

Johnson City Board of Education Regular Meeting
January 8, 2024 6:00 PM
Central Office

1. CALL TO ORDER AND OPENING

- 1.A. Call to Order and Welcome
Mrs. Kathy Hall, Board Chair
- 1.B. Moment of Silence
Mrs. Kathy Hall, Board Chair
- 1.C. Pledge of allegiance to the flag
Students from Science Hill
- 1.D. Opening
Students from Science Hill
- 1.E. Art work on display
Students from Science Hill
- 1.F. Update on Science Hill
Dr. Josh Carter, Principal

2. RECOGNITIONS

3. ADOPTION OF AGENDA

4. CORRESPONDENCE, DELEGATIONS AND COMMUNICATIONS

5. REPORTS FROM SUPERINTENDENT AND STAFF

- 5.A. Building Projects Update
Mr. Brian Ross
- 5.B. Financial Report Ending November 30, 2023
Ms. Leia Valley
- 5.C. Update on Sales Tax - PEP
Ms. Leia Valley
- 5.D. Universal Feeding
Mrs. Karen McGahey
- 5.E. Update on Student ID Badges and SHHS Gates
Dr. Greg Wallace
- 5.F. Approval of Program of Studies (2023-24)

6. UNFINISHED BUSINESS

7. CONSENT AGENDA

7.A. Approval of Minutes

7.B. Request to write checks over \$5,000

7.C. Request to Transfer Funds

7.D. Proposed Fundraising Activities

7.E. Overnight Field Trip Requests

7.F. Second Reading - Policies - Section 1 (School Board Operations), Section 3 (Support Services) & Section 4 (Instructional Programs)

8. RECOMMENDATIONS FROM THE SUPERINTENDENT FOR ACTION

8.A. Social Media Litigation

9. NEW BUSINESS

9.A. Johnson City Schools' Board of Education Resolution In Opposition to Governor Lee's Proposed Education Freedom Scholarship Act

9.B. Current Meeting Communication Follow Up

10. INFORMATION ITEMS

10.A. BOE Calendar of Events

10.B. Personnel Items

10.C. Donations

11. COMMITTEE REPORTS

12. BOARD UPDATES AND DISCUSSION

13. MEETING DATES

14. ADJOURNMENT



BELIEFS

To be successful, Johnson City Schools must...

- Provide the highest quality public education to all students;
- Attract, develop, and retain the very best teachers and staff;
- Engage families, business, community, and government;
- Stay on the cutting edge of educational leadership and practice; and
- Foster a caring, safe, and inclusive environment.

MISSION

To enable all students to achieve excellence.

VISION

To be a progressive school system that is globally competitive in all areas. All students have an equal opportunity to learn and be successful while meeting high expectations and are provided the resources to be healthy, productive citizens and lifelong learners.

GOAL

Advance student achievement in all curricular and extra-curricular programs

GOAL

Pursue and efficiently manage internal and external school funding

GOAL

Promote physical and mental health and wellness in a safe and secure environment

GOAL

Improve communication, collaboration, and involvement

GOAL

Champion innovation and the effective use of technology



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

January Board of Education Recognitions

- Sgt. Jeff Jenkins: Recently achieved the rank of Sgt. in the Johnson City Police Department. Sgt. Jenkins currently acts as Officer in Charge of the JC Schools School Resource Officer program.

Johnson City Schools Teachers of the Year

TEACHER	SCHOOL	GRADE LEVEL
Cheryl Hoye	Cherokee	Library
Daniela De Sousa Arocha	Fairmont	3 rd grade
*Karen Anderson	Lake Ridge	4 th grade
Rebecca Saunders	Mountain View	PreK
Megan Scott	North Side	PreK
Dedra Lamb	South Side	5 th grade
Allison Berry	Towne Acres	4 th grade
Carolyn Rose	Woodland	5 th grade
Brandie Sanchez	Indian Trail M.S.	5-8
Lisa Raper	Indian Trail M.S.	5-8
Carlton Lyon	Indian Trail M.S.	5-8
Cheri Swartz	Liberty Bell M.S.	5-8
Kelli Pratt	Liberty Bell M.S.	5-8
*Jennifer Galloway	Liberty Bell M.S.	5-8
Ann Graves	Science Hill H.S.	9-12
Ryan Goines	Science Hill H.S.	9-12
Rick Marshall	Science Hill H.S.	9-12
*Christina Miller	Science Hill H.S.	9-12
Brent Sluder	Science Hill H.S.	9-12
Celia Street	Science Hill H.S.	9-12

*District-level winners

1. **Allison Berry**: Selected to participate on the TCAP Reading Passage Review Committee (Grades 3-4 ELA) by the TN. Dept of Education
2. **Callum Caruthers, Helen Keaton and James Sandos**: Towne Acres Monday Club Youth Poetry Contest Winners
3. **Rebekah Bowman & Brenley Foister**: ITMS School level civics essay contest winners. Advance to state competition.
4. **Jackson Faddis & Karsyn Potter**- LBMS School level civics essay contest winners. Advance to state competition.



BOARD OF EDUCATION

Kathy Hall, Chair Paula Treece, Vice Chair Beth Simpson, Secretary
 Dr. Ginger Carter Herb Greenlee Thomas Hager, Jr Jonathan Kinnick



The mission of the Johnson City Schools is to enable all students to achieve excellence.

JOHNSON CITY SCHOOLS

Building Projects Update

12/11/23

Science Hill High – Science Labs, Restrooms, CDC Rooms Renovation

- All work is substantially complete and certified for occupancy
- Construction punch list in progress
- Phase 5/6 replacement doors expected to arrive in Jan/Feb

Indian Trail Middle – Field House Renovation

- Lighting/Electrical installation in progress
- Plumbing upgrades in progress to provide hot water to restrooms
- JCS to source and install lockers or other FF&E

Towne Acres Elementary – New School

- Responses to RFQ for A/E services are due 12/14/23
- First selection committee meeting scheduled for 12/21/23
- Anticipate A/E selection by 1/31/24

Secure Foyer Improvements

- Meeting between JCS/COJC reps and school safety consultant scheduled for 12/14/23
- RFQ draft for A/E services at Mountain View, North Side, and Cherokee is ready, pending review with consultant
- Improvements at other schools to be coordinated by JCS maintenance staff

**SCHOOL BOARD AGENDA ITEM
JANUARY 2024 MEETING**

ACTION ITEM

TOPIC: Financial Report for the month ending November 30, 2023.

BACKGROUND INFORMATION:

The un-audited financial report for the month ending November 30, 2023 is attached for your review.

Revenues:

Revenues received the month of November totaled \$8,207,350, primarily consisting of the State of TN TISA payment, Local Option Sales Tax, Current Property Tax and the monthly appropriation from the City. Local Option Sales Tax received for the month was \$1,598,480. Through November, Local Option Sales Tax collections has seen a decrease of 1.1% compared to November 30, 2022. Adjusted for the Washington County Funding percentage change, Local Option Sales Tax receipts would have seen a 2.8% increase.

At the end of November, revenues totaled \$34,546,448 for the year. Total Revenues were up 15.9% from November 2022 primarily due to TISA. Total revenues received through November were at 36.6% of the budget. This is improved from November 2022, in which revenues received were at 35.8% of the budget.

Expenditures:

Expenditures for the month of November totaled \$8,605,703. Total expenditures for the year through November were \$37,204,935. Total expenditures were 19.2% above November 2022. This is primarily due the 6% raise, additional positions added with the 23-24 budget, the timing of the purchase of Chromebooks, and the SHHS Classroom Renovation Project.

Large expenditures during the month of November were the purchase of Chromebooks and a construction payment on the SHHS Classroom Renovation project. No legal services expenditures were paid in the month of November.

Total expenditures at the end of November were at 36.5% of the budget. This is slightly higher than November 2022 in which total expenditures were at 35.3% of the budget.

Fund Balance:

The General Purpose School Fund Balance has a net decrease through November 30, 2023 of \$2,658,487. For the year, total Fund Balance is budgeted to decrease \$7,442,585. Total Fund Balance as of November 30, 2023 was \$17,543,655. Fund balance exceeded the fund balance target by \$1,978,051.

Tax Rate Information:

Included is the tax rates for the surrounding systems. These are the updated rates for 2023. In addition to the City of Johnson City's property tax increase, a handful of other districts also had increases. The year 2023 was a reappraisal year for Greene County. Washington County is scheduled for a reappraisal year in 2024.

Please feel free to call me if you have questions. (434-5212)

Respectfully Submitted: *Leia Valley*

Johnson City Schools
Year To Date Comparisons
For the Month Ending November 30, 2023

	<u>Y-T-D</u> <u>11/30/22</u>	<u>Y-T-D</u> <u>11/30/23</u>	<u>Difference in</u> <u>Dollars</u>	<u>Difference in</u> <u>Percentage</u>	<u>FY23 Actual</u>	<u>FY24 Budget</u>
Revenues:						
County Property Tax - Current	\$ 551,409	\$ 1,779,701	\$ 1,228,292	222.76%	\$ 12,829,125	\$ 12,412,095
Local Option Sales Tax	8,808,930	8,713,866	(95,064)	-1.08%	21,240,025	19,545,087
TISA (Previously BEP)	14,368,800	17,913,912	3,545,112	24.67%	36,232,267	44,784,779
Tuition	124,086	118,767	(5,319)	-4.29%	228,529	250,000
All Other Revenues	5,962,999	6,020,203	57,204	0.96%	17,788,109	17,536,293
Total Revenues	<u>\$ 29,816,225</u>	<u>\$ 34,546,448</u>	<u>\$ 4,730,224</u>	<u>15.86%</u>	<u>\$ 88,318,055</u>	<u>\$ 94,528,254</u>
Percentage of Revenue Budget Collected to Date		36.55%				
Percentage/Dollar Amount of Revenue Budget left to be Collected		63.45%				<u>\$ 59,981,806</u>
Expenditures:						
Salaries	\$ 19,916,994	\$ 23,052,397	\$ 3,135,403	15.74%	\$ 54,416,510	\$ 61,953,117
Benefits	6,295,961	6,931,076	635,115	10.09%	16,349,016	17,822,241
Electricity	703,395	679,220	(24,175)	-3.44%	1,873,578	1,900,000
Water/Sewer	87,167	109,723	22,556	25.88%	284,274	300,000
Natural Gas	51,105	30,452	(20,653)	-40.41%	332,090	275,000
Disposal Fees	40,527	47,651	7,124	17.58%	141,220	130,000
Gasoline	8,635	15,947	7,312	84.68%	45,415	50,000
Technology/Instructional Equipment	169,488	1,229,520	1,060,032	625.43%	351,212	2,213,989
Capital Outlay	432,896	889,225	456,329	105.41%	732,871	3,842,187
All Other Expenditures	3,517,181	4,219,726	702,545	19.97%	11,571,968	13,484,303
Total Expenditures	<u>\$ 31,223,348</u>	<u>\$ 37,204,935</u>	<u>\$ 5,981,587</u>	<u>19.16%</u>	<u>\$ 86,098,154</u>	<u>\$ 101,970,837</u>
Percentage of Expenditure Budget Spent to Date		36.49%				
Percentage/Dollar Amount of Expenditure Budget remaining		63.51%				<u>\$ 64,765,902</u>
Year-To-Date Revenues Over (Under) Expenditures	<u>\$ (1,407,124)</u>	<u>\$ (2,658,487)</u>	<u>\$ (1,251,363)</u>	<u>88.93%</u>	<u>\$ 2,219,900</u>	<u>\$ (7,442,583)</u>
% of Fiscal Year Complete		41.67%				
% of Fiscal Year Remaining		58.33%				

BOE POLICY 2.100 RESERVE FUNDS

Total Expenditure Budget - FY24 Budget	\$	101,970,839
Less:		
Operating Transfers	\$	62,739
Debt Service	\$	2,973,720
Capital Outlay	\$	3,842,187
Early Childhood	\$	394,445
Educare	\$	1,304,122
Total to deduct	\$	<u>8,577,213</u>
 Total Operating Budget	 \$	 93,393,626
 16% of the General Purpose School Fund Operating Budget	 \$	 <u><u>15,565,916</u></u>
 Monthly Operating Expense:		
Annual Operating Expense Budget	\$	93,393,626
 Monthly Operating Expenses Budgeted	 \$	 7,782,802
2 Months Operating Expenses Budgeted	\$	<u><u>15,565,604</u></u>

<p>BOE Policy 2.100 as revised at the 5 o'clock 2-3-2014 BOE Meeting First reading April 2014 Second reading May 2014</p>
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Current Standing on Target Fund Balance		
*Target Unrestricted Fund Balance (as recommended at 2-3-2014 BOE Policy Meeting) 2 Months Operating Expenditures	\$	15,565,604
Current Fund Balance:		
3% Fund Balance	\$	2,783,872
Beginning of the Year Undesignated	\$	13,975,428
Current Revenues vs Expenditures	\$	(2,658,487)
Other Reserves	\$	3,442,842
Total Fund Balance	\$	<u>17,543,655</u>
 Target Overage as of 11/30/2023	 \$	 <u>1,978,051</u>

Locality	2018 Rate	Increase	2019 Rate	Increase	2020 Rate	Increase	2021 Rate	Increase	2022 Rate	Residents	Increase	2023 Rate	Residents
										Combined Rate			Combined Rate
Washington County	\$ 2.3798	\$ (0.2298)	\$ 2.1500	\$ -	\$ 2.1500	\$ -	\$ 2.1500	\$ -	\$ 2.1500	\$ 2.1500	\$ -	\$ 2.1500	\$ 2.1500
Watauga	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ (0.1300)	\$ 0.5700	\$ -	\$ 0.5700	\$ 2.7200	\$ -	\$ 0.5700	\$ 2.7200
Jonesborough	\$ 1.3105	\$ (0.1105)	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ 3.3500	\$ 0.2500	\$ 1.4500	\$ 3.6000
Johnson City	\$ 1.8900	\$ (0.1800)	\$ 1.7100	\$ -	\$ 1.7100	\$ 0.0200	\$ 1.7300	\$ -	\$ 1.7300	\$ 3.8800	\$ 0.2500	\$ 1.9800	\$ 4.1300
Unicoi County	\$ 2.6838	\$ -	\$ 2.6838	\$ 0.1700	\$ 2.8538	\$ -	\$ 2.8538	\$ (0.5033)	\$ 2.3505	\$ 2.3505	\$ 0.2600	\$ 2.6105	\$ 2.6105
Erwin	\$ 1.4620	\$ 0.4000	\$ 1.8620	\$ -	\$ 1.8620	\$ -	\$ 1.8620	\$ (0.3108)	\$ 1.5512	\$ 3.9017	\$ -	\$ 1.5512	\$ 4.1617
Sullivan County	\$ 2.5500	\$ 0.0200	\$ 2.5700	\$ -	\$ 2.5700	\$ (0.1638)	\$ 2.4062	\$ -	\$ 2.4062	\$ 2.4062	\$ -	\$ 2.4062	\$ 2.4062
Bluff City	\$ 1.2800	\$ -	\$ 1.2800	\$ -	\$ 1.2800	\$ (0.1010)	\$ 1.1790	\$ -	\$ 1.1790	\$ 3.5852	\$ 0.1210	\$ 1.3000	\$ 3.7062
Bristol	\$ 2.1612	\$ -	\$ 2.1612	\$ -	\$ 2.1612	\$ (0.1749)	\$ 1.9863	\$ -	\$ 1.9863	\$ 4.3925	\$ -	\$ 1.9863	\$ 4.3925
Johnson City	\$ 1.8400	\$ 0.1100	\$ 1.9500	\$ -	\$ 1.9500	\$ (0.4000)	\$ 1.5500	\$ -	\$ 1.5500	\$ 3.9562	\$ 0.2500	\$ 1.8000	\$ 4.2062
Kingsport	\$ 1.9750	\$ 0.0893	\$ 2.0643	\$ -	\$ 2.0643	\$ (0.1860)	\$ 1.8783	\$ 0.1200	\$ 1.9983	\$ 4.4045	\$ -	\$ 1.9983	\$ 4.4045
Carter County	\$ 2.4700	\$ -	\$ 2.4700	\$ -	\$ 2.4700	\$ (0.4400)	\$ 2.0300	\$ -	\$ 2.0300	\$ 2.0300	\$ 0.1500	\$ 2.1800	\$ 2.1800
Elizabethton	\$ 1.7900	\$ 0.0600	\$ 1.8500	\$ -	\$ 1.8500	\$ (0.2800)	\$ 1.5700	\$ -	\$ 1.5700	\$ 3.6000	\$ 0.0800	\$ 1.6500	\$ 3.8300
Johnson City	\$ 1.8400	\$ (0.0100)	\$ 1.8300	\$ -	\$ 1.8300	\$ (0.2800)	\$ 1.5500	\$ -	\$ 1.5500	\$ 3.5800	\$ 0.2500	\$ 1.8000	\$ 3.9800
Watauga	\$ 0.7000	\$ -	\$ 0.7000	\$ -	\$ 0.7000	\$ (0.1300)	\$ 0.5700	\$ -	\$ 0.5700	\$ 2.6000	\$ -	\$ 0.5700	\$ 2.7500
Greene County	\$ 2.0145	\$ -	\$ 2.0145	\$ -	\$ 2.0145	\$ -	\$ 2.0145	\$ -	\$ 2.0145	\$ 2.0145	\$ (0.3645)	\$ 1.6500	\$ 1.6500
Greene County for City Residents	\$ 1.8551	\$ 0.1294	\$ 1.9845	\$ -	\$ 1.9845	\$ -	\$ 1.9845	\$ -	\$ 1.9845	\$ 4.1620	\$ (0.3445)	\$ 1.6400	\$ 3.3471
Greeneville City	\$ 2.1775	\$ -	\$ 2.1775	\$ -	\$ 2.1775	\$ -	\$ 2.1775	\$ -	\$ 2.1775	\$ 4.1620	\$ (0.4704)	\$ 1.7071	\$ 3.3471
Hawkins County	\$ 2.5323	\$ -	\$ 2.5323	\$ -	\$ 2.5323	\$ (0.3646)	\$ 2.1677	\$ 0.1500	\$ 2.3177	\$ 2.3177	\$ 0.0070	\$ 2.3247	\$ 2.3247
Rogersville City	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ (0.1835)	\$ 1.4865	\$ -	\$ 1.4865	\$ 3.8042	\$ -	\$ 1.4865	\$ 3.8112
Bulls Gap	\$ 0.7000	\$ 0.0200	\$ 0.7200	\$ -	\$ 0.7200	\$ (0.0636)	\$ 0.6564	\$ 0.0036	\$ 0.6600	\$ 2.9777	\$ 0.2000	\$ 0.8600	\$ 3.1847
Church Hill	\$ 1.1034	\$ -	\$ 1.1034	\$ -	\$ 1.1034	\$ (0.1418)	\$ 0.9616	\$ -	\$ 0.9616	\$ 3.2793	\$ -	\$ 0.9616	\$ 3.2863
Kingsport	\$ 1.9750	\$ (0.0850)	\$ 1.8900	\$ -	\$ 1.8900	\$ (0.0117)	\$ 1.8783	\$ 0.1200	\$ 1.9983	\$ 4.3160	\$ -	\$ 1.9983	\$ 4.3230
Mount Carmel	\$ 1.6700	\$ -	\$ 1.6700	\$ -	\$ 1.6700	\$ (0.2803)	\$ 1.3897	\$ -	\$ 1.3897	\$ 3.7074	\$ 0.2000	\$ 1.5897	\$ 3.9144
Surgoinsville	\$ 1.2000	\$ -	\$ 1.2000	\$ -	\$ 1.2000	\$ (0.2370)	\$ 0.9630	\$ 0.0033	\$ 0.9663	\$ 3.2840	\$ -	\$ 0.9663	\$ 3.2910

JOHNSON CITY SCHOOLS					
Statement of Revenues, Expenditures, and Changes in Fund Balance					
For the Period Ended November 30, 2023					
					41.67%
		Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
Revenues					
40110	Current Property Tax - Washington Co.	\$ 12,068,386	1,752,093	\$ 10,316,293	14.52%
40110	Current Property Tax - Sullivan Co.	\$ 238,036	16,932	\$ 221,104	7.11%
40110	Current Property Tax - Carter Co.	\$ 105,673	10,675	\$ 94,998	10.10%
40120	Trustee's Collections - Prior Year	\$ 354,555	92,623	\$ 261,932	26.12%
40130	Circuit Clk./Clk. & Master Coll. - Prior Yr	\$ 100,000	30,446	\$ 69,554	30.45%
40140	Interest & Penalty	\$ 150,000	23,551	\$ 126,449	15.70%
40150	Pick-Up Taxes	\$ 5,500	35	\$ 5,465	0.63%
40162	Payments in Lieu of Taxes - Local Utilities	\$ 215,000	231,635	\$ (16,635)	107.74%
40163	Payments in Lieu of Taxes - Other	\$ 18,000	10,533	\$ 7,467	58.52%
40210	Local Option Sales Tax - Washington Co.	\$ 19,245,101	8,583,482	\$ 10,661,619	44.60%
40210	Local Option Sales Tax - Sullivan Co.	\$ 173,220	71,318	\$ 101,902	41.17%
40210	Local Option Sales Tax - Carter Co.	\$ 126,766	59,066	\$ 67,700	46.59%
40270	Business Tax	\$ 443,000	165,457	\$ 277,543	37.35%
40275	Mixed Drink Tax	\$ 3,500	40	\$ 3,460	1.13%
40320	Bank Excise Tax	\$ 80,000	-	\$ 80,000	0.00%
	Total County Taxes	\$ 33,326,737	\$ 11,047,887	\$ 22,278,850	33.15%
41110	Marriage Licenses	\$ 1,500	851	\$ 649	56.76%
	Total Licenses and Permits	\$ 1,500	\$ 851	\$ 649	56.76%
43511	Tuition - Regular Day Students	\$ 250,000	118,767	\$ 131,233	47.51%
43517	Tuition - Online Learning	\$ -	2,100	\$ (2,100)	#DIV/0!
43581	Tuition - EDUCARE	\$ 1,108,800	406,081	\$ 702,719	36.62%
43581	Tuition - ECLC	\$ 300,000	80,781	\$ 219,219	26.93%
43990	Other Charges for Services - Fingerprints	\$ 21,000	5,745	\$ 15,255	27.36%
43990	Print Shop Enterprise Account	\$ 20,000	18,664	\$ 1,336	93.32%
	Total Charges for Current Services	\$ 1,699,800	\$ 632,138	\$ 1,067,662	37.19%
44110	Interest Earned	\$ -	-	\$ -	#DIV/0!
44120	Leases/Rentals	\$ -	-	\$ -	#DIV/0!
44160	Retirees' Insurance Payments	\$ 15,000	8,204	\$ 6,796	54.69%
44170	Miscellaneous Refunds	\$ -	7,411	\$ (7,411)	#DIV/0!
44570	Contributions	\$ -	22,596	\$ (22,596)	#DIV/0!
44570	Contributions - Shoe Fund	\$ 10,000	-	\$ 10,000	0.00%
44570	Contributions - Homeless Fund	\$ -	2,300	\$ (2,300)	#DIV/0!
44990	Other Local Revenue (STEAM 536)	\$ 1,000	-	\$ 1,000	0.00%
44990	Other Local Revenue (Misc)	\$ -	185	\$ (185)	#DIV/0!
	Total Other Local Revenues	\$ 26,000	\$ 40,695	\$ (14,695)	156.52%
46510	Tennessee Investment in Student Achievement (TISA)	\$ 44,784,779	17,913,912	\$ 26,870,868	40.00%
46550	Driver Education	\$ 9,000	-	\$ 9,000	0.00%
46610	Career Ladder	\$ 89,279	44,100	\$ 45,179	49.40%
	Total State Education Funds	\$ 44,883,058	\$ 17,958,012	\$ 26,925,046	40.01%
47640	ROTC Reimbursement	\$ 55,000	22,391	\$ 32,609	40.71%
	Total Direct Federal Government	\$ 55,000	\$ 22,391	\$ 32,609	40.71%
48610	Donations	\$ -	1	\$ (1)	#DIV/0!
49800	Operating Transfers	\$ -	-	\$ -	#DIV/0!
49810	City General Fund Transfer - Operations	\$ 11,626,736	4,844,473	\$ 6,782,263	41.67%
49810	City General Fund Transfer - Transportation	\$ 2,909,423	-	\$ 2,909,423	0.00%

JOHNSON CITY SCHOOLS

**Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2023**

						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
		Total Other Sources	\$ 14,536,159	\$ 4,844,474	\$ 9,691,685	33.33%
		Total Revenues	\$ 94,528,254	\$ 34,546,448	\$ 59,981,806	36.55%
		APPROPRIATIONS (Expenditures)	Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
		INSTRUCTION				
71100	116	Teachers	\$ 32,817,200	11,945,766	\$ 20,871,434	36.40%
71100	116	Safety Net Program (1-031)	\$ 49,000	0	\$ 49,000	0.00%
71100	116	RTI (534)	\$ 152,833	237,561	\$ (84,728)	155.44%
71100	116	Four-Year Transition Plan (2-301)	\$ 6,000	-	\$ 6,000	0.00%
71100	116	Local Extended Contract (1-578)	\$ 239,971	17,132	\$ 222,839	7.14%
71100	116	Mountain View Orchestra (9-581)	\$ 8,825	-	\$ 8,825	0.00%
71100	116	Curriculum Development (538)	\$ 22,000	18,030	\$ 3,970	81.95%
71100	116	Teacher Stipends for Online Learning (555)	\$ 20,000	8,095	\$ 11,905	40.48%
71100	117	Career Ladder	\$ 44,000	19,500	\$ 24,500	44.32%
71100	163	Educational Assistants	\$ 1,156,700	395,117	\$ 761,583	34.16%
71100	163	Educational Assistants - RTI	\$ 546,000	-	\$ 546,000	0.00%
71100	189	Other Salaries & Wages	\$ -	17,402	\$ (17,402)	#DIV/0!
71100	195	Substitute Teachers Certified	\$ 168,500	47,944	\$ 120,556	28.45%
71100	198	Substitute Teachers - Non Certified	\$ 450,000	158,205	\$ 291,795	35.16%
71100	201	Social Security	\$ 2,171,136	747,578	\$ 1,423,558	34.43%
71100	204	Retirement	\$ 2,551,820	883,438	\$ 1,668,382	34.62%
71100	206	Life Insurance	\$ 6,889	26,156	\$ (19,267)	379.68%
71100	207	Medical Insurance	\$ 4,014,070	1,685,473	\$ 2,328,597	41.99%
71100	208	Dental Insurance	\$ 176,685	73,476	\$ 103,209	41.59%
71100	210	Unemployment	\$ 50,000	4,377	\$ 45,623	8.75%
71100	211	Local Retirement	\$ -	4,315	\$ (4,315)	#DIV/0!
71100	212	Medicare	\$ 516,749	176,313	\$ 340,436	34.12%
71100	216	Other Post Employment Benefits (Retiree Insurance)	\$ 600,000	263,788	\$ 336,212	43.96%
71100	217	Retirement-Hybrid Stabilization	\$ 117,300	47,036	\$ 70,264	40.10%
71100	336	Performing Music Maintenance and Repair Equipment	\$ 21,614	5,655	\$ 15,959	26.16%
71100	356	Tuition	\$ 3,000	-	\$ 3,000	0.00%
71100	399	Other Contracted Services (Site-Based check-copiers)	\$ 85,468	85,468	\$ -	100.00%
71100	399	RTI (1-534)	\$ 20,000	24,795	\$ (4,795)	123.98%
71100	399	Edmentum (Credit Recovery) 1-519	\$ 61,000	60,083	\$ 917	98.50%
71100	399	Public Chapter 426, Public Acts of 2011 (1-532)	\$ 40,000	7,564	\$ 32,436	18.91%
71100	399	Subscription Renewal - Nearpod (1-536)	\$ 38,000	-	\$ 38,000	0.00%
71100	399	Subscription Renewal - Brain Pop (1-536)	\$ 27,000	29,979	\$ (2,979)	111.03%
71100	399	Subscription Renewal - Hapara	\$ 29,000	28,100	\$ 901	96.89%
71100	399	Subscription Renewal - Neptune Navigate	\$ 3,000	2,750	\$ 250	91.67%
71100	399	Subscription Renewal - Canvas	\$ 58,000	-	\$ 58,000	0.00%
71100	399	Subscription - Generation Genius	\$ 9,000	8,955	\$ 45	99.50%
71100	399	Subscription Renewal - Mystery Science	\$ 10,000	11,160	\$ (1,160)	111.60%
71100	399	Subscription Renewal - Explore Learning	\$ 29,000	32,403	\$ (3,403)	111.73%
71100	399	Subscription Renewal - My Reading Academy	\$ 60,000	-	\$ 60,000	0.00%
71100	399	Subscription Renewal - Study Island	\$ 21,000	15,625	\$ 5,375	74.40%
71100	399	Subscription - Quiz	\$ 20,000	20,000	\$ -	100.00%
71100	399	Subscription - Vocabulary.com	\$ -	21,700	\$ (21,700)	#DIV/0!
71100	399	Virtual Program Instruction	\$ -	216,675	\$ (216,675)	#DIV/0!
71100	399	Other Contracted Services	\$ -	1,397	\$ (1,397)	#DIV/0!
71100	429	Instructional Supplies and Materials	\$ 226,844	228,085	\$ (1,241)	100.55%
71100	429	Forward Funding	\$ 41,362	41,362	\$ -	100.00%
71100	429	Summer School Supplies (1-033)	\$ 5,000	-	\$ 5,000	0.00%
71100	429	AP - Instructional Supplies (2-583)	\$ 7,500	263	\$ 7,237	3.50%
71100	429	RTI - (1-534)	\$ 12,000	2,555	\$ 9,445	21.29%
71100	429	Instructional Supplies - Science Materials	\$ 21,296	21,296	\$ -	100.00%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
71100	429	Instructional Supplies - STEAM (536) +1K Donation	\$ 15,000	7,141	\$ 7,859	47.61%
71100	429	Instructional Supplies - Special Budget Request	\$ 35,000	-	\$ 35,000	0.00%
71100	449	Textbooks	\$ 782,800	101,604	\$ 681,196	12.98%
71100	449	Textbooks - Reserved for Encumbrances	\$ 488,001	486,291	\$ 1,710	99.65%
71100	471	Software Maintenance	\$ 100,000	45,203	\$ 54,798	45.20%
71100	499	Other Supplies and Materials	\$ -	-	\$ -	#DIV/0!
71100	535	Fee Waiver Student Fees	\$ 125,898	125,898	\$ -	100.00%
71100	535	Fee Waiver Student Performing Music	\$ 7,550	7,550	\$ -	100.00%
71100	722	Regular Instruction Equipment	\$ 73,017	17,379	\$ 55,638	23.80%
71100	722	Performing Music Equipment	\$ 43,614	11,093	\$ 32,521	25.43%
71100	722	Instruction Equipment - Special Budget Request	\$ 837,358	21,843	\$ 815,515	2.61%
71100	722	Technology - BOE Tech Plan (568)	\$ 1,260,000	1,179,204	\$ 80,796	93.59%
		Total Instruction	\$ 50,503,000	\$ 19,645,778	\$ 30,857,222	38.90%
		Alternative Instruction Program				
71150	116	Teachers	\$ 751,907	346,588	\$ 405,319	46.09%
71150	163	Educational Assistants	\$ 153,000	47,737	\$ 105,263	31.20%
71150	201	Social Security	\$ 55,199	22,940	\$ 32,259	41.56%
71150	204	Retirement	\$ 83,899	35,541	\$ 48,358	42.36%
71150	206	Life Insurance	\$ 2,172	805	\$ 1,367	37.06%
71150	207	Medical Insurance	\$ 104,000	56,758	\$ 47,242	54.57%
71150	208	Dental Insurance	\$ 3,163	1,621	\$ 1,542	51.25%
71150	211	Local Retirement	\$ -	917	\$ (917)	#DIV/0!
71150	212	Medicare	\$ 13,121	5,365	\$ 7,756	40.89%
71150	217	Retirement-Hybrid Stabilization	\$ 2,173	662	\$ 1,511	30.47%
71150	399	Other Contracted Services	\$ 5,908	5,908	\$ -	100.00%
71150	429	Instructional Supplies and Materials	\$ 15,356	15,356	\$ -	100.00%
71150	499	Other Supplies and Materials	\$ 3,046	3,046	\$ -	100.00%
71150	722	Regular Instruction Equipment	\$ 12,848	8,000	\$ 4,848	62.27%
		Total Alternative Instruction	\$ 1,205,792	\$ 551,244	\$ 654,548	45.72%
		SPECIAL EDUCATION				
71200	116	Teachers	\$ 3,261,443	1,175,378	\$ 2,086,065	36.04%
71200	117	Career Ladder	\$ 9,000	4,500	\$ 4,500	50.00%
71200	163	Educational Assistants	\$ 750,000	308,073	\$ 441,927	41.08%
71200	171	Speech Pathologist	\$ 539,951	195,844	\$ 344,107	36.27%
71200	198	Non Certified Substitutes	\$ 20,475	-	\$ 20,475	0.00%
71200	201	Social Security	\$ 279,433	98,514	\$ 180,919	35.26%
71200	204	Retirement	\$ 340,446	126,997	\$ 213,449	37.30%
71200	206	Life Insurance	\$ 10,994	3,811	\$ 7,183	34.67%
71200	207	Medical Insurance	\$ 501,000	218,719	\$ 282,281	43.66%
71200	208	Dental Insurance	\$ 18,016	7,741	\$ 10,275	42.97%
71200	211	Local Retirement	\$ -	2,207	\$ (2,207)	#DIV/0!
71200	212	Medicare	\$ 66,423	23,122	\$ 43,301	34.81%
71200	217	Retirement-Hybrid Stabilization	\$ 19,209	8,870	\$ 10,339	46.18%
71200	312	Contracts w/Private Agencies	\$ -	22,779	\$ (22,779)	#DIV/0!
71200	429	Instructional Supplies and Materials	\$ 17,650	5,964	\$ 11,686	33.79%
71200	499	Other Supplies and Materials	\$ -	113	\$ (113)	#DIV/0!
		Total Special Education	\$ 5,834,040	\$ 2,202,631	\$ 3,631,409	37.75%
		VOCATIONAL INSTRUCTION				
71300	116	Teachers	\$ 1,689,878	593,791	\$ 1,096,087	35.14%
71300	117	Career Ladder	\$ 4,000	2,000	\$ 2,000	50.00%
71300	163	Educational Assistants	\$ 80,500	25,993	\$ 54,507	32.29%
71300	201	Social Security	\$ 108,239	36,172	\$ 72,067	33.42%
71300	204	Retirement	\$ 131,571	46,284	\$ 85,287	35.18%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
71300	206	Life Insurance	\$ 4,259	1,337	\$ 2,922	31.39%
71300	207	Medical Insurance	\$ 212,000	92,666	\$ 119,334	43.71%
71300	208	Dental Insurance	\$ 6,624	2,912	\$ 3,712	43.96%
71300	211	Local Retirement	\$ -	-	\$ -	#DIV/0!
71300	212	Medicare	\$ 25,728	8,460	\$ 17,269	32.88%
71300	217	Retirement-Hybrid Stabilization	\$ 6,999	2,606	\$ 4,393	37.24%
71300	399	Other Contracted Services	\$ 1,617	1,617	\$ -	100.00%
71300	429	Instructional Supplies and Materials	\$ 39,240	11,447	\$ 27,793	29.17%
71300	429	Forward Funding	\$ 1,617	1,617	\$ -	100.00%
71300	730	Vocational Equipment	\$ 4,389	-	\$ 4,389	0.00%
		Total Vocational Instruction	\$ 2,316,661	\$ 826,902	\$ 1,489,759	35.69%
		ATTENDANCE				
72110	189	Other Salaries and Wages	\$ 212,330	85,134	\$ 127,196	40.10%
72110	201	Social Security	\$ 12,952	4,817	\$ 8,135	37.19%
72110	204	State Retirement	\$ 16,880	5,761	\$ 11,119	34.13%
72110	206	Life Insurance	\$ 510	92	\$ 418	18.01%
72110	207	Medical Insurance	\$ 33,278	15,517	\$ 17,761	46.63%
72110	208	Dental Insurance	\$ 1,910	444	\$ 1,466	23.27%
72110	211	Local Retirement	\$ -	507	\$ (507)	#DIV/0!
72110	212	Medicare	\$ 3,079	1,127	\$ 1,952	36.59%
72110	217	Retirement - Hybrid Stabilization	\$ 2,229	966	\$ 1,263	43.34%
72110	471	Software Maintenance	\$ 52,672	-	\$ 52,672	0.00%
		Total Attendance	\$ 335,840	\$ 114,365	\$ 221,475	34.05%
		HEALTH SERVICES				
72120	131	Medical Personnel	\$ 689,484	261,206	\$ 428,278	37.88%
72120	201	Social Security	\$ 42,103	15,244	\$ 26,859	36.21%
72120	204	Retirement	\$ 54,814	20,047	\$ 34,767	36.57%
72120	206	Life Insurance	\$ 1,655	475	\$ 1,180	28.69%
72120	207	Medical Insurance	\$ 100,000	35,547	\$ 64,453	35.55%
72120	208	Dental Insurance	\$ 3,000	953	\$ 2,047	31.78%
72120	212	Medicare	\$ 9,998	3,565	\$ 6,433	35.66%
72120	217	Retirement-Hybrid Stabilization	\$ 7,240	1,832	\$ 5,408	25.30%
72120	355	Travel	\$ 1,800	323	\$ 1,477	17.92%
72120	399	Other Contracted Services	\$ 8,320	165	\$ 8,155	1.98%
72120	413	Drugs & Medical Supplies	\$ 3,580	2,496	\$ 1,084	69.72%
72120	422	Food Supplies	\$ -	-	\$ -	#DIV/0!
72120	499	Other Supplies & Materials	\$ 15,700	10,323	\$ 5,377	65.75%
72120	524	Staff Development	\$ 1,000	5,193	\$ (4,193)	519.29%
72120	599	CSH - Donations	\$ 100,000	-	\$ 100,000	0.00%
72120	735	Health Equipment	\$ 500	-	\$ 500	0.00%
		Total Health Services	\$ 1,039,194	\$ 357,368	\$ 681,827	34.39%
		STUDENT SUPPORT				
72130	117	Career Ladder	\$ 2,000	1,000	\$ 1,000	50.00%
72130	123	Guidance Personnel	\$ 1,517,961	629,730	\$ 888,231	41.49%
72130	161	Secretary	\$ 49,500	20,505	\$ 28,995	41.43%
72130	189	Other Salaries & Benefits	\$ 961,939	305,889	\$ 656,050	31.80%
72130	201	Social Security	\$ 154,416	55,968	\$ 98,448	36.25%
72130	204	Retirement	\$ 202,141	74,746	\$ 127,395	36.98%
72130	206	Life Insurance	\$ 6,075	1,757	\$ 4,318	28.92%
72130	207	Medical Insurance	\$ 357,960	118,301	\$ 239,659	33.05%
72130	208	Dental Insurance	\$ 12,187	3,506	\$ 8,681	28.77%
72130	211	Local Retirement	\$ -	1,082	\$ (1,082)	#DIV/0!
72130	212	Medicare	\$ 36,705	13,089	\$ 23,616	35.66%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72130	217	Retirement-Hybrid Stabilization	\$ 14,522	5,853	\$ 8,669	40.30%
72130	322	Evaluation & Testing	\$ 30,000	-	\$ 30,000	0.00%
72130	322	AP Testing (2-583)	\$ 105,000	-	\$ 105,000	0.00%
72130	399	Other Contracted Services - Pre-ACT Assessment	\$ 8,000	-	\$ 8,000	0.00%
72130	524	Inservice/Staff Development	\$ -	1,464	\$ (1,464)	#DIV/0!
72130	599	Other Charges	\$ -	-	\$ -	#DIV/0!
72130	790	Reserved for Encumbrances	\$ -	-	\$ -	#DIV/0!
72130	790	Other Equipment (1-529)	\$ 2,500	-	\$ 2,500	0.00%
		Total Student Support	\$ 3,460,906	\$ 1,232,891	\$ 2,228,015	35.62%
		INSTRUCTION SUPPORT				
72210	105	Administration	\$ 728,452	305,371	\$ 423,081	41.92%
72210	117	Career Ladder	\$ 8,000	4,000	\$ 4,000	50.00%
72210	129	Librarians	\$ 850,322	305,605	\$ 544,717	35.94%
72210	137	Educational Media Personnel	\$ 329,000	120,774	\$ 208,226	36.71%
72210	161	Secretary	\$ 124,500	49,810	\$ 74,690	40.01%
72210	189	Other Salaries and Wages	\$ 1,181,111	489,334	\$ 691,777	41.43%
72210	189	Other Salaries and Wages - Tech Teacher Leader	\$ 30,500	-	\$ 30,500	0.00%
72210	201	Social Security	\$ 198,365	76,655	\$ 121,710	38.64%
72210	204	Retirement	\$ 250,581	96,626	\$ 153,955	38.56%
72210	206	Life Insurance	\$ 7,805	2,405	\$ 5,400	30.82%
72210	207	Medical Insurance	\$ 310,378	127,508	\$ 182,870	41.08%
72210	208	Dental Insurance	\$ 10,183	4,319	\$ 5,864	42.41%
72210	211	Local Retirement	\$ -	1,985	\$ (1,985)	#DIV/0!
72210	212	Medicare	\$ 47,152	17,233	\$ 29,919	36.55%
72210	217	Retirement-Hybrid Stabilization	\$ 6,911	1,272	\$ 5,639	18.41%
72210	355	Travel	\$ 11,500	2,161	\$ 9,339	18.79%
72210	355	Travel Academic Competitions - Robotics Team (5K) (16-57)	\$ 10,000	4,250	\$ 5,750	42.50%
72210	399	Niswonger Class Fees (555)	\$ 5,000	500	\$ 4,500	10.00%
72210	399	Contracted Services Niswonger Consortium Fee (555)	\$ 15,200	20,034	\$ (4,834)	131.80%
72210	399	Other Contracted Services (5\$ Transact)	\$ 9,000	-	\$ 9,000	0.00%
72210	399	Other Contracted Services-Safety Net Program (1-031)	\$ 41,000	-	\$ 41,000	0.00%
72210	399	Other Contracted Services - Frontline	\$ 28,000	28,980	\$ (980)	103.50%
72210	399	Other Contracted Services - Robotics Team (16-572)	\$ 1,000	1,500	\$ (500)	150.00%
72210	399	Other Contracted Services - Bloomz	\$ 16,500	-	\$ 16,500	0.00%
72210	399	Other Contracted Services - 504 Online System	\$ 5,000	-	\$ 5,000	0.00%
72210	399	Other Contracted Services - Major Clarity	\$ 7,000	7,630	\$ (630)	109.00%
72210	399	At-Risk Services (1-964)	\$ 1,000	-	\$ 1,000	0.00%
72210	399	Random Drug Testing (DOT Physicals)	\$ 16,000	1,255	\$ 14,745	7.84%
72210	399	Technology (1-053)	\$ -	-	\$ -	#DIV/0!
72210	399	Other Contracted Services - Renaissance Learning	\$ -	39,600	\$ (39,600)	#DIV/0!
72210	399	Contracted Services - RC (1-030)	\$ 2,400	751	\$ 1,649	31.29%
72210	399	Internal Assessment Platform - Illuminate	\$ 55,000	-	\$ 55,000	0.00%
72210	399	Other Contracted Services - STEM 536	\$ -	950	\$ (950)	#DIV/0!
72210	399	Other Contracted Services (Misc)	\$ 20,000	9,391	\$ 10,609	46.96%
72210	432	Library Books Media	\$ 42,472	40,010	\$ 2,462	94.20%
72210	471	Software Maintenance	\$ -	4,614	\$ (4,614)	#DIV/0!
72210	471	Software Maintenance - Library Software	\$ 15,000	-	\$ 15,000	0.00%
72210	499	Other Supplies & Materials	\$ 10,000	4,333	\$ 5,667	43.33%
72210	499	Mclass Amplify Program (1-524)	\$ 26,000	23,880	\$ 2,120	91.85%
72210	499	Other Supplies & Materials-RC (1-030)	\$ 7,700	1,090	\$ 6,610	14.15%
72210	499	Other Supplies and Materials - Robotics Team (16-572)	\$ 5,000	-	\$ 5,000	0.00%
72210	499	Shoe Fund (1-520)	\$ 15,725	7,293	\$ 8,432	46.38%
72210	499	Raptor (964)	\$ 2,400	-	\$ 2,400	0.00%
72210	499	Homeless Donations (701)	\$ 11,678	2,333	\$ 9,345	19.98%
72210	524	Teacher Leadership Academy (537)	\$ 44,500	17,150	\$ 27,350	38.54%
72210	524	In-service Staff Dev. System Wide/School Based	\$ 148,780	76,317	\$ 72,463	51.30%
72210	524	AP Staff Development (2-583)	\$ 10,000	-	\$ 10,000	0.00%
72210	599	Non Revenue Producing Sports \$30K (25/5)	\$ 35,000	14,189	\$ 20,811	40.54%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72210	599	Non Revenue Producing Sports - Reserved for Encumbrance	\$ 17,723	13,472	\$ 4,252	76.01%
72210	599	Other Scharges - MS Competition Fees	\$ 3,000	-	\$ 3,000	0.00%
72210	599	Other Charges	\$ 4,000	-	\$ 4,000	0.00%
72210	790	Non Revenue Producing Sports - Arts \$20K (15/5)	\$ 25,000	3,555	\$ 21,445	14.22%
72210	790	Other Equipment - Special Budget Request	\$ 179,352	161,417	\$ 17,935	90.00%
72210	790	Safety - Radios (1-964) - Elementary	\$ 5,000	-	\$ 5,000	0.00%
72210	790	Other Equipment	\$ 5,000	-	\$ 5,000	0.00%
		Total Instruction Support	\$ 4,940,190	\$ 2,089,554	\$ 2,850,636	42.30%
		ALTERNATIVE INSTRUCTIONAL SUPPORT				
72215	161	Secretaries	\$ 37,000	13,985	\$ 23,015	37.80%
72215	201	Social Security	\$ 2,255	734	\$ 1,521	32.56%
72215	204	Retirement	\$ 2,942	1,059	\$ 1,883	35.98%
72215	206	Life Insurance	\$ 89	18	\$ 71	20.52%
72215	207	Medical Insurance	\$ 9,700	5,156	\$ 4,544	53.16%
72215	208	Dental Insurance	\$ 145	40	\$ 105	27.71%
72215	211	Local Retirement	\$ -	-	\$ -	#DIV/0!
72215	212	Medicare	\$ 537	172	\$ 365	31.97%
72215	217	Retirement - Hybrid Stabilization	\$ 389	221	\$ 168	56.81%
72215	336	Maintenance and Repair Services - Equipment	\$ -	-	\$ -	#DIV/0!
72215	355	Travel	\$ -	-	\$ -	#DIV/0!
72215	435	Office Supplies	\$ 2,462	2,462	\$ -	100.00%
72215	524	In-Service/Staff Development	\$ 2,000	-	\$ 2,000	0.00%
		Total Alternative Instruction Support	\$ 57,519	\$ 23,847	\$ 33,672	41.46%
		SPECIAL EDUCATION SUPPORT				
72220	105	Administration	\$ 132,081	37,701	\$ 94,380	28.54%
72220	117	Career Ladder	\$ 1,000	-	\$ 1,000	0.00%
72220	124	Psychological Personnel	\$ 78,324	28,481	\$ 49,843	36.36%
72220	131	Physical Therapist	\$ 175,147	101,056	\$ 74,091	57.70%
72220	161	Secretary	\$ 106,000	41,726	\$ 64,274	39.36%
72220	189	Other Salaries & Wages	\$ -	19,169	\$ (19,169)	#DIV/0!
72220	201	Social Security	\$ 30,047	13,290	\$ 16,757	44.23%
72220	204	Retirement	\$ 43,742	19,245	\$ 24,497	44.00%
72220	206	Life Insurance	\$ 1,182	431	\$ 751	36.46%
72220	207	Medical Insurance	\$ 72,000	33,667	\$ 38,333	46.76%
72220	208	Dental Insurance	\$ 2,424	1,167	\$ 1,257	48.14%
72220	211	Local Retirement	\$ -	220	\$ (220)	#DIV/0!
72220	212	Medicare	\$ 7,142	3,108	\$ 4,034	43.52%
72220	217	Retirement-Hybrid Stabilization	\$ 2,166	1,589	\$ 577	73.35%
72220	312	Contracts with Private Agencies	\$ 10,000	7,222	\$ 2,778	72.22%
72220	314	Contracts with Public Carriers	\$ 2,000	-	\$ 2,000	0.00%
72220	336	Maintenance & Repair Services - Equipment	\$ 500	-	\$ 500	0.00%
72220	355	Travel	\$ 5,000	2,141	\$ 2,859	42.83%
72220	499	Other Supplies & Materials	\$ 5,000	1,016	\$ 3,984	20.32%
72220	524	In Service/Staff Development	\$ 10,000	10,813	\$ (813)	108.13%
		Total Special Education Support	\$ 683,755	\$ 322,042	\$ 361,713	47.10%
		VOCATIONAL INSTRUCTION SUPPORT				
72230	105	Administration	\$ 127,665	53,194	\$ 74,471	41.67%
72230	117	Career Ladder	\$ 3,000	1,500	\$ 1,500	50.00%
72230	161	Secretary	\$ 37,500	13,772	\$ 23,728	36.72%
72230	201	Social Security	\$ 10,258	3,982	\$ 6,276	38.82%
72230	204	Retirement	\$ 11,880	4,767	\$ 7,113	40.13%
72230	206	Life Insurance	\$ 404	165	\$ 239	40.82%
72230	207	Medical Insurance	\$ 20,500	8,162	\$ 12,338	39.81%
72230	208	Dental Insurance	\$ 558	231	\$ 327	41.40%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
72230	212	Medicare	\$ 2,438	931	\$ 1,507	38.20%
72230	217	Retirement - Hybrid Stabilization	\$ 394	221	\$ 173	56.07%
72230	355	Travel	\$ 154	154	\$ -	100.00%
72230	399	Other Contracted Services	\$ 41,000	14,989	\$ 26,011	36.56%
72230	435	Office Supplies	\$ 154	154	\$ -	100.00%
72230	499	Print Shop Enterprise Account	\$ 10,000	-	\$ 10,000	0.00%
72230	499	Other Supplies & Materials PRINT SHOP	\$ 100,000	52,217	\$ 47,783	52.22%
72230	524	In-Service/Staff Development	\$ -	135	\$ (135)	#DIV/0!
		Total Vocational Instruction Support	\$ 365,905	\$ 154,574	\$ 136,860	42.24%
		TECHNOLOGY				
72250	105	Administration	\$ 103,880	43,261	\$ 60,620	41.64%
72250	121	Technicians	\$ 1,047,316	424,167	\$ 623,149	40.50%
72250	201	Social Security	\$ 70,223	26,970	\$ 43,253	38.41%
72250	204	Retirement	\$ 161,354	61,243	\$ 100,111	37.96%
72250	206	Life Insurance	\$ 2,763	941	\$ 1,822	34.06%
72250	207	Medical Insurance	\$ 175,000	66,722	\$ 108,279	38.13%
72250	208	Dental Insurance	\$ 5,809	2,321	\$ 3,488	39.96%
72250	211	Local Retirement	\$ -	3,223	\$ (3,223)	#DIV/0!
72250	212	Medicare	\$ 16,692	6,308	\$ 10,384	37.79%
72250	217	Retirement - Hybrid Stabilization	\$ 2,092	2,605	\$ (513)	124.54%
72250	307	Technology Communications	\$ 6,300	1,194	\$ 5,106	18.96%
72250	320	Dues and Memberships	\$ 900	-	\$ 900	0.00%
72250	350	Other Charges-Internet/ENA	\$ 200,000	76,680	\$ 123,320	38.34%
72250	355	Travel Technology	\$ 3,000	-	\$ 3,000	0.00%
72250	399	Contracted Services	\$ 44,200	166	\$ 44,034	0.38%
72250	411	Data Processing Supplies	\$ 11,500	1,345	\$ 10,155	11.70%
72250	435	Office Supplies Technology	\$ 1,700	778	\$ 923	45.74%
72250	471	Software Maintenance - Content Filter	\$ 26,000	-	\$ 26,000	0.00%
72250	471	Software Maintenance - Endpoint Protection - Trend	\$ 35,000	92,520	\$ (57,520)	264.34%
72250	471	Subscription Renewal - ID Auto	\$ 28,000	-	\$ 28,000	0.00%
72250	471	Subscription Renewal - iBoss Cloud Storage	\$ -	23,999	\$ (23,999)	#DIV/0!
72250	471	Subscription Renewal - School Messenger	\$ 14,000	-	\$ 14,000	0.00%
72250	471	Software Maintenance - Jatheon/Email Archive	\$ 5,000	-	\$ 5,000	0.00%
72250	471	Software Maintenance - KnowBe4	\$ 22,000	-	\$ 22,000	0.00%
72250	471	Software Maintenance - TeamViewer	\$ 11,000	-	\$ 11,000	0.00%
72250	471	Software Maintenance - VXRail	\$ 26,000	-	\$ 26,000	0.00%
72250	471	Software Maintenance - Microsoft EES - OS and Office L	\$ 36,000	38,265	\$ (2,265)	106.29%
72250	471	Software Maintenance - Cisco Prime & ISE - Wireless net	\$ 36,000	15,692	\$ 20,308	43.59%
72250	471	Software Maintenance - Veeam	\$ 6,200	5,097	\$ 1,103	82.21%
72250	471	Software Maintenance - Help Desk	\$ 25,000	24,624	\$ 376	98.50%
72250	471	Software Maintenance - VMWare	\$ 12,000	-	\$ 12,000	0.00%
72250	471	Software Maintenance - MDM - Apple Devices Mosyle	\$ 15,000	-	\$ 15,000	0.00%
72250	471	Software Maintenance - SonicWall - Firewall	\$ 10,000	24,346	\$ (14,346)	243.46%
72250	471	Software Maintenance - KACE	\$ 1,300	-	\$ 1,300	0.00%
72250	471	Software Maintenance - Identity Automation Rapid	\$ 50,000	-	\$ 50,000	0.00%
72250	471	Software Hosting Services	\$ 16,000	15,476	\$ 524	96.73%
72250	471	Software Maintenance - Other	\$ 5,000	3,445	\$ 1,555	68.90%
72250	499	Other Supplies & Materials Technology	\$ 10,500	107	\$ 10,393	1.02%
72250	499	Other Supplies & Materials Technology - Chromebooks	\$ 67,261	-	\$ 67,261	0.00%
72250	524	In-service Staff Development - Technology	\$ 10,000	-	\$ 10,000	0.00%
72250	709	Data Processing Equipment Technology	\$ 30,000	17,813	\$ 12,187	59.38%
		Total Technology	\$ 2,349,990	\$ 979,307	\$ 1,370,683	41.67%
		BOARD OF EDUCATION				
72310	189	Other Salaries & Wages - Attorney	\$ -	7,055	\$ (7,055)	#DIV/0!

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72310	206	Life Insurance	\$ 420	54	\$ 366	12.86%
72310	207	Medical Insurance	\$ 27,000	10,760	\$ 16,240	39.85%
72310	212	Employer Medicare	\$ -	102	\$ (102)	#DIV/0!
72310	305	Audit Service	\$ 20,000	20,800	\$ (800)	104.00%
72310	320	Dues and Memberships	\$ 14,000	9,131	\$ 4,869	65.22%
72310	331	Legal Services	\$ 10,000	-	\$ 10,000	0.00%
72310	355	Travel	\$ 2,000	-	\$ 2,000	0.00%
72310	399	Other Contracted Services	\$ 10,000	6,940	\$ 3,060	69.40%
72310	499	Other Supplies & Materials	\$ 2,000	401	\$ 1,599	20.04%
72310	506	Liability Insurance	\$ 89,952	-	\$ 89,952	0.00%
72310	506	*Athletic Liability Insurance	\$ 40,000	40,942	\$ (942)	102.36%
72310	508	Corporate Surety Bonds	\$ 150	144	\$ 6	96.00%
72310	510	Trustee's Commission	\$ 520,000	129,577	\$ 390,423	24.92%
72310	513	Workman's Compensation Insurance	\$ 403,032	-	\$ 403,032	0.00%
72310	524	In-service Staff Development	\$ 25,500	11,895	\$ 13,605	46.65%
72310	599	Other Charges	\$ 30,000	757	\$ 29,244	2.52%
72310	599	Athletics/Band Travel	\$ 80,000	36,550	\$ 43,450	45.69%
		Total Board of Education	\$ 1,274,054	\$ 275,108	\$ 998,946	21.59%
		Superintendent				
72320	101	Superintendent	\$ 184,787	77,083	\$ 107,704	41.71%
72320	117	Career Ladder	\$ 1,000	-	\$ 1,000	0.00%
72320	161	Secretary	\$ 53,000	22,695	\$ 30,305	42.82%
72320	201	Social Security	\$ 15,742	5,287	\$ 10,455	33.58%
72320	204	Retirement	\$ 18,840	7,630	\$ 11,210	40.50%
72320	206	Life Insurance	\$ 573	212	\$ 361	37.07%
72320	207	Medical Insurance	\$ 31,000	12,425	\$ 18,575	40.08%
72320	208	Dental Insurance	\$ 820	342	\$ 478	41.66%
72320	211	Local Retirement	\$ -	-	\$ -	#DIV/0!
72320	212	Medicare	\$ 3,883	1,503	\$ 2,380	38.70%
72320	217	Retirement - Hybrid Stabilization	\$ 557	325	\$ 232	58.26%
72320	299	Other Fringe Benefits	\$ 10,000	5,000	\$ 5,000	50.00%
72320	306	Bank Charges	\$ 5,000	-	\$ 5,000	0.00%
72320	307	Communications	\$ 79,457	17,879	\$ 61,578	22.50%
72320	320	Dues & Memberships	\$ 12,000	10,563	\$ 1,437	88.03%
72320	348	Postal Charges	\$ 10,000	3,181	\$ 6,819	31.81%
72320	355	Travel	\$ 1,000	-	\$ 1,000	0.00%
72320	399	Other Contracted Services	\$ 21,200	7,273	\$ 13,927	34.31%
72320	435	Office Supplies	\$ 7,000	3,318	\$ 3,682	47.41%
72320	499	Other Supplies and Materials	\$ -	34	\$ (34)	#DIV/0!
72320	524	Staff Development - Leadership Program	\$ 11,000	2,355	\$ 8,645	21.41%
72320	599	Other Charges	\$ 13,000	-	\$ 13,000	0.00%
72320	701	Administrative Equipment	\$ 2,000	-	\$ 2,000	0.00%
		Total Director of Schools	\$ 481,859	\$ 177,104	\$ 304,755	36.75%
		OFFICE OF THE PRINCIPAL				
72410	104	Principals	\$ 1,358,575	542,750	\$ 815,825	39.95%
72410	117	Career Ladder	\$ 1,000	1,000	\$ -	100.00%
72410	119	Bookkeepers	\$ 480,000	181,843	\$ 298,157	37.88%
72410	121	Data Processing Personnel	\$ 68,389	28,496	\$ 39,894	41.67%
72410	139	Assistant Principals	\$ 1,760,803	797,009	\$ 963,794	45.26%
72410	161	Secretary	\$ 1,074,000	428,627	\$ 645,373	39.91%
72410	201	Social Security	\$ 289,309	115,400	\$ 173,909	39.89%
72410	204	Retirement	\$ 392,890	155,149	\$ 237,741	39.49%
72410	206	Life Insurance	\$ 11,383	4,055	\$ 7,328	35.63%
72410	207	Medical Insurance	\$ 520,000	242,999	\$ 277,001	46.73%
72410	208	Dental Insurance	\$ 16,015	7,782	\$ 8,233	48.59%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended	Actual	Budget Amount	Percentage
			Budget	Amounts	Remaining	of Budget to Date
72410	211	Local Retirement	\$ -	4,577	\$ (4,577)	#DIV/0!
72410	212	Medicare	\$ 68,770	26,989	\$ 41,781	39.25%
72410	217	Retirement - Hybrid Stabilization	\$ 13,912	6,598	\$ 7,314	47.43%
72410	307	Communication	\$ 100,000	19,740	\$ 80,260	19.74%
72410	320	Dues & Memberships	\$ 2,214	2,214	\$ -	100.00%
72410	348	Postal Charges	\$ 7,067	6,581	\$ 486	93.13%
72410	355	Travel	\$ 2,384	2,384	\$ -	100.00%
72410	399	Other Contracted Services	\$ -	-	\$ -	#DIV/0!
72410	435	Office Supplies	\$ 5,887	5,887	\$ -	100.00%
72410	471	Software Maintenance - Raptor	\$ 14,500	-	\$ 14,500	0.00%
72410	524	In-service/Staff Development	\$ 912	-	\$ 912	0.00%
72410	599	Safety Grant	\$ 131,700	-	\$ 131,700	0.00%
72410	701	Administrative Equipment	\$ -	3,582	\$ (3,582)	#DIV/0!
		Total Office of the Principal	\$ 6,319,710	\$ 2,583,663	\$ 3,736,047	40.88%
		FISCAL SERVICES				
72510	105	Administration	\$ 118,413	48,718	\$ 69,696	41.14%
72510	119	Bookkeepers	\$ 308,812	118,172	\$ 190,640	38.27%
72510	201	Social Security	\$ 26,059	10,383	\$ 15,676	39.84%
72510	204	Retirement	\$ 64,837	25,245	\$ 39,592	38.94%
72510	206	Life Insurance	\$ 1,025	342	\$ 683	33.33%
72510	207	Medical Insurance	\$ 46,100	18,645	\$ 27,456	40.44%
72510	208	Dental Insurance	\$ 1,250	582	\$ 668	46.59%
72510	211	Local Retirement	\$ -	1,542	\$ (1,542)	#DIV/0!
72510	212	Medicare	\$ 6,195	2,407	\$ 3,788	38.86%
72510	217	Retirement - Hybrid Stabilization	\$ 1,915	795	\$ 1,120	41.53%
72510	320	Dues & Memberships	\$ 1,500	500	\$ 1,000	33.33%
72510	355	Travel	\$ 100	97	\$ 3	97.21%
72510	399	Other Contracted Services	\$ 50,000	716	\$ 49,284	1.43%
72510	411	Data Processing Supplies	\$ 4,500	4,258	\$ 242	94.61%
72510	435	Office Supplies	\$ 4,000	1,151	\$ 2,849	28.77%
72510	499	Other Supplies and Materials	\$ 1,000	90	\$ 910	9.00%
72510	524	Staff Development	\$ 5,000	1,149	\$ 3,851	22.97%
72510	599	Other Charges	\$ 250	1	\$ 249	0.21%
72510	701	Administrative Equipment	\$ 3,000	-	\$ 3,000	0.00%
		Total Fiscal Services	\$ 643,956	\$ 234,792	\$ 409,164	36.46%
		HUMAN RESOURCES				
72520	105	Supervisor/Director	\$ 113,420	29,551	\$ 83,869	26.05%
72520	161	Secretary	\$ 79,000	33,320	\$ 45,680	42.18%
72520	189	Other Salaries & Wages	\$ -	7,055	\$ (7,055)	#DIV/0!
72520	201	Social Security	\$ 11,737	3,623	\$ 8,114	30.87%
72520	204	State Retirement	\$ 20,311	6,926	\$ 13,385	34.10%
72520	206	Life Insurance	\$ 462	78	\$ 384	16.81%
72520	207	Medical Insurance	\$ 18,252	8,911	\$ 9,341	48.82%
72520	208	Dental Insurance	\$ 820	308	\$ 513	37.50%
72520	212	Medicare	\$ 2,790	950	\$ 1,840	34.03%
72520	217	Retirement - Hybrid Stabilization	\$ 1,191	423	\$ 768	35.48%
72520	320	Dues and Memberships	\$ 600	150	\$ 450	25.00%
72520	355	Travel	\$ 1,000	-	\$ 1,000	0.00%
72520	399	Other Contracted Services	\$ 300	-	\$ 300	0.00%
72520	435	Office Supplies	\$ 1,000	1,370	\$ (370)	136.96%
72520	524	Staff Development	\$ 1,250	1,241	\$ 9	99.28%
72520	599	Other Charges	\$ -	-	\$ -	#DIV/0!
72520	701	Administrative Equipment	\$ 1,250	2,000	\$ (750)	160.00%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
		Total Human Resources	\$ 253,383	\$ 95,905	\$ 157,479	37.85%
		OPERATION OF PLANT				
72610	160	Guards	\$ 211,108	46,049	\$ 165,059	21.81%
72610	166	Custodial Personnel	\$ 1,897,500	722,139	\$ 1,175,361	38.06%
72610	166	Summer Worker (510)	\$ 16,960	-	\$ 16,960	0.00%
72610	166	Custodian Overtime	\$ 5,000	21,413	\$ (16,413)	428.26%
72610	201	Social Security	\$ 129,964	45,404	\$ 84,560	34.94%
72610	204	Retirement	\$ 244,179	82,174	\$ 162,005	33.65%
72610	206	Life Insurance	\$ 5,113	1,333	\$ 3,780	26.07%
72610	207	Medical Insurance	\$ 289,000	119,226	\$ 169,774	41.25%
72610	208	Dental Insurance	\$ 9,100	3,879	\$ 5,221	42.63%
72610	211	Local Retirement	\$ -	7,141	\$ (7,141)	#DIV/0!
72610	212	Medicare	\$ 30,893	10,618	\$ 20,275	34.37%
72610	217	Retirement - Hybrid Stabilization	\$ -	4,533	\$ (4,533)	#DIV/0!
72610	359	Disposal Fees	\$ 130,000	47,651	\$ 82,349	36.65%
72610	399	Other Contracted Services	\$ -	23,357	\$ (23,357)	#DIV/0!
72610	410	Custodial Supplies	\$ 150,000	82,402	\$ 67,598	54.93%
72610	415	Electricity	\$ 1,900,000	679,220	\$ 1,220,780	35.75%
72610	434	Natural Gas	\$ 275,000	30,452	\$ 244,548	11.07%
72610	454	Water & Sewer	\$ 300,000	109,723	\$ 190,277	36.57%
72610	499	Other Supplies & Materials	\$ 5,000	2,645	\$ 2,355	52.91%
72610	720	Plant Operating Equipment	\$ 5,000	150	\$ 4,850	3.00%
		Total Operation of Plant	\$ 5,603,817	\$ 2,039,508	\$ 3,564,309	36.39%
		MAINTENANCE OF PLANT				
72620	105	Administration	\$ 90,274	37,614	\$ 52,660	41.67%
72620	161	Secretary	\$ 45,000	16,549	\$ 28,451	36.78%
72620	167	Maintenance Personnel	\$ 1,148,396	425,831	\$ 722,565	37.08%
72620	201	Social Security	\$ 78,302	26,832	\$ 51,470	34.27%
72620	204	Retirement	\$ 206,237	72,799	\$ 133,438	35.30%
72620	206	Life Insurance	\$ 3,081	1,001	\$ 2,080	32.48%
72620	207	Medical Insurance	\$ 213,000	85,972	\$ 127,028	40.36%
72620	208	Dental Insurance	\$ 6,393	2,585	\$ 3,808	40.44%
72620	211	Local Retirement	\$ -	1,810	\$ (1,810)	#DIV/0!
72620	212	Medicare	\$ 18,613	6,276	\$ 12,337	33.72%
72620	217	Retirement - Hybrid Stabilization	\$ 4,819	2,220	\$ 2,599	46.06%
72620	307	Communications	\$ 12,000	1,844	\$ 10,156	15.36%
72620	336	Maint & Repair Service - Equipment	\$ 7,500	10,249	\$ (2,749)	136.66%
72620	399	Other Contracted Services	\$ 115,000	35,504	\$ 79,496	30.87%
72620	399	ESG M&V Services	\$ 17,000	-	\$ 17,000	0.00%
72620	399	Other Contracted Svcs - Rsvrd for Encmbrnc	\$ 22,893	11,447	\$ 11,446	50.00%
72620	499	Other Supplies & Materials	\$ 260,000	111,952	\$ 148,048	43.06%
72620	499	Other Supplies & Materials - Rsvrd for Enmn	\$ 5,422	3,482	\$ 1,940	64.23%
72620	499	Other Supplies & Materials - Special Budget Requests	\$ 6,500	-	\$ 6,500	0.00%
72620	599	Other Charges-In-service/Staff Development.	\$ 3,000	-	\$ 3,000	0.00%
72620	717	Plant Maintenance Equipment	\$ 40,000	-	\$ 40,000	0.00%
		Total Maintenance of Plant	\$ 2,303,431	\$ 853,968	\$ 1,449,462	37.07%
		TRANSPORTATION				
72710	189	Other Salaries & Wages - Bus Assistants	\$ 38,600	6,757	\$ 31,843	17.50%
72710	201	Social Security	\$ 2,393	411	\$ 1,982	17.17%
72710	204	Retirement	\$ 4,270	488	\$ 3,782	11.42%
72710	211	Local Retirement	\$ 300	-	\$ 300	0.00%
72710	212	Medicare	\$ 560	96	\$ 464	17.16%

JOHNSON CITY SCHOOLS						
Statement of Revenues, Expenditures, and Changes in Fund Balance						
For the Period Ended November 30, 2023						
						41.67%
			Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
72710	217	Retirement - Hybrid Stabilization	\$ -	41	\$ (41)	#DIV/0!
72710	314	Contracts w/Public Carrier	\$ 2,909,423	-	\$ 2,909,423	0.00%
72710	338	Maint & Repair Service	\$ 15,000	6,153	\$ 8,847	41.02%
72710	425	Gasoline	\$ 50,000	15,947	\$ 34,053	31.89%
72710	450	Tires & Tubes	\$ 5,000	1,314	\$ 3,686	26.27%
72710	453	Vehicle Parts	\$ 9,000	1,235	\$ 7,765	13.72%
72710	729	Transportation Equipment	\$ 260,000	-	\$ 260,000	0.00%
		Total Transportation	\$ 3,294,546	\$ 32,441	\$ 3,262,105	0.98%
		PUBLIC RELATIONS				
72810	189	Other Salaries and Wages	\$ 70,440	29,350	\$ 41,090	41.67%
72810	201	Social Security	\$ 4,297	1,612	\$ 2,685	37.51%
72810	204	Retirement	\$ 5,600	2,222	\$ 3,378	39.68%
72810	206	Life Insurance	\$ 169	63	\$ 106	37.51%
72810	207	Medical Insurance	\$ 15,500	6,213	\$ 9,288	40.08%
72810	208	Dental Insurance	\$ 410	171	\$ 239	41.66%
72810	211	Local Retirement	\$ -	-	\$ -	#DIV/0!
72810	212	Medicare	\$ 1,021	377	\$ 644	36.92%
72810	217	Retirement - Hybrid Stabilization	\$ 740	420	\$ 320	56.72%
72810	320	Dues and memberships	\$ -	50	\$ (50)	#DIV/0!
72810	355	Travel Public Relations	\$ 2,000	-	\$ 2,000	0.00%
72810	399	Contracted Services Public Relations	\$ 11,000	10,719	\$ 281	97.44%
72810	435	Office Supplies Public Relations	\$ 1,500	-	\$ 1,500	0.00%
72810	499	Other Supplies & Materials-Public Relations	\$ 4,200	1,210	\$ 2,990	28.82%
72810	524	In-service Staff Development - Public Relations	\$ 4,200	2,413	\$ 1,787	57.45%
72810	599	Other Charges Public Relations	\$ 2,000	1,002	\$ 998	50.09%
72810	709	Data Processing Equipment Public Relations	\$ 3,000	-	\$ 3,000	0.00%
		Total Public Relations	\$ 126,077	\$ 55,820	\$ 70,257	44.27%
		COMMUNITY SERVICE				
73300	105	Supervisor/Director	\$ 309,500	119,916	\$ 189,584	38.75%
73300	166	Custodial Personnel	\$ 22,000	9,785	\$ 12,215	44.48%
73300	189	Other Salaries and Wages	\$ 690,500	244,755	\$ 445,745	35.45%
73300	201	Social Security	\$ 63,200	22,924	\$ 40,276	36.27%
73300	204	Retirement	\$ 12,200	6,123	\$ 6,077	50.19%
73300	206	Life Insurance	\$ 290	128	\$ 162	44.27%
73300	207	Medical Insurance	\$ 18,480	9,449	\$ 9,031	51.13%
73300	208	Dental Insurance	\$ 730	278	\$ 452	38.07%
73300	211	Local Retirement	\$ 9,330	36	\$ 9,294	0.39%
73300	212	Medicare	\$ 14,778	5,361	\$ 9,417	36.28%
73300	217	Hybrid Stabilization	\$ -	834	\$ (834)	#DIV/0!
73300	307	Communications	\$ 2,400	247	\$ 2,153	10.31%
73300	355	Travel	\$ 5,200	-	\$ 5,200	0.00%
73300	399	Other Contracted Services	\$ 9,550	446	\$ 9,104	4.67%
73300	422	Food Supplies	\$ 46,143	5,813	\$ 40,330	12.60%
73300	429	Instructional Supplies and Materials	\$ -	81	\$ (81)	#DIV/0!
73300	499	Other Supplies	\$ 56,221	12,369	\$ 43,852	22.00%
73300	509	Refunds	\$ 1,150	975	\$ 176	84.74%
73300	524	Staff Development	\$ 4,900	340	\$ 4,560	6.94%
73300	599	Other Charges	\$ 25,550	9,520	\$ 16,030	37.26%
73300	790	Other Equipment	\$ 12,000	2,834	\$ 9,166	23.61%
		Total Community Services	\$ 1,304,122	\$ 452,217	\$ 851,905	34.68%
		EARLY CHILDHOOD EDUCATION				
73400	105	Supervisor/Director	\$ 21,500	14,315	\$ 7,185	66.58%

JOHNSON CITY SCHOOLS							
Statement of Revenues, Expenditures, and Changes in Fund Balance							
For the Period Ended November 30, 2023							
						41.67%	
				Amended	Actual	Budget Amount	Percentage
				Budget	Amounts	Remaining	of Budget to Date
73400	116	Teachers	\$	63,745	46,355	\$ 17,390	72.72%
73400	163	Educational Assistants	\$	19,500	5,286	\$ 14,214	27.11%
73400	189	Other Salaries & Wages	\$	226,700	61,884	\$ 164,816	27.30%
73400	201	Social Security	\$	19,497	7,751	\$ 11,746	39.75%
73400	204	Retirement	\$	5,068	3,505	\$ 1,563	69.16%
73400	206	Life Insurance	\$	150	128	\$ 22	85.02%
73400	207	Medical Insurance	\$	14,144	2,613	\$ 11,531	18.47%
73400	208	Dental Insurance	\$	410	237	\$ 173	57.81%
73400	211	Local Retirement	\$	425	-	\$ 425	0.00%
73400	212	Medicare	\$	5,182	1,813	\$ 3,369	34.98%
73400	217	Retirement - Hybrid Stabilization	\$	874	547	\$ 327	62.61%
73400	307	Communications	\$	50	16	\$ 34	32.00%
73400	356	Tuition	\$	-	-	\$ -	#DIV/0!
73400	399	Other Contracted Services	\$	900	-	\$ 900	0.00%
73400	422	Food Supplies	\$	-	1,540	\$ (1,540)	#DIV/0!
73400	429	Instructional Supplies	\$	-	6,564	\$ (6,564)	#DIV/0!
73400	499	Other Supplies & Materials	\$	8,500	469	\$ 8,031	5.52%
73400	509	Refunds	\$	800	150	\$ 650	18.75%
73400	524	Staff Development	\$	2,000	-	\$ 2,000	0.00%
73400	599	Other Charges	\$	3,000	184	\$ 2,816	6.13%
73400	790	Other Equipment	\$	2,000	-	\$ 2,000	0.00%
Total Early Childhood Education			\$	394,445	\$ 153,356	\$ 241,089	38.88%
CAPITAL OUTLAY							
76100	314	Architectural Services	\$	-	22,959	\$ (22,959)	#DIV/0!
76100	599	Summer Painting and Improvement (510)	\$	10,000		\$ 10,000	0.00%
76100	599	Non-Capital Building Improvements	\$	60,000		\$ 60,000	0.00%
76100	707	Building Improvements	\$	190,000	19,999	\$ 170,001	10.53%
76100	707	Building Improvements - Special Budget Requests	\$	695,500		\$ 695,500	0.00%
76100	707	Reserved For Capital Outlay	\$	507,396		\$ 507,396	0.00%
76100	707	SHHS Classroom Renovation Project	\$	1,164,918	748,907	\$ 416,011	64.29%
76100	707	Reserved for Encumbrances	\$	64,556	64,556	\$ -	100.00%
76100	799	Other Capital Outlay	\$	1,128,000	32,804	\$ 1,095,196	2.91%
76100	799	Other Capital Outlay - Special Budget Requests	\$	18,000		\$ 18,000	0.00%
76100	799	Other Capital Outlay - Reserved for Encumbrances	\$	3,817		\$ 3,817	0.00%
Total Capital Outlay			\$	3,842,187	\$ 889,225	\$ 2,952,962	23.14%
DEBT SERVICE							
82130	601	Sales Tax Trust Fund	\$	1,924,510	849,765	\$ 1,074,745	44.15%
82130	601	ESG Bond Principal Payments	\$	477,000	-	\$ 477,000	0.00%
82130	601	ESG Bond Principal Payments 2017 Issue	\$	390,000		\$ 390,000	0.00%
82230	603	ESG Bond Interest Payments	\$	14,310	4,618	\$ 9,692	32.27%
82230	603	ESG Bond Interest Payments - 2017 Issue	\$	158,900		\$ 158,900	0.00%
82230	699	ESG Bond Other Services/Fees Payments	\$	9,000	822	\$ 8,178	9.13%
Total Debt Service			\$	2,973,720	\$ 855,204	\$ 2,118,516	28.76%
TRANSFERS							
99100	590	Operating Transfers (CSH, PREK, HOMELESS)	\$	52,739	2,674	\$ 50,065	5.07%
99100	590	Operating Transfer - SRO Overtime	\$	10,000	3,449	\$ 6,551	34.49%
Total Transfers			\$	62,739	\$ 6,123	\$ 56,616	9.76%
TOTAL EXPENDITURES			\$	101,970,839	\$ 37,204,935	\$ 64,469,956	36.49%

JOHNSON CITY SCHOOLS					
Statement of Revenues, Expenditures, and Changes in Fund Balance					
For the Period Ended November 30, 2023					
					41.67%
		Amended Budget	Actual Amounts	Budget Amount Remaining	Percentage of Budget to Date
	NET CHANGE IN FUND BALANCE	\$ (7,442,585)	\$ (2,658,487)	\$ (4,488,149)	
	NET CHANGE IN FUND BALANCE BREAKDOWN				
	UNDESIGNATED				
	One-Time Special Budget Requests	\$ 1,113,152	\$ 161,417	\$ 951,735	
	22-23 Year-End Reserves	\$ 3,291,229	\$ 1,302,968	\$ 1,988,261	
	Technology Equipment	\$ 1,260,000	\$ 456,846	\$ 803,154	
	Indian Trail Field Improvements	\$ 1,100,000	\$ -	\$ 1,100,000	
	Textbooks	\$ 500,221	\$ 101,604	\$ 398,617	
	Total Undesignated Fund Balance	\$ 7,264,602	\$ 2,022,835	\$ 5,241,767	
	EDUCARE	\$ 177,983	\$ 49,748	\$ 128,235	
	Total Net Change in Fund Balance	\$ 7,442,585	\$ 2,558,874	\$ 4,883,711	

Acct	Acct	AMOUNT
A	Asset	
11130	CASH IN BANK	12,989,749.50
11131	FOOD SERVICE CASH	-603.22
11133	RETAINAGE ESCROW ACCOUNT	299,283.99
11200	INVENTORIES	61,888.44
11300	INVESTMENTS	856,075.37
11410	ACCOUNTS RECEIVABLE	584.40
11420	DUE FROM WASHINGTON CO GASB 33	18,705,286.00
11430	DUE FROM OTHER GOVERNMENTS	5,853,757.71
11440	DUE FROM OTHER FUNDS	0.00
11460	DUE FROM CITY GENERAL FUND	0.00
48610	DONATIONS	0.00
71100	REGULAR INSTRUCTION PROGRAM	0.00
-----	Asset	38,766,022.19
		=====
L	Liability	
21100	ACCOUNTS PAYABLE	-897.16
21200	ACCRUED PAYROLL	-1,551,303.20
21310	INCOME TAX WITHHELD AND UNPAID	-25.33
21311	STATE INCOME TAX	25.33
21320	SOCIAL SECURITY TAX	-96,180.76
21325	EMPLOYEE MEDICARE DEDUCTION	-22,482.49
21330	RETIREMENT CONTRIBUTIONS	-103,116.99
21331	THE TRUST COMPANY	-1,518.60
21332	GREAT WEST DC PLAN	2,914.84
21340	FAMILY HEALTH INSURANCE	0.00
21341	MEDICAL INSURANCE	29,132.80
21342	SECTION 125	-75,965.54
21344	PAYROLL DEDUCTIONS	-301.06
21345	JCEA	0.00
21346	NTA	0.00
21347	NAS INC	0.00
21348	DENTAL INSURANCE	14,961.34
21350	TAX SHELTER ANNUITIES	-200.00
21351	HEALTH SAVINGS ACCOUNT	0.00
21360	GARNISHMENTS AND LEVIES	0.00
21370	EXTENSION SERVICE PAYROLL DEDU	0.00
21390	OTHER PAYROLL DEDUCTIONS	-3,802.12
21410	CONSTRUCTION RETAINAGE PAYABLE	-176,226.09
21500	DUE TO OTHER FUNDS	0.00
21518	DEFERRED REVENUE	-18,705,641.02
21520	DUE TO FOOD SERVICE	0.00
21521	REVTRAK CLEARING ACCOUNT	-49.97
21540	DUE TO DEBT SERVICE FUND 1/4 C	-531,691.10
21555	DUE TO OTHER GOVERNMENTS	0.00
-----	Liability	-21,222,367.12
		=====

Acct	Acct	AMOUNT
Q	Equity	
34110	RESERVED FOR ENCUMBRANCES - CU	-1,330,679.17
34130	RESERVED FOR CHROMEBOOKS	-67,260.52
34141	RESERVED FOR SITE-BASED	0.00
34142	RESERVED FOR THE ARTS	0.00
34143	RESERVED FOR ADULT EDUCATION	0.00
34144	LOCAL EXTENDED CONTRACT	0.00
34145	RESERVED FOR BOILER - MAINTENA	0.00
34147	RESERVED FOR MAINTENANCE EQUIP	0.00
34150	RESERVED FOR INVENTORY	-73,263.04
34170	RESERVED FOR PROJECT SMILE	0.00
34179	LOCAL EXTENDED CONTRACTS	-47,071.26
34180	RESERVED FOR SUMMER SCHOOL	0.00
34181	RESERVED FOR LOCAL DONATIONS	-17,402.55
34379	RESERVED FOR EXTENDED CONTRACT	0.00
34380	RESERVED FOR CAREER LADDER PRO	4,054.74
34381	RESERVED FOR BEP CLASSROOM	0.00
34383	RESERVED FOR TECHNOLOGY	0.00
34384	RESERVED FOR TEXTBOOKS	0.00
34385	RESERVED FOR STAFF DEVELOPMENT	0.00
34390	OTHER STATE EDUCATION RESERVES	0.00
34391	RESERVED FOR SUMMER YOUTH	0.00
34392	RESERVED FOR TECH CENTER AUCTI	0.00
34393	RESERVED FOR CAPITAL OUTLAY	-1,672,314.17
34394	RESERVE FOR HVAC	0.00
34395	RESERVE FOR SPECIAL BUDGET REQ	-156,500.00
34400	RESERVED FOR COMPENSATED ABSEN	-82,405.51
34450	RESERVED FOR GOLLONG	0.00
35110	DESIGNATED FOR 0.03 FUND BALAN	-2,783,872.44
35120	DESIGNATED FOR STIMULUS RECOVE	0.00
39000	UNDESIGNATED FUND BALANCE	-11,316,941.15
-----	Equity	-17,543,655.07
		=====
-----		0.00
Grand Asset Totals		38,766,022.19
Grand Liability Totals		-21,222,367.12
Grand Equity Totals		-17,543,655.07
Grand Totals		0.00

Number of Accounts: 429

***** End of report *****

Fnd Acct	Acct	AMENDED BUDGET	MONTH-TO-DATE COLLECTIONS	YEAR-TO-DATE COLLECTIONS	UNCOLLECTED REVENUES	PERCENT COLLECTED	
40000							
141	40110	CURRENT PROPERTY TAX	12,412,095.00	974,703.55	1,779,700.88	10,632,394.12	14.34%
141	40120	TRUSTEE'S COLLECTIONS - PRIOR	354,555.00	23,923.00	92,622.87	261,932.13	26.12%
141	40130	CIRCUIT CLERK/CLERK & MASTER C	100,000.00	2,976.37	30,446.41	69,553.59	30.45%
141	40140	INTEREST AND PENALTY	150,000.00	4,632.29	23,551.42	126,448.58	15.70%
141	40150	PICK-UP TAXES	5,500.00	1.82	34.51	5,465.49	0.63%
141	40162	PAYMENTS IN LIEU OF TAXES - LO	215,000.00	0.00	231,634.89	-16,634.89	107.74%
141	40163	PAYMENTS IN LIEU OF TAXES - OT	18,000.00	591.73	10,533.18	7,466.82	58.52%
141	40210	LOCAL OPTION SALES TAX	19,545,087.00	1,598,479.66	8,713,866.38	10,831,220.62	44.58%
141	40270	BUSINESS TAX	443,000.00	12,134.63	165,457.35	277,542.65	37.35%
141	40275	MIXED DRINK TAX	3,500.00	8.76	39.57	3,460.43	1.13%
141	40320	BANK EXCISE TAX	80,000.00	0.00	0.00	80,000.00	0.00%
141	40350	INTERSTATE TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00%
141	40390	OTHER STATUTORY LOCAL TAXES	0.00	0.00	0.00	0.00	0.00%
141	40---		33,326,737.00	2,617,451.81	11,047,887.46	22,278,849.54	33.15%
41000							
141	41110	MARRIAGE LICENSE	1,500.00	201.90	851.38	648.62	56.76%
141	41---		1,500.00	201.90	851.38	648.62	56.76%
43000							
141	43511	TUITION - REGULAR DAY STUDENTS	250,000.00	15,394.57	118,766.60	131,233.40	47.51%
141	43512	TUITION - ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00%
141	43513	TUITION - SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00%
141	43517	TUITION - ONLINE LEARNING	0.00	100.00	2,100.00	-2,100.00	0.00%
141	43581	COMMUNITY SERVICE FEES-CHILDRE	1,408,800.00	106,714.86	486,862.15	921,937.85	34.56%
141	43990	OTHER CHARGES FOR SERVICES	41,000.00	7,454.00	47,004.61	-6,004.61	114.65%
141	43---		1,699,800.00	129,663.43	654,733.36	1,045,066.64	38.52%
44000							
141	44110	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00%
141	44120	LEASE / RENTALS	0.00	0.00	0.00	0.00	0.00%
141	44146	E-RATE FUNDING	0.00	0.00	0.00	0.00	0.00%
141	44160	RETIREEES' INSURANCE PAYMENTS	15,000.00	405.42	8,204.06	6,795.94	54.69%
141	44170	MISCELLANEOUS REFUNDS	0.00	3,644.00	7,410.82	-7,410.82	0.00%
141	44530	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
141	44570	CONTRIBUTIONS	10,000.00	2,300.00	2,300.00	7,700.00	23.00%
141	44990	OTHER LOCAL REVENUES	1,000.00	32.40	184.64	815.36	18.46%
141	44---		26,000.00	6,381.82	18,099.52	7,900.48	69.61%
46000							
141	46510	TISA	44,784,779.00	4,478,477.87	17,913,911.50	26,870,867.50	40.00%
141	46511	BASIC EDUCATION PROGRAM	0.00	0.00	0.00	0.00	0.00%
141	46512	BEP ARRA	0.00	0.00	0.00	0.00	0.00%

<u>Fnd</u>	<u>Acct</u>	<u>Acct</u>	<u>AMENDED</u> <u>BUDGET</u>	<u>MONTH-TO-DATE</u> <u>COLLECTIONS</u>	<u>YEAR-TO-DATE</u> <u>COLLECTIONS</u>	<u>UNCOLLECTED</u> <u>REVENUES</u>	<u>PERCENT</u> <u>COLLECTED</u>
46000							
141	46530	ENGERY EFFICIENT SCHOOLS	0.00	0.00	0.00	0.00	0.00%
141	46550	DRIVER EDUCATION	9,000.00	0.00	0.00	9,000.00	0.00%
141	46590	OTHER STATE EDUCATION FUNDS	0.00	0.00	0.00	0.00	0.00%
141	46592	INTERNET CONNECTIVITY	0.00	0.00	0.00	0.00	0.00%
141	46610	CAREER LADDER PROGRAM	89,279.00	0.00	44,100.01	45,178.99	49.40%
141	46612	EXTENDED CONTRACT	0.00	0.00	0.00	0.00	0.00%
141	46615	EXTENDED CONTRACT ARRA	0.00	0.00	0.00	0.00	0.00%
141	46690	TEST FEE	0.00	0.00	0.00	0.00	0.00%
141	46850	MIXED DRINK TAX	0.00	0.00	0.00	0.00	0.00%
141	46980	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00%
141	46990	OTHER STATE REVENUES	0.00	0.00	0.00	0.00	0.00%
141	46---		44,883,058.00	4,478,477.87	17,958,011.51	26,925,046.49	40.01%
47000							
141	47304	REMOTE TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00%
141	47590	OTHER FEDERAL THROUGH STATE	0.00	0.00	0.00	0.00	0.00%
141	47640	ROTC REIMBURSEMENT	55,000.00	6,278.60	22,390.80	32,609.20	40.71%
141	47---		55,000.00	6,278.60	22,390.80	32,609.20	40.71%
48000							
141	48610	DONATIONS	0.00	0.00	0.92	-0.92	0.00%
141	48---		0.00	0.00	0.92	-0.92	0.00%
49000							
141	49800	OPERATING TRANSFERS	0.00	0.00	0.00	0.00	0.00%
141	49810	CITY GENERAL FUND TRANSFER	14,536,159.00	968,894.67	4,844,473.35	9,691,685.65	33.33%
141	49---		14,536,159.00	968,894.67	4,844,473.35	9,691,685.65	33.33%
Grand Revenue Totals			94,528,254.00	8,207,350.10	34,546,448.30	59,981,805.70	36.55%

Number of Accounts: 175

***** End of report *****

Fnd	Acct	Acct	AMENDED BUDGET	MONTH-TO-DATE	YEAR-TO-DATE	OUTSTANDING	2023-24 FYTD	Percent of
			AMOUNT	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	Unencumbered Bal	Budget Remaining
141	71100	REGULAR INSTRUCTION PROGRAM	50,503,000.33	4,521,645.35	19,634,618.18	134,326.53	30,734,055.62	60.86
141	71150	ALTERNATIVE INSTRUCTION PROGRA	1,205,792.00	128,034.17	551,243.64	0.00	654,548.36	54.28
141	71200	SPECIAL EDUCATION PROGRAM	5,834,040.00	540,340.23	2,202,631.40	3,365.07	3,628,043.53	62.19
141	71300	VOCATION EDUCATION PROGRAM	2,316,661.00	207,648.47	826,901.64	1,000.00	1,488,759.36	64.26
141	71600	ADULT EDUCATION PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
141	72110	ATTENDANCE	335,839.59	29,407.46	114,364.63	4,171.59	217,303.37	64.70
141	72120	HEALTH SERVICES	1,039,194.00	93,810.98	357,368.43	0.00	681,825.57	65.61
141	72130	OTHER STUDENT SUPPORT	3,460,906.00	299,798.07	1,232,890.86	107.50	2,227,907.64	64.37
141	72210	REGULAR INSTRUCTION PROGRAM	4,940,190.00	514,480.23	2,100,713.90	47,651.84	2,791,824.26	56.51
141	72215	ALTERNATIVE INSTRUCTION PROGRA	57,519.00	5,163.04	23,846.64	0.00	33,672.36	58.54
141	72220	SPECIAL EDUCATION PROGRAM	683,755.00	67,270.76	322,041.77	1,384.14	360,329.09	52.70
141	72230	VOCATION EDUCATION PROGRAM	365,905.00	26,122.92	154,573.75	102,110.68	109,220.57	29.85
141	72250	TECHNOLOGY	2,349,989.52	267,003.11	979,306.55	7,825.22	1,362,857.75	57.99
141	72260	ADULT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
141	72310	BOARD OF EDUCATION	1,274,054.00	80,722.87	275,107.64	27,299.00	971,647.36	76.26
141	72320	OFFICE OF THE SUPERINTENDENT	481,859.00	35,083.43	177,103.98	1,586.41	303,168.61	62.92
141	72410	OFFICE OF THE PRINCIPAL	6,319,710.00	550,833.89	2,583,662.97	0.00	3,736,047.03	59.12
141	72510	FISCAL SERVICES	643,956.00	50,289.63	234,792.38	1,995.04	407,168.58	63.23
141	72520	HUMAN RESOURCES	253,383.00	22,443.86	95,904.50	0.00	157,478.50	62.15
141	72610	OPERATION OF PLANT	5,603,817.00	451,244.71	2,039,508.37	9,441.80	3,554,866.83	63.44
141	72620	MAINTENANCE OF PLANT	2,303,430.61	174,930.85	853,967.85	38,748.26	1,410,714.50	61.24
141	72710	TRANSPORTATION	3,294,546.00	29,566.91	32,440.85	0.00	3,262,105.15	99.02
141	72810	CENTRAL AND OTHER	126,077.00	9,262.25	55,820.48	798.25	69,458.27	55.09
141	73300	COMMUNITY SERVICES	1,304,122.29	107,003.98	452,216.71	7,397.69	844,507.89	64.76
141	73400	EARLY CHILDHOOD EDUCATION	394,445.00	40,841.53	153,356.24	793.30	240,295.46	60.92
141	76100	REGULAR CAPITAL OUTLAY	3,842,186.90	190,864.22	889,224.84	273,201.74	2,679,760.32	69.75
141	82130	PRINCIPAL	2,791,510.00	155,767.42	849,764.68	0.00	1,941,745.32	69.56
141	82230	INTEREST	182,210.00	0.00	5,439.61	0.00	176,770.39	97.01
141	99100	TRANSFERS TO OTHER FUNDS	62,739.00	6,122.98	6,122.98	0.00	56,616.02	90.24
Grand Expense Totals			101,970,837.24	8,605,703.32	37,204,935.47	663,204.06	64,102,697.71	62.86

Number of Accounts: 6031

***** End of report *****

**SCHOOL BOARD AGENDA ITEM
JANUARY 2024 MEETING**

TOPIC: PEP – SALES TAX “Educational Facilities Trust Fund”

BACKGROUND INFORMATION:

PEP – Sales Tax Acct:

As of November 30, 2023, the Educational Facilities bank account had a balance of \$8,158,192. Sales Tax deposits for November consisted of \$268,624 for the City portion (September Sales) and \$155,767 for the School portion (August Sales). Collections received for the year are \$30,414 above 2022-2023 (1.4% increase).

Interest earnings of \$3,329, for October was posted to the account in November.

Disbursements for November consisted of the monthly interest payment for the 2010 Series VII-I-1 Bond.

Please feel free to call me if you have questions (434-5212).

RESPECTFULLY SUBMITTED: *Leia Valley*

PEP Sales Tax Account (Educational Facilities Trust)
November 30, 2023

	FY24 Budget	November, 2023	October, 2023	1st Quarter	Current Year to Date	% of Budget	Previous Year to Date
Beginning Bank Balance		\$ 7,830,493.05	\$ 7,490,625.46	\$ 6,843,433.73	\$ 6,843,433.73		\$ 6,453,533.32
Revenues							
City Sales Tax	\$ 3,342,000.00	\$ 268,623.72	\$ 264,186.69	\$ 844,379.52	\$ 1,377,189.93	41.21%	\$ 1,341,787.98
School Sales Tax	1,900,000.00	155,767.42	162,306.16	531,691.10	\$ 849,764.68	44.72%	\$ 854,752.64
ADA Adjustment	-			-	\$ -	#DIV/0!	\$ 42,237.30
Interest	4,000.00	3,329.49	3,045.96	11,493.36	\$ 17,868.81	446.72%	\$ 3,560.26
Total Revenues	5,246,000.00	427,720.63	429,538.81	1,387,563.98	2,244,823.42	42.79%	2,242,338.18
Expenditures							
2010 Series VII-I-1 Principal	1,790,000.00			-	-	0.00%	-
2010 Series VII-I-1 Interest	705,150.00	100,021.28	89,671.22	250,216.86	439,909.36	62.39%	230,763.97
2019 GO Bond Library Roof- Principal	-			-	-	#DIV/0!	-
2019 Library Roof GO Bond - Interest	-			-	-	#DIV/0!	1,875.00
2019 GO Refunding Principal	-			-	-	#DIV/0!	-
2019 GO Refunding Interest	-			177,108.48	177,108.48	#DIV/0!	6,875.00
2020 Refunding Principal	-			-	-	#DIV/0!	-
2020 GO Refunding Interest	-			-	-	#DIV/0!	41,528.91
2020 GO - Elem Additions Principal	1,540,000.00			-	-	0.00%	-
2020 GO - Elem Additions Interest	523,550.00			268,796.91	268,796.91	51.34%	631,675.00
2022 GO Bond - Principal	60,000.00			-	-	0.00%	-
2022 GO Bond - Interest	84,250.00			44,250.00	44,250.00	52.52%	28,600.00
Bank Services Charges	9,000.00			-	-	0.00%	767.33
Total Expenditures	4,711,950.00	100,021.28	89,671.22	740,372.25	930,064.75	19.74%	942,085.21
Total Net	\$ 534,050.00	\$ 327,699.35	\$ 339,867.59	\$ 647,191.73	\$ 1,314,758.67		\$ 1,300,252.97
Ending Balance		\$ 8,158,192.40	\$ 7,830,493.05	\$ 7,490,625.46	\$ 8,158,192.40		\$ 7,753,786.29
Statement Balance		\$ 8,158,192.40	\$ 7,830,493.05				
Difference		\$ -	\$ -				



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

To: Johnson City Board of Education
From: David J. Timbs, Ed.D., Supervisor of Secondary and Instructional Technology
Date: December 11, 2023
Re: Approval of 2023-24 Science Hill High School “Program of Studies”

Please approve the attached “Program of Studies” for Science Hill High School. Changes for 2023-24 are included on the cover sheet before the POS begins.

Please reach out if you have any questions.



BOARD OF EDUCATION

Kathy Hall, Chair Paula Treece, Vice Chair Beth Simpson, Secretary
Dr. Ginger Carter Herb Greenlee Thomas Hager, Jr Jonathan Kinnick

The mission of the Johnson City Schools is to enable all students to achieve excellence.



SY24-25 POS Changes

Graduation Requirements, p. 4

- Added Computer Science.

Allowable Substitutions, p. 5

- Updated to match Grad Sub Policy 3.103, excluding classes not offered.

End of Course Exams and Final Exams, p. 6

- “All students will be required to take the state End of Course examinations (Algebra 1, Geometry, Algebra 2, English 1, English 2, Biology 1, U.S. History)...”

Repeating a Course/Improving Grade, pg 8

- “NCAA does not may not recognize credits earned through a credit recovery program.”
 - NCAA Clearinghouse changed policy on credit recovery.

Science Hill High School Grading Scale, p. 9

- “All high school courses are weighted grades are determined on the above percentage scale.”
 - Avoid confusion with weighted GPA system.

Athletic Eligibility, p. 10

- Updated NCAA resource link
- “Certain courses will not count for NCAA core course requirements. Bridge Math, for example, is not an approved fourth year math course. Credit Recovery courses is not may not be approved for core courses by the NCAA Eligibility Center.”
 - Not offering Bridge Math next year.
 - NCAA Clearinghouse updated policy on credit recovery.

Diplomas, p. 10

- Added Industry 4.0 Diploma.

Graduation Distinctions, p. 11

- Added Career Readiness and Community Service distinctions.

Advanced Placement Courses, p. 13-19

- Cleaned up language.
- Updated links.
- Updated course sequence chart.

AP Awards Recognized at Science Hill, p. 20

- Removed State and National AP Scholar (College Board no longer grants these).

Online Courses, p. 23

- Added Computer Science, Statistics.
- Removed Computer Applications.

Dual Enrollment, pp. 25-26

- Added CTE dual enrollment information.
- Updated DE grant program link.

Parchment Transcript Services, p. 26

- Updated link to Parchment Support:
https://parchment.my.site.com/s/?language=en_US

Math Recommended Path, pp. 28

- Added Math Reasoning to Grade 12; replaces Bridge Math.
- “* Students having met ACT College Readiness Benchmark for mathematics or SAT College and Career Readiness Benchmark for math may use these courses as a 4th math course.”
 - Removed; not stated in Grad Sub Policy 3.103.

Science Recommended Path, p. 29

- Removed Ecology pathway because it only applies to IEP students.
- “* Students having met ACT College Readiness Benchmark for mathematics or SAT College and Career Readiness Benchmark for math may use these courses as a 4th math course.”
 - Removed; not stated in Grad Sub Policy 3.103.

Career Cluster Focus Areas, p. 30-31

- Added new program-specific Work Based Learning courses to each cluster.

Advanced Placement Research, p. 34

- “AP Research will be can be paired with AP or CP English”
 - Can pair with AP Lit or taken alone.

ACT Success, p. 35

- Changed grade level from 10-12 to 11-12.
- Removed prerequisite: “This course is by counselor/administration recommendation only and is based on students ACT composite score.”

Geometry (IEP only), p. 37

- Combined Geometry A & B in one semester.

Algebra 2, p. 38

- Added Algebra 2 (IEP only) to meet federal graduation requirements.
- Course descriptions for regular, honors, and IEP updated by department.

Mathematical Reasoning for Decision Making, p. 38

- New course replacing Bride Math.

Pre-Calculus I, p. 39

- Changed prerequisite to a recommended grade of C or better.

Ecology, p. 40

- Added (IEP Only) to course name.

Advanced Placement U.S. History, p. 45

- *“This course satisfies the U.S. History credit for graduation. Available to take online as a full-year class (grades 10-12).”*
 - Removed; not offered online.

Advanced Placement Psychology, p. 47

- Changed grade level 10-12 11-12.

Italian History: Roman Empire to Renaissance, p. 47

- Newly proposed elective social studies class.

Computer Science, p. 49

- Created CS “department” to explain new requirement and acceptable substitutions.

Physical Education, pp. 50-51

- Course descriptions for Lifetime Sports and Driver’s Ed updated by department.

JROTC 1,2,3,4, p. 52

- *“Two semesters of JROTC fulfills the Wellness and half credit of PE requirement. Third semester of JROTC meets the graduation requirement for ½ credit for Government and ½ credit Personal Finance. JROTC can also meet the Elective Focus requirement for graduation.”*
 - Removed for clarity. Focus Areas defined on page 6.

Track for Taking AP World Language, p. 54

- Updated to “Pathway for AP Spanish” because track does not apply to AP French.

Marching Band, p. 56

- Removed 9 Concert Band from list now that all grade levels are combined again.

Theatre, p. 56

- All course descriptions updated by department.

CTE (last paragraph), p. 59

- “Students must have 3 credits in an elective focus to graduate. These credits can be in academics, fine arts, JROTC or a CTE cluster program. To complete the elective focus credits in a CTE program, all 3 credits must be in the same program of study. **Class fee possibly required for some classes. Check fee list in student handbook.”
 - Removed due to CTE programs not on fee list.

CTE, pp. 60-77

- Added new Work Based Learning courses to each cluster

Updated CTE EPSO lists

- Mechatronics, p. 60
- Residential & Commercial Construction POS, Res. Comm. Const II, p. 62-63
- Office Management POS, Computer Applications, p. 65
- Criminal Justice & Correction Services POS, Criminal Justice III, p. 74
- STEM POS, Principles of Engineering & Technology, p. 76
- Automotive Maintenance and Light Repair POS, p. 77

Pharmacological Sciences, p. 69

- “Prerequisite: Health Science Education and Medical Therapeutics with a minimum grade of a B. Anatomy and Physiology with a minimum grade of a **C B**.”

Digital Electronics, p. 76

- Added Prerequisite: Principles of Engineering & Technology

Summary of Added Courses

Course	Reason
Geometry (IEP), p. 37	Combined Geometry A & B to one semester
Algebra 2 (IEP), p. 38	Meets federal graduation requirement
Math Reasoning, pp. 28, 38	New course replacing Bridge Math
Work Based Learning, pp. 30-31, 60-78	New state course codes for each program
Italian History, p. 47	New elective proposed to replace War & American Society
Computer Science, p. 49	New state requirement starting Fall 2024

Summary of Removed Courses

Course	Reason
Bridge Math	Not offering
English 1, 2, 3 (IEP)	Providing inclusion classes
German 1, 2, 3 Honors	No German teacher
9 Concert Band	9th grade band included with upperclassmen band again
SDC Criminal Justice	Replaced with TCAT DE Criminal Justice/Criminal Justice III
Topper Summit	Not offering

SCIENCE

HILL

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SCHOOL



Program of Studies

Science Hill High School reserves the right to change curriculum and class offerings as needed. This book is a guide to help students during the registration process, it is not a guarantee that individual courses will be offered. If changes occur in the Program of Studies, students will be informed during registration or at the beginning of the next school year. Changes in staff and final budget approval may limit or change course offerings. A course also may be dropped if too few students request the class.

School Year
2024 - 2025

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Graduation Requirements

To graduate from Science Hill High School, students must meet the graduation course requirements established for the year they first entered the 9th grade. Students should plan to exceed these requirements to prepare adequately for post-secondary success.

Please note that on the block schedule, students have 32 opportunities in four years to earn the required 28 credits for graduation. Students and parents are strongly urged to work closely with the student's counselor to ensure requirements for graduation are being met. Only students who have completed all requirements for graduation will be allowed to participate in the graduation ceremony.

Students need 28 credits to graduate with a Science Hill diploma. The state of Tennessee designates 22 of those credits, which leave students 6 credits to take as electives. Any student who attends a Tennessee Public High School their junior year is required to take the ACT to graduate and receive a regular high school diploma. Students must have a satisfactory record of attendance and discipline. All students must also take and pass a United States Civics Test and complete a project-based civics assessment administered in the Government course to graduate and receive a regular high school diploma.

ENGLISH	4 credits	English 1, English 2, English 3, English 4
MATH	4 credits	Algebra 1, Geometry, Algebra 2, and a fourth higher level math course above Algebra 1 <i>(Students must be enrolled in a math every year.)</i> *Math credits earned prior to entering ninth grade may meet specific diploma requirements but four additional math credits must be earned while in high school and students must be enrolled in a math every year.
SCIENCE	3 credits	Biology, Chemistry or Physics, and a third science lab course
SOCIAL STUDIES	3 credits	World History & Geography, US History & Geography, US Government & Civics, Economics
COMPUTER SCIENCE	1 credit	Beginning with freshman cohort Fall 2024
WELLNESS	1 credit	
PERSONAL FITNESS	0.5 credit	
PERSONAL FINANCE	0.5 credit	
WORLD LANGUAGE	2 credits	Two credits must be the same language
FINE ART	1 credit	
ELECTIVE FOCUS	3 credits	Includes three credits in any one of the following: Advanced Placement/Dual Enrollment, Career and Technical Education program, Fine Arts, Human Performance & Exercise Science, Humanities, JROTC, Math & Science
OTHER ELECTIVES	6 credits	
40 Hours of Community Service Required		

Total credits required by TN: 22 Total credits required by Science Hill High School: 28

Allowable Substitutions for Required Courses

Required Course	Allowed Substitution
Economics	Dual Enrollment Business Program Dual Enrollment Economics Program Marketing & Management I
English 3 or 4	AP English Language & Composition AP English Literature & Composition AP Research AP Seminar Dual Enrollment English Program SDC Speech and Communication
Fine Arts	Dual Enrollment Fine Arts Program Landscaping & Turf Science
Fourth Year Math	AP Computer Science Principles AP Computer Science A AP Mathematics Program AP Physics I: Algebra-Based AP Physics II: Algebra-Based Computer Science Computer Science Foundations Dual Enrollment Computer Science Program Dual Enrollment Mathematics Program Physics
Personal Finance	3 rd Semester JROTC Dual Enrollment Business Program
Physical Education	JROTC I Fall & Spring
Third Year Lab Science	AP Science Program AP Computer Science Principles AP Computer Science A Clinical Internship Computer Science Computer Science Foundations Dual Enrollment Computer Science Program Dual Enrollment Science Program Emergency Medical Services Practicum Nursing Education Principles of Engineering & Technology
U.S. Government	3 rd Semester JROTC Dual Enrollment U.S./American History Program
Wellness	JROTC I Fall & Spring

Area of Focus

Students will complete an area of focus earning no less than **three** credits in a program of study focusing on a particular concentration made up of three focused electives beyond the graduation requirements.

Advanced Placement/Dual Enrollment	Any three AP/DE classes including those required for graduation. Students may count an AP/DE class towards both a graduation requirement and an area of focus requirement at the same time
CTE	Three classes in the same CTE Program of Study
Fine Art	Any additional three performing or visual art classes beyond the graduation requirement
Human Performance & Exercise Science	Any additional two PE classes beyond the graduation requirement and Human Anatomy & Physiology
Humanities	Any combination of additional three English, Social Studies and/or World Language classes beyond the graduation requirement
JROTC	Three JROTC classes taken that do not already count for other substitutions. 2 credits can be substituted for Wellness requirement and ½ PE credit, 3 rd JROTC credit can be substituted for US Government and Finance
Math & Science	Any additional three math and/or science classes that are above the graduation requirement

Mandatory ACT

The Tennessee Department of Education requires that all students must take the ACT if enrolled in a Tennessee Public School during their junior year of high school. All juniors will take the ACT on the state testing date in the spring semester.

Civics Exam

Every student must pass a Civics Exam before graduation to earn a regular diploma. This exam will be administered through Canvas in Government classes. Any student enrolled in AP Government, dual enrollment social studies or transfers in with a Government credit must still take the Civics exam. Students must also complete the project-based civics assessment, which is completed through the Government classes.

Community Service

Students attending SHHS must complete 40 hours of community service as a graduation requirement. The community service hours must be completed outside of the regular school day except for Summer of Service, which is part of summer school. As hours are completed, students submit a signed verification form to the SHHS Registrar. Verification forms are in the SHHS Main Office and on Counselor Row. The form is also on the school website (click on Counselors>Community Service>Important Links find "Community Service Form"). Any organization of the student's or parent's choice may be used to acquire hours. If students need help finding ways to volunteer, the counselor's community service page of the SHHS web site has a list of opportunities.

End of Course Exams and Final Exams

All students will be required to take the state End of Course examinations (Algebra 1, Geometry, Algebra 2, English 1, English 2, Biology 1, U.S. History) and the EOC results will be 15% of the semester grade. Students who do not take the EOC exam will receive a grade of zero for the EOC. EOC courses may also have a final exam, which will count as a test grade in the last quarter of the semester.

Final Grades and GPA

Credits are awarded based on the final grades at the end of each semester for semester long courses and at the end of the year for yearlong courses. The final grade for the course is what is recorded on the student's transcript. The cumulative GPA is calculated from final grades. Graduation GPA is calculated after the Fall Semester of the senior year.

Credit for High School Courses Completed in Middle School

Students who have successfully completed high school courses for credit prior to ninth grade can receive credit(s) toward graduation. The course content must be based on the appropriate state curriculum standards. With principal approval, a student may repeat a course taken prior to ninth grade. If a course is repeated, there will be no record of the course taken prior to the ninth grade on the high school transcript. For grade level cohorts beginning with the class of 2027, courses taken for high school credit prior to ninth grade will be included in the calculation of the GPA. Math credits earned in middle school may meet specific diploma requirements but four additional math credits must be earned while in high school and students must be enrolled in a math every year.

Transfer Credits

Students who transfer into Science Hill High School from non-block schedule schools will be awarded credits for which they have earned. Students who have not completed a full-credit in core academic courses will be registered, schedule permitting, for the same full-credit course at Science Hill. The original $\frac{1}{2}$ credit will still be awarded to the student and appear on the transcript. For students who transfer in with $\frac{1}{2}$ credit in non-core courses, counselors will analyze the transfer transcript and award credit and may also recommend an alternate route via our online offerings to complete the full credit. The student may pre-test and then complete work based on the pre-test and the resulting credit will appear on the Science Hill transcript as a regular course fulfilling the credit requirement.

Topper Academy

As a "school within a school", Topper Academy provides an educational setting that provides both face-to-face and blended instruction to enable students to complete academic requirements in a self-paced, personalized environment. All courses offered at Topper Academy meet the graduation requirements for both a State of Tennessee diploma (22 credits) and a Science Hill High School diploma (28 credits). Topper Academy staff will analyze the transcripts of incoming students and plan a personalized pathway for each student.

Grade Classification

Students are classified as freshmen (cohort) at the beginning of their first year in high school. Students roll up to the next grade regardless of number of credits earned but must earn the required credits to graduate. Students have 4 years to graduate with their entering freshman class. **Ninth graders who earn fewer than four credits may begin their sophomore year at the Topper Academy to recover credits.**

World Language/Fine Arts Waiver

Most four-year universities require two high school credits in a world language and one fine art to be eligible for enrollment. The credit requirement for world language and/or fine arts may be waived by the local school district for students, under certain circumstances, to expand and enhance the elective focus. Students choosing this option must meet with their counselor and return a completed World Language/Fine Arts Waiver form.

Repeating a Course/Improving Grade

Students who fail a course required for graduation must earn the credit in one of the following ways:

- Repeat the full course in a SHHS traditional setting in the school year.
- Repeat the full course in a SHHS online course in the summer or school year.
- Complete the course in a SHHS credit recovery setting in the summer or school year.

For students who repeat the course in either the SHHS traditional or online setting, on the student's transcript, "NC" for non-credit will be issued for the failed course, and the failing grade will be removed from the student's cumulative GPA. The student's transcript and cumulative GPA will reflect the grade earned in the repeated course.

Students must receive approval by their counselor to complete the failed course through SHHS credit recovery. Administrative guidelines establish the process for earning credit through this program. For students who repeat the course in credit recovery, on the student's transcript, "NC" for non-credit will be issued for the failed course, and the failing grade will be removed from the student's cumulative GPA. Until the 2022-23 school year, students passing credit recovery courses received a grade of seventy percent (70%) under the state uniform grading system. For grades issued in the 2022-23 school year and thereafter, students passing credit recovery courses shall receive a grade of sixty (60%) percent under the state uniform grading system and "CR" will be listed by the course name to indicate the course was completed through Credit Recovery. The NCAA may not recognize credits earned through a credit recovery program.

Students who desire to improve their grade in a course taken at Science Hill must do so in one of the following ways:

- Repeat the full course in a SHHS traditional setting in the regular school year.
- Repeat the full course in a SHHS online course in the summer or school year.
- In extenuating circumstances, the counseling staff and administration of Science Hill may approve a student to repeat the full course in a Niswonger Foundation online course, which requires the student to pay a class access fee of \$145 or the current rate for the Niswonger course.

Students must receive approval by their counselor and a SH administrator to improve a grade in a course for which they already have credit. Generally, students are not permitted to repeat a course to improve a grade if they have already passed the next course in the sequence. On the student's transcript, "NC" for non-credit will be issued for the original course, and the original grade will be removed from the student's cumulative GPA. The student's transcript and cumulative GPA will reflect the grade earned in the repeated course.

Science Hill High School Grading Scale

Grade	Percentage Range
A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	0 - 59

- All high school grades are determined on the above percentage scale.
- Honors courses will have three (3) points added to the calculated average at the end of the semester.
- Statewide Dual Credit courses will have four (4) points added to the calculated average at the end of the semester if the student took the State Dual Credit Challenge Exam.
- Local Dual Credit courses will have four (4) points added to the calculated average at the end of the semester if the student took the local dual credit challenge exam.
- Industry Certification-aligned courses will have four (4) points added to the calculated average at the end of the semester if the student took the industry certification exam.
- Advanced Placement courses will have five (5) points added to the calculated average at the end of the semester. Student must take the AP exam in May to receive the extra points.

Calculating GPA

Each student will be assigned two Grade Point Averages (GPA's). One GPA will follow the State of Tennessee's Uniform Grading Policy and will be used to determine Hope Scholarship eligibility. This GPA will be labeled as "Hope Scholarship GPA". GPA calculation shall be on a 4.0 scale by assigning the following grade points: A = 4, B = 3, C = 2, D = 1 and F = 0. The GPA is the official method for calculating HOPE Scholarship eligibility, and shall be calculated by multiplying the quality points assigned to each course grade by the credit available for each course and dividing by the total number of credits available. This calculation shall be based on grades at the end of each qualifying course. Students will also be assigned a "Weighted GPA". The weighted GPA **WILL NOT** be used for the purposes of determining eligibility for Hope Scholarship. The following point scales are applicable for the weighted GPA:

AP Courses (must complete course and take AP Exam): A = 5, B = 4, C = 3, D = 2, F = 1

Industry Certification Courses (must earn Industry Cert), **Dual Enrollment Courses, Local Dual Credit Courses** (must complete course and take challenge exam), **Statewide Dual Credit Courses** (must complete course and take challenge exam): A = 4.75, B = 3.75, C = 2.75, D = 1.75, F = 0.75

Honors Courses (must complete the course): A = 4.5, B = 3.5, C = 2.5, D = 1.5, F = 0.5

Athletic Eligibility

Meeting the academic requirements for athletic eligibility is the responsibility of the student. The TSSAA requires students to earn at least 6 credits during the preceding school year to participate in athletics. Students whose 19th birthday is on or before August 1st may not participate in athletics. To be eligible as 9th graders, students must be **academically** promoted to the next grade.

Students interested in competing in athletics during their initial year of college must meet the eligibility requirements set by the NCAA. These requirements include specific high school coursework, along with a minimum Grade Point Average and ACT/SAT score. Students should register with the NCAA Eligibility Center during their junior year and complete registration at www.eligibilitycenter.org. To view requirements, visit the website below.

(http://fs.ncaa.org/Docs/eligibility_center/Student_Resources/CBSA.pdf)

Certain courses will not count for NCAA core course requirements. Credit Recovery courses may not be approved for core courses by the NCAA Eligibility Center. Please remember that the NCAA only considers grades in core classes for eligibility purposes.

NCAA Clearinghouse - www.eligibilitycenter.org

NAIA – www.playnaia.org

Diplomas for Graduation

ALTERNATE ACADEMIC DIPLOMA

An alternate academic diploma may be awarded to students with the most significant cognitive disabilities at the end of their fourth (4th) year of high schools who have:

1. Participated in the high school alternate assessments;
2. Earned the prescribed 22 credit minimum;
3. Received special education services or supports and made satisfactory progress on an individualized education program (IEP);
4. Maintained satisfactory records of attendance and conduct; and
5. Completed a transition assessment(s) that measures, at a minimum, postsecondary education and training, employment, and independent living, and community involvement.

Students who earn an AAD shall continue to be eligible for special education services under IDEA until the student receives a regular high school diploma or through the school year in which the student turns 22 years of age.

AP CAPSTONE DIPLOMA

Earn scores of 3 or higher in both of the AP Capstone courses and on four additional AP Exams of their choosing will receive the AP Capstone Diploma from the College Board.

AP CAPSTONE CERTIFICATE

Earn scores of 3 or higher in both of the AP Capstone courses but not on the four additional AP Exams will receive the AP Seminar and Research Certificate, signifying successful performance in those courses.

INDUSTRY 4.0 DIPLOMA

Earn at least nine credits of dual enrollment or work-based learning (WBL), meet no less than once per month during the school year with a career coach, and fulfill all other graduation requirements to earn the Industry 4.0 Diploma Distinction.

Graduation Distinctions

A variety of honors and distinctions may be awarded to graduating students meeting state or locally specified criteria. All diplomas must include 28 credits and 40 hours community service requirement. Determination of “Graduating with Honors” and “Graduating with Distinction” is made at the end of the students’ seventh semester. All documentation for distinctions must be submitted by the student to the counselor to be considered for graduation.

CAREER READINESS

Students graduating with a gold or platinum medal on National Career Readiness Certificate (WorkKeys) shall be recognized at their graduation ceremony.

COMMUNITY SERVICE

Students who voluntarily complete at least ten hours of community service each semester the student attends a public high school shall be recognized at their graduation ceremony (i.e. if a student is at SHHS for all four years of high school, then the total needed would be 80 hours or 10 for each of the 8 semesters).

DISTRICT DISTINCTION

Students shall be recognized as graduating with district distinction if they have met the graduation requirements, have obtained an overall grade point average of at least a 3.0 or higher on a 4.0 scale, and have earned an industry certification in his or her career interest category or a regionally-recognized industry certification.

DISTRICT HONORS

For the purposes of Johnson City Schools graduation with honors recognition, the following Latin system based on the weighted seventh semester GPA will be used:

Summa Cum Laude	4.25 and above
Magna Cum Laude	4.00-4.25
Cum Laude	3.75-3.99

STATE DISTINCTION

Students will be recognized as graduating with “state distinction” by attaining a B or better average and completing one (1) of the following:

- Earn a national and/or state recognized industry certification;
- Participate in at least one (1) of the Governor’s Schools;
- Participate in one (1) of the state’s ALL State musical organizations;
- Earn statewide recognition or award at a skill- or knowledge-based state tournament, convention, or competition hosted by a statewide student organization, and/or qualify for national recognition by a national student organization;
- Be selected as a National Merit Finalist or Semi-Finalist;
- Attain a score of thirty-one (31) or higher composite score on the ACT or SAT equivalent;
- Attain a score of three (3) or higher on at least two advanced placement exams;
- Earn twelve (12) or more semester hours of postsecondary credit.

STATE HONORS

Students who score at or above all the subject area readiness benchmarks on the ACT or equivalent score on the SAT will graduate with state honors.

ACT College Readiness Benchmark Scores*:

English	Math	Reading	Science
18	22	22	23

*subject to change as determined by ACT

SEAL OF BILITERACY

Students who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English will earn a “Seal of Biliteracy.” Students receiving this recognition shall meet the following criteria:

- Complete all English language arts requirements for graduation with an overall grade point average of 3.0 or higher in those classes;
- Demonstrate English proficiency through one of the following:
 - Score at the on-track or mastered level on each ELA end-of-course assessment taken;
 - Score 3 or higher on an Advanced Placement English Language or English Literature exam; B1 or higher on a Cambridge International English exam; or 4 or higher on an International Baccalaureate English exam;
 - Score 22 or higher on the ACT Reading subtest or 480 or higher on the SAT evidence-based reading and writing subtest; or
 - Score 4.5 or higher on the WIDA Access, if the student is an English learner; and
- Demonstrate proficiency in a world language through one of the following:
 - Score Intermediate-Mid or higher in all three communication modes (interpersonal, interpretive, and presentational) on a world language proficiency assessment recognized by the American Council on the Teaching of Foreign Languages;
 - Score 3 or higher on an Advanced Placement world language exam; B1 or higher on a Cambridge International world language exam; or 4 or higher on an International Baccalaureate world language exam;
 - Score at the Intermediate level or higher on the Sign Language Proficiency Interview (SLPI: ASL);
 - Pass a foreign government's approved non-English language exam, or score at a level comparable to Intermediate-Mid or higher on the ACTFL proficiency scale on another country's secondary level standardized exam in the country's non-English native language;
 - Score at a level comparable to Intermediate-Mid or higher on the ACTFL proficiency scale on an LEA developed alternate model. Alternate models may only be used if the identified world language does not have an associated nationally recognized assessment and must address communication, cultures, connections, comparisons, and communities.

Each local board shall affix an appropriate insignia to the diploma of the qualifying student indicating that the student has been awarded a Tennessee Seal of Biliteracy.

TENNESSEE TRI-STAR SCHOLAR

A student who earns a composite score of 19 or higher on the ACT, or an equivalent score on the SAT, and earns a capstone industry credential as promoted by the Department of Education, shall be recognized as a “Tennessee Tri-Star Scholar” upon graduation from high school. A student who fulfills the requirements of the Tennessee Work Ethic Distinction program shall also be recognized as a Tennessee Tri-Star Scholar upon graduation from high school. The public high school shall recognize the student's achievement at the graduation ceremony by placing an appropriate designation on the student's diploma, or other credential, or by providing a ribbon or cord to be worn with graduation regalia. The student shall be noted as a Tennessee Tri-Star Scholar in the school's graduation program.

Advanced Placement Courses

The College Board's Advanced Placement Program® (AP) enables students to pursue college-level studies while still in high school. Advanced Placement courses provide challenging learning opportunities that parallel the expectations of college level courses. These courses prepare students to take the Advanced Placement examinations administered in May of each year. AP Exams are scored on a scale of 1 to 5. Many U.S. colleges grant credit for scores of 3 and above. Each college/university establishes their own AP policy and will require different scores in order to earn college credit. Please note that some colleges/programs do not grant credit for AP courses regardless of the score achieved. We encourage students to go to the college website and conduct a search on "AP Policy" for each school they are considering in order to learn more.

All students taking Advanced Placement (AP) courses are required to take the respective AP exam for each course. The Johnson City Board of Education pays for the AP exam for every student who completes the course in which they are enrolled. Any student who does not complete the AP curriculum and/or does not take the AP exam is at risk of losing the AP designation on their transcript, losing the additional 5 percentage points, reimbursing the district of AP exam cost, loss of the weighted GPA calculation, and/or loss of future opportunities to take AP courses.

ADVANCED PLACEMENT CAPSTONE™

In winter 2018, Science Hill High School was chosen by the College Board to offer the AP Capstone™ program. AP Capstone is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges and workplaces. AP Capstone is built on the foundation of two AP courses — AP Seminar and AP Research — and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses. In AP Seminar, students investigate real-world issues from multiple perspectives, gathering and analyzing information from various sources in order to develop credible and valid evidence-based arguments. In AP Research, students cultivate the skills and discipline necessary to conduct independent research in order to produce and defend a scholarly academic paper. AP Seminar may also be taken as a stand-alone option without taking AP Research.

Advanced Placement Capstone Recognitions

Students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP Exams of their choosing receive the AP Capstone Diploma™. Students who earn scores of 3 or higher in AP Seminar and AP Research but not on four additional AP Exams receive the AP Seminar and Research Certificate™.

AP Capstone Diploma™

Students who earn scores of 3 or higher in both of the AP Capstone courses and on four additional AP Exams of their choosing will receive the AP Capstone Diploma from the College Board.

AP SEMINAR (Year 1)

Team Project & Presentation
Individual Research-Based Essay & Presentation
End-of-Course Exam

AP RESEARCH (Year 2)

Academic Thesis Paper
Presentation & Oral Defense

4 AP COURSES & EXAMS

(Taken at any point throughout high school)

AP Seminar and Research Certificate™

Students who earn scores of 3 or higher in both of the AP Capstone courses but not on the four additional AP Exams will receive the AP Seminar and Research Certificate, signifying successful performance in those courses.

ADVANCED PLACEMENT SEMINAR | One Credit | Year-Long | Grade 11

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing articles, research studies, and foundational literary and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments. AP Seminar may be taken as a stand-alone option without progressing to AP Research.

ADVANCED PLACEMENT RESEARCH | One Credit | Year-Long | Grade 12

AP Research allows students to deeply explore an academic topic, problem, or issue of individual interest. Through this exploration, students design, plan, and conduct a year-long research based investigation to address a research question. In the AP Research course, students further their skills acquired in the AP Seminar course by understanding research methodology; employing ethical research practices; and accessing, analyzing, and synthesizing information as they address a research question. Students explore their skill development, document their processes, and curate the artifacts of the development of their scholarly work in a portfolio. The course culminates in an academic paper of 4000–5000 words (accompanied by a performance or exhibition of product where applicable) and a presentation with an oral defense.

AP COURSES OFFERED AT SCIENCE HILL*			
CAPSTONE	AP Seminar AP Research	ARTS	AP Music Theory AP 2-D Art and Design AP 3-D Art and Design AP Drawing
WORLD LANGUAGES & CULTURES	AP French Language and Culture AP Spanish Language and Culture	HISTORY & SOCIAL SCIENCES	AP European History AP Human Geography AP Macroeconomics AP Microeconomics AP Psychology AP United States Government & Politics AP United States History AP World History
MATH & COMPUTER SCIENCE	AP Calculus AB AP Calculus BC AP Computer Science A AP Computer Science Principles AP Precalculus AP Statistics	SCIENCES	AP Biology AP Chemistry AP Physics 1: Algebra-Based AP Physics 2: Algebra-Based AP Environmental Science
ENGLISH	AP English Language & Composition AP English Literature & Composition		

*All AP course offerings in the school schedule are dependent on yearly student requests.

The Advanced Placement® Program at SHHS

The AP Program offers college-level course work and exams in high school. Research consistently shows that AP students are better prepared for college than students who don't take AP, regardless of their exam score. They're more likely to enroll and stay in college, do well in their classes, and graduate in four years.

AP MYTHS	AP REALITIES
AP courses are for students who always get good grades.	AP courses are for any students who are academically prepared and motivated to take college-level courses.
AP courses are too stressful.	It's no secret that AP courses are challenging, but the support you receive from your classmates and teachers can help you manage the work load.
I don't think I will score high enough on the AP Exam to get college credit.	You don't need to score a 5. Many colleges grant credit and placement based on a 3 or higher on an AP Exam.
Taking AP courses could hurt my GPA.	Taking AP courses shows colleges that you're willing to challenge yourself academically. Plus, AP courses receive an additional 5 percentage points to the grades used to calculate the semester average, and you also will receive a weighted GPA boost.
I can't take AP because no one has recommended me.	If you think you're ready to take an AP course, then you're ready to advocate for yourself — just talk to a teacher or counselor.

What is AP? AP programs:

- Promote educational excellence in high schools.
- Enable willing and academically motivated students to pursue college-level studies with the support of teachers and peers.
- Offer internationally recognized exams.
- Meet high school graduation credit requirements.
- Provide opportunities to take one or multiple courses in the AP program.

Why take AP? AP enables you to:

- Stand out in college admission.
- Receive AP Scholar Awards—academic distinctions that you may cite among your credentials on applications and résumés.
- Receive an AP designated diploma—The AP Capstone Diploma.
- Earn college credit with a qualifying AP exam score.
- Skip introductory college classes.
- Build college skills and confidence.
- Explore potential majors based on your interests.
- Turn subjects you love into fulfilling career paths.

Who should take AP? At SHHS, we believe in:

- Equitable access to our AP programs by giving all willing and academically prepared students the opportunity to participate.
- Elimination of barriers that restrict access to AP for students from ethnic, racial, and socioeconomic groups that have been traditionally underrepresented.
- Reflection of the diversity of our student population in AP courses.
- Access to academically challenging course work in the years before students enroll in AP classes (honors courses), which can prepare students for AP success.
- Commitment to equitable preparation and access so that true equity and excellence can be achieved for all students.

How is AP different from other courses? AP courses will:

- Challenge students to work and participate at a higher level.
- Offer opportunities to explore topics in greater depth through critical thinking, analysis, synthesis, evidence, multiple perspectives, and clear written and verbal communications.
- Set bigger goals for yourself and do things you never thought possible.
- Require more time in and out of the classroom to complete assignments and projects.
- Conclude with a **REQUIRED** College Board AP exam.
 - Most two- and four-year colleges and universities worldwide recognize AP in the admission process and accept successful exam scores for credit, advanced course placement, or both.
 - Each college and university establish their own AP policy and will require school specific exam scores.
 - Please note that some colleges and universities do not grant credit for AP courses regardless of the AP exam score achieved.
- Use the AP grading scale that shall include the addition of 5 percentage points to the grades used to calculate the semester average (Tennessee State Board of Education Policy 3.301).
- Upon completion of the course and the exam, students will receive a weighted GPA for the AP Course. For AP courses, an A = 5, B = 4, C = 3, D = 2, F = 1.

What are the financial benefits? With AP you could:

- Save money on tuition. The average cost of one college class at a 4-year public school is \$1250.00.
 - However, an AP course and AP exam at SHHS are FREE.
- Graduate from college sooner than your peers. Students who take five years or more to graduate can spend \$21,500 for each additional year in college to cover tuition, fees, living expenses, and transportation.
 - However, students who take AP courses and exams in high school are much more likely to graduate from college in four years instead of five.

Visit the College Board's online resources for more information:

- <https://apstudents.collegeboard.org/>
 - A website expressly for prospective and current AP students.
- <https://bigfuture.collegeboard.org/>
 - Step-by-step advice and interactive tools to help students navigate the college planning process and explore majors and careers.
- <https://apstudents.collegeboard.org/choosing-courses/by-major-career>
 - Match college majors and careers with the AP courses that can help you get there.
- <https://apstudents.collegeboard.org/course-index-page>
 - Explore AP course content.
- <https://apstudents.collegeboard.org/getting-credit-placement/search-policies>

Use this tool to find colleges that offer credit or placement for AP scores.
For the most up-to-date AP credit policy information, be sure to check the college/university website.
- <https://apstudents.collegeboard.org/awards-recognitions>

Find qualifications for the College Board awards that honor students for academic excellence and achievement.

SUGGESTED AP COURSE SEQUENCES

As of 2023-24, students have 29 AP course options. This can be overwhelming for rising freshmen during the four-year planning process as well as for upperclassmen considering taking AP for the first time. Whether you are a student striving to attain an AP Capstone Diploma or a student with an interest in a specific topic of study (such as science), below are OPTIONS to consider as you plan your course selections for the academic year. One of the best ways to work AP courses into your schedule is to take AP courses that fulfill graduation requirements. Talking with your family, teachers, and counselor will help you make the best choice of AP courses to meet your future goals. Another resource for exploring AP courses that are right for you is [Map Out Your Journey with AP](#) from College Board. **Remember, any student at any grade may take an AP course if he/she has met the prerequisites (see course description).**

AP Program of Interest	9 th Grade*	10 th Grade	11 th Grade	12 th Grade
Capstone Diploma	AP Human Geography	2 nd AP Course of choice from any content area	AP Seminar 3 rd AP Course of choice from any content area	AP Research 4 th AP Course of choice from any content area
STEM	AP Human Geography	AP Science and/or AP Computer Science Principles	AP Science and/or AP Math and/or AP Psychology	AP Math and/or AP Science and/or AP Computer Science A
Humanities	AP Human Geography	AP European History and/or AP World History	AP English and/or AP Psychology and/or AP US History	AP English and/or AP Gov and/or AP Economics
World Language	AP Human Geography	AP European History and/or AP World History	AP Government and/or AP Economics	AP World Language of choice
Arts	AP Human Geography	AP Computer Science Principles	AP Music Theory and/or AP Art and Design	AP English and/or AP Psychology

* AP Human Geography is an entry level AP course recommended for all 9th graders interested in any AP track. AP Human Geography may also be offered to upperclassmen.

AP AWARDS RECOGNIZED AT SCIENCE HILL			
AP SCHOLAR AWARDS			
AP SCHOLAR	Granted to students who receive scores of 3 or higher on three or more AP Exams	AP SCHOLAR WITH HONOR	Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams
AP SCHOLAR WITH DISTINCTION	Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams	FOR MORE INFO	https://apstudents.collegeboard.org/awards-recognitions/ap-scholar-award
AP CAPSTONE DIPLOMA & CERTIFICATE			
See the “Advanced Placement Capstone” section for details			
AP CAPSTONE DIPLOMA	Granted to students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP Exams of their choosing	AP SEMINAR & RESEARCH CERTIFICATE	Granted to students who earn scores of 3 or higher in both AP Seminar and AP Research
FOR MORE INFO	https://apstudents.collegeboard.org/awards-recognitions/ap-capstone-award		

Early Postsecondary Opportunities (EPSOs)

Early postsecondary opportunities (EPSOs) include a course and/or exam that give students a chance to obtain postsecondary credit while still in high school. Research has shown that students who participate in early postsecondary courses are more likely to enroll and persist in postsecondary environments.

Early postsecondary opportunities allow students to:

- Earn postsecondary credits while in high school.
- Become familiar with postsecondary rigor and expectations.
- Develop confidence and skills for success in postsecondary learning.
- Make informed postsecondary and career decisions.
- Decrease the time and cost of completing a certificate or degree.

SHHS offers several types of EPSOs. See the chart below or your counselor for more information.

SHHS EPSOs Early Post-Secondary Opportunities					
	AP ADVANCED PLACEMENT	DE DUAL ENROLLMENT	LDC LOCAL DUAL CREDIT	SDC STATEWIDE DUAL CREDIT	IC INDUSTRY CERTIFICATION
DESCRIPTION	College-level high school courses and nationally recognized exams offered in multiple subjects and taught by SH instructors	Postsecondary course taught at the postsecondary institution, online, or at SH	High school course aligned to standards of a local postsecondary institution	High school course aligned to statewide postsecondary standards	Assessment by an independent certifying entity based on standards for knowledge, skills, and competencies
STRUCTURE	Course and exam	Course	Course and exam	Course and exam	Exam
PROVIDER	The College Board	Individual TN Postsecondary Institutions	Individual TN Postsecondary Institutions	Tennessee Department of Education	Industry
STUDENT FEES	None; Exam fees paid by JCS Board of Education	Course tuition, fees, and books; DE Grant for qualifying students	Exam fees	None	Exam fees
HIGH SCHOOL CREDIT AND GRADUATION REQUIREMENTS	AP courses meet graduation requirements and/or electives	DE courses meet graduation requirements and/or electives	LDC course fulfills the same requirements as aligned high school course	SDC course fulfills the same requirements as aligned high school course	IC is a program of study and does not meet graduation requirements
POSTSECONDARY CREDIT DETERMINANT	Score on AP exam	Successful dual enrollment course completion	Score on challenge exam at or above the established cut score	Score on challenge exam at or above the established cut score	Score on industry certification exam
POSTSECONDARY CREDIT AWARDED	Determined by postsecondary institutions	Credit awarded on the postsecondary transcript; Could be transferrable to other postsecondary institutions	Credit accepted at the partnering postsecondary institution	Credit accepted at all TN postsecondary institutions	Determined by postsecondary institutions

Online Courses at SHHS

Science Hill offers online courses to any rising 9th – 12th grade student. Online courses may be used to take one extra class per semester, free up an elective spot in the regular school day schedule, or make-up credit for a failed class. Students complete online courses OUTSIDE THE REGULAR SCHOOL DAY using Canvas, and the course is facilitated by a certified SHHS teacher. Students may receive additional face-to-face support through a student requested appointment or through a teacher required meeting. With school administrator approval, if an online course for first-time credit is not offered at SHHS, we are able to provide a limited number of online course opportunities through our partnership with the Niswonger Foundation for a class access fee of \$145 or the current rate for the Niswonger course. Please see a SHHS counselor with questions about the enrollment process, registration deadlines, and procedure/policy for online courses. Give online courses consideration!

How do I know if online courses are for me? To be the most successful in online courses you should be comfortable with:

- Scheduling time outside of the school day to complete the requirements of your online work, even when life gets busy.
- Organizing your work so that you are responsible in meeting deadlines for online assignments.
- Asking questions in Canvas and/or seeking face-to-face support of your teacher when you have concerns or misunderstandings.

How do I register for an online course?

- Print and complete the Online Course Registration Form and return to your counselor.
 - Blank forms are available from your counselor and Main Office.
 - This form will not be approved by your counselor without your parent/guardian signature.
- Pay the \$50 course registration fee if applicable.
- Once approved for the online course(s), your counselor will enroll you in the course(s) and notify you that you are enrolled.
- You will receive a welcome email from your online course teacher through your JCS student email account/Canvas for SHHS Online Courses or from your Niswonger online course instructor.
 - The student is responsible for monitoring your JCS student email/Canvas for communications from the online teacher.

What are the online course procedures/policies I should know?

- Cost is \$50 per course.
- Students may take no more than:
 - Two online courses in the summer term.
 - One online course in the fall term.
 - One online course in the spring term.
 - One online course in the year-long term.
- From Summer through Spring, students may take no more than THREE total online courses.
- Consideration of any exception, to the online course procedures/policies may be directed to the school principal, Dr. Carter, or his designee.

ONLINE COURSES OFFERED AT SCIENCE HILL*

Student athletes should consult with Mr. Turner, SHHS Athletic Director, about eligibility of online courses with the NCAA. Meeting the academic requirements for athletic eligibility is the responsibility of the student.

Computer Science 1 credit Grades 9-12	Summer 2024	Fall 2024	Spring 2025
Economics 0.5 credit Grades 10-12	Summer 2024	Fall 2024 Term 1	Spring 2025 Term 1
General Psychology 1 credit Grades 10-12	Summer 2024	Fall 2024	Spring 2025
Lifetime Wellness 1.0 credit Grades 9-12	Summer 2024	Fall 2024	Spring 2025
Personal Finance 0.5 credit Grades 10-12	Summer 2024	Fall 2024 Term 1	Spring 2025 Term 1
Personal Fitness 0.5 credit Grades 10-12	Summer 2024	Fall 2024 Term 2	Spring 2025 Term 2
Sociology 1 credit Grades 10-12	Summer 2024	Fall 2024	Spring 2025
Statistics 1 credit Grades 10-12	Summer 2024	Fall 2024	Spring 2025
U.S. Government & Civics 0.5 credit Grades 10-12	Summer 2024	Fall 2024 Term 2	Spring 2025 Term 2

*All online course offerings are dependent on number of student requests

ONLINE COURSES—IMPORTANT DATES							
1.0 CREDIT COURSES							
SUMMER 2024	REGISTRATION DEADLINE 5/1/24	FALL 2024	REGISTRATION DEADLINE 5/20/24	SPRING 2025	REGISTRATION DEADLINE 12/16/24		
	COURSE START DATE 5/31/24		COURSE START DATE 8/12/24		COURSE START DATE 1/7/25		
	DROP WITHOUT PENALTY 6/7/24		DROP WITHOUT PENALTY 8/19/24		DROP WITHOUT PENALTY 1/14/25		
	COURSE END DATE 6/28/24		COURSE END DATE 12/6/24		COURSE END DATE 5/9/25		
0.5 CREDIT COURSES							
SUMMER 2024	REGISTRATION DEADLINE 5/1/24	FALL 2024 (2 Terms)	TERM ONE REGISTRATION DEADLINE 5/20/24	TERM TWO REGISTRATION DEADLINE 5/20/24	SPRING 2025 (2 Terms)	TERM ONE REGISTRATION DEADLINE 12/16/24	TERM TWO REGISTRATION DEADLINE 12/16/24
	COURSE START DATE 5/31/24		COURSE START DATE 8/12/24	COURSE START DATE 10/14/24		COURSE START DATE 1/7/25	COURSE START DATE 3/10/25
	DROP WITHOUT PENALTY 6/7/24		DROP WITHOUT PENALTY 8/19/24	DROP WITHOUT PENALTY 10/21/24		DROP WITHOUT PENALTY 1/14/25	DROP WITHOUT PENALTY 3/17/25
	COURSE END DATE 5/28/24		COURSE END DATE 10/4/24	COURSE END DATE 12/6/24		COURSE END DATE 3/7/25	COURSE END DATE 5/9/25

Dual Enrollment

Opportunities exist for high achieving students to earn both college credit and high school credit while still in high school. Students that meet ACT and GPA requirements (which vary by college) may be eligible to enroll in college courses at a discounted tuition rate.

Students must see their counselor to obtain a dual enrollment packet. All the area colleges offer some type of dual enrollment classes, but the individual requirements will vary. The dual enrollment process will proceed as follows:

- Packets are available from your counselor.
- The student will return the completed packet to their counselor for approval.
- The counselor will sign permission form. The student must request that their ACT score and transcript be sent to the college through Parchment.
- Packet must be turned into the college admissions office and student must complete the dual enrollment grant information online.
- Once the student is contacted by the university that they have been accepted as a dual enrollment student, they will be able to register for the college class they choose.
- Once the student is enrolled in the college class, they **must print a copy of their college schedule and turn it in to their counselor. Your counselor must receive your college schedule before school begins (both fall and spring semesters).**
- **Failure to return concise schedule of college course registered for will result in the student being placed in an alternate class at Science Hill.**

High school credit will be awarded for the successful completion of work from an accredited college or university per the following: 3 hours of college credit shall equate to 1 high school credit. Less than 3 hours of college credit will equate to .5 high school credit.

Academic Dual Enrollment (DE) Eligibility Requirements:

- Student must have junior or senior standing in high school.
- NES: Students enrolling in general education courses or in courses requiring English or reading as prerequisites must have an ACT sub-score of 18 in English and 19 reading. Students enrolling in selected math courses must have a minimum ACT sub-score of 19. Students completing the SAT must have a SAT composite score of 920 with minimum scores of 460 in math and 460 verbal.
- ETSU: Students must have an ACT minimum composite score of 19 with no sub-score below 19 or equivalent SAT & a 3.2 cumulative GPA.
- See College website for more information about dual credit requirements – vary by college.

Career Technical Education (CTE) Dual Enrollment Opportunities:

- CTE focused students now have the opportunity to dual enroll in various technical programs such as automotive, welding, electrical, collision repair, construction, HVAC, machine tool, millwright, and many other programs. CTE DE opportunities now exist at TCAT Elizabethton, TCAT Boone's Creek, and Northeast State Community College.
- Students must be a junior or senior to participate in the CTE DE program and must maintain a 2.0 college GPA in order to remain eligible. Students may qualify for as many as 10 free CTE Dual Enrollment courses!!
- To learn more about CTE DE opportunities, please contact Josh Jarnigan at: jarniganj@jcschools.org.

Dual Enrollment Grant Program

Students may be eligible for the Dual Enrollment Grant. For eligibility requirements, rules, award amounts and application deadline go to <https://www.collegefortn.org/dualenrollment/> for more information.

Parchment Transcript Services

Parchment is used for the secure online transmission of student transcripts to colleges, universities, NCAA Clearinghouse, dual enrollment classes, etc. All students are required to create an account at Parchment.com. Students will access their account to request transcripts and monitor the status of their requests. Allow up to one week for processing of each request. Refer to the Student Handbook, https://parchment.my.site.com/s/?language=en_US, your counselor or the registrar for additional information and assistance.

Schedule Change Policy

A great deal of time is invested in preparing the master schedule. Course offerings are selected to meet student interest and state requirements. Sometimes course requests exceed the number of sections possible, therefore, not everyone will receive the classes they choose. Students must select alternate classes. Alternate courses are considered first before placing students in non-requested courses. Please take your time and make wise choices while picking your course requests. **You will be held to the decisions you make during the registration process.** Students are expected to follow the schedule for classes which will be generated from the courses chosen during registration. This includes class levels such as AP or Honors. Make sure you meet the prerequisite course work and the academic grade recommendations before choosing a higher-level course. Students may **not** request teachers. **Parents, registration in the spring is your time to have input into what courses your student selects.**

Schedule change requests for the entire school year will be accepted through the first 5 days of school only. All schedule change requests must be submitted on the schedule change request form.

Counselors will consider requests for schedule changes only for the following reasons:

1. A student has failed the preceding class in the course sequence.
2. A student does not meet the required Prerequisite or co-requisite.
3. Summer school attendance results in a need for a new course request.
4. A senior not registered for a required course for graduation.
5. Does not have a class every period.
6. An Administrator deems the move beneficial for balancing courses or for balancing student schedules.
7. Student wishes to try a more challenging course in English, math, science or social studies.
8. Teacher recommendation.

The following are not acceptable for requesting a course change:

1. Teacher preference.
2. Fear of low grade or course difficulty (keep this in mind when registering for AP/Honors courses).
3. Summer reading or packet not completed.
4. Changed mind.

Students who would like to change course requests will have until the last day of school to do so before summer break. Students will need to meet with their counselor before they leave for summer break to make the changes to their requests. Students should look at their course requests on their gradebook portal to make sure they were signed up for the correct classes. Once school breaks for summer, students will be held to their requests.

Alternate Courses

We recommend all students select 3 alternates during registration. Often open seats in popular classes are extremely scarce. Because of this, the below classes cannot be selected as alternate courses due to typical over enrollment.

Principles of Manufacturing Maintenance & Light Repair 1 Ceramics
Culinary Arts 1

How to be ready for registration

Rising freshmen are required to attend a 4-year plan meeting. Information about the parent meeting and plans are sent home with the 8th grade students in February. Parents and rising 9th graders are encouraged to attend the parent meeting to learn about graduation requirements and school information. Parents and students are recommended to review the Program of Studies before coming to a 4-year plan meeting. Students who do not attend a 4-year plan meeting will have their 9th grade classes picked for them.

Rising sophomores, juniors and seniors will complete registration in February/March. Students will receive registration packets at school. Students should share and review the packet with their parents/guardians. Packets will include online registration portal instructions, course list sheet, graduation status report with counselor recommendations, and current transcript.

Important to remember...

Selecting courses for next year should be a thoughtful process. There are some important things to keep in mind:

- Choose courses that keep you on track for meeting graduation requirements.
- Remember you need to balance homework time with sports, extracurricular activities, and personal time with friends and family.
- Look at the Program of Studies online. Read the course descriptions to find offerings that fit your needs or meet your interests.
- Talk with your parents/guardians and show them the courses you plan to take. If needed, talk with your counselor to ask questions or get information about courses, college requirements, etc.
- Think about and select alternate courses to take in case any of your main choices are full. Students need to select 3 alternate courses and number them 1, 2, 3 when finalizing requests with counselor.
- When selecting high level classes, remember there may be summer work associated with these classes. Be sure to get your reading list, Canvas work, and/or packets before leaving for summer break.
- You are required to take the AP exam in the spring if you request an AP course.

Advancing Through Sequential Courses

Many of the courses offered at SHHS have a co-requisite or prerequisite. These are courses that must be taken at the same time or before the next sequential course. Please read the course descriptions carefully when selecting your classes.

English Recommended Path ENGLISH: 4 CREDITS REQUIRED FOR GRADUATION

GRADE 9	GRADE 10	GRADE 11	GRADE 12
English 1 CP or English 1 Honors	English 2 CP or English 2 Honors	English 3 CP English 3 CP & AP Seminar AP English Lang & AP Seminar AP English Lit	English 4 CP AP English Lit &/or AP Research AP English Lang or Dual Enrollment

Math Recommended Path MATH: 4 CREDITS REQUIRED FOR GRADUATION

GRADE 9	GRADE 10	GRADE 11	GRADE 12
Algebra 1A & 1B	Geometry	Algebra 2	<u>All of the following meet 4th Math grad requirement when taken senior year:</u> AP Calculus AB AP Calculus BC AP Computer Sci A AP Computer Sci Principles AP Physics AP Precalculus AP Statistics Dual Enrollment Math Reasoning Physics Precalculus 1 Statistics
Algebra 1 Honors	Geometry (Reg or H) &/OR Algebra 2 (Reg or H)	Algebra 2 (Reg or H) OR Any math listed under Grade 12	
Geometry Honors	Algebra 2 (Reg or H)	<i>Required:</i> Any math listed under Grade 12	
Geometry Honors & Algebra 2 Honors	Precalculus 1 & AP Precalculus OR Precalculus 1 H & AP Precalculus +	<i>Required:</i> Any math listed under Grade 12	

Science Recommended Path
SCIENCE: 3 CREDITS REQUIRED FOR GRADUATION

GRADE 9	GRADE 10	GRADE 11	GRADE 12
Biology	Physical Science	Chemistry (Reg or H) OR Physics	<u>Lab sciences taken after completing Biology & Chemistry/Physics for additional credits:</u> AP Biology AP Chemistry AP Computer Sci A AP Computer Sci Principles AP Environmental Sci AP Physics I AP Physics II Biology 2 H Chemistry 2 H Earth & Space Science Human Anatomy & Phys Organic Chemistry Hon
Biology Honors	Chemistry (Reg or H) OR Physics	<i>Required:</i> Any science listed under Grade 12	
Biology H & Chemistry H	Bio 2 H & AP Biology OR Chem 2 H & AP Chem OR AP Physics I & II	<i>For Additional credits:</i> Any lab science listed under Grade 12	

Social Studies Recommended Path
SOCIAL STUDIES: 3 CREDITS REQUIRED FOR GRADUATION

GRADE 9	GRADE 10	GRADE 11	GRADE 12
World History & Geography OR AP Human Geography		U.S. History OR AP U.S. History & Geography	Government & Economics OR AP U.S. Government & AP Economics
	World History & Geography OR AP Human Geography OR AP European History	U.S. History OR AP U.S. History & Geography	Government & Economics OR AP U.S. Government & AP Economics

CAREER CLUSTER FOCUS AREAS

ADVANCED MANUFACTURING

Welding – Principles of Manufacturing, Welding I, Welding II, Work Based Learning: Welding Career Practicum

Mechatronics – Principles of Manufacturing, Digital Electronics, Robotics, Work Based Learning: Mechatronics Career Practicum

AGRICULTURAL, FOOD, AND NATURAL RESOURCES

Horticulture Science – Principles of Plant Science & Hydroculture, SDC Intro to Plant Science, Landscaping and Turf Science, Work Based Learning: Horticulture Science

ARCHITECTURE & CONSTRUCTION

Residential & Commercial Construction – Fundamentals of Construction, Residential & Commercial Construction I, Residential & Commercial Construction II, Construction Practicum, Work Based Learning: Residential & Commercial Construction Career Practicum

Architectural & Engineering Design – Architectural & Engineering Design I, Architectural & Engineering Design II, Architectural & Engineering Design III, Work Based Learning: Architectural & Engineering Design Career Practicum

Mechanical, Electrical, & Plumbing (MEP) Systems – Fundamentals of Construction, MEP Systems, Electrical Systems, Construction Practicum, Work Based Learning: MEP Career Practicum

ARTS, A/V TECHNOLOGY AND COMMUNICATIONS

Audio/Visual Production – AV Production I, AV Production II, AV Production III, Applied Arts Practicum, Work Based Learning: A/V Production Career Practicum

BUSINESS MANAGEMENT & ADMINISTRATION

Office Management - Computer Applications, Business Communications, Advanced Computer Apps, Work Based Learning: Office Management Career Practicum

EDUCATION & TRAINING

Teaching as a Profession K-12 – Introduction to Teaching as a Profession, Teaching as a Profession I, Teaching as a Profession II, Teaching as a Profession Practicum, Work Based Learning: Teaching as a Profession Career Practicum

HEALTH SCIENCE

Emergency Services – Health Science Edu, Medical Therapeutics, Anatomy and Physiology, Emergency Medical Services

Nursing Services – Health Science Edu, Medical Therapeutics, Anatomy and Physiology, Honors Nursing Education, Work Based Learning: Nursing Services Career Practicum

Therapeutic Services – Health Science Education, Medical Therapeutics, Anatomy and Physiology or Medical Therapeutics, Honors Pharmacological Science or Work Based Learning: Therapeutic Services Career Practicum

Sports and Human Performance – Health Science Education, Rehabilitation Careers, Anatomy and Physiology, Work Based Learning: Sports and Human Performance Career Practicum Honors

HOSPITALITY AND TOURISM

Culinary Arts - Culinary Arts I, Culinary Arts II, Culinary Arts III, Culinary Arts IV, Work Based Learning: Culinary Arts Career Practicum

HUMAN SERVICES

Human and Social Sciences – Intro to Human Studies, Lifespan Development, Family Studies, Work Based Learning: Human and Social Sciences Career Practicum
Cosmetology - Principles of Cosmetology, Design Principles of Cosmetology, Chemistry of Cosmetology, Work Based Learning: Cosmetology Career Practicum

INFORMATION TECHNOLOGY

Networking Systems – Computer Science Foundations, Computer Systems, Networking, Cabling & Networking, Work Based Learning: Networking Systems Career Practicum

LAW, PUBLIC SAFETY, CORRECTIONS & SECURITY

Criminal Justice & Corrections Services – Criminal Justice I, Criminal Justice II, Criminal Justice III, Dual Enrollment Criminal Justice, Work Based Learning: Criminal Justice and Correction Services Career Practicum

MARKETING

Marketing Management – Intro to Business & Marketing, Marketing I, Advertising and Public Relations, Work Based Learning: Marketing Management Career Practicum

STEM

Technology –Principles of Engineering & Technology, Digital Electronics, Robotics & Automated Systems, Work Based Learning: Technology Career Practicum

TRANSPORTATION, DISTRIBUTION, & LOGISTICS

Automotive Maintenance and Light Repair – Maintenance and Light Repair I, Maintenance and Light Repair II, Maintenance and Light Repair III, Maintenance and Light Repair IV, Work Based Learning: Maintenance and Light Repair Career Practicum

English Department

To satisfy graduation requirements, each student must earn four credits of English:
English 1, English 2, English 3, and English 4

ENGLISH 1 COLLEGE PREP

One Semester	1 credit	EOC: YES	Grade 9
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English 1 addresses four strands of literacy: reading (both literary and informational texts), writing, listening and speaking, and language. Students read a variety of fiction and nonfiction books, short stories, poetry, drama, and informational texts. Writing involves the modes of narrative, informative/explanatory, and argument with an emphasis on providing evidence to support a claim. Students have regular opportunities to conduct both limited and extended research and to share their findings in a variety of ways, including technology-based presentations, whole and small group discussions, and written products. This course continues to develop language knowledge and skills, enabling students to appropriately write and speak to the purpose and audience.

ENGLISH 1 HONORS

One Semester	1 credit	EOC: YES	Grade 9
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Recommendation: B in 8th grade English

Students in English 1 Honors have demonstrated above grade level skills in reading and writing and an ability to work independently and collaboratively. As in English 1 CP, students read a variety of increasingly complex texts and write in various modes, with the additional expectation of extended reading, writing, and research. Students must successfully complete at least one or more extended reading and writing assignments related to each unit of content.

ENGLISH 2 COLLEGE PREP

One Semester	1 credit	EOC: YES	Grade 10
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Prerequisite: English 1 CP/Honors

English 2 builds upon the skills developed in English 1 and continues to address four strands of literacy: reading (both literary and informational texts), writing, listening and speaking, and language. Students complete a survey of World Literature, including a variety of fiction and nonfiction books, short stories, poetry, drama, and informational texts. Writing involves the modes of narrative, informative/explanatory, and argument with an emphasis on providing evidence to support a claim while using increasingly sophisticated structures. Students have regular opportunities to conduct both limited and extended research and to share their findings in a variety of ways, including technology-based presentations, whole and small group discussions, and written products. This course continues to develop language knowledge and skills, enabling students to appropriately write and speak to the purpose and audience.

ENGLISH 2 HONORS

One Semester	1 credit	EOC: YES	Grade 10
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English 1 CP/Honors with a recommended minimum grade of B or Teacher Recommendation

Students in English 2 Honors have demonstrated above grade level skills in reading and writing and an ability to work independently and collaboratively. As in English 2 CP, students read a variety of increasingly complex texts and write in a variety of modes, with the additional expectation of extended reading, writing, and research. Students must successfully complete at least one or more extended reading and writing assignments related to each unit of content. Students are expected to demonstrate mastery of grammar and language mechanics in both writing and speaking by the end of the year.

ENGLISH 3 COLLEGE PREP

One Semester	1 credit	EOC: NO	Grade 11
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Prerequisite: English 2 CP/Honors

English 3 continues to develop skills in the four strands of reading, writing, listening and speaking, and language through a survey of American Literature. Students are expected to read and analyze complex expository works of literary nonfiction, as well as various genres of American literature, in order to produce ample evidence to support inferences. Students will determine themes across multiple texts and express their thinking in writing and speaking supported by ample and relevant evidence from the texts. Writing involves the modes of narrative, informative/explanatory, and argument with an emphasis on the analysis of text, including research with appropriate citations. Writing will also focus on revising for specific purposes and audiences and editing to demonstrate command of language and mechanics.

ADVANCED PLACEMENT SEMINAR

One Year	1 credit	EPSO	EOC: NO	Grade 11
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AP Seminar will be paired with AP or CP English

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing articles, research studies, and foundational literary and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

ADVANCED PLACEMENT ENGLISH LANGUAGE & COMPOSITION

One Semester	1 credit	ESPO	EOC: NO	Grade 11-12
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Prerequisite: English 2 CP/Honors; summer reading required

The AP English Language and Composition course aligns to an introductory college-level rhetoric and writing curriculum, which requires students to develop evidence-based analytic and argumentative essays that proceed through several stages or drafts. Students evaluate, synthesize, and cite research to support their arguments. Throughout the course, students develop a personal style by making appropriate grammatical choices. Additionally, students read and analyze the rhetorical elements and their effects in non-fiction texts, including graphic images as forms of text, from many disciplines and historical periods.

Students should be able to read and comprehend college-level texts and apply the conventions of Standard Written English in their writing.

ADVANCED PLACEMENT ENGLISH LITERATURE & COMPOSITION

One Semester	1 credit	ESPO	EOC: NO	Grade 11-12
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Prerequisite: English 2 CP / Honors; summer reading required

The AP English Literature and Composition course aligns to an introductory college-level literary analysis course. The course engages students in the close reading and critical analysis of imaginative literature to deepen their understanding of the ways writers use language to provide both meaning and pleasure. As they read, students consider a work's structure, style, and themes, as well as its use of figurative language, imagery, symbolism, and tone. Writing assignments include expository, analytical, and argumentative essays that require students to analyze and interpret literary works.

Students should be able to read and comprehend college-level texts and apply the conventions of Standard Written English in their writing.

ADVANCED PLACEMENT RESEARCH

One Year	1 credit	EPSO	EOC: NO	Grade 12
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AP Research can be paired with AP English

AP Research allows students to deeply explore an academic topic, problem, or issue of individual interest. Through this exploration, students design, plan, and conduct a year-long research-based investigation to address a research question. In the AP Research course, students further their skills acquired in the AP Seminar course by understanding research methodology; employing ethical research practices; and accessing, analyzing, and synthesizing information as they address a research question. Students explore their skill development, document their processes, and curate the artifacts of the development of their scholarly work in a portfolio. The course culminates in an academic paper of 4000–5000 words (accompanied by a performance or exhibition of product where applicable) and a presentation with an oral defense.

ENGLISH 4 COLLEGE PREP

One Semester	1 credit		EOC: NO	Grade 12
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Prerequisite: English 3 CP or AP English Language & Composition or AP English Literature & Composition

English 4 continues to develop and refine skills in the four strands of reading, writing, listening and speaking, and language through a survey of British Literature. Students are expected to read and analyze complex expository works of literary nonfiction, as well as various genres of British literature, in order to produce ample evidence to support inferences. Students will determine themes across multiple texts and express their thinking in writing and speaking supported by ample and relevant evidence from the texts.

DUAL ENROLLMENT ENGLISH 1010: CRITICAL READING AND EXPOSITORY WRITING @ SHHS

One Semester	1 credit	EPSO	EOC: NO	Grade 12
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Required: Must meet ETSU eligibility requirements

College level writing course with focus on solid, comprehensive paragraphs; and development of clear, grammatically correct expository prose and essays based on close readings of various texts. This entry-level writing course will benefit students majoring in any discipline. Students will be able to earn 3 college credits from ETSU with successful completion. This course will count as the English 12 requirement for graduation. See counselor for further details.

DUAL ENROLLMENT ENGLISH 1020: CRITICAL THINKING AND ARGUMENTATION @ SHHS

One Semester	1 credit	EPSO	EOC: NO	Grade 12
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Required: Grade of C or above in ENGL 1010 or equivalent with appropriate GPA

Writing essays based on critical analyses of various literary texts with emphasis on sound argumentative techniques. Course requires documented research paper. Students must earn a grade of “C” or above to pass this course. Students will be able to earn 3 college credits from ETSU with successful completion. See counselor for further details.

ENGLISH LANGUAGE DEVELOPMENT (ELD) 9, 10, 11, 12, NEWCOMER, SUPPORT

One Semester	1 credit each semester		EOC: NO	Grade 9-12
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These classes address the needs of students whose native language is not English. ELD 9 and ELD 10 will count as required English credits.

English Elective Courses

ACT SUCCESS

One Semester	1 credit	EOC: NO	Grade 11-12
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ACT Success course is designed to assist students in understanding what the ACT is, why it is important for their postsecondary readiness, and how to interpret their progress/results. Students will prepare for the ACT exam through instruction, practice, and familiarity with the structure and format of the ACT exam; and identifying and using best practices for maximizing one's score such as "test tips", strategies for dealing with test anxiety, and the benefits of retaking the exam.

CREATIVE WRITING

One Semester	1 credit	EOC: NO	Grade 9-12
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This class will introduce students to the process and techniques of creative writing. Students will experiment with various types of writing including the writing of fiction, poetry, and non-fiction. Class readings and media will expose students to various writing styles and provide examples of the successes and strategies of other writers. Class time will be spent discussing the writing process, the assigned readings & media, and student writing.

CREATIVE WRITING 2

One Semester	1 credit	EOC: NO	Grade 10-12
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Prerequisite: Creative Writing 1

Students will be given the opportunity to develop a creative outlet through additional writing experiences in fiction and/or nonfiction. Students will concentrate especially on poetry, short stories, non-fiction, and screenwriting. Works of great authors are examined and modeled, with a view to enhance the students' own work. The end result of this course is a significant portfolio of original student written work.

FANTASY LITERATURE AND COMPOSITION

One Semester	1 credit	EOC: NO	Grade 9-12
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This elective will undertake a reading and study of a broad spectrum of Fantasy Literature. Focus will begin with pivotal works of classic fantasy literature, dark fantasy, and urban fantasy. Attention will be paid to standard fantasy archetypes and world building. Objective will be a survey of a broad spectrum of the genre and the techniques writers use to develop character and setting.

READING INTERVENTION (IEP ONLY)

One Semester	1 credit each semester	EOC: NO	Grade 9-12
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Reading Intervention is designed for students with IEPs to work on remedial English/Reading skills. It utilizes a combination of specific learning programs for skill development, instruction in basic reading, and reading comprehension to build foundational skills needed for success in high school coursework.

STATE DUAL CREDIT SPEECH & COMMUNICATION

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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Prerequisite: English 1 & 2

In addition to gaining confidence in public speaking situations, students in this class will learn about many communication scenarios, including interpersonal communication, intercultural communication, listening, negotiating, and resolving conflict. Specifically geared to help students overcome public speaking anxiety, this class combines lecture and activities to provide a rich and positive learning environment for everyone.

WATAUGAN 1 & 2 (JOURNALISM)

One Semester	1 credit each semester	EOC: NO	Grade 9-12
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Application required; may be taken multiple times. Students must take both semesters

This class produces the yearbook. Students will learn layout design, copywriting, photography, graphics, and advertising sales. Production deadlines may require work beyond the school day.

Math Department

IMPORTANT THINGS TO REMEMBER ABOUT SELECTING A MATH COURSE

- ❖ Any 9th grade student who took Algebra 1 in middle school may start in Geometry or Geometry Honors.
- ❖ All other 9th grade students will be enrolled in either Algebra 1A in the fall and Algebra 1B in the spring or in Honors Algebra for a semester.
- ❖ Any 9th grade student who has a goal of taking AP Calculus AB or BC must take Geometry and Algebra 2 by their sophomore year (for Calculus BC the student needs to be in the honors sequence of courses).
- ❖ Any student who takes regular Algebra 2 and wishes to take Honors Precalculus 1 and AP Precalculus + must have a teacher recommendation from their Algebra 2 teacher in order to take the honors/+ course rather than the regular course.
- ❖ AP Calculus AB can be taken after completing Precalculus 1 with a grade of A or B with a recommendation of also taking AP Precalculus.
- ❖ AP Calculus AB and AP Calculus BC are two distinct courses, both of which are yearlong.

To satisfy graduation requirements, each student must earn four credits of Math and attempt a new math each year: Algebra 1, Geometry, Algebra 2 and one more math above Algebra 1

ALGEBRA 1A

One Semester <i>Math Elective Credit</i>	1 credit	EOC: NO	Grade 9
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This course is the foundation of algebra. Essential topics include solving, graphing, and writing linear equations and inequalities. Other important topics include solving and graphing absolute value equations, absolute value inequalities and linear systems.

ALGEBRA 1A (IEP ONLY)

Two Semesters	1 credit each semester		Grade 9
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This course is designed to introduce Algebra 1 and to improve Algebra skills while preparing for EOC exams.

ALGEBRA 1B

One Semester	1 credit	EOC: YES	Grade 9-10
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Prerequisite: Algebra 1A; Algebra 1 is a required course for graduation

This course will continue the study of algebra with an in-depth look at properties of exponents, exponential functions, and quadratic functions. Other topics of interest include radical expressions, rational expressions, and general statistics.

ALGEBRA 1B (IEP ONLY)

Two Semesters	1 credit each semester	Grade 10
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This course is designed to continue building Algebra 1 concepts and to improve Algebra skills while preparing for EOC exams.

ALGEBRA 1 HONORS

One Semester	1 credit	EOC: YES	Grade 9
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Required: An A in 8th grade math or passing grade on Algebra Readiness Test; required course for graduation

This course will cover the same topics as the regular Algebra 1A & 1B courses but in one semester. A greater emphasis will be placed on concept development and completing investigative tasks. This is a fast-paced course.

ADVANCED PLACEMENT COMPUTER SCIENCE PRINCIPLES

1 Semester	1 credit	EPSO	EOC: NO	Grade 9-12
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Prerequisite: Algebra 1; counts as third lab science or meets computer science or fourth math requirement if taken senior year

AP Computer Science Principles is an introductory college-level computing course that introduces students to the breadth of the field of computer science. Students learn to design and evaluate solutions and to apply computer science to solve problems through the development of algorithms and programs. They incorporate abstraction into programs and use data to discover new knowledge. Students also explain how computing innovations and computing systems—including the internet—work, explore their potential impacts, and contribute to a computing culture that is collaborative and ethical.

ADVANCED PLACEMENT COMPUTER SCIENCE A

1 Semester	1 credit	EPSO	EOC: NO	Grade 9-12
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Prerequisite: Algebra 1; counts as third lab science or meets computer science or fourth math requirement if taken senior year

AP Computer Science A introduces students to computer science through programming. Fundamental topics in this course include the design of solutions to problems, the use of data structures to organize large sets of data, the development and implementation of algorithms to process data and discover new information, the analysis of potential solutions, and the ethical and social implications of computing systems. The course emphasizes object-oriented programming and design using the Java programming language.

GEOMETRY

One Semester	1 credit	EOC: YES	Grade 10-11
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Prerequisite: Algebra 1B; Geometry is a required course for graduation

In this course, students will strengthen their logical and mathematical reasoning as they study the formal structure of geometric concepts. In addition, students will develop problem solving skills through applying geometric concepts in real world situations.

GEOMETRY (IEP ONLY)

One Semester	1 credit	Grade 11
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This course is designed to introduce Geometry and to improve Algebra & Geometry skills.

GEOMETRY HONORS

One Semester	1 credit	EOC: YES	Grade 9-11
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Recommended: A or B in Honors Algebra 1 or an A for each term in Algebra 1A and 1B with teacher recommendation; Geometry is a required course for graduation

This course will cover topics similar to those in Geometry with a greater emphasis on the subject as an axiomatic system. A much greater emphasis will be placed on the development of mathematical proofs and the completion of investigative tasks.

ALGEBRA 2

One Semester	1 credit	EOC: YES	Grade 10-12
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Recommended: Geometry; Algebra 2 is a required course for graduation

Algebra 2 further expands a student's understanding of functions and function types developed in Algebra 1. In particular, cubic, exponential, inverse, logarithmic, piecewise, and radical functions are studied. Students explore techniques for representing and solving systems of equations, including graphically, algebraically, and through the use of matrices. In addition, Algebra 2 includes a more in depth focus on using statistics to understand data and make decisions.

ALGEBRA 2 (IEP ONLY)

One Semester	1 credit	EOC: YES	Grade 12
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Recommended: Geometry; Algebra 2 is a required course for graduation

This course expands on the concepts of functions and statistics introduced in Algebra 1. Students will develop skills for displaying and solving functions using algebra techniques, visual representations and matrices. This course is offered to students who qualify based on their IEP goals.

ALGEBRA 2 HONORS

One Semester	1 credit	EOC: YES	Grade 10-12
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Recommended: A or B in Geometry Honors or an A in Geometry; Algebra 2 is a required course for graduation

Algebra 2 Honors covers the same topics as Algebra 2 in greater depth, but will also include instruction on higher degree polynomial functions and the complex number system. Students will also complete honor level projects as part of the coursework.

ADVANCED PLACEMENT STATISTICS

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: Algebra 2 with a recommended grade of B or better or teacher recommendation

The AP Statistics course is equivalent to a one-semester, introductory, non-calculus-based college course in statistics. The course introduces students to the major concepts and tools for collecting, analyzing, and drawing conclusions from data. There are four themes in the AP Statistics course: exploring data, sampling and experimentation, anticipating patterns, and statistical inference. Students use technology, investigations, problem solving, and writing as they build conceptual understanding.

MATHEMATICAL REASONING FOR DECISION MAKING

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Algebra 2

Applications and modeling using mathematics are the primary foci of this course. Throughout the course, students explore mathematical content in the context of applications to the real-world. Topics will build upon previous knowledge requiring students to reason, solve, and represent mathematical concepts in multiple ways to encourage the use of math to answer problems students will encounter in life. This course is best intended for students who are planning to attend a College of Applied Technology, military service, or enter the workforce immediately following graduation.

STATISTICS

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Algebra 2

This course develops techniques for organizing data, using graphs and numerical measurements. Probability is used with statistical tests to make statistical inferences.

PRE-CALCULUS I

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Algebra 2 with recommended grade of C or better or teacher recommendation

This course will begin building on the concepts of functions that were introduced in Algebra 2, including absolute value, greatest integer, polynomial, rational, exponential, and logarithmic functions. In addition, students will begin their study of trigonometry including the Unit Circle, the graphs of the trigonometric and inverse trigonometric functions, basic trigonometric identities and application of these identities to solve equations and inequalities, and triangle trigonometry.

PRE-CALCULUS I HONORS

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Algebra 2 Honors with minimum grade of B or teacher recommendation

This course has similar content as Pre-Calculus I, but with more emphasis on the development of concepts. The pace at which students are expected to learn new concepts is higher than that of Precalculus 1.

ADVANCED PLACEMENT PRECALCULUS

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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Prerequisite: Pre-Calculus I or Pre-Calculus I Honors

AP Precalculus is a continuation of the curriculum covered in Precalculus 1. The class will focus on maintaining and further developing the ideas taught previously while simultaneously introducing new topics. These topics will include Polar Functions, Parametric Functions, Vectors, Matrices, and Sequences and Series. An introduction of early Calculus topics such as Limits and Derivatives will be explored if time permits. Students will develop AP level problem solving skills and writing throughout the course.

ADVANCED PLACEMENT PRECALCULUS +

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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Prerequisite: Pre-Calculus I Honors or Teacher Recommendation

In addition to the material covered in AP Precalculus, this course will aim at a more rigorous understanding of the concepts. Students will derive important theorems in the curriculum and be held to a higher standard of understanding in order to prepare students for AP Calculus BC.

ADVANCED PLACEMENT CALCULUS AB

Two Semesters	1 credit each	EPSO	EOC: NO	Grade 12
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Prerequisite: Pre-Calculus I with a recommendation of also taking AP Precalculus

AP Calculus AB is roughly equivalent to a first semester college calculus course devoted to topics in differential and integral calculus. The AP course covers topics in these areas, including concepts and skills of limits, derivatives, definite integrals, and the Fundamental Theorem of Calculus. The course teaches students to approach calculus concepts and problems when they are represented graphically, numerically, analytically, and verbally, and to make connections amongst these representations. Students learn how to use technology to help solve problems, experiment, interpret results, and support conclusions.

ADVANCED PLACEMENT CALCULUS BC

Two Semesters	1 credit each	EPSO	EOC: NO	Grade 12
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Prerequisite: AP Precalculus +

AP Calculus BC is roughly equivalent to both first and second semester college calculus courses. It extends the content learned in AB to different types of equations (polar, parametric, vector-valued) and new topics (such as Euler's method, integration by parts, partial fraction decomposition, and improper integrals), and introduces the topic of sequences and series. The AP course covers topics in differential and integral calculus, including concepts and skills of limits, derivatives, definite integrals, the Fundamental Theorem of Calculus, and series. The course teaches students to approach calculus concepts and problems when they are represented graphically, numerically, analytically, and verbally, and to make connections amongst these representations. Students learn how to use technology to help solve problems, experiment, interpret results, and support conclusions.

MATH INTERVENTION

One Semester	1 credit	EOC: NO	Grade 9-12
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Math Intervention is designed for students with IEPs to work on remedial Mathematics skills. It utilizes a combination of specific learning programs for skill development, instruction in basic reading, reading comprehension, mathematics calculation and math problem solving to build foundational skills needed for success in high school coursework.

Science Department

To satisfy graduation requirements, each student must earn three credits of science: Biology 1, Chemistry 1 or Physics, plus one more lab science

ECOLOGY (IEP ONLY)

One Semester	1 credit	EOC: NO	Grade 9
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Ecology is the study of interactions between organisms and their environment. This course provides students with an overview of the relationship between humans and their environment as well as organisms and their environment. Specifically, this course will introduce students to the environmental problems, loss of biological diversity and energy usage. We also introduce students to interdependence of organisms, the relationship of matter, energy and organization in living systems, ecological conditions, and biological change.

BIOLOGY 1

One Semester	1 credit	EOC: YES	Grade 9-12
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Biology is a required course for graduation

This course is a laboratory science course that investigates the relationship between the structure and function of molecules, organisms, and systems. Students discover biological concepts through inquiry approach. Standards for Scientific Inquiry, Technology and Engineering, and Mathematics are taught in the context of the content standards: From Molecules to Organisms: Structures and Processes, Ecosystems, Heredity, and Biological Change. Learning methods include online interaction, class and online discussions, labs, simulations, demonstrations, unit tests and departmental benchmark exams. This course prepares students for the End of Course exam.

BIOLOGY HONORS

One Semester	1 credit	EOC: YES	Grade 9-10
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Biology is a required course for graduation

This course is a laboratory science course that investigates the relationship between the structure and function of molecules, organisms, and systems. Students discover biological concepts through inquiry approach. Standards for Scientific Inquiry, Technology and Engineering, and Mathematics are taught in the context of the content standards: From Molecules to Organisms: Structures and Processes, Heredity, Ecosystems, and Biological Change. Learning methods include online interaction, class and online discussions, labs, simulations, demonstrations, unit tests and departmental benchmark exams. This course prepares students for the End of Course exam. Students enrolling in the course should have strong academic standing and possess good study and homework completion habits, as well as the ability to work independently. This is a fast-paced, challenging course.

CHEMISTRY 1

One Semester	1 credit	EOC: NO	Grade 9-12
<i>Prerequisite: Biology 1; completed or concurrently taking Algebra 1; Chemistry or Physics is a required course for graduation</i>			

Based on the seven core concepts (patterns; cause and effect; scale, proportion, and quantity; systems and system models; energy and matter; structure and function; and, stability and change). Topics covered include classification of matter, atomic theory, electron arrangement, chemical bonding, formulas and IUPAC nomenclature, chemical equations, stoichiometry, properties of gases, liquids, and solids, and nuclear chemistry. These topics and core concepts will be explored through laboratory techniques, manipulation of chemical quantities and advanced problem-solving techniques. Scientific and engineering practices are embedded as a means to learn about specific topics identified for the course. Engaging in these practices will help students become scientifically literate and astute consumers of scientific information.

CHEMISTRY HONORS

One Semester	1 credit	EOC: NO	Grade 9-12
<i>Prerequisite: Biology 1 or Biology Honors; completed or concurrently taking Algebra 1A & 1B; regular or honors Chemistry or Physics is a required course for graduation</i>			

Based on the seven core concepts (patterns; cause and effect; scale, proportion, and quantity; systems and system models; energy and matter; structure and function; and, stability and change). Topics covered include classification of matter, atomic theory, electron arrangement, chemical bonding, formulas and IUPAC nomenclature, chemical equations, stoichiometry, properties of gases, liquids, and solids, and nuclear chemistry. These topics and core concepts will be explored through laboratory techniques, manipulation of chemical quantities and advanced problem-solving techniques. Scientific and engineering practices are embedded as a means to learn about specific topics identified for the course. Engaging in these practices will help students become scientifically literate and astute consumers of scientific information. Coursework requires high competency with Algebra I skills. This course is fast-paced, challenging, and requires higher math skills than for Chemistry I.

PHYSICAL SCIENCE

One Semester	1 credit	EOC: NO	Grade 10-12
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This course is an introduction to Physics and Chemistry. Students learn proper scientific investigation methods and reporting through experimentation, data collection, graphing, and analysis. Physics topics include Newton's Laws, acceleration, universal forces, waves, momentum, lenses, magnetism, and electricity. Chemistry topics include the periodic table of elements, chemical reactions, atomic structure, chemical bonding, nuclear and organic chemistry, and electron configuration. This is a lab course. Learning methods include online interaction, class and online discussions, labs, simulations, demonstrations, unit tests and departmental benchmark exams. Basic algebra is needed.

HUMAN ANATOMY & PHYSIOLOGY

One Semester	1 credit	EOC: NO	Grade 10-12
<i>Prerequisite: Biology 1 & Chemistry 1</i>			

Human Anatomy and Physiology is a laboratory science course that includes an in-depth study of the body systems that maintain homeostasis from anatomical, physiological, and histological perspectives. Students explore anatomical and physiological concepts through an inquiry-based approach. Embedded standards for Inquiry and Technology & Engineering are taught in the context of the content standards for Anatomical Orientation, Protection, Support, and Movement, Integration and Regulation, Transportation, Absorption and Excretion, and Reproduction, Growth, and Development.

HUMAN ANATOMY & PHYSIOLOGY HONORS

One Semester	1 credit	EOC: NO	Grade 10-12
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Prerequisite: Biology 1 & Chemistry 1

Human Anatomy and Physiology Honors is a laboratory science course that includes a more rigorous and in-depth study of the body systems that maintain homeostasis from anatomical, physiological, and histological perspectives. Students explore anatomical and physiological concepts through an inquiry-based approach. Embedded standards for Inquiry and Technology & Engineering are taught in the context of the content standards for Anatomical Orientation, Protection, Support, and Movement, Integration and Regulation, Transportation, Absorption and Excretion, and Reproduction, Growth, and Development. This course is recommended for students planning on pursuing a career in the medical field.

BIOLOGY 2 HONORS

One Semester	1 credit	EOC: NO	Grade 10-12
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Prerequisite: Biology 1 & Chemistry 1

Biology 2 Honors is a science course with prerequisites of both Biology 1 and Chemistry 1. This class is open to students who have met these requirements and is required for all students enrolling in AP Biology. This course will encompass a more in-depth study of cell biology and associated biochemistry, energy processes, biodiversity and change, and comparison of form and function of plant and animal processes. This course will meet the Tennessee Standards for Biology 2 as well as those for related topics in AP Biology.

CHEMISTRY 2 HONORS

One Semester	1 credit	EOC: NO	Grade 10-12
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Prerequisite: Biology 1 & Chemistry 1

Chemistry 2 provides students with a college-level foundation to support future advanced course work in chemistry. This class is **required** for all students enrolling in AP Chemistry. Students cultivate their understanding of chemistry through inquiry-based investigations, as they explore topics such as: elemental analysis, properties of solutions, electrochemistry, molecular geometry and intermolecular forces, thermodynamics, and properties of gases. Laboratory experiments are designed to reinforce lecture topics and the math calculations applied to chemical principles. Students enrolling in the course should have strong academic standing and possess good study and homework completion habits, as well as the ability to work independently.

PHYSICS

One Semester	1 credit	EOC: NO	Grade 10-12
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Prerequisite: Biology 1; completed Algebra 1 and/or Geometry; Chemistry or Physics is a required course for graduation

Physics is the study of the physical world with an emphasis on the relationship between matter and energy. This course is a survey designed to prepare students for further study at the college level and is also beneficial for those students who are interested in careers in technology, engineering, or other related fields. Areas of study will include linear motion and its causes, fluid mechanics, sound, vibrations and waves, electricity and circuits and possibly other areas as time permits. Students will use algebra I, geometry & some trigonometry in all areas of study (although the trigonometry skills needed can be gained in the course itself). Inquiry-based laboratory experiences and hands-on projects are major components of the class.

ADVANCED PLACEMENT BIOLOGY

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: Biology 2 Hon

AP Biology is an introductory college level biology course and is suggested for students pursuing a career in the sciences or a related field such as healthcare or engineering. This course focuses on educational standards set forth by the College Board with specific learning objectives that stem from the four big ideas of evolution, cellular processes, genetics, and biological systems interactions. Students develop their understanding of biology through inquiry-based investigations. This course is an in-depth course of study that includes cell structure and function, bioenergetics, biochemistry, bioinformatics, biotechnology, genetics, evolution, and cell communication.

ADVANCED PLACEMENT CHEMISTRY

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: *Chemistry 2 Hon and concurrently taking Algebra 2 or higher-level math course*

The AP Chemistry course provides students with a college-level foundation to support future advanced course work in chemistry. Students cultivate their understanding of chemistry through inquiry-based investigations, as they explore topics such as: atomic structure, bond theory, kinetics, equilibrium (general, acid-base, buffers, and solubility product), and organic chemistry. Laboratory experiments are designed to reinforce lecture topics and the math calculations applied to chemical principles. Students enrolling in the course should have strong academic standing and possess good study and homework completion habits, as well as the ability to work independently.

ADVANCED PLACEMENT PHYSICS I – ALGEBRA BASED

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: *No prior course work in physics is necessary. Students should have completed Algebra 1 and Geometry and be concurrently taking Algebra 2 or a higher-level math course. Although the Physics I and II courses include basic use of trigonometric functions, this understanding can be gained in the concurrent math course.*

AP Physics 1 is an algebra-based, introductory college-level physics course. Students cultivate their understanding of physics through inquiry-based investigations as they explore these topics: kinematics; dynamics; circular motion and gravitation; energy; momentum; simple harmonic motion; torque and rotational motion; electric charge and electric force; DC circuits; and mechanical waves and sound. LABORATORY REQUIREMENT—this course requires that 25 percent of the instructional time will be spent in hands-on laboratory work, with an emphasis on inquiry-based investigations that provide students with opportunities to demonstrate the foundational physics principles and apply the science practices. Inquiry-based laboratory experiences support the AP Physics 1 course by providing opportunities for students to engage in the seven science practices as they design plans for experiments, make predictions, collect and analyze data, apply mathematical routines, develop explanations, and communicate about their work.

ADVANCED PLACEMENT PHYSICS II – ALGEBRA BASED

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: *AP Physics I; students should have completed Algebra 2*

AP Physics 2 is an algebra-based, introductory college-level physics course. Students cultivate their understanding of physics through inquiry-based investigations as they explore these topics: fluids; thermodynamics; electrical force, field, and potential; electric circuits; magnetism and electromagnetic induction; geometric and physical optics; and quantum, atomic, and nuclear physics. LABORATORY REQUIREMENT—this course requires that 25 percent of the instructional time will be spent in hands-on laboratory work, with an emphasis on inquiry-based investigations that provide students with opportunities to demonstrate the foundational physics principles and apply the science practices. Inquiry-based laboratory experiences support the AP Physics 2 course by providing opportunities for students to engage in the seven science practices as they design plans for experiments, make predictions, collect and analyze data, apply mathematical routines, develop explanations, and communicate about their work.

ADVANCED PLACEMENT ENVIRONMENTAL SCIENCE

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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Prerequisite: *Biology & Chemistry*

AP Environmental Science is an interdisciplinary course that focuses on ecological processes, human impacts on the Earth, and how to resolve or prevent natural and human-made environmental problems. This course is designed to allow students to explore and investigate the interrelationships of the natural world, identify and analyze environmental problems, both natural and human-made, evaluate the relative risks associated with these problems, and examine alternative solutions for resolving and/or preventing them. In addition, students will have opportunities to perform hands-on experiments and analyses involving the study of air, water, and soil qualities as a part of the lab component of this course with an emphasis on current global and local environmental issues.

EARTH AND SPACE SCIENCE

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Biology 1 & Chemistry 1

The Earth and Space Science course examines the role of Earth's place in the universe, the interplay of Earth's systems, and the interrelationships between Earth's systems and human activity. Inherent in this course is a look at how Earth has changed over time and the dynamics that continue to affect it. As events have impacts on the hydrosphere, biosphere, atmosphere, and geosphere, there are also sphere-to-sphere dynamics taking place in the short, medium, and long-term. This course includes introduction to multiple interdisciplinary fields such as geology, astronomy, atmospheric science, and marine science. This is a lab course, with an emphasis on important 21st century critical thinking skills.

ORGANIC CHEMISTRY HONORS

One Semester	1 credit	EOC: NO	Grade 11-12
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Prerequisite: Chemistry 2; does not count as third lab science

Organic Chemistry is an advanced-level honors course in which students study the chemistry of carbon-containing compounds. Course topics include the nomenclature, characteristics, molecular bonding, stereochemistry, reactions, and synthesis of most classes of organic compounds. There is a major concentration in the laboratory on the synthesis, purification, and verification of the structure of organic compounds using spectroscopy and other classical and instrumental means. The course culminates with a major student-directed laboratory analysis of an unknown compound. The intent of the course is to prepare students to take college-level organic chemistry.

Social Studies Department

To satisfy graduation requirements, each student must earn three credits of social studies: **World History & Geography, U.S. History & Geography, U.S. Government & Civics (1/2 credit) and Economics (1/2 credit). All students must take the Civics exam to graduate.**

WORLD HISTORY & GEOGRAPHY

One Semester	1 credit	EOC: NO	Grade 9-12
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Required course for graduation

This course provides students with knowledge of our global history beginning in 1500 to the present; focusing on the eras of the Renaissance, Exploration, Absolutism, Enlightenment, Revolution, Industrial Revolution, Democracy, WWI, Nationalism, WWII, Cold War, and Globalization. Emphasis is placed on geographic influences on history and connections will be made with relevant Tennessee and U.S. History connections. Students will analyze and interpret primary source documents and the course will emphasize development of history writing skills.

ADVANCED PLACEMENT HUMAN GEOGRAPHY

One Semester	1 credit	EPSO	EOC: NO	Grade 9-12
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This course satisfies the World History & Geography credit for graduation

The AP Human Geography course is equivalent to an introductory college-level course in human geography. The course introduces students to the systematic study of patterns and processes that have shaped human understanding, use, and alteration of Earth's surface. Students employ spatial concepts and landscape analysis to examine socioeconomic organization and its environmental consequences. They also learn about the methods and tools geographers use in their research and applications. The curriculum reflects the goals of the National Geography Standards (2012).

ADVANCED PLACEMENT WORLD HISTORY

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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This course satisfies the World History & Geography credit for graduation

AP World History is designed to be the equivalent of an introductory college or university World history course. In AP World History students investigate significant events, individuals, developments, and processes in historical periods from approximately 1200 c.e. to the present. Students develop and use the same skills, practices, and methods employed by historians: analyzing primary and secondary sources; developing historical arguments; making historical comparisons; and utilizing reasoning about contextualization, causation, and continuity and change over time. The course also provides nine unit themes that students explore throughout the course in order to make connections among historical developments in different times and places: The Global Tapestry, Networks of Exchange, Land Based Empires, Transoceanic Interconnections, Revolutions, Consequences of Industrializations, Global Conflict, Cold War and Decolonization and Globalization.

ADVANCED PLACEMENT EUROPEAN HISTORY

One Semester	1 credit	EPSO	EOC: NO	Grade 10-12
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This course satisfies the World History & Geography credit for graduation

AP European History is designed to be the equivalent of a two-semester introductory college or university European history course. In AP European History students investigate significant events, individuals, developments, and processes in four historical periods from approximately 1450 to the present. Students develop and use the same skills, practices, and methods employed by historians: analyzing primary and secondary sources; developing historical arguments; making historical comparisons; and utilizing reasoning about contextualization, causation, and continuity and change over time. The course also provides six themes that students explore throughout the course in order to make connections among historical developments in different times and places: interaction of Europe and the world; poverty and prosperity; objective knowledge and subjective visions; states and other institutions of power; individual and society; and national and European identity.

ADVANCED PLACEMENT U.S. HISTORY

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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This course satisfies the U.S. History credit for graduation.

AP U.S. History is designed to be the equivalent of a two-semester introductory college or university U.S. history course. In AP U.S. History students investigate significant events, individuals, developments, and processes in nine historical periods from approximately 1491 to the present. Students develop and use the same skills, practices, and methods employed by historians: analyzing primary and secondary sources; developing historical arguments; making historical comparisons; and utilizing reasoning about contextualization, causation, and continuity and change over time. The course also provides seven themes that students explore throughout the course in order to make connections among historical developments in different times and places: American and national identity; migration and settlement; politics and power; work, exchange, and technology; America in the world; geography and the environment; and culture and society.

U.S. HISTORY & GEOGRAPHY

One Semester	1 credit		EOC: YES	Grade 10-12
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Required course for graduation

The U.S. History course is designed to explore the major historical events from the Industrial Revolution to Present. Students will be expected to use historical analysis to determine how social, cultural, economic, and political events shaped our nation's history to present day. During the semester course students will explore the major historical themes of the Industrial Revolution, Populism and Progressivism, Imperialism through World War I, 1920's and Great Depression, World War II, Cold War, Civil Rights movements, 1960's- 1970's political and social movements and the 1980's to the Obama administration. The course is a state required course for graduation and has a required End of Course exam.

U.S. GOVERNMENT & CIVICS

Half Semester	1/2 credit	EOC: NO	Grade 11-12
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Required course for graduation; must take Civics test to graduate. Available to take online (grades 10-12).

Students will study the purposes, principles, and practices of American government as established by the Constitution. Students are expected to understand their rights and responsibilities as citizens and how to exercise these rights and responsibilities in local, state, and national government. Students will learn the structure and processes of the government of the state of Tennessee and various local governments. The reading of primary source documents is a key feature of United States Government and Civics standards.

ECONOMICS

Half Semester	1/2 credit	EOC: NO	Grade 11-12
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Required for graduation. Available to take online (grades 10-12).

Students will examine the allocation of scarce resources and the economic reasoning used by government agencies and by people as consumers, producers, savers, investors, workers, and voters. Key elements of the course include the study of scarcity, supply and demand, market structures, the role of government, national income determination, money and the role of financial institutions, economic stabilization, and trade. Students will examine the key economic philosophies and economists who have influenced the economies around the world in the past and present. Informational text and primary sources will play an instrumental part of the study of economics where it is appropriate.

ADVANCED PLACEMENT MICRO/MACROECONOMICS

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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This course satisfies the Economics credit for graduation; emphasis is on preparation for the AP Microeconomics and AP Macroeconomics exams

AP Microeconomics/Macroeconomics is an introductory college-level course that focuses on the principles of economics that apply to the functions of individual economic decision-makers and to an economic system as a whole. The course also develops students' familiarity with the operation of product and factor markets, distributions of income, market failure, and the role of government in promoting greater efficiency and equity in the economy. The course places particular emphasis on the study of national income and price-level determination; it also develops students' familiarity with economic performance measures, the financial sector, stabilization policies, economic growth, and international economics. Students learn to use graphs, charts, and data to analyze, describe, and explain economic concepts.

ADVANCED PLACEMENT U.S. GOVERNMENT

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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This course satisfies the Government credit for graduation; must take Civics test to graduate

AP United States Government and Politics introduces students to key political ideas, institutions, policies, interactions, roles, and behaviors that characterize the political culture of the United States. The course examines politically significant concepts and themes, through which students learn to apply disciplinary reasoning assess causes and consequences of political events, and interpret data to develop evidence-based arguments.

Social Studies Elective Courses

AFRICAN AMERICAN HISTORY

One Semester	1 credit	EOC: NO	Grade 10-12
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Students will examine the life and contributions of African Americans from the early 1600's through modern America and explore the influence of geography on slavery and the growth of slavery on the American continent. Students will consider urban and rural African American communities and institutions in the North and South leading up to and during the Civil War. Students will investigate the rise and effects of Jim Crow and trace the impact of African American migration through the early twentieth century. Students will explore the impact of the Harlem Renaissance and the conditions and contributions of African Americans during the Great Depression and World War II. Students will examine the successes and failures of the Civil Rights Movement and consider the contemporary issues confronting African Americans.

ADVANCED PLACEMENT PSYCHOLOGY

One Semester	1 credit	EPSO	EOC: NO	Grade 11-12
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The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. While considering the psychologists and studies that have shaped the field, students explore and apply psychological theories, key concepts, and phenomena associated with such topics as the biological bases of behavior, sensation and perception, learning and cognition, motivation, developmental psychology, testing and individual differences, treatment of abnormal behavior, and social psychology. Throughout the course, students employ psychological research methods, including ethical considerations, as they use the scientific method, evaluate claims and evidence, and effectively communicate ideas.

ANCIENT HISTORY

One Semester	1 credit	EOC: NO	Grade 9-12
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Students will examine the major periods of Ancient History from prehistoric times to 1500 AD/CE. Major emphasis will be given to the Neolithic Revolution, the development of river valley civilizations, the rise of Greece and Rome, and the decline and fall of the Roman Empire.

APPALACHIAN HISTORY

One Semester	1 credit	EOC: NO	Grade 10-12
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This course is recommended to students who have a genuine interest in Appalachian Studies. Topics include early Native Americans, Explorers, and Settlers of East Tennessee, and will include chapters on Perfect 36, State and National leaders and heroes such as York, Hull, and Senator Baker. This writing intensive course will be designed to develop critical thinking skills by using various independent research methods.

CONTEMPORARY ISSUES

One Semester	1 credit	EOC: NO	Grade 10-12
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Students will use inquiry skills to examine the issues that impact the contemporary world. Included in the course will be analysis of the historical, cultural, economic, and geographic factors that have raised certain issues to levels of concern in our nation and around the globe. Students will engage in research and problem solving in order to better understand and assess significant current issues.

ITALIAN HISTORY: ROMAN EMPIRE TO RENAISSANCE

One Semester	1 credit	EOC: NO	Grade 9-12
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This course will provide an overview of the cultural and artistic history of Italy from its origins up until the end of the Renaissance. Students will explore the development of the art, architecture, culture, and history of Italy. Students will develop an understanding of Italy's role in the development of Western Civilization and an ability to analyze and understand works of art and their historical context. This course will focus on an analysis of texts, art, and architecture to inform students in a more engaged manner and enable them to discuss the historical evolution and cultural impact of Italy across the millennia.

PSYCHOLOGY

One Semester	1 credit	EOC: NO	Grade 10-12
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Available online only

Students will examine the processes and systems affecting human thought and behavior. Some of the topics covered include the structure and function of the nervous system in humans, the processes of sensation and perception, life span development, and memory, abnormal behavior, psychological disorders and their treatment, etc. Students will examine social and cultural diversity as well as diversity among individuals. Throughout the course, students will examine connections between content areas within psychology and relate psychological knowledge to everyday life while exploring the variety of careers available to those who study psychology.

SOCIOLOGY

One Semester	1 credit	EOC: NO	Grade 10-12
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Students will explore the ways sociologists view society, and also how they study the social world. In addition, students will examine culture, socialization, deviance and the structure and impact of institutions and organizations. Also, students will study selected social problems and how change impacts individuals and societies.

SPORTS PSYCHOLOGY

One Semester	1 credit	EOC: NO	Grade 9-12
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Psychology is a scientific study of human behavior. In the Sports Psychology course, we will focus primarily on how we can influence our behavior in a performance setting. We will not only study what happens during athletic performance, but we will discover and practice ways to implement strategies to improve individual performances! Topics of study may include growth/success, motivation, confidence, relaxation/visualization, positive self-talk, goal setting, mental toughness, focus, society and sport.

THE HOLOCAUST

One Semester	1 credit	EOC: NO	Grade 11-12
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This writing and reading intensive course will delve into the history of the Jewish people, the rise of Adolf Hitler and the Nazi Party, the growing persecution during the 1930s, and the perpetration of the Holocaust. Students will wrestle with the roots of the Holocaust in ideology, culture, and prejudice. In addition, time will be spent focusing on other mass genocides that have occurred during the 20th century.

U.S. HISTORY THROUGH FILM (20TH CENTURY)

One Semester	1 credit	EOC: NO	Grade 10-12
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This course DOES NOT meet the graduation requirement for U.S. History credit; permission slip required

U.S. History through Film is designed to be an elective class to enhance the state mandated U.S. History course usually taken in the 11th grade year. Students are encouraged to take the class to explore how recorded historical events are portrayed in film. Students will be expected to write at length on a weekly basis analyzing the historical accuracy of the films. All films are directly correlated to the Tennessee U.S. History standards covering the major historical eras in U.S. History. A parent-signed "Rated-R Film" permission slip is required for this class.

WAR AND AMERICAN SOCIETY

One Semester	1 credit	EOC: NO	Grade 10-12
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This course will examine the impact of war on American society from colonial times to the Cold War. The class will focus on political, social, cultural, and military themes. Special emphasis is placed on the American Civil War and World War II. Connections will be made with Tennessee history and US History standards.

WOMEN IN U.S. HISTORY

One Semester	1 credit	EOC: NO	Grade 10-12
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The main focus of this course will be women and their societal advancement through American History. Discussion of the status of women in a more global perspective will occur. Women in US History examines the experiences and contributions of diverse groups of women in American society. This course will provide knowledge about the social role of women and their involvement in areas such as health, history, and political activism.

Computer Science

Beginning with the incoming 2024-25 freshman cohort, candidates for regular high school diplomas must earn at least one computer science credit in high school. The courses below meet the computer science graduation requirement and all may also substitute for the third lab science or fourth math requirement (see Allowable Substitutions, p. 5).

COMPUTER SCIENCE

One Semester	1 credit			Grade 9-12
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Required for all students beginning with freshman cohort 2024-25. Available to take online.

Prerequisite: None; also meets third lab science or fourth math requirement if taken senior year

Computer Science is an introductory computing course that introduces students to the breadth of the field of computer science in a project-based learning environment. Students will investigate problems and design and evaluate solutions using algorithmic thinking and testing. Using digital data analysis, they will begin to identify trends and patterns to create new knowledge. Students also explain how computing innovations and computing systems—including the internet—work, explore their potential impacts, and contribute to a computing culture that is collaborative and ethical.

ADVANCED PLACEMENT COMPUTER SCIENCE PRINCIPLES

1 Semester	1 credit	EPSO	EOC: NO	Grade 9-12
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Prerequisite: Algebra 1; counts as third lab science or meets computer science or fourth math requirement if taken senior year

AP Computer Science Principles is an introductory college-level computing course that introduces students to the breadth of the field of computer science. Students learn to design and evaluate solutions and to apply computer science to solve problems through the development of algorithms and programs. They incorporate abstraction into programs and use data to discover new knowledge. Students also explain how computing innovations and computing systems—including the internet—work, explore their potential impacts, and contribute to a computing culture that is collaborative and ethical.

ADVANCED PLACEMENT COMPUTER SCIENCE A

1 Semester	1 credit	EPSO	EOC: NO	Grade 9-12
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Prerequisite: Algebra 1; counts as third lab science or meets computer science or fourth math requirement if taken senior year

AP Computer Science A introduces students to computer science through programming. Fundamental topics in this course include the design of solutions to problems, the use of data structures to organize large sets of data, the development and implementation of algorithms to process data and discover new information, the analysis of potential solutions, and the ethical and social implications of computing systems. The course emphasizes object-oriented programming and design using the Java programming language.

COMPUTER SCIENCE FOUNDATIONS

One Semester	1 credit			Grade 9-11
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Prerequisite: None; also meets computer science, third lab science or fourth math requirement

A course that exposes students to various information technology occupations. Proficient students will be able to describe various information technology (IT) occupations and professional organizations. Moreover, they will be able to demonstrate logical thought processes and discuss the social, legal, and ethical issues encountered in the IT profession.

Physical Education

To satisfy graduation requirements, each student must earn one credit in Wellness and half credit in a Personal Fitness course. Since Science Hill High School operates on a semester block schedule, to obtain the half credit in Personal Fitness, this class is typically paired up with Personal Finance. Two credits in JROTC may be substituted for the Wellness credit & half credit of PE. As of SY 2019-2020, the 0.5 credit Personal Fitness requirement may be met by substituting a documented and equivalent time of physical activity in SHHS Marching Band, any TSSAA activity or sport, Unity, or Swim & Dive Team.

LIFETIME WELLNESS

One Semester	1 credit	Grade 9
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This is a required course for all students (two semesters of JROTC meets this requirement). Available to take online.

This course is required for graduation and is recommended for all students to take in grade 9. Lifetime Wellness is a course that develops positive concepts towards an active, healthy lifestyle. Students will explore growth, aging, emotional health, nutrition, disease prevention, substance abuse, and fitness through classroom work as well as gym participation.

LIFETIME SPORTS EDUCATION

One Semester	1 credit	Grade 10-12
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Prerequisite: Lifetime Wellness

This class is a daily physical activity class where the student will learn and play a variety of sports and games. Lifetime sports is the closest class offered to a traditional PE class. Sports and activities will usually be a minimum of 1-week units, with more popular sports lasting longer. Examples of sports played are volleyball, football, basketball, soccer, kickball, tennis, etc. This class is geared toward students who enjoy physical activity and sports. Participation and effort are vital to student success in Lifetime Sports.

MEN'S WEIGHTLIFTING

One Semester	1 credit	Grade 10-12
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Prerequisite: Lifetime Wellness

This class will be involved in the following activities: power cleans, dead lifts, squats, bench press, explosion lifts, form running, agility training, and speed training. This is a sports specific class. Students participating in fall sports are recommended to take this class in the spring. Students participating in spring sports are recommended to take this class in the fall.

WOMEN'S WEIGHTLIFTING

One Semester	1 credit	Grade 10-12
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Prerequisite: Lifetime Wellness

Women's Weightlifting is a daily physical activity class where each student will learn and perform a variety of weightlifting movements. Proper form and technique will be the most important part of participating in this class. Out of the five components of fitness (muscular strength, muscular endurance, cardiovascular endurance, flexibility, and body composition), this class will focus mainly on muscular strength and endurance. Activities include but are not limited to basic weight training (squat, bench press, overhead press, deadlift), calisthenics (push-ups, sit-ups), stretching (flexibility), and circuit training. The class will learn how to properly warm-up before exercise, proper form on basic weightlifting movements and calisthenics, and how to cool down/stretch after exercise. This is a sports specific class. Students participating in fall sports are recommended to take this class in the spring. Students participating in spring sports are recommended to take this class in the fall.

DRIVER'S EDUCATION AND PHYSICAL EDUCATION

One Semester **1/2 credit in each class** **Grade 10**

Prerequisite: Lifetime Wellness; Must be age 15 or older with acceptable attendance and on track to graduate

Our Driver Education program is designed to help young drivers develop the knowledge, skills, and attitudes necessary to become safe, low-risk, responsible drivers – and to DRIVE RIGHT! Classroom preparation, which occurs during the first 5 weeks of the term (30 hours of safety/classroom instruction), prepares the student to handle the diverse aspects of the driving task. The class will be combined with Physical Education (Lifetime Sports). After the classroom portion of Driver's Ed is completed, students will be in the gym for Lifetime Sports. Please take this into consideration before signing up. Students will be in a PE class everyday unless it is their turn to drive. Students will receive 6 hours of Behind the Wheel training as well as a minimum of 30 hours safety instruction. Schedules will be determined and given to each student at the beginning of the driving experience. Each student will receive a certificate of completion after requirements are completed.

PERSONAL FITNESS

Half Semester **1/2 credit** **Grade 11-12**

Prerequisite: Lifetime Wellness. Class is typically paired with Personal Finance. Available to take online (grades 10-12). Required for graduation; See full list of allowable substitutions for activities or other courses that meet requirement. If student uses PE waiver, student must take Finance online.

Personal Fitness is a daily physical activity class where the student will learn and participate in a variety of activities addressing the five components of fitness (muscular strength, muscular endurance, cardiovascular endurance, flexibility, and body composition). Activities include but are not limited to basic weight training (muscular strength/endurance), calisthenics (push-ups, sit-ups), running (cardiovascular endurance), stretching (flexibility), and circuit training (muscular strength/endurance and cardiovascular endurance). The class will learn how to properly warm-up before exercise, proper form on basic weight lifting movements and calisthenics, and how to cool down/stretch after exercise. Personal Fitness is a 9-week course that is usually paired with Personal Finance.

OFFICIATING TEAM SPORTS

One Semester **1 credit** **Grade 10-12**

Prerequisite: Lifetime Sports or equivalent, and be age 16 or older, or turn age 16 during academic year

Course is designed to provide students the knowledge and skills necessary for students who wish to become a registered official with the Tennessee secondary schools athletic association (TSSAA). The course will cover officiating volleyball, football, wrestling, basketball, soccer, baseball, softball, and track and field. Upon completion of the course students will be afforded the option of taking certification exams for any sports components.

Finance

To satisfy graduation requirements, each student must earn a half credit in Personal Finance. This class is typically paired up with Personal Fitness. Two credits in JROTC may be substituted for the Wellness credit. One additional credit in JROTC may be substituted for the Personal Finance and US Government credits.

PERSONAL FINANCE

Half Semester **1/2 credit** **Grade 11-12**

Prerequisite: Lifetime Wellness. Available to take online; class is typically paired with Personal Fitness

Personal Finance is a course designed to inform students how individual choices directly influence occupational goals and future earnings potential. Real world topics covered will include income, money management, spending and credit, as well as savings and investment. Students will design personal and household budgets; simulate the use of checking and savings accounts; demonstrate knowledge of finance, debt, and credit management; and evaluate and understand insurance and taxes. This course will provide a foundational understanding for making informed personal financial decisions.

JROTC Department

Army Junior Reserve Officer Training Corps (JROTC)

Mission “Motivating Young People to Be Better Citizens”

Leadership, Respect, Attitude!!! A Winning Tradition that is the cornerstone of our program.

Junior ROTC is designed to teach high school students the value of citizenship, leadership service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork and self-discipline. On average, the total number of community service hours this program volunteers are over 2,000 - 3,000 hours. In addition, these hours help our students earn college scholarships. The program prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities and privileges as American citizens. JROTC is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community and nation. Simply stated, the program prepares our cadets for life after high school.

The JROTC program is not set up to recruit and instructors do not request or expect a military commitment of any kind. There is no service obligation. Nonetheless, many cadets find they enjoy military discipline and structure; it brings out their best and allows them to excel. Some students earn appointments to one of the military academies or earn a commission as a Second Lieutenant through college ROTC.

JROTC is much more than wearing a uniform and learning to march. Our program of instruction also includes:

- Leadership Theory and Application
- Communication Skills
- Conflict Resolution
- Social and Community Responsibility
- Financial Planning
- Citizenship and History
- Wellness, Fitness and First Aid
- Substance Abuse Awareness
- Geography
- Land Navigation
- Air Rifle Safety and Marksmanship
- Career Planning

Extra-Curricular Activities

- Male & Female Drill Competitions
- Color Guard
- Drill and Staff Summer Camp
- Washington DC Field Trips
- Escorts and Charity Events
- Parades
- Academic Competitions
- Community Service
- Fitness Competitions
- Formal Military Ball
- Change of Command & Promotion Banquet
- Awards Night
- Annual Inspections
- Marksmanship Matches

JROTC 1, 2, 3, 4

One Semester

1 credit

Grade 9-12

Two semesters of JROTC fulfills the Wellness and half credit of PE requirement. Third semester of JROTC meets the graduation requirement for ½ credit for Government and ½ credit Personal Finance.

Citizenship, leadership, teamwork, and physical fitness are emphasized along with proper response to authority, and respect for the Army’s role in support of our country. Topics include personal finance, map reading, marksmanship, drill and ceremonies, rappelling, and communication. Students also compete in Cadet Challenge and the National Presidential Fitness Awards. All uniforms are provided, free-of-charge, and must be returned clean and in good condition at the end of the semester/year. Students are required to wear the uniform all day one day per week.

World Language Department

To satisfy graduation requirements, each student must earn two credits in the same world language. Students not planning to attend a four-year university have the option of waiving this requirement, but must complete 3 additional Focus credits. Students choosing this option must return a completed World Language/Fine Art waiver form to their counselor.

FRENCH 1

One Semester	1 credit	Grade 9-12
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French 1 will introduce French-speaking areas of the world. It will also include numbers, time, basic phrases, weather, alphabet, clothing, colors, foods, and holidays. Students will be required to speak aloud in class and will make presentations both in French and English.

FRENCH 2

One Semester	1 credit	Grade 9-12
<i>Prerequisite: French 1</i>		

Students will continue to learn French vocabulary and grammar along with cultural events, social, political, and economic issues. Activities include: skits, songs, and games. Students will give oral responses and presentations in French in class.

FRENCH 3 HONORS

One Semester	1 credit	Grade 10-12
<i>Prerequisite: French 2 with a recommended minimum grade of B</i>		

Much of this class will be taught in French. Time will be spent on vocabulary and grammar and will focus on conversational skills and expanding their writing abilities. Topics include geography of France, body parts, and current events in France.

FRENCH 4 HONORS

One Semester	1 credit	Grade 10-12
<i>Prerequisite: French 3 with a recommended minimum grade of B</i>		

Much of this class will be taught in French. Students will study grammar forms and explore French culture through reading French texts. Students will speak and write in French including creating and presenting a play in French.

ADVANCED PLACEMENT FRENCH LANGUAGE & CULTURE

One Semester	1 credit	EPSO	Grade 11-12
<i>Prerequisite: French 4 with a recommended minimum grade of B</i>			

The AP French Language and Culture course emphasizes communication (understanding and being understood by others) by applying interpersonal, interpretive, and presentational skills in real-life situations. This includes vocabulary usage, language control, communication strategies, and cultural awareness. The AP course engages students in an exploration of cultural products (books, music, laws, conventions, institutions); practices (patterns of social interactions within a culture); and perspectives (values, attitudes, and assumptions).

Pathway for AP Spanish



HERITAGE SPANISH 1 & 2

Two Semesters 1 credit each semester Grade 9-12

Prerequisite: Fluent in Spanish

This course is designed for the specific needs of Native Spanish Speakers to improve reading and writing in Spanish. The course will also include class discussion, group projects and essay writing.

SPANISH 1

One Semester 1 credit Grade 9-12

The overall objectives of this course are to develop the students' listening, speaking, reading, and writing skills with the goal of communication on a basic level in Spanish and to acquaint students with cultural aspects of the Spanish speaking world. Speaking aloud is required.

SPANISH 2

One Semester 1 credit Grade 9-12

Prerequisite: Spanish 1

This course builds on the skill set acquired from Spanish 1 with a concentration on new vocabulary words as well as new verb tenses. Students will improve listening, speaking, reading, and writing skills. Speaking aloud is required.

SPANISH 3 HONORS

One Semester 1 credit Grade 10-12

Prerequisite: Spanish 2 with a recommended minimum grade of B; speaking aloud is required!

This course is an expansion of Spanish 1 and Spanish 2 and strives to further listening, speaking, reading and writing skills. Emphasis is placed on reading comprehension and the analysis of original texts. Oral and written self-expression in the target language is a major objective. Speaking aloud is required.

SPANISH 4 HONORS

One Semester 1 credit Grade 10-12

Prerequisite: Spanish 3 with a recommended minimum grade of B; speaking aloud is required!

This course builds on the skill set acquired from Spanish 1, 2 and 3. Emphasis in Spanish 4 is placed on listening and reading comprehension, oral fluency and written proficiency.

ADVANCED PLACEMENT SPANISH LANGUAGE AND CULTURE

One Semester 1 credit EPSO Grade 11-12

Prerequisite: Spanish 4 with a recommended minimum grade of B; speaking aloud is required!

The AP Spanish Language and Culture course emphasizes communication (understanding and being understood by others) by applying interpersonal, interpretive, and presentational skills in real-life situations. This includes vocabulary usage, language control, communication strategies, and cultural awareness. The AP course engages students in an exploration of cultural products (books, music, laws, conventions, institutions); practices (patterns of social interactions within a culture); and perspectives (values, attitudes, and assumptions).

Fine Art Department

To satisfy graduation requirements, each student must earn one credit in a fine art. Students not planning to attend a four-year university have the option of waiving this requirement, but must complete 3 additional Focus credits. Students choosing this option must return a completed World Language/Fine Art waiver form to their counselor.

ART

VISUAL ART I

One Semester	1 credit	Grade 9-12
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Art 1 focuses on art history, art criticism, and art production. This course will cover all the elements and principles of design. Students will use pencil, pen and ink, paint, charcoal, pastels, and various other media. 10-12 students are required to keep a sketchbook.

VISUAL ART II

One Semester	1 credit	Grade 10-12
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Prerequisite: Art I with a required grade of a B or better

This course is a more in-depth study of Art History, Art Criticism, and Art Production. Students should be interested in an art career. The course will explore Art Elements & Principles of Design at a higher level. The students are required to keep a sketchbook and will be expected to perform at a more advanced level.

CERAMICS

One Semester	1 credit	Grade 10-12
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Basic hand-building techniques will be used to construct containers in pinch, coil, and slab configurations. Combinations of methods will be used to make complex shapes. An introduction to wheel-thrown pottery will be presented. Glaze applications and firing methods will be shown using the electric kiln model.

CERAMICS II

One Semester	1 credit	Grade 11-12
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Prerequisite: Pottery/Ceramics I with a required grade of B or better

Advanced hand-building and wheel throwing techniques will be used to create complex pottery shapes. An in-depth study of Pottery, Ceramics and Ceramic History will be explored as well as complex glazing techniques. Students should be interested in an art career. Students will be required to keep a sketchbook and to perform at a more advanced level.

AP ART AND DESIGN

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: Art II or Ceramics II with a grade of B or better or teacher recommendation. This course requires teacher approval prior to registration

In AP Art and Design students will creatively and systematically investigate formal and conceptual issues, make art as an ongoing process that involves students in informed and critical decision making, develop technical skills and familiarize themselves with the functions of visual elements, and become independent thinkers contributing inventively and critically to their culture through artmaking. The AP Art and Design course is designed for students who are seriously interested in the practical experience of art. AP Art and Design is not based on a written exam; instead, students submit portfolios for evaluation near the end of the school year. Students select from one of the following modes: 2-D Art and Design, 3-D Art and Design, or Drawing.

THEATRE

THEATRE ARTS 1

One Semester	1 credit	Grade 9-12
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This course is designed to introduce students to the critical skill of being more confident, comfortable, and creative in front of others in a fun, low-stakes environment. The course is primarily project-based: brief, in-class performances will comprise most required major grades. Students will learn and refine skills such as improvisation, characterization, script analysis, and speaking, and they will also be introduced to forensics competition and the process of production. The ability to self-manage is essential for this course. No prior experience is required.

THEATRE ARTS 2

One Semester	1 credit	Grade 9-12
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Prerequisite: Theatre Arts 1

This course is designed to allow students to develop a full-length play production for performance. Students will comprise the cast and crew of the in-class production, focusing on the entire process: play selection, auditions, direction, design, business management, and performance. The ability to self-manage is essential for this course. Students must have passed Theatre Arts 1 in order to enroll.

THEATRE ARTS 3: SHOWSTOPPERS 1 & 2

One Semester	1 credit each semester	Grade 9-12
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Prerequisite: Theatre Arts 1; class can be taken multiple times; audition or Director recommendation ONLY

This course requires an audition or director recommendation. Students on the Showstopper team must prepare and participate in forensics events - Interpretation, Speaking, Limited Preparation, and Acting – to perform at regional weekend tournaments throughout the semester. Students must be enrolled in fall semester to participate in spring semester. Theatre Arts 2 is NOT a prerequisite for this course; only Theatre Arts 1.

INSTRUMENTAL MUSIC

ORCHESTRA

One Semester	1 credit each semester	Grade 9-12
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Class can be taken multiple times

Orchestra is for students who have participated in the orchestra programs at Indian Trail Intermediate and Liberty Bell Middle School who play violin, viola, cello, or bass. Students who have taken private lessons for a minimum of three years or students who transfer from another school that were a member of their orchestra program can also participate. Students will perform four formal concerts per year plus a competition trip each spring.

MARCHING BAND

~ COLORGUARD ~ BRASS CLASS ~ WOODWIND ~ PERCUSSION

One Semester	1 credit	Fall Semester	Grade 9-12
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The Marching Band is the largest and most visible part of our band program. With over 150 performing members, the marching band has represented our school and state in front of over 500 million people on national television. With past performances in the Macy's, Tournament of Roses, Philadelphia, Chicago, and Hollywood Parades, many marching band championships, and the NBC Today Show, membership in this group has many opportunities to offer each member. Practices are scheduled beginning with band camp and continuing on Tuesday and Thursday afternoons through October. Performances at 12 football games and three marching contests are scheduled each fall in addition to any community parades. Each member of the marching band must be a member of a band class at Science Hill High School. An exception to the marching band requirement can be considered for those involved in another school activity that conflicts with the marching band schedule. This exemption is at the director's discretion.

WIND ENSEMBLE

One Semester	1 credit	Spring Semester	Grade 9-12
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This is premiere musical group of the SHHS band program. This group performs the highest level of wind band music available. Recognized as one of the finest ensembles in the state, past performances include our state music convention and the Grand National Adjudicator's Invitational. **Membership is determined by an audition during the previous spring.** Two concerts are scheduled on campus each year with one or two concert festivals off campus. **Marching band is required for all members.** An exception to the marching band requirement can be considered for those involved in another school activity that conflicts with the marching band schedule. This exemption is at the director's discretion. Participation in the ETSBOA clinic in February is highly recommended. Students are tested on their mastery of concert music, technical exercises, and common terminology. Private lessons are highly encouraged due to the high level of difficulty of the music performed. Concert attire for ladies is a black conservative dress that must be below the knee when seated; men are provided a tuxedo jacket and pants from the school. **Men are to provide a tuxedo shirt, black bowtie, and cummerbund.**

SYMPHONIC BAND

One Semester	1 credit	Spring Semester	Grade 9-12
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This ensemble consists of 9th-12th grade students and assigned by audition the previous spring. This group rehearses marching band music through October and high school concert band literature for the rest of the year. **Marching band is required of all members.** An exception to the marching band requirement can be considered for those involved in another school activity that conflicts with the marching band schedule. This exemption is at the director's discretion. Four concerts are scheduled each year along with a concert festival. Opportunities for several band clinics, leadership clinics, and solo and ensemble are offered each year. Students are encouraged to participate in the ETSBOA clinic in February. Students are tested on their mastery of concert music, technical exercises, and common terminology. Private lessons are highly encouraged but not required. Concert attire is black and white: ladies are to wear a white top that conforms to the school dress code and black pants; men are to wear black pants and a white collared shirt, black shoes and black socks.

PERCUSSION ENSEMBLE

One Semester	1 credit	Spring Semester	Grade 9-12
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These ensembles are for percussionists in our program grades 10-12. Emphasis is placed on building effective percussion performance techniques through both a large and small ensemble. Focus in the fall is on marching percussion with a transition to concert percussion in the winter and spring. Each spring students are split into either the large or small ensemble periods. Students will audition each spring for placement in next year's ensembles. Select members will be chosen to perform with the wind groups when needed to complete instrumentation.

CHAMBER PERCUSSION ENSEMBLE

One Semester	1 credit	Spring Semester	Grade 9-12
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Consisting of the top members of the Science Hill High School Percussion section, this group performs at various events each year, with performances including the Percussive Arts Society International Convention, the Tennessee Statewide Day of Percussion, and other events across the Southeast. Membership is determined by audition the previous Spring.

VOCAL MUSIC

TOPPER CHORUS

One Semester	1 credit	Grade 9
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Class is only offered in the fall semester

This is a mixed performance chorus class that teaches the basics of vocal production. Students in this class will be required to participate in Fall Fest (2 nights), the Fall Concert, and the Holiday Concert. This class is available only during the fall Semester, and only to new students of the choral department. The class may not be retaken for credit. Students are responsible for the basic uniform of black dress pants, white button-front long-sleeve shirt, and black, closed-toe shoes.

TREBLE CHOIR 1 AND 2

One Semester	1 credit each semester	Grade 9-12
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Enrollment by AUDITION ONLY; class can be taken multiple times

This is an advanced performance choir for treble voices with prior vocal experience. Emphasis will be placed on vocal production techniques as well as music reading skills. The repertoire will include Level V and VI SSA and SSAA music of various styles and forms. Students in this class will be required to participate in ALL mandatory choral productions.

CHAMBER CHOIR 1 AND 2

One Semester	1 credit each semester	Grade 9-12
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Enrollment by AUDITION ONLY; class can be taken multiple times

This is an advanced choir for Soprano, Alto, Tenor, and Bass voices with prior vocal experience. Emphasis will be placed on vocal production techniques as well as music reading skills. The repertoire will include level V and VI music of SATB & divisi. Students may be added or removed from this chorus at the discretion of the director to sustain vocal blend necessary for this level of music. As the Chamber Choir is often called upon to represent Science Hill in the community, only students who are truly dedicated to performance will be allowed to remain in this choir.

MUSIC THEORY

ADVANCED PLACEMENT MUSIC THEORY

One Semester	1 credit	EPSO	Spring Class	Grade 10-12
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Recommended: Strongly advised that students have at least one year of band, choir, or orchestra

The AP Music Theory course is comparable to the first year of college music theory. Through the course, students develop skills in the areas of written and aural music, as well as music composition. Specific skills include music dictation, sight-singing, score analysis, and ear training. Primary emphasis is placed on tonal music from each period of music history.

Career and Technical Education (CTE)

The Career and Technical Department offers a wide variety of technical courses for collaboration with academic courses. Our teachers are dedicated in the preparation of students to further their education in the post-secondary level of technical skills education, as well as preparing students to enter the job market with a positive influence.

Science Hill High School offers 14 career clusters. Within each career cluster, programs of study (also called career pathways) have been developed, which outline sequences of academic, career, and technical courses and training that begin as early as ninth grade and lead to progressively higher levels of education and higher-skilled positions in specific industries or occupations. Some of the career clusters that we offer here at Science Hill contain several programs of study or career pathways.

Each CTE Program of Study (POS) sponsors a CTE Student Organization (CTSO). These organizations, which are designed to enhance career and technical education programs, provide career and leadership development through peer interactions, adult mentoring, and contests and competitions based on knowledge and skills learned in the classroom. Students have the opportunity to participate on a local, regional, state, and national levels.

Students must have 3 credits in an elective focus to graduate. These credits can be in academics, fine arts, JROTC or a CTE cluster program. To complete the elective focus credits in a CTE program, all 3 credits must be in the same program of study.

The CTE career clusters offered at Science Hill High School are

- Advanced Manufacturing
- Agricultural, Food, and Natural Resources
- Architecture & Construction
- Arts, A/V Technology and Communications
- Business Management & Administration
- Education & Training
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Marketing
- STEM (Science, Technology, Engineering, & Mathematics)
- Transportation, Distribution, and Logistics

Advanced Manufacturing

Welding is a critical skill needed for many jobs ranging from construction and manufacturing to metal art. Highly skilled welders are always in demand and those willing to travel, the possibilities are endless. Novice welders can expect to find many different opportunities in a wide range of fields including pipe welding and ironworking to just name a few. Experienced welders can find work in these areas as well as many other industries including agriculture, transportation, construction, shipbuilding, nuclear energy, aviation, and aerospace. A welder's career opportunities expand by earning a degree from a technical school or college, and by their degree of knowledge and experience. Skills that make a good welder include: excellent hand-to-eye coordination, good fine motor skills, an inquisitive mind as to how things work and go together, patience and good communication skills.

Program of Study

Mechatronics	Principles of Manufacturing	Digital Electronics	Robotics & Automated Systems	Work Based Learning: Mechatronics
	<i>CTE Student Organization: Skills USA</i> <i>EPSO: FESTO Intro to Mechatronics, FESTO Intro to Exploring Electricity, FESTO Intro to Exploratory Electronics, FESTO Intro to Process Engineering</i>			
Welding	Principles of Manufacturing	Welding I	Welding II	Work Based Learning: Welding
	<i>CTE Student Organization: Skills USA</i> <i>EPSO: OSHA 10</i>			

PRINCIPLES OF MANUFACTURING

One Semester	1 credit	Grade 10-12
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Provides students with exposure to various occupations and pathways in the Advanced Manufacturing career cluster. In order to gain a holistic view of the advanced manufacturing industry, students will complete all core standards, as well as standards in two focus areas. Students will develop an understanding of the general steps involved in the manufacturing process and master the essential skills to be an effective team member in a manufacturing production setting.

WELDING I

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: Principles of Manufacturing with minimum grade of C

Students learn basic skills and knowledge related to cutting and welding applications. Course content includes safe practices, career research, leadership development, and basic arc welding and thermal cutting skills.

WELDING II

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: Welding I with minimum grade of C

Students will learn more advanced skills and knowledge related to cutting and welding applications. Development of welding and cutting skills will be continued in the context of a series of projects. Student should be prepared for Entry Level Welder Certification, as defined by American Welding Society QC10.

Architecture & Construction

Individuals pursuing a career in the Architecture and Construction cluster work on new structures, restorations, additions, alterations, and repairs. Careers include architectural and civil drafter or engineer, residential or commercial carpenter, construction worker, electrician, plumber, and painter to just name a few.

Program of Studies

Architectural & Engineering Design	Architectural & Engineering Design I	Architectural & Engineering Design II	Architectural & Engineering Design II	Work Based Learning: Architectural & Engineering Design
	<i>CTE Student Organization: Skills USA, TSA EPSOs: CSWA (Certified Solidworks Associate) or ACU (AutoCAD Certified User) certification, Dual Credit through NeSCC for DRAF1210 Computer Aided Drafting I and ENGR 1110 Engineering Graphics.</i>			

Residential & Commercial Construction	Fundamentals of Construction	Residential & Commercial Construction I	Residential & Commercial Construction II	Construction Practicum	Work Based Learning: Residential & Commercial Construction
	<i>CTE Student Organization: Skills USA ESPO: OSHA 10, TCAT Dual Enrollment</i>				

Mechanical, Electrical, & Plumbing (MEP) Systems	Fundamentals of Construction	MEP Systems	Electrical Systems	Construction Practicum	Work Based Learning: MEP Systems
	<i>CTE Student Organization: Skills USA ESPOs: OSHA 10, Dual Enrollment Credit through NeSCC for ENST 1350 – Industrial Safety and ELEC 1010 – Introduction to Electricity</i>				

ARCHITECTURAL & ENGINEERING DESIGN I

One Semester 1 credit Grade 9-12

Prerequisite: Credit in Algebra 1

A foundational course for students interested in a variety of engineering and design professions. Students will build foundational skills in sketching, manual drawing, computer aided drawing, and visualization of three-dimensional objects in a two-dimensional environment. Students will conduct a research project to become informed about engineering and architectural career opportunities that peak students' individual interests.

ARCHITECTURAL & ENGINEERING DESIGN II

One Semester 1 credit EPSO Grade 10-12

Prerequisite: Architectural & Engineering Design I; minimum grade of B

Students will continue to learn technical drawing standards in dimensioning, sectioning, auxiliary view, architectural floor plan design, bridge design as well as other design projects. Students will create 3D models of a bridge design or an architectural structure. This course includes an engineering research project that will increase student knowledge of careers and practices in engineering and architecture related fields of employment.

ARCHITECTURAL & ENGINEERING DESIGN III

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: *Architectural & Engineering Design II, minimum grade of B*

This course introduces leading industrial 3D software such as Solidworks and Revit. Students will initiate and complete a design project that reflects their engineering/architecture/design interests. Students develop a project management guide, create 3D models, and standard working drawings for their project.

FUNDAMENTALS OF CONSTRUCTION

One Semester	1 credit	EPSO	Grade 9-12
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This course will introduce students to basic skills and knowledge applicable to all construction trades. Topics covered include safety, construction drawings, site layout, hand and power tools, linear and angular measurements, and application of algebraic and geometric principles to construction problems.

RESIDENTIAL & COMMERCIAL CONSTRUCTION I

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *Fundamentals of Construction*

A course that will introduce students to basic skills and knowledge related to residential and commercial carpentry. Topics covered include wood, metal, and concrete building materials; fasteners; hand and power tools; fabrication based on construction plans; and framing of platform and post-and-beam structures, in both wood and metal. This course gives students an introduction to the skill and knowledge base typically required for apprentice carpenters.

RESIDENTIAL & COMMERCIAL CONSTRUCTION II

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *Residential & Commercial Construction I; optional TCAT dual enrollment credit*

Students will extend their skills and knowledge related to residential and commercial carpentry. Topics covered include stairs, installation and trim of windows and doors, installation and repair of gypsum wallboard, advanced site layout, exterior finish work, thermal and moisture protection, and an introduction to welding. This course gives students a substantial skill and knowledge foundation typically required for apprentice carpenters.

MEP SYSTEMS

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *Fundamentals of Construction*

Prepares students for electrical, plumbing, and HVAC careers by introducing students to the physical principles of these systems and the fundamental skills needed to work with them. Students will be able to follow safety procedures and use tools to perform basic operations with electrical circuits. Students will be able to perform basic operations with plastic piping, including measuring, cutting, and joining pipe.

ELECTRICAL SYSTEMS

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *MEP Systems; optional NeSCC dual enrollment credits*

Prepares students for careers as electricians across a variety of residential and commercial environment. Proficient students will be able to perform operations with device boxes, conduit, raceway systems conductors, and cable. Students will read and interpret the National Electrical Code, drawings, specifications, and diagrams to determine materials and procedures needed to complete a project.

CONSTRUCTION PRACTICUM

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: *Res. and Comm Const 2 and/or Electrical Sys with at least a B in each class. Teacher approval only.*

Capstone course providing students the opportunity to apply skills and knowledge learned in previous courses within a professional, working environment. Students learn to refine their skills in problem solving, communication, teamwork, and project management in the completion of on- and off-site construction projects.

Arts, A/V Technology & Communications

Broadly, individuals that work in the AV communications industry manufacture, sell, rent, design, install, integrate, operate, and repair the equipment of audiovisual communications. They are involved in the presentation of sound, video, and data to groups in such venues as corporate boardrooms, hotels, convention centers, classrooms, theme parks, stadiums, and museums. The major activity sectors in the AV communications industry are distributive service firms (AV dealers, rental companies, consultants, designers, and related firms), manufacturers of AV presentations and communications products, and large end-users.

Program of Study

Audio/Visual Production	A/V Production I	A/V Production II	A/V Production III	Applied Arts Practicum	Work Based Learning: A/V Production
<i>CTE Student Organization: Future Business Leaders of American (FBLA)</i>					

A/V PRODUCTION I

One Semester	1 credit	Grade 9-10
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A foundational course for students interested in A/V (audio/visual) production occupations. Proficient students will be able to explain and complete the phases of the production process including pre-production, production, and post-production. Students will establish basic skills in Page 2 operating cameras, basic audio equipment, and other production equipment.

A/V PRODUCTION II

One Semester	1 credit	Grade 10-12
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Prerequisite: *A/V Production I*

This course advances technical skill in utilizing industry equipment related to lighting and audio, and it places special emphasis on the research and technical writing involved in planning Page 2 productions. Proficient students will be able to plan, capture, and edit research-based productions of increasing complexity. Students will investigate concerns affecting A/V production businesses, such as ethical and legal issues, technology, funding, and the organization of professional roles in various industries.

A/V PRODUCTION III

One Semester	1 credit	Grade 11-12
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Prerequisite: *A/V Production II with a minimum grade of C*

Students in this course will apply knowledge and skills from previous courses in the program of study to create productions both independently and in teams, with the option of participating in a work-based learning experience for additional Page 2 credit. Students will use industry equipment and technology to complete all phases of the production process, including planning, coordinating, capturing, editing, and distributing productions.

APPLIED ARTS PRACTICUM

One Semester	1 credit	Grade 12
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This is a capstone course where students apply the skills and knowledge learned in previous courses within a professional, working environment. In addition to developing an understanding of the professional and ethical issues encountered by professionals in these careers, students learn to refine their skills in problem solving, research, communication, teamwork, and project management through the completion of a course-long project.

Business, Management & Administration

The business, management and administration career cluster can give you the business skills essential to efficient, productive operations for any company. Professional offices, law firms, and corporate headquarters require bookkeepers, administrative assistants, and office specialists to keep their operations running smoothly. As technology becomes more advanced and businesses grow, the need for staff with expertise in office administration and software is a valuable asset. People with great computer skills will be in demand.

Program of Study

Office Management	Computer Applications	Business Communications	Advanced Computer Applications	Work Based Learning: Office Management
	<i>CTE Student Organization: Future Business Leaders of American (FBLA) EPSOs: Local Dual Credit NeSCC & ETSU, Industry Certification: Microsoft Office Specialist, TCAT Dual Enrollment</i>			

COMPUTER APPLICATIONS

One Semester **1 credit** **EPSO** **Grade 9-12**
Optional TCAT dual enrollment credit

Students will use a variety of computer software and hardware tools; explore the social, business, and ethical issues of using computer technology; and develop skills in word processing, spreadsheet, database, and presentation applications. Students who complete this course have the opportunity to take an articulation exam for college credit.

BUSINESS COMMUNICATIONS

One Semester **1 credit** **Grade 10-12**
Prerequisite: Computer Applications with minimum grade of C or had Advanced Computer Applications

Students will practice choosing and using appropriate tools for business communications with particular emphasis on electronic media. Though communications activities will have a business focus, all students who intend to continue in post-secondary education will benefit from practice in finding and validating electronic resources, using review and developer tools in Microsoft Word, and using electronic means of communication like email and blogs for professional purposes. Students also use Adobe Illustrator and InDesign to design infographics and illustrations.

ADVANCED COMPUTER APPLICATIONS

One Semester **1 credit** **EPSO** **Grade 10-12**
Prerequisite: Computer Applications with minimum grade of C

Through project-based learning activities students will practice problem solving, leadership, and communication skills using integrated technologies and advanced Microsoft Office skills. Students may choose areas of specialization and pursue industry certification in Microsoft Office. Additionally, students can earn up to 6 hours college credit at Northeast State and 3 hours at ETSU.

Education & Training

Teaching as a Profession is designed for students interested in becoming an educator. In this program of study, course content covers the components of instruction, teaching strategies, types of assessments, student learning, special populations, educational technology, classroom management, lesson planning, professionalism, and more. Upon completion of this POS, students will have participated in an internship placement and built a professional portfolio in preparation for advanced training as future educators at the postsecondary level.

Program of Studies

Teaching as a Profession K-12	Introduction to Teaching as a Profession	Teaching as a Profession I	Teaching as a Profession II	Teaching as a Profession Practicum	Work Based Learning: Teaching as a Profession
	<i>CTE Student Organization: Family, Career and Community Leaders of America (FCCLA)</i>				

INTRODUCTION TO TEACHING AS A PROFESSION

One Semester	1 credit	Grade 9-11
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Introduction to Teaching as a Profession is a foundational course in the Teaching as a Profession program of study for students interested in learning more about becoming a teacher, school counselor, trainer, librarian, or speech-language pathologist. Upon completion of this course, proficient students will gain knowledge in the history of education in the United States, careers in education, and the influence of human development on learning. Artifacts will be created for inclusion in a portfolio, which will continue throughout the full sequence of courses.

TEACHING AS A PROFESSION I

One Semester	1 credit	Grade 10-12
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Prerequisite: *Introduction to Teaching as a Profession*

This course covers the components of instruction, teaching strategies, types of assessments, student learning, special populations, and educational technology. Students will conduct observations of educators at work and create artifacts for a course portfolio, which will continue with them throughout the program of study. Proficient students will have a fundamental understanding of instructional strategies needed for becoming an educator.

TEACHING AS A PROFESSION II

One Semester	1 credit	Grade 10-12
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Prerequisite: *Teaching as a Profession I*

This course covers classroom management, concepts of higher order thinking, differentiating instruction, and strategies of effective classroom planning. Students will demonstrate their skills in laboratory settings while building a course portfolio of work, which will carry with them throughout the program of study.

TEACHING AS A PROFESSION PRACTICUM

One Semester	1 credit	Grade 11-12
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Prerequisite: *Teaching as a Profession II*

Teaching as a Profession (TAP) Practicum is a capstone course in the Education and Training career cluster for students interested in applying the knowledge and skills learned in previous courses toward becoming a teacher, school counselor, trainer, librarian, or speech-language pathologist. The course covers classroom professionalism, ethics, policies, communications, and career requirements in education and training fields. In addition, students will complete an internship and continue to create artifacts for their student portfolios. Upon completion of this course, proficient students will be prepared to pursue advanced training at a postsecondary institution.

Health Science

According to US News and World Report Top 100 Jobs, 52 of the top 100 careers are in healthcare or healthcare support. With over 250 careers in the Health Science field, the possibilities are endless. The Health Science Career Cluster is divided into three different pathways: Nursing Services, Therapeutic Services, and Sport and Human Performance.

Health Science Education is the foundation course for the Health Science Cluster and is a prerequisite for all additional courses. Anatomy & Physiology is a required upper level course for all pathways. A & P is designed to develop an understanding of the structures and functions of the human body, while relating those to knowledge and skills associated with pathophysiology.

With many healthcare careers expected to experience a significant shortage of trained staff, students can prepare to enter the job market or pursue continuing education in a healthcare field during their high school experience.

Program of Studies

Emergency Services	Health Science Education	Medical Therapeutics	Human Anatomy and Physiology	Emergency Medical Services
Nursing Services	Health Science Education	Medical Therapeutics	Human Anatomy and Physiology	WBL Nursing Services Honors
Sports and Human Performance	Health Science Education	Rehabilitative Careers	Human Anatomy and Physiology	WBL Sports & Human Performance Honors OR Medical Terminology (as an elective only-will not count toward cluster)
Therapeutic Services	Health Science Education	Medical Therapeutics	Human Anatomy and Physiology	WBL Therapeutic Services Honors OR Honors Pharmacological Science
<p><i>CTE Student Organization: Future Health Professionals (HOSA)</i> <i>EPSOs: Industry Certification – CNA & Pharmacy Tech, OSHA 10, CPR; Local Dual Credit NeSCC – Medical Terminology, Clinical Internship</i></p>				

HEALTH SCIENCE EDUCATION

One Semester	1 credit	Grade 9-10
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Prerequisite: Minimum grade of C in most recent science course. Students interested in advancing in the Health Science Cluster should have a minimum grade of C to advance.

Health Science Education is the beginning course in the Health Science Cluster. Students will discover the wide variety of career choices available in healthcare and learn the qualities they need to achieve success in a healthcare career choice. The class introduces basic anatomy, legal aspects, infection control, and other related topics.

MEDICAL THERAPEUTICS

One Semester	1 credit	Grade 10-12
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Prerequisite: Health Science Education; students must make minimum grade of C in this class to advance.

Medical Therapeutics is an applied course designed to prepare students to pursue careers in Therapeutic services. Upon completion of this course, a proficient student will be able to identify careers in therapeutics services; assess, monitor, evaluate, and report patient/client health status; and identify the purpose and components of treatments. **Examples of therapeutic careers;** Anesthesiologists, Athletic Trainers, Audiologists, Dental assistants, Dental Hygienists, Dermatologists, Exercise Physiologists, Licensed Practical Nurses, Medical Assistants, Neurologists, Nurse practitioners, Occupational Therapist, Ophthalmologists, Pharmacy Technicians, Pharmacists, Physician Assistants, Respiratory Therapist, Surgeons and Veterinarians.

Medical therapeutics is the second or third course in Therapeutic services and Nursing services program of study.

REHABILITATION CAREERS

One Semester	1 credit	Grade 10-12
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Prerequisite: Health Science Education; students must make minimum grade of C in this class to advance.

Rehabilitative Careers is for students interested in rehabilitation careers in all areas of therapy. The students will demonstrate skills needed for Rehabilitative Careers. Topics addressed will include: anatomy, physiology, diagnosis and treatment of injuries, and other aspects related to health care. Successful students may apply for the clinical course.

MEDICAL TERMINOLOGY

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: Any 2 classes taken in Health Science POS's. Must have maintained a B average in both classes.
ELECTIVE COURSE ONLY – WILL NOT COUNT TOWARD CLUSTER CONCENTRATOR STATUS

Medical terminology is designed to develop a working knowledge of the language of health professions. Students acquire word-building skills by learning prefixes, suffixes, roots, combining forms, and abbreviations. Utilizing a body systems approach students will define, interpret, and pronounce medical terms relating to structure and function, pathology, diagnosis, clinical procedures, and pharmacology. Students will use problem-solving techniques to assist in developing an understanding of course concepts.

EMERGENCY MEDICAL SERVICES

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: Medical Therapeutics and Anatomy & Physiology; must be 17 before course concludes

Emergency Medical Services is a capstone course in the Emergency Medical Services program of study and is designed to prepare students to pursue careers in the fields of emergency medicine. Proficient students will be able to: identify careers and features of the EMS system; define the importance of workforce safety and wellness; maintain legal and ethical guidelines; correlate anatomy and physiology concepts to the patient with a medical or traumatic injury; and perform EMS skills with a high level of proficiency.

Hospitality and Tourism

The Hospitality and Tourism cluster offers the Culinary Arts pathway to give students the employment skills required in the food service industry. Students will learn customer service, sanitation and safety, use of commercial food service equipment, and food preparation.

Program of Studies

Culinary Arts	Culinary Arts I	Culinary Arts II	Culinary Arts III	Culinary Arts IV	Work Based Learning: Culinary Arts
<i>CTE Student Organization: Family, Career & Community Leaders of America (FCCLA)</i> <i>EPSO: ServSafe Manger National Certification</i>					

CULINARY ARTS I

One Semester	1 credit	Grade 9-11
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Culinary Arts I equips students with the foundational knowledge and skills to pursue careers in the culinary field as a personal chef, caterer, executive chef, and food and beverage manager. Upon completion of this course, proficient students will have knowledge in the components of commercial kitchen safety and sanitation, history of the foodservice industry, careers, nutrition, recipe basics, proper kitchen tools and equipment, and kitchen staples.

CULINARY ARTS II

One Semester	1 credit	Grade 10-12
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Prerequisite: Culinary Arts I with a minimum grade of B

Culinary Arts II is an applied-knowledge course to prepare students for careers in the culinary field as a personal chef, caterer, executive chef, and food and beverage manager. Upon completion of this course, proficient students will have an understating of commercial kitchen safety and sanitation, menu planning, food presentation, purchasing and inventory, preparation skills, cooking principles, and food preparation. Pro Start Certification available to those who qualify.

CULINARY ARTS III

One Semester	1 credit	Grade 11-12
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Prerequisite: Culinary Arts II with a minimum grade of B

Culinary Arts III is an advanced course intended to further equip students with the skills and knowledge needed to pursue a variety of careers in the culinary field. Upon completion of the course, students will be proficient in components of commercial kitchen safety and sanitation, dining room service, food preparation and presentation, bakeshop preparation skills and equipment, and advanced cooking principles. Students will gain experience in commercial food production and service operations, while preparing for further training at the postsecondary level.

CULINARY ARTS IV

One Semester	1 credit	Grade 11-12
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Prerequisite: Culinary Arts III with a minimum grade of B

Culinary Arts IV is the capstone course in the Culinary Arts program of study intended to prepare students for careers such as banquet cook, catering assistant, event planning assistant, and many other entry-level food and beverage industry career paths. Course content reinforces the components of commercial kitchen safety and sanitation, food presentation, bakeshop preparation skills, sustainability practices, professionalism, and business opportunities.

Human Services

This cluster prepares students for careers that improve quality of life of others and promotes safe, healthy communities. Workers in human services better our lives by tending to our psychological, social, and physical needs. Careers include hairstylists or cosmetologists, child and family social workers, child care provider, health educators, and marriage and family therapists just to name a few. The Human Services cluster offers 2 different pathways.

Human and Social Science workers deal with family and individual needs. They help those who are unable to help themselves. Social health workers may work in homeless shelters, help with relief and counseling for victims of natural disasters, care for elderly, among many others. Students enrolled in this course work directly with our Topper Tots program.

Cosmetology workers assist individuals with their personal appearance, including shampooing, cutting, coloring, and styling hair; giving manicures, pedicures, and facial treatments.

If you have a strong desire to help others and want to make a difference in someone's life, then a career in Human Services may be for you. Individuals who show patience, understanding, and caring in their dealing with others are highly valued by employers.

Program of Studies

Human and Social Sciences	Introduction to Human Studies	Lifespan Development	Family Studies	Work Based Learning: Human & Social Sciences
	<i>CTE Student Organization: Family, Career & Community Leaders of America (FCCLA)</i> <i>EPSO: Local Dual Credit NeSCC and Tennessee Specific Industry Certification (TSIC) for Human & Social Sciences</i>			

Cosmetology	Cosmetology 1	Cosmetology 2	Cosmetology 3	Work Based Learning: Cosmetology
	<i>CTE Student Organization: SkillsUSA</i> <i>EPSO: OSHA 10</i>			

INTRODUCTION TO HUMAN STUDIES

One Semester	1 credit	Grade 9-10
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A foundational course for students interested in becoming a public advocate, social worker, dietician, nutritionist, counselor, or community volunteer. This course covers the human needs, overview of social services, career investigation, mental health, and communications. Lab component required in the course that includes: training and hands on experience working with children in the SHHS Topper Tots childcare program.

LIFESPAN DEVELOPMENT

One Semester	1 credit	Grade 10-11
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Prerequisite: Introduction to Human Studies with minimum of C; can also count as a social studies elective towards a humanities focus

Lifespan Development builds basic knowledge in human growth and development. The course standards include developmental theory, principles of growth, behavior of children from conception through adolescence, adult development and aging, and death and dying. Lab component required in the course that includes: training and hands on experience working with children in the SHHS Topper Tots childcare program.

FAMILY STUDIES

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: Lifespan Development with minimum of C

Family Studies is an applied knowledge course that examines the diversity and evolving structure of the modern family. Course standards focus on the demographic, historical, and social changes of interpersonal relationships, as well as parenting, and the effect of stressors on the family. Lab component required in the course that includes: training and hands on experience working with children in the SHHS Topper Tots childcare program.

COSMETOLOGY 1

One Semester	1 credit	Grade 9-11
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Prerequisite: None – Due to limited class enrollment, seniors may not register for this class. Supply kit required

The first level of cosmetology that prepares students with work-related skills for advancement into the Design Principles of Cosmetology course. Content provides students the opportunity to acquire basic fundamental skills in both theory and practical applications of leadership and interpersonal skill development. Content stresses safety, environmental issues, and protection of the public and designers as integrated with principles of hair design, nail structure, and cosmetic procedures. Laboratory facilities and experiences simulate those found in the cosmetology industry.

COSMETOLOGY 2

One Semester	1 credit	Grade 10-12
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Prerequisite: Cosmetology 1 & Teacher approval. Students must maintain a B average; supply kit required.

The second level of cosmetology prepares students for work-related skills and advancement into the Chemistry of Cosmetology course. Content provides students the opportunity to acquire knowledge and skills in both theory and practical application. Advanced knowledge and skills in hair design, nail artistry, and cosmetic applications will be enhanced in a laboratory setting, which duplicates cosmetology industry standards. Upon completion and acquisition of 300 hours, students are eligible to take the Tennessee Board of Cosmetology Shampoo examination for a Tennessee Shampoo Technician License.

COSMETOLOGY 3

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: Cosmetology 2 & Teacher approval. Students must maintain a B average

The advanced level of cosmetology prepares students to perform work-related services using chemicals in the cosmetology industry. Content provides students the opportunity to acquire foundation skills in both theory and practical applications. Laboratory facilities and experiences will be used to simulate cosmetology work experiences. Students completing this portion of the course of cosmetology will acquire the necessary hours to transfer to a post-secondary course of study to complete the hours needed to be eligible to take the Tennessee State Board of Cosmetology examination for the Tennessee Cosmetology License. Upon completion and acquisition of 300 hours, students are eligible to take the Tennessee State Board of Cosmetology Shampooing examination for a Shampoo Technician License.

Information Technology

Information Technology careers involve the design, development, support and management of hardware, software, multimedia and systems integration services. The IT industry is a dynamic and entrepreneurial working environment that has a revolutionary impact on the economy and society. In addition to careers in the IT industry, IT careers are available in every sector of the economy from Financial Services to Medical Services, Business to Engineering and Environmental Services. Anyone preparing for an IT career should have a solid grounding in math and science.

Program of Study

Networking Systems	Computer Science Foundations	Computer Systems	Networking	Cabling and Internetworking	Work Based Learning: Networking
	CTE Student Organization: Skills USA				

COMPUTER SCIENCE FOUNDATIONS

One Semester **1 credit** **Grade 9-11**

A course that exposes students to various information technology occupations. Proficient students will be able to describe various information technology (IT) occupations and professional organizations. Moreover, they will be able to demonstrate logical thought processes and discuss the social, legal, and ethical issues encountered in the IT profession.

COMPUTER SYSTEMS

One Semester **1 credit** **Grade 10-12**

Prerequisite: *Computer Science Foundations and Algebra 1*

An intermediate course that provides students the opportunity to acquire knowledge in both theory and practical applications pertaining to hardware, operating systems, safe mode, command prompt, security, networking, printers, peripheral devices, laptops, mobile devices, troubleshooting, and customer service management. Proficient students will have acquired skills and knowledge to install, configure, and maintain computer systems. Proficient students will be eligible to pursue the IT industry-standard credential, CompTIA's A+ certification.

NETWORKING

One Semester **1 credit** **Grade 10-12**

Prerequisite: *Computer Systems*

An advanced course designed to emphasize the conceptual and practical skills necessary to design, manage, and diagnose network hardware and software. Proficient students will identify types of networks, understand the layers of the open systems interconnection (OSI) model, prevent security risks, and apply troubleshooting theory to the successful execution of networking tasks. Preparation is for the CompTIA Network+ exam.

CABLING AND INTERNETWORKING

One Semester **1 credit** **Grade 11-12**

Prerequisite: *Networking*

An advanced course that equips students with the conceptual and practical skills necessary to install voice and data network cabling. Emphasizing industry standards, types of media and cabling, physical and logical networks, and signal transmission, proficient students will have skills in cable termination, reading network design documentation, pulling and mounting cable, setting up telecommunications rooms, basic cable testing and troubleshooting.

Law, Public Safety, Corrections, & Security

This cluster will prepare students for careers in law enforcement, crime scene analysis, forensic science, public safety, and criminal justice. This course emphasizes procedures and laws governing the application of justice in the United States, from constitutional rights to crisis scenario management to the elements of criminal investigations. Careers include crime lab technician, police officer, security officer, and corrections officer.

Program of Study

Criminal Justice & Correction Services	Criminal Justice I	Criminal Justice II	Criminal Justice III	Work Based Learning: Criminal Justice
	<i>CTE Student Organization: SkillsUSA EPSO: TCAT Dual Enrollment</i>			

CRIMINAL JUSTICE I

One Semester	1 credit	Grade 10-11
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Students learn how the law enforcement, legal, and correctional systems interact with each other in the United States. Proficient students will understand the context of local, state, and federal laws, the concepts of crime control and the judicial process, and the importance of communications and professionalism in law enforcement.

CRIMINAL JUSTICE II

One Semester	1 credit	Grade 10-12
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Prerequisite: *Criminal Justice I*

In this course, current issues will be researched in the context of local, state, and federal laws. Investigative skills will be developed in the areas of drug use, incident documentation and basic crime scene investigation. Students will understand the importance of communications and professionalism in law enforcement.

CRIMINAL JUSTICE III

One Semester	1 credit	Grade 10-12
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Prerequisite: *Criminal Justice II; optional TCAT dual enrollment credit*

This course will equip students with the knowledge and skills to be successful in the sciences of criminal investigations. Students will learn terminology and investigation skills related to the crime scene, aspects of criminal behavior, and applications of the scientific inquiry to solve crimes. Students will obtain and analyze evidence through simulated crime scenes and evaluation of case studies. Upon completion of the course students will be able to identify careers in forensic science and criminology, summarize the laws that govern the application of forensic science and draw key connections between the history of the forensic science system and the modern legal system.

Marketing

Marketing, sales, and service workers help businesses sell products. Managers oversee and direct all the advertising, marketing, sales, and public relations responsibilities. This cluster will prepare students for careers in planning, managing, and performing marketing activities to reach organizational objectives. Individuals with great communication and computer skills are highly valued by employers.

Program of Study

Marketing Management	Introduction to Business & Marketing	Marketing & Management I: Principles	Advertising & Public Relations
	<i>CTE Student Organization: Future Business Leaders of America (FBLA)</i>		

INTRODUCTION TO BUSINESS & MARKETING

One Semester	1 credit	Grade 9-10
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Introduction to Business and Marketing is an introductory course designed to give students an overview of the Business Management and Administration, Marketing, and Finance career clusters. The course helps students prepare for the growing complexities of the business world by examining basic principles of business, marketing, and finance in addition to exploring key aspects of leadership, ethical and social responsibilities, and careers. Students' academic skills in communications, mathematics, and economics are reinforced with activities modeled in the context of business topics. Upon completion of this course, proficient students will be equipped with the foundational skills to succeed in any of the Business, Marketing, or Finance programs of study and will be prepared to make an informed decision regarding which pathways they would like to pursue in high school.

MARKETING AND MANAGEMENT I: PRINCIPLES

One Semester	1 credit	Grade 10-12
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Prerequisite: Introduction to Business & Marketing; this course satisfies the economics credit for graduation

Principles focuses on the study of marketing concepts and their practical application. Students will examine risks and challenges marketers face to establish a competitive edge. Subject matter includes economics, marketing foundations/functions, and human resource leadership development. Skills in communication, mathematics, economics and psychology are reinforced in this course.

ADVERTISING AND PUBLIC RELATIONS

One Semester	1 credit	Grade 10-12
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Prerequisite: Marketing and Management I: Principles

This course emphasizes concepts and strategies associated with the dynamic and changing means of communication in order to promote products, services, ideas and/or images. Students will be encouraged to examine this field from the viewpoints of the creative staff, business person and consumer.

Transportation, Distribution, & Logistics

Students will learn the basic skills needed to gain employment as a maintenance and light repair technician. Students will learn automotive preventative maintenance and servicing, electrical system diagnosis, replacing brakes, and steering and suspension components. Hours earned in the Maintenance and Light Repair courses may be used toward meeting National Automotive Technicians Education Foundation (NATEF) standards and Tennessee Department of Education standards. Upon completing all the Maintenance and Light Repair courses, students may enter automotive service industry as an ASE Certified MLR Technician. Advanced auto classes will alternate each school year to allow students to take all the areas. Classes prepare students for the A.S.E. test.

Program of Study

Automotive Maintenance and Light Repair	Maintenance & Light Repair I	Maintenance & Light Repair II	Maintenance & Light Repair III	Maintenance & Light Repair IV	Work Based Learning: Maintenance & Light Repair
<p><i>CTE Student Organization: Skills USA</i> <i>EPSO: Industry Certification: Automotive Service Excellence Student Certification</i> <i>ASE Entry-Level Certification Program, TCAT Dual Enrollment</i></p>					

MAINTENANCE AND LIGHT REPAIR I

One Semester	1 credit	EPSO	Grade 9-11
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The Maintenance and Light Repair I (MLR I) course prepares students for entry into Maintenance and Light Repair II. Students explore career opportunities and requirements of a professional service technician. Content emphasizes beginning transportation service skills and workplace success skills. Students study safety, tools, equipment, shop operations, basic engine fundamentals, and basic technician skills.

MAINTENANCE AND LIGHT REPAIR II

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *Maintenance & Light Repair I*

The Maintenance and Light Repair II (MLR II) course prepares students for entry into Maintenance and Light Repair III. Students study and service suspension and steering systems and brake systems.

MAINTENANCE AND LIGHT REPAIR III

One Semester	1 credit	EPSO	Grade 10-12
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Prerequisite: *Maintenance & Light Repair I*

The Maintenance and Light Repair III (MLR III) course prepares students for entry into Maintenance and Light Repair IV. Students study automotive general electrical systems, starting and charging systems, batteries, lighting, and electrical accessories.

MAINTENANCE AND LIGHT REPAIR IV (OFFERED SY25-26)

One Semester	1 credit	EPSO	Grade 11-12
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Prerequisite: *Maintenance & Light Repair I, II & III & Teacher Approval*

The Maintenance and Light Repair IV (MLR IV) course prepares students for entry into the automotive workforce or into post-secondary training. Students study and service automotive HVAC systems, engine performance systems, automatic and manual transmission/transaxle systems, and practice workplace soft skills.

Special Programs

PEER TUTORING

One Semester	1 credit	Grade 11-12
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Must submit application with three teacher recommendations. Must have a minimum GPA of 3.0, attendance rate of 90% the previous term and acceptable discipline record

Peer tutoring is an opportunity for students who are excited and willing to help other students. Students who are interested in peer tutoring will be assigned to working in one of the following settings: CDC (comprehensive developmental class) classroom, 1:1 in the general education setting (academic class), 1:1 or small group in an elective or CTE class (Culinary, PE, Visual Arts, Theater, etc.). Student preferences as to what setting they would like to be placed will be taken into consideration. A reflective journal will be completed and turned into supervising teacher each 9 weeks.

STUDENT WORKER

One Semester	No credit	Grade 12
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Principal and teacher approval required; must submit application and have a minimum GPA of 3.0, attendance rate of 90% the previous term and acceptable discipline record; student must be on track to graduate

Student will be assigned to high need areas in the school to assist with office staff. Applications are available in main office or counselor.

TOPPER TECH TEAM (T³)

One Semester	1 credit	Grade 11-12
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Must submit online application and have a minimum GPA of 3.0, acceptable attendance and discipline record. Students will be interviewed by teacher before being accepted

Students will assist daily with tech team responsibilities, including, but not limited to, Chromebook issues, Canvas, Google Docs, and instructional opportunities. Reflective journal entry to be completed and submitted to supervising teacher.

WORK BASED LEARNING

One Semester	1 credit	Grade 11-12
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Requirements: Work Based Learning Coordinator's approval (application)

Work Based Learning: Career Practicum is a capstone course intended to provide students with opportunities to apply the skills and knowledge learned in previous CTE and general education courses within a professional work environment. The course allows students to earn high school credit for select models of work-based learning, which allow students to interact with industry professionals in order to extend and deepen classroom work and support the development of postsecondary and career readiness knowledge and skills.

4/6 Year Plan Checklist

Please indicate if you plan to seek an AP Diploma _____

	GRADE 9	CR
1	English 1	
2	Math	
3	Science	
4		
5		
6		
7		
8		
	TOTAL CREDITS	

	GRADE 10	CR
1	English 2	
2	Math	
3	Science	
4		
5		
6		
7		
8		
	TOTAL CREDITS	

	GRADE 11	CR
1	English 3	
2	Math	
3	Science	
4	U. S. History	
5		
6		
7		
8		
	TOTAL CREDITS	

	GRADE 12	CR
1	English 4	
2	Math	
3	U. S. Government/Economics	
4		
5		
6		
7		
8		
	TOTAL CREDITS	

Graduation Requirements			
English	4 credits		
Math (At Least 1 Per Yr) - Algebra 1, Geometry, Algebra 2, & one other higher math	4 credits		
Science - Biology, Chemistry or Physics, & one other Lab Science	3 credits		
U. S. History	1 credit		
U. S. Government	.5 credit		
Economics	.5 credit		
World History & Geography (9 TH -10 TH)	1 credit		
Computer Science	1 credit		
Lifetime Wellness	1 credit		
Physical Education	.5 credit		
Personal Finance	.5 credit		
Fine Arts	1 credit		
Elective Focus Area: AP/DE, CTE, Fine Arts, HPEX, Humanities, Math/Science, JROTC, STEM	3 credits		
World Language - Must be two sessions of the same language (10 TH -11 TH)	2 credits		
Other Electives	6 credits		
TOTAL	28 credits		
Focus Area			
ACT			
Civics Exam			
Community Service	40 hours		

Post-Secondary Plans: 5th year _____ 6th year _____

SCIENCE HILL HIGH SCHOOL GRADUATION STATUS CHECK SHEET

Use this form to check off the credits you have earned and the credits you are working on now. This will help you when selecting your courses for the next year. If you have any questions about graduation requirements or how to use this chart, please see your counselor.

Science Hill High School Graduation Requirements – 28 Credits

English – 4 credits	<input type="checkbox"/> English 1 <input type="checkbox"/> English 2 <input type="checkbox"/> English 3 <input type="checkbox"/> English 4	2 credits of same World Language	<input type="checkbox"/> <input type="checkbox"/>
Math – 4 credits Algebra 1, Algebra 2, Geometry, & Higher Math (Must enroll in math course every year)	<input type="checkbox"/> Algebra 1 (grade taken____) <input type="checkbox"/> Geometry (grade taken____) <input type="checkbox"/> Algebra 2 (grade taken____) <input type="checkbox"/> (grade taken____)	Elective Focus: 3 from the following 3 CTE credits in a POS, 3 add. Science & Math credits (above req), 3 humanities credits, 3 add. fine arts, 3 AP/DE credits, 3 add. JROTC, 2 add. PE credits + Human A&P	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Science – 3 credits Biology, Chemistry or Physics, & 1 Lab Science	<input type="checkbox"/> Biology <input type="checkbox"/> Chemistry or Physics <input type="checkbox"/> Other Lab Science	World Language/Fine Arts Waiver <input type="checkbox"/> Must complete additional 3 credit elective focus below	
Social Studies – 3 credits	<input type="checkbox"/> World History & Geog. <input type="checkbox"/> US History & Geog. <input type="checkbox"/> Government (.5 credit) <input type="checkbox"/> Economics (.5 credit)	Waiver: 3 CTE credits in a POS, 3 add. Science & Math credits (above req), 3 humanities credits, 3 add. fine arts, 3 AP/DE credits, 3 add. JROTC, 2 add. PE credits + Human A&P	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Computer Science - 1 credit	<input type="checkbox"/>	Electives Minimum of 6 additional elective credits required for graduation	
Wellness – 1 credit	<input type="checkbox"/>		
P.E. – 1/2 credit PE Waiver	<input type="checkbox"/> PE ½ credit <input type="checkbox"/> PE Waiver		
Finance – 1/2 credit	<input type="checkbox"/>		
Fine Art – 1 credit (Visual Art, Theatre, Ceramics, Chorus, Band, or Orchestra)	<input type="checkbox"/>		
JROTC – 2 credits 1 additional credit	<input type="checkbox"/> Wellness & PE sub <input type="checkbox"/> Government & Finance sub		
Sr. Form/Fee _____			
FAFSA _____			
Resume _____			
Parchment _____			
40 Hrs Community Service	<input type="checkbox"/> Completed		
Civics Test	<input type="checkbox"/> Completed		
ACT/SAT	<input type="checkbox"/> Completed		



Johnson City Board of Education Regular Meeting

December 4, 2023

The Johnson City Board of Education met in regular session on December 4, 2023, at 6:00 PM in the Board Room at the Central Office.

Attendance Taken at 6:26 PM.

Dr. Ginger Carter: Present
Mr. Herb Greenlee: Present
Mr. Tom Hager: Present
Mrs. Kathy Hall: Present
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: Present
Mrs. Paula Treece: Present

Present: 6, Absent: 1.

1. CALL TO ORDER AND OPENING

A. Call to Order and Welcome

B. Moment of Silence

C. Pledge of allegiance to the flag

D. Opening

E. Art work on display

F. Update on Woodland

G. Election of Board Officers

- Mrs. Ginger Carter nominated Mrs. Paula Treece and Mr. Herb Greenlee nominated Mrs. Kathy Hall. On a 4-2 vote, Mrs. Kathy Hall was elected Board Chair.
 - Mr. Tom Hager: Hall
 - Mrs. Kathy Hall: Hall
 - Mr. Jonathan Kinnick: Absent
 - Mrs. Beth Simpson: Hall
 - Mrs. Paula Treece: Treece
 - Dr. Ginger Carter: Treece
 - Mr. Herb Greenlee: Hall
- Mrs. Ginger Carter nominated Mrs. Paula Treece as Vice Chair with no other nominations.
- Mrs. Paula Treece nominated Mrs. Beth Simpson as Secretary with no other nominations.

H. Board Members' Ethics Contract

2. RECOGNITIONS

3. ADOPTION OF AGENDA

- Motion to adopt the agenda. With a motion by Dr. Ginger Carter and a second by Mrs. Paula Treece, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

4. CORRESPONDENCE, DELEGATIONS AND COMMUNICATIONS

5. REPORTS FROM SUPERINTENDENT AND STAFF

A. Building Projects Update

B. Financial Report Ending October 31, 2023

- Motion to approve the Financial Report Ending October 31, 2023 as submitted by Ms. Leia Valley. With a motion by Mr. Tom Hager and a second by Dr. Ginger Carter, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

C. Update on Sales Tax - PEP

D. 22-23 Internal Schools Audit Report

- Motion to approve the 22-23 Internal Schools Audit Report as submitted by Ms. Leia Valley. With a motion by Dr. Ginger Carter and a second by Mrs. Paula Treece, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

6. UNFINISHED BUSINESS

A. Track Design for ITMS

- Motion to approve the Track Design for ITMS. With a motion by Mrs. Paula Treece and a second by Mr. Herb Greenlee, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

7. CONSENT AGENDA

- Motion to approve the Consent Agenda. With a motion by Mrs. Paula Treece and a second by Dr. Ginger Carter, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

- A. Approval of Minutes
- B. Overnight Field Trip Requests
- C. Request to write checks over \$5,000
- D. Request to Transfer Funds
- E. Proposed Fundraiser Activities

8. RECOMMENDATIONS FROM THE SUPERINTENDENT FOR ACTION

A. First Reading - Policies - Section 1 (School Board Operations), Section 3

- Motion to approve the First Reading - Policies - Section 1 (School Board Operations), Section 3. With a motion by Mr. Tom Hager and a second by Mrs. Paula Treece, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

B. Change to Hourly Pay Scale - Language Specialist/Sign Language Interpreter Position

- Motion to approve the Change to Hourly Pay Scale - Language Specialist/Sign Language Interpreter Position. With a motion by Mrs. Paula Treece and a second by Dr. Ginger Carter, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

C. Supplement Pay Scale – Addition of Middle School Asst. Coach

- Motion to approve the Supplement Pay Scale - Addition of Middle School Asst. Coach. With a motion by Mrs. Paula Treece and a second by Mr. Herb Greenlee, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

D. Funding for Access Control for External Doors and Door Position Sensors

- Motion to approve the Funding for Access Control for External Doors and Door Position Sensors. With a motion by Mrs. Paula Treece and a second by Mrs. Beth Simpson, the motion passed.

Dr. Ginger Carter: YES
Mr. Herb Greenlee: YES
Mr. Tom Hager: YES
Mrs. Kathy Hall: YES
Mr. Jonathan Kinnick: Absent
Mrs. Beth Simpson: YES
Mrs. Paula Treece: YES

YES: 6, NO: 0, Absent: 1

9. **NEW BUSINESS**

- A. 2024 Board Committee Assignments
- B. BOE Workshop for January or February
- C. Current Meeting Communication Follow Up
 - Tenure
 - Track Overview
 - Science Labs

10. INFORMATION ITEMS

A. BOE Calendar of Events

B. Personnel Items

C. Donations

11. COMMITTEE REPORTS

12. BOARD UPDATES AND DISCUSSION

13. MEETING DATES

14. ADJOURNMENT

7:01 pm

Chairman

Board Secretary



Johnson City Board of Education Special Meeting

November 6, 2023

The Johnson City Board of Education met in regular session on November 6, 2023, at 5:00 PM in the Board Room at the Central Office.

1. CALL TO ORDER AND PURPOSE OF MEETING

A. Policies - Sections One: School Board Operations, Three: Support Services and Four: Instructional Services

1. 1.100 - School District-School Board Legal Status and Authority
 2. 1.102 - Board Members Legal Status
 3. 1.106 - Boardmanship Code of Conduct
 4. 1.108 - Nepotism
 5. 1.200 - Method of Election of Officers
 6. 1.201 - Duties of Officers
 7. 1.203 - New Member Orientation
 8. 1.300 - Board Committees
 9. 1.301 - Executive Committee
 10. 1.400 - School Board Meetings
 11. 1.402 - Notification of Meetings
 12. 1.403 - Agendas
 13. 1.404 - Appearances Before the Board
 14. 1.405 - Rules of Order
 15. 1.406 - Minutes
 16. 1.407 - School Board Records
 17. 1.500 - Board-Community Relations
 18. 1.502 - Board Meeting News Coverage
 19. 1.503 - News Releases, News Conferences and Interviews
 20. 1.800 - School Calendar
 21. 1.802 - Grievance Procedures for Qualified Individuals with Disabilities
 22. 1.803 - Tobacco-Free Schools
 23. 1.806 - Advertising and Distribution of Materials in the Schools
 24. 1.1061 - Code of Ethics
 25. 1.8011 - Emergency Closings
 26. 3.200 - Buildings and Grounds Management
 27. 3.202 - Emergency Preparedness Plan
 28. 3.204 - Threat Assessment Team
 29. 3.205 – Security
- Policies 3.207 - 4.501 were reviewed on Monday, November 20, 2023, at 10:30 am.

- 30. 3.207 - Facility Expansion - Goals
- 31. 3.208 - Long Range Facilities Planning
- 32. 3.210 - Naming New Schools/Facilities
- 33. 3.216 - Retirement of Facilities
- 34. 3.300 - Furniture, Equipment and Supplies Management
- 35. 3.304 - Automated External Defibrillator (AED)
- 36. 3.400 - Student Transportation Management
- 37. 3.401 - Transportation Scheduling and Routing
- 38. 3.403 - Traffic and Parking Controls
- 39. 3.404 - Private Vehicles
- 40. 3.2001 - Energy Conservation
- 41. 4.204 - Summer School
- 42. 4.300 - Extracurricular Activities
- 43. 6.700 - Student Activities
- 44. 1.900 - Charter School Authorizing Principles
- 45. 4.204 - Summer School
- 46. 4.212 - Work Based Learning Program
- 47. 4.501 - School Volunteers

2. ADJOURNMENT

Chairman

Board Secretary



School Request Form

Board Approval to issue Checks over \$5,000

School: Cherokee Elementary School

From: Danielle Bowling - Bookkeeper Date: 11/29/23

Check Amount: \$6,832.50 Vendor: Jc Schools

Reason/Purpose: Educare Sweep

Check Amount: _____ Vendor: _____

Reason/Purpose: _____

Check Amount: _____ Vendor: _____

Reason/Purpose: _____

Check Amount: _____ Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Fairmont

From: Beth Baldwin

Date: 12-6-23

Check Amount: \$5325.65

Vendor: Literati Inc

Reason/Purpose: Book fair October - November

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Fairmont

From: Beth Baldwin

Date: 11/29/23

Check Amount: 13,095.60

Vendor: Johnson City IA Schools

Reason/Purpose: November Educare Sweep

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: 0

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Lake Ridge

From: Renee' Wood'

Date: 11/21/2023

Check Amount: \$13,513.34

Vendor: Scholastic

Reason/Purpose: Book Fair

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Lake Ridge

From: Renee' Wood'

Date: 11/29/2023

Check Amount: \$28,221.21

Vendor: Johnson City Schools

Reason/Purpose: Educare/ECLC sweep for November

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Mountain View Elementary School

From: Dr. Melissa Stukes MS Date: 12/06/2023

Check Amount: \$ 7,200.00 Vendor: Johnson City Schools
Reason/Purpose: Educare sweep for December 2023

Check Amount: _____ Vendor: _____
Reason/Purpose: _____

Check Amount: _____ Vendor: _____
Reason/Purpose: _____

Check Amount: _____ Vendor: _____
Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: South Side Elementary

From: Leah Knotts

Date: 11/28/2023

Check Amount: \$ 9,961.18 Vendor: Johnson City Schools

Reason/Purpose: Request Board Approval to cut Educare sweep check for November 2023 for \$9961.18

Check Amount: _____ Vendor: _____

Reason/Purpose: _____

Check Amount: _____ Vendor: _____

Reason/Purpose: _____

Check Amount: _____ Vendor: _____

Reason/Purpose: _____



School Request Form
Board Approval to issue Checks over \$5,000

School/Program: Towne Acres

From: Josh Simmons / Hunter Tester

Date: 12/01/2023

Check Amount: \$11,103.20

Vendor: Johnson City Schools

Reason / Purpose:

Educare Sweep November



School Request Form

Board Approval to issue Checks over \$5,000

School: _____

From: _____

Date: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: Liberty Bell Middle School

From: Kelsey Walker/Heather Lonon

Date: 12/06/2023

Kelsey Walker
12/6/23

Check Amount: \$ 5,220.50

Vendor: BSN Sports

Reason/Purpose: multiple invoices for basketball gear, baseball gear and coaches gear.

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



School Request Form

Board Approval to issue Checks over \$5,000

School: SCIENCE HILL HIGH SCHOOL

From: S. MCINTURFF

Date: 11-14-23

Tennessee Secondary School Athletic Association

Check Amount: \$ 7027.00 Vendor: TSSAA

Reason/Purpose: Football Postseason Share vs. Maryville

Check Amount: Vendor:

Reason/Purpose:

Check Amount: Vendor:

Reason/Purpose:

Check Amount: Vendor:

Reason/Purpose:

E-MAILED NOV 28 2023



School Request Form

Board Approval to issue Checks over \$5,000

School: _____

From: _____

Date: _____

Check Amount: _____

Vendor: _____

Reason/Purpose: _____



MOUNTAIN VIEW MUSTANGS

TO: DR. STEVE BARNETT

CC: ANGELA TURNER, LEIA VALLEY

DATE: December 6, 2023

RE: SITE-BASED FUNDS

THIS REQUEST IS WRITTEN FOR APPROVAL OF A REVISION OF SITE-BASED FUNDS FOR MOUNTAIN VIEW, 2023-2024 SY. WE ARE REQUESTING A TRANSFER OF FUNDS LISTED BELOW:

- \$1256.00 TO BE TRANSFERRED FROM 72210-524(PROFESSIONAL DEVELOPMENT TO 71100-722(INSTRUCTIONAL EQUIPMENT).

THANK YOU IN ADVANCE FOR YOUR ATTENTION TO THIS MATTER.

RESPECTFULLY SUBMITTED,

DR. MELISSA STUKES
PRINCIPAL

ANGELA TURNER
BOOKKEEPER

907 King Springs Road
Johnson City, TN 37601

Mountain View Elementary School

**Melissa Stukes, Ed.D., Principal
Chelsea Lee, Ed.D., Assistant Principal
Derek Murphy, Assistant Principal
Janet Courtney, Secretary**

**Phone: 423-434-5260
Fax: 423-434-5596**

12/8/23

PROPOSED FUNDRAISING ACTIVITY

School: Mountain View Elementary

Fund/Club/Class/Account Name: Library

Proposed Fundraising Activity: Scholastic Book Fair

Dates for Proposed Activity: March 4th - 8th, 2024

Proposed Uses of Funds Raised: Purchase books and materials for the Mountain View Library.

Expected Student Involvement (school-wide or specific school organization):

This is a school-wide fundraiser.

Method By Which School Will Receive Profit: All profit will go towards books and materials for the library.

Requested By: Stephanie Cronan, Librarian Date: 12/8/23
(Name & Title)

Approved By: Melissa Stuber Date: 12-11-23
Principal

Approved By: _____ Date: _____
Superintendent*

Approved By the Board of Education: _____
(Date of Meeting)**

*The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

Scholastic Book Fairs (SBF)

Certificate of Agreement

Thank you for hosting a Scholastic Book Fair! We look forward to working with you. Please read the following Agreement and guidelines, which have recently changed. Scholastic Book Fairs is now the retailer of books sold at the Fair. State and local sales tax must be collected on all purchases at the Fair (except for purchases made by the school with school funds for school use when the school is registered with Scholastic as tax-exempt).

As always, Scholastic will provide:

- Books and educational products
- A dedicated support and service team
- Online planning resources and tools
- Setup Kit & Kick-Off Kit with promotional materials
- An online Fair by way of The Scholastic Store
- Convenient payment system that allows you to accept digital payments and major credit cards

The school or organization listed agrees to:

- Use Scholastic Book Fairs as the exclusive provider and retailer of all books, merchandise, and promotional materials during the book fair event.
- Store and display all merchandise, cash, checks, credit card machines and sale slips in a locked and secure location when not in use at the Fair.
- Make products available to all qualified event attendees at the listed price designated by Scholastic.
- Collect sales tax on behalf of Scholastic Book Fairs as required by state and local law.
 - Ensure proper tax-exempt certificate or other documentation as required by state and local law is on file with Scholastic Book Fairs prior to making any tax-exempt purchases.
- Repack all unsold products, supplies, and displays for pickup and/or return.
- Return all payment systems, unsold products, and merchandising materials/displays (unless otherwise marked) to Scholastic Book Fairs promptly at the conclusion of the Fair.
- Process the financial forms and payment within two (2) working days after the Fair has ended.
- Review and comply with the following Credit Card Security Procedures:
 - Do not share or distribute the payment system or data that you collect (such as credit card numbers) on behalf of Scholastic Book Fairs.
 - Do not write down or copy any data from a customer's credit card (i.e. card numbers, expiration date, or security codes.)
 - Payment systems are not to be used for personal use/gain; these devices are only to be used for transactions at Scholastic Book Fairs events.
 - If a credit card is found, please call the toll-free number on the back of the credit card, report the card lost, and request further directions from the credit card company.
 - All unattended equipment and credit card receipts must be in a locked or secure location.
 - Do not connect the payment system to any unauthorized networks.
 - All volunteers should use good and reasonable judgment in the event of any issues or contact the chairperson or the payment system hotline for guidance.
 - The Book Fair Chair is responsible for informing other volunteers of this credit card security instructional awareness information provided by Scholastic. Acceptance of the Services Agreement acknowledges notice of and agreement to this credit card security instructional awareness information.

Changes to this Services Agreement may be made solely at the discretion of Scholastic Book Fairs as permissible by law and/or as business conditions deem appropriate. We will notify you of any such changes by posting the revised Services Agreement in the Book Fair Chair Planner. Under certain circumstances, we may also notify you of changes to this Services Agreement by additional means, including, but not limited to, posting a notice on the Scholastic Book Fairs homepage, sending you an email if we have your email address, or by contacting you through your Book Fair consultant. At that time, you will have the opportunity to review and accept a new Services Agreement.

Effective for Fairs beginning August 1, 2023

Profit

If your Book Fair sales are \$3,500 and above, you may opt to take profit in Scholastic Dollars, cash, or a combination of Scholastic Dollars and cash. See the chart below for all other sales levels. Online Fairs are not eligible for cash profit.

- When you elect to take a combination, Scholastic Dollars are worth double the value in cash.
- The total profit amount cannot exceed 25% of sales at cash value.
- Use the Profit Split page in the Financial Form to automatically calculate and optimize your profit elections.

Scholastic Dollars Profit

Book Fair Sales (excluding tax)	Scholastic Dollars Value		Cash Value
\$3,500 and up	50% of Sales	and/or	25% of Sales
\$1,500 - \$3,499.99	40% of Sales		\$0
\$0 - \$1,499.99	30% of Sales		\$0
Online Book Fairs	25% of Online Sales*		\$0

*Excluding tax & shipping.

Your receipt of the confirmation email that this Agreement has been accepted confirms and secures your Book Fair dates, reserving product for your Fair.

Book Fair Chair Information
Stephanie Cronan
cronans@jcschools.org
4234345260

School Information
Mountain View Elem School
907 KING SPRINGS RD
JOHNSON CITY, TN 37601
Account #: 600094896

Book Fair Consultant
ERIC KENDALL
800-241-1448 ext.2843
ekendall@scholasticbookfairs.com

Fair Information
Fair Dates: 2024-03-04 to 2024-03-08
Fair ID: #5491163

Agreement Date: 12/07/2023

Accepted Online Electronically

PROPOSED FUNDRAISING ACTIVITY

School: Indian Trail Middle School

Fund/Club/Class/Account Name: Indian Trail Middle School Drama Club

Proposed Fundraising Activity: On the date of the show, show attendees will be asked for donations to the drama club in lieu of ticket sales.

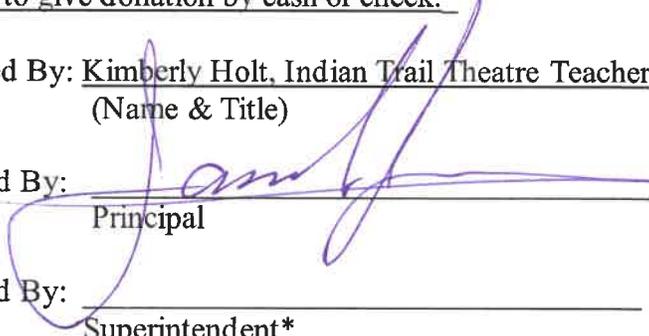
Dates for Proposed Activity: April 10, 2024

Proposed Uses of Funds Raised: The funds would be used to support the Drama Club in future productions. Funds would be used to help purchase scripts, performance rights, and props as needed.

Expected Student Involvement (school-wide or specific school organization): The Drama Club will be presenting the spring play. Students will have worked on this play for months by the time of performance.

Method By Which School Will Receive Profit: Attendees at the performance will be asked to give donation by cash or check.

Requested By: Kimberly Holt, Indian Trail Theatre Teacher Date: 12/11/2023
(Name & Title)

Approved By:  Date: 12-12-23
Principal

Approved By: _____ Date: _____
Superintendent*

Approved By the Board of Education: _____
(Date of Meeting)**

*The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

PROPOSED FUNDRAISING ACTIVITY

School: **Liberty Bell Middle School**

Fund/Club/Class/Account Name: **7th Grade Patriot Players**

Proposed Fundraising Activity: **Performance of Play**

Dates for Proposed Activity: **5/10 & 5/11, 2024 OR 5/17 & 5/18, 2024**

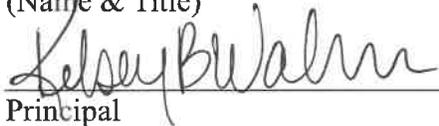
Proposed Uses of Funds Raised: **To cover the expense of producing the show including but not limited to paying royalty fees, purchasing scripts, set supplies, props, costumes, etc.**

Expected Student Involvement (school-wide or specific school organization):

School-wide student involvement is anticipated.

Method By Which School Will Receive Profit: **Ticket Sales**

Requested By: **Rebecca Greasby, Theatre Teacher** Date: **1/16/24**
(Name & Title)

Approved By:  Date: **12/08/23**
Principal

Approved By: _____ Date: _____
Superintendent*

Approved By the Board of Education: _____
(Date of Meeting)**

*The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

8th Grade performance fundraiser was approved at December BOE meeting. This is for 7th Grade.

**Science Hill High School
PROPOSED FUNDRAISING ACTIVITY**

Fund / Club / Class Account Name: Model United Nations Club
L80137

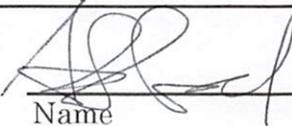
Proposed Fundraising Activity: acquire funding from local law firms, Rotary Club and
local politicians through phone calls and door-to-door solicitation

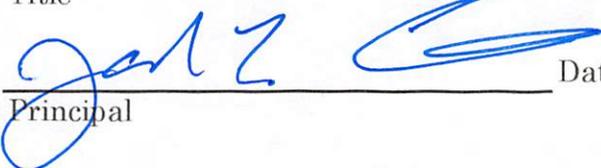
Dates for Proposed Activity: February 2024

Proposed Uses of Funds Raised: pay for travel, lodging and entrance fees to future
Model UN and/or Youth in Government events

Expected Student Involvement (school-wide or specific school organization):
Model UN members will call, then possibly visit the aforementioned local businesses to ask for
donations

Method By Which School Will Receive Profit: check, cash

Requested By:  Sean L. Samne Date: 12/08/2023
Name
club sponsor
Title

Approved By:  Date: _____
Principal

Approved By: _____ Date: _____
Superintendent of Schools *

Approved By the Board of Education: _____
Date of Meeting **

*NOTE: The Superintendent of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Fundraising must not occur prior to Board of Education approval.

E-MAILED
DEC 08 2023



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968

Dr. Steve Barnett, Superintendent of Schools

Field Trip Request Form 4.302

In compliance with Johnson City School Board Policy, curriculum related field trips shall be regulated in the following manner:

Each class may participate in curriculum related field trips. There must be definite correlation between subject matter and the field trip. The timing of the two must also coincide.

This request form must be approved by the principal. Out-of-state and overnight trips must have prior approval by the director of schools. Trips which are both overnight and out-of-state must also have prior approval by the School Board.

GENERAL INFORMATION:

School Indian Trail Middle Teacher Lee Whitson
 Grade/Class/Club Participating 6th grade Chorus students
 Destination Opryland Convention Center and Hotel Nashville, TN
 Purpose of Trip Tennessee Treble Honor Choir
 Names of Chaperones Lee Whitson and parents

TRANSPORTATION INFORMATION

Number of students attending 3 Date of Trip Apr. 12-13, 2024 Day(s) of Week Friday-Saturday
 Cost per child see attached Means of Transportation parent Transit confirmation _____
 Expected Time of Departure parent discretion Expected time of return _____

CURRICULUM

- To what subject area of the curriculum does this trip relate?
Choral performance demonstrating high rigor, musical literacy, and expressive qualities in a larger advanced ensemble.
- What are pupils expected to gain from the trip? (Be specific)
Students will gain experience by performing challenging repertoire with other advanced students from TN. In participating, they gain leadership skills to
- What follow up activities will be used to evaluate and supplement the field trip?
Students will return and share warm-up ideas, new techniques and rehearsal methods. These, along with other related experiences, will be shared with the class.

APPROVAL

Teacher Lee Whitson Date 12-7-23 Principal [Signature] Date 12-12-23
 Superintendent (If required) _____ Date _____
 Nurse notified [Signature] Date 12/13/23 Transit notified _____ Date _____
 Cafeteria notified _____ Date _____ Permission slips sent-Date _____

Extra Questions for Overnight Field Trips:

In addition to cost per student:

Is it self-funded from student? what percentage? 90% funded by student (\$60 registration, hotel cost which will vary depending on parents' choice of hotel, and meals. School paid for music and audition fee.)

Was there a fundraising opportunity to meet the needs of the student's direct financial responsibility?
NO

Are any students excluded from this trip based on inability to secure funding for the trip? How many?
NO

Number of students going in the group requesting the trip... Number of students total in group.

3 students earned spots and 3 students attending



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968

Dr. Steve Barnett, Superintendent of Schools

Field Trip Request Form 4.302

In compliance with Johnson City School Board Policy, curriculum related field trips shall be regulated in the following manner:

Each class may participate in curriculum related field trips. There must be definite correlation between subject matter and the field trip. The timing of the two must also coincide.

This request form must be approved by the principal. Out-of-state and overnight trips must have prior approval by the director of schools. Trips which are both overnight and out-of-state must also have prior approval by the School Board.

GENERAL INFORMATION:

School Science Hill HS Teacher Jeffrey Kleven

Grade/Class/Club Participating Robotics Competition

Destination Knoxville, TN

Purpose of Trip Compete in FIRST robotics competition

Names of Chaperones Brad Gentry April Mullikin Jeff Kleven

TRANSPORTATION INFORMATION

Number of students attending TBD Date of Trip 3/3-3/6 Day(s) of Week Sunday through Wednesday

Cost per child 0 Means of Transportation Activity Bus Transit confirmation _____

Expected Time of Departure 3:00 Expected time of return 6:00 ^{JEFF KLEVEN} PM

CURRICULUM

- To what subject area of the curriculum does this trip relate?
STEM
- What are pupils expected to gain from the trip? (Be specific)
Learn to construct and build a competition robot. Students also have to code the robot.
- What follow up activities will be used to evaluate and supplement the field trip?
Results of the competition.

APPROVAL

Teacher [Signature] Date 8/12/23 Principal [Signature] Date 12/8/2023

Superintendent (If required) _____ Date _____

Nurse notified _____ Date _____ Transit notified N/A Date _____

Cafeteria notified _____ Date _____ Permission slips sent-Date _____

Addendum
Overnight Field Trip Request Form 4.302
(Please complete the following on an as needed basis for each request.)

What percentage of the activity is self-funded from student?

This trip is funded by the Board in Budget, except for Food.

Was there a fundraising opportunity to meet the needs of the student's direct financial responsibility and, if so, what was the opportunity?

Business donations and grants.

Number of Eligible Students for Field Trip 20 _____

Number of Student Attending the Field Trip 20 _____

What measures are in place to enable all students to participate?

If a student wants to participate and cannot afford the Robotics club will pay out of club funds.



JOHNSON CITY SCHOOLS

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Dr. Steve Barnett, Superintendent of Schools

Field Trip Request Form 4.302

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This request form must be approved by the principal. Out-of-state and overnight trips must have prior approval by the director of schools. Trips which are both overnight and out-of-state must also have prior approval by the School Board.

GENERAL INFORMATION:

School Science Hill HS Teacher Jeffrey Kleven

Grade/Class/Club Participating Robotics Competition

Destination Huntsville AL

Purpose of Trip Compete in FIRST robotics competition

Names of Chaperones Brad Gentry April Mullikin Jeff Kleven

TRANSPORTATION INFORMATION

Number of students attending TBD Date of Trip 4/3-4/7 Day(s) of Week Wednesday to Sunday

Cost per child \$100.00 Means of Transportation Activity Bus Transit confirmation

Expected Time of Departure 12:00 Expected time of return 1:00 PM

CURRICULUM

- To what subject area of the curriculum does this trip relate?
STEM
- What are pupils expected to gain from the trip? (Be specific)
Learn to construct and build a competition robot. Students also have to code the robot.
- What follow up activities will be used to evaluate and supplement the field trip?
Results of the competition.

APPROVAL

Teacher *Jeffrey Kleven* Date 8/2/23 Principal *Tim Vanthournout* Date 12/8/2023

Superintendent (If required) _____ Date _____

Nurse notified _____ Date _____ Transit notified N/A Date _____

Cafeteria notified _____ Date _____ Permission slips sent-Date _____

Addendum
Overnight Field Trip Request Form 4.302
(Please complete the following on an as needed basis for each request.)

What percentage of the activity is self-funded from student?

5%

Was there a fundraising opportunity to meet the needs of the student's direct financial responsibility and, if so, what was the opportunity?

Business donations and grants.

Number of Eligible Students for Field Trip 20

Number of Student Attending the Field Trip 20

What measures are in place to enable all students to participate?

If a student wants to participate and cannot afford the Robotics club will pay out of club funds.

Johnson City Board of Education

Monitoring: Review Annually, in September	School District-School Board Legal Status and Authority	Descriptor 1.100	Issue Date 1/3/2022
		Rescinds 1.100	Issued 7/1/2000

1 The legal basis for education in Tennessee is expressed in the state Constitution and state statutes, as
2 interpreted by the courts. Boards are instruments of the state, and members of the Board are state officers
3 representing local citizens and the state in the management of the public schools.¹
4

5 The governing body shall be the Board of Education, serving residents within the boundaries of the school
6 system and non-residents under conditions specified by state law and the Board.²
7

8 All powers of the Board lie in its action as a group; therefore, individual board members exercise their
9 authority over school system affairs only as they vote to take action at an official meeting of the Board.
10

11 In other instances, an individual board member, including the chairman, shall have power only when specified
12 by state law or when the Board, by vote, has delegated authority to them.
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34 Legal References:

- 35
36 1. TCA 49-1-01; TCA 49-1-102; TCA 49-1-103
37 2. TCA 49-6-3104
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Johnson City Board of Education

Monitoring: Review Annually, in September	Board Members Legal Status	Descriptor 1.102	Issue Date 11/7/2022
		Rescinds 1.102	Issued 1/3/2022

The legal status of board members shall be as follows:¹

NUMBER

The Board shall be composed of seven (7) members.

QUALIFICATIONS

Members of the Board shall be **and must remain** residents of the City of Johnson City and shall be citizens of recognized integrity, intelligence, and ability to administer the duties of the office.² To qualify as a candidate, an individual must show proof of: ~~graduation from high school or receipt of a G.E.D. No member of the city or county legislative body nor any other city or county governmental official shall be eligible for election as a member of the city or county Board of Education.~~³

1. Graduation from high school or receipt of a high school equivalency credential approved by the State Board of Education;² and
2. Being a qualified voter and resident in the city for one year prior to the qualifying deadline for running as a candidate.²

TERMS OF OFFICE

Members of the Board shall serve a term consisting of four (4) years.¹

VACANCIES

Vacancies shall be declared to exist on account of death, resignation, ceasing to be a resident of the city,⁴ or through due process proceedings.³

When a vacancy occurs, the Board of Education shall have the power to make an appointment for the unexpired term.⁴ If the Board elects to make an appointment, the Board shall take applications from interested and qualified citizens. The Board will, at the next regular scheduled Board meeting following the deadline for submitting applications, vote on the appointment. Such appointment shall continue until the next regular election.⁵

Legal References:

1. TCA 49-2-201
2. TCA 49-2-202(a)(1)
3. TCA 8-47-101
4. TCA 49-2-202(e); TCA 8-48-101
5. Tennessee Constitution, Article VII, Section 2

Johnson City Board of Education

Monitoring: Review Annually, in September	Boardmanship Code of Conduct	Descriptor 1.106	Issue Date 11/7/2022
		Rescinds 1.106	Issued 12/9/2019

The Board adopts this Code of Ethics as recommended by the Tennessee School Boards Association and the State of Tennessee as a guide to its members as they provide educational leadership for the youth of our state. The Board further agrees that ethical issues regarding the Board or its members may be referred to the TSBA Ethics Advisory Council.

ARTICLE I. MY RELATIONS TO THE CHILDREN

Section 1. I will at all times think in terms of “children first,” always determining other important things according to how they affect education and training of children.

Section 2. I will seek to provide equal educational opportunities for all children regardless of **race, color, religion, sex, gender, disabilities, national origin or location of residence.**

ARTICLE II. MY RELATIONS TO MY COMMUNITY

Section 1. I will endeavor to appraise fairly both the present and future educational needs of the community and to support improvements as finances permit.

Section 2. I will represent at all times the entire school community and refuse to represent special interests or partisan politics.

Section 3. I will endeavor to keep the community informed about the progress and needs of the schools.

ARTICLE III. MY RELATIONS TO TEACHERS AND PERSONNEL

Section 1. I will support the employment of those persons best qualified to serve as employees and will insist on a regular and impartial evaluation of all staff.

Section 2. I will support and protect personnel in performance of their duties.

Section 3. I will not criticize employees publicly but will make such criticism to the Superintendent of Schools for investigation and action if necessary.

ARTICLE IV. MY RELATIONS WITH OTHER BOARD MEMBERS

Section 1. I will recognize that authority rests only with the Board in official meetings and that the individual member has no legal status as a board member outside of such meetings.

- 1 Section 2. I will refuse to make promises as to how I will vote on a matter which should
2 properly come before the Board as a whole.
3
- 4 Section 3. I will make decisions only after full discussion of matters at a Board meeting.
5
- 6 Section 4. I will respect the opinion of other members and will accept the principle of
7 "majority rule."
8

9 **ARTICLE V. MY RELATIONS WITH THE SUPERINTENDENT OF SCHOOLS**

- 10
- 11 Section 1. I will support full administrative authority as well as responsibility for the
12 Superintendent of Schools to properly discharge all professional duties.
13
- 14 Section 2. I will support Superintendent of Schools' accountability for working and
15 requiring staff to work within the framework of policies set by the Board.
16
- 17 Section 3. I will refer all complaints and concerns to the Superintendent of Schools.
18

19 **ARTICLE VI. MY RELATIONS TO MYSELF**

- 20
- 21 Section 1. I will inform myself about my duties and responsibilities and current edu-
22 cational issues by individual study and through participation in programs
23 providing needed information, such as those sponsored by my state and
24 national school boards associations.
25
- 26 Section 2. I will avoid being placed in a position of conflict of interest, and will refrain
27 from using my board position for personal or partisan gain.
28

29 **CONTRACT AGREEMENT**

30

31 As members of the Johnson City Board of Education, we also commit ourselves collectively and indi-
32 vidually to uphold the following contract, which is to be renewed after each Board of Education election
33 of officers:
34

- 35 1. To abide by the code of ethics of the Tennessee School Boards Association.
36
- 37 2. To strive sincerely to build better relationships with one another and with the Superintendent
38 of Schools.
39
- 40 3. To vote on individual convictions and do what we can to prevent or destroy fractionalism on the
41 Board.
42
- 43 4. To refuse to become involved in micromanagement.
44
- 45 5. To emphasize planning, policy making, and public relations rather than becoming involved in
46 management of the schools.
47
- 48 6. To prepare ourselves carefully before each board meeting so that when we have the floor, we can
49 make comments that are concise, organized, and clear.
50
- 51 7. To listen carefully and with courtesy when other people have the floor and are speaking during

1 board meetings.
2

3 8. To set clear goals for the Superintendent of Schools.
4

5 9. To support the Superintendent of Schools and to help them be as effective as possible as long as
6 they are the Superintendent.
7

8 10. To establish goals for our school district and to make sure the community is aware of those
9 goals.
10

11 If any board member feels that another board member has violated any provision of this agreement, that
12 board member shall personally talk with the offending board member in an attempt to resolve the issue. If
13 the attempt fails, the board member who feels that another board member has violated this agreement shall
14 bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the
15 earliest possible practical opportunity.
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Cross References

20 Code of Ethics 1.1061

21 Board Member Conflict of Interest 1.107
22

Johnson City Board of Education

Monitoring: Review Annually, in September	Nepotism	Descriptor 1.108	Issue Date 12/7/2020
		Rescinds 1.108	Issued 12/9/2019

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Whenever a person is considered by the Superintendent of schools for initial employment in the system and that person is related to a member of the Board, the Superintendent of schools, an administrator in the system, a city or county commissioner, or any appointed or elected city or county official, the relationship shall be made known to the Board prior to the employment of such person.¹

If a member of the Board has a relative who is an employee in the system, prior to voting on any matter of business that may have an effect upon the employment of the relative, the member shall declare such relationship. In making such a declaration, the member shall certify that their vote on the pending matter will be in the best interest of the school system.¹

No employee will be under the supervision of a member of ~~his~~ their immediate family. Supervision is defined as having direct responsibility for evaluation.

This policy shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a board member's election.

For purposes of this policy, the terms “related to” and "relative" include the following relationships: spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household. Step relationships shall be included in the definitions of “related to” and “relative”.

Legal References

1. TCA 49-2-202(a)(3)

Cross References

Assignment/Transfer of Personnel 5.115

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29

Johnson City Board of Education

Monitoring: Review Annually, in September	Method of Election of Officers	Descriptor 1.200	Issue Date 3/4/2019
		Rescinds 1.200	Issued 2/7/2017

1 The Board shall hold election for officers at its first regular meeting in December. At such meetings the Board
2 shall organize by electing a **chair chairman**,¹ a vice **chair chairman** and a secretary to serve one-year terms
3 or until a successor is named or they are no longer members of the Board. Each board officer shall be eligible
4 for re-election. Any member may vote in the election of officers.
5

6 Voting shall be for each individual office; slates of officers shall not be permitted.

7 If no officer of the Board is serving at the time of the organizational meeting, the Superintendent shall call the
8 meeting to order and preside until a **chair chairman** is elected as the first order of business.
9

10 If the office of **chair chairman** is vacated prior to the expiration of the annual term, the vice **chair chairman**
11 shall assume all responsibilities of the **chair chairman** until a new **chair chairman** is elected.
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Legal Reference:

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33 1. TCA 49-2-202(c)(2)
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Johnson City Board of Education

Monitoring: Review Annually, in September	Duties of Officers	Descriptor 1.201	Issue Date 1/3/2022
		Rescinds 1.201	Issued 12/09/2019

CHAIRMAN

The ~~chairman~~ of the Board shall have the following duties:

1. To assist the Superintendent of Schools in preparing meeting agendas;
2. To preside at all meeting of the Board;¹
3. To appoint committees authorized by the Board;¹
4. To function serve as ~~chairman~~ of the executive committee;¹
5. To countersign all warrants authorized by the Board and issued by the Superintendent of Schools for all expenditures of the school system;¹
6. To conduct Board hearings;²
7. To prepare the school budget with the Superintendent of Schools;³
8. To authorize the use of mechanical checkwriting equipment;⁴
9. To certify the value of surplus property valued less than \$250;⁵
10. To certify the official copy of approved minutes for each regular and special meeting of the Board; and
11. To carry out other such duties as may be assigned by the Board.

VICE CHAIRMAN

The vice ~~chairman~~ shall assume the duties of the ~~chairman~~ in their absence or function as the ~~chairman~~ until a new ~~chairman~~ can be elected in the event the ~~chairman~~ is incapacitated or the office becomes vacant. The vice ~~chairman~~ shall also chair the Superintendent's Compensation Committee.

SECRETARY

The secretary shall conduct all correspondence of the Board, keep and preserve all of its records, receive all reports acquired by the Board, and see that such reports are in proper form⁶.

The Board may assign some or all of these duties to a clerk; however, the responsibility resides with the secretary.

CHAIRMAN PRO TEM

At any meeting where neither the ~~chairman~~ nor the vice ~~chairman~~ is present a ~~chairman~~-pro tem shall be elected to preside.

Legal References:

1. TCA 49-2-205
2. TCA 49-5-512(5)
3. TCA 49-2-203(a)(10)
4. TCA 49-2-113
5. TCA 59-6-2007

Cross References:

- Duties and Powers of the Board 1.101
- Duties of Board Members 1.202

Johnson City Board of Education

Monitoring: Review Annually, in September	New Member Orientation	Descriptor 1.203	Issue Date 3/5/2019
		Rescinds 1.203	Issued 10/6/2008

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The Board considers board member development to be an ongoing process for all Board members and a vital responsibility for effective Board membership.

Board members are responsible for becoming knowledgeable about the operations and functions of the school system. This should be achieved through attendance at board meetings, participation in orientation/training sessions conducted by the Tennessee School Boards Association (TSBA), and study of the Policy Manual of the Board of Education and applicable law and regulations.

It shall be the responsibility of the Superintendent of Schools to provide to each new Board member access to the Board's Policy Manual and any other materials, which in the opinion of the Superintendent, will acquaint the new member with the operation of the school system and board service.

An orientation for new Board members shall be conducted no later than thirty (30) days after new Board members take office. The chairman of the board and the Superintendent of Schools shall arrange and plan for such an orientation which may include a mentoring program.

Johnson City Board of Education

Monitoring: Review Annually, in September	Board Committees	Descriptor 1.300	Issue Date 12/7/2020
		Rescinds 1.300	Issued 12/9/2019

1 The Board may operate without standing committees, except for the Executive Committee. The Chair~~man~~ of
 2 the Board and the Superintendent of Schools constitute the Executive Committee of the Board of Education.¹
 3 Special committees, such as the Policy, Finance, Facilities and Superintendent Compensation Committee,
 4 shall be composed of Board members as may be appointed by the chair~~man~~ at the direction of the Board and
 5 as the needs of the Board shall require.² Such committees shall be discharged when the work is finished or
 6 earlier by a majority vote of the entire Board. All reports by special committees shall be made directly to the
 7 Board.

- 9 1. A special committee serving in an advisory capacity shall ordinarily consist of less than a
 10 quorum of board members;
- 11 2. The committee will be advisory only;
- 12 3. Parameters of the work of the committee must be approved in advance by the entire Board;
- 13 4. A committee shall serve no longer than the annual organization meeting of the Board unless
 14 reappointed to finish a designated task; and
- 15 5. Committee meetings shall be held in accordance with the Open Meetings law.³

16 Anyone desiring to address a committee must notify the chair~~man~~ prior to the day of the meeting and indicate
 17 the topic to be addressed. **Only topics on the agenda may be addressed at the meeting.** Each topic
 18 addressed will be limited to five minutes except with the consent of the committee for an extension to the
 19 time. The chair~~man~~ may defer public participation to a future meeting in order to effect an efficient schedule
 20 as long as no recommendation on the topic of interest will be made before an opportunity to participate is
 21 provided.

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36 Legal References:
 37 1. TCA 49-2-206
 38 2. TCA 49-2-205(2)
 39 3. TCA 8-44-102(b)

36 Cross References:
 37 School Board Meetings 1.400
 38 Public Hearings 1.401

Johnson City Board of Education

Monitoring: Review Annually, in September	Executive Committee	Descriptor 1.301	Issue Date 7/01/2000
		Rescinds	Issued

The ~~eChairman~~ of the Board and the Superintendent of Schools shall constitute the executive committee of the Board, with the ~~eChairman~~ of the Board serving as the chairman of the executive committee.¹ The duties shall be:

1. To prepare an agenda for each meeting of the Board;
2. To prepare the annual budget on forms furnished by the Commissioner of Education, to be submitted to the Board for its approval;²
3. To meet at the office of the Superintendent of Schools as often as necessary to perform the duties required;
4. To advertise for bids and let contracts authorized by the Board;
5. To serve as the purchasing agent for the Board;
6. To examine all accounts authorized by the Board and ensure that the approved budget is not exceeded;
7. To submit for approval at each regular meeting of the Board a full report of all business transacted since the last regular meeting; and
8. To transact any other business assigned to the committee by the Board.¹

Legal References:

1. TCA 49-2-206; TCA 49-2-205(3)
2. TCA 49-2-203(a)(11)

Cross References:

- Duties of Officers 1.201
- Annual Operating Budget 2.200
- Purchasing 2.805
- Bids and Quotations 2.806
- Duties of the Superintendent of Schools 5.802

Johnson City Board of Education

Monitoring: Review Annually, in September	School Board Meetings	Descriptor 1.400	Issue Date 11/7/2022
		Rescinds 1.400	Issued 12/7/2020

1 The Board will transact all business at official meetings which may be either regular or special.

2

3 Every meeting of the board shall be open to the public, except for those meetings in which the law
4 allows closed sessions.¹ Open meetings will be physically accessible to all students, employees, and
5 interested citizens.²

6

7 The Board may restrict the recording of Board meetings via camera, camcorder or other photographic
8 equipment when such recording creates a threat to public safety and welfare or impedes the conducting
9 of efficient and orderly public meetings.³

10

11 **REGULAR MEETINGS**

12

13 Regular meetings of the Board shall be held on the first Monday of the month at 6:00 p.m. in the
14 Columbus Powell Building (Central Office) or at another location as announced.

15

16 In instances when any regular meeting date falls on a legal holiday or in other special circumstances,
17 the meeting shall be held on the following day or rescheduled by the Superintendent of Schools and the
18 chair~~man~~. If rescheduled, adequate public notice of such meetings must be given.

19

20 **SPECIAL MEETINGS**

21

22 The Board shall hold special meetings as necessary to transact the business of the Board. Such
23 meetings shall be called by the chair~~man~~ or Superintendent of Schools whenever the interests of the
24 schools require it, or when requested to do so by a majority of the Board.⁴

25

26 Only business related to the call of the meeting, and details related to agenda items shall be discussed
27 or transacted by the Board at a special meeting. A written copy of the notice shall be placed on file in
28 the Superintendent of Schools' office.

29

30 **ELECTRONIC ATTENDANCE**⁵

31

32 The following requirements apply to all electronic attendance, regardless of the reason for the
33 member's absence:

34

1. A quorum of the Board must be physically present at the meeting in order for any member to
35 attend electronically.;

35

36 2. Any **Board** member wishing to participate electronically must do so using technology which
37 allows the Chair~~man~~ to visually identify the member.;

37

- 1 3. The responsibility for the connection lies with the **Board** member wishing to participate
2 electronically. No more than three (3) attempts to connect shall be made, unless the Board
3 chooses to make additional attempts.
4

5 Absent Board members may attend a regular or special meeting by electronic means **for certain**
6 **qualifying reasons**. ~~if the member is absent because of work, a family emergency, or the~~
7 ~~member's military service. If a board member is absent due to military service, he/she may~~
8 ~~participate electronically as often as he/she is able to do so. However, a board member may not~~
9 ~~participate electronically more than two (2) times per year for absences due to work and/or~~
10 ~~family emergencies.~~

11

12

13 *General Requirements*

14

15

16 *Work Related Absence*

17 **A Board member may attend a meeting by electronic means if out of the county due to work;**
18 **however, they may only participate electronically two (2) times per year for this reason. The**
19 **Board member shall give the Chair and Director of Schools at least five (5) days' notice prior to**
20 **the meeting of the Board member's intention to participate electronically.**

21

22

23 ~~The following requirements apply to electronic attendance due to a work related absence:~~

- 24 ~~1. The Board member must be absent from the county due to work.~~
25 ~~2. The member wishing to participate must give the Chair and Superintendent at least five~~
26 ~~(5) days notice prior to the meeting of the member's desire to participate electronically~~
27

28 *Sickness or Period of Convalescence*

29 **A Board member may attend a meeting by electronic means if sick or in a period of**
30 **convalescence on the advice of a healthcare professional; however, they may only participate**
31 **electronically three (3) times per year for this reason.**

32 *Inclement Weather or Natural Disaster*

33

34 **A Board member may attend a meeting by electronic means due to inclement weather or natural**
35 **disaster if the schools in the school district are closed; however, they may only participate**
36 **electronically three (3) times per year for this reason.**

37

38

39 *Family Emergency*

40

1 **A Board member may attend a meeting by electronic means if there is a family emergency that**
 2 **prevents them from attending in person. The absence shall be due to the hospitalization of the**
 3 **Board member or the death or hospitalization of the member's spouse, father, mother, son,**
 4 **daughter, brother, sister, son-in-law, daughter-in-law, stepson, stepdaughter, father-in-law,**
 5 **mother-in-law, brother-in-law, or sister-in-law. The Board member may only participate**
 6 **electronically two (2) times per year for this reason.**

7
 8 ~~The following requirement applies to electronic attendance due to a family emergency:~~

9
 10 ~~The member must be absent due to the hospitalization of the member or the death or~~
 11 ~~hospitalization of the member's spouse, partner, father, mother, son, daughter, brother,~~
 12 ~~sister, son-in-law, daughter-in-law, step-son, step-daughter, father-in-law, mother-in-law,~~
 13 ~~brother-in-law, or sister-in-law.~~

14 **Military Service**

15 **A Board member may attend a meeting by electronic means if out of the county due to military service.**
 16 **The Board member may participate electronically as often as they are able to do so.**

17
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 19 _____
 Legal References:

- 21 1. TCA 8-44-102 49-6-804(b)
- 22 2. 28 CFR § 36.201(a); 36.202
- 23 3. Tenn. Att’y Gen. Op. No. 95-126
- 24 4. TCA 49-2-202(c)(1)
- 25 5. TCA 49-2-203(c), Public Acts of 2023, Chpt
- 26 No. 350

27
 28 _____
 Cross References:

- School Board Legal Status and Authority 1.100
- Public Hearings 1.401
- Grievances & the Americans with Disabilities Act

Johnson City Board of Education

Monitoring: Review Annually, in September	Notification of Meetings	Descriptor 1.402	Issue Date 12/7/2020
		Rescinds 1.402	Issued 1/4/2016

1 Adequate notice of meetings¹ in the case of regular meetings shall consist of the approval of a schedule of all
 2 regular meetings for the Board for a year and subsequent posting of this list in the Board/Superintendent of
 3 schools' office, ~~each school~~ **and on the school system's website**. The schedule shall also be sent to the
 4 president of any local education association,² the president of the PTA Council and to the local news media for
 5 periodic announcement. No other notice of regular meetings shall be necessary beyond those stated and the
 6 holding of the particular regular meetings at the appointed times, if the date and time of the next regular
 7 meeting was announced at the last held board meeting.

8
 9 In the case of special board meetings, notice shall be posted in the same locations with notice sent to the local
 10 news media and the president of the local education association, as in the case of regular meetings, at least two
 11 (2) days prior to the meeting.

12
 13 The only exception permitted is in case of emergency, defined for this policy as “a sudden, generally
 14 unexpected occurrence or set of circumstances demanding immediate action.” In such exceptions, notice shall
 15 be given to all appropriate parties as is practical.
 16

17 **Notice of all meetings with actionable items on the agenda, with the exception of teacher disciplinary**
 18 **hearings, shall include information on how community members can participate in the public comment**
 19 **portion of the board meeting.**³

20
 21 **Notice of intent to extend the contract of the Superintendent of Schools will be given at least fifteen (15)**
 22 **calendar days prior to the scheduled meeting at which action will be taken.**⁴

23
 24 All notices of special board meetings shall state the time, place and purpose of the meeting.
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 34 Legal References:
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 36 1. TCA 8-44-103
 37 2. TCA 49-2-202(c)(1)
 38 3. **Public Acts of 2023, Chapter No. 300**
 39 4. **TCA 49-2-203 (a)(13)(C)**
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Cross References
School Board Meetings 1.400

Johnson City Board of Education

Monitoring: Review Annually, in September	Agendas	Descriptor 1.403	Issue Date 1/3/2022
		Rescinds 1.403	Issued 7/1/2000

The Executive Committee of the Board shall be responsible for reviewing and developing the final agenda for each board meeting at least one (1) week prior to the board meeting. Any board member may place items on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

For a regular board meeting, the agenda (which shall include the consent agenda), together with supporting materials, shall be distributed to board members at least four (4) days prior to the scheduled date of the meeting. The agenda shall be available for public inspection and/or distribution when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, shall not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda.

Items under consideration for inclusion on the agenda must be received in the Superintendent of Schools' office two (2) weeks prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the Superintendent of Schools' office so that the material will be included in the delivery to the board members prior to the meeting.

CONSENT AGENDA

While developing the agenda, the Chairman and Superintendent of Schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

TIMED AGENDA

The Executive Committee may assign to each item a certain amount of time determined to be sufficient for disposing of each item on the agenda.

ANNUAL AGENDA

At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-by-month actions required by law and those required to carry out the Board's annual goals and objectives and the State Board of Education's performance standards.

Cross References:

Appearances Before the Board 1.404

Johnson City Board of Education

Monitoring: Review Annually, in September	Appearances Before the Board	Descriptor 1.404	Issue Date 1/3/2022
		Rescinds 1.404	Issued 1/4/2021

1
2 The Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
3 or concerns which have not advanced through the proper administrative procedure from the point of origin.
4

5 **APPEARING BEFORE THE BOARD**

6
7 Individuals desiring to have an item placed on the Board Agenda must submit a written request with
8 descriptive materials to the office of the Superintendent of Schools at least two (2) weeks before the meeting
9 for consideration by the Executive Committee. If the request is approved by the Executive Committee, the
10 item will be placed on the agenda. Individuals who have an item placed on the agenda will be recognized at
11 the beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda.
12 All approved requests will be included in the board packet.
13

14 **PUBLIC COMMENT DURING MEETINGS**

15
16 The public shall be given an opportunity to address the Board at each regularly scheduled monthly Board
17 meeting about items on that month's agenda, **with the exception of teacher disciplinary hearings**. Public
18 comments will be only be allowed during the time designated on the agenda and will allocated a total time of
19 thirty (30) minutes.
20

21 Only those persons who are currently enrolled or have children currently enrolled in Johnson City Schools, are
22 currently employed by the System, are residents of the City of Johnson City or are bona fide property
23 taxpayers to the City of Johnson City will be allowed to address the Board during the public comments section
24 of the agenda.
25

26 If an individual wishes to address the Board they must complete and submit the required form by the end of
27 the last business day before the the day of the board meeting. Delegations must select only one individual to
28 speak on their behalf unless otherwise allowed by the Board.
29

30 The chair~~man~~ may recognize individuals who wish to address the Board and who have not previously
31 signed the required form if they determines that such is in the public interest. A majority vote of members
32 present can overrule the decision of the chair~~man~~.
33

34 Individuals speaking to the Board shall address remarks to the chair~~man~~. Each person speaking shall state
35 their name, affiliation to the school system and subject of presentation. Remarks will be limited to three (3)
36 minutes unless time is altered by the Board. No speaker may yield their time to another speaker.
37

38 The chair~~man~~ shall have the authority to terminate the remarks of any individual who is disruptive, **violates**
39 **state law** or does not adhere to Board rules.¹ Unless a majority of members present vote to do otherwise, the
40 members of the Board will not engage in dialogue with those people addressing the Board.
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Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office of the Superintendent of Schools.

Legal Reference:

- 1. TCA 39-17-306

Cross References:

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

Johnson City Board of Education

Monitoring: Review Annually, in September	Rules of Order	Descriptor 1.405	Issue Date 12/9/2019
		Rescinds 1.405	Issued 3/4/2019

The rules contained in the current edition of *Robert's Rules Of Order, Newly Revised*, shall govern the Board in all cases to which they are applicable, except as otherwise provided by any statutes¹ applicable to the Board, or by policies of this Board including the following exceptions:

VOTING METHOD

When a formal vote is taken on any question brought before the Board, the decision shall be made on the basis of a majority of the membership of the Board.² A majority of all of the members constituting the Board, and not merely a majority of the quorum, shall be required to transact all business coming before the Board in regular or special meetings.

Votes on all motions and resolutions shall be "yes" or "no". No vote shall be taken by secret ballot.³

Roll call votes will be used when required by law and at the discretion of the chairman or upon the request of any board member. Each member's vote shall be recorded in the minutes on a roll call vote. Upon request, any member's individual vote may be recorded in the minutes.

During a roll call vote on a motion, a member may register one "pass," but must register a "yes" or "no" vote upon a second call of the roll for the same motion.

CHAIRMAN'S PARTICIPATION

The person chairing a meeting may participate in discussion, make motions, and vote on all issues as any other member without relinquishing the chair.⁴ The chairman will vote on all issues.

SUSPENSION OF RULES

Rules of order may be suspended by a majority vote at any regular or special meeting.⁵

Legal Reference:

1. TCA 49-5-409(b)(1)
2. TCA 49-2-202 (2)(g)
3. TCA 8-44-104(b)
4. *Reeder v. Trotter*, 142 Tennessee 37 (1919)
5. TN Atty Gen' Op 14-102

Cross Reference:

Board Member Conflict of Interest 1.107

Johnson City Board of Education

Monitoring: Review Annually, in September	Minutes	Descriptor 1.406	Issue Date 10/6/2008
		Rescinds 1.406	Issued 10/1/2007

1 The Superintendent of Schools shall keep, or cause to be kept, complete and accurate minutes of all meetings
2 of the Board.¹ The draft of the minutes of previous meetings shall be sent to all Board members in a timely
3 fashion. Following their approval by the Board, the minutes shall be signed by the ~~chairman~~ and the secretary
4 of the Board.² The minutes shall become permanent records of the Board and shall be made available to
5 interested citizens and the news media upon request.^{3,4} A copy shall be provided to all Board members, the
6 president of the local education association, and to each of the schools no more than thirty (30) days after
7 approval by the Board.⁵

8
9 The minutes shall include:

- 10
11 1. The nature of the meeting (regular or special), time, place, date, Board members present or
12 absent, and the approval of the minutes of the preceding meeting;^{2,3}
- 13
14 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together
15 with the names of the members making and seconding the motions, and a record of the
16 members voting yes and no in the event of a roll call vote;^{2,3}
- 17
18 3. Reports, documents and objects relating to a formal motion may be omitted from the
19 minutes, if they are referred to and identified by title and date;⁶
- 20
21 4. Names of persons addressing the Board and the purpose of their remarks; and
- 22
23 5. A brief account of those items discussed, and whether or not any motions were made
24 regarding those items.

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32 Legal References:

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34 1. TCA 49-2-301(f)(C)(D)
 - 35 2. Robert's Rules of Order, Article VII, Paragraph 41
 - 36 3. TCA 8-44-104
 - 37 4. TCA 10-7-503
 - 38 5. TCA 49-2-203(a)(12)
 - 39 6. OP Tenn. Atty. Gen. 79-284 (June 11, 1979)
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Johnson City Board of Education

Monitoring: Review Annually, in September	School Board Records	Descriptor 1.407	Issue Date 1/3/2022
		Rescinds 1.407	Issued 3/4/2019

1 The Superintendent of Schools shall maintain all school system records required by law, regulation and Board
 2 policy.¹ Any citizen of Tennessee, state official or other authorized person shall be permitted, upon written
 3 request, at a reasonable time, to inspect all records maintained by the school system unless otherwise
 4 prohibited by law, regulation or board policy. A person who has the right to inspect a record may request in
 5 writing and receive copies of the documents subject to the payment of reasonable cost.^{1,2,3,4}

6
 7 No records pertaining to individual students will be released for inspection by the public or any unauthorized
 8 persons. In addition, information, records and plans related to security and safety will not be released for
 9 public inspection.⁵

10
 11 All requests to inspect or receive copies of records shall be submitted to the ~~Director of~~ Human Resources
 12 **Department**, the system’s public records request coordinator and records custodian.⁶

13 Prior to producing any record, the records custodian shall ensure confidential information is redacted. Original
 14 documents shall remain intact and confidential information in copies produced for a requestor shall be
 15 redacted. The Superintendent of Schools shall develop a procedure to redact confidential information.

16
 17 **REQUESTS FOR INSPECTION²**

18
 19 Citizens requesting to inspect public records shall submit their request and a government issued photo
 20 identification card with the citizen’s address to the system’s public records request coordinator during normal
 21 business hours. Requests may be made in person, in writing, or by electronic mail (email). The coordinator
 22 shall submit the information to the appropriate records custodian. The records custodian will contact the
 23 citizen and indicate when the records will be available to inspect.

24 If the records cannot be made available within seven (7) business days, the records custodian shall provide a
 25 records production letter indicating the time needed to complete the request.

26
 27 If the request to inspect is denied, the records custodian shall provide the citizen with a records request denial
 28 letter indicating the basis for the denial.

29
 30 **REQUESTS FOR COPIES²**

31 Citizens requesting copies of public records shall complete and submit the Records Request Form and a
 32 government issued photo identification card with the citizen’s address to the district’s public records request
 33 coordinator during normal business hours. The coordinator shall submit the Records Request Form to the
 34 appropriate records custodian.

35 The records custodian shall provide an estimate of the reasonable costs to produce the requested records. The
 36 Tennessee Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable Charges
 37 found at <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the reasonable cost.

1 The records custodian will provide the citizen with an invoice detailing the charges. The citizen shall pay the
2 estimated reasonable costs by cash or check prior to the district producing the copies.

3 If the records cannot be made available within seven (7) business days, the records custodian shall provide a
4 records production letter indicating the time needed to complete the request.

5 If the request for copies is denied, the records the records custodian shall provide the citizen with a records
6 request denial letter detailing the basis for the denial.

7 **FREQUENT AND MULTIPLE REQUESTS**

8 When the total number of requests for copies made by a requestor within a calendar month exceeds four (4),
9 the requestor may be charged a fee for any and all labor that is reasonably necessary to produce copies of the
10 requested records. Prior to charging a reasonable fee, the requestor shall be notified of this policy and
11 provided with a Notice of Aggregation of Multiple Requestors form. The Tennessee Comptroller of the
12 Treasury, Office of Open Records Counsel Schedule of Reasonable Charges found at
13 <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the reasonable cost. Further,
14 the names of persons inspecting records and the date of inspection shall be recorded.

15 **DENYING REQUESTS FOR NONCOMPLIANCE⁷**

16 ***Requests to Inspect a Public Record***

17 The system shall deny a request to inspect a public record from any citizen that has:

- 18 a. Made two (2) or more requests to view a public record within a six-month period; and
- 19
- 20 b. For each request failed to view the record within fifteen (15) business days of receiving notification
21 that the record was available.

22 Requests from this citizen shall be denied for up to six (6) months from the date of the second records request.
23 The district's public records request coordinator may waive this denial if they determine that failure to view
24 the record was for good cause.

25 ***Requests for Copies of Public Records***

26 The system shall deny a request for copies of a public record from any citizen that has:

- 27 a. Been provided with an estimate of the reasonable cost to produce the requested records;
- 28 b. Agrees to pay such estimated reasonable cost prior to production of the records; and
- 29 c. Fails to pay the actual cost after the records have been produced.

30 Additional requests from this citizen shall be denied until the original cost is paid.

31 **RECORDS RETENTION**

32 The Superintendent of Schools and/or their designee(s) shall retain and dispose of school system records in
33 accordance with the following guidelines: ^{2,4}

1. The Superintendent of Schools and/or their designee(s) will determine if a particular record is of permanent or temporary value in accordance with regulations promulgated by County Public Records Commission and the Tennessee Institute for Public Services records manual;^{8,9}
2. Temporary value records which have been kept beyond the required time may be recommended to the Public Records Commission for destruction;^{10,11}
3. The records that the State Librarian and Archivist desire to preserve in their facilities will be transferred to the State Library and Archives. The temporary value records rejected by the State Library and Archives may be transferred to another institution or destroyed;^{10,11,12}
4. Permanent records will be kept in some usable form (digital, printed, microfilm, etc.). If the Superintendent of Schools desires to destroy the original permanent record, these records must be reproduced by microfilming or some other permanent reproduction method. Permission to destroy any original permanent record after microfilming follows the same procedure noted above for temporary records;^{9,11} and
5. The Superintendent of Schools shall establish procedures to safeguard against the unlawful destruction, removal or loss of records.¹³

DISTRICT PUBLIC RECORDS REQUEST COORDINATOR¹⁴

Name: Amber Forbes ~~Lee Patterson~~

Title: Supervisor of Human Resources ~~Director~~

Contact Information: 423-549-4274; forbesa@icschools.org 232-5384; pattersonl@jcschools.org

Legal References:

Cross References:

- | | |
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| <ol style="list-style-type: none"> 1. TCA 49-2-301(b)(1)(Z) 2. TCA 10-7-503 3. TCA 10-7-506(a) 4. TCA 49-2-104 5. TCA 10-7-504(p) 6. <i>Policy Related to Reasonable Charges a Records Custodian May Charge for Frequent and Multiple Requests for Public Records</i>, Tennessee Comptroller of the Treasury, available at https://www.comptroller.tn.gov/content/dam/cot/orc/documents/oorc/policies-and-guidelines/ScheduleofReasonableCharges.pdf; TCA 10-7-503(a)(1)(B),(C) 7. TCA 10-7-503(a)(7)(A)(vii) 8. TCA 10-7-401 9. TCA 10-7-406 10. TCA 10-7-404 11. TCA 10-7-413 12. TCA 10-7-414 13. TCA 39-16-504 14. TCA 10-7-503(g)(1)(D) | <p>Financial Reports and Records 2.701
 Personnel Records 5.114
 Student Records 6.600</p> |
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Johnson City Board of Education

Monitoring: Review Annually, in September	Board-Community Relations	Descriptor 1.500	Issue Date 12/9/2019
		Rescinds 1.500	Issued 1/5/2015

In order to promote school-community interaction relating to the policy and operation of the schools, the Board will:

1. Strive to keep citizens of the school system regularly informed about through channels of communication, its own efforts, and the office of the Superintendent of Schools;
2. Direct all school employees, including teachers, administrators and support service personnel to participate in positive school-community interaction by:
 - a. Transmitting pertinent and correct information to citizens upon request or upon initiative of school employees;
 - b. Seeking ways to improve school-community relations; and
3. Recognize the right of news media to inquire, research and report to the public information about local schools.

The principal of each school shall be responsible for the development of a public relations program and shall promote programs which involve parents and the community with the school.

The Superintendent of Schools shall be responsible for leadership in school-community relations. Through the use of ~~his~~ their staff, ~~he~~ they will promote a program to best coordinate the involvement of the schools and community.

Cross References:

- Board Meeting News Coverage 1.609
- Crisis Management 3.205
- Community Use of School Facilities 3.208
- Visitors to the Schools 3.209
- Advertising & Distribution of Materials in Schools 3.212
- Staff Community Relations 5.606

Johnson City Board of Education

Monitoring: Review Annually, in September	Board Meeting News Coverage	Descriptor 1.502	Issue Date 11/7/2022
		Rescinds 1.502	Issued 12/7/2020

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A copy of the agenda and agenda materials will be sent in advance to members of the news media as requested. Additionally, all reports approved by the Board shall be made available to the media. However, reports-in-progress on which the Board has taken no final action shall be released only upon the Board's authority as "tentative reports."

A press table shall be provided to enable reporters to follow discussion without difficulty.

The press will be provided with working copies of the agenda and agenda materials upon request.

In order that the Board may transact its business with dispatch, questions from the press will not be entertained while meetings are in progress.

The ~~Chairman~~ of the Board and/or the Superintendent of Schools will be available after each meeting to answer questions and to clarify points of discussion and action.

When individual Board members receive requests from news media representatives for information about Board meetings in regard to their own statements or actions, the members may choose to respond or refer the media to the Board ~~chairman~~, who is the spokesperson for the Board, except as they specifically delegates this responsibility to others.

Cross References:

Board-Community Relations 1.500
News Releases, Conferences and Interviews 1.503

Johnson City Board of Education

Monitoring: Review Annually, in September	News Releases, News Conferences and Interviews	Descriptor 1.503	Issue Date 11/7/2022
		Rescinds 1.503	Issued 12/5/2005

The release of official news from the system and schools shall be coordinated as follows:

1. The Board Chair~~man~~ will be the official spokesperson for the Board, except as this duty is delegated to others;
2. News releases which are of a systemwide nature or pertain to established system policy are the responsibility of the Superintendent of Schools or a designated member of the administrative staff; and
3. News releases which are of concern to only one school or to an organization of one school shall be coordinated by the principal of that particular school.

When individual Board members or the Superintendent of Schools express their views on any issue which is in opposition to a view expressed in Board policy, they have the duty to make clear that the view expressed is not the official view of the Board or school system.

Cross References:

Board-Community Relations 1.500
 Board Meeting News Coverage 1.502
 Crisis Management 3.203

Johnson City Board of Education

Monitoring: Review Annually, in September	School Calendar	Descriptor 1.800	Issue Date 12/9/2019
		Rescinds 1.800	Issued 1/7/2013

No later than March of every school year, the Board will adopt, upon the recommendation of the calendar committee, the official school calendar for the succeeding school year. The calendar will identify holidays, vacation days, ~~summer sessions~~ and ~~other~~ extensions of the school year **to the extent possible**. The calendar may be revised by the Board, upon recommendation of the Superintendent of Schools, due to inclement weather or other factors.

The regular school year shall be 200 days¹ and scheduled as follows:

- A minimum of 180 student attendance days;
- Five (5) days for in-service education;
- One (1) day for teacher-parent conferences;
- Four (4) other days as designated by the Board upon recommendation of the Superintendent of Schools;
- Ten (10) days paid vacation for all certificated personnel.

The Superintendent of Schools shall plan each year's program accounting for a 200-day year. The calendars shall be made available to the school staff at the opening of the school term.

STUDENT ATTENDANCE DAYS

When schools are closed due to emergencies or unforeseen circumstances such as epidemics or inclement weather, the time lost shall be made up to the required minimum unless otherwise approved by the State Department of Education.

IN-SERVICE EDUCATION

Each day of in-service education included in the school calendar shall be equivalent to not less than six (6) hours of planned activities.²

DISCRETIONARY DAYS

Four (4) discretionary days shall be included in the calendar and may be designated by the Board as student attendance days, in-service days or administrative days, which may be used by administrators, faculty and staff for preparation for commencement of classes, record keeping, grading examinations, parent-teacher conferences and other classroom functions.¹

Legal References:

1. TCA 49-6-3004
2. State Board of Education Guidelines for Planning Approvable In-Service Education Activities, 1997

Cross References:

- Compensation Guides and Contracts 5.111
 In-Service & Staff Development Opportunities 5.113
 Attendance 6.200

Johnson City Board of Education

Monitoring: Review Annually, in September	Grievance Procedures for Qualified Individuals with Disabilities	Descriptor 1.802	Issue Date 1/3/2022
		Rescinds 1.802	Issued 3/4/2019

The Board is committed to maintaining equitable employment/educational practices, services, programs and activities that are accessible and usable by qualified individuals with disabilities.

DEFINITION

Section 504 of the Rehabilitation Act of 1973 provides that: No otherwise qualified individual with handicaps in the United States...solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.¹

Title II of the Americans with Disabilities Act, 1990 and the *ADA Amendments Act* provide that: No otherwise qualified individual with a disability shall be discriminated against in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training and other terms, conditions, and privileges of employment.²

COORDINATOR³

The Board shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under the Americans with Disabilities Act (ADA), the ADA Amendments Act (ADAAA) and Section 504, including any investigation of any complaint alleging non-compliance with the Acts or alleging any actions that would be prohibited by the Acts.

NOTICE⁴

The name, office address and telephone number of the ADA/Section 504 coordinator is:

Dr. Robbie Anderson
Johnson City Schools
P.O. Box 1517
Johnson City, TN 37605-1517
(423) 434-5200

Notification of the public of the ADA/Section 504 Coordinator may be through the posting of notices, publication in newspapers and student and employee handbooks and distribution of memoranda or other written communications.

COMPLAINT PROCEDURES⁵

The coordinator will hear ADA/Section 504 complaints. Complaints may be submitted orally or in writing to the coordinator who will endeavor to accomplish prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA/Section 504. The coordinator will respond to all complaints

1 within twenty (20) days with a written response as well as information on further grievance procedures that
2 may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.

3 4 **DUE PROCESS HEARING PROCEDURES**

5
6 Section 504 of the Rehabilitation Act of 1973 provides the right to an impartial due process hearing if a parent
7 wishes to contest any action of the school system with regard to a child's identification, evaluation, and
8 placement under Section 504.⁶ If a parent/guardian requests a Section 504 hearing, the parent/guardian has the
9 right to personally participate and to be represented at the hearing by an attorney or advocate at the parent's
10 expense. Contested actions or omissions that are appropriate for a Section 504 hearing should involve
11 identification, evaluation, or placement issues involving a child who has or is believed to have a disability.

12 13 ***Written Request for Hearing***

14 A parent/guardian who wishes to challenge an action or omission with regard to the identification, evaluation,
15 or placement of a student who has or is believed to have a disability as defined by Section 504, shall make a
16 written request for a due process hearing to the Section 504 coordinator. The written request must be made on
17 a form provided through the Central Office.

18 19 ***Impartial Hearing Officer***

20 The Superintendent of Schools or their designee shall appoint an impartial hearing officer to preside over the
21 hearing and issue a decision. Such appointment will be made within fifteen (15) days of the date of receipt of a
22 request for a due process hearing. The hearing officer will be hired as an independent contractor at no expense
23 to the parent. The hearing officer that is appointed shall not be a current employee of the school system and
24 shall not be related to any member of the Board of Education. The hearing officer need not be an attorney but
25 shall be familiar with the requirements of Section 504 and the hearing procedures under Section 504. The
26 choice of an impartial hearing officer is final and may not be presented as an issue at the due process hearing
27 since such an issue would not relate to the identification, evaluation, or placement of a disabled child under
28 Section 504. If a parent/guardian disputes the impartiality of the appointed hearing officer, he/she they may
29 raise such issue in a review of the hearing officer's opinion by a court of competent jurisdiction or in a
30 complaint to the Office for Civil Rights.

31
32 Office for Civil Rights
33 U.S. Department of Education
34 61 Forsyth St. S.W., Suite 19T10
35 Atlanta, GA 30303-8927
36 Telephone: 404-974-9406; TDD: 877-521-2172
37 Email: OCR.Atlanta@ed.gov
38

39 ***Scheduling of Hearing***

40 The appointed hearing officer shall set a date for the hearing within fifteen (15) days of their appointment and
41 provide this information in writing to the parent/guardian and the Section 504 coordinator. The hearing shall
42 take place at a mutually agreeable time and place.

43 44 ***Continuances***

45 Upon a showing of good cause, the hearing officer, at their discretion may grant a continuance of the hearing
46 date and set a new hearing date.

47 48 ***Legal Representation at Hearing***

49 If a parent/guardian is represented by a licensed attorney at the due process hearing, they must inform the
50 Section 504 coordinator and the appointed hearing officer of that fact, in writing, at least seven (7) calendar
51 days prior to the hearing date, or the hearing can be continued upon the coordinator's request. The school

1 system shall not have legal representation at the hearing unless the parent provides notice that they will have
2 legal representation.

3 4 ***Pre-Hearing Conference***

5 The hearing officer may order a Pre-Hearing Conference during which the parent/guardian or their
6 representative will state and clarify the issues to be addressed at the hearing. The Pre-Hearing Conference will
7 also serve to resolve preliminary matters, clarify jurisdictional issues, and answer the parties' questions
8 regarding the hearing process. The Pre-Hearing Conference can be held via telephone or in person depending
9 on the hearing officer's decision based on the convenience to both parties.

10 11 ***Dismissals***

12 If, after the Pre-Hearing Conference, the hearing officer finds that the parent, as a matter of law, alleges and/or
13 raises no factual claims or legal issues that come within their jurisdiction as a Section 504 hearing officer, they
14 may dismiss the hearing and issue an order to that effect explaining the basis for such finding.

15 16 ***Hearing***

17 The hearing shall be conducted in an informal, non-adversarial manner. The hearing shall be closed to the
18 public unless the parent/guardian requests an open hearing. The hearing officer may reasonably limit
19 testimony and introduction of exhibits for reasons or relevance.

20 21 ***Recording***

22 Instead of a formal written transcript produced by a court reporter, the entire due process hearing will be video
23 recorded. The school system shall provide a copy of the recording to the parent/guardian upon request. In
24 order for an accurate recording to be made, the parties and witnesses shall introduce themselves at the
25 beginning of their presentations. If a parent/guardian appeals the decision of the hearing officer to a court of
26 competent jurisdiction, the school system shall prepare a written transcript of the hearing to be offered to the
27 court as an exhibit.

28 29 ***Witnesses***

30 Witnesses will present their information in narrative form, without the traditional question and answer format
31 of legal proceedings. Cross-examination of witnesses will not be allowed, but a party may request that the
32 hearing officer, at their discretion, ask a witness a certain question.

33 34 ***Format of Presentation***

35 Each side will have an equal amount of time to present their positions as determined by the hearing officer.
36 The parent/guardian will present their case first by making an opening statement outlining the issues, calling
37 witnesses, and making a closing argument. The school system will present its side next. At the end of the
38 school system's presentation, the parent/guardian may offer a short response. Each side may present
39 personally or through their representatives.

40 41 ***Submission of Exhibits***

42 As part of their presentations and at the discretion of the hearing officer, the parties may submit any reports,
43 evaluations, correspondence, notes, or any other documents that may support their positions. Exhibits
44 submitted to the hearing officer by either party must be marked. The hearing officer may, in the exercise of
45 their discretion, reasonably limit the number of documents to be submitted for their review, as well as the
46 number of witnesses and the length and/or scope of their presentations or statements.

47 48 ***Closing Arguments***

49 The hearing officer may allow or request written closing arguments summarizing and characterizing the
50 information presented at the hearing.

Decision

The hearing officer may make an oral ruling at the conclusion of the hearing or take the case under advisement and issue a written opinion. Such decision shall address all of the issues raised by the parent/guardian as well as any corrective actions, if any, the school system must take. Any issue or claim raised by the parent/guardian that is left unaddressed by the hearing officer in their decision will be deemed to have been denied. The decision must be issued within forty-five (45) days after the date the Request for a Due Process Hearing is received by the district. The hearing officer may not award attorneys' fees as a part of the relief granted to a parent/guardian or the district.

Review Procedure/Appeal

If the parent/guardian is not satisfied by the decision of the hearing officer, they may seek review of the decision in a court of competent jurisdiction.

Legal Reference:

- 1. 34 CFR § 104.4(a)
- 2. 42 USCA §12112(a)
- 3. 28 CFR § 35.107
- 4. 28 CFR § 35.106; 34 CFR § 104.8
- 5. 28 CFR § 35.170;172
- 6. 34 CFR §104.36

Johnson City Board of Education

Monitoring: Review Annually, in September	Tobacco-Free Schools	Descriptor 1.803	Issue Date 1/3/2022
		Rescinds 1.803	Issued 12/7/2020

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All uses of tobacco, tobacco products and smoking devices, including smokeless tobacco and electronic cigarettes and vaping products, are prohibited in all of the school system’s buildings and on school grounds.¹ Smoking and the use of smokeless tobacco and electronic or any other simulated cigarettes shall be prohibited in any public seating areas, including but not limited to, bleachers used for sporting events, or public restrooms.²

The use of tobacco, tobacco products and smoking devices, including smokeless tobacco, vaporizers and electronic cigarettes, is prohibited in all vehicles, owned, leased or operated by the system.

School system employees and students enrolled in the system’s schools will not be permitted to use tobacco, tobacco products or smoking devices, including smokeless tobacco and electronic cigarettes and vaping products, while they are participants in any class or activity in which they represent the school system.

Any student who possesses tobacco products on school grounds ~~shall~~ may be issued a citation by the school principal/resource officer.³ The Superintendent of Schools, in cooperation with the juvenile court and the local (police/~~sheriff's~~ department), is responsible for developing procedures for issuance of the citations which shall include the form and content of citations and methods of handling completed citations.

Parents and students shall be notified of this citation requirement at the beginning of each school year.

Signs will be posted throughout the system’s facilities to notify students, employees and all other persons visiting the school that the use of tobacco and tobacco products is forbidden.¹ The following notice shall be prominently posted (including at each ticket booth) for elementary or secondary school sporting events:
*Smoking is prohibited by law in seating areas and in restrooms.*²

Employees who are found to violate this policy shall be subject to routine disciplinary action including reprimand, leave without pay, and dismissal for cause.

Legal Reference:

- 1. Section 1042 of the Environmental Tobacco Smoke/Pro-Children Act of 1994
- 2. TCA 39-17-1604(6)(10); TCA 39-17-1605; TCA 39-17-1606
- ~~3. TCA 39-17-1505~~

Johnson City Board of Education

Monitoring: Review Annually, in September	Advertising and Distribution of Materials in the Schools	Descriptor 1.806	Issue Date 1/3/2022
		Rescinds 1.806	Issued 12/7/2020

No part of the school system, including the facilities, the name, the staff, and the students, shall be used for advertising or promoting the interests of any commercial, political, religious or other non-school agency or organization except that:

1. The school may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational programs of the schools;
2. The school may participate in radio or television programs under acceptable commercial sponsorship when such programs are educationally beneficial;
3. Community, educational, charitable, recreational and other similar **not for profit** civic groups may advertise events pertinent to students' interests or involvement. Such advertisement, including the distribution of materials, shall be subject to any procedures related to time, place and manner established by the principal;
4. All materials shall be screened prior to distribution to ensure their appropriateness. The system may prohibit materials that:
 - a. would likely cause substantial disruption of the operation of the school;
 - b. violate the rights of others;
 - c. are obscene, lewd or sexually explicit; or
 - d. students would reasonably believe to be sponsored or endorsed by the school.
5. The school may, upon approval of the Superintendent of Schools, cooperate with any governmental agency in promoting activities which advance the education or other best interests of the students;
6. Political literature shall not be distributed through the school to students, nor sent home to parents, nor placed in teachers' mail boxes, lounges, or on school premises;
7. Political signs for people who are running for public office shall not be allowed on school property except ~~those being held by poll workers~~ on election day; and
8. School publications may accept and publish paid advertising under procedures established by the Superintendent of Schools.

This policy shall not be construed as preventing a teacher from using instructional or informational materials even though the materials might include reference to a brand, product or a service.

Cross References:

Board-Community Relations 1.500
Vendor Relations 2.809

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Staff-Community Relations 5.606
Student Publications 6.704

Johnson City Board of Education

Monitoring: Review Annually, in September	Code of Ethics	Descriptor 1.1061	Issue Date 11/7/2022
		Rescinds 1.1061	Issued 12/1/2008

CODE OF ETHICS
JOHNSON CITY SCHOOL DISTRICT

Section 1. Definitions:¹

- (1) "School district" means Johnson City School District, which was duly created by a public or private act of the General Assembly; and which includes all boards, committees, commissions, authorities, corporations or other instrumentalities appointed or created by the school district or an official of the school district.
- (2) "Officials and employees" means and includes any official, whether elected or appointed, officer, employee or servant, or any member of any board, agency, commission, authority or corporation (whether compensated or not), or any officer, employee or servant thereof, of the school district.
- (3) "Personal interest" means, for the purpose of disclosure of personal interests in accordance with this Code of Ethics, a financial interest of the official or employee, or a financial interest of the official's or employee's spouse or child living in the same household, in the matter to be voted upon, regulated, supervised, or otherwise acted upon in an official capacity.

Section 2. Disclosure of personal interest in voting matters. An official or employee with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and to be included in the minutes, any personal interest that affects or that would lead a reasonable person to infer that it affects the official's or employee's vote on the measure. In addition, the official or employee may, to the extent allowed by law, recuse themselves from voting on the measure.

Section 3. Disclosure of personal interest in non-voting matters. An official or employee who must exercise discretion relative to any matter other than casting a vote and who has a personal interest in the matter that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, before the exercise of the discretion when possible, the interest on an approved disclosure form and file the disclosure form with the school district's central office. In addition, the official or employee may, to the extent allowed by law, recuse themselves from the exercise of discretion in the matter.

Section 4. Acceptance of gifts and other things of value. An official or employee, or an official's or employee's spouse or child living in the same household, may not accept, directly or indirectly, any gift, money, gratuity, or other consideration or favor of any kind from anyone other than the school district that a reasonable person would understand was intended to influence the vote, official action or judgment of the official or employee in executing decision-making authority affecting the school district.

It shall not be considered a violation of this policy for an official or employee to receive entertainment, food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages that are provided in connection with a conference sponsored by an established or recognized statewide association of school board officials or by an umbrella or affiliate organization of such statewide association of school board officials.

Section 5. Ethics Complaints. The school district may create a School District Ethics Committee (the “Ethics Committee”) consisting of three members who will be appointed to one-year terms by the Chairman of the Board of Education with confirmation by the Board of Education. At least two members of the committee shall be members of the board of education. The Ethics Committee shall convene as soon as practicable after its appointment and elect a chair and a secretary. The records of the Ethics Committee shall be maintained by the secretary and shall be filed in the office of the Superintendent of Schools, where they shall be open to public inspection.

Questions and complaints regarding violations of this Code of Ethics or of any violation of state law governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be in writing and signed by the person making the complaint, and shall set forth in reasonable detail the facts upon which the complaint is based.

The School District Ethics Committee may investigate any credible complaint against an official or employee charging any violation of this Code of Ethics, or may undertake an investigation on its own initiative when it acquires information indicating a possible violation, and make recommendations for action to end or seek retribution for any activity that, in the Committee’s judgment, constitutes a violation of this Code of Ethics. If a member of the Committee is the subject of a complaint, such member shall recuse themselves from all proceedings involving such complaint.

The Committee may:

- (1) Refer the matter to the Board Attorney for a legal opinion and/or recommendation for action;
- (2) In the case of an official, refer the matter to the school board body for possible public censure if the board body finds such an action warranted;
- (3) In the case of an employee, refer the matter to the official responsible for supervision of the employee for possible disciplinary action if the official finds discipline warranted; or
- (4) In a case involving possible violation of state statutes, refer the matter to the district attorney for possible ouster or criminal prosecution.

The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting this Code of Ethics. When a violation of this Code of Ethics also constitutes a violation of a personnel policy or a civil service policy, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this Code of Ethics.

POINT OF CONTACT²

The Board Chair shall serve as the point of contact for the Tennessee Ethics Commission. The Superintendent of Schools shall provide the contact information to the Commission and ensure that any changes are submitted within thirty (30) calendar days.

Legal References

1. TCA 87-17-103
2. Public Acts of 2023, Chapter No. 37

Cross References

- Code of Ethics 1.1061
- Board Member Conflict of Interest 1.107

Johnson City Board of Education

Monitoring: Review Annually, in September	Emergency Closings	Descriptor 1.8011	Issue Date 2/7/2022
		Rescinds 1.8011	Issued 3/4/2019

1 The Board authorizes the Superintendent of Schools or their designee to close schools, certain schools or
2 individual classrooms in the event of hazardous weather or any other emergency which presents a threat to the
3 safety or health of students, staff members or school property.¹
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5 As soon as the decision to close schools is made, the Superintendent of Schools will notify the public media
6 and request that an announcement be made. Closings and schedule adjustments will also be posted on the
7 system's website and on social media and other available communication lines.
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9 If school is not in session or is dismissed early due to snow or inclement weather, most scheduled activities in
10 which students are involved will be postponed or cancelled. Athletic events may or may not be postponed,
11 depending on weather near **game the event start** time.
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Legal References:

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31 1. TCA 49-6-3004(e)(1); TRR/MS 0520-1-3-.02(1)(b)
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Johnson City Board of Education

Monitoring: Review Annually, in October	Buildings and Grounds Management	Descriptor 3.200	Issue Date 1/3/2022
		Rescinds 3.200	Issued 8/26/2019

The care, custody, and safekeeping of all school property shall be the responsibility of the Superintendent of Schools. The following responsibilities may be assigned as needed:

1. The review of school building needs and the supervision of new construction when a building program has been approved by the Board;
2. Maintenance of school property and the operation of school plants;
3. The employment and training of maintenance personnel;
4. Compliance with all federal, state and local building codes; and
5. Compliance with requirements set forth by appropriate agencies regarding construction, installation, renovation and operation of all equipment, playground devices and/or other materials that could impact the safety of students and employees.

Facilities in the Johnson City School System are property of the City of Johnson City. All city property is insured for liability purposes through the Tennessee Municipal League (TML) and is subject to the guidelines set forth in policy arrangements with TML. Any agency performing work at a school facility must provide proof of insurability at a minimum of \$1,000,000 and name the City of Johnson City as a named insured.

Within each individual school, the principal shall be responsible for the care and upkeep of the building and for the supervision of the school custodial services. Each principal shall direct the efforts of the custodian(s) toward proper care of the building. The buildings and grounds management provided by the school system through the maintenance supervisor shall be considered a supplementary and coordinating service. Request for this service shall be made by the principal following the procedure established by the Superintendent of Schools.

Any alterations to school property shall be initiated only after approval of the building principal, **Maintenance Supervisor**, and the Superintendent of Schools. This includes, but is not limited to, landscaping, plantings, walkways, fences, playgrounds, signs, casework, painting, wall hangings, electrical or technical alterations.

Any such alterations shall be reviewed by the ~~Supervisor of~~ Maintenance **Supervisor** to determine the ancillary cost of such alterations and the labor required for installations. All alterations, with the exception of minor landscaping changes and plantings, shall be made or installed by the Maintenance Department or an approved outside contractor. Any person making unauthorized alterations will be charged for the cost of returning the property to its original condition.

Any alterations become the property of the school system and as such the school system shall assume all liability and maintenance of such.

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All school properties shall be maintained in a safe and clean condition and with as much comfort and convenience as the facilities will permit or as use requires.

The City Commission shall be responsible for the cost of maintenance and repair of any property leased by any agent of the City Commission for commission use.

Testing of lead levels in drinking water sources at school facilities shall be conducted as required by Tennessee Code Annotated. If unacceptable levels of lead are found in any drinking water source, that source will be immediately removed from service and required notices to state and local officials will be made. Parent and guardians of students enrolled at the effected school facility will be notified with five (5) bsuiness days of the test results.¹

Legal References:

1. TCA 49-2-133

Johnson City Board of Education

Monitoring: Review Annually, in October	Emergency Preparedness Plan	Descriptor 3.202	Issue Date 1/9/2023
		Rescinds 3.202	Issued 12/7/2020

The Superintendent of Schools shall be responsible for developing, maintaining and acquiring Board approval of the district Emergency Preparedness Plan,¹ which shall include procedures for bomb threats, civil disturbances, armed intruders, earthquakes, fire, tornados, and other severe weather and medical emergencies such as pandemic outbreaks.

Emergency preparedness drills will be developed and implemented by each principal, with approval of the Superintendent of Schools, and when appropriate, be held in conjunction with emergency response agencies. Drill procedures shall be published and distributed to all staff, students and parents.

The emergency preparedness plan shall be reviewed and updated annually and distributed to law enforcement and other emergency personnel as needed.

FIRE AND SAFETY DRILLS

The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30) school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year. Additionally, they shall ensure that four (4) fire safety educational announcements are conducted throughout the year.²

The principal shall ensure that three (3) additional safety drills are given during the school year.³ These drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in each school's office.³

The principal/designee shall regularly check the quantity, locations, and conditions of fire extinguishers and shall give all school personnel instructions on how to properly use fire extinguishers.

~~ARMED INTRUDER DRILLS~~

~~The Superintendent of Schools or their designee shall ensure that each school safety team conducts at least one (1) armed intruder drill annually in coordination with local law enforcement.⁴~~

ANNUAL DRILLS⁴

The principal shall ensure that the school safety team conducts each of the following type of drills annually:

- 1. An armed intruder drill in coordination with local law enforcement:**
- 2. An incident command drill:**

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3. An emergency safety bus drill.

AED DRILLS

Schools shall conduct a CPR and an AED drill to ensure students are aware of the steps that must be taken in the event of a medical emergency. The principal shall be responsible for ensuring the drill occurs.⁵

The Superintendent of Schools shall develop the necessary administrative procedures on AED and CPR training, planning, notification and maintenance to comply with laws.

MEDICAL EMERGENCIES/PANDEMIC/FLU⁶

In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate and consult with the local and state health departments and other local emergency or healthcare providers in protecting students and the community from further infection. The Superintendent of Schools shall develop procedures for health emergencies in accordance with state law and regulations.⁴

~~The emergency preparedness plan shall be reviewed and updated annually and distributed to law enforcement and other emergency personnel as needed.~~

REMOTE LEARNING DRILLS⁷

At least once each school year, a remote learning drill shall be conducted. The drill shall accurately reflect how students will transition to remote learning in the event of a disruption to school operations. Students shall not be asked or required to transition to remote learning at any time during the drill.

Legal Reference:

- 1. TRR/MS 0520-1-02-.30(2); TCA 49-6-804; 805(8)
- 2. TCA 68-102137(b)
- 3. TCA 68-102-137(f)
- 4. TCA 49-6-807
- 5. TCA 49-2-122; 49-6-1208
- 6. TCA 49-6-3004(a), e; TCA 49-5-404
- 7. Public Act of 2022, Chapter No. 936

Cross Reference:

- Emergency Closings 1.8011
- Safety 3.201
- Community Use of School Facilities 3.206

Johnson City Board of Education

Monitoring: Review Annually, in October	Facility Expansion - Goals	Descriptor 3.207	Issue Date 1/3/2012
		Rescinds 3.207	Issued 11/3/2008

1 The Board, in conjunction with the City, shall authorize the construction of a sufficient number of school
2 buildings to meet the demands of present and future enrollments.

3
4 The Board establishes these broad goals for development of facilities:

- 5 1. To integrate facilities planning with educational programming;
- 6 2. To base educational specifications for facilities on identifiable learner needs;¹
- 7 3. To involve the community, school staff, and authorities on school construction and design and
8 to use the latest developments and research in building plans and specifications; and
- 9 4. To design school buildings for maximum potential community use while keeping educational
10 needs the first priority.
- 11 ~~5. To design school buildings for maximum potential community use while keeping~~
12 ~~educational needs the first priority.~~

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19 In order for the Board to meet the established broad goals for development of facilities, it is necessary to
20 obtain information concerning student population. Accordingly, principals shall be required to submit, on
21 a yearly basis, student/grade level population reports of their respective schools. The Board will take such
22 reports and determine if a plan is needed to contend with future growth. If necessary, the Board will begin
23 research and implement a long-range plan addressing the need to keep the respective school within the
24 capacity guidelines.

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32 Legal Reference:

- 33 1. TRR/MS 0520-1-4-.01

Johnson City Board of Education

Monitoring: Review Annually, in October	Long Range Facilities Planning	Descriptor 3.208	Issue Date 1/9/2023
		Rescinds 3.208	Issued 1/3/2022

The Board will develop a long range facilities plan which will be designed to meet the needs of the school system in the future. This plan shall be reviewed annually.

The objectives of such a plan shall be:

1. To improve the educational environment for students and teachers by raising the physical standards in all buildings to match the most effective facilities already existing in the district;
2. To establish priorities based upon the established need and financial resources available; **and**
3. To create school complexes which are the best possible balance of effective grouping of educational resources, effective management and operations, and community concerns for the character of the school system; **and**
4. To coordinate school facilities planning with the Master Plan of the City of Johnson City Facility Planning.

Planning for new facility construction or facility renovation or expansion shall begin as soon as a need is recognized. Needs shall be based upon student population, enrollment, condition of existing facilities and equality in physical standards. Once a need has been recognized, the Board shall begin planning the project, in accordance with the school program, and with the involvement of all stakeholders who will be served by the facility.

All equipment, fixtures and furniture purchases for any new, renovated or expanded facility shall be approved by the Board pursuant to normal purchasing procedures.

Johnson City Board of Education

Monitoring: Review Annually, in October	Naming New Schools/Facilities	Descriptor 3.210	Issue Date 8/1/2011
		Rescinds 3.210	Issued 12/5/2005

1 The Superintendent of Schools will be responsible for soliciting suggestions for names from staff, students,
 2 the community, and other interested parties and will prepare for approval of the Board a procedure to follow in
 3 the naming of school properties. The procedure will include a timetable for the naming process. Schools
 4 should be named before construction begins.

6 The Board will name a school after the name of the geographic section which it serves. The name should be
 7 easily identifiable with the school and should not be in conflict with names of other schools in the system. The
 8 name should have significance for the students who will attend the school.

10 Names of the following people shall be placed on the building plaque of each facility in recognition of
 11 contributions to the building projects:

- 13 1. Superintendent of Schools,
- 14 2. Principal,
- 15 3. Contractor,
- 16 4. Architect,
- 17 5. Members of the Board of Education that initiated the project
- 18 **6. Members of the Board of Education that complete the project**
- 19 7. City Manager, and
- 20 8. Members of the City Commission that funded the project.

22 Facilities on school properties will not be given a separate name, but will be referenced by the school's name
 23 unless 2/3 of the Board votes in favor of specifically naming a facility. Any vote to name a facility will be
 24 taken before specific names are recommended.

Johnson City Board of Education

Monitoring: Review Annually, in October	Retirement of Facilities	Descriptor 3.216	Issue Date 1/3/2022
		Rescinds 3.216	Issued 1/4/2016

1 As population matures or shifts, and as educational needs evolve, school buildings and campuses may no
2 longer be needed and may be released to the city. In determining retirement of facilities, the Board will be
3 guided by the following:
4

- 5 1. Ability of building to house a modern and flexible educational program;
- 6
- 7 2. Proximity to population served;
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- 9 3. Enrollment capacity;
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- 11 4. Cost of upkeep and maintenance; and
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- 13 5. Ability of building to meet safety **and accessibility** standards for public buildings, ~~including~~
14 ~~state fire code.~~
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16 The Board will seek professional advice and community input before making a final decision regarding
17 retirement of a school facility. Retired facilities will remain the property of the city of Johnson City.
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Johnson City Board of Education

Monitoring: Review Annually, in October	Furniture, Equipment and Supplies Management	Descriptor 3.300	Issue Date 1/3/2022
		Rescinds 3.300	Issued 12/7/2020

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All equipment and materials permanently placed in school facilities by any group or organization shall become the property of the **Board Johnson City School System**. The Board reserves the right to transfer property to other facilities if the facility in which it was originally placed is no longer in service to the school system or if there is no longer any need for the equipment or materials where originally placed.

The Superintendent of Schools shall develop procedures which promote the useful life of equipment and supplies. Adequate insurance coverage shall be maintained. Equipment management shall be in accordance with federal and state laws, regulations and guidelines.

Each employee of the system shall be responsible for the materials, equipment and supplies assigned to them. In addition, they are responsible for the preservation and protection of materials, equipment and supplies not under their direct control when they are aware that such are endangered and when the system employee having direct control is not present or is otherwise unable to act.

The Board will develop a long range furniture, equipment, and supplies plan which will be designed to meet the needs of the school system in the future.

Cross Reference:

Code Of Ethics 1.1061
Inventories 2.702

Johnson City Board of Education

Monitoring: Review Annually, in October	Automated External Defibrillator (AED)	Descriptor 3.304	Issue Date 12/7/2020
		Rescinds 3.304	Issued 2/7/2017

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All schools within the system shall have personnel trained in the use of AEDs. Such training shall be in accordance with the State of Tennessee Department of Health Division of Emergency Medical Services Automated External Defibrillator Program. ~~Trained personnel shall follow the established protocol for the use of the AED. Trained personnel~~ Users shall be held harmless by the school system for appropriate use of an AED.

Upon any use of an AED documentation and reports, as required by the Department of Health Defibrillator Program, shall be filed by the employee that uses the AED with their building administrator.

All equipment and accessories necessary for support of AED usage shall be maintained in a state of readiness as outlined by the Department of Health.¹

A notebook containing training procedures and protocols, names of and documentation records on trained personnel, records of required examinations and maintenance of AEDs, and AED physical location information will be maintained and available in the office of System-Wide School Nurses at Columbus Powell Service Center.

Secondary school students (grades ~~7~~ 6-12) will be made aware of the steps to be taken if an event should occur that requires the use of an AED.²

Legal References:

1. TCA 49-2-122
2. TCA 49-6-1208

Cross Reference:

Emergency Preparedness Plan 3.202

Johnson City Board of Education

Monitoring: Review Annually, in October	Student Transportation Management	Descriptor 3.400	Issue Date 1/9/2023
		Rescinds 3.400	Issued 1/3/2022

The city of Johnson City Transit Authority shall be responsible for providing student transportation services, and shall be in compliance with all federal and state laws, rules and regulations¹ as outlined in this policy.

Each bus shall be equipped with the phone number for reporting safety complaints. This number shall appear on the rear bumper.²

All accidents, regardless of the damage involved, must be reported to the transportation supervisor, including incidents in which any part of the bus contacts any other object or vehicle.

The Superintendent of Schools shall develop procedures to ensure compliance with the statutory and regulatory requirements for the transportation program.

RESPONSIBILITIES OF BUS OWNERS

In the event the Johnson City Transit Authority hires an outside bus company to provide transportation, the following will apply:

1. Each school bus and all related equipment shall be maintained in condition to operate safely at all times during the school year and shall conform to specifications as set forth by the State Board of Education¹ and National Highway Traffic Safety Administration.
2. Each bus driver shall obey all applicable state rules and regulations.
3. A school bus owner shall give four weeks written notice to the board when they wish to terminate their bus operation contract.
4. A school bus owner shall secure the approval of the Superintendent of Schools before they may sell a bus during the period of their contract. The sale of a bus does not obligate the Superintendent of schools to enter into contract with the new owner.
5. Each school bus owner shall have on file in the Superintendent of Schools' office a current statement of liability and property damage insurance coverage carried on the bus.
6. Each school bus owner must specify for the Superintendent of Schools' approval the name of the designated driver and at least one substitute driver of their bus.
7. Each school bus driver shall submit to the Superintendent of Schools the results of their latest physical examination.
8. By the end of the first month of each school year, each bus owner shall file with the Superintendent of Schools, on forms approved by the board, a report giving an accurate record of the names of all students transported on their bus and the school to which each student is transported.

1 9. Participate fully in the complaint process as outlined below.

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3 10. Comply with recordkeeping requirements as outlined below. This includes the responsibility to furnish
4 the transportation supervisor with all necessary records on a regular basis.
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6 7 **TRANSPORTATION SUPERVISOR³**

8
9 The Superintendent of Schools shall appoint a Transportation Supervisor for the system. They shall be
10 responsible for the monitoring and oversight of transportation services for the system.

11
12 The Transportation Supervisor shall complete a student transportation management training program upon
13 appointment. The Transportation Supervisor shall complete a minimum of four (4) hours of training annually.

14
15 The Superintendent of Schools shall ensure that training is completed and provide the state department of
16 education with appropriate documentation.
17

18 Any individual may contact the Transportation Supervisor at any time using the information below:

19 Title: Dr. Greg Wallace

20 Mailing address: P.O. Box 1517, Johnson City, Tennessee 37605

21 Phone number: 423-434-5200

22 Email: wallaceg@jcschools.org
23
24

25 **COMPLAINT PROCESS⁴**

26
27 The following procedure will govern how students, teachers, staff, and community members shall submit bus
28 safety complaints:
29

- 30 1. All complaints shall be submitted to the Transportation Supervisor; and
- 31 2. Complaints may be submitted in person, via phone call, mail, or email. ~~Written complaints shall be~~
32 ~~submitted on forms located on the system's website. In the case of a complaint received via~~
33 ~~phone, the person receiving the phone call shall be responsible for filling out the form and~~
34 ~~submitting it to the Transportation Supervisor.~~
35
36

37 The Transportation Supervisor shall begin an investigation of all bus safety complaints within twenty-four
38 (24) hours of receipt.
39

40 Within forty-eight (48) hours of receipt of the initial complaint, the Transportation Supervisor shall submit a
41 preliminary report to the Superintendent of schools. This report shall include:
42

- 43 1. The time and date the complaint was received;
- 44 2. The name of the bus driver;
- 45
46

- 1 3. A copy or summary of the complaint; and
- 2
- 3 4. Any prior complaints or disciplinary actions taken against the driver.
- 4

5 Within sixty (60) school days of receiving the initial complaint, the Transportation Supervisor shall submit a
6 final written report to the Superintendent of Schools that details the investigation's findings as well as the
7 action taken in response to the complaint.

8
9 An annual notice of this complaint process shall be provided to parents and students. This information shall be
10 made available in the student handbook.

11 **RECORDKEEPING⁵**

12
13
14 The Transportation Supervisor shall be responsible for the collection and maintenance of the following
15 records:

- 16 1. Bus maintenance and inspections forms;
- 17
- 18 2. Bus driver credentials, including required background checks, health records, and performance
19 reviews;
- 20
- 21 3. Driver training records; and
- 22
- 23 4. Complaints received and any records related to the investigation and complaints.
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Legal Reference:

- 32 1. TCA 49-6-2101 through 2113; TRR/MS 0520-1-5-.01(4)
- 33 2. TCA 49-6-2116(d)(3)
- 34 3. TCA 49-6-2116
- 35 4. TCA 49-6-2116(d)
- 36 5. TCA 49-6-2116(d)(5)
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Cross Reference:

Bus Management and Objectives 3.100

Johnson City Board of Education

Monitoring: Review Annually, in October	Transportation Scheduling and Routing	Descriptor 3.401	Issue Date 1/3/2022
		Rescinds 3.401	Issued 12/7/2020

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Transportation will be provided by the city of Johnson City for all students residing at a distance of one and one-half (1-1/2) miles or more from any school to which they are assigned, or from an elementary school which is designated as a pick up point for secondary students or from the closest school bus stop to a student residence. Transportation shall be furnished for shorter distances if, in the opinion of the City Transportation Division, a shorter distance is logistically possible based on street configurations and student safety.

Required transportation for special education students or students assigned to schools outside the zone of their residence will be arranged by the school system.

The Director of Johnson City Transit/designee shall be responsible for periodically surveying all bus routes and scheduling bus transportation, including the determination of bus stops and the assignment of students.

Appeals of transportation decisions shall be made to the Director of Johnson City Transit/designee.

Students shall not be in transit to and from school more than one and one-half hours each way.¹ Under no circumstances shall students be transported past their assigned school.

Students who ride school buses shall attend their designated school. If a parent chooses to send **his their** child to another school in the system, the parent must provide transportation to and from that school.

Legal References:

1. TCA 49-6-2105

Cross Reference:

Bus Conduct 6.308
Student Assignments 6.205

Johnson City Board of Education

Monitoring: Review Annually, in October	Traffic and Parking Controls	Descriptor 3.403	Issue Date 2/7/2017
		Rescinds 3.403	Issued 7/1/2000

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The **Johnson City School System principal of each school** shall develop and implement a plan to ensure maximum vehicular and pedestrian safety for his their campus ~~and shall submit it to the Superintendent of Schools for approval~~. The plan shall include a sketch showing various parking areas, traffic flow, areas reserved for school bus loading and unloading; the location of any safety hazards as areas to be avoided by vehicles or students; and dismissal times for car and bus students.

Students who ride bicycles or drive motor vehicles to school must leave the vehicles parked in designated areas until the end of the school day, unless permission is obtained from the principal/designee to use said vehicle during school hours.

Parking regulations for each school will be developed by the **Johnson City School System principal** and published in the school handbook.

Cross References:

Code of Behavior and Discipline 6.300
Interrogations and Searches 6.303

Johnson City Board of Education

Monitoring: Review Annually, in October	Private Vehicles	Descriptor 3.404	Issue Date 10/3/2022
		Rescinds 3.404	Issued 1/3/2022

EMPLOYEE DRIVERS

The Board recognizes that certain employees may need to use their private vehicles for school purposes. With the use of private vehicles, the following policy shall be observed:

- 1) To use a private vehicle for school purposes, the employee must have the permission of the Superintendent of Schools or their designee (which permission may be in the form of an approved leave request, a job description or pursuant to a specific directive). The employee's personal insurance will be in effect while using their personal vehicle for school related purposes. The school system shall assume no responsibility for liability in case of accident, unless the employee has the proper authorization. The following documents must be submitted before use:
 - a) A valid driver's license;
 - b) Proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the insured indicating liability limits of at least \$25,000/50,000/15,000;¹
 - c) specific permit for each trip involving students, including field trips; and
 - d) A completed Employee Use of Private Vehicle Authorization form (~~3.404.1~~), which shall be kept by the employee's supervisor, shall serve as a standing permit for employees who use their own vehicles for school purposes. Additionally, it shall serve as a permit to be used on a one-time or as-needed basis. This document shall state the particular purpose of the trip.
- 2) Privately-owned school buses and drivers of such shall meet all requirements of state law and state Board Rules, Regulations, and Minimum Standards.²
- 3) No student shall be sent on errands during the school day by school personnel, whether personal or school-related, in a vehicle owned by the student, an employee, or the school system.
- 4) No employee may ask for or give permission to students to transport other students to and from any school or school-related activity without written parental permission and proof of student insurance.

EMPLOYEE DRIVERS OF STUDENTS

The Board recognizes that certain employees may at times need to use their private vehicles to transport students to a school-related event. With the use of private vehicles, the following policy shall be observed:

- 1) To use a private vehicle for transportation of students for school purposes, the employee must have written permission from the Superintendent of Schools/designee. Employee's personal insurance will be in effect

- 1 for using their personal vehicle for transporting students for a school-related event. However, as noted
- 2 below, a higher level of liability coverage is required. The following documents will be necessary:
- 3 a) Valid driver’s license.
- 4 b) Proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the
- 5 insured indicating liability limits of at least \$100,000/300,000/50,000.
- 6 c) The Employee Use of Private Vehicle Authorization form ~~(3.404.1)~~ shall serve as a permit for
- 7 employees transporting students and shall state the purpose of the trip.
- 8 2) The school system shall assume no responsibility for legal liability in case of accident.
- 9 3) The Board specifically forbids any employee to transport students for school purposes without prior
- 10 authorization by the Superintendent of Schools/designee.
- 11 4) A completed parental Student Field Trip Permission Form ~~(3.404)~~ must be on file.

12 Authorization granted by a school to drive for school purposes shall be effective for the academic year, partial
 13 year or sports season for which it was granted unless revoked at the sole discretion of the school. Verification
 14 forms shall be retained by the school for the effective time period.

15 Authorized employee drivers are under a continuing obligation to notify the school of any change in status
 16 regarding their driver’s license or vehicle liability insurance.

17 **Additional Guidelines for Employees**

- 18 1) Privately owned buses and drivers of such shall meet all requirements of State law and State Board Rules,
- 19 Regulations and Minimum Standards.1 Charter bus companies must be approved in advance by the
- 20 Supervisor of Transportation. A passenger van designed to carry more than 10 persons shall not be used to
- 21 transport students.
- 22 2) No student shall be sent on errands, personal or school-related, in a vehicle owned by the student, an
- 23 employee, or the school system.
- 24 3) No employee may ask for or give permission to students to transport other students to and from any school
- 25 or school-related activity without written parental permission and proof of student insurance.

26 **VOLUNTEER PARENT DRIVERS**

27 The Board recognizes that volunteer parent drivers are often needed to use their private vehicles for school
 28 purposes or to transport students for a school-related event. In order to use their private vehicle to drive for
 29 school purposes, a parent shall be authorized by the school. Such authorization will be approved by the
 30 principal of the school only when the parent driver submits the following forms which will be kept on file in
 31 the school office:

- 32 (a) Valid driver’s license
- 33 (b) Proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the
- 34 insured indicating liability limits of at least \$100,000/300,000/50,000 will be necessary.2
- 35 (c) Volunteer Personal Automobile Use Form ~~(3.404.2)~~.

36 The school system shall assume no responsibility for legal liability in case of accident.

37 Authorization granted by a school to drive for school purposes shall be effective for the academic year, partial
 38 year or sports season for which it was granted unless revoked at the sole discretion of the school. Verification
 39 forms shall be retained by the school for the effective time period.

1 Authorized volunteer parent drivers are under a continuing obligation to notify the school of any change in
2 status regarding their driver’s license or vehicle liability insurance.

3 A completed parental Student Field Trip Permission Form (3.404) must be on file for each student transported
4 by a parent volunteer. Each event will require a separate parental Student Field Trip Permission form.

5 **STUDENT DRIVERS**

6 **Credit-Bearing Courses**

7 The Board also recognizes that students may need to drive themselves for school-related, credit-bearing
8 courses in their own private vehicles. The student drivers must provide the following:

- 9 a) Proof of a valid driver’s license;
- 10 b) Proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the
11 insured or their parent/guardian indicating limits of at least \$25,000/\$50,000/\$15,000;
- 12 c) The Student Use of Private Vehicle Authorization Form (~~3.404.3~~).

13 **All Other Occasions**

14 The Board also recognizes that students may need to drive themselves for school-related events in their own
15 private vehicles. The student drivers must provide the following:

- 16 a) Proof of a valid driver’s license;
- 17 b) Proof of vehicle liability insurance coverage in the form of an insurance certificate issued to the
18 insured or their parent/guardian indicating limits of at least \$100,000/\$300,000/\$50,000;
- 19 c) The Student Use of Private Vehicle Authorization form (~~3.404.3~~).

20 The school system shall assume no responsibility for legal liability in case of accident.

21 Student drivers are not approved to drive other students to such events, except when the other student is a
22 member of the driver’s immediate family.

23 Authorization granted by a school to drive for school purposes shall be effective for the academic year, partial
24 year or sports season for which it was granted unless revoked at the sole discretion of the school. Verification
25 forms shall be retained by the school for the effective time period.

26 Authorized student drivers are under a continuing obligation to notify the school of any change in status
27 regarding their driver’s license or vehicle liability insurance.

28
29 _____
30 Legal Reference:

- 31 1. TCA55-12-102; OP Tenn. Atty. Gen. 04-136 (August 24, 2004)
- 32 2. TRR/MS 0520-1-5
- 33

Cross References:
Field Trips 4.302

Johnson City Board of Education

Monitoring: Review Annually, in October	Energy Conservation	Descriptor 3.2001	Issue Date 12/7/2020
		Rescinds 3.2001	Issued 3/4/2019

~~It is the philosophy of the Johnson City Public Schools that~~ Every effort should be made to conserve utilities and help our environment. It is the responsibility of every administrator, staff member, maintenance employee, custodian and student to minimize utility consumption (electricity, gas and water.) All such stakeholders will be expected to be an energy saver.

The Supervisor of the Maintenance Department will be responsible for monitoring the energy conservation processes at school facilities. This Supervisor shall report to the District Energy Manager on an as needed basis. Specific energy checklists to assist in the minimization of energy consumption will be developed for each facility. Best practices for energy conservation shall be followed and equipment shall be operated at maximum efficiency.

Johnson City Schools shall amend its policies and action plans as required to strive for continuing compliance with the most recent adoption of the American Society of Heating, Refrigeration, and Air-Conditioning Engineers.

The District Energy Manager will provide reports on a quarterly basis to school principals, district administration and the Board of Education. The goal of the reports will be to recognize successful conservation practices and to focus attention on underperforming areas.

Each school should make an effort to emphasize energy education and recognition of Earth Day activities.

Cross References:

Project Planning Educational Specifications 3.213

Johnson City Board of Education

Monitoring: Review Annually, in November	Summer School	Descriptor 4.204	Issue Date 1/9/2023
		Rescinds 4.204	Issued 1/3/2022

~~Summer schools shall be organized and operated as a part of the public school program, shall be under the control and management of the Board, and shall comply with rules and regulations of the State Board of Education.^{1,2}~~

~~The summer school program, subject to annual approval by the Board, shall provide opportunities for remedial instruction at the elementary and middle school levels. At the secondary level, students may take classes in the summer for the first time and for credit recovery purposes.~~

General

The following programs will be made available to students:^{1,2}

1. Traditional summer school;
2. Learning loss bridge camps;
3. After-school learning mini camps; and
4. Summer learning camps.

These programs shall be organized and operated in accordance with state law as well as guidelines provided by the Tennessee Department of Education. Funding for all programming shall be provided for in the annual budget and take into account any available grants. The Board may adopt tuition rates for those students attending a traditional summer school program.³

SUMMER PROGRAMMING²

The Superintendent of Schools shall present a recommended summer programming plan to the Board each year, no later than the end of the regular school year, outlining the following:

1. Courses offered;
2. Transportation;
3. Class size ratios;
4. Budget, including staff compensation;
5. School nutrition needs;
6. Staffing;

1 7. Enrollment criteria; and

2
3 8. Any additional necessary information.

4 ATTENDANCE REQUIREMENTS²

5 Priority students, as defined by state law, are strongly encouraged, but shall not be required to attend
6 summer programs.

7 The Superintendent of Schools shall be responsible for developing administrative procedures regarding
8 the attendance requirements of priority students in each program.

9 THIRD GRADE PROMOTION/RETENTION LAW & MAKE UP DAYS

10 Students who are required to attend summer programming in order to be promoted to fourth grade
11 shall attend with a ninety percent (90%) attendance rate. Students shall attend eighteen (18) days out of
12 the twenty (20) days required for summer school attendance.

13 Parents shall be provided information on the summer program attendance policy. The Superintendent
14 of Schools/designee shall develop administrative procedures regarding the documentation of student
15 attendance including make up days and the administration of the post-test for students who participate
16 in summer programming.

17
18
19 No more than two (2) high school credits shall be earned during any summer school session.

20
21 The library, laboratories, and other facilities shall be made available to all students enrolled in the summer
22 school program.

23
24 ~~Summer school tuition rates may be set when appropriate.³~~

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33 _____
34 Legal Reference:

- 35 1. TRR/MS 0520-1-3-.03(6)
36 2. TCA 49-6-1501, et. seq.
37 3. TCA 49-6-3003(b)(1)

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Cross Reference:

Promotion and Retention 4.603
Extended Contracts 5.112

Johnson City Board of Education

Monitoring: Review Annually, in November	Work Based Learning Program	Descriptor 4.212	Issue Date 1/4/2018
		Rescinds	Issued

1 Students shall have access to a system of structured work-based learning (WBL) experiences that allow them
2 to apply classroom theories to practical problems as well as explore career options.¹

3 4 General

5
6 **Students that participate in a work-based learning program may be authorized to perform support**
7 **service within the school as an intern or apprentice. These support services must be supervised by a**
8 **teacher, administrator or other approved school employee. Services performed by the student must**
9 **follow the work-based learning policies of the Tennessee Department of Education.**

10 11 12 Scope

13
14 **Students may be asked to perform duties which are normally performed by school system staff, but those**
15 **duties must be related to their internship or apprenticeship, and the student must be under the**
16 **supervision of a designated system employee when performing the duties. The supervising employee is**
17 **responsible for ensuring all work performed follows the work based policies of the Tennessee**
18 **Department of Education and of the Johnson City Board of Education.**

19 20 Safety

21
22 **Students are not authorized to use their personal devices, email addresses or other social media**
23 **accounts to address the public in regard to their work-based learning duties. Before work-based**
24 **learning students release any information to the public, the release must be approved by authorized**
25 **school system staff. This includes, but is not limited to, emails, flyers and social media postings.**

26
27 **Work-based learning students may be allowed to have keys to school buildings as necessary for**
28 **performing their internship or apprenticeship. Students will be required to sign for keys to school**
29 **buildings on a daily basis. Students may not be in possession of keys overnight.**

30
31 **Work-based learning students are not allowed to have electronic access to school buildings.**

32 33 34 35 36 Legal References:

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39 1. State Board of Education Policy 2.103; TCA 49-7-1205

Johnson City Board of Education

Monitoring: Review Annually, in November	Extracurricular Activities	Descriptor 4.300	Issue Date 1/9/2023
		Rescinds 4.300	Issued 1/3/2022

The following guidelines shall be followed in administering the student extracurricular activities program:

1. The Superintendent or Designee shall initially approve each specific extracurricular activity so that proper support and supervision may be assured;
2. The principal, after obtaining the recommendation of the faculty and approval of the Superintendent of Schools, shall determine which clubs and organizations will be permitted;
3. Student activities must be under the guidance and direction of a staff member;
4. Student activities occurring before or after regularly scheduled school hours must be under the supervision of the principal or their designee;
5. Secret organizations shall not be operated in any school;
6. A student shall not be required to attend a school-sponsored student activity that is scheduled at a time which conflicts with ~~his~~ their religious practices;¹
7. School-sponsored student activities during vacation periods shall be restricted to regularly scheduled athletic programs and major events which cannot be scheduled otherwise;
8. Student groups shall not participate in state or national activities which are not listed as approved activities by regional accrediting associations or state and national principals' associations without the approval of the Superintendent of Schools;
9. A student on out-of-school suspension/expulsion or a health related quarantine shall not be permitted to participate in school-sponsored activities;
10. Activities which restrict participation because of race, color, religion, sex, gender, disabilities, or national origin are forbidden;² and
11. Activities sponsored by outside groups or agents ~~will~~ may be approved only if they are co-ordinated with by the school.

STUDENT CLUBS & ORGANIZATIONS³

All students under the age of eighteen (18) shall present a signed and dated statement from their parent/guardian before joining any club or organization or participating in activities of a club or organization. The Superintendent of Schools shall develop administrative procedures outlining this recordkeeping process.

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Legal Reference:

1. TCA 49-6-1002(c)
2. 34 CFR § 106.41
3. Public Acts of 2023, Chapter 353

Cross References:

- Interscholastic Athletics 4.301
- Field Trips and Excursions 4.302
- Student Clubs and Organizations 6.702

Johnson City Board of Education

Monitoring: Review Annually, in November	School Volunteers	Descriptor 4.501	Issued Date 12/4/2020
		Rescinds 4.501	Issued 3/4/2019

1 The Board endorses a volunteer program in the schools¹ and authorizes principals to develop a volunteer
2 program for each school.

3
4 All volunteers must be approved by the principal/designee and shall serve under the supervision and direction
5 of the professional personnel of the school to which they are assigned. Volunteers shall assist professional
6 personnel in the performance of their teaching and administrative responsibilities. They may not teach but
7 may reinforce skills taught by the professional staff.

8
9 All volunteers must sign a Volunteer Agreement regarding confidentiality.

10
11 All volunteers must submit to a routine background check before beginning working with students in an
12 unsupervised or one-on-one setting.

13
14 The principal/designee shall identify appropriate tasks for volunteers and shall be responsible for planning and
15 conducting orientation programs and regular in-service training sessions.

16
17 Volunteers shall serve without compensation but shall be insured by the Board against loss or damage in the
18 performance of their duties.²

19
20 The principal shall ensure that appropriate recognition of volunteer services is made annually.

21
22 No volunteer shall perform the job duties of professional personnel on a regular basis.

23 **STUDENT VOLUNTEERS**

24 **General**

25
26
27 **Students may be authorized to perform volunteer support services within the schools. These services shall be under**
28 **the supervision of a teacher, administrator, or other school employee and may not interfere with the student's**
29 **academic or extracurricular schedule.**

30 **SCOPE**

31
32 **Student volunteers shall assist district personnel. They may not perform the duties of district staff but may assist in**
33 **limited capacities as deemed appropriate by the Superintendent.**

34 **SAFETY**

35
36 **Student volunteers are not authorized to be in possession of keys to school buildings and may not perform**
37 **unsupervised work. Student volunteers will follow all school district and individual facility rules and regulations**
38 **while volunteering. Students volunteering as part of a school club, organization, or athletic team will follow all the**
39 **rules and regulations of their club, organization, or team.**

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Legal References:

1. TCA 49-6-7001
2. TCA 29-20-310(e)

Cross Reference:

Visitors to the School 1.501

Johnson City Board of Education [Click here to choose a school board.](#)

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Authorizing Principles	Descriptor Code: 1.900	Issued Date:
		Rescinds:	Issued:

1 The Johnson City Board of Education shall ensure that only high-quality charter schools are authorized
2 to operate within the district and adhere to the State Board of Education’s quality charter authorizing
3 standards. To accomplish this, the Board shall adopt the following authorizing principles that require
4 charter schools to maintain high standards, while upholding school autonomy and protecting student
5 and public interests.¹

6 **MAINTAINING HIGH STANDARDS**

7 Charter schools shall be held accountable for meeting the performance standards and targets set forth
8 in their charter agreement. The Board shall maintain high standards for the charter school(s) it oversees
9 and close any charter school that fails to meet the standards and targets established in the charter
10 agreement or set by state law.²

11 **UPHOLDING SCHOOL AUTONOMY**

12 Charter school governing boards shall be independent of the Board and have the authority to make
13 instructional programming, financial, personnel, school culture, and scheduling decisions. The Board
14 shall assume responsibility not for the success or failure of individual schools but for holding schools
15 accountable for their performance.

16 The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis
17 or compelling reason to do so.

18 **PROTECTING STUDENT AND PUBLIC INTERESTS**

19 The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices,
20 and decisions regarding any charter school. The Board shall hold charter school governing boards
21 accountable for being fiscally responsible and transparent.

22 Charter schools are part of the public education program and shall adhere to non-selective,
23 nondiscriminatory practices and ensure the fair treatment of all students. They shall provide
24 appropriate services to all enrolled students in accordance with state and federal laws.³ Charter school
25 governing boards shall ensure fiscal responsibility and transparency.

Legal References

1. TCA 49-13-108(f); State Board of Education Policy 6.111; TRR/MS 0520-14-01-.01
2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122
3. TCA 49-13-111

Johnson City Board of Education [Click here to choose a school board.](#)

Monitoring: Review: Annually, in September	Descriptor Term: Threat Assessment Team	Descriptor Code: 3.204	Issued Date:
		Rescinds:	Issued:

1 *General*¹

2 A threat assessment team shall be created within the school district to develop intervention-based
3 approaches to prevent violence, manage reports of potential threats, and create a system that fosters a
4 safe, supportive, and effective school environment. The Superintendent of Schools shall appoint the
5 members of the threat assessment team.

6 The Superintendent of Schools shall develop administrative procedures regarding the training and
7 operations of the team to comply with state law and State Board of Education rules and regulations.

8 **TEAM MEETINGS**

9 All threat assessment team meetings shall be closed to the public.²

10 **RECORDKEEPING**³

11 The team shall document all behaviors and incidents deemed to pose a risk to school safety or that
12 resulted in intervention and shall provide the information to the Superintendent of Schools.

13 A report of the activities of the threat assessment team will be compiled and shared with the Board
14 before each regular meeting.

15 Documents produced or obtained regarding these assessment activities will not be open for public
16 inspection.

Legal References

1. TCA 49-6-2701 *et seq.*; Public Chapter 2023, Chapter No. 367
2. TCA 49-6-2701(f)
3. TCA 49-6-2702

Cross References

- School District Records 1.407
Safety 3.201
Security 3.205
Student Records 6.600



Frantz Law Group
A Professional Law Corporation

Social Media Litigation

Client Contact Information

Public Entity Name: _____

Public Entity Address: _____

Preferred Contact Information:

Primary Contact Name: _____

Role: _____

Preferred email address: _____

Preferred phone number: _____

Secondary Contact Name: _____

Role: _____

Preferred email address: _____

Preferred phone number: _____

ATTORNEY-CLIENT CONTINGENCY FEE CONTRACT

Social Media Litigation

This ATTORNEY-CLIENT CONTINGENCY FEE CONTRACT (“Agreement”) is entered into by and between _____ (“Client” or “District”) and Frantz Law Group, APLC (“Attorneys” or “We”) and encompasses the following provisions:

1. **CONDITIONS.** This Agreement will not take effect, and Attorneys will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **AUTHORIZED REPRESENTATIVES**
 - A. **CLIENT REPRESENTATIVES.** Client designates _____, or his/her designee, as the authorized representatives to direct Attorneys and to be the primary individuals to communicate with Attorneys regarding the subject matter of Attorneys’ representation of Client under this Agreement. The designation is intended to establish a clear line of authority and to minimize potential uncertainty but not to preclude communication between Attorneys and other representatives of Client.

 - B. **ATTORNEY REPRESENTATIVES.** James Frantz, William Shinoff, Jade Koller and Regina Bagdasarian of Frantz Law Group, APLC will be primarily responsible for the work, either performing it himself/herself or delegating it to others as may be appropriate. This is not intended to limit Attorneys’ option of delegating work to others as Attorneys deem appropriate.

3. **SCOPE AND DUTIES.** Client hires Attorneys to provide legal services in connection with pursuing claims for damages arising from District’s students’ use of social media. The litigation will involve, among other steps, the preparation and filing of the District’s action, i.e., the lawsuit ("Action"). Attorneys shall provide those legal services reasonably required to represent Client and shall take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries. Client shall be truthful with Attorneys, cooperate with Attorneys, and keep Attorneys informed of developments.

4. **LEGAL SERVICES SPECIFICALLY EXCLUDED.** Unless otherwise agreed in writing by Client and Attorneys, Attorneys will not provide legal services with respect to (a) defending any legal proceeding or claim against the Client commenced by any person unless such proceeding or claim is filed against the Client in the Action, (b) proceedings before any federal or state administrative or governmental agency, department, or board, or (c) any other matter not expressly covered by this Agreement. With Client’s permission, however, Attorneys may elect to appear at administrative proceedings to protect Client’s rights. If Client wishes to retain Attorneys to provide any legal services not provided under this Agreement for additional compensation, a separate written agreement between Attorneys and Client will be required.

5. FEES. Client will pay attorneys' fees of:

Twenty five percent (25%) of any monetary settlement or recovery that Attorneys obtain for Client. Client is not responsible for paying Attorneys any money other than what has been recovered from Defendants.

Fees shall be calculated on the basis of any settlement or recovery prior to the deduction of any expense or cost, that is, the "Gross Recovery." Contingency fee rates are not set by law but have been negotiated. If no recovery is made, no fees will be charged.

The term "Gross Recovery" shall include, without limitation, the then present value of any monetary payments agreed or ordered to be made by the adverse parties or their insurance carriers, whether by settlement, arbitration award, court judgment (after all appeals exhausted), or otherwise. Any statutory Attorneys' fee paid by Defendants shall be included in calculating the Gross Recovery.

- A. "Gross Recovery," if by settlement, also includes (1) the then-present value of any monetary payments to be made to the District; and (2) any Attorneys' fees and costs recovered by the District as part of any cause of action that provides a basis for such an award. "Recovery" may come from any source, including, but not limited to, the parties adverse to the District and/or their insurance carriers and/or any third party, whether or not a party to formal litigation. The contingent fee is calculated by multiplying the recovery by the fee percentage. This calculation is performed on the gross recovery amount before the deduction of expenses as discussed above.

Gross Recovery, except in the case of a settlement, does not contemplate nor include any amount or value for injunctive relief or for the value of an abatement remedy which may be obtained in a final arbitration award or court judgment. It is possible that payment to the Client by the adverse parties or their insurance carrier(s) or any third-party may be deferred, as in the case of an annuity, a structured settlement, or periodic payments. The contingent fee is calculated, as described above, by multiplying the Gross Recovery by the fee percentage. The reimbursement of costs will be paid out of the initial payments, and the Attorneys' fees will be paid on a pro-rata basis as settlements are paid.

- B. Reasonable Fee if Contingent Fee is Unenforceable or if Attorney is Discharged Before Any Recovery. In the event that the contingent fee portion of this Agreement is determined to be unenforceable for any reason, Attorneys are prevented from representing Client on a contingent fee basis, or Client discharges Attorneys before a recovery is obtained, Client agrees to pay the reasonable value of the services rendered. If the parties are unable to agree on the reasonable value of services rendered, Attorneys and Client agree that the fee will be determined via the procedures set forth in paragraph 9 below. In any event, the fee determined by arbitration shall not exceed twenty five percent (25%) of the Gross Recovery as defined in paragraph 5.

C. No General Fund Payments. Notwithstanding any other provision in this Agreement, in no event will the Client be required to pay legal fees out of any fund other than the monies recovered from defendants in this litigation. Under no circumstances shall District general funds be obligated to satisfy the contingent Attorneys' fees.

6. COSTS AND EXPENSES. In addition to paying legal fees, Client shall reimburse Attorneys for all "costs/expenses", which includes but is not limited to the following: process servers' fee, common benefit fees, fees fixed by law or assessed by courts or other agencies, court reporters' fees, long distance telephone calls, messenger and other delivery fees, parking, investigation expenses, consultants' fees, expert witness fees, and other similar items, incurred by Attorneys. Other costs and expenses include case management computer services, document management services, case administration/accounting fees and costs, and other similar items. ATTORNEYS may find it necessary to obtain the services of legal, clerical, and/or other personnel who are not ATTORNEYS regular employees but outside independent contractors (e.g. JND, Archer, KCC). The costs/expenses incurred that Attorneys advance will be owed in addition to Attorneys' fees, and Client will reimburse those costs/expenses after Attorneys' fees have been deducted from any award/recovery. **If there is no award/recovery, Client will not be required to reimburse Attorneys for costs and fees. In the event a recovery is insufficient to reimburse Attorneys for all costs/expenses after the Attorney's fee has been deducted, Client will not be required to reimburse Attorneys for the shortfall.**

SHARED EXPENSES: Client understands that Attorneys may incur certain costs/expenses that jointly benefit multiple clients, including, for example, expenses for travel, experts, and copying. Client agrees that Attorneys shall divide such expenses equally, or pro rata, among such clients, and deduct Client's portion of those expenses from Client's share of any recovery. The division of expenses shall apply regardless of when Client retained Attorney such that costs/expenses incurred prior to Client joining the lawsuit will still be divided and a portion allocated to Client.

FEDERAL MDL AND STATE COORDINATION COMMON BENEFIT FEES AND COMMON BENEFIT COSTS:

Various Attorneys, including Frantz Law Group, frequently serve on plaintiffs' steering or executive committees in Multi-District Litigations (MDLs) and/or in California state court coordinated proceedings (JCCP's) or other state court proceedings, and perform work which benefits the various law firms as well as clients of other law firms involved in the same or related litigation. As a result, the court(s) where the cases are pending may order that Attorneys are to receive compensation for Attorneys' time and effort which has benefitted all claimants. This compensation is known as "Common Benefit Fees," and they are paid by the law firms directly and not from the clients' recovery. If Attorneys are awarded such fees, they will be credited against the contingency fee to be

paid by each Client on an equal basis.

In contrast to Common Benefit Fees, “Common Benefit Costs” are litigation costs to which all Clients contribute a limited portion of their recovery to reimburse expenses incurred to prosecute the lawsuits collectively.

7. LIEN. In the event any third-party attempts to lien any anticipated award/recovery or proceeds already recovered, Client hereby grants, and agrees, TO THE EXTENT PERMITTED BY APPLICABLE LAW, that Attorneys hold, a first priority and superior lien in the amount of the Attorneys’ fees (or reasonable value of services) and costs that Attorneys are entitled to, and that such lien applies to any and all proceeds recovered or to be recovered. More generally, Attorneys shall have a lien against any anticipated recovery and/or actual recovery for Attorneys’ fees (or reasonable value of services) and costs

8. DISCHARGE AND WITHDRAWAL.

A. Client may discharge Attorneys at any time. After receiving notice of discharge, Attorneys shall stop services on the date and to the extent specified by the notice of discharge, and deliver to Client or Client’s designee all evidence, files, and attorney work product for the Action. This includes any computerized indices, programs and document retrieval systems created or used for the Action.

B. Attorneys may withdraw with Client’s consent or for good cause. Good cause includes Client’s breach of this Agreement, Client’s refusal to cooperate with Attorneys, or any other fact or circumstance that would render Attorneys continuing representation unlawful or unethical. Attorneys may also discharge Client if Client at any time is dishonest with Attorneys or fails to provide relevant information to Attorneys.

9. ARBITRATION OF DISPUTES: ATTORNEY and CLIENT agree that should any dispute arise between them, it must be mediated first, before any claims are filed. Specifically, any and all disputes, controversies or claims arising out of, or related to this Agreement and/or Attorneys’ representation of Client, including, but not limited to, claims of malpractice (collectively referred to herein as “Dispute” or “Disputes”), shall be submitted to mediation at the offices of Judicate West, San Diego, or Signature Resolution, in Los Angeles, California before a retired judge or other mediator affiliated with the selected organization, agreed to between the parties, and, if the parties cannot agree, before a retired judge selected by the organization who is hosting the mediation. No petition for arbitration can be filed until after this agreed-upon mediation has occurred, and any petition for arbitration (or litigation) filed prior to conclusion of this mediation shall be subject to dismissal, pursuant to this Agreement. Client and Attorneys will each pay one-half of the actual cost of the mediation, but each party will be

responsible for his or her own attorneys' fees and preparation costs. The parties agree that any Dispute, whether submitted to mediation or not, will not be litigated in court. Rather, any Dispute, which is specifically defined above to include claims of malpractice, fee disputes, among others, will be submitted to mandatory binding arbitration before Judicate West or Signature Resolution. By signing this Agreement, Client and Attorneys agree to arbitration and waive the right to a court or jury trial and the right to appeal. Any Disputes shall be heard in San Diego or Los Angeles, applying California law. Client is not waiving rights to arbitration for fee disputes before the San Diego County Bar Association.

10. **AUTHORITY OF ATTORNEY.** Attorneys may, with prior Client approval, associate co-counsel if the Attorneys believe it advisable for the proper handling of Client's claim, and Client expressly authorizes Attorneys to divide any Attorneys' fees that may eventually be earned with associated co-counsel.

11. **DISCLAIMER OF GUARANTEE.** Nothing in this Contract and nothing in Attorneys' statements to Client will be construed as a promise or guarantee about the outcome of Client's matter. Attorneys make no such promises or guarantees. Attorneys' comments about the outcome of Client's matter are expressions of Attorneys' professional opinion.

MULTIPLE REPRESENTATIONS: Client understands that Attorneys do or will likely represent many other individuals/entities/school districts with claims that are similar or the same as Client's. Attorneys' representation of multiple Clients at the same time may create certain actual or potential conflicts of interest in that the interests and objectives of one or more Clients may become inconsistent with the interests and objectives of other Clients. Attorneys are governed by specific rules of legal ethics regarding conflicts of interest that might arise from Attorneys simultaneous representation of multiple clients against the same or similar Defendants. Attorneys are required to advise Clients of any actual or potential conflicts of interest and obtain their informed written consent to Attorneys' representation of multiple Clients at the same time. It is difficult to foresee all possible circumstances in which Clients' interests might conflict. Nonetheless, by way of example only, one or more Clients might wish to settle the case under certain terms while others disagree, and such disagreement makes it difficult or impossible to settle the case. By signing this Agreement, Client acknowledges that it has been advised of the potential conflicts of interest which may be or are associated with Attorneys' representation of Client and other and that The District Clients, and that, nevertheless Client consents to such simultaneous representation. Attorneys strongly advise Client to seek independent legal advice before signing this Agreement.

WAIVER OF DISQUALIFICATION: Under certain circumstances, including among others, when there is an irreconcilable conflict of interest among various Clients, Attorneys must, or it is prudent to, terminate the representation of one or more Clients. Should this occur for any reason, Client agrees that it will not seek to disqualify Attorneys from continuing to represent other Clients and/or from seeking new Clients about the same subject matter of the Action. Attorneys strongly advise Client to seek independent legal advice before signing this Agreement.

12. AGGREGATE SETTLEMENTS: Often times in cases where Attorneys represent multiple clients in similar litigation, the opposing parties or Defendants attempt to settle or otherwise resolve the cases in a group or groups, by making a single settlement offer to settle a number of cases or all cases simultaneously. There exists a potential conflict of interest whenever a lawyer represents multiple clients in a settlement of this type because it necessitates choices concerning the allocation of limited settlement amounts among the multiple clients. However, if all clients consent, a group settlement can be accomplished and a single offer can be fairly distributed among the clients by assigning settlement amounts based upon the relative strengths and weaknesses of each case, the severity and extent of injuries/losses, and individual case evaluations. In the event of a group or aggregate settlement proposal, Attorneys may implement a settlement program, overseen by a referee or special master, who may be appointed by a court, designed to ensure consistency and fairness for all claimants, and which will assign various settlement values and amounts to each client's case depending upon the facts and circumstances of each individual case. Client authorizes Attorneys to enter into and engage in group settlement discussions which may include Client's individual claim. Nonetheless, Client retains the right to approve, and Attorneys are required to obtain Client's approval of, any settlement of Client's case.

13. EFFECTIVE DATE AND TERM. This Agreement will take effect upon execution by Client and Attorneys.

14. COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one and the same instrument. Facsimile or pdf versions of this Agreement shall have the same force and effect as signature of the original.

The above is approved and agreed upon by all parties.

Dated: _____

Frantz Law Group, APLC

Dated: _____

District Representative



JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

Johnson City Schools' Board of Education Resolution In Opposition to Governor Lee's Proposed Education Freedom Scholarship Act

WHEREAS, the Johnson City community has a long history of providing an exemplary public-school system in our community;

WHEREAS, the Johnson City Board of Education works diligently with our city leaders, administrators, staff, and students to ensure all students in our community have equitable access to educational opportunities; and

WHEREAS, the Constitution of the State of Tennessee requires that the Tennessee General Assembly "provide for the maintenance, support and eligibility standards of a system of free public schools," with no mention of the maintenance or support of private schools; and

WHEREAS, the proposed voucher process may benefit families with the greatest financial resources, it disadvantages those students with families unable to bear the full cost of a private school education, who will remain in a public school with fewer students, less state funding, and a reduction in resources.

WHEREAS, more than 50 years have passed since private school vouchers were first proposed, and during that time proponents have spent millions of dollars attempting to convince the public and lawmakers of the concept's efficacy, and yet, five decades later, vouchers remain controversial, unproven, and unpopular; and

WHEREAS, the State of Tennessee has, over the past two decades, established nationally recognized standards and measures for expected outcomes in public education that hold all public schools to a high degree of accountability; and

WHEREAS, vouchers eliminate public accountability by channeling tax dollars into private schools that do not face state-approved academic standards, do not make budgets public, do not adhere to open meetings and records laws, do not publicly report on student achievement, and do not face the public accountability requirements contained in major federal laws, including special education; and

WHEREAS, vouchers have demonstrated negligible impact on student choice and improved achievement in previous efforts; and

WHEREAS, vouchers leave many students behind, including those with the greatest needs, because vouchers channel tax dollars into private schools that are not required to accept all students nor offer the special services they may need; and

WHEREAS, vouchers give choices to private schools, not students and parents, since private schools decide if they want to accept vouchers, how many and which students they want to admit, and the potentially arbitrary reasons for which they might later dismiss a student; and

WHEREAS, voucher programs divert critical dollars and commitment from public schools to pay private school tuition for a few students, including many who already attend private schools; and



BOARD OF EDUCATION

Kathy Hall, Chair Paula Treece, Vice Chair Beth Simpson, Secretary
Dr. Ginger Carter Herb Greenlee Thomas Hager, Jr Jonathan Kinnick

The mission of the Johnson City Schools is to enable all students to achieve excellence.





JOHNSON CITY SCHOOLS

Post Office Box 1517, Johnson City, TN 37605 www.jcschools.org (423) 434-5200 Fax: (423) 218-4968
Dr. Steve Barnett, Superintendent of Schools

NOW THEREFORE, BE IT RESOLVED ON THIS 8th DAY OF JANUARY 2024, that the Johnson City Schools Board of Education unanimously opposes the Education Freedom Scholarship Act or any legislation or other similar effort to create a universal voucher program in Tennessee that would allow public tax dollars to be diverted to private schools or organizations through vouchers.

Kathy Hall, Board Chair

Paula Treece, Board Vice-Chair

Beth Simpson, Board Secretary

Dr. Ginger Carter, Board Member

Herb Greenlee, Board Member

Thomas B. Hager, Jr., Board Member

Jonathan Kinnick, Board Member



BOARD OF EDUCATION

Kathy Hall, Chair Paula Treece, Vice Chair Beth Simpson, Secretary
Dr. Ginger Carter Herb Greenlee Thomas Hager, Jr Jonathan Kinnick

The mission of the Johnson City Schools is to enable all students to achieve excellence.



BOARD OF EDUCATION CALENDAR OF EVENTS

JANUARY 2024

January 1, 2024	Holidays for all 12-month employees
January 1, 2024	Holiday for all schools
January 3, 2024	Administrative Day
January 8, 2024	Regular Board Meeting, 6 p.m., Board Room
January 15, 2024	Holiday for All Schools and All 12-month employees

FEBRUARY 2024

February 2, 2024	Built In Snow Day
February 5, 2024	Special Session to Review Policy, 5 p.m., Maple Room
February 5, 2024	Regular Board Meeting, 6 p.m., Board Room
February 19, 2024	Built In Snow Day
February 2023 (TBD)	TSBA Legislative and Legal Institute

MARCH 2024

March 4, 2024	Regular Board Meeting, 6 p.m., Board Room
March 11-15, 2024	Spring Break
March 25, 2024 (TBD)	SHHS Awards Program (hosted by BOE), 6 p.m., SH Auditorium

April 2024

April 1, 2024	Built-in Snow Day
April 1, 2024	Regular Board Meeting, 6 p.m., Board Room

May 2024

May 6, 2024	Regular Board Meeting, 6 p.m., Board Room
May 22, 2024	Last Day of School for 19-20 SY – ½ day for students
May 25, 2024	Administrative Day
May 25, 2024 (TBD)	SHHS Graduation, 10 a.m.
May 27, 2024	Holiday for All Schools and All 12-month employees

June 2024

June 3, 2024	Regular Board Meeting, 6 p.m., Board Room
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July 2024

July 1, 2024 (TBD)	Regular Board Meeting, 6 p.m., Board Room (Subject to change)
July 4, 2024	Independence Day Holiday for all 12-month employees

<i>January 1, 2024</i>	<i>New Year's Day</i>
<i>January 4, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>January 18, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>January 15, 2024</i>	<i>Martin Luther King Jr. Day</i>
<i>February 1, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>February 14, 2024</i>	<i>Valentine's Day</i>
<i>February 15, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>February 19, 2024</i>	<i>President's Day</i>
<i>March 7, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>March 11-15, 2024</i>	<i>Johnson City Schools Spring Break</i>
<i>March 10, 2024</i>	<i>Daylight Savings Time Begins</i>
<i>March 17, 2024</i>	<i>St. Patrick's Day</i>
<i>March 21, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>March 29, 2024</i>	<i>Good Friday</i>
<i>March 31, 2024</i>	<i>Easter Sunday</i>
<i>April 4, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>April 25, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 2, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 5, 2024</i>	<i>Cinco de Mayo</i>
<i>May 12, 2024</i>	<i>Mother's Day</i>
<i>May 23, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>May 27, 2024</i>	<i>Memorial Day</i>
<i>June 6, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>June 20, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>June 16, 2024</i>	<i>Fathers' Day</i>
<i>July 4, 2024</i>	<i>Independence Day</i>
<i>July 11, 2024 (TBD)</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>
<i>July 25, 2024</i>	<i>City Commission Meeting, 6 p.m., City Hall</i>

CERTIFIED LEAVE

Peterson, Kasey	CDC Teacher Woodland Elementary 1/16---3/28/2024
Glenn, Christopher	STEM Teacher Lake Ridge Elementary 1/29---3/8/2023
Huffman, Abigail	Speech Language Pathologist Woodland/Cherokee Elementary Thru ESY 2023-2024
Whiljelm, Karen	Speech Language Pathologist Towne Acres Elementary Thru ESY 2023-2024
Joyner, Jessica	English Teacher Science Hill 10/12 Thru ESY 2023-2024

CERTIFIED TEMPORARIES

Grindstaff, Seth	English Teacher Science Hill 10/12 Replace: Lisa Swor
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CERTIFIED RETIREMENT

Swor, Lisa	English Teacher Science Hill 10/12 1/5/2024
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CLASSIFIED LEAVE

Estep, Cynthia	Special Education Assistant Full Time Towne Acres Elementary 12/11---12/20/2023
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Rosenbaum, Alexis

Permanent Substitute Teacher
Full Time
Mtn. View Elementary
1/15---3/6/2024

Poland, Alyssa

Café Worker
Mtn. View Elementary
10/23---12/29/2023

Smith, Meagan

Special Education Assistant
Part Time
South Side Elementary
2/19/2024---4/1/2024

CLASSIFIED RESIGNATIONS

Wellesly, Kalyn

Sped Pre-K Assistant
Part Time
North Side Elementary
1/5/2024

Johnson, Tkeyah

Instructional Assistant
Part Time
Mtn. View Elementary
12/20/2023

Oyarzo, Daniella

Topper Tots Caregiver
Part Time
Science Hill-CTE
12/20/2023

Smith, Grace

EduCare Assistant
Part Time
Lake Ridge Elementary
1/3/2024
Mtn. View Elementary
11/13/2023

CLASSIFIED RETIREMENT

Statzer, Christa

Special Education Assistant
Full Time
Woodland Elementary

CLASSIFIED TERMINATION

Cronk, Amanda

Evening Custodian
Full Time
Liberty Bell Middle
11/20/2023

CLASSIFIED HIRES

Davis, James

Instructional Assistant
Full Time
Topper Academy
Replace: W. Conley

Mejia, Noemi

Athletic Administrative Secretary
Full Time
Science Hill 10/12
Replace: J. Phillips

Ashley, Madison

ECLC Instructional System
Part Time
Lake Ridge Elementary
Replace: K. Seeley

Yeary, Michelle

Administrative Secretary
Full Time
Central Office

Owens, Halle

EduCare Assistant
Part Time
Lake Ridge Elementary
Replace: M. Buckles

Azemi, Diana

EduCare Assistant
Part Time
Lake Ridge Elementary
Replace: M. McCauley

Thompson, Gracie

EduCare Assistant
Part Time
Towne Acres Elementary
Replace: T. Sparks

Bestman, St. Matthew

**EduCare Assistant
Part Time
Lake Ridge Elementary
Replace: M. Powell**

Boyer, Grayson

**Gym Attendant
Part Time
Towne Acres Elementary**



Donation Submittal to BOE Form

School/Program: Cherokee Elementary

From: Danielle Bowling - Bookkeeper Date: 12/13/23

Amount: \$1,000.00

Donor: Cherokee School PTA

Donation Stipulation/Restriction:

A.P. Subscription



Donation Submittal to BOE Form

School/Program: Fairmont

From: Beth Baldwin

Date: 12-13-23

Amount: \$1,000.00

Donor: Up & AT'Em Turkey Trot

Donation Stipulation/Restriction:

For students needs - instructional supplies
students rewards.



Donation Submittal to BOE Form

School/Program: Fairmont

From: Beth Baldwin

Date: 12-1-23

Amount: \$ 200.00

Donor: Gilbreath Literacy
Council Grant

Donation Stipulation/Restriction: Books only



Donation Submittal to BOE Form

School/Program: Fairmont

From: Beth Baldwin

Date: 12-15-23

Amount: \$2,516.45

Donor: Sherry Grebb photography picture sells

Donation Stipulation/Restriction:

Purchase for rewards, trophies, instructional supplies, perfect attendance reward and student needs



Donation Submittal to BOE Form

School/Program: Lake Ridge Elementary School

From: Renee' Wood

Date: 12/13/23

Amount: \$ 250.00

Donor: Up & At 'Em Inc.

Donation Stipulation/Restriction:

To benefit students.



Donation Submittal to BOE Form

School/Program: Mountain View Elementary School

From: Dr. Melissa Stukes (MS) **Date:** 12/7/23

Amount: \$ 1,000.00 **Donor:** Christy Vann(Vanntastic)

Donation Stipulation/Restriction:

Donation is to be used for the 5th grade Camp Explore field trip bus transportation for 2023-2024 & 2024-2025 SY.



Donation Submittal to BOE Form

School/Program: Mountain View Elementary School

From: Dr. Melissa Stukes  Date: 12/11/23

Amount: \$ 2,894.00 Donor: Johnson City Rotary Club

Donation Stipulation/Restriction:

Donation was made to Mountain View for anything the students need
or to purchase Christmas items per Ashley Grindstaff (President). Donation was
placed in donation #2.



Donation Submittal to BOE Form

School/Program: Mountain View Elementary School

From: Dr. Melissa Stukes (MS) Date: 12/6/23

Amount: \$ 1,000.00 Donor: Christy Vann

Donation Stipulation/Restriction:

Classroom donation for 5th grade class Marla Hyatt. Donation to be used
for anything for the students and classroom. Donation was placed in
Donation #1.



Donation Submittal to BOE Form

School/Program: Mountain View Elementary School

From: Dr. Melissa Stukes MS Date: 12/6/23

Amount: \$ 300.00

Donor: Rustic Ridge Landscaping

Donation Stipulation/Restriction:

Donation was made to purchase T-shirts for the students here at Mountain View Elementary School or to purchase Christmas items for the students. Donation was placed in Donation #2.



Donation Submittal to BOE Form

School/Program: Mountain View Elementary School

From: Dr. Melissa Stukes MS **Date:** 12/6/23

Amount: \$ 750.00 **Donor:** Christy Vann

Donation Stipulation/Restriction:

Classroom donation for 5th grade class Marla Hyatt. Donation to be used
for anything for the students and classroom. Donation was placed in
Donation #1.



Donation Submittal to BOE Form

School/Program: North Side Elementary

From: Sarah Fried

Date: 11/27/20

Amount: \$ 500.00

Donor: Virgil Anderson Sunday School

Donation Stipulation/Restriction:

We request Board Approval to accept the donation of \$500.00
from the Virgil Anderson Sunday School to enhance
classroom libraries.



Donation Submittal to BOE Form

School/Program: North Side Elementary

From: Sarah Fried

Date: 12/11/20

Amount: _____

Donor: Jim & Susan (no last name given)

Donation Stipulation/Restriction:

We request Board approval to accept the donation of
several new coats (estimated value of \$250.00) from Jim and Susan.



Donation Submittal to BOE Form

School/Program: North Side Elementary

From: Sarah Fried

Date: 12/11/23

Amount: _____

Donor: Otterbein Methodist Church

Donation Stipulation/Restriction:

We are requesting Board approval to accept the donation of
tissues and disinfecting wipes for classroom use by Otterbein Church



Donation Submittal to BOE Form

School/Program: Liberty Bell Middle School

From: Kelsey Walker/Heather Lonon

Date: 12/1/23

Kelsey Walker
12/6/23

Amount: \$ 1,847.84

Donor: LB Basketball booster club

Donation Stipulation/Restriction:

This donation will offset the cost of girls basketball gear
and basketball banners



Donation Submittal to BOE Form

School/Program: Liberty Bell Middle School

From: Kelsey Walker/Heather Lonon

Date: 12/13/23

Kelsey Walker

Amount: \$ 250.00

Donor: Up & At 'Em

Donation Stipulation/Restriction:

This donation was received as the 3rd place winners
of the Turkey Trot. This will be used for attendance
incentives.

UP & AT 'EM, INC.
P.O. BOX 44
JOHNSON CITY TN 37605-0044

1102
87-145/642
5555

Dec. 4, 2023

Date

CHECK ARMOR
P.O. BOX 137011
MEMPHIS, TN 38113

PAY to the
Order of

Liberty Bell Middle School \$ 250.00

Two hundred AND fifty Dollars



Photo
Safe
Deposit
Details on back

FIRST
HORIZON.

www.firsthorizon.com

For

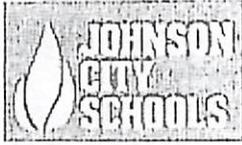
3RD Place

Mark J. Timmeare

⑆064201450⑆ 00017351654⑈01102

Had and Clark

COLONIAL CLASSIC®



Donation Submittal to BOE form

School/Program: SCIENCE HILL HIGH SCHOOL

From: STACY CARTER

Date: 12/6/23

Stacy Carter

Amount : \$4,300.00

Donor: GRID IRON CLUB

address:

Donation Stipulation/Restriction:

HUDL FOOTBALL	\$4,300.00
	\$0.00
	\$0.00
	\$0.00

E-MAILED
DEC 07 2023

GRID IRON CLUB
4000 GLAZE ROAD
JOHNSON CITY, TN 37601

07-09

1584

68-367/514
12

DATE 12/3/23

CHECK ARBOR

PAY
TO THE
ORDER OF

S. H. H. S.

\$ 4,300.00

Four Thousand Three Hundred AND 00/100

DOLLARS

Security
Features
Details on
Back

TruPoint
BANK

FOR

HUL FOOTBALL TEAM

Kerry D. Hugg

MP

⑈001584⑈



Donation Submittal to BOE Form

School/Program: SHHS Robotics

From: Brad Gentry
~~Gene Haas Foundation~~

Date: 12/5/23

Amount: 2500⁰⁰

Donor: Gene Haas Foundation

Donation Stipulation/Restriction:

Donation for robotics to be used for parts, registration, etc
as needed for the team.



Donation Submittal to BOE Form

School/Program: SHHS Auto Shop

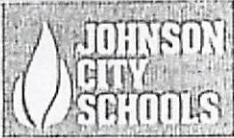
From: Jeff Kleven

Date: 12/6/23

Amount: \$110.00

Donor: Josh Jarnigan

Donation Stipulation/Restriction:



Donation Submittal to BOE form

School/Program: SCIENCE HILL HIGH SCHOOL

From: Sandy McInturff

Date: 12/8/23

Amount : \$200.00

Donor: Cooper Family Charitable Fund

address: PO Box 23559
St. Petersburg, FL 33742

Donation Stipulation/Restriction:

SHHS L90002 \$100.00

Topper Academy L90002 \$100.00

\$0.00

\$0.00

E-MAILED
DEC 08 2023

2024 Board Committee Reports

1. Athletic Committee – Herb Greenlee, Jonathan Kinnick and Paula Treece
2. Communications Committee – Beth Simpson and Paula Treece
3. Curriculum Council: (Usually the 4th Tuesday of every month from 4-6 p.m. but dates are subject to change - no meeting in June, July, or December)
 - January 23, 2024 – Beth Simpson
 - February 27, 2024 – Dr. Ginger Carter
 - March 26, 2024 – Herb Greenlee
 - April 23, 2024 – Kathy Hall
 - May 14, 2024 – Paula Treece
 - August 20, 2024 – Jonathan Kinnick
 - September 24, 2024 – Tom Hager
 - October 22, 2024 – Beth Simpson
 - November 26, 2024 – Kathy Hall
4. Facilities/Capital Improvements/Site Selection Committee – Dr. Ginger Carter, Herb Greenlee, Kathy Hall and Jonathan Kinnick
5. Finance Committee – Tom Hager, Kathy Hall, Jonathan Kinnick, and Paula Treece
6. Foundation Board – Kathy Hall and Beth Simpson
7. Policy Committee – Kathy Hall, plus one other Board Member:

<u>Section</u>	<u>Committee Meets</u>	<u>Board Review 5:00 p.m.</u>	<u>Board Member</u>
Five – Personnel	January	February	Herb Greenlee
One – School Board Operations	August	November	Dr. Ginger Carter
Three – Support Services	September	November	Tom Hager
Four – Instructional Services	October	November	Paula Treece
Two – Fiscal Management	November	February	Jonathan Kinnick
Six – Students	December	February	Beth Simpson

8. School Zone Assignment Advisory Committee – Tom Hager and Paula Treece
9. Sick Leave Bank Trustee (Second year of a three-year term) – Tom Hager
10. Superintendent’s Compensation Committee – Paula Treece (Chair) and Kathy Hall
11. Tennessee Legislative Network (TLN) – Beth Simpson
12. Safety Security Committee - Dr. Ginger Carter, Herb Greenlee, Kathy Hall and Jonathan Kinnick
13. Student Activities Ad Hoc Committee - Kathy Hall, Beth Simpson and Paula Treece
14. Ad Hoc Foyers Committee - Kathy Hall, Beth Simpson and Paula Treece
15. JC Council of PTAs Committee - Beth Simpson, Kathy Hall, Paula Treece and Tom Hager February 7, and May 1.

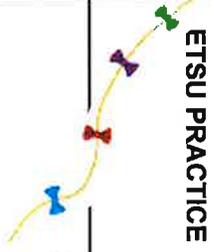
***JOHNSON CITY
BOARD OF EDUCATION
UPCOMING MEETINGS***

- **January 8, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **February 5, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **March 4, 2024 Special Session to Review Policy, 5 p.m., Maple Room**
- **March 4, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **April 1, 2024 Special Session to Review Policy, 5 p.m., Maple Room**
- **April 1, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **May 6, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **June 3, 2024 Regular Board Meeting, 6 p.m., Board Room**
- **July - (TBD) Regular Board Meeting, 6 p.m., Board Room (Subject to change)**

March 2022

EVENT DAY & TIME 12.29.2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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3	4	5	6	7	8	9
JC Volleyball / Aux Gym Noon - 8:00 pm	AUX GYM - VOTING DAY SETUP	AUX GYM - VOTING DAY	Tricities SS / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	ETSU PRACTICE	ETSU vs UNCG 4:00 PM
10	11	12	13	14	15	16
JC Volleyball / Aux Gym Noon - 8:00 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	Tricities SS / Aux Gym 5:30 - 9:30 pm	HOLD CONCERT		
17	18	19	20	21	22	23
St. Peter's Day ***** ***** ***** *****	JC Volleyball / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	Tricities SS / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm		
24	25	26	27	28	29	30
Palm Sunday ***** ***** ***** *****	JC Volleyball / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	Tricities SS / Aux Gym 5:30 - 9:30 pm	HOLD CONCERT	GOOD FRIDAY	
31						
JC Volleyball / Aux Gym Noon - 8:00 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	JC Volleyball / Aux Gym 5:30 - 9:30 pm	Tricities SS / Aux Gym 5:30 - 9:30 pm			

