

Putnam County Board Meeting  
September 5, 2024 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

- I. Meeting Called to Order
  - A. Election of Board Officers, per Policy 1.200, Method of Election of Officers
- II. Approval of Agenda
- III. Announcements
  - A. Director's Personnel Report
- IV. Approval of Minutes
  - A. Approval of the Regular August Board Meeting - Thursday, August 1, 2024, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
  - A. Payments/Purchases
    1. Approval of the purchase of fifth to eighth grade Science Textbooks from Houghton Mifflin Harcourt, Chicago, Illinois, in the amount of \$120,000.00 to be paid from 141-71100-449-02117, as submitted.
    2. Approval of the purchase of one Scholar Series Greenhouse Structure for Avery Trace Middle School from vendor Atlas Greenhouse - Alapaha, Georgia, in the amount of \$35,055.81 to be paid by ISM (Innovative School Models) grant funds. Atlas Greenhouse is a Sourcewell member, contract number 071223-AGR.
    3. Approval of the purchase of iCEV CTE curriculum site license for CHS, MHS and UHS from vendor CEV Multimedia, LLC - Lubbock, TX, in the amount of \$21,52.50 to be paid by General Funds.
    4. Approval of the purchase of Measurement Math Training Kits and Culinary Math Training Kits for CHS, MHS and UHS from vendor Reality Works - Eau Claire, WI, in the amount of \$10,393.20 to be paid by ISM (Innovative School Models) grant.
    5. Approval to purchase from Teaching Strategies, LLC - Bethesda, Washington, DC, for The Creative Curriculum Cloud (intervention online program for PreK students with disabilities) in the amount of \$12,350.00 to be paid from 141-71200-429-02152, as submitted.
    6. Approval for School Nutrition to purchase additional stainless-steel shelving for pass-through warmers (3) and cooler (1) at Cookeville High School for a bottom-line total of \$16,834.00 from Douglas Equipment to be paid from fund 143-73100-710.
    7. Approval of the purchase of Read 180 Stage A Independent Reading Library from Houghton Mifflin Harcourt - Chicago, Illinois, in the amount of \$23,960.00 to be paid from 141-72210-399-02103.

8. Approval of payment to IB, International Baccalaureate Organization NY, for 2024-2025 Annual School Fees for Avery Trace Middle School in the amount of \$10,920.00 to be paid from 141-72210-599-02103.
9. Approval of the purchase of additional library books for the new Park View School from Follett Content Solutions McHenry, Illinois, in the amount of \$23,961.55 to be paid from 141-72210-432-02117.
10. Approval to purchase additional network switches and wireless access infrastructure equipment and licenses for the new Park View School building project from Central Technologies, Inc., Knoxville, TN, with pricing from TIPSUSA contract #240101, per attached quote in the amount of 423,139.40 to be paid from 141-76100-799-000-02504-000.
11. Approval of the purchase of new student desks for Prescott South Elementary School from Ernie Morris Enterprises, Inc. - Bushnell, Florida in the amount of \$10,656.00 to be paid from 141-71100-722-02117.
12. Approval to pay Sturdisteel Company in the amount of \$61,650.00 for angle frame bleachers at Upperman High School from account 141-72620-399. The contract was Board approved on February 1, 2024.
13. Approval of payment to Moore, Rader and York, P.C. - Cookeville, Tennessee for legal services through August 21, 2024 in the amount of \$14,209.75 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)
14. Approval of the purchase of seven (45) Asus Chromebooks and Chrome OS Management for Burks Elementary from Bluum in the amount of \$14,074.65 per quote #332028 and pre NCPA contract #01-150 to be paid from 142-71100-722-101.
15. Approval of FY25 ESSER 3.0 Application, as submitted.
16. Approval of the purchase of Heggerty Curriculum for Kindergarten and Primary (1st and 2nd grade) in the amount of \$14,952.00 per quote #682403 to be paid from 142-71100-429-933.
17. Approval of Magic School per cooperative purchasing group ESC6 contract #13.24 in the amount of \$34,500.00 where \$17,250.00 will be paid from 142-72210-399-933 and \$17,250.00 will be paid from 141-72210-399-02103 from general funds.
18. Purchase of fifty-five (55) 10.2 inch iPad MK2K3LL/A for Putnam County Schools in the amount of \$16,195.00 pre Proposal #2111791617 with the Apple Store for Education Institution to be paid from 142-71100-722-933.
19. Purchase of One Thousand Fifty (1,050) Asus Chromebooks and Chrome OS management, item #CR1100CKA-YZ142 for Putnam County Schools from Bluum in the amount of \$328,650.00 per quote #332028, contract #01-150 Omnia (NCPA) to be paid from 142-71100-722-933.
20. Approval of the purchase of nineteen (19) Brother laser all-in-one printers from Staples in the amount of \$12,027.00 per lowest quote to be paid from 142-72210-790-933.
21. Purchase of Houghton Mifflin Harcourt for Read 180 per quote #009127452 per sole source letter in the amount of \$23,960.00 to be paid from 141-71100-399-02103.

22. Approval of the purchase of five (5) Viewsonic Boards from Bluum in the amount of \$11,295.05 per quotes #336409 and #338904 per NCPA contract #01-150 to be paid from 142-72210-790-101.
  23. Approval to purchase a 2024 GMC Sierra 2500HD Crew Cab truck in the amount of \$50,700.00 from Alan Jay Automotive listed on the State of Tennessee procurement list to be used by the maintenance department from 141-72620-717.
- B. Bids/Quotes/Sealed Bids/RFPs
1. Permission to bid HVAC replacements, upgrades and improvements at Sycamore Elementary School.
  2. Permission to bid auditorium lighting replacements, upgrades and improvements at Cookeville High School and Avery Trace Middle School.
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
    - a. Adult Education - To budget for revenue received for Adult Education.
    - b. Special Education - To budget remaining funds for the Transition to Work grant FY-24
    - c. Adult Education - To budget for revenue received for Adult Education general services
    - d. Special Education - To budget funds for PCS Transition to Work grant for the period of October 1, 2024, to September 30, 2025
    - e. PreK - To establish voluntary Pre-K Budget from State of Tennessee funds
    - f. LEAPS - Established Budget for Leaps Extended Program
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval to enter into an agreement with Tennessee Tech to accept TTU Cybersecurity grant to support Cookeville High School Cybersecurity program for the 2024-2025 school year, per CHS Cybersecurity student needs c/o CHS teacher, Scott Waites. Putnam County will invoice TTU at [apinvoice@tntech.edu](mailto:apinvoice@tntech.edu).
  2. Approval of the study with Vanderbilt University and the University of Texas at Austin to test the efficacy of literacy-related instructional practices to try to improve instruction and learning in social studies classrooms. These practices were tested for efficacy in social studies through several prior studies and we are now examining whether they are beneficial for different student groups in general education social studies classes.
  3. Permission to issue a request for proposals for playground equipment for the new Park View Elementary School.
  4. Approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for HVAC upgrades at Sycamore Elementary School in the amount of \$33,800.00 to be paid for from 141-72620-399.
  5. Approval of the MOU between Putnam County Schools and East Tennessee State University for participation in clinical experiences.

6. Approval of the language Services Agreement between PROPIO - Overland Park, Kansas, and the Putnam County School System for translation services, as submitted for the 2024-2025 school year to be paid from 141-71100-399-02103, as needed.
7. Approval of the agreement between Putnam County School System and Tennessee Tech University 2024-2025 regarding a VPK Pilot Funded PreK Classroom.
8. Approval to add the Band Director supplement at Monterey Middle School in the base amount of \$3,410.00. This supplement was inadvertently omitted from the activity supplement list for the FY25 school year, approved by the Board at the June 27, 2024 meeting.
9. Approval to join the Educational Purchasing Interlocal Cooperative at Region 6 ("EPIC6") purchasing cooperative.
10. Approval to enter into an agreement with Cookeville Heating & Cooling, Cookeville, Tennessee for the replacement of #1 compressor on the chiller at Baxter Primary School in the amount of \$24,800.00 to be paid for from 141-72620-399.
11. Approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for the replacement of the chiller at Baxter Primary School in the amount of \$14,750.00 to be paid from 141-72620-399.
12. Approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for HVAC upgrades at Northeast Elementary School in the amount of \$29,500.00 to be paid for from 141-72620-399.
13. Approval to enter into a twelve-month agreement with Edpuzzle, San Francisco, California for online educational resources for the 2024-2025 school year for \$2,380.00 to be paid from VITAL: 141-71100-399-01501.
14. Approval to renew all Putnam County School library software subscriptions for the 2024-2025 school year with Companion - Salt Lake City, Utah, in the amount of \$32,753.00 to be paid from 141-71100-399-02117.
15. Approval of the attached amendment to the Project Development Agreement with Energy Systems Group for the Old Park View renovation.
16. Approval of the Quarterly Reports for quarter ending 6/30/24 for the following funds:
  - 141 General Purpose Schools
  - 142 Federal Projects
  - 143 Central Cafeteria
  - 146 Extended School Program
17. Approval to enter into a Retainage Agreement with First Horizon Bank and King Construction Company to establish an interest-bearing account at a financial institution to house the retainage funds related to the Avery Trace Athletic Fields project per State of Tennessee requirements.
18. Approval of Family Life Curriculum as presented at the special called board meeting on September 5, 2024, at 4:45 p.m.

19. Approval to purchase the property located at 251 South Franklin Street in the amount of \$900,000.00, and to authorize the purchase of a title insurance policy. This includes paying Ledbetter Title (Beth Stone) for all title work completed for the abovementioned property.

VII. Policy

- A. Recommended to update Board Policy 5.310 as submitted to be applied retroactively to the 2023-2024 school year.

VIII. Discussion/Presentation

- A. An update on the 24/25 School Year enrollment.

**Speaker(s):** Chris Pierce, Attendance Supervisor

- B. Building Projects

1. Park View School Project Update

- a. Park View School Project Action Items

1. Approval to pay American Constructors Inc. - Brentwood, Tennessee in the amount of \$151,860.68 and Pinnacle Bank (retainage) in the amount of \$6,814.72 for pay application #24 related to the Park View School project to be paid from 141-76100-706-02504.
2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$1,593.27 for architectural services for the Park View school project, to be paid from 141-76100-304-02504.
3. Approval of a payment to UES (formerly GEOServices) in the amount of \$1,757.50 for construction monitoring services for the new Park View School through August 11, 2024 to be paid from 141-76100-399-000-02504-000.

2. Avery Trace Middle School Softball Field Project

- a. Avery Trace Middle School Softball Field Action Items

1. Approval to pay King Construction, Inc. in the amount of \$403,513.45 and First Horizon Bank (retainage) in the amount of \$21,237.55 for pay application #1 related to the Avery Trace Middle School Softball Field project to be paid from the Putnam County Bond Issue.
2. Approval to enter into an agreement with Upland Design Group, Crossville, TN for the design of a restroom/concession building at the ATMS sports fields in the amount of \$45,000.00 to be paid for from 141-72620-399.

3. Existing Park View Elementary School Update

- a. Existing Park View Elementary School Action Items

1. Approval to pay Southern Roofing of TN in the amount of \$31,432.70 and First National Bank (retainage) in the amount of \$1,654.35 for pay application #11 related to the existing Park View Elementary School roof replacement project to be paid from 42-76100-707-933 (ESSER 3.0).

- C. Update on cleaning of schools by ABM Industries Inc.

**Speaker(s):** Kyle Gribble, ABM

## IX. Adjournment

<b>Putnam County Board of Education</b>			
Monitoring: <b>Review: Annually,          in September</b>	Descriptor Term: <b>Method of Election of Officers</b>	Descriptor Code: <b>1.200</b>	Issued Date: <b>10/07/10</b>
		Rescinds: <b>1.200</b>	Issued: <b>11/06/08</b>

- 1 At the first regular September meeting in each year, the Board shall organize by electing a chairman<sup>1</sup>
- 2 and a vice chairman to take office September 1 and to serve one-year terms or until a successor is named
- 3 or they are no longer members of the Board. In the event that an officer's seat on the board is vacated,
- 4 the Board shall elect a successor to serve the remainder of the officer's term. Each board officer shall be
- 5 eligible for re-election.
  
- 6 If no officer of the Board is serving at the time of the organizational meeting, any member shall call the
- 7 meeting to order and preside until a chairman is elected as the first order of business.
  
- 8 If the office of chairman is vacated prior to the expiration of the annual term, the vice chairman shall
- 9 assume all responsibilities of the chairman until a new chairman is elected.

Legal Reference:

1. TCA 49-2-202(c)(2)

CANON  
 IIIA  
 09-05-24

Personnel Report For August 2024

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Cook	Kristen	CCES	Kindergarten Teacher	7/25/24	141-E-71100-116-000-00000-030	7.5	Lesley Worsham
Tozer	Tabatha	NES	School Nutrition Employee	7/29/24	143-E-73100-165-000-00057-000	3	Shelly Johnson
Hopkins	Amber	ATMS	Cook	7/24/24	143-E-73100-165-000-00065-000	6.5	Connie Choate
Mendez	Quadulpe	BPS	Daycare Worker	7/25/24	146-E-73300-189-000-01801-000	5.8	Cassandra Rich
Baca	Jonathon	CHS	SPED CDC Teacher	7/25/24	141-E-71200-116-000-00000-037	7.5	Magge Curey
Pruett	Amy	NES	PreK Assistant	7/30/24	141-E-73400-163-000-02005-057	7.5	Melita Jones
Green	Krista	Central Office	SW Speech Teacher	7/25/24	141-E-71200-116-000-00000-000	7.5	Kacey Vandervort
Kemp	Renee	AMS	Interventionist Teacher	7/29/24	142-E-71100-116-101-00000-008	7.5	Kassondra Hunley
Bell	Savannah	AMS	Art Teacher	7/29/24	141-E-71100-116-000-00000-008	7.5	Erin Ramsey
Gilliam	Bailey	CHS	Grade 9-12 Wellness Teacher	7/29/24	141-E-71100-116-000-00000-037	7.5	new position
Denning	Ariel	AES	SPED CDC Teacher	7/25/24	141-E-71200-116-000-00000-005	7.5	Hannah Morton
Allen	Natalee	AES	SPED CDC Assistant	7/30/24	141-E-71200-163-000-00000-005	7.5	Louise Angulo
Kirby	Kayla	Transportation	Bus Monitor	7/22/24	141-E-72710-189-000-00000-000	5	n/a
Adam	Ciara	Central Office	ESL Interpreter I	7/31/24	141-E-72210-189-000-00000-000	7	Charlotte Segarra
Roberts	Amber	Transportation	Bus Monitor	7/24/24	141-E-72710-189-000-00000-000	5	n/a
Ledford	Lisa	PSES	RTI Assistant	8/1/24	142-E-71100-163-101-00000-095	7	Kim Barnes Krum
Gizelbach	Madelyn	ATMS	School Nutrition Employee	8/5/24	143-E-73100-165-000-00065-000	3	Cherrie Osterhoudt
Elrod	Anthony	Maintenance	Level IV Maintenance Technician	8/19/24	141-E-72620-167-000-00000-000	8	Lamont Coppck
Rodgers	Julia	CCES	LPN	8/12/24	141-E-72120-131-000-00000-030	7	Shawna Weece
Martin	Donna	CHS	School Nutrition Employee	8/5/24	143-E-73100-165-000-00037	5.7	Jennifer Commender
Woods	Elliott	CHS	RTI Assistant	7/31/24	141-E-71100-163-000-00000-037	7	Trey Brewington
Trinidad	Ingrid	Leaps	Leaps	8/1/24	141-73300-189-02003	3	n/a
Biggs	Jessica	UHS	Grade 9-12 ELA Teacher	7/26/24	141-E-71100-116-000-00000-090	7.5	Brandi Dunford
Martin	Ashley	VITAL	TA	8/1/24	141-E-71100-163-000-00000-006	7	new position
Jenkins	Brooklyn	UMS	SPED Resource Assistant	8/5/24	142-E-71200-163-906-00000-110	7	Rachel Phy/Michelle Simpson
Smith	Tyler	VITAL	TA	8/1/24	141-E-71100-163-000-00000-006	7	new position
Cagle	Thomas	CHS	Assistant Principal	7/29/24	141-E-72410-139-000-00000-037	7.5	Mary Kirk
Hobbs	Kaytlin	UHS	UHS	7/29/24	141-E-71100-116-000-00000-090	7.5	Tracy Jones
Dean	Taylor	Leaps	Leaps	8/2/24	141-73300-189-02003	3	n/a
Seals	Tyler	Central Office	PT COTA	8/7/24	141-72220-131- 80% 141-71220-189-02100-20%	7.5	Emily Redden
Groce	Jarret	Transportation	Bus Monitor	7/16/24	141-E-72710-189-000-00000-000	5	n/a
Hamlet	Chelsey	PSES	Daycare Worker	8/2/24	146-E-73300-189-000-01801-000	5.8	Monika Grundy
Mora	Anay	Transportation	Bus Monitor	7/24/24	141-E-72710-189-000-00000-000	5	n/a
Craig	Cerina	CHS	CTE Health Science Teacher	8/12/24	141-E-71300-116-000-00000-037	7.5	Shannon Renegar
Reeves	Delia	CHS	SPED Resource Teacher	8/12/24	141-E-71200-116-000-00000-037	7.5	Hannah Storie
Marin	Paul	CCES	School Nutrition Employee	8/13/24	143-E-73100-165-000-00030	4	Renee Rollenhagen
Aytes	Rachel	Adult Ed	ESL Instructor	8/13/24	141-E-71600-116-000-01002-000	1	new position
Watson	Jimmy	BPS	School Nutrition Employee	8/12/24	143-E-73100-165-000-00017	3	Amy Allison
Swanson	Raychel	UHS	RTI Assistant	8/12/24	141-E-71100-163-000-00000-090	7	Vincent Ferguson
Bridgeford	Hailey	Leaps	Leaps	8/12/24	141-E-73300-189-000-02003-000	3	n/a
Perez	Viviana	Burks	WBL Lunch Monitor	8/12/24	141-E-72410-189-000-00000-025	2	new position
Brewington	Robert	Transportation	Bus Driver	8/12/24	141-E-72710-146-000-00000-000	6	n/a
Clark	Lilly	BPS	WBL Lunch Monitor	8/12/24	141-E-72410-189-000-00000-017	2	new position

received  
 08-22-24 MT



Winfree	Kayla	SPED Resource Teacher @ UMS	SPED Resource Teacher @ UHS	7.50	7/25/24	141-E-71200-116-000-00000-090	Bruce Heady
Burnsides	Kathryn	SPED 1X1 Assistant @ AES	SPED Interpreter A @ AES	7.00	7/30/24	141-E-71200-189-000-00000-005	Kim Sparkman
Boles	Graceann	SAC Activity Instructor @ CCES	SAC Site Director @ CCES	5.80	7/29/24	146-E-73300-189-000-01800-000	Jacob Cooper
Francis	Sabrina	Sub	TA @ PSES	7.00	7/30/24	141-E-71100-163-000-00000-095	Kim Fair
Storie	Hannah	SPED Resource Teacher @ CHS	SPED Tracs Teacher @ CHS	7.50	7/25/24	141-E-71200-116-000-00000-037	Josh Heard
Crump	Mark	SAC Activity Instructor @ AES	SAC Site Director @ BPS	5.80	7/29/24	146-E-73300-189-000-01800-000	Jonathan Loftis
Johnson	Brian	SPED Resource Assistant @ UHS	ISS Assistant @ WPA	7.00	7/30/24	141-E-71150-163-000-00000-105	new position
Linares	Tasey	Sub	VITAL TA	7.00	8/9/24	141-E-71100-163-000-00000-000	Bryce Keith
Webb	Molly	TN All Corp Tutor Assistant	SW TN All Corp Tutor Liaison	7.00	7/1/24	141-E-71100-189-000-00000-000	n/a
Marin	Brenda	FT CW Food Services Sub	PT School Nutrition Employee @ CHS	5.70	7/30/24	143-E-73100-165-000-00037-000	Alex Barlo
Robinson	Kylee	PreK Assistant @ AES	PreK Assistant @ NES	7.50	7/29/24	141-E-73400-163-000-02005-057	Melita Jones
Haynes	Robert	SPED CDC Assistant @ UHS	SPED Resource Teacher @ UMS	7.50	8/2/24	141-E-71200-116-000-00000-090	Kayla Winfree
Williams	Austin	SAC Activity Instructor @ NES	SAC Site Director @ NES	5.80	7/31/24	146-E-73300-189-000-01800-000	Mason Jones
Fleshman	Brent	Sub	SPED CDC Assistant @ UHS	7.50	8/5/24	142-E-71200-163-906-00000-090	Robert Haynes
Sherrell	Kera	Sub	SPED CDC Assistant @ SES	7.00	8/5/24	141-E-71200-163-000-00000-070	new position due to student need
Langford	Eli	Sub	Grade 6 Math Teacher @ UMS	7.50	7/30/24	141-E-71100-116-000-00000-110	Terri Haney
Charlton	Grace	Grade 2 Teacher @ Burks	Grade 6 ELA Teacher @ Burks	7.50	7/25/24	141-E-71100-116-000-00000-025	Larissa Rector
Weece	Shawwna	FT LPN @ CCES	LPN Sub	3.00	7/25/24	141-E-72120-131-000-00000-030	n/a
Trahan	Aleyna	Sub	Grade 2 Teacher @ AES	7.50	7/22/24	141-E-71100-116-000-00000-005	London Hamby LOA
						141-71300-116 & 141-71300-116-02518 (50/50)	
Haney	Terri	Grade 6 Math @ UMS	Career Exploration Teacher @ UMS	7.50	7/30/24		Karen Brown
Wade	Kenzie	SPED Extended Resource Assistant @ UMS	project @ CO thru 8/16 then Teacher Assistant @ CCES	7.00	8/8/24	142-E-71100-163-101-00000-030	Connie Lee
Lee	Connie	Teacher Assistant @ CCES	SPED PreK Assistant @ CCES	7.50	8/13/24	142-E-71200-163-906-00000-030	Stephanie Frizzell
Peters	Jennifer	TA @ Burks	Bookkeeper (temporary)	8.00	8/12/24	141-E-72410-119-000-00000-025	Karen Wells LOA
Frizzell	Stephanie	SPED PreK Assistant @ CCES	Gen Ed TA @ CCES	7.00	8/13/24	142-E-71100-163-101-00000-030	Dorothy Lee
Webb	Jennifer	School Librarian @ NES	Grade 2 Teacher @ NES	7.50	7/25/24	141-E-71100-116-000-00000-057	Cindy Gray
							kindergarten assignment moved to 1st grade based on student numbers
Kolath	Savannah	Kindergarten Teacher @ NES	Grade 1 Teacher @ NES	7.50	7/25/24	141-E-71100-116-000-00000-057	Jennifer Webb
Gray	Cindy	Grade 2 Teacher @ NES	School Librarian @ NES	7.50	7/25/24	141-E-72210-129-000-00000-057	transferred schools due to students advancement
Sparks	Molly Meredith	SPED Interpreter @ AES	SPED Interpreter @ AMS	7.00	7/30/24	141-E-71200-189-000-00000-008	transferred schools due to students advancement
Johnson	Carla	SPED 1x1 Crisis Assistant @ AMS	SPED 1x1 Crisis Assistant @ PvES	7.00	7/30/24	141-E-71200-163-000-00000-060	transferred schools due to students advancement
Vought	Bethany	SPED 1x1 Assistant @ PSMS	SPED 1x1 Assistant @ CHS	7.00	7/30/24	141-E-71200-163-000-00000-037	due to student need
Moore	Patti	SPED 1x1 Assistant @ PSES	SPED 1x1 Assistant @ NES	7.00	7/30/24	141-e-71200-163-000-00000-057	Jonathan Enix
Saunders	Benjamin	RTI Teacher @ CHS	Wellness Teacher @ WPA	7.50	7/25/24	141-E-71150-116-000-00000-105	Laurel Farley
Bryant	Susan	RTI Teacher @ ATMS	Grade 5 Social Studies Teacher @ ATMS	7.50	8/19/24	141-E-71100-116-000-00000-065	n/a
Briggs	Tessa	Sub	Leaps	3.00	8/16/24	141-E-73300-189-000-02003-000	Laurie Sweeney
Buckner	Bethany	Grade 3 Teacher @ PSES	OnSite Lab Facilitator @ CHS/VITAL	7.50	8/19/24	141-E-71100-116-000-00000-037	Ronald Keith Parker LOA
Harmon	Susan	Sub	Grade 6 Social Studies Teacher	7.50	8/26/24	141-E-71100-116-000-00000-110	Hannah Mahaney
Skarzynski	Rhonda	SPED Extended Resource Assistant @ ATMS	RTI Teacher @ ATMS	7.50	8/15/24	142-E-71100-116-101-00000-065	growth position
Scarce	Camden	SAC	Grade 8 Math Teacher @ UMS	7.50	8/20/24	141-E-71100-116-000-00000-110	program moved from WPA to CCES
Sansabrino	Brittany	K-4 Teacher @ WPA	Kindergarten Transition Teacher @ CCES	7.50	8/16/24	141-E-71100-116-000-00000-030	growth position
Heady	Brandi	Grade 8 Math Teacher @ UMS	Grade 8 Math/SS Teacher @ UMS	7.50	8/26/24	141-E-71100-116-000-00000-110	

**RESIGNATION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Segarra-Felicie	Charlotte	Central Office	ESL Interpreter I	7/22/24
Whitson	Kacey	CHS	SPED CDC Assistant	7/18/24
Oluwalana	Alyssa	Central Office	SPED SW Speech Pathologist	7/23/24
McEathron	Memphis	NES	SAC Activity Instructor	8/2/24
Fair	Kimberly	PSES	TA	7/25/24
Dale	Tammy	AES	SPED CDC Assistant	7/29/24
Hall	Cheyenn	Transportation	Bus Monitor	7/15/24
Rollenhagen	Renee	CCES	School Nutrition Employee	7/30/24

Eckenrod	Deborah	BPS	School Nutrition Employee	7/30/24
Brewington	Trey	CHS	Teacher Assistant	7/31/24
Jones	Mason	NES	SAC Site Director	5/3/24
Cannon	Wilma	AES	DW All Corp Tutor	5/31/24
Denney	Autumn	CSES	DW All Corp Tutor	5/31/24
Grigsby	Abby	CCES	DW All Corp Tutor	5/31/24
Tolomeo	Jennifer	BPS	Teacher Assistant	7/29/24
Brown	Karen	UMS	Career Exploration Teacher	7/29/24
Lee	Dorothy	CCES	Teacher Assistant	8/13/24
Herman	Cindy	Central Office	Neglected Facility Educational Assistant	7/31/24
Winningham	Robert	Central Office	BEST Group Program	7/1/24
Smith	David	UMS	Grade 7 Math Teacher	5/31/24
Leftwich	Jennifer	Central Office	LPN Sub	8/12/24
Hudson	Stephanie	NES	Assistant Principal	7/9/24
Farley	Laurel	ATMS	Grade 5 Social Studies Teacher	8/15/24
Stamps	Mary	VITAL	Teacher Assistant	8/25/24
McClain	Shannon	BPS	Daycare Worker	7/30/24
Elandt	Megan	BPS	Daycare Worker	8/15/24
McDaniel	Lindsey	BPS	Daycare Worker	8/23/24
Vazquez	Marissa	SES	Teacher Assistant	8/26/24

**TERMINATIONS**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>
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**RETIREMENT**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Coppck	Lamont	Central Receiving	Inventory Control Clerk	7/12/24

**PAY CHANGE**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
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**ADDITIONAL HOURS**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Jackson	Jessica	AES	will work additional hours at the SPED Supervisor's request setting up classroom in the 2024-2025 school year NTE 7hrs, at rate	7.50	7/23/24	141-E-71200-163-000-00000-005	n/a
Williams	Joseph	CHS	Band Pay Wages \$371.57	7.00	7/1/24	141-E-72210-189-000-01601-000	n/a
Powell	David	CHS	teaching an additional planning period	7.50	7/29/24	141-E-71300-116-000-00000-037	\$2,250.00 for full year over 10 checks (9 students)
Choate	Michael	CHS	teaching an additional planning period	7.50	7/29/24	141-E-71100-116-000-00000-037	\$1,750.00 for full year over 10 check (5 students)
Flatt	Meredith	CHS	teaching an additional planning period	7.50	7/29/24	141-E-71100-116-000-00000-037	\$2,750.00 to be paid over 5months for 12 students
Bryant	Dale	Leaps	will be working for Leaps effective 07/01/24 through 6/30/25, NTE 2hrs per day or 6hrs per week	3.00	7/1/24	141-E-73300-116-000-02003-000	\$30/hr
Reeder	Hannah	Leaps	will be working for Leaps effective 07/01/24 through 6/30/25, NTE 2hrs per day or 5hrs per week	3.00	7/1/24	141-E-73300-163-000-02003-000	\$18.11/hr

Peckinpugh	Kimberly	Leaps	will be working for Leaps effective 07/01/24 through 6/30/25, NTE 2hrs per day or 5hrs per week	3.00	7/1/24	141-E-77300-163-000-02003-000	\$17/hr
Phy	Rachel	Leaps	will be working in 21st CCLC effective 07/01/024 through 6/30/25, NTE 2hrs per day or 5hrs per week	3.00	7/1/24	142-E-73300-163-431-00000-000	\$17/hr
Rutledge	Sarah	Leaps	will be working for Leaps effective 8/12/24 through 6/30/25, NTE 3hrs per day or 15hrs per week	3.00	8/12/24	141-E-73300-189-000-02003-000	\$15/hr
<b>INCREASE IN HOURS</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>FROM POSITION</b>	<b>TO POSITION</b>	<b>HOURS</b>	<b>EFFECTIVE DATE</b>	<b>FUNDING CODE</b>	<b>REPLACING</b>
Luetkemeyer	Kadie	PT Bus Driver	FT Bus Driver	6.00	7/29/24	141-E-72710-146-000-00000-000	n/a
Lawson	Michael	PT Bus Driver	FT Bus Driver	6.00	7/29/24	141-E-72710-146-000-00000-000	n/a
Troxell	Amanda	PT School Nutrition Employee @ MHS	FT School Nutrition Employee @ MHS	6.50	8/5/24	143-E-73100-165-000-00055	Debbie Beaty
Savage	Paige	4hrs per day School Nutrition @ MHS	5.5hrs per day School Nutrition @ MHS	5.50	8/5/24	143-E-73100-165-000-00055	Amy Walker
Witten	John	PT Bus Driver	FT Bus Driver	6.00	8/1/24	141-E-72710-146-000-00000-000	n/a
Tozer	Tabatha	3hrs per day School Nutrition Employee @ NES	5.75hrs per day School Nutrition Employee @ NES	5.75	8/7/24	143-E-73100-165-000-00057	Margorie Pebbles
<b>DECREASE IN HOURS</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>FROM POSITION</b>	<b>TO POSITION</b>	<b>HOURS</b>	<b>EFFECTIVE DATE</b>	<b>FUNDING CODE</b>	<b>REPLACING</b>
Walker	Amy	5.5hrs per day School Nutrition @ MHS	4hrs per day School Nutrition @ MHS	4.00	8/5/24	143-E-73100-165-000-00055	n/a
Bryant	Tonya	40hrs per week @ CHS	35hrs per week @ CHS	7.00	7/30/24	141-E-72410-161-000-00000-037	n/a
Pebbles	Margorie	5.75hrs per day School Nutrition @ NES	3hrs per day School Nutrition Employee @ NES	3.00	8/7/24		
Wiggins	Charles	FT Bus Driver	PT Bus Monitor	5.00	8/5/24	141-E-72710-189-000-00000-000	n/a
Beaty	Krystal	6.75hrs per day School Nutrition Employee @ MHS	6hrs per day School Nutrition Employee @ MHS	6.00	7/31/24	143-E-73100-165-000-00055-000	n/a
<b>PROFESSIONAL</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEGREE</b>			<b>EFFECTIVE DATE</b>	<b>FUNDING CODE</b>	<b>AMOUNT</b>
<b>NON-RENEWALS</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>HOURS</b>	<b>EFFECTIVE DATE</b>		
<b>OTHER</b>							
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>HOURS</b>	<b>EFFECTIVE DATE</b>		
Hennigan	Taylor	CHS	SSO Booster Stipend Wages \$1710.38	7.50	7/24/24		
Burriss	H Renee	Central Office	120 day contract to assist with IEP meetings and new teacher IEP training	7.50	7/1/24		
Fleming	Laura	NES	2024-2025 Enrichment Specialist	7.50	7/30/24		
Smith	Traci	CES	TN All Corp Tutor change in their funding code	2.00	8/5/24		
Allison	Jamie	UMS	2024-2025 Enrichment Specialist	7.50	7/30/24		
Edgerton	Polly	CsES	TN All Corp Tutor change in their funding code	2.00	8/5/24		
Bingham	Andrea	NES	TN All Corp Tutor change in their funding code	2.00	8/5/24		
Barnhill	Amy	CES	TN All Corp Tutor change in their funding code	2.00	8/5/24		
Caldwell	Jeri	CsES	TN All Corp Tutor change in their funding code	2.00	8/5/24		
Copeland	Stacey	PSES	TN All Corp Tutor change in their funding code	2.00	8/5/24		

Robinson	Angie	CCES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Medlin	Belinda	PSES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Washburn	Shirley	PVES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Pierce	Trina	CCES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Sloan	Donna	SES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Nichols	Kasey	JWES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Overholt	Leah	PSES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Whiteide	Selena	BPS	TN All Corp Tutor change in their funding code	2.00	8/5/24
Wright	Tammie	CCES	2024-2025 Enrichment Specialist	7.50	7/31/24
Hess	William	PSMS	will be working a 120 contract for the 24-25 paid from Title 1 Funds	4.00	7/30/24
Campbell	Christy	AES	TN All Corp Tutor change in their funding code	2.00	8/5/24
Norton	Katherine	Burks	TN All Corp Tutor change in their funding code	2.00	8/5/24
Schale	Trina	CHS	temporary 6.5hrs Cook to permanent	6.50	8/5/24
Baggett	Amy	PSMS	2024-2025 Enrichment Specialist	7.50	8/1/24
Knuth	Carolyn	PSES	will fill a maternity leave from 08/20/24-12/06/24; will receive teacher pay for any unpaid or PPL Days used from the teacher for their leave.	7.50	8/20/24
Netherton	M Melinda	PSES	filling a Maternity leave until 9/11/24; will receive teacher pay for any unpaid or PPL Days used by teacher	7.50	7/29/24
Shaver	Raquel	Transportation	change from equalized to hourly pay	5.00	8/1/24
Galindo	Raquel	Transportation	change from equalized to hourly pay	7.50	7/25/24
Headly	Josephine	CCES	2024-2025 Enrichment Specialist	7.50	8/1/24
Johnson	Donna	CHS	120 contract to assist CHS Math Dept for 2024-2024 school year	7.00	7/29/24
Wiegand	Staci	AMS	change to funding code for assignment; from Title 1 to AMS School Fund	7.00	7/1/24
Boles	Tara	AMS	change to funding code for assignment; from Title 1 to AMS School Fund	7.00	7/1/24
Jones	Tracy	UHS	utilizing FMLA then retiring, once FMLA is exhausted	7.50	8/1/24
Easter	Orlando	ATMS	Football Booster Stipend \$1722.00	7.50	8/7/24
Hughett	Brenda	STAR Center	Approved Call Phone Stipend for Extended Learning Program Coordinator	8.00	7/1/24
Caine	Adam	UHS	payment of \$250.00 for mowing UHS football field	7.50	7/1/24
Cook	Leah	CHS	July Band Camp Wages \$174.22	7.00	8/7/24
Gentry	William	CHS	July Band Camp Wages \$526.28	7.50	8/7/24
Gentry	Joseph	CHS	July Band Camp Wages \$928.94	7.00	8/7/24
Williams	Amanda	CHS	July Band Camp Wages \$526.27	7.50	8/7/24
Hibbard	Anthony	CHS	July Band Camp Wages \$526.27	7.50	8/7/24
Thornton	Courtney	PVES	2024-2025 Enrichment Specialist	7.00	7/31/24
Anderson	Eugenia "Beth"	WPA	moved from Title funding to General funding	7.00	7/1/24
Hammer	Joseph	WPA	hired on 120 contract to assist RTI	7.50	8/12/24
Norrid	Casey	JWES	2024-2025 Enrichment Specialist	7.50	8/1/24
Trentle	Kylie	AMS	2024-2025 Enrichment Specialist	7.50	7/31/24
Hale	Michelle	CES	2024-2025 Enrichment Specialist	7.50	8/1/24
Lee	Tammy	Central Office	on 120 contract for 2024-2025 school year to assist with completing screeners, data entry, scheduling meetings for the Consulting Teachers.	7.50	8/12/24
Harpe	Kristin	BPS	2024-2025 Enrichment Specialist	7.50	8/9/24
Phillips	Rebecca	SES	2024-2025 Enrichment Specialist	7.50	7/31/24
Goodsbys	Suzanne	Burks	2024-2025 Enrichment Specialist	7.50	8/9/24
Zanardi	Hunter	AES	2024-2025 Enrichment Specialist	7.50	8/5/24
Hughes	Scott	MHS	Booster paying coaches that are not part of the regular agreement forms. Booster puts money to MHS account to pay coaches. \$2,000	7.50	8/12/24
Norton	Gregory	MHS	Booster paying coaches that are not part of the regular agreement forms. Booster puts money to MHS account to pay coaches. \$1,500	7.50	8/12/24
Lewis	Ashlie	AES	Change in years of experience MS/8years	7.50	8/12/24
Bray	William	CHS	sub pay for 8/05/24 - 08/09/24 (not teacher pay) worked as teacher for vacant position less than 20 days.	7.50	8/5/24

Sweeney	Lauri	VITAL	Ms. Sweeney passed away on 8/09/24	7.50	8/9/24
Eldridge	Claudia	PSES	adjustment to pay grade due to 7 years of past Behavior	7.00	8/1/24
Parker	Ronald	UMS	Assistant experience retro to first day of work	7.50	8/12/24
Pendel	Tracy	Transportation	suspended without pay until further notice	7.00	8/16/24
Knuth	Carolyn	PSES (Sub)	Unpaid suspension	7.50	8/1/24
Craig	Cerina	CHS	Daily Rate Change for Subbing a maternity leave	7.50	8/12/24
Powell	Stephanie	CsES	Pay adjustment for experience ms/19	2.00	8/12/24
Chambers	Janna	AES	DW Educational Tutor \$40/hr	2.00	8/12/24
Binkley	Elizabeth	CsES	DW Educational Tutor \$40/hr	2.00	8/12/24
<b>SPREADSHEETS:</b>					
Leaps & 21st CCLC Site Coordinators		PCF #1 & Spreadsheet			
Leaps CPR Training		PCF #2 & Spreadsheet			
21st CCLC CPR Training		PCF #3 & Spreadsheet			
Nurses receiving additional 2 day pay		PCF #4 & Spreadsheet			
DW Sub Nurses pay increase 2024-2025		PCF #5 & Spreadsheet			
Student Services 24-25 Cell Phone Stipend		PCF #6 & Spreadsheet			
Collaborative Conferencing Team for 24-25		PCF #7 & Spreadsheet			
Café Managers Cell Phone Stipends 24-25		PCF #8 & Spreadsheet			
current employees assisting with Leaps		PCF #9 & Spreadsheet			
current employees assisting with 21st CCLC		PCF #10 & Spreadsheet			
CPR Training for Leaps/21st CCLC on 8/17/24		PCF #11 & Spreadsheet			

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

#1

NEW HIRE NAME: **Leaps & 21st CCLC Site Coordinators**

OR Employee's Name: **REBECCA DAWN PHILLIPS**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **STAR CENTER**

\* REASON FOR ACTION: **ADDITIONAL HOURS**

Employee Type Code: **12SPT**

\* EFFECTIVE DATE: **07/01/2024**

\* TEACHER ASSISTANT - N/C: **No**  
ANSWER - **YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **No one**

\* NOTES: **Please see attached spreadsheet for site coord.  
working for Leaps and 21st CCLC program**

\* MONTHS WORKED PER YEAR: **9.5**

\* HOURS WORKED PER DAY: **3.0**

POSITION FUNDED: **See Funding Listed for Each on Attached**

Type of Funding: **LEAPS**

DIRECTOR OF SCHOOLS - **CORBY KING**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIRECTOR HR SIGNATURE

<b>Last Name</b>	<b>First Name</b>	<b>Location (school)</b>	<b>Assignment</b>	<b>Hrs NTE</b>	<b>Effective Date</b>	<b>Funding</b>	<b>Rate of Pay</b>
<b>21st CCLC Certified</b>							
Williams	Jill	AES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	142-73300-116-0431	\$35.00
Campbell	Amber	AMS	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	142-73300-116-0431	\$35.00
Cook	Diana	Burks	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	142-73300-116-0431	\$35.00
Rector	Larissa	UMS	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	142-73300-116-0431	\$35.00

<b>Leaps Certified</b>							
Robinson	Rachel	ATMS	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Malone	Brandy	BPS	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Storie	Angela	CCES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Williams	Ashley	CES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Norrod	Janie	CSES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Swineford	Craig	JWES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Bennett	Lora	NES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Webb	Angela	PVES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Beaty	Nichole	PSES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Thrasher	Stefanie	PSMS	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00
Burris	Andrea	SES	Site Coord.	NTE 7.5 hours per week	7/1/24-6/30/25	141-73300-116-02003	\$35.00

Done 7.26.24

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: LEAPS CPR Training spreadsheet

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: REBECCA DAWN PHILLIPS

\* REASON FOR ACTION: ADDITIONAL HOURS

\* EFFECTIVE DATE: 07/16/2024

#2

\* TEACHER ASSISTANT - N/C: no  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: No one

\* MONTHS WORKED PER YEAR: 9.5

\* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: See Funding Listed for Each on Spreadsheet

Type of Funding: LEAPS

\* NOTES: Please see attached spreadsheet for CPR training on 7/16/24 for Leaps

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

<b>Last Name</b>	<b>First Name</b>	<b>Location (school)</b>	<b>Assignment</b>	<b>Hrs NTE</b>	<b>Effective Date</b>	<b>Funding</b>	<b>Rate of Pay</b>
<b>Certified</b>							
Malone	Brandy	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	<b>\$35.00</b>
Asberry	Amanda	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Crain	Ashlee	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Waller	Hayley	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Williams	Ashley	CES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	<b>\$35.00</b>
Norrod	Janie	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Bean	Dee	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Timson	Mackenzie	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Williams	Mady	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Poore	Heidi	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Henry	Leanne	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Sapp	Lori	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Dempsey	Melissa	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Buckner	Bethany	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Moore	Aniza	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Shearman	Rebecca	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Thrasher	Stefanie	PSMS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	<b>\$35.00</b>
Abbisso	Aleece	PSMS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
McAlpin	Cullen	PSMS	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Webb	Angela	PVES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	<b>\$35.00</b>
Jones- Harris	Lynsey	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Smith	David	JWES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00
Hall	Lucas	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-116-02003	\$30.00

**Support Staff**

Fain	Lacie	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-163-02003	<b>\$21.61</b>
Sherrell	Regina	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-163-02003	<b>\$24.63</b>
Howard	Krystal	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-163-02003	<b>\$17.00</b>
Vinson	Glenda	PSES	CPR Training	NTE 4hrs	7/16/24	141-73300-163-02003	<b>\$22.06</b>
Hartman	Kelly	JWES	CPR Training	NTE 4hrs	7/16/24	141-73300-163-02003	<b>\$17.00</b>

**Part-Time**

Washburn	Shirley	ATMS	CPR Training	NTE 4hrs	7/16/24	141-73300-189-02003	<b>\$30.00</b>
Cobb	Jayla	BPS	CPR Training	NTE 4hrs	7/16/24	141-73300-189-02003	\$15.00
Sapp	Luke	CSES	CPR Training	NTE 4hrs	7/16/24	141-73300-189-02003	\$15.00

Done 7.26.24

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: 21st CCLC CPR Training on 7/16/24 Spreadsheet

OR Employee's Name: REBECCA DAWN PHILLIPS

#3

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: STAR CENTER

\* REASON FOR ACTION: ADDITIONAL HOURS

Employee Type Code: 12SPT

\* EFFECTIVE DATE: 07/16/2024

\* TEACHER ASSISTANT - N/C: No  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: No one

\* NOTES: Please see attached spreadsheet for CPR training on 7/16/24 for 21st CCLC

\* MONTHS WORKED PER YEAR: 9.5

\* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: Funding Listed for Each on Spreadsheet

Type of Funding: 21st Century

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

<b>Last Name</b>	<b>First Name</b>	<b>Location (school)</b>	<b>Assignment</b>	<b>Hrs NTE</b>	<b>Effective Date</b>	<b>Funding</b>	<b>Rate of Pay</b>
<b>21st CCLC Certified</b>							
Haggard	Michelle	AES	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Mott	Kelsey	AES	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Cook	Diana	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$35.00
Combs	Haley	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Pierce	Brianna	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Owen	Darlene	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Herbert	Hannah	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Dillon	Caittin	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Jenkins	Kiri	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Hitchcock	Anna	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Hughes	Emily	UMS	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
Hunter	Tammy	UMS	CPR Training	NTE 4hrs	7/16/24	142-73300-116-0431	\$30.00
<b>21st CCLC Support Staff</b>							
Warren	Darla	AMS	CPR Training	NTE 4hrs	7/16/24	142-73300-163-0431	\$19.43
Martian	Allana	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-163-0431	\$17.00
<b>21st CCLC Part-Time</b>							
Harris	Chloe	Burks	CPR Training	NTE 4hrs	7/16/24	142-73300-189-0431	\$15.00

Done 7.26.24

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

#4

NEW HIRE NAME: **New Teacher Orientation Attendance add. hours**

OR Employee's Name: **JUDY L SCHINBECKLER**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **CENTRAL OFFICE**

\* REASON FOR ACTION: **ADDITIONAL HOURS**

Employee Type Code: **12CER**

\* EFFECTIVE DATE: **07/22/2024**

\* TEACHER ASSISTANT - N/C: **n/a**  
**ANSWER - YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* NOTES: **new teacher orientation attendance**  
**July 22, July 23, July 24**

\* REPLACING: **n/a**

\* MONTHS WORKED PER YEAR: **10**

\* HOURS WORKED PER DAY: **6.0**

POSITION FUNDED: **141 E 71100 116 000 00000 000**

Type of Funding:

**DIRECTOR OF SCHOOLS - CORBY KING**

DIR OF SCHOOLS SIGNATURE

**DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN**

DEPUTY DIR SIGNATURE

**DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT**

DIRECTOR HR SIGNATURE

	<b>Last Name</b>	<b>First Name</b>	<b>Building</b>	<b>Monday, July</b>	<b>Tuesday July</b>	<b>Wednesday</b>	<b>TOTAL</b>
2	Bass	Kalli	PSMS	\$150.00	\$150.00	\$150.00	\$450.00
3	Berg	Virginia	PSES	\$150.00	\$150.00	\$150.00	\$450.00
4	Bundrant	James	AMS	\$150.00	\$150.00	\$150.00	\$450.00
6	Butler	Gracie	UMS	\$150.00	\$150.00	\$150.00	\$450.00
7	Buttrum	Jerry	MHS	\$150.00	\$150.00	\$150.00	\$450.00
8	Cannon	Jordan	PVES	\$150.00	\$150.00	\$150.00	\$450.00
9	Cardwell	McKenzie	PVES	\$150.00	\$150.00	\$150.00	\$450.00
10	Coblentz	Holly	UHS	\$150.00			\$150.00
11	Coe	Katie	NES	\$150.00	\$150.00	\$150.00	\$450.00
12	Cook	Kristen	Cane Creek	\$150.00	\$150.00	\$150.00	\$450.00
13	Corley	Bethany	AES	\$150.00	\$150.00	\$150.00	\$450.00
14	Crace	Adeline	BPS	\$150.00	\$150.00	\$150.00	\$450.00
16	Defries	Elayna	JWES	\$150.00	\$150.00	\$150.00	\$450.00
17	Denn	Lyndsey	BURKS	\$150.00	\$150.00	\$150.00	\$450.00
18	Dillon	Kimberly	SYSTEMWIDE	\$150.00	\$150.00	\$150.00	\$450.00
19	Donoho	Maizey	CCES	\$150.00	\$150.00	\$150.00	\$450.00
20	Doss	Kimberly	SYSTEMWIDE	\$150.00	\$150.00	\$150.00	\$450.00
83	Eldridge	Susan	BURKS	\$150.00	\$150.00	\$150.00	\$450.00
21	Gallagher	Wesley	CHS		\$150.00	\$150.00	\$300.00
22	Gilpatrick	Abbygail	ATMS	\$150.00	\$150.00	\$150.00	\$450.00
23	Goad	Samantha	WPA	\$150.00	\$150.00	\$150.00	\$450.00
24	Green	Krista	SYSTEMWIDE				\$0.00
25	Gunn	Sydney	PSES				\$0.00
26	Haney	Rachel	NES	\$150.00	\$150.00	\$150.00	\$450.00
27	Hanna	Eve	CHS	\$150.00	\$150.00	\$150.00	\$450.00
28	Hargis	Vicky	AES	\$150.00	\$150.00	\$150.00	\$450.00
29	Harville	Emily	CSES	\$150.00	\$150.00	\$150.00	\$450.00
85	Hendricks	Olivia	ATMS	\$150.00	\$150.00	\$150.00	\$450.00
30	Hickey	David	CHS	\$150.00	\$150.00	\$150.00	\$450.00
31	Hildreth	Hannah	PSMS	\$150.00	\$150.00	\$150.00	\$450.00
32	Hines	Brooke	CCE	\$150.00	\$150.00	\$150.00	\$450.00
82	Hix	Lauralee	ATMS	\$150.00	\$150.00	\$150.00	\$450.00
34	Johnson	Juliann	CCES	\$150.00	\$150.00	\$150.00	\$450.00
35	Johnson	Jacob	PSMS	\$150.00	\$150.00	\$150.00	\$450.00
36	Jones	Tyler	UHS	\$150.00	\$150.00	\$150.00	\$450.00
37	Joyner	Lexie	PSES	\$150.00	\$150.00	\$150.00	\$450.00
38	Kastensmidt	Hannah	CSES	\$150.00	\$150.00	\$150.00	\$450.00
88	Kimball	Anna	SW ESL	\$150.00	\$150.00	\$150.00	\$450.00
40	Kost	Tiffany	JWES	\$150.00	\$150.00	\$150.00	\$450.00
41	Krantz	Delanie	CCES	\$150.00	\$150.00	\$150.00	\$450.00
42	Lilly	Lexie	PVES	\$150.00	\$150.00	\$150.00	\$450.00
43	Maynard	Rachel	ATMS	\$150.00	\$150.00	\$150.00	\$450.00
44	McWilliams	Madison	PSES	\$150.00			\$150.00
45	Miles	Kristina	MHS	\$150.00	\$150.00	\$150.00	\$450.00



PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

#4

NEW HIRE NAME: List of LPNs receiving additional hours pay

OR Employee's Name: AMY WEST

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: CENTRAL OFFICE

\* REASON FOR ACTION: ADDITIONAL HOURS

Employee Type Code: 12SPT

\* EFFECTIVE DATE: 07/25/2024

\* TEACHER ASSISTANT - N/C: n/a  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* NOTES: Please see the attached list of nurses who will receive 2 extra paid days of inservice hours to be paid from account 141-72120-131-00000

\* REPLACING: n/a

\* MONTHS WORKED PER YEAR: 9

\* HOURS WORKED PER DAY: 7.0

POSITION FUNDED: See funding code in notes

Type of Funding:

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

Extra In service Days/Hours for the following:

Jessica Mullins  
Kristen Phillips  
Pamela Turner  
Mary Sue Phillips  
Melissa Mackie  
Amy Sparks  
Beth Frazier  
Amy Strong  
Kelley Collins  
Karen Bear  
Vicki McBroom  
Jessica Jackson  
Nancy Hickey  
Julie Reeser  
Lisa Shaw  
Heather Camacho  
Brandy Walker  
Heather Little  
Dawn Smith  
Tine Vaughn  
Lacie Fain  
Sandra Way  
Mariah Bilbrey  
Makenzie Randolph  
Elizabeth England  
Glenda Elmore  
Jada Hughes  
Dana Stewart  
Marcy Peek  
Lana Richards  
Nicole Thomas  
Dawn G Smith  
Haven Paul  
Heather McCarty

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: Sub Nurses for 2024-2025 hrly wage chg

OR Employee's Name: AMY WEST

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: CENTRAL OFFICE

\* REASON FOR ACTION: OTHER

Employee Type Code: 12SPT

\* EFFECTIVE DATE: 08/01/2024

\* TEACHER ASSISTANT - N/C: n/a  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: n/a

\* MONTHS WORKED PER YEAR: 9

\* HOURS WORKED PER DAY: 7.0

POSITION FUNDED: 141 E 72120 131 000 00000 000

Type of Funding:

\* NOTES: Please see the attached list of Sub Nurses for the 2024-2025 school whose hourly wage needs to be changed to \$18.00 per hour per Angie Knight

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

#5



West, Amy <amy.west@pcsstn.com>

---

**Re: Active Sub Nurses**

1 message

---

Frank, Janet <jfrank@pcsstn.com>  
To: "West, Amy" <amy.west@pcsstn.com>

Mon, Aug 5, 2024 at 7:55 AM

Vickie McBroom  
Amy Strong  
Mindy Combs  
Dawn Smith (not Dawn M. Smith)  
Jennifer Leftwich  
Mariah Bilbrey  
Ashleigh Dalton

On Thu, Aug 1, 2024 at 2:38 PM West, Amy <amy.west@pcsstn.com> wrote:  
I need an UTD list of ACTIVE sub nurses so that I can submit PCF's to change their hourly rate. Thank you

**Amy M. West**  
*Coordinated School Health & Student Services Secretary*  
*2353 N. Washington Avenue*  
*Cookeville, TN 38501*  
*931-525-4707 FAX: 931-372-8407*

---

Janet Frank, BSN, RN  
Nurse Coordinator  
Putnam County School System  
(931)525-4707 (ext 1503)

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: **SS Cell Phone Stipends for 2024 2025**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12SPT**

OR Employee's Name: **AMY WEST**

\* REASON FOR ACTION: **OTHER**

\* EFFECTIVE DATE: **07/01/2024**

\* TEACHER ASSISTANT - N/C: **n/a**  
**ANSWER - YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **n/a**

\* MONTHS WORKED PER YEAR: **9**

\* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **See Funding Code Listed for Each on Attached**

Type of Funding:

\* NOTES: **Please see the attached list of Student Services Employees who were approved for cell phone stipends for the 2024-2025 school year**

**DIRECTOR OF SCHOOLS - CORBY KING**

DIR OF SCHOOLS SIGNATURE

**DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN**

DEPUTY DIR SIGNATURE

**DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT**

DIRECTOR HR SIGNATURE

EXHIBIT  
VF9  
08-01-24

BOE Approved  
m. Jallbent

Putnam County Board Of Education  
Agenda Request

Date: May 15, 2024

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Trey Upchurch

Account Number (if appropriate) N/A

Check one:


Backup included

Backup to follow

Statement to be included in board agenda packet:

Approval of a \$20.00 monthly cell phone usage stipend for the 2024-2025 school year per policy 3.3001, Use of Cellular Phones, to be paid as follows:

- Janet Frank, Nurse Coordinator, 141-72120-199
- Kristy Hunt, Family Resource Coordinator, 141-73300-199
- Shelia Barker, Social Emotional Coordinator, 141-72120-199
- Cindy Putman, Social Academic Interventionist, 141-72120-199
- Amy West, CSH/SS Clerical, 141-72120-199

  
 \_\_\_\_\_  
 Signature of Person Making Request 5/15/24  
Date

  
 \_\_\_\_\_  
 Signature of Director of Schools 7/16/24  
Date

**received**  
 07-11-24 MAT

**Janet Frank**  
1565 Canada Flatt Road  
Cookeville, TN 38506  
931-544-1256 ✓

**Kristy Hunt**  
258 Wisteria Lane  
Sparta, TN 38583  
810-516-6013

**Shelia Barker**  
3228 Cherry Creek Rd  
Sparta, TN 38583  
931-260-0528

**Cindy Putman**  
1505 Doris Drive  
Cookeville, TN 38501  
931-260-8266

**Amy West**  
1225 Lexus Place  
Cookeville, TN 38501  
931-319-5268

**PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM**

NEW HIRE NAME: **CC-Team for 2024-2025**

STREET ADDRESS:

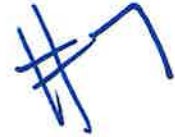
CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12SPT**

OR Employee's Name: **ANGELA M KNIGHT**



\* REASON FOR ACTION: **OTHER**

\* EFFECTIVE DATE: **08/02/2024**

\* TEACHER ASSISTANT - N/C: **N/C**  
**ANSWER - YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **CC - Team for 2024-2025**

\* MONTHS WORKED PER YEAR: **12**

\* HOURS WORKED PER DAY: **8.0**

POSITION FUNDED: **141 E 72310 189 000 00000 000**

Type of Funding:

\* NOTES: **See attached board agenda - all members get \$2,500 annual other than Angela Knight who gets 3900 annually for Chairperson**

**DIRECTOR OF SCHOOLS - CORBY KING**

DIR OF SCHOOLS SIGNATURE

**DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN**

DEPUTY DIR SIGNATURE

**DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT**

DIRECTOR HR SIGNATURE



# Putnam County Board of Education Agenda Request

BOE Approved  
m. Jilbert

Name of Person Making Request: Angie Knight

Department: Human Resources

Phone Number of Person Making Request: 931.526.9777.1435

Account Funding Code (if appropriate)

\_\_\_\_ Backup included

\_\_\_\_ Backup to follow

Approval of the following individuals to serve on the Collaborative Conferencing team for 2024-2025:

PET: Danielle Johnson, Dee Bean & Sandy Harris

PCEA: Diane Phy, Leslie Worsham & Aaron Casey

Unaffiliated – Gavin Moore

BOE – Russell Darley, Renee Cantrell, Mark McReynolds, Tim Martin, Bridgett Carwile, Dr. Sharon Anderson and Angie Knight

Respectfully submitted,

Angie Knight  
07/08/2024

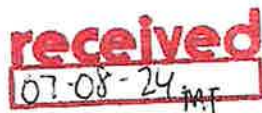
Signature of Person Making Request

7-8-24

Date

Signature of Director of Schools

Date



PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: Cafe Mangers approved cell phone stipend

OR Employee's Name: STACY MARIE BRADFORD

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: FOOD SERVICES

\* REASON FOR ACTION: OTHER

Employee Type Code: 12SPT

\* EFFECTIVE DATE: 08/01/2024

\* TEACHER ASSISTANT - N/C: N/A  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: N/A

\* NOTES: Please see attached board approval for cafeteria manager cellphone stipends. V.I.F. 25 6/6/2024 \$20.00/month beginning Aug 2024-May 2025.

\* MONTHS WORKED PER YEAR: 9

\* HOURS WORKED PER DAY: 8.0

POSITION FUNDED: 143 E 73100 199

Type of Funding:

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

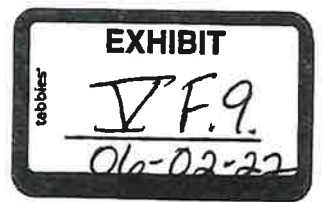
DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

DEPARTMENT OF EDUCATION  
PUTNAM COUNTY  
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road  
COOKEVILLE, TN 38506  
PHONE: (931) 528-1847  
FAX: (931) 520-2022



BOE approved  
*[Signature]*

Putnam County Board of Education  
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate)

141 E 73100 199 000 00000

\_\_\_\_ Backup included

\_\_\_\_ Backup to follow

Requesting approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001 for the following School Nutrition Employees:

**Lynette Ellis-Field Manager**  
**Donna Shanahan-Purchasing Clerk**  
**Stacy Bradford-Fund Accountant**

This stipend will begin July 2022 and will go through June 2023 and will be paid from 141 E 73100 199.

*Jennifer Mitchell, SNP Supervisor*  
\_\_\_\_\_  
Signature of Person Making Request

*5/10/22*  
\_\_\_\_\_  
Date

*[Signature]*  
\_\_\_\_\_  
Signature of Director of Schools

\_\_\_\_\_  
Date

**received**  
**05-11-22**  
*[Signature]*

DEPARTMENT OF EDUCATION  
PUTNAM COUNTY  
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road  
COOKEVILLE, TN 38506  
PHONE: (931) 528-1847  
FAX: (931) 520-2022



BOE approved  
Sheid

Putnam County Board of Education  
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate)  
**143 E 73100 199 000 (LOC)**

Backup included

Backup to follow

Requesting approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of cellular phones, for the attached School Nutrition Café Managers.

This stipend will begin Aug 2022 and will go through May 2023.

Jennifer Mitchell, SNP Supervisor  
Signature of Person Making Request

5/9/22  
Date

[Signature]  
Signature of Director of Schools

Date

received  
05-11-22  
[Signature]

**SCHOOL NUTRITION CELLPHONE STIPENDS for CAFÉ MANAGERS  
AUG 2022 - MAY 2023**

<b>NAME</b>	<b>SCHOOL</b>	<b>Stipend begin</b>	<b>Stipend end</b>	<b>CODING</b>
Ballard, Ashley	Upperman Middle	8/1/2022	5/31/2022	143 73100 199 00110
Bilbrey, Seanaree	Parkview	8/1/2022	5/31/2022	143 73100 199 00060
Broyles, Lisa	Northeast	8/1/2022	5/31/2022	143 73100 199 00057
Burton, Eleisha	Jere Whitson	8/1/2022	5/31/2022	143 73100 199 00050
Gentry, Loretta	Cane Creek	8/1/2022	5/31/2022	143 73100 199 00030
Grist, Rebecca	Sycamore	8/1/2022	5/31/2022	143 73100 199 00070
Haggard, Jennifer	Upperman High	8/1/2022	5/31/2022	143 73100 199 00090
Holmes, Bethanie	Prescott	8/1/2022	5/31/2022	143 73100 199 00095
Hughes, LeighAnn	Cornerstone	8/1/2022	5/31/2022	143 73100 199 00015
Johnson, Christy	Capshaw	8/1/2022	5/31/2022	143 73100 199 00035
Light, Mary	Avery Trace	8/1/2022	5/31/2022	143 73100 199 00065
Miller, Elizabeth	Algood Elem	8/1/2022	5/31/2022	143 73100 199 00005
Morgan, Rebecca	Baxter Primary	8/1/2022	5/31/2022	143 73100 199 00017
Roberson, Lynda	Monterey High	8/1/2022	5/31/2022	143 73100 199 00055
Titsworth, Virginia	Cookeville High	8/1/2022	5/31/2022	143 73100 199 00037
Turner, Sharlena	Algood Middle	8/1/2022	5/31/2022	143 73100 199 00008
Williams, Jessica	Burks	8/1/2022	5/31/2022	143 73100 199 00025

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: **current employees assisting with Leaps**

OR Employee's Name: **REBECCA DAWN PHILLIPS**

#9

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **STAR CENTER**

\* REASON FOR ACTION: **ADDITIONAL HOURS**

Employee Type Code: **12SPT**

\* EFFECTIVE DATE: **07/01/2024**

\* TEACHER ASSISTANT - N/C: **No**  
**ANSWER - YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* NOTES: **Please see attached spreadsheet for everyone working in Leaps.**

\* REPLACING: **No one**

\* MONTHS WORKED PER YEAR: **9.5**

\* HOURS WORKED PER DAY: **3.0**

POSITION FUNDED: **See Funding Code as Listed for Each**

Type of Funding: **LEAPS**

**DIRECTOR OF SCHOOLS - CORBY KING**

DIR OF SCHOOLS SIGNATURE

**DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN**

DEPUTY DIR SIGNATURE

**DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT**

DIRECTOR HR SIGNATURE

Sycamore Elementary  
Last Name  
Certified

First Name	Location (school)	Assignment	Hrs NTE	Effective Date	Funding	Rate of Pay	
Brooks	Dusti	SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	30.00
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	
		SES	Teacher	NTE 2 hrs p/d, 6 hrs p/w	7/1/24-6/30/25	141-73300-116-02003	

Support Staff

Burris	Andrea	SES	Site Coord.	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	\$35.00
Clark	Casey	SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	\$23.37
Maynard	Marla	SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	\$26.37
Porter	Kylie	SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	\$17.00
Stafford	Annalee	SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	\$17.00
		SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	
		SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	
		SES	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	7/1/24-6/30/25	141-73300-163-02003	

Part-Time

Cook	Marty	SES	PT Time	NTE 3 hrs p/d, 15 hrs p/w	7/1/24-6/30/25	141-73300-189-02003	\$15.00
Peek	Sawyer	SES	PT Time	NTE 3 hrs p/d, 15 hrs p/w	7/1/24-6/30/25	141-73300-189-02003	\$15.00
		SES	PT Time	NTE 3 hrs p/d, 15 hrs p/w	7/1/24-6/30/25	141-73300-189-02003	
		SES	PT Time	NTE 3 hrs p/d, 15 hrs p/w	7/1/24-6/30/25	141-73300-189-02003	
		SES	PT Time	NTE 3 hrs p/d, 15 hrs p/w	7/1/24-6/30/25	141-73300-189-02003	

PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: **current employees assisting 21st CCLC**

OR Employee's Name: **REBECCA DAWN PHILLIPS**

#10

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: **STAR CENTER**

\* REASON FOR ACTION: **ADDITIONAL HOURS**

Employee Type Code: **12SPT**

\* EFFECTIVE DATE: **07/01/2024**

\* TEACHER ASSISTANT - N/C: **No**  
**ANSWER - YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: **No one**

\* NOTES: **Will be working 21st CCLC. Please see attached spreadsheet.**

\* MONTHS WORKED PER YEAR: **9.5**

\* HOURS WORKED PER DAY: **3.0**

POSITION FUNDED: **See Funding Codes for Each As Listed**

Type of Funding: **21st Century**

**DIRECTOR OF SCHOOLS - CORBY KING**

DIR OF SCHOOLS SIGNATURE

**DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN**

DEPUTY DIR SIGNATURE

**DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT**

DIRECTOR HR SIGNATURE





Corrected

Algood Middle

<u>Last Name</u>	<u>First Name</u>	<u>Location (school)</u>	<u>Assignment</u>	<u>Hrs NTE</u>	<u>Effective Date</u>	<u>Funding</u>	<u>Rate of Pay</u>
<b>Certified</b>							
Campbell	Amber	AMS	Site Coord.	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	35.00
Arnold	Heather	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Childress	Kyle	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Eastin	Kaitlyn	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Goedken	Wren	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Johnson	Hannah	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Jones	Stephanie	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Morgan	Kim	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
Vanhorn	Katherine	AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
		AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
		AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
		AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00
		AMS	Teacher	NTE 2 hrs p/d, 6 hrs p/w	8/1/24-6/30/25	142-73300-116-0431	30.00

**Support Staff**

Burgess	Chasity	AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	\$18.53
Charbonnet	Relly	AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	\$17.00
Doss	Kristin	AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	\$18.53
Warren	Darla	AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	\$19.43
		AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	
		AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	
		AMS	Support Staff	NTE 2 hrs p/d, 5 hrs p/w	8/1/24-6/30/25	142-73300-163-0431	

**Part-Time**

		AMS	PT Time	NTE 3 hrs p/d, 15 hrs p/w	8/1/24-6/30/25	142-73300-189-0431	
		AMS	PT Time	NTE 3 hrs p/d, 15 hrs p/w	8/1/24-6/30/25	142-73300-189-0431	
		AMS	PT Time	NTE 3 hrs p/d, 15 hrs p/w	8/1/24-6/30/25	142-73300-189-0431	
		AMS	PT Time	NTE 3 hrs p/d, 15 hrs p/w	8/1/24-6/30/25	142-73300-189-0431	



PUTNAM COUNTY BOARD OF EDUCATION  
APPROVAL FORM

NEW HIRE NAME: CPR Training for Leaps/21st CCLC 8/17/24

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

\* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: REBECCA DAWN PHILLIPS

#11

\* REASON FOR ACTION: ADDITIONAL HOURS

\* EFFECTIVE DATE: 08/17/2024

\* TEACHER ASSISTANT - N/C: No  
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

\* REPLACING: No one

\* MONTHS WORKED PER YEAR: 9.5

\* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: See funding on attached for each employee

Type of Funding:

\* NOTES: CPR Training for Leaps / 21st CCLC 8/17/24.  
Please see attached spreadsheet.

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

<b>Last Name</b>	<b>First Name</b>	<b>Location (school)</b>	<b>Assignment</b>	<b>Hrs NTE</b>	<b>Effective Date</b>	<b>Funding</b>	<b>Rate of Pay</b>
<b>Certified</b>							
Crabtree	Billie	ATMS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Eldaba	Abir	ATMS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Walker	Celeste	ATMS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Hull	Jamie	BPS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Windrow	Sandy	BPS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Blaylock	Jaylyn	BPS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Saling	Courtney	CCES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Cantrell	Renee	CES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Edison	Anna	CES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Erdlejac	Jessica	CES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Underwood	Amy	CES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Hadlock	Judy	CES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Bean	Dee	CsES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Cobble	Hailey	CsES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Lacki	Jeni	CsES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Swack	Tracy	CsES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Norrod	Casey	JWES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
Miller	Angeline	PSSES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
<b>Thrasher</b>	<b>Stefanie</b>	<b>PSMS</b>	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	<b>\$35.00</b>
Leddy	Katelyn	PVS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
McGhee	Brittany	PVS	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00
White	Lori	PVES	CPR Training	NTE 4hrs	8/17/24	141-73300-116-02003	\$30.00

**21st CCLC Certified**

Reese	Caleb	AES	CPR Training	NTE 4hrs	8/17/24	142-73300-116-0432	\$30.00
Johnson	Keisha	AES	CPR Training	NTE 4hrs	8/17/24	142-73300-116-0432	\$30.00
<b>Williams</b>	<b>Jill</b>	<b>AES</b>	CPR Training	NTE 4hrs	8/17/24	142-73300-116-0432	<b>\$35.00</b>
Polk	Tara	Burks	CPR Training	NTE 4hrs	8/17/24	142-73300-116-0432	\$30.00

**Support Staff**

Hartman	Kelly	JWES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$17.00</b>
Mortensen	Tom	JWES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$17.00</b>
Harris	Madelyn	NES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$20.31</b>
<b>Burris</b>	<b>Andrea</b>	<b>SES</b>	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$35.00</b>
Clark	Casey	SES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$23.37</b>
Porter	Kylie	SES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$17.00</b>
Holmes	Mary	CSES	CPR Training	NTE 4hrs	8/17/24	141-73300-163-02003	<b>\$17.00</b>

**Part-Time**

Bridgeford	Hailey	CCES	CPR Training	NTE 4hrs	8/17/24	141-73300-189-02003	\$15.00
Briggs	Tessa	JWES	CPR Training	NTE 4hrs	8/17/24	141-73300-189-02003	\$15.00
Cook	Marty	SES	CPR Training	NTE 4hrs	8/17/24	141-73300-189-02003	\$30.00
DiBenedetto	Gia	PVS	CPR Training	NTE 4hrs	8/17/24	141-73300-189-02003	\$15.00

Done 8/19/24

## **Personnel Receiving Three Supplements/Stipends**

### **Cookeville High School**

1. Brian Rohr (Tennis)
2. Nicki Goins (Cheer)
3. Scott Cook (Wrestling and Track)

### **Upperman High School**

1. Austyn McWilliams (Boys Head Golf, Girls Asst. Golf, Boys Asst. Bball)
2. Renee Craig (Yearbook, Newspaper, Drama)

### **Monterey High School**

1. John Looper (HS Head Baseball, HS Head Girls Golf, HS Boys Asst.)
2. Ray Lee (Boys Golf and HS Girls Asst.)



**MINUTES**  
Putnam County Board of Education  
Cookeville, Tennessee  
August 1, 2024

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, August 1, 2024. Dr. **FRY** convened the meeting at 5:00 PM.

**PRESENT.....5**

- Dr. Dawn Fry, Vice-Chair
- David McCormick
- Lynn McHenry
- Jill Ramsey
- Kerry Ledbetter

**ABSENT.....1**

- Kim Cravens, Chair

Dr. **FRY** stated the Board would address Agenda Item II., Approval of the Agenda.

**ACTION:** (II.) Mr. **McHENRY** made a motion to approve the Agenda, as amended, recommended and submitted by Corby R. King, Director of Schools. Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** introduced Ms. Sharon Anderson who made the following announcements:

“Dr. Fry, board members, and Mr. King, I am pleased to present the Putnam County Schools’ retired teachers. Eighteen teachers are retiring in 2024, having cumulatively served Putnam County students for 421 years. Their combined impact has reached over 40,000 students.

Tonight we come together to thank and express our admiration for our Retiree Class of 2024 who have devoted their lives to shaping the minds and hearts of numerous students. Each of these amazing educators has left a lasting impression on our school community, representing the finest in teaching and mentorship. With unwavering dedication, wisdom, and compassion, they have motivated generations of students to achieve their full potential and live purposefully. We are forever thankful for their tireless pursuit of excellence and the enduring impact they have had on all of us.

Tonight, we honor and celebrate these remarkable individuals for their invaluable contributions to education and the profound difference they have made in the lives of so many.

As a way of recognizing your service and impact on Putnam County's children, we would like to recognize you individually."

- Eugenia "Beth" Anderson – 31 years in Putnam County and 31 years overall
- Wendy Davis – 14 years in Putnam County and 17 years overall
- Sandy Dunn – 24 years in Putnam County and 28 years overall
- Melissa Moss – 35 years in Putnam County and 35 years overall
- Karen Helton – 31 years in Putnam County and 31 years overall
- Janet Raines – 20 years in Putnam County and 20 years overall
- Rhonda Mahan – 34 years in Putnam County and 34 years overall
- Sharon Smith – 31 years in Putnam County and 31 years overall
- Seawillow "Janie" Brock – 24 years in Putnam County and 35 years overall
- Jacqueline Reynolds – 18 years in Putnam County and 32 years overall
- Shirley Washburn – 25 years in Putnam County and 41 years overall
- Melanie Watson – 30 years in Putnam County and 27.50 overall
- Jerri Wilhite – 37 years in Putnam County and 38 overall
- Tracy Nabors – 34 years in Putnam County and 34 overall
- Tammy Lee – 32 years in Putnam County and 32 overall
- Lisa Brown – 34 years in Putnam County and 37 overall
- Johnny Matheney – 36 years in Putnam County and 39 overall

Mr. **King** continued and announced the Director's Personnel Report.

Dr. **FRY** stated the Board would address Agenda Item IV., Approval of the Minutes.

**ACTION:** (IV.A.) Ms. **RAMSEY** made a motion to approve the Minutes of the Regular April Board Meeting held on Thursday, August 1, 2024, @ 5:00 PM, as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item V., Approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

**ACTION:** (V.A.1. – V.F.29.) Mr. **McHENRY** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of School:

## **V. Approval of Consent Agenda**

### **A. Payments/Purchases**

1. Approval to enter into a contract with Turf Masters Landscape Management to sand, seed, and fertilize the Upperman High School baseball field for the amount of \$22,600.00.

2. Renewal of subscription to Navigate360 in the amount of \$24,405.44 to be paid from General Purpose funds. Navigate360 is an online platform that is used for school safety drills and safety plan documentation, emergency notifications, and student attendance

accountability during drills or emergencies.

3. Approval of the purchase of 26 Dell Latitude 7650 laptops for UHS Business, Marketing and Management classes from vendor Dell - Round Rock, TX, in the amount of \$29,823.56 to be paid by Perkins Basic grant funds.

4. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement to Pre-K between April 1, 2024, and June 20, 2024, in the amount of \$12,737.17 to be paid from 141-73400-399-01604, Other Contracted Service.

5. Approval of the emergency purchase of a condenser unit for CHS freezer for a total cost of \$11,065.12, from United Refrigeration, Inc. This unit expired and needs replacing before the beginning of school. To be paid from fund 143.

6. Approval of the Imagine Learning/Edgenuity Services Agreement between Imagine Learning Inc. - Scottsdale, Arizona, and Putnam County School System for professional services, as submitted for the 2024-2025 school year to be paid from General Funds in cooperation with The Interlocal Purchasing System (TIPS) agreement for a total of \$95,565.14.

7. Approval of the Services Agreement between SHMOOP Inc. - Phoenix, Arizona and the Putnam County School System for professional services, as submitted for the 2024-2025 school year to be paid from General Funds for a total of \$6,000.00.

8. Approval of the Instructure Services Agreement between Instructure, Inc. - Salt Lake City, Utah, and the Putnam County School System for professional services, as submitted for the 2024-2025 school year to be paid from General Funds in cooperation with the National IPA #R150702 agreement for a total of \$28,700.00.

9. Approval of WeVideo Inc. Agreement between WeVideo Inc. - Mountain View, California and the Putnam County School System for professional services, as submitted for the 2024-2025 school year to be paid from General Funds for a total of \$10,369.34.

10. Approval of the CEV Multimedia Services Agreement between CEV Multimedia, LLC, - Lubbock, Texas and the Putnam County School System for professional services, as submitted for the 2024-2025 school year to be paid from General Funds \$48,000.00.

11. Approval to purchase multimedia accessories for the CO boardroom from Howard Technology Solutions in the amount not to exceed \$12,00.00 paid from VITAL: 141-71100-729-01501.

12. Approval to enter into an agreement with Southeastern Sound, Nashville, TN for the

partial upgrade of the fire alarm system at Cookeville High School in the amount of \$13,568.00 to be paid from 141-72620-399.

13. Approval to enter into an agreement with Carwile Mechanical Contractors, Cookeville, Tennessee for replacement of backflow preventers and associated plumbing at Cane Creek Elementary School in the amount of \$17,800.00 to be paid for from 141-72620-399.

14. Payment to Discovery Education an online Science subscription for grades K-12 of Charlotte, NC per CER pricing and reference number Q-36299 in the amount of \$65,332.50 to be paid from 141-71100-399-02103 and the other half of \$65,332.50 to be paid from 142-71100-471-933.

15. Purchase of Curriculum Associates for i-Ready Reading per quote 356093.15 and by piggyback off of Shelby County Schools RFP#10272002TJ, in the amount of \$105,831.00 to be paid from 141-72210-399-02103 and the other half of \$105,831.00 to be paid from 142-71100-471-933.

16. Purchase of Curriculum Associates for i-Ready for Math intervention per quote 356093.16 and by piggyback off of Shelby County Schools RFP#10272002TJ, in the amount of \$51,135.75 to be paid from 141-72210-399-02103 and the other half of \$51,135.75 to be paid from 142-71100-471-933.

17. Purchase of Curriculum Associates for i-Ready as the universal screener per quote 356093.17 and by piggyback off of Shelby County Schools RFP#10272002TJ, in the amount of \$55,902.60 to be paid from 141-72210-399-02103 and the other half of \$55,902.60 to be paid from 142-71100-471-933.

18. Purchase of Curriculum Associates for i-Ready for Math intervention per quote 356093.18 and by piggyback off of Shelby County Schools RFP#10272002TJ, in the amount of \$22,315.50 to be paid from 141-72210-399-02103 and the other half of \$22,315.50 to be paid from 142-71100-471-933.

19. Purchase of Curriculum Associates for i-Ready for Kindergarten per quote 366449.2, in the amount of \$11,414.25 to be paid from 141-72210-399-02103 and the other half of \$11,414.25 to be paid from 142-71100-471-933.

20. Purchase of Curriculum Associates for i-Ready Professional Learning Session, per quote 356093.9, in the amount of \$22,000.00, to be paid from 141-72210-524-02103.

21. Approval for renewal of TransAct Parent Notices in the amount of \$9,990.00, whereas \$4,995.00 will be paid from 142-72210-399-101 and \$4,995.00 will be paid from 142-72210-399-301.

22. Approval for renewal of Platform and Strategies from Curriculum Associates ELlevation per BuyBoard Contract 653-21 and quote Q-42280 in the amount of \$31,584.00 per contract where \$7,986.00 is paid from 142-72210-399-101, \$7,986.00 is paid from 142-72210-599-301 and \$15,612.00 is paid from 141-71100-399-02103.

23. Purchase to McGraw Hill for ALEKS Adventures in the amount of \$44,067.81 to be paid from 141-72210-399-02103 and the other half being \$44,067.81 to be paid from 142-71100-471-933. per quote BPIER-03262024015959-001-DAG per TIPS USA cooperative purchasing agency contact #210301.

24. Purchase Flashlight Learning for ESL student progress monitoring of ELPA21 standards as mandated by TDOE, per quote Q-04872 in the amount of \$24,780.00 and paid from 141-71100-399-02103.

25. Purchase Instructure (Mastery Connect) for student benchmark assessments, per quote Q-355275-1 in the amount of \$80,121.68 to be paid from 141-72210-399-02103 and the other half of \$80,121.68 to be paid from 142-71100-471-933 piggybacking off of Kingsport City Schools RFP.

26. Purchase Qualtrics per Carasoft OMNIA EDU (NCPA is now OMNIA Partners) contract RFP #R191902 in the amount of \$28,275.21 to be paid from 141-71100-399-02103 and the other half of \$28,275.21 to be paid from 142-71100-471-933.

27. Purchase Houghton Mifflin Harcourt Read 180 and Math 180 for Intervention proposal #009009924 in the amount of \$10,200.00 and #008935614 in the amount of \$88,152.29 to be paid from line 141-71100-399-02103 and using a sole source letter for purchase.

28. Approval to pay McDaniel & West, Inc. \$49,166.30 for pay application #2 related to the Avery Trace Middle School Gym Painting project to be paid from 141-72620-799.

29. Approval to deduct the unused allowance of \$10,000.00 from the McDaniel & West, Inc. contract to paint the Avery Trace Middle allowance gym.

30. Approval to pay McDaniel & West, Inc. \$5,587.05 for Pay Application #3 for final retainage related to the Avery Trace Middle School Gym painting project to be paid from 141-72620-799.

31. Approval to pay McDaniel & West, Inc. \$56,987.65 for pay application #1 related to the Avery Trace Middle School gym painting project to be paid from 141-72620-799.

## **B. Bids/Quotes/Sealed Bids/RFPs**

1. Approval to enter into an agreement with Maffett Loftis Engineering, Cookeville,

Tennessee for the design of bid documents for the auditorium lighting system at Avery Trace Middle School in the amount of \$25,640.00 to be paid for from 141-72620-399.

### **C. Budget Amendments/Line Item Transfers**

#### 1. General Purpose School Budget Amendments - Fund 141

a. Finance - Budget for 2025 Health Insurance rates, growth positions, additional TISA

Revenue and adjustment of Putnam County Self Insurance Fund Cost

b. Future Ready - Budget for carry over amount received from Vol State Foundation

c. Finance - Budget for JDC and ACT On-Behalf Payments contained in the TISA formula

d. Teaching and Learning - Budget for Governor's Early Literacy Foundation Grant for

WOW Bus - July 1, 2024, to June 30, 2026

e. Finance - Budget for Grow You Own funding

### **D. Approval of Out-of-County and Overnight Trip Reports (None submitted)**

### **E. Approval of Grant Report**

### **F. Other**

1. Approval of the Board to rescind the Visitors Code of Conduct which passed at the June 27, 2024, Board Meeting and accept the new Visitors Code of Conduct for the Putnam County School System.

2. Approval to renew the current subscription to the services for A Better Way, an athletics consulting group.

3. Approval for the following individuals to serve on the Collaborative Conferencing team for 2024-2025:

- PET: Danielle Johnson, Dee Bean and Sandy Harris
- PCEA: Diane Phy, Leslie Worsham and Aaron Casey
- Unaffiliated: Gavin Moore
- BOE: Russell Darley, Renee Cantrell, Mark McReynolds, Tim Martin, Bridgett Carwile, Dr. Sharon Anderson and Angie Knight

4. Approval of the school level Complaint Managers for the 2024-2025 school year, as attached.

5. Renewal of the agreement between Putnam County Board of Education and Stellar

Therapy Services, LLC - Chattanooga, Tennessee for the 2024-2025 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services (OT and PT) provided by Putnam County Schools to be paid from 141-72220-399.

6. Approval of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2024-2025 school year to provide on-site educational audiology services to be paid from 141-72220-312.

7. Approval of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Mama Lere Childhood Hearing Programs), Nashville, Tennessee for the 2024-2025 school year to provide on-site or virtual deaf educational services to students to be paid from 141-72220-312.

8. Approval of the Clinical Affiliation Agreement between Tennessee Tech University (TTU) and Putnam County School System (PCSS), The purpose of this agreement is to provide clinical experience to students enrolled in the Whitson Hester Nursing Program at TTU. The term of this agreement shall be for a period of five years to be renewed annually.

9. Approval of a \$20.00 monthly cell phone usage stipend for the 2024-2025 school year per policy 3.3001, Use of Cellular Phones, to be paid as follows:

- Janet Frank, Nurse Coordinator, 141-72120-199
- Kristy Hunt, Family Resource Coordinator, 141-73300-199
- Sheila Barker, Social Emotional Coordinator, 141-72120-199
- Cindy Putnam, Social Academic Interventionist, 141-72120-199
- Amy West, CHS/SS Clerical, 141-72120-199

10. Approval to enter into an agreement with Accelerate Education Inc., Anthem, Arizona for online school at-home curriculum for the 2024-2025 school year to be paid from VITAL: 141-71100-399-01501 (\$3,900.00 per student).

11. Approval of the Memorandum of Understanding (MOU) between Health Connect America, Inc. and Putnam County School System (PCSS) for the 2024-2025 school year to provide counseling, mental health and/or related services to various clients with PCSS.

12. Approval of the Memorandum of Agreement (MOA) between Volunteer Behavioral Health Care System (VBHCS) and Putnam County School System (PCSS) for the 2024-2025 school year to provide the Positive Action prevention program to students from grades 4 to grade 12.

13. Approval of the Memorandum of Understanding (MOU) between Volunteer Behavioral Health Care System (VBHCS) and Putnam County School System (PCSS) for the 2024- 2025 school year to provide counseling, mental health and/or related services to various clients with PCSS.

14. Approval of the Memorandum of Agreement (MOA) between Volunteer Behavioral Health Care System (VBHCS) and Putnam County School System (PCSS) for the 2024-2025 school year to conduct Project B.A.S.I.C. which entails various mental health curriculum presentations within the classroom setting at Northeast Elementary School.

15. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2024-2025 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non-academic resources and supports that youth need to succeed and stay on the path of graduation in Park View elementary, Cornerstone Elementary and Cane Creek Elementary.

16. Approval of the Memorandum of Understanding (MOU) between Centerstone of Tennessee, Inc. and Putnam County School System (PCSS) for the 2024-2025 school year to provide consultation, support and/or training as deemed necessary for faculty, staff and students of PCSS.

17. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2024-2025 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non academic resources and supports which youth need to succeed and stay on the path of graduation in Park View Elementary, Cornerstone Elementary and Cane Creek Elementary.

18. Approval of the Memorandum of Understanding (MOU) between Communities in Schools of Tennessee, Inc. and Putnam County School System (PCSS) for the 2024-2025 school year to coordinate partnerships among service agencies, business organizations, community members and the school to effectively provide the vital non-academic resources and supports which youth need to succeed and stay on the path of graduation in Park View Elementary, Cornerstone Elementary and Cane Creek Elementary.

19. Approval of a \$20.00 monthly stipend for cell usage for Krista Hamilton, School Age and Employee Child Care Program Coordinator effective July 1, 2024, through June 30, 2025, per Policy 3.3001, Use of Cellular Phones, as submitted. To be paid from 146-73300-199-01800.

20. Approval of PEP Cares Procedures for the Putnam County School System.

21. Approval of the sale of four (4) used school buses as surplus equipment. Vehicle identification numbers are:

- 1T88K4E2481103747 Thomasbuilt
- 1BAKGCPA8BF282127 Blue Bird
- 1BAKGCPA6BF280926 Blue Bird
- 1BAKGCPA6BF282126 Blue Bird

These buses are to be sold on [www.Gov-Deals.com](http://www.Gov-Deals.com).

22. Approval of a \$20.00 monthly stipend for cell phone usage for the 2024-2205 school year, per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology department employees:

- Scott Allen
- Frankie Jerome
- Michael McCarver

23. Approval to increase sub-nurse pay to \$18.00 per hour for the FY24 school year.

24. Approval to enter into an agreement with Notable, Inc. (Kami), 8605 Santa Monica Blvd, PMB 57837, West Hollywood, California 90069 for the 2024-2025 school year to be paid from VITAL: 141-71100-399-01501 (\$3,500.00 - District Use).

25. Approval to enter into an agreement with Liminex, Inc. (Pear Deck, 2030 East Maple Avenue, El Segundo, California 90245 for the 2024-205 school year to be paid from VITAL: 141-71100-399-01501 (\$1,975.00 - District Use).

26. Approval to change the wording in SAC Parent Handbook to reflect the following: "SAC is an equal access program for students enrolled in Putnam County Schools, ages four through fourteen (age of child in August 15 of current school year.)"

27. Approval for the School Nutrition Supervisor and Fund Accountant to represent Putnam County Schools/School Nutrition in the Tennessee Department of Human Services Food Program, and to submit claims for reimbursement and other documents for the Child and Adult Care Food Program (CACFP) in the Tennessee Information Payment System (TIPS).

The School Nutrition Program is applying to participate in the CACFP's At-Risk Afterschool Meals for the upcoming year.

28. Approval of the contract with King Construction to complete the Avery Trace Softball Field.

29. Permission to bid HVAC replacements, upgrades and improvements at Northeast Elementary.

Mr. **LEDBETTER** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VI., Policy (VI.A.-VI.E.).

**ACTION:** (VI.A.-VI.E.) Ms. **RAMSEY** made a motion to approve the following Consent Agenda:

A. Approval of Board Policy 4.214, regarding the use of Artificial Intelligence (AI) programs.

B. Approval of policy for Identification of Employees for Minimum Wage and Overtime Pay Exemption, Policy 5.602.3 recommended by TSBA.

C. Approval of the revised policy change suggested by TSBA regarding Qualification and Duties of the Director of Schools, policy 5.802.

D. Approval of the revised policy change suggested by TSBA regarding Physical Assault Leave, policy 5.307.

E. Approval of the revised policy change suggested by TSBA regarding Substitute Teachers, policy 5.701.

Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.A., Permission to negotiate the purchase of 251 South Franklin Street, Cookeville, TN 38501.

Corby R. King, Director of Schools spoke and mentioned:

- Mr. David Burnett gave an opportunity to purchase the old Frontier Communications building.
- The building is fully furnished with cubicles and could be a new location for student services, global intake center, family resource center, etc and consolidate the space.

Mr. **McCORMICK** made a motion to authorize Mr. King to enter into a sixty (60) day option to due diligence and title search with other examination to purchase the property and to pay \$5,000.00 for the option agreement to be drafted by Attorney Dan Rader.

Mr. **McHENRY** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.B.1., Park View School Project Update; and recognized, Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Park View School Project Update:

- The new school was able to open on time.
- Outside work to be done still. Sewing grass will not be completed until a later time in late-September or early-October.

Mr. **Chamberlin** recommended payment of the Park View School Action Items, as submitted.

Dr. **FRY** stated the Board would address Agenda Item VII.B.1.a.(1.) -VII.B.1.a.(2.), Park View School Action Items.

**ACTION:** [VII.B.1.a.(1.) - VII.B.1.a.(4.)] Mr. **McHENRY** made a motion to approve the following Park View Action Items, as submitted:

- Approval to pay American Constructors, Inc. in the amount of \$891,496.82 and Pinnacle Bank (retainage) in the amount of \$39,763.14 for pay application #23 related to the Park View School project to be paid from 141-76100-706-02504.
- Approval to pay Upland Design Group, Inc. - Crossville, Tennessee, in the amount of \$9,331.96 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.
- Approval of a payment to UES (formerly GEOServices) in the amount of \$3,837.50 for construction monitoring services for the new Parkview School through June 16, 2024, to be paid from 141 76100 399 000 02504 000.
- Approval of a payment to UES (formerly GEOServices) in the amount of \$4,251.25 for construction monitoring services for the new Parkview School through July 14, 2024, to be paid from 141 76100 399 000 02504 000.

Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.B.2.a.(1.)- VII.B.2.a.(2.), Existing Park View Elementary School Update; and recognized John Magura, Maintenance Supervisor.

Mr. John **Magura** stated that the roofing project is essentially done and expects the building to be completed within the next month.

**ACTION:** [(VII.B.2.a.(1.)- VII.B.2.a.(2.))] Ms. **RAMSEY** made a motion to approve the following Existing Park View Elementary School Actions Item, as submitted and recommended by John Magura, Maintenance Supervisor:

- Approval to pay Southern Roofing of TN in the amount of \$48,287.83 and First

National Bank (retainage) in the amount of \$2,541.47 for pay application #10 related to the existing Park View Elementary School Roof Replacement Project to be paid from 142-76100-707-933 (ESSER 3.0).

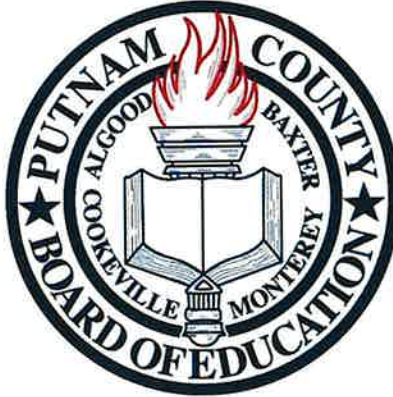
- Approval of a payment to Richard C. Rinks and Associates - Cookeville, Tennessee in the amount of \$4,771.22 to be paid from 142-76100-707-933 for design services for the Parkview

Dr. **FRY** stated the Board would address Agenda Item IX., Adjournment.

**ACTION:** (IX) Mr. **McHENRY** made a motion to adjourn. Mr. **LEDBETTER** seconded the motion. Motion carried.

The Board adjourned 6:20 PM.

EXHIBIT  
tabbles®  
VIA 1  
09-05-24



### Board Agenda Request

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) 141-71100-449-02117

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of 5th - 8th grade Science Textbooks from Houghton Mifflin Harcourt, Chicago, Illinois, in the amount of \$120,000.00 to be paid from 141-71100-449-02117, as submitted.

A large, stylized handwritten signature in black ink, appearing to be "C. Winningham".

**received**  
08-22-24 MAT


Handwritten initials in black ink, possibly "CM".



Board Agenda Request  
For September 5, 2024 Meeting

Date 08/15/2024

Department CTE

Person Submitting Jackie Vester 

Account Number (if appropriate) 141 E 76100 707 000 02518 065

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the purchase of one Scholar Series Greenhouse Structure for Avery Trace Middle School from vendor Atlas Greenhouse - Alapaha, GA, in the amount of \$35,055.81 to be paid by ISM (Innovative School Models) grant funds. Atlas Greenhouse is a Sourcewell member, contract number 071223-AGR.

**received**  
08-09-24 MAT 



# ATLAS GREENHOUSE

P.O. Box 558 9596 US Hwy 82 East • Alapaha, GA 31622  
 Ph: 1-800-346-9902 / Fax: 1-229-532-4600

## Proposal for Putnam County Schools

Prepared by Heath Spradley  
 August 9, 2024

### Billing Address

To: Putnam County Schools  
1400 East Spring St.  
Cookeville TN 38506

### Shipping Address

Ship to: Avery Trace Middle School  
 \_\_\_\_\_  
 \_\_\_\_\_

Attn: Sarah Bos

Attn: \_\_\_\_\_

Ph: \_\_\_\_\_

Ph: \_\_\_\_\_

Fx: \_\_\_\_\_

Alt. Ph. \_\_\_\_\_

Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Sourcewell Contract Number: 071223-AGR

Sourcewell Member Number: \_\_\_\_\_

Terms:  Paid in Full  50% Deposit: Balance due before shipment.  Other \_\_\_\_\_

Payment Method: \_\_\_\_\_

Requested delivery date: \_\_\_\_\_

### Scholar Series Greenhouse Structure

\$ 14,966.00

16 ft. Wide by 30 ft Long, with 8 ft. Sidewalls

Galvanized steel frame consisting of:

- C) Column Post: Allied "Gatorshield" Square 2" x 2" x 14 ga. - 6' Spacing
- D) Bows: Allied Square 2" x 2" x 14 ga. - 6' Spacing
- E) Purlins 6 Runs Allied "Gatorshield" 1-3/8" Round
- F) Ridge: Extruded Aluminum ridge cap allows easier installation & maintenance.
- G) Roof Glazing System: Extruded Aluminum roof channels spaced 6 ft. apart.
- H) Roof Glazing: 8mm clear twin wall no drip polycarbonate panels. (10 yr. warranty)
- I) Eave Glazing System: Aluminum extruded eave channels allows easier installation & maintenance.
- J) Eave Glazing: 8mm clear twin wall no drip polycarbonate. (10 yr. warranty)
- K) Sealed Engineering Drawings for Structural & Foundation design.

\$ 3,200.00

#### Wind and Snow Loads

Wind Load (WL) 115 mph, 3 second gusts  
 Snow Load (SL) 10 lbs. psf, Ground Snow  
 Risk Category II

Intended Crop: Educational

**Note: This Scholar greenhouse will be constructed with posts set in concrete footers or concrete slab**

## End Gables

**Front End Gables:** Framed for 2 - 18" exhaust fans and  
1 - Main Entry Door.

- A) Framing Studs: Allied "Gatorshield" 2" x 2" x 14 ga. Square
- B) Horizontal Purlins: Allied "Gatorshield" 2" x 2" x 14 ga. Square
- C) Base Extrusion: Aluminum base extrusion attractively seals and "trims out" base of greenhouse.

**Rear End Gables:** Framed For 2 - Motorized Shutters

- A) Framing Studs: Allied "Gatorshield" 2" x 2" x 14 ga. Square
- B) Horizontal Purlins: Allied "Gatorshield" 2" x 2" x 14 ga. Square
- C) Base Extrusion: Aluminum base extrusion attractively seals and "trims out" base of greenhouse.
- D) End Gable glazing: 8mm clear twinwall no drip polycarbonate panels, complete framing, glazing, and extrusion package. (10 yr. warranty)

## Ventilation

- A) 2 - 18" Quietaire Industrial Box exhaust fan 1/4hp: 3490 cfm ea. @ .05 SP 110V. \$ 1,230.00  
Fan(s) are single speed and equipped with shutter and guard.  
Offering a minimum of 1.3 air exchanges per minute @ .10 inches of static pressure.
- B) 2 - 24" Motorized Quietair Shutter Mounted in End Wall For Fresh Air Intake \$ 422.00  
at the minimum stage cooling.

## Heating

- A) 1 - 60,000 BTU - L. P. Gas heater. \$ 1,067.00  
Modine Model HD60A Heater delivers 80% thermal efficiency in a small package.  
Featuring a aluminized steel primary heat exchanger. Totally enclosed fan motors and all controls mounted inside the cabinet for protection from airborne moisture and dust. Comes set-up for LP gas, Natural gas conversion available. \$ -  
\$ 163.00  
\$ 122.00

## Doors

- A) 1 - 42" x 6' - 8" A.D.A. compliant single swing door(s) with lever action lock and key. \$ 489.00  
Doors are three quarter tempered glass, designed to open toward outside of greenhouse.

## Automatic Temperature Control

- A) Automatic temperature control panel for simple operation and no overlapping of heating and cooling units. System will be wired for 120 volts and be located in an easily accessible location for adjusting thermostat limits. \$ 100.00  
Control Panel to include:  
4 - Johnson Controls - Single Stage Thermostat(s) \$ 356.00

## Hanging Basket Rails:

- A) 1 - To Include: 4 runs of 1-3/8" x 17 ga. Allied "Gatorshield" tubing running \$ 133.92  
length of benches. 18 feet long rail length

## Emergency Lighting / Exit Signs / Fire Extinguisher

- A) 1 - Will be located above doors and will illuminate the word "EXIT" at all times, \$ 600.00  
also has emergency lights powered by a rechargeable battery. Emergency lights should come on when the power is interrupted for any reason.  
One Multi purpose dry chemical A-B-C rated 10 lb. Fire extinguisher charged with formulated siliconized dry chemical UL rated for fighting paper, wood, fabric, grease, flammable liquid and electrical fires.

		Sub Total	\$ 22,848.92	
	<u>12.5%</u>	Discount	\$ 2,856.12	
		Sub Total	\$ 19,992.81	
		Shipping	\$ 1,742.00	
		Crating Fee	\$ 125.00	
		Install	\$ 16,150.00	
Total Wt. 3526		<b>Grand Total</b>	<b>\$ 35,055.81</b>	

**Note: Proposal valid for 7 days after: September 23, 2024**

The Greenhouse described in this order is designed for and limited to Atlas Manufacturing, Inc. (Atlas) standard wind and snow loads unless specifically identified and described otherwise in the above order. Standard Loads are, Wind load = 90 mph w/ 3 second gust and Snow Load = 15 lbs. psf, Ground Snow based on a Category I continuously heated greenhouse as describes in Table 1608.3.2 of the IBC-2015 Manual. Atlas Manufacturing, Inc. cannot and will not be held liable or responsible for any and all damages and / or structural failures caused by prevailing load conditions at the greenhouse's erected location that exceed the aforementioned Standard Loads.

I, Putnam County Schools have read and understand the above order and disclaimer and agree to this order and disclaimer in their entirety. (This order is not valid unless accepted by Atlas Manufacturing, Inc.

Accepted,

\_\_\_\_\_  
Company / Individual

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Accepted,

\_\_\_\_\_  
Atlas Manufacturing, Inc.

\_\_\_\_\_  
Heath Spradley  
heath@atlasgreenhouse.com

\_\_\_\_\_  
Greenhouse Sales  
Title

\_\_\_\_\_  
Heath Spradley  
Signature

\_\_\_\_\_  
8/9/2024  
Date

**\* Due to the volatility of fuel prices, freight charges will be determined at time of shipment and adjusted accordingly.**

**NOTE: Customer is responsible for unloading product from truck upon delivery**



# ATLAS GREENHOUSE

P.O. Box 558 9596 US Hwy 82 East • Alapaha, GA 31622

Ph: 1-800-346-9902 / Fax: 1-229-532-4600

## Atlas Design Load Review

All information on this sheet is required to properly design and engineer your structure. Inaccurate or incomplete information that results in changes to stamped drawings will incur an additional charge.

Date: 8/7/2024

Customer Name: Putnam County Schools  
Address : 1400 East Spring St.  
Cookeville TN 38506

Physical Address of greenhouse location:  
AVERY TRACE MIDDLE SCHOOL  
230 RAIDER DR.  
COOKEVILLE, TN 38501

Contact Name: Sarah Bos  
Contact Phone: 0

Type and size of Structure: 16 x 30 Scholar Series Greenhouse with 6' Spacing and 6 Ft Side Walls

ARE PERMITS REQUIRED FOR THIS STRUCTURE:  YES  NO

Note: Most greenhouse structures require permitting unless there are specific agricultural exemptions for your location. If the NO permitting line is checked, additional cost may be incurred for structural upgrades IF building code or owner requirements are greater than the specified loads below.

**This greenhouse is quoted as:**

Building Code: IBC 2015  
Wind Load (WL) 90 mph, 3 second gust  
Snow Load (SL) 10 lbs. psf, Ground Snow  
Risk Category II  
Exposure: C

**Local Building Code Requirements(must be completed):**

Building Code: IBC 2018  
Wind Load (WL) \_\_\_\_\_ Ultimate Wind Speed  
Snow Load (SL) \_\_\_\_\_ psf, Ground Snow  
Risk Category \_\_\_\_\_ ( I or II)  
Exposure: \_\_\_\_\_ (A,B,C,orD)  
Seismic Zone: \_\_\_\_\_

Are there Special Load Requirements:  NO  Yes: Explain below.

Example: Overhead fire protection sprinklers, hanging baskets, crops supported from structure, etc....

HANGING BASKETS NEED SUPPORTED

Will Foundation Design be required for Permitting:  YES  NO

Will soil test results be provided for foundation design:  YES  NO

Allowable Soil Bearing Pressure: 1500 P.SI p.s.f.  
*If unknown, a pressure of 1500 psf will be assumed and used for foundation design*

Minimum Frost line requirements: 12 in. inches

Type of Foundation desired: Piers with Slab \_\_\_\_\_ Perimeter Footer with slab   
Piers without slab \_\_\_\_\_ Perimeter footer without slab \_\_\_\_\_

Authorized Customer signature: [Signature] Date 8-9-24

**SPECIAL NOTICE:**

**ATLAS MANUFACTURING, INC. CAN NOT AND WILL NOT BE HELD RESPONSIBLE FOR PRODUCT FAILURE WHERE EXCESSIVE WEATHER CONDITIONS SUCH AS SNOW, WIND, FIRE, OR HAIL HAS OCCURRED AND SUCH OCCURRENCES HAS EXCEEDED THE DESIGN LOADS STATED IN ENGINEERING SPECIFICATIONS. FURTHERMORE, ATLAS MANUFACTURING, INC. CAN NOT BE HELD RESPONSIBLE FOR PRODUCT FAILURE DUE TO IMPROPER INSTALLATION OR FAILURE TO FOLLOW MANUFACTURER'S RECOMMENDATIOI FAILURE TO FOLLOW RECOMMENDATIONS AND INSTRUCTIONS OF THE MANUFACTURER COULD RESULT IN ULTIMATE STRUCTURAL FAILURE.**

**Heath Spradley**

Acceptance by Customer  
(Sign Here)

Greenhouse Sales

Date

8/9/2024  
Date



**ATLAS  
GREENHOUSE**

P.O. Box 558 9596 US Hwy 82 East • Alapaha, GA 31622

Ph: 1-800-346-9902 / Fax: 1-229-532-4600

**ATLAS GREENHOUSE, LLC TERMS AND CONDITIONS**

Purchaser: \_\_\_\_\_  
Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Shipping Address: 0 \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Purchase Order # \_\_\_\_\_  
  
Project : \_\_\_\_\_

This agreement ("Agreement") and the purchase order and/or quote and all documents referenced herein represent the entire and integrated agreement ("Contract Documents") between Purchaser as defined above and Atlas Greenhouse, LLC ("Seller") and supersedes all prior negotiations, representative, or agreements, either written or oral, and each party may be referred to individually as party or collectively, parties.

**Article 1: The Materials**

Seller shall ensure that the materials as stated in the purchase order or quote ("Materials") are procured and ready for shipment. Seller will ensure that when the Materials leave the warehouse it is in good condition.

**Article 2: Shipping and Receiving**

Quoted shipping and handling charges are subject to change and will be shipped at the prevailing rates at the time of shipping. Purchaser is responsible for all shipping costs incurred.

**PURCHASER: BEFORE RECEIVING, ACCEPTING, OR SIGNING FOR YOUR MERCHANDISE, PLEASE READ THIS POLICY AND INSPECT YOUR MERCHANDISE FIRST IMPORTANT: PURCHASER IS RESPONSIBLE FOR RECEIVING TRUCK SHIPMENTS**

Once the freight carrier picks up Purchaser's freight from Seller's facility, safe delivery of this shipment is the responsibility of the freight carrier and/or Purchaser. However, Seller will be glad to render assistance to trace and recover goods.

Seller will ensure that Freight carrier shipments leave the Seller's warehouse in good condition. It is possible that in the process of transportation and transferring of freight, material may become either lost or damaged. Therefore, Seller cannot be responsible for conditions in which Seller has no control. Replacement material will be shipped and charged to Purchaser's account as detailed below. In this regard Purchaser is obligated for prompt payment of material (original and replacement) to Seller. No replacement material shall be sent until payment has been received by Seller. It is the freight carrier's obligation to reimburse Purchaser for damaged or missing items in Purchaser's claim.

Purchaser should examine shipment carefully before signing the delivery receipt. While counting the number of boxes and bundles, it is extremely important to check for shortages and/or damaged materials. If the box and bundle count does not agree with the bill of lading, or damaged material is found, it is Purchaser's responsibility to document shortage or damage on the freight bill and notify the Seller within 48 hours of delivery. Failure timely notify the Seller shall waive Purchasers right to obtain replacement material for damaged or missing material.

**Article 3: Risk of Loss**

Unless otherwise stated herein, risk of loss and title to all Materials shall pass to the Purchaser once the materials have been delivered to the Purchaser at the address stated above.

#### **Article 4: Change Orders**

A change order is any change in Materials from the original plans and specifications upon which the contract sum is predicated. All change order requests are subject to Seller's written approval. In the event the Seller authorizes changes in the work to be performed, or if any federal, state or local law, rule, or requirement results in alternate designs and/or deviations from the specifications herein, the contract sums shall be accordingly adjusted provided that the cost or credit to Purchaser shall be agreed upon by the parties before the change is put into effect. Any and all changes to this agreement must be in writing and signed by a representative of Seller.

#### **Article 5: Cancellation**

Orders for Materials or equipment are not cancelable, either in whole or in part.

#### **Article 6: Return of Materials or Equipment**

All returns for credit must have prior written approval of an authorized representative of Seller and must be for justifiable reasons.

The credit extended for such approved returns will be based on the invoice value at time of purchase, or such lower value as may then represent our current pricing. All returns will be assessed a handling and restocking charge of 25% unless otherwise approved by an authorized representative of Seller.

No items shall be returned for credit which have been damaged or rendered unusable. Unless otherwise approved by an authorized representative of Seller, all returned items shall be freight prepaid by Purchaser. During shipping, Purchaser is liable for all Materials.

#### **Article 7: Ownership and Use of Drawings, Specifications, Plans, and Other Documents**

Documents prepared by Seller, engineer, engineer's consultants, architect, or architect's consultants are instruments of service for use solely with respect to the Materials and the specific project. The Seller engineer, or engineer's consultants or architect or architect's consultants shall retain all common law, statutory and other reserved rights in their instruments of service including copyright. The Purchaser or its contractor, are authorized to use the instruments of service provided to them for this project only.

#### **Article 8: Waiver of Subrogation**

Each party agrees that with respect to any losses covered by, or required to be covered by, property insurance under the terms of this agreement, other than those losses caused by the other party's gross negligence or intentional acts, each party hereby waives and releases the other, its officers, directors, employees and agents, from any and all claims and liability or responsibility with respect to such losses, including losses arising out of the inability to conduct business. Each party further agrees that its insurance companies shall have no right of subrogation against the other on account of this release.

#### **Article 9: Governing Law and Venue**

The venue of any action arising out of or relating to this Agreement, or brought to enforce the provisions of this Agreement, shall be Berrien County, Georgia or the United States District Court for the Middle District of Georgia for a federal district court proceeding. This Agreement shall be governed by the laws of the State of Georgia. The parties agree, as a condition precedent to litigation, any controversy or claim relating to this agreement shall be first submitted to mediation before a mutually acceptable mediator, unless Seller, at its sole option, elects to waive this requirement and the parties further agree that the mediation will take place in Berrien County, Georgia. Each party irrevocably consents to the jurisdiction of the above courts.

#### **Article 10: Waiver of Jury Trial**

EACH PARTY AGREES THAT AS A MATERIAL PART OF THE CONSIDERATION HEREUNDER AND AS AN INDUCEMENT TO ENTER INTO THIS AGREEMENT, EACH PARTY HEREBY WAIVES THE RIGHT TO A JURY TRIAL.

#### **Article 11: Attorneys' Fees**

The prevailing party in any dispute arising out of or in connection with this Agreement shall be entitled to its attorney's fees, costs, and expenses incurred through arbitration, litigation, appellate and bankruptcy proceedings.

#### **Article 12: Damage Limitation**

In no event, whether based on the Agreement, warranty (express or implied), tort, federal or state statute or otherwise arising from or relating to the Materials or use of the materials and services performed under the Agreement, shall Seller be liable for secondary, special, punitive, exemplary, incidental, speculative, consequential, or indirect damages, including loss of use, loss of revenue, loss of profits or loss of crops.

Seller and Purchaser agree to allocate certain of the risks so that, to the fullest extent permitted by law, Seller's total aggregate liability to Purchaser is limited to the dollar amount of the Agreement for any and all injuries, damages, claims, expenses or claim expenses including attorneys' fees arising out of or relating to this Agreement regardless of whether it is based in warranty, tort, contract, strict liability, negligence, errors, omissions, or from any other cause or causes.

#### **Article 13: Disclaimers**

Purchaser understands and recognizes that greenhouses and related products manufactured and/or sold by Seller are subject to varied conditions due to the way they are to be installed and used. Seller makes no warranties whatsoever, express or implied, written or oral, to Purchaser. Liability is limited to repair or replacement of defective parts to the original Purchaser. Seller is not liable for any consequential damages, expenses, or injury arising from the use, misuse or adverse weather of any product manufactured or sold by Seller. Seller is not responsible for loss of income, merchandise, or livelihood due to a defective part sold by Seller. Seller reserves the right to make changes in design or add to or improve the product without incurring any obligation to install the same on any products previously manufactured.

Seller cannot and will not be held responsible for product or equipment failure where excessive weather conditions including but not limited to, snow, wind, lightning, fire, or hail has occurred, and such occurrences have exceeded the design loads stated in the engineering specifications. Furthermore, Seller cannot and will not be held responsible for product or equipment failure due to improper installation, inadequate common maintenance, or failure to follow the manufacturer's recommendations and instructions. Failure to follow manufacturer's recommendations and instructions could result in ultimate structural and equipment failure. Seller disclaims all responsibility for any injury or damage caused by the structure or equipment.

If the Purchaser chooses not to purchase steel end wall framing kits from Seller, it is Purchaser's sole responsibility to provide adequate framing to resist wind/snow loads to prevent damage or structural failure.

Seller cannot and will not be held liable for a loss of or damage to single layer poly due to slippage through aluminum poly fastening extrusions.

#### **Article 14: Indemnification**

To the fullest extent permitted by law, the Purchaser shall indemnify, defend and hold harmless the Seller, and it its agents and employees from and against all claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or related to the delivery or installation of the Materials, provided such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property, but only to the extent caused by the negligent act or omissions of Purchaser, or anyone directly employed by them or under their control or anyone whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in party by a party indemnified hereunder.

To the fullest extent permitted by law, Purchaser shall indemnify defend and hold Seller, including its owners, officers, managers, employees and agents, harmless (to the extent provided by the law) from and against all claims, loss, liability, cost, damage, or expense including attorneys' fees arising out of or related to any claim, action or proceeding against Seller arising out of or related to the installation, maintenance, use or operation of the Materials or products purchased by Purchaser or on Purchaser's behalf.

#### **Article 15: Limited Warranty**

Seller warrants that its products are free from defects in material and workmanship for a period of one year from the date of delivery, except that Seller explicitly makes no warranties as to products or materials manufactured by others. As to products manufactured by others, Purchaser's sole remedy shall be under warranty, if any, made by the original manufacturer. This limited warranty is nontransferable or assignable.

It is the Purchaser's responsibility to notify Seller in writing at matt@atlasgreenhouse.com (email) or mailed overnight mail with tracking to Atlas Greenhouse, Attn: Matt Hughes, P.O. Box 558, Alapaha, GA 31622 within ten (10) calendar days of the occurrence of any claim, defect, or deficiency arising out of materials provided by Seller under the Agreement. Failure of the Purchaser to provide written notice of the occurrence will result in the Purchaser waiving all claims that may be brought against Seller because of or relating to the occurrence, including claims arising in law, equity, contract, warranty, tort, or federal or state statutory claims. Upon receiving notice, Seller will within a reasonable time inspect the Materials, and if the cause of the defect is within the coverage as stated above, the Seller will arrange for repairs/replacements to be made. If the cause of the damage is not covered by the warranty, Seller will notify Purchaser that the damage is not covered, and Seller shall not be liable to Purchaser for the cost of repairs or damage.

Purchaser's remedies hereunder are limited to the repair and/or replacement of goods manufactured by Seller as provided herein. Any warranty provided by Seller shall be void if Purchaser fails to pay for any materials ordered pursuant to the Agreement.

The obligations of Seller herein are in lieu of all others, and Seller makes no other warranties, express or implied, including, without limitation, any warranties of merchantability or fitness, for any purpose. Under no circumstances shall Seller be liable for any special or consequential damages, even if Seller has been notified of the possibility the same.

Purchaser shall hold and protect all products for which Purchaser has given notice, as stated above, until Purchaser is specifically instructed to do otherwise by Seller. While such products are under Purchaser's protection, Purchaser shall be liable for all damages to said products.

Non-code or non-certified structures acquired by the Purchaser are done so at the Purchaser's own risk. Purchaser shall indemnify Seller from any liabilities or costs including attorneys' fees for structural failure or any legal action taken by governing agencies for nonconformance.

The structure set forth in this proposal is designed with the understanding that the interior may be cooled and/or heated. If the structure set forth in this proposal is structurally certified by a licensed structural engineer, the certification is based on figures for a continuously heated greenhouse. The Purchaser understands that it is required to regulate the inside temperatures to avoid excessive snow loads.

Purchaser understands that the cost of structural certification not requested at time of purchase but requested after Purchaser received structure and signed delivery receipt will be charged to Purchaser. In addition, any components (additional trusses, purlins, spacings, braces, etc.) necessary to meet the required certification will be charged to the Purchaser. Purchaser is responsible for informing Seller of required loads for the county in which the structure is to be located.

Seller shall not be responsible for any damages, direct or consequential, whether or not the structure contains growing plants, which shall result either from: (a) the failure of the Purchaser to always regulate inside temperatures, or (in the event the Purchaser is responsible hereunder for installing environmental control equipment), (b) the failure of the Purchaser to complete timely installation of said equipment.

## **EXCLUSIONS TO WARRANTY**

Including the exclusions mentioned elsewhere in this agreement, Seller disclaims all liability for claims arising out of the exclusions listed below. Purchaser acknowledges that he/she is solely liable for all damages, whether actual or consequential, arising out of these claims. This express workmanship warranty does NOT cover the following:

- 1) Defects or damage caused by:
  - (a) Natural disasters including, without limitation, floods, lightning, hurricanes, tropical storms, hail, windstorms, earthquakes, and/or tornadoes.
  - (b) Temperature fluctuations.
  - (c) Structural failures, such as cracks in foundations or other surfaces; damages caused by water intrusion unrelated to the work.
  - (d) Changes in original principal usage unless approved in advance in writing.
  - (e) Repairs by others including, but not limited to, servicing or maintenance unless prior written approval is obtained.
  - (f) Acts of God, strikes, riots, war, civil disturbances, fire, vandalism or other damage beyond Builder's control.
  - (g) Failure of Purchaser to maintain the purchased Materials.
  - (h) Sinkholes, shifting soils, or other ground subsidence condition.
  - (i) Purchaser negligence, misuse, abuse or alteration.
- 2) Damage to person or property caused by mold, mildew, fungi, spores, algae, microscopic organisms, hazardous chemicals, biological agents or allergens.
- 3) Any condition that is not in strict accordance with Seller's installation instructions.

## **Article 16: Limited Equipment Warranty**

Seller is a manufacturer or distributor for products and equipment used in the greenhouse industry. These product manufacturers have stated warranty procedures that must be followed to validate the warranty. These warranty procedures are typically included with the product's original packaging. Each product manual should be retained for servicing the product and warranty procedures. If the service manual and/or warranty procedures cannot be located, please call and ask for technical support. Subject to the other requirements and exceptions in this Agreement, Seller will warranty defective parts and motors for fans, shutters, pumps, heaters, thermostats, and curtain motors for a period of one year. However, all warranties are null and void when improperly wired or used. Upon inspection and testing, if the motor or part was improperly wired or used, the Purchaser will be billed. Seller has found that most claims for a defective motor or part are caused by initial improper wiring. Motors and heaters should be wired/installed by a licensed professional with experience in commercial equipment. Most claims of shortages are caused by Purchaser inexperience. Purchaser should inspect, identify, and recognize all parts, bundles, and equipment before beginning construction.

## **Article 17: Design Parameters**

The structure set forth in this proposal is designed with the understanding that the interior may be cooled and/or heated. Purchaser understands that they are required to regulate inside temperature to avoid excessive snow loads. Seller shall therefore not be responsible for any damages, direct or consequential, whether or not the structure contains growing plants, which shall result either from (a) the failure of the Purchaser to at all times regulate and maintain proper inside temperatures, or (in the event the Purchaser is responsible hereunder for installing environmental control equipment) (b) the failure of the Purchaser to complete timely installation of said equipment.

## **Article 18: Foundations**

Foundation options shown in this manual are for illustration purposes only and are intended to assist with the layout for posts and may not be suitable for Purchaser's structure. Soil types and densities vary from location to location, even within a specific locale. Different foundation requirements will be based on Purchaser's specific soil conditions, post spacing, wind loads, snow loads, etc. Seller can provide, upon request, engineering calculations to assist in determining foundation requirements with a local engineer for Purchaser's structure based on local code requirements. It is the responsibility of Purchaser to obtain all necessary local code information and to inform Seller of the required loads for the county, as well as obtaining any permits which will be necessary. Unless otherwise agreed to in writing by the parties, it is the responsibility of the Purchaser to install this structure on an adequate foundation designed to meet local building codes. Structures using post-in-ground are required to set posts according to foundation design. All structures must have posts set in 3000 PSI commercial grade concrete. Failure to strictly adhere to buildings codes, the requirements set forth in this Agreement or the installation manual shall void all warranties.

## **Article 19: Severability**

The invalidity of any provision of the Contract Documents shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise unenforceable, that provision shall be revised to the extent necessary to make that provision enforceable and legal. In such event, the Contract Documents shall be construed to the fullest extent of the law, to give effect to the Parties intention in executing the Contract Documents.

## **Article 20: Waiver of Consequential Damages**

The Seller and Purchaser waive claims against each other for consequential damages. In no event, whether based on the Agreement, warranty (express or implied), tort, federal or state statute or otherwise arising from or relating to the work and services performed under the Agreement, shall Seller be liable for secondary, special, punitive, exemplary, incidental, speculative, consequential, or indirect damages, including loss of use or loss of profits.

## **Article 21: Acts of God**

Seller shall not be liable for any damage, whether actual or consequential, or claim arising out of or relating to Acts of God, accidents, civil disturbances, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor, fires, hurricanes and other weather conditions, strikes, war or other causes beyond Seller's reasonable control.

**Article 22: No Third-Party Beneficiary**

This Agreement is intended to benefit only the parties hereto and their successors and assigns. Nothing in this Agreement is intended to create rights in any third-party beneficiary.

**Article 23: Assignment**

This Agreement shall not be assignable by Purchaser without the written consent of the Seller. Any attempt at assignment may be deemed a default.

**Article 24: Technical Support**

Technical advice is limited by the information provided by the Purchaser and the Purchaser must make the ultimate decision since the Purchaser is on-site. The Purchaser should consult the instruction manual and have it available when speaking to technical support. There is no guarantee of success of the technical assistance and no additional warranties are expressed or implied based upon any technical assistance given to the Purchaser. Seller is not responsible for the Purchaser's misunderstanding or misapplication of the technical advice given, other than what may qualify under the original warranties, terms, and conditions.

**Article 25: Recommendations**

1. Store all galvanized square, rectangle, and round tubing in a dry area. Galvanized hat purlins also need a dry area. If a dry, indoor area is not available for storage, cut the bundle straps and separate bundles, allowing air to dry out trapped moisture. Failure to do so will result in white oxidation forming on the metals.
2. A continuous inside temperature of 50°f at 3'-0" above floor level must be always maintained during cold weather or winter conditions. If snow begins to accumulate on the structure, increase the temperature until the accumulation is no longer present. Failure to do so will allow snow and ice to accumulate which may result in a structural failure due to excessive accumulation.
3. In case of heating failure, Seller recommends having an alternative heat source and/or generator and spare parts to allow for product function until full repairs or replacements can be made.
4. Maintain the poly covering to have a snug or almost tight fit year-round, it will expand, or contract based on changing temperatures and wind. Poly must not sag between framing members – failure to do so may result in pocketing of rain/snow which can cause serious damage or structural failure.
5. It is the Purchaser's responsibility to ensure that double poly systems are always inflated. In case of electrical failure, use a generator to keep the inflation system running.
6. When extreme weather conditions are predicted, it is recommended remove poly covering from the structures to prevent structural damage. Ensure all bolts, nuts, anchors, etc. are tightened securely when construction is complete.
7. Extrusions which require 'snap caps' are designed for two layers of 6 mil poly to adequately hold in place: single wide lock, double wide lock, channel lock, Z-lock, Snow Arch gutter, RT Max gutter, Pro Com gutter, wall/hinge extrusion. If using these extrusions with seasonal 4 mil poly, substitute the snap cap for stainless steel wire.

**Approval and Acceptance:**

Purchaser has reviewed and hereby accepts the terms of this Agreement and agrees to be bound by all of the provisions set forth herein.

"PURCHASER" (as defined above):

BY: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT  
tabbles  
VIA3  
09-05-24



Board Agenda Request  
For Sep 5, 2024 Meeting

Date 08/20/2024

Department CTE

Person Submitting Jackie Vester *JV*

Account Number (if appropriate) 141 71100 449 000 02117 000

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the purchase of iCEV CTE curriculum site license for CHS, MHS and UHS from vendor CEV Multimedia, LLC - Lubbock, TX, in the amount of \$21,562.50 to be paid by General Funds.

received  
08-20-24 MT *JV*



**Quote:** Q-50082  
**Today's Date:** 8/19/2024  
**Start Date:** 9/1/2024  
**End Date:** 7/31/2025

CEV Multimedia, LLC  
 1020 SE Loop 289  
 Lubbock, TX 79404  
**Phone** 800/922-9965 \* 806/745-8820  
**Fax** 800/243-6398 \* 806/745-5300  
**E-Mail** customersupport@icevonline.com

**BILL TO**  
 Putnam County School System - TN  
 1400 East Spring Street  
 Cookeville, Tennessee 38506

**SHIP TO**  
 Putnam County School  
 System - TN  
 Jackie Vester  
 jvester@pcsstn.com

Purchase Order No.	Customer ID	Salesperson ID	Territory ID	Payment Terms
Pending	PUTN0004	TN02	iCEV-CTE	Net 30

Qty	Item #	Description	Term	Ext. Price
750	TK-000750-0	TN - Turnkey Package   Site License   19 Teachers	11	\$21,562.50
		TN - Site License		
			<b>TOTAL:</b>	\$21,562.50

**iCEVonline.com CANCELLATION & REFUND POLICY**  
**No charge** for cancellation within 30 days of receipt of purchase order.  
**No cancellation or refund** after 30 days of receipt of purchase order.

Quote valid for 90 days

EXHIBIT  
tabbles  
VIA4  
09-05-24



Board Agenda Request  
For Sep 5, 2024 Meeting

Date 08/20/2024

Department CTE

Person Submitting Jackie Vester *Jma*

Account Number (if appropriate) 141 E 71300 429 000 02518 037  
141 E 71300 429 000 02518 055  
141 E 71300 429 000 02518 090

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the purchase of Measurement Math Training Kits and Culinary Math Training Kits for CHS, MHS and UHS from vendor Reality Works - Eau Claire, WI, in the amount of \$10,393.20 to be paid by ISM (Innovative School Models) grant.

received  
08-20-24 mt *AK*



2709 Mondovi Road, Eau Claire, WI 54701 USA  
+1.800.830.1416 | +1.715.830.2040

# Quote

159627

6/13/2024

**Expires: 9/12/2024**

Prepared For	Bill To	Ship To
Jaclyn Vester (931) 526-9777	Putnam Co School District 1400 E Spring St Cookeville TN 38506-4313 United States	Putnam Co School District 1400 E Spring St Cookeville TN 38506-4313 United States

<p><b>READY TO PLACE ORDER?</b></p> <ul style="list-style-type: none"> <li>Email PO and copy of quote to <a href="mailto:orders@realityworks.com">orders@realityworks.com</a> or call 800-830-1416 for payment options.</li> <li>Include Accounts Payable email address on PO</li> </ul>	<p><b>QUESTIONS?</b></p> <p>Contact Dan Cramer <a href="mailto:dan.cramer@realityworks.com">dan.cramer@realityworks.com</a> (800) 830-1416 x1132</p> <p><b>Sole Source Info:</b> <a href="https://www.realityworks.com/resources/sole-source-product-list">https://www.realityworks.com/resources/sole-source-product-list</a></p>
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Item #	Description	Price	Quantity	Extended
58010100	Measurement Math Training Kit	\$849.00	8	\$6,792.00
10840101	Culinary Math Training Kit	\$999.00	3	\$2,997.00

<b>Subtotal</b>	\$9,789.00
<b>Shipping and Handling</b>	\$604.20
<b>Tax</b>	\$0.00
<b>Total</b>	<b>\$10,393.20</b>
<b>Terms</b>	Net 30



# Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education


Phone Number of Person Making Request: 931-525-4708

Backup Included

Backup to follow

Approval to purchase from Teaching Strategies, LLC Bethesda, Washington, DC, for The Creative Curriculum Cloud (intervention online program for PreK students with disabilities) in the amount of \$12,350.00 to be paid from 141-71200-429-02152 as submitted.

  
\_\_\_\_\_  
Sheri Roberson, Special Education Supervisor      8/19/24  
Date

  
\_\_\_\_\_  
Corby King, Director of Schools      8/20/24  
Date

**received**  
08-20-24 MF



TEACHING STRATEGIES, LLC ("TS")
80 M STREET, SE, SUITE 1010
WASHINGTON, DC 20003
301-634-0818

Subscriber Name: Putnam County School District
Subscriber Number: 02A159696
Contact Name: Sheri Roberson
Contact Email: robersons2@pcsstn.com
Contact Title: Director of Special Education

Prepared by: Kenneatha Williams
kenne.w@teachingstrategies.com
(240) 283-5658 10152
Expiration Date: 11-30-2024
Subscription Term: 12/01/2024 - 11/30/2025

Table with columns: PRODUCT, SALES PRICE, QTY, TOTAL PRICE. Row 1: Creative Curriculum® Cloud, \$950.00, 13, \$12,350.00. Summary rows: Subtotal: \$12,350.00, Shipping: \$0.00, Tax: \$0.00, Total: \$12,350.00.

If paying by credit card a 2.5% processing fee of \$308.75 will be added, which is to cover the cost of processing a credit or charge card transaction, for a Total Price of \$12,658.75. Only Visa, Mastercard, and American Express credit cards may be used. Please do not use debit cards. To avoid the processing fee, payment by ACH or wire is available.

BILL TO

Billing Client: Putnam County School District
Billing Street: 1400 E Spring St
Billing City: Cookeville
Billing State: Tennessee
Billing Postal Code: 38506
Billing Country: United States

Subscription Services Products

This Order is entered into by and between Subscriber identified above and TS. This Order incorporates the Subscription Services Terms and Conditions at https://teachingstrategies.com/agreement-and-policies/ (together with this Order, the "Agreement"). The Agreement sets forth the terms pursuant to which TS will provide access to Subscription Services. Subscriber must sign and deliver a copy of this Order to receive access to the Subscription Services set forth in this Order.

The subscription period will begin on 12-01-2024 and expire on 11-30-2025 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is:  
Tonia Wheeler  
wheelert3@pcsstn.com

Subscription Details			
Product	Qty	Start	End
Creative Curriculum® Cloud	13	12/01/2024	11/30/2025

DEPARTMENT OF EDUCATION  
PUTNAM COUNTY  
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road  
COOKEVILLE, TN 38506  
PHONE: (931) 528-1847  
FAX: (931) 520-2022



Putnam County Board of Education  
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143-73100-710

Backup included

Backup to follow

Request approval for School Nutrition to purchase additional stainless-steel shelving for pass-through warmers (3) and cooler (1) at Cookeville High School for bottom-line total of \$16,834.00, from Douglas Equipment. To paid from fund 143-73100-710.

Jennifer Mitchell, SNP Supervisor *gm* 8/19/24  
Signature of Person Making Request Date

*[Signature]* 8/26/24  
Signature of Director of Schools Date





# Quote

08/22/2024

# 1

**Project:**  
54987 Putnam County Schools

**From:**  
Douglas Equipment  
Jade Clyburn  
301 North St.  
Bluefield, WV 24701-4048  
304-327-0149

Job Reference Number: 1432400280

Item	Qty	Description	Sell	Sell Total
6.3	24 ea	<b>SST SHELVES 340-60180-01</b> Traulsen Model No. SST SHELVES 340-60180-01 24 adjustable wire shelves for Traulsen AHF232WP-FHG pass thru warmers serial #24F02287, 24F02289, 24F02288 SST shelves 340-60180-01	\$504.89	\$12,117.36
			<b>ITEM TOTAL:</b>	<b>\$12,117.36</b>
6.4	4 ea	<b>SST RIGHT SEC 340-60179-01</b> Traulsen Model No. SST RIGHT SEC 340-60179-01 SST right sec 340-60179-01 8 adjustable wire shelves for Traulsen AHT232NPUT-FHG pass thru cooler serial #24F02290	\$536.07	\$2,144.28
			<b>ITEM TOTAL:</b>	<b>\$2,144.28</b>
6.5	4 ea	<b>SST LEFT SEC 340-60074-01</b> Traulsen Model No. SST LEFT SEC 340-60074-01 SST left sec 340-60074-01 8 adjustable wire shelves for Traulsen AHT232NPUT-FHG pass thru cooler serial #24F02290	\$512.21	\$2,048.84
			<b>ITEM TOTAL:</b>	<b>\$2,048.84</b>
6.6	128 ea	<b>358-08982-00</b> Traulsen Model No. 358-08982-00 358-08982-00 shelf clips 358-08982-00 (4per shlf	\$4.09	\$523.52
			<b>ITEM TOTAL:</b>	<b>\$523.52</b>
			<b>Total</b>	<b>\$16,834.00</b>

Initial: \_\_\_\_\_

- BID ALL OR NOTHING, DROP SHIP ONLY.
- NO INSTALLATION REQUESTED; THEREFORE NOT QUOTED.
- PRICING VALID FOR 30 DAYS
- PLEASE ADD 3% FOR CREDIT CARD PURCHASES
- DOES NOT INCLUDE STATE SALES TAX WHERE APPLICABLE
- SHIPPING INCLUDED BASED OFF OF THE QUANTITY AND LOCATION REQUESTED.

*IF ORDER REFLECTS A DIFFERENT QUANTITY OR LOCATION,  
PRICE IS SUBJECT TO CHANGE AT CUSTOMERS EXPENSE.*

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$16,834.00



Foodservice Equipment, Supplies and Design

Strategic Equipment, LLC  
dba TriMark Strategic  
dba TriMark Foodcraft  
dba ISI Commercial Refrigeration

# Quote

08/14/2024

#2

**Project:**  
**Putnam Co- Shelves**

**From:**  
**Strategic Equipment, LLC**  
**Heidi Keller**  
**3011 Industrial Parkway East**  
**Knoxville, TN 37921**  
**(865)545-5222 (contact)**  
**(865)522-4448 (Fax)**

Job Reference Number: 111843

Thank you for allowing TriMark the opportunity to provide pricing. Please be aware in this very unstable market; manufacturers are experiencing delays, pricing increases and additional freight surcharges and storage fees. *As such, quotes will remain in effect for 30 days.* TriMark reserves the right to make any corrections or adjustments due to cost increases, market fluctuations, supply chain disruptions, tariffs, third party supplier changes in cost, general contractor delays, or any other factors outside of TriMark's control at any time prior to delivery. We apologize for the inconvenience.

For all custom fabricated equipment, exhaust hoods, walk-in coolers/freezers, and all items requiring owner selections of colors or laminate finishes, these prices are current estimates. We will re-quote those items based on the manufacturers' prices in effect at the time when field measurements can be taken and/or color/laminate selections are made by the owner. This policy also applies to all items of standard manufacture that cannot be shipped immediately upon fabrication to an owner's or general contractor's facility.

Item	Qty	Description		
1	24 ea	<b>PARTS</b> Model No. 340-60180-01 Stainless Steel shelves for Traulsen AHF232WP-FHG		
	24 ea	FREIGHT Drop Ship		
			<b>ITEM TOTAL:</b>	<b>\$12,982.32</b>
1	4 ea	<b>PARTS</b> Model No. 340-60179-01 Stainless Steel shelves for Traulsen AHT232NPUT-FHG RIGHT section		
	4 ea	FREIGHT Drop Ship		
			<b>ITEM TOTAL:</b>	<b>\$2,297.08</b>

Item	Qty	Description		
1	4 ea	<b>PARTS</b> Model No. 340-60074-01 Stainless Steel shelves for Traulsen AHT232NPUT-FHG LEFT section		
	4 ea	FREIGHT Drop Ship		
	32 ea	PARTS Shelf Clips		
			<b>ITEM TOTAL:</b>	<b>\$2,334.84</b>
			Total	\$17,614.24

This Quote shall be subject to TriMark's Terms of Sale <https://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf> , which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

**Any tax or similar fees shown in this Quote are an estimate only.**

Florida Refrigeration License # CAC1821900

Austin	Beaumont	Houston	Lewisville
TACLB52729R	TACLA35912C	TACLA108388C	TACLB16860C

Regulated by the Texas Department of Licensing and Regulation, P.O. BOX 12157, Austin, Texas, 1-800-803-9202. [www.tdlr.texas.gov](http://www.tdlr.texas.gov)

I understand, agree to and accept the above terms and conditions.



Mitchell, Jennifer <jennifer.mitchell@pcsstn.com>

### Quote for Warmer/Cooler Racks Needed

1 message

Mitchell, Jennifer <jennifer.mitchell@pcsstn.com>

Fri, Aug 2, 2024 at 11:27 AM

To: "Keller, Heidemarie" <heidemarie.keller@trimarkusa.com>, Carolyn Burton <Cburton@dykesfoodservice.com>, zach.corley@mobilefixture.com, Dylan Bowen <DBowen@katom.com>

no response

no response

no response

We need a quote for the following:

24 adjustable wire shelves for Traulsen AHF232WP-FHG pass thru warmers

8 adjustable wire shelves for Traulsen AHT232NPUT-FHG pass thru cooler

Will need the clips that go with these.

Also need to know how soon they could ship. Thanks!

Jennifer L. Mitchell, MS, RDN, LDN

School Nutrition Program Supervisor

Putnam County Schools

3860 Phifer Mountain Road

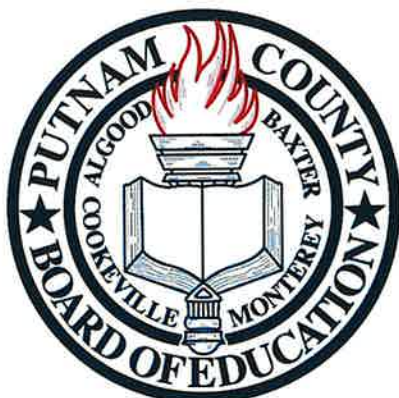
Cookeville, TN 38506

(931)528-1847

<https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>

Sent with Mailsuite · Unsubscribe

EXHIBIT  
tabbles  
VIA 7  
09-05-24



**Board Agenda Request**

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) 141-72210-399-02103

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of Read 180 Stage A Independent Reading Library from Houghton Mifflin Harcourt Chicago, Illinois, in the amount of \$23,960.00 to be paid from 141-72210-399-02103.

A handwritten signature in black ink, appearing to be "C. Winningham", is written in the lower right area of the page.

**received**  
08-22-24 MAT *CK*



Date: 08/03/2024

Quote Number: 11581262

Customer Number: 4118055

Prices Guaranteed Through: 10/01/2024

**To: Follett Content Solutions**

1340 Ridgeview Drive  
McHenry, IL 60050  
Attn: Order Department

Phone: 888.511.5114

Email: orders@follettcontent.com

**For: PARK VIEW ELEMENTARY SCHOOL (#4118055)**

545 SCOTT AVE  
COOKEVILLE, TN 38501

Created by: Brittany Reese

Email: brittany.reese@pcsstn.com

List Number: 204027032

List Name: Books 24-25

**Order Summary**

1270 Items \$23,961.55

837 1st choice: \$16,159.91

Book Processing: \$0.00

**Subtotal: \$23,961.55**

Shipping: FREE

Free shipping and handling on books and audiovisual materials within the United States and its territories. Shipping and brokerage are free to Canada.

**Total: \$23,961.55**

The pricing in this quote is based on information provided by you, our Customer, and is guaranteed through 10/01/2024. Any variations to the quote, including but not limited to, title selection, processing, shipping/handling fees, and any additional products or services, shall result in additional costs.

For details on cataloging or processing options offered by Follett Content Solutions, call customer service at 888.511.5114.

**Books**

135 items

Item		Price	Qty.	Total
<b>100 mighty dragons all named Broccoli</b> by LaRochelle, David (#2580KA1) Hardcover — Dial Books for Young Readers, 2023	—	\$19.30	1	\$19.30
<b>Acorn: Best Buddies Book Series [3-item series] (#A645636)</b>				
<b>A pie for us!</b> (Acorn: Best Buddies, Book 1) by Fang, Vicky (#2857YB3) Hardcover — Scholastic Inc., 2023	1st	\$22.48	1	\$22.48
<b>Rain is wet!</b> (Acorn: Best Buddies, Book 3) by Fang, Vicky (#2848ZCX) Hardcover — Scholastic, Inc., 2024	1st	\$22.48	1	\$22.48
<b>Save the duck!</b> (Acorn: Best Buddies, Book 2) by Fang, Vicky (#2858AB5) Hardcover — Scholastic, Inc., 2023	1st	\$22.48	1	\$22.48
<b>Acorn: Mermaid Days Book Series [3-item series] (#A57383X)</b>				
<b>A new friend</b> (Acorn: Mermaid Days, Book 3) by Lukoff, Kyle (#2376PA1) Hardcover — Scholastic Inc., 2023	1st	\$22.48	1	\$22.48
<b>The sea monster</b> (Acorn: Mermaid Days, Book 2) by Lukoff, Kyle (#1762CX9) Hardcover (library binding) — Scholastic Inc., 2022	1st	\$22.48	1	\$22.48
<b>The sunken ship</b> (Acorn: Mermaid Days, Book 1) by Lukoff, Kyle (#1744DV1) Hardcover — Scholastic Inc., 2022	1st	\$22.48	1	\$22.48

**Acorn: Poppleton Book Series [8-item series] (#A450266)**

Item	!	Price	Qty.	Total
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Poppleton</b> (Acorn: Poppleton, Book 1) by Rylant, Cynthia (#1113SV0) <b>Hardcover (library binding)</b> — Acorn/Scholastic Inc., 2019	1st	\$22.48	1	\$22.48
<b>Poppleton and friends</b> (Acorn: Poppleton, Book 2) by Rylant, Cynthia (#1113TV8) <b>Hardcover (library binding)</b> — Acorn/Scholastic Inc., 2019	1st	\$22.48	1	\$22.48
<b>Poppleton at Christmas</b> (Acorn: Poppleton, Book 5) by Rylant, Cynthia (#1626HG5) <b>Hardcover</b> — Scholastic Inc., 2022	1st	\$22.48	1	\$22.48
<b>Poppleton every day</b> (Acorn: Poppleton, Book 3) by Rylant, Cynthia (#1350NX2) <b>Hardcover (library binding)</b> — Scholastic Inc., 2020	1st	\$22.48	1	\$22.48
<b>Poppleton in fall</b> (Acorn: Poppleton, Book 4) by Rylant, Cynthia (#1360AZX) <b>Hardcover (library binding)</b> — Scholastic Inc., 2020	1st	\$22.48	1	\$22.48
<b>Poppleton in summer</b> (Acorn: Poppleton, Book 6) by Rylant, Cynthia (#1350PX7) <b>Hardcover (library binding)</b> — Scholastic, Inc., 2023	1st	\$22.48	1	\$22.48
<b>Amazing Americans: Pop Music Stars Book Set [8-item set] (#A298812)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Adam Levine</b> (Amazing Americans: Pop Music Stars) by Merwin, E (#1586LNX) <b>Hardcover (library binding)</b> — Bearport Publishing, 2019	1st	\$20.00	1	\$20.00
<b>Ariana Grande</b> (Amazing Americans: Pop Music Stars) by Gigliotti, Jim (#1383UL0) <b>Hardcover (library binding)</b> — Bearport Publishing, 2018	1st	\$20.00	1	\$20.00
<b>Beyonce</b> (Amazing Americans: Pop Music Stars) by Merwin, E (#1586MN7) <b>Hardcover (library binding)</b> — Bearport Publishing, 2019	1st	\$18.94	1	\$18.94
<b>Bruno Mars</b> (Amazing Americans: Pop Music Stars) by Gigliotti, Jim (#1383VL8) <b>Hardcover (library binding)</b> — Bearport Publishing, 2018	1st	\$20.00	1	\$20.00
<b>Lady Gaga</b> (Amazing Americans: Pop Music Stars) by Merwin, E (#1586NN4) <b>Hardcover (library binding)</b> — Bearport Publishing, 2019	1st	\$18.94	1	\$18.94
<b>Michael Jackson</b> (Amazing Americans: Pop Music Stars) by Kelley, K. C (#1586PN9) <b>Hardcover (library binding)</b> — Bearport Publishing, 2019	1st	\$20.00	1	\$20.00
<b>Pharrell Williams</b> (Amazing Americans: Pop Music Stars) by Kelley, K. C (#1383WL5) <b>Hardcover (library binding)</b> — Bearport Publishing, 2018	1st	\$20.00	1	\$20.00
<b>Amulet. Book nine, Waverider</b> (Amulet, Book 9) by Kibuishi, Kazu (#2848DCX) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2024	1st	\$23.88	1	\$23.88
<b>Baby-Sitters Club Book Series [Graphic Novel] [16-item series] (#A320532)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>The Baby-sitters club. 1, Kristy's great idea</b> (Baby-Sitters Club, Book 1) by Telgemeier, Raina (#0750CT4) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2015	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 10, Kristy and the snobs</b> (Baby-Sitters Club, Book 10) by Chau, Chan (#1940YQ7) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2021	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 11, Good-bye Stacey, good-bye</b> (Baby-Sitters Club, Book 11) by Epstein, Gabriela (#1613QU0) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2022	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 12, Jessi's secret language</b> (Baby-Sitters Club, Book 12) by Chau, Chan (#1763FX7) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2022	1st	\$23.88	1	\$23.88
<b>The Baby-sitters Club. 13, Mary Anne's bad luck mystery</b> (Baby-Sitters Club, Book 13) by Cheng, Cynthia Yuan (#2378PA4)	1st	\$23.88	1	\$23.88

Item	!	Price	Qty.	Total
<b>Hardcover</b> — Graphix, an imprint of Scholastic, 2023				
<b>The Baby-sitters Club. 14,Stacey's mistake</b> (Baby-Sitters Club, Book 14) by Crenshaw, Ellen T (#2860EB9) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2023	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 15,Claudia and the bad joke</b> (Baby-Sitters Club, Book 15) by Nopra, Arley (#2850YC7) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2024	1st	\$23.88	1	\$23.88
<b>The Baby-sitters Club. 2,The truth about Stacey</b> (Baby-Sitters Club, Book 2) by Telgemeier, Raina (#0750DT1) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2015	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 3,Mary Anne saves the day</b> (Baby-Sitters Club, Book 3) by Telgemeier, Raina (#0878BW8) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2015	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 5,Dawn and the impossible three</b> (Baby-Sitters Club, Book 5) by Galligan, Gale (#1176KG1) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2017	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 6,Kristy's big day</b> (Baby-Sitters Club, Book 6) by Galligan, Gale (#1137AN0) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2018	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 7,Boy-crazy Stacey</b> (Baby-Sitters Club, Book 7) by Galligan, Gale (#1112GV7) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2019	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 8,Logan likes Mary Anne!</b> (Baby-Sitters Club, Book 8) by Galligan, Gale (#1625QG4) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2020	1st	\$23.88	1	\$23.88
<b>The Baby-sitters club. 9,Claudia and the new girl</b> (Baby-Sitters Club, Book 9) by Epstein, Gabriela (#1897QC1) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2021	1st	\$23.88	1	\$23.88
<b>Babymouse</b> Book Series [20-item series] (#A160934) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Babymouse. 14,Mad scientist</b> (Babymouse, Book 14) by Holm, Jennifer L (#0497NMX) <b>Hardcover (library binding)</b> — Random House, 2011	1st	\$12.99	1	\$12.99
<b>Babymouse. 15,A very Babymouse Christmas</b> (Babymouse, Book 15) by Holm, Jennifer L (#0466JR9) <b>Hardcover (library binding)</b> — Random House, 2011	1st	\$12.99	1	\$12.99
<b>Babymouse. 6,Camp Babymouse</b> (Babymouse, Book 6) by Holm, Jennifer L (#06006T9) <b>Hardcover (library binding)</b> — Random House, 2007	1st	\$12.30	1	\$12.30
<b>Babymouse. 7,Skater girl</b> (Babymouse, Book 7) by Holm, Jennifer L (#15985U9) <b>Hardcover (library binding)</b> — Random House, 2007	1st	\$12.30	1	\$12.30
<b>The Bad Guys in The serpent and the beast</b> (Bad Guys, Book 19) by Blabey, Aaron (#2431WD8) <b>Paperback</b> — Scholastic Inc., 2024	1st	\$6.99	1	\$6.99
<b>Beach pug</b> (Branches: Diary Of A Pug, Book 10) by May, Kyla (#2870DC5) <b>FollettBound Sewn</b> — Scholastic Inc., 2024	1st	\$16.24	1	\$16.24
<b>Big Buddy Books: MLB's Greatest Teams</b> Book Set [16-item set] (#A473207)				
<b>Atlanta Braves</b> (Big Buddy Books: MLB's Greatest Teams) by Wesley, Caroline (#1569DS0) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Boston Red Sox</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1033ZP9) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Chicago Cubs</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034AP3) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00

Item	!	Price	Qty.	Total
<b>Chicago White Sox</b> (Big Buddy Books: MLB's Greatest Teams) by St. Sauver, Dennis (#1569ES8) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Cincinnati Reds</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034BP0) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Houston Astros</b> (Big Buddy Books: MLB's Greatest Teams) by Wesley, Caroline (#1569FS5) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Kansas City Royals</b> (Big Buddy Books: MLB's Greatest Teams) by St. Sauver, Dennis (#1569GS2) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Los Angeles Dodgers</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034CP8) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Minnesota Twins</b> (Big Buddy Books: MLB's Greatest Teams) by Wesley, Caroline (#1569HSX) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>New York Mets</b> (Big Buddy Books: MLB's Greatest Teams) by St. Sauver, Dennis (#1569JS4) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>New York Yankees</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034DP5) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Oakland Athletics</b> (Big Buddy Books: MLB's Greatest Teams) by St. Sauver, Dennis (#1569KS1) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Pittsburgh Pirates</b> (Big Buddy Books: MLB's Greatest Teams) by Wesley, Caroline (#1569LS9) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>San Francisco Giants</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034EP2) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>St. Louis Cardinals</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034FPX) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Texas Rangers</b> (Big Buddy Books: MLB's Greatest Teams) by Lajiness, Katie (#1034GP7) <b>Hardcover (library binding)</b> — Big Buddy Books, an imprint of Abdo Publishing, 2019	—	\$24.00	1	\$24.00
<b>Big tree</b> by Selznick, Brian (#2160RA3) <b>Hardcover</b> — Scholastic Press, 2023	—	\$31.20	1	\$31.20
<b>Blastoff! Beginners: Favorite Pets Book Set [10-item set] (#A501669)</b>				
<b>Birds</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1929NA2) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Cats</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1929QA4) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Dogs</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1929PA7) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Fish</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1929RA1) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Guinea pigs</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1929SA9) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Hamsters</b> (Blastoff! Beginners: Favorite Pets) by Zobel, Derek (#1929TA6) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Hermit crabs</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1823UN7) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51

Item	!	Price	Qty.	Total
<b>Lizards</b> (Blastoff! Beginners: Favorite Pets) by Zobel, Derek (#1823VN4) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Rabbits</b> (Blastoff! Beginners: Favorite Pets) by Leaf, Christina (#1823WN1) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Turtles</b> (Blastoff! Beginners: Favorite Pets) by Zobel, Derek (#1823YN6) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$19.51	1	\$19.51
<b>Blastoff! Beginners: Sports Fun! Book Set [13-item set] (#A687231)</b>				
<b>Archery</b> (Blastoff! Beginners: Sports Fun!) by Barnes, Rachael (#2171WF2) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baseball</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2944LD5) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Basketball</b> (Blastoff! Beginners: Sports Fun!) by Leaf, Christina (#2944MD2) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Cheerleading</b> (Blastoff! Beginners: Sports Fun!) by Leaf, Christina (#2944NDX) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Football</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2944PD4) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Golf</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2171UF8) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Gymnastics</b> (Blastoff! Beginners: Sports Fun!) by Leaf, Christina (#2944QD1) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Hockey</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2944RD9) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Skiing</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2172AF9) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Snowboarding</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2171YF7) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Soccer</b> (Blastoff! Beginners: Sports Fun!) by Leaf, Christina (#2944SD6) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Tennis</b> (Blastoff! Beginners: Sports Fun!) by Barnes, Rachael (#2171VF5) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Wrestling</b> (Blastoff! Beginners: Sports Fun!) by Downs, Kieran (#2944TD3) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Blastoff! Beginners: Too Cute! Book Set [32-item set] (#A543337)</b>				
<b>Baby bears</b> (Blastoff! Beginners: Too Cute!) by Leaf, Christina (#1961TR6) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby cats</b> (Blastoff! Beginners: Too Cute!) by Leaf, Christina (#1961UR3) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby chickens</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2748VB8) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby cows</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#1950EY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51

Item	!	Price	Qty.	Total
<b>Baby deer</b> (Blastoff! Beginners: Too Cute!) by Sabelko, Rebecca (#1842BV9) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby dogs</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#1961VR0) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby ducks</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#1842CV6) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby elephants</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#2860MD3) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby foxes</b> (Blastoff! Beginners: Too Cute!) by Leaf, Christina (#1842DV3) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby giraffes</b> (Blastoff! Beginners: Too Cute!) by Leaf, Christina (#1842EV0) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby goats</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#2748WB5) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby hedgehogs</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2748YBX) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby hippos</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#2748ZB7) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby horses</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#1961WR8) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby kangaroos</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#2860ND0) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby koalas</b> (Blastoff! Beginners: Too Cute!) by Sabelko, Rebecca (#1842FV8) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby lions</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2172DF0) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby monkeys</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#1950FYX) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby pandas</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#1842GV5) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby penguins</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#1961YR2) <b>Hardcover (library binding)</b> — Bellwether Media, c2022 p2021	1st	\$19.51	1	\$19.51
<b>Baby pigs</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2749AB1) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby rabbits</b> (Blastoff! Beginners: Too Cute!) by Leaf, Christina (#1961ZRX) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$19.51	1	\$19.51
<b>Baby raccoons</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#1950GY7) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby rhinos</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#2749BB9) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby seals</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2172BF6) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby sheep</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#2860PD5) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$19.51	1	\$19.51

Item	!	Price	Qty.	Total
<b>Baby skunks</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2172EF8) Hardcover (library binding) — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby sloths</b> (Blastoff! Beginners: Too Cute!) by Barnes, Rachael (#1950HY4) Hardcover (library binding) — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby squirrels</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#1950JY9) Hardcover (library binding) — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Baby tigers</b> (Blastoff! Beginners: Too Cute!) by Rathburn, Betsy (#2860QD2) Hardcover (library binding) — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby turtles</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#2172CF3) Hardcover (library binding) — Bellwether Media, 2024	1st	\$19.51	1	\$19.51
<b>Baby wolves</b> (Blastoff! Beginners: Too Cute!) by Neuenfeldt, Elizabeth (#1950KY6) Hardcover (library binding) — Bellwether Media, 2023	1st	\$19.51	1	\$19.51
<b>Blastoff! Discovery: U.S. National Parks</b> Book Set [12-item set] (#A613092)				
<b>Acadia National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#1950LY3) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Everglades National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#2173LF5) Hardcover (library binding) — Bellwether Media, 2024	—	\$21.01	1	\$21.01
<b>Glacier National Park</b> (Blastoff! Discovery: U.S. National Parks) by Bowman, Chris (#1950MY0) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Grand Canyon National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#1950NY8) Hardcover (library binding) — Bellwether Media, c2023 p2022	—	\$21.01	1	\$21.01
<b>Grand Teton National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#2173KF8) Hardcover (library binding) — Bellwether Media, 2024	—	\$21.01	1	\$21.01
<b>Great Smoky Mountains National Park</b> (Blastoff! Discovery: U.S. National Parks) by Bowman, Chris (#1950PY2) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Joshua Tree National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#2173NFX) Hardcover (library binding) — Bellwether Media, 2024	—	\$21.01	1	\$21.01
<b>Olympic National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#2173MF2) Hardcover (library binding) — Bellwether Media, 2024	—	\$21.01	1	\$21.01
<b>Rocky Mountain National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#1950QYX) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Yellowstone National Park</b> (Blastoff! Discovery: U.S. National Parks) by Bowman, Chris (#1950RY7) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Yosemite National Park</b> (Blastoff! Discovery: U.S. National Parks) by Leaf, Christina (#1950SY4) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Zion National Park</b> (Blastoff! Discovery: U.S. National Parks) by Bowman, Chris (#1950TY1) Hardcover (library binding) — Bellwether Media, 2023	—	\$21.01	1	\$21.01
<b>Blastoff! Missions: Journey Into Space</b> Book Set [6-item set] (#A613033)				
<b>The asteroid belt</b> (Blastoff! Missions: Journey Into Space) by Rathburn, Betsy (#1949HY6) Hardcover (library binding) — Bellwether Media, 2023	—	\$20.26	1	\$20.26
<b>The dwarf planets</b> (Blastoff! Missions: Journey Into Space) by Rathburn, Betsy (#1949JY0) Hardcover (library binding) — Bellwether Media, 2023	—	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>The inner planets</b> (Blastoff! Missions: Journey Into Space) by Leaf, Christina (#1949KY8) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	—	\$20.26	1	\$20.26
<b>Moons</b> (Blastoff! Missions: Journey Into Space) by Loy, Harriet (#1949LY5) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	—	\$20.26	1	\$20.26
<b>The outer planets</b> (Blastoff! Missions: Journey Into Space) by Leaf, Christina (#1949MY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	—	\$20.26	1	\$20.26
<b>The sun</b> (Blastoff! Missions: Journey Into Space) by Leaf, Christina (#1949NYX) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	—	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 1: Community Helpers Book Set [32-item set] (#A291311)</b>				
<b>Bakers</b> (Blastoff! Readers Level 1: Community Helpers) by Sabelko, Rebecca (#1500TY6) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Bus drivers</b> (Blastoff! Readers Level 1: Community Helpers) by Schuh, Mari C (#1314CL8) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Carpenters</b> (Blastoff! Readers Level 1: Community Helpers) by Downs, Kieran (#1928WA1) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Cashiers</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1823BN9) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Chefs</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1204US6) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Construction workers</b> (Blastoff! Readers Level 1: Community Helpers) by Bowman, Chris (#1313TL5) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Counselors</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1823CN6) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Custodians</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1204VS3) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Delivery drivers</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1823DN3) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Dentists</b> (Blastoff! Readers Level 1: Community Helpers) by Schuh, Mari C (#1314DL5) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Doctors</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1313VLX) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Electricians</b> (Blastoff! Readers Level 1: Community Helpers) by Sabelko, Rebecca (#1500UY3) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>EMTs</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1823EN0) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Farmers</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1051SP6) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Firefighters</b> (Blastoff! Readers Level 1: Community Helpers) by Bowman, Chris (#1313UL2) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Flight attendants</b> (Blastoff! Readers Level 1: Community Helpers) by Sabelko, Rebecca (#1500VY0) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Garbage collectors</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1051TP3) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>Hairstylists</b> (Blastoff! Readers Level 1: Community Helpers) by Rathburn, Betsy (#1500WY8) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Judges</b> (Blastoff! Readers Level 1: Community Helpers) by Downs, Kieran (#1928UA7) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Librarians</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1051UP0) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Mail carriers</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1313WL7) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Mechanics</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1051VP8) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Nurses</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1313YL1) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Pilots</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1204WS0) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Plumbers</b> (Blastoff! Readers Level 1: Community Helpers) by Moening, Kate (#1204YS5) <b>Hardcover (library binding)</b> — Bellwether Media, 2019	1st	\$20.26	1	\$20.26
<b>Police officers</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1313ZL9) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Reporters</b> (Blastoff! Readers Level 1: Community Helpers) by Downs, Kieran (#1928TAX) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Servers</b> (Blastoff! Readers Level 1: Community Helpers) by Downs, Kieran (#1928VA4) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Teachers</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1314AL3) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Truck drivers</b> (Blastoff! Readers Level 1: Community Helpers) by Rathburn, Betsy (#1500YY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Veterinarians</b> (Blastoff! Readers Level 1: Community Helpers) by Leaf, Christina (#1314BL0) <b>Hardcover (library binding)</b> — Bellwether Media, 2018	1st	\$20.26	1	\$20.26
<b>Welders</b> (Blastoff! Readers Level 1: Community Helpers) by Rathburn, Betsy (#1500ZYX) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 1: Weather Forecast Book Set [6-item set] (#A613106)</b>				
<b>Clouds</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1950UY9) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Rain</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1950VY6) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Snow</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1950WY3) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Sunshine</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1950YY8) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Thunderstorms</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1950ZY5) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Wind</b> (Blastoff! Readers Level 1: Weather Forecast) by Chang, Kirsten (#1951AYX) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>Blastoff! Readers Level 2: Animals of the Coral Reefs Book Set [10-item set] (#A433663)</b>				
<b>Angelfish</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Moening, Kate (#1956JRX) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Clownfish</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1501WY4) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Giant clams</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Moening, Kate (#1956KR7) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Moray eels</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1501YY9) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Octopuses</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1501ZY6) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Parrotfish</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Moening, Kate (#1956LR4) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Sea horses</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Moening, Kate (#1956MR1) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Sea snakes</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1502AY0) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Spiny lobsters</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1502BY8) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Whitetip reef sharks</b> (Blastoff! Readers Level 2: Animals of the Coral Reefs) by Shaffer, Lindsay (#1502CY5) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 2: Countries of the World Book Set [44-item set] (#A612983)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Argentina</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2860RDX) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>Australia</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947KY5) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Belgium</b> (Blastoff! Readers Level 2: Countries of the World) by Langdo, Bryan (#2979SE2) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Brazil</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947LY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Canada</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947MYX) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>China</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947NY7) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Colombia</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2979TEX) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Cuba</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2860SD7) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>The Dominican Republic</b> (Blastoff! Readers Level 2: Countries of the World) by Barnes, Rachael (#2745PB5) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Egypt</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2745HB7) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>England</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947PY1) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>France</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947QY9) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Germany</b> (Blastoff! Readers Level 2: Countries of the World) by Barnes, Rachael (#2745JB1) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Guatemala</b> (Blastoff! Readers Level 2: Countries of the World) by Barnes, Rachael (#2745KB9) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>India</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947RY6) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Iran</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2979QE8) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Iraq</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947SY3) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Ireland</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2745LB6) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Israel</b> (Blastoff! Readers Level 2: Countries of the World) by Barnes, Rachael (#2745MB3) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Italy</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947TY0) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Japan</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947UY8) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Kenya</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2745NB0) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Mexico</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#1947VY5) <b>Hardcover (library binding)</b> — Bellwether Media, Inc., 2023	1st	\$20.26	1	\$20.26
<b>Peru</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2860VD9) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>The Philippines</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2979RE5) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Russia</b> (Blastoff! Readers Level 2: Countries of the World) by Sabelko, Rebecca (#1947WY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>El Salvador</b> (Blastoff! Readers Level 2: Countries of the World) by Langdo, Bryan (#2979UE7) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Scotland</b> (Blastoff! Readers Level 2: Countries of the World) by Langdo, Bryan (#2979PE0) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>South Korea</b> (Blastoff! Readers Level 2: Countries of the World) by Langdo, Bryan (#2979VE4) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>South Sudan</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2860WD6) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>Spain</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2860TD4) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>Sweden</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2860UD1) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>Switzerland</b> (Blastoff! Readers Level 2: Countries of the World) by Anderson, Shannon (#2979NE6) <b>Hardcover (library binding)</b> — Bellwether Media, 2025	1st	\$20.26	1	\$20.26
<b>Thailand</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2860YD0) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>Ukraine</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2860ZD8) <b>Hardcover (library binding)</b> — Bellwether Media, 2024	1st	\$20.26	1	\$20.26
<b>Vietnam</b> (Blastoff! Readers Level 2: Countries of the World) by Davies, Monika (#2745QB2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 2: Let's Play Sports</b> Book Set [16-item set] (#A387025)				
<b>Archery</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1929YA2) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Baseball</b> (Blastoff! Readers Level 2: Let's Play Sports) by Adamson, Thomas K (#1180NXX) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Basketball</b> (Blastoff! Readers Level 2: Let's Play Sports) by Adamson, Thomas K (#1180PX4) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Cheerleading</b> (Blastoff! Readers Level 2: Let's Play Sports) by Sherman, Jill (#1185VXX) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Fishing</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1929UA3) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Football</b> (Blastoff! Readers Level 2: Let's Play Sports) by Adamson, Thomas K (#1183YX9) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Gymnastics</b> (Blastoff! Readers Level 2: Let's Play Sports) by Sherman, Jill (#1184DX2) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Hockey</b> (Blastoff! Readers Level 2: Let's Play Sports) by Sherman, Jill (#1184FX7) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Karate</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1823ZN3) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Lacrosse</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1824AN8) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Soccer</b> (Blastoff! Readers Level 2: Let's Play Sports) by Adamson, Thomas K (#1185UX2) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Softball</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1824BN5) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Swimming</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1929WA8) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Tennis</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1929VA0) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Volleyball</b> (Blastoff! Readers Level 2: Let's Play Sports) by Downs, Kieran (#1824CN2) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Wrestling</b> (Blastoff! Readers Level 2: Let's Play Sports) by Sherman, Jill (#1186EX2) <b>Hardcover (library binding)</b> — Bellwether Media, 2020	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 2: World Of Insects</b> Book Set [22-item set] (#A021292) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				

Item	!	Price	Qty.	Total
<b>Ants</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#15506S7) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Aphids</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#15946Y3) <b>Hardcover (library binding)</b> — Bellwether Media, 2009	1st	\$20.26	1	\$20.26
<b>Beetles</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#16030T8) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Bumblebees</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#17689S4) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$19.51	1	\$19.51
<b>Butterflies</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#39434Y0) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$20.26	1	\$20.26
<b>Cockroaches</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#28917SX) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Crickets</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#14301S5) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Damselflies</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#21701Y6) <b>Hardcover (library binding)</b> — Bellwether Media, 2009	1st	\$20.26	1	\$20.26
<b>Dragonflies</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#04487S1) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Earwigs</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#27946Y6) <b>Hardcover (library binding)</b> — Bellwether Media, 2009	1st	\$20.26	1	\$20.26
<b>Fireflies</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#12016S2) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$19.51	1	\$19.51
<b>Grasshoppers</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#10388S9) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Honey bees</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#13056T0) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Ladybugs</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#36039Y1) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$20.26	1	\$20.26
<b>Mosquitoes</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#08014U8) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$20.26	1	\$20.26
<b>Moths</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#28035U5) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$19.51	1	\$19.51
<b>Praying mantises</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#12059T8) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Stink bugs</b> (Blastoff! Readers Level 2: World Of Insects) by Sexton, Colleen A (#23116Y5) <b>Hardcover (library binding)</b> — Bellwether Media, 2009	1st	\$20.26	1	\$20.26
<b>Termites</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#19661U9) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$20.26	1	\$20.26
<b>Walkingsticks</b> (Blastoff! Readers Level 2: World Of Insects) by Green, Emily K (#26754S3) <b>Hardcover (library binding)</b> — Bellwether Media, 2007	1st	\$20.26	1	\$20.26
<b>Wasps</b> (Blastoff! Readers Level 2: World Of Insects) by Rustad, Martha E. H (#19401UX) <b>Hardcover (library binding)</b> — Bellwether Media, 2008	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 3: Our Planet Earth Book Set [12-item set]</b> (#A543272)				

Item	!	Price	Qty.	Total
<b>Caves</b> (Blastoff! Readers Level 3: Our Planet Earth) by Green, Sara (#1957VR3) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Coral reefs</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1841LV5) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Deserts</b> (Blastoff! Readers Level 3: Our Planet Earth) by Green, Sara (#1957WR0) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Forests</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1841MV2) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Glaciers</b> (Blastoff! Readers Level 3: Our Planet Earth) by Sabelko, Rebecca (#1841NVX) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Lakes</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1841PV4) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Mountains</b> (Blastoff! Readers Level 3: Our Planet Earth) by Sabelko, Rebecca (#1841QV1) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Oceans</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1957YR5) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Prairies</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1957ZR2) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Rain forests</b> (Blastoff! Readers Level 3: Our Planet Earth) by Kenney, Karen Latchana (#1958AR7) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Rivers</b> (Blastoff! Readers Level 3: Our Planet Earth) by Green, Sara (#1958BR4) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Wetlands</b> (Blastoff! Readers Level 3: Our Planet Earth) by Sabelko, Rebecca (#1841RV9) <b>Hardcover (library binding)</b> — Bellwether Media, 2022	1st	\$20.26	1	\$20.26
<b>Blastoff! Readers Level 3: Shark Frenzy Book Set [12-item set] (#A501790)</b>				
<b>Angel sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1931WA2) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Basking sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1825GN8) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Blue sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Adamson, Thomas K (#1931YA7) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Bull sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1825HN5) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Great white sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Adamson, Thomas K (#1931ZA4) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Hammerhead sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1932AA9) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Lemon sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1825JNX) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Mako sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1932BA6) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Nurse sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1825KN7) <b>Hardcover (library binding)</b> — Bellwether Media, 2021	1st	\$20.26	1	\$20.26

Item	!	Price	Qty.	Total
<b>Oceanic whitetip sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Adamson, Thomas K (#1932CA3) Hardcover (library binding) — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Sand tiger sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Adamson, Thomas K (#1932DA0) Hardcover (library binding) — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Whale sharks</b> (Blastoff! Readers Level 3: Shark Frenzy) by Pettiford, Rebecca (#1932EA8) Hardcover (library binding) — Bellwether Media, 2021	1st	\$20.26	1	\$20.26
<b>Boxcar Children</b> Book Series [Graphic Novels] [18-item series] (#A002506) Incomplete set. Some items in this set are missing or unavailable.				
<b>The amusement park mystery</b> (Boxcar Children, Book 10) by Denton, Shannon Eric (#15408E1) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>Blue Bay mystery</b> (Boxcar Children, Book 6) by Worley, Rob M (#20582Z7) Hardcover (library binding) — Magic Wagon, 2009	1st	\$23.00	1	\$23.00
<b>Boxcar children</b> (Boxcar Children, Book 1) by Denton, Shannon Eric (#04370Z6) Hardcover (library binding) — Magic Wagon, 2009	1st	\$23.00	1	\$23.00
<b>The castle mystery</b> (Boxcar Children, Book 12) by Denton, Shannon Eric (#15415E6) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>The haunted cabin mystery</b> (Boxcar Children, Book 9) by Limke, Jeff (#15404E2) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>Houseboat mystery</b> (Boxcar Children, Book 16) by Dunn, Joeming W (#0372TKX) Hardcover (library binding) — Magic Wagon, 2011	1st	\$23.00	1	\$23.00
<b>Mike's mystery</b> (Boxcar Children, Book 5) by Long, Christopher E (#21592Z8) Hardcover (library binding) — Magic Wagon, 2009	1st	\$23.00	1	\$23.00
<b>Mystery in the sand</b> (Boxcar Children, Book 18) by Dunn, Joeming W (#0372VK4) Hardcover (library binding) — Magic Wagon, 2011	1st	\$23.00	1	\$23.00
<b>Mystery ranch</b> (Boxcar Children, Book 4) by Long, Christopher E (#14581Z4) Hardcover (library binding) — Magic Wagon, 2009	1st	\$23.00	1	\$23.00
<b>The pizza mystery</b> (Boxcar Children, Book 11) by Worley, Rob M (#15411E7) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>Snowbound mystery</b> (Boxcar Children, Book 7) by Worley, Rob M (#15388E7) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>Surprise Island</b> (Boxcar Children, Book 2) by Worley, Rob M (#28658Z3) Hardcover (library binding) — Magic Wagon, 2009	1st	\$23.00	1	\$23.00
<b>Tree house mystery</b> (Boxcar Children, Book 8) by Long, Christopher E (#15394E4) Hardcover (library binding) — Magic Wagon, 2010	1st	\$23.00	1	\$23.00
<b>Branches: Eerie Elementary</b> Book Series [10-item series] (#A239166)				
<b>The art show attacks!</b> (Branches: Eerie Elementary, Book 9) by Chabert, Jack (#1177PN1) FollettBound Glued — Scholastic Inc., 2018	—	\$16.24	1	\$16.24
<b>Classes are canceled!</b> (Branches: Eerie Elementary, Book 7) by Chabert, Jack (#1272GG1) FollettBound Sewn — Scholastic Inc., 2017	—	\$16.24	1	\$16.24
<b>The end of Orson Eerie?</b> (Branches: Eerie Elementary, Book 10) by Chabert, Jack (#1205PU2) FollettBound Sewn — Branches/Scholastic Inc., 2019	—	\$16.24	1	\$16.24
<b>The hall monitors are fired!</b> (Branches: Eerie Elementary, Book 8) by Chabert, Jack (#1521YL3) FollettBound Sewn — Scholastic Inc., 2018	—	\$16.24	1	\$16.24

Item	!	Price	Qty.	Total
<b>The locker ate Lucy!</b> (Branches: Eerie Elementary, Book 2) by Chabert, Jack (#0569YP5) FollettBound Sewn — Scholastic Inc., 2014	—	\$16.24	1	\$16.24
<b>Recess is a jungle!</b> (Branches: Eerie Elementary, Book 3) by Chabert, Jack (#0782JY5) FollettBound Sewn — Scholastic Inc., 2016	—	\$16.24	1	\$16.24
<b>Sam battles the machine</b> (Branches: Eerie Elementary, Book 6) by Chabert, Jack (#1417BF5) FollettBound Sewn — Scholastic Inc., 2017	—	\$16.24	1	\$16.24
<b>School freezes over!</b> (Branches: Eerie Elementary, Book 5) by Chabert, Jack (#1062ECX) FollettBound Sewn — Scholastic Inc., 2016	—	\$16.24	1	\$16.24
<b>The school is alive!</b> (Branches: Eerie Elementary, Book 1) by Chabert, Jack (#0568MP1) FollettBound Sewn — Branches, Scholastic Inc., 2014	—	\$16.24	1	\$16.24
<b>The science fair is freaky!</b> (Branches: Eerie Elementary, Book 4) by Chabert, Jack (#0916HZ5) FollettBound Sewn — Scholastic Inc., 2016	—	\$16.24	1	\$16.24
<b>Branches: Press Start Book Series [15-item series] (#A291494)</b> Incomplete set. Some items in this set are missing or unavailable.				
<b>Mega Mole Girl digs deep</b> (Branches: Press Start, Book 15) by Flinham, Thomas (#2796HD7) Hardcover — Scholastic, Inc., 2024	1st	\$23.42	1	\$23.42
<b>Robo-Rabbit Boy, go!</b> (Branches: Press Start, Book 7) by Flinham, Thomas (#1082TU7) Hardcover (library binding) — Scholastic Inc., 2019	1st	\$15.02	1	\$15.02
<b>Super cheat codes and secret modes!</b> (Branches: Press Start, Book 11) by Flinham, Thomas (#1941CQ3) Hardcover (library binding) — Scholastic Inc, 2021	1st	\$23.42	1	\$23.42
<b>Super game book!</b> (Branches: Press Start, Book 14) by Flinham, Thomas (#2850EC1) Hardcover — Scholastic Inc, 2024	1st	\$25.28	1	\$25.28
<b>Super King Viking land!</b> (Branches: Press Start, Book 13) by Flinham, Thomas (#2375AA6) Hardcover — Scholastic, Inc., 2023	1st	\$23.42	1	\$23.42
<b>Super Rabbit all-stars!</b> (Branches: Press Start, Book 8) by Flinham, Thomas (#1350ZXX) Hardcover (library binding) — Scholastic Inc., 2020	1st	\$23.42	1	\$23.42
<b>Super Rabbit Boy blasts off!</b> (Branches: Press Start, Book 5) by Flinham, Thomas (#1511PL2) Hardcover (library binding) — Scholastic Inc., 2018	1st	\$23.42	1	\$23.42
<b>Super Rabbit Boy powers up!</b> (Branches: Press Start, Book 2) by Flinham, Thomas (#1133SF0) Hardcover (library binding) — Scholastic Inc., 2017	1st	\$15.02	1	\$15.02
<b>Super Rabbit Boy's team-up trouble!</b> (Branches: Press Start, Book 10) by Flinham, Thomas (#1897LC5) Hardcover (library binding) — Scholastic Inc., 2021	1st	\$23.42	1	\$23.42
<b>Super Rabbit Boy's time jump!</b> (Branches: Press Start, Book 9) by Flinham, Thomas (#1626FG0) Hardcover — Scholastic Inc., 2020	1st	\$23.42	1	\$23.42
<b>Super Rabbit Boy vs. Super Rabbit Boss!</b> (Branches: Press Start, Book 4) by Flinham, Thomas (#1503UJX) Hardcover — Scholastic Inc., 2018	1st	\$15.02	1	\$15.02
<b>Super Rabbit Boy world!</b> (Branches: Press Start, Book 12) by Flinham, Thomas (#1762SX5) Hardcover — Scholastic Inc., 2022	1st	\$23.42	1	\$23.42
<b>Super Rabbit racers!</b> (Branches: Press Start, Book 3) by Flinham, Thomas (#1173PG9) Hardcover (library binding) — Scholastic Inc., 2017	1st	\$15.02	1	\$15.02
<b>The super side-quest test!</b> (Branches: Press Start, Book 6) by Flinham, Thomas (#1354BR1) Hardcover — Scholastic Inc., 2019	1st	\$15.02	1	\$15.02
<b>Bruce and the legend of Soggy Hollow</b> (Mother Bruce Series) by Higgins, Ryan T (#2441TC3)	—	\$18.39	1	\$18.39

Item	!	Price	Qty.	Total
<b>Hardcover</b> — Disney-Hyperion, 2023				
<b>Bullfrog Books: Community Helpers Book Set [30-item set] (#A107731)</b>				
<b>Animal control officers</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279GV9) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020	1st	\$20.29	1	\$20.29
<b>Bus drivers</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0830YSX) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Chefs</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0537ZP3) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Child care providers</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1110TH4) <b>Hardcover (library binding)</b> — Jump!, 2018	1st	\$20.29	1	\$20.29
<b>Coaches</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0830ZS7) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Construction workers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0538CP2) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Counselors</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279HV6) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020	1st	\$20.29	1	\$20.29
<b>Crossing guards</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0831AS1) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Custodians</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1110UH1) <b>Hardcover (library binding)</b> — Jump!, 2018	1st	\$20.29	1	\$20.29
<b>Dentists</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0538HP9) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Doctors</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586JK7) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Farmers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0538LP8) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Firefighters</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586KK4) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Garbage collectors</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0831BS9) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Librarians</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586LK1) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Lifeguards</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0831CS6) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Mail carriers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586MK9) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Mayors</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1110VH9) <b>Hardcover (library binding)</b> — Jump!, 2018	1st	\$20.29	1	\$20.29
<b>Mechanics</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0541BP6) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Nurses</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0541CP3) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Park rangers</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279JV0)	1st	\$20.29	1	\$20.29

Item	!	Price	Qty.	Total
<b>Hardcover (library binding)</b> — Bullfrog Books, 2020				
<b>Pilots</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279KV8) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020	1st	\$20.29	1	\$20.29
<b>Plumbers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0541DP0) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Police officers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586NK6) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Principals</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279LV5) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020	1st	\$20.29	1	\$20.29
<b>Reporters</b> (Bullfrog Books: Community Helpers) by Pettiford, Rebecca (#0831DS3) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Teachers</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0586PK0) <b>Hardcover (library binding)</b> — Jump!, 2014	1st	\$20.29	1	\$20.29
<b>Truck drivers</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1110WH6) <b>Hardcover (library binding)</b> — Jump!, 2018	1st	\$20.29	1	\$20.29
<b>Veterinarians</b> (Bullfrog Books: Community Helpers) by Meister, Cari (#0541EP8) <b>Hardcover (library binding)</b> — Jump!, 2015	1st	\$20.29	1	\$20.29
<b>Zookeepers</b> (Bullfrog Books: Community Helpers) by Manley, Erika S (#1279MV2) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020	1st	\$20.29	1	\$20.29
<b>Bullfrog Books: First Look at Languages Book Set [4-item set] (#A425105)</b>				
<b>My first look at French</b> (Bullfrog Books: First Look at Languages) by Gleisner, Jenna Lee (#1307ZY5) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020 Language: <b>French</b>	1st	\$20.29	1	\$20.29
<b>My first look at German</b> (Bullfrog Books: First Look at Languages) by Gleisner, Jenna Lee (#1308AYX) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020 Language: <b>German</b>	1st	\$20.29	1	\$20.29
<b>My first look at Italian</b> (Bullfrog Books: First Look at Languages) by Gleisner, Jenna Lee (#1308BY7) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020 Language: <b>Italian</b>	1st	\$20.29	1	\$20.29
<b>My first look at Spanish</b> (Bullfrog Books: First Look at Languages) by Gleisner, Jenna Lee (#1308CY4) <b>Hardcover (library binding)</b> — Bullfrog Books, 2020 Language: <b>Spanish</b>	1st	\$20.29	1	\$20.29
<b>The candy dish</b> by Yamada, Kobi (#1844YW7) <b>Hardcover</b> — Compendium, Inc., 2022	—	\$17.44	1	\$17.44
<b>Captain Underpants Book Series [Color Edition] [12-item series] (#A276630)</b>				
<b>The adventures of Captain Underpants</b> (Captain Underpants, Book 1) by Pilkey, Dav (#2377TA7) <b>Hardcover</b> — Scholastic Inc., 2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the attack of the talking toilets</b> (Captain Underpants, Book 2) by Pilkey, Dav (#2377UA4) <b>Hardcover</b> — Scholastic Inc., c1999 p2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the big, bad battle of the Bionic Booger Boy. Part 1, The night of the nasty nostril nuggets : the sixth epic novel</b> (Captain Underpants, Book 6) by Pilkey, Dav (#2377ZA0) <b>Hardcover</b> — Scholastic Inc., c2003 p2023	—	\$12.90	1	\$12.90

Item	!	Price	Qty.	Total
<b>Captain Underpants and the big, bad battle of the Bionic Booger Boy. Part 2,The revenge of the ridiculous robo-boogers : the seventh epic novel</b> (Captain Underpants, Book 7) by Pilkey, Dav (#2378AA5) <b>Hardcover</b> — Scholastic Inc., c2003 p2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the invasion of the incredibly naughty cafeteria ladies from outer space (and the subsequent assault of the equally evil lunchroom zombie nerds)</b> (Captain Underpants, Book 3) by Pilkey, Dav (#2377VA1) <b>Hardcover</b> — Scholastic Inc., c1999 p2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the perilous plot of Professor Poopypants : the fourth epic novel</b> (Captain Underpants, Book 4) by Pilkey, Dav (#2377WA9) <b>Hardcover</b> — Scholastic Inc., c2000 p2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the preposterous plight of the purple potty people</b> (Captain Underpants, Book 8) by Pilkey, Dav (#2378BA2) <b>Hardcover</b> — Scholastic Inc., c2006 p2023	—	\$12.90	1	\$12.90
<b>Captain Underpants and the revolting revenge of the Radioactive Robo-Boxers : the tenth epic novel</b> (Captain Underpants, Book 10) by Pilkey, Dav (#1628TG5) <b>Hardcover</b> — Scholastic Inc., 2020	—	\$12.90	1	\$12.90
<b>Captain Underpants and the sensational saga of Sir Stinks-A-Lot</b> (Captain Underpants, Book 12) by Pilkey, Dav (#1941DQ0) <b>Hardcover</b> — Scholastic Inc., c2015 p2021	—	\$12.90	1	\$12.90
<b>Captain Underpants and the terrifying return of Tippy Tinkletrousers</b> (Captain Underpants, Book 9) by Pilkey, Dav (#1351QX0) <b>Hardcover</b> — Scholastic Inc., 2012	—	\$12.90	1	\$12.90
<b>Captain Underpants and the tyrannical retaliation of the Turbo Toilet 2000</b> (Captain Underpants, Book 11) by Pilkey, Dav (#1897JC0) <b>Hardcover</b> — Scholastic Inc., 2021	—	\$12.90	1	\$12.90
<b>Captain Underpants and the wrath of the wicked Wedgie Woman : the fifth epic novel</b> (Captain Underpants, Book 5) by Pilkey, Dav (#2377YA3) <b>Hardcover</b> — Scholastic Inc., c2001 p2023	—	\$12.90	1	\$12.90
<b>Cat Kid comic club. Influencers</b> (Cat Kid Comic Club, Book 5) by Pilkey, Dav (#2775HC1) <b>Hardcover</b> — Graphix, an imprint of Scholastic, 2023	1st	\$12.90	2	\$25.80
<b>Cave of the Crystal dragon</b> (Branches: Dragon Masters, Book 26) by West, Tracey (#2870FCX) <b>FollettBound Sewn</b> — Scholastic Inc., 2024	1st	\$16.24	1	\$16.24
<b>Chill of the ice dragon</b> (Branches: Dragon Masters, Book 9) by West, Tracey (#1515JJ8) <b>FollettBound Sewn</b> — Scholastic Inc., 2018	1st	\$15.35	1	\$15.35
<b>Crabby Book Book Series [6-item series] (#A371471)</b>				
<b>Get well, Crabby!</b> (Crabby Book, Book 4) by Fenske, Jonathan (#1617VU2) <b>Hardcover</b> — Scholastic Inc, 2022	—	\$22.48	1	\$22.48
<b>Hello, Crabby!</b> (Crabby Book, Book 1) by Fenske, Jonathan (#1089YU8) <b>Hardcover (library binding)</b> — Acorn/Scholastic Inc., 2019	—	\$22.48	1	\$22.48
<b>Let's play, Crabby!</b> (Crabby Book, Book 2) by Fenske, Jonathan (#1089ZU5) <b>Hardcover (library binding)</b> — Acorn/Scholastic Inc., 2019	—	\$22.48	1	\$22.48
<b>Party time, Crabby</b> (Crabby Book, Book 6) by Fenske, Jonathan (#2375JA1) <b>Hardcover</b> — Scholastic Inc., 2023	—	\$22.48	1	\$22.48
<b>School's in, Crabby!</b> (Crabby Book, Book 5) by Fenske, Jonathan (#1744BV7) <b>Hardcover</b> — Scholastic Inc., 2022	—	\$22.48	1	\$22.48
<b>Wake up, Crabby!</b> (Crabby Book, Book 3) by Fenske, Jonathan (#1111WV7) <b>Hardcover</b> — Acorn, Scholastic Inc., 2019	—	\$22.48	1	\$22.48

Item	!	Price	Qty.	Total
<b>Critter Club Book Series [28-item series] (#A251166)</b>				
<b>Contains items available for pre-order.</b> Some items in this set are not yet available; we'll ship them to you upon release.				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>All about Ellie</b> (Critter Club, Book 2) by Barkley, Callie (#0903FF2) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Amy and the emerald snake</b> (Critter Club, Book 25) (#2593JA9) Hardcover — Little Simon, 2022	1st	\$17.47	1	\$17.47
<b>Amy and the missing puppy</b> (Critter Club, Book 1) by Barkley, Callie (#0824DC6) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Amy is a little bit chicken</b> (Critter Club, Book 13) by Barkley, Callie (#1012ZC5) Hardcover — Little Simon, 2015	1st	\$17.47	1	\$17.47
<b>Amy meets her stepsister</b> (Critter Club, Book 5) by Barkley, Callie (#0674LL6) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Amy on park patrol</b> (Critter Club, Book 17) by Barkley, Callie (#1492DF1) Hardcover — Little Simon, 2017	1st	\$17.47	1	\$17.47
<b>Amy's very merry Christmas</b> (Critter Club, Book 9) by Barkley, Callie (#0531ER9) Hardcover — Little Simon, 2014	1st	\$17.47	1	\$17.47
<b>Amy the puppy whisperer</b> (Critter Club, Book 21) by Barkley, Callie (#1754NB6) Hardcover — Little Simon, 2020	1st	\$17.47	1	\$17.47
<b>Ellie and the good-luck pig</b> (Critter Club, Book 10) by Barkley, Callie (#1012UC9) Hardcover — Little Simon, 2015	1st	\$17.47	1	\$17.47
<b>Ellie's lovely idea</b> (Critter Club, Book 6) by Barkley, Callie (#0674ML3) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Ellie's spooky surprise</b> (Critter Club, Book 26) by Barkley, Callie (#2635PB5) Hardcover — Little Simon, 2023	1st	\$17.47	1	\$17.47
<b>Ellie steps up to the plate</b> (Critter Club, Book 18) by Barkley, Callie (#1328CK0) Hardcover — Little Simon, 2018	1st	\$17.47	1	\$17.47
<b>Ellie tames the tiger</b> (Critter Club, Book 22) by Barkley, Callie (#1621GN3) Hardcover — Little Simon, 2021	1st	\$17.47	1	\$17.47
<b>Ellie the flower girl</b> (Critter Club, Book 14) by Barkley, Callie (#1226VB8) Hardcover — Little Simon, 2016	1st	\$18.39	1	\$18.39
<b>Liz and the nosy neighbor</b> (Critter Club, Book 19) by Barkley, Callie (#1094GR6) Hardcover — Little Simon, 2018	1st	\$17.47	1	\$17.47
<b>Liz and the sand castle contest</b> (Critter Club, Book 11) by Barkley, Callie (#1012WC3) Hardcover — Little Simon, 2015	1st	\$18.39	1	\$18.39
<b>Liz at Marigold Lake</b> (Critter Club, Book 7) by Barkley, Callie (#0538PP7) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Liz learns a lesson</b> (Critter Club, Book 3) by Barkley, Callie (#0952NH8) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Liz's night at the museum</b> (Critter Club, Book 15) by Barkley, Callie (#1013ACX) Hardcover — Little Simon, 2016	1st	\$17.47	1	\$17.47
<b>Liz's perfect painting</b> (Critter Club, Book 27) by Barkley, Callie (#2282TD0) Hardcover — Little Simon, 2024	1st	\$17.47	1	\$17.47

Item	!	Price	Qty.	Total
<b>Liz's pie in the sky</b> (Critter Club, Book 23) by Barkley, Callie (#1924SS4) Hardcover — Little Simon, 2021	1st	\$17.47	1	\$17.47
<b>Marion and the girls' getaway</b> (Critter Club, Book 20) by Barkley, Callie (#1048MW9) Hardcover — Little Simon, 2019	1st	\$17.47	1	\$17.47
<b>Marion and the secret letter</b> (Critter Club, Book 16) by Barkley, Callie (#1283CDX) Hardcover — Little Simon, 2017	1st	\$17.47	1	\$17.47
<b>Marion's got the butterflies</b> (Critter Club, Book 24) by Barkley, Callie (#1914KX1) Hardcover — Little Simon, 2022	1st	\$17.47	1	\$17.47
<b>Marion strikes a pose</b> (Critter Club, Book 8) by Barkley, Callie (#0538QP4) Hardcover — Little Simon, 2014	1st	\$17.47	1	\$17.47
<b>Marion takes a break</b> (Critter Club, Book 4) by Barkley, Callie (#0953WHX) Hardcover — Little Simon, 2013	1st	\$17.47	1	\$17.47
<b>Marion takes charge</b> (Critter Club, Book 12) by Barkley, Callie (#0794QW8) Hardcover — Little Simon, 2015	1st	\$17.47	1	\$17.47
<b>Cupcake Diaries</b> Book Series [Graphic Novels] [6-item series] (#A596562) Contains items available for pre-order. Some items in this set are not yet available; we'll ship them to you upon release. Incomplete set. Some items in this set are missing or unavailable.				
<b>Cupcake diaries, the graphic novel. #2,Mia in the mix</b> (Cupcake Diaries, Book 2) by Simon, Coco (#1858NY4) Hardcover — Simon Spotlight, 2022	—	\$20.22	1	\$20.22
<b>Cupcake diaries, the graphic novel. #3,Emma on thin icing</b> (Cupcake Diaries, Book 3) by Simon, Coco (#2596HA3) Hardcover — Simon Spotlight, 2023	—	\$20.22	1	\$20.22
<b>Cupcake diaries, the graphic novel. #4,Alexis and the perfect recipe</b> (Cupcake Diaries, Book 4) by Simon, Coco (#2637AB9) Hardcover — Simon Spotlight, 2023	—	\$20.22	1	\$20.22
<b>Cupcake diaries, the graphic novel. #5,Katie batter up!</b> (Cupcake Diaries, Book 5) by Simon, Coco (#2282JD8) Hardcover — Simon Spotlight, 2024	—	\$20.22	1	\$20.22
<b>Dabble Lab: Amazing Magic Tricks</b> Book Set [4-item set] (#A281308)				
<b>Abracadabra! : tricks for rookie magicians</b> (Dabble Lab: Amazing Magic Tricks) by Barnhart, Norm (#1169UK0) Hardcover (library binding) — Capstone Press, a Capstone imprint, 2018	—	\$25.54	1	\$25.54
<b>Alakazam! : tricks for veteran magicians</b> (Dabble Lab: Amazing Magic Tricks) by Barnhart, Norm (#1169YKX) Hardcover (library binding) — Capstone Press, a Capstone imprint, 2018	—	\$25.54	1	\$25.54
<b>Hocus pocus! : tricks for amateur magicians</b> (Dabble Lab: Amazing Magic Tricks) by Barnhart, Norm (#1169VK8) Hardcover (library binding) — Capstone Press, 2018	—	\$25.54	1	\$25.54
<b>Presto chango! : tricks for skilled magicians</b> (Dabble Lab: Amazing Magic Tricks) by Barnhart, Norm (#1169WK5) Hardcover (library binding) — Capstone Press, a Capstone imprint, 2018	—	\$25.54	1	\$25.54
<b>Dash! Leveled Readers Level 3: Stellar Space</b> Book Set [6-item set] (#A535423)				
<b>Famous space missions</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1915ZQX) Hardcover (library binding) — Dash! Leveled Readers, an imprint of Abdo Zoom, 2022	1st	\$22.00	1	\$22.00
<b>History of NASA</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1916AQ4)	1st	\$22.00	1	\$22.00

Item	!	Price	Qty.	Total
<b>Hardcover (library binding)</b> — Dash! Leveled Readers, an imprint of Abdo Zoom, 2022				
<b>Outer space on the big screen</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1916BQ1) <b>Hardcover (library binding)</b> — Dash! Leveled Readers, an imprint of Abdo Zoom, 2022	1st	\$22.00	1	\$22.00
<b>Space pioneers</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1916CQ9) <b>Hardcover (library binding)</b> — Dash! Leveled Readers, an imprint of Abdo Zoom, 2022				
<b>SpaceX</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1916DQ6) <b>Hardcover (library binding)</b> — Dash! Leveled Readers, an imprint of Abdo Zoom, 2022	1st	\$22.00	1	\$22.00
<b>US Space Force</b> (Dash! Leveled Readers Level 3: Stellar Space) by Murray, Julie (#1916EQ3) <b>Hardcover (library binding)</b> — Dash! Leveled readers, an imprint of Abdo Zoom, 2022				
<b>Dawn of the light dragon</b> (Branches: Dragon Masters, Book 24) by West, Tracey (#2022VB7) <b>FollettBound Sewn</b> — Scholastic Inc., 2023	1st	\$15.35	1	\$15.35
<b>Decodables by Jump!, Level 11 - Lime Set Book Set [10-item set] (#A654554)</b>				
<b>Castles</b> (Decodables by Jump!, Level 11 - Lime Set) by Nelson, Louise (#2277BE4) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Fossils</b> (Decodables by Jump!, Level 11 - Lime Set) by Holmes, Kirsty (#2277CE1) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Inventors and inventions</b> (Decodables by Jump!, Level 11 - Lime Set) by Brundle, Joanna (#2204AC3) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Life cycles</b> (Decodables by Jump!, Level 11 - Lime Set) by Nelson, Louise (#2204CC8) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$6.04	1	\$6.04
<b>Making movies</b> (Decodables by Jump!, Level 11 - Lime Set) by Wood, John (#2277DE9) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Mammals</b> (Decodables by Jump!, Level 11 - Lime Set) by Ogden, Charlie (#2277EE6) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Maps</b> (Decodables by Jump!, Level 11 - Lime Set) by Tyler, Madeline (#2204FCX) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Plants</b> (Decodables by Jump!, Level 11 - Lime Set) by Nelson, Louise (#2204NC8) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$6.04	1	\$6.04
<b>Rain forests</b> (Decodables by Jump!, Level 11 - Lime Set) by Clark, Mike (#2277FE3) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>The solar system</b> (Decodables by Jump!, Level 11 - Lime Set) by Nelson, Louise (#2277GE0) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Decodables by Jump!, Level 9 - Gold Set Book Set [10-item set] (#A654511)</b>				
<b>Animal migrations</b> (Decodables by Jump!, Level 9 - Gold Set) by Brundle, Harriet (#2279DE1) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Animals on the coast</b> (Decodables by Jump!, Level 9 - Gold Set) by Twiddy, Robin (#2279EE9) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Antarctica</b> (Decodables by Jump!, Level 9 - Gold Set) by Vallepur, Shalini (#2203EC6) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024				
<b>Celebrations around the world</b> (Decodables by Jump!, Level 9 - Gold Set) by Brundle, Joanna (#2279FE6) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Charities</b> (Decodables by Jump!, Level 9 - Gold Set) by Brundle, Joanna (#2279GE3) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29

Item	!	Price	Qty.	Total
<b>Europe</b> (Decodables by Jump!, Level 9 - Gold Set) by Vallepur, Shalini (#2279HE0) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>How food is made</b> (Decodables by Jump!, Level 9 - Gold Set) by Brundle, Harriet (#2279JE5) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Meditation</b> (Decodables by Jump!, Level 9 - Gold Set) by Anthony, William (#2204HC4) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$20.29	1	\$20.29
<b>Recycling</b> (Decodables by Jump!, Level 9 - Gold Set) by Nelson, Louise (#2204QCX) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$6.04	1	\$6.04
<b>The world's greatest predators</b> (Decodables by Jump!, Level 9 - Gold Set) by Gunasekara, Mignonne (#2204ZC5) <b>Hardcover (library binding)</b> — Decodables by Jump! are published by Jump! Library, 2024	1st	\$6.04	1	\$6.04
<b>Diary of a wimpy kid : Greg Heffley's journal</b> (Diary of a Wimpy Kid, Book 1) by Kinney, Jeff (#1443RV3) <b>Hardcover</b> — Amulet Books, 2007	—	\$14.73	1	\$14.73
<b>DK Super Readers Level 2 Book Set</b> [31-item set] (#A65516X) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Amazing bees</b> (DK Super Readers Level 2) by Unstead, Sue (#2359LC7) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Amazing dogs</b> (DK Super Readers Level 2) by Buller, Laura (#2359AC7) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Animal hospital</b> (DK Super Readers Level 2) by Walker-Hodge, Judith (#2359KCX) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Animals at home</b> (DK Super Readers Level 2) by Lock, David (#2358TC9) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Bugs and us</b> (DK Super Readers Level 2) by Murphy, Patricia J (#2359DC9) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Cats and kittens</b> (DK Super Readers Level 2) by Jenner, Caryn (#2358WC0) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Dinosaur dinners</b> (DK Super Readers Level 2) by Davis, Lee (#2358PCX) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Dk Super Readers Level 2 Avatar Sullys Stick Together</b> (DK Super Readers Level 2) by Dk (#2497JE2) <b>Hardcover</b> — DK Licensing - Children, 2024	1st	\$17.47	1	\$17.47
<b>Earth smart</b> (DK Super Readers Level 2) by Garrett, Leslie (#2359MC4) <b>Hardcover</b> — DK Publishers, 2023	1st	\$14.73	1	\$14.73
<b>The great panda tale</b> (DK Super Readers Level 2) by Buller, Laura (#2358SC1) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Great white sharks</b> (DK Super Readers Level 2) by Musgrave, Ruth A (#2359QC3) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Journey of a humpback whale</b> (DK Super Readers Level 2) by Jenner, Caryn (#2359CC1) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Journey of a pioneer</b> (DK Super Readers Level 2) by Murphy, Patricia J (#2941TC6) <b>Hardcover</b> — DK Publishing, 2024	1st	\$14.73	1	\$14.73
<b>Juneteenth</b> (DK Super Readers Level 2) by Fuentes, Sarah (#2497KEX) <b>Hardcover</b> — DK Publishing, 2024	1st	\$14.73	1	\$14.73
<b>North Pole, South Pole</b> (DK Super Readers Level 2) by Szymanski, Jennifer (#2358ZC2)	1st	\$14.73	1	\$14.73

Item	!	Price	Qty.	Total
<b>Hardcover</b> — DK Publishing, 2023				
<b>Quokkas</b> (DK Super Readers Level 2) by Jenner, Caryn (#2359JC2) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Save the tigers</b> (DK Super Readers Level 2) by Musgrave, Ruth A (#2359HC8) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>The secret life of trees</b> (DK Super Readers Level 2) by Chevallier, Chiara (#2359BC4) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Sloths</b> (DK Super Readers Level 2) by Buller, Laura (#2359FC3) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Snakes slither and hiss</b> (DK Super Readers Level 2) by Lock, Fiona (#2358QC7) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Sniffles, sneezes, hiccups, and coughs</b> (DK Super Readers Level 2) by Durant, Penny Raife (#2358VC3) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Spaceships and rockets</b> (DK Super Readers Level 2) by Lock, Deborah (#2359NC1) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Stars and galaxies</b> (DK Super Readers Level 2) by Buckley, James (#2358YC5) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Submarines and submersibles</b> (DK Super Readers Level 2) by Lock, Deborah (#2358RC4) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Tale of a tadpole</b> (DK Super Readers Level 2) by Wallace, Karen (#2359GC0) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Water everywhere</b> (DK Super Readers Level 2) by Atkins, Jill (#2358UC6) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Which inventions changed the world?</b> (DK Super Readers Level 2) by Romero, Libby (#2359PC6) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Wild baby animals</b> (DK Super Readers Level 2) by Lock, Deborah (#2359EC6) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>DK Super Readers Level 4 Book Set [28-item set] (#A655178)</b> <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Beastly tales</b> (DK Super Readers Level 4) by Yorke, Malcolm (#2360WC5) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Dinosaur detectives</b> (DK Super Readers Level 4) by Chrisp, Peter (#2360TC3) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Earthquakes and other natural disasters</b> (DK Super Readers Level 4) by Griffey, Harriet (#2361DC3) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Extreme machines</b> (DK Super Readers Level 4) by Maynard, Christopher (#2361AC1) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>First flight</b> (DK Super Readers Level 4) by Jenner, Caryn (#2361FC8) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>The future</b> (DK Super Readers Level 4) by Davidson, Rose (#2361SC2) <b>Hardcover</b> — DK, 2023	1st	\$14.73	1	\$14.73
<b>Greek myths</b> (DK Super Readers Level 4) by Lock, Deborah (#2361GC5) <b>Hardcover</b> — DK Publishing, 2023	1st	\$14.73	1	\$14.73

Item	!	Price	Qty.	Total
<b>Hope for the elephants</b> (DK Super Readers Level 4) by Murphy, Patricia J (#2360ZC7) Hardcover — DK, Dorling Kindersley Limited, 2023	1st	\$14.73	1	\$14.73
<b>Horse heroes</b> (DK Super Readers Level 4) by Petty, Kate (#2361LC1) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Journey through Ellis Island</b> (DK Super Readers Level 4) by Towler, Paige (#2941YC2) Hardcover — DK Publishing, 2024	1st	\$14.73	1	\$14.73
<b>Knights and castles</b> (DK Super Readers Level 4) by Matthews, Rupert (#2360VC8) Hardcover — DK, Dorling Kindersley Limited, 2023	1st	\$14.73	1	\$14.73
<b>Micro monsters</b> (DK Super Readers Level 4) by Maynard, Christopher (#2361HC2) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Mission to Mars</b> (DK Super Readers Level 4) by Romero, Libby (#2361NC6) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Moon landings</b> (DK Super Readers Level 4) by Weider, Shoshana Z (#2361KC4) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Navajo code talkers</b> (DK Super Readers Level 4) by Burbank, Danielle C (#2497NE1) Hardcover — DK Publishing, 2024	1st	\$14.73	1	\$14.73
<b>Plants bite back</b> (DK Super Readers Level 4) by Platt, Richard (#2360YCX) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Predator and prey</b> (DK Super Readers Level 4) by Musgrave, Ruth A (#2361PC0) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Rivers, lakes, and marshes</b> (DK Super Readers Level 4) by Szymanski, Jennifer (#2361TCX) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Robots and AI</b> (DK Super Readers Level 4) by Troup, Roxanne (#2361UC7) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Rocks and minerals</b> (DK Super Readers Level 4) by Maloney, Brenna (#2361CC6) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Save energy, save Earth</b> (DK Super Readers Level 4) by Szymanski, Jennifer (#2361RC5) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Secrets of the mummies</b> (DK Super Readers Level 4) by Griffey, Harriet (#2361BC9) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Shark : apex predator</b> (DK Super Readers Level 4) by Musgrave, Ruth A (#2361MC9) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Shark attack</b> (DK Super Readers Level 4) by Dubowski, Cathy East (#2360UC0) Hardcover — DK, Dorling Kindersley Limited, 2023	1st	\$14.73	1	\$14.73
<b>The shocking story of electricity</b> (DK Super Readers Level 4) by Sherman, Suzanne (#2361JC7) Hardcover — DK Publishing, 2023	1st	\$14.73	1	\$14.73
<b>Starry sky</b> (DK Super Readers Level 4) by Hayden, Kate (#2361EC0) Hardcover — DK, Dorling Kindersley Limited, 2023	1st	\$14.73	1	\$14.73
<b>World of technology</b> (DK Super Readers Level 4) by Troup, Roxanne (#2361QC8) Hardcover — DK, 2023	1st	\$14.73	1	\$14.73
<b>Dog Man. The scarlet shedder</b> (Dog Man, Book 12) by Pilkey, Dav (#2093YDX) Hardcover — Graphix, an imprint of Scholastic, 2024	1st	\$14.73	3	\$44.19
<b>Double Fudge</b> by Blume, Judy (#16144M1) Hardcover — Dutton Children's Books, 2002	—	\$17.47	1	\$17.47

Item	!	Price	Qty.	Total
<b>Dragon Book Set [5-item set] (#A371463)</b>				
<b>Dragon gets by</b> (Dragon) by Pilkey, Dav (#1350SX9) Hardcover (library binding) — Scholastic Inc., 2020	—	\$22.48	1	\$22.48
<b>Dragon's fat cat</b> (Dragon) by Pilkey, Dav (#1115DV4) Hardcover (library binding) — Acorn/Scholastic Inc., 2019	—	\$22.48	1	\$22.48
<b>Dragon's Halloween</b> (Dragon) by Pilkey, Dav (#1358GZ9) Hardcover (library binding) — Scholastic Inc., 2020	—	\$22.48	1	\$22.48
<b>Dragon's merry Christmas</b> (Dragon) by Pilkey, Dav (#1628GG0) Hardcover (library binding) — Scholastic Inc., 2020	—	\$22.48	1	\$22.48
<b>A friend for Dragon</b> (Dragon) by Pilkey, Dav (#1089VU6) Hardcover (library binding) — Acorn/Scholastic Inc., 2019	—	\$22.48	1	\$22.48
<b>Dragon Girls Book Series [15-item series] (#A537639)</b>				
<b>Contains items available for pre-order.</b> Some items in this set are not yet available; we'll ship them to you upon release.				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Aisha the sapphire treasure dragon</b> (Dragon Girls, Book 5) by Mara, Maddy (#1615MRX) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Azmina the gold glitter dragon</b> (Dragon Girls, Book 1) by Mara, Maddy (#1852EP7) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Grace the cove dragon</b> (Dragon Girls, Book 10) by Mara, Maddy (#2023JB6) FollettBound Glued — Scholastic Inc., 2023	—	\$15.35	1	\$15.35
<b>Hana the thunder dragon</b> (Dragon Girls, Book 13) by Mara, Maddy (#2870VC6) FollettBound Glued — Scholastic Inc., 2024	—	\$15.35	1	\$15.35
<b>Mei the ruby treasure dragon</b> (Dragon Girls, Book 4) by Mara, Maddy (#1615LR2) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Mina the lightning dragon</b> (Dragon Girls, Book 14) by Mara, Maddy (#2804RD2) FollettBound Glued — Scholastic Inc., 2024	—	\$15.35	1	\$15.35
<b>Naomi the rainbow glitter dragon</b> (Dragon Girls, Book 3) by Mara, Maddy (#1856SP4) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Phoebe the moonlight dragon</b> (Dragon Girls, Book 8) by Mara, Maddy (#1824NX4) FollettBound Glued — Scholastic Inc., 2022	—	\$15.35	1	\$15.35
<b>Quinn the jade treasure dragon</b> (Dragon Girls, Book 6) by Mara, Maddy (#1618AR1) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Rosie the twilight dragon</b> (Dragon Girls, Book 7) by Mara, Maddy (#1824VX2) FollettBound Glued — Scholastic Inc., 2022	—	\$15.35	1	\$15.35
<b>Sofia the lagoon dragon</b> (Dragon Girls, Book 12) by Mara, Maddy (#2283LC0) FollettBound Glued — Scholastic Inc., 2023	—	\$15.35	1	\$15.35
<b>Stella the starlight dragon</b> (Dragon Girls, Book 9) by Mara, Maddy (#1825CX0) FollettBound Glued — Scholastic Inc., 2022	—	\$15.35	1	\$15.35
<b>Willa the silver glitter dragon</b> (Dragon Girls, Book 2) by Mara, Maddy (#1859GP6) FollettBound Glued — Scholastic Inc., 2021	—	\$15.35	1	\$15.35
<b>Zoe the beach dragon</b> (Dragon Girls, Book 11) by Mara, Maddy (#2023KB3) FollettBound Glued — Scholastic Inc., 2023	—	\$15.35	1	\$15.35

**Easy Star Biographies Book Set [14-item set] (#A667656)**  
**Incomplete set.** Some items in this set are missing or unavailable.

Item	!	Price	Qty.	Total
<b>Meet Ariana Grande!</b> (Easy Star Biographies) by Daniels, Rachel (#2959FC0) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Beyonce!</b> (Easy Star Biographies) by Daniels, Rachel (#2959GC8) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Billie Eilish!</b> (Easy Star Biographies) by Daniels, Rachel (#2959HC5) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Bruno Mars!</b> (Easy Star Biographies) by Daniels, Rachel (#2959JCX) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Lizzo!</b> (Easy Star Biographies) by Daniels, Rachel (#2959KC7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Simone Biles</b> (Easy Star Biographies) by Daniels, Rachel (#2959LC4) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Stephen Curry</b> (Easy Star Biographies) by Daniels, Rachel (#2959MC1) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Meet Taylor Swift!</b> (Easy Star Biographies) by Daniels, Rachel (#2959NC9) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	—	\$20.00	1	\$20.00
<b>Elephant &amp; Piggie Book Set [25-item set] (#A074140)</b>				
<b>Are you ready to play outside?</b> (Elephant & Piggie) by Willems, Mo (#01893X8) <b>Hardcover</b> — Hyperion Books for Children, 2008	—	\$10.99	1	\$10.99
<b>A big guy took my ball!</b> (Elephant & Piggie) by Willems, Mo (#0629HH9) <b>Hardcover</b> — Hyperion Books for Children, an imprint of Disney Book Group, 2013	—	\$10.99	1	\$10.99
<b>Can I play too?</b> (Elephant & Piggie) by Willems, Mo (#29773J9) <b>Hardcover</b> — Hyperion Books for Children, 2010	—	\$10.99	1	\$10.99
<b>Elephants cannot dance!</b> (Elephant & Piggie) by Willems, Mo (#04615N2) <b>Hardcover</b> — Hyperion Books for Children, 2009	—	\$10.99	1	\$10.99
<b>Happy Pig Day!</b> (Elephant & Piggie) by Willems, Mo (#0130WR5) <b>Hardcover</b> — Hyperion Books for Children, 2011	—	\$10.99	1	\$10.99
<b>I am going!</b> (Elephant & Piggie) by Willems, Mo (#07495N6) <b>Hardcover</b> — Hyperion Books for Children, 2010	—	\$10.99	1	\$10.99
<b>I am invited to a party!</b> (Elephant & Piggie) by Willems, Mo (#22562U2) <b>Hardcover</b> — Hyperion Books for Children, 2007	—	\$9.99	1	\$9.99
<b>I broke my trunk!</b> (Elephant & Piggie) by Willems, Mo (#0343VHX) <b>Hardcover</b> — Hyperion Books for Children, 2011	—	\$10.99	1	\$10.99
<b>I love my new toy!</b> (Elephant & Piggie) by Willems, Mo (#18002W7) <b>Hardcover</b> — Hyperion Books for Children, 2008	—	\$10.99	1	\$10.99
<b>I'm a frog!</b> (Elephant & Piggie) by Willems, Mo (#0648FK3) <b>Hardcover</b> — Hyperion Books for Children, an imprint of Disney Book Group, 2013	—	\$9.99	1	\$9.99
<b>I really like slop!</b> (Elephant & Piggie) by Willems, Mo (#0877KV9) <b>Hardcover</b> — Hyperion Books for Children, an imprint of Disney Book Group, 2015	—	\$10.99	1	\$10.99
<b>I will surprise my friend!</b> (Elephant & Piggie) by Willems, Mo (#23081W1) <b>Hardcover</b> — Hyperion Books for Children, 2008	—	\$10.99	1	\$10.99
<b>I will take a nap!</b> (Elephant & Piggie) by Willems, Mo (#0507TU4) <b>Hardcover</b> — Hyperion Books for Children, 2015	—	\$10.99	1	\$10.99

Item	!	Price	Qty.	Total
<b>Let's go for a drive!</b> (Elephant & Piggie) by Willems, Mo (#0776QB8) <b>Hardcover</b> — Hyperion Books for Children, 2012	—	\$9.99	1	\$9.99
<b>Listen to my trumpet!</b> (Elephant & Piggie) by Willems, Mo (#0427AU2) <b>Hardcover</b> — Hyperion Books for Children, 2012	—	\$10.99	1	\$10.99
<b>My friend is sad</b> (Elephant & Piggie) by Willems, Mo (#24229T2) <b>Hardcover</b> — Hyperion Books for Children, 2007	—	\$10.99	1	\$10.99
<b>My new friend is so fun!</b> (Elephant & Piggie) by Willems, Mo (#0890WM9) <b>Hardcover</b> — Hyperion Books for Children, an imprint of Disney Book Group, 2014	—	\$10.99	1	\$10.99
<b>Pigs make me sneeze!</b> (Elephant & Piggie) by Willems, Mo (#00934Q0) <b>Hardcover</b> — Hyperion Books for Children, 2009	—	\$10.99	1	\$10.99
<b>Should I share my ice cream?</b> (Elephant & Piggie) by Willems, Mo (#0219RM9) <b>Hardcover</b> — Hyperion Books for Children, 2011	—	\$10.99	1	\$10.99
<b>The thank you book</b> (Elephant & Piggie) by Willems, Mo (#0708KZ5) <b>Hardcover</b> — Hyperion Books for Children, 2016	—	\$10.99	1	\$10.99
<b>There is a bird on your head!</b> (Elephant & Piggie) by Willems, Mo (#17178UX) <b>Hardcover</b> — Hyperion Books for Children, 2007	—	\$10.99	1	\$10.99
<b>Today I will fly!</b> (Elephant & Piggie) by Willems, Mo (#22438T3) <b>Hardcover</b> — Hyperion Books for Children, 2007	—	\$9.99	1	\$9.99
<b>Waiting is not easy!</b> (Elephant & Piggie) by Willems, Mo (#0964NP1) <b>Hardcover</b> — Hyperion Books for Children, an imprint of Disney Book Group, 2014	—	\$10.99	1	\$10.99
<b>Watch me throw the ball!</b> (Elephant & Piggie) by Willems, Mo (#22555Z9) <b>Hardcover</b> — Hyperion Books for Children, 2009	—	\$10.99	1	\$10.99
<b>We are in a book!</b> (Elephant & Piggie) by Willems, Mo (#0289GB7) <b>Hardcover</b> — Hyperion Books for Children, 2010	—	\$10.99	1	\$10.99
<b>Evergreen</b> by Cordell, Matthew (#2106FBX) <b>Hardcover</b> — Feiwel and Friends, 2023	—	\$19.30	1	\$19.30
<b>Eye of the earthquake dragon</b> (Branches: Dragon Masters, Book 13) by West, Tracey (#1204JU2) <b>FollettBound Glued</b> — Scholastic Inc., 2019	—	\$15.35	1	\$15.35
<b>Favorite Dog Breeds Book Set [14-item set] (#A014326)</b>				
<b>Beagles</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1335CG4) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Boxers</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1338TG7) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Bulldogs</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1338VG1) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Dalmatians</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1284WW7) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04
<b>German shepherds</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1340FGX) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Golden retrievers</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1284YW1) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04
<b>Great Danes</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1284ZW9) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04

Item	!	Price	Qty.	Total
<b>Labrador retrievers</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1340NG8) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Poodles</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1340ZG5) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Saint Bernards</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1341EG9) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Scottish terriers</b> (Favorite Dog Breeds) by Rustad, Martha E. H (#1341FG6) <b>Hardcover (library binding)</b> — Amicus High Interest/Amicus Ink, 2018	1st	\$25.04	1	\$25.04
<b>Shih tzus</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1285AW3) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04
<b>Siberian huskies</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1285BW0) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04
<b>Yorkshire terriers</b> (Favorite Dog Breeds) by Klukow, Mary Ellen (#1285CW8) <b>Hardcover (library binding)</b> — Amicus/Amicus Ink, 2020	1st	\$25.04	1	\$25.04
<b>Ferris</b> by DiCamillo, Kate (#2346LD0) <b>Hardcover</b> — Candlewick Press, 2024	—	\$18.39	1	\$18.39
<b>First Cat in Space</b> Book Series [3-item series] (#A657820) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>The first cat in space and the soup of doom</b> (First Cat in Space, Book 2) by Barnett, Mac (#2478DC8) <b>Hardcover</b> — Katherine Tegen Books, Harper Alley, imprints of HarperCollinsPublishers, 2023	—	\$16.56	1	\$16.56
<b>The first cat in space ate pizza</b> (First Cat in Space, Book 1) by Barnett, Mac (#1783YX6) <b>Hardcover</b> — Katherine Tegen Books, Harper Alley, imprints of HarperCollinsPublishers, 2022	—	\$16.56	1	\$16.56
<b>First Facts: My First Guides</b> Book Set [6-item set] (#A033223)				
<b>My first guide to duct tape projects</b> (First Facts: My First Guides) by Ventura, Marne (#1388LEX) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2017	—	\$21.04	1	\$21.04
<b>My first guide to fast vehicles</b> (First Facts: My First Guides) by Potts, Nikki (#1388ME7) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2017	—	\$21.04	1	\$21.04
<b>My first guide to magic tricks</b> (First Facts: My First Guides) by Barnhart, Norm (#0730JS6) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2015	—	\$21.04	1	\$21.04
<b>My first guide to military vehicles</b> (First Facts: My First Guides) by Clay, Kathryn (#0733RS3) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2015	—	\$21.04	1	\$21.04
<b>My first guide to paper airplanes</b> (First Facts: My First Guides) by Harbo, Christopher L (#0740MS3) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2015	—	\$21.04	1	\$21.04
<b>My first guide to robots</b> (First Facts: My First Guides) by Clay, Kathryn (#0733SS0) <b>Hardcover (library binding)</b> — Capstone Press, a Capstone imprint, 2015	—	\$21.04	1	\$21.04
<b>Fly Guy</b> Book Series [19-item series] (#A239484)				
<b>Attack of the 50-foot Fly Guy</b> (Fly Guy, Book 19) by Arnold, Tedd (#1112PV2) <b>Hardcover</b> — Cartwheel Books, an imprint of Scholastic Inc., 2019	—	\$7.99	1	\$7.99
<b>Buzz Boy and Fly Guy</b> (Fly Guy, Book 9) by Arnold, Tedd (#0281DC2) <b>Hardcover</b> — Scholastic, 2010	—	\$7.99	1	\$7.99
<b>Fly Guy and the alienzz</b> (Fly Guy, Book 18) by Arnold, Tedd (#1510NL1) <b>Hardcover</b> — Cartwheel Books, an imprint of Scholastic Inc., 2018	—	\$7.99	1	\$7.99

Item	!	Price	Qty.	Total
<b>Fly Guy and the Frankenfly</b> (Fly Guy, Book 13) by Arnold, Tedd (#0589KG0) Hardcover — Cartwheel Books, 2013	—	\$7.99	1	\$7.99
<b>Fly Guy meets Fly Girl!</b> (Fly Guy, Book 8) by Arnold, Tedd (#08729T0) Hardcover — Cartwheel Books, 2010	—	\$7.99	1	\$7.99
<b>Fly Guy's amazing tricks</b> (Fly Guy, Book 14) by Arnold, Tedd (#0991ZNX) Hardcover — Cartwheel Books, an imprint of Scholastic Inc., 2014	—	\$7.99	1	\$7.99
<b>Fly Guy's big family</b> (Fly Guy, Book 17) by Arnold, Tedd (#1175QG9) Hardcover — Cartwheel Books, an imprint of Scholastic Inc., 2017	—	\$7.99	1	\$7.99
<b>Fly Guy's ninja Christmas</b> (Fly Guy, Book 16) by Arnold, Tedd (#1518NA2) Hardcover — Cartwheel Books, an imprint of Scholastic Inc., 2016	—	\$6.99	1	\$6.99
<b>Fly Guy vs. the flyswatter!</b> (Fly Guy, Book 10) by Arnold, Tedd (#0003HR4) Hardcover — Scholastic, Inc., 2011	—	\$7.99	1	\$7.99
<b>Fly high, Fly Guy!</b> (Fly Guy, Book 5) by Arnold, Tedd (#22907V0) Hardcover — Scholastic, 2008	—	\$7.99	1	\$7.99
<b>Hi! Fly Guy</b> (Fly Guy, Book 1) by Arnold, Tedd (#10524R4) Hardcover — Scholastic, 2005	—	\$7.99	1	\$7.99
<b>Hooray for Fly Guy!</b> (Fly Guy, Book 6) by Arnold, Tedd (#18189W4) Hardcover — Scholastic, 2008	—	\$7.99	1	\$7.99
<b>I spy Fly Guy!</b> (Fly Guy, Book 7) by Arnold, Tedd (#00827T5) Hardcover — Scholastic, 2009	—	\$6.99	1	\$6.99
<b>Prince Fly Guy</b> (Fly Guy, Book 15) by Arnold, Tedd (#0824VV2) Hardcover — Cartwheel Books, an imprint of Scholastic Inc., 2015	—	\$7.99	1	\$7.99
<b>Ride, Fly Guy, ride!</b> (Fly Guy, Book 11) by Arnold, Tedd (#0422GU4) Hardcover — Scholastic, 2012	—	\$7.99	1	\$7.99
<b>Shoo, Fly Guy!</b> (Fly Guy, Book 3) by Arnold, Tedd (#05207S4) Hardcover — Scholastic, 2006	—	\$7.99	1	\$7.99
<b>Super Fly Guy</b> (Fly Guy, Book 2) by Arnold, Tedd (#09385S4) Hardcover — Scholastic, 2006	—	\$7.99	1	\$7.99
<b>There's a Fly Guy in my soup</b> (Fly Guy, Book 12) by Arnold, Tedd (#0884GA4) Hardcover — Scholastic, 2012	—	\$7.99	1	\$7.99
<b>There was an old lady who swallowed Fly Guy</b> (Fly Guy, Book 4) by Arnold, Tedd (#12170T0) Hardcover — Scholastic, 2007	—	\$7.99	1	\$7.99
<b>Freckle juice</b> by Blume, Judy (#1599HN5) Hardcover — Atheneum Books for Young Readers, 2014	—	\$17.47	1	\$17.47
<b>Fudge-a-mania</b> by Blume, Judy (#26191N3) Hardcover — Dutton Children's Books, c1990 p2002	—	\$17.47	1	\$17.47
<b>Fun and games</b> (Unicorn and Yeti, Book 8) by Burnell, Heather Ayris (#2851FC5) Hardcover — Scholastic, Inc., 2024	—	\$22.48	1	\$22.48
<b>Game over, Super Rabbit Boy!</b> (Branches: Press Start, Book 1) by Flintham, Thomas (#1580EC0) FollettBound Sewn — Scholastic Inc., 2017	—	\$16.24	1	\$16.24
<b>Gingerbread Christmas</b> by Brett, Jan (#1433AB0) Hardcover — G.P. Putnam's Sons, 2016	—	\$19.30	1	\$19.30
<b>Goldilocks and the three dinosaurs</b> by Willems, Mo (#0741SB4) Hardcover — Balzer + Bray, 2012	—	\$19.30	1	\$19.30

Item	!	Price	Qty.	Total
<b>Graveyard Diaries Book Series [16-item series] (#A013133)</b>				
<b>All in a night's work</b> (Graveyard Diaries, Book 6) by Specter, Baron (#0997WAX) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>Approaching the undead</b> (Graveyard Diaries, Book 2) by Specter, Baron (#0997SA0) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>Attack of the giant groundhogs</b> (Graveyard Diaries, Book 14) by Specter, Baron (#1918AQ7) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>The face in the fire</b> (Graveyard Diaries, Book 11) by Specter, Baron (#1917WQ0) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>Ghostly whispers</b> (Graveyard Diaries, Book 10) by Specter, Baron (#1017MP9) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2019	—	\$27.00	1	\$27.00
<b>Ghosts of Pheasant Hill</b> (Graveyard Diaries, Book 7) by Specter, Baron (#1017HP2) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2019	—	\$27.00	1	\$27.00
<b>Hobgoblins just wanna have fun</b> (Graveyard Diaries, Book 8) by Specter, Baron (#1017KP4) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2019	—	\$27.00	1	\$27.00
<b>How not to be killed by a zombie</b> (Graveyard Diaries, Book 3) by Specter, Baron (#0997TA8) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>Shadow cats</b> (Graveyard Diaries, Book 12) by Specter, Baron (#1917YQ5) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>The streetwise poltergeist</b> (Graveyard Diaries, Book 13) by Specter, Baron (#1917ZQ2) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>To werewolf or not to werewolf</b> (Graveyard Diaries, Book 4) by Specter, Baron (#0997UA5) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>Tracking your nightmare</b> (Graveyard Diaries, Book 1) by Specter, Baron (#0997RA3) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>The trapdoor to beyond</b> (Graveyard Diaries, Book 15) by Specter, Baron (#1918BQ4) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>Vampires are not your friends</b> (Graveyard Diaries, Book 5) by Specter, Baron (#0997VA2) Hardcover (library binding) — Magic Wagon, 2013	—	\$27.00	1	\$27.00
<b>What does it want?</b> (Graveyard Diaries, Book 16) by Specter, Baron (#1918CQ1) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2022	—	\$27.00	1	\$27.00
<b>Zombies revisited</b> (Graveyard Diaries, Book 9) by Specter, Baron (#1017LP1) Hardcover (library binding) — Calico, an imprint of Magic Wagon, 2019	—	\$27.00	1	\$27.00
<b>Great Pets Group 1 Book Set [5-item set] (#A210745)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Cats</b> (Great Pets Group 1) by Hart, Joyce (#25601T8) Hardcover (library binding) — Marshall Cavendish Benchmark, 2008	1st	\$22.90	1	\$22.90
<b>Freshwater fishes</b> (Great Pets Group 1) by Buckmaster, Marjorie L (#02050T9) Hardcover (library binding) — Marshall Cavendish Benchmark, 2008	1st	\$22.90	1	\$22.90
<b>Rabbits</b> (Great Pets Group 1) by Bjorklund, Ruth (#03092T3) Hardcover (library binding) — Marshall Cavendish Benchmark, 2008	1st	\$22.90	1	\$22.90
<b>Groovy Joe Book Set [3-item set] (#A454504)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				

Item	!	Price	Qty.	Total
<b>Ice cream &amp; dinosaurs</b> (Groovy Joe) by Litwin, Eric (#1519AA4) <b>Hardcover</b> — Orchard Books, an imprint of Scholastic Inc., 2016	—	\$17.47	1	\$17.47
<b>Grumpy Monkey Book Set</b> [9-item set] (#A395826) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Grumpy monkey. Don't be scared</b> (Grumpy Monkey) by Lang, Suzanne (#2063LB2) <b>Hardcover (library binding)</b> — Random House Studio, 2023	—	\$13.99	1	\$13.99
<b>Grumpy monkey. Spring fever</b> (Grumpy Monkey) by Lang, Suzanne (#2138MD6) <b>Hardcover (library binding)</b> — Random House Studio, 2024	—	\$14.99	1	\$14.99
<b>Healthy Habits (SandCastle) Book Set</b> [6-item set] (#A00794X)				
<b>Brush your teeth! : healthy dental habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798ZS6) <b>Hardcover (library binding)</b> — Sandcastle, an imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>Eat your vegetables! : healthy eating habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798USX) <b>Hardcover (library binding)</b> — Sandcastle, an Imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>Run! Jump! Play! : healthy active habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798YS9) <b>Hardcover (library binding)</b> — Sandcastle, an imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>Sleep all night! : healthy sleeping habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798TS2) <b>Hardcover (library binding)</b> — Sandcastle, an imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>Take a bath! : healthy body habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798VS7) <b>Hardcover (library binding)</b> — Sandcastle, an imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>Wear a helmet! : healthy safety habits</b> (Healthy Habits (SandCastle)) by Salzmann, Mary Elizabeth (#0798WS4) <b>Hardcover (library binding)</b> — Sandcastle, an imprint of Abdo Publishing, 2015	—	\$21.00	1	\$21.00
<b>How To Catch...</b> Book Set [25-item set] (#A31723X) <b>Contains items available for pre-order.</b> Some items in this set are not yet available; we'll ship them to you upon release. <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>How to catch a class pet</b> (How To Catch...) by Walstead, Alice (#1998CZ9) <b>Hardcover</b> — Sourcebook Wonderland, 2022	—	\$10.99	1	\$10.99
<b>How to catch a daddysaurus</b> (How To Catch...) by Walstead, Alice (#2656DA7) <b>Hardcover</b> — Sourcebooks Wonderland, 2023	—	\$10.99	1	\$10.99
<b>How to catch a dinosaur</b> (How To Catch...) by Wallace, Adam (#1542US9) <b>Hardcover</b> — Sourcebooks Wonderland, 2019	—	\$10.99	1	\$10.99
<b>How to catch a dragon</b> (How To Catch...) by Wallace, Adam (#1544NV5) <b>Hardcover</b> — Sourcebooks Wonderland, 2019	—	\$10.99	1	\$10.99
<b>How to catch a fairy godmother</b> (How To Catch...) by Walstead, Alice (#2700RE0) <b>Hardcover</b> — Sourcebooks Wonderland, 2024	—	\$12.90	1	\$12.90
<b>How to catch a garden fairy : a springtime adventure</b> (How To Catch...) by Walstead, Alice (#2656CAX) <b>Hardcover</b> — Sourcebooks Wonderland, 2023	—	\$10.99	1	\$10.99
<b>How to catch a gingerbread man</b> (How To Catch...) by Wallace, Adam (#1826UR9) <b>Hardcover</b> — Sourcebooks Wonderland, 2021	—	\$10.99	1	\$10.99
<b>How to catch a leprechaun</b> (How To Catch...) by Wallace, Adam (#0489GZ2) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2016	—	\$10.99	1	\$10.99

Item	!	Price	Qty.	Total
<b>How to catch a Loveosaurus</b> (How To Catch...) by Walstead, Alice (#1764LZ3) <b>Hardcover</b> — Sourcebooks Wonderland, 2023	—	\$10.99	1	\$10.99
<b>How to catch a Mamasaurus</b> (How To Catch...) by Walstead, Alice (#2023RD0) <b>Hardcover</b> — Sourcebooks Wonderland, 2024	—	\$12.90	1	\$12.90
<b>How to catch a mermaid</b> (How To Catch...) by Wallace, Adam (#1051UN4) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2018	—	\$10.99	1	\$10.99
<b>How to catch a monster</b> (How To Catch...) by Wallace, Adam (#1510EE9) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2017	—	\$10.99	1	\$10.99
<b>How to catch a reindeer</b> (How To Catch...) by Walstead, Alice (#2713TA7) <b>Hardcover</b> — Sourcebooks Wonderland, 2022	—	\$10.99	1	\$10.99
<b>How to catch a snowman</b> (How To Catch...) by Wallace, Adam (#1878PX1) <b>Hardcover</b> — Sourcebooks Wonderland, 2020	—	\$10.99	1	\$10.99
<b>How to catch a turkey</b> (How To Catch...) by Wallace, Adam (#1051WN9) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2018	—	\$10.99	1	\$10.99
<b>How to catch a unicorn</b> (How To Catch...) by Wallace, Adam (#1542TS1) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2019	—	\$10.99	1	\$10.99
<b>How to catch a witch</b> (How To Catch...) by Walstead, Alice (#1764MZ0) <b>Hardcover</b> — Sourcebooks Wonderland, 2022	—	\$10.99	1	\$10.99
<b>How to catch a yeti</b> (How To Catch...) by Wallace, Adam (#1112MZ3) <b>Hardcover</b> — Sourcebooks Wonderland, 2020	—	\$10.99	1	\$10.99
<b>How to catch an elf</b> (How To Catch...) by Wallace, Adam (#1579UD7) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2016	—	\$10.99	1	\$10.99
<b>How to catch Santa Claus</b> (How To Catch...) by Walstead, Alice (#2713UA4) <b>Hardcover</b> — Sourcebooks Wonderland, 2023	—	\$12.90	1	\$12.90
<b>How to catch the Easter Bunny</b> (How To Catch...) by Wallace, Adam (#1535QB4) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2017	—	\$10.99	1	\$10.99
<b>How to catch the Tooth Fairy</b> (How To Catch...) by Wallace, Adam (#1253AA4) <b>Hardcover</b> — Sourcebooks Jabberwocky, 2016	—	\$10.99	1	\$10.99
<b>I Can Read! Comics Level 1 Book Set [18-item set] (#A529857)</b> <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Camp-out</b> (I Can Read! Comics Level 1) by Lyons, Kelly Starling (#2876GB7) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2023	—	\$17.47	1	\$17.47
<b>Clark the Shark and the school sing</b> (I Can Read! Comics Level 1) by Hale, Bruce (#1712EP0) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2021	—	\$16.56	1	\$16.56
<b>Fish and clam</b> (I Can Read! Comics Level 1) by Ruzzier, Sergio (#2650QE6) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollins Publishers, 2023	—	\$17.47	1	\$17.47
<b>Fish and sun</b> (I Can Read! Comics Level 1) by Ruzzier, Sergio (#1712GP5) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2021	—	\$16.56	1	\$16.56
<b>Fish and wave</b> (I Can Read! Comics Level 1) by Ruzzier, Sergio (#1775UX4) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2022	—	\$17.47	1	\$17.47
<b>Fish and Worm</b> (I Can Read! Comics Level 1) by Ruzzier, Sergio (#2930JB3) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2023	—	\$17.47	1	\$17.47
<b>Mercer Mayer's Little Critter. Tricky chickies</b> (I Can Read! Comics Level 1) by Mayer, Mercer (#2416FD5) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2024	—	\$17.47	1	\$17.47

Item	!	Price	Qty.	Total
<b>Pete the cat and the space chase</b> (I Can Read! Comics Level 1) by Dean, Kim (#2403MC3) <b>Hardcover</b> — Harper, an imprint of HarperCollins Publishers, 2023	—	\$17.47	1	\$17.47
<b>Pete the Cat and the sprinkle stealer</b> (I Can Read! Comics Level 1) by Dean, Kim (#1751PZ8) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2022	—	\$16.56	1	\$16.56
<b>Pete the Cat. Making new friends</b> (I Can Read! Comics Level 1) by Dean, Kim (#1786DS1) <b>Hardcover</b> — HarperAlley, an imprint of HarperCollinsPublishers, 2021	—	\$16.56	1	\$16.56
<b>I survived the great Alaska earthquake, 1964</b> (I Survived, Book 23) by Tarshis, Lauren (#2282AC4) <b>FollettBound Glued</b> — Scholastic, Inc., 2023	1st	\$16.24	1	\$16.24
<b>Inquisitive Kid's Guide to the Human Body</b> Book Set [4-item set] (#A627565)				
<b>How do your muscles move? : questions about bones, skin, hair and more</b> (Inquisitive Kid's Guide to the Human Body) by Farndon, John (#2052YB5) <b>Hardcover (library binding)</b> — Hungry Tomato Ltd, 2022	1st	\$22.04	1	\$22.04
<b>How does your brain work? : questions about the nervous system, senses, sleep and more</b> (Inquisitive Kid's Guide to the Human Body) by Farndon, John (#2052WB0) <b>Hardcover (library binding)</b> — Hungry Tomato Ltd, 2022	1st	\$22.04	1	\$22.04
<b>What keeps your body working? : questions about circulation, blood, germs and more</b> (Inquisitive Kid's Guide to the Human Body) by Farndon, John (#2052UB6) <b>Hardcover (library binding)</b> — Hungry Tomato Ltd, 2022	1st	\$22.04	1	\$22.04
<b>What's in your guts? : questions about digestion, food, farts and more</b> (Inquisitive Kid's Guide to the Human Body) by Farndon, John (#2052VB3) <b>Hardcover (library binding)</b> — Hungry Tomato Ltd, 2022	1st	\$22.04	1	\$22.04
<b>InvestiGators</b> Book Series [8-item series] (#A404728) <b>Contains items available for pre-order.</b> Some items in this set are not yet available; we'll ship them to you upon release. <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>InvestiGators</b> (InvestiGators, Book 1) by Green, John Patrick (#1403PX3) <b>Hardcover</b> — First Second, 2020	1st	\$12.90	2	\$25.80
<b>InvestiGators. All tide up</b> (InvestiGators, Book 7) by Green, John Patrick (#2699ZC4) <b>Hardcover</b> — First Second, 2023	1st	\$12.90	2	\$25.80
<b>InvestiGators. Ants in our P. A. N. T. S.</b> (InvestiGators, Book 4) by Green, John Patrick (#1713FR0) <b>Hardcover</b> — First Second, 2021	1st	\$12.90	2	\$25.80
<b>InvestiGators. Braver and boulder</b> (InvestiGators, Book 5) by Green, John Patrick (#1897KT7) <b>Hardcover</b> — First Second, 2022	1st	\$12.90	2	\$25.80
<b>InvestiGators. Heist and seek</b> (InvestiGators, Book 6) by Green, John Patrick (#1867SZ8) <b>Hardcover</b> — First Second, 2022	1st	\$12.90	2	\$25.80
<b>InvestiGators. Off the hook</b> (InvestiGators, Book 3) by Green, John Patrick (#1736VD2) <b>Hardcover</b> — First Second, 2021	1st	\$12.90	2	\$25.80
<b>InvestiGators. Take the plunge</b> (InvestiGators, Book 2) by Green, John Patrick (#1840ZA9) <b>Hardcover</b> — First Second, 2020	1st	\$12.90	2	\$25.80
<b>InvestiGators. All tide up</b> (InvestiGators, Book 7) by Green, John Patrick (#2699ZC4) <b>Hardcover</b> — First Second, 2023	1st	\$12.90	1	\$12.90
<b>Jumper : a day in the life of a backyard jumping spider</b> by Lanan, Jessica (#2103MB1) <b>Hardcover</b> — Roaring Brook Press, 2023	—	\$19.30	1	\$19.30
<b>The kids' guide to jumping rope</b> (Edge Books: Kids' Guides) by Bell-Rehboldt, Sheri (#0340SJ5) <b>Hardcover (library binding)</b> — Capstone Press, 2011	1st	\$23.04	1	\$23.04
<b>The last kids on Earth and the monster dimension</b> (Last Kids On Earth, Book 9) by Brallier, Max (#2549YC5)	1st	\$14.73	1	\$14.73

Item	!	Price	Qty.	Total
<b>Hardcover</b> — Viking, an imprint of Penguin Random House, LLC, 2023				
<b>LEGO Ninjago. Level up!</b> (Step Into Reading-Step 3) by Behling, Steve (#2542CA4) <b>Hardcover (library binding)</b> — Random House, 2023	—	\$14.99	1	\$14.99
<b>The Library Fish learns to read</b> (Library Fish) by Capucilli, Alyssa Satin (#2599FA8) <b>Hardcover</b> — Simon & Schuster Books for Young Readers, 2023	—	\$18.39	1	\$18.39
<b>Life Cycles in Room 6 Book Set</b> [3-item set] (#A567341)				
<b>Butterflies in room 6 : see how they grow</b> (Life Cycles in Room 6) by Arnold, Caroline (#1329ZSX) <b>Hardcover</b> — Charlesbridge, 2019	1st	\$17.47	1	\$17.47
<b>Hatching chicks in room 6</b> (Life Cycles in Room 6) by Arnold, Caroline (#1067ZE0) <b>Hardcover</b> — Charlesbridge, 2017	1st	\$17.47	1	\$17.47
<b>Planting a garden in room 6 : from seeds to salad</b> (Life Cycles in Room 6) by Arnold, Caroline (#1844UU1) <b>Hardcover</b> — Charlesbridge, 2022	1st	\$16.56	1	\$16.56
<b>Lightning Bolt Books: Earth in Danger Book Set</b> [8-item set] (#A58226X)				
<b>Dangerous blizzards</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1958WW8) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous droughts</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1959FW0) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous earthquakes</b> (Lightning Bolt Books: Earth in Danger) by Kim, Carol (#1958RW1) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous floods</b> (Lightning Bolt Books: Earth in Danger) by Kim, Carol (#1959EW3) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous hurricanes</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1959AW4) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous tornadoes</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1958VW0) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous volcanoes</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1958SW9) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Dangerous wildfires</b> (Lightning Bolt Books: Earth in Danger) by Schaefer, Lola M (#1959BW1) <b>Hardcover (library binding)</b> — Lerner Publications, 2022	1st	\$22.04	1	\$22.04
<b>Lightning Bolt Books: Minecraft 101 Book Set</b> [10-item set] (#A607475)				
<b>Minecraft construction : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1976YZ5) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft crafting : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Zajac, Linda (#2032CB4) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft creative mode : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1977CZ1) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft farming : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#2032DB1) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft maps : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1977GZ0) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04

Item	!	Price	Qty.	Total
<b>Minecraft mining : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1977JZ2) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft mobs : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Zajac, Linda (#2032EB9) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft mods : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1977EZ6) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft redstone : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#2032FB6) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Minecraft survival mode : an unofficial kids' guide</b> (Lightning Bolt Books: Minecraft 101) by Leed, Percy (#1977AZ7) <b>Hardcover (library binding)</b> — Lerner Publications, 2023	1st	\$22.04	1	\$22.04
<b>Lightning Bolt Books: Your Amazing Senses</b> Book Set [5-item set] (#A118792) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>What is taste?</b> (Lightning Bolt Books: Your Amazing Senses) by Boothroyd, Jennifer (#04044U9) <b>Hardcover (library binding)</b> — Lerner Publications, 2010	1st	\$22.04	1	\$22.04
<b>Like a Pro</b> Book Set [20-item set] (#A511338)				
<b>Archery</b> (Like a Pro) by Coupe, Jessica (#2754ZD3) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04
<b>Baseball</b> (Like a Pro) by Durrie, Karen (#1880GC9) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Basketball</b> (Like a Pro) by Durrie, Karen (#1880KC8) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Bicycling</b> (Like a Pro) by Coupe, Jessica (#2533CA5) <b>Hardcover (library binding)</b> — AV2, 2023	1st	\$22.04	1	\$22.04
<b>Cheerleading</b> (Like a Pro) by Letkeman, Candice (#2755AD8) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04
<b>Fishing</b> (Like a Pro) by Coupe, Jessica (#2755BD5) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04
<b>Football</b> (Like a Pro) by Durrie, Karen (#1880HC6) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Golf</b> (Like a Pro) by Carr, Aaron (#1880LC5) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Gymnastics</b> (Like a Pro) by Carr, Aaron (#2533EAX) <b>Hardcover (library binding)</b> — AV2, 2023	1st	\$22.04	1	\$22.04
<b>Hockey</b> (Like a Pro) by Durrie, Karen (#1880JC0) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Judo</b> (Like a Pro) by Coupe, Jessica (#2533FA7) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2023	1st	\$22.04	1	\$22.04
<b>Karate</b> (Like a Pro) by Ridge, Yolanda (#2755CD2) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04
<b>Lacrosse</b> (Like a Pro) by Coupe, Jessica (#2755DDX) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04

Item	!	Price	Qty.	Total
<b>Martial Arts</b> (Like a Pro) by Durrie, Karen (#2533HA1) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2023	1st	\$22.04	1	\$22.04
<b>Running</b> (Like a Pro) by Duncan, Curtis (#2533DA2) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2023	1st	\$22.04	1	\$22.04
<b>Skating</b> (Like a Pro) by Carr, Aaron (#2533GA4) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2023	1st	\$22.04	1	\$22.04
<b>Soccer</b> (Like a Pro) by Durrie, Karen (#1880FC1) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Swimming</b> (Like a Pro) by Carr, Aaron (#1880MC2) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Tennis</b> (Like a Pro) by Carr, Aaron (#1880NCX) <b>Hardcover (library binding)</b> — AV2, 2021	1st	\$22.04	1	\$22.04
<b>Wrestling</b> (Like a Pro) by Ridge, Yolanda (#2755ED7) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$22.04	1	\$22.04
<b>Magic tree house. 6,Afternoon on the Amazon</b> (Magic Tree House, Book 6) by Laird, Jenny (#2139ZD7) <b>Hardcover (library binding)</b> — Random House, 2024	—	\$20.99	1	\$20.99
<b>Martial Arts (Apex) Book Set [High-Low] [6-item set] (#A675594)</b>				
<b>Jiu-Jitsu</b> (Martial Arts (Apex)) by Murrell, Diana (#2391WD6) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Judo</b> (Martial Arts (Apex)) by Bylenga, Heather Rook (#2391YD0) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Karate</b> (Martial Arts (Apex)) by Storm, Ashley (#2391ZD8) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Kung fu</b> (Martial Arts (Apex)) by Storm, Ashley (#2392AD2) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Muay Thai</b> (Martial Arts (Apex)) by Helt, Julianna (#2392BDX) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Tae kwon do</b> (Martial Arts (Apex)) by Helt, Julianna (#2392CD7) <b>Hardcover (library binding)</b> — Apex Editions, 2024	—	\$29.17	1	\$29.17
<b>Meet Taylor Swift!</b> (Easy Star Biographies) by Daniels, Rachel (#2959NC9) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2024	1st	\$20.00	1	\$20.00
<b>Mighty Marvel Chapter Books Set 1 [5-item set] (#A003545)</b>				
<b>Attack of the heroes : starring Spider-Man</b> (Mighty Marvel Chapter Books) by Thomas, Rich (#1103AB0) <b>Hardcover (library binding)</b> — Marvel, 2017	—	\$22.00	1	\$22.00
<b>Fight or flight : starring Falcon</b> (Mighty Marvel Chapter Books) by Wyatt, Chris (#1102ZB6) <b>Hardcover (library binding)</b> — Marvel/ABDO Spotlight, a division of ABDO, c2015 p2017	—	\$22.00	1	\$22.00
<b>Knowhere to run : starring Star-Lord</b> (Mighty Marvel Chapter Books) by Wyatt, Chris (#1103BB8) <b>Hardcover (library binding)</b> — Marvel, 2017	—	\$22.00	1	\$22.00
<b>The tomorrow army : starring Captain America</b> (Mighty Marvel Chapter Books) by Siglain, Michael (#1102YB9) <b>Hardcover (library binding)</b> — Marvel, 2017	—	\$22.00	1	\$22.00
<b>Zombie repellent : starring Ant-Man</b> (Mighty Marvel Chapter Books) by Wyatt, Chris (#1102WB4) <b>Hardcover (library binding)</b> — Marvel, 2017	—	\$22.00	1	\$22.00

Item	!	Price	Qty.	Total
<b>Minecraft Book Series [12-item series] (#A572426)</b>				
<b>Minecraft. #1</b> (Minecraft, Book 1) by Monster, Sfe R (#1678YV1) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #10</b> (Minecraft, Book 10) by Monster, Sfe R (#2286DDX) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, 2024	1st	\$22.00	1	\$22.00
<b>Minecraft. #11</b> (Minecraft, Book 11) by Monster, Sfe R (#2286ED7) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, 2024	1st	\$22.00	1	\$22.00
<b>Minecraft. #12</b> (Minecraft, Book 12) by Monster, Sfe R (#2286FD4) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, 2024	1st	\$22.00	1	\$22.00
<b>Minecraft. #2</b> (Minecraft, Book 2) by Monster, Sfe R (#1678ZV9) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #3</b> (Minecraft, Book 3) by Monster, Sfe R (#1679AV3) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #4</b> (Minecraft, Book 4) by Monster, Sfe R (#1679BV0) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #5</b> (Minecraft, Book 5) by Monster, Sfe R (#1679CV8) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #6</b> (Minecraft, Book 6) by Monster, Sfe R (#1679DV5) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #7</b> (Minecraft, Book 7) by Monster, Sfe R (#1679EV2) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #8</b> (Minecraft, Book 8) by Monster, Sfe R (#1679FVX) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, c2021 p2022	1st	\$22.00	1	\$22.00
<b>Minecraft. #9</b> (Minecraft, Book 9) by Monster, Sfe R (#2286CD2) <b>Hardcover (library binding)</b> — Spotlight, a division of ABDO, 2024	1st	\$22.00	1	\$22.00
<b>My Little Pony: Classics Reimagined Book Series [4-item series] (#A673923)</b>				
<b>My little pony. Classics reimagined.Little fillies.1</b> (My Little Pony: Classics Reimagined, Book 1) by Brown, Megan (#2286YD2) <b>Hardcover (library binding)</b> — Spotlight, a division of Abdo, c2023 p2024	1st	\$22.00	1	\$22.00
<b>My little pony. Classics reimagined.Little fillies.2</b> (My Little Pony: Classics Reimagined, Book 2) by Brown, Megan (#2286ZDX) <b>Hardcover (library binding)</b> — Spotlight, a division of Abdo, c2023 p2024	1st	\$22.00	1	\$22.00
<b>My little pony. Classics reimagined.Little fillies.3</b> (My Little Pony: Classics Reimagined, Book 3) by Brown, Megan (#2287AD4) <b>Hardcover (library binding)</b> — Spotlight, a division of Abdo, c2023 p2024	1st	\$22.00	1	\$22.00
<b>My little pony. Classics reimagined.Little fillies.4</b> (My Little Pony: Classics Reimagined, Book 4) by Brown, Megan (#2287BD1) <b>Hardcover (library binding)</b> — Spotlight, a division of Abdo, c2023 p2024	1st	\$22.00	1	\$22.00
<b>Narwhal and Jelly Book Series [9-item series] (#A359161)</b>				
<b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Happy narwhalidays</b> (Narwhal and Jelly, Book 5) by Clanton, Ben (#1790KB0) <b>Hardcover</b> — Tundra Books, 2020	1st	\$12.90	1	\$12.90
<b>Narwhal's otter friend</b> (Narwhal and Jelly, Book 4) by Clanton, Ben (#1331FS9) <b>Hardcover</b> — Tundra Books, 2019	1st	\$12.90	1	\$12.90

Item	!	Price	Qty.	Total
<b>Narwhal's school of awesomeness</b> (Narwhal and Jelly, Book 6) by Clanton, Ben (#1620JSX) <b>Hardcover</b> — Tundra Books, 2021	1st	\$12.90	1	\$12.90
<b>Narwhal : unicorn of the sea</b> (Narwhal and Jelly, Book 1) by Clanton, Ben (#1461JBX) <b>Hardcover</b> — Tundra Books, 2016	1st	\$12.90	1	\$12.90
<b>Narwhalicorn and Jelly</b> (Narwhal and Jelly, Book 7) by Clanton, Ben (#1720LZ6) <b>Hardcover</b> — Tundra, 2022	1st	\$12.90	1	\$12.90
<b>Peanut Butter and Jelly</b> (Narwhal and Jelly, Book 3) by Clanton, Ben (#1123VK8) <b>Hardcover</b> — Tundra Books, 2018	1st	\$12.90	1	\$12.90
<b>Super Narwhal and Jelly Jolt</b> (Narwhal and Jelly, Book 2) by Clanton, Ben (#1299KF8) <b>Hardcover</b> — Tundra, 2017	1st	\$12.90	1	\$12.90
<b>A super scary Narwhalloween</b> (Narwhal and Jelly, Book 8) by Clanton, Ben (#2379GB3) <b>Hardcover</b> — Tundra Books, an imprint of Tundra Book Group, a division of Penguin Random House of Canada Limited, 2023	1st	\$12.90	1	\$12.90
<b>NBA Teams Book Set [30-item set] (#A683937)</b>				
<b>Atlanta Hawks</b> (NBA Teams) by Anderson, Josh (#2757JD6) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Boston Celtics</b> (NBA Teams) by Moussavi, Sam (#2757KD3) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Brooklyn Nets</b> (NBA Teams) by Moussavi, Sam (#2757LD0) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Charlotte Hornets</b> (NBA Teams) by Moussavi, Sam (#2757ND5) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Chicago Bulls</b> (NBA Teams) by Anderson, Josh (#2757PDX) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Cleveland Cavaliers</b> (NBA Teams) by Moussavi, Sam (#2758LD7) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Dallas Mavericks</b> (NBA Teams) by Anderson, Josh (#2758MD4) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Denver Nuggets</b> (NBA Teams) by Moussavi, Sam (#2758ND1) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Detroit Pistons</b> (NBA Teams) by Moussavi, Sam (#2758PD6) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Golden State Warriors</b> (NBA Teams) by Moussavi, Sam (#2758QD3) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Houston Rockets</b> (NBA Teams) by Moussavi, Sam (#2758RD0) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Indiana Pacers</b> (NBA Teams) by Moussavi, Sam (#2758SD8) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Los Angeles Clippers</b> (NBA Teams) by Moussavi, Sam (#2758TD5) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Los Angeles Lakers</b> (NBA Teams) by Moussavi, Sam (#2758UD2) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Memphis Grizzlies</b> (NBA Teams) by Moussavi, Sam (#2758VDX) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04

Item	!	Price	Qty.	Total
<b>Miami Heat</b> (NBA Teams) by Anderson, Josh (#2758WD7) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Milwaukee Bucks</b> (NBA Teams) by Moussavi, Sam (#2758YD1) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Minnesota Timberwolves</b> (NBA Teams) by Anderson, Josh (#2758ZD9) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>New Orleans Pelicans</b> (NBA Teams) by Moussavi, Sam (#2759AD3) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>New York Knicks</b> (NBA Teams) by Anderson, Josh (#2759BD0) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Oklahoma City Thunder</b> (NBA Teams) by Moussavi, Sam (#2759CD8) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Orlando Magic</b> (NBA Teams) by Anderson, Josh (#2759DD5) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Philadelphia 76ers</b> (NBA Teams) by Moussavi, Sam (#2759ED2) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Phoenix Suns</b> (NBA Teams) by Moussavi, Sam (#2759FDX) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Portland Trail Blazers</b> (NBA Teams) by Moussavi, Sam (#2759GD7) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Sacramento Kings</b> (NBA Teams) by Moussavi, Sam (#2759HD4) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>San Antonio Spurs</b> (NBA Teams) by Moussavi, Sam (#2759JD9) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Toronto Raptors</b> (NBA Teams) by Anderson, Josh (#2759KD6) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Utah Jazz</b> (NBA Teams) by Moussavi, Sam (#2759LD3) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Washington Wizards</b> (NBA Teams) by Moussavi, Sam (#2759MD0) <b>Hardcover (library binding)</b> — Lightbox Learning Inc., 2024	1st	\$24.04	1	\$24.04
<b>Ordinary People Change The World</b> Book Set [35-item set] (#A143703) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>I am Abraham Lincoln</b> (Ordinary People Change The World) by Meltzer, Brad (#0753RL7) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) Inc., 2014	1st	\$16.56	1	\$16.56
<b>I am Albert Einstein</b> (Ordinary People Change The World) by Meltzer, Brad (#0578NQ2) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) LLC, 2014	1st	\$16.56	1	\$16.56
<b>I am Amelia Earhart</b> (Ordinary People Change The World) by Meltzer, Brad (#0753SL4) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) Inc., 2014	1st	\$16.56	1	\$16.56
<b>I am Anne Frank</b> (Ordinary People Change The World) by Meltzer, Brad (#1725MB9) <b>Hardcover</b> — Dial Books for Young Readers, 2020	1st	\$16.56	1	\$16.56
<b>I am Benjamin Franklin</b> (Ordinary People Change The World) by Meltzer, Brad (#1725NB6) <b>Hardcover</b> — Dial Books for Young Readers, 2020	1st	\$16.56	1	\$16.56
<b>I am Billie Jean King</b> (Ordinary People Change The World) by Meltzer, Brad (#1248PS7) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Random House, LLC, 2019	1st	\$16.56	1	\$16.56

Item	!	Price	Qty.	Total
<b>I am Dolly Parton</b> (Ordinary People Change The World) by Meltzer, Brad (#1632RX7) <b>Hardcover</b> — Dial Books for Young Readers, 2022	1st	\$16.56	1	\$16.56
<b>I am Frida Kahlo</b> (Ordinary People Change The World) by Meltzer, Brad (#1902DM2) <b>Hardcover</b> — Dial Books for Young Readers, 2021	1st	\$16.56	1	\$16.56
<b>I am Gandhi</b> (Ordinary People Change The World) by Meltzer, Brad (#1306GH1) <b>Hardcover</b> — Dial Books for Young Readers, 2017	1st	\$16.56	1	\$16.56
<b>I am George Washington</b> (Ordinary People Change The World) by Meltzer, Brad (#1429WB3) <b>Hardcover</b> — Dial Books for Young Readers, 2016	1st	\$16.56	1	\$16.56
<b>I am Harriet Tubman</b> (Ordinary People Change The World) by Meltzer, Brad (#1143NK0) <b>Hardcover</b> — Dial Books for Young Readers, 2018	1st	\$16.56	1	\$16.56
<b>I am Helen Keller</b> (Ordinary People Change The World) by Meltzer, Brad (#0717AV9) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) LLC, 2015	1st	\$15.64	1	\$15.64
<b>I am I.M. Pei</b> (Ordinary People Change The World) by Meltzer, Brad (#1667AS0) <b>Hardcover</b> — Dial Books for Young Readers, 2021	1st	\$15.64	1	\$15.64
<b>I am Jackie Robinson</b> (Ordinary People Change The World) by Meltzer, Brad (#0701AS0) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) LLC, 2015	1st	\$16.56	1	\$16.56
<b>I am Jane Goodall</b> (Ordinary People Change The World) by Meltzer, Brad (#1429YB8) <b>Hardcover</b> — Dial Books for Young Readers, 2016	1st	\$16.56	1	\$16.56
<b>I am Jesse Owens</b> (Ordinary People Change The World) by Meltzer, Brad (#2500PE7) <b>Hardcover</b> — Rocky Pond Books, 2024	1st	\$16.56	1	\$16.56
<b>I am Jim Henson</b> (Ordinary People Change The World) by Meltzer, Brad (#1307LD1) <b>Hardcover</b> — Dial Books for Young Readers, 2017	1st	\$16.56	1	\$16.56
<b>I am John Lewis</b> (Ordinary People Change The World) by Meltzer, Brad (#2581UA0) <b>Hardcover</b> — Rocky Pond Books, 2023	1st	\$16.56	1	\$16.56
<b>I am Leonardo da Vinci</b> (Ordinary People Change The World) by Meltzer, Brad (#1162PZ2) <b>Hardcover</b> — Dial Books for Young Readers, 2020	1st	\$16.56	1	\$16.56
<b>I am Lucille Ball</b> (Ordinary People Change The World) by Meltzer, Brad (#0709JU3) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) LLC, 2015	1st	\$15.64	1	\$15.64
<b>I am Malala Yousafzai</b> (Ordinary People Change The World) by Meltzer, Brad (#1908QU0) <b>Hardcover</b> — Dial Books for Young Readers, 2022	1st	\$15.64	1	\$15.64
<b>I am Marie Curie</b> (Ordinary People Change The World) by Meltzer, Brad (#1220JW4) <b>Hardcover</b> — Dial Books for Young Readers, 2019	1st	\$16.56	1	\$16.56
<b>I am Martin Luther King, Jr.</b> (Ordinary People Change The World) by Meltzer, Brad (#0453FZ0) <b>Hardcover</b> — Dial Books for Young Readers, 2016	1st	\$16.56	1	\$16.56
<b>I am Mister Rogers</b> (Ordinary People Change The World) by Meltzer, Brad (#2550QC5) <b>Hardcover</b> — Rocky Pond Books, 2023	1st	\$16.56	1	\$16.56
<b>I am Muhammad Ali</b> (Ordinary People Change The World) by Meltzer, Brad (#1908PU3) <b>Hardcover</b> — Dial Books for Young Readers, 2022	1st	\$15.64	1	\$15.64
<b>I am Neil Armstrong</b> (Ordinary People Change The World) by Meltzer, Brad (#1279FN6) <b>Hardcover</b> — Dial Books for Young Readers, 2018	1st	\$15.64	1	\$15.64
<b>I am Oprah Winfrey</b> (Ordinary People Change The World) by Meltzer, Brad (#1666ZS6) <b>Hardcover</b> — Dial Books for Young Readers, 2021	1st	\$15.64	1	\$15.64
<b>I am Rosa Parks</b> (Ordinary People Change The World) by Meltzer, Brad (#0858CM2) <b>Hardcover</b> — Dial Books for Young Readers, an imprint of Penguin Group (USA) LLC, 2014	1st	\$16.56	1	\$16.56

Item	!	Price	Qty.	Total
<b>I am Ruth Bader Ginsburg</b> (Ordinary People Change The World) by Meltzer, Brad (#2927YCX) <b>Hardcover</b> — Rocky Pond Books, 2024	1st	\$16.56	1	\$16.56
<b>I am Sacagawea</b> (Ordinary People Change The World) by Meltzer, Brad (#1306KH0) <b>Hardcover</b> — Dial Books for Young Readers, 2017	1st	\$16.56	1	\$16.56
<b>I am Sonia Sotomayor</b> (Ordinary People Change The World) by Meltzer, Brad (#1279GN3) <b>Hardcover</b> — Dial Books for Young Readers, 2018	1st	\$15.64	1	\$15.64
<b>I am Temple Grandin</b> (Ordinary People Change The World) by Meltzer, Brad (#2581TA3) <b>Hardcover</b> — Rocky Pond Books, an imprint of Penguin Random House LLC, 2023	1st	\$16.56	1	\$16.56
<b>I am Walt Disney</b> (Ordinary People Change The World) by Meltzer, Brad (#1220HWX) <b>Hardcover</b> — Dial Books for Young Readers, 2019	1st	\$16.56	1	\$16.56
<b>You can change the world : inspritation for future heroes</b> (Ordinary People Change The World) by Meltzer, Brad (#2927ZC7) <b>Hardcover</b> — Rocky Pond Books, 2024	1st	\$9.99	1	\$9.99
<b>The outer planets</b> (Blastoff! Missions: Journey Into Space) by Leaf, Christina (#1949MY2) <b>Hardcover (library binding)</b> — Bellwether Media, 2023	1st	\$20.26	1	\$20.26
<b>Pebble Explore: Planets in Our Solar System</b> Book Set [8-item set] (#A478306)				
<b>Earth</b> (Pebble Explore: Planets in Our Solar System) by Rake, Jody Sullivan (#1608EF7) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Jupiter</b> (Pebble Explore: Planets in Our Solar System) by Foxe, Steve (#1608GF1) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Mars</b> (Pebble Explore: Planets in Our Solar System) by Rake, Jody Sullivan (#1608FF4) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Mercury</b> (Pebble Explore: Planets in Our Solar System) by Rake, Jody Sullivan (#1608CF2) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Neptune</b> (Pebble Explore: Planets in Our Solar System) by Foxe, Steve (#1624MF0) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Saturn</b> (Pebble Explore: Planets in Our Solar System) by Foxe, Steve (#1608HF9) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Uranus</b> (Pebble Explore: Planets in Our Solar System) by Foxe, Steve (#1608JF3) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Venus</b> (Pebble Explore: Planets in Our Solar System) by Rake, Jody Sullivan (#1608DFX) <b>Hardcover (library binding)</b> — Pebble, a Capstone imprint, 2021	1st	\$23.54	1	\$23.54
<b>Penelope Rex and the problem with pets</b> (Penelope Rex) by Higgins, Ryan T (#2257SD9) <b>Hardcover</b> — Disney/Hyperion, 2024	—	\$18.39	1	\$18.39
<b>Pirate Kids</b> Book Set [8-item set] (#A289384)				
<b>The art of the making new mateys</b> (Pirate Kids) by Gohmann, Johanna (#1604ZL3) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2022	—	\$23.00	1	\$23.00
<b>A bad day at pirate school</b> (Pirate Kids) by Gohmann, Johanna (#1032RL1) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2018	—	\$23.00	1	\$23.00
<b>Beware the sea monster!</b> (Pirate Kids) by Gohmann, Johanna (#1604WL1) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2022	—	\$23.00	1	\$23.00
<b>The great treasure hunt</b> (Pirate Kids) by Gohmann, Johanna (#1032TL6) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2018	—	\$23.00	1	\$23.00

Item	!	Price	Qty.	Total
<b>The mystery of the missing hook</b> (Pirate Kids) by Gohmann, Johanna (#1605AL8) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2022	—	\$23.00	1	\$23.00
<b>Pirate fest!</b> (Pirate Kids) by Gohmann, Johanna (#1604YL6) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2022	—	\$23.00	1	\$23.00
<b>A spooky day at sea</b> (Pirate Kids) by Gohmann, Johanna (#1032SL9) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2018	—	\$23.00	1	\$23.00
<b>The very quiet parrot</b> (Pirate Kids) by Gohmann, Johanna (#1032UL3) <b>Hardcover (library binding)</b> — Calico Kid, an imprint of Magic Wagon, 2018	—	\$23.00	1	\$23.00
<b>Pogo Books: All About Insects</b> Book Set [12-item set] (#A656131)				
<b>All about ants</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261SC8) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about bees</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261TC5) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about butterflies</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261UC2) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about cicadas</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547HE5) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>All about cockroaches</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547JEX) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>All about dragonflies</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261VCX) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about fireflies</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547KE7) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>All about flies</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547LE4) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>All about grasshoppers</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261WC7) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about ladybugs</b> (Pogo Books: All About Insects) by Kenney, Karen Latchana (#2261YC1) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>All about mosquitoes</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547ME1) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>All about moths</b> (Pogo Books: All About Insects) by Golkar, Golriz (#2547NE9) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2025	—	\$20.29	1	\$20.29
<b>Pogo Books: The World of Ocean Animals</b> Book Set [26-item set] (#A546298)				
<b>Beluga whales</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755DS9) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Clown fish</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269QC4) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Corals</b> (Pogo Books: The World of Ocean Animals) by Harris, Bizzy (#1950VV1) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Crabs</b> (Pogo Books: The World of Ocean Animals) by Harris, Bizzy (#1950VV9) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29

Item	!	Price	Qty.	Total
<b>Dolphins</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755ES6) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Eels</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269RC1) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Great white sharks</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269SC9) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>Harp seals</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755FS3) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Jellyfish</b> (Pogo Books: The World of Ocean Animals) by Harris, Bizzy (#1950YV3) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Manatees</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755GS0) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Narwhals</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755HS8) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Octopuses</b> (Pogo Books: The World of Ocean Animals) by Harris, Bizzy (#1950ZV0) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Orcas</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755JS2) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Penguins</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269TC6) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, 2024	—	\$20.29	1	\$20.29
<b>Polar bears</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755KSX) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Portuguese man-of-wars</b> (Pogo Books: The World of Ocean Animals) by Harris, Bizzy (#1951AV5) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Sea anemones</b> (Pogo Books: The World of Ocean Animals) by Zimmerman, Adeline J (#1951BV2) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Sea lions</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755LS7) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Sea otters</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755MS4) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Sea stars</b> (Pogo Books: The World of Ocean Animals) by Zimmerman, Adeline J (#1951CVX) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Sea turtles</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269VC0) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Seahorses</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269UC3) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Sponges</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269WC8) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Squid</b> (Pogo Books: The World of Ocean Animals) by Zimmerman, Adeline J (#1951DV7) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29
<b>Stingrays</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#2269YC2) <b>Hardcover (library binding)</b> — Pogo Books are published by Jump!, Inc., 2024	—	\$20.29	1	\$20.29
<b>Walruses</b> (Pogo Books: The World of Ocean Animals) by Schuh, Mari C (#1755NS1) <b>Hardcover (library binding)</b> — Pogo, 2022	—	\$20.29	1	\$20.29

Item	!	Price	Qty.	Total
<b>Pony Girls Book Set [8-item set] (#A441909)</b>				
<b>Carly</b> (Pony Girls) by Mullarkey, Lisa (#0552LZ2) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2016	—	\$27.00	1	\$27.00
<b>Charlie</b> (Pony Girls) by Mullarkey, Lisa (#1577AY0) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, c2020 p2019	—	\$27.00	1	\$27.00
<b>Daniela</b> (Pony Girls) by Mullarkey, Lisa (#0552MZX) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2016	—	\$27.00	1	\$27.00
<b>Gabriela</b> (Pony Girls) by Mullarkey, Lisa (#0552NZ7) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2016	—	\$27.00	1	\$27.00
<b>Gracie</b> (Pony Girls) by Mullarkey, Lisa (#1577BY8) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2020	—	\$27.00	1	\$27.00
<b>Kianna</b> (Pony Girls) by Mullarkey, Lisa (#0552PZ1) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2016	—	\$27.00	1	\$27.00
<b>Paisley</b> (Pony Girls) by Mullarkey, Lisa (#1577CY5) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2020	—	\$27.00	1	\$27.00
<b>Zoey</b> (Pony Girls) by Mullarkey, Lisa (#1577DY2) <b>Hardcover (library binding)</b> — Calico, an imprint of Magic Wagon, 2020	—	\$27.00	1	\$27.00
<b>Prince Fly Guy</b> (Fly Guy, Book 15) by Arnold, Tedd (#0824VV2) <b>Hardcover</b> — Cartwheel Books, an imprint of Scholastic Inc., 2015	—	\$7.99	1	\$7.99
<b>Proper Badger would never!</b> by Glattly, Lauren (#2933EC4) <b>Hardcover</b> — Flamingo Books, 2024	—	\$18.39	1	\$18.39
<b>Pug Who Wanted to Be Book Set [5-item set] (#A547995)</b>				
<b>The pug who wanted to be a bunny</b> (Pug Who Wanted to Be) by Swift, Bella (#1866LV8) <b>Hardcover</b> — Aladdin, c2020 p2022	—	\$17.47	1	\$17.47
<b>The pug who wanted to be a mermaid</b> (Pug Who Wanted to Be) by Swift, Bella (#1866MV5) <b>Hardcover</b> — Aladdin, c2021 p2022	—	\$17.47	1	\$17.47
<b>The pug who wanted to be a pumpkin</b> (Pug Who Wanted to Be) by Swift, Bella (#1909CXX) <b>Hardcover</b> — Aladdin, c2020 p2022	—	\$17.47	1	\$17.47
<b>The pug who wanted to be a reindeer</b> (Pug Who Wanted to Be) by Swift, Bella (#1930RS7) <b>Hardcover</b> — Aladdin, c2019 p2021	—	\$17.47	1	\$17.47
<b>The pug who wanted to be a unicorn</b> (Pug Who Wanted to Be) by Swift, Bella (#1930SS4) <b>Hardcover</b> — Aladdin, c2018 p2021	—	\$17.47	1	\$17.47
<b>Ready-To-Read: Level 1-Weather Book Set [6-item set] (#A259019)</b>				
<b>Clouds</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1220ZB9) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$16.56	1	\$16.56
<b>Rain</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1221AB3) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$16.56	1	\$16.56
<b>Rainbow</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1219UB4) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$17.47	1	\$17.47
<b>Snow</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1221BB0) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$16.56	1	\$16.56
<b>Sun</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1219VB1) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$16.56	1	\$16.56

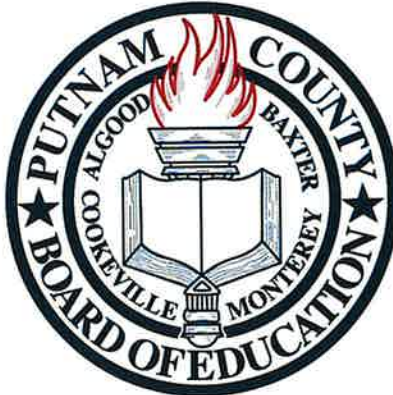
Item	!	Price	Qty.	Total
<b>Wind</b> (Ready-To-Read: Level 1-Weather) by Bauer, Marion Dane (#1221CB8) <b>Hardcover</b> — Simon Spotlight, 2016	1st	\$16.56	1	\$16.56
<b>Roar of the thunder dragon</b> (Branches: Dragon Masters, Book 8) by West, Tracey (#1272JG3) <b>FollettBound Sewn</b> — Scholastic Inc., 2017	—	\$15.35	1	\$15.35
<b>Robbie Reader: Contemporary Biographies</b> Book Set [85-item set] (#A133252) <b>Incomplete set.</b> Some items in this set are missing or unavailable.				
<b>Aaron Rodgers</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0540QB4) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2013	1st	\$21.00	1	\$21.00
<b>Abigail Breslin</b> (Robbie Reader: Contemporary Biographies) by Leavitt, Amie Jane (#00700S8) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2010	1st	\$21.00	1	\$21.00
<b>Adam Levine</b> (Robbie Reader: Contemporary Biographies) by Bankston, John (#0601SWX) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2016	1st	\$21.00	1	\$21.00
<b>Albert Pujols</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#27813U7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2008	1st	\$21.00	1	\$21.00
<b>Aly and AJ</b> (Robbie Reader: Contemporary Biographies) by Tracy, Kathleen (#23485U6) <b>Hardcover (library binding)</b> — Mitchell Lane, 2008	1st	\$21.00	1	\$21.00
<b>Andrew Luck</b> (Robbie Reader: Contemporary Biographies) by O'Neal, Claire (#0906TJ6) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2014	1st	\$21.00	1	\$21.00
<b>AnnaSophia Robb</b> (Robbie Reader: Contemporary Biographies) by Orr, Tamra (#0383DA3) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2011	1st	\$21.00	1	\$21.00
<b>Ariana Grande</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0601RW2) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2016	1st	\$21.00	1	\$21.00
<b>Ashley Tisdale</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#17909X0) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2009	1st	\$21.00	1	\$21.00
<b>Baker Mayfield</b> (Robbie Reader: Contemporary Biographies) by Hinman, Bonnie (#1743VB2) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2021	1st	\$23.00	1	\$23.00
<b>Brittany Murphy</b> (Robbie Reader: Contemporary Biographies) by Kjelle, Marylou Morano (#22660S7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2007	1st	\$21.00	1	\$21.00
<b>Bruno Mars</b> (Robbie Reader: Contemporary Biographies) by Brown, Risa W (#0601UW4) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2016	1st	\$21.00	1	\$21.00
<b>Buster Posey</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0906RJ1) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2014	1st	\$21.00	1	\$21.00
<b>Camila Cabello</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#1339WX4) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2020	1st	\$23.00	1	\$23.00
<b>Carmelo Anthony</b> (Robbie Reader: Contemporary Biographies) by Torres, John Albert (#0540TB6) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2013	1st	\$21.00	1	\$21.00
<b>Chris Johnson</b> (Robbie Reader: Contemporary Biographies) by Orr, Tamra (#0052AQ6) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2012	1st	\$21.00	1	\$21.00
<b>Christian Pulisic</b> (Robbie Reader: Contemporary Biographies) by Hinman, Bonnie (#1743WBX) <b>Hardcover (library binding)</b> — Little Mitchie is an imprint of Mitchell Lane Publishers, 2021	1st	\$23.00	1	\$23.00
<b>Clayton Kershaw</b> (Robbie Reader: Contemporary Biographies) by Mills, Cliff (#0674TQ5) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2015	1st	\$21.00	1	\$21.00
<b>Cliff Lee</b> (Robbie Reader: Contemporary Biographies) by Adams, Michelle Medlock (#0052BQ3) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2012	1st	\$20.00	1	\$20.00

Item	!	Price	Qty.	Total
<b>Colin Kaepernick</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0674UQ2) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2015	1st	\$21.00	1	\$21.00
<b>Cristiano Ronaldo</b> (Robbie Reader: Contemporary Biographies) by Hinman, Bonnie (#1743YB4) <b>Hardcover (library binding)</b> — Little Mitchieis an imprint of Mitchell Lane Publishers, 2021	1st	\$23.00	1	\$23.00
<b>Dak Prescott</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#1171YHX) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2018	1st	\$22.00	1	\$22.00
<b>Darius Rucker</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0674WQ7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2015	1st	\$21.00	1	\$21.00
<b>David Archuleta</b> (Robbie Reader: Contemporary Biographies) by Scholl, Elizabeth J (#00701S5) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2010	1st	\$21.00	1	\$21.00
<b>Derek Carr</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#1213DQ5) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2019	1st	\$22.00	1	\$22.00
<b>Derrick Rose</b> (Robbie Reader: Contemporary Biographies) by Kjelle, Marylou Morano (#0601TW7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2016	1st	\$21.00	1	\$21.00
<b>Deshaun Watson</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#1339YX9) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2020	1st	\$23.00	1	\$23.00
<b>Drake Bell and Josh Peck</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#15338U6) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2008	1st	\$21.00	1	\$21.00
<b>Dustin Pedroia</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#0674VQX) <b>Hardcover (library binding)</b> — Mitchell Lane Publisher, 2015	1st	\$21.00	1	\$21.00
<b>Ed Sheeran</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#1171ZH7) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2018	1st	\$22.00	1	\$22.00
<b>Emily Osment</b> (Robbie Reader: Contemporary Biographies) by Orr, Tamra (#00697S0) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2010	1st	\$21.00	1	\$21.00
<b>Ezekiel Elliott</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#1171UH0) <b>Hardcover (library binding)</b> — Mitchell Lane Publisher, 2018	1st	\$22.00	1	\$22.00
<b>Gal Gadot</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#1339ZX6) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2020	1st	\$23.00	1	\$23.00
<b>Hailee Steinfeld</b> (Robbie Reader: Contemporary Biographies) by Mattern, Joanne (#1172AH1) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2018	1st	\$22.00	1	\$22.00
<b>Harry Styles</b> (Robbie Reader: Contemporary Biographies) by Gagne, Tammy (#1213EQ2) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2019	1st	\$22.00	1	\$22.00
<b>Hilary Duff : actress and singer</b> (Robbie Reader: Contemporary Biographies) by Kjelle, Marylou Morano (#18721Q1) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2005	1st	\$21.00	1	\$21.00
<b>Jamie Lynn Spears</b> (Robbie Reader: Contemporary Biographies) by Adams, Michelle Medlock (#09625R4) <b>Hardcover (library binding)</b> — Mitchell Lane Publishers, 2006	1st	\$21.00	1	\$21.00

Prev | Page: 1, 2 | Next

**Return Policy:** Library book and/or content orders that have been subject to any customized processing – either prior to shipment or after receipt by the customer – are not eligible for return or cancellation. This excludes material processing errors solely attributable to Follett. Customized processing shall include, but is not limited to, stamping, label application, and barcoding, and is determined by Follett in its sole discretion. Textbook orders of any kind are not returnable.

EXHIBIT  
VIAS  
09-05-24



**Board Agenda Request**

Date 8/22/24

Department Teaching & Learning

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) 141-72210-599-02103

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of payment to IB, International Baccalaureate Organization NY, for 2024-2025 Annual School Fees for Avery Trace Middle School in the amount of \$10,920.00 to be paid from 141-72210-599-02103.

A large, stylized handwritten signature in black ink, appearing to be "A".

received  
08-22-24 MT

# Statement

This statement is not an invoice.



International Baccalaureate  
Baccalauréat International  
Bachillerato Internacional

Mark McReynolds  
Avery Trace Middle School  
1400 E Spring St  
Cookeville TN 38506  
United States

School/Account Number : S049849  
Program : MYP  
Statement Date : 30-JUN-2024

## Overview of your school's invoices with IB

Date	Description	Invoice Number	Days Late	Currency	Original Amount	Amount Paid	Balance Due
01-JUN-24	Annual School Fee	INV000142101	-1	USD	10,920.00	0.00	10,920.00
<b>TOTAL BALANCE DUE</b>				<b>USD</b>			<b>10,920.00</b>

TOTAL OUTSTANDING	Currency	Current	+31 Days Overdue	Total Due
	USD	10,920.00	0.00	10,920.00

## Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Schools with outstanding payment more than 90 days old could be blocked for exam registration. Please make payment quoting your **school code** and **invoice number**.

For bank account remittance, you may refer to the bank details on the invoice(s) or request from [myaccount@ibo.org](mailto:myaccount@ibo.org)

## For support, contact IB Finance:

Telephone : +65 6579 5056 (Asia Pacific)  
: +31 70 352 6246 (Netherlands)  
: +41 22 309 2566 (Switzerland)  
: +44 29 2054 7856 (United Kingdom)  
: +1 301 202 3176 (United States)

Email : [myaccount@ibo.org](mailto:myaccount@ibo.org)

Please note this statement is not an invoice. It is only to communicate unpaid invoices or credits on your account.

For offset of credits amount from invoices payment, please write to us to confirm net amount before deduction.

In case payment(s) were made, please send proof of payment to [myaccount@ibo.org](mailto:myaccount@ibo.org). We will investigate and clear your account immediately.

Good news! We now accept Visa and Mastercard credit card payment for off-line transactions.

Thank you and we appreciate your payment arrangement!



International Baccalaureate Organization  
Rue du Pré-de-la-Bichette 1, 1202 Genève, Switzerland  
Swiss VAT no: CHE - 107.025.266 TVA  
NL VAT Number: NL822771998B01  
Canadian GST/HST: 841403876 RT0001, QST: 1217133773 TQ0001

International Baccalaureate Organization  
International Baccalaureate® | Baccalauréat International® | Bachillerato Internacional®

# Invoice



International Baccalaureate  
Baccalauréat International  
Bachillerato Internacional

Mark McReynolds  
Avery Trace Middle School  
1400 E Spring St  
  
Cookeville TN 38506  
United States

School / Ac.No :S049849  
Programme :MYP  
Invoice Number :INV000142101  
Invoice Date :01-JUN-2024

Here are the charges for the Annual School Fee

Description	No.	Price USD	Total USD
MYP Annual Fee : 01/09/24 - 31/08/25	1	10,920.00	10,920.00
Total charges excluding tax			10,920.00
Plus tax		0 % @10,920.00	
Total charges including tax			10,920.00

<b>TOTAL PAYABLE IN USD</b>	<b>10,920.00</b>
-----------------------------	------------------

### Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Schools with outstanding payment more than 90 days old could be blocked for exam registration. Please make payment quoting your **school code** and **invoice number** to:

Beneficiary Name : International Baccalaureate Organization  
Bank Name : JPMorgan Chase Bank N.A  
Bank Address : 4 New York Plaza, 17th Floor, New York, NY, United States 10004  
Bank Account Number : 6302307847  
Bank Swift Code : CHASUS33  
Bank Routing Number : 021000021

**Schools in US and Canada - payment by USD check only:**  
International Baccalaureate Organization  
PO Box 5950, New York, NY 10087-5950

### If you need help

Telephone: +1 301 202 3176 (North America)  
Email : myaccount@ibo.org

When making payment(s) to the IB, please provide your school code and details of payment including invoice number, so we can update your account timely and accurately.

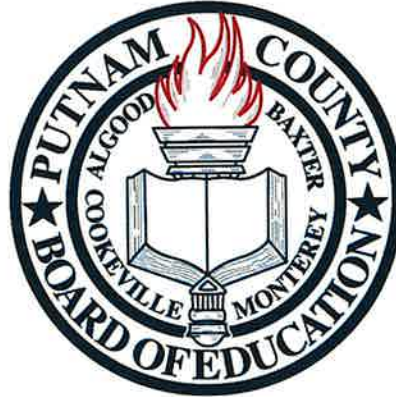
Thank you for your support and understanding.

Payment is made in consideration for the IB's services and constitutes an acceptance of and agreement to the rules, regulations and other terms and conditions, accessible at <http://www.ibo.org/>.



International Baccalaureate Organization  
Rue du Pré-de-la-Bichette 1, 1202 Genève, Switzerland  
Swiss VAT no: CHE - 107.025.266 TVA  
NL VAT Number: NL822771998B01  
Canadian GST/HST: 841403876 RT0001, QST: 1217133773 TQ0001

EXHIBIT  
VIA9  
09-05-24



**Board Agenda Request**

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Diana Wood *Diana Wood*

Account Number (if appropriate) 141-72210-432-02117

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of additional library books for the new Park View School from Follett Content Solutions McHenry, Illinois, in the amount of \$23,961.55 to be paid from 141-72210-432-02117.

**received**  
08-22-24

A handwritten signature in black ink, appearing to be initials or a name, located at the bottom right of the page.



# Houghton Mifflin Harcourt

**Proposal #009127452**

Prepared For

## **Putnam Co School District**

1400 E Spring St  
Cookeville TN 38506

Attention:

**Rachel Manis**

**rachel.manis@pcsstn.com**

For the Purchase of:

## **Reading**

Prepared By

**Gerald Barr**

**gerald.barr@hnhco.com**

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Coupon Code: PRODPB20

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

**HMH Confidential and Proprietary**

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

**Proposal for  
Putnam Co School District**

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<b>Grade 3</b>						
<b>Student</b>						
1848528 9780358817147	Read 180 Stage A Independent Reading Library	\$2,995.00	10	\$29,950.00	\$5,989.99	\$23,960.00
<b>Total for Student</b>						
<b>Total for Grade 3</b>				<b>\$23,960.00</b>		

<b>Total Savings:</b>	<b>\$5,990.00</b>
<b>Subtotal Purchase Amount:</b>	<b>\$23,960.00</b>
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>
<b>Total Cost of Proposal (PO Amount):</b>	<b>\$23,960.00</b>

**\*\*Please add proper sales tax to your order\*\***

Coupon Code: PRODPB20

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

**HMH Confidential and Proprietary**

**Total Cost of Proposal (PO Amount): \$23,960.00**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b> Putnam County School District 1400 E Spring St Cookeville, TN 38506-4313	<b>Sold to:</b> Putnam County School District 1400 E Spring St Cookeville, TN 38506-4313
---	---
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/16/2024

Proposal Expiration Date: 9/30/2024



## Houghton Mifflin Harcourt

Coupon Code: PRODPB20

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

**HMH Confidential and Proprietary**



## STANDARD PURCHASE AGREEMENT

This Purchase Agreement is by and between Houghton Mifflin Harcourt Publishing Company ("HMH") and **Putnam Co School District** ("School/District").

**1. Definitions.** As used herein, the following terms have the meaning set forth below:

A. **Agreement.** This Purchase Agreement, with all appendices, attachments, and exhibits, shall be the only terms and conditions applicable to the purchase of Products and/or subscriptions

B. **Product(s).** Books and/or subscriptions to software, support services, professional development products, materials and services that may acquire pursuant to this Agreement from HMH for its own use (as listed in the attached proposal Appendix A and incorporated by reference herein).

HMH and the School/District agree that any subscription to software made under this agreement, if any, is for the term(s) listed in Appendix A and its Exhibits. If the School/District wishes to extend any subscription or license term(s), a purchase order, change order, or amendment is to be negotiated for additional fees.

HMH and the School/District agree that any software subscribed to under the Agreement, if any, is to be hosted by or through HMH. Any HMH software product the School/District wishes to self-host would be considered a new transaction outside the scope of this Agreement and separate fees are to be negotiated. Self-hosted versions of many of HMH's software products are not available for sale.

No additional purchases of any of the Products (other than in the quantities as listed in Appendix A) are covered by the Agreement. All such additional purchases by the School/District shall be at HMH's then standard applicable price(s).

**2. Purchase Authorization.** School/District represents and warrants that it has complied with any and all of its own requirements necessary to authorize the execution of all Purchase Agreements with HMH and that the signing party(ies) is/are authorized to sign on behalf of and contractually bind the School/District without condition other than the terms of this Agreement.

**3. Purchase/Price/Delivery/Payment.**

A. This Agreement is entered into by and between School/District and HMH. School/District agrees to license and/or purchase Products identified on the attached proposal Appendix A, incorporated by reference in this Agreement, in the aggregate amount of **Twenty-three thousand, nine hundred sixty dollars and zero cents (\$23,960.00)**. School/District is solely responsible for all purchase decisions, including ensuring the compatibility and suitability of all products and subscriptions. The School/District's billing address is:

**Putnam Co School District  
1400 E Spring St  
Cookeville, TN 38506**

B. The School/District hereunder shall pay all applicable local sales and use taxes and/or duties due on purchases. Proof of sales tax-exempt status must be on file with HMH for any order to be treated as a sales tax exempt transaction. If applicable, the School/District's Tax Exemption Certificate Number: \_\_\_\_\_. Confirming copy of evidence of such status is attached hereto.

C. Payment terms under this Agreement are set out in Appendix B of this agreement. Invoices unpaid after Thirty (30) days from the payment dates in Appendix B shall accrue interest at a rate of 1.5% per month until paid. HMH shall have the right to suspend any service or product rights under until such time as all outstanding and overdue invoices are paid in full. HMH reserves the right to seek reimbursement for the costs of collection and attorneys' fees in connection with overdue and unpaid invoices.



## STANDARD PURCHASE AGREEMENT

D. All payments to HMH should be sent to the following:

Mailed to:  
Houghton Mifflin Harcourt Publishing  
Company 14046 Collections Center Drive  
Chicago, IL 60693

For overnight mail, use the same address and add the following information: Attention: Lockbox Manager Phone: (800) 376-2703

Bank Wire Transfers to:

Bank of America  
100 Federal Street  
Boston, MA 02110

Account Name: Houghton Mifflin  
Harcourt Publishing Company  
Account Number: 004602286354  
ABA Routing #: 026009593  
SWIFT Code: BOFAUS3N

ACH/EFT Transfers to:

Bank of America  
100 Federal Street  
Boston, MA 02110

Account Name: Houghton Mifflin  
Harcourt Publishing Company  
Account Number: 004602286354  
ABA Routing #: 011000138

Any questions regarding remittance options, please contact HMH Accounts Receivable at: [accounts.receivable@hnhco.com](mailto:accounts.receivable@hnhco.com) or 800-521-3185.

E. The pricing and extended payment terms outlined in this Agreement are based on receiving payment in the form of a check, ACH or Wire transfer.

#### 4. Limited Warranty; Disclaimers.

Warranties for all Products purchased under this Agreement shall be provided "as is". HMH makes no other warranties with respect to the Products, either express or implied. HMH provides no representations or warranties that the School/District hardware or software environments and their configuration are

compatible or suitable for the operation of HMH Products in the School/District setting. HMH specifically and expressly disclaims any and all other warranties, including but not limited to the implied warranties of merchantability or fitness for a particular purpose or that any services provided hereunder shall be uninterrupted or error-free.

#### 5. HMH Intellectual Property Rights;

**Confidentiality.** The intellectual property contained in the HMH Products is considered "Confidential and/or Proprietary Information" to HMH and are protected by copyright and other intellectual property rights. School/District, as an end user, is authorized to use HMH Products subject to the applicable trademark, copyright and other intellectual property, federal and state laws of the U.S.

**6. Indemnification.** To the extent allowed by law and subject to the right of School/District to raise the deferral of sovereign governmental or qualified immunity against 3<sup>rd</sup> party claims. School/District agrees to indemnify, defend and hold harmless HMH, its parent companies, subsidiaries, affiliates, directors, officers and employees from any third party claims, causes of action, damages, costs, liabilities or expenses that arise from a breach of this Agreement or from improper or unauthorized use, distribution and operation of the HMH Products.

**7. Limitation of Liability.** HMH SHALL NOT BE LIABLE TO SCHOOL/DISTRICT FOR ANY UNAUTHORIZED USE OF THE DIGITAL PRODUCTS, OTHER PRODUCTS OR ANY SERVICES FOR ANY PURPOSES OTHER THAN AS DESCRIBED IN THIS AGREEMENT. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUE. IN NO EVENT SHALL HMH'S TOTAL AGGREGATE LIABILITY IN CONTRACT, TORT OR OTHERWISE ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE FEES PAID OR PAYABLE BY SCHOOL/DISTRICT DURING THE MOST RECENT TWELVE (12) MONTH PERIOD DURING THE TERM OF THIS AGREEMENT.



## STANDARD PURCHASE AGREEMENT

**8. Term of Agreement.** The terms in the attached proposal in Appendix A and Appendix B will govern the term of this Agreement and the scope of the license and use of Products.

**9. Assignment.** School/District shall not assign or otherwise transfer its rights or delegate its obligations hereunder without HMH's prior written consent. Any attempted assignment, transfer, or delegation without such consent shall be void. HMH may freely assign this Agreement, including any of the obligations and rights to payment set forth herein. Neither party shall have any right of set off in connection with rights and obligations associated with this Agreement.

**10. Termination of Agreement.**

A. HMH may terminate this Agreement with respect to another party or parties for uncured material breach by the other party or parties (in which case the Agreement will remain in effect with respect to HMH and the non-breaching parties through the remainder of the Term). In addition, any District may terminate this Agreement with respect to itself for uncured material breach by HMH of HMH's obligations hereunder to that District (in which case the Agreement will remain in effect with respect to HMH and any other parties not seeking termination of their rights and duties hereunder). To terminate the Agreement with respect to a breaching party, the non-breaching party shall provide written notice of breach to the breaching party, specifying in detail the breach itself and the grounds for such breach. The breaching party shall have sixty (60) days from receipt of the notification to cure said breach. Failure to make payments on invoices due shall constitute material breach of this Agreement. In the event the breach is not cured, the non-breaching party shall give the breaching party formal notification of termination of this Agreement. Upon said notice the due date of all invoices shall be accelerated such that they become due and payable as of the date of termination. The provisions of Sections 5 through 16, shall survive termination of this Agreement.

B. In addition, any District may terminate this Agreement after the first anniversary of the Effective Date, to take effect at the end of its then-current fiscal operating year, if the District does not receive budget approval from its governing authority in sufficient amounts to pay the next fiscal year's fees set forth in the District's Payment Plan. In the event of termination under this subsection, the District shall notify HMH promptly in writing upon denial of its budget request for such fees.

C. In the event of an early termination or non-renewal of this Agreement prior to the end of the Term of this Agreement, HMH shall retain all fees previously paid HMH hereunder, the license to the Products shall terminate effective as of the date of non-renewal or early termination with respect to the terminated District, and each terminated District shall promptly cease using the Products and return or destroy all files thereof to HMH. Upon HMH request, an officer of the District will provide written certification of the District's compliance with the foregoing provisions. HMH shall have no liability to a District or any third party in connection with any termination or suspension for breach of this Agreement.

In addition, each District shall pay HMH for all services delivered by HMH, but unpaid to HMH prior to the termination date.

**11. Force Majeure.** Except for School/District's payment obligations under this Agreement, no party shall be responsible for failure or delay of performance if caused by: an act of war, hostility, or sabotage; act of God; electrical, internet, or telecommunication outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); other event outside the reasonable control of the obligated party. Each party will use reasonable efforts to mitigate the effect of a force majeure event. If such event continues for more than 90 days, a party may cancel unperformed services upon written notice. This section does not excuse either party's obligation to take reasonable steps to follow its normal disaster recovery procedures.



**STANDARD PURCHASE AGREEMENT**

**12. Governing Law.** This Agreement shall be construed and enforced in accordance with the Commonwealth of Massachusetts without regard to its conflicts of laws and provisions. Any action or proceeding brought by either party against the other arising out of or relating to this Agreement shall be brought only in a local, state or federal court of competent jurisdiction in Massachusetts.

**13. Notices.** All notices and other communications required or permitted under this Agreement shall be served in person, by US Mail, or Federal Express or equivalent carrier at the following address:

If to HMH:  
Houghton Mifflin Harcourt  
Attn: VP and General Counsel  
125 High Street  
Boston, MA 02110

If to School/District:  
**Putnam Co School District**  
**1400 E Spring St**  
**Cookeville, TN 38506**

**14. Miscellaneous.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining portions of this Agreement shall remain in force and in effect and be construed so as to best effectuate the intention of the parties upon execution. The paragraph headings contained herein are for reference only. The waiver of one default shall not waive subsequent defaults of the same or different kind.

**15. Export.** Export laws and regulations of the United States and any other relevant local export laws and regulations apply to the services. The School/District agrees that such export control laws govern its use of the Services (including technical data) and any Services deliverables provided under this Agreement, and the School/District agrees to comply with all such export laws and regulations (including "deemed export" and "deemed re-export" regulations). The School/District agrees

that no data, information, software programs and/or materials resulting from Services (or direct product thereof) will be exported, directly or indirectly, in violation of these laws, or will be used for any purpose prohibited by these laws.

**16. Entire Agreement.** This Agreement, including other agreements and documents incorporated herein by reference, constitute the entire understanding and agreement between HMH and School/District with respect to the subject matter hereof and supersedes all prior agreements, representations, understandings, negotiations and communications between the parties pertaining thereto. Any modifications or amendments to this Agreement must be in writing signed by a duly authorized agent or representative of HMH and School/District. Specifically, any contrary, inconsistent, or additional terms incorporated in any other documents will be of no force or effect whatsoever.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

School/District: *Putnam County Schools*

Signature:

Print Name: *Kim Craven*

Title:

Effective Date:

Houghton Mifflin Harcourt Publishing Company

Signature:

Print Name:

Title:

Effective Date:



## STANDARD PURCHASE AGREEMENT

### Schedule 1

### Price Summary

The following table summarizes products and services HMH is providing under this Purchase Agreement.

Schedule 1 to Enterprise Solutions Agreement		
Appendix	Description	Purchase Price
Appendix A – Exhibit 1	HMH CP# 009127452	\$23,960.00
	<b>Total</b>	<b>\$23,960.00</b>



## STANDARD PURCHASE AGREEMENT

### Schedule 2

#### Payment Summary

Payments shall be made in accordance with the terms and conditions of the Agreement. Payment(s) shall be due & payable as follows:

**\$23,960.00 Net payment 30 days after invoice**

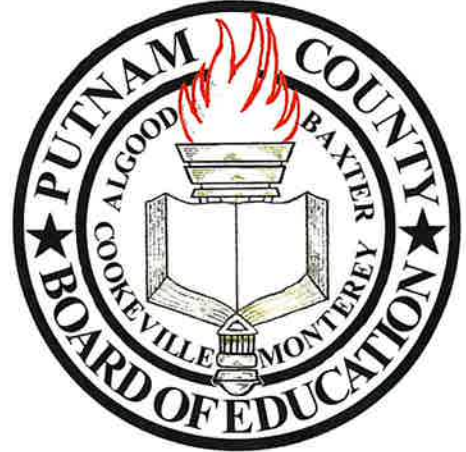
The pricing and extended payment terms outlined in this Agreement are based on receiving payment in the form of a check, ACH or Wire transfer.

PUTNAM COUNTY SCHOOL SYSTEM  
BOARD AGENDA REQUEST

EXHIBIT  
tabbles  
VIA 10  
09-05-24

Date: August 22, 2024  
Department: Technology  
Person Submitting: Johnny Sloan  
Account Number (if appropriate) note below:

141-76100-799-000-02504-000



Check one:

- Backup included

Statement to be included in Board Agenda Packet:

Request approval to purchase additional network switches and wireless access infrastructure equipment and licenses for the new Park View School building project from Central Technologies, Inc., Knoxville, TN, with pricing from the TIPSUSA contract #240101, per attached quote in the amount of: \$23,139.40 to be paid from 141-76100-799-000-02504-000.

NOTES:

Empty box for notes.

received  
08-23-24 MAT



We have prepared a quote for you

**Aruba - switches/AP's**

Quote # 023836  
Version 1

Prepared for:

**Putnam County School System**

Johnny Sloan  
sloanj2@pcsstn.com



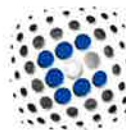
Products

Description	Price	Qty	Ext. Price
R8Q71A <b>Aruba 6200M 36G 12SR5 Class6 PoE 4SFP+ Switch</b>	\$6,819.56	2	\$13,639.12
JL087A <b>Aruba X372 54VDC 1050W 110-240VAC Power Supply</b>	\$650.76	4	\$2,603.04
R7J28A <b>Aruba AP-635 (US) Campus AP</b>	\$743.16	6	\$4,458.96
R3J16A <b>AP-MNT-B AP mount bracket individual B</b>	\$14.08	6	\$84.48
Q9Y74AAE <b>Aruba Central 62xx/29xx Switch Foundation 3y Sub E-STU</b>	\$415.80	2	\$831.60
Q9Y59AAE <b>Aruba Central AP Foundation 3y Sub E-STU</b>	\$156.20	6	\$937.20
1016-C <b>18 inch Hi-Bar Plastic Wi-Fi access point lock box transpare</b>	\$195.00	3	\$585.00

Subtotal:      **\$23,139.40**

Purchasing Vehicle

Description	Qty
TIPS-USA <b>TIPS-USA CONTRACT - 240101 - Technology Solutions</b> CONTRACT - 240101	1



## Aruba - switches/AP's

### Prepared by:

#### Knoxville HQ

Mark Smith  
615-445-9057  
mark@centralinc.com

### Prepared for:

#### Putnam County School System

3860 Phifer Mountain Road  
Cookeville, TN 38506  
Johnny Sloan  
(931) 520-2100  
sloanj2@pcsstn.com

### Quote Information:

Quote #: 023836

Version: 1  
Delivery Date: 08/23/2024  
Expiration Date: 11/21/2024

## Quote Summary

Description	Amount
Products	\$23,139.40
<b>Total: \$23,139.40</b>	

### Knoxville HQ

Signature: \_\_\_\_\_

Name: Mark Smith

Title: Strategic Account Manager

Date: 08/23/2024

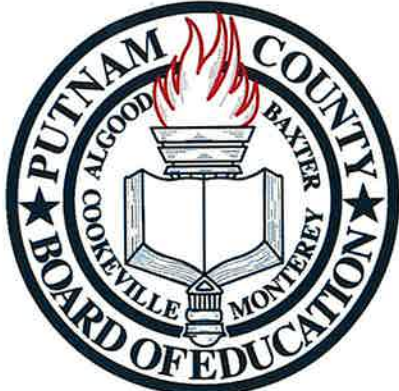
### Putnam County School System

Signature: \_\_\_\_\_

Name: Johnny Sloan

Date: \_\_\_\_\_

EXHIBIT  
tabbles  
VIA 11  
09-05-24



**Board Agenda Request**

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Diana Wood *Diana Wood*

Account Number (if appropriate) 141-71100-722-02117

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of new student desks for Prescott South Elementary School from Ernie Morris Enterprises, Inc. Bushnell, Florida in the amount of \$10,656.00 to be paid from 141-71100-722-02117.



**received**  
08-22-24 mt *AK*



**QUOTATION**  
**DELIVERED & INSTALLED**  
**TIPS CONTRACT**  
**# 230301**

This quote prepared for:  
Putnam County School System  
1400 East Spring Street  
Cookeville, TN 38506

Quoted by: Lisa Kirkus  
615-806-4943  
lkirkus@erniemorris.com

MFGR	Part Number	Description	Qty.	Sell	Ext Sell
	<b>K12 X107</b>	Solid Plastic, 17.5" H four leg stacking chair, nylon glide D Boot Onyx (Boot Glide) 4 Titanium 8 Onyx	32	\$152.00	\$4,864.00
	<b>K12 R90DS</b>	Open Front, Metal Book Box, 18"x24", Solid Plastic 3 Nylon 7 Black J Grey Spectrum (Solid Plastic)	32	\$181.00	\$5,792.00
<b>Subtotal:</b>					<b>\$10,656.00</b>

**Total including Delivery and Installation: \$10,656.00**

Sales Tax, if applicable, will be added to your invoice.

Approved By: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Title

Date: \_\_\_\_\_  
PO: \_\_\_\_\_

- Prices of items with fabric may change if different fabrics are selected. If no fabric is selected, the price is based on the standard fabric for that item, usually grade II or III.
- Furniture is made to order and is not returnable.
- Drawings must be checked by customer for accuracy of dimensions, location of doors, windows, built-ins, power and data receptacles.
- Quote number must be referenced on purchase order.
- Manufacturer warranties apply.
- Order changes must be in writing.
- All designs, plans, layouts, drawings and specifications are the property of EMEI and may not be used, reproduced or distributed, in whole or part, without prior written consent.
- All dimensions in this quote are nominal.
- We are pleased to provide these drawings and quotes in response to your request. The documents are provided to you without charge by Ernie Morris Enterprises, Inc. (EMEI) for marketing purposes only. They identify and depict office furniture products that could become freestanding, non-structural elements to be placed within the end users building. These documents are not intended to contain any specification, plan or depiction by EMEI of, or otherwise reflect any opinion, direction or proposal by EMEI with respect to any non-structural elements of the end user's building. To the extent the documents contain any depiction of any structural or non-structural elements of the end user's building; they are for reference purposes only.



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Sturdisteel Company in the amount of \$61,650.00 for angle frame bleachers at Upperman High School from account 141-72620-399. The contract was Board approved on 2/1/2024.

**received**  
08-22-24 MAT 

**STURDISTEEL COMPANY**  
A DIVISION OF SCHULTZ INDUSTRIES  
P.O. BOX 2655  
WACO, TEXAS 76702-2655  
800-433-3116

# INVOICE

**Sold To:**

**Putnam County Board of Education**  
1400 E. Spring Street  
Cookeville, TN 38506

**Shipped To:**

**Upperman High School**  
6950 Nashville Hwy  
Baxter, TN 38544

**Customer Order No:** 442400367  
**Our Order Number:** 58554  
**Sales Code:** 0006  
**Date Shipped:** 08/17/24  
**Shipped Via:** TQL

**Invoice No:** 52262  
**Date:** 08/21/24

Quantity	Description	
1	10 Row X 36'0 BCE2CL Closed Deck	59,650.00
1	Change Order 1 (Add 2 Stairs)	2,000.00

**Sub Total** 61,650.00

**Total** \$ 61,650.00

**Terms:** Due Upon Receipt  
Payable in Waco, McLennan County, Texas



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/24  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through August 21<sup>st</sup>, 2024 in the amount of \$14,209.75 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

**received**  
08-22-24 MT *AK*

**STATEMENT  
MOORE, RADER & YORK, P.C.  
46 NORTH JEFFERSON AVENUE  
POST OFFICE BOX 3347  
COOKEVILLE, TENNESSEE  
38502**

**August 21, 2024**

**TO: PUTNAM COUNTY BOARD OF EDUCATION  
1400 EAST SPRING STREET  
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

---

FOR PROFESSIONAL SERVICES RENDERED

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TO PROFESSIONAL SERVICES RENDERED:

**RE: SCHOOL BOARD MATTERS**

**May 22, 2024 through August 21, 2024**

Daniel H. Rader III: 37.50 hours at \$200.00 \$ 7,500.00

Lane Moore: 13.50 hours at \$200.00 \$ 2,700.00

Andre Greppin: 8.80 hours at \$200.00 \$ 1,760.00

PARALEGAL HOURS: 20.50 hours at \$95.00 \$ 1,947.50

OUT-OF-POCKET EXPENSES:

Copying charges \$ 111.30

Mileage:

1 Trip to Gatlinburg (285)  
(285 miles at \$.67) \$ 190.95

TOTAL OUT-OF-POCKET EXPENSES \$ 302.25

**TOTAL AMOUNT OF STATEMENT \$ 14,209.75**

*AR*

**ITEMIZED STATEMENT**

May 22, 2024 through August 21, 2024

May 22 - May 31, 2024	Receipt and review of communications with Chris Pierce re: subpoena; receipt and review of communications with Sheri Roberson re: records responsive to subpoena; conference with Attorney Fickling re: subpoena; receipt and review of records responsive to subpoena; copying records and providing copies to Attorney Fickling pursuant to subpoena; receipt and review of communications with Malaysia re: MOU re: Adult Education; receipt and review of communications with Tim Martin re: use of private vehicles; review of Board policy re: same; communications with Tim Martin re: same; receipt and review of communications with Director King re: teacher carry statement; receipt and review of communications with Chris Pierce re: records request; communications with Chris Pierce; communications with Director King re: teacher carry statement	(DHR/III) 3.00 (ASG) 1.30
June 2024	Telephone conference with Tim Martin re: bid question; telephone conference with Malaysia re: Parent Square Agreement; communications with Chuck Sparks re: use of private vehicles; receipt and review of communications with Director King re: records request; communications re: same; receipt and review of communications with Malaysia re: email regarding arming teachers; receipt and review of communications with Director King re: records request; communications re: same; review of previous responses; receipt and review of communications with Mark McReynolds with responsive materials; communications with records requestor; receipt and review of records request; communications with records requestor; receipt and review of communications with Tim Martin re: proposed contract with ESG; receipt and review of communications with Tim Martin re: school fundraising; research re: fundraising in schools;	

telephone conference with TSBA re: same;  
 receipt and review of communications from records  
 requestor; communications with school personnel re:  
 same; communications with records requestor;  
 communications with Mark McReynolds re: request;  
 receipt and review of communications with Malaysia  
 re: ParentSquare Agreement; review and revising  
 agreement; communications with Director King re: same;  
 receipt and review of communications with Director  
 King; telephone conference with Director;  
 additional revisions to contract; communications with Director  
 King and Tim Martin re: same;  
 receipt and review of communications with records  
 requestor; communications with school personnel re: same;  
 attending School Board meeting and conferences;  
 receipt and review of communications with Director  
 King re: visitors code of conduct policy; receipt and  
 review of communications with Malaysia re: contract;  
 receipt and review of communications re: updates;  
 receipt and review of communications with Kim Cravens  
 re: methadone clinic; telephone conference with Malaysia  
 re: Parent Square Agreement; telephone conference with  
 Lee Miller; telephone conference with PI Robertson;  
 communications with Director King; telephone conference  
 with Attorney Damas; attending School Board meeting  
 and conferences

(DHR III) 13.50  
 (AG) 4.00

July, 2024 Receipt and review of communications with Director  
 King re: new U.S. Supreme Court opinion; communications  
 with Director King re: same; telephone conference with  
 Director King; receipt and review of communications with  
 Kim Cravens re: methadone clinic; telephone conference  
 with Lee Miller; telephone conference with PI Robertson;  
 telephone conference with Attorney Damas; communications  
 with Director King; telephone conference with Lee Miller;  
 receipt and review of communications with Director King;  
 receipt and review of communications with Tim Martin re:  
 visitor code of conduct; review of proposed policy;  
 telephone conference with Tim Martin re: same;  
 receipt and review of communications with Tim Martin  
 re: personnel matter; research re: same; communications  
 with Tim Martin; communications with records requestor;

receipt and review of communications with Director King re: U.S. Supreme Court opinion; receipt and review of communications with Malaysia re: agenda request; telephone conference with Tim Martin re: visitor code of conduct policy; receipt and review of communications with Malaysia re: revised code of conduct policy; communications re: same; telephone conference with Angie Knight re: administrative contracts; telephone conference with Chris Pierce re: student resident; receipt and review of communications with Tim Martin re: softball field contract; review and revising contract; communications with Tim Martin re: same; traveling to Gatlinburg for TSBA seminar; attending seminar; traveling home from Gatlinburg; receipt and review of communications with Tim Martin re: records requests; correspondence with records requestor; communications with Tim Martin re: same; telephone conference with Malaysia re: agenda

	(DHRIII)	8.50
	(LM)	13.50
	(AG)	3.50

Aug. 1- Attending School Board meeting and conferences;  
 Aug. 21, 2024 receipt and review of communications with Director King re: contract for purchase of property; receipt and review of information regarding purchase of property; drafting Option Agreement; communications with Director King and Malaysia re: same; receipt and review of communications with Tim Martin re: issue with fundraising vendor; review of emails re: same; receipt and review of responsive documents; correspondence with records requestor; communications with Chris Pierce re: hearing; receipt and review of communications with Chris Pierce with draft of waiver for student; receipt and review of communications with Malaysia re: option agreement; receipt and review of communications with Seller re: option agreement; receipt and review of Public Charter re: gender; meeting with David Burnett and Director King re: option agreement; revising option agreement; communications with Attorney Johnson re: same; receipt and review of communications with Tim Martin re: student matter; receipt and review of communications with Director King re: student concern; receipt and review of communications with Angie Knight re:

personnel matter; telephone conference with Angie Knight re: personnel matter; receipt and review of communications with Director King re: personnel matter; receipt and review of communications with Attorney Johnson; communications with Property Partners re: option agreement; receipt and review of revised option agreement; communications with Director King; communications with Attorney Johnson and Property Partners; receipt and review of executed option agreement; meeting with Director King re: same; communications with Attorney Johnson and Ledbetter Title re: same; receipt and review of communications with Tim Martin re: Families' Rights and Responsibilities Act implications; communications re: same

(DHRIII) 12.50

LAW OFFICES  
**MOORE, RADER AND YORK, P.C.**  
46 NORTH JEFFERSON AVENUE  
COOKEVILLE, TENNESSEE  
38501

L. DEAN MOORE (1941-2019)  
DANIEL H. RADER III  
RICHARD LANE MOORE  
DANIEL H. RADER IV  
RANDALL A. YORK  
ANDRÉ S. GREPPIN  
WADE C. BLAIR

MAILING ADDRESS  
POST OFFICE BOX 3347  
38502  
TELEPHONE  
(931) 526-3311  
FACSIMILE  
(931) 526-3092

August 21, 2024

**PRIVILEGED AND STRICTLY CONFIDENTIAL**

Mr. Corby King  
Director of Schools  
Putnam County Schools  
1400 East Spring Street  
Cookeville, TN 38506

RE: School Board Matters

Dear Mr. King:

Enclosed is our statement through August 21, 2024.

I would appreciate it if you would place this on the September agenda for Board approval.

Thank you for your attention to this matter.

Yours very truly,

MOORE, RADER & YORK, P. C.

  
Daniel H. Rader III

DHR/hsj  
Enclosure

EXHIBIT  
tabbles  
VIA14-VIA22  
09-05-24



**PCSS Board Agenda Request  
For 2024 Meeting**

Date: September 05, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- VIA14 • Purchase of Seven (45) **Asus Chromebooks and Chrome OS Management** for BURKS Elementary from **Bluum** in the amount of **\$14,074.65** per quote #332028 and per NCPA contract #01-150 to be paid from 142-71100-722-101.
- VIA15 • Approval of FY25 ESSER 3.0 Application as submitted.
- VIA16 • Purchase of **Heggerty Curriculum** for Kindergarten and Primary (1<sup>st</sup> & 2<sup>nd</sup> grade) in the amount of **\$14,952.00** per Quote #682403 to be paid from 142-71100-429-933.
- VIA17 • Approval of **Magic School** per cooperative purchasing group ESC6 contract#13.24 in the amount of **\$34,500.00** where **\$17,250.00** will be paid from 142-72210-399-933 and **\$17,250.00** will be paid from 141-72210-399-02103 from general funds.
- VIA18 • Purchase of Fifty-five (55) **10.2 inch I-Pad MK2K3LL/A** for Putnam County Schools in the amount of **\$16,195.00** per Proposal #2111791617 with the Apple Store for Education Institution to be paid from 142-71100-722-933.
- VIA19 • Purchase of One Thousand Fifty (1050) **Asus Chromebooks and Chrome OS Management**, item #CR1100CKA-YZ142 for Putnam County Schools from **Bluum** in the

received  
08-27-24  
*mt*

amount of **\$328,650.00** per quote #332028, contract #01-150 Omnia (NCPA) to be paid from 142-71100-722-933

VIA20

• Purchase of Nineteen (19) **Brother Laser all-in-one printers** from **Staples** in the amount of **\$12,027.00** per lowest quote to be paid from 142-72210-790-933.

VIA21

• Purchase of **Houghton Mifflin Harcourt for Read 180** per quote# 009127452 per sole source letter in the amount of \$23,960.00 to be paid from 141-71100-399-02103.

VIA22

• Purchase of Five (5) **Viewsonic Boards** from **Bluum** in the amount of **\$11,295.05** per quotes #336409 and 338904 per NCPA contract #01-150 to be paid from 142-72210-790-101.





# Quote

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

#332028

06/20/2024

**Bill To**  
 Putnam Co School District  
 1400 E Spring St  
 Cookeville TN 38506

**Ship To**  
 PUTNAM COUNTY CENTRAL RECEIVING  
 240 RAIDER DRIVE  
 COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
09/18/2024	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext Price
1	<b>CR1100CKA-YZ142</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Asus Chromebook CR1 CR1100CKA-YZ142 11.6" Rugged Chromebook - HD - 1366 x 768 - Intel Celeron N5100 Quad-core (4 Core) 1.10 GHz - 4 GB Total RAM - 32 GB Flash Memory - Dark Gray	ASUS	\$279.77	\$279.77
1	<b>CROSSWDISEDUNEW</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Google Chrome OS Management Console License, Education	Google	\$33.00	\$33.00

<b>Subtotal</b>	\$312.77
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$312.77

Thank you,  
**Dan Boshers**

**E:** [dan.boshers@bluum.com](mailto:dan.boshers@bluum.com)

[bluum.com](http://bluum.com)

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



332028



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- [LEA Document Library](#)
- [Address Book](#)
- [TDOE Resources](#)
- [Help for Current Page](#)
- [Contact TDOE](#)
- [ePlan Sign Out](#)

Carwile, Bridgett

**Production**  
 Session Timeout  
 (Hide Timer)  
 00:29:57

## Budget Overview

Putnam County (710) Public District - FY 2025 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 - Rev 0 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant

### Indirect Cost Guide

	Total Allocation	\$1,308,129.45
	Existing Budget In Categories Not Eligible for Indirect Cost	\$664,463.74
	Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$643,665.71
	Indirect Cost Rate	13.65%
	Max Available Budget In Categories Eligible for Indirect Cost	\$566,357.87
	Max Indirect Cost	\$77,307.84

Filter by Location: All - \$1,308,129.45 ▼

[Show Unbudgeted Categories](#)

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	72250 - Education Technology	76100 - Regular Capital Outlay	99100 - Transfers Out	Total
Line Item Number						
<b>307 - Communication</b>		0.00	1,341.87			1,341.87
<b>399 - Other Contracted Services</b>	0.00	43,221.00	0.00	0.00		43,221.00
<b>429 - Instructional Supplies &amp; Materials</b>	41,940.00					41,940.00
<b>471 - Software</b>	534,746.75	0.00	0.00			534,746.75
<b>499 - Other Supplies and Materials</b>	0.00	1,875.00	0.00			1,875.00
<b>504 - Indirect Cost</b>					14,350.70	14,350.70
<b>524 - In-Service / Staff Development</b>		6,190.39	0.00			6,190.39
<b>707 - Building Improvements</b>				272,794.82		272,794.82
<b>722 - Regular Instruction Equipment</b>	344,845.00					344,845.00
<b>790 - Other Equipment</b>		37,351.27	9,472.65			46,823.92
<b>Total</b>	921,531.75	88,637.66	10,814.52	272,794.82	14,350.70	1,308,129.45
					<b>Adjusted Allocation</b>	1,308,129.45
					<b>Remaining</b>	0.00



# Heggerty



Heggerty  
 805 Lake Street, #293  
 Oak Park, IL 60301  
 708-366-5947 (phone)  
 orders@heggerty.org  
 www.heggerty.org

## Price Quote #682403

<b>Bill To</b> Diana Wood Putnam County Schools 1400 East Spring St. Cookeville, TN 38506 dwood@pcsstn.com 9312522226	<b>Ship To</b> Diana Wood Putnam County Schools 1400 East Spring St. Cookeville, TN 38506
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Date of Quote: August 8, 2024

Expiration Date: November 6, 2024

ISBN/SKU	Quantity	Product	Unit Price	Price
978-1-947260-42-9	55	 Kindergarten Curriculum 2022	89	4895
978-1-947260-43-6	105	 Primary Curriculum 2022	89	9345
			<b>Subtotal:</b>	\$14,240
			<b>Shipping:</b>	\$712 via UPS - Freight
			<b>Tax:</b>	\$0
			<b>Total:</b>	\$14,952

Vendor Information

Literacy Resources, LLC  
 FEIN: 84-4218337  
 District Vendor #: N/A

**Quote Terms:**

1. This quote does not constitute an order. To place an order, click "accept" on this quote and complete payment, or submit an official district Purchase Order by email to [orders@heggerty.org](mailto:orders@heggerty.org).
2. All contents of the Phonemic Awareness curricula and supplementary materials are fully copyright protected. The reproduction by any means, resale, and/or redistribution of this curriculum is strictly prohibited.
3. LRL is only required to collect sales tax for orders shipped within Illinois. Districts outside of Illinois that are not tax exempt must submit any required sales tax directly to their state.
4. The shipping charge on this quote is only valid if the order is shipping to one single location. If the order is being shipped to multiple locations, or if multiple Purchase Orders are submitted based on this quote, additional shipping fees will apply.
5. For orders shipping outside of the United States: Payment must be made in US funds. Shipping fee does not include customs duty and taxes. Customs duty and taxes must be paid by the recipient to UPS Brokerage prior to delivery.

VIA17



**ORDER FORM**

**Order:** This Order Form is subject to the MagicSchool Terms of Service terms at <https://www.magicschool.ai/privacy-security/terms-of-service> incorporated by reference, unless the parties have signed another written agreement governing this order form (as applicable, the "Contract"). In the event of a conflict between the provisions of this Order Form and those of the Contract, the provisions of this Order Form will govern.

07/01/2024

**Term:** The term of this Contract will commence on \_\_\_\_\_ and shall have an initial term encompassing twelve (12) months. Thereafter, this Order Form will automatically renew for subsequent twelve (12) months periods at the renewal rate set forth in the Fee Schedule below unless either party provides notice of non-renewal to the other party at least sixty (60) days prior to the end of the then current period.

**Partner:** Putnam County School System

**Fee Schedule:**

Service	Students	Sales Price	Total Price	Invoice Date
Platform Fee		\$2000	waived 24-25	
MagicSchool Enterprise	11500	\$3	\$34500	
<b>Annual Total</b>	-	-	<b>USD \$34500</b>	Upon Signature

**Key Contacts:**

**School Admin Contact** (e.g. Principal, Director of Instructional Tech, CTO, etc.)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Billing Contact** (Who should we send invoices to?)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

**PO Number or Invoicing Submission Requirements:** \_\_\_\_\_

**Additional Terms and Conditions:**

**Precedence of Special Terms.** Notwithstanding any other provision in this Agreement, including but not limited to the Order Form, General Terms and Conditions, and Privacy Policy, in the event of any conflict or inconsistency, the terms and conditions set forth in the "Special Terms" section of this Agreement shall prevail. The Special Terms are hereby incorporated by reference and shall supersede any conflicting or inconsistent terms to the extent of such conflict or inconsistency.

**Special Terms:**

**Payment.** Unless specified otherwise in the Contract, all Fees are due in advance within thirty days after delivery of the invoice by email to the billing contact above.

**Delinquent Payments.** Customer will be responsible for all reasonable expenses (including attorneys' fees) incurred by MagicSchool in collecting undisputed delinquent amounts.

**Taxes.** Customer is responsible for any Taxes, and Customer will pay MagicSchool for the Services without any reduction for Taxes. If MagicSchool is obligated to collect or pay Taxes, the Taxes will be invoiced to Customer, unless Customer provides MagicSchool with a valid tax exemption certificate authorized by the appropriate taxing authority. If Customer is required by law to withhold any Taxes from its payments to MagicSchool, Customer must provide MagicSchool with an official tax receipt or other appropriate documentation to support such payments.

**User Accounts and Customer Administration of the Services.**

Customer will not exceed the number of authorized User accounts specified above. User accounts may not be shared or otherwise used on a concurrent user basis, and may not be used by more than one (1) named individual per account, provided, however, the Customer may reassign an account when the named individual no longer works for the Customer or otherwise no longer needs access.

Customer will specify one or more Administrators ("Admin" or "Admins") as mutually agreed who are responsible for the provisioning of End User Accounts authorized and authenticated by the Customer, and who are authorized to contact MagicSchool's designated support representative.

**Confidential Information.**

Each party will: (a) protect the other party's Confidential Information with the same standard of care it uses to protect its own Confidential Information; and (b) not disclose the Confidential Information, except to Affiliates, employees, independent contractors and agents who need to know it and who have agreed in writing to keep it confidential. Each party (and any Affiliates, employees and agents to whom it has disclosed Confidential Information) may use Confidential Information only to exercise rights and fulfill its obligations under this Agreement. Each party is responsible for any actions of its Affiliates, employees and agents in violation of this Section.

Confidential Information does not include information that: (a) the recipient of the Confidential Information already knew; (b) becomes public through no fault of the recipient; (c) was independently developed by the recipient; or (d) was rightfully given to the recipient by another party.

**Customer Name and Logo Use.** During the Term, MagicSchool may include Customer's name and logo in MagicSchool's standard marketing materials and customer lists. MagicSchool agrees to follow any usage or brand guidelines provided by Customer when using Customer's name and logo for such purposes.

**Notices.** Unless specified otherwise herein: (a) all notices must be in writing and addressed to the attention of the other party's legal department or primary point of contact; and (b) notice will be deemed given: (i) when verified by written receipt if sent by personal courier, overnight courier, or when received if sent by mail without verification of receipt; or (ii) when verified by automated receipt or electronic logs if sent by facsimile or email.

**Entire Agreement.** This Order Form and the Contract, and all documents referenced herein, is the parties' entire agreement relating to its subject and supersedes any prior or contemporaneous agreements on that subject. Any different or additional terms or conditions stated on purchase orders or otherwise by either party are rejected and void. This Agreement may be amended or modified by mutual agreement of both parties, provided such agreement is documented in writing.

**Miscellaneous.** Neither party will be liable for inadequate performance to the extent caused by a condition (for example, natural disaster, act of war or terrorism, riot, labor condition, governmental action, and Internet disturbance) that was beyond the party's reasonable control. The parties are independent contractors, and this Contract does not create an agency, partnership or joint venture. Neither party may assign this Contract, provided that MagicSchool may assign this Contract to a successor-in-interest in a merger, acquisition, corporate reorganization, or sale of substantially all its assets.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THIS ORDER FORM AND THE LICENSE AGREEMENT, WHICH IS INCORPORATED HEREIN BY REFERENCE. THIS ORDER FORM AGREEMENT MAY BE EXECUTED IN ONE OR MORE COUNTERPARTS, EACH OF WHICH WILL BE DEEMED AN ORIGINAL AND ALL OF WHICH TOGETHER WILL CONSTITUTE ONE AND THE SAME INSTRUMENT.

\_\_\_\_\_  
Signature  
School or District Representative

~~Sam Brooks~~ Kim Cravens  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Adeel Khan  
CEO, MagicSchool, Inc.

\_\_\_\_\_  
Date



**13.24**

**Magic School, Inc  
Supplier Response**

**Event Information**

Number: 13.24  
Title: Instructional Supplies – Academic Curriculum, Materials, Equipment  
Type: Request for Proposal  
Issue Date: 5/1/2024  
Deadline: 6/3/2024 02:00 PM (CT)  
Notes: The Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6) seeks proposals for **Instructional Supplies – Academic Curriculum, Materials, Equipment** on an "as needed" basis for the period from July 1, 2024 thru June 30, 2028.

This Request for Proposal (RFP) is solicited on behalf of the EPIC6 Purchasing Coop and its members. Awarded vendor(s) must agree to extend contract pricing and terms to all members, current and future, as agreed to by the Cooperative in this contract. **Volumes and quantities that will be purchased are unknown.** Cooperative members are not required to purchase from awarded vendors.

EPIC6 will be awarding this contract on a multi-vendor basis, so as to best serve the needs of its Cooperative members.

EPIC6 seeks to award responsive, responsible proposals that score the minimum evaluation score of 70 points thus allowing the Cooperative members access to vendors that best meet their needs based on factors including, but not limited to, price, availability, and delivery. Awards resulting from this solicitation will designate the vendor(s) as an "approved vendor(s)" with the Cooperative and its members.

Any reference within the following pages of this document to bid, Request for Proposal (RFP), Competitive Sealed Proposal (CSP)

could be technically inaccurate but should still be construed to mean and are used interchangeably as the designated legal methods of procurement listed at TEC 44.031(a)(3). This is a Request for Proposal as defined in Texas Education Code Chapter 44.

**IF YOU ALREADY HOLD EPIC6 CONTRACT 13.22 OR 13.23 Instructional Supplies – Academic Curriculum, Materials, Equipment YOU DO NOT NEED TO RESPOND TO THIS SOLICITATION. IF YOU HOLD 13.22 OR 13.23 AND CHOOSE TO RESPOND HEREIN, AND ARE AWARDED ON THIS CONTRACT, YOUR PREVIOUS CONTRACT WILL BE TERMINATED AND REPLACED BY THIS CONTRACT.**

### **Contact Information**

Address: Region 6 Education Service Center  
3332 Montgomery Road  
Huntsville, TX 77340  
Phone: (936) 435-8400  
Email: epic6@esc6.net

## Magic School, Inc Information

Address: 4845 Pearl East Cir Ste 118 PMB 83961  
Boulder, CO 80301  
Phone: (970) 541-4216  
Email: robee@magicschool.ai  
Web Address: www.magicschool.ai

By submitting your response, you certify that you are authorized to represent and bind your company.

Robee Pilgrim

*Signature*

Submitted at 5/31/2024 12:15:41 PM (CT)

robee@magicschool.ai

*Email*

## Requested Attachments

### Proposed Goods and Services

MagicSchool Proposed Goods & Services.pdf

Please upload one or more documents or sheets describing your offerings, line cards, catalogs, links to offerings OR list links to your offerings that illustrate the catalog of proposed lines of goods and or services you carry and offer under this proposal. It does not have to be exhaustive but should, at a minimum tell us what you are offering. It could be as simple as a sheet with your link to your online catalog of goods and services.

### D/M/WBE Certification or HUB Certification

*No response*

D/M/WBE Certification documentation may be scanned and uploaded if you desire to claim your status as one of the identified enterprises. (Disadvantaged Business Enterprise, Minority Business Enterprise and/or Woman Business Enterprise) If vendor has more than one certification scan into one document. (PDF Format ONLY) DO NOT UPLOAD encrypted or password protected files.

### Company Logo

MagicSchool Main Logo.png

If you desire, please upload your company logo that could be used on the EPIC6 website. Preferred Logo Format: 300 x 225 px - .png, .eps, .jpeg

### Current W-9 Tax Form

Form W-9 MagicSchool 2004.pdf

You are required by EPIC6 to upload a current W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by EPIC6 to properly identify your entity.

### Form 1295

Form 1295 Certificate 101205629.pdf

Copy and paste the following URL into a new tab of your web browser to navigate to the Texas Ethics Commission website. <https://www.ethics.state.tx.us/filinginfo/1295/> Follow the instructions provided to electronically file a 1295 form (Certificate of Interested Parties). Once completed, please then save PDF version of form, sign, and upload here. Please use Region 6 ESC (EPIC6) for #2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

### Pricing Sheet

MagicSchool Published Pricing copy.pdf

Please upload a list of proposed prices for any or all key products or services your company provides.

### Supplementary

CIQ - completed.pdf

Supplementary information may be scanned and uploaded. (Company information, brochures, catalogs, etc.) (PDF Format ONLY)

### Disclosure of Lobbying Activities Standard Form LLL

*No response*

ONLY IF you answered "I HAVE Lobbied per above" to attribute #66, please download and complete and upload the Standard Form-LLL, "disclosure Form to Report Lobbying," in the Response attachments section.

## Bid Attributes

### 1 Description of Vendor Entity and Vendor's Goods & Services

If awarded, this description of Vendor and Vendor's goods and services will appear on the EPIC6 website for customer/public viewing.

MagicSchool sells software to schools and teachers in the United States that helps them do a wide range of tasks faster with AI. We do not hold or move customer funds.

### 2 Disadvantaged/Minority/Women Business & Federal HUBZone

Some participating public entities are required to seek Disadvantaged/Minority/Women Business & Federal HUBZone ("D/M/WBE/Federal HUBZone") vendors.

Does Vendor certify that their entity is a D/M/WBE/Federal HUBZone vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

N/A

### 3 Historically Underutilized Business (HUB)

Some participating public entities are required to seek Historically Underutilized Business (HUB) vendors as defined by the Texas Comptroller of Public Accounts Statewide HUB Program.

Does Vendor certify that their entity is a HUB vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

N/A

### 4 Primary Contact Name

Robee

### 5 Primary Contact Title

Pilgrim

### 6 Primary Contact Email

robee@magicschool.ai

### 7 Primary Contact Phone

Enter 10 digit phone number.

(408) 417-0112

### 8 Secondary Contact Name

No response

### 9 Secondary Contact Title

No response

### 10 Secondary Contact Email

No response

<b>1</b> <b>1</b>	<b>Secondary Contact Phone</b> Enter 10 digit phone number. <input type="text" value="(970) 541-4216"/>
<b>1</b> <b>2</b>	<b>Purchase Order and Sales Contact Name</b> Please identify the individual who will be responsible for receiving and processing purchase orders and sales under the EPIC6 Agreement. <input type="text" value="Robee Pilgrim"/>
<b>1</b> <b>3</b>	<b>Purchase Order and Sales Contact Email</b> Please enter a valid email address that will definitely reach the Purchase Order and Sales Contact. <input type="text" value="contracts@magicschool.ai"/>
<b>1</b> <b>4</b>	<b>Purchase Order and Sales Contact Phone</b> Enter 10 digit phone number. <input type="text" value="(970) 541-4216"/>
<b>1</b> <b>5</b>	<b>Primary Address</b> <input type="text" value="4845 Pearl East Cir Ste 118 PMB 83961"/>
<b>1</b> <b>6</b>	<b>Primary Address City</b> <input type="text" value="Boulder"/>
<b>1</b> <b>7</b>	<b>Primary Address State</b> Abbreviation acceptable. <input type="text" value="CO"/>
<b>1</b> <b>8</b>	<b>Primary Address Zip Code</b> <input type="text" value="80301-6112"/>
<b>1</b> <b>9</b>	<b>Entity D/B/A's and Assumed Names</b> You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.  In this question, please identify all of your entity's assumed names and D/B/A's. Please note that you will be identified publicly by the Legal Name under which you respond to this solicitation unless you organize otherwise with EPIC6 after award. <input type="text" value="MagicSchool"/>
<b>2</b> <b>0</b>	<b>Company Website</b> Company Website (Format - www.company.com) <input type="text" value="www.magicschool.ai"/>
<b>2</b> <b>1</b>	<b>Years Experience</b> Company years experience in this category? <input type="text" value="1"/>

**2** **"Catalog Pricing" and Pricing Requirements**

**2** This is a requirement of the EPIC6 Contract and is non-negotiable.

In this solicitation and resulting contract, "Catalog Pricing" shall be defined as: The then available list of goods or services, in the most current listing regardless of date, that takes the form of a catalog, price list, price schedule, shelf-price or other viewable format that:

- A. is regularly maintained by the manufacturer or Vendor of an item; and
- B. is either published or otherwise available for review by EPIC6 or a customer during the purchase process;
- C. to which the Minimum Percentage Discount proposed by the proposing Vendor may be applied.

If awarded on this EPIC6 Contract, for the duration of the contract, Vendor agrees to provide, upon request, their then current "Catalog Pricing." Or, in limited circumstances where Vendor has proposed the Percentage Mark-Up method of pricing in this proposal, proof of Vendor's "cost" may be accepted by EPIC6 in place of catalog pricing.

Answer "Yes" if understood.

Yes

**2** **Minimum Percentage Discount Offered to EPIC6 Members on all Goods and Services (READ CAREFULLY)**

**3** EPIC6 Members often turn to EPIC6 Contracts for ease of use and to receive discounted pricing.

**What is the minimum percentage discount that you can offer EPIC6 Members off of all goods and service pricing that you offer?**

Vendor must respond with a percentage from 0%-100%. The percentage discount that you input below will be applied to your "Catalog Pricing", as defined in the solicitation, for all EPIC6 Sales made during the life of the contract. You cannot alter this percentage discount once the solicitation legally closes. You will always be required to discount every EPIC6 Sale by the percentage included below. If you add goods or services to your "Catalog Pricing" during the life of the contract, you will be required to sell those new items with this discount applied.

**Example:** In this example, you enter a 10% minimum percentage discount below. In year-one of your EPIC6 Contract, your published "Catalog Pricing" (website/store/published pricing) for "Computer A" is \$1000. In this example, you must sell "Computer A" under the EPIC6 Contract at the proposed 10% discounted price of "Computer A" for \$900. In year two of your EPIC6 Contract, during the renewal option, you update your "Catalog Pricing" with the market. You add "Computer B" to your "Catalog Pricing" for \$2000 and have increased the price of "Computer A" to \$1,100. In this example, after the "Catalog Pricing" update, you must still sell those items under the EPIC6 Contract at the proposed 10% discounted price of: "Computer A" - \$990 and "Computer B" - \$1800.00.

If you cannot honor the discount on all goods and items now included or which may be added in the future with certainty, then you should offer a lesser discount percentage below.

**What is the minimum percentage discount that you can offer EPIC6 Members off of all goods and service pricing that you offer?**

5%

**2** **MINIMUM Discount Term**

**4** Vendor is asked in these Attribute Questions to provide a Minimum Percentage Discount offered to EPIC6 Members on all goods and services sold under the EPIC6 Contract. Points will be assigned for your response and scoring of your proposal will be affected. A "YES" answer will be awarded the maximum 10 points and a "NO" answer will be awarded 0 points. Does Vendor agree to honor the Minimum Percentage Discount off of their EPIC6 "Catalog Pricing" that Vendor proposed for all EPIC6 Sales made for the duration of the EPIC6 Contract?

No response

<b>25</b>	<p><b>Additional Discounts?</b></p> <p>Do you offer additional discounts to EPIC6 members for large order quantities or large scope of work?</p> <p>Yes we do</p>
<b>26</b>	<p><b>Minimum Order Restrictions</b></p> <p>Does your company require a minimum order? If so, please specify. If a minimum order is not required, please respond "no". In addition, please specify any additional charge for orders received for less than the minimum amount.</p> <p>\$1000</p>
<b>27</b>	<p><b>Restocking Fee</b></p> <p>Does your company charge a restocking fee on returned items? If so, please specify. If not, please respond "no".</p> <p>0</p>
<b>28</b>	<p><b>Certification of Residency</b></p> <p>Required by the State of Texas</p> <p>The vendor's ultimate parent company or majority owner: (A) has its principal place of business in Texas; OR (B) employs at least 500 persons in Texas? (Yes / No)</p> <p>No</p>
<b>29</b>	<p><b>Company Residence (City)</b></p> <p>Vendor's principal place of business is in the city of?</p> <p>Boulder</p>
<b>30</b>	<p><b>Company Residence (State)</b></p> <p>Vendor's principal place of business is in the state of?</p> <p>CO</p>
<b>31</b>	<p><b>EPIC6 Cooperative Member List</b></p> <p>Awarded vendor(s) must agree to extend EPIC6 contract pricing and terms to all current and future members. Volumes and quantities that will be purchased are unknown. Cooperative members are not required to purchase from awarded vendors. EPIC6 will be awarding this contract on a multi-vendor basis, so as to best serve the needs of its Cooperative members.</p> <p>Do you agree to extend contract pricing to all current and future EPIC6 members?</p> <p>Yes</p>

<b>3</b> <b>2</b>	<b>EPIC6 Administration Fee Requirement and Acknowledgment</b> <p>This is a requirement of the EPIC6 Contract and is non-negotiable.</p> <p>The collection of fees by EPIC6, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The EPIC6 Administration Fee is the amount legally owed by Vendor to EPIC6 for EPIC6 Sales made by Vendor. The EPIC6 Administration Fee amount is 1.5% of each EPIC6 Sale. EPIC6 Administration Fees are due to EPIC6 immediately upon Vendor's receipt of payment, including partial payment, for a EPIC6 Sale. By submitting a proposal Vendor understands that if awarded an EPIC6 contract, a 1.5% fee will be charged for all goods and services under said contract. By submitting a proposal further confirms that all EPIC6 Pricing includes the EPIC6 Administration Fee and Vendor will not show adding the EPIC6 Administration Fee as a charge or line-item in any EPIC6 Sale.</p> <p>Vendor agrees to remit to EPIC6 the required administration fee?</p> <input type="text" value="Yes"/>
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<b>3</b> <b>3</b>	<b>Admin Fee Contact Name</b> <p>Admin Fee Contact Name. This person is responsible for paying the admin fee to EPIC6.</p> <input type="text" value="Adeel Khan"/>
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<b>3</b> <b>4</b>	<b>Admin Fee Contact Email</b> <input type="text" value="ar@magicschool.ai"/>
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<b>3</b> <b>5</b>	<b>Admin Fee Contact Phone</b> <p>Enter 10 digit phone number.</p> <input type="text" value="(970) 541-4216"/>
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<b>3</b> <b>6</b>	<b>EPIC6 Member Access to Vendor Proposal &amp; Documentation</b> <p>This is a requirement of the EPIC6 Contract and is non-negotiable.</p> <p>Notwithstanding any other information provided in this solicitation or Vendor designation of certain documentation as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's express consent to the disclosure of Vendor's comprehensive proposal, including any information deemed confidential or proprietary, to EPIC6 Members. The proposing Vendor agrees that EPIC6 shall not be responsible or liable for any use or distribution of information or documentation to EPIC6 Members or by EPIC6 Members. By submitting this proposal, Vendor certifies the foregoing.</p>
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<b>3</b> <b>7</b>	<b>Right of Refusal</b> <p>The proposing vendor has the right not to sell under the awarded agreement with an EPIC6 member at vendor's discretion unless required by law.</p> <input type="text" value="No response"/>
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**Non-Collusive Bidding Certificate**

This is a requirement of the EPIC6 Contract and is non-negotiable.

By submission of this bid or proposal, the Bidder certifies that:

- 1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any competitor.
- 2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor.
- 3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal.
- 4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

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**CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ -**

Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement?

YES / NO

If your answer is yes:

If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein you are required to complete and file with EPIC6. The Form CIQ is one of the attachments to this solicitation. There is an optional upload for this form provided if you have a conflict and must file the form.

NO

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**Regulatory Standing**

I certify to EPIC6 for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain.

Yes

**4**  
**1** **Suspension or Debarment Instructions**

Instructions for Certification:

1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

**4**  
**2** **Suspension or Debarment Certification**

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

yes, I certify that no federal suspension or debarment is in place

**4** **Antitrust Certification Statements (Tex. Government Code § 2155.005)**

**3**

This is a requirement of the EPIC6 Contract and is non-negotiable.

By submission of this bid or proposal, the Bidder certifies that:

I affirm under penalty of perjury of the laws of the State of Texas that:

- 1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, or partnership.
- 2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15.
- 3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law.
- 4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

**4** **Texas HB 89- Texas Government Code Sec. 2270.002**

**4**

A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:

- (1) does not boycott Israel; and
- (2) will not boycott Israel during the term of the contract.

I verify by my "YES" response to this attribute that, as a company submitting a proposal to this solicitation, that I am authorized to respond for the company and affirm that the company (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with EPIC6 in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that EPIC6 will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall result in a "no award" determination by EPIC6 and if a contract exists with EPIC6, be grounds for immediate contract termination without penalty to EPIC6 and the Education Service Center Region 6.

**FAILURE TO RESPOND "YES" WILL RESULT IN NO CONSIDERATION OF YOUR PROPOSAL.**

I swear and affirm that the above is true and correct by a "YES" response.

Yes

**4** **Non-Discrimination Statement and Certification**

**5**

This is a requirement of the EPIC6 Contract and is non-negotiable.

In accordance with Federal civil rights law, all U.S. Departments, including the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

Vendor certifies that Vendor will comply with applicable Non-Discrimination and Equal Opportunity provisions set forth in EPIC6 Member policies and other regulations at the local, state, and federal levels of governments.

Failure to agree by answering YES will render your proposal non-responsive and it will not be considered.

Yes, I Certify

**4**  
**6** **Limitation of Vendor Indemnification and Similar Clauses**

This is a requirement of the EPIC6 Contract and is non-negotiable.

EPIC6, a department of Region 6 Education Service Center, a political subdivision, and local government entity of the State of Texas, is prohibited from indemnifying third-parties (pursuant to the Article 3, Section 52 of the Texas Constitution) except as otherwise specifically provided for by law or as ordered by a court of competent jurisdiction. Article 3, Section 52 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " and the Texas Attorney General has opined that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Thus, contract clauses which require EPIC6 to indemnify Vendor, pay liquidated damages, pay attorney's fees, waive Vendor's liability, or waive any applicable statute of limitations must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas."

Does vendor agree?

Yes

**4**  
**7** **Alternative Dispute Resolution Limitations**

This is a requirement of the EPIC6 Contract and is non-negotiable.

EPIC6, a department of Region 6 Education Service Center, a political subdivision, and local government entity of the State of Texas, does not agree to binding arbitration as a remedy to dispute and no such provision shall be permitted in this Agreement with EPIC6. Vendor agrees that any claim arising out of or related to this Agreement, except those specifically and expressly waived or negotiated within this Agreement, may be subject to non-binding mediation at the request of either party to be conducted by a mutually agreed upon mediator as prerequisite to the filing of any lawsuit arising out of or related to this Agreement. Mediation shall be held in Walker County, Texas. Agreements reached in mediation will be subject to the approval by the Region 6 ESC's Board of Directors, authorized signature of the Parties if approved by the Board of Directors, and, once approved by the Board of Directors and properly signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Does Vendor agree?

Yes

**4**  
**8** **Do you want EPIC6 members to be able to spend Federal grant funds with you if awarded?**

Most of our members receive Federal Government grants or other funding and they make up a significant portion of their budgets. The Members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that include provisions from the federal regulations in 2 CFR part 200, etc. Your answers will determine if your award will be designated as eligible for EPIC6 Members to utilize federal funds with your company.

Do you want EPIC6 Members to be able to spend Federal funds, at the Member's discretion, with you?

Yes

**4**  
**9** **2 CFR PART 200 Contract Provisions Explanation**

Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 6 and EPIC6 Members:

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 6 and EPIC6 Members are the subgrantee or Subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR part 200 et al.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

**5 0 2 CFR PART 200 Contracts**

Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, ESC Region 6 and EPIC6 Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree?

Yes

**5 1 2 CFR PART 200 Termination**

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, ESC Region 6 and EPIC6 Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 6 and EPIC6 Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 6 and EPIC6 Members. Any award under this procurement process is not exclusive and the ESC Region 6 and EPIC6 reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 6 and EPIC6.

Does vendor agree?

Yes

**5 2 2 CFR PART 200 Clean Air Act**

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$250,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 6 and EPIC6 Members, ESC Region 6 and EPIC6 Members requires that the proposer certify that during the term of an award by the ESC Region 6 and EPIC6 Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.

Does vendor agree?

Yes

**5 3 2 CFR PART 200 Byrd Anti-Lobbying**

Byrd Anti-Lobbying Amendment (31 U.S.C. Yes Amendment 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, ESC Region 6 and EPIC6 Members requires the proposer certify that during the term and during the life of any contract with ESC Region 6 and EPIC6 Members resulting from this procurement process the vendor certifies to the terms included or referenced herein.

Does vendor agree?

Yes

**5 4 2 CFR PART 200 Federal Rule**

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$250,000)

Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, ESC Region 6 and EPIC6 Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

Does vendor certify that it is in compliance with the Clean Air Act?

yes

**5 5 2 CFR PART 200 Procurement of Recovered Materials**

A non-Federal entity that is a state agency or agency of a Materials political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?

Yes

<b>56</b>	<b>2 CFR PART 200 Rights to Inventions</b>
	<p>If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.</p> <p>Pursuant to the above, when the foregoing applies to ESC Region 6 and EPIC6 Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above.</p> <p>Does vendor agree?</p> <input type="text" value="Yes"/>

<b>57</b>	<b>2 CFR PART 200 Ban on Foreign Telecommunications</b>
	<p>Federal grant funds may not be used to purchase equipment, services, or systems that use “covered telecommunications” equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. “Covered telecommunications” means purchases from Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use “covered telecommunications”, as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.</p> <p>Does vendor agree?</p> <input type="text" value="Yes"/>

<b>58</b>	<b>2 CFR PART 200 Domestic Preferences for Procurements</b>
	<p>As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of 2 CFR Part 200.322, “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, class, including optical fiber, and lumber.</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 6 and EPIC6 Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).</p> <p>Does vendor agree?</p> <input type="text" value="Yes"/>

**5 9 2 CFR PART 200 Contract Cost & Price**

For contracts more than the simplified acquisition threshold currently set at \$250,000, aN epic6 Member may, in very rare circumstances, be required to negotiate profit as a separate element of the price pursuant to 2 C.F.R. 200.324(b). Under those circumstances, Vendor agrees to provide information and negotiate with the EPIC6 Member regarding profit as a separate element of the price. However, Vendor certifies that the total price charged by the Vendor shall not exceed the Vendor's EPIC6 pricing and pricing terms proposed.

Does Vendor Agree?

Yes

**6 0 FEMA Fund Certifications**

Submission of this proposal is Vendor's certification that Vendor agrees to this term. Vendor certifies that IF and when Vendor accepts a EPIC6 purchase paid for in full or part with FEMA funds, Vendor certifies that:

(1) Vendor agrees to provide the EPIC6 Member, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to and rights to reproduce any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions. The Vendor agrees to provide the FEMA Administrator or an authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. Vendor acknowledges and agrees that no language in this contract or the contract with the EPIC6 Member is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

(2) The Vendor shall not use the Department of Homeland Security's seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

(3) The Vendor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

(4) The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

(5) The Vendor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Vendor's actions pertaining to this contract.

**6 1 Certification of Compliance with the Energy Policy and Conservation Act**

When appropriate and to the extent consistent with the law, Vendor certifies that it will comply with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq; 49 C.F.R. Part 18) and any mandatory standards and policies relating to energy efficiency which are contained in applicable state energy conservation plans issued in compliance with the Act.

Does Vendor agree?

Yes

**6** **Certification Regarding Lobbying**

**2** Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

(Please answer I HAVE or I HAVE NOT Lobbied per above)

I HAVE NOT Lobbied

**6** **If you answered "I HAVE lobbied" to the above Attribute Question**

**3** If you answered "I HAVE lobbied" to the above Attribute question, you must download the Lobbying Report "Standard Form LLL, disclosure Form to Report Lobbying" which includes instruction on completing the form, complete and submit it in the Response Attachments section as a report of the lobbying activities you performed or paid others to perform.

No response

**6** **Subcontracting**

**4** **2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.**

Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful?

IF NO, DO NOT ANSWER THE NEXT ATTRIBUTE QUESTION. . IF YES, and ONLY IF YES, you must answer the next question YES if you want an EPIC6 Member to be authorized to spend Federal Grant Funds for Procurement.

NO

**6** **Subcontracting Part 2 (Only If Yes to previous question)**

**5** **If your response to the above attribute was yes, do you agree to comply with the following federal requirements?**

Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and

(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

No response

**6** **Choice of Law**

**6** The agreement between the Vendor and EPIC6/ESC Region 6 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.

THIS DOES NOT APPLY to a vendor's agreement entered into with a EPIC6 Member, as the Member may be located outside Texas.

Do you agree to these terms?

Yes

**6** **Venue, Jurisdiction and Service of Process**

**7** Any proceeding, involving Region 6 ESC or EPIC6, arising out of or relating to this procurement process or any contract issued by EPIC6 resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Walker County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Any dispute resolution process other than litigation shall have venue in Walker County Texas.

Do you agree to these terms?

Yes

<b>68</b>	<b>Infringement(s)</b> The successful vendor will be expected to indemnify and hold harmless EPIC6 and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor's performance of contracts awarded and approved.  Do you agree to these terms? <input type="text" value="Yes"/>
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<b>69</b>	<b>Contract Governance</b> Any contract made or entered into by EPIC6 is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, EPIC6 does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.  Do you agree? <input type="text" value="Yes"/>
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<b>70</b>	<b>Funding Out Clause</b> Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any EPIC6 Member which governs contracts entered into by the Vendor and EPIC6 or a EPIC6 Member that requires all contracts approved by EPIC6 or a EPIC6 Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.  Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.  Do you agree to these terms? <input type="text" value="Yes"/>
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<b>71</b>	<b>Solicitation Exceptions/Deviations</b> If the bidder intends to deviate from the EPIC6 Terms and Conditions attached in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached. EPIC6 will consider any deviations in its proposal award decisions, and EPIC6 reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions. In the absence of any deviation entry on this attribute, the proposer assures EPIC6 of their full compliance with the Standard Terms and Conditions contained in this Solicitation.  <input type="text" value="No response"/>
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**7**  
**2** **Insurance and Fingerprint Requirements Information**

If applicable and your staff will be on an EPIC6 member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint Requirements:

It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834 & 22.08341. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>

If the vendor has staff that meet both of these criterion:

- (1) will have continuing duties related to the contracted services; and
- (2) has or will have direct contact with students

Then you have "covered" employees for purposes of completing the attached form. EPIC6 recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at [NCJU@txdps.state.tx.us](mailto:NCJU@txdps.state.tx.us) and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 6 and EPIC6. Texas DPS phone number is (512) 424-2474.

**7**  
**3** **Felony Conviction Notice**

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." (c) This section does not apply to a publicly held corporation. The person completing this proposal certifies that they are authorized to provide the answer to this question.

Select A., B. or C.

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable. OR

B. My firm is not owned nor operated by anyone who has been convicted of a felony, OR

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony. (if you answer C below, you are required to provide information in the next attribute.

**7**  
**4** **If you answered C. My Firm is owned or operated by a felon to the previous question, you are REQUIRED TO ANSWER THE FOLLOWING QUESTIONS.**

If you answered C. My Firm is owned or operated by a felon to the previous question, you must provide the following information.

- 1. Name of Felon(s)
- 2. The named person's role in the firm, and
- 3. Details of Conviction(s).

**7  
5** **1295 Form Request**

Copy and paste the following URL into a new tab of your web browser to navigate to the Texas Ethics Commission website. Follow the instructions provided to electronically file a 1295 form (Certificate of Interested Parties). Once completed, please then save PDF version of form, sign, and upload in "Response Attachments" of RFP.

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

**7  
6** **References**

Please provide three (3) references, preferably from school districts or other governmental entities who have used your services within the last three (3) years. Additional references may be required. Please provide the entity name, contact person, email address and phone number.

Marty Sharpe, Chief Technology Officer for 720: Catawba County Schools [marty\\_sharpe@catawbасchools.net](mailto:marty_sharpe@catawbасchools.net)  
828-464-8333 Antonio Vigil - Director of Innovative Technology at Aurora Public Schools [arvigil@aurorak12.org](mailto:arvigil@aurorak12.org)  
720-579-5927 Anne Truger, Digital Learning Specialist TrueNorth Educational Cooperative 804  
[atruger@truenorth804.org](mailto:atruger@truenorth804.org) 847-831-5100

**7  
7** **Evaluation Criteria**

EPIC6 staff evaluates and scores all responsive proposals. Recommendations for award will be made to Region 6 Education Service Center. EPIC6 will base a recommendation for award on several factors mandated by the Texas Education Code section 44.031. The factors which will be considered and assigned points in each area as follows (100 total points possible).

EPIC6 reserves the right to assign any number of point awards or penalties it considers warranted if an offeror stipulates exceptions, exclusions, or limitations of liabilities. EPIC6 shall reserve the right to reject any or all proposals or any part of any proposal. EPIC6 is the sole arbiter of scoring.

The following evaluation criteria are mandated for consideration by Texas Education Code § 44.031 (b):

1. **Purchase Price:** (25) point weight. Per prices quoted as related to information within the request for proposals and/or the discount off MSRP or other published list pricing or stated prices of goods or services. Points are awarded based on the prices and or discount, and the reasonableness in the market of the pricing offered. EPIC6 is the sole arbiter of what constitutes price criterion scoring.
2. **The reputation of the vendor and of the vendor's goods or services;** (5) point weight. Based on references or other information known to EPIC6 may be used to score this criterion.
3. **The quality of the vendor's goods or services;** (18) point weight. References or EPIC6 staff knowledge or any other information known or available through the RFP or otherwise to EPIC6 may be used to score this criterion.
4. **The total long-term cost to the EPIC6 member to acquire the vendor's goods or services;** (10) point weight. Points will be assigned to this criterion based on the Vendor's response to the Attribute entitled "MINIMUM Discount Term." A "YES" answer agreeing to at least offer the Minimum Discount Percentage off list or catalog proposed by Vendor will be awarded the maximum 10 points for this criterion out of the 100 total points and a "NO" answer is awarded 0 points.
5. **Extent to which the Goods or Services meet the Needs:** (20) point weight. EPIC6 evaluators will determine if the proposal provides value to EPIC6 members and if the goods and/or services offered by the proposer meets the needs outlined in the solicitation. In the judgment of EPIC6, points are awarded incrementally 0-20 points depending if the proposal meets the needs outlined in the solicitation.
6. **Vendor's Past Relationship :** (10) point weight - Vendor's past relationship with EPIC6 and/or EPIC6 members. Only experience within the past 5 years will be evaluated unless otherwise specified. Poor relationship = 0 points; no past relationship = 5 points; good relationship = 10 points.

**7. Impact on the Ability of the EPIC6 member to Comply with Laws and Rules Relating to Historically Underutilized Businesses (HUB):**

(2) point weight – Points are assigned if the vendor agrees to abide by the federal regulations in the Attribute entitled "Subcontracting with small and minority businesses, women's business enterprises and labor surplus area firms" and the attribute that immediately follows, if applicable, of this solicitation, related to underutilized businesses in its subcontracting practices, when applicable.

NOTE: Failure to agree to comply with the federal regulations herein shall make use of federal funds to purchase the goods or services proposed unallowable.

**8. Experience:** (10) point weight : 0-2 years = 1 point; 2-5 years = 5 points; 5-10 years = 8 points; >10 years = 10 points.

**9.. Residency:** (0) point weight - for a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner:

(A) has its principal place of business in this state; or

(B) employs at least 500 persons in this state.

Federal funds may be utilized by ESC Region 6 or an EPIC6 member entities during the life of this contract, and residency is a prohibited criterion under federal regulation, it has been considered and assigned a weight of 0 points.

**PROPOSERS FALLING BELOW AN 70-POINT THRESHOLD WILL NOT BE CONSIDERED FOR AN AWARD.**



## Apple Store for Education Institution

# Proposal

**Proposal Number**

2111791617

**Account Number/Name**

62519

PUTNAM COUNTY BOE

**Created On**

08/13/2024

**Created By**

Angela Smith

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111791617.

**Comments from Proposer:**

Bridgett Carwile-CO

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MK2K3LL/A 10.2-inch iPad Wi-Fi 64GB - Space Gray	5	299.00	1,495.00 USD
2	MK2Y3LL/A 10.2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack)	50	294.00	14,700.00 USD
			Subtotal	16,195.00 USD
			Estimated Tax	0.00 USD
			Total	16,195.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

### How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login

or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

Copyright © 2024 Apple Inc. All rights reserved.

VIA19



# Quote

## #332028

06/20/2024

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

**Bill To**  
Putnam Co School District  
1400 E Spring St  
Cookeville TN 38506

**Ship To**  
PUTNAM COUNTY CENTRAL RECEIVING  
240 RAIDER DRIVE  
COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
09/18/2024	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext Price
1	<b>CR1100CKA-YZ142</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Asus Chromebook CR1 CR1100CKA-YZ142 11.6" Rugged Chromebook - HD - 1366 x 768 - Intel Celeron N5100 Quad-core (4 Core) 1.10 GHz - 4 GB Total RAM - 32 GB Flash Memory - Dark Gray	ASUS	\$279.77	\$279.77
1	<b>CROSSWDISEDUNEW</b> <i>Contract Reference: 01-150 Omnia (NCPA)</i> Google Chrome OS Management Console License, Education	Google	\$33.00	\$33.00

<b>Subtotal</b>	\$312.77
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$312.77

Thank you,  
**Dan Boshers**

E: [dan.boshers@bluum.com](mailto:dan.boshers@bluum.com)

[bluum.com](http://bluum.com)

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



# Computers

	Interventionist	Highest number of students serviced at one time	
AMS	Renee Kemp	47	50
CsES	Ashley Broome	20	20
JWES	Brittiany Burlison & Whitney Pastorial	32	35
SES	Rachel Pruett & Jennifer Phillips	27	30
MHS	Atkinson, Diem, Talkington	21	25
CES	Jessica Erdeljac	18	20
BPS	Carla Pierce	18	20
CCES	Sarah Vaughn	20	20
ATMS	Susan Bryant	44	45
BES	Anna Hitchcock, Carla Vaughn	21	25
PSMS	Erika Clements	45-	45
PSES	Lesley Worsham	19	20
NES	Christy Shepherd	15	15
AES	Hunter Zanardi	21	25
PVS	Sunshyne Stevens	25	25
UMS	Julie King	50	50
CHS	Cory French ELA	16	20
White Plains	Chloe Ainsworth	5	5
CHS	Thomas Hadlock Math	15	15
UHS	Kristen/Bobby	10	10
	Total	489	520

Sent Johnny + Angie  
email requesting quotes  
8/13/24

iPads - 55 for DIBELS

Quote 1

VIA20

August 13, 2024

**Staples** Business Advantage.

## Quote

This quote was generated automatically from your shopping cart for one-time use. Orders placed for quoted items are subject to further review and acceptance by Staples. Pricing and availability are subject to change at any time. Staples reserves the right to reject any order and/or to correct any errors, inaccurate submissions contained in the quote, including after an order has been submitted. Please contact your account representative with any questions.

### Shipping & Delivery

Jenny Hensley  
1400ESPRINGST  
PUTNAM BOARD OF EDUCATION  
1400 E SPRING ST  
COOKEVILLE, TN 38506 USA  
931-526-9777

### Accounting

**Budget Center**  
Not specified

### Purchase Order

Not specified

### PO Release

Not specified

### Order Summary

Items (2) \$632.13  
Pretax subtotal \$632.13

**Total \$632.13**

Order will be paid through invoice

You're saving \$11.35 on this order!

## 2 items in cart

### Delivery



#### Brother TN920XL Black High Yield Toner Cartridge

Item #: 24573514 | MFR Item #: TN920XL

Next-Day delivery

Market price ~~\$113.49~~  
Additional 10% off -\$11.35  
Sale price (1/EA) \$102.14

1 @ \$102.14 **\$102.14**

You're saving \$11.35 on this item!



#### Brother MFC-L5915DW Business Monochrome Laser All-in-One Printer with Low-cost Printing & Wireless Networking

Item #: 24571282 | MFR Item #: MFCL5915DW

Business price (1/EA) \$529.99

1 @ \$529.99 **\$529.99**

Quote 2

Cart (2 items)

Pickup and delivery options



Free shipping arrives between Wed, Aug 21 - Fri, Aug 23  
38501

2 items

Arrives by Wed, Aug 21

1 item

Sold and shipped by MyOfficeInnovations  
Free shipping



Brother Genuine TN920XL High-yield Toner Cartridge  
Count Per Pack: 1  
Free 30-day returns

\$110.48

Remove Save for later - 1 +

Arrives by Fri, Aug 23

1 item

Sold and shipped by Newegg Inc.  
Free shipping



Brother MFCL5915DW Monochrome Laser All-in-One Printer  
Only 3 left

\$529.99

Add Walmart Protection Plan by Allstate

View details

(Only one option can be selected at a time.)

3-Year plan - \$58.00

4-Year plan - \$77.00

Add Expert Help

View details

(Only one option can be selected at a time.)

Premium Tech Support & Security - \$99.00

Remote Printer Setup - \$29.99

Remove Save for later - 1 +

Continue to checkout



Brother MFCL5915DW Monochrome Laser All-in-One Printer is selling fast! Check out soon or lose it to someone else!

For the best shopping experience, sign in

Subtotal (2 items) \$640.47

Shipping Free

Taxes Calculated at checkout

Estimated total \$640.47

as low as \$33/mo with affirm

Learn how

Walmart+ Become a member to get free same-day delivery, gas discounts & more!

New members get a free 30-day trial

Back To College Essentials

Best seller



+ Add

Now \$35.39 ~~\$45.99~~

Lovevook Backpack Purse for Women, Vintage Women Girls Teacher Laptop Backpack Nurse Bag, Multi-...

★★★★★ 10

2-day shipping

Best seller



+ Add

\$35.99

KROSER 16" Laptop Bag Laptop Briefcase Fits Up to 17.3" Laptop Expandable Shoulder Bag Compute...

★★★★★ 82

2-day shipping



+ Add

\$18.98

No Boundaries Pointelle Duster Cardigan, Women's and women's Plus Size XXS-2XL

3+ day shipping



\$10 instant gift card

Get \$10 off instantly upon approval for the Amazon Store Card

Current subtotal: \$640.48  
Gift Card savings: - \$10.00  
Cost after savings: \$630.48

Learn more

### Shopping Cart

Your order qualifies for FREE Shipping. Choose this option at checkout. See details



Brother Genuine Cartridge TN920XL High Yield Black Toner, 1

\$110.49

In Stock  
FREE delivery Thu, Aug 22 available at checkout

FREE Returns  
 This is a gift [Learn more](#)

Qty: 1 [Delete](#) [Save for later](#)

[Compare with similar items](#) [Share](#)

Subtotal (2 items): \$640.48

This order contains a gift

Proceed to checkout



Brother Monochrome Laser Printer, Multifunction All-in-One

\$529.99

Only 10 left in stock (more on the way).  
FREE delivery Tue, Aug 27 available at checkout

FREE Returns  
 This is a gift [Learn more](#)

Model name: New Model: MFCL5915DW

Qty: 1 [Delete](#) [Save for later](#)

[Compare with similar items](#) [Share](#)

### Frequently bought with Brother Genuine Cartridge TN920XL High Yield Black...



Brother HL-L6210DW Business Monochrome...  
1,801

\$299.98  
Only 4 left in stock - orde...

Add to cart



Brother HL-L6210DWT Business Monochrome...  
1,801

\$399.99

Add to cart



Brother HL-L6310DW Enterprise Monochrome...  
10

\$419.99  
Only 5 left in stock (more...

Add to cart



Brother Genuine Cartridge TN920XXL...  
10

\$176.49

Add to cart



Brother HL-L5210DN Business Monochrome...  
886

14 offers from \$279.99

See all buying options

Subtotal (2 items): \$640.48

The price and availability of items at Amazon.com are subject to change. The Cart is a temporary place to store a list of your items and reflects each item's most recent price. [Learn more](#)  
Do you have a gift card or promotional code? We'll ask you to enter your claim code when it's time to pay.

VIA21



# Houghton Mifflin Harcourt

**Proposal #009127452**

Prepared For

## Putnam Co School District

1400 E Spring St  
Cookeville TN 38506

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

For the Purchase of:

### Reading

Prepared By  
Gerald Barr  
gerald.barr@hnhco.com

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:  
<http://www.hnhco.com/common/terms-conditions>

Coupon Code: PRODPB20

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

**HMH Confidential and Proprietary**

**Proposal for  
Putnam Co School District**

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<b><u>Grade 3</u></b>						
<b>Student</b>						
1848528 9780358817147	Read 180 Stage A Independent Reading Library	\$2,995.00	10	\$29,950.00	\$5,989.99	\$23,960.00
<b>Total for Student</b>						
<b>Total for Grade 3</b>				<b>\$23,960.00</b>		

<b>Total Savings:</b>	<b>\$5,990.00</b>
<b>Subtotal Purchase Amount:</b>	<b>\$23,960.00</b>
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>
<b>Total Cost of Proposal (PO Amount):</b>	
	<b>\$23,960.00</b>
<b>**Please add proper sales tax to your order**</b>	

Coupon Code: PRODPB20

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

**HMH Confidential and Proprietary**

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

Proposal for  
Putnam Co School District

**Total Cost of Proposal (PO Amount): \$23,960.00**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b>	<b>Sold to:</b>
Putnam County School District	Putnam County School District
1400 E Spring St	1400 E Spring St
Cookeville, TN 38506-4313	Cookeville, TN 38506-4313
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase. Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/16/2024

Proposal Expiration Date: 9/30/2024



# Houghton Mifflin Harcourt

Coupon Code: PRODPB20

Attention:  
Rachel Manis  
rachel.manis@pcsstn.com

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

**HMH Confidential and Proprietary**



# Quote

#336409

08/01/2024

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
 4675 E. Cotton Center Blvd  
 Suite 155  
 Phoenix AZ 85040  
 www.bluum.com

**Bill To**  
 Putnam Co School District  
 1400 E Spring St  
 Cookeville TN 38506

**Ship To**  
 PUTNAM COUNTY CENTRAL RECEIVING  
 240 RAIDER DRIVE  
 COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
10/30/2024	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext. Price
1	<b>IFP7550-E2</b> Viewsonic IFP7550-E2 - 75" ViewBoard 4K Ultra HD Interactive Flat Panel Bundle - 75" LCD - ARM Cortex A53 1.20 GHz - 2 GB - Infrared (IrDA) - Touchscreen - 16:9 Aspect Ratio - 3840 x 2160 - LED - 350 Nit - 1,200:1 Contrast Ratio - 2160p - USB - HDMI - VGA - Android 5.1 Lollipop AC ADAP & VB-STND-001 MOBILE CART	Viewsonic	\$2,259.01	\$2,259.01
1	<b>IFP-EW-75-07</b> ViewSonic 70 - 79 Interactive Display Extended On-Site Warranty for 4th, 5th, 6th, and 7th Year	Viewsonic	\$0.00	\$0.00

<b>Subtotal</b>	\$2,259.01
<b>Tax Total</b>	\$0.00
<b>Shipping Cost</b>	\$0.00
<b>Total</b>	\$2,259.01

Thank you,  
**Dan Boshers**  
 E: [dan.boshers@bluum.com](mailto:dan.boshers@bluum.com)  
[bluum.com](http://bluum.com)

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.





# Quote

#338904

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

08/20/2024

**Bill To**  
Putnam Co School District  
1400 E Spring St  
Cookeville TN 38506

**Ship To**  
PUTNAM COUNTY CENTRAL RECEIVING  
240 RAIDER DRIVE  
COOKEVILLE TN 38501

Memo:

Expires	Sales Rep	Contract	Terms
11/18/2024	807 Dan Boshers	01-150 Omnia (NCPA)	Net 30

Qty	Item	MFG	Price	Ext. Price
3	<b>IFP7550-E2</b> Viewsonic IFP7550-E2 - 75" ViewBoard 4K Ultra HD Interactive Flat Panel Bundle - 75" LCD - ARM Cortex A53 1.20 GHz - 2 GB - Infrared (IrDA) - Touchscreen - 16:9 Aspect Ratio - 3840 x 2160 - LED - 350 Nit - 1,200:1 Contrast Ratio - 2160p - USB - HDMI - VGA - Android 5.1 Lollipop AC ADAP & VB-STND-001 MOBILE CART	Viewsonic	\$2,259.01	\$6,777.03
3	<b>IFP-EW-75-07</b> ViewSonic 70 - 79 Interactive Display Extended On-Site Warranty for 4th, 5th, 6th, and 7th Year	Viewsonic	\$0.00	\$0.00

**Subtotal** \$6,777.03

**Tax Total** \$0.00

**Shipping Cost** \$0.00

**Total** \$6,777.03

Thank you,

**Dan Boshers**

E: [dan.boshers@bluum.com](mailto:dan.boshers@bluum.com)

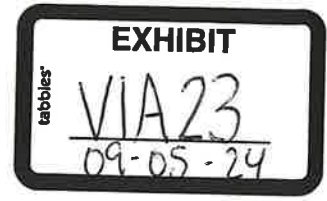
[bluum.com](http://bluum.com)

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions). For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



338904



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/4/2024  
Department Finance  
Person Submitting Mark McReynolds  
Account Number (if appropriate)

Check one:

\_\_\_\_\_ Backup included

\_\_\_\_\_ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase a 2024 GMC Sierra 2500HD Crew Cab truck in the amount of \$50,700 from Alan Jay Automotive listed on the State of Tennessee procurement list to be used by the maintenance department from 141-72620-717.

**received**  
08-27-24 mjt *CM*



## PCSS Board Agenda Request

Date: August 13, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

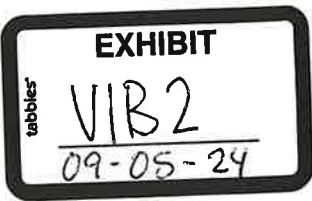
Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider permission to bid HVAC replacements, upgrades and improvements at Sycamore Elementary School

**received**  
08-13-24 MT 



**PCSS Board Agenda Request**

Date: August 13, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider permission to bid auditorium lighting replacements, upgrades and improvements at Cookeville High School and Avery Trace Middle School

**received**  
08-13-24 MT 

**EXHIBIT**  
**VIC1(a)**  
 09-05-24  
 Tabblers

Punam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education

DATE: 1-Aug-24

Account # \_\_\_\_\_ Account Description \_\_\_\_\_ Current Approved Amount \_\_\_\_\_ Requested Approval Amount \_\_\_\_\_

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 47120 000 000 01002 000	OTHER STATE EDUCATION FUNDS	-	849,000.00		849,000.00
		<b>Total Revenue</b>	-	849,000.00		849,000.00
		<b>Expenditures</b>				
2	141 E 71600 116 000 01002 Regal	Teachers			Increase 324,903.00	324,903.00
3	141 E 71600 189 000 01002 Regal	Other Salaries			147,072.00	147,072.00
4	141 E 71600 201 000 01002 Regal	FICA			29,192.00	29,192.00
5	141 E 71600 204 000 01002 Regal	Retirement			36,027.00	36,027.00
6	141 E 71600 206 000 01002 Regal				168.00	168.00
7	141 E 71600 207 000 01002 Regal	Medical Insurance			53,703.00	53,703.00
8	141 E 71600 208 000 01002 Regal				516.00	516.00
9	141 E 71600 212 000 01002 Regal	Medicare			6,800.00	6,800.00
10	141 E 71600 217 000 01002 Regal				1,063.00	1,063.00
11	141 E 71600 355 000 01002 Regal	Travel			-	-
12	141 E 71600 399 000 01002 Regal	Other			7,000.00	7,000.00
13	141 E 71600 429 000 01002 Regal	Supplies & Materials			44,253.00	44,253.00
14	141 E 71600 790 000 01002 Regal	Equipment			2,531.00	2,531.00
15	141 E 72260 105 000 01002 Regal	Supervisor			80,000.00	80,000.00
16	141 E 72260 117 000 01002 Regal				1,000.00	1,000.00
17	141 E 72260 162 000 01002 Regal	Clerical			37,386.00	37,386.00
18	141 E 72260 201 000 01002 Regal	FICA			6,827.00	6,827.00
19	141 E 72260 204 000 01002 Regal	Retirement			8,196.00	8,196.00
20	141 E 72260 205 000 01002 Regal				54.00	54.00
21	141 E 72260 207 000 01002 Regal	Medical Insurance			16,522.00	16,522.00
22	141 E 72260 208 000 01002 Regal				169.00	169.00
23	141 E 72260 212 000 01002 Regal	Medicare			1,718.00	1,718.00
24	141 E 72260 355 000 01002 Regal	Travel			20,888.00	20,888.00
25	141 E 72260 399 000 01002 Regal	Other contracted services			23,012.00	23,012.00
		<b>Total Expenditures</b>			849,000.00	849,000.00
		<b>Total Revenue less Total Expenditures</b>	-	849,000.00		849,000.00

Explanation: To budget for revenue received for Adult Education.

Requested by: Lynda Huddleston  
 Supervisor

Reviewed by: \_\_\_\_\_  
 Chief Financial Officer

Action by Fiscal Review Committee: \_\_\_\_\_  
 Recommended for Approval

Action by County Commission: \_\_\_\_\_  
 Approval

Recommended for Approval: \_\_\_\_\_  
 Official / Department Head

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_

**received**  
 08-22-24  
 M7



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Date September 2024

Department: Special Education

Item #	Account #	Account Description	Current		Requested	
			Approved Amount	Approval Amount	Approval Amount	Approval Amount
1	47143-02141	Revenue		Increase \$21,251.29	Decrease	\$21,251.29
				Decrease	Increase	
1	72210-163-02141	Educational Assistant			\$6,000.29	\$6,000.29
2	72210-189-02141	Other Salaries and Wages			\$11,516.00	\$11,516.00
3	72210-201-02141	Social Security			\$1,025.00	\$1,025.00
4	72210-204-02141	State Retirement			\$1,150.00	\$1,150.00
5	72210-206-02141	Life Insurance			\$10.00	\$10.00
6	72210-207-02141	Medical Insurance			\$1,300.00	\$1,300.00
7	72210-212-02141	Employer Medicare			\$250.00	\$250.00
		<b>total</b>		<b>\$21,251.29</b>	<b>\$21,251.29</b>	

Explanation: To budget remaining funds for the Transition to Work grant FY-24

Requested by: Sheri Roberson  
Supervisor Sheri Roberson

Recommended for Approval: \_\_\_\_\_  
Assistant Director

Reviewed by: \_\_\_\_\_  
Chief Financial Officer

[Signature]  
Official / Department Head

Action by Fiscal Review Committee: \_\_\_\_\_ Recommended for Approval

No Recommendation Date: \_\_\_\_\_

Action by County Commission: \_\_\_\_\_ Approval

Non-Approval Date: \_\_\_\_\_





VIC16D  
09-05-24

Date: September 2024

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

Item #      Account #      Account Description      Current Approved Amount      Increase      Decrease      Requested Approval Amount

	141	47143-02140	Revenue		Increase	\$113,008.00	\$113,008.00
					Decrease		
1	141	72210-163-02140	Educational Assistant		Increase	\$36,000.00	\$36,000.00
2	141	72210-189-02140	Other Salaries and Wages		Increase	\$54,560.00	\$54,560.00
3	141	72210-201-02140	Social Security		Increase	\$6,010.00	\$6,010.00
4	141	72210-204-02140	State Retirement		Increase	\$6,650.00	\$6,650.00
5	141	72210-206-02140	Life Insurance		Increase	\$48.00	\$48.00
6	141	72210-207-02140	Medical Insurance		Increase	\$8,334.00	\$8,334.00
7	141	72210-208-02140	Dental		Increase	\$6.00	\$6.00
8	141	72210-212-02140	Employer Medicare		Increase	\$1,400.00	\$1,400.00
					<b>Increase</b>	<b>\$113,008.00</b>	<b>\$113,008.00</b>

Explanation: To budget funds for PCS Transition to Work grant for the period of October 1, 2024 -September 30, 2025

Requested by: Sheri Roberson  
Supervisor Sheri Roberson

Assistant Director  
[Signature]  
Official / Department Head

Recommended for Approval:

Reviewed by: \_\_\_\_\_  
Chief Financial Officer

Action by Fiscal Review Committee:      Recommended for Approval      No Recommendation      Date:

Action by County Commission:      Approval      Non-Approval      Date:



VIC16  
09-05-24

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Pre-K

DATE: \_\_\_\_\_

Item #      Account #      Account Description      Current Approved Amount      Requested Approval Amount

<u>Revenue</u>				
1	141 R 46515 000 000 02005 000	EARLY CHILDHOOD EDUCATION	-	1,587,716.51
	<b>Total Revenue</b>		-	<b>1,587,716.51</b>
<u>Expenditures</u>				
2	141 E 73400 105 000 02005 000	SUPERVISOR/DIRECTOR	-	45,000.00
3	141 E 73400 116 000 02005 000	TEACHERS	-	700,000.00
4	141 E 73400 162 000 02005 000	CLERICAL PERSONNEL	-	25,000.00
5	141 E 73400 163 000 02005 000	EDUCATIONAL ASSISTANTS	-	331,216.51
6	141 E 73400 201 000 02005 000	SOCIAL SECURITY	-	78,000.00
7	141 E 73400 204 000 02005 000	STATE RETIREMENT	-	95,000.00
8	141 E 73400 206 000 02005 000	LIFE INSURANCE	-	900.00
9	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	-	270,000.00
10	141 E 73400 208 000 02005 000	DENTAL INSURANCE	-	4,000.00
11	141 E 73400 212 000 02005 000	MEDICARE	-	18,000.00
12	141 E 73400 217 000 02005 000	RETIREMENT - HYBRID	-	4,500.00
13	141 E 73400 355 000 02005 000	TRAVEL	-	200.00
14	141 E 73400 422 000 02005 000	FOOD SUPPLIES	-	900.00
15	141 E 73400 429 000 02005 000	INSTRUCTIONAL SUPPLIES	-	7,000.00
16	141 E 73400 499 000 02005 000	OTHER SUPPLIES & MATERIALS	-	5,000.00
17	141 E 73400 524 000 02005 000	IN-SERVICE/STAFF DEVELOPMENT	-	1,000.00
18	141 E 73400 599 000 02005 000	OTHER CHARGES	-	1,000.00
19	141 E 73400 790 000 02005 000	OTHER EQUIPMENT	-	1,000.00
	<b>Total Expenditures</b>		-	<b>1,587,716.51</b>
	<b>Total Revenue less Total Expenditures</b>		<b>1,587,716.51</b>	<b>1,587,716.51</b>

Explanation: To establish Voluntary Pre-K Budget from State of TN Funds

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval: \_\_\_\_\_

  
Official / Department Head

Reviewed by: \_\_\_\_\_  
Chief Financial Officer

Action by Fiscal Review Committee: \_\_\_\_\_  
Recommended for Approval

No Recommendation

**received**  
Putnam County Commission  
08-22-24

Approval

Non-Approval

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Pulham County Budget / Line Item Transfer Authorization Form

DATE: 5-Sep-24

Department: LEAPS

Item # Account # Account Description Account Amount Current Approved Amount Requested Approved Amount

Item #	Account #	Account Description	Account Amount	Current Approved Amount	Requested Approved Amount
		<b>Revenue</b>			
1	141 R 48590 000 02003 000	OTHER STATE EDUCATION FUNDS	760,000.00	760,000.00	760,000.00
		<b>Total Revenue</b>	<b>760,000.00</b>	<b>760,000.00</b>	<b>760,000.00</b>
		<b>Expenditures</b>			
2	141 E 73300 105 000 02003 000	SUPERVISOR/DIRECTOR	71,000.00	71,000.00	71,000.00
3	141 E 73300 116 000 02003 000	TEACHERS	333,000.00	333,000.00	333,000.00
4	141 E 73300 146 000 02003 000	BUS DRIVERS			
5	141 E 73300 162 000 02003 000	CLERICAL PERSONNEL	39,000.00	39,000.00	39,000.00
6	141 E 73300 163 000 02003 000	EDUCATIONAL ASSISTANTS	79,560.00	79,560.00	79,560.00
7	141 E 73300 169 000 02003 000	OTHER SALARIES AND WAGES	86,400.00	86,400.00	86,400.00
8	141 E 73300 198 000 02003 000	OTHER PER DIEM & FEES	240.00	240.00	240.00
9	141 E 73300 201 000 02003 000	SOCIAL SECURITY	37,800.68	37,800.68	37,800.68
10	141 E 73300 204 000 02003 000	STATE RETIREMENT	36,442.96	36,442.96	36,442.96
11	141 E 73300 206 000 02003 000	LIFE INSURANCE	54.48	54.48	54.48
12	141 E 73300 207 000 02003 000	MEDICAL INSURANCE	27,985.92	27,985.92	27,985.92
13	141 E 73300 208 000 02003 000	DENTAL INSURANCE	352.56	352.56	352.56
14	141 E 73300 212 000 02003 000	MEDICARE	8,833.40	8,833.40	8,833.40
15	141 E 73300 217 000 02003 000	REIR HYBRID STABILIZATION	3,330.00	3,330.00	3,330.00
16	141 E 73300 355 000 02003 000	TRAVEL	2,500.00	2,500.00	2,500.00
17	141 E 73300 399 000 02003 000	OTHER CONTRACTED SERVICES			
18	141 E 73300 422 000 02003 000	FOOD SUPPLIES	750.00	750.00	750.00
19	141 E 73300 429 000 02003 000	OTHER SUPPLIES & MATERIALS	11,000.00	11,000.00	11,000.00
20	141 E 73300 498 000 02003 000	OTHER SUPPLIES & MATERIALS	4,500.00	4,500.00	4,500.00
21	141 E 73300 524 000 02003 000	INSERVICE/STAFF DEV	1,250.00	1,250.00	1,250.00
22	141 E 73300 598 000 02003 000	OTHER CHARGES	5,000.00	5,000.00	5,000.00
23	141 E 73300 790 000 02003 000	OTHER EQUIPMENT	11,000.00	11,000.00	11,000.00
		<b>Total Expenditures</b>	<b>760,000.00</b>	<b>760,000.00</b>	<b>760,000.00</b>
		<b>Total Revenue less Total Expenditures</b>			

Explanation: Established Budget for Leaps Extended Program.

Requested by: Brenda J. Hughette Recommended for Approval: \_\_\_\_\_  
 Supervisor Chief Financial Officer

[Signature]  
 Official / Department Head

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Financial Officer  
 Action by Fiscal Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_  
 Recommended for Approval No Recommendation  
 Approval Non-Approval  
 Action by County Commission: \_\_\_\_\_



VTD  
09-05-24

Out of State/ Overnight BOARD APPROVAL Month: September, 2024

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
08/22/24	Kentucky Expo Center 937 Phillips Lane, Louisville, KY 40209	UHS	Veronica Minnear, Student Step Mother	CTE / 10th / FFA	November 18-20, 2024	1	Livestock Show
08/22/24	Dockside Inn & Suites 7125 Universal Blvd Orlando, FL & Embassy Suites 3705 Spectrum Blvd Tampa, Florida	UHS	Dana McWilliams 931-261-7216 Bobby McWilliams 931-260-3195 Alan Asberry 931-267-6426 Emily Hughes 931-260-1054 Brian Johnson 931-261-4566 Austyn McWilliams 931-510-1568 Tyler McWilliams 931-319-7830	Athletics / 9th-12th / Boys & Girls Basketball	December 16-23, 2024	35	Tampa Bay Christmas Invitational Basketball Tournament
08/22/24	Indiana Convention Center/Lucas Oil Stadium, Indianapolis, Indiana & SpringHill Suites Downtown Indy 601 W Washington St.	MHS	Aaron Walls (931) 261-4743 Tyler Vester (615) 633-1412 Jackie Vester - CTE Supervisor Heather Wright - Parent Jerrold Wright - Parent	CTE / 9th-12th / FFA	October 22-26, 2024	12	National FFA Convention
08/22/24	Limestone Co Sheriff's Arena - Bunk Trailer 18032 Buck Island Road (Hwy 99) Athens, AL 35614	UHS	Tonya Cummings- Student's Aunt Charles Bailey- Student Uncle	CTE / 11th / FFA	September 6-8, 2024	1	SAE Project-High School Rodeo



Corby King, Director of Schools

Date

received  
08-27-24

**UHS**

**SAE Project- High School Rodeo**

Baxter FFA

Upperman High School

Livestock Rooming List

*Parent/Guardian Chaperone is responsible for booking all housing for overnight Livestock Events.*

Student

Thomas Arnold

Tonya Cummings- Aunt

Charles Bailey- Uncle

Chaperone

# UHS Basketball Tournament

Rooming List

- 1 Taylor Dolente Sadie South Cassie Crouch Abi Stone Maggie Butler Gracie Butler
- 2 Ella Harell Ava Allen Korra Bass Cyarra Nash Auburn Johnson
- 3 TT Carson Bella Phy Lillianna Wilson Callie Crouch Lillie Brown Annyston Harmon
- 4 Dana & Bobby McWilliams Austyn McWilliams
- 5 Tyler & Kristen McWilliams Grayson McWilliams Weston McWilliams
- 6 Branson Turnbow Colton Johnson Bronzden Chaffin Gunner Block Walter Caine
- 7 Ty Cobb Collier Bush Landon Hall Jack Torrence Drayden Allen Fyn Sissom Evan Huddleston
- 8 Lofton Crouch Rylan Case Garrett Dawson Joseph Maynard Jacob Helm
- 9 Alan Asberry
- 10 Brian Johnson
- 11 Emily Hughes

**MHS**  
**National FFA Convention**

**Monterey HS FFA Rooming List for SpringHill Suites Downtown Indy**

Advisor Room 1 King  
Tyler Vester  
Aaron Walls

Parent Room 1 King  
Jarrod Wright  
Heather Wright

Boy Room 1 Monterey  
Adam Hitchcock  
Cole Walker  
Jackson Randolph  
Jerry Clark III  
Dakota Willson  
Parker Atkinson

Girl Room 1 Monterey  
Emily Wright  
Madison Phillips  
Hadlee Thompson  
Cana Geer  
Sara Farley  
Mackenzie Vester

**Notes:**

**(2) Standard Vehicles- 2 Vans will be parking in CHS's room block within the same hotel  
CTE Supervisor, Jackie Vester, will be lodging in CHS's room block within the same hotel**

VIE  
09-05-24

tblbles

PUTNAM COUNTY BOARD OF EDUCATION  
DISCRETIONARY GRANT REPORT  
SEPTEMBER 2024

Board Action	Grant Title	Grant Amount Requesting	LEA Match	Grant Amount Acceptance	Previous Grants Ongoing	New, Ongoing, Discontinued	Location	Approval to Apply	Approval to Accept	Approval for Consensus	Comments
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	PSES	09.05.2024			CATHERINE JONES APPLYING
PERMISSION TO APPLY	UTRUST CULTURE GRANT	\$ 1,700.00				NEW	PSES	09.05.2024			CATHERINE JONES APPLYING BASKETBALL
PERMISSION TO APPLY	VECustomers GRANT	\$ 700.00				NEW	MHS	09.05.2024			JOEY HOOVER APPLYING ( MONTEREY JR HIGH JV BOYS BASKETBALL)
PERMISSION TO APPLY	PROJECT HOMETOWN HELP GRANT (MIDDLE TN. NATURAL GAS)	\$ 700.00				NEW	MHS	09.05.2024			JOEY HOOVER APPLYING ( MONTEREY JR HIGH JV BOYS BASKETBALL)
PERMISSION TO APPLY	2024 NATL FFA CONVENTION STUDENT ENGAGEMENT & TRAVEL ASSISTANCE GRANT	\$ 1,000.00				NEW	UHS	9.05.2024			WHITNEY SLATTEN APPLYING
PERMISSION TO APPLY	2024 NATL FFA CONVENTION STUDENT ENGAGEMENT & TRAVEL ASSISTANCE GRANT	\$ 1,000.00				NEW	MHS	09.05.2024			TYLER VESTER APPLYING
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 250.00				NEW	ATMS	09.05.2024			KELSEY DALE APPLYING
PERMISSION TO APPLY	VECustomers GRANT	\$ 1,000.00				NEW	MHS	09.05.2024			LESLEY WILLIAMS APPLYING ( MONTEREY JR HIGH JV BASKETBALL)
PERMISSION TO APPLY	PROJECT HOMETOWN HELP GRANT (MIDDLE TN. NATURAL GAS)	\$ 1,000.00				NEW	MHS	09.05.2024			LESLEY WILLIAMS APPLYING ( MONTEREY JR HIGH JV BASKETBALL)
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	CHS	09.05.2024			KIM PACK & CLAUDIA ZAVALA ARE APPLYING
PERMISSION TO APPLY	UTRUST CULTURE GRANT	\$ 6,600.00				NEW	CHS	09.05.2024			KIM PACK & CLAUDIA ZAVALA ARE APPLYING
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	PVES	09.05.2024			AMY LADAGONA APPLYING
PERMISSION TO APPLY	UTRUST CULTURE GRANT	\$ 1,300.00				NEW	PVES	09.05.2024			AMY LADAGONA APPLYING
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	BUKRS	09.05.2024			HEATHER TINCH APPLYING
PERMISSION TO APPLY	UTRUST CULTURE GRANT	\$ 1,500.00				NEW	BUKRS	09.05.2024			HEATHER TINCH APPLYING
PERMISSION TO APPLY	LOTTERY FOR EDUCATION ( LEAPS)	\$ 760,000.00				NEW	SYSTEMWIDE	09.05.2024			BRENDA HUGHETT APPLYING
PERMISSION TO APPLY	Z1ST CCLE GRANT	\$ 280,000.00				NEW	SYSTEMWIDE	09.05.2024			BRENDA HUGHETT APPLYING
PERMISSION TO APPLY	UCEMC CARES GRANT	\$ 8,500.00				NEW	PSMS	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	NRA FOUNDATION STATE FUND GRANT	\$ 9,500.00				NEW	PSMS	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	TWIN LANES FRG GRANT	\$ 8,500.00				NEW	PSMS	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	AES	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	UTRUST CULTURE GRANT	\$ 1,500.00				NEW	AES	09.05.2024			BETH GAW APPLYING
PERMISSION TO APPLY	TVA GRANT	\$ 10,000.00				NEW	CORNERSTONE	09.05.2024			TAMMY HOOVER APPLYING
PERMISSION TO APPLY	STS GRANT ( TENNESSEE ARTS COMMISSION)	\$ 9,000.00				NEW	AES	09.05.2024			BETH GAW APPLYING
PERMISSION TO APPLY	TTU CYBERSECURITY GRANT	\$ 500.00				NEW	VITAL CHS	09.05.2024			SAM BROOKS APPLYING
PERMISSION TO APPLY	SWALLOW SCHOLARS GRANT	\$ 500.00				NEW	SES	09.05.2024			REBEKAH FITZPATRICK APPLYING
PERMISSION TO APPLY	STS GRANT ( TENNESSEE ARTS COMMISSION)	\$ 3,000.00				NEW	PVES	09.05.2024			BROOK BRADLEY PROVIDING THE INFORMATION
PERMISSION TO APPLY	UCEMC CARES GRANT	\$ 3,500.00				NEW	ATMS	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	TWIN LANES FRG GRANT	\$ 4,500.00				NEW	ATMS	09.05.2024			MARK TYLKA APPLYING (SYSTEMWIDE)
PERMISSION TO APPLY	VECustomers GRANT	\$ 5,000.00				NEW	MHS	09.05.2024			CHRISTINA URIBE APPLYING ( CHEER COACH)
PERMISSION TO APPLY	PROJECT HOMETOWN HELP GRANT (MIDDLE TN. NATURAL GAS)	\$ 2,000.00				NEW	MHS	09.05.2024			CHRISTINA URIBE APPLYING ( CHEER COACH)
PERMISSION TO APPLY	SWALLOW SCHOLARS GRANT	\$ 500.00				NEW	MHS	09.05.2024			CHRISTINA URIBE APPLYING ( CHEER COACH)
PERMISSION TO APPLY	STS GRANT ( TENNESSEE ARTS COMMISSION)	\$ 3,000.00				NEW	SES	09.05.2024			RACHEL PRUETT APPLYING
PERMISSION TO APPLY	PROJECT HOMETOWN HELP GRANT (MIDDLE TN. NATURAL GAS)	\$ 500.00				NEW	PVES	09.05.2024			RACHEL PRUETT APPLYING
PERMISSION TO APPLY	TWIN LANES FRG GRANT	\$ 5,000.00				NEW	PVES	09.05.2024			RHONDA WEST APPLYING
PERMISSION TO APPLY	SWALLOW SCHOLARS GRANT	\$ 500.00				NEW	PVES	09.05.2024			RHONDA WEST APPLYING
PERMISSION TO APPLY	BATTLEFIELD TRUST GRANT	\$ 2,500.00				NEW	PVES	09.05.2024			RHONDA WEST APPLYING
PERMISSION TO APPLY	TVA GRANT	\$ 5,000.00				NEW	BPS	09.05.2024			MARSHA WYATT APPLYING
PERMISSION TO APPLY	IDEA PARTNERSHIP FOR SYSTEMIC CHANGE YEAR 2- PRE-K SUSTAINABILITY GRANT	\$ 22,400.00				ONGOING	SYSTEMWIDE	09.05.2024			SHERI ROBERSON / SHEREE BERNARD APPLYING
PERMISSION TO APPLY	IDEA PARTNERSHIP FOR SYSTEMIC CHANGE YEAR 2- ( K-12) SUSTAINABILITY GRANT	\$ 28,000.00				ONGOING	SYSTEMWIDE	09.05.2024			SHERI ROBERSON / SHEREE BERNARD APPLYING
PERMISSION TO APPLY	TRANSITION SCHOOL TO WORK GRANT	\$ 115,000.00				NEW	SYSTEMWIDE	09.05.2024			SHERI ROBERSON / SHEREE BERNARD APPLYING
PERMISSION TO APPLY	ESSER 3.0 GRANT	\$ 225,011.00				NEW	SYSTEMWIDE	09.05.2024			BRIDGETT CARWILE PROVIDING INFORMATION
PERMISSION TO APPLY	UTRUST MINI GRANT	\$ 500.00				NEW	MHS	09.05.2024			BRECONNA WHEELER APPLIED
PERMISSION TO ACCEPT	UTRUST CULTURE GRANT	\$ 500.00		\$ 500.00		NEW	MHS	09.05.2024			BRECONNA WHEELER APPLIED
PERMISSION TO APPLY	STS GRANT ( TENNESSEE ARTS COMMISSION)	\$ 1,700.00				NEW	MHS	09.05.2024			BRECONNA WHEELER APPLIED
PERMISSION TO APPLY	STS GRANT ( TENNESSEE ARTS COMMISSION)	\$ 3,000.00				NEW	CCES	09.05.2024			KATHY KOLUGHAN APPLYING

received  
08-22-24 mg





PCSS Board Agenda Request

Date: August 12, 2022

Department: VITAL-Teaching and Learning

Person Submitting: Sam Brooks

Account Number (if appropriate) N/A

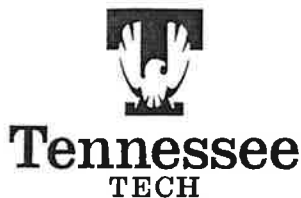
Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to, once again, enter into an agreement with Tennessee Tech to accept TTU Cybersecurity grant to support Cookeville High School Cybersecurity program for the 2024-2025 school year, per CHS Cybersecurity student needs % CHS teacher, Scott Waites. Putnam County will invoice TTU at [apinvoice@tntech.edu](mailto:apinvoice@tntech.edu).

**received**  
08-12-24 MAT *[Signature]*



PERSONAL, PROFESSIONAL, AND CONSULTANT SERVICES  
(GRANT FUNDED)

This Contract is dated June 6, 2024, by and between TENNESSEE TECHNOLOGICAL UNIVERSITY, hereinafter referred to as "Tennessee Tech," and Cookeville High School, hereinafter referred to as "Contractor." Tennessee Tech and Contractor are collectively referred to as the "Parties." Contractor's address is 1 Cavalier Drive, Cookeville, TN 38501.

The Parties agree as follows:

**A. SCOPE.** Contractor agrees to perform the following services: funds will be used to establish cybersecurity student clubs and/or programs in support of future student-facing cybersecurity activities such as competition participation, encore engagements, and general cybersecurity activities.

**B. COMPENSATION.** Tennessee Tech agrees to compensate Contractor as follows:

1. A sum of \$500 will be distributed to the district/school representative for use by the district in accordance with the scope of work.
2. Payments to Contractor shall be made as agreed, and upon submittal of invoices and performance of the services which the invoiced amount represents. Invoices may be emailed to [apinvoice@tntech.edu](mailto:apinvoice@tntech.edu) or mailed to Tennessee Tech Business Office, Campus Box 5037, Cookeville, TN 38505. The final payment shall be made only after Contractor has completely performed its duties under this Contract.
3. If Contractor is a non-resident alien, payment will not be made until verification of tax status and determination of appropriate withholding, if any.
4. In no event shall Tennessee Tech's liability for services rendered under this Contract exceed \$ 500.

**C. TERM AND TERMINATION.**

1. The term of this Contract shall be from date of final execution through December 13, 2024. Thereafter this Contract may not be renewed for additional term(s), not to exceed a total Contract term of sixty (60) months.
2. This Contract may be terminated by either party by giving written notice to the other at least 60 days before the effective date of termination. In that event, Contractor shall be entitled to receive just and equitable compensation from any satisfactory authorized services completed as of the termination date.

In witness whereof, the Parties have by their duly authorized representatives set their signatures.

**CONTRACTOR:**

**TENNESSEE TECHNOLOGICAL UNIVERSITY:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name (Printed): Sam Brooks

Name: \_\_\_\_\_

Title: Supervisor of Personalized Learning

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

must promptly notify the other party of the occurrence of the event, its effect on performance, and how long that party expects it to last, and (2) the affected party shall update that information as reasonably necessary and use reasonable efforts to limit damage to the other party and to resume its performance under the Contract. In addition, Tennessee Tech may, in its sole discretion, cancel the contract due to reasons including, but not limited to, health concerns, pandemic, or other similar condition.

20. This Contract is subject to the appropriation and availability of state and/or federal funds. Pursuant to T.C.A. § 12-3-305(c)(2), Tennessee Tech may, upon written notice to Contractor, terminate this Contract at the end of any fiscal year in the event that funds are not appropriated or are otherwise unavailable for the Contract's continuance.
21. Pursuant to T.C.A. § 12-3-309(b), Contractor attests that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract, and will not knowingly utilize the services of any subcontractor who will utilize the services of illegal immigrants in the performance of this Contract.
22. Contractor shall submit periodic progress reports to Tennessee Tech if requested.
23. Audit. The State of Tennessee ("State") and Tennessee Tech shall be entitled to monitor this Contract to the extent allowed by Tennessee Code Annotated (T.C.A.) § 12-3-602, and Contractor shall maintain books and records related to this Contract for three (3) years from the date of final payment. In addition, the Contractor agrees to comply with any federal audit requirements applicable to this Contract.
24. Audit.
  - a. Grant not involving federal money: Contractor shall cause to be performed, in accordance with auditing standards prescribed by the Comptroller of the Treasury of the State of Tennessee, an audit of all its program(s) funded by this Contract; provided, however, that any contract for such audit shall be subject to prior approval of the Comptroller of the Treasury of the State of Tennessee, and must be submitted on the standard contract to audits accounts published by the Comptroller of the Treasury. The audit may include and be combined with an audit of other programs of Contractor, and the existence of more than one contract between Contractor and any agency of the State of Tennessee shall not necessitate more than one contract between Contractor and any agency of the State of Tennessee shall not necessitate more than one (1) audit of Contractor's programs to be performed every two (2) years.
  - b. Grant involving federal money:
    - i. Within thirty (30) days following Tennessee Tech's written request, Contractor shall make available for inspection and/or audit any and all records related to its performance under this Contract, which shall include any exceptions noted on the audit. Said records are subject to inspection and audit by representatives of Tennessee Tech and the Tennessee Comptroller of the Treasury or the Comptroller's duly appointed representatives during reasonable business hours throughout the term of this Contract and for the three (3) years immediately following Tennessee Tech's final payment to Contractor under this Contract. In the event an audit is initiated by Tennessee Tech during the three (3) years following Tennessee Tech's final payment, Contractor agrees to retain any and all records associated with this Contract until such time as any disputes arising therefrom are resolved. All audit disallowances under this Contract shall be the responsibility of Contractor.
    - ii. Contractor acknowledges that it is aware of and agrees to comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200. Contractor agrees to provide Tennessee Tech with audit information attesting to the fact that Contractor's records covering the period of this Contract have been audited in accordance with 2 CFR 200 Subpart F.
    - iii. Contractor further agrees to notify Tennessee Tech in writing if at any time during the period of this Contract it is no longer in compliance with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200, or if there are audit findings that relate specifically to this Contract. In cases of such non-compliance or audit findings, Contractor will promptly provide Tennessee Tech with its written plan for corrective action. Audit reports and notifications should be sent to:
 

Tennessee Tech University  
Office of Research  
P. O. Box 5164  
Cookeville, TN 38505
25. If the terms of this Contract allow reimbursement for the cost of procuring goods, materials, supplies, equipment or services, such procurement shall be made on a competitive basis (including the use of competitive bidding procedures), when practicable.
26. Reimbursement for the cost of procuring goods, materials or services shall be subject to Contractor's compliance with applicable federal procurement requirements, if funds for such reimbursement are derived wholly or partially from federal sources.
27. This Contract shall be governed by the laws of the State of Tennessee without regard to its choice of law principles. Contractor shall comply with all applicable federal, state and local laws and regulations and applicable Tennessee Tech policies and procedures.
28. The State of Tennessee is self-funded and does not carry or maintain commercial general liability insurance or medical, professional or hospital insurance. Contractor agrees that the Tennessee Claims Commission shall have exclusive jurisdiction to resolve complaints related to this Contract.
29. Compensation to Contractor, if any, for travel, meals or lodging shall be in the amount of actual cost to Contractor, subject to maximum amounts and limitations specified in Tennessee Tech travel policies.
30. Contractor agrees, as applicable, to comply with relevant National Collegiate Athletic Association (NCAA) legislation, interpretations and policies, located on the NCAA website and as amended from time to time, on the use of a student-athlete's name or likeness. This duty to comply includes, but is not limited to, the requirements found in the relevant NCAA Division Manual, such as NCAA Rule 12.5.2 "Use of Student Athlete Name or Likeness." Contractor further agrees to immediately report any real or suspected violation of the NCAA legislation, interpretations, and/or policies to Amanda Thatcher, at [AMiller@tntech.edu](mailto:AMiller@tntech.edu).
31. Contractor certifies, under penalty of perjury, that to the best of its knowledge and belief, neither it nor any of its subcontractors, if applicable, is on the Iran Divestment Act (T.C.A. §§ 12-12-101 et seq.) list of entities or persons ineligible to contract with the State of

## Howard, Sara

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**From:** Cooper, Megan  
**Sent:** Monday, June 3, 2024 4:20 PM  
**To:** Howard, Sara  
**Subject:** FW: Cybersecurity Funding for your District

*Megan Cooper, MBA*

**Cyber Outreach Coordinator**

**Tennessee Tech University**  
**Cybersecurity Education, Research, & Outreach Center**  
Campus Box 5134  
Cookeville, TN 38505  
**P:** 931-372-3519  
**E:** mlcooper@tntech.edu  
**W:** <https://www.tntech.edu/ceroc/>



**From:** Cooper, Megan  
**Sent:** Tuesday, April 30, 2024 2:41 PM  
**To:** jvester@pcsstn.com  
**Subject:** Cybersecurity Funding for your District



April 30, 2024



# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <hr/> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC                      <input type="checkbox"/> C Corporation                      <input type="checkbox"/> S Corporation                      <input type="checkbox"/> Partnership                      <input type="checkbox"/> Trust/estate             </p> <p> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____             </p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p> <input type="checkbox"/> Other (see instructions) ▶ _____             </p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p><b>6</b> City, state, and ZIP code</p> <hr/> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/>

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
or									
<b>Employer identification number</b>									

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

**a. Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

**b. Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

**c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

**d. Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

**e. Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

### Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

### Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

#### Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.**

You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.**

You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

**What Name and Number To Give the Requester**

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
6. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

\*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

**Secure Your Tax Records From Identity Theft**

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

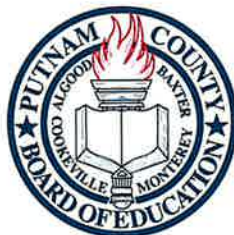
If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.**

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.



### PCSS Board Agenda Request

Date 8/15/24

Department- Teaching and Learning

Person Submitting Dr. Winningham

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

A handwritten signature in black ink, appearing to be "Dr. Winningham", is written to the right of the form fields.

Statement to be included in Board Agenda Packet:

The purpose of this study is to test the efficacy of literacy-related instructional practices to try to improve instruction and learning in social studies classrooms. These practices were tested for efficacy in social studies through several prior studies and we are now examining whether they are beneficial for different student groups in general education social studies classes.



Title of the Project: PACT Project: Promoting Reading Comprehension and Content Learning in Social Studies

Principal Investigator: Sharon Vaughn, Ph.D., The University of Texas at Austin

Co-Principal Investigator: Jeanne Wanzek, Ph.D., Vanderbilt University

### **Parental Permission for Child Participation in Research**

#### **Invitation to be Part of a Research Study**

We would like to invite your child to be part of a research study. This permission form will help you in choosing whether or not to allow your child to participate in the study. Feel free to ask if anything is not clear in this consent document.

Please take time to read this entire form and ask questions before deciding whether to allow your child to take part in this research study.

#### **What is the study about and why are we doing it?**

The purpose of this study is to test the efficacy of literacy-related instructional practices to try to improve instruction and learning in social studies classrooms. These practices were tested for efficacy in social studies through several prior studies and we are now examining whether they are beneficial for different student groups in general education social studies classes.

#### **What will happen if your child takes part in this study?**

If you agree to allow your child to take part in this study, your child will be asked to

- Allow researchers to collect scores from a reading comprehension and a social studies assessment given at the beginning and end of the study during regular class hours (no additional time requirement). This will take approximately 35 minutes before the study (pre-test), approximately 70 minutes after the study (about 8 weeks later at post-test), and 35 minutes for a follow-up assessment to see if students retain content knowledge 9 weeks after the study has concluded.
- Allow that demographic (ethnicity, free and reduced lunch status, special education status, primary disability category) and state assessment data to be collected from the school or district (No additional time requirement). The project team may collect this information to better understand how students who receive special education services respond to the PACT program. If you would like a copy of the records shared with us, you may request one from your child's school.

Students in 8<sup>th</sup> grade social studies will be part of the program in which their teacher has agreed to implement new instructional practices in his or her classes. The social studies teacher's class sections will receive the new instructional practices. All students will receive the same social studies curriculum and assessments.

#### **How long will your child be in this study and how many children will be in the study?**

Participation in this study will last for about 8 weeks during the fall semester through the 3 U.S. History units of Colonial America, The Road to Revolution, and The American Revolution. About 16,000 students will be a part of the study.

#### **What risks and discomforts might your child experience from being in this study?**

Risks or discomforts from this research include a slight risk for breach of confidentiality. Students may experience mild anxiety during the assessments and loss of classroom time during assessment. However, these risks are expected to be no greater than in everyday life.

The researchers will let you know about any significant new findings (such as additional risks or discomforts) that might make you change your mind about allowing your child to participate in this study.

#### **How could your child benefit from this study?**

The possible benefits of this study include contributing to the knowledge about instructional practices to improve reading comprehension and content knowledge in students.

#### **What will happen to the samples and/or data we collect from your child?**

As part of this study we will collect data in the form of scores from a reading comprehension and a social studies knowledge assessment. We will also collect demographic data, such as ethnicity, free and reduced lunch status, special education, primary disability category, and English learner status. We will also request state assessment data.

#### **How will we protect your child's information?**

We will protect your child's information by following these procedures:

- The research team and your child's school will be using the assessment results to evaluate the efficacy of the social studies instructional practices. These assessments will NOT affect your child's grades in their classes.
- Results will only be available to school personnel and the research team.
- You will be provided a copy of the results upon request.
- Your child's participation in all study events is voluntary.
- You may request that he or she not participate or withdraw from the study events at any time by contacting your child's school or Dr. Vaughn or Dr. Wanzek, using the contact information below.
- If your child withdraws from the study, we will not collect any data after the date of withdrawal. Data collected prior to the withdrawal will be destroyed.
- If it becomes necessary for the Institutional Review Board to review the study records, information that can be linked to your child will be protected to the extent permitted by law. Your child's research records will not be released without your consent unless required by law or court order.
- The data resulting from your child's participation may be made available to other researchers in the future for research studies similar to this study or may be different. The data or samples shared with other researchers will not include information that can directly identify your child.
- Your child's name and any other information that can directly identify your child will be stored separately from the data collected as part of the project.
- We plan to publish the results of this study. To protect your child's privacy, we will not include any information that could directly identify them.

**What will happen to the information we collect about your child after the study is over?**

We may keep your child’s research data to use for future research. Your child’s name and other information that can directly identify them will be deleted from the research data collected as part of the project.

**Contact Information for the Study Team and Questions about the Research**

If you have any questions about this research, you may contact:

Dr. Sharon Vaughn 512-232-2357 srvaughn@austin.utexas.edu	Dr. Leticia Martinez 512-232-9476 lettyrmartinez@austin.utexas.edu	Dr. Jeanne Wanzek 615-875-8351 Jeanne.wanzek@vanderbilt.edu
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**Contact Information for Questions about Your Rights as a Research Participant**

If you have questions about your rights or your child’s rights as a research participant, or wish to obtain information, ask questions, or discuss any concerns about this study with someone other than the researcher(s), please contact the following:

The University of Texas at Austin Institutional Review Board  
Phone: 512-232-1543  
Email: irb@austin.utexas.edu

Please reference study number 2019-06-0026.

**Your Permission**

Make sure you understand what the study is about before you sign. Please enter your child’s name, check the appropriate statement, sign in the space provided below, and return to your child’s teacher as soon as possible. We have provided two copies of this document so you can keep one copy for your records and return the other copy. If you have any questions about the study after you sign this document, you can contact the study team using the information provided above.

*I understand what the study is about and my questions so far have been answered.*

\_\_\_\_\_  
Printed Student Name

\_\_\_ I give my permission for my child to participate in this study.

\_\_\_ I do not give permission for my child to participate in this study.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date



# Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com



Corby King  
Director of Schools

**ENGAGE INSPIRE ACHIEVE**

## Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: August 21, 2024

RE: New Park View Playground

Account Funding Code (if appropriate)

\_\_\_\_\_ Backup included

\_\_\_\_\_ Backup to follow

Agenda Item for September 5, 2024, Board meeting.  
Requesting permission to issue a Request for Proposals for Playground Equipment for the New Park View Elementary School.

  
\_\_\_\_\_  
Supervisor 8/21/24  
Date

  
\_\_\_\_\_  
Director of Schools 8/21/24  
Date

**received**  
08-21-24 MT



## PCSS Board Agenda Request

Date: August 6, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for HVAC upgrades at Sycamore Elementary School in the amount of \$33,800 to be paid for from 141-72620-399

**received**  
08-09-24 MT 

received



**Maffett Loftis Engineering, LLC**  
1 South Jefferson Avenue, Suite 101  
Cookeville, TN 38501  
Tel: (931) 526-5143  
[www.maffett-loftis.com](http://www.maffett-loftis.com)

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July 31, 2024

John Magura, Maintenance Supervisor  
Putnam County Schools  
1400 East Spring Street  
Cookeville, Tennessee 38506

Re: Sycamore Elementary School HVAC Upgrades  
Cookeville, Tennessee

Dear John,

Thank you for the opportunity to provide the following Engineering Design Services proposal for the above referenced project.

The following represents my understanding of the project work scope:

- 1) Replacement and upgrade of the rooftop HVAC units at the *Sycamore* elementary school.
- 2) Replacement and upgrade of the existing classroom split system units
- 3) Replacement and upgrade of the existing dedicated outside air unit.
- 4) Replacement of the exiting HVAC controls with new Pelican Wireless control system.
- 5) Reuse existing electrical circuits as practical.

The designs are estimated to be presented in the following plans:

- 1) Bid Documents / Specifications Manual
  - a. Instructions to Bidders
  - b. Bid Form
  - c. Construction Contract and Contract Specifications (AIA Format)
  - d. Technical Specifications
- 2) Plans
  - a. Cover Sheet
  - b. Mechanical Notes and Schedules Sheet
  - c. Mechanical Plan Sheet(s)

Our services include:

- 1) Stamped Plans and Contract Documents and Specifications suitable for bidding

- 2) Submittal of Plan to Approving Agencies (State Fire Marshal) and coordination of review process (Review Fees not included)
- 3) Facilitating Bid process
  - a. Generation of Advertisement To Bid (advertising costs not included)
  - b. Facilitating Pre-Bid Conference
  - c. Generation of Bid Addenda as needed
  - d. Facilitate Bid Opening
- 4) Site Visits during construction as needed to address design related issues

Not included in this proposal, but can be added as additional service if desired

- 1) Detailed load analysis of the building
- 2) Construction observations other than those listed above
- 3) Construction Cost Estimating
- 4) Upgrade of existing electrical service if present capacity is not adequate to handle loads.

Information needed to begin project:

- 1) Architectural Background CAD Floor Plans of the associated areas.  
(Generation of these are included in this proposal)
- 2) Maffett Loftis will need extensive access to the facility during the design phase.

### **General Conditions**

Billing shall be monthly based on efforts expended for the previous month and/or phase completion. Payment is due upon receipt. 1.5% interest shall accrue per month for outstanding balances beyond 30 days past due.

The proposal is valid for thirty days.

Designer reserves the right to advertise their involvement with this project. Advertisement may be in the form of project information and/or photographs posted on the Designer's website or other similar media.

This proposal is based on continuous project workflow. Additional fees will be charged for work stoppages exceeding 30 days. Additional restart fee shall be calculated at 10% of the fee billed at the time of the work stoppage.

The Client and Designer (hereafter Parties) shall indemnify and hold each other, their employees, agents, and representatives harmless from all liability, cost, expenses, including attorney's fees, from and against any and all claims, judgments, loss or damage on account of injuries, disease, or death to any person, or damage to property arising directly or indirectly out of or in connection with the negligent, acts, errors or omissions, or the failure to comply with the professional standard of care by the Parties.

Designer's liability including indemnification, however caused, is limited to the amount of Designers fees received from the Client.

If there is anything in this proposal that does not adequately represent the Project or the Designer's services, please let it be known and adjustments can be made. If the Client agrees with this proposal, and wishes for the Designer to proceed with the work scope, please email a signed copy of the proposal to the Designer.

We appreciate the opportunity and are looking forward to working with you.

Justin B. Newell, PE  
Maffett Loftis Engineering, LLC

See below for fee and signature sheet.

## Engineering Fees and Signature Sheet

Hourly rates, listed below, for in-office work shall apply to requested efforts beyond the scope outlined in this proposal:

Principle Engineer: \$225.00	Designer: \$110.00
Project Manager: \$195.00	Drafting: \$ 95.00
Engineer: \$150.00	Clerical: \$ 75.00

If the Client request specific engineering tasks beyond the outlined scope in this proposal, the Designer shall provide a fixed fee proposal for additional services.

**Engineering fee structure for the services outlined in this proposal:**

1. Fixed Fee ----- **\$ 29,500.00**

**Authorization / Approval** Each Party (Client and Designer) warrants and represents to the other that it has full right and authority to enter this Agreement, and that the person signing this Agreement on behalf of such Party is duly authorized by all necessary company documents or operating agreements (as applicable) to do so.

In Witness Whereof and by signing below, the Client and Designer hereby agrees and accepts the terms and scope herein.

<b>Maffett Loftis Engineering (Designer)</b>	<b>Putnam County (Client)</b>
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



# Putnam County Board of Education Agenda Request

Name of Person Making Request: Angie Knight

Department: Human Resources

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

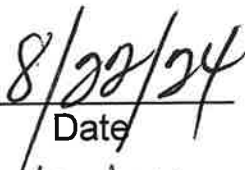
Backup included

Backup to follow

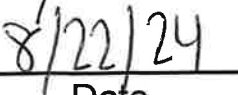
Requesting approval of the MOU between Putnam County Schools and East Tennessee State University for participation in clinical experiences.

Angie Knight, HR Director  
8/22/24

  
\_\_\_\_\_  
Signature of Person Making Request

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Director of Schools

  
\_\_\_\_\_  
Date

**received**  
08-22-24 MT



**CLEMMER COLLEGE**

**EAST TENNESSEE STATE UNIVERSITY**

### **Clinical Experiences**

## **AGREEMENT BETWEEN THE PUTNAM COUNTY SCHOOLS AND EAST TENNESSEE STATE UNIVERSITY**

THIS AGREEMENT entered into this 12 day of August 2024, by and between EAST TENNESSEE STATE UNIVERSITY on behalf of its Clemmer College, hereinafter referred to as the "University," and the PUTNAM COUNTY SCHOOLS, hereinafter referred to as the "School System".

### **WITNESSETH**

In consideration of the mutual promise contained herein, the parties have agreed and do hereby enter into this agreement according to the provisions set out herein:

#### **Purpose and Eligibility:**

Students enrolled in an Educator Preparation Program at East Tennessee State University and who are eligible for participation in clinical experiences (field experiences and clinical residency practice) will be considered by the School System for participation in observational and classroom activities, including teaching. The purpose of this agreement is to define the responsibilities of the University and the School System providing these direct experiences for students in University.

Because of their differing functions, the School System and University have unique responsibilities. Therefore, it is essential that frequent and clear communication exist between the School System's designated contact person and the Director of Field Experiences and Residency. Sharing of responsibility is needed if all parties are to derive maximum benefit from this program. It is agreed that the School System and the University will collaborate to establish mutually beneficial efforts for both the School System and the University.

#### **I. Responsibilities of the School System:**

- A. The School System will designate an administrator at each participating school and/or district to serve as its contact person. This administrator will assume the responsibility for collaborating with the Educator Preparation Program to establish criteria for student**

selection of all clinical experience placements in the school. Any questions or problems arising which involve placements will be brought to the attention of the Director of Field Experiences and Residency by the School System's designated administrator.

- B. The School System will participate in only those clinical experiences which have been designated through the University's Director of Field Experiences and Residency Office.
- C. The School System will endeavor to provide placements for residency candidates in clinical practice with School System Based Faculty (mentors) within related licensure areas that meet the requirements of Clemmer College Criteria for Mentor Teachers (see below) and have an overall effectiveness of above expectations or significantly above expectations for the prior school year as documented by student learning outcomes (TVASS/EOC) and scores on TEAM evaluations.
- D. For Advanced Licensure programs, the School System will endeavor to provide placements for students with School System Based Faculty (mentors) within the related licensure areas that meet the requirements of Clemmer College Criteria for Mentor of Candidates in Advanced Programs (see below).
- E. The Administrator of participating schools will have the responsibility for determining the degree to which students conform to school policies. Problems arising from any breach of policy by students in clinical experiences should be referred by the Administrator to University's Director of Field Experiences and Residency.

## II. Responsibilities of the University:

- A. University has designated a Director of Field Experiences and Residency who will assume the responsibility for coordinating clinical experiences in partnership with faculty of the School System. Any concerns or problems arising relating to placements in the School System should be brought to the direct attention of the Director of Field Experiences and Residency. It is then the Director's responsibility to work in partnership with the School System; as well as, University and/or department faculty to address any concerns and/or problems.
- B. University will provide clinical supervision of residency candidates by appropriate University personnel and school-based faculty as chosen by the University and the School System. It is the goal of University to establish clinical experiences and supervision of these experiences

which provide mutually beneficial relationships between the School System and the candidates.

- C. University will collaborate with the School System and School System Based Faculty to design specific assignments for each clinical experience in order to provide clear communication about the purposes and the expectations for the experience. University will conduct online and/or in-person professional development sessions with School System Based Faculty on mentoring residency candidates during clinical practice and other topics deemed appropriate by both the University and School System.
  - D. University will, in advance of the clinical experiences, provide the School System with a list of students who are eligible for field experience or clinical residency practice along with appropriate information about the students, and the School System will provide University with a list of mentors for clinical experiences. This list will ensure that mentors for clinical residency practice meet the Criteria of Mentor Teachers (see below). This will allow the School System and the University the opportunity for co-selection of residency candidates and mentor teachers. School System has the option of conducting interviews of the eligible residency candidates and selecting those they judge to be most appropriate for their programs.
  - E. University will inform all students visiting in the School System of their obligation to observe the policies and schedules of the School System in which the student is placed.
  - F. The students will agree to comply with the guidelines included in the University's Memorandum of Understandings or Field Experience Guidelines (see below). The students will acknowledge these agreements in writing prior to commencing the clinical experience.
  - G. University Director of Field Experiences and Residency is responsible for removing a clinical experience. Withdrawal may be the result of a request initiated within the School System or from the Director of Field Experiences and Residency.
  - H. In accordance with Tennessee Code Annotated § 49-5-5610, University certifies that a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation is performed for all students in clinical experience placements, and that the results indicate no criminal convictions that would result in the automatic revocation of a teacher's license pursuant to Tennessee state law and the rules of the State Board of Education. University agrees that a student will be removed from the assigned clinical experience should any such criminal charges and/or convictions occur during the period of assignment.
- III. The parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973,

Executive Order 11,246, and the related regulations of each. Each party assures that it will not discriminate against any individual because of race, religion, creed, color, gender, age, disability, or national origin. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or those within its control or employ.

IV. Any and all claims against the University for personal injury and/or property damage resulting from the negligence of University in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or Claims Commission of the State of Tennessee. Damages recoverable against the ETSU shall be expressly limited to claims paid by the Board of Claims or Claims Commission pursuant to Tennessee Code Annotated Section 9-8-301 et. seq.

V. This agreement can be terminated by either party upon notice of 120 days. The terms of this contract will be renewed by August 1, 2025.

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

For Putnam County Schools



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Director of Schools

Date

For East Tennessee State University:

*Donna M. Miller for Kimberly D. McCorkle* 8/19/2024

Dr. Kimberly McCorkle  
Senior VP for Academics and Provost

Date

**Criteria for Mentor Teachers**  
**Clinical Residency Practice (Pre-residency, Residency I, and Residency II)**  
**Clemmer College of East Tennessee State University**

The following criteria will be applied in the selection of mentor teachers for Clinical Residency Practice (Pre-residency, Residency I, and Residency II):

1. Licensed fully in the grade level/content area.
2. Three years of successful P-12 teaching experience in the general grade level and content area or closely related area where the candidate seeks initial licensure.
3. Highly qualified.
4. Recommended by the principal or other appropriate supervisor based on the following:
  - a. Level of overall effectiveness of above expectations or significantly above expectations for the prior school year.
  - b. Demonstrated dispositions that support the development of teacher candidates, including
    - i. Willingness and ability to assume the roles expected of a mentor, such as advocate, counselor, coach, and critic.
    - ii. Willingness and ability to work as a team member to promote the development of a novice.
5. Interested in working with teacher candidates.
  - a. Understanding of the co-teaching model for preparing beginning teachers and implementation of strategies and responsibilities.
  - b. Willingness to have a candidate for Pre-residency, Residency I and Residency II experiences.
  - c. Preferred: Previous successful experience working with residency candidates.
6. Completion of appropriate university led orientation or professional development to serve as a mentor teacher, prior to or early in the first mentoring experience.
  - a. Providing mentors with written expectations for clinical experiences.
  - b. Providing mentors with written assignment guidelines and scoring guides
  - c. On-line Mentor Information form and other forms required for payment (W-9, direct deposit, name change, address change, etc.)
7. Willingness to provide feedback to Director of Field Experiences and Residency and university faculty.
  - a. Collaborate with program faculty to design specific assignments to connect theory and practical experiences.
  - b. Evaluation of program requirements, candidate performance, and experience with clinical supervisor and Office of Educator Preparation.

Exceptions to these criteria must be approved by the Director of Field Experiences and Residency, in consultation with the designated School System contact person(s), with a documented rationale for the exception. If appropriate, additional supervision and monitoring may be required.

**Criteria for Mentor Teachers  
Advanced Programs  
Clemmer College of East Tennessee State University**

The following criteria will be applied in the selection of mentor teachers for Advanced Programs:

1. Licensed fully in the grade level/content area.
2. Three years of successful P-12 experience within the specialty area where the candidate seeks an additional endorsement.
3. Highly qualified.
4. Recommended by the principal or other appropriate supervisor based on the following:
  - a. Evaluation in specialty area above expectations or significantly above expectations for the prior school year.
  - b. Demonstrated dispositions that support the development of advanced level candidates, including
    - i. Willingness and ability to assume the roles expected of a mentor, such as advocate, counselor, coach, and critic.
    - ii. Willingness and ability to work as a team member to promote the development of the advanced level novice candidate.
5. Interested in working with advanced level candidates.
  - a. Understanding of the implementation of strategies and responsibilities for preparing candidates at the advanced level and within the specific area of expertise.
  - b. Willingness to have a candidate for clinical experiences at the advanced level and within the specific area of expertise.
  - c. Preferred: Previous successful experience working with candidates.
6. Completion of appropriate university led orientation to serve as a mentor, prior to or early in the mentoring experience.
  - a. Providing mentors with written expectations for clinical experiences.
  - b. Providing mentors with written assignment guidelines and scoring guides.
  - c. Providing on-line orientation.
7. Willingness to provide feedback to Director of Field Experiences and Residency and university faculty.
  - a. Collaborate with program faculty to design specific assignments to connect theory and practical experiences.
  - b. Evaluation of program requirements, candidate performance, and experience with clinical supervisor and Office of Educator Preparation.

Exceptions to these criteria must be approved by the Director of Field Experiences and Residency, in consultation with the designated School System contact person(s), with a documented rationale for the exception. If appropriate, additional supervision and monitoring may be required.



**CLEMMER COLLEGE**

EAST TENNESSEE STATE UNIVERSITY

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**Memorandum of Understanding Between  
Clinical Residency Candidates  
And  
Clemmer College and PUTNAM COUNTY SCHOOLS**

The purpose of this Memorandum of Understanding is to clearly identify the professional dispositions and behaviors that Candidates are to exhibit in their yearlong Clinical Residency Experience.

**Conduct**

While completing the yearlong Clinical Residency Experience, candidates must conduct themselves in a professional manner. Upon entering the yearlong Clinical Residency Experience, Candidates agree to follow the rules of the school system as well as policies of the Clemmer College and East Tennessee State University. Candidates should view this experience as an opportunity to learn from their mentor teacher(s) and to develop and demonstrate their teaching skills. Actions taken and words spoken during Residency should be carefully considered, as they will affect both the Candidate's Residency Evaluation and the written/verbal recommendations provided for the candidate by the mentor teachers, Clinical Supervisors, school administrators, and the Office of Educator Preparation.

**Clinical Residency Placements**

Placements are made in partnership with the school districts and Clemmer College. Clinical Residency candidates are not allowed to request a specific school, grade level, or mentor teacher. Candidates will be placed with a licensed and experienced mentor teacher in the appropriate licensure area and grade ranges of their planned license.

**Attendance**

Residency Candidates are required to be at their assigned school on the assigned days of the week. It is vital that the candidate contact the mentor teacher and Clinical Supervisor immediately if an event occurs that will prevent the Candidate from being on time or require the Candidate to be absent. Candidates who have absences that are not warranted and/or fail to contact their mentor teacher and supervisor may be removed from their placement. Candidates should submit attendance in two ways: 1. Sign in and out of the building through computerized attendance in the office. 2. Submit weekly attendance in Watermark for mentor teacher approval.

### **Make up Days**

During Pre-Residency and Residency I, residency candidates will follow ETSU's calendar and must schedule to make up absence(s) with the mentor teacher and the Clinical Supervisor.

During Residency II, Candidates will have absences added to the end of the placement.

Candidates must coordinate with and receive approval from the mentor teacher and the Clinical Supervisor to make up the missed day(s). Excessive absences due to illness or other extenuating circumstances may interfere with graduation and/or result in a candidate's removal from the Clinical Residency placement. Candidates in Residency II follow the calendar of the School District rather than ETSU's calendar. (Ex: Fall and Spring breaks are based on the school calendar.)

### **Tardies/Leaving School Early**

During Residency II, Candidates are expected to adhere to the school mandated arrival times required of their mentor teachers. Candidates must not be late nor leave early. Tardies and/or leaving the school early without a valid or approved reason may result in removal from the Residency placement and/or a failing grade. Please note that during Residency II, Candidates are to arrive early and depart after established dismissal times.

### **Seminars**

All Residency Candidates must attend any seminars scheduled during the semester. The seminars are designed to prepare the candidate for his/her Teacher Performance Assessment (edTPA) that is completed during Residency II. Failure to attend the Residency seminars will affect the candidate's performance on the Teacher Performance Assessment and will affect the Teacher Candidate's overall grade for the Clinical Residency Experience. This could also impact their ability to obtain licensure.

### **Lesson Plans**

All Residency Candidates will follow the Clemmer College Lesson Plan Template when being observed and evaluated by the Clinical Supervisor. A mentor teacher approved lesson plan may be utilized when the residency candidate is being observed and evaluated by the mentor teacher. Lesson plans must be submitted at least two (2) teaching days prior to the day the lesson will be taught in order to provide time for feedback and approval from the mentor teacher. Failure to turn in lesson plans to the mentor teacher at least two days before teaching the lessons in question can jeopardize the candidate's overall grade for the Clinical Residency Experience and can result in the candidate not being able to complete the experience.

### **Teacher Performance Assessment**

The capstone project for the Clinical Residency Experience is the edTPA. This document will be uploaded to Watermark and scored by Pearson. It is the candidate's responsibility to insure this document is complete and ready to upload by the due date. The candidate will be required to attend all

edTPA support seminars. Failure to attend Residency Seminars will affect the candidate's performance on the Teacher Performance Assessment and will affect the Candidate's overall Residency grade; as well as, their ability to obtain licensure.

### **Outside Commitments**

Candidates in Residency II are strongly encouraged not to work outside of school. Work or family/personal commitments cannot be excuses for failing to meet the commitments of Residency II. If commitments become problematic in terms of attendance and performance, the Candidate will be given the choice of withdrawing from his/her Residency placement or making the personal adjustments necessary to give full attention to the program. Candidates with family/personal commitments should make these commitments known to the Office of Educator Preparation as early as possible.

### **Dispositions/Professional Behaviors**

Candidates are expected to follow all rules and policies of the school/school system, Clemmer College, and East Tennessee State University, including those pertaining to the Professional Dispositional Skills located in the Residency Handbook. Candidates should assume the role of an adult professional-in-training and behave accordingly. If a candidate is unsure of appropriate professional behavior or encounters a problematic situation, the Candidate should consult the mentor teacher, Clinical Supervisor, or other school personnel as soon as possible for guidance and assistance.

### **Other Dispositions/Professional Behaviors**

- Handle ALL confidential information (student records, etc.) in a professional manner. Do not share information about the school, students, mentor teacher, etc., privately or publicly with others.
- Refrain from posting Residency materials, information, photos, or personal commentary on social networking sites.
- All students are expected to uphold the ETSU Honor Code. If you are not familiar with this statement and with the policy regarding plagiarism, you should review both these documents online or in a current catalog.
- The use of cell phones and other electronic devices not related to instruction is prohibited in the classroom.

**Residency candidates demonstrating inappropriate behaviors and/or dispositions will be subject to removal from their Residency placements and, if necessary, dismissal from the Educator Preparation Program at East Tennessee State University**



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EAST TENNESSEE STATE UNIVERSITY

I understand that I am a representative of Clemmer College of East Tennessee State University, a guest in my Clinical Residency Placement(s), and expected to act in a professional manner at all times. I have read the Memorandum of Understanding and will adhere to the requirements identified therein.

Candidate (print name):

---

Signature:

Date:

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## **Office of Educator Preparation, Clemmer College Field Experience Guidelines**

**Field experiences** allow students the opportunity to complete observational or hands-on experiences within a classroom of a partnering school district. Students encounter multiple field experience opportunities working through the programs within Clemmer College. These experiences should expose students to many teaching styles and pedagogies. Any course requiring field experience hours must follow the guidelines below. This information can also be found at: <https://www.etsu.edu/coe/educator-preparation/field-experiences.php>

- Complete the online Field Experiences Placement Request Form by the deadline. **Please note- Online Field Experiences Placement Request Form cannot be completed after the placement deadline; therefore, students cannot be placed after this deadline.**
- Complete required documentation and background checks prior to all school placements. Students will not receive a placement until the Field Experience Placement Request form and Background Check Package or Affirmation are complete.
- Contact the assigned field placement mentor teacher via email within 7 days after receiving the assigned placement.
- Establish a clear schedule with the field placement mentor teacher before completing hours and make sure he/she is notified of any changes or absences in advance.
- Notify the Office of Educator Preparation ASAP regarding issues or concerns with the placement or of extenuating circumstances that might interfere with the field placement.
- Allow for adequate time in the semester to complete required hours.
- Follow all rules and policy of the school/school system of placement (i.e., dress code, professionalism, etc.).
- Maintain confidentiality with ALL student information (student records, conversations, etc.).
- Do not share information about the school, students, mentor teacher, etc., privately or publicly to others.
- Refrain from posting Residency materials, information, photos, or personal commentary on social networking sites.
- Refrain from serving where you have close friends or relatives due to a conflict of interest and confidentiality issues.
- Avoid bringing others (e.g., personal child, significant other, etc.) with you to the assigned school.
- Upon their arrival and departure, students should sign in and out of the school in the office using the school's procedures.
- Logged hours must match the total amount of hours indicated on the Field Experiences Verification Form.
- Turn in the Field Experience Verification Form to the Office of Educator Preparation no later than **the last day of classes. Provide required paperwork to your instructor per syllabus deadlines.**

### **Tennessee Mandatory Reporting**

All members of the University community are responsible for compliance with Tennessee laws on mandatory reporting of child abuse and child sexual abuse. Go to the [Tennessee Department of Children's Services](#) website to find out more information on how to identify and report child abuse and child sexual abuse. University students placed in school districts should proactively ask the field experience and residency site for the school's procedures for mandatory reporting and adhere to those reporting structures when possible. View full Mandatory Reporting protocol [here](#).



**Please note the Honor Code and Pledge stated below that addresses falsifying information. Falsification of hours will not be tolerated.**

**Honor Code**

East Tennessee State University is committed to developing the intellect and ethical behavior of its students. Students found to be in violation of policies on plagiarism, cheating, and/or fabrication will be held accountable for their actions. Any knowledge of academic misconduct should be reported. Students are expected to act with honesty, integrity, and civility in all matters. Honor Code revised and adopted February 16, 2012.

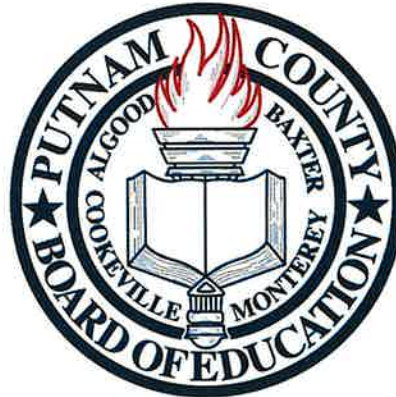
**Honor Pledge**

By becoming a member of the campus community, students agree to live by the standards of the honor code and thereby pledge the following: "I pledge to act with honesty, integrity, and civility in all matters." Honor Pledge revised and adopted February 16, 2012.

I understand that I am a representative of Clemmer College of East Tennessee State University, a guest in my field experience placement, and expected to act in a professional manner at all times. I have read the Field Experience Guidelines, Mandatory Reporting Statement, and the ETSU Honor Code and Pledge and will adhere to the requirements identified therein.

Student (print name) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_



### Board Agenda Request

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) 141-71100-399-02103

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Approval of the Language Services Agreement between PROPIO - Overland Park, KS, and the Putnam County School System for translation services, as submitted for the 2024-2025 school year to be paid from 141-71100-399-02103 as needed.

A large, stylized handwritten signature in black ink, appearing to be "CR".

**received**  
08-22-24 MT



## PROPIO LANGUAGE SERVICES AGREEMENT

Propio LS, LLC, ("Propio") and "Client", identified below, agree that the terms and conditions shown below will apply to services provided by Propio.

Client: Putnam County School District

### TERMS OF SERVICE

#### 1. TERM OF AGREEMENT.

Initial Term Length 3 years

This Agreement will become effective upon the Initial Term Effective Date and will continue in effect for the duration of the initial term, outlined above. Upon the expiration of the initial term, this Agreement will automatically renew for one-year periods unless either party provides written cancellation notice to the other at least sixty (60) days prior to the expiration of the current contract. Upon receipt of a timely cancellation notice by either party, this agreement will terminate sixty (60) days from the date of notice.

2.FEES. During the Term of this Agreement, usage charges for Interpreter, Translator, or Language Services will be billed monthly at the rates set forth in Attachment A (Rate Sheet), incorporated herein by this reference. Document and website translation services and other content/language related services such as subtitling, closed captioning, voiceover, transcription, localization engineering, documents 508 Compliance, software development, and braille translation and/or printing; along with interpreting services such as simultaneous conference/event interpretation, CART, tactile or gesture sign language, or Certified Deaf Interpreter services will be scoped and bid upon request.

3.PAYMENT TERMS. Client agrees to pay all properly invoiced charges for Interpreting, Translation, or other Language Services within 30 days of the invoice date. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum rate permitted by applicable law. On occasion, not all End User Data associated with a call may be collected for multiple reasons, including the refusal or inability of the caller to provide the requested information. Missing End User Data will not be reason to deny payment of service to Propio for services that have been rendered. Invoices will be sent to the Client billing address shown in Attachment A, or to such other address as Client may specify by giving written notice to Propio. Client agrees to report any invoice disputes within 30 days of the invoiced date. Propio shall not be considered liable for any dispute reported after 30 days from invoiced date.

4.USE OF SERVICE. Client represents that Client will not use the Interpreter, Translator, or Language Services in any manner that may violate any applicable statute or government regulation. Client will indemnify, defend and hold Propio, its affiliates, and their respective successors harmless from any claim or action whatsoever arising from the use of Interpreter Services in any manner prohibited by this Section.

Client agrees that all translation orders approved by its staff are considered billable. Client shall be solely and fully responsible for charges resulting from approved translation orders either approved in Propio's online platforms or by email, whether or not such use is authorized. The Client agrees not to disclose translation platform access to other parties unless prior written approval from Propio is received.

5.UNAUTHORIZED USE OF SERVICE. Client agrees that all interpreting calls directed from its staff to Propio are authorized to receive billable interpreting services. Client shall be solely and fully responsible for charges resulting from interpreting calls directed to Propio from its staff, whether or not such use is authorized. The Client agrees not to disclose the phone number to other parties unless prior written approval from Propio is received.

6.REIMBURSEMENT: Client may on occasion request Propio staff to travel. Client and Propio must agree and approve the expenses to be reimbursed in full, prior to travel arrangements being made.

#### 7.LIMITED WARRANTIES.

A.Propio will perform Interpreter, Translator, or Language Services in a professional manner. Except as otherwise set forth above, Propio makes no representation, warranty, or guarantee, express or implied, about Interpreter, Translator, or Language Services. Propio does not warrant the availability of interpreters or translators at all times, and Propio specifically disclaims any warranty or condition of merchantability or fitness for a particular purpose. Client recognizes that over-the-phone consecutive interpretations may not be entirely accurate in all cases. Propio may monitor or record calls for quality assurance.

#### 8.LIMITATION OF LIABILITY.

A.For purposes of the exclusive remedy and limitations of liability set forth in this section, "Propio" shall be deemed to include Propio, its affiliates, and their respective successors, directors, officers, employees, agents, representatives, suppliers, interpreters, and translators (whether employees or independent contractors), and "damages" will refer collectively to all injury, damage, loss or expense incurred.

B.Except for obligations under section 3 (Payment Terms), and to the extent not prohibited by applicable law:

a.Each party's aggregate liability to the other for claims relating to this Agreement, whether for breach or in tort and including but not limited to negligence, shall be limited to the lesser of

i.The amount paid by Client within the previous 12 months for the interpreter, translator, or language services or \$10,000



b. Neither party will be liable for any indirect, punitive, special, incidental, or consequential damage in connection with or arising out of this Agreement (including loss of business, revenue, profits, use, data, or other economic advantages), however, it arises, whether for breach or in tort, even if that party has been previously advised of the possibility of such damage. Liability for damages shall be limited and excluded, even if any exclusive remedy provided for in this Agreement fails of its essential purpose.

9. FORCE MAJEURE. A party is not liable under this Agreement for non-performance caused by events or conditions beyond that party's control if the party makes reasonable efforts to perform. This provision does not relieve either party of its obligation to make payments then owing.

10. CONFIDENTIALITY. Propio will not disclose any information derived from Client's communications, may use it only for purposes specifically contemplated in this Agreement, and will treat it with the same degree of care as it does its own confidential information, but with no less than reasonable care. These obligations do not apply to information, which is or becomes generally known to the public through no act or omission of Propio. If Propio, its agents or employees have been requested or are required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any such communications or else stand liable for contempt or suffer other legal censure or penalty, then Propio, its agents or employees so compelled may disclose such information pursuant to that request or requirement without liability hereunder.

11. NON-SOLICITATION. Client agrees that for one year after termination, whether voluntary or involuntary, not to directly or indirectly, on its own or behalf of another individual or entity, a) solicit the employees of Propio or any of its subsidiaries or affiliates or other interfere with the employment relationship between Propio and its employees. b) Client also agrees not to solicit, induce or entice any agent, consultant, contractor, or interpreter/translator of Propio's, with whom the Client has access to during the course of this Agreement, to terminate or alter their relationship with Propio.

12. RECORDING POLICY. As an electronic communications service provider, Propio LS, LLC, under 18 US Code § 2511 (2)(c)(d), records calls for quality monitoring purposes only. Recording access is controlled by a role-based security system and is granted only to authorized Propio personnel. Recordings are protected both while in-motion and at-rest using symmetrical AES256 encryption. Recordings are destroyed within 60 days of service.

Propio is required to maintain strict compliance with various state and federal laws including but not limited to Telephone Recordings Laws and HIPAA regulations, as such, strict privacy, security, and confidentiality policies govern the management, access and destruction of this data. Consequently, Propio does not provide call recordings to clients or any outside third party unless legally compelled to do so and is provided a court or administrative order, such as a subpoena.

13. NOTICES. All notices required or permitted to be given under this Agreement must be in writing and delivered in person or by means evidenced by a delivery receipt to the other party at the address shown in Attachment A and will be effective upon receipt.

14. ASSIGNMENT. Client may not assign or otherwise transfer any of its rights or obligations under this Agreement without the prior written consent of Propio.

#### 15. TERMINATION.

A. If (i) Client fails to pay any charge when due and the failure continues for seven (7) days after receipt by Client of written notice of the failure from Propio or (ii) Client fails to perform or observe any other material term or condition of this Agreement and the failure continues for thirty (30) days after receipt by Client of written notice of the failure from Propio, then in either case Client shall be in default and Propio may terminate this Agreement and exercise any available rights or remedies.

B. If Propio fails to perform or observe any material term or condition of this Agreement and the failure continues for thirty (30) days after receipt of written notice of the failure from Client, Propio shall be in default, and Client may terminate this Agreement and exercise any available rights or remedies.

16. ENTIRE AGREEMENT. This Agreement is the parties' entire agreement relating to its subject matter. It supersedes all prior or contemporaneous oral or written communications, proposals, conditions, representations, and warranties and prevails over any conflicting or additional terms of any quote, order, acknowledgment, or other communication between the parties relating to its subject matter during the term of this Agreement. No modification to this Agreement will be binding unless in writing and signed by an authorized representative of each party. If any provision, or part thereof, in this Agreement, is held to be invalid, void, or illegal, it shall be severed from this Agreement and shall not affect, impair, or invalidate any other provision or part thereof, and it shall be replaced by a provision which comes closest to the severed provision, or part thereof, in language and intent, without being invalid, void, or illegal.

17. SURVIVAL OF OBLIGATIONS. The obligations of the parties under this Agreement by which their nature should continue beyond the termination or expiration of this Agreement will remain in effect after termination or expiration.

18. NO THIRD-PARTY BENEFICIARIES. Neither this Agreement nor the provision of Interpreter Services shall be construed to create any duty or obligation on the part of Propio to any third parties, including, without limitation, any persons participating in or the subject of conversations for which Interpreter Services are provided. This Agreement does not provide any third party with any right, privilege, remedy, claim or cause of action against Propio, its affiliates, or their respective successors.

19. CHOICE OF LAW. Kansas law and controlling U.S. federal law will govern any action related to this Agreement. No choice of law rules of any jurisdiction will apply.

20. DEFINITIONS. Interpreter: a person who orally or using American Sign Language interprets from one language to another, Translator: a person who translates written text from one language into another, End User Data: data unique to the client organization, their employees, or the people they serve, Language Services: services that assist in communicating between different languages, including translation and interpretation.

21. INCORPORATION OF ATTACHMENT. Attachment A (Rate Sheet) is incorporated herein.

Your signature below acknowledges that you have read, understand, and agree to the terms and conditions above and those on all attachments incorporated herein.



Communication Contact Person: Responsible for communication correspondence involving training resources, monthly messages, urgent notifications, etc.

Billing Contact Person: Responsible for billing correspondence including monthly invoices, billing & payment inquires

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**Putnam County School District**

**Propio LS, LLC**

Accepted by: \_\_\_\_\_  
*Signature*

Accepted by: \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Type or Print Name*

\_\_\_\_\_  
*Type or Print Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



## Attachment A RATE SHEET

### Interpreting Services:

On-Demand Phone Interpretation		
Language	Price	Unit
Spanish	0.60	Per minute
Non-Spanish*	0.80	Per minute
LEP Direct Dial (Elective Options by Account)		
Spoken Languages		Per minute (in addition to stated standard rate)
On-Demand Video Interpretation		
Spanish	0.89	Per minute
Non-Spanish*	0.89	Per minute
American Sign Language (ASL)	1.79	Per minute

#### 1.ON-DEMAND OVER-THE-PHONE INTERPRETATION

- a.Propio provides remote on-demand interpreting services in hundreds of languages as outlined on the Language Availability List\*.
- b.Connect time is considered to begin from the instant the language and client account number is identified and ends at the time an interpreter accepts the call effectively beginning the service request. Propio connects participants with a first in queue process.
- c.Connect times may vary significantly depending on the language and the availability of contracted interpreters at the time of call.
- d.Each call placed internationally will incur an additional charge.

#### 2.SCHEDULED OVER-THE-PHONE INTERPRETATION

- a.Clients may schedule phone appointments with interpreters in specific languages. The designated minimum for scheduled phone services are 30 minutes, requested duration, or physical worked time--whichever is greater. Billing is based on the established minimum, requested duration or physical time worked whichever greater.
- b.Service requests should be placed a minimum of 24 hours in advance.
- c.Services not cancelled 24 hours in advance of the scheduled start time, will result in the designed minimum being charged.

#### 3.ON-DEMAND VIDEO INTERPRETATION

- a.On-demand video interpretation is performed on the Propio One platform.
- b.Connect time is considered to begin from the instant the language and client account number is identified to the time an interpreter accepts the call to begin the service request. Propio connects participants on a first in queue process.
- c.Connect times may vary significantly depending on the language and the availability of contracted interpreters at the time of call.

#### 4.ONSITE/IN-PERSON CONSECUTIVE SERVICES

- a.Onsite/In-Person services are billed on a monthly basis. Billing for spoken language services are based on the designated minimum (2 hours) or time worked, whichever is greater. The designated minimum for American Sign Language is the requested duration, established minimums (2 hours) or time worked, whichever is greater. Services performed in excess of the defined minimum will be billed in 15-minute increments thereafter.
- b.Scheduled business hours are 8:00 a.m. – 5:00 p.m. CST, Monday through Friday. Premiums are charged, in addition to the standard rate, for request that are outside scheduled business hours, on federal holidays or for spoken language requests placed less than 24 hours in advance and ASL requests not placed 48 hours in advance of the requested start time.
- c.Services for spoken languages not cancelled with 24 hours' minimum cancellation notice will result in the designed minimum being charged. For American Sign Language (ASL), a minimum cancellation notice of 48 hours is required.



**Written Document Translation Services:**

Written Document Translation			
English (United States)	Spanish	\$0.13	Per word
English (United States)	Arabic	\$0.15	Per word
English (United States)	German	\$0.25	Per word
English (United States)	Persian (Iran)	\$0.19	Per word
English (United States)	French (Canada)	\$0.26	Per word
English (United States)	French (France)	\$0.25	Per word
English (United States)	Hindi	\$0.15	Per word
English (United States)	Hmong	\$0.22	Per word
English (United States)	Haitian (Creole)	\$0.27	Per word
English (United States)	Italian	\$0.20	Per word
English (United States)	Japanese	\$0.26	Per word
English (United States)	Karen	\$0.27	Per word
English (United States)	Korean	\$0.19	Per word
English (United States)	Nepali	\$0.21	Per word
English (United States)	Polish	\$0.18	Per word
English (United States)	Portuguese (Brazil)	\$0.15	Per word
English (United States)	Portuguese (Portugal)	\$0.17	Per word
English (United States)	Russian	\$0.16	Per word
English (United States)	Somali	\$0.22	Per word
English (United States)	Swahili	\$0.21	Per word
English (United States)	Tagalog	\$0.24	Per word
English (United States)	Ukrainian	\$0.17	Per word
English (United States)	Vietnamese	\$0.15	Per word
English (United States)	Chinese (Simplified, PRC)	\$0.16	Per word
English (United States)	Chinese (Traditional, Taiwan)	\$0.18	Per word
English (United States)	All Other Languages	Quoted by Project	Per word
Minimum Project Fee		\$75.00	Per language per project
Desktop Publishing/Formatting		\$55.00	Per hour (if applicable)
Rush Processing		15%	% Of increase to the total invoice
Translation Into English		15%	% Of increase to per word rate
508 PDF Remediation		\$3.75	Per Page
Translation Memory Discounts (TTM)			
Exact Match & Repetitions		70%	Discount
Fuzzy Match Discounts		60%	Discount with 99-95% matches
		50%	Discount with 94-85% matches
		30%	Discount with 84-75% matches

**6. WRITTEN TRANSLATION SERVICES**

Client agrees standard turnaround time for translation projects with fewer than 6,000 words is three (3) to five (5) business days from project approval, based on the size and complexity of the project. A dedicated Project Manager will communicate the expected delivery date for each project as part of the cost estimate or quote. Rush processing fees require written approval in advance.

Client shall have a thirty (30) day inspection period following the delivery of completed work to report any issues or concerns. Client acknowledges that translation sometimes involves preferential choices where more than one word or phrase might be used to say the same thing (e.g., “large” and “big”). Propio will correct errors or omissions reported during the inspection period at no cost to Client and will make preferential changes at Client’s expense and Propio’s discretion. A separate invoice will be issued for any preferential changes upon the completion of those changes. Changes requested after the inspection period shall be considered a new project and are subject to a new project quote.

Client agrees to use Propio’s secure online portal, Vu, for receiving Translation Services—including, but not limited to, uploading source/native documents, receiving and approving quotes, communication regarding projects, and receiving completed projects.

Propio agrees to provide training regarding the use of Vu and will assign a dedicated translation Project Manager to Client to manage Client’s translation projects and to assist clients, as needed.



7. DOCUMENT TRANSLATION BILLING

Translation Services are invoiced upon delivery of the completed work to the Client. Invoices are delivered via email in .pdf format and contain the following information: invoice date, invoice number, "bill to" address, person/department who ordered the service, PO number (if applicable), description of services rendered, quantity, rate, and total amount due. For translation of documents, the "quantity" is set to "1" for each document translated and the "rate" displays the total amount due for that document, based on the approved price quotation. Detailed information regarding per word fees and translation memory discounts applied is available within the project quotation. For hourly services, such as desktop publishing or layout work, the "quantity" will be the number of hours billed and the "rate" will display the hourly rate. For per item fees, such as translation certifications, the quantity will be set based on the number of items received. Terms are Net 30 from invoice date.

a. For projects quoted at \$30,000.00 USD or more, Propio requires a 50% down payment prior to the commencement of work. The remaining balance shall be invoiced upon delivery of the completed work to the client.

b. Advance payments, periodic payments, and/or other unique terms and conditions may be included for some projects, based on size of project, length of project, and other factors. Such requirements, if any, will be stated in the project quote. Acceptance of the project quote shall be deemed acceptance of those terms and conditions as a supplement to the terms and conditions of this Agreement.

c. Client reserves the right to cancel a project at any time prior to completion. To cancel a project, Client must contact the Propio Project Manager assigned to the project using the Vu messaging system or email. Cancellation shall be considered received upon written confirmation by the Project Manager or four (4) business hours after the cancellation notice is sent, whichever occurs first. When a project is cancelled prior to completion, Client shall be responsible to pay for work completed prior to cancellation. In the unusual circumstance where Propio was required to incur expenses applicable to the entire project prior to cancellation and cannot recover unused funds from the vendor at issue, Client shall be responsible for the entire expense paid.

d. The client agrees that performing an internal review does not affect the invoicing process. The project is considered delivered once Propio makes translated documents available in Vu and notifies the requester.

e. Past due invoice(s) may result in Client's account being placed on credit hold and services discontinued until the account is brought back to current status.

Other services can be scoped and bid upon request.

Signatures on page to follow



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**Putnam County School District**

**Propio LS, LLC**

Accepted by:

Accepted by:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Type or Print Name*

\_\_\_\_\_  
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*Title*

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*Title*

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*Date*

\_\_\_\_\_  
*Date*



ENGAGE INSPIRE ACHIEVE



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1400 E. Spring Street  
Cookeville, TN 38501  
[www.pcsstn.com](http://www.pcsstn.com)

## BOARD AGENDA REQUEST

Date: 8/22/24

Department: Teaching and Learning

Person Submitting: Dr. Diana Wood

Account Number (if appropriate): N/A

Check one:

Backup Included –  X

Backup to follow –

Statement to be included in Board Agenda Packet:

- Agreement Between Putnam County School System and Tennessee Tech University 2024-2025 regarding a VPK Pilot Funded PreK Classroom.

received  
08-22-24 MT 



**Agreement Between  
PUTNAM COUNTY SCHOOL SYSTEM  
And  
TENNESSEE TECH UNIVERSITY  
2024-2025**

- I. **Purpose**  
The purpose of this agreement is to establish a working collaboration between Putnam County School System and Tennessee Tech University for a VPK Funded Pre-K, in the provision of, or access to, comprehensive services for three and four year old children with a priority admission given to “at-risk” four year old students as defined by the free/reduced income guidelines from the Food and Nutrition Service of the United States Department of Agriculture (USDA), disability, state’s custody, and ELL. The guidelines described in this agreement for a pre-kindergarten class of 20 three and four year old children is contingent upon approved state funding.
- II. **Objective**  
The objective of the program is to provide comprehensive services for 20 three and four year old children and their families. The program will meet the guidelines of Child Care Standards of Tennessee, as regulated by the Department of Education (DOE) and/or the Department of Human Services (DHS). Priority for enrollment will be given to at-risk 4 year old children, as defined above. To achieve the objective, the parties involved would perform the following:
- Provide a developmental learning program that addresses cognitive, physical, emotional, social, and communication skills.
  - Promote family engagement for children enrolled in the program.
  - Educate families of students enrolled on available community resources and collaborate with families to attain resources.
  - Address physical health, mental health, and nutrition services for students enrolled.
- III. **Guidelines**  
**Organization of the Program**  
**School Day and Calendar**
- Appropriate educational activities will be provided for children for a minimum of 5.5 hours per day (exclusive of nap time) and a minimum of 180 days.
  - The program will meet or exceed the Putnam County School System calendar that includes a 200 day work period of the teacher with the following components:
    1. a workday of 7 ½ hours.
    2. a minimum of 180 days with students present.
    3. holidays as defined by TTU.
    4. five in-service days of a minimum of six hours on the scheduled required days.

- The program will meet or exceed the Putnam County School System calendar that includes a 200 day work period for the teacher's assistants with the following components:
  1. a workday of 7 hours.
  2. a minimum of 180 days with students present.
  3. ten holidays.
  4. 30 hours of professional development required each year as required by the Tennessee State Dept. of Education.
- Developmental Learning Program.
  1. The developmental learning program will address all areas of a child's development: cognitive, physical, emotional, social, and communication. Learning experiences will be provided in each developmental area and be delivered in an integrated fashion, which provides active learning through exploration and play.
  2. Materials and equipment used will be appropriate in size and complexity to the age of the children. The developmental learning environment will be aligned to the Tennessee Early Childhood Education/Early Learning Development Standards.
- Parent Involvement and Family Services
  1. A pre-enrollment visit will be conducted before or during the Open House conducted at the beginning of the school year.
  2. TTU personnel will be flexible in providing family support.
- Health/Mental Health/Nutrition Services
  1. Screenings (cognitive, dental, hearing, and vision) for the children served via this contracted classroom.
  2. Meal service will include breakfast, lunch, and a snack provided by TTU/CDL.
  3. The special dietary needs of enrolled children will be met upon the reception of a signed physician's statement, and all medical documentation for the special diet must be on file prior to enrollment.
- Services for Children with Disabilities
  1. Law mandates that the Local Education Agency (LEA) is responsible for special educational services to children between the ages of three (3) and twenty-two (22) (speech only). This law will be observed in the enrollment of children in this classroom.
  2. TTU staff will be issued an invitation to an S-Team and/or Individual Education Plan (IEP) meetings for a child in consideration for enrollment or already enrolled in the program.
- Educational Staff and Organization Development
  1. Sufficient qualified staff such that the classroom has a minimum adult: child ratio of 1:10 for three and four year old children at all times, except for scheduled nap times. The maximum class size is 20 children.
  2. Teacher – the teacher will be certified and highly qualified according to state standards, an employee of TTU, and be evaluated per State requirements. The teacher will attend all training to meet the license requirements of TTU and Putnam County School System.
  3. Teacher's Assistant – The teacher's assistant will have a minimum of a high school diploma and passed the required Parapro Assessment and

obtain a CDA (Child Development Associate), or have an Associate Degree in Early Childhood Education as required by the grant. The teacher's assistant will attend all training to meet the license requirements of TTU and Putnam County School System. Teacher Assistants are required to obtain 30 hours of professional development hours each year as required by the State of Tennessee Dept. of Education.

- Recruitment and Enrollment of Students
  1. Students will be recruited from all Putnam County school communities.
  2. All students identified as meeting the income guidelines for free/reduced lunch will be enrolled in the program first.
  3. Additional students will be enrolled based on the following as listed in priority: disability, state's custody, and ELL. Permission may be granted by the state to enroll children from displaced homes, single parent families, and other three and four year old children.
  4. All students will be at least three or four years of age on or before August 15, 2023.
- Facilities and Transportation
  1. The site will pass fire and environmental inspections and be licensed by the State of Tennessee's Department of Human Services/Child Care Licensing Unit (DHS/CCLU).
  2. Parents will provide transportation to and from the program.
  3. TTU will provide transportation services for support of field trips for the children and for parent involvement activities. State vehicle safety standards will be met when providing transportation for children enrolled in the program.

#### IV. Responsibilities

1. TTU will provide the following:
  - Facilities for the classroom.
  - Staff development required by TTU for all classroom employees covered by this contract.
  - Screenings (cognitive, dental, hearing, and vision) for the children served via this contracted classroom.
  - The opportunity for parents to enroll their children in a "wrap around" child care program.
  - Capital improvements and maintenance to the playgrounds, as needed.
  - Capital improvements and maintenance to classrooms and restrooms, as needed.
2. Putnam County School System will provide the following:
  - Reimbursement for the salary of and benefits as corresponds with TTU policy of one certified/highly qualified teacher and one highly qualified teacher's assistant.
  - Reimbursement for furniture for the classroom.
  - Reimbursement for curriculum and instructional supplies (consumable and non-consumable).
  - Reimbursement for classroom related expenses.
  - Special Education services (speech services only).

- V. The effective date and term of this agreement shall be from July 1, 2024 through June 30, 2025.
- VI. Either party may terminate this agreement by giving written notice to the other at least 90 days before the effective date of termination.
- VII. The Putnam County School System and TTU are Equal Opportunity Employers and do not discriminate in the admission or access to, and participation or employment in, its programs and activities. The parties, therefore, agree that the following shall be essential terms and conditions of this Agreement:

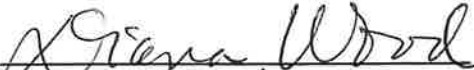
The parties agree to comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246 and the related regulations of each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. The parties also agree to take affirmative action to ensure that applicants are employed and that employees are treated during their employment without regard to their race, religion, creed, color, sex, disability or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection available to employees and applicants for employment.

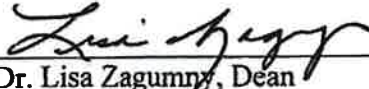
- VIII. This agreement requires multiple fiscal funding and as such, is subject to allotment of Federal and State funds.

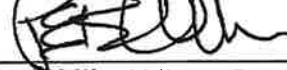
Parties are in agreement as indicated by their signatures.

- IX. Maximum amount not to exceed \$88,206.00.

\_\_\_\_\_  
 Corby R. King, Director  
 Putnam County School System

  
 Diana Wood, PreK-4<sup>th</sup> Gr. Supervisor  
 Putnam County School System

  
 Dr. Lisa Zagumny, Dean  
 College of Education

  
 Dr. Philip Oldham, President  
 Tennessee Technological University

\_\_\_\_\_  
 Putnam County School System  
 Board of Education Chairman



## Putnam County Board of Education Agenda Requests

Date \_\_\_\_\_ 9/5/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to add the Band Director supplement at Monterey Middle School in the base amount of \$3,410. Note: this supplement was inadvertently omitted from the activity supplement list for the FY25 school year, approved by the Board at the June 27<sup>th</sup>, 2024 meeting.

**received**  
09-22-24 MAF *CM*



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/24  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval join the The Educational Purchasing Interlocal Cooperative at Region 6 ("EPIC6") purchasing cooperative.

**received**  
08-22-24 MT 

**The Educational Purchasing Interlocal Cooperative at Region 6 (“EPIC6”)  
Out-of-State Membership Agreement**

This agreement (the “Agreement”) is intended to be used when approval by the governing bodies of the entities of an interlocal agreement is not required by statute. (THIS AGREEMENT IS NOT VALID IN AND IS NOT INTENDED FOR USE BY GOVERNMENTAL ENTITIES IN TEXAS.)

**Purpose:**

This Agreement, entered into by and between EPIC6 and the member entity (the “Member Entity”), each a “Party” and together the “Parties,” permits the Member Entity, when allowed under the applicable purchasing cooperative statutes of the Member Entity’s home jurisdiction, to make lawful purchases through EPIC6 under the same terms and conditions and proposed pricing as provided by EPIC6 to its members. The stated purpose of EPIC6 is to increase purchasing efficiency, and effectiveness and to obtain substantial savings for participating school and public entities through cooperative purchasing.

**Disclaimer:**

Each Member Entity is responsible for following its applicable state and/or federal procurement laws when utilizing cooperative purchasing agreements, or joint power agreements with another state’s public entities. Additionally, the Member Entity is responsible for ensuring the vendor complies with the terms and conditions of the EPIC6 contractual agreement and Member Entities are further solely responsible for the resolution of any disputes with a non-performing vendor thereunder.

**Term:**

This Agreement shall be effective immediately upon execution by the Parties and shall remain effective until terminated by either Party upon thirty (30) days’ written notice.

**EPIC6 agrees to:**

1. provide the organizational and administrative structure of the Program;
2. provide the administrative and support staff necessary for efficient operation of the EPIC6 purchasing cooperative;
3. provide marketing of EPIC6 to expand its membership to the benefit of its members;
4. initiate and implement activities required for the competitive bidding and vendor award processes, including, but not limited to, posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts;
5. provide EPIC6 members with current approved vendor contracts, instructions for obtaining quotes, and ordering procedures.;
6. maintain the filing system for all competitive bidding procedure requirements;
7. provide reports as requested by EPIC6 members;
8. maintain an active membership database of approved vendors;

9. provide training to EPIC6 members and vendors, upon request; and,
10. collect fees to finance the operation of the EPIC6 purchasing cooperative from approved vendors generated from sales through EPIC6 contracts with EPIC6 members.

**The EPIC6 Member Entity agrees to:**

1. commit to participate in the Program via an authorized signature on membership forms reflecting the approval of such Member Entity's governing body, as required;
2. designate and maintain a Primary Contact and Secondary Contact for the Member Entity;
3. commit to purchase products and/or services from EPIC6 vendors when in the best interest of the Member Entity;
4. submit a monthly report of purchases and /or copies of purchase orders to EPIC6;
5. accept shipments of products ordered from approved vendors;
6. process payments to approved vendors in a timely manner and according to the terms of the contractual agreement(s);
7. include EPIC6 and the appropriate contract number on the Member's Entity's purchase orders and/or contracts in which an EPIC6 contractual agreement is utilized.

**General Provisions:**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations, as amended, in connection with the programs contemplated under this Agreement.

If any term(s) or provision(s) of this Agreement is/are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of such provision(s) shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies, if any, paid pursuant to this Agreement, shall be paid from budgeted available funds for the current fiscal year.

This Agreement, represents the entire agreement between the Member Entity and EPIC6. No other agreements, verbal or otherwise, are valid unless agreed to by the Parties in writing. This Agreement may be modified from time to time, upon written agreement of the Parties.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its directors, officers, employees, and agents as a result of its execution of this Agreement and the performance of the functions and obligations set forth herein.

**Authorization:**

Region 6 Education Service Center and EPIC6 have entered into an agreement to provide cooperative purchasing opportunities to public entities and other legally eligible entities. If so required, this Agreement was approved by the governing boards of the respective Parties at meetings that were duly called and held in accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code.

The individuals signing below are authorized to do so on behalf of the Parties.

Entity or District Name: Putnam County Board of Education

By: \_\_\_\_\_

Name: Kim Cravens

Title: Chair person

Date: 9/5/2024

**Region 6 Education Service Center**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Executive Director Region 6 ESC

Date: \_\_\_\_\_

Public Entity Contact Information

Primary Contact Name: Mark McReynolds

Address City, State Zip: 1400 E. Spring Street  
Cookeville, TN 38506

Telephone Number: 931-526-9777

Contact Email Address: mmcreynolds@pcsstn.com

Secondary Contact Name: Bridgett Carwile

Secondary Contact Email Address: bridgett.carwile@pcsstn.com



**PCSS Board Agenda Request**

Date: August 23, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Cookeville Heating & Cooling, Cookeville, TN for the replacement of #1 compressor on the chiller at Baxter Primary School in the amount of \$24,800.00 to be paid for from 141-72620-399

**received**  
08-23-24 MT



**QUOTE  
Number 3006**

COOKEVILLE HEATING & COOLING SERVICES, LLC.  
347 EAST STEVENS STREET  
COOKEVILLE, TN 38501  
(931) 528-5514

To:  
PUTNAM CO BOARD OF EDUCATION  
1400 E SPRING ST  
COOKEVILLE, TN 38501

QUOTE DATE	FOR	PAGE
8/15/2024	Replace Chiller Compressor	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

**Trane Chiller Model#RTAA1704XC01A1C Serial# 1 B14010**

- Replace the circuit #1 compressor on the chiller listed above
- Recover and save refrigerant charge to be reused
- Remove old compressor and set the new one in place using a pull
- Replace the oil filter, oil pressure switch, and liquid line filter drier cores
- Once repairs are made oil charge will be added and system will be evacuated
- Charge system with recovered refrigerant and start up
- All operations will be tested once system is operational
- The new compressor is re-manufactured and the old compressor core must be returned to manufacturer
- Compressor currently has a (7-10) day lead time**

**CHC did not diagnose this equipment any repairs found needed after start up will be quoted separately  
Per the customer the existing refrigerant is not burnt and is in good condition to reuse  
If new refrigerant is required a separate bill will be provided**

**TOTAL AMOUNT \$24,800.00**

**WE SINCERELY APPRECIATE YOUR BUSINESS!**

Should you have questions with regards to this proposal, please direct them to Logan Selby, (931) 319-5825.  
Upon acceptance of this proposal, please sign and email back to lselby@chccompanies.com.

Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Name/Title (Please Print): \_\_\_\_\_

Any additional repairs will be billed on a time and material basis.  
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONSIDBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



# Proposal

Date: 8/14/2024

Owner: Putnam County Board Of Education

Description: Replace Failed Compressor on Trane Chiller, Circuit #1

Site Name: Baxter Primary School

Site Address: 125 Elmore Town Road

Contact: TONY SIMMONS

Mechanical Resource Group is pleased to provide this proposal for your review and approval.

## Scope of Work

1. Mobilize to jobsite and check in with client.
2. Cut power to Trane chiller:  
MN: RTAA1704XC01A  
SN: U93B14010
3. Recover refrigerant from circuit #1.
4. Remove failed compressor (MUST BE RETURNED).
5. Provide and install a new compressor.
6. Pressurize with nitrogen and check for leaks.
7. Evacuate system and pull vacuum to sub-500 micron levels.
8. Charge chiller with recovered refrigerant.
9. Restore power and start up chiller.
10. Verify proper pressure and proper operation upon startup.
11. Clean up work area once complete.
12. Check out with client.

**Total Price: \$42,423.00**

## Additional Notes

Any new refrigerant necessary during repair will be charged extra to this project.

The failed compressor MUST BE RETURNED for Core Credit.  
If not returned, client to be charged an additional \$6,708.00.

## Clarifications

- MRG will inspect and verify operation after component installation.
- When applicable, additional refrigerant required to properly charge equipment will be billed in addition to the Total Price noted above.
- Any additional deficiencies will be reported in writing.
- MRG does not accept liability for the current defects and or condition.
- All work is quoted using regular working hours (7am – 3:30pm M-F) unless specifically noted.

## General Terms

- This proposal is valid for (30) days.
- MRG will perform laser on applicable equipment. If any pre-existing conditions such as "pipe strain" or being "bolt bound" prohibit a complete alignment, the customer will be notified.
- All proposed costs are complete lump-sum costs. If specific breakout costs are needed, please contact the salesperson as volume discounts have been applied to several line items.



**CARWILE**  
MECHANICAL CONTRACTORS

433 East 15th Street  
Cookeville, TN 38501  
931/526-6151  
Fax: 931/528-9283

**DATE:** August 22, 2024

**TO:** Tony Simmons/PCBOE

**RE:** Baxter Primary Chiller Compressor

Per your request, we are pleased to quote the following work: Replacing compressor in Trane chiller at Baxter Primary. The quoted amount is \$43,446.41 and includes labor, material and rental equipment. The lead time is 5-7 days.

If you have any questions, please let me know. We appreciate the opportunity to work with you.

Thanks,

Teria Ridley  
Service Department  
Carwile Mechanical Contractors, Inc.

**QUOTE VALID FOR 10 DAYS**

*All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.*

**Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.**

**BY:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

*This proposal may be withdrawn by us if not accepted within 5 days. Price is contingent upon receiving a standard AIA-A-401, 1997 edition subcontract form or a satisfactory alternative. Terms are net 30 from date of invoice unless other terms are agreed upon.*

**Proprietary Notice:** *This drawing, print, or document and subject matter disclosed herein are proprietary items to which Carwile Mechanical retains the exclusive right of dissemination, distribution, reproduction, and sale. This drawing, print, or document is submitted in confidence for consideration by the recipient alone unless permission for further disclosure is expressly granted by Carwile Mechanical.*



**PCSS Board Agenda Request**

Date: August 14, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for the replacement of the chiller at Baxter Primary School in the amount of \$14,750.00 to be paid for from 141-72620-399

**received**  
08-14-24 MF *AK*

received



**Maffett Loftis Engineering, LLC**  
1 South Jefferson Avenue, Suite 101  
Cookeville, TN 38501  
Tel: (931) 526-5143  
[www.maffett-loftis.com](http://www.maffett-loftis.com)

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August 14, 2024

John Magura, Maintenance Supervisor  
Putnam County Schools  
1400 East Spring Street  
Cookeville, Tennessee 38506

Re: Baxter Primary School Chiller Replacement  
Baxter, Tennessee

Dear John,

Thank you for the opportunity to provide the following Mechanical Design Services proposal for the above referenced project.

The following represents my understanding of the project work scope:

- 1) Replacement and Upgrade of the HVAC Chiller System at Baxter Primary School consisting of:
  - a. Removal of existing Air-Cooled Chiller
  - b. Installation of one Air-Cooled Chiller of equal capacity
- 2) Re-configure chilled water piping.
- 3) Upgrade Electrical Feeders to new chiller as required
- 4) This proposal is based on the following assumptions:
  - a. No asbestos materials are involved in the work.
  - b. The existing pumps are in serviceable condition and can be balanced to original specifications.
  - c. The existing air handling units, piping, valving, and controls are outside the scope of this project.
- 5) The Construction Budget for the project is in the range of \$250,000.

The designs are estimated to be presented in the following plans:

- 1) Bid Documents / Specifications Manual
  - a. Instructions to Bidders
  - b. Bid Form
  - c. Construction Contract and Contract Specifications (AIA Format)
  - d. Technical Specifications

- 2) Plans
  - a. Cover Sheet
  - b. Mechanical Notes and Schedules Sheet
  - c. Mechanical Plan
  - d. Electrical Notes and Schedules Sheet
  - e. Electrical Floor Plan

Our services include:

- 1) Stamped Plans and Contract Documents and Specifications suitable for bidding
- 2) Submittal of Plan to Approving Agencies (State Fire Marshal) and coordination of review process (Review Fees not included)
- 3) Facilitating Bid process
  - a. Generation of Advertisement To Bid (advertising costs not included)
  - b. Facilitating Pre-Bid Conference
  - c. Generation of Bid Addenda as needed
  - d. Facilitate Bid Opening
- 4) Site Visits during construction as needed to address design related issues

Not included in this proposal, but can be added as additional service if desired

- 1) Detailed load analysis of the building
- 2) Construction observations other than those listed above
- 3) Construction Cost Estimating
- 4) Upgrade of existing electrical service if present capacity is not adequate to handle loads.

Information needed to begin project:

- 1) Architectural Background CAD Floor Plans of the associated areas.  
(Generation of these are included in this proposal)
- 2) Maffett Loftis will need extensive access to the facility during the design phase.

## **General Conditions**

Billing shall be monthly based on efforts expended for the previous month and/or phase completion. Payment is due upon receipt. 1.5% interest shall accrue per month for outstanding balances beyond 30 days past due.

The proposal is valid for thirty days.

Designer reserves the right to advertise their involvement with this project. Advertisement may be in the form of project information and/or photographs posted on the Designer's website or other similar media.

This proposal is based on continuous project workflow. Additional fees will be charged for work stoppages exceeding 30 days. Additional restart fee shall be calculated at 10% of the fee billed at the time of the work stoppage.

The Client and Designer (hereafter Parties) shall indemnify and hold each other, their employees, agents, and representatives harmless from all liability, cost, expenses, including attorney's fees, from and against any and all claims, judgments, loss or damage on account of injuries, disease, or death to any person, or damage to property arising directly or indirectly out of or in connection with the negligent, acts, errors or omissions, or the failure to comply with the professional standard of care by the Parties.

Designer's liability including indemnification, however caused, is limited to the amount of Designers fees received from the Client.

If there is anything in this proposal that does not adequately represent the Project or the Designer's services, please let it be known and adjustments can be made. If the Client agrees with this proposal, and wishes for the Designer to proceed with the work scope, please email a signed copy of the proposal to the Designer.

We appreciate the opportunity and are looking forward to working with you.

Justin B. Newell, PE  
Maffett Loftis Engineering, LLC

See below for fee and signature sheet.

## Engineering Fees and Signature Sheet

Hourly rates, listed below, for in-office work shall apply to requested efforts beyond the scope outlined in this proposal:

Principle Engineer: \$225.00	Designer: \$110.00
Project Manager: \$195.00	Drafting: \$ 95.00
Engineer: \$150.00	Clerical: \$ 75.00

If the Client request specific engineering tasks beyond the outlined scope in this proposal, the Designer shall provide a fixed fee proposal for additional services.

**Engineering fee structure for the services outlined in this proposal:**

1. Fixed Fee ----- **\$ 14,750.00**

**Authorization / Approval** Each Party (Client and Designer) warrants and represents to the other that it has full right and authority to enter this Agreement, and that the person signing this Agreement on behalf of such Party is duly authorized by all necessary company documents or operating agreements (as applicable) to do so.

In Witness Whereof and by signing below, the Client and Designer hereby agrees and accepts the terms and scope herein.

<b>Maffett Loftis Engineering (Designer)</b>	<b>Putnam County (Client)</b>
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



## PCSS Board Agenda Request

Date: August 6, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Maffett Loftis Engineering, Cookeville, TN for the design of bid documents for HVAC upgrades at Northeast Elementary School in the amount of \$29,500 to be paid for from 141-72620-399

**received**  
08-09-24 MT 





**Maffett Loftis Engineering, LLC**  
1 South Jefferson Avenue, Suite 101  
Cookeville, TN 38501  
Tel: (931) 526-5143  
[www.maffett-loftis.com](http://www.maffett-loftis.com)

---

July 31, 2024

John Magura, Maintenance Supervisor  
Putnam County Schools  
1400 East Spring Street  
Cookeville, Tennessee 38506

Re: Northeast Elementary School HVAC Upgrades  
Cookeville, Tennessee

Dear John,

Thank you for the opportunity to provide the following Engineering Design Services proposal for the above referenced project.

The following represents my understanding of the project work scope:

- 1) Replacement and upgrade of the rooftop HVAC units at the Northeast elementary school.
- 2) Replacement and upgrade of the rooftop dedicated outside air units.
- 3) Replace/upgrade the existing Variable Air Volume (VAV) terminal units.
- 4) Replacement of the exiting HVAC controls with new Pelican Wireless control system.
- 5) Reuse existing electrical circuits as practical

The designs are estimated to be presented in the following plans:

- 1) Bid Documents / Specifications Manual
  - a. Instructions to Bidders
  - b. Bid Form
  - c. Construction Contract and Contract Specifications (AIA Format)
  - d. Technical Specifications
- 2) Plans
  - a. Cover Sheet
  - b. Mechanical Notes and Schedules Sheet
  - c. Mechanical Plan Sheet(s)

Our services include:

- 1) Stamped Plans and Contract Documents and Specifications suitable for bidding

- 2) Submittal of Plan to Approving Agencies (State Fire Marshal) and coordination of review process (Review Fees not included)
- 3) Facilitating Bid process
  - a. Generation of Advertisement To Bid (advertising costs not included)
  - b. Facilitating Pre-Bid Conference
  - c. Generation of Bid Addenda as needed
  - d. Facilitate Bid Opening
- 4) Site Visits during construction as needed to address design related issues

Not included in this proposal, but can be added as additional service if desired

- 1) Detailed load analysis of the building
- 2) Construction observations other than those listed above
- 3) Construction Cost Estimating
- 4) Upgrade of existing electrical service if present capacity is not adequate to handle loads.

Information needed to begin project:

- 1) Architectural Background CAD Floor Plans of the associated areas.  
(Generation of these are included in this proposal)
- 2) Maffett Loftis will need extensive access to the facility during the design phase.

### **General Conditions**

Billing shall be monthly based on efforts expended for the previous month and/or phase completion. Payment is due upon receipt. 1.5% interest shall accrue per month for outstanding balances beyond 30 days past due.

The proposal is valid for thirty days.

Designer reserves the right to advertise their involvement with this project. Advertisement may be in the form of project information and/or photographs posted on the Designer's website or other similar media.

This proposal is based on continuous project workflow. Additional fees will be charged for work stoppages exceeding 30 days. Additional restart fee shall be calculated at 10% of the fee billed at the time of the work stoppage.

The Client and Designer (hereafter Parties) shall indemnify and hold each other, their employees, agents, and representatives harmless from all liability, cost, expenses, including attorney's fees, from and against any and all claims, judgments, loss or damage on account of injuries, disease, or death to any person, or damage to property arising directly or indirectly out of or in connection with the negligent, acts, errors or omissions, or the failure to comply with the professional standard of care by the Parties.

Designer's liability including indemnification, however caused, is limited to the amount of Designers fees received from the Client.

If there is anything in this proposal that does not adequately represent the Project or the Designer's services, please let it be known and adjustments can be made. If the Client agrees with this proposal, and wishes for the Designer to proceed with the work scope, please email a signed copy of the proposal to the Designer.

We appreciate the opportunity and are looking forward to working with you.

Justin B. Newell, PE  
Maffett Loftis Engineering, LLC

See below for fee and signature sheet.

## Engineering Fees and Signature Sheet

Hourly rates, listed below, for in-office work shall apply to requested efforts beyond the scope outlined in this proposal:

Principle Engineer: \$225.00	Designer: \$110.00
Project Manager: \$195.00	Drafting: \$ 95.00
Engineer: \$150.00	Clerical: \$ 75.00

If the Client request specific engineering tasks beyond the outlined scope in this proposal, the Designer shall provide a fixed fee proposal for additional services.

**Engineering fee structure for the services outlined in this proposal:**

1. Fixed Fee ----- **\$ 33,800.00**

**Authorization / Approval** Each Party (Client and Designer) warrants and represents to the other that it has full right and authority to enter this Agreement, and that the person signing this Agreement on behalf of such Party is duly authorized by all necessary company documents or operating agreements (as applicable) to do so.

In Witness Whereof and by signing below, the Client and Designer hereby agrees and accepts the terms and scope herein.

<b>Maffett Loftis Engineering (Designer)</b>	<b>Putnam County (Client)</b>
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



PCSS Board Agenda Request

Date: August 19, 2024

Department: VITAL-Teaching and Learning

Person Submitting: Sam Brooks

Account Number (if appropriate) 141-71100-399-01501

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into a twelve-month agreement with Edpuzzle, San Francisco, California for online educational resources for the 2024-2025 school year for \$2,380 to be paid from VITAL: 141-71100-399-01501.

**received**  
08-20-24 MT 



# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>Print or type.</b> <i>See Specific Instructions on page 3.</i>	<p><b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>Edpuzzle, Inc.</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above.</p>	
	<p><b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input checked="" type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____</p> <p><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p><b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p>	
	<p><b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>268 Bush Street #4422</b></p> <p><b>6</b> City, state, and ZIP code <b>San Francisco, CA 94104</b></p> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
6	8	-	0	6	8	3	3	9	0

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date <b>03/26/2024</b>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

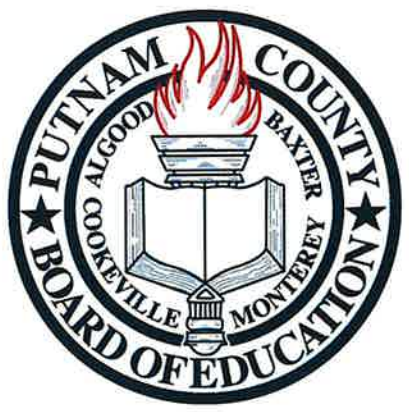
Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

EXHIBIT  
VIF14  
09-05-24



**Board Agenda Request**

Date 8/22/2024

Department Teaching and Learning

Person Submitting Dr. Diana Wood *Diana Wood*

Account Number (if appropriate) 141-71100-399-02117

Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

- Approval to renew all Putnam County Schools Library Software Subscriptions for the 2024 - 2025 school year with Companion, Salt Lake City, Utah, in the amount of \$32,753.00 to be paid from 141-71100-399-02117.

**received**  
08-22-24 MT *[Signature]*

1831 Fort Union Blvd • Salt Lake City, Utah 84121  
800-347-6439 | 801-943-7277Customer ID: 3984  
931-526-9777  
ssmith411@pcsstn.comSylvia Smith  
Putnam County Bd. Of Education  
288 East Main Street  
Algood TN 38506  
United States

It's time to renew your COMPanion Software Subscriptions. If you've already renewed, please disregard this statement and know we appreciate your business.

**Software Subscriptions should be renewed before they expire.** Subscriptions that have expired may result in reinstatement fees or service disruption, such as restricted access to the licensed software and data, software support, and updates. It is the customer's responsibility to schedule their renewal date at a time when it can be renewed prior to expiration. We can adjust your renewal date to meet your business needs, or if the unexpected happens, we can extend services for up to 30 days with written notice.

COMPanion tries its best to maintain contact information for every customer, however, it is the customers responsibility to review the accuracy of contact information to ensure your communications and notifications aren't missed leading to a potential and accidental disruption of service. If the contact information changes, please notify us so we can be sure your notification and communications will not be missed.

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**Please attach this document and the accompanying list of licenses to your renewal order.**

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Name: \_\_\_\_\_ Signature: \_\_\_\_\_

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**Annual Subscription Notice**  
Putnam County Bd. Of Education [3984]

**100695 Park View Elementary School**

545 Scott Avenue  
Cookeville TN 38501  
Brittany Reese brittany.reese@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7809	7064192	Alexandria N09		11/1/2024	\$1,417.00
S5590	7069838	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146671	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,881.00</b>

**101493 Baxter Primary School**

125 Elmore Town Road  
Baxter TN 38544  
Sandra Windrow windrows@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7805	7064392	Alexandria N05		11/1/2024	\$1,100.00
S5590	7069830	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146598	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,564.00</b>

**101699 Monterey High School**

710 Commercial Ave. South  
Monterey TN 38574  
Leigh Flatt coxl3@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7062749	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069836	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146669	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$2,018.00</b>

**102126 Cane Creek Elementary**

1500 West Jackson Street  
Cookeville TN 38501  
Laura Roberson laura.roberson@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7809	7055624	Alexandria N09		11/1/2024	\$1,417.00

S5590	7069831	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146666	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,881.00</b>

**102187 Northeast Elementary School**

575 Old Kentucky Road  
 Cookeville TN 38501  
 Jennifer Webb webbj1@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7808	7051460	Alexandria N08		11/1/2024	\$1,200.00
S5590	7069837	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146670	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,664.00</b>

**102189 Sycamore Elementary School**

452 Ellis Avenue  
 Cookeville TN 38501  
 Andrea Batson andrea.batson@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7805	7064529	Alexandria N05		11/1/2024	\$1,100.00
S5590	7069841	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146673	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,564.00</b>

**102244 Avery Trace Middle School**

230 Raider Drive  
 Cookeville TN 38501  
 Lisa Brown lbrown@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7058487	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069829	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146668	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$2,018.00</b>

**102421 Capshaw Elementary**

1 Cougar Lane  
 Cookeville TN 38501  
 Marisa Clement clementm@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7808	7063501	Alexandria N08		11/1/2024	\$1,200.00
S5590	7069832	Expanded Lexile Services		11/1/2024	\$145.00

S8888G 7146667 SIS v2 Integration 11/1/2024 \$319.00

**Site Total: \$1,664.00**

**102488 Prescott South Middle School**

1859 South Jefferson Avenue

Cookeville TN 38506

Madison Davis madison.davis@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7054778	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069840	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146672	SIS v2 Integration		11/1/2024	\$319.00

**Site Total: \$2,018.00**

**103096 Cookeville High School**

1 Cavalier Dr.

Cookeville TN 38501

Amelia Collins collinsa4@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7063694	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069833	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146674	SIS v2 Integration		11/1/2024	\$319.00

**Site Total: \$2,018.00**

**106357 Jere Whitson Elementary School**

178 E. Jere Whitson Ave.

Cookeville TN 38501

Casey Michelle Norrod norrodc@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7805	7068249	Alexandria N05		11/1/2024	\$1,100.00
S5590	7069835	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146675	SIS v2 Integration		11/1/2024	\$319.00

**Site Total: \$1,564.00**

**106460 Upperman Middle School**

600 Nashville Highway

Baxter TN 38544

Amy Swafford amy.swafford@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7073446	Alexandria N06		11/1/2024	\$1,554.00
S5590	7073445	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146676	SIS v2 Integration		11/1/2024	\$319.00

**106461 Burks Elementary School**

300 Crossville St.

Monterey TN 38574

Teresa Dawn Wells teresa.wells@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7808	7062754	Alexandria N08		11/1/2024	\$1,200.00
S5590	7069828	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146677	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,664.00</b>

**106462 Algood Middle School**

540 Dry Valley Road

Cookeville TN 38506

Shannon Auberson aubersons@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7063936	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069827	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146678	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$2,018.00</b>

**438830 Upperman High School**

6950 Nashville Hwy.

Baxter TN 38544

Diane Phy phyd@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7806	7063136	Alexandria N06		11/1/2024	\$1,554.00
S5590	7069843	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146679	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$2,018.00</b>

**506118 Algood Elementary School**

2525 Old Walton Rd.

Cookeville TN 38506

Carol Teeters teetersc1@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7809	7048769	Alexandria N09		11/1/2024	\$1,417.00
S5590	7069826	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146680	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,881.00</b>

**507147 Prescott South Elementary School**

115 W. Cemetary Rd.

Cookeville TN 38506

Laura Shaver lshaver@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7809	7053925	Alexandria N09		11/1/2024	\$1,417.00
S5590	7069839	Expanded Lexile Services		11/1/2024	\$145.00
S8888G	7146681	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,881.00</b>

**510996 Cornerstone Elementary School**

371 First Avenue South

Baxter TN 38544

Heidi Poore ellish1@pcsstn.com

	Serial Number	Product	Server	Due	Amount:
SA7805	7073515	Alexandria N05		11/1/2024	\$1,100.00
S8888G	7146682	SIS v2 Integration		11/1/2024	\$319.00
<b>Site Total:</b>					<b>\$1,419.00</b>

**All amounts and totals shown are in USD****Grand Total: \$32,753.00**



# Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com



Colby King  
Director of Schools

**ENGAGE INSPIRE ACHIEVE**

## Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: August 27, 2024

RE: ESG PDA Amendment

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for September 5, 2024, Board meeting.  
Consider approval of the attached amendment to the Project Development Agreement with Energy Systems Group for the Old Park View renovation.

Supervisor

8/27/24

Date

Director of Schools

8/27/24

Date

**received**  
08-27-24 MT

**FIRST CONTRACT AMENDMENT**

First Contract Amendment made this \_\_\_\_ day of September, 2024 by and between Putnam County School System, 1400 East Spring Street, Cookeville Tennessee (hereinafter referred to as "Customer") and Energy Systems Group, LLC, an Indiana limited liability company with principal offices located at 9877 Eastgate Court, Newburgh, Indiana 47630 (hereinafter referred to as "ESG").

**RECITALS**

WHEREAS, Customer and ESG are parties to a Project Development Agreement, dated the 1st day of July, 2024 (the "PDA");

WHEREAS, the Customer and ESG desire to amend the terms of the PDA to allow ESG to purchase equipment in advance of the execution of the Energy Related Services/Installation Contract ("Contract") anticipated to be signed by the parties in the near future.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree to add the following provisions to the PDA:

1. Due to the phase out of R-410A refrigerant by the EPA, Bard manufacturing will not accept orders for R-410A units after September 15, 2024. In order to secure R-410A units while they are still available, Customer hereby authorizes ESG to purchase thirty-two (32) Bard units. Four (4) of the units will be interior heat pump with dehumidification I30H Series and twenty-eight (28) units will be exterior wall mounted natural gas heat with dehumidification WG4 Series. A submittal package with model number and exact specifications of units will be provided to Customer for approval prior to the ordering of equipment.
2. In the event the Customer does not execute a Contract with ESG within 60 days of receipt of the Contract, Customer shall pay ESG's price, of Four Hundred and Eighty Thousand Dollars (\$480,000) for the delivered equipment listed above, such payment shall be in addition to the PDA Fee in accordance with Section 3 of the PDA. The equipment will be delivered to the Customer following ESG's receipt of payment. In such an event Customer will be responsible for installation of the equipment and it will be provided without any warranty from ESG.
3. Except as expressly provided in this Amendment, all other terms, conditions and provisions of the PDA shall continue in full force and effect as provided therein.

IN WITNESS WHEREOF, Owner and Contractor have entered into this Amendment effective as of the date first set forth above.

**PUTNAM COUNTY SCHOOL SYSTEM**

**ENERGY SYSTEMS GROUP, LLC**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/24  
Department Finance  
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 6/30/24 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

**received**  
08-27-24 MT *CK*

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 141 - GENERAL PURPOSE SCHOOL FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2024**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
<b>Revenues:</b>						
40000 Local Revenue	37,500,914	3,108,711	13,491,123	14,936,547	6,398,177	37,934,558
41000 Licenses and Permits	6,000	1,435	2,081	1,017	1,824	6,356
43000 Charges for Current Services	289,000	51,851	81,797	83,918	138,554	356,120
44000 Other Local Revenue	23,800	25,066	10,652	35,584	13,950	85,252
46000 State of Tennessee	85,499,299	15,239,402	25,060,828	24,944,194	18,215,678	83,460,101
47000 Federal Thru State	1,042,638	(257,844)	323,803	275,522	1,066,619	1,408,100
48000 Donations/Other	144,300	48,704	96,912	127,722	41,811	315,148
49000 Other Sources	1,082,035	145,241	263,716	279,717	317,136	1,005,810
<b>TOTAL</b>	<b>125,587,986</b>	<b>18,362,565</b>	<b>39,330,912</b>	<b>40,684,220</b>	<b>26,193,748</b>	<b>124,571,446</b>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Education	55,142,801	10,968,952	13,063,846	13,266,704	17,553,314	54,852,816
71150 Alternative Education	932,427	167,745	225,176	234,167	282,065	909,153
71200 Special Education	12,318,204	2,053,931	3,012,725	3,244,778	3,896,492	12,207,925
71300 Vocational Education	6,496,853	723,615	926,821	923,104	1,113,249	3,686,790
71600 Adult Education	782,519	98,477	142,661	150,135	189,202	580,475
72110 Attendance	400,913	179,162	69,525	74,428	70,735	393,850
72120 Health Services	1,676,891	291,224	397,717	406,837	505,924	1,601,701
72130 Other Student Services	4,078,283	581,894	905,524	929,760	1,424,816	3,841,995
72210 Regular Ed. Support	4,011,198	757,393	893,676	1,027,560	1,173,429	3,852,058
72215 Alternative Ed. Support	229,794	27,576	44,962	66,548	85,890	224,977
72220 Special Ed. Support	2,129,288	416,739	477,432	547,329	625,296	2,066,796
72230 Vocational Ed. Support	138,596	38,439	36,898	33,701	28,650	137,688
72250 Technology	1,977,458	323,864	783,015	417,185	440,810	1,964,875
72260 Adult Ed. Support	183,176	43,557	47,813	45,872	36,958	174,200
72310 Board of Education	2,146,933	861,352	406,931	449,316	263,883	1,981,482
72320 Office of the Director	195,437	42,672	49,388	47,316	46,767	186,144
72410 Office of Principal	8,288,385	1,487,342	2,166,923	2,061,183	2,521,289	8,236,737
72510 Fiscal Services	1,156,661	351,875	255,069	277,679	258,881	1,143,503
72520 Human Services/Personnel	310,225	85,806	74,439	75,086	69,802	305,133
72610 Operation of Plant	8,705,666	2,187,260	1,920,274	1,916,392	2,334,705	8,358,632
72620 Maintenance of Plant	4,977,796	819,943	698,119	729,592	1,618,841	3,866,495
72710 Transportation	6,613,881	1,026,276	1,145,034	1,132,311	2,922,184	6,225,804
73100 Food Services	754,287	139,633	151,208	213,940	214,570	719,351
73300 Community Services	814,589	73,765	216,482	194,048	218,715	703,010
73400 Early Childhood Education	2,109,864	398,315	519,820	547,378	617,557	2,083,070
76100 Regular Capital Outlay	1,833,990	17,629	244,725	49,985	1,341,596	1,653,934
99100 Operating Transfers	-	28,589	(1,755)	(13,659)	(13,175)	-
<b>TOTAL</b>	<b>128,406,113</b>	<b>24,193,024</b>	<b>28,874,449</b>	<b>29,048,674</b>	<b>39,842,447</b>	<b>121,958,594</b>

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 142 - SCHOOL FEDERAL PROJECTS FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2024**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
<b>Revenues:</b>						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	19,525,311	4,240,459	5,017,114	3,851,588	4,206,612	17,315,773
49000 Other Sources	395,610	89,833	92,909	79,428	96,994	359,165
<b>TOTAL</b>	<b>19,920,921</b>	<b>4,330,292</b>	<b>5,110,024</b>	<b>3,931,016</b>	<b>4,303,606</b>	<b>17,674,938</b>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Instruction Program	6,168,775	1,213,710	1,410,436	1,222,501	1,548,474	5,395,121
71200 Special Education Program	3,147,774	574,281	741,191	727,186	907,681	2,950,339
71300 Vocational Education Program	314,368	117,760	130,114	28,746	37,336	313,956
72120 Health Services	2,000	-	200	74	154	428
72130 Other Student Support	313,643	47,936	94,281	77,681	86,708	306,607
72210 Regular Instruction Program	3,078,270	496,781	757,182	605,699	815,832	2,675,494
72220 Special Education Program	366,271	64,364	78,466	83,173	99,101	325,105
72250 Technology	77,762	366	-	54,124	23,086	77,576
72710 Transportation	13,300	1,119	1,563	1,563	521	4,765
73300 Community Services	280,000	22,073	61,147	52,413	74,755	210,388
76100 Regular Capital Outlay	5,567,238	76,735	897,873	180,974	673,782	1,829,364
99100 Operating Transfers	591,520	113,721	154,569	152,174	130,032	550,496
<b>TOTAL</b>	<b>19,920,921</b>	<b>2,728,845</b>	<b>4,327,022</b>	<b>3,186,309</b>	<b>4,397,461</b>	<b>14,639,638</b>

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 143 - CENTRAL CAFETERIA FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2024**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
<b>Revenues:</b>						
43000 Charges for Current Services	1,711,000	229,157	484,555	392,557	381,489	1,487,758
46500 State of Tennessee	66,000	-	104,689	111,052	61,270	277,011
47100 Federal Thru State	8,646,100	791	1,869,562	2,506,363	2,621,498	6,998,214
<b>TOTAL</b>	<b>10,423,100</b>	<b>229,948</b>	<b>2,458,806</b>	<b>3,009,972</b>	<b>3,064,257</b>	<b>8,762,983</b>
<b>Encumbrances / Expenditures:</b>						
73100 Food Services	9,593,100	1,870,994	2,271,271	2,213,805	2,523,081	8,879,151
99100 Operating Transfers	830,000	127,241	196,168	206,971	284,121	814,502
<b>TOTAL</b>	<b>10,423,100</b>	<b>1,998,235</b>	<b>2,467,439</b>	<b>2,420,776</b>	<b>2,807,203</b>	<b>9,693,653</b>

**PUTNAM COUNTY BOARD OF EDUCATION  
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND  
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2024**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
<b>Revenues:</b>						
43000 Charges for Current Services	1,686,310	372,508	363,112	434,914	407,323	1,577,857
TOTAL	1,686,310	372,508	363,112	434,914	407,323	1,577,857
<b>Encumbrances / Expenditures:</b>						
73300 Community Services	1,686,310	353,717	415,644	434,914	453,059	1,657,335
TOTAL	1,686,310	353,717	415,644	434,914	453,059	1,657,335



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/4/24  
Department Finance  
Person Submitting Mark McReynolds  
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to enter into a Retainage Agreement with First Horizon Bank and King Construction Company to establish an interest-bearing account at a financial institution to house the retainage funds related to the Avery Trace Athletic Fields project per State of Tennessee requirements.

**received**  
08-27-24 MT *AK*

## **RETAINAGE AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_, 2024\_\_, by and among PUTNAM COUNTY BOARD OF EDUCATION ("Owner"); King Construction Group, Inc. ("Contractor"); and First Horizon Bank (Bank), with an office located in Cookeville, TN ("Bank").

### **WITNESSETH:**

WHEREAS, Owner and Contractor have heretofore entered into a construction contract dated \_\_\_\_\_ (the "Contract"), of Owner, pursuant to a certain project known as the Avery Trace Middle Athletic Fields project, located in Cookeville, Putnam County, Tennessee, with the contract providing that Owner is to retain five percent (5%) of all payment requests of Contractor as more specifically set forth in the Contract, to which specific reference is hereby made; and

WHEREAS, Owner and Contractor are desirous of creating an escrow account with Bank for the deposit of such retainage; and

WHEREAS, Bank has agreed to act as escrow agent to receive and hold the retainage paid to it until the receipt of a release by the Owner.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual covenants and promises hereafter set forth, the parties hereto agree as follows:

1. Owner hereby agrees to pay all retainage held pursuant to the Contract to Bank, to be held by Bank in separate interest-bearing escrow account (the "Escrow Account").
2. The Escrow Account shall be owned by Contractor, subject to the Owner's lien to secure Contractor's performance of the Contract and to pay all Contractor's subcontractors and suppliers.
3. The Bank may not release the principal or interest of the funds to the Contractor without prior written authorization from the Putnam County Board of Education unless release is otherwise required by applicable Tennessee law.
4. The Owner retains a security interest in the Escrow Account to secure the Contractor's performance of the Contract and payment of Contractor's subcontractors and suppliers. This security interest shall terminate upon Owner's execution of a release, to the extent of such release unless applicable Tennessee law provides otherwise.
5. So long as retainage remains on deposit and Contractor is not in default of Contract, all interest earned on deposited retainage shall go to the Contractor.
6. Upon satisfactorily final completion of the contract by Contractor in accordance with the provisions of the Contract, pursuant to T.C.A. 66-11-143 (c) Owner shall forward a written release to Bank, whereupon all or a

portion of the amounts held in the Escrow Account may be released and paid, together with any interest thereon, to Contractor by Bank.

7. Should a dispute arise between Owner and Contractor whereby Owner fails to execute and deliver a release to Bank, Bank shall not be liable to either Owner or Contractor for failure to deliver the amounts on deposit in the Escrow Account, with interest thereon, to Contractor. In the event that litigation ensues between Owner and Contractor, Bank shall tender into the registry or custody of any Putnam County Court of competent jurisdiction all assets or property held by Bank pursuant to the terms of this Agreement, together with such pleadings as it deems appropriate and thereupon be discharged from all further duties and liabilities under this Agreement.
8. Bank may resign as Escrow Agent by transferring the funds to another bank selected by the Owner and Contractor.
9. The venue for any litigation related to this agreement shall be in Putnam County, Tennessee.

Approved as to form  
This \_\_\_\_ day of \_\_\_\_\_, 2024

owner:  
Putnam County Board of Education

By \_\_\_\_\_  
Board Chairman

Contractor:  
King Construction Group, Inc.

By  \_\_\_\_\_

Its PRESIDENT \_\_\_\_\_

Bank:  
First Horizon Bank

By \_\_\_\_\_

Its \_\_\_\_\_



# Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com



Corby King  
Director of Schools

**ENGAGE INSPIRE ACHIEVE**

## Putnam County Board of Education Agenda Request

Name of Person Making Request: Corby King, Director of Schools

Date: August 30, 2024

RE: 251 South Franklin Street

Backup included

Backup to follow

Agenda Item for September 5, 2024 Board meeting.

Statement to be Included:

Approval to purchase the property located at 251 South Franklin Street in the amount of \$900,000.00.

  
\_\_\_\_\_  
Director of Schools

8/30/24  
\_\_\_\_\_  
Date

**received**  
08-30-24 MAT

## OPTION AGREEMENT

THIS OPTION AGREEMENT (Agreement), made and entered into as of the date of the last signature by and between David Burnett (Seller), and the Putnam County Board of Education (hereinafter called "Buyer").

### WITNESSETH:

WHEREAS, the Putnam County Board of Education is interested in purchasing a tract of land located at South Franklin Avenue 251 in the High Ridge Park Subdivision, Lot #2 of the Division of Lot #2 of High Ridge Park Division, Parcel Number 0531 A 001.00 in the Tax Assessor's Office of Putnam County, Tennessee, comprising approximately 2.73 acres; and

WHEREAS, David Burnett is the owner in fee simple of a certain parcel of land described aforesaid and described as follows:

#### **Lot #2**

Beginning at a ½" pipe (set) being the northeastern corner of this described parcel located in the western right-of-way of South Franklin Avenue as well as being located N 39°58'50" W 49.88 feet from a power pole; thence going with the said right-of-way S 07° 29'27" W 231.05 feet to a ¾" pipe (found); thence leaving South Franklin Avenue and going with the Goerge and Judith Whitson Furman property, the George H. Furman property, and the Charles D. and Patricia R. Soard property N 85° 00'18" W 396.35 feet to a 5/8" rebar (found); thence leaving Soard and going with the Mmichael Cunningham property N 84° 57'05" W 99.99 feet to a ½" pipe (found); thence leaving Cunningham and going with the Larry Herron and Glynn Smith property N 85° 00'42" W 125.27 feet to a ½" pipe (found); thence leaving Herron and Smith and going with the right-of-way of Carr Avenue N 03°48'29" W 73.86 feet to a ½" rebar (found); thence leaving Carr Avenue and going with the Citizens Telecommunications Company of Tennessee, LLC property, being Lot 31 of the High Ridge Park Division, N 72°09'55" E 461.54 feet to a ½" rebar (found); thence continuing with the same S 04°18'39" W 11.72 feet to a ½" pipe (set); thence leaving citizens Telecommunications Company of Tennessee, LLC and going with Lot #1 of the Division of Lot #2 of High Ridge Park Division, S 82°28'45" E 217.66 feet to the point of beginning being 2.73 acres as surveyed by Christopher M. Vick R.L.S. #2164 on 4 March 2024.

#### **Special Note:**

The Private Temporary Water Easement and Electric Easement for the above-described property are necessary to ensure the structure located on

Lots 1 & 2 are serviced with Water and Electricity. In the event that sufficient water and electricity is supplied to the structure located on Lots 1 & 2 by means of supply lines that are in a different location and existing supply lines shown hereon are capped and abandoned, then the Temporary Electric Easement and Temporary Water Easement shown hereon shall be abandoned and terminated. [It is anticipated that this provision will be removed.]

Note:

The above-described property is subject to a 20-foot-wide electric easement that runs along the northern and eastern boundaries of these parcels along the right-of-ways of Hughes Street and South Franklin Avenue.

SEE ATTACHED EXHIBIT A FOR THE PREVIOUS AND LAST RECORDED DEED OF THE PROPERTY; THE TAX CARD FOR THE PROPERTY; THE TAX MAP FOR THE PROPERTY; THE SURVEY OF THE PROPERTY; AND THE PLAT OF THE PROPERTY, ALL OF WHICH ARE INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE DESCRIPTION OF THE PROPERTY TO BE SOLD.

WHEREAS, Buyer desires to acquire the option to purchase the Property for the price and upon the terms and conditions hereinafter set forth, and Seller is able and willing to grant the same.

NOW, THEREFORE, in consideration of the premises, promises and covenants hereinafter set forth, and mutual advantages and benefits accruing hereunder, Seller hereby grants, bargains, and extends unto Buyer, the option, right and privilege to purchase the Property for the consideration and subject to the terms and conditions hereinafter set forth:

1. It is mutually agreed and understood that this agreement to purchase this property is subject to the approval of the School Board of the Putnam County Board of Education.
2. Option Money. The aforesaid Option to purchase the Property is granted in consideration of the payment herewith of the sum of Five Thousand Dollars (\$5,000.00), hereinafter called "Option Fee", by Buyer's check to the order of Seller, the receipt of which, until closing, is hereby acknowledged by Seller.
3. Terms of Option. The term of this Agreement shall begin as of the date this instrument is duly executed by the parties, and shall extend through October 16, 2024.

4. Price. The purchase price is Nine Hundred Thousand Dollars (\$900,000.00), which includes all structures, fixtures, landscaping, improvements and appurtenances to the property.

5. David Burnett agrees to give the Putnam County Board of Education a sixty (60) day option to purchase this property for Nine Hundred Thousand Dollars (\$900,000.00). In consideration of this option, the Putnam County Board of Education will pay \$5,000.00 upon the execution of this Agreement. If the Putnam County Board of Education exercises the option to purchase this property, \$5,000.00 will be credited toward the purchase price.

6. In the event the Putnam County Board of Education does not give notice to exercise this option, David Burnett shall retain \$5,000.00 for this option.

7. During this option period, the Putnam County Board of Education and its agents shall have the right to survey this property and shall have the right to inspect and examine the property as it may deem necessary. The Putnam County Board of Education is permitted to do non-destructive testing. In the event the Putnam County Board of Education does not exercise its option to purchase this property, they shall return the property to David Burnett in reasonably the same condition it was at the execution of this option. The Putnam County Board of Education shall have the entire option period to conduct its investigation of the property.

8. Buyer shall conduct a title search of the property. If the title search indicates a defect in the title to the property, Buyer shall have the option to cancel this agreement; give the Seller time to cure the defect; or, in its sole and absolute discretion, to accept the property as described in the title search and exercise its option to purchase the property. Buyer will be responsible for obtaining any title insurance which it desires. Seller is not responsible to cure any title defect.

9. Exercise of Option. Exercise of the Agreement herein granted shall be by written notice thereof given by Buyer to Seller at the address hereinafter set forth on or before October 16, 2024, or any extension thereof. Written notice received by Seller which has been posted in the United States mail on or before the last day of the term, or any extension thereof, shall constitute a timely exercise of this Option.

10. Time and Place of Closing. Upon timely and proper exercise as herein provided, the purchase and sale of the Property shall be consummated within thirty (30) days next following the date of the notice of exercise, upon such date as may be mutually agreed upon. It is mutually agreed and understood that Ledbetter Title Company, LLC will conduct the closing and provide all instruments necessary for the transfer of the property. Full possession of the Property shall pass to the Buyer upon delivery of the deed at the closing, unless otherwise stated herein.

11. Closing. At the closing:

(a) Buyer shall pay to Seller the Purchase Price by check less all Option Fees theretofore paid hereunder.

(b) Seller shall execute and deliver to Buyer a special warranty deed in the form generally in use in the State where the Property is situated and acceptable to Buyer, conveying fee simple, merchantable title to the Property, free and clear of all liens and encumbrances, except for the then current real estate taxes to be prorated, together with an acceptable title insurance policy which shall contain only exceptions acceptable to Buyer and shall be in the amount of the Purchase Price issued by a Company acceptable to Buyer:

12. Other Covenants and Conditions. It is further understood and agreed as follows:

(a) Seller represents that he is the owner in fee simple of the Property, that they have full power and absolute authority to grant this Option and thereafter to convey the Property as herein set forth, and that the Property is clear, unrestricted, free and unencumbered, except for the then current real estate taxes to be prorated.

(b) If, at the time of closing or prior thereto:

(i) Water, gas, electric power, telephone service and public sanitary and storm sewer mains are not available at the property line of the Property or cannot be made accessible. The Seller shall grant easements to allow utilities to service this property; or

(ii) Soil tests or other sub-surface explorations indicate to Buyer, in the exercise of its sole judgment, that the Property is not suitable for the proposed development; or

(iii) Condemnation proceedings or proceedings in the nature of condemnation shall have been instituted or threatened; or

(iv) Any site improvements are required by any governmental authorities of a nature to the detriment of the economic feasibility of the project; or

(v) Lack of appropriate vehicular access satisfactory to the Buyer;

then in any of said events Buyer may, at its election and upon giving notice in the manner herein provided, (1) terminate this agreement and/or revoke any exercise thereof, in which event all Earnest Monies paid hereunder shall be forthwith returned by Seller to Buyer, or (2) exercise the Option herein granted, if same shall not have been previously exercised, and/or close the purchase following exercise as hereinabove provided.

(c) Seller will inform Buyer of any environmental hazards known to Seller at the time on initiation of the Option Agreement.

(d) Seller will be responsible for the cost of furnishing a special warranty deed. Buyer will be responsible for recording the transfer, surveys, geotechnical, zoning or other applicable regulatory fees. Buyer shall pay the costs of obtaining a title examination of the subject property, and shall pay for all expenses incident to the issuance of a title insurance policy.

(e) Possession will be given at closing.

(f) In the event the Buyer does not exercise option to purchase for whatever reason, Buyer shall furnish to Seller copies of all surveys and environmental and geotechnical studies conducted before or during the option period.

(g) Risk of loss will pass with the delivery of the Special Warranty Deed.

13. Failure to Close.

(a) In the event Buyer shall fail to close the purchase of the Property in accordance with the terms of this Agreement, Seller shall be entitled to retain all Option Monies paid hereunder in full satisfaction of any and all claims which Seller might have arising in any manner whatsoever out of this transaction, it being understood that in no event shall Buyer's liability for failure to close be in excess of the Option Monies paid hereunder.

(b) In the event Seller shall fail or refuse to close the purchase of the Property in accordance with the terms of this Agreement, Buyer shall have the right (i) to elect to declare this Agreement cancelled, in which event all Earnest Monies paid hereunder shall be returned by Seller's agent to Buyer forthwith, or (ii) elect to affirm this Agreement and enforce its specific performance and recover for its breach. Seller shall be liable for and agree to pay all direct costs and expenses incurred by Buyer arising out of or in connection with or resulting from the failure or refusal of Seller to close the purchase as aforesaid, including without limitation, reasonable attorneys' fees, the aggregate of which costs, expenses and attorney's fees shall not exceed Five Thousand and 00/100 Dollars (\$5,000.00).

14. Use of Property During Agreement Period. During the term of this Agreement or any extensions thereof, and at all times after its exercise, Buyer shall have the right to go upon the Property for the purpose of making engineering studies, surveys, test borings, and sub-surface inspections. Buyer shall not unreasonably interfere with the use by Seller of the Property, if same is being used. Buyer agrees to indemnify and hold Seller harmless from all injuries, loss, damage or expense or personal injury and/or damage to property that may be suffered by Buyer, its agents and/or employees while upon the Property of Seller.

Seller shall allow vehicular access across the property for all testing, surveying and inspecting as provided in this paragraph.

15. Notices. Any notice by either party to the other shall be valid only if in writing and shall be deemed to be duly given only if delivered personally or by registered or certified mail addressed

**(a) if to Buyer, at:**

**Director Corby King  
Putnam County Board of Education  
1400 East Spring Street  
Cookeville, TN 38506**

**and (b) if to Seller:**

**David Burnett  
233 West Stevens Street  
Cookeville, TN 38501**

or at such other address for either party as that party may designate by notice to the other; notice shall be deemed given, if delivered personally, upon delivery, and if mailed, upon the mailing thereof.

16. Parties. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and to the Seller's heirs and assigns.

17. Brokers and Commissions. It is agreed and understood that Seller shall be responsible for payment of any real estate brokerage commission and that no real estate broker shall have represented the Buyer.

18. This Option Agreement shall not be assigned without the written consent of the Seller. Buyer understands and agrees that Seller may gift the property to "The River Community Church of Cookeville, TN," ("The River") a Tennessee nonprofit

corporation, prior to or at closing, and that The River will immediately convey the property to Buyer. For this reason, The River, by signing below, agrees to be subject to the terms and conditions of this Agreement and that it will convey the property to Buyer in keeping with the terms and conditions of this Agreement.

IN WITNESS THEREOF, the parties have executed this Agreement the date first above written.

**SELLER:**  
David Burnett

  
\_\_\_\_\_


**ATTEST:**

  
\_\_\_\_\_

**DATE:**

8/19/24

**The River Community Church of  
Cookeville, TN**

By:   
Name: Steven R. Tiebout  
Title: Senior Pastor

**ATTEST:**

  
\_\_\_\_\_

**DATE:**

8.19.24

**BUYER:**  
Putnam County Board of Education

  
\_\_\_\_\_

**DIRECTOR CORBY KING**

STATE OF TENNESSEE  
COUNTY OF PUTNAM

Before me, the undersigned authority, a Notary Public in and for said State and County, personally appeared David Burnett, with whom I am personally acquainted, (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged that he executed the foregoing instrument for the purposes therein contained.

Witness my hand and seal of office on this 19<sup>th</sup> day of August, 2024.

Heather J McAfee  
NOTARY PUBLIC

My Commission Expires:

May 23, 2028



STATE OF TENNESSEE  
COUNTY OF PUTNAM

Before me, the undersigned authority, a Notary Public in and for said State and County, personally appeared Steven R. Tiebout, with whom I am personally acquainted, (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the Senior Pastor of The River Community Church of Cookeville, TN, a Tennessee nonprofit corporation, and that he as such Senior Pastor, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the The River Community Church of Cookeville, TN by himself as the Senior Pastor of The River Community Church of Cookeville, TN.

Witness my hand and seal of office on this 19<sup>th</sup> day of August, 2024.

Carisa Turner  
NOTARY PUBLIC

My Commission Expires:

4/24/2027



STATE OF TENNESSEE  
COUNTY OF PUTNAM

Before me, the undersigned authority, a Notary Public in and for said State and County, personally appeared Corby King, with whom I am personally acquainted, (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the Director of Schools for the Putnam County Board of Education, and that he as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the Putnam County Board of Education by himself as the Director of Schools for the Putnam County Board of Education.

Witness my hand and seal of office on this 20<sup>th</sup> day of August,  
2024.

Heather Jones  
NOTARY PUBLIC



My Commission Expires:  
7-30-25



John Sanders, Register  
 Putnam County  
 Rec #: 220144 Instrument #: 291747  
 Rec'd: 10.00 Recorded  
 State: 2275.50 10/20/2023 at 2:40 PM  
 Clerk: 1.00 in Record Book  
 Other: 2.00 1505  
 Total: 2288.50 PGS 716-717

WITNESS its hand this 19 day of October, 2023.

**Citizens Telecommunications Company  
 of Tennessee, L.L.C.**

By: Kelley Stewart  
 Kelley Stewart, Director, Facilities and  
 Real Estate Services

STATE OF TEXAS  
 COUNTY OF DALLAS

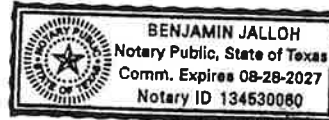
**PERSONALLY APPEARED** before me, the undersigned authority, a Notary Public in and for said County and State, Kelley Stewart, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged herself to be Director, Facilities and Real Estate Services of **Citizens Telecommunications Company of Tennessee, L.L.C.**, the within named bargainer, a Delaware Limited Liability Company, and that she as such Director, Facilities and Real Estate Services, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of **Citizens Telecommunications Company of Tennessee, L.L.C.** by herself as such Director, Facilities and Real Estate Services.

WITNESS MY HAND and seal at office, this 19<sup>th</sup> day of October, 2023.

Benjamin Jalloh  
 NOTARY PUBLIC

My Commission Expires: 08-28-2027

STATE OF TENNESSEE  
 COUNTY OF PUTNAM



The actual consideration or value, whichever is greater, for this transfer is \$615,000.00.

[Signature]  
 Affiant

Subscribed and sworn to before me on this 20 day of October, 2023.

My Commission Expires: 7-8-25

[Signature]  
 Notary Public





TENNESSEE COMPTROLLER OF THE TREASURY

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# Parcel Details

PUTNAM COUNTY, TN | TAX YEAR 2024

## County Information

**County Number:** 071  
**Reappraisal Year:** 2021

## Property Owner and Mailing Address

**January 1 Owner**  
BURNETT DAVID  
233 W STEVENS ST  
COOKEVILLE TN 38501

## Property Location

**Address:** S FRANKLIN AVE 250

<b>Control</b>	<b>Group:</b>	<b>Parcel:</b>
<b>Property</b>	<b>Special</b>	<b>Identifier:</b>
<b>Map:</b>		
<b>Interest:</b>		
053I A	001.00	000

## Value Information

**Land Market Value:** \$411,000  
**Improvement Value:** \$907,600  
**Total Market Appraisal:** \$1,318,600  
**Assessment Percentage:** 40%  
**Assessment:** \$527,440

## Subdivision Data

**Subdivision:** HIGH RIDGE PARK DIVISION

<b>Plat</b>	<b>Plat</b>	<b>Block:</b>	<b>Lot: 2</b>
<b>Book:</b>	<b>Page:</b>		
L	29B		

## Additional Information

## General Information

**Class:** 08 - Commercial  
**City #:** 159  
**Special Service District 1:** 000  
**District:** 01  
**Number of buildings:** 1  
**Utilities - Water/Sewer:** 01 - PUBLIC / PUBLIC  
**Utilities - Gas/Gas Type:** 01 - PUBLIC - NATURAL GAS

**City:** COOKEVILLE  
**Special Service District 2:** 000  
**Neighborhood:** C03  
**Number of mobile homes:** 0  
**Utilities - Electricity:** 01 - PUBLIC  
**Zoning:** CL

## Building Information - Commercial

**Building #:** 1  
**Improvement Type:** 30 - OFFICE  
**Quality:** 1- - AVERAGE -

**Actual Year Built:** 1970  
**Business Living Area:** 10988

**Foundation:** 02 - CONTINUOUS FOOTING  
**Roof Framing:** 00 - FLAT  
**Cabinet/Millwork:** 03 - AVERAGE  
**Interior Finish:** 07 - DRYWALL  
**Bath Tile:** 01 - FLOOR ONLY  
**Shape:** 01 - RECTANGLE  
**Heat and AC:** 08 - HVAC PKG

**Floor System:** 01 - SLAB ON GRADE  
**Roof Cover/Deck:** 10 - BUILT-UP COMPOSITION  
**Floor Finish:** 11 - CARPET COMBINATION  
**Paint/Decor:** 03 - AVERAGE  
**Electrical:** 03 - AVERAGE  
**Structural Frame:** 02 - MASONRY PIL/STL  
**Plumbing Fixtures:** 16

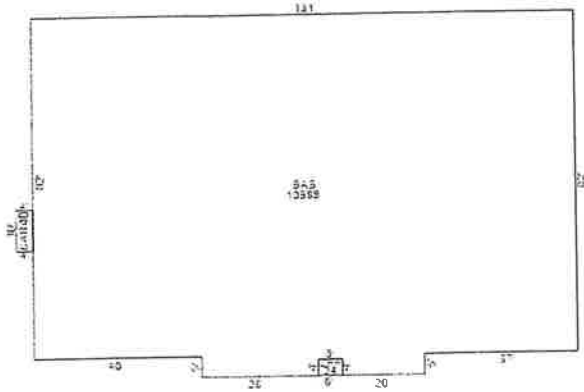
**Interior/Exterior Areas**

Type	Square Feet	Exterior Wall
30 - OFFICE	10,988	11 - COMMON BRICK

**Commercial Features**

Type	Units
CAN - CANOPY	40 X 1
OPF - OPEN PORCH FINISHED	24 X 1
CPY - CANOPY	50 X 145

**Building Sketch:** 



**Disclaimer:** In some instances, the areas depicted on the sketch may not perfectly match the areas listed under Building Areas due to timing differences. Work on a resolution is underway. In most cases, differences will be resolved during the next weekend update.

Outbuildings & Yard Items

Building/Card#	Type	Description	Units
1	OSH - OPEN SHED		2,400
1	OSH - OPEN SHED		960
1	CNC - CONCRETE PAVING		2,500
1	CNC - CONCRETE PAVING		10,250
1	ASP - ASPHALT PAVING		64,000

### Sale Information

Sale Date	Price	Book	Page	Vacant/Improved	Type Instrument ?	Qualifica
10/19/2023	\$615,000	RB1505	716	I - IMPROVED	WD - WARRANTY DEED	M - PHYSIC/ DIFFERE
12/28/1995	\$0	366	469		-	-
12/29/1993	\$873,509	344	413	V - VACANT	WD - WARRANTY DEED	F - TAX EXEMPT SALE

### Land Information

**Deed**                      **Calculated**              **Total Land**  
**Acres: 4.11**              **Acres: 0**                      **Units: 4.11**

Land Code	Soil Class	Units
10 - COM		4.11

## Parcel Photos

Q Zoom



# Tennessee Property Viewer



## Search Results

## Property Detail

Hide Parcel Highlight(s) Clear Selection Completely

County: Putnam  
 Owner: BURNETT DAVID  
 Owner 2:  
 Address: 5 FRANKLIN AVE 250  
 Parcel Number: 0531 A 001.00  
 Deeded Acreage: 4.11  
 Calculated Acreage: 0  
 Subdivision: HIGH RIDGE PARK DIVISION  
 Subdivision Lot: 2  
 Date of TDOT Imagery: 2022  
 Date of Vexcel Imagery: 2023

Click [here](#) for the most up-to-date ownership and assessment information.  
 Click [here](#) if there is a problem with [this property](#).

Export PDF of this map

The property maps represented on this site are compiled from information m by your local county assessor's office and are a best-fit visualization of how z properties in a county relate to one another. The property lines are determin examining detailed property descriptions on deeds and by using surveys crea licensed surveyor but are not conclusive evidence of property ownership in a of law. If you feel your property is drawn in error, you should contact your lo Assessor's office and work with them to resolve the discrepancy.



# VICK SURVEYING, LLC

measuring your progress one foot at a time

2772 Hidden Cove Road  
Cookeville, TN 38506



Phone: 931-372-1286  
www.vicksurveying.com

The following is a description of the David Burnett property located on West Stevens Street in the 1st Civil District of Putnam County, Tennessee. (Reference RB 1505 Page 716 and Tax Map 53-I Group A Parcel 1.00)

**Being Lots #1 & 2 of the Division of Lot #2 of High Ridge Park Division as shown on a plat to be recorded in the Register's Office for Putnam County, Tennessee and being more particularly described as follows:**

**Lot #1**

Beginning at a ½" pipe (set) being the southeastern corner of this described parcel located in the western right-of-way of South Franklin Avenue as well as being located N 39°58'50" W 49.88 feet from a power pole; thence leaving South Franklin Avenue and going with Lot #2 of the Division of Lot #2 of High Ridge Park Division N 82°28'45" W 217.66 feet to a ½" pipe (set); thence continuing with the same N 04°18'39" E 11.72 feet to a ½" rebar (found); thence leaving Lot #2 and going with the Citizens Telecommunications Company of Tennessee, LLC property, being Lot #1 of the High Ridge Park Division, N 05°14'50" E 67.69 feet to a ½" rebar (found); thence N 04°13'19" W 130.93 feet to a ½" rebar (found); thence leaving Citizens Telecommunications Company of Tennessee, LLC and going with the right-of-way of Hughes Street N 74°01'29" E 224.86 feet to a ½" rebar (found); thence leaving Hughes Street and going with the right-of-way of South Franklin Avenue along a curve having an arc length of 58.47 feet, with a radius of 29.52 feet, and a chord of S 49°14'32" E 49.37 feet to a ½" rebar (found); thence S 07°29'27" W 270.12 feet to the point of beginning being 1.38 acres as surveyed by Christopher M. Vick R.L.S #2164 on 4 March 2024.

**Lot #2**

Beginning at a ½" pipe (set) being the northeastern corner of this described parcel located in the western right-of-way of South Franklin Avenue as well as being located N 39°58'50" W 49.88 feet from a power pole; thence going with the said right-of-way S 07°29'27" W 231.05 feet to a ¾" pipe (found); thence leaving South Franklin Avenue and going with the George and Judith Whitson Furman property, the George H. Furman property, and the Charles D. and Patricia R. Soard property N 85°00'18" W 396.35 feet to a 5/8" rebar (found); thence leaving Soard and going with the Michael Cunningham property N 84°57'05" W 99.99 feet to a ½" pipe (found); thence leaving Cunningham and going with the Larry Herron and Glynn Smith property N 85°00'42" W 125.27 feet to a ½" pipe (found); thence leaving Herron and Smith and going with the right-of-way of Carr Avenue N 03°48'29" W 73.86 feet to a ½" rebar (found); thence leaving Carr Avenue and going with the Citizens Telecommunications Company of Tennessee, LLC property, being Lot #1 of the High Ridge Park Division, N 72°09'55" E 461.54 feet to a ½" rebar (found); thence continuing with the same S 04°18'39" W 11.72 feet to a ½" pipe (set); thence leaving Citizens Telecommunications Company of Tennessee, LLC and going with Lot #1 of the Division of Lot #2 of High Ridge Park Division, S 82°28'45" E 217.66 feet to the point of beginning being 2.73 acres as surveyed by Christopher M. Vick R.L.S #2164 on 4 March 2024.

**Special Note:**

The Private Temporary Water Easement and Electric Easement for the above-described property are necessary to ensure the structure located on Lots 1 & 2 are serviced with Water and Electricity. In the event that sufficient water and electricity is supplied to the structure located on Lots 1 & 2 by means of supply lines that are in a different location and the existing supply lines shown hereon are capped and abandoned, then the Temporary Electric Easement and Temporary Water Easement shown hereon shall be abandoned and terminated.

**Note:**

The above-described property is subject to a 20-foot-wide electric easement that runs along the northern and eastern boundaries of these parcels along the right-of-ways of Hughes Street and South Franklin Avenue.

**CONSENT OF THE BOARD OF PLANNING AND ZONING COMMISSIONERS**

I hereby certify that the proposed plan for the project complies with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee, and that the project is in compliance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee. I hereby certify that the project is in compliance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

Date Signed: \_\_\_\_\_  
 Director's Signature: \_\_\_\_\_

**CLASSIFICATION OF SUBMITTALS**

1. All submittals shall be made in accordance with the rules and regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

**CLASSIFICATION OF SUBMITTALS**

1. All submittals shall be made in accordance with the rules and regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

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Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

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Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

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Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

**CLASSIFICATION OF SUBMITTALS**

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Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

**CLASSIFICATION OF SUBMITTALS**

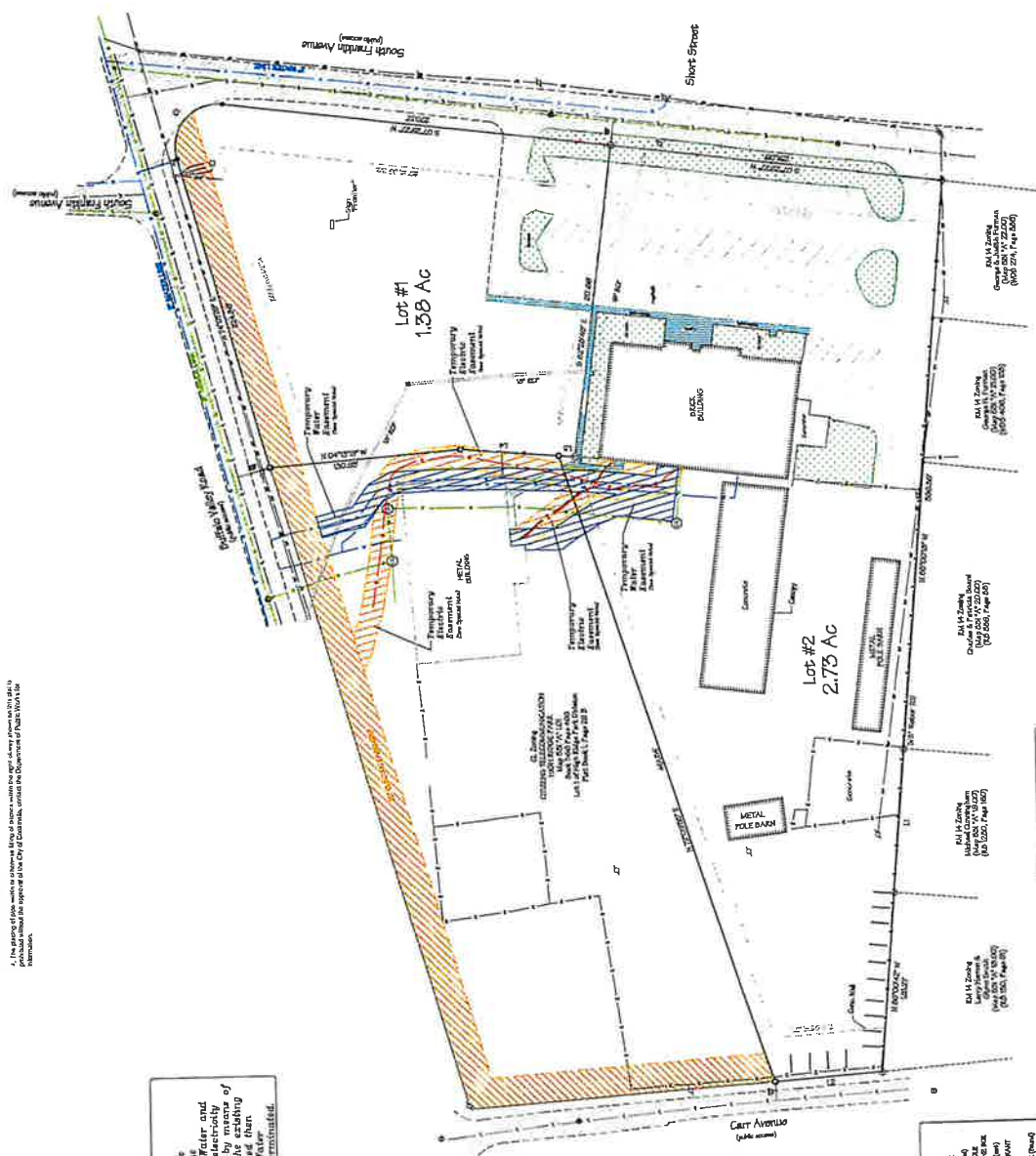
1. All submittals shall be made in accordance with the rules and regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_

**CLASSIFICATION OF SUBMITTALS**

1. All submittals shall be made in accordance with the rules and regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

Date Signed: \_\_\_\_\_  
 Director of Public Works: \_\_\_\_\_



**SPECIAL NOTE**  
 The Private Temporary Water Treatment and Electric Structures located on Lots 1 & 2 are serviced with Water and Electricity in the event that adjacent Lots 1 & 2 by means of supply lines that are in a different location and the existing Temporary Electric Structures are not used and abandoned then the Temporary Electric Structures shall be abandoned and terminated.

**GENERAL NOTES**  
 1. The property is subject to all applicable zoning and subdivision regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.  
 2. The property is subject to all applicable zoning and subdivision regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.  
 3. The property is subject to all applicable zoning and subdivision regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.  
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 5. The property is subject to all applicable zoning and subdivision regulations of the City of Cookeville, Tennessee, and shall be made in accordance with the applicable zoning and subdivision regulations of the City of Cookeville, Tennessee.

**LEGEND**  
 WHEREAS  
 REASON FOR  
 REASON FOR  
 REASON FOR  
 REASON FOR  
 REASON FOR

SET CIVIL DISTRICT RE-PLAT NO. 14-18-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000-1001-1002-1003-1004-1005-1006-1007-1008-1009-1010-1011-1012-1013-1014-1015-1016-1017-1018-1019-1020-1021-1022-1023-1024-1025-1026-1027-1028-1029-1030-1031-1032-1033-1034-1035-1036-1037-1038-1039-1040-1041-1042-1043-1044-1045-1046-1047-1048-1049-1050-1051-1052-1053-1054-1055-1056-1057-1058-1059-1060-1061-1062-1063-1064-1065-1066-1067-1068-1069-1070-1071-1072-1073-1074-1075-1076-1077-1078-1079-1080-1081-1082-1083-1084-1085-1086-1087-1088-1089-1090-1091-1092-1093-1094-1095-1096-1097-1098-1099-1100-1101-1102-1103-1104-1105-1106-1107-1108-1109-1110-1111-1112-1113-1114-1115-1116-1117-1118-1119-1120-1121-1122-1123-1124-1125-1126-1127-1128-1129-1130-1131-1132-1133-1134-1135-1136-1137-1138-1139-1140-1141-1142-1143-1144-1145-1146-1147-1148-1149-1150-1151-1152-1153-1154-1155-1156-1157-1158-1159-1160-1161-1162-1163-1164-1165-1166-1167-1168-1169-1170-1171-1172-1173-1174-1175-1176-1177-1178-1179-1180-1181-1182-1183-1184-1185-1186-1187-1188-1189-1190-1191-1192-1193-1194-1195-1196-1197-1198-1199-1200-1201-1202-1203-1204-1205-1206-1207-1208-1209-1210-1211-1212-1213-1214-1215-1216-1217-1218-1219-1220-1221-1222-1223-1224-1225-1226-1227-1228-122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9-2230-2231-2232-2233-2234-2235-2236-223	
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# Putnam County School System

1400 E. Spring Street  
Cookeville, TN 38506-4313  
Ph: (931) 526-9777 | Fax: (931) 528-6942  
www.pcsstn.com



Corby King  
Director of Schools

**ENGAGE INSPIRE ACHIEVE**

## Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: August 22, 2024

RE: Board Policy 5.310 Vacations and Holidays

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for September 5, 2024, Board meeting.

Recommend updating Board Policy 5.310 as submitted to be applied retroactively to the 2023-2024 school year.

  
\_\_\_\_\_  
Supervisor

8/22/24  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Schools

8/22/24  
\_\_\_\_\_  
Date

**received**  
08-22-24 MT

# Putnam County Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term:  <b>Vacations and Holidays</b>	Descriptor Code: <b>5.310</b>	Issued Date: <b>06/26/14</b>
		Rescinds: <b>5.310</b>	Issued: <b>06/06/13</b>

1 **VACATION**

2

3 All support personnel employed on a 12 month basis will earn vacation at the rate of one (1) day per  
 4 month of calendar year service to a maximum of twelve (12) per calendar year during their first two (2)  
 5 years of employment with the system.<sup>1</sup> Effective July 1st of each fiscal year vacation days will be posted  
 6 to your account balance. Employees who voluntary or involuntary terminate prior to earning all of the  
 7 vacation for that fiscal year will have the vacation pro-rated and will be paid out for vacation or vacation  
 8 pay deducted from your last payroll check.

9

10 All support personnel employed on a 12 month basis will earn one (1) additional vacation day per  
 11 calendar year during their third, fourth and fifth year of employment; bringing their total vacation  
 12 eligibility to fifteen (15) days after five (5) years of employment. Employees with fifteen (15) or more  
 13 years of service earn eighteen (18) days of vacation per calendar year.

14

15 Unused vacation can be retained and accumulate a maximum bank of thirty (30) days. Unused days  
 16 above the maximum will be ~~forfeited at the end of each fiscal year (which is June 30th); converted to~~  
 17 ~~sick time at the end of each fiscal year (which is June 30<sup>th</sup>).~~

18

19 Banked vacation days will be paid out to the employee upon voluntary termination from the system.  
 20 Banked vacation days will be forfeited for involuntary terminations.

21

22 **HOLIDAYS**

23

24 12-month support personnel shall observe thirteen (13) paid holidays per year where employees will be  
 25 excused from work.

26

27 These include:

- |                                |                        |
|--------------------------------|------------------------|
| 29 New Year's Day              | Labor Day              |
| 30 Martin Luther King, Jr. Day | Thanksgiving Day       |
| 31 President's Day             | Day after Thanksgiving |
| 32 Good Friday                 | Christmas Eve          |

- 1 Memorial Day Christmas Day
- 2 Independence Day and one additional connected day New Year's Eve

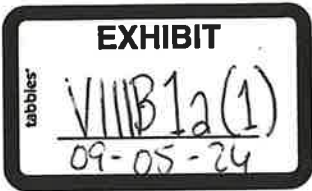
3  
4 Those support personnel who are employed less than 12 months shall be entitled to the following paid  
5 holidays:

- 6
- 7 Labor Day President's Day
- 8 Thanksgiving Day Christmas Day
- 9 Good Friday New Year's Day

---

Legal References

- 1. TCA 5-23-101;104



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 9/5/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay American Constructors, Inc. in the amount of \$151,860.68 and Pinnacle Bank (retainage) in the amount of \$6,814.72 for pay application #24 related to the Parkview School project to be paid from 141-76100-706-02504.

**received**  
08-22-24 *MMT* *CK*

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

**OWNER:** Puman County School Board  
 Attn: Kim Cravens, Board Chairman  
 kim.cravens@pcssfn.com  
 1400 East Spring Street  
 Cookeville, TN 38506

**PROJECT:** Park View Elementary

**APPLICATION NO:** 750-24

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

Attn: Mark McReynolds, Finance Director  
 mmcreynolds@pcssfn.com

August 31, 2024

**CONTRACTOR:**

American Constructors, Inc.  
 P. O. Box 947  
 Brentwood, Tennessee 37024

Aaron Grohol  
 Kim Allen Chamberlin  
 Upland Design Group, Inc.  
 362 Industrial Blvd  
 Crossville, TN 38555

**PERIOD TO:**

**PROJECT NO:**

**CONTRACT DATE:**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	45,521,772.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	45,521,772.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	45,160,373.28
5. RETAINAGE:	
a. Retainage Added this Month	6,814.72
Retainage Previous Balance	2,017,488.57
b. % of Stored Material	
(Column F on G703)	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	2,024,303.29
6. TOTAL EARNED LESS RETAINAGE	43,136,069.99
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	42,984,209.31 **
8. CURRENT PAYMENT DUE	151,860.68
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	2,385,702.01
<b>** Unpaid Balance 0.00</b>	

**CONTRACTOR:** AMERICAN CONSTRUCTORS, INC.

By: Matthew T. McCall, CFO  
 State of Tennessee  
 County of Davidson  
 Subscribed and sworn to before me this 22nd day of August, 2024



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the Work comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	
DEDUCTIONS	
Total changes approved in previous months by Owner	0.00
Total approved this Month	0.00
<b>TOTALS</b>	<b>0.00</b>
<b>NET CHANGES by Change Order</b>	<b>0.00</b>

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Application for Payment, Continued**

Project Park View Elementary School, Cookeville, TN

Application No. 24  
Date: 08/31/24

Description of Work	C		D		E		F	G		H	I
	Scheduled Value	Work Completed	Previous Applications	This Period	Total Completed To Date	%		Balance to Finish	Retainage		
02.35 Cap Grouting Allowance	1,150,750.00		1,150,750.00	-	-	-	-	1,150,750.00	100.00%	-	57,537.50
03.00 Cast In Place Concrete	2,359,381.00		2,359,381.00	-	-	-	-	2,359,381.00	100.00%	-	117,969.05
03.30 Hollow Core Concrete Planks	424,000.00		424,000.00	-	-	-	-	424,000.00	100.00%	-	21,200.00
04.00 Masonry	6,242,868.00		6,242,868.00	-	-	-	-	6,242,868.00	100.00%	-	312,143.40
05.00 Steel and Metals	3,346,013.00		3,346,013.00	-	-	-	-	3,346,013.00	100.00%	-	167,300.65
06.05 Rough Carpentry / Blocking	174,396.00		174,396.00	-	-	-	-	174,396.00	100.00%	-	8,719.80
07.00 Caulk / Waterproof / Dampproof	402,954.00		402,954.00	-	-	-	-	402,954.00	100.00%	-	20,147.70
07.04 ACM Panels	145,000.00		145,000.00	-	-	-	-	145,000.00	100.00%	-	7,250.00
07.08 Horizontal Wall Panels	250,400.00		250,400.00	-	-	-	-	250,400.00	100.00%	-	12,520.00
07.20 Roofing	1,473,000.00		1,468,000.00	-	-	-	-	1,468,000.00	99.66%	5,000.00	73,400.00
08.00 Overhead Doors	84,287.00		84,287.00	-	-	-	-	84,287.00	100.00%	-	4,214.35
08.10 Glass and Glazing	1,552,377.00		1,552,377.00	-	-	-	-	1,552,377.00	100.00%	-	77,618.85
08.15 Doors / Frames / Hardware	761,222.00		761,222.00	-	-	-	-	761,222.00	100.00%	-	38,061.10
09.00 LG Framing & Gypsum Board	947,205.00		947,205.00	-	-	-	-	947,205.00	100.00%	-	47,360.25
09.20 Resilient Flooring	347,000.00		347,000.00	-	-	-	-	347,000.00	100.00%	-	17,350.00
09.25 Resinous Flooring	132,560.00		132,560.00	-	-	-	-	132,560.00	100.00%	-	6,628.00
09.30 Wood Flooring	164,854.00		164,854.00	-	-	-	-	164,854.00	100.00%	-	8,242.70
09.40 Acoustical Ceilings	331,000.00		331,000.00	-	-	-	-	331,000.00	100.00%	-	16,550.00
09.45 Acoustical Panels	97,000.00		97,000.00	-	-	-	-	97,000.00	100.00%	-	4,850.00
09.90 Painting	346,526.00		346,526.00	-	-	-	-	346,526.00	100.00%	-	17,326.30
10.00 Accordion Partitions	18,952.00		18,952.00	-	-	-	-	18,952.00	100.00%	-	947.60
10.10 Lockers	83,176.00		83,176.00	-	-	-	-	83,176.00	100.00%	-	4,158.80
10.20 Display Boards	53,400.00		53,400.00	-	-	-	-	53,400.00	100.00%	-	2,670.00
10.30 Signage	55,150.00		42,950.00	-	-	-	-	42,950.00	77.88%	12,200.00	2,147.50
10.40 Toilet Partitions	90,910.00		90,910.00	-	-	-	-	90,910.00	100.00%	-	4,545.50
10.50 Toilet Accessories	32,400.00		31,800.00	600.00	-	-	-	32,400.00	100.00%	-	1,620.00
10.60 Fire Protection Specialties	4,850.00		4,850.00	-	-	-	-	4,850.00	100.00%	-	242.50
10.70 Flagpole	4,900.00		4,900.00	-	-	-	-	4,900.00	100.00%	-	245.00
10.80 Display Cases	31,100.00		31,100.00	-	-	-	-	31,100.00	100.00%	-	1,555.00
11.00 Food Service	1,149,713.00		1,149,213.00	-	-	-	-	1,149,213.00	99.96%	500.00	57,460.65
11.11 Building Athletic Equipment	153,588.00		153,588.00	-	-	-	-	153,588.00	100.00%	-	7,679.40
12.00 Casework	600,785.00		600,785.00	-	-	-	-	600,785.00	100.00%	-	30,039.25

**Application for Payment, Continued**

Project Park View Elementary School, Cookeville, TN

Application No. 24  
Date: 08/31/24

Description of Work	C Scheduled Value	D Work Completed		E This Period	F Stored Material	G Total Completed To Date	%	H Balance to Finish	I Retainage
		Previous Applications	This Period						
12.10 Telescoping Bleachers	235,000.00	235,000.00	-	-	-	235,000.00	100.00%	-	11,750.00
12.30 Window Coverings	53,515.00	53,515.00	-	-	-	53,515.00	100.00%	-	2,675.75
14.00 Elevators	95,890.00	95,890.00	-	-	-	95,890.00	100.00%	-	4,794.50
21.00 Fire Protection	595,285.00	595,285.00	-	-	-	595,285.00	100.00%	-	29,764.25
22.00 Plumbing	1,558,015.00	1,558,015.00	-	-	-	1,558,015.00	100.00%	-	77,900.75
23.00 Mechanical / HVAC	4,161,432.00	4,161,432.00	-	-	-	4,161,432.00	100.00%	-	208,071.60
23.10 Test and Balance	47,370.00	42,370.00	-	-	-	42,370.00	89.44%	5,000.00	2,118.50
26.00 Electrical	4,232,000.00	4,215,867.50	8,066.25	-	-	4,223,933.75	99.81%	8,066.25	211,196.69
27.00 Low Voltage Systems	342,848.00	342,848.00	-	-	-	342,848.00	100.00%	-	17,142.40
31.00 Earthwork	3,369,279.00	3,366,469.75	2,809.25	-	-	3,369,279.00	100.00%	-	168,463.95
32.00 Exterior Improvements	1,512,932.00	1,383,113.15	124,818.85	-	-	1,507,932.00	99.67%	5,000.00	75,396.60
33.00 Utilities	866,777.00	866,777.00	-	-	-	866,777.00	100.00%	-	43,338.85
96.00 Contingency Allowances	750,000.00	439,772.09	-	-	-	439,772.09	58.64%	310,227.91	21,968.60
97.00 General Conditions	2,304,285.00	2,288,937.36	13,842.00	-	-	2,302,779.36	99.93%	1,505.64	-
97.60 Taxes and Insurance	634,620.00	632,080.93	2,539.05	-	-	634,619.98	100.00%	0.02	-
99.99 Fee	1,750,807.00	1,730,908.10	6,000.00	-	-	1,736,908.10	99.21%	13,898.90	-
	<b>45,521,772.00</b>	<b>45,001,697.88</b>	<b>158,675.40</b>	-	-	<b>45,160,373.28</b>	<b>99.21%</b>	<b>361,398.72</b>	<b>2,024,303.29</b>



**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 9/5/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,593.27 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

**received**  
08-23-24 mt 

**Upland Design Group Inc**

PO Box 1026  
 Crossville, TN 38557

**INVOICE**

Invoice Number: 1921 Inv. 34  
 Invoice Date: Aug 22, 2024  
 Page: 1

Voice: 931-484-7541  
 Fax: 931-484-2351

<b>Bill To:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

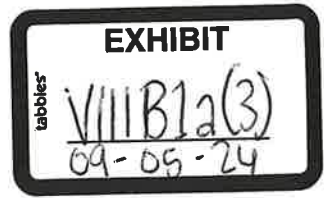
<b>Ship to:</b>
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

<b>Customer ID</b>	<b>Customer PO</b>	<b>Payment Terms</b>	
1921		Net Due	
<b>Sales Rep ID</b>	<b>Shipping Method</b>	<b>Ship Date</b>	<b>Due Date</b>
	Airborne		9/22/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 97.84% (thru 99.21% CA)= \$2,226,925.09 - less previously billed \$2,225,331.82= \$1,593.27		1,593.27

Subtotal	1,593.27
Sales Tax	
Total Invoice Amount	1,593.27
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,593.27</b>

Check/Credit Memo No:



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

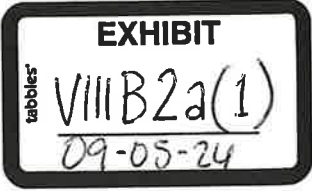
Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to UES (formerly GEOServices) in the amount of \$1,757.50 for construction monitoring services for the new Parkview School through August 11, 2024 to be paid from 141 76100 399 000 02504 000.

**received**  
08-22-24 mjt 



**Putnam County Board of Education Agenda Requests**

Date \_\_\_\_\_ 9/5/2024  
Department Finance  
Person Submitting Mark McReynolds  
Account Number (if appropriate)

Check one:  
 Backup included  
 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$403,513.45 and First Horizon Bank (retainage) in the amount of \$21,237.55 for pay application #1 related to the Avery Trace Middle School Softball Field project to be paid from the Putnam County Bond Issue.

**received**  
08-27-24 mjt 

**TO OWNER/CLIENT:**  
Putnam County (TN) Schools  
1400 East Spring St.  
Cookeville, Tennessee 38506

**PROJECT:**  
Avery Trace Middle Athletic Fields  
230 Raider Dr  
Cookeville, Tennessee 38501

**APPLICATION NO:** 1  
**INVOICE NO:** 1  
**PERIOD:** 08/12/24 - 08/31/24  
**PROJECT NO:** C008-24  
**CONTRACT DATE:** 8/9/2024

**FROM CONTRACTOR:**  
King Construction Group, Inc.  
3307 Burgess Falls rd  
Cookeville, Tennessee 38506

**VIA ARCHITECT/ENGINEER:**  
Kim Chamberlin (Upland Design Group, Inc.)  
362 Industrial Blvd  
Crossville, Tennessee 38555

**CONTRACT FOR:** Avery Trace Middle School Athletic Fields

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$1,333,800.00
2.	Net change by change orders	\$0.00
3.	Contract Sum to date (Line 1 ± 2)	\$1,333,800.00
4.	Total completed and stored to date (Column G on detail sheet)	\$424,751.00
5.	Retainage:	
	a. 5.00% of completed work	\$19,687.55
	b. 5.00% of stored material	\$1,350.00
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$21,237.55
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$403,513.45
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
8.	Current payment due:	\$403,513.45
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$930,286.55

CHANGE ORDER SUMMARY		
	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: King Construction Group, Inc.

By:  Date: 

State of: Tennessee  
County of: Putnam  
Subscribed and sworn to before me this 27<sup>th</sup> day of August 2024  
Notary Public:   
My commission expires: September 25, 2024



**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$403,513.45

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.  
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 1  
APPLICATION DATE: 8/26/2024  
PERIOD: 08/12/24 - 08/31/24

A ITEM NO.	B BUDGET CODE	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
1	General Conditions	\$73,560.00	\$0.00	\$18,390.00	\$0.00	\$0.00	\$18,390.00	25.00%	\$55,170.00	\$919.50
2	Bonding & Startup Costs	\$42,385.00	\$0.00	\$42,385.00	\$0.00	\$0.00	\$42,385.00	100.00%	\$0.00	\$2,119.25
3	Mobilization	\$38,450.00	\$0.00	\$38,450.00	\$0.00	\$0.00	\$38,450.00	100.00%	\$0.00	\$1,922.50
4	Unsuitable Soil Allowance	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
5	Contingency Allowance	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$100,000.00	\$0.00
6	Demolition	\$26,501.00	\$0.00	\$26,501.00	\$0.00	\$0.00	\$26,501.00	100.00%	\$0.00	\$1,325.05
7	Survey / Layout	\$11,800.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	42.37%	\$6,800.00	\$250.00
8	Sitework / Storm Drainage	\$390,000.00	\$0.00	\$192,000.00	\$0.00	\$0.00	\$192,000.00	49.23%	\$198,000.00	\$9,600.00
9	Fencing & Gates	\$68,500.00	\$0.00	\$0.00	\$27,000.00	\$0.00	\$27,000.00	39.42%	\$41,500.00	\$1,350.00
10	Landscaping / Sod	\$129,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$129,700.00	\$0.00
11	Retaining Wall	\$75,025.00	\$0.00	\$75,025.00	\$0.00	\$0.00	\$75,025.00	100.00%	\$0.00	\$3,751.25
12	Exterior Concrete	\$148,219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$148,219.00	\$0.00
13	Masonry	\$78,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$78,750.00	\$0.00
14	Canopies / Dugout Roofs	\$109,989.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$109,989.00	\$0.00
15	Bleachers	\$37,421.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$37,421.00	\$0.00
		<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$397,751.00</b>	<b>\$397,751.00</b>	<b>\$27,000.00</b>	<b>\$424,751.00</b>	<b>31.85%</b>	<b>\$909,049.00</b>	<b>\$21,237.55</b>

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
		<b>GRAND TOTALS:</b>	<b>\$0.00</b>	<b>\$397,751.00</b>	<b>\$397,751.00</b>	<b>\$27,000.00</b>	<b>\$424,751.00</b>	<b>31.85%</b>	<b>\$909,049.00</b>	<b>\$21,237.55</b>



**PCSS Board Agenda Request**

Date: August 27, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Upland Design Group, Crossville, TN for the design of a restroom/concession building at the ATMS sports fields in the amount of \$45,000.00 to be paid for from 141-72620-399

**received**  
08-28-24 MT *CR*

Received

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## Design proposal ATMS

5 messages

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**Magura, John** <maguraj@pcsstn.com>

Wed, Aug 21, 2024 at 8:43 AM

To: Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Kim,

I was wondering if you will be able to give us a design proposal for the expansion of the football fieldhouse at Avery Trace Middle School to add restrooms and a concession area. I was hoping to get it on the upcoming Board agenda.

John Magura  
Putnam County Schools  
Facilities Maintenance Supervisor  
240 Raider Drive  
Cookeville, TN 38506  
(931) 520-6409

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**Kim Chamberlin** <kchamberlin@uplanddesigngroup.com>

Wed, Aug 21, 2024 at 9:07 AM

To: "Magura, John" <maguraj@pcsstn.com>

John,

I will get you something before the day is over. MLE is looking at right now.

Kim Allen Chamberlin, Principal

AIA, NCARB, LEED AP

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OFFICE 931-484-7541

CELL 931-261-7543

WEB [uplanddesigngroup.com](http://uplanddesigngroup.com)

SOCIAL



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**Magura, John** <maguraj@pcsstn.com>  
To: Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Wed, Aug 21, 2024 at 9:25 AM

Sounds good, thank you.

John Magura  
Putnam County Schools  
Facilities Maintenance Supervisor  
240 Raider Drive  
Cookeville, TN 38506  
(931) 520-6409

[Quoted text hidden]

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**Kim Chamberlin** <kchamberlin@uplanddesigngroup.com>  
To: "Magura, John" <maguraj@pcsstn.com>

Wed, Aug 21, 2024 at 9:28 AM

Looks like it might be tomorrow morning. Gary Loftis is teaching a class and Justin is on vacation. Just can't get good help anymore. 😊

[Quoted text hidden]

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**Magura, John** <maguraj@pcsstn.com>  
To: Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Wed, Aug 21, 2024 at 3:13 PM

Ok, no problem.

John Magura  
Putnam County Schools  
Facilities Maintenance Supervisor  
240 Raider Drive  
Cookeville, TN 38506  
(931) 520-6409

[Quoted text hidden]

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**Kim Chamberlin** <kchamberlin@uplanddesigngroup.com>  
To: "Magura, John" <maguraj@pcsstn.com>

Thu, Aug 22, 2024 at 7:49 AM

John,

I think we are looking at a lump sum fee of \$45,000 for full services.

[Quoted text hidden]

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**Magura, John** <maguraj@pcsstn.com>  
To: Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Thu, Aug 22, 2024 at 9:45 AM

Kim,

What are you thinking the construction cost would be?

John Magura  
Putnam County Schools  
Facilities Maintenance Supervisor  
240 Raider Drive  
Cookeville, TN 38506  
(931) 520-6409

[Quoted text hidden]

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**Kim Chamberlin** <kchamberlin@uplanddesigngroup.com>  
To: "Magura, John" <maguraj@pcsstn.com>

Thu, Aug 22, 2024 at 10:42 AM

That's a tough one. I would guess 1,200 sf (two gang bathrooms with 3 holes each and a concession room). Maybe a little high. Can't get anything built for under \$300/sf so \$350,000 or so. Crazy.

[Quoted text hidden]

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**Magura, John** <maguraj@pcsstn.com>  
To: Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Fri, Aug 23, 2024 at 4:40 PM

Kim,

Can you send me a formal proposal for the design of the restroom/concession project so I can put it on the Board's next agenda?

John Magura  
Putnam County Schools  
Facilities Maintenance Supervisor  
240 Raider Drive  
Cookeville, TN 38506  
(931) 520-6409

[Quoted text hidden]





**Putnam County Board of Education Agenda Requests  
(See attached calendar for deadlines)**

Date \_\_\_\_\_ 9/5/2024

Department \_\_\_\_\_ Finance

Person Submitting \_\_\_\_\_ Mark McReynolds

Account Number (if appropriate) \_\_\_\_\_

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Southern Roofing of TN in the amount of \$31,432.70 and First National Bank (retainage) in the amount of \$1,654.35 for pay application #11 related to the existing Park View Elementary School Roof Replacement project to be paid from 142 76100 707 933 (ESSER 3.0).

**received**  
08-22-24 mtj 

# RCR&A

## RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

August 22, 2024

Mr. John Magura  
Facilities Maintenance Supervisor  
Putnam County Schools  
240 Raider Drive  
Cookeville, Tennessee 38506  
maguraj@pcsstn.com

Re: Roof Replacement  
Park View Elementary School  
Cookeville, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 11 in the amount of \$33,087.05 from Southern Roofing Company of TN (Southern) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay Southern \$31,432.70 and deposit \$1,654.35 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

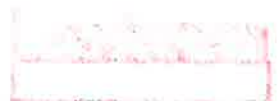
Sincerely yours,

*Patrick Rinks*

Patrick Rinks, PE

c: Southern Roofing of TN

via email



**TO OWNER:**  
 Putman County Board of Education  
 1400 East Spring Street  
 Cookeville, TN 38506

**FROM CONTRACTOR:**  
 Southern Roofing Company  
 2929 Kraft Drive  
 Nashville, TN 37204

**PROJECT:**  
 Roof Replacement of Park View Elementary School  
 545 Scott Ave.  
 Cookeville, TN 38501

**VIA ARCHITECT:**  
 Richard C. Rinks & Assoc., Inc.  
 30 N. Jackson Ave.  
 Cookeville, TN 38501

**CONTRACT FOR:** Roof Replacement of Park View Elementary School

**APPLICATION #:** #11  
**PERIOD TO:** 08/31/24  
**PROJECT NOS:** 23-013

**Distribution to:**

Owner	
Const. Mgr	
Architect	
Contractor	
Consultant	X

**CONTRACT DATE:** 10/31/23

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

<b>1. ORIGINAL CONTRACT SUM</b> -----	\$	1,650,409.00
<b>2. Net change by Change Orders</b> -----	\$	
<b>3. CONTRACT SUM TO DATE (Line 1 +/- 2)</b>	\$	1,650,409.00
<b>4. TOTAL COMPLETED &amp; STORED TO DATE-</b> (Column G on Continuation Sheet)	\$	1,546,089.00
<b>5. RETAINAGE:</b>		
a. 5.0% of Completed Work (Column D+E on Continuation Sheet)	\$	77,304.45
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet)-----	\$	77,304.45
<b>6. TOTAL EARNED LESS RETAINAGE</b> ----- (Line 4 less Line 5 Total)	\$	1,468,784.55
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)-----	\$	1,437,351.85
<b>8. CURRENT PAYMENT DUE</b> -----	\$	31,432.70
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 3 less Line 6)	\$	181,624.45

**CONTRACTOR:**  
 By: Paul A. Stigamir Date: 08/19/2024

State of: TN  
 County of: DAVISON

Subscribed and sworn to before me this 19 day of August 2024

Notary Public: Jessie Donabach  
 My Commission expires: 5/18/28



**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data contained therein, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ----- \$ 31,432.70  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

**ARCHITECT:** Paul Date: 8-22-24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

AIA Document G702

Page 2 of 2 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: #11

APPLICATION DATE: 08/19/24

PERIOD TO: 31-Aug-24

PROJECT:  
Roof Replacement of Park View Elementary School

545 Scott Ave.

Cookeville, TN 38501

ARCHITECT'S PROJECT NO: 23-013

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	% (G/C)					
1	Mobilization	25,982.00	25,982.00				25,982.00	100%	1,299.10
2	Bonds & Insurance	22,640.00	22,640.00				22,640.00	100%	1,132.00
3	EPDM Roof Materials	599,896.00	599,896.00				599,896.00	100%	29,994.80
4	EPDM Labor	251,497.00	251,497.00				251,497.00	100%	12,574.85
5	Shingle Roof Materials	80,414.00	80,414.00				80,414.00	100%	4,020.70
6	Shingle Labor	119,790.00	107,811.00	11,979.00			119,790.00	100%	5,989.50
7	Metal Panel Materials	17,670.00	17,670.00				17,670.00	100%	883.50
8	Metal Panel Labor	3,548.00	3,548.00				3,548.00	100%	177.40
9	Soffit Materials	23,822.00	23,822.00				23,822.00	100%	1,191.10
10	Soffit Labor	11,827.00	10,052.95	1,774.05			11,827.00	100%	591.35
11	Plumbing Materials	52,000.00	52,000.00				52,000.00	100%	2,600.00
12	Plumbing Labor	104,000.00	104,000.00				104,000.00	100%	5,200.00
13	Abatement Labor	66,000.00	66,000.00				66,000.00	100%	3,300.00
14	Roof Ladders	9,495.00	9,495.00				9,495.00	100%	474.75
15	Sheet Metal Materials	108,313.00	108,313.00				108,313.00	100%	5,415.65
16	Sheet Metal Labor	49,195.00	39,356.00	9,839.00			49,195.00	100%	2,459.75
17	Allowance	60,000.00							60,000.00
18	Warranty	6,320.00							6,320.00
19	Close-Out	38,000.00							38,000.00
20									
21									
22									
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24									
25									
26									
27									
28	SUBTOTALS PAGE 2	1,650,409.00	1,513,001.95	33,087.05			1,546,089.00	94%	77,304.45