

**Board Work Session
July 18, 2023 5:00 PM
Collierville High School Community Room
11605 East Shelby Drive
Collierville, TN 38017**

- | | |
|---|--|
| I. Call to Order | Wright Cox, Chairman |
| II. Roll Call | Wright Cox, Chairman |
| III. Staff Items | |
| A. June 2023 Monthly Financial Statement | Anita Floyd, Chief Financial Officer |
| B. Safe Return to In-Person Instruction and Continuity of Services Plan | Dr. Gary Lilly, Director of Schools |
| C. Esser 3.0 Public Plan for Remaining Funds | Dr. Gary Lilly, Director of Schools |
| D. Resolution 2024-02 - Approval to purchase software as a system (SaaS) from Tyler Technologies through a Cooperative purchasing agreement with Sourcewell (Exhibit A) | Anita Floyd, Chief Financial Officer |
| E. Tyler Technologies Contract - New ERP System with an estimated cost of \$768,825 | Anita Floyd, Chief Financial Officer |
| F. Policy #6.2041 - School Attendance Zones, recommendation to commence the Rezoning Planning Process for the 2024-2025 School Year | Dr. Gary Lilly, Director of Schools |
| G. Policy #1.106 - Code of Ethics | Cecelia Booker, Chief Human Resource Officer |
| H. Policy #5.106 - Application and Employment | Cecelia Booker, Chief Human Resource Officer |
| I. Policy #5.119 - Employment of Retirees | Cecelia Booker, Chief Human Resource Officer |
| J. Policy #5.302 - Sick Leave | Cecelia Booker, Chief Human Resource Officer |
| K. Policy #5.305 - Family and Medical Leave | Cecelia Booker, Chief Human Resource Officer |
| L. Policy #5.307 - Physical Assault Leave | Cecelia Booker, Chief Human Resource Officer |
| M. Policy #5.600 - Staff Rights and Responsibilities | Cecelia Booker, Chief Human Resource Officer |
| N. Policy #6.200 - Attendance | Andy Field, Chief of Student Services |
| O. Policy #6.309 - Zero Tolerance Offenses | Andy Field, Chief of Student Services |
| P. Policy #6.319 - Alternative School Programs | Andy Field, Chief of Student Services |
| Q. 2023-2024 - Elementary School Fees Request | Dr. Gary Lilly, Director of Schools |



**COLLIERVILLE
SCHOOLS**

SCHOLARSHIP · INTEGRITY · SERVICE

R. 2023-2024 - Collierville High School Fees
IV. Adjournment

Dr. Gary Lilly, Director of Schools



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

MONTHLY FINANCIAL REPORT



JUNE 2023

2022-2023

GENERAL FUND

SCHOOL NUTRITION

FEDERAL PROGRAMS

DISCRETIONARY GRANTS

C. I. P.

**GENERAL FUND
REVENUE**

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520912

FOR JUNE, 2023

FUNCTION 1ST 2: 40 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
40110	Current Property Tax	23,199,516.00	23,523,516.00	0.00	23,523,103.26	0.00	0.00	412.74	100
40120	Trustee's Collection - Prior Years	535,828.00	535,828.00	0.00	325,536.34	0.00	0.00	210,291.66	61
40130	Clerk & Master/Circuit Court - Prior Years	313,004.00	313,004.00	0.00	125,710.98	0.00	0.00	187,293.02	40
40150	Pickup Taxes	1,745,329.00	1,745,329.00	0.00	1,632,066.50	0.00	0.00	113,262.50	94
40162	Payments in Lieu of Taxes - Local Utilities	248,235.00	248,235.00	0.00	177,223.92	0.00	0.00	71,011.08	71
40163	Payments in Lieu of Taxes - Other	282,831.00	282,831.00	0.00	267,374.04	0.00	0.00	15,456.96	95
40210	Local Option Sales Taxes	12,800,000.00	14,800,000.00	0.00	13,242,544.86	0.00	0.00	1,557,455.14	89
40240	Wheel Tax	2,000,105.00	2,000,105.00	440,543.68	2,371,981.61	0.00	0.00	-371,876.61	119
40270	Business Tax	3,300.00	3,300.00	0.00	2,807.98	0.00	0.00	492.02	85
40275	Mixed Drink Tax	233,522.00	255,522.00	56,286.79	282,869.31	0.00	0.00	-27,347.31	111
40390	Municipal Tax	2,582,675.00	2,582,675.00	215,222.91	2,582,674.92	0.00	0.00	0.08	100
TOTALS:	Function: 40 -	43,944,345.00	46,290,345.00	712,053.38	44,533,893.72	0.00	0.00	1,756,451.28	96

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520912

FOR JUNE, 2023

FUNCTION 1ST 2: 43 - CHARGES FOR CURRENT SERVICES

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43513	Tuition - Summer School	20,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
43515	Tuition - Other State Systems	191,100.00	201,100.00	249.96	201,208.21	0.00	0.00	-108.21	100
43990	Other Charges for Services	500,000.00	607,000.00	26,359.27	399,703.31	0.00	0.00	207,296.69	66
43991	Other Charges for Svcs - Shared Svcs	498,000.00	511,000.00	28,053.78	504,803.95	0.00	0.00	6,196.05	99
TOTALS:	Function: 43 - Charges for Current Services	1,209,100.00	1,329,100.00	54,663.01	1,105,715.47	0.00	0.00	223,384.53	83

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520912

FOR JUNE, 2023

FUNCTION 1ST 2: 44 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44110	Investment Income	22,000.00	351,000.00	111,219.25	240,352.27	0.00	0.00	110,647.73	68
44120	Lease/Rentals	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0
44170	Miscellaneous Refunds	737,500.00	742,073.00	137,804.01	671,741.56	0.00	0.00	70,331.44	91
44171	Tech Replacement Fees	7,000.00	17,000.00	11,519.00	17,085.00	0.00	0.00	-85.00	101
44172	Substitute Reimbursement	40,000.00	45,000.00	0.00	42,435.63	0.00	0.00	2,564.37	94
44174	DEVICE FEES	300,000.00	259,000.00	2,785.00	204,702.50	0.00	0.00	54,297.50	79
44176	Refund - IRS	0.00	7,500.00	5,980.58	7,132.15	0.00	0.00	367.85	95
44177	CHS Band Boosters	0.00	25,000.00	0.00	24,750.10	0.00	0.00	249.90	99
44178	CHS POM Boosters	0.00	13,200.00	0.00	13,200.12	0.00	0.00	-0.12	100
44179	Collierville Dragon Dancers	0.00	13,200.00	0.00	13,200.12	0.00	0.00	-0.12	100
44180	CHS Cheer Boosters	0.00	6,930.00	0.00	6,930.00	0.00	0.00	0.00	100
44181	CHS Boys Soccer	0.00	6,250.00	0.00	6,250.00	0.00	0.00	0.00	100
44182	CHS Volleyball	0.00	5,500.00	0.00	5,500.00	0.00	0.00	0.00	100
44183	CHS Trap Team	0.00	2,359.00	0.00	2,359.00	0.00	0.00	0.00	100
44184	CHS Cross Country	0.00	2,000.00	0.00	2,000.00	0.00	0.00	0.00	100
44185	CMS Band Boosters	0.00	2,400.00	0.00	2,400.00	0.00	0.00	0.00	100
44186	CHS Baseball Boosters	0.00	29,150.00	0.00	29,100.15	0.00	0.00	49.85	100
44187	CHS Softball	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	100
44188	CHS Girls Soccer	0.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00	100
44189	CHS Theatre	0.00	6,488.00	0.00	6,488.00	0.00	0.00	0.00	100
44190	CMS Cheer	0.00	5,250.00	0.00	5,250.00	0.00	0.00	0.00	100
44192	CHS Girls Lacrosse	0.00	700.00	0.00	700.00	0.00	0.00	0.00	100
44193	CHS Basketball Boosters	0.00	11,000.00	7,000.00	11,000.00	0.00	0.00	0.00	100
44194	CHS Speech & Debate	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	100
44195	Athletic Account - Summer Camp	0.00	23,000.00	77,185.21	77,185.21	0.00	0.00	-54,185.21	336
44520	Insurance Recovery	10,000.00	10,000.00	0.00	6,950.00	0.00	0.00	3,050.00	70
44530	Sale of Equipment	800,000.00	1,401,000.00	993,200.00	1,400,294.40	0.00	0.00	705.60	100
44560	Damages Recovered from Individuals	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
44990	Other Local Revenue	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
44991	Dragon Games Donations	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTALS:	Function: 44 -	1,943,500.00	3,021,000.00	1,346,693.05	2,810,006.21	0.00	0.00	210,993.79	93

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520912

FOR JUNE, 2023

FUNCTION 1ST 2: 46 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46511	Basic Education Program	48,285,000.00	48,285,000.00	3,585,975.00	47,006,675.00	0.00	0.00	1,278,325.00	97
46610	Career Ladder Program	100,282.00	91,282.00	0.00	91,251.10	0.00	0.00	30.90	100
TOTALS:	Function: 46 -	48,385,282.00	48,376,282.00	3,585,975.00	47,097,926.10	0.00	0.00	1,278,355.90	97

COLLIERVILLE SCHOOLS

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FOR JUNE, 2023

FUNCTION 1ST 2: 49 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49800	Transfers In	111,071.00	111,071.00	324,092.04	398,884.11	0.00	0.00	-287,813.11	359
49900	Revenue YE Close	5,257,037.00	4,921,222.00	0.00	0.00	0.00	0.00	4,921,222.00	0
TOTALS:	Function: 49 -	5,368,108.00	5,032,293.00	324,092.04	398,884.11	0.00	0.00	4,633,408.89	8

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	100,855,335.00	104,049,020.00	6,023,476.48	95,946,425.61	0.00	0.00	8,102,594.39	92

**GENERAL FUND
EXPENDITURES**

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520913

FOR JUNE, 2023

FUNCTION : 71100 - REGULAR INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	32,415,000.00	33,339,524.00	5,121,057.63	32,507,572.20	0.00	0.00	831,951.80	98
11700	Career Ladder	68,000.00	68,000.00	29,845.00	59,845.00	0.00	0.00	8,155.00	88
12700	Career Ladder Extended Contracts	24,000.00	24,000.00	20,833.31	20,833.31	0.00	0.00	3,166.69	87
12800	Homebound Teachers	20,000.00	33,000.00	18,366.25	30,989.00	0.00	0.00	2,011.00	94
16300	Educational Assistants	996,596.00	996,596.00	47,993.60	969,996.80	0.00	0.00	26,599.20	97
18800	Bonus Payments	0.00	1,095,000.00	539,600.00	1,077,800.00	0.00	0.00	17,200.00	98
19500	Sub Teachers-Certified	682,000.00	719,000.00	46,879.96	620,827.49	0.00	0.00	98,172.51	86
19800	Sub Teachers-Non-Certified	20,000.00	20,000.00	120.00	7,620.01	0.00	0.00	12,379.99	38
20100	Social Security	2,121,987.00	2,222,087.00	359,199.55	2,048,163.28	0.00	0.00	173,923.72	92
20400	State Retirement	3,274,630.00	3,432,046.00	483,873.54	2,910,517.88	0.00	0.00	521,528.12	85
20600	Life Insurance	115,270.00	115,270.00	0.00	98,417.99	0.00	0.00	16,852.01	85
20700	Medical Insurance	4,332,000.00	4,332,000.00	549.67	4,318,605.37	0.00	0.00	13,394.63	100
21200	Employer Medicare	496,271.00	519,682.00	84,122.60	480,852.40	0.00	0.00	38,829.60	93
21700	Retirement - Hybrid Stabilization	219,000.00	219,000.00	23,521.76	140,977.74	0.00	0.00	78,022.26	64
33000	Operating Lease Payments	1,774,430.00	1,774,430.00	0.00	1,765,334.50	0.00	0.00	9,095.50	99
33600	Maint & Repair-Equipment	28,500.00	28,500.00	0.00	13,280.92	0.00	0.00	15,219.08	47
39900	Other Contracted Services	215,000.00	215,000.00	9,679.41	127,996.69	0.00	0.00	87,003.31	60
42900	Instructional Supplies & Materials	1,110,550.00	1,232,384.00	4,670.07	1,100,158.78	0.00	0.00	132,225.22	89
43000	Textbooks (Electronic)	375,000.00	355,000.00	0.00	342,622.58	0.00	0.00	12,377.42	97
44900	Textbooks	485,000.00	505,000.00	65,140.00	496,132.75	0.00	0.00	8,867.25	98
49900	Other Supplies & Materials	40,000.00	40,000.00	-3,523.50	16,941.62	0.00	0.00	23,058.38	42
59900	Other Charges	27,000.00	27,000.00	0.00	0.00	0.00	0.00	27,000.00	0
59901	Other Charges - Graduation Costs	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
72200	Reg Inst Equipment	4,392,818.00	4,230,771.00	2,791.87	4,180,374.87	0.00	0.00	50,396.13	99
72217	Reg Inst Equipment (Reimbursed)	400,000.00	507,000.00	12,038.55	459,838.61	0.00	0.00	47,161.39	91
TOTALS:	Function: 71100 - Regular Instruction Program	53,639,052.00	56,056,290.00	6,866,759.27	53,795,699.79	0.00	0.00	2,260,590.21	96

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520913

FOR JUNE, 2023

FUNCTION : 71150 - ALTERNATIVE INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	151,860.00	151,860.00	6,636.07	105,710.99	0.00	0.00	46,149.01	70
16300	Educational Assistants	23,060.00	23,060.00	1,129.10	22,936.86	0.00	0.00	123.14	99
20100	Social Security	10,845.00	10,845.00	481.46	7,378.47	0.00	0.00	3,466.53	68
20400	State Retirement	17,055.00	17,055.00	666.11	10,989.02	0.00	0.00	6,065.98	64
20600	Life Insurance	670.00	670.00	0.00	409.85	0.00	0.00	260.15	61
20700	Medical Insurance	27,000.00	27,000.00	0.00	22,006.68	0.00	0.00	4,993.32	82
21200	Employer Medicare	2,536.00	2,536.00	112.59	1,725.64	0.00	0.00	810.36	68
21700	Retirement - Hybrid Stabilization	665.00	665.00	12.19	247.68	0.00	0.00	417.32	37
39900	Other Contracted Services	40,000.00	40,000.00	4,399.00	22,544.00	0.00	0.00	17,456.00	56
42900	Instructional Supplies & Materials	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
49900	Other Supplies & Materials	2,000.00	2,000.00	0.00	1,187.22	0.00	0.00	812.78	59
59900	Other Charges	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
79000	Other Equipment	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
TOTALS:	Function: 71150 - Alternative Instruction Program	286,691.00	286,691.00	13,436.52	195,136.41	0.00	0.00	91,554.59	68

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520913

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FOR JUNE, 2023

FUNCTION : 71200 - SPECIAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	3,419,174.00	3,419,174.00	580,147.34	3,589,669.04	0.00	0.00	-170,495.04	105
11700	Career Ladder	5,000.00	5,000.00	2,000.00	4,000.00	0.00	0.00	1,000.00	80
12800	Homebound Teachers	40,000.00	33,000.00	0.00	1,000.00	0.00	0.00	32,000.00	3
16300	Educational Assistants	1,521,669.00	1,521,669.00	90,474.58	1,465,992.37	0.00	0.00	55,676.63	96
17100	Speech Pathologist	757,095.00	607,095.00	86,037.29	572,657.01	0.00	0.00	34,437.99	94
18900	Other Salaries & Wages	0.00	12,000.00	0.00	1,540.00	0.00	0.00	10,460.00	13
19500	Sub Teachers-Certified	30,000.00	70,000.00	1,800.01	68,734.95	0.00	0.00	1,265.05	98
19800	Sub Teachers-Non-Certified	35,000.00	135,000.00	8,807.53	131,092.72	0.00	0.00	3,907.28	97
20100	Social Security	360,092.00	360,092.00	47,602.06	338,369.50	0.00	0.00	21,722.50	94
20400	State Retirement	569,219.00	549,219.00	62,435.93	464,456.23	0.00	0.00	84,762.77	85
20600	Life Insurance	17,750.00	17,750.00	0.00	16,626.75	0.00	0.00	1,123.25	94
20700	Medical Insurance	714,150.00	734,150.00	0.00	732,471.51	0.00	0.00	1,678.49	100
21200	Employer Medicare	84,215.00	84,215.00	11,154.40	79,375.18	0.00	0.00	4,839.82	94
21700	Retirement - Hybrid Stabilization	65,000.00	65,000.00	4,968.62	40,394.27	0.00	0.00	24,605.73	62
31200	Contracts w Private Agencies	80,000.00	80,000.00	1,940.00	80,000.00	0.00	0.00	0.00	100
33600	Maint & Repair-Equipment	12,000.00	12,000.00	725.18	3,073.74	0.00	0.00	8,926.26	26
42900	Instructional Supplies & Materials	29,600.00	24,600.00	584.10	16,640.95	0.00	0.00	7,959.05	68
49900	Other Supplies & Materials	14,000.00	24,000.00	0.00	23,217.87	0.00	0.00	782.13	97
72500	Special Education Equipment	20,000.00	20,000.00	0.00	10,840.35	0.00	0.00	9,159.65	54
TOTALS:	Function: 71200 - Special Education Program	7,773,964.00	7,773,964.00	898,677.04	7,640,152.44	0.00	0.00	133,811.56	98

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520913

FOR JUNE, 2023

FUNCTION : 71300 - VOCATIONAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	1,060,924.00	1,060,924.00	142,733.71	1,005,567.26	0.00	0.00	55,356.74	95
19500	Sub Teachers-Certified	12,000.00	48,000.00	2,680.00	47,869.19	0.00	0.00	130.81	100
20100	Social Security	66,521.00	66,521.00	9,000.86	61,434.84	0.00	0.00	5,086.16	92
20400	State Retirement	103,440.00	101,340.00	11,805.01	83,117.01	0.00	0.00	18,222.99	82
20600	Life Insurance	2,500.00	3,100.00	0.00	3,069.91	0.00	0.00	30.09	99
20700	Medical Insurance	90,000.00	123,000.00	0.00	122,433.54	0.00	0.00	566.46	100
21200	Employer Medicare	15,557.00	15,557.00	2,108.49	14,488.49	0.00	0.00	1,068.51	93
21700	Retirement - Hybrid Stabilization	4,020.00	5,520.00	824.98	5,879.81	0.00	0.00	-359.81	107
33600	Maint & Repair-Equipment	5,000.00	5,000.00	0.00	4,574.52	0.00	0.00	425.48	91
42900	Instructional Supplies & Materials	21,000.00	21,000.00	0.00	8,039.89	0.00	0.00	12,960.11	38
44900	Textbooks	12,000.00	12,000.00	0.00	11,517.45	0.00	0.00	482.55	96
49900	Other Supplies & Materials	5,000.00	5,000.00	0.00	1,050.00	0.00	0.00	3,950.00	21
73000	Vocational Equipment	11,000.00	11,000.00	0.00	2,478.65	0.00	0.00	8,521.35	23
TOTALS:	Function: 71300 - Vocational Education Program	1,408,962.00	1,477,962.00	169,153.05	1,371,520.56	0.00	0.00	106,441.44	93

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FOR JUNE, 2023

FUNCTION : 72110 - ATTENDANCE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	203,532.00	203,532.00	15,656.31	193,614.01	0.00	0.00	9,917.99	95
16100	Secretary(s)	56,340.00	56,340.00	4,333.85	54,655.27	0.00	0.00	1,684.73	97
20100	Social Security	16,112.00	16,112.00	1,239.41	14,109.51	0.00	0.00	2,002.49	88
20400	State Retirement	25,681.00	25,681.00	1,809.53	22,432.98	0.00	0.00	3,248.02	87
20600	Life Insurance	1,460.00	1,460.00	0.00	781.60	0.00	0.00	678.40	54
20700	Medical Insurance	37,000.00	37,000.00	0.00	36,251.00	0.00	0.00	749.00	98
21200	Employer Medicare	3,768.00	3,768.00	289.86	3,299.87	0.00	0.00	468.13	88
35500	Travel	500.00	500.00	14.03	251.71	0.00	0.00	248.29	50
39900	Other Contracted Services	69,500.00	69,500.00	5,727.76	65,832.17	0.00	0.00	3,667.83	95
49900	Other Supplies & Materials	1,000.00	1,000.00	0.00	718.44	0.00	0.00	281.56	72
52400	In-Service/Staff Development	5,000.00	5,000.00	0.00	1,221.91	0.00	0.00	3,778.09	24
59900	Other Charges	250.00	250.00	0.00	0.00	0.00	0.00	250.00	0
70400	Attendance Equipment	3,000.00	3,000.00	0.00	2,616.48	0.00	0.00	383.52	87
TOTALS:	Function: 72110 - Attendance	423,143.00	423,143.00	29,070.75	395,784.95	0.00	0.00	27,358.05	94

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FUNCTION : 72120 - HEALTH SERVICES

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
13100	Medical Personnel	0.00	5,000.00	0.00	2,610.00	0.00	0.00	2,390.00	52
20100	Social Security	0.00	310.00	0.00	161.85	0.00	0.00	148.15	52
20400	State Retirement	0.00	518.00	0.00	114.85	0.00	0.00	403.15	22
21200	Employer Medicare	0.00	73.00	0.00	37.84	0.00	0.00	35.16	52
39900	Other Contracted Services	0.00	50,000.00	3,715.20	37,383.01	0.00	0.00	12,616.99	75
49900	Other Supplies & Materials	0.00	1,500.00	-0.85	785.75	0.00	0.00	714.25	52
TOTALS:	Function: 72120 - Health Services	0.00	57,401.00	3,714.35	41,093.30	0.00	0.00	16,307.70	72

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FUNCTION : 72130 - OTHER STUDENT SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
12300	Guidance Personnel	1,661,003.00	1,661,003.00	235,331.85	1,657,039.88	0.00	0.00	3,963.12	100
18900	Other Salaries & Wages	190,000.00	340,000.00	83,223.01	349,738.38	0.00	0.00	-9,738.38	103
20100	Social Security	114,762.00	124,062.00	19,750.31	117,702.36	0.00	0.00	6,359.64	95
20400	State Retirement	180,473.00	195,098.00	27,022.02	167,633.20	0.00	0.00	27,464.80	86
20600	Life Insurance	4,743.00	4,743.00	0.00	4,896.05	0.00	0.00	-153.05	103
20700	Medical Insurance	202,000.00	202,000.00	0.00	194,843.19	0.00	0.00	7,156.81	96
21200	Employer Medicare	26,840.00	29,015.00	4,618.97	27,416.61	0.00	0.00	1,598.39	94
21700	Retirement - Hybrid Stabilization	7,600.00	7,600.00	933.30	6,294.93	0.00	0.00	1,305.07	83
32200	Evaluation & Testing	103,450.00	95,450.00	28,231.00	90,891.53	0.00	0.00	4,558.47	95
49900	Other Supplies & Materials	1,500.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
52400	In-Service/Staff Development	20,000.00	20,000.00	0.00	4,311.25	0.00	0.00	15,688.75	22
59900	Other Charges	3,500.00	3,500.00	0.00	2,632.50	0.00	0.00	867.50	75
TOTALS:	Function: 72130 - Other Student Support	2,515,871.00	2,683,971.00	399,110.46	2,623,399.88	0.00	0.00	60,571.12	98

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FUNCTION : 72210 - REGULAR INSTRUCTION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	661,056.00	710,245.00	60,256.04	676,935.17	0.00	0.00	33,309.83	95
11700	Career Ladder	9,000.00	9,000.00	4,000.00	8,000.00	0.00	0.00	1,000.00	89
12900	Librarian(s)	646,617.00	646,617.00	103,019.63	664,114.78	0.00	0.00	-17,497.78	103
13700	Education Media Personnel	60,729.00	42,339.00	0.00	20,554.26	0.00	0.00	21,784.74	49
16100	Secretary(s)	56,340.00	56,340.00	4,333.85	53,393.80	0.00	0.00	2,946.20	95
16200	Clerical Personnel	41,828.00	41,828.00	3,217.13	41,779.45	0.00	0.00	48.55	100
18900	Other Salaries & Wages	5,635.00	12,500.00	0.00	12,500.00	0.00	0.00	0.00	100
19600	In-Service Training	45,000.00	45,000.00	0.00	34,553.66	0.00	0.00	10,446.34	77
20100	Social Security	94,624.00	98,100.00	10,839.31	89,520.05	0.00	0.00	8,579.95	91
20400	State Retirement	150,037.00	154,833.00	14,894.88	128,024.64	0.00	0.00	26,808.36	83
20600	Life Insurance	5,145.00	5,145.00	0.00	4,479.38	0.00	0.00	665.62	87
20700	Medical Insurance	235,354.00	234,354.00	0.00	129,047.88	0.00	0.00	105,306.12	55
21200	Employer Medicare	22,130.00	22,943.00	2,535.00	20,936.58	0.00	0.00	2,006.42	91
21700	Retirement - Hybrid Stabilization	8,610.00	8,610.00	510.43	4,728.52	0.00	0.00	3,881.48	55
30700	Communication	2,000.00	2,000.00	415.16	1,519.59	0.00	0.00	480.41	76
30800	Consultants	17,000.00	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0
33600	Maint & Repair-Equipment	2,000.00	2,000.00	0.00	400.00	0.00	0.00	1,600.00	20
35500	Travel	0.00	1,000.00	0.00	81.49	0.00	0.00	918.51	8
39900	Other Contracted Services	2,000.00	2,000.00	0.00	1,988.00	0.00	0.00	12.00	99
43200	Library Books/Media	93,000.00	93,000.00	0.00	88,685.50	0.00	0.00	4,314.50	95
49900	Other Supplies & Materials	10,800.00	10,800.00	231.62	6,874.65	0.00	0.00	3,925.35	64
52400	In-Service/Staff Development	95,000.00	95,000.00	4,117.24	35,393.27	0.00	0.00	59,606.73	37
59900	Other Charges	9,000.00	13,000.00	0.00	12,866.46	0.00	0.00	133.54	99
79000	Other Equipment	0.00	8,000.00	0.00	7,928.58	0.00	0.00	71.42	99
TOTALS:	Function: 72210 - Regular Instruction Program Support	2,272,905.00	2,326,654.00	208,370.29	2,044,305.71	0.00	0.00	282,348.29	88

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FUNCTION : 72215 - ALTERNATIVE INSTRUCTION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
52400	In-Service/Staff Development	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
TOTALS:	Function: 72215 - Alternative Instruction Program Support	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0

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FUNCTION : 72220 - SPECIAL EDUCATION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	303,203.00	303,203.00	23,855.54	278,054.41	0.00	0.00	25,148.59	92
11700	Career Ladder	1,000.00	1,000.00	500.00	1,000.00	0.00	0.00	0.00	100
12400	Psychological Personnel	352,332.00	352,332.00	40,653.64	352,332.00	0.00	0.00	0.00	100
16200	Clerical Personnel	401,888.00	401,888.00	19,966.95	383,471.77	0.00	0.00	18,416.23	95
18902	OTPT	417,357.00	417,357.00	63,008.74	400,116.22	0.00	0.00	17,240.78	96
18903	Physical Therapist	84,446.00	84,446.00	12,991.70	84,446.00	0.00	0.00	0.00	100
20100	Social Security	96,735.00	96,735.00	9,980.55	87,206.94	0.00	0.00	9,528.06	90
20400	State Retirement	154,574.00	153,474.00	13,454.63	128,448.44	0.00	0.00	25,025.56	84
20600	Life Insurance	3,500.00	4,600.00	0.00	4,564.94	0.00	0.00	35.06	99
20700	Medical Insurance	135,000.00	178,000.00	0.00	177,128.04	0.00	0.00	871.96	100
21200	Employer Medicare	22,623.00	22,623.00	2,334.10	20,395.11	0.00	0.00	2,227.89	90
21700	Retirement - Hybrid Stabilization	10,358.00	10,358.00	967.05	7,356.23	0.00	0.00	3,001.77	71
30800	Consultants	20,000.00	20,000.00	2,151.04	8,568.71	0.00	0.00	11,431.29	43
35500	Travel	4,000.00	4,000.00	180.65	2,207.53	0.00	0.00	1,792.47	55
39900	Other Contracted Services	88,300.00	88,300.00	5,365.00	62,099.61	0.00	0.00	26,200.39	70
49900	Other Supplies & Materials	7,900.00	7,900.00	0.00	7,827.35	0.00	0.00	72.65	99
52400	In-Service/Staff Development	13,000.00	13,000.00	0.00	12,996.96	0.00	0.00	3.04	100
59900	Other Charges	2,345.00	2,345.00	0.00	298.65	0.00	0.00	2,046.35	13
79000	Other Equipment	20,000.00	20,000.00	0.00	15,491.72	0.00	0.00	4,508.28	77
TOTALS:	Function: 72220 - Special Education Program Support	2,138,561.00	2,181,561.00	195,409.59	2,034,010.63	0.00	0.00	147,550.37	93

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FOR JUNE, 2023

FUNCTION : 72250 - TECHNOLOGY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	779,366.00	779,366.00	59,951.32	740,700.58	0.00	0.00	38,665.42	95
13800	Instru Computer Personnel	730,555.00	670,855.00	73,809.02	676,151.06	0.00	0.00	-5,296.06	101
16200	Clerical Personnel	51,158.00	51,158.00	3,935.23	49,824.51	0.00	0.00	1,333.49	97
18900	Other Salaries & Wages	632,304.00	692,004.00	54,024.43	631,685.05	0.00	0.00	60,318.95	91
20100	Social Security	135,990.00	135,990.00	11,886.77	123,918.73	0.00	0.00	12,071.27	91
20400	State Retirement	218,023.00	218,388.00	16,497.07	179,854.99	0.00	0.00	38,533.01	82
20600	Life Insurance	6,200.00	6,600.00	0.00	6,507.54	0.00	0.00	92.46	99
20700	Medical Insurance	194,000.00	194,000.00	0.00	190,503.60	0.00	0.00	3,496.40	98
21200	Employer Medicare	31,804.00	31,804.00	2,779.90	28,987.51	0.00	0.00	2,816.49	91
21700	Retirement - Hybrid Stabilization	18,900.00	18,900.00	785.79	10,369.98	0.00	0.00	8,530.02	55
30700	Communication	140,000.00	140,000.00	5,688.38	80,943.64	0.00	0.00	59,056.36	58
30800	Consultants	99,700.00	99,700.00	18,419.55	90,558.05	0.00	0.00	9,141.95	91
33600	Maint & Repair-Equipment	100,000.00	100,000.00	13,613.76	80,986.43	0.00	0.00	19,013.57	81
35000	Internet Connectivity	418,000.00	405,650.00	26,131.80	287,508.73	0.00	0.00	118,141.27	71
35500	Travel	1,000.00	1,000.00	0.00	170.22	0.00	0.00	829.78	17
39900	Other Contracted Services	44,355.00	44,355.00	0.00	39,514.54	0.00	0.00	4,840.46	89
43500	Office Supplies	3,500.00	3,500.00	0.00	3,487.35	0.00	0.00	12.65	100
47000	Cabling	13,500.00	48,500.00	7,507.00	47,181.06	0.00	0.00	1,318.94	97
47100	Software	683,550.00	683,550.00	151,029.30	615,928.00	0.00	0.00	67,622.00	90
49900	Other Supplies & Materials	18,500.00	18,500.00	0.00	12,219.38	0.00	0.00	6,280.62	66
52400	In-Service/Staff Development	79,100.00	79,100.00	2,807.54	67,227.96	0.00	0.00	11,872.04	85
59900	Other Charges	102,000.00	108,500.00	0.00	100,552.30	0.00	0.00	7,947.70	93
70100	Administration Equipment	136,000.00	180,840.00	0.00	180,834.12	0.00	0.00	5.88	100
79000	Other Equipment	128,700.00	139,700.00	10,848.66	139,415.81	0.00	0.00	284.19	100
79010	Technology Replacement Equipment	5,000.00	5,000.00	0.00	4,993.75	0.00	0.00	6.25	100
TOTALS:	Function: 72250 - Technology	4,771,205.00	4,856,960.00	459,715.52	4,390,024.89	0.00	0.00	466,935.11	90

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FUNCTION : 72310 - BOARD OF EDUCATION

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
18900	Other Salaries & Wages	26,300.00	26,300.00	2,077.54	26,701.00	0.00	0.00	-401.00	102
20100	Social Security	1,631.00	1,631.00	128.82	1,655.65	0.00	0.00	-24.65	102
20600	Life Insurance	9,130.00	9,130.00	0.00	8,301.29	0.00	0.00	828.71	91
20700	Medical Insurance	709,050.00	709,050.00	36,110.19	620,294.87	0.00	0.00	88,755.13	87
21200	Employer Medicare	381.00	381.00	30.10	386.87	0.00	0.00	-5.87	102
21500	Contributions for OPEB	300,000.00	300,000.00	0.00	300,000.00	0.00	0.00	0.00	100
30500	Audit Services	69,350.00	100,600.00	0.00	75,600.00	0.00	0.00	25,000.00	75
32000	Dues & Memberships	8,400.00	8,400.00	0.00	8,279.00	0.00	0.00	121.00	99
33100	Legal Services	100,000.00	99,500.00	13,614.52	50,740.02	0.00	0.00	48,759.98	51
39900	Other Contracted Services	8,000.00	8,000.00	0.00	3,300.00	0.00	0.00	4,700.00	41
49900	Other Supplies & Materials	600.00	600.00	0.00	48.77	0.00	0.00	551.23	8
50500	Judgments	90,000.00	27,500.00	0.00	5,000.00	0.00	0.00	22,500.00	18
50600	Liability Insurance	135,649.00	158,649.00	0.00	158,512.00	0.00	0.00	137.00	100
50800	Premium on Corporarte Surety Bonds	9,000.00	9,000.00	0.00	8,499.00	0.00	0.00	501.00	94
51300	On the Job Injuries	150,201.00	150,201.00	0.00	144,446.00	0.00	0.00	5,755.00	96
52400	In-Service/Staff Development	15,000.00	15,000.00	301.00	12,742.48	0.00	0.00	2,257.52	85
59900	Other Charges	529,569.00	529,569.00	76.95	517,345.23	0.00	0.00	12,223.77	98
TOTALS:	Function: 72310 - Board of Education	2,162,261.00	2,153,511.00	52,339.12	1,941,852.18	0.00	0.00	211,658.82	90

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FUNCTION : 72320 - DIRECTOR OF SCHOOLS

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10100	County Official/Administrative Officer	204,887.00	204,887.00	17,962.51	193,827.86	0.00	0.00	11,059.14	95
16100	Secretary(s)	71,695.00	78,695.00	4,599.73	76,341.94	0.00	0.00	2,353.06	97
18900	Other Salaries & Wages	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	100
20100	Social Security	18,078.00	18,078.00	2,329.00	13,537.36	0.00	0.00	4,540.64	75
20400	State Retirement	28,867.00	28,867.00	3,340.98	25,321.88	0.00	0.00	3,545.12	88
20600	Life Insurance	730.00	730.00	0.00	646.57	0.00	0.00	83.43	89
20700	Medical Insurance	25,000.00	26,000.00	0.00	25,783.10	0.00	0.00	216.90	99
21200	Employer Medicare	4,228.00	4,228.00	544.69	3,968.99	0.00	0.00	259.01	94
29900	Other Fringe Benefits	5,400.00	5,400.00	307.44	5,400.00	0.00	0.00	0.00	100
32000	Dues & Memberships	14,945.00	17,845.00	0.00	16,392.00	0.00	0.00	1,453.00	92
34800	Postal Charges	5,000.00	5,000.00	1,336.24	5,444.64	0.00	0.00	-444.64	109
39900	Other Contracted Services	8,000.00	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0
43500	Office Supplies	3,500.00	3,500.00	0.00	1,314.85	0.00	0.00	2,185.15	38
52400	In-Service/Staff Development	10,000.00	10,000.00	0.00	3,710.00	0.00	0.00	6,290.00	37
59900	Other Charges	42,900.00	42,500.00	124.75	37,216.47	0.00	0.00	5,283.53	88
70100	Administration Equipment	6,000.00	6,000.00	0.00	3,218.00	0.00	0.00	2,782.00	54
TOTALS:	Function: 72320 - Director of Schools	464,230.00	472,230.00	45,545.34	427,123.66	0.00	0.00	45,106.34	90

COLLIERVILLE SCHOOLS

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BATCH QUEUE ID 520913

FOR JUNE, 2023

FUNCTION : 72410 - OFFICE OF THE PRINCIPAL

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10401	Assistant Principals	2,200,544.00	2,200,544.00	242,021.46	2,094,412.64	0.00	0.00	106,131.36	95
10402	Elem/Md Principals	910,581.00	910,581.00	80,610.58	862,604.68	0.00	0.00	47,976.32	95
10403	HIGH SCHOOL PRINCIPAL	124,848.00	124,848.00	9,603.69	113,123.86	0.00	0.00	11,724.14	91
10405	HS Asst Principal 12 months	192,712.00	192,712.00	19,213.88	193,356.78	0.00	0.00	-644.78	100
10406	CVA Principal	103,522.00	103,522.00	7,963.23	97,300.27	0.00	0.00	6,221.73	94
11700	Career Ladder	7,000.00	7,000.00	3,000.00	6,000.00	0.00	0.00	1,000.00	86
16100	Secretary(s)	488,744.00	488,744.00	30,935.83	478,704.94	0.00	0.00	10,039.06	98
16200	Clerical Personnel	756,070.00	756,070.00	35,053.59	727,513.73	0.00	0.00	28,556.27	96
18900	Other Salaries & Wages	42,485.00	42,485.00	1,193.40	22,097.79	0.00	0.00	20,387.21	52
20100	Social Security	299,241.00	299,241.00	26,635.61	267,718.68	0.00	0.00	31,522.32	89
20400	State Retirement	474,036.00	472,036.00	37,340.74	399,819.47	0.00	0.00	72,216.53	85
20600	Life Insurance	15,957.00	15,957.00	0.00	13,892.74	0.00	0.00	2,064.26	87
20700	Medical Insurance	567,000.00	569,000.00	0.00	568,880.70	0.00	0.00	119.30	100
21200	Employer Medicare	69,984.00	69,984.00	6,229.06	62,617.98	0.00	0.00	7,366.02	89
21700	Retirement - Hybrid Stabilization	12,216.00	12,216.00	585.81	8,984.90	0.00	0.00	3,231.10	74
52400	In-Service/Staff Development	74,000.00	74,000.00	4,214.20	40,417.31	0.00	0.00	33,582.69	55
TOTALS:	Function: 72410 - Office of the Principal	6,338,940.00	6,338,940.00	504,601.08	5,957,446.47	0.00	0.00	381,493.53	94

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FOR JUNE, 2023

FUNCTION : 72510 - FISCAL SERVICES

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	130,316.00	130,316.00	10,024.31	120,473.09	0.00	0.00	9,842.91	92
11900	Accountants/Bookkeepers	257,385.00	257,385.00	19,798.83	246,575.62	0.00	0.00	10,809.38	96
16100	Secretary(s)	68,893.00	68,893.00	5,299.47	65,187.02	0.00	0.00	3,705.98	95
18900	Other Salaries & Wages	56,244.00	56,244.00	4,326.47	51,277.11	0.00	0.00	4,966.89	91
18906	Business Info Systems Specialist	72,040.00	72,040.00	5,541.23	69,436.75	0.00	0.00	2,603.25	96
18912	Other Salaries - Finance	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	100
20100	Social Security	36,262.00	36,324.00	2,789.47	33,173.58	0.00	0.00	3,150.42	91
20400	State Retirement	60,594.00	60,697.00	4,172.34	51,317.85	0.00	0.00	9,379.15	85
20600	Life Insurance	1,688.00	1,688.00	0.00	1,676.60	0.00	0.00	11.40	99
20700	Medical Insurance	50,000.00	50,000.00	0.00	42,286.96	0.00	0.00	7,713.04	85
21200	Employer Medicare	8,481.00	8,496.00	652.35	7,758.21	0.00	0.00	737.79	91
21700	Retirement - Hybrid Stabilization	4,977.00	4,977.00	216.34	2,823.22	0.00	0.00	2,153.78	57
32000	Dues & Memberships	2,785.00	2,785.00	0.00	1,471.00	0.00	0.00	1,314.00	53
35500	Travel	1,200.00	1,200.00	45.79	144.26	0.00	0.00	1,055.74	12
39900	Other Contracted Services	192,428.00	191,248.00	4,303.99	177,222.25	0.00	0.00	14,025.75	93
43500	Office Supplies	5,400.00	5,400.00	0.00	4,910.76	0.00	0.00	489.24	91
49900	Other Supplies & Materials	3,975.00	3,975.00	0.00	2,571.96	0.00	0.00	1,403.04	65
52400	In-Service/Staff Development	30,900.00	30,900.00	2,703.48	24,702.78	0.00	0.00	6,197.22	80
59900	Other Charges	400.00	400.00	0.00	64.00	0.00	0.00	336.00	16
70100	Administration Equipment	32,633.00	32,633.00	0.00	23,265.82	0.00	0.00	9,367.18	71
TOTALS:	Function: 72510 - Fiscal Services	1,016,601.00	1,016,601.00	59,874.07	927,338.84	0.00	0.00	89,262.16	91

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FOR JUNE, 2023

FUNCTION : 72520 - HUMAN RESOURCES/PERSONNEL

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	234,138.00	234,138.00	18,010.62	213,155.38	0.00	0.00	20,982.62	91
16100	Secretary(s)	50,269.00	50,269.00	0.00	735.08	0.00	0.00	49,533.92	1
16200	Clerical Personnel	41,360.00	46,360.00	3,451.63	44,444.09	0.00	0.00	1,915.91	96
18907	Benefits Analyst	84,651.00	84,651.00	6,511.61	83,718.43	0.00	0.00	932.57	99
18909	Human Resources Technician	71,695.00	71,695.00	5,515.00	65,991.61	0.00	0.00	5,703.39	92
20100	Social Security	29,890.00	29,890.00	2,076.38	24,279.28	0.00	0.00	5,610.72	81
20400	State Retirement	48,518.00	48,218.00	3,084.48	37,537.80	0.00	0.00	10,680.20	78
20600	Life Insurance	1,100.00	1,400.00	0.00	1,311.20	0.00	0.00	88.80	94
20700	Medical Insurance	30,000.00	30,000.00	0.00	24,557.10	0.00	0.00	5,442.90	82
21000	Unemployment Compensation	36,000.00	36,000.00	0.00	549.19	0.00	0.00	35,450.81	2
21200	Employer Medicare	6,991.00	6,991.00	485.58	5,678.42	0.00	0.00	1,312.58	81
21700	Retirement - Hybrid Stabilization	1,600.00	1,600.00	37.28	484.53	0.00	0.00	1,115.47	30
29900	Other Fringe Benefits	10,000.00	10,000.00	607.75	7,293.00	0.00	0.00	2,707.00	73
32000	Dues & Memberships	2,300.00	2,300.00	0.00	708.00	0.00	0.00	1,592.00	31
35500	Travel	500.00	500.00	0.00	247.85	0.00	0.00	252.15	50
39900	Other Contracted Services	64,800.00	59,800.00	721.60	29,429.82	0.00	0.00	30,370.18	49
41100	Data Processing Supplies	4,500.00	4,500.00	0.00	3,308.94	0.00	0.00	1,191.06	74
43500	Office Supplies	5,000.00	5,000.00	0.00	4,973.59	0.00	0.00	26.41	99
52400	In-Service/Staff Development	40,200.00	40,200.00	6,166.47	24,872.65	0.00	0.00	15,327.35	62
70100	Administration Equipment	8,500.00	8,500.00	0.00	3,387.98	0.00	0.00	5,112.02	40
TOTALS:	Function: 72520 - Human Resources/Personnel	772,012.00	772,012.00	46,668.40	576,663.94	0.00	0.00	195,348.06	75

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FUNCTION : 72610 - OPERATION OF PLANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
16600	Custodial Personnel	631,399.00	631,399.00	49,267.06	574,225.23	0.00	0.00	57,173.77	91
20100	Social Security	39,147.00	39,147.00	2,932.97	33,074.53	0.00	0.00	6,072.47	84
20400	State Retirement	65,413.00	65,413.00	4,040.71	48,059.03	0.00	0.00	17,353.97	73
20600	Life Insurance	1,745.00	1,745.00	0.00	1,665.65	0.00	0.00	79.35	95
20700	Medical Insurance	123,000.00	123,000.00	0.00	90,240.40	0.00	0.00	32,759.60	73
21200	Employer Medicare	9,155.00	9,155.00	714.41	7,791.05	0.00	0.00	1,363.95	85
21700	Retirement - Hybrid Stabilization	5,750.00	5,750.00	380.72	4,674.04	0.00	0.00	1,075.96	81
32800	Janitorial Services	2,200,000.00	2,200,000.00	183,097.77	2,097,993.89	0.00	0.00	102,006.11	95
39900	Other Contracted Services	468,000.00	468,000.00	48,921.11	428,112.34	0.00	0.00	39,887.66	91
41000	Custodial Supplies	25,000.00	25,000.00	4,364.80	23,890.06	0.00	0.00	1,109.94	96
41500	Electricity	2,135,000.00	2,135,000.00	148,803.15	1,860,067.72	0.00	0.00	274,932.28	87
49900	Other Supplies & Materials	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
50200	Building & Content Insurance	250,000.00	250,000.00	0.00	246,894.00	0.00	0.00	3,106.00	99
52400	In-Service/Staff Development	1,000.00	1,000.00	0.00	30.13	0.00	0.00	969.87	3
59900	Other Charges	34,000.00	34,000.00	4,761.00	19,967.00	0.00	0.00	14,033.00	59
72000	Plant Operation Equipment	30,000.00	30,000.00	1,012.00	14,711.02	0.00	0.00	15,288.98	49
TOTALS:	Function: 72610 - Operation of Plant	6,028,609.00	6,028,609.00	448,295.70	5,451,396.09	0.00	0.00	577,212.91	90

COLLIERVILLE SCHOOLS

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FUNCTION : 72620 - MAINTENANCE OF PLANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	208,517.00	208,517.00	16,039.78	200,299.06	0.00	0.00	8,217.94	96
16100	Secretary(s)	56,340.00	56,340.00	4,333.85	54,954.56	0.00	0.00	1,385.44	98
16700	Maintenance Personnel	470,575.00	470,575.00	35,459.07	433,676.59	0.00	0.00	36,898.41	92
20100	Social Security	45,596.00	45,596.00	3,461.69	39,874.29	0.00	0.00	5,721.71	87
20400	State Retirement	76,191.00	75,591.00	4,527.83	54,827.61	0.00	0.00	20,763.39	73
20600	Life Insurance	1,520.00	2,120.00	0.00	2,107.72	0.00	0.00	12.28	99
20700	Medical Insurance	104,000.00	104,000.00	0.00	95,616.44	0.00	0.00	8,383.56	92
21200	Employer Medicare	10,664.00	10,664.00	809.58	9,325.82	0.00	0.00	1,338.18	87
21700	Retirement - Hybrid Stabilization	12,000.00	12,000.00	556.18	7,202.91	0.00	0.00	4,797.09	60
33500	Maint & Repair-Building	450,000.00	380,000.00	40,223.45	311,771.28	0.00	0.00	68,228.72	82
33600	Maint & Repair-Equipment	100,000.00	170,000.00	14,939.95	135,860.46	0.00	0.00	34,139.54	80
39900	Other Contracted Services	134,500.00	134,500.00	14,591.10	68,008.74	0.00	0.00	66,491.26	51
49900	Other Supplies & Materials	2,000.00	2,000.00	129.27	1,350.22	0.00	0.00	649.78	68
52400	In-Service/Staff Development	15,100.00	12,600.00	1,590.32	2,050.32	0.00	0.00	10,549.68	16
59900	Other Charges	16,000.00	16,000.00	2,080.00	11,362.92	0.00	0.00	4,637.08	71
70100	Administration Equipment	5,000.00	7,500.00	0.00	7,079.75	0.00	0.00	420.25	94
71700	Maintenance Equipment	50,000.00	50,000.00	493.48	7,670.44	0.00	0.00	42,329.56	15
TOTALS:	Function: 72620 - Maintenance of Plant	1,758,003.00	1,758,003.00	139,235.55	1,443,039.13	0.00	0.00	314,963.87	82

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520913

FOR JUNE, 2023

FUNCTION : 72710 - TRANSPORTATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	117,583.00	117,583.00	8,055.67	104,810.51	0.00	0.00	12,772.49	89
16200	Clerical Personnel	49,734.00	49,734.00	3,825.69	47,001.21	0.00	0.00	2,732.79	95
18900	Other Salaries & Wages	121,922.00	121,922.00	8,848.05	102,718.99	0.00	0.00	19,203.01	84
20100	Social Security	16,115.00	16,115.00	1,215.26	14,094.60	0.00	0.00	2,020.40	87
20400	State Retirement	26,929.00	26,929.00	1,762.41	21,529.47	0.00	0.00	5,399.53	80
20600	Life Insurance	700.00	700.00	0.00	769.80	0.00	0.00	-69.80	110
20700	Medical Insurance	27,000.00	27,000.00	0.00	26,202.60	0.00	0.00	797.40	97
21200	Employer Medicare	4,194.00	4,194.00	300.60	3,510.50	0.00	0.00	683.50	84
21700	Retirement - Hybrid Stabilization	6,000.00	6,000.00	118.72	1,521.40	0.00	0.00	4,478.60	25
31200	Contracts w Private Agencies	4,108,671.00	3,920,071.00	262,532.99	2,499,198.34	0.00	0.00	1,420,872.66	64
35500	Travel	2,000.00	2,000.00	115.62	683.59	0.00	0.00	1,316.41	34
39900	Other Contracted Services	50,826.00	50,826.00	0.00	30,693.70	0.00	0.00	20,132.30	60
41200	Diesel Fuel	532,500.00	532,500.00	46,610.45	527,469.75	0.00	0.00	5,030.25	99
42500	Gasoline	17,000.00	24,500.00	2,421.62	16,809.16	0.00	0.00	7,690.84	69
49900	Other Supplies & Materials	1,200.00	1,200.00	0.00	766.36	0.00	0.00	433.64	64
52400	In-Service/Staff Development	3,300.00	3,300.00	1,499.51	1,598.94	0.00	0.00	1,701.06	48
59900	Other Charges	3,200.00	3,200.00	0.00	770.73	0.00	0.00	2,429.27	24
70100	Administration Equipment	2,500.00	7,500.00	0.00	4,745.39	0.00	0.00	2,754.61	63
TOTALS:	Function: 72710 - Transportation	5,091,374.00	4,915,274.00	337,306.59	3,404,895.04	0.00	0.00	1,510,378.96	69

COLLIERVILLE SCHOOLS

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FUNCTION : 72810 - CENTRAL AND OTHER

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	136,693.00	136,693.00	10,514.85	131,155.70	0.00	0.00	5,537.30	96
16100	Secretary(s)	50,714.00	50,714.00	3,061.60	36,621.16	0.00	0.00	14,092.84	72
18900	Other Salaries & Wages	167,684.00	167,684.00	12,600.79	153,464.93	0.00	0.00	14,219.07	92
20100	Social Security	22,017.00	22,017.00	1,623.08	18,791.48	0.00	0.00	3,225.52	85
20400	State Retirement	34,931.00	34,931.00	2,200.12	27,291.97	0.00	0.00	7,639.03	78
20600	Life Insurance	963.00	963.00	0.00	1,034.44	0.00	0.00	-71.44	107
20700	Medical Insurance	28,000.00	28,000.00	0.00	26,923.82	0.00	0.00	1,076.18	96
21200	Employer Medicare	5,149.00	5,149.00	379.56	4,394.82	0.00	0.00	754.18	85
21700	Retirement - Hybrid Stabilization	1,200.00	1,200.00	99.80	1,075.04	0.00	0.00	124.96	90
35500	Travel	1,000.00	1,000.00	130.12	598.16	0.00	0.00	401.84	60
39900	Other Contracted Services	60,600.00	91,200.00	36,073.22	89,577.79	0.00	0.00	1,622.21	98
43500	Office Supplies	19,000.00	17,850.00	0.00	17,833.15	0.00	0.00	16.85	100
49900	Other Supplies & Materials	250.00	250.00	0.00	79.34	0.00	0.00	170.66	32
52400	In-Service/Staff Development	38,000.00	21,050.00	4,385.28	17,457.60	0.00	0.00	3,592.40	83
59900	Other Charges	32,750.00	23,750.00	1,029.19	23,671.05	0.00	0.00	78.95	100
70100	Administration Equipment	3,500.00	3,500.00	0.00	3,488.00	0.00	0.00	12.00	100
TOTALS:	Function: 72810 - Central and Other	602,451.00	605,951.00	72,097.61	553,458.45	0.00	0.00	52,492.55	91

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FUNCTION : 76100 - REGULAR CAPITAL OUTLAY

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
30400	Architects	60,000.00	29,000.00	0.00	20,500.00	0.00	0.00	8,500.00	71
30800	Consultants	15,000.00	168,752.00	-153,751.69	6,300.00	0.00	0.00	162,452.00	4
32100	Engineering Services	30,000.00	5,000.00	0.00	1,900.00	0.00	0.00	3,100.00	38
39900	Other Contracted Services	10,000.00	1,900.00	0.00	1,900.00	0.00	0.00	0.00	100
70700	Building Improvements	675,000.00	675,000.00	68,857.54	106,812.25	0.00	0.00	568,187.75	16
72400	Site Development	500,000.00	677,140.00	523,150.80	656,935.37	0.00	0.00	20,204.63	97
79900	Other Capital Outlay	98,000.00	304,000.00	12,500.00	90,744.03	0.00	0.00	213,255.97	30
TOTALS:	Function: 76100 - Regular Capital Outlay	1,388,000.00	1,860,792.00	450,756.65	885,091.65	0.00	0.00	975,700.35	48

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	100,855,335.00	104,049,020.00	11,400,136.95	96,099,434.01	0.00	0.00	7,949,585.99	92

SCHOOL NUTRITION

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520908

FOR JUNE, 2023

FUNCTION 1ST: 4 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43521	Lunch Payments Children	950,000.00	1,165,049.00	0.00	1,141,487.60	0.00	0.00	23,561.40	98
43522	Lunch Payments Adults	37,500.00	37,500.00	0.00	28,650.00	0.00	0.00	8,850.00	76
43523	Income from Breakfast	45,000.00	113,920.00	0.00	108,558.30	0.00	0.00	5,361.70	95
43525	Ala Carte Sales	515,000.00	640,008.00	3,143.35	635,471.45	0.00	0.00	4,536.55	99
43990	Other Charges for Services	1,800.00	3,233.00	0.00	2,965.52	0.00	0.00	267.48	92
43992	CHS Catering Revenue	40,000.00	40,000.00	0.00	28,637.59	0.00	0.00	11,362.41	72
44990	Other Local Revenue	3,000.00	3,000.00	0.00	1,067.80	0.00	0.00	1,932.20	36
46520	State Matching	20,000.00	32,675.00	0.00	32,675.01	0.00	0.00	-0.01	100
47111	USDA School Lunch Program	1,309,367.00	846,861.00	0.00	831,083.93	0.00	0.00	15,777.07	98
47112	USDA Commodities	149,000.00	50,000.00	0.00	44,365.77	0.00	0.00	5,634.23	89
47113	Breakfast	250,000.00	139,655.00	0.00	134,614.39	0.00	0.00	5,040.61	96
47114	USDA - Other	4,000.00	282,766.00	0.00	282,336.82	0.00	0.00	429.18	100
49900	Revenue YE Close	0.00	44,500.00	0.00	0.00	0.00	0.00	44,500.00	0
TOTALS:	Function: 4 -	3,324,667.00	3,399,167.00	3,143.35	3,271,914.18	0.00	0.00	127,252.82	96

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520908

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	3,324,667.00	3,399,167.00	3,143.35	3,271,914.18	0.00	0.00	127,252.82	96

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520909

FOR JUNE, 2023

FUNCTION : 73100 - FOOD SERVICE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	139,277.00	139,277.00	10,504.30	125,307.72	0.00	0.00	13,969.28	90
16200	Clerical Personnel	45,046.00	45,046.00	3,397.15	41,970.67	0.00	0.00	3,075.33	93
16501	Cafeteria Managers	358,664.00	388,664.00	18,044.93	379,040.16	0.00	0.00	9,623.84	98
16502	School Nutrition Technicians	593,502.00	563,502.00	23,462.55	504,141.92	0.00	0.00	59,360.08	89
19800	Sub Teachers-Non-Certified	10,000.00	10,000.00	734.40	8,807.38	0.00	0.00	1,192.62	88
20100	Social Security	70,462.00	70,462.00	3,435.43	60,840.88	0.00	0.00	9,621.12	86
20400	State Retirement	91,348.00	91,348.00	4,327.63	78,421.35	0.00	0.00	12,926.65	86
20600	Life Insurance	2,567.00	2,567.00	0.00	2,408.59	0.00	0.00	158.41	94
20700	Medical Insurance	171,044.00	171,044.00	0.00	135,246.26	0.00	0.00	35,797.74	79
21200	Employer Medicare	16,480.00	16,480.00	814.06	14,407.00	0.00	0.00	2,073.00	87
21700	Retirement - Hybrid Stabilization	9,677.00	9,677.00	322.19	6,333.98	0.00	0.00	3,343.02	65
33600	Maint & Repair-Equipment	25,000.00	49,500.00	7,310.00	36,962.98	0.00	0.00	12,537.02	75
35400	Transportation - Food	8,000.00	8,000.00	0.00	5,853.30	0.00	0.00	2,146.70	73
35500	Travel	600.00	600.00	21.86	336.53	0.00	0.00	263.47	56
39900	Other Contracted Services	40,000.00	30,000.00	3,280.00	27,600.62	0.00	0.00	2,399.38	92
42200	Food Supplies	900,000.00	1,282,000.00	2,730.24	1,194,952.20	0.00	0.00	87,047.80	93
43500	Office Supplies	5,000.00	4,750.00	0.00	521.35	0.00	0.00	4,228.65	11
46900	USDA Commodities	200,000.00	50,000.00	0.00	44,365.77	0.00	0.00	5,634.23	89
49900	Other Supplies & Materials	400,000.00	216,000.00	189.71	122,865.60	0.00	0.00	93,134.40	57
52400	In-Service/Staff Development	2,000.00	4,250.00	0.00	3,994.37	0.00	0.00	255.63	94
59900	Other Charges	2,000.00	2,000.00	0.00	862.86	0.00	0.00	1,137.14	43
71000	Food Service Equipment	234,000.00	244,000.00	18,563.37	240,578.92	0.00	0.00	3,421.08	99
TOTALS:	Function: 73100 - Food Service	3,324,667.00	3,399,167.00	97,137.82	3,035,820.41	0.00	0.00	363,346.59	89

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520909

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	3,324,667.00	3,399,167.00	97,137.82	3,035,820.41	0.00	0.00	363,346.59	89

FEDERAL PROGRAMS

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 0100 - CONSOLIDATED ADMINISTRATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47590 - Other Federal Thru State									
00000	No Object Code Required	129,408.36	129,408.36	8,442.63	104,979.03	0.00	0.00	24,429.33	81
TOTALS:	Function: 47590 - Other Federal Thru State	129,408.36	129,408.36	8,442.63	104,979.03	0.00	0.00	24,429.33	81
TOTALS:	Project 0100 - CONSOLIDATED ADMINISTRATION	129,408.36	129,408.36	8,442.63	104,979.03	0.00	0.00	24,429.33	81

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 1000 - TITLE I

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47141 - Title I-Grants to Local Edu Agen									
00000	No Object Code Required	2,520,442.98	2,902,075.46	215,548.23	2,026,349.21	0.00	0.00	875,726.25	70
TOTALS:	Function: 47141 - Title I- Grants to Local Edu Agen	2,520,442.98	2,902,075.46	215,548.23	2,026,349.21	0.00	0.00	875,726.25	70
TOTALS:	Project: 1000 - TITLE I	2,520,442.98	2,902,075.46	215,548.23	2,026,349.21	0.00	0.00	875,726.25	70

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 2000 - TITLE II

Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47189 - Title II - Professional Development									
00000	No Object Code Required	168,607.43	277,807.64	25,143.48	186,309.44	0.00	0.00	91,498.20	67
TOTALS:	Function: 47189 - Title II - Professional Development	168,607.43	277,807.64	25,143.48	186,309.44	0.00	0.00	91,498.20	67
TOTALS:	Project: 2000 - TITLE II	168,607.43	277,807.64	25,143.48	186,309.44	0.00	0.00	91,498.20	67

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 3000 - TITLE III

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47146 - English Language Acquisition Grants									
00000	No Object Code Required	37,897.24	99,000.75	0.00	22,452.72	0.00	0.00	76,548.03	23
TOTALS:	Function: 47146 - English Language Acquisition Grants	37,897.24	99,000.75	0.00	22,452.72	0.00	0.00	76,548.03	23
TOTALS:	Project: 3000 - TITLE III	37,897.24	99,000.75	0.00	22,452.72	0.00	0.00	76,548.03	23

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 3110 - TITLE III IMMIGRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47146 - English Language Acquisition Grants									
00000	No Object Code Required	5,657.04	5,657.04	0.00	0.00	0.00	0.00	5,657.04	0
TOTALS:	Function: 47146 - English Language Acquisition Grants	5,657.04	5,657.04	0.00	0.00	0.00	0.00	5,657.04	0
TOTALS:	Project: 3110 - TITLE III IMMIGRANT	5,657.04	5,657.04	0.00	0.00	0.00	0.00	5,657.04	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 4000 - TITLE IV

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47590 - Other Federal Thru State									
00000	No Object Code Required	235,868.90	254,330.74	12,443.61	204,612.01	0.00	0.00	49,718.73	80
TOTALS:	Function: 47590 - Other Federal Thru State	235,868.90	254,330.74	12,443.61	204,612.01	0.00	0.00	49,718.73	80
TOTALS:	Project: 4000 - Title IV	235,868.90	254,330.74	12,443.61	204,612.01	0.00	0.00	49,718.73	80

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 7000 - ARP HOMELESS

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47404 - ARP Homeless									
00000	No Object Code Required	47,115.43	47,115.43	158.72	608.47	0.00	0.00	46,506.96	1
TOTALS:	Function: 47404 - ARP Homeless	47,115.43	47,115.43	158.72	608.47	0.00	0.00	46,506.96	1
TOTALS:	Project: 7000 - ARP Homeless	47,115.43	47,115.43	158.72	608.47	0.00	0.00	46,506.96	1

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 8005 - CARL PERKINS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47131 - Vocational Educ-Basic Grants to St									
00000	No Object Code Required	88,792.16	103,540.64	19,497.24	75,408.32	0.00	0.00	28,132.32	73
TOTALS:	Function: 47131 - Vocational Educ-Basic Grants to St	88,792.16	103,540.64	19,497.24	75,408.32	0.00	0.00	28,132.32	73
TOTALS:	Project: 8005 - Carl Perkins	88,792.16	103,540.64	19,497.24	75,408.32	0.00	0.00	28,132.32	73

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9000 - IDEA PART B

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47143 - Special Education - Grants to States									
00000	No Object Code Required	1,807,771.70	2,369,122.69	161,130.71	1,748,773.08	0.00	0.00	620,349.61	74
TOTALS:	Function: 47143 - Special Education - Grants to States	1,807,771.70	2,369,122.69	161,130.71	1,748,773.08	0.00	0.00	620,349.61	74
TOTALS:	Project: 9000 - IDEA PART B	1,807,771.70	2,369,122.69	161,130.71	1,748,773.08	0.00	0.00	620,349.61	74

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9010 - ARP IDEA PART B

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47402 - ARP IDEA Part B									
00000	No Object Code Required	248,365.81	248,365.81	16,507.74	222,828.43	0.00	0.00	25,537.38	90
TOTALS:	Function: 47402 - ARP IDEA Part B	248,365.81	248,365.81	16,507.74	222,828.43	0.00	0.00	25,537.38	90
TOTALS:	Project: 9010 - ARP IDEA PART B	248,365.81	248,365.81	16,507.74	222,828.43	0.00	0.00	25,537.38	90

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9100 - IDEA PRESCHOOL INCENTIVE

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47145 - Special Education Preschool Grants									
00000	No Object Code Required	33,563.00	70,917.89	6,857.59	30,325.41	0.00	0.00	40,592.48	43
TOTALS:	Function: 47145 - Special Education Preschool Grants	33,563.00	70,917.89	6,857.59	30,325.41	0.00	0.00	40,592.48	43
TOTALS:	Project 9100 - IDEA PRESCHOOL INCENTIVE	33,563.00	70,917.89	6,857.59	30,325.41	0.00	0.00	40,592.48	43

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9110 - ARP IDEA PRESCHOOL

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47403 - ARP IDEA Preschool									
00000	No Object Code Required	1,834.62	1,834.62	0.00	0.00	0.00	0.00	1,834.62	0
TOTALS:	Function: 47403 - ARP IDEA Preschool	1,834.62	1,834.62	0.00	0.00	0.00	0.00	1,834.62	0
TOTALS:	Project 9110 - ARP IDEA PRESCHOOL	1,834.62	1,834.62	0.00	0.00	0.00	0.00	1,834.62	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9350 - ESSER GRANT 2.0

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47307 - ESSER 2.0									
00000	No Object Code Required	1,090,265.10	1,090,265.10	108,570.32	677,102.27	0.00	0.00	413,162.83	62
TOTALS:	Function: 47307 - ESSER 2.0	1,090,265.10	1,090,265.10	108,570.32	677,102.27	0.00	0.00	413,162.83	62
TOTALS:	Project 9350 - ESSER GRANT 2.0	1,090,265.10	1,090,265.10	108,570.32	677,102.27	0.00	0.00	413,162.83	62

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9351 - MATH IMPLEMENTATION GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47307 - ESSER 2.0									
00000	No Object Code Required	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100
TOTALS:	Function: 47307 - ESSER 2.0	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100
TOTALS:	Project: 9351 - Math Implementation Grant	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9360 - ESSER GRANT 3.0

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47401 - ESSER 3.0									
00000	No Object Code Required	11,652,259.11	11,660,059.11	180,434.74	2,545,475.49	0.00	0.00	9,114,583.62	22
TOTALS:	Function: 47401 - ESSER 3.0	11,652,259.11	11,660,059.11	180,434.74	2,545,475.49	0.00	0.00	9,114,583.62	22
TOTALS:	Project: 9360 - ESSER GRANT 3.0	11,652,259.11	11,660,059.11	180,434.74	2,545,475.49	0.00	0.00	9,114,583.62	22

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9370 - INNOVATIVE HIGH SCHOOLS GRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47310 - Innovative High School Grant									
00000	No Object Code Required	1,624,456.29	1,624,456.29	179,758.08	1,290,480.28	0.00	0.00	333,976.01	79
TOTALS:	Function: 47310 - Innovative High School Grant	1,624,456.29	1,624,456.29	179,758.08	1,290,480.28	0.00	0.00	333,976.01	79
TOTALS:	Project: 9370 - Innovative High Schools Grant	1,624,456.29	1,624,456.29	179,758.08	1,290,480.28	0.00	0.00	333,976.01	79

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9371 - INNOVATIVE SCHOOL MODELS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47310 - Innovative High School Grant									
00000	No Object Code Required	2,000,000.00	2,000,000.00	5,605.85	153,297.77	0.00	0.00	1,846,702.23	8
TOTALS:	Function: 47310 - Innovative High School Grant	2,000,000.00	2,000,000.00	5,605.85	153,297.77	0.00	0.00	1,846,702.23	8
TOTALS:	Project: 9371 - Innovative School Models	2,000,000.00	2,000,000.00	5,605.85	153,297.77	0.00	0.00	1,846,702.23	8

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9380 - TN ALL CORPS GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47401 - ESSER 3.0									
00000	No Object Code Required	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100
TOTALS:	Function: 47401 - ESSER 3.0	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100
TOTALS:	Project: 9380 - TN ALL CORPS GRANT	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9390 - FISCAL PRE-MONITORING SUPPORTS GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47307 - ESSER 2.0									
00000	No Object Code Required	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100
TOTALS:	Function: 47307 - ESSER 2.0	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100
TOTALS:	Project: 9390 - Fiscal Pre- Monitoring Supports Grant	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9410 - EPIDEMIOLOGY AND LABORATORY CAPACITY GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47590 - Other Federal Thru State									
00000	No Object Code Required	1,624,708.40	1,624,708.40	134,048.36	1,433,519.73	0.00	0.00	191,188.67	88
TOTALS:	Function: 47590 - Other Federal Thru State	1,624,708.40	1,624,708.40	134,048.36	1,433,519.73	0.00	0.00	191,188.67	88
TOTALS:	Project: 9410 - Epidemiology and Laboratory Capacity Grant	1,624,708.40	1,624,708.40	134,048.36	1,433,519.73	0.00	0.00	191,188.67	88

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9420 - RESILIENT SCHOOL COMMUNITIES GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47590 - Other Federal Thru State									
00000	No Object Code Required	117,312.18	117,312.18	6,171.11	91,938.08	0.00	0.00	25,374.10	78
TOTALS:	Function: 47590 - Other Federal Thru State	117,312.18	117,312.18	6,171.11	91,938.08	0.00	0.00	25,374.10	78
TOTALS:	Project: 9420 - Resilient School Communities Grant	117,312.18	117,312.18	6,171.11	91,938.08	0.00	0.00	25,374.10	78

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9510 - EARLY LITERACY NETWORK GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47309 - Early Literacy Networks									
00000	No Object Code Required	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 47309 - Early Literacy Networks	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 9510 - Early Literacy Network Grant	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9520 - LITERACY TRAINING TEACHER STIPEND GRANT (PK-5)

Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47309 - Early Literacy Networks									
00000	No Object Code Required	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 47309 - Early Literacy Networks	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 9520 - Literacy Training Teacher Stipend Grant (PK-5)	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

BATCH QUEUE ID 520937

FOR JUNE, 2023

PROJECT : 9521 - LITERACY TRAINING TEACHER STIPEND GRANT(5-12)

Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 47309 - Early Literacy Networks									
00000	No Object Code Required	34,000.00	44,000.00	0.00	44,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 47309 - Early Literacy Networks	34,000.00	44,000.00	0.00	44,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 9521 - Literacy Training Teacher Stipend Grant(5-12)	34,000.00	44,000.00	0.00	44,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNCTION

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	24,145,832.37	25,347,484.77	1,080,318.41	11,535,966.36	0.00	0.00	13,811,518.41	46

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 520936

FOR JUNE, 2023

PROJECT : 0100 - CONSOLIDATED ADMINISTRATION

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
10500	Supervisor/Director	92,200.00	92,200.00	7,092.31	92,200.00	0.00	0.00	0.00	100
20100	Social Security	5,716.40	5,716.40	439.74	5,698.74	0.00	0.00	17.66	100
20400	State Retirement	7,855.06	7,855.06	616.32	8,012.16	0.00	0.00	-157.10	102
20600	Life Insurance	277.50	277.50	0.00	277.60	0.00	0.00	-0.10	100
21200	Employer Medicare	1,336.90	1,336.90	102.84	1,332.73	0.00	0.00	4.17	100
49900	Other Supplies & Materials	2,000.00	2,000.00	0.00	179.78	0.00	0.00	1,820.22	9
52400	In-Service/Staff Development	17,566.50	17,566.50	1,291.95	4,762.77	0.00	0.00	12,803.73	27
TOTALS:	Function: 72210 - Regular Instruction Program Support	126,952.36	126,952.36	9,543.16	112,463.78	0.00	0.00	14,488.58	89
Function : 99100 - Transfers Out									
50400	Indirect Cost	2,456.00	2,456.00	0.00	2,058.41	0.00	0.00	397.59	84
TOTALS:	Function: 99100 - Transfers Out	2,456.00	2,456.00	0.00	2,058.41	0.00	0.00	397.59	84
TOTALS:	Project: 0100 - CONSOLIDATED ADMINISTRATION	129,408.36	129,408.36	9,543.16	114,522.19	0.00	0.00	14,886.17	88

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 520936

FOR JUNE, 2023

PROJECT : 1000 - TITLE I

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
11600	Teachers	215,000.00	281,130.00	37,666.52	240,263.35	0.00	0.00	40,866.65	85
16300	Educational Assistants	122,916.00	134,726.94	6,045.35	121,524.28	0.00	0.00	13,202.66	90
18900	Other Salaries & Wages	229,061.00	244,435.00	63,839.74	229,741.75	0.00	0.00	14,693.25	94
19500	Sub Teachers-Certified	0.00	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0
20100	Social Security	34,025.66	44,656.94	6,283.80	32,126.53	0.00	0.00	12,530.41	72
20400	State Retirement	42,356.43	62,026.24	8,855.93	47,482.28	0.00	0.00	14,543.96	77
20600	Life Insurance	1,560.01	1,859.01	0.00	1,328.77	0.00	0.00	530.24	71
20700	Medical Insurance	90,550.00	111,100.00	0.00	50,608.96	0.00	0.00	60,491.04	46
21200	Employer Medicare	7,820.56	10,416.50	1,557.65	8,276.07	0.00	0.00	2,140.43	79
39900	Other Contracted Services	37,000.00	60,250.00	11,562.50	56,485.00	0.00	0.00	3,765.00	94
42900	Instructional Supplies & Materials	142,674.24	207,016.82	0.00	206,936.31	0.00	0.00	80.51	100
49900	Other Supplies & Materials	60,440.00	124,340.45	0.00	54,135.80	0.00	0.00	70,204.65	44
59900	Other Charges	0.00	3,675.00	0.00	3,675.00	0.00	0.00	0.00	100
72200	Reg Inst Equipment	276,243.13	356,065.88	40,755.00	350,890.48	0.00	0.00	5,175.40	99
TOTALS:	Function: 71100 - Regular Instruction Program	1,259,647.03	1,646,198.78	176,566.49	1,403,474.58	0.00	0.00	242,724.20	85
Function : 72130 - Other Student Support									
12300	Guidance Personnel	124,898.00	142,509.00	26,022.92	141,854.69	0.00	0.00	654.31	100
18900	Other Salaries & Wages	208,385.00	59,400.00	10,775.70	58,573.54	0.00	0.00	826.46	99
20100	Social Security	20,663.55	12,518.72	2,281.51	12,170.05	0.00	0.00	348.67	97
20400	State Retirement	26,685.47	17,545.82	2,999.52	16,342.54	0.00	0.00	1,203.28	93
20600	Life Insurance	979.50	593.14	0.00	581.62	0.00	0.00	11.52	98
20700	Medical Insurance	28,000.00	14,000.00	0.00	13,986.40	0.00	0.00	13.60	100
21200	Employer Medicare	4,832.60	2,928.63	533.59	2,846.28	0.00	0.00	82.35	97
49900	Other Supplies & Materials	0.00	1,113.65	0.00	1,113.65	0.00	0.00	0.00	100
TOTALS:	Function: 72130 - Other Student Support	414,444.12	250,608.96	42,613.24	247,468.77	0.00	0.00	3,140.19	99
Function : 72210 - Regular Instruction Program Support									
10500	Supervisor/Director	26,127.85	0.00	0.00	0.00	0.00	0.00	0.00	0
16200	Clerical Personnel	33,388.00	16,694.00	0.00	15,466.49	0.00	0.00	1,227.51	93
18900	Other Salaries & Wages	376,238.98	432,027.63	140,765.40	434,432.79	0.00	0.00	-2,405.16	101
20100	Social Security	23,537.54	27,617.38	8,728.15	26,128.10	0.00	0.00	1,489.28	95

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 520936

FOR JUNE, 2023

PROJECT : 1000 - TITLE I

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
20400	State Retirement	23,459.04	39,141.93	11,623.63	35,120.30	0.00	0.00	4,021.63	90
20600	Life Insurance	873.90	829.62	0.00	699.14	0.00	0.00	130.48	84
20700	Medical Insurance	48,280.00	44,330.00	0.00	44,308.20	0.00	0.00	21.80	100
21200	Employer Medicare	5,492.15	6,532.51	2,041.28	6,110.65	0.00	0.00	421.86	94
35500	Travel	0.00	1,736.00	0.00	0.00	0.00	0.00	1,736.00	0
49900	Other Supplies & Materials	0.00	8,000.00	0.00	4,500.77	0.00	0.00	3,499.23	56
49901	Other Supplies & Materials - Set Aside	28,995.51	24,155.76	3,368.20	10,289.89	0.00	0.00	13,865.87	43
52400	In-Service/Staff Development	224,550.00	345,452.99	46,450.99	195,677.93	0.00	0.00	149,775.06	57
TOTALS:	Function: 72210 - Regular Instruction Program Support	790,942.97	946,517.82	212,977.65	772,734.26	0.00	0.00	173,783.56	82
Function : 72710 - Transportation									
59900	Other Charges	5,000.00	9,735.00	0.00	1,367.68	0.00	0.00	8,367.32	14
TOTALS:	Function: 72710 - Transportation	5,000.00	9,735.00	0.00	1,367.68	0.00	0.00	8,367.32	14
Function : 99100 - Transfers Out									
50400	Indirect Cost	50,408.86	49,014.90	0.00	33,461.30	0.00	0.00	15,553.60	68
TOTALS:	Function: 99100 - Transfers Out	50,408.86	49,014.90	0.00	33,461.30	0.00	0.00	15,553.60	68
TOTALS:	Project: 1000 - TITLE I	2,520,442.98	2,902,075.46	432,157.38	2,458,506.59	0.00	0.00	443,568.87	85

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

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PROJECT : 2000 - TITLE II

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	56,182.00	84,432.00	4,321.66	77,181.58	0.00	0.00	7,250.42	91
20100	Social Security	3,483.28	5,265.78	267.96	4,213.21	0.00	0.00	1,052.57	80
20400	State Retirement	4,882.22	7,380.60	375.56	6,579.01	0.00	0.00	801.59	89
20600	Life Insurance	169.50	169.50	0.00	169.20	0.00	0.00	0.30	100
20700	Medical Insurance	17,050.00	17,050.00	0.00	10,225.00	0.00	0.00	6,825.00	60
21200	Employer Medicare	814.64	1,231.52	62.66	985.29	0.00	0.00	246.23	80
39900	Other Contracted Services	30,000.00	27,400.20	0.00	17,580.61	0.00	0.00	9,819.59	64
49900	Other Supplies & Materials	19,160.00	18,500.40	3,142.72	12,492.97	0.00	0.00	6,007.43	68
52400	In-Service/Staff Development	33,610.40	110,930.43	3,518.17	64,918.17	0.00	0.00	46,012.26	59
TOTALS:	Function: 72210 - Regular Instruction Program Support	165,352.04	272,360.43	11,688.73	194,345.04	0.00	0.00	78,015.39	71
Function : 99100 - Transfers Out									
50400	Indirect Cost	3,255.39	5,447.21	0.00	3,653.13	0.00	0.00	1,794.08	67
TOTALS:	Function: 99100 - Transfers Out	3,255.39	5,447.21	0.00	3,653.13	0.00	0.00	1,794.08	67
TOTALS:	Project: 2000 - TITLE II	168,607.43	277,807.64	11,688.73	197,998.17	0.00	0.00	79,809.47	71

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FOR JUNE, 2023

PROJECT : 3000 - TITLE III

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
49900	Other Supplies & Materials	10,766.00	87,728.31	72,166.60	77,606.63	0.00	0.00	10,121.68	88
52400	In-Service/Staff Development	26,471.29	10,602.44	0.00	10,602.44	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	37,237.29	98,330.75	72,166.60	88,209.07	0.00	0.00	10,121.68	90
Function : 99100 - Transfers Out									
50400	Indirect Cost	659.95	670.00	0.00	440.25	0.00	0.00	229.75	66
TOTALS:	Function: 99100 - Transfers Out	659.95	670.00	0.00	440.25	0.00	0.00	229.75	66
TOTALS:	Project: 3000 - TITLE III	37,897.24	99,000.75	72,166.60	88,649.32	0.00	0.00	10,351.43	90

COLLIERVILLE SCHOOLS

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PROJECT : 3110 - TITLE III IMMIGRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71150 - Alternative Instruction Program									
18900	Other Salaries & Wages	4,740.00	4,740.00	4,740.00	4,740.00	0.00	0.00	0.00	100
20100	Social Security	366.63	366.63	293.86	293.86	0.00	0.00	72.77	80
20400	State Retirement	467.93	467.93	411.90	411.90	0.00	0.00	56.03	88
21200	Employer Medicare	82.48	82.48	68.73	68.73	0.00	0.00	13.75	83
TOTALS:	Function: 71150 - Alternative Instruction Program	5,657.04	5,657.04	5,514.49	5,514.49	0.00	0.00	142.55	97
TOTALS:	Project: 3110 - TITLE III IMMIGRANT	5,657.04	5,657.04	5,514.49	5,514.49	0.00	0.00	142.55	97

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FOR JUNE, 2023

PROJECT : 4000 - TITLE IV

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	1,604.83	18,573.18	68.60	11,952.90	0.00	0.00	6,620.28	64
49900	Other Supplies & Materials	35,000.00	30,700.00	0.00	30,373.72	0.00	0.00	326.28	99
59900	Other Charges	0.00	10,800.00	0.00	10,800.00	0.00	0.00	0.00	100
72200	Reg Inst Equipment	0.00	2,500.00	0.00	2,455.90	0.00	0.00	44.10	98
TOTALS:	Function: 71100 - Regular Instruction Program	36,604.83	62,573.18	68.60	55,582.52	0.00	0.00	6,990.66	89
Function : 72130 - Other Student Support									
49900	Other Supplies & Materials	7,500.00	7,500.00	0.00	7,500.00	0.00	0.00	0.00	100
TOTALS:	Function: 72130 - Other Student Support	7,500.00	7,500.00	0.00	7,500.00	0.00	0.00	0.00	100
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	138,624.60	141,118.09	14,254.70	126,013.82	0.00	0.00	15,104.27	89
20100	Social Security	8,594.73	8,594.73	879.59	7,489.46	0.00	0.00	1,105.27	87
20400	State Retirement	10,797.43	10,797.43	1,150.22	10,256.66	0.00	0.00	540.77	95
20600	Life Insurance	417.02	417.02	4.20	379.60	0.00	0.00	37.42	91
20700	Medical Insurance	20,820.00	21,320.00	209.76	12,411.16	0.00	0.00	8,908.84	58
21200	Employer Medicare	2,010.29	2,010.29	205.69	1,751.55	0.00	0.00	258.74	87
35500	Travel	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0
52400	In-Service/Staff Development	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	191,764.07	184,257.56	16,704.16	158,302.25	0.00	0.00	25,955.31	86
TOTALS:	Project: 4000 - Title IV	235,868.90	254,330.74	16,772.76	221,384.77	0.00	0.00	32,945.97	87

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FOR JUNE, 2023

PROJECT : 7000 - ARP HOMELESS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
59900	Other Charges	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
TOTALS:	Function: 71100 - Regular Instruction Program	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
Function : 72130 - Other Student Support									
39900	Other Contracted Services	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0
49900	Other Supplies & Materials	9,169.00	9,169.00	0.00	608.47	0.00	0.00	8,560.53	7
59900	Other Charges	5,281.52	5,281.52	0.00	0.00	0.00	0.00	5,281.52	0
TOTALS:	Function: 72130 - Other Student Support	34,450.52	34,450.52	0.00	608.47	0.00	0.00	33,842.05	2
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	4,069.90	4,069.90	0.00	0.00	0.00	0.00	4,069.90	0
20100	Social Security	252.33	252.33	0.00	0.00	0.00	0.00	252.33	0
20400	State Retirement	353.67	353.67	0.00	0.00	0.00	0.00	353.67	0
21200	Employer Medicare	59.01	59.01	0.00	0.00	0.00	0.00	59.01	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	4,734.91	4,734.91	0.00	0.00	0.00	0.00	4,734.91	0
Function : 72710 - Transportation									
39900	Other Contracted Services	3,930.00	3,930.00	0.00	0.00	0.00	0.00	3,930.00	0
TOTALS:	Function: 72710 - Transportation	3,930.00	3,930.00	0.00	0.00	0.00	0.00	3,930.00	0
TOTALS:	Project: 7000 - ARP Homeless	47,115.43	47,115.43	0.00	608.47	0.00	0.00	46,506.96	1

COLLIERVILLE SCHOOLS

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PROJECT : 8005 - CARL PERKINS

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71300 - Vocational Education Program									
19500	Sub Teachers-Certified	0.00	2,210.00	0.00	1,919.99	0.00	0.00	290.01	87
20100	Social Security	0.00	138.00	0.00	89.28	0.00	0.00	48.72	65
20400	State Retirement	0.00	200.00	0.00	0.00	0.00	0.00	200.00	0
21200	Employer Medicare	0.00	35.00	0.00	27.84	0.00	0.00	7.16	80
42900	Instructional Supplies & Materials	21,800.00	27,298.93	0.00	27,298.93	0.00	0.00	0.00	100
42903	Instructional Supplies & Materials - Consumables	43.92	43.92	0.00	0.00	0.00	0.00	43.92	0
49900	Other Supplies & Materials	29,529.00	28,518.00	12,640.00	28,518.00	0.00	0.00	0.00	100
59900	Other Charges	0.00	14,008.05	10,000.00	10,000.00	0.00	0.00	4,008.05	71
TOTALS:	Function: 71300 - Vocational Education Program	51,372.92	72,451.90	22,640.00	67,854.04	0.00	0.00	4,597.86	94
Function : 72130 - Other Student Support									
39900	Other Contracted Services	15,258.43	7,990.28	0.00	7,990.28	0.00	0.00	0.00	100
52400	In-Service/Staff Development	11,387.70	10,270.94	0.00	10,210.94	0.00	0.00	60.00	99
52403	Carl Perkins Travel (CTSO)	2,500.00	7,717.67	0.00	7,717.67	0.00	0.00	0.00	100
TOTALS:	Function: 72130 - Other Student Support	29,146.13	25,978.89	0.00	25,918.89	0.00	0.00	60.00	100
Function : 72230 - Vocational Education Program Support									
52400	In-Service/Staff Development	6,000.00	2,836.74	0.00	2,836.74	0.00	0.00	0.00	100
TOTALS:	Function: 72230 - Vocational Education Program Support	6,000.00	2,836.74	0.00	2,836.74	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	2,273.11	2,273.11	0.00	1,438.65	0.00	0.00	834.46	63
TOTALS:	Function: 99100 - Transfers Out	2,273.11	2,273.11	0.00	1,438.65	0.00	0.00	834.46	63
TOTALS:	Project: 8005 - Carl Perkins	88,792.16	103,540.64	22,640.00	98,048.32	0.00	0.00	5,492.32	95

COLLIERVILLE SCHOOLS

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PROJECT : 9000 - IDEA PART B

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
11600	Teachers	430,500.00	430,500.00	62,060.56	417,726.05	0.00	0.00	12,773.95	97
16300	Educational Assistants	616,150.00	616,150.00	27,557.21	582,786.47	0.00	0.00	33,363.53	95
18900	Other Salaries & Wages	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
18920	Other Salaries - CCEIS	190,000.00	203,061.60	26,688.32	182,409.67	0.00	0.00	20,651.93	90
20100	Social Security	64,614.00	64,615.00	5,556.42	56,281.75	0.00	0.00	8,333.25	87
20120	Social Security - CCEIS	12,886.00	12,885.00	1,654.79	10,695.58	0.00	0.00	2,189.42	83
20400	State Retirement	88,834.00	88,834.00	7,632.41	86,292.37	0.00	0.00	2,541.63	97
20420	Retirement - CCEIS	20,166.00	20,166.00	2,319.23	15,507.62	0.00	0.00	4,658.38	77
20600	Life Insurance	3,175.00	3,175.00	0.00	3,005.71	0.00	0.00	169.29	95
20620	Life Insurance - CCEIS	625.00	625.00	0.00	531.28	0.00	0.00	93.72	85
20700	Medical Insurance	68,772.09	220,325.09	0.00	202,677.56	0.00	0.00	17,647.53	92
20720	Medical Insurance - CCEIS	24,050.00	24,050.00	0.00	22,636.16	0.00	0.00	1,413.84	94
21200	Employer Medicare	15,086.00	15,086.00	1,299.47	13,161.72	0.00	0.00	1,924.28	87
21220	Medicare - CCEIS	3,014.00	3,014.00	387.01	2,501.41	0.00	0.00	512.59	83
31200	Contracts w Private Agencies	0.00	8,321.90	0.00	1,800.00	0.00	0.00	6,521.90	22
31201	Contracts w Private Agencies-Set Aside	59,557.15	61,235.25	1,680.00	33,513.41	0.00	0.00	27,721.84	55
42900	Instructional Supplies & Materials	6,500.00	47,150.09	0.00	15,343.68	0.00	0.00	31,806.41	33
42920	Instructional Supplies - IDEA-CCEIS	0.00	25,000.00	0.00	12,025.00	0.00	0.00	12,975.00	48
42930	Instructional Supplies-Compensatory Ed	0.00	27,674.91	0.00	27,674.91	0.00	0.00	0.00	100
72500	Special Education Equipment	0.00	16,965.00	0.00	347.91	0.00	0.00	16,617.09	2
TOTALS:	Function: 71200 - Special Education Program	1,613,929.24	1,888,833.84	136,835.42	1,686,918.26	0.00	0.00	201,915.58	89
Function : 72220 - Special Education Program Support									
18900	Other Salaries & Wages	86,500.00	86,500.00	12,991.70	84,446.00	0.00	0.00	2,054.00	98
19600	In-Service Training	0.00	14,000.00	5,680.00	7,680.00	0.00	0.00	6,320.00	55
19620	In-Service Training - CCEIS	10,000.00	12,000.00	6,400.00	12,000.00	0.00	0.00	0.00	100
20100	Social Security	6,750.00	6,626.00	1,151.98	5,701.28	0.00	0.00	924.72	86
20120	Social Security - CCEIS	620.00	744.00	402.41	730.53	0.00	0.00	13.47	98

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PROJECT : 9000 - IDEA PART B

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
20400	State Retirement	9,000.00	11,580.00	2,412.08	10,423.29	0.00	0.00	1,156.71	90
20420	Retirement - CCEIS	2,510.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20600	Life Insurance	255.00	255.00	0.00	253.60	0.00	0.00	1.40	99
21200	Employer Medicare	1,580.00	1,551.00	269.41	1,333.41	0.00	0.00	217.59	86
21220	Medicare - CCEIS	145.00	174.00	94.11	170.85	0.00	0.00	3.15	98
30800	Consultants	0.00	13,657.00	0.00	0.00	0.00	0.00	13,657.00	0
30820	Consultants - CCEIS	0.00	6,343.00	0.00	0.00	0.00	0.00	6,343.00	0
31000	Contracts w Otr Public Agencies	10,000.00	10,000.00	75.00	7,500.00	0.00	0.00	2,500.00	75
32200	Evaluation & Testing	2,000.00	15,000.00	0.00	2,000.00	0.00	0.00	13,000.00	13
39900	Other Contracted Services	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
52400	In-Service/Staff Development	10,000.00	56,107.79	807.41	1,264.79	0.00	0.00	54,843.00	2
52420	In-Service/Staff Development - CCEIS	0.00	33,000.00	7,581.07	26,547.97	0.00	0.00	6,452.03	80
79000	Other Equipment	1,661.45	47,773.98	0.00	0.00	0.00	0.00	47,773.98	0
79030	Other Equipment-Compensatory Ed	0.00	3,346.20	0.00	3,346.20	0.00	0.00	0.00	100
TOTALS:	Function: 72220 - Special Education Program Support	151,021.45	318,657.97	37,865.17	163,397.92	0.00	0.00	155,260.05	51
Function : 72710 - Transportation									
31200	Contracts w Private Agencies	7,407.08	25,000.00	0.00	2,472.95	0.00	0.00	22,527.05	10
TOTALS:	Function: 72710 - Transportation	7,407.08	25,000.00	0.00	2,472.95	0.00	0.00	22,527.05	10
Function : 99100 - Transfers Out									
50400	Indirect Cost	35,413.93	47,382.45	0.00	33,351.22	0.00	0.00	14,031.23	70
59020	Transfer to Other Funds-CCEIS	0.00	89,248.43	0.00	37,333.32	0.00	0.00	51,915.11	42
TOTALS:	Function: 99100 - Transfers Out	35,413.93	136,630.88	0.00	70,684.54	0.00	0.00	65,946.34	52
TOTALS:	Project: 9000 - IDEA PART B	1,807,771.70	2,369,122.69	174,700.59	1,923,473.67	0.00	0.00	445,649.02	81

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PROJECT : 9010 - ARP IDEA PART B

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
12800	Homebound Teachers	72,200.00	77,650.00	12,051.46	77,621.00	0.00	0.00	29.00	100
16300	Educational Assistants	98,500.00	68,266.32	2,483.91	61,892.76	0.00	0.00	6,373.56	91
20100	Social Security	10,678.00	9,150.00	901.22	8,251.33	0.00	0.00	898.67	90
20400	State Retirement	14,757.00	12,270.00	1,244.01	11,427.87	0.00	0.00	842.13	93
20600	Life Insurance	503.50	450.00	0.00	412.98	0.00	0.00	37.02	92
20700	Medical Insurance	21,000.00	16,783.68	0.00	16,783.68	0.00	0.00	0.00	100
21200	Employer Medicare	2,275.00	2,150.00	210.77	1,929.79	0.00	0.00	220.21	90
31200	Contracts w Private Agencies	5,624.72	5,624.72	0.00	5,624.72	0.00	0.00	0.00	100
42900	Instructional Supplies & Materials	3,144.00	6,144.00	0.00	6,144.00	0.00	0.00	0.00	100
72500	Special Education Equipment	14,883.45	30,876.95	0.00	30,876.45	0.00	0.00	0.50	100
TOTALS:	Function: 71200 - Special Education Program	243,565.67	229,365.67	16,891.37	220,964.58	0.00	0.00	8,401.09	96
Function : 72220 - Special Education Program Support									
35500	Travel	0.00	1,000.00	66.99	822.07	0.00	0.00	177.93	82
79000	Other Equipment	4,800.00	18,000.00	0.00	18,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 72220 - Special Education Program Support	4,800.00	19,000.00	66.99	18,822.07	0.00	0.00	177.93	99
Function : 99100 - Transfers Out									
59020	Transfer to Other Funds-CCEIS	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100
TOTALS:	Project: 9010 - ARP IDEA PART B	248,365.81	248,365.81	16,958.36	239,786.79	0.00	0.00	8,579.02	97

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PROJECT : 9100 - IDEA PRESCHOOL INCENTIVE

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
18900	Other Salaries & Wages	0.00	5,375.00	0.00	0.00	0.00	0.00	5,375.00	0
18901	Bus Assistants	3,000.00	4,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00	50
20100	Social Security	0.00	333.30	123.98	123.98	0.00	0.00	209.32	37
20101	Social Security-PPPS Set-Aside	186.00	248.00	0.00	0.00	0.00	0.00	248.00	0
20400	State Retirement	0.00	467.75	157.38	157.38	0.00	0.00	310.37	34
20401	State Retirement-PPPS Set-Aside	309.00	412.00	0.00	0.00	0.00	0.00	412.00	0
21200	Employer Medicare	0.00	82.70	28.99	28.99	0.00	0.00	53.71	35
21201	Employer Medicare-PPPS Set Aside	43.50	60.00	0.00	0.00	0.00	0.00	60.00	0
31201	Contracts w Private Agencies-Set Aside	3,981.10	9,641.87	0.00	9,641.87	0.00	0.00	0.00	100
42900	Instructional Supplies & Materials	4,136.81	4,136.81	0.00	261.98	0.00	0.00	3,874.83	6
49900	Other Supplies & Materials	4,000.00	4,000.00	0.00	2,021.77	0.00	0.00	1,978.23	51
72500	Special Education Equipment	6,973.64	6,973.64	0.00	2,535.78	0.00	0.00	4,437.86	36
TOTALS:	Function: 71200 - Special Education Program	22,630.05	35,731.07	2,310.35	16,771.75	0.00	0.00	18,959.32	47
Function : 72220 - Special Education Program Support									
52400	In-Service/Staff Development	10,512.44	14,335.25	0.00	7,529.95	0.00	0.00	6,805.30	53
79000	Other Equipment	0.00	20,431.06	0.00	7,944.95	0.00	0.00	12,486.11	39
TOTALS:	Function: 72220 - Special Education Program Support	10,512.44	34,766.31	0.00	15,474.90	0.00	0.00	19,291.41	45
Function : 99100 - Transfers Out									
50400	Indirect Cost	420.51	420.51	0.00	389.11	0.00	0.00	31.40	93
TOTALS:	Function: 99100 - Transfers Out	420.51	420.51	0.00	389.11	0.00	0.00	31.40	93
TOTALS:	Project: 9100 - IDEA PRESCHOOL INCENTIVE	33,563.00	70,917.89	2,310.35	32,635.76	0.00	0.00	38,282.13	46

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PROJECT : 9110 - ARP IDEA PRESCHOOL

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
31200	Contracts w Private Agencies	337.11	337.11	0.00	0.00	0.00	0.00	337.11	0
49900	Other Supplies & Materials	1,497.51	1,497.51	0.00	0.00	0.00	0.00	1,497.51	0
TOTALS:	Function: 71200 - Special Education Program	1,834.62	1,834.62	0.00	0.00	0.00	0.00	1,834.62	0
TOTALS:	Project: 9110 - ARP IDEA PRESCHOOL	1,834.62	1,834.62	0.00	0.00	0.00	0.00	1,834.62	0

COLLIERVILLE SCHOOLS

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PROJECT : 9350 - ESSER GRANT 2.0

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
16300	Educational Assistants	139,115.76	139,115.76	6,819.40	137,101.01	0.00	0.00	2,014.75	99
18900	Other Salaries & Wages	233,943.15	96,668.49	38,655.00	38,655.00	0.00	0.00	58,013.49	40
20100	Social Security	24,125.18	14,618.63	2,830.05	10,542.91	0.00	0.00	4,075.72	72
20400	State Retirement	33,814.16	20,257.16	3,755.68	14,074.34	0.00	0.00	6,182.82	69
20600	Life Insurance	417.35	417.35	0.00	416.50	0.00	0.00	0.85	100
20700	Medical Insurance	42,000.00	8,718.00	0.00	8,560.10	0.00	0.00	157.90	98
21200	Employer Medicare	5,642.18	3,382.18	661.91	2,465.78	0.00	0.00	916.40	73
39945	Other Contr Services-TN All Corp	0.00	164,502.75	4,400.00	164,502.38	0.00	0.00	0.37	100
42900	Instructional Supplies & Materials	0.00	30,611.95	0.00	12,333.75	0.00	0.00	18,278.20	40
47100	Software	122,000.00	121,834.00	0.00	121,834.00	0.00	0.00	0.00	100
TOTALS:	Function: 71100 - Regular Instruction Program	601,057.78	600,126.27	57,122.04	510,485.77	0.00	0.00	89,640.50	85
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	0.00	10,000.00	0.00	6,228.00	0.00	0.00	3,772.00	62
TOTALS:	Function: 72210 - Regular Instruction Program Support	0.00	10,000.00	0.00	6,228.00	0.00	0.00	3,772.00	62
Function : 72610 - Operation of Plant									
41000	Custodial Supplies	29,637.00	9,637.00	8,922.28	8,922.28	0.00	0.00	714.72	93
72000	Plant Operation Equipment	207,369.73	154,285.73	75,325.40	136,641.45	0.00	0.00	17,644.28	89
TOTALS:	Function: 72610 - Operation of Plant	237,006.73	163,922.73	84,247.68	145,563.73	0.00	0.00	18,359.00	89
Function : 76100 - Regular Capital Outlay									
70700	Building Improvements	140,000.00	206,684.00	102,660.00	206,683.30	0.00	0.00	0.70	100
TOTALS:	Function: 76100 - Regular Capital Outlay	140,000.00	206,684.00	102,660.00	206,683.30	0.00	0.00	0.70	100

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EXPENSES BY FUNCTION

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PROJECT : 9350 - ESSER GRANT 2.0

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 99100 - Transfers Out									
50400	Indirect Cost	112,200.59	109,532.10	52,171.19	52,171.19	0.00	0.00	57,360.91	48
TOTALS:	Function: 99100 - Transfers Out	112,200.59	109,532.10	52,171.19	52,171.19	0.00	0.00	57,360.91	48
TOTALS:	Project: 9350 - ESSER GRANT 2.0	1,090,265.10	1,090,265.10	296,200.91	921,131.99	0.00	0.00	169,133.11	84

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PROJECT : 9351 - MATH IMPLEMENTATION GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
39900	Other Contracted Services	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100
TOTALS:	Project: 9351 - Math Implementation Grant	71,250.00	71,250.00	0.00	71,250.00	0.00	0.00	0.00	100

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PROJECT : 9360 - ESSER GRANT 3.0

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
11645	Teachers-TN All Corp	960,000.00	960,000.00	65,064.46	446,786.70	0.00	0.00	513,213.30	47
16340	Educ Assistants - Learning Loss	0.00	0.00	17,607.55	358,286.79	0.00	0.00	-358,286.79	0
16345	Educational Asst-TN All Corp	800,000.00	800,000.00	0.00	0.00	0.00	0.00	800,000.00	0
18945	Other Salaries & Wages-TN All Corp	164,685.71	84,685.71	0.00	0.00	0.00	0.00	84,685.71	0
19500	Sub Teachers-Certified	500,000.00	500,000.00	10,272.00	187,624.00	0.00	0.00	312,376.00	38
20100	Social Security	31,000.00	31,000.00	2,653.86	13,271.07	0.00	0.00	17,728.93	43
20145	Social Security-TN All Corp	119,330.51	119,330.51	3,108.68	45,258.45	0.00	0.00	74,072.06	38
20400	State Retirement	0.00	0.00	2,731.66	2,731.66	0.00	0.00	-2,731.66	0
20445	State Retirement-TN All Corp	167,255.19	167,255.19	4,125.11	62,946.31	0.00	0.00	104,308.88	38
20600	Life Insurance	1,500.00	1,500.00	0.00	543.65	0.00	0.00	956.35	36
20645	Life Insurance-TN All Corp	5,280.00	5,280.00	54.72	2,984.22	0.00	0.00	2,295.78	57
20700	Medical Insurance	124,200.00	124,200.00	0.00	18,182.32	0.00	0.00	106,017.68	15
20745	Medical Insurance-TN All Corp	344,922.24	344,922.24	0.00	81,548.68	0.00	0.00	263,373.56	24
21200	Employer Medicare	7,250.00	7,250.00	620.66	3,103.72	0.00	0.00	4,146.28	43
21245	Employer Medicare-TN All Corp	27,907.94	27,907.94	672.33	9,928.98	0.00	0.00	17,978.96	36
42945	Instructional Supplies-TN All Corp	52,000.00	132,000.00	0.00	69,813.19	0.00	0.00	62,186.81	53
47145	Software-TN All Corp	57,500.00	57,500.00	705.00	29,455.00	0.00	0.00	28,045.00	51
TOTALS:	Function: 71100 - Regular Instruction Program	3,362,831.59	3,362,831.59	107,616.03	1,332,464.74	0.00	0.00	2,030,366.85	40
Function : 71200 - Special Education Program									
18900	Other Salaries & Wages	20,000.00	20,000.00	0.00	2,135.00	0.00	0.00	17,865.00	11
20100	Social Security	1,240.00	1,240.00	0.00	131.51	0.00	0.00	1,108.49	11
20400	State Retirement	1,738.00	1,738.00	0.00	174.33	0.00	0.00	1,563.67	10
21200	Employer Medicare	290.00	290.00	0.00	30.75	0.00	0.00	259.25	11
42900	Instructional Supplies & Materials	9,232.00	9,232.00	0.00	0.00	0.00	0.00	9,232.00	0

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PROJECT : 9360 - ESSER GRANT 3.0

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49900	Other Supplies & Materials	2,000.00	2,000.00	0.00	1,997.50	0.00	0.00	2.50	100
TOTALS:	Function: 71200 - Special Education Program	34,500.00	34,500.00	0.00	4,469.09	0.00	0.00	30,030.91	13
Function : 72130 - Other Student Support									
12300	Guidance Personnel	127,002.00	127,002.00	9,803.02	63,501.00	0.00	0.00	63,501.00	50
20100	Social Security	7,874.12	7,874.12	607.81	3,833.58	0.00	0.00	4,040.54	49
20400	State Retirement	11,036.47	11,036.47	851.88	5,518.21	0.00	0.00	5,518.26	50
20600	Life Insurance	381.01	381.01	0.00	192.00	0.00	0.00	189.01	50
20700	Medical Insurance	14,000.00	14,000.00	0.00	0.00	0.00	0.00	14,000.00	0
21200	Employer Medicare	1,841.53	1,841.53	142.15	896.57	0.00	0.00	944.96	49
TOTALS:	Function: 72130 - Other Student Support	162,135.13	162,135.13	11,404.86	73,941.36	0.00	0.00	88,193.77	46
Function : 72210 - Regular Instruction Program Support									
10500	Supervisor/Director	226,244.00	226,244.00	8,701.69	113,122.00	0.00	0.00	113,122.00	50
20100	Social Security	13,753.16	13,753.16	539.54	6,550.96	0.00	0.00	7,202.20	48
20400	State Retirement	19,660.60	19,660.60	756.18	9,830.34	0.00	0.00	9,830.26	50
20600	Life Insurance	678.00	678.00	0.00	340.60	0.00	0.00	337.40	50
20700	Medical Insurance	18,000.00	18,000.00	0.00	12,216.20	0.00	0.00	5,783.80	68
21200	Employer Medicare	3,280.54	3,280.54	126.18	1,532.11	0.00	0.00	1,748.43	47
47145	Software-TN All Corp	60,645.36	60,645.36	0.00	29,900.00	0.00	0.00	30,745.36	49
TOTALS:	Function: 72210 - Regular Instruction Program Support	342,261.66	342,261.66	10,123.59	173,492.21	0.00	0.00	168,769.45	51
Function : 72510 - Fiscal Services									
11900	Accountants/Bookkeepers	50,505.00	50,505.00	3,885.00	50,311.49	0.00	0.00	193.51	100
20100	Social Security	3,131.31	3,131.31	240.88	2,952.38	0.00	0.00	178.93	94
20400	State Retirement	4,388.88	4,388.88	307.70	3,984.77	0.00	0.00	404.11	91
20600	Life Insurance	151.52	151.52	0.00	153.00	0.00	0.00	-1.48	101
20700	Medical Insurance	7,000.00	7,000.00	0.00	6,993.20	0.00	0.00	6.80	100
21200	Employer Medicare	732.32	732.32	56.34	690.42	0.00	0.00	41.90	94
TOTALS:	Function: 72510 - Fiscal Services	65,909.03	65,909.03	4,489.92	65,085.26	0.00	0.00	823.77	99

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PROJECT : 9360 - ESSER GRANT 3.0

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72610 - Operation of Plant									
72000	Plant Operation Equipment	150,201.04	313,669.99	0.00	229,929.95	0.00	0.00	83,740.04	73
TOTALS:	Function: 72610 - Operation of Plant	150,201.04	313,669.99	0.00	229,929.95	0.00	0.00	83,740.04	73
Function : 76100 - Regular Capital Outlay									
30400	Architects	0.00	52,800.00	3,342.85	16,028.55	0.00	0.00	36,771.45	30
32100	Engineering Services	0.00	60,327.50	0.00	0.00	0.00	0.00	60,327.50	0
33100	Legal Services	0.00	6,758.00	6,757.50	6,757.50	0.00	0.00	0.50	100
59900	Other Charges	0.00	8,317.00	8,317.00	8,317.00	0.00	0.00	0.00	100
70600	Building Construction	0.00	5,922,347.50	197,940.68	344,837.62	0.00	0.00	5,577,509.88	6
70700	Building Improvements	6,828,577.97	606,241.02	0.00	352,905.92	0.00	0.00	253,335.10	58
79900	Other Capital Outlay	0.00	16,118.00	0.00	11,117.87	0.00	0.00	5,000.13	69
TOTALS:	Function: 76100 - Regular Capital Outlay	6,828,577.97	6,672,909.02	216,358.03	739,964.46	0.00	0.00	5,932,944.56	11
Function : 99100 - Transfers Out									
50400	Indirect Cost	705,842.69	705,842.69	271,920.85	271,920.85	0.00	0.00	433,921.84	39
TOTALS:	Function: 99100 - Transfers Out	705,842.69	705,842.69	271,920.85	271,920.85	0.00	0.00	433,921.84	39
TOTALS:	Project 9360 - ESSER GRANT 3.0	11,652,259.11	11,660,059.11	621,913.28	2,891,267.92	0.00	0.00	8,768,791.19	25

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PROJECT : 9370 - INNOVATIVE HIGH SCHOOLS GRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71300 - Vocational Education Program									
11600	Teachers	114,000.00	114,000.00	6,574.39	110,971.44	0.00	0.00	3,028.56	97
20100	Social Security	7,100.00	7,100.00	407.62	6,916.02	0.00	0.00	183.98	97
20400	State Retirement	9,000.00	9,000.00	517.40	8,733.17	0.00	0.00	266.83	97
20600	Life Insurance	345.00	345.00	0.00	222.40	0.00	0.00	122.60	64
20700	Medical Insurance	34,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0
21200	Employer Medicare	1,700.00	1,700.00	95.34	1,617.51	0.00	0.00	82.49	95
33600	Maint & Repair-Equipment	12,000.00	221,000.00	220,910.00	220,910.00	0.00	0.00	90.00	100
42900	Instructional Supplies & Materials	205,211.29	13,711.29	0.00	10,707.64	0.00	0.00	3,003.65	78
49900	Other Supplies & Materials	185,000.00	6,264.80	0.00	5,264.80	0.00	0.00	1,000.00	84
59900	Other Charges	0.00	52,000.00	51,365.80	51,365.80	0.00	0.00	634.20	99
73000	Vocational Equipment	545,000.00	527,100.00	38,711.00	520,321.85	0.00	0.00	6,778.15	99
TOTALS:	Function: 71300 - Vocational Education Program	1,113,456.29	952,221.09	318,581.55	937,030.63	0.00	0.00	15,190.46	98
Function : 72130 - Other Student Support									
39900	Other Contracted Services	500,000.00	650,000.00	0.00	649,796.00	0.00	0.00	204.00	100
49900	Other Supplies & Materials	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
52400	In-Service/Staff Development	10,000.00	22,235.20	0.00	22,235.20	0.00	0.00	0.00	100
TOTALS:	Function: 72130 - Other Student Support	511,000.00	672,235.20	0.00	672,031.20	0.00	0.00	204.00	100
TOTALS:	Project: 9370 - Innovative High Schools Grant	1,624,456.29	1,624,456.29	318,581.55	1,609,061.83	0.00	0.00	15,394.46	99

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PROJECT : 9371 - INNOVATIVE SCHOOL MODELS

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71300 - Vocational Education Program									
11600	Teachers	65,000.00	65,000.00	0.00	0.00	0.00	0.00	65,000.00	0
12300	Guidance Personnel	53,000.00	53,000.00	0.00	0.00	0.00	0.00	53,000.00	0
20100	Social Security	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
20400	State Retirement	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
20600	Life Insurance	450.00	450.00	0.00	0.00	0.00	0.00	450.00	0
20700	Medical Insurance	29,500.00	29,500.00	0.00	0.00	0.00	0.00	29,500.00	0
21200	Employer Medicare	1,580.00	1,580.00	0.00	0.00	0.00	0.00	1,580.00	0
42900	Instructional Supplies & Materials	183,401.25	183,401.25	0.00	100,800.00	0.00	0.00	82,601.25	55
42903	Instructional Supplies & Materials - Consumables	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
49900	Other Supplies & Materials	25,000.00	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0
52400	In-Service/Staff Development	36,000.00	36,000.00	2,250.00	2,250.00	0.00	0.00	33,750.00	6
59900	Other Charges	1,029,268.75	1,029,268.75	0.00	0.00	0.00	0.00	1,029,268.75	0
73000	Vocational Equipment	440,800.00	445,700.00	177,911.00	229,488.81	0.00	0.00	216,211.19	51
TOTALS:	Function: 71300 - Vocational Education Program	1,880,000.00	1,888,900.00	180,161.00	332,538.81	0.00	0.00	1,556,361.19	18
Function : 72210 - Regular Instruction Program Support									
79000	Other Equipment	10,000.00	10,000.00	0.00	919.96	0.00	0.00	9,080.04	9
TOTALS:	Function: 72210 - Regular Instruction Program Support	10,000.00	10,000.00	0.00	919.96	0.00	0.00	9,080.04	9
Function : 72710 - Transportation									
39900	Other Contracted Services	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
TOTALS:	Function: 72710 - Transportation	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
Function : 76100 - Regular Capital Outlay									
79000	Other Equipment	100,000.00	91,100.00	0.00	0.00	0.00	0.00	91,100.00	0
TOTALS:	Function: 76100 - Regular Capital Outlay	100,000.00	91,100.00	0.00	0.00	0.00	0.00	91,100.00	0
TOTALS:	Project: 9371 - Innovative School Models	2,000,000.00	2,000,000.00	180,161.00	333,458.77	0.00	0.00	1,666,541.23	17

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PROJECT : 9380 - TN ALL CORPS GRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
39945	Other Contr Services-TN All Corp	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100
TOTALS:	Project: 9380 - TN ALL CORPS GRANT	507,056.62	507,056.62	0.00	507,056.62	0.00	0.00	0.00	100

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PROJECT : 9390 - FISCAL PRE-MONITORING SUPPORTS GRANT

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Function : 72510 - Fiscal Services									
39900	Other Contracted Services	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100
TOTALS:	Function: 72510 - Fiscal Services	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100
TOTALS:	Project: 9390 - Fiscal Pre-Monitoring Supports Grant	46,200.00	46,200.00	0.00	46,200.00	0.00	0.00	0.00	100

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PROJECT : 9410 - EPIDEMIOLOGY AND LABORATORY CAPACITY GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
10500	Supervisor/Director	95,509.00	95,509.00	7,346.85	94,273.97	0.00	0.00	1,235.03	99
13100	Medical Personnel	603,121.00	641,557.00	88,598.00	634,831.23	0.00	0.00	6,725.77	99
18900	Other Salaries & Wages	342,660.00	350,442.74	21,553.60	334,846.17	0.00	0.00	15,596.57	96
20100	Social Security	63,620.00	68,000.00	7,284.91	60,464.97	0.00	0.00	7,535.03	89
20400	State Retirement	86,410.00	98,200.00	9,597.75	89,501.86	0.00	0.00	8,698.14	91
20600	Life Insurance	3,010.00	3,120.00	0.00	3,054.96	0.00	0.00	65.04	98
20700	Medical Insurance	159,000.00	166,972.00	0.00	166,914.80	0.00	0.00	57.20	100
21200	Employer Medicare	14,950.00	15,750.00	1,703.70	14,141.24	0.00	0.00	1,608.76	90
35500	Travel	1,000.00	963.40	54.56	554.83	0.00	0.00	408.57	58
41300	Drugs & Medical Supplies	8,000.00	3,500.00	0.00	2,714.00	0.00	0.00	786.00	78
52400	In-Service/Staff Development	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0
59900	Other Charges	2,000.00	4,505.00	2,975.83	4,505.00	0.00	0.00	0.00	100
79000	Other Equipment	44,508.40	12,495.00	0.00	12,495.00	0.00	0.00	0.00	100
TOTALS:	Function: 72120 - Health Services	1,427,788.40	1,461,014.14	139,115.20	1,418,298.03	0.00	0.00	42,716.11	97
Function : 72130 - Other Student Support									
12300	Guidance Personnel	0.00	62,628.00	6,862.57	63,322.78	0.00	0.00	-694.78	101
13000	Social Workers	157,120.00	10,560.76	-158.70	9,166.80	0.00	0.00	1,393.96	87
20100	Social Security	10,000.00	4,562.00	419.89	4,619.64	0.00	0.00	-57.64	101
20400	State Retirement	13,000.00	5,782.00	526.49	5,708.50	0.00	0.00	73.50	99
20600	Life Insurance	500.00	215.00	-4.20	198.82	0.00	0.00	16.18	92
20700	Medical Insurance	14,000.00	1,625.00	-209.76	1,398.64	0.00	0.00	226.36	86
21200	Employer Medicare	2,300.00	1,064.00	98.21	1,045.43	0.00	0.00	18.57	98
35500	Travel	0.00	1,500.00	95.57	748.86	0.00	0.00	751.14	50
39900	Other Contracted Services	0.00	75,757.50	0.00	75,757.50	0.00	0.00	0.00	100
TOTALS:	Function: 72130 - Other Student Support	196,920.00	163,694.26	7,630.07	161,966.97	0.00	0.00	1,727.29	99
TOTALS:	Project: 9410 - Epldemiology and Laboratory Capacity Grant	1,624,708.40	1,624,708.40	146,745.27	1,580,265.00	0.00	0.00	44,443.40	97

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PROJECT : 9420 - RESILIENT SCHOOL COMMUNITIES GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72130 - Other Student Support									
13000	Social Workers	65,118.00	65,118.00	7,513.60	63,101.03	0.00	0.00	2,016.97	97
20100	Social Security	4,037.32	4,037.32	465.84	3,647.55	0.00	0.00	389.77	90
20400	State Retirement	5,124.79	5,124.79	595.08	4,997.62	0.00	0.00	127.17	98
20600	Life Insurance	196.50	196.50	0.00	196.60	0.00	0.00	-0.10	100
20700	Medical Insurance	7,000.00	7,000.00	0.00	6,993.20	0.00	0.00	6.80	100
21200	Employer Medicare	944.21	944.21	108.96	888.10	0.00	0.00	56.11	94
49900	Other Supplies & Materials	15,000.00	15,000.00	0.00	14,950.85	0.00	0.00	49.15	100
TOTALS:	Function: 72130 - Other Student Support	97,420.82	97,420.82	8,683.48	94,774.95	0.00	0.00	2,645.87	97
Function : 72210 - Regular Instruction Program Support									
35500	Travel	891.36	891.36	36.61	497.02	0.00	0.00	394.34	56
52400	In-Service/Staff Development	19,000.00	19,000.00	0.00	5,386.20	0.00	0.00	13,613.80	28
TOTALS:	Function: 72210 - Regular Instruction Program Support	19,891.36	19,891.36	36.61	5,883.22	0.00	0.00	14,008.14	30
TOTALS:	Project: 9420 - Resilient School Communities Grant	117,312.18	117,312.18	8,720.09	100,658.17	0.00	0.00	16,654.01	86

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FOR JUNE, 2023

PROJECT : 9510 - EARLY LITERACY NETWORK GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
39900	Other Contracted Services	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 9510 - Early Literacy Network Grant	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 520936

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PROJECT : 9520 - LITERACY TRAINING TEACHER STIPEND GRANT (PK-5)

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
18900	Other Salaries & Wages	13,000.00	13,000.00	0.00	11,223.00	0.00	0.00	1,777.00	86
20100	Social Security	0.00	0.00	0.00	695.81	0.00	0.00	-695.81	0
20400	State Retirement	0.00	0.00	0.00	918.49	0.00	0.00	-918.49	0
21200	Employer Medicare	0.00	0.00	0.00	162.70	0.00	0.00	-162.70	0
TOTALS:	Function: 71100 - Regular Instruction Program	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 9520 - Literacy Training Teacher Stipend Grant (PK-5)	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	100

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BATCH QUEUE ID 520936

FOR JUNE, 2023

PROJECT : 9521 - LITERACY TRAINING TEACHER STIPEND GRANT(5-12)

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
18900	Other Salaries & Wages	34,000.00	44,000.00	0.00	37,954.47	0.00	0.00	6,045.53	86
20100	Social Security	0.00	0.00	0.00	2,353.12	0.00	0.00	-2,353.12	0
20400	State Retirement	0.00	0.00	0.00	3,142.19	0.00	0.00	-3,142.19	0
21200	Employer Medicare	0.00	0.00	0.00	550.22	0.00	0.00	-550.22	0
TOTALS:	Function: 71100 - Regular Instruction Program	34,000.00	44,000.00	0.00	44,000.00	0.00	0.00	0.00	100
TOTALS:	Project 9521 - Literacy Training Teacher Stipend Grant(5-12)	34,000.00	44,000.00	0.00	44,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 520936

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	24,145,832.37	25,347,484.77	2,336,774.52	13,538,478.84	0.00	0.00	11,809,005.93	53

DISCRETIONARY GRANTS

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8010 - VOLUNTARY PRE-K

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	190,136.72	190,136.72	17,477.06	182,230.06	0.00	0.00	7,906.66	96
TOTALS:	Project 8010 - VOLUNTARY PRE-K	190,136.72	190,136.72	17,477.06	182,230.06	0.00	0.00	7,906.66	96

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8020 - COORDINATED SCHOOL HEALTH

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46591	Coordinated School Health	90,000.00	90,000.00	7,960.57	68,867.58	0.00	0.00	21,132.42	77
TOTALS:	Project 8020 - COORDINATED SCHOOL HEALTH	90,000.00	90,000.00	7,960.57	68,867.58	0.00	0.00	21,132.42	77

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8030 - SAFE SCHOOLS GRANT

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46981	Safe Schools	216,193.52	216,193.52	38,551.34	165,521.08	0.00	0.00	50,672.44	77
TOTALS:	Project: 8030 - Safe Schools Grant	216,193.52	216,193.52	38,551.34	165,521.08	0.00	0.00	50,672.44	77

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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PROJECT : 8036 - AMERICA'S FARMERS GROW

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
TOTALS:	Project: 8036 - America's Farmers Grow	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8042 - YOUTH RISK BEHAVIOR SURVEY

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	250.00	250.00	0.00	250.00	0.00	0.00	0.00	100
TOTALS:	Project: 8042 - YOUTH RISK BEHAVIOR SURVEY	250.00	250.00	0.00	250.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8043 - DONATIONS - GREENHOUSE PROJECT AT CMS

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	3,473.00	3,473.00	0.00	0.00	0.00	0.00	3,473.00	0
TOTALS:	Project 8043 - Donations - Greenhouse Project at CMS	3,473.00	3,473.00	0.00	0.00	0.00	0.00	3,473.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8046 - FAMILY RESOURCE/RACE 4 THE VILLE

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	13,880.54	24,885.54	0.00	11,005.00	0.00	0.00	13,880.54	44
TOTALS:	Project: 8046 - Family Resource/Race 4 the Ville	13,880.54	24,885.54	0.00	11,005.00	0.00	0.00	13,880.54	44

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8047 - DONATIONS-AUDITORIUM SEATS (CHS)

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
TOTALS:	Project: 8047 - Donations-Auditorium Seats (CHS)	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8048 - PD FOR TEACHERS

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	6,173.13	11,123.13	0.00	4,950.00	0.00	0.00	6,173.13	45
TOTALS:	Project: 8048 - PD for Teachers	6,173.13	11,123.13	0.00	4,950.00	0.00	0.00	6,173.13	45

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8049 - VPK DONATIONS

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	208.97	208.97	0.00	0.00	0.00	0.00	208.97	0
TOTALS:	Project: 8049 - VPK Donations	208.97	208.97	0.00	0.00	0.00	0.00	208.97	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8050 - DONATION-WCMS GREENHOUSE PROJECT

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	11,500.00	11,500.00	0.00	0.00	0.00	0.00	11,500.00	0
TOTALS:	Project: 8050 - DONATION-WCMS GREENHOUSE PROJECT	11,500.00	11,500.00	0.00	0.00	0.00	0.00	11,500.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8087 - COLLIERVILLE ROTARY FOUNDATION GRANT

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 8087 - Collierville Rotary Foundation Grant	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8098 - CPR TRAINING PROJECT

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	459.00	459.00	0.00	0.00	0.00	0.00	459.00	0
TOTALS:	Project 8098 - CPR Training Project	459.00	459.00	0.00	0.00	0.00	0.00	459.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8200 - ATHLETIC FUND

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	10,000.00	143,470.00	-81,460.21	71,073.79	0.00	0.00	72,396.21	50
TOTALS:	Project: 8200 - Athletic Fund	10,000.00	143,470.00	-81,460.21	71,073.79	0.00	0.00	72,396.21	50

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8300 - SODEXO SCHOLARSHIP

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	20,512.50	20,512.50	0.00	0.00	0.00	0.00	20,512.50	0
TOTALS:	Project: 8300 - SODEXO SCHOLARSHIP	20,512.50	20,512.50	0.00	0.00	0.00	0.00	20,512.50	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8320 - BRYAN GATLIN MEMORIAL SCHOLARSHIP

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	8,713.00	8,713.00	0.00	0.00	0.00	0.00	8,713.00	0
TOTALS:	Project: 8320 - BRYAN GATLIN MEMORIAL SCHOLARSHIP	8,713.00	8,713.00	0.00	0.00	0.00	0.00	8,713.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8330 - GARRETT HELMS MEMORIAL FUND

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	18,088.20	19,213.20	0.00	1,625.00	0.00	0.00	17,588.20	8
TOTALS:	Project: 8330 - GARRETT HELMS MEMORIAL FUND	18,088.20	19,213.20	0.00	1,625.00	0.00	0.00	17,588.20	8

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8340 - HART FAMILY MEMORIAL DONATION

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	153.94	153.94	0.00	0.00	0.00	0.00	153.94	0
TOTALS:	Project: 8340 - HART FAMILY MEMORIAL DONATION	153.94	153.94	0.00	0.00	0.00	0.00	153.94	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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PROJECT : 8350 - CHRISTOPHER DUFOUR MEMORIAL SCHOLARSHIP

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	6,326.34	6,326.34	400.00	800.00	0.00	0.00	5,526.34	13
TOTALS:	Project: 8350 - CHRISTOPHER DUFOUR MEMORIAL SCHOLARSHIP	6,326.34	6,326.34	400.00	800.00	0.00	0.00	5,526.34	13

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

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FOR JUNE, 2023

PROJECT : 8360 - CHS HORT SCIENCE/C/VILLE CHAMBER COMMERCE DONATION

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	103.00	103.00	0.00	0.00	0.00	0.00	103.00	0
TOTALS:	Project: 8360 - CHS HORT SCIENCE/C/VILLE CHAMBER COMMERCE DONATION	103.00	103.00	0.00	0.00	0.00	0.00	103.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520938

FOR JUNE, 2023

PROJECT : 8370 - DRAGON GAMES

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	8,269.82	17,828.69	0.00	10,108.87	0.00	0.00	7,719.82	57
TOTALS:	Project: 8370 - Dragon Games	8,269.82	17,828.69	0.00	10,108.87	0.00	0.00	7,719.82	57

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

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FOR JUNE, 2023

PROJECT : 8710 - LEARNING CAMPS

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	0.00	172,800.59	0.00	0.00	0.00	0.00	172,800.59	0
TOTALS:	Project: 8710 - Learning Camps	0.00	172,800.59	0.00	0.00	0.00	0.00	172,800.59	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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PROJECT : 8800 - RESPONSE TO DISPROPORTIONALITY-IDEA PART B

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47590	Other Federal Thru State	18,187.30	0.00	0.00	0.00	0.00	0.00	0.00	0
49800	Transfers In	0.00	89,248.43	0.00	37,333.32	0.00	0.00	51,915.11	42
TOTALS:	Project: 8800 - RESPONSE TO DISPROPORTIONALITY- IDEA PART B	18,187.30	89,248.43	0.00	37,333.32	0.00	0.00	51,915.11	42

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

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FOR JUNE, 2023

PROJECT : 8810 - RESPONSE TO DISP-ARP IDEA

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49800	Transfers In	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100
TOTALS:	Project 8810 - RESPONSE TO DISP- ARP IDEA	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	632,129.12	1,036,099.71	-17,071.24	557,764.84	0.00	0.00	478,334.87	54

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 520939

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PROJECT : 8010 - VOLUNTARY PRE-K

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 73400 - Early Childhood Education									
11600	Teachers	118,307.00	118,307.00	4,683.22	118,307.00	0.00	0.00	0.00	100
16300	Educational Assistants	42,667.00	42,667.00	0.00	42,667.00	0.00	0.00	0.00	100
20100	Social Security	10,848.00	10,848.00	1,669.82	10,848.00	0.00	0.00	0.00	100
20400	State Retirement	13,358.00	13,358.00	1,020.37	13,358.00	0.00	0.00	0.00	100
20600	Life Insurance	530.00	530.00	0.00	530.00	0.00	0.00	0.00	100
21200	Employer Medicare	2,537.00	2,537.00	390.55	2,537.00	0.00	0.00	0.00	100
21700	Retirement - Hybrid Stabilization	1,889.72	1,889.72	142.70	1,889.72	0.00	0.00	0.00	100
TOTALS:	Function: 73400 - Early Childhood Education	190,136.72	190,136.72	7,906.66	190,136.72	0.00	0.00	0.00	100
TOTALS:	Project: 8010 - VOLUNTARY PRE-K	190,136.72	190,136.72	7,906.66	190,136.72	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 520939

FOR JUNE, 2023

PROJECT : 8020 - COORDINATED SCHOOL HEALTH

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
18900	Other Salaries & Wages	57,800.00	53,700.00	10,896.20	53,767.00	0.00	0.00	-67.00	100
20100	Social Security	3,600.00	3,600.00	675.43	3,335.02	0.00	0.00	264.98	93
20400	State Retirement	5,050.00	5,050.00	888.91	4,283.53	0.00	0.00	766.47	85
20600	Life Insurance	145.00	145.00	0.00	141.00	0.00	0.00	4.00	97
21200	Employer Medicare	850.00	850.00	157.96	779.96	0.00	0.00	70.04	92
21700	Retirement - Hybrid Stabilization	650.00	650.00	80.89	544.73	0.00	0.00	105.27	84
35500	Travel	750.00	750.00	42.64	426.97	0.00	0.00	323.03	57
39900	Other Contracted Services	0.00	100.00	0.00	0.00	0.00	0.00	100.00	0
49900	Other Supplies & Materials	3,000.00	6,000.00	940.02	5,699.69	0.00	0.00	300.31	95
52400	In-Service/Staff Development	7,815.00	9,815.00	2,897.00	9,531.48	0.00	0.00	283.52	97
73500	Health Equipment	6,000.00	5,000.00	0.00	4,430.27	0.00	0.00	569.73	89
79000	Other Equipment	4,340.00	4,340.00	0.00	2,506.98	0.00	0.00	1,833.02	58
TOTALS:	Function: 72120 - Health Services	90,000.00	90,000.00	16,579.05	85,446.63	0.00	0.00	4,553.37	95
TOTALS:	Project: 8020 - COORDINATED SCHOOL HEALTH	90,000.00	90,000.00	16,579.05	85,446.63	0.00	0.00	4,553.37	95

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PROJECT : 8030 - SAFE SCHOOLS GRANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72130 - Other Student Support									
30900	Contracts w Govt Agencies	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00	0.00	100
49900	Other Supplies & Materials	14,842.00	14,842.00	0.00	0.00	0.00	0.00	14,842.00	0
52400	In-Service/Staff Development	10,000.00	10,000.00	3,579.51	4,674.58	0.00	0.00	5,325.42	47
TOTALS:	Function: 72130 - Other Student Support	44,842.00	44,842.00	3,579.51	24,674.58	0.00	0.00	20,167.42	55
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	105,415.00	105,415.00	7,462.69	102,295.00	0.00	0.00	3,120.00	97
20100	Social Security	6,550.00	6,550.00	462.70	6,348.84	0.00	0.00	201.16	97
20400	State Retirement	6,500.00	6,500.00	496.04	6,448.30	0.00	0.00	51.70	99
20600	Life Insurance	325.00	325.00	0.00	262.60	0.00	0.00	62.40	81
21200	Employer Medicare	1,550.00	1,550.00	108.21	1,484.77	0.00	0.00	65.23	96
21700	Retirement - Hybrid Stabilization	900.00	900.00	67.64	879.32	0.00	0.00	20.68	98
35500	Travel	1,500.00	1,500.00	0.00	988.85	0.00	0.00	511.15	66
39900	Other Contracted Services	28,430.00	28,430.00	9,969.45	28,399.45	0.00	0.00	30.55	100
49900	Other Supplies & Materials	4,536.52	4,536.52	1,773.00	4,088.17	0.00	0.00	448.35	90
79000	Other Equipment	15,645.00	15,645.00	1,803.00	15,373.44	0.00	0.00	271.56	98
TOTALS:	Function: 72210 - Regular Instruction Program Support	171,351.52	171,351.52	22,142.73	166,568.74	0.00	0.00	4,782.78	97
TOTALS:	Project: 8030 - Safe Schools Grant	216,193.52	216,193.52	25,722.24	191,243.32	0.00	0.00	24,950.20	88

COLLIERVILLE SCHOOLS

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PROJECT : 8036 - AMERICA'S FARMERS GROW

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
49900	Other Supplies & Materials	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
TOTALS:	Project: 8036 - America's Farmers Grow	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0

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PROJECT : 8042 - YOUTH RISK BEHAVIOR SURVEY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
49900	Other Supplies & Materials	250.00	250.00	250.00	250.00	0.00	0.00	0.00	100
TOTALS:	Function: 72120 - Health Services	250.00	250.00	250.00	250.00	0.00	0.00	0.00	100
TOTALS:	Project: 8042 - YOUTH RISK BEHAVIOR SURVEY	250.00	250.00	250.00	250.00	0.00	0.00	0.00	100

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PROJECT : 8043 - DONATIONS - GREENHOUSE PROJECT AT CMS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
39900	Other Contracted Services	473.00	473.00	0.00	0.00	0.00	0.00	473.00	0
79000	Other Equipment	3,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	3,473.00	3,473.00	0.00	0.00	0.00	0.00	3,473.00	0
TOTALS:	Project: 8043 - Donations - Greenhouse Project at CMS	3,473.00	3,473.00	0.00	0.00	0.00	0.00	3,473.00	0

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FOR JUNE, 2023

PROJECT : 8046 - FAMILY RESOURCE/RACE 4 THE VILLE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
39900	Other Contracted Services	4,000.00	8,128.80	0.00	3,579.00	0.00	0.00	4,549.80	44
49900	Other Supplies & Materials	7,800.00	14,676.20	0.00	7,253.02	0.00	0.00	7,423.18	49
59900	Other Charges	2,080.54	2,080.54	0.00	150.00	0.00	0.00	1,930.54	7
TOTALS:	Function: 72120 - Health Services	13,880.54	24,885.54	0.00	10,982.02	0.00	0.00	13,903.52	44
TOTALS:	Project: 8046 - Family Resource/Race 4 the Ville	13,880.54	24,885.54	0.00	10,982.02	0.00	0.00	13,903.52	44

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PROJECT : 8047 - DONATIONS-AUDITORIUM SEATS (CHS)

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72320 - Director of Schools									
59900	Other Charges	3,000.00	3,000.00	525.00	525.00	0.00	0.00	2,475.00	18
TOTALS:	Function: 72320 - Director of Schools	3,000.00	3,000.00	525.00	525.00	0.00	0.00	2,475.00	18
TOTALS:	Project: 8047 - Donations-Auditorium Seats (CHS)	3,000.00	3,000.00	525.00	525.00	0.00	0.00	2,475.00	18

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PROJECT : 8048 - PD FOR TEACHERS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
59900	Other Charges	6,173.13	11,123.13	0.00	11,056.23	0.00	0.00	66.90	99
TOTALS:	Function: 72210 - Regular Instruction Program Support	6,173.13	11,123.13	0.00	11,056.23	0.00	0.00	66.90	99
TOTALS:	Project: 8048 - PD for Teachers	6,173.13	11,123.13	0.00	11,056.23	0.00	0.00	66.90	99

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PROJECT : 8049 - VPK DONATIONS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 73400 - Early Childhood Education									
59900	Other Charges	208.97	208.97	208.97	208.97	0.00	0.00	0.00	100
TOTALS:	Function: 73400 - Early Childhood Education	208.97	208.97	208.97	208.97	0.00	0.00	0.00	100
TOTALS:	Project: 8049 - VPK Donations	208.97	208.97	208.97	208.97	0.00	0.00	0.00	100

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PROJECT : 8050 - DONATION-WCMS GREENHOUSE PROJECT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
79000	Other Equipment	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00	0.00	100
TOTALS:	Project: 8050 - DONATION-WCMS GREENHOUSE PROJECT	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00	0.00	100

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PROJECT : 8087 - COLLIERVILLE ROTARY FOUNDATION GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71300 - Vocational Education Program									
42900	Instructional Supplies & Materials	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	100
TOTALS:	Function: 71300 - Vocational Education Program	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 8087 - Collerville Rotary Foundation Grant	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	100

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PROJECT : 8098 - CPR TRAINING PROJECT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
49900	Other Supplies & Materials	459.00	459.00	459.00	459.00	0.00	0.00	0.00	100
TOTALS:	Function: 72120 - Health Services	459.00	459.00	459.00	459.00	0.00	0.00	0.00	100
TOTALS:	Project: 8098 - CPR Training Project	459.00	459.00	459.00	459.00	0.00	0.00	0.00	100

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PROJECT : 8200 - ATHLETIC FUND

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72810 - Central and Other									
39900	Other Contracted Services	3,500.00	49,475.00	0.00	7,900.00	0.00	0.00	41,575.00	16
49900	Other Supplies & Materials	6,500.00	43,024.76	0.00	967.88	0.00	0.00	42,056.88	2
59900	Other Charges	0.00	50,970.24	28,558.81	34,204.31	0.00	0.00	16,765.93	67
TOTALS:	Function: 72810 - Central and Other	10,000.00	143,470.00	28,558.81	43,072.19	0.00	0.00	100,397.81	30
TOTALS:	Project: 8200 - Athletic Fund	10,000.00	143,470.00	28,558.81	43,072.19	0.00	0.00	100,397.81	30

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PROJECT : 8300 - SODEXO SCHOLARSHIP

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72320 - Director of Schools									
59900	Other Charges	20,512.50	20,512.50	0.00	0.00	0.00	0.00	20,512.50	0
TOTALS:	Function: 72320 - Director of Schools	20,512.50	20,512.50	0.00	0.00	0.00	0.00	20,512.50	0
TOTALS:	Project: 8300 - SODEXO SCHOLARSHIP	20,512.50	20,512.50	0.00	0.00	0.00	0.00	20,512.50	0

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PROJECT : 8320 - BRYAN GATLIN MEMORIAL SCHOLARSHIP

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72230 - Vocational Education Program Support									
59900	Other Charges	8,713.00	8,713.00	0.00	750.00	0.00	0.00	7,963.00	9
TOTALS:	Function: 72230 - Vocational Education Program Support	8,713.00	8,713.00	0.00	750.00	0.00	0.00	7,963.00	9
TOTALS:	Project: 8320 - BRYAN GATLIN MEMORIAL SCHOLARSHIP	8,713.00	8,713.00	0.00	750.00	0.00	0.00	7,963.00	9

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PROJECT : 8330 - GARRETT HELMS MEMORIAL FUND

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72220 - Special Education Program Support									
49900	Other Supplies & Materials	0.00	500.00	0.00	0.00	0.00	0.00	500.00	0
52400	In-Service/Staff Development	18,088.20	18,713.20	0.00	0.00	0.00	0.00	18,713.20	0
TOTALS:	Function: 72220 - Special Education Program Support	18,088.20	19,213.20	0.00	0.00	0.00	0.00	19,213.20	0
TOTALS:	Project: 8330 - GARRETT HELMS MEMORIAL FUND	18,088.20	19,213.20	0.00	0.00	0.00	0.00	19,213.20	0

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PROJECT : 8340 - HART FAMILY MEMORIAL DONATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72230 - Vocational Education Program Support									
59900	Other Charges	153.94	153.94	0.00	0.00	0.00	0.00	153.94	0
TOTALS:	Function: 72230 - Vocational Education Program Support	153.94	153.94	0.00	0.00	0.00	0.00	153.94	0
TOTALS:	Project: 8340 - HART FAMILY MEMORIAL DONATION	153.94	153.94	0.00	0.00	0.00	0.00	153.94	0

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PROJECT : 8350 - CHRISTOPHER DUFOUR MEMORIAL SCHOLARSHIP

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72810 - Central and Other									
59900	Other Charges	6,326.34	6,326.34	0.00	1,000.00	0.00	0.00	5,326.34	16
TOTALS:	Function: 72810 - Central and Other	6,326.34	6,326.34	0.00	1,000.00	0.00	0.00	5,326.34	16
TOTALS:	Project: 8350 - CHRISTOPHER DUFOUR MEMORIAL SCHOLARSHIP	6,326.34	6,326.34	0.00	1,000.00	0.00	0.00	5,326.34	16

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PROJECT : 8360 - CHS HORT SCIENCE/C'VILLE CHAMBER COMMERCE DONATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72130 - Other Student Support									
49900	Other Supplies & Materials	103.00	103.00	0.00	0.00	0.00	0.00	103.00	0
TOTALS:	Function: 72130 - Other Student Support	103.00	103.00	0.00	0.00	0.00	0.00	103.00	0
TOTALS:	Project: 8360 - CHS HORT SCIENCE/C'VILLE CHAMBER COMMERCE DONATION	103.00	103.00	0.00	0.00	0.00	0.00	103.00	0

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PROJECT : 8370 - DRAGON GAMES

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72220 - Special Education Program Support									
59903	Dragon Games Costs	8,269.82	17,828.69	6,383.92	9,946.54	0.00	0.00	7,882.15	56
TOTALS:	Function: 72220 - Special Education Program Support	8,269.82	17,828.69	6,383.92	9,946.54	0.00	0.00	7,882.15	56
TOTALS:	Project: 8370 - Dragon Games	8,269.82	17,828.69	6,383.92	9,946.54	0.00	0.00	7,882.15	56

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PROJECT : 8710 - LEARNING CAMPS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	0.00	30,787.63	30,787.63	30,787.63	0.00	0.00	0.00	100
49900	Other Supplies & Materials	0.00	134,472.96	134,472.96	134,472.96	0.00	0.00	0.00	100
TOTALS:	Function: 71100 - Regular Instruction Program	0.00	165,260.59	165,260.59	165,260.59	0.00	0.00	0.00	100
Function : 72130 - Other Student Support									
39900	Other Contracted Services	0.00	7,540.00	5,600.00	5,600.00	0.00	0.00	1,940.00	74
TOTALS:	Function: 72130 - Other Student Support	0.00	7,540.00	5,600.00	5,600.00	0.00	0.00	1,940.00	74
TOTALS:	Project: 8710 - Learning Camps	0.00	172,800.59	170,860.59	170,860.59	0.00	0.00	1,940.00	99

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PROJECT : 8800 - RESPONSE TO DISPROPORTIONALITY-IDEA PART B

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
18920	Other Salaries - CCEIS	0.00	9,450.00	540.00	540.00	0.00	0.00	8,910.00	6
19520	Sub Teachers-CCEIS	0.00	4,644.00	0.00	1,920.00	0.00	0.00	2,724.00	41
20120	Social Security - CCEIS	0.00	874.90	33.46	152.50	0.00	0.00	722.40	17
20420	Retirement - CCEIS	0.00	821.25	43.97	43.97	0.00	0.00	777.28	5
21220	Medicare - CCEIS	0.00	204.10	7.83	35.67	0.00	0.00	168.43	17
21700	Retirement - Hybrid Stabilization	0.00	0.00	4.06	4.06	0.00	0.00	-4.06	0
42920	Instructional Supplies - IDEA-CCEIS	0.00	26,048.43	0.00	5,790.00	0.00	0.00	20,258.43	22
TOTALS:	Function: 71100 - Regular Instruction Program	0.00	42,042.68	629.32	8,486.20	0.00	0.00	33,556.48	20
Function : 72210 - Regular Instruction Program Support									
49920	Other Supplies & Materials - CCEIS	6,200.00	8,200.00	0.00	6,200.00	0.00	0.00	2,000.00	76
52420	In-Service/Staff Development - CCEIS	11,987.30	39,005.75	2,200.00	25,476.44	0.00	0.00	13,529.31	65
TOTALS:	Function: 72210 - Regular Instruction Program Support	18,187.30	47,205.75	2,200.00	31,676.44	0.00	0.00	15,529.31	67
TOTALS:	Project: 8800 - RESPONSE TO DISPROPORTIONALITY-IDEA PART B	18,187.30	89,248.43	2,829.32	40,162.64	0.00	0.00	49,085.79	45

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520939

FOR JUNE, 2023

PROJECT : 8810 - RESPONSE TO DISP-ARP IDEA

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
49920	Other Supplies & Materials - CCEIS	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100
TOTALS:	Project: 8810 - RESPONSE TO DISP-ARP IDEA	0.14	0.14	0.00	0.14	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520939

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	632,129.12	1,036,099.71	260,283.56	771,599.99	0.00	0.00	264,499.72	74

C.I.P.

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520942

FOR JUNE, 2023

PROJECT : 6206 - CES GYM RENOVATION

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	0.00	317,363.00	317,363.00	317,363.00	0.00	0.00	0.00	100
TOTALS:	Project: 6206 - CES Gym Renovation	0.00	317,363.00	317,363.00	317,363.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520942

FOR JUNE, 2023

PROJECT : 6215 - CO (U OF M) RENOVATION

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	0.00	149,000.00	149,000.00	149,000.00	0.00	0.00	0.00	100
TOTALS:	Project: 6215 - CO (U of M) Renovation	0.00	149,000.00	149,000.00	149,000.00	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520942

FOR JUNE, 2023

PROJECT : 6354 - OTHER CAPITAL OUTLAY

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	0.00	845,726.00	839,652.00	839,652.00	0.00	0.00	6,074.00	99
TOTALS:	Project: 6354 - OTHER CAPITAL OUTLAY	0.00	845,726.00	839,652.00	839,652.00	0.00	0.00	6,074.00	99

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 520942

FOR JUNE, 2023

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	1,869,172.00	453,119.00	-1,180,979.43	78,178.25	0.00	0.00	374,940.75	17
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	1,869,172.00	453,119.00	-1,180,979.43	78,178.25	0.00	0.00	374,940.75	17

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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BATCH QUEUE ID 520942

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	1,869,172.00	1,765,208.00	125,035.57	1,384,193.25	0.00	0.00	381,014.75	78

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520911

FOR JUNE, 2023

PROJECT : 6206 - CES GYM RENOVATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
70600	Building Construction	0.00	283,136.00	0.00	283,135.28	0.00	0.00	0.72	100
71100	Furniture & Fixtures	0.00	34,227.00	0.00	34,226.09	0.00	0.00	0.91	100
TOTALS:	Function: 91300 - Education Capital Projects	0.00	317,363.00	0.00	317,361.37	0.00	0.00	1.63	100
TOTALS:	Project: 6206 - CES Gym Renovation	0.00	317,363.00	0.00	317,361.37	0.00	0.00	1.63	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 520911

FOR JUNE, 2023

PROJECT : 6215 - CO (U OF M) RENOVATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
30400	Architects	0.00	149,000.00	0.00	14,900.00	0.00	0.00	134,100.00	10
TOTALS:	Function: 91300 - Education Capital Projects	0.00	149,000.00	0.00	14,900.00	0.00	0.00	134,100.00	10
TOTALS:	Project: 6215 - CO (U of M) Renovation	0.00	149,000.00	0.00	14,900.00	0.00	0.00	134,100.00	10

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BATCH QUEUE ID 520911

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FOR JUNE, 2023

PROJECT : 6354 - OTHER CAPITAL OUTLAY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
79900	Other Capital Outlay	0.00	845,726.00	839,651.71	839,651.71	0.00	0.00	6,074.29	99
TOTALS:	Function: 91300 - Education Capital Projects	0.00	845,726.00	839,651.71	839,651.71	0.00	0.00	6,074.29	99
TOTALS:	Project: 6354 - OTHER CAPITAL OUTLAY	0.00	845,726.00	839,651.71	839,651.71	0.00	0.00	6,074.29	99

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 520911

FOR JUNE, 2023

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
79900	Other Capital Outlay	0.00	453,119.00	0.00	0.00	0.00	0.00	453,119.00	0
TOTALS:	Function: 91300 - Education Capital Projects	0.00	453,119.00	0.00	0.00	0.00	0.00	453,119.00	0
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	0.00	453,119.00	0.00	0.00	0.00	0.00	453,119.00	0

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 520911

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	1,869,172.00	1,765,208.00	839,651.71	1,171,913.08	0.00	0.00	593,294.92	66

Safe Return to In-person Instruction and Continuity of Services Plan Addendum Guidance 2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Collierville Schools

Date: June 20, 2023

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Collierville Schools continue to meet regularly with local health officials, school administrators, parents and community members to update them on current practices around COVID-19 and other communicable illness in the community, and to receive feedback from stakeholders on how our practices are impacting them.

2. Describe how the LEA engaged the health department in the development of the revised plan.

The local health department has worked closely with the district in the past and was updated on Collierville Schools' most recent plan, revised at the end of the 21-22 school year. The local health department continue to provide support on an as-needed basis and are an integral part of monitoring the COVID cases in our area.

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
<i>Accommodations, including, but not limited to virtual learning, optional masking, increased masking, increased use of air purifiers and free COVID testing are provided to all individuals in the district, with an emphasis on those students with disabilities.</i>
<i>Physical distancing (e.g., use of cohorts/podding)</i>
<i>Within the classroom, we space students to the extent possible and for students in grades 3 through 12, and there is a virtual school they may enroll in, if desired.</i>
<i>Hand washing and respiratory etiquette</i>
<i>Hand washing etiquette is taught to all students at the beginning of the school year and there are informational posters in restrooms to remind students about proper hand washing. Prior to cold and flu season, reminders were sent to all students, staff, and families regarding typical signs of illness and the Collierville Schools guidelines for children who are showing signs of illness.</i>
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
<i>All ventilation was updated during the first year of the pandemic and is regularly maintained by the operations department. They may use the Tools for School Assessment program, as well as other OSHA-approved evaluation rubrics to monitor cleanliness. Classrooms are cleaned regularly, and the CLOROX 360 machine is utilized in areas of high communicable illness.</i>
<i>Contact tracing in combination with isolation and quarantine</i>
<i>Contact tracing is no longer conducted in schools, and the district advises parents to utilize the CDC's model for isolation and quarantine.</i>
<i>Diagnostic and screening testing</i>
<i>Free diagnostic and screening testing is offered to students and staff at any time during the regular school year through our on-site testing clinic which is located at Collierville High School.</i>
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
<i>Vaccines were provided during the initial vaccine drive in the Winter of 2021. Information on other clinics and sites that provide the vaccine have been provided to all staff, following the initial community-sponsored vaccine drive.</i>
<i>Universal and correct wearing of masks</i>
<i>Masks are provided, upon request, and posters displaying proper wearing of masks are posted around all schools in the district.</i>

- 4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.**

The Family Resource Center provide a weekend backpack program for any student who requests the service. The counseling team and social workers continue to provide SEL support, including, but not limited to, small group sessions, social development skills groups, individual counseling support and training for school-level counselors to assist with the mental/emotional health needs of our students and staff as a result of the shutdown and isolation from the COVID-19 Pandemic.

ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance

2022-23

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (Feb. 15 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Collierville Schools

Director of Schools (Name): Dr. Gary Lilly

ESSER Director (Name): Dionne W. Cole

Address: 145 West Poplar Avenue Collierville, TN 38017

Phone #: (901) 861-7000 District Website: <https://www.colliervilleschools.org/>

Addendum Date: June 20, 2023

Total Student Enrollment:	9382
Grades Served:	Kindergarten-12 th grade
Number of Schools:	10

Funding

ESSER 2.0 Remaining Funds:	\$73,947.13
ESSER 3.0 Remaining Funds:	\$8,616,959.24
Total Remaining Funds:	\$8,690,906.37

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring	\$5345.00	
	Summer Programming	\$64,002.18	
	Early Reading		
	Interventionists		\$562,011.61
	Other	\$2,014.75	\$1,748,935.87
	Sub-Total	\$71,361.93	\$2,310,947.48
Student Readiness	AP and Dual Credit/ Enrollment Courses		
	High School Innovation		
	Academic Advising		
	Special Populations		\$2.50
	Mental Health		
	Other		\$17,865.00
	Sub-Total		\$17,867.50
Educators	Strategic Teacher Retention		
	Grow Your Own		
	Class Size Reduction		
	Other		
	Sub-Total		
Foundations	Technology		\$58,790.36
	High-Speed Internet		
	Academic Space (facilities)	\$.70	\$6,028,785.70
	Auditing and Reporting		\$3,068.73
	Other	\$2,584.50	\$197,499.47
	Sub-Total	\$2,585.20	\$6,288,144.26
Total		\$73,947.13	\$8,616,959.24

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

With the remaining ESSER 2.0 funding, the focus was to provide increased tutoring and support for learning loss both during the school year and during the summer months. The focus of ESSER 3.0 is to continue with mitigation strategies, as well as to address learning loss through many avenues. A heavy investment in additional staffing including interventionists in all schools, as well as the following: summer programming for all students showing learning deficits related to COVID closures, foundational reading training and materials for K-5 teachers, continued focus on special populations, and expansion of facilities showing large growth pockets. Utilizing city planners to assist in reducing class size and space has assisted in meeting the needs of the growing Town of Collierville and aligns with the community input and needs assessments of the district. The needs assessment of the district for academics aligns with the budgeting outline for ESSER 3.0 through stakeholder input. Summer programming was offered to students in grades K-4 and grades 5-7 at two campuses for 4 weeks in accordance with the TN Learning Loss and Student Acceleration Act. This programming utilized current Collierville Schools curriculum and identified the weakest standards by grade as evidenced by benchmark testing throughout the 2022-2023 school year in both math and ELA. A scope and sequence utilizing these standards was created by district facilitators to address each area of need. Teachers also utilized individualized plans for their students' specific skills deficits through the RTI approved program. State provided funding, in addition to the state transportation grant, was leveraged to fund student participation. ESSER funds were strategically allocated to increase academic achievement. These allocations support the investments identified in the district's needs assessment. Collierville Schools identified gaps in academic opportunities for students in historically underserved subgroups. Collierville Schools provided before/after school tutoring and provided every k-8th grade student an opportunity to participate in summer learning academies. By adding additional interventionists and interventionist assistants in each school, we were able to address lost instructional time, especially for students most impacted by the pandemic. Tutoring support was contracted through for TN ALL Corps program, with the goal of improving student proficiency, closing gaps in learning, and remediating learning loss due to COVID-19. The purpose is to ensure that those interventions respond to students' social, emotional, and academic needs, and address the disproportionate impact of COVID-19 in underrepresented student subgroups.

2. Describe initiatives included in the "other" category.

Collierville Schools allocated the remaining funds in the "Academics" category to provide the salaries and benefits of additional educational and intervention assistants, permanent substitutes, and a guidance counselor. ESSER 2.0 and 3.0 funds were also utilized to fund an ESSER Director and an ESSER accountant to manage the grant. Additionally, funds were set aside to purchase instructional supplies and materials and regular instructional equipment.

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

According to both the district needs assessment as well as overwhelming response to the community and stakeholder survey, student mental health and support for special populations of students are identified as a key investment pieces for the funding provided to the district. Collierville Schools utilizes the Panorama Socio-emotional learning platform to support students with their mental health because of the pandemic. This program serves as a front-line defense for our educators to assist with being pro-active and identifying at-risk students with a point in time mechanism. Utilizing the ELC grant, additional funding provided for COVID specific nurses and clerical staff to assist with contact tracing. ESSER funds were strategically allocated to special populations and mental health in an effort to support Student Readiness and the School-Related Supports necessary to access high-quality instruction identified in the district's needs assessment. To create a strong foundation for students' academic success, Collierville Schools prioritized students' social, emotional, and mental health by providing professional development for educators and staff to address these needs. Collierville Schools took steps to build school communities and support students' social, emotional, and mental health this academic year by investing in a school counselor.

2. Describe initiatives included in the "other" category.

Funding will be utilized to provide contract Speech and Occupational Therapists to provide therapy when therapists are out due to COVID or to make up speech and occupational therapy if a school or classroom is shut down due to COVID.

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district's needs assessment.

Collierville Schools has allocated money in ESSER 3.0 to provide a permanent, school substitute teacher at each building in order to provide for assistance in cases of teacher quarantine or exposure to the COVID-19 virus, resulting in teacher isolation from school. These substitutes will be trained to the school-specific needs and will also be trained to assist in an online/remote setting if needed in that capacity. Additionally, the district will provide professional development focused on academic rigor aligned to TN Academic Standards to assist in retention of high-quality educators and school personnel.

2. Describe initiatives included in the "other" category.

Professional development sessions during in-service week will be funded using ESSER funds.

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

Throughout the COVID-19 Pandemic, Collierville Schools has invested money and personnel in the protection of our staff and students at all levels. ESSER initially provided funding for personal protective equipment for staff and students, cleaning equipment including disinfectant machines, disinfectant wipes and hand sanitizer for all classes, masks for all students and staff, face shields, desk shields and replacing tables with individual seats for social distancing. Touchless sinks and restrooms were installed as well as touchless hand sanitizers in common areas. Touchless paper towel dispensers and water bottle fillers were installed in all buildings to provide mitigation strategies for all students. HVAC units were replaced with MERV-13 filters to ensure further mitigation strategies for all air systems and to meet HEPA standards for air filtration. The district secured a Connectivity Grant to provide "hot spots" for students with no access to high-speed internet at their home. The district also invested a large amount of money to secure and add to the number of district issued devices for student use for all students in Collierville Schools. ESSER funding was used to complete this deployment to all. Additionally, in conjunction with the Town of Collierville and district and county planners, expansion space has been proposed at our two most densely populated schools to provide much needed space relief and more spacing for common areas.

2. Describe initiatives included in the "other" category.

Custodial supplies, plant equipment, and indirect costs are covered in the "other" category in Foundations.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The Director of Federal Programs and the ESSER Accountant were hired to maintain the systems, reporting and data collection for the ESSER grant funding over the three-year expenditure/maturation of the grant. As funds are allocated to the district from the State and Federal government, Collierville Schools prepares budgets in accordance with the guidelines set forth by the funding body to properly achieve the goals originally outlined for the funds. The grant funds received are allocated separately at the district level for each program by assigning unique cost centers and project numbers to each program. All grant funds are included on the Monthly Financial Reports which are presented on a monthly basis to the Director of Schools and the Collierville Schools Board of Education. The Federal Programs Director and the Chief Financial Officer conduct bi-weekly meetings to review the budgets and expenditures for all these projects to ensure all costs are allowable and are in alignment with the funding goals and plans. In these meetings, we also seek the input of other stakeholders in the grants, for example, the Chief of Operations. This ensures compliance in allowable costs for more specific areas such as construction; for example, Davis-Bacon compliance.

These meetings will, in essence, be a sort of self-monitoring by the district and will alert us to any compliance issues as well as the timing of spending and drawdowns made from the State. The State will be conducting fiscal monitoring as well. Collierville Schools is audited annually by Dixon Hughes Goodman, LLP. This annual audit includes a single audit of all federal funds as well as federal funds passed through the State of Tennessee. Additionally, the Federal Programs Department will report information to the community through monthly school board meetings, district and school websites and communications, and other community news outlets. Community activities such as PTA Meetings, Family Engagement activities and the like will provide opportunities to share updates as to how federal funds are being utilized to support the district initiatives.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

At least 20 percent of the total \$16,014,595.45 was allocated in ESSER 3.0 on direct services to students to address learning loss through the implementation of evidence-based interventions. These funds matched the funds provided by the TN ALL Corps Grant. Tutoring support was contracted through EasyStaffing for TN ALL Corps program, with the goal of improving student proficiency, closing gaps in learning, and remediating learning loss due to COVID-19. The purpose was to ensure that those interventions respond to students' social, emotional, and academic needs, and address the disproportionate impact of COVID-19 on underrepresented student subgroups.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Collierville Schools utilized multiple modes of engagement to meaningfully consult with a diverse group of stakeholders in the development of the Safe Return to In-Person Instruction and Continuity of Services Plan Addendum and the Public Plan for Remaining Funds. Methods of engagement include in-person meetings, surveys, and public postings with opportunities for two-way communication. The combined stakeholder input across the multiple engagement opportunities, in-person meetings, surveys, and public meetings, represents the composition of Collierville Schools student groups. The superintendent discussed the use of ESSER funds during his weekly update to the Board Members.

In addition, the superintendent shares updates regarding the status of the COVID-19 pandemic and applicable protocols with the Board of Education at every monthly meeting. Monthly leadership team and administrative meetings give multiple stakeholders the opportunity to provide feedback on current COVID-19 protocols and procedures.

Due to the specialized instruction required for students with disabilities, special education administrators meet regularly with all special education educators and support staff to identify safety accommodations necessary to meet the individual needs of special education students. Additional data regarding safety measures for special education students are gathered through regular informal classroom observations. Similar meetings are held with ESL teachers to ensure small group instruction can be facilitated with safety procedures in place.

Stakeholders were surveyed in January-February 2023 to gather feedback regarding COVID-19 mitigation strategies currently implemented throughout the district. Survey responses include a diverse representation of the stakeholder groups within Collierville System. Survey responses overwhelmingly approved of the health and safety procedures implemented throughout the district. Ongoing public input will inform the need to re-engage stakeholders and revise the health and safety measures in response to the most current COVID-19 data.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

Stakeholders were surveyed in the Spring of 2023 to gather feedback in the development of the revised plan. Survey responses include a diverse representation of the stakeholder groups within Collierville School. Survey responses approved of the health and safety procedures implemented throughout the district. Ongoing public input will inform the need to re-engage stakeholders and revise the health and safety measures in response to the most current COVID-19 data.

A total of 19,030 stakeholders are from the ten Collierville Schools. The percentage of survey respondents by stakeholder group are as follows:

- Parents- 1.58%
- Teachers-36%
- Community member-10%
- District administrators-10%
- Other school staff-10%
- Students-12.65%
- School board members-100%
- Principals-100%
- School leaders-50%
- Central office staff-10%.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

Multiple models of engagement were utilized to ensure all applicable stakeholders were provided an opportunity to have a voice on how Collierville Schools would continue to use ESSER funds. Surveys, in-person, and town hall meetings occurred to ensure all applicable groups were represented and they represented the composite of students.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Survey links were sent to all school principals to post on their school website and the survey was also posted on the district's main webpage. Results were compiled and analyzed for further discussion at the school board business meetings and at the weekly executive staff meeting. The Director of Schools, Assistant Superintendent, and Federal Programs staff met with all PTA presidents to discuss the development of the revised plan.

Collierville Schools Board of Education
Resolution 2024-2
Exhibit A

A RESOLUTION ADOPTING COOPERATIVE PURCHASING AGREEMENT

WHEREAS, the Collierville Schools wishes to purchase Software as a Service (“SAAS”) from Tyler Technologies; and

WHEREAS, Tyler Technologies is offering its SaaS through a cooperative purchasing agreement through Sourcewell, a Minnesota local government agency and service cooperative; and

WHEREAS, pursuant to the terms of Tenn. Code Ann. § 12-3-1205, school districts such as the Collierville Schools are allowed to participate in such cooperative agreements, provided that its Board of Education adopts the terms of the master agreement.

IT IS THEREBY RESOLVED, this 18th day of July, 2023 as follows:

1. The Board of Education of the Collierville Schools desires to purchase SaaS from Tyler Technologies from the cooperative contract between Tyler Technologies and Sourcewell, Solicitation No. RFP #090320 (the “Cooperative Agreement”).
2. The Board of Education adopts the terms and conditions of the Cooperative Agreement for the purpose of purchasing said SaaS from Tyler Technologies.
3. The terms and conditions of the Cooperative Agreement assure that the purchase of SaaS from Tyler Technologies has been arrived at through a competitive bidding process.
4. The terms and conditions of the Cooperative Agreement are attached hereto as Exhibit “A” and are incorporated herein as if set forth verbatim and are adopted by the Board of Education for the purpose set forth herein.

IT IS SO RESOLVED,

WRIGHT COX, CHAIRMAN

Dr. GARY LILLY, SUPERINTENDENT

APPROVED AS TO FORM:

MICHAEL R. MARSHALL, BOARD ATTORNEY

REPORT TO THE BOARD OF EDUCATION OF COLLIERVILLE SCHOOLS

DATE: July 18, 2023

FROM: Anita Floyd, Chief Financial Officer, Collierville Schools

SUBJECT: The approval of the purchase of an ERP system (software as a service, SaaS) from Tyler Technologies through a cooperative purchasing agreement with Sourcewell.

INTRODUCTION: The purpose of this agenda item is to approve the cooperative purchasing agreement with Sourcewell. This will enable Collierville Schools to purchase an ERP system from Tyler Technologies through the purchasing cooperative. This is being brought as a Board Resolution and the Cooperative Purchasing Agreement (master agreement) is presented as Exhibit A. The contract with Tyler Technologies (Sourcewell) is also being presented.

BACKGROUND: On July 18, 2023, the Board of Education of Collierville Schools is being requested to approve a five (5) year contract with Tyler Technologies for software as a service (SaaS) for Collierville Schools. Acquiring the ERP system through a cooperative purchasing agreement allows for better pricing as well as helping to achieve better cash flow since the payments are made over five years instead of as a large one-time purchase. Tennessee Code Annotated 12-3-1205 requires that the Board adopt the terms and conditions of the master agreement (Exhibit A) to purchase through the cooperative.

DISCUSSION: This five (5) year contract is being presented to the Board of Education of Collierville Schools on July 18, 2023. The contract with Tyler Technologies (Sourcewell) is for an ERP system with an estimated cost of \$768,825. This amount is made up of five years of annual license cost of \$98,365 per year, or \$491,825, plus the estimated implementation cost of \$277,000. The contract with Tyler Technologies (Sourcewell), and the Board Resolution (with the master agreement – Exhibit A) are all being presented at the Board Meeting for approval.

PROPOSED MOTION: To approve the Board Resolution enabling the Board of Education to purchase the ERP system (software as a service, SaaS) from Tyler Technologies through a cooperative purchasing agreement.

West's Tennessee Code Annotated
Title 12. Public Property, Printing and Contracts
Chapter 3. Public Purchases (Refs & Annos)
Part 12. Local Governments

T. C. A. § 12-3-1205
Formerly cited as TNSTS12-3-1009

§ 12-3-1205. Cooperative purchasing agreement

Effective: March 16, 2018

[Currentness](#)

(a) Any municipality, county, utility district, or other local government of the state may participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of any supplies, services or construction with one (1) or more other local governments in accordance with an agreement entered into between the participants. Such cooperative purchasing may include, but is not limited to, joint or multi-party contracts between local governments. Where the participants in a joint or multi-party contract are required to advertise and receive bids, it shall be sufficient for those purposes that the purchasing entity comply only with its own purchasing requirements.

(b)(1) Notwithstanding any other law to the contrary, any municipality, county, utility district, or other local government of the state may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods, supplies, services, or equipment with one (1) or more other governmental entities outside this state, to the extent the laws of the other state permit the joint exercise of purchasing authority, or with an agency of the United States, to the extent federal law permits the joint exercise of purchasing authority, in accordance with an agreement entered into between or among the participants; provided, such goods, supplies, services, or equipment were procured in a manner that constitutes competitive bidding and were advertised, evaluated, and awarded by a governmental entity and made available for use by other governmental entities.

(2) A municipality, county, utility district, or other local government of the state may participate in a master agreement by adopting a resolution accepting the terms of the master agreement. If a participant in a joint or multi-party agreement is required to advertise and receive bids, then it will be deemed sufficient for those purposes that the purchasing entity or the entity that procured the bid complied with its own purchasing requirements. The participant shall acquire and maintain documentation that the purchasing entity or entities that procured the bid complied with its own purchasing requirements.

(3) The powers conferred by this section are in addition and supplemental to the powers conferred by any other law, and any limitations imposed by this section shall not affect powers conferred by any other law.

(4) This subsection (b) does not apply to:

(A) Purchases of new or unused motor vehicles, unless the motor vehicles are manufactured for a special purpose as defined in § 12-3-1208. As used in this subdivision (b)(4)(A), “motor vehicle” does not include a farm tractor, mower, earth-moving machinery, construction machinery, or other similar machinery or equipment;

(B) Purchases of construction, engineering, or architectural services, or construction materials. As used in this subdivision (b)(4)(B), “construction materials” does not include materials used in the operation of a municipal utility system, including, but not limited to, transformers, conductors, insulators, poles, cross-arms, anchors, pipes, valves, meters, or other components or parts of a utility system, whether purchased in accordance with a purchasing agreement with the Tennessee Valley authority or another purchasing arrangement; or

(C) Purchases of fuel, fuel products, and lubricating oils.

(5) The authorization for exercising joint purchasing authority with an agency of the United States under subdivision (b)(1) does not include the authority to purchase construction machinery, including, but not limited to, bulldozers and other heavy equipment utilized in construction or on construction sites.

(c) The chief procurement officer may collect information from municipalities, counties, utility districts, or any other local government unit concerning the type, cost, quality, and quantity of commonly used goods, supplies, services, or equipment being procured under cooperative purchasing agreements. The chief procurement officer may make available all such information to any municipality, county, utility district, or other local government unit upon request.

Credits

1999 Pub.Acts, c. 382, § 4, eff. June 14, 1999; 2010 Pub.Acts, c. 1067, § 1, eff. June 21, 2010; 2011 Pub.Acts, c. 152, § 1, eff. May 5, 2011; 2013 Pub.Acts, c. 329, § 3, eff. May 13, 2013; 2013 Pub.Acts, c. 403, § 70, eff. July 1, 2013; 2016 Pub.Acts, c. 935, §§ 1, 2, eff. July 1, 2016; 2018 Pub.Acts, c. 574, § 1, eff. March 16, 2018.

Formerly § 12-3-1009.

T. C. A. § 12-3-1205, TN ST § 12-3-1205

Current with laws from the 2023 Regular Sess. of the 113th Tennessee General Assembly. Pursuant to §§ 1-1-110, 1-1-111, and 1-2-114, the Tennessee Code Commission certifies the final, official version of the Tennessee Code and, until then, may make editorial changes to the statutes. References to the updates made by the most recent legislative session should be to the Public Chapter and not to the T.C.A. until final revisions have been made to the text, numbering, and hierarchical headings on Westlaw to conform to the official text. Unless legislatively provided, section name lines are prepared by the publisher.



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client is a member of Sourcewell (formerly known as National Joint Powers Alliance) ("Sourcewell") under member number 134485.

WHEREAS, Tyler participated in the competitive bid process in response to Sourcewell RFP #090320 by submitting a proposal, on which Sourcewell awarded Tyler a Sourcewell contract, numbered 090320-TTI (hereinafter, the "Sourcewell Contract");

WHEREAS, documentation of the Sourcewell competitive bid process, as well as Tyler's contract with and pricing information for Sourcewell is available at <https://www.sourcewell-mn.gov/cooperative-purchasing/090320-tti>; and

WHEREAS, Client desires to purchase off the Sourcewell Contract to procure Enterprise ERP software functionality from Tyler, which Tyler agrees to deliver pursuant to the Sourcewell Contract and under the terms and conditions set forth below;

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means Collierville Schools, Tennessee.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A



contains Enterprise Permitting & Licensing labeled software, defined users mean the maximum number of named users that are authorized to use the Enterprise Permitting & Licensing labeled modules as indicated in the Investment Summary.

- **“Developer”** means a third party who owns the intellectual property rights to Third Party Software.
- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date by which both your and our authorized representatives have signed the Agreement.
- **“Force Majeure”** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **“Investment Summary”** means the agreed upon cost proposal for the products and services attached as [Exhibit A](#).
- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as [Exhibit B](#).
- **“Order Form”** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as [Exhibit C](#).
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as [Exhibit E](#).
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as [Schedule 1](#) to [Exhibit C](#).
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties’ products or services, as applicable, and attached or

indicated at Exhibit D.

- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.
2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).
3. Ownership.
 - 3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.
 - 3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
 - 3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.
4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party’s business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or

Documentation available to any third party other than as expressly permitted by this Agreement.

5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.
6. SaaS Services.
 - 6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 21. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.
 - 6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.
 - 6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective ("RPO") of 24 hours and a Recovery Time Objective ("RTO") of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.
 - 6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
 - 6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule

and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.

- 6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.
- 6.7 We provide secure Data transmission paths between each of your workstations and our servers.
- 6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If travel is required, we will make all reasonable efforts to schedule travel for our personnel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us

on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.

5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).
9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:
 - 9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);
 - 9.2 provide support during our established support hours;
 - 9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree

to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in

the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).

2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is equal to the number of years indicated for SaaS Services in Exhibit A, commencing on the first day of the first month following the Effective Date, unless earlier terminated as set forth below. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.
2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.
 - 2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty

(30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful

misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.
4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will

be valid for twelve (12) months from the Effective Date.

3. Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.
4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the

cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.

10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable

and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:

- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
- (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
- (c) a party receives from a third party who has a right to disclose it to the receiving party; or
- (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.
19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law. The parties agree that any litigation relating to this Agreement shall be filed exclusively in a court of competent jurisdiction in Shelby County, Tennessee, and that the parties irrevocably consent to the venue and jurisdiction of said courts.
21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.

23. Data & Insights Solution Terms. Your use of certain Tyler solutions includes Tyler’s Data & Insights data platform. Your rights, and the rights of any of your end users, to use Tyler’s Data & Insights data platform is subject to the Data & Insights SaaS Services Terms of Service, available at <https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

24. Contract Documents. This Agreement includes the following exhibits:

- Exhibit A Investment Summary
- Exhibit B Invoicing and Payment Policy
Schedule 1: Business Travel Policy
- Exhibit C Service Level Agreement
Schedule 1: Support Call Process
- Exhibit D Third Party Terms
Schedule 1: Hyperlinked Terms
Schedule 2: DocOrigin Terms
- Exhibit E Statement of Work

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Collierville Schools, Tennessee

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

Collierville Schools
145 West Poplar Avenue
Collierville, Tennessee 38017
Attention: _____



Exhibit A Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement. In the event of conflict between the Agreement and terms in the Comments section of this Investment Summary, the language in the Agreement will prevail.

Tyler sales quotation inserted on the following pages.

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Quoted By: Newell Price
 Quote Expiration: 09/24/23
 Quote Name: Collierville Schools TN-EERP-Finance HCM
 Quote Description: Collierville Schools TN-EERP-Finance, HCM Sourcewell #: 134485
 SaaS Term: 5.00

Sales Quotation For:
 Kimberly Quiney
 Collierville Schools
 145 W. Poplar Ave.
 Collierville TN 38017-2625
 Phone: +1 (901) 286-6703

Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
Financial Management			
Accounting	1	112	\$ 23,717.00
Accounts Payable	1	32	\$ 6,385.00
Budgeting	1	48	\$ 6,385.00
Capital Assets	1	40	\$ 5,270.00
Cash Management	1	32	\$ 4,392.00
Purchasing	1	80	\$ 9,662.00
Human Resources Management			
Employee Expense Reimbursement	1	32	\$ 2,635.00
Human Resources & Talent Management	1	144	\$ 8,780.00
Payroll w/ESS	1	240	\$ 11,092.00
Revenue Management			
Accounts Receivable	1	64	\$ 4,714.00
General Billing	1	32	\$ 2,999.00
Content Management			

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Total SaaS	\$ 0.00	\$ 98,365.00
Total Tyler Services	\$ 277,000.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
Summary Total	\$ 277,000.00	\$ 98,365.00
Contract Total	\$ 768,825.00	
Estimated Travel Expenses excl in Contract Total	\$ 13,700.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Detailed Breakdown of Conversions (Included in Summary Total)

Description	Qty	Unit Price	Unit Discount	Extended Price
Financials				
Accounting	1	\$ 5,000.00	\$ 0.00	\$ 5,000.00
Accounts Payable	1	\$ 7,600.00	\$ 0.00	\$ 7,600.00
Project Accounting	1	\$ 5,000.00	\$ 0.00	\$ 5,000.00
Purchase Orders	1	\$ 5,400.00	\$ 0.00	\$ 5,400.00
Human Resources Management				
Human Resources Management	1	\$ 14,300.00	\$ 0.00	\$ 14,300.00
TOTAL				\$ 37,300.00

Optional Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
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Financial Management			
Assets Mobile	1	16	\$ 3,504.00
Bid Management	1	24	\$ 2,635.00
Contract Management	1	24	\$ 2,592.00
eProcurement (Vendor Access and Punch-Out)	1	24	\$ 4,275.00
Inventory	1	40	\$ 4,842.00
Inventory Mobile	1	16	\$ 3,504.00
Project & Grant Accounting	1	32	\$ 4,392.00
Student Activity Accounting	1	40	\$ 7,027.00
Human Resources Management			
Absence and Substitute Management Suite	1	32	\$ 15,719.00
Recruiting	1	32	\$ 2,246.00
Risk Management	1	32	\$ 2,513.00
Revenue Management			
Cashiering	1	40	\$ 8,998.00
TOTAL:		352	\$ 62,247.00

Optional Professional Services

Description	Quantity	Unit Price	Ext. Discount	Extended Price	Maintenance
Applicant Tracking Import Hours	8	\$ 175.00	\$ 0.00	\$ 1,400.00	\$ 0.00
Conversion – See Detailed Breakdown Below				\$ 8,700.00	\$ 0.00
Onsite Implementation	100	\$ 225.00	\$ 0.00	\$ 22,500.00	\$ 0.00
Remote Implementation	252	\$ 200.00	\$ 0.00	\$ 50,400.00	\$ 0.00
TOTAL				\$ 83,000.00	\$ 0.00

Optional 3rd Party Hardware, Software and Services

Description	Qty	Unit Price	Unit Discount	Total Price	Unit Maint/SaaS	Unit Maint/SaaS Discount	Total Maint/SaaS
Barcode Printer Kit	1	\$ 1,445.00	\$ 0.00	\$ 1,445.00	\$ 145.00	\$ 0.00	\$ 145.00
Barcode Scanner - NX6 Rugged Mobile Scanning Device	1	\$ 1,695.00	\$ 0.00	\$ 1,695.00	\$ 170.00	\$ 0.00	\$ 170.00
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Cash Drawer	1	\$ 260.00	\$ 0.00	\$ 260.00	\$ 0.00	\$ 0.00	\$ 0.00
Hand Held Scanner - Model 1950GSR	1	\$ 450.00	\$ 0.00	\$ 450.00	\$ 0.00	\$ 0.00	\$ 0.00
Hand Held Scanner Stand	1	\$ 30.00	\$ 0.00	\$ 30.00	\$ 0.00	\$ 0.00	\$ 0.00
Pattern Stream Automated Document System - Implementation	48	\$ 185.00	\$ 0.00	\$ 8,880.00	\$ 0.00	\$ 0.00	\$ 0.00
Pattern Stream Automated Document System - SaaS	1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,740.00	\$ 0.00	\$ 16,740.00
Printer (TM-S9000II)	1	\$ 1,623.00	\$ 0.00	\$ 1,623.00	\$ 0.00	\$ 0.00	\$ 0.00

TOTAL **\$ 14,383.00** **\$ 17,055.00**

Optional Conversion Details (Prices Reflected Above)

Description	Quantity	Unit Price	Discount	Total
Financials				
Contracts	1	\$ 4,000.00	\$ 0.00	\$ 4,000.00
Inventory	1	\$ 4,700.00	\$ 0.00	\$ 4,700.00
TOTAL				\$ 8,700.00

Tyler Annual Discount Detail (Excludes Optional Products)

Description	Annual Fee	Annual Fee Discount	Annual Fee Net
Financial Management			
Accounting	\$ 23,717.00	\$ 2,372.00	\$ 21,345.00
Accounts Payable	\$ 6,385.00	\$ 639.00	\$ 5,746.00
Budgeting	\$ 6,385.00	\$ 639.00	\$ 5,746.00
Capital Assets	\$ 5,270.00	\$ 527.00	\$ 4,743.00
Cash Management	\$ 4,392.00	\$ 439.00	\$ 3,953.00
Purchasing	\$ 9,662.00	\$ 966.00	\$ 8,696.00
Human Resources Management			
Employee Expense Reimbursement	\$ 2,635.00	\$ 264.00	\$ 2,371.00
Human Resources & Talent Management	\$ 8,780.00	\$ 878.00	\$ 7,902.00
Payroll w/ESS	\$ 11,092.00	\$ 1,109.00	\$ 9,983.00

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Revenue Management			
Accounts Receivable	\$ 4,714.00	\$ 471.00	\$ 4,243.00
General Billing	\$ 2,999.00	\$ 300.00	\$ 2,699.00
Content Management			
Content Manager Core includes Onboarding	\$ 12,855.00	\$ 1,286.00	\$ 11,569.00
Data Insights			
Enterprise Analytics and Reporting	\$ 4,999.00	\$ 500.00	\$ 4,499.00
Additional			
Enterprise Forms Processing Software (including Common Form Set)	\$ 5,411.00	\$ 541.00	\$ 4,870.00
	TOTAL	\$ 109,296.00	\$ 10,931.00
			\$ 98,365.00

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

As a new Tyler client, you are entitled to a 14-day or a 30-day trial of the Managed Detection and Response cybersecurity service. Please reference

<https://www.tylertech.com/services/tyler-detect> for more information on the service and contact CybersecuritySales@tylertech.com to initiate the trial.

Tyler currently supports the following identity providers (IdP's) for use with Tyler back-office solutions: Microsoft Active Directory through Azure AD, ADFS or Okta AD agent, Google Cloud Identity, Okta, and Identity Automation Rapid Identity. Any requirement by you to use an IdP not supported by Tyler will require additional costs, available upon request.

Content Manager Core includes up to 1TB of storage. Should additional storage be needed it may be purchased as needed at an annual fee of \$5,000 per TB.

The SaaS fees for product that are not named users are based on 50 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories. In the event Client acquires from Tyler any edition of Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Content Manager software with non-Tyler applications, Client must purchase or upgrade to Content Manager Enterprise Edition.

General Billing library includes: standard invoice, standard statement, standard general billing receipt and standard miscellaneous receipt.

Personnel Actions Forms Library includes: standard Personnel Action form - New and standard Personnel Action Form - Change.

Payroll library includes: standard PR check, standard direct deposit, standard vendor from payroll check, standard vendor from payroll direct deposit, W2, W2c, ACA 1095B, ACA 1095C and 1099 R.

All hardware related to Assets Mobile and Inventory Mobile will be under a standard maintenance plan which starts when they are shipped. This includes replacement of your current hardware if it cannot be fixed through the standard helpdesk process.

Accounting conversion includes: Actuals (total balances only) up to 5 years, Budgets (total balances only) up to 5 years

Accounts Payable conversion includes: Standard - Vendors, Remit Addresses, 1099 Amounts, Check History(Header, Detail) - up to 5 years, Invoices (Header, Detail) - up to 5 years

Project Accounting conversion includes: Standard, Actuals - up to 5 years, Budgets - up to 5 years

Inventory conversion includes: Standard - Master

Human Resources Management conversion includes: Standard - Employee Master, Address, Accumulators (Earnings & Deduction totals by period) - up to 5 years, Check History - up to 5 years, Earning/Deduction History - up to 5 years, PM Action History - up to 5 years, Certifications, Education

Purchase Orders conversion includes: Standard - Open POs, Closed POs - up to 5 years

ReadySub Absence and Substitute Management Suite is a SaaS solution that also utilizes Twilio for notifications to substitutes and other staff. Relevant terms of use can be found here <https://www.tylertech.com/terms/tyler-saas-services> and here <https://www.tylertech.com/terms/twilio-terms-of-use>.

Contracts conversion includes: Standard

Financial library includes: standard A/P check, standard EFT/ACH, standard Purchase order, standard Contract, 1099M, 1099INT, 1099S, 1099NEC and 1099G.

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.
2. **Other Tyler Software and Services.**
 - 2.1 *VPN Device:* The fee for the VPN device will be invoiced upon installation of the VPN.
 - 2.2 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.3 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.5 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.

- 2.6 *Other Fixed Price Services*: Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- 2.7 *Web Services*: Annual fees for web services are payable in advance, commencing upon the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
- 2.8 *Annual Services*: Unless otherwise indicated in this Exhibit B, fees for annual services are due annually, in advance, commencing on the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
3. Third Party Products.
- 3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
- 3.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.
- 3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.
- 3.4 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary. For the avoidance of doubt, Finite Matters will invoice Client directly for any services fees for Pattern Stream.
- 3.5 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party’s then-current rates.
4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.
5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee’s private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee’s office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a “mid-size” or “intermediate” car. “Full” size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler’s TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler’s work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

“No shows” or cancellation fees are not reimbursable if the employee does not comply with the hotel’s cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C Service Level Agreement

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar quarter, calculated as follows: $(\text{Service Availability} - \text{Downtime}) \div \text{Service Availability}$.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar quarter that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. **Service Availability**

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned

Downtime, a Client Error Incident, Denial of Service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS fees paid for the calendar quarter.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen days (15) of the end of the applicable quarter. We will respond to your relief request within thirty (30) day(s) of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Client Relief Schedule	
Actual Attainment	Client Relief
99.99% - 99.50%	Remedial action will be taken
99.49% - 98.50%	2%
98.49% - 97.50%	4%
97.49% - 96.50%	6%
96.49% - 95.50%	8%
Below 95.50%	10%

* Notwithstanding language in the Agreement to the contrary, Recovery Point Objective is one (1) hour.

IV. Maintenance Notifications

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable that the Tyler Software will be unavailable during the maintenance window.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Labor Day
Martin Luther King, Jr. Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of



such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler’s Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client’s needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a “confirmed support incident” mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D
Third Party Terms

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Exhibit D
Schedule 1
Hyperlinked Terms

ThinPrint Terms. Your use of Tyler Forms software and forms is subject to the End User License Agreement terms for ThinPrint Engine, ThinPrint License Server, and Connected Gateway found here: <https://www.thinprint.com/en/legal-notes/eula/>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using Tyler Forms software or forms, you agree that you have read, understood, and agree to such terms.



Exhibit D
Schedule 2
DocOrigin Terms

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DocOrigin

SOFTWARE LICENSE

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1. LICENSE TERMS

- 1.1 In this Agreement a "**License Key**" means any license key, activation code, or similar installation, access or usage control codes, including serial numbers digitally created and or provided by Eclipse Corporation ,designed to provide unlocked access to the Software and its functionality.
- 1.2 **Evaluation License.** Subject to all of the terms and conditions of this Agreement, Eclipse Corporation grants You a limited, royalty-free, non-exclusive, non-transferable license to download and install a copy of the Software from www.docorigin.com on a single machine and use it on a royalty-free basis for no more than 120 days from the date of installation (the "**Evaluation Period**"). You may use the Software during the Evaluation Period solely for the purpose of testing and evaluating it to determine if You wish to obtain a commercial, production license for the Software. This evaluation license grant will automatically end on expiry of the Evaluation Period and you acknowledge and agree that Eclipse Corporation will be under no obligation to renew or extend the Evaluation Period. If you wish to continue using the Software You may, on payment of the applicable fees, upgrade to a full license (as further described in section 1.3 below) on the terms of this Agreement and will be issued with a License Key for the same. If you do not wish to continue to license the Software after expiry of the Evaluation Period, then You agree to comply with the termination obligations set out in section [7.3] of this Agreement. For greater certainty, any document generated by you under an evaluation license will have a 'spoiler' or watermark on the output document. Documents generated by DocOrigin software that has a valid license key file also installed will not have the 'spoiler' produced. You are not permitted to remove the watermark or 'spoiler' from documents generated using the software under an evaluation license.
- 1.3 **Development and Testing Licenses.** Development and testing licenses are available for purchase through authorized distributors and resellers of Eclipse Corporation only. Subject to all of the terms and conditions of this Agreement, Eclipse Corporation grants You, a perpetual (subject to termination by Eclipse Corporation due to your breach of the terms of this Agreement), non-exclusive, non-transferable, worldwide

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- 1.4 Production Licenses.** Production licenses are available for purchase through authorized distributors and resellers of Eclipse Corporation only. Subject to all of the terms and conditions of this Agreement, Eclipse Corporation grants You, a perpetual (subject to termination by Eclipse Corporation due to your breach of the terms of this Agreement), non-exclusive, non-transferable, worldwide non-sub license able license to use the Software in accordance with the license type purchased by you as set out on your purchase order as further described below. For greater certainty, unless otherwise agreed in a purchase order concluded with an approved distributor of the Software, and approved by Eclipse Corporation, the default license to the Software is a per-CPU license as described in A. below:
- A. Per-CPU.** The total number of CPUs on a computer used to operate the Software may not exceed the licensed quantity of CPUs. For purposes of this license metric: (a) CPUs may contain more than one processing core, each group of two (2) processing cores is consider one (1) CPU., and any remaining unpaired processing core, will be deemed a CPU. (b) all CPUs on a computer on which the Software is installed shall be deemed to operate the Software unless You configure that computer (using a reliable and verifiable means of hardware or software partitioning) such that the total number of CPUs that actually operate the Software is less than the total number on that computer. Virtual Machines ("VM's") are considered as a server. Installing and configuring the software on multiple VM's requires one license per VM server. An enterprise license is available upon request. Pricing varies based on the size of the company.
 - B. Per-Document.** This is defined as a fee per document based on the total number of documents generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages. A document may contain 1 or more pages. For instance, a batch of invoices for 250 customers may contain 1,000 pages, this will be counted as 250 documents which should correspond to 250 invoices.
 - C. Per-Surface.** This is defined as a fee per surface based on the total number of surfaces generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages, the pages may be printed one side (one surface) or duplexed (2 surfaces). The documents may be rendered to a computer file (i.e. PDF), each page placed in the file is considered a surface. A document may contain 1 or more surfaces. For instance, a batch of invoices for 250 customers may contain 500 pages duplexed, this will be counted as 1000 surfaces.
- 1.5 Disaster Recovery License.** You may request a Disaster Recovery license of the Software for each production license You have purchased as a failover in the event of loss of use of the production server(s). This license is for disaster recovery purposes only and under no circumstance may the disaster recovery license be used for production simultaneously with a production license with which it is paired.
- 1.6 Backup Copies.** After installation of the Software pursuant to this EULA, you may store a copy of the installation files for the Software solely for backup or archival purposes. Except as expressly provided in this EULA, you may not otherwise make copies of the Software or the printed materials accompanying the Software.
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Last Updated: July 22, 2017



Exhibit E
Statement of Work

Statement of Work inserted on the following pages.

Collierville Schools, TN

SOW from Tyler Technologies, Inc.

6/1/2023

Presented to:
Kimberly Quiney
145 W. Poplar Ave.
Collierville, TN 38017

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Part 1: Executive Summary

1. Project Overview

1.1 Introduction

Tyler Technologies (“Tyler”) is the largest and most established provider of integrated software and technology services focused solely on the public sector. Tyler’s end-to-end solutions empower public sector entities including local, state, provincial and federal government, to operate more efficiently and connect more transparently with their constituents and with each other. By connecting data and processes across disparate systems, Tyler’s solutions transform how clients gain actionable insights that solve problems in their communities.

1.2 Project Goals

This Statement of Work (“SOW”) documents the methodology, implementation stages, activities, and roles and responsibilities, and project scope listed in the Investment Summary of the Agreement between Tyler and the Collierville Schools, (collectively the “Project”).

The overall goals of the project are to:

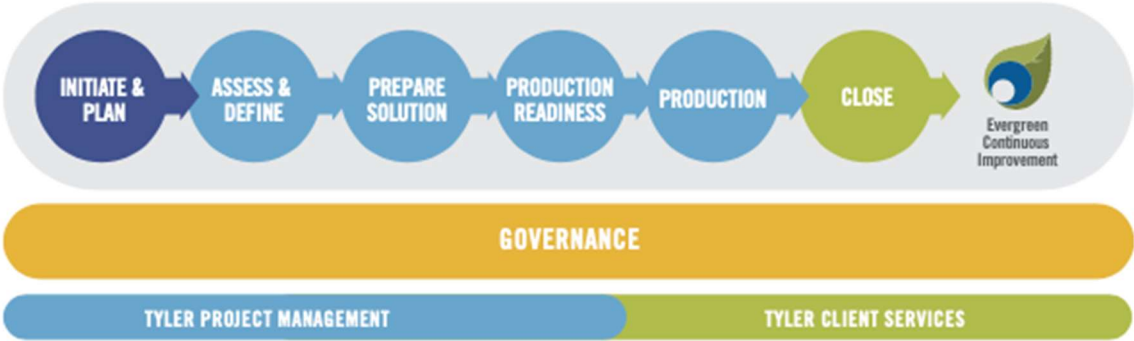
- Successfully implement the contracted scope on time and on budget
- Increase operational efficiencies and empower users to be more productive
- Improve accessibility and responsiveness to external and internal customer needs
- Overcome current challenges and meet future goals
- Providing a single, comprehensive, and integrated solution to manage business functions
- Streamline business processes through automation, integration, and workflows
- Provide a user-friendly user interface to promote system use and productivity
- Eliminate redundant data entry

1.3 Methodology

This is accomplished by the Collierville Schools, and Tyler working as a partnership and Tyler utilizing its depth of implementation experience. While each Project is unique, all will follow Tyler’s six-stage methodology. Each of the six stages is comprised of multiple work packages, and each work package includes a narrative description, objectives, tasks, inputs, outputs/deliverables, assumptions, and a responsibility matrix.

Tailored specifically for Tyler’s public sector clients, the project methodology contains Stage Acceptance Control Points throughout each Phase to ensure adherence to scope, budget, timeline controls, effective communications, and quality standards. Clearly defined, the project methodology repeats consistently across Phases, and is scaled to meet the Collierville Schools,’s complexity and organizational needs.

Tyler's Six Stage Project Methodology



The methodology adapts to both single-phase and multiple-phase projects.

To achieve Project success, it is imperative that both the Collierville Schools, and Tyler commit to including the necessary leadership and governance. During each stage of the Project, it is expected that the Collierville Schools, and Tyler Project teams work collaboratively to complete tasks. An underlying principle of Tyler's Implementation process is to employ an iterative model where the Collierville Schools,'s business processes are assessed, configured, validated, and refined cyclically in line with the project budget. This approach is used in multiple stages and work packages as illustrated in the graphic below.

Iterative Project Model



The delivery approach is systematic, which reduces variability and mitigates risks to ensure Project success. As illustrated, some stages, along with work packages and tasks, are intended to be overlapping by nature to complete the Project efficiently and effectively.

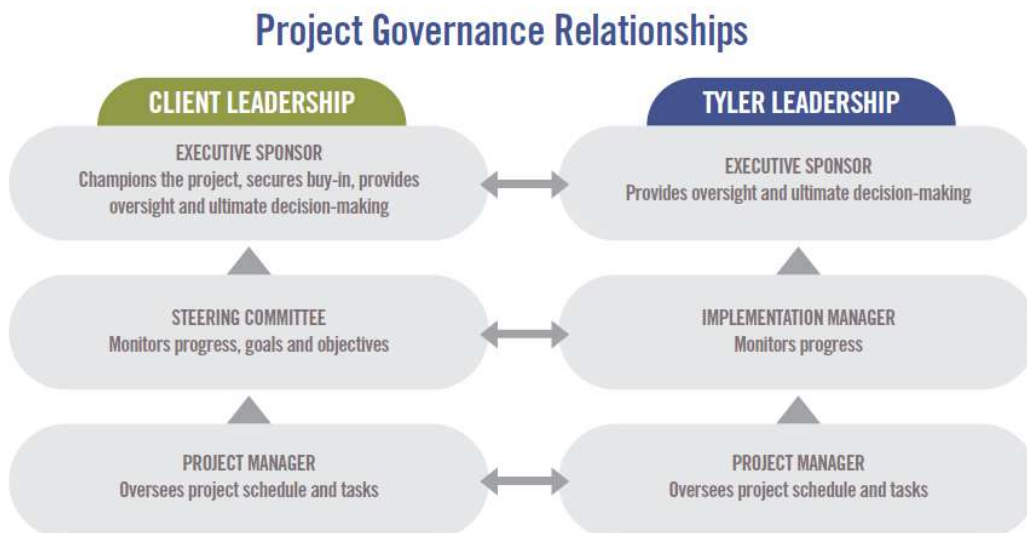
Part 2: Project Foundation

2. Project Governance

Project governance is the management framework within which Project decisions are made. The role of Project governance is to provide a decision-making approach that is logical, robust, and repeatable. This allows organizations to have a structured approach for conducting its daily business in addition to project related activities.

This section outlines the resources required to meet the business needs, objectives, and priorities for the Project, communicate the goals to other Project participants, and provide support and guidance to accomplish these goals. Project governance defines the structure for escalation of issues and risks, Change Control review and authority, and Organizational Change Management activities. Throughout the Statement of Work Tyler has provided RACI Matrices for activities to be completed throughout the implementation which will further outline responsibilities of different roles in each stage. Further refinement of the governance structure, related processes, and specific roles and responsibilities occurs during the Initiate & Plan Stage.

The chart below illustrates an overall team perspective where Tyler and the Collierville Schools, collaborate to resolve Project challenges according to defined escalation paths. If project managers do not possess authority to determine a solution, resolve an issue, or mitigate a risk, Tyler implementation management and the Collierville Schools, Steering Committee become the escalation points to triage responses prior to escalation to the Collierville Schools, and Tyler executive sponsors. As part of the escalation process, each Project governance tier presents recommendations and supporting information to facilitate knowledge transfer and issue resolution. The Collierville Schools, and Tyler executive sponsors serve as the final escalation point.



3. Project Scope Control

3.1 Managing Scope and Project Change

Project Management governance principles contend that there are three connected constraints on a Project: budget, timeline, and scope. These constraints, known as the “triple constraints” or project management triangle, define budget in terms of financial cost, labor costs, and other resource costs. Scope is defined as the work performed to deliver a product, service or result with the specified features and functions, while time is simply defined as the schedule. The Triple Constraint theory states that if you change one side of the triangle, the other two sides must be correspondingly adjusted. For example, if the scope of the Project is increased, cost and time to complete will also need to increase. The Project and executive teams will need to remain cognizant of these constraints when making impactful decisions to the Project. A simple illustration of this triangle is included here, showing the connection of each item and their relational impact to the overall Scope.



A pillar of any successful project is the ability to properly manage scope while allowing the appropriate level of flexibility to incorporate approved changes. Scope and changes within the project will be managed using the change control process outlined in the following section.

3.2 Change Control

It may become necessary to change the scope of this Project due to unforeseeable circumstances (e.g., new constraints or opportunities are discovered). This Project is being undertaken with the understanding that Project scope, schedule, and/or cost may need to change to produce optimal results for stakeholders. Changes to contractual requirements will follow the change control process specified in the final contract, and as described below.

3.3 Change Request Management

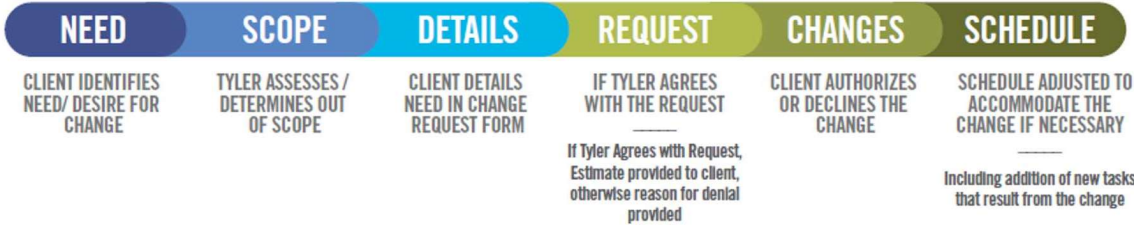
Should the need for a change to Project scope, schedule, and/or cost be identified during the Project, the change will be brought to the attention of the Steering Committee and an assessment of the change will occur. While such changes may result in additional costs and delays relative to the schedule, some changes may result in less cost to the Collierville Schools,; for example, the Collierville Schools, may decide it no longer

needs a deliverable originally defined in the Project. The Change Request will include the following information:

- The nature of the change.
- A good faith estimate of the additional cost or associated savings to the Collierville Schools,, if any.
- The timetable for implementing the change.
- The effect on and/or risk to the schedule, resource needs or resource responsibilities.

The Collierville Schools, will use its good faith efforts to either approve or disapprove any Change Request within ten (10) Business Days (or other period as mutually agreeable between Tyler and the Collierville Schools,). Any changes to the Project scope, budget, or timeline must be documented and approved in writing using a Change Request form. These changes constitute a formal amendment to the Statement of Work and will supersede any conflicting term in the Statement of Work.

Change Request Process



4. Acceptance Process

The implementation of a Project involves many decisions to be made throughout its lifecycle. Decisions will vary from higher level strategy decisions to smaller, detailed Project level decisions. It is critical to the success of the Project that each Collierville Schools, office or department designates specific individuals for making decisions on behalf of their offices or departments.

Both Tyler and the Collierville Schools, will identify representative project managers. These individuals will represent the interests of all stakeholders and serve as the primary contacts between the two organizations.

The coordination of gaining Collierville Schools, feedback and approval on Project deliverables will be critical to the success of the Project. The Collierville Schools, project manager will strive to gain deliverable and decision approvals from all authorized Collierville Schools, representatives. Given that the designated decision-maker for each department may not always be available, there must be a designated proxy for each decision point in the Project. Assignment of each proxy will be the responsibility of the leadership from each Collierville Schools, department. The proxies will be named individuals that have the authorization to make decisions on behalf of their department.

The following process will be used for accepting Deliverables and Control Points:

- The Collierville Schools, shall have five (5) business days from the date of delivery, or as otherwise mutually agreed upon by the parties in writing, to accept each Deliverable or Control Point. If the Collierville Schools, does not provide acceptance or acknowledgement within five (5) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.
- If the Collierville Schools, does not agree the Deliverable or Control Point meets requirements, the Collierville Schools, shall notify Tyler project manager(s), in writing, with reasoning within five (5) business days, or the otherwise agreed-upon timeframe, not to be unreasonably withheld, of receipt of the Deliverable.
- Tyler shall address any deficiencies and redeliver the Deliverable or Control Point. The Collierville Schools, shall then have two (2) business days from receipt of the redelivered Deliverable or Control Point to accept or again submit written notification of reasons for rejecting the milestone. If the Collierville Schools, does not provide acceptance within two (2) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.

5. Roles and Responsibilities

The following defines the roles and responsibilities of each Project resource for the Collierville Schools, and Tyler. Roles and responsibilities may not follow the organizational chart or position descriptions at the Collierville Schools,, but are roles defined within the Project. It is common for individual resources on both the Tyler and Collierville Schools, project teams to fill multiple roles. Similarly, it is common for some roles to be filled by multiple people.

5.1 Tyler Roles & Responsibilities

Tyler assigns a project manager prior to the start of each Phase of the Project (some Projects may only be one Phase in duration). Additional Tyler resources are assigned as the schedule develops and as needs arise.

5.1.1 Tyler Executive Manager

Tyler executive management has indirect involvement with the Project and is part of the Tyler escalation process. This team member offers additional support to the Project team and collaborates with other Tyler department managers as needed to escalate and facilitate implementation Project tasks and decisions.

- Provides clear direction for Tyler staff on executing on the Project Deliverables to align with satisfying the Collierville Schools, 's overall organizational strategy.
- Authorizes required Project resources.
- Resolves all decisions and/or issues not resolved at the implementation management level as part of the escalation process.
- Acts as the counterpart to the Collierville Schools, 's executive sponsor.

5.1.2 Tyler Implementation Manager

- Tyler implementation management has indirect involvement with the Project and is part of the Tyler escalation process. The Tyler project managers consult implementation management on issues and outstanding decisions critical to the Project. Implementation management works toward a solution with the Tyler Project Manager or with Collierville Schools, management as appropriate. Tyler executive management is the escalation point for any issues not resolved at this level.
- Assigns Tyler Project personnel.
- Provides support for the Project team.
- Provides management support for the Project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors Project progress including progress towards agreed upon goals and objectives.

5.1.3 Tyler Project Manager

- The Tyler project manager(s) provides oversight of the Project, coordination of Tyler resources between departments, management of the Project budget and schedule, effective risk, and issue management, and is the primary point of contact for all Project related items. As requested by the Collierville Schools,, the Tyler Project Manager provides regular updates to the Collierville Schools, Steering Committee and other Tyler governance members. Tyler Project Manager's role includes responsibilities in the following areas:

5.1.3.1 Contract Management

- Validates contract compliance throughout the Project.
- Ensures Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions.
- Prepares and presents contract milestone sign-offs for acceptance by the Collierville Schools, project manager(s).
- Coordinates Change Requests, if needed, to ensure proper Scope and budgetary compliance.

5.1.3.2 Planning

- Delivers project planning documents.
- Defines Project tasks and resource requirements.
- Develops initial Project schedule and Project Management Plan.

- Collaborates with the Collierville Schools, project manager(s) to plan and schedule Project timelines to achieve on-time implementation.

5.1.3.3 Implementation Management

- Tightly manages Scope and budget of Project to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
- Establishes and manages a schedule and Tyler resources that properly support the Project Schedule and are also in balance with Scope/budget.
- Establishes risk/issue tracking/reporting process between the Collierville Schools, and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to the Collierville Schools, any items that may impact the outcomes of the Project.
- Collaborates with the Collierville Schools, 's project manager(s) to establish key business drivers and success indicators that will help to govern Project activities and key decisions to ensure a quality outcome of the project.
- Collaborates with the Collierville Schools, 's project manager(s) to set a routine communication plan that will aide all Project team members, of both the Collierville Schools, and Tyler, in understanding the goals, objectives, status, and health of the Project.

5.1.3.4 Resource Management

- Acts as liaison between Project team and Tyler manager(s).
- Identifies and coordinates all Tyler resources across all applications, Phases, and activities including development, forms, installation, reports, implementation, and billing.
- Provides direction and support to Project team.
- Manages the appropriate assignment and timely completion of tasks as defined in the Project Schedule, task list, and Go-Live Checklist.
- Assesses team performance and adjusts as necessary.
- Consulted on in Scope 3rd party providers to align activities with ongoing Project tasks.

5.1.4 Tyler Implementation Consultant

- Completes tasks as assigned by the Tyler project manager(s).
- Documents activities for services performed by Tyler.
- Guides the Collierville Schools, through software validation process following configuration.
- Assists during Go-Live process and provides support until the Collierville Schools, transitions to Client Services.
- Facilitates training sessions and discussions with the Collierville Schools, and Tyler staff to ensure adequate discussion of the appropriate agenda topics during the allotted time.
- May provide conversion review and error resolution assistance.

5.1.5 Tyler Sales

- Supports Sales to Implementation knowledge transfer during Initiate & Plan.
- Provides historical information, as needed, throughout implementation.
- Participates in pricing activities if additional licensing and/or services are needed.

5.1.6 Tyler Technical Services

- Maintains Tyler infrastructure requirements and design document(s).
- Involved in system infrastructure planning/review(s).

- Provides first installation of licensed software with initial database on servers.
- Supports and assists the project team with technical/environmental issues/needs.
- Deploys Tyler products.

5.2 Collierville Schools, Roles & Responsibilities

Collierville Schools, resources will be assigned prior to the start of each Phase of the Project. One person may be assigned to multiple Project roles.

5.2.1 Collierville Schools, Executive Sponsor

The Collierville Schools, executive sponsor provides support to the Project by providing strategic direction and communicating key issues about the Project and its overall importance to the organization. When called upon, the executive sponsor also acts as the final authority on all escalated Project issues. The executive sponsor engages in the Project, as needed, to provide necessary support, oversight, guidance, and escalation, but does not participate in day-to-day Project activities. The executive sponsor empowers the Collierville Schools, steering committee, project manager(s), and functional leads to make critical business decisions for the Collierville Schools,.

- Champions the project at the executive level to secure buy-in.
- Authorizes required project resources.
- Actively participates in organizational change communications.

5.2.2 Collierville Schools, Steering Committee

The Collierville Schools, steering committee understands and supports the cultural change necessary for the Project and fosters an appreciation for the Project's value throughout the organization. The steering committee oversees the Collierville Schools, project manager and Project through participation in regular internal meetings. The Collierville Schools, steering committee remains updated on all Project progress, Project decisions, and achievement of Project milestones. The Collierville Schools, steering committee also serves as primary level of issue resolution for the Project.

- Works to resolve all decisions and/or issues not resolved at the project manager level as part of the escalation process.
- Attends all scheduled steering committee meetings.
- Provides support for the project team.
- Assists with communicating key project messages throughout the organization.
- Prioritizes the project within the organization.
- Ensures the project staffed appropriately and that staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.
- Has the authority to approve or deny changes impacting the following areas:
 - Cost
 - Scope
 - Schedule
 - Project Goals
 - Collierville Schools, Policies
 - Needs of other client projects

5.2.3 Collierville Schools, Project Manager

The Collierville Schools, shall assign project manager(s) prior to the start of this project with overall responsibility and authority to make decisions related to Project Scope, scheduling, and task assignment. The Collierville Schools, Project Manager should communicate decisions and commitments to the Tyler project manager(s) in a timely and efficient manner. When the Collierville Schools, project manager(s) do not have the knowledge or authority to make decisions, he or she engages the necessary resources to participate in discussions and make decisions in a timely fashion to avoid Project delays. The Collierville Schools, project manager(s) are responsible for reporting to the Collierville Schools, steering committee and determining appropriate escalation points.

5.2.3.1 Contract Management

- Validates contract compliance throughout the project.
- Ensures that invoicing and Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions. Collaborates on and approves Change Requests, if needed, to ensure proper scope and budgetary compliance.

5.2.3.2 Planning

- Reviews and accepts project planning documents.
- Defines project tasks and resource requirements for the Collierville Schools, project team.
- Collaborates in the development and approval of the project schedule.
- Collaborates with Tyler project manager(s) to plan and schedule project timelines to achieve on-time implementation.

5.2.3.3 Implementation Management

- Tightly manages project budget and scope.
- Collaborates with Tyler project manager(s) to establish a process and approval matrix to ensure that scope changes and budget (planned versus actual) are transparent and handled effectively and efficiently.
- Collaborates with Tyler project manager to establish and manage a schedule and resource plan that properly supports the project schedule as a whole and is also in balance with scope and budget.
- Collaborates with Tyler project manager(s) to establish risk and issue tracking and reporting process between the Collierville Schools, and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to Tyler any items that may impact the outcomes of the project.
- Collaborates with Tyler project manager(s) to establish key business drivers and success indicators that will help to govern project activities and key decisions to ensure a quality outcome of the project.
- Routinely communicates with both the Collierville Schools, staff and Tyler, aiding in the understanding of goals, objectives, current status, and health of the project by all team members.
- Manages the requirements gathering process and ensure timely and quality business requirements are being provided to Tyler.

5.2.3.4 Resource Management

- Acts as liaison between project team and stakeholders.
- Identifies and coordinates all Collierville Schools, resources across all modules, phases, and activities including data conversions, forms design, hardware and software installation, reports building, and satisfying invoices.

- Provides direction and support to project team.
- Builds partnerships among the various stakeholders, negotiating authority to move the project forward.
- Manages the appropriate assignment and timely completion of tasks as defined.
- Assesses team performance and takes corrective action, if needed.
- Provides guidance to Collierville Schools, technical teams to ensure appropriate response and collaboration with Tyler Technical Support Teams to ensure timely response and appropriate resolution.
- Owns the relationship with in-Scope 3rd party providers and aligns activities with ongoing project tasks.
- Ensures that users have appropriate access to Tyler project toolsets as required.
- Conducts training on proper use of toolsets.
- Validates completion of required assignments using toolsets.

5.2.4 Collierville Schools, Functional Leads

- Makes business process change decisions under time sensitive conditions.
- Communicates existing business processes and procedures to Tyler consultants.
- Assists in identifying business process changes that may require escalation.
- Contributes business process expertise for Current & Future State Analysis.
- Identifies and includes additional subject matter experts to participate in Current & Future State Analysis.
- Validates that necessary skills have been retained by end users.
- Provides End Users with dedicated time to complete required homework tasks.
- Acts as an ambassador/champion of change for the new process and provide business process change support.
- Identifies and communicates any additional training needs or scheduling conflicts to the Collierville Schools, project manager.
- Actively participates in all aspects of the implementation, including, but not limited to, the following key activities:
 - Task completion
 - Stakeholder Meeting
 - Project Management Plan development
 - Schedule development
 - Maintenance and monitoring of risk register
 - Escalation of issues
 - Communication with Tyler project team
 - Coordination of Collierville Schools, resources
 - Attendance at scheduled sessions
 - Change management activities
 - Modification specification, demonstrations, testing and approval assistance
 - Data analysis assistance
 - Decentralized end user training
 - Process testing
 - Solution Validation

5.2.5 Collierville Schools, Power Users

- Participate in project activities as required by the project team and project manager(s).
- Provide subject matter expertise on the Collierville Schools, business processes and requirements.

- Act as subject matter experts and attend Current & Future State Analysis sessions as needed.
- Attend all scheduled training sessions.
- Participate in all required post-training processes as needed throughout project.
- Test all application configuration to ensure it satisfies business process requirements.
- Become application experts.
- Participate in Solution Validation.
- Adopt and support changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Demonstrate competency with Tyler products processing prior to Go-live.
- Provide knowledge transfer to the Collierville Schools, staff during and after implementation.
- Participate in conversion review and validation.

5.2.6 Collierville Schools, End Users

- Attend all scheduled training sessions.
- Become proficient in application functions related to job duties.
- Adopt and utilize changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Utilize software to perform job functions at and beyond Go-live.

5.2.7 Collierville Schools, Technical Lead

- Coordinates updates and releases with Tyler as needed.
- Coordinates the copying of source databases to training/testing databases as needed for training days.
- Coordinates and adds new users, printers and other peripherals as needed.
- Validates that all users understand log-on process and have necessary permission for all training sessions.
- Coordinates interface development for Collierville Schools, third party interfaces.
- Develops or assists in creating reports as needed.
- Ensures on-site system meets specifications provided by Tyler.
- Assists with software installation as needed.
- Extracts and transmits conversion data and control reports from the Collierville Schools,'s legacy system per the conversion schedule set forth in the project schedule.

5.2.7.1 Collierville Schools, Upgrade Coordination

- Becomes familiar with the software upgrade process and required steps.
- Becomes familiar with Tyler's releases and updates.
- Utilizes Tyler resources to stay abreast of the latest Tyler releases and updates, as well as the latest helpful tools to manage the Collierville Schools,'s software upgrade process.
- Assists with the software upgrade process during implementation.
- Manages software upgrade activities post-implementation.
- Manages software upgrade plan activities.
- Coordinates software upgrade plan activities with Collierville Schools, and Tyler resources.
- Communicates changes affecting users and department stakeholders.
- Obtains department stakeholder acceptance to upgrade production environment.

5.2.8 Collierville Schools, Change Management Lead

- Validates that users receive timely and thorough communication regarding process changes.
- Provides coaching to supervisors to prepare them to support users through the project changes.
- Identifies the impact areas resulting from project activities and develops a plan to address them proactively.
- Identifies areas of resistance and develops a plan to reinforce the change.
- Monitors post-production performance and new process adherence.

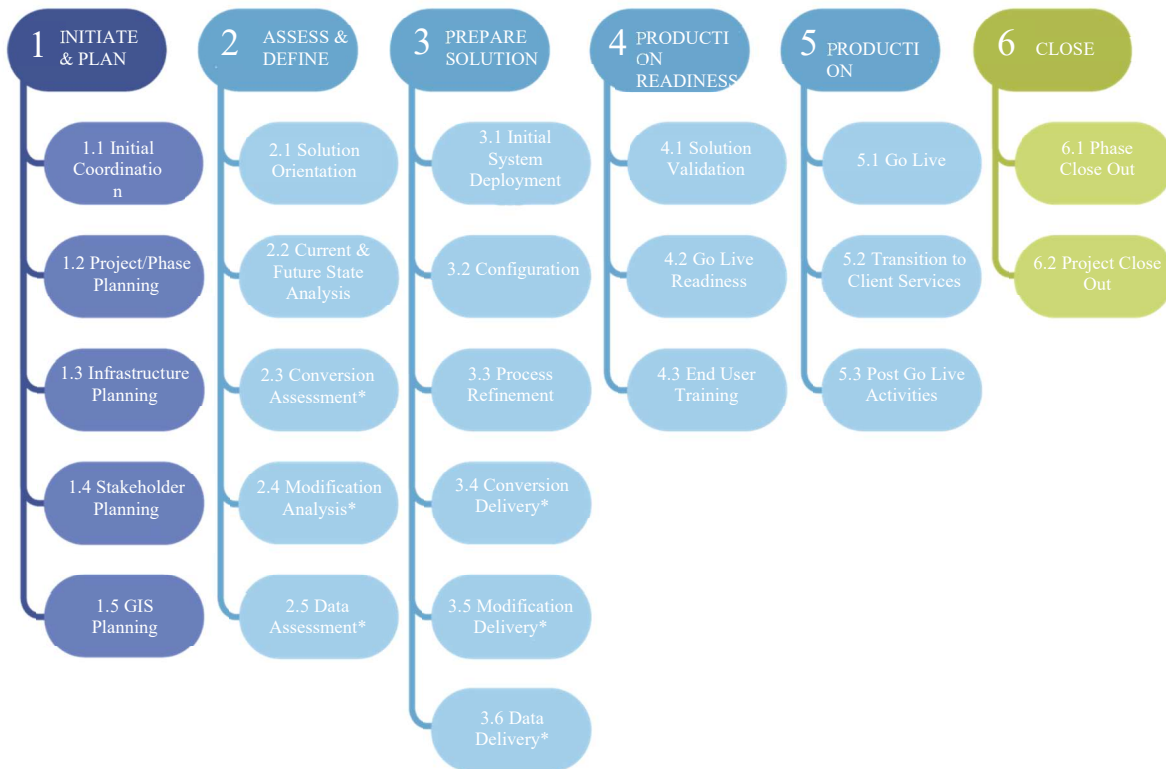
Part 3: Project Plan

6. Project Stages

Work Breakdown Structure

The Work Breakdown Structure (WBS) is a hierarchical representation of a Project or Phase broken down into smaller, more manageable components. The top-level components are called “Stages” and the second level components are called “Work Packages”. The work packages, shown below each stage, contain the high-level work to be done. The detailed Project Schedule, developed during Project/Phase Planning and finalized during subsequent stages, lists the tasks to be completed within each work package. Each stage ends with a “Control Point”, confirming the work performed during that stage of the Project has been accepted by the Collierville Schools,.

Work Breakdown Structure (WBS)



**Items noted with an asterisk in the graphic above relate to specific products and services. If those products and services are not included in the scope of the contract, these specific work packages will be noted as “Intentionally Left Blank” in Section 6 of the Statement of Work.*

6.1 Initiate and Plan

The Initiate and Plan stage involves Project initiation, infrastructure, and planning. This stage creates a foundation for the Project by identifying and establishing sequence and timing for each Phase as well as verifying scope for the Project. This stage will be conducted at the onset of the Project, with a few unique items being repeated for the additional Phases as needed.

6.1.1 Initial Coordination

Prior to Project commencement, Tyler management assigns project manager(s). Additional Project resources will be assigned later in the Project as a Project schedule is developed. Tyler provides the Collierville Schools, with initial Project documents used to gather names of key personnel, their functional role as it pertains to the Project, as well as any blackout dates to consider for future planning. the Collierville Schools, gathers the information requested by the provided deadline ensuring preliminary planning and scheduling can be conducted moving the Project forward in a timely fashion. Internally, the Tyler Project Manager(s) coordinate with sales to ensure transfer of vital information from the sales process prior to scheduling a Project Planning Meeting with the Collierville Schools,'s team. During this step, Tyler will work with the Collierville Schools, to establish the date(s) for the Project and Phase Planning session.

Objectives:

- Formally launch the project.
- Establish project governance.
- Define and communicate governance for Tyler.
- Identify Collierville Schools, project team.

STAGE 1	Initial Coordination																
	Tyler								Collierville Schools,								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Tyler project team is assigned	A	R	C	I	I	I	I		I		I						
Collierville Schools, project team is assigned									A	I	R	I	I	I			
Provide initial project documents to the Collierville Schools,		A	R	C			C		I		I						
Gather preliminary information requested			I						A		R	C		C		C	C
Sales to implementation knowledge transfer		A	R	I	I	I	I				I						

Schedule and conduct planning session(s)		A	R						I		C	C	I				
Develop Project Management Plan		A	R						I		C	C	I				
Develop initial project schedule		A	R	I	I	I	I		I	I	C	C	I	I	C		I

Inputs	Contract documents
	Statement of Work
	Guide to Starting Your Project

Outputs / Deliverables	Acceptance Criteria [only] for Deliverables	
	Project Management Plan	Delivery of document
	Project Operational Plan	Delivery of document
	Initial Project Schedule	Collierville Schools, provides acceptance of schedule based on resource availability, project budget, and goals.

Work package assumptions:

- Collierville Schools, has reviewed and completed the Guide to Starting Your Project document.

6.1.3 Infrastructure Planning

Procuring required hardware and setting it up properly is a critical part of a successful implementation. This task is especially important for Tyler-hosted/SaaS deployment models. Tyler will be responsible for building the environments for a hosted/SaaS deployment, unless otherwise identified in the Agreement. Tyler will install Licensed Software on application server(s) or train the Collierville Schools, to install License Software. The Collierville Schools, is responsible for the installation and setup of all peripheral devices.

Objectives:

- Ensure the Collierville Schools,'s infrastructure meets Tyler's application requirements.
- Ensure the Collierville Schools,'s infrastructure is scheduled to be in place and available for use on time.

STAGE 1	Infrastructure Planning																
	Tyler								Collierville Schools,								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts	Department Heads	End Users	Technical Leads
Provide Infrastructure Requirements and Design Document		A	R		C		C				I						I

Initial Infrastructure Meeting		A	R		C		C				C							C
Schedule SaaS Environment Availability		A	R				C				I							
Schedule Installation of All Licensed Software		A	R				C				I							I
Infrastructure Audit		A	R				C				I							C

Inputs	Initial Infrastructure Requirements
--------	-------------------------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Completed Infrastructure Requirements	Delivery of Requirements
	Infrastructure Audit	System Passes Audit Criteria

6.1.4 Stakeholder Meeting

Communication of the Project planning outcomes to the Collierville Schools, Project team, executives and other key stakeholders is vital to Project success. The Stakeholder meeting is a strategic activity to inform, engage, gain commitment, and instill confidence in the Collierville Schools, team. During the meeting, the goals and objectives of the Project will be reviewed along with detail on Project scope, implementation methodology, roles and responsibilities, Project timeline and schedule, and keys to Project success.

Objectives:

- Formally present and communicate the project activities and timeline.
- Communicate project expectations.

STAGE 1	Stakeholder Meeting																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Create Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C		I				
Review Stakeholder Meeting Presentation		I	C						A		R		C				
Perform Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C	I	I	I	I	I	I

Inputs	Agreement
	SOW

Project Management Plan		
Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Stakeholder Meeting Presentation	

Work package assumptions:

- None

6.1.5 Intentionally left blank.

6.1.6 Control Point 1: Initiate & Plan Stage Acceptance

Acceptance criteria for this stage includes completion of all criteria listed below.

Note: Advancement to the Assess & Define stage is not dependent upon Tyler’s receipt of this stage acceptance.

Initiate & Plan Stage Deliverables:

- Project Management Plan
- Initial Project Schedule

Initiate & Plan stage acceptance criteria:

- All stage deliverables accepted based on acceptance criteria previously defined
- Project governance defined
- Project portal made available to the Collierville Schools,
- Stakeholder meeting complete

6.2 Assess & Define

The Assess & Define stage will provide an opportunity to gather information related to current Collierville Schools, business processes. This information will be used to identify and define business processes utilized with Tyler software. The Collierville Schools, collaborates with Tyler providing complete and accurate information to Tyler staff and assisting in analysis, understanding current workflows and business processes.

6.2.1 Solution Orientation

The Solution Orientation provides the Project stakeholders a high-level understanding of the solution functionality prior to beginning the current and future state analysis. The primary goal is to establish a foundation for upcoming conversations regarding the design and configuration of the solution.

Tyler utilizes a variety of tools for the Solution Orientation, focusing on Collierville Schools, team knowledge transfer such as: eLearning, documentation, or walkthroughs. The Collierville Schools, team will gain a better understanding of the major processes and focus on data flow, the connection between configuration options and outcome, integration, and terminology that may be unique to Tyler’s solution.

Objectives:

- Provide a basic understanding of system functionality.
- Prepare the Collierville Schools, for current and future state analysis.

STAGE 2	Solution Orientation																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Provide pre-requisites			A	R							I	I		I	I		I
Complete pre-requisites											A	R		C			C
Conduct orientation			A	R							I	I		I	I		I

Inputs	Solution orientation materials
	Training Plan

6.2.2 Current & Future State Analysis

The Current & Future State Analysis provides the Project stakeholders and Tyler an understanding of process changes that will be achieved with the new system.

The Collierville Schools, and Tyler will evaluate current state processes, options within the new software, pros and cons of each based on current or desired state and make decisions about the future state configuration and processing. This may occur before or within the same timeframe as the configuration work package. The options within the new software will be limited to the scope of this implementation and will make use of standard Tyler functionality.

The Collierville Schools, will adopt the existing Tyler solution wherever possible to avoid project schedule and quality risk from over customization of Tyler products. It is the Collierville Schools,'s responsibility to verify that in-scope requirements are being met throughout the implementation if functional requirements are defined as part of the contract. The following guidelines will be followed when evaluating if a modification to the product is required:

- A reasonable business process change is available.
- Functionality exists which satisfies the requirement.
- Configuration of the application satisfies the requirement.
- An in-scope modification satisfies the requirement.

Requirements that are not met will follow the agreed upon change control process and can have impacts on the project schedule, scope, budget, and resource availability.

STAGE 2	Current & Future State Analysis	
	Tyler	Collierville Schools,

<p> RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed </p>	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Current State process review			A	R	I	I	I				C	C	C	C			C
Discuss future-state options			A	R	C	C	C				C	C	C	C			C
Make future-state decisions (non-COTS)			C	C	C	C	C				A	R	I	C			C
Document anticipated configuration options required to support future state			A	R	C	C	C				I	I	I	I			I

Inputs	Collierville Schools, current state documentation
	Solution Orientation completion

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Documentation that describes future-state decisions and configuration options to support future-state decisions.	Delivery of document

Work package assumptions:

- Collierville Schools, attendees possess sufficient knowledge and authority to make future state decisions.
- The Collierville Schools, is responsible for any documentation of current state business processes.
- The Collierville Schools, can effectively communicate current state processes.

6.2.3 Conversion Assessment

Data Conversions are a major effort in any software implementation. Tyler’s conversion tools facilitate the predictable, repeatable conversion process that is necessary to support a successful transition to the Tyler system. The first step in this process is to perform an assessment of the existing (“legacy”) system(s), to better understand the source data, risks, and options available. Once the data has been analyzed, the plan for data conversion is completed and communicated to the appropriate stakeholders.

Objectives:

- Communicate a common understanding of the project goals with respect to data.
- Ensure complete and accurate source data is available for review/transfer.
- Map the data from the source to the Tyler system.
- Document the data conversion/loading approach.

STAGE 2	Data Conversion Assessment																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Extract Data from Source Systems			I		C						A						R
Review and Scrub Source Data			I	I	I						A	R		C			I
Build/Update Data Conversion Plan			R	C	C						C	I	I	I			I

Inputs	Collierville Schools, Source data
	Collierville Schools, Source data Documentation (if available)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data Conversion Plan built/updated	Collierville Schools, Acceptance of Data Conversion Plan, if Applicable

Work package assumptions:

- Tyler will be provided with data from the Legacy system(s) in a mutually agreed upon format.
- Tyler will work with the Collierville Schools, representatives to identify business rules before writing the conversion.
- Collierville Schools, subject matter experts and resources most familiar with the current data will be involved in the data conversion planning effort.

6.2.4 Intentionally left blank.

6.2.5 Intentionally left blank.

6.2.6 Control Point 2: Assess & Define Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Note: Advancement to the Prepare Solution Stage is dependent upon Tyler’s receipt of the Stage Acceptance.

Assess & Define Stage Deliverables:

- Documentation of future state decisions and configuration options to support future state decisions.
- Modification specification document.
- Assess & Define Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Solution Orientation is delivered.
- Conversion data extracts are received by Tyler.
- Data conversion plan built.

6.3 Prepare Solution

During the Prepare Solution stage, information gathered during the Initiate & Plan and Assess & Define stages will be used to install and configure the Tyler software solution. Software configuration will be validated by the Collierville Schools, against future state decisions defined in previous stages and processes refined as needed to ensure business requirements are met.

6.3.1 Initial System Deployment

The timely availability of the Tyler Solution is important to a successful Project implementation. The success and timeliness of subsequent work packages are contingent upon the initial system deployment of Tyler Licensed Software on an approved network and infrastructure. Delays in executing this work package can affect the project schedule.

Objectives:

- All licensed software is installed and operational.
- The Collierville Schools, can access the software.

STAGE 3	Initial System Deployment (Hosted/SaaS)*																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Prepare hosted environment			A				R				I						C
Install Licensed Software with Initial Database on Server(s) for Included Environments			A				R				I						C
Install Licensed Software on Collierville Schools, Devices (if applicable)			I				C				A						R

Complete Collierville Schools, configuration tasks (where applicable)			I	C							A	R		C			
Standard interfaces configuration and training (if applicable)			A	R			C				I	C		C			C
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Documentation that describes future state decisions and configuration options to support future state decisions.
--------	--

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Configured System	

Work package assumptions:

- Tyler provides guidance for configuration options available within the Tyler software. The Collierville Schools, is responsible for making decisions when multiple options are available.

6.3.3 Process Refinement

Tyler will educate the Collierville Schools, users on how to execute processes in the system to prepare them for the validation of the software. The Collierville Schools, collaborates with Tyler staff iteratively to validate software configuration options to support future state.

Objectives:

- Ensure that the Collierville Schools, understands future state processes and how to execute the processes in the software.
- Refine each process to meet the business requirements.
- Validate standard interfaces, where applicable.
- Validate forms and reports, where applicable.

STAGE 3	Process Refinement																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Conduct process training			A	R							I	C	I	C			
Confirm process decisions			I	C					A	R	C	I	C				

Test configuration			I	C							A	R		C			
Refine configuration (Collierville Schools, Responsible)			I	C							A	R		C			
Refine configuration (Tyler Responsible)			A	R							I	I		I			
Validate interface process and results			I	C							A	R		C			C
Update Collierville Schools,-specific process documentation (if applicable)			I	C							A	R		C			
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Initial Configuration
	Documentation that describes future state decisions and configuration options to support future state decisions.
	Solution validation test plan

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated solution validation test plan	
	Completed Collierville Schools,-specific process documentation (completed by Collierville Schools,)	

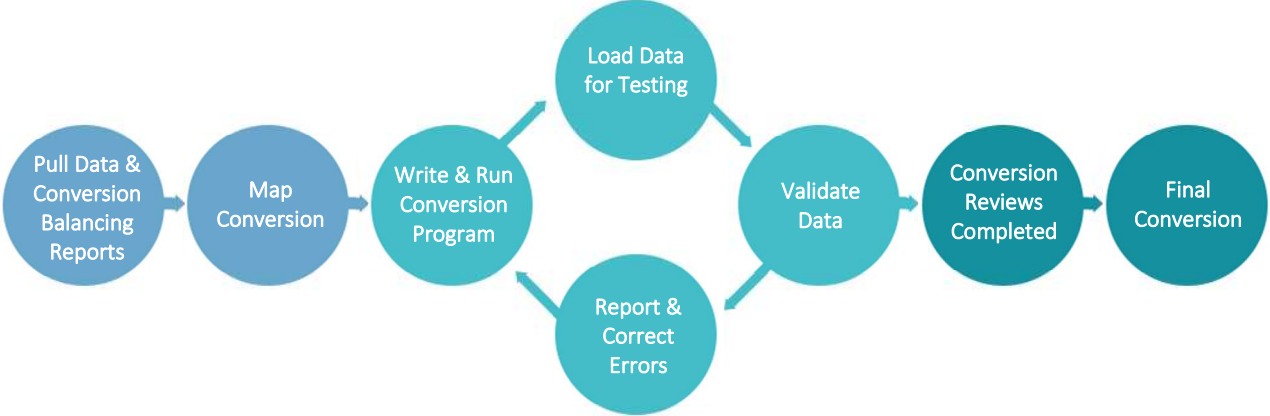
Work package assumptions:

- None

6.3.4 Conversion Delivery

The purpose of this task is to transition the Collierville Schools,'s data from their source (“legacy”) system(s) to the Tyler system(s). The data will need to be mapped from the legacy system into the new Tyler system format. A well-executed data conversion is key to a successful cutover to the new system(s).

With guidance from Tyler, the Collierville Schools, will review specific data elements within the system and identify / report discrepancies. Iteratively, Tyler will collaborate with the Collierville Schools, to address conversion discrepancies. This process will allow for clean, reconciled data to transfer from the source system(s) to the Tyler system(s). Reference Conversion Appendix for additional detail.



Objectives:

- Data is ready for production (Conversion).

STAGE 3	Data Delivery & Conversion																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide data crosswalks/code mapping tool			A	C	R						I	I		I			
Populate data crosswalks/code mapping tool			I	C	C						A	R		C			
Iterations: Conversion Development			A	C	R						I						I
Iterations: Deliver converted data			A		R		I				I						I
Iterations: Proof/Review data and reconcile to source system			C	C	C						A	R		C			C

Inputs	
	Data Conversion Plan
	Configuration

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Code Mapping Complete / Validated	
	Conversion Iterations / Reviews Complete	Conversion complete, verified, and ready for final pass

Work package assumptions:

- The Collierville Schools, will provide a single file layout per source system as identified in the investment summary.
- The Collierville Schools, subject matter experts and resources most familiar with the current data will be involved in the data conversion effort.
- The Collierville Schools, project team will be responsible for completing the code mapping activity, with assistance from Tyler.

6.3.5 Intentionally left blank.

6.3.6 Intentionally left blank.

6.3.7 Control Point 3: Prepare Solution Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below in each Work Package.

Note: Advancement to the Production Readiness Stage is dependent upon Tyler’s receipt of the Stage Acceptance.

Prepare Solution Stage Deliverables:

- Licensed software is installed.
- Installation checklist/system document.
- Conversion iterations and reviews complete.

Prepare Solution Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Software is configured.
- Solution validation test plan has been reviewed and updated if needed.

6.4 Production Readiness

Activities in the Production Readiness stage will prepare the Collierville Schools, team for go-live through solution validation, the development of a detailed go-live plan and end user training. A readiness assessment will be conducted with the Collierville Schools, to review the status of the project and the organizations readiness for go-live.

6.4.1 Solution Validation

Solution Validation is the end-to-end software testing activity to ensure that the Collierville Schools, verifies all aspects of the Project (hardware, configuration, business processes, etc.) are functioning properly, and validates that all features and functions per the contract have been deployed for system use.

Objectives:

- Validate that the solution performs as indicated in the solution validation plan.
- Ensure the Collierville Schools, organization is ready to move forward with go-live and training (if applicable).

STAGE 4	Solution Validation																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Update Solution Validation plan			A	R	C						C	C		C			
Update test scripts (as applicable)			C	C	C						A	R		C			
Perform testing			C	C	C						A	R		C			
Document issues from testing			C	C	C						A	R		C			
Perform required follow-up on issues			A	R	C						C	C		C			

Inputs	Solution Validation plan
	Completed work product from prior stages (configuration, business process, etc.)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Solution Validation Report	Collierville Schools, updates report with testing results

Work package assumptions:

- Designated testing environment has been established.
- Testing includes current phase activities or deliverables only.

6.4.2 Go-Live Readiness

Tyler and the Collierville Schools, will ensure that all requirements defined in Project planning have been completed and the Go-Live event can occur, as planned. A go-live readiness assessment will be completed

identifying risks or actions items to be addressed to ensure the Collierville Schools, has considered its ability to successfully Go-Live. Issues and concerns will be discussed, and mitigation options documented. Tyler and the Collierville Schools, will jointly agree to move forward with transition to production. Expectations for final preparation and critical dates for the weeks leading into and during the Go-Live week will be planned in detail and communicated to Project teams.

Objectives:

- Action plan for go-live established.
- Assess go-live readiness.
- Stakeholders informed of go-live activities.

STAGE 4	Go-Live Readiness																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Perform Readiness Assessment	I	A	R	C	C	I	C	I	I	I	I		I				I
Conduct Go-Live planning session		A	R	C							C	C	C	C	C		C
Order peripheral hardware (if applicable)			I							A	R						C
Confirm procedures for Go-Live issue reporting & resolution		A	R	I	I	I	I				C	C	I	I	I	I	I
Develop Go-Live checklist		A	R	C	C						C	C	I	C			C
Final system infrastructure review (where applicable)			A				R				C						C

Inputs	Future state decisions
	Go-live checklist

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated go-live checklist	Updated Action plan and Checklist for go-live delivered to the Collierville Schools,

Work package assumptions:

- None

6.4.3 End User Training

End User Training is a critical part of any successful software implementation. Using a training plan previously reviewed and approved, the Project team will organize and initiate the training activities.

Train the Trainer: Tyler provides one occurrence of each scheduled training or implementation topic. Collierville Schools, users who attended the Tyler sessions may train additional users. Additional Tyler led sessions may be contracted at the applicable rates for training.

Tyler will provide standard application documentation for the general use of the software. It is not Tyler’s responsibility to develop Collierville Schools, specific business process documentation. Collierville Schools,-led training labs using Collierville Schools, specific business process documentation if created by the Collierville Schools, can be added to the regular training curriculum, enhancing the training experiences of the end users.

Objectives:

- End users are trained on how to use the software prior to go-live.
- The Collierville Schools, is prepared for on-going training and support of the application.

STAGE 4	End User Training																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Update training plan		A	R	C							C		I		C		
End User training (Tyler-led)		A	R	C							C	C	I	C	C	C	
Train-the-trainer		A	R	C							C	C	I	C			
End User training (Collierville Schools,-led)			C	C							A	R	I	C	C	C	

Inputs	Training Plan
	List of End Users and their Roles / Job Duties
	Configured Tyler System

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	End User Training	Collierville Schools, signoff that training was delivered

Work package assumptions:

- The Collierville Schools, project team will work with Tyler to jointly develop a training curriculum that identifies the size, makeup, and subject-area of each of the training classes.

- Tyler will work with the Collierville Schools, as much as possible to provide end-user training in a manner that minimizes the impact to the daily operations of Collierville Schools, departments.
- The Collierville Schools, will be responsible for training new users after go-live (exception—previously planned or regular training offerings by Tyler).

6.4.4 Control Point 4: Production Readiness Stage Acceptance

Acceptance criteria for this stage includes all criteria listed below. Advancement to the Production stage is dependent upon Tyler’s receipt of the stage acceptance.

Production Readiness stage deliverables:

- Solution Validation Report.
- Update go-live action plan and/or checklist.
- End user training.

Production Readiness stage acceptance criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live planning session conducted.

6.5 Production

Following end user training the production system will be fully enabled and made ready for daily operational use as of the scheduled date. Tyler and the Collierville Schools, will follow the comprehensive action plan laid out during Go-Live Readiness to support go-live activities and minimize risk to the Project during go-live. Following go-live, Tyler will work with the Collierville Schools, to verify that implementation work is concluded, post go-live activities are scheduled, and the transition to Client Services is complete for long-term operations and maintenance of the Tyler software.

6.5.1 Go-Live

Following the action plan for Go-Live, defined in the Production Readiness stage, the Collierville Schools, and Tyler will complete work assigned to prepare for Go-Live.

The Collierville Schools, provides final data extract and Reports from the Legacy System for data conversion and Tyler executes final conversion iteration, if applicable. If defined in the action plan, the Collierville Schools, manually enters any data added to the Legacy System after final data extract into the Tyler system.

Tyler staff collaborates with the Collierville Schools, during Go-Live activities. The Collierville Schools, transitions to Tyler software for day-to day business processing.

Some training topics are better addressed following Go-Live when additional data is available in the system or based on timing of applicable business processes and will be scheduled following Go-Live per the Project Schedule.

Objectives:

- Execute day to day processing in Tyler software.
- Collierville Schools, data available in Production environment.

STAGE 5	Go-Live																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Provide final source data extract, if applicable			C		C						A						R
Final source data pushed into production environment, if applicable			A	C	R						I	C		C			C
Proof final converted data, if applicable			C	C	C						A	R		C			
Complete Go-Live activities as defined in the Go-Live action plan			C	C	C					A	R	C	I	C			
Provide Go-Live assistance			A	R	C	C		I			C	C	I	C		I	C

Inputs	Comprehensive Action Plan for Go-Live
	Final source data (if applicable)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data is available in production environment	Collierville Schools, confirms data is available in production environment

Work package assumptions:

- The Collierville Schools, will complete activities documented in the action plan for Go-Live as scheduled.
- External stakeholders will be available to assist in supporting the interfaces associated with the Go-Live live process.
- The Collierville Schools, business processes required for Go-Live are fully documented and tested.
- The Collierville Schools, Project team and subject matter experts are the primary point of contact for the end users when reporting issues during Go-Live.
- The Collierville Schools, Project Team and Power User’s provide business process context to the end users during Go-Live.
- The Tyler Go-Live support team is available to consult with the Collierville Schools, teams as necessary.
- The Tyler Go-Live support team provides standard functionality responses, which may not be tailored to the local business processes.

6.5.2 Transition to Client Services

This work package signals the conclusion of implementation activities for the Phase or Project with the exception of agreed-upon post Go-Live activities. The Tyler project manager(s) schedules a formal transition of the Collierville Schools, onto the Tyler Client Services team, who provides the Collierville Schools, with assistance following Go-Live, officially transitioning the Collierville Schools, to operations and maintenance.

Objectives:

- Ensure no critical issues remain for the project teams to resolve.
- Confirm proper knowledge transfer to the Collierville Schools, teams for key processes and subject areas.

STAGE 5	Transition to Client Services																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Transfer Collierville Schools, to Client Services and review issue reporting and resolution processes	I	I	A	I	I			R	I	I	C	C		C			
Review long term maintenance and continuous improvement			A					R			C	C		C			

Inputs	Open item/issues List
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Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Client Services Support Document	

Work package assumptions:

- No material project issues remain without assignment and plan.

6.5.3 Post Go-Live Activities

Some implementation activities are provided post-production due to the timing of business processes, the requirement of actual production data to complete the activities, or the requirement of the system being used in a live production state.

Objectives:

- Schedule activities that are planned for after Go-Live.
- Ensure issues have been resolved or are planned for resolution before phase or project close.

STAGE 5	Post Go-Live Activities																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Schedule contracted activities that are planned for delivery after go-live		A	R	C	C	C	C	I			C	C	I	C			C
Determine resolution plan in preparation for phase or project close out		A	R	C	C	C		I			C	C	I	C			

Inputs	List of post Go-Live activities
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Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated issues log	

Work package assumptions:

- System is being used in a live production state.

6.5.4 Control Point 5: Production Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below:

- Advancement to the Close stage is not dependent upon Tyler’s receipt of this Stage Acceptance.
- Converted data is available in production environment.

Production Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live activities defined in the Go-Live action plan completed.
- Client services support document is provided.

6.6 Close

The Close stage signifies full implementation of all products purchased and encompassed in the Phase or Project. The Collierville Schools, transitions to the next cycle of their relationship with Tyler (next Phase of implementation or long-term relationship with Tyler Client Services).

6.6.1 Phase Closeout

This work package represents Phase completion and signals the conclusion of implementation activities for the Phase. The Tyler Client Services team will assume ongoing support of the Collierville Schools, for systems implemented in the Phase.

Objectives:

- Agreement from Tyler and the Collierville Schools, teams that activities within this phase are complete.

STAGE 6	Phase Close Out																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Reconcile project budget and status of contract Deliverables	I	A	R						I	I	C						
Hold post phase review meeting		A	R	C	C	C	C				C	C	C	C			C
Release phase-dependent Tyler project resources	A	R	I								I						

Participants	Tyler	Collierville Schools,
	Project Leadership	Project Manager
	Project Manager	Project Sponsor(s)
	Implementation Consultants	Functional Leads, Power Users, Technical Leads
	Technical Consultants (Conversion, Deployment, Development)	
	Client Services	

Inputs	
	Contract
	Statement of Work
	Project artifacts

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Final action plan (for outstanding items)	
	Reconciliation Report	
	Post Phase Review	

Work package assumptions:

- Tyler deliverables for the phase have been completed.

6.6.2 Project Closeout

Completion of this work package signifies final acceptance and formal closing of the Project.

At this time the Collierville Schools, may choose to begin working with Client Services to look at continuous improvement Projects, building on the completed solution.

Objectives:

- Confirm no critical issues remain for the project teams to resolve.
- Determine proper knowledge transfer to the Collierville Schools, teams for key processes and subject areas has occurred.
- Verify all deliverables included in the Agreement are delivered.

STAGE 6	Project Close Out																
	Tyler							Collierville Schools,									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Conduct post project review		A	R	C	C	C	C				C	C	C	C			C
Deliver post project report to Collierville Schools, and Tyler leadership	I	A	R						I	I	C						
Release Tyler project resources	A	R	I								I						

Inputs	Contract
	Statement of Work

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
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	Post Project Report	Collierville Schools, acceptance; Completed report indicating all project Deliverables and milestones have been completed
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Work package assumptions:

- All project implementation activities have been completed and approved.
- No critical project issues remain that have not been documented and assigned.
- Final project budget has been reconciled and invoiced.
- All Tyler deliverables have been completed.

6.6.3 Control Point 6: Close Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Close Stage Deliverables:

- Post Project Report.

Close Stage Acceptance Criteria:

- Completed report indicating all Project deliverables and milestones have been completed.

7. General Assumptions

Tyler and the Collierville Schools, will use this SOW as a guide for managing the implementation of the Tyler Project as provided and described in the Agreement. There are a few assumptions which, when acknowledged and adhered to, will support a successful implementation. Assumptions related to specific work packages are documented throughout the SOW. Included here are general assumptions which should be considered throughout the overall implementation process.

7.1 Project

- Project activities will begin after the Agreement has been fully executed.
- The Collierville Schools, Project Team will complete their necessary assignments in a mutually agreed upon timeframe to meet the scheduled go-live date, as outlined in the Project Schedule.
- Sessions will be scheduled and conducted at a mutually agreeable time.
- Additional services, software modules and modifications not described in the SOW or Agreement will be considered a change to this Project and will require a Change Request Form as previously referenced in the definition of the Change Control Process.
- Tyler will provide a written agenda and notice of any prerequisites to the Collierville Schools, project manager(s) ten (10) business days or as otherwise mutually agreed upon time frame prior to any scheduled on-site or remote sessions, as applicable.
- Tyler will provide guidance for configuration and processing options available within the Tyler software. If multiple options are presented by Tyler, the Collierville Schools, is responsible for making decisions based on the options available.
- Implementation of new software may require changes to existing processes, both business and technical, requiring the Collierville Schools, to make process changes.
- The Collierville Schools, is responsible for defining, documenting, and implementing their policies that result from any business process changes.

7.2 Organizational Change Management

Unless otherwise contracted by Tyler, Collierville Schools, is responsible for managing Organizational Change. Impacted Collierville Schools, resources will need consistent coaching and reassurance from their leadership team to embrace and accept the changes being imposed by the move to new software. An important part of change is ensuring that impacted Collierville Schools, resources understand the value of the change, and why they are being asked to change.

7.3 Resources and Scheduling

- Collierville Schools, resources will participate in scheduled activities as assigned in the Project Schedule.
- The Collierville Schools, team will complete prerequisites prior to applicable scheduled activities. Failure to do so may affect the schedule.
- Tyler and the Collierville Schools, will provide resources to support the efforts to complete the Project as scheduled and within the constraints of the Project budget.
- Abbreviated timelines and overlapped Phases require sufficient resources to complete all required work as scheduled.
- Changes to the Project Schedule, availability of resources or changes in Scope will be requested through a Change Request. Impacts to the triple constraints (scope, budget, and schedule) will be assessed and documented as part of the change control process.
- The Collierville Schools, will ensure assigned resources will follow the change control process and possess the required business knowledge to complete their assigned tasks successfully. Should there be a change in resources, the replacement resource should have a comparable level of availability, change control process buy-in, and knowledge.
- The Collierville Schools, makes timely Project related decisions to achieve scheduled due dates on tasks and prepare for subsequent training sessions. Failure to do so may affect the schedule, as each analysis and implementation session is dependent on the decisions made in prior sessions.
- The Collierville Schools, will respond to information requests in a comprehensive and timely manner, in accordance with the Project Schedule.
- The Collierville Schools, will provide adequate meeting space or facilities, including appropriate system connectivity, to the project teams including Tyler team members.
- For on-site visits, Tyler will identify a travel schedule that balances the needs of the project and the employee.

7.4 Data

- Data will be converted as provided and Tyler will not create data that does not exist.
- The Collierville Schools, is responsible for the quality of legacy data and for cleaning or scrubbing erroneous legacy data.
- Tyler will work closely with the Collierville Schools, representatives to identify business rules before writing the conversion. The Collierville Schools, must confirm that all known data mapping from source to target have been identified and documented before Tyler writes the conversion.
- All in-scope source data is in data extract(s).
- Each legacy system data file submitted for conversion includes all associated records in a single approved file layout.
- The Collierville Schools, will provide the legacy system data extract in the same format for each iteration unless changes are mutually agreed upon in advance. If not, negative impacts to the

schedule, budget and resource availability may occur and/or data in the new system may be incorrect.

- The Collierville Schools, Project Team is responsible for reviewing the converted data and reporting issues during each iteration, with assistance from Tyler.
- The Collierville Schools, is responsible for providing or entering test data (e.g., data for training, testing interfaces, etc.)

7.5 Facilities

- The Collierville Schools, will provide dedicated space for Tyler staff to work with Collierville Schools, resources for both on-site and remote sessions. If Phases overlap, Collierville Schools, will provide multiple training facilities to allow for independent sessions scheduling without conflict.
- The Collierville Schools, will provide staff with a location to practice what they have learned without distraction.

8. Glossary

Word or Term	Definition
Acceptance	Confirming that the output or deliverable is suitable and conforms to the agreed upon criteria.
Accountable	The one who ultimately ensures a task or deliverable is completed; the one who ensures the prerequisites of the task are met and who delegates the work to those responsible. [Also see RACI]
Application	A computer program designed to perform a group of coordinated functions, tasks, or activities for the benefit of the user.
Application Programming Interface (API)	A defined set of tools/methods to pass data to and received data from Tyler software products
Agreement	This executed legal contract that defines the products and services to be implemented or performed.
Business Process	The practices, policy, procedure, guidelines, or functionality that the client uses to complete a specific job function.
Business Requirements Document	A specification document used to describe Client requirements for contracted software modifications.
Change Request	A form used as part of the Change Control process whereby changes in the scope of work, timeline, resources, and/or budget are documented and agreed upon by participating parties.
Change Management	Guides how we prepare, equip and support individuals to successfully adopt change in order to drive organizational success & outcomes
Code Mapping [where applicable]	An activity that occurs during the data conversion process whereby users equate data (field level) values from the old system to the values available in the new system. These may be one to one or many to one. Example: Old System [Field = eye color] [values = BL, Blu, Blue] maps to New Tyler System [Field = Eye Color] [value = Blue].
Consulted	Those whose opinions are sought, typically subject matter experts, and with whom there is two-way communication. [Also see RACI]
Control Point	This activity occurs at the end of each stage and serves as a formal and intentional opportunity to review stage deliverables and required acceptance criteria for the stage have been met.
Data Mapping [where applicable]	The activity determining and documenting where data from the legacy system will be placed in the new system; this typically involves prior data analysis to understand how the data is currently used in the legacy system and how it will be used in the new system.
Deliverable	A verifiable document or service produced as part of the Project, as defined in the work packages.

Go-Live	The point in time when the Client is using the Tyler software to conduct daily operations in Production.
Informed	Those who are kept up-to-date on progress, often only on completion of the task or deliverable, and with whom there is just one-way communication. [Also see RACI]
Infrastructure	The composite hardware, network resources and services required for the existence, operation, and management of the Tyler software.
Interface	A connection to and potential exchange of data with an external system or application. Interfaces may be one way, with data leaving the Tyler system to another system or data entering Tyler from another system, or they may be bi-directional with data both leaving and entering Tyler and another system.
Integration	A standard exchange or sharing of common data within the Tyler system or between Tyler applications
Legacy System	The software from which a client is converting.
Modification	Custom enhancement of Tyler's existing software to provide features or functions to meet individual client requirements documented within the scope of the Agreement.
On-site	Indicates the work location is at one or more of the client's physical office or work environments.
Organizational Change	The process of changing an organization's strategies, processes, procedures, technologies, and culture, as well as the effect of such changes on the organization.
Output	A product, result or service generated by a process.
Peripheral devices	An auxiliary device that connects to and works with the computer in some way. Some examples: scanner, digital camera, printer.
Phase	A portion of the Project in which specific set of related applications are typically implemented. Phases each have an independent start, Go-Live and closure dates but use the same Implementation Plans as other Phases of the Project. Phases may overlap or be sequential and may have different Tyler resources assigned.
Project	The delivery of the software and services per the agreement and the Statement of Work. A Project may be broken down into multiple Phases.
RACI	A matrix describing the level of participation by various roles in completing tasks or Deliverables for a Project or process. Individuals or groups are assigned one and only

	one of the following roles for a given task: Responsible (R), Accountable (A), Consulted (C), or Informed (I).
Remote	Indicates the work location is at one or more of Tyler’s physical offices or work environments.
Responsible	Those who ensure a task is completed, either by themselves or delegating to another resource. [Also see RACI]
Scope	Products and services that are included in the Agreement.
Solution	The implementation of the contracted software product(s) resulting in the connected system allowing users to meet Project goals and gain anticipated efficiencies.
Stage	The top-level components of the WBS. Each Stage is repeated for individual Phases of the Project.
Standard	Software functionality that is included in the base software (off-the-shelf) package; is not customized or modified.
Statement of Work (SOW)	Document which will provide supporting detail to the Agreement defining Project-specific activities, services, and Deliverables.
System	The collective group of software and hardware that is used by the organization to conduct business.
Test Scripts	The steps or sequence of steps that will be used to validate or confirm a piece of functionality, configuration, enhancement, or Use Case Scenario.
Training Plan	Document(s) that indicate how and when users of the system will be trained relevant to their role in the implementation or use of the system.
Validation (or to validate)	The process of testing and approving that a specific Deliverable, process, program, or product is working as expected.
Work Breakdown Structure (WBS)	A hierarchical representation of a Project or Phase broken down into smaller, more manageable components.
Work Package	A group of related tasks within a project.

Part 4: Appendices

9. Conversion

9.1 Enterprise ERP Conversion Summary

9.1.1 Accounting

9.1.1.1 Accounting - Actuals

- Summary account balances
- Up to 5 years

9.1.1.2 Accounting - Budgets

- Original budget, budget adjustments, revised budget summaries for accounts
- Up to 5 years

9.1.2 Accounts Payable

9.1.2.1 Vendors

- Vendor Master file including names, addresses, SSN/FID, contacts, phone numbers
- Multiple remittance addresses
- Year-to-date 1099 amounts

9.1.2.2 Accounts Payable - Checks

- Check header data including vendor, warrant, check number, check date, overall check amount, GL cash account and clearing information
- Check detail data including related document and invoice numbers for each check
- Up to 5 years

9.1.2.3 Accounts Payable - Invoices

- Invoice header data containing general information for the invoice
- Invoice detail data containing line-specific information for the invoice
- Up to 5 years

9.1.3 Project Accounting

9.1.3.1 Project Accounting Master Tables

- Segments, account strings and fund string allocation table
- Requires the use of a Tyler provided (Chart of Accounts) spreadsheet for design and entry of the data to be converted

9.1.3.2 Project Accounting - Actuals

- Summary project ledger string balances. If linking to GL, must be converted at the same time.

- Up to 3 years

9.1.3.3 Project Accounting – Budget

- Original project ledger budget amounts. If linking to GL, must be converted at the same time.
- Up to 3 years

9.1.4 Purchase Orders

- Open purchase orders header data including vendor, buyer, date, accounting information, etc.
- Open purchase orders detail data including line-item descriptions, quantities, amounts, etc.
- Closed purchase orders detail data, up to 5 years, including line-item descriptions, quantities, amounts, etc.

9.1.5 Human Resources Management

9.1.5.1 HRM Employee Master Information

- Payroll Employee Master data including data such as name, address, SSN, legacy employee ID, date of birth, hire date, activity status (such as active/inactive), leave/termination code and date, phone(s), e-address, marital status, gender, race, personnel status (such as full-time, part-time, etc.), highest degree, advice-delivery (print/email/both) and check location, plus primary group, job, location, and account information

9.1.5.2 Accumulators

- YTD, QTD, MTD amounts for employee pay and deductions
- Needed for mid-calendar-year go-live
- May not be needed if converting earnings/deductions history
- Up to 5 years
- Accumulators are converted with check history and earning/deduction history as a default. No accumulator files are necessary to submit when converting history.

9.1.5.3 Check History

- Up to 5 years, additional years must be quoted. We convert amounts for earnings and deductions in employee check history, check number and date.

9.1.5.4 Earning/Deduction Hist.

- Up to 5 years, additional years must be quoted. Earning and deduction history broken down by individual codes (earnings and deduction) and amounts per pay period, the detail of these lines, sums the check history in opt 4.

9.1.5.5 Personnel Action History

- A variety of Personnel actions, such as job or salary changes and dates these events occurred.
- Up to 5 years

9.1.5.6 Certifications

- Certification area and certification type codes, certification number and effective date, expiration date, and required-by date, codes for certification level and subjects

9.1.5.7 Education

- Codes, for institution, type of degree, and area(s) of study

10. Additional Appendices

10.1 Intentionally left blank.

11. Project Timeline

11.1 ERP Project Timeline

The Project Timeline establishes a target start and end date for each Phase of the Project. The timeline needs to account for resource availability, business goals, size and complexity of the Project, and task duration requirements. These will be reviewed and adjusted, if needed, during the Initiate and Plan Stage. Refer to the Project Stages section of this SOW for information on work packages associated with each stage of the implementation.

The following dates may be revised based on the date the Agreement is signed and further refined during the course of the project. Tyler requires up to forty-five (45) days to move from Agreement signing to the Initiate & Plan Stage.

Phase	2023						2024						2025										
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
Financials																							
Human Resources Management																							

Phase	Functional Area(s)	Modules	Start Date	Go-Live Date
1	Financial Management	<ul style="list-style-type: none"> • Accounting • Accounts Payable • Budgeting • Capital Assets • Cash Management • Purchasing • Accounts Receivable • General Billing 	Sep 2023 or as defined in the Project Plan and mutually agreed upon	Jul 2024 or as defined in the Project Plan and mutually agreed upon
	System Wide	<ul style="list-style-type: none"> • Enterprise Analytics & Reporting • Enterprise Forms Processing • Content Manager <ul style="list-style-type: none"> ○ Content Manager Core includes Onboarding 		

2	Human Resource Management	<ul style="list-style-type: none">• HR & Talent Management• Payroll w/ ESS• Employee Expense Reimbursement	Jan 2024 or as defined in the Project Plan and mutually agreed upon	Jan 2025 or as defined in the Project Plan and mutually agreed upon
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11.2 Intentionally left blank.

Collierville Schools Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: School Attendance Zones	Descriptor Code: 6.2041	Issued Date: 10/14/14
		Rescinds:	Issued:

1 The Board shall designate school attendance zones and periodically review boundary adjustments. The
2 Superintendent shall enforce these areas as designated by the Board.¹

3 4 Establishing School Attendance Zones

5 The primary considerations governing the establishment of a school attendance zone shall be:

6 1. The educational opportunity afforded students;

7
8 2. The capacity of each school; and

9
10 3. The geographic location of each school in relationship to the surrounding student population.

11 12 Periodic Review of School Attendance Zones

13 The Superintendent or his/her designee will conduct an annual review of student data, facility
14 conditions, and programmatic utilization to ascertain the need for new or modified school attendance
15 zones.

16 **If the annual review justifies rezoning, the Superintendent shall recommend to the Board an initiation**
17 **of the rezoning process. If, by majority vote, the Board recommends rezoning, the Board shall direct**
18 **the Superintendent to commence the rezoning planning process.**

19 Rezoning

20 Rezoning may be implemented for reasons including, but not limited to, the need to equalize
21 enrollment when overcrowding exists, to plan for anticipated student population growth or decline, to
22 modify school feeder patterns, or to promote the efficient use of transportation services.

23 After Board direction to commence the rezoning planning process, the Superintendent may appoint a
24 Zoning Committee to review rezoning proposal(s) for consideration. Any such Committee may consist
25 of representatives from the following: Town of Collierville Development Department, Collierville
26 Schools Board of Education, Collierville Schools Planning Department, Curriculum and
27 Accountability, Transportation, Student Services and Operations, a Principal from each affected grade
28 structure, a parent representative from each affected grade structure, and any additional appointee(s) as
29 the Superintendent deems necessary.

30
31 The Superintendent shall hold a public meeting to discuss any rezoning proposal(s) and provide an

1 opportunity for public input.

2 The Board shall take action on the Superintendent's recommendation as soon as possible but in any
3 event no later than the spring prior to the school year the rezoning is to be effective.

4 Changes approved to school attendance zones during a current school year shall become effective
5 beginning with the commencement of the following school year, unless extenuating circumstances
6 require emergency rezoning action.

7 Extenuating Circumstances

8 Should the Superintendent and the Board determine extenuating circumstances necessitate an
9 emergency rezoning action, the Board shall direct the Superintendent to initiate the rezoning process
10 less than annually.

11 Notice

12 Prior to implementing changes to any attendance zone, parents or guardians shall be provided prior
13 notice of the rezoning plan adopted by the Board. Notice to parents or guardians may include, but is
14 not limited to, rapid notice, electronic communication, and posted notice on the Collierville Schools
15 website.

Legal References

1. T.C.A. §49-6-403(c)

Collierville Schools Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Code of Ethics	Descriptor Code: 1.106	Issued Date: 07/18/23
		Rescinds: 1.106	Issued: 03/28/23 06/09/15

1 *General*¹

2 Board members and school district employees may not accept, directly or indirectly, any gift, money,
3 gratuity, consideration, or favor that a reasonable person would understand was intended to influence
4 the vote, official action, or judgment of the board member or employee in executing decisions
5 affecting the school district. It is also prohibited for a board member's or an employee's spouse or
6 child living in the same household to accept such items.

7 It shall not be considered a violation of this policy for a board member or employee to receive
8 entertainment, food, refreshments, meals, health screenings, amenities, food, or beverages that are
9 provided in connection with a conference sponsored by an established or recognized statewide
10 association of school board officials or by an umbrella or affiliate organization of such statewide
11 association of school board officials.

12 **ETHICS COMPLAINTS**

13 The Board may create a School District Ethics Committee (Ethics Committee), consisting of three (3)
14 members who will be appointed to one-year terms by the Board Chair with confirmation by the Board.
15 At least two (2) members of the committee shall be members of the Board. The Ethics Committee shall
16 convene as soon as practicable after its appointment and elect a Chair and a Secretary. The records of
17 the Ethics Committee shall be maintained by the Secretary and shall be filed in the Director of
18 Schools' office, where they shall be open to public inspection.

19 Questions and complaints regarding violations of this Code of Ethics shall be directed to the Chair of
20 the Ethics Committee. Complaints shall be in writing, signed by the person making the complaint, and
21 include details as to the facts surrounding the complaint.

22 The Ethics Committee may investigate an ethical complaint received against a board member or
23 employee and make recommendations to cease any activity that, in the Ethics Committee's judgment,
24 constitutes a violation of this Code of Ethics. If a member of the Ethics Committee is the subject of a
25 complaint, the member shall recuse himself/herself from all proceedings involving the complaint.

26 The Ethics Committee may:

- 27 1. Refer the matter to the board attorney;
- 28
- 29 2. In the case of a board member, refer the matter to the Board of Education for possible public
30 censure, if warranted;
- 31

- 1 3. In the case of an employee, refer the matter to the Director of Schools/designee for possible
2 disciplinary action, if warranted; or
3
4 4. In a case involving possible violation of state statutes, refer the matter to the district attorney
5 for possible ouster or criminal prosecution.
6

7 **POINT OF CONTACT²**

8 The Board Chair shall serve as the point of contact for the Tennessee Ethics Commission. The Director
9 of Schools shall provide the contact information to the Commission and ensure that any changes are
10 submitted within thirty (30) calendar days.

Legal References

1. TCA 8-17-103
2. Public Acts of 2023, Chapter No. 37

Cross References

Board Member Conflict of Interest 1.107
Duties of Board Members 1.202

Collierville Schools Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Application and Employment	Descriptor Code: 5.106	Issued Date: 07/18/23
		Rescinds: 5.106	Issued: 04/25/23 08/24/21 07/26/18 09/09/14 04/08/14

1 APPLICATION

2 An individual desiring a position with the Board shall make application to the Director of Schools on
3 forms developed by his/her office. To ensure the safety and welfare of students and staff, the district
4 shall require criminal history background checks and fingerprinting of applicants for teaching positions
5 and any other positions that require proximity to children.¹ If applying for a teaching position, the
6 Director of Schools designee shall also check the applicant's license status in the State Board of
7 Education's database to determine if there is a hold on that applicant's license, and if so, the reasoning
8 behind the hold.²

9 Knowingly falsifying information shall be sufficient grounds for termination of employment and shall
10 also constitute a Class A misdemeanor which must be reported to the District Attorney General for
11 prosecution.³

12 Any costs incurred to perform these background checks and fingerprinting shall be paid by the applicant.⁴

13 *Professional Employees*

14 The application must include a transcript of credits earned at the colleges or universities attended along
15 with references from persons such as previous employers, college professors, and supervisors of student
16 teachers. Other information shall include whether such applicant has been dismissed for cause from a
17 school system.⁵ If previously employed by a local board of education, the applicant shall provide
18 evidence of acceptable resignation.

19 No person shall be employed:

- 20 1. Who does not hold a valid license to teach or a temporary permit to teach from the State Board
21 of Education;⁶
- 22 2. Who has been identified by the Department of Children's Services, or on a similar registry in
23 another jurisdiction, as a perpetrator of child abuse, severe child abuse, child sexual abuse, or
24 child neglect, or who poses an immediate threat to the health, safety, or welfare of children;⁷
- 25 3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department
26 of Health, or on a similar registry in another jurisdiction;⁷

- 1 4. Who does not present a physician's certificate showing a satisfactory health record or has any
2 contagious or communicable disease in such form that might endanger the health of school
3 children;⁸
- 4 5. Who refuses to take and subscribe to an oath to support the Constitution of the State of Tennessee
5 and of the United States of America;⁹
- 6 6. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
7 employment for cause; or
- 8 7. Who does not receive a satisfactory background check.¹⁰

9 *Support Employees*

10 No person shall be employed:

- 11 1. Who has any contagious or communicable disease in such form that might endanger the health
12 of the children;⁸
- 13 2. Who has been identified by the Department of Children's Services as a perpetrator of child abuse,
14 severe child abuse, child sexual abuse, or child neglect, or who poses an immediate threat to the
15 health, safety, or welfare of children;⁷
- 16 3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department
17 of Health;⁷
- 18 4. Who has not complied with the Immigration Reform and Control Act of 1986;¹¹
- 19 5. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
20 employment for cause; or
- 21 6. Who does not receive a satisfactory background check.¹⁰

22 **EMPLOYMENT**

23 *Professional Employees*

24 After checking references and receiving written recommendations, the Director of Schools designee shall
25 hire and assign qualified applicants.

26 *Initial Employment*

27 Upon initial employment, the Director of Schools designee shall notify such person, in writing, of the
28 offer and conditions of employment. Upon receipt of employment notification, such person shall accept
29 or reject, in writing, the offered employment.¹² From the date of the written acceptance, such person is
30 considered to be under employment with the Board and is subject to all rights, privileges and duties.

31 *Support Employees*

32 After checking references and receiving written recommendations from principals and/or supervisors,
33 the Director of Schools designee shall hire and assign qualified applicants.

Legal References

1. TCA 49-5-406
2. State Board of Education Policy 5.501
3. TCA 49-5-406(a)(2)(A)
4. TCA 49-5-413(c)
5. TCA 49-2-131
6. TCA 49-5-403; TCA 49-5-101; Public Acts of 2021, Chapter No. 211
7. TCA 49-5-413(e); Public Acts of 2023, Chapter No. 222
8. TCA 49-5-404
9. TCA 49-5-405
10. TCA 49-5-413(a), (f)
11. Immigration Reform and Control Act of 1986; Pub. L. No. 99-603, 100 Stat. 3359, 8 USCA § 1101 *et seq.*
12. TCA 49-5-406(b)

Cross References

Orientation and Probation 5.107
Compensation Guides & Contracts 5.110
Background Investigations 5.118
Recommendations and File Transfers 5.203
Interim Employees 5.700
Qualifications and Duties of the Director of Schools 5.802

Collierville Schools Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Employment of Retirees	Descriptor Code: 5.119	Issued Date: 07/18/23
		Rescinds:	Issued: 08/23/22

1 *General*

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in
3 state law.

4 **EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS**

5 ~~Teachers~~ Retired members of ~~who retire under~~ the Tennessee Consolidated Retirement System (TCRS)
6 may be employed for up to one hundred twenty (120) days per year without loss of retirement benefits.
7 ~~Retired teachers may substitute teach for additional days if the Director of Schools certifies in writing to~~
8 ~~the Division of Retirement that no other qualified personnel are available to substitute teach~~ Retired
9 members may substitute teach for additional days.¹

10 **EMPLOYMENT CONTRACTS FOR ONE YEAR**

11 The Director of Schools may employ retired teachers. ~~retired for at least one (1) year for full-time~~
12 ~~employment as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis.~~ Retirement
13 benefits will not be lost or suspended under certain conditions which include, but are not limited to, the
14 following:²

15 1. ~~The Director of Schools of the employing district shall certify in writing that no other qualified~~
16 ~~individuals are available to fill the position;~~

17
18 2. ~~The Commissioner of Education shall certify that the employing school district serves an area~~
19 ~~that lacks qualified teachers to serve in the position to be filled;~~

20
21 1. The retired teacher shall hold a valid license and shall not be entitled to tenure status;

22
23 2. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
24 receive medical insurance coverage; and

25
26 3. The salary paid to the retired teacher shall not be less than the rate of compensation set by the
27 Board for teachers with no experience filling similar positions or more than eighty-five percent
28 (85%) of the rate of compensation set by the Board for teachers with comparable training and
29 years of experience filling similar positions.

1 **ADDITIONAL EMPLOYMENT OPTION FOR RETIREES³**

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as
 3 a kindergarten through twelfth (K-12) grade teacher, substitute teacher, or bus driver under the
 4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
 6
 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the
 8 retirement allowance;
 9
 10 3. ~~The retired member's employment can't be longer than a one (1) year period; however, the~~
 11 ~~retired member can be reemployed for additional one (1) year periods;~~
 12
 13 4. The retired member is not drawing disability retirement benefits; and
 14
 15 5. The retired member can't accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member's reemployment, ~~and certify in writing that~~
 17 ~~the retired member has the required experience and training for the position and that no other qualified~~
 18 ~~persons are available to fill the position.~~ Once the retired member is hired by the district, the district
 19 shall pay TCRS as prescribed by state law. The school district shall pay to TCRS during the period of
 20 reemployment the greater of (1) a payment equal to the amount the school district would have
 21 contributed to TCRS; or (2) an amount equal to five percent (5%) of the retired member's pay rate.

Legal References

1. TCA 8-36-805; Public Acts of 2023, Chapter No. 425
2. TCA 8-36-821; Public Acts of 2023, Chapter No. 425
3. Public Acts of 2022, Chapter No. 821; Public Acts of 2023, Chapter No. 425

Cross References

Application and Employment 5.106
 Substitute Teachers 5.701

Collierville Schools Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date: 07/18/23
		Rescinds: 5.302	Issued: 01/26/23 04/08/14

1 PROFESSIONAL PERSONNEL

2 Only full-time personnel shall earn one (1) day of sick leave for each month employed during the school
3 year, and these days shall accumulate for an unlimited number of days.¹

4 Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness
5 or death of a member of the immediate family of a teacher, including the teacher's wife or husband,
6 parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-
7 in-law, son-in-law, brother-in-law, and sister-in-law.²

8 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
9 by the director of schools and shall promptly be given to the immediate supervisor in support of all
10 claims for sick leave pay. A falsified statement shall be grounds for dismissal.

11 A certificate from the physician on forms furnished by the Board may be required in support of any claim
12 for sick leave pay.

13 The principal shall notify the Director of Schools' **or designee's** office at once if an employee is sick
14 beyond the limit of his/her sick leave accumulation.

15 Permanent, cumulative sick leave records for each active professional employee shall be kept in the
16 Director of Schools' **or designee's** office.

17 A teacher, within 90 days of employment, may transfer his/her accumulated sick leave from another
18 Tennessee school system, provided that the director of schools of the system in which the accumulated
19 leave was held provides notarized verification.³

20 ~~Any employee who goes on maternity or paternity leave may use sick leave and annual leave for~~
21 ~~maternity or paternity leave for a period not to exceed the employee's accumulated sick leave and annual~~
22 ~~leave balance, or twelve (12) weeks, whichever is less. To be eligible to use sick leave as maternity or~~
23 ~~paternity leave, the employee must submit a written request that includes a statement from the attending~~
24 ~~physician indicating the expected date of confinement, no later than the end of the fifth month of~~
25 ~~pregnancy.~~

26 ~~Upon verification by a written statement from an adoption agency or other entity handling an adoption,~~
27 ~~an employee may be allowed to use up to thirty (30) days of accumulated sick leave for the adoption of~~
28 ~~a child. If both adoptive parents are employees, only one (1) parent is entitled to use leave.~~

1 Upon termination of the employment of an employee before the days are earned or at the end of the
2 school year, there shall be deducted from the final salary of the employee an amount based on the
3 employee's daily rate of pay sufficient to cover the excess sick leave days used by the employee and if
4 the final salary is insufficient for this purpose, the employee shall be liable for reimbursement of any
5 amount in excess of the employee's final check.

6 At the termination of the employment of any employee, all unused sick leave accumulated by the
7 employee shall be terminated.

8 **SICK LEAVE BANK**

9 The purpose of the sick leave bank is to provide sick leave to employees⁴ who have suffered an
10 unplanned personal illness, injury, disability, or quarantine and whose personal sick leave is exhausted.

11 To form a sick leave bank, a minimum of twenty (20) employees from the school system shall petition
12 the Board for permission to establish a sick leave bank⁵. Upon approval, sick leave bank trustees shall
13 be appointed and shall operate as the governing body of the sick leave bank and shall enact rules and
14 regulations consistent with state law.⁶ Employees wishing to participate shall initially give a maximum
15 of three (3) days of sick leave. These days are to be deducted from the employee's personal accumulation
16 and donated to the sick leave bank. Donations of sick leave to the bank are nonrefundable and
17 nontransferable.⁷

18 At any time the number of days in the sick leave bank is less than twenty (20), or one (1) per employee
19 if there are more than twenty (20) members, or at any time deemed advisable, the trustees shall assess
20 each member, one (1) or more days of accumulated sick leave. If an employee has no accumulated sick
21 leave at the time of assessment, the first earned days shall be donated as they are accrued by the
22 employee.⁷

23 An employee who is a member of the sick leave bank may request an allotment of days (for the
24 employee's personal illness ~~only~~ or on account of an illness of his/her minor child) in the manner
25 designated by the trustees. The need for these days must be verified by a statement from a doctor. ⁸

26 By written notice to the trustees, an employee may withdraw from bank participation on June 30 of any
27 year.^{8,9} Membership withdrawal results in forfeiture of all days contributed.

28 The sick leave bank shall be operated in accordance with state law.^{9,10}

29 **SUPPORT PERSONNEL**

30 Support personnel shall earn one (1) day of sick leave for each month an employee is employed.

31 At the termination of the employment of any employee, all unused sick leave accumulated by the
32 employee shall be forfeited.

33 The immediate supervisor may require a physician's certificate stating the reason for absence.

Legal References

1. TCA 49-5-710(a)(1)
2. TRR/MS 0520-01-02-.04(2)
3. TCA 49-5-710(a)(5)
4. TCA 49-5-811
5. TCA 49-5-803
6. TCA 49-5-804; TCA 49-5-805
7. TCA 49-5-807
8. Public Acts of 2023, Chapter No. 151
9. TCA 49-5-806
10. TCA 49-5-801 *et seq.*

Cross References

Family and Medical Leave 5.305
Physical Assault Leave 5.307

Collierville Schools Board of Education

Monitoring: Review: Annually in December	Descriptor Term: Family and Medical Leave	Descriptor Code: 5.305	Issued Date: 07/18/23
		Rescinds: 5.305	Issued: 12/10/19 04/12/16 04/08/14

1 PURPOSE

2 To entitle employees to take reasonable leave for medical reasons, for the birth or adoption of a child, and for the
3 care of a child, spouse or parent who has a serious health condition.

4 ELIGIBILITY

5 Anyone who has been employed for at least twelve (12) months by the school system and anyone who has at least
6 1,250 hours of service (hours used for leave, even FMLA leave, shall not be credited for service for purposes of
7 FMLA eligibility¹) during the previous twelve month period.²

8 GENERAL PRINCIPLES

9 An eligible employee shall be granted, upon request, up to twelve (12) weeks unpaid leave during a fixed
10 calendar year for the following reasons:

- 11 1. The birth of a child;
- 12
- 13 2. The placement of a child with the employee for adoption or foster care;
- 14
- 15 3. A serious health condition of the employee that makes the employee unable to perform the
16 essential functions of his or her job position;
- 17
- 18 4. The care of a spouse, child, parent, or next of kin of the employee who has a serious health
19 condition; and
- 20
- 21 5. Any qualifying circumstances arising out of the fact that a spouse, child, or parent of the
22 employee is on covered active duty or has been notified of an impending call or order to
23 covered active duty in the Armed Forces.

24 Granting of leave under this policy shall be subject to, and in accordance with, the provisions of
25 applicable federal and state laws. An employee may substitute accrued paid leave for unpaid time. Use
26 of accrued paid leave shall run concurrently with and be counted toward the employee's total period of
27 FMLA leave.

28 MATERNITY/PATERNITY LEAVE

- 29 1. *Relationship between FMLA leave and Tennessee Maternity Leave Act*- FMLA leave shall run
30 concurrently with leave provided under the Tennessee Maternity Act, which affords eligible

1 employees leave for a period not to exceed four (4) months for the adoption, pregnancy,
2 childbirth, and nursing of a newborn child.³

3
4 2. *Teachers' Leave*- In accordance with state law, any teacher who goes on maternity leave shall be
5 allowed to use all or a portion of the teacher's accumulated sick or annual leave for maternity leave
6 purposes. In order to be eligible to use sick leave, written request of the teacher accompanied by
7 a statement from the teacher's physician verifying pregnancy shall be submitted. Upon
8 verification by a written statement from an adoption agency or other entity handling an adoption,
9 a teacher may also be allowed to use accumulated leave for adoption of a child. If both adoptive
10 parents are teachers employed by the district, however, only one (1) parent is entitled to use such
11 leave.⁴

12
13 3. Spouses who are both eligible employees of the school district are limited to a combined total of
14 twelve (12) workweeks of FMLA leave in a single twelve (12) month period if the leave is taken
15 for the birth and care of a newborn child, for the placement of a child for adoption or foster care,
16 or to care for a parent who has a serious health condition. Under certain circumstances, spouses
17 who share leave for the birth or adoption of a child may be eligible for limited amounts of
18 additional leave for other qualifying FMLA reasons.⁵

19
20 4. *Paid Parental Leave* – Under state law, an additional six (6) work weeks of paid leave is available
21 to eligible employees after a birth, stillbirth, or adoption of a newly placed minor child. An eligible
22 employee taking leave under this provision shall not be required to utilize any other type of
23 accrued leave during this period. Eligible employees include teachers, principals, supervisors, or
24 other individuals required by law to hold a valid license of qualification for employment who have
25 been employed with a school district full time for at least twelve (12) consecutive months.
26 Employees shall provide notice to the school district thirty (30) days prior to the intended use of
27 the leave. If the employee learns about the need for leave less than thirty (30) days in advance, the
28 employee shall give notice as soon as reasonably possible in order to be eligible for the paid leave.
29 This paid leave does not need to be taken consecutively; however, the paid leave shall be used
30 within twelve (12) months of the qualifying event. The leave shall run concurrently with FMLA
31 leave.⁶

32 33 **LEAVE FOR A SERIOUS HEALTH CONDITION⁶⁷**

34 Eligible employees, upon request, shall be granted up to twelve (12) weeks of unpaid leave when he/she
35 is unable to work because of a serious health condition or to care for an immediate family member with
36 a serious health condition. Granting of such leave shall be subject to the provisions of applicable federal
37 and state laws. Employees shall contact Human Resources to determine if the reason for leave qualifies
38 as FMLA leave. If the leave is foreseeable, the employee shall give thirty (30) days' notice. If the leave
39 is not foreseeable, the employee shall notify Human Resources as soon as practicable—generally, either
40 the same or next business day.

41 **LEAVE FOR MILITARY FAMILY MEMBERS**

42 1. *Qualifying Exigency Leave⁷⁸* - Eligible employees are entitled to up to twelve (12) workweeks
43 of leave because of any “qualifying exigency” arising out of the fact that the spouse, son,

1 daughter, or parent of the employee, as defined under the FMLA, is on active duty, or has been
2 notified of an impending call to active duty, or has been notified of an impending call to active
3 duty status in the Armed Forces. Qualifying exigencies may include:

- 4
- 5 a. Issues arising from the service member's short notice deployment;
- 6 b. Military events and related activities (e.g. official ceremonies, support programs);
- 7 c. Making or updating financial and legal arrangements;
- 8 d. Attending counseling;
- 9 e. Taking up to fifteen (15) days leave to spend time with a covered service member who
10 is on short-term rest and recuperation leave during deployment; or
- 11 f. Attending post-deployment activities.

- 12
- 13 2. *Military Caregiver Leave*⁸⁹- An eligible employee who is the spouse, son, daughter, parent, or
14 next of kin of a covered service member or covered veteran with a serious injury or illness is
15 entitled to up to twenty-six (26) workweeks of leave in a "single twelve (12) month period." A
16 covered service member is a current member of the Armed Forces, including a member of the
17 National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is
18 otherwise in out-patient status, or is otherwise on the temporary disability retired list for a serious
19 injury or illness.

20
21 A covered veteran is an individual who was a member of the Armed Forces at any time during
22 the period of five (5) years preceding the date of the medical treatment, recuperation, or therapy
23 that has a serious injury or illness who is currently receiving medical treatment, recuperation, or
24 therapy.

25
26 The calculation of this five (5) year period shall not include the interval of October 28, 2009
27 through March 8, 2013. The "single twelve (12) month period" for military caregiver leave begins
28 on the first day the employee takes leave for this reason and ends twelve (12) months later. An
29 eligible employee is limited to a combined total of twenty-six (26) workweeks of leave to provide
30 care for a covered service member. The maximum of twenty-six (26) workweeks may include no
31 more than twelve (12) workweeks of leave that is taken for the birth and care of a newborn child,
32 for the placement of a child for adoption or foster care, for care of a parent who has a serious
33 health condition, or for the employee's own serious health condition.

34 **INTERMITTENT LEAVE**⁹¹⁰

35 Eligible employees may take FMLA leave intermittently when medically necessary to care for a
36 seriously ill family member, because of the employee's own serious health condition, or for the care for
37 a newborn, a newly adopted child, or a newly placed foster care child. When a licensed employee
38 requests foreseeable leave for planned medical treatment and the employee would be on leave for greater
39 than 20% of the total number of working days in the period during which the leave would extend, the
40 school district may require that such employee elect either to take the leave for periods of a particular
41 duration, not to exceed the duration of the planned medical treatment, or to transfer temporarily to an
42 available alternative position offered by the school district for which the employee is qualified and that
43 has equivalent pay and benefits and better accommodates recurring periods of leave.

44 **RESTRICTIONS**

1 1. Notice Requirements

- 2
- 3 a. *Employee Notice*¹⁰¹¹- For foreseeable leave, the employee shall provide the Director of
- 4 Schools with at least thirty (30) days written notice before the beginning of the anticipated
- 5 leave.
- 6
- 7 b. *District Notice*- Once it has been established that the leave requested qualifies for
- 8 FMLA, the Director of Schools/designee shall notify the employee within three (3)
- 9 business days (absent extenuating circumstances) that any leave taken pursuant to state
- 10 leave statutes (paid vacation leave, personal leave, sick leave, or workers'
- 11 compensation) shall run concurrently with FMLA leave.¹¹¹² The notice may be given
- 12 orally or in writing. If the notice is oral, it shall be confirmed in writing, no later than
- 13 the following pay day.¹²¹³

14

15 2. Certification Requirement¹³¹⁴

- 16
- 17 a. The Director of Schools may require that a request for leave be supported by
- 18 certification issued by a health care provider with the following information:
- 19
- 20 i. The date on which the serious health condition commenced;
- 21 ii. The probable duration of the condition;
- 22 iii. The appropriate medical facts within the knowledge of the health care provider
- 23 regarding the condition; and
- 24 iv. A statement that the eligible employee is needed to care for the son, daughter,
- 25 spouse, or parent and an estimate of the amount of time that such employee is
- 26 needed.
- 27
- 28 b. If there is any reason to doubt the validity of the certification provided, the Director of
- 29 Schools may require, at the expense of the school district, an opinion of a second health
- 30 care provider.

31

32 3. Period Near the End of an Academic Term (Professional Employees)¹⁴¹⁵

- 33
- 34 a. If leave is taken more than five (5) weeks prior to the end of the term, the Director of
- 35 Schools may require the employee to continue taking leave until the end of the term if
- 36 the leave is at least three (3) weeks of duration and the return of employment would
- 37 occur during the three (3) week period before the end of the term.
- 38
- 39 b. If the leave is taken five (5) weeks prior to the end of the term, the Director of Schools
- 40 may require the employee to continue taking leave until the end of the term if the leave
- 41 is greater than two (2) weeks duration and the return to employment would occur during
- 42 the two (2) week period before the end of the term.

43 **REQUIREMENTS OF THE BOARD**¹⁵¹⁶

- 44 1. The employee shall be restored to the same position of employment or an equivalent position with no
- 45 loss of benefits, pay or other terms of employment.

- 1 2. The employee shall be kept under any group health plan for the duration of the leave.
- 2 3. The Board may recover the premium paid under the following conditions:
- 3 a. the employee fails to return from leave after the period of leave has expired.
- 4 b. the employee fails to return to work for a reason other than the continuation, recurrence, or
- 5 c. onset of a serious health condition or other circumstances beyond the control of the employee.

 Legal References

1. *Hinson v. Tecumseh Products Co.*, 2000 U.S. App. LEXIS 26778, at *1—10 (6th Cir. Oct. 17, 2000)
2. Federal Family and Medical Leave Act of 1993, 29 USCA § 2601, 2611—2619
3. TCA 49-5-702; TCA 4-21-408
4. TCA 49-5-710(a)(2); TCA 8-50-802(a)(4); Public Acts of 2019, Chapter No. 248
5. 29 CFR § 825.120(a)(3)
6. **Public Act of 2023, Chapter No. 399**
7. 29 CFR § 825.113
8. 29 CFR § 825.126
9. 29 CFR § 825.124; 29 CFR § 825.127
10. 29 CFR § 825.202
11. 29 CFR § 825.302-825.304
12. 29 CFR § 825.207
13. OP Tenn. Atty Gen 94-006 (Jan 13, 1994); *Plant v. Morton International, Inc.*, 212 F. 3d 929, 932 (6th Cir. 2000)
14. 29 CFR § 825.305-825.313
15. 29 CFR § 825.602
16. 29 USCA § 2614

 Cross References

- Sick Leave 5.302
- Long-Term Leaves of Absence 5.304

Collierville Schools Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: <h2 style="text-align: center;">Physical Assault Leave</h2>	Descriptor Code: <h3 style="text-align: center;">5.307</h3>	Issued Date: <h3 style="text-align: center;">07/18/23</h3>
		Rescinds:	Issued: <h3 style="text-align: center;">04/08/14</h3>

1 A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or
 2 other violent criminal acts committed in the course of the teacher's employment duties, shall receive
 3 his/her full salary and full benefits until the teacher is released by his/her physician to return to work or
 4 his/her physician determines the teacher is permanently unable to return to work. If the teacher receives
 5 workers' compensation or comparable benefits, ~~without loss of accumulated or granted sick, personal or~~
 6 ~~professional leave~~ the Board shall pay the difference between that amount and the teacher's full salary. ¹

7 ~~The school system shall continue to pay the teacher's full benefits including, but not limited to health~~
 8 ~~insurance benefits, until the earlier of the date on which the teacher is released by the teacher's —physi~~
 9 ~~cian to return to work or the date on which the teacher is determined by the teacher's physician to be~~
 10 ~~permanently disabled from returning to work.~~²

11 A signed statement listing the cause of the absence shall be provided by the employee on forms
 12 furnished by the director of schools and shall promptly be given to the immediate supervisor in support
 13 of all claims. A certificate from the physician on forms furnished by the director of schools may also
 14 be required to verify the extent of the injury.^{3,2}

Legal References

1. TCA 49-5-714 (a); Public Acts of 2023, Chapter No. 343
2. ~~TCA 49-5-714 (b)~~ TRR/MS 0520-01-02-.04(4~~5~~) (b)

Cross References

- Worker's Compensation 3.602
- Sick Leave 5.302
- Long Term Leaves of Absence 5.304

Collierville Schools Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Staff Rights & Responsibilities	Descriptor Code: 5.600	Issued Date: 07/18/23
		Rescinds: 5.600	Issued: 06/23/20 04/08/14

1 In fulfilling any citizenship rights and responsibilities, employees shall give proper consideration to the
2 educational welfare of students and ensure that no conflict exists with their actual duties.

3 Each staff member has the right to a work environment free from sexual, racial, ethnic and religious
4 discrimination/harassment.¹

5 ~~1. Academic freedom within the confines of state law and board policy in order to create an~~
6 ~~atmosphere of freedom in the classroom.~~

7 Educators have the right to:²

8 1. Be treated with civility and respect;

9
10 2. Have their professional judgment and discretion respected;

11
12 3. Report any errant, offensive, or abusive content or behavior of a student to the principal and/or
13 appropriate agencies;

14
15 4. Provide students with a safe environment;

16
17 5. Defend themselves and their students from physical violence or harm;³

18
19 6. Share information regarding a student's educational experience, health, or safety with the
20 student's parent(s)/guardian(s) unless otherwise prohibited;⁴

21
22 7. Review all instructional material or curriculum before being utilized by students;

23
24 8. Not be required to use his/her personal money to appropriately equip a classroom;

25
26 9. Report students who commit offenses of assault and battery or vandalism on school property
27 endangering the life, health, or safety of others pursuant to state law;⁵ and

28
29 10. Receive benefits in accordance with state law if the educator is a teacher who is on leave due to
30 a physical assault or other violent criminal act committed during the course of employment.⁶

31

32

- 1 Each staff member has the responsibility to:
- 2 1. Make themselves familiar with and abide by, the laws of the state as these affect their work, the
- 3 policies of the Board and the procedures designed to implement them.²
- 4 2. To adhere to the Teacher Code of Ethics.³
- 5 3. Exercise good judgment in selecting issues for discussion and balance the relative maturity of
- 6 students and the students' right to know.
- 7 4. Be courteous and helpful in interacting and responding to parents, visitors and members of the
- 8 public.
- 9 5. Keep all records and prepare and submit promptly all reports that may be required by state law,
- 10 state board regulations, board policy and administrative procedures.
- 11 6. Wear appropriate dress for work, which may include required face coverings or other personal
- 12 protective items, according to board guidelines and local school rules.

 Legal References

1. 42 USCA § 2000e-2(a), (b); TCA 49-6-800~~2~~⁴ through 8006
2. TCA 49-5-209; Public Acts of 2023, Chapter No. 153
3. TCA 49-6-2802
4. 20 USCA § 1232g
5. TCA 49-6-4301
6. TCA 49-5-714
7. TCA 49-5-1001 *et seq.*
8. ~~TCA 49-5-201~~
9. ~~TCA 49-5-1001-1005~~

 Cross References

Curriculum Development 4.200
 Controversial Issues 4.800
 Religion in the Curriculum 4.804
 Staff-Student Relations 5.610
 Ethics 5.611

Collierville Schools Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: <h2 style="margin: 0;">Attendance</h2>	Descriptor Code: 6.200	Issued Date: 07/26/22
		Rescinds: 6.200	Issued: 08/24/21 11/09/19 08/22/18 06/28/18 09/08/15 02/10/15 07/07/14

1 Attendance is a key factor in student achievement and therefore, students are expected to be present each
 2 day school is in session. The Director of Schools/designee shall develop appropriate administrative
 3 procedures to implement this policy.

4 The attendance supervisor shall oversee the entire attendance program which shall include:¹

- 5 1. All accounting and reporting procedures and their dissemination;
- 6
- 7 2. Alternative program options for students who severely fail to meet minimum attendance
- 8 requirements;
- 9
- 10 3. Ensuring that all school age children attend school;
- 11
- 12 4. Providing documentation of enrollment status upon request for students applying for new or
- 13 reinstatement of driver's permit or license; and
- 14
- 15 5. Notifying the Department of Safety whenever a student with a driver's permit or license
- 16 withdraws from school.²

17 Student attendance records shall be given the same level of confidentiality as other student records. Only
 18 authorized school officials with legitimate educational purposes may have access to student information
 19 without the consent of the student or parent/guardian.³

20 Absences shall be classified as either excused or unexcused as determined by the principal or his/her
 21 designee. Excused absences shall include:⁴

- 22 1. Personal illness/injury;
- 23
- 24 2. Illness of immediate family member;
- 25
- 26 3. Death in the family;
- 27
- 28 4. Extreme weather conditions;

- 1
- 2 5. Religious observances;⁵
- 3
- 4 6. Pregnancy;
- 5
- 6 7. School endorsed activities
- 7
- 8 8. Summons, subpoena, or court order; or
- 9
- 10 9. Circumstances which in the judgment of the principal create emergencies over which the
- 11 student has no control.
- 12

13 The principal shall be responsible for ensuring that:⁶

- 14
- 15 1. Attendance is checked and reported daily for each class;
- 16
- 17 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for
- 18 the majority of the day;
- 19
- 20 3. All student absences are verified;
- 21
- 22 4. Written excuses are submitted for absences and tardiness;
- 23
- 24 5. System-wide procedures for accounting and reporting are followed.
- 25

26 **TRUANCY**

27 *General*

28 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that
29 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled
30 school day in order to be counted present. Students may attend part-time days, alternating days, or for a
31 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be
32 considered present for school attendance purposes.⁶ If a student is required to participate in a remedial
33 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)
34 and the school system provides transportation, unexcused absences from these programs shall be
35 reported in the same manner.⁷

36 A student who is absent five (5) days without adequate excuse shall be reported to the Director of
37 Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's
38 absence. If a parent does not provide documentation within adequate time excusing those absences, or
39 request an attendance hearing, then the Director of Schools shall implement the progressive truancy
40 intervention plan described below prior to referral to juvenile court.

1 *Progressive Truancy Intervention Plan*⁸

2 Prior to referral to juvenile court, the following progressive truancy intervention plan will be
3 implemented.

4 **Tier I**

5 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide
6 prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but are
7 not limited to, providing parents and students information and guidance on the value of student
8 attendance; providing student with various incentives for good attendance; providing parents with
9 regular notification of their student's attendance.

10 **Tier II**

11 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)
12 unexcused absences, but before referral to juvenile court, and includes the following:

- 13 1. A conference with the student and the student's parent(s)/guardian(s);
14
15 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),
16 and the Attendance Supervisor/designee. The contract shall include:
17
18 a. A specific description of the school's attendance expectations for the student;
19 b. The period for which the contract is effective; and
20 c. Penalties for additional absences and alleged school offenses, including additional
21 disciplinary action and potential referral to juvenile court.
22
23 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
24
25 4. A school/district employee shall conduct an individualized assessment detailing the reasons a
26 student has been absent from school. The employee may refer the student to counseling,
27 community-based services, or other services to address the student's attendance problems.

28 **Tier III**

29 Tier III shall be implemented if the truancy interventions under Tier II are unsuccessful. Tier III may
30 consist of the following interventions: school-based community services; participation in a school-based
31 restorative justice program; Saturday or after-school courses designed to improve attendance and
32 behavior; A district level attendance review conference with the student and/or the student's
33 parent(s)/guardian(s). The interventions shall address students' needs in an age-appropriate manner.
34 Finalized plans shall be approved by the Director of Schools/designee.

1 CREDIT/PROMOTION DENIAL

2 Credit/promotion denial determinations may include student attendance, however, student attendance
3 may not be the sole criterion.¹¹ However, if attendance is a factor, prior to credit/promotion denial, the
4 following shall occur:

- 5 1. Parents and students shall be advised if a student is in danger of credit/promotion denial due to
6 excessive absenteeism.
- 7 2. Procedures in due process are available to the student when credit or promotion is denied.

8 NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY⁹

9 A principal/designee may excuse a student to participate in non-school sponsored extracurricular
10 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)
11 absences each school year. No later than seven (7) business days prior to the student's absence, the
12 student shall provide documentation to the school as proof of the student's participation along with a
13 written request for the excused absence from the student's parent/guardian. The request shall include the
14 following:

- 15 1. Student's name and personal identification number;
- 16 2. Student's grade;
- 17 3. The dates of the student's absence;
- 18 4. The reason for the student's absence; and
- 19 5. The signatures of the student and parent/guardian.

20 RELEASED TIME COURSE¹⁰

21 A principal/designee may excuse a student to attend a course in religious moral instruction for up to one
22 (1) class period per school day. Students shall not be excused during any class which requires an
23 examination for state or federal accountability purposes.

24 The student shall submit a written consent form signed by the student's parent/guardian prior to
25 participation in the released time course. The principal/designee shall document the approval in writing.
26 The student shall provide documentation to the principal/designee as proof of the student's participation
27 in the released time course.

28 The district shall not be responsible for transporting students to and from the place of instruction.

29 Upon submission of the student's transcript from the entity that provided the released time course, the
30 student may be awarded ~~one-half (1/2)~~ **one (1)** unit of elective credit.

31 The Director of Schools shall develop procedures with secular criteria for determining whether credit
32 shall be awarded.

1 **STATE-MANDATED ASSESSMENT**

2 Students who are absent the day of the scheduled EOC exams shall present a signed doctor's excuse or
3 have been given an excused release by the principal prior to testing to receive an excused absence.
4 Students who have excused absences will be allowed to take a make-up exam. Excused students will
5 receive an incomplete in the course until they have taken the EOC exam.

6 Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be
7 averaged into their final grade.

8 **DRIVER'S LICENSE REVOCATION²**

9 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any
10 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

11 **ATTENDANCE HEARING¹²**

12 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial
13 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If
14 the student chooses to appeal, the student or their parent/guardian shall be provided written or actual
15 notice of the appeal hearing and shall be given the opportunity to address the committee. The committee
16 will conduct a hearing to determine if any extenuating circumstances exist or to determine if the student
17 has met attendance requirements that will allow his/her to pass the course or be promoted. Upon
18 notification of the attendance committee decision, the principal shall send written notification to the
19 Director of Schools/designee and the parent(s)/guardian(s) of the student of any action taken regarding
20 the excessive unexcused absences. The notification shall advise parents/guardian(s) of their right to
21 appeal such action within two (2) school days to the Director of Schools/designee.

22 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

23 Within five (5) school days of the Director of Schools/designee rendering a decision, the student's
24 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
25 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
26 The action of the Board shall be final.

27 The Director of Schools/designee shall ensure that this policy is posted in each school building and
28 disseminated to all students, parents, teachers and administrative staff.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c); Public Acts of 2022, Chapter No. 878
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130
11. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
12. TRR/MS 0520-01-02-.17(7)

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Homeless Students 6.503
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Collierville Schools Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: 05/13/14
		Rescinds:	Issued:

1 In order to ensure a safe and secure learning environment, the following offenses shall not be
2 tolerated:¹

3 ~~WEAPONS & DANGEROUS INSTRUMENTS~~

4 ~~Students shall not possess, handle, transmit, use or attempt to use any dangerous weapon in school~~
5 ~~buildings or on school grounds at any time, or in school vehicles and/or buses or off the school~~
6 ~~grounds at a school-sponsored activity, function or event.¹~~

7 ~~Dangerous weapons for the purposes of this policy shall include, but are not limited to a firearm or~~
8 ~~anything manifestly designed, made or adapted for the purpose of inflicting death or serious bodily~~
9 ~~injury or anything that in the manner of its use or intended use is capable of causing death or serious~~
10 ~~bodily injury.²~~

11 ~~Violators of this section shall be subject to suspension and/or expulsion from school.~~

12 ~~*Firearms (as defined in 18 U.S.C. § 921)*³~~

13 ~~In accordance with state law, any student who brings or possess a firearm on school property shall be~~
14 ~~expelled for a period of not less than one (1) calendar year. The director of schools shall have the au-~~
15 ~~thority to modify this expulsion requirement on a case-by-case basis.⁴~~

16 ~~DRUGS~~

17 ~~In accordance with state law, any student who unlawfully possesses any drug including any controlled~~
18 ~~substance or legend drug shall be expelled for a period of not less than one (1) calendar year. The di-~~
19 ~~rector of schools shall have the authority to modify this expulsion requirement on a case-by-case~~
20 ~~basis.⁵~~

21 ~~ASSAULT~~

22 ~~In accordance with state law, any student who commits aggravated assault as defined in § 39-13-102~~
23 ~~upon any teacher, principal administrator, any other employee of the school or school resource officer~~
24 ~~shall be expelled for a period of not less than one (1) calendar year. The director of schools shall have~~
25 ~~the authority to modify this expulsion requirement on a case-by-case basis.⁵~~

26 ~~ELECTRONIC THREATS~~

27 ~~In accordance with state law, any student who transmits by an electronic device any communication~~
28 ~~containing a credible threat to cause bodily injury or death to another student or school employee and~~

~~the transmission of such threat creates actual disruptive activity at the school that requires administrative intervention shall be expelled for a period of not less than one (1) calendar year. The director of schools shall have the authority to modify this expulsion requirement on a case-by-case basis.⁶~~

1. Bringing to school or being in unauthorized possession of a firearm on school property;²

2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;³

3. Aggravated assault;⁴

4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other employee of the school, or school resource officer; or

5. Threats of mass violence on school property or at a school-related activity.⁶

Committing any of these offenses shall result in a student being expelled from the regular school program for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be assigned to an alternative school or program at the discretion of the Director of Schools.⁷

NOTIFICATION

When it is determined that a student has violated this policy, the principal of the school shall notify the student's parent or guardian and the criminal justice or juvenile delinquency system as required by law.⁸

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 39-16-517; Public Acts of 2023, Chapter No. 299
7. TCA 49-6-3401(g)(2); TCA 49-6-3402
8. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

1.

Collierville Schools Board of Education

Monitoring: Review: Annually, in June	Descriptor Term: Alternative School Programs	Descriptor Code: 6.319	Issued Date: 06/28/18
		Rescinds: 6.319	Issued: 09/26/17 03/04/14

1 The Collierville School Board shall operate an alternative school program for students in grades 6-12
2 who have been suspended or expelled from regular school programs.¹ ~~Once a student has enrolled in an~~
3 ~~alternative program, attendance shall be mandatory.~~

4 The alternative school and/or program shall be operated in accordance with state laws and the rules of
5 the State Board of Education, and instruction shall proceed as nearly as practicable in accordance with
6 the instructional program at the student's regular school. The Director of Schools shall develop
7 procedures that provide appropriate educational opportunities for all students assigned to the
8 alternative school or program. These educational opportunities shall adhere to Tennessee's academic
9 standards.²

10 ASSIGNMENT

11 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
12 alternative school or program if there is staff and space available.³ Availability of staff and space shall
13 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
14 make this determination by evaluating factors including, but not limited to, the following:

- 15 1. Level of supervision available;
- 16
- 17 2. Safety considerations; and
- 18
- 19 3. Type of infraction.

20 The Director of Schools/designee is not required to assign a student to the alternative school or program
21 if the student committed one of the following:

- 22 1. A zero-tolerance offense;⁴ or
- 23
- 24 2. An offense of violence or threatened violence, or an offense that threatened the safety of other
25 students at the school if the location of the alternative school or program is on the same grounds
26 as the school from which the student was disciplined or assigning the student to that location
27 would endanger the safety of the students or staff.⁵

28 Consideration to assign these students to the alternative school or program will be determined by the
29 Director of Schools/designee on a case-by-case basis.

1 Prior to the assignment of the student to the alternative school or program, the Director of
2 Schools/designee shall provide written notice to the student’s parent/guardian stating the reason for the
3 student’s placement.⁶

4 Placement in an alternative education setting shall be reserved for students who significantly disrupt
5 the educational process. If a student has an active Individualized Education Plan, a 504 plan, or is
6 suspected of having a disability, all state and federal laws and rules and regulations related to special
7 education shall be followed. The Director of Schools/designee shall develop procedures regarding
8 placement of students in the program, taking into consideration the impact of exclusionary discipline
9 practices.⁷

10 The Director of Schools/designee shall monitor and regularly evaluate the academic progress of each
11 student enrolled in the alternative school.

12 **REMOVAL⁸**

13 A student may be removed from the alternative school or program if:

- 14 1. He/she violates the rules of the alternative school or program; or
- 15
- 16 2. He/she is not benefitting from the assignment and all interventions have been exhausted
- 17 unsuccessfully.

18 **ADDITIONAL OFFENSES⁹**

19 Any new disciplinary offense committed during a student’s original suspension or expulsion period
20 shall be treated as a new and separate offense. These offenses shall not constitute an extension of the
21 original suspension or expulsion.

22 Students attending an alternative school shall provide their own transportation.

23 Teachers in alternative programs shall be certified by the state and shall be selected on the basis of
24 interest and ability to work in alternative situations.

25 The student shall be subject to all rules of the alternative program and school district. Violations of such
26 rules may result in the student’s removal from the alternative setting for the duration of the original
27 intended suspension or expulsion. Violation of rules shall not constitute grounds for extension of time
28 spent in the alternative program. The final decision on such removal shall be made by the administrator
29 of the alternative program and the director of schools.

30 ~~Students found to be eligible for special education and/or 504 services shall be placed and served in~~
31 ~~accordance with the law and rules relating to such services.~~

32 **TRANSITION PLANS¹⁰**

33 The director of schools/designee shall develop procedures regarding the implementation of transition
34 plans for the integration of students entering and exiting the program.

- 1 ~~The director of schools and/or designee is authorized to develop appropriate procedures to implement~~
- 2 ~~this policy and to ensure compliance with relevant state laws and regulations.~~

Legal References

1. TCA 49-6-3402; TRR/MS 0520-01-02-.09
2. TRR/MS 0520-01-02-.09(9)(a)
3. TCA 49-6-3402(c)(1)(A)
4. TRR/MS 0520-01-02-.09(6)(a); TCA 49-6-3402(c)(1)(B)
5. TCA 49-6-3402(c)(1)(C); Public Acts of 2023, Chapter No. 279
6. TRR/MS 0520-01-02-.09(9)(i)
7. TRR/MS 0520-01-02-.09(9)(h)
8. TCA 49-6-3402(c)(2)(B)
9. TRR/MS 0520-01-02-.09(9)(g)(2)
10. TRR/MS 0520-01-02-.09(9)(m)

Cross References

- Special Education 4.202
Virtual Education Program 4.212
Suspension 6.316
Student Disciplinary Hearing Authority 6.317
Special Education Students 6.500

MEMORANDUM

TO: Collierville Schools Board of Education

FROM: Gary Lilly, Director of Schools

RE: 2023-2024 Elementary School Fees Request

DATE: July 18, 2023

I am requesting approval of a **\$25.00 Elementary Student Fee** for the 2023-2024 school year. Instructional materials and supplies purchased with this fee are to be consumable supplies used directly by students. These materials and supplies will supplement the district's provided curriculum.

Additionally, I request approval of a **\$30.00 iPad Device Fee** for all elementary school students for the 2023-24 school year. This fee is required for students to carry their district-issued iPads home. This annual, non-refundable fee covers the actual cost of the AppleCare protection plan. The fee covers the device only. Damages to cases, charging cords, bricks or loss of these items will be the responsibility of the parent/student to replace.

Finally, I request approval of a **\$100.00 required fee** for elementary school student participation in each district-sponsored athletic program, including (but not necessarily limited to) cross country and basketball.

Staff recommends approval.



**COLLIERVILLE SCHOOLS
HIGH SCHOOL FEES
2023-2024**

Fees may only be charged for the items listed and may not exceed the approved amount.

Basic Fees: These fees are **REQUIRED** from all students who participate.

Activity	Amount	Provides
AP Exam Fee (per course)	\$ 97.00	
Laptop Device Fee	\$ 60.00	Covers the actual cost of the AppleCare protection plan. Please note: The device fee covers damage to the device only. Damages to cases, charging cords, brick or loss of these items will be the responsibility of the parent/student to replace.
Graduation Ceremony	\$ 125.00	Cap, gown, diploma, rental, security, etc.
Parking	\$ 35.00	Annual Parking Pass
PSAT Exam Fee	\$ 20.00	
Transcript Request	\$ 3.00	

Course Fees: These fees are **REQUESTED** from students enrolled in these specific courses.

Activity	Amount	Provides
Dual Enrollment Fees	Varies	Fee charged per dual enrollment class pending U of M guidelines (per semester)
Related Arts		
Art	\$ 100.00	Art Supplies (Pens, Paper, Watercolors, etc.) annual
Varsity Band Fee (Concert, Jazz, Marching)	\$ 100.00	Band and Color Guard Uniforms, Flags & Props, Trailer Maintenance, Transportation, Music, Drill, Guest Instrumental Specialist, Part-Time Instructors, Competition Fees, Instrument Repair, Instrument Maintenance, Instrument Replacement
Varsity Band (School-Owned Instrument Rental)	\$ 75.00	Money will be used to maintain instruments due to expected wear and tear.
Indoor Color Guard, Indoor Marching Winds, Indoor Percussion	\$ 100.00	Performance fees; show design; music, costumes, and props.
Orchestra	\$ 100.00	Transportation, Music, Guest Instrumental Specialist, Part-time Instructors, Competition Fees, Instrument Repair, Instrument Maintenance, Instrument Replacement, Substitutes for Orchestra field trips
Orchestra (School-Owned Instrument Rental)	\$ 50.00 / \$ 75.00	Instrument rental fees are \$50 for one school-owned instrument and \$75 for two. Money will be used to maintain instruments due to expected wear and tear.

Chorus Fee	\$ 100.00	Printed Music, Rehearsal Folder, Choral Festival Fees, Bus Fee, All Southwest Audition Fee, Choir T-Shirt
Chorus Fee	\$ 65.00	One Time Dress/Outfit Fee
Foreign Languages		
AP Foreign Languages	\$ 70.00	Class supplies, materials
Non-AP Foreign Languages	\$ 50.00	Class supplies, materials, and national exam
Core Academic Department		
Science (per course)	\$ 10.00	Supplies for class projects
Math (per course)	\$ 10.00	Supplies for class projects
AP Social Studies (per course)	\$ 35.00	Workbook, novels, and/or review guide
CTE		
Agriculture	\$ 30.00	Class supplies
Nutrition	\$ 10.00	Supplies for class and lab
Teaching as a Profession (I, II, Practicum)	\$ 5.00 each	Projects/class supplies
STEM	\$ 25.00	Projects/class supplies
CNA	\$ 50.00	Certification costs, supply replacements, consumables
Health Science	\$ 20.00	Lab supplies
Diagnostic Medicine	\$ 15.00	Lab supplies
Medical Therapeutics	\$ 20.00	Lab supplies
Automotive	\$ 35.00	Class supplies, lab fees
Culinary Arts I and II	\$100.00	Class fees, certification, and lab fees

Athletic and Activity Fees with School Support Organizations: A \$125.00 fee is **REQUIRED** from students who choose to participate in an optional activity. The fee covers the basic needs for participation. Additional funds may be requested through fund-raising efforts and membership dues with the school support organization.

Activity	Amount	Provides
Athletics and Extracurricular Activities w/School Support Organization	\$ 125.00	Uniform, Equipment, Registration and Related Expenses

Athletic and Activity Fees without School Support Organization: These fees are **REQUIRED** from students who choose to participate in an optional activity.

Activity	Amount	Provides
Bowling	\$ 150.00	Uniforms, lane rentals, event entry fees, end of year awards
Mountain Biking	\$ 350.00	Clothing, uniforms, coaching, travel, etc.
Water Polo	\$ 350.00	Uniforms, pool rental, event fees, awards, coaching
Non-competitive Cheer (New members)	\$ 680.00	Uniforms, coaching
Non-competitive Cheer (Returning)	\$ 40.00	*Returning members are responsible for replacement items