroom furniture.

Planned purchase date: February 1-22

Contingency for funds not utilized: classroom furniture

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 40% profit  
see attached

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: Christie Vanhook Name/Title Date: 11/8/22  
Principal

Approved by: William D. [Signature] Date: 12-1-22  
Director of Schools

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Updated 8/19/2021

**North**



## PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland

Fund/account name: 7<sup>th</sup>/8<sup>th</sup> Washington Trip

Proposed fundraising activities: Krispy Kreme Doughnuts

Proposed uses of funds raised: 7<sup>th</sup> 8<sup>th</sup> Washington Trip

Planned purchase date: Fall 2022

Contingency for funds not utilized: Will stay for 2023-2024 Washington Trip in PTO account

Expected student involvement (school-wide or specific school organization) 7<sup>th</sup>/8<sup>th</sup> Washington Trip Students

Method by which school will receive profit: All funds collected for Washington trip will make over 40%

Requested by: Jasmine Barnett Date: 10/7/22

Approved by: Thomas Inhman Date: 10/7/22  
Name/Title  
Principal

Approved by: William R. Fry Date: 10/7/22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland

Fund/account name: \_\_\_\_\_

Proposed fundraising activities: 7<sup>th</sup>/8<sup>th</sup> Student led Car Show (PBL)

Proposed uses of funds raised: 7<sup>th</sup>/8<sup>th</sup> Washington DC trip  
May 2023

Planned purchase date: Nov. 12, 2022

Contingency for funds not utilized: 7<sup>th</sup>/8<sup>th</sup> grade trip money

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
7<sup>th</sup>/8<sup>th</sup> students

Method by which school will receive profit: All money will go to Washington DC trip We will meet 40%

Requested by: Toni LaRue-Garrett Date: 10/7/22

Approved by: Thomas Suhma Date: 10/7/22  
Principal

Approved by: William K. Smith Date: 10 OCT 2022  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland

Fund/account name: 7<sup>th</sup>/8<sup>th</sup> Washington Trip

Proposed fundraising activities: raise money for expenses

Proposed uses of funds raised: to help pay for trip costs.

Planned purchase date: Fall 2022

Contingency for funds not utilized: leave in account for next years trip.

Expected student involvement (school-wide or specific school organization) Students going on trip.

Method by which school will receive profit: Will make 40% funds will go to Washington Trip

Requested by: Imi Jakub-Janett Date: 9/15/22  
Name/Title

Approved by: Thomas Oberman Date: 9/15/22  
Principal

Approved by: Walter H. Smith Date: 1556/2022  
Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland Elementary

Fund/account name: General Funds

Proposed fundraising activities: Sale of Smart Savings Cards

Proposed uses of funds raised: Digital signage in front of building

Planned purchase date: TBD (127 construction contingent)

Contingency for funds not utilized: Student supplies + materials

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 50% of sales

Requested by: Carol Fidy bookkeeper Date: 8-12-22  
Name/Title

Approved by: Thomas Johnson Date: \_\_\_\_\_  
Principal

Approved by: Walter H. Spivey Date: 26 AUG 2022  
Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland Elementary

Fund/account name: NCE PTO

Proposed fundraising activities: Snow Cones

Proposed uses of funds raised: Teacher, Sunshine Fund, Teachers staff appreciation

Planned purchase date: Sept. 9, 2022

Contingency for funds not utilized: Large project Savings

Expected student involvement (school-wide or specific school organization) PTO

Method by which school will receive profit: at least 50%

Requested by: Christine Page Sect. Date: 8 Aug 2022  
Name/Title

Approved by: Thomas J. Thomas Date: 8/9/22  
Principal

Approved by: William K. Smith Date: 9 Aug 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: North

Fund/account name: Beta Club

Proposed fundraising activities: Fall costume dance Oct 27th

Proposed uses of funds raised: Provide inflatables for Beta Club members during SWPBS reward day, grades 6, 7 & 8

Planned purchase date: \_\_\_\_\_

Contingency for funds not utilized: help pay for Beta trip expenses

Expected student involvement (school-wide or specific school organization) Beta members / 6th, 7th, 8th

Method by which school will receive profit: all money raised will benefit and go to Beta Club.

Requested by: Chasidy Turner Date: Aug 15 22  
Name/Title

Approved by: Thomas Suhra Date: 8/15/22  
Principal

Approved by: Michelle K. Sp... Date: 15 AUG 20 22  
Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland Elementary

Fund/account name: General Funds

Proposed fundraising activities: Sale of Smart Savings Cards

Proposed uses of funds raised: Digital signage in front of building

Planned purchase date: TBD (127 construction contingent)

Contingency for funds not utilized: Student supplies + materials

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 50% of sales

Requested by: Carol Fied bookkeeper Date: 8-12-22  
Name/Title

Approved by: Thomas Johnson Date: \_\_\_\_\_  
Principal

Approved by: William J. Smith Date: 12 AUG 20 22  
Director of Schools\*

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Updated 8/19/2021

**Phoenix**

# PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Yearbook

Proposed fundraising activities Daily Coffee, Tea, Hot Chocolate Bar/Cart

Proposed uses of funds raised

All money is used to purchase yearbooks (April) to give to students at no cost. Approx. 50-100

Planned purchased date Beginning immediately

Contingency for funds not utilized to roll over to next years material funds

Expected student involvement (school-wide or specific school organization)

School-wide

Method by which school will receive profit purchased yearbooks

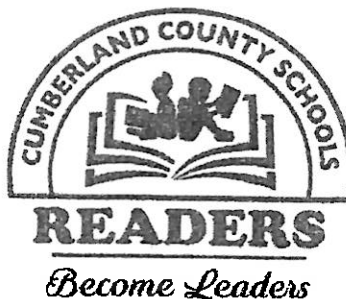
will be purchased at the end of the year.

Requested by Casey Robinson / Teacher Date 8/4/22  
Name/Title

Approved by [Signature] Date 8-4-22  
Principal

Approved by [Signature] Date 7/16/22  
Director of Schools\*

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# PROPOSED FUNDRAISING ACTIVITIES

Fund/account name PBIS

Proposed fundraising activities Concessions, donations

Proposed uses of funds raised  
PBIS rewards, student incentives

Planned purchased date Through out the year

Contingency for funds not utilized Continued for PBIS

Expected student involvement (school-wide or specific school organization)  
School wide

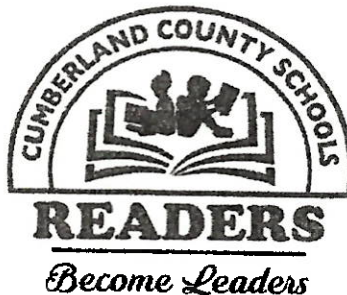
Method by which school will receive profit Cash

Requested by Ginnie Wheeler /Teacher Name/Title Date 8/4/22

Approved by William K. Smith Principal Date 4/16/2023

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Director of Schools\*

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# **Pine View**



**PROPOSED FUNDRAISING ACTIVITIES**

School: Free View Elementary

Fund/account name: PTO

Proposed fundraising activities: Winter Dance

Proposed uses of funds raised: Anything to benefit the school teachers or students

Planned purchase date: Dec. 9th 6:00-8:00 pm est.

Contingency for funds not utilized: Put into PTO account

Expected student involvement (school-wide or specific school organization) 8th-5th

Method by which school will receive profit: 5<sup>00</sup> ticket entrance  
5<sup>00</sup> Pictuse

Requested by: Brandi Carter PTO president Date: 12-2-22

Approved by: Kara Spicer Date: 12-5-22  
Principal

Approved by: William H. [Signature] Date: 12-5-22  
Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: Pine View Elementary

Fund/account name: PFO

Proposed fundraising activities: Santa Breakfast

Proposed uses of funds raised: Anything to benefit the school teachers or students

Planned purchase date: Dec 10, 2022 9:00 - 11:00 am est

Contingency for funds not utilized: Put into Pfo account

Expected student involvement (school-wide or specific school organization) 4th -> Pre K

Method by which school will receive profit: Donate 5.00 For Breakfast 5.00 For Picture with Santa

Requested by: Brandi Carter PFO President Date: 12-2-22  
Name/Title

Approved by: Holly Spicer Date: 12-5-22  
Principal

Approved by: William R. Spivey Date: 12-5-22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pine View

Fund/account name: PSWB

Proposed fundraising activities: Penny War, Movie Night & Middle School dance

Proposed uses of funds raised: Student / teacher incentives

Planned purchase date: Dec → March

Contingency for funds not utilized: roll over

Expected student involvement (school-wide or specific school organization) school-wide, elementary (PK-4), middle (5-8)

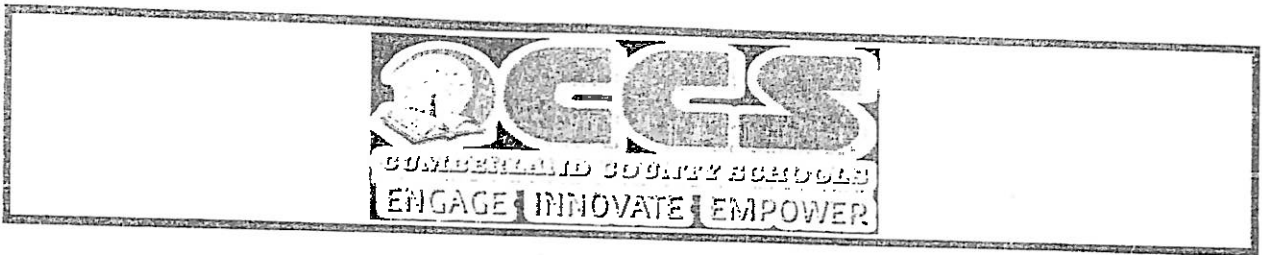
Method by which school will receive profit: 100% of profit

Requested by: Christine Barnes PK Teacher Date: 10-27-22  
Name/Title PSWB Chair

Approved by: Kara Spicer Date: 10-27-22  
Principal

Approved by: William S. Spivey Date: 12-1-22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pine View School

Fund/account name: Fund raiser

Proposed fundraising activities: World's Finest Chocolate Bars

Proposed uses of funds raised: To support projects not covered by Capital Outlay or Federal funding

Planned purchase date: By March 2023

Contingency for funds not utilized: General Fund

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: 50% Profit shipping + handling, taxes required

Requested by: Kara Spicer Date: 11/14/2022

Name/Title

Approved by: Kara Spicer Date: 11/14/2022

Principal

Approved by: William D. Sp... Date: 12-1-22

Director of Schools

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pine View Elementary

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fair  
(October 24-28)

Proposed uses of funds raised: Funds raised will go  
towards books and library supplies and  
equipment.

Planned purchase date: when funds reach desired level

Contingency for funds not utilized: roll over

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
school wide

Method by which school will receive profit: Scholastic dollars

Requested by: Lynn Speich Date: 9/2/22  
Name/Title

Approved by: [Signature] Date: 9-6-22  
Principal

Approved by: [Signature] Date: 6 SEP 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: PreView Elementary

Fund/account name: PTO

Proposed fundraising activities: Fall Festival  
Bounce house, Dunk Booth and Silent Auction

Proposed uses of funds raised: Teacher Resources

Planned purchase date: The 2022 - 2023 School year

Contingency for funds not utilized: PTO Bank account for  
next years start up funds for fall festival

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
School Wide, Staff Students and Community

Method by which school will receive profit: Tickets purchased for  
Fall Festival

Requested by: Brandi Carter PTO President Date: 9-12-22

Approved by: Kara Spicer Name/Title: \_\_\_\_\_ Date: 9-12-22  
Principal  
12:57 PM 2022

Approved by: [Signature] Date: \_\_\_\_\_  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pine View School

Fund/account name: Cheer (JV & V) and Boys/Girls Basketball

Proposed fundraising activities: Selling shirts to faculty and players families

Proposed uses of funds raised: Funds will be used to buy new uniforms and equipment.

Planned purchase date: May 2023

Contingency for funds not utilized: Funds will be rolled into the 2023 school year.

Expected student involvement (school-wide or specific school organization) faculty, Basketball players and Cheer families

Method by which school will receive profit: Direct sale of shirts

Requested by: Heather Jones Cheer Coach Date: 9-12-22

Approved by: [Signature] Name/Title Date: 9-12-22

Approved by: [Signature] Principal Date: 12 SEP 2022

Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: Pine View Elementary

Fund/account name: Varsity and junior varsity Cheerleaders

Proposed fundraising activities: Candy-cane grams

Proposed uses of funds raised: To purchase new pom poms for varsity and junior varsity

Planned purchase date: December 2022

Contingency for funds not utilized: Funds will be used to support Athletics

Expected student involvement (school-wide or specific school organization) Cheerleader

Method by which school will receive profit: Direct sales

Requested by: Heather Jones Cheer Date: 9-12-22

Approved by: Kyra Spicer Name/Title Date: 9-12-22  
Principal

Approved by: William F. Smith Date: 12 SEP 2022  
Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Pine View School

Fund/account name: Athletic

Proposed fundraising activities: donations apply to sponsorship of gym banners

Proposed uses of funds raised: Boys and Girls Basketball equipment

Planned purchase date: October 2022

Contingency for funds not utilized: Remain in Athletic Fund

Expected student involvement (school-wide or specific school organization) Boys + Girls Basketball

Method by which school will receive profit: Donations

Requested by: Jina Niles / Basketball Coach Date: 8/30/2022

Approved by: Kara Spencer Date: 8-30-22  
Name/Title  
Principal

Approved by: William B. Spivey Date: 30 AUG 2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: Pine View Elementary

Fund/account name: Varsity and junior varsity Cheerleaders

Proposed fundraising activities: Cash Calendar - buy a dated square on the calendar

Proposed uses of funds raised: To buy new uniforms and pom-poms for the cheerleaders.

Planned purchase date: May 2023

Contingency for funds not utilized: funds will remain in cheer account

Expected student involvement (school-wide or specific school organization) Varsity and junior varsity cheerleaders

Method by which school will receive profit: Direct donation

Requested by: Heather Jones - Coach Date: 8/25/22

Approved by: Kara Speer Date: 8-28-22  
Name/Title  
Principal

Approved by: William D. Stepp Date: 2-8-2022  
Director of Schools\*

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# **Pleasant Hill**



ORANGE HILLSVILLE EMPLOYER

PROPOSED FUNDRAISING ACTIVITIES

School Plainsville Hill

Fund/account name: Archery

Proposed fundraising activities: Plainsville Hill Archery Tournament  
(3rd Annual)

Proposed uses of funds raised: <sup>①</sup> Purchase archery equipment (for 2nd year  
new faces for the targets) <sup>②</sup> Use funds to go to Kentucky if we qualify. <sup>③</sup> Purchase storage shed for equipment

Planned purchase date: Medicals is in May 2023. Equipment, storage  
building will also be purchased in May

Contingency for funds not utilized: Leftover funds will be used for  
end-of-year banquet. Some funds may roll over into next year.

Expected student involvement (school-wide or specific school organization) Archery students and parent volunteers may help in the setup  
and take down.

Method by which school will receive profit: Gate money for admission  
and concession money

Requested by: [Signature] Archery coach Date: 1/11/23

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: [Signature] Principal Date: 4 JAN 2023  
Director of Schools

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pleasant Hill

Fund/account name: PBS

Proposed fundraising activities: Come <sup>200</sup> floats for the students to buy at school

Proposed uses of funds raised: PBS rewards, first trip, perfect attendance award, student of the month

Planned purchase date: dec 14th

Contingency for funds not utilized: grade wide award and school awards

Expected student involvement (school-wide or specific school organization) Beta students will help some students

Method by which school will receive profit: the pbs teacher will collect the money

Requested by: Adelyn Annunzio Name/Title: \_\_\_\_\_ Date: 10/26/22

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: William R. Smith Principal Date: 26 OCT 2022  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



### PROPOSED FUNDRAISING ACTIVITIES

School: Pleasant Hill Elementary

Fund/account name: Jr. Beta Club

Proposed fundraising activities: K-8 Dances  
K-2, 3-5, 6-8

Proposed uses of funds raised: To help fund our  
trip to Jr. Beta Convention

Planned purchase date: 10/28/22

Contingency for funds not utilized: Will be used for  
other Beta activities

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
K-8 per grade level per dance

Method by which school will receive profit: Cash / check

Requested by: Jill Mahaney / Sponsor Date: 10/18/22  
Name/Title

Approved by: Shawn Becker Date: 10-18-22  
Principal

Approved by: William A. Saff Date: 10/18/22  
Director of Schools\*

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Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: Westwood Hill

Fund/account name: PBS

Proposed fundraising activities: Westwood Hill Princess

preschool thru junior princess, preschool thru senior princess

Proposed uses of funds raised: to buy prizes for students  
positive behavior to student conference for  
teachers during parent teacher/meal  
conference

Planned purchase date: 10-1-22

Contingency for funds not utilized: PBS field trip

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

School wide

Method by which school will receive profit: the PBS leader

will collect money from the students at  
school

Requested by: Joseph Othman Date: 8-15-22

Name/title

Approved by: James Packer Date: 8-24-22

Principal

Approved by: William A. Smith Date: 2/16/2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



### PROPOSED FUNDRAISING ACTIVITIES

School: Pleasant Hill Elem

Fund/account name: Basketball girls & boys

Proposed fundraising activities: Sponsorship banners

Proposed uses of funds raised: to purchase equipment & apparel

Planned purchase date: Oct. 1

Contingency for funds not utilized: End of the year banquet

Expected student involvement (school-wide or specific school organization) girls & boys basketball

Method by which school will receive profit: 100% profit

Requested by: Susan Stewart / Basketball Coach Date: 9/7/22  
Name/Title

Approved by: [Signature] Date: 9/7/22  
Principal

Approved by: [Signature] Date: 7 SEP 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pleasant Hill Elementary

Fund/account name: Library

Proposed fundraising activities: Book fair  
10/24 10/28 and 11/27-3/3

Proposed uses of funds raised: purchasing furniture,  
technology, books, supplies, miscellaneous  
items

Planned purchase date: when funds reach desired level

Contingency for funds not utilized: roll-over

Expected student involvement (school-wide or specific school organization) school wide

Method by which school will receive profit: cash / scholastic dollars

Requested by: Jill Hill Librarian Date: 8/2/22  
Name/Title

Approved by: [Signature] Date: 8-5-22  
Principal

Approved by: [Signature] Date: 5/16/22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Pleasant Hill Elementary

Fund/account name: Library

Proposed fundraising activities: concessions

Proposed uses of funds raised: furniture, books, technology, supplies, misc.

Planned purchase date: as needed

Contingency for funds not utilized: roll-over

Expected student involvement (school-wide or specific school organization) school wide

Method by which school will receive profit: cash

Requested by: Kevin Hill Librarian Date: 8/10/22  
Name/Title

Approved by: Shawn Barber Date: 8-10-22  
Principal

Approved by: William H. Saff Date: 10-20-22  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



## PROPOSED FUNDRAISING ACTIVITIES

School: Pleasant Hill

Fund/account name: Fundraiser

Proposed fundraising activities: Country Meat Sales

Proposed uses of funds raised: School wide climate/culture celebrations, recognitions to promote positive behavior and increased attendance and academic achievement.

Planned purchase date: Throughout School Year

Contingency for funds not utilized: Carry over for continued SWPBS + student / teacher celebration / recognition

Expected student involvement (school-wide or specific school organization) School wide

Method by which school will receive profit: Direct sales in school only to students, teachers, visitors

Requested by: Travis Buckner / Principal Date: 8-10-22  
Name/Title

Approved by: Jason Buckner Date: 8-10-22  
Principal

Approved by: William A. Stapp Date: 10/20/2022  
Director of Schools\*

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Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: PHEs

Fund/account name: Boys Basketball

Proposed fundraising activities: Calendar sponsorship

Proposed uses of funds raised: Shooting shirts + upgrades

Planned purchase date: August

Contingency for funds not utilized: put in account for later use

Expected student involvement (school-wide or specific school organization) players will ask for sponsors on a August calendar

Method by which school will receive profit: basketball games

Requested by: Kevin Wivily / boys basketball coach Date: 8-8-22  
Name/Title

Approved by: [Signature] Date: 8-8-22  
Principal

Approved by: [Signature] Date: 8-16-22  
Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: W. Cary High

Fund/account name: Varsity Cheer

Proposed fundraising activities: Selling Mums

Proposed uses of funds raised: Uniforms, replacements, start  
new competition fees

Planned purchase date: August 30th

Contingency for funds not utilized: Make some signs

Expected student involvement (school-wide or specific school organization) Cheer Team 12 students

Method by which school will receive profit: Money will be turned  
in to the coach to turn in to the  
board

Requested by: Mrs. Allison / coach Date: 8-8-22  
Name/Title

Approved by: [Signature] Date: 8-8-22

Approved by: [Signature] Date: 8/16/2022  
Principal  
Director of Schools\*

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**SMHS**



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial HS

Fund/account name: Volleyball

Proposed fundraising activities: Team Banner to hang up in gym during volleyball games

Proposed uses of funds raised: nets, poles, gear, tournaments, travel

Planned purchase date: Feb

Contingency for funds not utilized: save in account

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Players will get ~~each~~ sponsorship logos from company

Method by which school will receive profit: check / cash

Requested by: Joi Permenter / Teacher Date: 1/11/23

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 1/12/23  
Principal

Approved by: [Signature] Date: 13 JAN 2023  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial HS

Fund/account name: Volleyball

Proposed fundraising activities: Middle School Calendars for Jan. or Feb.

Proposed uses of funds raised: 8<sup>th</sup> grade night, equipment, t-shirt, etc.

Planned purchase date: Jan, Feb

Contingency for funds not utilized: Put in volleyball Account

Expected student involvement (school-wide or specific school organization) Physers only

Method by which school will receive profit: Cash / check

Requested by: Tr: Permenter Mescher Date: 1/11/23

Approved by: K. Smith Date: 1/12/23  
Name/Title/Title  
Principal

Approved by: William H. Smith Date: 13 JAN 2023  
Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial High School

Fund/account name: Choral

Proposed fundraising activities: Calendar donations

Proposed uses of funds raised: Choir uniforms

Planned purchase date: 2/15/23

Contingency for funds not utilized: Honor Chorus Fees

Expected student involvement (school-wide or specific school organization) SMHS Chorus

Method by which school will receive profit: \_\_\_\_\_

Requested by: Blake Saldana / Teacher Date: 1-9-23

Approved by: [Signature] Name/Title Date: 1/9/23  
Principal

Approved by: [Signature] Date: 1/31/2023  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Band

Proposed fundraising activities: World's Finest Chocolate

Proposed uses of funds raised: Instrument Repair

Planned purchase date: Spring 23

Contingency for funds not utilized: MISC

Expected student involvement (school-wide or specific school organization) SMHS Band

Method by which school will receive profit: Cash

Requested by: Ethan Tipton, Band Director Date: 1/4/23

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 1/4/23

Approved by: [Signature] Principal \_\_\_\_\_ Date: 4/3/2023

Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Pb cheer

Proposed fundraising activities: donation fundraiser - parents will show standard letter with friends/family/businesses - similar to email but we keep 100% of profit

Proposed uses of funds raised: pay for Cheer Nationals

Planned purchase date: Jan 2023 Dec '22-Jan 23

Contingency for funds not utilized: all will be used

Expected student involvement (school-wide or specific school organization) Pb cheer team

Method by which school will receive profit: cash/check

Requested by: Becky Smith / cheer coach Date: 11-28-22

Approved by: [Signature] Name/Title Date: 11/29/22  
Principal

Approved by: [Signature] Date: 12/5/22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Fb cheer

Proposed fundraising activities: Sponsor shirt for cheer  
Nationals (ad sales)

Proposed uses of funds raised: Pay registration and housing  
for nationals

Planned purchase date: Jan 2023

Contingency for funds not utilized: all will be used

Expected student involvement (school-wide or specific school organization) Fb cheer team

Method by which school will receive profit: cash & check

Requested by: Becky Smith / teacher / cheer coach Date: 11-28-22

Approved by: [Signature] Name/Title Date: 11/28/22

Approved by: [Signature] Principal Date: 12-5-22

Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Art Club

Proposed fundraising activities: Ornament sale -  
(Handmade ceramic ornaments by Art club kids)

Proposed uses of funds raised: For Art club materials  
& field trips

Planned purchase date: Dec. 5<sup>th</sup> (winter fine Arts program) → over

Contingency for funds not utilized: materials

Expected student involvement (school-wide or specific school organization) Art Club

Method by which school will receive profit: cash or check

Requested by: Tristessa Luetkemeyer / Art Teacher Date: 11/24/22

Approved by: [Signature] Date: 11/21/22  
Principal

Approved by: [Signature] Date: 21 Nov 2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Theatre

Proposed fundraising activities: Calendar

Proposed uses of funds raised: to pay for Thescon

Planned purchase date: Nov. 18<sup>th</sup>

Contingency for funds not utilized: production fund

Expected student involvement (school-wide or specific school organization) Theatre Club

Method by which school will receive profit: Cash Donations

Requested by: Eleni Fragopoulos / Teacher, Director Date: 11/8/22

Approved by: [Signature] Name/Title: Sponsor Date: 11/9/22

Approved by: [Signature] Date: 9.12.22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Bball Cheer

Proposed fundraising activities: Mini Cheer Clinic

Proposed uses of funds raised: Varsity Bill  
(uniforms, camp gear)

Planned purchase date: Jan 21, 2023

Contingency for funds not utilized: \_\_\_\_\_

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

Requested by: Kristen Garvin coach Date: 11/7/22

Approved by: [Signature] Name/Title Date: 11/7/22

Approved by: [Signature] Principal Date: 7/24/22  
[Signature] Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Bball Cheer

Proposed fundraising activities: Basketball/Cheerleading  
~~Ad~~ Ad Program Books

Proposed uses of funds raised: Varsity Bill  
(uniforms, camp gear)

Planned purchase date: Nov 2022 for basketball  
Season

Contingency for funds not utilized: —

Expected student involvement (school-wide or specific school organization) —

Method by which school will receive profit: —

Requested by: Kristen Garvin coach Date: 11/7/22

Approved by: [Signature] Name/Title Date: 11/7/22

Approved by: [Signature] Date: 7/26/2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SM HS

Fund/account name: Coordinated Student Health

Proposed fundraising activities: Hot day

Proposed uses of funds raised: Fresh fruit

Planned purchase date: Nov. 18<sup>th</sup>

Contingency for funds not utilized: \_\_\_\_\_

Expected student involvement (school-wide or specific school organization) SM HS students

Method by which school will receive profit: Cash

Requested by: Victoria Penner / Tech Date: 11/3

Approved by: [Signature] Date: 11/3/22  
Name/Title  
Principal

Approved by: [Signature] Date: 2 Nov 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial High School

Fund/account name: FCCLA

Proposed fundraising activities: Lunch Fundraiser

Proposed uses of funds raised: Funds will be used to support FCCLA students: Registration costs, plane tickets, supplies for competition, etc.

Planned purchase date: October 2022- May 2023

Contingency for funds not utilized: to use for any future expenses

Expected student involvement (school-wide or specific school organization) School wide FCCLA students

Method by which school will receive profit: Cash

Requested by: Kesley Williams/FCCLA Date: 10.31.22  
Name/Title Adviser

Approved by: [Signature] Date: 10/31/22  
Principal

Approved by: [Signature] Date: 3/6/22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial HS

Fund/account name: FCCLA

Proposed fundraising activities: Candy fundraiser

Proposed uses of funds raised: To support students with registration costs, plane tickets, hotel, supplies for competition, etc.

Planned purchase date: October 2022 May 2023

Contingency for funds not utilized: to use for any future expenses

Expected student involvement (school-wide or specific school organization) FCCLA students

Method by which school will receive profit: Cash

Requested by: Kesley Williams / FCCLA Adviser Date: 10-31-22

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 10/31/22

Approved by: [Signature] Principal: \_\_\_\_\_ Date: 31 OCT 22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: HOSA Club

Proposed fundraising activities: We Help Two - Selling Socks (Fundraiser + Service Project)

Proposed uses of funds raised: Part of the funds raised go to provide a prosthetic limb to someone who cannot afford (90 packs of socks = 1 leg) and the remaining profits will be used to help fund registration and lodging costs for competitors

Planned purchase date: \_\_\_\_\_

Contingency for funds not utilized: Funds not used will be put towards registration costs for HOSA events

Expected student involvement (school-wide or specific school organization) HOSA Club members

Method by which school will receive profit: 3 Pair Packs Sell for \$12 and Single Packs sell for \$5, we will keep 40% profit, and a portion of the company's share of profit goes toward the prosthetic leg

Requested by: Annalee Dunbar / HOSA Advisor Date: 10/4/22

Approved by: [Signature] Date: 10/18/22  
Name/Title: \_\_\_\_\_  
Principal

Approved by: [Signature] Date: 12/01/22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Bend

Proposed fundraising activities: Butter Braids

Proposed uses of funds raised: Instrument Repairs

Planned purchase date: Fall 22

Contingency for funds not utilized: Music/ Instructional Materials

Expected student involvement (school-wide or specific school organization) Marching Band

Method by which school will receive profit: check

Requested by: Ethan Tipton, Band Director Date: 10/20/21/22

Approved by: [Signature] Name/Title Date: 10/21/22

Approved by: [Signature] Principal Date: 21 OCT 20 22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial High School

Fund/account name: Theatre

Proposed fundraising activities: Bake sale

Proposed uses of funds raised: Tennessee Thescon

Planned purchase date: November 18

Contingency for funds not utilized: Show Production

Expected student involvement (school-wide or specific school organization) Theatre Club

Method by which school will receive profit: Cash payment for baked goods

Requested by: Eleni Traggoudis / Teacher <sup>Director - Sponsor</sup> Date: 10/12/22

Approved by: [Signature] <sup>Principal</sup> Date: 10/12/22

Approved by: [Signature] <sup>Director of Schools\*</sup> Date: 12 OCT 2022

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### PROPOSED FUNDRAISING ACTIVITIES

School: Stone Memorial HS

Fund/account name: Volleyball Boosters

Proposed fundraising activities: Middle School Volleyball  
Calendars

Proposed uses of funds raised: Tournaments, fees, equipment

Planned purchase date: Jan. 2023

Contingency for funds not utilized: —

Expected student involvement (school-wide or specific school organization) middle school students

Method by which school will receive profit: cash/check

Requested by: Tari Permenter Teacher Date: \_\_\_\_\_

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 10/7/22  
Principal

Approved by: [Signature] Date: 7/6/2022  
Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial HS

Fund/account name: Volleyball Boosters

Proposed fundraising activities: Teacher Meals

Proposed uses of funds raised: Universal Tournament next year / Equipment / FZZ

Planned purchase date: November 2022

Contingency for funds not utilized: —

Expected student involvement (school-wide or specific school organization) Parents + Student-Athletes

Method by which school will receive profit: Cash / Check

Requested by: Toni Permenter / Teacher Date: \_\_\_\_\_

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 10/7/22  
Principal

Approved by: [Signature] Date: 7 OCT 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial HS

Fund/account name: Volleyball Boosters

Proposed fundraising activities: Gift Wrapping / People drop off gifts + we wrap them!

Proposed uses of funds raised: Universal ~~Document~~ Tournament Trip / Equipment / Fees

Planned purchase date: Dec. 2022

Contingency for funds not utilized: —

Expected student involvement (school-wide or specific school organization) Student-athletes

Method by which school will receive profit: cash / check

Requested by: Tom Permenter / Teacher Date: \_\_\_\_\_

Approved by: [Signature] Name/Title \_\_\_\_\_ Date: 10/7/22  
Principal

Approved by: [Signature] Date: 10/7/2022  
Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: SMHS DANCE TEAM

Proposed fundraising activities: Calendar fill in the day/square donations.

Proposed uses of funds raised: To purchase shoes & uniforms.

Planned purchase date: Begin Date 9/1/22

Contingency for funds not utilized: To be used for new poms or roll-over to next season

Expected student involvement (school-wide or specific school organization) Dance team members

Method by which school will receive profit: To be deposited with the Bookkeeper at SMHS. Funds collected by team.

Requested by: Rachel Hawn / Dance Team Coach Date: 8/23/22

Approved by: [Signature] Date: 8/25/22  
Name/Title

Approved by: [Signature] Date: 8/25/22  
Principal  
Director of Schools\*

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Updated 8/19/2021

PROPOSED FUNDRAISING ACTIVITIES

School: Stone Memorial High School

Fund/account name: Bowling Team

Proposed fundraising activities: 30 Pop

Proposed uses of funds raised: To help with costs of bowling shirts, bowling alley rental,

Planned purchase date: Fall 2022

Contingency for funds not utilized: Instruction Materials

Expected student involvement (school-wide or specific school organization) Smtts Bowling Team

Method by which school will receive profit: check

Requested by: TRISTESSA LUETKEMEYER <sup>Bowling Coach</sup> Date: 8/25/22

Approved by: [Signature] <sup>Name/Title</sup> Date: 8/25/22

Approved by: [Signature] <sup>Principal</sup> Date: 20 AUG 20 22

Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Memorial High School

Fund/account name: Softball

\*Pink out Tailgate: Pink hair spray, Face paint,  
Proposed fundraising activities: wrist bands (pink out), Glow sticks,  
color changing cups w/ drink, Frito Banditos

Proposed uses of funds raised: Field maintenance & equipment

Planned purchase date: Spring 2023

Contingency for funds not utilized: Save for bigger projects

Expected student involvement (school-wide or specific school organization) Softball team

Method by which school will receive profit: cash

Requested by: Chasity Bohannon coach Date: 8/14/22

Approved by: [Signature] Name/Title Date: 8/14/22

Approved by: [Signature] Principal Date: 16 Aug 2022

Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: FOOTBALL

Proposed fundraising activities: VENDORS / TRAVELING

Proposed uses of funds raised: EQUIPMENT / TRAVEL

Planned purchase date: N/A 8-19-2022

Contingency for funds not utilized: N/A

Expected student involvement (school-wide or specific school organization)  
Football Boosters / Team

Method by which school will receive profit: Cash donations

Requested by: DERIK SAMBER FOOTBALL COACH Date: 8-9-22

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 8/11/22  
Principal

Approved by: [Signature] Date: 11/10/22  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Criminal Justice

Proposed fundraising activities: ~~sell~~ drink sales at fair

Proposed uses of funds raised: membership dues/materials

Planned purchase date: 8/15/22

Contingency for funds not utilized: use for class and club material and activities

Expected student involvement (school-wide or specific school organization) Criminal Justice club and class/Skills USA

Method by which school will receive profit: cash

Requested by: Kylee Johnson/teacher Date: 8/10/22

Approved by: [Signature] Name/Title: \_\_\_\_\_ Date: 8/11/22  
Principal

Approved by: [Signature] Date: 11/06/2022  
Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Bball Cheer

Proposed fundraising activities: <sup>Selling</sup> Cheer & Team Apperal online

Proposed uses of funds raised: Cheer gear bill

Planned purchase date: September

Contingency for funds not utilized: Will be used for large bill

Expected student involvement (school-wide or specific school organization) none

Method by which school will receive profit: none

Requested by: Kristen Garvin, coach Date: 8/4/22

Approved by: *Kelly J. Smith* Date: 8/8/22  
Name/Title  
Principal

Approved by: *Kristen A. Smith* Date: 8 AUG 2022  
Director of Schools\*

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Updated 8/19/2021

Kristen Garvin



**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: FFA

Proposed fundraising activities: SMHS FFA was asked to sell drinks at the livestock pavilion at the Cumberland County Fair

Proposed uses of funds raised: National FFA Convention  
Tours and Expenses

Planned purchase date: 8/15/22

Contingency for funds not utilized: leadership workshops,  
State Convention

Expected student involvement (school-wide or specific school organization) FFA

Method by which school will receive profit: cash

Requested by: Chelsea Phillips/Advisor Date: 8/9/22

Approved by: Kelly Smith Date: 8/10/22  
Name/Title

Approved by: [Signature] Date: 10 AUG 20 22  
Principal

Director of Schools\*

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# PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Band

Proposed fundraising activities: 30 POP!

Proposed uses of funds raised: New instruments.

Planned purchase date: Fall 22

Contingency for funds not utilized: Instrument repairs

Expected student involvement (school-wide or specific school organization) SMHS Marching Band

Method by which school will receive profit: We will receive a check in the mail at the end of the fundraiser.

Requested by: Ethan Tipton, Band Director Date: 8/12/22

Approved by: [Signature] Date: 8/12/22  
Name/Title  
Principal

Approved by: [Signature] Date: 8/12/22  
Director of Schools\*

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Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: Stone Memorial High School

Fund/account name: Freshman Academy

Proposed fundraising activities: Krispy Kreme Fundraiser

Proposed uses of funds raised: Fundraising for prom and graduation activities

Planned purchase date: November 01-11, 2022

Contingency for funds not utilized: Roll over to the class of 2026

Expected student involvement (school-wide or specific school organization) All Freshman in Freshman academy

Method by which school will receive profit: "Krispy Kreme Fundraising sells products to customers at a reduced retail price with a recommended resell pricing per product. Fundraisers will sell the product at the recommended resell price and pay Krispy Kreme the reduced retail price, therefore fundraisers have their profits immediately." <https://krispykreme.com/about/faqs#p3>

Requested by: Caleen Hoyt & Tonia Wyatt- Freshman Lead Sponsors Date: 7-8-22

Approved by: *Kelly J. Smith* Name/Title: \_\_\_\_\_ Date: 7/11/22  
Principal

Approved by: *Walter A. Egg* Date: 11/5/22  
Director of Schools\*

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Updated 8/19/2021



## PROPOSED FUNDRAISING ACTIVITIES

School: Stone Memorial High School

Fund/account name: Freshman Academy

Proposed fundraising activities: Halloween Costume Dance

Proposed uses of funds raised: Fundraising for prom and graduation activities

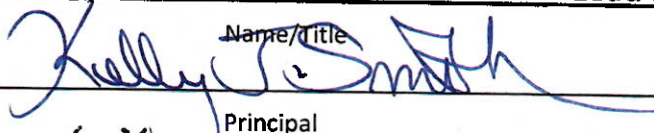
Planned purchase date: October 28, 2022

Contingency for funds not utilized: Roll over to the class of 2026

Expected student involvement (school-wide or specific school organization) All Freshman in Freshman academy

Method by which school will receive profit: Ticket sales for the dance minus the cost of supplies.

Requested by: Caleen Hoyt & Tonia Wyatt- Freshman Lead Sponsors Date: 7-8-22

Approved by:  Date: 7/11/22  
Name/Title: Principal

Approved by:  Date: 11/5/22  
Director of Schools\*

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Updated 8/19/2021



# PROPOSED FUNDRAISING ACTIVITIES

School: SMTHS

Fund/account name: \$ FB cheer

Proposed fundraising activities: Adult prom

Proposed uses of funds raised: pay for gear

Planned purchase date: Aug 5

Contingency for funds not utilized: all will be used

Expected student involvement (school-wide or specific school organization) Cheer team

Method by which school will receive profit: Cash / check  
100% profit

Requested by: Becky Smith - cheer coach Date: 6-15-22

Approved by: Kelly Smith Name/Title Date: 6/15/22  
Principal

Approved by: elna Maxwell Date: 6-20-2022  
Director of Schools\*

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# PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Football cheer

Proposed fundraising activities: ~~SMHS~~ Youth cheer clinic

Proposed uses of funds raised: pay for gear

Planned purchase date: Aug 27

Contingency for funds not utilized: all funds will be utilized

Expected student involvement (school-wide or specific school organization) SMHS fb cheer team

Method by which school will receive profit: cash or check

Requested by: Becky Smith Date: 6-9-22

Approved by: Kelly J. Smith Name/Title Date: 6/9/22  
Principal

Approved by: Elina Maxwell Date: 6-16-2022  
Director of Schools\*

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# PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Fb cheer

Proposed fundraising activities: Parking donations

Proposed uses of funds raised: to pay for gear

Planned purchase date: 8-19, 9-2, 9-16, 10-7, 10-21

Contingency for funds not utilized: all funds will be used

Expected student involvement (school-wide or specific school organization) SMHS Fb Cheer team

Method by which school will receive profit: Cash

Requested by: Becky Smith Date: 6-9-22

Approved by: Kelly Smith Date: 6/9/22  
Name/Title  
Principal

Approved by: Elina Maxwell Date: 6-16-2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



**PROPOSED FUNDRAISING ACTIVITIES**

School: SMHS

Fund/account name: Stone Memorial Middle School Cheer

Proposed fundraising activities: Sand Art  
Friday @ the Crossroads

Proposed uses of funds raised: Team shirts

Planned purchase date: June 2022

Contingency for funds not utilized: Homecoming

Expected student involvement (school-wide or specific school organization) SMMS Cheer Squad

Method by which school will receive profit: Cash

Requested by: Dana Morgan Coach Date: 5-24-22

Approved by: [Signature] Date: 5/27/22  
Name/Title  
Principal

Approved by: [Signature] Date: 6-6-2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Stone Memorial Middle School Cheer

Proposed fundraising activities: Football Toss  
1/2 time @ games

Proposed uses of funds raised: Homecoming Signs

Planned purchase date: 9/22

Contingency for funds not utilized: End of Season banquet

Expected student involvement (school-wide or specific school organization) SMMS Cheer Squad

Method by which school will receive profit: Cash

Requested by: Dana Morgan Date: 5-24-22

Approved by: K Smith Date: 5/27/22  
Name/Title  
Principal

Approved by: Dina Maxwell Date: 6-6-2022  
Director of Schools\*

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**South**



**PROPOSED FUNDRAISING ACTIVITIES**

School: South Cumberland Elementary School

Fund/account name: Funding for digital sign

Proposed fundraising activities: Raffle tickets (\$1.00 ticket) for receiving a wooden University of Tennessee Volunteers sign

Proposed uses of funds raised: Funding for a digital school sign

Planned purchase date: As soon as funds are available

Contingency for funds not utilized: Funds will be saved until the allotted amount is available to purchase the digital sign

Expected student involvement (school-wide or specific school organization) School-wide and during the Breakfast with Santa family event

Method by which school will receive profit: 100% of the ticket sale prices

Requested by: Sarah Pharris/Librarian Date: 11/16/2022

Approved by: *Dawn Dail* Name/Title: Principal Date: 11-16-22

Approved by: *William S. Sy* Director of School Date: 12-1-22

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts. Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: South Cumberland

Fund/account name: Student Council

Proposed fundraising activities: "Breakfast with Santa"

Proposed uses of funds raised: These funds will help pay for homecoming and teacher appreciation activities.

Planned purchase date: 12-3-22

Contingency for funds not utilized: If there are leftover funds, we will do additional teacher app. activities.

Expected student involvement (school-wide or specific school organization) PreK-8

Method by which school will receive profit: \$5.00 per student who participates - Donations for breakfast items

Requested by: Andi Casey / Student Council Date: 10-20-22

Approved by: Dawn Hall Name/Title Date: 10-20-22

Approved by: William H. [Signature] Principal Date: 10-20-22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: South

Fund/account name: PTO

Proposed fundraising activities: School T-shirts

Proposed uses of funds raised: all funds go toward purchase of digital sign

Planned purchase date: Spring 23

Contingency for funds not utilized: playground

Expected student involvement (school-wide or specific school organization) optional

Method by which school will receive profit: 100%

Requested by: Julie Wyatt / PTO Vice Pres. Date: 9-27-22

Approved by: Dawn Dau Name/Title Date: 9-27-22

Approved by: Wickie SSA Principal Date: 27 SEP 20 22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: South Cumberland

Fund/account name: School Wide Positive Behavior

Proposed fundraising activities: Selling concessions during Renaissance Rally

Proposed uses of funds raised: used will be used for student rewards for academics, behavior, attendance and A.R.

Planned purchase date: Through out school year

Contingency for funds not utilized: Balance will roll over to next school year

Expected student involvement (school-wide or specific school organization) School Wide

Method by which school will receive profit: 100% of profit

Requested by: Jamie White (RTI Coordinator) Date: 9/15/2022

Approved by: Naureen Vall Name/Title Date: 9/15/22

Approved by: Walter A. [Signature] Principal Date: 15 SEP 2022  
Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: South

Fund/account name: PTO

Proposed fundraising activities: Monthly Concessions, Cookies & milk-or Candy grams

Proposed uses of funds raised: Continuing to work toward purchase of a digital sign

Planned purchase date: Spring 23 if funds available

Contingency for funds not utilized: \_\_\_\_\_

Expected student involvement (school-wide or specific school organization) once a month- available for all grades

Method by which school will receive profit: 100% profit from "any event"

Requested by: Julie Hyatt Date: 9-10

Approved by: Dawn Hall Date: 9-10

Approved by: William P. Sosa Date: 10/5/2022

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### PROPOSED FUNDRAISING ACTIVITIES

School: South Cumberland Elementary

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fairs

Proposed uses of funds raised: Funds raised will go towards book and library supplies, new books, AR rewards/events, and school reading themes.

Planned purchase date: (10-21-2022 -10-31-2022) and (2-27-2023 -3-8-2022)

Contingency for funds not utilized: Funds not utilized will be used in the library towards <sup>the</sup> 2023-2024 school year.

Expected student involvement (school-wide or specific school organization) School-wide student involvement is expected

Method by which school will receive profit: Scholastic Dollars based on sales (\$3,500 and up = 50% of Sales for Scholastic Dollars and/or cash value 25% of sales)

Requested by: Sarah Pharris / Librarian Date: Aug. 17, 2022

Approved by: Dawn Dale Name/Title Date: 8-17-22

Approved by: William A. Smith Principal Date: 1 AUG 2022

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: South Cumberland Elementary

Fund/account name: SOUTH CUMBERLAND ATHLETIC FUND

Proposed fundraising activities: JV Basketball League with teams from South, Martin, and other schools

Proposed uses of funds raised: To aid in the supply of jerseys, training equipment, and warmups/gear

Planned purchase date: No later than Nov.1

Contingency for funds not utilized: Funds not utilized will be rolled over into the offseason needs to be determined after the season is over. I.e. banquets and awards

Expected student involvement (school-wide or specific school organization) students from several elementary schools will be involved in the league 5-6 teams

Method by which school will receive profit: South will receive 100% of profits when games are hosted at South School

Requested by: Blake Allen Date: 8/18/22

Approved by: *Dawn Hall* Date: 8-18-22  
Name/Title

Approved by: *William H. Smith* Date: BAV 8/20/22  
Principal  
Director of Schools\*

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## PROPOSED FUNDRAISING ACTIVITIES

School: South Cumberland

Fund/account name: General Fund

Proposed fundraising activities: Apex Leadership Company

Proposed uses of funds raised: Furniture and Technology

Planned purchase date: February 6-17

Contingency for funds not utilized: Combine funds with PTO for Digital Sign

Expected student involvement (school-wide or specific school organization) School Wide Event

Method by which school will receive profit: Minimum of 50% and the more raised the threshold will increase

Requested by: [Signature] Date: 8/11/22

Approved by: [Signature] Name/Title Date: 8-11-22

Approved by: [Signature] Principal Date: 11AUG2022  
Director of Schools\*

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Updated 8/19/2021

**Stone**



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Elementary School

Fund/account name: Girls Basketball

Proposed fundraising activities: Winter Basketball League  
Month of February

Proposed uses of funds raised: New uniforms shoes, warm ups

Planned purchase date: August 2023

Contingency for funds not utilized: New basketballs, Banquet Awards

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_  
Girls basketball team only

Method by which school will receive profit: check or cash from  
participating teams

Requested by: Michelle Wilson Date: 1-9-23  
Name/Title

Approved by: Stephen R. Bar... Date: 1-9-23  
Principal

Approved by: [Signature] Date: 1-9-23  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: STONE ELEMENTARY

Fund/account name: CROSS COUNTRY

Proposed fundraising activities: ONLINE APPAREL

Proposed uses of funds raised: COVER THE COST OF PARTICIPATION DISADVANTAGED STUDENTS

Planned purchase date: BEGINNING JANUARY 2023

Contingency for funds not utilized: CARRY OVER TO FUTURE SEASON(S)

Expected student involvement (school-wide or specific school organization) NONE (ALL ONLINE)

Method by which school will receive profit: CHECK FROM FAN'S TEES

Requested by: MICHAEL GRINZ CROSS COUNTRY COACH Date: 12/14/22  
Name/Title

Approved by: [Signature] Date: 12/15/22  
Principal

Approved by: [Signature] Date: 15 DEC 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Elementary School

Fund/account name: Student Council

Proposed fundraising activities: Winter Dance

Proposed uses of funds raised: Student Council supplies (sweatshirts, materials for future projects to aid Fair Park Senior Center and FOCCAs)

Planned purchase date: Sweatshirts Jan. 4, 2023

Contingency for funds not utilized: Student Council account

Expected student involvement (school-wide or specific school organization) 6-8 Middle School

Method by which school will receive profit: Cash or Check

Requested by: Jennifer Davis/Student Council chair Date: 12-1-22

Approved by: [Signature] Date: 12-1-22  
Principal

Approved by: [Signature] Date: 12-5-22  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Elementary

Fund/account name: P.T.O

Proposed fundraising activities: pictures w/ Santa

Proposed uses of funds raised: help teachers in classrooms, 8<sup>th</sup> grade breakfast, and students for good grades & behavior

Planned purchase date: Dec 2022

Contingency for funds not utilized: put into P.T.O acct

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Method by which school will receive profit: cash/check by patron

Requested by: Dawn Basanko Date: 11-18-22  
Name/Title

Approved by: Steph R. B... Date: 11-18-22  
Principal

Approved by: William H SA Date: 18 NOV 2022  
Director of Schools\*

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Updated 8/19/2021



**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Elementary PCC

Fund/account name: P.T.O

Proposed fundraising activities: wear Christmas PJ's, ugly Christmas sweater & Christmas hat & socks

Proposed uses of funds raised: help teachers in classroom, 8th grade breakfast, award students for good grades & behavior-

Planned purchase date: Dec 2022

Contingency for funds not utilized: put into PTO acct.

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Method by which school will receive profit: Cash/check by Patrons

Requested by: Dawn Besanko Date: 11-18-22

Approved by: [Signature] Name/Title \_\_\_\_\_ Date: 11-18-22

Approved by: [Signature] Principal \_\_\_\_\_ Date: 18 Nov 2022  
Director of Schools\*

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**PROPOSED FUNDRAISING ACTIVITIES**

School: Stone Elementary

Fund/account name: Beta Club

Proposed fundraising activities: concessions on Friday

Proposed uses of funds raised: Beta Trips - Activities - Convention

Planned purchase date: ASAP

Contingency for funds not utilized: Roll over for next years trip or end of the year trip

Expected student involvement (school-wide or specific school organization) Beta members

Method by which school will receive profit: cash

Requested by: Michelle Wilson / Beta Sponsor Date: 11-4-22  
Name/Title

Approved by: [Signature] Date: 11-4-22  
Principal

Approved by: [Signature] Date: 4/25/2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: Stone Elementary School

Fund/account name: Basketball Club

Proposed fundraising activities: concession stand and gate sales

Proposed uses of funds raised: uniforms + basketball supplies

Planned purchase date: 2023

Contingency for funds not utilized: roll over until enough funds are collected / warm-ups

Expected student involvement (school-wide or specific school organization) none

Method by which school will receive profit: cash

Requested by: Michelle Wilson - coach Date: 10-7-22

Approved by: [Signature] Name/Title Date: 10-7-22

Approved by: [Signature] Principal Date: 10-11-22  
Director of Schools\*

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### PROPOSED FUNDRAISING ACTIVITIES

School: Stone Elementary

Fund/account name: PBS

Proposed fundraising activities: Dance

Proposed uses of funds raised: The dance sponsored by PBS will raise funds that will offset the cost of PBS reward trips (each 4 weeks) and PBS rewards (mid-year week)

Planned purchase date: October

Contingency for funds not utilized: The funds not utilized will be rolled over into the PBS account for next year's trips and rewards

Expected student involvement (school-wide or specific school organization) Students will pay admission to enter the dance

Method by which school will receive profit: Cash (check will be used to pay for admission)

Requested by: Kelly Small Name/Title Date: 9-12-2021

Approved by: [Signature] Principal Date: 9-12-2021

Approved by: [Signature] Director of Schools\* Date: 12 SEP 2022

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: Stone Elementary

Fund/account name: PBS

Proposed fundraising activities: Concessions

Proposed uses of funds raised: The funds raised will offset the cost of PBS trips and PBS rewards each nine weeks.

Planned purchase date: \_\_\_\_\_

Contingency for funds not utilized: The funds that are not used will be rolled over for the following year.

Expected student involvement (school-wide or specific school organization) \_\_\_\_\_

Students will purchase concessions on special days. The money raised from the activity will be used towards PBS trips and rewards.

Method by which school will receive profit: The school will receive profit through cash and check.

Requested by: Kathy Smith PBS Co-chair Date: 9-9-2022  
Name/Title Co-17th EA

Approved by: [Signature] Date: 9-9-2022

Approved by: [Signature] Date: 9/5/22  
Principal  
Director of Schools\*

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Updated 8/19/2021



### PROPOSED FUNDRAISING ACTIVITIES

School: Stone Elementary School

Fund/account name: Library

Proposed fundraising activities: Scholastic Book Fair

Proposed uses of funds raised: The funds will be used to purchase items for the library and reward students for meeting AR goals.

Planned purchase date: 9/6/2022

Contingency for funds not utilized: Any funds not used will rollover to the next year to supply the library with supplies.

Expected student involvement (school-wide or specific school organization) Library Specialist

Method by which school will receive profit: Cash or checks from patrons (st udents, families of students, or staff

Requested by: Michelle Basswell Date: 9-1-22  
Name/Title

Approved by: [Signature] Date: 9-1-2022  
Principal

Approved by: [Signature] Date: 1 SEP 2022  
Director of Schools\*

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Updated 8/19/2021

Stone Elementary  
1219 Cook Rd  
PROPOSED FUNDRAISING ACTIVITIES

Fund/account name School-wide Fundraiser

Proposed fundraising activity Chocolate bars through Charleston Wrap

Proposed uses of funds raised Funds raised will be used for the following: completing the school sign project, purchasing school supplies/needs not covered by the normal budget, &/or additional furniture needs

Planned purchased date 22-23 school year

Contingency for funds not utilized Unused funds will go toward completing the school sign project.

Expected student involvement (school-wide or specific school organization) school-wide

Method by which school will receive profit company will send a check for profits from sales.

Requested by *Hara Spicer* Date 7-20-22  
Name/Title

Approved by *Hara Spicer* Date 7-20-22  
Principal

Approved by *William K. Soy* Date 20 JUL 2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

Fund/account name School-wide Fundraiser / Stone Elem.

Proposed fundraising activity Chocolate bars through Charleston Wrap

Proposed uses of funds raised Funds raised will be used for the following: completing the school sign project, purchasing school supplies/needs not covered by the normal budget, &/or additional furniture needs

Planned purchased date 22-23 school year

Contingency for funds not utilized Unused funds will go toward completing the school sign project.

Expected student involvement (school-wide or specific school organization) school-wide

Method by which school will receive profit company will send a check for profits from sales.

Requested by *Kara Spicer* Date 7-20-22  
Name/Title

Approved by *Kara Spicer* Date 7-20-22  
Principal

Approved by *William K. Soy* Date 20 JUL 2022  
Director of Schools\*

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PROPOSED FUNDRAISING ACTIVITIES

School: STONE ELEMENTARY

Fund/account name: STONE BOYS/GIRLS CROSS COUNTRY

Proposed fundraising activities: SELLING VARIOUS APPAREL FOR THE FAMILIES OF STUDENTS @ STONE

Proposed uses of funds raised: DEFRAY THE COST OF PARTICIPATION FOR SOME OF OUR DISADVANTAGED STUDENTS

Planned purchase date: 8/20/22 - 9/20/22

Contingency for funds not utilized: FUNDS ARE UTILIZED EVERY YEAR, BUT ANY REMAINING FUNDS WILL BE USED TO PURCHASE ADDITIONAL EQUIPMENT FOR THE STUDENTS

Expected student involvement (school-wide or specific school organization): Cross Country

Method by which school will receive profit: PARRO'S TIPS WILL SEND A CHECK FOR 10% AMOUNT OF REVENUE

Requested by: [Signature] Date: 8/16/22  
Name/Title

Approved by: [Signature] Date: 8/16/22  
Principal

Approved by: [Signature] Date: 16 AUG 2022  
Director of Schools\*

\* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts



### PROPOSED FUNDRAISING ACTIVITIES

School: Stone Elementary

Fund/account name: Basketball Boosters

Proposed fundraising activities: Calendar money donations

Proposed uses of funds raised: team shirts/sweatshirts. Basketball pictures in hallway, 8<sup>th</sup> grade recognition, end of year banquet.

Planned purchase date: Month of July & August

Contingency for funds not utilized: roll over for next year

Expected student involvement (school-wide or specific school organization) Boys & Girls basketball

Method by which school will receive profit: check/cash

Requested by: Dawn Bosanko Varsity Girls Coach Date: 7/19/22

Approved by: Kelia Spicer (Name/Title) Date: 7-19-22

Approved by: Walter HSA (Principal) Date: 19 JUL 2022

Director of Schools\*

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Updated 8/19/2021

SUN 31	MON Aug 1	TUE 2	WED 3	THU 4	FRI 5	SAT 6
		CCMS Softball Brown Admin SMMS Softball CO		SMMS Football HS		
7	8	9 CCMS Softball Martin SMMS Softball North	10	11 Football (livingston)	12 Soccer PV	13
14	15 CCMS Softball South	16 SMMS Softball Stone	17	18 SMMS Football CO SMMS Softball HS	19	20 CCMS Football PHS
21	22 Soccer North	23 CCMS Softball Brown Admin	24	25 SMMS Softball PV	26	27
28	29 CCMS Football Martin	30 SMMS Football Stone	31	Sep 1 CCMS Softball PHS	2	3



SUN 28	MON 29	TUE 30	WED 31	THU Sep 1	FRI 2	SAT 3
	CCMS Football Martin	SMMS Football Stone		CCMS Softball PHS		
4	5	Soccer CO	7	CCMS Football Brown CCMS Football South SMMS Softball HS	CCMS Softball Martin	10
11	12	13	14	CCMS Softball South SMMS Football North	16	17
18	Soccer PV	CCMS Football PHS JV Basketball	21	JV Basketball	23	Playoff? Brown Playoffs Stone
25	26	JV Basketball	28	Championship CO Championship Martin JV Basketball	30	Oct 1

September 2022						
◀ August						October ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18 * 5:30 Central - Tip when hosting Pineview	19	20 JV Basketball North@Craborchard Martin@Homestead Pineview@Stone PleasantHill@South	21	22 South@Pineview Stone@Martin CrabOrchard@Homestead North@Brown	23	24
25	26	27 Brown@Martin Pineview@North Homestead@PleasantHill South@Stone	28	29 Stone@Pleasant Hill Homestead@Pineview North@Martin Brown@CrabOrchard	30	

October 2022						
◀ September						November ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 CrabOrchard@Pineview PleasantHill@Brown North@South Homestead@Stone	4 South@Homestead PleasantHill@North Pineview@Brown Martin@CrabOrchard	5	6 PleasantHill@Martin South@CrabOrchard Stone@Brown Homestead@North	7	8
9	10 Fall Break	11 Fall Break	12 Fall Break	13 Fall Break	14 Fall Break	15
16	17	18 Stone@North Brown@South CrabOrchard@PleasantHill Martin@Pineview	19	20 Brown@Homestead CrabOrchard@Stone Martin@South Pineview@PleasantHill	21 Play-in Game (@Homestead)	22 Rd 1 (@Homestead)
23 JV Tournament Host 22-23 – Homestead 23-24 – Martin 24-25 – North 25-26 – Pineview 26-27 – Pleasant Hill 27-28 – South 28-29 – Stone 29-30 – Brown 30-31 – Crab Orchard	24	25 Rd2 (@Homestead)	26	27 Finals (@Homestead)	28	29
30	31					

November 2022						
◀ October						December ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Elks Hoopshoot Host</b> 22 CrabOrchard 23 Homestead 24 Martin 25 North 26 Pineview 27 PleasantHill 28 South 29 Stone 30 Brown		<b>1</b> Varsity Basketball CrabOrchard@North Homestead@Martin Stone@Pineview South@PleasantHill	<b>2</b>	<b>3</b> Pineview @South Martin@Stone Homestead@CrabOrchard Brown@North	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> Martin@Brown North@Pineview PleasantHill@Homestead Stone@South	<b>8</b>	<b>9</b>	<b>10</b> PleasantHill@Stone Pineview@Homestead Martin@North CrabOrchar@Brown	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> Pineview@CrabOrchard Brown@PleasantHill South@North Stone@Homestead	<b>15</b>	<b>16</b>	<b>17</b> Homestead@South North@PleasantHill Brown@Pineview CrabOrchard@Martin	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> Thanksgiving	<b>24</b> Thanksgiving	<b>25</b> Thanksgiving	<b>26</b>
<b>27</b>	<b>28</b> Martin@PleasantHill CrabOrchard@South Brown@Stone North@Homestead	<b>29</b>	<b>30</b>			

December 2022						
◀ November						January ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 North@Stone South@Brown PleasantHill@CrabOrchard Pineview@Martin	2	3
4	5 Homestead@Brown Stone@CrabOrchard South@Martin PleasantHill@Pineview	6 Play-in Game (Higher seed Host)	7	8 Rd1 (Higher Seed Host)	9	10
11 Varsity tournament hosted by CCHS	12 Rd2 (@CCHS)	13	14	15 Finals (@CCHS)	16	17
18	19 Christmas Break	20 Christmas Break	21 Christmas Break	22 Christmas Break	23 Christmas Break	24
25	26 Christmas Break	27 Christmas Break	28 Christmas Break	29 Christmas Break	30 Christmas Break	31









School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insuranc	Drug Screen Cons	Number of F's Previous Term
Brown	7th	Macy	Brown					
Brown	7th	Kennedy	Houston					
Brown	8th	Marlee Jo	Poindexter					
Brown	7th	Chloe	Pugh					
Brown	8th	Cindy	Rupp					
Brown	7th	Kiely	Smallwood					
Brown	8th	Kylie	Temple					
Brown	7th	Callie	Whittaker					
Brown	6th	Chloe	Pankhurst					
Brown								
<b>VARSITY GIRLS B BALL</b>								















School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
Crab Orchard	8th	Madelyn	Young					
Crab Orchard	8th	Addison	Machic					
Crab Orchard	8th	Maggie	Sherrill					
Crab Orchard	7th	Jezabella	Agustin Garcia					
Crab Orchard	7th	Raylen	Eaton					
Crab Orchard	7th	Rachel	Dodson					
Crab Orchard	7th	Alyssa	Bracero					
Crab Orchard	5th	Shayla	Green					
Crab Orchard	6th	Hadley	Holbrook					
Crab Orchard	6th	Dayten	Cain					
Crab Orchard	6th	Serenity	Godsey					
Crab Orchard	6th	Addison	Pugh					
Crab Orchard	6th	Reagan	Pugh					
Crab Orchard	6th	Alexis	Young					
<b>VARSITY GIRLS B BALL</b>								



	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
Crab Orchard	5	Khloe	Johns					
Crab Orchard	5	Kylah	Wilbanks					
Crab Orchard	6	Breanna	Davenport					
Crab Orchard	6	Greenly	Dillard					
Crab Orchard	7	Liliana	Birdsall					
Crab Orchard	7	Chloe	Dunn					
Crab Orchard	7	Paityn	Findley					
Crab Orchard	7	Allison	Neal					
Crab Orchard	7	Skylee	Young					
Crab Orchard	4	Kinley	O'Neal					
Crab Orchard								
<b>VARSITY CHEER</b>								



School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead	3	Cody	Martin		
Homestead	6	Jacob	Howard		
Homestead	3	Cole	Flynn		
Homestead	5	Luke	Jewell		
Homestead	5	Chase	Bennett		
Homestead	5	Wesley	Wright		
Homestead	5	Connor	Rose		
Homestead	5	James	McShan		
Homestead	5	Keegan	Day		
Homestead	6	Jasper	Rector		
Homestead	5	Justice	Barnwell		
Homestead	4	Case	Hayes		
Homestead	3	Brady	Kuffel		
Homestead	5	Ben	Kuffel		
Homestead	3	Logan	Hall		

**JV BOYS B BALL**



School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead	7	Lane	Wyatt		
Homestead	7	Zach	Galyon		
Homestead	8	Lincoln	Eldridge		
Homestead	7	Shaeffer	Sitton		
Homestead	7	Griffin	Templeton		
Homestead	6	Jacob	Howard		
Homestead	7	Colt	Hayes		
Homestead	8	Kyle	Hinch		
Homestead	7	Mark	Perry		
Homestead	8	Gavin	Chambers		
Homestead	8	Peyton	Roberts		
Homestead	8	Carson	McCoy		
Homestead	7	Levi	Neal		
Homestead	8	Huston	Torres		

**VARSITY BOYS B BALL**



School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead	6	Emma	Richard		
Homestead	4	Kori	Newcome		
Homestead	6	Lexi	Clark		
Homestead	6	Bella	Wyatt		
Homestead	5	Keira	Peterson		
Homestead	5	Leighton	Whiting		
Homestead	5	Emma	Worsham		
Homestead	6	Taylor	Amos		
Homestead	6	Abigail	Boots		
Homestead	5	Callie	Hayes		
Homestead	5	Ava	Wyatt		
Homestead	4	Audrey	Richards		
Homestead	5	Charlotte	Jones		
Homestead	4	Anslee	Kate May		

**JV GIRLS B BALL**



School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead	7	Ella Jane	May		
Homestead	6	Lexi	Clark		
Homestead	6	Bella	Wyatt		
Homestead	7	Victoria	Miller		
Homestead	8	Bryleigh	Peterson		
Homestead	8	Elliana	Peterson		
Homestead	8	Ellie	Turner-Rigs		
Homestead	7	Adeleigh	Evans		
Homestead	7	Caitlyn	Smith		
Homestead	7	Emma	Smith		
Homestead	6	Taylor	Amos		
Homestead	7	Izzy	Rector		
Homestead	8	Lauren	Clark		
Homestead	7	Kassie	Kunkel		
Homestead	8	Allie	Houston		

**VARSITY GIRLS B BALL**



School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead	5th	Alaiyna	Todd		
Homestead	5th	Abbie	Lee		
Homestead	5th	Mattie Rose	McShan		
Homestead	5th	Emilyn	Smith		
Homestead	5th	Brylee	Davis		
Homestead	4th	Mya	Cox		
Homestead	4th	Natalie	McIntosh		
Homestead	4th	Faith	Miller		
Homestead	4th	Allison	Boots		
Homestead	4th	Jordyn	Wieland		
Homestead	3rd	Karalyne	Meadows		
Homestead	3rd	Macee	Rector		
Homestead	3rd	Raelyn	Sohl		
Homestead	3rd	Amelia	Edmonds		
Homestead	3rd	Marianna	Rodriguez		
Homestead	3rd	Emery	Richards		

**JV CHEER**

Proof of Insurance Y/N	Drug Screen Consent Y/N	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
Homestead		8 Alexis	McDonald		
Homestead		8 Madison	Smith		
Homestead		7 Jenna	Lambert		
Homestead		7 Finley	Shaver		
Homestead		7 Alyssa	Smith		
Homestead		6 Olivia	Edmonds		
Homestead		6 Ava	Flynn		
Homestead		6 Mallori	Ashburn		
Homestead		6 Hannah	Lewis		
Homestead		6 Emma	Vanlandingham		
Homestead		6 Lillian	Walters		
Homestead					
Homestead					

**Varsity Cheer**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
MARTIN	8	Charlie	VanWinkle		
MARTIN	8	Andrew	Dennis		
MARTIN	8	Kaleb	Hawn		
MARTIN	8	Jake	Christopher		
MARTIN	8	Styker	Norris		
MARTIN	8	Jaydan	Thompson		
MARTIN	7	Triston	Futrell		
MARTIN	7	Torrey	McDowell		
MARTIN	7	Colt	Freeman		
MARTIN	7	Braxton	Buffkin		
MARTIN	6	Carson	Dennis		
MARTIN	6	Caleb	Norris		
MARTIN	6	Tucker	Stults		
MARTIN	5	Max	VanWinkle		
MARTIN	5	Keith	Stults		
MARTIN	5	Maddox	Wright		
MARTIN	5	Caleb	Webb		
MARTIN	4	Finn	VanWinkle		
MARTIN	3	Jase	Futrell		
<b>VARSITY BOYS B BALL</b>					







School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance
Martin	6	Maddy	Dillion			
Martin	6	Aubree	Wadell			
Martin	6	Brooklyn	Whitehead			
Martin	7	Chloe	Clark			
Martin	7	Alivia	Kauffman			
Martin	7	Risha	Patel			
Martin	7	Riley	Rash			
Martin	7	molly	Stahler			
Martin	7	Kyra	Gunter			
Martin	8	Nevaeh	Dillion			
Martin	8	Lilly	Dean			
Martin	8	Izabella	Guterreiz			

**VARSITY CHEER**

Drug Screen Conse	Number of F's Previous Term
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Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Consent Y/N	Number of F's Previous Term
North	6	Easton	Moseley					
North	6	Gabe	Aytes					
North	6	Carson	Stout					
North	6	Mason	Norrod					
North	6	Samuel	Tollett					
North	6	Clay	Reeves					
North	6	Gage	Bowman					
North	5	Paxton	Carroll					
North	5	Eli	Hennessee					
North	5	Brayden	Williams					
North	5	Michael	Selk					
North	5	Hunter	Pugh					
North	5	Chayse	Brown					
North	3	Easton	Carroll					
North	5	Beau	Davenport					
<b>JV BOYS B BALL</b>								

School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Consent Y/N	Number of F's Previous Term
North	6	Easton	Moseley					
North	6	Gabe	Aytes					
North	6	Carson	Stout					
North	6	Mason	Norrod					
North	6	Samuel	Tollett					
North	6	Clay	Reeves					
North	6	Gage	Bowman					
North	5	Paxton	Carroll					
North	5	Eli	Hennessee					
North	5	Brayden	Williams					
North	5	Michael	Selk					
North	5	Hunter	Pugh					
North	5	Chayse	Brown					
North	3	Easton	Carroll					
North	5	Beau	Davenport					

School	Grade	First Name	Last Name	Birthdate	Date of Physical
North	8th	Jullian	Howard		
North	8th	Carter	Allred		
North	8th	Cooper	Disney		
North	8th	Ben	Presnell		
North	7th	Tanner	Bowman		
North	7th	Kruise	Tiegs		
North	7th	Josue	Martinez		
North	7th	Karsten	Overly		
North	7th	Jonah	Draper		
North	8th	Brayden	Marsh		
North	7th	Racer	Flynn		
North	6th	Clay	Reeves		
North	6th	Gabriel	Aytes		
North	6th	Easton	Moseley		

**VARISTY BOYS B BALL**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
North	6th	Laura	Coudriet		
North	6th	Jailynn	Bowman		
North	6th	Harlow	Patterson		
North	6th	Cenleigh	Holt		
North	6th	Izzy	Hartley		
North	6th	Elle	Turner		
North	5th	LeiElla	Draper		
North	5th	Ellie	McCoy		
North	4th	Harper	Davenport		
North	3rd	Harper	Bowman		
North	3rd	Mayona	Draper		
North	3rd	Maeleigh	Netherton		

**JV GIRLS B BALL**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
North		7 Alicia	Allredge		
North		7 Hallie	Campbell		
North		7 Madison	Kelley		
North		7 Karlie	Overly		
North		8 Addison	Hartley		
North		8 Brooklyn	Lane		
North		8 Arden	Leffew		
North		8 Alexis	Gordon		
North					
North					
North					
North					
North					

**VARSITY GIRLS B BALL**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
North		5 <b>Mya Beaty</b>	Beaty		
North		5 Brooklyn	Denton		
North		6 Sadie	Dixon		
North		4 Bailey	Ferguson		
North		4 Desiree	Goble		
North		4 Morgan	Haney		
North		6 Anayah	Hodgin		
North		5 Brooklyn	Kiser		
North		3 Sage	Lyon		
North		5 Mia	Murray		
North		4 Sophia	Ports		
North		5 Kadence	Rector		
North		3 Madison	Ryan		
North		3 Adalyn	Shepard		
North		5 Kyleigh	Slaven		
North		7 Lily	Smith		
North		6 Makenzie	Stone		
North		5 Olivia	Stovall		
North		5 Jacee	Thompson		
North		5 Ryleigh	Wyatt		

**JV CHEER**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
North		6 Shelby	Bryant		
North		7 Isabella	Davis		
North		6 Molly	Eldridge		
North		6 Anyah	Hodgin		
North		6 Cenleigh	Holt		
North		8 Kadie	Lakens		
North		6 Sophia	Martinez		
North		6 Harlow	Patterson		
North		6 Brianna	Roberts		
North		6 Mackenzie	Stone		
North		8 Kiera	Winton		

**VARSITY CHEER**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
Pine View	3	Oliva	Kimbro					
Pine View	3	Trinity	Treadway					
Pine View	5	Keyara	Kerley					
Pine View	5	Scarlett	Kimbro					
Pine View	5	Emily	Bonine					
Pine View	6	Khloe	Kindrick					
Pine View	6	Jayden	Sherrill					
Pine View	6	Marion	Haney					
Pine View	6	Zoe	Yeary					
Pine View	7	Jadyn	Friend					
Pine View	8	Caydence	Edwards					
Pine View	8	Sophia	Price					
Pine View	8	Jayla	Russell					
<b>VARSIY GIRLS B BALL</b>								

School	Grade	First Name	Last Name	Birthdate	Date of Physical
Pine View		3 Autumn	Edwards		
Pine View		3 Ansley	Sneed		
Pine View		3 Maddie	Fulks		
Pine View		3 Kenzie	Fulks		
Pine View		3 Cadence	Thompson		
Pine View		3 Teagen	Clark		
Pine View		3 Sariah	Taylor		
Pine View		3 Atalee	Godsey		
Pine View		3 Adessah	Berry		

**JV CHEER**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term

School	Grade	First Name	Last Name	Birthdate	Date of Physical
Pine View		7 Jaci	Cobb		
Pine View		7 Mary	Schrade		
Pine View		6 Baylee	Nance		
Pine View		6 Addalee	Ziglar		
Pine View		5 Daisy	McCloud		
Pine View		4 Karia	Lawson		
Pine View		3 Jemma	Sherrill		
Pine View					
Pine View					

**VARSITY CHEER**

Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical
Pine View		1 Logan	Mills		
Pine View		1 Katlyn	Pelfrey		
Pine View		2 Carter	McCloud		
Pine View		3 Atalee	Godsey		
Pine View		3 Cadence	Thompson		
Pine View		3 Adessash	Berry		
Pine View		4 Parker	McCloud		
Pine View		4 Sawyer	Strader		
Pine View		5 Adonnias	Berry		
Pine View		6 Stephen	Mills		
Pine View		8 Kaiden	Kirschstein		
Pine View		8 Andrew	King		
Pine View		3 Jaythen	Sherrill		
Pine View					
Pine View					

**CROSS COUNTRY**

Proof of Insurance Y/N	Drug Screen Consent Y/N	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insuranc
Pleasant Hill	3	Kingston	Stover			
Pleasant Hill	6	Aiden	Boryszewski			
Pleasant Hill	5	Jacob	Velazquez			
Pleasant Hill	4	Xander	Hammonds			
Pleasant Hill	6	Slade	Sears			
Pleasant Hill	5	Hunter	Henderson			
Pleasant Hill	6	Heath	Blaylock			
Pleasant Hill	5	Grayson	Potts			
Pleasant Hill	5	Wesley	Moore			
Pleasant Hill	6	Mason	Poore			
Pleasant Hill	6	Zane	Qualls			
Pleasant Hill	5	Carson	Coffey			
Pleasant Hill	5	Blake	Bowman			
Pleasant Hill	3	Tylo	Barrier			

**JV BOYS B BALL**



School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insuranc
Pleasant Hill	4th	Alexa	Beacker			
Pleasant Hill	4th	Briley	Lajeunesse			
Pleasant Hill	4th	Brylee	Seney			
Pleasant Hill	4th	Mckinley	Qualls			
Pleasant Hill	4th	Amiyah	Gardner			
Pleasant Hill	3rd	Aubree	Thompson			
Pleasant Hill	3rd	Harley	Cox			
Pleasant Hill	6th	Bryleigh	Young			
Pleasant Hill	6th	Autumn	Wright			
Pleasant Hill	6th	Erica	Rios			
Pleasant Hill	5th	Serenity	Alvarez			
Pleasant Hill	5th	Rainelle	Stout			
Pleasant Hill	5th	Harper	Sapp			
Pleasant Hill	3rd	Macon	Lane			
Pleasant Hill	6th	Caleb	Singer			

**JV CHEER**

Drug Screen Consent Y/N	Number of F's Previous Term

	6	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insuranc
Pleasant Hill		6	Riley	Kilgore			
Pleasant Hill		6	Ali	Jones			
Pleasant Hill		6	Haylee	Rector			
Pleasant Hill		6	Shay	Singer			
Pleasant Hill		5	Kenzie	Bowman			
Pleasant Hill		5	Karli	Wagoner			
Pleasant Hill		4	Addy	Buck			
Pleasant Hill		4	Megan	Smith			
Pleasant Hill		4	Hayley	Kilgore			
Pleasant Hill		4	Khloe	Stover			
Pleasant Hill		4	Julie	Selby			
Pleasant Hill		4	Alanah	Green			

**JV GIRLS B BALL**

Drug Screen Cons	Number of F's Previous Term

School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insuranc
Pleasant Hill		7 Cylas	Barrier			
Pleasant Hill		8 Blake	Findley			
Pleasant Hill		7 Kiptyn	Elmore			
Pleasant Hill		8 Boone	Buckner			
Pleasant Hill		7 Kyle	Page			
Pleasant Hill		8 Ryder	Sapp			
Pleasant Hill		8 Ben	Grenz			
Pleasant Hill		8 Adam	Page			
Pleasant Hill		8 Kady	Page			
Pleasant Hill		8 Hayden	Strunk			
Pleasant Hill		7 Jayden	Lanier			
Pleasant Hill						
Pleasant Hill						
Pleasant Hill						

**VARSITY BOYS BBALL**

Drug Screen Cons	Number of F's Previous Term
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School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Consent Y/N	Number of F's Previous Term
South	6	Matthew	Brabyn					
South	6	John	Clark					
South	6	Drake	Davenport					
South	6	Colyer	Myers					
South	6	Tanner	Pauley					
South	6	Hudson	Lanzilotta					
South	6	Brooks	Thompson					
South	5	Hunter	Hollingsworth					
South	5	Jaxon	Jones					
South	5	Thaid	Keen					
South	5	Dysen	Mayberry					
South	5	Brennan	Phillips					
South	5	Garrett	Poore					
South	5	Brantley	Selby					
South	5	Bryant	Wilson					
South	4	Jase	Haney					
South	4	Bryer	Thompson					
South	4	Tucker	Vance					
South	4	Hudson	Ward					
<b>JV BOYS BBALL</b>								

School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
South	3	Kenzie	Davis					
South	3	Kiera	Lanzilotta					
South	3	Adalyn	Phillips					
South	3	Reagan	Reed					
South	3	Tatum	Swafford					
South	3	Sophia	Worley					
South	4	Paige	Weis					
South	4	Clara	Clark					
South	4	Landrey	Myers					
South	4	Allison	Potter					
South	5	Alison	Baisley					
South	5	Kinsley	Wilson					
South	5	Avery	Wyatt					
South	5	Alexis	Norris					
South	6	Alyssa	Poore					
South	6	Diana	Clouse					
South	6	Leah	Patton					
South	6	Keira	Pauley					
South	6	Madylynn	Spriggs					
South	6	Sadie	Swafford					
South	6	Aubrey	Conner					
South	6	Kaylee	Hall					
<b>JV GIRLS BBALL</b>								

School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term
South	8	Jakob	Eppolito					
South	8	Ethan	Gee					
South	8	Daxton	Hurley					
South	8	Braxton	Carr					
South	7	Brayden	Carr					
South	7	Brandon	Carr					
South	6	Colyer	Myers					
South	6	John	Clark					
South	6	Tanner	Pauley					
South	6	Hudson	Lanzilotta					
South	6	Brooks	Thompson					
South	5	Jaxon	Jones					
South	5	Hunter	Breazeale					
South	5	Dysen	Mayberry					
South								
South								
South								
South								
<b>VARSITY BOYS BBALL</b>								

School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance	Drug Screen Conse	Number of F's Previous Term	
South	6	Alyssa	Poore						
South	6	Leah	Patton						
South	6	Keira	Pauley						
South	6	Madylynn	Spriggs						
South	6	Sadie	Swafford						
South	6	Aubrey	Conner						
South	7	Hailey	Hyder						
South	7	Jayden	Young						
South	8	Journey	Chitwood						
South	8	Chloe	Hall						
South	8	Ava	Seitner						
South	8	Madison	Woody						
<b>VARSITY GIRLS BBALL</b>									













School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance Y/N	Drug Screen Consent Y/N	Number of F's Previous Term
Stone	3rd	Cayleigh	Hall					
Stone	4th	Annabella	Hamlet					
Stone	3rd	Aubrey	Jackson					
Stone	3rd	Emmaline	Johnson					
Stone	4th	Payton	McCoy					
Stone	4th	Morya	McCloud					
Stone	3rd	Zoe	Morgan					
Stone	4th	Cloee	Ratliff					
Stone	5th	Mya	McCloud					
<b>JV CHEER</b>								





School	Grade	First Name	Last Name	Birthdate	Date of Physical	Proof of Insurance Y/N	Drug Screen Consent Y/N	Number of F's Previous Term
Stone	6th	Rylee	Case					
Stone	6th	Angie	Flores					
Stone	6th	Alyssa	Hall					
Stone	6th	Riley	Houston					
Stone	6th	Aniston	Patton					
Stone	6th	Kendra	Pencka	<b>VARSITY CHEER</b>				
Stone	7th	Kadence	Honeycutt					
Stone	7th	Cassandra	McCoy					
Stone	7th	Chloe	Bechtel					
Stone	8th	Brooke	Wilson					
Stone	8th	Abbie	Woody					







17/17	Barnett	Justin	PK	Sr.	PK
28/28	Collins	Jordan	RB	Sr.	RB
21/21	Dayton	Dylan C.	WR	Sr.	WR
57/57	Delk	Jack	OL	Sr.	OL
40/40	Flowers	Kaleb	WR	Sr.	WR
74/74	Greenwood	Austin	OL	Sr.	OL
3/3	Heavilon	Hunter	QB	Sr.	QB
85/85	Ingram	Blake	WR	Sr.	WR
78/78	Jones	Ryan	OL	Sr.	OL
1/1	Looper	Braden	RB	Sr.	RB
36/36	Acosta	Gabriel M.	DL	So.	DL
75/75	Derossett	Daniel K.	DL	So.	DL
19/19	Dishman	Khalli R.	RB	So.	RB
72/72	Eldridge	Gage	OL	So.	OL
15/15	Faalafua	Jayden A.	WR	So.	WR
18/18	Harris	Cole J.	WR	So.	WR
35/35	Hebert	Quentin A.	DB	So.	DB
45/45	Martin	Daniel L.	DL	So.	DL
50/50	Melton	Kamryn J.	OL	So.	OL
29/29	Melton	Konner W.	DB	So.	DB
34/34	Oquendo	Brighton M.	RB	So.	RB
51/51	Parker	Cody J.	LB	So.	LB
24/24	Patterson	Rylan C.	LB	So.	LB
88/88	Perez Diaz	Christopher	DB	So.	DB
32/32	Seiber	Aric T.	RB	So.	RB
64/64	Whited	Boston G.	OL	So.	OL
22/22	Cherry	Caden J.	DB	Jr.	DB
56/56	Disney	Deacon	OL	Jr.	OL
9/9	Eldridge	Jayden	WR	Jr.	WR
23/23	Flowers	Blayten	RB	Jr.	RB
14/14	Hannah	Chris	DB	Jr.	DB
25/25	Lane	Brady	LB	Jr.	LB
	Lewis	Benjamin		Jr.	
5/5	Mayberry	Preston I.	DB	Jr.	DB
73/73	Munsey	Austin	OL	Jr.	OL
12/12	Osmun	Nick	WR	Jr.	WR
37/37	Pankey	Caleb	LB	Jr.	LB
20/20	Pheaster	Isaac	LB	Jr.	LB






























**Cumberland Co. High School Jets  
2022 Football Roster**

1	Clay Mullen	TE / DL	Junior
2	Drayton Hairston	RB / DB	Senior
3	Bryson Wilson	QB / OLB	Sophomore
4	Dalton Bowman	WR / DB	Senior
5	Keithon Patterson	RB / ILB	Sophomore
6	Jeffrey Smith	WR / DB	Junior
7	Colton Nichols	WR / DB	Senior
8	Aiden Clanton	WR / DB	Sophomore
9	Wyatt Sharpe	QB, WR / DB	Junior
10	Braxton Tollett	WR / DB	Sophomore
11	Adam Packett	WR / DB	Junior
12	Noah Potter	QB / DB	Freshman
13	Toby Mackie	WR / DB	Sophomore
14	Jamie Perez	K / P	Sophomore
15	Tyler Phillips	RB / OLB	Freshman
16	Marcus Pedde	WR / OLB	Senior
17	Rylan Patterson	WR / DB	Sophomore
18	Cayden Matthews	WR / OLB	Junior
19	Devon Gilstrap	TE / ILB	Sophomore
20	Brandon Davis	RB / ILB	Senior
21	Brady Ragan	WR / OLB	Freshman
22	Darel Davis	RB / ILB	Freshman
23	Jayden Rodriguez	WR / DB	Sophomore
24	Conner Hankins	WR / DB	Sophomore
25	Isaiah McMillan	WR / DB	Freshman
26	Cruz England	WR / DB	Sophomore
27	Dominic Olson	RB / OLB	Senior
30	Jacob Voss	RB / ILB	Freshman
31	Bobby Brown	RB / ILB	Senior
33	Hayden Tanksley	WR / DB	Freshman

37	James Lawson	TE / DL	Junior
44	Jordan Propst	RB / ILB	Sophomore
52	Jacob Alderman	OL / ILB	Junior
53	Kayden Hicks	OL / DL	Freshman
54	Alex Johnson	OL / DL	Freshman
55	Jason Simmons	OL / DL	Sophomore
56	Zach Parsons	OL / DL	Junior
58	Levi Garrett	OL / DL	Sophomore
59	Dominick Alfaro	OL / DL	Sophomore
60	Jacob Nealon	OL / DL	Junior
61	Javin Bagley	OL / DL	Freshman
65	Jordan Olson	OL / DL	Senior
67	Matthew Patton	OL / DL	Freshman
69	Clay Mullen	OL / DL	Junior
70	Benjamin Hulburt	OL / DL	Sophomore
71	Xander Hutson	OL / DL	Senior
73	Dante Parsons	OL / DL	Junior
77	Ben Fisher	OL / DL	Freshman
78	Jayden Shaffer	OL / DL	Sophomore
79	Bo Morris	OL / DL	Sophomore
88	Julian Hancock	RB / ILB	Senior

### **Coaching Staff**

Noah Repasky: Head Coach

Shawn Cooley: Offensive Coordinator / Quarterbacks

Jake Johnson: Defensive Coordinator / Inside Linebackers

Beau Wynn: Running Backs / Defensive Backs

Andrew Phipps: Wide Receivers / Outside Linebackers

Brad Eich: Offensive Line

Abe Wilson: Defensive Line

Travis Gilstrap: Director of Football Operations

### **Managers**

Gracie Burgess

Kali Curran

Austin Fennell

Nick Miller

# Cumberland Co. High School

## 2022-2023 Girls' Basketball Roster

Printed November 7, 2022

Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.	Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.
	Jorja Anderson	Sr.					Aliyah Hawkins	So.			
	Grace Baldwin	Sr.					Abby Houston	Sr.			
	Jalynn Baldwin	Jr.					Allianna Keen	So.			
	Emery Baragona	Sr.					Maggie Lewis	Fr.			
	Daminica Beal	Fr.					Molly Neal	Fr.			
	Jaci Brannon	Sr.					Carley Turner	Fr.			
	Alexis Carroll	So.									

Head Coach: Kim Cram

Assistant Coaches: Randy Herring, Jon Torres

# Cumberland Co. High School

## 2022-2023 Boys' Basketball Roster

Printed November 16, 2022

Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.	Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.
	Dominick Alfaro	So.					Jaxon Reed	Sr.			
	Price Barnwell	Fr.					Owen Reed	Fr.			
	Braylon Burnett	Sr.					Connor Rekow	Fr.			
	Rylen Burnett	Fr.					Perry Roberts	Fr.			
	Nolan Carter	Jr.					Jayden Rodriguez	Jr.			
	Rhys Davenport	Fr.					Issac Scarborough	Fr.			
	Ethan Dixon	Jr.					Braxton Sears	Fr.			
	Jake Hedgecoth	Jr.					Solomon Sitton	Fr.			
	Eden Kean	Fr.					Josh Sliger	Sr.			
	Andon Kessler	Fr.					Dlyan Smith	Jr.			
	Noah Ledbetter	Fr.					Justin Stone	Fr.			
	Braden Leviner	Sr.					Braden Templeton	Jr.			
	Asher Mifflin	Fr.					Braden Turner	Fr.			
	Daiden Mifflin	Jr.					Degan Uribe	Fr.			
	Brady Ragan	Fr.					Braeden Woodard	Sr.			

Head Coach: Taylor Denney

Assistant Coaches: Randy Herring, Jon Torres

# Cumberland Co. High School

## 2022-2023 Boys' Cross Country Roster

Printed August 11, 2022

<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>	<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>
	Aaron Brabyn	Sr.					Zachariah Ostrander	So.			
	Nathaniel Edwards	Jr.									

Head Coach: Drew Delorenzo

# Cumberland Co. High School

## 2022-2023 Wrestling Roster

Printed January 20, 2023

Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.	Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.
	Jacob Atkinson	Jr.					Jaylynn Muckenthaler	Sr.			
	Javin Bagley	Fr.					Clay Mullen	Jr.			
	Ethan Benjamin	Jr.					Jacob Nealon	Jr.			
	Colton Bennett	Fr.					Jerik Oaks	So.			
	Robert Brown	Sr.					Dante Parsons	Jr.			
	Cruz England	So.					Matthew Patton	Fr.			
	Levi Garrett	So.					Marcus Pedde	Sr.			
	Devon Gilstrap	So.					Kasey Phillips	So.			
	Anthony Godsey	Jr.					Jordan Propst	So.			
	Kobe Hedgecoth	Sr.					Ty Raimbeau	Sr.			
	Benjamin Hulburt	So.					Wyatt Sharpe	Jr.			
	Alex Johnson	Fr.					Elijah Sparks	Fr.			
	Thomas Kerley	So.					Edwin Stovall	So.			
	James Lawson	Jr.					Hayden Tanksley	Fr.			
	Alec Lewis	So.					Braxton Tollett	So.			
	Davin Littlefield	Sr.					Jacob Voss	Fr.			
	Cayden Matthews	Jr.					Bryson Wilson	So.			
	Isaiah McMillan	Fr.									

Head Coach: Brad Eich

Assistant Coaches: Alexander Paige, Andrew Phipps

# Cumberland Co. High School

## 2022-2023 Bowling Roster

Printed September 26, 2022

<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>	<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>
	Aaron Bolin	So.					Jaydon Phan	Jr.			
	Mark Edwards	Fr.					Ryan Reynolds	Sr.			
	Cody Gates	Jr.					Carson Rosen	Sr.			
	Mason Kilburn	So.					Elijah Schley	Jr.			
	Caleb McCay-Cantrell	Jr.					Alex Smith	Jr.			
	Ethan Phan	So.					Presley Wood	So.			

Head Coach: Daniel Rickman

Assistant Coaches: William Burger, Chuck Himelrick, Justin Phan

# Cumberland Co. High School

## 2022-2023 Girls' Bowling Roster

Printed September 20, 2022

<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>	<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>
	Danielle Bogie	Sr.					Lesley Garrett	So.			
	Lexi Christian	Jr.					Morgan Hall	Sr.			
	Madison Clanton	Sr.					Jimmie Street	Sr.			
	Hannah Cress	Sr.					Bralei Williams	So.			
	Sophia Forte	Jr.					Savannah Williams	Sr.			
	Learah Garrett	Sr.					Camryn Wood	Sr.			

Head Coach: Daniel Rickman

Assistant Coaches: William Burger, Chuck Himelrick, Justin Phan

# Cumberland Co. High School

## 2022-2023 Girls' Cross Country Roster

Printed August 11, 2022

<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>	<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>
	Alexis Carroll	So.					Bethany Ostrander	Sr.			
	Linsey Colton	So.					Rebekah Ostrander	Fr.			

Head Coach: Drew Delorenzo

# Cumberland Co. High School

## 2022-2023 Girls' Soccer Roster

Printed August 2, 2022

Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.	Lt/Dk	Name	Cl.	Pos.	Ht.	Wt.
	Mariana Alva	Fr.					Marleigh Gargac	So.			
	Joseline Arreola	Fr.					Lindsey Gonzalez	So.			
	Chelsea Authier	So.					Abigail Leon	Jr.			
	Ariel Baker	Jr.					Zayda Minniffee	Jr.			
	Grace Baldwin	Sr.					Shelby Moore	Sr.			
	Calla Betsinger	So.					Meilin Moreno-Perea	Sr.			
	Jaci Brannon	Sr.					Molly Neal	Fr.			
	Brooklyn Buffkin	Sr.					Makenzie Ryan	Sr.			
	Paytyn Carr	Fr.					Tia Swallows	Sr.			
	Olivia Conner	So.					Mallory Szaflarski	Fr.			
	Taylor Deck	Fr.					Kylie Tanner	Sr.			
	Peyton Dunlap	So.					Zoe Threet	Fr.			
	Hallie Evans	Jr.					Carley Turner	Fr.			
	Emily Farley	Sr.					Jesla Uriba	Jr.			
	Kami Farley	So.									

Head Coach: Cub Whitson

Assistant Coaches: Craig Cook, Paul Robinson, David Walker

# Cumberland Co. High School

## 2022-2023 Girls' Wrestling Roster

Printed November 16, 2022

<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>	<b>Lt/Dk</b>	<b>Name</b>	<b>Cl.</b>	<b>Pos.</b>	<b>Ht.</b>	<b>Wt.</b>
	Chelsea Authier	So.					Felicia Hedgecoth	Jr.			
	Costanza Billups	Jr.					Alexis Page	So.			
	Alexus Boniol	Fr.					Kourteny Schubert	So.			
	Kaitlyn Carson	Fr.					Jade Tuley	So.			
	Elliana Filler	Fr.					Daveah West	Fr.			

Head Coach: Brad Eich

Assistant Coach: Alexander Paige



Diane McCartney <dmccartney@ccschools.k12tn.net>

**Fwd: cheerleader roster**

1 message

**Patton Dean** <pattonw2@ccschools.k12tn.net>  
To: Diane McCartney <dmccartney@ccschools.k12tn.net>

Fri, Jan 20, 2023 at 12:10 PM

CCHS Cheer Roster

----- Forwarded message -----  
From: **Steven Miller** <smiller71@ccschools.k12tn.net>  
Date: Fri, Jan 20, 2023 at 11:53 AM  
Subject: Fwd: cheerleader roster  
To: Patton Dean <pattonw2@ccschools.k12tn.net>

cheerleading

----- Forwarded message -----  
From: **Daisy Filler** <dfiller@ccschools.k12tn.net>  
Date: Fri, Jan 20, 2023 at 11:49 AM  
Subject: Re: cheerleader roster  
To: Steven Miller <smiller71@ccschools.k12tn.net>

Applegate, Kylee
Atkinson, Whitley
Bowman, Madalyn
Burke, Josee
Daugherty, Gabriella
Filler, Analiese
Hayes, Chloe
Lowe, Abby Grace
Olmstead, Reilly
Parsons, Alissa
Poore, Hannah
Pugh, Haylee
Robinson, Amanda
Selby, Laila
Stevens, Mckenzie
Szaflarski, Mallory
Tibbs, Jazmine
Tollett, Briley
Vickers, Aubrey
Warner, Macey

On Fri, Jan 20, 2023 at 9:55 AM Steven Miller <smiller71@ccschools.k12tn.net> wrote:  
Mrs Filler  
can you send me a cheerleader roster?

--  
Thank You

## **Middle and High School Baseball Umpire fulfilment**

On or around Monday January 9<sup>th</sup>, I received copies from various sources of the email below. On or around Tuesday the 10<sup>th</sup>, I called Mr. Lanius and explained that our situation was perhaps unique in comparison to others.

I explained that our two middle school baseball teams are formed from a nine-school co-op and that what is one cost and procedure for others is multiplied nine times for us. I explained that we have had positive conversations related to TMSAA for next year and asked that he would give us any consideration possible for this year.

He stated that he would try to do so, and to contact him again the second week of February, when he would have more information related to the number of officials he has registered to that point. I assured him that I would do so and thanked him for his time and consideration.

Dean Patton  
CC AD

## **Copy of email**

This is for middle school baseball coaches and bookkeepers ONLY.

We all understand the officiating shortage that we have in all sports currently. I want to service all schools just as we have always tried to do but this year we have decided we have to make a change. Starting this season **Upper Cumberland Umpire Association will not service any middle school baseball program that is not a member of the TMSAA.** I just do not have the number of officials to cover everyone and per a TSSAA suggestion this is going to be the procedure we follow. I emailed a precursor letter regarding this last season as to give schools a year to become certified.

When we get closer to season start and I determine that I have more officials join, then we may be able to service some of you independent middle schools. I will know more by the middle of February when my local meetings begin.

If you are an independent middle school and become certified through the TMSAA program please notify me.

Thank all of you for your understanding and working with my in years past.

Vince Lanius

Cumberland County  
Schools

Elementary/Middle  
School Athletics

Procedure Manual

Effective 7/1/21

Elementary/Middle School  
Athletic  
Procedure Manual  
*Board Approved 6/21*

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## **FOREWORD**

These procedures provide a reference for regulations, existing rules, and information in effect concerning the Cumberland County Elementary and Middle School Athletic programs. It is intended that this guide will contribute to a better understanding of athletic procedures and policies and help to provide guidelines toward a consistent, harmonious, and efficient athletic program.

This guide will be used to assist the members of the athletic staff and the administration in developing a mutual framework of operation. Adhering to these policies and procedures will provide continuity and consistency in all elementary programs.

**These administrative procedures shall be required reading of all Elementary and Middle School coaches employed by Cumberland County Schools.**

## Goals and Objectives

- I. To provide a positive image of school athletics at Cumberland County Elementary Schools.
- II. To strive for playing excellence that will produce winning teams within the bounds of good sportsmanship and mental health of the student athlete.
- III. To ensure growth and development that will raise the number of individual participants: that will give impetus to increasing attendance at each contest: that will enable a program of continuing upkeep and improvement of facilities.
- IV. To provide opportunities that will allow the program to serve as a laboratory where students may cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary world. The laboratory should provide adequate and natural opportunities for the following:
  - A. Physical, mental, and emotional growth and development.
  - B. Acquisition and development of special skills in activities of each student's choice.
  - C. Team play with the development of such commitments as loyalty, cooperation, fair play and other desirable social traits.
  - D. Directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and the ideals of good sportsmanship that make for winning and losing graciously.
  - E. A focus of interest on activity programs for student body, faculty, and community that will generate a feeling of unity.
  - F. Achievement of initial goals as set by the school in general and the student as an individual.
  - G. Provisions for worth use of leisure time in later life, either as a participant or spectator.
- V. To provide a superior program of student activities that include appropriate activities for every boy and girl.
- VI. To provide opportunity for a student to experience success in an activity he or she selects.
- VII. To provide sufficient activities to have an outlet for a wide variety of students interest and abilities.
- VIII. To provide those student activities which offer the greatest benefits for the greatest number of students.
- IX. To create a desire to succeed and excel.
- X. To practice self-discipline and emotional maturity in learning to make decisions under pressure.
- XI. To be socially competent and operate within a set of rules, thus gaining a respect for authority and the rights of others.
- XII. To develop an understanding of the value of activities in a balanced educational process.

# Elementary/Countywide Head Coach Job Description

Title: Elementary / Middle / County-wide Athletic Head Coach

## Qualifications:

1. Is employed in the Cumberland County School System  
Note: Non-faculty coaches who have completed the required TSSAA courses and are recommended by the school principal may qualify to be the head coach. Please note, a faculty representative must be present at all practices and games.
2. Has the ability to organize and supervise a total sports program.
3. Has substantial knowledge of the technical aspects of the sport and at the same time must continue to examine new theories and procedures pertinent to the field.
4. Support any additional coaching staff.

Reports to: Principal

Job Goals: To instruct athletes in the fundamental skill, strategy and physical training necessary for them to realize a degree of individual and team success. At the same time, the student shall receive instruction that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.

## General:

1. The success of the athletic programs has a strong influence on the community's image of the entire system. The public exposure is a considerable responsibility and community/parent pressure for winning performance is taxing, but must not over-ride the objectives of good sportsmanship and good mental health.
2. The position includes other unusual aspects such as extended time, risk injury factor and due process predicaments.
3. It is the express intent of this job description to give sufficient guidance to function. In cases not specifically covered, it shall be left to the coach to exercise common sense and good judgment.

## Duties and Responsibilities:

1. Has a thorough knowledge of all the Athletic Policy approved by the Cumberland County Board of Education and is responsible for its implementation by the entire staff of the sports program.
2. Has knowledge of existing system, state and league regulations: implements same consistently and interprets them for staff.
3. Understands the proper administrative line of command and refers all requests or grievances through proper channels and is aware of all public/staff/department meetings that require attendance.

#### Responsibilities to Staff:

1. Establishes the fundamental philosophy, skills and techniques to be taught by staff and designs conferences, clinics and staff meetings to insure staff awareness of overall program.
2. Trains and informs staff, encourages professional growth by encouraging clinic attendance.
3. Delegates specific duties, supervises implementation, and at season's end, analyzes staff effectiveness and evaluates all assistants.
4. Maintains discipline, adjusts grievances and works to increase morale and cooperation.
5. Perform such other duties, which may be assigned by the principal.

#### Administrative Duties:

1. Assists the principal in scheduling, providing transportation and requirements for tournaments and special sport events.
2. Assists the principal in preparing the facility schedule, adheres to facility schedule, and coordinates program with maintenance and school employees.
3. Provides documentation to fulfill state and system requirements concerning physical examinations, parental consent, and eligibility.
4. Provides proper safeguards for maintenance and protection of assigned equipment sites.
5. Advises the principal and recommends policy, method or procedural changes.
6. Complete end-of-season obligations in order to consider their coaching assignments finalized.

#### Responsibilities to Students:

1. Provides training rules and any other unique regulations of the sport to each athlete who is considered a participant.
2. Gives regular attention to a student athlete's grades, conduct, and health concerns.
3. By his/her presence at all practices, games and while traveling, provides assistance, guidance and safeguards for each participant.
4. Initiates programs and policies concerning injuries, medical attention, and emergencies.
5. Completes paperwork on all disabling athletic injuries on proper forms and submits to the principal's office within 24 hours.
6. Directs student managers, assistants, and statisticians.
7. Determines discipline, delineates procedures concerning due process when the enforcement of discipline is necessary and contacts parents when a student is dropped or becomes ineligible.
8. Encourages participation in other sports without pressure to specialize in one sport.

#### Finance and Equipment:

1. Participates in the budgeting function with the principal by establishing requirements for the next season, recommends equipment guidelines as to type, style, color or technical specifications, and operates within budget appropriations.
2. Is accountable for all equipment and collects the cost of any equipment lost or not returned; arranges for issuing, storing, reconditioning, and cleaning of equipment and submits annual inventory and current records; discards equipment with the approval of the principal.
3. Properly marks and identifies all equipment before issuing or storing.

4. Permits the athletes to only be in authorized areas of the building at the appropriate times.
5. Examines locker rooms before and after practices and games; checks on general cleanliness of the facility; responsible for cleanliness and maintenance of specific sport equipment.
6. Secures all doors, lights, windows, and locks before leaving the building if custodians are not on duty and instills in each player a respect for equipment and school property, its care and proper use.
7. Permits athletic department-issued equipment to be worn only during practice sessions and interscholastic contest, or by permission of coaches. At no time are athletes to wear school-issued equipment or uniforms for gym classes, work or job, socially, or school wear.

**Public Relations:**

1. Organizes parents, coaches, players and guests for pre-season meetings.
2. Promotes the sport within the school through recruiting athletes that are not in another sports program and promotes the sport outside the school through news media, Little League programs, or in any other feasible manner.
3. Responsible for the quality, effectiveness and validity of any oral or written release to local media.
4. Responsible for maintaining good public relations with news media, parent organizations, parents, officials, volunteers and fans.
5. Presents information to news media concerning schedules, tournaments and results.

**Other:**

1. Head coach and principal prepare assistant athletic coach job descriptions for floor coaches, instructional coaches, and volunteer coaches.
2. The Director of Schools will appoint a Central Office certified or non-certified person who will be responsible for supervising the countywide program in all elementary sports and will be referred to as the “System Wide Athletic Director”.

**Annual Reviews:**

1. All coaches are required to annually watch the videos at [www.nfhslearn.com](http://www.nfhslearn.com) regarding concussion policy and sudden cardiac death policy. Corresponding paperwork must be signed annually.
2. Coaches are also responsible for signatures in parent packet that include: Player Physicals, Concussion Awareness Form, Sudden Cardiac Arrest Form, Player Conduct Form and Parent Conduct Form. All coaches are required to meet with their Coach’s Council annually.

## **Code Of Ethics For Coaches**

The function of a coach is properly educating students through participation in interscholastic competition.

The interscholastic program is designed to enhance academic achievement and should never interfere with opportunities for academic success.

The coach must be aware that he or she has a tremendous influence, either good or bad, in the education of the student athlete and, thus, shall never place the value of winning above the value of instilling the highest desirable ideals of character.

The coach must constantly uphold the honor and dignity of the profession. In all personal contact with student athlete, officials, athletic directors, school administrators, parents, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.

The language used by the coach should be clean and appropriate at all times. Profanity in the presence of students is unacceptable. The coach should strive to keep an even temper and refrain from using tactics that are mean spirited towards players or parents.

The coach shall take an active role in the prevention of drug, alcohol and tobacco abuse and under no circumstances should authorize their use. Coaches shall not use tobacco products in front of students at anytime.

The coach shall promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.

The coach shall be thoroughly acquainted with the contest rules and is responsible for their interpretation to team members. The spirit and letter of rules should be regarded as mutual agreements; the coach shall not try to seek an advantage by circumvention of the spirit or letter of the rules.

Coaches shall actively use their influence to enhance sportsmanship by their spectators, working closely with cheerleaders, pep club sponsors, booster clubs, and administrators.

Contest officials shall have the respect and support of the coach. The coach shall not indulge in conduct, which will incite players or spectators against the officials. Public criticism of officials or players is unethical.

Before and after contest, rival coaches should meet and exchange friendly greetings to set the correct tone for the event.

A coach shall not exert pressure on faculty members to give student athletes special consideration.

The coach should treat prospective players, team players, and their parents with fairness and dignity.

The winning coach should be considerate of the score with local teams. In football when the score reaches a 28-point spread, the coach should consider all manner of options as to not run up the score on the opponent. In basketball when the score reaches a 30-point spread the use of “full court press” should be avoided. “Running up the score” past a 30-point spread should be avoided.

While “in-person” scouting of other teams has always been a part of game preparation, coaches will refrain from filming / videoing opponents for the purposes of scouting, and will refrain from making arrangements for others to do so for the same purpose. However, this does not disallow a mutually agreed upon film / video exchange.

The coach should avoid using negative motivational techniques.

## **Coaches Area Of Responsibility**

### **I. Teachers first**

- A. Teach athletes to protect themselves
- B. Teach proper fundamentals
- C. Do not engage in negligent entrustment (entrusting authority/activity to someone who is not qualified to carry out that particular authority/activity).
  1. Team Captain
  2. Volunteer Assistant
  3. Manager
  4. Etc

### **II. Failure to Properly Supervise**

- A. If you are not there, you will be liable.
- B. The more hazardous or the more contact, all the more closely the activity must be supervised. No student should supervise a drill.
- C. You must be at least immediately accessible.
  1. Accessible to all aspects of practice or activity
  2. Systematic overseeing of practice or activity

- a. Systematic Supervision
- b. Written itinerary
- c. Emergency policies
- d. Locker room rules/regulations posted

### **III.School policy**

- A. Coaches must know and fulfill school policy in every situation.

### **IV. Reasons for Coach and Administrative Liability**

- A. Failure to supervise an activity.
- B. Negligently entrusting a duty to an under qualified or unqualified individual.
- C. Failing to teach proper skills.
- D. Failing to teach protective skills.
- E. Failing to inspect, repair, and recondition equipment properly.
- F. Failing to provide proper and effective equipment.
- G. Failing to teach athletes to inspect their own equipment.
- H. Failing to properly play an activity.
- I. Failing to create and set policies and procedures for an activity.
- J. Failing to follow and enforce such policies and procedures.
- K. Failing to adopt safety standards.
- L. Failing to match or equate athletes.
- M. Failing to properly administer first aid.
- N. Failure to warn of inherent dangers of the activity.
- O. Failing to assess an injury or incapacity in an athlete.
- P. Failing to keep adequate and accurate records.

### **V.Duties of a Coach**

- A. Provide safe environments.
- B. Properly plan an activity.
- C. Evaluate their athletes or students for injury.
- D. Match or equate athletes.
- E. Provide and maintain proper effective equipment.
- F. Warn of inherent risks of a sport.
- G. Supervises closely.
- H. Know and use emergency procedures and first aid.
- I. Keep adequate records.
- J. Know documents, post and operationalize school policies.
- K. Keep a schedule.

### **VI. Coaching Techniques**

- A. Use sound and acceptable teaching practices.
- B. Run well-organized practice sessions that is open to athletes' parents.
- C. Complete pre-season planning well in advance of starting date.
- D. Adhere to a highly efficient and technically sound program of injury prevention. When injuries do occur, follow a prescribed routine and maintain good communications with parent, trainer, doctor and parents.
- E. Construct a well-organized game plan.
- F. Do not deny athlete rest or water at any time.

- G. Develop a sound system for equipment accountability, including seasonal inventory, repair, reconditioning and replacement. All purchasing should be accomplished through the allocated budget.
- H. Keep assistant coaches, student managers and statisticians well inform as to what is expected.
- I. Cooperate fully with maintenance staff, transportation people and others similarly involved in the overall program.

## **VII. Publicity and Promotion**

- A. The reporting of news items and games results will rest with the coaches and their staff and approval of the principal. They are responsible for the promotion of their program by:
  - a. Faxing or emailing results immediately following contest to the local news outlets and system wide athletic director.
  - b. Following up with additional materials and stats in writing.
  - c. Make arrangements for player interviews/photographer sessions.
  - d. Providing daily announcements for the PA system.
  - e. Holding meetings with parents to discuss the season, the process and reasons for a few closed practice sessions.
  - f. Sponsoring clinics for youth leagues and coaches.
  - g. Signing all written correspondence and getting principal's approval prior to distribution to players and their parents.

## **VIII. Points to Remember – Coaches can keep problems to a minimum if they do the following;**

Follow system and state rules and regulations.

Make sure every athlete and his/her parent understands all policies and issues unique to the season.

Insist that athletes obey system and state policies.

Complete forms on time and turning them into the office.

Keep the administration and the parents informed at all times.

Co-operate with the administration, other coaches, faculty members, and maintenance staff.

Keep accurate records on all athletes. Keep athletes under control.

Check the progress of athletes and helping out whenever possible. Work with, not against, the administration.

## **Additional Coaching Requirements by Sport**

**Middle School and Countywide:** All middle school and countywide coaches report to the feeder high school coach for their program.

**Elementary Basketball:** Elementary head basketball coaches will attend a coach's clinic (four hour minimum) with the high school basketball program in which his/her school feeds in to.

## **Students' Eligibility Rules**

### **I. Definitions:**

1. The "first official day of school": Registration day, traditionally the first abbreviated day of school for students in our county.

2. “Enrolled”: When the student’s parent(s) or guardian has completed and returned the registration form required for attendance at the school on or after the first official day of school; and one of the following applies to the student:
  - The student attends classes for three days; or
  - The student engages in three or more days of practice after the first official day of school; or
  - The student participates in an athletic contest after the first official day of school. A student cannot be enrolled in more than one school at any time.
3. “Bona Fide Change of Physical Residence”: A move from one community to another that justifies a change of schools; or Court action which changes the custody rights pertaining to a student and where the person who is given custody of the child lives in a different school zone than that where the student lived previously. Where a family continues to maintain a previous residence for the residential purposes of that family or any of its members, the move is not one that justifies a change of schools. Therefore, the student would not be eligible for the remainder of that school year in the newly enrolled school. Athletes who have participated in athletics at a particular elementary school and wish to transfer to another elementary school must have a Bona Fide Change of Physical Address to the zoned school that they wish to attend. This shall include transfers between school years. If there is no Bona Fide Change of Address (move is performed by approved out of zone request), the athlete will not be eligible for 12 months from the date of the last contest the student participated. Eligibility only applies to the sports the student participated in the previous year.
4. “Dual Residence”: When the student’s parents or guardians live separately in different school zones or the student’s parents or guardians own and/or live in multiple households in different school zones. The student’s enrollment at one or the other schools at the beginning of the school year determines the “Bona Fide Physical Residence” for the student at that particular school during that one school year for the purposes of participating in sports. The student may be eligible to participate in sports at another school only if there is a “Bona Fide Physical Residence” of the parent or guardian, as defines in Paragraph 3 directly above.
5. Home school students must meet the requirements defined in TCA 49-6-3050 (b).
6. Private schools may apply for athletic CO-OP agreements with Cumberland County Schools. Granting of such CO-OP agreements will be at the discretion of the Board of Education and must be approved annually.
7. Athletes from approved home schools, private school co-ops, and/or other non-traditional schools must participate at the school for which they would normally be zoned. . **Exceptions will be considered for cases that would result in a loss of TSSAA eligibility.**
8. Students may participate in multi-sports. However, the in-season sport must take precedence. If the student quits the in-season sport during the season, then he/she must wait until the season is over to resume full participation in the off-season sport.

## **II. Age:**

No student shall be eligible to compete in elementary athletics during any school year if the student becomes 15 years of age on or before August 1, and no student shall be eligible to compete at junior varsity level (sixth grade and below) in elementary athletics during any school year if the student becomes 13 years of age on or before August 1.

All countywide and middle school sports participants must be in 7<sup>th</sup> or 8<sup>th</sup> grade

Varsity Basketball Cheer squads will be comprised of sixth through eighth grade students. Fifth graders may cheer on varsity at the coaches' discretion with proper documentation of above average skill.

JV Cheer squads will be comprised of third through fifth grade students.

Schools with total enrollment (K-8) of less than 350 do not have grade restrictions.

## **III. Enrollment:**

To be eligible to participate in athletics, a student must be enrolled at the school where they intend to participate in sports.

#### **IV. Student Transfer**

1. A student will be eligible to participate in sports after transferring to a different school if:
  - a) The student was originally enrolled in a school within his or her school zone and experiences a Bona Fide Change of Residence into the school zone where the new school is located; or
  - b) The student was attending a school where his or her parent is an employee and the experiences a Bon Fide Change of Residence into the school zone where the new school is located; or
  - c) The student was attending a school where his or her parent is an employee and that student's parent is transferred to a different school. In that case, the student may transfer to either the school for which his physical residence is zoned or the school to which his or her parent has been transferred.
  - d) The student transfer is a result of a zoning decision that is *unrelated* to employee zoning privileges. Employees may not transfer their student multiple times.

#### **V. Eligibility Reports**

To be eligible students must have their names, birth dates, school of attendance, date of physical exam, and proof of insurance submitted by each coach to the principal of the school and the Coordinator of Elementary Athletics within 5 days of initial participation. At the end of each grading period a copy of each student's academic grades must be submitted by the coach, to the principal of the school and the System Wide Athletic Director.

#### **VI. Enrollment, Physical Exam, and Health Insurance**

To be eligible for sports participation:

1. It is required that no student be permitted to participate in practice sessions or in athletic contests until there is on file with the principal a preparticipation medical evaluation form signed by a doctor of medicine, osteopathic physician, physicians assistant, or certified nurse practitioner stating that the student has passed a physical examination, not prior to April 15, and that in their opinion the student is physically fit to participate in interscholastic athletics. In lieu of the form, the principal may accept a signed statement from the health care provider certifying that the student has passed a physical examination that encompasses all elements on the preparticipation medical evaluation form and attesting that in their opinion the student is physically fit to participate in interscholastic athletics.
2. No student shall be required to submit to a physical exam if his/her parent(s) or legal guardian shall file with the principal a signed, written statement (affirmed under the penalties of perjury) declining such physical examination on grounds of sincerely held beliefs or practices.
3. It is required that no student be permitted to participate in practice sessions or in athletic contests until there is on file a parental consent certificate signed by a parent or legal guardian stating that the student has the consent of his/her parent(s) or legal guardian to participate.
4. The student's parent must provide proof of health insurance to the school's principal prior to the first practice. If a student uses the health insurance offered by the school system, they must carry the 24-hour per day policy.

5. The student's parents must complete the Concussion and Sudden Cardiac Death informational forms and the Player and Parent Conduct Forms prior to initiation of practice.

**VII. School Attendance:**

To be eligible a student must be in regular attendance with no unexcused absences. Each unexcused absence will mandate a two-quarter suspension from the next local elementary game played. On game days during the school week (Monday through Friday), a student must be in attendance as required in Board Policy 4.300 (at least one minute over half a day or 3 hours and 31 minutes) that day in order to be eligible to play in any sports contest held that day. (Friday absences do not affect weekend game eligibility)

**VIII. Academic Eligibility:**

To be eligible a student cannot have more than one (1) failing grade for each nine-week period. Students who fail to maintain adequate academic standards shall be ineligible for the following nine-week period; effective the day grade cards go out. (Academic eligibility for students participating in sports during the first nine-week period will be determined by the last nine weeks of the previous year until first mid-nine weeks progress reports are reported. To be eligible a student cannot have more than one (1) failing grade on this progress report. Students who fail to maintain adequate academic standards shall be ineligible for the remainder of this grading period; effective the day progress reports go out.)

**IX. Unsportsmanlike Conduct:**

Student athletes ejected from any game (in county or out of county) for unsportsmanlike conduct in any sport will be suspended for one game in football and two games in all other sports. They will not be eligible for participation in the next contest of the same sport and at the same level of competition, varsity or junior varsity. If it is thought by the principal, the System Wide Athletic Director, or the Director of Schools that a longer-term suspension is in order, the suspension may be longer than one game with the Director of School having the final say in the matter. A written report must be provided to the System Wide Athletic Director within 48 hours of any player ejection. If a player is ejected for a second time for unsportsmanlike conduct, the player will face penalties up to suspension from all sports up to a 12-month period.

**X. Academic Ineligible Players:**

Academic ineligible players may practice with the team but must not participate in any game until they become eligible at the end of the next nine week grading period; effective the day grade cards go out.

**XI. Playing An Ineligible Player:**

If any ineligible player participates in a game, the offending school must forfeit that game, regardless of any agreement between coaches.

**XII. Co-op Teams:**

Schools unable to fill a complete team, may co-op with another designated school and are subject to all other eligibility requirements enumerated above. The District Athletic Director will evaluate and approve co-op assignments. Middle school team/countywide teams are considered co-op teams. The teams are established by the System Wide Athletic Director with the support of each individual high school. The team and coaches will report to the high school coach for the sport they are playing. All players will be required to play for the team that feeds the high school that their elementary school presently feeds. Feeder schools are defined by the official bus transportation pattern. All financial accounts will be held at the high school level.

### **XIII. Recruiting**

Athletic recruiting is prohibited. Athletic recruiting is the use of influence on a student or the parents or guardians of a student by any person(s) directly or indirectly associated with the school to secure or retain a student for athletic purposes. In the event that there is a violation of this rule, there shall be a penalty against the school.

The penalty enforced for this violation will be determined by the Director of Schools or his/her designee based on consideration of the number of violations involved, the number of student athletes involved, the nature of the violation(s), the individual(s) responsible for the violation(s) and the extent to which the violation may have been knowing, deliberate, or in reckless disregard for the provisions of this rule and the commentary that accompanies this rule.

#### **Guidelines for Understanding the Recruiting Rule**

1. Athletes or perspective athletes should be treated no differently than students who are not athletes. Students should be seen as students and not singled out for the athletic ability.
2. To avoid the appearance of impropriety, a coach who is contacted by any student or family or individual about attending a school where he or she is the coach should inform that person that he or she needs to contact the administrative official of the school who normally deals with the admission process.
3. To avoid the appearance of impropriety, any meeting with coaches regarding athletes or prospective athletes should be part of the admission process at the school and should take place at the school.

### **XVI. Special Cases Involving Hardship**

The Director of Schools or his/her designee shall have the authority to set aside the effect of any eligibility rule upon an individual student when: the circumstances were unforeseen and unavoidable, the application of the rule proves an undue hardship for the student, or the application of the rule would not accomplish the purpose for which the rule was established.

### **Coaches' Eligibility Rules**

- I. To be eligible, each head coach, assistant coach and/or volunteer coach must be approved by the principal and the Director of Schools. New coaches must view the required TSSAA coaching videos "Fundamentals of Coaching" and "First Aid, Health, and Safety for Coaches" at [www.nfhslearn.com](http://www.nfhslearn.com)  
All coaches are required to annually watch the videos at [www.nfhslearn.com](http://www.nfhslearn.com) regarding concussion policy and sudden cardiac death policy. Corresponding paperwork must be signed annually. Coaches are also responsible for signatures in parent packet that include: Player Physicals, Concussion Awareness Form, Sudden Cardiac Arrest Form, Player Conduct Form and Parent Conduct Form. All coaches are required to meet with their Coach's Council annually.
- II. Unsportsmanlike Conduct –The following will be required if a coach is ejected for unsportsmanlike conduct in any sport during any game that our school is represented whether in county or out of county.

- A. The coach and school will be required to submit a written report of the incident to the System Wide Athletic Director within 48 hours of the incident.
  - B. The coach will be suspended and will not be eligible to coach for a minimum of one football game or two games in all other sports in the next contest of the same sport and at the same level of competition, varsity or junior varsity. The suspension may be extended for a longer period of time if deemed necessary by the principal or Director of Schools.
  - C. The school shall not allow the suspended coach to attend games while under suspension. In addition to what is presently required when a coach is ejected for unsportsmanlike conduct, a meeting shall be held with the coach, principal, and the System Wide Athletic Director, with a report on the meeting and plans to directly address the matter to be filed with the Director of School by the System Wide Athletic Director.
  - D. Upon the second ejection for unsportsmanlike conduct within the same season, the coach will face additional penalties up to removal of privileges to coach.
- III. Duties – To be eligible each coach must complete all tasks assigned to him/her in the Cumberland County Schools Elementary Athletic Procedures Manual, and any other responsibilities that their building level administrators may assign.

## **Purchasing**

### **I. Procedures for Purchasing**

All purchasing of athletic equipment must be done through the principal and must be within the approved budget. Listed below are the guidelines for the purchasing of athletic equipment and supplies:

- A. The requesting coach must submit to the principal two bids or quote sheets listing the desired purchases of \$500 or more, three bids for \$1,000 or more. Should use local vendors or vendors closest to our area when possible. Must give detailed specifications or brand, color, size, stripes, number, etc.
- B. The principal will determine which supplier will receive the order based on budget, price, quality and delivery time. If prices are in the same range, consideration will be given to local dealers and those who best stand behind the product.
- C. The principal's office will initiate a purchase order to be signed by the principal to start the purchasing process. The coach and the principal should sign the purchase order.
- D. The coach will notify the principal if the order is short or defective.
- E. Coaches or persons who purchase equipment without a purchase order will be held responsible to personally pay for this equipment. No one can authorize a purchase without the principal's approval.
- F. Coaches are not to bill personal items to the school account with athletic suppliers.
- G. Coaches should submit a budget to the principal by the end of the season for the next season. Any amendments to the budget are discouraged.

## **Inventory/Care Of Equipment**

### **I. Procedures for Inventory/Care of Equipment**

Coaches will be responsible for the care, issuing and storage of athletic equipment and uniforms for their programs.

- A. The coach shall provide to the principal an Equipment-Uniform Checkout Sheet showing the items issued to each team member at the start of each season. All uniforms shall be marked for permanent identification.
- B. Coaches shall submit their athletic inventories to the principal within two weeks of the end of the season.
- C. Once equipment and uniforms have been used to the point where they are no longer serviceable, the following procedure will be used for disposal with principal approval:
  - 1. Uniforms may be sold through the athletic office at a reduced price or thrown away.
  - 2. Equipment maybe sold or given away with written liability release.
- D. During the season all equipment shall be secured in the proper storage areas after each contest or practice. Within the two-week inventory period at the season's end, all equipment and uniforms shall be cleaned and stored in the designated areas until the following year.
- E. All football helmets must be reconditioned every 2 years.

## **Practices and Games**

The coaches, in conjunction with the System Wide Athletic Director, are responsible for scheduling all interscholastic athletic contests for each team within the athletic program. Elementary games shall not conflict with high school games unless such conflict is made absolutely avoidable by circumstances beyond the control of elementary school officials.

- I. During each sport season, coaches shall submit to the System Wide Athletic Director the following information:
  - A. The dates for the beginning and ending of the season and the game schedule during the season.
  - B. The complete schedule, including all practice dates and times should be submitted to building level principals, including summer schedules.
  - C. Required and voluntary practice must have a Cumberland County BOE employee present at all times.
  - D. This information shall be submitted to the D.O.S. through the principal or the System wide Athletic Director, and shall be approved by the System Wide Athletic Director.
- II. There is a parental expectation for open practice sessions. Closed practice sessions may occur after a parent meeting is held to explain the purpose, the need, and the number of closed practice sessions scheduled. This must have principal approval.
- III. Each elementary school participating in basketball must schedule and play every other participating elementary school in the county at least one time. The game scheduled by the System Wide Athletic Director determines tournament seed.
- IV. No participating school shall play more than ten (10) football games in a season.
- V. Dead Period Rule – No coaching, observing, or contact between coach and players in sport involved. There is no practice, no open facilities, no weight training/conditioning, no loaning or renting of facilities for athletic purposes. The dead period, which is to be observed by all schools (High School, Middle School, and Elementary School will coincide with the dead period scheduled by the tssaa yearly calendar. Other than dead period, coaches may practice as much as they want in the summer with building level principal approval.
- VI. Students may participate in multi-sports. However, the in-season sport must take precedence. If the student quits the in-season sport during the season, then he/she must wait until the season is over to resume full participation in the off-season sport. 17

- VII. Rules on bad weather and holidays: No school means no required practice can be held. Voluntary practice may occur with no penalty imposed on students who cannot attend. Games will not be played when there is no school.
- VIII. Weekend practices (one day only).
- IX. No participating school shall play more than twenty-two (22) regular season basketball games. Any out of county game or tournament must not take precedence over county games.
  - A. A game is when admission is charges and four quarters are played.
  - B. Each tournament counts as two call games. (0520-1-2.08) TCA
  - C. A sports calendar for the next school year will be prepared and approved each year by the principal by May 30<sup>th</sup>.
- X. Ample warm up time must be provided for all sports.
  - Football requires 15 minutes warm up before the game can begin.
  - Basketball requires 10 minutes warm up before each girls and boys game.
- XI. All coaches must adhere to requirements of the tssaa heat index policy for practice and games.
- XII. At no time during the varsity season will an elementary basketball team be permitted to hold practice at the host high school for the Elementary Basketball Tournament unless approved by the System Wide Athletic Director due to unforeseen facility issues at their own elementary facility. Practicing elementary teams in the high school facility provides an unfair competitive advantage that if given to one school should be provided to all schools.

## Costs

- I. Profits from the varsity elementary basketball tournament shall be divided equally among participating schools.
- II. Admission charges for elementary sports shall be set by the Principal's Association and adjusted periodically. Middle & county-wide teams may adjust according to regional requirements.

Current admission charges are for regular season.

A. <i>Preschool children....</i>	<i>Free</i>
<i>Employee /Retired Employee</i>	<i>Free</i>
<i>Students (K - 12).....</i>	<i>\$2.00</i>
<i>Adults.....</i>	<i>\$5.00</i>

**B. Admission charges for Tournament.**

<i>Preschool children.....</i>	<i>Free</i>
<i>Employee /Retired Employee (w/pass card)</i>	<i>Free</i>
<i>Students (K-12).....</i>	<i>\$3.00</i>
<i>Adults.....</i>	<i>\$5.00</i>

***(Schools may offer Season Passes at a 20% discount)***

***(Season passes are good for home games of the issuing school only and do***

***NOT include post-season or tournament contests)***

## **Supervision, Disputes, and Penalties**

The head coach is responsible for squad members during practices and athletic contest.

The building principal is responsible for the general supervision of his/her teams.

The system-wide athletic program shall be under the general supervision of the System wide Athletic Director.

General disputes about the athletic program should be resolved by the Director of Schools. If the dispute involves a referee (an official) in anyway, then the head of the officials shall be invited to attend the meeting and submit information.

If the individual would like to file a grievance of the Director's decision, they must do so in writing within 7 calendar days. The grievance will be added to the next Board of Education agenda.

Penalties may be imposed. Any coach and/or principal who violates the rules herein or the Code of Ethics is subject to penalties that may include but not limited to reprimand, suspension from practices and/or games, revocation of coaching credentials and/or a personal fine not to exceed \$100.00 per infraction.

## **Summary Of Responsibilities For Supplemental Pay For Certified And Non-Certified Employees**

The duties of the school employee include but are not limited to:

- \*1. Tryouts
2. Collect athletic physical exam forms
3. Uniform assignments, care, and inventory
- \*4. Eligibility lists and updates
- \*5. Schedule and attend practice
- \*6. Travel on the bus to away games
- \*7. Supervise students before, after and during practice and games
8. Coach
- \*9. Follow all purchasing procedures
- \*10. Handle parent meetings, concerns and complaints
- \*11. Fulfill pre-season and post-season obligations
- \*12. Attend coaches meetings and implement rules
- \*13. Work with principal on team publicity and promotion
- \*14. Maintain emergency kit and monitor student medical issues and injuries
- \*15. Maintain CPR and Blood-borne pathogen training
- \*16. Listed as coach of record and sits on the bench
- \*17. Monitors team volunteers
- \*18. Set up for games and be responsible for locker rooms, keys, facility maintenance, squad, and locker assignment.
- \*19. Report directly to the Principal
- \*20. Inventory, order and recondition equipment

\*These responsibilities cannot be delegated to a volunteer.

## **Procedures For Hiring Officials**

### **I. All contests between member schools shall use officials who are approved by the Principal's Association**

Additional county regulations:

- A. The decisions and interpretations of the rules by officials are final.
- B. Any team leaving the contest area before the conclusion of the contest because of dissatisfaction with the officiating will render the school liable to disciplinary action by the association.

### **II. Contracting of Officials**

The sole responsibility of assigning and contracting officials belongs to the assigned officer of the local official's association used.

### **III. Ethical Behavior Toward Officials**

Officials contracted to officiate at Cumberland County Elementary Schools are guests of the schools and should be treated accordingly. Upon arrival, officials shall be greeted by a designated school employee.

Official's checklist:

- A. Officials parking available.
- B. Dressing room cleaned and supplied with necessities.
- C. Notification as to special events, e.g. Homecoming, Parents Night, etc.
- D. Clarification on any local playing conditions or ground rules.
- E. Half-time refreshments are available.
- F. Pay vouchers in order.

Coaches should introduce themselves to the officials prior to the contest and extend a cordial welcome. During and after the contest, the coach's relationship with the official shall be on a professional level. Should an occasion arise for the coach to question the official concerning a contest situation, it shall be done in a respectful manner within the contest rules. Judgment calls of the official should not be challenged. At no time is the coach or a member of the bench to berate the official in such a manner as to incite the spectators. Coaches who promote a positive contest relationship with the officials can expect likewise treatment from the official.

## **Transportation Policies**

### **I. General Transportation Policy**

If transportation is provided, all players, personnel and coaches of athletic teams will be transported in authorized school vehicles when the contest has been scheduled away from the school site.

### **II. Approved Modes of Transportation**

All athletic teams will be transported by the following modes in priority order:

- 1. School bus – driven county bus – employed bus driver
- 2. Licensed private carriers – specially chartered trips
- 3. Private auto – see Board Policy 3.404

### **III. Procedures for Transportation Procurement**

- A. The coach shall be responsible for making transportation arrangements for all athletic teams.

1. The head coach shall submit to the principal three weeks prior to the start of the season, a schedule listing the departure and estimated return time for all away contests.
2. Ten days prior to the first away contest, the coach shall submit all “Bus Request Forms” for the entire sports season to the transportation supervisor.
3. Any changes in the departure time or circumstances of the trip are to be made through the principal.
4. All subsequent trip requests are to be made to the transportation office 10 days prior to the date of the trip or the morning following a contest cancellation/postponement or tournament advancement.
5. All team members should be informed of the estimated time of return one day prior to the trip. The convenience will help parents to schedule a school pick-up.

#### B. Breakdowns, delays and accidents

1. In the event of a breakdown or accident, the driver has been instructed in the proper procedures to follow. Remember, while in transit, the driver is in charge.
2. When an accident or breakdown occurs, it is the coach’s responsibility to provide for the supervision and protection of the students.
  - a) Students should remain together and on the bus unless instructed otherwise by the driver or other authority, e.g. police.
  - b) Students should be supervised at all times.
  - c) Coaches should call the school at the first available opportunity.
3. In the event of unusual or unanticipated delays in returning to school, please call the principal. If possible, instruct students to call home and inform their parents of the delay.

#### C. Travel release

Under certain circumstances or exceptional situations where it creates an inconvenience to the family, athletes may be excused from riding either to or from an athletic event on school authorized transportation. This privilege is to be kept to a minimum since our philosophy continues to be that an athlete is part of a team in all phases of team activity.

1. Travel release forms will be made available to all athletes.
2. Parents must make prior arrangements with the coach in advance of the trip by having the approval travel release on file in the coach’s office or in the coach’s possession on the day of the trip.
3. Should a parent approach a coach and request their son/daughter ride home with them or someone else, the coach shall agree upon receiving written release of responsibility for the athlete.

### **IV. Procedure Relative to the Use of School buses**

#### A. Bus guidelines

1. The coach shall give to the driver a trip itinerary and a team travel roster listing the names, addresses and phone numbers of all passengers. This list is required in the event of an accident and should be made available to law authorities.
2. A coach must accompany the bus when a sport is on the road.
3. A first aid kit must accompany all athletic trips and contain the “Emergency Medical Forms” for each athlete.
4. The coach will assume all responsibility for conduct and discipline on the bus in conjunction with the driver who is ultimately in charge.

5. All athletes should be instructed to be at the point of departure 15 minutes prior to the designated time.
6. Athletes who miss the bus and arrive at the contest later shall not be permitted to participate unless there are extreme circumstances.
7. No food or drink is permitted on the bus unless the driver has given prior approval due to the length of the trip.
8. In the event approval has been granted, the coach is responsible to see that the bus is left in clean condition.
9. All participants are expected to conduct themselves in an appropriate manner at all times on activity trips. Foul language or obscene actions will not be tolerated. Gambling in any form will not be allowed.
10. All students are expected to dress appropriately and neatly for out of town trips.
11. Only players, coaches, cheerleaders, chaperones or other invited school officials may ride buses provided for athletic teams. No exceptions may be made to this rule.
12. When a bus is chaperoned by only one coach, he/she should position him/herself near the center of the bus for supervision. Whenever two or more coaches are on the bus, one coach should sit in the rear to eliminate horseplay.
13. Only assigned personnel may ride on school transportation. No spectators or coaches' family members are permitted.
14. Coaches are to instruct their athletes not to wear spikes or cleats inside school transportation without the driver's permission.
15. Bus radios, if permitted will not be played at an excessive noise level.
16. The emergency door shall only be used in case of emergency or unless authorized by the driver.
17. The coach will check with the driver to be sure that students have everything off the bus upon return to school.
18. The coach shall see to it that the locker room of the host school is left in a clean and orderly condition with no damage. Report any incidents involving team members to the principal as soon as possible.
19. All students shall return home on the same bus or vehicles in which they traveled to the contest. The only exceptions would be if they have secured a travel release.

#### B. Trip cancellation

1. When it is necessary to cancel a trip due to weather or road conditions, the decision will be made by the transportation supervisor, coach, and the building principal. All parties concerned should be notified.
2. Bus drivers will have the final authority on the decision as to staying or coming home due to weather conditions.

### V. The coach and principal will organize overnight trips.

## Locker Room and Related Facilities

### I. Locker Room responsibilities

#### A. Security

1. Each coach is responsible for the action of members of his/her squad for the time they report for practice until they leave the building after practice.
2. It is the coach's responsibility to be present at the time that the athletes are to report for practices, games, meets, home or away, and stays until the last athlete has left.

3. The coach shall see that lights and showers are turned off, the doors are locked, equipment is locked up and the room left as neat as possible.
4. Since many coaches will be using the locker room office area (coaches office), each coach must make effort to keep this area as neat and clean as reasonably possible. The custodian will clean this area as scheduled.
5. Each coach shall keep a numerical and alphabetical record of the locks and lockers used by his/her squad. This record should include lock combinations. A copy of this record shall be made available to the principal.

#### B. Control of keys

1. All keys to the building, locker rooms, equipment rooms, etc., will be issued to coaches by the principal or designee. All coaches will return their keys to the principal on the final day of the school year, unless permission has been granted for summer use of the athletic area.
2. Coaches are not to give athletes their keys at any time. Managers may use coaches' keys during practice sessions, but managers are not to have their own keys.
3. If keys to the athletic area are lost, the coach should report this to the principal immediately.

## **II. Locker Room Procedures**

#### A. Athlete rules

1. Rough housing and throwing towels or other objects is not allowed in the locker room. Hazing of other players is not allowed.
2. All showers must be turned off after showering. The last person to leave the shower room is expected to check all showers.
3. No one except coaches and assigned players is allowed in the locker room.
4. No glass containers are permitted in locker room.
5. All spiked or cleated shoes must be put on and taken off outside of the locker room. No metal or hard plastic spikes or cleats are ever allowed in any other part of the school building.
6. Equipment must be removed from all lockers by the end of the first school day following the conclusion of each sport session.
7. Athletes may use the phone in the locker offices to call home upon permission of the coach. Normally, all athletes should make prior arrangements for transportation home at the end of their scheduled practice time. Pay phones are to be utilized for other calls.
8. Other needed rules may be added with the approval of the principal and coach.

## **Athletic Injuries**

### **I. Medical Aspects and Safety**

#### A. Responsibilities

1. The coach in charge of the activity is to assume the responsibility. He/she must be prepared to recognize and properly administer first aid or refer injuries to the appropriate medical personnel.
2. No member of the coaching staff should overstep his/her bounds and attempt to diagnose or treat an injury. Since athletes are bound to have injuries, the coach must

understand first aid and be ready to administer it. In addition to knowing what to do, he/she should know what not to do.

3. It is the responsibility of the coach in charge of a team to have a complete list of emergency telephone numbers and pertinent student health information and a first aid kit at every practice and contest.
4. Encourage heavy fluid intake before, during, and after practice sessions.

#### B. Emergency procedures

1. Check for consciousness and vital signs (breathing and pulse); look for abnormally displaced body parts. If unconscious, assume injured athlete may have a spinal injury.
2. Take appropriate steps to control excessive bleeding.
3. Movement of the injured should be kept at a minimum.
4. Keep the injured as warm and comfortable as possible, except with heat related illnesses.
5. When there is any question as to the extent, seriousness or nature of the injury by the coach seek professional medical help immediately.
6. Notify the parents of the injured athlete immediately.
  - a) Parents should assume the responsibility of contacting the family physician for any injury.
  - b) Less serious injuries, have parents provide transportation for the necessary medical attention.
7. Call 911 as needed.
8. The athlete's parents' home and work phone numbers, other contact person, preferred physician and preferred hospital are listed on the "Emergency Medical Authorization" card that is carried at all times in the team's medical kit.
9. If the parents are not available, a member of the coaching staff will accompany the athlete to seek the necessary medical attention, taking the Emergency Medical Authorization card. He/she should continue to try to contact the parents.
10. Notify parents of all noticeable injuries, illnesses, infections, etc. The parents should always make contact with the family physician.

## II. Accident/Injury Report Procedures

#### A. Reporting Procedures

1. The coach will complete the "Athletic Injury Report" form immediately following any athletic injury that requires medical professional or health care personnel. This includes athletic injuries or accidents that involve any students under their control during a practice, contest or while traveling to or from a contest.
2. The form shall be turned into the principal's office the following morning with the coach retaining a copy.
3. Copies of the report shall be immediately sent to the Central Office and to the parents.
4. The coach shall list the injury on the log that is kept in the athletic training room.
5. Coaches should follow up on all injuries by attempting to personally contact the parents.

#### B. Return to Participation

Athletes that have been out of action for a time because of illness of injury, and were under the treatment of the family physicians, must have a written statement allowing return to competition.

III. Suggested Items for a Coaches' First Aid Kit

Adhesive	Ammonia ampules
Antiseptic soap (phisoderm, etc.)	Band-Aids (1 by 3)
Blood pressure cuff and stethoscope	Butterfly bandages
Chalk	Cotton (sterile)
Cotton tipped applicators	Elastic bandages
Elastic tape role (elasticon, etc.)	Tweezers
Mirror (hand)	Moleskin
Non-adhering sterile pad (3 by 3)	Oral thermometer
Pen light	Plastic bags
Rubber gloves	Sponge rubber
Surgical scissors	Tape adherent
Tape scissors	Tongue depressors
Triangular bandages	Towels

NOTE: The amounts will depend on the number of players and amounts used in previous years.

In addition to the items listed above for the training kit, the following items may be needed at the sideline:

Ice-crushed Water-individual cups or containers Stretcher Air splints-both arm and leg  
Spine board – Particularly important in football games

## **Awards Banquets**

The coach of each sport shall be responsible for coordinating the awards format for his/her program at the end of the session. The coach may choose to work with a support club, or a group of selected parents in planning the type of awards ceremony under the supervision of the principal.

# Responsibilities Cumberland County School District

## Athletic Director

### Purpose Statement

The responsibilities ~~job~~ of the Athletic Director ~~was established~~ serves for the purpose/s of ~~coordinating the athletics implementing and maintaining the assigned programs and services of the~~ related activities, providing information and serving as a resource to others; achieving defined objectives by planning, evaluating, developing, implementing and maintaining athletic programs in compliance with established guidelines; and serving as a liaison for the District and its athletic programs.

~~Elementary/Middle and High School Athletics to comply with county, state, and federal guidelines.~~ This job reports to the Chief Academic Officer ~~Chief Academic Officer~~.

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### Essential Functions

~~Coordinates the elementary/middle and high school athletic program in collaboration with principals and coaches to ascertain programmatic needs on an annual basis, as well as prior to each season to insure consistency of program.~~

- ~~Assists administrators in performing personnel administrative functions (e.g., hiring, counseling, training, supervising, evaluating, providing professional development opportunities, etc.) for the purpose of maintaining necessary staffing, enhancing productivity of staff, and ensuring that athletic program outcomes are achieved.~~
- ~~Collaborates with internal and external personnel (e.g., athletic directors, administrators, auditors, other school system representatives, public agencies, community members, etc.) for the purpose of implementing and/or maintaining athletic programs and related services in an effective, timely and compliant manner.~~
- ~~Compiles data from a wide variety of sources (e.g., athletic directors, staff, other school systems, public agencies, etc.) for the purpose of analyzing issues, ensuring compliance with relevant policies and procedures, and/or monitoring athletic program components.~~
- ~~Coordinates a wide variety of necessary activities and processes (e.g., transportation, maintenance of athletic facilities and fields, purchase of equipment and supplies) for the purpose of ensuring that District athletic programs and services are provided in a safe, efficient, effective, and legally compliant manner.~~
- ~~Facilitates meetings and workshops for the purpose of identifying issues, developing recommendations, supporting other staff and serving as a District representative.~~
- ~~Investigates complaints and possible wrongdoing related to District athletic programs for the purpose of ensuring that program activities are conducted in a fair, consistent, and legally compliant manner.~~
- ~~Manages athletic program(s) and other related responsibilities for the purpose of providing quality student athletic opportunities, achieving organizational objectives, and ensuring compliance with legal, financial, and District requirements.~~
- ~~Participates in meetings as required (e.g., workshops, inter and intra district committees, seminars, conferences, etc.) for the purpose of conveying and gathering information regarding a wide variety of subjects required to carry out their administrative responsibilities.~~
- ~~Participates in the planning and monitoring of budget allocations, expenditures, fund balances and related financial activities for the purpose of ensuring that allocations are accurate, revenues are recorded, expenses are within budget limits and/or fiscal practices are followed.~~
- ~~Prepares a wide variety of often complex materials in both manual and electronic formats (e.g., plans, budgets, athletic schedules, letters, memos, presentations, professional development, web pages etc.) for the purpose of documenting activities and issues, meeting compliance requirements, providing audit references, making presentations, and/or providing supporting materials for requested actions.~~
- ~~Presents information on a variety of topics related to administrative responsibilities (e.g., financial information, overviews of programs/services, policies, and procedures, etc.) for the purpose of providing general information, training others, implementing actions, etc.~~
- ~~Researches a wide variety of topics (e.g., policies, eligibility requirements, rule changes, schedules, current practices, staffing requirements, financial resources, etc.) for the purpose of developing new athletic programs/services, ensuring program compliance with established requirements, securing general information and/or responding to requests.~~

- Responds to issues involving staff, conflicts in policies and regulations, community concerns, parental requests that may result in some negative impact and/or liability if not appropriately addressed for the purpose of identifying the relevant issues and recommending or implementing a plan of action that will efficiently resolve the issue.

Position may perform other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

### **Other Functions**

- Responsible for elementary athletic events scheduling, publicizing dates, sites and time of contests. Rescheduling elementary athletic events as needed. Review and approve all high school athletic events.
- Review and resolve athletic complaints and concerns unable to be resolved at the school level.
- Create an atmosphere of exemplary sportsmanship and respect.
- Insist on adequate safety provisions in all sports for both participants and spectators and provide a periodic check of all facilities for safety and suitability.
- Responsible for overseeing maintenance of the buildings and grounds in athletic areas.
- Work collaboratively with the principal to insure that the coaches of all athletic teams know their described duties and responsibilities.
- Advises and ensures all coaches conform to BOE, league policies and regulations and state and federal laws. Attends league and district meetings.
- Develop effective relations with outside groups, such as Booster Associations and others, and be the liaison between those associations and the school.
- Provide for the efficient handling of all athletic funds with such safeguards as annual budget audits and proper bookkeeping.
- Verifies all athletic eligibility lists.
- Organize all athletic supplements.
- Ensures officials are scheduled and paid accordingly and maintains an active file of officials.
- Present quarterly athletic report to BOE.
- Provide opportunities for parents to have a clear understanding of athletic policies and procedures.
- Other duties as assigned by the Superintendent and or his/her designee.

### **Job Requirements: Minimum**

#### **Qualifications Skills, Knowledge and**

#### **Abilities KNOWLEDGE/SKILLS/ABILITIES**

- Knowledge of overall operations of an athletic program.
- Knowledge and ability to implement county, state, and federal policies/ procedures governing athletics.
- Ability to compile, maintain, file, and present all physical and computerized reports, records, and other documents.
- Clear direct communication individually and within the organization.

**Experience** Job related experience within specialized field with increasing levels of responsibility is required. Coaching Experience preferred.

**Education** Bachelor's degree

**Equivalency** None Specified

**Required Testing**  
None Specified

**Certificates & Licenses**

**Continuing Educ. / Training**  
None Specified

**Clearances**  
Background Clearance

**FLSA Status**  
Exempt

**Approval Date**

**Salary Grade**