

Putnam County Board Meeting  
January 4, 2024 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
  - A. Recognize Upperman High School Football Team as the state runner-up and for their historic season
  - B. *I Make A Difference Award*
  - C. Recognize Tennessee School Board Appreciation Week - January 21 - 27, 2024
  - D. Director's Personnel Report
  - E. Note Board Work Session - Saturday, January 27, 2024, from 8:30 AM - 3:30 PM
- IV. Approval of Minutes
  - A. Minutes of the Regular December Board Meeting - Thursday, December 7, 2023, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
  - A. Payments/Purchases
    1. Approval of the purchase of fifty-six (56) Chromebooks for Park View Elementary from Bluum in the amount of \$18,634.56 per quote to be paid from 142-71100-722-101, as submitted.
    2. Approval of the purchase of one hundred (100) Chromebooks for EL from Bluum in the amount of \$42,000.00 per quote to be paid from 142-71100-722-301, as submitted.
    3. Approval of four (4) ViewSonic Boards totaling \$9,036.04 and one (1) Viewsonic Board for \$3,440.00 for a grand total of five (5) ViewSonic Boards for AMS from Bluum in the amount of \$12,476.04 per quote to be paid from 142-72210-790-101, as submitted.
    4. Approval to pay the \$5,000 option to the City of Cookeville for the 92.54 acres of land off of Highway 111 known as the Trinity Property, noting the option is \$5,000 per year for 6 years; this payment is year 2 of 6 with the purchase price of the property for Putnam County, if executed, would be \$2,783,418 plus accrued interest, as submitted.
    5. Approval of the purchase of 100 Chromebooks @ \$312.77 each in the total amount of \$31,277.00 to be paid from Capshaw Elementary School PTO donation, as submitted.
    6. Approval to purchase classroom VOIP phones and intercom paging system expansion with installation for the Upperman High School building expansion from IT Voice - Nashville, Tennessee per two quotes from phone quote from pricing onto the Sourcewell Contract #10122-MBS for

- \$2,048.95 to be paid from 142-72250-307 and intercom paging system quote for \$14,464.00 to be paid from 142-72250-790, as submitted.
7. Approval to purchase network switches and wifi access points for the Upperman High School building expansion from Central Technologies, Inc. - Knoxville, Tennessee per the two quotes both from TIPS-USA Contract #230105 pricing for network switches in the amount of \$24,612.48 and for wifi access points in the amount of \$9,180.40 to be paid from 142-72250-790, as submitted.
  8. Approval to purchase Viewsonic interactive flat panel displays for the Upperman High School building expansion from Bluum, Inc. - Phoenix, AZ per quote #304742 from the NCPA-01-150 contract pricing in the amount of \$20,331.09 to be paid from 142-72250-790, as submitted.
  9. Approval to purchase security cameras and installation for the Upperman High School building expansion from Central Technologies, Inc. - Knoxville, Tennessee per quote from TIPS-USA Contract #230105 pricing in the amount of \$6,939.32 to be paid from 142-72250-790, as submitted.
  10. Approval to purchase a 2024 GMC Sierra 2500HD Crew Cab truck in the amount of \$50,700 from Alan Jay Automotive listed on the State of Tennessee procurement list to be used by the maintenance department from 141-72620-717, as submitted.
- B. Bids/Quotes/Sealed Bids/RFPs (None Submitted)
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
    - a. Finance - To budget for additional food service field manager, billed to school nutrition fund
    - b. Finance - To adjust mid year budget for personnel changes
    - c. Finance - to budget donation from UTRUST for employee appreciation
    - d. Future Ready - Budget for donation received from VolState Foundation
    - e. Career & Technical Education - ISM - To move monies to pay for PSMS PLTW Gateway MS Annual Curriculum Fee and to pay for additional bus coversio expenses
    - f. Career & Technical Educatio - GP - To move monies to pay for CTE Supervisor PD travel expenses
  2. Federal Projects Budget Amendments - Fund 142
    - a. Career & Technical Education - Carl Perkins Basic 803 - To move monies to pay for supplies needed to repair welding equipment
    - b. Federal Programs - This Consolidated Administration (011) amendment is required to utilize funds more appropriately
    - c. Federal Programs - This Title I (101) amendment is required in order to utilize funds more appropriately according to program needs
    - d. Federal Programs - This Title III (3010) amendment is required in order to utilize funds more appropriately according to program needs
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other

1. Approval of the surety bond for Corby King in the amount of \$100,000 for the term beginning January 22, 2024, and ending January 22, 2025, as submitted.
2. Approval to allow an Archery Club at Upperman High School, as submitted.
3. Approval for a \$20.00 monthly stipend for personal cell phone usage, per Policy 3.3001, Use of Cellular Phones, for the new School Nutrition Field Manager, Jessica Grissom, as submitted.
4. Approval to renew GetHelp/IT asset management bundle package subscription from Frontline Education, per attached Quote# Q-161147 based on OMNIA (NCPA) Contract #01-102 in the amount of \$15,000.00 to be paid from 141-72250-499, as submitted.
5. Approval to enter into a one-year contract effective 2/1/2024 with TSBA for Putnam County Board of Education Policy Maintenance and Online Policy Services in the amount of \$5,500 to be paid from 141-72310-399, as submitted.

VII. Policies on first and final reading

- A. Policy 1.901, Charter School Application

VIII. Discussion/Presentation

A. Building Projects

1. Park View School Project Update

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Park View School Project Action Items

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

1. Approval to pay American Constructors, Inc. - Brentwood, Tennessee in the amount of \$2,112,755.93 and Pinnacle Bank (retainage) in the amount of \$100,503.41 for pay application #16 related to the Parkview School Project to be paid from the Putnam County Bond Issue, as submitted.

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$22,078.06 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

2. Upperman High School Expansion Project Update

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Upperman High School Expansion Project Action Items

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

1. Approval to pay King Construction Group, Inc. - Cookeville, Tennessee in the amount of \$217,711.21 and First Horizon Bank (retainage) in the amount of \$11,458.49 for pay application #14 related to the Upperman High School Addition Project to be paid from the 142-76100-707-933 (ESSER 3.0), as submitted.  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee
  2. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$2,275.16 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion Project (School Federal Program Fund - ESSER 3.0), as submitted.  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee
  3. Approval to pay AAR of North Carolina, Inc. in the amount of \$52,730.65 and First National Bank (retainage) in the amount of \$2,775.30 for pay application #8 related to the Upperman High School Addition Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee
3. Existing Park View Elementary School Update  
**Speaker(s):** John Magura, Maintenance Supervisor
- a. Existing Park View Elementary School Action Items  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee
    1. Approval to pay Southern Roofing of TN - Nashville, Tennessee in the amount of \$34,239.90 and First National Bank (retainage) in the amount of \$1,802.10 for pay application #3 related to the existing Park View Elementary School Roof Replacement Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee
    2. Approval of a payment to Richard C. Rinks and Associates - Cookeville, Tennessee in the amount of \$4,771.23 to be paid from 142-76100-707-933 for design services for the Park View Elementary School Roof Project (School Federal Program Fund - ESSER 3.0), as submitted.  
**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

IX. Adjournment

**EXHIBIT**

tabbies  
III D.  
01/04/24

**Personnel Report For December 2023**

**NEW HIRES**

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Joyner	Lexi	STAR Center	Leaps Assistant	11/20/23	142-E-73300-189-431-00000-000	3	n/a
Webb	Abigail	PvES	SAC Activity Instructor	11/20/23	146-E-73300-189-000-01800-000	5.8	n/a
Barlo	Alexandria	CHS	School Nutrition Employee	11/20/23	143-E-73100-165-000-00037-000	5.7	Heather Berardinelli
Eckenrod	Deborah	BPS	School Nutrition Employee	11/20/23	143-E-73100-165-000-00017-000	3	Amy Allison
Savage	Paige	MHS	School Nutrition Employee	11/28/23	143-E-73100-165-000-00055-000	4	Christina Phillips (who never started)
Weece	Shawwna	CCES	School Nurse LPN	11/28/23	141-E-72120-131-000-00000-030	7	Kaitlin Billingsley
Gutierrez	Michelle	Transportation	Bus Driver	11/13/23	141-E-72710-146-000-00000-000	5	n/a
Crump	Coby	AES	SAC Activity Instructor	10/26/23	146-E-73300-189-000-01800-000	5.8	n/a
Lawson Dalton	Ashleigh	Central Office	DW PRN LPN	12/4/23	141-E-72120-131-000-00000-000	7	n/a
West	Ellie	AES	SAC Activity Instructor	11/30/23	146-E-73300-189-000-01800-000	5.8	n/a
Little	Wesley	Maintenance	Level III Maintenance Technician	12/18/23	141-E-72620-167-000-00000-000	8	Brevin McClellan
Amoretti	Patricia	ATMS	Library Assistant	12/13/23	141-E-71100-163-000-00000-065	8	Brandon Norrod
McCarty	Heather	CES	School Nurse LPN	12/12/23	141-E-72120-131-000-00000-035	7	Cindy Dyer
Stephens	Regina	CHS	PT School Nutrition Employee	1/3/24	143-E-73100-165-000-00037-000	5.75	Dawn Hutson
Charbonnet	Reilly	AMS	RTI Assistant	1/3/24	142-E-71100-163-101-00000-008	7	Courtney Maxwell
Burris	Andrea	SES	Teacher Assistant	1/3/24	141-E-71100-163-000-00000-070	7	Rachele Eckwright

**REHIRES**

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Barnhill	Amy	CsES	TN All Corp Tutor(pt; NTE 10 hrs per week)	12/5/23	142-E-71100-116-938-00000-000	2	n/a
Grigsby	Abby	CCES	TN All Corp Tutor(pt; NTE 10 hrs per week)	12/8/23	142-E-71100-116-938-00000-000	2	n/a
Syder	Tisha	CsES	School Counselor	1/3/24	141-E-72130-123-000-00000-015	7.5	Rhonda Skarzynski
Mapes	Anthony	WPA	SPED Tracs Teacher	1/3/24	141-71200-116-105-60% 141-71100-116-105-40%	7.5	Marianne Vanhooser
Haynes	Olivia	Central Office	SW ESL Teacher	1/5/24	141-E-71100-116-000-00000-000	7.5	growth position

**TRANSFERS**

LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Everett	Sandi	6.5hrs per day @ CHS	6.5hrs per day @ AES	6.5	11/27/23	143-E-73100-165-000-00005-000	n/a
Herron	Benjamin	Asst. Principal @ AMS	Principal @ WPA	7.5	12/1/23	141-E-72215-105-000-00000-105	Johnny Matheny
Stotler	Bethany	ECC Worker	SPED CDC Teacher Assistant @ AES	7.5	12/4/23	142-E-71200-163-906-00000-005	Nikita Burnell
Lee	Connie	SPED TA	Gen ED TA @ CCES	7	1/8/24	141-E-71100-163-000-00000-030	Brittany Huddleston
Armes	Paul	4hrs per day School Nutrition Employee @ UMS Cafe	5hrs per day School Nutrition Employee @ CES Café	5	12/4/23	143-E-73100-165-000-00035-000	Susan Miller
Jones	April	School Nutrition Employee @ CHS	SPED Tracs Assistant @ CHS	7.5	12/11/23	141-E-71200-163-000-02110-037	Brittani Ritacco

**received**  
12-20-23  
[Signature]

Skarzynski	Rhonda	School Counselor @ CsES	SPED Extended Resource Assistant @ ATMS	7	1/3/24	141-E-71200-163-000-00000-065	Kayla Anders
Herren	Nycolette	FT Bus Attendant	FT Bus Driver	6	12/5/23	141-E-72710-146-000-00000-000	n/a
Crum	Shelby	SPED Resource Assistant	RTI Assistant	7	1/3/24	141-E-71100-163-000-00000-035	Macy Collins
Bass	Kalli	ECC Worker @ CsES	RTI Assistant @ CsES	7	1/8/24	142-E-71100-163-933-00000-015	Theresa Richardson
Lawson	Samantha	SPED CDC Assistant @ PSMS	SPED Resource Assistant @ CES	7	1/3/24	141-E-71200-163-000-00000-035	Shelby Crum
Childress	Robert "Kyle"	Keyboarding Teacher @ AMS	Interim Assistant Principal @ AMS	7.5	1/3/24	141-E-72410-139-000-00000-008	Ben Herron

**RESIGNATION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Franklin	Brittany	NES	Gen Ed Pre-K Teacher	1/2/24
Stewart	Pepperleight	UHS	Grade 9-12 Math Teacher	12/20/23
Eckwright	Rachele	SES	Teacher Assistant	12/19/23
Wall	Kristy	WPA	SPED Extended Resource Assistant	11/30/23
Chaffin	Lily	AES	SPED 1x1 Assistant	12/19/23
Hill	Korinne	PSMS	Teacher Assistant	12/15/23
Waller	Samuel	NES	SAC Activity Instructor	12/7/23
Ross	Susan	CsES	TN All Corps Tutor	10/31/23
Crail	Laura	Burks	SPED CDC Assistant	12/19/23
Gabel	Hope	CES	Teacher Assistant	12/20/23
Wooten	Erika	CHS	RTI Assistant	12/15/23
Collins	Macy	CES	RTI Assistant	12/19/23
Gotcher	Vance	CES	SAC Activity Instructor	12/22/23
Foster	Arianna	VITAL	VITAL Teacher Assistant	12/20/23

**RETIREMENT**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>

**TERMINATIONS**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>

**ADDITIONAL HOURS**

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<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Woods	Kimberly	Central Office	Migrant tutoring NTE 16hrs per month	7.5	11/27/23	142-E-72210-189-131-00000-000	n/a
Padilla Arredondo	Maria	PvES	attending field trips as needed for students in the 2023-2024 school year (NTE 10hrs per trip (at rate).	7	11/30/23	142-E-71200-163-906-00000-060	n/a
Thomsen	Farrah	CHS	café worker for fundraiser event wages \$212.52	7	11/28/23	141-E-72210-189-000-01601-000	n/a
Webb	Molly	Central Office	\$1500 tutor stipends for being liaison & district attendance in SPEAR. To be paid out twice per year. Dec. \$750 & May \$750	7.5	8/1/23	142-E-71100-189-938-00000-000	n/a
Washburn	Shirley	STAR Center	will be working pt for Leaps @ \$30 per hour. Effective 11/01/23 through 6/30/24, NTE 3hrs per day or 15hrs per week. 120 day contract	3	11/1/23	141-E-73300-189-000-02003-000	n/a
West	Kylee	STAR Center	will be working in 21st CCLC 11/01/23 through 6/30/24, NTE 2hrs per day or 6hrs per week @ \$30 per hour	2	11/1/23	142-E-73300-116-431-00000-000	n/a
<b>INCREASE IN HOURS</b>							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Vester	Tyler	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-055	n/a
Johnson	Danielle	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-037	n/a
Wick	Elizabeth	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-037	n/a
Walls	Aaron	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-055	n/a
Slatten	Whitney	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-090	n/a
Shanks	Wayne	11 month Ag Teacher	12 month Ag Teacher	7.5	7/1/23	141-E-71300-189-000-02518-090	n/a
Hutson	Dawn	5.75hrs per day @ CHS	6.5hrs per day @ CHS	6.5	11/28/23	143-E-73100-165-000-00037-000	April Jones
Reeves	Crystal	7hrs per day @ Burks School Nutrition Employee	Café Manager @ Burks	8	12/1/23	143-E-73100-165-000-00025-000	Jessica Williams
Harville	Marsha	6.5hrs per day School Nutrition Employee	7hrs per day School Nutrition Employee @ Burks	7	11/30/23	143-E-73100-165-000-00025-000	Crystal Reeves
Miller	Susan	5hrs per day School Nutrition Employee	5.75hrs per day School Nutrition Employee	5.75	12/4/23	143-E-73100-165-000-00035-000	Theresa O'Connell
<b>DECREASE IN HOURS</b>							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
<b>NON-RENEWALS</b>							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
<b>OTHER</b>							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		

Epley	Sara	NES	Master's Degree = \$2,600	7.5	11/21/23
Maynard	Kevin	Technology	NTE 120-Day contract for .6 FTE instructional computer personnel @ \$361.04 daily rate.	8	7/3/23
Maynard	Kevin	Technology	NTE 120-DAY contract for .6 FTE instructional computer personnel @ \$361.04. Move from ESSER 2.0 to 3.0 for the 22-23 school year.	8	8/1/22
Matheny	Johnny	WPA	FMLA Leave thru 06/30/24	7.5	12/1/23
Miller	Elizabeth	AES	change of pay accordingly for extra duties Gr 10, step Step 10, \$22.34/hr	8	11/27/23
Putman	William	MHS	Football stipend paid by SSO wages \$436.83	7.5	11/21/23
Johnson	Donna	CHS	Per Karen Trentham, will continue to mentor Duane Vick & Kayla Brown thru 12/19/23 daily rate \$346.98	7.5	11/4/23
Hennigan	Taylor	CHS	SSO Booster stipend Wages \$1166.67	7	12/5/23
Adams	Amy	PSES	one-time stipend of \$500 from account 142-E-72210-187-704 for school-based homeless liaison	7	12/11/23

**SPREADSHEETS:**

List of Secretaries who are to receive a \$500 stipend twice a year.	PCF #1 & List
Semester Stipend for PCSS Personalized Learning Coaches. Paid in both Fall & Spring semester. \$500 each semester for	PCF #2 & Attendance Logs

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

#1

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12SPT**

OR Employee's Name: **AMY WEST**

\* REASON FOR ACTION: **OTHER**

\* EFFECTIVE DATE: **12/04/2023**

\* TEACHER ASSISTANT - N/C: **n/a**  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **n/a**

\* MONTHS WORKED PER YEAR: **9**

\* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **142 E 72210 189 704 00000 000**

Type of Funding:

\* NOTES: **Please see the attached list of secretaries who are to receive a \$500.00 stipend twice a year, hours will be recorded on a timesheet NTE 20 hours, from account #142-72210-187-704**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

## **Secretaries for Stipend**

Sandy West-AES  
Stephanie Slagle-WPA  
Jessica Williams-UHS  
Penny Harrell-SES  
Leighann Braswell-PSMS  
Susan Wall-PVES  
Lesley Geren-NES  
Angie Bilbrey-MHS  
Angelina Martin-JWES  
Daka Smith-Cornerstone  
Kelly Hoffmeyer-CHS  
Tonya Bryant-CHS  
Trevor Sheets-Capshaw  
Patricia Yackel-Cane Creek  
Lorna Matheney-Burks  
Sara Brown-Baxter Primary  
Jo Mussard-ATMS  
Jennifer Hall-AMS  
Whitney Upton-VITAL

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

#2

NEW HIRE NAME: **Personalized Learning Distr Coaches Stipend**

OR Employee's Name: **SAM J BROOKS**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **VITAL**

\* REASON FOR ACTION: **ADDITIONAL HOURS**

Employee Type Code: **12CER**

\* EFFECTIVE DATE: **12/08/2023**

\* TEACHER ASSISTANT - N/C: **n/c**  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **n/a**

\* NOTES: **Semester stipend for PCSS Personalized Learning Coaches. Paid in both Fall & Spring semester. \$500 each semester for a total of \$1,000.**

\* MONTHS WORKED PER YEAR: **10**

\* HOURS WORKED PER DAY: **2.0**

POSITION FUNDED: **141 E 71100 116 000 00000 000**

Type of Funding:

DIRECTOR OF SCHOOLS - **CORBY KING**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIRECTOR HR SIGNATURE

Attendance Report for  
**CERTIFIED PERSONNEL**  
 Putnam County Board of Education  
 Ciara Cassidy

Name \_\_\_\_\_ Year Fall 23  
 Month \_\_\_\_\_

\*\* to be submitted to Supervisor(s) by the 3rd of each month

DAY	DATE	Time In	Time Out	Notes	TOTAL
Sunday					0:00
Monday	July 24	8:00	11:00	PSMS Inservice Prepare	3 0:00
Tuesday					0:00
Wednesday					0:00
Thursday	Aug 17	3:00	6:00	Review 2023	3 0:00
Friday	Aug 18	3:00	6:00	Prepare Summit	3 0:00
Saturday	Aug 19	8:00	4:00	Summit	8 0:00
Sunday					0:00
Monday	Sept 4	8:00	3:00	Prepare PL #1	7 0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday	Sept 25	3:00	6:00	UMS/CSES Redelivery	3 0:00
Tuesday					0:00
Wednesday					0:00
Thursday	Oct 13	8:00	3:00	Prepare PL #2	7 0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday	Oct 24	3:30	5:20	PSES Redelivery	2 0:00
Friday	Nov 22	8:00	11:00	Prepare TEIC	3 0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
					39 0:00

TIME TO BE CHARGED TO THE FOLLOWING ACCOUNT CODE 142-72210-189-401



Employee Ciara Cassidy  
 Principal (if applicable) \_\_\_\_\_  
 Supervisor Jane J. Baker

Timesheet must be signed by all supervisors responsible for confirming hours recorded before being submitted to payroll

NOTES:

Attendance Report for  
**CERTIFIED PERSONNEL**  
 Putnam County Board of Education  
Carnie Roberson  
 Fall  
 Year 2023

Name \_\_\_\_\_  
 Month \_\_\_\_\_  
 -- to be submitted to Supervisor(s) by the 3rd of each month

DAY	DATE	Time In	Time Out	Notes	TOTAL
Sunday					0:00
Monday					0:00
Tuesday	Aug. 8	3:30	4:30	Mentor PL #	1 0:00
Wednesday	Aug. 17	3:00	6:00	review 2023	3 0:00
Thursday	Aug. 18	3:00	6:00	prepare Summit	3 0:00
Friday					0:00
Saturday					0:00
Sunday	Sept. 4	8:00	3:00	prepare PL #	7 0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday	Oct. 12	8:00	3:00	prepare PL #	7 0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday	Oct. 16	3:30	4:30	PS&S PLAN	1 0:00
Tuesday	Oct. 24	3:30	5:30	PS&S delivery	2 0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday	Nov. 2	3:00	10:00	prepare PL #	3 0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday	Nov. 28	3:30	5:30	PS&S redelivery	2 0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
TOTAL			0:00		29

142-72210-189-401

TIME TO BE CHARGED TO THE FOLLOWING ACCOUNT CODE



Employee Carnie Roberson  
 Principal (if applicable) \_\_\_\_\_  
 Supervisor Jane Groves

Timesheet must be signed by all supervisors responsible for confirming hours recorded before being submitted to payroll.

NOTES:



Attendance Report for  
CERTIFIED PERSONNEL

Putnam County Board of Education

Name Taylor Key Year 2023

Month July - Nov  
\*\* to be submitted to Supervisor(s) by the 3rd of each month

DAY	DATE	Time In	Time Out	Notes	TOTAL
Sunday					0:00
Monday					0:00
Tuesday	JULY 24	6:00	11:00	INSEV. II PTP	3
Wednesday					0:00
Thursday	Aug 17	3:00	6:00	prep summ. I	3
Friday	Aug 18	3:00	6:00	prep	3
Saturday	Aug 19	8:00	4:00	Summ. I	8
Sunday					0:00
Monday	SEP 4	8:00	3:10	prep PL#1	7
Tuesday	SEP				0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday	Sept 18	3:30	5:30	WHS READING prep	2
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday	Oct 13	8:00	3:00	prep PL#2	7
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
TOTAL					33

142-72210-188-401

TIME TO BE CHARGED TO THE FOLLOWING ACCOUNT CODE

Taylor Key

Employee

Principal (if applicable)

Supervisor

Paul Hooker



Timesheet must be signed by all supervisors responsible for confirming hours recorded before being submitted to payroll.

NOTES:

Attendance Report for  
**CERTIFIED PERSONNEL**  
 Putnam County Board of Education

Name Becky White Year 2023

Month Fall  
 \*\* to be submitted to Supervisor(s) by the 3rd of each month

DAY	DATE	Time In	Time Out	Notes	TOTAL
Sunday					0:00
Monday	July 24	8:00	11:00	PSAS Inservice prepare	3 0:00
Tuesday					0:00
Wednesday					0:00
Thursday	Aug 17	3:00	6:00	Review 2023	3 0:00
Friday	Aug 18	3:00	6:00	Prepare Summit	3 0:00
Saturday	Aug 19	8:00	4:00	Summit	8 0:00
Sunday					0:00
Monday	Sept 4	8:00	3:00	Prepare Pt #1	7 0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday	Sept 25	8:00	6:00	UMS/CSES Redeliver	3 0:00
Monday					0:00
Tuesday					0:00
Wednesday	Oct 13	8:00	3:00	prepare Pt #2	7 0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday	Oct 24	3:30	5:30	PSES Redeliver	2 0:00
Tuesday	Nov 22	8:00	11:00	Prepare TERC Conf	3 0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
Sunday					0:00
Monday					0:00
Tuesday					0:00
Wednesday					0:00
Thursday					0:00
Friday					0:00
Saturday					0:00
					39 0:00

TIME TO BE CHARGED TO THE FOLLOWING ACCOUNT CODE 142-72210-189-401



Employee Becky White  
 Principal (if applicable) \_\_\_\_\_  
 Supervisor John Peake

Timesheet must be signed by all supervisors responsible for confirming hours recorded before being submitted to payroll.

**NOTES:**



**MINUTES**  
Putnam County Board of Education  
Cookeville, Tennessee  
December 7, 2023

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, December 7, 2023. Ms. **CRAVENS** convened the meeting at 5:00 PM.

<b>PRESENT.....6</b>	<b>ABSENT.....0</b>
Kim Cravens, Chair	
Dr. Dawn Fry, Vice-Chair	
Kerry Ledbetter	
David McCormick	
Lynn McHenry	
Jill Ramsey	

Ms. **CRAVENS** stated the Board would address Agenda Item II., Approval of the Agenda.

**ACTION:** (II.) Mr. **McHENRY** made a motion to approve the Agenda, as recommended and submitted by Corby R. King, Director of Schools. Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** recognized Shannon Pirtle, VITAL School Principal, with an announcement.

Mr. **Pirtle** recognized the VITAL School STEM Team who had earned multiple first-place wins for their “Kid Wind” generating projects at the Energy Conversion Congress and Expo in Nashville, Tennessee on October 30, 2023, noting the students designed and built wind generators utilizing component kits and 3D-printed materials resulting in 1<sup>st</sup> Place wins in Joules produced, Constructed Design, and Design Creativity; and Vanessa Kitchens also won 1<sup>st</sup> Place Best Student Demo Conversations.

Mr. **King** recognized Adeleine Moore, Senior at Cookeville High School (CHS), who had been honored by Tennessee School Boards Association (TSBA) as the 2023 Upper Cumberland District winner achieving distinction in the areas of academics, community leadership, and engagement as part of TSBA’s Student Recognition Award Program noting Ms. Moore has maintained a 4.51

weighted GPA; serves as the Senior Class Vice President; previously served as CHS's Women for Change Vice President; serves as director/president of the Period Project where she raises money, assembles packs, and delivers products to middle schools and high schools across Putnam County; participates in the CHS varsity tennis team; coaches children through the Rally Cats organization; and is also a Stage One Dance teacher.

Mr. **King** noted the Director's Personnel Report.

Ms. **CRAVENS** stated the Board would address Agenda Item IV., Approval of the Minutes.

**ACTION:** (IV.A.) Dr. **FRY** made a motion to approve the Minutes of the Regular November Board Meeting held on Thursday, November 2, 2023, @ 5:00 PM, as submitted. Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item V., Public Comment, and stated there were no requests to address the Board.

Ms. **CRAVENS** stated the Board would address Agenda Item VI., Approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

**ACTION:** (VI.A.1. – VI.F.10.) Mr. **McHENRY** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of School:

## **VI. Approval of the Consent Agenda**

### **A. Payments/Purchases**

1. Approval of the purchase of one-hundred (100) Chromebooks for Northeast Elementary from Bluum in the amount of \$33,276.00 per quote to be paid from 142-71100-722-101, as submitted.
2. Approval of the purchase of one-hundred and seventy-six (176) Chromebooks for Cane Creek Elementary from Bluum in the amount of \$55,047.52 per quote to be paid from 142-71100-722-101, as submitted.
3. Approval of the purchase of seven (7) Viewsonic Boards for Avery Trace Middle School from Bluum in the amount of \$15,813.07 per quote to be paid from 142-72210-790-101, as submitted.

4. Approval to purchase Softball and Baseball scoreboards for Monterey High School from TIPS contract 220901-01 in the amount of \$28,034.40 using a portion of the school's allotted athletic trainer funds, as submitted.
5. Approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between July 1, 2023, and September 30, 2023, in the amount of \$22,108.93 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
6. Approval of a payment to K-12 Insight, LLC – Herndon, VA for the "Let's Talk" stakeholder communication platform for the 2023-2024 school year in the amount of \$22,800.00 to be paid from 141-72610-307, as submitted.
7. Approval of payment to Navigate 360, LLC – Cleveland, Ohio for Prepared License renewal for the 2023-24 school year in the amount of \$23,470.15 to be paid from Public Schools Security Grant, 141-E-72130-399-02525, as submitted.
8. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through December 4, 2023, in the amount of \$14,837.80 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)

**B. Bid/Quotes/Sealed bids/RFPs**

1. Approval to bid with the Upper Cumberland USDA Foods Processing Group for SY 2024-25 with the ability to request renewal for 4 additional years.

**C. Budget Amendments/Line Item Transfers**

1. General Purpose School Budget Amendments – Fund 141
  - a. Finance – To establish budget for the Public School Security Grant from the State of Tennessee
  - b. Finance – To budget for the Literacy Training Teacher Stipend grant with Fund 142 paying for salary and Fund 141 paying for benefits

2. General Purpose School Line Item Transfer – Fund 141
  - a. Special Education – To reallocate funds to pay for S.E. staff development
3. Federal Project Budget Amendments – Fund 142
  - a. Finance – To budget for the Literacy Training Teacher Stipend grant with Fund 142 paying for salary and Fund 141 paying for benefits
  - b. Federal Programs - This McKinney Vento revenue amendment is required in order to allocate carryover funds
  - c. Federal Programs – This Immigrant Grant (-311) revenue amendment is required in order to allocate funds
  - d. Federal Programs – This Title I Amendment is required in order to utilize funds more appropriately according to program needs

**D. Approval of Out-of-County and Overnight Trip Report (None Submitted)**

**E. Approval of the Grant Report**

**F. Other**

1. Approval of the Student Teacher Partnership Agreement between Arkansas State University and the Putnam County School System effective 9/1/23 – 8/31/24 with the option to request renewal for an additional 2 years, as submitted.
2. Approval of the data Sharing Consent Form in order for Putnam County Schools to provide iReady math and reading (Curriculum Associates) student data (including assessment, instruction, demographic, and class schedule information) to Ellevation Education, as submitted.
3. Approval to enter into a contract with Toadvine – Fisherville, KY for the installation of Telescoping Bleachers at Avery Trace Middle School for a lump sum of \$243,065.00 to be paid from 141-72620-399, as submitted.
4. Approval of the Putnam County School Purchasing Procedure Manual, as submitted.

5. Approval to increase the credit limit from \$2,500 to \$4,000 for Kristy Hunt's Putnam County Business credit card due to increased student needs, as submitted.
6. Approval of the Memorandum of Understanding (MOU) between Health Connect America Inc. and Putnam County School System (PCSS) for the 2023-2024 school year to provide counseling, mental health and/or related services to various clients within Putnam County Schools, as submitted.
7. Approval to renew license subscription for Alertus notification service from Alertus Technologies, Inc. per attached quote with pricing on the OMNIA Partners contract #01-90, in the amount of \$10,250.00 to be paid from 23-24 Public School Security Grant, as submitted.
8. Approval of the agreement between Putnam County Schools and Putnam County Solid Waste to empty dumpsters, including roll off dumpsters for trades construction waste, as submitted.
9. Approval to adjust the 2024 board contributions amounts for employee only standard CDHP health insurance coverage due to Affordable Care Act federal poverty line safe harbor regulations, as submitted.
10. Approval to enter into a one-year agreement (renewable annually up to three years with board approval) with Finalsite/Active Internet Technologies, for website content hosting and parent communications services at a cost for Year 1 of \$45,750; at a renewal cost of \$49,750 for Year 2; and a renewal cost of \$62,866 for Year 3 based on TIPS contract #23015 to be paid from 141-72250-399 for Other Contracted Services, as submitted.

Mr. **LEDBETTER** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII., Policy on first and final reading.

**ACTION:** (VII.A. – VII.C.) Dr. **FRY** made a motion to approve the following policies on first and final reading, as submitted:

VII.A. Policy 2.803, Salary Deductions

VII.B. Policy 4.603, Promotion and Retention

VII.C. Policy 6.4001, Student Surveys, Analyses, and Evaluations

Mr. **McHENRY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.1., Park View School Project Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Park View School Project Update:

- Permanent power on in the building
- Target is to get mechanical systems fired up by about the middle of next month.
- Contractors will then go through a two to three week cycle of drying out the building and will then start interior “finish work”.
- Between 100 – 150 workers on site daily from every trade
- Expect furniture delivery by the end of December
- May/June 2024 time frame for availability of school
- No issues to report
- Recommended approval of the Park View School Action Items.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.1.a.(1.) - VIII.A.1.(3.), Park View School Action Items.

**ACTION:** [VIII.A.1.a.(1.) - VIII.A.1.a.(3.)] Ms. **RAMSEY** made a motion to approve the following Park View Action Items, as submitted and recommended by Kim Chamberlin:

- VIII.A.1.a.(1.) – Approval to pay American Constructors, Inc. – Brentwood, Tennessee in the amount of \$1,660,040.58 and Pinnacle Bank (retainage) in the amount of \$77,522.49 for pay application #15 related to the Park View School Project to be paid from the Putnam County Bond Issue.
- VIII.A.1.a.(2.) – Approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$17,525.88 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
- VIII.A.1.a. (3.) - Approval of a payment to GEOService, LLC – Chicago, IL in the amount of \$19,609.20 for construction monitoring services for the new Park View School through October 22, 2023, to be paid from 141-76100-399-000-02504-000, as submitted.

Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.2., Upperman High School Expansion Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Upperman High School Expansion Update:

- Brick onsite
- Starting to lay brick on left side of building
- Should be able to finish up interior of building in the next 2-3 weeks.
- Met with authorities having jurisdiction over the project to get things done to be ready to start school in January.
- Furniture available in second week of January
- Will still be finishing up brick outside; safety things will be done to make sure there's no conflicts with the masons as they work.
- Exterior work will probably wrap up when the weather breaks in March.
- Some final landscaping and paving to be completed which are weather dependent.
- No issues.
- Recommended approval of Upperman High School Expansion Project Action Items VIII.A.2.a.(1.) and VIII.A.2.a.(2.)

Mr. **Magura** stated his recommendation to pay for the design services for the Upperman High School roof project.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.2.a.(1.) – VIII.B.2.a.(3.), UHS Expansion Project Action Items.

**ACTION:** [VIII.B.2.a.(1.) - VIII.B.2.a.(3.)] Ms. **RAMSEY** made a motion to approve the following UHS Expansion Project Action Items, as recommended and as submitted by Kim Chamberlin, Upland Design Group – Crossville, Tennessee, and to approve Agenda Item VIII.A.2.a.(3.) as recommended by John Magura, as submitted:

- VIII.A.2.a.(1.) – Approval to pay King Construction Group, Inc. – Cookeville, Tennessee in the amount of \$408,648.69 and First Horizon Bank (retainage) in the amount of \$21,507.83 for pay application #13 related to the Upperman High School Addition Project to be paid from 142-76100-707-933 (ESSER 3.0).
- VIII.A.2.a.(2.) – Approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$4,313.30 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion Project (School Federal Program Fund – ESSER 3.0).

- VIII.A.2.a.(3.).Approval to pay Richard C. Rinks & Associates, Inc. – Cookeville, Tennessee in the amount of \$10,932.25 for design services for the Upperman High School Roof project to be paid from 142-76100-707-933 (ESSER 3.0).

Mr. **McHENRY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.3.a.(1.), Current Park View Elementary School Action Item.

**ACTION:** [(VIII.A.3.a.(1.))] Dr. **FRY** made a motion to approve the following current Park View Elementary School Actions Item, as submitted:

- VIII.A.3.a.(1.) – Approval to pay Southern Roofing of TN – Nashville, Tennessee in the amount of \$617,685.25 and First National Bank (retainage) in the amount of \$32,509.75 for pay application #2 related to the existing Park View Elementary School Roof Replacement project to be paid from the 142-76100-707-933 (ESSER 3.0).

Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.B., Director of Schools' Performance Evaluation, and recognized Daniel Rader, Board Attorney.

Mr. **Rader** stated the following regarding Corby R. King, Director of Schools' Performance Evaluation:

- Every year according to Board Policy, the Board individually evaluates the Director of Schools.
- This year Mr. King was evaluated in 131 different categories.
- Thirty-six supervisors and administrators that Mr. King oversees evaluated him and turned in an evaluation of Mr. King's performance in 20 different categories.
- This year, Mr. King received an excellent performance evaluation of 4.15 out of 5 with a score higher than last year.
- Mr. King received a score of 4.46 out of 5 from his supervisors and administrators.

Mr. **Rader** stated the following regarding the Director of Schools' Contract Consideration:

**ACTION:** (VIII.C.) Dr. **FRY** made a motion to approve extending Mr. King's contract for one year and increasing his compensation to \$145,000 per year. Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item IX., Adjournment.

**ACTION:** (IX.) Dr. **FRY** made a motion to adjourn. Mr. **McHENRY** seconded the motion. Motion carried.

The Board adjourned at 5:25 PM.

01-04-24  
Date

  
Kim Cravens  
Chair

  
Corby King  
Director of School



EXHIBIT  
VI A.1  
VI A.2  
01-04-24

VI A.3.



### PCSS Board Agenda Request

Date: January 4, 2024

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

- ① *VI A.1* ☆ Purchase of fifty-six (56) **Chromebooks** for Park View Elementary from **Bluum** in the amount of \$18,634.56 per quote to be paid from 142-71100-722-101.
  - ② *VI A.2* ☆ Purchase of one hundred (100) **Chromebooks** for EL from **Bluum** in the amount of \$42,000.00 per quote to be paid from 142-71100-722-301.
  - ③ *VI A.3* ☆ Purchase of four (4) **ViewSonic Boards** totaling \$9,036.04 and one (1) **Viewsonic Board** for \$3,440.00 for a grand total of five (5) **ViewSonic Boards** for AMS from **Bluum** in the amount of \$12,476.04 per quote to be paid from 142-72210-790-101.
- total*

✓☆ Consolidated Administration Line-Item Transfer (O11)

✓☆ Title I (101) Amendment

✓☆ Title III (301) Amendment

received  
12-19-23 *AK*



Quote 0

#280800

07/05/2023

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)
4675 E. Cotton Center Blvd
Suite 155
Phoenix AZ 85040
www.bluum.com

Bill To
Putnam Co School District
1400 E Spring St
Cookeville TN 38506

Ship To
PUTNAM COUNTY CENTRAL RECEIVING
240 RAIDER DRIVE
COOKEVILLE TN 38501

Memo:

Table with 4 columns: Expires, Sales Rep, Contract, Terms. Values: 10/31/2023, 807 Dan Boshers, NCPA01-150, Net 30

Main items table with columns: Qty, Item, MFG, Price, Ext Price. Includes items like CR1100CKA-YZ142 and CROSSWDISEDUNEW.

Summary table with columns: Subtotal, Tax Total, Shipping Cost, Total. Values: \$332.76, \$0.00, \$0.00, \$332.76

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions
If accepting this quote via purchase order please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.
Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods.
Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit.
Returns require an authorization number and must be made within 30 days.
Custom orders and "Consumables", such as projector lamps, may not be returned.
Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty.
Restocking fees varying depending on the product line, expect a minimum charge of 25%.

received
7-2-19-23



280800



Quote 2

#302181

11/29/2023

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)
4675 E. Cotton Center Blvd
Suite 155
Phoenix AZ 85040
www.bluum.com

Bill To
Putnam Co School District
1400 E Spring St
Cookeville TN 38506

Ship To
PUTNAM COUNTY CENTRAL RECEIVING
240 RAIDER DRIVE
COOKEVILLE TN 38501

Memo:

Table with 4 columns: Expires, Sales Rep, Contract, Terms. Row 1: 12/31/2023, 807 Dan Boshers, DO NOT USE - 01-150 NCPA (Duplicate Contract Record), Net 30

Table with 5 columns: Qty, Item, MFG, Price, Ext Price. Row 1: 1, CR1100FKA-YZ142T, ASUS, \$387.00, \$387.00. Row 2: 1, CROSSWDISEDUNEW, Google, \$33.00, \$33.00

Subtotal \$420.00

Tax Total \$0.00

Shipping Cost \$0.00

Total \$420.00

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

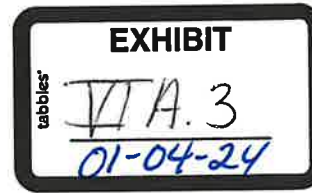
This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions. For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.

received
12-19-23



302181



Quote <sup>3</sup>

#297432

10/23/2023

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

4 each

**Bill To**  
Putnam Co School District  
1400 E Spring St  
Cookeville TN 38506

**Ship To**  
PUTNAM COUNTY CENTRAL RECEIVING  
240 RAIDER DRIVE  
COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
12/30/2023	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext. Price
1	<b>IFP7550-E2</b> Viewsonic IFP7550-E2 - 75" ViewBoard 4K Ultra HD Interactive Flat Panel Bundle - 75" LCD - ARM Cortex A53 1.20 GHz - 2 GB - Infrared (IrDA) - Touchscreen - 16:9 Aspect Ratio - 3840 x 2160 - LED - 350 Nit - 1,200:1 Contrast Ratio - 2160p - USB - HDMI - VGA - Android 5.1 Lollipop AC ADAP & VB-STND-001 MOBILE CART	Viewsonic	\$2,259.00	\$2,259.00
1	<b>IFP-EW-70-04</b> Viewsonic Warranty/Support - 5 Year Extended Warranty - Warranty - On-site - Maintenance - Labor - Physical Service REPAIR FOR 70-79IN DISP BOARD	Viewsonic	\$0.01	\$0.01

**Subtotal** \$2,259.01

**Tax Total** \$0.00

**Shipping Cost** \$0.00

**Total** \$2,259.01

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.

received  
12-19-23



297432



# Quote

## #285403

08/07/2023

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

**Bill To**  
Accounts Payable  
Putnam County School District  
1400 E Spring Street  
Cookeville TN 38506

**Ship To**  
PUTNAM COUNTY CENTRAL RECEIVING  
240 RAIDER DRIVE  
COOKEVILLE TN 38501

Memo: *1 each*

Expires	Sales Rep	Contract	Terms
09/30/2023	807 Dan Boshers		Net 30

Qty	Item	MFG	Price	Ext. Price
1	<b>IFP8650-E2</b> Viewsonic ViewBoard IFP8650-E2 Collaboration Display - 86" LCD - ARM Cortex A53 1.20 GHz - 2 GB - Infrared (IrDA) - Touchscreen - 16:9 Aspect Ratio - 3840 x 2160 - LED - 350 Nit - 1,200:1 Contrast Ratio - 2160p - USB - HDMI - VGA - Android 5.1 Lollipop AC ADAP & VB-STND-001 MOBILE CART	Viewsonic	\$3,440.85	\$3,440.85
1	<b>IFP-EW-80-02</b> Viewsonic Warranty/Support - 2 Year Extended Warranty - Warranty - On-site - Maintenance - Labor - Physical Service REPAIR FOR 80-86IN INTERACTIVE DISP	Viewsonic	\$0.01	\$0.01

<b>Subtotal</b>	\$3,440.86
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$3,440.86

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EXHIBIT  
VI A.1  
VI A.2  
01-04-24

VI A.3.



### PCSS Board Agenda Request

Date: January 4, 2024

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

① VI A.1 ☆ Purchase of fifty-six (56) **Chromebooks** for Park View Elementary from **Bluum** in the amount of \$18,634.56 per quote to be paid from 142-71100-722-101.

② VI A.2 ☆ Purchase of one hundred (100) **Chromebooks** for EL from **Bluum** in the amount of \$42,000.00 per quote to be paid from 142-71100-722-301.

③ VI A.3 ☆ Purchase of four (4) **ViewSonic Boards** totaling \$9,036.04 and one (1) **Viewsonic Board** for \$3,440.00 for a grand total of five (5) **ViewSonic Boards** for AMS from **Bluum** in the amount of \$12,476.04 per quote to be paid from 142-72210-790-101.

*total*

✓☆ Consolidated Administration Line-Item Transfer (O11)

✓☆ Title I (101) Amendment

✓☆ Title III (301) Amendment

received  
12-19-23 *AK*



Quote 0

#280800

07/05/2023

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4675 E. Cotton Center Blvd
Suite 155
Phoenix AZ 85040
www.bluum.com

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Putnam Co School District
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COOKEVILLE TN 38501

Memo:

Table with 4 columns: Expires, Sales Rep, Contract, Terms. Values: 10/31/2023, 807 Dan Boshers, NCPA01-150, Net 30

Main item table with columns: Qty, Item, MFG, Price, Ext Price. Includes items for ASUS Chromebook and Google Chrome OS license.

Summary table with columns: Subtotal, Tax Total, Shipping Cost, Total. Values: \$332.76, \$0.00, \$0.00, \$332.76

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received
7-2-19-23



280800



Quote 2

#302181

11/29/2023

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Table with 5 columns: Qty, Item, MFG, Price, Ext Price. Row 1: 1, CR1100FKA-YZ142T, ASUS, \$387.00, \$387.00. Row 2: 1, CROSSWDISEDUNEW, Google, \$33.00, \$33.00

Subtotal \$420.00

Tax Total \$0.00

Shipping Cost \$0.00

Total \$420.00

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

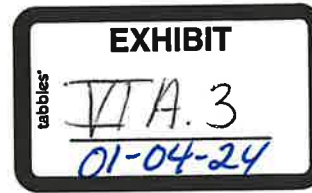
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received
12-19-23



302181



Quote <sup>3</sup>

#297432

10/23/2023

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Memo:

Expires	Sales Rep	Contract	Terms
12/30/2023	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

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**Subtotal** \$2,259.01

**Tax Total** \$0.00

**Shipping Cost** \$0.00

**Total** \$2,259.01

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received  
12-19-23



297432



# Quote

## #285403

08/07/2023

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Memo:

*1 each*

Expires	Sales Rep	Contract	Terms
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**Subtotal** \$3,440.86

**Tax Total** \$0.00

**Shipping Cost** \$0.00

**Total** \$3,440.86

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**received**  
12-19-23  
*JK*



EXHIBIT  
VI A.1  
VI A.2  
01-04-24

VI A.3.



### PCSS Board Agenda Request

Date: January 4, 2024

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

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*total*

✓☆ Consolidated Administration Line-Item Transfer (O11)

✓☆ Title I (101) Amendment

✓☆ Title III (301) Amendment

received  
12-19-23 *AK*



Quote 0

#280800

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Main items table with columns: Qty, Item, MFG, Price, Ext Price. Includes items like CR1100CKA-YZ142 and CROSSWDISEDUNEW.

Summary table with columns: Subtotal, Tax Total, Shipping Cost, Total. Values: \$332.76, \$0.00, \$0.00, \$332.76

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received
7-2-19-23



280800



Quote 2

#302181

11/29/2023

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Subtotal \$420.00

Tax Total \$0.00

Shipping Cost \$0.00

Total \$420.00

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

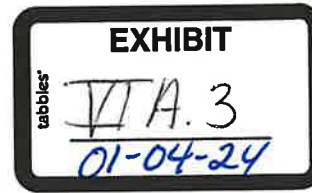
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received
12-19-23



302181



Quote <sup>3</sup>

#297432

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297432



# Quote

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**received**  
*12-19-23*  
*JH*





Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/4/24  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

\_\_\_\_\_ Backup included

\_\_\_\_\_ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay the \$5,000 <sup>known</sup> option to the City of Cookeville for the 92.54 acres of land off of Highway 111 know as the Trinity Property. Note: the option is \$5,000 per year for 6 years; this payment is year 2 of 6. The purchase price of the property for Putnam County, if executed, would be \$2,783,418 plus accrued interest.

received  
02-08-23  
CK

OPTION

THIS OPTION AGREEMENT (the "Agreement") is made and entered into by and between CITY OF COOKEVILLE, TENNESSEE ("Grantor") and PUTNAM COUNTY, TENNESSEE, ("Grantee")

WHEREAS, Putnam County is desirous of entering into an option with the City of Cookeville to purchase approximately 92.54 acres of City property within five (5) years;

NOW THEREFORE, for and in consideration of the payments and covenants hereafter provided, the Grantor does hereby give and grant unto the Grantee the option to purchase certain properties described herein, and the parties agree as follows:

1. In consideration of the Grantee agreeing to pay the Grantor FIVE THOUSAND and no/100ths (\$5,000.00) DOLLARS per year for five (5) one-year terms, said sum for each year payable on the anniversary of the effective date of this agreement, which is January 23, 2023, the Grantor does hereby give and grant unto the Grantee the option to purchase approximately 92.54 acres of property identified as Parcel 67.00 on Map 83 of the Putnam County Tax Maps and a portion Parcel 117.00 on said Map 83 as described in Exhibit A and as depicted in Exhibit B which are attached herein. In the alternative, Grantee may pay Grantor TWENTY FIVE THOUSAND and no /100ths (\$25,000.00) DOLLARS upon the execution of this agreement in consideration for the term of this option to be a period of five (5) years from and after the date hereof.

2. It is mutually understood and agreed that there are two houses on the property. The City reserves the right to remove and/or sell the residences. The residences do not become part of the option unless the Grantor specifically releases its claim to these houses prior to the exercises of the option by Grantee. The City retains the right to dispose of any structures located on either parcel of the property.

3. Upon thirty days' notice prior to the expiration of the fifth yearly term of this option, or of the five-year term of this option should the Grantee choose to pay for all five years at the execution of this agreement, should the Grantee wish to extend the foregoing option for an additional year, Grantor will consider giving unto Grantee, subject to the approval of the Cookeville City Council and the Putnam County Commission, the option for one additional year to purchase the Property. Assuming approval of the Cookeville City Council and the Putnam County Commission for the option for one additional year to purchase the Property, the Grantor agrees the purchase price of the additional one-year option to purchase the described parcels of land described herein shall be FIVE THOUSAND and no/100ths (\$5,000.00) DOLLARS.

4. The properties that are the subject of this option are described in Exhibit A and are depicted on the map attached as Exhibit B.

5. Should the Grantee exercise the option to purchase the Property during the term of this agreement or any extension of the same, the purchase price (the "Purchase Price") for the Property shall be THIRTY THOUSAND SEVENTY-EIGHT and No/100ths Dollars (\$30,078.00) per acre, plus accrued interest at 5% per annum from the date of the execution of the foregoing option agreement until the closing of any purchase.

6. The Grantee may exercise the option by notifying Grantor in writing of its intent to do so at any time during this option, or its one year extension if applicable. The notice must be given to the Grantor in writing at least 30 days prior to the final date of the option.

7. All notices, consents, and other communications (collectively, "Notices") which may be or are required to be given by Grantor hereunder shall be properly given only if made in writing and sent to the address set forth below by hand delivery, U.S. Certified Mail (Return Receipt Requested), facsimile, or nationally recognized overnight delivery service. Such Notices shall be deemed received, (i) if delivered by hand, on the date of delivery, (ii) if sent by facsimile, on the date of transmission with computer confirmation of successful delivery without errors or (iii) if sent by U.S. Mail or overnight delivery service, on the date the same is deposited with the applicable carrier.

Notice to Grantor: James Mills  
City Manager  
City of Cookeville  
45 East Broad Street  
Cookeville, TN 38501  
[jam@cookeville-tn.gov](mailto:jam@cookeville-tn.gov)

8. Upon notice that Grantee will exercise the option, the parties will agree to a mutual time and place for closing. At closing Grantee will pay the balance of the purchase price in full, and the Grantor will transfer by special warranty deed the land conveyed.

9. It is understood between the parties that the decision to exercise the option and purchase the property must be approved by the Putnam County Commission. At the date of purchase, the real estate taxes, if any, are to be prorated between the parties. The risk of loss will pass with the deed. The Grantor will transfer the property AS IS WHERE IS with no warranty other than title. If the Grantee exercises the option, then the payments for the option will be credited to the purchase price.

10. Should the Grantee choose not to exercise the option, the City of Cookeville shall retain any and all monies paid by the Grantee for this option.

11. During the option period, Grantor understands that Grantee will perform all due diligence necessary to make a determination as to whether Grantee will exercise the foregoing option. Grantor agrees to allow Grantee, as well as any agent of the Grantee, to access said property for the purpose of conducting said due diligence as to said property. It is understood between the parties that the City of Cookeville shall not be liable for any damages or injuries that occur during the performance of any due diligence related to the property. There shall be no destructive testing, and the Grantee is responsible for repairing any damage that occurs on the property as a result of any due diligence performed by the Grantee and restore it to as close as possible to the same condition it was in prior to the testing.

12. This option may not be assigned by Putnam County without the express written permission of the City of Cookeville.

13. This is the entire agreement between the parties and can only be modified by a written agreement approved by both the Cookeville City Council and the Putnam County Commission.

14. Dispute Resolution - Anything to the contrary notwithstanding in this Agreement, any dispute arising out of this contract will be governed by the laws of the State of Tennessee and shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve any dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

Witness my hand this 23rd day of January, 2023.

GRANTOR:

CITY OF COOKEVILLE, TENNESSEE

By: James Mills  
Title: James Mills, City Manager  
Date: 1-23-23

GRANTEE:

PUTNAM COUNTY, TENNESSEE

By: Randy Potter  
Title: Randy Potter, County Mayor  
Date: \_\_\_\_\_

## EXHIBIT A

### LEGAL DESCRIPTION OF PROPERTIES

#### PARCEL 1:

Being a portion of Parcel 117.00 on Map 83 of the Putnam County Tax Maps and more particularly described as follows: Beginning at an iron pin at a wood post in the east margin of Old Sparta Highway, being Caudill's northwest corner; thence with the east margin of said road around a curve an arc distance of 181.36' (radius-2415.82, chord-181.32', chord direction-NO I 03 I '36"E); thence N00°37'26"W 141.75'; thence around a curve an arc distance of 113.17' (radius-903.46', chord 113.10', chord direction-N02°57-53"W); thence N06°33'12"E 681.77'; thence N06°05'57"E 466.63'; thence around a curve an arc distance of 253.19' (radius-514.62', chord-250.64', chord direction-N20°11'37 "E); thence around a curve an arc distance of 48.60' (radius-30.00', chord-43.46', chord direction-N80°42'08"E) to a point in the south margin of Old Bridge Road; thence with the south margin of Old Bridge Road around a curve an arc distance of 68.97' (radius 588.21', chord-68.93', chord direction-S56°14'34"E); thence S59°36'08"E 119.92'; thence around a curve an arc distance of 247.93' (radius-580.11', chord-246.04', chord direction- S71°50'44"E); thence S84°05'20"E 190.60'; thence around a curve an arc distance of 73.09' (radius-476.16', chord-73.01', chord direction-S79°41'30"E); thence leaving Old Bridge Road and severing Bullock and with a fence line S05°18'56"W 828.25' to a steel post; thence N86°24'59"E 570.08' to a steel post in the west margin of Old Bridge Road; thence with the west margin of said road S27°31'01"E 167.20'; thence around a curve an arc distance of 197.30' (radius-343.06', chord-194.59', chord direction- SI 1°02'28"E); thence S05°26'06"W 142.56'; thence around a curve an arc distance of 363.71' (radius-412.08', chord-352.02', chord direction- S19°51'02"E); thence S45°08'09"E 500.25'; thence S45°21'55"E 142.47'; thence around a curve an arc distance of 265.50' (radius-509.39', chord- 262.51', chord direction-S30°26'00"E); thence S15°30'06"E 952.09' to a rock, being a corner of Choate; thence with Choate's line and a fence line S85°38'32"W 602.53' to a rock at a fence corner; thence N05°32'26"E 627.53' to a rock at a fence corner; thence N87°39'59"W 589.04' to a wood post at a fence corner, being a corner of Choate, also being Ferris' northeast corner; thence with Ferris' line and a fence line N88°13'30"W 560.94' to a wood post at a fence corner, being a corner of Bryant, also being Ferris' northwest corner; thence with Bryant and a fence line N27°00'21"W 171.90' to an iron pin, being a corner of Bryant, also being Mills' southeast corner; thence with the east lines of Mills and Gaw and with a fence line N28°10'56"W 443.73' to a wood post in a fence line; thence continuing with Gaw's east line and a fence line N25°47'38"W 128.03' to a steel post; thence N28°34'51"W 86.45' to an iron pin, being Gaw's northeast corner, also being Caudill's southeast corner; thence with Caudill's east line N29°20'30"W 247.24' to an iron pin at a wood post at a fence corner, being Caudill's northeast corner; thence with Caudill's north line N86°48'06"W 283.24' to the point of beginning. Containing 85.42 acres, more or less, as surveyed by Alfred M. Bartlett, R.L.S. #762 on March 14, 2001.

**PARCEL 2:**

Being Parcel 67.00 on Map 83 of the Putnam County Tax Maps and more particularly described as follows: Beginning at an iron pin in the south margin of Old Bridge Road, said point being S 69° 56' 33" E 725.82' from the center line intersection of Old Sparta Highway and Old Bridge Road; thence with the southwest margin of Old Bridge Road around a curve an arc distance of 314.90' (radius-476.16'; chord-309.19'; chord direction S 56° 20' 57" E); thence around a curve an arc distance of 241.92' (radius-795.48'; chord-240.99', chord direction-S 28° 41' 28" E); thence around a curve an arc distance of 158.37' (radius- 1575.97', chord-158.30', chord direction-S 17° 05' 59" E); thence S 14° 13' 15" E 198.69'; thence around a curve an arc distance of 66.95' (radius- 288.52', chord-66.80'; chord direction-S 20° 52' 08" E) to a steel post; thence leaving Old Bridge Road and severing Bullock S 86° 24' 59" W 570.08' to a steel post; thence N 05° 18' 56" E 828.25' to the point of beginning. Containing 7.12 acres, more or less, as surveyed by Alfred M. Bartlett, R.L.S. #762 on March 14, 2001.

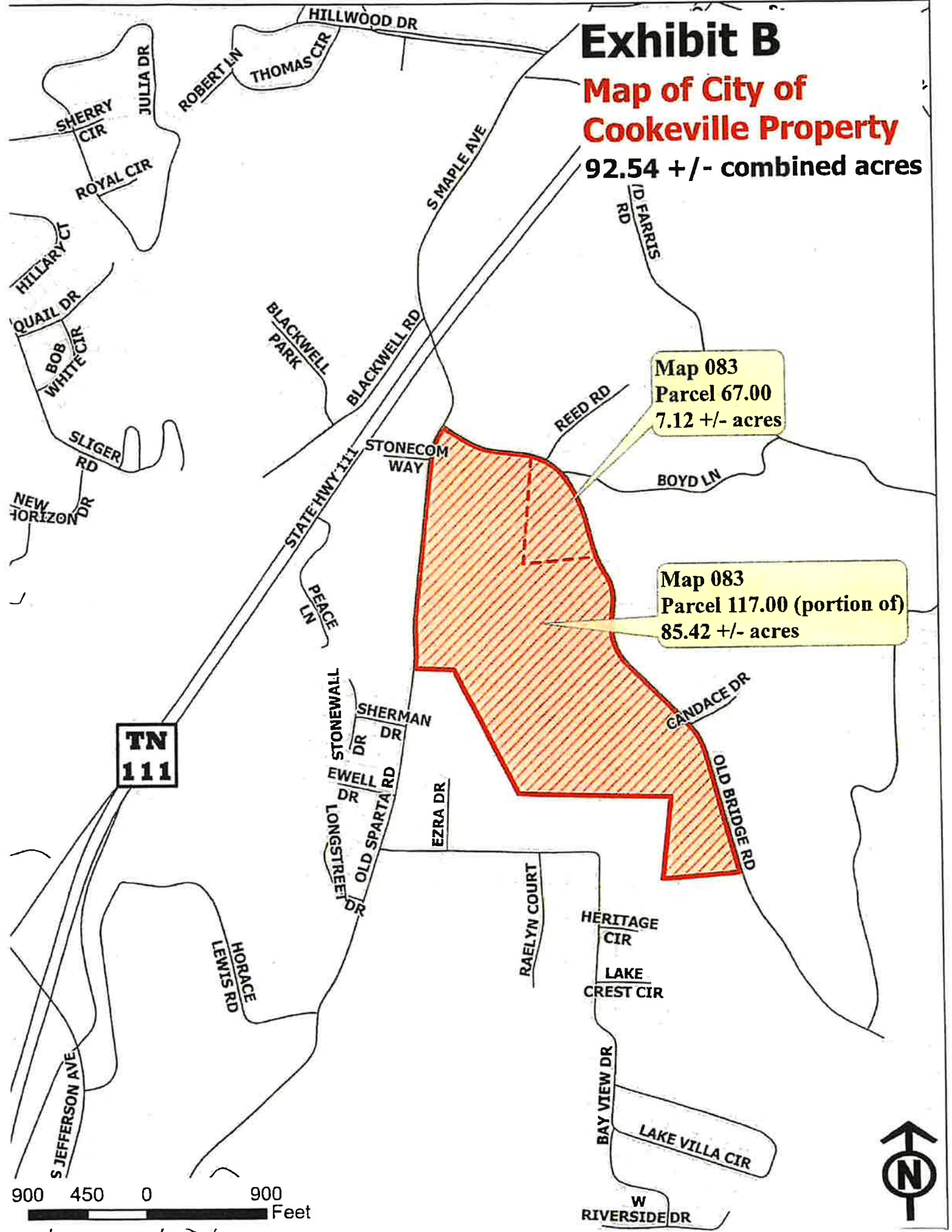
**EXHIBIT B**

**MAP OF PROPERTIES**

# Exhibit B

## Map of City of Cookeville Property

92.54 +/- combined acres



**TN  
111**

900 450 0 900 Feet



# CAPSHAW ELEMENTARY SCHOOL

*"Where Future Leaders Learn"*

*Mrs. Renee Cantrell, Principal • Mrs. Kendra Hillis, Assistant Principal*



December 7, 2023

For Board Approval:

## Technology

### Chromebooks

100 @ \$312.77= \$31,277.00

Bluum

Total cost for the purchase \$31,277.00  
Paid for with a Capshaw PTO donation

Thank you,

A handwritten signature in black ink that reads "Renee Cantrell".

Renee Cantrell  
Principal  
Capshaw Elementary School

**received**

12-13-23

1 Cougar Lane Cookeville, Tennessee 38501



(931) 526-2414 FAX (931) 372-0383



# Quote

## #298998

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

11/02/2023

**Bill To**  
 Putnam Co School District  
 1400 E Spring St  
 Cookeville TN 38506

**Ship To**  
 PUTNAM COUNTY CENTRAL RECEIVING  
 240 RAIDER DRIVE  
 COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
01/31/2024	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext Price
1	<b>CR1100CKA-YZ142</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Asus Chromebook CR1 CR1100CKA-YZ142 11.6" Rugged Chromebook - HD - 1366 x 768 - Intel Celeron N5100 Quad-core (4 Core) 1.10 GHz - 4 GB Total RAM - 32 GB Flash Memory - Dark Gray	ASUS	\$279.77	\$279.77
1	<b>CROSSWDISEDUNEW</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Google Chrome OS Management Console License, Education	Google	\$33.00	\$33.00

<b>Subtotal</b>	\$312.77
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$312.77

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



298998

**Purchase Order**  
Capshaw Elementary  
1 Cougar Lane  
Cookeville, TN 38501

Phone : 931-526-2414

Fax : 931-372-0383

12/8/2023

PO # CAPS- - 2193

To : Bluum  
4675 E. Cotton Center Blvd.  
Suite 155  
Phoenix, AZ 85040

Ship To : Capshaw Elementary  
1 Cougar Lane  
Cookeville, TN 38501

Vendor Number :

Phone Number : 800-352-7912

Fax Number : 800-752-1299

Fed Tax ID : 0

Requested By : Marisa Julian

Quantity	Description	Product #	Account #	Account Name	Unit Price	Total Price
100	Chromebooks		401.007	Equipment	\$279.77	\$27,977.00
100	Google Chrome		401.007	Equipment	\$33.00	\$3,300.00

**Notes :** Needs Board Approval

Subtotal : \$31,277.00

Discount : \$0.00

Shipping and Handling : \$0.00

Sales Tax : \$0.00

**Comments :**

**PO Total :** \$31,277.00

Received By: \_\_\_\_\_

Other: \_\_\_\_\_

Bookkeeper: Reta Watson

Approved: Renee Cantrell



PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST

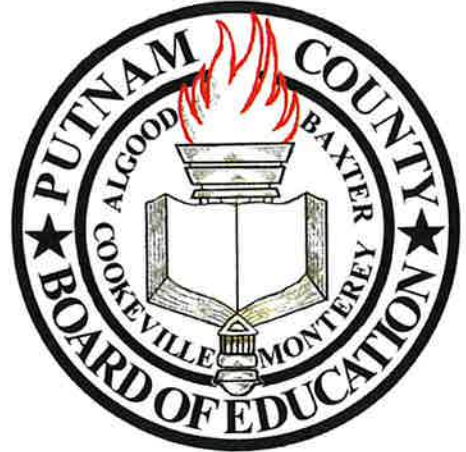
EXHIBIT  
tabbles  
VLA.6  
01-04-24

Date: December 22, 2023

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase classroom VOIP phones and intercom paging system expansion with installation for the Upperman High School building expansion from IT Voice, Nashville, TN, per two attached quotes: Phone quote from pricing on the Sourcewell Contract #10122-MBS for \$2,048.95, to be paid from: 142-72250-307 and intercom paging system quote for \$14,464.00, to be paid from: 142-72250-790.

NOTES:

received  
01-03-24  
MS



220 Great Circle Rd. Suite 110  
 Nashville, TN 37228  
 (615) 248-5724  
 Michael B. Climer  
 Billy Johnston



**PUTNAM COUNTY**  
**School System**  
 ENGAGE INSPIRE ACHIEVE

**Mitel Budgetary Pricing Worksheet-Upperman High-Sourcewell Contract #10122-MBS-ADD 9 6910IP-10 Wall Mount-10 Courtesy 12/14/2023**

Qty	Itemized Description	Mitel		Sourcewell		Price	
		Price Unit	SKU Numbers	Price Unit	Price Unit	Extended	Extended
9	<u>Mitel Telephones</u>						
1	Mitel 6910IP 6900/6800 Wall Mount Kits (10 Pack)	\$187 \$290	50006766 50006921	\$121.55 \$174.00		\$1,093.95 \$174.00	
9	<u>Mitel Application Server</u> Courtesy License (Extension Only)	\$120	30145	\$72.00		\$648.00	
	Detail Design, Project Mgmt, Programming, Site Impl., Training (Customer to Install)			\$0.00		\$0.00	
	Mitel MiCare Partner Hardware/Software Support-1 Year		94111	\$88.00		\$88.00	
				Shipping		\$45.00	
				Taxes not included			
	<b>GRAND TOTAL</b>					<b>\$2,048.95</b>	

\* Pricing is based on a Sourcewell Purchasing Agreement with Mitel.

\*\* Sourcewell Contract # 10122-MBS

\*\*\* Additional resources are need for Mitel Collaboration & Mobility.





220 Great Circle Rd. Suite 110  
 Nashville, TN 37228  
 (615) 248-5724  
 Michael B. Climer  
 Billy Johnston



**PUTNAM COUNTY**  
**School System**  
 ENGAGE INSPIRE ACHIEVE

Mitel Budgetary Pricing Worksheet- Upperman High School-New Additions Paging

12/13/2023

Itemized Description	Price Extended
<p><u>Upperman Main Building Paging</u></p> <p><u>NEW CLASSROOMS-front right side of building:</u> 2 Ceiling speakers (one in each class room),            1 Ceiling speaker in hallway &amp; 3 Ceiling back boxes with support truss (Will be connected to existing hallway speaker.)</p> <p><u>NEW ADDITIONS-back left of building-New Page Zone 7:</u> 2 Paging horns in large ROTC room,            2 Ceiling speakers in ROTC classroom &amp; 1 35 Watt amplifier.</p> <p><u>New Page Zone 9:</u> 4 Ceiling speakers in Band room &amp; 1 -35Watt amplifier.</p> <p><u>New Hallway Speakers:</u> 4 Ceiling speakers in hallway (Will be connected to existing hallway zone)            &amp; 12 Total Ceiling back boxes with support truss.</p> <p><u>Upperman Main School-Paging Parts</u>            2,000' - 1-Pair 15ga Wire, 2 35 Watt Amplifiers, 12 Ceiling Speakers, 12 Back boxes and Support truss,            Fire Caulking SS100, 2 Bogen Horns &amp; Other installation hardware. Labor &amp; Trips Included.</p>	<p style="text-align: right;"><b>\$14,464.00</b></p>
<p style="text-align: right;"><b>GRAND TOTAL</b></p> <p style="text-align: right;">Taxes &amp; Shipping is not Included</p>	<p style="text-align: right;"><b>\$14,464.00</b></p>



PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST

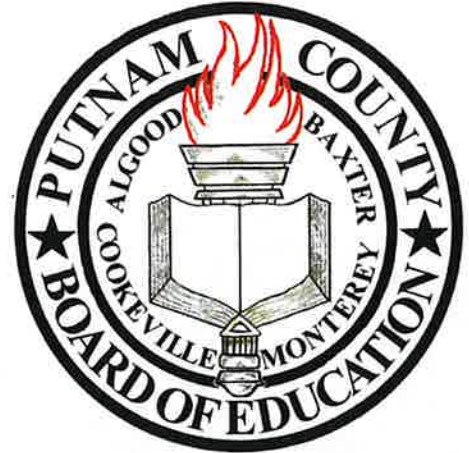
EXHIBIT  
VI A.7.  
01-04-24

Date: December 22, 2023

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below



Check one:

Backup included

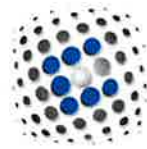
Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase network switches and wifi access points for the Upperman High School building expansion from Central Technologies, Inc., Knoxville, TN, per the two attached quotes both from the TIPS-USA Contract #230105 pricing: Network switches \$24,612.48 and wifi access points \$9,180.40, to be paid from: 142-72250-790

NOTES:

received  
01-03-24  
AL



**CENTRAL**  
Technologies, Inc.

We have prepared a quote for you

**Aruba - 2930F Qty 4**

Quote # 019651  
Version 1

Prepared for:

**Putnam County School System**

Johnny Sloan  
sloanj2@pcsstn.com





### Products

Description	Price	Qty	Ext. Price
JL558A <b>Aruba 2930F 48G PoE+ 4SFP+ 740W Switch</b>	\$5,437.92	4	\$21,751.68
Q9Y75AAE <b>Aruba Central 62xx/29xx Switch Foundation 5y Sub E-STU</b>	\$715.20	4	\$2,860.80
<b>Subtotal:</b>			<b>\$24,612.48</b>

### Purchasing Vehicle

Description	Qty
TIPS-USA <b>TIPS-USA CONTRACT - 230105 - Technology Solutions</b> CONTRACT - 230105	1



## Aruba - 2930F Qty 4

### Prepared by:

#### Knoxville HQ

Mark Smith  
615-445-9057  
mark@centralinc.com

### Prepared for:

#### Putnam County School System

1400 East Spring Street  
Cookeville, TN 38506  
Johnny Sloan  
(931) 520-2100  
sloanj2@pcsstn.com

### Quote Information:

Quote #: 019651

Version: 1

Delivery Date: 11/29/2023

Expiration Date: 02/27/2024

## Quote Summary

Description	Amount
Products	\$24,612.48
<b>Total: \$24,612.48</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Knoxville HQ

Signature: \_\_\_\_\_  
Name: Mark Smith  
Title: Strategic Account Manager  
Date: 11/29/2023

### Putnam County School System

Signature: \_\_\_\_\_  
Name: Johnny Sloan  
Date: \_\_\_\_\_



We have prepared a quote for you

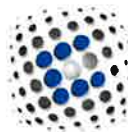
**Aruba - APs / 515 Qty8 / 555 Qty1**

Quote # 019652  
Version 1

Prepared for:

**Putnam County School System**

Johnny Sloan  
sloanj2@pcsstn.com



Products

Description	Price	Qty	Ext. Price
Q9H63A <b>Aruba AP-515 (US) Unified AP</b>	\$713.28	8	\$5,706.24
JZ357A <b>Aruba AP-555 (US) Unified AP</b>	\$1,159.20	1	\$1,159.20
Q9Y60AAE <b>Aruba Central AP Foundation 5y Sub E-STU</b>	\$242.40	9	\$2,181.60
Q9G69A <b>AP-MNT-MP10-B AP mount bracket 10-pack B</b>	\$115.68	1	\$115.68
R3J18A <b>AP-MNT-D AP mount bracket individual D</b>	\$17.76	1	\$17.76

**Subtotal:      \$9,180.48**

Purchasing Vehicle

Description	Qty
TIPS-USA <b>TIPS-USA CONTRACT - 230105 - Technology Solutions</b> CONTRACT - 230105	1

## Aruba - APs / 515 Qty8 / 555 Qty1

**Prepared by:**

**Knoxville HQ**

Mark Smith  
615-445-9057  
mark@centralinc.com

**Prepared for:**

**Putnam County School System**

1400 East Spring Street  
Cookeville, TN 38506  
Johnny Sloan  
(931) 520-2100  
sloanj2@pcsstn.com

**Quote Information:**

**Quote #: 019652**

Version: 1  
Delivery Date: 11/30/2023  
Expiration Date: 02/27/2024

### Quote Summary

Description	Amount
Products	\$9,180.48
<b>Total:</b>	<b>\$9,180.48</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Knoxville HQ

Signature: \_\_\_\_\_

Name: Mark Smith

Title: Strategic Account Manager

Date: 11/30/2023

### Putnam County School System

Signature: \_\_\_\_\_

Name: Johnny Sloan

Date: \_\_\_\_\_



PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST

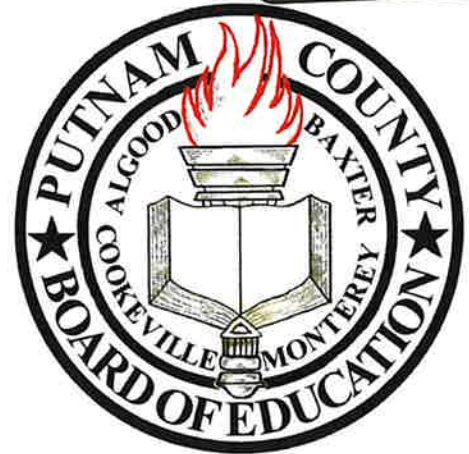
EXHIBIT  
VI A.8.  
01-04-24

Date: December 22, 2023

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase Viewsonic interactive flat panel displays for the Upperman High School building expansion from Bluum, Inc., per the attached quote #304742 from the NCPA-01-150 contract pricing, in the amount of: \$20,331.09, to be paid from: 142-72250-790

NOTES:

received  
01-03-24

*CM*



# Quote

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

#304742

12/15/2023

**Bill To**  
Accounts Payable  
Putnam County School District  
1400 E Spring Street  
Cookeville TN 38506

**Ship To**  
1012400050  
PUTNAM COUNTY CENTRAL RECEIVING  
240 RAIDER DRIVE  
COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
03/14/2024	807 Dan Boshers	NCPA#01-150	Net 30

Qty	Item	MFG	Price	Ext. Price
1	<b>IFP7550-E4 (with Slim Cart)</b> 75IN INTERACTIVE FLAT PANEL EDUCATION BUNDLE	Viewsonic	\$2,259.00	\$2,259.00
<del>4</del>	<del><b>IFP7552-1C-E4</b> ViewSonic 75" LCD ARM Cortex A73 1.80 GHz 4 GB Infrared (IrDA) Touchscreen 16:9 Aspect Ratio 3840 x 2160 LED 350 Nit 1,200:1 Contrast Ratio 2160p USB HDMI VGA Android 9.0 Pie</del>	<del>Viewsonic</del>	<del>\$2,489.00</del>	<del>\$2,489.00</del>
1	<b>IFP-EW-70-04</b> Viewsonic Warranty/Support - 4 Year Extended Warranty - Warranty - On-site - Maintenance - Labor - Physical Service REPAIR FOR 70-79IN DISP BOARD	Viewsonic	\$0.01	\$0.01

**\*\*Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

<b>Subtotal</b>	\$2,259.01	<del>\$4,748.01</del>
<b>Tax Total</b>		\$0.00
<b>Shipping Cost</b>		\$0.00
<b>Total</b>	\$2,259.01	<del>\$4,748.01</del>

**UHS Building expansion - Quantity of 9 Viewboards needed.**

**\$2,259.01 x Quantity 9 = \$20,331.09**



304742



Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

# Quote

#304742

12/15/2023

To accept this quotation, sign here : \_\_\_\_\_

Printed Name/Title/Date : \_\_\_\_\_

Shipping and Billing Address listed on quote are accurate : [ ]Yes [ ]No

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



304742



PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST

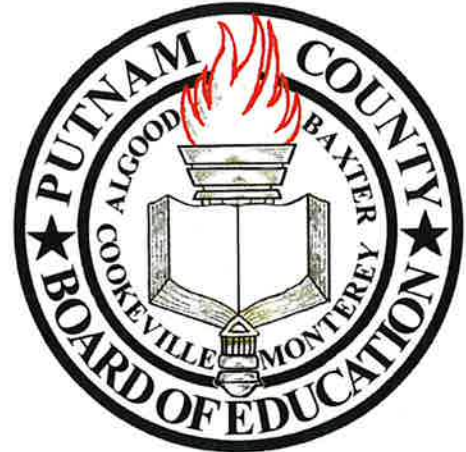
EXHIBIT  
tabbles  
VI A. 9.  
01-04-24

Date: December 22, 2023

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase security cameras and installation for the Upperman High School building expansion from Central Technologies, Inc., Knoxville, TN, per the attached quote for \$6,939.32, from the TIPS-USA Contract #230105 pricing, to be paid from: 142-72250-790

NOTES:

**received**  
01-03-24  
AK



**CENTRAL**  
Technologies, Inc.

We have prepared a quote for you

**Avigilon - additional cameras / Upperman HS**

Quote # 019755  
Version 1

Prepared for:

**Putnam County School System**

Bryan West  
westb4@pcsstn.com





Products

Description	Price	Qty	Ext. Price
12.0W-H5A-FE-DC1 <b>12.0 MP; Fisheye In-ceiling Camera; Day/Night; WDR; 1.6mm f/2.0; Next-Generation Analytics</b>	\$1,019.68	1	\$1,019.68
6.0C-H5A-D1 <b>6.0 MP WDR; LightCatcher; Day/Night; Indoor Dome; 4.9-8mm f/1.8 P-iris lens; Next-Generation Analytics</b>	\$998.92	1	\$998.92
24C-H5A-3MH <b>3X8MP; WDR; 270 degree max field of view; Lightcatcher; 3.3-5.7MM; Camera Only</b>	\$2,067.78	1	\$2,067.78
H5AMH-AD-PEND1 <b>Outdoor pendant mount adapter. For use with the Avigilon H5A Multisensor</b>	\$155.44	1	\$155.44
H5AMH-DO-COVR1 <b>Dome bubble and cover; for outdoor surface mount or pendant mount; clear. For use with the Avigilon H5A Multisensor</b>	\$155.44	1	\$155.44
H4AMH-AD-IRIL1 <b>Optional IR illuminator ring; up to 30m (100ft); for use with H4AMH-DO-COVR1.</b>	\$303.73	1	\$303.73
POE60U-1BTE <b>Gigabit 802.3bt 60 W PoE Injector; Indoor; single port</b>	\$138.06	1	\$138.06
WLMT-1001 <b>Wall Mount for large pendant camera</b>	\$94.63	1	\$94.63
ACC7-ENT <b>ACC 7 Enterprise camera channel</b>	\$246.88	3	\$740.64
<b>CAMERA INSTALL CAMERA INSTALL - CAFÉ/GYM/AUDIT-INCL DATA DROP - CAFÉ/GYM/AUDITORIUM - INCLUDING DATA DROP</b>	<b>\$390.00</b>	<b>1</b>	<b>\$390.00</b>
<b>CAMERA INSTALL CAMERA INSTALL - INDOOR - INCLUDING DATA DROP - INDOOR - INCLUDING DATA DROP</b>	<b>\$350.00</b>	<b>1</b>	<b>\$350.00</b>
<b>CAMERA INSTALL CAMERA INSTALL - OUTDOOR - INCLUDING DATA DROP - OUTDOOR - INCLUDING DATA DROP</b>	<b>\$525.00</b>	<b>1</b>	<b>\$525.00</b>

**Subtotal: \$6,939.32**



Purchasing Vehicle

Description	Qty
TIPS-USA <b>TIPS-USA CONTRACT - 230105 - Technology Solutions</b> CONTRACT - 230105	1

 **Statement of Work**

- 12.0W-H5A-FE-DC1 plus Indoor run/Install (CTE Bathrooms)
- 6.0C-H5A-D1 (Indoor Surface Mount) plus run in Cafeteria/Install (Cafeteria)
- 24C-H5A-3MH (270/ 8MP) plus Outdoor run/Install (Concession Stand)



## Avigilon - additional cameras / Upperman HS

**Prepared by:**

**Knoxville HQ**

Mark Smith  
615-445-9057  
mark@centralinc.com

**Prepared for:**

**Putnam County School System**

6950 Nashville Hwy  
Baxter, TN 38544  
Bryan West  
(931) 858-3112  
westb4@pcsstn.com

**Quote Information:**

**Quote #: 019755**

Version: 1  
Delivery Date: 12/07/2023  
Expiration Date: 03/06/2024

### Quote Summary

Description	Amount
Products	\$6,939.32
<b>Total: \$6,939.32</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

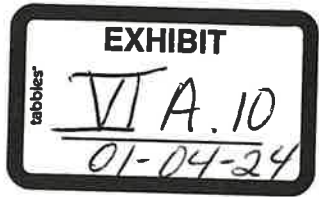
### Knoxville HQ

Signature: \_\_\_\_\_  
Name: Mark Smith  
Title: Strategic Account Manager  
Date: 12/07/2023

### Putnam County School System

Signature: \_\_\_\_\_  
Name: Bryan West  
Date: \_\_\_\_\_





**Putnam County Board of Education Agenda Requests**  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/4/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

  X   Backup included

       Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase a 2024 GMC Sierra 2500HD Crew Cab truck in the amount of \$50,700 from Alan Jay Automotive listed on the State of Tennessee procurement list to be used by the maintenance department from 141-72620-717.

12-27-23  
**Received** *[Signature]*

Department: Finance

DATE: 4-Jan-24



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
	<u>Revenue</u>					
1	141 R 49800 000 000 00000 000	TRANSFERS IN	1,000,000.00	63,035.00	-	1,063,035.00
						-
						-
						-
		<u>Total Amendment Revenue</u>	1,000,000.00			1,063,035.00
	<u>Expenditures</u>					
				<u>Decrease</u>	<u>Increase</u>	
2	141 E 73100 162 000 00000 000	CLERICAL PERSONNEL	163,997.00	-	49,420.00	213,417.00
3	141 E 73100 201 000 00000 000	SOCIAL SECURITY	24,707.00	-	3,064.00	27,771.00
4	141 E 73100 204 000 00000 000	STATE RETIREMENT	30,310.00	-	3,534.00	33,844.00
5	141 E 73100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	5,809.00	-	717.00	6,526.00
6	141 E 73100 207 000 00000 000	MEDICAL INSURANCE	75,031.00	-	6,300.00	81,331.00
						-
						-
						-
		<u>Total Amendment Expenditures</u>	299,854.00			362,889.00
		<u>Total Amendment Revenue less Expenditures</u>	700,146.00			700,146.00

Explanation: To budget for additional food service field manager, billed to school nutrition fund.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
*Supervisor* *Official / Department Head*

Reviewed by: *[Signature]*  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_





Department: Finance

DATE: 4-Jan-24

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
	<b>Expenditures</b>					
1	141 E 71100 116 000 00000 000	TEACHERS	34,465,418.13	96,070.00		34,369,348.13
2	141 E 71100 204 000 00000 000	STATE RETIREMENT	2,738,261.36	26,713.00		2,711,548.36
3	141 E 71300 116 000 00000 000	TEACHERS	1,541,634.11		25,000.00	1,566,634.11
4	141 E 71300 162 000 00000 000	CLERICAL PERSONNEL	14.73	14.73		-
5	141 E 71300 201 000 00000 000	SOCIAL SECURITY	98,576.78		1,500.00	100,076.78
6	141 E 71300 204 000 00000 000	STATE RETIREMENT	126,226.79		1,500.00	127,726.79
7	141 E 71300 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	23,159.89		362.00	23,521.89
8	141 E 71300 217 000 00000 000	RET HYBRID STABILIZATION	8,427.46		750.00	9,177.46
9	141 E 72120 130 000 00000 000	SOCIAL WORKERS	-		65,000.00	65,000.00
10	141 E 72120 130 000 02000 000	SOCIAL WORKERS	96,395.55		17,000.00	113,395.55
11	141 E 72120 131 000 00000 000	MEDICAL PERSONNEL	803,577.77	90,500.00		713,077.77
12	141 E 72120 161 000 02000 000	SECRETARY(S)	41,649.69	5,000.00		36,649.69
13	141 E 72120 499 000 00000 000	OTHER SUPPLIES AND MATERIALS	3,150.00		6,750.00	9,900.00
14	141 E 72120 524 000 00000 000	INSERVICE/STAFF DEVELOPMENT	2,000.00		6,750.00	8,750.00
15	141 E 72130 123 000 00000 000	GUIDANCE PERSONNEL	2,153,493.92	15,006.00		2,138,487.92
16	141 E 72310 207 000 00000 000	MEDICAL INSURANCE	13,749.00		50,000.00	63,749.00
17	141 E 72410 139 000 00000 000	ASSISTANT PRINCIPALS	2,069,421.94	3,298.27		2,066,123.67
18	141 E 72620 105 000 00000 000	SUPERVISOR/DIRECTOR	162,419.32		84,000.00	246,419.32
19	141 E 72620 167 000 00000 000	MAINTENANCE PERSONNEL	917,290.13	30,000.00		887,290.13
20	141 E 72620 201 000 00000 000	SOCIAL SECURITY	68,366.39		3,350.00	71,716.39
21	141 E 72620 204 000 00000 000	STATE RETIREMENT	80,691.89		3,860.00	84,551.89
22	141 E 72620 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	15,988.91		780.00	16,768.91
						-
						-
		<b>Total Amendment Expenditures</b>	<b>45,429,913.76</b>			<b>45,429,913.76</b>

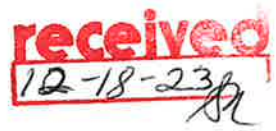
Explanation: To adjust mid year budget for personnel changes.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor Official / Department Head

Reviewed by: \_\_\_\_\_  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_



Department: Finance

DATE: 4-Jan-24



<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Requested Approval Amount</u>
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	<u>Revenue</u>			<u>Increase</u>	<u>Decrease</u>
	141 E 48610 000 000 02130 000	DONATIONS	-	31,900.00	
	141 E 48610 000 000 02137 000	DONATIONS	-	31,900.00	
					-
					-
		<u>Total Amendment Revenue</u>	-		63,800.00
	<u>Expenditures</u>			<u>Decrease</u>	<u>Increase</u>
	141 E 72210 599 000 02130 000	OTHER CHARGES	-		31,900.00
	141 E 72210 599 000 02137 000	OTHER CHARGES	-		31,900.00
					-
					-
					-
					-
		<u>Total Amendment Expenditures</u>	-		63,800.00

Explanation: To budget donation from UTRUST for employee appreciation.

Requested by: \_\_\_\_\_  
Supervisor

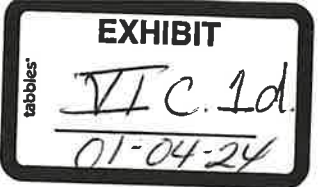
Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by: Maria McLaughlin  
Chief Financial Officer

Action by Fiscal Review Committee:    Recommended for Approval    No Recommendation    Date: \_\_\_\_\_

Action by County Commission:    Approval    Non-Approval    Date: \_\_\_\_\_





Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Future Ready

DATE: 4-Jan-24

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount
				Increase	Decrease
<b>Revenue</b>					
1	141 R 48610 000 000 01700 000	DONATIONS	-	40,000.00	40,000.00
		<b>Total Revenue</b>	-	40,000.00	40,000.00
<b>Expenditures</b>					
2	141 E 72210 499 000 01700 000	OTHER SUPPLIES AND MATERIALS	-		40,000.00
		<b>Total Expenditures</b>	-	40,000.00	40,000.00
		<b>Total Revenue less Total Expenditures</b>	-	40,000.00	-

Explanation: Budget for donation received from Vol State Foundation

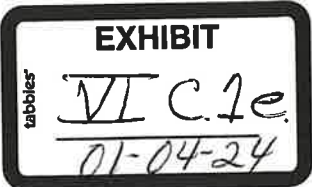
Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
*Supervisor* *Official / Department Head*

Reviewed by: *Maria M. [Signature]*  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_





Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - ISM

November 14, 2023  
Date

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	141 E 71300 730 000 02518 100	Vocational Instruction Equipment	\$25,015.97	\$0.00	\$950.00	\$24,065.97
2	141	141 E 71300 429 000 02518 100	Instructional Supplies and Materials	\$0.00	\$950.00	\$0.00	\$950.00
3	141	141 E 71300 730 000 02518 037	Vocational Instruction Equipment	\$218,498.79	\$0.00	\$2,170.00	\$216,328.79
4	141	141 E 76100 399 000 02518 037	Other Contracted Services	\$40,000.00	\$2,170.00	\$0.00	\$42,170.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
			Totals:	\$283,514.76	\$3,120.00	\$3,120.00	\$283,514.76

Explanation: To move monies to pay for PSMS PLTW Gateway MS Annual Curriculum Fee and to pay for additional bus conversion expenses.

Requested by: [Signature] 12/4/23  
Supervisor

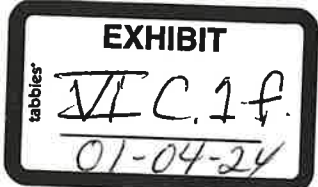
Recommended for Approval: [Signature]  
Official / Department Head

Reviewed by: [Signature] 12/18/23  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_





Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - GP

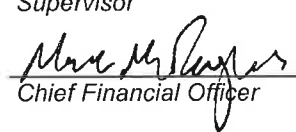
December 7, 2023  
Date

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	141-72230-355	Travel	\$3,500.00	-	2,300.00	1,200.00
2	141	141-72230-524	Inservice/Staff Development	\$4,418.14	2,300.00	-	6,718.14
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
			Totals:	7,918.14	2,300.00	2,300.00	7,918.14

Explanation: To move monies to pay for CTE Supervisor PD travel expenses.

Requested by: \_\_\_\_\_  
Supervisor

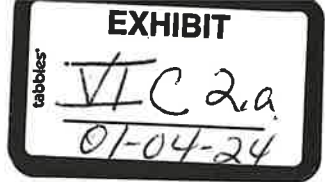
Recommended for Approval:  12/7/23  
Official / Department Head

Reviewed by:   
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

**received**  
02-18-23  

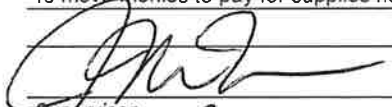
Putnam County Budget Amendment / Line Item Transfer Authorization Form


Department: Career & Technical Education - Carl Perkins Basic 803

Date: Dec 4, 2023

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	142-71300-429-803	Instructional Supplies & Materials	45,785.09		\$113.12	\$45,671.97
2	142	142-71300-336-803	Maintenance or Equipment Repair	2,000.00	\$113.12		\$2,113.12
3							\$0.00
4							\$0.00
5							\$0.00
6							\$0.00
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27							\$0.00
<b>TOTALS:</b>				<b>\$47,785.09</b>	<b>\$113.12</b>	<b>\$113.12</b>	<b>\$47,785.09</b>

Explanation: To move monies to pay for supplies needed to repair welding equipment.

Requested by:  12/4/23  
Supervisor

Recommended for Approval:   
Official / Department Head

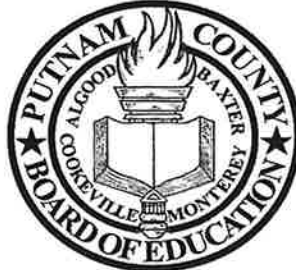
Reviewed by:  12/18/23  
Chief Financial Officer

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

**received**  
12-18-23 

**EXHIBIT**  
 tabbles: VI C.26.  
01-04-24



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: January 4, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	72210-399	O11 Contracted Services	12,400.00	250.00		12,650.00
2	142	72210-499	O11 Other Supplies	2,000.00		250.00	1,750.00
					250.00	250.00	

Explanation: This Consolidated Administration (O11) amendment is required to utilize funds more appropriately

Requested by: Bridget Carroll Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

**received**  
12-19-23  
 [Signature]

**EXHIBIT**  
*tabbies*  
 VI C.2c  
 01-04-24



Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: January 4, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	71100-429	101 Instructional Supplies	23,564.00	229.00		23,793.00
2	142	71100-471	101 Software	26,013.00	3,937.00		29,950.00
3	142	71100-722	101 Instructional Equipment	279,767.00		29,979.00	249,788.00
4	142	72210-399	101 Contracted Services	15,500.00	1,620.00		17,120.00
5	142	72210-499	101 Other Supplis			1,100.00	(1,100.00)
6	142	72210-524	101 Professional Development	46,652.00		1,620.00	45,032.00
7	142	72210-599	101 Other Charges	18,250.00	1,000.00		19,250.00
8	142	72210-790	101 Other Equipment	136,334.00	25,913.00		162,247.00
					32,699.00	32,699.00	

Explanation: This Title I (101) amendment is required in order to utilize funds more appropriately according to program needs.

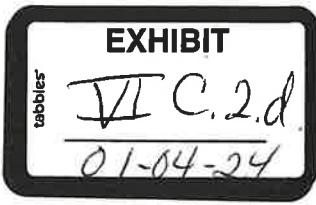
Requested by: *Budget Council* Supervisor Recommended for Approval: *[Signature]* Official / Department Head

Reviewed by: *[Signature]* Chief Financial Officer

Action by Fiscal Review Committee:  Recommended for Approval  No Recommendation  Date: \_\_\_\_\_

Action by County Commission:  Approved  Not Approved  Date: \_\_\_\_\_

**received**  
 12-19-23  
*[Signature]*



Putnam County, **Budget Amendment** / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: January 4, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	71100-163	301 Assistants	57,085.00		19,885.00	37,200.00
2	142	71100-201	301 Social Security	3,610.00		1,135.00	2,475.00
3	142	71100-204	301 State Retirement	4,235.00		1,315.00	2,920.00
4	142	71100-206	301 Life Insurance	80.00		35.00	45.00
5	142	71100-207	301 Medical Insurance	10,000.00		7,660.00	2,340.00
6	142	71100-208	301 Dental	320.00		160.00	160.00
7	142	71100-210	301 Unemployment	120.00		60.00	60.00
8	142	71100-212	301 Medicare	860.00		120.00	740.00
9	142	71100-429	301 Instructional Supplies	12,897.59		340.00	12,557.59
10	142	71100-471	301 Software	-	8,000.00		8,000.00
11	142	71100-722	301 Instructional Equipment	21,800.00	20,410.00		42,210.00
12	142	72210-499	301 Other Supplies	4,662.95	1,300.00		5,962.95
14	142	72210-790	301 Other Equipment	-	1,000.00		1,000.00
					30,710.00	30,710.00	-

This Title III (301) amendment is required in order to utilize funds more appropriately according to program needs.

Explanation: \_\_\_\_\_

Requested by: Bridget Carroll Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

**received**  
12-19-23  
JA

**EXHIBIT**  
*VI D.*  
01-04-24

**Out of State/ Overnight BOARD APPROVAL Month: January, 2024**

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
12/20/2023	Hampton Inn Camp Springs/Andrews AFB, 5000 Mercedes Blvd, Camp Springs, MD 20746	MHS	Amy Forrest-7314380338; Bree Wheeler-9312611454; Aaron Walls-9312614743	12th / Senior	April 10-13, 2024	10	Senior Class Trip to Washington DC
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
12/20/2023	Atlanta Marriott/Emory Campus, Atlanta GA	CHS	Shane Cunningham, Holly Wilmoth and William Wilmoth	Fine Arts /10th, 11th, 12th / CHS Speech Team	January 26-29, 2024	8	Speech Competition
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
12/20/2023	SpringHill Suites by Marriott Orlando Theme Parks/Lake Buena Vista 8040 Palm Pkwy, Orlando, FL 32836	UMS	Chelsea Eaton (931) 644 9667 Tiffany Burroughs (931) 854-7325	Athletics /5th - 8th / Cheerleading	February 7- 14, 2024	23	National Cheerleading Competition
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
12/20/2023	Phoenix East Vacation Rental Condominiums 27100 Perdido Beach Blvd., Orange Beach, AL 36561	CHS	Sam Matson, Bralen Clouse, Stone Boston	Athletics /9th - 12th / Soccer	March 20-23, 2024	20	Soccer Tournament

  
 Corby King, Director of Schools

Date

received  
 12-20-23  
 JA

# MHS Senior Class Trip

MHS Senior Class Trip Rooming List

Room 1

1. Abbey Troyer
2. Heidi Salavador
3. Breanna Bryant

Room 2

1. Allison Clark
2. Katy Felipe
3. Leanna Maxwell

Room 3 (Chaperone)

1. Amy Forrest
2. Bree Wheeler

Room 4 (Chaperone)

1. Aaron Walls

Room 5

1. Nick Jones
2. Alex Caballero
3. James Martian

# Monterey High School Senior Trip 2024

April 10-13, 2024 Tentative Itinerary

## IMPORTANT DATES:

**December 1, 2023- Deposit of \$100 due**

**January 12, 2024-** \$200 paid or fundraised towards trip

**February 16, 2024-**\$200 paid of fundraised towards trip

**March 1, 2024-** Remaining \$200 paid

TBA: Parent/Guardian Meeting

## (Times are Tentative and subject to change)

### April 10th (WEDNESDAY)

Shuttle from MHS to BNA- leave school (est. 1hr45min drive) 6am

**Flight:** Southwest- WN2307 Depart 10:10 AM Arrive 1:00 PM (EST)

*\*Southwest has a 2 checked bags allowance per ticketed person, but each student is responsible for their own luggage and the walk from the subway to the hotel is about 15 mins.*

Arrive at Reagan, gather luggage, make way to Metro Station.

Yellow line to Archives-Navy Memorial-Penn Quarter

Green line to Branch Avenue (end of the line)

15 min walk to Hotel- arrive around 3pm

**Hotel:** Hampton Inn & Suites Camp Springs/Andrews AFB Tel. 240-532-5510

5000 Mercedes Boulevard

Camp Springs, Maryland, 20746, USA

**5pm-** walk to Metro Station OR if available take hotel shuttle to Metro Station

Green Line to L-Enfant Plaza

Eat Dinner (Various fast meal options- Potbelly Sandwiches, California Tortilla, Mamma Iardo's

Pizzeria, Panda Express)

**7:30 pm** Blue Line to Smithsonian

Walk 13 mins (0.5 miles) to the National Mall (Washington Monument, WW2, Vietnam, Lincoln, etc.)

**9:00 pm** walk back to Smithsonian Metro

Orange Line to L'Enfant Plaza

Green Line to Branch Ave.

15 min walk to Hotel arrive near 10pm

**11 pm** bed checks

## **April 11th (Thursday)**

### THINGS TO DO

-Breakfast at Hotel  
-7:30-8:00 Travel to Metro  
Branch to L'Enfant; walk to Grant Memorial (est. 45 minutes)  
9:40- Group Photo- Grant Memorial  
US CAPITOL TOUR (ID required for entrance) (8a-6p tour times) - schedule opens in January  
2024

SUPREME COURT  
LIBRARY OF CONGRESS  
LUNCH AT CAPITOL CAFE or Ronald Reagan Building food court (walk to capitol south station  
blue line to Federal Triangle- 30 mins)

Or go to a Smithsonian Museum as a group? (American History?)

**1pm-** Federal Triangle to Arlington Blue line to Arlington Metro  
Arlington Cemetery Tour (ID required)

Tentative- Holocaust Museum 4pm

**5pm/6pm** Fashion Center at Pentagon City- dinner, souvenir shopping  
(Smithsonian Metro blue line to Pentagon City Metro Station)

**8pm** Pentagon City Metro Yellow Line to Archives-Navy Memorial  
Green Line to Branch Ave  
Walk back to hotel

**11pm-** Bed Check

## **April 12 (Friday)**

Holocaust Museum- 10-5:30  
Smithsonian Museum 10-5:30- Air and Space requires free timed entry tickets (on the hour)  
National Zoo 8-6- requires free entry tickets

**6pm-** Dinner- TBD

**10pm-** bed check

April 13 (Saturday)

**6am-** check out of hotel, walk to metro station  
Branch Ave. to Archives-Navy Memorial-Penn Quarter

Yellow Line to Reagan International Airport Terminal 1  
**7-8AM-** arrive at Reagan International Airport, check in  
Eat Breakfast post security

**Flight Southwest- WN889 Depart 10:55 AM (EST) Arrive 11:45 AM**  
Shuttle from BNA to MHS approximately 2-3pm arrival back at school

# CHS Speech Competition

## Barkley Speech Trip Itinerary

### Thursday January 26

- 12:00pm leave CHS
- 4:30pm arrive at hotel
- 5:30pm leave hotel for dinner at local restaurant
- 7:30pm return to hotel for team meeting/ practice

### Friday January 27

- 8:00am leave hotel for breakfast at local restaurant
- 9:30am return to hotel for team meeting/ practice
- 12:00pm leave hotel for lunch at local restaurant
- 2:00pm return to hotel to prep for tournament
- 4:00pm arrive on Emory Campus for competition
- 10:00pm leave Emory Campus for hotel
- 10:30pm arrive and hotel

### Saturday January 28

- 8:00am arrive on Emory Campus for competition
- 7:00pm Attend awards on campus
- 9:00pm return to hotel

### Sunday January 29

- 8:00am leave hotel for Cookeville
- 12:00pm return to CHS campus

**BARKLEY FORUM HOTEL**

**Marriott Century Center  
2000 Century Blvd., Atlanta, GA 30345  
(404) 325-0000**

**ROOM #1**

**Abigail Alford  
Anessa Loftin  
Ciara Oldham**

**ROOM #2**

**Kaylee Wilmoth  
Sara Giezentanner  
Elizabeth Crowell**

**ROOM #3**

**Noah Tolbert  
Jackson Roe**

**ROOM #4**

**Mr. Cunningham**

**ROOM #5**

**Holly Wilmoth**

# UMS National Cheer Competition

## UMS Cheer Nationals Itinerary

### Wednesday - February 7th

- Travel: Athletes will be traveling to Orlando for our National's Trip. This will be done with athletes' Chaperone in a personal vehicle

### Thursday - February 8th

- 10 AM - 12PM: Practice
- 12 PM - 2PM: Lunch
- 2PM - 5PM Practice
- 5PM - 8PM: Team bonding at Magic Kingdom.

### Friday - February 9th

- Preliminary Round: Blocked off 9:30AM - 10PM
- Alternative Schedule
  - 10 AM - 12PM: Practice
  - 12 PM - 2PM: Lunch
  - 2PM - 5PM Practice
  - 5PM - 8PM: Team Bonding at Disney Springs

### Saturday - February 10th

- Competition Day: Blocked off 9:30AM - 10PM

### Sunday - February 11th

- Final Round of Competition: Blocked off 9:30AM - 10PM

### Monday - February 12th

- 10 AM - 4PM: Park Day
- 5PM - 8PM: Banquet and Team Dinner

### Tuesday - February 13th

- Travel: Athletes will be traveling to Tennessee. This will be done with athletes Chaperone.

ROOMING LIST

Athletes	Chaperone
Aadalynn Koehler	Kacie Koehler
Aaliyah Hall	Cassie Hall
Anzly Williams	Crystal Williams
Arianna Hammons	Elana Hammons
Averie Hebert and Jolie Hebert	Tara and Ty Hebert
Bristol Ballard	Erika Ford
Brylee Maynor	Emily Maynor
Carli Mosley	Barbie Mosley
Carliegh Violet	Kristy Violet
Emma Smitty	Penny Smitty
Emma Stamps	Lacy Stamps
Harper Oaks	Alicia Oaks
Kaydee Hall	Amanda Hall
Kayleigh Briggs	Julia Briggs
Khloe Morris and Andsley Byers	Holly Smith and Lindsey Byers
Kolbie Russel	Samantha Russel
Mckenzie Mcquiston	Kim Mcquiston
Raeleigh Duke	Samantha Duke
Rena Patel	Rinkel Patel
Spencer Nabors	Melanie Nabors
Zoey Roberts	Teresa Nelson

# CHS Soccer Competition

## Foley/Orange Beach, AL - Itinerary & Room List

### March 20th

8:00 AM: depart from Cookeville  
5:00 PM: arrive at Phoenix East in Orange Beach, AL  
7:00 PM: team dinner  
11:00 PM: lights out

### March 21st

8:00 AM: team breakfast  
9:00 AM - 12:00 PM: beach time  
12:00 PM: lunch  
1:00 - 3:00 PM: beach time  
5:00 PM: game vs. Fairhope HS @ Foley Sports Tourism Complex  
8:00 PM: team dinner  
11:00 PM: lights out

### March 22nd

8:00 AM: team breakfast  
9:00 AM - 12:00 PM: beach time  
12:00 PM: lunch  
1:00 - 3:00 PM: beach time  
5:00 PM: game vs. TBD @ Foley Sports Tourism Complex  
8:00 PM: team dinner  
11:00 PM: lights out

### March 23rd

7:00 AM: team breakfast  
8:00 AM: check out of Phoenix East  
9:00 AM: game vs. TBD @ Foley Sports Tourism Complex  
11:00 AM: depart from Foley, AL  
7:00 PM: arrive in Cookeville

### list of players attending

Jordan Velasquez  
Sebastian Livingston  
Brayden Gallagher  
Carter Mattson  
Eli Pannell  
Jose Cruz Mendez  
Max Allen  
Alberto Medrano  
Jesus Mendez  
Drew Fair  
William Sawyer

Landon Bryant

Leo Gomez

Alex Martin

Daniel Ebersole

TBD - will have full list in February once we have completed tryouts

Players will be staying in rooms with parents. We will have one team room consisting of the following players:

Jose Cruz Mendez

Alberto Medrano

Jesus Mendez

Leo Gomez

Alex Martin

I can provide an updated itinerary and travel list in February 2024.

PUTNAM COUNTY BOARD OF EDUCATION  
DISCRETIONARY GRANT REPORT  
JANUARY 2024

EXHIBIT  
VI E  
01-04-24  
tabbles

Board Action	GRANT TITLE	GRANT AMOUNT REQUESTING	LEA MATCH	GRANT AMOUNT ACCEPTANCE	PREVIOUS GRANTS ONGOING	New, Ongoing, Renewal	LOCATION	APPROVAL TO APPLY	APPROVAL TO ACCEPT	APPROVAL FOR ONGOING	COMMENT
PERMISSION TO ACCEPT	TWIN LAKES GRANT			\$ 4,100.00		NEW	PSMS		1/4/2024		MARK TYLKA ACCEPTING
PERMISSION TO ACCEPT	TSIN / STEM GRANT			\$ 5,000.00		NEW	AMS		1/4/2024		WREN GOEDKEN ACCEPTING
PERMISSION TO ACCEPT	TSIN / STEM GRANT			\$ 5,000.00		NEW	PSMS		1/4/2024		MICHAEL CHAFFIN ACCEPTING
<b>TOTALS</b>											
	Jul-23	\$ 4,490.00									
	Aug-23	\$ 8,991.00		\$ 1,455,491.40	\$ 26,524.96						
	Sep-23	\$ 691,922.72		\$ 7,930.00							
	Oct-23	\$ 429,950.00		\$ 12,178.00	\$ 5,107,780.00						
	Nov-23	\$ 9,500.00		\$ 334,119.35							
	Dec-23	\$ 91,400.00		\$ 440.00							
	Jan-24			\$ 14,100.00							
	Feb-24										
	Mar-24										
	Apr-24										
	May-24										
	Jun-24										
	Jul-24										
	<b>TOTAL</b>	\$ 1,236,253.72	\$ -	\$ 1,824,258.75	\$ 5,134,304.96						GRANT REPORT PREPARED BY SHARON BYERS

received  
12-19-23  
BCM



Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/04/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the surety bond for Corby King in the amount of \$100,000 for the term beginning January 22, 2023 and ending January 22, 2025.

2024

received  
12-18-23  
AK





# Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com



Corby King  
Director of Schools

**ENGAGE INSPIRE ACHIEVE**

## Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: December 11, 2023

RE: Archery Club, Upperman High School

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for January 4, 2024, Board meeting:  
Consider approval to allow an Archery Club at Upperman High School.

  
\_\_\_\_\_  
Supervisor 12/11/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Schools \_\_\_\_\_  
Date

**received**  
12-11-23  




## Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com

Corby King  
*Director of Schools*

**ENGAGE INSPIRE ACHIEVE**

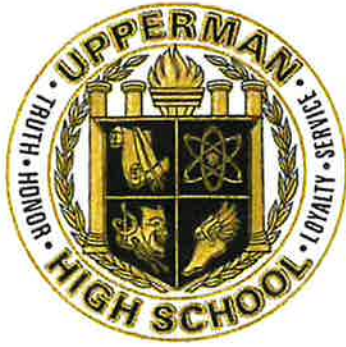
December 11, 2023

Upperman High School has requested to start an Archery Club.

This is not a TSSAA sanctioned sport and this club will not be eligible to transition to a stipend paid sport unless archery becomes TSSAA sanctioned.

If approved, the club will be able to raise funds as a school organization to fund the program.

A handwritten signature in black ink, appearing to be "Corby King", is located in the lower right quadrant of the page.



# UPPERMAN HIGH SCHOOL

*“Engage, Inspire, and Achieve”*

6950 Nashville Hwy • Baxter, Tennessee 38544 • Telephone (931) 858-3112 • Fax (931) 858-4641

## **Upperman High School Archery Club Purpose Plan**

The Archery club is a student organization encouraging participation by all students at Upperman High School. The Tennis club will function like a sport which will give students a sense of belonging, academic assistance, and opportunities to earn scholarships. The club will also foster social interaction for students by sponsoring gatherings and recreational activities.

We have hired a coach for this new club. We had a great deal of interest this past spring in this sport. We want to be able to continue this club into a sport in the future with TSSAA.

There are several ways that this club will succeed. First, we have a good initial number of students to participate in this club. Second, we will hire a coach that is experienced with Archery. Third, the club will have several fundraisers throughout the year that will help with expenses.

With all of that being said, this club will be a great addition to our school that will allow students to gain advancements in communication, research, critical thinking, multitasking, and determination.

Will you add this to the board agenda for the January board meeting?

Sincerely,  
Ross Fanning



DEPARTMENT OF EDUCATION  
PUTNAM COUNTY  
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road  
COOKEVILLE, TN 38506  
PHONE: (931) 528-1847  
FAX: (931) 520-2022

Putnam County Board of Education  
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate)  
**141 E 73100 199**

\_\_\_\_ Backup included

\_\_\_\_ Backup to follow

Requesting approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of cellular phones, for the new School Nutrition Field Manager, Jessica Grissom.

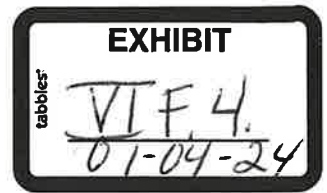
This stipend will begin Nov 2023 and will go through June 2024.

Jennifer Mitchell 12/11/23  
Signature of Person Making Request Date

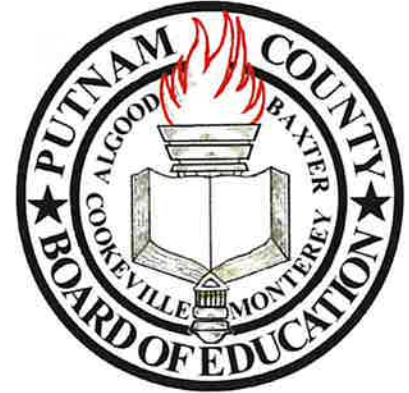
[Signature]  
Signature of Director of Schools Date



PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST



Date: December 22, 2023  
Department: Technology  
Person Submitting: Johnny Sloan  
Account Number (if appropriate) note below  
141-72250-499



Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

Request approval to renew GetHelp/IT asset management bundled package subscription from Frontline Education, per attached Quote# Q-161147 based on OMNIA (NCPA) - Contract #01-102, in the amount of \$15,000.00 to be paid from: 141-72250-499.

NOTES:

[Empty rectangular box for notes]

12-27-23  
received [Signature]

## Frontline Education Renewal Notice

Attn: Putnam County School District

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request.

Below you will find information about the renewal of your subscription(s) that renew on 2/01/2024. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

This pricing is subject to OMNIA (NCPA) - Contract #01-102. If you have any questions or changes to this, please contact your Client Success Manager.

Description	Start Date	End Date	Qty	Rate	Amount
Asset Management Solution	2/01/2024	1/31/2025	1	\$15,000.00	\$15,000.00
<b>Total</b>					<b>\$15,000.00</b>

**Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.**

Need assistance? You can reach us by calling Laurie Menter at 314-665-2510 or by emailing us at [renewals@frontlineed.com](mailto:renewals@frontlineed.com).



Laura Hughes  
Director, Client Retention and Renewals



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 1/4/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into a one year contract effective 2/1/2024 with TSBA for PCBOE policy maintenance and online policy services in the amount of \$5,500 to be paid from 141-72310-399.

**received**  
1/2-27-23  
107





December 22, 2023

Superintendent Corby King  
Putnam County Board of Education  
1400 E Spring Street  
Cookeville, TN 38506

Dear Superintendent King:

Thank you for your continued confidence in TSBA's Policy Services. I look forward to working with you, your board, and your central office staff with the development and utilization of an efficient policy manual.

Enclosed is a copy of a contract whereby TSBA will provide Policy Maintenance and Online Services for your school system's policy manual. Please sign and return a scanned copy to me. Also, enclosed is your invoice for the attached contract.

If you have any questions or concerns, please let me know. Thank you.

Sincerely,

Jennifer White  
Director of Policy Services

141 72310 399

received  
12-27-23



# TSBA District Policy Manual Maintenance and Online Service Agreement

This Services Agreement ("Agreement") is made and entered into by and between **Putnam County Board of Education**, hereinafter called "School District," and the **Tennessee School Boards Association**, hereinafter called "TSBA," provides as follows:

## I. PURPOSE

TSBA agrees to perform the services enumerated in Article III-B of this Agreement for the purpose of assisting School District to maintain its District Policy manual in current condition and to provide the District Policy Manual on TSBA's web site.

In consideration for TSBA's services, School District agrees to perform the duties enumerated in Article III-A and make payment according to Article IV.

The electronic formatting of policies is the intellectual property of TSBA.

## II. TERM

The term of this Agreement shall be for one (1) year from effective date – 02/01/24.

## III. SERVICES

A. School District shall:

1. Designate a member of the administrative staff to serve as liaison with TSBA for the duration of this Agreement, and so advise TSBA.
2. Provide TSBA with any desired revisions or additions to policy manual in a timely manner.

B. TSBA shall:

1. Monitor changes in state and federal law and customize applicable district policies to incorporate changes.
2. Review and edit district-originated policy revisions and additions, and provide legal review when needed.
3. Provide School District with sample policies upon request.
4. Advise School District on policy manual topics and organization.

5. Conduct periodic policy manual audits to ensure that all policies are in compliance with current laws.
6. Maintain an up-to-date copy of the School District's policy manual.

#### IV. Fees/Fee Payment Schedule

In consideration of the services set forth in Section III-B of this agreement, School District shall pay to TSBA the fee of \$5,500 for a one-year subscription to the Policy Maintenance/On-line Service.

Thirty days before the expiration date (02/01/25), TSBA will send a notice of renewal to the district including any price increase or other changes in such service.

For the  
Tennessee School Boards Association

H. White  
Director of Policy Services

12/22/23  
Date

For the  
School District

\_\_\_\_\_  
Director of Schools

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Date

**Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to TSBA Policy Services.**

# TSBA District Policy Manual Maintenance and Online Service Agreement

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3. Provide School District with sample policies upon request.
4. Advise School District on policy manual topics and organization.





P.O. Box 440011  
 Nashville, TN 37244-0011  
 Phone: (615) 815-3908 Fax: (615) 815-3911  
 Email: bmassey@tsba.net

# Invoice

Date	Invoice #
1/2/2024	38372

Bill To
Putnam County Board of Education Attn: Finance 1400 E. Spring Street Cookeville, TN 38506

P.O. No.

Description	Qty	Rate	Amount
Annual Online Policy Maintenance Agreement 2/1/2024-1/31/2025	1	5,500.00	5,500.00
		<b>Total</b>	\$5,500.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$5,500.00

Please make checks payable to:  
 Tennessee School Boards Association,  
 Attention Finance Department.

**received**  
 12-27-23  
*[Signature]*



# Putnam County Board of Education

Monitoring:  Click here to enter text.	Descriptor Term:  <b>Charter School Applications</b>	Descriptor Code:  <b>1.901</b>	Issued Date:  <b>01/04/24</b>
		Rescinds:  <b>1.901</b>	Issued:  <b>11/02/23</b>

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to  
 3 charter schools converting from existing public schools. Proposals from existing charter school  
 4 operators or replicators and applicants proposing to contract with educational service providers shall be  
 5 in accordance with state law.<sup>1</sup>

6 **APPLICATION PROCESS**

7 A prospective charter school sponsor shall send notice to the Director of Schools/designee of its intent  
 8 sixty (60) calendar days prior to February 1<sup>st</sup> of the year preceding the year in which the proposed  
 9 charter school plans to begin operation as a charter school. **The Director of Schools/designee shall**  
 10 **determine whether the sponsor has selected the correct application category within ten (10) business**  
 11 **days of receiving the letter of intent and notify the sponsor within five (5) business days of a**  
 12 **determination that the incorrect application category has been selected.<sup>2</sup>**

13 A sponsor seeking board approval of an initial charter school application shall complete the forms  
 14 provided by the Department of Education. The application shall provide all the information required by  
 15 state law. The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed  
 16 by state law for the formation of a charter school, and the proposed charter school will be able to  
 17 implement a viable program of quality education for its students.

18 Applications shall be submitted to the Board and the Tennessee Department of Education on or before  
 19 11:59 p.m. Central Time on February 1<sup>st</sup> of the year preceding the year in which the proposed charter  
 20 school plans to begin operation as a charter school. If the 1<sup>st</sup> of February falls on a Saturday, Sunday,  
 21 or holiday on which the school district offices are closed, applications will be accepted on the next  
 22 business day on or before 11:59 p.m. Late applications will not be accepted, without exception. The  
 23 sponsor shall pay an application fee of \$2,500.00.<sup>d2</sup>

24 The Director of Schools or his/her designee shall determine whether an application is complete within  
 25 ten (10) business days of receiving the application and shall notify the sponsor within five (5) business  
 26 days of the determination if the application is determined to be incomplete.<sup>3</sup>

27 **REVIEW TEAM<sup>1</sup>**

*Recommended as submitted: [Signature]*

**received** *[Signature]* Version Date: January 3, 2024

1 If necessary, the Director of Schools/designee shall appoint a review team to assist in reviewing and  
2 evaluating charter school applications. The team shall be comprised of members of the administrative  
3 staff for the district, community members with relevant educational, organizational, financial, and legal  
4 experience. At the board meeting in December of each year, the Director of Schools/designee shall  
5 make a recommendation to the Board on which members of his/her administrative staff should be  
6 appointed to the team. The Board shall name the members of the team at its meeting in January of each  
7 year. The Board shall designate a Chair of the review team as the contact person for answering  
8 questions about the application process and receiving applications. The Director of Schools/designee  
9 shall develop an orientation for the team to ensure consistent evaluation standards and the elimination  
10 of real or perceived conflicts of interest.

11 The Board shall require the Director of Schools/designee to develop a procedure for receiving,  
12 reviewing, and ruling on applications for the establishment of charter schools by the review team. The  
13 procedure shall include a timeline for the application and review process. A copy of the procedure,  
14 including the review criteria, shall be available to any interested party upon request.

15 The review team shall:

- 16 1. Evaluate all charter school applications based on the review criteria adopted by the Board;
- 17 2. Recommend one of the following options to the Board for each application: approve, reject, or  
18 reject with stipulations for reconsideration;<sup>4</sup> and
- 19 3. Make recommendations for revocation, renewal or non-renewal of charter school contract.

20 **APPROVAL/DENIAL OF APPLICATION<sup>5</sup>**

21 The Board shall rule by resolution on the approval or denial of an initial charter school application  
22 within ninety (90) calendar days of receipt of the completed application, or the application shall be  
23 deemed approved by state law. The Director of Schools/designee shall report the action taken by the  
24 Board to the Department of Education.

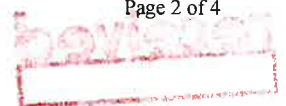
25 *Approval*

26 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with  
27 the Board which shall be binding on the charter school's governing body. The charter school  
28 agreement shall be in writing and signed by the sponsor and the Board.

29 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state  
30 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.<sup>6</sup>

31 Charter schools approved by the Board are expected to implement the application as submitted and  
32 approved. Material variations in operations from the approved application require amendment pursuant  
33 to state law and the charter school agreement.<sup>7</sup>

34 The Board shall not provide services to charter schools that are not requested during the application  
35 process except for those services that are required under state or federal law. Services agreed to be  
36 provided to the charter school by the Board shall be provided at board actual cost. The Board and  
37 charter school shall execute a service contract for any additional services.



1 New charter school agreements are approved for a ten (10) year period.<sup>8</sup> The Board may revoke or  
2 deny renewal of a charter school agreement for any of the reasons enumerated in state law.<sup>9</sup>

3 *Denial*

4 If the initial charter school application is denied, the Director of Schools/designee shall notify the  
5 sponsor in writing within ten (10) calendar days, specifying the objective reasons for the denial and the  
6 deadline by which the sponsor may submit an amended application. Upon written receipt of the  
7 grounds for denial, the sponsor shall have thirty (30) calendar days within which to submit an amended  
8 application to correct the deficiencies. The Board shall have sixty (60) days either to deny or to  
9 approve the amended application, or the application shall be deemed approve by state law.<sup>5</sup>

10 If the amended charter school application is denied, the Director of Schools/designee shall notify the  
11 sponsor in writing within five (5) calendar days, specifying the objective reasons for denial and the  
12 sponsor’s right to an appeal. Within ten (10) calendar days of final denial, an appeal may be filled with  
13 the Tennessee Public Charter School Commission.<sup>10</sup>

Legal References

\_\_\_\_\_

Cross References

I.

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Bo

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**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 1/4/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay American Constructors, Inc. in the amount of \$2,112,755.93 and Pinnacle Bank (retainage) in the amount of \$100,503.41 for pay application #16 related to the Parkview School project to be paid from the Putnam County Bond Issue.

**Received**  
12-27-23 

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

**OWNER:** Putnam County School Board  
 Attn: Kim Cravens, Board Chairman  
kim.cravens@pcssfn.com  
 1400 East Spring Street  
 Cookeville, TN 38506

**PROJECT:** Park View Elementary

**APPLICATION NO:** 750-16

**Distribution to:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**PERIOD TO:** December 20, 2023

**CONTRACTOR:**  
 American Constructors, Inc.  
 P. O. Box 947  
 Brentwood, Tennessee 37024

**ARCHITECT:** Kim Allen Chamberlin  
 Upland Design Group, Inc.  
 362 Industrial Blvd  
 Crossville, TN 38555

**ARCHITECT'S CONTACT:** kechamberlin@uplanddesigngroup.com

**PROJECT NO:**

**CONTRACT DATE:**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	45,521,772.00
2. Net change by Change Orders .....	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	45,521,772.00
4. TOTAL COMPLETED & STORED TO DATE .....	31,160,096.82
(Column G on G703)	
5. RETAINAGE:	
a. Retainage Added this Month	100,503.41
Retainage Previous Balance	1,292,211.16
b. % of Stored Material	
(Column F on G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703) .....	1,392,714.57
6. TOTAL EARNED LESS RETAINAGE .....	29,767,382.25
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENT .....	27,654,626.32 **
8. CURRENT PAYMENT DUE .....	2,112,755.93
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	15,754,389.75
(Line 3 less Line 6)	
<b>** Unpaid Balance 0.00</b>	

CHANGE ORDER SUMMARY	DEDUCTIONS.
Total changes approved in previous months by Owner	0.00
Total approved this Month	0.00
<b>TOTALS</b>	<b>0.00</b>
NET CHANGES by Change Order	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AMERICAN CONSTRUCTORS, INC.

By: [Signature] Date: December 20, 2023  
 Matthew T. McCall, CFO  
 State of: Tennessee  
 Subscribed and sworn to before me this 20th day of December 2023.  
 Notary Public: Margie A. Eblen  
 My Commission expires: March 6, 2026

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the observations and data comprising the application, the Architect certifies to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$2,112,755.93

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: UDG, Inc. President Date: 12/21/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Application for Payment, Continued**

Project Park View Elementary School, Cookeville, TN

Application No. 16  
Date: 12/20/23

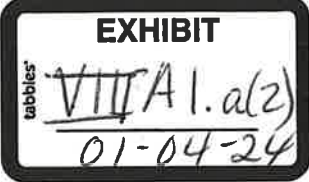
Description of Work	C		D		E		F	G		H	I
	Scheduled Value	Work Completed	Previous Applications	This Period	Stored Material	Total Completed To Date		%	Balance to Finish		
02.35 Cap Grouting Allowance	1,150,750.00		1,150,750.00	-	-	-	-	1,150,750.00	100.00%	-	57,537.50
03.00 Cast In Place Concrete	2,359,381.00		2,346,203.00	13,178.00	-	-	-	2,359,381.00	100.00%	-	117,969.05
03.30 Hollow Core Concrete Planks	424,000.00		424,000.00	-	-	-	-	424,000.00	100.00%	-	21,200.00
04.00 Masonry	6,242,868.00		5,663,029.84	169,500.00	-	-	-	5,832,529.84	93.43%	410,338.16	291,626.49
05.00 Steel and Metals	3,346,013.00		3,341,012.20	-	-	-	-	3,341,012.20	99.85%	5,000.80	167,050.61
06.05 Rough Carpentry / Blocking	174,396.00		139,516.60	31,735.00	-	-	-	171,251.60	98.20%	3,144.40	8,562.58
07.00 Caulk / Waterproof / Dampproof	402,954.00		-	-	-	-	-	-	0.00%	402,954.00	-
07.04 ACM Panels	145,000.00		-	-	-	-	-	-	0.00%	145,000.00	-
07.08 Horizontal Wall Panels	250,400.00		-	-	-	-	-	-	0.00%	250,400.00	-
07.20 Roofing	1,473,000.00		1,266,773.20	69,350.80	-	-	-	1,336,124.00	90.71%	136,876.00	66,806.20
08.00 Overhead Doors	84,287.00		-	-	-	-	-	-	0.00%	84,287.00	-
08.10 Glass and Glazing	1,552,377.00		422,328.63	273,359.00	-	-	-	695,687.63	44.81%	856,689.37	34,784.38
08.15 Doors / Frames / Hardware	761,222.00		110,738.54	-	-	-	-	110,738.54	14.55%	650,483.46	5,536.93
09.00 LG Framing & Gypsum Board	947,205.00		557,207.40	134,076.00	-	-	-	691,283.40	72.98%	255,921.60	34,564.17
09.20 Resilient Flooring	347,000.00		-	-	-	-	-	-	0.00%	347,000.00	-
09.25 Resinous Flooring	132,560.00		-	-	-	-	-	-	0.00%	132,560.00	-
09.30 Wood Flooring	164,854.00		-	-	-	-	-	-	0.00%	164,854.00	-
09.40 Acoustical Ceilings	331,000.00		-	150,374.25	-	-	-	150,374.25	45.43%	180,625.75	7,518.71
09.45 Acoustical Panels	97,000.00		-	-	-	-	-	-	0.00%	97,000.00	-
09.90 Painting	346,526.00		37,050.00	19,115.00	-	-	-	56,165.00	16.21%	290,361.00	2,808.25
10.00 Accordion Partitions	18,952.00		-	-	-	-	-	-	0.00%	18,952.00	-
10.10 Lockers	83,176.00		-	-	-	-	-	-	0.00%	83,176.00	-
10.20 Display Boards	53,400.00		-	-	-	-	-	-	0.00%	53,400.00	-
10.30 Signage	55,150.00		-	-	-	-	-	-	0.00%	55,150.00	-
10.40 Toilet Partitions	90,910.00		-	-	-	-	-	-	0.00%	90,910.00	-
10.50 Toilet Accessories	32,400.00		-	-	-	-	-	-	0.00%	32,400.00	-
10.60 Fire Protection Specialties	4,850.00		-	-	-	-	-	-	0.00%	4,850.00	-
10.70 Flagpole	4,900.00		-	-	-	-	-	-	0.00%	4,900.00	-
10.80 Display Cases	31,100.00		-	-	-	-	-	-	0.00%	31,100.00	-
11.00 Food Service	1,149,713.00		-	-	-	-	-	-	0.00%	1,149,713.00	-
11.11 Building Athletic Equipment	153,588.00		-	-	-	-	-	-	0.00%	153,588.00	-
12.00 Casework	600,785.00		66,863.00	-	-	-	-	66,863.00	11.13%	533,922.00	3,343.15

**Application for Payment, Continued**

Project Park View Elementary School, Cookeville, TN

Application No. 16  
Date: 12/20/23

Description of Work	C		D		E		F	G		H	I		
	Scheduled Value		Work Completed		This Period			Total Completed To Date	%			Balance to Finish	Retainage
	Previous Applications	This Period	Stored Material	%									
12.10 Telescoping Bleachers	235,000.00	-	-	-	-	-	-	-	0.00%	235,000.00	-		
12.30 Window Coverings	53,515.00	-	-	-	-	-	-	-	0.00%	53,515.00	-		
14.00 Elevators	95,890.00	-	-	-	-	-	-	-	0.00%	95,890.00	-		
21.00 Fire Protection	595,285.00	80,778.00	244,902.00	-	244,902.00	-	325,680.00	54.71%	269,605.00	16,284.00			
22.00 Plumbing	1,558,015.00	992,105.00	116,690.00	-	116,690.00	-	1,108,795.00	71.17%	449,220.00	55,439.75			
23.00 Mechanical / HVAC	4,161,432.00	2,879,352.90	450,081.04	-	450,081.04	-	3,329,433.94	80.01%	831,998.06	166,471.70			
23.10 Test and Balance	47,370.00	-	-	-	-	-	-	0.00%	47,370.00	-			
26.00 Electrical	4,232,000.00	2,202,616.14	91,030.00	-	91,030.00	187,600.00	2,481,246.14	58.63%	1,750,753.86	124,062.31			
27.00 Low Voltage Systems	342,848.00	-	-	-	-	-	-	0.00%	342,848.00	-			
31.00 Earthwork	3,369,279.00	3,158,745.73	89,090.00	-	89,090.00	-	3,158,745.73	93.75%	210,533.27	157,937.29			
32.00 Exterior Improvements	1,512,932.00	798,922.00	55,477.00	-	55,477.00	-	92,690.00	6.13%	1,420,242.00	4,634.50			
33.00 Utilities	866,777.00	117,141.06	117,141.06	-	117,141.06	-	854,399.00	98.57%	12,378.00	42,719.95			
96.00 Contingency Allowances	750,000.00	1,435,676.25	107,373.25	-	107,373.25	-	1,543,049.50	66.96%	632,858.94	5,857.05			
97.00 General Conditions	2,304,285.00	553,527.13	10,818.00	-	10,818.00	-	564,345.13	88.93%	70,274.87	-			
97.60 Taxes and Insurance	634,620.00	1,113,410.86	85,000.00	-	85,000.00	-	1,198,410.86	68.45%	552,396.14	-			
99.99 Fee	1,750,807.00	-	-	-	-	-	-	-	-	-			
	<b>45,521,772.00</b>	<b>28,946,837.48</b>	<b>2,025,659.34</b>		<b>187,600.00</b>		<b>31,160,096.82</b>	<b>68.45%</b>	<b>14,361,675.18</b>	<b>1,392,714.57</b>			



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 1/4/2024  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$22,078.06 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

**Received**  
12-27-23  
*[Signature]*

**Upland Design Group Inc**

PO Box 1026  
 Crossville, TN 38557

**INVOICE**

Invoice Number: 1921 Inv. 26  
 Invoice Date: Dec 21, 2023  
 Page: 1

Voice: 931-484-7541  
 Fax: 931-484-2351

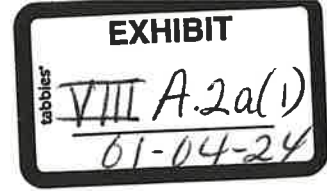
<b>Bill To:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

<b>Ship to:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
1921	New Putnam Co.	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Elem. School		1/21/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 91.69% (thru 68.45% CA)= \$2,086,945.64 - less previously billed \$2,064,867.58= \$22,078.06		22,078.06
Subtotal				22,078.06
Sales Tax				
Total Invoice Amount				22,078.06
Payment/Credit Applied				
<b>TOTAL</b>				<b>22,078.06</b>

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/4/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$217,711.21 and First Horizon Bank (retainage) in the amount of \$11,458.49 for pay application #14 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

Received  
12-27-23  
[Signature]

TO OWNER/CLIENT:

Putnam County (TN) Schools  
1400 East Spring St.  
Cookeville, Tennessee 38506

APPLICATION NO: 14

INVOICE NO: 14

PERIOD: 11/23/23 - 12/21/23

PROJECT NO: C011-22

FROM CONTRACTOR:

King Construction Group, Inc.  
3307 Burgess Falls rd  
Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:

Kim Chamberlin (Upland Design Group, Inc.)  
362 Industrial Blvd  
Crossville, Tennessee 38555

CONTRACT DATE: 9/1/2022

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$4,739,900.00
- 2. Net change by change orders \$0.00
- 3. Contract Sum to date (Line 1 ± 2) \$4,739,900.00
- 4. Total completed and stored to date (Column G on detail sheet) \$4,335,611.06

- 5. Retainage:
  - a. 5.00% of completed work \$212,330.61 .55
  - b. 5.00% of stored material \$4,450.00
- Total retainage (Line 5a + 5b or total in column I of detail sheet) .55
- 6. Total earned less retainage (Line 4 less Line 5 Total) \$4,118,330.45
- 7. Less previous certificates for payment (Line 6 from prior certificate) \$3,901,119.24 .27
- 8. Current payment due: \$217,711.21 .24
- 9. Balance to finish, including retainage (Line 3 less Line 6) \$621,069.55

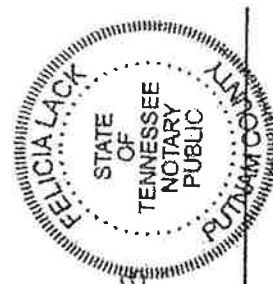
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: King Construction Group, Inc.

By: B Date: 12-18-23

State of: Tennessee  
 County of: Putnam  
 Subscribed and sworn to before me this 18th day of December 2023  
 Notary Public: Felicia Lack  
 My commission expires September 25, 2024



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

\$217,711.21

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: UDE, INC

By: W. A. C. Pres. Date: 12/20/23

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

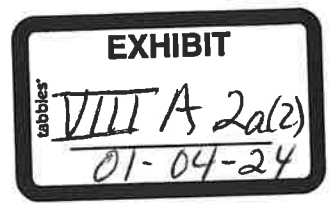
Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.  
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 14  
 APPLICATION DATE: 12/21/2023  
 PERIOD: 11/23/23 - 12/21/23

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		General Conditions	\$268,043.00	\$230,516.98	\$16,082.58	\$0.00	\$246,599.56	92.00%	\$21,443.44	\$12,329.88
2		Permits & Startup Costs	\$98,755.00	\$98,755.00	\$0.00	\$0.00	\$98,755.00	100.00%	\$0.00	\$4,837.75
3		Mobilization	\$34,135.00	\$34,135.00	\$0.00	\$0.00	\$34,135.00	100.00%	\$0.00	\$1,706.75
4		Allowance: Contingency	\$175,000.00	\$123,444.00	\$0.00	\$0.00	\$123,444.00	70.54%	\$51,556.00	\$6,172.20
5		Allowance: Unsuitable Soils	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.00%	\$0.00	\$5,250.00
6		Stework	\$78,053.00	\$65,564.52	\$0.00	\$0.00	\$65,564.52	84.00%	\$12,488.48	\$3,278.23
7		Site Utilities & Storm Drainage	\$194,964.00	\$194,964.00	\$0.00	\$0.00	\$194,964.00	100.00%	\$0.00	\$9,748.20
8		Asphalt Paving	\$87,300.00	\$61,110.00	\$0.00	\$0.00	\$61,110.00	70.00%	\$26,190.00	\$3,055.50
9		Concrete: Foundations	\$121,672.00	\$121,672.00	\$0.00	\$0.00	\$121,672.00	100.00%	\$0.00	\$6,083.60
10		Concrete: Interior	\$141,803.00	\$141,803.00	\$0.00	\$0.00	\$141,803.00	100.00%	\$0.00	\$7,090.15
11		Concrete: Exterior	\$28,800.00	\$6,624.00	\$4,320.00	\$0.00	\$10,944.00	38.00%	\$17,856.00	\$547.20
12		Rebar Material Only	\$72,995.00	\$72,995.00	\$0.00	\$0.00	\$72,995.00	100.00%	\$0.00	\$3,649.75
13		Masonry	\$916,618.00	\$614,134.06	\$11,627.98	\$69,000.00	\$714,962.04	78.00%	\$201,655.96	\$35,748.11
14		Structural Steel	\$481,036.00	\$481,036.00	\$0.00	\$0.00	\$481,036.00	100.00%	\$0.00	\$24,051.80
15		Light Gauge Metal Framing	\$98,184.00	\$93,274.80	\$0.00	\$0.00	\$93,274.80	95.00%	\$4,909.20	\$4,663.74
16		Rough Carpentry	\$20,031.00	\$20,031.00	\$0.00	\$0.00	\$20,031.00	100.00%	\$0.00	\$1,001.56
17		Dampproofing	\$16,286.00	\$16,286.00	\$0.00	\$0.00	\$16,286.00	100.00%	\$0.00	\$814.30
18		Insulation	\$6,226.00	\$6,226.00	\$0.00	\$0.00	\$6,226.00	100.00%	\$0.00	\$311.30
19		Roofing	\$425,066.00	\$383,459.40	\$0.00	\$0.00	\$383,459.40	90.00%	\$42,606.60	\$19,172.98
20		Joint Sealants	\$15,500.00	\$10,075.00	\$0.00	\$0.00	\$10,075.00	65.00%	\$5,425.00	\$503.75
21		Doors, Frames & Hardware	\$104,465.00	\$94,018.50	\$10,446.50	\$0.00	\$104,465.00	100.00%	\$0.00	\$5,223.25
22		Storefront & Glazing	\$82,000.00	\$77,900.00	\$4,100.00	\$0.00	\$82,000.00	100.00%	\$0.00	\$4,100.00
23		Sheetrock	\$20,500.00	\$18,450.00	\$2,050.00	\$0.00	\$20,500.00	100.00%	\$0.00	\$1,025.00
24		Flooring	\$62,610.00	\$60,088.00	\$12,522.00	\$0.00	\$62,610.00	100.00%	\$0.00	\$3,130.50
25		Acoustical Ceilings	\$88,000.00	\$46,640.00	\$41,360.00	\$0.00	\$88,000.00	100.00%	\$0.00	\$4,400.00
26		Painting	\$40,351.00	\$36,315.90	\$4,035.10	\$0.00	\$40,351.00	100.00%	\$0.00	\$2,017.55
27		Display Surfaces, Signage, FE's	\$15,099.00	\$14,344.05	\$754.95	\$0.00	\$15,099.00	100.00%	\$0.00	\$754.95
28		Operable Partition	\$21,618.00	\$4,972.14	\$0.00	\$0.00	\$4,972.14	23.00%	\$16,645.86	\$248.61
29		Casework	\$17,540.00	\$0.00	\$17,540.00	\$0.00	\$17,540.00	100.00%	\$0.00	\$877.00
30		Mechanical: Rough-In	\$230,265.00	\$230,265.00	\$0.00	\$0.00	\$230,265.00	100.00%	\$0.00	\$11,513.25
31		Mechanical: Trim-Out	\$25,585.00	\$25,585.00	\$0.00	\$0.00	\$25,585.00	100.00%	\$0.00	\$1,279.25
32		Fire Sprinkler	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100.00%	\$0.00	\$3,100.00
33		Electrical: Rough-In	\$409,780.00	\$409,780.00	\$0.00	\$0.00	\$409,780.00	100.00%	\$0.00	\$20,489.00
34		Electrical: Trim-Out	\$175,620.00	\$149,277.00	\$22,630.60	\$0.00	\$172,107.60	98.00%	\$3,512.40	\$8,505.38

A	B	C	D	E	F	G	H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
		SCHEDULED VALUE	\$4,098,741.35	\$147,869.71	\$89,000.00	\$4,335,611.06	\$404,288.94	\$216,780.61
		TOTALS:	\$4,739,900.00	\$147,869.71	\$89,000.00	\$4,335,611.06	\$404,288.94	\$216,780.61
Grand Totals								
A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
		SCHEDULED VALUE	\$4,098,741.35	\$147,869.71	\$89,000.00	\$4,335,611.06	\$404,288.94	\$216,780.61
		GRAND TOTALS:	\$4,739,900.00	\$147,869.71	\$89,000.00	\$4,335,611.06	\$404,288.94	\$216,780.61



Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/4/2024  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$2,275.16 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion project (School Federal Program Fund-ESSER 3.0).

received  
12-27-23  
SK

# Upland Design Group Inc

PO Box 1026  
 Crossville, TN 38557

# INVOICE

Invoice Number: 2195 Inv. 12  
 Invoice Date: Dec 20, 2023  
 Page: 1

Voice: 931-484-7541  
 Fax: 931-484-2351

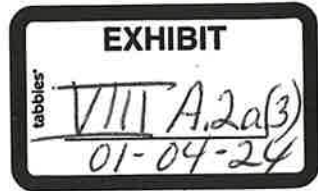
<b>Bill To:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

<b>Ship to:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
2195	Upperman HS	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Expansion		1/20/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost \$4,739,900.00 x 5% (A/E Fee) = \$236,995.00 x 98.29% complete = \$232,942.39 - less previously billed \$230,667.23= \$2,275.16		2,275.16
Subtotal				2,275.16
Sales Tax				
Total Invoice Amount				2,275.16
Payment/Credit Applied				
<b>TOTAL</b>				<b>2,275.16</b>

Check/Credit Memo No:



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 1/4/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay AAR of North Carolina, Inc. in the amount of \$52,730.65 and First National Bank (retainage) in the amount of \$2,775.30 for pay application #8 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

**Received**  
12-27-23  
*[Signature]*

# RCR&A

## RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691  
Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

December 20, 2023

Mr. John Magura  
Facilities Maintenance Supervisor  
Putnam County Schools  
240 Raider Drive  
Cookeville, Tennessee 38506  
maguraj@pcsstn.com

Re: Roof Replacement  
Upperman High School  
Baxter, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 8 in the amount of \$55,505.95 from AAR of North Carolina, Inc. (AAR) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay AAR \$52,730.65 and deposit \$2,775.30 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

*Patrick Rinks*

Patrick Rinks, PE

c: AAR of North Carolina, Inc.

via email



# AIA Document G702 - 1992

## Application and Certificate for Payment

TO OWNER: Putman City Board of Education  
1400 E Spring St  
Cookeville, TN 38506

PROJECT: 222301 Upperman High School  
6950 Nashville Hwy  
Baxter, TN

FROM: Richard C. Rinks & Associates Inc.  
30 North Jefferson Ave.  
Cookeville, TN 38501

CONTRACTOR: VIA ARCHITECT:

APPLICATION NO: 008  
PERIOD TO: December 31, 2023  
CONTRACT FOR: General Construction  
CONTRACT DATE: December 02, 2022  
PROJECT NOS: / /

Distribution to:  
OWNER:   
ARCHITECT:   
CONTRACTOR:   
FIELD:   
OTHER:

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract AIA Document G703<sup>®</sup>, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$3,804,085.00
2. NET CHANGE BY CHANGE ORDERS ..... \$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$3,804,085.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$3,496,762.70
5. RETAINAGE:
  - a. 5.00 % of Completed Work (Column D + E on G703) ..... \$174,838.14
  - b. 0 % of Stored Material (Column F on G703) ..... \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$174,838.14
6. TOTAL EARNED LESS RETAINAGE ..... \$3,321,924.56  
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$3,269,193.91  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$52,730.65
9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$482,160.44  
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Mandi Sigmom Date: December 11, 2023  
 By: Mandi Sigmom  
 State of: North Carolina  
 County of: Forsyth  
 Subscribed and sworn to before me this 11th day of December 23  
 Notary Public: Rhonda Sigmom  
 My Commission expires: September 02, 2028  
Rhonda Sigmom  
Notary Public  
Guilford County, NC

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$52,730.65  
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 12-20-23  
 By: [Signature]

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702 - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992. All rights reserved. "The American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:20:44 ET on 12/11/2023 under Order No. 4104242831 which expires on 06/02/2024, is not for resale. is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents' Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com. User Notes: (389ADA45)



# AIA Document G703<sup>®</sup> - 1992

## Continuation Sheet

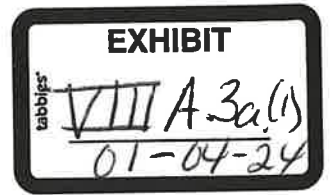
AIA Document G702<sup>®</sup>, Application and Certification for Payment, or G732<sup>™</sup>, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
Use Column I on Contracts where variable retainage for line items may apply.

008  
December 11, 2023  
December 31, 2023

APPLICATION NO:  
APPLICATION DATE:  
PERIOD TO:  
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)		
Steep Slope		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1.001	Membrane & Accessories	1,016,104.00	1,016,104.00	0.00	0.00	0.00	1,016,104.00	100.00%	0.00	0.00
1.002	Insulation	344,521.00	344,521.00	0.00	0.00	0.00	344,521.00	100.00%	0.00	0.00
1.003	Lumber	10,801.00	10,801.00	0.00	0.00	0.00	10,801.00	100.00%	0.00	0.00
1.004	Dump	16,950.00	15,255.00	1,695.00	0.00	0.00	16,950.00	100.00%	0.00	0.00
1.005	Equipment Rental	44,280.00	37,638.00	4,428.00	0.00	0.00	42,066.00	95.00%	2,214.00	0.00
1.006	Roofing Labor	269,386.00	242,447.40	13,469.30	0.00	0.00	255,916.70	95.00%	13,469.30	0.00
1.007	Sheet Metal Material	67,067.00	60,360.30	6,706.70	0.00	0.00	67,067.00	100.00%	0.00	0.00
1.008	Sheet Metal Shop Labor	25,933.00	23,339.70	2,593.30	0.00	0.00	25,933.00	100.00%	0.00	0.00
1.009	Sheet Metal Field Labor	40,803.00	36,722.70	0.00	0.00	0.00	36,722.70	90.00%	4,080.30	0.00
1.010	Ice Guards	21,040.00	0.00	0.00	0.00	0.00	0.00	0.00%	21,040.00	0.00
1.011	Bond	32,165.00	32,165.00	0.00	0.00	0.00	32,165.00	100.00%	0.00	0.00
1.012	Travel Pay	115,004.00	103,503.60	0.00	0.00	0.00	103,503.60	90.00%	11,500.40	0.00
1.013	Warranty	15,034.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,034.00	0.00
1.014	Mobilization	25,000.00	21,250.00	3,750.00	0.00	0.00	25,000.00	100.00%	0.00	0.00
1.015	Contingency	80,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	80,000.00	0.00
Low Slope		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
2.001	Membrane & Accessories	511,927.00	511,927.00	0.00	0.00	0.00	511,927.00	100.00%	0.00	0.00
2.002	Insulation	203,855.00	203,855.00	0.00	0.00	0.00	203,855.00	100.00%	0.00	0.00
2.003	Lumber	12,167.00	12,167.00	0.00	0.00	0.00	12,167.00	100.00%	0.00	0.00
2.004	Dump	25,075.00	23,821.25	1,253.75	0.00	0.00	25,075.00	100.00%	0.00	0.00
2.005	Equipment Rental	26,140.00	24,833.00	0.00	0.00	0.00	24,833.00	95.00%	1,307.00	0.00

A	B	C	D		E	F		G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)		
2.006	Roofing Labor	221,308.00	199,177.20	0.00	0.00	0.00	199,177.20	90.00%	22,130.80	0.00	0.00
2.007	Sheet Metal Material	65,246.00	52,196.80	13,049.20	0.00	0.00	65,246.00	100.00%	0.00	0.00	0.00
2.008	Sheet Metal Shop Labor	23,451.00	18,760.80	4,690.20	0.00	0.00	23,451.00	100.00%	0.00	0.00	0.00
2.009	Sheet Metal Field Labor	38,705.00	30,964.00	3,870.50	0.00	0.00	34,834.50	90.00%	3,870.50	0.00	0.00
2.010	Bond	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	0.00	0.00
2.011	Masonry Subcontractor	259,781.00	259,781.00	0.00	0.00	0.00	259,781.00	100.00%	0.00	0.00	0.00
2.012	Plumbing/Gas Subcontractor	52,432.00	52,432.00	0.00	0.00	0.00	52,432.00	100.00%	0.00	0.00	0.00
2.013	Travel Pay	80,260.00	72,234.00	0.00	0.00	0.00	72,234.00	90.00%	8,026.00	0.00	0.00
2.014	Warranty	44,650.00	0.00	0.00	0.00	0.00	0.00	0.00%	44,650.00	0.00	0.00
2.015	Mobilization	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00%	0.00	0.00	0.00
2.016	Contingency	80,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	80,000.00	0.00	0.00
	<b>GRAND TOTAL</b>	<b>\$3,804,085.00</b>	<b>\$3,441,256.75</b>	<b>\$55,505.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,496,762.70</b>	<b>91.92%</b>	<b>\$307,322.30</b>	<b>\$0.00</b>	<b>\$0.00</b>



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 1/4/2024  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Southern Roofing of TN in the amount of \$34,239.90 and First National Bank (retainage) in the amount of \$1,802.10 for pay application #3 related to the existing Park View Elementary School Roof Replacement project to be paid from the 142 76100 707 933 (ESSER 3.0).

**received**  
12-27-23  
*SAK*

# RCR&A

## RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

December 20, 2023

Mr. John Magura  
Facilities Maintenance Supervisor  
Putnam County Schools  
240 Raider Drive  
Cookeville, Tennessee 38506  
maguraj@pcsstn.com

Re: Roof Replacement  
Park View Elementary School  
Cookeville, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 3 in the amount of \$36,042.00 from Southern Roofing Company of TN (Southern) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay Southern \$34,239.90 and deposit \$1,802.10 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

*Patrick Rinks*

Patrick Rinks, PE

c: Southern Roofing of TN

via email

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF PAGES

PROJECT: Richard C. Rinks & Associates, Inc  
 30 North Jefferson Avenue  
 Cookeville, TN 38501

Roof Replacement of Park View Elementary School  
 23-013  
 1400 East Spring Street  
 Cookeville, TN 38506

FROM (CONTRACTOR): Southern Roofing Co of TN  
 2929 Kraft Drive  
 Nashville, TN 37204

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

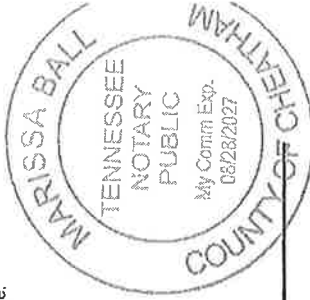
1. ORIGINAL CONTRACT SUM: 1,650,409.00
2. Net change by Change Orders: 0.00
3. CONTRACT SUM TO DATE (Line 1±2): 1,650,409.00
4. TOTAL COMPLETED & STORED TO DATE: 933,915.30
5. RETAINAGE: 46,695.77
  - (Column D & E on G703)
  - b. \_\_\_\_\_ % of Stored Material
  - (Column F on G703)
  - Total Retainage (Line 5a + 5b or Total in Column I of G703) 46,695.77
6. TOTAL EARNED LESS RETAINAGE: 887,219.53
  - (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 862,979.63
8. CURRENT PAYMENT DUE: 34,239.90
9. BALANCE TO FINISH, PLUS RETAINAGE: 763,189.47
  - (Line 3 less Line 6 Total)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		
Total approved this month	\$ -	0
<b>TOTALS</b>	\$ -	-
Net change by Change Order	\$ -	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 12/15/2023

State of: Tennessee  
 County of: Cheatham  
 Subscribed and sworn to before me this day of December 15th 2023  
 Notary Public: Marissa Ball  
 My Commission expires: 8/28/2027



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 34,239.90  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: [Signature] Date: 12-20-23  
 ARCHITECT

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Continuation Sheet

AIA Document G703

Owner: Putnam County Board of Education  
1400 East Spring Street  
Cookeville, TN 38506

Project  
Roof Replacement of Park View Elementary School  
545 Scott Ave  
Cookeville, TN 38501

Application Number #3

From: Contractor  
Southern Roofing Company  
2928 Kraft Dr.  
Nashville TN 37204

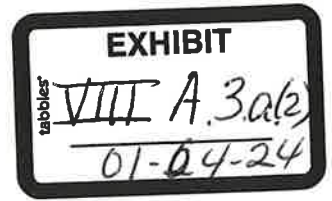
Architect  
Richard C Rinks & Assoc, Inc  
30 N Jefferson Ave  
Cookeville TN 38501

Application Date 12/30/2023

Period To: 12/1/2023

12/30/2023

A Item No	B Description Of Work	C Scheduled Value		D Work Completed and Stored Material		E From This Period	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored to Date (D+E+F)	H Balance To Finish (C - G)	I Retainage To Date
		Scheduled Value		Previous Application	From This Period					
1	Mobilization	\$ 25,982.00	\$ 25,982.00	\$ -	\$ -	\$ -	\$ -	\$ 25,982.00	\$ -	\$ 1,289.10
2	Bonds & Insurance	\$ 22,640.00	\$ 22,640.00	\$ -	\$ -	\$ -	\$ -	\$ 22,640.00	\$ -	\$ 1,132.00
3	EPDM Roof Materials	\$ 599,896.00	\$ 599,896.00	\$ -	\$ -	\$ -	\$ -	\$ 599,896.00	\$ -	\$ 29,994.80
4	EPDM Labor	\$ 251,497.00	\$ 50,299.00	\$ -	\$ -	\$ -	\$ -	\$ 50,299.00	\$ 201,198.00	\$ 2,514.95
5	Shingle Roof Materials	\$ 80,414.00	\$ 80,414.00	\$ -	\$ -	\$ -	\$ -	\$ 80,414.00	\$ -	\$ 4,020.70
6	Shingle Roof Labor	\$ 119,790.00	\$ 107,811.00	\$ -	\$ -	\$ -	\$ -	\$ 107,811.00	\$ 11,979.00	\$ 5,390.55
7	Metal Panel Material	\$ 17,670.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,670.00	\$ -
8	Metal Panel Labor	\$ 3,548.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,548.00	\$ -
9	Soffit Materials	\$ 23,822.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,822.00	\$ -
10	Soffit Labor	\$ 11,827.00	\$ 3,548.10	\$ -	\$ -	\$ 3,548.10	\$ -	\$ 3,548.10	\$ 8,278.90	\$ 177.41
11	Plumbing Materials	\$ 52,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,000.00	\$ -
12	Plumbing Labor	\$ 104,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,000.00	\$ -
13	Abatement Labor	\$ 66,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,000.00	\$ -
14	Roof Ladders	\$ 9,495.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,495.00	\$ -
15	Sheet Metal Materials	\$ 108,313.00	\$ 10,831.30	\$ 32,493.90	\$ -	\$ 32,493.90	\$ -	\$ 43,325.20	\$ 64,987.80	\$ 2,166.26
16	Sheet Metal Labor	\$ 49,195.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,195.00	\$ -
17	Allowance	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	\$ -
18	Warranty	\$ 6,320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,320.00	\$ -
19	Close Out	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,000.00	\$ -
		\$ 1,650,409.00	\$ 897,873.30	\$ 36,042.00	\$ -	\$ 933,915.30	\$ 716,493.70	\$ 46,695.77		



Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)

Date \_\_\_\_\_ 1/4/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Richard C. Rinks and Associates – Cookeville, Tennessee in the amount of \$4,771.23 to be paid from 142-76100-707-933 for design services for the Parkview Elementary School roof project (School Federal Program Fund-ESSER 3.0).

Received  
12-27-23  
[Signature]

# RCR&A

## RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

December 20, 2023

Mr. John Magura  
Facilities Maintenance Supervisor  
Putnam County Schools  
240 Raider Drive  
Cookeville, Tennessee 38506  
maguraj@pcsstn.com

2973 Roof Replacement  
Park View Elementary School  
Cookeville, Tennessee

---

### INVOICE

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Contract Amount less \$60,000 Allowance	\$ 1,590,409.00
Design Fee (6% of Contract Amount)	\$ 95,424.54
Amount of Fee Earned to Date	
85 Percent	\$ 81,110.86
Less Previous Payments	\$ 76,339.63
	<hr/>
AMOUNT DUE	\$ 4,771.23

THANK YOU!