

Johnson City Board of Education Regular Meeting
December 6, 2021 6:00 PM
Central Office

1. CALL TO ORDER AND OPENING

- 1.A. Call to Order and Welcome
Mrs. Kathy Hall, Board Chair
 - 1.B. Moment of Silence
Mrs. Kathy Hall, Board Chair
 - 1.C. Pledge of allegiance to the flag
Dr. Karen Reach, Principal
 - 1.D. Art work on display
Students from Woodland
 - 1.E. Update on Woodland
Dr. Karen Reach, Principal
- 2. RECOGNITIONS**

3. ADOPTION OF AGENDA

4. CORRESPONDENCE, DELEGATIONS AND COMMUNICATIONS

- 5. Election of Board Officers**
Mrs. Kathy Hall, Board Chair
- 6. Board Members' Ethics Contract**

7. Information from Washington County Election Commission, Dana Jones

8. REPORTS FROM SUPERINTENDENT AND STAFF

- 8.A. Building Projects Update
Mr. Randy Trivette
- 8.B. Financial Report Ending October 31, 2021
Ms. Leia Valley
- 8.C. Update on Sales Tax - PEP
Ms. Leia Valley
- 8.D. Internal School Funds Audit 2020-2021
Ms. Leia Valley
- 8.E. Science Hill High School Graduation
Dr. Josh Carter, Principal

9. UNFINISHED BUSINESS

10. CONSENT AGENDA

10.A. Approval of Minutes

10.B. Proposed Fundraising Activities

10.C. Request to write checks over \$5,000

10.D. Overnight Field Trip Requests

10.E. Inclined Lift / Elevator for Central Office

Mr. Joe Barnes

10.F. ADP IDEA Funds Purchase Request, Pioneer Valley Books Requisition

Ms. Leia Valley

11. RECOMMENDATIONS FROM THE SUPERINTENDENT FOR ACTION

11.A. First Reading - Policies - Section 1 (School Board Operations), Section 3 (Support Services) & Section 4 (Instructional Programs)

Dr. Steve Barnett

12. NEW BUSINESS

12.A. 2022 Board Committee Assignments

12.B. Initiating Collaborative Conference

Ms. Tammy Pearce

12.C. Board Goals - District Five-Year Plan

12.D. Current Meeting Communication Follow Up

13. INFORMATION ITEMS

13.A. BOE Calendar of Events

13.B. Personnel Items

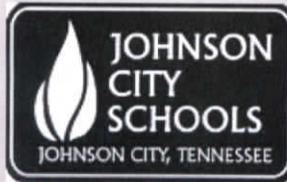
13.C. Donations

14. COMMITTEE REPORTS

15. **BOARD UPDATES AND DISCUSSION**

16. **MEETING DATES**

17. **ADJOURNMENT**



BELIEFS

To be successful, Johnson City Schools must...

- Provide the highest quality public education to all students;
- Attract, develop, and retain the very best teachers and staff;
- Engage families, business, community, and government;
- Stay on the cutting edge of educational leadership and practice; and
- Foster a caring, safe, and inclusive environment.

MISSION

To enable all students to achieve excellence.

VISION

To be a progressive school system that is globally competitive in all areas. All students have an equal opportunity to learn and be successful while meeting high expectations and are provided the resources to be healthy, productive citizens and lifelong learners.

GOAL

Advance student achievement in all curricular and extra-curricular programs

GOAL

Pursue and efficiently manage internal and external school funding

GOAL

Promote physical and mental health and wellness in a safe and secure environment

GOAL

Improve communication, collaboration, and involvement

GOAL

Champion innovation and the effective use of technology



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

Recognitions for December 6, 2021 Board of Education Meeting

- Pete Peterson: Exemplary Service to Johnson City Schools as City Manager.
- Riley Tharpe: Indian Trail Intermediate School Sixth Grader. Winner of the 2021 Holiday Card Design.
- Woodland PTA Board: For their ongoing service and support for our Woodland learning community/Students, Teachers, Support Staff & Families.



BOARD OF EDUCATION

Kathy Hall, Chair Robert Williams, Vice Chair Michelle Treece, Secretary
Dr. Ginger Carter Herb Greenlee Thomas Hager, Jr Beth Simpson

The mission of the Johnson City Schools is to enable all students to achieve excellence.



**JOHNSON CITY BOARD OF EDUCATION ETHICS
CONTRACT
December 6, 2021**

As members of the Johnson City Board of Education, we commit ourselves collectively and individually to uphold the following contract, which is to be renewed after each Board of Education election of officers:

- **To abide by the Code of Ethics of the Tennessee School Boards Association**
- **To strive sincerely to build better relationships with one another and with the superintendent of schools**
- **To vote on individual convictions and do what we can to prevent or destroy fractionalism on the board**
- **To refuse to become involved in micromanagement**
- **To emphasize planning, policy making, and public relations rather than becoming involved in management of the schools**
- **To prepare ourselves carefully before each board meeting so that when we have the floor, we can make comments that are concise, organized, and clear**
- **To listen carefully and with courtesy when other people have the floor and are speaking during board meetings**
- **To set clear goals for the superintendent of schools**
- **To support the superintendent of schools and to help him be as efficient as possible as long as he is the superintendent**
- **To establish goals for our school district and to make sure the community is aware of those goals**

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest possible practical opportunity.

Dr. Ginger Carter _____

Mr. Herb Greenlee _____

Mr. Thomas Hager _____

Mrs. Kathy Hall _____

Mrs. Beth Simpson _____

Ms. Michelle Treece _____

Mr. Robert Williams _____

Signed December 6, 2021

BUILDING PROJECTS UPDATE

November 29, 2021

Woodland Elementary (8 classrooms addition): Both classroom wings have exterior brick completed. Windows are installed. Rough-in Electrical, HVAC and Plumbing are completed. Ceiling grid is installed. Final Painting is being completed on Interior walls. Millwork is completed in Wing B and 30% in Wing A. Flooring expected to begin on December 6th. Expecting 8 classroom addition to be completed by the end of December 2021. Plan to start Phase II of interior HVAC Upgrade in January 2022. Project bid documents require substantial completion on or before June 3, 2022 for classroom addition and September 15, 2022 for HVAC upgrade of existing facility. HVAC being funded by ESSER 3.0 at \$2,198,685. Progress meetings take place every Friday at 10am.

Lake Ridge Elementary (8 classrooms addition): Classroom Addition Footings have been poured. Structural Foundation Wall for 2nd story bridge has been installed. Masonry foundations to begin first of December. Block retaining wall in progress. Rooftop Unit curbs have been installed and plan to set RTU's during Winter Break. HVAC being funded by ESSER 3.0 at \$3,200,795. Progress meetings take place the 2nd and 4th Thursday of each month at 9am.

Towne Acres Elementary School Courtyard Screening: BLS Thompson & Litton Architects have completed the construction documents and the City Purchasing Department is advertising for bids. Anticipate construction starting in February 2022.

SHHS Science Lab Renovation: Thomas Weems Architects have developed preliminary lay out for each classroom space. Hazardous material samples have been collected and sent in for testing. Furniture and millwork layouts have been completed. Currently an estimated budget is being prepared for all trades. Design work should be completed in January 2022, then 2 to 3 months for bidding and board approvals, and approx. 12 to 15 months to complete renovations. This project is 100% funded by ESSER 2.0 with a total budget of \$1.7 million.

Mountain View Elementary HVAC Upgrade: Thompson Litton Architects and Henry Welch Mechanical Engineer have provided a design proposal for their services on this project. This will be placed on the City Commission agenda for consideration at their December 16, 2021 meeting. This project is 100% Funded by ESSER 3.0 with a total budget of \$3 million.



Woodland Elementary Wing A – Classroom



Lake Ridge Elementary Addition – Footings and Bridge Foundation

**SCHOOL BOARD AGENDA ITEM
DECEMBER 2021 MEETING**

ACTION ITEM

TOPIC: Financial Report for the month ending October 31, 2021.

BACKGROUND INFORMATION:

The un-audited financial report for the month ending October 31, 2021 is attached for your review.

Revenues:

Revenues received the month of October totaled \$6,236,895, primarily consisting of Local Option Sales Tax, BEP, and the monthly appropriation from the City. The Local Option Sales Tax total received for the month was \$1,562,378. Through October, Local Option Sales Tax collections has seen an increase 20.28% above last year. Total revenues at the end of October were \$21,850,081. Total revenues were up 6.73% from October 2020 (slightly decreased from last month). Total revenues collected through October were at 27.25% of the budget. This is improved from October 2020, which was at 26.28% of the budget.

Expenditures:

Expenditures for the month of October totaled \$6,732,712. Total expenditures for the year through October were \$22,531,282. Salaries were down 1.67% from October 2020 because in last October a bonus was paid to staff. Benefit Expenses are down 2.15% from the previous year due to decreased cost of Health Insurance. Last year as of October 31, 2020, \$935,000 in additional funds had been transferred to the Health Insurance Fund. Because of last year's bonus and the decrease in Health Insurance Expenditures, total expenditures were 1.52% below October 2020. Total expenditures at the end of October were at 27.24% of the budget. This is improved from October 2020 in which total expenditures were at 28.84% of the budget.

Fund Balance:

Total Fund Balance as of October 31, 2021 was \$9,527,828. Fund balance was short of the 2 months operating expenses budgeted goal by \$3,513,074 (26.9%). This is greatly improved from October 2020. Last year Fund Balance was at \$5,901,590 and was short of the goal by 52.6%.

Tax Rate Information:

Included is the tax rates for the surrounding systems. These are the updated rates for 2021. Sullivan, Carter, and Hawkins Counties had reappraisal years in 2021.

Insurance Trust Fund:

As of October 31, 2021, The Health Insurance Fund had a balance of \$166,235. Expenditures through October totaled \$786,915. No additional funds were transferred to the Insurance Fund in October. For the year, \$600,000 has been transferred from the General Purpose School Fund to the Health Insurance Fund.

Please feel free to call me if you have questions. (434-5212)

Respectfully Submitted: *Leia Valley*

Johnson City Schools
Year To Date Comparisons
For the Month Ending October 31, 2021

	<u>Y-T-D</u> <u>10/31/20</u>	<u>Y-T-D</u> <u>10/31/21</u>	<u>Difference in</u> <u>Dollars</u>	<u>Difference in</u> <u>Percentage</u>	<u>FY21 Actual</u>	<u>FY22 Budget</u>
<u>Revenues:</u>						
County Property Tax - Current	\$ 61,586	\$ 34,508	\$ (27,078)	-43.97%	\$ 11,987,669	\$ 11,897,264
Local Option Sales Tax	5,119,385	6,157,686	1,038,301	20.28%	17,153,237	15,198,850
BEP	10,322,100	10,601,100	279,000	2.70%	34,745,962	35,337,000
Tuition	117,495	125,906	8,411	7.16%	257,138	250,000
All Other Revenues	4,852,195	4,930,881	78,686	1.62%	17,185,942	17,500,299
Total Revenues	<u>\$ 20,472,761</u>	<u>\$ 21,850,081</u>	<u>\$ 1,377,320</u>	<u>6.73%</u>	<u>\$ 81,329,948</u>	<u>\$ 80,183,413</u>
Percentage of Revenue Budget Collected to Date		27.25%				
Percentage/Dollar Amount of Revenue Budget left to be Collected		72.75%				<u>\$ 58,333,332</u>
<u>Expenditures:</u>						
Salaries	\$ 14,207,499	\$ 13,970,636	\$ (236,863)	-1.67%	\$ 49,319,097	\$ 51,113,628
Benefits	5,568,047	5,448,529	(119,518)	-2.15%	17,132,660	18,237,864
Electricity	462,202	484,743	22,541	4.88%	1,659,883	1,900,000
Water/Sewer	48,161	80,029	31,868	66.17%	213,323	240,000
Natural Gas	11,672	22,723	11,051	94.68%	187,660	230,000
Disposal Fees	26,122	31,338	5,216	19.97%	124,325	125,000
Gasoline	5,517	10,469	4,952	89.76%	24,872	40,000
Technology/Instructional Equipment	53,949	21,110	(32,839)	-60.87%	373,705	142,625
Capital Outlay	121,240	35,612	(85,628)	-70.63%	193,027	130,000
All Other Expenditures	2,374,050	2,426,094	52,044	2.19%	10,200,918	10,549,314
Total Expenditures	<u>\$ 22,878,459</u>	<u>\$ 22,531,282</u>	<u>\$ (347,177)</u>	<u>-1.52%</u>	<u>\$ 79,429,470</u>	<u>\$ 82,708,431</u>
Percentage of Expenditure Budget Spent to Date		27.24%				
Percentage/Dollar Amount of Expenditure Budget remaining		72.76%				<u>\$ 60,177,149</u>
 Year-To-Date Revenues Over (Under) Expenditures	 <u>\$ (2,405,698)</u>	 <u>\$ (681,201)</u>	 <u>\$ 1,724,497</u>	 <u>-71.68%</u>	 <u>\$ 1,900,478</u>	 <u>\$ (2,525,018)</u>
 % of Fiscal Year Complete	 33.33%					
% of Fiscal Year Remaining	66.67%					

BOE POLICY 2.100 RESERVE FUNDS

Total Expenditure Budget - FY22 Budget	\$	82,708,431
Less:		
Operating Transfers	\$	95,179
Debt Service	\$	2,523,124
Capital Outlay	\$	130,000
Early Childhood	\$	393,013
Educare	\$	1,321,704
Total to deduct	\$	<u>4,463,020</u>
 Total Operating Budget	 \$	 78,245,411
 16% of the General Purpose School Fund Operating Budget	 \$	 <u><u>13,041,163</u></u>
 Monthly Operating Expense:		
Annual Operating Expense Budget	\$	78,245,411
Monthly Operating Expenses Budgeted	\$	6,520,451
2 Months Operating Expenses Budgeted	\$	<u><u>13,040,902</u></u>

<p>BOE Policy 2.100 as revised at the 5 o'clock 2-3-2014 BOE Meeting First reading April 2014 Second reading May 2014</p>
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Current Standing on Target Fund Balance		
*Target Unrestricted Fund Balance (as recommended at 2-3-2014 BOE Policy Meeting) 2 Months Operating Expenditures	\$	13,040,902
Current Fund Balance:		
3% Fund Balance	\$	2,351,262
Beginning of the Year Undesignated	\$	7,208,430
Current Revenues vs Expenditures	\$	(681,201)
Other Reserves	\$	649,337
Total Fund Balance	\$	<u>9,527,828</u>
 Target Shortage as of 10/31/21	 \$	 <u>(3,513,074)</u>

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

						33.33%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
		Revenues				
40110	Current Property Tax - Washington Co.	\$ 11,598,291	34,508	\$ 11,563,783	0.30%	
40110	Current Property Tax - Sullivan Co.	\$ 216,739	-	\$ 216,739	0.00%	
40110	Current Property Tax - Carter Co.	\$ 82,234	-	\$ 82,234	0.00%	
40120	Trustee's Collections - Prior Year	\$ 403,150	55,190	\$ 347,960	13.69%	
40130	Circuit Clk./Clk. & Master Coll. - Prior Yr	\$ 224,405	28,383	\$ 196,022	12.65%	
40140	Interest & Penalty	\$ 188,000	13,712	\$ 174,288	7.29%	
40150	Pick-Up Taxes	\$ -	-	\$ -	#DIV/0!	
40162	Payments in Lieu of Taxes - Local Utilities	\$ 192,000	198,921	\$ (6,921)	103.60%	
40163	Payments in Lieu of Taxes - Other	\$ 15,000	8,939	\$ 6,061	59.59%	
40210	Local Option Sales Tax - Washington Co.	\$ 14,990,538	6,135,881	\$ 8,854,657	40.93%	
40210	Local Option Sales Tax - Sullivan Co.	\$ 109,086	10,929	\$ 98,157	10.02%	
40210	Local Option Sales Tax - Carter Co.	\$ 99,226	10,876	\$ 88,350	10.96%	
40270	Business Tax	\$ 315,000	110,131	\$ 204,869	34.96%	
40275	Mixed Drink Tax	\$ -	6	\$ (6)	#DIV/0!	
40320	Bank Excise Tax	\$ 32,000	-	\$ 32,000	0.00%	
	Total County Taxes	\$ 28,465,669	\$ 6,607,476	\$ 21,858,193	23.21%	
41110	Marriage Licenses	\$ 1,500	589	\$ 911	39.28%	
	Total Licenses and Permits	\$ 1,500	\$ 589	\$ 911	39.28%	
43511	Tuition - Regular Day Students	\$ 250,000	125,906	\$ 124,094	50.36%	
43513	Tuition - Summer School	\$ -	-	\$ -	#DIV/0!	
43517	Tuition - Online Learning	\$ -	50	\$ (50)	#DIV/0!	
43581	Tuition - EDUCARE	\$ 1,146,600	519,645	\$ 626,955	45.32%	
43581	Tuition - ECLC	\$ 302,560	59,816	\$ 242,744	19.77%	
43990	Other Charges for Services - Fingerprints	\$ 21,000	2,556	\$ 18,444	12.17%	
43990	Print Shop Enterprise Account	\$ 15,000	7,846	\$ 7,154	52.30%	
	Total Charges for Current Services	\$ 1,735,160	\$ 715,819	\$ 1,019,342	41.25%	
44120	Leases/Rentals	\$ -	6,250	\$ (6,250)	#DIV/0!	
44120	Leases/Rentals - Chromebooks	\$ 50,000	22,630	\$ 27,370	45.26%	
44160	Retirees' Insurance Payments	\$ 100,000	4,968	\$ 95,032	4.97%	
44170	Miscellaneous Refunds	\$ 118,500	1,235	\$ 117,265	1.04%	
44570	Contributions - Shoe Fund	\$ 10,000	3,873	\$ 6,127	38.73%	
44990	Other Local Revenue (STEAM 536)	\$ 1,000	-	\$ 1,000	0.00%	
44990	Other Local Revenue (Misc)	\$ -	231	\$ (231)	#DIV/0!	
	Total Other Local Revenues	\$ 279,500	\$ 39,186	\$ 240,314	14.02%	
46511	Basic Education Program	\$ 35,337,000	10,601,100	\$ 24,735,900	30.00%	
46550	Driver Education	\$ 9,000	-	\$ 9,000	0.00%	
46610	Career Ladder	\$ 136,000	-	\$ 136,000	0.00%	
	Total State Education Funds	\$ 35,482,000	\$ 10,601,100	\$ 24,880,900	29.88%	
47640	ROTC Reimbursement	\$ 60,000	10,132	\$ 49,868	16.89%	
	Total Direct Federal Government	\$ 60,000	\$ 10,132	\$ 49,868	16.89%	
48610	Donations	\$ -	200	\$ (200)	#DIV/0!	
49800	Operating Transfers	\$ -	-	\$ -	#DIV/0!	
49810	City General Fund Transfer - Operations	\$ 11,626,736	3,875,579	\$ 7,751,157	33.33%	
49810	City General Fund Transfer - Transportation	\$ 2,532,848	-	\$ 2,532,848	0.00%	

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended October 31, 2021						
						33.33%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
		Total Other Sources	\$ 14,159,584	\$ 3,875,778	\$ 10,283,805	27.37%
		Total Revenues	\$ 80,183,413	\$ 21,850,081	\$ 58,333,332	27.25%
		APPROPRIATIONS (Expenditures)	Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
		INSTRUCTION				
71100	116	Teachers	\$ 28,346,000	7,575,427	\$ 20,770,573	26.72%
71100	116	Safety Net Program (1-031)	\$ 49,000	-	\$ 49,000	0.00%
71100	116	RTI (534)	\$ 616,080	151,815	\$ 464,265	24.64%
71100	116	Four-Year Transition Plan (2-301)	\$ 5,000	-	\$ 5,000	0.00%
71100	116	Local Extended Contract (1-578)	\$ 85,700	13,446	\$ 72,254	15.69%
71100	116	Mountain View Orchestra (9-581)	\$ 8,825	-	\$ 8,825	0.00%
71100	116	Curriculum Development (538)	\$ 22,000	1,245	\$ 20,755	5.66%
71100	116	Teacher Stipends for Online Learning (555)	\$ 20,000	4,640	\$ 15,360	23.20%
71100	117	Career Ladder	\$ 73,000	-	\$ 73,000	0.00%
71100	163	Educational Assistants	\$ 799,884	211,955	\$ 587,929	26.50%
71100	189	Duty Free Lunch	\$ 1,500	-	\$ 1,500	0.00%
71100	195	Substitute Teachers Certified	\$ 189,650	34,105	\$ 155,545	17.98%
71100	198	Substitute Teachers - Non Certified	\$ 256,275	58,643	\$ 197,632	22.88%
71100	201	Social Security	\$ 1,858,848	466,108	\$ 1,392,740	25.08%
71100	204	Retirement	\$ 2,738,116	807,606	\$ 1,930,510	29.49%
71100	206	Life Insurance	\$ 72,061	19,452	\$ 52,609	26.99%
71100	207	Medical Insurance	\$ 5,539,940	1,792,679	\$ 3,747,261	32.36%
71100	208	Dental Insurance	\$ 121,666	59,887	\$ 61,779	49.22%
71100	210	Unemployment	\$ 50,000	-	\$ 50,000	0.00%
71100	211	Local Retirement	\$ 38,520	4,935	\$ 33,585	12.81%
71100	212	Medicare	\$ 442,307	109,972	\$ 332,335	24.86%
71100	216	Other Post Employment Benefits (Retiree Insurance)	\$ 655,500	180,459	\$ 475,042	27.53%
71100	217	Retirement-Hybrid Stabilization	\$ -	43,752	\$ (43,752)	#DIV/0!
71100	336	Performing Music Maintenance and Repair Equipment	\$ 4,039	4,769	\$ (730)	118.09%
71100	356	Tuition	\$ 3,000	680	\$ 2,320	22.67%
71100	399	Other Contracted Services (Site-Based check-copiers)	\$ 95,231	95,231	\$ -	100.00%
71100	399	RTI (1-534)	\$ 21,000	19,950	\$ 1,050	95.00%
71100	399	Edmentum (Credit Recovery) 1-519	\$ 61,000	60,083	\$ 917	98.50%
71100	399	Public Chapter 426, Public Acts of 2011 (1-532)	\$ 40,000	4,805	\$ 35,195	12.01%
71100	399	Subscription Renewal - Nearpod (1-536)	\$ 30,000	38,000	\$ (8,000)	126.67%
71100	399	Subscription Renewal - Brain Pop (1-536)	\$ 20,000	-	\$ 20,000	0.00%
71100	399	Subscription Renewal - Hapara	\$ 26,000	28,100	\$ (2,100)	108.08%
71100	399	Subscription Renewal - Study Island	\$ 50,000	50,456	\$ (456)	100.91%
71100	399	Subscription Renewal - Canvas	\$ 58,000	5,763	\$ 52,237	9.94%
71100	399	Subscription - Generation Genius	\$ -	8,955	\$ (8,955)	#DIV/0!
71100	399	Subscription - Other	\$ -	6,883	\$ (6,883)	#DIV/0!
71100	429	Instructional Supplies and Materials	\$ 223,717	223,717	\$ -	100.00%
71100	429	Forward Funding	\$ 61,406	61,406	\$ -	100.00%
71100	429	Summer School Supplies (1-033)	\$ 5,000	-	\$ 5,000	0.00%
71100	429	AP - Instructional Supplies	\$ 5,500	270	\$ 5,230	4.92%
71100	429	RTI - (1-534)	\$ 12,000	-	\$ 12,000	0.00%
71100	429	Instructional Supplies - Science Materials	\$ 7,232	7,232	\$ -	100.00%
71100	429	Instructional Supplies - STEAM (536) +1K Donation	\$ 15,000	2,693	\$ 12,307	17.95%
71100	429	Instructional Supplies - Other	\$ -	-	\$ -	#DIV/0!
71100	449	Textbooks	\$ 196,000	42,569	\$ 153,431	21.72%
71100	499	Other Supplies and Materials	\$ 1,000	1,000	\$ -	100.00%
71100	535	Fee Waiver Student Fees	\$ 136,815	136,815	\$ -	100.00%
71100	535	Fee Waiver Student Performing Music	\$ 3,155	3,155	\$ -	100.00%
71100	722	Regular Instruction Equipment	\$ 110,194	15,956	\$ 94,238	14.48%
71100	722	Performing Music Equipment	\$ 32,431	5,154	\$ 27,277	15.89%

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

						33.33%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72110	471	Software Maintenance	\$ 46,000	-	\$ 46,000	0.00%
		Total Attendance	\$ 46,000	\$ -	\$ 46,000	0.00%
		HEALTH SERVICES				
72120	131	Medical Personnel	\$ 465,530	109,814	\$ 355,716	23.59%
72120	201	Social Security	\$ 28,397	6,085	\$ 22,312	21.43%
72120	204	Retirement	\$ 34,931	8,488	\$ 26,443	24.30%
72120	206	Life Insurance	\$ 1,117	259	\$ 858	23.21%
72120	207	Medical Insurance	\$ 115,400	29,527	\$ 85,873	25.59%
72120	208	Dental Insurance	\$ 3,600	938	\$ 2,662	26.05%
72120	212	Medicare	\$ 6,750	1,423	\$ 5,327	21.08%
72120	217	Retirement-Hybrid Stabilization	\$ -	2,148	\$ (2,148)	#DIV/0!
72120	355	Travel	\$ 1,800	1	\$ 1,799	0.07%
72120	399	Other Contracted Services	\$ 8,320	26,325	\$ (18,005)	316.41%
72120	413	Drugs & Medical Supplies	\$ 3,580	-	\$ 3,580	0.00%
72120	499	Other Supplies & Materials	\$ 15,700	3,766	\$ 11,934	23.99%
72120	524	Staff Development	\$ 1,000	251	\$ 749	25.12%
72120	735	Health Equipment	\$ 500	8,425	\$ (7,925)	1685.00%
		Total Health Services	\$ 686,625	\$ 197,450	\$ 489,176	28.76%
		STUDENT SUPPORT				
72130	117	Career Ladder	\$ 6,000	-	\$ 6,000	0.00%
72130	123	Guidance Personnel	\$ 1,300,500	367,648	\$ 932,852	28.27%
72130	161	Secretary	\$ 42,330	10,560	\$ 31,770	24.95%
72130	189	Other Salaries & Benefits	\$ 59,160	19,698	\$ 39,462	33.30%
72130	201	Social Security	\$ 82,278	22,949	\$ 59,329	27.89%
72130	204	Retirement	\$ 144,833	40,708	\$ 104,125	28.11%
72130	206	Life Insurance	\$ 3,237	974	\$ 2,263	30.08%
72130	207	Medical Insurance	\$ 201,300	65,457	\$ 135,843	32.52%
72130	208	Dental Insurance	\$ 6,487	2,280	\$ 4,207	35.14%
72130	212	Medicare	\$ 19,558	5,367	\$ 14,191	27.44%
72130	217	Retirement-Hybrid Stabilization	\$ -	2,700	\$ (2,700)	#DIV/0!
72130	322	Evaluation & Testing	\$ 30,000	-	\$ 30,000	0.00%
72130	322	AP Testing (2-583)	\$ 105,000	-	\$ 105,000	0.00%
72130	399	Other Contracted Services - Pre-ACT Assessment	\$ 8,000	-	\$ 8,000	0.00%
72130	790	Other Equipment (1-529)	\$ 2,500	-	\$ 2,500	0.00%
		Total Student Support	\$ 2,011,183	\$ 538,341	\$ 1,472,842	26.77%
		INSTRUCTION SUPPORT				
72210	105	Administration	\$ 694,620	216,618	\$ 478,002	31.19%
72210	117	Career Ladder	\$ 11,000	-	\$ 11,000	0.00%
72210	129	Librarians	\$ 759,900	205,168	\$ 554,732	27.00%
72210	137	Educational Media Personnel	\$ 301,104	86,234	\$ 214,870	28.64%
72210	161	Secretary	\$ 99,960	35,392	\$ 64,568	35.41%
72210	189	Other Salaries and Wages	\$ 456,960	81,063	\$ 375,897	17.74%
72210	189	Other Salaries and Wages - Phase 2	\$ 20,500	-	\$ 20,500	0.00%
72210	201	Social Security	\$ 141,736	36,263	\$ 105,473	25.58%
72210	204	Retirement	\$ 238,916	61,203	\$ 177,713	25.62%
72210	206	Life Insurance	\$ 5,577	1,396	\$ 4,181	25.04%
72210	207	Medical Insurance	\$ 231,745	81,820	\$ 149,925	35.31%
72210	208	Dental Insurance	\$ 7,862	2,950	\$ 4,912	37.53%
72210	211	Local Retirement	\$ 9,975	3,581	\$ 6,394	35.90%
72210	212	Medicare	\$ 33,691	8,555	\$ 25,136	25.39%
72210	217	Retirement-Hybrid Stabilization	\$ -	7	\$ (7)	#DIV/0!
72210	355	Travel	\$ 11,000	516	\$ 10,484	4.69%
72210	355	Travel Academic Competitions - Robotics Team (5K) (16-572)	\$ 10,000	-	\$ 10,000	0.00%
72210	355	AP Travel	\$ 500	-	\$ 500	0.00%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended October 31, 2021						
						33.33%
			Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
72210	399	Niswonger Class Fees (555)	\$ 5,000	-	\$ 5,000	0.00%
72210	399	Contracted Services Niswonger Consortium Fee (555)	\$ 4,800	20,996	\$ (16,196)	437.42%
72210	399	Other Contracted Services (5\$ Transact)	\$ 9,500	8,652	\$ 848	91.07%
72210	399	Other Contracted Services-Safety Net Program (1-031)	\$ 41,000	-	\$ 41,000	0.00%
72210	399	Other Contracted Services - Frontline	\$ 26,000	26,794	\$ (794)	103.05%
72210	399	Other Contracted Services - Robotics Team (16-572)	\$ 1,000	-	\$ 1,000	0.00%
72210	399	Other Contracted Services - Bloomz	\$ -	16,121	\$ (16,121)	#DIV/0!
72210	399	Other Contracted Services - Major Clarity	\$ -	5,175	\$ (5,175)	#DIV/0!
72210	399	Other Contracted Services - Mystery Science	\$ -	9,992	\$ (9,992)	#DIV/0!
72210	399	At-Risk Services (1-964)	\$ 1,000	-	\$ 1,000	0.00%
72210	399	Random Drug Testing (DOT Physicals)	\$ 16,000	2,096	\$ 13,904	13.10%
72210	399	Mental Health Services (Prior HEROES) (964)	\$ 480,000	-	\$ 480,000	0.00%
72210	399	Contracted Services - RC (1-030)	\$ 2,400	867	\$ 1,533	36.11%
72210	399	Internal Assessment Platform (2-11) Power School (1-526)	\$ 64,000	-	\$ 64,000	0.00%
72210	399	Other Contracted Services (Misc)	\$ 20,000	7,890	\$ 12,110	39.45%
72210	432	Library Books Media	\$ 28,430	28,430	\$ -	100.00%
72210	471	Software Maintenance - Library Software	\$ 15,000	10,499	\$ 4,501	69.99%
72210	499	Other Supplies & Materials	\$ 10,000	2,353	\$ 7,647	23.53%
72210	499	Mclass Amplify Program (1-524)	\$ 30,000	23,880	\$ 6,120	79.60%
72210	499	Other Supplies & Materials-RC (1-030)	\$ 7,700	1,068	\$ 6,632	13.87%
72210	499	Other Supplies and Materials - Robotics Team (16-572)	\$ 5,000	-	\$ 5,000	0.00%
72210	499	Shoe Fund (1-520)	\$ 10,000	1,425	\$ 8,575	14.25%
72210	499	Raptor (964)	\$ 2,400	-	\$ 2,400	0.00%
72210	499	Homeless Donations (701)	\$ -	509	\$ (509)	#DIV/0!
72210	524	Teacher Leadership Academy (537)	\$ 34,500	633	\$ 33,867	1.83%
72210	524	In-service Staff Dev. System Wide/School Based	\$ 148,208	23,595	\$ 124,613	15.92%
72210	524	AP Staff Development (2-583)	\$ 10,000	-	\$ 10,000	0.00%
72210	599	Non Revenue Producing Sports \$30K (25/5)	\$ 30,000	1,344	\$ 28,656	4.48%
72210	599	Other Charges	\$ 4,000	-	\$ 4,000	0.00%
72210	790	Non Revenue Producing Sports - Arts \$20K (15/5)	\$ 20,000	2,204	\$ 17,796	11.02%
72210	790	Safety - Radios (1-964) - Elementary	\$ 5,000	495	\$ 4,505	9.90%
72210	790	Other Equipment	\$ 5,000	-	\$ 5,000	0.00%
		Total Instruction Support	\$ 4,070,984	\$ 1,015,782	\$ 3,055,202	24.95%
		ALTERNATIVE INSTRUCTIONAL SUPPORT				
72215	161	Secretaries	\$ 38,250	12,695	\$ 25,555	33.19%
72215	201	Social Security	\$ 2,333	731	\$ 1,602	31.31%
72215	204	Retirement	\$ 7,784	2,583	\$ 5,201	33.19%
72215	206	Life Insurance	\$ 92	28	\$ 65	29.89%
72215	207	Medical Insurance	\$ 5,443	1,302	\$ 4,141	23.92%
72215	208	Dental Insurance	\$ 145	48	\$ 97	33.21%
72215	212	Medicare	\$ 555	171	\$ 384	30.78%
72215	355	Travel	\$ 500	500	\$ -	100.00%
72215	435	Office Supplies	\$ 2,500	2,000	\$ 500	80.00%
72215	524	In-Service/Staff Development	\$ 2,000	-	\$ 2,000	0.00%
		Total Alternative Instruction Support	\$ 59,602	\$ 20,058	\$ 39,545	33.65%
		SPECIAL EDUCATION SUPPORT				
72220	105	Administration	\$ 118,932	39,595	\$ 79,337	33.29%
72220	117	Career Ladder	\$ 1,000	-	\$ 1,000	0.00%
72220	124	Psychological Personnel	\$ 69,666	22,093	\$ 47,573	31.71%
72220	161	Secretary	\$ 89,760	31,166	\$ 58,594	34.72%
72220	131	Physical Therapist	\$ 146,370	39,805	\$ 106,565	27.19%
72220	201	Social Security	\$ 25,970	7,670	\$ 18,300	29.54%
72220	204	Retirement	\$ 48,096	15,332	\$ 32,764	31.88%
72220	206	Life Insurance	\$ 1,022	301	\$ 721	29.49%
72220	207	Medical Insurance	\$ 66,633	22,122	\$ 44,511	33.20%
72220	208	Dental Insurance	\$ 2,195	811	\$ 1,384	36.96%

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

					33.33%			
					Amended	Actual	Budget Amount	Percentage
					Budget	Amounts	Remaining	of Budget to Date
72220	212	Medicare	\$	6,173	1,794	\$ 4,379	29.06%	
72220	217	Retirement-Hybrid Stabilization	\$	-	1,063	\$ (1,063)	#DIV/0!	
72220	310	Contracts with Other Public Agencies	\$	1,000	-	\$ 1,000	0.00%	
72220	312	Contracts with Private Agencies	\$	-	1,982	\$ (1,982)	#DIV/0!	
72220	314	Contracts with Public Carriers	\$	-	166	\$ (166)	#DIV/0!	
72220	336	Maintenance & Repair Services - Equipment	\$	350	-	\$ 350	0.00%	
72220	355	Travel	\$	5,000	436	\$ 4,564	8.73%	
72220	399	Other Contracted Services	\$	4,000	449	\$ 3,551	11.23%	
72220	499	Other Supplies & Materials	\$	3,400	352	\$ 3,048	10.36%	
Total Special Education Support			\$	<u>589,567</u>	<u>185,139</u>	<u>404,428</u>	31.40%	
VOCATIONAL INSTRUCTION SUPPORT								
72230	105	Administration	\$	115,260	28,781	\$ 86,479	24.97%	
72230	117	Career Ladder	\$	3,000	-	\$ 3,000	0.00%	
72230	161	Secretary	\$	38,760	10,847	\$ 27,913	27.99%	
72230	201	Social Security	\$	9,578	2,320	\$ 7,258	24.22%	
72230	204	Retirement	\$	19,759	5,172	\$ 14,587	26.17%	
72230	206	Life Insurance	\$	377	89	\$ 288	23.68%	
72230	207	Medical Insurance	\$	17,950	4,836	\$ 13,114	26.94%	
72230	208	Dental Insurance	\$	820	173	\$ 647	21.08%	
72230	212	Medicare	\$	2,277	542	\$ 1,735	23.82%	
72230	399	Other Contracted Services	\$	-	10,364	\$ (10,364)	#DIV/0!	
72230	435	Office Supplies	\$	750	750	\$ -	100.00%	
72230	499	Print Shop Enterprise Account	\$	15,000	4,822	\$ 10,178	32.15%	
72230	499	Other Supplies & Materials PRINT SHOP	\$	85,000	34,761	\$ 50,239	40.90%	
72230	524	In-Service/Staff Development	\$	-	320	\$ (320)	#DIV/0!	
Total Vocational Instruction Support			\$	<u>308,531</u>	<u>103,777</u>	<u>118,275</u>	33.64%	
TECHNOLOGY								
72250	105	Administration	\$	93,024	31,126	\$ 61,898	33.46%	
72250	121	Technicians	\$	908,103	296,868	\$ 611,235	32.69%	
72250	201	Social Security	\$	61,067	18,705	\$ 42,362	30.63%	
72250	204	Retirement	\$	118,218	39,460	\$ 78,758	33.38%	
72250	206	Life Insurance	\$	2,403	663	\$ 1,740	27.59%	
72250	207	Medical Insurance	\$	171,400	55,292	\$ 116,108	32.26%	
72250	208	Dental Insurance	\$	7,781	1,988	\$ 5,793	25.55%	
72250	211	Local Retirement	\$	29,846	7,321	\$ 22,525	24.53%	
72250	212	Medicare	\$	14,516	4,375	\$ 10,141	30.14%	
72250	307	Technology Communications	\$	5,000	1,501	\$ 3,499	30.02%	
72250	350	Other Charges-Internet/ENA	\$	140,000	24,873	\$ 115,127	17.77%	
72250	355	Travel Technology	\$	4,000	603	\$ 3,397	15.08%	
72250	399	Contracted Services	\$	84,200	250	\$ 83,950	0.30%	
72250	411	Data Processing Supplies	\$	11,500	2,578	\$ 8,922	22.42%	
72250	435	Office Supplies Technology	\$	1,700	177	\$ 1,523	10.42%	
72250	471	Software Maintenance - Content Filter	\$	26,000	-	\$ 26,000	0.00%	
72250	471	Software Maintenance - Anti-virus	\$	28,000	-	\$ 28,000	0.00%	
72250	471	Subscription Renewal - ID Auto	\$	28,000	27,225	\$ 775	97.23%	
72250	471	Subscription Renewal - School Messenger	\$	13,125	13,379	\$ (254)	101.93%	
72250	471	Subscription Renewal - iBoss Cloud Storage	\$	-	23,999	\$ (23,999)	#DIV/0!	
72250	471	Software Maintenance - Jatheon/Email Archive	\$	5,000	-	\$ 5,000	0.00%	
72250	471	Software Maintenance - KnowBe4	\$	15,000	-	\$ 15,000	0.00%	
72250	471	Software Maintenance - TeamViewer	\$	2,500	-	\$ 2,500	0.00%	
72250	471	Software Maintenance - VCRail	\$	26,000	-	\$ 26,000	0.00%	
72250	471	Software Maintenance - Microsoft EES - OS and Office Licen	\$	36,000	-	\$ 36,000	0.00%	
72250	471	Software Maintenance - Cisco Prime & ISE - Wireless network	\$	36,000	-	\$ 36,000	0.00%	
72250	471	Software Maintenance - Veeam	\$	6,200	3,077	\$ 3,123	49.62%	
72250	471	Software Maintenance - Help Desk	\$	16,500	16,290	\$ 210	98.73%	
72250	471	Software Maintenance - VMWare	\$	12,000	-	\$ 12,000	0.00%	

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

						33.33%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72250	471	Software Maintenance - MDM - Apple Devices	\$ 9,500	-	\$ 9,500	0.00%
72250	471	Software Maintenance - SonicWall - Firewall	\$ 10,000	-	\$ 10,000	0.00%
72250	471	Software Maintenance - KACE	\$ 1,200	-	\$ 1,200	0.00%
72250	471	Hosting Services - Skyward & Powerschool	\$ -	15,476	\$ (15,476)	#DIV/0!
72250	471	Software Maintenance - Other	\$ -	5,550	\$ (5,550)	#DIV/0!
72250	499	Other Supplies & Materials Technology	\$ 10,500	260	\$ 10,240	2.48%
72250	524	In-service Staff Development - Technology	\$ 10,000	-	\$ 10,000	0.00%
72250	709	Data Processing Equipment Technology	\$ 30,000	-	\$ 30,000	0.00%
		Total Technology	\$ 1,974,283	\$ 591,036	\$ 1,383,247	29.94%
		BOARD OF EDUCATION				
72310	206	Life Insurance	\$ 420	108	\$ 312	25.71%
72310	305	Audit Service	\$ 20,000	18,400	\$ 1,600	92.00%
72310	320	Dues and Memberships	\$ 15,600	8,501	\$ 7,099	54.49%
72310	331	Legal Services	\$ 10,000	11,002	\$ (1,002)	110.02%
72310	355	Travel	\$ 2,000	-	\$ 2,000	0.00%
72310	399	Other Contracted Services	\$ 6,100	6,500	\$ (400)	106.56%
72310	499	Other Supplies & Materials	\$ 2,000	522	\$ 1,478	26.11%
72310	506	Liability Insurance	\$ 60,884	-	\$ 60,884	0.00%
72310	506	*Athletic Liability Insurance	\$ 20,000	20,000	\$ -	100.00%
72310	508	Corporate Surety Bonds	\$ 150	144	\$ 6	96.00%
72310	510	Trustee's Commission	\$ 430,000	67,433	\$ 362,567	15.68%
72310	513	Workman's Compensation Insurance	\$ 357,577	-	\$ 357,577	0.00%
72310	524	In-service Staff Development	\$ 19,500	5,745	\$ 13,755	29.46%
72310	599	Other Charges	\$ 9,680	2,543	\$ 7,137	26.27%
72310	599	Athletics/Band Travel	\$ 80,000	34,004	\$ 45,996	42.50%
		Total Board of Education	\$ 1,033,911	\$ 174,902	\$ 859,009	16.92%
		Superintendent				
72320	101	Superintendent	\$ 146,907	55,342	\$ 91,565	37.67%
72320	117	Career Ladder	\$ 1,000	-	\$ 1,000	0.00%
72320	161	Secretary	\$ 49,980	16,052	\$ 33,928	32.12%
72320	201	Social Security	\$ 13,249	4,545	\$ 8,704	34.30%
72320	204	Retirement	\$ 17,191	6,353	\$ 10,838	36.95%
72320	206	Life Insurance	\$ 475	150	\$ 325	31.55%
72320	207	Medical Insurance	\$ 28,300	9,313	\$ 18,987	32.91%
72320	208	Dental Insurance	\$ 820	273	\$ 547	33.35%
72320	211	Local Retirement	\$ 3,499	786	\$ 2,713	22.47%
72320	212	Medicare	\$ 2,985	1,063	\$ 1,922	35.61%
72320	299	Other Fringe Benefits	\$ 10,000	3,333	\$ 6,667	33.33%
72320	306	Bank Charges	\$ 5,000	2,630	\$ 2,370	52.59%
72320	307	Communications	\$ 79,457	28,613	\$ 50,844	36.01%
72320	320	Dues & Memberships	\$ 9,500	7,299	\$ 2,201	76.83%
72320	348	Postal Charges	\$ 13,000	2,218	\$ 10,782	17.06%
72320	355	Travel	\$ 9,000	-	\$ 9,000	0.00%
72320	399	Other Contracted Services	\$ 21,200	4,610	\$ 16,590	21.75%
72320	435	Office Supplies	\$ 7,000	333	\$ 6,667	4.75%
72320	435	Reserved for Encumbrance	\$ -	2,375	\$ (2,375)	#DIV/0!
72320	524	Staff Development - Leadership Program	\$ 11,000	2,261	\$ 8,739	20.55%
72320	599	Other Charges	\$ 13,000	-	\$ 13,000	0.00%
72320	701	Administrative Equipment	\$ 1,250	-	\$ 1,250	0.00%
		Total Director of Schools	\$ 443,813	\$ 147,548	\$ 296,265	33.25%
		OFFICE OF THE PRINCIPAL				
72410	104	Principals	\$ 1,216,044	406,092	\$ 809,952	33.39%
72410	117	Career Ladder	\$ 9,000	-	\$ 9,000	0.00%

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

							33.33%
			Amended	Actual	Budget Amount	Percentage	
			Budget	Amounts	Remaining	of Budget to Date	
72410	119	Bookkeepers	\$ 405,960	131,484	\$ 274,476	32.39%	
72410	121	Data Processing Personnel	\$ 57,834	19,252	\$ 38,582	33.29%	
72410	139	Assistant Principals	\$ 1,240,320	418,229	\$ 822,091	33.72%	
72410	161	Secretary	\$ 919,540	272,953	\$ 646,587	29.68%	
72410	189	Other Salaries and Wages PC/Tech	\$ 69,462	-	\$ 69,462	0.00%	
72410	201	Social Security	\$ 239,009	73,218	\$ 165,791	30.63%	
72410	204	Retirement	\$ 374,387	110,111	\$ 264,276	29.41%	
72410	206	Life Insurance	\$ 9,404	2,609	\$ 6,795	27.74%	
72410	207	Medical Insurance	\$ 540,234	147,342	\$ 392,892	27.27%	
72410	208	Dental Insurance	\$ 16,654	5,047	\$ 11,607	30.30%	
72410	211	Local Retirement	\$ 55,035	13,623	\$ 41,412	24.75%	
72410	212	Medicare	\$ 56,813	17,141	\$ 39,672	30.17%	
72410	217	Retirement - Hybrid Stabilization	\$ -	623	\$ (623)	#DIV/0!	
72410	307	Communication	\$ 100,000	34,189	\$ 65,811	34.19%	
72410	320	Dues & Memberships	\$ 3,709	3,709	\$ -	100.00%	
72410	348	Postal Charges	\$ 6,054	5,281	\$ 773	87.23%	
72410	355	Travel	\$ 1,694	1,819	\$ (125)	107.38%	
72410	435	Office Supplies	\$ 6,035	6,160	\$ (125)	102.07%	
72410	471	Software Maintenance - Raptor	\$ 14,500	-	\$ 14,500	0.00%	
72410	524	In-service/Staff Development	\$ 1,198	-	\$ 1,198	0.00%	
		Total Office of the Principal	\$ 5,342,886	\$ 1,668,881	\$ 3,674,005	31.24%	
		FISCAL SERVICES					
72510	105	Administration	\$ 98,634	34,141	\$ 64,493	34.61%	
72510	119	Bookkeepers	\$ 230,626	80,647	\$ 149,979	34.97%	
72510	201	Social Security	\$ 20,084	6,680	\$ 13,404	33.26%	
72510	204	Retirement	\$ 41,811	14,890	\$ 26,921	35.61%	
72510	206	Life Insurance	\$ 790	218	\$ 572	27.61%	
72510	207	Medical Insurance	\$ 39,446	11,866	\$ 27,580	30.08%	
72510	208	Dental Insurance	\$ 2,050	388	\$ 1,662	18.92%	
72510	211	Local Retirement	\$ 9,776	2,976	\$ 6,800	30.44%	
72510	212	Medicare	\$ 4,774	1,562	\$ 3,212	32.72%	
72510	320	Dues & Memberships	\$ 1,500	935	\$ 565	62.33%	
72510	355	Travel	\$ 500	-	\$ 500	0.00%	
72510	399	Other Contracted Services	\$ 47,750	671	\$ 47,079	1.40%	
72510	411	Data Processing Supplies	\$ 4,500	327	\$ 4,173	7.27%	
72510	435	Office Supplies	\$ 2,500	116	\$ 2,384	4.62%	
72510	499	Other Supplies and Materials	\$ 1,000	259	\$ 741	25.90%	
72510	524	Staff Development	\$ 4,500	370	\$ 4,130	8.22%	
72510	599	Other Charges	\$ 250	38	\$ 212	15.03%	
72510	701	Administrative Equipment	\$ 3,000	-	\$ 3,000	0.00%	
		Total Fiscal Services	\$ 513,491	\$ 156,083	\$ 357,408	30.40%	
		HUMAN RESOURCES					
72520	105	Supervisor/Director	\$ 98,430	32,208	\$ 66,222	32.72%	
72520	161	Secretary	\$ 74,460	25,498	\$ 48,962	34.24%	
72520	201	Social Security	\$ 10,546	3,291	\$ 7,255	31.20%	
72520	204	State Retirement	\$ 29,579	9,826	\$ 19,753	33.22%	
72520	206	Life Insurance	\$ 415	114	\$ 301	27.58%	
72520	207	Medical Insurance	\$ 28,552	9,400	\$ 19,152	32.92%	
72520	208	Dental Insurance	\$ 1,230	484	\$ 746	39.32%	
72520	211	Local Retirement	\$ 1,928	355	\$ 1,573	18.40%	
72520	212	Medicare	\$ 2,507	770	\$ 1,737	30.70%	
72520	320	Dues and Memberships	\$ 600	174	\$ 426	28.98%	
72520	355	Travel	\$ 1,000	-	\$ 1,000	0.00%	
72520	399	Other Contracted Services	\$ 300	-	\$ 300	0.00%	

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended October 31, 2021						
						33.33%
			Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
72520	435	Office Supplies	\$ 1,000	379	\$ 621	37.91%
72520	524	Staff Development	\$ 1,000	-	\$ 1,000	0.00%
72520	701	Administrative Equipment	\$ 1,250	-	\$ 1,250	0.00%
		Total Human Resources	\$ 252,797	\$ 82,498	\$ 170,299	32.63%
		OPERATION OF PLANT				
72610	160	Guards	\$ 73,950	14,626	\$ 59,324	19.78%
72610	166	Custodial Personnel	\$ 1,607,520	509,074	\$ 1,098,446	31.67%
72610	166	Summer Worker (510)	\$ 16,320	-	\$ 16,320	0.00%
72610	166	Custodian Overtime	\$ 5,000	12,206	\$ (7,206)	244.12%
72610	201	Social Security	\$ 103,870	30,414	\$ 73,456	29.28%
72610	204	Retirement	\$ 158,999	50,990	\$ 108,009	32.07%
72610	206	Life Insurance	\$ 4,087	964	\$ 3,123	23.59%
72610	207	Medical Insurance	\$ 280,760	92,792	\$ 187,968	33.05%
72610	208	Dental Insurance	\$ 14,352	2,976	\$ 11,376	20.74%
72610	211	Local Retirement	\$ 48,238	10,827	\$ 37,411	22.44%
72610	212	Medicare	\$ 24,690	7,004	\$ 17,686	28.37%
72610	359	Disposal Fees	\$ 125,000	31,338	\$ 93,662	25.07%
72610	399	Other Contracted Services	\$ -	-	\$ -	#DIV/0!
72610	410	Custodial Supplies	\$ 150,000	21,513	\$ 128,487	14.34%
72610	415	Electricity	\$ 1,900,000	484,743	\$ 1,415,257	25.51%
72610	434	Natural Gas	\$ 230,000	22,723	\$ 207,277	9.88%
72610	454	Water & Sewer	\$ 240,000	80,029	\$ 159,971	33.35%
72610	499	Other Supplies & Materials	\$ 5,000	1,608	\$ 3,392	32.15%
		Total Operation of Plant	\$ 4,987,786	\$ 1,373,827	\$ 3,613,959	27.54%
		MAINTENANCE OF PLANT				
72620	105	Administration	\$ 81,294	27,074	\$ 54,220	33.30%
72620	161	Secretary	\$ 42,330	14,080	\$ 28,250	33.26%
72620	167	Maintenance Personnel	\$ 947,070	275,280	\$ 671,790	29.07%
72620	201	Social Security	\$ 65,312	17,409	\$ 47,903	26.66%
72620	204	Retirement	\$ 156,093	45,712	\$ 110,381	29.29%
72620	206	Life Insurance	\$ 2,570	681	\$ 1,889	26.51%
72620	207	Medical Insurance	\$ 230,647	64,600	\$ 166,047	28.01%
72620	208	Dental Insurance	\$ 7,550	2,221	\$ 5,329	29.41%
72620	211	Local Retirement	\$ 21,242	5,244	\$ 15,998	24.69%
72620	212	Medicare	\$ 15,525	4,071	\$ 11,454	26.22%
72620	307	Communications	\$ 12,000	2,057	\$ 9,943	17.14%
72620	336	Maint & Repair Service - Equipment	\$ 7,500	4,467	\$ 3,033	59.56%
72620	399	Other Contracted Services	\$ 101,000	32,872	\$ 68,128	32.55%
72620	399	ESG M & V Services	\$ 16,390	-	\$ 16,390	0.00%
72620	399	ESG M & V Energy Manager	\$ 23,635	-	\$ 23,635	0.00%
72620	499	Other Supplies & Materials	\$ 225,000	60,473	\$ 164,527	26.88%
72620	599	Other Charges-In-service/Staff Development.	\$ 3,000	30	\$ 2,970	0.99%
72620	717	Plant Maintenance Equipment	\$ 40,000	1,811	\$ 38,189	4.53%
		Total Maintenance of Plant	\$ 1,998,158	\$ 558,083	\$ 1,440,075	27.93%
		TRANSPORTATION				
72710	189	Other Salaries & Wages - Bus Assistants	\$ 10,000	7,656	\$ 2,344	76.56%
72710	201	Social Security	\$ 610	462	\$ 148	75.70%
72710	204	Retirement	\$ 1,200	1,062	\$ 138	88.53%
72710	211	Local Retirement	\$ 300	-	\$ 300	0.00%
72710	212	Medicare	\$ 145	108	\$ 37	74.48%
72710	314	Contracts w/Public Carrier	\$ 2,532,848	-	\$ 2,532,848	0.00%
72710	338	Maint & Repair Service	\$ 15,000	3,732	\$ 11,268	24.88%

JOHNSON CITY SCHOOLS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended October 31, 2021

					33.33%			
					Amended	Actual	Budget Amount	Percentage
					Budget	Amounts	Remaining	of Budget to Date
72710	425	Gasoline	\$	40,000	10,469	\$	29,531	26.17%
72710	450	Tires & Tubes	\$	5,000	-	\$	5,000	0.00%
72710	453	Vehicle Parts	\$	9,000	1,635	\$	7,365	18.16%
Total Transportation				\$ 2,614,103	\$ 25,124	\$ 2,588,979	0.96%	
PUBLIC RELATIONS								
72810	189	Other Salaries and Wages	\$	59,670	19,867	\$	39,803	33.29%
72810	201	Social Security	\$	3,640	1,078	\$	2,562	29.61%
72810	206	Life Insurance	\$	143	213	\$	(70)	148.92%
72810	207	Medical Insurance	\$	14,144	4,656	\$	9,488	32.92%
72810	208	Dental Insurance	\$	410	137	\$	273	33.35%
72810	211	Local Retirement	\$	4,177	993	\$	3,184	23.78%
72810	212	Medicare	\$	865	252	\$	613	29.14%
72810	355	Travel Public Relations	\$	2,000	-	\$	2,000	0.00%
72810	399	Contracted Services Public Relations	\$	-	10,440	\$	(10,440)	#DIV/0!
72810	435	Office Supplies Public Relations	\$	1,500	-	\$	1,500	0.00%
72810	499	Other Supplies & Materials-Public Relations	\$	4,200	188	\$	4,012	4.47%
72810	524	In-service Staff Development - Public Relations	\$	4,200	1,985	\$	2,215	47.27%
72810	599	Other Charges Public Relations	\$	2,000	525	\$	1,475	26.25%
72810	709	Data Processing Equipment Public Relations	\$	3,000	-	\$	3,000	0.00%
Total Public Relations				\$ 99,949	\$ 40,335	\$ 59,614	40.36%	
COMMUNITY SERVICE								
73300	105	Supervisor/Director	\$	274,185	86,285	\$	187,900	31.47%
73300	166	Custodial Personnel	\$	22,000	6,924	\$	15,076	31.47%
73300	189	Other Salaries and Wages	\$	695,257	137,187	\$	558,070	19.73%
73300	201	Social Security	\$	68,640	14,022	\$	54,618	20.43%
73300	204	Retirement	\$	14,050	2,196	\$	11,854	15.63%
73300	206	Life Insurance	\$	250	68	\$	182	27.26%
73300	207	Medical Insurance	\$	12,000	4,558	\$	7,442	37.99%
73300	208	Dental Insurance	\$	350	185	\$	165	52.82%
73300	211	Local Retirement	\$	11,363	701	\$	10,662	6.17%
73300	212	Medicare	\$	16,184	3,279	\$	12,905	20.26%
73300	307	Reserved for Encumbrances	\$	-	2	\$	(2)	#DIV/0!
73300	307	Communications	\$	3,275	656	\$	2,619	20.02%
73300	355	Travel	\$	9,100	-	\$	9,100	0.00%
73300	399	Other Contracted Services	\$	2,000	353	\$	1,647	17.63%
73300	422	Food Supplies	\$	48,000	6,216	\$	41,784	12.95%
73300	499	Other Supplies	\$	46,350	6,134	\$	40,216	13.24%
73300	509	Refunds	\$	5,950	2,325	\$	3,625	39.08%
73300	524	Staff Development	\$	9,050	-	\$	9,050	0.00%
73300	599	Other Charges	\$	28,700	5,805	\$	22,895	20.23%
73300	790	Other Equipment	\$	55,000	(19,230)	\$	74,230	-34.96%
Total Community Services				\$ 1,321,704	\$ 257,667	\$ 1,064,037	19.50%	
EARLY CHILDHOOD EDUCATION								
73400	105	Supervisor/Director	\$	15,818	4,104	\$	11,714	25.95%
73400	116	Teachers	\$	54,264	14,786	\$	39,478	27.25%
73400	163	Educational Assistants	\$	16,626	3,414	\$	13,212	20.53%
73400	189	Other Salaries & Wages	\$	222,914	42,598	\$	180,316	19.11%
73400	201	Social Security	\$	18,491	3,981	\$	14,510	21.53%
73400	204	Retirement	\$	3,809	1,012	\$	2,797	26.56%
73400	206	Life Insurance	\$	174	39	\$	135	22.21%
73400	207	Medical Insurance	\$	14,144	-	\$	14,144	0.00%
73400	208	Dental Insurance	\$	410	137	\$	273	33.35%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended October 31, 2021						
						33.33%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
73400	211	Local Retirement	\$ 425	-	\$ 425	0.00%
73400	212	Medicare	\$ 4,338	931	\$ 3,407	21.47%
73400	217	Retirement - Hybrid Stabilization	\$ -	382	\$ (382)	#DIV/0!
73400	307	Communications	\$ 100	24	\$ 76	24.00%
73400	356	Tuition	\$ 26,000	1,710	\$ 24,291	6.58%
73400	399	Other Contracted Services	\$ -	600	\$ (600)	#DIV/0!
73400	422	Food Supplies	\$ 2,000	121	\$ 1,879	6.03%
73400	499	Other Supplies & Materials	\$ 6,000	280	\$ 5,720	4.67%
73400	509	Refunds	\$ 200	1,928	\$ (1,728)	964.00%
73400	524	Staff Development	\$ 1,000	-	\$ 1,000	0.00%
73400	599	Other Charges	\$ 1,300	320	\$ 980	24.65%
73400	790	Other Equipment	\$ 5,000	-	\$ 5,000	0.00%
		Total Early Childhood Education	\$ 393,013	\$ 76,366	\$ 316,647	19.43%
		CAPITAL OUTLAY				
76100	599	Summer Painting and Improvement (510)	\$ 10,000	-	\$ 10,000	0.00%
76100	599	Non-Capital Building Improvements	\$ 60,000	20,893	\$ 39,107	34.82%
76100	707	Building Improvements	\$ 60,000	14,719	\$ 45,281	24.53%
		Total Capital Outlay	\$ 130,000	\$ 35,612	\$ 94,388	27.39%
		DEBT SERVICE				
82130	601	Sales Tax Trust Fund	\$ 1,499,054	607,452	\$ 891,602	40.52%
82130	601	ESG Bond Principal Payments	\$ 433,000	-	\$ 433,000	0.00%
82130	601	ESG Bond Principal Payments 2017 Issue	\$ 355,000	-	\$ 355,000	0.00%
82230	603	ESG Bond Interest Payments	\$ 22,000	850	\$ 21,150	3.86%
82230	603	ESG Bond Interest Payments - 2017 Issue	\$ 195,150	97,575	\$ 97,575	50.00%
82230	699	ESG Bond Other Services/Fees Payments	\$ 18,920	2,840	\$ 16,080	15.01%
		Total Debt Service	\$ 2,523,124	\$ 708,717	\$ 1,814,407	28.09%
		TRANSFERS				
99100	590	Operating Transfers (CSH, PREK, HOMELESS)	\$ 85,179	-	\$ 85,179	0.00%
99100	590	Operating Transfer - SRO Overtime	\$ 10,000	-	\$ 10,000	0.00%
		Total Transfers	\$ 95,179	\$ -	\$ 95,179	0.00%
		TOTAL EXPENDITURES	\$ 82,708,431	\$ 22,531,282	\$ 60,044,671	27.24%
		NET CHANGE IN FUND BALANCE	\$ (2,525,018)	\$ (681,201)	\$ (1,711,338)	
		NET CHANGE IN FUND BALANCE BREAKDOWN				
		UNDESIGNATED				
		Medical Insurance	\$ 1,750,000	\$ 600,000	\$ 1,150,000	
		Professional Development/Textbooks/Football & Band				
		Travel/Nonrevenue Sports and Arts	\$ 630,206	\$ 103,716	\$ 526,490	
		Total Undesignated Fund Balance	\$ 2,380,206	\$ 703,716	\$ 1,676,490	
		EDUCARE	\$ 144,812	\$ (266,537)	\$ 411,349	

Locality	2016 Rate	Increase	2017 Rate	Increase	2018 Rate	Increase	2019 Rate	Increase	2020 Rate	Increase	2021 Rate
Washington County	\$ 2.3798	\$ -	\$ 2.3798	\$ -	\$ 2.3798	\$ (0.2298)	\$ 2.1500	\$ -	\$ 2.1500	\$ -	\$ 2.1500
Watauga	\$ 0.6184	\$ 0.0816	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ (0.1300)	\$ 0.5700
Jonesborough	\$ 1.3105	\$ -	\$ 1.3105	\$ -	\$ 1.3105	\$ (0.1105)	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000
Johnson City	\$ 1.8700	\$ 0.0200	\$ 1.8900	\$ -	\$ 1.8900	\$ (0.1800)	\$ 1.7100	\$ -	\$ 1.7100	\$ 0.0200	\$ 1.7300
Unicoi County	\$ 2.6838	\$ -	\$ 2.6838	\$ -	\$ 2.6838	\$ -	\$ 2.6838	\$ 0.1700	\$ 2.8538	\$ -	\$ 2.8538
Erwin	\$ 1.4100	\$ 0.0370	\$ 1.4470	\$ 0.0150	\$ 1.4620	\$ 0.4000	\$ 1.8620	\$ -	\$ 1.8620	\$ -	\$ 1.8620
Sullivan County	\$ 2.5754	\$ (0.0254)	\$ 2.5500	\$ -	\$ 2.5500	\$ 0.0200	\$ 2.5700	\$ -	\$ 2.5700	\$ (0.1638)	\$ 2.4062
Bluff City	\$ 1.2800	\$ -	\$ 1.2800	\$ -	\$ 1.2800	\$ -	\$ 1.2800	\$ -	\$ 1.2800	\$ (0.1010)	\$ 1.1790
Bristol	\$ 2.2500	\$ (0.0888)	\$ 2.1612	\$ -	\$ 2.1612	\$ -	\$ 2.1612	\$ -	\$ 2.1612	\$ (0.1749)	\$ 1.9863
Johnson City	\$ 1.8900	\$ (0.0500)	\$ 1.8400	\$ -	\$ 1.8400	\$ 0.1100	\$ 1.9500	\$ -	\$ 1.9500	\$ (0.4000)	\$ 1.5500
Kingsport	\$ 2.0700	\$ (0.0950)	\$ 1.9750	\$ -	\$ 1.9750	\$ 0.0893	\$ 2.0643	\$ -	\$ 2.0643	\$ (0.1860)	\$ 1.8783
Carter County	\$ 2.4500	\$ 0.0200	\$ 2.4700	\$ -	\$ 2.4700	\$ -	\$ 2.4700	\$ -	\$ 2.4700	\$ (0.4400)	\$ 2.0300
Elizabethton	\$ 1.7900	\$ -	\$ 1.7900	\$ -	\$ 1.7900	\$ 0.0600	\$ 1.8500	\$ -	\$ 1.8500	\$ (0.2800)	\$ 1.5700
Johnson City	\$ 1.8300	\$ 0.0100	\$ 1.8400	\$ -	\$ 1.8400	\$ (0.0100)	\$ 1.8300	\$ -	\$ 1.8300	\$ (0.2800)	\$ 1.5500
Watauga	\$ 0.3500	\$ 0.3500	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ (0.1300)	\$ 0.5700
Greene County	\$ 1.8731	\$ 0.1000	\$ 1.9731	\$ 0.0414	\$ 2.0145	\$ -	\$ 2.0145	\$ -	\$ 2.0145	\$ -	\$ 2.0145
Greene County for City Residents	\$ 1.6613	\$ 0.1000	\$ 1.7613	\$ 0.0938	\$ 1.8551	\$ 0.1294	\$ 1.9845	\$ -	\$ 1.9845	\$ -	\$ 1.9845
Greeneville City	\$ 2.2153	\$ -	\$ 2.2153	\$ (0.0378)	\$ 2.1775	\$ -	\$ 2.1775	\$ -	\$ 2.1775	\$ -	\$ 2.1775
Hawkins County	\$ 2.5323	\$ -	\$ 2.5323	\$ -	\$ 2.5323	\$ -	\$ 2.5323	\$ -	\$ 2.5323	\$ (0.3646)	\$ 2.1677
Rogersville City	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ (0.1835)	\$ 1.4865
Bulls Gap	\$ 0.6800	\$ 0.0200	\$ 0.7000	\$ -	\$ 0.7000	\$ 0.0200	\$ 0.7200	\$ -	\$ 0.7200	\$ (0.0636)	\$ 0.6564
Church Hill	\$ 1.1034	\$ -	\$ 1.1034	\$ -	\$ 1.1034	\$ -	\$ 1.1034	\$ -	\$ 1.1034	\$ (0.1418)	\$ 0.9616
Kingsport	\$ 2.0100	\$ (0.0350)	\$ 1.9750	\$ -	\$ 1.9750	\$ (0.0850)	\$ 1.8900	\$ -	\$ 1.8900	\$ (0.0117)	\$ 1.8783
Mount Carmel	\$ 1.3800	\$ -	\$ 1.3800	\$ 0.2900	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ (0.2803)	\$ 1.3897
Surgoinsville	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ (0.2370)	\$ 0.9630

CITY OF JOHNSON CITY, TENNESSEE
HEALTH INSURANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - YTD
For the Four Months Ended October 31, 2021

Revenues:

Local Government:

Employer Contribution	\$ 2,925,979	
Employee Premiums	778,832	
Employer Retiree Contributions	261,177	
Employee Retiree Premiums	115,857	
RDS Subsidy	-	
Prescription Rebates	-	
Stop Loss Reimbursement	-	
Other-Refunds-Animal Shelter	12,998	
Total Revenues - Local Government	<u>4,094,843</u>	

Schools:

Employer Contribution	600,000	
Employee Premiums	-	
Employer Retiree Contributions	-	
Employee Retiree Premiums	-	
RDS Subsidy	-	
Prescription Rebates	-	
Stop Loss Reimbursement	19,253	
Total Revenues - Schools	<u>619,253</u>	

Total Revenues 4,714,097

Expenditures:

Local Government:

Medical Claims	2,622,459	
Prescriptions	1,622,129	
Administrative Fees	211,027	
Re-insurance Expense		
Insurance Consultant Services Expense	31,994	
Other Professional Services	5,283	
Bank Service Charges	2,630	
Health Clinic	63,578	
Permits and Fees		
Diabetes Care Services	3,590	
Health Assessment Program	55,405	
Total Expenditures - Local Government	<u>4,618,095</u>	

Schools:

Medical Claims	634,654	
Prescriptions	56,946	
Administrative Fees	92,684	
Re-insurance Expense		
Insurance Consultant Services Expense		
Bank Service Charges	2,630	
Health Clinic		
Flu Shots		
Permits and Fees		
Diabetes Care Services		
Health Assessment Program		
Total Expenditures - Schools	<u>786,915</u>	

Total Expenditures 5,405,010

Excess of Revenues Over Expenditures before Other Income (690,913)

Other Income:

Interest income - Local Government	6,710	
Interest income - Schools	368	

Total Other Income 7,079

Excess of Revenues Over Expenditures (683,834)

Beginning Fund Balance, UNAUDITED 5,346,261 change to Audited after audit

Ending Fund Balance \$ 4,662,426

Fund Balance - Local Government-Unreserved	\$ 1,900,033
Fund Balance - Local Government-Reserved for OPEB Liability	2,596,158
Fund Balance - Schools	166,235
Total	<u>\$ 4,662,426</u>

Acct	Acct	AMOUNT
A	Asset	
11130	CASH IN BANK	5,722,973.35
11131	FOOD SERVICE CASH	0.00
11200	INVENTORIES	58,609.44
11300	INVESTMENTS	528,263.02
11410	ACCOUNTS RECEIVABLE	1,203.84
11420	DUE FROM WASHINGTON CO GASB 33	16,194,309.00
11430	DUE FROM OTHER GOVERNMENTS	4,912,674.11
11440	DUE FROM OTHER FUNDS	0.00
11460	DUE FROM CITY GENERAL FUND	0.00
12000	SBAA CASH	0.00
71100	REGULAR INSTRUCTION PROGRAM	0.00
-----	Asset	27,418,032.76
		=====
L	Liability	
21100	ACCOUNTS PAYABLE	0.00
21200	ACCRUED PAYROLL	-901,617.36
21310	INCOME TAX WITHHELD AND UNPAID	0.00
21311	STATE INCOME TAX	-390.43
21320	SOCIAL SECURITY TAX	-55,900.29
21325	EMPLOYEE MEDICARE DEDUCTION	-13,073.46
21330	RETIREMENT CONTRIBUTIONS	-156,652.89
21331	THE TRUST COMPANY	-17,329.26
21332	GREAT WEST DC PLAN	34.31
21340	FAMILY HEALTH INSURANCE	0.00
21341	MEDICAL INSURANCE	55,293.79
21342	SECTION 125	-81,634.63
21344	PAYROLL DEDUCTIONS	1,066.64
21345	JCEA	0.00
21346	NTA	0.00
21347	NAS INC	0.00
21348	DENTAL INSURANCE	1,147.91
21350	TAX SHELTER ANNUITIES	0.00
21351	HEALTH SAVINGS ACCOUNT	0.00
21360	GARNISHMENTS AND LEVIES	0.00
21370	EXTENSION SERVICE PAYROLL DEDU	0.00
21390	OTHER PAYROLL DEDUCTIONS	-3,802.12
21500	DUE TO OTHER FUNDS	0.00
21518	DEFERRED REVENUE	-16,194,309.00
21520	DUE TO FOOD SERVICE	-1,369.79
21521	REVTRAK CLEARING ACCOUNT	0.00
21540	DUE TO DEBT SERVICE FUND 1/4 C	-454,466.01
21555	DUE TO OTHER GOVERNMENTS	-67,202.41
-----	Liability	-17,890,205.00
		=====

Acct	Acct	AMOUNT
Q	Equity	
34110	RESERVED FOR ENCUMBRANCES - CU	-163,660.04
34130	RESERVED FOR CHROMEBOOKS	-58,360.31
34141	RESERVED FOR SITE-BASED	0.00
34142	RESERVED FOR THE ARTS	0.00
34143	RESERVED FOR ADULT EDUCATION	0.00
34144	LOCAL EXTENDED CONTRACT	0.00
34145	RESERVED FOR BOILER - MAINTENA	0.00
34147	RESERVED FOR MAINTENANCE EQUIP	0.00
34150	RESERVED FOR INVENTORY	-49,014.57
34170	RESERVED FOR PROJECT SMILE	0.00
34179	LOCAL EXTENDED CONTRACTS	-20,696.80
34180	RESERVED FOR SUMMER SCHOOL	0.00
34181	RESERVED FOR LOCAL DONATIONS	-15,788.56
34379	RESERVED FOR EXTENDED CONTRACT	0.00
34380	RESERVED FOR CAREER LADDER PRO	10,058.57
34381	RESERVED FOR BEP CLASSROOM	0.00
34383	RESERVED FOR TECHNOLOGY	0.00
34384	RESERVED FOR TEXTBOOKS	-130,415.80
34385	RESERVED FOR STAFF DEVELOPMENT	0.00
34390	OTHER STATE EDUCATION RESERVES	0.00
34391	RESERVED FOR SUMMER YOUTH	0.00
34392	RESERVED FOR TECH CENTER AUCTI	0.00
34393	RESERVED FOR CAPITAL OUTLAY	-94,029.94
34394	RESERVE FOR HVAC	0.00
34395	RESERVE FOR SPECIAL BUDGET REQ	-55,128.19
34400	RESERVED FOR COMPENSATED ABSEN	-72,301.73
34450	RESERVED FOR GOLLONG	0.00
35110	DESIGNATED FOR 0.03 FUND BALAN	-2,351,262.30
35120	DESIGNATED FOR STIMULUS RECOVE	0.00
39000	UNDESIGNATED FUND BALANCE	-6,527,228.09
-----	Equity	-9,527,827.76
		=====
-----		0.00
Grand Asset Totals		27,418,032.76
Grand Liability Totals		-17,890,205.00
Grand Equity Totals		-9,527,827.76
Grand Totals		0.00

Number of Accounts: 371

***** End of report *****

Fnd Acct	Acct	AMENDED BUDGET	MONTH-TO-DATE COLLECTIONS	YEAR-TO-DATE COLLECTIONS	UNCOLLECTED REVENUES	PERCENT COLLECTED	
40000							
141	40110	CURRENT PROPERTY TAX	11,897,264.00	0.00	34,507.77	11,862,756.23	0.29%
141	40120	TRUSTEE'S COLLECTIONS - PRIOR	403,150.00	14,142.08	55,190.14	347,959.86	13.69%
141	40130	CIRCUIT CLERK/CLERK & MASTER C	224,405.00	3,919.76	28,383.35	196,021.65	12.65%
141	40140	INTEREST AND PENALTY	188,000.00	2,539.70	13,712.03	174,287.97	7.29%
141	40150	PICK-UP TAXES	0.00	0.00	0.00	0.00	0.00%
141	40162	PAYMENTS IN LIEU OF TAXES - LO	192,000.00	0.00	198,921.14	-6,921.14	103.60%
141	40163	PAYMENTS IN LIEU OF TAXES - OT	15,000.00	0.00	8,938.59	6,061.41	59.59%
141	40210	LOCAL OPTION SALES TAX	15,198,850.00	1,562,378.16	6,157,686.24	9,041,163.76	40.51%
141	40270	BUSINESS TAX	315,000.00	10,946.28	110,130.79	204,869.21	34.96%
141	40275	MIXED DRINK TAX	0.00	2.50	5.72	-5.72	0.00%
141	40320	BANK EXCISE TAX	32,000.00	0.00	0.00	32,000.00	0.00%
141	40350	INTERSTATE TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00%
141	40390	OTHER STATUTORY LOCAL TAXES	0.00	0.00	0.00	0.00	0.00%
141	40---		28,465,669.00	1,593,928.48	6,607,475.77	21,858,193.23	23.21%
41000							
141	41110	MARRIAGE LICENSE	1,500.00	126.78	589.18	910.82	39.28%
141	41---		1,500.00	126.78	589.18	910.82	39.28%
43000							
141	43511	TUITION - REGULAR DAY STUDENTS	250,000.00	29,259.31	125,906.30	124,093.70	50.36%
141	43512	TUITION - ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00%
141	43513	TUITION - SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00%
141	43517	TUITION - ONLINE LEARNING	0.00	0.00	50.00	-50.00	0.00%
141	43581	COMMUNITY SERVICE FEES-CHILDRE	1,449,160.00	101,563.57	579,460.80	869,699.20	39.99%
141	43990	OTHER CHARGES FOR SERVICES	36,000.00	7,105.30	10,401.40	25,598.60	28.89%
141	43---		1,735,160.00	137,928.18	715,818.50	1,019,341.50	41.25%
44000							
141	44110	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00%
141	44120	LEASE / RENTALS	50,000.00	710.00	28,880.00	21,120.00	57.76%
141	44146	E-RATE FUNDING	0.00	0.00	0.00	0.00	0.00%
141	44160	RETIREE'S' INSURANCE PAYMENTS	100,000.00	1,658.10	4,967.73	95,032.27	4.97%
141	44170	MISCELLANEOUS REFUNDS	118,500.00	-3,850.82	1,235.00	117,265.00	1.04%
141	44530	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
141	44570	CONTRIBUTIONS	10,000.00	800.00	3,873.02	6,126.98	38.73%
141	44990	OTHER LOCAL REVENUES	1,000.00	97.48	230.64	769.36	23.06%
141	44---		279,500.00	-585.24	39,186.39	240,313.61	14.02%
46000							
141	46511	BASIC EDUCATION PROGRAM	35,337,000.00	3,533,700.00	10,601,100.00	24,735,900.00	30.00%
141	46512	BEP ARRA	0.00	0.00	0.00	0.00	0.00%
141	46530	ENGERY EFFICIENT SCHOOLS	0.00	0.00	0.00	0.00	0.00%

Fnd Acct Acct	AMENDED BUDGET	MONTH-TO-DATE COLLECTIONS	YEAR-TO-DATE COLLECTIONS	UNCOLLECTED REVENUES	PERCENT COLLECTED
46000					
141 46550 DRIVER EDUCATION	9,000.00	0.00	0.00	9,000.00	0.00%
141 46590 OTHER STATE EDUCATION FUNDS	0.00	0.00	0.00	0.00	0.00%
141 46592 INTERNET CONNECTIVITY	0.00	0.00	0.00	0.00	0.00%
141 46610 CAREER LADDER PROGRAM	136,000.00	0.00	0.00	136,000.00	0.00%
141 46612 EXTENDED CONTRACT	0.00	0.00	0.00	0.00	0.00%
141 46615 EXTENDED CONTRACT ARRA	0.00	0.00	0.00	0.00	0.00%
141 46690 TEST FEE	0.00	0.00	0.00	0.00	0.00%
141 46850 MIXED DRINK TAX	0.00	0.00	0.00	0.00	0.00%
141 46980 OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00%
141 46990 OTHER STATE REVENUES	0.00	0.00	0.00	0.00	0.00%
141 46---	35,482,000.00	3,533,700.00	10,601,100.00	24,880,900.00	29.88%
47000					
141 47304 REMOTE TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00%
141 47590 OTHER FEDERAL THROUGH STATE	0.00	0.00	0.00	0.00	0.00%
141 47640 ROTC REIMBURSEMENT	60,000.00	2,701.87	10,132.15	49,867.85	16.89%
141 47---	60,000.00	2,701.87	10,132.15	49,867.85	16.89%
48000					
141 48610 DONATIONS	0.00	200.00	200.32	-200.32	0.00%
141 48---	0.00	200.00	200.32	-200.32	0.00%
49000					
141 49800 OPERATING TRANSFERS	0.00	0.00	0.00	0.00	0.00%
141 49810 CITY GENERAL FUND TRANSFER	14,159,584.00	968,894.67	3,875,578.68	10,284,005.32	27.37%
141 49---	14,159,584.00	968,894.67	3,875,578.68	10,284,005.32	27.37%
Grand Revenue Totals	80,183,413.00	6,236,894.74	21,850,080.99	58,333,332.01	27.25%

Number of Accounts: 165

***** End of report *****

Fnd Acct	Acct	AMENDED BUDGET AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	2021-22 FYTD Unencumbered Bal	Percent of Budget Remaining	
141	71100	REGULAR INSTRUCTION PROGRAM	43,207,592.00	3,741,961.17	12,359,769.21	43,820.67	30,804,002.12	71.29
141	71150	ALTERNATIVE INSTRUCTION PROGRA	1,123,080.00	100,424.24	333,843.84	0.00	789,236.16	70.27
141	71200	SPECIAL EDUCATION PROGRAM	4,812,335.00	428,356.63	1,304,646.44	0.00	3,507,688.56	72.89
141	71300	VOCATION EDUCATION PROGRAM	2,068,735.00	180,511.54	575,798.02	0.00	1,492,936.98	72.17
141	71600	ADULT EDUCATION PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
141	72110	ATTENDANCE	46,000.00	0.00	0.00	0.00	46,000.00	100.00
141	72120	HEALTH SERVICES	686,625.00	61,671.81	197,450.04	32,548.00	456,626.96	66.50
141	72130	OTHER STUDENT SUPPORT	2,011,183.00	172,490.21	538,341.31	0.00	1,472,841.69	73.23
141	72210	REGULAR INSTRUCTION PROGRAM	4,070,984.00	279,214.05	1,015,782.46	47,679.83	3,007,521.71	73.88
141	72215	ALTERNATIVE INSTRUCTION PROGRA	59,602.00	4,395.37	20,057.50	0.00	39,544.50	66.35
141	72220	SPECIAL EDUCATION PROGRAM	589,567.00	52,389.75	185,138.67	731.89	403,696.44	68.47
141	72230	VOCATION EDUCATION PROGRAM	308,531.00	40,710.17	103,777.05	53,269.55	151,484.40	49.10
141	72250	TECHNOLOGY	1,974,283.00	152,759.77	591,035.72	4,340.00	1,378,907.28	69.84
141	72260	ADULT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
141	72310	BOARD OF EDUCATION	1,033,911.00	58,230.75	174,901.93	20,264.00	838,745.07	81.12
141	72320	OFFICE OF THE SUPERINTENDENT	443,813.00	47,085.33	147,548.44	2,200.36	294,064.20	66.26
141	72410	OFFICE OF THE PRINCIPAL	5,342,886.00	441,341.87	1,668,880.56	0.00	3,674,005.44	68.76
141	72510	FISCAL SERVICES	513,491.00	34,716.76	156,083.29	2,339.94	355,067.77	69.15
141	72520	HUMAN RESOURCES	252,797.00	20,688.19	82,498.06	0.00	170,298.94	67.37
141	72610	OPERATION OF PLANT	4,987,786.00	411,185.95	1,373,827.22	0.00	3,613,958.78	72.46
141	72620	MAINTENANCE OF PLANT	1,998,158.00	137,359.24	558,082.85	33,817.91	1,406,257.24	70.38
141	72710	TRANSPORTATION	2,614,103.00	14,763.44	25,123.82	0.00	2,588,979.18	99.04
141	72810	CENTRAL AND OTHER	99,949.00	7,006.95	40,334.56	3,386.13	56,228.31	56.26
141	73300	COMMUNITY SERVICES	1,321,704.00	57,268.90	257,666.63	63,111.57	1,000,925.80	75.73
141	73400	EARLY CHILDHOOD EDUCATION	393,013.00	26,847.77	76,365.95	505.40	316,141.65	80.44
141	76100	REGULAR CAPITAL OUTLAY	130,000.00	8,889.54	35,611.51	28,067.50	66,320.99	51.02
141	82130	PRINCIPAL	2,287,054.00	152,986.17	607,452.22	0.00	1,679,601.78	73.44
141	82230	INTEREST	236,070.00	99,456.83	101,265.11	0.00	134,804.89	57.10
141	99100	TRANSFERS TO OTHER FUNDS	95,179.00	0.00	0.00	0.00	95,179.00	100.00
Grand Expense Totals		82,708,431.00	6,732,712.40	22,531,282.41	336,082.75	59,841,065.84	72.35	

Number of Accounts: 4952

***** End of report *****

**SCHOOL BOARD AGENDA ITEM
DECEMBER 2021 MEETING**

TOPIC: PEP – SALES TAX “Educational Facilities Trust Fund”

BACKGROUND INFORMATION:

PEP – Sales Tax Acct:

As of October 31 2021, the Educational Facilities account should have had a balance of \$6,653,658. However, the City’s Sales Tax check was not received until November and so their deposit that normally would have been made in October will be in November. The City’s Sales Tax Deposit for October should have been \$233,530 (August Sales). The School’s Sales Tax deposit for October was \$152,986 (July Sales). Sales Tax Collections received for the year is \$238,072 above the previous year (17% increase).

Interest earnings for September were not transferred in to the account for October and will be reflected in November’s transfers.

Disbursements consisted of the monthly interest payment on the 2010 Series VII-I-1 Bond Issue and the semi-annual interest payments for the 2019 Library Roof Bond and the 2019 GO Refunding Bond.

Please feel free to call me if you have questions (434-5212).

RESPECTFULLY SUBMITTED: *Leia Valley*

PEP Sales Tax Account (Educational Facilities Trust)
October 31, 2021

	FY22 Budget	October, 2021	1st Quarter	Current Year to Date	% of Budget	Previous Year to Date
Beginning Bank Balance		\$ 6,302,969.91	\$ 5,176,323.25	\$ 5,176,323.25		\$ 3,037,748.18
Revenues						
City Sales Tax	\$ 2,450,000.00	\$ 233,529.54	\$ 724,032.88	\$ 957,562.42	39.08%	\$ 828,063.18
School Sales Tax	1,500,000.00	152,986.17	454,466.05	\$ 607,452.22	40.50%	\$ 498,879.62
ADA Adjustment	-	-	-	\$ -	#DIV/0!	\$ -
Interest	4,000.00	-	865.01	\$ 865.01	21.63%	\$ 652.60
Total Revenues	3,954,000.00	386,515.71	1,179,363.94	1,565,879.65	39.60%	1,327,595.40
Expenditures						
2010 Series VII-I-1 Principal	415,000.00	-	-	-	0.00%	-
2010 Series VII-I-1 Interest	744,150.00	8,702.42	52,706.06	61,408.48	8.25%	90,726.35
2007 Series D-9-A (Swap Payment) Int	-	-	-	-	#DIV/0!	77,662.01
2019 GO Bond Library Roof- Principal	70,000.00	-	-	-	0.00%	-
2019 Library Roof GO Bond - Interest	7,250.00	3,625.00	-	3,625.00	50.00%	-
2019 GO Refunding Principal	665,000.00	-	-	-	0.00%	-
2019 GO Refunding Interest	47,000.00	23,500.00	-	23,500.00	50.00%	-
2020 Refunding Principal	377,849.00	-	-	-	0.00%	-
2020 GO Refunding Interest	51,183.00	-	-	-	0.00%	-
2020 GO - Elem Additions Principal	1,395,000.00	-	-	-	0.00%	-
2020 GO - Elem Additions Interest	666,550.00	-	-	-	0.00%	-
Bank Services Charges	3,000.00	-	11.22	11.22	0.37%	463.28
Total Expenditures	4,441,982.00	35,827.42	52,717.28	88,544.70	1.99%	168,851.64
Total Net	\$ (487,982.00)	\$ 350,688.29	\$ 1,126,646.66	\$ 1,477,334.95		\$ 1,158,743.76
Ending Balance		\$ 6,653,658.20	\$ 6,302,969.91	\$ 6,653,658.20		\$ 4,196,491.94
Statement Balance		\$ 6,420,128.66				
Difference		\$ (233,529.54)				



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

To: Dr. Steve Barnett, Superintendent
Johnson City Board of Education
From: Leia Valley, Supervisor of Finance
Subject: Internal School Funds Audit 2020-21
Date: November 5, 2021

Please accept this as a request to approve the 2020-21 Internal School Funds Audit for the Johnson City Schools. The audit has been issued with the opinion that our financial statements present fairly, in all material respects, the financial position of our schools as of June 30, 2021, in accordance with the financial reporting provision of the *Tennessee Internal School Uniform Accounting Policy Manual*. Two significant deficiencies were noted in the Internal School Fund Audit but were not considered to be material weakness. All findings from the 19-20 Audit were corrected. Hard copies of the audit will be given to you at the board meeting.

The auditor's report and notation of the finding can be found starting on page 47 of the Internal School Funds Audit. Cherokee Elementary had a finding for paying an invoice in full from a vendor when not all items had yet been received. Science Hill High School had a finding for paying sales tax on items purchased for athletics that were not re-sold to students. Attached is the Corrective Action Plan from both schools as to how to prevent the findings from happening in the future.

Liberty Bell Middle School, Indian Trail Intermediate School, North Side Elementary, Lake Ridge Elementary, South Side Elementary, Mountain View Elementary, Fairmont Elementary, Woodland Elementary, and Towne Acres Elementary all had no findings for the 20-21 fiscal year.

Our schools collected and accounted for a total of \$1,513,675 during this year and expended \$1,247,837. They started the year with a combined fund balance of \$1,032,561 and ended the year with \$1,401,703.

Please let me know if you have questions.



BOARD OF EDUCATION

Kathy Hall, Chair Robert Williams, Vice Chair Michelle Treece, Secretary
Ginger Carter Herb Greenlee Thomas Hager, Jr Beth Simpson

The mission of the Johnson City Schools is to enable all students to achieve excellence.





SCIENCE HILL HIGH SCHOOL

1509 John Exum Parkway
Johnson City, Tennessee 37604
(423) 232-2190 Fax (423) 926-1622



To: Leia Valley

From: Josh Carter, principal and Angie Nelson, bookkeeper

Subject: Audit Corrective Plan

Date: November 4, 2021

Finding: Sales tax paid on items purchased for athletics that were not resold to students

Corrective Action: All staff has been instructed no tax is to be paid for items unless for resale. Tax-exempt accounts will be set up with vendors and all documents closely reviewed before payment to ensure sales tax is not paid on items not resold.

Angie Nelson

Josh Carter



Cherokee Elementary School

2100 Cherokee Rd * Johnson City, TN 37604 * Phone 423-434-5281 * Fax 423-434-5591

Richard Hutson
Principal

To: Leia Valley
From: Richard Hutson and Constance DeMelo
Subject: Audit Corrective Action Plan

Finding: Payment made to vendor without verification that items were received.

Corrective Action: The receiving report/ delivery receipt/ packing slip needs will be clearly marked for items received and the bookkeeper will closely examine the invoice and match to the receiving report/ delivery receipt/ packing slip to make sure all items have been received prior to payment.

C. DeMelo

JOHNSON CITY, TENNESSEE SCHOOL BOARD -
INTERNAL SCHOOL FUNDS
Regulatory Basis

Financial Statements and Supplementary Information

Year Ended June 30, 2021

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS REGULATORY BASIS
Financial Statements and Supplementary Information
Year Ended June 30, 2021

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JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS REGULATORY BASIS
Financial Statements and Supplementary Information (Continued)

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INTRODUCTORY SECTION

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS

Roster of School Officials

June 30, 2021

Superintendent of Schools

Dr. Steve Barnett

Director of Finance

Leia Valley, CPA

Board of Education

Kathy Hall - Chair

Robert Williams - Vice Chair

Michelle Treece - Secretary

Thomas Hager, Jr.

Dr. Ginger Carter

Beth Simpson

Herb Greenlee

Schools

Science Hill High

Indian Trail Intermediate

Liberty Bell Middle

Cherokee Elementary

Fairmont Elementary

Lake Ridge Elementary

Mountain View Elementary

North Side Elementary

South Side Elementary

Towne Acres Elementary

Woodland Elementary

Principals

Josh Carter

Dr. James Jacobs

Dr. Holly Flora

Richard Hutson

Carol McGill

Carolyn Renee Wood

Dr. Melissa Stukes

Dr. Sharon Pickering

Kaytee Jones

Dr. Josh Simmons

Dr. Karen Reach

FINANCIAL SECTION

Independent Auditors' Report

Chairman and Members of the
Johnson City, Tennessee School Board
Johnson City, Tennessee

Report on the Financial Statements

We have audited the accompanying combined balance sheet - regulatory basis of Johnson City, Tennessee School Board - Internal School Funds ("School Funds") as of June 30, 2021, and the related combined statement of revenues and expenditures and changes in fund balances - regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise the School Funds' financial statements, as listed in the table of contents. We have also audited the individual school balance sheets - regulatory basis, and the individual school statements of revenues, expenditures and changes in fund balances - regulatory basis presented as supplementary information in the accompanying individual school financial statements as of and for the year ended June 30, 2021, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* as described in Note 2. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School Funds' preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Funds' internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2 of the financial statements, the financial statements are prepared by the School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of Tennessee.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U. S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the School Funds as of June 30, 2021, or changes in financial position for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the School Funds as of June 30, 2021, and the related revenue, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 2. In addition, in our opinion, the individual school financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the School Funds as of June 30, 2021, and the related revenue, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 2.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements - regulatory basis that collectively comprise the School Funds’ basic financial statements. In addition, our audit was conducted for the purpose of forming an opinion on the individual school financial statements - regulatory basis, presented as supplementary information. The Roster of School Officials and the supplemental schedules and other information, as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements - regulatory basis of the schools. As described in Note 2 of the financial statements, the Roster of School Officials and supplemental schedules and other information, as listed in the table of contents, are prepared by the School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The supplemental schedules and other information, as listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements - regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements - regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements - regulatory basis themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules and other information, as listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements - regulatory basis as a whole.

The Roster of School Officials and Management's Corrective Action Plan have not been subjected to the auditing procedures applied in the audit of the basic financial statements - regulatory basis and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2021 on our consideration of the School Funds internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School Funds' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Johnson City, Tennessee School Board - Internal School Funds internal control over financial reporting and compliance.

Rodger Moss & Co, PLLC

Greeneville, Tennessee
September 30, 2021



JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Combined Balance Sheet - Regulatory Basis - All Schools
 June 30, 2021

	Science Hill High School and Vocational Center	Indian Trail Intermediate	Liberty Bell Middle School	Cherokee Elementary	Fairmont Elementary	Lake Ridge Elementary	Mountain View Elementary	North Side Elementary	South Side Elementary	Towne Acres Elementary	Woodland Elementary	Total
ASSETS												
Cash in Checking	\$ 837,878	\$ 86,688	\$ 102,259	\$ 102,172	\$ 13,217	\$ 115,318	\$ 46,787	\$ 13,549	\$ 50,906	\$ 28,747	\$ 24,895	\$ 1,422,416
Accounts receivable	9,420	-	-	-	-	1,195	-	-	-	-	-	10,615
Total Assets	<u>\$ 847,298</u>	<u>\$ 86,688</u>	<u>\$ 102,259</u>	<u>\$ 102,172</u>	<u>\$ 13,217</u>	<u>\$ 116,513</u>	<u>\$ 46,787</u>	<u>\$ 13,549</u>	<u>\$ 50,906</u>	<u>\$ 28,747</u>	<u>\$ 24,895</u>	<u>\$ 1,433,031</u>
LIABILITIES AND FUND BALANCES												
Accounts payable	\$ 12,562	\$ -	\$ -	\$ 1,734	\$ 36	\$ -	\$ -	\$ 7	\$ 14	\$ 17	\$ 16,958	\$ 31,328
Fund Balances:												
General Fund Unassigned	91,316	38,443	34,998	58,155	2,887	68,530	11,391	10,251	17,569	14,651	36	348,227
Restricted Fund Restricted	101,010	12,036	14,954	28,520	724	27,386	19,249	1,374	10,061	2,494	3,539	221,347
Assigned	642,410	36,209	52,307	13,763	9,570	20,597	16,147	1,917	23,262	11,585	4,362	832,129
Total Restricted Fund	<u>743,420</u>	<u>48,245</u>	<u>67,261</u>	<u>42,283</u>	<u>10,294</u>	<u>47,983</u>	<u>35,396</u>	<u>3,291</u>	<u>33,323</u>	<u>14,079</u>	<u>7,901</u>	<u>1,053,476</u>
Total Fund Balances	<u>834,736</u>	<u>86,688</u>	<u>102,259</u>	<u>100,438</u>	<u>13,181</u>	<u>116,513</u>	<u>46,787</u>	<u>13,542</u>	<u>50,892</u>	<u>28,730</u>	<u>7,937</u>	<u>1,401,703</u>
Total Liabilities and Fund Balances	<u>\$ 847,298</u>	<u>\$ 86,688</u>	<u>\$ 102,259</u>	<u>\$ 102,172</u>	<u>\$ 13,217</u>	<u>\$ 116,513</u>	<u>\$ 46,787</u>	<u>\$ 13,549</u>	<u>\$ 50,906</u>	<u>\$ 28,747</u>	<u>\$ 24,895</u>	<u>\$ 1,433,031</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis - All Schools
 Year Ended June 30, 2021

	Science Hill High School And Vocational Center	Indian Trail Intermediate School	Liberty Bell Middle School	Cherokee Elementary	Fairmont Elementary	Lake Ridge Elementary	Mountain View Elementary	North Side Elementary	South Side Elementary	Towne Acres Elementary	Woodland Elementary	Total
Fund Balances, July 1, 2020	\$ 703,896	\$ 74,962	\$ 129,209	\$ 90,680	\$ 26,052	\$ 83,675	\$ 45,767	\$ 17,669	\$ 48,799	\$ 17,996	\$ 9,132	\$ 1,247,837
Revenues	820,201	122,431	175,731	39,746	45,381	95,797	50,787	33,649	40,188	41,975	47,789	1,513,675
Expenditures	689,361	110,705	202,681	29,988	58,252	62,959	49,767	37,776	38,095	31,241	48,984	1,359,809
Excess of revenues over (under) expenditures	130,840	11,726	(26,950)	9,758	(12,871)	32,838	1,020	(4,127)	2,093	10,734	(1,195)	153,866
Other financing sources (uses):												
Operating transfers in	-	1,000	4,000	-	-	-	-	1,146	-	-	-	6,146
Operating transfers out	-	(1,000)	(4,000)	-	-	-	-	(1,146)	-	-	-	(6,146)
Total other financial sources (uses)	-	-	-	-	-	-	-	-	-	-	-	-
Excess of revenues over (under) expenditures and other uses	130,840	11,726	(26,950)	9,758	(12,871)	32,838	1,020	(4,127)	2,093	10,734	(1,195)	153,866
Fund Balances, June 30, 2021	\$ 834,736	\$ 86,688	\$ 102,259	\$ 100,438	\$ 13,181	\$ 116,513	\$ 46,787	\$ 13,542	\$ 50,892	\$ 28,730	\$ 7,937	\$ 1,401,703

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Notes to Financial Statements
June 30, 2021

NOTE 1 - BACKGROUND

Section 49-2-110, *Tennessee Code Annotated*, provides for internal school funds, establishes responsibility for those funds, and requires schools to adopt and follow a uniform accounting manual.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity - This report includes only the internal school funds of the Johnson City, Tennessee School Board. Internal school funds consist of financial resources accounted for at the individual schools.

Internal School Funds - Internal school funds reported in the accompanying financial statements include donations and grants made to individual schools; fees collected by schools; funds raised through cooperative agreements; rental fees; and student activity funds.

Student Activity Funds - Student activity funds include all money received from any source for school-sponsored student activities or school-sponsored events held at or in connection with a school, and specifically include, but are not limited to funds:

- Derived from a school-sponsored academic, art, athletic, or social event involving students;
- Raised by school-sponsored clubs involving students;
- Raised by school-sponsored fundraisers involving students who are under the supervision of a school employee;
- Received from a commission for the direct sale of items to students pursuant to a cooperative agreement between the school and outside organization;
- Received for the direct sale of items to students from a school-run bookstore located on school grounds;
- Raised from fees charged to students;
- Obtained from interest from any account that contains student activity funds;
- Obtained from any related school-sponsored activity that involves the use of school personnel, students, and property during the school day.

Other Comprehensive Basis of Accounting (“OCBOA”) - The accounting and financial reporting requirements for internal school funds are set forth in the *Tennessee Internal School Uniform Accounting Policy Manual*, issued by the Tennessee Department of Education. The requirements established in the *Tennessee Internal School Uniform Accounting Policy Manual* differ from generally accepted accounting principles primarily in the presentation of the financial statements and restricted fund revenue and expenditure accounting and reporting. The following is a summary of the basic requirements of this other comprehensive basis of accounting.

The financial statements consist of balance sheets and statements of revenues, expenditures and changes in fund balances.

The combined financial statements present all of the individual schools in a columnar format and are required to be presented before the notes to the financial statements. These statements focus on each of the individual schools rather than the funds within the schools. In keeping with that focus, the columnar headings identify individual schools rather than the funds.

The individual school financial statements present the detailed fund activity in each school and are included after the notes to the financial statements.

Revenues are classified by source and expenditures are classified by either function or object for the general fund but not the restricted fund. Revenues and expenditures of the restricted fund are recorded based on the specific group or activity which will benefit or expend the funds. The activity in the restricted “accounts” is presented as total revenues and transfers in and total expenditures and transfers out for each account. A corresponding “fund balance” is presented for each account. Although the restricted fund is a single fund, each account within the fund must present its portion of the restricted fund balance. Transfers reported on the financial statements represent authorized movements between restricted accounts as well as between the general fund and restricted fund.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Notes to Financial Statements (Continued)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus/Basis of Accounting - The accompanying financial statements are reported using the current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on the balance sheets and the fund balances report only spendable resources. Internal school funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Management policies define available as collectible within 60 days after the fiscal year end. Expenditures are generally recognized when the related fund liability is incurred, if measurable.

Fund Structure - The accounts of the individual schools are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which are comprised of the fund's assets, liabilities, fund equity, revenues and expenditures. The funds are grouped in the accompanying financial statements as follows:

General Fund - The general fund is used to account for all money to be used for the general operation of the school or for the welfare of the student body. Revenues and expenditures in this fund are not restricted to any specific group or activity.

Restricted Fund - The restricted fund is used to account for all money that is restricted for the use of a specific segment of the school population or legally restricted for a specific purpose and not intended to benefit the general school population.

Fund Balances

Restricted Fund Balance - Fund balances reported as restricted are the result of externally imposed restrictions placed upon certain resources accounted for in the restricted funds. This includes BEP (Basic Education Program) funds and grant funds.

When both restricted and unrestricted resources are available for use, it is the school system's policy to use restricted resources first, then unrestricted resources as they are needed.

Assigned Fund Balance - Amounts that are constrained by each school's intent to be used for specific purposes are reflected as assigned in the accompanying financial statements. This includes accounts reported in the restricted fund at each school, except for those that account for externally restricted resources as described above. The principal is the official authorized to assign all other amounts to a specific purpose. Authorization is established by the *Tennessee Internal School Uniform Accounting Policy Manual*.

Unassigned Fund Balance - In accordance with generally accepted accounting principles, the general fund is the only fund at each school that reports amounts for unassigned fund balance. This classification represents fund balance that is not restricted and has not been assigned to specific purposes within the general fund.

When both assigned and unassigned resources are available for use, it is the school system's policy to use assigned resources first, then unassigned resources as they are needed.

The fund balance detail for the Johnson City, Tennessee School Board Internal School Funds is reflected on the individual school financial statements.

Date of Management's Review - Management has evaluated events and transactions occurring subsequent to the balance sheet date for items that should potentially be recognized or disclosed in these financial statements. The evaluation was conducted through the date of this report, which is the date these financial statements were available to be issued.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Notes to Financial Statements (Continued)

NOTE 3 - DEPOSITS

Legal Provisions - All deposits with financial institutions in excess of FDIC limits are required to be secured by one of two methods. Excess funds can be deposited with a financial institution(s) that participates in the State of Tennessee Bank Collateral Pool administered by the state treasurer. For deposits with financial institutions that do not participate in the bank collateral pool, state statutes require that all deposits be collateralized with collateral whose market value is equal to 105 percent of the uninsured amount of the deposits.

Cash Deposits - Cash in bank represents funds on deposit in various depositories.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the school's deposits may not be returned to it. None of the school's deposits were exposed to custodial credit risk because all balances were entirely insured by the FDIC or through the Bank Collateral Pool with the State of Tennessee.

NOTE 4 - CAPITAL ASSETS

Capital assets acquired by the individual schools are recorded as expenditures at the time of purchase. Title and accountability for fixed assets purchased pass automatically to the Johnson City School Board.

SUPPLEMENTARY INFORMATION

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES	FUND BALANCES				
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	Total Liabilities and Fund Balances
General fund	\$ 91,316	\$ -	\$ 91,316	\$ -	\$ 91,316	\$ -	\$ -	\$ 91,316	\$ 91,316
Restricted fund:									
Athletic fund	221,241	-	221,241	-	-	221,241	-	221,241	221,241
Board of Education allocations	105,046	-	105,046	-	-	105,046	-	105,046	105,046
Clubs:									
Coke rebates	19,304	-	19,304	-	-	19,304	-	19,304	19,304
ALC	86	-	86	-	-	86	-	86	86
Amnesty international	203	-	203	-	-	203	-	203	203
Art club	415	-	415	-	-	415	-	415	415
Auto service	106	-	106	-	-	106	-	106	106
Baseball donation	14,564	-	14,564	-	-	-	14,564	14,564	14,564
Basketball donation - boys	33,945	-	33,945	-	-	-	33,945	33,945	33,945
Basketball donation - girls	2,921	-	2,921	-	-	-	2,921	2,921	2,921
Beta club	585	-	585	-	-	585	-	585	585
BPA/FBLA	227	-	227	-	-	227	-	227	227
Building trades	614	-	614	-	-	614	-	614	614
Career ladder	151	-	151	-	-	151	-	151	151
Criminal justice	70	-	70	-	-	70	-	70	70
Donation #4	6,930	-	6,930	-	-	-	6,930	6,930	6,930
Skills USA cosmetology	332	-	332	-	-	332	-	332	332
Skills USA automotive	4,006	-	4,006	-	-	4,006	-	4,006	4,006
Skills USA construction	7,195	-	7,195	-	-	7,195	-	7,195	7,195
Forensic club	258	-	258	-	-	258	-	258	258
Dance team	126	-	126	-	-	126	-	126	126

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis (Continued)
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES		FUND BALANCES			Total Liabilities and Fund Balances
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	
Clubs (continued):									
Topper dance team	\$ 301	\$ -	\$ 301	\$ -	\$ -	\$ 301	\$ -	\$ 301	\$ 301
Skills USA drafting	725	-	725	-	-	725	-	725	725
Dental science	135	-	135	-	-	135	-	135	135
FCA	88	-	88	-	-	88	-	88	88
FFA	2,143	-	2,143	-	-	2,143	-	2,143	2,143
FCCLA - pace	875	-	875	-	-	875	-	875	875
Football donation	1,704	-	1,704	-	-	-	1,704	1,704	1,704
French club	615	-	615	-	-	615	-	615	615
JCS Foundation grants	251	-	251	-	-	-	251	251	251
Hospitality and tourism	110	-	110	-	-	110	-	110	110
Graduation	4,299	-	4,299	-	-	4,299	-	4,299	4,299
German club	123	-	123	-	-	123	-	123	123
Golf donation	2,066	-	2,066	-	-	-	2,066	2,066	2,066
Health science	1,607	-	1,607	-	-	1,607	-	1,607	1,607
HOSA	439	-	439	-	-	439	-	439	439
Junior chef academy	289	-	289	-	-	289	-	289	289
Latin club	332	-	332	-	-	332	-	332	332
9-12 leadership	78	-	78	-	-	78	-	78	78
Skills USA welding	1,245	-	1,245	-	-	1,245	-	1,245	1,245
Medieval battle	91	-	91	-	-	91	-	91	91
Med tech	544	-	544	-	-	544	-	544	544
Mu alpha theta	500	-	500	-	-	500	-	500	500
Quidditch team	24	-	24	-	-	24	-	24	24
Robotics club	4,187	-	4,187	-	-	4,187	-	4,187	4,187

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis (Continued)
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES	FUND BALANCES				
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	Total Liabilities and Fund Balances
Clubs (continued):									
RHO Kappa National Honor Society	\$ 184	\$ -	\$ 184	\$ -	\$ -	\$ 184	\$ -	\$ 184	\$ 184
Scholar's bowl	822	-	822	-	-	822	-	822	822
Scoreboard stadium	114,552	-	114,552	-	-	114,552	-	114,552	114,552
Soccer boys donation	201	-	201	-	-	-	201	201	201
Soccer girls donation	3,042	-	3,042	-	-	-	3,042	3,042	3,042
Softball donation	9	-	9	-	-	-	9	9	9
Spanish club	775	-	775	-	-	775	-	775	775
Poetry society	63	-	63	-	-	63	-	63	63
Random acts of kindness	10	-	10	-	-	10	-	10	10
Swimming donation	663	-	663	-	-	-	663	663	663
Tennis boys donation	472	-	472	-	-	-	472	472	472
Tennis girls donation	778	-	778	-	-	-	778	778	778
Grant #3	1,047	-	1,047	-	-	-	1,047	1,047	1,047
Track donation	4,417	-	4,417	-	-	-	4,417	4,417	4,417
Topper cheer squad	45	-	45	-	-	45	-	45	45
Volleyball donation	4,735	-	4,735	-	-	-	4,735	4,735	4,735
Volunteer Science Hill	598	-	598	-	-	598	-	598	598
Field house donation	498	-	498	-	-	-	498	498	498
Wrestling donation	1,439	-	1,439	-	-	-	1,439	1,439	1,439
Total club fund	249,159	-	249,159	-	-	169,477	79,682	249,159	249,159

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis (Continued)
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES		FUND BALANCES			Total Liabilities and Fund Balances
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	
Classes:									
Agriculture	\$ 822	\$ -	\$ 822	\$ -	\$ -	\$ 822	\$ -	\$ 822	\$ 822
Anatomy and physiology	298	-	298	-	-	298	-	298	298
AP exams	11,204	-	11,204	-	-	11,204	-	11,204	11,204
Art	106	-	106	-	-	106	-	106	106
Auditorium rental	335	-	335	-	-	335	-	335	335
Band	2,787	-	2,787	-	-	2,787	-	2,787	2,787
Beauty and fashion	157	-	157	-	-	157	-	157	157
Biology	165	-	165	-	-	165	-	165	165
Bookstore	15,484	-	15,484	-	-	15,484	-	15,484	15,484
Business education	924	-	924	-	-	924	-	924	924
Cheerleading varsity	7,991	-	7,991	-	-	7,991	-	7,991	7,991
Cheerleading junior varsity	838	-	838	-	-	838	-	838	838
Chemistry	520	-	520	-	-	520	-	520	520
Choral department	290	-	290	-	-	290	-	290	290
Computer technology	1,135	-	1,135	-	-	1,135	-	1,135	1,135
Construction tech	758	-	758	-	-	758	-	758	758
Counseling and mental health	678	-	678	-	-	678	-	678	678
Culinary catering	2,486	-	2,486	-	-	2,486	-	2,486	2,486
9th grade enrichment	247	-	247	-	-	247	-	247	247
Theater	380	-	380	-	-	380	-	380	380
Drama	1,885	-	1,885	-	-	1,885	-	1,885	1,885
Grant #1	405	-	405	-	-	-	405	405	405
Ecology	224	-	224	-	-	224	-	224	224

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis (Continued)
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES	FUND BALANCES				
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	Total Liabilities and Fund Balances
Classes (continued):									
CAD	\$ 53	\$ -	\$ 53	\$ -	\$ -	\$ 53	\$ -	\$ 53	\$ 53
English	146	-	146	-	-	146	-	146	146
French	281	-	281	-	-	281	-	281	281
German	259	-	259	-	-	259	-	259	259
IB program	6,821	-	6,821	-	-	6,821	-	6,821	6,821
Donation #2	14,980	-	14,980	-	-	-	14,980	14,980	14,980
Junior-Senior prom	14,805	-	14,805	-	-	14,805	-	14,805	14,805
Junior ROTC	1,996	-	1,996	-	-	1,996	-	1,996	1,996
Latin	690	-	690	-	-	690	-	690	690
Library	1,905	-	1,905	-	-	1,905	-	1,905	1,905
Lost and damaged books	6,689	-	6,689	-	-	6,689	-	6,689	6,689
Marquis sign	57	-	57	-	-	57	-	57	57
Mathematics	688	-	688	-	-	688	-	688	688
Niswonger grants	100	-	100	-	-	-	100	100	100
Orchestra	108	-	108	-	-	108	-	108	108
Physical education/wellness	125	-	125	-	-	125	-	125	125
Physics	279	-	279	-	-	279	-	279	279
Donation #3	5,073	-	5,073	-	-	-	5,073	5,073	5,073
Donation #5	18	-	18	-	-	-	18	18	18
Donation #6	752	-	752	-	-	-	752	752	752

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis (Continued)
 Science Hill High School and Vocational Center
 June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					
				LIABILITIES		FUND BALANCES			Total Liabilities and Fund Balances
	Cash in Checking	Accounts Receivable	Total Assets	Accounts Payable	Unassigned	Assigned	Restricted	Total Fund Balances	
Classes (continued):									
Social studies	\$ 39	\$ -	\$ 39	\$ -	\$ -	\$ 39	\$ -	\$ 39	\$ 39
Spanish	855	-	855	-	-	855	-	855	855
Special education	357	-	357	-	-	357	-	357	357
Statistics	2,567	-	2,567	-	-	2,567	-	2,567	2,567
Stem 1 foundation	1,970	-	1,970	-	-	1,970	-	1,970	1,970
Culinary arts	110	-	110	-	-	110	-	110	110
Wataugan yearbook	46,375	9,420	55,795	-	-	55,795	-	55,795	55,795
Rev Trak	155	-	155	155	-	-	-	-	155
Educare	12,407	-	12,407	12,407	-	-	-	-	12,407
Welding	337	-	337	-	-	337	-	337	337
Total classes:	<u>171,116</u>	<u>9,420</u>	<u>180,536</u>	<u>12,562</u>	<u>-</u>	<u>146,646</u>	<u>21,328</u>	<u>167,974</u>	<u>180,536</u>
Total restricted fund	<u>746,562</u>	<u>9,420</u>	<u>755,982</u>	<u>12,562</u>	<u>-</u>	<u>642,410</u>	<u>101,010</u>	<u>743,420</u>	<u>755,982</u>
Total general and restricted funds	<u>\$ 837,878</u>	<u>\$ 9,420</u>	<u>\$ 847,298</u>	<u>\$ 12,562</u>	<u>\$ 91,316</u>	<u>\$ 642,410</u>	<u>\$ 101,010</u>	<u>\$ 834,736</u>	<u>\$ 847,298</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances		Other Financing Sources (Uses)		Fund Balances
	July 1, 2020	Revenues	Expenditures	Transfers In (Out)	June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 1,915	\$ -	\$ -
Donations		986	-	-	
Instruction		-	1,600	-	
Instructional equipment		-	204	-	
Operation and maintenance		-	3,587	-	
Software		-	3,450	-	
Parking fees		310	-	-	
Picture commission		6,500	-	-	
Postage		-	2,153	-	
Rebate/charges for services		4,282	-	-	
Service charges		-	1,958	-	
Testing expenses		2,818	3,140	-	
Vending		2,565	-	-	
	<u>91,862</u>	<u>17,461</u>	<u>18,007</u>	<u>-</u>	<u>91,316</u>
Total general fund					
Restricted funds:					
Athletic fund:					
Administration		-	2,169	-	
Awards		-	552	-	
Baseball		15,069	9,880	-	
Basketball		35,230	11,896	-	
Cheerleaders		-	4,188	-	
Clinics		-	300	-	
Concessions		10,537	5,147	-	
Contracted services		-	5,725	-	
Cross country		222	1,388	-	
Donations		11,802	-	-	
Dues		-	2,348	-	
Equipment		-	6,874	-	
Football		72,761	31,845	-	
Game workers		-	12,003	-	
Golf		-	2,400	-	
Hall of fame		-	1,400	-	
Insurance		-	11,814	-	
Maintenance		-	612	-	
Participation fee		1,725	-	-	
Resale		1,115	91	-	
Royalties		542	-	-	

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Athletic fund: (Continued)					
Security	\$ -	\$ -	\$ 1,438	\$ -	\$ -
Soccer		11,004	2,270	-	
Softball		4,603	665	-	
Stadium		-	2,393	-	
Swimming		-	2,066	-	
Tournaments		42,599	25,628	-	
Track		6,240	5,297	-	
Training room		-	8,469	-	
Transportation		-	322	-	
Travel		-	1,306	-	
Volleyball		6,380	3,379	-	
Wrestling		1,206	4,041	-	
	<u>168,112</u>	<u>221,035</u>	<u>167,906</u>	<u>-</u>	<u>221,241</u>
Board of Education allocations:					
Copier	9,537	26,000	18,406	-	17,131
Instructional supplies and materials	7,273	58,900	54,806	-	11,367
Forward funding	535	21,200	20,677	-	1,058
Science materials	-	2,843	2,540	-	303
Fee waivers	5,448	30,000	24,006	-	11,442
AC copier	10,410	5,500	2,260	-	13,650
AC instructional supplies and materials	4,566	11,028	3,196	-	12,398
ALC forward funding	947	2,500	1,375	-	2,072
AC other supplies and materials	3,700	8,500	8,504	-	3,696
AC other charges	4,730	5,000	-	-	9,730
CTE copier	1,746	5,000	3,205	-	3,541
CTE instructional supplies and materials	1,422	6,112	3,624	-	3,910
CTE forward funding	362	4,000	3,729	-	633

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Board of Education allocations (Continued):					
AC office supplies	\$ 1,346	\$ 2,500	\$ 1,077	\$ -	\$ 2,769
AC travel	3,461	500	-	-	3,961
CTE office supplies	105	1,000	671	-	434
Athletic insurance	-	20,000	20,000	-	-
Dues and memberships	35	250	-	-	285
Travel	835	3,000	290	-	3,545
Office supplies	412	3,500	1,939	-	1,973
Appropriation	1,148	-	-	-	1,148
Total board of education allocations	58,018	217,333	170,305	-	105,046
Club funds:					
Academic honors	-	1,156	1,156	-	-
Coke rebates	17,463	1,841	-	-	19,304
ALC	86	-	-	-	86
Amnesty international	203	-	-	-	203
Art club	474	200	259	-	415
Auto service	158	20	72	-	106
Baseball donation	28,378	67,868	81,682	-	14,564
Basketball donation - boys	20,015	29,015	15,085	-	33,945
Basketball donation - girls	2,554	7,315	6,948	-	2,921
Beta club	800	716	931	-	585
BPA/FBLA	1,372	525	1,670	-	227
Building trades	756	40	182	-	614
Career ladder	151	-	-	-	151
Criminal justice	70	-	-	-	70
Donation #4	7,559	-	629	-	6,930
Skills USA cosmetology	332	-	-	-	332
Skills USA automotive	2,346	1,943	283	-	4,006
Skills USA construction	3,957	3,238	-	-	7,195
Forensic club	258	-	-	-	258
Cross country girls donation	137	-	137	-	-
Dance team	126	-	-	-	126

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances		Other Financing Sources (Uses)		Fund Balances
	July 1, 2020	Revenues	Expenditures	Transfers In (Out)	June 30, 2021
Club funds: (Continued)					
Topper dance team	\$ 301	\$ -	\$ -	\$ -	\$ 301
Skills USA drafting	1,989	-	1,264	-	725
Dental science	135	-	-	-	135
FCA	88	-	-	-	88
FFA	2,395	1,169	1,421	-	2,143
FCCLA - pace	857	340	322	-	875
Football donation	1,784	3,974	4,054	-	1,704
French club	615	-	-	-	615
JCS Foundation grants	521	-	270	-	251
Hospitality and tourism	110	-	-	-	110
Graduation	570	17,605	13,876	-	4,299
German club	123	-	-	-	123
Golf donation	1,361	4,757	4,052	-	2,066
Health science	1,756	530	679	-	1,607
HOSA	481	615	657	-	439
Junior chef academy	289	-	-	-	289
Latin club	332	-	-	-	332
9-12 leadership	78	-	-	-	78
Skills USA welding	2,931	-	1,686	-	1,245
Medieval battle	91	-	-	-	91
Med tech	3,470	80	3,006	-	544
Mu alpha theta	500	-	-	-	500
Quidditch team	24	-	-	-	24
Robotics club	4,676	500	989	-	4,187
RHO Kappa National Honor Society	634	-	450	-	184
Scholar's bowl	711	850	739	-	822
Scoreboard stadium	75,601	44,500	5,549	-	114,552
Soccer boys donation	201	1,134	1,134	-	201
Soccer girls donation	389	2,653	-	-	3,042
Softball donation	9	2,106	2,106	-	9
Spanish club	775	-	-	-	775
Poetry society	63	-	-	-	63
Random acts of kindness	10	-	-	-	10

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Club funds: (Continued)					
Swimming donation	\$ 3,634	\$ 2,054	\$ 5,025	\$ -	\$ 663
Tennis boys donation	1,321	1,850	2,699	-	472
Tennis girls donation	2,256	804	2,282	-	778
Grant #3	2,030	500	1,483	-	1,047
Track donation	904	4,041	528	-	4,417
Topper cheer squad	45	-	-	-	45
Volleyball donation	2,762	15,979	14,006	-	4,735
Volunteer Science Hill	598	-	-	-	598
Field house donation	498	-	-	-	498
Wrestling donation	2,441	1,000	2,002	-	1,439
Club funds total	<u>207,554</u>	<u>220,918</u>	<u>179,313</u>	<u>-</u>	<u>249,159</u>
Class funds:					
Agriculture	822	-	-	-	822
Anatomy and physiology	298	-	-	-	298
AP exams	11,060	2,598	2,454	-	11,204
Art	1,640	110	1,644	-	106
Auditorium rental	335	-	-	-	335
Band	3,807	16,016	17,036	-	2,787
Beauty and fashion	990	-	833	-	157
Bill Gatton donation	476	-	476	-	-
Biology	320	20	175	-	165
Bookstore	26,333	-	10,849	-	15,484
Business education	1,015	15	106	-	924
Cheerleading varsity	2,376	22,284	16,669	-	7,991
Cheerleading junior varsity	902	-	64	-	838
Chemistry	1,207	55	742	-	520
Chromebook damage	32	5,493	5,525	-	-
Choral department	791	175	676	-	290
Computer technology	1,424	-	289	-	1,135
Construction tech	854	-	96	-	758
Counseling and mental health	704	322	348	-	678
Culinary catering	3,296	3,475	4,285	-	2,486
9th grade enrichment	247	-	-	-	247
Theater	450	10	80	-	380
Drama	4,380	6,641	9,136	-	1,885
Grant #1	405	-	-	-	405
Ecology	224	-	-	-	224

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Science Hill High School and Vocational Center
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Class funds: (Continued)					
CAD	\$ 474	\$ 55	\$ 476	\$ -	\$ 53
English	1,025	86	965	-	146
French	472	15	206	-	281
German	259	-	-	-	259
IB program	6,821	-	-	-	6,821
Donation #2	8,580	6,400	-	-	14,980
Junior-Senior prom	15,473	7,368	8,036	-	14,805
Junior ROTC	2,502	-	506	-	1,996
Latin	1,194	30	534	-	690
Library	1,738	550	383	-	1,905
Lost and damaged books	9,667	693	3,671	-	6,689
Marquis sign	57	-	-	-	57
Mathematics	703	75	90	-	688
Niswonger grants	100	-	-	-	100
Orchestra	108	-	-	-	108
Physical education/wellness	579	10	464	-	125
Physics	638	15	374	-	279
Donation #3	4,573	1,000	500	-	5,073
Donation #5	-	658	640	-	18
Donation #6	2,161	-	1,409	-	752
Social studies	1,005	50	1,016	-	39
Spanish	1,358	70	573	-	855
Special education	357	-	-	-	357
Stadium rental	5,000	-	5,000	-	-
Statistics	3,168	-	601	-	2,567
Stem 1 foundation	588	1,515	133	-	1,970
Student government association	3,946	640	4,586	-	-
Culinary arts	617	20	527	-	110
Wataugan yearbook	40,462	66,990	51,657	-	55,795
Welding	337	-	-	-	337
Total class funds	<u>178,350</u>	<u>143,454</u>	<u>153,830</u>	<u>-</u>	<u>167,974</u>
Total restricted funds	<u>612,034</u>	<u>802,740</u>	<u>671,354</u>	<u>-</u>	<u>743,420</u>
Total general and restricted funds	<u>\$ 703,896</u>	<u>\$ 820,201</u>	<u>\$ 689,361</u>	<u>\$ -</u>	<u>\$ 834,736</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Balance Sheet - Regulatory Basis
Indian Trail Intermediate School
June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES					Total Liabilities and Fund Balances
	Cash in Checking	Total Assets	LIABILITIES		FUND BALANCES			
			Accounts Payable	Unassigned	Assigned	Restricted	Fund Balances	
General fund	\$ 38,443	\$ 38,443	\$ -	\$ 38,443	\$ -	\$ -	\$ 38,443	\$ 38,443
Restricted fund:								
Board of Education allocations:								
Copier	145	145	-	-	145	-	145	145
Instructional supplies and materials	7,458	7,458	-	-	7,458	-	7,458	7,458
Forward funding	81	81	-	-	81	-	81	81
Fee waivers	<u>6,802</u>	<u>6,802</u>	<u>-</u>	<u>-</u>	<u>6,802</u>	<u>-</u>	<u>6,802</u>	<u>6,802</u>
Total board of education allocations	<u>14,486</u>	<u>14,486</u>	<u>-</u>	<u>-</u>	<u>14,486</u>	<u>-</u>	<u>14,486</u>	<u>14,486</u>
Miscellaneous restricted funds:								
Donations #1	3,604	3,604	-	-	-	3,604	3,604	3,604
Donations #2	1,756	1,756	-	-	-	1,756	1,756	1,756
Donations #3	3,115	3,115	-	-	-	3,115	3,115	3,115
Donations #4	3,369	3,369	-	-	-	3,369	3,369	3,369
JCS Foundation grants	73	73	-	-	-	73	73	73
Grant #3	119	119	-	-	-	119	119	119
Library	<u>2,955</u>	<u>2,955</u>	<u>-</u>	<u>-</u>	<u>2,955</u>	<u>-</u>	<u>2,955</u>	<u>2,955</u>
	<u>14,991</u>	<u>14,991</u>	<u>-</u>	<u>-</u>	<u>2,955</u>	<u>12,036</u>	<u>14,991</u>	<u>14,991</u>
Class funds:								
Band	3,542	3,542	-	-	3,542	-	3,542	3,542
Chorus	6,729	6,729	-	-	6,729	-	6,729	6,729
Mathletes	403	403	-	-	403	-	403	403
Orchestra	5,775	5,775	-	-	5,775	-	5,775	5,775
Science	137	137	-	-	137	-	137	137
Steam Academy	<u>2,182</u>	<u>2,182</u>	<u>-</u>	<u>-</u>	<u>2,182</u>	<u>-</u>	<u>2,182</u>	<u>2,182</u>
	<u>18,768</u>	<u>18,768</u>	<u>-</u>	<u>-</u>	<u>18,768</u>	<u>-</u>	<u>18,768</u>	<u>18,768</u>
Total restricted fund	<u>48,245</u>	<u>48,245</u>	<u>-</u>	<u>-</u>	<u>36,209</u>	<u>12,036</u>	<u>48,245</u>	<u>48,245</u>
Total general and restricted funds	<u>\$ 86,688</u>	<u>\$ 86,688</u>	<u>\$ -</u>	<u>\$ 38,443</u>	<u>\$ 36,209</u>	<u>\$ 12,036</u>	<u>\$ 86,688</u>	<u>\$ 86,688</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Indian Trail Intermediate School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administrative	\$ -	\$ -	\$ 2,114	\$ -	\$ -
Aquarium		-	1,171	-	
Class fees		6,718	-	-	
Custodial		-	1,112	-	
Equipment		-	225	-	
Instructional supplies and materials		-	7,777	-	
Service charges		-	108	-	
Interest		15	-	-	
Pictures		1,676	-	-	
Vending		312	-	-	
Yearbooks		15,475	13,385	-	
Total general fund	40,139	24,196	25,892	-	38,443
Restricted fund:					
Board of Education allocations:					
Dues and memberships	-	1,270	1,270	-	-
Copier	-	9,564	8,419	(1,000)	145
Instructional supplies and materials	-	27,899	21,441	1,000	7,458
Library books	-	6,170	6,170	-	-
Forward funding	-	15,600	15,519	-	81
Fee waivers	-	23,978	17,176	-	6,802
Performing music fee waivers	-	3,155	3,155	-	-
Science materials	-	1,543	1,543	-	-
Office supplies	-	617	617	-	-
Total board of education allocations	-	89,796	75,310	-	14,486

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Indian Trail Intermediate School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Miscellaneous restricted funds:					
Donations #1	\$ 4,195	\$ 325	\$ 916	\$ -	\$ 3,604
Donations #2	2,004	2	250	-	1,756
Donations #3	3,115	-	-	-	3,115
Donations #4	2,929	2,286	1,846	-	3,369
JCS Foundation grants	73	-	-	-	73
Grant #3	119	400	400	-	119
Chromebook damage	-	1,839	1,839	-	-
Library	2,882	622	549	-	2,955
Total miscellaneous restricted funds	<u>15,317</u>	<u>5,474</u>	<u>5,800</u>	<u>-</u>	<u>14,991</u>
Class funds:					
Band	3,502	660	620	-	3,542
Chorus	6,912	570	753	-	6,729
Mathletes	472	175	244	-	403
Orchestra	6,301	1,560	2,086	-	5,775
Science	137	-	-	-	137
Steam Academy	2,182	-	-	-	2,182
Total class funds	<u>19,506</u>	<u>2,965</u>	<u>3,703</u>	<u>-</u>	<u>18,768</u>
Total restricted fund	<u>34,823</u>	<u>98,235</u>	<u>84,813</u>	<u>-</u>	<u>48,245</u>
Total general and restricted funds	<u>\$ 74,962</u>	<u>\$ 122,431</u>	<u>\$ 110,705</u>	<u>\$ -</u>	<u>\$ 86,688</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Balance Sheet - Regulatory Basis
Liberty Bell Middle School
June 30, 2021

	ASSETS	LIABILITIES AND FUND BALANCES					Total Liabilities and Fund Balances
		LIABILITIES	FUND BALANCES			Fund Balances	
	Cash in Checking	Accounts Payable	Unassigned	Assigned	Restricted		
General fund	\$ 34,998	\$ -	\$ 34,998	\$ -	\$ -	\$ 34,998	\$ 34,998
Restricted funds:							
Board of Education allocations:							
Copier	1,067	-	-	1,067	-	1,067	1,067
Instructional supplies and materials	956	-	-	956	-	956	956
AC instructional supplies and materials	60	-	-	60	-	60	60
Library books	5	-	-	5	-	5	5
Fee waivers	559	-	-	559	-	559	559
Total board of education allocations	2,647	-	-	2,647	-	2,647	2,647
Miscellaneous restricted funds:							
Donation #1	44	-	-	-	44	44	44
Donation #2	889	-	-	-	889	889	889
Drama	3,889	-	-	3,889	-	3,889	3,889
Beta club	2,269	-	-	2,269	-	2,269	2,269
Library	836	-	-	836	-	836	836
JCS Foundation grant	4,763	-	-	-	4,763	4,763	4,763
Robotics club	704	-	-	704	-	704	704
SGA	2,056	-	-	2,056	-	2,056	2,056
Coffee cart	466	-	-	466	-	466	466
Total miscellaneous restricted funds	15,916	-	-	10,220	5,696	15,916	15,916
Class funds:							
Athletics	27,850	-	-	27,850	-	27,850	27,850
Baseball donation	9,258	-	-	-	9,258	9,258	9,258
Band	4,264	-	-	4,264	-	4,264	4,264
Cheerleading - 8th	21	-	-	21	-	21	21
Chorus	5,586	-	-	5,586	-	5,586	5,586
Orchestra	1,719	-	-	1,719	-	1,719	1,719
Total class funds	48,698	-	-	39,440	9,258	48,698	48,698
Total restricted funds	67,261	-	-	52,307	14,954	67,261	67,261
Total general and restricted funds	\$ 102,259	\$ -	\$ 34,998	\$ 52,307	\$ 14,954	\$ 102,259	\$ 102,259

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Liberty Bell Middle School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administrative	\$ -	\$ -	\$ 571	\$ -	\$ -
Field trips		1,173	1,173	-	
Fines, fees and dues		3,803	89	-	
Damaged/Lost textbooks		62	-	-	
Instructional supplies and materials		-	2,029	-	
Maintenance		-	6,083	-	
Memberships		-	1,725	-	
Office supplies		-	745	-	
Pictures		1,807	75	-	
Vending		1,452	-	-	
Yearbooks		8,680	8,460	-	
	<u>38,971</u>	<u>16,977</u>	<u>20,950</u>	<u>-</u>	<u>34,998</u>
Total general fund					
Restricted funds:					
Board of Education allocations:					
Copier	2,573	12,000	11,506	(2,000)	1,067
AC copier	-	600	600	-	-
Instructional supplies and materials	-	33,187	36,231	4,000	956
AC instructional supplies and materials	318	888	146	(1,000)	60
AC other supplies and materials	540	888	428	(1,000)	-
Forward funding	-	6,284	6,284	-	-
Science materials	-	1,496	1,496	-	-
Library books	129	5,985	6,109	-	5
Fee waivers	8,251	24,897	32,589	-	559
	<u>11,811</u>	<u>86,225</u>	<u>95,389</u>	<u>-</u>	<u>2,647</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Donation #1	1,012	513	1,481	-	44
Donation #2	7,303	2,560	8,974	-	889
Donation #3	-	-	-	-	-
Drama	3,760	129	-	-	3,889
Beta club	2,962	19	712	-	2,269
Chromebook damage	-	3,377	3,377	-	-
Eastman grants	-	700	700	-	-
Library	833	335	332	-	836
JCS Foundation grant	15,000	-	10,237	-	4,763
Robotics club	-	1,160	456	-	704
SGA	2,056	-	-	-	2,056
Coffee cart	273	662	469	-	466
	<u>33,199</u>	<u>9,455</u>	<u>26,738</u>	<u>-</u>	<u>15,916</u>
Total miscellaneous restricted funds					

(Continued)

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis (Continued)
Liberty Bell Middle School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
Class funds:					
Athletics	\$ 27,346	\$ 40,159	\$ 39,655	\$ -	\$ 27,850
Baseball donation	5,189	20,145	16,076	-	9,258
Band	5,062	1,545	2,343	-	4,264
Cheerleading - 8th	21	455	455	-	21
Chorus	5,684	500	598	-	5,586
Orchestra	1,926	270	477	-	1,719
Total class funds	<u>45,228</u>	<u>63,074</u>	<u>59,604</u>	-	<u>48,698</u>
Total restricted funds	<u>90,238</u>	<u>158,754</u>	<u>181,731</u>	-	<u>67,261</u>
Total general and restricted funds	<u>\$ 129,209</u>	<u>\$ 175,731</u>	<u>\$ 202,681</u>	<u>\$ -</u>	<u>\$ 102,259</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 Cherokee Elementary School
 June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES					Total Liabilities and Fund Balances
	Cash in Checking	Total Assets	LIABILITIES Accounts Payable	FUND BALANCES			Total Fund Balances	
			Unassigned	Assigned	Restricted			
General fund	\$ 58,155	\$ 58,155	\$ -	\$ 58,155	\$ -	\$ -	\$ 58,155	\$ 58,155
Restricted funds:								
Board of Education allocations:								
Copier	4,489	4,489	-	-	4,489	-	4,489	4,489
Instructional supplies and materials	834	834	-	-	834	-	834	834
Forward funding	1,406	1,406	-	-	1,406	-	1,406	1,406
Fee waivers	4,716	4,716	-	-	4,716	-	4,716	4,716
Library books	457	457	-	-	457	-	457	457
Office Supplies	36	36	-	-	36	-	36	36
Science materials	24	24	-	-	24	-	24	24
Travel	192	192	-	-	192	-	192	192
Postal charges	761	761	-	-	761	-	761	761
Total board of education allocations	12,915	12,915	-	-	12,915	-	12,915	12,915
Miscellaneous restricted funds:								
Educare	1,714	1,714	1,714	-	-	-	-	1,714
Field trip donation	65	65	-	-	-	65	65	65
Rev Trak	20	20	20	-	-	-	-	20
Donation #1	1,803	1,803	-	-	-	1,803	1,803	1,803
Donation #2	23,288	23,288	-	-	-	23,288	23,288	23,288
Donation #4	10	10	-	-	-	10	10	10
Grant #1	209	209	-	-	-	209	209	209
Grant #3	1,218	1,218	-	-	-	1,218	1,218	1,218
Eastman grant	268	268	-	-	-	268	268	268
JC Foundation wish list	1,659	1,659	-	-	-	1,659	1,659	1,659
Library	848	848	-	-	848	-	848	848
Total miscellaneous restricted funds	31,102	31,102	1,734	-	848	28,520	29,368	31,102
Total restricted funds	44,017	44,017	1,734	-	13,763	28,520	42,283	44,017
Total general and restricted funds	\$ 102,172	\$ 102,172	\$ 1,734	\$ 58,155	\$ 13,763	\$ 28,520	\$ 100,438	\$ 102,172

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Cherokee Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administrative expense	\$ -	\$ -	\$ -	\$ -	\$ -
Field trips		-	-	-	
Fines, fees and dues		2,496	-	-	
Instruction		-	2,453	-	
Interest		13	-	-	
Janitorial		-	538	-	
Pictures		2,895	-	-	
Service charges		-	80	-	
Vending		-	-	-	
Yearbook		3,725	-	-	
	<u>52,097</u>	<u>9,129</u>	<u>3,071</u>	<u>-</u>	<u>58,155</u>
Total general fund					
Restricted fund:					
Board of Education allocations:					
Copier	2,436	5,420	3,367	-	4,489
Dues and memberships	-	450	450	-	-
Instructional supplies and materials	1,709	9,298	10,173	-	834
Forward funding	244	2,016	854	-	1,406
Fee waivers	1,459	8,170	4,913	-	4,716
Library books	187	1,920	1,650	-	457
Office Supplies	91	192	247	-	36
Science materials	-	480	456	-	24
Travel	-	192	-	-	192
Postal charges	421	576	236	-	761
	<u>6,547</u>	<u>28,714</u>	<u>22,346</u>	<u>-</u>	<u>12,915</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Field trip donation	65	-	-	-	65
Donation #1	1,808	1,017	1,022	-	1,803
Donation #2	23,481	-	193	-	23,288
Donation #3	2,192	-	2,192	-	-
Donation #4	10	-	-	-	10
Grant #1	209	-	-	-	209
Grant #3	858	500	140	-	1,218
Eastman grant	268	-	-	-	268
JC Foundation wish list	1,659	-	-	-	1,659
Library	1,486	386	1,024	-	848
	<u>32,036</u>	<u>1,903</u>	<u>4,571</u>	<u>-</u>	<u>29,368</u>
Total miscellaneous restricted funds					
	<u>38,583</u>	<u>30,617</u>	<u>26,917</u>	<u>-</u>	<u>42,283</u>
Total restricted fund					
Total general and restricted funds	<u>\$ 90,680</u>	<u>\$ 39,746</u>	<u>\$ 29,988</u>	<u>\$ -</u>	<u>\$ 100,438</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 Fairmont Elementary School
 June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES				
	Cash in Checking	Accounts Payable	FUND BALANCES				Total Liabilities and Fund Balances
			Unassigned	Assigned	Restricted	Total Fund Balances	
General fund	\$ 2,887	\$ -	\$ 2,887	\$ -	\$ -	\$ 2,887	\$ 2,887
Restricted fund:							
Board of Education allocations:							
Copier	254	-	-	254	-	254	254
Forward funding	2,113	-	-	2,113	-	2,113	2,113
Fee waivers	6,057	-	-	6,057	-	6,057	6,057
Library books	69	-	-	69	-	69	69
Total board of education allocations	8,493	-	-	8,493	-	8,493	8,493
Miscellaneous restricted funds:							
Rev Trak	36	36	-	-	-	-	36
JCS Foundation grant	24	-	-	-	24	24	24
Eastman grant	700	-	-	-	700	700	700
Library	1,077	-	-	1,077	-	1,077	1,077
Total miscellaneous restricted funds	1,837	36	-	1,077	724	1,801	1,837
Total restricted funds	10,330	36	-	9,570	724	10,294	10,330
Total general and restricted funds	\$ 13,217	\$ 36	\$ 2,887	\$ 9,570	\$ 724	\$ 13,181	\$ 13,217

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Fairmont Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administrative expense	\$ -	\$ -	\$ 612	\$ -	\$ -
Accelerated reader awards		-	936	-	
Fines, fees and dues		115	-	-	
Instructional supplies and materials		-	948	-	
Instruction equipment		-	3,646	-	
Pictures		4,377	-	-	
Service charges		-	142	-	
Total general fund	<u>4,679</u>	<u>4,492</u>	<u>6,284</u>	<u>-</u>	<u>2,887</u>
Restricted fund:					
Board of Education allocations:					
Copier	825	6,542	7,113	-	254
Instructional supplies and materials	-	16,473	16,473	-	-
Forward funding	3,086	2,578	3,551	-	2,113
Fee waivers	6,065	9,766	9,774	-	6,057
Library books	-	2,455	2,386	-	69
Science materials	-	614	614	-	-
Office supplies	-	246	246	-	-
Total board of education allocations	<u>9,976</u>	<u>38,674</u>	<u>40,157</u>	<u>-</u>	<u>8,493</u>
Miscellaneous restricted funds:					
Donation #2	9,872	150	10,022	-	-
JCS Foundation grant	24	-	-	-	24
Eastman grant	700	-	-	-	700
Library	801	2,065	1,789	-	1,077
Total miscellaneous restricted funds	<u>11,397</u>	<u>2,215</u>	<u>11,811</u>	<u>-</u>	<u>1,801</u>
Total restricted fund	<u>21,373</u>	<u>40,889</u>	<u>51,968</u>	<u>-</u>	<u>10,294</u>
Total general and restricted funds	<u>\$ 26,052</u>	<u>\$ 45,381</u>	<u>\$ 58,252</u>	<u>\$ -</u>	<u>\$ 13,181</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Balance Sheet - Regulatory Basis
Lake Ridge Elementary School
June 30, 2021

	ASSETS			LIABILITIES AND FUND BALANCES					Total Liabilities and Fund Balances
	Cash in Checking	Accounts Receivable	Total Assets	LIABILITIES		FUND BALANCES			
				Accounts Payable	Unassigned	Assigned	Restricted	Fund Balances	
General fund	\$ 67,335	\$ 1,195	\$ 68,530	\$ -	\$ 68,530	\$ -	\$ -	\$ 68,530	\$ 68,530
Restricted funds:									
Board of Education allocations:									
Copier	5,218	-	5,218	-	-	5,218	-	5,218	5,218
Instructional supplies and materials	2,084	-	2,084	-	-	2,084	-	2,084	2,084
Forward funding	2,013	-	2,013	-	-	2,013	-	2,013	2,013
Fee waivers	3,012	-	3,012	-	-	3,012	-	3,012	3,012
Science materials	549	-	549	-	-	549	-	549	549
Postal charges	77	-	77	-	-	77	-	77	77
Total board of education allocations	<u>12,953</u>	<u>-</u>	<u>12,953</u>	<u>-</u>	<u>-</u>	<u>12,953</u>	<u>-</u>	<u>12,953</u>	<u>12,953</u>
Miscellaneous restricted funds:									
Grant #3	700	-	700	-	-	-	700	700	700
Donation #1	208	-	208	-	-	-	208	208	208
Donation #3	20,000	-	20,000	-	-	-	20,000	20,000	20,000
TVA grant	3,641	-	3,641	-	-	-	3,641	3,641	3,641
Donation - Eastman	1,852	-	1,852	-	-	-	1,852	1,852	1,852
Library	7,644	-	7,644	-	-	7,644	-	7,644	7,644
JCS Foundation Grant	985	-	985	-	-	-	985	985	985
Total miscellaneous restricted funds	<u>35,030</u>	<u>-</u>	<u>35,030</u>	<u>-</u>	<u>-</u>	<u>7,644</u>	<u>27,386</u>	<u>35,030</u>	<u>35,030</u>
Total restricted funds	<u>47,983</u>	<u>-</u>	<u>47,983</u>	<u>-</u>	<u>-</u>	<u>20,597</u>	<u>27,386</u>	<u>47,983</u>	<u>47,983</u>
Total general and restricted funds	<u>\$ 115,318</u>	<u>\$ 1,195</u>	<u>\$ 116,513</u>	<u>\$ -</u>	<u>\$ 68,530</u>	<u>\$ 20,597</u>	<u>\$ 27,386</u>	<u>\$ 116,513</u>	<u>\$ 116,513</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Lake Ridge Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 362	\$ -	\$ -
Fines, fees and dues		8,086	126	-	
Instruction		-	9,226	-	
Pictures		2,199	-	-	
Vending		41	-	-	
Yearbook		4,546	25	-	
Total general fund	<u>63,397</u>	<u>14,872</u>	<u>9,739</u>	<u>-</u>	<u>68,530</u>
Restricted fund:					
Board of Education allocations:					
Copier	3,831	9,000	7,613	-	5,218
Instructional supplies and materials	3,126	13,868	14,910	-	2,084
Forward funding	3,531	2,819	4,337	-	2,013
Fee waivers	3,456	4,674	5,118	-	3,012
Science materials	-	671	122	-	549
Library books	-	2,685	2,685	-	-
Postal charges	7	400	330	-	77
Total board of education allocations	<u>13,951</u>	<u>34,117</u>	<u>35,115</u>	<u>-</u>	<u>12,953</u>
Miscellaneous restricted funds:					
Grant #1	62	-	62	-	-
Grant #3	32	700	32	-	700
Donation #1	1,775	-	1,567	-	208
Donation #2	33	-	33	-	-
Donation #3	-	20,000	-	-	20,000
TVA grant	-	5,000	1,359	-	3,641
Donation - Eastman	1,191	1,100	439	-	1,852
Library	1,462	20,008	13,826	-	7,644
JCS Foundation Grant	1,772	-	787	-	985
Total miscellaneous restricted funds	<u>6,327</u>	<u>46,808</u>	<u>18,105</u>	<u>-</u>	<u>35,030</u>
Total restricted fund	<u>20,278</u>	<u>80,925</u>	<u>53,220</u>	<u>-</u>	<u>47,983</u>
Total general and restricted funds	<u>\$ 83,675</u>	<u>\$ 95,797</u>	<u>\$ 62,959</u>	<u>\$ -</u>	<u>\$ 116,513</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 Mountain View Elementary School
 June 30, 2021

	ASSETS	LIABILITIES AND FUND BALANCES				
	Cash in Checking	FUND BALANCES				Total Liabilities and Fund Balances
		Unassigned	Assigned	Restricted	Fund Balances	
General fund	\$ 11,391	\$ 11,391	\$ -	\$ -	\$ 11,391	\$ 11,391
Restricted funds:						
Board of Education allocations:						
Copier	4,956	-	4,956	-	4,956	4,956
Dues and memberships	50	-	50	-	50	50
Instructional supplies and materials	1,222	-	1,222	-	1,222	1,222
Forward funding	2,200	-	2,200	-	2,200	2,200
Science materials	61	-	61	-	61	61
Other supplies	35	-	35	-	35	35
Fee waivers	381	-	381	-	381	381
Library books	1,759	-	1,759	-	1,759	1,759
Postal charges	90	-	90	-	90	90
Travel	250	-	250	-	250	250
Office supplies	3	-	3	-	3	3
Total board of education allocations	11,007	-	11,007	-	11,007	11,007
Miscellaneous restricted funds:						
Eastman grant	596	-	-	596	596	596
Field trip donation	719	-	-	719	719	719
Donation #1	3,435	-	-	3,435	3,435	3,435
Donation #2	977	-	-	977	977	977
Donation #3	12,696	-	-	12,696	12,696	12,696
Donation #4	97	-	-	97	97	97
Outdoor classroom grant	348	-	-	348	348	348
Grant #1	15	-	-	15	15	15
Grant #3	82	-	-	82	82	82
JC foundation grant	284	-	-	284	284	284
Library	5,140	-	5,140	-	5,140	5,140
Total miscellaneous restricted funds	24,389	-	5,140	19,249	24,389	24,389
Total restricted funds	35,396	-	16,147	19,249	35,396	35,396
Total general and restricted funds	\$ 46,787	\$ 11,391	\$ 16,147	\$ 19,249	\$ 46,787	\$ 46,787

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Mountain View Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 166	\$ -	\$ -
Appreciation		-	240	-	
Fines, fees and dues		43	98	-	
Instruction		-	1,230	-	
Interest		7	-	-	
Membership		-	82	-	
Office		-	56	-	
Snacks		-	261	-	
Vending		151	-	-	
Pictures		3,012	-	-	
	<u>10,311</u>	<u>3,213</u>	<u>2,133</u>	<u>-</u>	<u>11,391</u>
Total general fund					
Restricted fund:					
Board of Education allocations:					
Copier	4,267	10,000	9,311	-	4,956
Dues and memberships	-	500	450	-	50
Instructional supplies and materials	3,306	9,000	11,084	-	1,222
Forward funding	2,086	2,500	2,386	-	2,200
Science materials	-	543	482	-	61
Other supplies	95	1,000	1,060	-	35
Fee waivers	2,959	10,000	12,578	-	381
Library books	820	2,170	1,231	-	1,759
Postal charges	105	750	765	-	90
Travel	250	-	-	-	250
Office supplies	-	250	247	-	3
	<u>13,888</u>	<u>36,713</u>	<u>39,594</u>	<u>-</u>	<u>11,007</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Eastman grant	782	700	886	-	596
Field trip donation	719	-	-	-	719
Donation #1	4,842	872	2,279	-	3,435
Donation #2	575	4,702	4,300	-	977
Donation #3	12,696	-	-	-	12,696
Donation #4	97	-	-	-	97
Outdoor classroom grant	348	-	-	-	348
Grant #1	15	-	-	-	15
Grant #3	82	-	-	-	82
JC foundation grant	647	-	363	-	284
Library	765	4,587	212	-	5,140
	<u>21,568</u>	<u>10,861</u>	<u>8,040</u>	<u>-</u>	<u>24,389</u>
Total miscellaneous restricted funds					
Total restricted fund	<u>35,456</u>	<u>47,574</u>	<u>47,634</u>	<u>-</u>	<u>35,396</u>
Total general and restricted funds	<u>\$ 45,767</u>	<u>\$ 50,787</u>	<u>\$ 49,767</u>	<u>\$ -</u>	<u>\$ 46,787</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 North Side Elementary School
 June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES				Total Liabilities and Fund Balances
	Cash in Checking	Accounts Payable	FUND BALANCES			Total Fund Balances	
			Unassigned	Assigned	Restricted		
General fund	\$ 10,251	\$ -	\$ 10,251	\$ -	\$ -	\$ 10,251	\$ 10,251
Restricted funds:							
Board of Education allocations:							
Copier	425	-	-	425	-	425	425
Instructional supplies and materials	781	-	-	781	-	781	781
Science materials	44	-	-	44	-	44	44
Fee waivers	423	-	-	423	-	423	423
Library books	28	-	-	28	-	28	28
Postal charges	128	-	-	128	-	128	128
Office supplies	-	-	-	-	-	-	-
Total board of education allocations	<u>1,829</u>	<u>-</u>	<u>-</u>	<u>1,829</u>	<u>-</u>	<u>1,829</u>	<u>1,829</u>
Miscellaneous restricted funds:							
Rev Trak	7	7	-	-	-	-	7
Donations #1	723	-	-	-	723	723	723
Donations #2	566	-	-	-	566	566	566
Donations #4	49	-	-	-	49	49	49
Grant #1	18	-	-	-	18	18	18
Grant #3	18	-	-	-	18	18	18
Library	88	-	-	88	-	88	88
Total miscellaneous restricted funds	<u>1,469</u>	<u>7</u>	<u>-</u>	<u>88</u>	<u>1,374</u>	<u>1,462</u>	<u>1,469</u>
Total general and restricted funds	<u>\$ 13,549</u>	<u>\$ 7</u>	<u>\$ 10,251</u>	<u>\$ 1,917</u>	<u>\$ 1,374</u>	<u>\$ 13,542</u>	<u>\$ 13,549</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
North Side Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 158	\$ -	\$ -
Field trips		39	-	-	
Fines, fees and dues		40	-	-	
Instruction		-	1,602	-	
Pictures		2,307	-	-	
Service charges		-	226	-	
Vending		128	-	-	
Yearbook		2,450	2,200	-	
	<u>9,473</u>	<u>4,964</u>	<u>4,186</u>	<u>-</u>	<u>10,251</u>
Total general fund					
Restricted fund:					
Board of Education allocations:					
Copier	1,169	5,567	5,165	(1,146)	425
Instructional supplies and materials	813	6,710	6,742	-	781
Forward funding	-	1,000	1,000	-	-
Science materials	-	334	290	-	44
Fee waivers	2,805	7,000	10,528	1,146	423
Library books	8	1,335	1,315	-	28
Postal charges	74	501	447	-	128
Office supplies	68	168	236	-	-
	<u>4,937</u>	<u>22,615</u>	<u>25,723</u>	<u>-</u>	<u>1,829</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Eastman grant	118	1,400	1,518	-	-
Donations #1	1,617	425	1,319	-	723
Donations #2	545	200	179	-	566
Donations #3	201	540	741	-	-
Donations #4	365	1,000	1,316	-	49
Grant #1	330	1,000	1,312	-	18
Grant #3	-	1,500	1,482	-	18
Library	83	5	-	-	88
	<u>3,259</u>	<u>6,070</u>	<u>7,867</u>	<u>-</u>	<u>1,462</u>
Total miscellaneous restricted funds					
Total restricted funds					
	<u>8,196</u>	<u>28,685</u>	<u>33,590</u>	<u>-</u>	<u>3,291</u>
Total general and restricted funds					
	<u>\$ 17,669</u>	<u>\$ 33,649</u>	<u>\$ 37,776</u>	<u>\$ -</u>	<u>\$ 13,542</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Balance Sheet - Regulatory Basis
South Side Elementary School
June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES				Total Liabilities and Fund Balances
	Cash in Checking	Accounts Payable	FUND BALANCES			Total Fund Balances	
			Unassigned	Assigned	Restricted		
General fund	\$ 17,569	\$ -	\$ 17,569	\$ -	\$ -	\$ 17,569	\$ 17,569
Restricted fund:							
Board of Education allocations:							
Copier	1,033	-	-	1,033	-	1,033	1,033
Instructional supplies and materials	2,415	-	-	2,415	-	2,415	2,415
Forward funding	620	-	-	620	-	620	620
Science materials	206	-	-	206	-	206	206
Other supplies	65	-	-	65	-	65	65
Fee waivers	14,969	-	-	14,969	-	14,969	14,969
Dues and memberships	726	-	-	726	-	726	726
Postal charges	117	-	-	117	-	117	117
Total board of education allocations	<u>20,151</u>	<u>-</u>	<u>-</u>	<u>20,151</u>	<u>-</u>	<u>20,151</u>	<u>20,151</u>
Miscellaneous restricted funds:							
Rev Trak	14	14	-	-	-	-	14
Donation #1	6,597	-	-	-	6,597	6,597	6,597
Donation #2	363	-	-	-	363	363	363
Donation #4	495	-	-	-	495	495	495
Grant #1	1,555	-	-	-	1,555	1,555	1,555
Eastman grant	759	-	-	-	759	759	759
JCS Foundation grant	292	-	-	-	292	292	292
Library	3,111	-	-	3,111	-	3,111	3,111
Total miscellaneous restricted funds	<u>13,186</u>	<u>14</u>	<u>-</u>	<u>3,111</u>	<u>10,061</u>	<u>13,172</u>	<u>13,186</u>
Total restricted funds	<u>33,337</u>	<u>14</u>	<u>-</u>	<u>23,262</u>	<u>10,061</u>	<u>33,323</u>	<u>33,337</u>
Total general and restricted funds	<u>\$ 50,906</u>	<u>\$ 14</u>	<u>\$ 17,569</u>	<u>\$ 23,262</u>	<u>\$ 10,061</u>	<u>\$ 50,892</u>	<u>\$ 50,906</u>

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
South Side Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 70	\$ -	\$ -
Fines, fees and dues		110	-	-	
Instruction		38	-	-	
Service charge		-	105	-	
Checks		-	203	-	
Vending		93	-	-	
Pictures		2,377	-	-	
	<u>15,329</u>	<u>2,618</u>	<u>378</u>	<u>-</u>	<u>17,569</u>
Total general fund					
Restricted funds:					
Board of Education allocations:					
Copier	445	2,542	1,954	-	1,033
Instructional supplies and materials	4,508	13,370	15,463	-	2,415
Forward funding	1,985	1,722	3,087	-	620
Science materials	-	410	204	-	206
Other supplies	4,445	-	4,380	-	65
Fee waivers	7,331	7,638	-	-	14,969
Library books	-	1,640	1,640	-	-
Dues and memberships	526	200	-	-	726
Office supplies	-	164	164	-	-
Postal charges	35	100	18	-	117
	<u>19,275</u>	<u>27,786</u>	<u>26,910</u>	<u>-</u>	<u>20,151</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Donation #1	7,929	-	1,332	-	6,597
Donation #2	363	-	-	-	363
Donation #4	495	-	-	-	495
Grant #1	1,155	400	-	-	1,555
Eastman grant	759	400	400	-	759
JCS Foundation grant	292	-	-	-	292
Library	3,202	8,984	9,075	-	3,111
	<u>14,195</u>	<u>9,784</u>	<u>10,807</u>	<u>-</u>	<u>13,172</u>
Total miscellaneous restricted funds					
	<u>33,470</u>	<u>37,570</u>	<u>37,717</u>	<u>-</u>	<u>33,323</u>
Total restricted funds					
Total general and restricted funds	<u>\$ 48,799</u>	<u>\$ 40,188</u>	<u>\$ 38,095</u>	<u>\$ -</u>	<u>\$ 50,892</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
 Balance Sheet - Regulatory Basis
 Towne Acres Elementary School
 June 30, 2021

	ASSETS		LIABILITIES AND FUND BALANCES					
	Cash in Checking	Accounts Payable	LIABILITIES			FUND BALANCES		Total Liabilities and Fund Balances
			Unassigned	Assigned	Restricted	Total Fund Balances		
General fund	\$ 14,651	\$ -	\$ 14,651	\$ -	\$ -	\$ 14,651	\$ 14,651	
Restricted fund:								
Board of Education allocations:								
Copier	4,515	-	-	4,515	-	4,515	4,515	
Instructional supplies and materials	2,095	-	-	2,095	-	2,095	2,095	
Science materials	73	-	-	73	-	73	73	
Fee waivers	3,865	-	-	3,865	-	3,865	3,865	
Library books	670	-	-	670	-	670	670	
Dues and memberships	225	-	-	225	-	225	225	
Postal charges	92	-	-	92	-	92	92	
Office supplies	50	-	-	50	-	50	50	
Total board of education allocations	11,585	-	-	11,585	-	11,585	11,585	
Miscellaneous restricted funds:								
Rev Trak	17	17	-	-	-	-	17	
JCS Foundation grant	53	-	-	-	53	53	53	
Eastman grant	1,100	-	-	-	1,100	1,100	1,100	
Donation #1	1,341	-	-	-	1,341	1,341	1,341	
Total miscellaneous restricted funds	2,511	17	-	-	2,494	2,494	2,511	
Total restricted funds	14,096	17	-	11,585	2,494	14,079	14,096	
Total general and restricted funds	\$ 28,747	\$ 17	\$ 14,651	\$ 11,585	\$ 2,494	\$ 28,730	\$ 28,747	

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Towne Acres Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 962	\$ -	\$ -
Awards		-	773	-	
Custodial		-	52	-	
Service charges		-	40	-	
Field trips		1,606	1,506	-	
Fines, fees and dues		7,800	-	-	
Instruction		-	6,785	-	
Pictures		3,346	-	-	
	<u>12,017</u>	<u>12,752</u>	<u>10,118</u>	<u>-</u>	<u>14,651</u>
Total general fund					
Restricted fund:					
Board of Education allocations:					
Copier	2,139	10,000	7,624	-	4,515
Instructional supplies and materials	26	8,319	6,250	-	2,095
Science materials	-	533	460	-	73
Fee waivers	1,618	3,306	1,059	-	3,865
Library books	104	2,130	1,564	-	670
Dues and memberships	375	300	450	-	225
Postal charges	98	300	306	-	92
Office supplies	15	465	430	-	50
	<u>4,375</u>	<u>25,353</u>	<u>18,143</u>	<u>-</u>	<u>11,585</u>
Total board of education allocations					
Miscellaneous restricted funds:					
JCS Foundation grant	53	-	-	-	53
Eastman grant	701	1,100	701	-	1,100
Library	187	-	187	-	-
Donation #1	663	2,770	2,092	-	1,341
	<u>1,604</u>	<u>3,870</u>	<u>2,980</u>	<u>-</u>	<u>2,494</u>
Total miscellaneous restricted funds					
Total restricted fund	<u>5,979</u>	<u>29,223</u>	<u>21,123</u>	<u>-</u>	<u>14,079</u>
Total general and restricted funds	<u>\$ 17,996</u>	<u>\$ 41,975</u>	<u>\$ 31,241</u>	<u>\$ -</u>	<u>\$ 28,730</u>

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Balance Sheet - Regulatory Basis
Woodland Elementary School
June 30, 2021

	ASSETS		ES AND FUND 1		LIABILITIES AND FUND BALANCES			Total Liabilities and Fund Balances
	Cash in Checking	Accounts Payable	FUND BALANCES			Fund Balances		
			Unassigned	Assigned	Restricted			
General fund	\$ 36	\$ -	\$ 36	\$ -	\$ -	\$ 36	\$ 36	
Restricted fund:								
Board of Education allocations:								
Copier	615	-	-	615	-	615	615	
Science materials	93	-	-	93	-	93	93	
Fee waivers	42	-	-	42	-	42	42	
Library books	23	-	-	23	-	23	23	
Dues and memberships	42	-	-	42	-	42	42	
Postal charges	198	-	-	198	-	198	198	
Travel	298	-	-	298	-	298	298	
Total board of education allocations	1,311	-	-	1,311	-	1,311	1,311	
Miscellaneous restricted funds:								
Educare	16,728	16,728	-	-	-	-	16,728	
ECLC	230	230	-	-	-	-	230	
Donation - field trip	89	-	-	-	89	89	89	
Donations #1	56	-	-	-	56	56	56	
Donations #2	1,545	-	-	-	1,545	1,545	1,545	
Donations #3	5	-	-	-	5	5	5	
Tim Andies Shoe Fund	338	-	-	-	338	338	338	
Eastman Grant	1,506	-	-	-	1,506	1,506	1,506	
Library	3,051	-	-	3,051	-	3,051	3,051	
Total miscellaneous restricted funds	23,548	16,958	-	3,051	3,539	6,590	23,548	
Total restricted funds	24,859	16,958	-	4,362	3,539	7,901	24,859	
Total general and restricted funds	\$ 24,895	\$ 16,958	\$ 36	\$ 4,362	\$ 3,539	\$ 7,937	\$ 24,895	

See accompanying notes to financial statements.

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis
Woodland Elementary School
Year Ended June 30, 2021

	Fund Balances July 1, 2020	Revenues	Expenditures	Other Financing Sources (Uses) Transfers In (Out)	Fund Balances June 30, 2021
General fund:					
Administration	\$ -	\$ -	\$ 372	\$ -	\$ -
Fines, fees and dues		1,550	-	-	
Instruction		-	3,068	-	
Pictures		977	-	-	
Service charges		-	75	-	
Vending		119	-	-	
Yearbooks		2,423	1,972	-	
	<u>454</u>	<u>5,069</u>	<u>5,487</u>	<u>-</u>	<u>36</u>
Total general fund					
Restricted funds:					
Board of Education allocations:					
Copier	696	4,100	4,181	-	615
Instructional supplies and materials	155	10,447	10,602	-	-
Forward funding	227	2,037	2,264	-	-
Science materials	-	485	392	-	93
Fee waivers	1,361	6,536	7,855	-	42
Library books	1	1,940	1,918	-	23
Dues and memberships	31	100	89	-	42
Postal charges	-	583	385	-	198
Travel	267	194	163	-	298
Office supplies	-	194	194	-	-
	<u>2,738</u>	<u>26,616</u>	<u>28,043</u>	<u>-</u>	<u>1,311</u>
Total board of education allocations					
Miscellaneous restricted funds:					
Donation - field trip	180	-	91	-	89
Donations #1	981	977	1,902	-	56
Donations #2	895	1,120	470	-	1,545
Donations #3	-	2,187	2,182	-	5
Tim Andies Shoe Fund	338	-	-	-	338
JCS Foundation grant	726	-	726	-	-
Eastman Grant	1,367	1,100	961	-	1,506
Library	1,453	10,720	9,122	-	3,051
	<u>5,940</u>	<u>16,104</u>	<u>15,454</u>	<u>-</u>	<u>6,590</u>
Total miscellaneous restricted funds					
	<u>8,678</u>	<u>42,720</u>	<u>43,497</u>	<u>-</u>	<u>7,901</u>
Total restricted fund					
Total general and restricted funds	<u>\$ 9,132</u>	<u>\$ 47,789</u>	<u>\$ 48,984</u>	<u>\$ -</u>	<u>\$ 7,937</u>

SUPPLEMENTARY SCHEDULES AND OTHER INFORMATION

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Schedule of Fidelity Bond Coverage
June 30, 2021

Company:	Tennessee Municipal League
Type of Coverage	Employee Fidelity Bond
Amount:	\$40,000 each and every loss
Period Covered	08/26/20 - 08/26/21
Positions Covered:	All Employees

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Schedule of Salary Supplements
Year Ended June 30, 2021

Employee	Amount	Source of funds	Proper Withholding	Approved by Board
<u>Science Hill High</u>				
M. Austin	\$ 708	Athletic Fund	Yes	Yes
C. Barrett	107	Athletic Fund	Yes	Yes
M. Cadle	238	Athletic Fund	Yes	Yes
L. Cook	1,769	Athletic Fund	Yes	Yes
S. Hardin	153	Athletic Fund	Yes	Yes
T. Harmon	47	Athletic Fund	Yes	Yes
D. Harris	875	Band Fund	Yes	Yes
J. Higgins	425	Athletic Fund	Yes	Yes
D. Huskins	1,255	Athletic Fund	Yes	Yes
G. Lyon	2,559	Athletic Fund	Yes	Yes
D. Marable	423	Athletic Fund	Yes	Yes
T. Matson	322	Athletic Fund	Yes	Yes
C. Moser	3,904	Athletic Fund	Yes	Yes
S. Nelson	839	Athletic Fund	Yes	Yes
P. Overbay	2,579	Athletic Fund	Yes	Yes
L. Oxendine	4,349	Athletic Fund	Yes	Yes
E. Phillips	91	Athletic Fund	Yes	Yes
J. Phillips	2,063	Athletic Fund	Yes	Yes
F. Ponder	1,963	Athletic Fund	Yes	Yes
A. Stanley	94	Athletic Fund	Yes	Yes
K. Turner	277	Athletic Fund	Yes	Yes
	<u>\$ 25,040</u>			

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Schedule of Salary Supplements (Continued)

Employee	Amount	Source of funds	Proper Withholding	Approved by Board
<u>Liberty Bell Middle School</u>				
M. Cadle	\$ 43	Athletic Fund	Yes	Yes
S. Hardin	721	Athletic Fund	Yes	Yes
M. Harmon	189	Athletic Fund	Yes	Yes
D. Huskins	1,282	Athletic Fund	Yes	Yes
N. Layton	183	Athletic Fund	Yes	Yes
D. Marable	85	Athletic Fund	Yes	Yes
K. Peterson	20	Athletic Fund	Yes	Yes
J. Phillips	150	Athletic Fund	Yes	Yes
F. Ponder	18	Athletic Fund	Yes	Yes
D. Wilkes-Brown	76	Athletic Fund	Yes	Yes
L. Wolff	<u>34</u>	Athletic Fund	Yes	Yes
	<u>\$ 2,801</u>			

Indian Trail Intermediate

NONE

Cherokee Elementary

NONE

Fairmont Elementary

NONE

Lake Ridge Elementary

NONE

Mountain View Elementary

NONE

North Side Elementary

NONE

South Side Elementary

NONE

Towne Acres Elementary

NONE

Woodland Elementary

NONE

COMPLIANCE AND INTERNAL CONTROL

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards*

Chairman and Members of the
Johnson City, Tennessee School Board
Johnson City, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the combined financial statements - regulatory basis of the Johnson City, Tennessee School Board - Internal School Funds ("School Funds"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School Funds' basic financial statements. We have also audited the individual school financial statements - regulatory basis (referred to in the aggregate with those financial statements above as "the financial statements") as of and for the year ended June 30, 2021, presented as supplementary information and have issued our report thereon dated September 30, 2021. Our report disclosed that, as described in Note 2 to the financial statements, the financial statements are prepared in conformity with the accounting practices prescribed by the Tennessee Internal School Uniform Accounting Policy Manual, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United State of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School Funds' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School Funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the School Funds' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2021-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School Funds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is

required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2021-002.

Johnson City, Tennessee School Board's Responses to Findings

Johnson City, Tennessee School Board's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Johnson City, Tennessee School Board's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rodger Moss & Co, PLLC

Greeneville, Tennessee
September 30, 2021



JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Schedule of Prior Year Findings
Year Ended June 30, 2021

Prior Year Financial Statement Findings

<u>Finding Number</u>	<u>Finding Title</u>	<u>Status</u>
2020-001	Significant Deficiency - Inadequate support for money redeposited	Corrected

JOHNSON CITY, TENNESSEE SCHOOL BOARD - INTERNAL SCHOOL FUNDS
Schedule of Findings and Responses
Year Ended June 30, 2021

Current Year Audit Findings

2021-001 Significant Deficiency - Items were not marked as received

Criteria: As required by the Section 5: Title 3 Purchasing of the *Tennessee Internal School Uniform Accounting Policy Manual*, the bookkeeper before disbursing school money should match the receiving report/delivery receipt with the invoice to verify that the items/services shown on the invoice were actually ordered and received.

Condition: Cherokee Elementary School paid the full invoice from a vendor without examining whether all items ordered had been received and did not examine the invoice carefully which noted that items were not delivered.

Effect: The effect of this issue can cause the schools to not be in compliance with the internal control procedures as prescribed by the *Tennessee Internal School Uniform Accounting Policy Manual* regarding following proper procedures before disbursing school money. As a result, too much money was paid to a vendor and the school has a credit with them in the amount of \$202.35.

Recommendation: We recommend that before invoices are paid that all items received have been matched to the invoice and that the invoice has been closely examined to insure that all items ordered were shipped.

Management's Response: Management concurs and has communicated these procedures to the faculty at Cherokee Elementary School so that proper procedures are followed in accordance with the *Tennessee Internal School Manual*.

2021-002 Significant Deficiency - Sales tax was paid on items not for resale

Criteria: As required by the Section 5: Title 3 Purchasing of the *Tennessee Internal School Uniform Accounting Policy Manual*, the bookkeeper before disbursing school money should ensure that sales tax is not charged or paid for tax-exempted purchases.

Condition: Science Hill High School paid sales tax for items purchased for athletics that were not resold to students.

Effect: The effect of this issue can cause the schools to not be in compliance with the internal control procedures as prescribed by the *Tennessee Internal School Uniform Accounting Policy Manual* regarding following proper procedures before disbursing school money. As a result, sales tax was paid on tax-exempt items.

Recommendation: We recommend that sales tax should not be paid for items that are not resold.

Management's Response: Management concurs and has communicated these procedures to the faculty at Science Hill High School so that proper procedures are followed in accordance with the *Tennessee Internal School Manual*.



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

We reviewed the school financial statements, audit findings, and recommendations with management to provide an opportunity for their response. Management’s corrective action plans for all financial statement findings are presented below:

Finding 2021-001 - Significant Deficiency - Items were not marked as received

Response and Corrective Action Plan Prepared by:	Richard Hutson
Person responsible for implementing the Corrective Action:	Same
Anticipated Completion Date of Corrective Action:	Immediate
Repeat Finding:	No
Reason Why Corrective Action was not taken in prior year:	Not applicable

Planned Corrective Action:

Management will communicate to all faculty that the receiving report/delivery receipt needs to be clearly marked for the items received and that the bookkeeper will closely examine the invoice and the receiving report/delivery receipt to ensure that all items have been received that the school was charged for before money is disbursed. Also, the Principal has submitted a corrective action plan to the Director of Finance of the Johnson City, Tennessee School Board.

2021-002 Significant Deficiency - Sales tax was paid on items not for resale

Response and Corrective Action Plan Prepared by:	Josh Carter
Person responsible for implementing the Corrective Action:	Same
Anticipated Completion Date of Corrective Action:	Immediate
Repeat Finding:	No
Reason Why Corrective Action was not taken in prior year:	Not applicable

Planned Corrective Action:

Management will communicate to all faculty that sales tax should not be paid on items not resold. The bookkeeper is currently working to set up tax exempt accounts with vendors that athletics frequently buys items from. Also, the Principal has submitted a corrective action plan to the Director of Finance of the Johnson City, Tennessee School Board.



BOARD OF EDUCATION

Kathy Hall, Chair	Robert Williams, Vice Chair	Michelle Treece, Secretary	
Ginger Carter	Herb Greenlee	Thomas Hager, Jr	Beth Simpson

The mission of the Johnson City Schools is to enable all students to achieve excellence.





JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

Sincerely,

Leia Valley, CPA
Director of Finance



BOARD OF EDUCATION

Kathy Hall, Chair Robert Williams, Vice Chair Michelle Treece, Secretary
Ginger Carter Herb Greenlee Thomas Hager, Jr Beth Simpson

The mission of the Johnson City Schools is to enable all students to achieve excellence.





SEEKING SIGNIFICANCE

SHHS Graduation Proposal

Plan A:

The graduation ceremony for the Class of 2022 will take place at Kermit Tipton Stadium on Saturday, May 28th at 10:00AM. We will rent a large stage to place near the North endzone. With the seating capacity the stadium affords, we will NOT have to ticket the event. *

Axis Security and officers with the Johnson City Police department will provide security services.

MC Productions (Milligan University) will live-stream the ceremony.

This plan is contingent on the weather. We will make a weather call on Wednesday, May 25th by 3:00PM. If the weather forecast shows inclement weather, we will move to Plan B

Plan B:

In the event of inclement weather, the graduation ceremony for the Class of 2022 will take place inside Freedom Hall on Saturday, May 28th at 10:00AM. Freedom Hall will be staged and prepared for graduation. Because of the limited seating capacity inside Freedom Hall, the event will be ticketed. Each graduate will receive 9 tickets. *

Axis Security and officers with the Johnson City Police department will provide security services.

MC Productions (Milligan University) will live-stream the ceremony.

*Space for seating will be contingent upon any regulations or restrictions at the time of the event.



Johnson City Board of Education Regular Meeting

November 1, 2021

The Johnson City Board of Education met in regular session on November 1, 2021, at 6:00 PM in the Board Room at the Central Office.

Attendance Taken at 6:00 PM.

Dr. Ginger Carter: Present
Mr. Herb Greenlee: Present
Mr. Tom Hager: Present
Mrs. Kathy Hall: Present
Mrs. Beth Simpson: Present
Ms. Michelle Treece: Present
Mr. Robert Williams: Present

Present: 7.

1. CALL TO ORDER AND OPENING

- A. Call to Order and Welcome
- B. Moment of Silence
- C. Pledge of allegiance to the flag
- D. Art work on display
- E. Update on South Side

2. RECOGNITIONS

3. ADOPTION OF AGENDA

Motion to adopt the agenda. With a motion by Dr. Ginger Carter and a second by Ms. Michelle Treece, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mrs. Beth Simpson: YES
Ms. Michelle Treece: YES
Mr. Robert Williams: YES

YES: 7, NO: 0

4. CORRESPONDENCE, DELEGATIONS AND COMMUNICATIONS

- Mrs. Kathy Hall noted that the Tennessee State School Board Association chose to withdraw membership from the National School Board Association.
- Mrs. Kathy Hall also noted that when the governor signs bills into laws, the Johnson City Schools will change protocols to stay consistent with the new state laws.

5. REPORTS FROM SUPERINTENDENT AND STAFF

A. Building Projects Update

B. Financial Report ending September 30, 2021

Motion to approve Financial Report ending September 30, 2021 as submitted by Ms. Leia Valley. With a motion by Mrs. Beth Simpson and a second by Mr. Robert Williams, the motion passed.

Dr. Ginger Carter: YES

Mr. Herb Greenlee: YES

Mr. Tom Hager: YES

Mrs. Kathy Hall: YES

Mrs. Beth Simpson: YES

Ms. Michelle Treece: YES

Mr. Robert Williams: YES

YES: 7, NO: 0

C. Update on Sales Tax - PEP

D. Report of School System / School Compliance

6. UNFINISHED BUSINESS

7. CONSENT AGENDA

Motion to approve the Consent Agenda. With a motion by Mr. Robert Williams and a second by Dr. Ginger Carter, the motion passed.

Dr. Ginger Carter: YES

Mr. Herb Greenlee: YES

Mr. Tom Hager: YES

Mrs. Kathy Hall: YES

Mrs. Beth Simpson: YES

Ms. Michelle Treece: YES

Mr. Robert Williams: YES

YES: 7, NO: 0

A. Approval of Minutes

B. Request to write checks over \$5,000

C. Overnight Field Trip Requests

D. Proposed Fundraiser Activities

8. RECOMMENDATIONS FROM THE SUPERINTENDENT FOR ACTION

9. NEW BUSINESS

A. Current Meeting Communication Follow Up

10. INFORMATION ITEMS

A. BOE Calendar of Events

B. Personnel Items

- C. Donations
- D. Correspondence from the Board

- 11. **COMMITTEE REPORTS**
 - 12. **BOARD UPDATES AND DISCUSSION**
 - 13. **MEETING DATES**
 - 14. **ADJOURNMENT**
- 6:39 p.m.

Chairman

Board Secretary



Johnson City Board of Education Special Meeting

November 1, 2021

The Johnson City Board of Education met in special session on November 1, 2021, at 5:00 PM in the Board Room at the Central Office.

Attendance Taken at 5:00 PM.

Dr. Ginger Carter: Present

Mr. Herb Greenlee: Present

Mr. Tom Hager: Present

Mrs. Kathy Hall: Present

Mrs. Beth Simpson: Present

Ms. Michelle Treece: Present

Mr. Robert Williams: Present

Present: 7.

1. CALL TO ORDER AND PURPOSE OF MEETING

A. Policies - Sections One: School Board Operations, Three: Support Services and Four: Instructional Services

1. 1.100 - School District-School Board Legal Status and Authority

2. 1.102 - Board Members Legal Status

3. 1.104 - Memberships

4. 1.105 - School Board Legislative Involvement

5. 1.201 - Duties of Officers

6. 1.204 - Board Member Development Opportunities

7. 1.403 - Agendas

8. 1.404 - Appearances Before the Board

- Ms. Kathy Hall commented that a recommendation to consider is changing the deadline for requests for appearances before the Board. Change the deadline to Friday, or the end of the last working business day prior to the Board Meeting, versus the day of the Board Meeting.

9. 1.407 - School Board Records

10. 1.407 - School District Records

11. 1.501 - Visitors to the Schools

12. 1.600 - Policy Development and Adoption

13. 1.801 - School Day

14. 1.802 - Grievance Procedures for Qualified Individuals with Disabilities

15. 1.803 - Tobacco-Free Schools
 16. 1.804 - Alcohol and Drug-Free Workplace
 17. 1.805 - Use of Electronic Mail (e-mail)
 18. 1.806 - Advertising and Distribution of Materials in the Schools
 19. 1.808 - Registered Sex Offenders
 20. 1.8011 - Emergency Closings
 - Ms. Lee Patterson noted that she would verify the wording of the legislation, simple majority versus 2/3 majority.
 21. 3.200 - Buildings and Grounds Management
 22. 3.201 - Safe and Secure Facilities
 23. 3.203 - Crisis Management
 24. 3.205 - Security
 25. 3.206 - Community Use of School Facilities
 - Dr. Barnett commented that the sentence may need to be reworded: "The Board reserves the right to deny rental of school facilities to any or all organizations where such use may be determined or disruptive."
 26. 3.208 - Long Range Facilities Planning
 27. 3.211 - Asbestos
 28. 3.212 - Facilities Planning Involvement of Architects
 29. 3.216 - Retirement of Facilities
 30. 3.300 - Furniture, Equipment and Supplies Management
 31. 3.301 - Use of School Equipment and Supplies Leasing and Renting
 32. 3.303 - Waste Reduction and Recycling
 33. 3.304 - Automated External Defibrillator (AED)
 34. 3.400 - Student Transportation Management
 - Ms. Lee Patterson noted that she would review the policy regarding transportation and state regulations. The state considers Johnson City Schools in a contract with the City of Johnson City regarding transportation. Private contracts are also utilized for transportation for extracurricular activities.
 - Ms. Kathy Hall also commented that a form or report may be needed for complaints for recordkeeping. That process may need to be clarified.
 35. 3.401 - Transportation Scheduling and Routing
 36. 3.404 - Private Vehicles
 37. 4.200 - Curriculum Development
 38. 4.201 - Basic Program
 39. 4.201 Class Size Ratios
 - Change the wording from Director of Schools to Superintendent of Schools.
 40. 4.204 - Summer School
- Ms. Lee Patterson asked Dr. David Timbs and Dr. Anderson to review the changes.
41. 4.205 - Enrollment in College Level Courses
 42. 4.206 - Alternate Instruction Programs
 43. 4.207 - English Language Learner
 44. 4.209 - Alternative Credit Options
 45. 4.211 - Credit Recovery
 46. 4.213 - Virtual Education Program
 - Dr. David Timbs will review the policy regarding Virtual Education Program
 47. 4.300 - Extracurricular Activities

48. 4.302 - Field Trips
49. 4.401 - Textbook Selection, Distribution and Care
50. 4.402 - Selection of Instructional Materials (Other than Textbooks)
51. 4.404 - Use of Copyrighted Materials / Trademarks, Mascots and Logos
52. 4.404 - Copyrighted Materials
53. 4.502 - Parent/Family Involvement
54. 4.600 - Grading System
55. 4.601 - Reporting Student Progress
56. 4.602 - Class Ranking
 - Dr. David Timbs discussed the policy regarding Class Ranking; Honors program and Graduation Requirements.
57. 4.604 - Accelerated and advanced Credit
58. 4.605 - Graduation Requirements
59. 4.606 - Graduation Activities
60. 4.606 - Graduation Activities
61. 4.801 - Controversial Materials
62. 4.804 - Religion in the Curriculum
63. 4.804 - Religious Content of Courses
64. 4.2031 - Enrollment in Jump Start Classes
65. 5.701 - Substitute Teachers
66. 5.701 - Substitute Teachers

2. **ADJOURNMENT**

5:56 p.m.

Chairman

Board Secretary

PROPOSED FUNDRAISING ACTIVITY

School: Indian Trail

Fund/Club/Class/Account Name: IT Iron Hawks Robotics

Proposed Fundraising Activity: Concession stand during Vex Robotics competition Saturday, February 12 2022

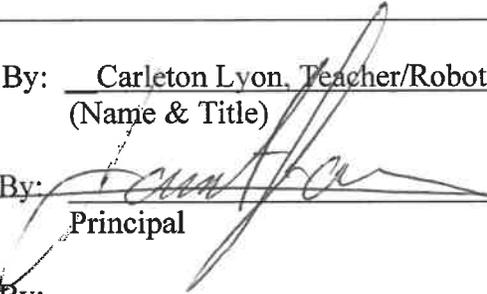
Dates for Proposed Activity: 2/12/2022

Proposed Uses of Funds Raised: Materials for robotics team

Expected Student Involvement (school-wide or specific school organization):
Robotics team members and parents will help run concessions

Method By Which School Will Receive Profit: Cash sales

Requested By: Carleton Lyon, Teacher/Robotics Coach Date: 11/3/2021
(Name & Title)

Approved By:  Date: 11-17-21
Principal

Approved By: _____ Date: _____
Superintendent*

Approved By the Board of Education: _____
(Date of Meeting)**

*The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

PROPOSED FUNDRAISING ACTIVITY

School: LBMS

Fund/Club/Class/Account Name: The LB Café /
CDC Class (Shelton)

Proposed Fundraising Activity: Bake Sale for Traci
Honeycutt for medical bills

Dates for Proposed Activity: 12/10/21

Proposed Uses of Funds Raised: To be given to counselor
Traci Honeycutt to help pay for medical bills.

Expected Student Involvement (school-wide or specific school organization):

Teachers will bake & provide baked goods for
CDC students in Mrs. Shelton to sell on Friday during
their coffee cart.

Method By Which School Will Receive Profit: Cash will be paid
by customers.

Requested By: Kaylee Shelton - Sped Date: 11/10/21
(Name & Title)

Approved By: [Signature] Date: 11/10/21
Principal

Approved By: _____ Date: _____
Superintendent*

Approved By the Board of Education: _____
(Date of Meeting)**

*The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

**Science Hill High School
PROPOSED FUNDRAISING ACTIVITY**

Fund / Club / Class Account Name: Science Hill High School Showstoppers

Proposed Fundraising Activity: Fall Production

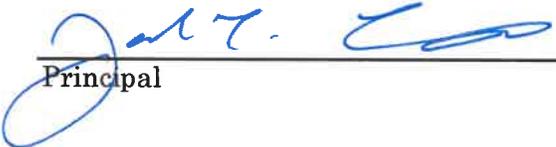
Dates for Proposed Activity: 12/11/21 and 12/12/21

Proposed Uses of Funds Raised: Showstopper team travel and activities

Expected Student Involvement (school-wide or specific school organization):
15 to 20 Showstopper Team Members

Method By Which School Will Receive Profit: Ticket Sales \$10.00 per ticket

Requested By: Richard Marshall Date: 11/11/21
Name
Showstopper Director
Title

Approved By:  Date: 11/11/21
Principal

Approved By: _____ Date: _____
Superintendent of Schools *

Approved By the Board of Education: _____
Date of Meeting **

*NOTE: The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

Science Hill High School
PROPOSED FUNDRAISING ACTIVITY

Fund / Club / Class Account Name: SCIENCE HILL
TENNIS TEAMS

Proposed Fundraising Activity: HILLTOPPER INVITATIONAL
TENNIS TOURNAMENT,

Dates for Proposed Activity: 4/22/22 AND 4/23/22

Proposed Uses of Funds Raised: BUY ITEMS FOR TOURNAMENT
(TENNIS BALLS, GRIPS, ETC.), TRAVEL MONEY,
EXPENSES FOR SEASON (CLOTHING, HOTELS OR ENTRY FEE)

Expected Student Involvement (school-wide or specific school organization):
SCIENCE HILL BOYS + GIRLS TENNIS TEAMS WILL
PLAY IN TOURNAMENT

Method By Which School Will Received Profit: PARTICIPATING HIGH
SCHOOLS WILL SEND CHECKS TO SHHS

Requested By: KELLY LANE Date: 11/19/21
Name
SA BOYS TENNIS COACH
Title

Approved By: [Signature] Date: 11/23/21
Principal

Approved By: _____ Date: _____
Superintendent of Schools *

Approved By the Board of Education: _____
Date of Meeting **

*NOTE: The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

Science Hill High School
PROPOSED FUNDRAISING ACTIVITY

Fund / Club / Class Account Name:

SH Track & Field

Proposed Fundraising Activity:

Donations for uniforms

Dates for Proposed Activity:

11-10-21 thru 11-26-21

Proposed Uses of Funds Raised:

To purchase team uniforms for the 2021-2022 season, due to the loss of Christmas wreath sales last 2 years due to COVID.

Expected Student Involvement (school-wide or specific school organization):

Request donations towards the purchase of uniforms from community, family + friends (\$9,502.00)

Method By Which School Will Receive Profit:

Checks made payable to SH Track & Field + cash w/ signed donor's signature

Requested By:

Anthony Jones

Date:

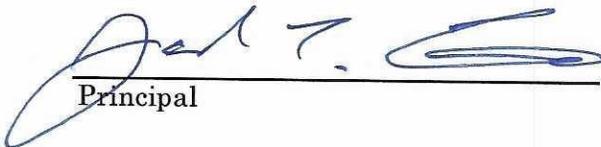
11-9-21

Name

Head Track Coach

Title

Approved By:



Date:

11/8/21

Principal

Approved By:

Superintendent of Schools *

Date:

Approved By the Board of Education:

Date of Meeting **

*NOTE: The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.



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 SCIENCE HILL HIGH SCHOOL
 1509 JOHN EXUM PKWY
 JOHNSON CITY TN 37604-3826
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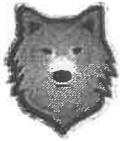
Ship To
 1469414
 SCIENCE HILL HIGH SCHOOL
 Anthony Jones
 1509 JOHN EXUM PKWY
 JOHNSON CITY TN 37604-3826
 USA

Payer
 1469414
 SCIENCE HILL HIGH SCHOOL
 1509 JOHN EXUM PKWY
 JOHNSON CITY TN 37604-3826
 USA

Order Summary	
Cart #:	7731292
Purchase Order #:	TrackUniformOrder22
Cart Name:	TrackUniformOrder22
Order Date:	10/06/2021
Estimated Delivery:	10/08/2021
Payment Terms:	NT30
Ship Via:	
Ordered By:	Anthony Jones

Item Description	Qty	Unit Price	Total
Nike Mens Digital Fast Tank Item # - NSPCUSTOM	78 EA	\$ 42.00	\$ 3,276.00
Nike WomensFAST AIRBORNE TOP Item # - NSPCUSTOM	69 EA	\$ 42.00	\$ 2,898.00
Nike Mens Custom Half Tight Item # - NSPCUSTOM	68 EA	\$ 32.00	\$ 2,176.00
Nike Womens Custom Half Tight Item # - NSPCUSTOM	36 EA	\$ 32.00	\$ 1,152.00

Subtotal:	\$9,502.00
Other:	\$0.00
Freight:	\$285.06
Sales Tax:	\$0.00
Order Total:	\$9,787.06
Payment/Credit Applied:	\$0.00
Order Total:	\$9,787.06



Cherokee Elementary School

2100 Cherokee Rd * Johnson City, TN 37604 * Phone 423-434-5281 * Fax 423-434-5591

Richard Hutson
Principal

To: Dr. Steve Barnett and the Board of Education

From: Mr. Richard Hutson

Date: November 9, 2021

Reference: Requesting Board of Approval

Cherokee Elementary school is requesting permission to write a check over 5,000 for Decembers Educare Sweep.

Thank You.

A handwritten signature in black ink, appearing to read "Richard Hutson". The signature is fluid and cursive, with a long horizontal stroke at the end.



Cherokee Elementary School

2100 Cherokee Rd * Johnson City, TN 37604 * Phone 423-434-5281 * Fax 423-434-5591

Richard Hutson
Principal

To: Dr. Steve Barnett and the Board of Education

From: Mr. Richard Hutson

Date: November 9, 2021

Reference: Requesting Board of Approval

Cherokee Elementary school is requesting permission to write a check over 5,000 for Novembers Educare Sweep.

Thank You.

A handwritten signature in black ink, appearing to read "Richard Hutson". The signature is written in a cursive style with a large, sweeping flourish at the end.



Fairmont Elementary School

National Blue Ribbon School of Excellence 2011

National Title I Distinguished School 2012

Tennessee Reward School 2013

1405 Lester Harris Road, Johnson City, Tennessee 37601

(423)434-5278 Fax (423) 434-5275



Carol McGill, Principal
Laura Henderson, Guidance Counselor

Dr. Steve Barnett, Superintendent

MEMO TO: Dr. Steve Barnett, Director
Board of Education
FROM: Carol McGill
DATE: November 23, 2021
RE: Check over \$5,000.00

Permission is requested to write a check in the amount of \$8,010.30 for November Educare sweep.

We appreciate your support of our efforts and your continued interest in Fairmont.

Thank you.



Fairmont Elementary School

National Blue Ribbon School of Excellence 2011

National Title I Distinguished School 2012

Tennessee Reward School 2013

1405 Lester Harris Road, Johnson City, Tennessee 37601

(423)434-5278 Fax (423) 434-5275



Carol McGill, Principal
Laura Henderson, Guidance Counselor

Dr. Steve Barnett, Superintendent

Sarah Hill, Secretary
Wendy Hughes, Home/School

MEMO TO: Dr. Steve Barnett, Director
Board of Education
FROM: Carol McGill
DATE: October 26, 2021
RE: Check over \$5,000.00

Permission is requested to write a check in the amount of \$6,808.40 for October Educare sweep.

We appreciate your support of our efforts and your continued interest in Fairmont.

Thank you.



MOUNTAIN VIEW MUSTANGS

TO: Dr. Steve Barnett
FROM: Dr. Melissa Stukes **MS**
RE: Board Approval to issue Check over \$5,000.00
DATE: November 5, 2021

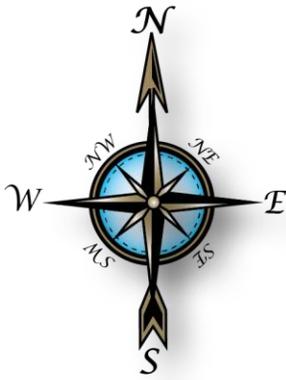
Mountain View Elementary School requests approval to issue a check in October for over \$5,000 to Johnson City Schools for the November 2021 Educare sweep.

907 King Springs Road
Johnson City, TN 37601

Mountain View Elementary School

Melissa Stukes, Ed.D., Principal
JoDee Dotson, Ed.D., Assistant Principal
Janet Courtney, Secretary

Phone: 423-434-5260
Fax: 423-434-5596



North Side Navigators

Date: November 4, 2021
To: Dr. Steve Barnett, Leia Valley
From: Dr. Sharon Pickering
Re: Cut Check over \$5,000

We request board approval for the North Side Educare program to cut check over \$5000.00 for the November 2021 sweep.

Thank you,

LaQuata Lazenby

DR. SHARON D. PICKERING, PRINCIPAL
1000 NORTH ROAN STREET
JOHNSON CITY, TN 37601

(423) 434-5249 (PHONE)

(423) 434-5295 (FAX)



Indian Trail Intermediate School

307 Car-Mol Drive • Johnson City, Tennessee 37601 • Phone 423-610-6000 • Fax 423-610-6010

Dr. James Jacobs
Principal

Lucretia Stephens
Assistant Principal

Dr. Allecia Frizzell
Assistant Principal

Date: October 25, 2021
To: Steve Barnett, Leia Valley
From: James Jacobs, Alice Anne Goodman

RE: Check over \$5,000

**We request board approval to write a check for \$13,890.00 to Johnson City Schools
For the Chromebook Rental Fee sweep.**

Thank you!



MEMO

To: Dr. Steve Barnett, Superintendent

From: Dr. Josh Carter, Principal

Date: November 12, 2021

Re: Approval

Science Hill High School is requesting approval from the Johnson City School Board of Education to write the following checks over \$5,000.00:

- | | | |
|------------------------|-------------|--------------------------|
| • Johnson City Schools | \$39,186.37 | Chromebook rental/damage |
| • Johnson City Schools | \$23,652.60 | Educare |
| • Ebsco | \$8,550.00 | Renewal package |
| • Konica Minolta | \$6,600.30 | Copier Lease |

Thank you.

A handwritten signature in blue ink, appearing to read "Josh Carter".

LAKE RIDGE SCHOOL

1001 Lake Ridge Square, Johnson City, TN 37601

Phone: (423) 610-6030 Fax: (423) 610-6033

www.jcschools.org/lakeridge

*Renee Wood, Principal
Jessica Adams, Assistant Principal*

*Carolyn Lemery, Administrative Secretary
Maria Lawry, School Secretary*

TO: Dr. Steve Barnett
Superintendent

FROM: Renee' Wood

DATE: October 29, 2021

RE: Check Approval

Permission is requested to write a check to Johnson City Schools with amounts that exceed the \$5000.00 maximum allowable for the school to pay. This check is for the October Educare sweep in the amount of \$20,873.00 and ECLC sweep in the amount of \$14,208.20 for a total amount of \$35,081.20.

Thank you for your consideration of this request.



CAREER AND TECHNICAL EDUCATION SCIENCE HILL HIGH SCHOOL

251 Cotty Jones Lane
Johnson City Tennessee 37604
423.232.2200
Fax 423.461.1695



Dr. Julia Decker
Supervisor of Career & Technical Education and
Postsecondary Opportunities

Dr. Charles Corwin
Assistant Principal – Career & Technical
Education

TO: Meranda Burd
FROM: Jeannette Cohran
DATE: November 12, 2021
RE: Overnight Field Trip Request

Attached you will find Science Hill High School Career & Technical Education "Field Trip Request" for overnight event requesting board approval.

Once approved, could I please receive a copy?

Thanks,
Jeannette Cohran

Attachments

Staff	Event	Date	Location
Rich Murray/Robbie Tester	Skills USA State Conference	TBD	Chattanooga, TN

FIELD TRIP REQUEST: PERMISSION TO LEAVE SCHOOL CAMPUS

School SHHS CTE Date of Departure TBD (Overnight) Time _____

Team or Club SkillsUSA

Teachers/Coach R. Murray
R. Tester Date of Return TBD Time _____

Destination: Chattanooga, TN Event SkillsUSA State Skills Conference

Method of Financing Trip Perkins Funding / Club Account

Funding Cut Off Date _____

Number in Group 25 Per Pupil Cost \$500

****Mode of Transportation (check one):**

____ City School bus (see back) _____ City Special Ed. Van (see back)

____ School Van Other - specify Charter Bus

Arrangements for Assisting Students Who Need Financial Help Fundraising

Chaperones R. Murray, R. Tester

Arrangement for Making Up Classwork Missed Canvas assignments

Educational Goals of Trip Team Building, CTSO Requirements

Will students be away from school during lunch? Yes _____ No

If yes, date cafeteria was notified _____
(Note: it is the responsibility of the teacher to notify the cafeteria.)

CERTIFICATION OF PARENTAL PERMISSION:

I certify that I will obtain written parental permission for each student who will take part in this off-campus trip. I will inform parents in writing that the Student Code of Conduct, including the mandatory penalties section, is enforced during all off-campus school activities.

Signature of Staff Member: R. Murray / R. Tester Date: _____

School Nurse has reviewed list of students: _____ Date: _____

PRINCIPAL'S ACTION: CTE Supervisor

Approved; _____ Disapproved Comments: _____
Principal's Signature: J. Decker Date: 11-9-2021

CTE Supervisor

BOARD'S ACTION (OVERNIGHT TRIPS ONLY):

____ Approved; _____ Disapproved Comments: _____

Signature of Supt/Designee: _____ Date: _____

**Drivers of private vehicles are required to state proof of insurance prior to the trip.

NOV 09 2021

FIELD TRIP REQUEST: PERMISSION TO LEAVE SCHOOL CAMPUS

School SHHS Date of Departure 3-8-22 Time 11pm

Team or Club Band

Teachers/Coach C. Vermillion Date of Return 3-15-22 Time TBA

Destination: Orlando Event Spring Trip

Method of Financing Trip Individual Payments / Fundraising

Funding Cut Off Date _____

Number in Group 110 Per Pupil Cost \$1800.00

**Mode of Transportation (check one):

City School bus (see back) City Special Ed. Van (see back)
 School Van Other - specify Private Coach

Arrangements for Assisting Students Who Need Financial Help Bousters

Chaperones C. Vermillion, D. McGuire, K.A. Hubbardman

Arrangement for Making Up Classwork Missed - yes - can be made up in Band class

Educational Goals of Trip March in Parade @ Disney World

Will students be away from school during lunch? Yes No
If yes, date cafeteria was notified _____
(Note: it is the responsibility of the teacher to notify the cafeteria.)

CERTIFICATION OF PARENTAL PERMISSION:

I certify that I will obtain written parental permission for each student who will take part in this off-campus trip. I will inform parents in writing that the Student Code of Conduct, including the mandatory penalties section, is enforced during all off-campus school activities.

Signature of Staff Member: C. Vermillion Date: 11-17-21

School Nurse has reviewed list of students: _____ Date: _____

PRINCIPAL'S ACTION:

Approved; Disapproved Comments: _____

Principal's Signature: [Signature] Date: 11/17/21

BOARD'S ACTION (OVERNIGHT TRIPS ONLY):

Approved; Disapproved Comments: _____

Signature of Supt/Designee: _____ Date: _____

**Drivers of private vehicles are required to state proof of insurance prior to the trip.

Due to the overwhelming number of bands that are traveling to Orlando this spring, our performance date for our Parade Performance at Disney World was not approved during our original dates (3-12-22 through 3-19-22) that corresponded with our spring break in March 2022.

Therefore, I am submitting the field trip request form with the new dates. Students will need to miss three days of school (March 9-11, 2022) before spring break.

This is the third time that the trip has had to be rescheduled from the original date of November, 2020 and 2021 (Chicago Thanksgiving Day Parade).



**Science Hill High School "Hilltopper" Marching Band
from Johnson City, Tennessee, under the leadership
of Carson Vermillion**

Science Hill High School
1509 John Exum Parkway
Johnson City, TN 37604
Phone: (423) 232-2190

Visit Arrival: Wednesday, March 9, 2022
Visit Departure: Saturday, March 12, 2022
Traveling With: Gateway Music Festivals

Wednesday, March 9, 2022



A marching performance at a time to be scheduled

In a to-be-determined Walt Disney World location

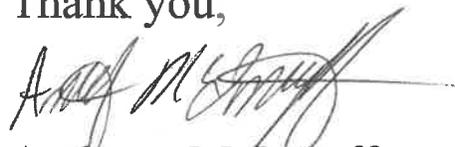
All event venues have participant capacity limitations. We currently have a total of 90 participants for this event. Contact us by email if the number of participants in this event changes.

ALL WALT DISNEY WORLD OPERATING HOURS, EVENT TIMES AND VENUES ARE SUBJECT TO CHANGE WITHOUT NOTICE

To whom it may concern:

Due to Covid 19 I just received confirmation on Monday November 29 that this tournament will be played on December 29 & 30. This will be an overnight trip. I'm requesting that the board approve this at the December board meeting.

Thank you,

A handwritten signature in black ink, appearing to read 'Anthony McInturff', with a long horizontal flourish extending to the right.

Anthony McInturff

FIELD TRIP REQUEST: PERMISSION TO LEAVE SCHOOL CAMPUS

School Liberty Bell Date of Departure Dec 29 Time 8:30 Am

Team or Club Boys and Girls Basketball

Teachers/Coach Anthony McInturff Date of Return Dec. 30 Time 9:00 pm

Destination: Knoxville (West Valley Middle School) Event Basketball Tournament

Method of Financing Trip Booster Club

Funding Cut Off Date _____

Number in Group 28 Per Pupil Cost _____

**Mode of Transportation (check one):

City School bus (see back) City Special Ed. Van (see back)

School Van Other – specify _____

Arrangements for Assisting Students Who Need Financial Help _____

Chaperones Brenda Conner, Stephen Dixon

Arrangement for Making Up Classwork Missed none missed

Educational Goals of Trip Sportsmanship, Playing together

Will students be away from school during lunch? Yes No

If yes, date cafeteria was notified _____
(Note: it is the responsibility of the teacher to notify the cafeteria.)

CERTIFICATION OF PARENTAL PERMISSION:

I certify that I will obtain written parental permission for each student who will take part in this off-campus trip. I will inform parents in writing that the Student Code of Conduct, including the mandatory penalties section, is enforced during all off-campus school activities.

Signature of Staff Member: Anthony McInturff Date: Dec 1 2021

School Nurse has reviewed list of students: _____ Date: _____

PRINCIPAL'S ACTION:

Approved; Disapproved Comments: _____

Principal's Signature: [Signature] Date: 12/1/21

BOARD'S ACTION (OVERNIGHT TRIPS ONLY):

Approved; Disapproved Comments: _____

Signature of Supt/Designee: _____ Date: _____

**Drivers of private vehicles are required to state proof of insurance prior to the trip.



Randy Trivette, Director
Facilities Management
City of Johnson City
2735 E. Oakland Ave
Johnson City, TN 37601
423-434-5718 | rtrivette@johnsoncitytn.org

November 22, 2021

Ms. Debbie Dillon, Purchasing Director
City of Johnson City, TN
Purchasing Department
209 Water Street/PO Box 2150
Johnson City, TN 37605-2150

Re: ITB #6569 Inclined Platform Stair Lift Installed

Dear Ms. Dillon:

Bids were received by your department on Wednesday, November 17, 2021 in regards to ITB #6569 Inclined Platform Stair Lift to be installed at Johnson City Schools Central Office, 100 E. Maple Street. The qualifying, low bid for the project is United Elevator Services LLC, 4835 Airport Highway, Knoxville, TN 37920, with a total low bid in the amount of Sixty Two Thousand, Two hundred Sixty and no/100 dollars (\$62,260.00) including a \$5,000 contingency for unforeseen conditions.

Based on the quality workmanship and the attention to service that United Elevator has exhibited with previous Elevator Maintenance and New Projects for the City and Schools, the indication is they have the capability, experience and resources to execute the contract as specified.

Funding for this project is from Schools General Fund. Pending approval of all insurance documentation, Joe Barnes and I recommend a School's Purchase Order be awarded to United Elevator Services, LLC, with final consideration and approval to be determined by the City Commission.

Respectfully,

A handwritten signature in blue ink that reads 'Randy Trivette'.

Randy Trivette
Director of Facilities Management
City of Johnson City

Respectfully,

A handwritten signature in blue ink that reads 'Joe Barnes'.

Joe Barnes
Supervisor of Maintenance & Facilities
Johnson City Schools



TABULATION OF BIDS
 CITY OF JOHNSON CITY, TENNESSEE
 NOVEMBER 17, 2021 - 4:00 PM
 ITB #6569 INCLINED PLATFORM LIFT INSTALLATION
 JC SCHOOLS

<u>Vendor</u>	<u>Total</u>	<u>Project Timeframe</u>
United Elevator	\$ 62,260.00	Current lead time is 5 weeks after release of all approvals. Approximately 1-2 weeks install time, on delivery.
Vertical Solutions	\$ 67,957.00	20 weeks
<p><u>No Response:</u> Accurate Contracting Services, Annalyn Ang Jones, Bar Environmental, Big Orange Sales & Service, Blue Team Restoration, BrandSafeway Solutions, Briggs Equipment, Clear Fuel, Duracap, Gilliam Inc., Henry A. Petter, Hoists Direct, Landmark Trucks, Leland, Lifting Solutions, Mahogany Development, Otis Elevator Company, Plastic Creations, Powers Industrial Hardware, Preston Construction Company, RBM Company, Reed Construction, Rocky Top Coating Shop, Steril-Koni USA, Stowers Machinery, The Lilly Company, The Office Planning Group, Walter A Wood, Kone, Moore Equipment Sales, Thyssen Krup</p>		

Randy  11/22/21



Pioneer Valley Books
 155A Industrial Dr.
 Northampton, MA 01060
 Phone: 888-482-3906
 Fax: 866-305-0431
 Tax ID: 04-3414244

Quote

#Q193457

11/15/2021

Bill To
 Accounts Payable | Amanda Bentley
 Johnson City Schools
 PO BOX 1517
 JOHNSON CITY TN 37605-1517
 423-434-5206
 BENTLEYA@JCSCHOOLS.ORG

Ship To
 Shelley Burton
 Johnson City Schools
 100 E Maple St
 Johnson City TN 37601
 423.791.2492

Expires 12/15/2021	Sales Rep Alison Garcia	Shipping Method Standard Shipping
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Qty	SKU/ISBN	Item Name	Reg. Price	Disc.	Price	Amount
✓ 1	LFP-Fifth-Sixth-CP	Literacy Footprints Upper Grades (5/6) Kit for the Classroom	\$2,400.00		\$2,400.00	\$2,400.00
		Discount		10%		-\$240.00
✓ 1	LFP-Fourth-CP	Literacy Footprints Fourth Grade Kit for the Classroom	\$2,025.00		\$2,025.00	\$2,025.00
		Discount		10%		-\$202.50
✓ 1	LFP-First-CP	Literacy Footprints First Grade Kit for the Classroom	\$3,750.00		\$3,750.00	\$3,750.00
		Discount		10%		-\$375.00
✓ 1	LFP-Second-CP	Literacy Footprints Second Grade Kit for the Classroom	\$2,550.00		\$2,550.00	\$2,550.00
		Discount		10%		-\$255.00
✓ 1	LFP-Third-CP	Literacy Footprints Third Grade Kit for the Classroom	\$2,025.00		\$2,025.00	\$2,025.00
		Discount		10%		-\$202.50
✓ 5	LFP-DR-TEACHER	Literacy Footprints Digital Reader, Teacher Access	\$20.00		\$20.00	\$100.00
		Discount		100%		-\$100.00
✓ 125	LFP-DR-STUDENT	Literacy Footprints Digital Reader, Student Access	\$10.00		\$10.00	\$1,250.00
		Discount		100%		-\$1,250.00
✓ 4	LFP-RK	Literacy Footprints Resource Kit - without NSGR	\$200.00		\$200.00	\$800.00
✓ 1	LFP-RA51	Literacy Footprints Interactive Read Aloud Fifth/Sixth Grade Kit 1	\$175.00		\$175.00	\$175.00
✓ 1	LFP-RA41	Literacy Footprints Interactive Read Aloud Fourth Grade Kit 1	\$175.00		\$175.00	\$175.00
✓ 1	LFP-RA31	Literacy Footprints Interactive Read Aloud Third Grade Kit 1	\$175.00		\$175.00	\$175.00
4	PVBMLsp	Six-Pack: Magnetic Letter Tray unprinted	\$15.00		\$15.00	\$60.00

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 1822.50
 Free
 Free



Q193457



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 Fax: 866-305-0431
 Tax ID: 04-3414244

Quote

#Q193457

11/15/2021

Qty	SKU/ISBN	Item Name	Reg. Price	Disc.	Price	Amount
4	DEPBsp	Six-pack: Dry Erase Practice Board (3" x 9")	\$16.00		\$16.00	\$64.00

Promotions Applied to this Order
 DISCOUNT | DR100

Subtotal	\$12,924.00
Tax	\$0.00
Free Shipping & Handling	\$0.00
Total	\$12,924.00

Quote Comments

Quote prepared for Shelley Burton. This quote is valid through 12/15/2021. Please reference quote number when submitting PO to ensure that discounts are applied correctly.

Please note that starting April 1, 2021 we will be collecting tax for all states where it is applicable. If you are a tax exempt entity or organization, please submit your tax exemption certificate with your FEIN/TIN number or TID number. Exemptions may take up to 48 business hours to process.

This quote reflects annual subscriptions to the Digital Reader, valid from receipt of PO forward for one calendar year. A special discount has been applied for LFP classroom print kits being ordered. *If this order includes licenses being added to an active subscription, all seats will expire one year from initial purchase.



Q193457

Package Options

Enhanced Package (Grades K-1)

Contains: Consumable Student Interactive 1 copy of each of 5 volumes per student for 6-Years + Book Club Library Package + 6-Year Digital License

Enhanced Package (Grades 2-5)

Contains: Consumable Student Interactive 1 copy of each of 2 volumes per student for 6-Years + Book Club Library Package + 6-Year Digital License

Standard Package Grades K-1

Contains: Consumable Student Interactive 1 copy of each of 5 volumes per student for 6-Years + 6-Year Digital License

Standard Package Grades 2-5

Contains: Consumable Student Interactive 1 copy of each of 2 volumes per student for 6-Years + 6-Year Digital License

Description	13 Digit ISBN	Price
-------------	---------------	-------

Grade K

Student Resources

1-Year Digital License	9780134972251	20.00
1-Year Digital License and Consumable Print Student Edition (Enhanced Package)	9780134980942	78.00
1-Year Digital License and Consumable Print Student Edition (Standard Package)	9780134972787	31.00
6-Year Digital License and Consumable Print Student Edition (Enhanced Package)	9780134968254	197.00
6-Year Digital License and Consumable Print Student Edition (Standard Package)	9780134963471	150.00

Teacher Resources

Teacher's Edition Package Contains: 1 each of the following:	9780134972183	1,496.47
Teacher's Edition K.1	9780134909318	299.47
Teacher's Edition K.2	9780134909325	299.47
Teacher's Edition K.3	9780134909332	299.47
Teacher's Edition K.4	9780134909349	299.47
Teacher's Edition K.5	9780134909356	299.47

Professional Development and Small Group Guide (not included in Teacher's Edition Package)	9780134904740	105.47
Reading Routines Companion	9781428453623	199.47
Language Awareness Handbook	9781428478145	97.47
Teacher Assessment Package Contains: 1 copy of each item listed below:	9780134963877	249.47
Assessment Guide	9780328990603	99.47
Progress Check-ups	9780328990498	75.47
Summative Assessments Teacher's Manual	9780328990436	75.47

Big Book Package*

Contains: 1 copy each of 12 Big Books listed below		
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ABC Rhyme Time Big Book	9780768592771	75.47
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K.2: Foxes	9780328941889	75.47
K.3: Telling Stories	9780328941896	75.47
K.4: Farming, Then and Now	9780328941902	75.47
K.5: Rain Wind Sun and Snow	9780328941919	75.47
K.1: Big Book Collection	9780134941684	100.47
K.2: Big Book Collection	9780134941691	100.47
K.3: Big Book Collection	9780134941714	100.47
K.4: Big Book Collection	9780134941721	100.47
K.5: Big Book Collection	9780134941738	100.47

*Titles subject to change without notice.		
Read Aloud Library Package* Contains: 1 copy each of 20 titles	9780768569674	204.47

*Titles subject to change without notice.		
Foundational Skills Kit ▲ (1) Contains: each item listed below	9780328983506	1,213.47
Decodable Readers Bookshelf Collection Contains: 30 titles; 6 copies of each	9780134921075	949.47
Alphabet Cards (K-2)	9780328983469	50.47
High-Frequency Word Cards	9780328983476	75.47
Picture Cards (K-2)	9780328983452	92.47
Letter Tiles (English/Spanish) ▲ (1)	9780328056958	46.47

Prices and availability are effective 10/01/21 and are subject to change without notice.

Description	13 Digit ISBN	Price
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Leveled Readers (See page 15 for single copies.)

Level 1 Reader Bookshelf Collection Levels A-F = 102 titles	9780134921181	2,270.47
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Guided Reading Bookrooms

Guided Reading Bookroom Levels A-M Contains: 321 titles (1,926 books)	9780134952895	12,335.47
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Guided Reading Bookroom Levels E-R Contains: 290 titles (1,740 books)	9780134952901	11,249.47
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Leveled Reader Teacher's Guides (included in Guided Reading Bookrooms)

Grade K (Levels A-D)	9781486926183	99.47
Grade 1 (Levels B-I)	9781486926190	99.47
Grade 2 (Levels H-M)	9781486926206	99.47
Grade 3 (Levels L-P)	9781486926213	99.47
Grade 4 (Levels O-T)	9781486926220	99.47
Grade 5 (Levels S-W)	9781486926237	99.47

Intervention

myFocus Intervention Teacher's Guide Level A	9780328993901	299.47
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Dual Language Resources

Dual Language Implementation Guide (K-5)	9780134976068	97.47
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Grade 1

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1-Year Digital License and Consumable Print Student Edition (Standard Package)	9780134972794	31.00
6-Year Digital License and Consumable Print Student Edition (Enhanced Package)	9780134968261	197.00
6-Year Digital License and Consumable Print Student Edition (Standard Package)	9780134963488	150.00

Teacher Resources

Teacher's Edition Package Contains: 1 each of the following:	9780134972190	1,496.47
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Teacher's Edition 1.2	9780134909370	299.47
Teacher's Edition 1.3	9780134909387	299.47
Teacher's Edition 1.4	9780134909400	299.47
Teacher's Edition 1.5	9780134909417	299.47

Professional Development and Small Group Guide

(not included in Teacher's Edition Package)	9780134904764	105.47
Reading Routines Companion	9781428453630	199.47
Language Awareness Handbook	9781428478152	97.47
Teacher Assessment Package	9780134963884	325.47

Contains: 1 copy of each item listed below:

Assessment Guide	9780328990610	99.47
Progress Check-ups	9780328990504	75.47
Summative Assessments Teacher's Manual	9780328990504	75.47
Cold Reads, Fluency and Comprehension	9780328990443	75.47

Big Book

Songs and Poems Big Book	9780328991402	75.47
Read Aloud Library Package* Contains: 1 copy each of 20 titles	9780768569681	164.47

*Titles subject to change without notice.		
Foundational Skills Kit ▲ (1) Contains: each item listed below	9780328983513	1,102.47

Decodable Readers Bookshelf Collection Contains: 5 volumes; 6 copies of each	9780134921082	725.47
Alphabet Cards (K-2)	9780328983469	50.47
Sound Spelling Cards (1-3)	9780328983445	112.47
High-Frequency Word Cards	9780328983483	75.47
Picture Cards (K-2)	9780328983452	92.47
Letter Tiles (English/Spanish) ▲ (1)	9780328056958	46.47

▲ CHOKING HAZARD (1). Not for under 3 yrs.

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4NXS562167	Grade 5 Levels Q-W 420 books		\$5,002.55	\$3,175.00	
4NXS562166	Grade 6 Levels T-Z 420 books		\$5,002.55	\$3,175.00	
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4NXS562162	Level D		\$678.65	\$508.99	
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4NXS562159	Level F		\$678.65	\$508.99	
4NXS562158	Level G		\$678.65	\$508.99	
4NXS562157	Level H		\$678.65	\$508.99	
4NXS562156	Level I		\$678.65	\$508.99	
4NXS562155	Level J		\$701.32	\$525.99	
4NXS562154	Level K		\$701.32	\$525.99	
4NXS562153	Level L		\$701.32	\$525.99	
4NXS562152	Level M		\$701.32	\$525.99	
4NXS562151	Level N		\$701.32	\$525.99	
4NXS562150	Level O		\$714.65	\$535.99	
4NXS562149	Level P		\$714.65	\$535.99	
4NXS562148	Level Q		\$714.65	\$535.99	
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4NXS562144	Level U		\$714.65	\$535.99	
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4NXS562142	Level W		\$714.65	\$535.99	
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4NXS562140	Level Y		\$714.65	\$535.99	
4NXS562139	Level Z		\$714.65	\$535.99	
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			SHIPPING/HANDLING: 9%		
			SALES TAX		
			TOTAL		

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SIGNATURE

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Every Scholastic product is unconditionally guaranteed. If for any reason you are not completely satisfied, contact us within 30 days and we will credit your account, no questions asked.

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First Reading - Policies - Section 1 (School Board Operations), Section 3 (Support Services) & Section 4 (Instructional Programs)

1.100	4.200
1.102	4.202
1.104	4.204
1.105	4.205
1.201	4.206
1.204	4.207
1.403	4.209
1.404	4.211
1.407	4.300
1.501	4.302
1.600	4.401
1.801	4.402
1.802	4.502
1.803	4.600
1.804	4.601
1.805	4.602
1.806	4.604
1.808	4.605
1.8011	4.605
3.200	4.606
3.201	4.801
3.203	4.2031
3.205	5.701
3.206	6.203
3.208	42011
3.211	42011
3.212	
3.216	
3.300	
3.301	
3.303	
3.304	
3.400	
3.401	
3.404	

Below are the updated policies with approved changes from the November Special Called Meeting.

1.404

1.407

1.600

1.8001

3.400

4.209

4.600

4.2011

5.701

4.2032

4.213

4.801

6.203

Johnson City Board of Education

Monitoring: Review Annually, in September	School District-School Board Legal Status and Authority	Descriptor 1.100	Issue Date 7/1/2000
		Rescinds	Issued

1 The legal basis for education in Tennessee is expressed in the state Constitution and state statutes, as
2 interpreted by the courts. Boards are instruments of the state, and members of the Board are state officers
3 representing local citizens and the state in the management of the public schools.¹
4

5 The governing body shall be the Board of Education, serving residents within the boundaries of the school
6 system and non-residents under conditions specified by state law and the Board.²
7

8 All powers of the Board lie in its action as a group; therefore, individual board members exercise their
9 authority over school system affairs only as they vote to take action at an official meeting of the Board.
10

11 In other instances, an individual board member, including the chairman, shall have power only when specified
12 by state law or when the Board, by vote, has delegated authority to ~~him~~them.
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34 Legal References:

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36 1. TCA 49-1-01; TCA 49-1-102; TCA 49-1-103
37 2. TCA 49-6-3104
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Johnson City Board of Education

Monitoring: Review Annually, in September	Board Members Legal Status	Descriptor 1.102	Issue Date 12/7/2020
		Rescinds 1.102	Issued 3/4/2019

1 The legal status of board members shall be as follows:¹

2
3 **NUMBER**

4
5 The Board shall be composed of seven (7) members.

6
7 **QUALIFICATIONS**

8
9 Members of the Board shall be residents of the City of Johnson City and elected on a non-partisan basis,¹ and
10 shall be citizens of recognized integrity, intelligence, and ability to administer the duties of the office.² To
11 qualify as a candidate, an individual must show proof of graduation from high school or receipt of a G.E.D.
12 No member of the city or county legislative body nor any other city or county governmental official shall be
13 eligible for election as a member of the city or county Board of Education.³

14
15 **TERMS OF OFFICE**

16
17 Members of the Board shall serve a term consisting of four (4) years.¹

18
19 **VACANCIES**

20
21 Vacancies shall be declared to exist on account of death, resignation, ~~removal from the school system,~~⁵
22 ceasing to be a resident of the city,⁵ or through due process proceedings.⁴

23
24 When a vacancy occurs, the Board of Education shall have the power to make an appointment for the
25 unexpired term.⁵ If the Board elects to make an appointment, the Board shall take applications from interested
26 and qualified citizens. The Board will, at the next regular scheduled Board meeting following the deadline
27 for submitting applications, vote on the appointment. Such appointment shall continue until the next regular
28 election.⁶

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Legal References:

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35 1. TCA 49-2-201
36 2. TCA 49-2-202(a)(1)
37 3. TCA 49-2-202(a)(2)
38 4. TCA 8-47-101
39 5. TCA 49-2-202(e); TCA 8-48-101(3)
40 6. Tennessee Constitution, Article VII, Section 2
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Johnson City Board of Education

Monitoring: Review Annually, in September	Memberships	Descriptor 1.104	Issue Date 7/1/2001
		Rescinds	Issued

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The Board shall maintain membership in the Tennessee School Boards Association,¹ and through its membership in TSBA shall be an affiliate member of ~~the Southern Region School Boards Association and the National School Boards Association~~ other relevant organizations.

Dues for membership in the Tennessee School Boards Association shall be included in each annual budget in accordance with state statute.

The Board may also maintain institutional membership in other educational organizations which the Board finds to be of benefit to members and school system personnel.

Legal Reference:

1. TCA 49-2-2001

Johnson City Board of Education

Monitoring: Review Annually, in April	School Admissions	Descriptor 6.203	Issued Date 4/5/2021
		Rescinds 6.203	Issued 5/7/2018

Any student entering a Johnson City school for the first time must meet the requirements of all state and federal laws applicable to school admissions.¹ **To be enrolled a student must reside in the City of Johnson City or must meet the conditions required for a non-resident student.**

Any students entering school for the first time must present:

1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;
2. Evidence of a current medical examination.² There shall be a complete medical examination of every student entering school for the first time. This applies to pre-K, kindergarten, first grade and other students for whom there is no health record; and
3. Evidence of state-required immunization.³

The name used on the records of a student entering school must be the same as that shown on the birth certificate unless evidence is presented that such name has been legally changed through a court as prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used on the records of such student will be the same as that shown on documents which are acceptable to the school principal as proof of date of birth.

A child whose care, custody and support has been assigned to a resident of the district by a properly executed and valid power of attorney or order of the court shall be enrolled in school provided appropriate documentation has been filed with the district office.⁴

A student may transfer into the school system at any time during the year if his parent(s) makes a bona fide move and change of residence into the school system.

When a student who has been judged delinquent for an offense involving murder, rape, robbery, kidnapping, aggravated assault or reckless endangerment initially enters school, or resumes attendance after suspension or expulsion, the parents, guardians, or legal custodians of such student shall notify the principal by providing the abstract of record required by law or other similar written information regarding the offense. This information shall be shared only with school employees who have responsibility for classroom instruction of the student. Such information is otherwise confidential and shall not be released to others except as required by law. The written notification shall not become a part of the student's record.⁵

Legal References:

1. McKinney-Vento Education Assistance Improvements Act of 2001 Subtitle B § 721-725; Pub L. 114-95
2. TRR/MS 0520-1-3-.08(2)(a); TCA 49-6-5004(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c); TCA 37-1-131(a)(2)
5. TCA 49-6-3051

Cross Reference:

- Homeless Students 6.503
 Student Records 6.600
Attendance of Non-Resident Students 6.204

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Johnson City Board of Education

Monitoring: Review Annually, in September	Duties of Officers	Descriptor 1.201	Issue Date 12/09/2019
		Rescinds 1.201	Issued 1/4/2016

CHAIRMAN

The chairman of the Board shall have the following duties:

1. To assist the Superintendent of Schools in preparing meeting agendas;
2. To preside at all meeting of the Board;¹
3. To appoint committees authorized by the Board;¹
4. To function as chairman of the executive committee;¹
5. To countersign all warrants authorized by the Board and issued by the Superintendent of Schools for all expenditures of the school system;¹
6. To conduct Board hearings;²
7. To prepare the school budget with the Superintendent of Schools;³
8. To authorize the use of mechanical checkwriting equipment;⁴
9. To certify the value of surplus property valued less than \$250;⁵
10. To certify the official copy of approved minutes for each regular and special meeting of the Board; and
11. To carry out other such duties as may be assigned by the Board.

VICE CHAIRMAN

The vice chairman shall assume the duties of the chairman in ~~his/her~~ their absence or function as the chairman until a new chairman can be elected in the event the chairman is incapacitated or the office becomes vacant. The vice chairman shall also chair the Superintendent's Compensation Committee.

SECRETARY

The secretary shall conduct all correspondence of the Board, keep and preserve all of its records, receive all reports acquired by the Board, and see that such reports are in proper form.

The Board may assign some or all of these duties to a clerk; however, the responsibility resides with the secretary.

CHAIRMAN PRO TEM

At any meeting where neither the chairman nor the vice chairman is present a chairman pro tem shall be elected to preside.

Legal References:

1. TCA 49-2-205
2. TCA 49-5-512(5)
3. TCA 49-2-203(a)(10)
4. TCA 49-2-113
5. TCA 59-6-2007

Cross References:

- Duties and Powers of the Board 1.101
- Duties of Board Members 1.202

Johnson City Board of Education

Monitoring: Review Annually, in September	Board Member Development Opportunities	Descriptor 1.204	Issue Date 1/5/2015
		Rescinds 1.204	Issued 10/1/2007

1 The Board shall participate in activities designed to assist board members in improving their skills as members
2 of a policy-making body.

3
4 In order to control both the investment of time and funds necessary to implement this policy, the Board
5 establishes these principles and procedures for its guidance:

- 6
7 1. A calendar of school board conferences, conventions and workshops shall be maintained by the
8 board secretary and provided to each board member. At least annually the Board will identify
9 which meetings should be attended and the benefits which would be derived from participation
10 in such meetings;
- 11
12 2. Funds for participation at such meetings shall be budgeted on an annual basis. The Board, as a
13 whole, shall retain the authority to approve or disapprove the participation of members in
14 planned activities;
- 15
16 3. Reimbursement to board members for their travel expenses shall be in accord with their
17 reasonable and actual expenses;
- 18
19 4. When a conference, convention or workshop is not attended by the full Board, those
20 participating will be requested to share information, recommendations and materials acquired at
21 the meeting; and
- 22
23 5. The public shall be kept informed about the Board's continuing in-service education and about
24 the programs anticipated for short- and long-range benefits to the schools.

25
26 The Board regards the following as the kinds of activities and services appropriate for implementing this
27 policy:

- 28
29 1. Participation in school board conferences, workshops and conventions held by the state,
30 **regional** and national school boards associations;¹
 - 31
32 2. Local and district-sponsored training sessions for board members; and
 - 33
34 3. Subscriptions to publications addressing the concerns of board members.
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Legal Reference:

1. TCA 49-2-2001

Cross References:

- Board Self-Evaluation 1.103
- Membership 1.104
- School Board Legislative Involvement 1.105
- School District Goals and Planning 1.700
- School Calendar 1.800
- Expenses and Reimbursements 2.804

Johnson City Board of Education

Monitoring: Review Annually, in September	Agendas	Descriptor 1.403	Issue Date 7/1/2000
		Rescinds	Issued

The Executive Committee of the Board shall be responsible for reviewing and developing the final agenda for each board meeting at least one (1) week prior to the board meeting. Any board member may place items on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

For a regular board meeting, the agenda (which shall include the consent agenda), together with supporting materials, shall be distributed to board members at least four (4) days prior to the scheduled date of the meeting. The agenda shall be available for public inspection and/or distribution when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, shall not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda.

Items under consideration for inclusion on the agenda must be received in the Superintendent of Schools' office two (2) weeks prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the Superintendent of Schools' office so that the material will be included in the delivery to the board members prior to the meeting.

CONSENT AGENDA

While developing the agenda, the chairman and Superintendent of Schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

TIMED AGENDA

The Executive Committee may assign to each item a certain amount of time determined to be sufficient for disposing of each item on the agenda.

ANNUAL AGENDA

At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-by-month actions required by law and those required to carry out the Board's annual goals and objectives and the State Board of Education's performance standards.

Cross References:

Appearances Before the Board 1.404

Johnson City Board of Education

Monitoring: Review Annually, in September	Appearances Before the Board	Descriptor 1.404	Issue Date 1/4/2021
		Rescinds 1.404	Issued 1/4/2016

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2 The Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
3 or concerns which have not advanced through the proper administrative procedure from the point of origin.
4

5 **APPEARING BEFORE THE BOARD**

6
7 Individuals desiring to have an item placed on the Board Agenda must submit a written request with
8 descriptive materials to the office of the Superintendent of Schools at least two (2) weeks before the meeting
9 for consideration by the Executive Committee. If the request is approved by the Executive Committee, the
10 item will be placed on the agenda. Individuals who have an item placed on the agenda will be recognized at
11 the beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda.
12 All **approved** requests **submitted** will be included in the board packet.
13

14 **PUBLIC COMMENT DURING MEETINGS**

15
16 The public shall be given an opportunity to address the Board at each regularly scheduled monthly Board
17 meeting about items on that month's agenda. Public comments will be only be allowed during the time
18 designated on the agenda and will allocated a total time of thirty (30) minutes.
19

20 Only those persons who are currently enrolled or have children currently enrolled in Johnson City Schools, are
21 currently employed by the System, are residents of the City of Johnson City or are bona fide property
22 taxpayers to the City of Johnson City will be allowed to address the Board during the public comments section
23 of the agenda.
24

25 If an individual wishes to address the Board ~~he they~~ must complete and submit the required form by **the end**
26 **of the last business day before the ~~on the noon on~~** the day of the board meeting. Delegations must select
27 only one individual to speak on their behalf unless otherwise allowed by the Board.
28

29 The chairman may recognize individuals who wish to address the Board and who have not previously
30 signed the required form if ~~he they~~ determines that such is in the public interest. A majority vote of members
31 present can overrule the decision of the chairman.
32

33 Individuals speaking to the Board shall address remarks to the chairman. Each person speaking shall state ~~his~~
34 **their** name, affiliation to the school system and subject of presentation. Remarks will be limited to three (3)
35 minutes unless time is ~~extended~~ **altered** by the Board. No speaker may yield ~~his their~~ time to another
36 speaker.
37

38 The chairman shall have the authority to terminate the remarks of any individual who is disruptive or does not
39 adhere to Board rules.¹ Unless a majority of members present vote to do otherwise, the members of the Board
40 will not engage in dialogue with those people addressing the Board.
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Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office of the Superintendent of Schools.

Legal Reference:

- 1. TCA 39-17-306

Cross References:

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

Johnson City Board of Education

Monitoring: Review Annually, in September	School Board Records	Descriptor 1.407	Issue Date 3/4/2019
		Rescinds 1.407	Issued 4/3/2017

The Superintendent of Schools shall maintain all school system records required by law, regulation and Board policy.¹ Any citizen of Tennessee, state official or other authorized person shall be permitted, upon written request, at a reasonable time, to inspect all records maintained by the school ~~district~~ system unless otherwise prohibited by law, regulation or board policy. A person who has the right to inspect a record may request in writing and receive copies of the documents subject to the payment of reasonable cost.^{1,2,3,4}

No records pertaining to individual students will be released for inspection by the public or any unauthorized persons. In addition, information, records and plans related to security and safety will not be released for public inspection.⁵

All requests to inspect or receive copies of records shall be submitted to the Director of Human Resources, the ~~district's~~ system's public records request coordinator and records custodian.⁶

Prior to producing any record, the records custodian shall ensure confidential information is redacted. Original documents shall remain intact and confidential information in copies produced for a requestor shall be redacted. The Superintendent of Schools shall develop a procedure to redact confidential information.

REQUESTS FOR INSPECTION²

Citizens requesting to inspect public records shall submit their request and a government issued photo identification card with the citizen's address to the ~~district's~~ system's public records request coordinator during normal business hours. Requests may be made in person, in writing, or by electronic mail (email). The coordinator shall submit the information to the appropriate records custodian. The records custodian will contact the citizen and indicate when the records will be available to inspect.

If the records cannot be made available within seven (7) business days, the records custodian shall provide a records production letter indicating the time needed to complete the request.

If the request to inspect is denied, the records custodian shall provide the citizen with a records request denial letter indicating the basis for the denial.

REQUESTS FOR COPIES²

Citizens requesting copies of public records shall complete and submit the Records Request Form and a government issued photo identification card with the citizen's address to the district's public records request coordinator during normal business hours. The coordinator shall submit the Records Request Form to the appropriate records custodian.

The records custodian shall provide an estimate of the reasonable costs to produce the requested records. The Tennessee Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable Charges found at <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the reasonable cost.

1 The records custodian will provide the citizen with an invoice detailing the charges. The citizen shall pay the
2 estimated reasonable costs by cash or check prior to the district producing the copies.

3 If the records cannot be made available within seven (7) business days, the records custodian shall provide a
4 records production letter indicating the time needed to complete the request.

5 If the request for copies is denied, the records the records custodian shall provide the citizen with a records
6 request denial letter detailing the basis for the denial.

7 **FREQUENT AND MULTIPLE REQUESTS**

8 When the total number of requests for copies made by a requestor within a calendar month exceeds four (4),
9 the requestor may be charged a fee for any and all labor that is reasonably necessary to produce copies of the
10 requested records. Prior to charging a reasonable fee, the requestor shall be notified of this policy and
11 provided with a Notice of Aggregation of Multiple Requestors form. The Tennessee Comptroller of the
12 Treasury, Office of Open Records Counsel Schedule of Reasonable Charges found at
13 <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the reasonable cost. Further,
14 the names of persons inspecting records and the date of inspection shall be recorded.

15 **DENYING REQUESTS FOR NONCOMPLIANCE**⁷

16 **Requests to Inspect a Public Record**

17 **The system shall deny a request to inspect a public record from any citizen that has:**

- 18 a. **Made two (2) or more requests to view a public record within a six-month period; and**
- 19
- 20 b. **For each request failed to view the record within fifteen (15) business days of receiving**
21 **notification that the record was available.**

22 **Requests from this citizen shall be denied for up to six (6) months from the date of the second records**
23 **request. The district's public records request coordinator may waive this denial if they determine that**
24 **failure to view the record was for good cause.**

25 **Requests for Copies of Public Records**

26 **The system shall deny a request for copies of a public record from any citizen that has:**

- 27 a. **Been provided with an estimate of the reasonable cost to produce the requested records;**
- 28 b. **Agrees to pay such estimated reasonable cost prior to production of the records; and**
- 29 c. **Fails to pay the actual cost after the records have been produced.**

30 **Additional requests from this citizen shall be denied until the original cost is paid.**

31 **RECORDS RETENTION**

32 The Superintendent of Schools and/or **his their** designee(s) shall retain and dispose of school **district system**
33 records in accordance with the following guidelines: ^{2,4}

1. The Superintendent of Schools and/or ~~his/her~~ their designee(s) will determine if a particular record is of permanent or temporary value in accordance with regulations promulgated by County Public Records Commission and the Tennessee Institute for Public Services records manual;^{8,9}
2. Temporary value records which have been kept beyond the required time may be recommended to the Public Records Commission for destruction;^{10,11}
3. The records that the State Librarian and Archivist desire to preserve in their facilities will be transferred to the State Library and Archives. The temporary value records rejected by the State Library and Archives may be transferred to another institution or destroyed;^{10,11,12}
4. Permanent records will be kept in some usable form (digital, printed, microfilm, etc.). If the Superintendent of Schools desires to destroy the original permanent record, these records must be reproduced by microfilming or some other permanent reproduction method. Permission to destroy any original permanent record after microfilming follows the same procedure noted above for temporary records;^{9,11} and
5. The Superintendent of Schools shall establish procedures to safeguard against the unlawful destruction, removal or loss of records.¹³

DISTRICT PUBLIC RECORDS REQUEST COORDINATOR¹⁴

Name: Lee Patterson

Title: Human Resources Director

Contact Information: 423-232-5384; pattersonl@jcschools.org

Legal References:

1. TCA 49-2-301(b)(1)(Z)
2. TCA 10-7-503
3. TCA 10-7-506(a)
4. TCA 49-2-104
5. TCA 10-7-504(p)
6. *Policy Related to Reasonable Charges a Records Custodian May Charge for Frequent and Multiple Requests for Public Records*, Tennessee Comptroller of the Treasury, available at <https://www.comptroller.tn.gov/content/dam/cot/orc/documents/oorc/policies-and-guidelines/ScheduleofReasonableCharges.pdf>; TCA 10-7-503(a)(1)(B),(C)
7. TCA 10-7-503(a)(7)(A)(vii)
8. TCA 10-7-401
9. TCA 10-7-406
10. TCA 10-7-404
11. TCA 10-7-413
12. TCA 10-7-414
13. TCA 39-16-504
14. TCA 10-7-503(g)(1)(D)

Cross References:

- Financial Reports and Records 2.701
 Personnel Records 5.114
 Student Records 6.600

Johnson City Board of Education

Monitoring: Review Annually, in September	Visitors to the Schools	Descriptor 1.501	Issue Date 12/7/2020
		Rescinds 1.501	Issued 3/4/2019

Professional visitors and observers will be welcome as long as the following conditions are met:

1. Visits and observations are arranged in advance;
2. Purpose of the visit is established prior to visitation; and
3. Number in the group visiting is small enough to be accommodated without disruption to the educational program.

~~A principal~~ **Principals** may limit entrance to a school in the event of an emergency or at any time ~~he~~ they believes it to be in the best interest of the school.

In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto the grounds or into the school buildings during the hours of student instruction except students assigned to that school, the staff of the school, parents/legal guardians of students, approved volunteers and other persons with lawful and valid business on the school premises.

Visitors with international or national groups sanctioned by the state or national government may visit schools if appropriate sponsorship and programming are in place and if the Superintendent has approved the visit in advance.

Visitors may be required to sign in with a visitor management system.

Any person improperly on the premises of the school shall depart on the request of the school principal or other authorized person.

The principal or ~~his~~ their designee has the authority to exclude from the school premises any persons disrupting the educational programs in the classroom or in the school, disturbing the teachers or students on the premises, or on the premises for the purpose of committing an illegal act.¹

The principal shall engage law enforcement officials when ~~he~~ they believes the situation warrants such measures.

Students may not bring visitors to school to visit during the school day without the prior permission of the principal.

VISITOR PASSES

Except on occasions, such as school programs, athletic events, open house and similar public events, all visitors will report to the school office when entering the school and will register as a visitor. Authorization to

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visit elsewhere in the building or on the school campus will be determined by the principal or ~~his~~ their designee. Visitor passes shall be issued for all persons other than students and employees of the school system. ²

Legal Reference:

- 1. TCA 49-6-2008; TCA 39-14-406
- 2. TCA 49-2-303(b)(4)

Cross References:

- Section 504/ADA Grievances Procedures 1.802
- Vendor Relations 2.809
- Security 3.205
- Care of School Property 6.311

Johnson City Board of Education

Monitoring: Review Annually, in September	Policy Development and Adoption	Descriptor 1.600	Issue Date 1/7/2013
		Rescinds 1.600	Issued 10/2/2006

1 A proposed policy or policy change shall be submitted to the Board as part of the agenda. Any interested
 2 party shall be given an opportunity to be heard on the proposal. The Board's approval of the proposal or
 3 return for study and/or further revision shall constitute the first reading.
 4

5 The proposed policy or policy amendment shall be considered at the next board meeting with the final vote
 6 following the second reading. Adoption shall require an affirmative vote by a majority of the members of the
 7 Board.
 8

9 Policies and amendments adopted by the Board shall be made a part of the minutes and shall be placed in the
 10 policy manual. Policies and amendments shall be effective immediately upon adoption unless a specific
 11 effective date is provided, and shall supersede any previous Board action on the subject.
 12

13 **POLICY MAINTENANCE**

14 The Superintendent of Schools or his designee shall be responsible for drafting policy proposals, maintaining
 15 the Board Policy Manual and serving as liaison between the Board and the Tennessee School Boards
 16 Association. At least annually, the Board shall review its policy manual for the purpose of passing, revising or
 17 deleting policies mandated by changing conditions.¹
 18

19 Policies shall be accessible to all employees of the school system, members of the Board, and citizens of the
 20 community.¹
 21

22 **EMERGENCY PROCEDURE²**

23 On matters of unusual urgency, by an affirmative vote of a **majority of the members** of the Board, the Board
 24 may waive the second reading limitation and take immediate action to adopt new or revised policies.
 25

26 **SUSPENSION OF POLICIES²**

27 Any board policy or part thereof may be suspended by an affirmative vote of a ~~two-thirds~~ majority of the
 28 members of the Board.
 29

30 **ADMINISTRATION IN POLICY ABSENCE**

31 In cases where the Board has provided no guidelines for administrative action, the Superintendent of Schools
 32 shall have the power to act, but report to the Board at its next meeting.
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36 _____
 37 Legal Reference:
 38 1. TCA 49-2-207
 39 2. TCA 49-2-202(g)
 40

_____ Cross Reference:
 Duties of the Board of Education 1.101
 Agendas 1.403

Johnson City Board of Education

Monitoring: Review Annually, in September	School Day	Descriptor 1.801	Issue Date 10/2/2006
		Rescinds 1.801	Issued 7/1/2000

1 The minimum length of the student school day shall be seven (7) hours total for all grades (lunch included).¹

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3 All teachers shall be on duty at least seven and one-half (7 1/2) hours **per day** (lunch included) and such
4 additional time as the administrative organization requires.²
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33 Legal References:

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35 1. TRR/MS 0520-1-3-.02(1)(a)
36 2. TRR/MS 0520-1-3-.03(1)
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Cross References:

Time Schedules and Extra Duty 5.602
Staff Meetings 5.603

Johnson City Board of Education

Monitoring: Review Annually, in September	Grievance Procedures for Qualified Individuals with Disabilities	Descriptor 1.802	Issue Date 3/4/2019
		Rescinds 1.802	Issued 8/5/2013

The Board is committed to maintaining equitable employment/educational practices, services, programs and activities that are accessible and usable by qualified individuals with disabilities.

DEFINITION

Section 504 of the Rehabilitation Act of 1973 provides that: No otherwise qualified individual with handicaps in the United States...solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.¹

Title II of the Americans with Disabilities Act, 1990 and the *ADA Amendments Act* provide that: No otherwise qualified individual with a disability shall be discriminated against in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training and other terms, conditions, and privileges of employment.²

COORDINATOR³

The Board shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under the Americans with Disabilities Act (ADA), the ADA Amendments Act (ADAAA) and Section 504, including any investigation of any complaint alleging non-compliance with the Acts or alleging any actions that would be prohibited by the Acts.

NOTICE⁴

The name, office address and telephone number of the ADA/Section 504 coordinator is:

Dr. Robbie Anderson
Johnson City Schools
P.O. Box 1517
Johnson City, TN 37605-1517
(423) 434-5200

Notification of the public of the ADA/Section 504 Coordinator may be through the posting of notices, publication in newspapers and student and employee handbooks and distribution of memoranda or other written communications.

COMPLAINT PROCEDURES⁵

The coordinator will hear ADA/Section 504 complaints. Complaints may be submitted orally or in writing to the coordinator who will endeavor to accomplish prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA/Section 504. The coordinator will respond to all complaints

1 within twenty (20) days with a written response as well as information on further grievance procedures that
2 may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.
3

4 **DUE PROCESS HEARING PROCEDURES**

5
6 Section 504 of the Rehabilitation Act of 1973 provides the right to an impartial due process hearing if a parent
7 wishes to contest any action of the school system with regard to a child's identification, evaluation, and
8 placement under Section 504.⁶ If a parent/guardian requests a Section 504 hearing, the parent/guardian has the
9 right to personally participate and to be represented at the hearing by an attorney or advocate at the parent's
10 expense. Contested actions or omissions that are appropriate for a Section 504 hearing should involve
11 identification, evaluation, or placement issues involving a child who has or is believed to have a disability.
12

13 ***Written Request for Hearing***

14 A parent/guardian who wishes to challenge an action or omission with regard to the identification, evaluation,
15 or placement of a student who has or is believed to have a disability as defined by Section 504, shall make a
16 written request for a due process hearing to the Section 504 coordinator. The written request must be made on
17 a form provided through the Central Office.
18

19 ***Impartial Hearing Officer***

20 The Superintendent of Schools or ~~his/her~~ their designee shall appoint an impartial hearing officer to preside
21 over the hearing and issue a decision. Such appointment will be made within fifteen (15) days of the date of
22 receipt of a request for a due process hearing. The hearing officer will be hired as an independent contractor at
23 no expense to the parent. The hearing officer that is appointed shall not be a current employee of the school
24 system and shall not be related to any member of the Board of Education. The hearing officer need not be an
25 attorney but shall be familiar with the requirements of Section 504 and the hearing procedures under Section
26 504. The choice of an impartial hearing officer is final and may not be presented as an issue at the due process
27 hearing since such an issue would not relate to the identification, evaluation, or placement of a disabled child
28 under Section 504. If a parent/guardian disputes the impartiality of the appointed hearing officer, he/she may
29 raise such issue in a review of the hearing officer's opinion by a court of competent jurisdiction or in a
30 complaint to the Office for Civil Rights.
31

32 Office for Civil Rights
33 U.S. Department of Education
34 61 Forsyth St. S.W., Suite 19T10
35 Atlanta, GA 30303-8927
36 Telephone: 404-974-9406; TDD: 877-521-2172
37 Email: OCR.Atlanta@ed.gov
38

39 ***Scheduling of Hearing***

40 The appointed hearing officer shall set a date for the hearing within fifteen (15) days of ~~his/her~~ their
41 appointment and provide this information in writing to the parent/guardian and the Section 504 coordinator.
42 The hearing shall take place at a mutually agreeable time and place.
43

44 ***Continuances***

45 Upon a showing of good cause, the hearing officer, at ~~his/her~~ their discretion may grant a continuance of the
46 hearing date and set a new hearing date.
47

48 ***Legal Representation at Hearing***

49 If a parent/guardian is represented by a licensed attorney at the due process hearing, ~~he/she~~ they must inform
50 the Section 504 coordinator and the appointed hearing officer of that fact, in writing, at least seven (7)
51 calendar days prior to the hearing date, or the hearing can be continued upon the coordinator's request. The

1 school system shall not have legal representation at the hearing unless the parent provides notice that ~~he/she~~
2 they will have legal representation.

3 4 ***Pre-Hearing Conference***

5 The hearing officer may order a Pre-Hearing Conference during which the parent/guardian or ~~his/her~~ their
6 representative will state and clarify the issues to be addressed at the hearing. The Pre-Hearing Conference will
7 also serve to resolve preliminary matters, clarify jurisdictional issues, and answer the parties' questions
8 regarding the hearing process. The Pre-Hearing Conference can be held via telephone or in person depending
9 on the hearing officer's decision based on the convenience to both parties.

10 11 ***Dismissals***

12 If, after the Pre-Hearing Conference, the hearing officer finds that the parent, as a matter of law, alleges and/or
13 raises no factual claims or legal issues that come within ~~his/her~~ their jurisdiction as a Section 504 hearing
14 officer, ~~he/she~~ they may dismiss the hearing and issue an order to that effect explaining the basis for such
15 finding.

16 17 ***Hearing***

18 The hearing shall be conducted in an informal, non-adversarial manner. The hearing shall be closed to the
19 public unless the parent/guardian requests an open hearing. The hearing officer may reasonably limit
20 testimony and introduction of exhibits for reasons or relevance.

21 22 ***Recording***

23 Instead of a formal written transcript produced by a court reporter, the entire due process hearing will be video
24 recorded. The school system shall provide a copy of the recording to the parent/guardian upon request. In
25 order for an accurate recording to be made, the parties and witnesses shall introduce themselves at the
26 beginning of their presentations. If a parent/guardian appeals the decision of the hearing officer to a court of
27 competent jurisdiction, the school system shall prepare a written transcript of the hearing to be offered to the
28 court as an exhibit.

29 30 ***Witnesses***

31 Witnesses will present their information in narrative form, without the traditional question and answer format
32 of legal proceedings. Cross-examination of witnesses will not be allowed, but a party may request that the
33 hearing officer, at ~~his/her~~ their discretion, ask a witness a certain question.

34 35 ***Format of Presentation***

36 Each side will have an equal amount of time to present their positions as determined by the hearing officer.
37 The parent/guardian will present ~~his/her~~ their case first by making an opening statement outlining the issues,
38 calling witnesses, and making a closing argument. The school system will present its side next. At the end of
39 the school system's presentation, the parent/guardian may offer a short response. Each side may present
40 personally or through their representatives.

41 42 ***Submission of Exhibits***

43 As part of their presentations and at the discretion of the hearing officer, the parties may submit any reports,
44 evaluations, correspondence, notes, or any other documents that may support their positions. Exhibits
45 submitted to the hearing officer by either party must be marked. The hearing officer may, in the exercise of
46 ~~his/her~~ their discretion, reasonably limit the number of documents to be submitted for ~~his/her~~ their review,
47 as well as the number of witnesses and the length and/or scope of their presentations or statements.

48 49 ***Closing Arguments***

50 The hearing officer may allow or request written closing arguments summarizing and characterizing the
51 information presented at the hearing.

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Decision

The hearing officer may make an oral ruling at the conclusion of the hearing or take the case under advisement and issue a written opinion. Such decision shall address all of the issues raised by the parent/guardian as well as any corrective actions, if any, the school system must take. Any issue or claim raised by the parent/guardian that is left unaddressed by the hearing officer in ~~his/her~~ their decision will be deemed to have been denied. The decision must be issued within forty-five (45) days after the date the Request for a Due Process Hearing is received by the district. The hearing officer may not award attorneys' fees as a part of the relief granted to a parent/guardian or the district.

Review Procedure/Appeal

If the parent/guardian is not satisfied by the decision of the hearing officer, ~~he/she~~ they may seek review of the decision in a court of competent jurisdiction.

Legal Reference:

1. 34 CFR § 104.4(a)
 2. 42 USCA §12112(a)
 3. 28 CFR § 35.107
 4. 28 CFR § 35.106; 34 CFR § 104.8
 5. 28 CFR § 35.170;172
 6. 34 CFR §104.36
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Johnson City Board of Education

Monitoring: Review Annually, in September	Tobacco-Free Schools	Descriptor 1.803	Issue Date 12/7/2020
		Rescinds 1.803	Issued 12/9/2019

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All uses of tobacco, tobacco products and smoking devices, including smokeless tobacco and electronic cigarettes and vaping products, are prohibited in all of the school ~~district's~~ system's buildings and on school grounds.¹ Smoking and the use of smokeless tobacco and electronic or any other simulated cigarettes shall be prohibited in any public seating areas, including but not limited to, bleachers used for sporting events, or public restrooms.²

The use of tobacco, tobacco products and smoking devices, including smokeless tobacco, vaporizers and electronic cigarettes, is prohibited in all vehicles, owned, leased or operated by the ~~district~~-system.

District School system employees and students enrolled in the ~~district's~~ system's schools will not be permitted to use tobacco, tobacco products or smoking devices, including smokeless tobacco and electronic cigarettes and vaping products, while they are participants in any class or activity in which they represent the school ~~district~~-system.

Any student who possesses tobacco products on school grounds shall be issued a citation by the school principal/resource officer.³ The Superintendent of Schools, in cooperation with the juvenile court and the local (police/sheriff's department), is responsible for developing procedures for issuance of the citations which shall include the form and content of citations and methods of handling completed citations.

Parents and students shall be notified of this citation requirement at the beginning of each school year.

Signs will be posted throughout the ~~district~~'system's facilities to notify students, employees and all other persons visiting the school that the use of tobacco and tobacco products is forbidden.¹ The following notice shall be prominently posted (including at each ticket booth) for elementary or secondary school sporting events: *Smoking is prohibited by law in seating areas and in restrooms.*²

Employees who are found to violate this policy shall be subject to routine disciplinary action including reprimand, leave without pay, and dismissal for cause.

Legal Reference:

1. Section 1042 of the Environmental Tobacco Smoke/Pro-Children Act of 1994
2. TCA 39-17-1604(6)(10); TCA 39-17-1605; TCA 39-17-1606
3. TCA 39-17-1505

Johnson City Board of Education

Monitoring: Review Annually, in September	Alcohol and Drug-Free Workplace	Descriptor 1.804	Issue Date 12/7/2020
		Rescinds 1.804	Issued 12/9/2019

The following conduct is strictly prohibited and will subject a Johnson City School System employee to immediate discipline, up to and including termination and referral for prosecution:

1. The buying, selling, transportation, possession, manufacture, provision or use of intoxicants, including alcohol, or any controlled substances as defined by law while on school system property during school hours (including meal periods), while assigned to extra duty or special projects, including those held after or in addition to regular school hours, and/or while driving between work sites during the work day or while assigned to extra duty or special projects in either a school system vehicle or a vehicle supplied by the employee.¹
2. Reporting to work under the influence of alcohol, intoxicants or any controlled substance. An individual is considered to be “under the influence of alcohol, intoxicants and/or a controlled substance” when, in the system’s determination based upon testing conducted by and interpreted by trained medical personnel, the controlled substance, alcohol or intoxicant is at a level that it may impair the individual’s ability to safely and/or efficiently perform assigned work OR prevent the employee from presenting a positive role model to students.

If the system has reasonable grounds to believe that an employee is under the influence of intoxicants, including alcohol or any controlled substance, it may require the employee to submit to immediate testing by trained medical personnel. Refusal to submit immediately to such test may result in disciplinary action, up to and including dismissal. “Reasonable grounds” may include, but are not limited to, such things as slurred speech, confused or incoherent communications, dilated pupils, peculiar odors and unsteady balance.

The school system reserves the right, with prior notice and reasonable suspicion, to conduct searches of employees and/or their personal property while on school system property. The school system also reserves the right, with prior notice and reasonable suspicion, to conduct searches of system property, vehicles or equipment at any time. A refusal to submit to any such search may result in disciplinary action, up to and including dismissal.

As a condition of employment, each employee shall notify ~~his or her~~ their supervisor of a conviction under any criminal drug statute violation or alcohol related event ~~occurring in the workplace as defined above~~. Such notification shall be provided no later than five (5) days after such conviction.

Each employee shall be notified of the system’s policy and procedures regarding employee drug activity at work.¹ Any staff member who violates any part of this policy may be subject to disciplinary action, which may include suspension without pay and immediate discharge. As a condition of eligibility for reinstatement, an employee may be required to satisfactorily complete a drug rehabilitation or treatment program approved by the board, at the employee’s expense.

1 Nothing in this policy shall be construed to guarantee reinstatement of any employee who violates this policy,
2 nor does the Johnson City School System incur any financial obligation for treatment or rehabilitation ordered
3 as a condition of eligibility for reinstatement.
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5 Other actions such as notification of law enforcement agencies may be taken in regard to a staff member
6 violating this policy at the ~~district's~~ system's discretion, as it deems appropriate.
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8 Appropriate procedures, consent forms and necessary notifications will be developed as are needed for an
9 orderly implementation of this policy.
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11 No employee, while on or in the workplace, shall unlawfully manufacture, distribute, dispense, possess, use or
12 be under the influence of any illegal or unauthorized drug¹ or alcohol.²
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38 Legal Reference

- 39 1. Drug Free Workplace Act of 1988; 41 USCA §§ 701-707
40 and 8103
- 41 2. TCA §39-17-715
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Cross References:

Suspension/Dismissal of Tenured Teachers 5.201
Drug and Alcohol Testing, Employees 5.403
Drug and Alcohol Use, Students 6.307

Johnson City Board of Education

Monitoring: Review Annually, in September	Use of Electronic Mail (e-mail)	Descriptor 1.805	Issue Date 12/7/2020
		Rescinds 1.805	Issued 12/9/2019

Electronic **mail communication** capability among board members and **district school system** staff exists for the purpose of **enhancing communication enabling all** to better perform tasks associated with their positions and assignments. Therefore all staff and board members who have access to the district network shall adhere to the following guidelines when sending or receiving messages via systemwide-electronic mail (e-mail):

1. Because all computer hardware and software belong to the Board, all data including e-mail communications stored or transmitted on school system computers shall be monitored. Employees/board members have no right to privacy with regard to such data. Confidentiality of e-mail communication cannot be assured. E-mail correspondence may be a public record under the public records law and may be subject to public inspection.¹
2. Messages shall pertain to legitimate board/~~district~~ **system** business.
3. Staff/board members will be asked to sign an application for terms and conditions for use of the Internet. Staff/board members shall not reveal their passwords to others in the network or to anyone outside of it. If anyone has reason to believe that a password has been lost or stolen or that e-mail has been accessed by someone without authorization, he/she shall contact the technology coordinator immediately.
4. It is the responsibility of the sender not to violate copyright laws.
5. Messages shall not be sent that contain material that may be defined by a reasonable person as obscene or that are racist, sexist or promote illegal or unethical activity.
6. All employees will adhere to the System's Responsible Use Agreement.

Any usage contrary to the above shall be reported immediately to the Superintendent of Schools and may result in the suspension and/or revocation of system access or if deemed necessary, appropriate disciplinary action may be taken.

E-mail shall not be used to circumvent requirements of the Open Meetings Act.²

Legal Reference:

1. TCA 10-7-512
2. TCA 8-44-102

Cross Reference:

Use of the Internet 4.406

Johnson City Board of Education

Monitoring: Review Annually, in September	Advertising and Distribution of Materials in the Schools	Descriptor 1.806	Issue Date 12/7/2020
		Rescinds 1.806	Issued 10/7/2002

No part of the school system, including the facilities, the name, the staff, and the students, shall be used for advertising or promoting the interests of any commercial, political, religious or other non-school agency or organization except that:

1. The school may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational programs of the schools;
2. The school may participate in radio or television programs under acceptable commercial sponsorship when such programs are educationally beneficial;
3. Community, educational, charitable, recreational and other similar civic groups may advertise events pertinent to students' interests or involvement. Such advertisement, including the distribution of materials, shall be subject to any procedures related to time, place and manner established by the principal;
4. ~~The principal shall screen~~ All materials **shall be screened** prior to distribution to ensure their appropriateness. The **principal system** may prohibit materials that:
 - a. would likely cause substantial disruption of the operation of the school;
 - b. violate the rights of others;
 - c. are obscene, lewd or sexually explicit; or
 - d. students would reasonably believe to be sponsored or endorsed by the school.
5. The school may, upon approval of the Superintendent of Schools, cooperate with any governmental agency in promoting activities which advance the education or other best interests of the students;
6. Political literature shall not be distributed through the school to students, nor sent home to parents, nor placed in teachers' mail boxes, lounges, or on school premises;
7. Political signs for people who are running for public office shall not be allowed on school property except those being held by poll workers on election day; and
8. School publications may accept and publish paid advertising under procedures established by the Superintendent of Schools.

This policy shall not be construed as preventing a teacher from using instructional or informational materials even though the materials might include reference to a brand, product or a service.

Cross References:

- Board-Community Relations 1.500
- Vendor Relations 2.809
- Staff-Community Relations 5.606

Johnson City Board of Education

Monitoring: Review Annually, in September	Registered Sex Offenders	Descriptor 1.808	Issue Date 4/5/2016
		Rescinds 1.808	Issued 3/7/2011

Individuals registered as sex offenders in Tennessee or any other state are prohibited from the premises of any school in this **district system**, except for the limited circumstances stated in this policy.¹

EMPLOYMENT

An individual listed by the state of Tennessee or any other state as a registered sex offender is ineligible for employment within the school **district system**.

PRESENCE ON SCHOOL PROPERTY

No registered sex offender, other than a student enrolled in the school in question, shall come on, about, or within 1,000 feet of a local school’s property line except as provided below.² If any employee of the school **district system** becomes aware of any registered sex offender’s presence on school property, **he/she they** shall immediately inform the principal, who shall direct the individual to leave the premises immediately. The principal shall request assistance from local law enforcement authorities if offender resists the principal’s directives. If the registered sex offender repeats this restriction of coming on to school property, the principal may confer with legal counsel to take appropriate legal action.

Neither this policy nor state law impose any duty upon a principal or any other employee of the local school **district system** to review the sex offender registry for individuals who may come upon the property.

PARENTS WHO ARE REGISTERED SEX OFFENDERS

A parent or legal guardian of a child who is enrolled in the school may attend a conference with the school officials with the written permission of the school’s principal.

An offender may come within the 1,000 feet limit provided the individual is dropping off or picking up a child or children enrolled in the school after having given written notice of **his/her their** sex offender status to the school principal.

Principals shall speak with the parent upon learning of their status as a sex offender to communicate the restrictions of this policy and to establish open dialogue with the parent, as much as is possible or reasonable. The principal shall take all appropriate measures to protect the privacy of the sex offender’s child.

Legal References:
1. TCA 49-5-413
2. TCA 40-39-201, et seq.

Johnson City Board of Education

Monitoring: Review Annually, in September	Emergency Closings	Descriptor 1.8011	Issue Date 3/4/2019
		Rescinds 1.8011	Issued 10/5/2009

1 The Board authorizes the Superintendent of Schools or his designee to close schools, **certain schools or**
2 **individual classrooms** in the event of hazardous weather or any other emergency which presents a threat to
3 the safety or health of students, staff members or school property.¹
4

5 As soon as the decision to close schools is made, the Superintendent of Schools will notify the public media
6 and request that an announcement be made. Closings and schedule adjustments will also be posted on the
7 system's website and on social media and other available communication lines.
8

9 If school is not in session or is dismissed early due to snow or inclement weather, most scheduled activities in
10 which students are involved will be postponed or cancelled. Athletic events may or may not be postponed,
11 depending on weather near game time.
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Legal References:

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31 1. TCA 49-6-3004(e)(1); TRR/MS 0520-1-3-.02(1)(b)
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Johnson City Board of Education

Monitoring: Review Annually, in October	Buildings and Grounds Management	Descriptor 3.200	Issue Date 8/26/2019
		Rescinds 3.200	Issued 1/6/2014

The care, custody, and safekeeping of all school property shall be the responsibility of the Superintendent of Schools. The following responsibilities may be assigned as needed:

1. The review of school building needs and the supervision of new construction when a building program has been approved by the Board;
2. Maintenance of school property and the operation of school plants;
3. The employment and training of maintenance personnel;
4. Compliance with all federal, state and local building codes; and
5. Compliance with requirements set forth by appropriate agencies regarding construction, installation, renovation and operation of all equipment, playground devices and/or other materials that could impact the safety of students and employees.

Facilities in the Johnson City School System are property of the City of Johnson City. All city property is insured for liability purposes through the Tennessee Municipal League (TML) and is subject to the guidelines set forth in policy arrangements with TML. Any agency performing work at a school facility must provide proof of insurability at a minimum of \$1,000,000 and name the City of Johnson City as a named insured.

Within each individual school, the principal shall be responsible for the care and upkeep of the building and for the supervision of the school custodial services. Each principal shall direct the efforts of the custodian(s) toward proper care of the building. The buildings and grounds management provided by the school system through the maintenance supervisor shall be considered a supplementary and coordinating service. Request for this service shall be made by the principal following the procedure established by the Superintendent of Schools.

Any alterations to school property shall be initiated only after approval of the building principal and the Superintendent of Schools. This includes, but is not limited to, landscaping, plantings, walkways, fences, playgrounds, signs, casework, painting, wall hangings, electrical or technical alterations.

Any such alterations shall be reviewed by the Supervisor of Maintenance to determine the ancillary cost of such alterations and the labor required for installations. All alterations, with the exception of minor landscaping changes and plantings, shall be made or installed by the Maintenance Department or an approved outside contractor. Any person making unauthorized alterations will be charged for the cost of returning the property to its original condition.

Any alterations become the property of the school system and as such the school system shall assume all liability and maintenance of such.

1
2 All school properties shall be maintained in a safe and clean condition and with as much comfort and
3 convenience as the facilities will permit or as use requires.
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5 The City Commission shall be responsible for the cost of maintenance and repair of any property leased
6 by any agent of the City Commission for commission use.
7

8 Testing of lead levels in drinking water sources at school facilities shall be conducted **biennially** as required
9 by Tennessee Code Annotated. If unacceptable levels of lead are found in any drinking water source, that
10 source will be immediately removed from service and required notices to state and local officials will be
11 made. Parent and guardians of students enrolled at the effected school facility will be notified with five (5)
12 bsuiness days of the test results.¹
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34 Legal References:

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36 1. TCA 49-2-133
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Johnson City Board of Education

Monitoring: Review Annually, in October	Safe and Secure Facilities	Descriptor 3.201	Issue Date 12/9/2019
		Rescinds 3.201	Issued 1/5/2015

1 Within Board policy, the principal shall develop procedures for keeping school facilities safe and free from
2 hazards.

3
4 All staff members shall report current and potential hazards to their immediate supervisors.

5
6 Inspections of buildings and grounds shall be made on a regular basis to ensure that they are maintained in a
7 manner conducive to the safety of occupants.

8
9 Each principal is responsible for seeing that the practice of safety is a part of the instructional program of the
10 school and that it is appropriately geared to students at different grade levels.¹

11
12 A safety program shall include:

- 13 1. Fire prevention
- 14 2. Accident prevention
- 15 3. Warning systems
- 16 4. Emergency drills
- 17 5. Intruder/**Active Shooter** Drills
- 18 6. Emergency closings
- 19 7. Traffic safety
- 20 8. Traffic and parking controls
- 21 9. Safety inspections
- 22 10. First aid
- 23 11. A disaster preparedness plan for any other major emergency.

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26 Only students assigned to the school, the staff of the school, and other persons who have registered with the
27 school office and have lawful and valid business on the school premises shall enter onto the grounds or into
28 the buildings of the schools during the hours of student instruction. All staff members shall immediately
29 report persons who appear to be improperly on school premises or school buses to the principal.²

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31 The principal shall secure the assistance of law enforcement officials whenever ~~he~~ **they** deems it necessary.

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Legal References:

- 37 1. TCA 49-6-1003
- 38 2. TCA 49-6-2008

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Cross References:

- Visitors to the School 1.501
Care of School Property 6.311
Emergency Preparedness Plan 3.201

Johnson City Board of Education

Monitoring: Review Annually, in October	Crisis Management	Descriptor 3.203	Issue Date 3/4/2019
		Rescinds 3.203	Issued 1/5/2015

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The principal shall develop a Crisis Management plan for use in times of crisis. The Plan shall include a provision for a Crisis Team, which shall be appointed by the principal, and which shall deal with specific situations and decisions in response to a crisis. Members of the Team shall consist of the principal and/or designee, guidance counselor, and at least two other staff members designated by the principal.

The Crisis Management Plan shall be reviewed annually and revised as needed.

The principal shall be responsible for the development of emergency procedures which shall be distributed to building employees and members of the Crisis Team. Training for all school employees in the crisis management procedures shall be conducted annually prior to the beginning of school.

In the event of a crisis, the principal shall notify the Crisis Team members and the Superintendent of Schools. If ~~he~~ they determine it to be necessary, the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.).

In the event of a crisis all public and media contacts shall be directed to the Superintendent of Schools' office which will release information when deemed appropriate and safe.

Cross Reference:

News Releases, News Conferences and Interviews 1.503

Johnson City Board of Education

Monitoring: Review Annually, in October	Security	Descriptor 3.205	Issue Date 1/4/2018
		Rescinds 3.205	Issued 3/7/2011

The Superintendent of Schools shall establish procedures as required to adequately protect school property which shall include, but not be limited to:

1. Closing and securing teacher work areas when left unattended or at the end of the day;
2. Supervising students in the classrooms, laboratories, gymnasiums or other school facilities or equipment;
3. Controlling the issuance of building keys, master keys, keycards, entry codes and other means of building access; and
4. Developing procedures which contribute to the proper care and use of school facilities and equipment.

Equipment purchased with Federal funds shall be managed as directed by federal and state law.¹

The principal shall call law enforcement officials in cases involving illegal entry, theft or vandalism and shall notify the Superintendent of Schools immediately after each case of vandalism, theft, building damage and illegal entry.

The Superintendent of Schools, or **his their** designee, is authorized to sign a criminal complaint and to press charges against perpetrators of illegal activity.

SCHOOL POLICING

The Board may enter into a memorandum of understanding with a chief of a law enforcement agency to provide school policing. Any memorandum of understanding shall address, at a minimum, the following issues:²

1. Any School Resource Officer (SRO) assigned under a memorandum must be in compliance with all laws, regulations and rules of the Peace Officer Standards and Training Commission at the time of assignment and remain compliant throughout the tenure of ~~his or her~~ **their** assignment;
2. As a condition of assignment, any SRO must participate in forty (40) hours of basic training in school policing within twelve (12) months of assignment. Every year thereafter the SRO shall participate in a minimum of sixteen (16) hours of training specific to school policing. All training programs shall be approved by the Peace Officers Standards and Training Commission.
3. Any SRO assigned under the memorandum remains an employee of the law enforcement agency, subject to that agency's direction, control, supervision and discipline, though the Board may agree to indemnify and reimburse the law enforcement agency for any part or all of the increased costs incurred by the law enforcement agency as a result of the assignment of the SROs.

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- 4. No officer shall be assigned to a school, or continue in such an assignment, without the consent of the Superintendent.
- 5. In the event that more than one SRO is assigned to a school system, the law enforcement agency shall designate one of the SROs as the senior SRO, or such other, appropriate title. The duties of the senior SRO, however designated, shall include, but not be limited to, the following:
 - a. To represent and carry out the policies of the law enforcement agency assigning the SROs.
 - b. To supervise the SROs in the performance of their duties;
 - c. To consult with the Superintendent regarding the best use of the available resources for school policing; and
 - d. To resolve disputes between the SROs and students or faculty members.
- 6. The memorandum may be effective for any length of time, including continuing until terminated by the parties, and may contain any reasonable notice requirement for the termination of the memorandum. However, the memorandum shall contain a provision allowing the Superintendent to suspend the active participation of the SROs in the event that the Superintendent certifies that the health, safety or well being of the students or faculty members require the immediate suspension.

Legal References:

- 1. EDGAR 43 Subtitle A Part 80.32
- 2. TCA 49-6-4217

Cross References:

- Visitors to the Schools 1.501
- Care of School Property 6.311

Johnson City Board of Education

Monitoring: Review Annually, in October	Community Use of School Facilities	Descriptor 3.206	Issue Date 12/7/2020
		Rescinds 3.206	Issued 3/4/2019

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and other non-profit, non-political purposes as approved by the Board.^{1,2,3}

1. Requests for the use of school facilities shall be made at the office of the principal prior to the date of use;
2. All non-school affiliated organizations must enter into a facilities use agreement prior to usage;
3. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted use of school facilities without charge;
4. School facilities may only be used by non-profit entities except that unused facilities may be leased for private day-care centers which provide educational and child care services to the community;²
5. All activities must be under adult supervision at all times and must have the prior approval of the building principal. In all cases, an assigned school employee or an approved city employee will be present during use. The group using the facilities will be responsible for any damage to the building or equipment;
6. Groups receiving permission for building use are restricted to the dates and hours and the building area and facilities specified in the facilities use agreement, unless requested changes are approved in advance by the principal;
7. Groups receiving permission for building use are responsible for the observance of all security, fire and safety regulations at all times;
8. The use of alcoholic beverages, illegal drugs, tobacco products, e-cigs/vaporizers vulgar language, or gambling in any form is not permitted in school buildings or on school grounds;
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies;
10. When school kitchens are used, at least one member of the Food Service staff approved by the principal must be present to supervise the use of the equipment;
11. School facilities shall not be used for any non-school affiliated organization on a permanent basis; and
12. The Board will approve and periodically review a fee schedule for the use of school facilities by any non-school affiliated organization.

The Board reserves the right to deny rental of school facilities to any or all organizations where such use may be detrimental or disruptive.

Legal References:

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. *Lamb's Chapel v. Center Moriches Union Free School District*,
113 S. Ct. 2141 (1993)

Cross References:

- Tobacco-Free Schools 1.803
Care of School Property 6.311

Johnson City Board of Education

Monitoring: Review Annually, in October	Long Range Facilities Planning	Descriptor 3.208	Issue Date 11/3/2008
		Rescinds 3.208	Issued 11/5/2007

1 The Board will develop a long range facilities plan which will be designed to meet the needs of the school
2 system in the future. This plan shall be reviewed annually.

3
4 The objectives of such a plan shall be:

- 5
6 1. To improve the educational environment for students and teachers by raising the physical
7 standards in all buildings to match the most effective facilities already existing in the district;
- 8
9 2. To establish priorities based upon the established need and financial resources available; and
- 10
11 3. To create school complexes which are the best possible balance of effective grouping of
12 educational resources, effective management and operations, and community concerns for the
13 character of the school system.
- 14
15 4. To consider the Master Plan of the City of Johnson City in Facility Planning.

16
17 **Planning for new facility construction or facility renovation or expansion shall begin as soon as a need is**
18 **recognized. Needs shall be based upon student population, enrollment, condition of existing facilities**
19 **and equality in physical standards. Once a need has been recognized, the Board shall begin planning**
20 **the project, in accordance with the school program, and with the involvement of all stakeholders who**
21 **will be served by the facility.**

22
23 **All equipment, fixtures and furniture purchases for any new, renovated or expanded facility shall be**
24 **approved by the Board pursuant to normal purchasing procedures.**

Johnson City Board of Education

Monitoring: Review Annually, in October	Facility Planning <u>Asbestos</u>	Descriptor 3.211	Issue Date 12/7/2020
		Rescinds 3.211	Issued 4/3/2107

~~Planning for new facility construction or facility renovation or expansion shall begin as soon as a need is recognized. Needs shall be based upon student population, enrollment, condition of existing facilities and equality in physical standards. Once a need has been recognized, the Board shall begin planning the project, in accordance with the school program, and with the involvement of all stakeholders who will be served by the facility.~~

~~All equipment, fixtures and furniture purchases for any new, renovated or expanded facility shall be approved by the Board pursuant to normal purchasing procedures.~~

ASBESTOS¹

The Superintendent of Schools shall maintain an Asbestos Management Plan for all buildings leased, owned, or otherwise used as school buildings and maintain and update the plan to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities.

The Superintendent of Schools shall:

- A. annually publish a notification on the Asbestos Management Plan availability and the status of asbestos activities;
- B. educate and train maintenance and custodial staff about asbestos and how to deal with it, in accordance with state and federal statutes;
- C. notify short-term or temporary workers on the locations of the building materials containing asbestos;
- D. post warning labels in routine maintenance areas where asbestos was previously identified or assumed;
- E. follow set plans and procedures designed to minimize the disturbance of building materials containing asbestos; and
- F. survey the condition of these materials every six (6) months to assure that they remain in good condition.

The Superintendent of Schools shall designate an Asbestos Hazard Emergency Response Act (AHERA) Manager as the designated Asbestos Program Coordinator. All inquiries regarding the asbestos plan and asbestos related issues should be directed to the AHERA Manager.

Legal References

1. CFR §763.91-93

Cross References:

- Facilities Planning: Involvement of Architects 3.212
 Project Planning Educational Specifications 3.213
Safe and Secure Facilities 3.201

Johnson City Board of Education

Monitoring: Review Annually, in October	Facilities Planning: Involvement of Architects	Descriptor 3.212	Issue Date 2/7/2017
		Rescinds 3.212	Issued 11/6/2006

1 Believing that several separate architects or architectural firms will produce a wider range of experience and
2 talent which should result in development of better or more efficient plans, the Board, **in consensus with the**
3 **City Commission**, shall recommend one or more qualified architects or firms to be assigned to buildings
4 projects.

5
6 When it becomes necessary to secure the services of an architect or firm, the Board shall request submission
7 of proposal(s) including qualifications and services from interested architectural firms. Public announce-
8 ments of the proposed projects shall be made.

9
10 After review of the proposal(s) submitted and interviews with selected firms under consideration, the Board
11 shall select an architect to recommend for the project. The Board may also name an architect(s) as a
12 consultant for any special project.

13
14 In recommending architects the following criteria will be considered:

- 15 1. Training and experience; especially with school construction, past performance, location,
16 ability to be bonded;
- 17 2. Planning ability;
- 18 3. Promptness;
- 19 4. Volume of work previously awarded by the school system with the objective of effecting an
20 equitable distribution of contracts among qualified firms; and
- 21 5. Experience with government agencies.

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29 The Board may also select any other building/construction consultant as needed.
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Johnson City Board of Education

Monitoring: Review Annually, in October	Retirement of Facilities	Descriptor 3.216	Issue Date 1/4/2016
		Rescinds 3.216	Issued 11/3/2008

1 As population matures or shifts, and as educational needs evolve, school buildings and campuses may no
2 longer be needed and may be released to the city. In determining retirement of facilities, the Board will be
3 guided by the following:

- 4 1. Ability of building to house a modern and flexible educational program;
- 5 2. Proximity to population served;
- 6 3. Enrollment capacity;
- 7 4. Cost of upkeep and maintenance; and
- 8 5. Ability of building to meet safety standards for public buildings, including state fire code.

9 The Board will seek professional advice and community input before making a final decision regarding
10 retirement of a school facility. ~~Any facility~~ Retired facilities will remain the property of the city of Johnson
11 City.
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Johnson City Board of Education

Monitoring: Review Annually, in October	Furniture, Equipment and Supplies Management	Descriptor 3.300	Issue Date 12/7/2020
		Rescinds 3.300	Issued 12/9/2019

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All equipment and materials permanently placed in school facilities by any group or organization shall become the property of the Board. The Board reserves the right to transfer property to other facilities if the facility in which it was originally placed is no longer in service to the school system or if there is no longer any need for the equipment or materials where originally placed.

The Superintendent of Schools shall develop procedures which promote the useful life of equipment and supplies. Adequate insurance coverage shall be maintained. Equipment management shall be in accordance with federal and state laws, regulations and guidelines.

Each employee of the system shall be responsible for the materials, equipment and supplies assigned to **them** **him**. In addition, **he they are is** responsible for the preservation and protection of materials, equipment and supplies not under **his their** direct control when **he is they are** aware that such are endangered and when the system employee having direct control is not present or is otherwise unable to act.

The Board will develop a long range furniture, equipment, and supplies plan which will be designed to meet the needs of the school system in the future.

Cross Reference:

Code Of Ethics 1.1061
Inventories 2.702

Johnson City Board of Education

Monitoring: Review Annually, in October	Use of School Equipment and Supplies Leasing and Renting	Descriptor 3.301	Issue Date 1/4/2016
		Rescinds 3.301	Issued 1/6/2014

1 With the prior written permission of the principal, certain School System equipment may be lent or leased to
2 staff and students. The equipment available for loan or lease shall be determined by the principal, based upon
3 the cost of the equipment, ease of transport and need. Parties in whose name the equipment is borrowed or
4 leased will be responsible for loss or damage to the equipment or supplies.
5

6 Staff members have the right to use system equipment and supplies outside of their normal working hours
7 when such use is related to their employment. There shall be no cost to the staff member for such use.
8 Permission for such use must be granted by the staff member's immediate supervisor.
9

10 Students may borrow approved school equipment and supplies at no cost when used in connection with their
11 studies or extracurricular school activities.
12

13 When approved by the school principal or ~~his~~ their designee responsible parties or organizations may rent
14 audio-visual equipment or public address equipment for use on school property.
15

16 Staff members borrowing school equipment for personal use will be subject to the same regulations, including
17 fees, as for non-school usage.
18

19 The Superintendent will approve a rental fee and contracts for the use of school equipment as the need arises.
20

Johnson City Board of Education

Monitoring: Review Annually, in October	Waste Reduction and Recycling	Descriptor 3.303	Issue Date 11/6/2006
		Rescinds 3.303	Issued 7/1/2000

1 The Board will integrate the concept of resource conservation, including waste reduction and recycling, into
2 the environmental education curriculum at all levels of the school system.

3
4 The principal of each school shall develop and establish a recycling plan, subject to approval by the Board.

5
6 The amount of consumable materials used will be decreased by:

- 7 1. Limited use of disposable materials;
- 8 2. Limited use of nonbiodegradable materials; and
- 9 3. Making full use of all materials prior to disposal.

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14 The Board will purchase environmentally friendly products when financially possible.

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Cross Reference:

Energy Conservation 3.2001

Johnson City Board of Education

Monitoring: Review Annually, in October	Automated External Defibrillator (AED)	Descriptor 3.304	Issue Date 12/7/2020
		Rescinds 3.304	Issued 2/7/2017

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All schools within the system shall have personnel trained in the use of AEDs. Such training shall be in accordance with the State of Tennessee Department of Health Division of Emergency Medical Services Automated External Defibrillator Program. Trained personnel shall follow the established protocol for the use of the AED. Trained personnel shall be held harmless by the school system for appropriate use of an AED.

Upon any use of an AED documentation and reports, as required by the Department of Health Defibrillator Program, shall be filed by the employee that uses the AED with ~~his/her~~ their building administrator.

All equipment and accessories necessary for support of AED usage shall be maintained in a state of readiness as outlined by the Department of Health.¹

A notebook containing training procedures and protocols, names of and documentation records on trained personnel, records of required examinations and maintenance of AEDs, and AED physical location information will be maintained and available in the office of System-Wide School Nurses at Columbus Powell Service Center.

Secondary school students (grades 7-12) will be made aware of the steps to be taken if an event should occur that requires the use of an AED.²

- Legal References:
1. TCA 49-2-122
 2. TCA 49-6-1208

Cross Reference:

Emergency Preparedness Plan 3.202

Johnson City Board of Education

Monitoring: Review Annually, in October	Student Transportation Management	Descriptor 3.400	Issue Date 12/2/2020
		Rescinds 3.400	Issued 1/4/2018

The city of Johnson City Transit Authority shall be responsible for providing student transportation services, and shall be in compliance with all federal and state laws, rules and regulations¹ **as outlined in this policy.**

Each bus shall be equipped with the phone number for reporting safety complaints. This number shall appear on the rear bumper.²

All accidents, regardless of the damage involved, must be reported to the transportation supervisor, including incidents in which any part of the bus contacts any other object or vehicle.

The Superintendent of Schools shall develop procedures to ensure compliance with the statutory and regulatory requirements for the transportation program.

RESPONSIBILITIES OF ~~OUTSIDE CONTRACTING~~ BUS OWNERS

In the event the Johnson City Transit Authority hires an outside bus company to provide transportation, the following will apply:

1. Each school bus and all related equipment shall be maintained in condition to operate safely at all times during the school year and shall conform to specifications as set forth by the State Board of Education¹ and National Highway Traffic Safety Administration.
2. Each bus driver shall obey all applicable state rules and regulations.
3. A school bus owner shall give four weeks written notice to the board when ~~he/she~~ **they** wishes to terminate ~~his/her~~ **their** bus operation contract.
4. A school bus owner shall secure the approval of the Superintendent of Schools before he/she may sell a bus during the period of their contract. The sale of a bus does not obligate the Superintendent of schools to enter into contract with the new owner.
5. Each school bus owner shall have on file in the Superintendent of Schools' office a current statement of liability and property damage insurance coverage carried on the bus.
6. Each school bus owner must specify for the Superintendent of Schools' approval the name of the designated driver and at least one substitute driver of ~~his/her~~ **their** bus.
7. Each school bus driver shall submit to the Superintendent of Schools the results of his latest physical examination.
8. By the end of the first month of each school year, each bus owner shall file with the Superintendent of Schools, on forms approved by the board, a report giving an accurate record of the names of all students transported on his/her bus and the school to which each student is transported.

1 9. Participate fully in the complaint process as outlined below.

2
3 10. Comply with recordkeeping requirements as outlined below. This includes the responsibility to furnish
4 the transportation supervisor with all necessary records on a regular basis.
5

6 7 **TRANSPORTATION SUPERVISOR³**

8
9 The Superintendent of Schools shall appoint a Transportation Supervisor for the system. They shall be
10 responsible for the monitoring and oversight of transportation services for the **system district**.

11
12 The Transportation Supervisor shall complete a student transportation management training program upon
13 appointment. Every year the Transportation Supervisor shall complete a minimum of four (4) hours of training
14 annually.

15
16 The Superintendent of Schools shall ensure that training is completed and provide the state department of
17 education with appropriate documentation.
18

19 **Any individual may contact the Transportation Supervisor at any time using the information below:**

20 **Title: Dr. Greg Wallace**

21 **Mailing address: P.O. Box 1517, Johnson City, Tennessee 37605**

22 **Phone number: 423-434-5200**

23 **Email: wallaceg@jcschools.org**

24 25 26 **COMPLAINT PROCESS⁴**

27
28 The following procedure will govern how students, teachers, staff, and community members shall submit bus
29 safety complaints:

- 30
31 1. All complaints shall be submitted to the transportation supervisor; and
32
33 2. **Forms Complaints** may be submitted in person, via phone call, mail, or email. Written complaints
34 shall be submitted on forms located on the **district's system's** website. In the case of a complaint
35 received via phone, the person receiving the phone call shall be responsible for filling out the form and
36 submitting it to the transportation supervisor.
37

38 The transportation supervisor shall begin an investigation of all bus safety complaints within twenty-four (24)
39 hours of receipt.

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41 Within forty-eight (48) hours of receipt of the initial complaint, the transportation supervisor shall submit a
42 preliminary report to the Superintendent of schools. This report shall include:

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44 1. The time and date the complaint was received;
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- 2. The name of the bus driver;
- 3. A copy or summary of the complaint; and
- 4. Any prior complaints or disciplinary actions taken against the driver.

Within sixty (60) school days of receiving the initial complaint, the transportation supervisor shall submit a final written report to the Superintendent of Schools that details the investigation’s findings as well as the action taken in response to the complaint.

An annual notice of this complaint process shall be provided to parents and students. This information shall be made available in the student handbook.

RECORDKEEPING⁵

The transportation supervisor shall be responsible for the collection and maintenance of the following records:

- 1. Bus maintenance and inspections forms;
- 2. Bus driver credentials, including required background checks, health records, and performance reviews;
- 3. Driver training records; and
- 4. Complaints received and any records related to the investigation and complaints.

Legal Reference:

- 1. TCA 49-6-2101 through 2113; TRR/MS 0520-1-5-.01(4)
- 2. TCA 49-6-2116(d)(3)
- 3. TCA 49-6-2116
- 4. TCA 49-6-2116(d)
- 5. TCA 49-6-2116(d)(5)

Cross Reference:

Bus Management and Objectives 3.100

Johnson City Board of Education

Monitoring: Review Annually, in October	Transportation Scheduling and Routing	Descriptor 3.401	Issue Date 12/7/2020
		Rescinds 3.401	Issued 2/7/2017

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Transportation will be provided by the city of Johnson City for all students residing at a distance of one and one-half (1-1/2) miles or more from any school to which they are assigned, or from an elementary school which is designated as a pick up point for secondary students or from the closest school bus stop to a student residence. Transportation shall be furnished for shorter distances if, in the opinion of the City Transportation Division, a shorter distance is logistically possible based on street configurations and student safety.

Required transportation for special education students or students assigned to schools outside the zone of their residence will be arranged by the school system.

The Director of Johnson City Transit/designee shall be responsible for periodically surveying all bus routes and scheduling bus transportation, including the determination of bus stops and the assignment of students.

Appeals of transportation decisions shall be made to the Director of Johnson City Transit/designee.

Students shall not be in transit to and from school more than one and one-half hours each way.¹ Under no circumstances shall students be transported past their assigned school.

Students who ride school buses shall attend their designated school. If a parent chooses to send his child to another school in the system, the parent must provide transportation to and from that school.

Legal References:

1. TCA 49-6-2105

Cross Reference:

Bus Conduct 6.308
Student Assignments 6.205

Johnson City Board of Education

Monitoring: Review Annually, in October	Private Vehicles	Descriptor 3.404	Issue Date 12/7/2020
		Rescinds 3.404	Issued 2/7/2017

The Board recognizes that certain employees may need to use their private vehicles for school purposes. With the use of private vehicles, the following policy shall be observed:

1. To use a private vehicle for school purposes, the employee must have the permission of the Superintendent of Schools or **his their** designee (which permission may be in the form of an approved leave request, a job description or pursuant to a specific directive), a valid driver's license and proof of vehicle liability insurance coverage in the following forms:
 - a. A copy of the insurance certificate issued to the insured indicating liability limits of at least \$25,000/50,000/15,000;¹ and
 - b. A specific permit for each trip involving students, including field trips.
2. The school system shall assume no responsibility for liability in case of accident, unless the employee has the proper authorization described above.
3. The Board specifically forbids any employee to transport students for school purposes in privately owned vehicles without prior authorization by the Superintendent of Schools or his designee. In an emergency situation the employee may transport the student, however notification of the transportation with a description of the emergency must be reported to the Superintendent of Schools within 24 hours.
4. Privately-owned school buses and drivers of such shall meet all requirements of state law and state Board Rules, Regulations, and Minimum Standards.²
5. No student shall be sent on errands during the school day by school personnel, whether personal or school-related, in a vehicle owned by the student, an employee, or the school system.
6. No employee may ask for or give permission to students to transport other students to and from any school or school-related activity without written parental permission and proof of student insurance.

The Board recognizes that volunteer parent drivers may be needed to use their private vehicles for school purposes. The volunteer parent drivers who use a private vehicle must provide proof of a valid driver's license and vehicle liability insurance coverage in the form of an insurance certificate issued to the insured indicating limits of at least \$100,000/300,000/50,000.¹

The Board also recognizes that students may need to drive themselves to school related events in their own private vehicles. The student drivers must provide a signed parental/guardian permission slip before each event to which they will drive, proof of a valid driver's license and proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the insured or their parent/guardian indicating limits

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of at least \$100,000/300,000/50,000.¹ Student drivers are not approved to drive other students to such events, except when the other student is a member of the driver's immediate family.

Legal Reference:

1. TCA55-12-102; OP Tenn. Atty. Gen. 04-136 (August 24, 2004)
2. TRR/MS 0520-1-5

Cross References:

Field Trips 4.302

Johnson City Board of Education

Monitoring: Review Annually, in November	Curriculum Development	Descriptor 4.200	Issue Date 3/4/2019
		Rescinds 4.200	Issued 1/4/2016

1 Under the leadership and direction of the Superintendent of Schools and instructional supervisors, a unified
 2 curriculum shall be developed within the framework of the state’s standards for the school system in each
 3 subject area, grades K-12.^{1,2}
 4
 5 A system-wide curriculum council shall be established and maintained under the direction of the
 6 Superintendent of Schools. The system wide curriculum council will be a vehicle to provide the support and
 7 resources required for the system wide improvement of curricula and instruction.
 8
 9 The curricula of the school system shall fulfill the goals and requirements of education as established by the
 10 State Department of Education in the Rules, Regulations, and Minimum Standard for Government of Schools
 11 in the State of Tennessee and additions as approved by the Board from time to time. Reports concerning
 12 curriculum development and revision shall be made at regular intervals to the Board. Such reports shall be
 13 made by the Superintendent or ~~his~~ their designee.
 14
 15 The complete curriculum is available online and all teachers will ~~be given~~ have access to the curriculum.
 16 Use of newer concepts of curriculum design, scheduling, and instructional techniques is encouraged but must
 17 have prior approval of the principal.
 18
 19 A special course (not listed in TRR/MS 0520-1-3-.06) requires the approval of the Superintendent of Schools,
 20 the Board, the State Board of Education and prior approval of the Commissioner of Education.² A course may
 21 become a permanent part of the school program after three (3) years of offering upon approval by the State
 22 Board of Education.²
 23
 24 All State/Federally funded Pre-K programs shall adopt a State approved curriculum.
 25
 26

27 **IMPLEMENTATION**

28
 29 The primary responsibility for the effective operation of the curriculum program and activities shall be
 30 delegated to the Superintendent of Schools.
 31
 32 Principals shall be responsible for administering the established instructional programs and for the
 33 development and supervision of a coordinated plan for the improvement of instruction in their schools.
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36 _____ 37 Legal References: 38 39 1. TCA 49-1-302(a);(1);(2);(3);(8) 40 2. TRR/MS 0520-1-3-.05(1)(a); TRR/MS 0520-1-3.05(2) 41	_____ Cross Reference: In-Service & Staff Development Opportunities 5.113 Student Surveys 6.4001
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Johnson City Board of Education

Monitoring: Review Annually, in November	Special Education	Descriptor 4.202	Issue Date 4/5/2021
		Rescinds 4.202	Issued 10/12/2020

1. The Board shall provide access to a free appropriate public education to all IDEA (Individuals with Disabilities Education Act) Eligible children ages 3-21, inclusive, residing within the jurisdiction of the school system. The plan for implementation of appropriate instruction and special education services shall be in accordance with the current Rules, Regulations, and Minimum Standards of the State Board of Education,¹ and state² and federal³ law.

The Board shall develop and periodically update a local plan for providing special education services for disabled students (IDEA and other students with IEPs). Specifically, the Board shall assure that:

1. Reasonable effort will be made to identify all children ages three (3) through twenty-two (22) who reside within the jurisdiction of the school system, including those in private schools, or are homeless and are suspected of having a disability; and
2. All disabled children living within the school district have available to them a free, appropriate public education which emphasizes special education and related services to meet their unique needs; and
3. Children with disabilities are given appropriate accommodations and modifications for state and district-wide assessment programs, are included in the administration of those assessments and the reporting of the assessment data; and
4. The rights of disabled children and their parents/guardians are protected.

The plan shall address the following objectives:

1. To carry out a comprehensive screening and assessment plan emphasizing the early identification and evaluation of disabled students;
2. To provide each disabled child with an Individualized Educational Program (IEP) specifically designed to meet his unique needs;
3. ~~When appropriate to provide Individualized Family Service Plans (IFSP);~~
4. To use the Individualized Education Program (IEP) for reviewing assessment, formulating programming, and determining placement for every disabled student, including review of proposed suspensions when appropriate, in accordance with the State Board of Education Rules, Regulations, and Minimum Standards;
6. To ensure that placements are made which educate disabled children with non-disabled age appropriate peers in the schools these children would normally attend if not disabled and to the extent appropriate;
7. To provide continuing evaluation of each disabled child's progress, including at least annual review of his IEP and re-evaluation at least every three (3) years;
8. To ensure that procedural safeguards required by state and federal laws are adhered to;
9. To involve parents of disabled children in a meaningful dialogue with school

- 1 personnel which will begin with initial referral and continue throughout the student’s
- 2 educational career;
- 3 10. To follow all required confidentiality laws and procedures;
- 4 11. Include goals for the performance of children with disabilities in school improvement
- 5 plans;
- 6 12. To include children with disabilities in required assessments with appropriate
- 7 accommodations and modifications and to report assessment data;
- 8 13. To collaborate with outside agencies as needed to provide supports for students with
- 9 disabilities; and
- 10 14 To budget at least the same total or per-capita amount for special education from the
- 11 combination of state and local funds as spent for the same purpose from the prior year
- 12 (Maintenance of Effort.)
- 13

14 Students receiving special education services shall not be restrained except as permitted by law.⁴

15 The Superintendent/designee will develop procedures for isolation and restraint of students with disabilities.

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17 Legal References:

18 _____

19 Cross Reference:

- 20 1. TRR/MS 0520-1-3-.09(3)(b)
- 21 2. TCA 49-10-101 et. seq.
- 22 3. Education of Individuals with Disabilities 20 U.S. C. Sections 1400-1485. Section 504 of the Rehabilitation Act of 1973.
- 23 (Note: 504 of the Rehabilitation Act of 1973 has been interpreted by the courts to include individuals with contagious
- 24 diseases)
- 25 4. TCA 49-10-1301 et. seq.

Special Education Students 6.500

Johnson City Board of Education

Monitoring: Review Annually, in November	Summer School	Descriptor 4.204	Issue Date 12/7/2020
		Rescinds 4.204	Issued 1/7/2013

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Summer schools shall be organized and operated as a part of the public school program, shall be under the control and management of the Board, and shall comply with rules and regulations of the State Board of Education.^{1, 2}

The summer school program, subject to annual approval by the Board, shall provide opportunities for remedial instruction at the elementary, ~~intermediate~~ and middle school levels. **At the secondary level, students may take classes in the summer for the first time and for credit recovery purposes. Credit recovery opportunities will be offered at the secondary level.**

~~Students who have a cumulative grade point average of less than 3.0 or its equivalent may take courses required for graduation for the first time during a summer school session upon the recommendation of the principal of the school which the student regularly attends.~~

No more than two (2) ~~units~~ **credits** shall be earned during any summer school session.

~~All summer school classes shall meet on school property; any exceptions must be approved by the Superintendent of Schools.~~ The library, laboratories, and other facilities shall be made available to all students enrolled in the summer school program.

Summer school tuition rates may be set when appropriate.³

Legal Reference:

1. TRR/MS 0520-1-3-.03(6)
2. **TCA 49-6-1501, et. seq.**
3. TCA 49-6-3003(b)(1)

Cross Reference:

Promotion and Retention 4.603

Johnson City Board of Education

Monitoring: Review Annually, in November	Enrollment in College Level Courses	Descriptor 4.205	Issue Date 12/7/2020
		Rescinds 4.205	Issued 1/3/2012

1 ~~Students in the 11th or 12th grades~~ Qualified high school students who are in good standing may earn high
2 school credit by enrolling in college level courses.¹ Written approval by the parent, principal, and institution
3 of higher learning shall be required before enrollment.
4

5 Grades earned in such college level courses may be used to determine ~~class rank and~~ grade point average.
6

7 The Board shall not be responsible for transportation to and from the college or for payment of tuition or
8 related fees.
9

35 Legal Reference:

- 36
37 1. TRR/MS 0520-1-3-.06(4)(c)
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Cross References:

Accelerated College Admission 4.203
Enrollment in Jump Start Classes 4.2031

Johnson City Board of Education

Monitoring: Review Annually, in November	Alternate Instruction Programs	Descriptor 4.206	Issue Date 1/7/2013
		Rescinds 4.206	Issued 1/3/2012

1 **REMEDIAL INSTRUCTION**

2 The remedial program will concentrate mainly on improvement of reading and math skills for the most
3 educationally needy students. Various materials will be used to supplement the work being done in the
4 classroom.

5 **6 HOMEBOUND INSTRUCTION¹**

7 The Homebound Instruction Program is for students who, because of health impairments, are unable to attend
8 the regular instructional program. The program consists of three (3) hours of instruction per week provided by
9 a certified and properly endorsed teacher. The Superintendent of Schools may approve additional hours of
10 homebound instruction when necessary.

11
12 To qualify for the Homebound Program, a student must have a health impairment of sufficient seriousness to
13 anticipate that the student will be absent for a minimum of ten (10) consecutive school days. The student must
14 be certified by a physician as being health-impaired and unable to attend the regular instructional program.
15 The services provided the homebound student should reflect capabilities and be determined by the homebound
16 instructor, after consultation with the appropriate professional staff of the student's assigned school.

17
18 Upon the approval of the Superintendent of Schools, a student with other serious issues that may affect his
19 ability to attend the regular instructional program may be provided homebound instruction. The services
20 provided the homebound student should reflect capabilities and be determined by the homebound instructor,
21 after consultation with the appropriate professional staff of the student's assigned school.

22 **COVID-19 QUARANTINE**

23 **Students on homebound instruction who are temporarily quarantined due to a positive COVID-19 test**
24 **result or possible exposure to COVID-19 may participate in remote instruction during the period of**
25 **quarantine only.**

26 **~~HOMEBOUND PROGRAM FOR PREGNANT STUDENTS~~**

27 **~~The homebound instruction program for pregnant students shall consist of three (3) hours of~~**
28 **~~instruction per week for a period of six (6) weeks.^{1,2}~~**

29 **~~The student's physician shall recommend, in writing, the six-week period for which the student shall be~~**
30 **~~eligible for homebound instruction.~~**

31 **~~A homebound instruction program for longer than the six (6) week period shall only be provided to a~~**
32 **~~student who is certified in writing by her physician as having health complications arising from the~~**
33 **~~pregnancy that prevent her from returning to regular classes.~~**

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39 Legal References:

40 1. TCA 49-10-1102

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2. TRR/MS 0520-1-2-.10

Johnson City Board of Education

Monitoring: Review: Annually, in November	English Language Learner	Descriptor 4.207	Issue Date 4/4/2019
		Rescinds 4.207	Issued 1/2/2006

The Board recognizes the need to provide equal educational opportunities for all students in the district. Therefore, if the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by the district, the district shall take appropriate action to rectify the English language deficiency in order to provide the student equal access to its programs. Students in a language minority (LM) or who have limited English proficiency (LEP) will be identified, assessed and provided appropriate services. No child will be admitted to or excluded from the program based solely on surname or LM status.^{1,2}

Identification procedures will be consistent with state and federal statutes, and will include information from parents and teachers, as well as assessment data for both English proficiency and the home language. Individual learning plans (ILPs) must be developed for all active English Learners (i.e., students coded learners “L” or withdrawn “W” in the student educational system). In addition, all educators who have English Learners in the classroom must be trained on the WIDA English Language Development Standards.

ESL (English as a Second Language) instruction will be provided by a licensed teacher with an ESL endorsement who will deliver ESL instruction through one of the state approved service delivery models: Pull Out, Push In, Sheltered Instruction, or Content-based EL Classes. Staffing ratios will meet federal compliance requirements. ELs will receive the number of hours of service required by the state policy and will continue to receive service until they meet the exit criteria set by the state.

Every effort will be made to schedule tutoring sessions during times which are least disruptive of opportunities for socialization and classroom participation. ELL students enrolled in grades 9-12 will be able to earn up to two credits of English in ELL classes.

Students dominant in a language other than English will be generally assigned to grade levels on an age-appropriate basis. A student will not be assigned to a classroom in excess of two years below **his/her their** age appropriate level, except under unusual circumstances and after consultation with the school counselor/designee.

LANGUAGE INSTRUCTION PROGRAM

The Board directs the administration to develop and implement language instruction programs that:³

1. Appropriately identify language minority students through the use of a Student Home Language Survey. The building administrator shall develop procedures to ensure that all new and currently enrolled students complete the Home Language Survey.
2. Appropriately identify students with limited English proficiency.
3. Determine the appropriate instructional environment for LEP students.
4. Annually assess the English proficiency of LEP students and monitor the progress of students receiving ESOL or bilingual instruction in order to determine their readiness for the mainstream classroom environment.
5. Provide parents with notice of and information regarding the instructional program as required by law.

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Parental involvement will be encouraged and parents will be regularly apprised of their child’s progress.⁴

Legal References:

1. PL 107-110 Part A § 3102
2. **TRR/MS 0520-01-19.01**
3. PL 107-110 Part A § 3116
4. PL 107-110 Part A § 1112 (g) & (4)

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 12/7/2020
		Rescinds: 4.209	Issued: 12/09/19

1 ONLINE COURSES

2 High school students may earn credit to be applied toward graduation requirements by completing
3 online courses. ~~For courses offered through agencies other than the Johnson City School System~~
4 ~~or institutions approved by the Board.~~ Credit from online courses offered through institutions
5 other than the Johnson City School system that are approved by the Board may be earned only
6 in the following circumstances:

- 7 1. The course is not offered at the high school, or although the course is offered at the high school,
8 the student has an unavoidable scheduling conflict;
- 9 2. The course will serve as a supplement to homebound instruction;
- 10 3. The student has been expelled from a regular school setting, but educational services are to be
11 continued; or
- 12 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
13 the student requires a differentiated or accelerated learning environment.

14 The express approval of the principal/designee shall be obtained before a student enrolls in an online
15 course. The school shall receive an official record of the final grade before credit toward graduation
16 will be recognized.

17 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
18 monitoring of students taking online courses.

19 COURSE ACCESS PROGRAM

20 Students in grades seven through twelve (7-12) may participate in the statewide course access
21 program. To become eligible to participate, students shall:

- 22 1. Meet all prerequisite requirements for the course access course; and
- 23 2. Be unable to enroll in a comparable course at the student's school because:
 - 24 a. A comparable course is not offered; or
 - 25 b. A legitimate situation exists that prevents the student from enrolling in a comparable
26 course.¹
- 27

28 The ~~Director~~ Superintendent of Schools shall develop administrative procedures to ensure that
29 students and parent(s)/guardian(s) are given written notice of their right to appeal any denial of a

- 1 course access course enrollment in a timely manner.² All appeals shall be submitted in writing to the
- 2 Board within ten (10) days of a denial.

- 3 After a timely appeal is made, the Board will provide written notification to the student and
- 4 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
- 5 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
- 6 an error in denying the student the ability to participate in the course access program.³

Legal References

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Cross References

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605

Johnson City Board of Education

Monitoring: Review Annually, in November	Credit Recovery	Descriptor 4.211	Issue Date 12/7/2020
		Rescinds 4.211	Issued 1/4/2018

1 **GENERAL¹**

2
3 The Superintendent of Schools shall ensure that credit recovery facilitators receive training regarding course
4 organization, online instruction management, and related technology. Credit recovery teachers shall comply
5 with all State Board of Education certification and training requirements.¹

6
7 **ADMISSION AND REMOVAL²**

8
9 No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

- 10
11 1. The student's parent/guardian gives written consent for the student to enroll in the proposed credit
12 recovery course. Parents/guardians should be informed that not all postsecondary institutions will
13 accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit
14 recovery courses for credit; and
- 15
16 2. The student has previously taken an initial, non-credit recovery section of the proposed course and
17 received a grade of at least fifty percent (50%). Students who receive a grade of below fifty percent
18 (50%) in the non-credit recovery section of the course must re-take the course.

19
20 If a student is seeking to recover credit for the first semester of a two-semester course, the student may not
21 receive the full credit for the course until ~~he/she has~~ they have enrolled in and passed the second semester of
22 the course and taken any applicable End of Course examinations.

23
24 The Board shall track students enrolled in credit recovery courses as directed by the Tennessee Department of
25 Education.

26
27 **INSTRUCTION AND CONTENT¹**

28
29 Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content and
30 instruction.

31
32 The Superintendent of Schools shall ensure that all credit recovery courses:

- 33
34 1. Align with Tennessee's current academic standards for the relevant course content area, as approved
35 by the State Board of Education; and
- 36
37 2. Differentiate instruction to address individual student growth needs based on diagnostic assessment or
38 End of Course data.

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40 Students in credit recovery programs shall:

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1. Complete a course skill-specific diagnostic to determine skill-specific goals;
2. Meet individual skill-specific goals in a flexible time frame as established by identified student need; and
3. Master all individualized skill-specific goals as established by the diagnostic process in order to earn credit.

GRADES³

Students passing credit recovery shall receive a grade of seventy percent (70%).

Grades awarded in credit recovery courses shall adhere to the State Board of Education’s Uniform Grading Policy.

Legal References:

1. SBOE Policy 2.103 (7)(b)
2. SBOE Policy 2.103 (7)(a)
3. SBOE Policy 2.103 (7)(c)

Cross Reference:

Grading Systems 4.600
 Promotion and Retention 4.603

Johnson City Board of Education

Monitoring: Review Annually, in November	Extracurricular Activities	Descriptor 4.300	Issue Date 12/7/2020
		Rescinds 4.300	Issued 1/4/2016

The following guidelines shall be followed in administering the student extracurricular activities program:

1. The Superintendent or Designee shall initially approve each specific extracurricular activity so that proper support and supervision may be assured;
2. The principal, after obtaining the recommendation of the faculty and approval of the Superintendent of Schools, shall determine which clubs and organizations will be permitted;
3. Student activities must be under the guidance and direction of a staff member and must have the approval of the principal;
4. Student activities occurring before or after regularly scheduled school hours must be under the supervision of the principal or ~~his/her~~ their designee;
5. Secret organizations shall not be operated in any school;
6. A student shall not be required to attend a school-sponsored student activity that is scheduled at a time which conflicts with his religious practices;
7. School-sponsored student activities during vacation periods shall be restricted to regularly scheduled athletic programs and major events which cannot be scheduled otherwise;
8. Student groups shall not participate in state or national activities which are not listed as approved activities by regional accrediting associations or state and national principals' associations without the approval of the Superintendent of Schools;
9. A student on out-of-school suspension/expulsion or a health related quarantine shall not be permitted to participate in school-sponsored activities;
10. Activities which restrict participation because of race, color, religion, sex, gender, disabilities, or national origin are forbidden;¹ and
11. Activities sponsored by outside groups or agents will be approved only if they are co-sponsored by the school.

Legal Reference:

1. 20 U.S.C.§ 1703

Cross References:

Interscholastic Athletics 4.301
Field Trips and Excursions 4.302
Student Clubs and Organizations 6.702

Johnson City Board of Education

Monitoring: Review Annually, in November	Field Trips	Descriptor 4.302	Issue Date 12/7/2020
		Rescinds 4.302	Issued 3/4/2019

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth and
2 development are considered appropriate extensions of the classroom.
3

4 The Board may grant conditional approval of field trips contingent upon financial provisions being made
5 for all students. The funds necessary to accommodate all students must be available by a certain date
6 approved by the Superintendent/designee or the conditional approval will be revoked.
7

8 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
9 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this
10 end, teachers and principals will be expected to consider the following factors in selecting field trips:
11

- 12 1. Value of the activity to the particular class group or groups;
- 13 2. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 14 3. Suitability of the activity and distance traveled in terms of the age level;
- 15 4. Mode and availability of transportation; and
- 16 5. Cost.
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22 The following guidelines shall be followed in planning and conducting field trips:

- 23 1. Any teacher desiring to take a group of students on an educational field trip must obtain
24 advance approval of the principal;
- 25 2. The trip must have a definite educational purpose and reflect careful planning. Students
26 should be prepared by general class discussion and/or research. Withholding attendance at
27 field trips should not be used for discipline;
- 28 3. Parents may be allowed to transport students on field trips when all of the
29 following conditions are met:
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31 1. Proof of a valid driver's license;
32 2. Proof of automobile liability insurance with the minimum limits as required by law;¹
33 3. Prior written approval of the principal; and
34 4. Prior written permission of the parent(s) of the child(ren) to be transported.
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39 Students may not be transported in employee vehicles or in the vehicles of other students.
40 School system employees requesting the use of a Johnson City Transit vehicle will comply with
41 all Johnson City Transit field trip guidelines and procedures;
42

4. Signed parental permission forms must be obtained for every student making an off-campus trip. The principal shall ensure that these forms are kept on file for the remainder of the school year. The form for parental permission must include: purpose, date, time of departure and return, travel plans, destination, number of chaperones, personal expense involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully informed. This information is to be completed by the school before the form is signed by the parent;
5. Overnight trips and chaperones must be approved by the Board in advance. These groups must be accompanied by at least one regular staff member and others from the school who are appropriate for adequate supervision and shall be responsible for student conduct while away;
6. Students shall not be penalized for participating in approved school-sponsored trips and activities. Teachers shall permit students to make up class assignments missed because of an approved school-sponsored trip or activity;
7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal immediately upon returning to school. Serious accidents involving personal injury must be reported immediately to the principal and/or the Superintendent of Schools. An emergency shall be dealt with promptly by the teacher or other members of the school staff by taking appropriate action, including sending the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to send the student to the hospital, reasonable effort must be made to notify the parents;
8. Any school-sponsored **field** trip not meeting the "educationally beneficial" criteria as defined in this section must have prior approval of the Superintendent of Schools/designee;
9. Any overnight field trip must be approved by the Board of Education prior to the initiation of fund-raising activities; and
10. The Board may cancel an approved field trip at any time that the Board feels that the security or safety of students may be in jeopardy.

NON-SANCTIONED TRIPS

Non-sanctioned trips organized by employees acting as independent contractors/agents involving students on a volunteer, self-supporting basis are not approved by the Board and are not considered a part of the curriculum. Total responsibility for privately planned trips or tours rests with the individual(s) and agencies sponsoring them. The Board assumes no legal or financial responsibilities for non-sanctioned trips.

If an employee organizing a non-sanctioned trip wishes to recruit students through the school(s), the request for recruitment shall be made in the same manner as a request from a private citizen. Recruitment efforts shall not occur during class time or the employee's work day.

Legal Reference:

1. TCA 55-12-101 et.seq.

Cross References:

Extracurricular Activities 4.300
Attendance 6.200
Private Vehicles 3.404

Johnson City Board of Education

Monitoring: Review Annually, in November	Textbook Selection, Distribution and Care	Descriptor 4.401	Issue Date 1/7/2013
		Rescinds 4.401	Issued 3/7/2011

SELECTION

The selection of textbooks shall be completed according to the laws and policies required by the State of Tennessee and the State Textbook Commission.¹ The responsibility for textbook selection rests with the local textbook selection committees and is subject to approval by the Board.² The Superintendent of Schools shall establish a procedure for providing the citizens of the community an opportunity to examine proposed textbooks prior to their final adoption,³ including public notice of time and location at which textbooks may be examined.

DISTRIBUTION

The Director of Finance shall be designated by the Board to be responsible for the purchase and distribution of textbooks in each school. The principal shall be responsible for seeing that each student receives the required textbooks at no cost to the student.⁴

CARE OF TEXTBOOKS

Textbooks are property of the Board and shall be returned at the end of the school year, upon completion of the course or upon withdrawal from a course or school. Parents shall sign an agreement accepting responsibility for the textbooks received and used by their children.

The following reimbursement schedule shall be used as a guide for collecting fines for lost or destroyed books:

<u>Age of Book</u>	<u>Amount Collected</u>
1 - 2 years	100% of replacement cost
3 - 4 years	75% of replacement cost
5 or more years	50% of replacement cost

In cases where the book is damaged to the extent it is no longer useable, the amount collected shall conform to the reimbursement schedule for lost books.

If, after hearing the student's explanation and other investigation as necessary, the principal determines that there has been willful loss or damage of the textbook, ~~he~~ they shall assess the appropriate fine and notify the parents in writing.

The principal may include with the notice a provision stating that failure to pay the fine imposed within a reasonable time may result in the imposition of one or both of the following sanctions:

1. Refusal to issue any additional textbooks until restitution is made; and

- 2. Withholding of all grade cards, diplomas, certificates of progress, or transcripts until restitution is made.

The Superintendent/designee may waive the assessment of fines when in ~~his~~ their judgment the student is the victim of uncontrollable circumstances or not responsible for the damages.⁴

Legal References:

- 1. **TCA 49-6-2202**
- 2. TCA 49-6-2207
- 3. 20 USCA § 1232h(a); TCA 49-6-7003
- 4. TCA 49-3-310(4)(A)
- 5. TCA 49-3-310(4)(B)

Cross References:

- Personal Property Sales 2.403
- Reconsideration of Instructional Materials 4.503
- Controversial Materials 4.901
- Student Fees and Fines 6.709

Johnson City Board of Education

Monitoring: Review Annually, in November	Selection of Instructional Materials (Other than Textbooks)	Descriptor 4.402	Issue Date 12/7/2020
		Rescinds 4.402	Issued 1/4/2018

1 The Board will provide a wide range of instructional materials¹ representing all levels of difficulty, with
2 diversity of appeal and incorporating different points of view. The Board will provide procedures for review
3 and reconsideration of allegedly inappropriate instructional materials.
4

5 **OBJECTIVES OF SELECTION**

6
7 In order to assure that instructional materials are an integral part of the educational program, the following
8 selection objectives are adopted:
9

- 10 1. To provide materials that will enrich and support the curriculum and individual needs of the
11 students, taking into consideration their varied interests, abilities and learning styles;
- 12 2. To provide age appropriate materials that will stimulate growth in factual knowledge, literary
13 appreciation, aesthetic values and ethical standards;
- 14 3. To provide a background of information which will enable students to make informed
15 judgments in their daily lives;
- 16 4. To provide materials on opposing sides of controversial issues so that the students may
17 develop ~~with guidance~~ the practice of critical analysis;
- 18 5. To provide materials which realistically represent our diverse society and reflect the
19 contributions made by groups and individuals to our American heritage;
- 20 6. To place principles above personal opinion and reason above prejudice in the selection of
21 materials of the highest quality in order to ensure a comprehensive media collection
22 appropriate for all students.
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32 Legal References:

- 33 1. TRR/MS 0520-1-3-.07(2)
- 34 2. TCA 49-3-359

Cross Reference:

35 Controversial Materials 4.801
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Johnson City Board of Education

Monitoring: Review: Annually, in November	Parent/Family Involvement	Descriptor 4.502	Issue Date 12/7/2020
		Rescinds 4.502	Issued 4/3/2017

GENERAL EXPECTATIONS FOR ALL SCHOOLS

The Board is committed to increasing and ensuring the involvement of parents and other family members in the education of students.

The Board shall implement the following as required by federal and state legislation;¹

- The school district shall annually work with parents in evaluating and potentially revising the provisions of this policy in improving the quality of schools. Such an evaluation shall strive to identify any barriers to greater participation by parents (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).
- The school district shall provide the coordination, technical assistance, and other necessary support to assist individual schools with planning and implementing parental involvement activities.
- The school district shall involve parents with the development of required educational or improvement plans.
- The school district shall coordinate and integrate parental involvement strategies with those associated with other federal or state programs.
- The school district shall put into operation activities and procedures for the involvement of parents in all of its schools.² Those programs, activities and procedures will be planned and operated with meaningful consultation with parents.
- The school district shall ensure that activities and strategies are implemented to support this policy and included in the district plan.
- The district improvement plan shall include strategies for parental participation in the district's schools which are designed to improve parent and teacher cooperation in such areas as homework, attendance, discipline and higher education opportunities for students.
- The district plan shall include procedures to enable parents to learn about the course of study of their children and have access to all learning materials.
- The district plan shall identify opportunities for parents to participate in and support classroom instruction in the school. Such opportunities include, but are not limited to, organizing fundraising activities, volunteering as a field trip chaperone, assisting in the library, computer lab, or on the playground, offering after-school clubs, and recycling clothes.
- If the school district's plan is not satisfactory to parents, the school district shall submit parental comments regarding the plan to the State Department of Education as required.

- The school district shall ensure Title I schools are in compliance with the *Every Student Succeeds Act*.

The Superintendent shall develop and implement any procedures necessary to accomplish the goals of this policy.

SCHOOL LEVEL POLICY

Each school shall submit to the Superintendent/~~designee and Board~~, for review and comment, its Title I school parent involvement policy, which must meet state and federal requirements, including a school-parent compact. This school level policy shall be developed jointly with and distributed to parents of participating students. A copy of these documents shall be retained in the district office and made available on the school's (if applicable) and school system's website.

SUPPORT FOR PROGRAM

If the Title I allocation is \$500,000 or more to the school system, then not less than one per cent (1%) nor more than five percent (5%) of that allocation shall be reserved for the purpose of promoting parent involvement. Parents of students participating in the Title I programs shall be consulted on the use of these funds.

FAMILY-SCHOOL PARTNERSHIPS¹

Families and community members should be engaged in the education of students based on the following standards:

- Families are welcomed into the school community;
- Families and school staff should engage in regular and meaningful communication about student learning;
- Families and school staff work together to support student learning and development;
- Families are informed and encouraged to be advocates for students;
- Families are full partners in the decisions that affect children and families; and
- Community, civic, and business resources are made available to strengthen school programs, family practices, and student learning.

Legal Reference:

1. Every Student Succeeds Act of 2015, Pub. L. No 114-95 § 114 Stat. 1177 (2015-2106); State Board of Education, Tennessee Parent/Family Involvement Policy 4.207; TCA 49-2-305
2. TCA 49-6-7001

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 04/13/20
		Rescinds: 4.600	Issued: 09/30/19

1 The Superintendent of Schools shall develop an administrative procedure to establish a system of
2 grading and assessment for evaluating and recording student progress and to measure student
3 performance in conjunction with board-adopted content standards for grades K-8.¹ The
4 grading/assessment system shall follow all applicable statutes and rules and regulations of the State
5 Board of Education. The grading/assessment system shall be uniform ~~district~~**system**-wide at
6 comparable grade levels, except that the Superintendent of Schools shall have the authority to establish
7 and operate ungraded and/or unstructured classes in grades K-3 according to state rules and
8 regulations.²

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9 The Superintendent of Schools shall submit a copy of the grading, reporting and assessment systems to
10 the ~~B~~board before the system is implemented.³ These guidelines shall be communicated annually to
11 students and parents/guardians.¹

12 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹**

13 Schools teaching grades nine through twelve shall use the uniform grading system established by the
14 State Board of Education. Using the uniform grading system, students' grades shall be reported for the
15 purposes of application for post-secondary financial assistance administered by the Tennessee Student
16 Assistance Corporation.

17 Subject-area grades shall be expressed by the following letters with their corresponding percentage
18 range:

- 19 • A (93-100)
- 20 • B (85-92)
- 21 • C (75-84)
- 22 • D (70-74)
- 23 • F (0-69)

24 This grading system shall be uniform throughout the school system for each grade.

25 Advanced coursework grades will be calculated with additional percentage points to calculate the
26 semester average. Depending on the course taken, the following percentage points will be assigned:

- 27 • Honors Courses – three (3) percentage points;
- 28 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual
29 Enrollment Courses – four (4) percentage points; and
- 30 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
31 International Baccalaureate Courses – five (5) percentage points.

1 A student must take the related Capstone Industry Certification Aligned exam in order to receive the
2 additional four points. A student must take the AP Exam in an Advanced Placement course in order to
3 receive AP level credit of 5 points.

4 No grade lower than a 50 will be recorded for any 9-weeks term or semester.

5 ~~A student in the 12th grade in the 2019-20 school year shall not have End of Course exams scheduled~~
6 ~~to occur in the spring semester of the 2019-20 school year count as a percentage of a student's final~~
7 ~~grade in a course with an associated End of Course exam.~~

8 ~~Students in grades 9-12 taking courses for high school credit shall receive no grade lower than the~~
9 ~~grade they earned in the course as of March 20, 2020; however, Johnson City Schools will provide~~
10 ~~remote learning opportunities for students as an opportunity to improve the student's grade. Printed~~
11 ~~materials will be made available to those students who lack home internet access.~~
12 ~~Credit recovery options via remote learning will be made available to students during the spring 2020~~
13 ~~semester and during summer 2020.~~

14 ~~Online course opportunities for students in grades 9-11 during the 2019-20 school year will be made~~
15 ~~available via Canvas for no fee to students in the following half-credit courses: Personal Finance,~~
16 ~~Personal Fitness, Economics, and US Government. These courses may be taken during Summer 2020~~
17 ~~and during the 2020-21 school year.~~

18 **WEIGHTING FOR HONORS, NATIONAL INDUSTRY CERTIFICATION, ADVANCED** 19 **PLACEMENT, STATEWIDE DUAL CREDIT AND DUAL ENROLLMENT COURSES²**

20 The uniform grading system will be used for student application for postsecondary assistance
21 administered by the Tennessee Student Assistance Corporation. For other purposes a grading system
22 based on quality points to calculate overall Grade Point Averages will be used. Beginning with the
23 2019-2020 school year and retroactive for all courses for students in grades 10-12 (Classes of 2022,
24 2021, 2020):

- 25 • Add .5 point to the numerical quality point value corresponding to the final letter grade
26 received in an honors course;
- 27 • Add .75 point to the numerical quality point value corresponding to the final letter grade
28 received in a local or statewide dual credit, dual enrollment or capstone industry certification
29 course ; and
- 30 • Add 1 point to the numerical quality point value corresponding to the final letter grade received
31 in an AP, Cambridge International, or IB course.

32 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

33 Attendance records will be used in determining the awarding of grades or the passing of a course or
34 promotion or retention. ²

1 Plus and minus evaluations are not to be added to letter grades. A grade report may not be changed
 2 once grades have been finalized. If an erroneous grade has been recorded, correction must be made
 3 on a new report.

4 Grades given at the end of each nine (9) weeks period will be determined from daily work, homework,
 5 written assignments and tests. The teacher will weigh the value of grades given for various
 6 assignments and tests within the applicable period in computing the grade. This procedure will enable
 7 the teacher to allow for individual student differences in the grading process. Any assignments and
 8 tests required of a student must be considered in the computation of his grade.

9 **LOTTERY SCHOLARSHIPS³**

10 Each school counselor shall provide incoming freshmen with information on college core courses
 11 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT
 12 score, etc.) that must be met in order to receive a scholarship. Seniors may apply for the Tennessee
 13 HOPE Scholarship by completing the Free Application for Federal Student Aid (FAFSA). The
 14 FAFSA is available at the guidance office or on-line at www.fafsa.ed.gov. The priority date for FAFSA
 15 completion is May 1. Students shall be made aware of all applicable FAFSA deadlines and encouraged
 16 to submit applications in a timely manner.

17 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
 18 students and impress upon them the benefits of making good grades.

19 **TENNESSEE PROMISE⁴**

20 Each school counselor will provide students with information on the Tennessee Promise scholarship
 21 and mentoring program, including eligibility standards and application information.

22 **HONORS RECOGNITION**

23 The weighted GPA will be calculated on all course work using the ~~Johnson City Schools~~ system's
 24 internal weighted GPA. GPA will also be calculated using the Tennessee Uniform Grading Scale for
 25 Lottery/Hope Scholarship purposes. Both the Johnson City School's weighted GPA and the Tennessee
 26 Uniform GPA will appear on the transcript.

27 ~~Johnson City Schools will not rank students numerically.~~

28 For the purposes of honors recognition, ~~Johnson City Schools~~ system will use the following Latin
 29 System based on the weighted GPA:

30 Summa Cum Laude 4.25 and above

31 Magna Cum Laude 4.00-4.25

32 Cum Laude 3.75-3.99

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2 **LOTTERY SCHOLARSHIP DAY**

3 Each school year, prior to scheduling courses for the following school year, schools teaching students
4 in grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁵

Legal References

1. TRR/MS 0520-01-03-.05(3), State Board of Education Policy 3.301; Public Acts of 2019, Chapter No. 248
2. TCA 49-6-407; TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
4. TCA 49-4-904, 907
5. TCA 49-4-932(f)

Cross References

Testing Program 4.700

Johnson City Board of Education

Monitoring: Review Annually, in November	Reporting Student Progress	Descriptor 4.601	Issue Date 3/4/2019
		Rescinds 4.601	Issued 1/5/2015

1 Student progress reports shall be provided at least once every nine (9) weeks during the school year with a
2 midterm progress report each 4 1/2 weeks for grades K-8. The reporting procedure shall be uniform for all
3 reporting periods during each school year.¹ Each report shall be signed or otherwise acknowledged by the
4 parents. In grades ~~seven (7)~~ six (6) through twelve (12), reports may be made in electronic format and
5 acknowledgment is not required provided the dates and methods of reporting pupil progress are published.
6 Ample opportunity will be provided for parents to notify the school of concerns. The administration shall
7 establish rules and regulations which will keep parents of students with academic deficiencies advised.

8
9 Student progress reports may indicate the students' conduct, attendance and academic progress and other
10 information necessary to communicate effectively with the parents.

11
12 In addition to the regular progress reports, principals and teachers are encouraged to confer with parents on the
13 educational progress of their children. Teachers are expected to consult with parents of students who are
14 working at an unsatisfactory level or whose performance shows a marked or sudden deterioration. Parents
15 shall be notified by the teacher as early in the school year as possible if the retention of a student is being
16 considered.

17 **SURROGATE PARENTS**

18
19
20 For students with disabilities, IDEA requires the Board to maintain a list of surrogate parents who meet
21 the following requirements:

- 22 1. They have no interest or conflicts of interest involving the child;
- 23 2. They have adequate knowledge to insure adequate representation for the child; and
- 24 25 3. They are not public employees who provide direct services to the child.

26
27
28 The Board will be prepared to defend the qualifications of the persons selected.

29
30 Surrogate parents will be appointed for students when:

- 31 1. The school system cannot identify a parent of the child;
 - 32 33 2. The guardian parent of the child is an agency of the State of Tennessee; or
 - 34 35 3. The child is institutionalized or parentless and is assigned a guardian who is an employee of the
36 37 State.
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DRIVER'S LICENSE REVOCATION

Any student fifteen (15) years of age or older who becomes academically deficient shall be reported to the Department of Safety for driver's license revocation.

A student shall be deemed academically deficient if he/she has not received passing grades in at least three (3) full unit subjects or their equivalency at the end of semester grading.

A copy of the notice sent to the Department of Safety by the attendance teacher or the Superintendent of Schools shall also be mailed to the student's parent or guardian.²

PARENT CONFERENCES

At least two (2) times during the school year, conferences shall be scheduled in which parents and teachers may discuss any pertinent problems or other matters of concern regarding the development and education of each student. These scheduled conferences shall not use any portion of the 180 days of classroom instruction.³ The Superintendent of Schools shall be responsible for scheduling and coordinating systemwide conferences. Teachers will be available for conferences, by appointment, at other times. Conferences may also be held during a teacher's designated planning time. Because of the excessive demands made on the teacher's time, parents are asked to schedule conferences in advance. Teachers will be expected to schedule conference in advance with parents except in cases of emergency.

Conferences shall be physically accessible to all students and parents.⁴

Legal References:

1. TRR/MS 0520-1-3-.05(3)(a); TCA 49-6-901
2. TCA 49-6-3017; TCA 55-50-511(a)(b);
TCA 55-50-512(a)(d); TCA 55-50-513
3. TCA 49-6-7002
4. 28 CFR § 36.201-2

Cross References:

School Calendar 1.800
Grievances & the Americans w/ Disabilities Act 1.802
Grading System 4.600
Attendance 6.200

Johnson City Board of Education

Monitoring:	Class Ranking	Descriptor 4.602	Issue Date 2/7/2017
Review: Annually, in November		Revises 4.602	Issued 12/2/2002

~~In order to be eligible for ranking, a student must be enrolled with the Johnson City Schools.~~

~~Grade point average (GPA) is calculated for students at the end of the junior year for college applications and scholarships. This GPA is calculated to determine an approximate rank in class. GPA is calculated at the end of the seventh session (senior year) to determine rank for Academic Achievement and Graduate of Distinction. GPA will be calculated again upon graduation and the final average will be recorded on the student's permanent records.~~

~~Each school department or club which presents honors or awards or conducts contests will file with the principal the name of the honor, award or contest; the basis for selection of the award and honor; the method of participation; and the reason for the contest.~~

Cross References:

Grading System 4.600

Graduation Requirements 4.605

Johnson City Board of Education

Monitoring: Review Annually, in November	Accelerated and Advanced Credit	Descriptor 4.604	Issue Date 12/9/2019
		Rescinds 4.604	Issued 3/4/2019

Elementary/Intermediate/Middle Schools Students:

Students may be allowed to take advanced levels of selected courses to count as prerequisites to higher level courses offered in grades 9-12. No credit earned in elementary ~~or intermediate~~ school may be used toward high school graduation. Credits earned in middle school may be used as elective high school credits.¹

High School Students

All high school students shall be eligible to enroll in Advanced, Honors, and/or Advanced Placement (AP) classes in accordance with the recommendations and requirements set forth in the Program of Studies.

Dual Enrollment/Dual Credit:

Students in grades 11-12 may be allowed to participate in a dual enrollment program with local colleges/ universities/technical schools according to guidelines established by the Superintendent of Schools.

Early Graduation:

No student shall be allowed to graduate with a Science Hill diploma more than one session early without the approval of the principal and the Superintendent of Schools.

Legal References:

1. TRR/MS 0520-1-3-.06(2)
2. TCA 49-6-1202

Cross References

- Accelerated College Admission 4.203
Enrollment in College Level Courses 4.205
Alternative Credit Options 4.209

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Graduation Requirements	Descriptor Code: 4.605	Issued Date: 12/07/20
		Rescinds: 4.605	Issued: 04/13/20

1 To meet the requirements for graduation, a student shall have attained an approved attendance, conduct
2 and subject matter record which covers a planned program of education, and this record shall be kept
3 on file in the high school.

4 The program of studies shall include areas and content in these areas within State Board of Education
5 Regulations and shall be flexible enough to facilitate progress from one stage of development to
6 another, thus providing for more effective student achievement.

7 The pattern of courses which shall be required of all students in grades nine (9) through twelve (12)
8 shall be in accordance with the Rules and Regulations of the State Board of Education and the Board
9 of Education.

10 Except in the instance identified in policy 4.203, a student must attend high school during the school
11 year in which he intends to graduate. Exceptions to this may be approved by the principal or
12 Superintendent subject to an effective program being planned in advance with parent concurrence.

13 Before graduation, every student shall:¹

- 14 1. Achieve the specified units of credit;
- 15
- 16 2. Take the required end-of-course exams;
- 17
- 18 3. Have satisfactory records of attendance and conduct;
- 19
- 20 4. Take the SAT or the ACT;² and
- 21
- 22 5. Pass a United States civics test;³ and complete the required community service.

23 **SPECIAL EDUCATION STUDENTS⁴**

24 A regular high school diploma will be awarded to students who:

- 25 1. Earn the specified 22 units of credit;
- 26
- 27 2. Have satisfactory records of attendance and conduct.

28 A special education diploma shall be awarded to students who have not met the requirements for a
29 regular high school diploma⁵ but have:

- 1 1. Completed four (4) years of high school;
- 2
- 3 2. Satisfactorily completed an individualized education program; and
- 4
- 5 3. Satisfactory records of attendance and conduct.

6 *Occupational Diploma*

7 Special education students who do not meet the requirements for a regular high school diploma may be
8 awarded an occupational diploma if the student has:^{1,4}

- 9 1. Completed at least four (4) years of high school;
- 10
- 11 2. Made satisfactory progress on their IEP;
- 12
- 13 3. Maintained satisfactory records of attendance and conduct;
- 14
- 15 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment
16 (SKEMA); and
- 17
- 18 5. Has two (2) years of paid or non-paid work experience.

19 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th
20 grade year or two (2) academic years prior to the expected graduation date.

21 *Alternate Academic Diploma*

22 Special education students who do not meet the requirements for a regular high school diploma may be
23 awarded an alternate academic diploma if the student has:⁴

- 24 1. Completed at least four (4) years of high school;
- 25
- 26 2. Participated in the high school alternate assessment;
- 27
- 28 3. Earned the prescribed twenty-two (22) credit minimum;
- 29
- 30 4. Made satisfactory progress on their IEP;
- 31
- 32 5. Maintained satisfactory records of attendance and conduct; and
- 33
- 34 6. Completed a transition assessment that measures postsecondary education and training,
35 employment, independent living, and community involvement.

36 **STUDENT LOAD/CREDIT REQUIREMENTS**

37 ~~All students in grades nine (9) through twelve (12) must attempt twenty-nine (29) credits during their~~
38 ~~four (4) years of high school. Transfer students are required to attempt seven (7) classes per year once~~
39 ~~they have entered Science Hill High School.~~

1 Students must earn a minimum of twenty-eight (28) credits for graduation with a ~~Science Hill High~~
2 ~~School~~ Johnson City Schools' Diploma. Students earning only the state required twenty two (22)
3 credits will receive a Tennessee State Diploma. Hardship or gifted cases may be appealed by the
4 student to the Superintendent of Schools with further appeal to the Board.⁶

5 **EARLY GRADUATION MOVE ON WHEN READY**⁷

6 High school students shall be permitted to complete an early graduation program. Students intending to
7 graduate early shall inform the school principal of this intent prior to the beginning of 9th grade or as
8 soon thereafter as the intent is known.

9 In order to graduate early, students shall meet the following requirements:

- 10 1. Earn the required eighteen (1~~7~~8) credits;
- 11 2. Achieve a benchmark score for each required end-of-course exam;
- 12 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 13 4. Meet the minimum ACT or SAT benchmark score;
- 14 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 15 6. Complete at least two (2) types of the following courses:
 - 16 a. AP;
 - 17 b. IB;
 - 18 c. Dual enrollment; or
 - 19 d. Dual credit.

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26 The Superintendent of Schools shall develop administrative procedures to ensure that the early
27 graduation program is conducted in accordance with state law.

28 **COMMUNITY SERVICE REQUIREMENT**

29 Students who graduate from ~~Science Hill High School~~ Johnson City Schools with a ~~Science Hill High~~
30 ~~School~~ traditional high school diploma must have completed forty (40) hours of community service
31 prior to graduation. Community service hours will be prorated at ten (10) hours per year for students
32 who do not attend a full four years ~~at Science Hill High School~~ in Johnson City Schools. The
33 community service hours must be completed outside the regular school day. As hours are completed,
34 students must submit a signed verification form to their counselor so that hours can be logged. A
35 verification form is available at the main high school office and the counseling offices and online.

36 The choice of organizations used to acquire hours is the responsibility of the student/parent. If a
37 student needs assistance in locating volunteer opportunities, a list of possible organizations is available
38 at each school office.

- 1 ~~Science Hill High School and the~~The Johnson City School System are not liable for students during
- 2 community service activities. It is the responsibility of the student/parent to select opportunities that
- 3 will be most beneficial to the individual student and the community.

Legal References

1. TCA 49-6-6001; State Board of Education Policy 2.103
2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; Public Acts of 2019, Chapter No. 442;
State Board of Education Policy 2.103
4. TRR/MS 0520-01-03-.06(1)(a); State Board of Education
Policy 2.103
5. TCA 49-6-6005; State Board of Education Policy 2.103
6. TRR/MS 0520-01-03-.06(1)(a)(7)
7. TCA 49-6-81303; State Board of Education Policy 2.103

Cross References

- Basic Curriculum Program 4.201
- Alternative Credit Options 4.209
Honor Roll, Awards, & Class Ranking 4.602

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Graduation Requirements	Descriptor Code: 4.605	Issued Date: 12/07/20
		Rescinds: 4.605	Issued: 04/13/20

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- 13 3. Maintained satisfactory records of attendance and conduct;
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- 15 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment
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- 18 5. Has two (2) years of paid or non-paid work experience.

19 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th grade
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- 11 2. Achieve a benchmark score for each required end-of-course exam;
- 12 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 13 4. Meet the minimum ACT or SAT benchmark score;
- 14 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 15 6. Complete at least two (2) types of the following courses:
 - 16 a. AP;
 - 17 b. IB;
 - 18 c. Dual enrollment; or
 - 19 d. Dual credit.

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32 who do not attend a full four years ~~at Science Hill High School~~ in Johnson City Schools. The
33 community service hours must be completed outside the regular school day. As hours are completed,
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35 verification form is available at the main high school office and the counseling offices and online.

36 The choice of organizations used to acquire hours is the responsibility of the student/parent. If a
37 student needs assistance in locating volunteer opportunities, a list of possible organizations is available
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2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; Public Acts of 2019, Chapter No. 442; State Board of Education Policy 2.103
4. TRR/MS 0520-01-03-.06(1)(a); State Board of Education Policy 2.103
5. TCA 49-6-6005; State Board of Education Policy 2.103
6. TRR/MS 0520-01-03-.06(1)(a)(7)
7. TCA 49-6-81303; State Board of Education Policy 2.103

Cross References

- Basic Curriculum Program 4.201
Alternative Credit Options 4.209
Honor Roll, Awards, & Class Ranking 4.602

Johnson City Board of Education

Monitoring: Review Annually, in November	Graduation Activities	Descriptor 4.606	Issue Date 12/7/2020
		Rescinds 4.606	Issued 1/4/2018

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High school graduation day will be the first Saturday following the last scheduled day of school unless otherwise approved by the Board of Education.

~~Students who have met all graduation requirements on the day of graduation and students who are within two (2) or fewer credits of meeting all requirements¹ and can complete the requirements during the summer may participate in graduation activities. If extenuating circumstances exist the matter shall be presented to the Board prior to graduation activities.~~

Students who have met all graduation requirements on the day of graduation may participate in graduation activities.

Students are expected to participate in all graduation activities. Graduation apparel shall be determined by the administration and shall be the personal expense of each student. Any fees required for graduation ceremonies shall be waived for students who are eligible to receive free or reduced price lunches, and in such cases, the school shall assume responsibility for payment of fees.²

Graduation ceremonies shall be handicap accessible to all students, their parents and/or guardians, and other interested citizens.³

Students who do not wish to participate in graduation activities shall notify the school principal in writing at least five (5) days prior to the day of graduation. Non-participating students shall receive their diplomas or certificates from the principal's office within one (1) week after the day of graduation.

There shall be no sponsorship of a baccalaureate service or other activity which is religious in nature by the Board or its employees, and no school funds, including paid staff time, will be used for such activities. The ceremony and all activities shall not be religious in nature. The content of any students' speeches shall not reflect the endorsement, sponsorship, position or expression of the school, employees, or the Board.⁴

Students graduating with distinction and state honors will be recognized at graduation.⁵ Additionally, principals shall ensure that high school students who voluntarily complete at least ten (10) hours of community service each semester are recognized during the graduation ceremony.⁶

Legal References:

1. TCA 49-6-405
2. TCA 49-2-114
3. 28 CFR § 36.201-2
4. *Lee v. Weisman*, 505 U.S. 112 S. Ct. 2649, 120 L. Ed. 2d 467 (1992)
5. SBOE Policy 2.103; TCA 49-6-6010
6. SBOE Policy 2.103

Cross References:

- Grievances & the Americans w/ Disabilities Act 1.802
Student Fees and Fines 6.709

Johnson City Board of Education

Monitoring: Review Annually, in November	Controversial Materials	Descriptor 4.801	Issue Date 1/2/2006
		Rescinds 4.801	Issued 7/1/2000

1 Parent(s) may request that a student not be required to read a book, use certain materials, or participate in an
2 activity. If the request to the teacher is denied then a written request may be submitted on the appropriate
3 form to the principal and the procedure outlined in 4.403 should be followed.
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5 No student who is granted such a request shall be penalized academically for ~~his/her~~ their failure to
6 participate in an activity, read a book or use certain materials.
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8 The final decision concerning the use of all materials and textbooks shall rest with the Board.
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Cross References:

Textbook Selection, Distribution and Care 4.401
Selection of Instructional Materials 4.402
Reconsideration of Instructional Materials 4.403
Use of the Internet 4.406

Johnson City Board of Education

Monitoring:	Enrollment in Jump Start Classes	Descriptor 4.2031	Issue Date 1/4/2018
Review Annually, in November		Revises 4.2031	Issued 2/7/2017

~~Students who are in good standing may earn high school credit by enrolling in college level courses presented by Northeast State Community College's Jump Start Program. These courses must be state approved courses not currently taught as part of Science Hill's program of studies. These courses will be taught at either the Science Hill campus or at the Northeast State Downtown Johnson City campus.~~

~~To be considered for this program, the student shall have earned an ACT score of at least 18 for English or 19 for math or have an equivalent SAT score.~~

- Legal References:
1. ~~TCA 49-1-01; TCA 49-1-102; TCA 49-1-103~~
 2. ~~TCA 49-6-3104~~

- Cross References:
- Accelerated College Admisson 4.203
 - Enrollment in College Level Courses 4.205
 - Alternative Credit Options 4.209

Johnson City Board of Education

Monitoring: Review Annually, in March	Substitute Teachers	Descriptor 5.701	Issued Date 4/4/2019
		Rescinds 5.701	Issued 8/5/2013

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies.^{1,2} All
 2 substitute teachers shall be employed by the Superintendent of Schools and paid by the Board **or by a third-**
 3 **party employer through an agreement between such third-party employer and the Board.**² In order to
 4 be approved as a substitute, a candidate must hold, at a minimum, a valid high school diploma or a GED.

5
 6 All candidates must attend a training session and must have a **criminal history** background check.³

7
 8 Substitute teachers employed by third-party entities shall be subject to the same unemployment benefit
 9 eligibility conditions as substitute teachers emmployed directly by the Board.²

10
 11 A list of qualified, eligible substitutes will be maintained by the Human Resources Department on an active
 12 substitute list.

13
 14 All substitute teachers shall be responsible for providing correct addresses and phone numbers, for having
 15 fingerprints for TBI/FBI background checks, and for notifying the Human Resources office if they wish to
 16 terminate their service as substitutes.

17
 18 Applicants whose records with the State Department of Education indicate a license or certificate currently in
 19 revoked status shall not be hired.³

20
 21 On a regular basis, the Superintendent of Schools, with input from the Human Resources Department and the
 22 principals, shall determine which substitute teachers performed at an acceptable level. Substitute teachers who
 23 are determined to have performed below an acceptable level shall be removed from the active substitute list.

24
 25 When a teacher is unable to meet classes for any reason, the teacher shall call or log in to the AESOP system
 26 and register his absence.

27
 28 At the beginning of each day of their teaching assignment, all substitute teachers shall report to the office of
 29 the school in which they are to substitute. Each substitute is responsible for signing in and out each day and
 30 for securing a “substitute” badge. Substitute teachers will be given a copy of the individual school’s
 31 guidelines and procedures on the first day they substitute in the school.

32
 33 Substitute teachers shall assume the same hours as the regular teacher, including bus duty and playground
 34 supervision. Substitute teachers will have those responsiblities and authority as directed by the building
 35 principal.

36
 37 When substituting for a regular teacher who has been absent for twenty (20) consecutive days for any
 38 reason, a teacher licensed in the discipline will be used. When a substitute teacher has substituted in the
 39 same position for forty (40) consecutive days, pay will be in accordance with the regular teacher salary
 40 schedule based upon the education and experience of the substitute.

41
 42 Retired teachers may substitute one hundred twenty (120) days per year without loss of retirement benefits,¹

1 and may substitute for an additional ninety (90) days if the Superintendent of Schools certifies in writing to the
2 State Board of Education that no other qualified personnel are available to substitute teach.⁴

3
4 **Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same**
5 **as a retired substitute teacher with an active teaching license.**⁵

6
7 In order to make the work of the substitute teacher as satisfactory as possible, the regular teacher shall
8 make available:

- 9
10 1. Daily schedule (academic and supervisory);
11 2. Class rolls; and
12 3. Lesson plans and other information for the day's activities. In case of emergency when plans are
13 not provided, the principal shall provide the substitute with directions for the day.
14
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31 _____
32 Legal References:

- 33 1. TRR/MS 0520-1-2-.04(5)
34 2. TCA 49-5-709
35 3. 49-5-413(a)(2)
36 4. 49-2-203(a)(15)
37 5. TCA 49-3-312(b)
38 6. TCA 49-3-312(a);
39 7. TCA 8-36-805
40
41
42
43
44

_____ Cross Reference:

Retirement 5.205

Johnson City Board of Education

Monitoring: Review Annually, in April	School Admissions	Descriptor 6.203	Issued Date 4/5/2021
		Rescinds 6.203	Issued 5/7/2018

Any student entering a Johnson City school for the first time must meet the requirements of all state and federal laws applicable to school admissions.¹ **To be enrolled a student must reside in the City of Johnson City or must meet the conditions required for a non-resident student.**

Any students entering school for the first time must present:

1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;
2. Evidence of a current medical examination.² There shall be a complete medical examination of every student entering school for the first time. This applies to pre-K, kindergarten, first grade and other students for whom there is no health record; and
3. Evidence of state-required immunization.³

The name used on the records of a student entering school must be the same as that shown on the birth certificate unless evidence is presented that such name has been legally changed through a court as prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used on the records of such student will be the same as that shown on documents which are acceptable to the school principal as proof of date of birth.

A child whose care, custody and support has been assigned to a resident of the district by a properly executed and valid power of attorney or order of the court shall be enrolled in school provided appropriate documentation has been filed with the district office.⁴

A student may transfer into the school system at any time during the year if his parent(s) makes a bona fide move and change of residence into the school system.

When a student who has been judged delinquent for an offense involving murder, rape, robbery, kidnapping, aggravated assault or reckless endangerment initially enters school, or resumes attendance after suspension or expulsion, the parents, guardians, or legal custodians of such student shall notify the principal by providing the abstract of record required by law or other similar written information regarding the offense. This information shall be shared only with school employees who have responsibility for classroom instruction of the student. Such information is otherwise confidential and shall not be released to others except as required by law. The written notification shall not become a part of the student's record.⁵

Legal References:

1. McKinney-Vento Education Assistance Improvements Act of 2001 Subtitle B § 721-725; Pub L. 114-95
2. TRR/MS 0520-1-3-.08(2)(a); TCA 49-6-5004(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c); TCA 37-1-131(a)(2)
5. TCA 49-6-3051

Cross Reference:

- Homeless Students 6.503
 Student Records 6.600
Attendance of Non-Resident Students 6.204

1

Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Class Size Ratios	Descriptor Code: 4.2011	Issued Date:
		Rescinds:	Issued:

1 *General*¹

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not
3 exceed the maximum allowed by state law.

4 **WAIVERS**

5 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend
6 the career and technical education (CTE) classes in grades nine through twelve (9-12) as long as these
7 class sizes do not exceed the maximum.

8 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education
9 may grant a waiver from the maximum class sizes.

10 The Director of Schools shall apply for additional waivers as needed in compliance with state law.

Legal References

1. TCA 49-1-104; TRR/MS 0520-01-02-.31(4)

Cross References

Graduation Requirements 4.605
Waivers of Statute, Rules, and Regulations 4.607
Religious Content of Courses 4.804
Student Goals 6.100
Student Concerns 6.305

Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Class Size Ratios	Descriptor Code: 4.201	Issued Date:
		Rescinds:	Issued:

1 *General*¹

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not
3 exceed the maximum allowed by state law.

4 **WAIVERS**

5 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend
6 the career and technical education (CTE) classes in grades nine through twelve (9-12) as long as these
7 class sizes do not exceed the maximum.

8 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education
9 may grant a waiver from the maximum class sizes.

10 The Director of Schools shall apply for additional waivers as needed in compliance with state law.

Legal References

1. TCA 49-1-104; TRR/MS 0520-01-02-.31(4)

Cross References

Graduation Requirements 4.605
Waivers of Statute, Rules, and Regulations 4.607
Religious Content of Courses 4.804
Student Goals 6.100
Student Concerns 6.305

2021 Board Committee Reports

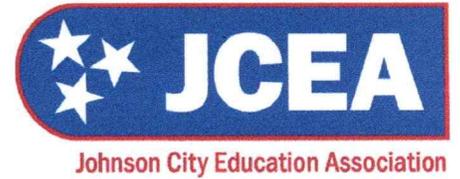
1. Athletic Committee – Robert Williams and Michelle Treece
2. Communications Committee – Beth Simpson and Michele Treece
3. Curriculum Council: (Usually the 4th Tuesday of every month from 4-6 p.m. but dates are subject to change - no meeting in June, July, or December)

- January 26, 2021 – Beth Simpson
- February 23, 2021 – Dr. Ginger Carter
- March 23, 2021 – Herb Greenlee
- April 27, 2021 – Kathy Hall
- May 25, 2021 – Michelle Treece
- August 24, 2021 – Robert Williams
- September 28, 2021 – Tom Hager
- October 26, 2021– Michelle Treece
- November 23, 2021 – Kathy Hall

4. Facilities/Capital Improvements/Site Selection Committee – Kathy Hall, Herb Greenlee, Tom Hager and Robert Williams
5. Finance Committee – Kathy Hall, Beth Simpson, Tom Hager and Robert Williams
6. Foundation Board – Kathy Hall and Herb Greenlee
7. Policy Committee – Kathy Hall, plus one other Board Member:

<u>Section</u>	<u>Committee Meets</u>	<u>Board Review</u> <u>5:00 p.m.</u>	<u>Board Member</u>
Five – Personnel	January	February	Michelle Treece
One – School Board Operations	August	November	Tom Hager
Three – Support Services	September	November	Robert Williams
Four – Instructional Services	October	November	Dr. Ginger Carter
Two – Fiscal Management	November	February	Herb Greenlee
Six – Students	December	February	Beth Simpson

8. School Zone Assignment Advisory Committee – Kathy Hall, Michelle Treece and Tom Hager
9. Sick Leave Bank Trustee (first year of a three year term) – Tom Hager
10. Superintendent’s Compensation Committee – Robert Williams (Chair) and Kathy Hall
11. Tennessee Legislative Network (TLN) – Beth Simpson
12. Safety Security Committee - Kathy Hall, Michelle Treece and Dr. Ginger Carter



October 28, 2021

Mrs. Kathy Hall, School Board Chair
Dr. Steve Barnett, Superintendent
Johnson City Schools
100 East Maple St
Johnson City, TN 37601

Mrs. Hall and Dr. Barnett,

Pursuant to the Professional Educators Collaborative Conferencing Act of 2011 (TCA section 49-5-605), we formally request that the Johnson City School Board take the necessary steps to begin the Collaborative Conferencing process with a goal of modifying and developing a new 3-year Memorandum of Understanding (MOU) between the Johnson City School Board and the professional educators of Johnson City.

Following the vote of the school board on this process, we understand that a special questioning committee will be assembled to take the vote of the professional employees of Johnson City. Going with precedent, we would like to officially name Joe Crabtree (Liberty Bell), LaDawn Hudgins (North Side), and Becky Saunders (Mountain View) as the representatives for the professional educators.

We appreciate your time and attention to this request. We look forward to the continued partnership between our school leaders and school employees. Together we continue to strive to provide the greatest educational opportunity for all our students.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe W Crabtree", is written over a horizontal line.

Joe W Crabtree, President
Johnson City Education Association



JOHNSON CITY BOARD OF EDUCATION 5-YEAR PLAN

The Johnson City Board of Education is embarking on the development of the most recent 5-year plan by establishing subcommittees to formulate strategies and objectives for their district goals. This 5-year plan will serve as a guiding document for the Board and the district over the next five years.

TIMELINE

November/December: Recruit Sub-Committee Members

January/February: Sub-Committee Meetings

March: Strategies to goals will be crafted

Post-Spring Break: Presentation of Objectives and Strategies to BOE

March/April: Refine goals, objectives and strategies.

May: Report will be made to the BOE at the regular May meeting with draft document

June: Approval of the New Plan at the Regular June Board Meeting

July 1, 2022: New 5-year plan takes effect

GOALS

- **Achievement Goal:** Advance student achievement, participation, and support
- **Human Resources Goal:** Recruit, support, and retain a high quality workforce
- **Wellness and Safety Goal:** Promote physical, social, and mental wellness
- **Community Engagement Goal:** Strengthen stakeholder communication and community connections
- **Infrastructure Goal:** Create and enhance safe, effective learning environments

BOARD OF EDUCATION CALENDAR OF EVENTS

JANUARY 2022

January 1, 2022	Holidays for all 12-month employees
January 1, 2022	Holiday for all schools
January 3, 2022	Regular Board Meeting, 6 p.m., Board Room
January 3, 2022	Administrative Day
January 17, 2022	Holiday for All Schools and All 12-month employees

FEBRUARY 2022

February 7, 2022	Special Session to Review Policy, 5 p.m., Maple Room
February 7, 2022	Regular Board Meeting, 6 p.m., Board Room
February 14-15, 2022	TSBA Legislative and Legal Institute
February 21, 2022	Built In Snow Day

MARCH 2022

March 7, 2022	Regular Board Meeting, 6 p.m., Board Room
March 14-18, 2022	Spring Break
March 28, 2022	SHHS Awards Program (hosted by BOE), 6 p.m., SH Auditorium

April 2022

April 4, 2022	Regular Board Meeting, 6 p.m., Board Room
April 15, 2022	Vacation for students
April 18, 2022	Built-in Snow Day

May 2022

May 2, 2022	Regular Board Meeting, 6 p.m., Board Room
May 26, 2022	Last Day of School for 19-20 SY – ½ day for students
May 28, 2022	Administrative Day
(TBD)	SHHS Graduation, 10 a.m.
May 30, 2022	Holiday for All Schools and All 12-month employees
TBD	BOE Retreat

June 2022

June 6, 2022	Regular Board Meeting, 6 p.m., Board Room
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July 2022

July 4, 2022	Independence Day Holiday for all 12-month employees
July 5, 2022 (TBD)	Regular Board Meeting, 6 p.m., Board Room (Subject to change)

<i>January 1, 2022</i>	<i>New Year's Day</i>
<i>January 6, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>January 20, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>January 17, 2022</i>	<i>Martin Luther King Jr. Day</i>
<i>February 3, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>February 14, 2022</i>	<i>Valentine's Day</i>
<i>February 17, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>February 21, 2022</i>	<i>President's Day</i>
<i>March 3, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>March 14-18, 2022</i>	<i>Johnson City Schools Spring Break</i>
<i>March 13, 2022</i>	<i>Daylight Savings Time Begins</i>
<i>March 17, 2022</i>	<i>St. Patrick's Day</i>
<i>March 17, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>April 7, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>April 15, 2022</i>	<i>Good Friday</i>
<i>April 17, 2022</i>	<i>Easter Sunday</i>
<i>April 21, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 5, 2022</i>	<i>Cinco de Mayo</i>
<i>May 5, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 8, 2022</i>	<i>Mother's Day</i>
<i>May 19, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 30, 2022</i>	<i>Memorial Day</i>
<i>June 2, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>June 16, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>June 19, 2022</i>	<i>Fathers' Day</i>
<i>July 7, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>July 4, 2022</i>	<i>Independence Day</i>
<i>July 21, 2022</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>

CERTIFIED RESIGNATION

White, Catherine
Math Teacher
Liberty Bell Middle
December 12, 2021

CERTIFIED LEAVE

Wood, Morgan
1st Grade Teacher
Lake Ridge Elementary
2/3---ESY 2021-22

Jones, Shannon
Speech Language Pathologist
Lake Ridge Elementary
11/1---12/1/2021

Wood, Aaron
Assistant Principal
Fairmont Elementary
2/3---3/18/2021

Hyatt, Marla
2nd Grade Teacher
Mtn. View Elementary
10/25---11/12/2021

Street, Jacob
5th Grade Teacher
Indian Trail Intermediate
1/3---2/14/2022

Collins, Nila
Special Education Teacher
Science Hill 10/12
10/18---12/1/2021

White, Brenda
2nd Grade Teacher
Towne Acres Elementary
10/18---11/12/2021

Grindstaff, Cynthia
ESL Teacher
South Side Elementary
12/8---1/6/2022

Wallace, Nicole
1st Grade Teacher
Cherokee Elementary
1/4----3/22/2022

CERTIFIED INTERIMS

Smith, Nicole	1 st Grade Teacher Mtn View Elementary 10/18---12/17/2021 For: K. Trivett
Bennett, Allison	Kindergarten Teacher Fairmont Elementary 10/15---1/3/2022 For J. Ahrens
Marshall, Kimberly	Kindergarten teacher Towne Acres Elementary 11/1---1/13/2022 For Y. Miller

CERTIFIED TEMPORARIES

Roebke, Amy	3 rd Grade Teacher Woodland Elementary New – ESSER
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CLASSIFIED RESIGNATION

Keener, Katherine	Permanent Substitute Teacher Full Time Woodland Elementary
Babcock, Terri	RTI Instructional Assistant Part Time Woodland Elementary 12/17/2021
Carrier, Leann	School Nurse Full Time North Side Elementary 11/5/2021
Arnold, Jeremy	Permanent Substitute Teacher Full Time Indian Trail Intermediate 10/19/2021

Hebert, Torie	Food Service Part Time 11/5/2021
Franklin, Patsy	Instructional Assistant Part Time North Side Elementary 11/10/2021
Dunn, Lauren	EduCare Assistant Part Time Lake Ridge Elementary 10/26/2021
Alexander, Emily	Instructional Assistant Full Time Woodland Elementary 11/1/2021
Cain, Brandy	Special Education Assistant Full Time Science Hill 10/12 11/19/2021
Marlor, Nikki	Café Worker Part Time Indian Trail Intermediate 12/10/2021
Watts, Victoria	Student Attendance Support Part Time Science Hill 10/12 11/16/2021
Blankenship, Matthew	Crossing Guard Part Time Fairmont Elementary 11/23/21

Harless, Tiffany

Permanent Substitute Teacher
Full Time
North Side Elementary
11/5/2021

CLASSIFIED TERMINATION

Broome, Dowd

Custodian
Part Time
Woodland Elementary
10/22/2021

CLASSIFIED LEAVE

Rhodes, Anne Marie

Library Media Assistant
Full Time
Mtn. View Elementary
3/22---5/2/2022

Cottrell, Christina

School Clinic Nurse – RN
Full Time
Systemwide
11/18---12/17/2021

CLASSIFIED HIRES

Hilliard, Arielle

Instructional Assistant
Part Time
North Side Elementary
Replace: P. Franklin

Landry, Kayla

Instructional Assistant
Part Time
Replace: S. Eckert

Whelan, Michael

Workplace Readiness Specialist
Full Time
Science Hill 10/12

Santana, Edwin

Transition Case Manager
Full Time
Science Hill 10/12

Turner, Ashley	Receptionist Full Time Science Hill 10/12 Replace: M. Trent
Watts, Victoria	Attendance Student Support Assistant Part Time Science Hill 10/12
Cannon, Sarah	Attendance Student Support Assistant Part Time Fairmont/Woodland Elementary
Reiter, Lisa	Attendance Student Support Assistant Part Time Indian Trail Intermediate
Cornett, Jill	PreK Instructional Assistant Part Time Cherokee Elementary Replace: A. Bennett
Rawles, Scott	Administrative Secretary Full Time Fairmont Elementary Replace: S. Hill
Brandon, Airel	Custodian/Crossing Guard Part Time Woodland Elementary Replace: D. Broome
Harmon, Mary	Family School Coordinator Full Time Liberty Bell Middle Replace: E. Santana
Flowe, Frank	Student Attendance Support Part Time Science Hill 10/12

Wilder, Kami	Student Attendance Support Part Time Location to be Determined
Butrum, Jadonna	Student Attendance Support Part Time North Side Elementary
Quental, Ashley	Student Attendance Support Part Time Woodland Elementary
Renner, Johnson	On Track Director Full Time Science Hill Topper Academy
Kennedy, Julie	Permanent Substitute Teacher Full Time Woodland Elementary Replace: K. Keener
Dosher, Terri	Permanent Substitute Teacher Full Time North Side Elementary Replace: T. Harless
Horton, Brooklyn	EduCare Assistant Part Time Lake Ridge Elementary

**Substitute Teacher Training
Board of Education
10/28/2021**

Jule Campbell
Hillary King
John Arredondo
Tammy Miller
Ashley Quental
Tonya Jones
Stacy Morehead



Cherokee Elementary School

2100 Cherokee Rd * Johnson City, TN 37604 * Phone 423-434-5281 * Fax 423-434-5591

Richard Hutson
Principal

To: Dr. Steve Barnett and the Board of Education

From: Mr. Richard Hutson

Date: November 9, 2021

Reference: Requesting Board of Approval

Cherokee Elementary school is requesting permission to accept a donation from Johnson City Schools Foundation Mini Grant in the amount of 1,832.80.

Thank You.

A handwritten signature in black ink, appearing to read "Richard Hutson". The signature is written in a cursive style with a horizontal line at the end.

LAKE RIDGE SCHOOL

1001 Lake Ridge Square, Johnson City, TN 37601

Phone: (423) 610-6030 Fax: (423) 610-6033

www.jcschools.org/lakeridge

Renee Wood, Principal

Jessica Adams, Assistant Principal

Carolyn Lemery, Administrative Secretary

Maria Lawry, School Secretary

TO: Dr. Steve Barnett
Superintendent

FROM: Renee Wood

DATE: October 28, 2021

RE: Donation to Lake Ridge School

Permission is requested to accept a \$50.00 donation from Gilbert & Emily Patterson. This \$50.00 check was awarded to First grade teacher Morgan Wood to be used for classroom materials/ supplies.

The faculty and staff would like for you to join us in saying thanks once again for continued community support given to the needs of the students at Lake Ridge School.

LAKE RIDGE SCHOOL

1001 Lake Ridge Square, Johnson City, TN 37601

Phone: (423) 610-6030 Fax: (423) 610-6033

www.jcschools.org/lakeridge

*Renee Wood, Principal
Jessica Adams, Assistant Principal*

*Carolyn Lemery, Administrative Secretary
Maria Lawry, School Secretary*

TO: Dr. Steve Barnett
Superintendent

FROM: Renee Wood

DATE: October 28, 2021

RE: Donation to Lake Ridge School

Permission is requested to accept a \$95.62 donation from M. Valentia Escobar. This donation will be used for AR medals for the end of year.

The faculty and staff would like for you to join us in saying thanks once again for continued community support given to the needs of the students at Lake Ridge School.

LAKE RIDGE SCHOOL

1001 Lake Ridge Square, Johnson City, TN 37601

Phone: (423) 610-6030 Fax: (423) 610-6033

www.jcschools.org/lakeridge

*Renee Wood, Principal
Jessica Adams, Assistant Principal*

*Carolyn Lemery, Administrative Secretary
Maria Lawry, School Secretary*

TO: Dr. Steve Barnett
Superintendent

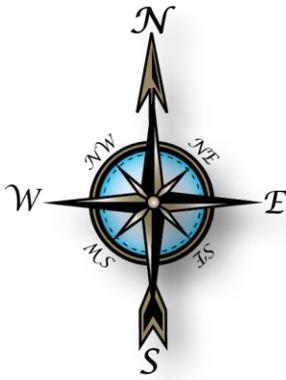
FROM: Renee Wood

DATE: November 11, 2021

RE: Donation to Lake Ridge School

Permission is requested to accept a \$1846.76 donation from Johnson City Schools Foundation Grant. This grant was awarded to Mr. Christopher "Ryan" Glenn to be used for i-pads.

The faculty and staff would like for you to join us in saying thanks once again for continued community support given to the needs of the students at Lake Ridge School.



North Side Navigators

Date: November 4, 2021

To: Dr. Steve Barnett, Leia Valley

From: Dr. Sharon Pickering

Re: Virgil Anderson donation

We request board approval for the Munsey Memorial UMC Virgil Anderson Sunday School class donation for \$500.00. This donation will be used to purchase a swing for the Developmental Preschool program.

Thank you,

LaQuata Lazenby

**DR. SHARON D. PICKERING, PRINCIPAL
1000 NORTH ROAN STREET
JOHNSON CITY, TN 37601**

(423) 434-5249 (PHONE)

(423) 434-5295 (FAX)

Towne Acres Elementary School

2310 Larkspur Drive
Johnson City, TN 37604
(423) 854-4800
(423) 854-4810 fax



TO: Dr. Steve Barnett and the Board of Education
FROM: Dr. Josh Simmons, Principal
DATE: November 10, 2021
REFERENCE: Requesting Board Approval

Towne Acres Elementary School is requesting permission to accept donations from the following company:

BANK OF AMERICA EMPLOYEE MATCHING GIFTS PROGRAM: \$100.00

Thank you.

Towne Acres Elementary School

2310 Larkspur Drive
Johnson City, TN 37604
(423) 854-4800
(423) 854-4810 fax



TO: Dr. Steve Barnett and the Board of Education
FROM: Dr. Josh Simmons, Principal
DATE: November 10, 2021
REFERENCE: Requesting Board Approval

Towne Acres Elementary School is requesting permission to accept a donation from grants awarded by the JC SCHOOLS FOUNDATION for a grand total of \$3,152.68.

KAREN BUNCH - \$ 912.93 "LET'S GET GRAPHIC (NOVELS)"
TRICIA TAYLOR - \$ 630.00 "KITT – LEARNING COMPANION ROBOT"
STEPHANIE ROBINETTE \$ 630.00 "KITT - LEARNING COMPANION ROBOT"
YOLANDA MILLER \$979.75 – "BLUE BOTS CODING BEES"

Thank you.

Towne Acres Elementary School

2310 Larkspur Drive
Johnson City, TN 37604
(423) 854-4800
(423) 854-4810 fax



TO: Dr. Steve Barnett and the Board of Education
FROM: Dr. Josh Simmons, Principal
DATE: November 10, 2021
REFERENCE: Requesting Board Approval

Towne Acres Elementary School is requesting permission to accept a donation from the following Towne Acres Parent:

Vasanthakumar Ganesan: \$600.00 general donation

Thank you.



Indian Trail Intermediate School

307 Car-Mol Drive • Johnson City, Tennessee 37601 • Phone 423-610-6000 • Fax 423-610-6010

Dr. James Jacobs
Principal

Lucretia Stephens
Assistant Principal

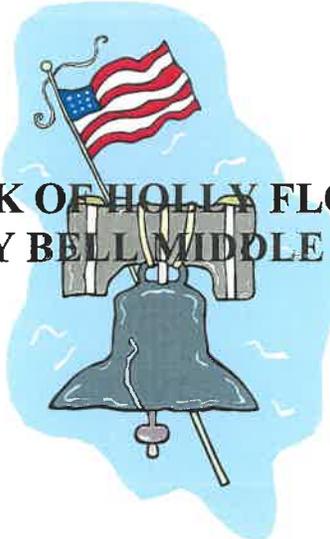
Dr. Allecia Frizzell
Assistant Principal

Date: November 10, 2021
To: Steve Barnett, Leia Valley
From: James Jacobs

RE: JCPSF Grant Approval

We request board approval to accept the \$2600.00 check from Johnson City Public Schools Foundation. Nicole Cross received a grant of \$600.00 and Misty Davis received a grant of \$2,000.00. These grants will be used to purchase items for the teacher's classrooms.

Thank you!



**FROM THE DESK OF HOLLY FLORA, PRINCIPAL
LIBERTY BELL MIDDLE SCHOOL**

November 10th, 2021

To: Dr. Steve Barnett, Superintendent Johnson City Schools
Johnson City School's Board of Education

Liberty Bell Middle School requests permission to accept a grant in the amount of \$6850.28 from the Johnson City Public Schools Foundation. This grant will be used to purchase requests for several teachers.

Your consideration is greatly appreciated.

Respectfully Submitted,



Holly Flora, Principal
Liberty Bell Middle School



**FROM THE DESK OF HOLLY FLORA, PRINCIPAL
LIBERTY BELL MIDDLE SCHOOL**

November 15th, 2021

To: Dr. Steve Barnett, Superintendent Johnson City Schools
Johnson City School's Board of Education

Liberty Bell Middle School requests permission to accept a donation from Faye Rutledge in the amount of \$17.00. This donation will be used to purchase a memorial book for a student.

Your consideration is greatly appreciated.

Respectfully Submitted,



Holly Flora, Principal
Liberty Bell Middle School



MEMO

To: Dr. Steve Barnett, Superintendent

From: Dr. Josh Carter, Principal

Date: November 12, 2021

Re: Approval

Science Hill is requesting permission from the Johnson City Board of Education to accept the following donations:

- | | | |
|-------------------------|-----------|-------------------------|
| • Grid Iron Club | \$703.00 | Polos (95005) |
| • Robert Cooper | \$100.00 | Legacy (90002) |
| • Softball Booster Club | \$1143.55 | BSN (95009) |
| • Cyber Interactive | \$1500.00 | Trophies (70107) |
| • Robert Cooper | \$100.00 | Topper Academy (90002) |
| • Pete Peterson | \$500.00 | Boys Basketball (95001) |

Thank you.

A handwritten signature in blue ink, appearing to read "Josh Carter".

2021 Board Committee Reports

1. Athletic Committee – Robert Williams and Michelle Treece
2. Communications Committee – Beth Simpson and Michele Treece
3. Curriculum Council: (Usually the 4th Tuesday of every month from 4-6 p.m. but dates are subject to change - no meeting in June, July, or December)

- January 26, 2021 – Beth Simpson
- February 23, 2021 – Dr. Ginger Carter
- March 23, 2021 – Herb Greenlee
- April 27, 2021 – Kathy Hall
- May 25, 2021 – Michelle Treece
- August 24, 2021 – Robert Williams
- September 28, 2021 – Tom Hager
- October 26, 2021 – Michelle Treece
- November 23, 2021 – Kathy Hall

4. Facilities/Capital Improvements/Site Selection Committee – Kathy Hall, Herb Greenlee, Tom Hager and Robert Williams
5. Finance Committee – Kathy Hall, Beth Simpson, Tom Hager and Robert Williams
6. Foundation Board – Kathy Hall and Herb Greenlee
7. Policy Committee – Kathy Hall, plus one other Board Member:

<u>Section</u>	<u>Committee Meets</u>	<u>Board Review</u> <u>5:00 p.m.</u>	<u>Board Member</u>
Five – Personnel	January	February	Michelle Treece
One – School Board Operations	August	November	Tom Hager
Three – Support Services	September	November	Robert Williams
Four – Instructional Services	October	November	Dr. Ginger Carter
Two – Fiscal Management	November	February	Herb Greenlee
Six – Students	December	February	Beth Simpson

8. School Zone Assignment Advisory Committee – Kathy Hall, Michelle Treece and Tom Hager
9. Sick Leave Bank Trustee (first year of a three year term) – Tom Hager
10. Superintendent’s Compensation Committee – Robert Williams (Chair) and Kathy Hall
11. Tennessee Legislative Network (TLN) – Beth Simpson
12. Safety Security Committee - Kathy Hall, Michelle Treece and Dr. Ginger Carter

***JOHNSON CITY
BOARD OF EDUCATION
UPCOMING MEETINGS***

- **December 6, 2021 Regular Board Meeting, 6 p.m., Board Room**
- **January 3, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **February 7, 2022 Special Session to Review Policy, 5 p.m.,
Maple Room**
- **February 7, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **March 7, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **April 4, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **May 2, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **June 6, 2022 Regular Board Meeting, 6 p.m., Board Room**
- **July 5, 2022 (TBD) Regular Board Meeting, 6 p.m., Board
Room (Subject to change)**